Florida Department of Revenue Office of the Executive Director

Jim Zingale
Executive Director

5050 West Tennessee Street, Tallahassee, FL 32399

floridarevenue.com

LEGISLATIVE BUDGET REQUEST

Department of Revenue

Tallahassee, FL

September 15, 2021

Chris Spencer, Director Office of Policy and Budget Executive Office of the Governor 1701 Capitol Tallahassee, Florida 32399-0001

Eric Pridgeon, Staff Director House Appropriations Committee 221 Capitol Tallahassee, Florida 32399-1300

Tim Sadberry, Staff Director Senate Committee on Appropriations 201 Capitol Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Department of Revenue is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2022-23 Fiscal Year. As Executive Director of the Department of Revenue, I have approved this plan, which has been submitted to the Governor and Cabinet.

The Department appreciates the support of the Governor, the Cabinet, and the Legislature as we strive to carry out our mission for the benefit of our state and its citizens. If you have any comments or questions, please contact Shannon Segers, Director of Financial Management, at 850-717-7018, or me at 850-617-8950.

Sincerely,

Executive Director

DEPARTMENT OF REVENUE PLAN TO IMPLEMENT TEMPORARY SPECIAL DUTIES – GENERAL PAY ADDITIVES FISCAL YEAR 2022-23

In accordance with section 110.2035(7)(b), Florida Statutes, the Department of Revenue (Department) has developed the following plan regarding Temporary Special Duties-general pay additives for Fiscal Year 2022-2023. The Department is not requesting any additional rate or appropriations for these additives.

Application of Temporary Special Duties - General Pay Additive

The Temporary Special Duties - General Pay Additive may be provided when an employee has been assigned temporary duties and responsibilities not customarily assigned to their position under one or more of the following circumstances:

- The employee has been assigned to perform additional duties of a higher-level position when that position is vacant for any reason other than an absent coworker due to the Family Medical Leave Act (FMLA) or military leave.
- The employee has been assigned to perform additional duties of a higher-level position whose incumbent has been temporarily assigned other duties.
- The additional duties assigned to the employee meet the criteria for out-of-title work under an applicable collective bargaining agreement.
- The employee has been assigned to continue to perform additional duties of an absent coworker when the coworker has exhausted FMLA leave but has not yet returned to work.
- The employee has been assigned to perform additional duties of a coworker who is absent from work in accordance with Rule 60L-34.0051, F.A.C., (Family Supportive Work Program), that does not meet the FMLA or military leave criteria.
- The employee has been assigned to perform additional duties of a significant nature and time regarding a special project or special assignment not normally assigned to the employee.

Effective Date of Additive

The additive will be applied beginning the first day of the added duties or, if the duties are assigned to an employee covered by the AFSCME collective bargaining agreement, no later than the 23rd day if the employee has been assigned duties of a higher-level position for a period of more than 22 workdays within any six consecutive months.

Length of Time Additive Will Be in Effect

The additive will be in effect for the length of time the additional duties are required to be performed.

Additive Amount

The additive may be up to 15% of the employee's base rate of pay depending on the nature, extent and amount of time the additional duties are assigned, or the minimum of the higher-level pay grade, if determined appropriate.

DEPARTMENT OF REVENUE PLAN TO IMPLEMENT TEMPORARY SPECIAL DUTIES – GENERAL PAY ADDITIVES FISCAL YEAR 2022-23

Classes/Positions Affected

Any Career Service classification could be affected by the provisions of this plan, so it is not possible to predict exactly which positions may receive a Temporary Special Duties-general additive in Fiscal Year 2022-2023.

American Federation of State, County and Municipal Employees (AFSCME) Article 21 – Compensation for Temporary Special Duty in a Higher Position

- A. Each time an employee is designated by the employee's immediate supervisor to act in a vacant established position in a higher broadband level than the employee's current broadband level, and performs a major portion of the duties of the higher level position, irrespective of whether the higher level position is funded, for more than 22 workdays within any six consecutive months, the employee shall be eligible to receive a temporary special duty additive in accordance with the Rules of the State Personnel System, beginning with the 23rd day.
- B. Employees being paid at a higher rate while temporarily acting in a position in a higher broadband level will be returned to their regular rate of pay when the period of temporary special duty in the higher broadband level is ended.

LEGISLATIVE BUDGET REQUEST

2022-23
DEPARTMENT LEVEL EXHIBITS AND
SCHEDULES
STATE OF FLORIDA DEPARTMENT OF REVENUE



For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website.									
Agency:	Depa	rtme	tment of Revenue						
Contact Person:	Liam	Lyon		Phone Number:	850-617-8347				
Names of the Case no case name, list t names of the plaint and defendant.)	he	Alliance Data Systems Corporation v. Florida Department of Revenue							
Court with Jurisdic	tion:	Divi	sion of Administrat	ive Hearings					
Case Number:		N/A							
Summary of the Complaint:		Taxpayer contests a corporate income tax assessment made on their financial sector business. Main issue concerns which types of business income should be considered to be related to Florida activity and assessed.							
Amount of the Clar	im:	\$5,3	27,357.71						
Specific Statutes of Laws (including G. Challenged:		220.02(1), and 220.15, F.S. Rule 12C-1.0155, and 12C-1.011(1)(1), F.A.C.							
Status of the Case:		Taxpayer's POA has requested that the case not be referred to DOAH, and to be given time to provide additional records and settle the case. Settlement negotiations ongoing, including audit methodology for new, current audit cycle.							
Who is representing		X	Agency Counsel						
record) the state in lawsuit? Check all			Office of the Attor	rney General or Div	vision of Risk Management				
apply.			Outside Contract (Counsel					
If the lawsuit is a caction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A							

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depa	rtme	tment of Revenue						
Contact Person:	Liam	Lyon	l	Phone Number:	850-617-8347				
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		American Import Car Sales, Inc. v. Florida Department of Revenue							
Court with Jurisdic	tion:	Divi	sion of Administrati	ive Hearings					
Case Number:		N/A							
Summary of the Complaint:		Taxpayer contests an assessment made on their automobile dealership, based upon the difference between Department of Highway Safety and Motor Vehicles data and books & records.							
Amount of the Clai	im:	\$2,6	20,548.17						
Specific Statutes or Laws (including Ga Challenged:		212.05(1), 212.06(1), 212,13(2), 212.12(5), and 212.031, F.S. Rule 12A-1.007, F.A.C.							
Status of the Case:		Settled on 12/1/2020.							
Who is representing	O (X	Agency Counsel						
record) the state in lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management				
apply.		Outside Contract Counsel							
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A							

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the Governor's website.							
Agency:	Departm	ent of Revenue					
Contact Person:	Isabel No	ogues	Phone Number:	(850) 617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		American Platinum Property and Casualty Insurance Company v. Florida Department of Revenue					
Court with Jurisdic	tion: 2^{nq}	Judicial Circuit					
Case Number:	20	18-CA-000968					
Summary of the Complaint:		Plaintiff challenges the inclusion of finance charges and managing general agent fees in the amount of gross premiums that were assessed insurance premium tax and state fire marshal tax. The Plaintiff does not believe that these charges and fees are intended to be included in taxable insurance premiums.					
Amount of the Clai	m: \$4	,585.66 (tax, penalty)	and interest)				
Specific Statutes or Laws (including Ga Challenged:	D.	Sections 624.509(1) and 624.515, F.S. Rule 12B-8.001(1), F.A.C.					
Status of the Case:		The case was dismissed for lack of prosecution in October 2020. On June 17, 2021, the court reopened the case and set aside that order.					
Who is representing record) the state in	J (Agency Counsel					
lawsuit? Check all		Office of the Attor	rney General or Div	vision of Risk Management			
apply.		Outside Contract C	Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class N/	A					

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the Governor's website.	the Governor's website.						
Agency:	Depar	tmen	tment of Revenue				
Contact Person:	Tom I	Butsc	her	Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Gerdau Ameristeel US, Inc. v. Florida Department of Revenue					
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings			
Case Number:		N/A					
Summary of the Complaint:		Whether a Closing Agreement entered into for a compliance audit covering the same periods as the taxpayer's refund request forecloses a refund for the items and tax claimed.					
Amount of the Clai	m:	\$852	2,009.59				
Specific Statutes or Laws (including GA Challenged:		Sections 212.15, 212.16, 213.34, and 213.345, F.S.					
Status of the Case:		Settlement discussions ongoing.					
Who is representing record) the state in		X	Agency Counsel				
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management		
apply.			Outside Contract C	Counsel			
If the lawsuit is a cl action (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A					

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Agency:	Depa	ertment of Revenue					
Contact Person:	Eric I	Peate		Phone Number:	850-617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Asar	ıka Cars.com Inc v.	Florida Departmei	nt of Revenue		
Court with Jurisdict	ion:	Divi	sion of Administrati	ve Hearings			
Case Number:		n/a					
Summary of the Complaint:		The underlying audit is of a used car dealership. Typical issues involve the differences between DHSMV sales information and returns filed to DOR. The petition is insufficient under the Florida Administrative Code.					
Amount of the Clair	m:	\$654	,130.15				
Specific Statutes or Laws (including GAA) Challenged:		Unknown exactly					
Status of the Case:		The Department issued and served an Order to Dismiss with Leave to Amend that allowed the Taxpayer to amend its Petition so that the issues and facts and dispute would be identified. The Amended Petition was legally insufficient. A Final Order Dismissing with Prejudice was served on May 28, 2021. It became final when the Taxpayer failed to appeal. Closed in litigation.					
Who is representing record) the state in t		X	Agency Counsel				
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management		
apply.			Outside Contract C	Counsel			
If the lawsuit is a claaction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	n/a					

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Agency:	Depart	rtment of Revenue					
Contact Person:	Kelly B	ehr	nke	Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Assurant, Inc. and Subsidiaries v. Department of Revenue					
Court with Jurisdict	tion:)ivi	sion of Administrati	ve Hearings			
Case Number:	N	J/A					
Summary of the Complaint:	a	Taxpayer is contesting a corporate income tax assessment which assessed the capital gain from the sale of intangible personal property as business income.					
Amount of the Clair	m: \$	4,6	02,073.77				
Specific Statutes or Laws (including GA Challenged:		Sections 220.03; 220.11(2); 220.13(1)(a)2.; 220.15(5) Rules 12C-1.016; 12C-1.0155(1)(f); 12C-1.013(4)(a)					
Status of the Case:	Т	The case is being held by DOR pending referral to DOAH.					
Who is representing record) the state in	- `		Agency Counsel				
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management		
apply.			Outside Contract C				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	J/A					

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Agency:	Flori	da Do	epartment of Reven	nue			
Contact Person:	Kristi	an S.	Oldham	Phone Number:	850-617-8347		
Names of the Case: no case name, list the names of the plainting and defendant.)	he	Banl	Bank of America, N.A. v. FDOR				
Court with Jurisdict	tion:	Seco	ond Judicial Circuit	Court in and for Le	eon County		
Case Number:		2021	CA 1288				
Summary of the Complaint:		Taxpayer is protesting a Refund Denial of Documentary Stamp and Intangibles Tax related to re-financing documents executed and delivered within the State of Florida.					
Amount of the Clair	m:	\$5,1	87,724.18				
Specific Statutes or Laws (including GA Challenged:		Section 201.02, 201.09, and 199.145, F.S.					
Status of the Case:		Acti	on filed in Circuit C	ourt; No Hearing S	Scheduled.		
Who is representing record) the state in			Agency Counsel				
lawsuit? Check all		X	Office of the Attor	ney General or Div	vision of Risk Management		
apply.		Outside Contract Counsel					
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class						

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Agency:	Departr	rtment of Revenue					
Contact Person:	Liam Ly	on		Phone Number:	850-617-8347		
Names of the Case: no case name, list the names of the plainting and defendant.)	he	Bay County Health System, LLC v. Florida Department of Revenue					
Court with Jurisdict	tion: D	ivisi	ion of Administrati	ve Hearings			
Case Number:	N	/A					
Summary of the Complaint:	cl	Taxpayer contests the denial of a refund request for their hospital cleaning business. Main issue concerns whether Taxpayer's business qualifies for a tax exemption.					
Amount of the Clai	m: \$3	303,	574.00 *Issue tha	t could affect othe	r Taxpayers.		
Specific Statutes or Laws (including GA Challenged:	ъ.	212.05(1)(b), 212.05(1)(i)4, and 212.08(7)(v), F.S. Rule 12A-1.023, and 12A-1.0091, F.A.C.					
Status of the Case: Preparing			ring to refer for liti	gation			
Who is representing	- `	4	Agency Counsel				
record) the state in lawsuit? Check all		(Office of the Attor	ney General or Di	vision of Risk Management		
apply.		(Outside Contract C	Counsel			
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	/A					

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Agency:	Depai	rtme	nt of Revenue			
Contact Person:	Kelly	Behr	nke	Phone Number:	(850) 617-8347	
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Bayfront HMA Medical Center, LLC v. Department of Revenue				
Court with Jurisdict	tion:	First	District Court of A	ppeal		
Case Number:		1D2	0-1445			
Summary of the Complaint:		Taxpayer is contesting the Department's assessment of commercial rent tax pursuant to section 212.031, Florida Statutes. Taxpayer has also filed two refund claims on this issue. Taxpayer argues that patient rooms and common areas in hospitals should be excluded from commercial rent tax because they are "dwelling units" pursuant to section 212.031(1)(a)2., Florida Statutes.				
Amount of the Clair	m:	\$815,454.99 at stake if Petitioner prevails on audit and both refunds				
Specific Statutes or Laws (including GA Challenged:		Sections 212.031, 212.03, 212.08(7)(i) Rules 12A-1.061, 12A-1.070				
Status of the Case:		The DCA affirmed the Department's final order in July 2021, upholding the determination that hospital rooms are not exclusively used as dwelling units and are not leases for release.				
Who is representing record) the state in t	·		Agency Counsel			
lawsuit? Check all		X	Office of the Attor	ney General or Div	vision of Risk Management	
apply.		Outside Contract Counsel				
If the lawsuit is a cl action (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A				

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Agency:	Depa	rtme	tment of Revenue					
Contact Person:	Liam	Lyon	l	Phone Number:	850-617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		BBD Lifestyle, LLC v. Florida Department of Revenue						
Court with Jurisdic	tion:	Divi	sion of Administrati	ive Hearings				
Case Number:		N/A						
Summary of the Complaint:		Taxpayer contests the assessment of sales and use tax against its real property contractor business. Main issues concern sales collected and not remitted, and unreported taxable sales.						
Amount of the Clai	m:	\$663	3,124.21					
Specific Statutes or Laws (including GA Challenged:		212.06(1), 212.06(14)(a), F.S. Rule 12A-1.051, F.A.C.						
Status of the Case:		The Department is reviewing Taxpayer's allegations in preparation for litigation.						
Who is representing	•	X	Agency Counsel					
record) the state in lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management			
apply.			Outside Contract C	Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A						

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the Governor's website.						
Agency:	Departm	ement of Revenue				
Contact Person:	Isabel No	ogues	Phone Number:	(850) 617-8347		
Names of the Case: no case name, list the names of the plainting and defendant.)	ne	elden, Inc. v. Florida	Department of Rev	enue		
Court with Jurisdict	tion: Di	vision of Administra	tive Hearings			
Case Number:	N/	A				
Summary of the Complaint:	as	Petitioner contends that various transactions that were included in the assessment are sales for resale, export sale and sales to exempt customers that are not subject to tax.				
Amount of the Clair	m: \$6	76,142.09 (tax, pena)	lty and interest)			
Specific Statutes or Laws (including GA Challenged:	D.	ctions 212.02(14)(a), tles 12A-1.0015(3), 1	-1.039, F.A.C.			
Status of the Case:		e parties amicably se osed.	ettled this matter on	October 28, 2020. Case		
Who is representing record) the state in		Agency Counsel				
lawsuit? Check all		Office of the Atto	rney General or Di	vision of Risk Management		
apply.		Outside Contract	Counsel			
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class N/	A				

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Agency:	Flori	da Do	da Department of Revenue					
Contact Person:	Kristi	an S.	Oldham	Phone Number:	850-617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Bookit Operating, LLC						
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings				
Case Number:		17-0	06033					
Summary of the Complaint:		Taxpayer protests the Department's assessment of Sales and Use Tax. It asserts that it is an online travel company that does not collect sales and use tax but rather passes those monies to its customers (Hotels) who then remit to the Department.						
Amount of the Clair	m:	\$7,6	05,661.85					
Specific Statutes or Laws (including GA Challenged:		Sections 212.07, 212.15, and 213.756, F.S.						
Status of the Case:		Case was relinquished from DOAH and back to the Department to enable settlement negotiations; Negotiations ongoing.						
Who is representing record) the state in			Agency Counsel					
lawsuit? Check all		X	Office of the Attor	ney General or Div	vision of Risk Management			
apply.		Outside Contract Counsel						
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class							

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Agency:	Departi	rtment of Revenue					
Contact Person:	Liam Ly	on	Phone Number:	850-617-8347			
Names of the Case: no case name, list the names of the plainting and defendant.)	he	Bullet Line, LLC v. Florida Department of Revenue					
Court with Jurisdict	tion: D	vision of Adm	inistrative Hearings				
Case Number:	N	'A					
Summary of the Complaint:	M	Taxpayer contests the assessment of tax against its marketing business. Main issues concern sales for resale and sales outside of the U.S. via freight forwarder.					
Amount of the Clai	m: \$5	44,724.51					
Specific Statutes or Laws (including GA Challenged:	D.	212.06(5)(a), 212.05(1), F.S. Rule 12A-1.039(1)(b), F.A.C.					
Status of the Case:	ar se	d to be given t	ayer's POA has requested that the case not be referred to DOAH, to be given time to provide additional documentation and pursue ement. The Department is reviewing additional documentation ided.				
Who is representing	_ `	Agency Co	unsel				
record) the state in lawsuit? Check all		Office of the	ne Attorney General or Di	vision of Risk Management			
apply.		Outside Contract Counsel					
If the lawsuit is a cl action (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class N	N/A					

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Agency:	Depai	rtme	nt of Revenue				
Contact Person:	Nicole	e San	tiago	Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Cata	Catarsis, Inc. v. Department of Revenue				
Court with Jurisdict	tion:	Divi	sion of Administrati	ve Hearings			
Case Number:		N/A					
Summary of the Complaint:		Taxpayer challenges the entire assessment and request relief from the Department based upon doubt as to liability and doubt as to collectability due to financial hardship. Taxpayer is a small theater.					
Amount of the Clair	m:	\$557	,271.07				
Specific Statutes or Laws (including GA Challenged:			ons 213.21(3)(a), F.S. s 12A-13.006, 12A-13.005, F.A.C.				
Status of the Case:		The Taxpayer requested that this not be referred to the Division so that an amicable resolution could be explored. Settlement negotiations are ongoing.					
Who is representing record) the state in	_ 、	X	Agency Counsel				
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management		
apply.			Outside Contract C	Counsel			
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A					

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the Governor's website	the Governor's website.							
Agency:	Depa	rtmer	tment of Revenue					
Contact Person:	Tom	Butso	her	Phone Number:	(850) 617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		CEMEX Construction Materials Pacific, LLC v. Florida Department of Revenue						
Court with Jurisdic	tion:	Seco	ond Circuit					
Case Number:		2017	7-CA-476 (Consolid	ated with 2017-CA	A-473); ID20-3541 (Appeal).			
Summary of the Complaint:		Challenge to the refund denial regarding a prior audit payment, based upon Verizon Business Purchasing, LLC v. Dept. of Revenue.						
Amount of the Clai	m:	\$2,8	59,361.11					
Specific Statutes or Laws (including GA Challenged:		Sections 72.011(2)(a) and 215.26, F.S.						
Status of the Case:		Summary Final Judgment in favor of the Department (11/09/2020) appealed to the 1 st DCA. Cemex' Initial Brief filed 5/18/2021, and the Department's Answer Brief filed 8/12/2021.						
Who is representing record) the state in	_ `		Agency Counsel					
lawsuit? Check all		X	Office of the Attor	ney General or Div	vision of Risk Management			
apply.			Outside Contract C	Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A						

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Agency:	Depai	rtme	nt of Revenue			
Contact Person:	Jacek	Strar	nski	Phone Number:	(850) 617-8347	
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Central Shared Services, LLC v. Department of Revenue				
Court with Jurisdict	tion:	Depa	artment of Revenue/	Division of Admi	nistrative Hearings	
Case Number:		N/A				
Summary of the Complaint:		Taxpayer is seeking a refund of sales tax and interest of tax that was collected and remitted on allegedly exempt items.				
Amount of the Clair	m:	\$2,726,588.55				
Specific Statutes or Laws (including GA Challenged:		Secti	ion 213.35, Florida	Statutes.		
Status of the Case:		Petition for hearing filed with the Department of Revenue. Discussions with the Taxpayer are ongoing.				
Who is representing record) the state in		X	Agency Counsel			
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management	
apply.		Outside Contract Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class					

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ine Governor's website.	the Governor's website.							
Agency:	Depa	rtme	rtment of Revenue					
Contact Person:	Kelly	Behr	nke	Phone Number:	(850) 617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Chevron U.S.A., Inc. v. Department of Revenue						
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings				
Case Number:		N/A						
Summary of the Complaint:		Taxpayer is appealing a Notice of Decision of Refund Denial. Taxpayer engages in hedging transactions to mitigate price changes associated with transactions involving oil, gas, and other products. Taxpayer filed amended returns that included gross receipts from its hedging activity in its sales factor denominator. The Department determined that Taxpayer's hedging transactions are not true sales and should be excluded from the sales factor.						
Amount of the Clair	m:	\$2,459,052.03						
Specific Statutes or Laws (including GA Challenged:			ion 220.15 12C-1.0155					
Status of the Case:		Settlement discussions are pending.						
Who is representing record) the state in t	- \	X	Agency Counsel					
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management			
apply.		Outside Contract Counsel						
If the lawsuit is a cl action (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A						

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the Governor's website	e.			, ,				
Agency:	Departme	tment of Revenue						
Contact Person:	Isabel No	gues	Phone Number:	(850) 617-8347				
Names of the Case no case name, list t names of the plaint and defendant.)	the	Complete Highway Identity, Inc. v. Florida Department of Revenue						
Court with Jurisdic	etion: Div	vision of Administrat	ive Hearings					
Case Number:	16-	2767						
Summary of the Complaint:	gov tax "pu qua an :	Petitioner contends that it sold tangible personal property to governmental entities and that such transactions are exempt from sales tax per s. 212.08(6), F.S.; Petitioner contends that its sales are not "public works contracts;" Petitioner contends that its contracts should qualify Petitioner as a "Federal contractor, "which should be considered an instrumentality and immune from state taxation;" and Petitioner contends that the Department issued the assessment outside the statutes of limitations.						
Amount of the Cla		64,640.32 (tax, penal	ty and interest)					
Specific Statutes of Laws (including G Challenged:	, D	etions 212.02(10)(h), te 12A-1.051 and 12.		98(6), F.S.				
Status of the Case:		AH closed its files a parties have been co		risdiction to the Department. discovery.				
Who is representing record) the state in	O (Agency Counsel						
lawsuit? Check all	V	Office of the Attor	rney General or Div	vision of Risk Management				
apply.		Outside Contract Counsel						
If the lawsuit is a caction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	e class N/A	A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's weester								
Agency:	Depa	rtme	rtment of Revenue					
Contact Person:	Liam	Lyon	1	Phone Number:	850-617-8347			
Names of the Case: no case name, list the names of the plainting and defendant.)	ne	Concrete Ready Mix & Pumping Service, Inc. v. Florida Department of Revenue						
Court with Jurisdict	tion:	Divi	sion of Administrat	ive Hearings				
Case Number:		N/A						
Summary of the Complaint:		Taxpayer contests an assessment made on their concrete business. Main issue is whether Taxpayer's business is considered to be selling tangible personal property or performing real property improvements.						
Amount of the Clai	m:	\$604	1,146.56					
Specific Statutes or 212.0			212.02(16), 212.05(1), 212.06(1), 212.07(8), and 212.21(2), F.S. Rule 12A-1.051, F.A.C.					
Status of the Case:		_	to be given time to o		e not be referred to DOAH, Settlement negotiations			
Who is representing	• `	X	Agency Counsel					
record) the state in lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management			
apply.			Outside Contract C	Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A						

Schedule VII: Agency Litigation Inventory For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website. Agency: Department of Revenue Contact Person: Phone Number: (850) 617-8347 **Isabel Nogues** Continental Glass Systems, Inc. v. Florida Department of Revenue Names of the Case: (If no case name, list the names of the plaintiff and defendant.) Division of Administrative Hearings Court with Jurisdiction: 14-1855 Case Number: Petitioner sells and installs windows. The Department issued Petitioner Summary of the an assessment on taxable consumable purchases; untaxed fixed assets; Complaint: manufacturing costs; and unreported commercial rent (warehouse). The Petition provides that Petitioner is challenging the entire assessment, but the Petition only addresses the assessment on manufacturing costs. Petitioner contends that the contracts at issue should be classified as retail sales plus installation contracts rather than as real property improvement contracts. Most of the assessment is manufacturing costs. Amount of the Claim: \$1.4 million (tax, penalty and interest) Sections 212.031, 212.05, 212.06(1)(b), F.S. Specific Statutes or Rules 12A-1.043, 12A-1.051 and 12A-1.070, F.A.C. Laws (including GAA) Challenged: DOAH closed its files and relinquished jurisdiction to the Department. Status of the Case: Settlement discussions continue. Who is representing (of Agency Counsel record) the state in this X lawsuit? Check all that Office of the Attorney General or Division of Risk Management apply. Outside Contract Counsel If the lawsuit is a class action (whether the class N/A is certified or not), provide the name of the firm or firms representing the plaintiff(s).

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

	T						
Agency:	Depart	rtment of Revenue					
Contact Person:	Isabel N	logues		Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		CVS Pharmacy, Inc. & Affiliates v. Florida Department of Revenue					
Court with Jurisdict	tion:	oivision of	f Administrat	ive Hearings			
Case Number:	N	[/A					
Summary of the Complaint:	s I T	Various issues involving a Corporate Income Tax refund. Proper sourcing methodology for Pharmacy Benefit Manager; Inclusion of Intercompany Receipts in Sales Factor; Inclusion of Seller Privilege Taxes in Sales Factor; Allocation of Non-Business Income; State Income Tax Addback; Florida NOL Carryover					
Amount of the Clair	m: \$	17,795,71	0.44				
Specific Statutes or Laws (including GA Challenged:	Т	ection 220 ule 12C-1	0.13, F.S. 1.0155, F.A.C	· ·			
Status of the Case:		The Petitioner has specifically asked that the matter not be referred to the Division at this time so that an amicable resolution can be explored.					
Who is representing record) the state in		Agen	cy Counsel				
lawsuit? Check all		Offic	e of the Attor	rney General or Div	vision of Risk Management		
apply.		Outside Contract Counsel					
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

e Goyermer by yearsine.								
Agency:	Depa	rtme	tment of Revenue					
Contact Person:	Liam	Lyon	1	Phone Number:	850-617-8347			
Names of the Case: no case name, list the names of the plainting and defendant.)	Deborah Wecselman Design, Inc. v. Florida Department of Revenue							
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings				
Case Number:		N/A						
Summary of the Complaint:		designed real	Taxpayer contests the assessment of sales and use tax against its interior design business. Main issues are whether certain transactions qualify as real property improvements, and whether interior design consultation is an untaxable service.					
Amount of the Clair	m:	\$964	1,988.63					
Specific Statutes or Laws (including GA Challenged:	atutes or ading GAA) 212.02(16), 212.05(1)(a), 212.21(2), F.S. Rule 12A-1.001(2)(a), 12A-1.006(12), F.A.C.			ı.C.				
Status of the Case:			Department is revier occeed.	wing Taxpayer's a	rguments to determine how			
Who is representing	• `	X	Agency Counsel					
record) the state in tall lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management			
apply.			Outside Contract C	Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website	the Governor's website.							
Agency:	Depar	rtmer	tment of Revenue					
Contact Person:	Isabe	l Nog	gues	Phone Number:	(850) 617-8347			
Names of the Case: no case name, list the names of the plainting and defendant.)	he	Dish DBS Corporation v. Florida Department of Revenue						
Court with Jurisdict	tion:	Divi	sion of Administrati	ve Hearings				
Case Number:		N/A						
Summary of the Complaint:		Petitioner claims that its sales for purposes of the sales apportionment factor should be sourced based on the cost of performance rather than on market sourcing and that its satellites should not be included in the numerator of the Florida property factor. Petitioner claims that reapportionment of the sales and property factors result in a refund.						
Amount of the Clai	m:	\$989	9,240.00					
Specific Statutes or Laws (including GA Challenged:		Section 220.15(5), F.S., and Rule 12C-1.0155, F.A.C.						
Status of the Case:		The Petition was filed on May 22, 2020 research are being done.			reliminary discussions and			
Who is representing record) the state in		X	Agency Counsel					
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management			
apply.		Outside Contract Counsel						
If the lawsuit is a cl action (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website	•							
Agency:	Depa	rtme	tment of Revenue					
Contact Person:	Liam	Lyon	l	Phone Number:	850-617-8347			
Names of the Case: no case name, list the names of the plaint; and defendant.)	he	Equinix, Inc. v. Florida Department of Revenue						
Court with Jurisdic	tion:	Leon	n County Circuit Co	urt				
Case Number:		2019	9-CA-002121					
Summary of the Complaint:		Taxpayer contests the denial of a refund request. Main issue concerns the taxability of Taxpayer's purchase and sale of electricity at its colocation facilities.						
Amount of the Clai	m:	\$710),188.89 refund					
Specific Statutes or Laws (including Ga Challenged:		212.02(10), 212.03, 212,031, and 212.07, F.S. Rule 12A-1.070(9), F.A.C.						
Status of the Case:		Taxpayer's POA and the assigned AG have both been replaced. OGC is preparing to meet with DOR audit staff and the assigned AG to discuss the case.						
Who is representing			Agency Counsel					
record) the state in lawsuit? Check all		X	Office of the Attor	ney General or Div	vision of Risk Management			
apply.			Outside Contract C	Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class f the	N/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

	I							
Agency:	Flori	da De	da Department of Revenue					
Contact Person:	Kristi	an S.	Oldham	Phone Number:	850-617-8347			
Names of the Case: no case name, list the names of the plainting and defendant.)	he	Everen Capital Corporation						
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings				
Case Number:		N/A						
Summary of the Complaint:		Taxpayer protests the Department's audit assessment of Corporate Income Tax regarding adjustments to federal taxable income, adjustments to its sales and payroll factors used to calculate its apportionment factors.						
Amount of the Clair	m:	\$4,7	12,062.24					
Specific Statutes or Laws (including GA Challenged:		Sections 220.13 and 220.15, F.S.						
Status of the Case:		Pending at Agency.						
Who is representing record) the state in	_ `	X	Agency Counsel					
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management			
apply.		Outside Contract Counsel						
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class							

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website	2.		•		, ,		
Agency:	Departi	rtment of Revenue					
Contact Person:	Isabel 1	Nogues	S	Phone Number:	(850) 617-8347		
Names of the Case no case name, list t names of the plaint and defendant.)	he iff	Expo Convention Contractors, Inc v. Florida Department of Revenue					
Court with Jurisdic	tion:	Divisio	n of Administrati	ive Hearings			
Case Number:	1	N/A					
Summary of the Complaint:	a r F t t	Petitioner claims that its sales and use tax assessment on labor for setup and breakdown, as well as shipping and freight should be reduced to reflect that it relied on a prior written determination of the Department. Petitioner also claims that charges for shipping and freight are not taxable because they are separately stated and avoidable at the option of the customer. It claims that penalty should be abated and interest should be reduced because Petitioner's noncompliance was due to reasonable cause and not willful neglect.					
Amount of the Clai			968.57				
Specific Statutes of Laws (including G. Challenged:	1	Sections 212.02(16), 212.05, 212.12 and 213.21, F.S.; and Rules 12A-1.006, 12A-1.045, and 12-13.005, F.A.C.					
Status of the Case:	Status of the Case: The Petition was filed on December 13, 2 Petitioner continue.			n December 13, 20	19. Discussions with the		
Who is representing record) the state in		X Agency Counsel					
lawsuit? Check all that apply.		О	ffice of the Attor	ney General or Div	vision of Risk Management		
		Outside Contract Counsel					
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).		J/A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

	, and developed a measure.							
Agency:	Depa	artment of Revenue						
Contact Person:	Liam	Lyon	l	Phone Number:	850-617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Express Scripts, Inc. (Medco) v. Florida Department of Revenue						
Court with Jurisdic	tion:	Division of Administrative Hearings						
Case Number:		N/A						
Summary of the Complaint:		Taxpayer contests the denial of a refund request for their pharmacy benefits management business. Main issue concerns whether certain transactions made by Taxpayer qualify for an exemption as qualifying property and overhead material.						
Amount of the Clai	m:	\$748,234.09						
Specific Statutes or Laws (including GAA) Challenged:		212.02(14), 212.08(17), and 212.21(2), F.S. Rule 12A-1, F.A.C.						
Status of the Case:		Taxpayer's POA has requested that the case not be referred to DOAH, and to be given time to attempt to settle the case. Settlement negotiations ongoing.						
Who is representing	- \	X Agency Counsel						
record) the state in this lawsuit? Check all that apply.			Office of the Attor	ney General or Div	vision of Risk Management			
			Outside Contract C	Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

				The Governor of Account.							
Agency:	Depart	artment of Revenue									
Contact Person:	Kelly B	ehmke		Phone Number:	(850) 617-8347						
Names of the Case: no case name, list the names of the plainting and defendant.)	ne	Franvest US Inc., v. Department of Revenue									
Court with Jurisdict	tion:	Division of Administrative Hearings									
Case Number:	N	/A									
Summary of the Complaint:		Taxpayer is requesting a refund of corporate income taxes paid on the capital gain recognized from the sale of its interest in a partnership.									
Amount of the Clair	m: \$	\$1,369,809.63									
Specific Statutes or Laws (including GA Challenged:	n	Sections 220.02(1); 220.03(1)(r); 220.15(5); 220.16(2) Rules 12C-1.002; 12C-1.003; 12C-1.0155(1)(g)									
Status of the Case:	Т	The case is being held by DOR pending referral to DOAH.									
Who is representing record) the state in		Agency	Counsel								
lawsuit? Check all		Office of the Attorney General or Division of Risk Management									
apply.		Outside Contract Counsel									
action (whether the is certified or not),	provide the name of the firm or firms representing the										

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website.							
Agency:	Depart	artment of Revenue					
Contact Person:	Kelly B	ehm	ıke	Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Hayes Robertson Group Inc. v. Department of Revenue					
Court with Jurisdict	tion:	ivis	ion of Administrati	ve Hearings			
Case Number:	N	I/A					
Summary of the Complaint:	o	Taxpayer is contesting the Department's assessment of sales and use tax on sales made by Taxpayer at three restaurants, two bars, and a store located in Key West, Florida.					
Amount of the Clair	m: \$	2,02	20,122.03				
Specific Statutes or Laws (including GAA) Challenged:		Sections 212.13(2); 213.35; 212.12(5)(a); 212.12(6)(b) Rules 12A-1.0115					
Status of the Case:	Т	The case is being held with DOR pending referral to DOAH.					
Who is representing record) the state in		X Agency Counsel					
lawsuit? Check all that			Office of the Attor	ney General or Div	vision of Risk Management		
apply.			Outside Contract C	Counsel			
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	J/A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

A									
Agency:	_	rtment of Revenue							
Contact Person:	Liam L	yon	Phone Number:	850-617-8347					
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		HMS Host Corporation (and subs.) v. Florida Department of Revenue							
Court with Jurisdict	ion: I	Division of Administrat	ive Hearings						
Case Number:	1	J/A							
Summary of the Complaint:		Taxpayer contests a corporate income tax assessment made on their concession business, as well as the denial of a related refund request. Main issue concerns a dispute over Florida apportionment calculations.							
Amount of the Claim:		\$533,080.42 (additional potential refund claim of approximately \$425,000.00)							
Specific Statutes or Laws (including GAA) Challenged:		220.03(1), 220.15(5), and 220.152, F.S. Rule 12C-1.0155, and 12C-1.016(1)(a), F.A.C.							
Status of the Case:		Taxpayer's POA has requested that the case not be referred to DOAH, and to be given time to provide additional records and settle the case. Settlement negotiations ongoing, including additional refund periods.							
Who is representing	g (of Z	X Agency Counsel							
record) the state in t	his	Office of the Attorney General or Division of Risk Management							
lawsuit? Check all apply.	that	Outside Contract Counsel							
If the lawsuit is a cleaction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A							

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depa	artment of Revenue						
Contact Person:	Kelly	Behr	nke	Phone Number:	(850) 617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Home Depot USA, Inc. v. Department of Revenue						
Court with Jurisdict	tion:	Divi	sion of Administrati	ve Hearings				
Case Number:		N/A						
Summary of the Complaint:		Taxpayer is contesting a corporate income tax assessment regarding the Department's adjustments made to the Taxpayer's expenses and apportionment factor.						
Amount of the Clair	m:	\$27,174,042.43						
Specific Statutes or Laws (including GAA) Challenged:		Sections 220.11(1); 220.13; 220.44; 220.709(1); 220.11(1); 220.44, 220.709(1) Rule 12C-1.0155						
Status of the Case:		The case is being held with DOR pending referral to DOAH.						
Who is representing record) the state in	_ ,	X Agency Counsel						
lawsuit? Check all		Office of the Attorney General or Division of Risk Management						
apply.		Outside Contract Counsel						
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

	I							
Agency:	Flori	ida Department of Revenue						
Contact Person:	Kristi	an S.	Oldham	Phone Number:	850-617-8347			
Names of the Case: no case name, list the names of the plainting and defendant.)	he	Indian River Biodiesel LLC						
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings				
Case Number:		N/A						
Summary of the Complaint:		Taxpayer protests the Department's assessment of Fuel and Pollutants Tax on their production of dyed biodiesel asserting their method is within IRS parameters as opposed to the Department's determination that it is not.						
Amount of the Clair	m:	\$1,081,118.59						
Specific Statutes or Laws (including GA Challenged:	Section 206.8741, F.S.; Rule 12B-5.140, F.A.C.							
Status of the Case:		Pending at Agency.						
Who is representing record) the state in	X Agency Counsel							
lawsuit? Check all		Office of the Attorney General or Division of Risk Management						
apply.		Outside Contract Counsel						
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class							

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depa	rtme	rtment of Revenue					
Contact Person:	Liam	Lyon		Phone Number:	850-617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Johnson Controls Security Solutions, LLC. (JCSS) v. Florida Department of Revenue						
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings				
Case Number:		N/A						
Summary of the Complaint:		Taxpayer contests an assessment made on their security services business. Main issue concerns failure to timely provide requested documentation.						
Amount of the Clair	m:	\$12,	271,968.84					
Specific Statutes or Laws (including GA Challenged:			05 and 213.13, F.S. 12A-1, F.A.C.					
Status of the Case:		Taxpayer's POA has requested that the case not be referred to DO and to be given time to provide additional records and settle the car Department is currently reviewing additional documentation provide y Taxpayer.			records and settle the case.			
Who is representing	J (X	Agency Counsel					
record) the state in lawsuit? Check all			Office of the Attor	ney General or Di	vision of Risk Management			
apply.								
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class f the	N/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depa	ertment of Revenue						
Contact Person:	Liam	Lyon	l .	Phone Number:	850-617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		L&D Beauty Nail Supply, Inc. v. Florida Department of Revenue						
Court with Jurisdic	tion:	Divi	sion of Administrati	ive Hearings				
Case Number:		N/A						
Summary of the Complaint:		Taxpayer contests an assessment made on their nail salon product and equipment sales business. Main issues concern unreported and exempt sales.						
Amount of the Clai	m:	\$664	\$664,957.69					
Specific Statutes or Laws (including GA Challenged:		212.05 and 213.21(3)(a), F.S. Rule 12A-1.0015, and 12A-1.039(1), F.A.C.						
Status of the Case:		cour	The Department is currently litigating a case with similar issues in court. Taxpayer's POA has requested that the case not be referred to DOAH, and to be given time to provide additional records and settle the case.					
Who is representing record) the state in		X	Agency Counsel					
lawsuit? Check all			Office of the Attor	rney General or Di	vision of Risk Management			
apply.			Outside Contract C	Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depai	rtment of Revenue					
Contact Person:	Eric P	eate		Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Landstar System, Inc. and Subsidiaries v. Department of Revenue					
Court with Jurisdict	tion:	Divi	sion of Administrati	ve Hearings			
Case Number:		N/A					
Summary of the Complaint:		trans when argue	Caxpayer argues that its logistics company should be classified as a cansportation company and as such properly used its mileage factor when determining its Florida apportionment factor. Taxpayer also rgues that its intercompany freight board fee income should either be liminated from the numerator and denominator of the sales factor or be ourced throughout the US based on the utilization of the freight board.				
Amount of the Clair		\$4,201,113.27					
Specific Statutes or Laws (including GA Challenged:			ion 220.15, F.S. s 12C-1.015, 12C-1	5, F.A.C.			
Status of the Case:		Settlement discussions are ongoing.					
Who is representing record) the state in	- \	X	Agency Counsel				
lawsuit? Check all			Office of the Attor	ney General or Di	vision of Risk Management		
apply.		Outside Contract Counsel					
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depai	rtment of Revenue					
Contact Person:	Eric P	eate		Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Landstar System, Inc. and Subsidiaries v. Department of Revenue					
Court with Jurisdict	tion:	Divi	sion of Administrati	ve Hearings			
Case Number:		N/A					
Summary of the Complaint:		trans when argue	Caxpayer argues that its logistics company should be classified as a cansportation company and as such properly used its mileage factor when determining its Florida apportionment factor. Taxpayer also rgues that its intercompany freight board fee income should either be liminated from the numerator and denominator of the sales factor or be ourced throughout the US based on the utilization of the freight board.				
Amount of the Clair		\$4,201,113.27					
Specific Statutes or Laws (including GA Challenged:			ion 220.15, F.S. s 12C-1.015, 12C-1	5, F.A.C.			
Status of the Case:		Settlement discussions are ongoing.					
Who is representing record) the state in	- \	X	Agency Counsel				
lawsuit? Check all			Office of the Attor	ney General or Di	vision of Risk Management		
apply.		Outside Contract Counsel					
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depa	rtme	tment of Revenue						
Contact Person:	Liam	Lyon	l	Phone Number:	850-617-8347				
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Lukfuel, LLC. v. Florida Department of Revenue							
Court with Jurisdic	tion:	Divi	sion of Administrati	ive Hearings					
Case Number:		N/A							
Summary of the Complaint:		who	spayer contests the assessment of sales and use tax against its fuel plesale and carrier business. Taxpayer alleges taxation of nonable items, and pyramid taxation.						
Amount of the Clai	m:	\$644	\$644,248.64						
Specific Statutes or Laws (including GA Challenged:			212.06(5)(a), 212.12, F.S. Rule 12A-1.0641(6)(b), F.A.C.						
Status of the Case:		The Department is reviewing Taxpayer's allegations in preparation litigation.			llegations in preparation for				
Who is representing	-	X	Agency Counsel						
record) the state in lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management				
apply.			Outside Contract C	Counsel					
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A							

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website.							
Agency:	Depart	tment of Revenue					
Contact Person:	Tom B	utsc	her	Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Mastercard International Inc. v. Florida Department of Revenue [tax years 2012-2014]					
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings			
Case Number:	1	N/A					
Summary of the Complaint:	a	Challenge to the sourcing of gross receipts for transaction processing and related services to Florida. Cost of performance versus market sourcing.					
Amount of the Clair	m: §	\$18,	260,570.00				
Specific Statutes or Laws (including GA Challenged:		Section 220.15(5), F.S.					
Status of the Case:	S	Settlement discussions		re ongoing.			
Who is representing record) the state in	- 1	X	Agency Counsel				
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management		
apply.			Outside Contract C	Counsel			
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class 1	N/A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website.			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0				
Agency:	Depar	rtment of Revenue						
Contact Person:	Tom l	Butsc	her	Phone Number:	(850) 617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Mastercard International Inc. v. Florida Department of Revenue [tax years 2009-2011]						
Court with Jurisdict	tion:	Divi	sion of Administrat	ve Hearings				
Case Number:		N/A						
Summary of the Complaint:		Challenge to the sourcing of gross receipts for transaction processing and related services to Florida. Cost of performance versus market sourcing.						
Amount of the Clair	m:	\$6,4	5,449,196.00					
Specific Statutes or Laws (including GA Challenged:		Section 220.15(5), I						
Status of the Case:		Settlement discussions		re ongoing.				
Who is representing		X	Agency Counsel					
record) the state in tall lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management			
apply.	_		Outside Contract C	Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class							

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website.			•				
Agency:	Depa	epartment of Revenue					
Contact Person:	Tom	Butso	cher	Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Mastercard International Inc. v. Florida Department of Revenue [tax years 2015-2017]					
Court with Jurisdict	ion:	Divi	sion of Administrati	ive Hearings			
Case Number:		N/A					
Summary of the Complaint:		Challenge to the sourcing of gross receipts for transaction processing and related services to Florida. Cost of Performance versus market sourcing					
Amount of the Clair	m:	\$24,363,192.50					
Specific Statutes or Laws (including GA Challenged:		Section 220.15(5), F.S.					
Status of the Case:		Settl	lement discussions a	are ongoing.			
Who is representing record) the state in	, ,	X	Agency Counsel				
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management		
apply.			Outside Contract C	Counsel			
If the lawsuit is a cl action (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

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Agency:	Depa	rtme	tment of Revenue						
Contact Person:	Liam	Lyon		Phone Number:	850-617-8347				
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Medco Health Solutions, Inc. v. Florida Department of Revenue							
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings					
Case Number:		N/A							
Summary of the Complaint:		phar	•	gement business. N	assessment made on their Main issue concerns Florida				
Amount of the Clai	m:	\$3,4	21,579.15						
Specific Statutes or Laws (including GA Challenged:			220.15(5)(a), 220.13(1)(b), and 220.12, F.S. Rule 12C-1.055(2)(l), F.A.C.						
Status of the Case:		Settled on 7/27/21.							
Who is representing	- \	X	Agency Counsel						
record) the state in lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management				
apply.	-		Outside Contract C	Counsel					
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A							

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depart	rtment of Revenue					
Contact Person:	Isabel N	ogues		Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Merrill Lynch Pierce Fenner & Smith, Inc. v. Florida Department of Revenue					
Court with Jurisdict	tion:	ivision of	f Administrat	ive Hearings			
Case Number:	N	/A					
Summary of the Complaint:	tı sa	Whether the Taxpayer established that the nontaxable service transactions should be removed from the total population as well as the sample population before the error rate as applied. This is a Sales and Use Tax case.					
Amount of the Clair	m: \$	\$4,180,272.50					
Specific Statutes or Laws (including GA Challenged:		Section 212.12(6)(c)1. and 2., F.S.					
Status of the Case:			e Petitioner requested that this matter not be referred to the Division this time in order to explore and amicable resolution.				
Who is representing record) the state in	•	Agen	cy Counsel				
lawsuit? Check all		Offic	e of the Attor	ney General or Div	vision of Risk Management		
apply.		Outside Contract		Counsel			
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depart	ment of Revenue	;			
Contact Person:	Isabel 1	Nogues	Phone Number:	(850) 617-8347		
Names of the Case no case name, list names of the plain and defendant.)	the I	Metropolitan Life Insurance Company v. Florida Department of Revenue				
Court with Jurisdic	etion:	2 nd Judicial Circu	it			
Case Number:	2	2019-CA-002843				
Case Number: Summary of the Complaint:		Two of Plaintiff's wholly owned U.S. life insurance company subsidiaries (Life Sub 1 and Life Sub 2) ceased doing business in Florida and surrendered their certificate of authority to transact insurance business in Florida when they merged into a third wholly owned U.S. life insurance company subsidiary. These entities and Plaintiff filed consolidated Florida corporate income tax returns. Section 631.72(2), F.S., allows insurers, such as Life Sub 1 and Life Sub 2, who are member of the Florida Life and Health Insurance Guaranty Association (FLHIGA) to offset some or all of their paid FLHIGA assessments against either their Florida corporate income tax liability or Florida premium insurance tax liability and to credit all remaining uncredited FLHIGA assessments on the final return for the year that member insurers cease doing business. Life Sub 1 and Life Sub 2 applied a credit of their remaining uncredited FLHIGA assessments against the consolidated group's Florida consolidated income for year 2014 Florida corporate income tax return, rather than against pro forma separate company tax for that year. The Department disallowed the credit. The Department's position is that the remaining FLAHIGA credit may only be taken against the insurer's final Florida corporate income tax return, rather than against the consolidated ax liability.				
Amount of the Cla		\$506,102.91 (tax		5 621 72 cm 4 621 70 E.C.		
Specific Statutes o Laws (including G Challenged:	•	Sections 220.11, 220.131, 624.509, 631.715, 631.72, and 631.78, and Rule 12C-1.051, F.A.C.				
Status of the Case:		The parties amicably resolved this matter on December 1, 2020. Case Closed.				

Who is representing (of record) the state in this	X	Agency Counsel
lawsuit? Check all that		Office of the Attorney General or Division of Risk Management
apply.		Outside Contract Counsel
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	N/A	

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depart	rtment of Revenue						
Contact Person:	Kelly B	ehmke	Phone Number:	(850) 617-8347				
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Miller Brewing v. Department of Revenue						
Court with Jurisdict	tion: D	ivision of Administrat	tive Hearings					
Case Number:	N	/A						
Summary of the Complaint:	as	Taxpayer is contesting a corporate income tax assessment which assessed the gain recognized from the sale of its interest in a partnership as business income.						
Amount of the Clair	m: \$4	1,272,137.12						
Specific Statutes or Laws (including GA Challenged:	(AA) R	Sections 220.02(1); 220.11(1); 220.22(2); 220.222(1)(a) Rules 12C-1.002; 12C-1.011(1)(v); 12C-1.013(14)(d); 12C-1.013(20); 12C-1.015(10); 12C-1.0153(9); 12C-1.0155(4); 12C-1.0222						
Status of the Case:	Т	The case is being held by DOR pending referral to DOAH.						
Who is representing record) the state in t	,	Agency Counsel						
lawsuit? Check all		Office of the Atto	rney General or Div	vision of Risk Management				
apply.		Outside Contract Counsel						
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

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Agency:	Flori	da Department of Revenue						
Contact Person:	Kristi	an S.	Oldham	Phone Number:	850-617-8347			
Names of the Case: no case name, list the names of the plainting and defendant.)	he	Morgans 2829, Inc. v. FDOR						
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings				
Case Number:		N/A						
Summary of the Complaint:		Taxpayer challenges the Department's denial of relief based on a claim of Doubt as to Collectibility.						
Amount of the Clair	m:	\$676	5,666.92					
Specific Statutes or Laws (including GA Challenged:		Section 213.21(3)(a), F.S.; Rule 12-13.008, F.A.C.						
Status of the Case:		Penc	ling at Agency; For	mal Litigation Fort	hcoming			
Who is representing record) the state in		X	Agency Counsel					
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management			
apply.		Outside Contract Counsel						
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class							

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

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Agency:	Depai	rtment of Revenue					
Contact Person:	Nicole	e San	tiago	Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Oracle America, Inc. v. Department of Revenue					
Court with Jurisdict	tion:	Divi	sion of Administrati	ve Hearings			
Case Number:		N/A					
Summary of the Complaint:		elect entit	Taxpayer asserts that it overpaid sales and use tax on sales of electronically delivered software and maintenance contracts and is entitled to a refund. The sale of electronically delivered software does not constitute the sale of tangible personal property and thus is not subject to sales tax.				
Amount of the Clair	m:	\$739	,145.49				
Specific Statutes or Laws (including GA Challenged:			ons 212.05(1)(a)(1) s 12A-1.032, 12A-1		0506(8), F.S.		
Status of the Case:			nicable resolution c		Ferred to the Division so that Settlement negotiations are		
Who is representing record) the state in	_ 、	X	Agency Counsel				
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management		
apply.		Outside Contract Counsel					
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website	•						
Agency:	Departr	tment of Revenue					
Contact Person:	Julia Fo	orres	ster	Phone Number:	(850) 617-8347		
Names of the Case: no case name, list the names of the plainting and defendant.)	he	Paramount Security, Inc.					
Court with Jurisdict	tion:)ivis	sion of Administrat	ive Hearings			
Case Number:	N	J/A		_			
Summary of the Complaint:	c	lain 1at 1	ned were exempt, u	pon purchases for	tax assessed on sales it which it could not establish ration it paid on behalf of its		
Amount of the Clai	m: \$	529	,973.91				
Specific Statutes or Laws (including GA Challenged:		Sections 212.05(1)(i)1a, 212.031(1)(a), 212.07(8), F.S.					
Status of the Case:	e	ffor		lve the case failed.	Administrative proceedings e case is pending.		
Who is representing	_ `		Agency Counsel				
record) the state in lawsuit? Check all			Office of the Attor	rney General or Di	vision of Risk Management		
apply.			Outside Contract (Counsel			
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	J/A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depa	rtment of Revenue					
Contact Person:	Nicol	e San	tiago	Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Public ATM, LLC. v. Department of Revenue					
Court with Jurisdict	tion:	Divi	sion of Administrati	ve Hearings			
Case Number:		N/A					
Summary of the Complaint:		Taxpayer asserts that it was improperly assessed sales tax for disallowed exempt sales on merchandise imported from foreign locations into the State of Florida. Taxpayer's sales are primarily foreign, exclusively sold to out-of-state customers, and are exempt from Florida's sales tax.					
Amount of the Clai	m:	\$1,8	17,880.10				
Specific Statutes or Laws (including GA Challenged:			ions 212.05(1)(a), 2 s 12A-1.091(1), 12	* *	9, 12A-1.076, F.A.C.		
Status of the Case:		an ar	The Taxpayer requested that this not be referred to the Division so that an amicable resolution could be explored. Settlement negotiations are ongoing.				
Who is representing record) the state in	_ `	X	Agency Counsel				
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management		
apply.			Outside Contract C	Counsel			
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class f the	N/A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depa	rtme	tment of Revenue					
Contact Person:	Liam	Lyon	l	Phone Number:	850-617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Publix Super Markets, Inc. v. Florida Department of Revenue						
Court with Jurisdic	tion:	Divi	sion of Administrat	ive Hearings				
Case Number:		N/A						
Summary of the Complaint:		busing and	payer contests the denial of a refund request for their grocery mess. Main issues concern whether packaging materials are exempt, whether certain transactions are considered non-taxable real erry improvements.					
Amount of the Clai	m:	\$1,4	84,633.25 (2 separa	te refund requests,	only 1 qualifies for LBR).			
Specific Statutes or Laws (including GA Challenged:		212.05(1)(a), 212.21(2), 212.02(14), F.S. Rule 12A-1.040(2)(f), 12A-1.006, F.A.C.						
Status of the Case:			Department is revier occeed.	wing Taxpayer's a	rguments to determine how			
Who is representing	- \	X	Agency Counsel					
record) the state in lawsuit? Check all			Office of the Attor	ney General or Di	vision of Risk Management			
apply.			Outside Contract C	Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depa	rtment of Revenue					
Contact Person:	Kelly	Behr	nke	Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Racetrac Petroleum, Inc. v. Department of Revenue					
Court with Jurisdict	tion:	Divi	sion of Administra	tive Hearings			
Case Number:		N/A					
Summary of the Complaint:		Taxpayer is in the business of producing and selling motor vehicle fuel to the public. Taxpayer is protesting a refund denial for taxes paid on "Ethanol Blender Pumps" arguing that the exemption for industrial machinery and equipment used in a new business to "manufacture, process, compound, or produce for sale items of TPP at fixed locations" is applicable to the Pumps.					
Amount of the Clair	m:		,795.40	1			
Specific Statutes or Laws (including GA Challenged:		Section 212.08(5)(b); Rule 12A-1.096					
Status of the Case:		Petition was filed with the Departn asked that this not be referred so th Discussions are on-going.					
Who is representing record) the state in t	- \	X	Agency Counsel				
lawsuit? Check all			Office of the Atto	orney General or Di	vision of Risk Management		
apply.							
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

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Agency:	Depart	rtment of Revenue						
Contact Person:	Kelly E	ehmke	Phone Number:	(850) 617-8347				
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Rheem Manufacturing Company v. Department of Revenue						
Court with Jurisdict	tion:	Division of Adminis	trative Hearings					
Case Number:	1	I/A						
Summary of the Complaint:	e H	Taxpayer is contesting a corporate income tax assessment on income earned from the licensing of trade names by a related corporation in Florida, on royalty income from the use of its intangible property (trademarks, trade names, etc.), and intercompany expenses.						
Amount of the Clair	m: \$	\$908,335.52						
Specific Statutes or Laws (including GA Challenged:	т	Sections 220.02; 220.11; 220.13(1)(b)6., 220.15; 220.152 Rules 12C-1.011(1)(p)1.; 12C-1.0152; 12C-1.0155(1)(f)						
Status of the Case:	1	he case is being hel	d by DOR pending re	ferral to DOAH.				
Who is representing record) the state in	_ `	Agency Counse	el					
lawsuit? Check all		Office of the A	ttorney General or Di	vision of Risk Management				
apply.		Outside Contract Counsel						
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	J/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Departn	rtment of Revenue					
Contact Person:	Kelly Be	hmke	Phone Number:	(850) 617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Rockwell Automation Technologies, Inc. v. Department of Revenue					
Court with Jurisdict	tion: Di	vision of Administrat	ive Hearings				
Case Number:	N/	A					
Summary of the Complaint:		1 0	*	tax assessment on income ad patents for use in Florida.			
Amount of the Clair	m: \$6	\$616,223.24					
Specific Statutes or Laws (including GA Challenged:	D	Sections 220.02; 220.11; 220.13(1)(b)6., 220.15; 220.152 Rules 12C-1.011(1)(p)1.; 12C-1.0152; 12C-1.0155(1)(f)					
Status of the Case:	Th	e case is being held b	y DOR pending re	ferral to DOAH.			
Who is representing record) the state in		Agency Counsel					
lawsuit? Check all		Office of the Attor	rney General or Div	vision of Risk Management			
apply.		Outside Contract Counsel					
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

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Agency:	Depa	rtme	tment of Revenue					
Contact Person:	Liam	Lyon	l	Phone Number:	850-617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Scaffold Shrinkwrap Company, LLC. v. Florida Department of Revenue						
Court with Jurisdic	tion:	Divi	sion of Administrati	ive Hearings				
Case Number:		N/A						
Summary of the Complaint:		cons	truction/renovation	yer contests the assessment of sales and use tax against its action/renovation business. Main issues concern sales collected at remitted, and undertaxed sales.				
Amount of the Clai	m:	\$1,3	27,462.40					
Specific Statutes or Laws (including Ga Challenged:		212.21(2),212.07(1)(b), F.S. Rule 12A-1.071, 12A-1.091(13), F.A.C.						
Status of the Case:			Department is revie ation.	wing Taxpayer's a	llegations in preparation for			
Who is representing		X	Agency Counsel					
record) the state in lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management			
apply.								
If the lawsuit is a caction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class f the	N/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

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Agency:	Flori	da Do	da Department of Revenue					
Contact Person:	Kristi	an S.	Oldham	Phone Number:	850-617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		SEI Fuels Inc.						
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings				
Case Number:		21-1	403					
Summary of the Complaint:		Taxpayer disputes the Department's refund denial of motor fuel taxes they allege were paid in error to their supplier.						
Amount of the Clair	m:	\$3,301,457.60						
Specific Statutes or Laws (including GA Challenged:		Section 206.13, F.S.						
Status of the Case:		Referred to DOAH; Pending Final Hearing.						
Who is representing record) the state in			Agency Counsel					
lawsuit? Check all		X	Office of the Attor	ney General or Div	vision of Risk Management			
apply.								
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class							

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

	Γ					
Agency:	Depart	tme	nt of Revenue			
Contact Person:	Kelly I	Behr	nke	Phone Number:	(850) 617-8347	
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Simplex Grinnell LP (aka Johnson Controls Fire Protection LP) vs. Department of Revenue				
Court with Jurisdict	tion:	Divi	sion of Administrati	ve Hearings		
Case Number:		V/A				
Summary of the Complaint:	S	Whether Taxpayer, a real property improvement contractor who specializes in fire protection systems, owes sales and use tax on its Preventative Maintenance Agreements (PMAs) sold to its customers.				
Amount of the Clair			01,144.07			
Specific Statutes or Laws (including GA Challenged:	Т		ion 212.05 12A-1.0092			
Status of the Case:	5	Settl	ement discussions a	re pending.		
Who is representing record) the state in		X	Agency Counsel			
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management	
apply.		Outside Contract Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A				

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website	.								
Agency:	Depa	rtme	tment of Revenue						
Contact Person:	Liam	Lyon	l	Phone Number:	850-617-8347				
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Stanley Convergent Security Solutions, Inc. v. Florida Department of Revenue							
Court with Jurisdic	tion:	Divi	sion of Administrati	ive Hearings					
Case Number:		N/A							
Summary of the Complaint:		Taxpayer contests the denial of a refund request for their security services business. Main issues concern sales shipped outside of Florida and sales for resale.							
Amount of the Clai	im:	\$799	9,895.79						
Specific Statutes or Laws (including GAA) Challenged:		212.02(14), 212.20, and 212.05(1), F.S. Rule 12A-1.0092(6), and 12A-1.0161(5), F.A.C.							
Status of the Case:		Taxpayer's POA has requested that the case not be referred to DOAH, and to be given time to provide additional records and settle the case. Department is currently reviewing additional documentation provided by Taxpayer.							
Who is representing	T. 1	X	Agency Counsel						
record) the state in lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management				
apply.			Outside Contract C	Counsel					
If the lawsuit is a caction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A							

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on

For directions on comp the Governor's website.	0	ule, please see the "I	Legislative Budget Requ	uest (LBR) Instructions" located on				
Agency:	Department	Department of Revenue						
Contact Person:	Isabel Nogu	es	Phone Number:	(850) 617-8347				
Names of the Case: no case name, list the names of the plainting and defendant.)	ne Depar	State Farm Mutual Automobile Insurance Company v. Florida Department of Revenue						
Court with Jurisdict	tion: 2 nd Ju	dicial Circuit						
Case Number:	2018 -	- CA - 002180						
Summary of the Complaint:	is exe income exemple becauper IR \$2,00°. Excess Depart subtrative return year extend that if unlaw overplegally subsections. Allocation paragragit is enappropliability reallocations.	mpt per IRC s. 10 e pursuant to s. 2 ot interest income se it is required to C s. 832(b). As a 9,226 is unlawful scharitable contratment's position to cted from federal per s. 220.13(1)(nding 2012 and 2 of the challenged actual ful and invalid, the syment of \$804,4 of and equitably enquent tax year. Sation of corporate raph #1 is held to an insuration of the assessmentation calculation	23(a) must be added 20.13(1)(a)2., F.S., is actually included be included in the result, Plaintiff arg and the liability is ibution carryover: It that excess charitab taxable income on b)1.c., F.S., should 2013 rather than 201 djustment stated in the it will have a new 68.00 for the assessmentitled to a credit for income tax paid: It be lawful and valid ance premium tax of 2.00 (rather than \$200 (rather t	ly 85% of interest income that I back to federal taxable because 15% of that taxdi in federal taxable income reduction of "loss incurred" gues that the assessment of invalid. Plaintiff challenges the le contribution that was its corporate income tax have been subtracted in fiscal 3 and 2014. Plaintiff claims paragraph #1 is held to be et corporate income tax sment years and will be rethis net overpayment in a fithe challenged adjustment in 1, then Plaintiff contends that credit in the amount of 212,765.00) against its CIT Plaintiff is challenging the tamong the members of the minst the insurance premium				

Amount of the Claim:	 Refund of \$2,009,226 tax portion of the corporate income tax assessment that Plaintiff previously paid to stop the running of interest; Refund of additional \$591,703 corporate income tax excess charitable contribution overpayment, resulting from the recomputation of Florida net operating losses; and Refund of \$1,115,110 insurance premium tax to State Farm Florida Insurance Company ("SFFIC") composed of the (\$474,154) previous insurance premium tax assessment and \$680,956 allocated portion of SFFIC's corporate income tax due for the audit period that is credited against insurance premium tax. Plaintiff may also be seeking interest. The parties are still in the process of finalizing the calculation of the amounts that would be due to the Plaintiff if the Plaintiff prevails in the litigation. Therefore, the above figures are subject to change.
Specific Statutes or Laws (including GAA) Challenged:	Sections 220.13(1)(a)2. and (1)(b)1.c., and 629.504(4), F.S.
Status of the Case:	The Court held a hearing on the parties' competing Motion for Summary Judgment. The Court ruled for the Dept. on August 16, 2021. This ends the Circuit Court action. The Taxpayer appealing remains to be seen as of this writing.
Who is representing (of	Agency Counsel
record) the state in this lawsuit? Check all that	X Office of the Attorney General or Division of Risk Management
apply.	Outside Contract Counsel
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	N/A

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depa	rtme	rtment of Revenue					
Contact Person:	Kelly	Behr	nke	Phone Number:	(850) 617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Target Enterprise, Inc. v. Department of Revenue						
Court with Jurisdict	tion:	Divi	sion of Administrati	ve Hearings				
Case Number:		N/A						
Summary of the Complaint:		Whether the Taxpayer properly calculated its sales factor for corporate income tax, specifically if income apportionment should be based on market sourcing or cost of performance.						
Amount of the Clair	m:	\$10,	547,061.62					
Specific Statutes or Laws (including GAA) Challenged:		Section 220.15 Rule 12C-1.0155						
Status of the Case:		This matter is pending referral to DOAH.						
Who is representing record) the state in	_ `		Agency Counsel					
lawsuit? Check all		X	Office of the Attor	ney General or Div	vision of Risk Management			
apply.			Outside Contract C	Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

e Governor s weester	are develued a weekle.								
Agency:	Flori	da De	da Department of Revenue						
Contact Person:	Kristi	an S.	Oldham	Phone Number:	850-617-8347				
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Teag	Teaghlach Inc. v. FDOR						
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings					
Case Number:		N/A							
Summary of the Complaint:		Taxpayer challenges a "No Change" NOPA and seeks a refund of Corporate Income Taxes paid related to the sale of a related entity, arguing that it should be treated as Non-Business Income.							
Amount of the Clair	m:	\$1,570,834.72 Refund Sought.							
Specific Statutes or Laws (including GA Challenged:		Rule 12C-1.016(1), F.A.C.; Section 220.16(2)(c), F.S.							
Status of the Case:		Pending at Agency; Litigation Likely.							
Who is representing record) the state in		X	Agency Counsel						
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management				
apply.		Outside Contract Counsel							
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class								

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website.						
Agency:	Depa	rtme	nt of Revenue			
Contact Person:	Kelly	Behr	nke	Phone Number:	(850) 617-8347	
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Teva Branded Pharmaceutical Products R&D, Inc. v. Department of Revenue				
Court with Jurisdict	tion:	Divi	sion of Administrati	ve Hearings		
Case Number:		N/A				
Summary of the Complaint:		Taxpayer is appealing a Notice of Refund Denial for corporate income tax. Taxpayer originally sourced the receipts from the performance of services to the location in which the services were performed and later amended the originally filed returns to source sales to the location of the purchaser. Taxpayer argues that the income producing activity related to the sales at issue occur entirely or in part outside of Florida.				
Amount of the Clair	m:		2,853.47	numery of in part o	uiside of Florida.	
Specific Statutes or Laws (including GA Challenged:		Section 220.15, F.S. Rule 12C-1.0155, F.A.C.				
Status of the Case:		Settl	ement discussions a	re pending.		
Who is representing record) the state in t		X	Agency Counsel			
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management	
apply.			Outside Contract C	Counsel		
If the lawsuit is a cl action (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A				

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Depai	rtment of Revenue					
Contact Person:	Nicole	e San	tiago	Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		T-Mobile Resources, LLC. v. Department of Revenue					
Court with Jurisdict	tion:	Seco	nd Judicial Circuit	Court (Leon Count	ty)		
Case Number:		2021	-CA-00026				
Summary of the Complaint:		Taxpayer asserts that it overpaid sales and use tax on sales of electronically delivered software and maintenance contracts. Taxpayer does not provide tangible personal property as part of its sale of electronically delivered software and is entitled to a refund.					
Amount of the Clair	m:	\$5,790,358.53					
Specific Statutes or Laws (including GAA) Challenged:		Sections 212.05(1)(a)(1), 212.02(16), 212.0506(8), F.S. Rules 12A-1.032, 12A-1.016(2), F.A.C.					
Status of the Case:		Discovery ongoing.					
Who is representing record) the state in	-		Agency Counsel				
lawsuit? Check all		X	Office of the Attor	ney General or Div	vision of Risk Management		
apply.		Outside Contract Counsel					
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class f the	N/A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

	1						
Agency:	Depa	artment of Revenue					
Contact Person:	Nicol	e San	tiago	Phone Number:	(850) 617-8347		
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Total Appliance & Air Conditioning Repair, Inc. v. Department of Revenue					
Court with Jurisdict	tion:	Divi	sion of Administrat	ive Hearings			
Case Number:		N/A					
Summary of the Complaint:		Taxpayer asserts that it was improperly assessed tax due on certain: (i) reported exempt cash on demand and annual contracts, (ii) reported exempt building contracts; (iii) tax collected, not remitted, (iv) unreported sales, (v) general expense purchases, (vi) cost of goods sold; and (vii) fixed assets.					
Amount of the Clair	m:		13,697.57				
Specific Statutes or Laws (including GA Challenged:		Sections 212.0506, 212.06(14), F.S. Rules 12A-1.006(1), 12A-1.051, F.A.C.					
Status of the Case:		The Taxpayer requested that this not be referred to the Division so that an amicable resolution could be explored. Settlement negotiations are ongoing.					
Who is representing record) the state in	- `	X	Agency Counsel				
lawsuit? Check all			Office of the Attor	rney General or Div	vision of Risk Management		
apply.			Outside Contract C	Counsel			
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A					

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website.									
Agency:	Depa	rtme	tment of Revenue						
Contact Person:	Liam	Lyon	l	Phone Number:	850-617-8347				
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		United Parcel Services Oasis Supply Corp. v. Florida Department of Revenue							
Court with Jurisdic	tion:	Divi	sion of Administrati	ve Hearings					
Case Number:		N/A							
Summary of the Complaint:		Taxpayer contests the denial of a refund request for their Postal Service purchasing agent business. Main issues concern whether certain purchases are tax exempt, and whether sufficient documentation was provided for certain exempt sales and services.							
Amount of the Clai	m:	\$581	,460.87						
Specific Statutes or Laws (including Ga Challenged:		212.05(1), 212.08(9)(b), and 212.054(2), F.S. Rule 12A-1.064(2)(a), F.A.C.							
Status of the Case:		and	payer's POA has requested that the case not be referred to DOAH, to be given time to provide additional documentation and pursue ement. Settlement negotiations ongoing.						
Who is representing record) the state in	• `	X	Agency Counsel						
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management				
apply.			Outside Contract C	Counsel					
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A							

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

	1					
Agency:	Depar	tme	nt of Revenue			
Contact Person:	Nicole	San	tiago	Phone Number:	(850) 617-8347	
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		US Securities Associates, Inc. v. Department of Revenue				
Court with Jurisdict	tion:	Divi	sion of Administrati	ve Hearings		
Case Number:		N/A				
Summary of the Complaint:		Taxpayer asserts it is not liable for tax assessed for disallowed exempt sales. Taxpayer also assert that the additional sales tax assessed in the audit was accrued and remitted by its customers to the Department.				
Amount of the Clair	m:	\$1,32	29,444.19			
Specific Statutes or Laws (including GAA) Challenged:		Sections 212.05, 220.15, F.S. Rules 12A-1.0092, 12A-1.0161(1)(a), F.A.C.				
Status of the Case:		The Taxpayer requested that this not be referred to the Division so that an amicable resolution could be explored. Settlement negotiations are ongoing.				
Who is representing record) the state in		X	Agency Counsel			
lawsuit? Check all			Office of the Attor	ney General or Div	vision of Risk Management	
apply.			Outside Contract C	Counsel		
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A				

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website.	•							
Agency:	Depa	rtme	rtment of Revenue					
Contact Person:	Eric I	Peate		Phone Number:	(850) 617-8347			
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Verizon Communications Inc. & Affiliates, foreign corporations v. State of Florida Department of Revenue						
Court with Jurisdict	tion:	2 nd J	udicial Circuit (Leo	n County)				
Case Number:		2018	3 CA 001543					
Summary of the Complaint:		Whether the Florida s.382, IRC, limitations for acquired net operating losses were calculated properly?						
Amount of the Clair	m:	\$4,657,864.001 was paid. Remaining amount to be litigated is \$1,304,901.						
Specific Statutes or Laws (including GA Challenged:		Section 382, IRC Sections 220.03, 220.13, 220.23, 220.809, F.S. Rule 12C-1.013, F.A.C.						
Status of the Case:		Discovery ongoing						
Who is representing record) the state in t			Agency Counsel					
lawsuit? Check all		X	Office of the Attor	ney General or Div	vision of Risk Management			
apply.			Outside Contract C	Counsel				
If the lawsuit is a cl action (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class	N/A						

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

The Governor is recosne.									
Agency:	Flori	da Do	da Department of Revenue						
Contact Person:	Kristi	an S.	Oldham	Phone Number:	850-617-8347				
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		WKDR II Inc.							
Court with Jurisdict	tion:	Divi	sion of Administrati	ive Hearings					
Case Number:		21-0	844; 21-0845; 21-14	488RX					
Summary of the Complaint:		Bank Levy protest and Late Filed Audit Protest alleging lack of Notice given to the Taxpayer of Audit Assessment related to Sales and Use Tax stemming from automobile sales.							
Amount of the Clair	m:	\$1,1	68,889.88						
Specific Statutes or Laws (including GA Challenged:		Sections 212.05 and 213.67							
Status of the Case:		Pending Hearing at DOAH.							
Who is representing record) the state in	- \		Agency Counsel						
lawsuit? Check all		X	Office of the Attor	ney General or Div	vision of Risk Management				
apply.		Outside Contract Counsel							
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class								

Schedule VII: Agency Litigation Inventory

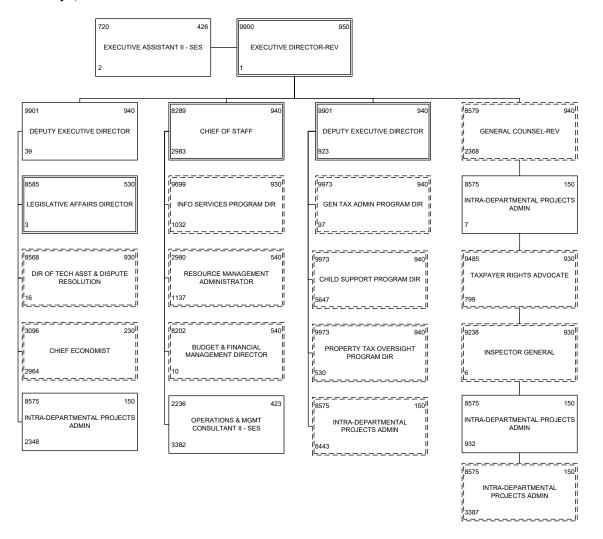
For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

the Governor's website.						
Agency:	Florid	ida Department of Revenue				
Contact Person:	Kristia	an S.	Oldham	Phone Number:	850-617-8347	
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)		Woodbridge Motors Inc.				
Court with Jurisdiction:		Division of Administrative Hearings				
Case Number:		N/A				
Summary of the Complaint:		Taxpayer alleges they were not properly served with the Notice of Final Assessment. It protests the full assessment of Sales and Use Tax as being untimely and that the Department's assessment is improper.				
Amount of the Claim:		\$1,620,111.66				
Specific Statutes or Laws (including GAA) Challenged:		Section 212.05, F.S.				
Status of the Case:		Pending at Agency.				
Who is representing record) the state in the	- `	X	Agency Counsel			
lawsuit? Check all		Office of the Attorney General or Division of Risk Management				
apply.		Outside Contract Counsel				
If the lawsuit is a claction (whether the is certified or not), provide the name of firm or firms representing the plaintiff(s).	class					

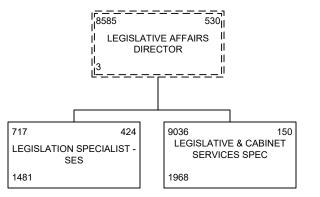
Office of Policy and Budget – June 2021\

Department of Revenue Executive Direction and Support Services Program Office of the Executive Director Current as of July 1, 2021





Department of Revenue Executive Direction and Support Services Program Legislative and Cabinet Services Current as of July 1, 2021

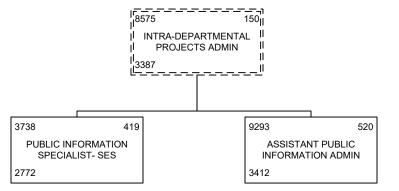


Class Code

Pay Grade

Class Title

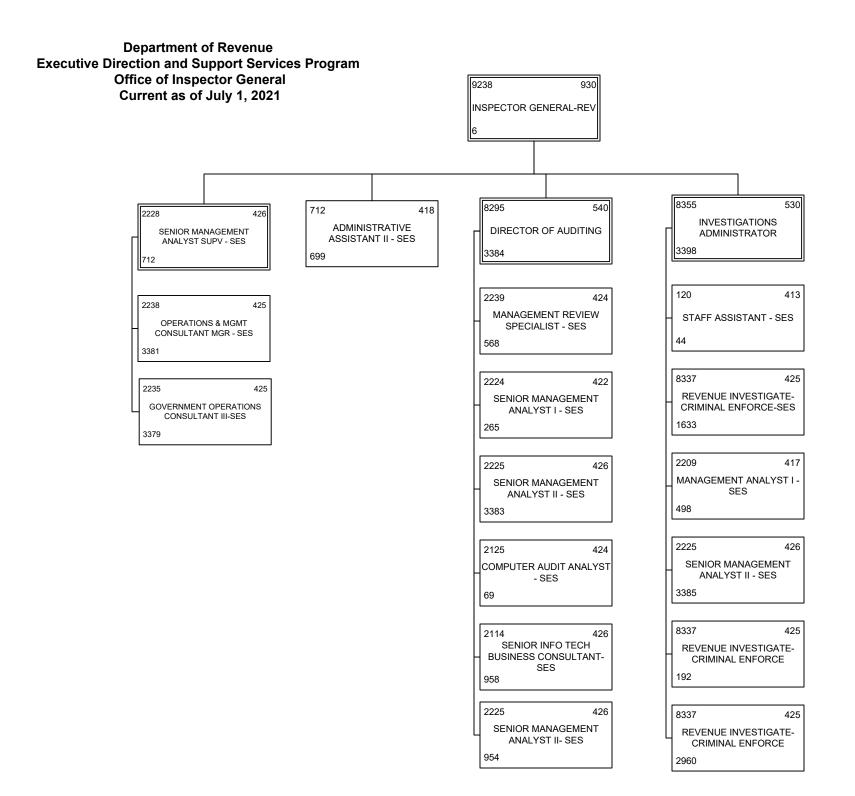
Department of Revenue Executive Direction and Support Services Program Office of Communications Current as of July 1, 2021



Class Code

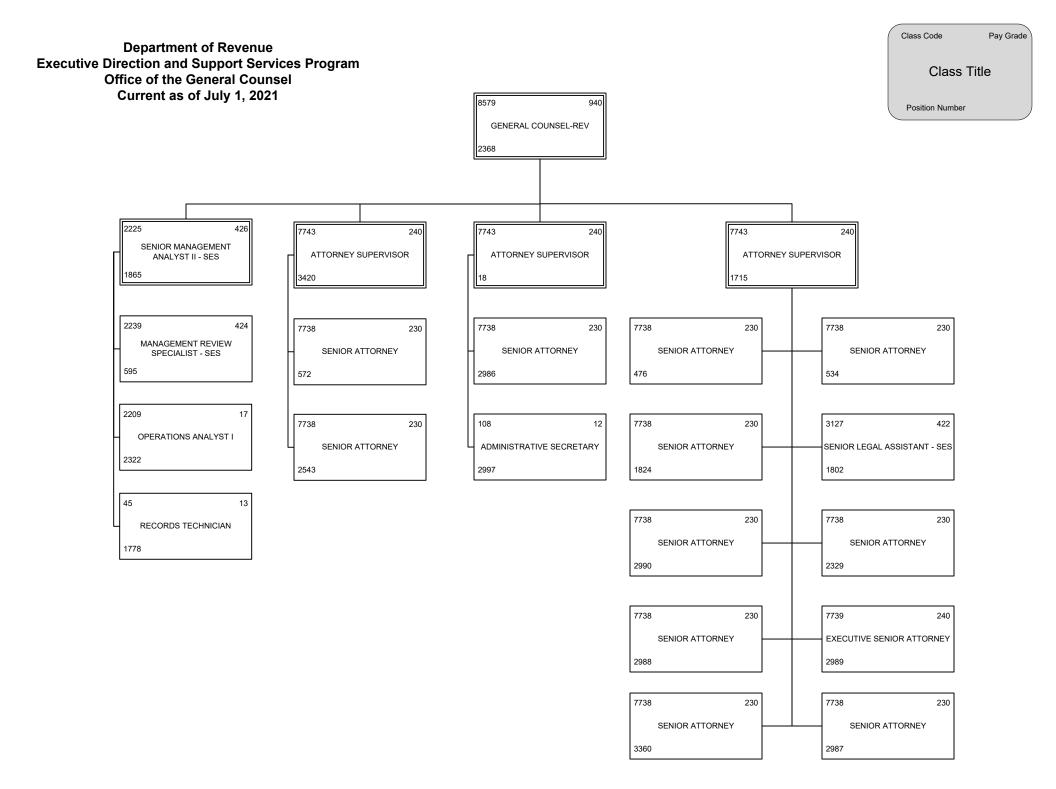
Pay Grade

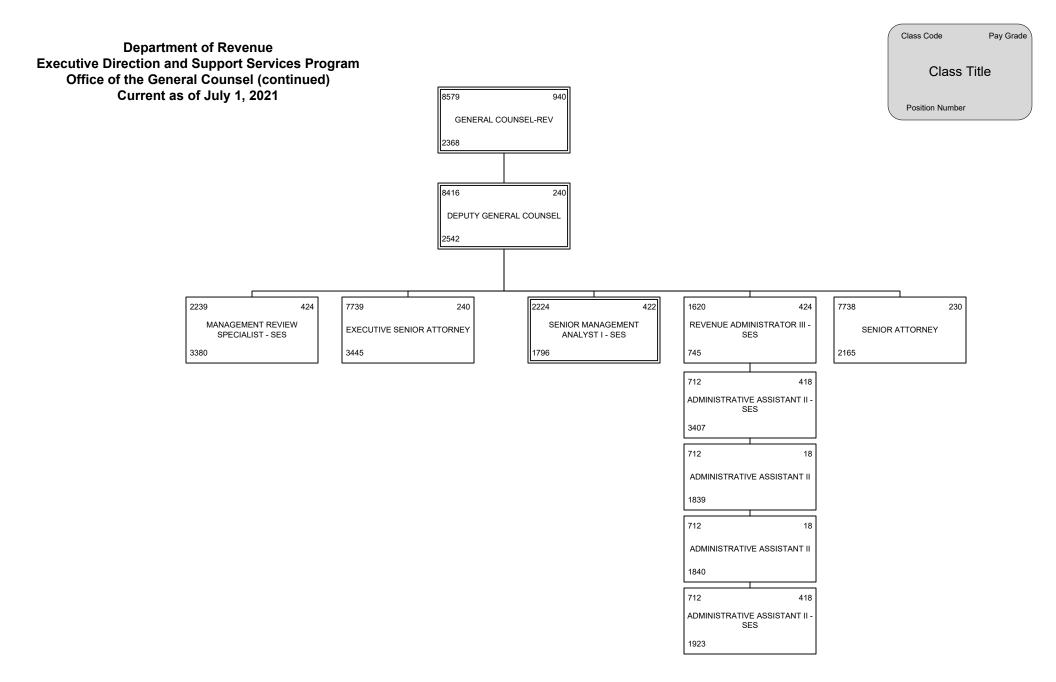
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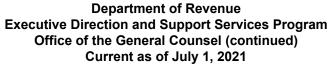


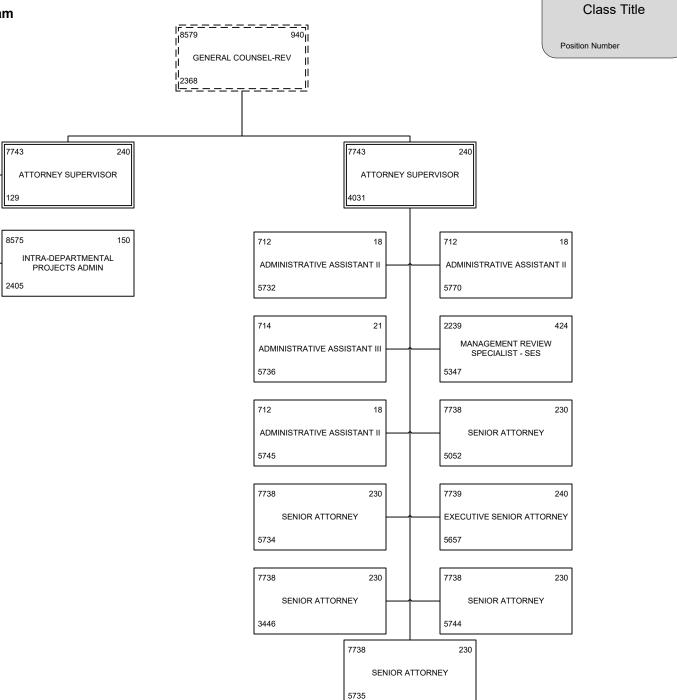
Class Code Pay Grade

Class Title







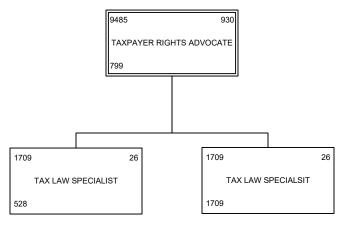


Class Code

Pay Grade

Department of Revenue Executive Direction and Support Services Program Taxpayers' Rights Current as of July 1, 2021

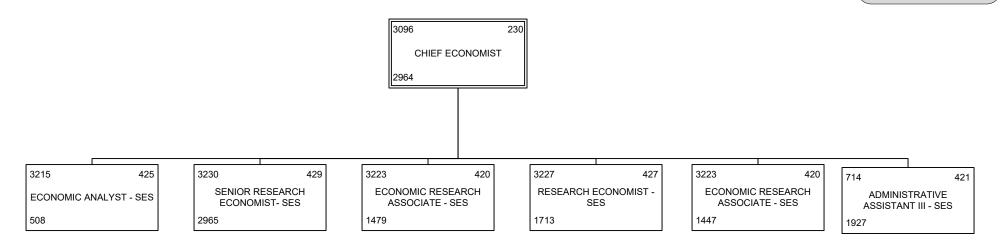


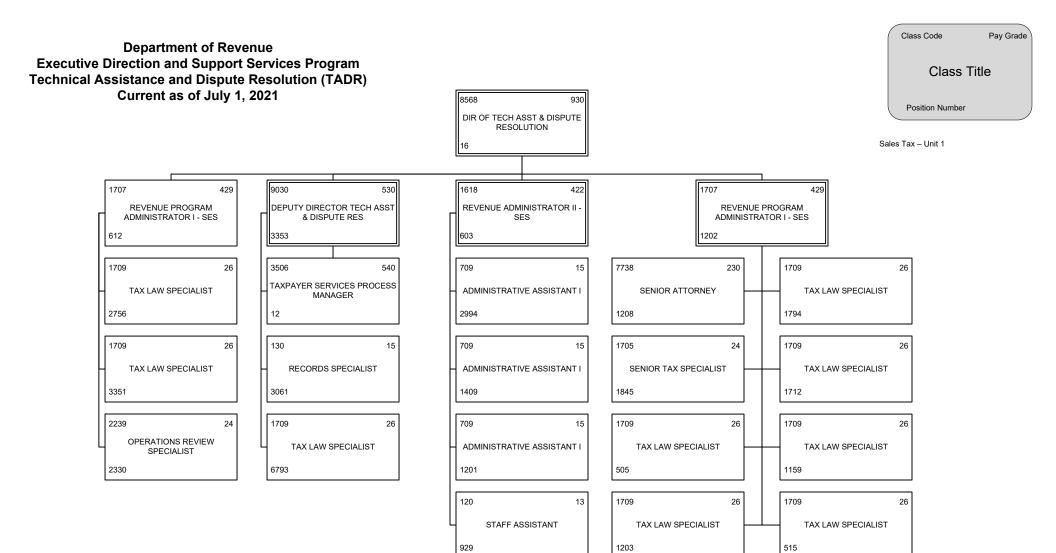


Department of Revenue Executive Direction and Support Services Program Tax Research Current as of July 1, 2021

Class Code Pay Grade

Class Title

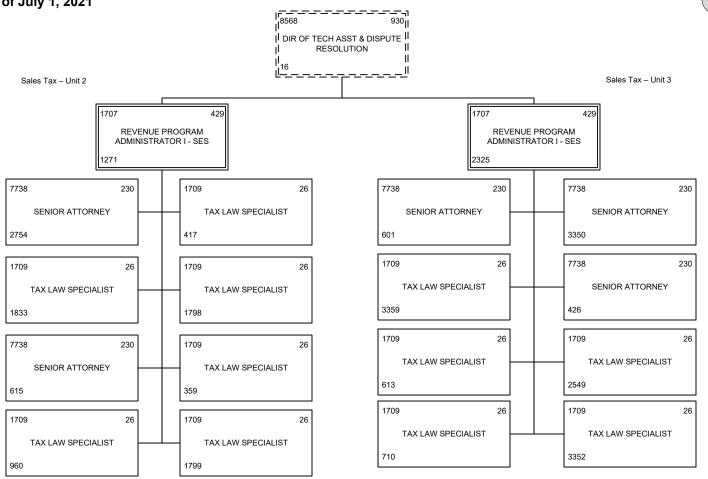




Department of Revenue Executive Direction and Support Services Program TADR – Sales Tax Unit Current as of July 1, 2021

Class Code Pay Grade

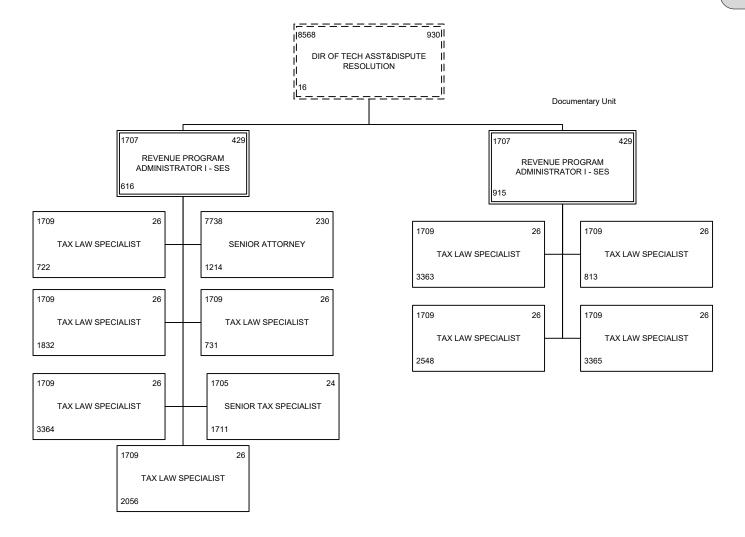
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Department of Revenue Executive Direction and Support Services Program TADR – Corporate Income Tax Current as of July 1, 2021

Class Code Pay Grade

Class Title

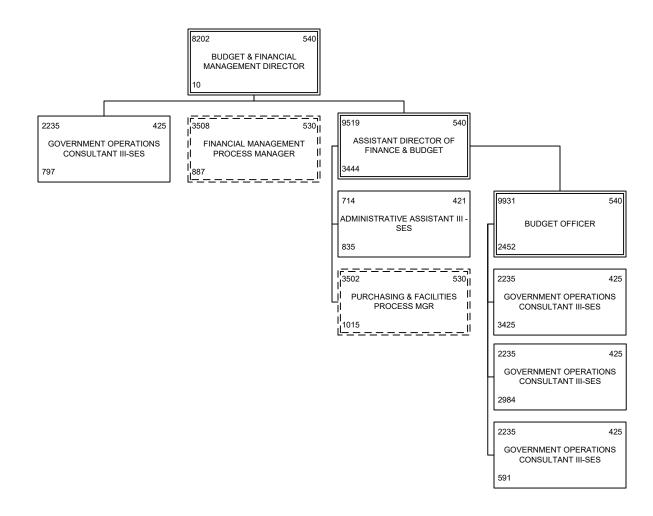


Department of Revenue Executive Direction and Support Services Program Office of Financial Management (OFM) – Director & Budget Current as of July 1, 2021

Class Code Pay Grade

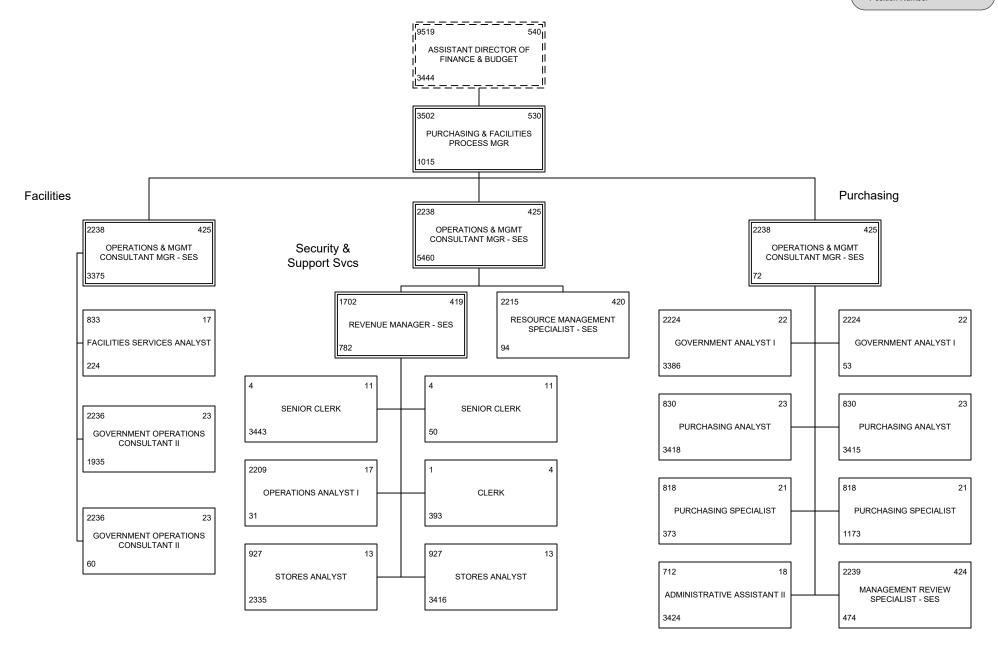
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Position Number



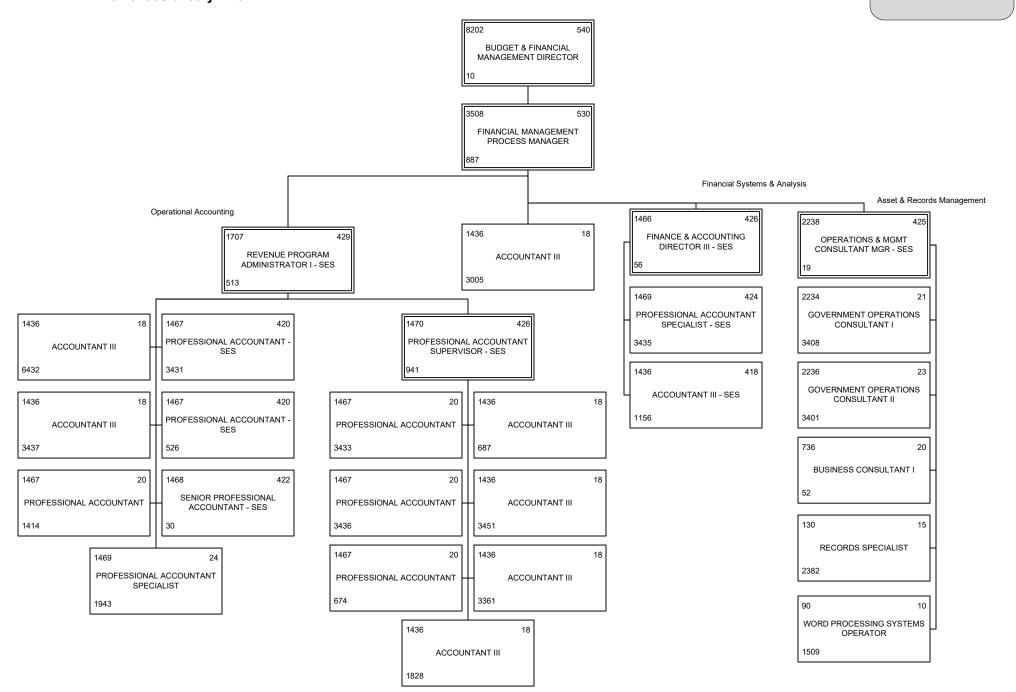
Department of Revenue Executive Direction and Support Services Program OFM - Purchasing & Facilities Current as of July 1, 2021

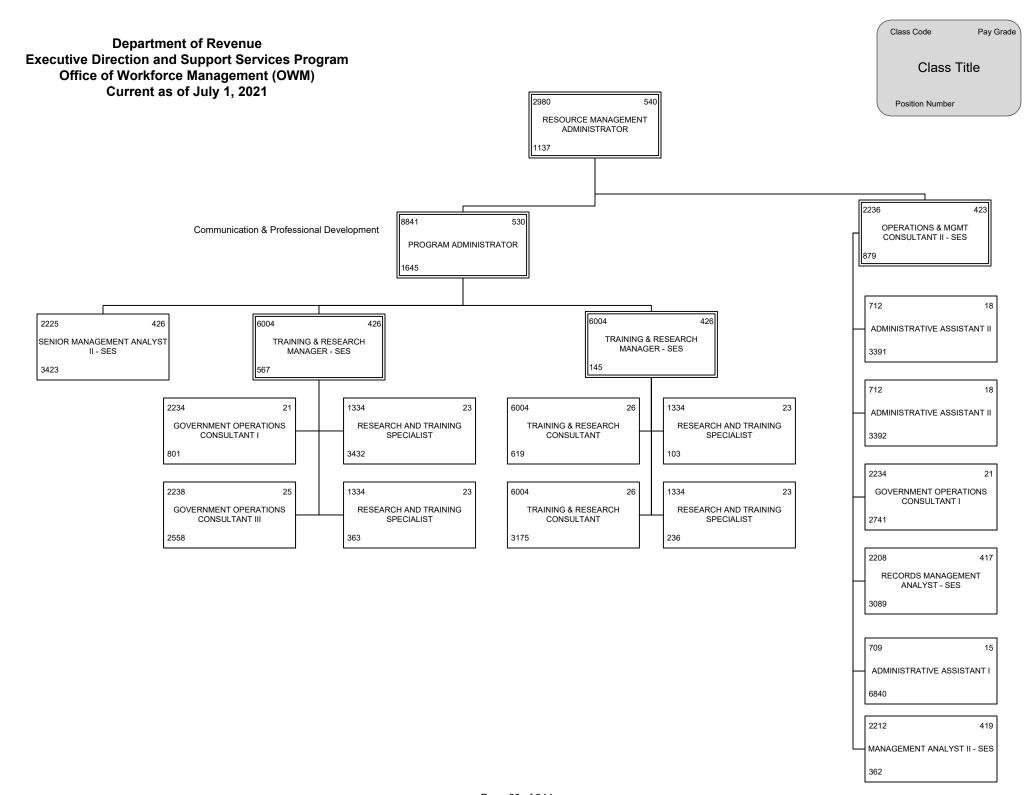




Department of Revenue Executive Direction and Support Services Program OFM - Finance & Accounting Current as of July 1 2021

Class Code Pay Grade \

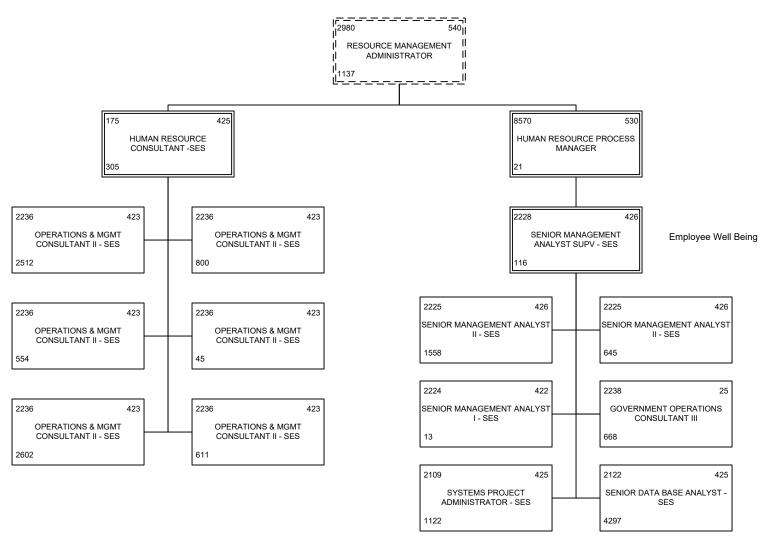


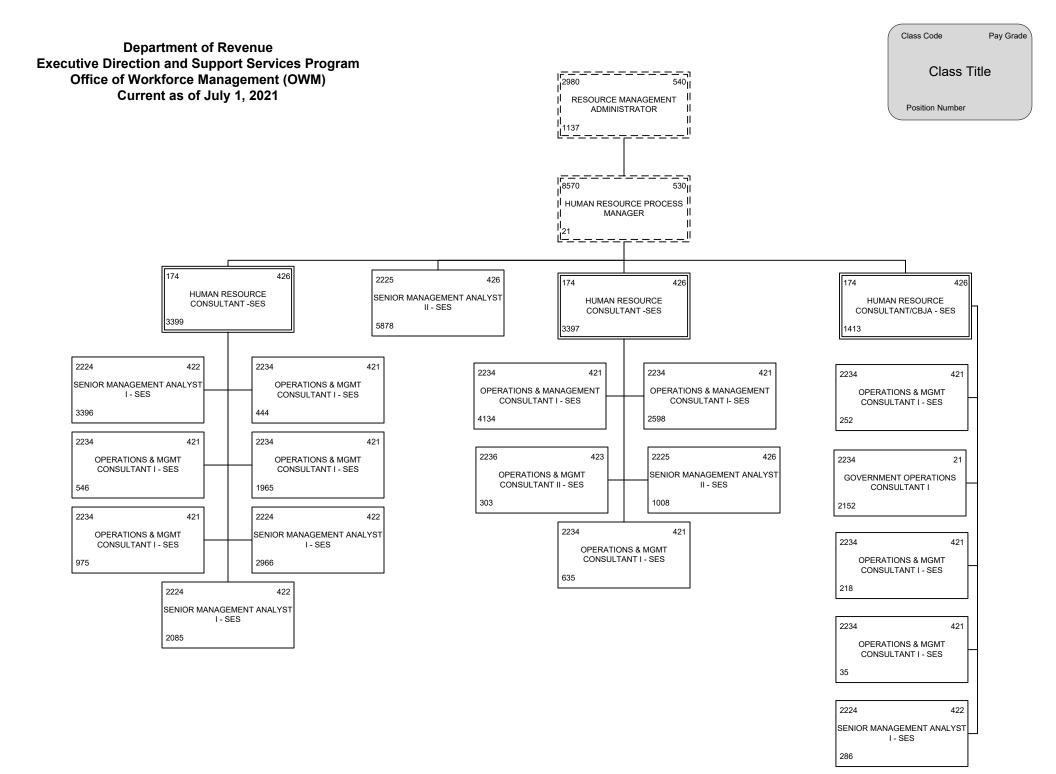


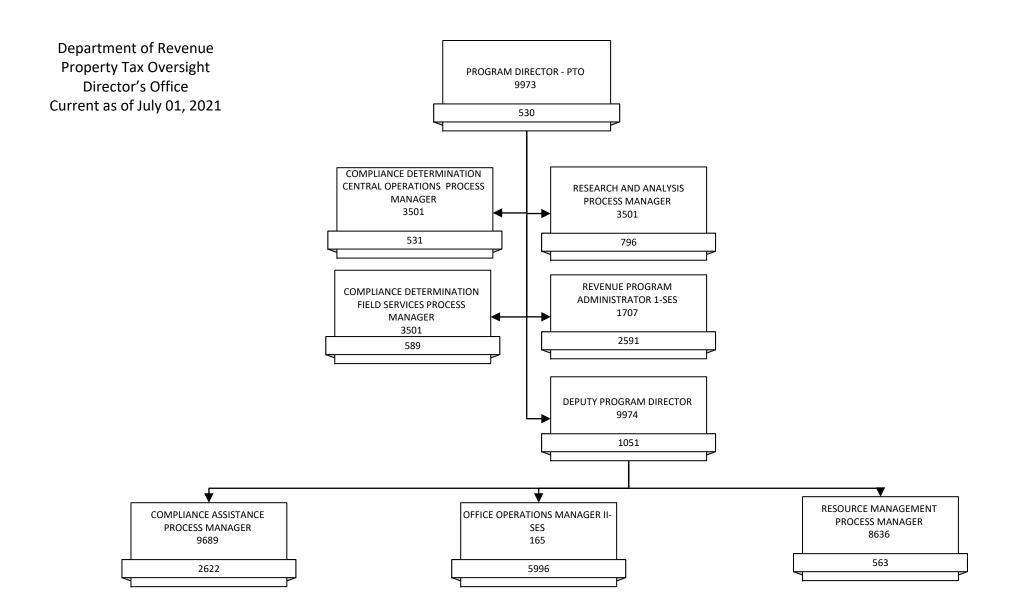
Department of Revenue Executive Direction and Support Services Program Office of Workforce Management (OWM) Current as of July 1, 2021

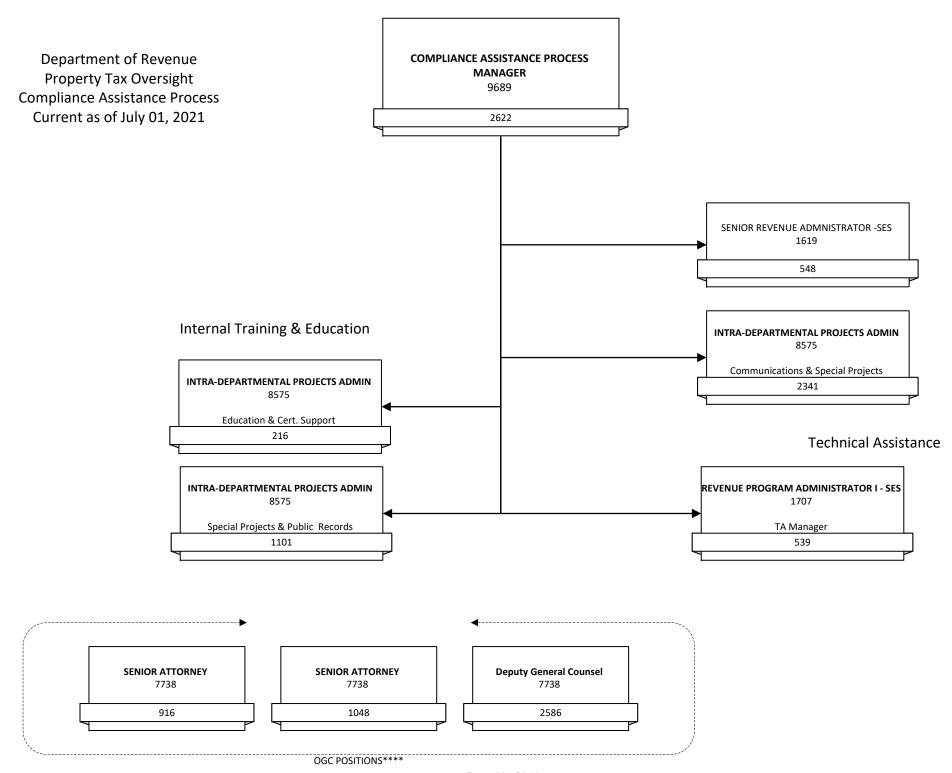
Class Code Pay Grade

Class Title





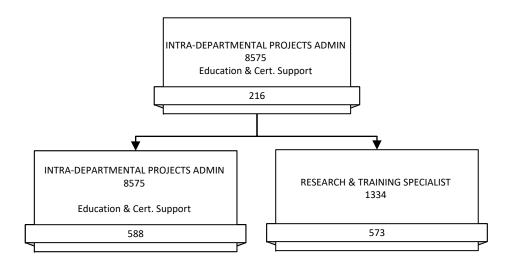




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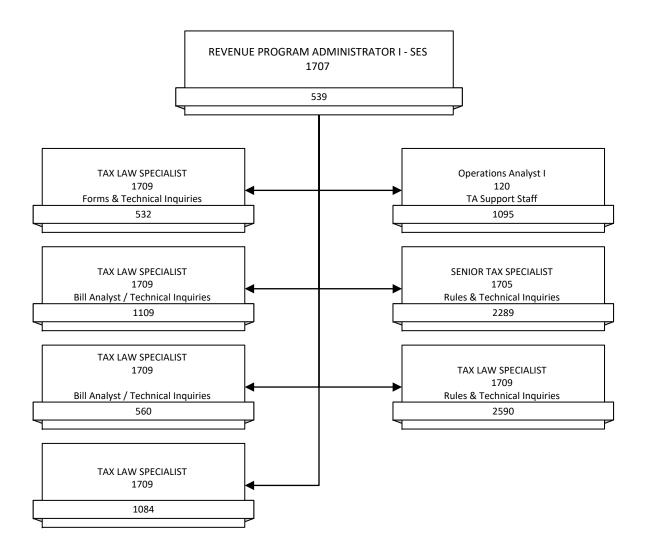
Department of Revenue Property Tax Oversight CA – Internal Training & Education Current as of July 01, 2021

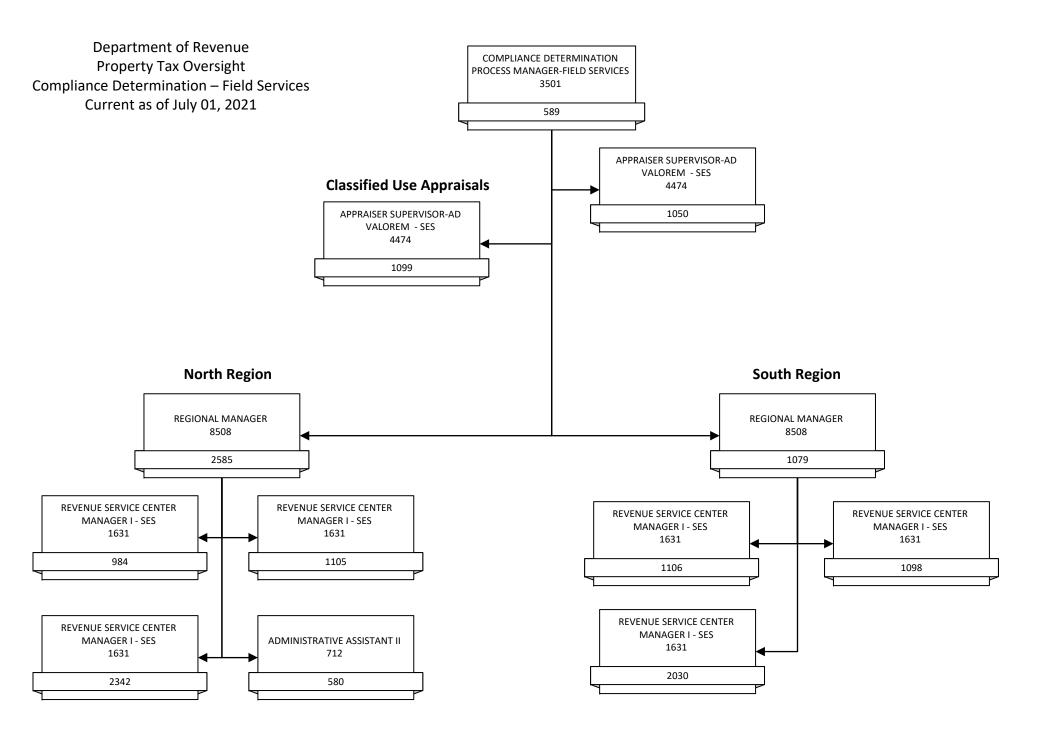
Internal Training & Education



Department of Revenue Property Tax Oversight CA – Technical Assistance Current as of July 01, 2021

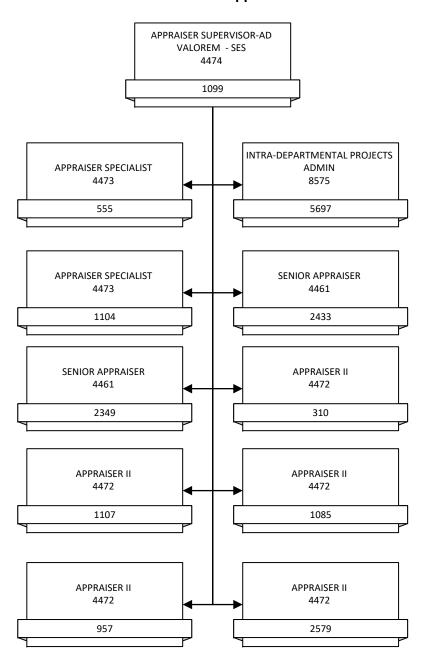
Technical Assistance





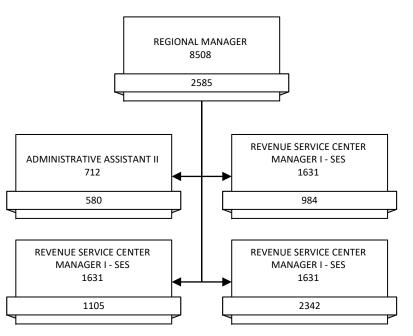
Department of Revenue Property Tax Oversight CD – Classified Use Appraisals Current as of July 01, 2021

Classified Use Appraisals

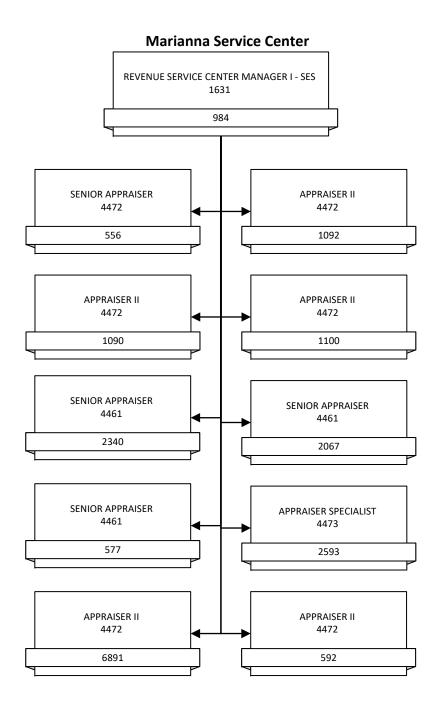


Department of Revenue Property Tax Oversight CD – North Region Current as of July 01, 2021

North Region

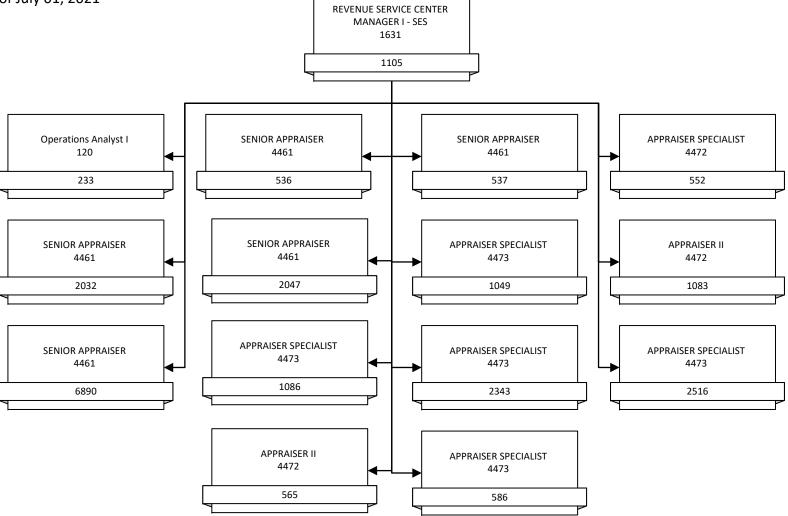


Department of Revenue Property Tax Oversight CD – Marianna Current as of July 01, 2021

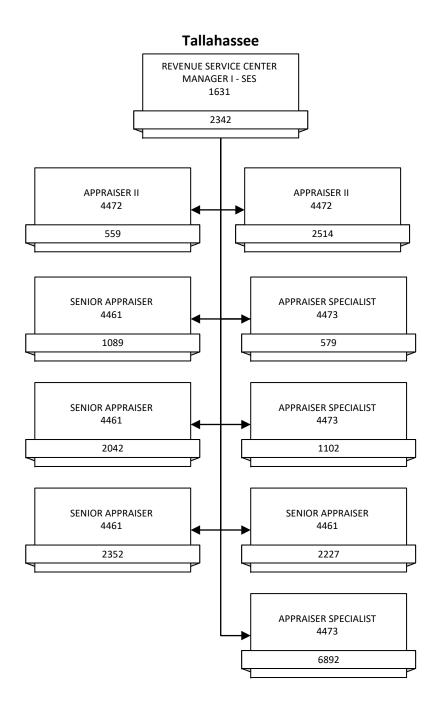


Department of Revenue Property Tax Oversight CD – Lake City Current as of July 01, 2021

Lake City

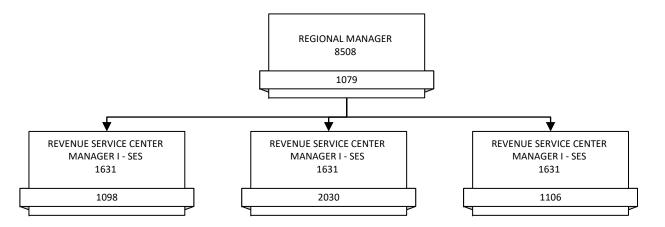


Department of Revenue Property Tax Oversight CD – Tallahassee Current as of July 01, 2021

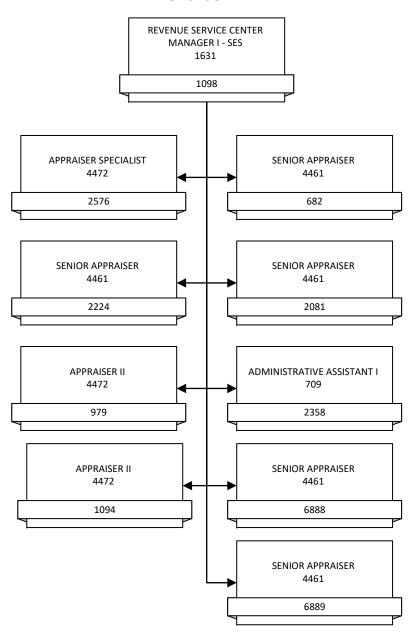


Department of Revenue Property Tax Oversight CD – South Region Current as of July 01, 2021

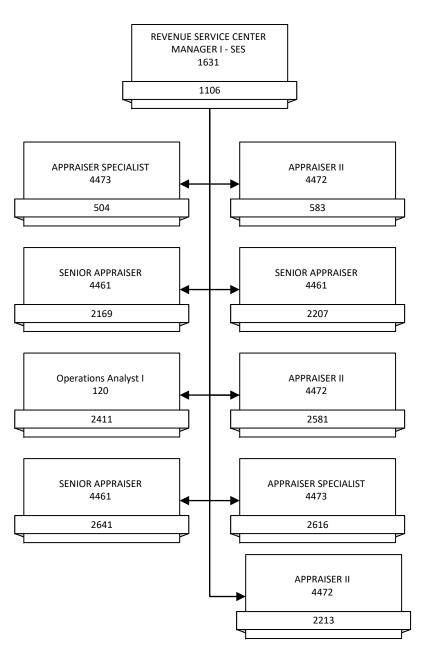
South Region



Orlando

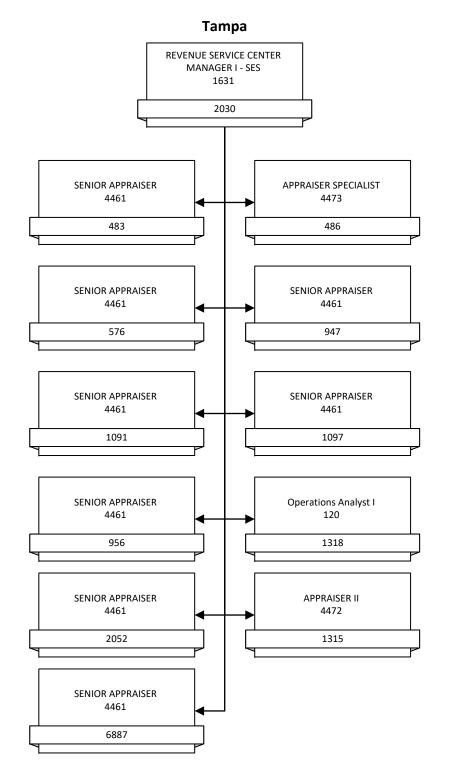


Fort Myers



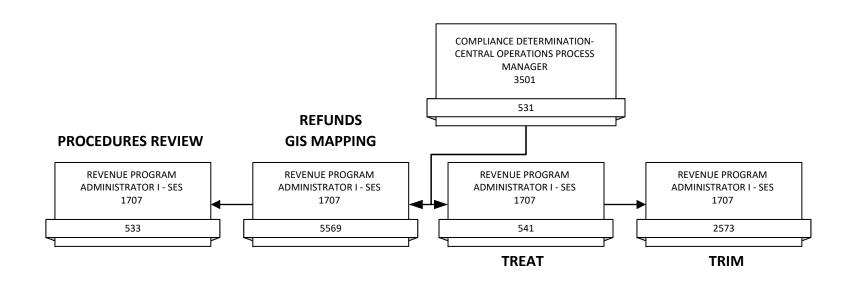
Page 104 of 344

Department of Revenue Property Tax Oversight CD – Tampa Current as of July 01, 2021

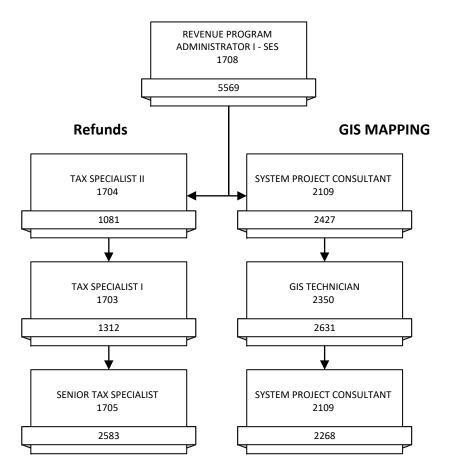


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Department of Revenue Property Tax Oversight Compliance Determination – Central Operations Current as of July 01, 2021

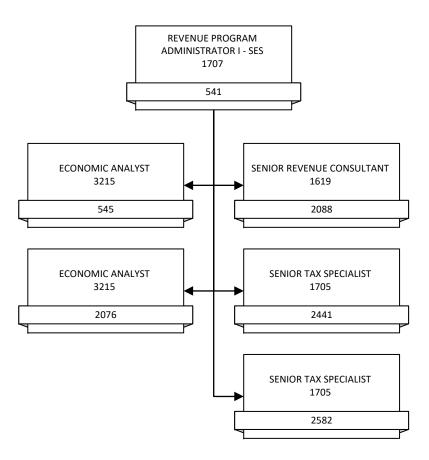


Department of Revenue Property Tax Oversight CD- GIS/ Refunds Current as of July 01, 2021

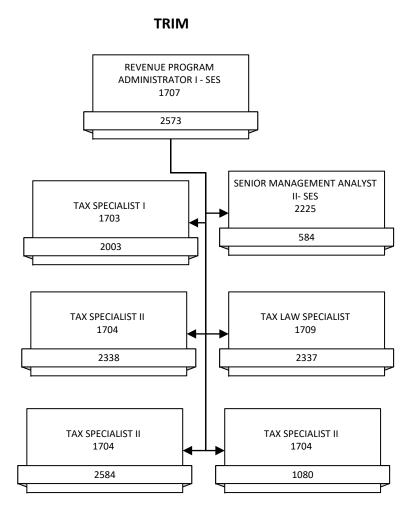


Department of Revenue Property Tax Oversight CD – Tax Roll Evaluation & Approval Current as of July 01, 2021

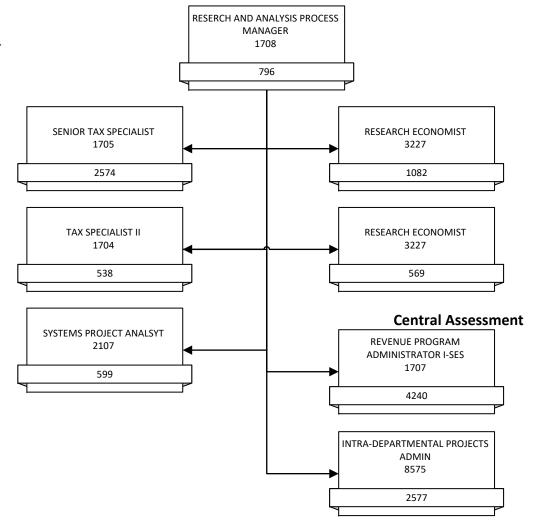
Tax Roll Evaluation & Approval



Department of Revenue Property Tax Oversight CD - TRIM Current as of July 01, 2021

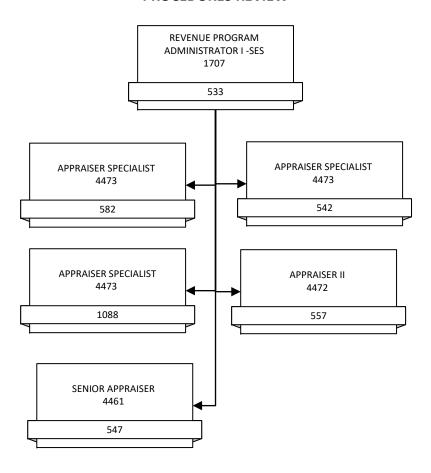


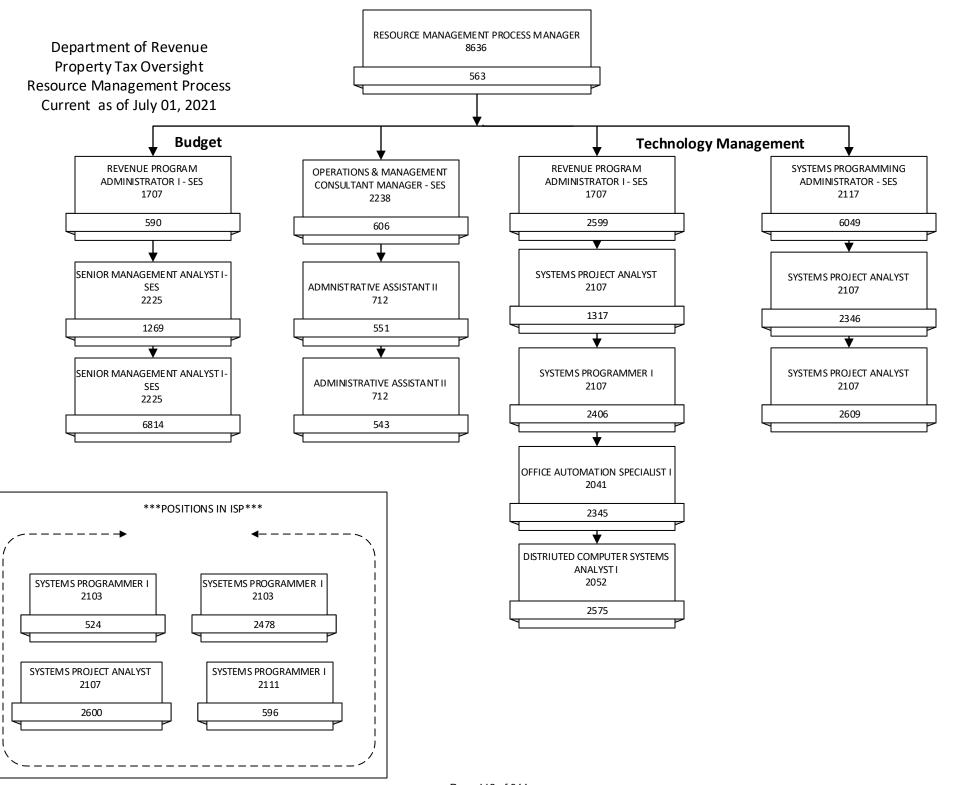
Department of Revenue Property Tax Oversight CD – Research & Analysis Current as of July 01, 2021



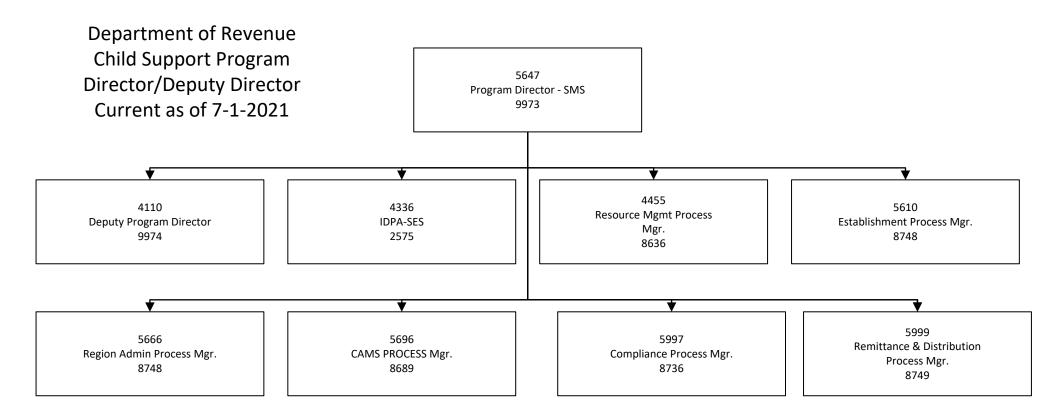
Department of Revenue Property Tax Oversight CD - Procedures Review Current as of July 01, 2021

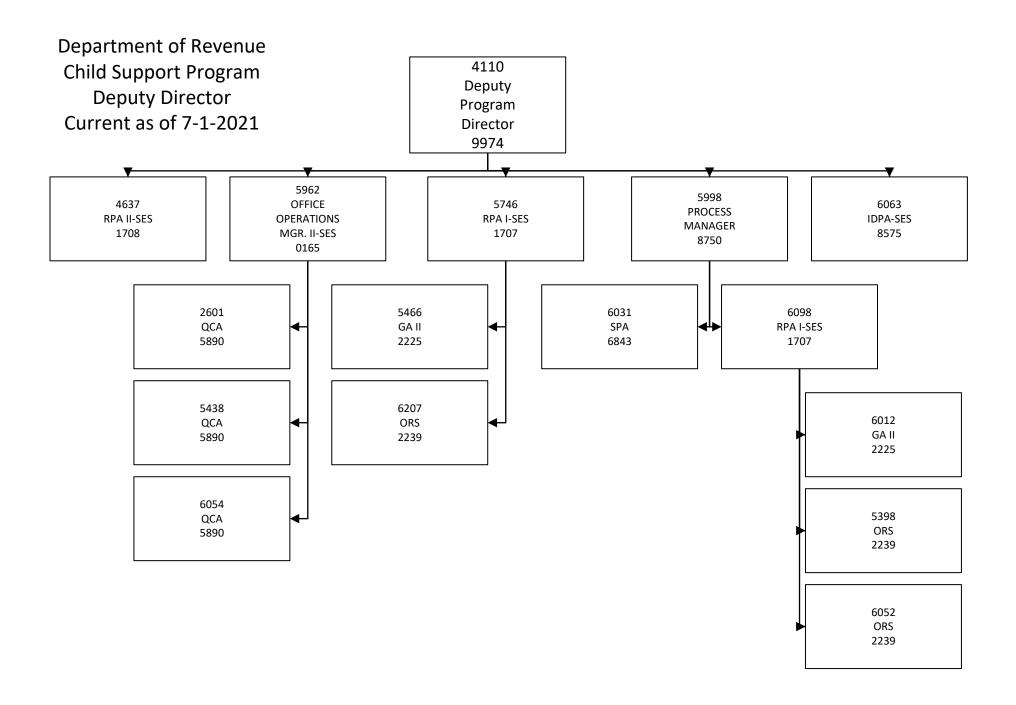
PROCEDURES REVIEW

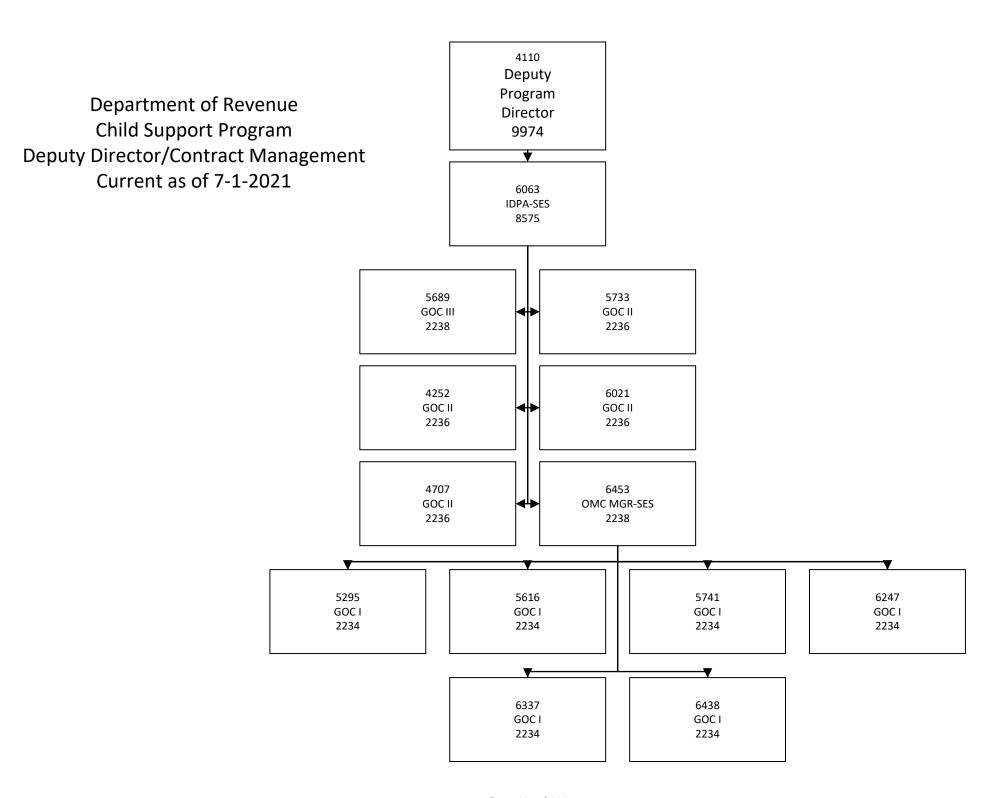


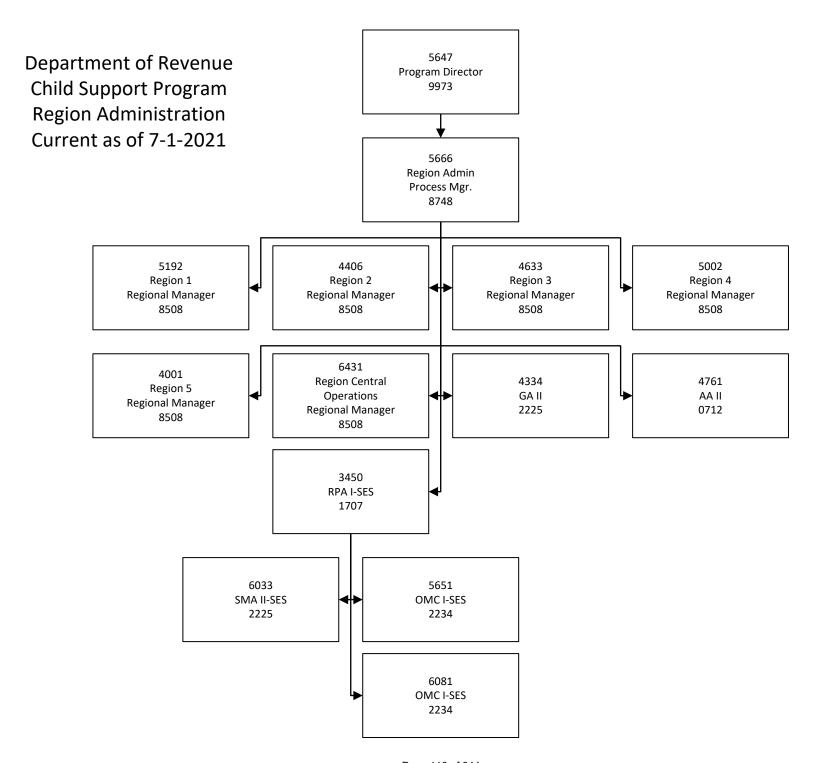


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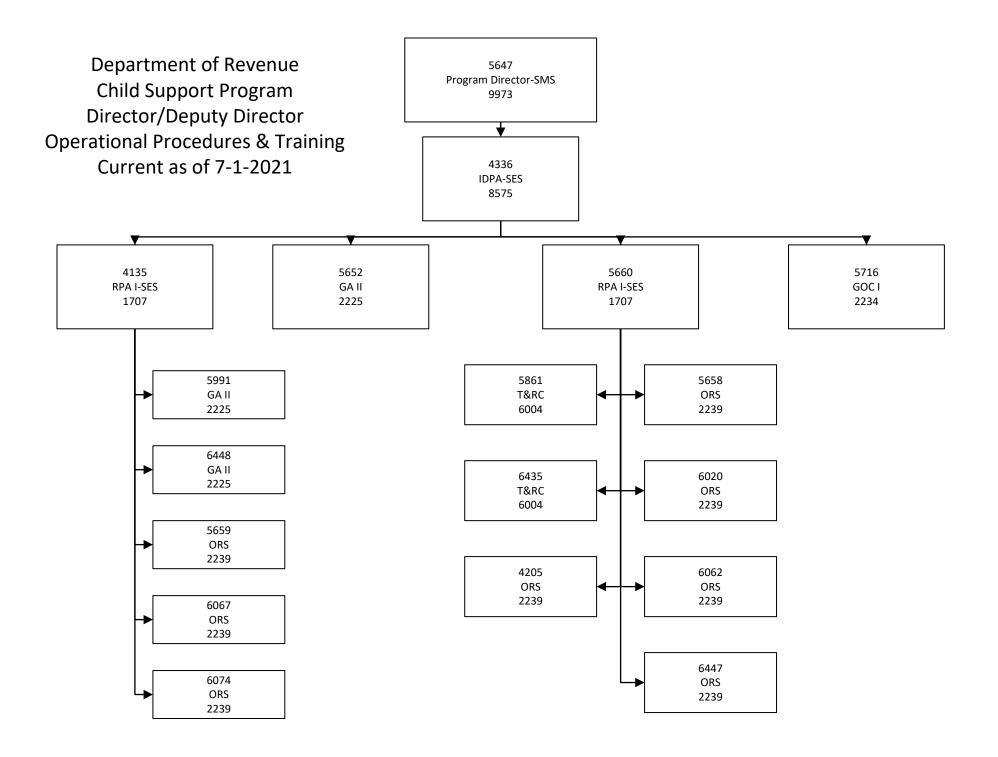






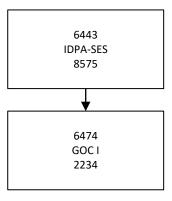


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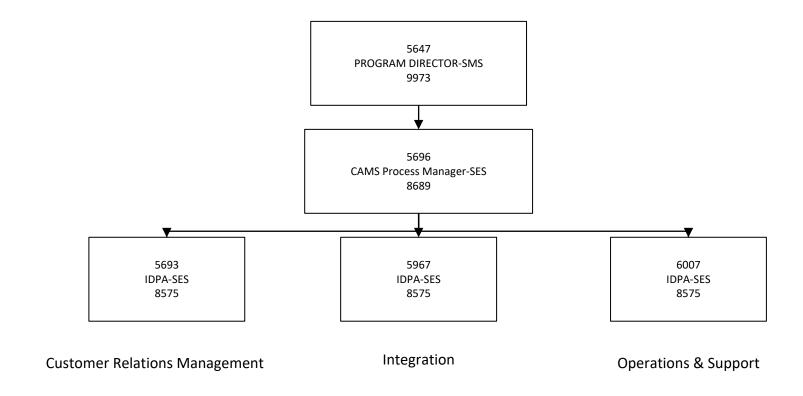


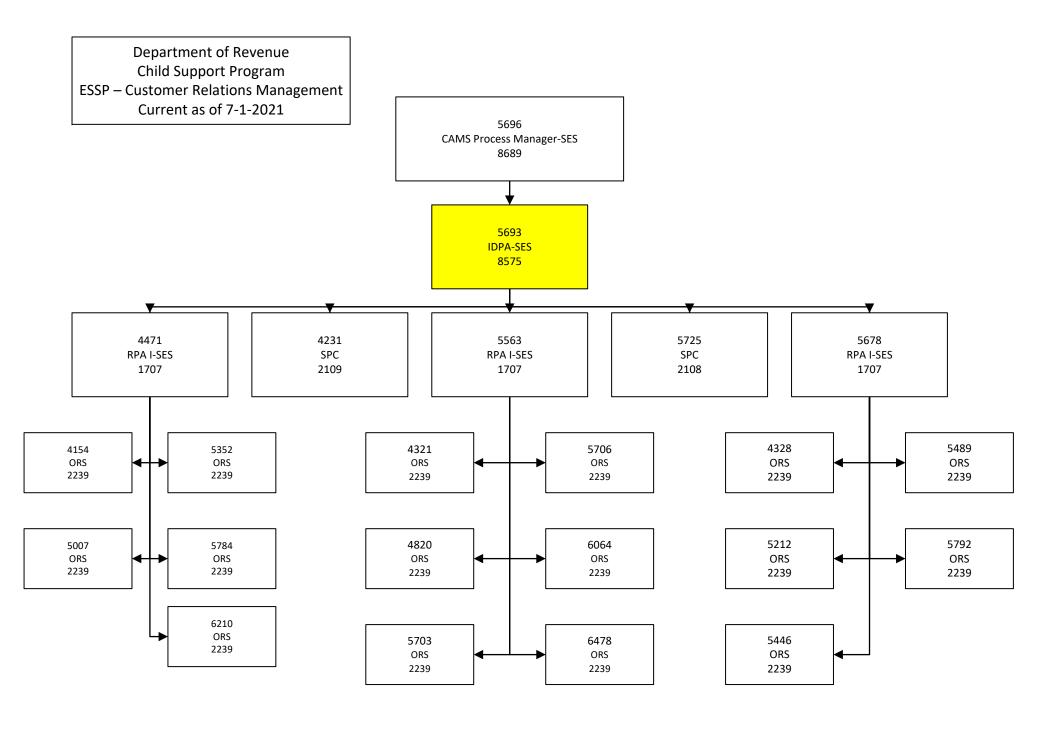
Department of Revenue Child Support Program Director's Office Current as of 7-1-2020

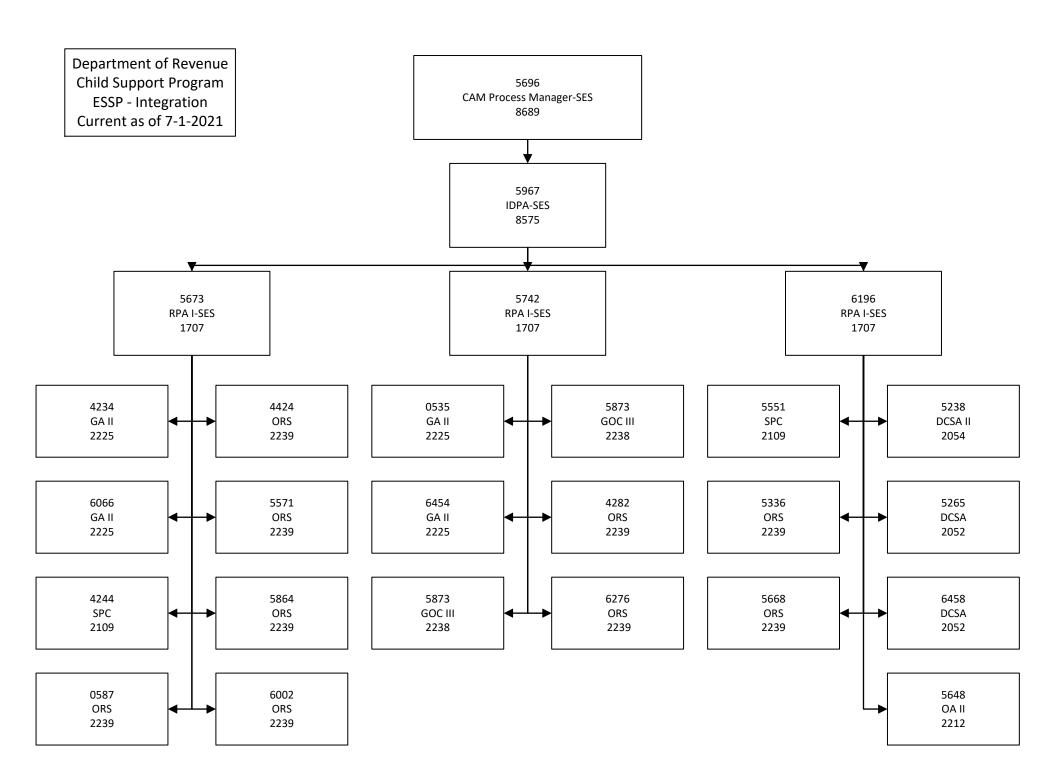
Positions on Loan to EXEC

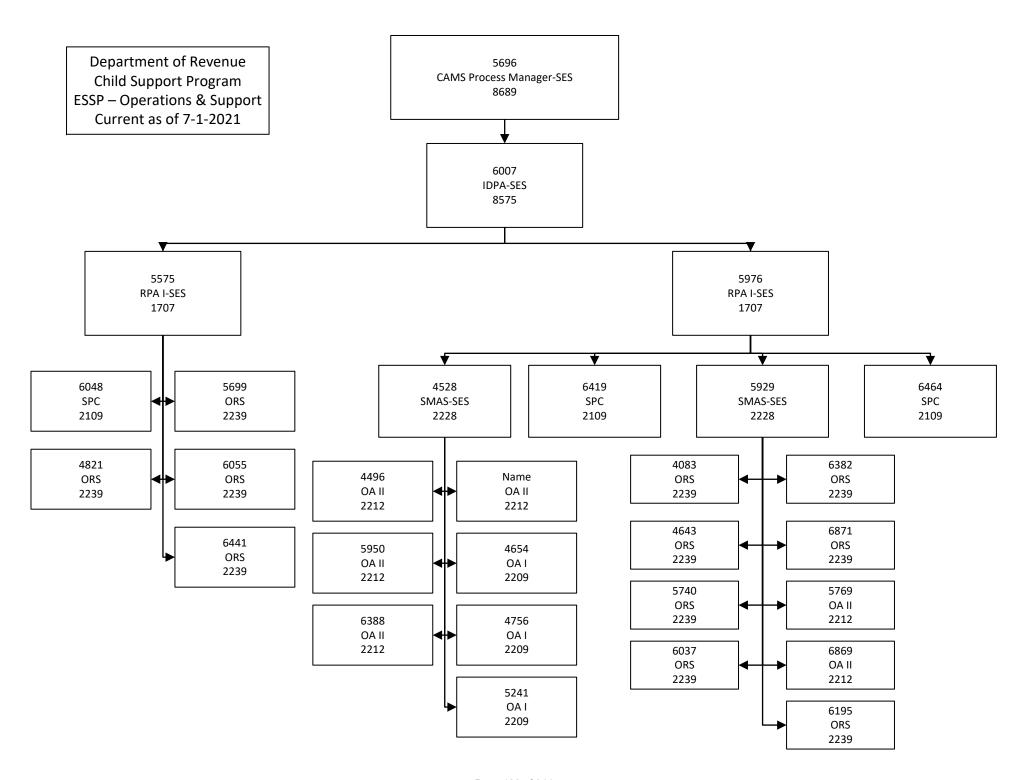


Department of Revenue Child Support Program Enterprise System Support Process (ESSP) Current as of 7-1-2021









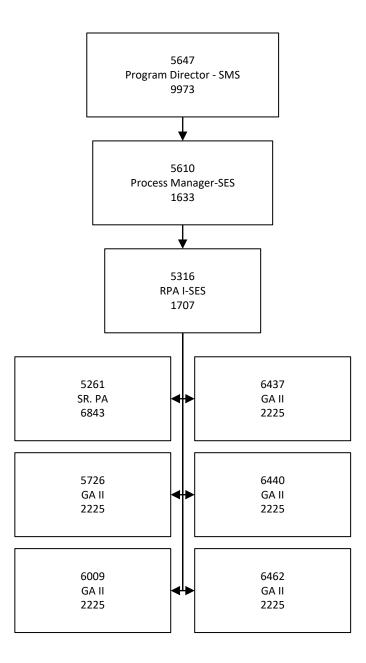
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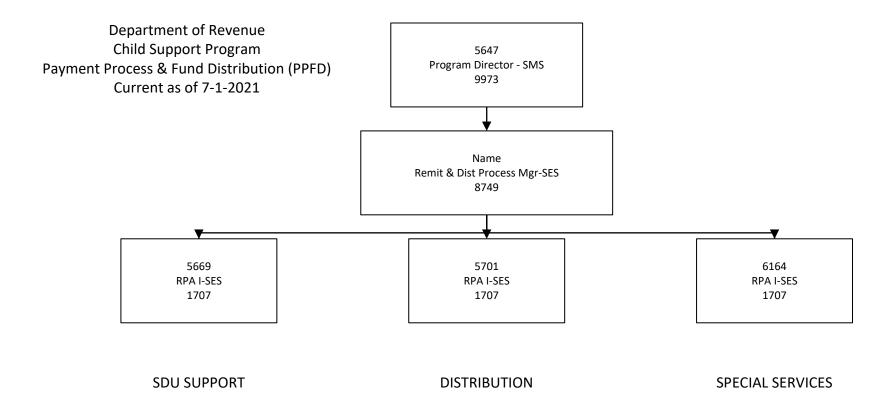
Department of Revenue Child Support Program ESSP-Information Systems Support Current as of 7-1-2021

Positions on Loan to ISP

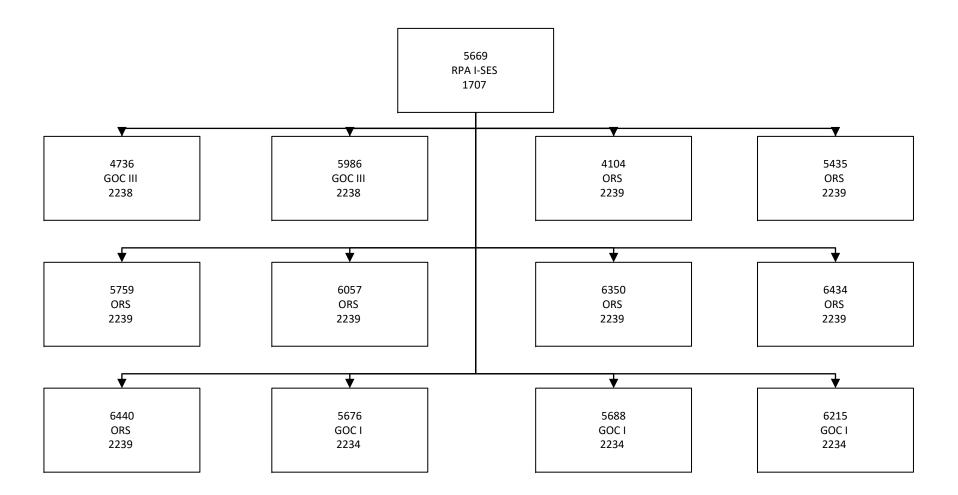
5228	4548	5662	4674
RPA I-SES	SPC	SPA	SP III
1707	2109	2107	2115
5026	5506	4581	6027
SPA	SPC	SPC	ORS
2107	2109	2109	2239
6329	4098	5277	6465
SP III	OAS II	OAS II	OAS II
2115	2043	2043	2043
4724	5097 EDP QUALITY CONTROL SPEC 2016	4020	6445
OAS II		OAS II	IDPA-SES
2043		2043	8575

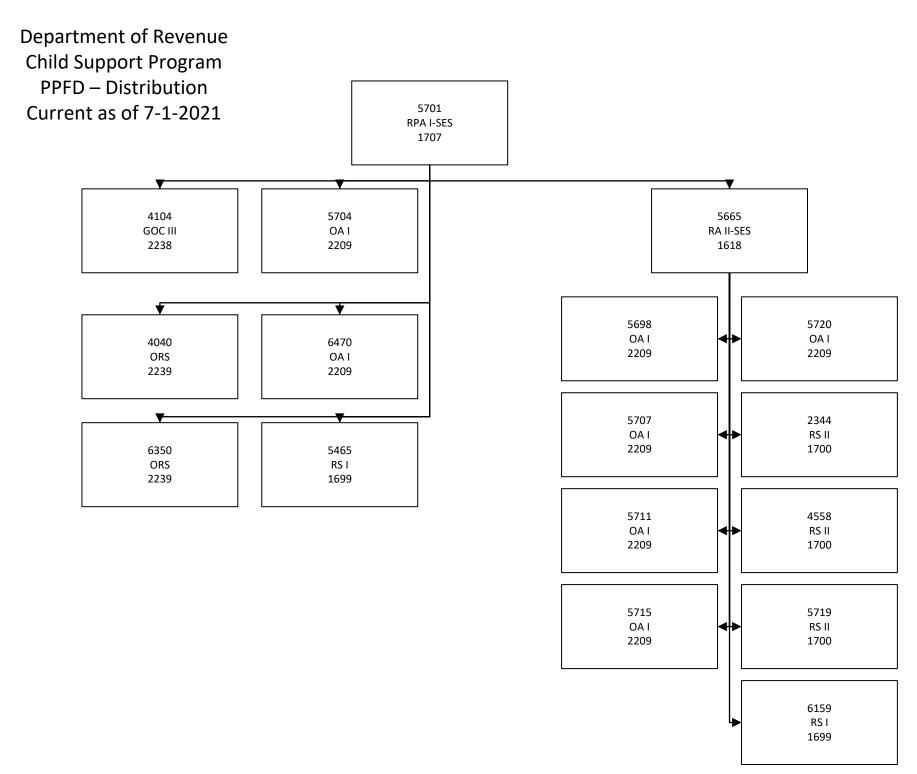
Department of Revenue Child Support Program Case & Order Establishment Process Current as of 7-1-2021



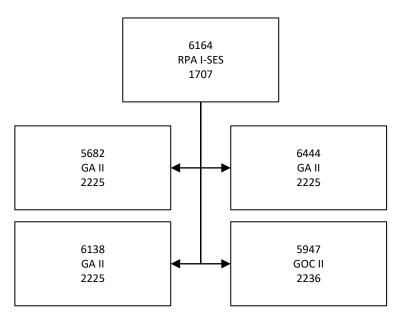


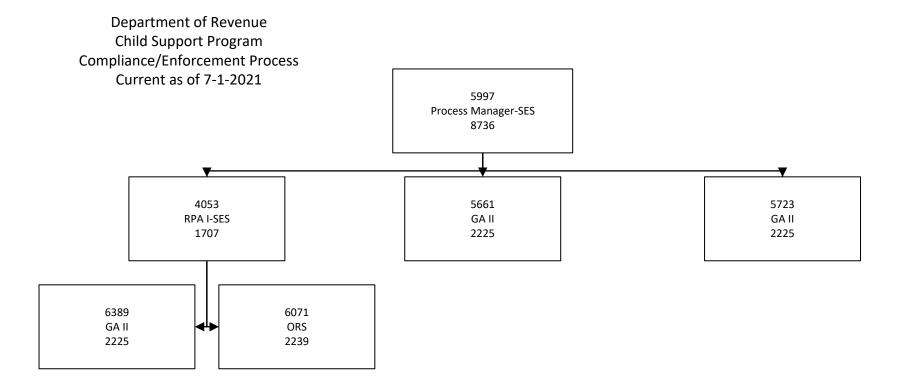
Department of Revenue Child Support Program PPFD - SDU Support Current as of 7-1-2021

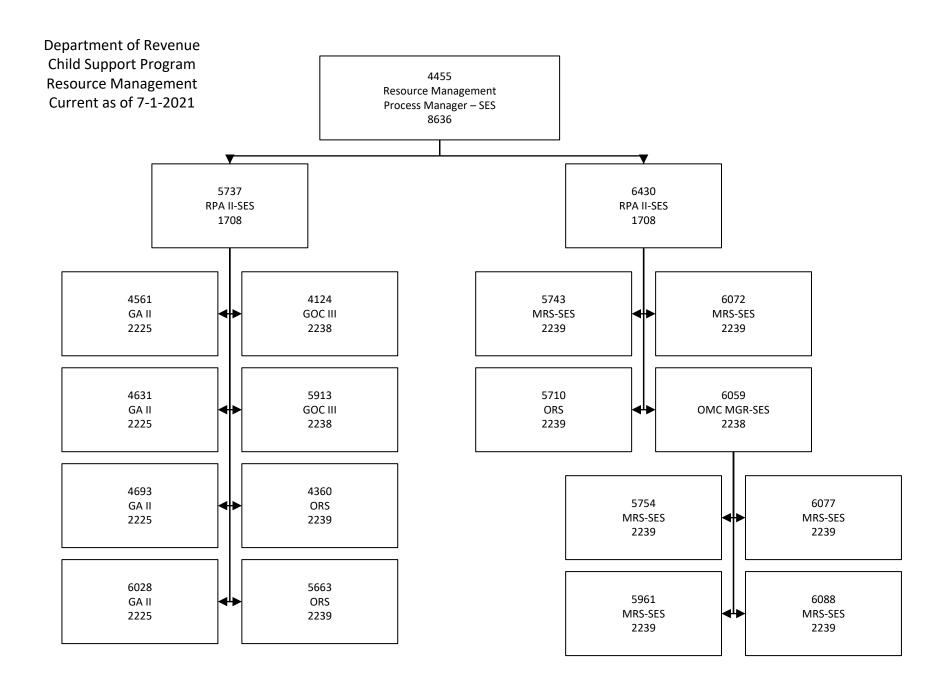




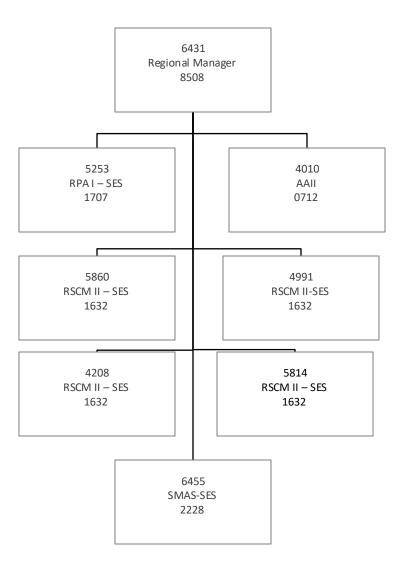
Department of Revenue Child Support Program PPFD – Special Services Current as of 7-1-2021

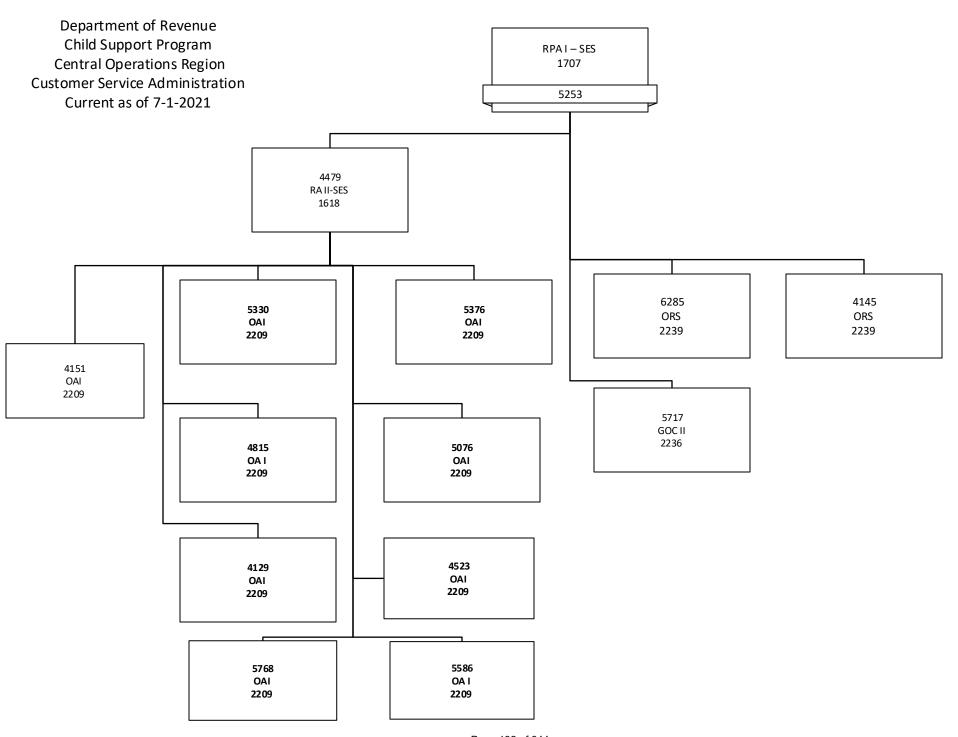






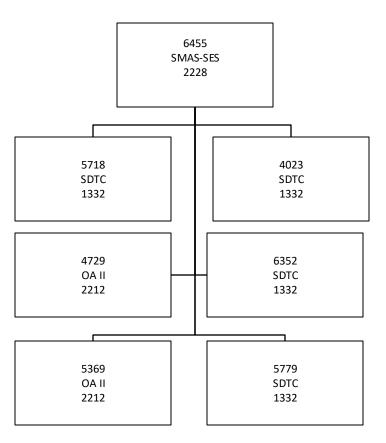
Department of Revenue Child Support Program Customer Service Administration Current as of 7-1-2021



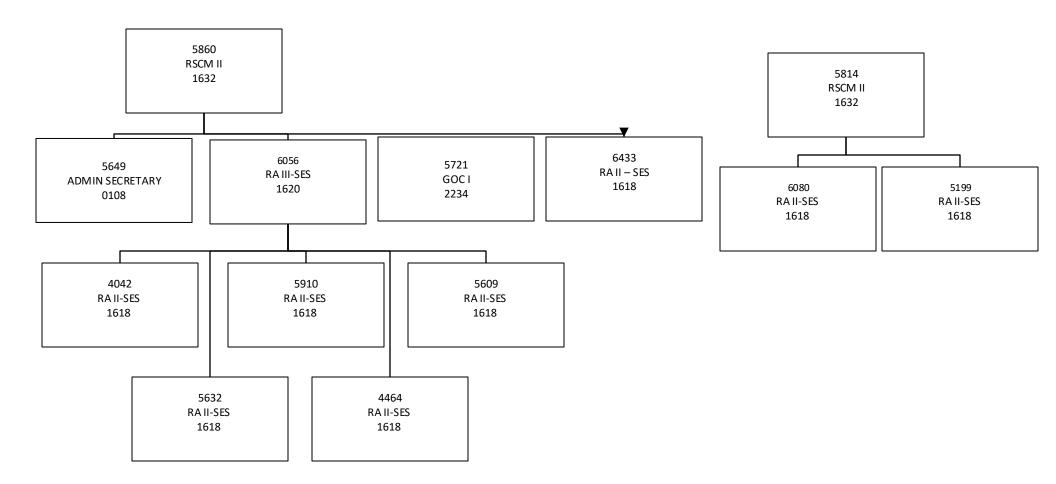


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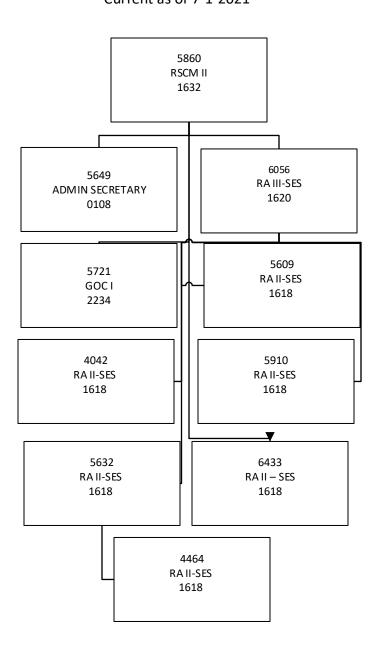
Department of Revenue
Child Support Program
Central Operations Region
Customer Service Administration
Current as of 7-1-2021

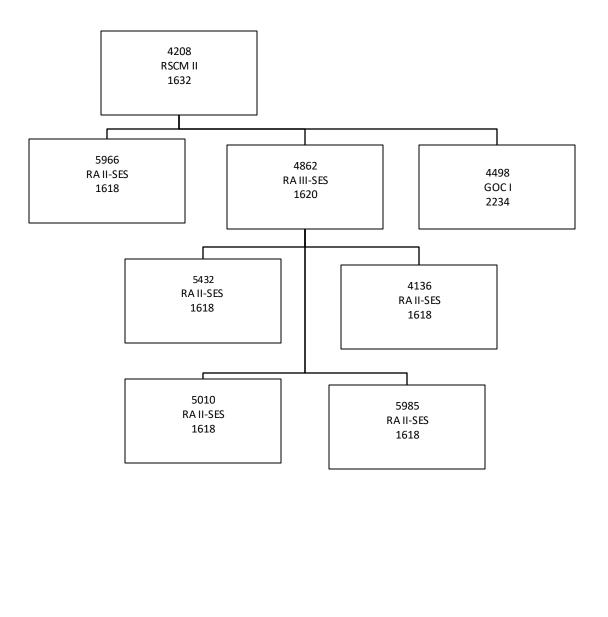


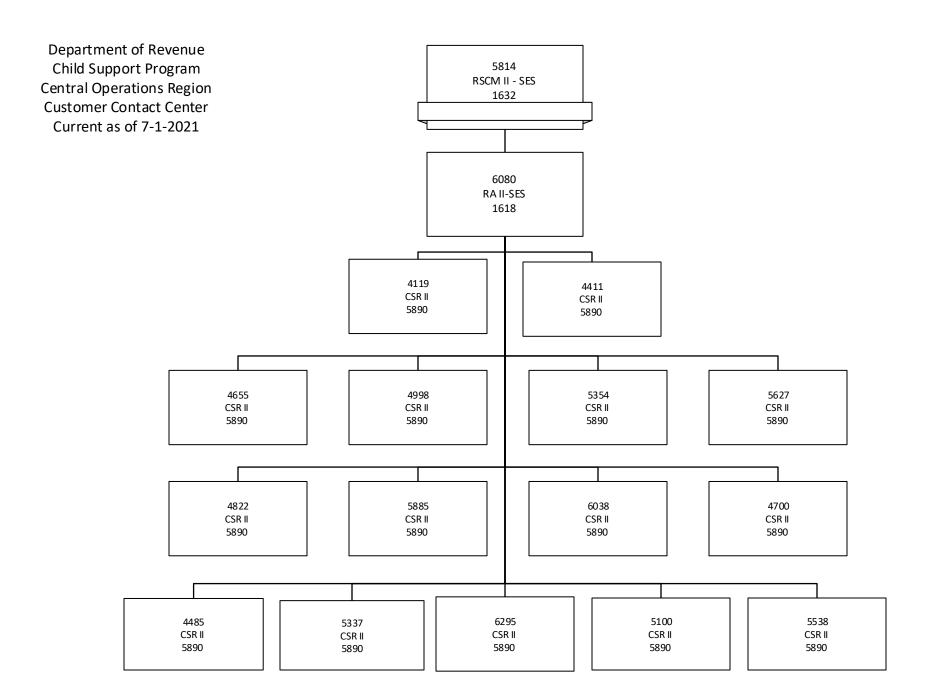
Department of Revenue Child Support Program Central Operations Region Customer Contact Center Current as of 7-1-2021

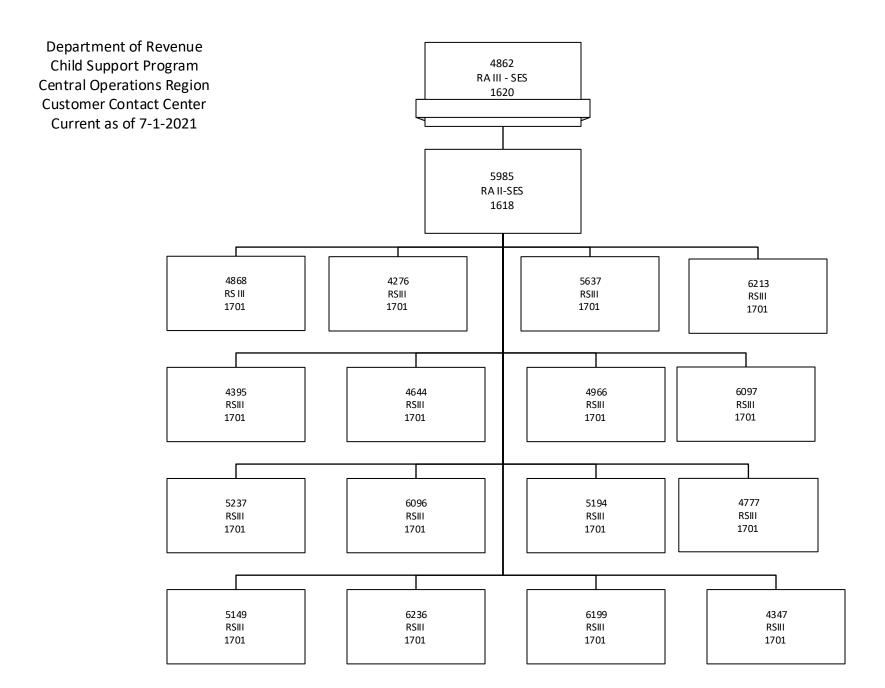


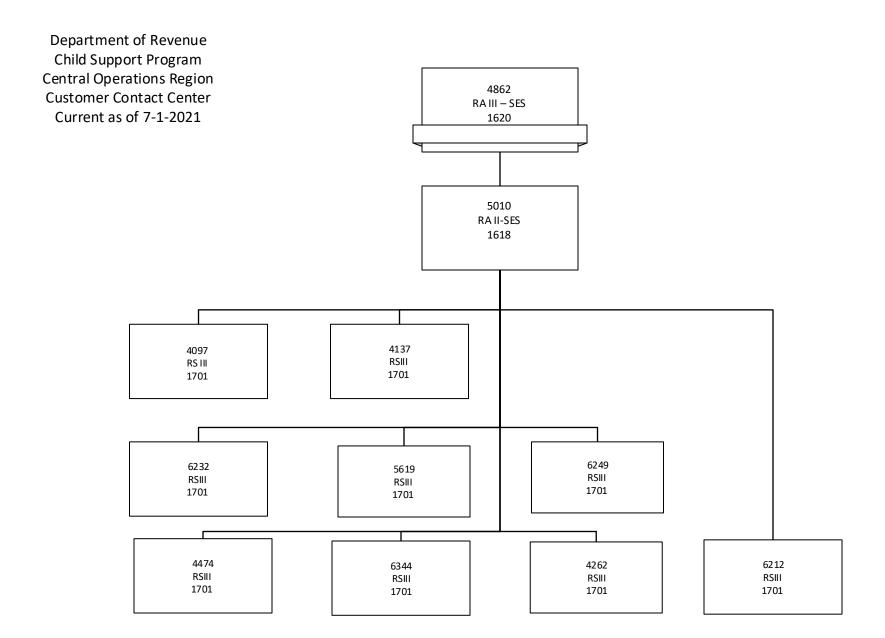
Department of Revenue Child Support Program Central Operations Region Customer Contact Center Current as of 7-1-2021

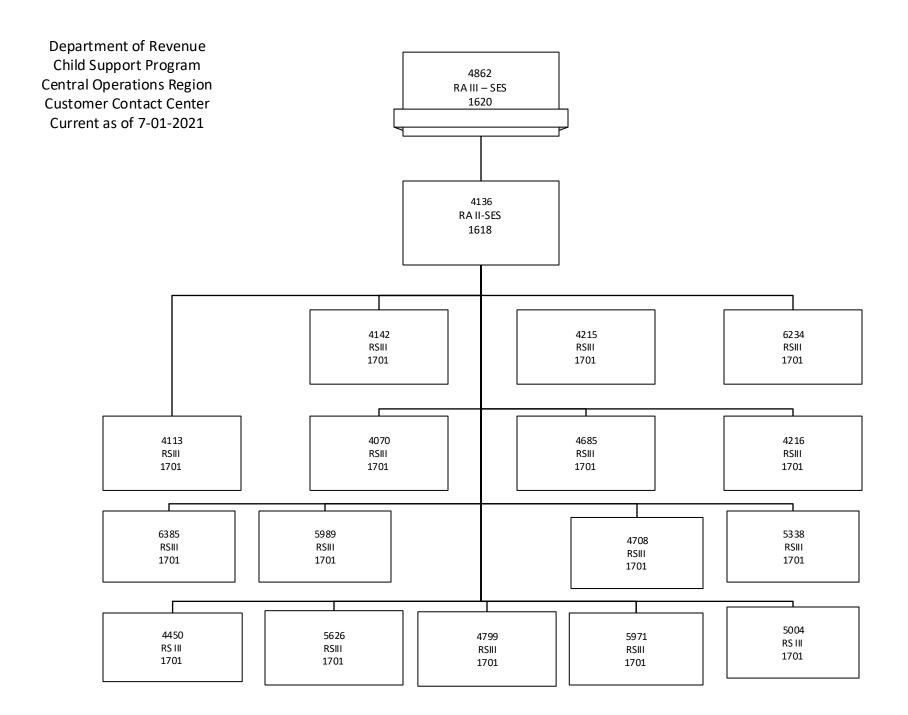


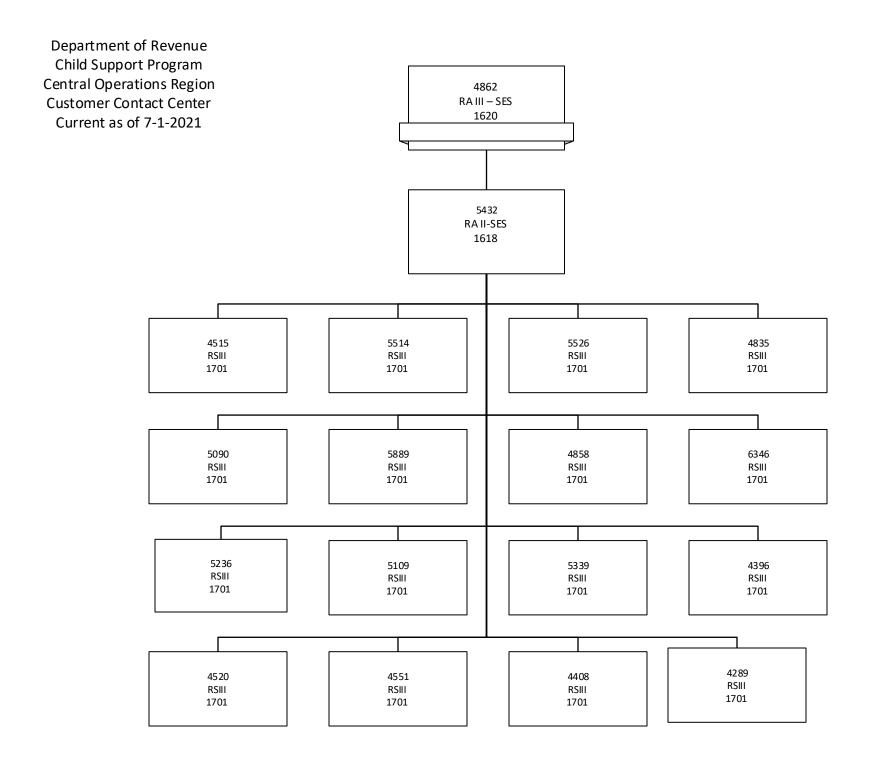




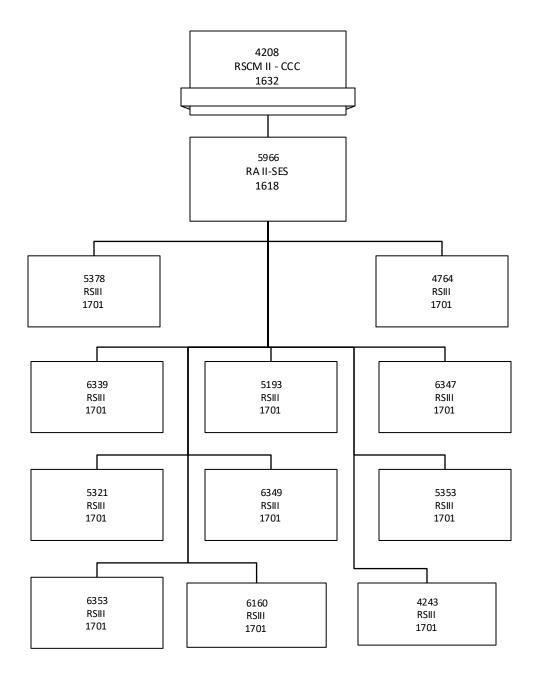


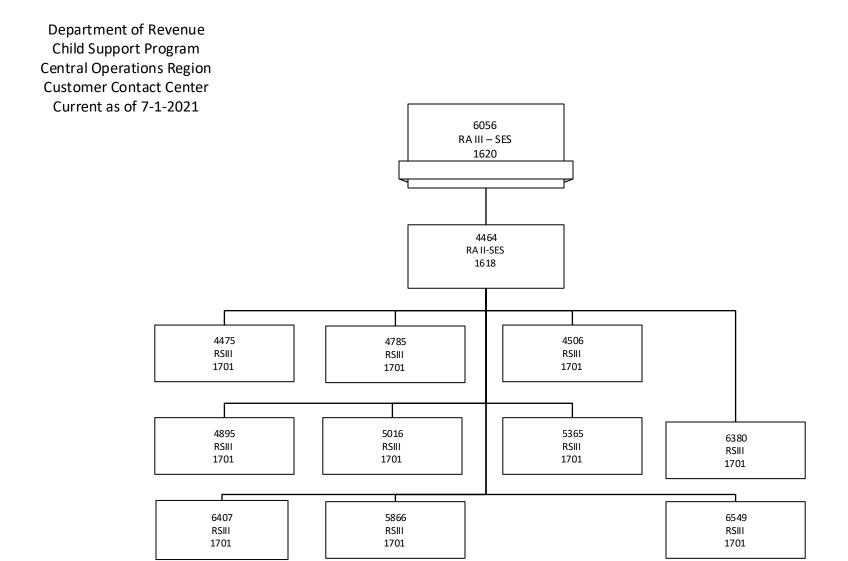


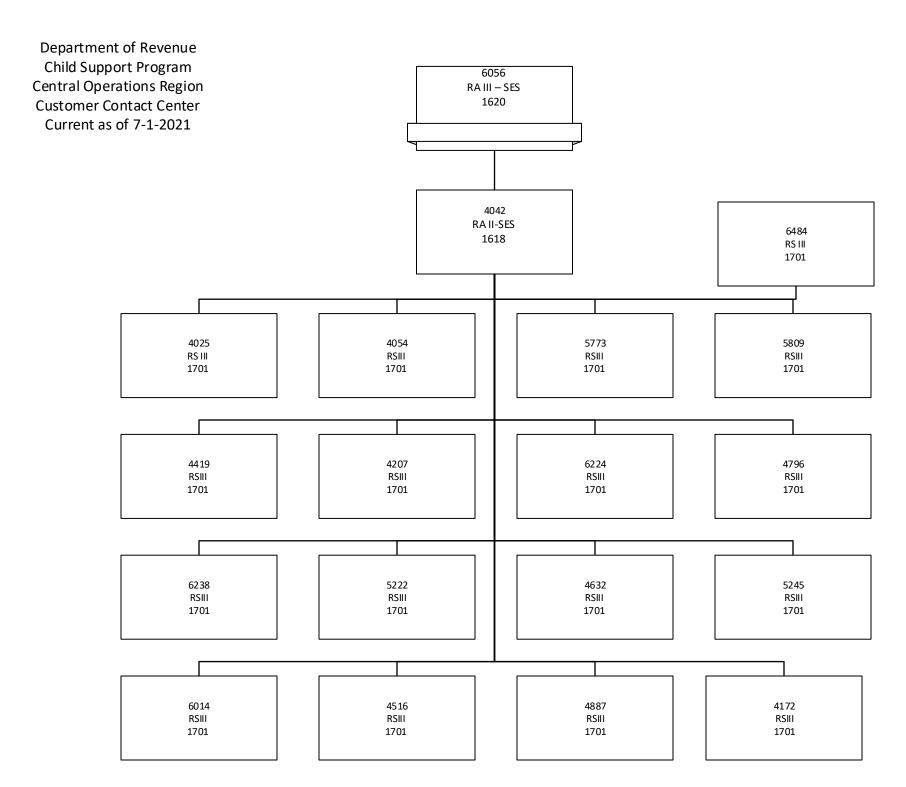


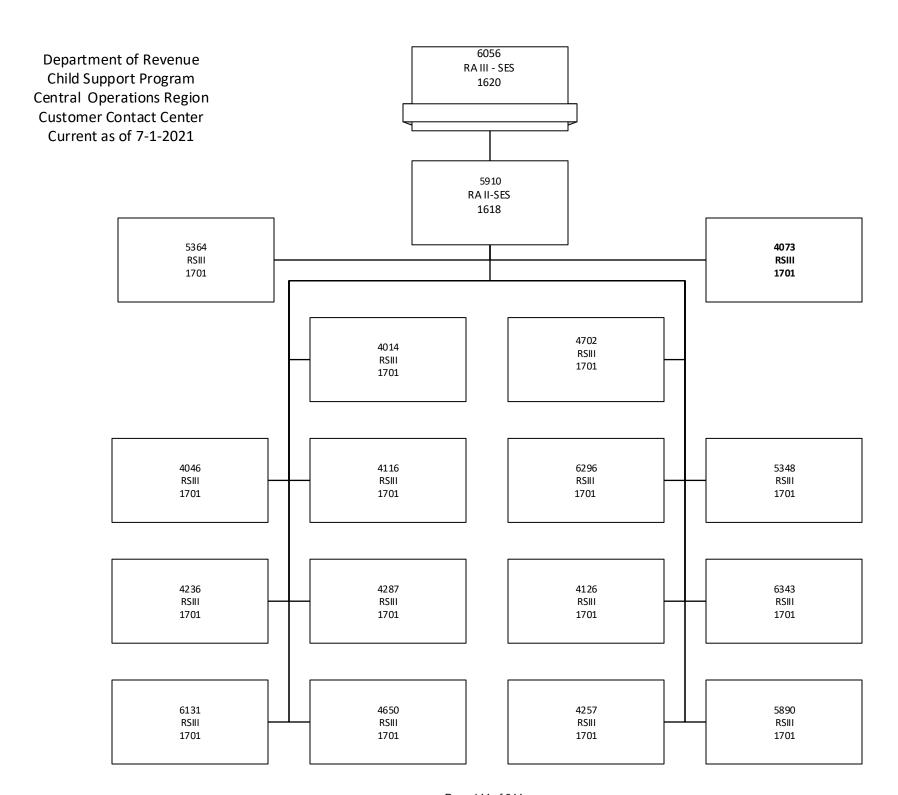


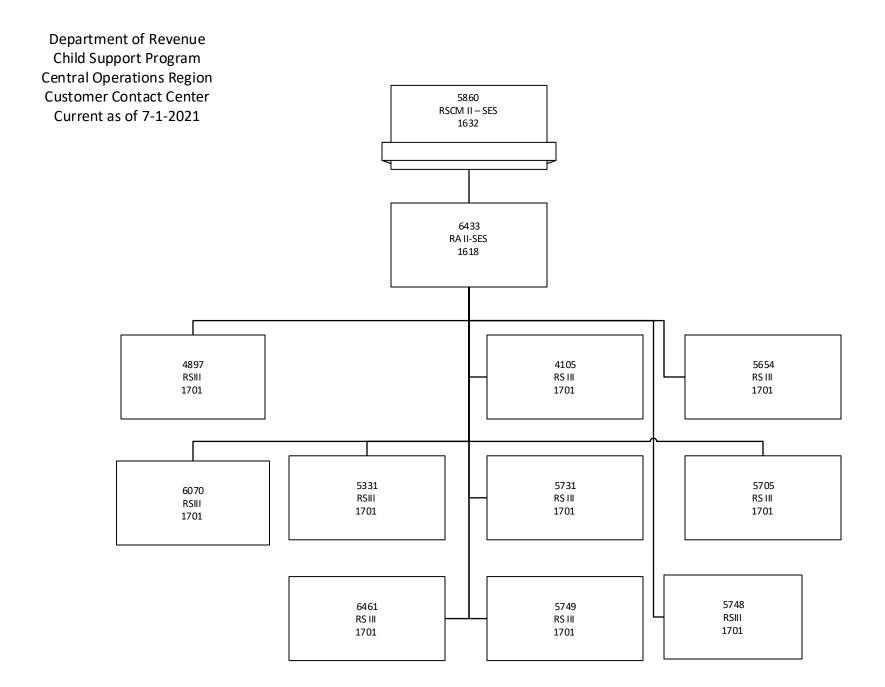
Department of Revenue Child Support Program Central Operations Region Customer Contact Center Current as of 7-1-2021

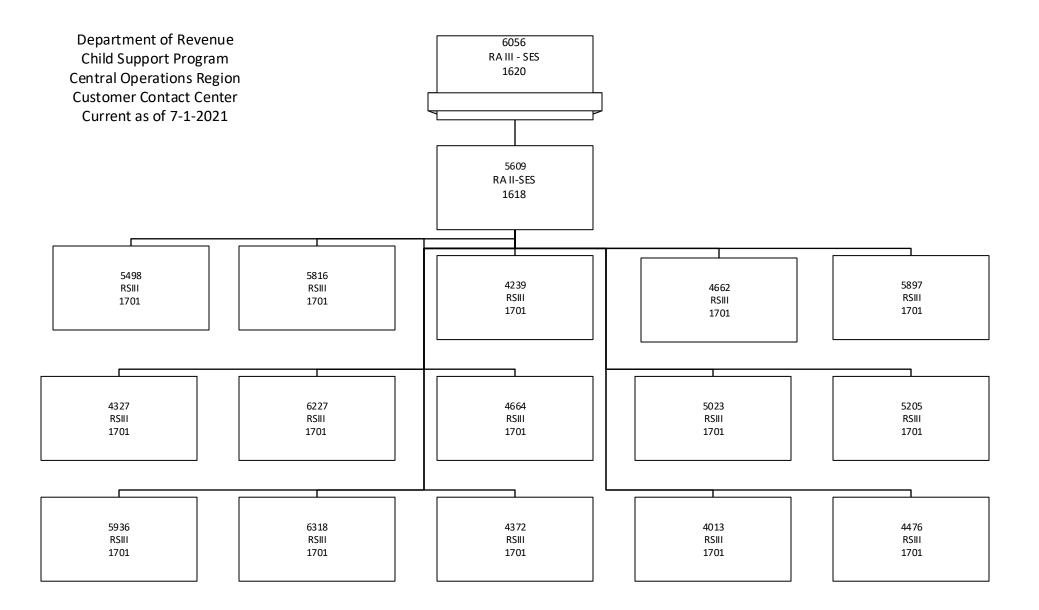


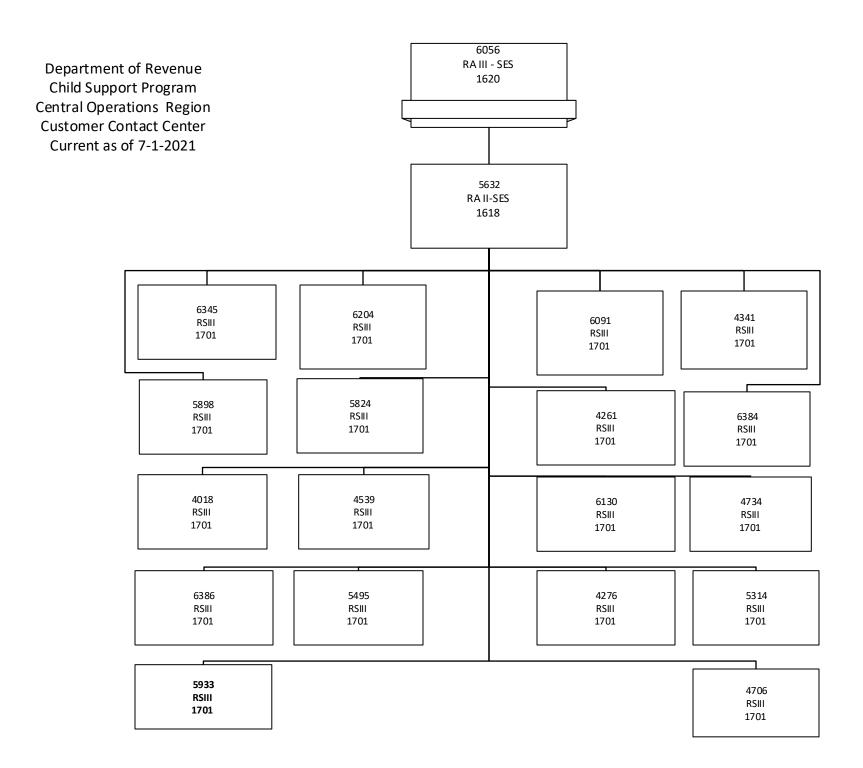


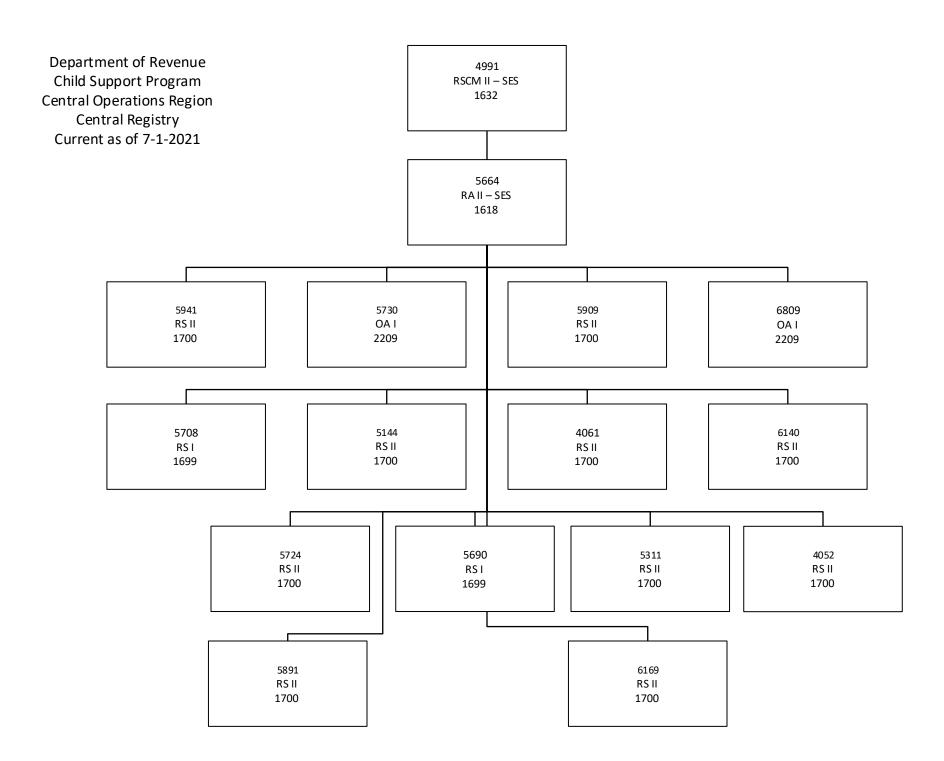


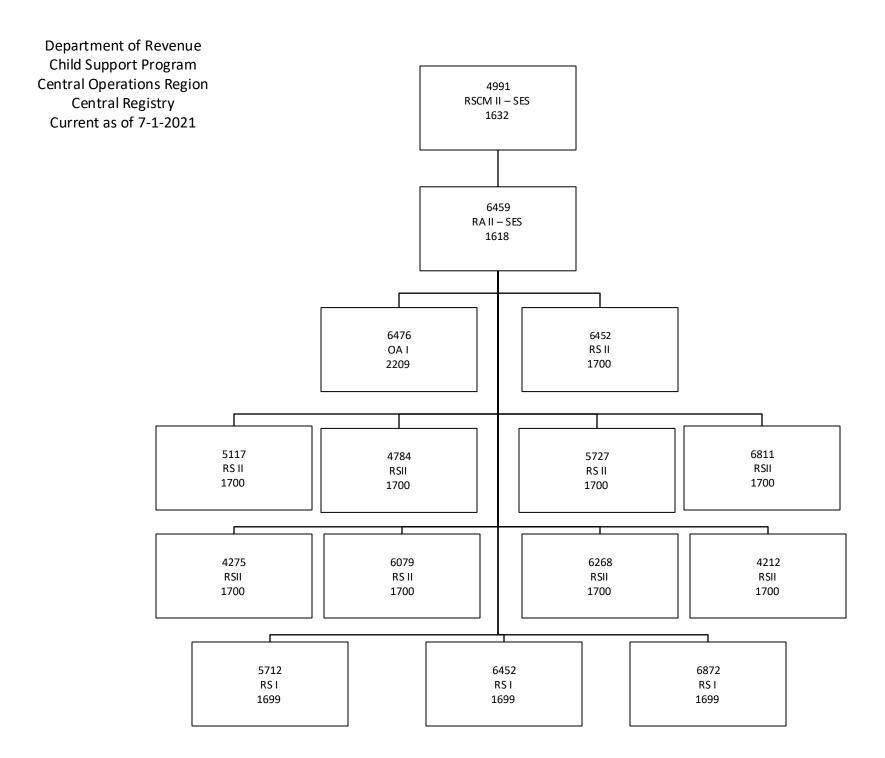


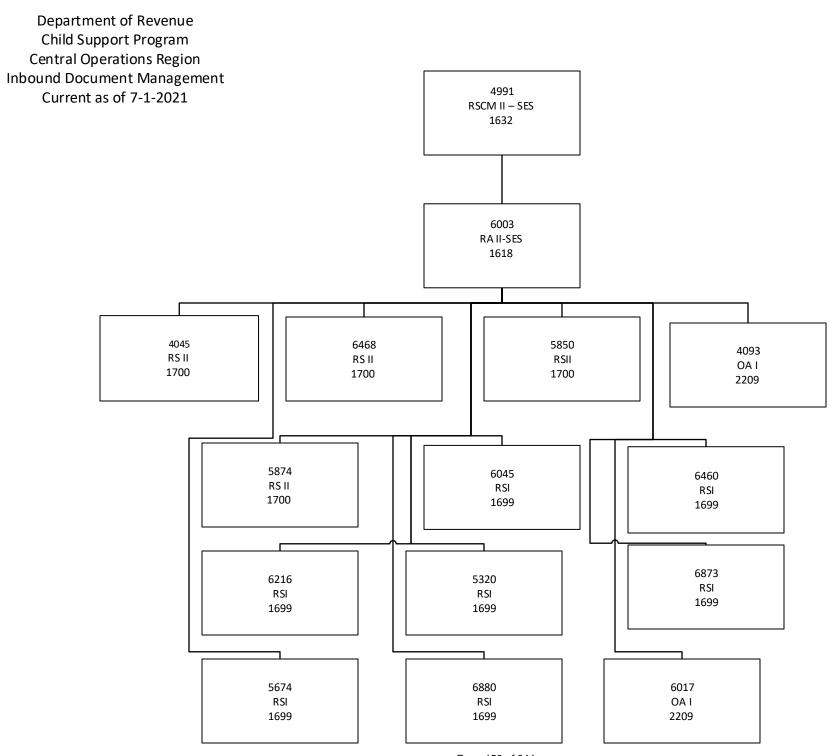




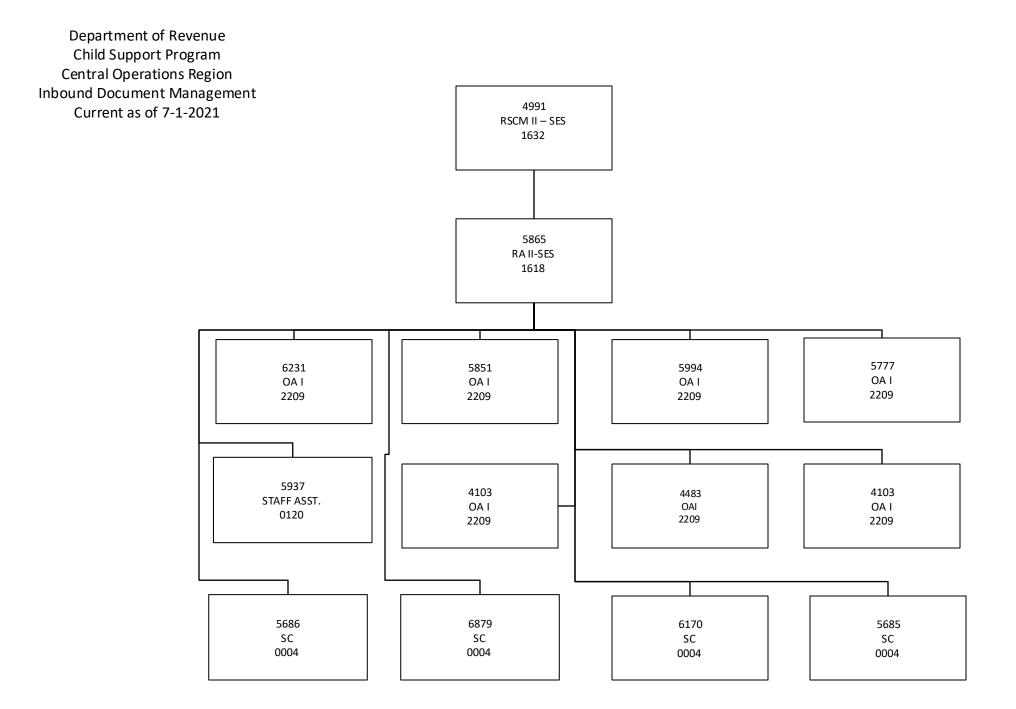


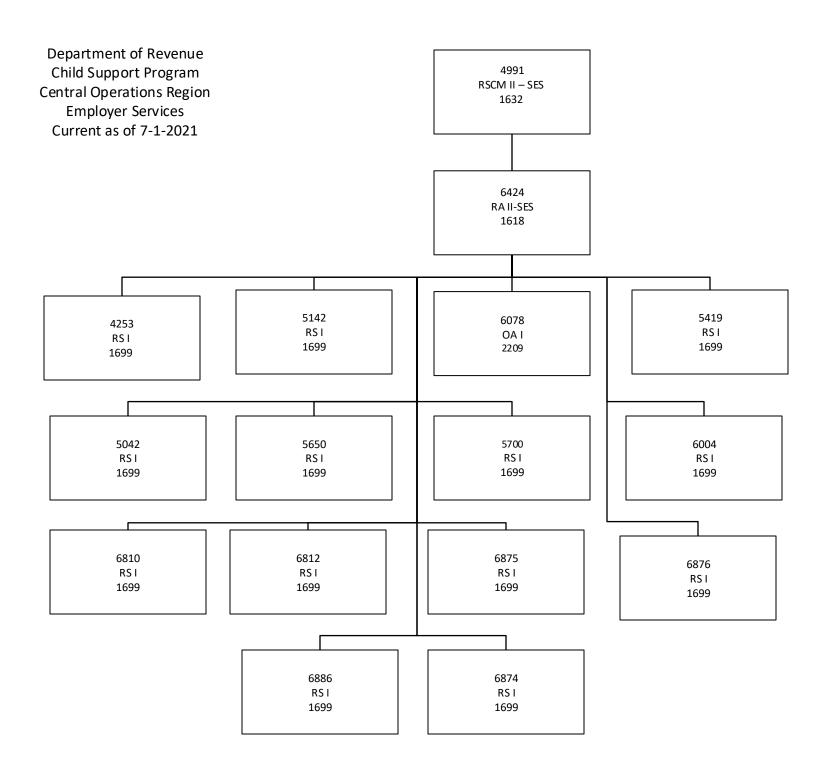




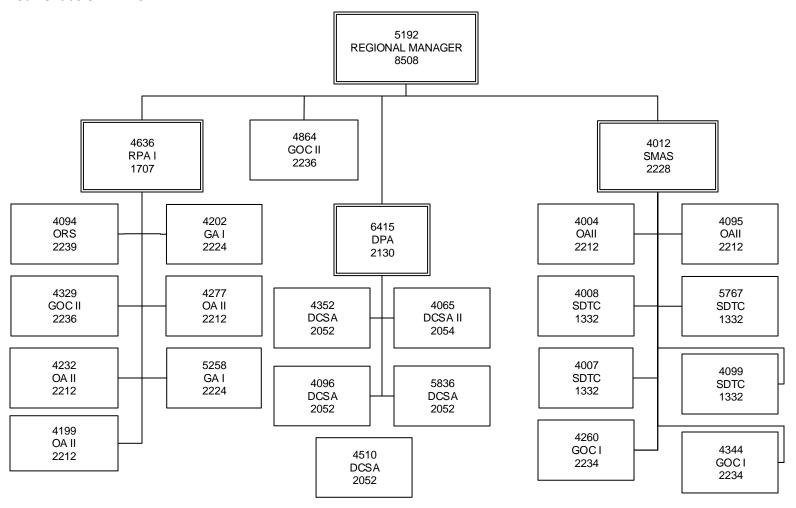


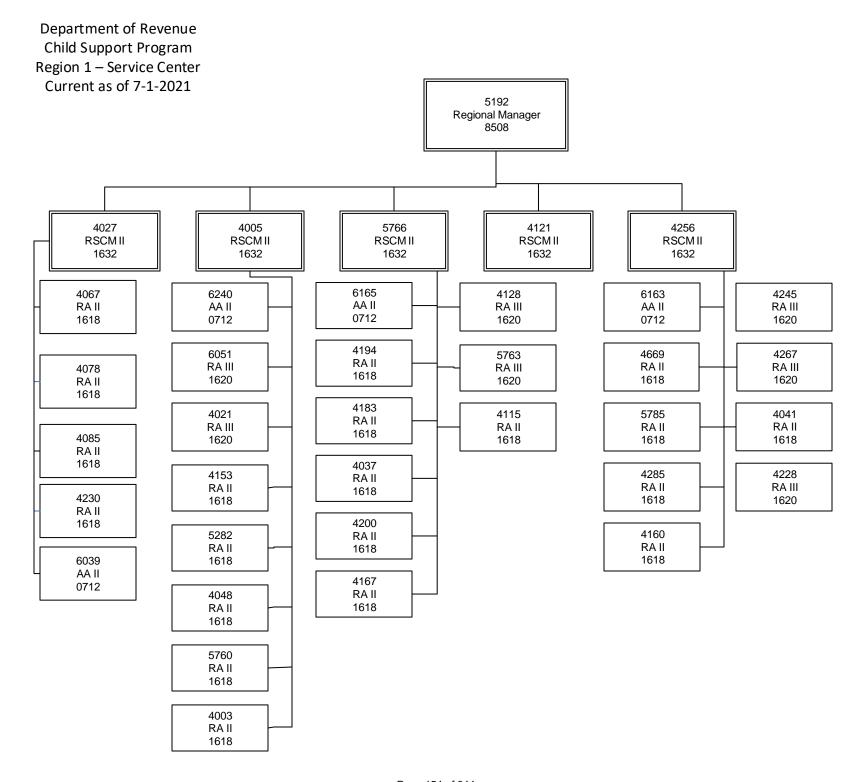
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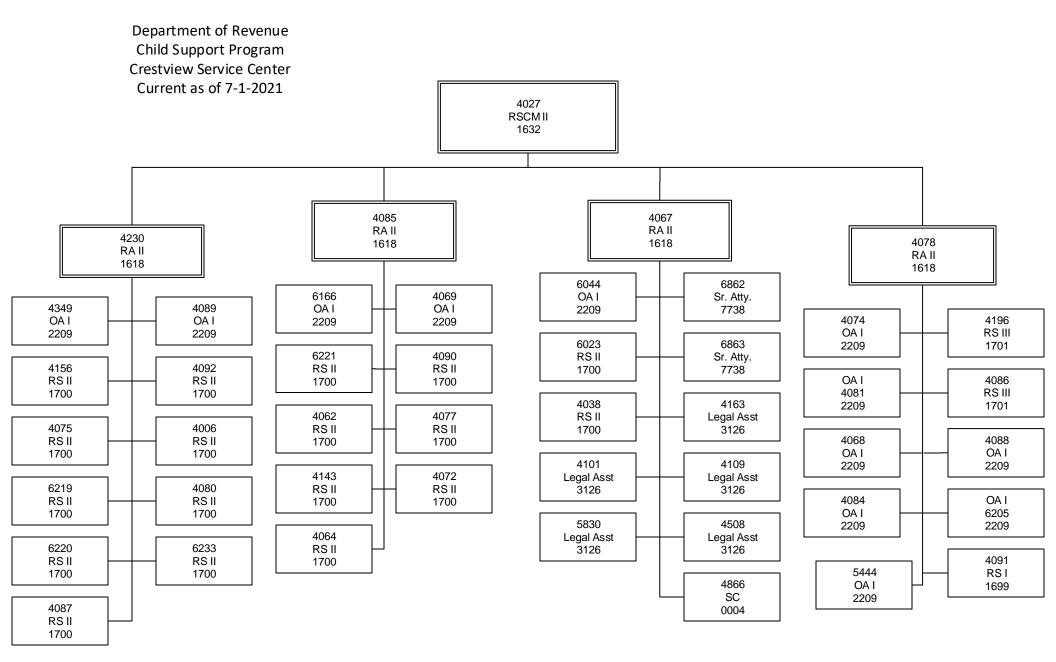




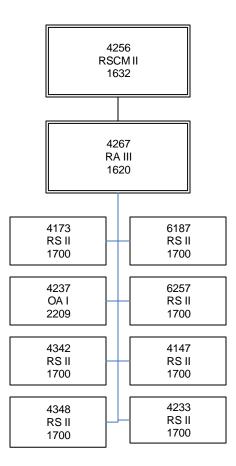
Department of Revenue Child Support Program Region 1 - Administration Current as of 7-1-2021

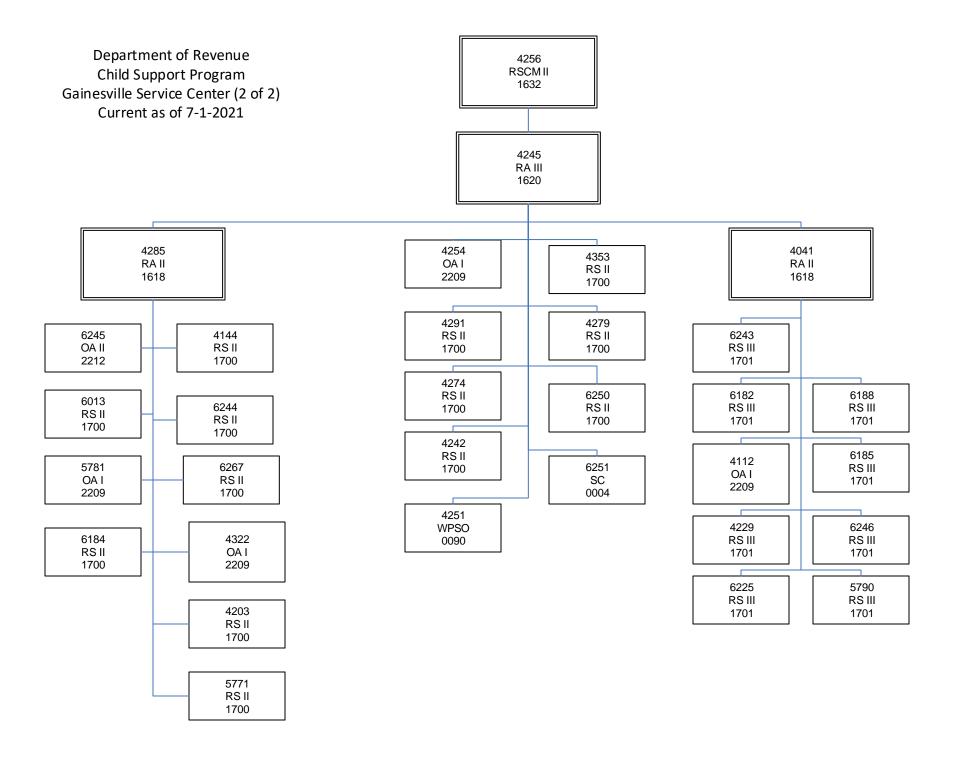


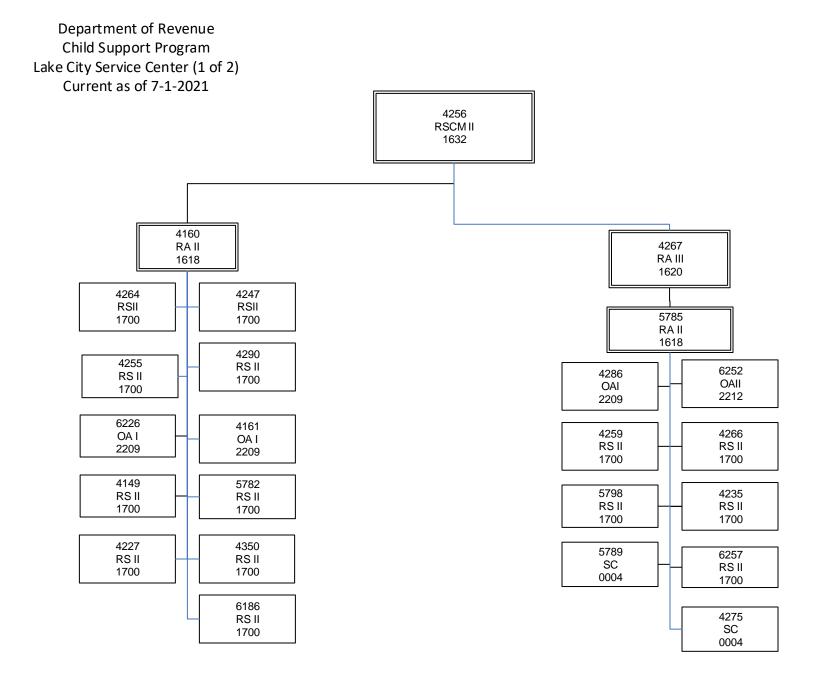


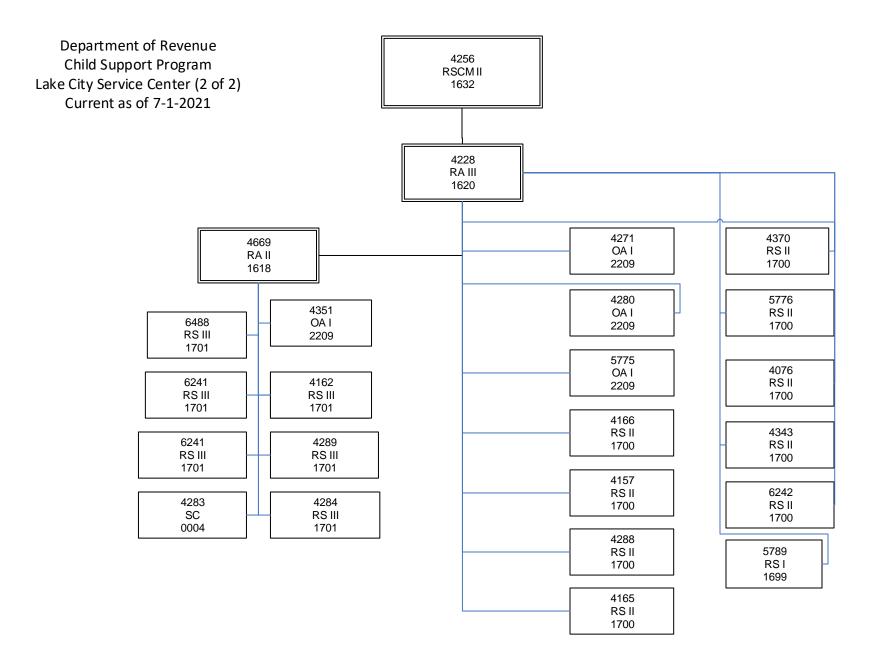


Department of Revenue Child Support Program Gainesville Service Center (1 of 2) Current as of 7-1-2021

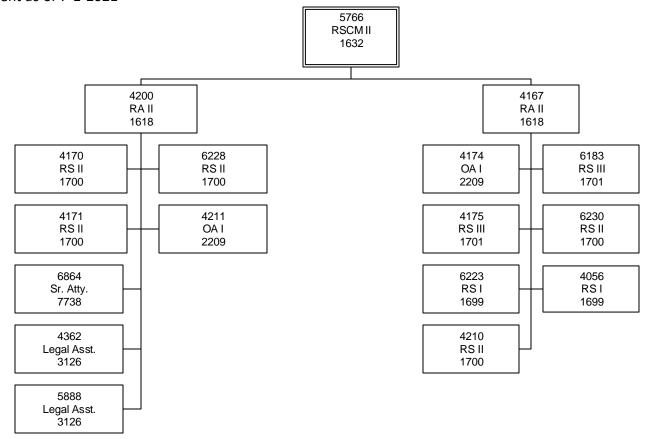


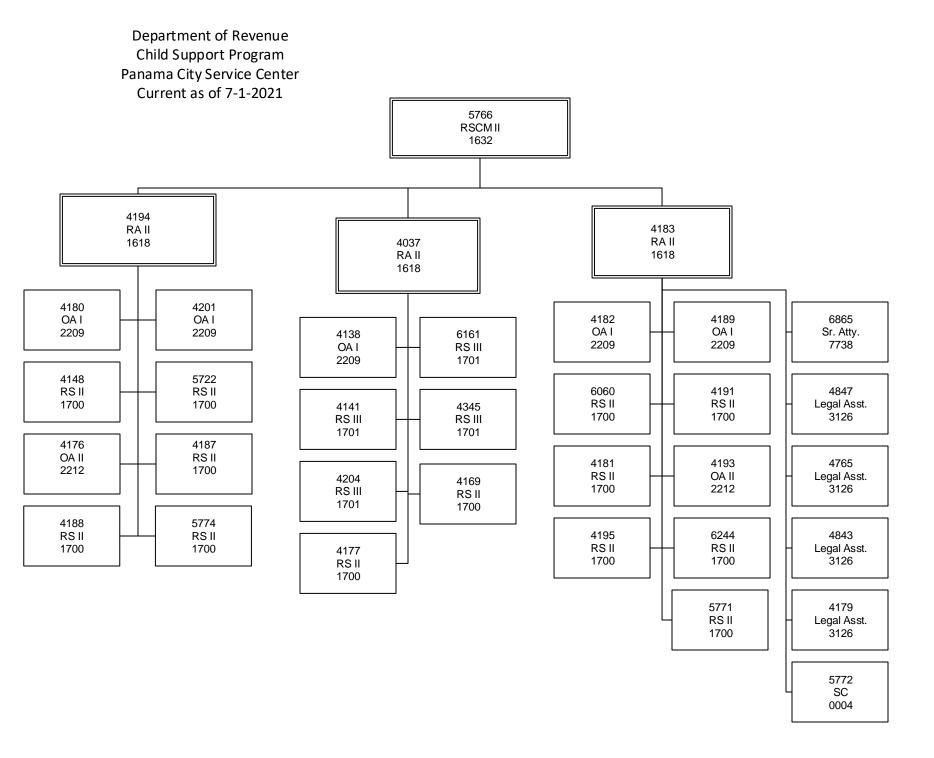


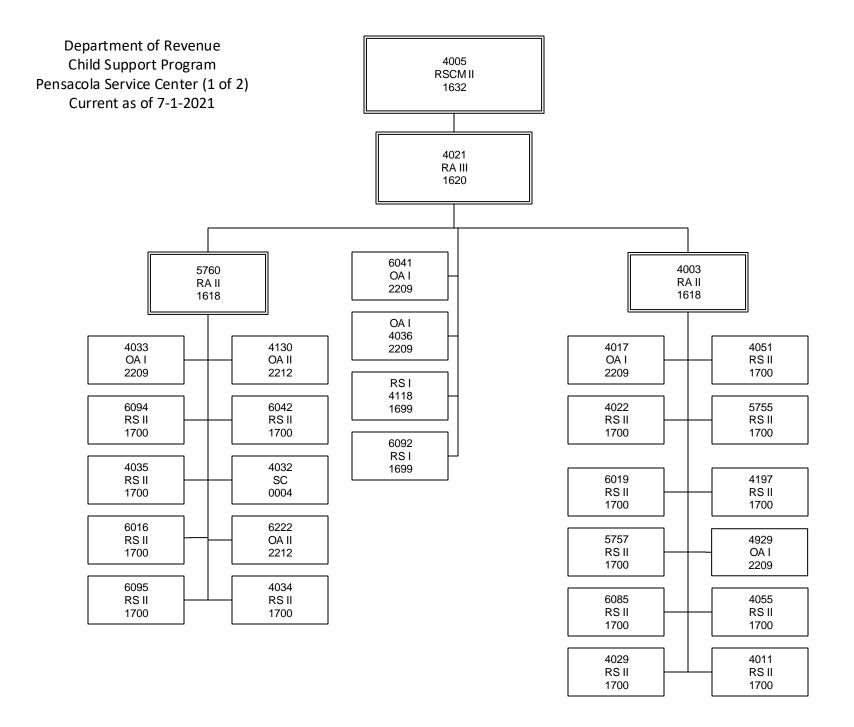


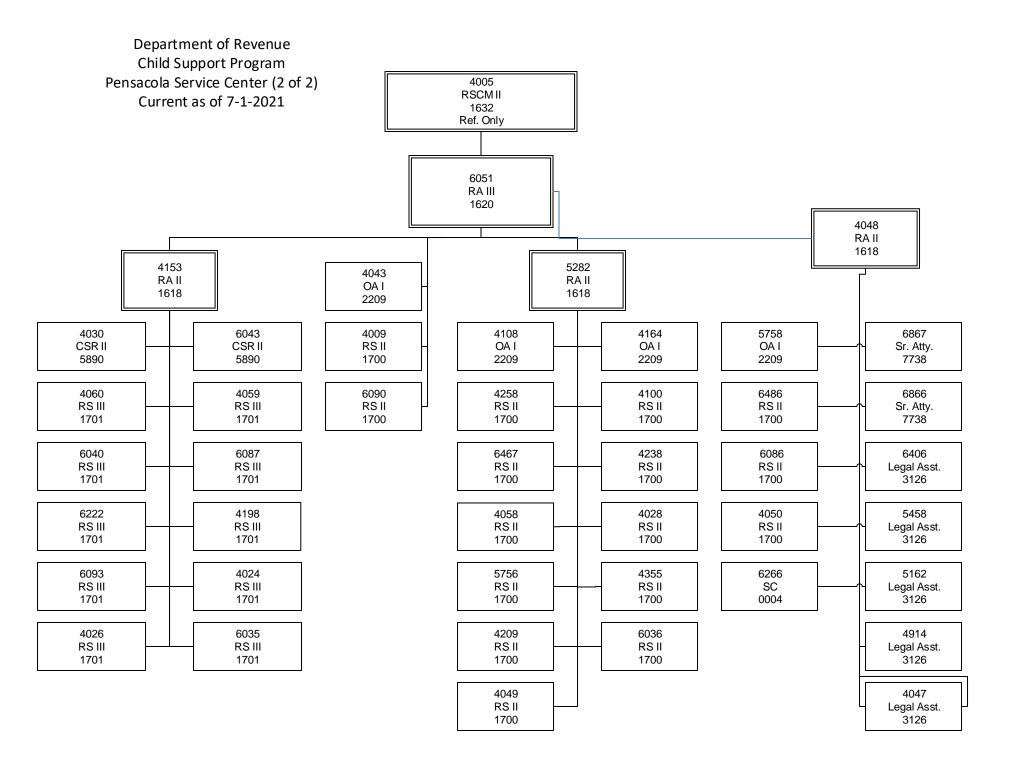


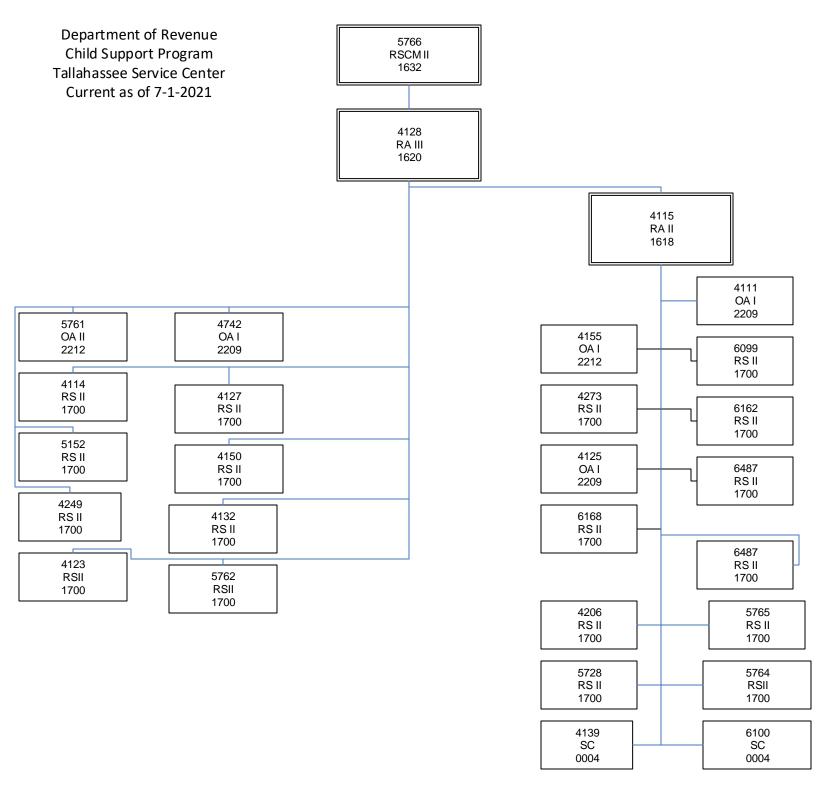
Department of Revenue Child Support Program Marianna Service Center Current as of 7-1-2021

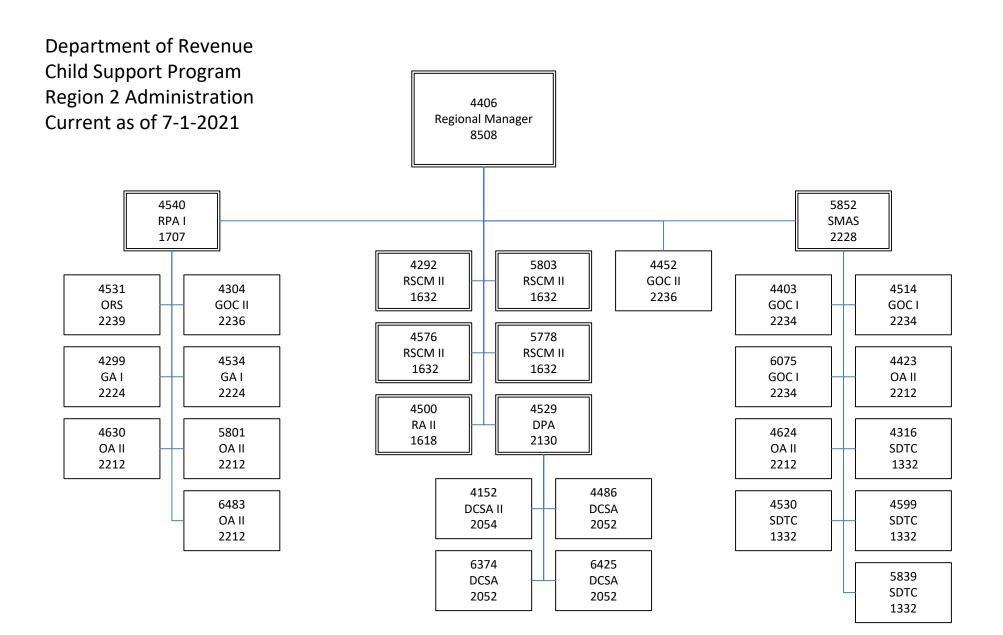




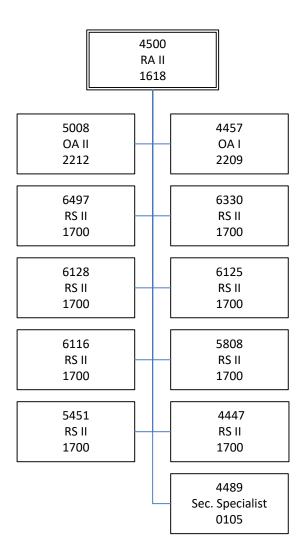




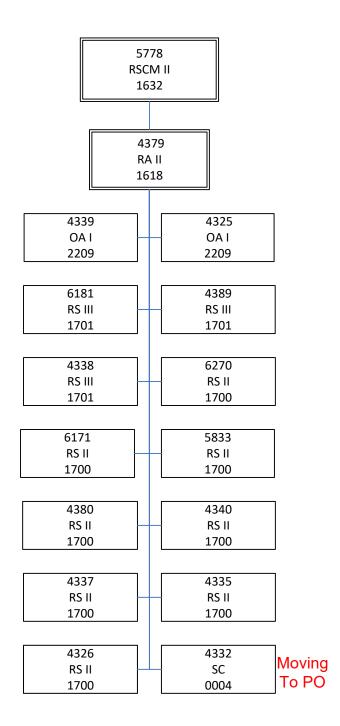




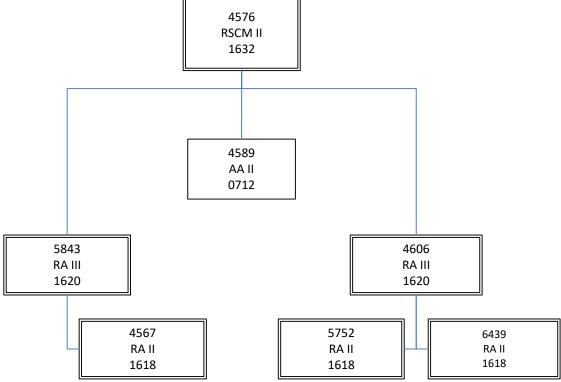
Department of Revenue Child Support Program Central Locate Unit Current as of 7-1-2021

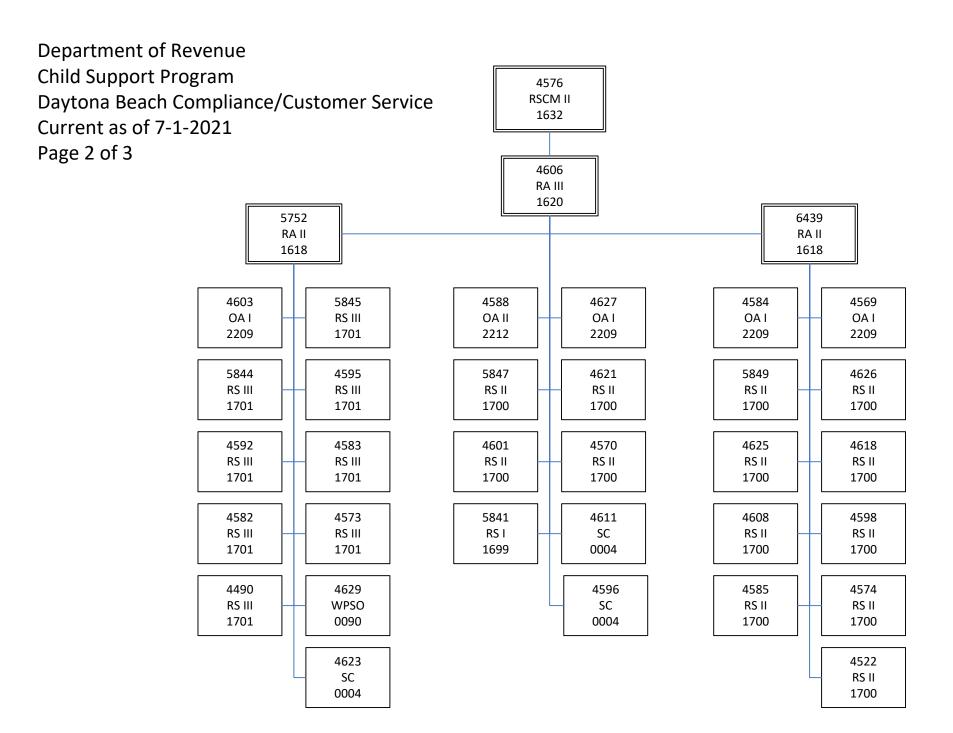


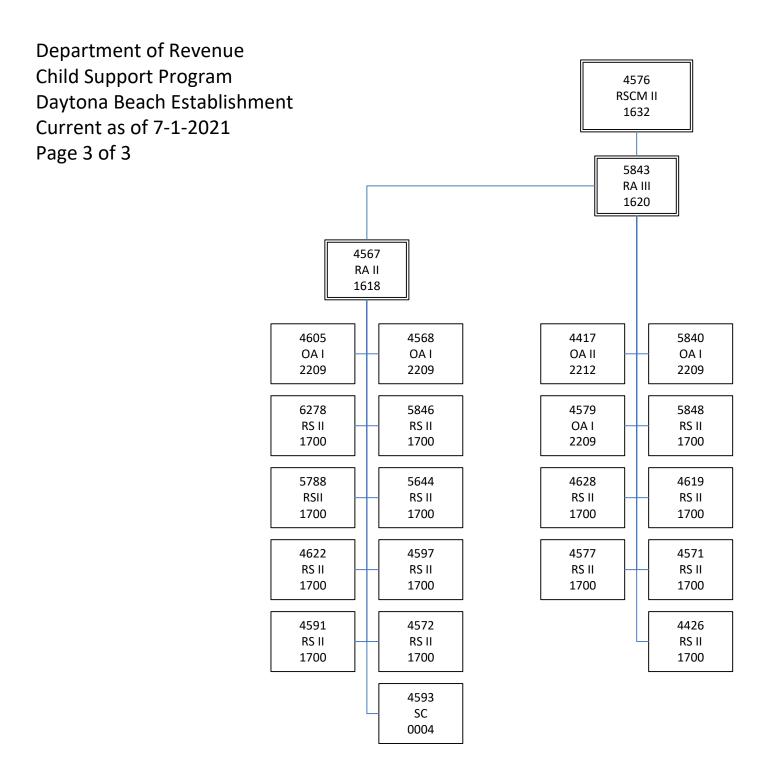
Department of Revenue Child Support Program Brooksville Service Site Current as of 7-1-2021



Department of Revenue
Child Support Program
Daytona Beach Service Center Management
Current as of 7-1-2021
Page 1 of 3







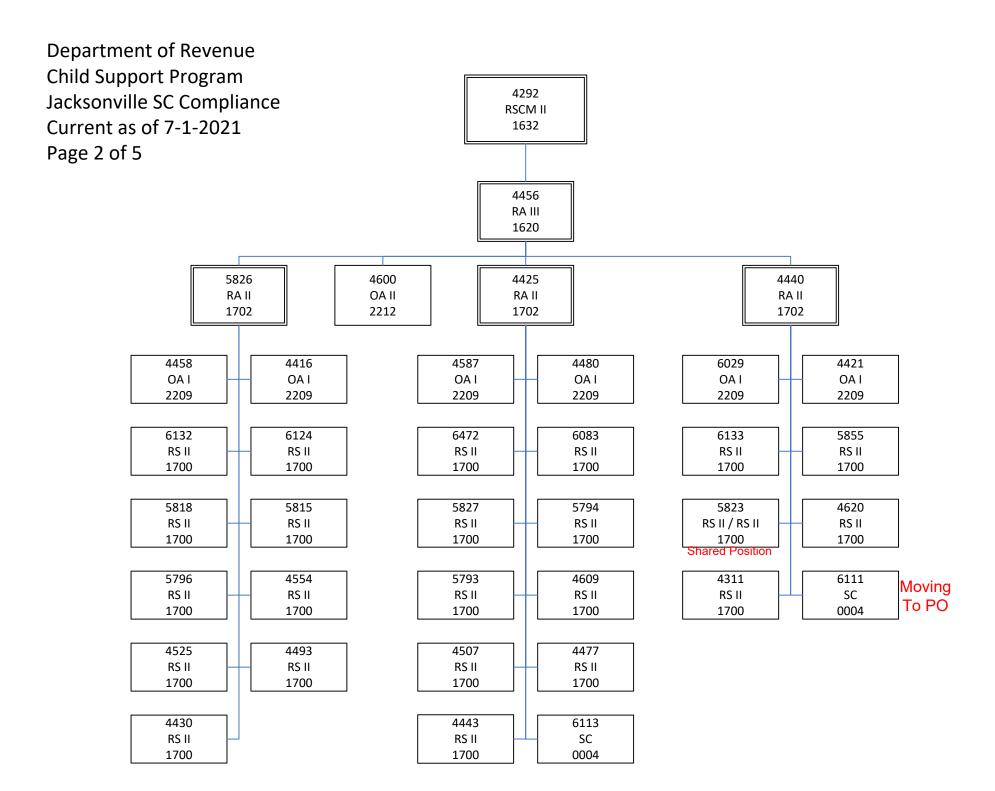
Department of Revenue **Child Support Program** Jacksonville SC Management Current as of 7-1-2021 4292 **RSCMII** 1 of 5 1632 5854 AA II 0712 4497 4456 5799 4950 RA III RA III RA III RA III 1620 1620 1620 1620 6025 5826 5807 5823 RA II RA II RA II RA II 1702 1702 1702 1702 5820 4557 4440 4466 RA II RA II RA II RA II 1702 1702 1702 1702 5687 4425 4616 4463 RA II RA II RA II RA II

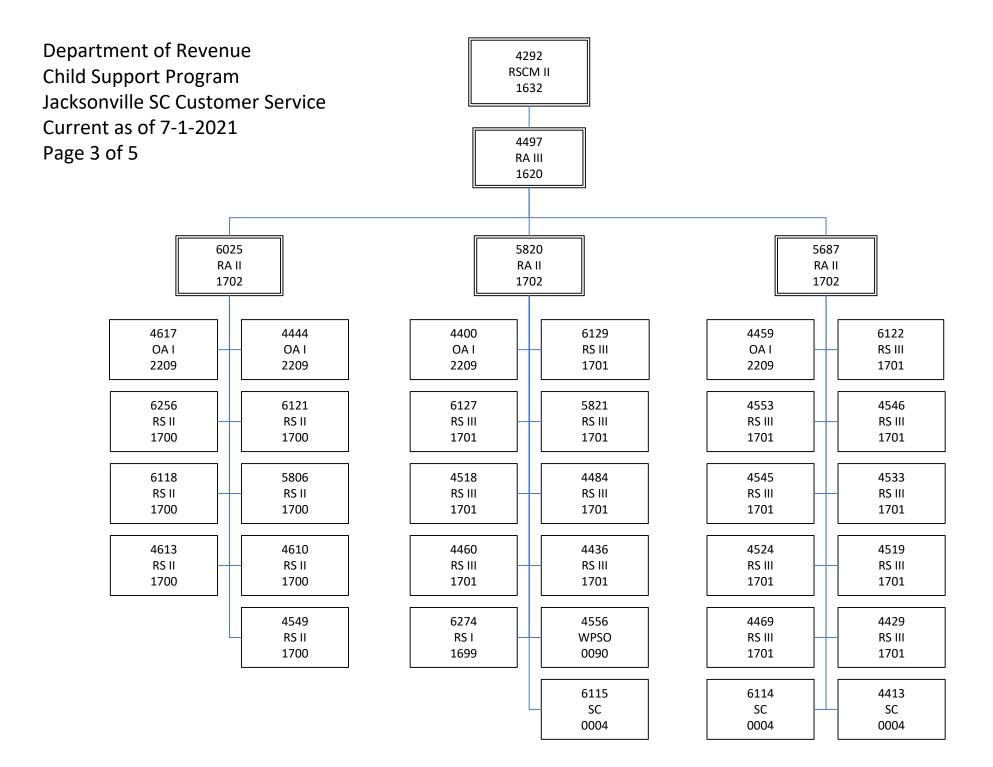
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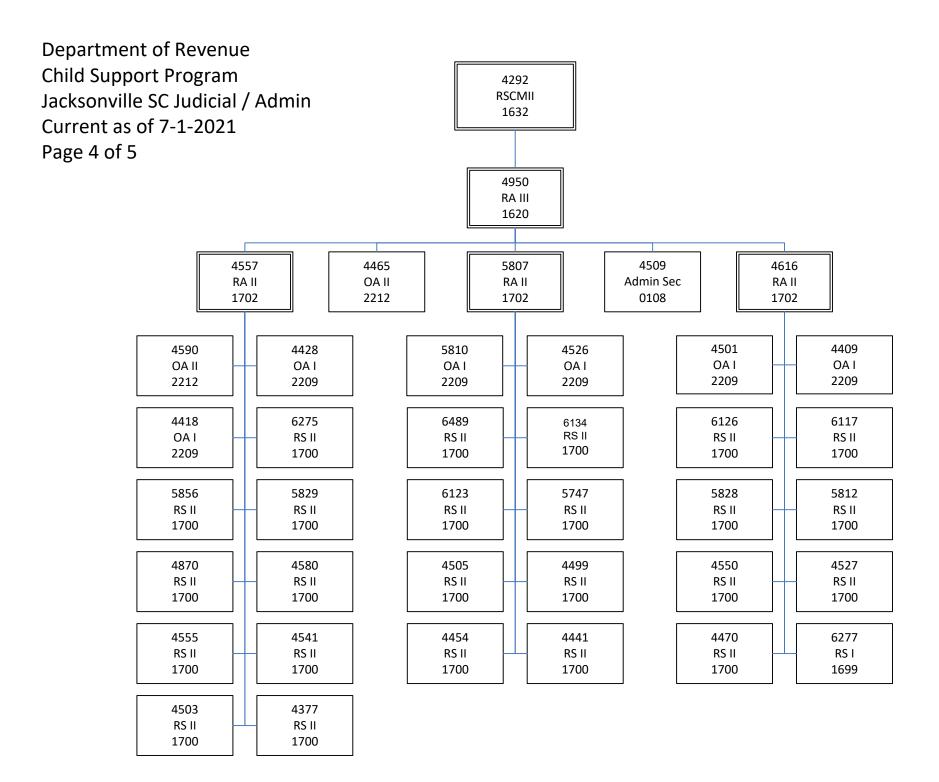
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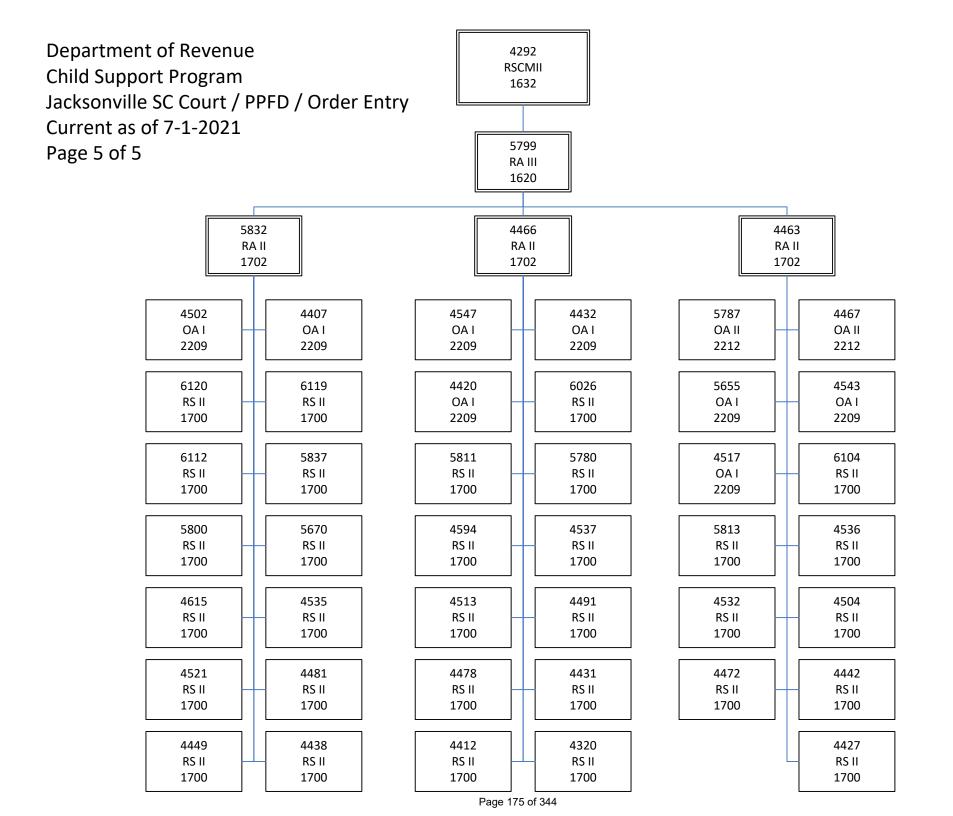
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1702

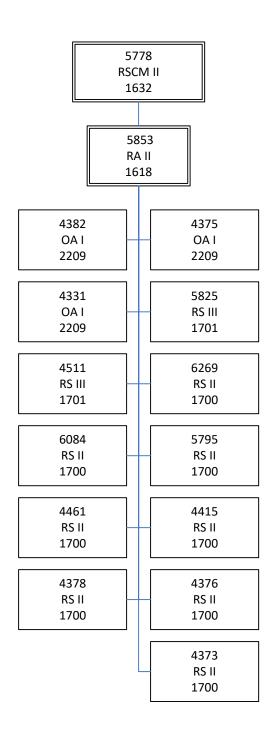


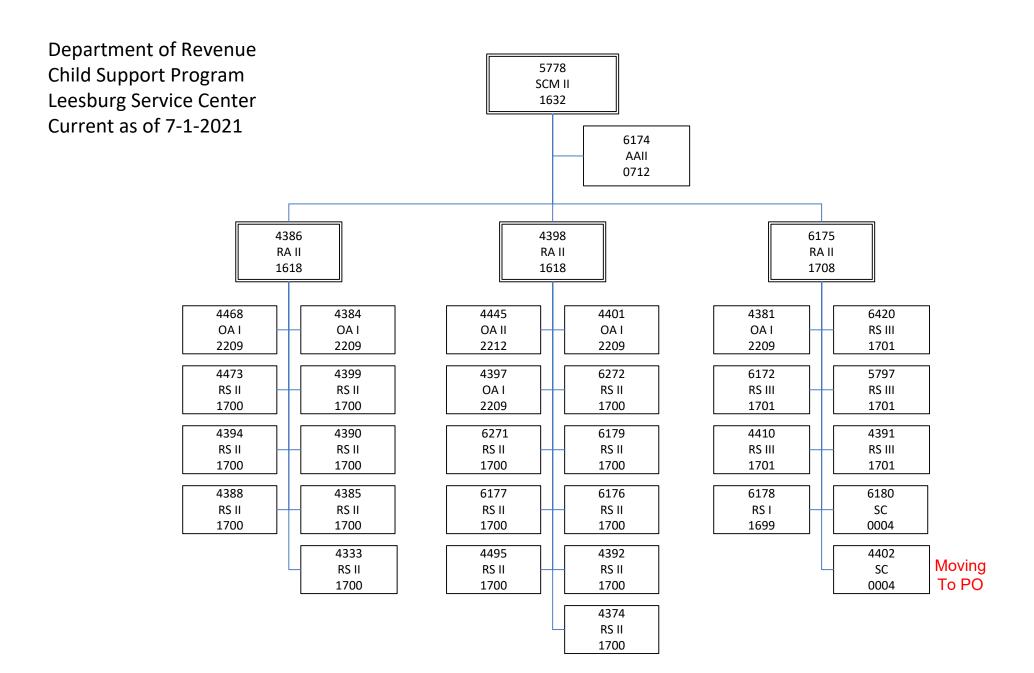




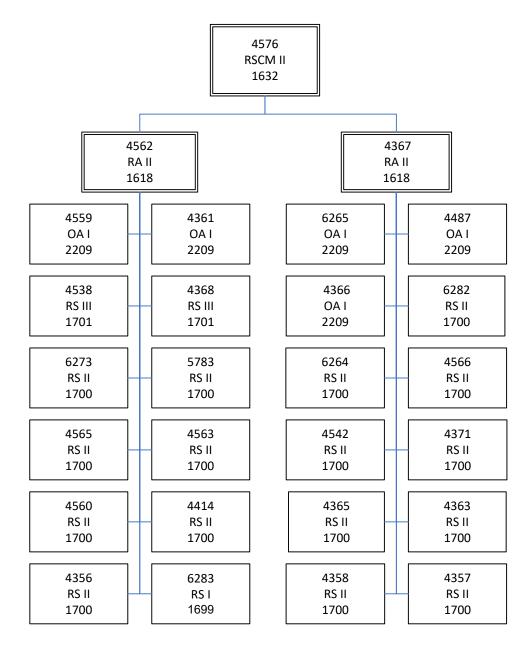


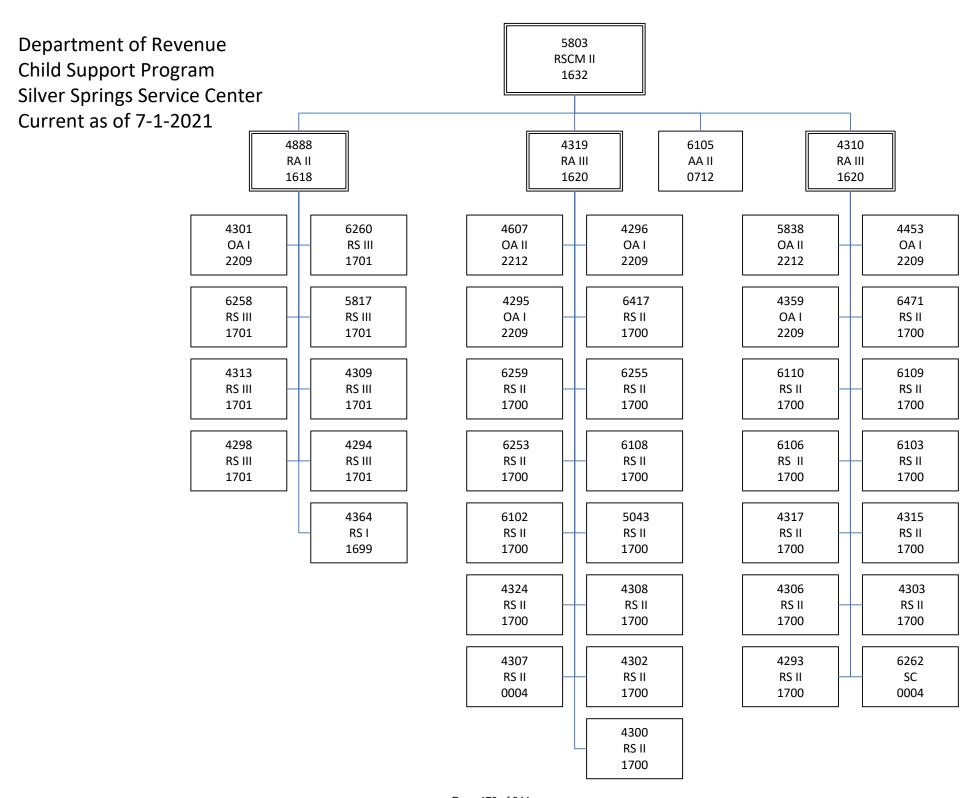
Department of Revenue Child Support Program Inverness Service Site Current as of 7-1-2021





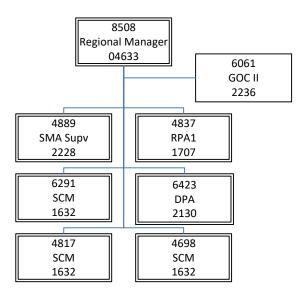
Department of Revenue Child Support Program Palatka Service Site Current as of 7-1-2021

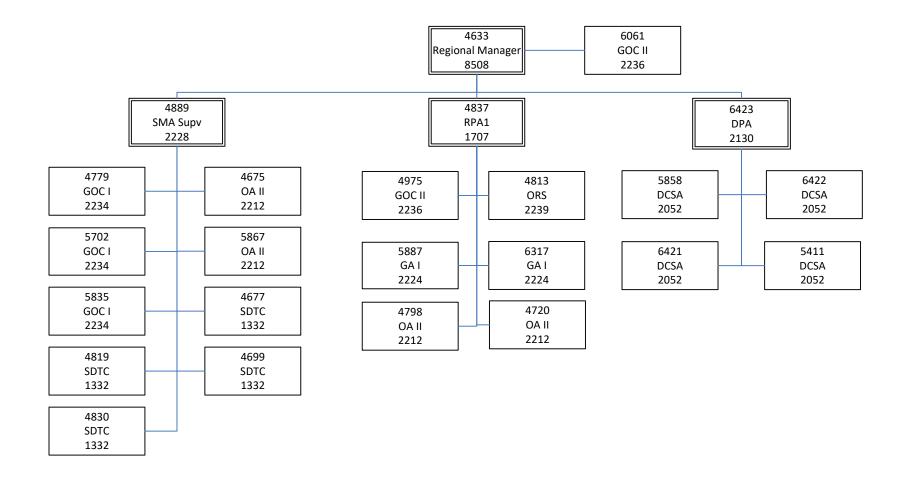


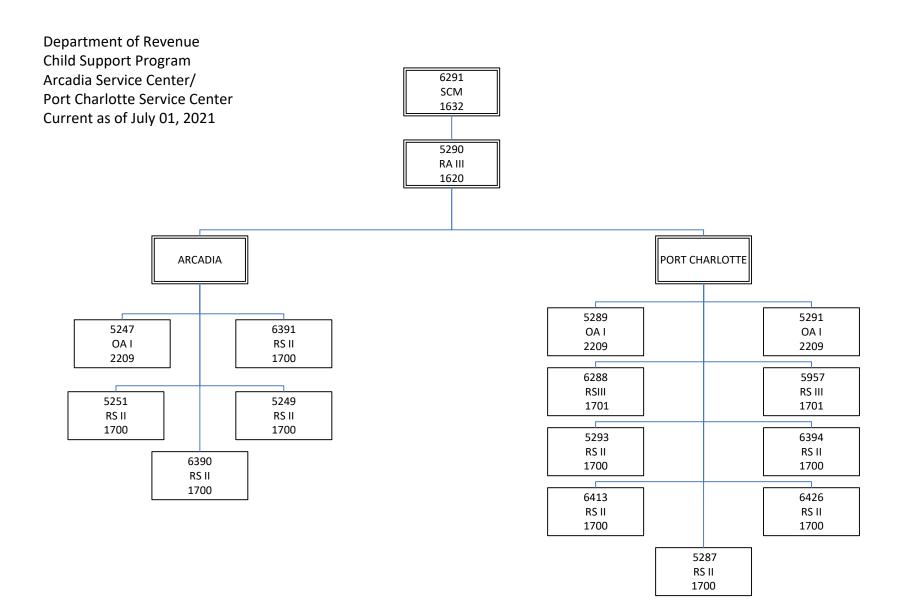


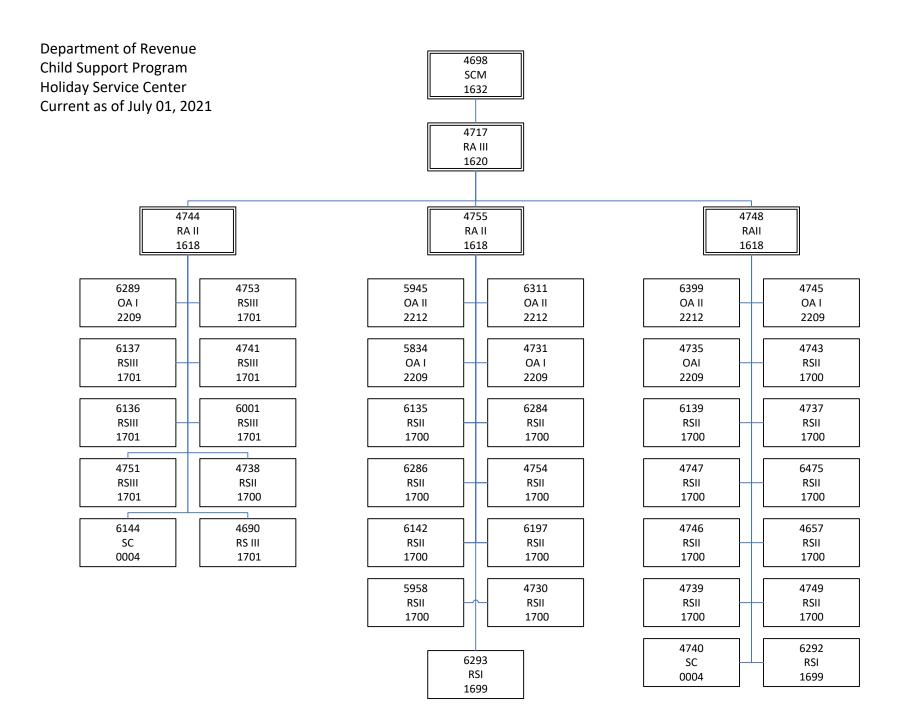
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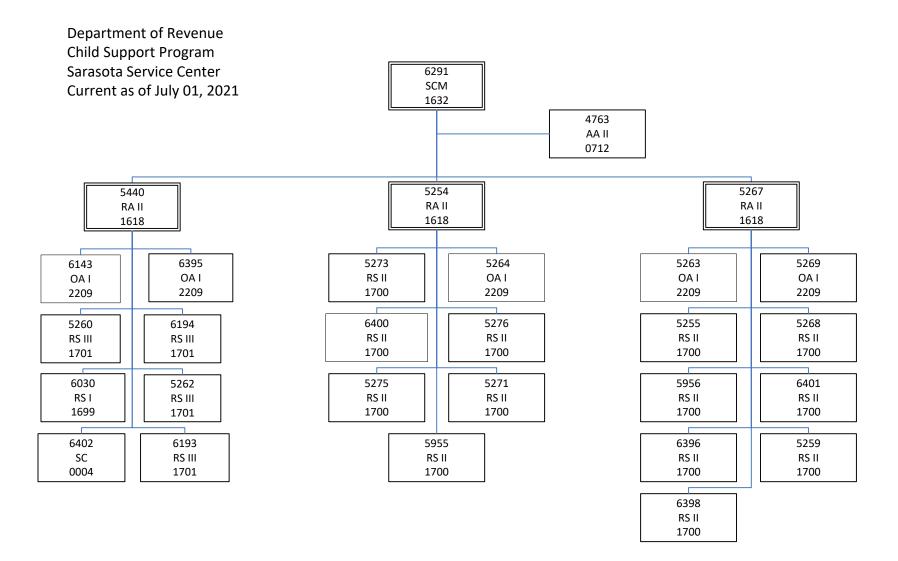
Department of Revenue Child Support Program Region 3 Management Current as of July 01, 2021



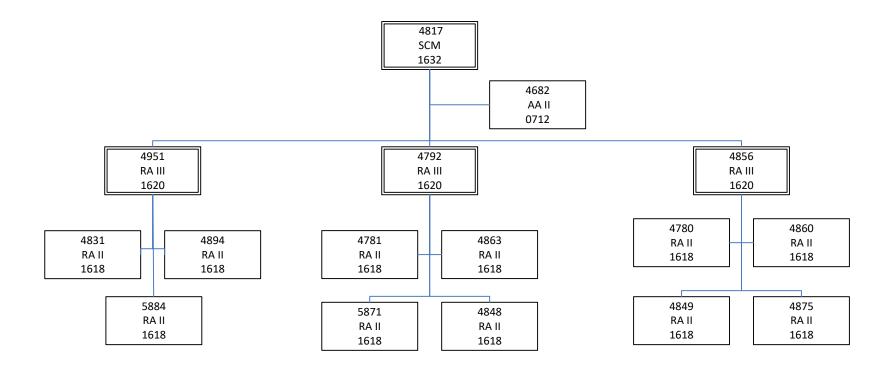


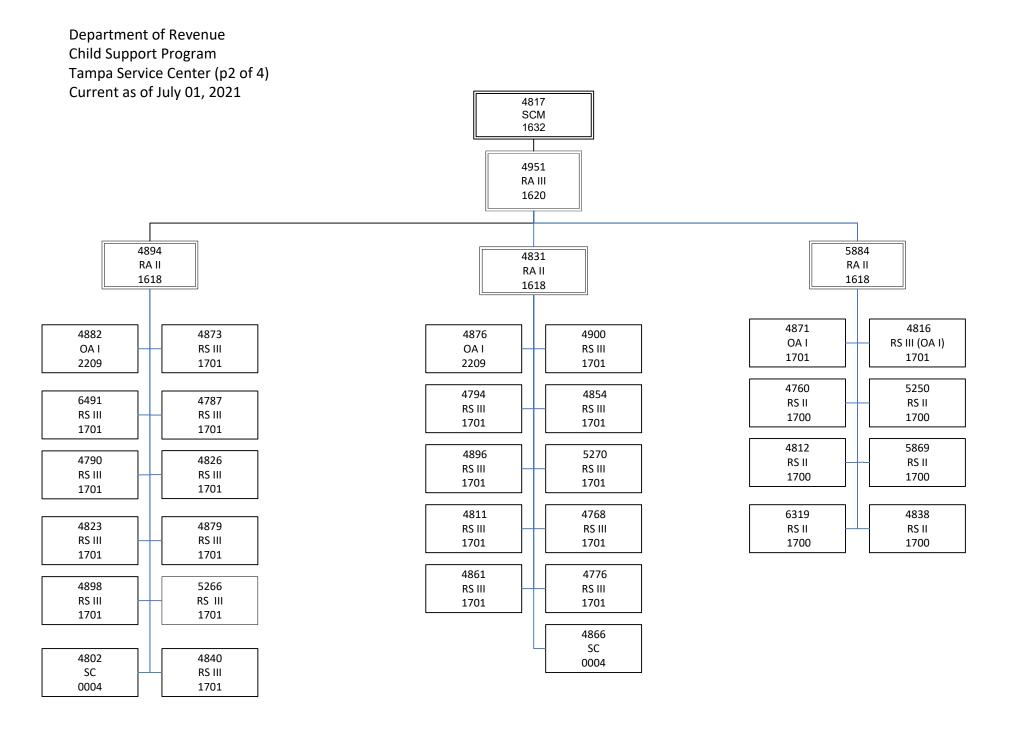


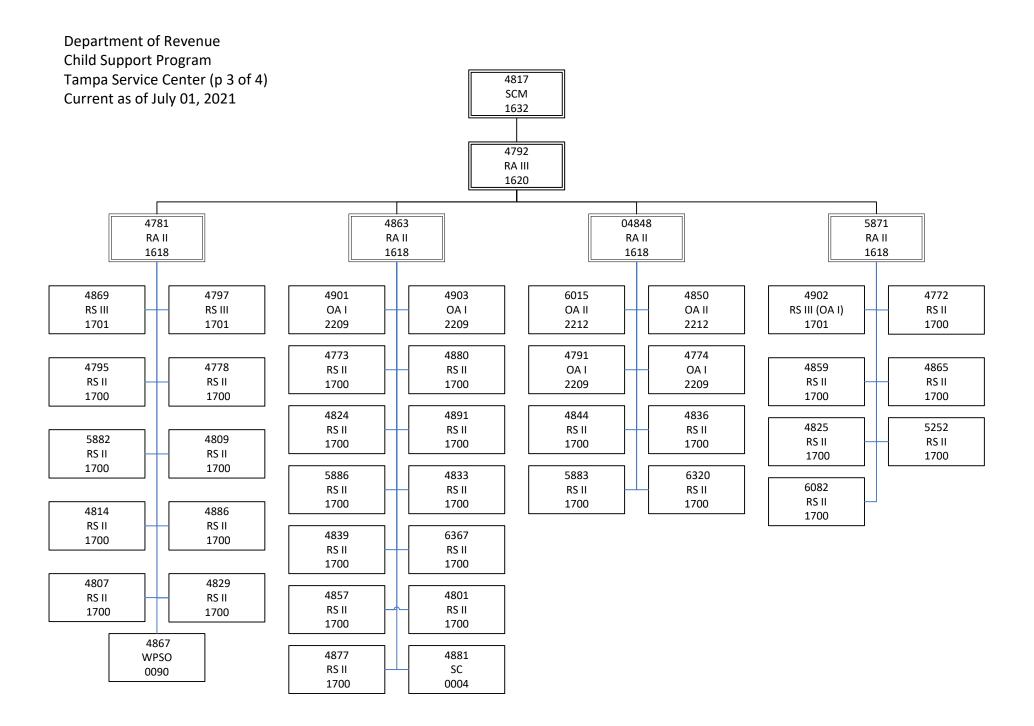


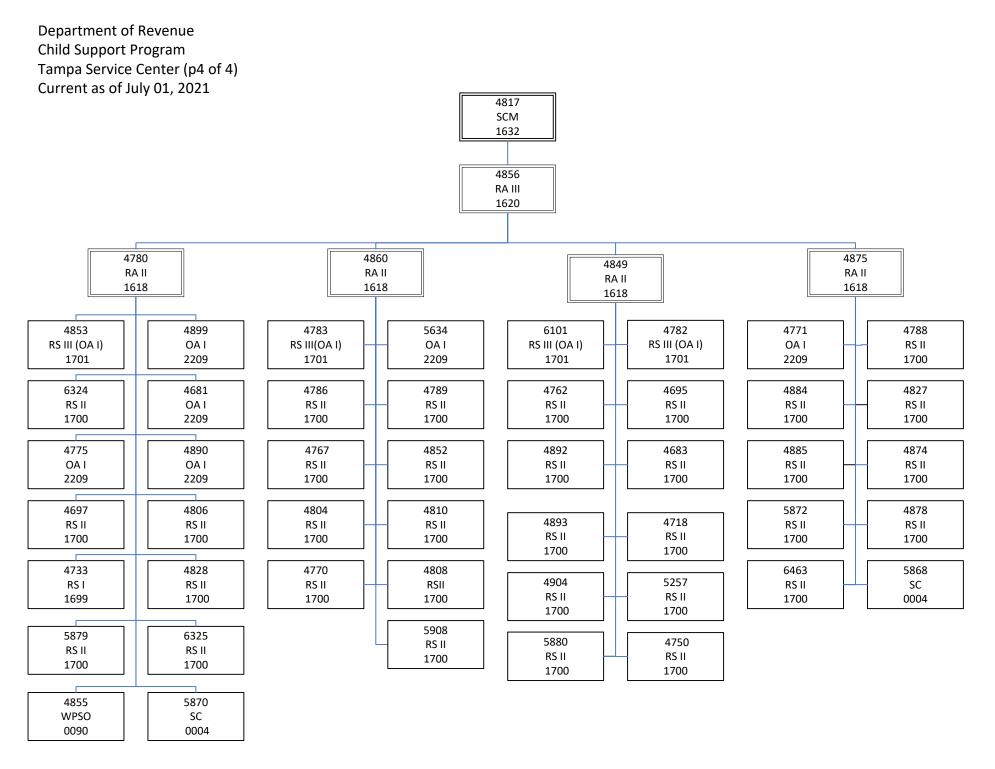


Department of Revenue Child Support Program Tampa Service Center-Management (1 of 4) Current as of July 01, 2021

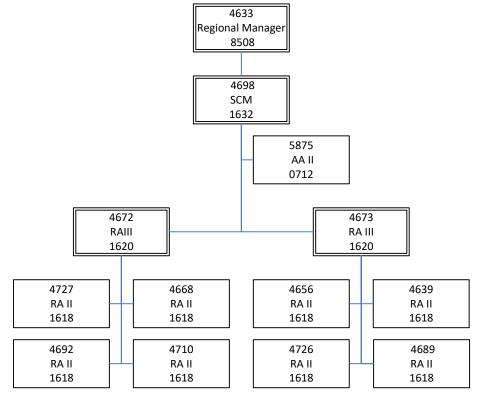


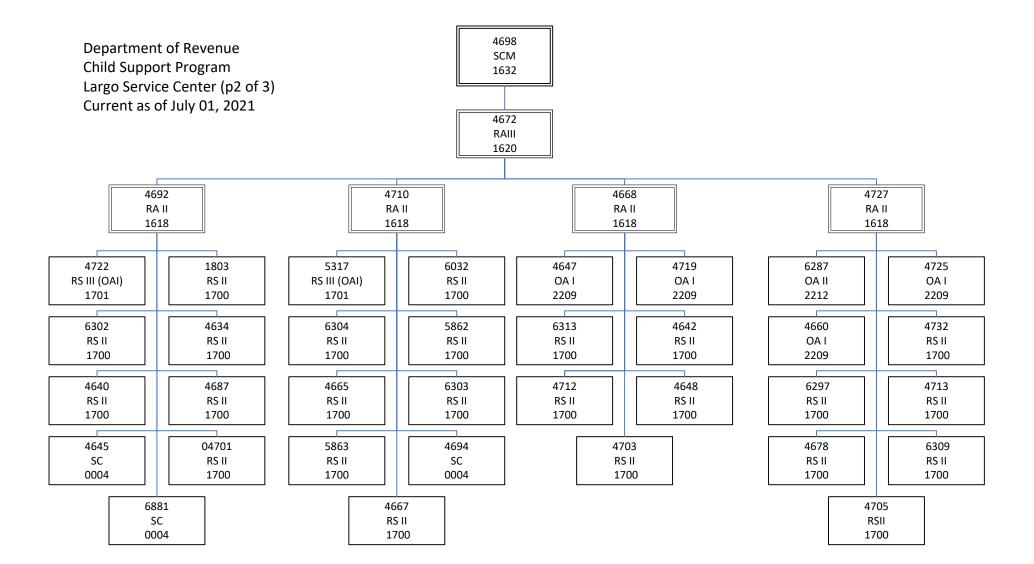


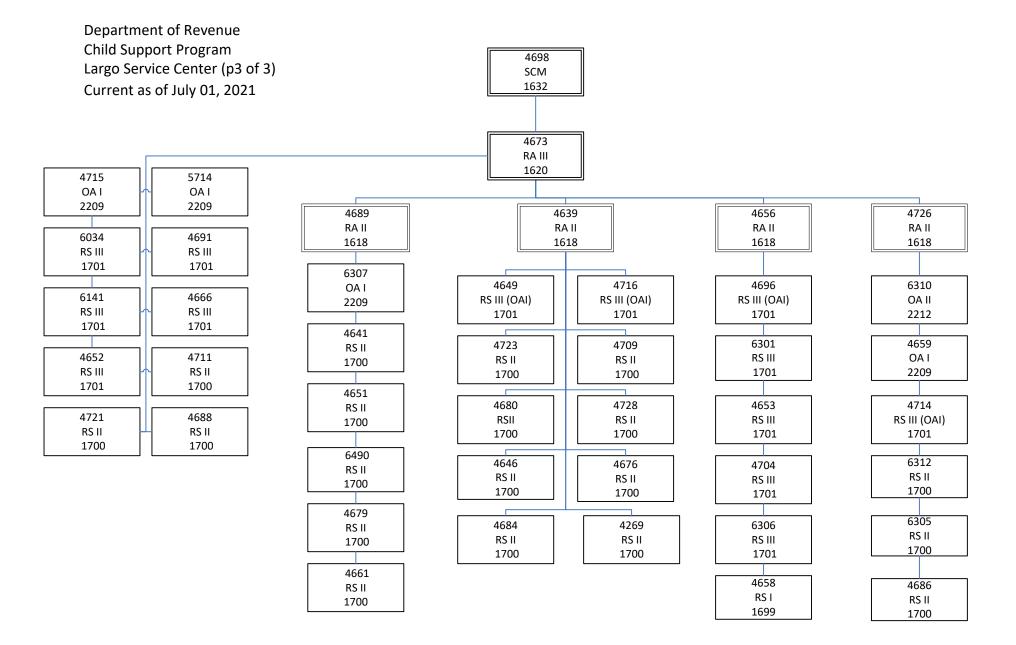


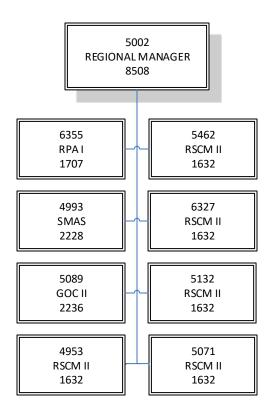


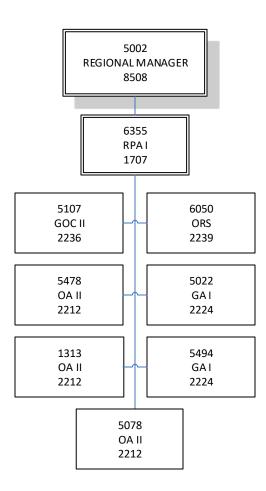
Department of Revenue Child Support Program Largo Service Center (p1 of 3) Current as of July 01, 2021

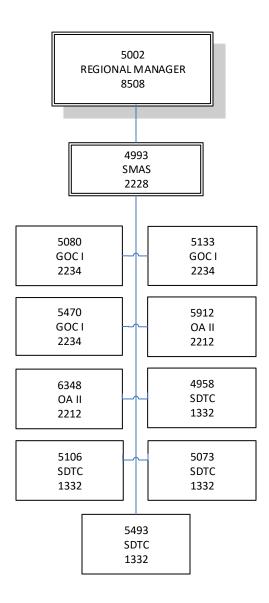


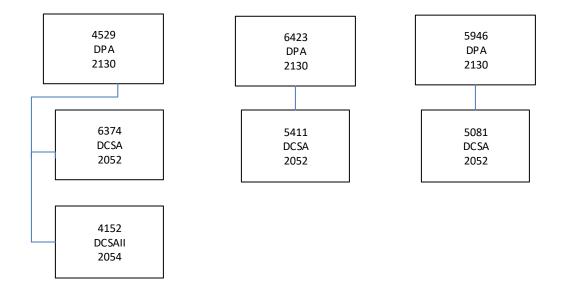




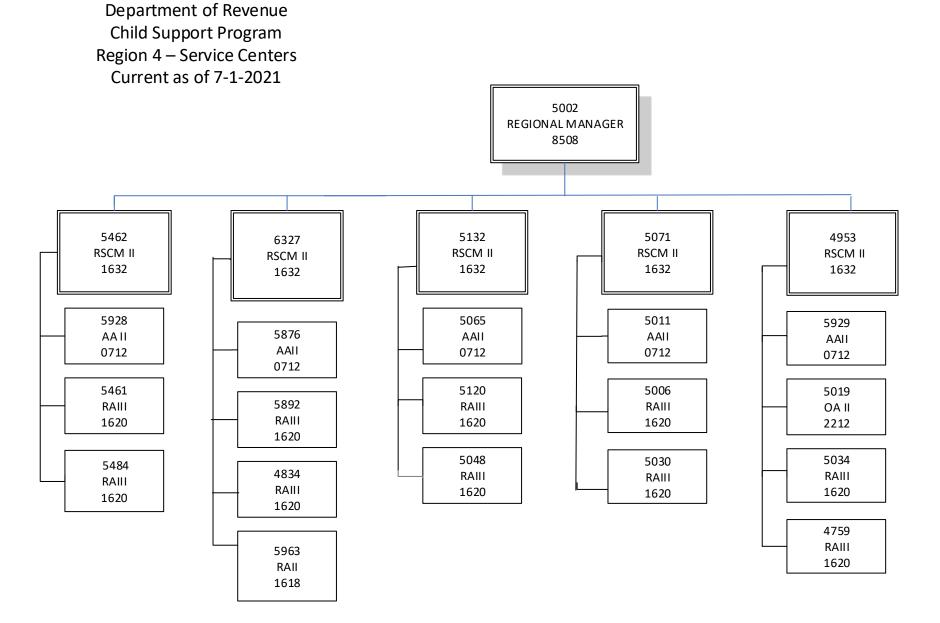




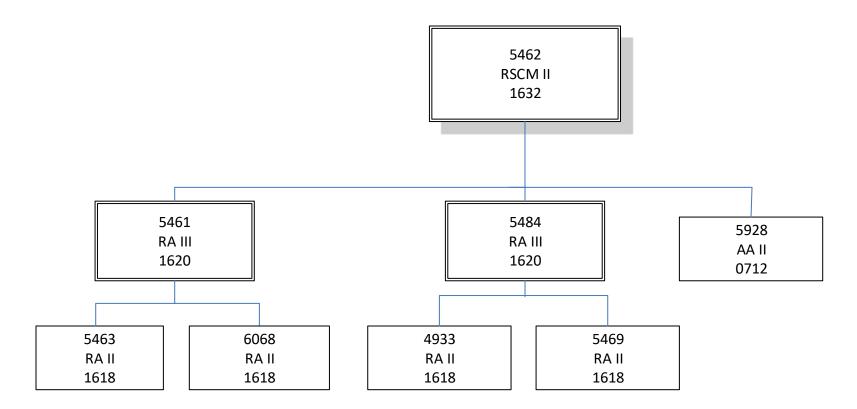


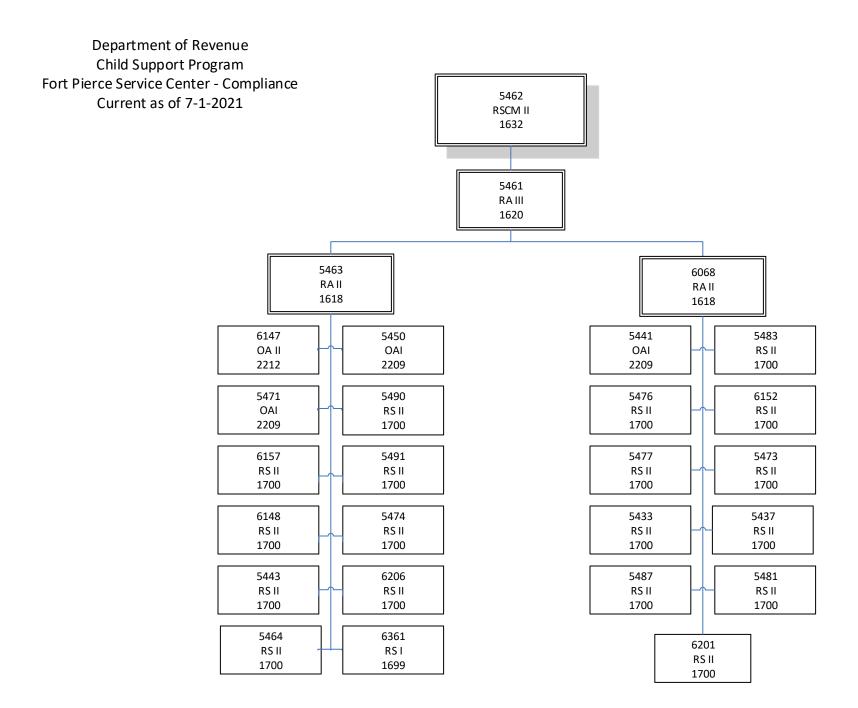


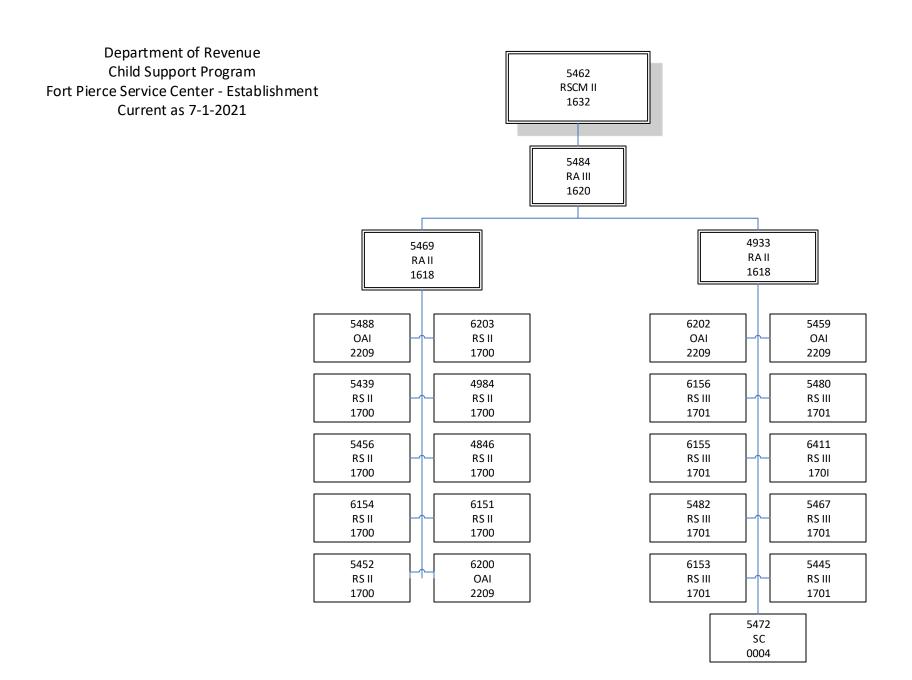
These four DCSA positions 6374, 4152, 5411, 5081 are funded by Region 4 but report to DPA position 4529 in Region 2, 6423 in Region 3 and 5946 in Region 5.



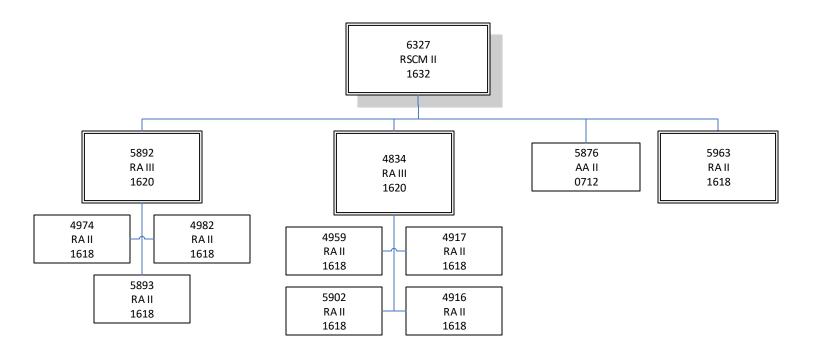
Department of Revenue Child Support Program Fort Pierce Service Center - Management Current as of 7-1-2021

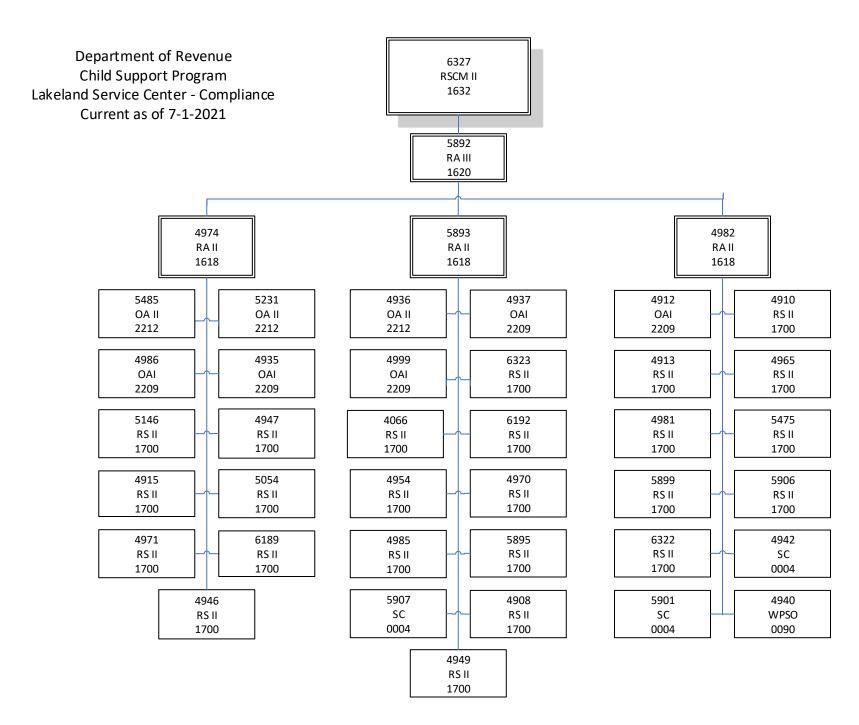




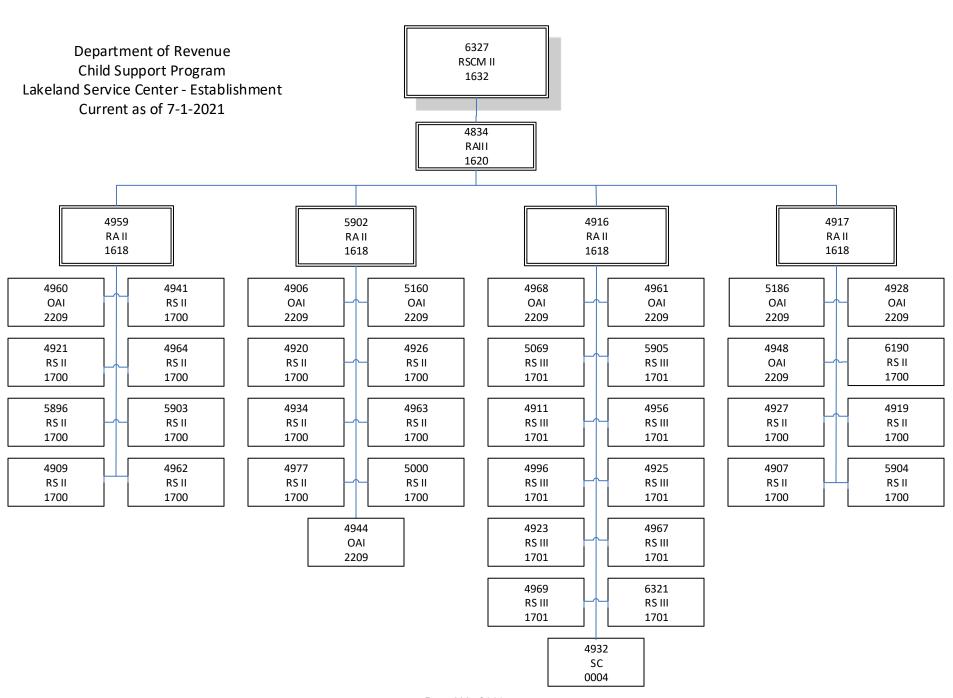


Department of Revenue Child Support Program Lakeland / Sebring Administration Current as of 7-1-2021



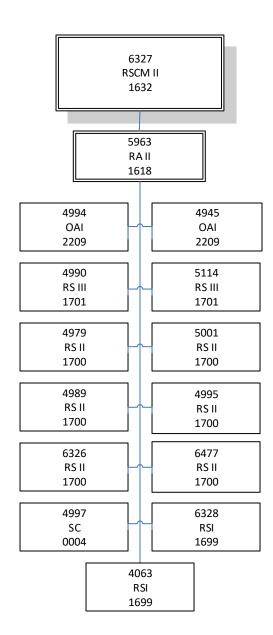


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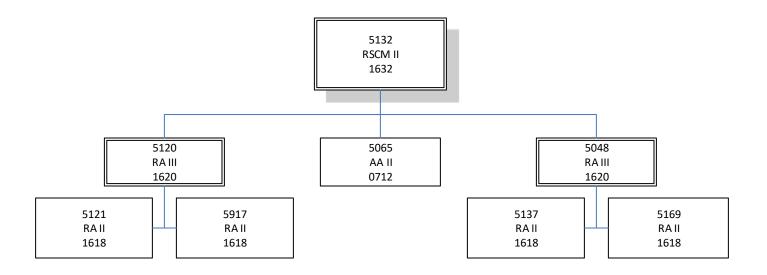


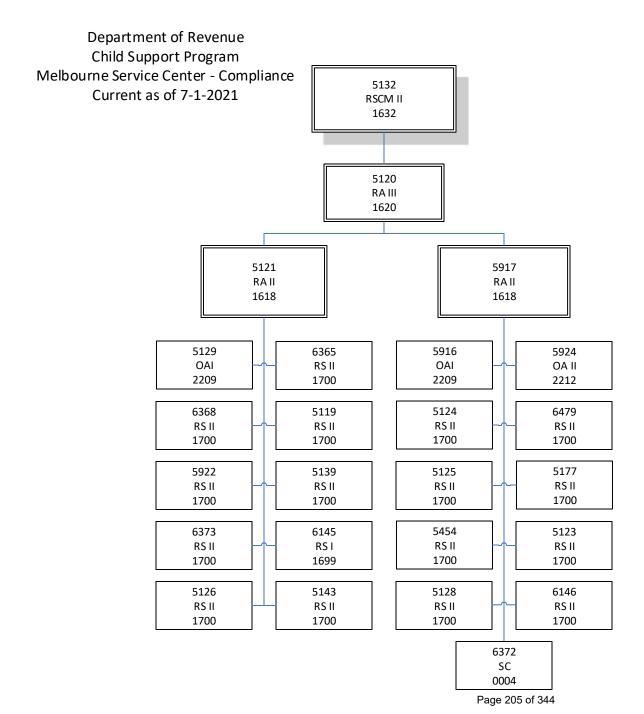
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Department of Revenue Child Support Program Sebring Service Center Current as of 7-1-2021

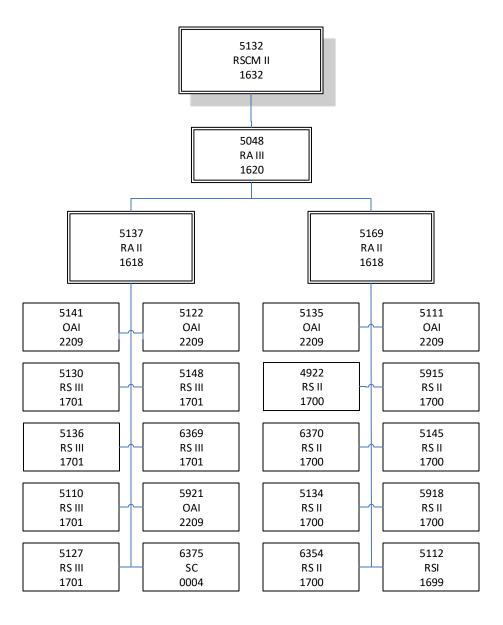


Department of Revenue
Child Support Program
Melbourne Service Center - Administration
Current as of 7-1-2021

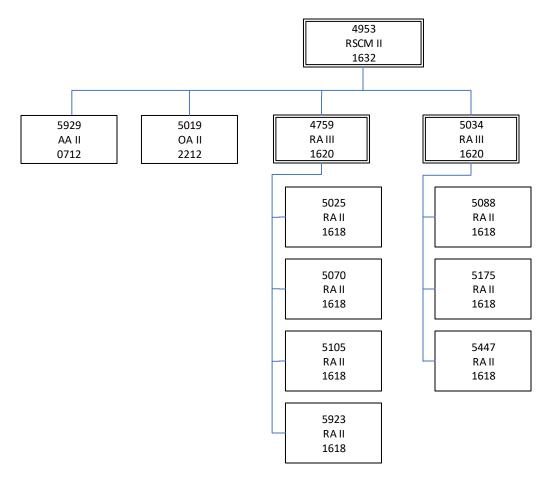


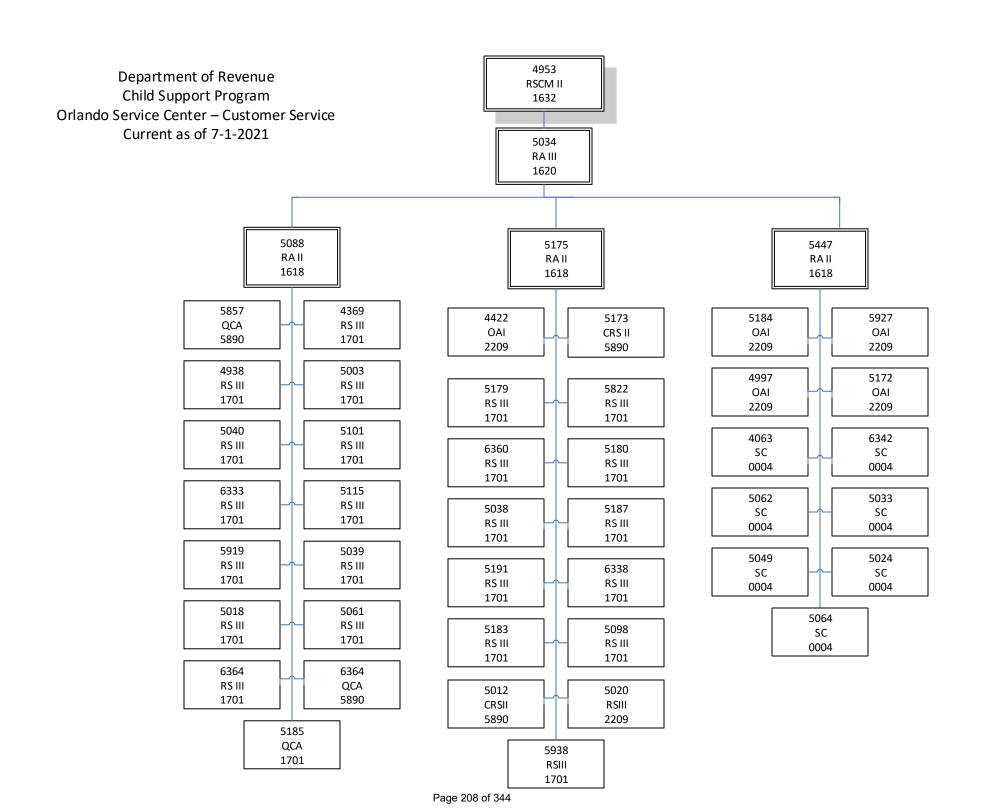


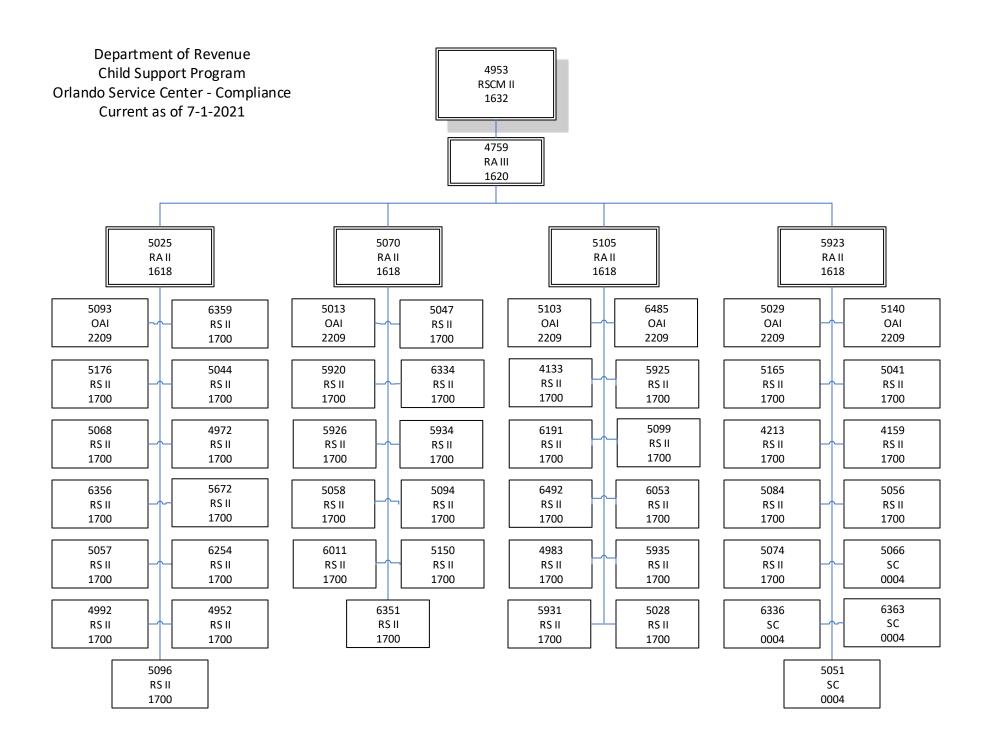
Department of Revenue Child Support Program Melbourne Service Center -Compliance Current as of 7-1-2021

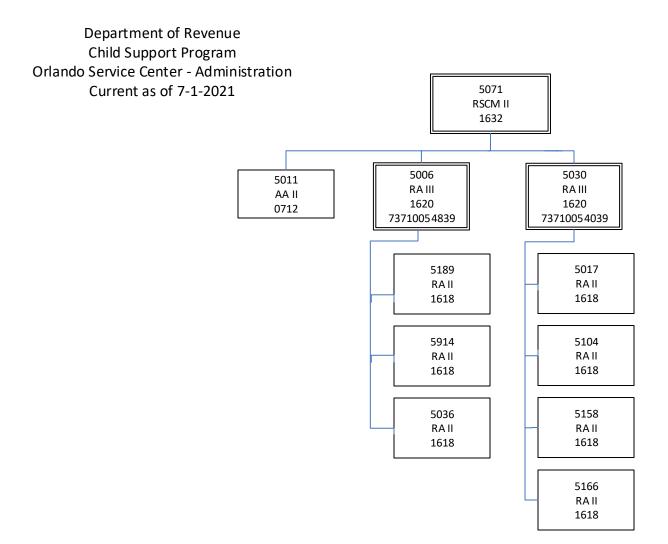


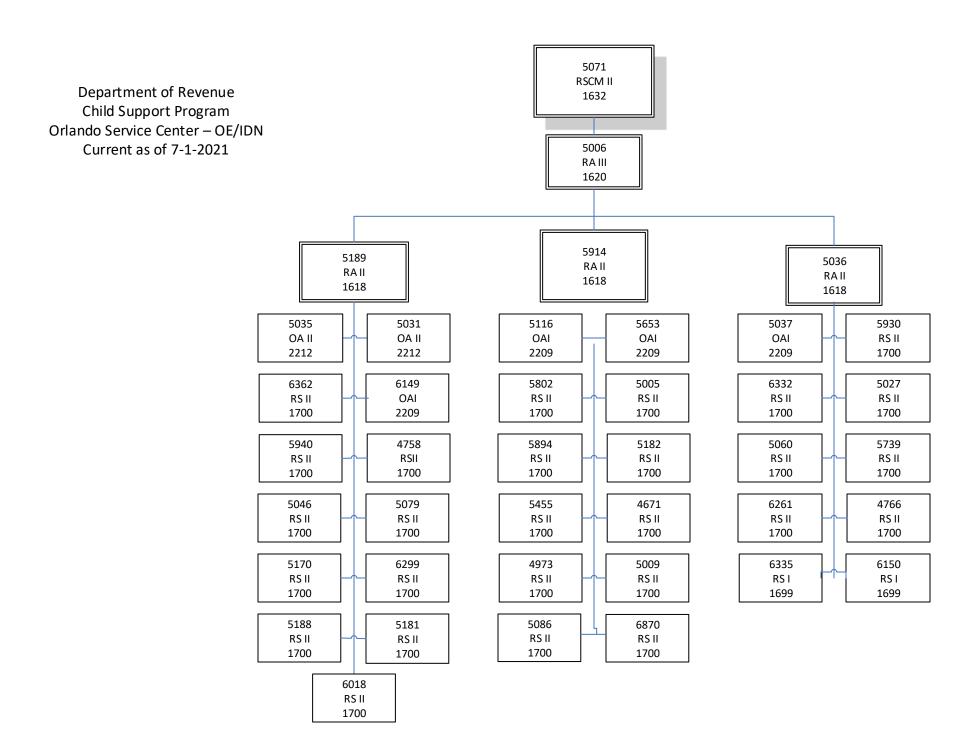
Department of Revenue Child Support Program Orlando Service Center - Administration Current as of 7-1-2021

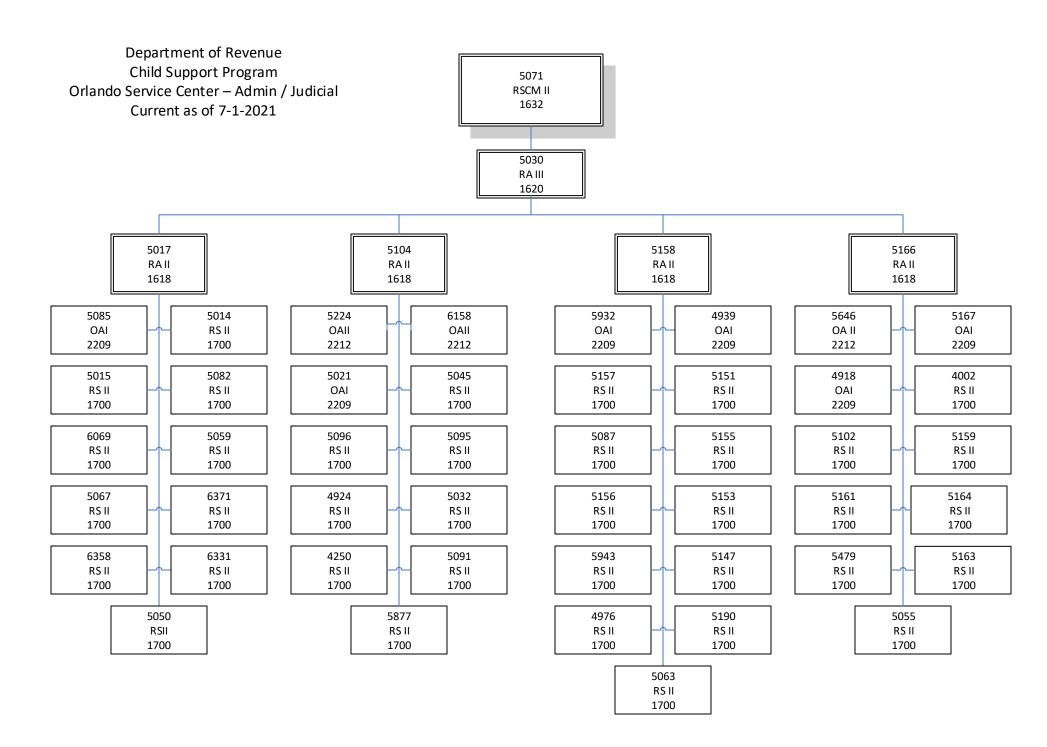


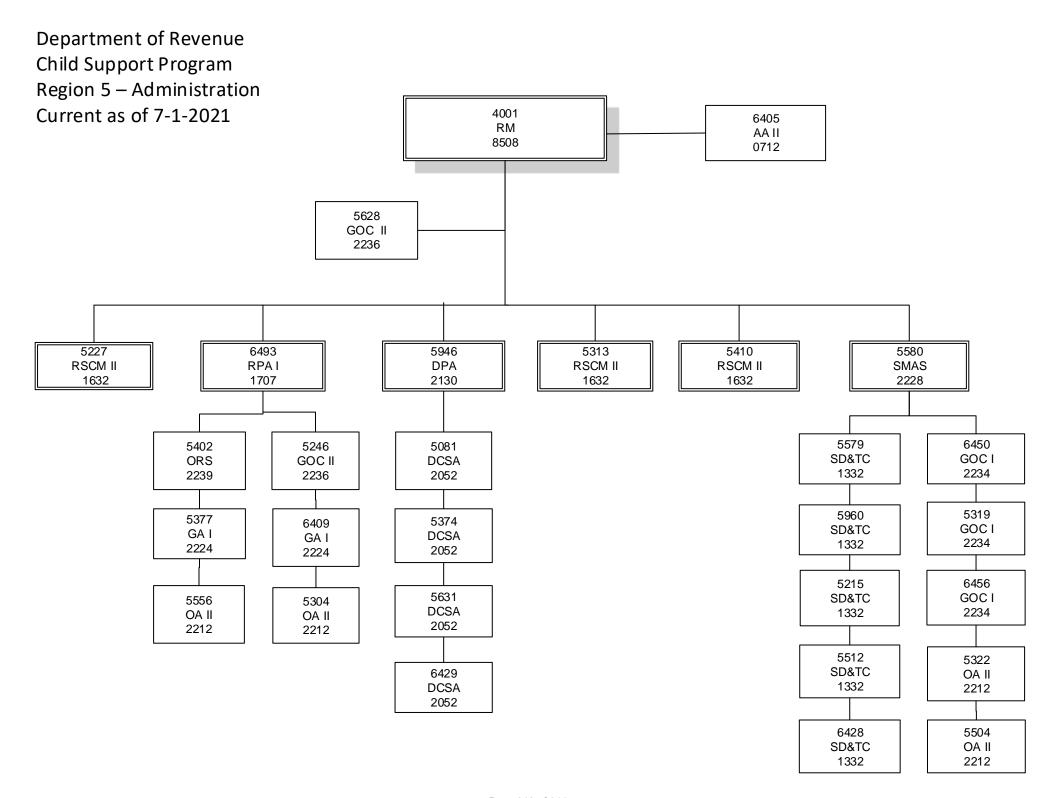




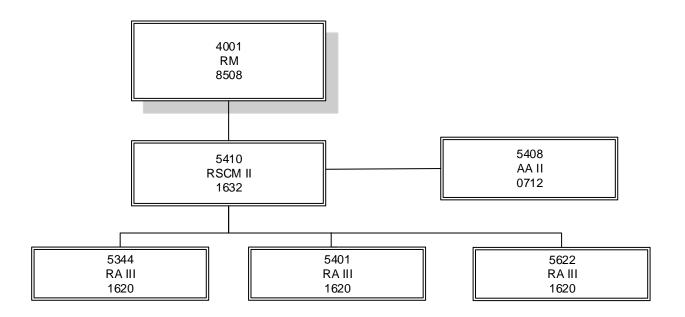




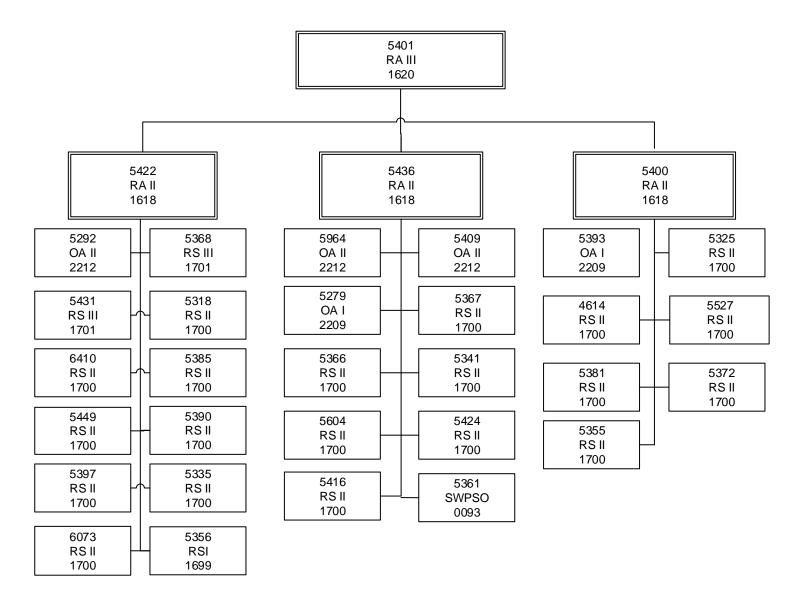


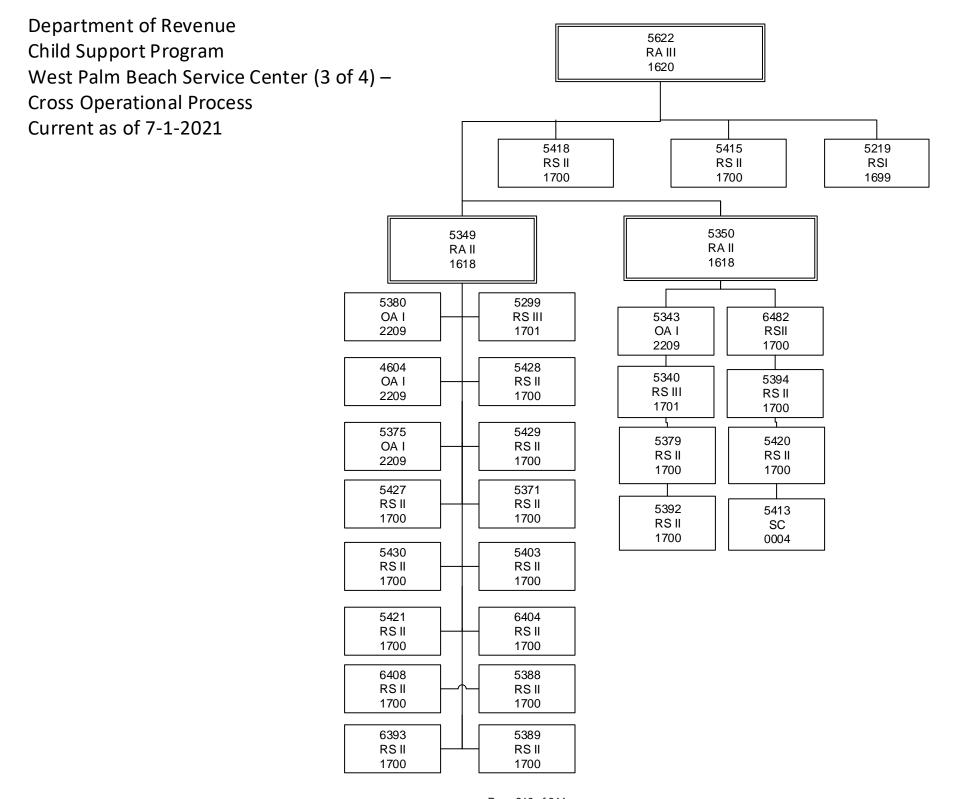


Department of Revenue
Child Support Program
West Palm Beach Service Center (1 of 4) – Service Center Administration
Current as of 7-1-2021



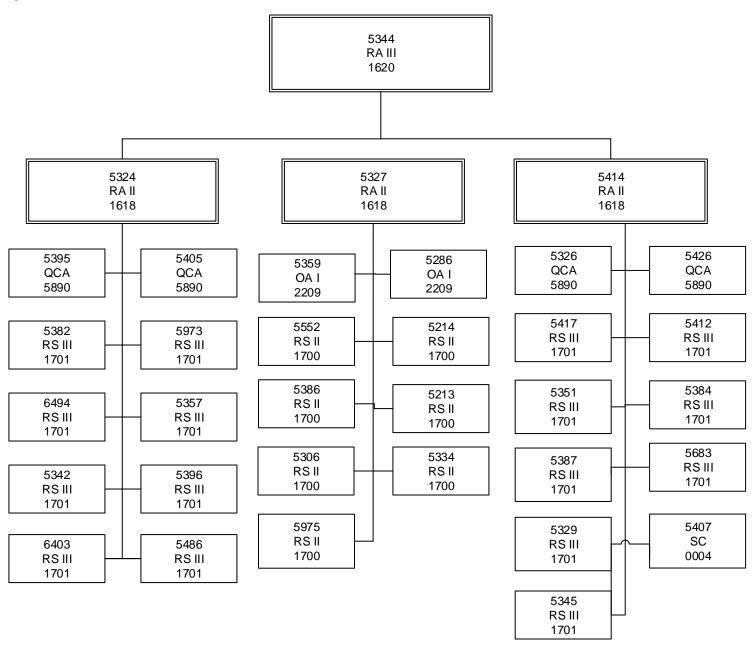
Department of Revenue
Child Support Program
West Palm Beach Service Center (2 of 4) – Establishment Process
Current as of 7-1-2021



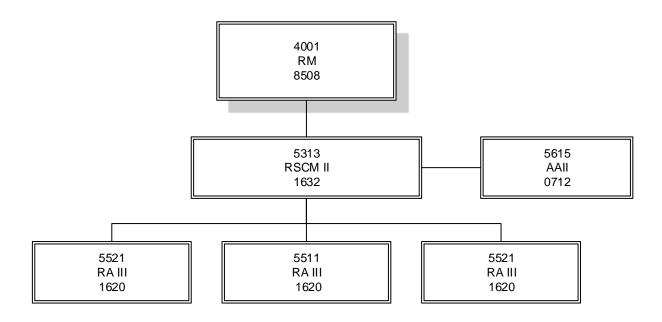


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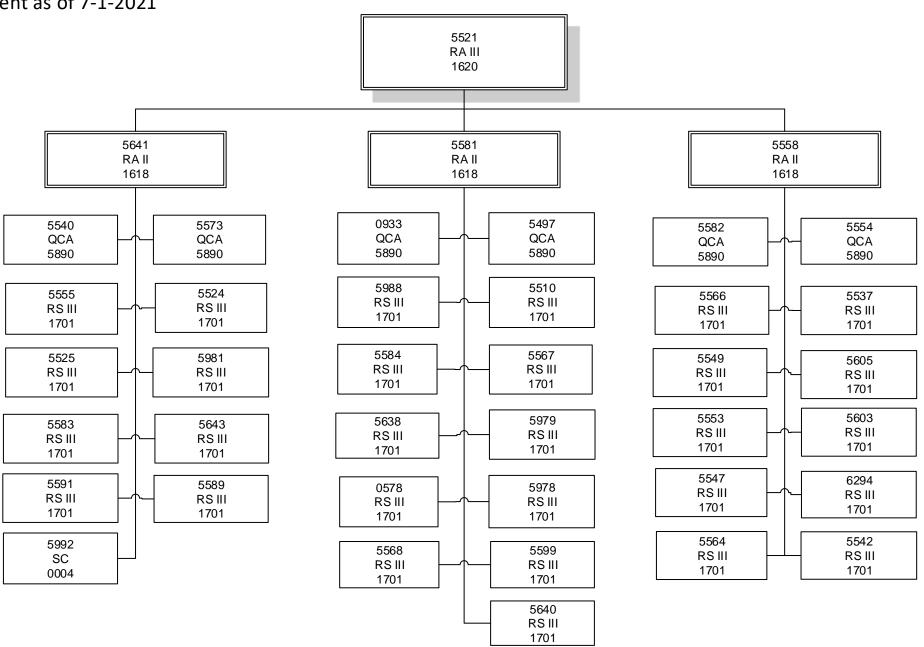
Department of Revenue
Child Support Program
West Palm Beach Service Center (4 of 4) – Compliance Process
Current as of 7-1-2021

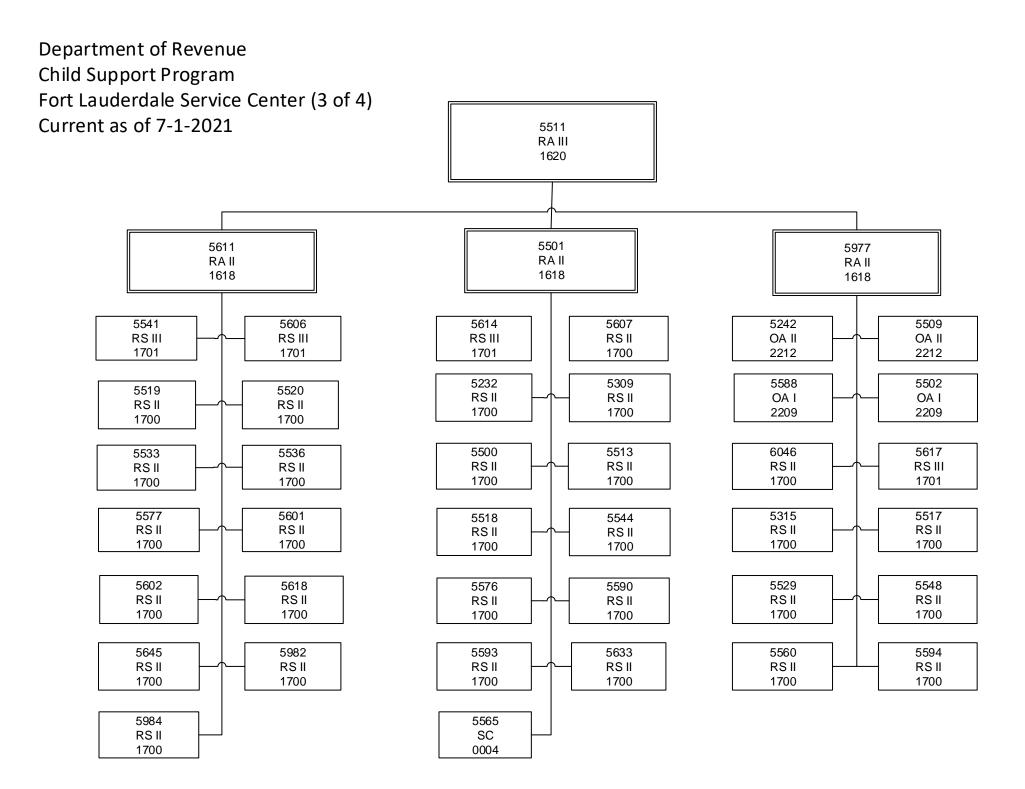


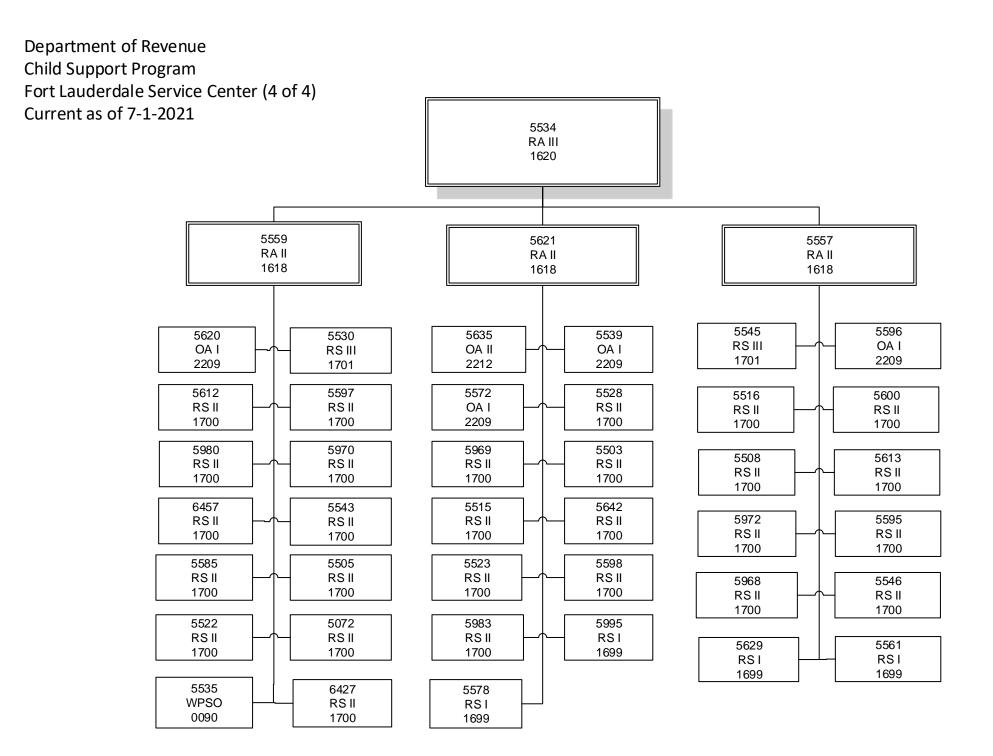
Department of Revenue Child Support Program Fort Lauderdale Service Center (1 of 4) Current as of 7-1-2021



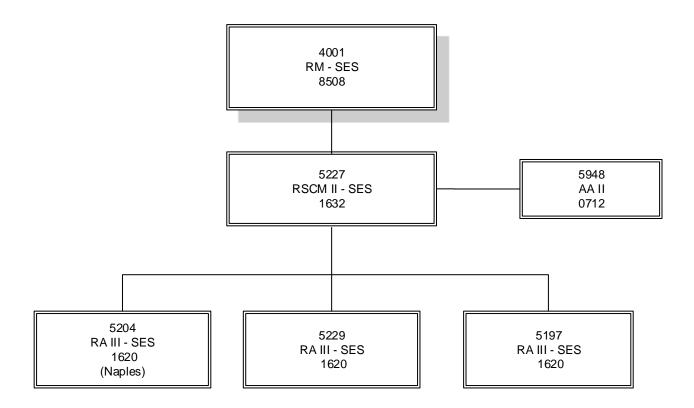
Department of Revenue Child Support Program Fort Lauderdale Service Center (2 of 4) Current as of 7-1-2021

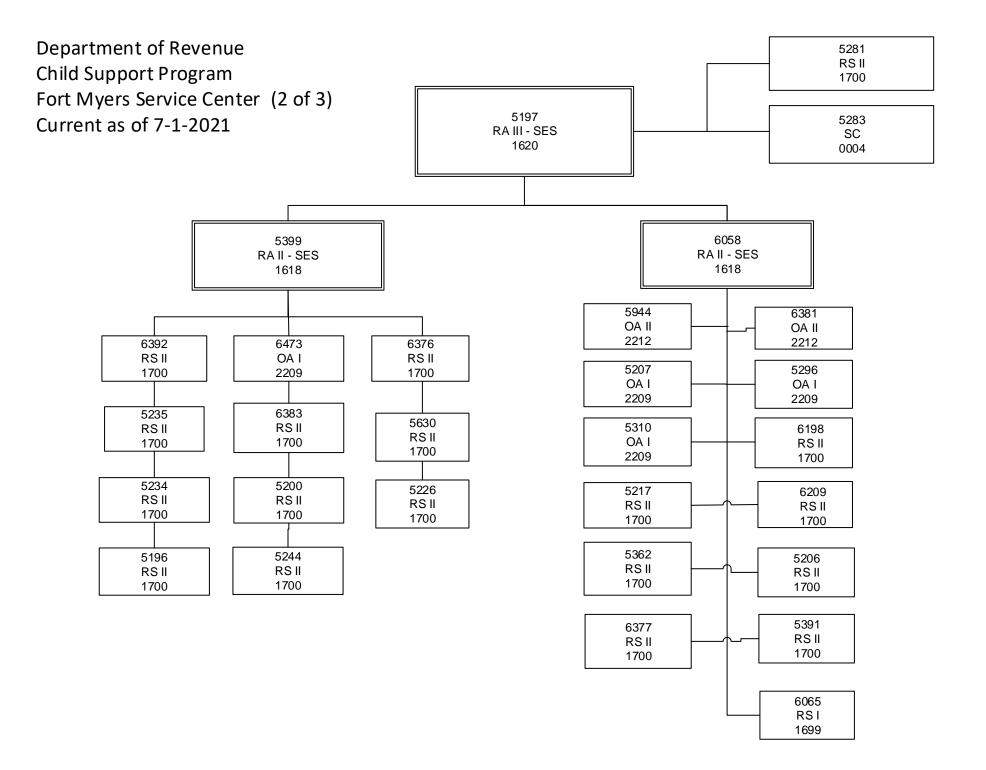


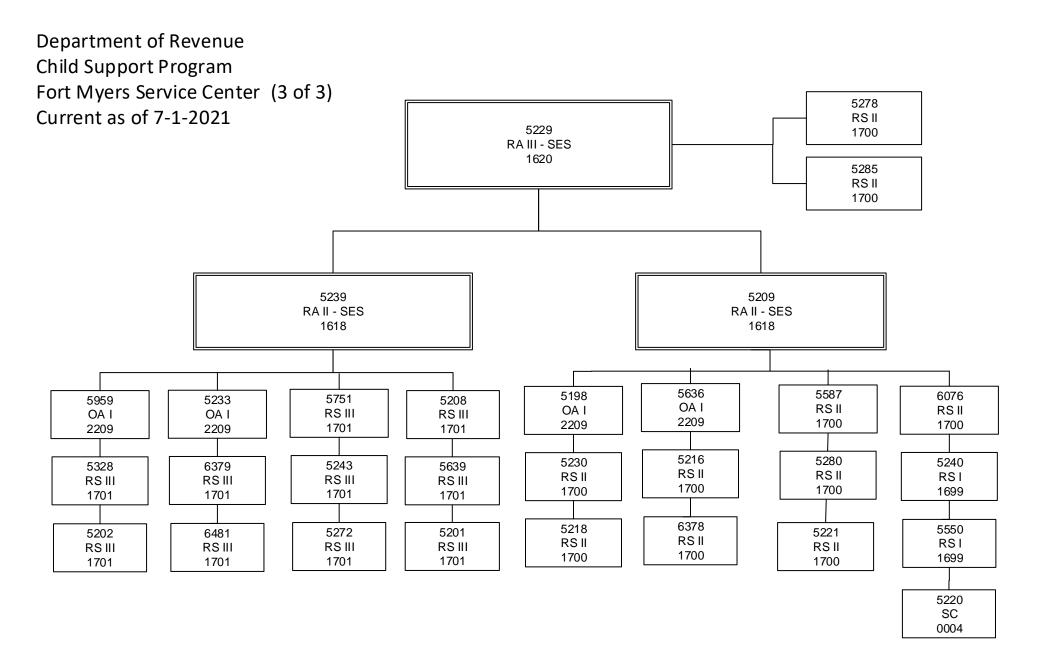




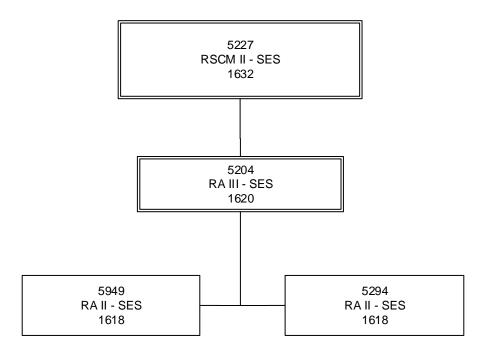
Department of Revenue Child Support Program Fort Myers Service Center (1 of 3) Current as of 7-1-2021

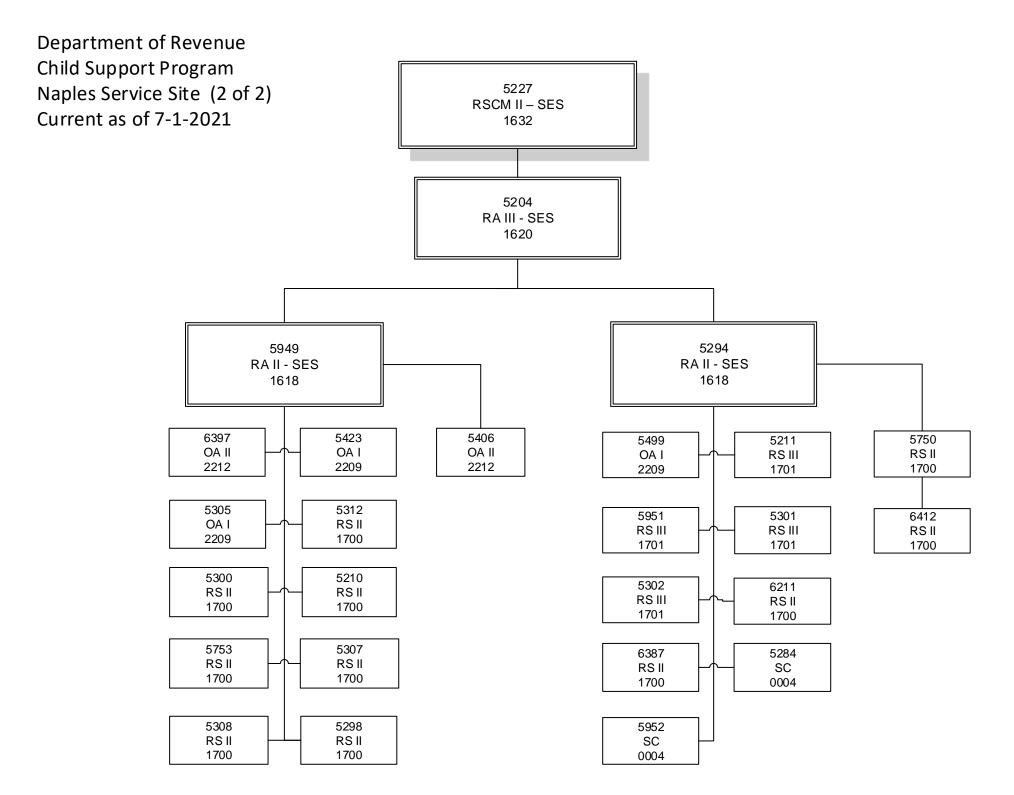






Department of Revenue Child Support Program Naples Service Site (1 of 2) Current as of 7-1-2021





Department of Revenue General Tax Administration Director's Office Current as of July 1, 2021

> GTA Program Director 9904 Pos# 0097

Administrative
Assistant III
0714
Pos# 0798

Management Review
Specialist
2239
Pos# 0149

GTA Deputy Director 9907 Pos# 0856

Central Ops

Revenue Program Administrator II 1708 Pos# 0142

Field Operations

Revenue Program Administrator I 1707 Pos# 2625 Resource Mgt Process Manager 8636 Pos# 0985

Resource Mgt

Revenue Program Administrator II 1708 Pos# 0852

Department of Revenue General Tax Administration Business Technology Office Current as of July 1, 2021

Sr. Mgt Analyst II 2225 Pos# 0062 Intra-Departmental Projects Admin 8575 Pos# 0376

Administrative Assistant II 0712 Pos# 1949

Tech Solutions

Revenue Program Administrator II 1708 Pos# 0248

Operations & Mgt Consultant Mgr 2238 Pos# 0706

Reveni	Revenue Program	Revenue Program
Admi	Administrator I	Administrator I
	1707	1707
Pos	Pos# 1263	Pos#2044
Gov	Government	Government
Ar	Analyst II	Analyst II
	2225	2225
	Pos#:	Pos#:
	6560	6699
	6597	3060
	Government	Government
	Operations	Operations
Gov	Consultant III	Consultant III
Оре	2238	2238
Cons		
	Pos#:	Pos#:
	3355	6588
ı	3097	6641
	3009	Operations Review
		Specialist
	Operations Review	2239
Operat	Specialist	Pos# 0191
Sp	2239	
	Pos#:	Government
	6501	Operations
	0033	Consultant II
	0000	2236
		Pos# 6592

Government

Analyst I

2224

Pos# 0078

Government

Operations

Consultant I

2238

Pos# 1362

nue Program Revenue Program ninistrator I Administrator I 1707 1707 Pos# 6499 os# 0117 Government vernment Operations Analyst II 2225 Consultant III 2238 Pos#: Pos#: 0670 0884 3018 0802 2104 Government vernment Analyst I perations 2224 nsultant III 2238 Pos#: 6624 Pos#: 6582 3054 2361 Government Analyst II tions Review 2225 pecialist Pos# 6625 2239 Pos#: 3211 0288 Government Operations Consultant I 2238 Pos# 1704

Revenue Program Revenue Program Revenue Program Administrator I Administrator I Administrator I 1707 1707 1707 Pos# 0487 Pos# 6573 Pos# 6559 Government Government Government Analyst II Analyst II Analyst II 2225 2225 2225 Pos#: Pos#: Pos#: 1206 1162 6604 0463 2440 1349 Operations Review Government Government Specialist Operations Operations 2239 Consultant III Consultant III Pos# 6504 2238 2238 Pos# 2092 Pos# 1995 Government Operations Consultant II 2236 Pos# 6557

Revenue Program Administrator I 1707 Pos#0229 Government Analyst II 2225 Pos#: 2603 0641 6505 Gov't Operations Consultant III 2238 Pos# 0715 Systems Programmer III 2115 Pos# 3208 **Operations Review** Specialist 2239 Pos#: 6786 2970 Government Analyst I

2224

Pos#:

1408

2176

1196

Senior Data Base Analyst 2122 Pos# 3001

Department of Revenue **General Tax Administration Resource Management Process**

Current as of July 1, 2021

Revenue Program Administrator II -1708 Pos# 0751

Revenue Program

Administrator I

1707

Pos# 1947

Training &

Research

Consultant

6004

Pos#:

1270

1668

2604

2752

3013

6612

0714

1709

Training & Research Consultant 6004 Pos# 1958

Sr. Mgt Analyst II

Supv

2228

Pos# 0982

Government

Operations

Consultant I

2238

Sr. Mgt Analyst II 2225 Pos# 0358

Revenue Program Administrator I 1707 Pos# 2749

Management Review

Specialist

2239

Pos# 2098

Resource Mgt Process Manager 8636 Pos# 0985

Revenue Program

Administrator II

1708

Revenue Program Administrator I 1707 Pos# 0213

Sr. Mgt Analyst II 2225 Pos# 1224

Systems Project Consultant 2109

> Administrative Pos#: Assistant II 6669 0712 2430 Pos# 1948

Government Analyst II 2225 Pos# 6507

Revenue Program Administrator I 1707 Pos# 0885

> Training & Research Consultant 6004

> > Pos#: 6661 1495

Government Analyst II 2225 Pos# 0475

Tax Law Specialist 1709 Pos# 1275

Government

Operations

Consultant III

2238

Pos# 2072

Tax Law Specialist

Operations Review Specialist 2239

> Pos#: 0114 0913

Revenue Program Administrator I 1707 Pos# 1334

Government Operations Consultant III 2238

Pos#:

0358

6826

Professional

Acct Specialist

1469

Pos# 6826

2212

Pos# 1616

Administrative Operations Analyst II Assistant I 0709 Pos# 1178

Administrator I 1707 Pos# 1390

Sr. Mgt Analyst II 2228 Pos# 0377

Revenue Program

Government Analyst 2225 Pos# 1205

> Government Operations Consultant III 2238 Pos# 3065

Operations Review Specialist 2239 Pos# 1646

Revenue Program Revenue Program Administrator I Administrator I 1707 1707 Pos# 2048

Revenue Program Administrator I 1707 Pos# 1855

Operations Review Specialist Pos# 1954

2239

Sr. Tax Specialist 1705 Pos# 1343

Sr. Mgt Analyst II Supv 2228 Pos# 1215

Operations Consultant I 2234

Revenue Program Administrator I 1707 Pos# 2812

Government

Pos#: 1981 3019 Tax Law Specialist 1709

Government Analyst II 2225 Pos#:0724

3169

Sr. Tax Specialist 1705 Pos#:

3174 6697 1842

Gov't Analyst I 2224 Pos# 6523

Tax Specialist I 1703 Pos# 2317

Revenue Specialist III 1701 Pos#: 3059

6700

Accountant I 1427

> Pos#: 2445 2813

Department of Revenue **General Tax Administration Field Operations** Current as of July 1, 2021

Government Analyst II 2225 Pos# 0418

Revenue Program Administrator II 1708 Pos# 0142

Field Operations

Sr. Revenue Administrator 1619 Pos# 0378

See individual org charts

In-State Operations -Collections

Revenue Program 1708

Revenue Service Center Manager II 1632 Pos# 0137 Largo

Revenue Service

Center Manager II

1632

Pos# 3035

Coral Springs

Revenue Service Center Manager II 1632 Pos# 2885 Alachua & Lake City

Revenue Service Center Manager I 1631 Pos# 0225 Lakeland

Revenue Service

Center Manager II

1632

Pos# 0244

Miami

Revenue Service

Center Manager I 1631

Pos# 0241

Pensacola

Revenue Service Revenue Service Center Manager I Center Manager II 1631 1632 Pos# 3227 Pos# 2142 Daytona Bch & Leesburg Orlando & Melbourne

Revenue Service Revenue Service Center Manager II Center Manager I 1632 1631 Pos# 0180 Pos# 0195 Ft. Myers & Naples Marianna & Panama City

Revenue Service Center Manager I 1631 Pos# 2691 Ft. Pierce

Revenue Service Center Manager II 1632 Pos# 0676 Jacksonville

Administrator II -Pos# 0970

> Revenue Service Center Manager I 1631 Pos# 3241 Sarasota

Revenue Service Center Manager II 1632 Pos# 0400 Tallahassee SC & Rec Mgt

Revenue Service Center Manager II 1632 Pos# 0416 Tampa

Revenue Service Center Manager II 1632 Pos# 1419 West Palm Bch

Audit Operations

Revenue Program Administrator II -1708 Pos# 1218

Revenue Program Administrator I 1707 Pos# 3124 Region A

Revenue Program Administrator I 1707 Pos# 1077 Region B

Revenue Program Administrator I 1707 Pos# 1199 Region C

Revenue Program Administrator I 1707 Pos# 0432 Region D

Sr. Revenue Administrator 1619 Pos# 0897

Campaigns

Revenue Program Administrator II -1708 Pos# 0609

Sr. Tax Audit Administrator 1513 Pos# 0429 Tallahassee Central

Revenue Program Administrator I 1707 Pos# 0934

Investigations

Revenue Program Administrator II -1708 Pos# 2463

Department of Revenue **General Tax Administration Criminal Investigations** Current as of July 1, 2021

Revenue Program Administrator II 1708 Pos# 2463

Criminal Investigations

Staff Assistant 0120 Pos# 2644 Administrative Assistant I 0709 Pos# 1300

Investigations Administrator 8355 Pos# 1038

Investigations Administrator 8355 Pos# 1655

Investigations Administrator 8355 Pos# 0968

Investigations Administrator 8355 Pos# 1629

Investigations Administrator 8355 Pos# 1624

Sr. Tax Specialist 1705 Pos# 2944

Pos#:

2782

2198

Revenue Investigations Criminal Enforcement 8337 Pos# 0294

> Pos#: 0294 2040

Financial Investigator 8324

Investigator 8321 Pos# 2197

Sr. Financial Investigator 8351

> Pos#: 2650 1622

Tax Specialist I 1703 Pos# 2821

Revenue Investigations Criminal Enforcement 8337

> Pos#: 2157 2639

Staff Assistant 0120 Pos# 1019

Sr. Financial Investigator 8351

Financial Investigator 8324

> Pos#: 0866 2910

Sr. Tax Specialist 1705 Pos# 2904

Revenue Investigations Criminal Enforcement 8337

Tax Specialist I 1703 Pos# 2902

Financial Investigator 8324

Sr. Financial Investigator 8351 Pos# 2911

Investigator 8321 Pos# 1041

Revenue Investigations Criminal Enforcement 8337

Sr. Financial Investigator 8351

> Pos#: 1438 2942

Financial Investigator 8324

Pos#: 1931 0967

Investigator 8321 Pos# 2400

Tax Specialist I 1703 Pos# 3086

Tax Specialist I Tax Specialist I 1703

Sr. Financial Investigator 8351

1703

Pos# 0254

Investigator 8321 Pos# 2943

Revenue Investigations Criminal Enforcement 8337 Pos# 2638

Department of Revenue **General Tax Administration** Alachua Service Center Current as of July 1, 2021

> Accountant I 1427 Pos# 0846

Administrative Assistant I 0709 Pos# 1152

Tax Specialist II

1704

Pos#:

6762

3144

Revenue Administrator 1620 Pos# 2668

Collections

Revenue Service

Center Manager II

1632

Pos# 2885

Alachua

Tax Specialist I 1703

> Pos#: 0198 2211

Revenue Specialist III 1701

Revenue Specialist II 1700

Audit

Revenue Program Administrator I 1707 Pos# 3124 Region A

Tax Audit Supervisor 1512 Pos# 2417

Tax Audit Supervisor 1512 Pos# 0446

Tax Auditor V 1511 Pos# 3101

Computer Audit Analyst 2125 Pos# 1970

Tax Auditor IV 1510

Tax Auditor III 1509

> Pos#: 6732 0766

Tax Auditor II 1506 Pos# 0926

Tax Auditor I 1503 Pos# 1185

Department of Revenue General Tax Administration Jacksonville Service Center Current as of July 1, 2021

Administrative Assistant I 0709	Collections Revenue Service	Operations Review Specialist 2239 Pos# 1671
Pos#: 1257 0212	Center Manager II 1632 Pos# 0676 Jacksonville	Tax Specialist II 1704 Pos# 2216
Accountant I 1427 Pos#: 0211 2489		Sr Revenue Consultant 1619 Pos# 1559
Revenue Administrator III 1620 Pos# 6759	Revenue Administrator III 1620 Pos# 2110	Revenue Administrator III 1620 Pos# 0204
Revenue Specialist III 1701	Revenue Specialist III 1701	Tax Specialist I 1703
Pos# 0206 2947 6761 0202	Pos#: 1298 2214 2693	Pos#: 0965 1653 2890 1440
Revenue Specialist II 1700	Revenue Specialist II 1700	Revenue Specialist III 1701
Pos#: 1557 1659 1556 0214	Pos#: 0318 3301 1815 0872	Pos#: 0239 2492 1586

Audit

Sr. Tax Specialist 1705 Pos# 0995 Revenue Program Administrator I 1707 Pos# 1077 Region B

Administrative
Assistant II
0712
Pos# 1961

Sr. Mgt Analyst II 2225 Pos# 1922

Tax Audit Supv 1512 Pos# 0925	Tax Audit Supv 1512 Pos# 3221	Tax Audit Supv 1512 Pos# 0401	Tax Audit Supv 1512 Pos# 0826
	Tax Auditor V 1511 Pos# 6849	Administrative Assistant I 0709 Pos# 2196	Tax Auditor IV 1510 Pos# 3220
	Tax Auditor IV 1510	Rev Tax Auditor VI 1519 Pos# 1971	Tax Auditor III 1509
	Pos#: 0639 3143	Tax Auditor III	Pos#: 6816 3020
	Tax Auditor III 1509 Pos# 2819	1509 Pos#: 3223	Tax Auditor II 1506
	Tax Auditor II 1506	0407 Tax Auditor II	Pos#: 0988 1168
	Pos# 6815	1506 Pos# 0399	Tax Auditor I 1503
	Tax Auditor I 1503	Tax Auditor I 1503 Pos# 1244	Pos#:
	Pos#: 3099 0521	FUS# 1244	1914 3093
	Computer Audit Analyst		

Campaigns

Tax Audit Supv 1512

> Pos#: 1960 2041

Tax Auditor III 1509

> Pos#: 2476 3142

Tax Auditor II 1506

Tax Auditor I 1503 Pos# 1064

2125

Pos#:

Page 233 of 344

Department of Revenue General Tax Administration Lake City Service Center Current as of July 1, 2021

Collections

Revenue Program Administrator II -1708 Pos# 0970

Revenue Program Administrator I 1707 Pos# 2934 Revenue Program Administrator I 1707 Pos# 0195

Revenue Service Center Manager I 1631 Pos# 2885 Lake City

Revenue

Administrator III

1620

Pos# 2288

Administrative Assistant I 0709 Pos# 0415

Administrative Secretary 0108 Pos# 2380

Sr Revenue Consultant 1619 Pos# 1540

Tax Specialist II 1704 Pos# 2004

Operations Review Specialist 2239 Pos# 0898 Revenue Administrator III 1620 Pos# 2670

Revenue Specialist III

1701

Pos#:

6655

0647

2212

1561

1739

3268

Tax Specialist I

1703

Pos#:

2892

2217

Accountant I

1427

Pos# 1535

Revenue Specialist III 1701

Tax Specialist II 1704 Pos# 2161

Tax Specialist I 1703

> Pos#: 2015 1660

Revenue Administrator III 1620 Pos# 0718

Revenue Specialist III 1701

Tax Specialist I 1703

> Pos#: 3295 0966

Campaigns

Revenue Tax Audit Supervisor 1521 Pos# 2234

> Tax Auditor III 1509 Pos# 2891

Rev Tax Auditor III 1518 Pos# 3023

Tax Auditor II 1506

Pos#:

Department of Revenue General Tax Administration Marianna Service Center Current as of July 1, 2021

Collections

Revenue Service Center Manager I 1631 Pos# 0306 Marianna

Tax Specialist II 1704 Pos# 2053 Accountant I 1427 Pos# 0327 Tax Specialist I 1703 Pos# 2202

Revenue Specialist III 1701 Pos# 0243

Revenue Specialist II 1700 Pos# 1442

Audit

Revenue Program Administrator I 1707 Pos# 3124 Region A

Tax Auditor IV 1510 Pos# 0989

Computer Audit Analyst 2125 Pos# 0888 Department of Revenue General Tax Administration Panama City Service Center Current as of July 1, 2021

Collections

Accountant I 1427 Pos# 0146 Revenue Service Center Manager I 1631 Pos# 0306 Marianna

Administrative Secretary 0108 Pos# 0791

Revenue Administrator III 1620 Pos# 0927

Sr. Tax Specialist 1705 Pos# 0895

Tax Specialist II 1704 Pos# 3199

Gov't Analyst I 2224 Pos# 3016 Tax Specialist I 1703

> Pos#: 2203 2204

Revenue Specialist III 1701

Revenue Specialist II 1700

Audit

Revenue Program Administrator I 1707 Pos# 3124 Region A

Tax Audit Supv 1512 Pos# 1056

Tax Auditor V 1511 Pos# 2435

Tax Auditor IV 1510

Rev Tax Auditor IV 1519 Pos# 2834

Tax Auditor III 1509

> Pos#: 3252 0452

Tax Auditor II 1506 Pos# 6701 Department of Revenue General Tax Administration Pensacola Service Center Current as of July 1, 2021

Collections

Administrative
Assistant I
0709
Pos# 1490

Revenue Service Center Manager I 1631 Pos# 0241 Pensacola

Accountant I 1427 Pos# 2497

Tax Specialist I 1703

> Pos#: 2206 2676

Revenue Administrator III 1620 Pos# 1895

Revenue Specialist III 1701

Revenue Specialist II 1700

Tax Specialist II 1704

Sr Revenue Consultant 1619 Pos# 1897

Gov't Analyst I 2224 Pos# 0490

Audit

Revenue Program Administrator I 1707 Pos# 3124 Region A

Sr Revenue Consultant 1619 Pos# 6847

Revenue Tax Audit Supervisor 1521 Pos# 3083

> Tax Auditor IV 1510

Rev Tax Auditor IV 1519 Pos# 3230

> Tax Auditor III 1509

> > Pos#: 3188 3229

Rev Tax Auditor III 1518 Pos# 0523

Tax Auditor I 1503

> Pos#: 1473 0481

Tax Audit Supv 1512 Pos# 1610

Tax Auditor V 1511

> Pos#: 6846 0420

Rev Tax Auditor IV 1519 Pos# 1959

Tax Auditor III 1509

> Pos#: 0924 0795

Tax Auditor II 1506 Pos# 0424

Tax Auditor I 1503

> Pos#: 1955 6714

Sr. Tax Specialist 1705 Pos# 3306

Rev Computer Audit
Analyst
1523
Pos# 2299

Department of Revenue **General Tax Administration** Tallahassee Service Center Current as of July 1, 2021

Collections

Mgr II

1632

Revenue Service Center Pos# 0400

Administrative Secretary 0108 Pos# 1547

Tax Specialist II 1704 Pos# 6713

Accountant I

1427

Pos# 1594

Gov't Analyst I 2224 Pos# 6702

Revenue Administrator III 1620 Pos# 2413

Tax Specialist I 1703

> Pos#: 1650 1850

Revenue Specialist III 1701

Revenue Specialist II 1700

> Pos#: 1593 2236

Audit

Revenue Program Administrator I 1707 Pos# 3124 Region A

> Tax Audit Supv 1512 Pos# 0925

Tax Auditor V 1511 Pos# 1237

Rev Tax Auditor III 1518 Pos# 0428

Department of Revenue General Tax Administration Tallahassee Receivables Management Current as of July 1, 2021

Revenue Service Center Tax Spec I Admin Asst I Mgr II 1703 1632 0709 Pos# 3289 Pos# 0400 Pos# 2500 Sr. Revenue Tax Spec Revenue Admin II Administrator Administrator 1618 1619 1706 Pos# 5709 Pos# 1221 Pos# 6748 Government Analyst II 2225 Revenue Spec III Revenue Spec III 1701 1701 Pos# 1360 Pos#: <u>Pos#:</u> Sr. Tax Specialist 0467 1765 1705 2547 Pos# 0895 1587 1766 0388 6723 2734 6715 1450 Tax Specialist II 2710 1685 1704 3292 6648 Pos#: Revenue Spec II 1363 1700 Revenue Spec II 2378 1700 3039 Pos#: 6706 2624 Pos#: 0604 1786 6708 2836 1946 1304 6670 Tax Spec I 1703 Tax Spec I Pos# 1683 1703 Pos#: 2191 2849 1249 0422

Department of Revenue General Tax Administration Tallahassee – Campaigns (1 of 2) Current as of July 1, 2021

Sr. Revenue Consultant 1619 Pos# 1335 Revenue Program Administrator II -1708 Pos# 0609

		Rev Sr. Tax Specialist 1522 Pos# 1665	Tax Specialist I 1703 Pos# 1644	Sr. Tax Audit Administrator 1513 Pos# 0429 Tallahassee Central	Computer Audit Analyst 2125 Pos# 1648	Sr. Tax Specialist 1705 Pos# 1332		
Revenue Manager 1702 Pos# 1250	Tax Audit Supv 1512 Pos# 2884	Tax Audit Supv 1512 Pos# 1667	Tax Audit Supv 1512 Pos# 3066	Tax Audit Supv 1512 Pos# 3137	Tax Audit Supv 1512 Pos# 3136	Tax Audit Supv 1512 Pos# 2041	Tax Audit Supv 1512 Pos# 1641	Tax Audit Supv 1512 Pos# 5859
Administrative Secretary 0108	Sr. Tax Specialist 1705	Sr. Tax Specialist 1705 Pos# 2899	Sr. Tax Specialist 1705 Pos#:	Tax Auditor II 1506	Sr. Tax Specialist 1705		Tax Auditor IV 1510	Sr. Tax Specialist 1705 Pos# 1441
Pos#: 2897 1635	Pos#: 1636 2200	Rev Sr. Tax Specialist 1522 Pos# 0397	1649 2863 Tax Auditor IV	Pos#: 1652 2077 3193	Pos#: 0882 2900		Pos#: 2432 2301 3141	Rev Sr. Tax Specialist 1522 Pos# 1336
2473 1549 Revenue Spec II	Tax Auditor IV 1510 Pos# 2192	Tax Auditor IV 1510	1510 Pos#: 2894	Tax Auditor I 1503	Tax Auditor IV 1510 Pos# 2070		3026 Rev Tax Auditor IV 1519 Pos# 3025	Tax Auditor IV 1510
1700 Pos# 3024	Tax Auditor III 1509 Pos#:	Pos#: 1640 2051	1638 Tax Auditor III 1509	Pos#: 6823 6830 0124	Tax Auditor III 1509		Tax Auditor II 1506	Pos#: 3246 2655
Revenue Spec III 1701 Pos# 3058	2785 2397	Tax Auditor III 1509	Pos#: 6858	2286 1969 3077 3219	Pos#: 3209 2308		Pos#: 1541 2831	Rev Tax Auditor III 1518
Accountant I 1427 Pos# 1155	Rev Tax Auditor III 1518 Pos#:	Pos#: 3139 1643 3218	Rev Tax Auditor III 1518 Pos# 2896		Rev Tax Auditor III 1518 Pos# 3076		1333 Tax Auditor I	Pos#: 2307 1892
	3255 3373 Tax Auditor II 1506	Tax Auditor II 1506 Pos# 1220	Tax Auditor II 1506 Pos# 2074		Tax Auditor II 1506 Pos# 2194		1503 Pos#: 3181 3036	Tax Auditor II 1506 Pos# 0890
	Pos# 3078 Tax Auditor I 1503 Pos# 1228	Tax Auditor I 1503 Pos# 1875	Tax Auditor I 1503 Pos# 1069		Tax Auditor I 1503 Pos# 2037		2093	

Department of Revenue General Tax Administration Tallahassee – Campaigns (2 of 2) Current as of July 1, 2021

Tax Audit Supv 1512	Tax Audit Supv 1512	Tax Audit Supv 1512
Pos# 1209	Pos# 0430	Pos# 0460
Sr. Tax Specialist	Sr. Tax Specialist	Sr. Tax Specialist
1705	1705	1705
Pos#:	Pos#:	Pos#:
2895	1963	2475
3159	1678	3051
		2916
Tax Auditor IV	Tax Auditor IV	
1510	1510	Tax Auditor IV
Pos# 3217	1510	1510
	2 "	1510
Tay Auditor III	Pos#:	Doc#
Tax Auditor III	1567	Pos#:
1509	6857	0434
Pos# 3216		1996
	Tax Auditor III	
	1509	Tax Auditor III
Tax Auditor II		1509
1506	Pos#:	
	1677	Pos#:
Pos#:	0334	1437
1876		3232
0395	Rev Tax Auditor III	
	1518	Rev Tax Auditor III
Tax Auditor I	Pos# 1182	1518
1503		Pos# 3021
	Tax Auditor II	
	1506	Tax Auditor II
Pos#:	Pos# 1632	1506
1521	FUS# 1032	Pos# 0680
2472		FUS# U00U

Revenue Program Administrator II -1708 Pos# 0609

Lead Development

Revenue Program Administrator I 1707 Pos# 0934

Tax Law Specialist 1709

1674

Government Analyst II 2225

Pos#:

6696 1719 0634

0634 0949

Government Operations Consultant III 2238

> Pos#: 1906 2502

Sr. Tax Specialist 1705

> Pos#: 2455 2869

1181

2199

Tax Specialist II 1704 Pos# 0222 Department of Revenue General Tax Administration Daytona Service Center Current as of July 1, 2021

	Collections		Audit	
Accountant I 1427 Pos# 1295	Revenue Service Center Manager I 1631 Pos# 3227 Leesburg & Daytona	Admin Asst II 0712 Pos# 0355	Revenue Program Administrator I 1707 Pos# 1077 Region B	Sr. Tax Audit Administrator 1513 Pos# 3376
Tax Specialist II 1704 Pos#6860	Revenue Administrator III 1620 Pos# 0383		Tax Audit Supv 1512 Pos# 2061	
	Tax Specialist I 1703	Rev Computer Audit Analyst 1523 Pos# 0900	Tax Auditor IV 1510	
	Pos#: 2208 2673		Pos#: 2825 1973	
	1917 1434		Rev Tax Auditor IV 1519	
	Revenue Specialist III 1701 Pos#		Pos#: 1165 1889	
	2209 0158 0695 0156		Tax Auditor II 1506 Pos# 0838	
	Revenue Specialist II 1700		Tax Auditor I 1503	
	Pos#: 1534 3224		Pos#: 0516 6855 6718	

Department of Revenue General Tax Administration Lakeland Service Center Current as of July 1, 2021

Collections

Accountant I 1427 Pos# 0230 Revenue Service Center Manager I 1631 Pos# 0225 Lakeland

Administrative
Assistant I
0709
Pos# 0273

Revenue Administrator III 1620 Pos# 2667

Tax Specialist I 1703

Revenue Specialist III 1701

Pos#

Revenue Specialist II

1700

Audit

Revenue Program Administrator I 1707 Pos# 1077 Region B

Tax Audit Supv 1512 Pos# 2613 Sr. Tax Specialist 1705 Pos# 0520 Sr. Revenue Consultant 1619 Pos# 1060

Tax Auditor IV 1510

Tax Auditor III 1509

Tax Auditor I 1503

> Pos#: 1045 6827

Department of Revenue General Tax Administration Leesburg Service Center Current as of July 1, 2021

Collections Audit Revenue Service Revenue Program Center Manager I Administrator I Accountant I 1631 1707 1427 Pos# 3227 Pos# 1077 Pos# 2659 Leesburg & Daytona Region B Revenue Tax Specialist II Tax Audit Supv Administrator III 1704 1512 1620 Pos#2404 Pos# 0270 Pos# 0986 Tax Auditor V Tax Specialist I 1511 1703 Pos# 2000 Pos#: 1609 Tax Auditor IV 2675 1509 1599 1026 Pos#: 2824 Revenue Specialist III 3038 1701 3257 Pos# Tax Auditor II 0994 1506 2114 Pos# 6729 2664 Revenue Specialist II Tax Auditor I 1700 1503 Pos#: Pos# 2045 6712 2656 6730 2705 0858 2617

1619

Department of Revenue General Tax Administration Orlando Service Center (1 of 2) Current as of July 1, 2021

Collections

Revenue Service

Pos#: 0157 2643	Administrative Assistant I 0709	Center Manager II 1632 Pos# 2142 Orlando	Administrative Secretary 0108 Pos# 3152	Accountant I 1427 Pos# 2501		
	Revenue Administrator III 1620 Pos# 6771	Revenue Administrator III 1620 Pos# 1435	Revenue Administrator III 1620 Pos# 1977	Revenue Administrator III 1620 Pos# 0344	Sr. Mgt Analyst II 2228 Pos# 2887	Tax Specialist II 1704
	Revenue Specialist III 1701	Tax Specialist I 1703	Revenue Specialist III 1701	Tax Specialist I 1703	Tax Specialist II 1704 Pos# 2378	Pos#: 1554 3214 0223
	Pos#: 0742 0693 6785 3300	Pos#: 2220 2162	Pos#: 0326 1527 2249 2419	Pos# 1774: 0390 1570 2118	Sr. Revenue Consultant 1619	
	2229 6773	Revenue Specialist III 1701	3226 2706	0352 2112 1571	Pos#: 1849 1307	
		Pos#: 6772 0877 2488	Revenue Specialist II 1700 Pos#: 2117	Revenue Specialist III 1701 Pos# 2961	Tax Specialist II 1704	
		Revenue Specialist II 1700	3070 0345 1436 0350	Revenue Specialist II 1700 Pos# 2402	Pos#: 2279 2703 2256	
		Pos#: 2109 2218 6850 1569 0896 2484			0193	

Department of Revenue General Tax Administration Orlando Service Center (2 of 2) Current as of July 1, 2021

Audit

Revenue Program Administrator I 1707 Pos# 1077 Region B

Sr. Revenue Consultant 1619 Pos# 6841

Tax Audit Supv 1512 Pos# 2372 Revenue Tax Audit Supervisor 1521 Pos# 2822

Tax Audit Supv 1512 Pos# 1491

Sr. Tax Specialist 1705

Administrative Assistant I 0709 Pos# 1376

Tax Auditor IV 1510 Rev Tax Auditor IV 1519 Pos# 0636 Pos#: 1982 0875

Tax Auditor V 1511 Pos# 0405 Pos#: 2826 1978

Tax Auditor IV 1510 Pos#6703 Computer Audit Analyst 2125

Tax Auditor IV 1510 Pos# 0470 Tax Auditor III 1509

Pos#:

Tax Auditor III

Pos#: 2434 1175

Rev Tax Auditor III 1518 Pos# 3225

Tax Auditor III

1509

Pos# 0283

2388 1186 0906

Pos# 2089

Tax Auditor II 1506

1509

1913

Tax Auditor I 1503 Pos# 6820 Tax Auditor II 1506

Pos#:

3186 6821 3121

> Tax Auditor I 1503

Tax Auditor II 1506

> Pos#: 6576 0829

Tax Auditor I 1503

Department of Revenue General Tax Administration Melbourne Service Center Current as of July 1, 2021

Collections

Revenue Service Center Manager II 1632 Pos# 2142 Orlando & Melbourne

Tax Specialist II 1704 Pos# 0109 Accountant I 1427 Pos# 0329 Revenue Administrator III 1620 Pos# 0381

Tax Specialist I 1703

> Pos#: 2228 1980

Revenue Specialist III 1701

Revenue Specialist II 1700

Audit

Revenue Program Administrator I 1707 Pos# 1077 Region B

Tax Audit Supv 1512 Pos# 0208 Rev Sr. Tax Specialist 1522 Pos# 2906

Rev Tax Auditor IV 1519 Pos# 3081

Tax Auditor IV 1510

> Pos#: 6825 1976

Tax Auditor I 1503

> Pos#: 6833 0324

Department of Revenue **General Tax Administration** Ft. Myers Service Center Current as of July 1, 2021

Collections

Administrative Secretary 0108 Pos# 1885

Administrative Assistant I 0709 Pos# 2658

Revenue Service Center Manager I 1631 Pos# 0180 Ft. Myers

Accountant I 1427 Pos# 2506

Revenue Administrator III 1620 Pos# 2672

Sr. Revenue Consultant 1619 Pos# 2014

Tax Specialist I 1703

Tax Specialist II 1704 Pos# 1911

Revenue Specialist III 1701

Revenue Specialist II 1700

1506

Audit

Revenue Program Administrator I 1707 Pos# 1199 Region C

Tax Audit Supv 1512 Pos# 1884

Computer Audit Analyst 2125 Pos# 2421

Tax Auditor V 1511 Pos# 0688

Tax Auditor IV 1510 Pos# 2477

Tax Auditor III 1509 Pos# 6529

> Pos# 6529 1907

Rev Tax Auditor III 1518 Pos# 3146

Tax Auditor II

Department of Revenue **General Tax Administration** Largo Service Center

2954

Audit Current as of July 1, 2021 Revenue Program Sr. Tax Audit Administrator I Administrative Administrator 1707 Assistant II Collections 1513 Pos# 3124 0712 Pos# 0461 Region A Pos# 3034 Revenue Service Center Manager II Administrative Sr. Revenue Tax Specialist I Accountant I 1632 Assistant I Consultant Pos# 0137 1703 1427 0709 1619 Pos# 0143 Pos# 2493 Largo Pos# 0147 Pos# 0873 Revenue Revenue Revenue Tax Audit Supv Tax Audit Supv Tax Audit Supv Administrator III Administrator III Administrator III 1512 1512 1512 1620 1620 1620 Pos# 2002 Pos# 0494 Pos# 1984 Pos# 1531 Pos# 1306 Pos# 2924 Administrative Tax Specialist II Sr. Tax Specialist Administrative Tax Specialist I Tax Auditor II Secretary 1704 1705 Secretary 1703 1506 0108 Pos# 2001 Pos# 2833 0108 Pos# 3149 Pos#: Pos#: Pos#: Computer Audit 0138 2880 0148 Analyst 1530 1511 2499 2125 Tax Auditor IV 2137 0993 1510 Pos# 2854 2680 3040 Revenue Specialist III 2232 3242 1701 Pos#: 3041 Revenue Specialist II Tax Auditor I Pos#: 2377 1700 1503 1529 1856 Tax Auditor III Pos#: Pos#: 1509 2233 2231 6742 Pos# 1012 6779 2955 6844 6746 6745 1988 2487 2681 Tax Auditor II 2261

1506

Department of Revenue General Tax Administration Sarasota Service Center Current as of July 1, 2021

Collections

Administrative
Assistant I
0709
Pos# 2510

Revenue Service Center Manager I 1631 Pos# 3241 Sarasota

Accountant I 1427 Pos# 1591

Tax Specialist I 1703

Revenue Administrator III 1620 Pos# 1484

Tax Specialist II 1704 Pos# 6706 Tax Specialist II 1704 Pos# 0321

Revenue Specialist III 1701

t III Tax Specialist II 1704

Pos#: 2720 2282

Revenue Specialist II 1700

Audit

Revenue Program Administrator II -1708 Pos# 1218

Revenue Program Administrator I 1707 Pos# 3124 Region A

Revenue Tax Audit Supervisor 1521 Pos# 2383

Sr. Mgt Analyst II 2225 Pos# 6780 Sr. Tax Specialist 1705 Pos# 0862

Administrative Secretary 0108 Pos# 0691

Gov. Analyst II 2225 Pos# 1719

Tax Auditor IV 1510

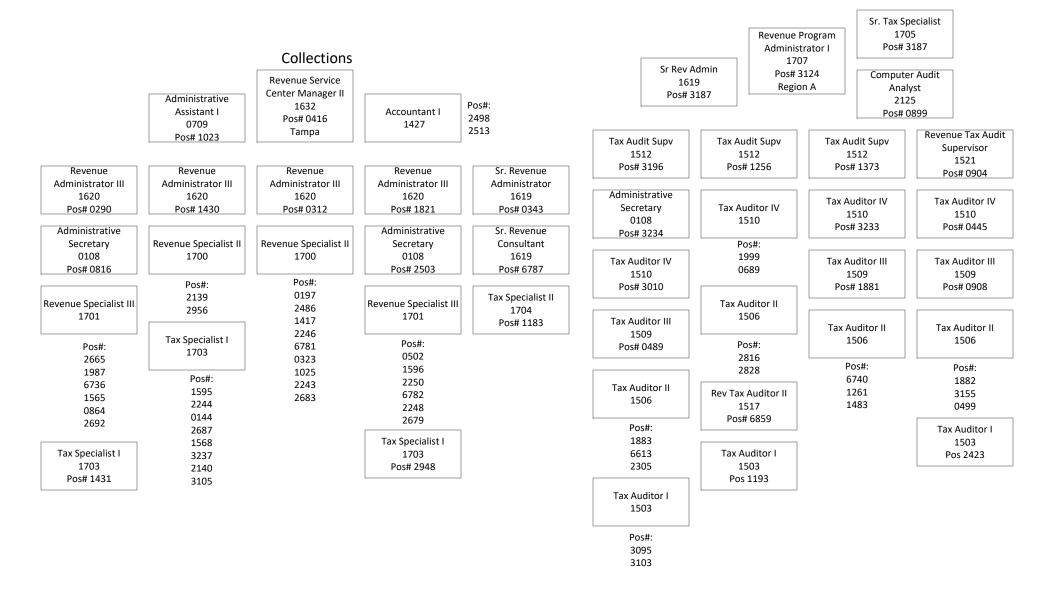
Tax Auditor III 1509

Rev Tax Auditor III 1518 Pos# 3238

> Tax Auditor II 1506

Tax Auditor I 1503 Pos# 0389

Department of Revenue General Tax Administration Tampa Service Center Current as of July 1, 2021



Audit

Revenue Program

Administrator II -

1708

Pos# 1218

Government

Analyst II

2225

Pos# 1197

Department of Revenue General Tax Administration Coral Springs Service Center (1 of 2) Current as of July 1, 2021

Collections

Revenue Service Center Manager II Administrative 1632 Pos#: Accountant I Assistant I Pos# 3035 0946 1427 0709 **Coral Springs** 0172 Pos# 0171 Sr. Revenue Revenue Revenue Revenue Revenue Revenue Tax Specialist II Consultant Administrator III Administrator III Administrator III Administrator III Administrator III 1704 1619 1620 1620 1620 1620 1620 Pos# 3104 Pos# 1338 Pos# 2105 Pos# 3090 Pos# 3258 Pos# 1537 Pos#: 1627 Administrative 6829 Revenue Specialist III Revenue Specialist III Revenue Specialist II Revenue Specialist II Secretary 1701 1701 1700 1700 0108 Pos#: Pos#: Pos#: Pos#: Pos#: 2699 3111 0179 1536 1542 0175 0849 2251 0167 2101 2508 6784 2103 6777 3298 6757 6758 0160 Tax Specialist I 2255 2252 1703 2698 2254 1231 1421 2957 Tax Specialist I 2100 2106 6749 Pos#: 1703 2148 2107 0169 0162 2962 2958 3057 Pos#: 1539 0817 2029 2123 2941 3185 2257 0015

Department of Revenue **General Tax Administration** Coral Springs Service Center (2 of 2) Current as of July 1, 2021

Audit

Administrative Assistant II 0712 Pos# 2195

Revenue Program Administrator I 1707 Pos# 1199 Region C

Sr. Mgt Analyst II 2225 Pos# 2025

Tax Audit Supv 1512 Pos# 1908

Tax Audit Supv 1512 Pos# 3194

Sr. Tax Specialist 1705 Pos# 1234

Administrative Assistant I 0709 Pos# 0485

Assistant I 0709 Pos# 2505

Administrative

Tax Auditor IV 1510 Pos# 6831

Tax Auditor IV 1510

Tax Auditor III 1509 Pos# 2842

Tax Auditor I

Rev Tax Auditor IV 1519 Pos# 3157

Pos#: 1661 3190

1503

Tax Auditor III 1509

> Pos#: 3253 3156

Department of Revenue General Tax Administration Ft. Pierce Service Center Current as of July 1, 2021

Collections

Accountant I 1427 Pos# 0189 Administrative
Assistant I
0709
Pos# 0953

Revenue Service Center Manager I 1631 Pos# 2691 Ft. Pierce

Tax Specialist I 1703

Pos#:

Revenue Administrator III 1620 Pos# 0910 1548 2662 1684

Revenue Specialist III 1701

Revenue Specialist II 1700

Audit

Revenue Program Administrator I 1707 Pos# 1199 Region C

Tax Auditor IV 1510

> Pos#: 2097 3108

Tax Auditor III 1509 Pos# 2841

Department of Revenue General Tax Administration West Palm Beach Service Center Current as of July 1, 2021

			Collections		Audit	
		Pos#: Administrative 1898 Assistant I 2657 0709	Revenue Service Center Manager II 1632 Pos# 1419 West Palm Bch	Accountant I 1427 Pos# 0338	Revenue Program Administrator I 1707 Pos# 1199 Region C	
Sr. Revenue Consultant 1619 Pos# 2102	Sr. Revenue Administrator 1619 Pos# 0378	Revenue Administrator III 1620 Pos# 1301	Revenue Administrator III 1620 Pos# 0333	Revenue Administrator III 1620 Pos# 0331	Tax Audit Supv 1512 Pos# 2367	Sr. Tax Specialist 1705 Pos# 3114
	Administrative Assistant I 0709	Revenue Specialist III	Revenue Specialist II	Tax Specialist I	Tax Auditor IV 1510	Computer Audit Analyst 2125 Pos# 0837
	Pos# 0805 Tax Specialist II 1704	Pos#: 0210 1608	Pos#: 2146 2689	Pos#: 0325 1299	Pos#: 2425 2847	
	Pos# 2694	0262 1063 2688 0335	2145 2696 0025	1637 6750 2262 2264	Tax Auditor III 1509	
		2019 2265	1422 2147 2205 3210	2263	Pos#: 2855 6752	
					Tax Auditor II 1506 Pos# 6552	
					Tax Auditor I 1503	

Pos# 0496

Department of Revenue General Tax Administration Miami Service Center (1 of 2) Current as of July 1, 2021

Collections

Pos#: 0269 2509

Administrative Assistant I 0709 Revenue Service Center Manager I 1631 Pos# 0244 Miami

Revenue Administrator III 1620 Pos# 0247	Revenue Administrator III 1620 Pos# 1575	Revenue Administrator III 1620 Pos# 6722	Revenue Administrator III 1620 Pos# 0245	Revenue Administrator III 1620 Pos# 0246	Revenue Administrator III 1620 Pos# 1230	Revenue Administrator III 1620 Pos# 6767	Revenue Administrator III 1620 Pos# 6572	Tax Specialist II 1704 Pos# 3039
Revenue Specialist III 1701	Revenue Specialist III 1701	Revenue Specialist II 1700	Revenue Specialist II 1700	Revenue Specialist III 1701	Revenue Specialist III 1701 Pos# 1425	Tax Specialist I 1703	Revenue Specialist II 1700	Sr. Revenue Consultant 1619
Pos#: 1584 3310 1585 1303 2156 2164 0140 Tax Specialist I 1703 Pos# 1857	Pos#: 2274 3303 0261 2124 0251 6765 6769 2275 2127 Administrative Secretary 0108	Pos#: 2125 1812 2281 1904 0219 0260 1578 6768 2370	Pos#: 6766 0255 0845 6764 1579 2121 2280 2099 0319	Pos#: 2949 3305 2278 1816 1427 0220 1560 0263 0860	Revenue Specialist II 1700 Pos#: 2150 2128 2129 0274 0271 2267 2273	Pos#: 0268 1439 3297 1184 0348 2266 2615 2122 2010 2479 Accountant I	Pos#: 2705 2130 3043 2700 0903 2270 0267 2126 2269	Pos#: 0870 2422 Tax Specialist II 1704 Pos# 1744
Administrative Secretary 0108 Pos# 0275	Pos# 3265				1577	1427 Pos#: 0184 0297 2494		

Department of Revenue General Tax Administration Miami Service Center (2 of 2) Current as of July 1, 2021

Audit

		Administrative Assistant II 0712 Pos# 0484	Revenue Program Administrator I 1707 Pos# 1199 Region C	Sr. Revenue Consultant 1619 Pos#: 2151 0638		
Tax Audit Supv 1512 Pos# 2850	Tax Audit Supv 1512 Pos# 0455	Tax Audit Supv 1512 Pos# 3248	Tax Audit Supv 1512 Pos# 0833	Tax Audit Supv 1512 Pos# 3264	Tax Audit Supv 1512 Pos# 1227	Sr. Tax Specialist 1705 Pos# 2158
Tax Auditor IV 1510	Admin Asst I 0709 Pos# 0276	Admin Asst I 0709 Pos# 2167	Tax Auditor IV 1510	Tax Auditor IV 1510	Tax Auditor IV 1510	Tax Audit Supv 1512 Pos# 3109
Pos#: 1235 3262 3161 3201	Tax Auditor V 1511 Pos# 0380	Tax Auditor V 1511 Pos# 3261	Pos#: 1475 2179 3263 0394	Pos#: 3106 2160 0391	Pos#: 1240 6721 6725 2827	Computer Audit Analyst 2125 Pos#:
2304 Tax Auditor III 1509	Tax Auditor IV 1510	Tax Auditor IV 1510 Pos# 3158	Rev Tax Auditor IV 1519 Pos# 2024	Tax Auditor III 1509	Rev Tax Auditor IV 1519 Pos# 2009	3128 2618
Pos#: 3245 1994	Pos#: 2620 0414 Tax Auditor III	Rev Tax Auditor IV 1519 Pos# 2386	Tax Auditor III 1509	Pos#: 0465 3235 Tax Auditor II	Tax Auditor II 1506	
	1509 Pos# 6644	Tax Auditor III 1509 Pos# 6720	Pos#: 3116 1994 0495	1506 Pos# 0186	Pos#: 6845 0839	
	Tax Auditor II 1506	Tax Auditor II 1506	Tax Auditor I 1503	Rev Tax Auditor II 1517 Pos# 6724	Tax Auditor I 1503	
	Pos#: 6832 3247 0522	Pos# 6835	Pos#: 2619 0990	Tax Auditor I 1503 Pos# 6834	Pos#: 3037 3304	
	Tax Auditor I 1503 Pos# 2614					

Department of Revenue General Tax Administration Naples Service Center Current as of July 1, 2021

Collections

Admin Asst I 0709 Pos# 0337 Revenue Service Center Manager I 1631 Pos# 0180 Ft. Myers & Naples

Accountant I 1427 Pos# 1022

Revenue Administrator III 1620 Pos# 2671

Tax Specialist I 1703

> Pos#: 1543 2952

Revenue Specialist III 1701

> Pos#: 2083 6770

Revenue Specialist II 1700

Audit

Revenue Program Administrator I 1707 Pos# 1199 Region C

Tax Audit Supv 1512 Pos# 3098

Tax Auditor IV 1510

> Pos#: 6842 6727

Tax Auditor III 1509 Pos# 3102

Tax Auditor II 1506

> Pos#: 3260 3075

Department of Revenue General Tax Administration Atlanta Service Center Current as of July 1, 2021

Audit

Revenue Program Administrator I 1707 Pos# 0432 Region D

Sr. Mgt Analyst II 2228 Pos# 0692 Sr. Tax Audit Administrator 1513 Pos# 0199 Revenue Service Center Manager II 1632 Pos# 0448

Revenue Specialist III 1701 Pos# 0511

Atlanta Service Center

Sr. Tax Specialist 1705
Pos#:
2359
1517
Computer Audit
Analyst
2125
Pos#:
1870

2637

	_
Tax Audit Supv	
1512	
Pos# 1200	

Tax Auditor V

1511

Pos#:

6852

2864

6851

Tax Auditor IV

1510

Pos#:

1663

6848

Tax Audit Supv 1512 Pos# 2350

Sr. Revenue

Consultant

1619

Tax Audit Supv 1512 Pos# 2628 Tax Audit Supv 1512 Pos# 0280 Tax Audit Supv 1512 Pos# 2872 Tax Audit Supv 1512 Pos# 2302

Administrative Secretary 0108 Pos# 3050

Admin Asst I 0709 Pos# 1046 Tax Auditor II 1506 Pos# 6856

Tax Auditor I

1503

Tax Auditor IV 1510 Admin Asst I 0709 Pos# 1628

Tax Auditor V

Tax Auditor III 1509 Pos# 1216

Tax Auditor IV 1510

Pos#: 2865 1505

1226

1618

Rev Tax Auditor IV

1519

Pos# 1217

398 1511 506 Pos# 1874 736 522 Tax Auditor

Tax Auditor III 1509

Tax Auditor II 1506

> Pos#: 6839 1582

Tax Auditor IV 1510

Pos#:

Tax Auditor III 1509

Pos#: 0419 0824

> Tax Auditor II 1506

Tax Auditor I 1503 Pos# 6838

Pos#: 1532 0451

 0451
 Tax Auditor III

 3163
 1509

 1900
 Pos# 2877

Tax Auditor III 1509

Tax Auditor II 1506

Pos#: 2038 2660 Tax Auditor I 1503

Pos# 2431

Tax Auditor II 1506

> Pos#: 0621 2429

Tax Auditor I 1503 Pos#:

Department of Revenue General Tax Administration Chicago Service Center Current as of July 1, 2021

Audit

Administrative
Assistant II
0712
Pos# 3053

Located in Pittsburgh
Revenue Program
Administrator I
1707
Pos# 0432
Region D

Chicago Service Center

Tax Audit Supv 1512 Pos# 1198

Tax Audit Supv 1512 Pos# 2054 Sr. Tax Specialist 1705 Pos# 1867

Admin Asst I 0709 Pos# 1470

Tax Auditor V 1511

> Pos#: 1670

1004

1009

Computer Audit Analyst 2125 Pos# 2630

Tax Auditor IV 1510

1510 Pos#:

Pos#: 2392 2414

3207

Rev Tax Auditor IV 1519

> Pos#: 2357 2064

Tax Auditor III 1509

> Pos#: 2298 3047

Tax Auditor II 1506 Pos# 1223 Tax Auditor IV 1510

Pos#: 2285 2392

Rev Tax Auditor IV 1519 Pos# 1508

> Tax Auditor III 1509 Pos# 2905

Tax Auditor II 1506

> Pos#: 2633 6704

Tax Auditor I 1503

Department of Revenue **General Tax Administration** Los Angeles Service Center Current as of July 1, 2021

Audit

Located in Pittsburgh

Revenue Program Administrator I 1707 Pos# 0432 Region D

Los Angeles Service Center

Tax Audit Supv 1512 Pos# 3167

Tax Audit Supv 1512 Pos# 2065

Sr. Tax Specialist 1705 Pos# 0653

Tax Auditor V 1511 Pos# 2284

Admin Asst I 0709 Pos# 1044

Computer Audit Analyst 2125 Pos# 0431

Tax Auditor IV 1510

Administrative Secretary 0108 Pos# 2066

Tax Auditor V 1511

Pos#: 3204 2883

Tax Auditor III 1509

6728

1010

Tax Auditor IV 1510

Pos#: 2049 1328

Tax Auditor II 1506 Pos# 0437

2060 Tax Auditor III 1509

Pos# 2287

1251

Tax Auditor I 1503

Tax Auditor I 1503

Pos#: 2295 3046

Pos#: 0627

Audit Located in Pittsburgh

Department of Revenue **General Tax Administration** Pittsburgh Service Center Current as of July 1, 2021

Sr. Tax Audit Administrator 1513 Pos# 1238

Sr Rev Consultant 1619 Pos# 3032

Revenue Program Administrator I 1707 Pos# 0432 Region D

Revenue Program Administrator I 1707 Pos# 0357

Revenue Service Center Manager II 1632 Pos# 1007

Pittsburgh Service Center

Tax Audit Supv 1512 Pos# 1057

Tax Audit Supv 1512 Pos# 2363

Tax Audit Supv 1512 Pos# 1708

Sr. Tax Specialist 1705

Administrative Secretary 0108 Pos# 2860

Admin Asst I 0709 Pos# 1042

Tax Auditor IV 1510 Pos# 2866

Pos#: 2629 2396

Tax Auditor V 1511 Pos# 3088

Tax Auditor V 1511

Tax Auditor III 1509

Computer Audit Analyst 2125

Tax Auditor IV 1510

Pos#: 1254 0464

Tax Auditor IV

1510

Pos#: 6853 0442

Pos#: 2296 2634 1073 2408

Pos#: 2050 2879

Rev Tax Auditor III 1518 Pos# 1519

Rev Tax Auditor IV 1519 Pos# 3048

1699

Rev Tax Auditor IV 1519 Pos# 1222

Tax Auditor II 1506 Pos# 2861

Tax Auditor III 1509

Tax Auditor III 1509

Pos#

1211

2362

Sr. Tax Specialist 1705 Pos# 1176

Pos# 0441 2046

Tax Auditor II 1506

Pos#: 3203 2870 1253 Tax Auditor I

1503

Pos# 3118 0628 Tax Auditor II 1506

Tax Auditor I 1503

> Pos#: 1468 3206

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Department of Revenue General Tax Administration Central Operations (CO) Current as of July 1, 2021

RPA II

1708

Pos# 0788

Return

Reconciliation

GTA Deputy Director 9907 Pos# 0856

Central Ops

Sr. Mgt Analyst II 2225 Pos# 6837

PROCESS MANAGER 3506 Pos # 0709

Taxpayer Services

RPA II 1708 Pos# 0786 Revenue Processing, e-Services, and Data Management

RPA II 1708 Pos# 0759

Account Mgt

RPA II 1708 Pos# 1111

Rev Accouting

Intra-Departmental Projects Admin 8575 Pos# 0376 Technology

RPA II 1708 Pos# 3349

RPA I Pos# 0439

RPA I Pos# 0630 RPA I Pos# 2760 RPA I Pos# 2959

Sr. Mgt Analyst II 2225 Pos# 1397 Operations Rev Spec 2239 Pos# 0716 Pos# 0449

Department of Revenue General Tax Administration CO - Taxpayer Services (1 of 2) Current as of July 1, 2021

ADMIN ASST II RPA I **SPECIALIST** Pos# 0709 Pos# 0104 Pos# 1160 Pos# 0115 Tax Spec Administrator Tax Spec Administrator Pos# 1074 Pos# 0178 Revenue Admin III Revenue Mgr Revenue Admin II Revenue Admin II Revenue Admin II Revenue Admin III Revenue Admin III Revenue Admin II Revenue Admin II Revenue Admin II Pos# 2553 Pos# 1459 Pos# 2707 Pos# 0618 Pos# 6664 Pos# 0617 Pos# 0920 Pos# 1691 Pos# 1772 Pos# 2722 Operations Analyst II Operations Analyst II Operations Analyst II Sr. Tax Specialist Operations Analyst II Operations Analyst II Operations Analyst II Sr. Tax Specialist **SWPSO** Sr. Tax Specialist Pos# 3280 Pos# 2918 Pos# 6656 Pos# 2552 Pos# 1555 Pos# 0339 Pos# 6658 Pos# 1785 Pos# 3082 Pos# 0105 Revenue Spec III Revenue Spec III Sr. Clerk Revenue Spec III Tax Spec II Tax Spec II Revenue Spec III Revenue Spec III Revenue Spec III Tax Spec II Pos# 2930 Pos# 2938 Pos#: Pos#: Pos#: Pos#: Pos#: Pos#: Pos#: Pos#: Revenue Spec II Revenue Spec II Revenue Spec II Tax Spec I Tax Spec I Revenue Spec II Revenue Spec II Revenue Spec II Tax Spec I Pos#: Pos#: Pos#: Pos#: Pos#: Pos#: Pos#: Pos#: Pos#: Revenue Spec I Pos# 3004

PROCESS MANAGER

TAX LAW

Department of Revenue General Tax Administration CO - Taxpayer Services (2 of 2) Current as of July 1, 2021

Operations & Management Consultant Mgr 2238 Pos# 1740

Operations Analyst II 2212 Pos#: 2719 0271 2935 3368 1311 GOC I 2234 Pos#: 2595 0123 3368 3272 GOC II 2236 Pos#: 3011 6536 2561 GOC III 2238 Pos#: 2915 0436 Operations Review Specialist 2239 Pos#: 1052 2550 2565 0367

Tax Specialist II 1704 Pos# 2563 Department of Revenue General Tax Administration CO - Revenue Processing (RP) Current as of July 1, 2021

> RPA II 1708 Pos# 0786 Revenue Processing, e-Services, and Data Management

Administrative Assistant II 0712 Pos# 3366

Operations Analyst II 2212 Pos# 0707 GOC II 2236 Pos# 2791 Government Operations Consultant III 2238 Pos# 0793

SMA II 2225 Pos# 0082 Senior Revenue Administrator 1619 Pos# 0091

Mail Room

Operations & Management Consultant Mgr 2238 Pos# 1381

Data Mgt

Senior Revenue Administrator 1619 Pos# 0100

Info Processing

Department of Revenue General Tax Administration CO – RP – Mail Room Current as of July 01, 2021

Pos# 0026 Pos# 2611 Pos# 0808 Revenue Administrator I Revenue Administrator I Revenue Administrator I Pos# 6622 Pos# 1776 Pos# 0067 Revenue Manager Revenue Manager Operations Analyst I Revenue Manager Operations Operations Analyst I Revenue Manager Analyst I Pos# 2608 Pos# 6577 Pos# 2792 Pos# 6575 Pos# 0806 Pos# 1213 Pos# Revenue Specialist I Sr. Clerk Revenue Specialist II Revenue Specialist II Revenue Specialist II Sr. Clerk Pos# 0080 Revenue Specialist II Pos# Pos# Pos# Pos# Pos# Revenue Specialist I Pos# Sr. Clerk Pos# Revenue Specialist I Pos# Revenue Specialist I Sr. Clerk Pos# Pos# Pos# Revenue Specialist I Pos# Clerk Specialist Pos#:

Senior Revenue Administrator

Pos# 0091

Administrative

Assistant I

Staff Assistant

Operations

Analyst II

Pos# 6580

GOC I

Department of Revenue General Tax Administration CO – RP – Data Management & Info Processing Current as of July 1, 2021

Revenue Administrator III 1620 Pos# 0100 Info Processing GOC II GOC I GOC I 2236 2234 2234 Pos# 0667 Pos#: Pos#: 2540 1075 6637 3063 Operations Analyst II Operations Analyst II 2212 2212 Pos# 1717 Pos#: 3372 6580 1282

Operations & Management Consultant Mgr 2238 Pos# 1381

Data Mgt

	Revenue	Revenue
Operations Analyst II	Administrator I	Administrator I
2212	1616	1616
Pos# 2636	Pos# 0733	Pos# 6547
	Operations Analyst I	Operations Analyst I
Tax Specialist II	2209	2209
1704 Pos# 0665	Pos# 0240	
F05# 0005		Pos#:
	Revenue Spec II	3168
	1700	6545
		Revenue Spec II
	Pos#:	1700
	0063	1700
	1385	Pos#:
	1694	103#. 0775
	6600	6544
	0570	6589
		6616
	Revenue Spec I	1367
	1699	1307
	Pos#:	Revenue Spec I
	0086	1699
	0131	
	1350	Pos#:
	1351	0757
	1369	0901
	1380	1117
	2174	1118
	2801	1278
	3374	1280
	6619	2175
	6621	2789

1364

EDP Technicians

2011

Pos# 0313

3072 6518

6521

6531

Department of Revenue General Tax Administration CO – Return Reconciliation Current as of July 1, 2021

Operations Analyst II 2212 Pos# 0351 Administrative Assistant II 0712 Pos# 1138 RPA II 1708 Pos# 0788

Return Reconciliation

Tax Specialist II 1704 Pos# 2290 GOC II 2236 Pos# 2750

103#	Return	Reconciliation	os# 2290 Pc
Revenue	Revenue	Revenue	Revenue
Administrator II	Administrator II	Administrator II	Administrator II
1618	1618	1618	1618
Pos# 0853	Pos# 1725	Pos# 6663	Pos# 0869
P05# 0853	P05# 1725	P05# 6063	P05# 0869
Operations Analyst II 2212	Operations Analyst II 2212	Operations Analyst II	Operations Analyst II 2212
Pos# 1358	Pos# 1972	2212	Pos# 2327
		Pos#:	
Operations Applicat I	Operations Analyst !	1236	Operations Analyst I
Operations Analyst I 2209	Operations Analyst I 2209	6506	2209 Pos# 1292
Pos#:	Pos#:	Revenue Spec III	
3138	0657	1701	
6587	0038		Revenue Spec III
0307		Pos#:	1701
Revenue Spec III	Revenue Spec III	0112	
1701	1701	0512	Pos#:
1701	Pos# 6525	0614	2731
		0649	1966
Pos#:		0818	
0649	Revenue Spec II	0977	Revenue Spec II
0997	1700	0997	1700
2084		1323	1700
2108	Pos#:	1458	2 "
	0136	1723	Pos#:
Revenue Spec II	0151	3092	0068
1700	0411	3266	0132
	0413	3370	0277
D #	0702	6674	2533 (.5 FTE)
Pos#:	0761	007.1	2783
0760	0820	Sr Clerk	3281
0821	1293	0004	6665
0827	1320	Pos# 0704	6666
1324	1329	PUS# U/U4	6673
1404	1356		6675
1443	1357		
1692	1452		
1720	1460		
1748	1724		
2795	3178		
2927	6671		
6635	6672		
6680	0072		

6678

RPA II Department of Revenue 1708 Administrative Government Tax Law Specialist Pos# 0759 **General Tax Administration** Assistant II Analyst II 1709 0712 2225 CO – Account Management Pos# 0756 Account Mgt Pos# 1466 Pos# 2858 Current as of July 1, 2021 Revenue Revenue Revenue Operations Review Administrator II Administrator III Gov Analyst I Administrator III Gov Analyst I Specialist 1618 2224 2224 1620 1620 2239 Pos# 6756 Pos# 3284 Pos# 3322 Pos# 0141 Pos# 6693 Pos# 2873 Tax Spec II Revenue Revenue Revenue 1704 Tax Spec I Administrator II Administrator II Administrator II Tax Spec I Pos# 6640 1703 1703 1618 1618 1618 Pos# 6607 Pos# 6608 Pos# 0669 Pos#: Pos#: Tax Specialist I 0663 0282 Tax Spec II Tax Spec II Tax Spec II 1703 2535 1120 1704 1704 1704 6541 Pos# 1818 Pos# 1642 Pos# 6630 1310 Pos#: 6566 1393 1768 6593 2730 Operations Analyst II Operations Analyst II 3012 Operations Analyst II 2212 2212 6610 2212 Pos# 6581 Pos# 2539 Pos# 1934 Operations Analyst II 2212 Pos# 6603 Revenue Spec III Revenue Specialist II Revenue Specialist II 1701 1700 1700 Pos#: Revenue Spec III 0106 Pos#: Pos#: 1701 0773 0126 0304 1607 0971 1444 Pos#: 2534 1139 2717 0098 2536 1379 3189 0659 2538 6567 6542 1361 3074 6590 6561 1775 6601 6585 Revenue Specialist I 3288 6668 6586 6568 1699 6591 6627 Pos# 0121 6595 6651 6629 6683 Revenue Specialist I Tax Spec II 6605 1699 1704 6550 Pos#: Pos#: 0125 Fiscal Assistant II 3182 0278 1418 0194 1716 Pos# 0371 2178 Operations Analyst II 3172 2212 6533 Pos#: 6535 Records Tech 0678 0045 0166 Pos# 0079 2843

Department of Revenue **General Tax Administration** Revenue Accounting Current as of July 1, 2021

Government Analyst II 2225 Pos# 0661

Program Administrator 8841 Pos# 1111

Revenue Accounting

Administrative Assistant II 0712 Pos# 2353

Revenue Program Administrator I 1707 Pos# 0943

Revenue Program Administrator II 1708 Pos# 0719

Sr Revenue Consultant 1619 Pos# 2149

Pos# 6695 Administrative Assistant I 0709 Pos# 1612

> Sr. Mgt Analyst II 2228 Pos# 6643

Revenue Program

Administrator I

1707

Tax Law Specialist 1709

Professional **Acct Specialist** 1469

Sr. Professional Accountant 1468 Pos# 0935

Revenue Admin I 1616 Pos# 1507

Operations Analyst II 2212 Pos# 1474

> Revenue Specialist III 1701

> > Pos#: 0930 0914

Revenue Specialist II 1700 Pos# 2318 Government Operations Consultant III 2238

Pos#: 3400 1260

Professional Acct Specialist 1469

> Pos#: 0425 0640

Government Operations Consultant II 2236 Pos# 2300

> Sr. Professional Accountant 1468

> > Pos#: 1477 1489

Government Operations Consultant I 2234 Pos# 3231

> Tax Specialist I 1703 Pos# 1391

Professional Accountant 1467 Pos# 3002

Accountant III 1436

> Pos#: 3064 3132 Revenue

Specialist III 1701 Pos# 1743

Revenue Spec II 1701 Pos# 0830

Administrative Assistant II 0712 Pos# 0285 Tax Audit Supervisor Tax Audit Supervisor 1512 1512 Pos# 1705 Pos# 3056 Tax Auditor V Tax Auditor V 1511 1511 Pos# 3079 Pos# 0478 Tax Auditor IV Tax Auditor IV 1510 1510 Pos#: Pos#: 0427 1847 2007 2846 Tax Auditor III Tax Auditor III 1509 1509 Pos#: Pos#: 0500 0777 1157 0843 0861 2376 0720 2079 2080 3150 Tax Auditor II Tax Auditor II 1506 Rev Tax Auditor III 1506 1518 Pos#: Pos# 1788 Pos#: 0398 1672 6510 1989 6711 Tax Auditor II 3062 1967 1506 6511

Pos#:

2420 6791

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Government Operations **Computer Audit** Consultant III Analyst 2238 2125 Pos# 2144 Pos# 2393 Tax Audit Supervisor Tax Audit Supervisor Sr. Tax Audit 1512 1512 Administrator Pos# 1116 Pos# 0928 1513 Pos# 0360 Staff Assistant Tax Auditor V 1511 0120 Staff Assistant Pos# 6681 Pos# 0740 0120 Tax Auditor IV Tax Auditor IV Pos#: 1510 1510 1780 Pos# 1464 3129 Pos#: 2028 Tax Auditor III Tax Law Specialist 2610 1509 1709 Tax Auditor III Pos#: Pos#: 1509 2532 2389 3003 0783 Pos#: 6512 1076 0747 1410 1945 Tax Auditor II 1986 1506 1520 Sr. Tax Specialist 1705

Pos#:

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Pos#:

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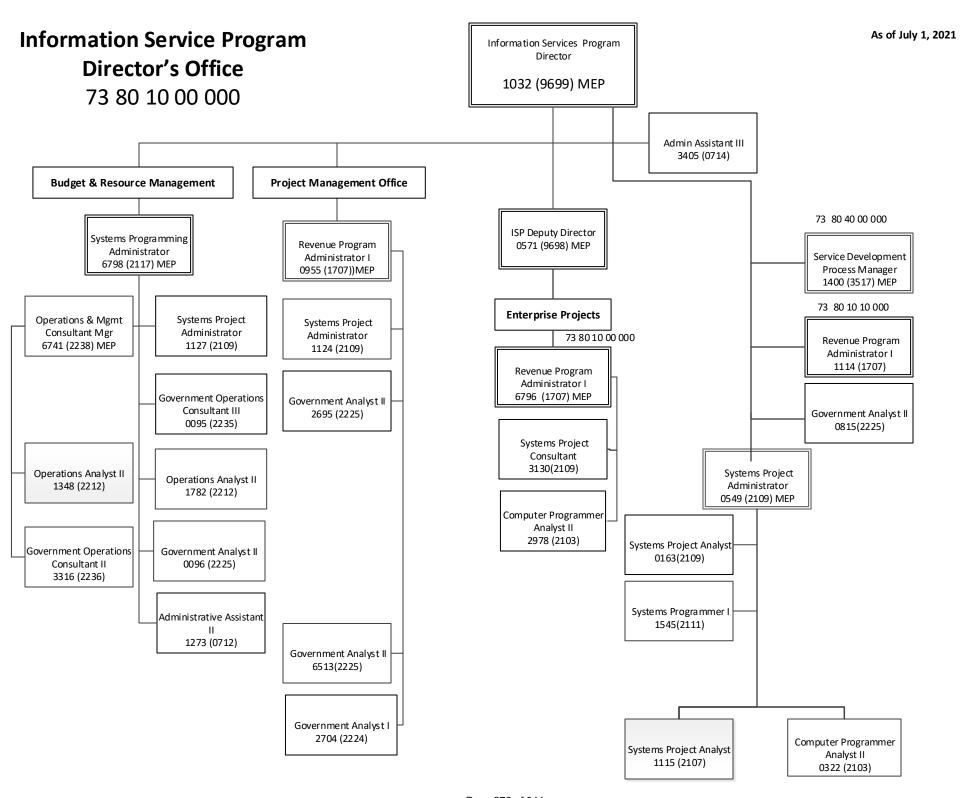
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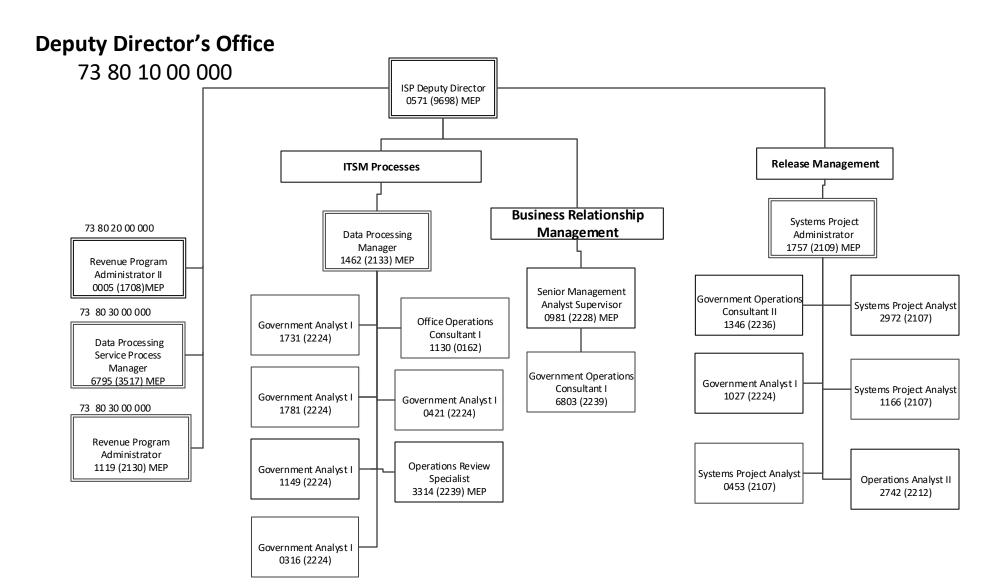
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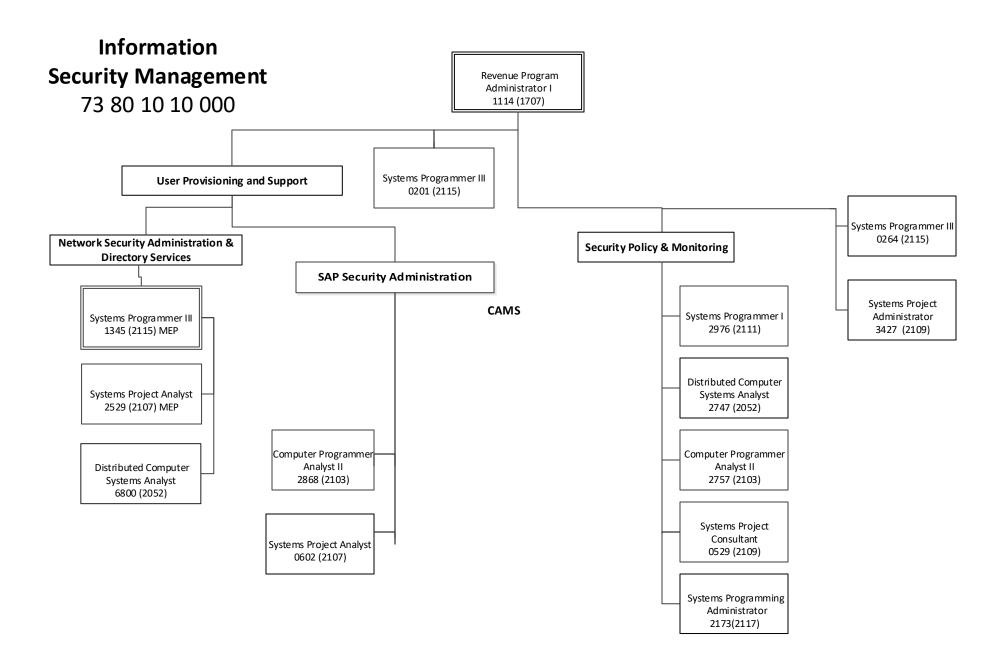
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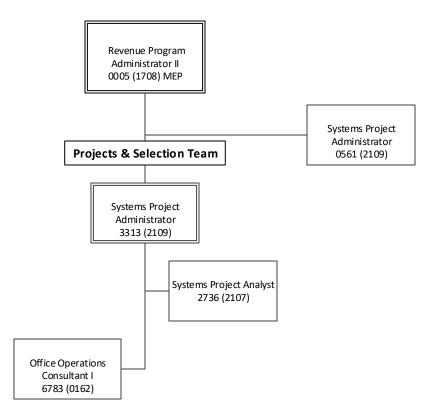


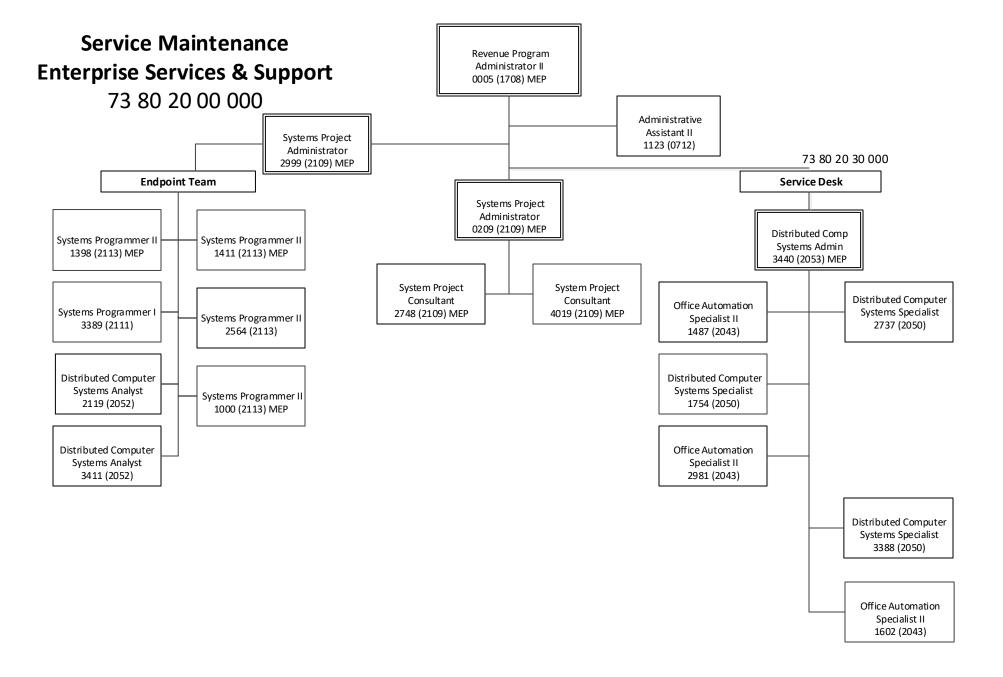


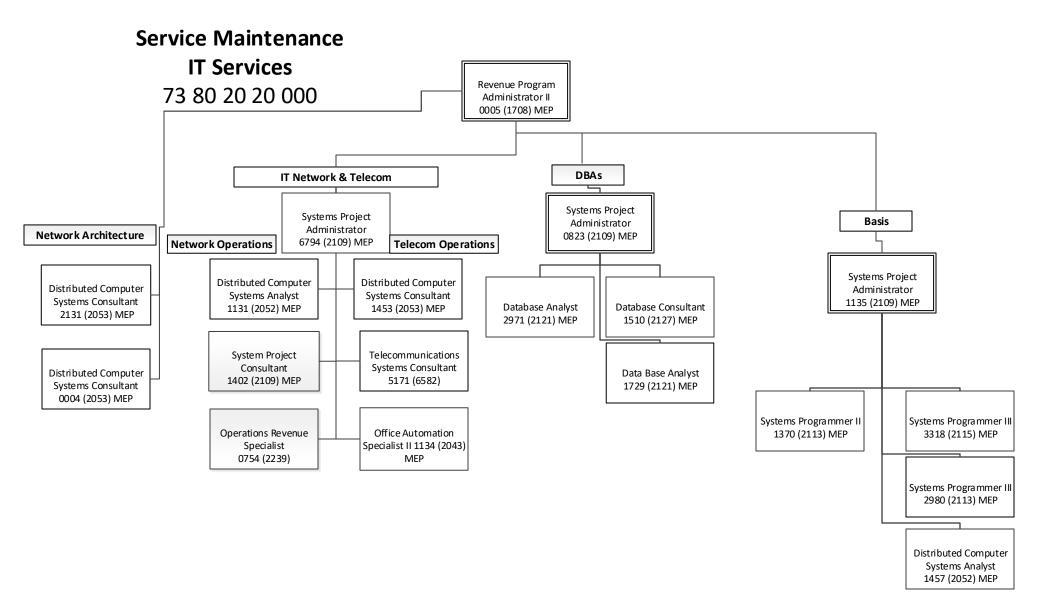


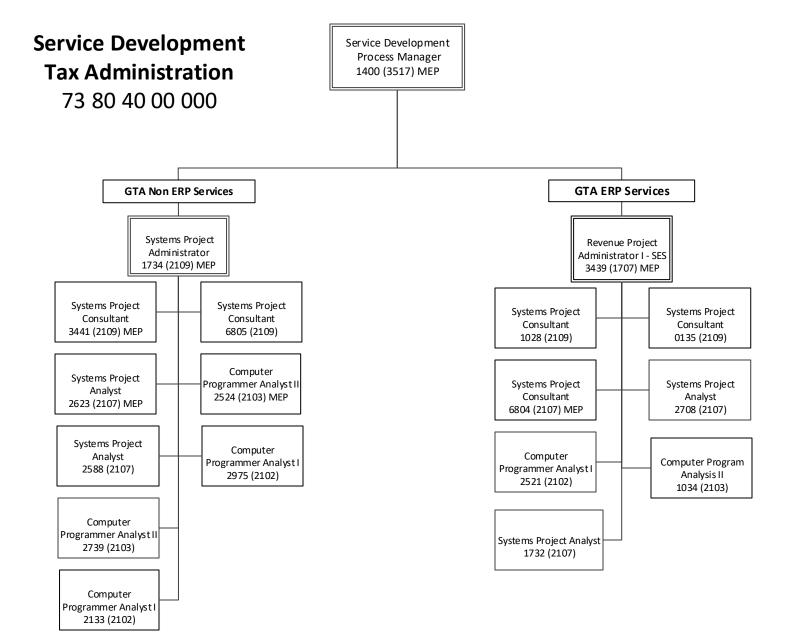
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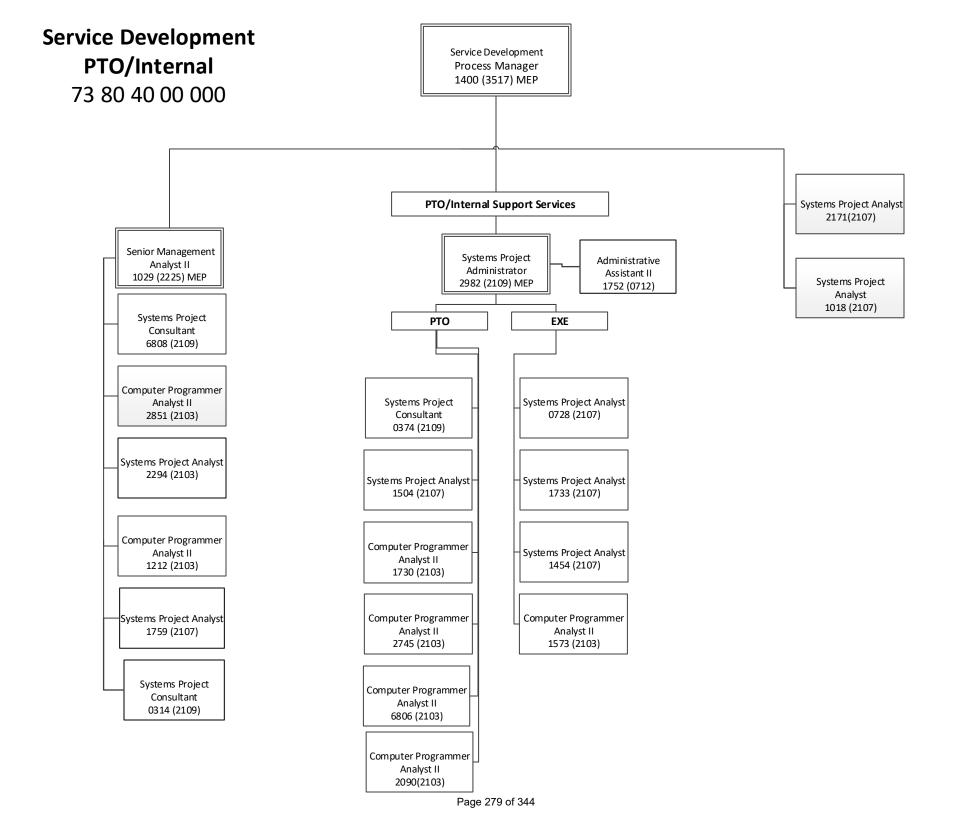
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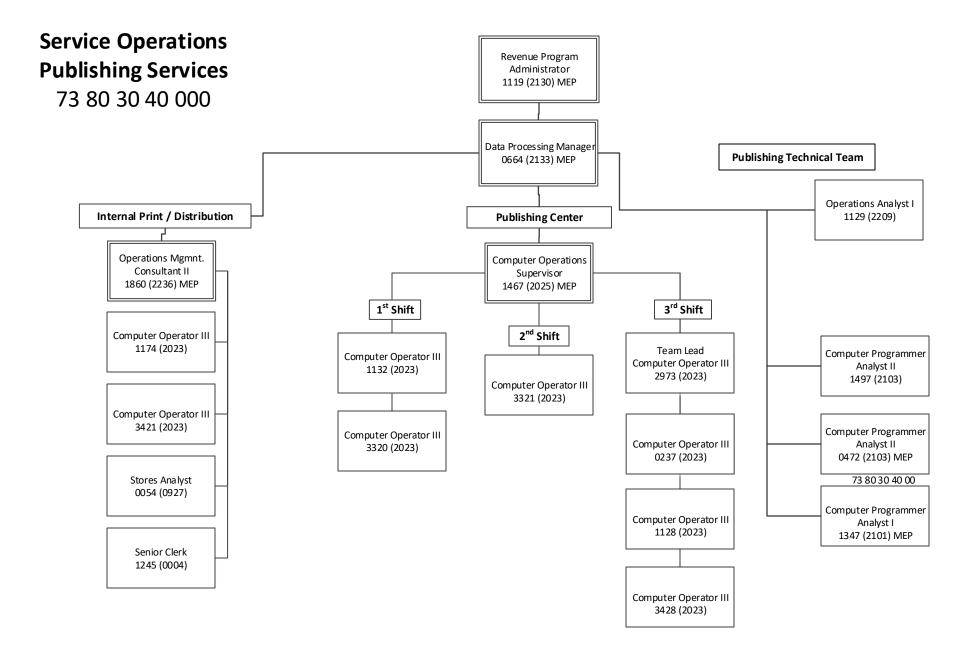


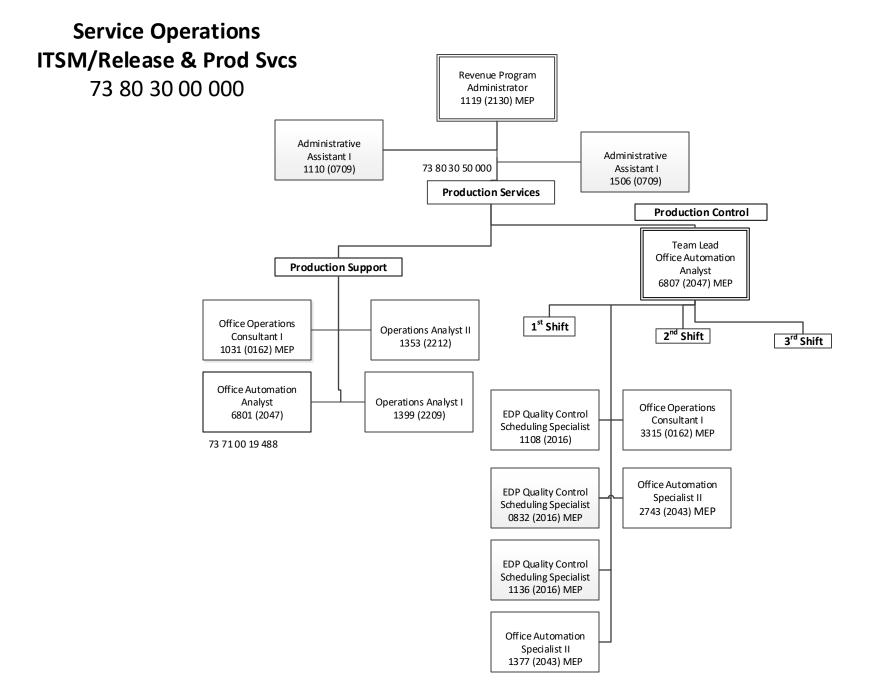


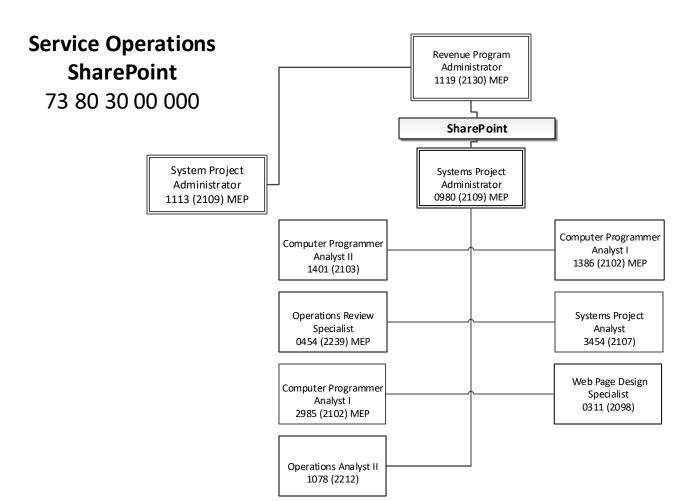












EVENUE, DEPARTMENT OF			FISCAL YEAR 2020-21	
SECTION I: BUDGET		OPERATI	NG	FIXED CAPITA OUTLAY
AL ALL FUNDS GENERAL APPROPRIATIONS ACT			602,041,729	
DJUSTMENTS TO GENERAL APPROPRIATIONS ACT (Supplementals, Vetoes, Budget Amendments, etc.) IL BUDGET FOR AGENCY			-7,854,324 594,187,405	
	Number of		(2) Expenditures	
SECTION II: ACTIVITIES * MEASURES	Units	(1) Unit Cost	(Allocated)	(3) FCO
utive Direction, Administrative Support and Information Technology (2)				
retermine Real Property Roll Compliance *Number of parcels studied to establish in-depth level of assessment rovide Information *Number of student training hours provided	182,170 48,438	61.62 699.63	11,225,060 33,888,601	
laintain Child Support Cases *Total Number of cases maintained during the SFY	1,036,874	101.44	105,179,794	
rocess Support Payments * Total number of collections received in the SFY	10,234,600 10,469,623	3.87 0.66	39,572,266 6,874,625	
istribute Support Payments *Total number of collections disbursed in the SFY stablish And Modify Support Orders *Total number of newly established and modified orders in the SFY	10,469,623		123,465,999	
rocess Returns And Revenue * Number of tax returns processed	9,871,061	3.11	30,663,728	
ccount For Remittances * Number of distributions made erform Audits * Number of audits completed	43,116 7,802	85.16 7,950.60	3,671,835 62,030,573	
efund Tax Overpayments * Number of refund claims processed	227,532	38.63	8,788,966	
eceivables Management * Number of billings resolved	691,097	94.98	65,643,814	
			 	
		<u> </u>		
L.			491,005,261	
SECTION III: RECONCILIATION TO BUDGET				
S THROUGHS				
RANSFER - STATE AGENCIES			57,860,390	
ID TO LOCAL GOVERNMENTS AYMENT OF PENSIONS, BENEFITS AND CLAIMS				
THER				
ERSIONS			45,321,754	
AL BUDGET FOR AGENCY (Total Activities + Pass Throughs + Reversions) - Should equal Section I above. (4)			594,187,405	

⁽¹⁾ Some activity unit costs may be overstated due to the allocation of double budgeted items.

(2) Expenditures associated with Executive Direction, Administrative Support and Information Technology have been allocated based on FTE. Other allocation methodologies could result in significantly different unit costs per activity.

(3) Information for FCO depicts amounts for current year appropriations only. Additional information and systems are needed to develop meaningful FCO unit costs.

⁽⁴⁾ Final Budget for Agency and Total Budget for Agency may not equal due to rounding.

NUCSSP03 LAS/PBS SYSTEM SP 09/09/2021 13:05
BUDGET PERIOD: 2009-2023 SCHED XI: AGENCY-LEVEL UNIT COST SUMMARY

STATE OF FLORIDA

AUDIT REPORT REVENUE, DEPARTMENT OF

SECTION III - PASS THROUGH ACTIVITY ISSUE CODES SELECTED:

TRANSFER-STATE AGENCIES ACTIVITY ISSUE CODES SELECTED:

1-8:

AID TO LOCAL GOVERNMENTS ACTIVITY ISSUE CODES SELECTED:

1-8: ACT3350 ACT4200 ACT4370

AUDIT #1: THE FOLLOWING STATEWIDE ACTIVITIES (ACT0010 THROUGH ACT0490) HAVE AN OUTPUT STANDARD (RECORD TYPE 5) AND SHOULD NOT:

*** NO ACTIVITIES FOUND ***

AUDIT #2: THE FCO ACTIVITY (ACT0210) CONTAINS EXPENDITURES IN AN OPERATING CATEGORY AND SHOULD NOT: (NOTE: THIS ACTIVITY IS ROLLED INTO EXECUTIVE DIRECTION, ADMINISTRATIVE SUPPORT AND INFORMATION TECHNOLOGY)

*** NO OPERATING CATEGORIES FOUND ***

AUDIT #3: THE ACTIVITIES LISTED IN AUDIT #3 DO NOT HAVE AN ASSOCIATED OUTPUT STANDARD. IN ADDITION, THE ACTIVITIES WERE NOT IDENTIFIED AS A TRANSFER-STATE AGENCIES, AS AID TO LOCAL GOVERNMENTS, OR A PAYMENT OF PENSIONS, BENEFITS AND CLAIMS (ACTO 430). ACTIVITIES LISTED HERE SHOULD REPRESENT TRANSFERS/PASS THROUGHS THAT ARE NOT REPRESENTED BY THOSE ABOVE OR ADMINISTRATIVE COSTS THAT ARE UNIQUE TO THE AGENCY AND

ARE NOT APPROPRIATE TO BE ALLOCATED TO ALL OTHER ACTIVITIES.

*** NO ACTIVITIES FOUND ***

AUDIT #4: TOTALS FROM SECTION I AND SECTIONS II + III:

*** NO DISCREPANCIES FOUND ***

LEGISLATIVE BUDGET REQUEST

2022-23
BUDGET ENTITY LEVEL EXHIBITS AND SCHEDULES
STATE OF FLORIDA DEPARTMENT OF REVENUE



SCHEDULE IV-B FOR SUNTAX MIGRATION TO CLOUD WITH MS SQL DATABASE: PROOF OF CONCEPT AND FULL SUNTAX LANDSCAPE MIGRATION

For Fiscal Year 2022-23



AUGUST 2021

DEPARTMENT OF REVENUE

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SCHEDULE IV-B FOR SUNTAX MIGRATION TO CLOUD WITH MS SQL DATABASE: PROOF OF CONCEPT AND FULL SUNTAX LANDSCAPE MIGRATION

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I. Schedule IV-B Cover Sheet

Schedule IV-B Cover Sheet and Agency Project Approval				
Agency:	Schedule IV-B Submission Date:			
Department of Revenue	September 15, 2021			
Project Name:	Is this project included in the Ag	gency's LRPP?		
SUNTAX Migration to Cloud with MS SQL Database: Proof of Concept and Full SUNTAX Landscape Migration	YesX_	_ No		
FY 2022-23 LBR Issue Code;	FY 2022-23 LBR Issue Title:			
36317C0	Proof of Concept and SUNTAX	Migration to Cloud Service		
Agency Contact for Schedule IV-B (Nan	ne, Phone #, and E-mail address):			
Rebecca Evers, (850)717-7569, Rebecca	.Evers@floridarevenue.com			
AGE	NCY APPROVAL SIGNATUR	ES		
I am submitting the attached Schedule IV-B in support of our legislative budget request. I have reviewed the estimated costs and benefits documented in the Schedule IV-B and believe the proposed solution can be delivered within the estimated time for the estimated costs to achieve the described benefits. I agree with the information in the attached Schedule IV-B.				
Agency Head: Date: 9 15 21				
Printed Name: Jim Zingale				
Agency Chief Information Officer (or equivalent): Date: 9 14 2021				
Printed Name: Damu Kuttikrishnan		3		
Budget Officer:	legen	Date: 9/14/21		
Printed Name: Shannon Segers				
Planning Officer:	~	Date: 9/14/21		
Printed Name: Victoria Dehner				
Project Sponsor:	Λ	Date: 9 15/2021		
Printed Name: Maria Johnson		17-7		
Schedule IV-B Preparers (Name, Phone	, and E-mail address):			
Business Need: Maintain a secure and support SUNTAX system				
Cost Benefit Analysis: Lisa Morgan, 850-717-7132, Lisa.Morgan@floridarevenue.com				
Risk Analysis: David Potter, 813-734-2021, David.Potter@floridarevenue.com				
Technology Planning: Ernest Spangler, 850-717-7349, Ernest Spangler@floridarevenue.com				
Project Planning: Deanna Martin, 850-717-7053, Deanna.Martin@floridarevenue.com				

General Guidelines

The Schedule IV-B contains more detailed information on information technology (IT) projects than is included in the D-3A issue narrative submitted with an agency's Legislative Budget Request (LBR). The Schedule IV-B compiles the analyses and data developed by the agency during the initiation and planning phases of the proposed IT project. A Schedule IV-B must be completed for all IT projects when the total cost (all years) of the project is \$1 million or more.

Schedule IV-B is not required for requests to:

- Continue existing hardware and software maintenance agreements,
- Renew existing software licensing agreements that are similar to the service level agreements currently in use, or
- Replace desktop units ("refresh") with new technology that is similar to the technology currently in use.
- Contract only for the completion of a business case or feasibility study for the replacement or remediation of an existing IT system or the development of a new IT system.

Documentation Requirements

The type and complexity of an IT project determines the level of detail an agency should submit for the following documentation requirements:

- Background and Strategic Needs Assessment
- Baseline Analysis
- Proposed Business Process Requirements
- Functional and Technical Requirements
- Success Criteria
- Benefits Realization
- Cost Benefit Analysis
- Major Project Risk Assessment
- Risk Assessment Summary
- Current Information Technology Environment
- Current Hardware/Software Inventory
- Proposed Technical Solution
- Proposed Solution Description
- Project Management Planning

Compliance with s. 216.023(4)(a)10, F.S. is also required if the total cost for all years of the project is \$10 million or more.

A description of each IV-B component is provided within this general template for the benefit of the Schedule IV-B authors. These descriptions and this guidelines section should be removed prior to the submission of the document.

Sections of the Schedule IV-B may be authored in software applications other than MS Word, such as MS Project and Visio. Submission of these documents in their native file formats is encouraged for proper analysis.

The Schedule IV-B includes two required templates, the Cost Benefit Analysis and Major Project Risk Assessment workbooks. For all other components of the Schedule IV-B, agencies should submit their own planning documents and tools to demonstrate their level of readiness to implement the proposed IT project. It is also necessary to assemble all Schedule IV-B components into one PDF file for submission to the Florida Fiscal Portal and to ensure that all personnel can open component files and that no component of the Schedule has been omitted.

Submit all component files of the agency's Schedule IV-B in their native file formats to the Office of Policy and Budget and the Legislature at IT@LASPBS.STATE.FL.US. Reference the D-3A issue code and title in the subject line.

II. Schedule IV-B Business Case - Strategic Needs Assessment

A. Background and Strategic Needs Assessment

AGENCY INTRODUCTION: The Department of Revenue (Department) performs revenue and child support collection and distribution responsibilities as defined in Section 20.21, Florida Statutes, (F.S.). The Department carries out these responsibilities through three operational programs: General Tax Administration, Property Tax Oversight, and Child Support.

The Department's Vision is:

An agency that is accessible and responsive to citizens, provides fair and efficient tax and child support administration and achieves the highest levels of voluntary compliance.

The Department's Mission is:

- To serve citizens with respect, concern, and professionalism;
- To make complying with tax and child support laws easy and understandable;
- To administer the laws fairly and consistently; and,
- To provide excellent service efficiently and at the lowest possible cost.

The purpose of the General Tax Administration program (Program) is to collect and distribute state revenue accurately and efficiently. The Program administers over 30 taxes and fees, including sales and use, motor fuel, corporate income, communications services, and reemployment taxes. The Program is responsible for registering taxpayers, processing tax returns and payments, and distributing revenue to state and local governments. It provides taxpayer assistance and conducts tax collections, tax audits, dispute resolution, and investigations to ensure taxpayers follow the law.

MISSION SIGNIFICANCE: During Fiscal Year 20-21, the Program collected approximately \$58 billion in taxes and fees and processed approximately \$5.9 billion in receipts for other state agencies. The Program distributed more than \$50 billion to state funds and local jurisdictions including Florida's counties, cities, and school districts. Given Florida's annual budget of approximately \$102 billion, the Department represents a significant conduit of the state's annual revenue.

HISTORICAL: In 1998, the Program embarked on a more than decade-long project to integrate more than 30 independent tax administration mainframe databases into one enterprise platform, and to continually fine-tune its performance. The System for Unified Tax Administration (SUNTAX) promotes a comprehensive view of the taxpayer – one entity, with all its tax obligations, locations, filings, billings, and audits, in one place. This improved the way the taxpayer deals with the Department by eliminating the need to interact with a different agent to resolve each tax issue. It also improved the Department's ability to streamline and organize its defined responsibilities by core and business process: Account Management, Return and Revenue Processing, Refunds and Distribution, Compliance Determination, Receivables Management, and Taxpayer Aid and Assistance. These processes are highly dependent on the SUNTAX system.

1. Business Need

SYSTEM OVERVIEW: SUNTAX utilizes highly customized SAP commercial off-the-shelf, enterprise resource planning (ERP) software solutions. Since 2009 the primary financials system has operated on the ERP Central Component solution (ECC). It is currently built upon three SQL Server databases, one each for the financials (ECC), Customer Relationship Management (CRM), and the Business Intelligence reporting component (BI). The largest of the three databases, supporting ECC, is currently 6 Terabytes in size.

IMPENDING SOFTWARE CHANGE: SAP now offers a database product, Suite on HANA, which is a high-performance, in-memory database that speeds data-driven, real-time decisions and actions. SAP has notified its customers that it is developing its new software versions to be compatible only with the Suite on HANA database product. By 2027, the ECC operating system will be at end of life, no longer supported, and succeeded by S/4 HANA.

IMPENDING HARDWARE CHANGE: The physical servers currently used for the SUNTAX systems were put into service in 2016. They are nearing end of life and will require replacement before January 2023. The Department's policy is to refresh its hardware every five to seven years.

In October 2023, the Windows Server 2012 R2 operating system for the HPE SuperDome database servers supporting SUNTAX on premise at the FL Digital Service (FL[DS]) State Data Center, will reach end of life and no longer be supported.

S. 282.206, F.S., requires agencies to show a preference for cloud-computing solutions that meet the needs of the agency, reduce costs, and meet or exceed applicable information technology security laws, regulations, and standards. Pursuant to this requirement, the General Tax Administration and Information Services Programs initiated conversations with multiple cloud computing service providers to acquire information on costs and services. This was compared to purchasing new servers for placement, operation, and maintenance by the state's data center. Based on the information gathered, a migration of the SUNTAX systems to the cloud will meet the needs of the Department, will reduce costs, and will meet or exceed applicable information technology security requirements.

PROOF OF CONCEPT: To maintain a highly functioning SUNTAX system that leverages the latest technologies and the investment made by the state during the past 20+ years, and to meet the most pressing technology need, the Department proposes a proof of concept to test the performance of the SUNTAX system within the cloud environment. To conduct the proof of concept, cloud storage will be acquired to copy a development clone of the SUNTAX ECC solution. The Department will then perform functional testing and batch processing in the development clone environment and evaluate performance against pre-established criteria.

The Department's technical staff will gain knowledge and a full understanding of the level and magnitude of work effort required to migrate the SUNTAX systems on an MS SQL database from on-premise servers to cloud-managed services. Among the knowledge gained will be the extent of coding changes required to convert the SUNTAX system's components, necessary network infrastructure changes, and specific requirements for supporting the systems and databases.

Once the proof of concept phase has been completed, and information gleaned and requirements documented, the body of knowledge will inform and guide the planning and full implementation of cloud services across the SUNTAX landscape.

Major phases of the proof of concept and full systems migration:

- Procure professional services of three experienced consultants for one year, as needed, to assist with the proof of concept and full systems migration.
- Establish a sandbox environment of SUNTAX in a cloud environment.
- Evaluate and document the work effort and cost for migration.
- Plan and schedule full landscape migration phase based on work effort established with proof of concept.
- Migrate all SUNTAX systems to a cloud environment.

The proof of concept will allow the Department's functional, technical, and operational staff to evaluate the SUNTAX ECC solution's performance within the cloud environment, and gain knowledge and understanding of that environment. Hands-on build and implementation of the proof of concept will allow the conversion steps from onpremise servers to cloud storage to be documented for the subsequent migration phase. This experience will provide invaluable information on the effort and cost to migrate to cloud computing services.

The Department is strategically positioning itself to respond to its multi-tiered technology challenge, consisting of server hardware and operating system end-of-life and support, database conversion, and operating system upgrade. The proof of concept will set in motion the process of migrating SUNTAX servers to the cloud environment, which will address the impending hardware and operating system obsolescence. With cloud migration complete, the Department can begin to plan and implement database conversion from MS SQL to Suite on HANA, and finally, upgrade of the SUNTAX applications to the S/4 HANA operating system software.

2. Business Objectives

The Department's information technology business goals and objectives supported by this project include the

following:

- Understanding of work effort for migration of SUNTAX environments to cloud services.
- Reduce/maintain time required for system processing.
- Provide the latest technology architecture that supports dynamic process modification.
- Provide a system that leverages modern technologies that are supported, maintained, and improved.
- Migration of the full SUNTAX landscape to a cloud environment.

This issue supports Statewide Economic Development Strategy 5.2 - Improve the efficiency and effectiveness of government agencies at all levels.

B. Baseline Analysis

SAP software upgrades and support pack implementations have kept the SUNTAX system current throughout the life of the system. The security and confidentiality of sensitive information retained by the Department is of the utmost importance to the State of Florida. Security and data protection risks are monitored.

A comprehensive assessment of the SAP environment was performed by the Department and several cloud computing service providers to determine system size and costs required for migration of the SUNTAX systems. During these meetings, estimated costs were gathered and evaluated.

Risk avoidance is critical for the Department's tax collection, enforcement, processing, and distribution functions. During FY 20-21, the Program, through the SUNTAX system:

- created more than 350,000 new accounts and maintained more than 1.7 million tax accounts for over 1.2 million taxpayers
- performed the standard annual calculation, in addition to an unprecedented recalculation and verification of the reemployment tax rate for over 630,000 Florida employers, based on benefits charged, wages paid, and COVID-19-related legislative changes
- received and processed over 10 million documents representing nearly \$58 billion
- reviewed and reconciled almost 9 million returns
- issued approximately 227,000 refunds totaling \$583 million, completed 648 fund and receipts reconcilements, and initiated over 43,000 distributions to state funds and local jurisdictions totaling nearly \$50 billion
- pursued and resolved 691,000 collection cases worth more than \$692 million
- performed over 7,000 audits resulting in tax, penalty, and interest assessments of more than \$271 million
- conducted 800 criminal investigations, discovered \$17 million in taxes evaded, and recovered \$9 million in restitution

1. Current Business Process(es)

SUNTAX is highly automated and serves internal and external users, taxpayers, and stakeholders of the General Tax Administration program, using SAP, a commercial off-the-shelf, Enterprise Resource Planning software technology. Design and development began in late 1998 with the initial deployment in 2001, which integrated corporate income tax. Sales and use tax with solid waste fees and surcharge followed in early 2003. The final installment was not an existing tax and fee integration, but rather the initial development and implementation of the prepaid wireless E911 fee in 2014.

The system was implemented using MS SQL Server database. This project will not change any functional processing for the business processes. This is a technical evaluation and implementation.

2. Assumptions and Constraints

From a fundamental perspective, the most important aspect of the proposed proof of concept and systems migration is an understanding that the mission-critical functions of the General Tax Administration program cannot be interrupted.

ASSUMPTIONS

• The Department has skilled resources to complete deliverables, achieve milestones, implement

- infrastructure changes, and perform required testing.
- Labor rates for contracted staff are assumed to follow the IT Consulting and Management Consulting Services State Term Contracts for staff augmentation and are comparable to similar projects recently undertaken by other Florida state agencies.
- The Department will provide executive support, leadership, and stakeholder involvement needed to support the project.
- SUNTAX is, and will remain, the Department's system of record for tax and fee administration.

CONSTRAINTS

- Project activities, schedules, and milestones depend on the availability of appropriated funds.
- State and federal law changes, administrative rule changes, and Program policy and strategy changes could affect project schedule.
- There is a limit to what current Program staffing levels can support with respect to initiative implementation within a given year.
- Operational continuity is mandatory; there can be no interruption in meeting the mission of the Program.

C. Proposed Business Process Requirements

1. Proposed Business Process Requirements

To meet the ever-increasing needs of its customers, employees, and government partner agencies, the Department must continue to keep pace with technology and tools that provide improved business functionality and protection of sensitive data.

Processes	Description
Account Management	Account Management ensures the registration and maintenance of taxpayer and employer accounts. Its two processes are: Account Creation and Account Updates.
Return and Revenue Processing	Return and Revenue Processing reconciles and deposits remittances in a timely and accurate manner, receives electronic representations of tax-related documents, converts paper documents to electronic media, and verifies the accuracy and intent of return data.
Refunds and Distribution	Refunds and Distribution accurately and timely records tax payments and account adjustments, distributes tax revenues, and refunds overpayments of tax.
Compliance Determination	Compliance Determination identifies areas of non-compliance in tax reporting and payment, establishes corrective actions, improves taxpayer education, and promotes voluntary compliance by all taxpayers. The five processes are: Audit, Criminal Investigation, Desk Audit, Education and Compliance Outreach, and Lead Development.
Receivables Management	Receivables Management minimizes lost revenue to the State by thoroughly identifying and pursuing past due liabilities, administering appropriate collection efforts and enforcement tools necessary to increase compliance, changing taxpayer behavior and ensuring consistent collection and enforcement.
Taxpayer Aid and Assistance	Taxpayer Aid and Assistance provides information and assistance to taxpayers to increase their understanding of tax law obligations. Assistance is provided to tax filers, taxpayers, or taxpayer representatives by responding to an inquiry over the telephone, face-to-face, or in writing.

Exhibit II-1: High-Level Business Processes

2. Business Solution Alternatives

Initial research focused on gathering information on the costs related to migrate the SUNTAX systems to cloud services. Based on the information, it was determined the costs do provide the justification for migration to a cloud environment.

3. Rationale for Selection

The following criteria were taken into consideration:

- Overall risk of implementing the solution
- Disruption of operational processing
- Cost and time to conduct a proof of concept and migration

4. Recommended Business Solution

The recommended business solution is to conduct a proof of concept of the migration to a cloud environment, which will inform and guide the migration of all SUNTAX systems to cloud services.

The solution is recommended for the following reasons:

- Reduces implementation risk
- Reduces integration complexity
- Ability to leverage SAP tools and assistance

D. Functional and Technical Requirements

The primary high-level functional and technical system requirements for the SUNTAX systems to support the Department's business objectives include:

Functional Requirements

- Provide searching capability on demand based on software programs.
- Provide sorting (queries) on demand based on software programs.
- Store and hold data securely.
- Provide for expedient review and repair of fields and system-wide integrity of data.
- Allow the ability to store, catalogue, and retrieve data on demand based on software programs.
- Allow the capture of statistical information at each processing stage to support statistical analysis and performance.
- Provide data security.
- Allow the ability to store changes made and access.

Technical Requirements

Technical Requirements are defined as those items that must be met to address the information technology processes of the Department; they are what must be supported, from a technical perspective, to meet the Department's technical environment needs. As with the functional requirements, many technical requirements are common across the solution.

- Provide continued technical support for the SUNTAX systems.
- Provide system continuity for all SUNTAX environments.
- Provide excellent systems performance.
- Provide seamless integration with other Program systems.
- Use defined data standards.
- Support the latest encryption standards.

III. Success Criteria

The proof of concept will be assessed using the criteria listed below.

	SUCCESS CRITERIA TABLE				
#	Description of Criteria	How will the Criteria be measured/assessed?	Who benefits?	Realization Date (MM/YYYY)	
1	Documented systems adjustments required for migrating fully to cloud services	Documentation	The Department	09/2022 Proof of concept results will be available.	
2	Comparable or improved system performance for transaction response time (Business Partner search, financial transaction search, activities search, case search)	Search speeds in the proof of concept development clone will be compared to current development SUNTAX search speeds.	The Department and customers	09/2022 Proof of concept results will be available.	
3	Comparable or improved system performance for batch run time	Batch job run times in the proof of concept development clone will be compared to current development SUNTAX batch job run times.	The Department: processing time is reduced	09/2022 Proof of concept results will be available.	
4	Full migration of all SUNTAX systems landscape to cloud services	Full systems migration from the State Data Center to the cloud	The Department	06/2023 Systems migration completed.	

Exhibit III-1 Project Success Criteria Table

IV. Schedule IV-B Benefits Realization and Cost Benefit Analysis

A. Benefits Realization Table

The required table, below, does not enumerate tangible benefits as this project is a technical database maintenance evaluation with full database migration. The project does not change any functional processing for the business processes; therefore, benefits associated with this project are intangible in nature. The intangible benefits gained by implementing this project are outlined below.

	Benefits Realization Table					
#	# Description of Benefit Who receives the benefit?		How is benefit realized?	How is the realization of the benefit measured?	Realization Date (MM/YY)	
	N/A					

Exhibit IV-1: Benefits Realization Table

Intangible Benefits

Proof of Concept

The Department gains knowledge and expertise in the level and magnitude of effort needed to migrate the production systems. This knowledge will provide for a more robust, mature project plan with any potential risks and issues to be identified and mitigated before the full migration phase begins.

Provide knowledge and documentation of system adjustments required to migrate to cloud services.

Full SUNTAX Systems Migration

- SUNTAX will be positioned to leverage cloud services, and all provided services that go with this
 migration.
- Adherence to the state's mandate to utilize cloud computing services that meet the needs of the Department, reduce costs, and meet or exceed applicable information technology security laws, regulations, and standards.
- Cloud service level agreement for system availability.

B. Cost Benefit Analysis (CBA)

The chart below summarizes the required CBA Forms which are included as Appendix A on the Florida Fiscal Portal and must be completed and submitted with the Schedule IV-B.

Cost Benefit Analysis			
Form Description of Data Captured			
CBA Form 1 - Net Tangible Benefits	Department Program Cost Elements: The expected costs for year one will require maintaining existing hardware and procuring cloud services. This will require an estimated increased budget of \$1,820,814 for the first year, requiring a total of approximately \$4,770,601.		
	Years two and three will allow for retirement of physical hardware housed at Florida Digital Services and reduction of staff augmentation with an		

Cost Benefit Analysis				
Form	Description of Data Captured			
	estimated reduction of \$2,681,846.			
	Tangible Benefits: the estimated net tangible benefit once the project is fully implemented is a reduction of \$861,033.			
CBA Form 2 - Project Cost Analysis	Baseline Project Budget: the total estimated investment for this project is \$10,908,956.			
	Project Funding Sources: the planned funding source will be Trust Fund.			
	The cost estimates for this project include Cloud managed services, Disaster Recovery services, and Staff Augmentation for migration of SUNTAX from on-premise hardware to the Cloud.			
CBA Form 3 - Project Investment Summary	Investment Summary Calculations: summarizes total project costs and net tangible benefits and automatically calculates:			
	 Return on Investment is estimated at \$861,033 Payback Period is estimated at two 5/9 years Break even Fiscal Year will be 2024-25 Net Present Value is estimated at \$690,967 Internal Rate of Return is estimated at 25.44% 			

Project costs are displayed on CBA Form 2A and increased operational (maintenance) costs are displayed on CBA Form 1A in Appendix A.

The costs for migration to cloud services are estimated using the following:

- 1) A nonbinding quote from Microsoft for an Azure cloud environment, attached.
- 2) FL[DS] costs are extrapolated from the existing estimates.

Software costs are considered project costs through full migration and then changed to operational costs. FL[DS] costs are considered project costs though the transition of each environment, and should then be reduced based on SUNTAX migration to the Cloud.

V. Schedule IV-B Major Project Risk Assessment

An in-depth risk assessment for the project was performed using the risk assessment tool provided as part of the Information Technology Guidelines and Forms on the Florida Fiscal Portal. The tool involves answering 89 questions about the project being considered, divided into eight assessment categories. The results of the assessment in Appendix B are summarized in the following sections.

A. Risk Assessment Summary

The overall risk assessment of the project is rated as "High" based on the risk assessment tool. This rating reflects assessment ratings of "Medium" in four of the eight assessment areas and "High" in the other four assessment areas.

As would be expected at this early stage, the project carries some risk. It is expected that overall project risk will diminish significantly by completing the proof of concept. Once the proof of concept is complete and if full database migration is planned, the project structure will be in place and the foundational process and technology elements implemented will further reduce risks.

The categories assessed as high risk, which primarily cause that assessment level, include:

- Communication Assessment once the proof of concept is completed, and the knowledge is gained to migrate to cloud services, a documented communications plan will be created and approved.
- Fiscal Assessment once the proof of concept is completed, a documented spending plan will be created and approved.
- Project Organization Assessment once the proof of concept is completed and the knowledge is gained to
 migrate to cloud services, the project organization and governance structure will be defined and
 documented within an approved project plan.
- Project Complexity Assessment once the proof of concept is completed and the decision is made to migrate to cloud services, the level of complexity will be known, and mitigation strategies will be documented for implementation within an approved project plan.

The overall risk assessment rating aligns with expectations for a project of this scope and type regardless of solution or approach. In the areas where risks classified as "High" do exist, the risks are manageable and unlikely to undermine the expected success or benefits of the project. Many of the areas with high classification risks will see reductions following the proof of concept, and within months of the subsequent project start. While the proof of concept project is ongoing, the Department will formalize plans for the subsequent database migration project.

Exhibit V-1 is a graphical representation of the results computed by the risk assessment tool.

When answering the questions in the risk assessment tool, it was assumed that the current mature project management and governance structure in place for managing SUNTAX would remain in place for the proof of concept and systems migration projects.

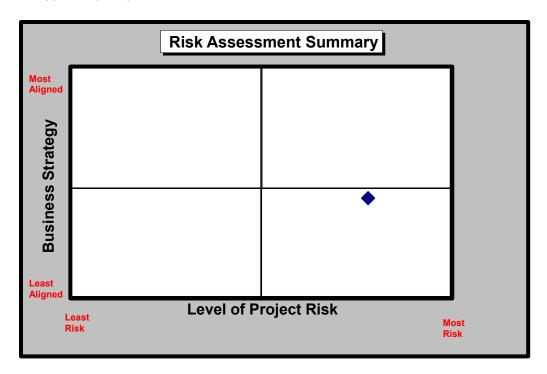


Exhibit V-1: Project Risk Assessment Summary

Specific items of the risk assessment and business strategy alignment that contributed to the current risk assessment level of "High" overall, and for the current placement of the project in the Risk Assessment Quadrant in Exhibit V-1: Project Risk Assessment Summary, will be addressed within the first half year of the project. These include:

- Strategic Risk
 - a. The project objectives will be clearly documented and signed off by the stakeholders
 - b. The vision for how changes will improve the business processes will be completely documented
 - c. All the project requirements, assumptions, constraints and priorities will be defined and documented
- Technology Risk
 - a. The internal staff will gain sufficient experience during the proof of concept
- Change Management Risk
 - a. Changes as a result of the migration will be defined and documented as part of the proof of concept
 - b. A Change Management Plan is scheduled to be developed following the proof of concept
- Communication Risk
 - a. The Communication Plan will be approved
 - b. The Communication Plan will promote the routine use of feedback (at a minimum)
 - c. All affected stakeholders will be included in the Communication Plan
 - d. All key messages will be documented in the Communication Plan
 - e. Desired message outcomes and success measures will be documented in the Communication Plan
 - f. The Communication Plan will identify and assign needed staff
- Fiscal Risk
 - a. A Spending Plan will be documented and approved for the project lifecycle
 - b. All project expenditures will be identified and documented in the Spending Plan
 - c. The cost estimates for the project will be accurate within +/- 10%
 - d. All tangible benefits will be identified and validated

- e. The procurement strategy will be reviewed and approved
- f. A contract manager will be assigned to the project
- g. Selection criteria and outcomes will be clearly identified
- Project Organization Risk
 - a. The project organization and governance structure will be defined and documented
 - b. A project staffing plan will identify and document all staff roles and responsibilities
 - c. The change review and control committee will include representation from all stakeholders
- Project Management Risk
 - a. All requirements and specifications will be defined and documented
 - b. All design specifications will be defined and traceable to specific business rules and requirements
 - c. All project deliverables and acceptance criteria will be identified
 - d. The Work Breakdown Structure will be defined to the work package level
 - e. The project schedule will be approved for the entire project lifecycle, and will specify all project tasks, go/no-go decision points, milestones, and resources
 - f. Formal project status reporting will be in place that includes an executive steering committee
 - g. All known project risks and mitigation strategies will be identified
- Project Complexity Risk
 - a. The complexity of the systems migration to the cloud will be determined and documented during the proof of concept

The overall project risk level will decrease from "High" when many of the above items are addressed. Additionally, addressing these items will shift the current placement of the project in the risk quadrant (Exhibit V-1: Project Risk Assessment Summary) to show a more accurate alignment with the Business Strategy not currently represented due to limitations associated with the risk assessment tool.

Exhibit V-2: Project Risk Assessment Summary Table illustrates the risk assessment areas that were evaluated, and the breakdown of the risk exposure assessed in each area. As indicated above, the overall project risk should diminish significantly by the conclusion of the proof of concept and if a decision is made to migrate the production databases when the project structure is in place, business processes and requirements will be fully mapped and defined, and the foundational technology elements will have been implemented.

Project Risk Area Breakdown			
Risk Assessment Areas	Risk Exposure		
Strategic Assessment	MEDIUM		
Technology Exposure Assessment	MEDIUM		
Organizational Change Management Assessment	MEDIUM		
Communication Assessment	HIGH		
Fiscal Assessment	HIGH		
Project Organization Assessment			
Project Management Assessment			
Project Complexity Assessment			
Overall Project Risk	HIGH		

Exhibit V-2: Project Risk Assessment Summary Table

The Department's plan to continually identify, assess, and mitigate risk throughout the life of the project is discussed in Section VII., Schedule IV-B Project Management Planning.

VI. Schedule IV-B Technology Planning

A. Current Information Technology Environment

1. Current System

The database is a component of the General Tax Administration program's System for Unified Taxation (SUNTAX) system.

a. Description of Current System

1) Number of users by type in the SUNTAX system:

User Type	Count
SAP Business Suite Professional	1,476
SAP Business Suite Limited Professional	695
My SAP.Com Category 1 User	137
eServices (Web Self-Service Customers)	Over 400,000

2) Number of transactions in the three main components of the production SUNTAX system: SAP ECC (ERP Central Component), SAP CRM (Customer Relationship Management), SAP BI (Business Intelligence):

Data Collection Period: June 2021

SAP ECC (PRODUCTION)

Task Type Name	Number of Dialog Steps	Number of Sequential Reads	Number of Direct Reads	Number of Logical Database Changes
BACKGROUND	655,241	8,197,650,158	7,628,000,135	412,792,984
DIALOG	28,376,614	3,582,662,099	2,558,332,824	68,048,614
НТТР	231,009	967,291	1,065,897	32,513
RFC	59,511,676	1,712,371,735	3,067,094,856	57,527,853

Number of Logical Database Calls	Number of Physical Database Read Accesses	Number of Modified Database Records	Number of Records Read from Single Record Buffer
16,238,443,277	11,450,713,410	412,792,984	447,916,672
6,209,043,537	2,586,150,979	68,048,614	351,849,401
2,065,701	438,938	32,513	475,733
4,836,994,444	1,679,138,067	57,527,853	1,214,824,754

Online data - approximately 2.5 TB
 Batch data - approximately 7.6 TB
 RFC data transferred - approximately 3 TB

Total data transferred - near 72 TB
 Total dialog steps - 90 million

Other task types include eServices data transfer, middleware and database.

SAP CRM (PRODUCTION)

Task Type Name	Number of Dialog Steps	Number of Sequential Reads	Number of Direct Reads	Number of Logical Database Changes
BACKGROUND	218,480	288,559,604	249,684,171	168,048,892
DIALOG	941,024	237,591,971	250,472,714	2,307,901
НТТР	31,149	694,283	290,506	17,178
RFC	21,092,650	1,159,370,375	1,890,905,679	23,383,275

Number of Logical Database Calls	Number of Physical Database Read Accesses	Number of Modified Database Records	Number of Records Read from Single Record Buffer
706,292,667	553,847,328	168,048,892	37,856,286
490,372,586	323,600,038	2,307,901	42,687,601
1,001,967	610,981	17,178	137,050
3,073,659,329	2,150,560,097	23,383,275	318,774,778

Total data transferred
 Total dialog steps
 - near 11.2 TB
 - 22.2 million

SAP BUSINESS INTELLIGENCE (PRODUCTION)

Task Type Name	Number of Dialog Steps	Number of Sequential Reads	Number of Direct Reads	Number of Logical Database Changes
BACKGROUND	1,044,739	863,153,757	4,346,354,764	224,414,281
DIALOG	11,058	1,008,586	27,610,566	25,705
НТТР	398	23,720	13,470	536
RFC	544,011	116,973,965	403,441,494	38,592,936

Number of Logical Database Calls	Number of Physical Database Read Accesses	Number of Modified Database Records	Number of Records Read from Single Record Buffer
5,433,922,802	3,676,199,537	224,414,281	20,229,040
28,644,857	1,955,022	25,705	25,480,866
37,726	18,388	536	2,549
559,008,395	331,622,226	38,592,936	91,560,753

Total data transferred

- near 15.2 TB

Total dialog steps

- 1.6 million

Tasks Type	Task Description
BACKGROUND	Task that is started by a user or by another screen program
DIALOG	Task that is started by some scheduled job or event where no user is present
НТТР	Task that is started by a web service call or event
RFC	Task that is started by an RFC (remote function call) from another SAP system

Note: The smallest unit of work in an SAP system is called a dialog step. Every time a user is navigating through a menu, is printing a document, or searching in the database, the tasks are processed by one or more dialog steps.

3) Requirements for public access, security, privacy, and confidentiality:

The SUNTAX Security Program continuously adapts to support changes in the business. The changes are integrated through typical Security Life Cycle processes that identify new security risks or requirements. Thus, any security process that identifies a new risk, requirement, security breach, or exposure could result in adjustments to the existing system security program.

The Department's Information Security Governance is the management framework which drives and controls the five stages of the framework. The stages are as follows:

- a. Risk Analysis Interpret the current information security status. This includes requirements analysis and an understanding of relevant external policies and standards. The Risk Analysis stage may or may not result in the creation or modification of policies and standards.
- b. Policies and Standards Develop systemwide policies and standards concerning information security. Once a policy and/or standard is created, it needs to be promptly implemented.
- c. Implementation Implement the policies and standards and create over-all awareness with the system users and administrators. Implemented policies and/or standards require management and administration procedures.
- d. Management/Administration Support the system with information security tasks, advice, and other services. The management and administration procedures should have audits/assessments conducted against them.
- e. Assess/Audit Develop and perform security audit processes and services. Audits and assessments often lead to the discovery of risk, which requires a risk analysis.
- 4) Hardware characteristics for the three main components of the production system: SAP ECC (ERP Central Component), SAP CRM (Customer Relationship Management), SAP BI (Business Intelligence):

Hardware Characteristics	Description	SAP ECC	SAP CRM	SAP BI
Hosts	FL[DS] State Data Center	DOR- WPAP004	DOR- WPAP002	DOR- WPAP001
Servers	HPE Superdome Flex Enterprise Server	30 CPU/ 512 GB RAM	8 CPU/ 128 GB RAM	14 CPU/ 192 GB RAM
Network Devices	HPE Ethernet 10/25GB 2-port Adapter	10/25GB 2- port	10/25GB 2- port	10/25GB 2- port
Storage (in Gigabytes)	Hitachi SAN	20,000	8,000	12,000
Archival Equipment	N/A	N/A	N/A	N/A

5) Software characteristics for the three main components of the production system: SAP ECC (ERP Central Component), SAP CRM (Customer Relationship Management), SAP BI (Business Intelligence):

Software Characteristics	Description	SAP ECC	SAP CRM	SAP BI
GUI	SAPGUI, HTML, Native Mobile Apps	All	All	All
Procedural Language	ABAP	All	All	All
Object-Oriented Language ABAP, Java		All	ABAP	ABAP, Java

Operating System	Windows Server 2012 R2	All	All	All
Embedded Programming	C# (.NET), Java	All	N/A	All
Batch Program	ABAP	All	All	All

6) Existing system or process documentation

File Type	Count
Inbound File	88
Outbound Files	121

b. Current System Resource Requirements

- 1) Hardware and software requirements:
 - a. SUNTAX production hardware and software requirements:
 - i. Hardware/software requirements for main components (SAP ECC, SAP CRM, SAP BI) including SAP Enterprise Portal:

Hardware and Software Requirements	SAP ECC	SAP ECC Application Server	SAP CRM	SAP BI	SAP BI Application Server	SAP Enterprise Portal
Host Name	DOR- WPAP004	DOR- WPAP010	DOR- WDAP002	DOR- WDAP001	DOR- WDAP013	DOR- WPAP003
Host Type	Physical	Virtual	Virtual	Virtual	Virtual	Virtual
CPU	2 x64 Processors/30 CPUs	x64-based /4 CPUs	x64-based /8 CPUs	x64-based /10 CPUs	x64-based /4 CPUs	x64-based /8 CPUs
Memory (in Gigabytes)	512	32	128	192	32	128
Operating System	2012 R2	2012 R2	2012 R2	2012 R2	2012 R2	2012 R2

ii. Hardware/software requirements for standalone, supporting components:

- a) SAP Solution Manager
- b) SAP Adobe Document Services (ADS)
- c) SAP Data Quality Management (DQ)
- d) SAP NetWeaver Developer Infrastructure (NWDI)
- e) SAP System Landscape (SLD)
- f) SAP UI Log Analyzer systems

Hardware and Software Requirements	SAP Solution Manager	SAP ADS	SAP DQ	SAP NWDI	SAP SLD	SAP UI Log Analyzer
Host Name	DOR- WPAP008	DOR- WPAP006	DOR- WPAP018	DOR- WPAP009	DOR- WPAP007	DOR- WPDB002
Host Type	Virtual	Virtual	Virtual	Virtual	Virtual	Virtual
CPU	x64-based /6 CPUs	x64-based /4 CPUs	x64-based /2 CPU	x64-based /4 CPU	x64-based /4 CPU	x64-based /8 CPU
Memory (in Gigabytes)	64	64	32	64	64	128
Operating System	2012 R2	2012 R2	2012 R2	2012 R2	2012 R2	2016

- b. SUNTAX quality assurance (QA) hardware and software requirements:
 - i. Hardware/software requirements main components (SAP ECC, SAP CRM, SAP BI) including SAP Enterprise Portal:

Hardware and Software Requirements	SAP ECC	SAP CRM	SAP BI	SAP Enterprise Portal
Host Name	DOR- WTAP004	DOR- WTAP002	DOR- WTAP001	DOR- WTAP003
Host Type	Virtual	Virtual	Virtual	Virtual
CPU	x64-based /10 CPUs	x64-based /4 CPUs	x64-based /8 CPUs	x64-based /8 CPUs
Memory (in	192	64	128	128

Gigabytes)				
Operating System	2012 R2	2012 R2	2012 R2	2012 R2

- c. SUNTAX development hardware and software requirements:
 - i. Hardware/software requirements main components (SAP ECC, SAP CRM, SAP BI) including SAP Enterprise Portal:

Hardware and Software Requirements	SAP ECC	SAP CRM	SAP BI	SAP Enterprise Portal
Host Name	DOR- WDAP004	DOR- WDAP002	DOR- WDAP001	DOR- WDAP003
Host Type	Virtual	Virtual	Virtual	Virtual
СРИ	x64-based /4 CPUs	x64-based /4 CPUs	x64-based /4 CPUs	x64-based /4 CPUs
Memory (in Gigabytes)	64	64	64	64
Operating System	2012 R2	2012 R2	2012 R2	2012 R2

- ii. Hardware/software requirements for standalone, supporting components:
 - a) SAP Data Quality Management (DQ)
 - b) SAP UI Log Analyzer systems

Hardware and Software Requirements	SAP DQ	SAP UI Log Analyzer
Host Name	DOR- WTAP006	DOR- WDDB003
Host Type	Virtual	Virtual

CPU	x64-based /2 CPU	x64-based /4 CPU
Memory (in Gigabytes)	8	32
Operating System	2016	2016

- d. SUNTAX disaster recovery (DR) hardware and software requirements:
 - i. Hardware/software requirements main components (SAP ECC, SAP CRM, SAP BI) including SAP Enterprise Portal:

Hardware and Software Requirements	SAP ECC	SAP CRM	SAP BI	SAP Enterprise Portal
Host Name	GTAPRDDR	GTACPDDR	GTABPDDR	GTASPPDR
Host Type	Virtual	Virtual	Virtual	Virtual
CPU	x64-based /64 CPUs	x64-based /48 CPUs	x64-based /48 CPUs	x64-based /48 CPUs
Memory (in Gigabytes)	512	256	256	256
Operating System	2012 R2	2012 R2	2012 R2	2012 R2

- ii. Hardware/software requirements for standalone, supporting components:
 - a) SAP Data Quality Management (DQ)

Hardware and Software Requirements	SAP DQ
Host Name	GTABPDDR
Host Type	Virtual

CPU	x64-based /48 CPUs
Memory (in Gigabytes)	256
Operating System	2012 R2

- e. SUNTAX sandbox hardware and software requirements:
 - i. Hardware/software requirements main components (SAP ECC, SAP CRM, SAP BI):

Hardware and Software Requirements	SAP ECC	SAP CRM	SAP BI
Host Name	DOR- WDDB002	DOR- WDAP015	DOR- WDDB001
Host Type	Virtual	Virtual	Virtual
СРИ	x64-based /16 CPUs	x64-based /4 CPUs	x64-based /8 CPUs
Memory (in Gigabytes)	128	64	128
Operating System	2012 R2	2012 R2	2012 R2

- 2. Cost/availability of maintenance or service for existing system hardware or software: for SUNTAX, the General Tax Administration (GTA) program and Information Services Program (ISP) currently pay \$1,411,071 annually for hardware maintenance, and \$1,448,941 annually for software maintenance.
- 3. Staffing requirements: the SUNTAX system is supported by the GTA System Support Team, which provides functional support. The Information Services Program provides services for central printing, batch job management and monitoring, service desk, network availability, security, software development, SAP Basis and Windows technical support. These teams include State staff and staff augmentation contractors. The FL[DS] State Data Center hosts the physical SUNTAX systems and provides services for connectivity, storage area network, backups, and operating systems. The Northwest Regional Data Center (NWRDC) hosts disaster recovery.
- 4. Summary of the cost to operate the existing system (detailed costs will be entered in the Cost-Benefit Analysis Worksheets).

c. Current System Performance

- 1. The system can meet current and projected workload requirements.
- 2. Users and technical staff are satisfied with the system.
- 3. The current database works with the SAP software; however, occasional database disconnects have been experienced during batch processing.
- 4. No capacity or reliability problems have been experienced or are anticipated.

2. Information Technology Standards

Department and State Standards

System and data security are paramount. During the proof of concept and full systems migration, the Department will monitor and ensure compliance with IRS Publication 1075, NIST and PII standards, as well as Rules 74-2 and 74-3, F.A.C., Florida Cybersecurity Standards, and Data Center Operations, respectively.

B. Current Hardware and/or Software Inventory

1. Hardware Inventory

Current hardware inventory will be eliminated from the FL[DS] State Data Center when SUNTAX is fully operational in the cloud.

2. Hardware maintenance costs

None. There will be no hardware to maintain.

3. Software maintenance costs

Software maintenance costs for SAP and SQL Server will not be impacted by the move to the cloud.

C. Proposed Technical Solution

1. Technical Solution Alternatives

The SUNTAX system uses Windows Server 2012 R2 operating system and SQL Server 17 (14.00.3356) for its database management on HPE Superdome Flex servers. Windows Server 2012 is out of mainstream support; however, extended support will end on October 10, 2023.

One solution is to purchase replacement hardware and install Windows Server 2019 (2022 is in preview). If we select the latest HPE Superdome Flex servers, the Department will get performance increase by using the latest chipset and use the available infrastructure in place at the State Data Center such as SAN storage, backup, network, and management services.

Another solution is to migrate the SUNTAX system to a government cloud. Since we need to replace Windows Server 2012 with Server 2019, the 'lift and shift' is not applicable. Instead, Windows Server 2019 virtual machine images are instantiated, SAP and SQL Server software with relevant patches installed, and SQL Server database backup images and support files imported.

2. Recommended Technical Solution

The Department selected the cloud migration approach to reduce its footprint in the State Data Center and to lower operating and support costs. The goal for this budget request is to move SUNTAX and its SQL Server database to the cloud. The technical advantages of using this solution are:

- Lower risk and impact to the State tax revenue stream
- Use of current and future vendor-supported technology software and platforms
- Data security and data privacy protection
- Improve the stability and availability of the system

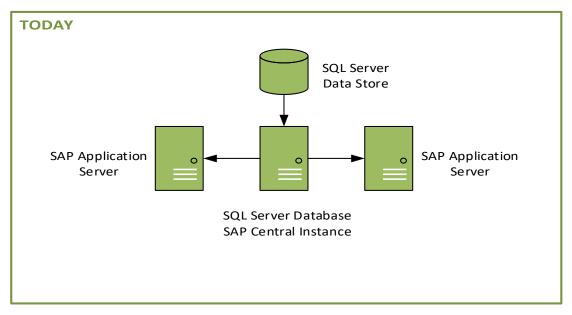
D. Proposed Solution Description

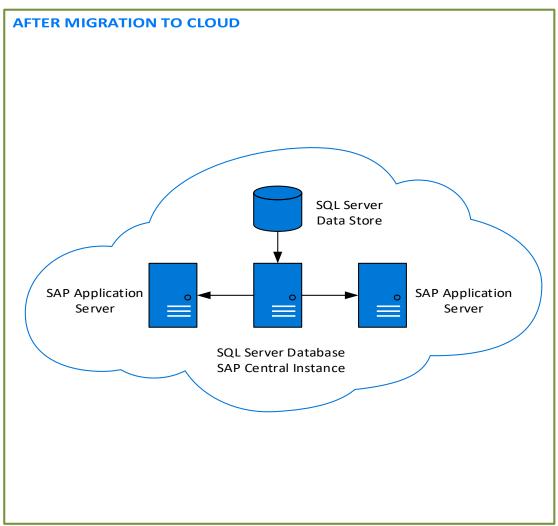
1. Summary Description of Proposed System

- a. System type: Database
- b. Connectivity requirements: No change
- c. Requirements for security, privacy, confidentiality, and public access to comply with applicable federal/state laws, including sections 282.601-282.606, F.S.: No change
- d. Development and procurement approach: Following standard development and procurement processes
- e. Internal and external interfaces: No change
- f. Maturity and life expectancy of the technology: SAP ECC/CRM/BI has been in production since March 31, 2004 with SQL Server 2000 as one its supported databases. SQL Server 2019 is the latest database version supported by SAP until 2027.
- g. Other system(s) proposed solutions must integrate with SUNTAX.

2. Resources and summary level funding requirements for proposed solution (if known)

a. Anticipated technical platform and service requirements:





- b. Anticipated software requirements: Any identified coding and configuration of software will be provided by Department resources. It is anticipated to require minimal coding and configuration.
- Anticipated staffing requirements: The Department will conduct the work with existing staff/contractors.
- d. Anticipated ongoing operating costs: The proof of concept does not require ongoing operating costs. If full implementation is determined, anticipated ongoing operating costs will be evaluated. Those operating costs that have been identified are reflected in the Cost Benefit Analysis.

E. Capacity Planning

Storage Growth

Exhibit VI-1: SUNTAX Database Storage and Growth Rate highlights the database storage usage and the annual growth rate. Growth rates for database storage are expected to continue at these rates to support ongoing tax administration processing.

Database Name	Database Type	Database Size (Terabytes)	Annual Growth Rate
ECC	SQL Server	17.52	14.6%
CRM	SQL Server	6.81	12.8%
BI	SQL Server	7.5	10.5%

Exhibit VI-1: SUNTAX Database Storage and Growth Rate

Database size is the sum of four system resource groups: production, disaster recovery, quality assurance (QA) and sandbox. This is because disaster recovery, QA, and sandbox databases are copies of the production database. The development database contains test data only and is smaller in size with unpredictable growth rate.

VII. Schedule IV-B Project Management Planning

Purpose: To require the agency to provide evidence of its thorough project planning and provide the tools the agency will use to carry out and manage the proposed project. The level of detail must be appropriate for the project's scope and complexity.

Include through file insertion or attachment the agency's project management plan and any associated planning tools/documents.

NOTE: For IT projects with total cost in excess of \$10 million, the project scope, business objectives, and timelines described in this section must be consistent with existing or proposed substantive policy required in s. 216.023(4)(a)10, F.S.

A. Project Scope

Project Name: This project is referred to as the SUNTAX Migration to Cloud with MS SQL Database: Proof of Concept and Full SUNTAX Landscape Migration.

1. Purpose

To maintain a highly functioning SUNTAX system that leverages the latest technologies and the investment made by the state in this system during the past 20+ years, the Department proposes a proof of concept to provide knowledge and understanding of the work effort required to migrate the SUNTAX systems landscape to the cloud. The Department will also gain a level of understanding of the systems performance to migrate the SUNTAX systems to the cloud.

A development clone of the ECC environment will be used to copy to the cloud platform and the Department will then perform transactions and simulated batch processing in the environment so system updates and performance can be evaluated. Once completed, the Department will initiate a second project to migrate the full SUNTAX systems landscape to the cloud.

2. Objectives

Objectives include:

- Compare system performance between on-premise system and test cloud system; gain understanding of new cloud footprint.
- Compare time required for batch processing between on premise system and test cloud system.
- Provide the latest technology architecture that supports dynamic process modification.
- Provide a system that leverages modern technologies that are supported, maintained, and improved.
- Use a proof of concept to evaluate impact of the migration of all SUNTAX system environments, confirm ability for existing SUNTAX functionality to run and provide key information to support the full implementation.

B. Project Phasing Plan

1. Project Phases

The Department intends to conduct a proof of concept of cloud services migration using a development clone of the ECC component. The proof of concept will be conducted July 1, 2022 through September 30, 2022.

Once completed, the Department will initiate a second project to migrate the full SUNTAX systems landscape to the cloud. This migration will be conducted October 1, 2022 through June 30, 2023.

The overall project will include:

- Proof of concept
- Concept evaluation and documentation

- Planning for full implementation
- Management of the hardware and software procurement process
- Implementation of each environment of SUNTAX: Sandbox, Development, Quality Assurance, Production, and Disaster Recovery

2. Project Milestones

It is anticipated the project will be managed according to the following milestones. Go/no-go checkpoints may be added to the project schedule based on the chosen solution. Checkpoints will require Program Director sign-off before commencing the next activity.

Milestone
Legislative approval
Project kick-off
Installation and setup of hardware and software in the cloud
Test and document system update requirements
Full systems migration project planning
Full systems migration Project kick-off
Installation and setup of each SUNTAX environment in the cloud will be done in phases
Project Completion

Exhibit VII-1: Project Milestones

C. Project Schedule

The project schedule will depend highly on the availability of hardware and software resources. Installation and setup of hardware will require coordination with vendor. The plan calls for the proof of concept to start on July 1, 2022 and be completed by September 30, 2022. Then a full-scale migration project for all SUNTAX environments will be initiated October 1, 2022 and be completed by June 30, 2023

The figure below represents the high-level project schedule for the proof of concept phase of the project:

FY 2022-2	3		
Workstreams	JULY	AUG	SEPT
Cloud installation / Build proof of concept			
Prepare the system			
Benchmarking			
Coding changes / Other changes			
Testing			
Compile results and documentation/ Finalize			

Exhibit VII-2: High-Level Project Schedule for the Proof of Concept

The figure below represents the high-level project schedule for the full migration phase of the project:

	FY 202	22-23			
Workstreams	OCT/NOV	DEC/JAN	FEB/MAR	APR/MAY	JUN
Cloud installation / Build					
Migrate SUNTAX Development					
Environments and test					
Migrate SUNTAX Quality Assurance					
Environments and test					
Migrate SUNTAX Production and DR					
Environments and validate					
Migration Completed					

Exhibit VII-2: High-Level Project Schedule for the full migration

D. Project Organization

The Department Project Management Team will be headed by a Department Project Director.

The Project Director will be supported by other experienced Department staff proficient in the areas of Budget, Project Management, Technical and Functional Management, and Communications throughout the project.

This project is a system maintenance effort involving a technical change in the system database. The team has implemented many projects of a similar scope. Hardware replacement along with database upgrades and software upgrades are a routine part of system maintenance. The GTA standard large project management processes and templates are already established. These same processes will be used for this project. The Program Director will approve the plans.



Exhibit VII-3: Proposed Project Organization

The following table identifies roles in the project organization and a summary of their responsibilities.

Role Name	Description
Program Director	 Provides oversight to the project Acts as final escalation for all issue resolution Directs governance Has programmatic decision-making authority Champions the project Provides guidance on overall strategic direction Provides business resources for project success Has programmatic responsibility for successful development and implementation of the project
Project Director	Has overall responsibility for the successful development and implementation of the project Liaison for resources
Project Manager	 Responsible for day-to-day project Liaison for resources Has daily decision-making authority Oversees project schedule and plan Oversees the development and implementation of the project Oversees the Project Management Office for the project Coordinates project resources, budgets, and contract management Coordinates with the Project Director for resources Reports to the Project Director
Project Management	 Responsible for project management areas including scope, risk, quality, and change control Coordinates project status communications Develops and manages the project schedule and associated tasks Maintains all project documentation including detailed project plan Ensure adherence to the process and project management standards and guidelines Prepare formal project reports and presentations
Technical Management Functional Management	 Responsible for technical resources and associated work Manages the project schedule technical tasks Responsible for functional resources and associated work Manages the project schedule functional tasks
Budget Management	Controls project budget Provides budget related input into project scope and contract change decision making process
Communications Management	Responsible for project communications

Exhibit VII-4: Project Organization Members - Roles & Descriptions

E. Quality Assurance Plan

The project will follow existing SUNTAX maintenance plans and processes to ensure standards are followed.

Project Area	Description
Development Standards and	If applicable, the Department's programming, development and configuration standards will be followed.
Configuration Standards	

Project Area	Description
Testing Management	The Department's established standards for testing management will be followed. This includes unit testing, integration testing, system testing, load testing, and user acceptance testing.
Approval	All deliverables will require individual stakeholder approval and sign-off upon completion of the final draft.
Contract Management	All contracts must pass executive and legal approval.

Exhibit VII-5: Quality Standards by Project Area

In addition to these formal areas of quality control, the following practices will be maintained during the life of the project:

- A. Peer reviews of artifacts
- B. Project team acceptance and approval
- C. Periodic project team meetings
- D. Project status meetings
- E. Change control management following existing SUNTAX maintenance processes
- F. Project Director acceptance and approval
- G. Defined test plan with standard levels of technical and acceptance testing
- H. Risk management and mitigation

Quality will be monitored throughout the project by project management. Multiple levels of acceptance by all stakeholders will be built into the process for project quality control.

F. Risk Management

The purpose of risk management is to identify the risk factors for the project and establish a risk management plan to minimize the probability that the risk will negatively affect the project.

The project management methodology chosen for this project will follow the existing plans and processes for GTA large projects and includes processes, templates, and procedures for documenting and mitigating risk. Formal risk analysis, tracking, and mitigation will be ongoing throughout the project. Risks are actively identified, detailed, and prioritized. Mitigation strategies are developed. Risks are tracked, mitigated, and closed throughout the lifecycle. A source of risks for the project would include items from the Risk Assessment in Section V of this Schedule IV-B Proof of Concept that were rated High and should be mitigated early in the project.

G. Implementation Plan

An implementation plan will be developed for the full migration of the SUNTAX environments to the cloud. This migration is not a change to the production system; this is a technical migration and will not result in any organizational change management required.

VIII. Appendices

Number and include all required spreadsheets along with any other tools, diagrams, charts, etc. chosen to accompany and support the narrative data provided by the agency within the Schedule IV-B.

A. Cost Benefit Analysis Tool

The following embedded document represents Appendix A - Cost Benefit Analysis FY 2022-23 for SUNTAX Migration to Cloud with MS SQL Database: Proof of Concept and Full SUNTAX Landscape Migration.



SUNTAX-Cloud-Cos t-Benefit-Analysis-Fi

A. Risk Assessment Tool

The following embedded document represents Appendix B - Project Risk Assessment FY 2022-23 for SUNTAX Migration to Cloud with MS SQL Database: Proof of Concept and Full SUNTAX Landscape Migration.



State of Florida
APPENDIX A
Fiscal Year 2022-23
Cost Benefit Analysis

CBAForm 1 - Net Tangible Benefits

Agency Florida Department of Revenue Project SUNTAX Cloud Migration

Net Tangible Benefits - Operational Cost Changes (Costs of Current Operations versus Proposed Operations as a Result of the Project) and Additional Tangible Benefits CBAForm 1A															
Agency		FY 2022-23			FY 2023-2		FY 2024-25 FY 2025-26						FY 2026-27		
(Recurring Costs Only No Project Costs)	(a)	(b)	(c) = (a) + (b)	(a)	(b)	(c) = (a) + (b)	(a)	(b)	(c) = (a) + (p)	(a)	(b)	(c) = (a) + (b)	(a)	(b)	(c) = (a) + (p)
			New Program			New Program			New Program			New Program			New Program
	Existing		Costs resulting	Existing		Costs resulting	Existing		Costs resulting	Existing	Cost Change	Costs resulting	Existing		Costs resulting
	Program Costs	Operational Cost Change	from Proposed Project	Program Costs	Operational Cost Change	from Proposed Project	Program Costs	Operational Cost Change	from Proposed Project	Program Costs	Operational Cost Change	from Proposed Project	Program Costs	Operational Cost Change	from Proposed Project
A. Personnel Costs Agency-Managed Staff	\$0	\$1,181,000		\$1,181,000	-\$721,000	\$460,000	\$460,000	-\$460,000					\$0		,
A.b Total Staff	0.00			5.00	-3.00	2.00	2.00			0.00			0.00		
A-1.a. State FTEs (Salaries & Benefits)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0
A-1.b. State FTEs (#)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A-2.a. OPS Staff (Salaries)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-2.b. OPS (#)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A-3.a. Staff Augmentation (Contract Cost)	\$0	\$1,181,000	\$1,181,000	\$1,181,000	-\$721,000	\$460,000	\$460,000	-\$460,000	\$0	\$0		\$0	\$0	\$0	\$0
A-3.b. Staff Augmentation (# of Contractors)	0.00	5.00	5.00	5.00	-3.00	2.00	2.00	-2.00	0.00	0.00		0.00	0.00	0.00	0.00
B. Application Maintenance Costs	\$1,448,941	\$0	\$1,448,941	\$1,448,941	\$0	\$1,448,941	\$1,448,941	\$0	\$1,448,941	\$0		\$0	\$0	\$0	\$0
B-1. Managed Services (Staffing)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0		\$0	\$0	\$0	\$0
B-2. Hardware	\$0	\$0		\$0	\$0	\$0	\$0	+		\$0		7.5	\$0	\$0	\$0
B-3. Software	\$1,448,941	\$0	Ţ 1 / 1 · 1 · 1 · 1 · 1	\$1,448,941	\$0	\$1,448,941	\$1,448,941	\$0		\$0			\$0	\$0	\$0
B-4. Other	\$0	\$0	ΨΟ	\$0	\$0	\$0	\$0	\$0	ΨΟ	\$0	Ţ.	, , ,	\$0	\$0	\$0
C. Data Center Provider Costs	\$1,500,846	\$639,814	\$2,140,660	\$2,140,660	\$0	\$2,140,660	\$2,140,660	-\$1,500,846	\$639,813	\$0			\$0		\$0
C-1. Managed Services (Staffing)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	+ 0	+5	\$0	\$0	\$0
C-2. Infrastructure	\$1,359,323	\$358,839	\$1,718,162	\$1,718,162	\$0	\$1,718,162	\$1,718,162	-\$1,359,323	\$358,839	\$0	**	\$0	\$0	\$0	\$0
C-3. Network / Hosting Services	\$51,748	\$174,617	\$226,365	\$226,365	\$0	\$226,365	\$226,365	-\$51,748	\$174,617	\$0	40	\$0	\$0	\$0	\$0
C-4. Disaster Recovery	\$89,775	\$106,358	\$196,133	\$196,133	\$0	\$196,133	\$196,133	-\$89,775	\$106,358	\$0	,,,	\$0	\$0	\$0	\$0
C-5. Other		\$0			\$0	\$0			\$0	\$0		\$0	\$0	\$0	\$0
D. Plant & Facility Costs	\$0		\$0	\$0	\$0	\$0		\$0	\$0		Ψ0	, , , , , ,	\$0		\$0
E. Other Costs	\$0			\$0	\$0	\$0							\$0		\$0
E-1. Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	**				\$0	\$0	\$0	\$0
E-2. Travel	\$0		ΨΟ	\$0	\$0	\$0	\$0			**			\$0	\$0	\$0
E-3. Other Specify	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Ψ0	Ψΰ	\$0	**		\$0	\$0	\$0
Total of Recurring Operational Costs	\$2,949,787	\$1,820,814	\$4,770,601	\$4,770,601	-\$721,000	\$4,049,601	\$4,049,601	-\$1,960,846	\$2,088,754	\$0	\$0	\$0	\$0	\$0	\$0
F. Additional Tangible Benefits:		\$0			\$0			\$0			\$0			\$0	
F-1. Specify		\$0			\$0			\$0			\$0			\$0	
F-2. Specify		\$0			\$0			\$0			\$0			\$0	
F-3. Specify		\$0			\$0			\$0			\$0			\$0	
Total Net Tangible Benefits:	\$0	(\$1,820,814)			\$721,000			\$1,960,846			\$0			\$0	

CHARACTERIZATION OF PROJECT BENEFIT ESTIMATE CBAForm 1B								
Choose Type Estimate Confidence Enter % (+/-								
Detailed/Rigorous		Confidence Level						
Order of Magnitude	✓	Confidence Level	80%					
Placeholder		Confidence Level						

A	В	С	D	E	F	G		Н	I	J	K	L	М	N	0	Р	Q	R	S	T
	SUNTAX Cloud Migration											CBAForm 2	A Baseline Projec	t Budget						
Costs entered into each row are mutually exclusive. remove any of the provided project cost elements. F time project costs in this table. Include any recu	Reference vendor quotes in the Item De				FY2022	-23			FY2023-2	.4		FY2024-	25		FY2025-2	26		FY2026-2	27	TOTAL
3			\$ -	\$	-			\$	-		\$	-		\$	-		\$	-		\$ -
Item Description (remove guidelines and annotate entries here)	Project Cost Element	Category	Current & Previous Years Project-Related Cost	YR 1#	YR 1 LBR	YR 1 Ba Budge		(R2# \	YR 2 LBR	YR 2 Base Budget	YR 3 #	YR 3 LBR	YR 3 Base Budget	YR 4# YI	R 4 LBR	YR 4 Base Budget	YR 5 #	YR 5 LBR	YR 5 Bas Budget	
	FTE	S&B	\$ -	0.00 \$	-	\$	-	0.00 \$	-	\$ -	0.00 \$	-	\$ -	0.00 \$	-	\$ -	0.00 \$	-	•	\$ -
6 Costs for all OPS employees working on the project.	OPS		\$ -	0.00		\$	-	0.00 \$	-	\$ -	0.00 \$	-	\$ -	0.00 \$	-	\$ -	0.00 \$	-	\$ -	\$ -
7 Staffing costs for personnel using Time & Expense.	Staff Augmentation	Contracted Services	\$ -	0.00 \$	-	\$	_	0.00 \$	-	\$ -	0.00 \$	-	\$ -	0.00 \$	-	\$ -	0.00 \$	-	\$ -	\$ -
8 Project management personnel and related deliverables.	Project Management	Contracted Services	\$ -	0.00 \$	-	\$	-	0.00 \$	-	\$ -	0.00 \$	-	\$ -	0.00 \$	-	\$ -	0.00 \$	-	\$ -	\$ -
Project oversight to include Independent Verification & Validation (IV&V) personnel and related deliverables.	Project Oversight	Contracted Services	\$ -	0.00 \$	-	\$	-	0.00 \$	-	\$ -	0.00 \$	_	\$ -	0.00 \$	-	\$ -	0.00 \$	-	\$ -	\$ -
Staffing costs for all professional services not included in 10 other categories.	Consultants/Contractors	Contracted Services	\$ -	0.00 \$	-	\$		0.00 \$	-	\$ -	0.00 \$	-	\$ -	0.00 \$	-	\$ -	0.00 \$	-	\$ -	\$ -
Separate requirements analysis and feasibility study procurements.	Project Planning/Analysis	Contracted Services	\$ -	\$	-	\$	_	\$	-	\$ -	\$	-	\$ -	\$	-	\$ -	\$	-	\$ -	\$ -
12 Hardware purchases not included in data center services.	Hardware	000	\$ -	\$	-	\$	-	\$	-	\$ -	\$	-	\$ -	\$	-	\$ -	\$	-	\$ -	\$ -
13 Commercial software purchases and licensing costs.	Commercial Software	Contracted Services	\$ -	\$	-	\$	-	\$	-	\$ -	\$	-	\$ -	\$	-	\$ -	\$	-	\$ -	\$ -
Professional services with fixed-price costs (i.e. software development, installation, project documentation)	Project Deliverables	Contracted Services	\$ -	\$	-	\$. [\$	-	\$ -	\$	-	\$ -	\$	-	\$ -	\$	-	\$ -	\$ -
15 All first-time training costs associated with the project.	Training	Contracted Services	\$ -	\$	_	\$	_	\$	_	\$ -	\$	-	\$ -	\$	_	\$ -	\$	_	\$ -	\$ -
Include the quote received from the data center provider for project equipment and services. Only include one-time project costs in this row. Recurring, project-related data center costs are included in CBA Form 1A.	Data Center Services - One Time Costs	Data Center Category	\$ -	\$	_	\$		\$	_	\$ -	\$	_	\$ -	\$	_	\$ -	\$	_	\$ -	\$ -
Other contracted services not included in other categories.	Other Services	Contracted Services	\$ -	\$	_	\$	_	\$	-	\$ -	\$	-	\$ -	\$	-	\$ -	\$	-	\$ -	\$ -
Include costs for non-state data center equipment required by the project and the proposed solution (insert additional rows as needed for detail)	Equipment	Expense	\$ -	\$	_	\$		\$	_	\$ -	\$	_	\$ -	\$	-	\$ -	\$	-	\$ -	\$ -
Include costs associated with leasing space for project personnel.	Leased Space	Expense	\$ -	\$	-	\$	-	\$	-	\$ -	\$	-	\$ -	\$	-	\$ -	\$	-	\$ -	\$ -
	Other Expenses Total	Expense	\$ -	0.00 \$	-	\$ \$	-	0.00 \$	-	\$ -	0.00 \$	-	\$ -	0.00 \$	-	\$ -	0.00 \$	-	\$ -	\$ -
-1	IVIAI		\$ -	0.00 \$	-	φ	- 1	U.UU ֆ	-	φ -	0.00 \$	-	φ -	0.00 \$	-	φ -	0.00 \$	-	φ -	Ψ -

CBAForm 2 - Project Cost Analysis

Agency	Florida Department of Revenue	Project	SUNTAX Cloud Migration

DDO IECT COCT CUMMADV	FY	FY	FY	FY	FY	TOTAL		
PROJECT COST SUMMARY	2022-23	2023-24	2024-25	2025-26	2026-27			
TOTAL PROJECT COSTS (*)	\$0	\$0	\$0	\$0	\$0	\$0		
CUMULATIVE PROJECT COSTS								
(includes Current & Previous Years' Project-Related Costs)	\$0	\$0	\$0	\$0	\$0			
Total Costs are carried forward to CBAForm3 Project Investment Summary worksheet.								

PROJECT FUNDING SOURCES	FY	FY	FY	FY	FY	TOTAL
	2022-23	2023-24	2024-25	2025-26	2026-27	
General Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Trust Fund	\$4,770,601	\$4,049,601	\$2,088,754	\$0	\$0	\$10,908,956
Federal Match	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$0
Other Specify	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL INVESTMENT	\$4,770,601	\$4,049,601	\$2,088,754	\$0	\$0	\$10,908,956
CUMULATIVE INVESTMENT	\$4,770,601	\$8,820,202	\$10,908,956	\$10,908,956	\$10,908,956	

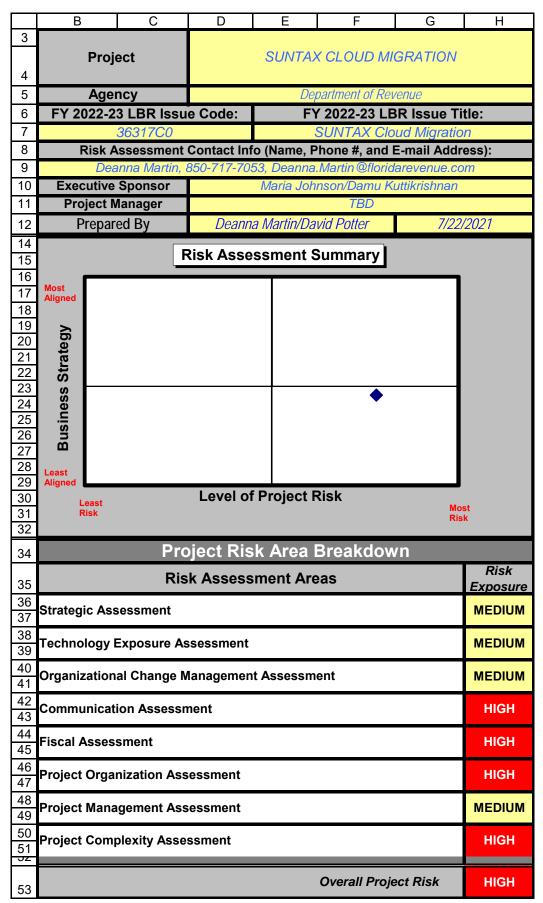
Characterization of Project Cost Estimate - CBAForm 2C								
Choose T	Enter % (+/-)							
Detailed/Rigorous		Confidence Level						
Order of Magnitude X		Confidence Level	80%					
Placeholder		Confidence Level						

Agency	Florida Department of Revenue	Project	SUNTAX Cloud Migration
	·		

	CUST BENEFIT ANALYSIS CBAFORM 3A				
FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	TOTAL FOR ALL YEARS
\$0	\$0	\$0	\$0	\$0	\$0
(\$1,820,814)	\$721,000	\$1,960,846	\$0	\$0	\$861,033
(\$1,820,814)	\$721,000	\$1,960,846	\$0	\$0	\$861,033
5	(3)	(2)	0	0	
	2022-23 \$0 (\$1,820,814)	FY FY 2022-23 2023-24 \$0 \$0 \$0 \$0 \$0 \$0 \$1,820,814) \$721,000	FY FY FY 2022-23 2023-24 2024-25 \$0 \$0 \$0 (\$1,820,814) \$721,000 \$1,960,846 (\$1,820,814) \$721,000 \$1,960,846	FY FY FY FY PY PY 2025-26 \$0 \$0 \$0 \$0 \$0 (\$1,820,814) \$721,000 \$1,960,846 \$0 (\$1,820,814) \$721,000 \$1,960,846 \$0	FY FY FY FY FY 2025-26 PY 2026-27 \$0 \$0 \$0 \$0 \$0 \$0 (\$1,820,814) \$721,000 \$1,960,846 \$0 \$0 (\$1,820,814) \$721,000 \$1,960,846 \$0 \$0

RETURN ON INVESTMENT ANALYSIS CBAFORM 3B				
Payback Period (years)	2 5/9	Payback Period is the time required to recover the investment costs of the project.		
Breakeven Fiscal Year	2024-25	Fiscal Year during which the project's investment costs are recovered.		
Net Present Value (NPV)	\$690,967	NPV is the present-day value of the project's benefits less costs over the project's lifecycle.		
Internal Rate of Return (IRR)	25.44%	IRR is the project's rate of return.		

Investment Interest Earning Yield CBAForm 3C					
Fiscal	FY	FY	FY	FY	FY
Year	2022-23	2023-24	2024-25	2025-26	2026-27
Cost of Capital	1.94%	2.07%	3.18%	4.32%	4.85%



	В	С	D	E
1	Agend	y: Department of Revenue		X CLOUD MIGRATION
3			Section 1 Strategic Area	
4	#	Criteria	Values	Answer
5	1.01	Are project objectives clearly aligned with the	0% to 40% Few or no objectives aligned	81% to 100% All or
6		agency's legal mission?	41% to 80% Some objectives aligned	nearly all objectives
7			81% to 100% All or nearly all objectives aligned	aligned
8	1.02	Are project objectives clearly documented	Not documented or agreed to by stakeholders	lafama da masana at la c
9		and understood by all stakeholder groups?	Informal agreement by stakeholders	Informal agreement by stakeholders
10			Documented with sign-off by stakeholders	
11	1.03	Are the project sponsor, senior management,	Not or rarely involved	Project charter signed by
12		and other executive stakeholders actively	Most regularly attend executive steering committee meetings	executive sponsor and executive team actively
		involved in meetings for the review and success of the project?	Project charter signed by executive sponsor and executive	engaged in steering
13		. ,	team actively engaged in steering committee meetings	committee meetings
14	1.04	3 · · · · · · · · · · · · · · · · · · ·	Vision is not documented	Vision is partially
15 16		changes to the proposed technology will improve its business processes?	Vision is partially documented	documented
			Vision is completely documented	
17 18	1.05	Have all project business/program area requirements, assumptions, constraints, and	0% to 40% Few or none defined and documented 41% to 80% Some defined and documented	0% to 40% Few or none
19		priorities been defined and documented?	81% to 100% Some defined and documented	defined and documented
20	1.06	Are all needed changes in law, rule, or policy	No changes needed	
21		identified and documented?	Changes unknown	
22			Changes are identified in concept only	No changes needed
23			Changes are identified and documented	3
24			Legislation or proposed rule change is drafted	
25	1.07	Are any project phase or milestone	Few or none	
26		completion dates fixed by outside factors,	Some	Few or none
27		e.g., state or federal law or funding restrictions?	All or nearly all	
28	1.08	What is the external (e.g. public) visibility of	Minimal or no external use or visibility	
29		the proposed system or project?	Moderate external use or visibility	Minimal or no external
30			Extensive external use or visibility	use or visibility
31	1.09	What is the internal (e.g. state agency)	Multiple agency or state enterprise visibility	
32		visibility of the proposed system or project?	Single agency-wide use or visibility	Single agency-wide use
33			Use or visibility at division and/or bureau level only	or visibility
34	1.10	Is this a multi-year project?	Greater than 5 years	
35			Between 3 and 5 years	1.000 1
36			Between 1 and 3 years	1 year or less
37			1 year or less	

	В	С	D	Е
1	Agency	: Department of Revenue	Project: SUNTA	X CLOUD MIGRATION
3			Section 2 Technology Area	
4	#	Criteria	Values	Answer
5	2.01	Does the agency have experience working with, operating, and supporting the proposed technical solution in a production	Read about only or attended conference and/or vendor presentation Supported prototype or production system less than 6	
6		environment?	months	Installed and supported production system more
7			Supported production system 6 months to 12 months	than 3 years
8			Supported production system 1 year to 3 years	,
9			Installed and supported production system more than 3 years	
10	2.02	Does the agency's internal staff have sufficient knowledge of the proposed	External technical resources will be needed for implementation and operations	External technical
11		technical solution to implement and operate the new system?	External technical resources will be needed through implementation only	resources will be needed through implementation
12			Internal resources have sufficient knowledge for implementation and operations	only
13	2.03	Have all relevant technical alternatives/	No technology alternatives researched	Some alternatives
14		solution options been researched, documented and considered?	Some alternatives documented and considered	documented and
15		documented and considered:	All or nearly all alternatives documented and considered	considered
16	2.04	with all relevant agency, statewide, or industry		Proposed technology solution is fully compliant
17		technology standards?	Some relevant standards have been incorporated into the proposed technology	with all relevant agency, statewide, or industry
18			Proposed technology solution is fully compliant with all relevant agency, statewide, or industry standards	standards
19	2.05	Does the proposed technical solution require	Minor or no infrastructure change required	
20		significant change to the agency's existing	Moderate infrastructure change required	Minor or no infrastructure
21		technology infrastructure?	Extensive infrastructure change required	change required
22			Complete infrastructure replacement	
23	2.06	Are detailed hardware and software capacity	Capacity requirements are not understood or defined	Capacity requirements
24		requirements defined and documented?	Capacity requirements are defined only at a conceptual level	are based on historical data and new system
25			Capacity requirements are based on historical data and new system design specifications and performance requirements	design specifications and performance requirements

	В	С	D	Е
1	Agency	: Department of Revenue	Project: SUNTA	X CLOUD MIGRATION
3		Section 3	Organizational Change Management Area	
4	#	Criteria	Values	Answer
5		What is the expected level of organizational change that will be imposed within the agency	·	Minimal changes to
6		if the project is successfully implemented?	Moderate changes to organization structure, staff or business processes	organization structure, staff or business processes structure
7			Minimal changes to organization structure, staff or business processes structure	processes structure
8	3.02	Will this project impact essential business	Yes	No
9		processes?	No	
10		Have all business process changes and process interactions been defined and	0% to 40% Few or no process changes defined and documented	0% to 40% Few or no
11		documented?	41% to 80% Some process changes defined and documented	process changes defined and documented
12			81% to 100% All or nearly all processes defiined and documented	and aboumontou
13		3 3	Yes	No
14		Plan been approved for this project?	No	140
15	3.05	Will the agency's anticipated FTE count	Over 10% FTE count change	Less than 1% FTE count
16		change as a result of implementing the	1% to 10% FTE count change	change
17		project?	Less than 1% FTE count change	ŭ
18	3.06	Will the number of contractors change as a	Over 10% contractor count change	1 to 10% contractor count
19 20		result of implementing the project?	1 to 10% contractor count change	change
20	2.07	10/1	Less than 1% contractor count change	
21	3.07	What is the expected level of change impact on the citizens of the State of Florida if the	Extensive change or new way of providing/receiving services or information)	
22		project is successfully implemented?	Moderate changes	Minor or no changes
23		, ,	Minor or no changes	
	3.08	What is the expected change impact on other	Extensive change or new way of providing/receiving services	
24		state or local government agencies as a result	, , ,	Minor or no changes
25		of implementing the project?	Moderate changes	Minor or no changes
26			Minor or no changes	
27		Has the agency successfully completed a	No experience/Not recently (>5 Years)	
		project with similar organizational change	Recently completed project with fewer change requirements	
28		requirements?		Recently completed
29			Recently completed project with similar change requirements	project with greater change requirements
30			Recently completed project with greater change requirements	

	В	С	D	E
1		cy: Agency Name	D	Project: Project Name
3	5	, , ,	Section 4 Communication Area	,,
4	#	Criteria	Value Options	Answer
5	4.01	Has a documented Communication Plan been		Allower
6		approved for this project?	No	No
7		Does the project Communication Plan promote the collection and use of feedback	Negligible or no feedback in Plan	
8		from management, project team, and business stakeholders (including end users)?	Routine feedback in Plan	Negligible or no feedback in Plan
9		(g	Proactive use of feedback in Plan	
10	4.03	Have all required communication channels been identified and documented in the	Yes	No
11		Communication Plan?	No	NO
12	4.04	Are all affected stakeholders included in the	Yes	No
13			No	NO
14		Have all key messages been developed and	Plan does not include key messages	Plan does not include key
15		documented in the Communication Plan?	Some key messages have been developed	messages
16			All or nearly all messages are documented	g
17	4.06	Have desired message outcomes and success measures been identified in the	Plan does not include desired messages outcomes and success measures	Plan does not include desired messages
18		Communication Plan?	Success measures have been developed for some messages	outcomes and success measures
19			All or nearly all messages have success measures	mousuros
20	4.07	Does the project Communication Plan identify		No
21		and assign needed staff and resources?	No	IVO

	B Agenc	C y: Department of Revenue		E XX CLOUD MIGRATION
3	#	Critorio	Section 5 Fiscal Area	Anguar
5	5.01	Criteria Has a documented Spending Plan been	Values Yes	Answer
6	3.01	approved for the entire project lifecycle?	No	No
7	5.02	Have all project expenditures been identified	0% to 40% None or few defined and documented	440/ 1 000/ 0
8		in the Spending Plan?	41% to 80% Some defined and documented	41% to 80% Some defined and documented
9			81% to 100% All or nearly all defined and documented	defined and documented
10	5.03	What is the estimated total cost of this project	Unknown	
11		over its entire lifecycle?	Greater than \$10 M	Between \$500K and
12			Between \$2 M and \$10 M Between \$500K and \$1,999,999	\$1,999,999
14			Less than \$500 K	
	5.04	Is the cost estimate for this project based on	Yes	
15		quantitative analysis using a standards-based	No	Yes
16		estimation model?		
17	5.05	What is the character of the cost estimates for	Detailed and rigorous (accurate within ±10%)	Order of magnitude –
18		this project?	Order of magnitude – estimate could vary between 10-100%	estimate could vary
19			Placeholder – actual cost may exceed estimate by more than 100%	between 10-100%
20	5.06	Are funds available within existing agency	Yes	
21	3.00	resources to complete this project?	No No	No
22	5.07	Will/should multiple state or local agencies	Funding from single agency	
23		help fund this project or system?	Funding from local government agencies	Funding from single
24			Funding from other state agencies	agency
25	5.08	If federal financial participation is anticipated	Neither requested nor received	
26		as a source of funding, has federal approval	Requested but not received	Not applicable
27		been requested and received?	Requested and received	тот аррисаріе
28			Not applicable	
29	5.09	Have all tangible and intangible benefits been	Project benefits have not been identified or validated	
30		identified and validated as reliable and achievable?	Some project benefits have been identified but not validated	Some project benefits have been identified but
31		deflevable.	Most project benefits have been identified but not validated All or nearly all project benefits have been identified and validated	not validated
32			All of flearly all project benefits have been identified and validated	
33	5.10	What is the benefit payback period that is	Within 1 year	
34		defined and documented?	Within 3 years	
35			Within 5 years	No payback
36			More than 5 years	
37			No payback	
38	5.11	Has the project procurement strategy been clearly determined and agreed to by affected	Procurement strategy has not been identified and documented	December of stratemy has
39		stakeholders?	Stakeholders have not been consulted re: procurement strategy	Procurement strategy has not been identified and
- 00			Stakeholders have reviewed and approved the proposed	documented
40			procurement strategy	
41	5.12	What is the planned approach for acquiring	Time and Expense (T&E)	Combination FFP and
42		necessary products and solution services to	Firm Fixed Price (FFP)	T&E
43	F 40	successfully complete the project?	Combination FFP and T&E	
44	5.13	What is the planned approach for procuring hardware and software for the project?	Timing of major hardware and software purchases has not yet been determined	Purchase all hardware
		naturale and software for the project.	Purchase all hardware and software at start of project to take	and software at start of
45			advantage of one-time discounts	project to take advantage
			Just-in-time purchasing of hardware and software is documented	of one-time discounts
46	E 14	Has a contrast manager have essimpled to the	in the project schedule	
47	5.14	Has a contract manager been assigned to this project?	No contract manager assigned Contract manager is the procurement manager	
48		ry/	Contract manager is the project manager Contract manager is the project manager	No contract manager
70			Contract manager assigned is not the procurement manager or	assigned
50			the project manager	
51	5.15	Has equipment leasing been considered for	Yes	
52		the project's large-scale computing purchases?	No	Yes
53	5.16	Have all procurement selection criteria and	No selection criteria or outcomes have been identified	
33	3.10	outcomes been clearly identified?	Some selection criteria and outcomes have been defined and	No selection criteria or
54			documented	outcomes have been
			All or nearly all selection criteria and expected outcomes have	identified
55	E 17	Door the progurement strategy use a stall	been defined and documented	Multi-stage evaluation and
56	5.17	Does the procurement strategy use a multi- stage evaluation process to progressively	Procurement strategy has not been developed	Multi-stage evaluation and proof of concept or
57		narrow the field of prospective vendors to the	Multi-stage evaluation not planned/used for procurement	prototype planned/used to
58		single, best qualified candidate?	Multi-stage evaluation and proof of concept or prototype	select best qualified
58	5.18	For projects with total cost exceeding \$10	planned/used to select best qualified vendor Procurement strategy has not been developed	vendor
38	3.10	million, did/will the procurement strategy	No, bid response did/will not require proof of concept or prototype	
60		require a proof of concept or prototype as part	not be a composite diaministration of proof of consecut or prototype	Not one Product
		of the bid response?	Yes, bid response did/will include proof of concept or prototype	Not applicable
61				
62			Not applicable	

	В	С	D	Е
1	Agenc	y: Department of Revenue	Project: SUNTA	X CLOUD MIGRATION
3		Se	ction 6 Project Organization Area	
4	#	Criteria	Values	Answer
5	6.01	Is the project organization and governance	Yes	
6		structure clearly defined and documented within an approved project plan?	No	No
7	6.02	Have all roles and responsibilities for the	None or few have been defined and documented	
8	0.02	executive steering committee been clearly	Some have been defined and documented	All or nearly all have been
9		identified?	All or nearly all have been defined and documented	defined and documented
10	6.03	Who is responsible for integrating project	Not yet determined	
11		deliverables into the final solution?	Agency	Agency
12			System Integrator (contractor)	
13	6.04	How many project managers and project	3 or more	
14		directors will be responsible for managing the project?	2	3 or more
15	/ 05		1	
16	6.05	Has a project staffing plan specifying the number of required resources (including	Needed staff and skills have not been identified	Some or most staff roles
47		project team, program staff, and contractors)	Some or most staff roles and responsibilities and needed	and responsibilities and
17		and their corresponding roles, responsibilities	skills have been identified	needed skills have been
18		and needed skill levels been developed?	Staffing plan identifying all staff roles, responsibilities, and skill levels have been documented	identified
19	6.06	Is an experienced project manager dedicated	No experienced project manager assigned	
20		fulltime to the project?	No, project manager is assigned 50% or less to project two, project manager assigned more than half-time, but less	No, project manager assigned more than half-
21			than full-time to project	time, but less than full-
			Yes, experienced project manager dedicated full-time, 100%	time to project
22			to project	
23	6.07	Are qualified project management team members dedicated full-time to the project	None	No, business, functional
24		members dedicated full-time to the project	No, business, functional or technical experts dedicated 50% or less to project	or technical experts
			No, business, functional or technical experts dedicated more	dedicated more than half-
25			than half-time but less than full-time to project	time but less than full-
26			Yes, business, functional or technical experts dedicated full-	time to project
27	6.08	Does the agency have the necessary	time, 100% to project Few or no staff from in-house resources	
28	0.00		Half of staff from in-house resources	Mostly staffed from in-
29		project team with in-house resources?	Mostly staffed from in-house resources	house resources
30			Completely staffed from in-house resources	
31	6.09	Is agency IT personnel turnover expected to	Minimal or no impact	
32		significantly impact this project?	Moderate impact	Minimal or no impact
33			Extensive impact	
34	6.10	Does the project governance structure establish a formal change review and control	Yes	
<u> </u>		board to address proposed changes in		Yes
35		project scope, schedule, or cost?	No	
36	6.11	Are all affected stakeholders represented by	No board has been established	
37		functional manager on the change review and control board?	No, only IT staff are on change review and control board	No board has been
38		CONTROL BUATU!	No, all stakeholders are not represented on the board	established
39			Yes, all stakeholders are represented by functional manager	
J	1			I

	В	C C	D Deciret CUNTA	E
1	Agend	cy: Department of Revenue	•	X CLOUD MIGRATION
3	#	Criteria Se	ction 7 Project Management Area Values	Ancwor
5	7.01	Does the project management team use a	No Values	Answer
	7.01	standard commercially available project	Project Management team will use the methodology	
6		management methodology to plan,	selected by the systems integrator	Yes
7		implement, and control the project?	Yes	
8	7.02	For how many projects has the agency	None	
9		successfully used the selected project management methodology?	1-3	More than 3
10			More than 3	
11	7.03	How many members of the project team are proficient in the use of the selected project	None	
12		management methodology?	Some All or nearly all	Some
13	7.04	-	,	
14	7.04	Have all requirements specifications been unambiguously defined and documented?	0% to 40% None or few have been defined and documented	41 to 80% Some have
15		anamoiguousi, uomisa ana accamentea.	41 to 80% Some have been defined and documented	been defined and
			81% to 100% All or nearly all have been defined and	documented
16			documented	
17	7.05	Have all design specifications been unambiguously defined and documented?	0% to 40% None or few have been defined and documented	41 to 80% Some have
18		dilambiguousiy delined and documented:	41 to 80% Some have been defined and documented	been defined and
<u> </u>			81% to 100% All or nearly all have been defined and	documented
19			documented	
20	7.06	Are all requirements and design	0% to 40% None or few are traceable	
21		specifications traceable to specific business rules?	41 to 80% Some are traceable	41 to 80% Some are
22			81% to 100% All or nearly all requirements and specifications are traceable	traceable
23	7.07	Have all project deliverables/services and	None or few have been defined and documented	
20	7.07	acceptance criteria been clearly defined and	Some deliverables and acceptance criteria have been	Some deliverables and
24		documented?	defined and documented	acceptance criteria have been defined and
			All or nearly all deliverables and acceptance criteria have	documented
25	7.00		been defined and documented	Review and sign-off from
26	7.08	Is written approval required from executive sponsor, business stakeholders, and project	No sign-off required	the executive sponsor,
27		manager for review and sign-off of major	Only project manager signs-off	business stakeholder,
		project deliverables?	Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major	and project manager are required on all major
28			project deliverables	project deliverables
00	7.09	Has the Work Breakdown Structure (WBS)	0% to 40% None or few have been defined to the work	
29		been defined to the work package level for all project activities?	package level 41 to 80% Some have been defined to the work package	0% to 40% None or
30		,,	level	few have been defined to
0.4			81% to 100% All or nearly all have been defined to the	the work package level
31	7.10	Has a decumented project schedule have	work package level	
32	7.10	Has a documented project schedule been approved for the entire project lifecycle?	Yes 	No
33	7 11		No	
34	7.11	Does the project schedule specify all project tasks, go/no-go decision points	Yes	
		(checkpoints), critical milestones, and	No	No
35	7.40	resources?		
36 37	7.12	Are formal project status reporting processes documented and in place to manage and	No or informal processes are used for status reporting	Droject team uses formal
31		control this project?	Project team uses formal processes Project team and executive steering committee use formal	Project team uses formal processes
38			status reporting processes	F
39	7.13	Are all necessary planning and reporting	No templates are available	All planning and arrest
40		templates, e.g., work plans, status reports,	Some templates are available	All planning and reporting templates are available
41		issues and risk management, available?	All planning and reporting templates are available	piatos are avaliable
42	7.14	Has a documented Risk Management Plan been approved for this project?	Yes	Yes
44	7.15	Have all known project risks and	No None or few have been defined and documented	
45	7.13	corresponding mitigation strategies been	Some have been defined and documented	None or few have been
		identified?	All known risks and mitigation strategies have been defined	defined and documented
46				
47	7.16	Are standard change request, review and	Yes	
48		approval processes documented and in place for this project?	No	Yes
	7.17	Are issue reporting and management		
49		processes documented and in place for this	Yes	Yes
50		project?	No	

	В	С	D	E
1		y: Department of Revenue		TAX CLOUD MIGRATION
2	3	•	•	
3		Se	ection 8 Project Complexity Area	
4	#	Criteria	Values	Answer
5	8.01	How complex is the proposed solution	Unknown at this time	
6		compared to the current agency systems?	More complex	Cimilar comployity
7			Similar complexity	Similar complexity
8			Less complex	
9		Are the business users or end users	Single location	
10		dispersed across multiple cities, counties,	3 sites or fewer	3 sites or fewer
11		districts, or regions?	More than 3 sites	
12	8.03	Are the project team members dispersed	Single location	
13		across multiple cities, counties, districts, or	3 sites or fewer	3 sites or fewer
14		regions?	More than 3 sites	
15	8.04	How many external contracting or consulting	No external organizations	1 to 3 external
16		organizations will this project require?	1 to 3 external organizations	organizations
17			More than 3 external organizations	organization:
18	8.05	What is the expected project team size?	Greater than 15	
19			9 to 15	Greater than 15
20			5 to 8	
21			Less than 5	
22	8.06	How many external entities (e.g., other	More than 4	
23		agencies, community service providers, or local government entities) will be impacted by	2 to 4	More than 4
24		this project or system?	1	
25			None	
26	8.07	What is the impact of the project on state operations?	Business process change in single division or bureau	Business process change
27 28		operations:	Agency-wide business process change	in single division or bureau
28	0.00	Lieu the empression consequity as a second standar	Statewide or multiple agency business process change	bureau
29	8.08	Has the agency successfully completed a similarly-sized project when acting as Systems	Yes	Yes
30		Integrator?	No	162
31	8.09	What type of project is this?	Infrastructure upgrade	
			Implementation requiring software development or	7
32			purchasing commercial off the shelf (COTS) software	Combination of the above
33			Business Process Reengineering	_
34			Combination of the above	
35	8.10	Has the project manager successfully	No recent experience	
36		managed similar projects to completion?	Lesser size and complexity	Similar size and
37			Similar size and complexity	complexity
38			Greater size and complexity	
39	8.11	Does the agency management have	No recent experience	_
40		experience governing projects of equal or similar size and complexity to successful	Lesser size and complexity	Similar size and
41		completion?	Similar size and complexity	complexity
42		on policin.	Greater size and complexity	

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS Budget Period: 2022 - 23

Department: Florida Department of Revenue Chief Internal Auditor: Marie Walker

Budget Entity: Phone Number: 850-717-7598

(1)	(2)	(3)	(4)	(5)	(6)
REPORT	PERIOD	<u> </u>	SUMMARY OF	SUMMARY OF	ISSUE
NUMBER	ENDING	UNIT/AREA	FINDINGS AND RECOMMENDATIONS	CORRECTIVE ACTION TAKEN	CODE
Auditor General	6/30/2021	Child Support	The Department did not always timely	The Program updated procedures	
(AG) 2021-100		Program (CSP)	establish administrative support orders.	as recommended.	
Finding 1			Department management should enhance		
			procedures for monitoring the progress of		
			final orders to ensure such orders are timely		
			and accurately completed.		
AG 2021-100	6/30/2021	General Tax	The Department did not always ensure that	Refund Management implemented	
Finding 2		Administration	tax overpayments were timely refunded.	a performance measure for refund	
		(GTA)	The Department should ensure	auditors to help ensure notice is	
			overpayments are timely refunded and	provided on assigned cases timely.	
			applicants are timely notified of any	In addition, changes to the	
			apparent application errors or omissions.	Department's System for Unified	
				Taxation (SUNTAX) are in	
				process.	
AG 2021-182	6/30/2021	Information Services	The Department did not complete a	After additional analysis, a manual	
Finding 2020-		Program (ISP)	periodic review of all SUNTAX user access	semi-annual review process was	
024			privileges to ensure access was only	deemed to be sufficient and was	
			granted to authorized users and access	implemented.	
			privileges granted were appropriate.		
			Department management should complete		
			the transition to the online user access		
			review process and ensure that Department		
			records evidence periodic reviews of the		
			appropriateness of all SUNTAX user access		
AG 2021-182	6/30/2021	GTA	Internal controls for Unemployment	The Department will ensure the	
Finding 2020-			Insurance (UI) tax payment processing need		
025			improvement. The Department should	deficiencies noted and will require	
			and appropriate corrective action to resolve	quarterly updates of actions taken,	
			the deficiencies noted in the independent	as appropriate. All deficiencies are	
			service auditor's report.	expected to be corrected by	
				December 1, 2021.	

O.CC C	C/20/2021	O.C. C.E	TI D (11) 11	D' ' 1 1 1	—
Office of	6/30/2021	Office of Financial	The Department has not corrected all	Financial consequence language	
Inspector		Management (OFM),	contract deficiencies identified in the	was added to the Department's	
General (OIG)			Department of Financial Services (DFS)	Purchasing and Contracts Manual.	
2019-0067		Property Tax	contract management audit. OFM should	Job aids and the Contract Manager	
Finding 1		Oversight (PTO)	provide additional guidance about	Training Manual were updated.	
			developing financial consequences,	Future contracts will comply with	
			including examples. In addition, the	regulatory requirements.	
			Programs should ensure that future contract		
			documents comply with all regulatory		
OIG 2019-0082	6/30/2021	ISP	(Management Memo) Quarterly wireless	Wireless scanning at all	
Finding 1			scanning was suspended because Service	Department locations has	
			Centers were closed to the public and most	resumed.	
			employees were teleworking. ISP should		
			reinstate the requirement to ensure that the		
			Department's computing equipment is		
			protected against information security risks.		
OIG 2019-0082	6/30/2021	ISP	(Management Memo) The System Center	The issue was linked to poorly	
Finding 2			Configuration Management (SCCM) tool	written procedures. ISP modified	
			used to identify unauthorized software was	the SCCM Report document.	
			not working correctly. ISP should correct		
			issues with the SCCM tool.		
OIG 2019-0082	6/30/2021	GTA	While all selected physical security controls	All issues have been corrected.	
Finding 2			in CSP Service Centers appeared to be		
			adequate and effective for protecting assets,		
			those in some GTA Service Centers were		
			not. GTA Site Security Managers should		
			ensure security procedures include all		
			requirements and GTA Service Centers		
			should comply with all GTA's security		
			requirements.		
OIG 2020-0044	6/30/2021	GTA	During the test period, GTA did not timely	GTA has reassigned security roles	
Finding 1			deactivate user access for some employees.	regarding the user access and is in	
			GTA should improve the account	the process of revising policies	
			deactivation process to ensure timely	and procedures to accommodate	
			removal of user access when such access is	the transition.	
			no longer required.	Will Hambitton	
			no iongoi required.		

Office of Policy and Budget - June 2021

Fiscal Year 2022-23 LBR Technical Review Checklist

Department/Budget Entity (Service): Department of Revenue

Agency Budget Officer/OPB Analyst Name: Sabrina Powell/Rebecca Evers

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	ed as necessary), and 111 5 are other areas to consider.	Progra	m or Serv	ice (Budg	et Entity (
	Action	73010100	73210000	73310000	73410000	73710100	
1. GEN	ERAL						
1.1	Are Columns A01, A04, A05, A91, A92, A93, A94, A95, A96, A36, A10, IA1, IA4, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? (CSDI or Web LBR Column Security)	Y	Y	Y	Y	Y	
1.2	Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y	Y	Y	Y	Y	
AUDITS							
1.3	Have Column A03 budget files been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y	Y	Y	Y	Y	
1.4	Have Column A03 trust fund files been copied to Column A12? Run Schedule I (SC1R, SC1 or SC1R, SC1D adding column A12) to verify.	Y	Y	Y	Y	Y	
1.5	Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? (CSDR, CSA)	Y	Y	Y	Y	Y	
TIP	The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature included in the LAS/PBS Web upload process requires columns to be in the proper status before uploading to the portal.						
2. EXH	IBIT A (EADR, EXA)						
2.1	Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 57 of the LBR Instructions?	Y	Y	Y	Y	Y	
2.2	Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y	Y	Y	Y	Y	
2.3	Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y	Y	Y	Y	Y	
3. EXH	IBIT B (EXBR, EXB)						
3.1	Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	Y	Y	Y	Y	Y	
AUDITS	:						
3.2	Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity and program component at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")	Y	Y	Y	Y	Y	
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y	Y	Y	Y	Y	

	Program or Service (Budget Entity Co				Codes)
Action	73010100	73210000	73310000	73410000	73710100
TIP Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.	e				
4. EXHIBIT D (EADR, EXD)					
4.1 Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 61 of the LBR Instructions?	Y	Y	Y	Y	Y
4.2 Is the program component code and title used correct?	Y	Y	Y	Y	Y
TIP Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)					
5.1 Are all object of expenditures positive amounts? (This is a manual check.)	Y	Y	Y	Y	Y
AUDITS:	1				
5.2 Do the fund totals agree with the object category totals within each appropriation category (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y	Y	Y	Y	Y
5.3 FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.)	Y	Y	Y	Y	Y
5.4 A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.)	Y	Y	Y	Y	Y
TIP If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2020-21 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.					
TIP If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.					
6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)					
6.1 Are issues appropriately aligned with appropriation categories?	Y	Y	Y	Y	Y
TIP Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					
7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)					
7.1 Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 27 of the LBR Instructions.)	Y	Y	Y	Y	Y
7.2 Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 65 through 68 of the LBR Instructions.)	Y	Y	Y	Y	Y

		Progra	Program or Service (Budget En			Codes)
	Action	73010100	1	73310000		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 67 through 69 of the LBR Instructions?	Y	Y	Y	Y	Y
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y	Y	Y	Y	Y
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.5 of the LBR Instructions.)	Y	Y	Y	Y	Y
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y	Y	Y	Y	Y
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See pages 93 through 95 of the LBR Instructions.)	Y	Y	Y	Y	Y
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y	Y	Y	Y	Y
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y	Y	Y	Y	Y
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #22-001?	Y	Y	Y	Y	Y
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	Y	Y	Y	Y	Y
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y	Y	Y	Y	Y
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	Y	Y	Y	Y	Y
7.14	Do the amounts reflect appropriate FSI assignments?	Y	Y	Y	Y	Y
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y	Y	Y	Y	Y
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See pages 26 and 90 of the LBR Instructions.)	Y	Y	Y	Y	Y
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 24010C0, 30010C0, 33011C0, 160E470, or 160E480)?	Y	Y	Y	Y	Y
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A	N/A	N/A	N/A	N/A
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y	Y	Y	Y	Y
AUDIT:						
7.20	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	Y	Y	Y	Y	Y
7.21	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	Y	Y	Y	Y	Y

		Progra	m or Serv	ice (Budg	et Entity (Codes)
	Action	73010100	73210000		73410000	
			1		1	1
7.22	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)	Y	Y	Y	Y	Y
7.23	Have FCO appropriations been entered into the nonrecurring column (A04)? (GENR,					
	LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-	Y	Y	Y	Y	Y
	3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay -					
	Public Education Capital Outlay (IOE L))					
7.24	Has narrative been entered for all issues requested by the agency? Agencies do not need to					
	include narrative for startup issues (1001000, 2103XXX, etc.) that were not input by the	Y	Y	Y	Y	Y
	agency. (NAAR, BSNR)					
7.25	Has the agency entered annualization issues (260XXX0) for any issue that was partially					
	funded in Fiscal Year 2021-22? Review Column G66 to determine whether any					
	incremental amounts are needed to fully fund an issue that was initially appropriated in					
	Fiscal Year 2021-22. Do not add annualization issues for pay and benefit distribution					
	issues, as those annualization issues (26AXXXX) have already been added to A03.	N/A	N/A	N/A	N/A	N/A
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly	= 4		<u> </u>		1
	justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to					
	identify the amounts entered into OAD and ensure these entries have been thoroughly					
	explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue.					
111	Agencies must ensure it provides the information necessary for the OPB and legislative					
	analysts to have a complete understanding of the issue submitted. Thoroughly review					
	pages 65 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up					
	in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02					
	do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue					
	amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer -					
111	Recipient of Federal Funds). The agency that originally receives the funds directly from					
	the federal agency should use FSI = 3 (Federal Funds).					
TIP	If an appropriation made in the FY 2021-22 General Appropriations Act duplicates an					
	appropriation made in substantive legislation, the agency must create a unique deduct					
	nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of					
	through line item veto.					
8. SCHI	EDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC	C1D - De	partmei	nt Level) (Requ	iired to
be poste	d to the Florida Fiscal Portal)					
8.1	Has a separate department level Schedule I and supporting documents package been	Y	Y	Y	Y	Y
	submitted by the agency?	1	1	1	1	1
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust	Y	Y	Y	Y	Y
8.3	fund? Have the appropriate Schedule I supporting documents been included for the trust funds					
6.3	(Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y	Y	Y	Y	Y
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the					
0. -	applicable regulatory programs?	Y	Y	Y	Y	Y
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative;					
0.5	method for computing the distribution of cost for general management and administrative					_
	services narrative; adjustments narrative; revenue estimating methodology narrative; fixed	Y	Y	Y	Y	Y
	capital outlay adjustment narrative)?					
0.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable					Y
8.6	Thus the filter regency transfers responsed on semedate rights deem metaded as abbilleaste	Y	Y	Y	Y	

		Progra	m or Serv	ice (Budg	et Entity (Codes)
	Action	73010100	73210000	73310000	73410000	73710100
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A	N/A	N/A	N/A	N/A
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	N/A	N/A	N/A	N/A	N/A
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y	Y	Y	Y	Y
8.10	Are the statutory authority references correct?	Y	Y	Y	Y	Y
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y	Y	Y	Y	Y
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y	Y	Y	Y	Y
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y	Y	Y	Y	Y
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y	Y	Y	Y	Y
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y	Y	Y	Y	Y
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y	Y	Y	Y	Y
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y	Y	Y	Y	Y
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y	Y	Y	Y	Y
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y	Y	Y	Y	Y
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y	Y	Y	Y	Y
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y	Y	Y	Y	Y
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y	Y	Y	Y	Y
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y	Y	Y	Y	Y
8.24	Are prior year September operating reversions appropriately shown in column A01, Section III?	Y	Y	Y	Y	Y
8.25	Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y	Y	Y	Y	Y
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y	Y	Y	Y	Y
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y	Y	Y	Y	Y
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y	Y	Y	Y	Y
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y	Y	Y	Y	Y

		Progra	m or Servi	ice (Budg	et Entity (Codes)
	Action	73010100	73210000	73310000	73410000	73710100
AUDITS						
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate					
	the deficit).	Y	Y	Y	Y	Y
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No	Y	Y	Y	Y	Y
8.32	Discrepancies Exist For This Report") Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y	Y	Y	Y	Y
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y	Y	Y	Y	Y
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y	Y	Y	Y	Y
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 126 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
	EDULE II (PSCR, SC2)					
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A	Y	Y	Y	Y	Y
	issue narrative. (See <i>Base Rate Audit</i> on page 156 of the LBR Instructions.)					
10. SCH	IEDULE III (PSCR, SC3)					
10.1	Is the appropriate lapse amount applied? (See page 88 of the LBR Instructions.)	Y	Y	Y	Y	Y
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See pages 93 through 95 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	Y	Y	Y	Y	Y
11. SCH	IEDULE IV (EADR, SC4)					
11.1	Are the correct Information Technology (IT) issue codes used?	Y	Y	Y	Y	Y
TIP	If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.					
12. SCH	IEDULE VIIIA (EADR, SC8A)					
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y	Y	Y	Y	Y
	IEDULE VIIIB-1 (EADR, S8B1)					
13.1	Do the reductions comply with the instructions provided on pages 100 through 103 of the LBR Instructions regarding an 8.5% reduction in General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds					
	with FSI 3 and 9, etc.)	N/A	N/A	N/A	N/A	N/A

		Progra	m or Serv	ice (Budg	Codes)	
	Action	73010100	73210000	73310000	73410000	73710100
TIP	If all or a portion of an issue is intended to be reduced on a nonrecurring basis, include the total reduction amount in Column A91 and the nonrecurring portion in					
14. SCF	IEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)					
14.1	Do the reductions comply with the instructions provided on pages 100 through 103 of the LBR Instructions regarding a 10% reduction in General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9,	Y	Y	Y	Y	Y
TIP	Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced. If all or a portion of an issue is intended to be reduced on a nonrecurring basis, in the					
111	absence of a nonrecurring column, include that intent in narrative.					
15. SCH Fiscal Po	,	be poste	ed to the	e Florid	a	
15.1	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A	N/A	N/A	N/A	N/A
15.2	Are the priority narrative explanations adequate and do they follow the guidelines on pages 97 through 103 of the LBR instructions?	N/A	N/A	N/A	N/A	N/A
15.3	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A	N/A	N/A	N/A	N/A
AUDIT:		ı	1	1	Г	l
15.4	Do the issues net to zero at the department level? (GENR, LBR5)	N/A	N/A	N/A	N/A	N/A
	HEDULE XI (UCSR,SCXI) (LAS/PBS Web - see pages 111-115 of the LBR Instructions sted to the Florida Fiscal Portal in Manual Documents)	for detai	iled inst	ruction	s) (Requ	iired
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y	Y	Y	Y	Y
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y	Y	Y	Y	Y
AUDITS	S INCLUDED IN THE SCHEDULE XI REPORT:	ı	<u> </u>	<u> </u>		<u> </u>
16.3	Does the FY 2020-21 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y	Y	Y	Y	Y
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y	Y	Y	Y	Y
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	Y	Y	Y	Y	Y
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which should appear in Section II? (Note: The activities listed in Audit #3 do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y	Y	Y	Y	Y

		Program or Service (Budget Entity Codes)						
	Action	73010100	73210000	73310000				
165			1			1		
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency)	Y	Y	Y	Y	Y		
TELE	equal? (Audit #4 should print "No Discrepancies Found")							
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore							
45.354	will be acceptable.		D . D					
	NUALLY PREPARED EXHIBITS & SCHEDULES (Required to be posted to the Florid	la Fiscal	Portal)		ı	ı		
17.1	Do exhibits and schedules comply with LBR Instructions (pages 52 through 84 of the LBR	Y	Y	Y	Y	Y		
	Instructions), and are they accurate and complete?							
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y	Y	Y	Y	Y		
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y	Y	Y	Y	Y		
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see							
	page 136 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed							
	to: IT@LASPBS.STATE.FL.US?	N/A	N/A	N/A	N/A	N/A		
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the							
	proper form, including a Truth in Bonding statement (if applicable)?	N/A	N/A	N/A	N/A	N/A		
AUDITS	S - GENERAL INFORMATION		<u> </u>					
TIP	Review Section 6: Audits of the LBR Instructions (pages 155-157) for a list of audits and							
	their descriptions.							
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due							
	to an agency reorganization to justify the audit error.							
18. CAI	PITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fisc	al Portal	l)					
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y	Y	Y	Y	Y		
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A	N/A	N/A	N/A	N/A		
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y	Y	Y	Y	Y		
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and							
	A09)?	Y	Y	Y	Y	Y		
18.5	Are the appropriate counties identified in the narrative?	Y	Y	Y	Y	Y		
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each	37	37	37	37	37		
	project and the modified form saved as a PDF document?	Y	Y	Y	Y	Y		
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local		•					
	Governments and Non-Profit Organizations must use the Grants and Aids to Local							
	Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation							
	category (140XXX) and include the sub-title "Grants and Aids". These appropriations							
	utilize a CIP-B form as justification.							
19. FLC	ORIDA FISCAL PORTAL							
19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined	•						
	in the Florida Fiscal Portal Submittal Process?	Y	Y	Y	Y	Y		