



LEGISLATIVE BUDGET REQUEST

October 14, 2022

Chris Spencer, Director
Office of Policy and Budget
Executive Office of the Governor
1702 Capitol
Tallahassee, Florida 32399-0001

Eric Pridgeon, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

John Shettle, Interim Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Department of the Lottery is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2023-24 Fiscal Year. This submission has been approved by John F. Davis, Secretary of the Florida Lottery.

Any questions concerning this submission can be directed to Rebecca Ajhar, the department's Chief Financial Officer, at (850) 915-2104.

Sincerely,

A handwritten signature in black ink, appearing to read "John F. Davis".

John F. Davis
Secretary

JFD/mak

Florida Lottery

Temporary Special Duty-General Pay Additives

Implementation Plan for FY 2023–2024

Narrative Summary Detailing On-Call and Shift Differentials

The Florida Lottery utilizes on-call and shift differential additives year-round to support mission critical needs. On-Call is added to an employee’s salary as compensation for being available to handle mission critical business needs as required. Shift differential is an additive available to certain Florida Lottery classifications required to work overnight and evening hours.

These additives are in effect each month as employees incur on-call pay and work shift differentials on a regular recurring basis. The on-call rate of pay is \$2.00 per hour for all hour’s employees are required to be in an on-call status. Shift differentials vary from 5% - 15% depending on whether employees work evening, rotating or overnight shifts. Positions with shift differentials and on-call pay are communicated to the employees at the time of hire.

Article 13.4 of the Federation of Public Employees collective bargaining agreement states: “Bargaining unit employees who are required by the Lottery to be in “On Call” status and available to return to work during an off-duty period, shall be compensated at the rate of \$2.00 per hour, and such on call hours shall be rounded to the nearest quarter hour.”

Shift Differential for Agents Working Draws:

Lottery Agents are assigned to work during lottery draws on a rotating basis. When assigned to draw duty shifts, agents typically work from 4 p.m. – 12 p.m. Shift differential pay is appropriate for this shift but is not currently being paid.

Florida Lottery

Department Level
Exhibits and
Schedules



Florida Lottery

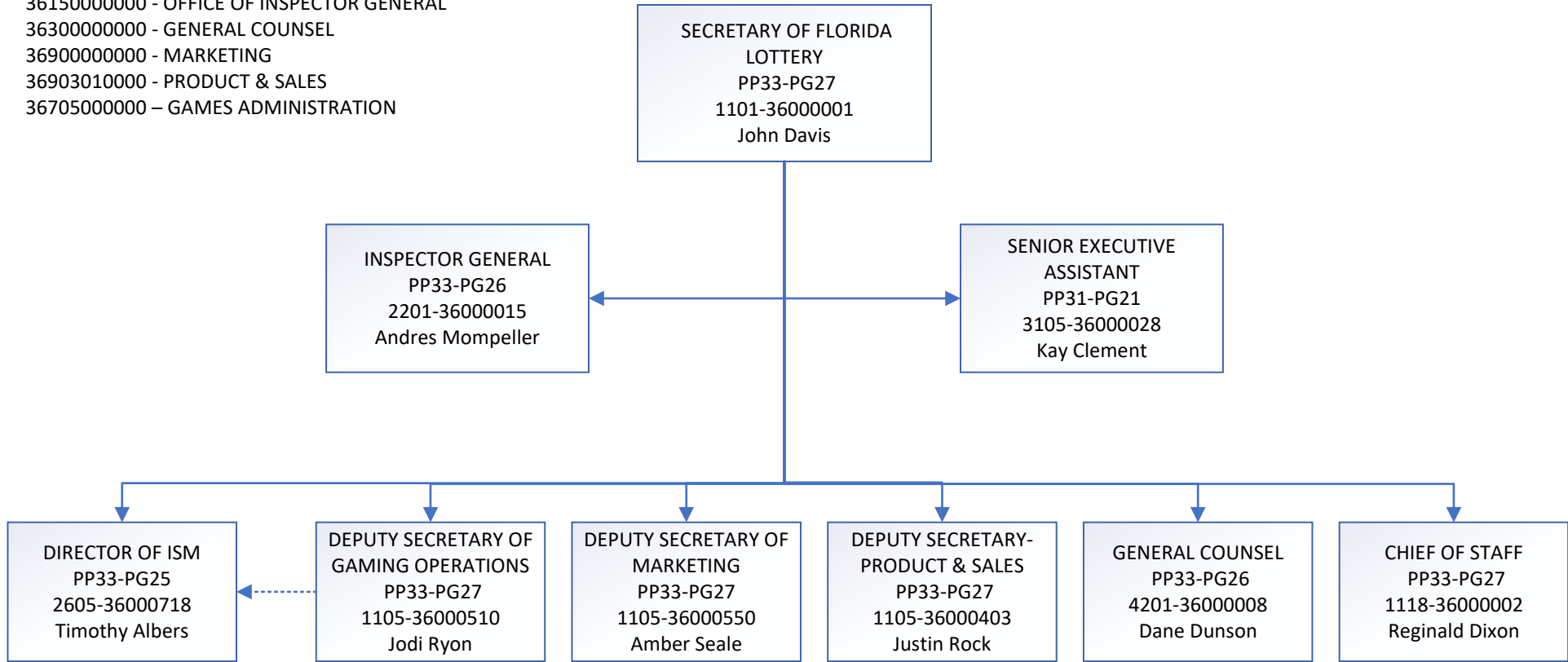
Schedule VII

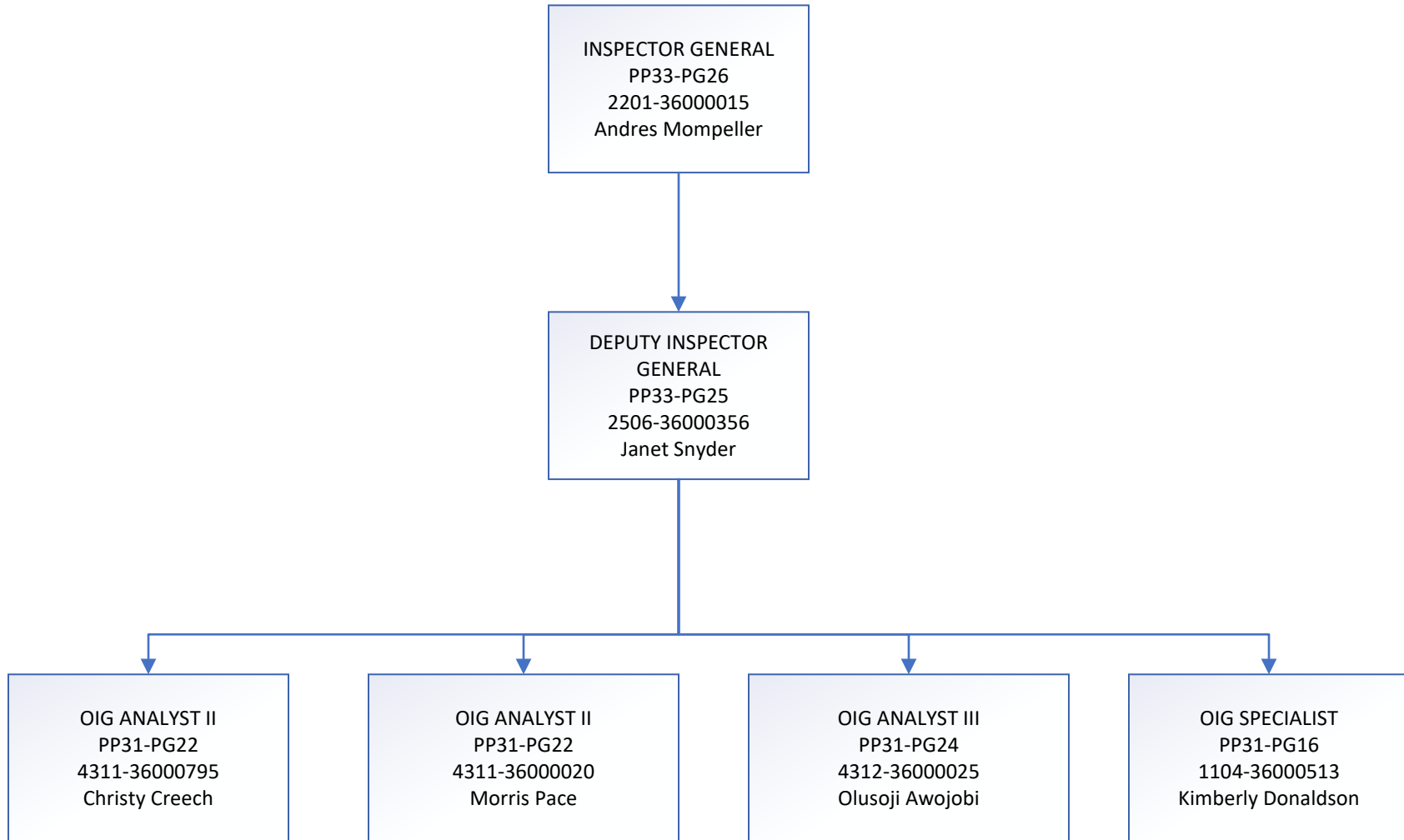
Agency Litigation
Inventory

Not Applicable

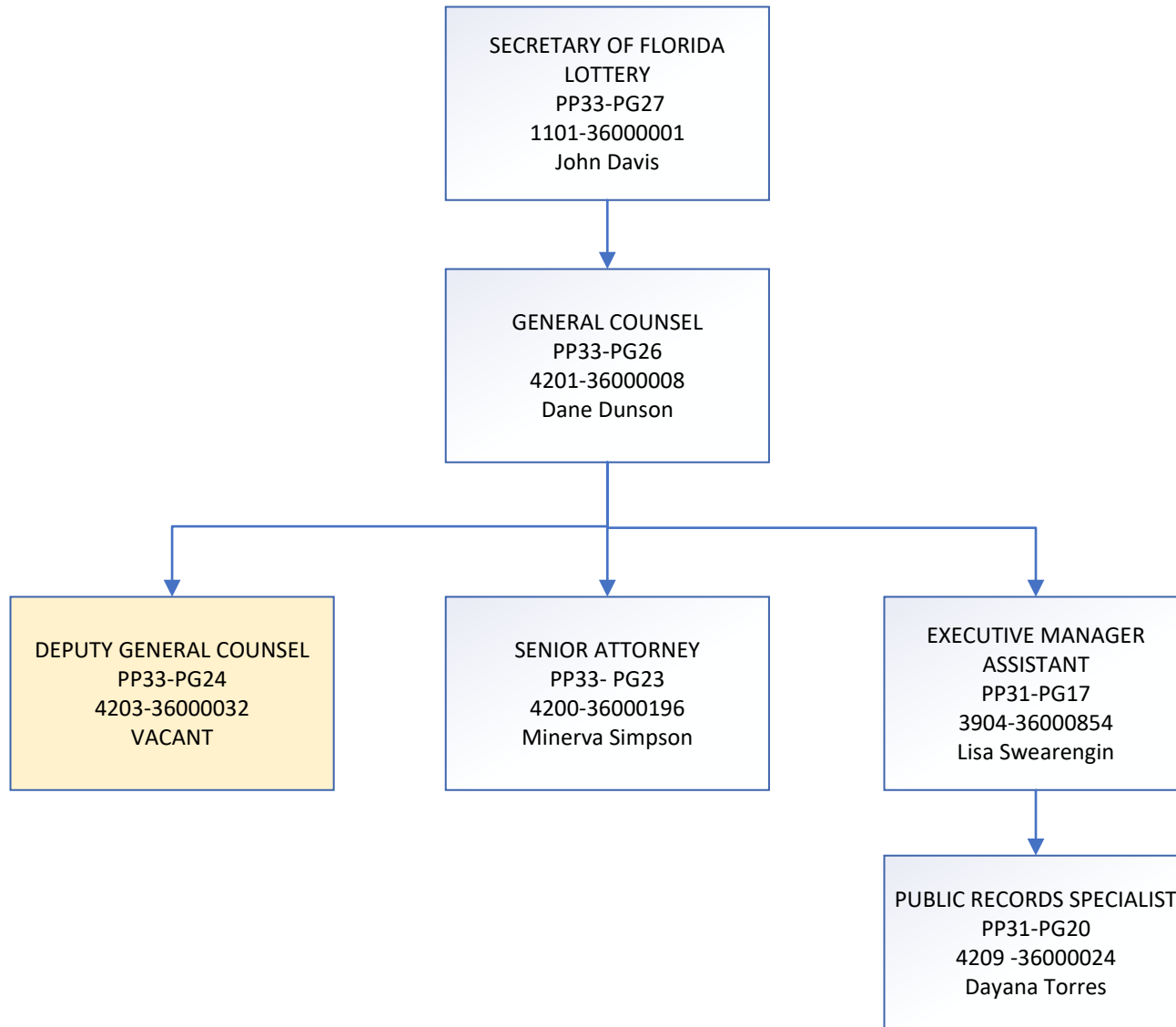


3610000000 - OFFICE OF SECRETARY
 3610100000 - CHIEF OF STAFF
 3615000000 - OFFICE OF INSPECTOR GENERAL
 3630000000 - GENERAL COUNSEL
 3690000000 - MARKETING
 36903010000 - PRODUCT & SALES
 36705000000 - GAMES ADMINISTRATION





DEPARTMENT OF THE LOTTERY
3630000000 - GENERAL COUNSEL



DEPARTMENT OF THE LOTTERY
36101000000 - CHIEF OF STAFF
36602000000 –COMMUNICATIONS
36101010000- LEGISLATIVE AFFAIRS
36201510000 - DIRECTOR OF SECURITY
36801000000 - FINANCE AND BUDGET
36803040200 - CLAIMS PROCESSING
36803030000 - GENERAL ACCOUNTING
36801100000 – ADMINISTRATION

CHIEF OF STAFF
PP33-PG27
1118-36000002
Reginald Dixon

OPS - GUBERNATORIAL
FELLOW
36999916
VACANT

DIRECTOR OF SECURITY
PP33-PG25
2601-36000012
Steven Harriett

CHIEF FINANCIAL
OFFICER
PP33-PG26
2413-36000203
Rebecca Ajhar

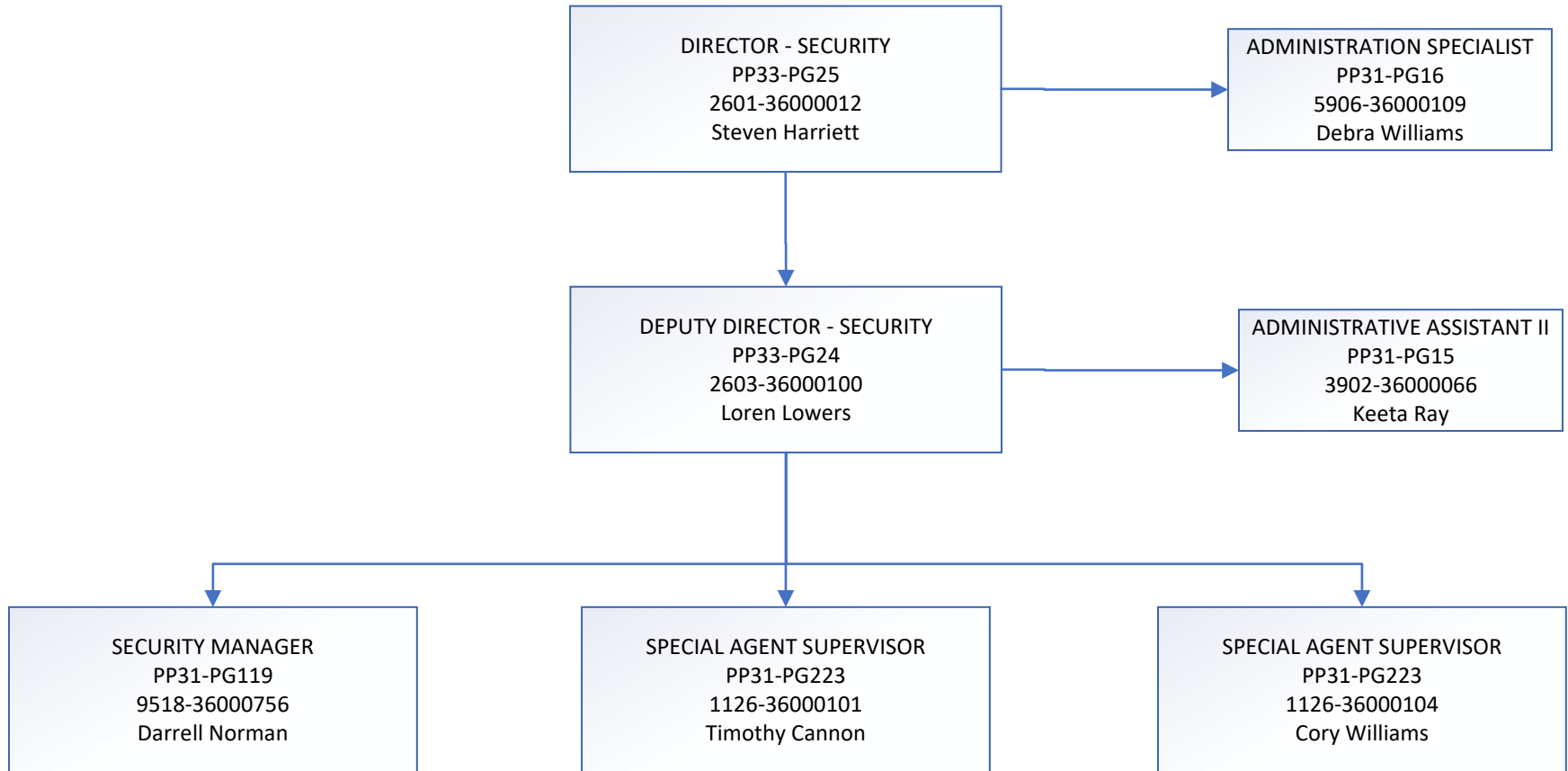
DIRECTOR OF
COMMUNICATIONS
PP33-PG25
1110-36000839
Keri Nucatola

CHIEF OF
ADMINISTRATION
PP33-PG26
1112-36000168
Lyla King

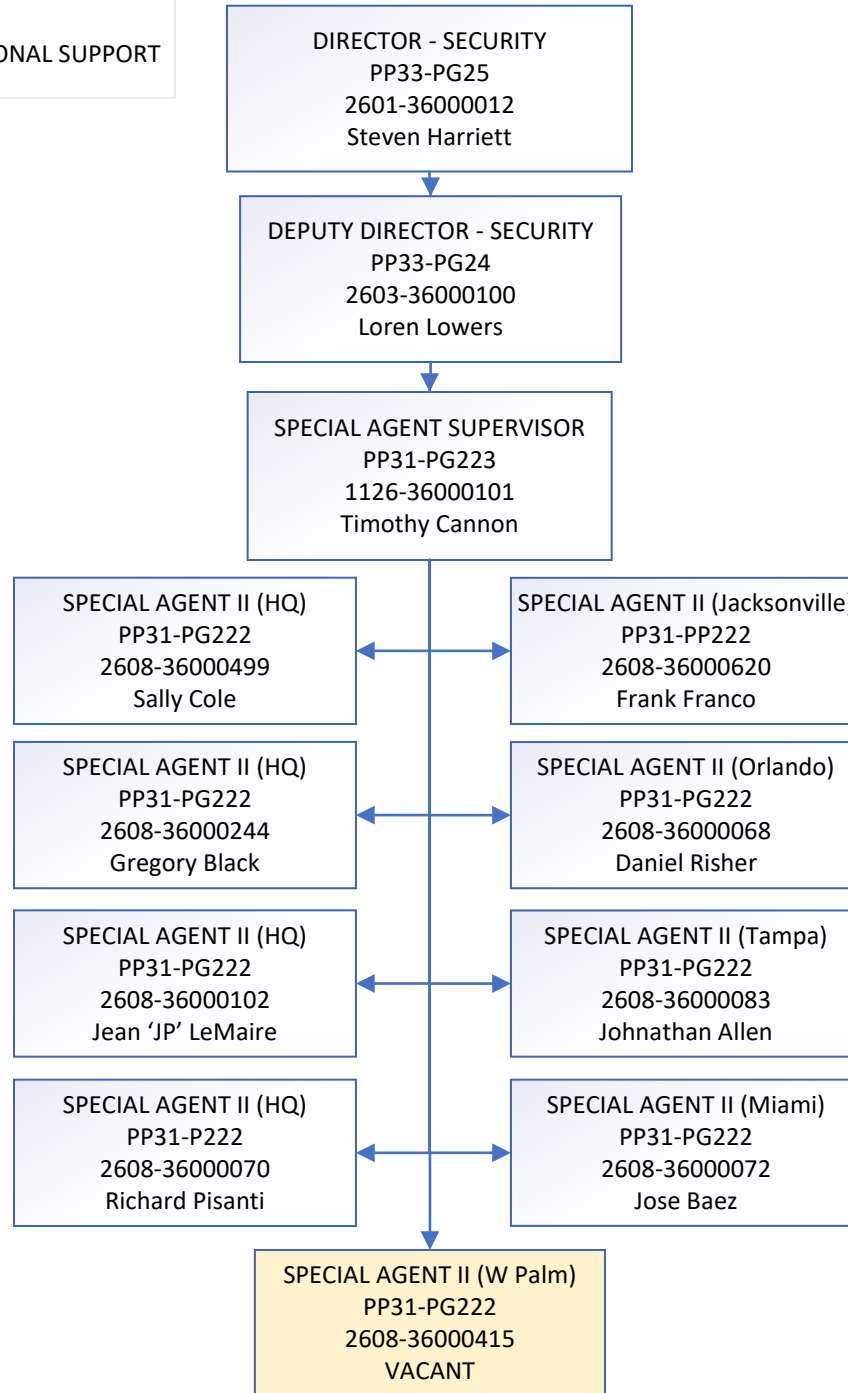
DIRECTOR OF
LEGISLATIVE AFFAIRS
PP33-PG25
2202-36000033
Jeff Ivey

OPS – LEGISLATIVE
COORDINATOR
36900025
VACANT

DEPARTMENT OF THE LOTTERY
36201510000 - DIRECTOR OF SECURITY
36201530000 - INVESTIGATIONS AND OPERATIONAL SUPPORT
36201535000 - INTELLIGENCE AND ADMINISTRATIVE SUPPORT



DEPARTMENT OF THE LOTTERY
36201530000 - INVESTIGATIONS AND OPERATIONAL SUPPORT



DEPARTMENT OF THE LOTTERY
36201535000 - INTELLIGENCE AND ADMINISTRATIVE SUPPORT

DIRECTOR - SECURITY
PP33-PG25
2601-3600012
Steven Harriett

DEPUTY DIRECTOR - SECURITY
PP33-PG24
2603-36000100
Loren Lowers

SECURITY MANAGER
PP31-PG119
9518-36000756
Darrell Norman

SPECIAL AGENT SUPERVISOR
PP31-PG223
1126-36000104
Cory Williams

SECURITY SPECIALIST
PP31-PG12
9620-36000351
Jake Money

SR. BACKGROUND &
INTELLIGENCE ANALYST
PP31-PG21
2620-36000094
Robert Peacock

SPECIAL AGENT II (HQ)
PP31-P222
2608-36000098
Cory Baldwin

OPS - SPECIAL AGENT I
36999920
Joseph Azevedo

SECURITY SPECIALIST
PP31-PG12
9620-36000651
Justice Barrs-Black

LOTTERY INTELLIGENCE
ANALYST
PP31-PG20
2610-36000089
Brittany Cave

SPECIAL AGENT II (HQ)
PP31-PG222
2608-36000093
Gordon Sasser

OPS - SPECIAL AGENT I
36999907
Michael Fraher

SECURITY SPECIALIST
PP31-PG12
9620-36000798
Ronald Ragans

LOTTERY INTELLIGENCE
ANALYST
PP31-PG20
2610-36000075
Darrian Roberts

OPS ACCREDITATION
MANAGER
36999921
Robert Brongel

OPS - SPECIAL AGENT I
36999922
Troy Gilyard

SECURITY SPECIALIST
PP31-PG12
9620-36000079
Thomas C. McCoy

OPS - BACKGROUND &
INTELLIGENCE ANALYST
36900026
Willow Darlington

OPS - SPECIAL AGENT I
36999006
Rafael Della Sera

OPS - SPECIAL AGENT I
36999919
Jeffrey Bertera

SECURITY SPECIALIST
PP31-PG12
9620-36000088
Justin Fisher

SECURITY SPECIALIST
PP31-PG12
9620-36000085
Roger Day

OPS - SPECIAL AGENT I
36900013
Keir Edwards

OPS - SPECIAL AGENT I
36999925
Brandee Beville

DEPARTMENT OF THE LOTTERY
36602000000 - COMMUNICATIONS

CHIEF OF STAFF
PP33-PG27
1118-36000002
Reginald Dixon

DIRECTOR OF COMMUNICATIONS
PP33-PG25
1110-36000839
Keri Nucatola

COMMUNICATIONS MANAGER
PP31-PG21
3801-36000426
Jennifer Michele Griner

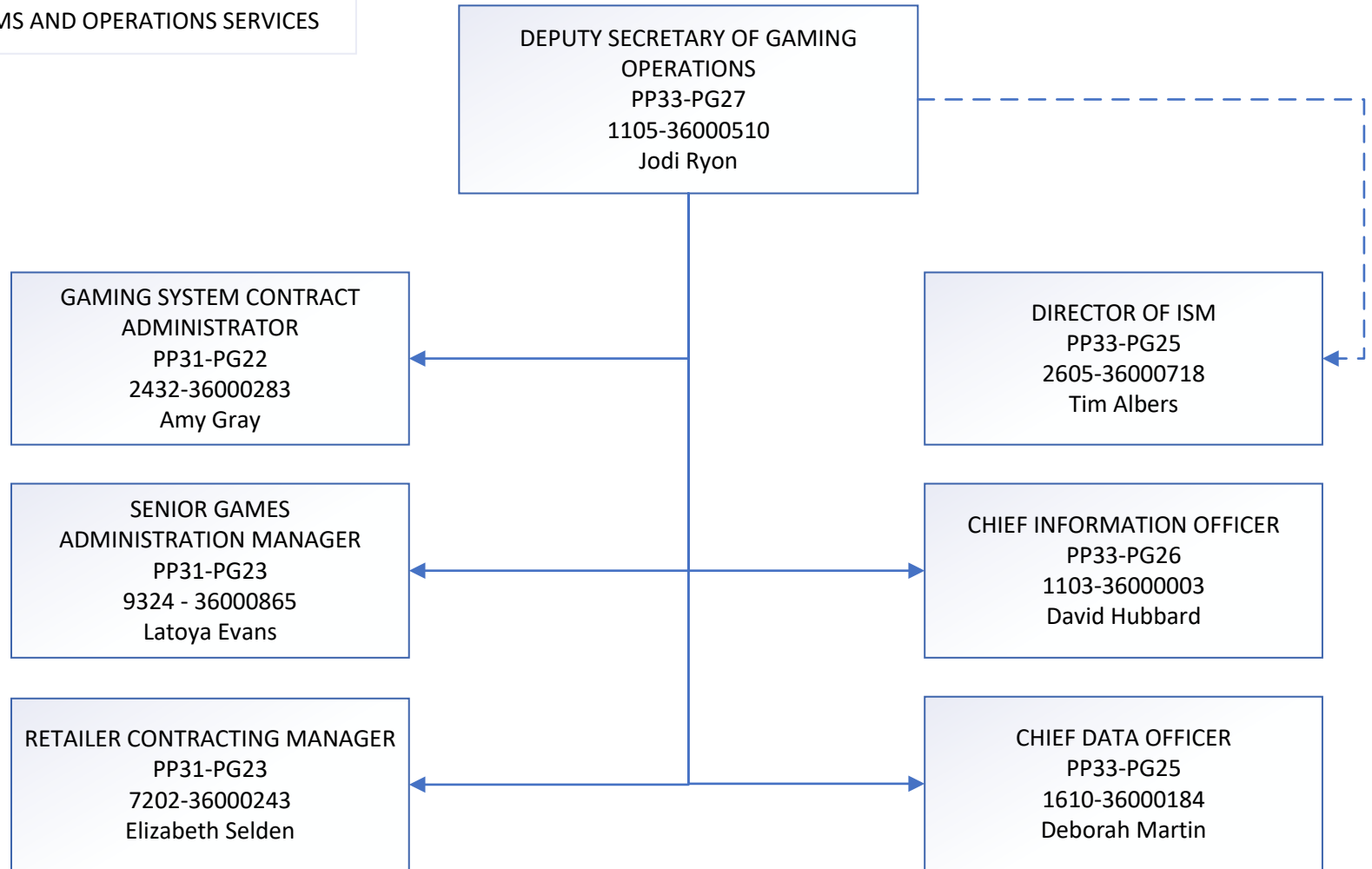
PARTNERSHIP & ENGAGEMENT
MANAGER
PP31-PG23
2431-36000413
Randall Fox

COMMUNICATIONS COORDINATOR
PP31-PG21 (0.50 FTE)
3807-36000213
VACANT

COMMUNICATIONS SPECIALIST
PP31-PG16
3819-36000247
Michelle McFatter

PARTNERSHIP & ENGAGEMENT
SPECIALIST
PP31-PG18
2441-36000188
Shaqueria Howard

DEPARTMENT OF THE LOTTERY
36705000000 – GAMES ADMINISTRATION
36705020000 - RETAILER CONTRACTING
36705030000 – DATA MANAGEMENT
36201545000 - INFORMATION SECURITY
36703010000 - CIO/SYSTEMS AND OPERATIONS SERVICES
101 FTEs TOTAL



DEPARTMENT OF THE LOTTERY
3670500000 – GAMES ADMINISTRATION

DEPUTY SECRETARY OF GAMING
OPERATIONS
PP33-PG27
1105-36000510
Jodi Ryon

SENIOR GAMES
ADMINISTRATION MANAGER
PP31-PG23
9324 - 36000865
Latoya Evans

GAMING SYSTEM CONTRACT
ADMINISTRATOR
PP31-PG22
2432-36000283
Amy Gray

GAMES ADMIN MANAGER
PP31-PG21
9321-36000349
Stephen Corriveau

ADMINISTRATIVE ASSISTANT I
PP31-PG12
3901-36000173
Annette Pearson

GAMES ADMIN MANAGER
PP31-PG21
9321-36000460
Natasha Norton

GAMES ADMIN ANALYST
PP31-PG19
4306-36000545
Tracy Tillman

GAMES ADMIN ANALYST
PP31-PG19
4306-36000386
Michael Butler

GAMES ADMIN ANALYST
PP31-PG19
4306-36000878
Arthur Jefferson

GAMES ADMIN ANALYST
PP31-PG19
4306-36000363
Andres Pedraza-Lemus

GAMES ADMIN ANALYST
PP31-PG19
4306-36000368
David Kirsch

GAMES ADMIN ANALYST
PP31-PG19
4306-36000303
Helen Cuyler

GAMES ADMIN ANALYST
PP31-PG19
4306-36000813
Jackelyn Feliciano

GAMES ADMIN ANALYST
PP31-PG19
4306-36000120
Treva Southern-Merlau

GAMES ADMIN ANALYST
PP31-PG19
4306-36000287
Cindy Duran

GAMES ADMIN ANALYST
PP31-PG19
4306-36000883
Tamekia Redding

GAMES ADMIN ANALYST
PP31-PG19
4306-36000819
Adrian Bolin

GAMES ADMIN ANALYST
PP31-PG19
4306-36000266
Amanda Sasser

GAMES ADMIN ANALYST
PP31-PG19
4306-36000313
Darius Harvey

GAMES ADMIN ANALYST
PP31-PG19
4306-36000811
VACANT

GAMES ADMIN ANALYST
PP31-PG19
4306-36000289
Elizabeth Collier

GAMES ADMIN ANALYST
PP31-PG19
4306-36000271
Christopher Rogers

GAMES ADMIN ANALYST
PP31-PG19
4306-36000369
Newell Miller

GAMES ADMIN ANALYST
PP31-PG19
4306-36000331
Valarie Peters

DEPARTMENT OF THE LOTTERY
36705000000 – GAMES ADMINISTRATION
36705020000 - RETAILER CONTRACTING

DEPUTY SECRETARY OF
GAMING OPERATIONS
PP33-PG25
1105-36000510
Jodi Ryon

RETAILER CONTRACTING
MANAGER
PP31-PG23
7204-36000243
Elizabeth Selden

RETAILER CONTRACT SUPERVISOR
PP31-PG22
7202-36000245
Nina Jones

RETAILER CONTRACT SUPERVISOR
PP31-PG22
7202-36000042
Timothy Kenyon

COLLECTIONS SUPERVISOR
PP31-PG22
1124-36000255
Janelle Kirkland

RETAILER CONTRACT ANALYST
PP31-PG19
7201-36000250
Tonyale Barnes

RETAILER CONTRACT ANALYST
PP31-PG19
7201-36000253
Debra Handley

RETAILER CONTRACT ANALYST
PP31-PG19
7201-36000790
Janet Miller

OPS INTERN
36900011
Julia Baker

RETAILER CONTRACT ANALYST
PP31-PG19
7201-36000260
Angela Chunn

RETAILER CONTRACT ANALYST
PP31-PG19
7201-36000050
Kassie Nissley

RETAILER CONTRACT ANALYST
PP31-PG19
7201-36000263
Denise Flores

RETAILER CONTRACT ANALYST
PP31-PG19
7201-36000274
Savanna Redding

RETAILER CONTRACT ANALYST
PP31-PG19
7201-36000226
VACANT

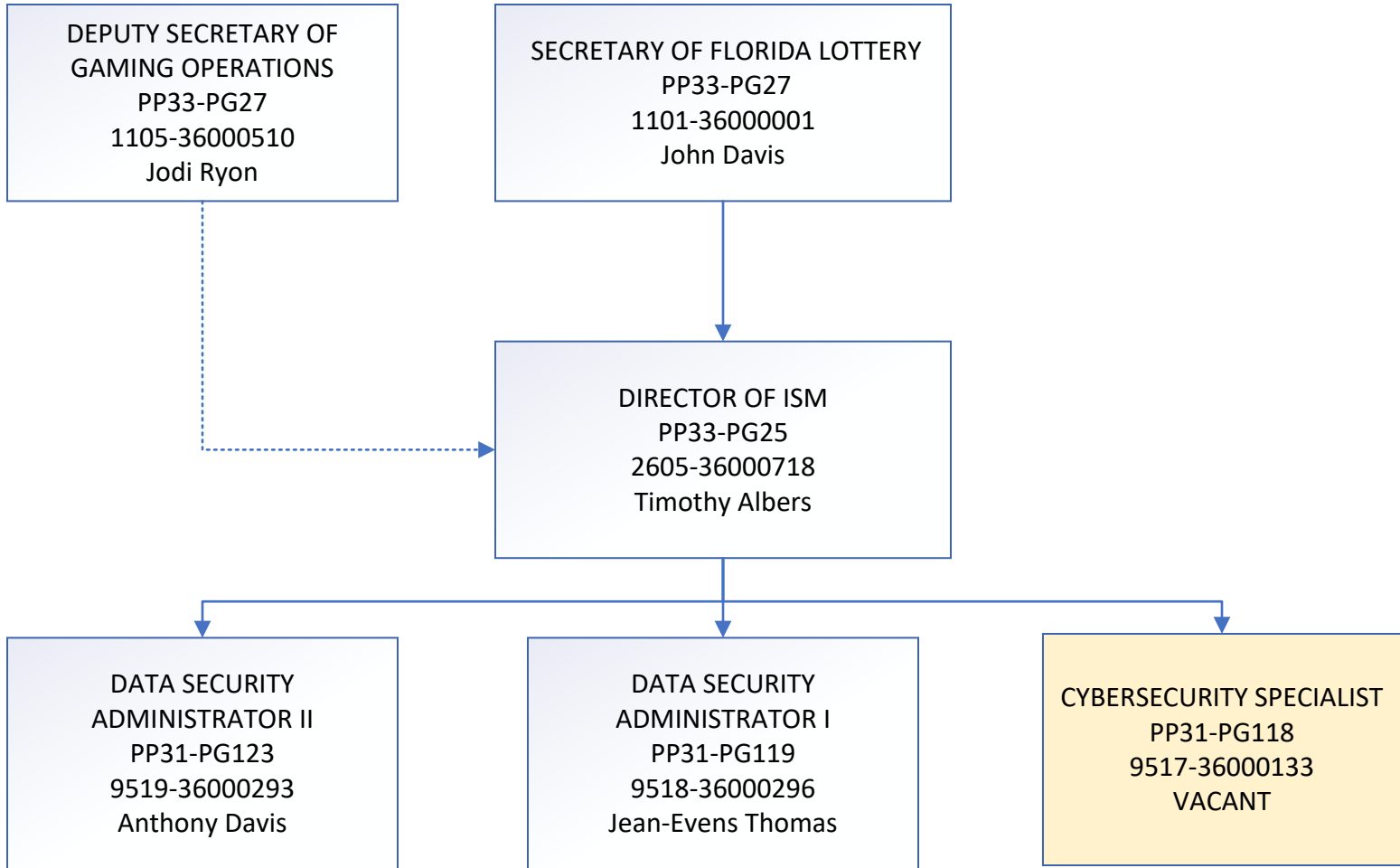
OPS INTERN
36900022
Carson Schmidt

RETAILER CONTRACT ANALYST
PP31-PG19
7201-36000254
Towanda Jones

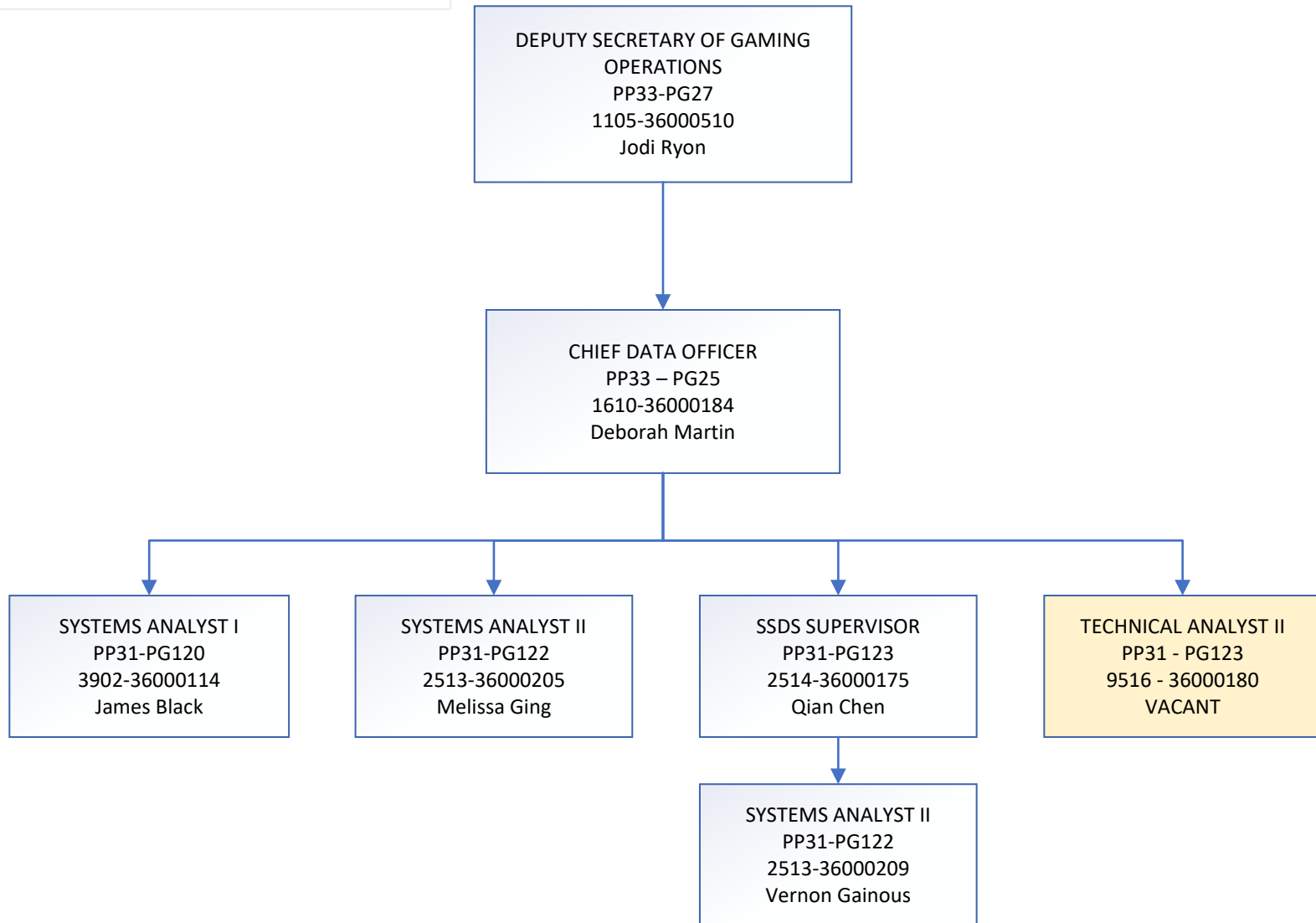
RETAILER CONTRACT ANALYST
PP31-PG19
7201-36000257
Patrick Leite

RETAILER CONTRACT ANALYST
PP31-PG19
7201-36000208
Jose Trey Varela

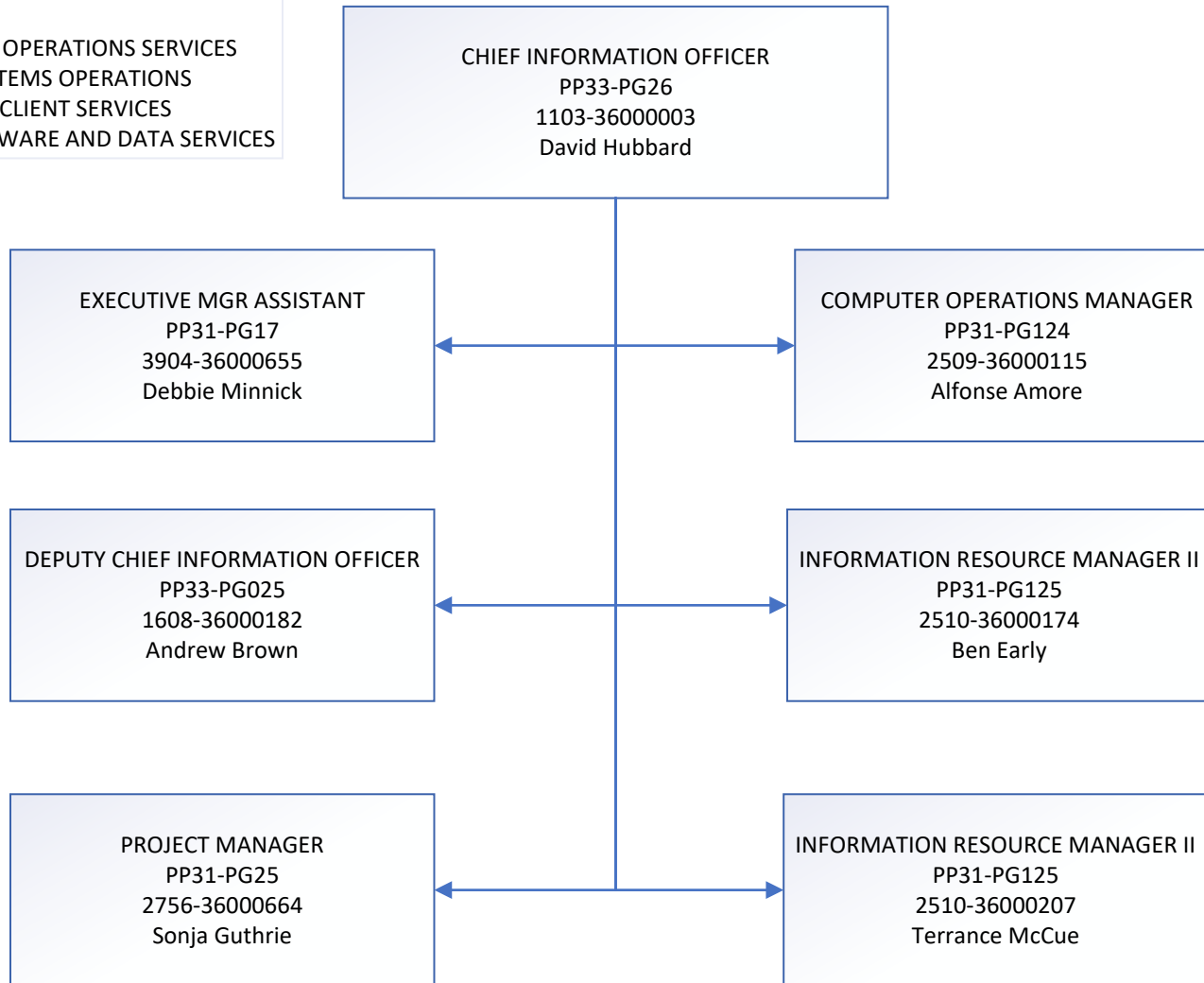
OPS INTERN
36900012
VACANT



DEPARTMENT OF THE LOTTERY
36705000000 – GAMES ADMINISTRATION
36705030000 – DATA MANAGEMENT



DEPARTMENT OF THE LOTTERY
36703010000 - CIO/SYSTEMS & OPERATIONS SERVICES
36703020200 - COMPUTER SYSTEMS OPERATIONS
36703030100 - NETWORK AND CLIENT SERVICES
36704000000 – SYSTEMS, SOFTWARE AND DATA SERVICES



DEPARTMENT OF THE LOTTERY
36703010000 - CIO/SYSTEMS & OPERATIONS SERVICES
36703020200 - COMPUTER SYSTEMS OPERATIONS

CHIEF INFORMATION OFFICER
PP33-PG26
1103-36000003
David Hubbard

COMPUTER OPERATIONS MANAGER
PP31-PG124
2509-36000115
Alfonse Amore

SR PRODUCTION CONTROL ANALYST
PP31-PG119
9535-36000154
Vacant

COMPUTER OPERATIONS SUPERVISOR
PP31-PG18
3301-36000142
Suzanne Lewis

COMPUTER OPERATIONS SUPERVISOR
PP31-PG18
3301-36000739
Donald Starke

COMPUTER OPERATIONS ANALYST
PP31-PG17
3302-36000284
VACANT

LOTTERY COMPUTER SYSTEMS OPERATOR III
PP31-PG14
2508-36000122
Steven Soldano

COMPUTER OPERATIONS ANALYST
PP31-PG17
3301-36000127
Deric Roberts

COMPUTER OPERATIONS ANALYST
PP31-PG17
3301-36000141
VACANT

LOTTERY COMPUTER SYSTEMS OPERATOR III
PP31-PG14
2508-36000130
VACANT

LOTTERY COMPUTER SYSTEMS OPERATOR III
PP31-PG14
2508-36000129
Larry Tutten

LOTTERY COMPUTER SYSTEMS OPERATOR III
PP31-PG14
2508-36000179
Thomas Judd

COMPUTER OPERATIONS ANALYST
PP31-PG17
3301-36000118
Che Williams

LOTTERY COMPUTER SYSTEMS OPERATOR III
PP31-PG14
2508-36000119
Stanley Primous

LOTTERY COMPUTER SYSTEMS OPERATOR III
PP31-PG14
2508-36000389
Justyce Worlds

LOTTERY COMPUTER SYSTEMS OPERATOR III
PP31-PG14
2508-36000381
Haileigh Walton

LOTTERY COMPUTER SYSTEMS OPERATOR III
PP31-PG14
2508-36000145
Dwight Gross

DEPARTMENT OF THE LOTTERY
36703010000 - CIO/SYSTEMS AND OPERATIONS SERVICES
36703030100 - NETWORK AND CLIENT SERVICES

CHIEF INFORMATION OFFICER
PP33-PG26
1103-36000003
David Hubbard

INFORMATION RESOURCE
MANAGER II
PP31-PG125
2510-36000174
Ben Early

INFORMATION RESOURCE
MANAGER II
PP31-PG125
2510-36000207
Terrance McCue

IR SUPPORT ANALYST III
PP31-PG120
9525-36000876
VACANT

SOFTWARE QUALITY
ASSURANCE ANALYST II
PP31-PG122
9520-36000158
Mary Austin

IR SUPPORT ANALYST II
PP31-PG119
9524-36000146
Stanley Littles

SOFTWARE QUALITY
ASSURANCE ANALYST I
PP31-PG121
9521-36000121
Karuna Mishra

IR SUPPORT ANALYST II
PP31-PG119
9524-36000810
John Whitaker

SOFTWARE QUALITY
ASSURANCE ANALYST I
PP31-PG121
9521-36000210
Kathleen Sondola

IR SUPPORT ANALYST I
PP31-PG118
9523-36000191
Deborah Smith

SOFTWARE QUALITY
ASSURANCE ANALYST I
PP31-PG121
9521-36000192
Tonya Parker

IR SUPPORT ANALYST I
PP31-PG118
9523-36000124
Ryan Sands

TECHNICAL ANALYST II
PP31-PG123
9516-36000150
Richard Ballman

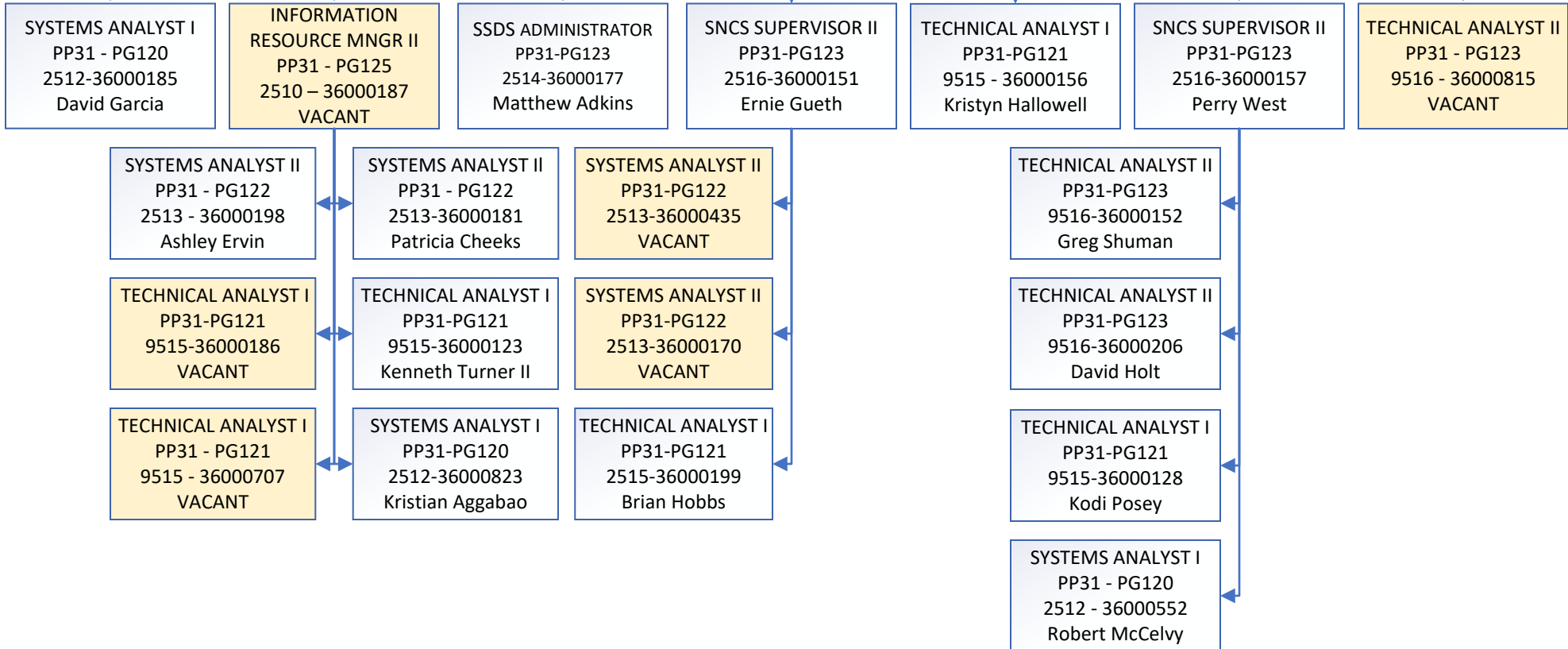
SYSTEMS ANALYST I
PP31 – PG120
2512-36000171
Todd Tucker

DEPARTMENT OF THE LOTTERY
 36703010000 - CIO/SYSTEMS AND OPERATIONS SERVICES
 36704000000 – SYSTEMS, SOFTWARE AND DATA SERVICES

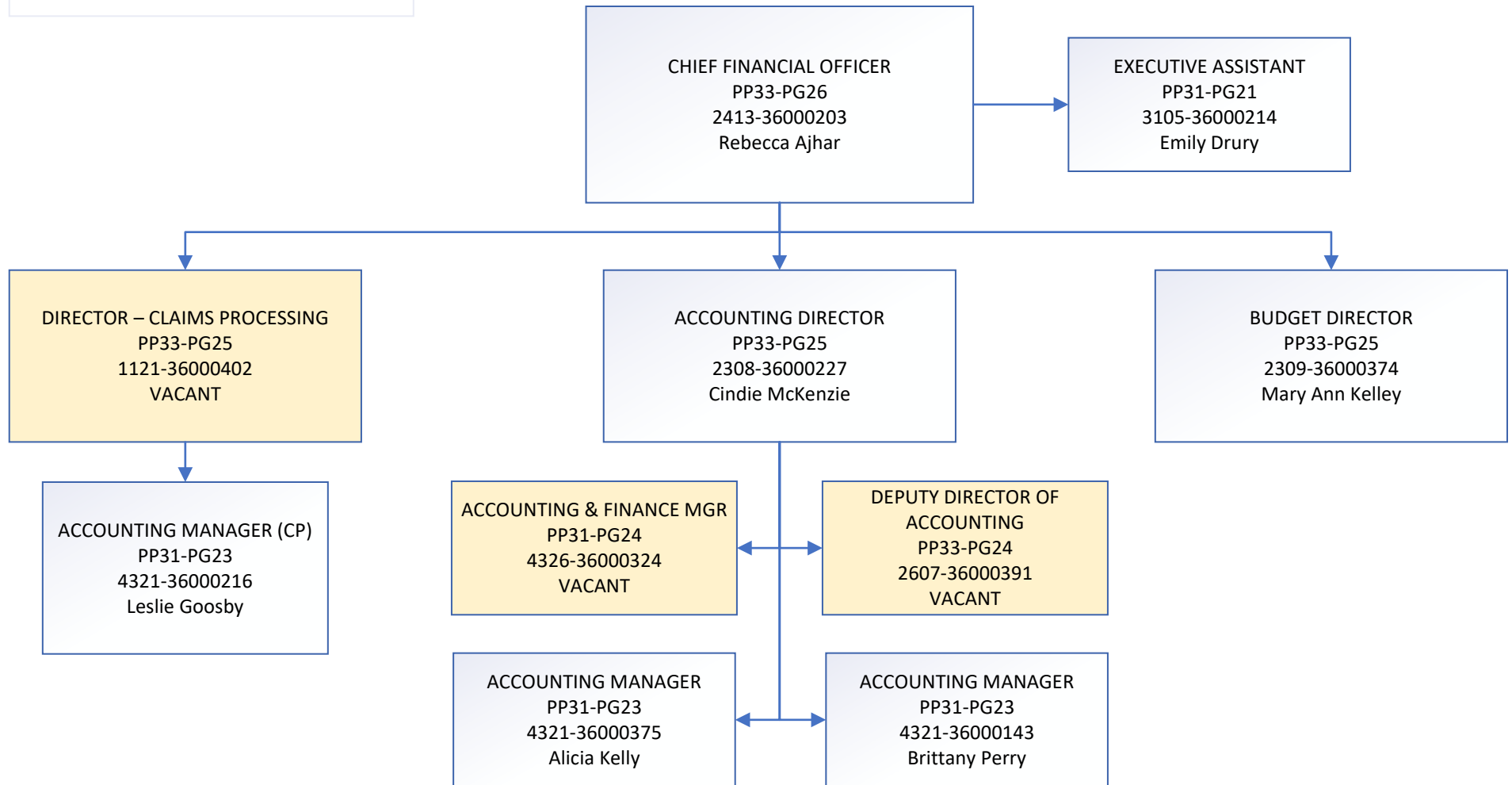
CHIEF INFORMATION OFFICER
 PP33-PG26
 1103-36000003
 David Hubbard

EXECUTIVE MGR ASSISTANT
 PP31-PG17
 3904-36000655
 Debbie Minnick

DEPUTY CHIEF INFORMATION OFFICER
 PP33-PG025
 1608-36000182
 Andrew Brown



DEPARTMENT OF THE LOTTERY
36801000000 - FINANCE AND BUDGET
36803040200 - CLAIMS PROCESSING
36803030000 - GENERAL ACCOUNTING



DEPARTMENT OF THE LOTTERY
 36801000000 - FINANCE AND BUDGET
 36803030000 - GENERAL ACCOUNTING

CHIEF FINANCIAL OFFICER
 PP33-PG26
 2413-36000203
 Rebecca Ajhar

EXECUTIVE ASSISTANT
 PP31-PG21
 3105-36000214
 Emily Drury

DEPUTY DIRECTOR OF ACCOUNTING
 PP33-PG24
 2607-36000391
 VACANT

ACCOUNTING DIRECTOR
 PP33-PG25
 2308-36000227
 Cindie McKenzie

ACCOUNTING & FINANCE MGR
 PP31-PG24
 4326-36000324
 VACANT

ACCOUNTING MANAGER
 PP31-PG23
 4321-36000375
 Alicia Kelly

ACCOUNTING MANAGER
 PP31-PG23
 4321-36000143
 Brittany Perry

SENIOR FINANCIAL ANALYST
 PP31-PG22
 4323-36000817
 VACANT

SENIOR FINANCIAL ANALYST
 PP31-PG22
 4323-36000397
 Nicole Davis

SENIOR FINANCIAL ANALYST
 PP31-PG22
 4323-36000385
 Timothy Coughlin

FINANCIAL ANALYST
 PP31-PG20
 4318-36000221
 VACANT

FINANCIAL ANALYST
 PP31-PG20
 4318-36000225
 Purvi Gandhi

FINANCIAL ANALYST
 PP31-PG20
 4318-36000383
 VACANT

OPS – ACCOUNTING CLERK
 36900029
 VACANT

SENIOR FINANCIAL ANALYST
 PP31-PG22
 4323-36000217
 Gary King

FINANCIAL ANALYST
 PP31-PG20
 4318-36000387
 Zachary Sautter

FINANCIAL ANALYST
 PP31-PG20
 4318-36000223
 VACANT
 (Viral Desai starts 9/12)

FINANCIAL ANALYST
 PP31-PG20
 4318-36000292
 Erin Libersat

Financial Reporting & Reconciliation Unit

Financial Transactions & Disbursements Unit

Cash Management Unit

DEPARTMENT OF THE LOTTERY
 36801000000 - FINANCE AND BUDGET
 36803040200 - CLAIMS PROCESSING

CHIEF FINANCIAL OFFICER
 PP33-PG26
 2413-36000203
 Rebecca Ajhar

DIRECTOR – CLAIMS PROCESSING
 PP33-PG25
 1121-36000402
 VACANT

ACCOUNTING MANAGER (CP)
 PP31-PG23
 4321-36000216
 Leslie Goosby

ACCOUNTING SUPERVISOR
 PP31-PG23
 4320-36000333
 Latiffany Green

ACCOUNTING SUPERVISOR
 PP31-PG23
 4320-36000310
 Drina Jones

SR. FINANCIAL SPECIALIST
 PP31-PG18
 4417-36000342
 Alexandra Johnson

FINANCIAL SPECIALIST
 PP31-PG16
 4316-36000323
 Shadymon Montgomery

FINANCIAL ANALYST
 PP31-PG20
 4318-36000307
 Chriseen Johnson

FINANCIAL ANALYST
 PP31-PG20
 4318-36000262
 Vatalia Kelley

FINANCIAL SPECIALIST
 PP31-PG16
 4316-36000314
 Madison Wolfe

FINANCIAL SPECIALIST
 PP31-PG16
 4316-36000297
 Luke Martin

FINANCIAL SPECIALIST
 PP31-PG16
 4316-36000384
 VACANT

FINANCIAL ANALYST
 PP31-PG20
 4316-36000215
 Brian Gilbert

OPS FINANCIAL CLERK
 9912-36900023
 Xavier Thomas

FINANCIAL SPECIALIST
 PP31-PG16
 4316-36000116
 Collins Greenlee

OPS FINANCIAL CLERK
 9912-36999923
 Hayley DiMinno

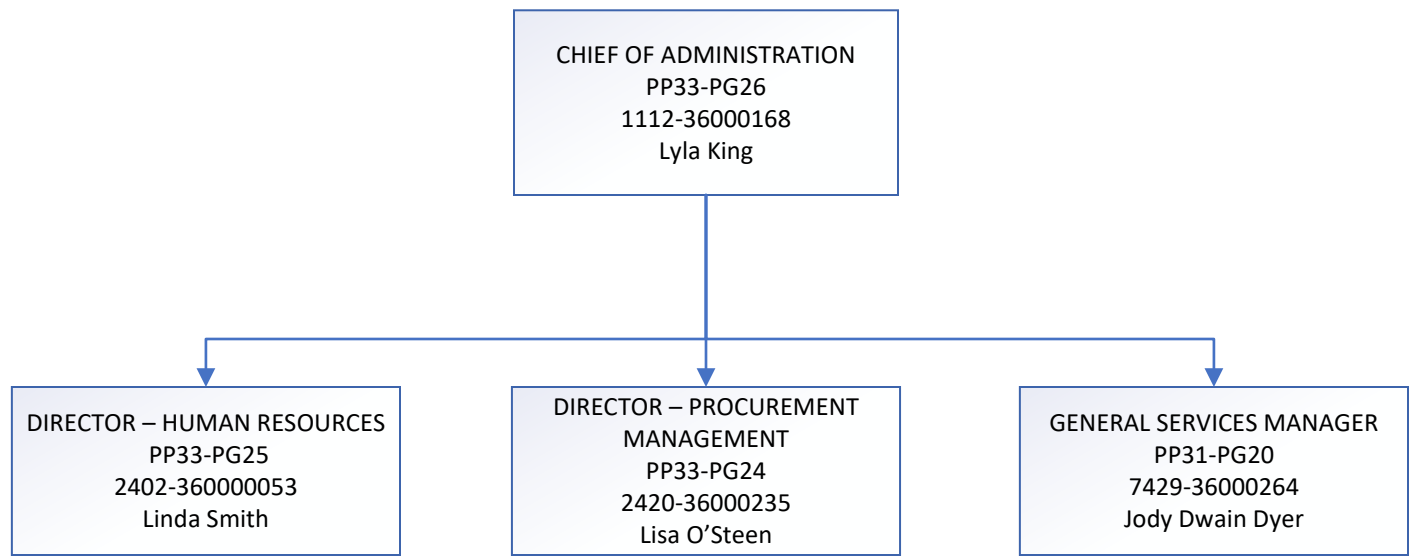
FINANCIAL CLERK
 PP31-PG08
 4319-36000457
 Gilberto Garcia

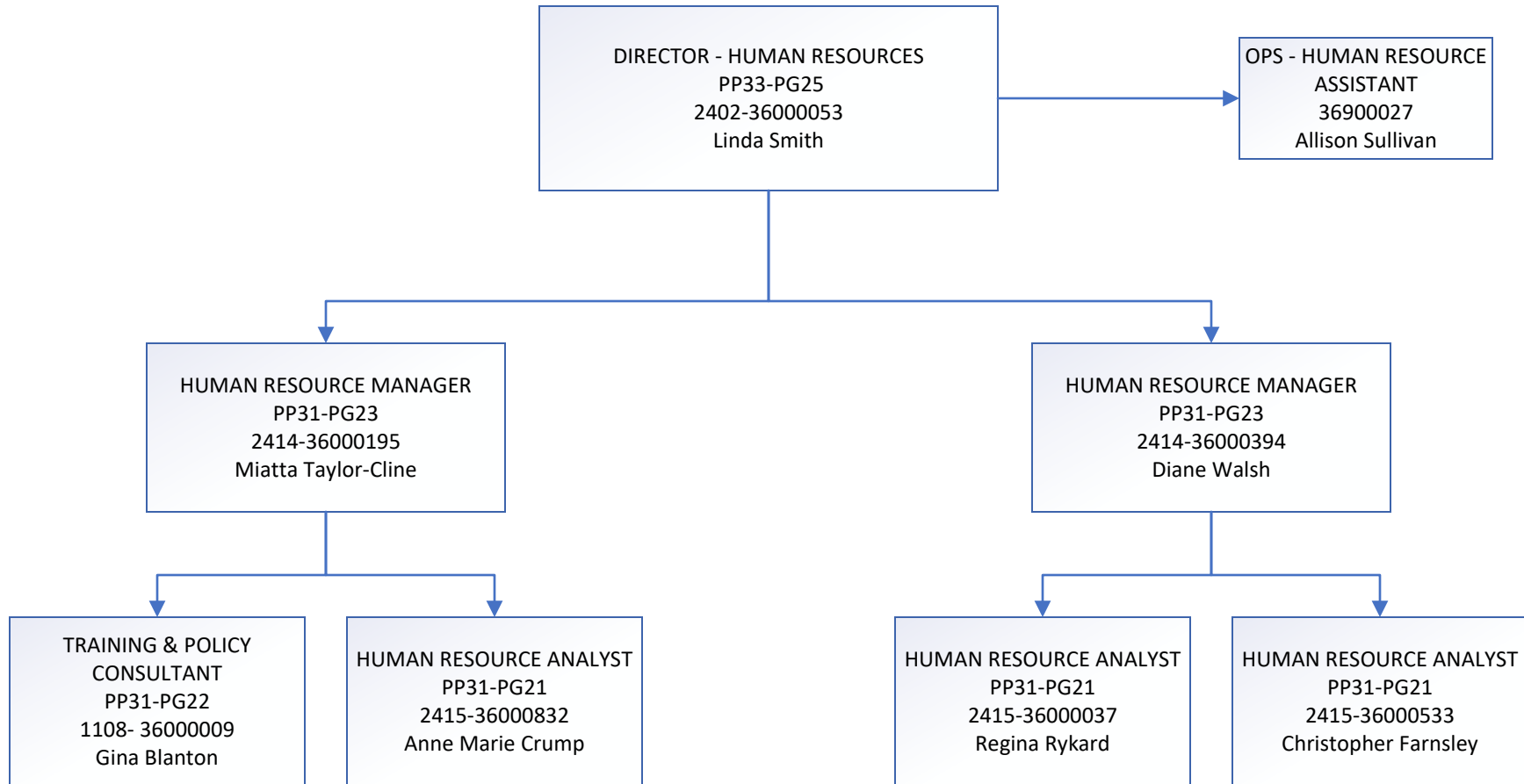
OPS FINANCIAL CLERK
 9912-36999933
 VACANT

OPS FINANCIAL CLERK
 9912-36999932
 VACANT

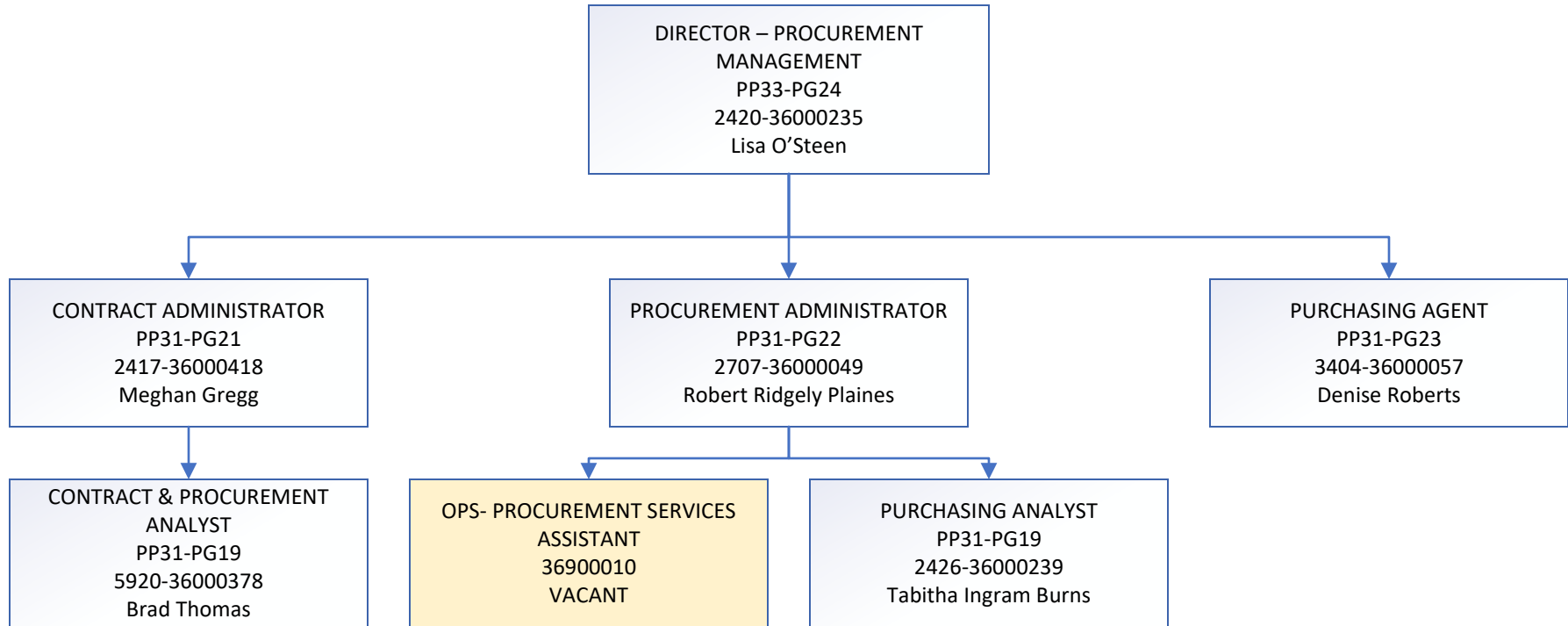
OPS FINANCIAL CLERK
 9912-36999934
 Kemora Brown

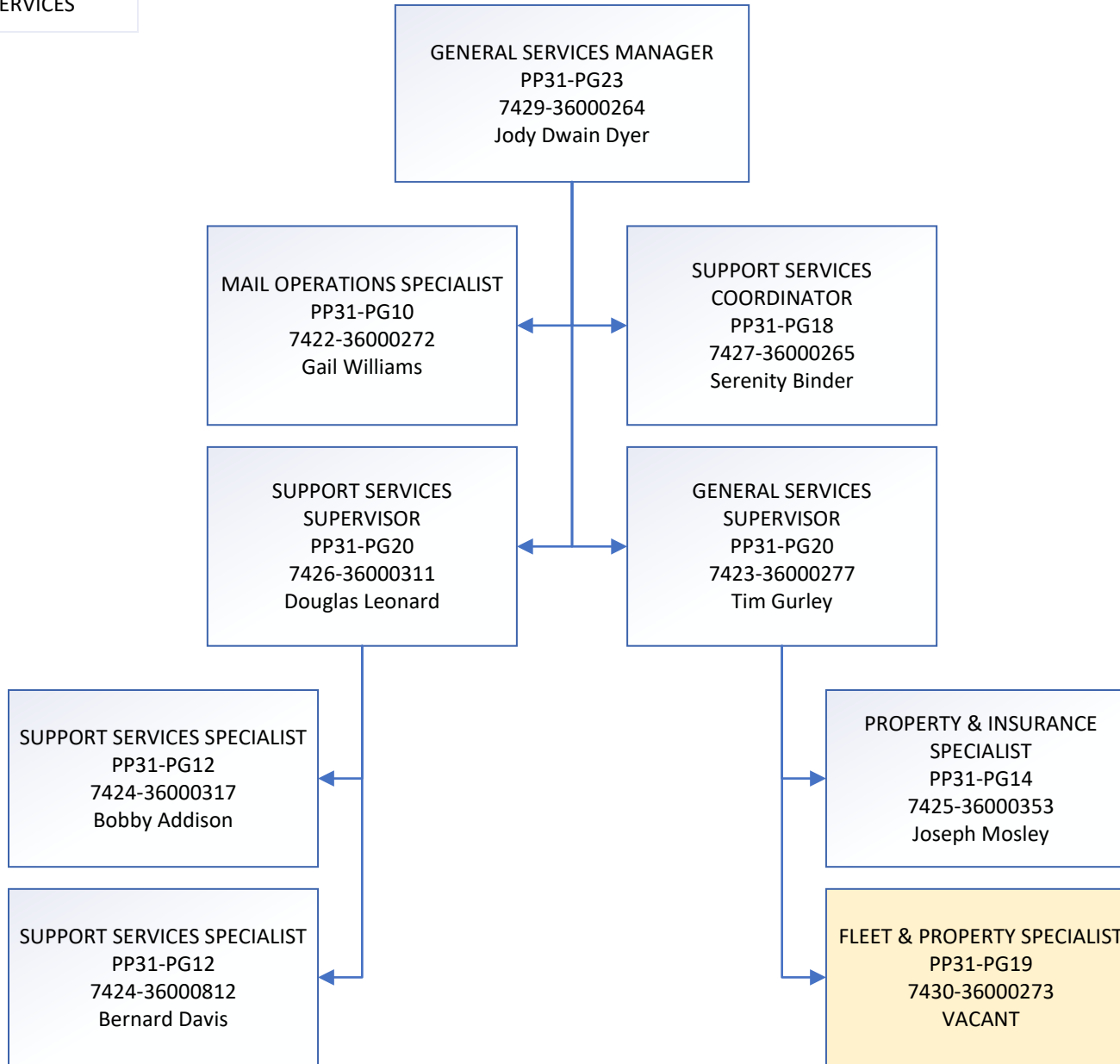
DEPARTMENT OF THE LOTTERY
36801100000 – ADMINISTRATION
36101020000 – HUMAN RESOURCES
36801200000 – PROCUREMENT MANAGEMENT
36101015000 – SUPPORT SERVICES





DEPARTMENT OF THE LOTTERY
36801200000 - PROCUREMENT MANAGEMENT





DEPARTMENT OF THE LOTTERY
3690000000 - MARKETING
3690200000 - GRAPHICS
36901500000 - SPECIAL EVENTS & PROMOTIONS

DEPUTY SECRETARY OF MARKETING
PP33-PG27
1105-36000550
Amber Seale

EXECUTIVE MANAGER
ASSISTANT
PP31-PG17
3904-36000586
Shamika Thomas

DIRECTOR OF ADVERTISING AND
MARKETING
PP33-PG25
2715-36000716
Everett Williams

ADVERTISING MANAGER
PP31-PG23
2721-36000165
Michael Lewis

DIGITAL MARKETING
MANAGER
PG31-PG23
2430-36000424
VACANT

GRAPHICS MANAGER
PP31-PG23
2709-36000416
Jaymee Smith

ADVERTISING
CONSULTANT
PP31-PG20
3910-36000537
Jennifer Smith

ADVERTISING
COORDINATOR
PP31-PG19
2418-36000045
VACANT

DIGITAL MARKETING
COORDINATOR
PP31-PG19
2437-36000407
Hayley Ross

SR GRAPHIC DESIGNER
PP31-PG21
2710-36000633
Malkia Peterson

GRAPHIC DESIGNER
PP31-PG19
2713-36000881
Catherine Thompson

GRAPHIC DESIGNER
PP31-PG19
2713-36000761
VACANT

OPS – GRAPHICS
COORDINATOR
36900015
VACANT

DEPARTMENT OF THE LOTTERY
36903010000 – PRODUCT & SALES

DEPUTY SECRETARY - PRODUCT & SALES
PP33-PG27
1105-36000403
Justin Rock

DIRECTOR OF PRODUCT
PP33-PG25
1102-36000412
Shelly Gerteisen

SALES PROGRAM MANAGER
PP31-PG22
3109-36000004
Mimi Schmitzer

DIRECTOR OF SALES
PP33-PG25
2206-36000011
Anthony Kirkland

SENIOR PRODUCT
MANAGER
PP31-PG22
2745-36000048
Deborah McGuffey

PRODUCT & SALES
BUSINESS ADMINISTRATOR
PP31-PG22
1125-36000148
VACANT

PRODUCT MANAGER
PP31-PG21
2740-36000172
Angel Tallent

RESEARCH MANAGER
PP31-PG21
2716-36000019
Anastasya Kroyer

PRODUCT & RESEARCH
COORDINATOR
PP31-PG21
2750-36000556
José Parrilla

SENIOR CORPORATE ACCOUNT
MANAGER
PP33-PG24
2571-36000657
Kristin Cleveland

ALL DISTRICT MANAGERS
(See District Charts)

CORPORATE ACCOUNT MGR
PP31-PG23
2750-36000405
VACANT

CORPORATE ACCOUNT MGR
PP31-PG23
2750-36000748
Julio Rodriguez-Diaz

CORPORATE ACCOUNT MGR
PP31-PG23
2750-36000801
Janet Garcia

CORPORATE ACCOUNT MGR
PP31-PG23
2750-36000204
Geri Gardner

CORPORATE ACCOUNT MGR
PP31-PG23
2750-36000434
Kenneth Busker

DEPARTMENT OF THE LOTTERY
36903040101 - TALLAHASSEE (01)

DIRECTOR OF SALES
PP33-PG25
2206- 36000011
Anthony Kirkland

DISTRICT MANAGER
PP33-PG24
2720-36000594
Misty Bull

SALES OPERATIONS MANAGER
PP31-PG21
2708-36000700
Anita Jefferson

FIELD SALES MANAGER
PP31-PG21
6713-36000475
Troy Harrison

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000450
Jamaya Benboe

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000517
Gilberto Garcia

SALES REPRESENTATIVE
PP31-PG17
6709-36000474
David McLeish
(VACANT 9/6)

SALES REPRESENTATIVE
PP31-PG17
6709-36000478
Amos Murray

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000482
Carol Byrden

OPS-SENIOR CLERK
36900018
VACANT

SALES REPRESENTATIVE
PP31-PG17
6709-36000477
Charles Fedrick

SALES REPRESENTATIVE
PP31-PG17
6709-36000488
Ramon Rivera

DEPARTMENT OF THE LOTTERY
36903040103 - PENSACOLA DISTRICT (03)

DIRECTOR OF SALES
PP33-PG25
2206- 36000011
Anthony Kirkland

DISTRICT MANAGER
PP33-PG24
2720-36000486
Anna Keeney

SALES OPERATIONS MANAGER
PP31-PG21
2708-36000726
Amy Moyers

FIELD SALES MANAGER
PP31-PG21
6713-36000858
Jerry Barnhill

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000452
Angel Burnett-Newell

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000073
Charity Deguzman

SALES REPRESENTATIVE
PP31-PG17
6709-36000491
Bruce Kilroy

SALES REPRESENTATIVE
PP31-PG17
6709-36000500
Jessica Seachrist

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000507
VACANT

OPS-SENIOR CLERK
36900020
VACANT

SALES REPRESENTATIVE
PP31-PG17
6709-36000487
Terry Hathaway

SALES REPRESENTATIVE
PP31-PG17
6709-36000836
Amy Kamm

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000780
Ashley Perritt

OPS-SEASONAL SENIOR CLERK
36900028
VACANT

SALES REPRESENTATIVE
PP31-PG17
6709-36000503
Jamie Tindell

SALES REPRESENTATIVE
PP31-PG17
6709-36000492
Matthew Brown

SALES REPRESENTATIVE
PP31-PG17
6709-36000501
Victoria Johnson

DEPARTMENT OF THE LOTTERY
36903040104 - JACKSONVILLE DISTRICT (04)

DIRECTOR OF SALES
PP33-PG25
2206-3600011
Anthony Kirkland

DISTRICT MANAGER
PP33-PG24
2720-36000682
John Beasley

SALES OPERATIONS MANAGER
PP31-PG21
2708-36000763
Clyde Courson

FIELD SALES MANAGER
PP31-PG21
6713-36000713
Brent Hutchison

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000176
Maria Lilley

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000852
Bonnie Slane

SALES REPRESENTATIVE
PP31-PG17
6709-36000523
Alyssa Franco

SALES REPRESENTATIVE
PP31-PG17
6709-36000524
Bridget Taylor

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000842
Lisa Glaze

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000504
Karuna Rai

SALES REPRESENTATIVE
PP31-PG17
6709-36000512
Lisa Kumpf

SALES REPRESENTATIVE
PP31-PG17
6709-36000522
Jonathan Donnelly

SALES REPRESENTATIVE
PP31-PG17
6709-36000514
Wendi Crowell

SALES REPRESENTATIVE
PP31-PG17
6709-36000519
Robert Kavanagh

SALES REPRESENTATIVE
PP31-PG17
6709-36000516
Henry Jones

SALES REPRESENTATIVE
PP31-PG17
6709-36000183
Vivek Rai

SALES REPRESENTATIVE
PP31-PG17
6709-36000783
Christopher White

DEPARTMENT OF THE LOTTERY
36903040105 - GAINESVILLE DISTRICT (05)

DIRECTOR OF SALES
PP33-PG25
2206- 36000011
Anthony Kirkland

SENIOR DISTRICT MANAGER
PP33-PG25
2721-36000531
William Hancock

SALES OPERATIONS MANAGER
PP31-PG21
2708-36000747
Conrad Snyder

FIELD SALES MANAGER
PP31-PG21
6713-36000536
Earl Veldink III

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000279
Neshay Coward

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000461
Sayma Akhter

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000546
Irene Celli

LOTTERY MARKETING SPECIALIST III
PP31-PG12
36000725
Martin Luther Wallace

SALES REPRESENTATIVE
PP31-PG17
6709-36000532
Starr Helms

SALES REPRESENTATIVE
PP31-PG17
6709-36000539
Steven Ganey

SALES REPRESENTATIVE
PP31-PG17
6709-36000538
Sylvia Gallegos

SALES REPRESENTATIVE
PP31-PG17
6709-36000542
William Lindsey

SALES REPRESENTATIVE
PP31-PG17
6709-36000534
Donna Lillie

SALES REPRESENTATIVE
PP31-PG17
6709-36000540
Michael Schramm

SALES REPRESENTATIVE
PP31-PG17
6709-36000535
Jamie Gibson

DEPARTMENT OF THE LOTTERY
36903040106 - ORLANDO DISTRICT (06)

DIRECTOR OF SALES
PP33-PG25
2206- 36000011
Anthony Kirkland

DISTRICT MANAGER
PP33-PG24
2720-36000630
Kristopher Miller

SALES OPERATIONS MANAGER
PP31-PG21
2708-36000857
Marvin Campbell

FIELD SALES MANAGER
PP31-PG21
6713-36000861
Patrick Hoelle

FIELD SALES MANAGER
PP31-PG21
6713-36000649
Richard Totka

LOTTERY MARKETING
SPECIALIST III
PP31-PG12
3707-36000797
VACANT

LOTTERY MARKETING
SPECIALIST III
PP31-PG12
3707-36000373
Yashe Ingram

SALES REPRESENTATIVE
PP31-PG17
6709-36000665
Lowell Finch

SALES REPRESENTATIVE
PP31-PG17
6709-36000644
Brian Moran

SALES REPRESENTATIVE
PP31-PG17
6709-36000648
James Diaz

SALES REPRESENTATIVE
PP31-PG17
6709-36000637
Gary Heimann

LOTTERY MARKETING
SPECIALIST III
PP31-PG12
3707-36000658
Alejandro Alvarado

LOTTERY MARKETING
SPECIALIST III
PP31-PG12
3707-36000654
Eileen Leuthner

SALES REPRESENTATIVE
PP31-PG17
6709-36000669
Emily Heckle

SALES REPRESENTATIVE
PP31-PG17
6709-36000668
Mary- Ann Garcia

SALES REPRESENTATIVE
PP31-PG17
6709-36000645
Douglas Beldin

SALES REPRESENTATIVE
PP31-PG17
6709-36000636
Anthony Johnson

LOTTERY MARKETING
SPECIALIST III
PP31-PG12
3707-36000653
José Hawayek

OPS-SENIOR CLERK
36900017
VACANT

SALES REPRESENTATIVE
PP31-PG17
36000559
Nicole Burson

SALES REPRESENTATIVE
PP31-PG17
6709-36000652
Edwin Perales

SALES REPRESENTATIVE
PP31-PG17
6709-36000650
Heather Petrucelli

SALES REPRESENTATIVE
PP31-PG17
6709-36000646
Todd Mitchell

OPS-SEASONAL SENIOR
CLERK
36999924
Joshua Burson

OPS-SEASONAL SENIOR
CLERK
36900014
VACANT

SALES REPRESENTATIVE
PP31-PG17
6709-36000642
William Todd

SALES REPRESENTATIVE
PP31-PG17
6709-36000639
Corina Sierra

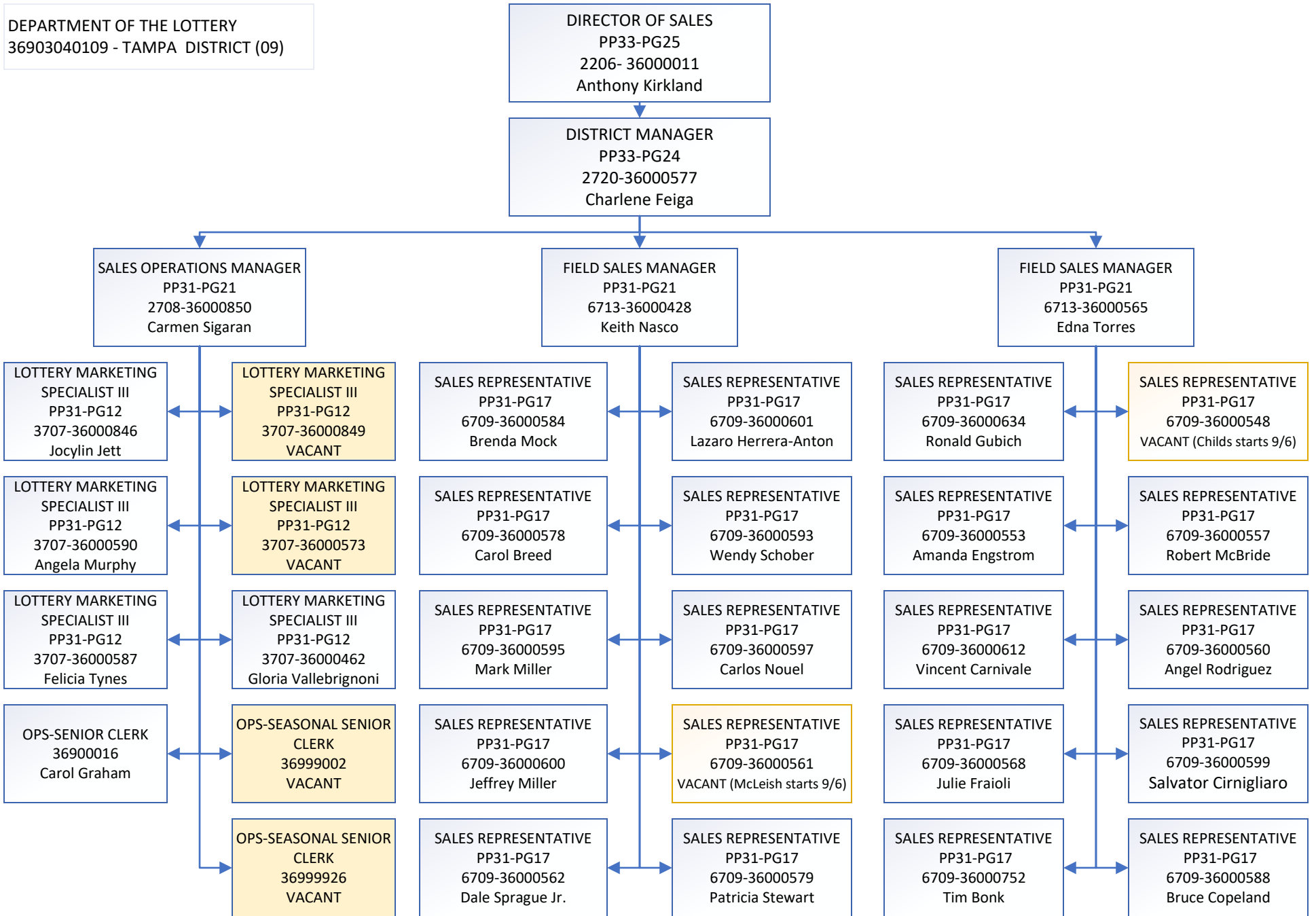
SALES REPRESENTATIVE
PP31-PG17
6709-36000647
Joseph Gavigan

SALES REPRESENTATIVE
PP31-PG17
6709-36000675
Christopher Rodman

SALES REPRESENTATIVE
PP31-PG17
6709-36000319
Kevin Amara

SALES REPRESENTATIVE
PP31-PG17
6709-36000404
William Rodriguez

SALES REPRESENTATIVE
PP31-PG17
6709-36000641
Paul Doering



DEPARTMENT OF THE LOTTERY
36903040110 -FT. MYERS DISTRICT (10)

DIRECTOR OF SALES
PP33-PG25
2206- 36000011
Anthony Kirkland

DISTRICT MANAGER
PP33-PG24
2720-36000610
Joann Cootware

SALES OPERATIONS MANAGER
PP31-PG21
2708-36000616
Mary Bricken

FIELD SALES MANAGER
PP31-PG21
6713-36000782
Marc Weinfeld

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000039
Aloma Keller

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000268
VACANT

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000429
Laura Griffin

OPS-SENIOR CLERK
36900021
Mary Jane Spink

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000218
Liety Montantes

SALES REPRESENTATIVE
PP31-PG17
6709-36000611
Michael Thayer

SALES REPRESENTATIVE
PP31-PG17
6709-36000267
Casandra Castle

SALES REPRESENTATIVE
PP31-PG17
6709-36000624
Troy Alexander

SALES REPRESENTATIVE
PP31-PG17
6709-36000585
Elizabeth Drouin

SALES REPRESENTATIVE
PP31-PG17
6709-36000618
Sean Smith

SALES REPRESENTATIVE
PP31-PG17
6709-36000592
Leslie Hinojosa

SALES REPRESENTATIVE
PP31-PG17
6709-36000619
Justin Flannary

SALES REPRESENTATIVE
PP31-PG17
6709-36000622
Donna Wood

SALES REPRESENTATIVE
PP31-PG17
6709-36000515
David Clay

SALES REPRESENTATIVE
PP31-PG17
6709-36000623
Antonella Gomez

SALES REPRESENTATIVE
PP31-PG17
6709-36000583
Paul Hayes

DEPARTMENT OF THE LOTTERY
36903040111 - WEST PALM BEACH DISTRICT (11)

DIRECTOR OF SALES
PP33-PG25
2206- 36000011
Anthony Kirkland

DISTRICT MANAGER
PP33-PG24
2720-36000771
Maggie Pages-Pin

SALES OPERATIONS MANAGER
PP31-PG21
2708-36000674
Candice Jenkins

FIELD SALES MANAGER
PP31-PG21
6713-36000871
Angie Livermore

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000786
Amber Johnston

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000688
VACANT

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000437
Danielle Cave

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000065
Suzanne Chodkowski

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000737
Kathryn Farber

SALES REPRESENTATIVE
PP31-PG17
6709-36000773
Brent Wacker

SALES REPRESENTATIVE
PP31-PG17
6709-36000778
Brisson Etienne

SALES REPRESENTATIVE
PP31-PG17
6709-36000785
Jeffrey Cario

SALES REPRESENTATIVE
PP31-PG17
6709-36000666
Elisangela Saluti

SALES REPRESENTATIVE
PP31-PG17
6709-36000784
Anayeli Arriaga

SALES REPRESENTATIVE
PP31-PG17
6709-36000774
Encarnacion Zayas Gomez

SALES REPRESENTATIVE
PP31-PG17
6709-36000670
Angela La Marca

SALES REPRESENTATIVE
PP31-PG17
6709-36000777
Howard Jarmon

SALES REPRESENTATIVE
PP31-PG17
6709-36000676
Oriana Nason

SALES REPRESENTATIVE
PP31-PG17
6709-36000772
Dawn Crooks

SALES REPRESENTATIVE
PP31-PG17
6709-36000672
Chad Koster

DEPARTMENT OF THE LOTTERY
36903040113 -MIAMI DISTRICT (13)

DIRECTOR OF SALES
PP33-PG25
2206- 36000011
Anthony Kirkland

DISTRICT MANAGER
PP33-PG24
2720-36000683
Jorge Alfonso

SALES OPERATIONS MANAGER
PP31-PG21
2708-36000864
Nicols Paz

FIELD SALES MANAGER
PP31-PG21
6713-36000038
Edward Pinera

FIELD SALES MANAGER
PP31-PG21
6713-36000502
Leandro Hernandez

FIELD SALES MANAGER
PP31-PG21
6713-36000735
Laura Campos

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000867
Raisa O'Farrill

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000741
Marlene Suarez

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000481
Spencer Shapiro

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000803
Suchitil Duenas

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000468
Marilyn Alfonso

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000469
Clara Santos

LOTTERY MARKETING SPECIALIST III
PP31-PG12
3707-36000596
Claudia Zeledon

OPS-SEASONAL SENIOR CLERK
36999001
Natalie Rodriguez

OPS-SEASONAL SENIOR CLERK
36999931
VACANT

OPS-SEASONAL SENIOR CLERK
36999930
VACANT

SALES REPRESENTATIVE
PP31-PG17
6709-36000742
Alberto Cabrera

SALES REPRESENTATIVE
PP31-PG17
6709-36000723
Luis Trabanco

SALES REPRESENTATIVE
PP31-PG17
6709-36000709
Jessica Orozco

SALES REPRESENTATIVE
PP31-PG17
6709-36000759
Marcos Fermin

SALES REPRESENTATIVE
PP31-PG17
6709-36000715
Devanand Persad

SALES REPRESENTATIVE
PP31-PG17
6709-36000719
Noel Rodriguez

SALES REPRESENTATIVE
PP31-PG17
6709-36000476
Jaime Mercado

SALES REPRESENTATIVE
PP31-PG17
6709-36000711
Niza Tonarely

SALES REPRESENTATIVE
PP31-PG17
6709-36000751
Adalberto Portugues

SALES REPRESENTATIVE
PP31-PG17
6709-36000830
Stacey Mobley

SALES REPRESENTATIVE
PP31-PG17
6709-36000706
Aldo Felipe

SALES REPRESENTATIVE
PP31-PG17
6709-36000698
Julio Perdomo

SALES REPRESENTATIVE
PP31-PG17
6709-36000708
Adly Augustin

SALES REPRESENTATIVE
PP31-PG17
6709-36000704
Carlos Amor

SALES REPRESENTATIVE
PP31-PG17
6709-36000697
Brian Leung

SALES REPRESENTATIVE
PP31-PG17
6709-36000880
Lidia Galvez

SALES REPRESENTATIVE
PP31-PG17
6709-36000724
Jonet Hernandez

SALES REPRESENTATIVE
PP31-PG17
6709-36000696
Wendy Escobar

SALES REPRESENTATIVE
PP31-PG17
6709-36000687
Gregory Hopkins

SALES REPRESENTATIVE
PP31-PG17
6709-36000710
Manuel Herrera

SALES REPRESENTATIVE
PP31-PG17
6709-36000701
Reginald Romain

SALES REPRESENTATIVE
PP31-PG17
6709-36000106
Karla Mercado

SALES REPRESENTATIVE
PP31-PG17
6709-36000755
Kenneth White

SALES REPRESENTATIVE
PP31-PG17
6709-36000743
Robert Johnston

SALES REPRESENTATIVE
PP31-PG17
6709-36000750
Jose Martinez de la Cotera

SALES REPRESENTATIVE
PP31-PG17
6709-36000740
Dayan Hernandez-Rodriguez

LOTTERY, DEPARTMENT OF THE		FISCAL YEAR 2021-22			
SECTION I: BUDGET		OPERATING		FIXED CAPITAL OUTLAY	
TOTAL ALL FUNDS GENERAL APPROPRIATIONS ACT			198,120,795	0	
ADJUSTMENTS TO GENERAL APPROPRIATIONS ACT (Supplementals, Vetoes, Budget Amendments, etc.)			15,898,984	0	
FINAL BUDGET FOR AGENCY			214,019,779	0	
SECTION II: ACTIVITIES * MEASURES		Number of Units	(1) Unit Cost	(2) Expenditures (Allocated)	(3) FCO
Executive Direction, Administrative Support and Information Technology (2)					0
Supervise And Administer The Operation Of Lottery Games * Number of Games Administered		180	72,488.92	13,048,006	
Conduct Market Research And Special Studies * Number of Studies Conducted		109	3,341.29	364,201	
Provide Adequate And Convenient Availability Of Tickets To The Public * Number of Tickets Sold		2,788,937,813	0.05	149,187,802	
Advertise And Promote Lottery Games * Total Gross Annual Sales		9,324,628,158	0.00	40,143,949	
Conduct Investigations Of Retailers, Vendors And Employees * Number of Investigations Conducted		6,179	741.29	4,580,447	
Pay Prizes For Winning Tickets Submitted To Lottery Headquarters * Number of Prizewinners Paid		345,529	3.78	1,306,042	
Keep The Public Informed Of Lottery Activities * Number of Media Releases and Public Education Materials Distributed		77,214,079	0.01	530,263	
Compensate Retailers In The Form Of Incentives * Number of Retailers Compensated		13,543	171.68	2,325,000	
TOTAL				211,485,710	
SECTION III: RECONCILIATION TO BUDGET					
PASS THROUGHS					
TRANSFER - STATE AGENCIES					
AID TO LOCAL GOVERNMENTS					
PAYMENT OF PENSIONS, BENEFITS AND CLAIMS					
OTHER					
REVERSIONS				2,534,077	
TOTAL BUDGET FOR AGENCY (Total Activities + Pass Throughs + Reversions) - Should equal Section I above. (4)				214,019,787	

SCHEDULE XI/EXHIBIT VI: AGENCY-LEVEL UNIT COST SUMMARY

- (1) Some activity unit costs may be overstated due to the allocation of double budgeted items.
- (2) Expenditures associated with Executive Direction, Administrative Support and Information Technology have been allocated based on FTE. Other allocation methodologies could result in significantly different unit costs per activity.
- (3) Information for FCO depicts amounts for current year appropriations only. Additional information and systems are needed to develop meaningful FCO unit costs.
- (4) Final Budget for Agency and Total Budget for Agency may not equal due to rounding.

Florida Lottery

Schedule XII

Series Outsourcing or
Privatization of State
Service or Activity

Not Applicable



Florida Lottery

Schedule XIII

Proposed Consolidated
Financing of Deferred-
Payment Commodity
Contracts

Not Applicable



Schedule XIV
Variance from Long Range Financial Outlook

Agency: Department of the Lottery

Contact: Becky Ajhar, 850-915-2104

Article III, section 19(a)3 of the Florida Constitution, requires each agency Legislative Budget Request to be based upon and reflect the long range financial outlook adopted by the Joint Legislative Budget Commission or to explain any variance from the outlook.

- 1) Does the long range financial outlook adopted by the Joint Legislative Budget Commission in September 2022 contain revenue or expenditure estimates related to your agency?

Yes No

- 2) If yes, please list the estimates for revenues and budget drivers that reflect an estimate for your agency for Fiscal Year 2023-2024 and list the amount projected in the long range financial outlook and the amounts projected in your Schedule I or budget request.

	Issue (Revenue or Budget Driver)	R/B*	FY 2023-2024 Estimate/Request Amount	
			Long Range Financial Outlook	Legislative Budget Request
a	Transfer to the Department of Education's EETF	R	2,208,000,000	2,208,000,000
b				
c				
d				
e				
f				

- 3) If your agency's Legislative Budget Request does not conform to the long range financial outlook with respect to the revenue estimates (from your Schedule I) or budget drivers, please explain the variance(s) below.

N/A

* R/B = Revenue or Budget Driver

Florida Lottery

Schedule XV

Contract Reporting

Not Applicable



Florida Lottery

Schedule I Series



Florida Lottery

Schedule IA

Detail of Fees and
Related Program Costs

Not Applicable



SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

	<u>Budget Period: 2023 - 2024</u>
Department Title:	<u>DEPARTMENT OF TH</u>
Trust Fund Title:	<u>OPERATING TRUST FUND</u>
Budget Entity:	<u>3601</u>
LAS/PBS Fund Number:	<u>2510</u>

	Balance as of 6/30/2022	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	101,346.35 (A)		101,346.35
ADD: Other Cash (See Instructions)	286,133.92 (B)		286,133.92
ADD: Investments	291,878,908.88 (C)		291,878,908.88
ADD: Outstanding Accounts Receivable	23,949,017.94 (D)		23,949,017.94
ADD: _____	- (E)		-
Total Cash plus Accounts Receivable	316,215,407.09 (F)	-	316,215,407.09
LESS: Allowances for Uncollectibles	4,915,762.65 (G)		4,915,762.65
LESS: Approved "A" Certified Forwards	16,736,702.72 (H)		16,736,702.72
Approved "B" Certified Forwards	593,397.72 (H)		593,397.72
Approved "FCO" Certified Forwards	(H)		-
LESS: Other Accounts Payable (Nonoperating)	249,694,234.24 (I)	342,272.55	250,036,506.79
LESS: Due to the Department of Education	43,933,037.21 (J)		43,933,037.21
Unreserved Fund Balance, 07/01/22	342,272.55 (K)	(342,272.55)	(0.00)**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2023 - 2024

Department Title: DEPARTMENT OF THE LOTTERY
Trust Fund Title: OPERATING TRUST FUND
LAS/PBS Fund Number: 2510

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/22

Total all GLC's 5XXXX for governmental funds; (78,021,822.34) (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories 78,021,822.34 (D)

 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

Florida Lottery

Schedule IV-B

Information Technology
Projects

Not Applicable



Florida Lottery

Schedule VI

Detail of Debt Service

Not Applicable



SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2023-24

Department: Florida Lottery

Chief Internal Auditor: Andy Mompeller

Budget Entity: Lottery Operations

Phone Number: 850-487-7726

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
			There were no major audit findings or related recommendations.		

Fiscal Year 2023-24 LBR Technical Review Checklist

Department/Budget Entity (Service): Lottery
Agency Budget Officer/OPB Analyst Name: Mary Ann Kelley/Olivia McCaffery

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	101000	102000			

1. GENERAL

1.1 Are Columns A01, A04, A05, A91, A92, A93, A94, A95, A96, A36, A10, IA1, IA4, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? (CSDI or Web LBR Column Security)	Y	Y			
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y	Y			

AUDITS:

1.3 Have Column A03 budget files been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y	Y			
1.4 Have Column A03 trust fund files been copied to Column A12? Run Schedule I (SC1R, SC1 or SC1R, SC1D adding column A12) to verify.	Y	Y			
1.5 Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? (CSDR, CSA)	Y	Y			

TIP The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature included in the LAS/PBS Web upload process requires columns to be in the proper status before uploading to the portal.

2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	Y	Y			
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y	Y			
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 14 through 27)? Do they clearly describe the issue?	Y	Y			

Fiscal Year 2023-24 LBR Technical Review Checklist

Department/Budget Entity (Service): Lottery
Agency Budget Officer/OPB Analyst Name: Mary Ann Kelley/Olivia McCaffery

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	101000	102000			

3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	Y	Y			
---	---	---	--	--	--

AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity and program component at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")	Y	Y			
--	---	---	--	--	--

3.3 Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y	Y			
--	---	---	--	--	--

TIP Generally look for and be able to fully explain significant differences between A02 and A03.					
--	--	--	--	--	--

TIP Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
--	--	--	--	--	--

TIP Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.					
--	--	--	--	--	--

4. EXHIBIT D (EADR, EXD)

4.1 Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	Y	Y			
--	---	---	--	--	--

4.2 Is the program component code and title used correct?	Y	Y			
---	---	---	--	--	--

TIP Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
--	--	--	--	--	--

5. EXHIBIT D-1 (ED1R, EXD1)

5.1 Are all object of expenditures positive amounts? (This is a manual check.)	Y	Y			
--	---	---	--	--	--

AUDITS:

5.2 Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y	Y			
---	---	---	--	--	--

Fiscal Year 2023-24 LBR Technical Review Checklist

Department/Budget Entity (Service): Lottery

Agency Budget Officer/OPB Analyst Name: Mary Ann Kelley/Olivia McCaffery

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)				
	101000	102000			

5.3 FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.)	Y	Y			
5.4 A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.)	Y	Y			
TIP If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2021-22 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.					
TIP If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.					

6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)

6.1 Are issues appropriately aligned with appropriation categories?	Y	Y			
TIP Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					

7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)

7.1 Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 27 of the LBR Instructions.)	Y	Y			
7.2 Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 64 through 69 of the LBR Instructions.)	Y	Y			
7.3 Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	Y	Y			
7.4 Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y	Y			

Fiscal Year 2023-24 LBR Technical Review Checklist

Department/Budget Entity (Service): Lottery

Agency Budget Officer/OPB Analyst Name: Mary Ann Kelley/Olivia McCaffery

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	101000	102000			

7.5 Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.5 of the LBR Instructions.)	Y	Y			
7.6 Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y	Y			
7.7 Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See pages 93 through 92 of the LBR Instructions.)	Y	Y			
7.8 Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y	Y			
7.9 Does the issue narrative reference the specific county(ies) where applicable?	Y	Y			
7.10 Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #23-003?	N/A	N/A			
7.11 When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	N/A	N/A			
7.12 Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y	Y			
7.13 Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A	N/A			
7.14 Do the amounts reflect appropriate FSI assignments?	Y	Y			
7.15 Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y	Y			
7.16 Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See pages 26 and 88 of the LBR Instructions.)	Y	Y			

Fiscal Year 2023-24 LBR Technical Review Checklist

Department/Budget Entity (Service): Lottery

Agency Budget Officer/OPB Analyst Name: Mary Ann Kelley/Olivia McCaffery

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	101000	102000			

7.17 Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 24010C0, 30010C0, 33011C0, 160E470, or 160E480)?	Y	Y			
7.18 Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A	N/A			
7.19 Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y	Y			
AUDIT:					
7.20 Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	N/A	N/A			
7.21 Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	N/A	N/A			
7.22 Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)	N/A	N/A			
7.23 Have FCO appropriations been entered into the nonrecurring column (A04)? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	N/A	N/A			
7.24 Has narrative been entered for all issues requested by the agency? Agencies do not need to include narrative for startup issues (1001000, 2103XXX, etc.) that were not input by the agency. (NAAR, BSNR)	Y	Y			
7.25 Has the agency entered annualization issues (260XXX0) for any issue that was partially funded in Fiscal Year 2022-23? Review Column G66 to determine whether any incremental amounts are needed to fully fund an issue that was initially appropriated in Fiscal Year 2022-23. Do not add annualization issues for pay and benefit distribution issues, as those annualization issues (26AXXXX) have already been added to A03.	N/A	N/A			
TIP Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 69 of the LBR Instructions.					

Fiscal Year 2023-24 LBR Technical Review Checklist

Department/Budget Entity (Service): Lottery

Agency Budget Officer/OPB Analyst Name: Mary Ann Kelley/Olivia McCaffery

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	101000	102000			

TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.	
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).	
TIP	If an appropriation made in the FY 2022-23 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.	

**8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level)
(Required to be posted to the Florida Fiscal Portal)**

8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y	Y			
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y	Y			
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y	Y			
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	N/A	N/A			
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y	Y			
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y	Y			
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y	Y			
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	Y	Y			

Fiscal Year 2023-24 LBR Technical Review Checklist

Department/Budget Entity (Service): Lottery
Agency Budget Officer/OPB Analyst Name: Mary Ann Kelley/Olivia McCaffery

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	101000	102000			

8.9 Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y	Y			
8.10 Are the statutory authority references correct?	Y	Y			
8.11 Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	N/A	N/A			
8.12 Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y	Y			
8.13 If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y	Y			
8.14 Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	N/A	N/A			
8.15 Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	N/A	N/A			
8.16 Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y	Y			
8.17 If applicable, are nonrecurring revenues entered into Column A04?	Y	Y			
8.18 Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y	Y			
8.19 Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y	Y			
8.20 Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	N/A	N/A			
8.21 Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y	Y			
8.22 Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y	Y			
8.23 Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y	Y			
8.24 Are prior year September operating reversions appropriately shown in column A01, Section III?	Y	Y			

Fiscal Year 2023-24 LBR Technical Review Checklist

Department/Budget Entity (Service): Lottery
Agency Budget Officer/OPB Analyst Name: Mary Ann Kelley/Olivia McCaffery

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	101000	102000			

8.25 Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y	Y			
8.26 Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y	Y			
8.27 Has the agency analyzed for continuing appropriations (category 13XXXX) and properly accounted for in the appropriate column(s) in Section III?	N/A	N/A			
8.28 Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y	Y			
8.29 Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y	Y			

AUDITS:

8.30 Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y	Y			
8.31 Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y	Y			
8.32 Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y	Y			
8.33 Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y	Y			
8.34 Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y	Y			

TIP The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP Determine if the agency is scheduled for trust fund review. (See pages 124 through 126 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.					
TIP Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					

Fiscal Year 2023-24 LBR Technical Review Checklist

Department/Budget Entity (Service): Lottery
Agency Budget Officer/OPB Analyst Name: Mary Ann Kelley/Olivia McCaffery

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	101000	102000			

9. SCHEDULE II (PSCR, SC2)

AUDIT:					
9.1 Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 155 of the LBR Instructions.)	Y	Y			

10. SCHEDULE III (PSCR, SC3)

10.1 Is the appropriate lapse amount applied? (See page 90 of the LBR Instructions.)	N/A	N/A			
10.2 Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See pages 93 through 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	Y	Y			

11. SCHEDULE IV (EADR, SC4)

11.1 Are the correct Information Technology (IT) issue codes used?	Y	Y			
TIP If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.					

12. SCHEDULE VIIIA (EADR, SC8A)

12.1 Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y	Y			
---	---	---	--	--	--

13. SCHEDULE VIIIB-1 (EADR, S8B1)

13.1 NOT REQUIRED FOR THIS YEAR	NOT REQUIRED				
TIP If all or a portion of an issue is intended to be reduced on a nonrecurring basis, include the total reduction amount in Column A91 and the nonrecurring portion in Column A92.					

14. SCHEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)

14.1 Do the reductions comply with the instructions provided on pages 99 through 102 of the LBR Instructions regarding a 10% reduction in General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y	Y			
TIP Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced.					
TIP If all or a portion of an issue is intended to be reduced on a nonrecurring basis, in the absence of a nonrecurring column, include that intent in narrative.					

Fiscal Year 2023-24 LBR Technical Review Checklist

Department/Budget Entity (Service): Lottery

Agency Budget Officer/OPB Analyst Name: Mary Ann Kelley/Olivia McCaffery

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	101000	102000			

15. SCHEDULE VIII C (EADR, S8C) (NO LONGER REQUIRED)

16. SCHEDULE XI (UCSR, SCXI) (LAS/PBS Web - see pages 104-108 of the LBR Instructions for detailed instructions) (Required to be posted to the Florida Fiscal Portal in Manual Documents)

16.1 Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y	Y			
16.2 Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y	Y			

AUDITS INCLUDED IN THE SCHEDULE XI REPORT:

16.3 Does the FY 2021-22 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y	Y			
16.4 None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y	Y			
16.5 Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	N/A	N/A			
16.6 Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: The activities listed in Audit #3 do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y	Y			
16.7 Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	MINOR DIFFERENCES				
TIP If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.					

17. MANUALLY PREPARED EXHIBITS & SCHEDULES (Required to be posted to the Florida Fiscal Portal)

17.1 Do exhibits and schedules comply with LBR Instructions (pages 52 through 109 of the LBR Instructions), and are they accurate and complete?	Y	Y			
17.2 Does manual exhibits tie to LAS/PBS where applicable?	Y	Y			

Fiscal Year 2023-24 LBR Technical Review Checklist

Department/Budget Entity (Service): Lottery

Agency Budget Officer/OPB Analyst Name: Mary Ann Kelley/Olivia McCaffery

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	101000	102000			

17.3 Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y	Y			
17.4 Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 128 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: IT@LASPBS.STATE.FL.US?	N/A	N/A			
17.5 Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	N/A	N/A			

AUDITS - GENERAL INFORMATION

TIP Review <i>Section 6: Audits</i> of the LBR Instructions (pages 154 through 156) for a list of audits and their descriptions.					
TIP Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					

18. CAPITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fiscal Portal)

18.1 Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y	Y			
18.2 Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y	Y			
18.3 Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y	Y			
18.4 Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A	N/A			
18.5 Are the appropriate counties identified in the narrative?	N/A	N/A			
18.6 Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A	N/A			
TIP Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					

19. FLORIDA FISCAL PORTAL

19.1 Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y			
--	---	---	--	--	--