



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

October 15, 2020

Chris Spencer, Policy Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

Eric Pridgeon, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cynthia Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

RE: FISCAL YEAR 2021-22 LEGISLATIVE BUDGET REQUEST

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Department of Transportation is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2021-22 Fiscal Year. This submission has been approved by Kevin J. Thibault, P.E., Secretary of the Florida Department of Transportation.

Sincerely,

A handwritten signature in black ink that reads "Mechelle Marcum". The signature is written in a cursive, flowing style.

Mechelle Marcum
Budget Officer

MM:jmp

Enclosure

Improve Safety, Enhance Mobility, Inspire Innovation

www.fdot.gov

Page 1 of 811

BUDGET ENTITY	D3A ISSUE CODE	COLUMN NUMBERS	CODE	ERROR MESSAGE	PAGE
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THERE WERE 0 ERRORS DETECTED

COL A03 AGY REQUEST FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
ESTIMATED EXPENDITURES - FIXED			
CAPITAL OUTLAY			990I000
FIXED CAPITAL OUTLAY			080000
DEBT SERVICE		001	089070
TRUST FUNDS.....	267,225,125		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: DEBT SERVICE
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:
 Goal 1: Provide safety and security for residents, visitors and businesses.
 Goal 2: Provide agile, resilient, and quality transportation infrastructure.
 Goal 4: Provide efficient and reliable mobility for people and freight.

TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
SIB LOAN REPAYMENTS		001	080047
TRUST FUNDS.....	4,378,049		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: SIB LOAN REPAYMENTS
 Priority #001

 COL A03
 AGY REQUEST
 FY 2021-22
 POS AMOUNT PRIORITY CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
SIB LOAN REPAYMENTS	001		080047

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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
SM CTY RESURFACE ASSIST PG	001		085575
TRUST FUNDS.....	35,000,001		2000

=====

SCH VIIIA NARR 21-22 NOTES: SM CTY RESURFACE ASSIST PG
 Priority #001

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Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

COL A03 AGY REQUEST FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
SM CTY RESURFACE ASSIST PG		001	085575

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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
SM COUNTY OUTREACH PROGRAM		001	085576
TRUST FUNDS.....	82,347,107		2000

=====

SCH VIIIA NARR 21-22 NOTES: SM COUNTY OUTREACH PROGRAM

Priority #001

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 AGY REQUEST
 FY 2021-22
 POS AMOUNT PRIORITY CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
SM COUNTY OUTREACH PROGRAM	001		085576

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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
COUNTY TRANSPORTATION PRGS	001		088572

TRUST FUNDS.....	42,285,294		2000
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SCH VIIIA NARR 21-22 NOTES: COUNTY TRANSPORTATION PRGS

Priority #001

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COL A03 AGY REQUEST FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
BOND GUARANTEE		001	088703
TRUST FUNDS.....	1,100,000		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: BOND GUARANTEE
 Priority #001

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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
TRANSP PLANNING CONSULT		001	088704
TRUST FUNDS.....	75,517,689		2000
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SCH VIIIA NARR 21-22 NOTES: TRANSP PLANNING CONSULT
 Priority #001

 COL A03
 AGY REQUEST
 FY 2021-22
 POS AMOUNT PRIORITY CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
TRANSP PLANNING CONSULT	001		088704

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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
HIGHWAY MAINTENANCE CONTR	001		088712

TRUST FUNDS..... 595,731,503 2000
 =====

SCH VIIIA NARR 21-22 NOTES: HIGHWAY MAINTENANCE CONTR
 Priority #001

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 COL A03
 AGY REQUEST
 FY 2021-22
 POS AMOUNT PRIORITY CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
HIGHWAY MAINTENANCE CONTR	001		088712

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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
INTRASTATE HIGHWAY CONSTR	001		088716

TRUST FUNDS..... 2812,093,180 2000
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SCH VIIIA NARR 21-22 NOTES: INTRASTATE HIGHWAY CONSTR
 Priority #001

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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
INTRASTATE HIGHWAY CONSTR		001	088716
Goal 1: Provide safety and security for residents, visitors and businesses. Goal 2: Provide agile, resilient, and quality transportation infrastructure. Goal 4: Provide efficient and reliable mobility for people and freight. *****			
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
ARTERIAL HIGHWAY CONSTR		001	088717
TRUST FUNDS.....	187,451,639		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: ARTERIAL HIGHWAY CONSTR
 Priority #001

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                                COL A03
                                AGY REQUEST
                                FY 2021-22
                                POS      AMOUNT      PRIORITY      CODES
                                -----
TRANSPORTATION, DEPT OF                                55000000
CAPITAL IMPROVEMENT PLAN                                99000000
TRANSPORTATION WORK PROGRAM                            990T0000
FIXED CAPITAL OUTLAY                                    080000
CONSTRUCT INSPECT CONSULT                                001      088718

TRUST FUNDS.....                                527,424,175      2000
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SCH VIIIA NARR 21-22 NOTES: CONSTRUCT INSPECT CONSULT
 Priority #001

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TRANSPORTATION WORK PROGRAM                                990T0000
FIXED CAPITAL OUTLAY                                    080000
AVIATION DEV/GRANTS                                001      088719

TRUST FUNDS.....                                296,957,083      2000
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SCH VIIIA NARR 21-22 NOTES: AVIATION DEV/GRANTS
 Priority #001

COL A03 AGY REQUEST FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
AVIATION DEV/GRANTS		001	088719

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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
PUBLIC TRANSIT DEV/GRANTS		001	088774

TRUST FUNDS..... 512,336,818 2000
 =====

SCH VIIIA NARR 21-22 NOTES: PUBLIC TRANSIT DEV/GRANTS
 Priority #001

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 AGY REQUEST
 FY 2021-22
 POS AMOUNT PRIORITY CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
PUBLIC TRANSIT DEV/GRANTS	001		088774

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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
RIGHT-OF-WAY LAND ACQ	001		088777

TRUST FUNDS..... 527,208,863 2000
 =====

SCH VIIIA NARR 21-22 NOTES: RIGHT-OF-WAY LAND ACQ
 Priority #001

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POS	AMOUNT	PRIORITY	CODES

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CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
RIGHT-OF-WAY LAND ACQ		001	088777
Goal 1: Provide safety and security for residents, visitors and businesses. Goal 2: Provide agile, resilient, and quality transportation infrastructure. Goal 4: Provide efficient and reliable mobility for people and freight. *****			
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
SEAPORT - ECONOMIC DEV		001	088790
TRUST FUNDS.....	15,000,000		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: SEAPORT - ECONOMIC DEV
 Priority #001

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TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
SEAPORTS ACCESS PROGRAM		001	088791
TRUST FUNDS.....	10,000,000		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: SEAPORTS ACCESS PROGRAM
 Priority #001

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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
SEAPORT GRANTS		001	088794
TRUST FUNDS.....	71,556,716		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: SEAPORT GRANTS
 Priority #001

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 AGY REQUEST
 FY 2021-22
 POS AMOUNT PRIORITY CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
SEAPORT GRANTS	001		088794

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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
HIWAY SAFETY CONSTR/GRANTS	001		088796
TRUST FUNDS.....	128,997,755		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: HIWAY SAFETY CONSTR/GRANTS
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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
HIWAY SAFETY CONSTR/GRANTS	001		088796

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TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
RESURFACING	001		088797

TRUST FUNDS.....	1048,858,975		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: RESURFACING
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Debt Service:	\$ 333,896,409	

Total Work Program:	\$9,482,524,919	

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:

COL A03			
AGY REQUEST			
FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
RESURFACING		001	088797
Goal 1: Provide safety and security for residents, visitors and businesses. Goal 2: Provide agile, resilient, and quality transportation infrastructure. Goal 4: Provide efficient and reliable mobility for people and freight. *****			
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
BRIDGE CONSTRUCTION		001	088799
TRUST FUNDS.....	382,508,630		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: BRIDGE CONSTRUCTION
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:

Goal 1: Provide safety and security for residents, visitors and businesses.
 Goal 2: Provide agile, resilient, and quality transportation infrastructure.
 Goal 4: Provide efficient and reliable mobility for people and freight.

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                                COL A03
                                AGY REQUEST
                                FY 2021-22
                                POS      AMOUNT      PRIORITY      CODES
                                -----
TRANSPORTATION, DEPT OF
CAPITAL IMPROVEMENT PLAN
TRANSPORTATION WORK PROGRAM
FIXED CAPITAL OUTLAY
SEAPORT INVESTMENT PRG
                                001
TRUST FUNDS.....
                                10,000,000
                                =====
*****
  
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SCH VIIIA NARR 21-22 NOTES: SEAPORT INVESTMENT PRG
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:
 Goal 1: Provide safety and security for residents, visitors and businesses.
 Goal 2: Provide agile, resilient, and quality transportation infrastructure.
 Goal 4: Provide efficient and reliable mobility for people and freight.

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TRANSPORTATION WORK PROGRAM
FIXED CAPITAL OUTLAY
RAIL DEVELOPMENT/GRANTS
                                001
TRUST FUNDS.....
                                150,126,750
                                =====
*****
  
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SCH VIIIA NARR 21-22 NOTES: RAIL DEVELOPMENT/GRANTS
 Priority #001

 COL A03
 AGY REQUEST
 FY 2021-22
 POS AMOUNT PRIORITY CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
RAIL DEVELOPMENT/GRANTS	001		088808

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:
 Goal 1: Provide safety and security for residents, visitors and businesses.
 Goal 2: Provide agile, resilient, and quality transportation infrastructure.
 Goal 4: Provide efficient and reliable mobility for people and freight.

TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
INTERMODAL DEVELOP/GRANTS	001		088809

TRUST FUNDS..... 73,816,848 2000
 =====

SCH VIIIA NARR 21-22 NOTES: INTERMODAL DEVELOP/GRANTS
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

 COL A03
 AGY REQUEST
 FY 2021-22
 POS AMOUNT PRIORITY CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
INTERMODAL DEVELOP/GRANTS	001		088809

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:

- Goal 1: Provide safety and security for residents, visitors and businesses.
- Goal 2: Provide agile, resilient, and quality transportation infrastructure.
- Goal 4: Provide efficient and reliable mobility for people and freight.

TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
CONTRACT MAINT W/ DOC	001		088810
TRUST FUNDS.....	19,646,000		2000

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SCH VIIIA NARR 21-22 NOTES: CONTRACT MAINT W/ DOC
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program:	\$9,148,628,510	Nonrecurring
Debt Service:	\$ 333,896,409	

Total Work Program:	\$9,482,524,919	

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:

COL A03			
AGY REQUEST			
FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
CONTRACT MAINT W/ DOC		001	088810
Goal 1: Provide safety and security for residents, visitors and businesses. Goal 2: Provide agile, resilient, and quality transportation infrastructure. Goal 4: Provide efficient and reliable mobility for people and freight. *****			
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
PRELIMINARY ENGR CONSULT		001	088849
TRUST FUNDS.....	863,866,841		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: PRELIMINARY ENGR CONSULT
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program:	\$9,148,628,510 Nonrecurring
Debt Service:	\$ 333,896,409

Total Work Program:	\$9,482,524,919

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:
 Goal 1: Provide safety and security for residents, visitors and businesses.
 Goal 2: Provide agile, resilient, and quality transportation infrastructure.
 Goal 4: Provide efficient and reliable mobility for people and freight.

COL A03 AGY REQUEST FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
HWY BEAUTIFICATION GRANTS		001	088850
TRUST FUNDS.....	1,000,000		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: HWY BEAUTIFICATION GRANTS
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:
 Goal 1: Provide safety and security for residents, visitors and businesses.
 Goal 2: Provide agile, resilient, and quality transportation infrastructure.
 Goal 4: Provide efficient and reliable mobility for people and freight.

TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
RIGHT-OF-WAY SUPPORT		001	088853
TRUST FUNDS.....	75,277,880		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: RIGHT-OF-WAY SUPPORT
 Priority #001

 COL A03
 AGY REQUEST
 FY 2021-22
 POS AMOUNT PRIORITY CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
RIGHT-OF-WAY SUPPORT	001		088853

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:
 Goal 1: Provide safety and security for residents, visitors and businesses.
 Goal 2: Provide agile, resilient, and quality transportation infrastructure.
 Goal 4: Provide efficient and reliable mobility for people and freight.

TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
TRANSPORT PLANNING GRANTS	001		088854

TRUST FUNDS..... 35,603,656 2000
 =====

SCH VIIIA NARR 21-22 NOTES: TRANSPORT PLANNING GRANTS
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

 COL A03
 AGY REQUEST
 FY 2021-22
 POS AMOUNT PRIORITY CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
TRANSPORT PLANNING GRANTS	001		088854

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:

- Goal 1: Provide safety and security for residents, visitors and businesses.
- Goal 2: Provide agile, resilient, and quality transportation infrastructure.
- Goal 4: Provide efficient and reliable mobility for people and freight.

TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
MATERIALS AND RESEARCH	001		088857

TRUST FUNDS.....	16,474,502		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: MATERIALS AND RESEARCH
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program:	\$9,148,628,510	Nonrecurring
Debt Service:	\$ 333,896,409	

Total Work Program:	\$9,482,524,919	

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:

COL A03 AGY REQUEST FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
MATERIALS AND RESEARCH		001	088857
Goal 1: Provide safety and security for residents, visitors and businesses. Goal 2: Provide agile, resilient, and quality transportation infrastructure. Goal 4: Provide efficient and reliable mobility for people and freight. *****			
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
LOCAL TRANSPORTATION PROJ		001	088862
TRUST FUNDS.....	294,666		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: LOCAL TRANSPORTATION PROJ
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:
 Goal 1: Provide safety and security for residents, visitors and businesses.
 Goal 2: Provide agile, resilient, and quality transportation infrastructure.
 Goal 4: Provide efficient and reliable mobility for people and freight.

COL A03 AGY REQUEST FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
BRIDGE INSPECTION		001	088864
TRUST FUNDS.....	13,260,055		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: BRIDGE INSPECTION
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:
 Goal 1: Provide safety and security for residents, visitors and businesses.
 Goal 2: Provide agile, resilient, and quality transportation infrastructure.
 Goal 4: Provide efficient and reliable mobility for people and freight.

TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
TRAFFIC ENGR CONSULTANTS		001	088866
TRUST FUNDS.....	266,817,899		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: TRAFFIC ENGR CONSULTANTS
 Priority #001

 COL A03
 AGY REQUEST
 FY 2021-22
 POS AMOUNT PRIORITY CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
TRAFFIC ENGR CONSULTANTS	001		088866

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:
 Goal 1: Provide safety and security for residents, visitors and businesses.
 Goal 2: Provide agile, resilient, and quality transportation infrastructure.
 Goal 4: Provide efficient and reliable mobility for people and freight.

TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
LOCAL GOVERNMENT REIMBURSE	001		088867

TRUST FUNDS..... 6,480,729 2000
 =====

SCH VIIIA NARR 21-22 NOTES: LOCAL GOVERNMENT REIMBURSE
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

COL A03 AGY REQUEST FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
LOCAL GOVERNMENT REIMBURSE		001	088867

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:

- Goal 1: Provide safety and security for residents, visitors and businesses.
- Goal 2: Provide agile, resilient, and quality transportation infrastructure.
- Goal 4: Provide efficient and reliable mobility for people and freight.

TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
TOLL OPERATION CONTRACTS		001	088876

TRUST FUNDS.....	170,462,132		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: TOLL OPERATION CONTRACTS
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program:	\$9,148,628,510	Nonrecurring
Debt Service:	\$ 333,896,409	

Total Work Program:	\$9,482,524,919	

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:

COL A03			
AGY REQUEST			
FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
TOLL OPERATION CONTRACTS		001	088876
Goal 1: Provide safety and security for residents, visitors and businesses.			
Goal 2: Provide agile, resilient, and quality transportation infrastructure.			
Goal 4: Provide efficient and reliable mobility for people and freight.			

TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
TURNPIKE SYS EQUIP & DEVEL		001	088920
TRUST FUNDS.....	34,015,000		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: TURNPIKE SYS EQUIP & DEVEL
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program:	\$9,148,628,510 Nonrecurring
Debt Service:	\$ 333,896,409

Total Work Program:	\$9,482,524,919

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:

Goal 1: Provide safety and security for residents, visitors and businesses.
 Goal 2: Provide agile, resilient, and quality transportation infrastructure.
 Goal 4: Provide efficient and reliable mobility for people and freight.

COL A03 AGY REQUEST FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
TOLLS SYS EQUIP & DEVELOP		001	088922
TRUST FUNDS.....	54,732,075		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: TOLLS SYS EQUIP & DEVELOP
 Priority #001

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program: \$9,148,628,510 Nonrecurring
 Debt Service: \$ 333,896,409

 Total Work Program: \$9,482,524,919

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:
 Goal 1: Provide safety and security for residents, visitors and businesses.
 Goal 2: Provide agile, resilient, and quality transportation infrastructure.
 Goal 4: Provide efficient and reliable mobility for people and freight.

TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
DEBT SERVICE		001	089070
TRUST FUNDS.....	66,671,284		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: DEBT SERVICE
 Priority #001

 COL A03
 AGY REQUEST
 FY 2021-22
 POS AMOUNT PRIORITY CODES

TRANSPORTATION, DEPT OF			55000000
CAPITAL IMPROVEMENT PLAN			9900000
TRANSPORTATION WORK PROGRAM			990T000
FIXED CAPITAL OUTLAY			080000
DEBT SERVICE	001		089070

Requests \$9,482,524,919 in budget authority for the department's Work Program.

Work Program:	\$9,148,628,510	Nonrecurring
Debt Service:	\$ 333,896,409	

Total Work Program:	\$9,482,524,919	

Requests the second year of the FY2022-26, Adopted Work Program and includes projects supporting the preservation, safety, maintenance and enhancement of Florida's Transportation Systems. The second year of the Adopted Work Program serves as a placeholder pending development of the new Tentative Work Program. The development cycle enables the department to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

LRPP REFERENCE:

- Goal 1: Provide safety and security for residents, visitors and businesses.
- Goal 2: Provide agile, resilient, and quality transportation infrastructure.
- Goal 4: Provide efficient and reliable mobility for people and freight.

AGENCY-WIDE INFORMATION TECHNOLOGY			3620000
TRANSPORTATION WORK PROGRAM			
INTEGRATION INITIATIVE	002		36233C0
TRUST FUNDS.....	15,370,041		2000
	=====		

SCH VIIIA NARR 21-22 NOTES:

Priority #002

Requests \$15,370,041 of nonrecurring budget authority to continue the Work Program Integration Initiative (WPPII) project. WPPII is a multi-year project to re-engineer the department's business processes and leverage modern, proven technologies to optimize the conversion of transportation revenue to transportation infrastructure and services. The project ultimately seeks to optimize the Work Program's production capabilities by aligning business processes to a common strategic objective and operational standard, aided by a modernized system solution.

LRPP REFERENCE: Goal 2: Provide agile, resilient, and quality transportation infrastructure.

COL A03 AGY REQUEST FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
AGENCY-WIDE INFORMATION TECHNOLOGY			3620000
SECURE ACCESS MANAGEMENT		003	36238C0
TRUST FUNDS.....	2,379,379		2000
	=====		

SCH VIIIA NARR 21-22 NOTES:
 Priority #003

Requests \$2,379,379, of which \$1,085,239 is recurring, to fund the fourth year of Secure Access Management (Identity and Access Management (IAM)) technology. The department will restructure access into the computer systems by consolidating the framework of all department computers onto a single framework or entry point with the use of this technology. This system will use a single user identification to manage access to department computer systems to prevent security breaches. When unauthorized entry is made into department computer systems, sensitive information can be obtained that could be used to inflict serious damage to roads, bridges, airports, and seaports in Florida and two phishing and security breaches have occurred within the past six months. Addresses many items and findings in the required AST Risk Assessment dated January 2017.

LRPP REFERENCE: Goal 2: Provide agile, resilient, and quality transportation infrastructure.

STATE ENTERPRISE INFORMATION TECHNOLOGY			3610000
FLORIDA PLANNING ACCOUNTING AND LEDGER MANAGEMENT (PALM) SYSTEM TRANSITION		004	36105C0
TRUST FUNDS.....	3,068,447		2000
	=====		

SCH VIIIA NARR 21-22 NOTES:
 Priority #004

Requests \$3,068,447 of nonrecurring budget authority in the Contracted Services category to begin the department's multi-year remediation of computing assets to transition to the Florida Planning Accounting and Ledger Management (PALM) system. The Florida PALM project is a multiyear endeavor to replace the State's accounting and cash management systems with a modern financial management solution. This is a state-wide issue requested for the technology remediation project required by the Department of Financial Services' Florida PALM project.

LRPP REFERENCE: Goal 2: Provide agile, resilient, and quality transportation infrastructure.

COL A03			
AGY REQUEST			
FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
AGENCY-WIDE INFORMATION TECHNOLOGY			3620000
DATA INFRASTRUCTURE MODERNIZATION		005	36221C0
TRUST FUNDS.....	826,544		2000
	=====		

SCH VIIIA NARR 21-22 NOTES:
 Priority #005

Requests \$826,544 of recurring budget authority in the Contracted Services category to maintain the progress made during the first two phases of the department's Data Infrastructure Modernization (DIM) initiative that moved separate department legacy business applications from a server-based environment to a cloud environment. Budget authority was approved in FY2017-18 which established the Enterprise Service Bus (ESB) in a cloud environment. Further budget was allocated in FY2019-20 and FY2020-21 that funded the modernization, migration and maintenance of 68 out of 143 total applications. The budget for FY2021-22 will fund the minimum amount needed to maintain the 68 applications that have migrated.

LRPP REFERENCE: Goal 2: Provide agile, resilient, and quality transportation infrastructure.

CAPITAL IMPROVEMENT PLAN			9900000
ENVIRONMENTAL PROJECTS			990E000
FIXED CAPITAL OUTLAY			080000
ENVIRON SITE RESTORATION		006	088763
TRUST FUNDS.....	350,000		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: ENVIRON SITE RESTORATION
 Priority #006

Requests \$350,000 of nonrecurring Fixed Capital Outlay budget authority to continue the cleanup of contaminated soil and groundwater at various department facilities statewide to restore those sites to an environmentally uncontaminated, clean and safe condition. Failure to perform the needed cleanup will result in violation of the Federal Resource Conservation and Recovery Act.

LRPP REFERENCE: Goal #1: Provide safety and security for residents, visitors and businesses.

COL A03 AGY REQUEST FY 2021-22			
POS	AMOUNT	PRIORITY	CODES

TRANSPORTATION, DEPT OF			55000000
AGENCY-WIDE INFORMATION TECHNOLOGY			3620000
COMMUNICATION HARDWARE UPGRADES		007	36244C0
TRUST FUNDS.....	1,987,783		2000
	=====		

SCH VIIIA NARR 21-22 NOTES:
 Priority #007

Requests \$1,987,783, of which \$187,200 is recurring, for the final phase of the replacement of core network equipment in the district headquarters, Department Headquarters in Tallahassee and the State Lab locations which reached the End of Service Life in FY2018-19. The equipment is responsible for high speed routing of data. The replacement will integrate security protocols and technologies to minimize outside cyber threats and attacks that would steal sensitive data such as road and bridge plans.

LRPP REFERENCE: Goal 2: Provide agile, resilient, and quality transportation infrastructure.

CAPITAL IMPROVEMENT PLAN			9900000
CODE CORRECTIONS			990C000
FIXED CAPITAL OUTLAY			080000
MINOR REPAIRS/IMPROV-STATE		008	080002
TRUST FUNDS.....	5,560,477		2000
	=====		

SCH VIIIA NARR 21-22 NOTES: MINOR REPAIRS/IMPROV-STATE
 Priority #008

Requests \$5,560,477 of nonrecurring Fixed Capital Outlay budget authority to fund building and grounds projects department-wide which are necessary to meet federal, state, or local building code requirements. This issue is presented annually so FDOT can extend the life of facilities and create a safe working environment. Relevant projects include:

- Americans with Disabilities Act (ADA) bathroom renovations, covered ADA ramp.
- Life Safety: fire alarm panels
- Environmental: fuel tank painting/removal, removal of laboratory fumes/dust collection, noise mitigation
- Building Critical: special need building transformer/switch gear, security, chiller/boiler/HVAC replacement, roof replacement, building envelope, drainage, safety, building wiring/emergency generator.

LRPP REFERENCE: Goal #1: Provide safety and security for residents, visitors and businesses.

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-----
                                COL A03
                                AGY REQUEST
                                FY 2021-22
                                POS      AMOUNT      PRIORITY      CODES
                                -----
TRANSPORTATION, DEPT OF
CAPITAL IMPROVEMENT PLAN
SUPPORT FACILITIES
  FIXED CAPITAL OUTLAY
  MINOR REPAIRS/IMPROV-STATE
                                009
TRUST FUNDS.....
                                1,039,800
                                =====
*****
  
```

SCH VIIIA NARR 21-22 NOTES: MINOR REPAIRS/IMPROV-STATE
 Priority #009

Requests \$1,039,800 of budget authority to fund nonrecurring Fixed Capital Outlay minor projects for new minor construction, installation of equipment storage units, modifications and renovations for additional workspace, and protection of mechanical equipment at department-owned facilities. These projects are necessary to protect and preserve the value of assets (i.e. equipment and materials), reduce financial risk and to meet facility and space needs. Examples of projects include shelter canopies for fuel islands, pole barns for road maintenance equipment and office renovations in response to building moves.

LRPP REFERENCE: Goal 2: Provide agile, resilient, and quality transportation infrastructure.

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*****
TOTAL: TRANSPORTATION, DEPT OF
      BY FUND TYPE
TRUST FUNDS.....
                                9513,107,390
                                =====
  
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*****
* BPEADL01                                STATISTICAL INFORMATION                                10/06/2020 16:45:42 *
* BUDGET PERIOD: 2008-2022                EXHIBIT A, D AND D-3A LIST REQUEST                JMP 55      SP      *
* COMPILE DATE: 09/16/2015                COMPILE TIME: 09:40:41                                PAGE:      1      *
*****
*                                     SAVE INITIALS:          SAVE DEPARTMENT: 07      SAVE ID: SC8A
* -----
* SELECT CODES AND ACCUMULATION LEVELS WHERE ALLOWED.  WHEN NO CODE IS SELECTED, ALL CODES WILL BE REPORTED.
* ITEMIZATION OF EXPENDITURE:                IOE ACCUMULATION LEVEL: 0 (1=OPER/FCO, 2=IOE, 0=MERGED)
* MERGE GROUPS (Y/N): Y
* BUDGET ENTITY OR GROUP/ACCUMULATION LEVEL (DEP, DIV, BUR, SUB, LBE, MRG):
*   1-7:          DEP
*   8-14:
*   15-21:
*   22-27:
* EXCLUDE:
*
* PROGRAM COMPONENT/ACCUMULATION LEVEL (1, 2, 3, 4 OR 5 FOR 2, 4, 6, 8 OR 10 DIGITS, 6=MERGE POLICY, 0=MERGED):
*   0          0          0          0          0          0
*
* APPROPRIATION CATEGORY OR GROUP/ACCUMULATION LEVEL (1=MAJOR, 2=MINOR, 0=MERGED):
*   0          0          0          0          0          0
*
* FUND GROUPS SET:          OR FUND:                FUNDING SOURCE IDENTIFIER:                MERGE FSI (Y/N): Y
* FCO (Y/N): Y          FTE (Y/N): Y                SALARY RATE (Y/N): N
* -----
* ISSUE CODE OR GROUP/ACCUMULATION LEVEL (1, 2 OR 3 FOR 1, 3 OR 7 CHARACTERS, 0=MERGED):
*   3
*
* REPORT OPTION: 4          COLUMN SELECTION:          A03          CODES
* 1=EAD REPORT
* 2=SCHEDULE IV/IT ISSUES          REPORT COLUMNS WITH CALCULATION DIFFERENCE ONLY (Y/N): N THAT EXCEED:
* 3=STATEWIDE ISSUES
* 4=SCHEDULE VIIIA ISSUES
* SCHEDULE VIIIA ISSUES SPREADSHEET (Y/N): N
*
* LEVELS OF TOTALS: (N=NO TOTAL, L=LINE TOTAL, T=BY FUND TYPE, D=BY DETAIL FUND, B=BY DETAIL FUND AND FUND TYPE,
* G=FUND GROUP LINE TOTALS, E=BY DETAIL FUND AND FUND GROUP)
* RUN: N          ITEM OF EXP: N          GROUP: N          DEPARTMENT: T          DIVISION: N          BUREAU: N
* SUB-BUREAU: N          LBE: T          POLICY AREA: N          PROG COMP: N          D3A SUM ISSUE: N          D3A DETAIL ISSUE: T
* MAJOR APP CAT: N          MINOR APP CAT: L
*
* APPROPRIATION CATEGORY TITLES: S (S=SHORT, L=LONG)          REPORT SEQUENCE: DEPT/BUDGET ENTITY: N A=ALPHABETICAL
*                                     PROGRAM COMPONENT: N N=NUMERICAL
* -----
* DEPARTMENT NARRATIVE SET:
* BUDGET ENTITY NARRATIVE SET:                PROGRAM COMPONENT NARRATIVE (Y/N): N
*
* ISSUE/ACTIVITY NARRATIVE SET: P1          PRIORITY ISSUE NARRATIVE SET (1-9): 1
*
* INCLUDE POSITION DATA (Y/N): N
*
* INCLUDE COLUMN CODES (Y/N): Y
*
* OUTPUT FORMAT: L          PAGE BREAKS: DEP
* L=LANDSCAPE                (IOE, GRP, DEP, DIV,          REPORT HEADING:                SCHEDULE VIIIA
* P=PORTRAIT                BUR, SUB, LBE, PRC,          PRIORITY LISTING OF AGENCY BUDGET ISSUES
*                                     SIS, ISC)                REQ EXPENDITURES OVER BASE BUDGET
* -----

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*****
* BPEADL01                               STATISTICAL INFORMATION                10/06/2020 16:45:42 *
* BUDGET PERIOD: 2008-2022                EXHIBIT A, D AND D-3A LIST REQUEST          JMP 55      SP *
* COMPILE DATE: 09/16/2015                COMPILE TIME: 09:40:41                      PAGE:      2 *
*****
*
* TOTAL RECORDS READ FROM SORT:           107
* TOTAL RECORDS READ FROM CARD:           43
* TOTAL PAF RECORDS READ:                 0
* TOTAL OAF RECORDS READ:                 0
* TOTAL IEF RECORDS READ:                 0
* TOTAL BGF RECORDS READ:                 0
* TOTAL BEF RECORDS READ:                 1
* TOTAL PCF RECORDS READ:                 0
* TOTAL ICF RECORDS READ:                 15
* TOTAL INF RECORDS READ:                 864
* TOTAL ACF RECORDS READ:                 54
* TOTAL FCF RECORDS READ:                 1
* TOTAL FSF RECORDS READ:                 0
* TOTAL PCN RECORDS READ:                 0
* TOTAL BEN RECORDS READ:                 0
* TOTAL DPC RECORDS READ:                 0
* TOTAL RECORDS IN ERROR:                 0
*
*****
*
* BUDGET ENTITIES SELECTED:
*   1-9: 55
*  10-18:
*  19-27:
*
*****

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**Florida Department of Transportation
Temporary Special Duty – General Pay Additives Implementation Plan
for Fiscal Year 2021 – 2022**

In accordance with 110.2035(7)(b), Florida Statutes, each state agency shall include in its annual Legislative Budget Request, a proposed written plan for implementing *Temporary Special Duties — General Pay Additives*. The Florida Department of Transportation (Department) requests the use of this additive for Fiscal Year 2021-2022, using existing resources when warranted, based on the duties and responsibilities of a position.

Description: The Department requests using the *Temporary Special Duty — General* pay additive in the following circumstances:

1. A Career Service employee is designated to act in a vacant established position in a higher broadband level, and perform a major portion of the duties of the higher-level position, for more than 22 workdays within any six consecutive months, as established in the American Federation of State, County and Municipal Employees (AFSCME) collective bargaining agreement.
2. A Career Service employee is designated to act in a vacant critical capacity position and perform the duties of the vacant position until the vacancy is filled.
3. A Career Service employee is assigned temporary duties of another position, due to an employee's absence from work for reasons other than the incumbent being on authorized Family Medical Leave Act (FMLA) or authorized military leave.
4. A Career Service employee is assigned temporary duties of another position, due to the position incumbent's absence from work while on authorized Family Supportive Work Program (FSWP), which does not meet the requirements for FMLA or military leave, or when the incumbent has exhausted FMLA leave, but continues to be absent from work.
5. A Career Service employee is assigned temporary duties of a position whose incumbent has been temporarily assigned other temporary duties that are not customarily assigned to the position.

Justification: The Department cannot anticipate when any of the aforementioned scenarios might occur; however, implementation of a *Temporary Special Duty – General Pay Additive*, will be utilized conservatively when the need is well documented, justified and consistent with the Department's implementation plan.

Effective date: The effective date of the additive will be the first day the temporary added duties have been assigned to the employee, unless otherwise prescribed herein.

Time Period for the Additive: The additive will continue through the period the additional duties are assigned.

Amount of the Additive: The additive will typically not exceed 10% of the employee's base salary.

Positions Affected: The Department cannot anticipate the number of additives needed during FY2021-22. However, during FY2019-20, four (4) *Temporary Special Duty — General Pay Additives* were issued.

Historical Data: Four (4) employees received this type of additive, for higher level duties, in FY2019-20.

Estimated Annual Cost: The Department cannot anticipate the future impact of this need in any given fiscal year, and can only rely on historical data; however, the agency has used existing salary rate/budget to support additives. In FY2019-20, the annual cost was \$7,640.85

Collective Bargaining Unit Impacted:

AFSCME – Article 21 – Compensation for Temporary Special Duty in a Higher Position

- (A) Each time an employee is designated by the employee's immediate supervisor to act in a vacant established position in a higher broadband level than the employee's current broadband level, and performs a major portion of the duties of the higher level position, irrespective of whether the higher level position is funded, for more than 22 workdays within any six consecutive months, the employee shall be eligible to receive a temporary special duty additive in accordance with the Rules of the State Personnel System, beginning with the 23rd day.
- (B) Employees being paid at a higher rate while temporarily acting in a position in a higher broadband level will be returned to their regular rate of pay when the period of temporary special duty in the higher broadband level is ended.



**LEGISLATIVE
BUDGET REQUEST
2021-2022**

**Department Level Exhibits and
Schedules**



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

MEMORANDUM

To: Mechelle Marcum
Budget Office

From: Clinton Doud *CW*
Chief Counsel, Civil Litigation

Date: August 14, 2020

Re: Schedule VII Agency Litigation Inventory
2021/2022 Legislative Budget Request

We have attached an inventory of the Department's current litigation in accordance with the Planning and Budgeting Instructions. Based on your request, we have exercised due diligence by requesting that each attorney assigned to the Office of the General Counsel in Tallahassee and each of the District Chief Counsels, including the Chief Counsel for the Turnpike Enterprise, identify any litigation cases known to them that may require additional appropriations in excess of \$500,000, may increase revenues by more than \$500,000, may impact enforceability of a current state law, or are otherwise required to be reported pursuant to Section 216.023(5), Florida Statutes.

We have not included within this list eminent domain actions brought by the Department in which the issues are the Department's right to obtain title and possession of identified property for public purposes and the value of the property taken. Eminent domain actions arise from the Department's discretionary exercise of its statutory powers, and, on that basis, differ from a claim or suit that might otherwise be brought against the Department as a Defendant. Moreover, these cases are not included because legislative funding for eminent domain actions are included as part of the Department's work program and are legislatively appropriated through the work program.

If you have any questions, or need additional information, please feel free to contact me at 414-5367.

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Atlantic Paving Co., Inc., Plaintiff v. State of Florida Department of Transportation, Defendant		
Court with Jurisdiction:	11th Judicial Circuit, Miami-Dade County		
Case Number:	20-008522-CA-01		
Summary of the Complaint:	Plaintiff filed suit for breach of contract. Plaintiff also filed suit in Federal Court against the Department employees in their individual capacity for their alleged actions.		
Amount of the Claim:	Undetermined.		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Plaintiff served the Department on 6/29/20. Department’s response is due on 8/17/20.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Denise Johnson	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	Bay Drum Superfund Site		
Court with Jurisdiction:	United States District Court, Middle District		
Case Number:	97-1564-CIV-T-26(A)		
Summary of the Complaint:	The EPA has told Department it is responsible for groundwater contamination at this site. EPA is overseeing the cleanup of this site under CERCLA, the Comprehensive Environmental Response, Compensation, and Liability Act. Department entered a consent decree that requires it to clean this site.		
Amount of the Claim:	Potential exposure is estimated to be \$10,000,000		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	The Department has responded to EPA’s information request and has joined a Potential Responsible Party group. The Department is a major participant due to its allocation. On 1/21/05, EPA agreed to amend the Record of Decision to provide for monitoring and natural attenuation as the remedy for the deep Floridian Aquifer. No additional assessment was made in 2014/15 and 2015/16. On 1/25/18, The Department paid an additional assessment of \$73,634.47. No additional assessment was made for 2019/20 and none is expected in 2020/21. Potential exposure does remain.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	BBX Partners, Inc., Hernando Oaks Master Association, Inc., and Heartwood 9I-3, LLC, Plaintiffs v. State of Florida Department of Transportation, Defendant		
Court with Jurisdiction:	5th Judicial Circuit, Hernando County		
Case Number:	2018-CA-865		
Summary of the Complaint:	Plaintiff filed complaint for injunction, trespass, nuisance, negligence and inverse condemnation for flooding their property.		
Amount of the Claim:	\$6,000,000 (estimated)		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Complaint served 8/1/18. On 6/21/19, Plaintiffs filed third amended complaint. Defendant filed its answer. Discovery is ongoing.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Bridge Tenders, LLC, Plaintiff, v. State of Florida Department of Transportation, Defendant		
Court with Jurisdiction:	4 th Judicial Circuit, Duval County		
Case Number:	16-2020-CA-000647		
Summary of the Complaint:	Plaintiff filed two-count complaint for inverse and negligent misrepresentation.		
Amount of the Claim:	Undetermined. In excess of \$5 million.		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	On 3/4/20 Plaintiff served two-count complaint. On 6/22/20, Department filed its Answer and Affirmative Defenses. Discovery ongoing.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Lake Howell Arms Condominium Association, Plaintiff, v. State of Florida, Department of Transportation, et al, Defendants		
Court with Jurisdiction:	4th Judicial Circuit, Duval County		
Case Number:	16-2019-CA-006013		
Summary of the Complaint:	Plaintiff served a six-count complaint against Defendants with Counts III and IV against the Department. Count III and IV are for negligent maintenance of Department’s property.		
Amount of the Claim:	Undetermined.		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	On 9/3/19, Plaintiff served its initial complaint. On 7/6/20, Plaintiff filed its second amended complaint. On 7/17/20, Department filed its motion to dismiss counts III and IV. Discovery ongoing.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Petticoat-Schmitt Civil Contractors, a Florida corporation, Plaintiff v. State of Florida Department of Transportation, Jacobs Engineering Group, Inc., and CSI Geo, Inc., Defendants		
Court with Jurisdiction:	4 th Judicial Circuit, Duval County		
Case Number:	16-2019-CA-006013		
Summary of the Complaint:	Plaintiff filed four-count complaint with the first two counts against the Department: Count I for breach of contract, and Count II for breach of implied covenant of good faith.		
Amount of the Claim:	\$1,250,000 (estimated)		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	On 9/3/19, Plaintiff served complaint on Department. On 7/17/20 Department filed its Answer and Affirmative Defenses. Discovery ongoing.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	Thomas Mark & Cynthia L. Dellerman, Plaintiffs v. State of Florida Department of Transportation, Defendant		
Court with Jurisdiction:	19th Judicial Circuit, Indian River County		
Case Number:	2016-CA-000555		
Summary of the Complaint:	Plaintiffs filed a four-count complaint for inverse condemnation, injunction, and trespass due to flooding of their property. The alleged cause of flooding is based on the Department’s lack of maintenance due to federally protected mangrove trees.		
Amount of the Claim:	\$1,500,000 (estimated)		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Plaintiffs filed complaint on 7/28/16; the Department filed its Answer on 8/28/16. The Department obtained a license from the landowner and cleaned out the ditches. Discovery ongoing.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	Fellsmere Water Control District, Plaintiff v. State of Florida Department of Transportation, Defendant		
Court with Jurisdiction:	19th Judicial Circuit, Brevard County; District Court of Appeals, 5 th District.		
Case Number:	2013-CA-024281; 5D 20-814		
Summary of the Complaint:	Plaintiff seeks damages for an alleged loss of use of canal and banks attributed to the Department’s design build reconstruction of Interstate 95. The Plaintiff has also moved for an injunction of all construction activities due to the Department’s failure to get a permit from the special district. Pursuant to Section 335.02(4), Florida Statutes, the Department asserts it does not have to get a permit from Fellsmere WCD.		
Amount of the Claim:	\$1,800,000		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Plaintiff filed amended complaint on 2/25/15. The Department’s answer filed 6/22/16. Discovery and motion practice were ongoing. The Department’s motion for summary judgment was heard on 1/23/18. On 3/10/20, the trial court entered Summary Final Judgment in favor of the Department. Fellsmere filed a Notice of Appeal.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	State of Florida Department of Transportation, Plaintiff v. Emerald Coast Utility Authority, Defendant		
Court with Jurisdiction:	2nd Judicial Circuit, Leon County		
Case Number:	2019-CA-000074		
Summary of the Complaint:	The Department filed a two-count complaint seeking reimbursement for construction delay damages caused by Emerald Coast moving their utilities to the wrong location.		
Amount of the Claim:	\$800,000		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	The Department filed suit on 1/15/19. On 1/5/20, the Department filed its Second Amended Complaint. Defendant filed its motion to dismiss Second Amended Complaint on 1/3/20.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	Barbara Gillis, as Personal Representative of the Estate of Antwan Gillis, deceased, Plaintiff v. Transdev Services, Inc., d/b/a Tri-Rail, State of Florida Department of Transportation, South Florida Regional Transportation Authority (“SFRTA”), Veolia Transportation Maintenance and Infrastructure, Inc. (“VTMI”), and Douglas Healy, Defendants		
Court with Jurisdiction:	17 th Judicial Circuit, Broward County		
Case Number:	2017-CA-007344		
Summary of the Complaint:	Personal injury action arising from an accident at a rail crossing. Plaintiff has sued Defendants for negligence and wrongful death. The Department is providing representation for Tri-Rail, SFRTA, VTMI and Healy due to contractual obligations set forth in the Department/SFRTA operating agreement.		
Amount of the Claim:	Undetermined.		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Plaintiff filed suit on 4/7/17. All parties have filed answers to the Complaint. Discovery is ongoing and the case has not been set for trial.		
Who is representing (of record) the state in this lawsuit? Check all that apply.		Agency Counsel	
	X	Office of the Attorney General or Division of Risk Management	
	X	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	State of Florida Department of Transportation, Plaintiff v. Cadvil, LLC, Defendant		
Court with Jurisdiction:	17 th Judicial Circuit, Broward County		
Case Number:	12-015158		
Summary of the Complaint:	Plaintiff filed motion to enforce final judgment for damages occurring during construction.		
Amount of the Claim:	\$500,000 (estimated)		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	On 1/25/17, Defendant filed Motion to Enforce Final Judgment for damages occurring from construction. Discovery ongoing.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	GLF Construction Corp., Plaintiff v. State of Florida Department of Transportation and Mott McDonald Florida, LLC, Defendants		
Court with Jurisdiction:	2nd Judicial Circuit, Leon County		
Case Number:	1019-CA-000518		
Summary of the Complaint:	Plaintiff filed a breach of contract claim against the Department for failing to include a temporary bridge in the construction project that was awarded to Plaintiff. Plaintiff also filed claim against McDonald for professional malpractice for failure to update plans to reflect this temporary bridge. On 2/3/20, GLF filed a Notice of Voluntary Dismissal with Prejudice as to the Department.		
Amount of the Claim:	Closed.		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	The parties worked out a settlement through a supplemental agreement and the Department was dismissed from the lawsuit (with prejudice). Case closed.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	Hale Grove 4, LLC, Plaintiff v. State of Florida Department of Transportation, Defendant		
Court with Jurisdiction:	19th Judicial Circuit, Indian River County		
Case Number:	2017-CA-000311		
Summary of the Complaint:	Plaintiffs filed a four-count complaint for inverse condemnation, injunction, and trespass due to flooding of their property. The alleged cause of flooding is based on the Department’s lack of maintenance due to federally protected mangrove trees.		
Amount of the Claim:	\$1,500,000 (estimated)		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Plaintiff filed complaint on 5/22/17; The Department filed answer on 6/13/17. The Department obtained a license from the landowner and cleaned out the ditches. Discovery ongoing.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	Hubbard Construction Co., Plaintiff v. State of Florida Department of Transportation, Defendant		
Court with Jurisdiction:	2nd Judicial Circuit, Leon County		
Case Number:	2019-CA-000069		
Summary of the Complaint:	Plaintiff filed one-count complaint against the Department for failure to pay additional claims on construction contract. Because the contractor was late in completing this project, The Department asserted a claim for liquidated damages. Complaint dismissed.		
Amount of the Claim:	Closed.		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Plaintiff filed complaint on 1/11/19. The parties resolved the lawsuit through a supplemental agreement. On 3/3/20, Plaintiff filed a Notice of Voluntary Dismissal with Prejudice.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	Tairia Lee and Lashawne Josaphat, as Guardian of Tairia Lee, Plaintiffs v. Albert Perez, Russell Griffin, Jr., James Knox, Veolia Transportation Maintenance and Infrastructure, Inc. (“VTMI”), National Railroad Passenger Corporation d/b/a Amtrak, and South Florida Regional Transportation Authority (“SFRTA”), Defendants		
Court with Jurisdiction:	United States District Court, Southern District, and 15th Judicial Circuit, Palm Beach County		
Case Number:	16-cv-81745 and 2016-CA-010567		
Summary of the Complaint:	This is a personal injury action arising from an accident at a rail crossing. Plaintiff filed complaint for injuries sustained at the railroad crossing asserting negligence against all Defendants and asserting vicarious liability against Amtrak and SFRTA. The Department is providing representation for SFRTA, VTMI and Perez due to contractual obligations set forth in the Department/SFRTA operating agreement.		
Amount of the Claim:	Closed.		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	The parties settled the lawsuit and on November 12, 2019, the trial court approved the settlement agreement. The settlement has been paid.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input checked="" type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	Leisure Resorts, LLC, Plaintiff v. State of Florida Department of Transportation, Defendant		
Court with Jurisdiction:	15th Judicial Circuit, Palm Beach County		
Case Number:	2017-CA-000085		
Summary of the Complaint:	Plaintiff filed a one-count inverse condemnation claim for taking Plaintiff’s leasehold sovereign land interest during the construction of a bridge.		
Amount of the Claim:	\$6,000,000		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Plaintiff filed action on 1/5/17; the Department filed answer and defenses on 4/21/17. Case has been stayed pending outcome between Plaintiff and a second abutting landowner to determine the appropriate party plaintiff.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	Murphy Auto Group, Inc., Plaintiff v. State of Florida Department of Transportation, Defendant		
Court with Jurisdiction:	District Court of Appeal, 2nd DCA		
Case Number:	2015-CA-001614; 2D19-1236		
Summary of the Complaint:	Two-count claim against the Department for unlawful exaction and unlawful compensation arising from Plaintiff’s use of the Department’s right of way.		
Amount of the Claim:	\$900,000		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	On 3/21/19, the trial court entered final judgment in favor of the Department. Plaintiff filed notice of appeal the same day. All briefs have been filed. Oral argument occurred on 8/12/20.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Denise Johnson	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	Peak Oil Superfund Site		
Court with Jurisdiction:	United States District Court, Middle District		
Case Number:	97-1564-CIV-T-26(A)		
Summary of the Complaint:	The EPA has told the Department it is responsible for groundwater contamination at this site. EPA is overseeing the cleanup of this site under CERCLA, the Comprehensive Environmental Response, Compensation, and Liability Act. The Department entered a consent decree that requires it to clean this site.		
Amount of the Claim:	In excess of \$10,000,000		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	The Department has responded to the EPA’s information request. The Department made payment pursuant to consent decree in March 1998. Implementation of remedial design in progress. Evaluation of the need for remedy in wetlands and deep aquifer is ongoing. No assessments for cleanup costs were made in 2014/15, 2015/16, 2016/17, 2017/18, 2018/19 and 2019/20. No assessment is expected for 2020/21. Potential exposure does remain.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	Gerald T. Prescott, The Gerald T. Prescott Revocable Inter Vivos Trust, Mary Lou Prescott, and The Mary Lou Prescott Revocable Inter Vivos Trust, Plaintiffs v. State of Florida Department of Transportation, Defendant		
Court with Jurisdiction:	6th Judicial Circuit, Pinellas County		
Case Number:	2016-CA-005293		
Summary of the Complaint:	Inverse condemnation claim based on the Department voiding a parcel in lieu of condemning it.		
Amount of the Claim:	Closed.		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Complaint served on 08/08/16, and the Department’s answer was filed on 2/9/17. On 3/5/20, trial court entered a stipulated Final Judgment in favor of the Department. No appeal pending. Case closed.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	T.F.R. Enterprises, Inc., Plaintiff v. State of Florida Department of Transportation, et al, Defendants		
Court with Jurisdiction:	9th Judicial Circuit, Orange County		
Case Number:	2020-CA-001075-O		
Summary of the Complaint:	Plaintiff filed seven-count complaint. Only the first account for breach of contract is against the Department.		
Amount of the Claim:	\$500,000		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	On 1/2/20, Plaintiff served Department with complaint. On 3/17/20, Department served its Answer and Affirmative Defenses. Discovery ongoing.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	T.F.R. Enterprise, Inc., Plaintiff v. State of Florida Department of Transportation, Target Engineering Group, LLC, Defendants		
Court with Jurisdiction:	7th Judicial Circuit, Volusia County		
Case Number:	2019 10502 CIDL		
Summary of the Complaint:	Plaintiff brought one-count claim against the Department for failure to pay for clean-up work from Hurricane Matthew due to insufficient documentation. Plaintiff brought additional claims against Target Engineering for failure to appropriately document the work thereby preventing Plaintiff from being paid.		
Amount of the Claim:	\$2,869,120		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Plaintiff filed complaint on 3/21/19. The Department filed answer on 8/8/19. Discovery ongoing.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	Tropical Trailer Leasing, LLC, Inc., Plaintiff v. State of Florida Department of Transportation and Secretary Dew, Defendants		
Court with Jurisdiction:	2nd Judicial Circuit, Leon County; District Court of Appeals, 1st DCA		
Case Number:	2014-CA-0002706; 1D18-14984		
Summary of the Complaint:	Plaintiff claims it was charged incorrect amounts for tolls via the “toll by plate” method on trailers towed on the Florida Turnpike. The plaintiff alleges Section 316.003(21), Florida Statutes, before 2012 did not include trailer in the definition of motor vehicle. The Department’s position is Chapter 316 is for enforcement of toll violations only and the Department has broad and diverse statutory powers to collect tolls in Chapter 338 of the Florida Statutes.		
Amount of the Claim:	Indeterminate, but the alleged class members could be in the millions.		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Plaintiff served the complaint for class certification on 1/08/15. The Department served its answer and defenses on 6/9/15. Trial court struck class action allegations. On 11/6/18, the trial court entered final judgment in favor of Plaintiff for \$53,628.62; retained jurisdiction on fees and costs; and enjoined the Turnpike from collecting certain tolls. On 11/31/18, The Department filed notice of appeal. All briefs have been filed. On 3/16/20 District Court cancelled oral argument and ordered that case would be determined on the record and briefs.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	Lawsuit is an uncertified class action suit.		

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Transportation		
Contact Person:	Clinton Doud	Phone Number:	414-5265
Names of the Case: (If no case name, list the names of the plaintiff and Defendant.)	UMB Bank, National Association, Plaintiff v. State of Florida Department of Transportation, Defendant		
Court with Jurisdiction:	2nd Judicial District, Leon County		
Case Number:	2018-CA-002677		
Summary of the Complaint:	Plaintiff filed two-count complaint alleging a toll increase is needed to facilitate the debt service to the Garcon Pointe Bridge. Plaintiff also alleges the Department owes damages for failure to increase the tolls when initially requested by Plaintiff.		
Amount of the Claim:	\$75,000,000		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Plaintiff served complaint on 1/8/19. The Department filed an amended answer and counterclaim on 5/8/19. On 10/18/19, the parties filed cross Motions for Summary Judgment on Department’s counterclaim. On 12/13/19, trial court granted Plaintiff’s Motion for Summary Judgment and entered final judgment on counterclaim. The Department increased tolls on 3/1/20. On 7/22/20, the Department filed its Amended Motion for Summary Judgment as to remaining count. Department’s Amended Motion for Summary Judgment is set for hearing on 11/3/20.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input checked="" type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

MEMORANDUM

DATE: August 14, 2020
TO: FDOT Budget Office
FROM: Victoria Kliner, Director of Human Resources
SUBJECT: Schedule X

I certify that the attached organizational charts represent our agency's organizational structure effective July 1, 2020.

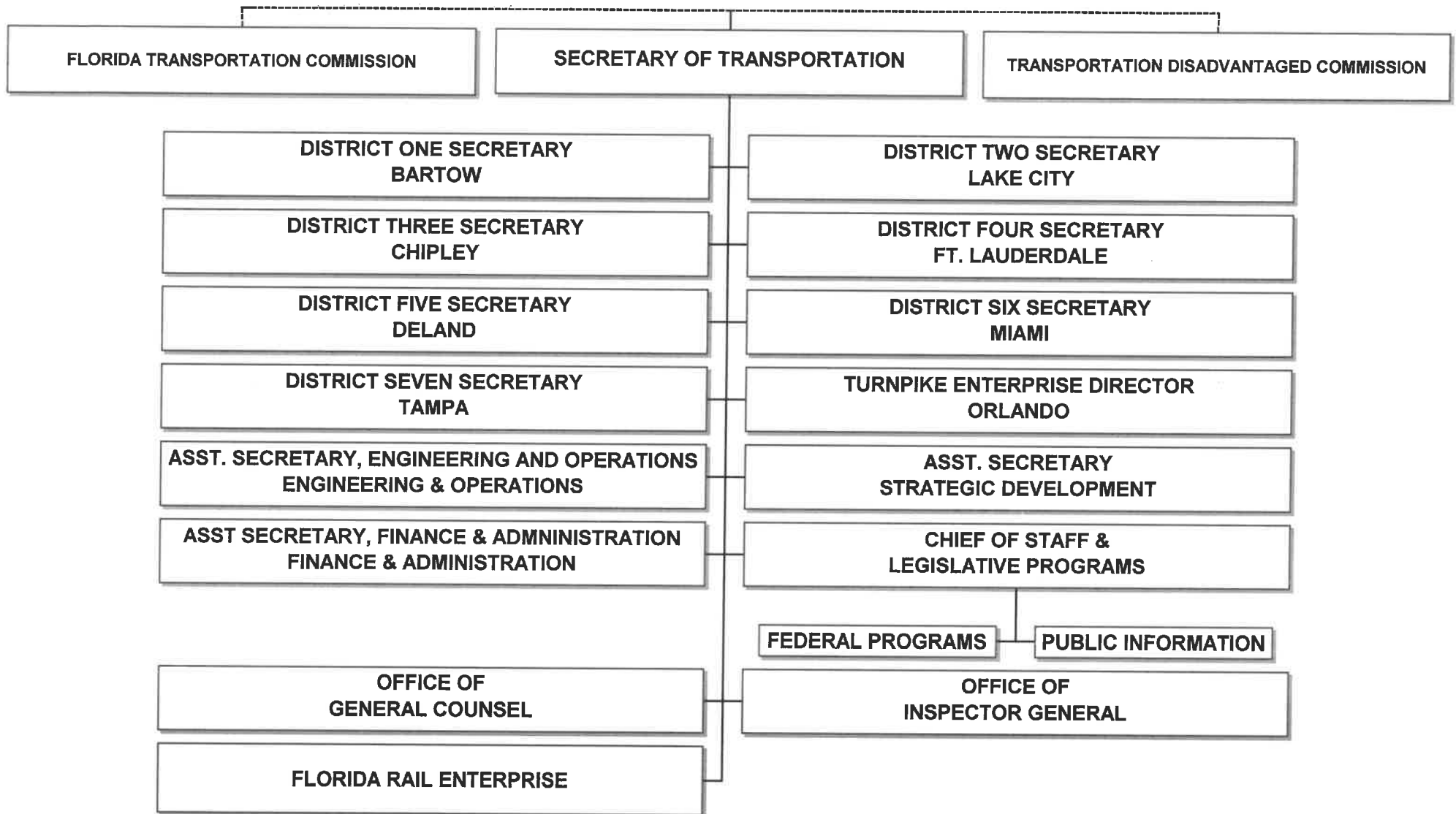
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Victoria Kliner

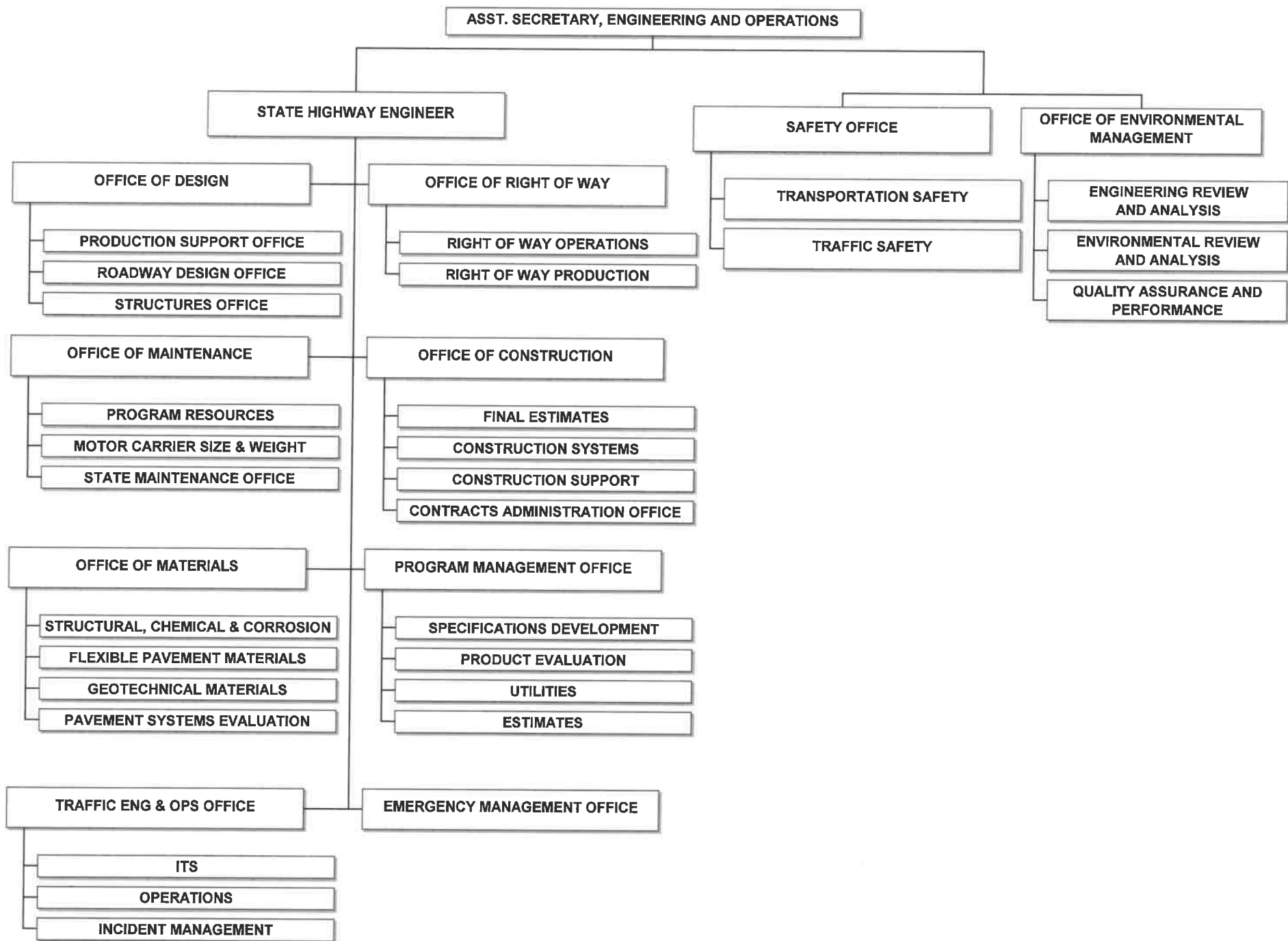
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Victoria Kliner
Director of Human Resources

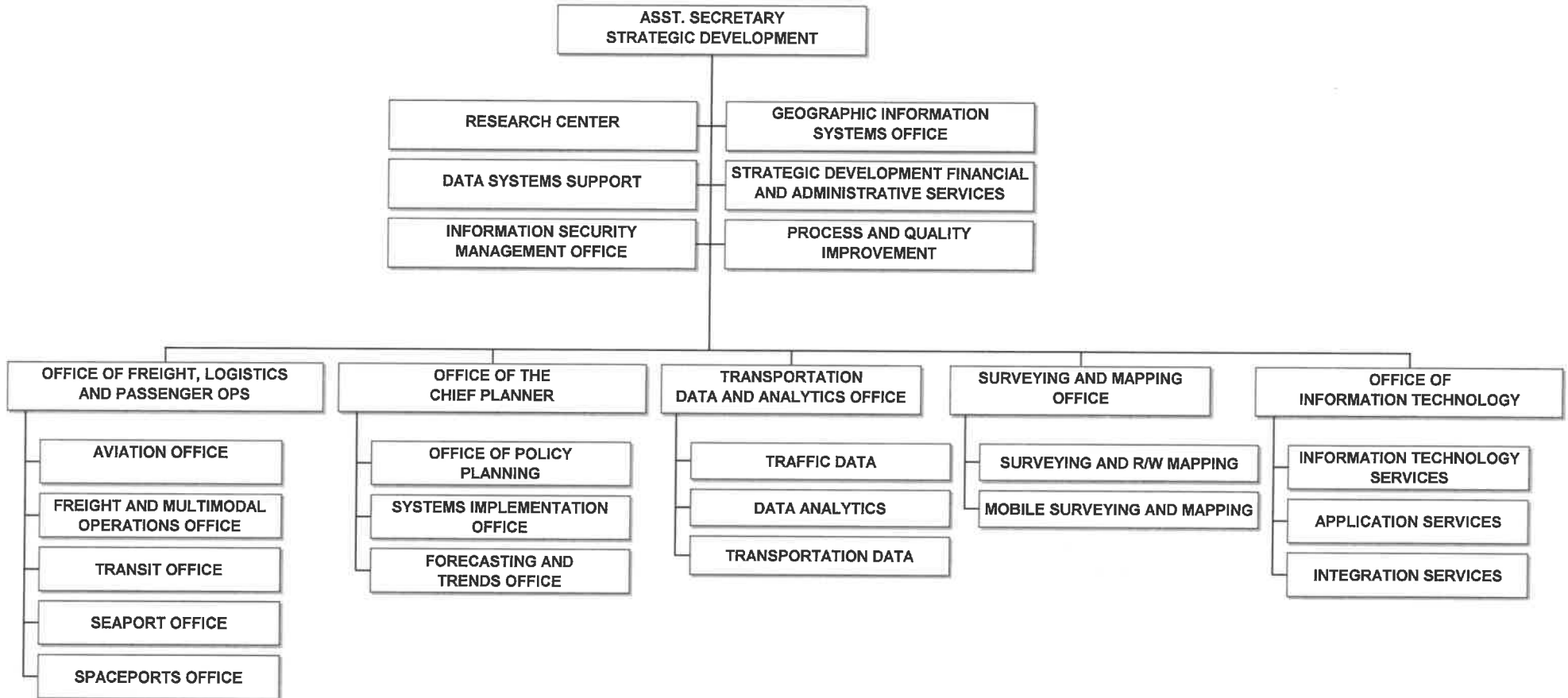
FLORIDA DEPARTMENT OF TRANSPORTATION OFFICE OF THE SECRETARY



FLORIDA DEPARTMENT OF TRANSPORTATION ASSISTANT SECRETARY FOR ENGINEERING AND OPERATIONS



**FLORIDA DEPARTMENT OF TRANSPORTATION
ASSISTANT SECRETARY FOR STRATEGIC DEVELOPMENT**



FLORIDA DEPARTMENT OF TRANSPORTATION ASSISTANT SECRETARY FOR FINANCE AND ADMINISTRATION

ASST SECRETARY, FINANCE & ADMINISTRATION

OFFICE OF COMPTROLLER

DISBURSEMENT OPERATIONS OFFICE

GENERAL ACCOUNTING OFFICE

FINANCIAL MANAGEMENT OFFICE

PROJECT FINANCE

OFFICE OF ADMINISTRATION

EQUAL OPPORTUNITY OFFICE

PROCUREMENT OFFICE

SUPPORT SERVICES OFFICE

ORGANIZATIONAL DEVELOPMENT OFFICE

HUMAN RESOURCES OFFICE

OFFICE OF WORK PROGRAM AND BUDGET

WORK PROGRAM BUDGET AND SYSTEMS SUPPORT

PRODUCTION MANAGEMENT

WORK PROGRAM DEVELOPMENT AND OPERATIONS

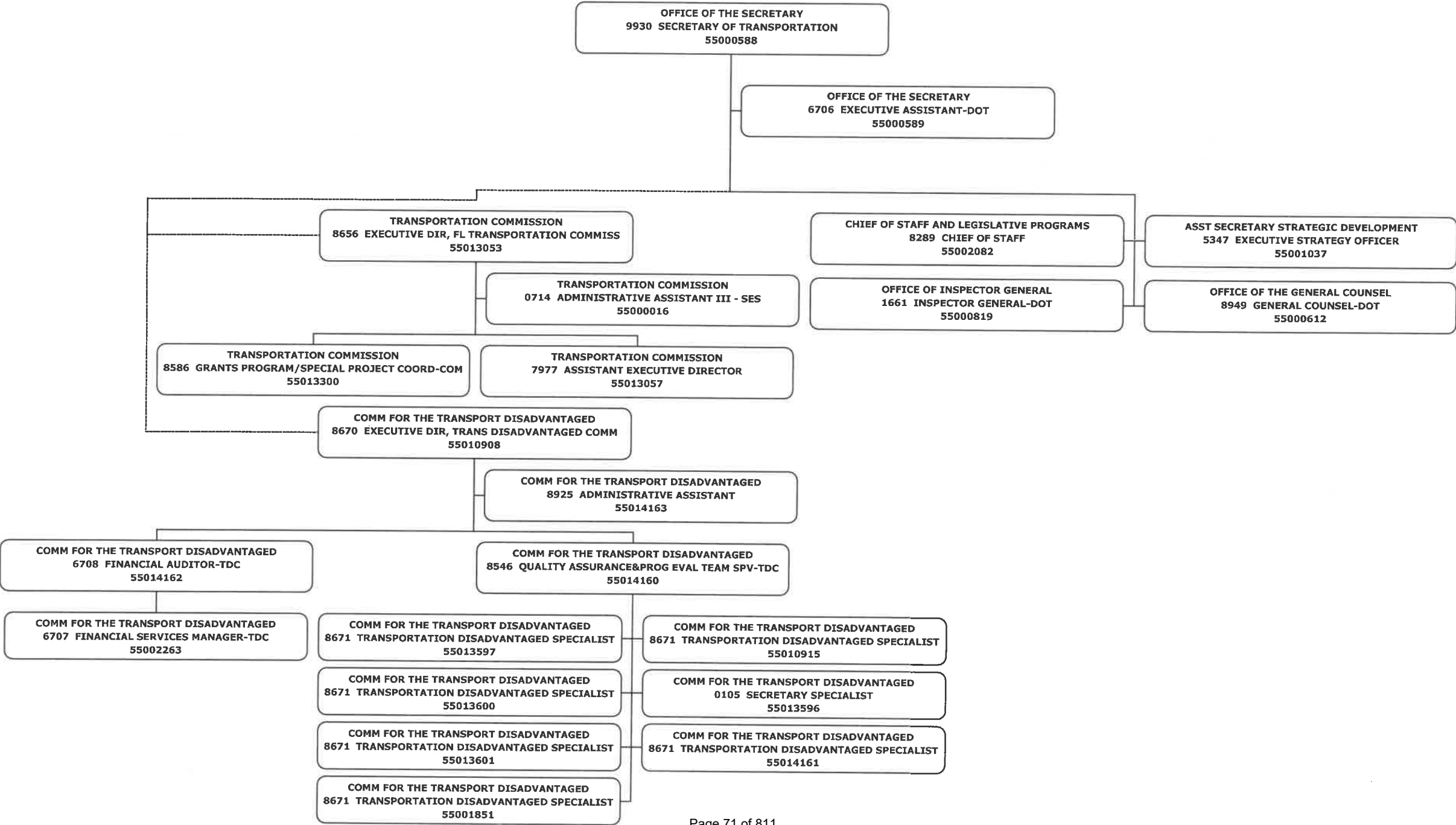
FEDERAL AID MANAGEMENT

BUDGET OFFICE

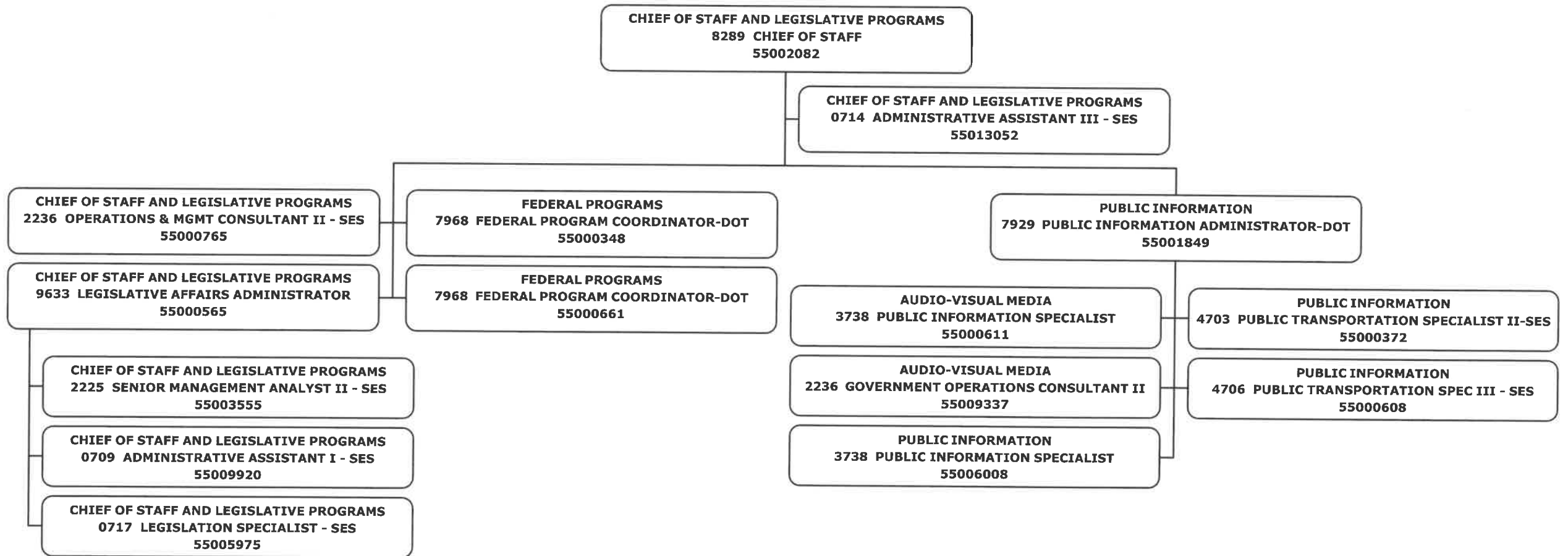
FINANCE, PROGRAM AND RESOURCE ALLOCATION

FINANCIAL MANAGEMENT AND STRATEGIC OPS

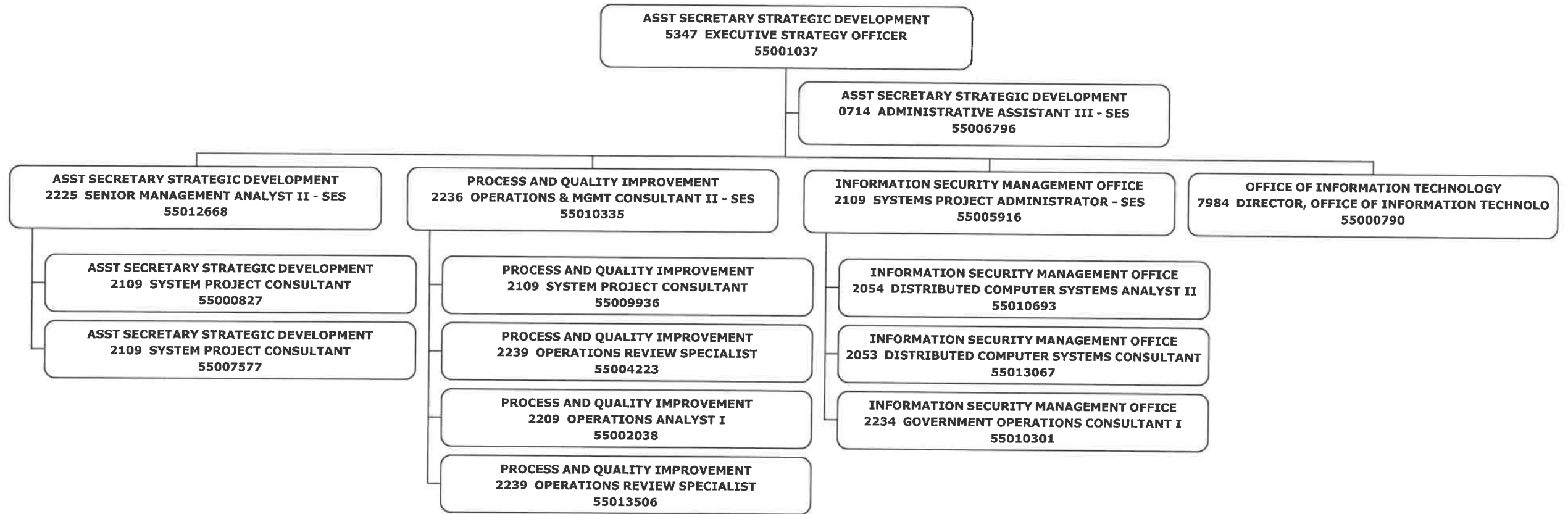
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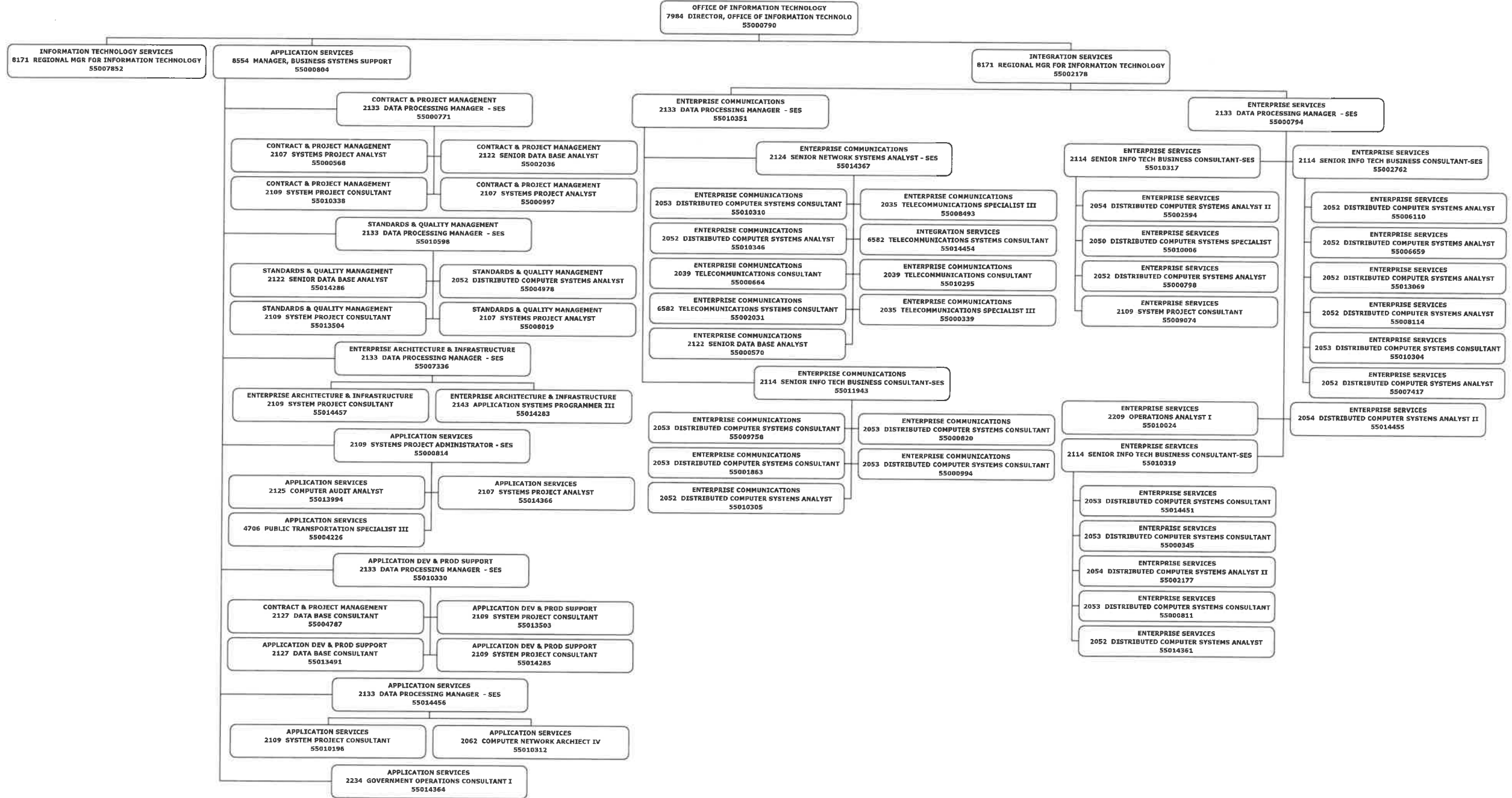
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OFFICE OF THE SECRETARY



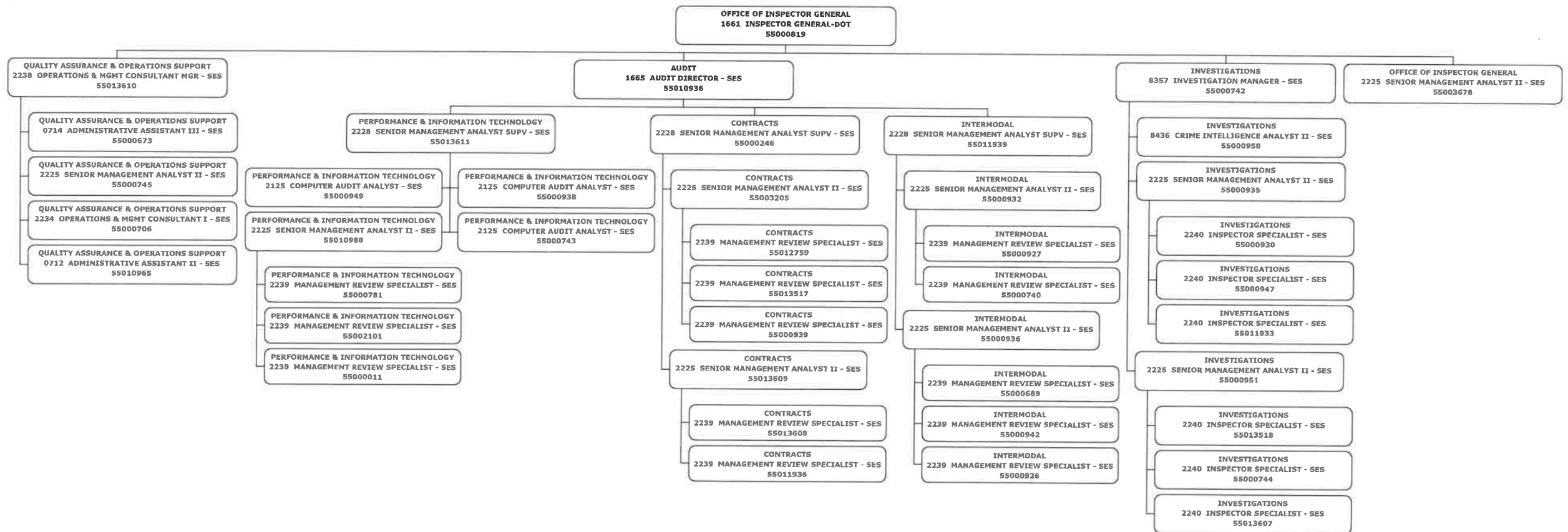
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OFFICE OF THE SECRETARY



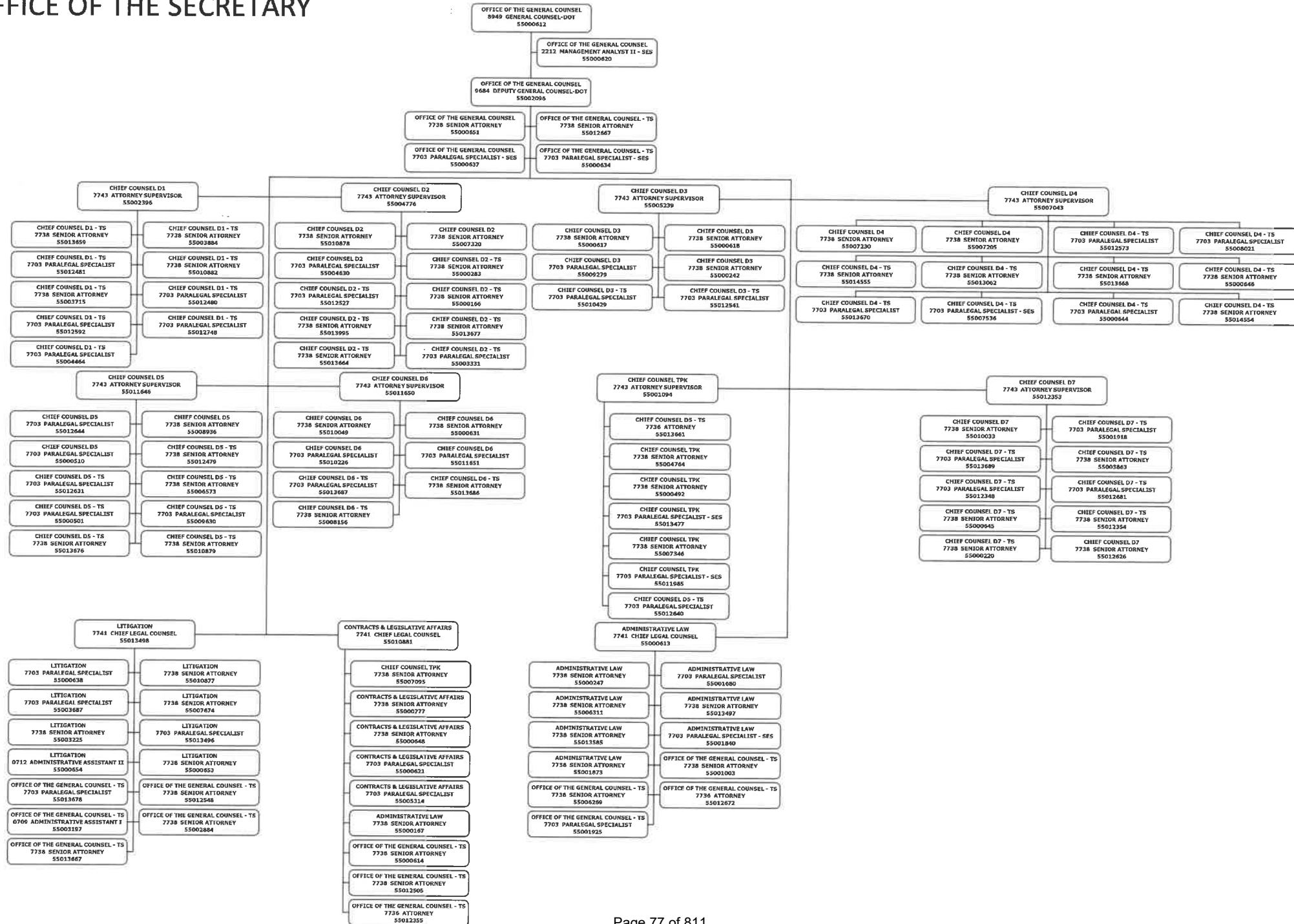
FLORIDA DEPARTMENT OF TRANSPORTATION OFFICE OF THE SECRETARY



FLORIDA DEPARTMENT OF TRANSPORTATION OFFICE OF THE SECRETARY



FLORIDA DEPARTMENT OF TRANSPORTATION OFFICE OF THE SECRETARY



**FLORIDA DEPARTMENT OF TRANSPORTATION
ASST SECRETARY, FINANCE AND ADMINISTRATION**

**ASST SECRETARY FINANCE & ADMINISTRATION
7969 ASST SECRETARY FOR FINANCE AND ADMIN-DOT
55000590**

**ASST SECRETARY FINANCE & ADMINISTRATION
0714 ADMINISTRATIVE ASSISTANT III - SES
55002080**

**OFFICE OF ADMINISTRATION
6812 DIRECTOR OF ADMINISTRATION
55000597**

**OFFICE OF THE COMPTROLLER
9636 COMPTROLLER-DOT
55000659**

**OFFICE OF WORK PROGRAM & BUDGET
9153 DIR OFFICE OF WORK PROGRAM & BUDGET
55009716**

**OFFICE OF ADMINISTRATION
0712 ADMINISTRATIVE ASSISTANT II - SES
55000883**

**SUPPORT SERVICES OFFICE
9662 MANAGER, SUPPORT SERVICES OFFICE
55000824**

**PROCUREMENT OFFICE
9673 MANAGER, CONTRACTUAL SERVICES OFFICE
55006253**

**HUMAN RESOURCES OFFICE
8990 DIRECTOR OF HUMAN RESOURCES
55000757**

**ORGANIZATIONAL DEVELOPMENT OFFICE
8907 RESEARCH AND PLANNING ADMINISTRATOR
55000759**

**EQUAL OPPORTUNITY OFFICE
3600 MANAGER, EQUAL OPPORTUNITY OFFICE
55008218**

**OFFICE OF THE COMPTROLLER
0712 ADMINISTRATIVE ASSISTANT II
55000663**

**GENERAL ACCOUNTING OFFICE
8646 DEPUTY COMPTROLLER, GEN ACCTNG OFFICE-DOT
55000665**

**DISBURSEMENT OPERATIONS OFFICE
8648 DEPUTY COMPT, DISBURSEMENT OPS OFC-DOT
55000660**

**STATEWIDE CONTRACTS, GRANTS & FUNDS MGMT
1587 FINANCIAL ADMINISTRATOR - SES
55002102**

**PROJECT FINANCE
1587 FINANCIAL ADMINISTRATOR - SES
55009892**

**FINANCIAL MANAGEMENT OFFICE
8647 DEP COMPTROLLER, FINANCIAL ADMIN OFFICE
55000662**

**OFFICE OF WORK PROGRAM & BUDGET
0712 ADMINISTRATIVE ASSISTANT II - SES
55000606**

**FINANCE, PROGRAM AND RESOURCE ALLOCATION
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55000566**

**FEDERAL AID MANAGEMENT
4707 PUBLIC TRANSPORTATION MANAGER - SES
55002099**

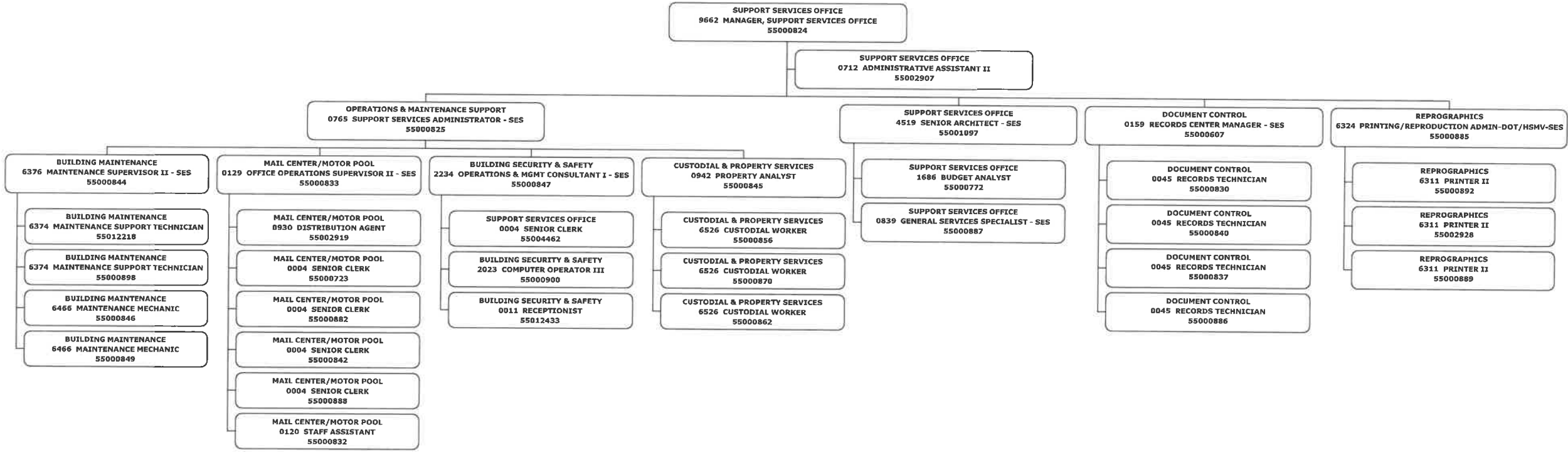
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9931 BUDGET OFFICER
55011536**

**FINANCIAL MANAGEMENT & STRATEGIC OPS
8841 PROGRAM ADMINISTRATOR
55002110**

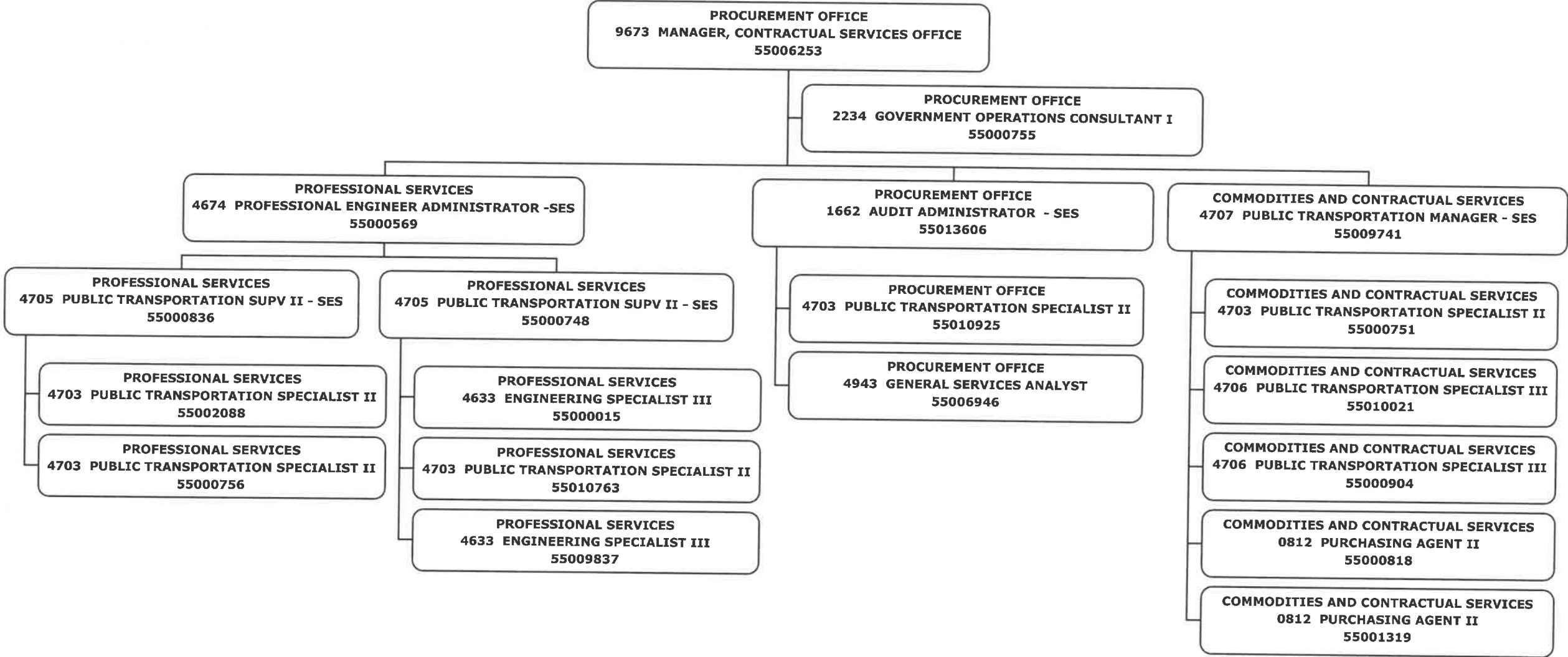
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55002236**

**WORK PROGRAM AND BUDGET SYSTEMS SUPPORT
4707 PUBLIC TRANSPORTATION MANAGER - SES
55002106**

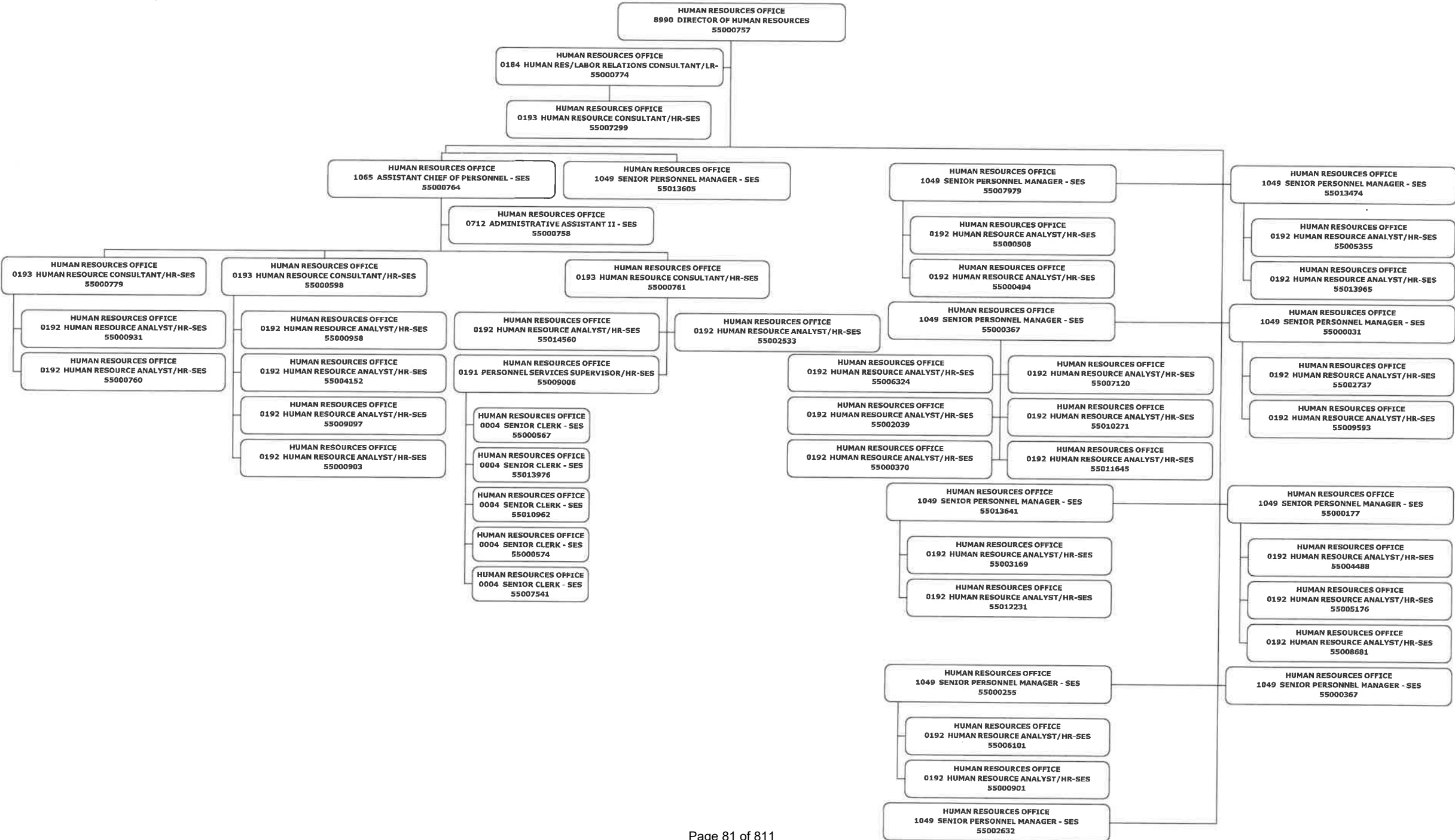
FLORIDA DEPARTMENT OF TRANSPORTATION ASST SECRETARY, FINANCE AND ADMINISTRATION



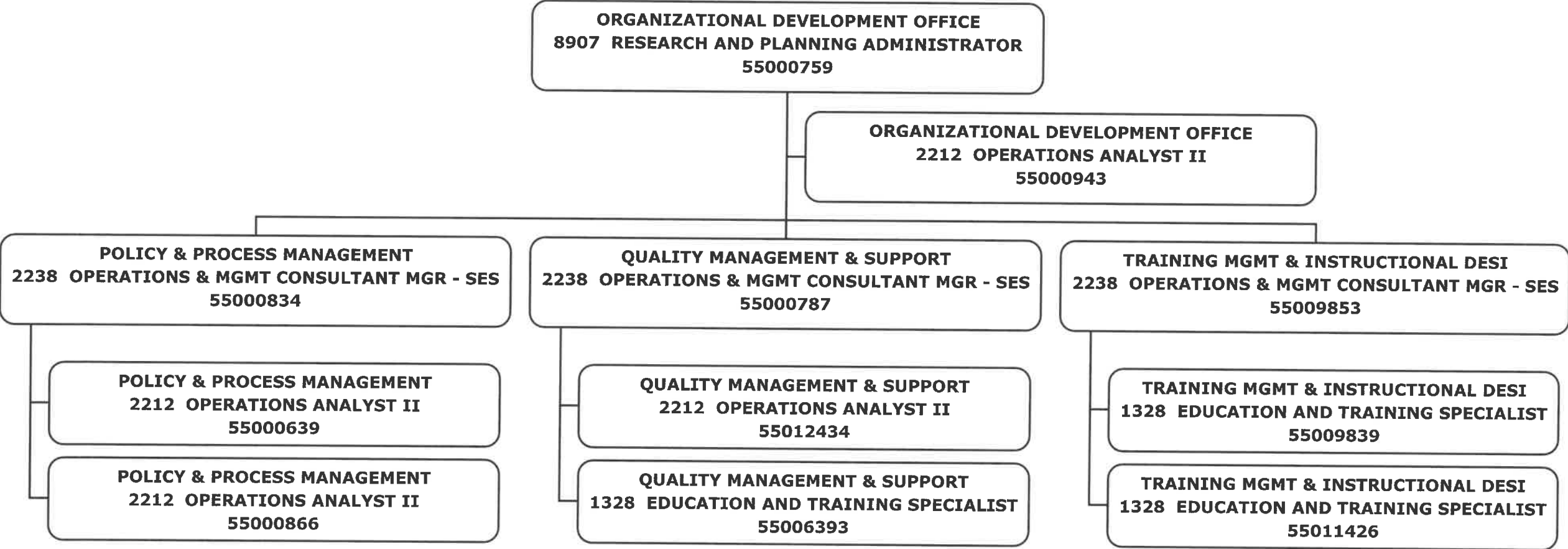
FLORIDA DEPARTMENT OF TRANSPORTATION
 ASST SECRETARY, FINANCE AND ADMINISTRATION



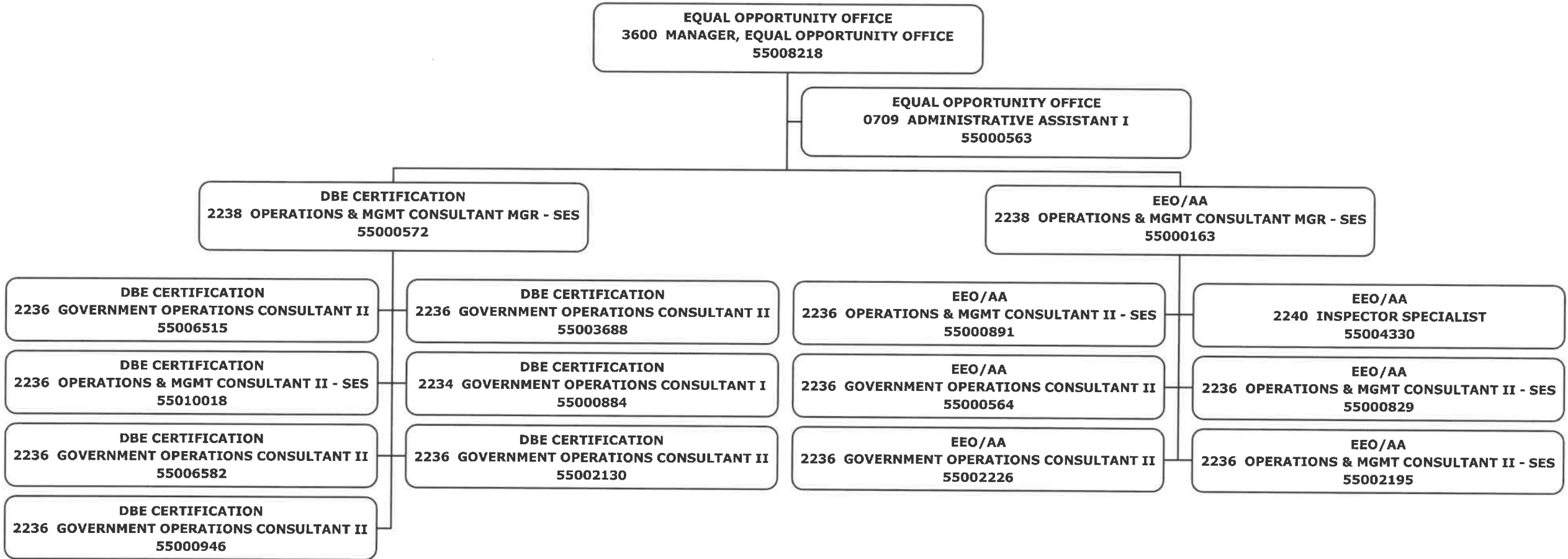
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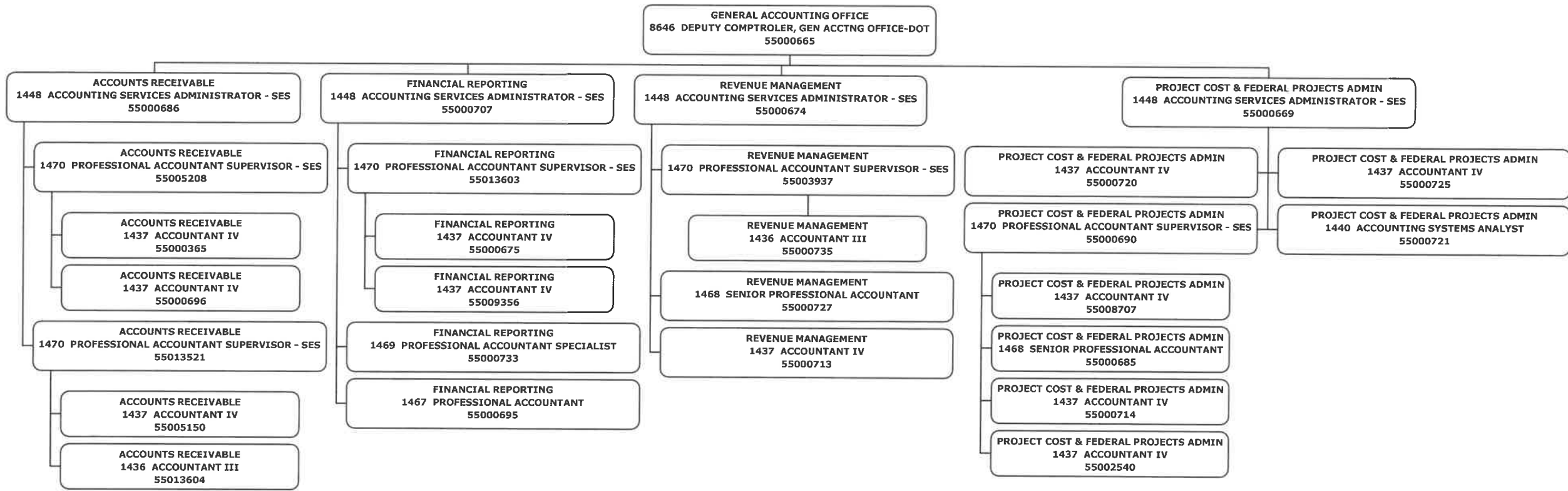
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ASST SECRETARY, FINANCE AND ADMINISTRATION



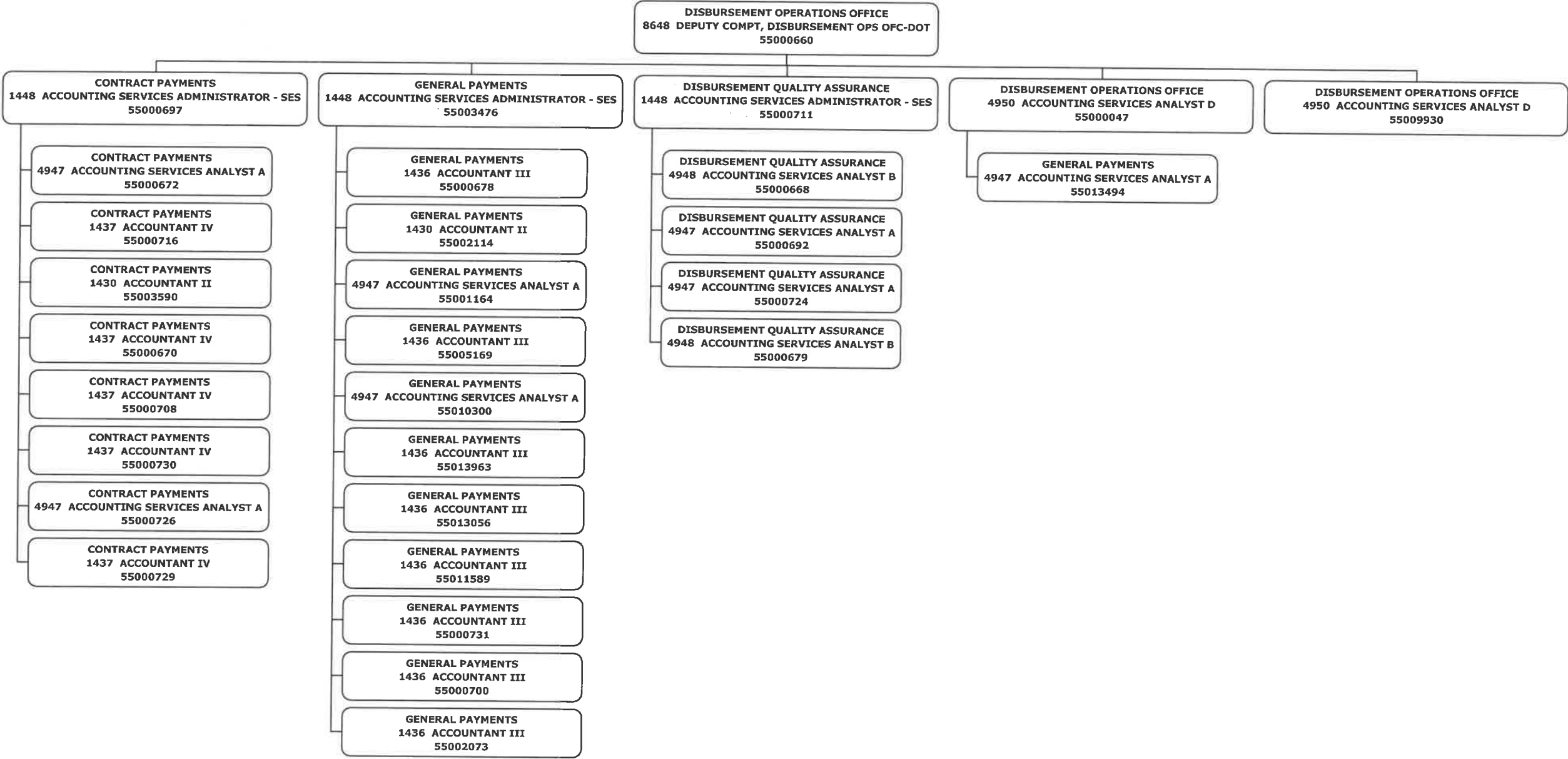
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 ASST SECRETARY, FINANCE AND ADMINISTRATION



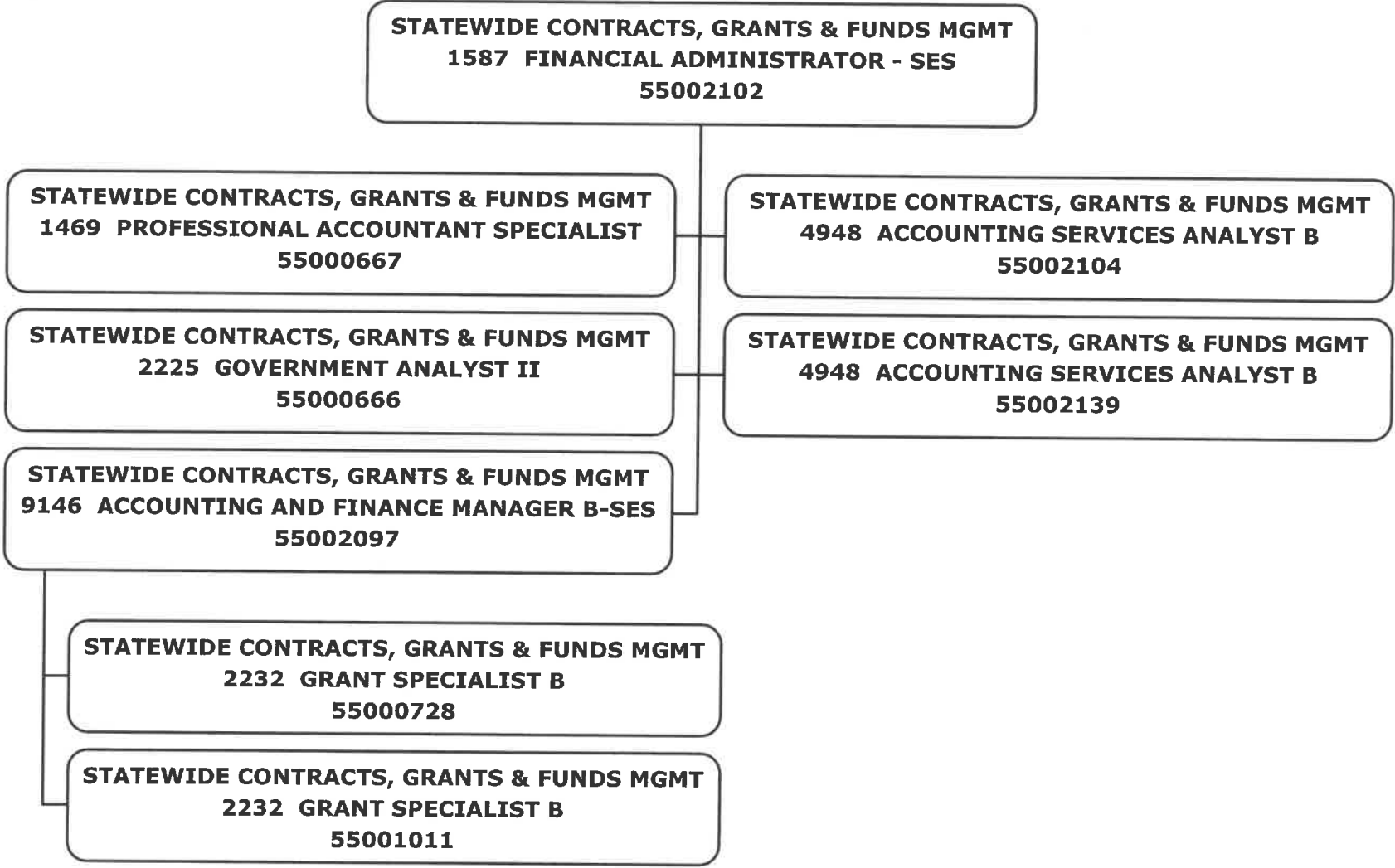
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 ASST SECRETARY, FINANCE AND ADMINISTRATION



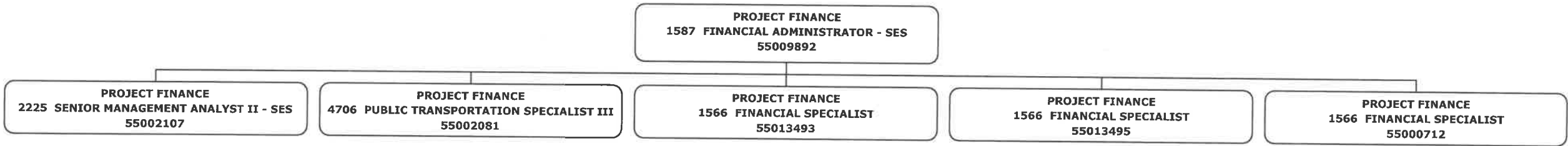
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 ASST SECRETARY, FINANCE AND ADMINISTRATION



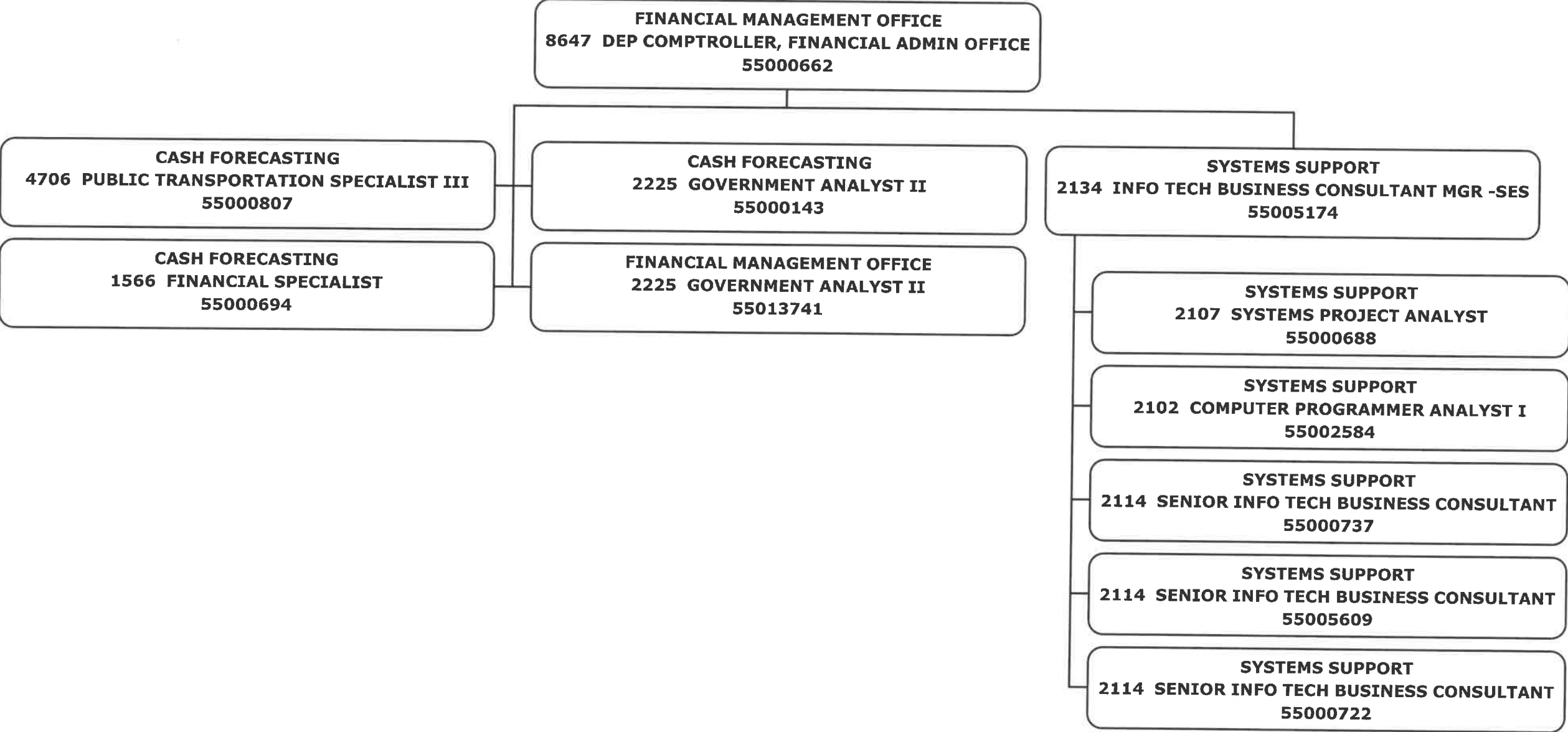
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ASST SECRETARY, FINANCE AND ADMINISTRATION



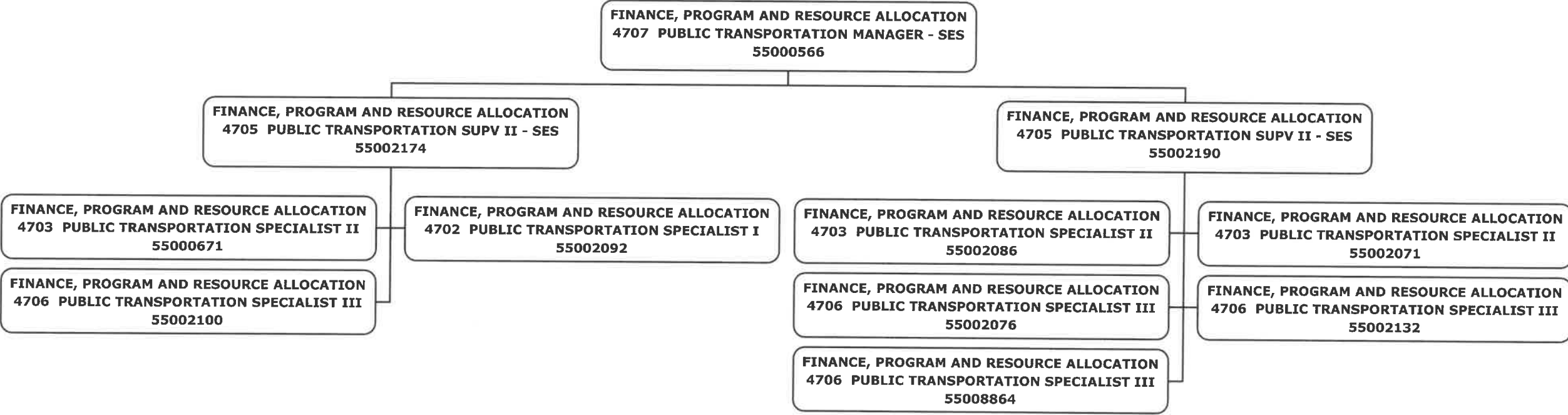
FLORIDA DEPARTMENT OF TRANSPORTATION
ASST SECRETARY, FINANCE AND ADMINISTRATION



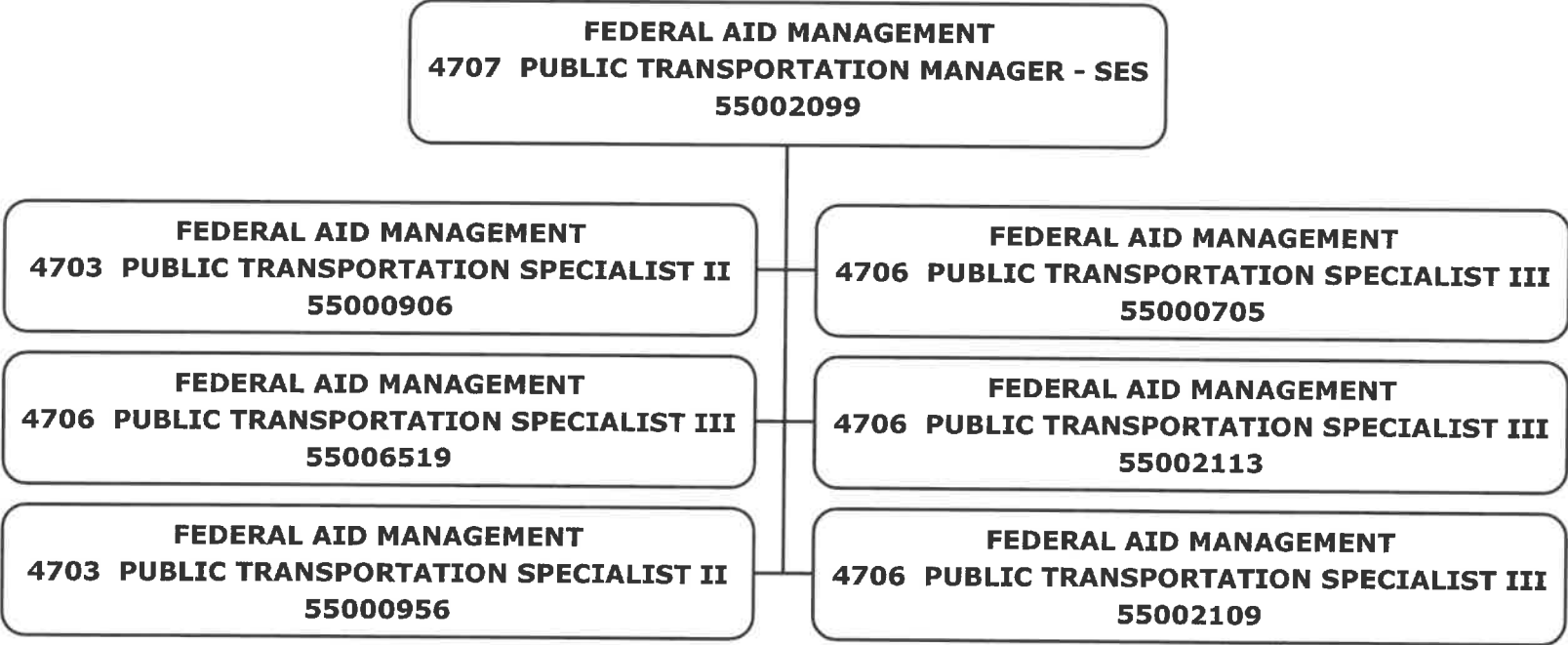
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 ASST SECRETARY, FINANCE AND ADMINISTRATION



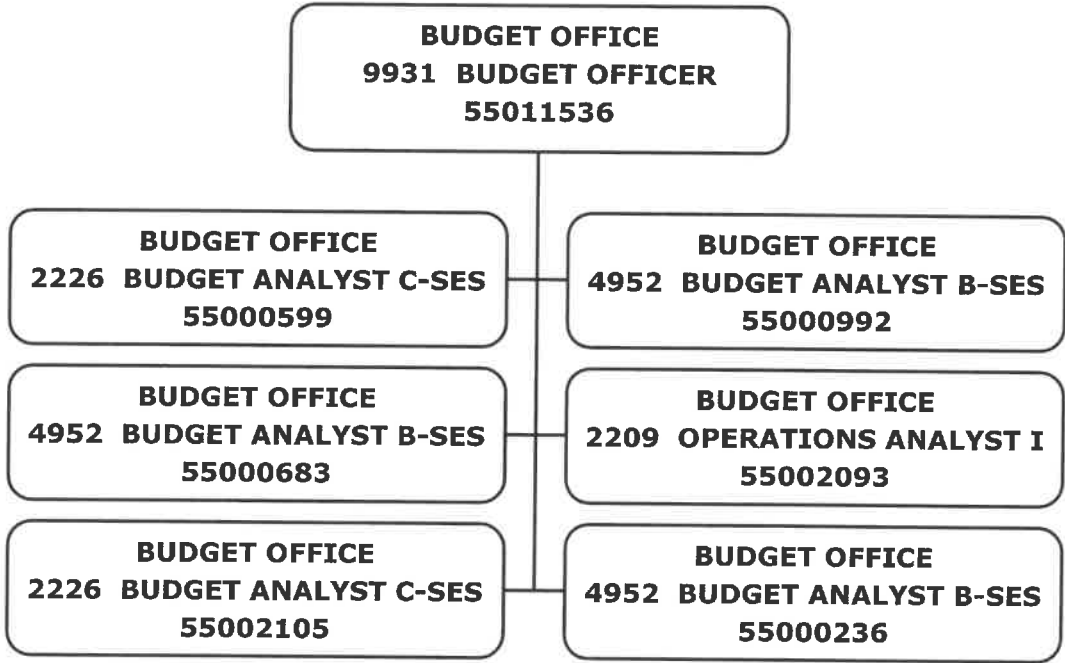
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ASST SECRETARY, FINANCE AND ADMINISTRATION



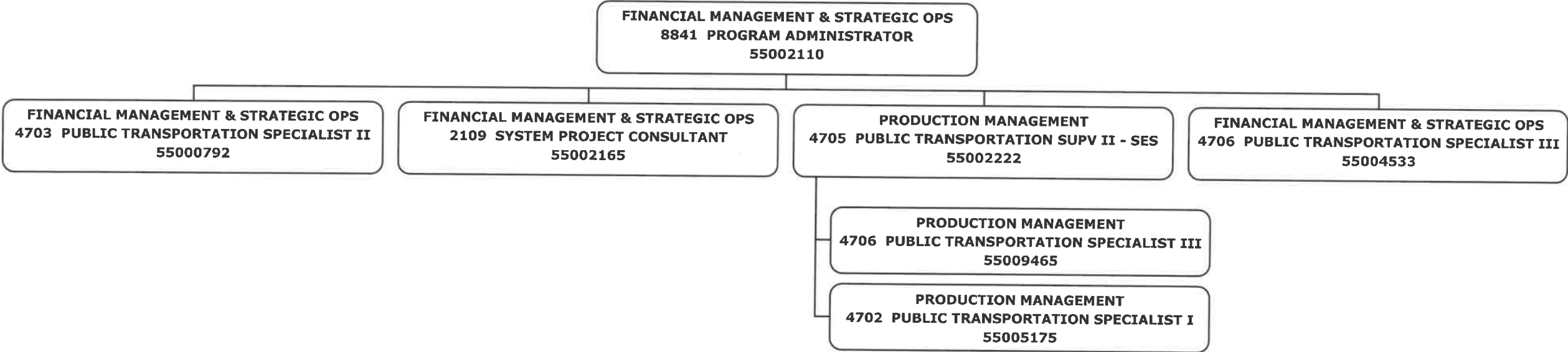
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ASST SECRETARY, FINANCE AND ADMINISTRATION



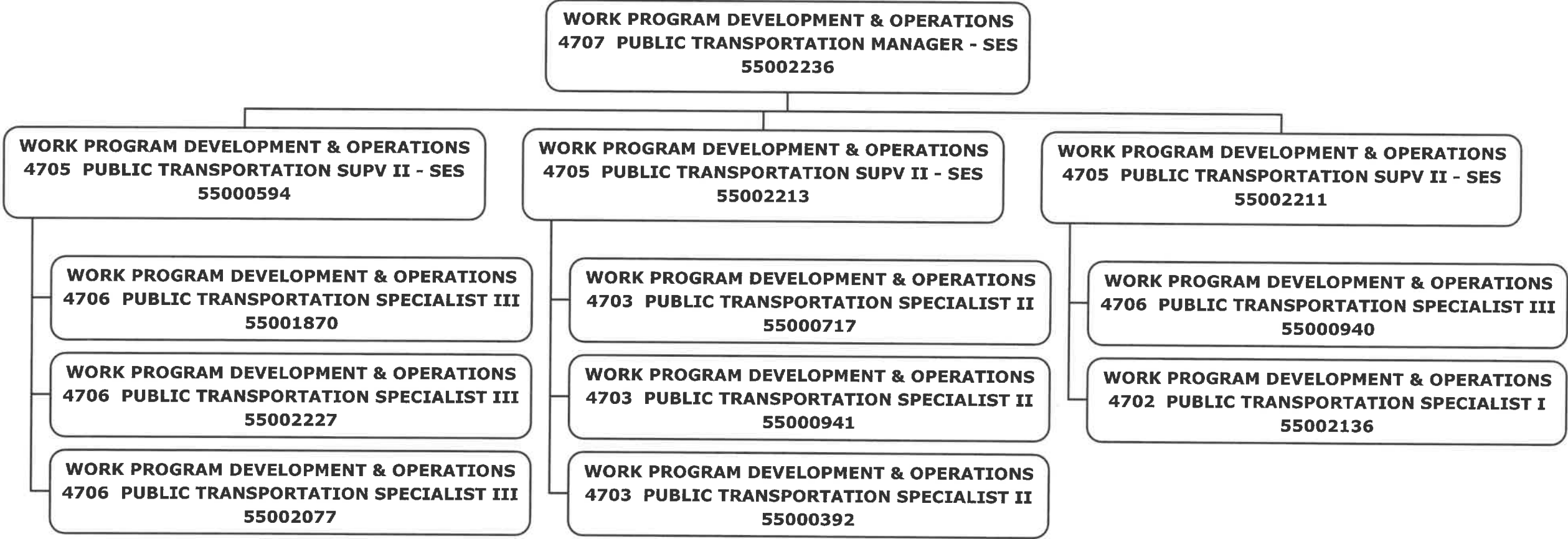
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ASST SECRETARY, FINANCE AND ADMINISTRATION



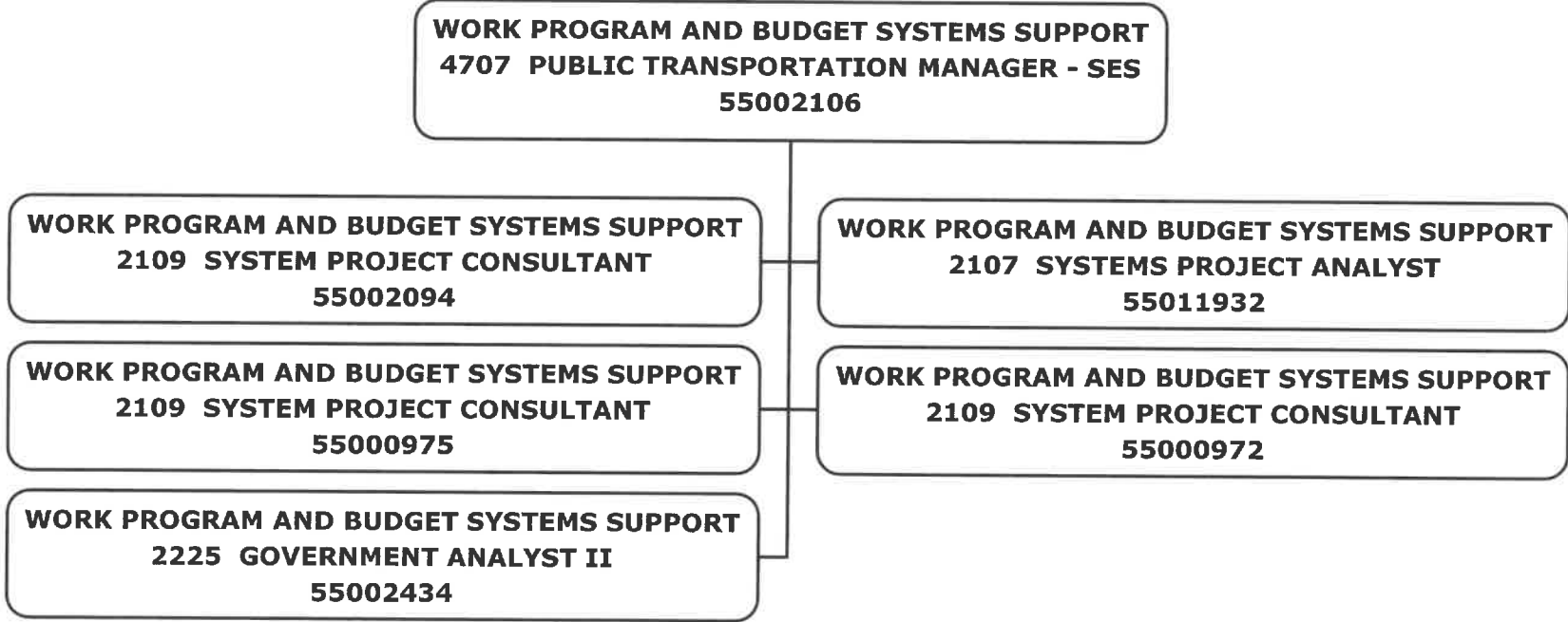
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ASST SECRETARY, FINANCE AND ADMINISTRATION



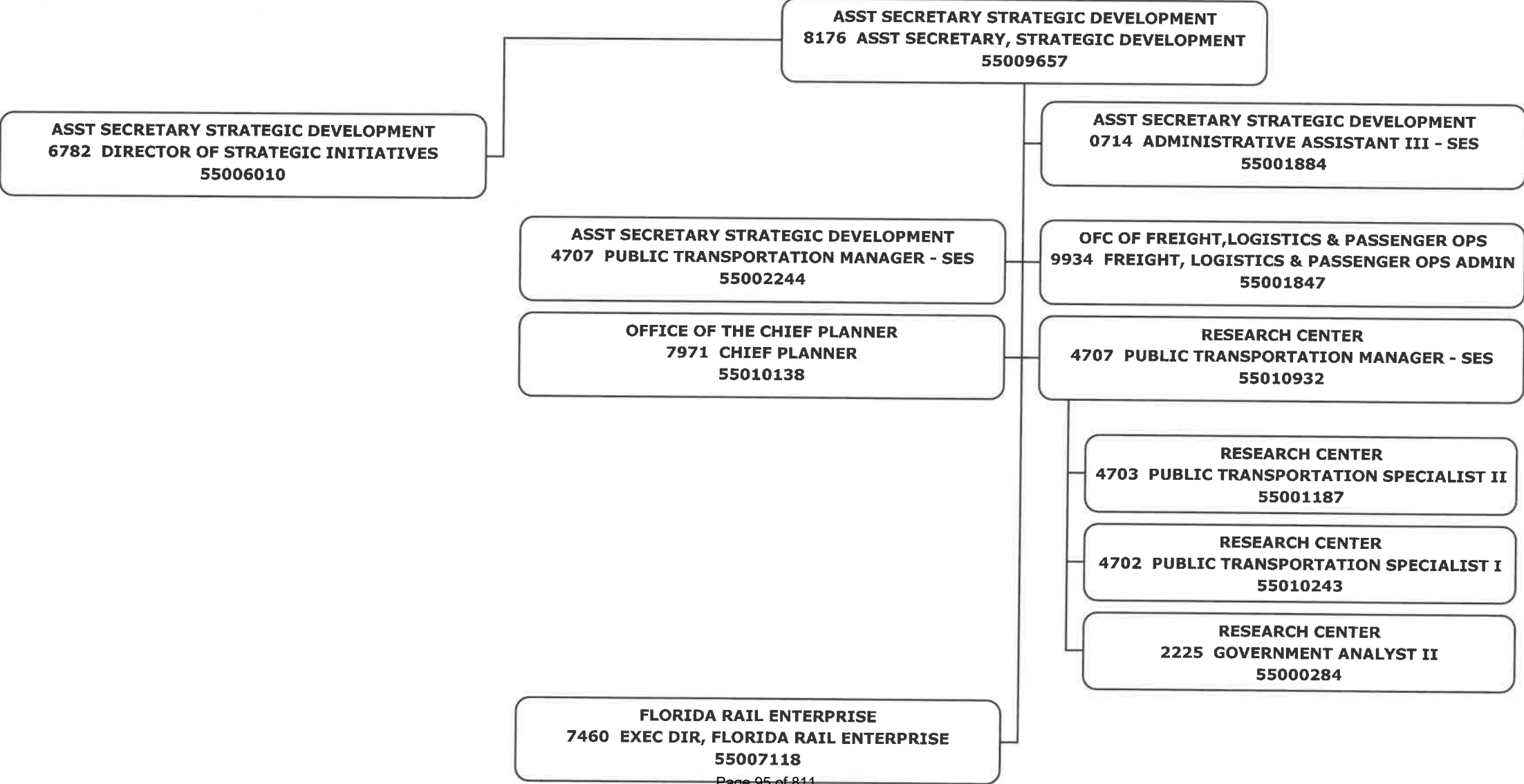
FLORIDA DEPARTMENT OF TRANSPORTATION
ASST SECRETARY, FINANCE AND ADMINISTRATION



FLORIDA DEPARTMENT OF TRANSPORTATION
ASST SECRETARY, FINANCE AND ADMINISTRATION

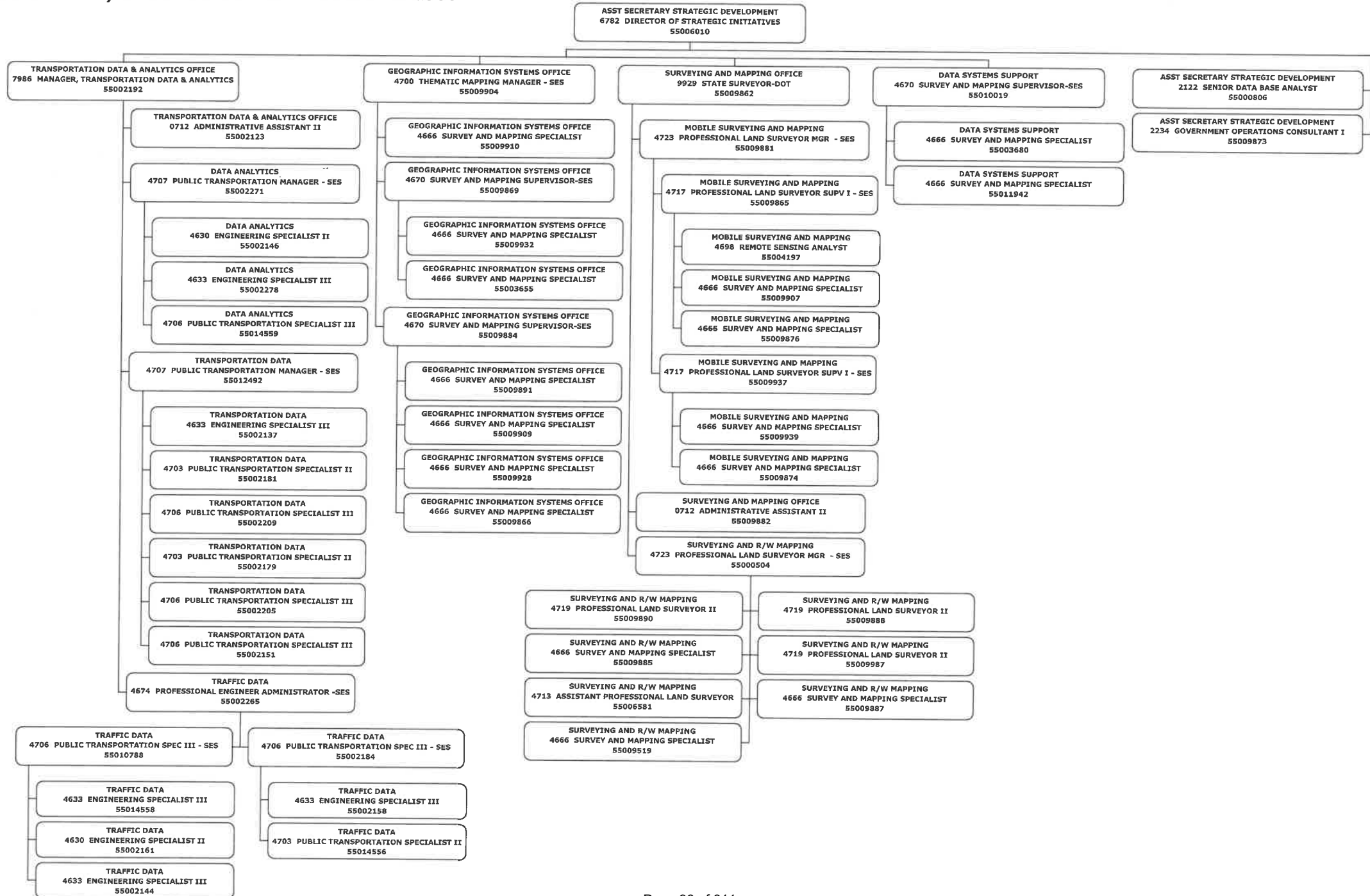


FLORIDA DEPARTMENT OF TRANSPORTATION
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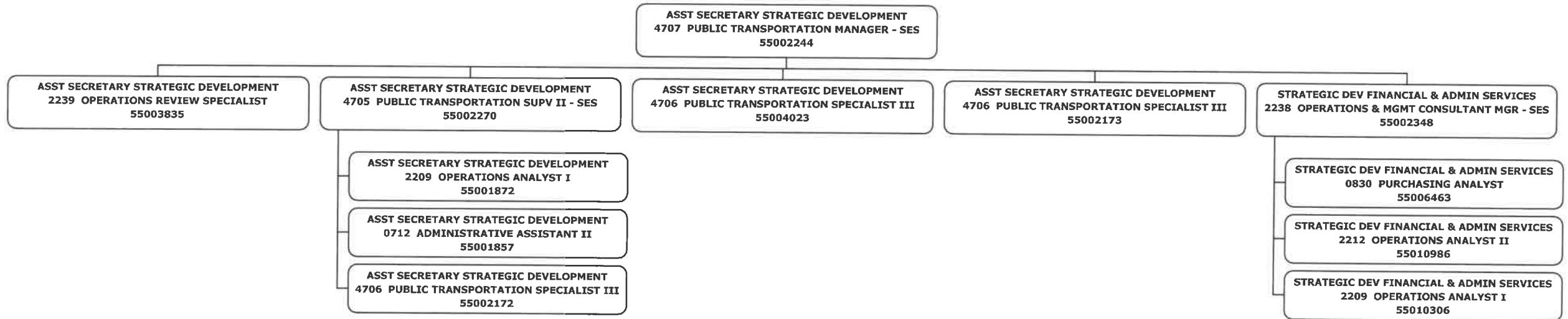


FLORIDA DEPARTMENT OF TRANSPORTATION

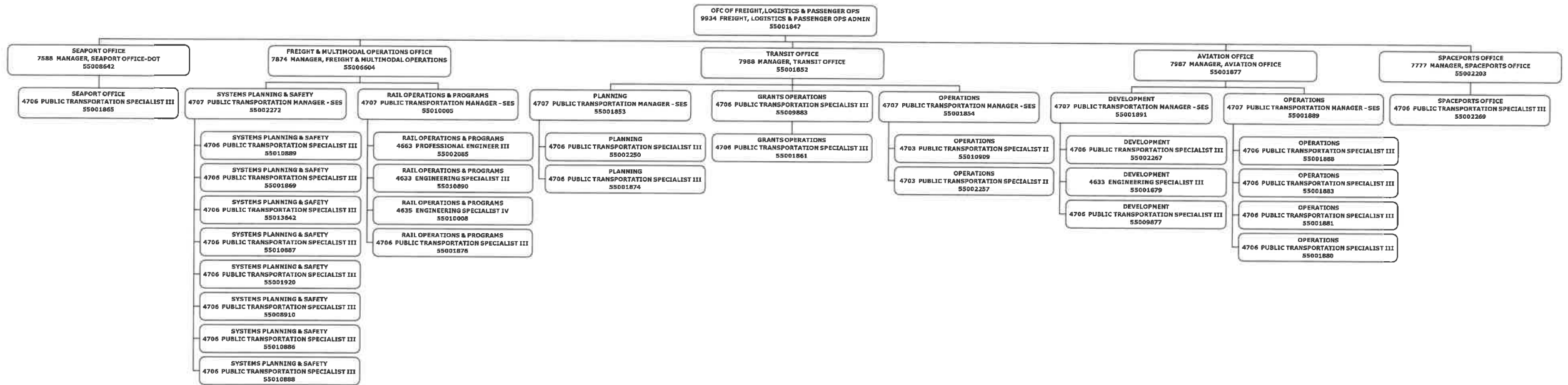
ASST SECRETARY, STRATEGIC DEVELOPMENT



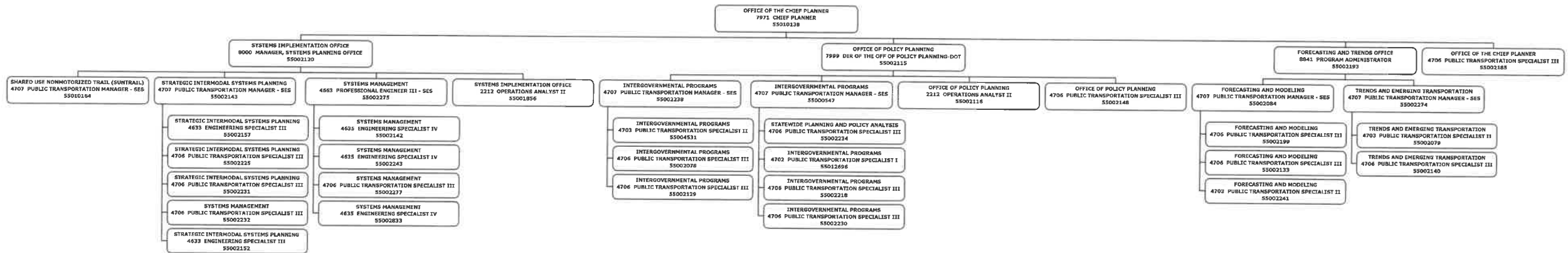
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ASST SECRETARY, STRATEGIC DEVELOPMENT



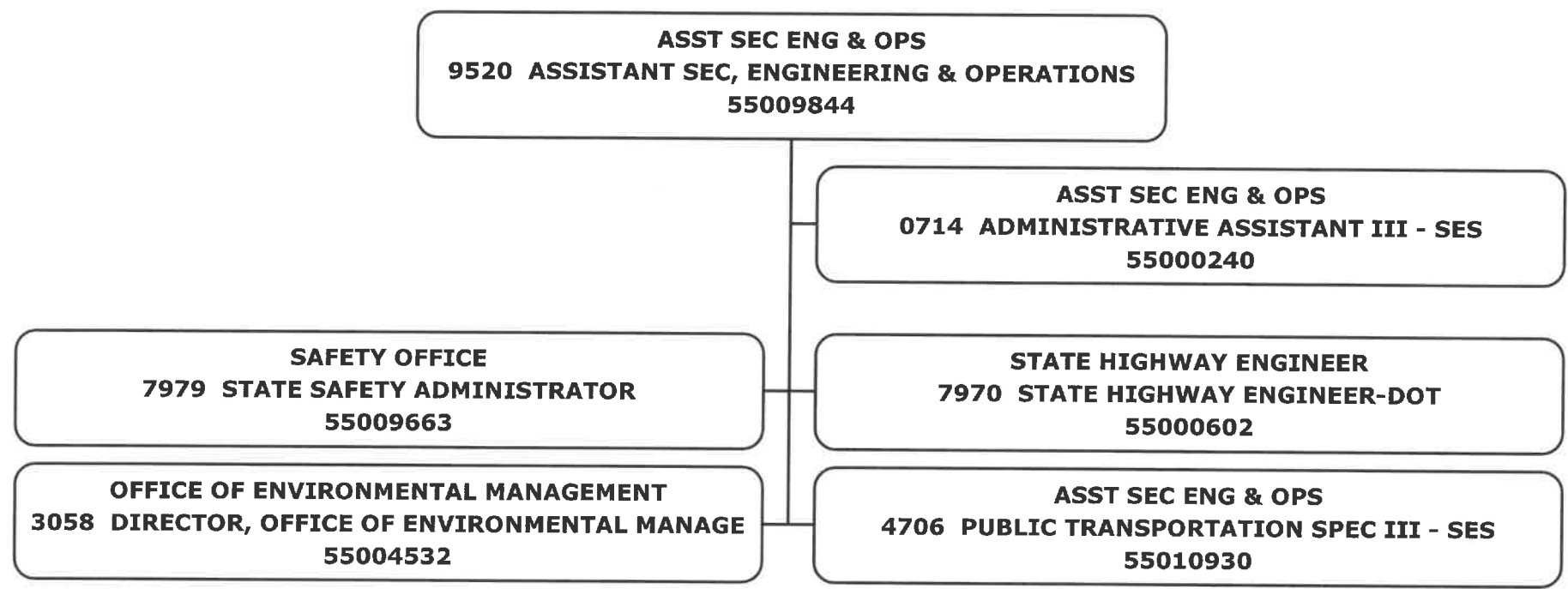
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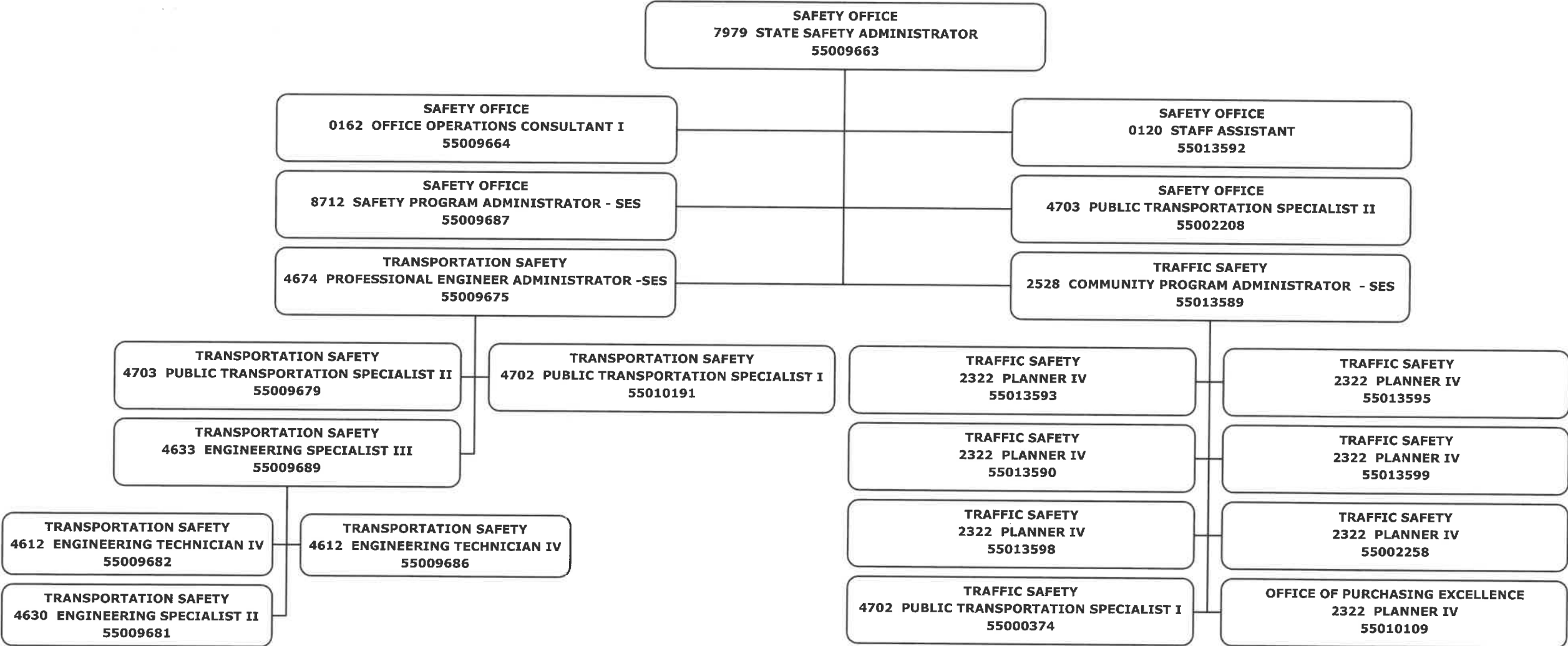
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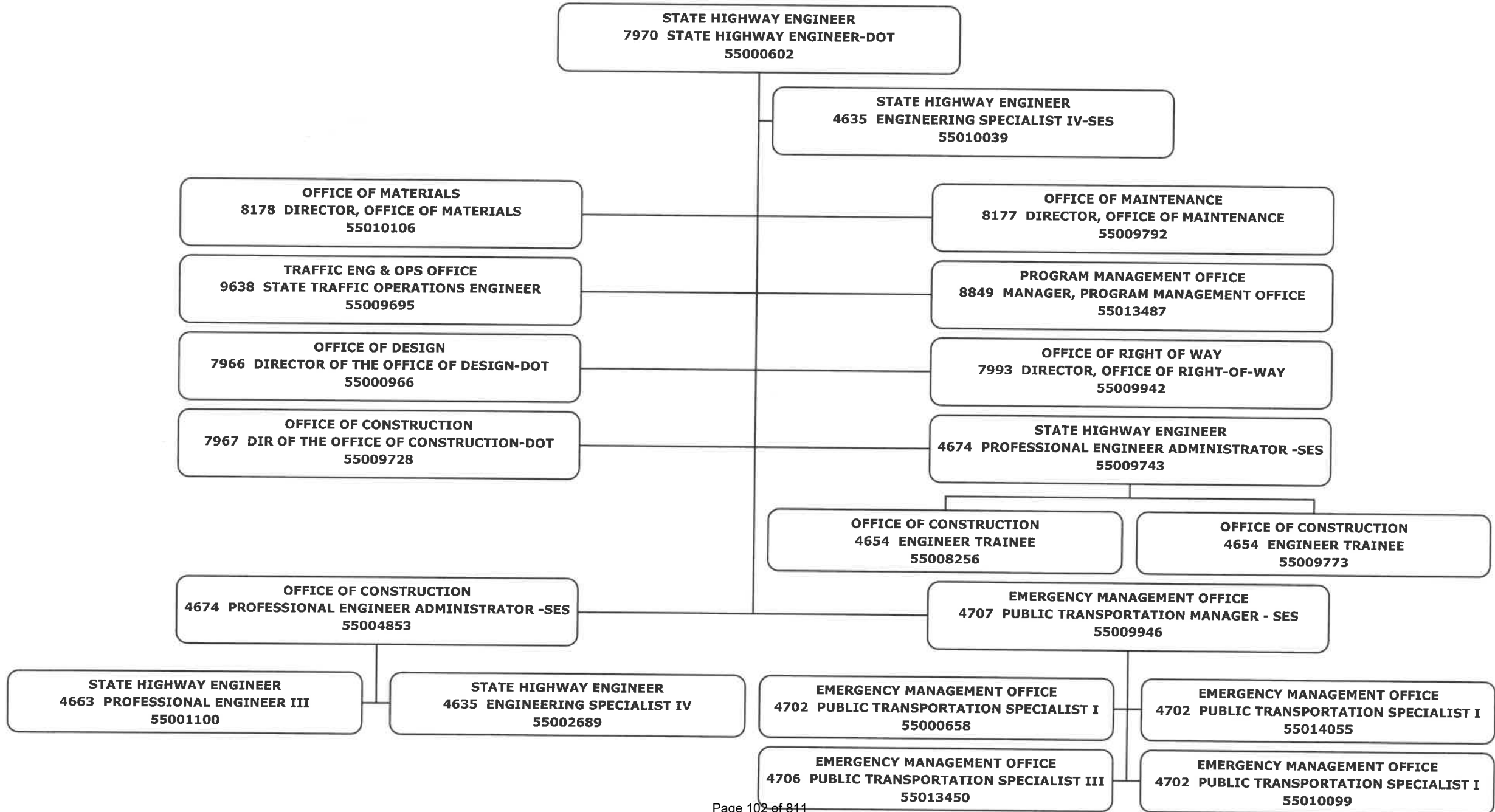
FLORIDA DEPARTMENT OF TRANSPORTATION
ASST SECRETARY, ENGINEERING AND OPERATIONS



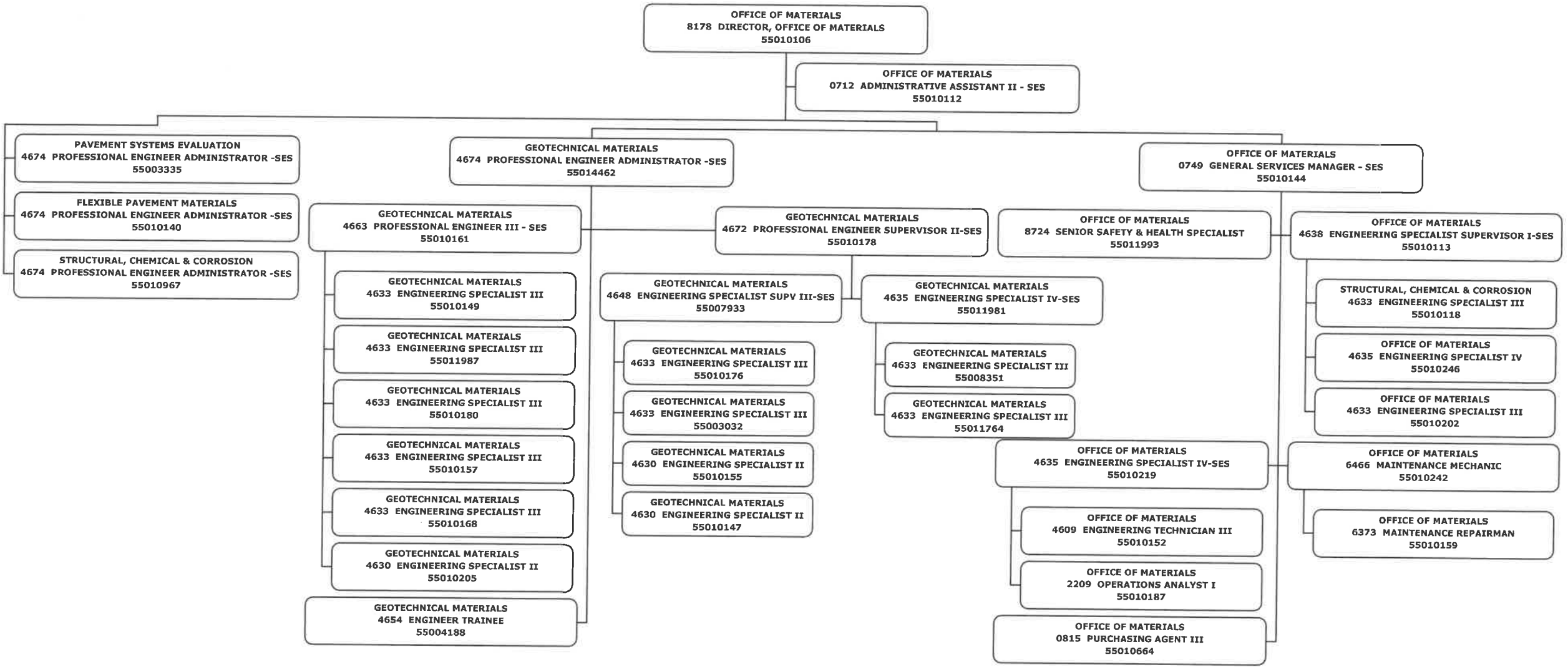
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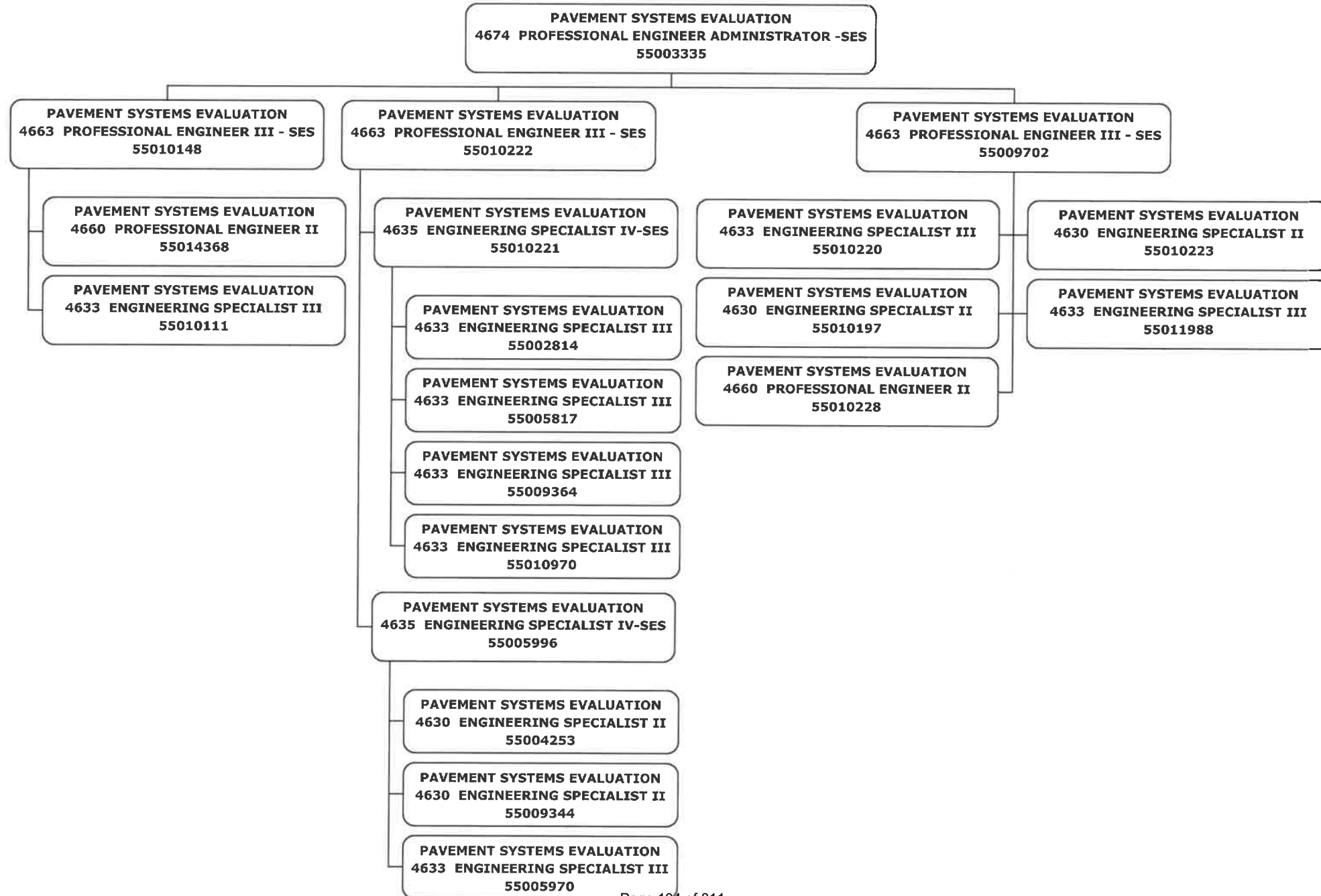
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ASST SECRETARY, ENGINEERING AND OPERATIONS



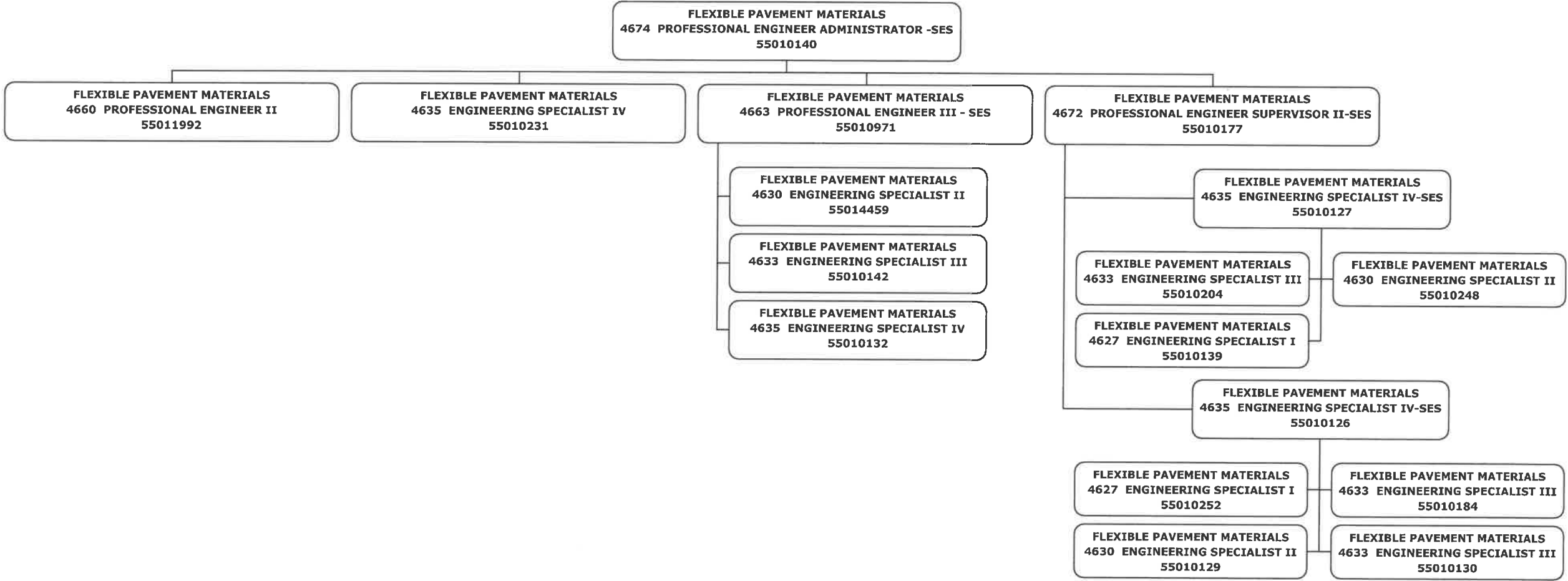
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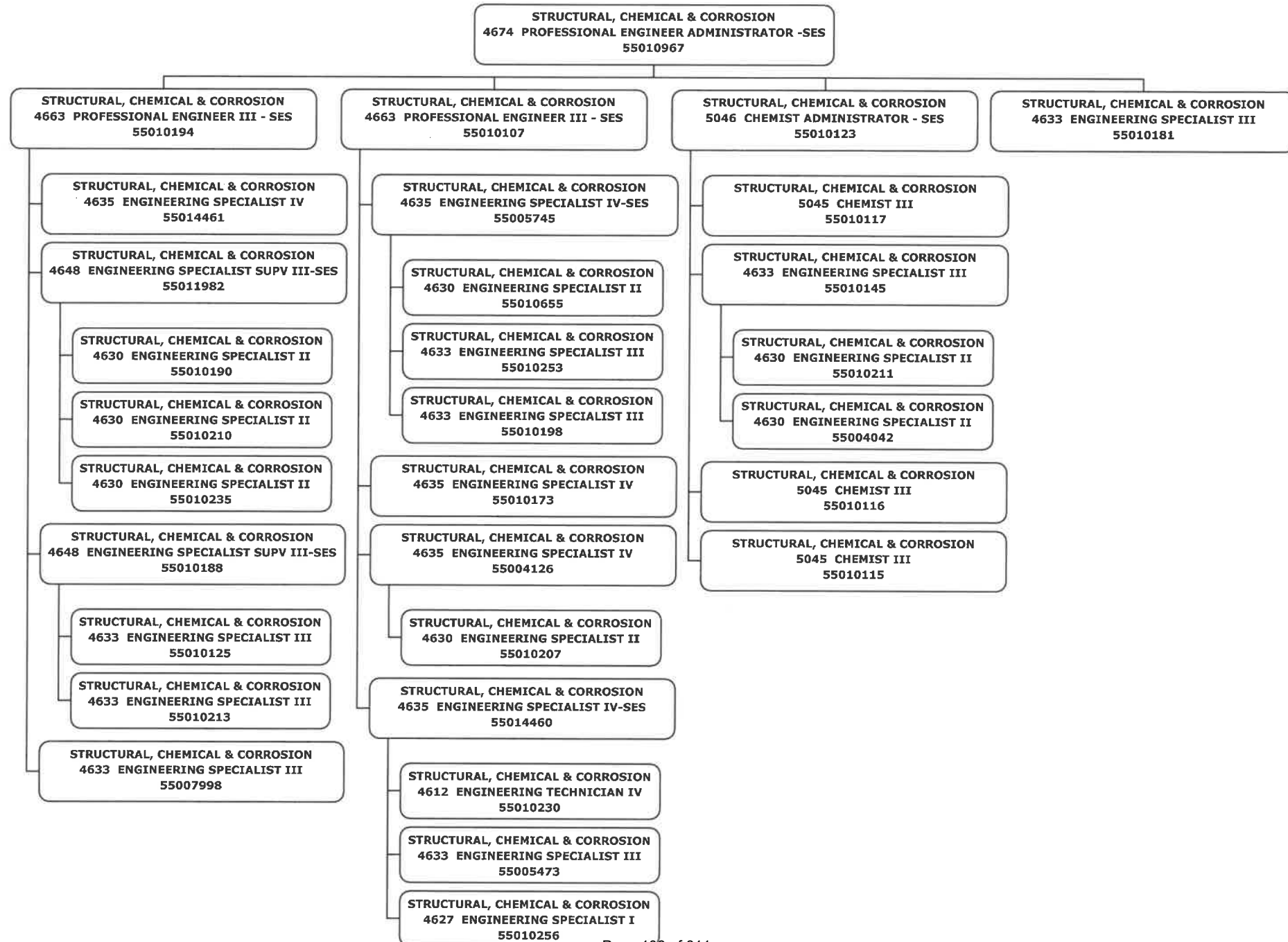
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 ASST SECRETARY, ENGINEERING AND OPERATIONS



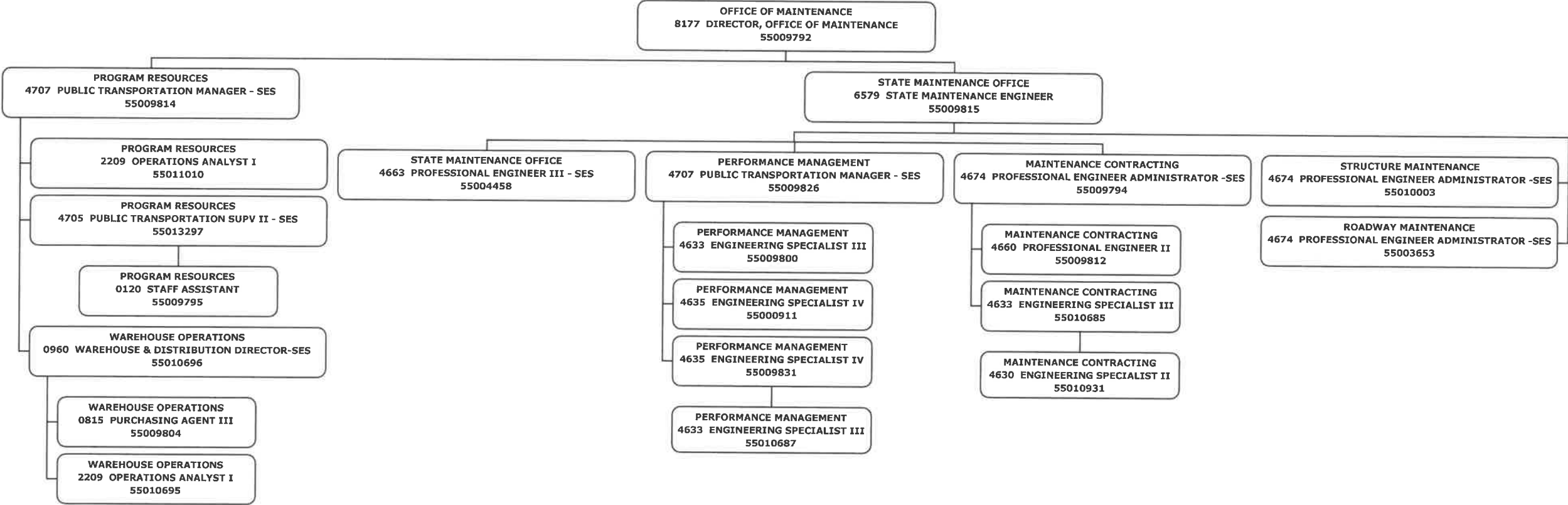
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 ASST SECRETARY, ENGINEERING AND OPERATIONS



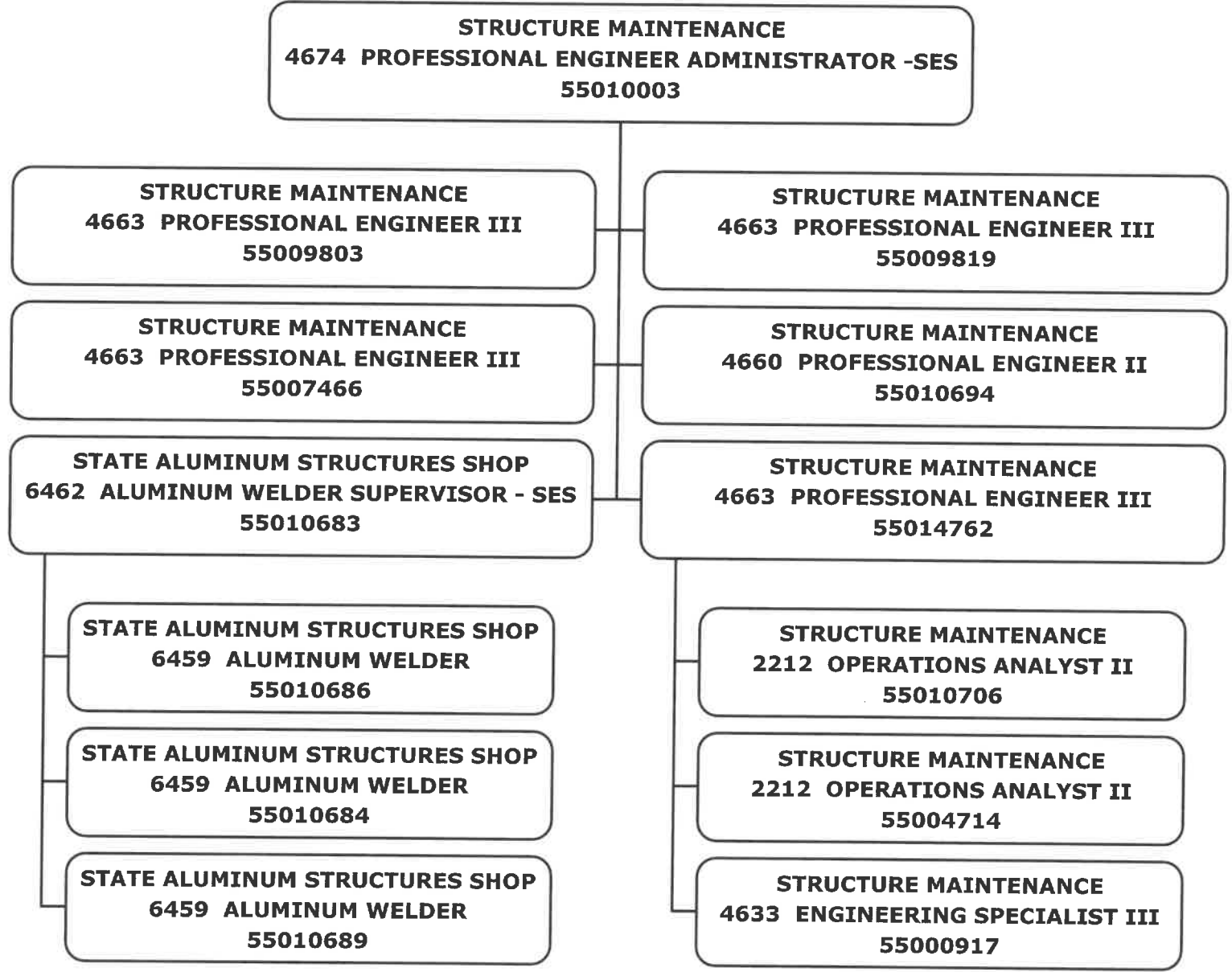
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ASST SECRETARY, ENGINEERING AND OPERATIONS



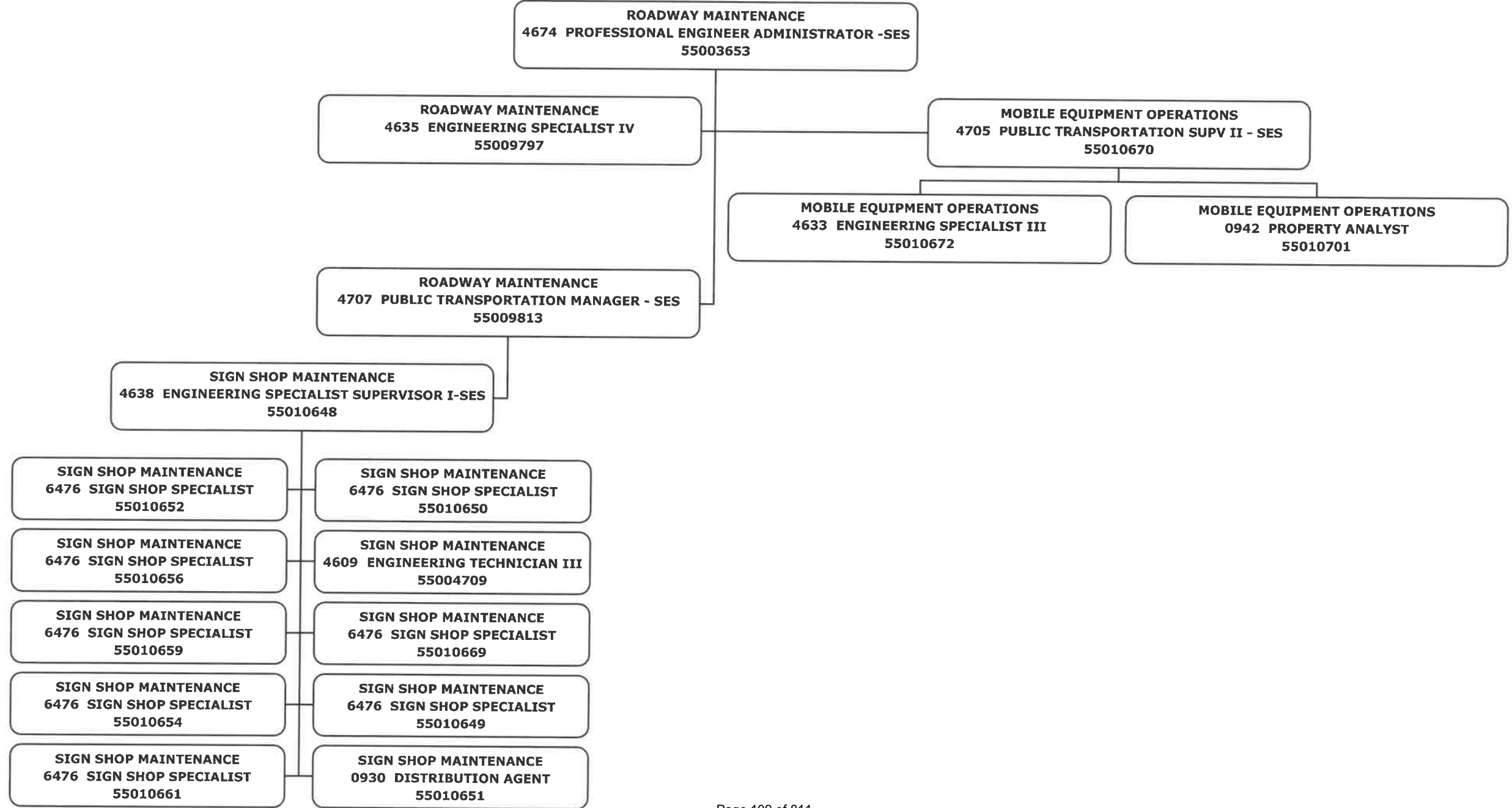
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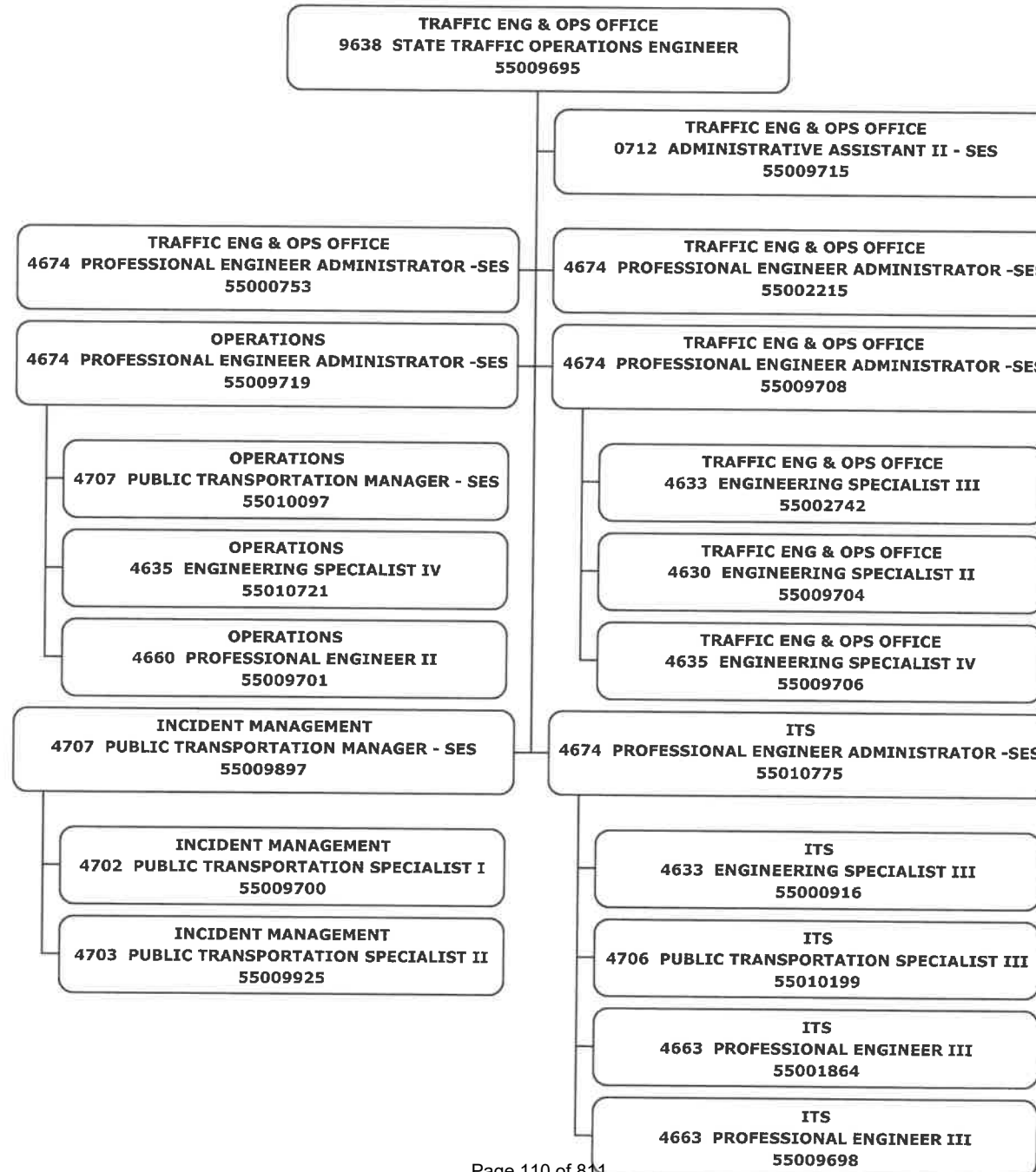
FLORIDA DEPARTMENT OF TRANSPORTATION
ASST SECRETARY, ENGINEERING AND OPERATIONS



FLORIDA DEPARTMENT OF TRANSPORTATION
 ASST SECRETARY, ENGINEERING AND OPERATIONS



FLORIDA DEPARTMENT OF TRANSPORTATION
 ASST SECRETARY, ENGINEERING AND OPERATIONS



FLORIDA DEPARTMENT OF TRANSPORTATION ASST SECRETARY, ENGINEERING AND OPERATIONS

PROGRAM MANAGEMENT OFFICE
8849 **MANAGER, PROGRAM MANAGEMENT OFFICE**
55013487

PROGRAM MANAGEMENT OFFICE
0712 **ADMINISTRATIVE ASSISTANT II**
55009744

PRODUCT EVALUATION
4648 **ENGINEERING SPECIALIST SUPV III-SES**
55001351

PRODUCT EVALUATION
4635 **ENGINEERING SPECIALIST IV**
55009785

PRODUCT EVALUATION
4633 **ENGINEERING SPECIALIST III**
55009699

ESTIMATES
4674 **PROFESSIONAL ENGINEER ADMINISTRATOR -SES**
55011974

ESTIMATES
4663 **PROFESSIONAL ENGINEER III - SES**
55011994

ESTIMATING SYSTEMS SUPPORT
4648 **ENGINEERING SPECIALIST SUPV III-SES**
55009779

PRELIMINARY ESTIMATES
4635 **ENGINEERING SPECIALIST IV**
55009771

PRELIMINARY ESTIMATES
4660 **PROFESSIONAL ENGINEER II**
55009856

ESTIMATING SYSTEMS SUPPORT
4633 **ENGINEERING SPECIALIST III**
55009832

ESTIMATING SYSTEMS SUPPORT
4633 **ENGINEERING SPECIALIST III**
55013485

PRELIMINARY ESTIMATES
4635 **ENGINEERING SPECIALIST IV**
55006596

ESTIMATES
4633 **ENGINEERING SPECIALIST III**
55008878

ESTIMATING SYSTEMS SUPPORT
4635 **ENGINEERING SPECIALIST IV**
55009761

ESTIMATING SYSTEMS SUPPORT
4635 **ENGINEERING SPECIALIST IV**
55009746

PROGRAM MANAGEMENT OFFICE
4705 **PUBLIC TRANSPORTATION SUPV II - SES**
55009680

UTILITIES
4674 **PROFESSIONAL ENGINEER ADMINISTRATOR -SES**
55010102

PROGRAM MANAGEMENT OFFICE
4703 **PUBLIC TRANSPORTATION SPECIALIST II**
55012692

PROGRAM MANAGEMENT OFFICE
4706 **PUBLIC TRANSPORTATION SPEC III - SES**
55009944

PROGRAM MANAGEMENT OFFICE
4702 **PUBLIC TRANSPORTATION SPECIALIST I**
55006806

UTILITIES
4635 **ENGINEERING SPECIALIST IV**
55009947

UTILITIES
4635 **ENGINEERING SPECIALIST IV**
55006656

SPECIFICATIONS DEVELOPMENT
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55009762

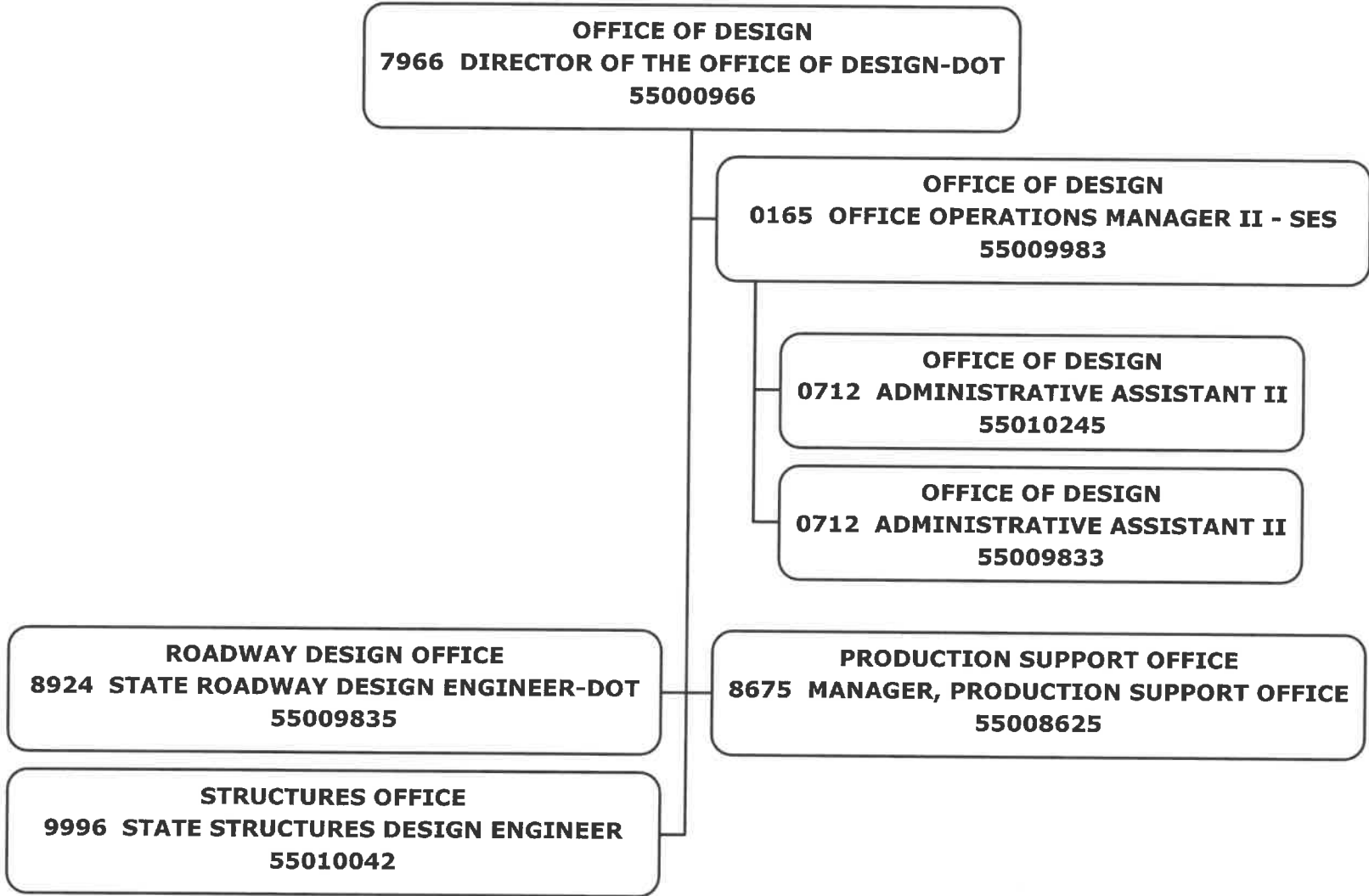
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55009796

SPECIFICATIONS DEVELOPMENT
4630 **ENGINEERING SPECIALIST II**
55009790

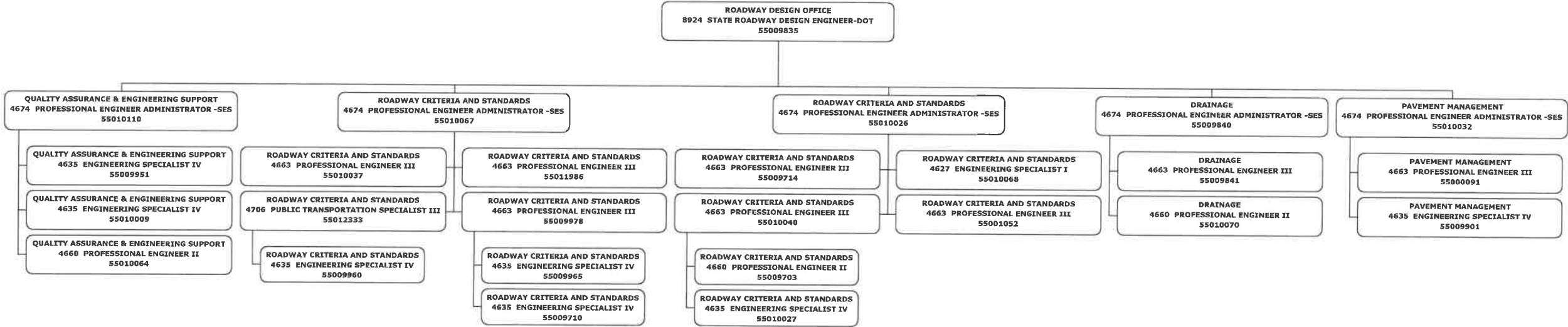
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SPECIFICATIONS DEVELOPMENT
4633 **ENGINEERING SPECIALIST III**
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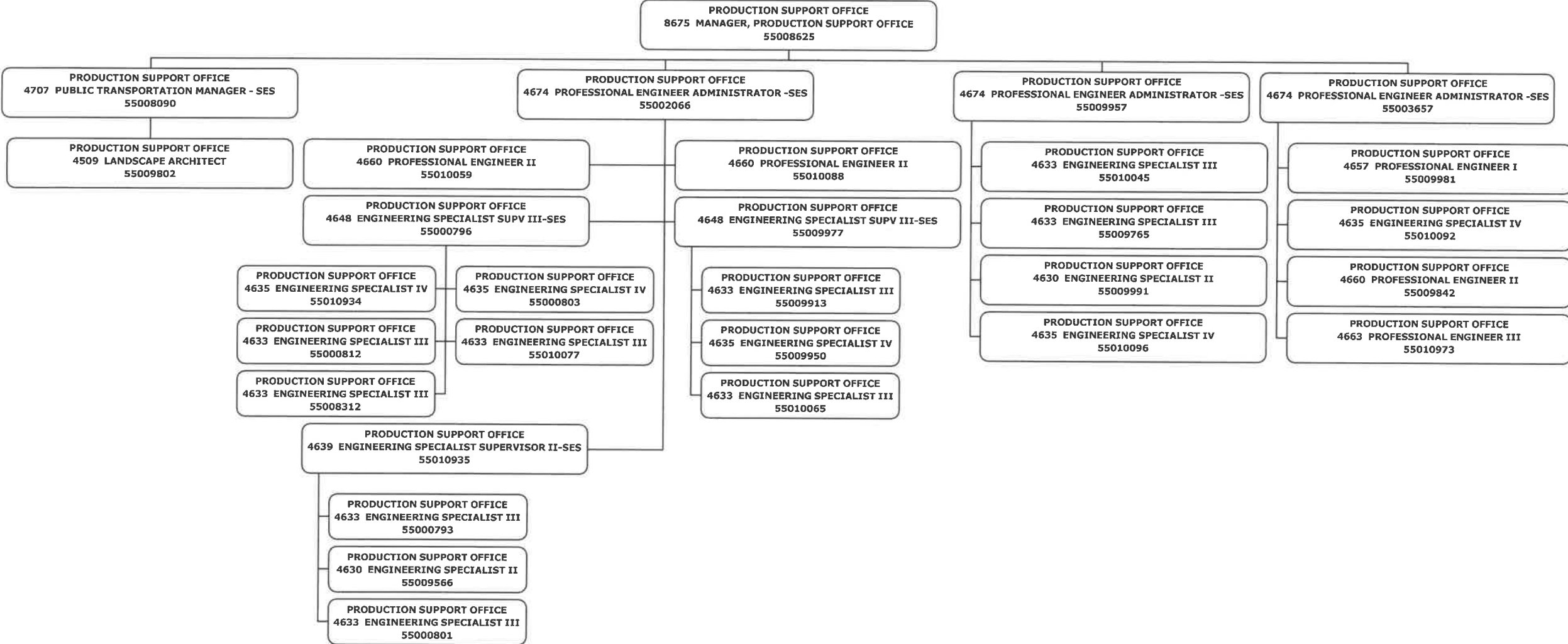
FLORIDA DEPARTMENT OF TRANSPORTATION
ASST SECRETARY, ENGINEERING AND OPERATIONS



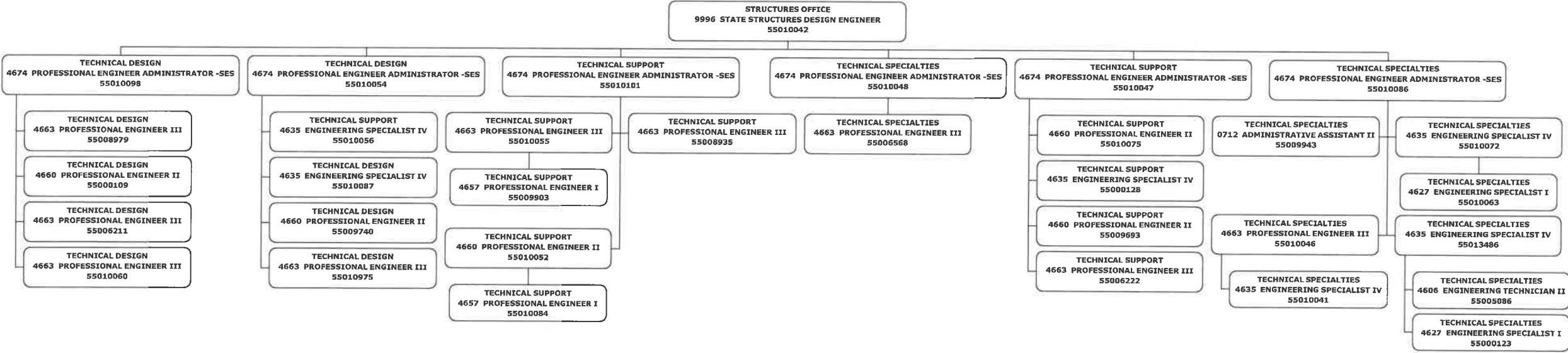
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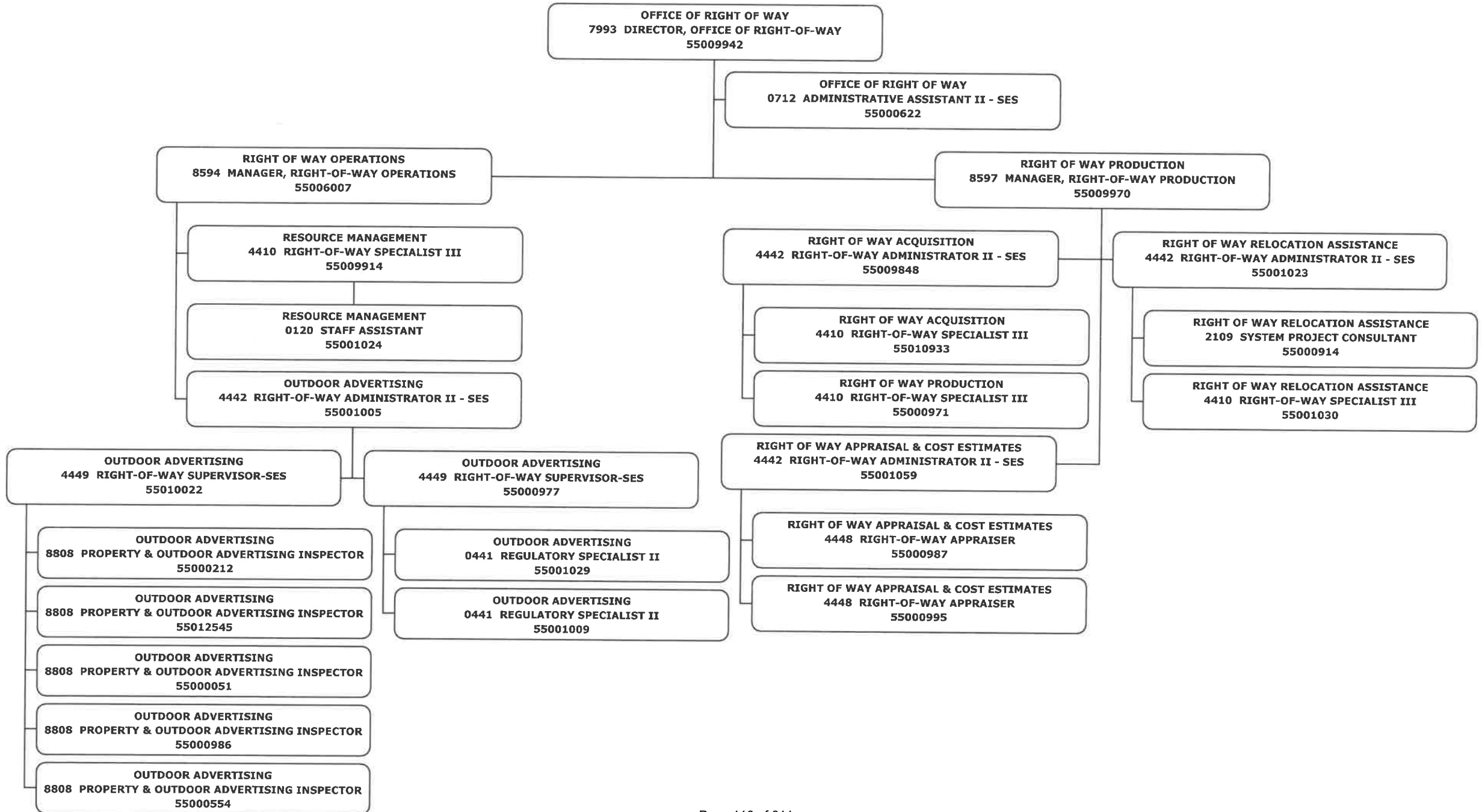
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 ASST SECRETARY, ENGINEERING AND OPERATIONS



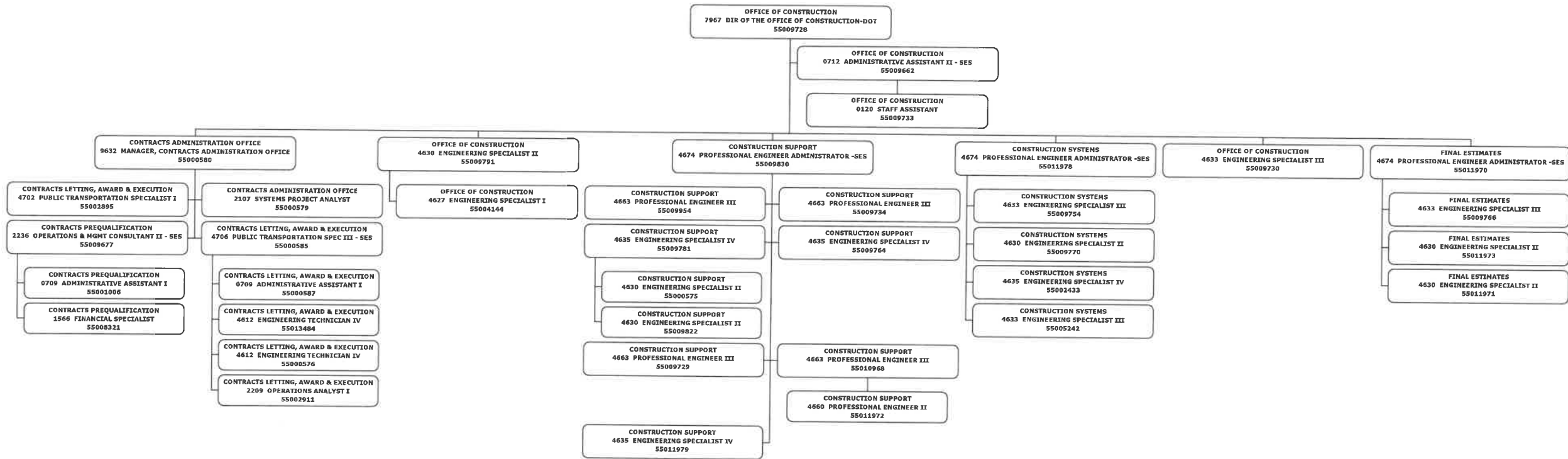
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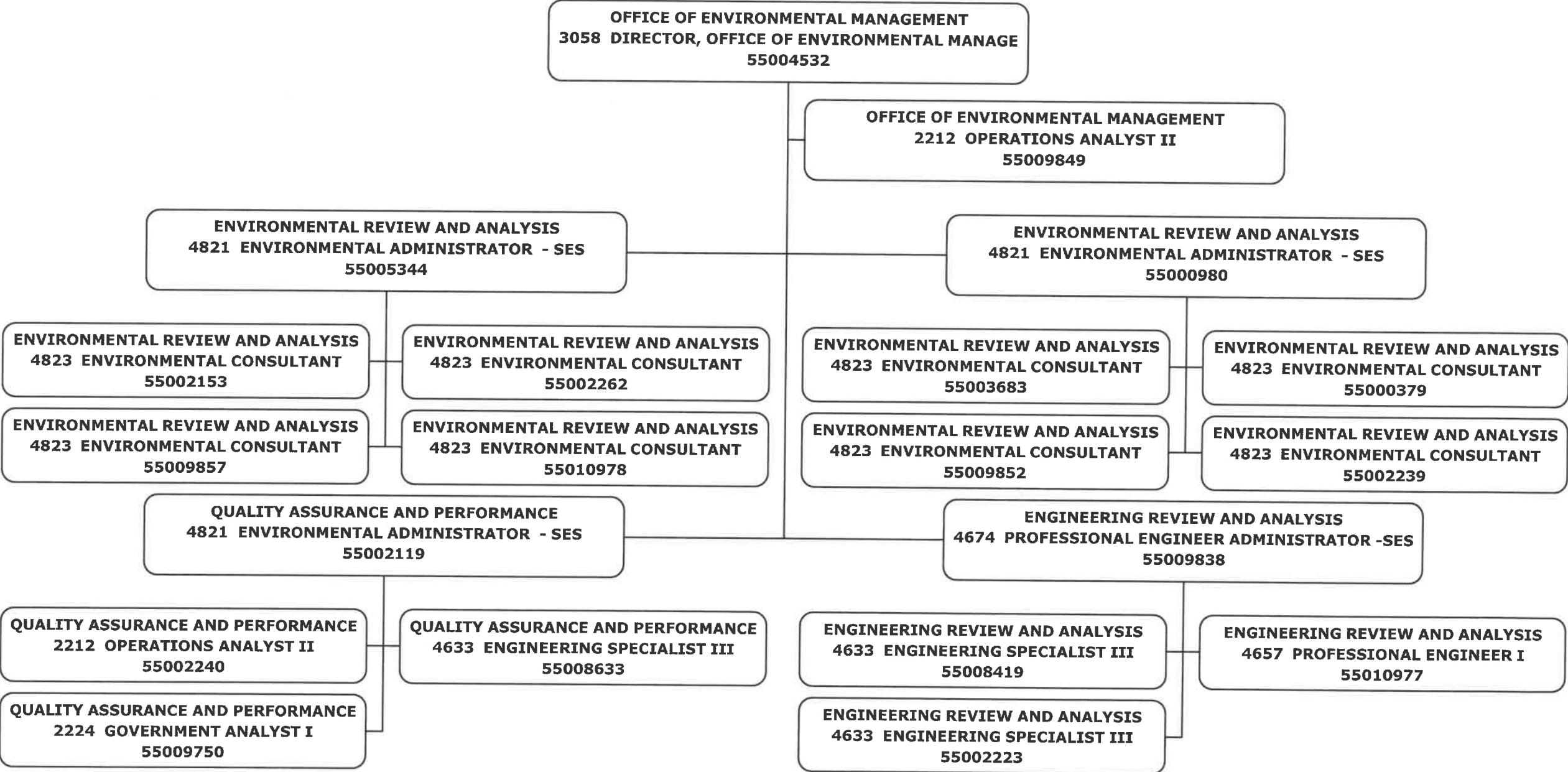
FLORIDA DEPARTMENT OF TRANSPORTATION
ASST SECRETARY, ENGINEERING AND OPERATIONS



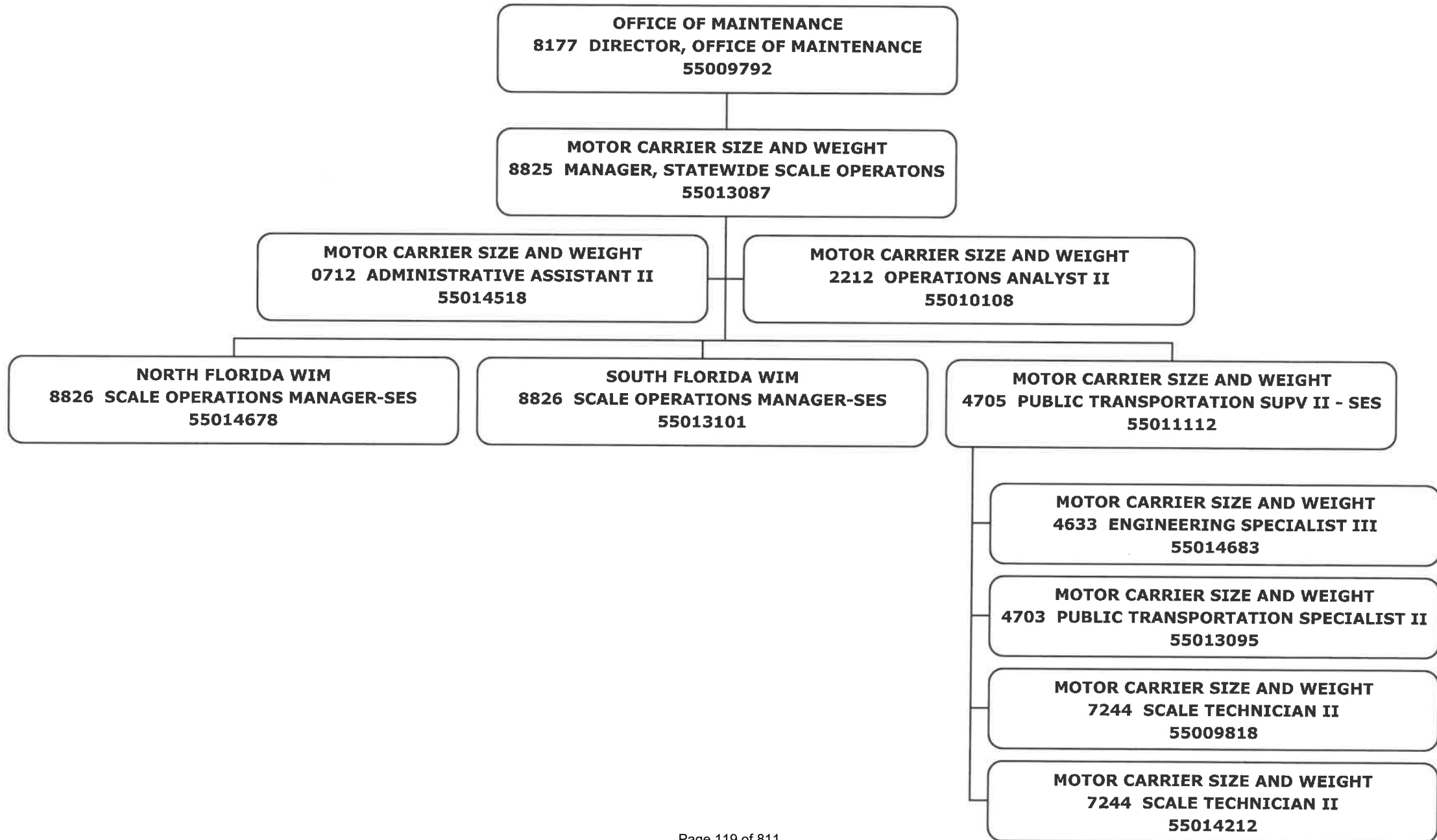
FLORIDA DEPARTMENT OF TRANSPORTATION ASST SECRETARY, ENGINEERING AND OPERATIONS



FLORIDA DEPARTMENT OF TRANSPORTATION
 ASST SECRETARY, ENGINEERING AND OPERATIONS

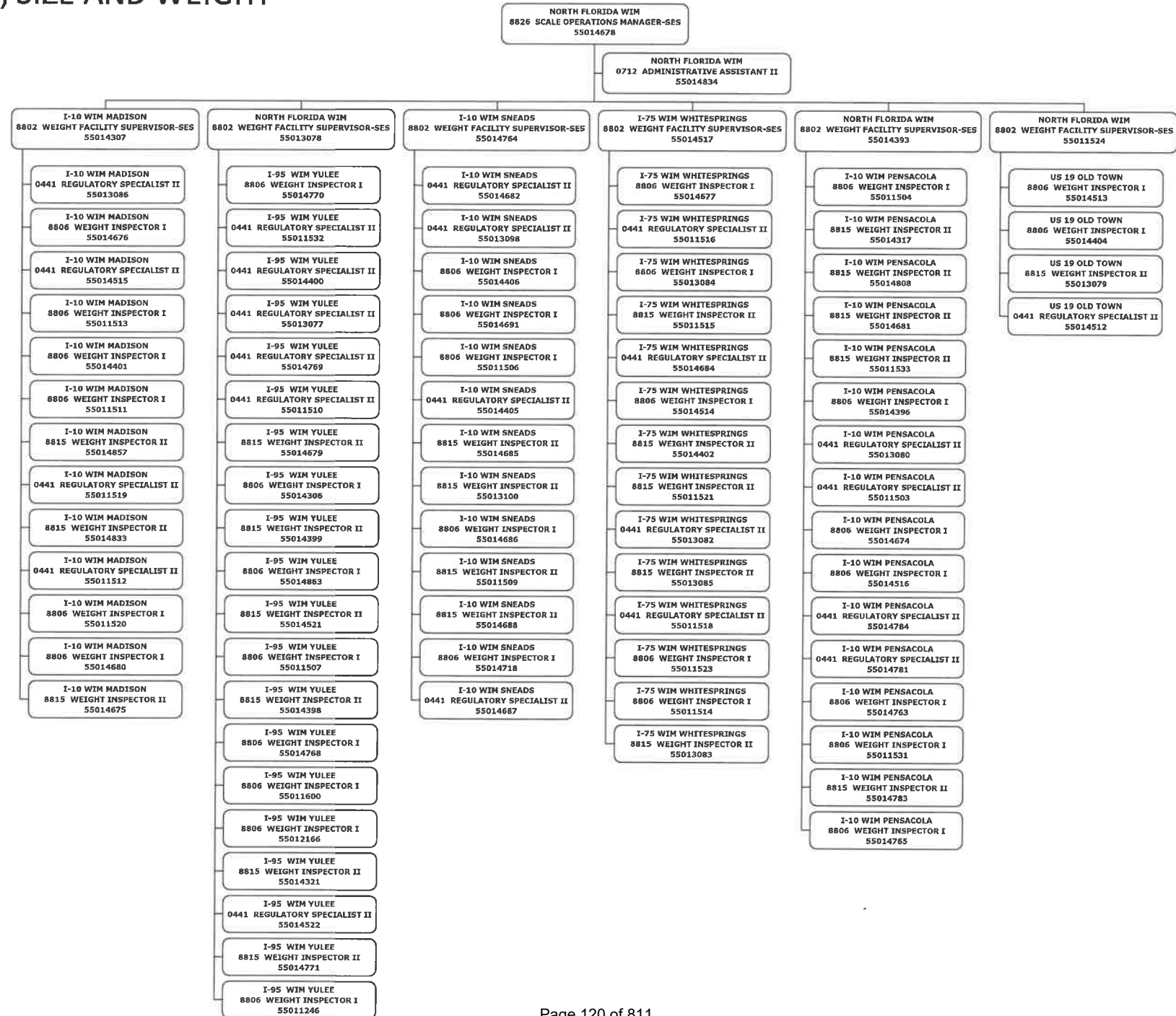


FLORIDA DEPARTMENT OF TRANSPORTATION
MOTOR CARRIER, SIZE AND WEIGHT



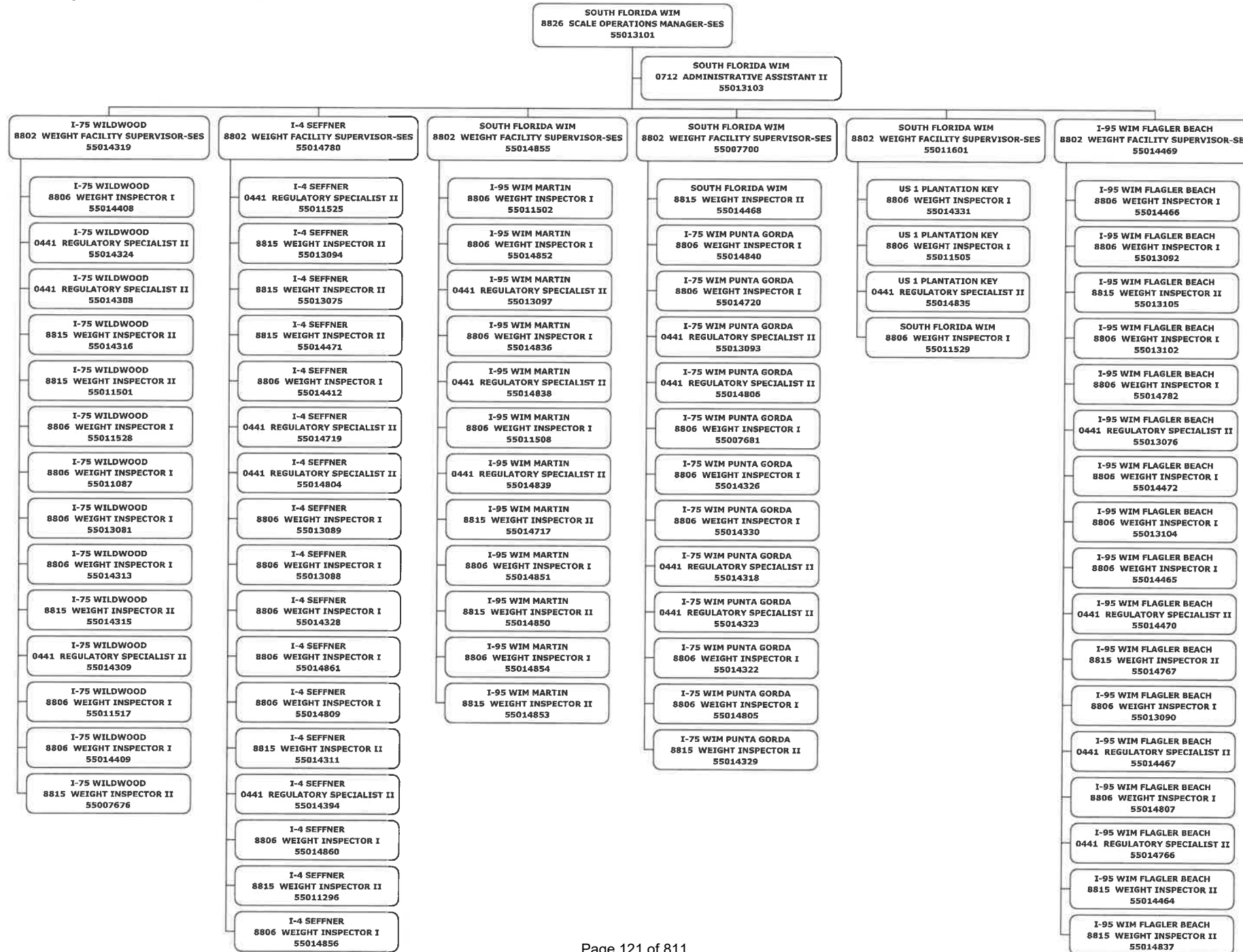
FLORIDA DEPARTMENT OF TRANSPORTATION

MOTOR CARRIER, SIZE AND WEIGHT



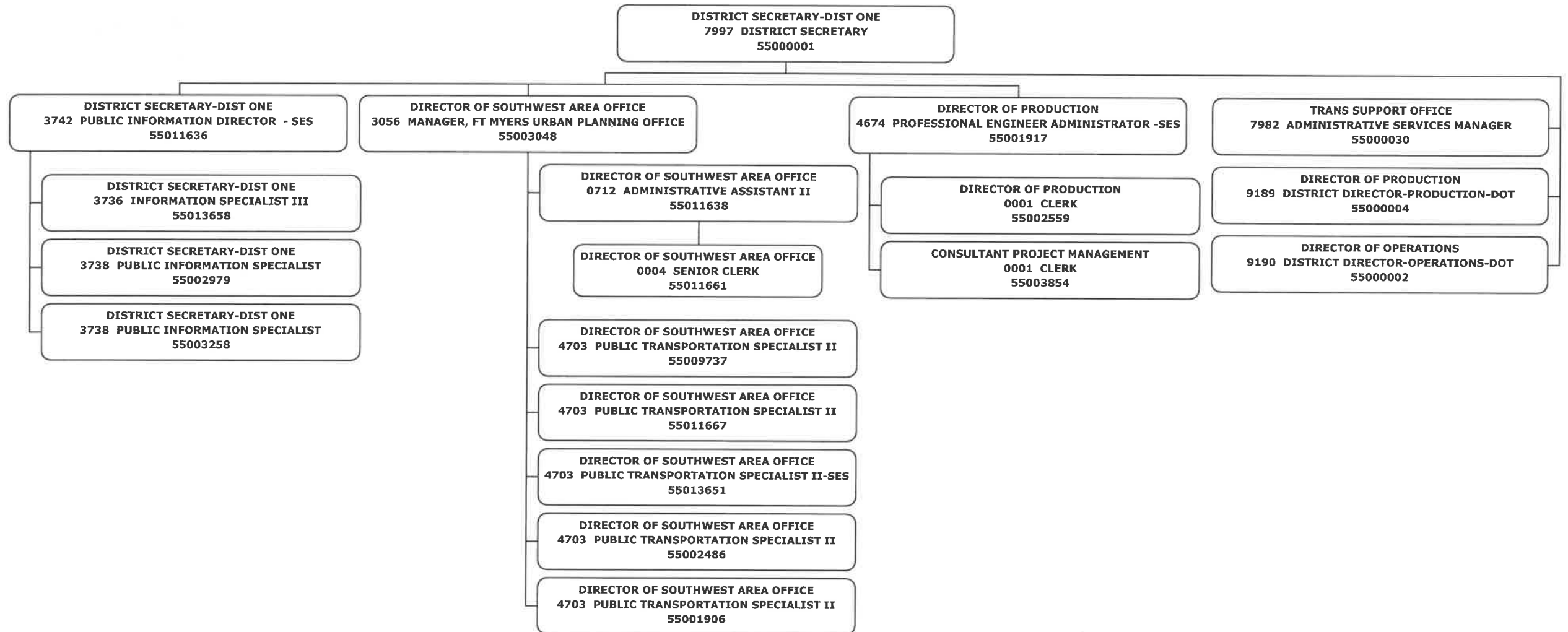
FLORIDA DEPARTMENT OF TRANSPORTATION

MOTOR CARRIER, SIZE AND WEIGHT



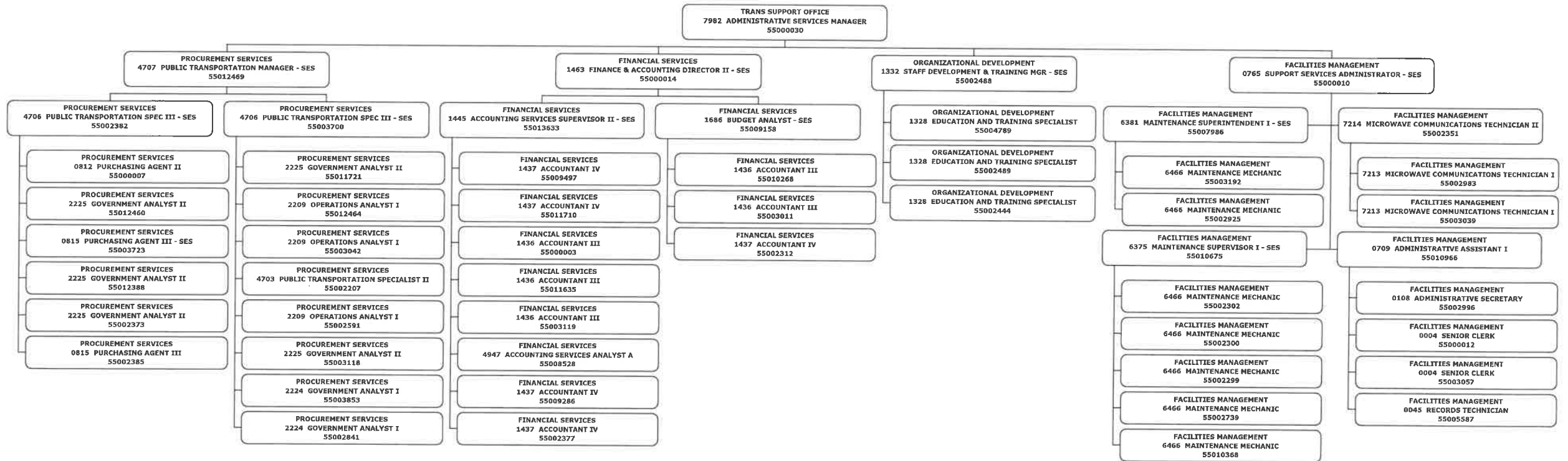
FLORIDA DEPARTMENT OF TRANSPORTATION

DISTRICT ONE

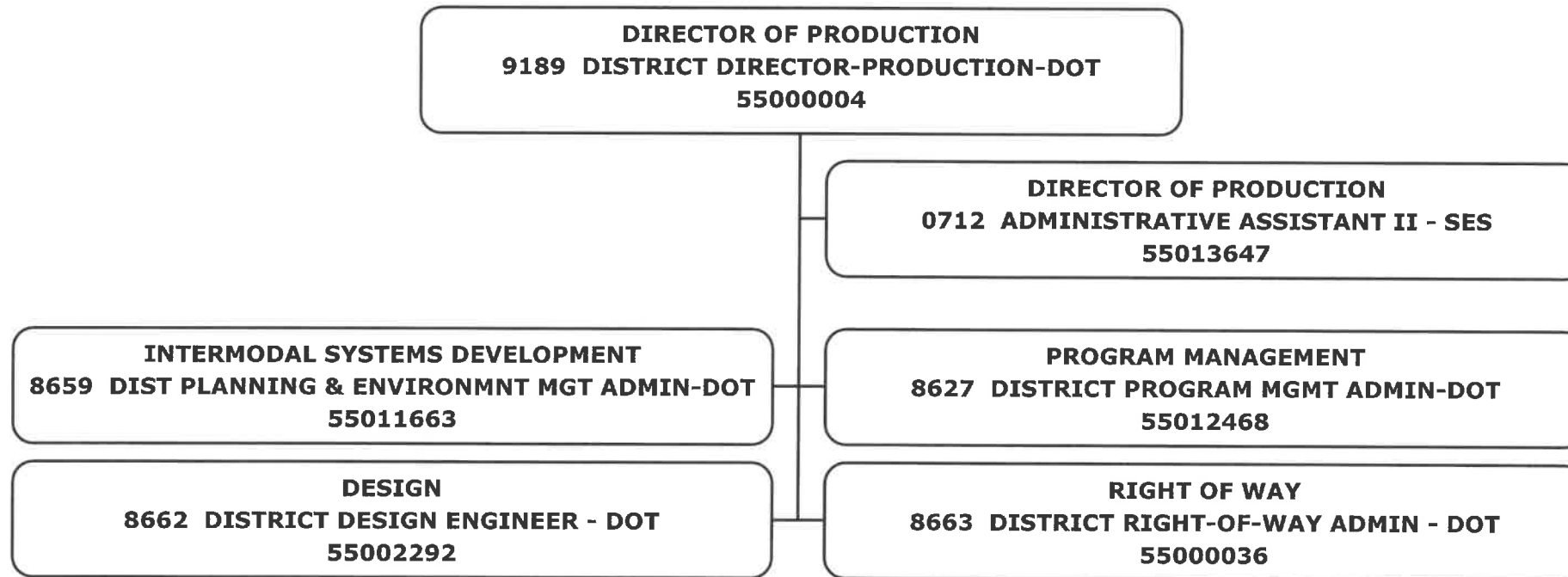


FLORIDA DEPARTMENT OF TRANSPORTATION

DISTRICT ONE

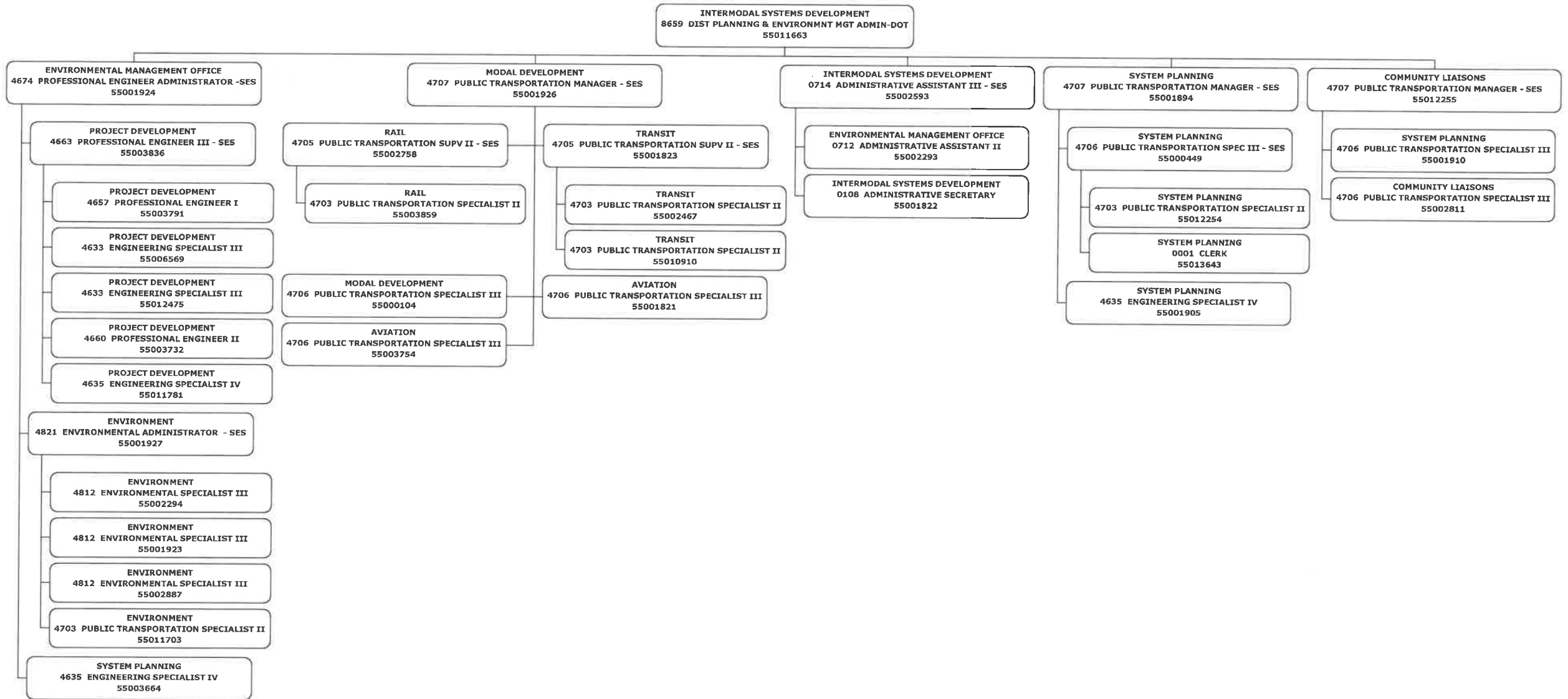


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DISTRICT ONE

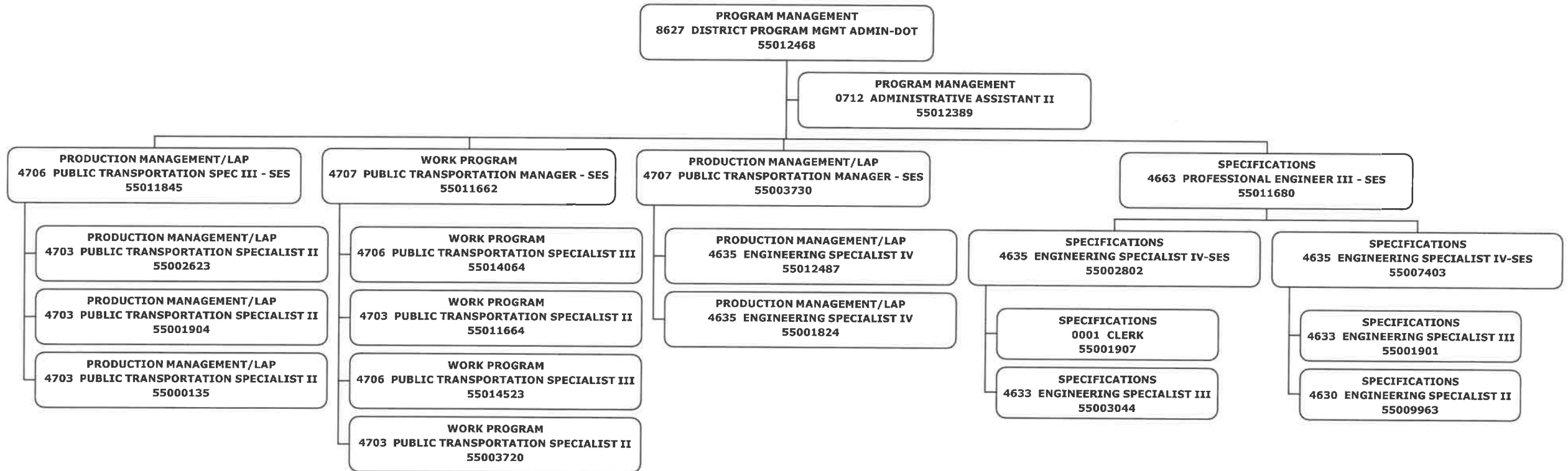


FLORIDA DEPARTMENT OF TRANSPORTATION

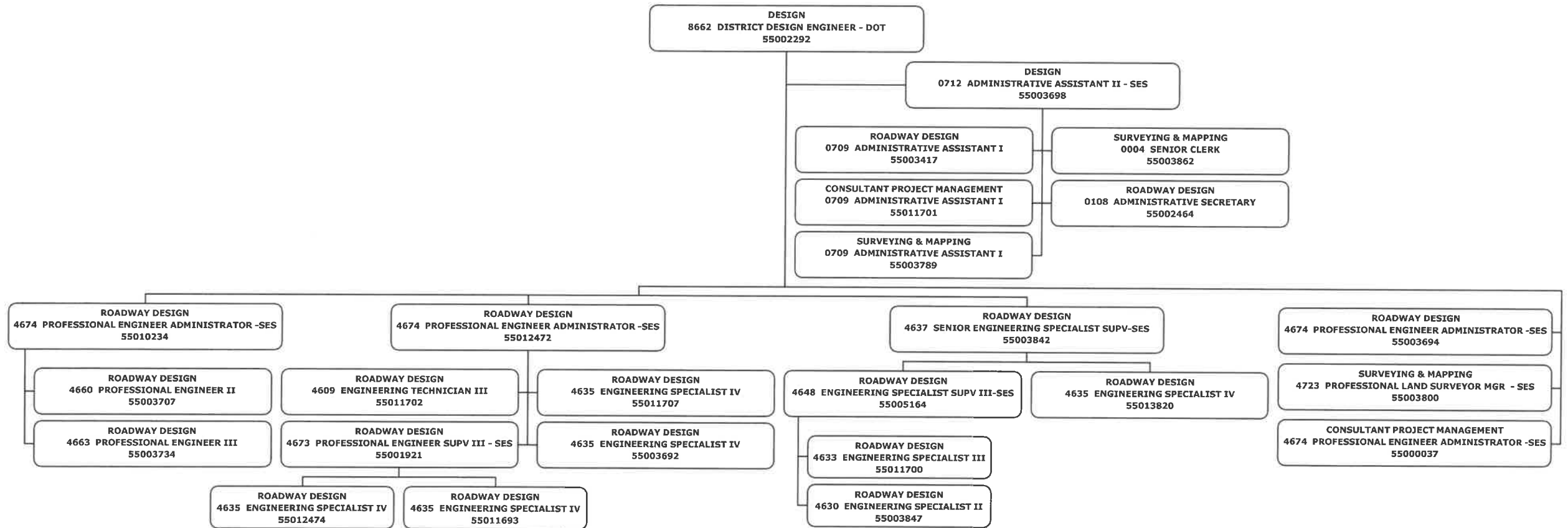
DISTRICT ONE



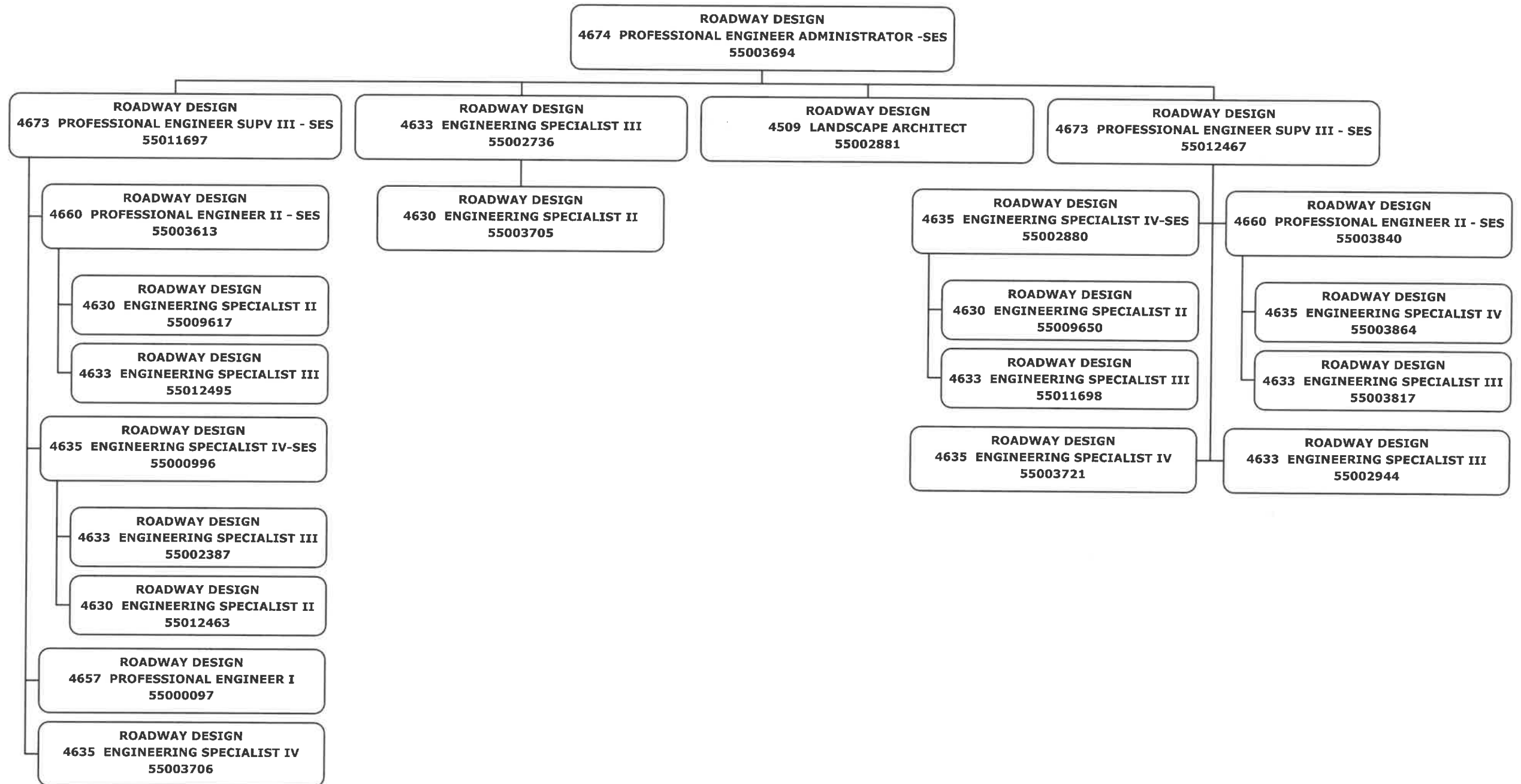
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DISTRICT ONE



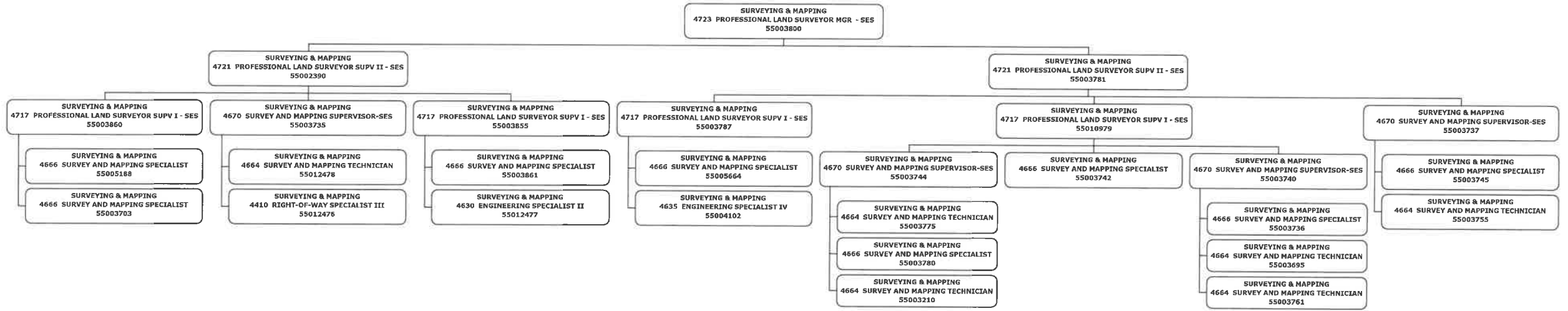
FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT ONE



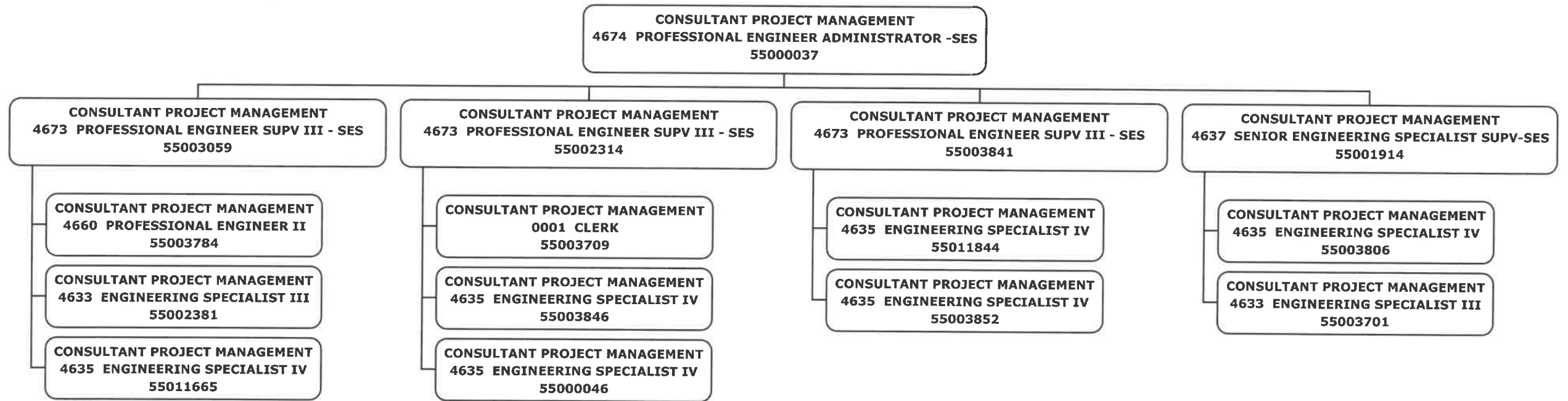
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DISTRICT ONE



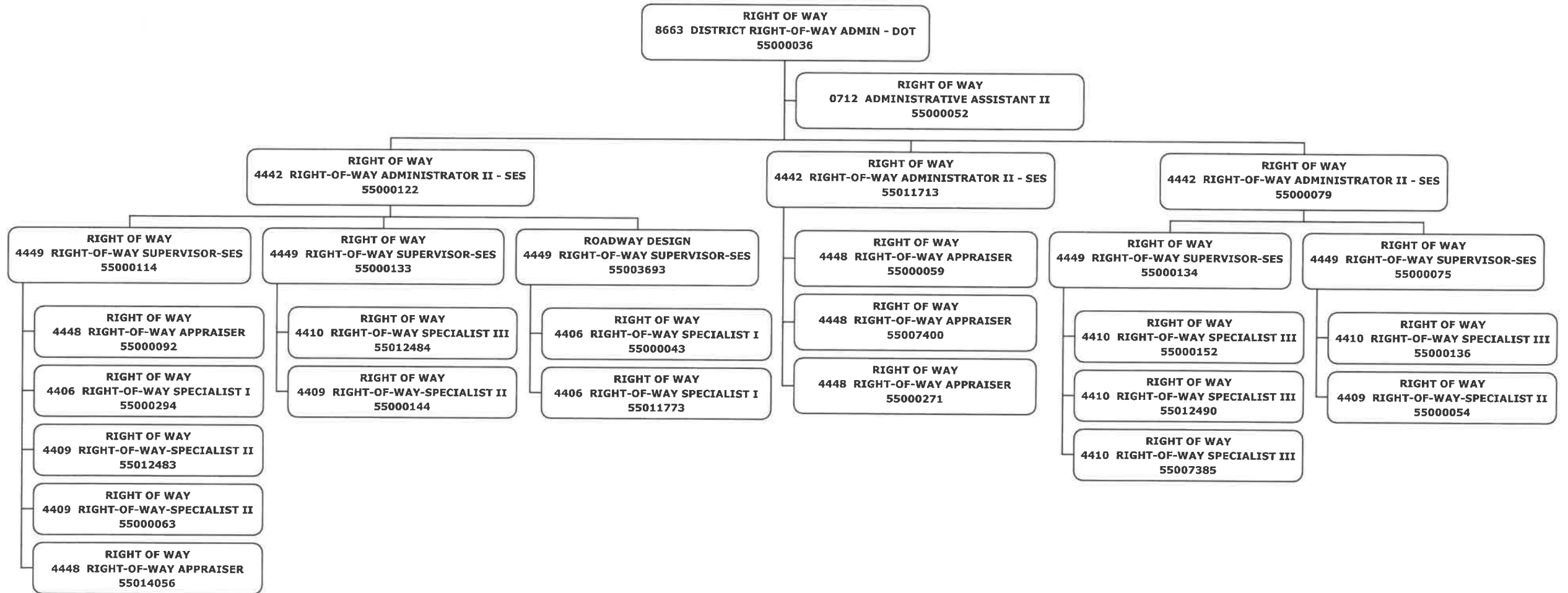
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FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT ONE

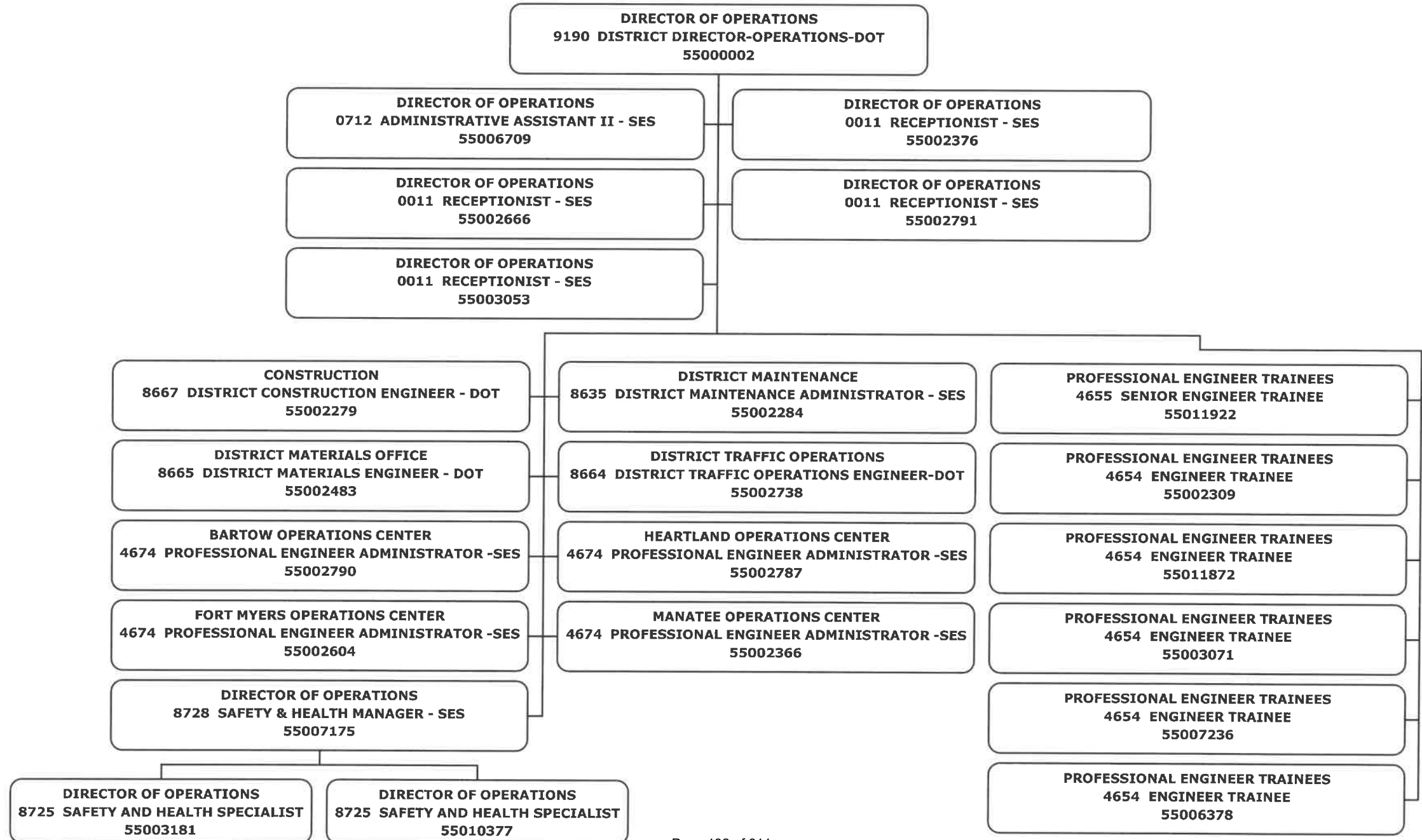


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DISTRICT ONE



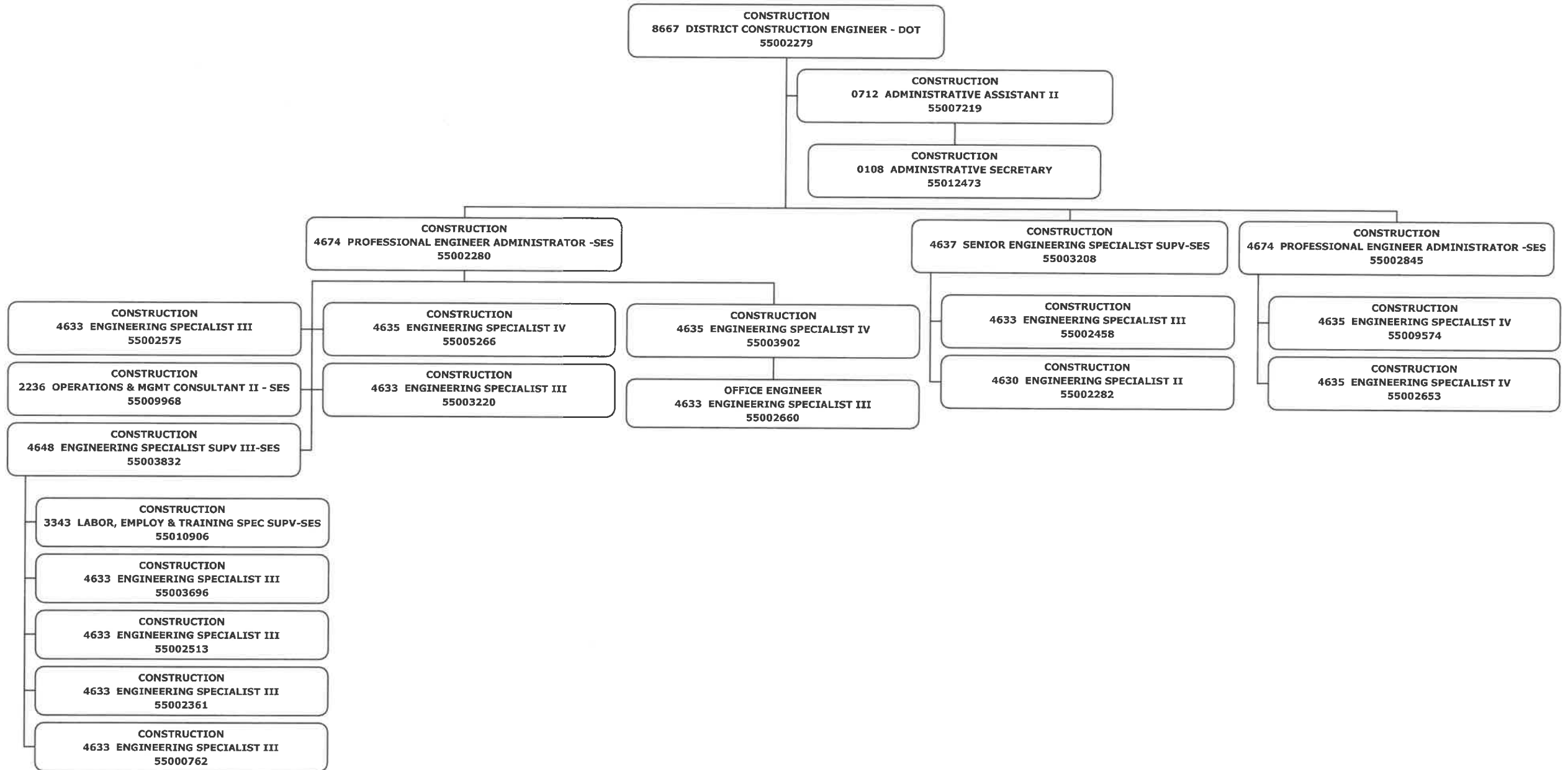
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DISTRICT ONE

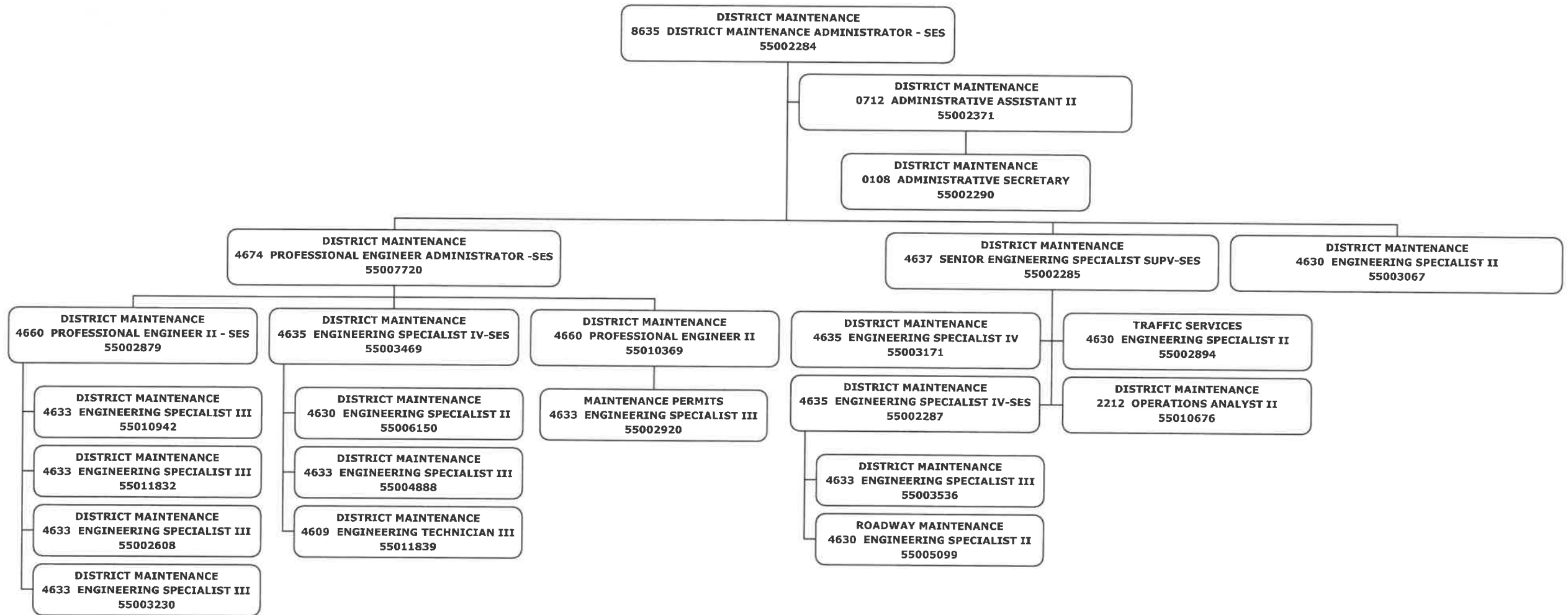


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DISTRICT ONE

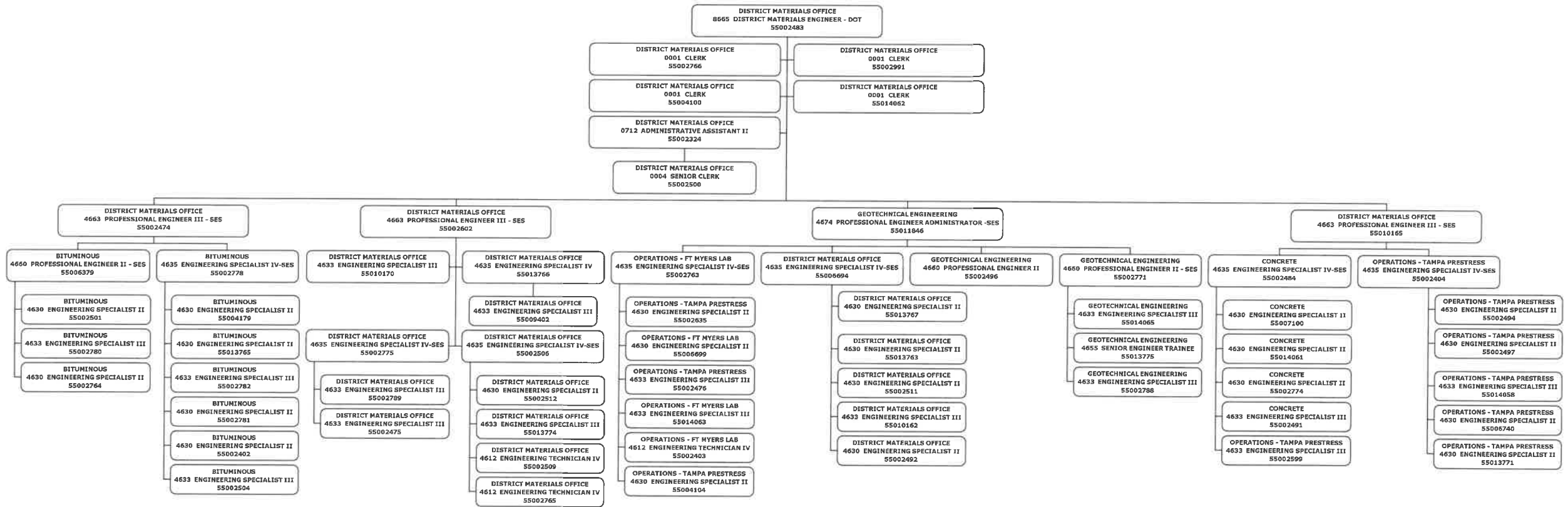


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DISTRICT ONE



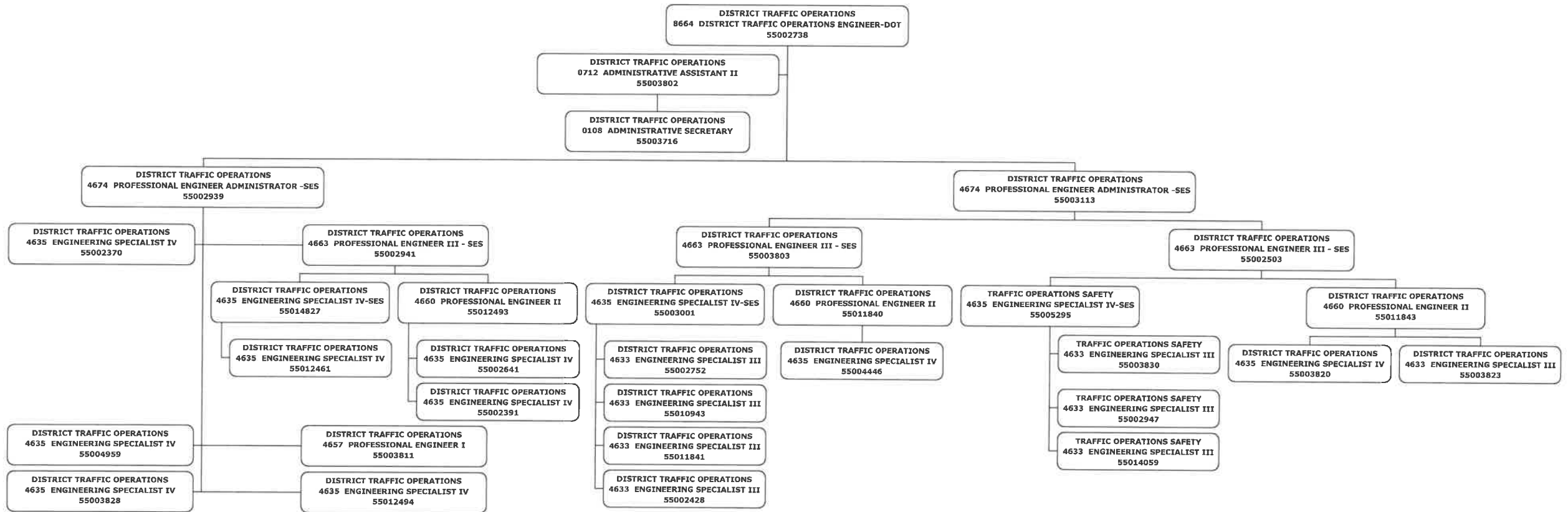
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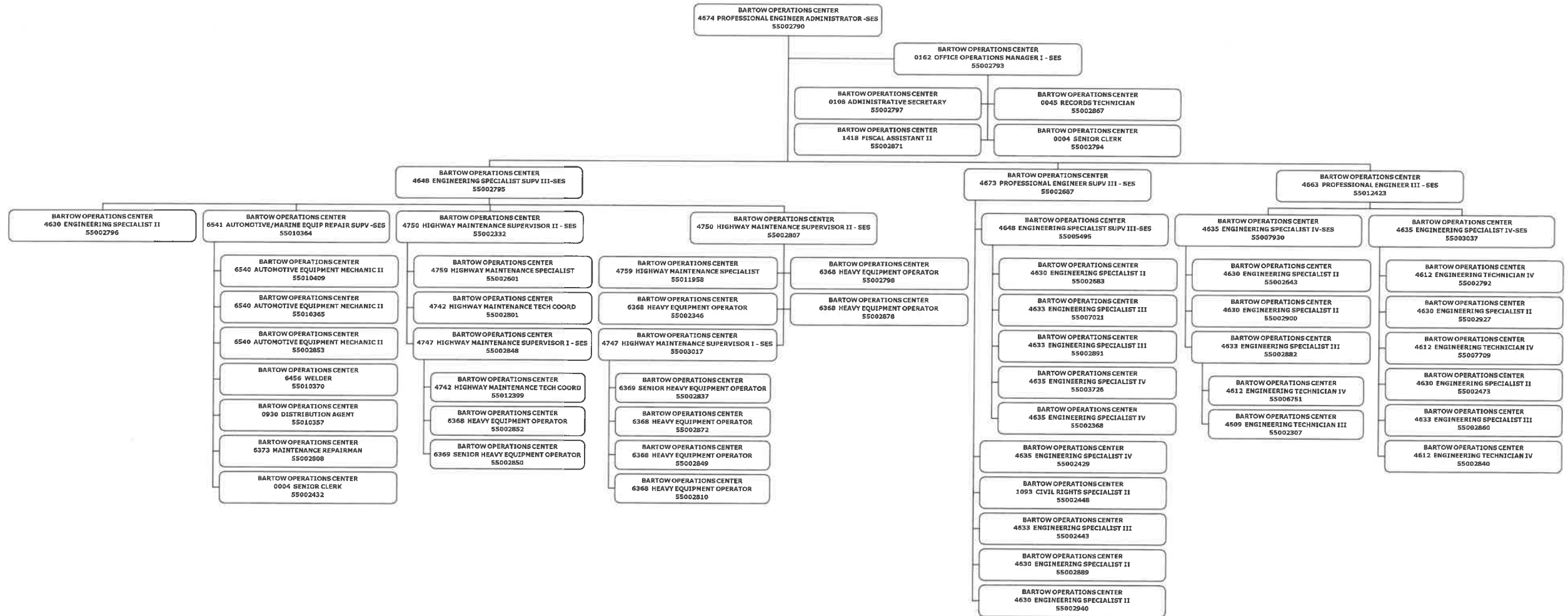
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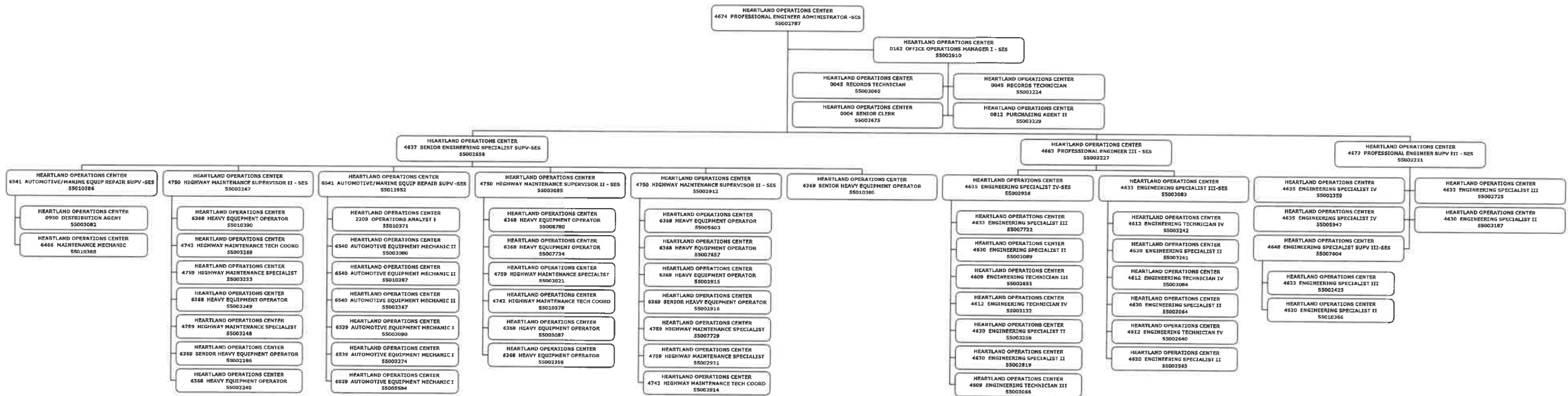
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DISTRICT ONE



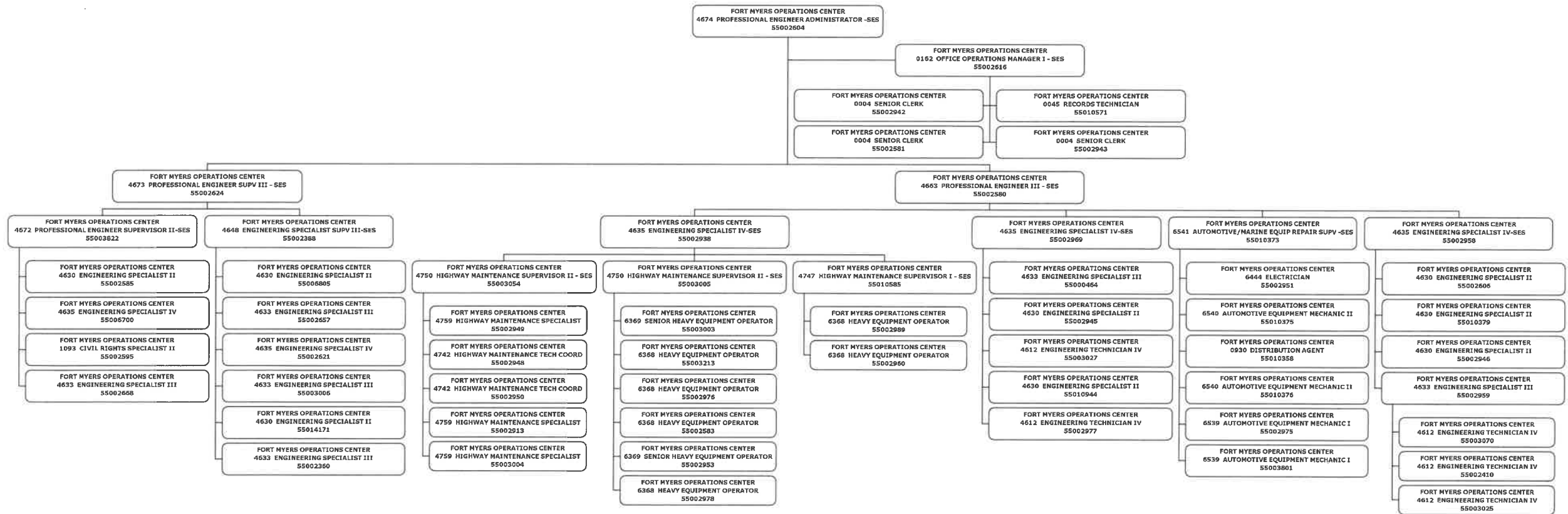
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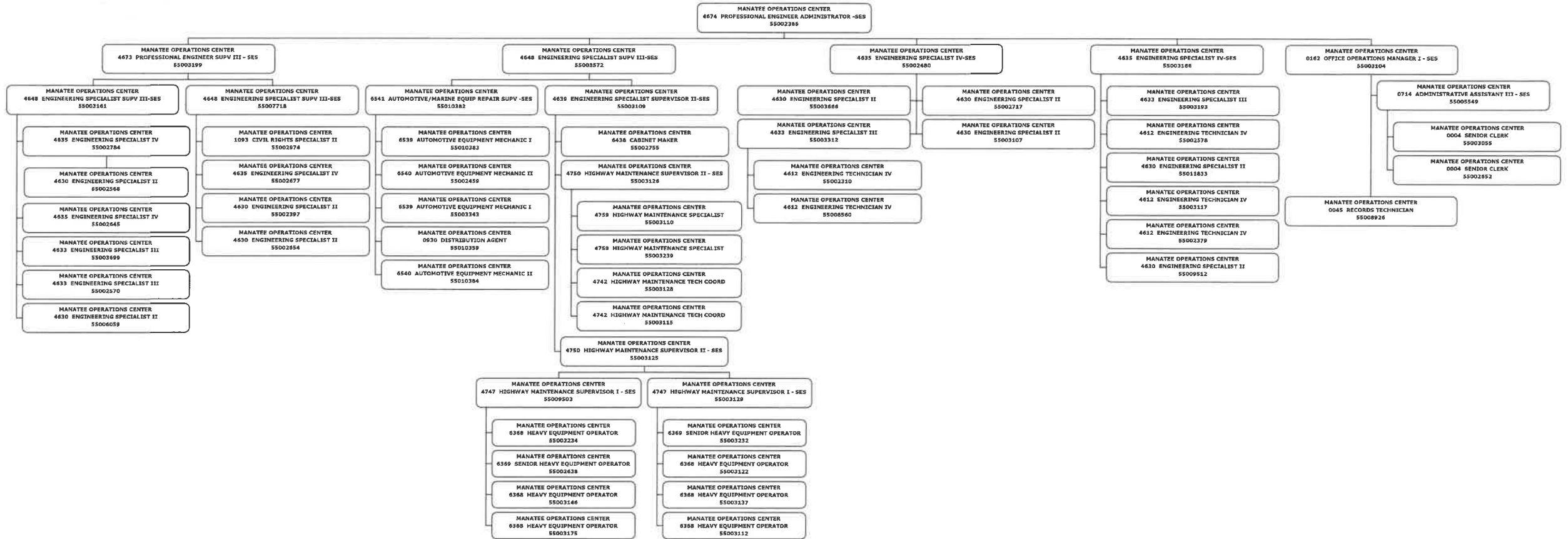
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DISTRICT ONE

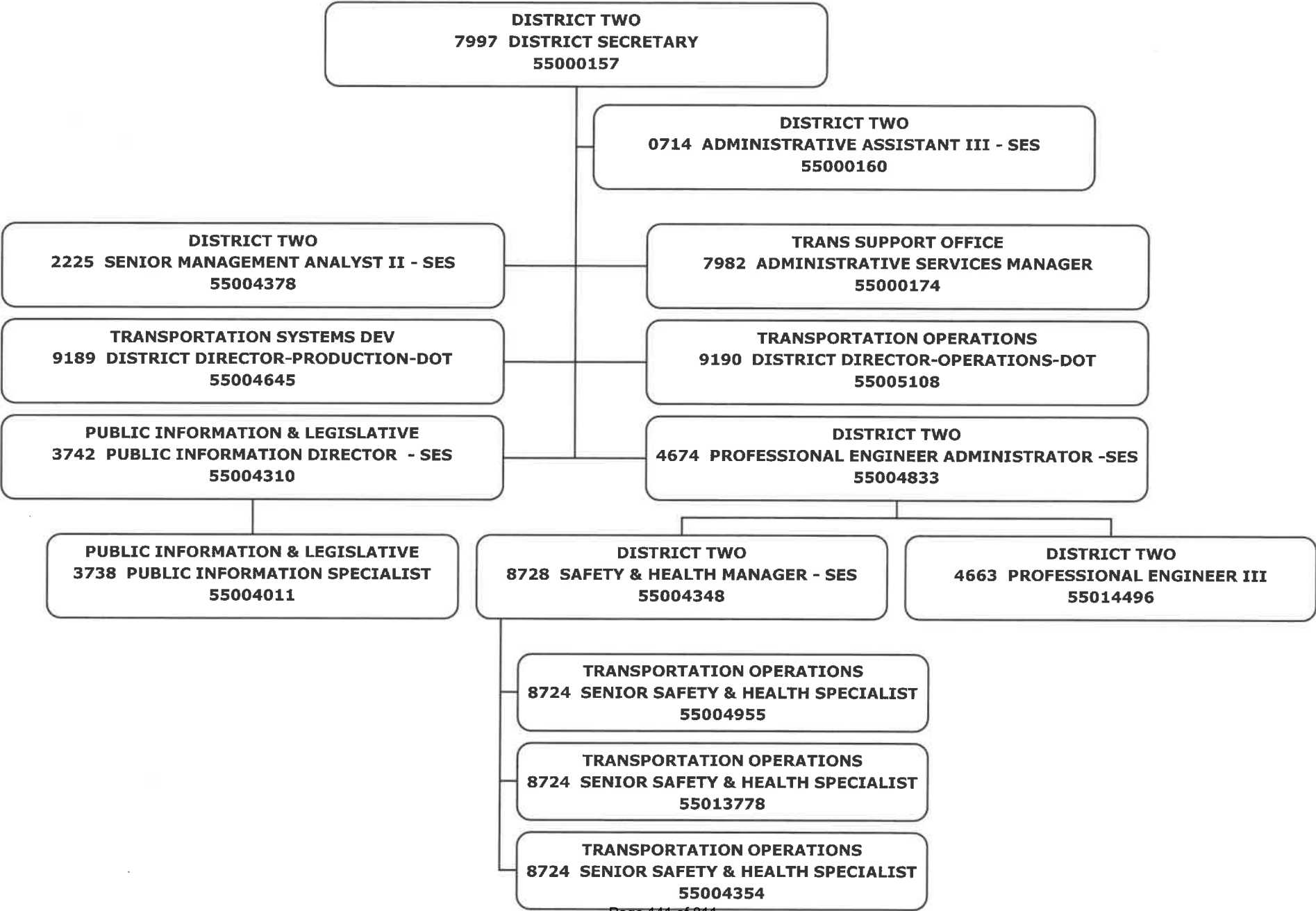


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DISTRICT ONE

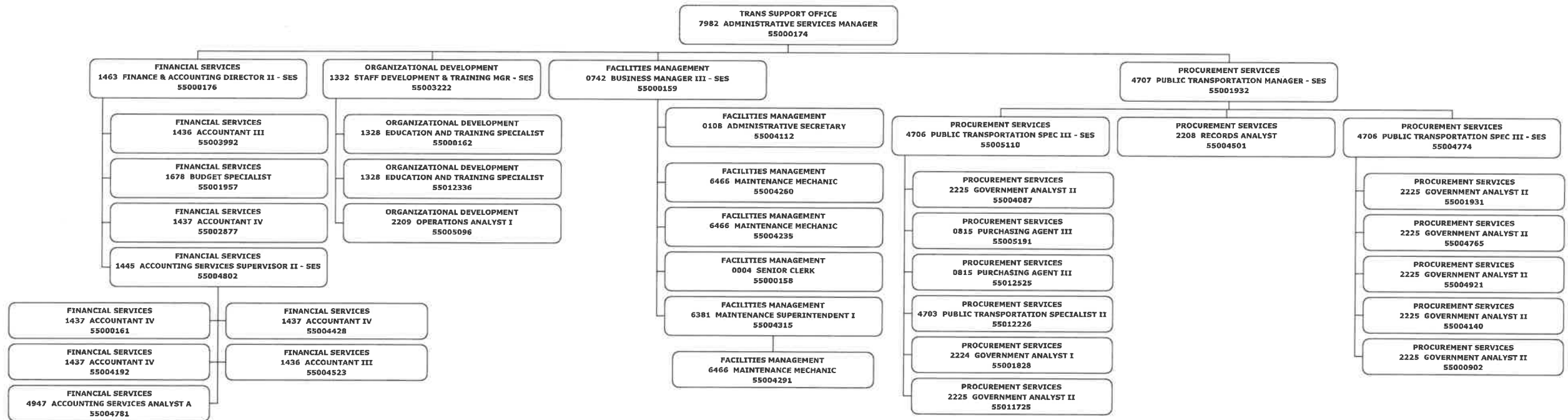


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 DISTRICT TWO

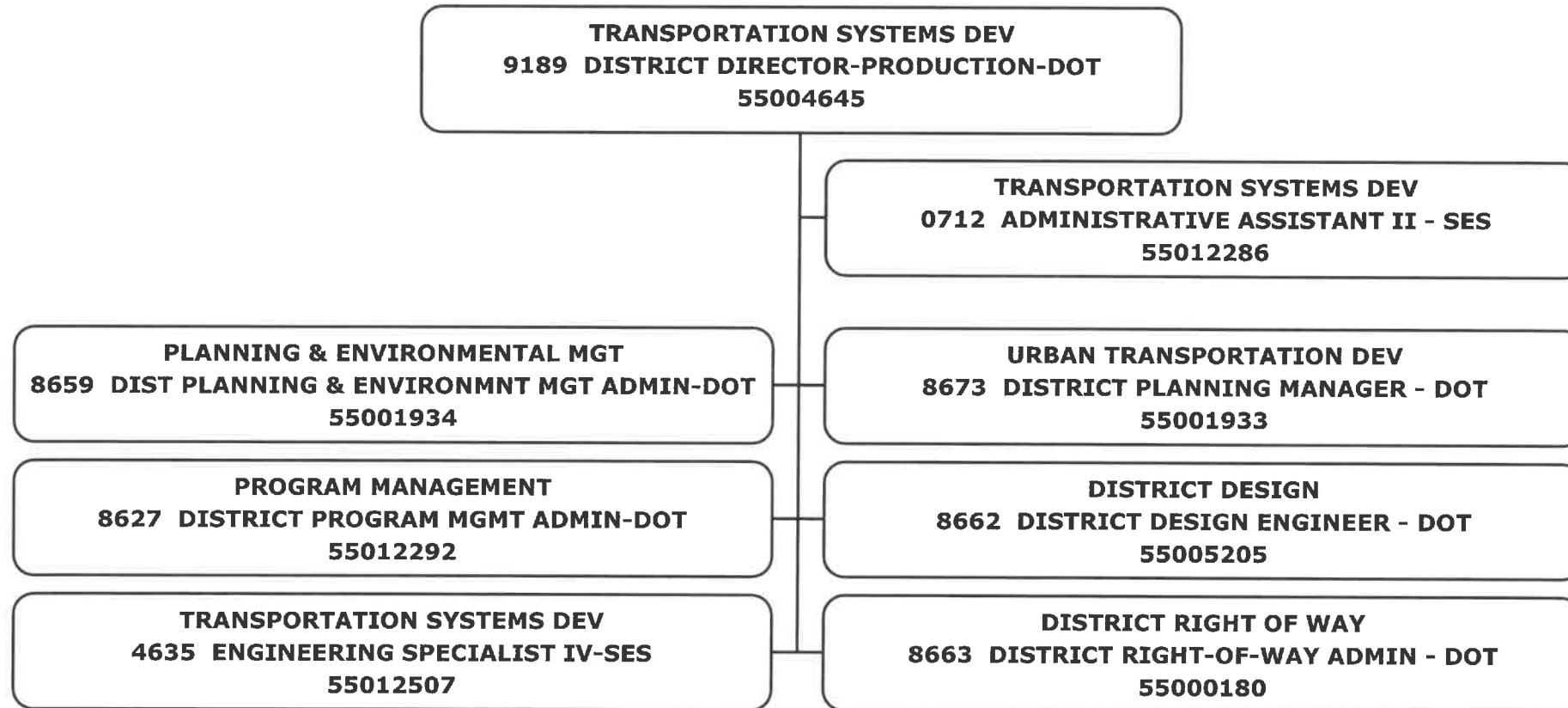


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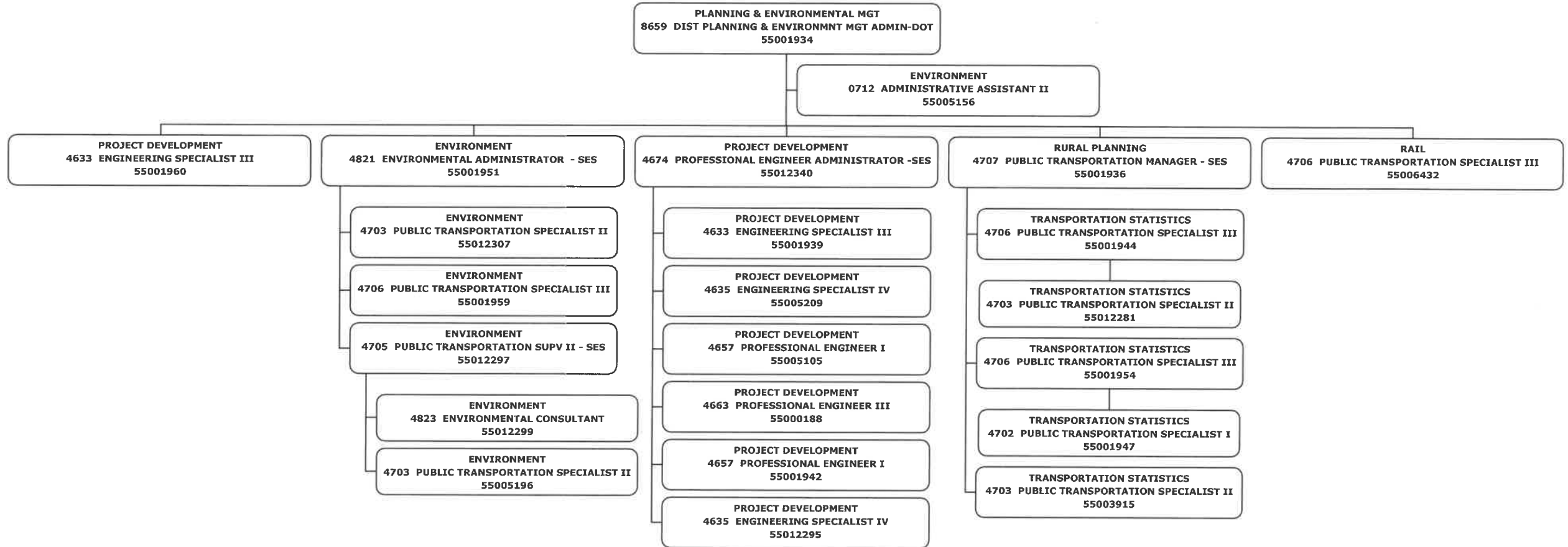
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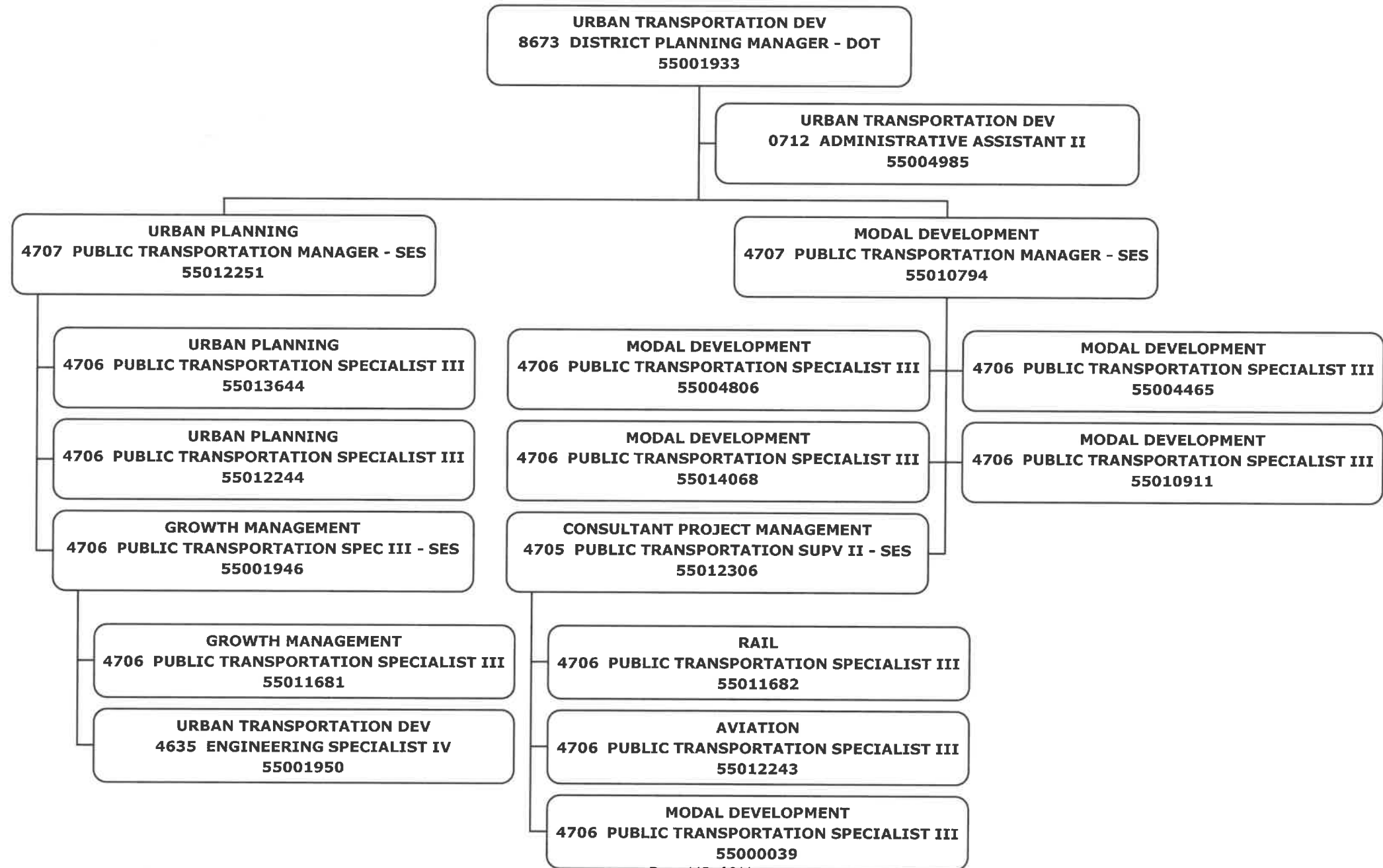
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DISTRICT TWO



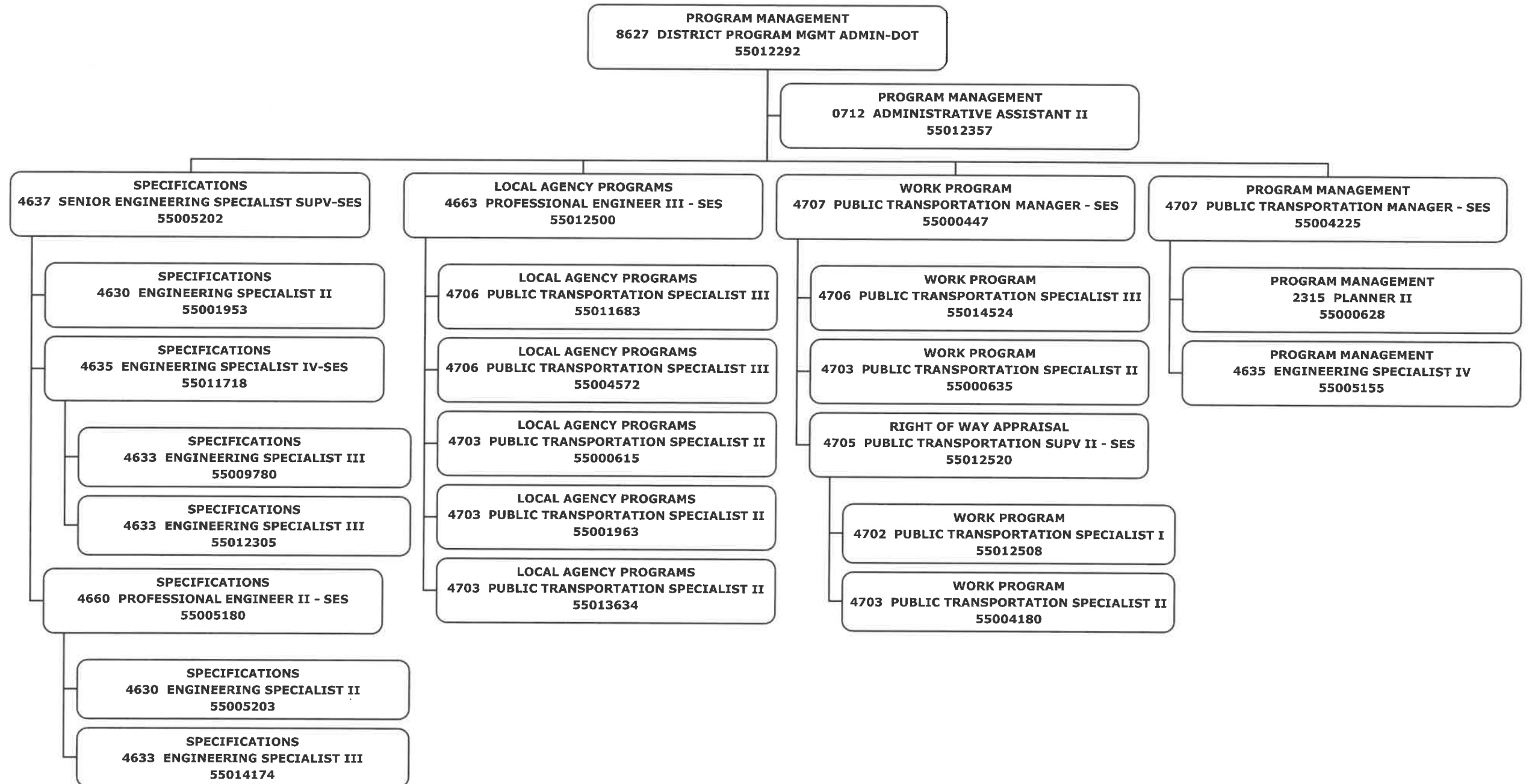
FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT TWO



FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT TWO

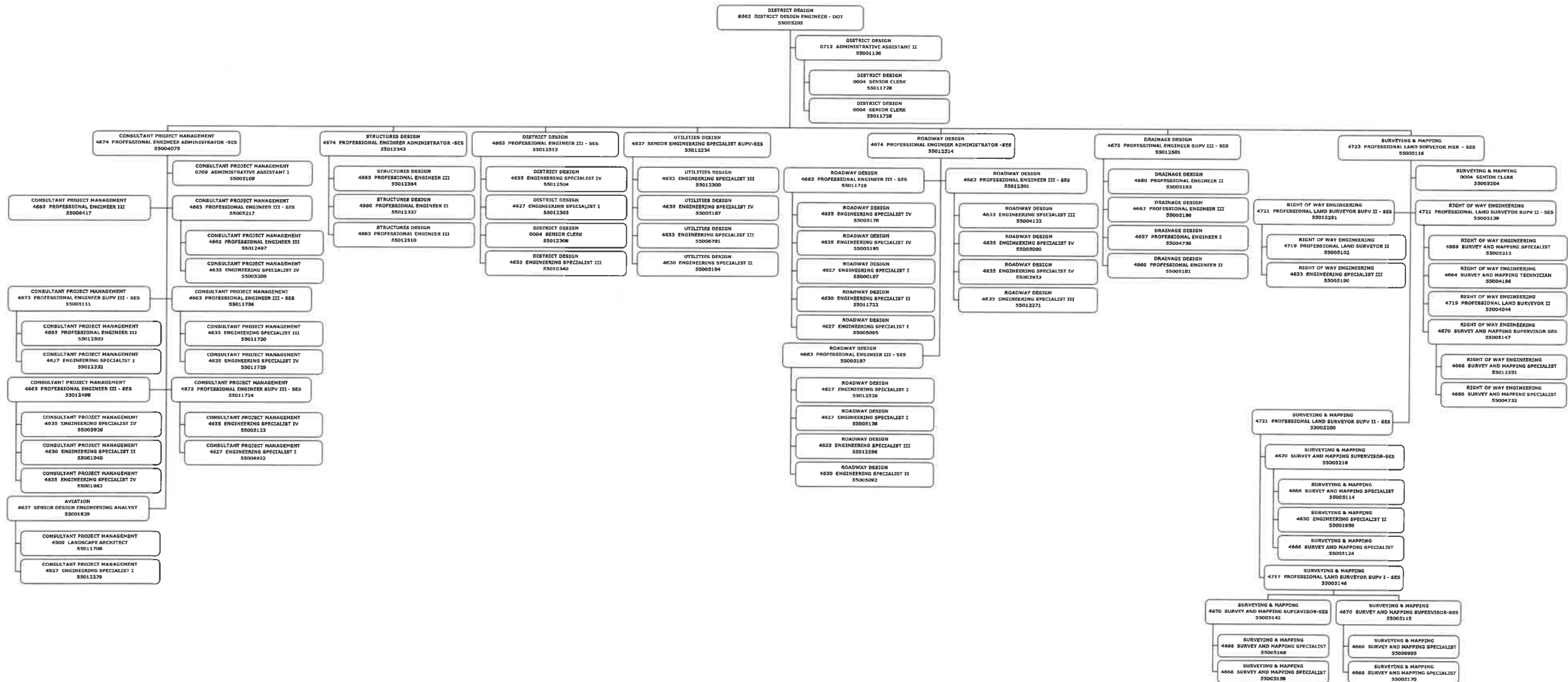


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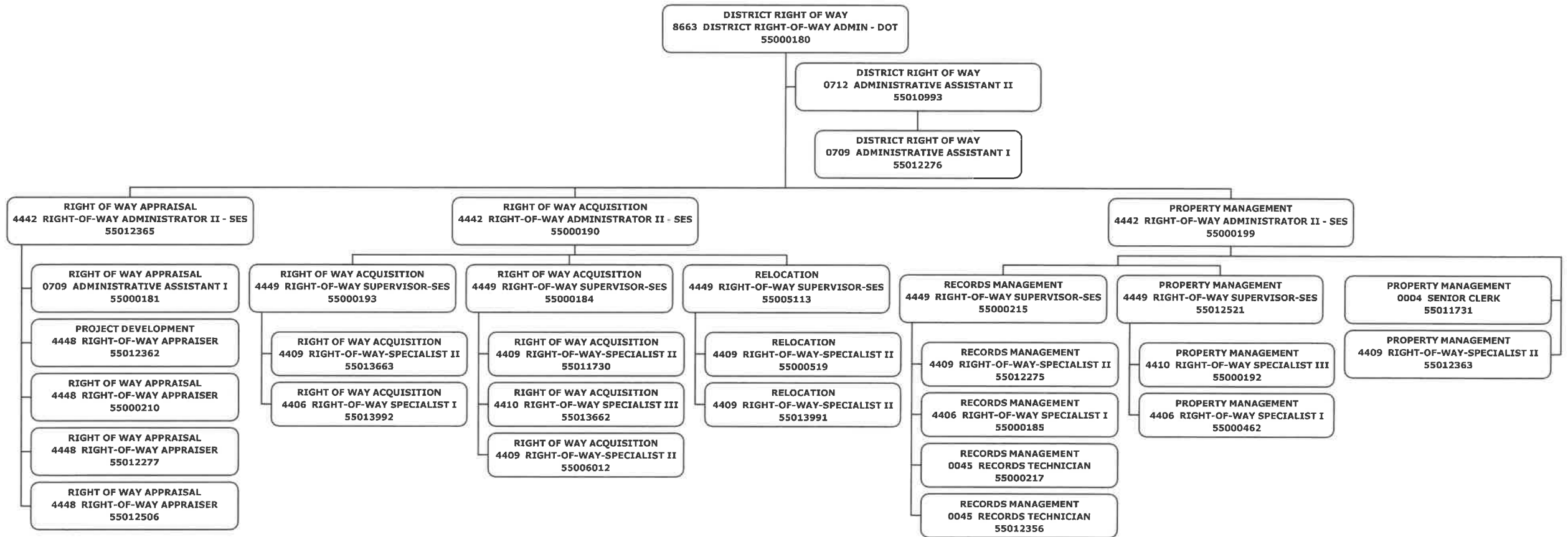


FLORIDA DEPARTMENT OF TRANSPORTATION

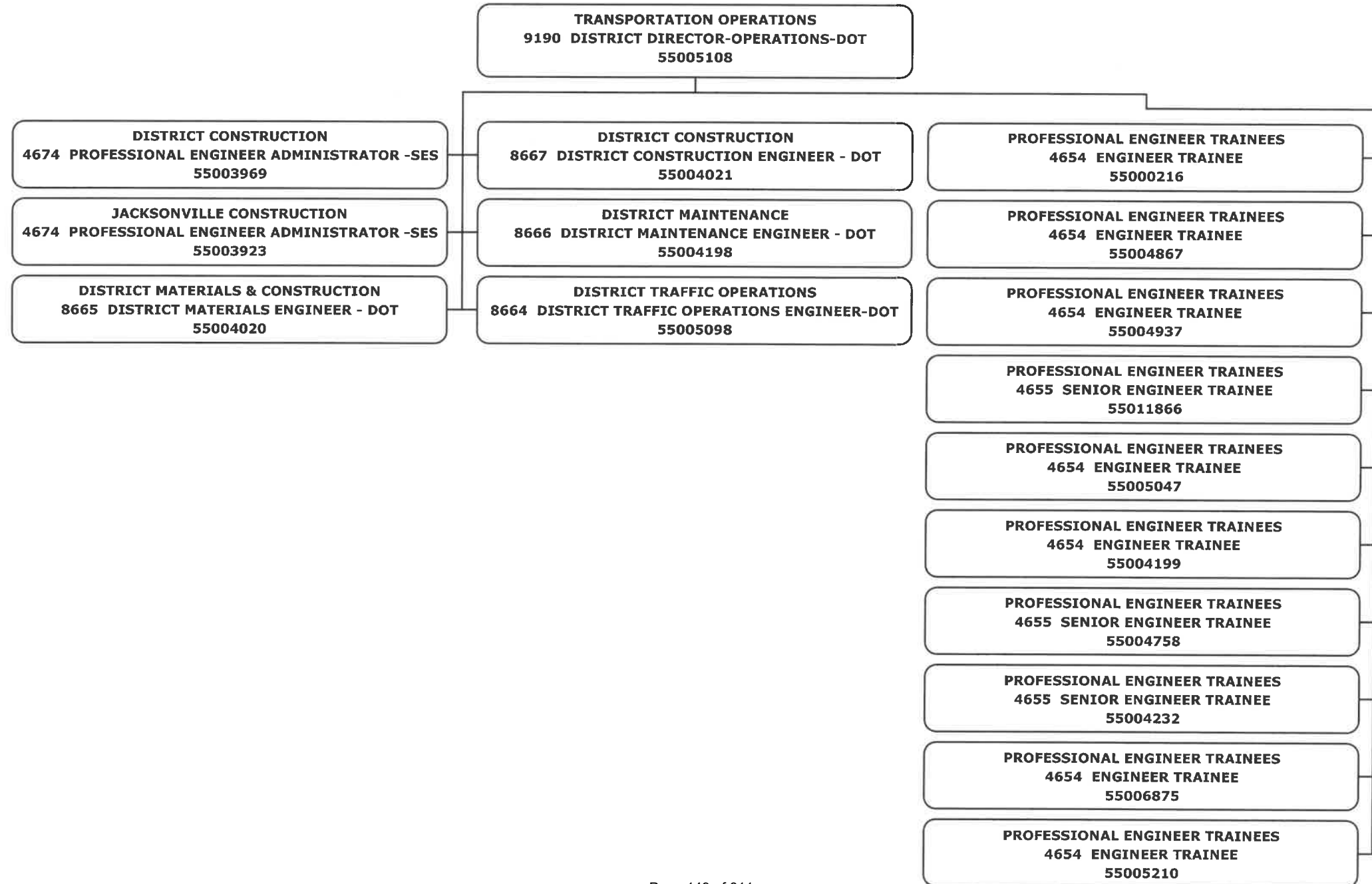
DISTRICT TWO



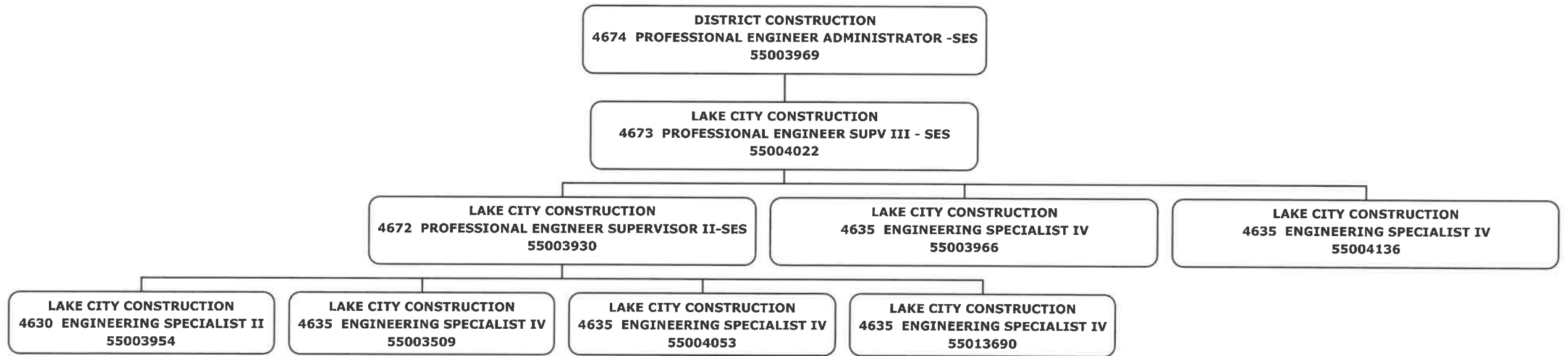
FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT TWO



FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT TWO

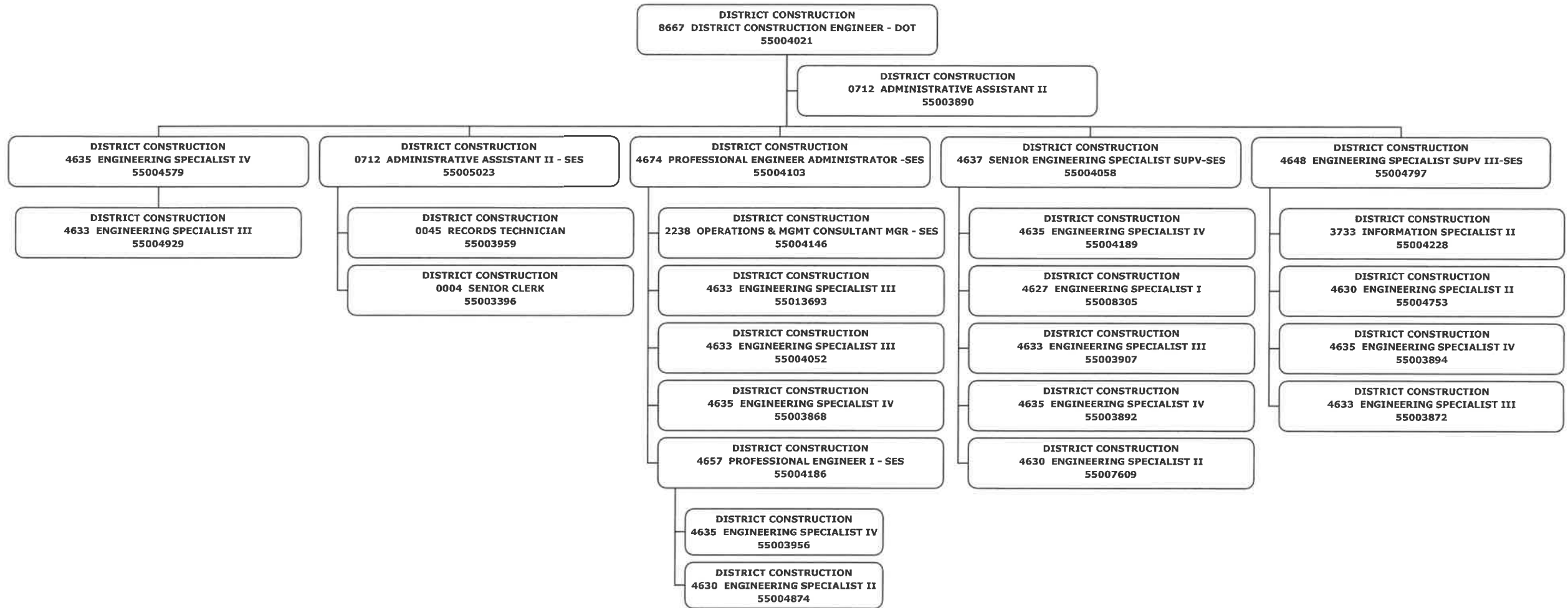


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DISTRICT TWO

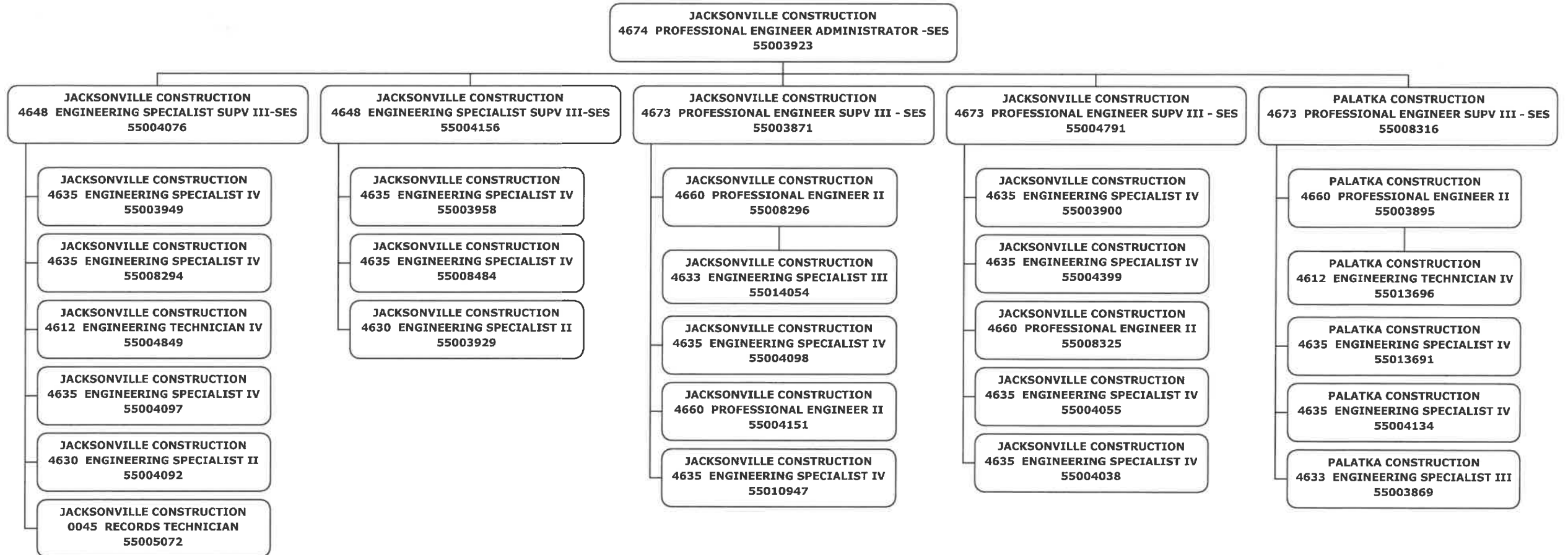


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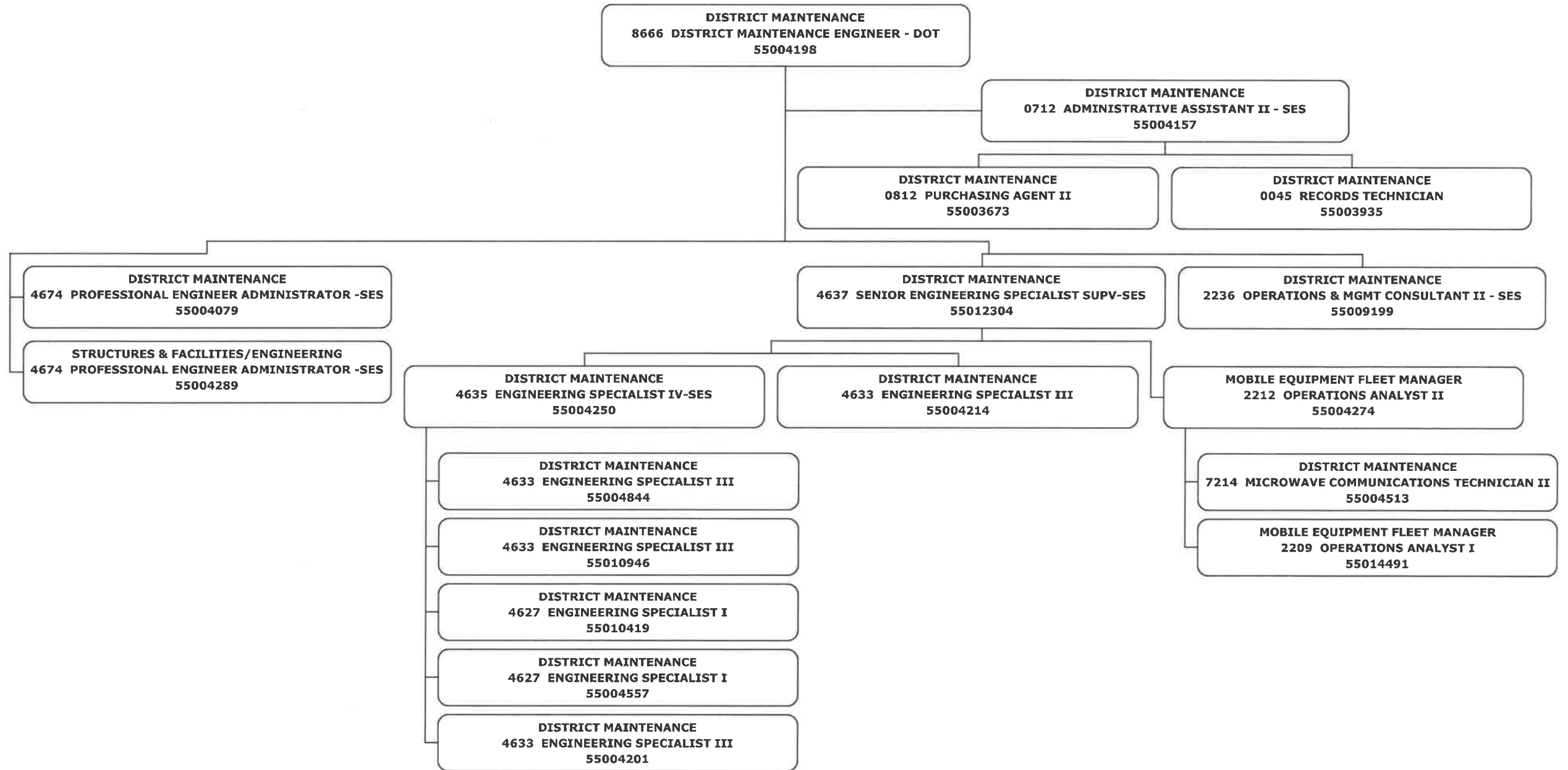
DISTRICT TWO



FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT TWO

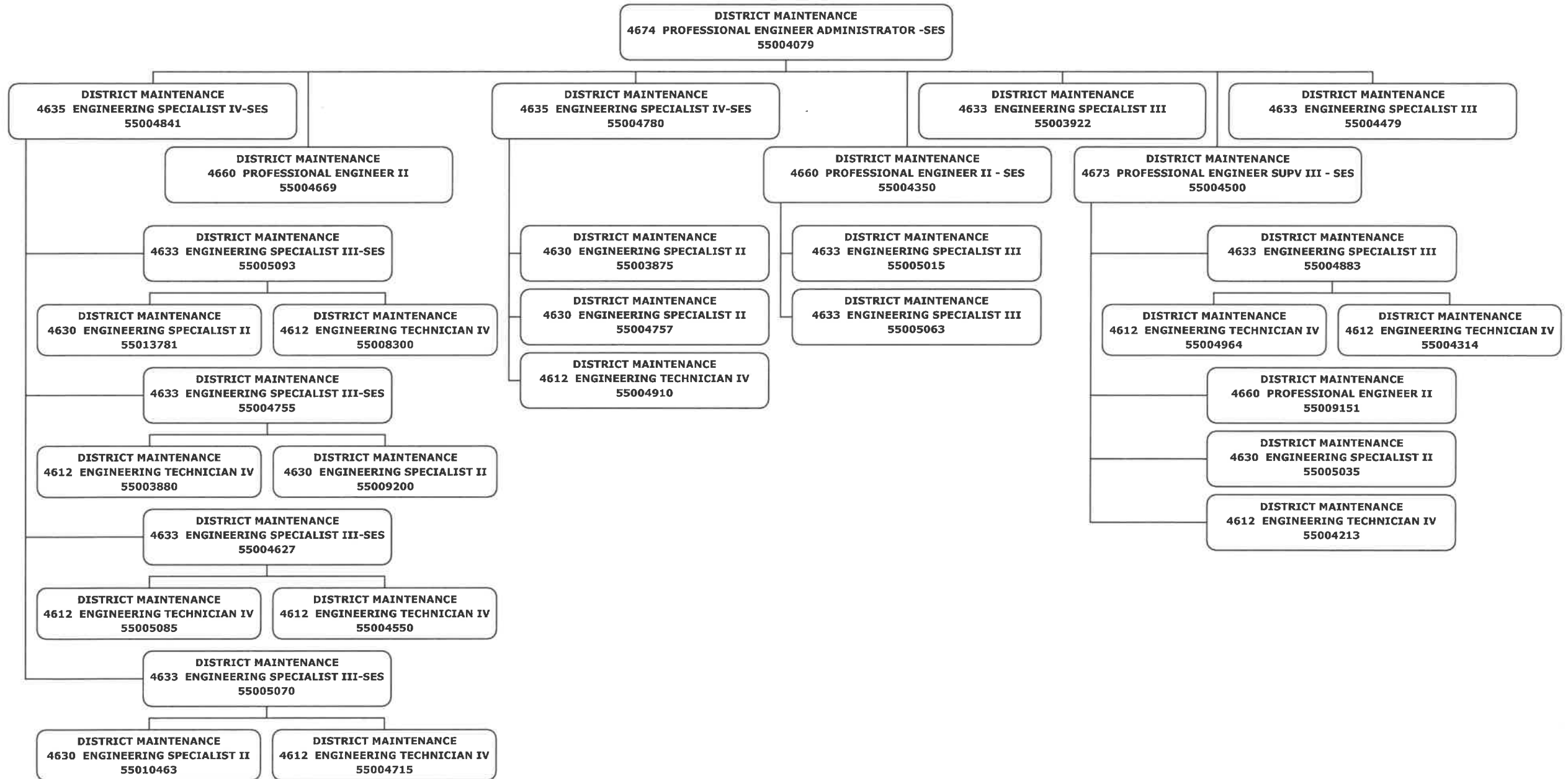


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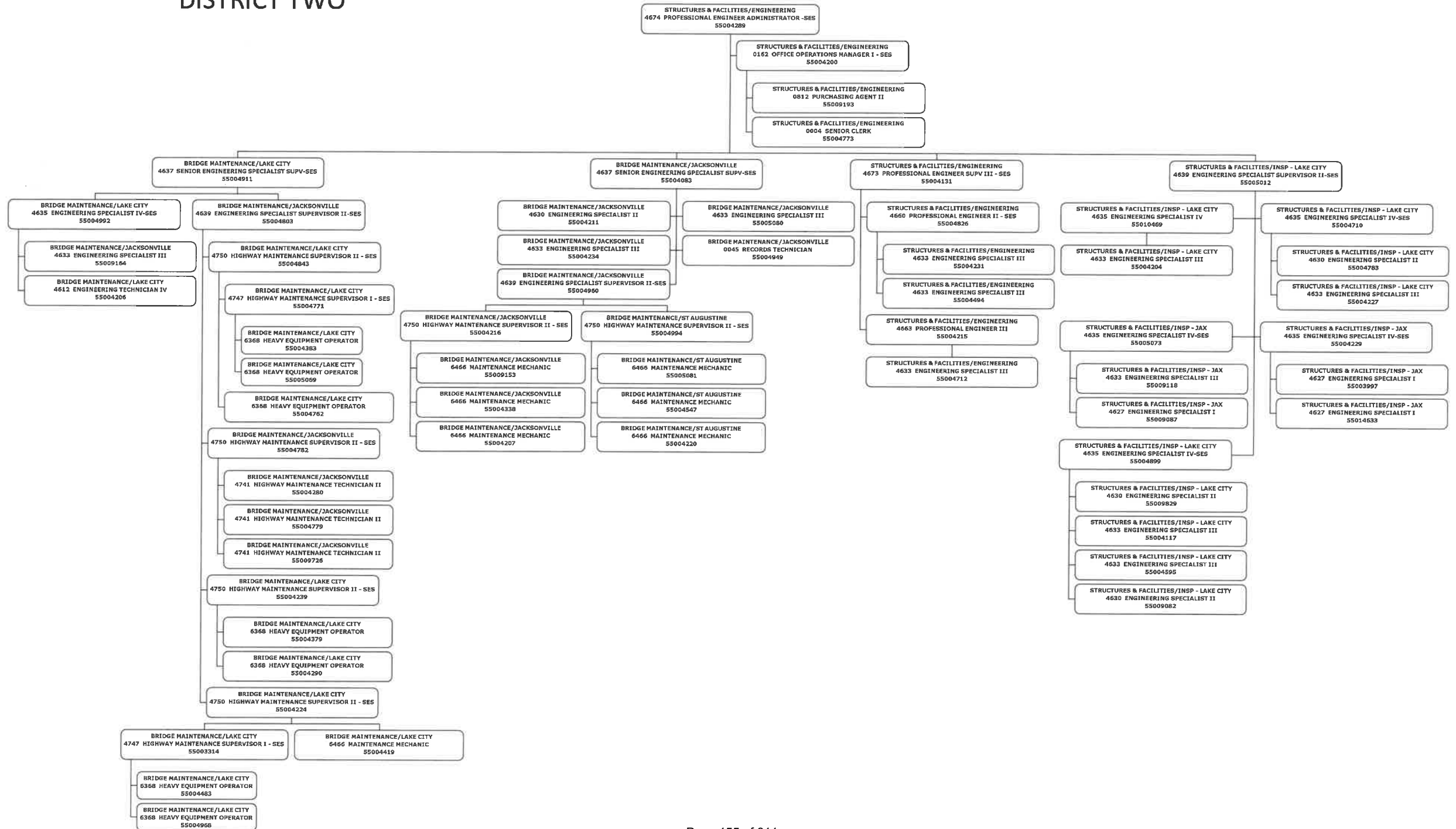
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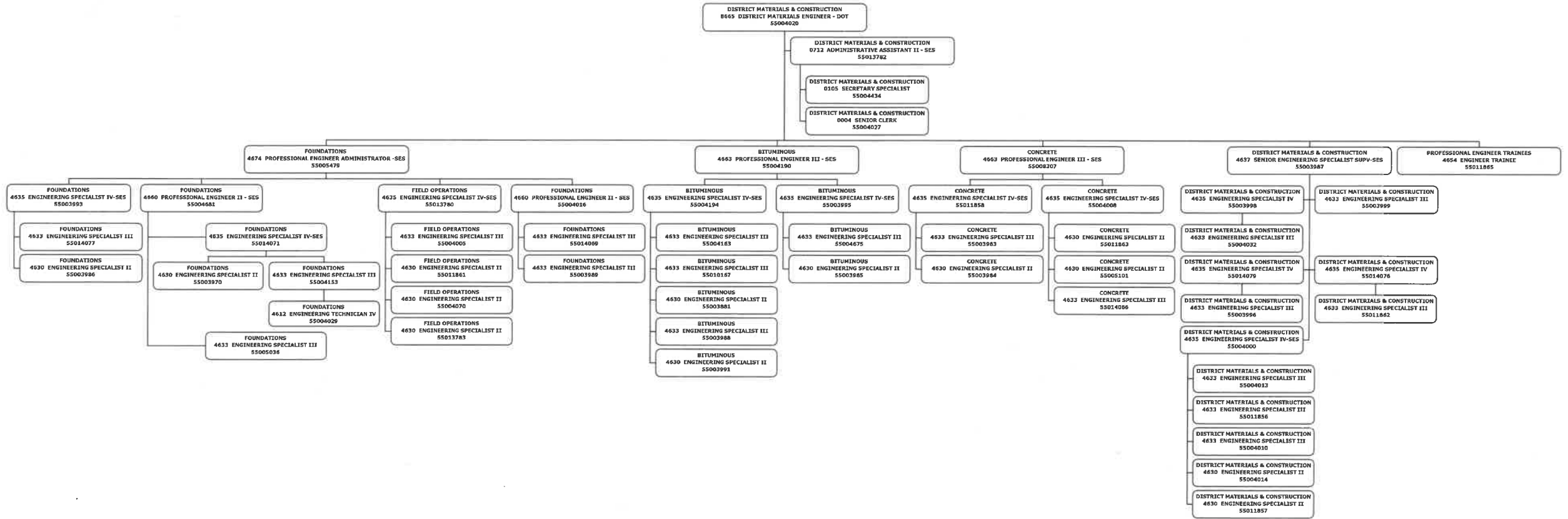


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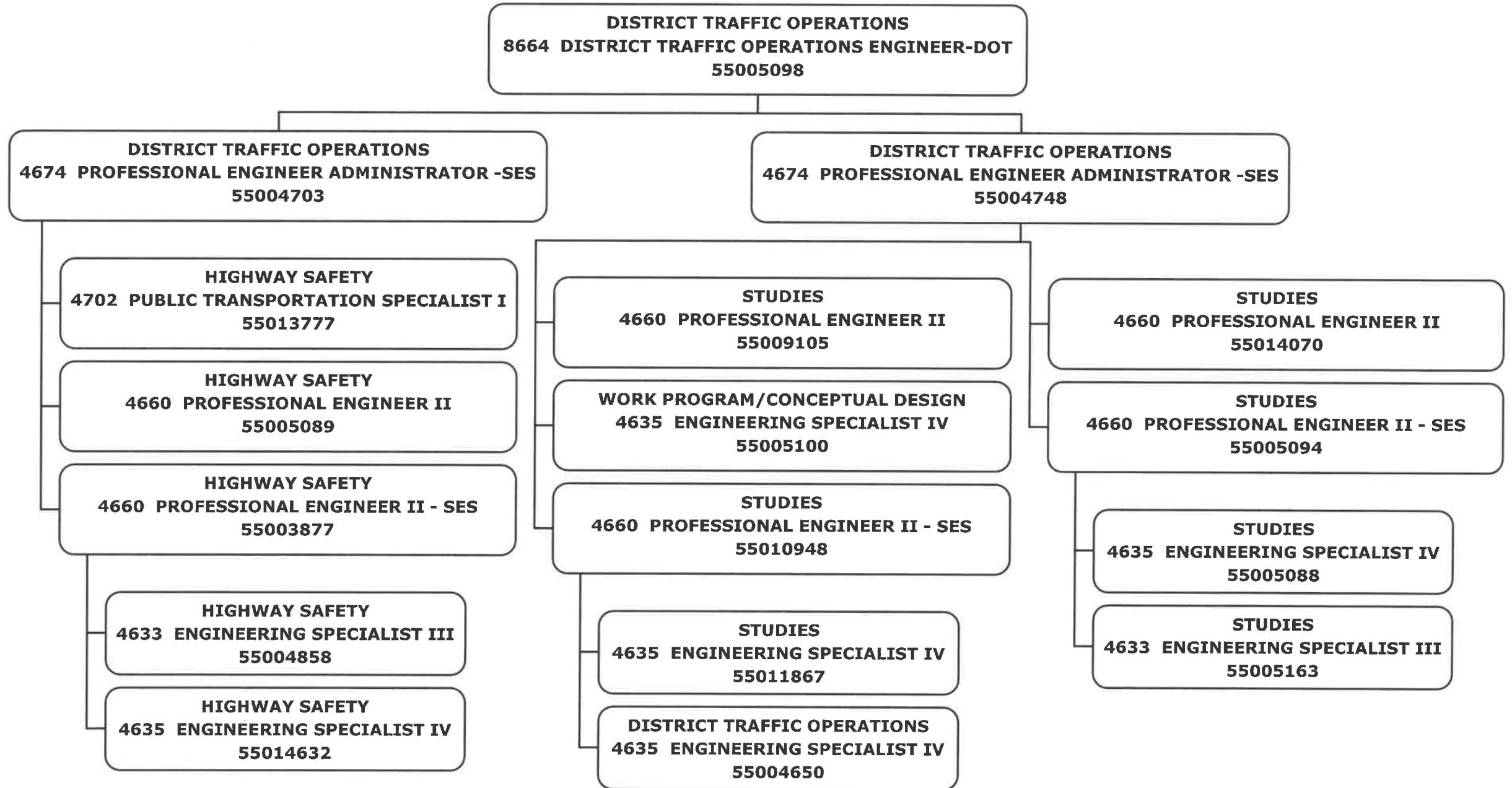
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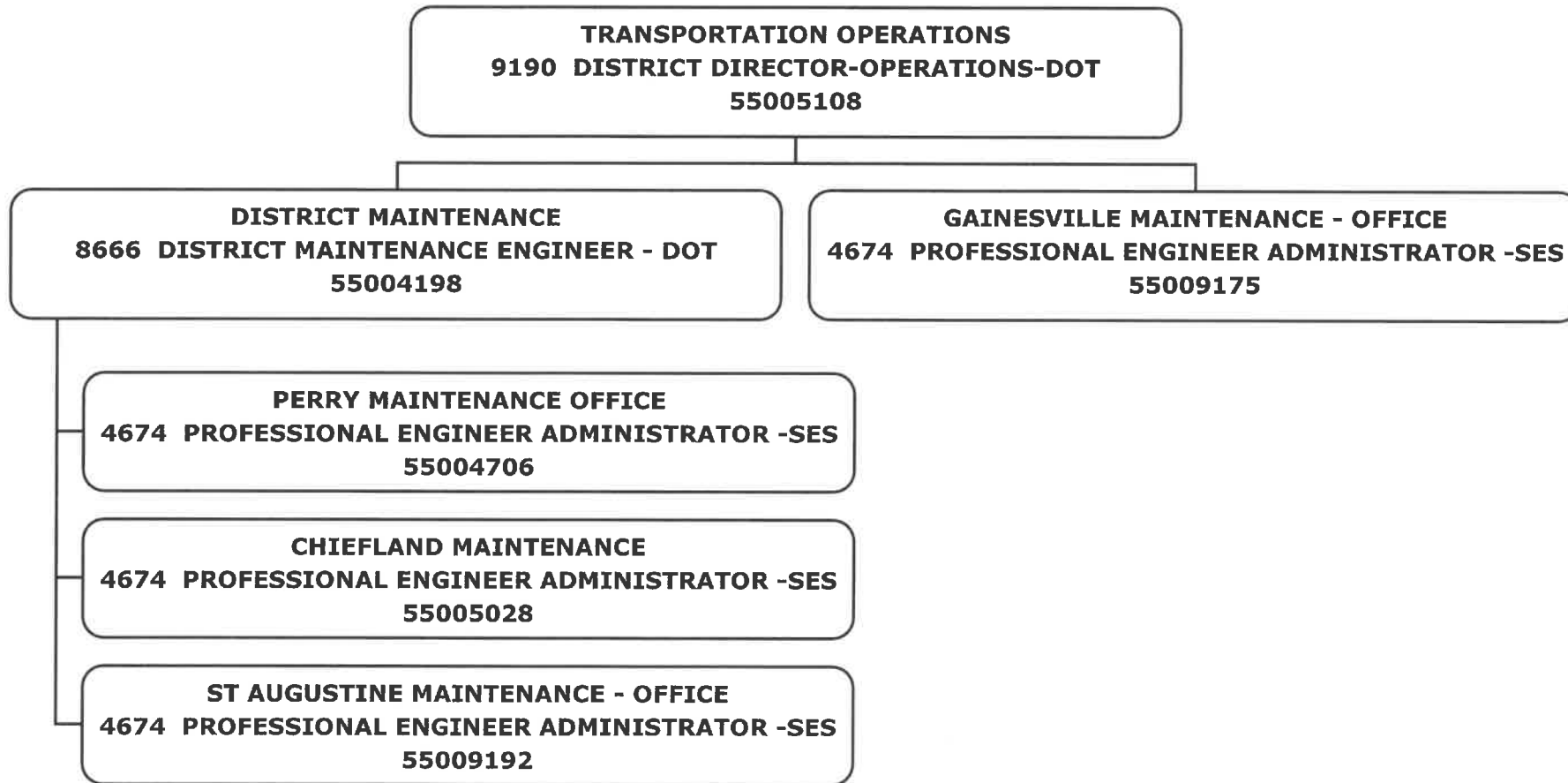
FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT TWO



FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT TWO

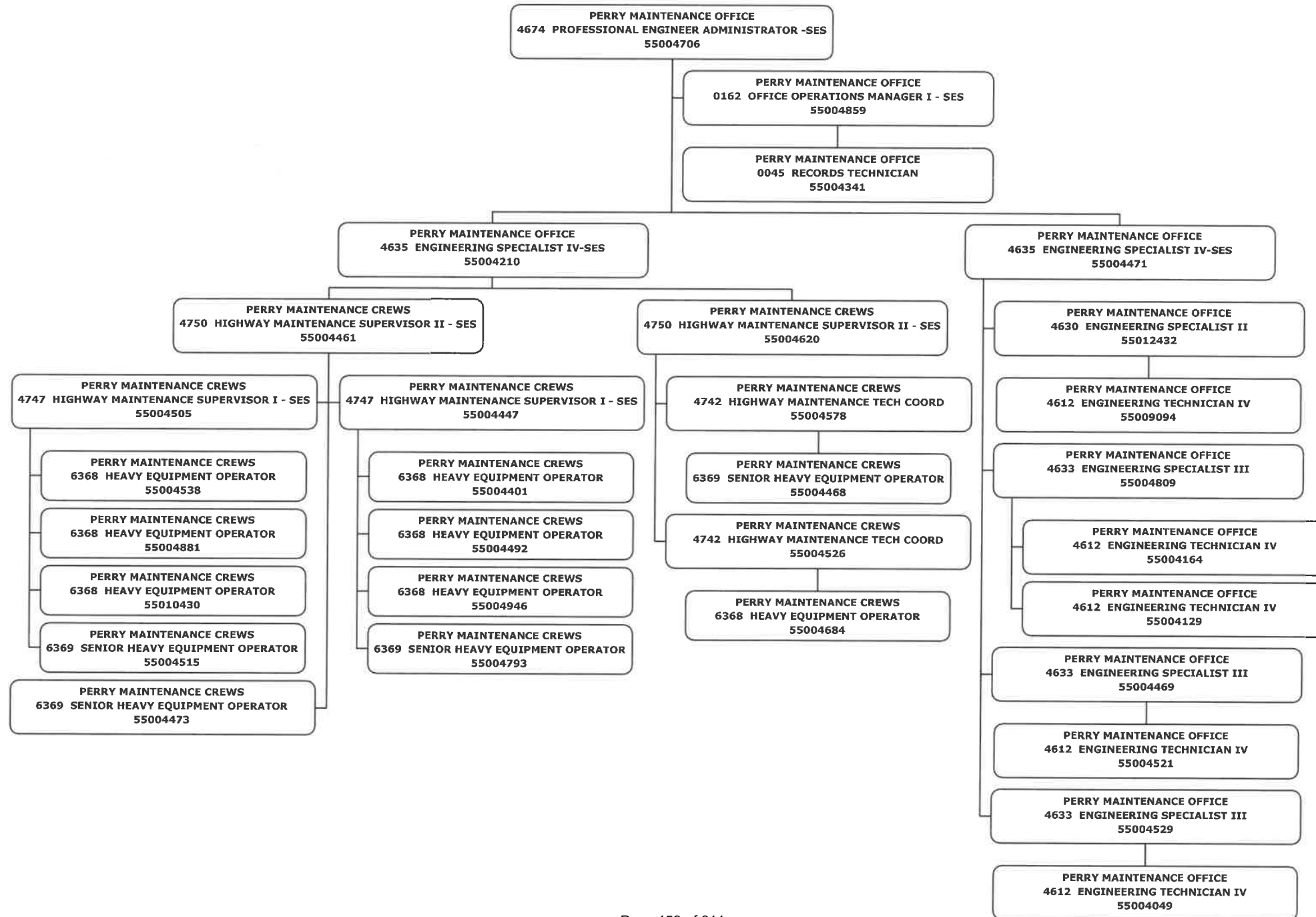


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DISTRICT TWO



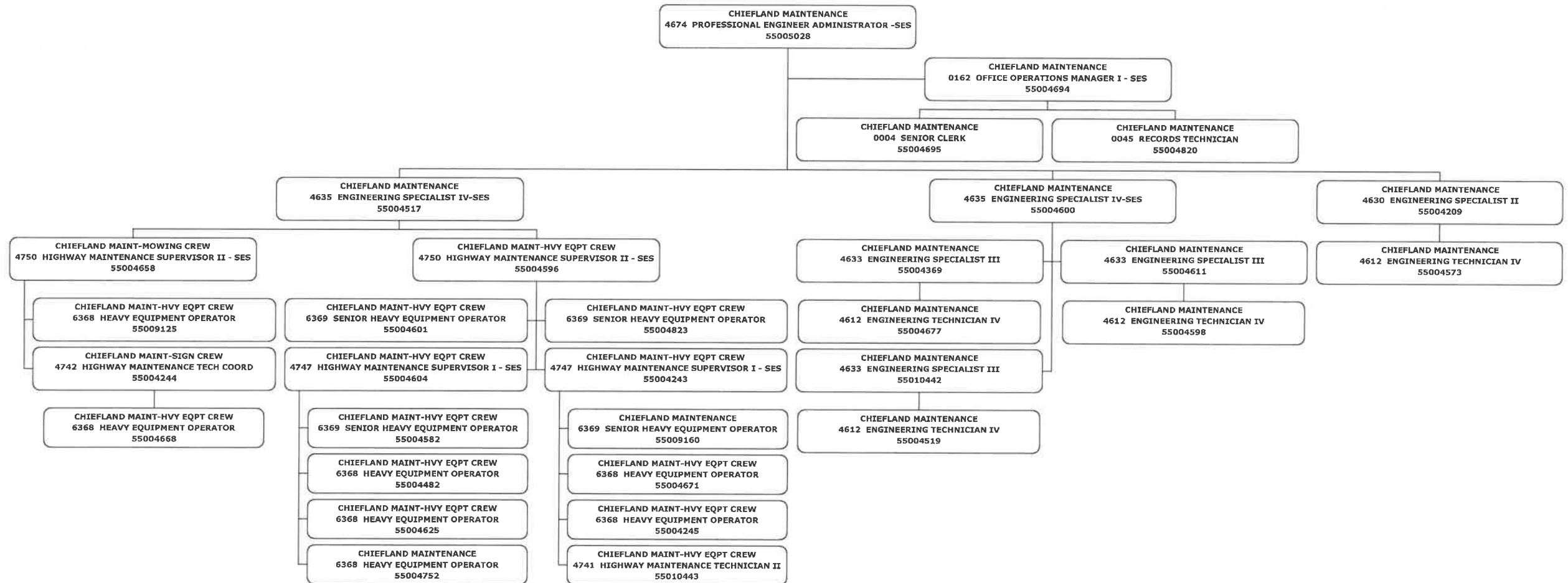
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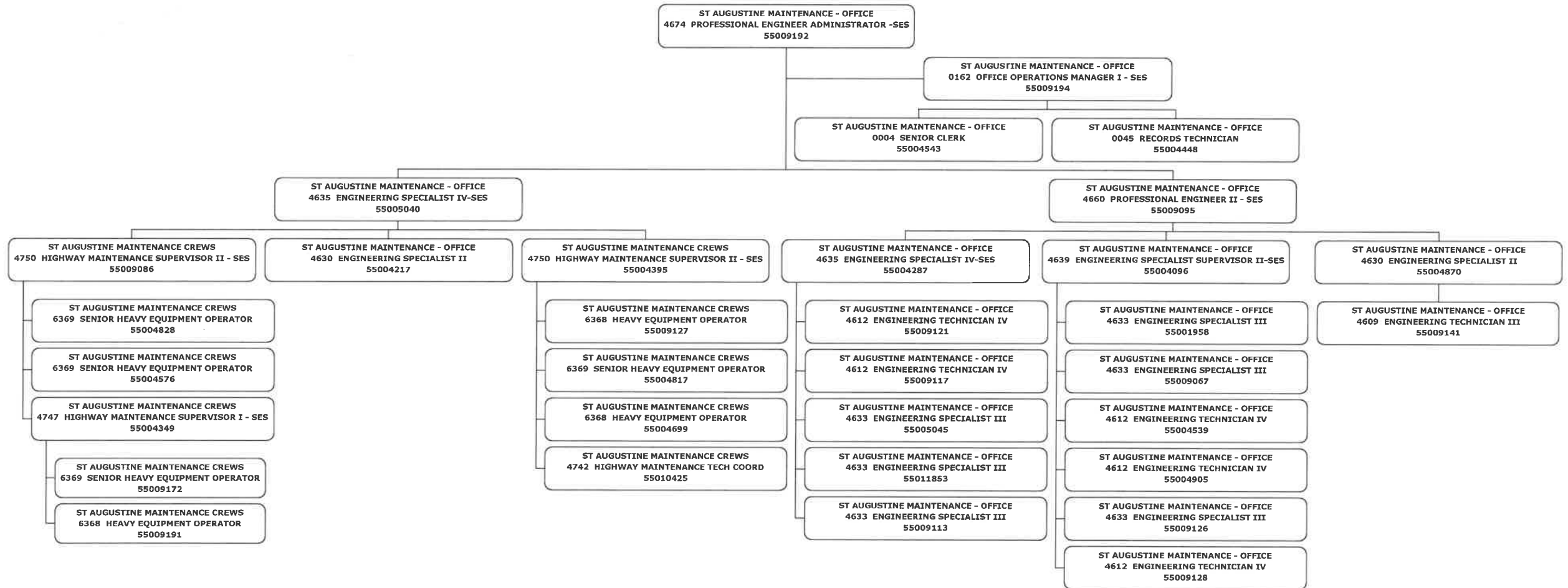
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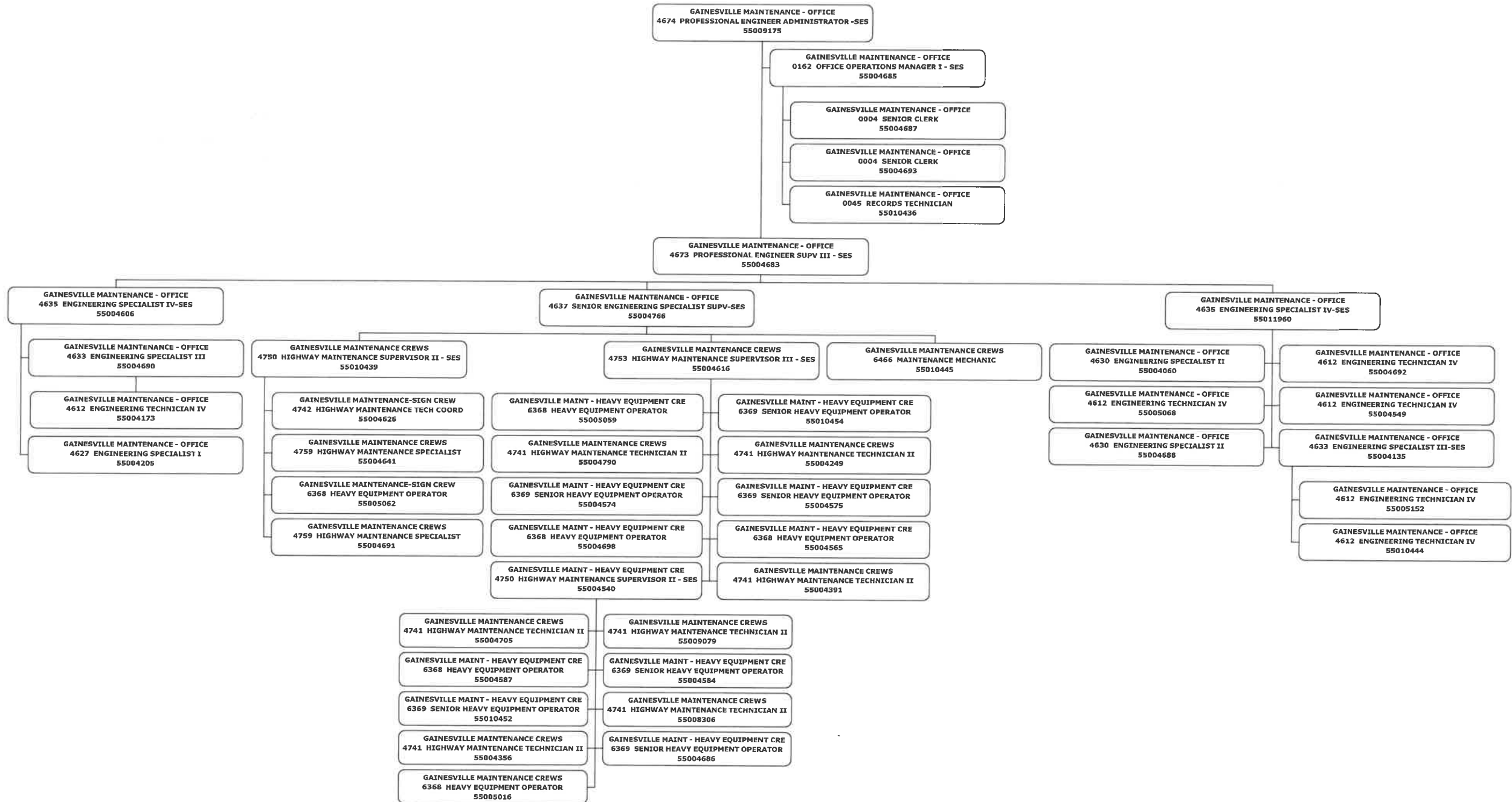
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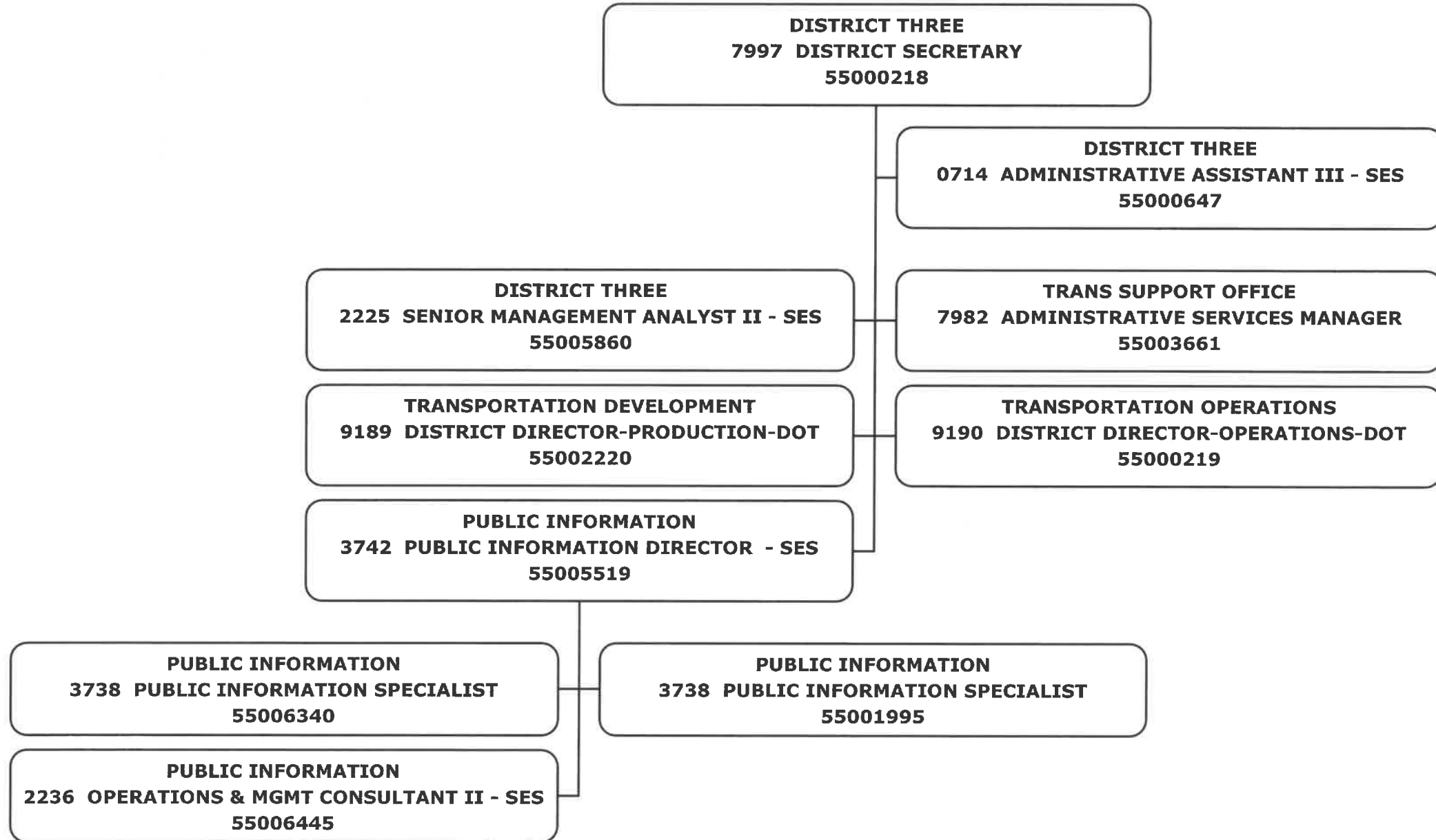


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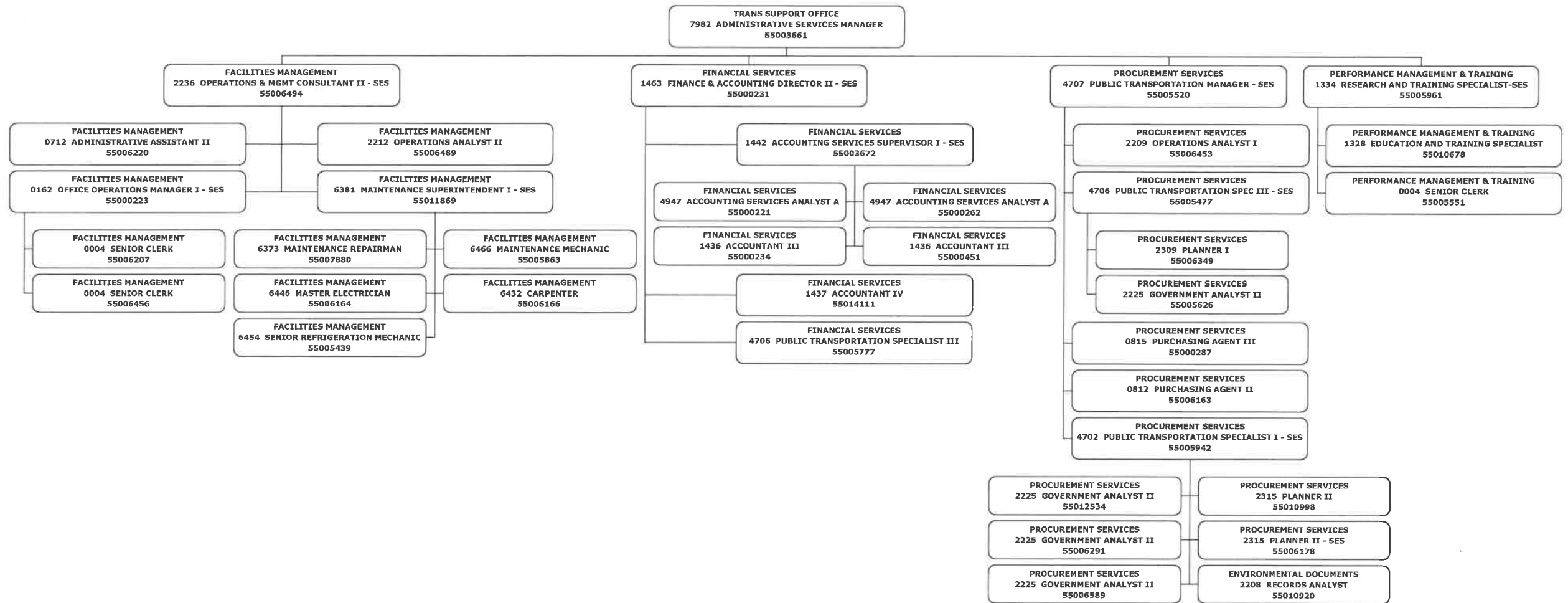


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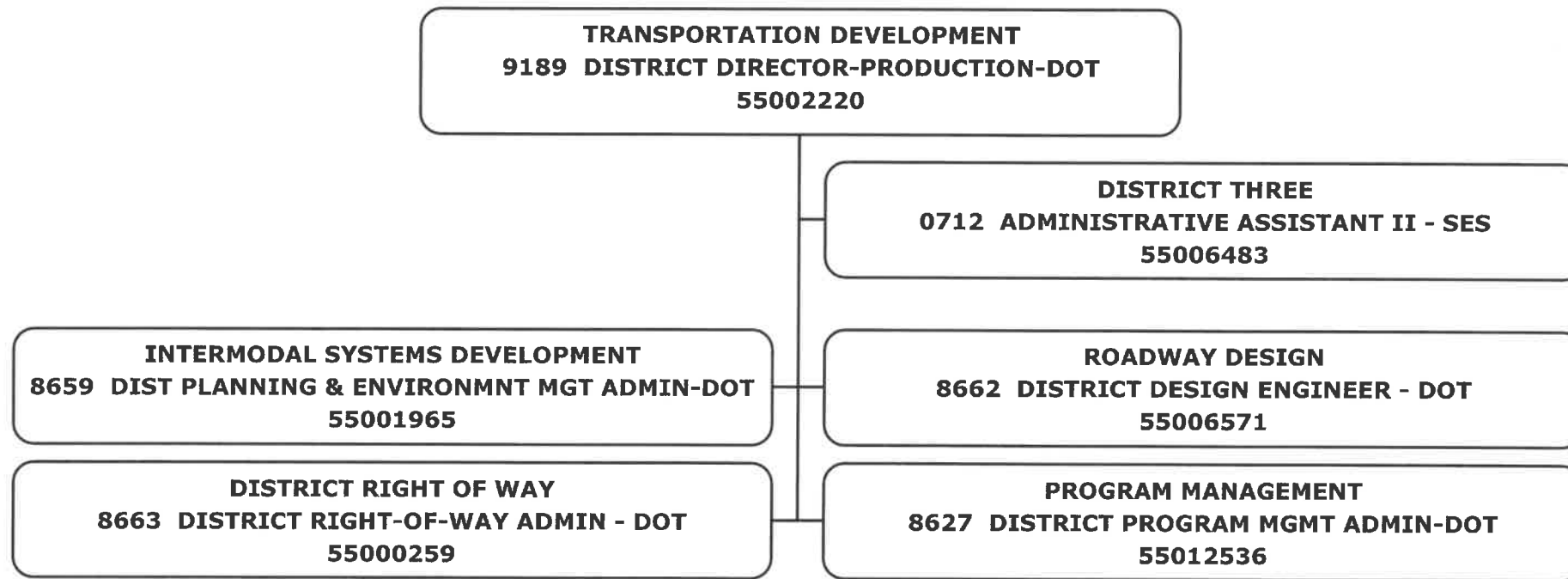


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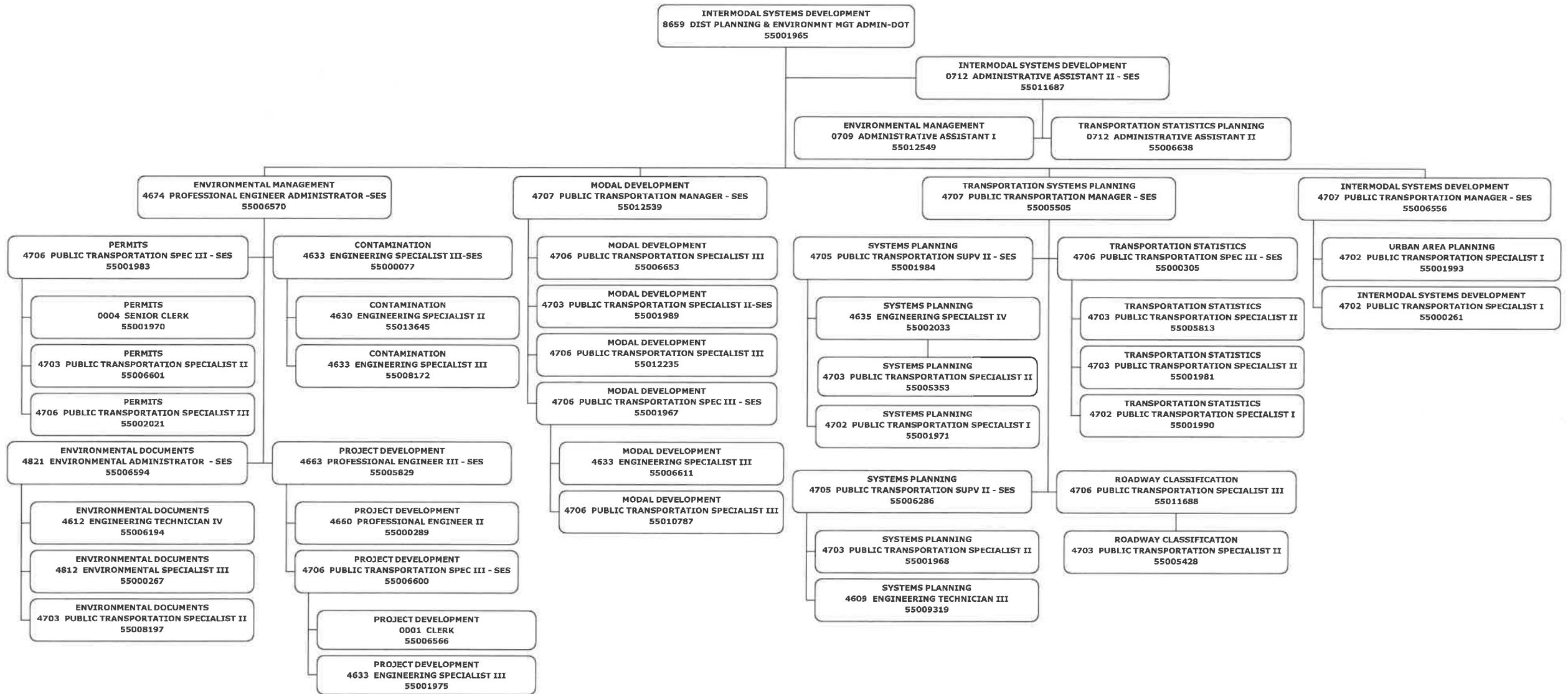


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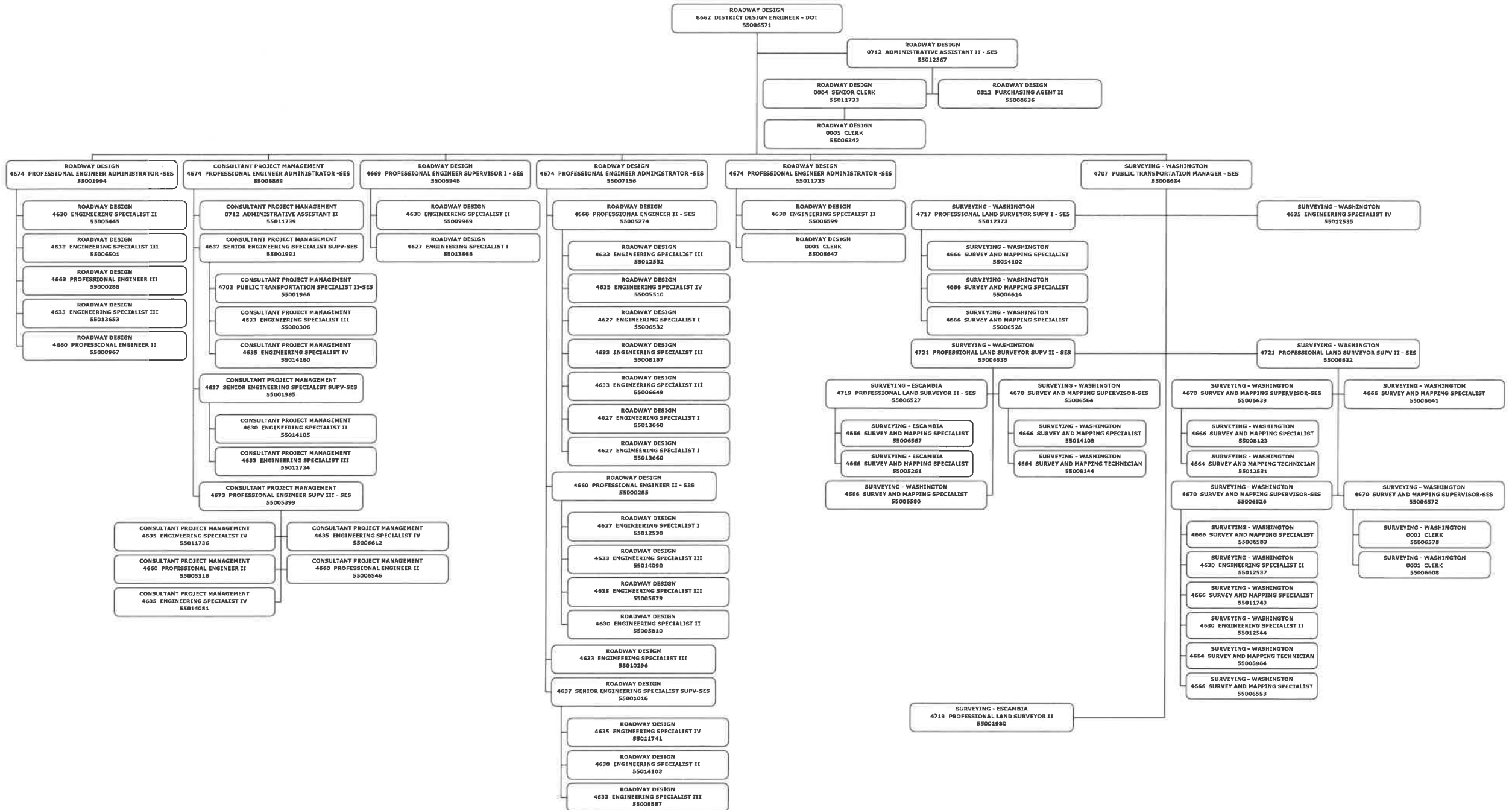
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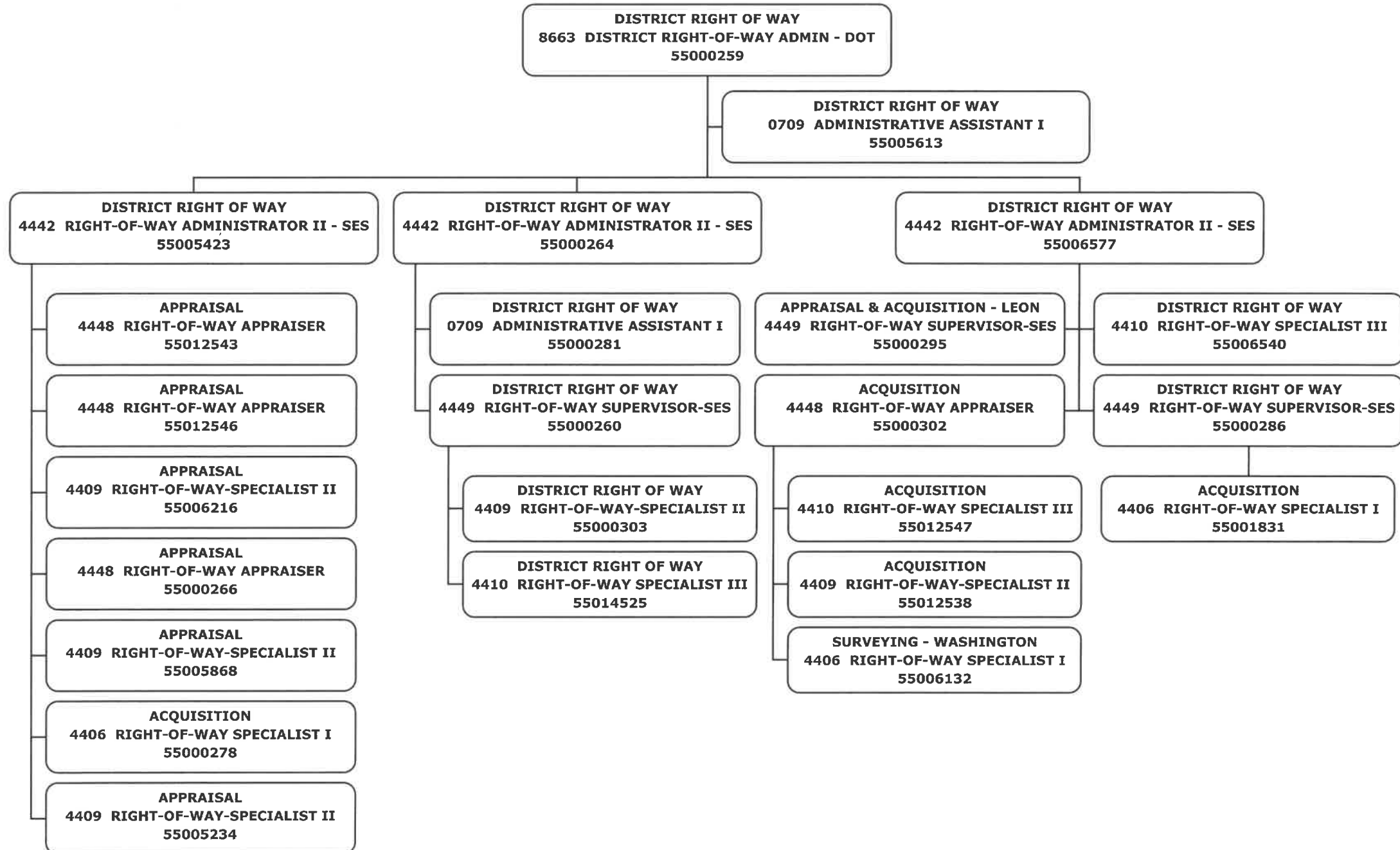


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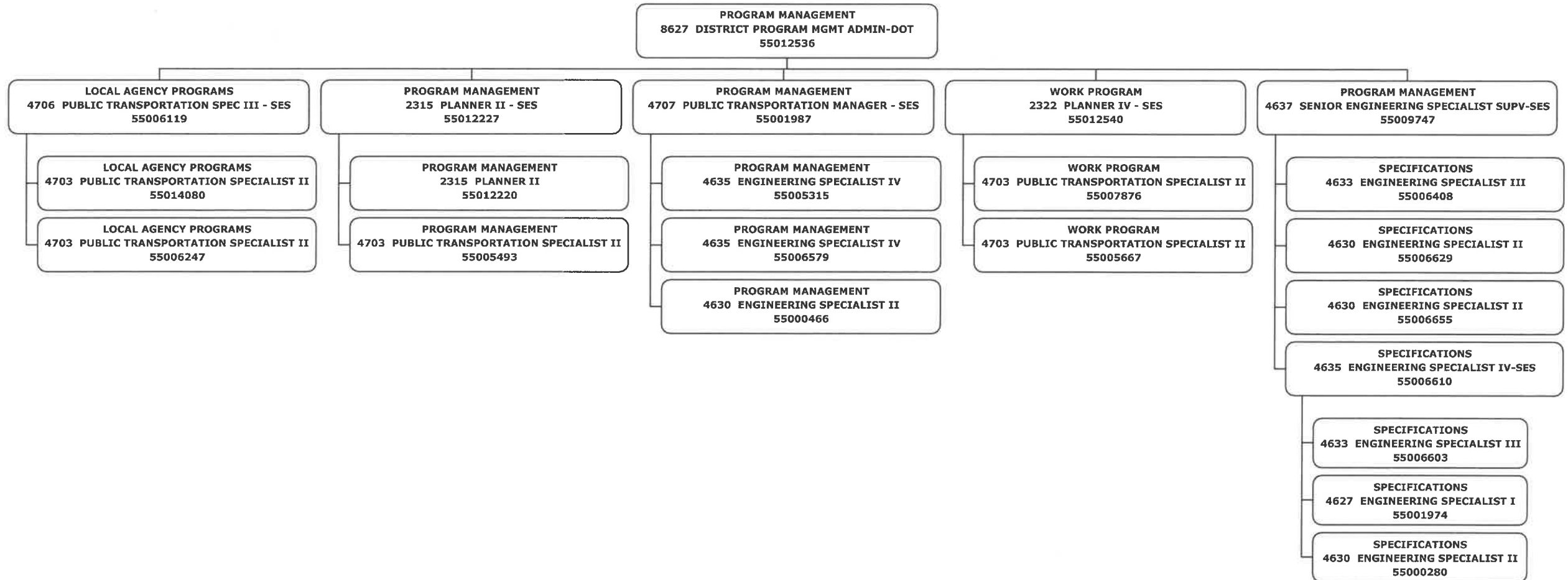
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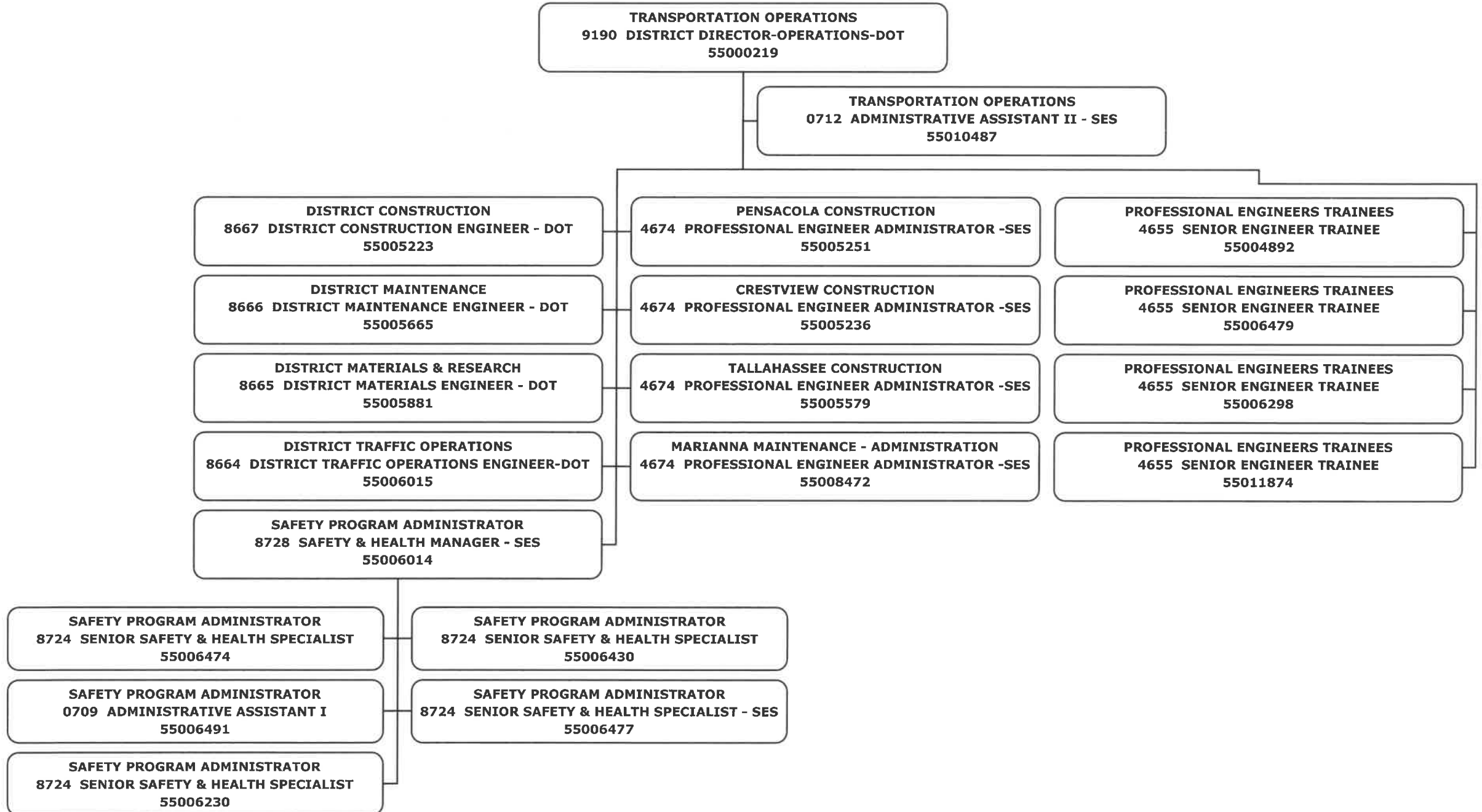
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FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT THREE

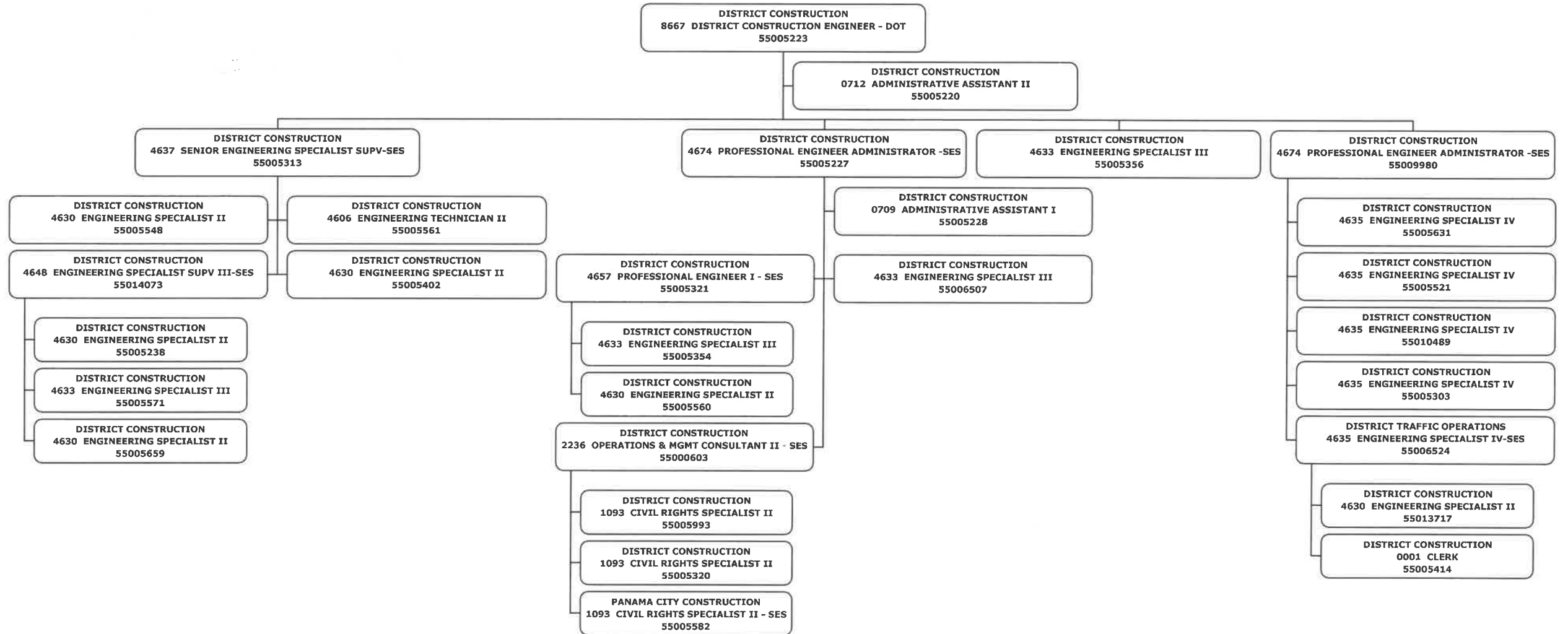


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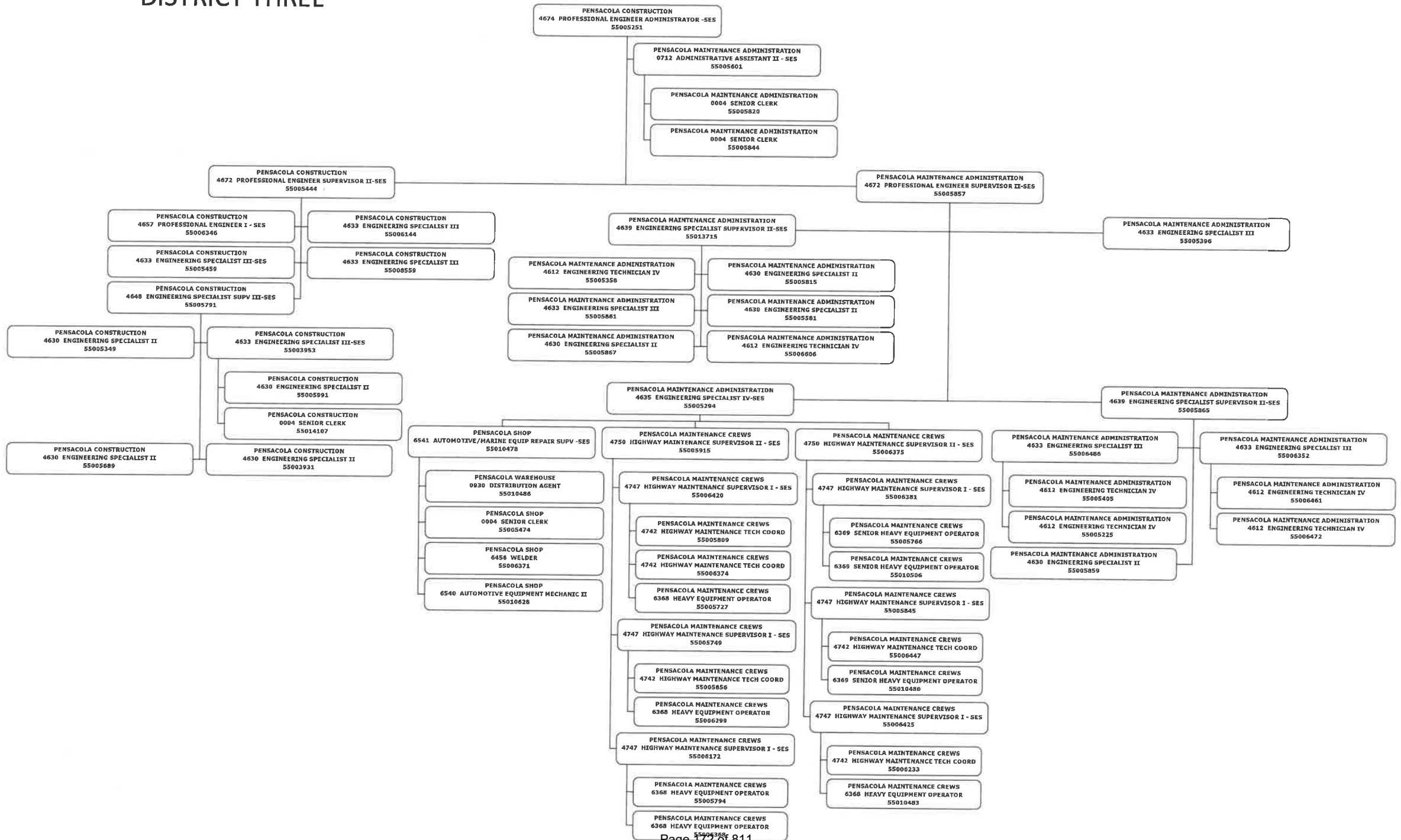
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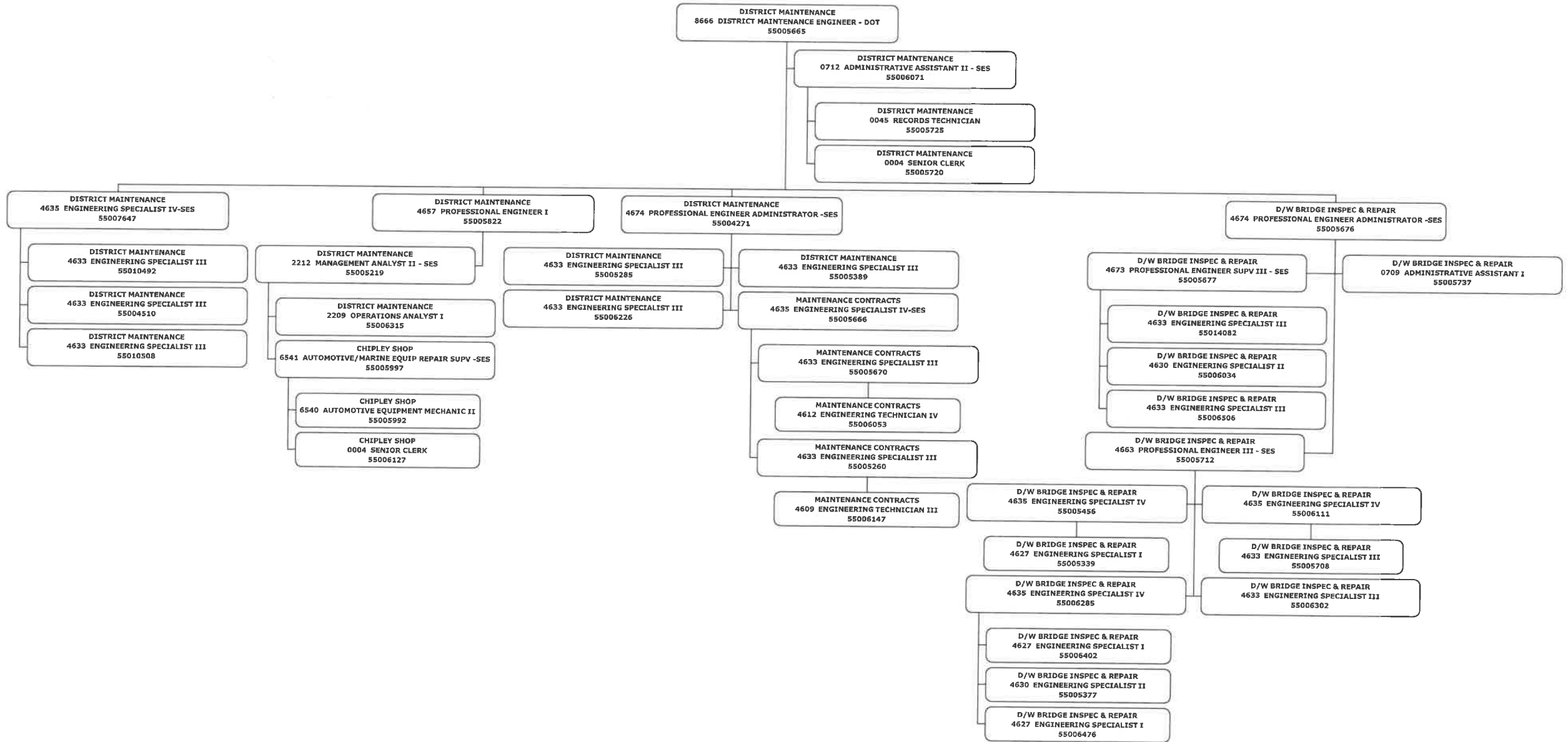


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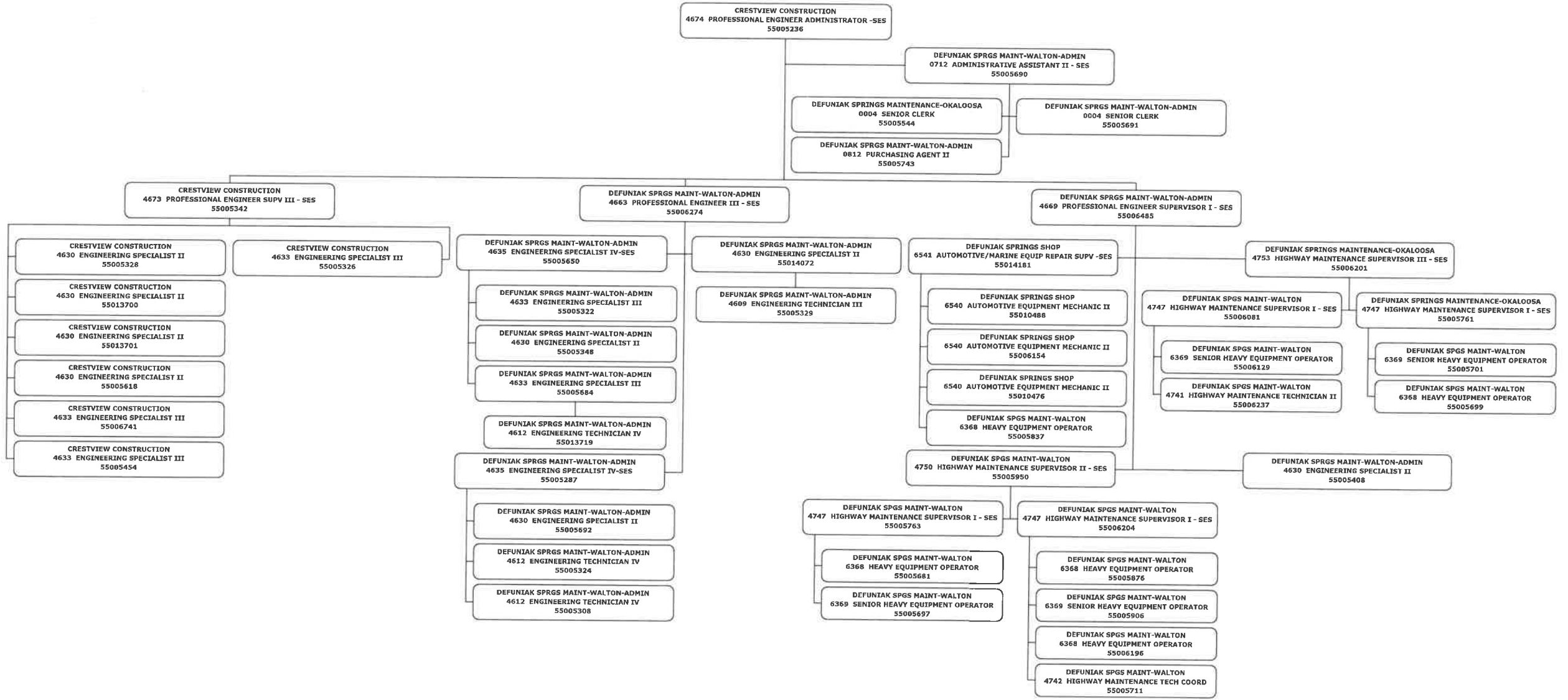


FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT THREE



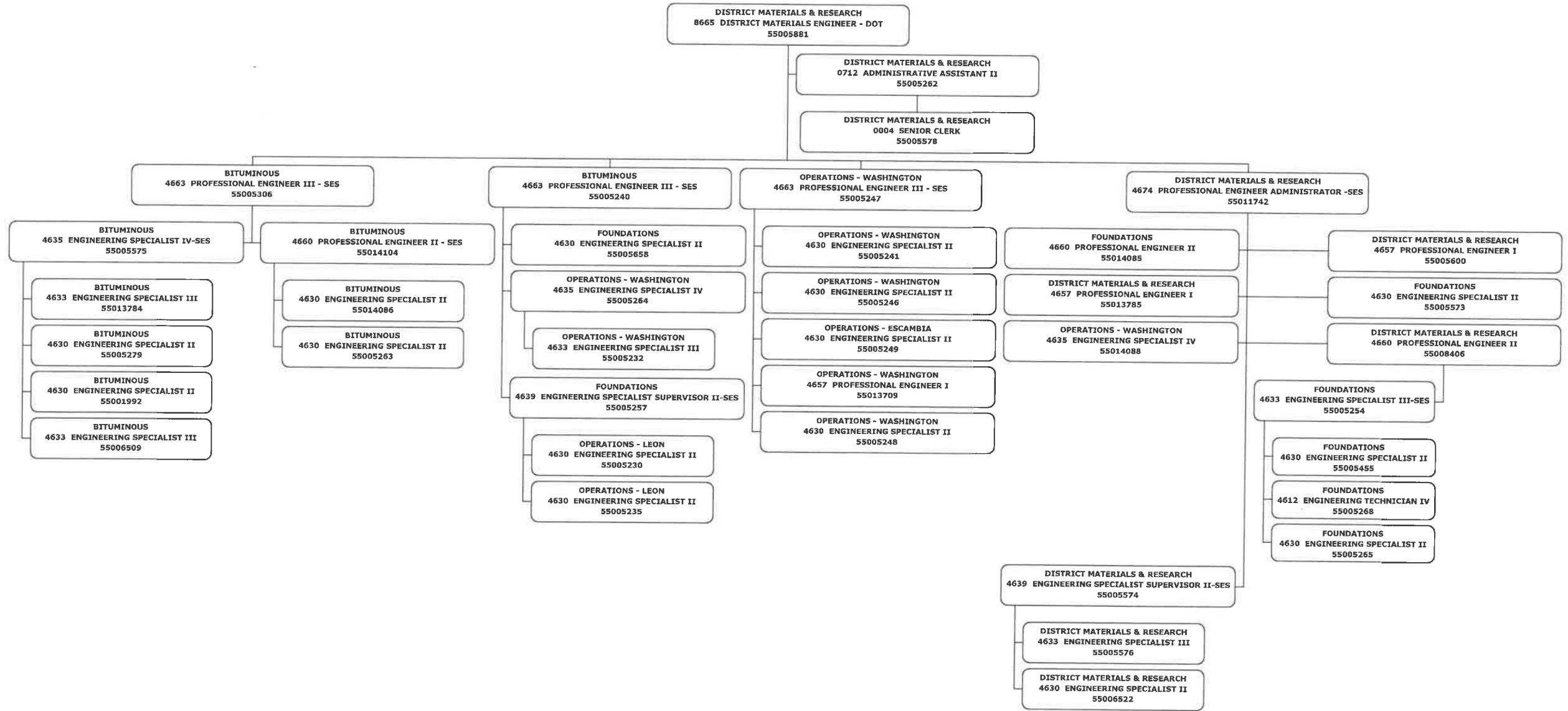
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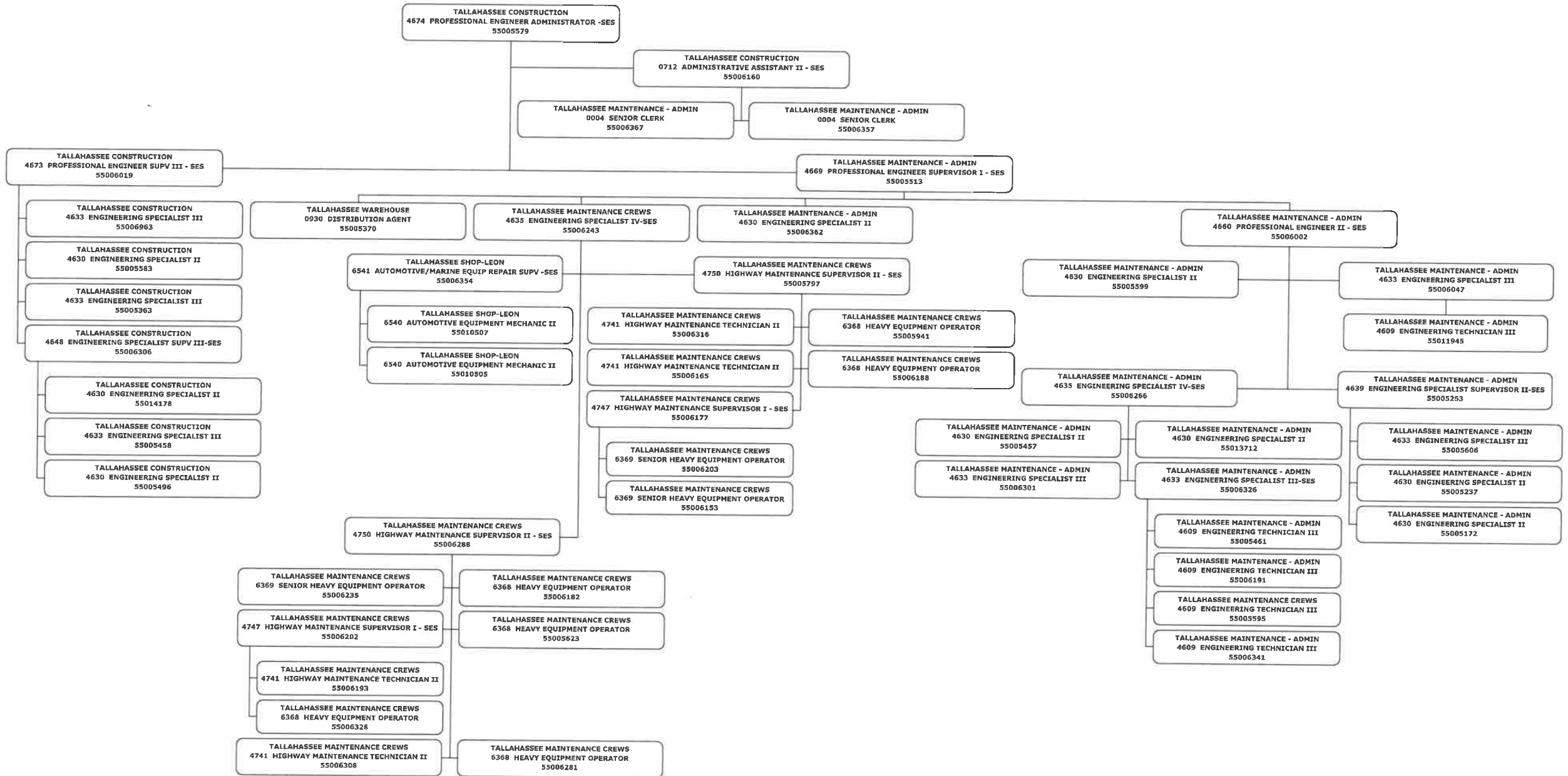
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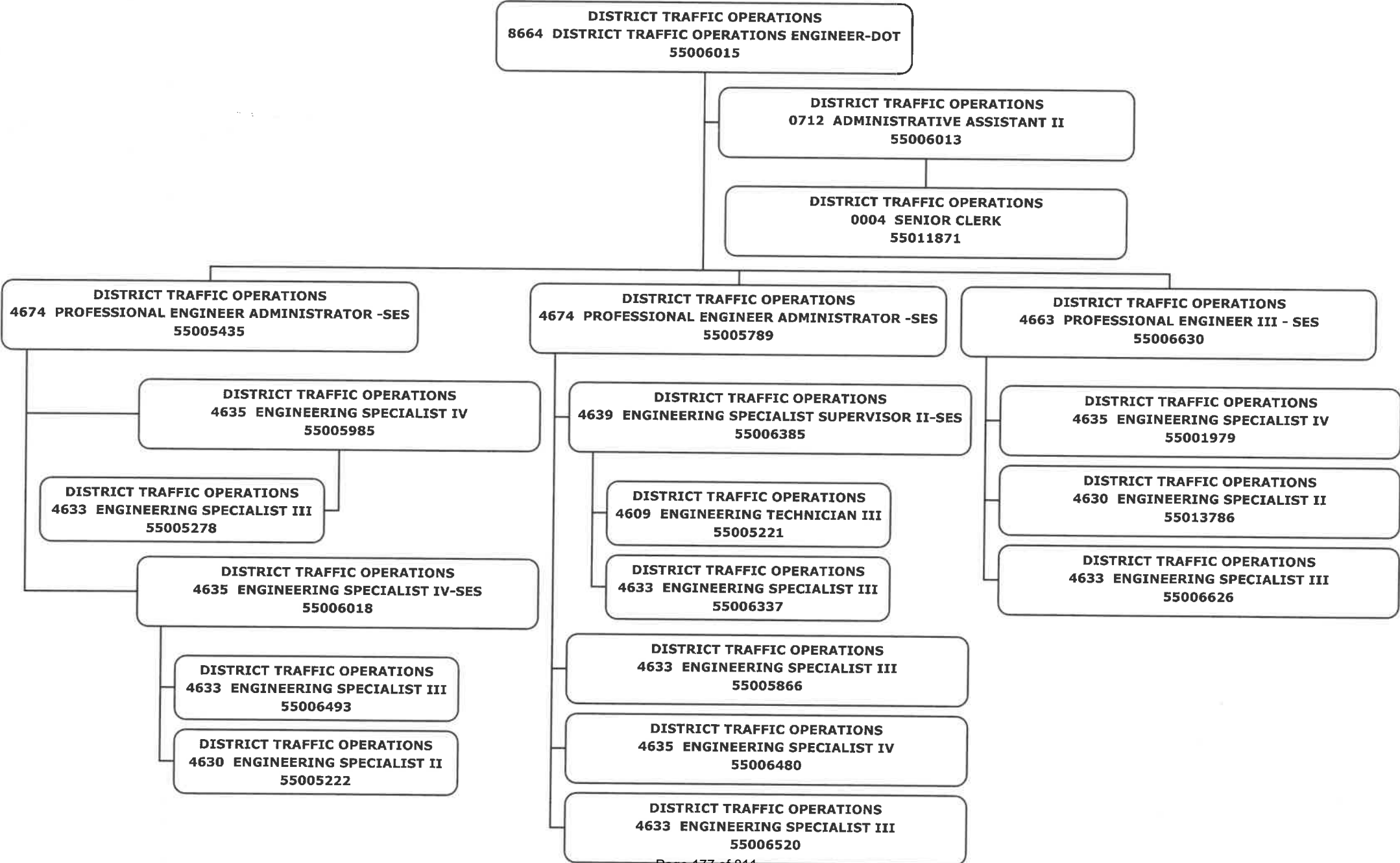


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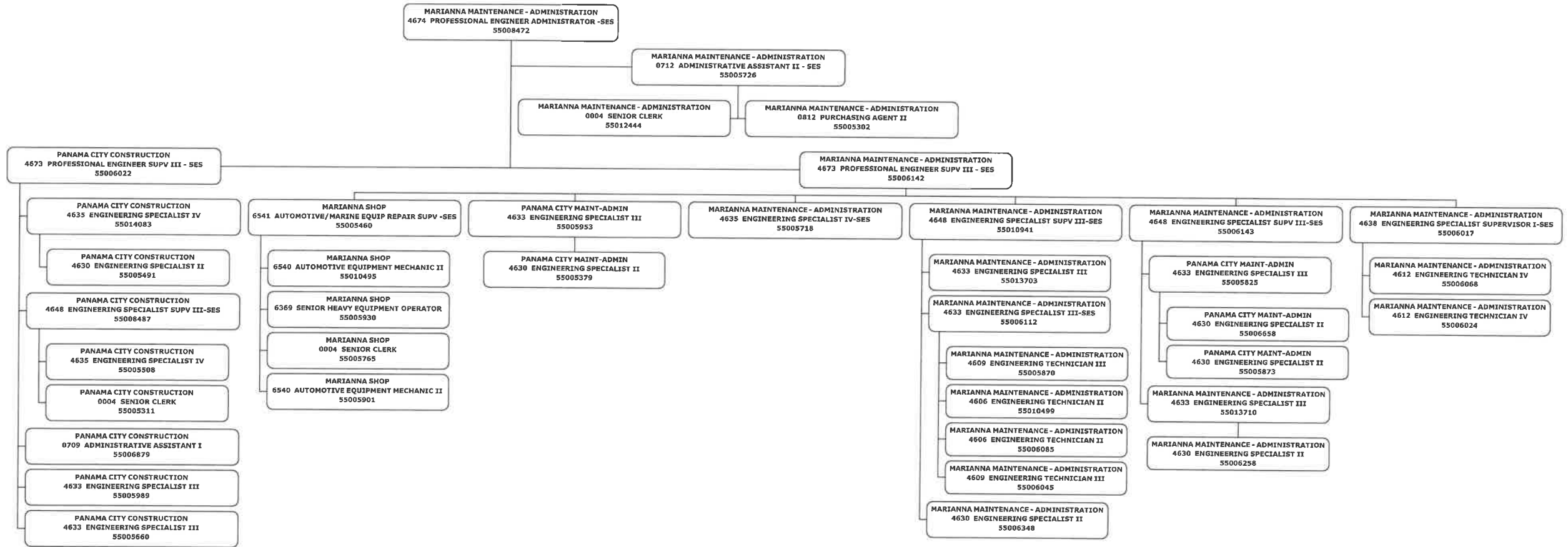


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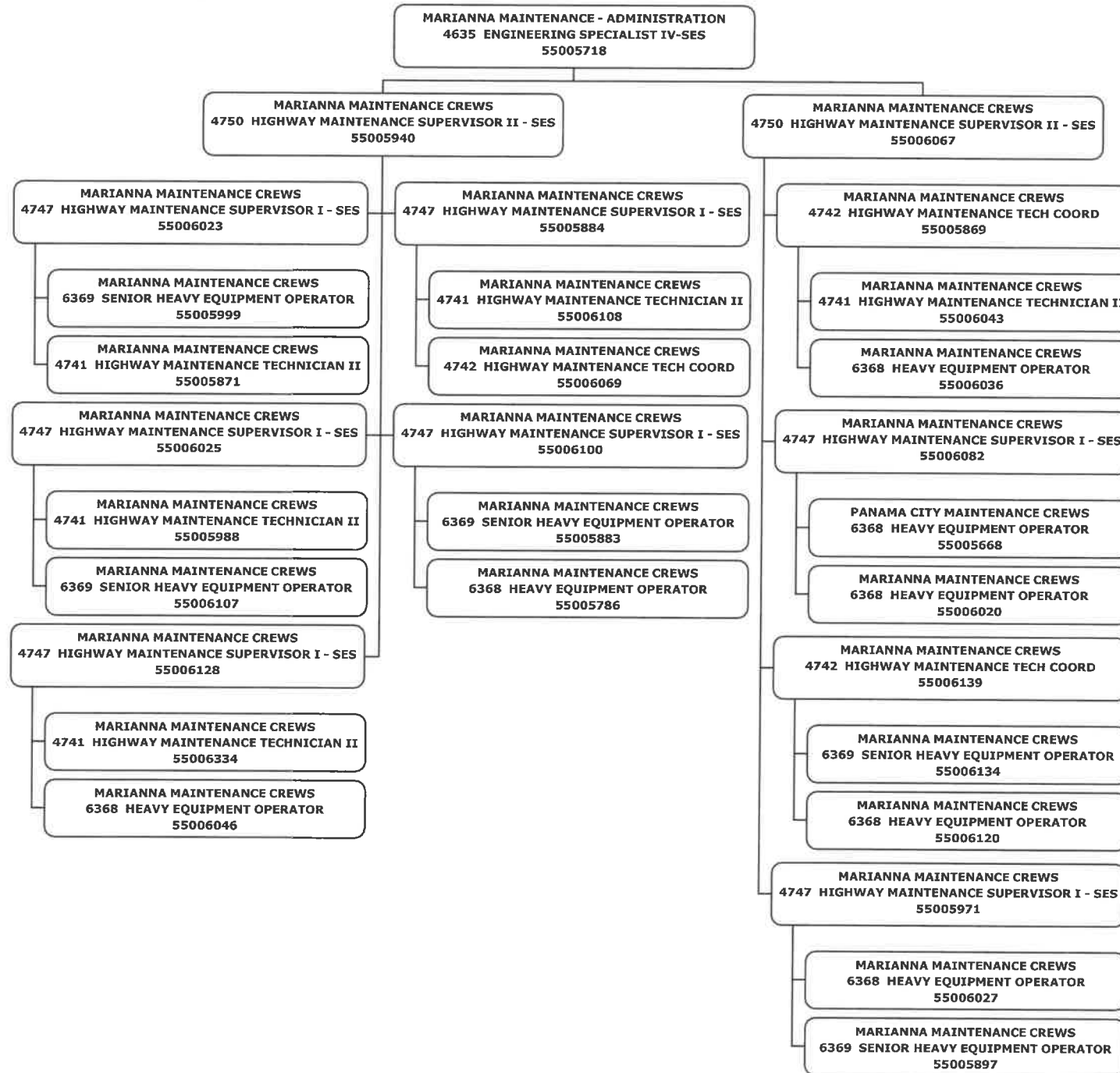


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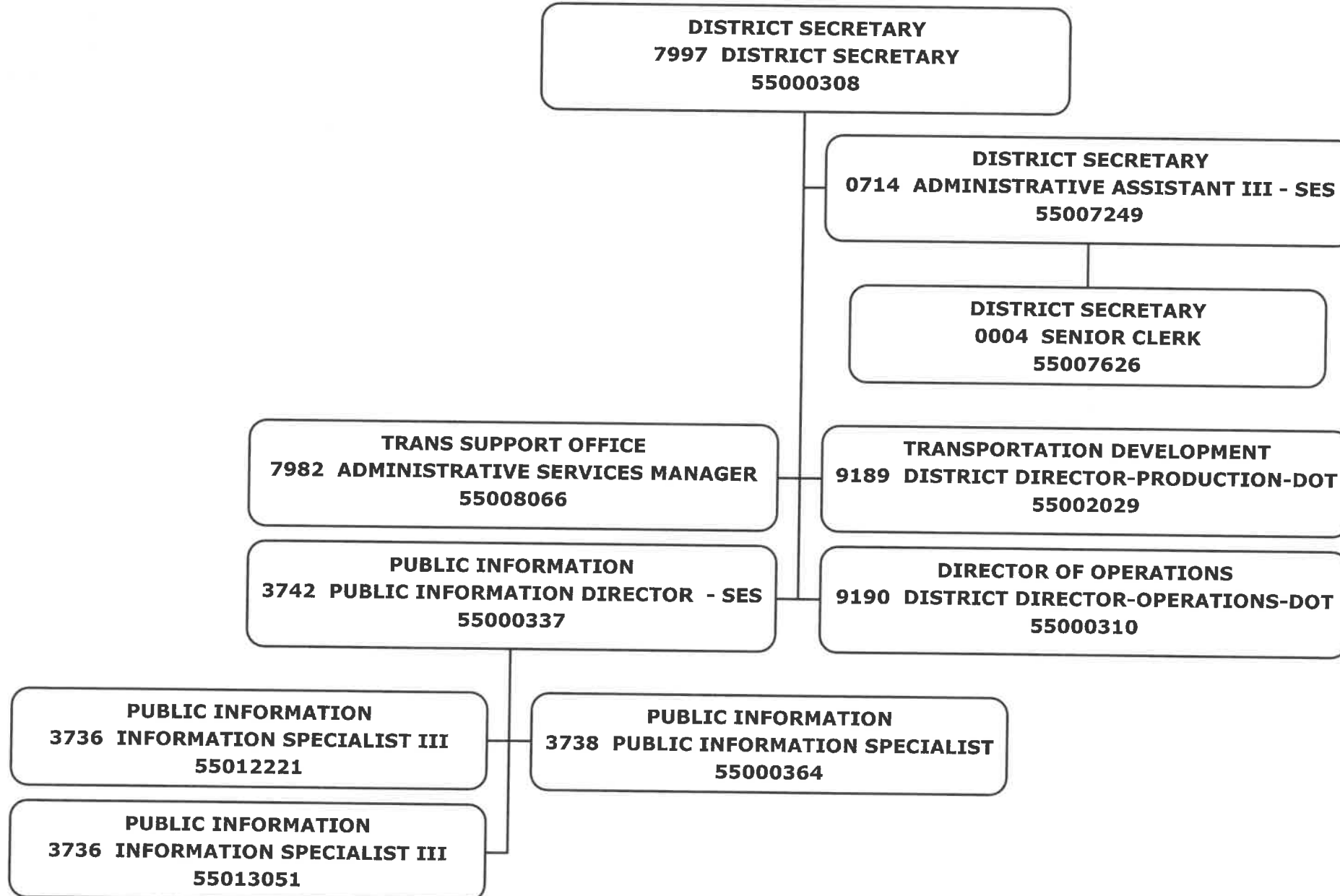
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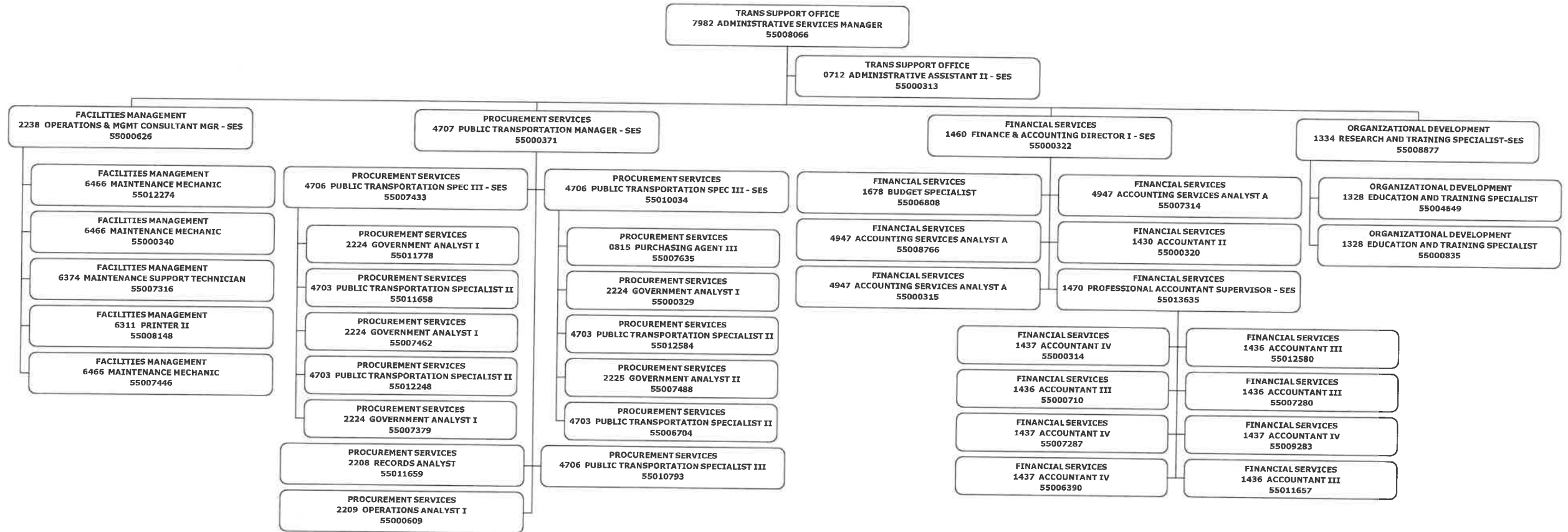
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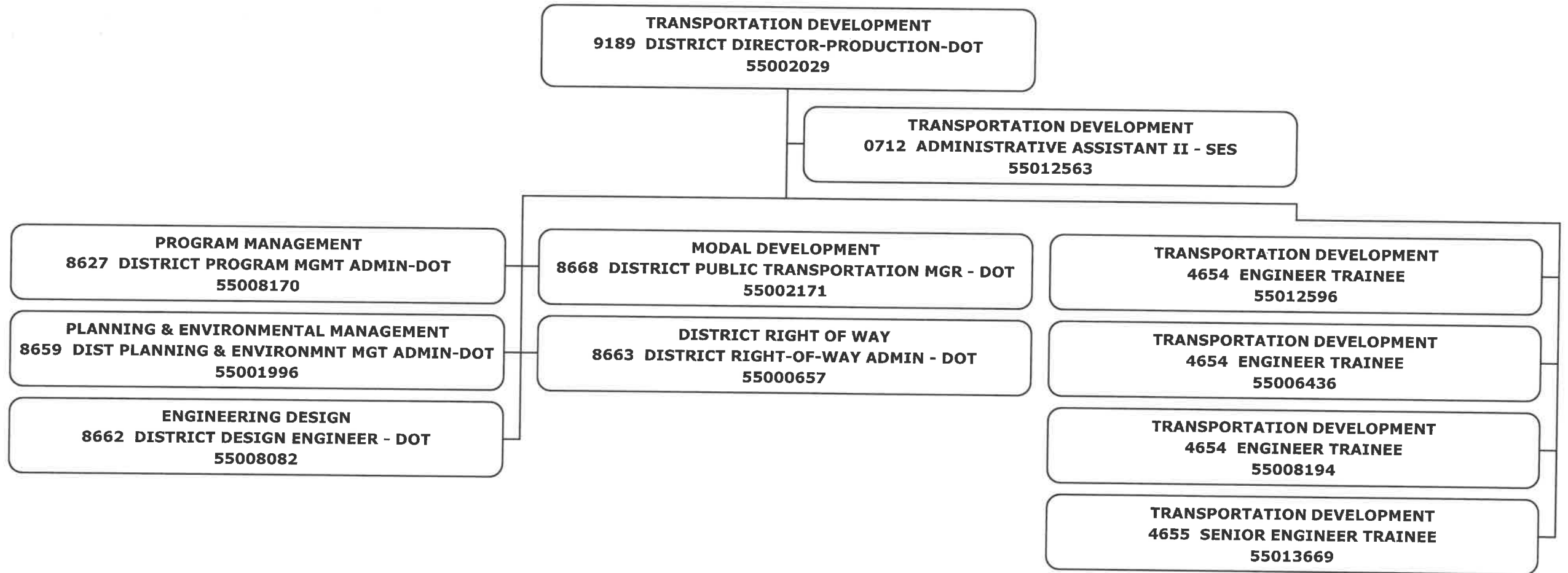
FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT FOUR



FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT FOUR

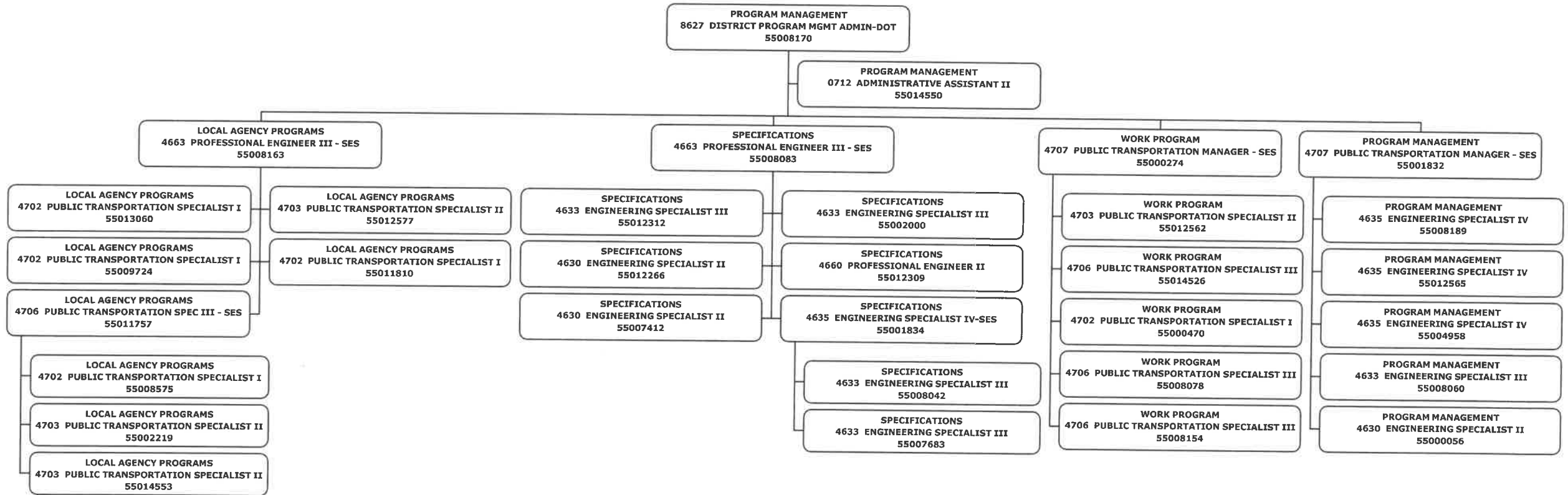


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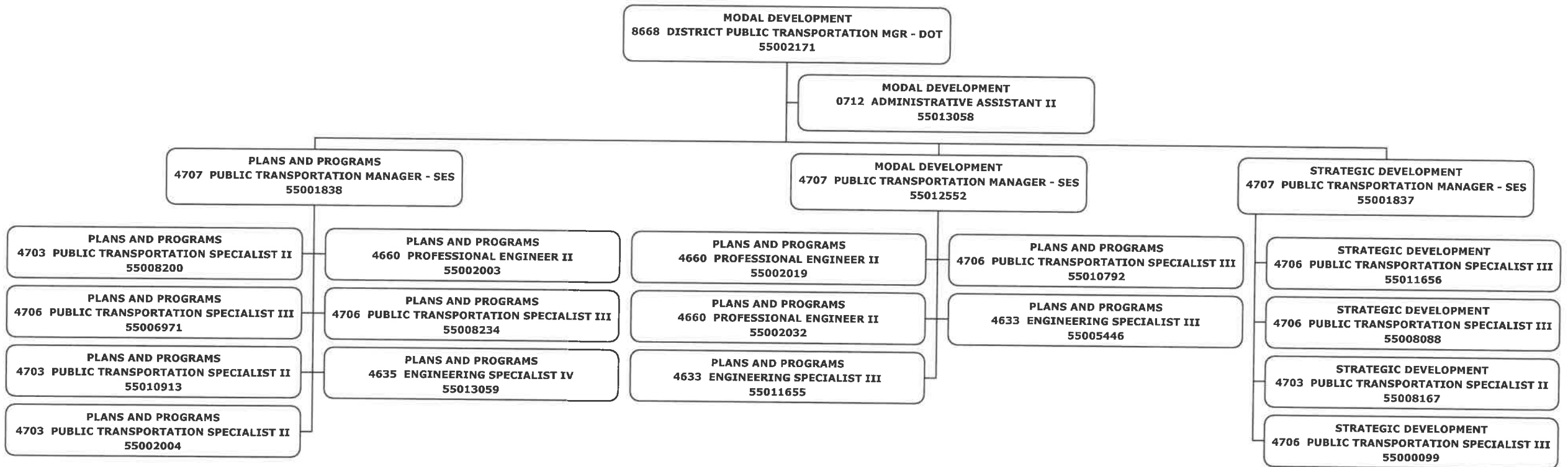
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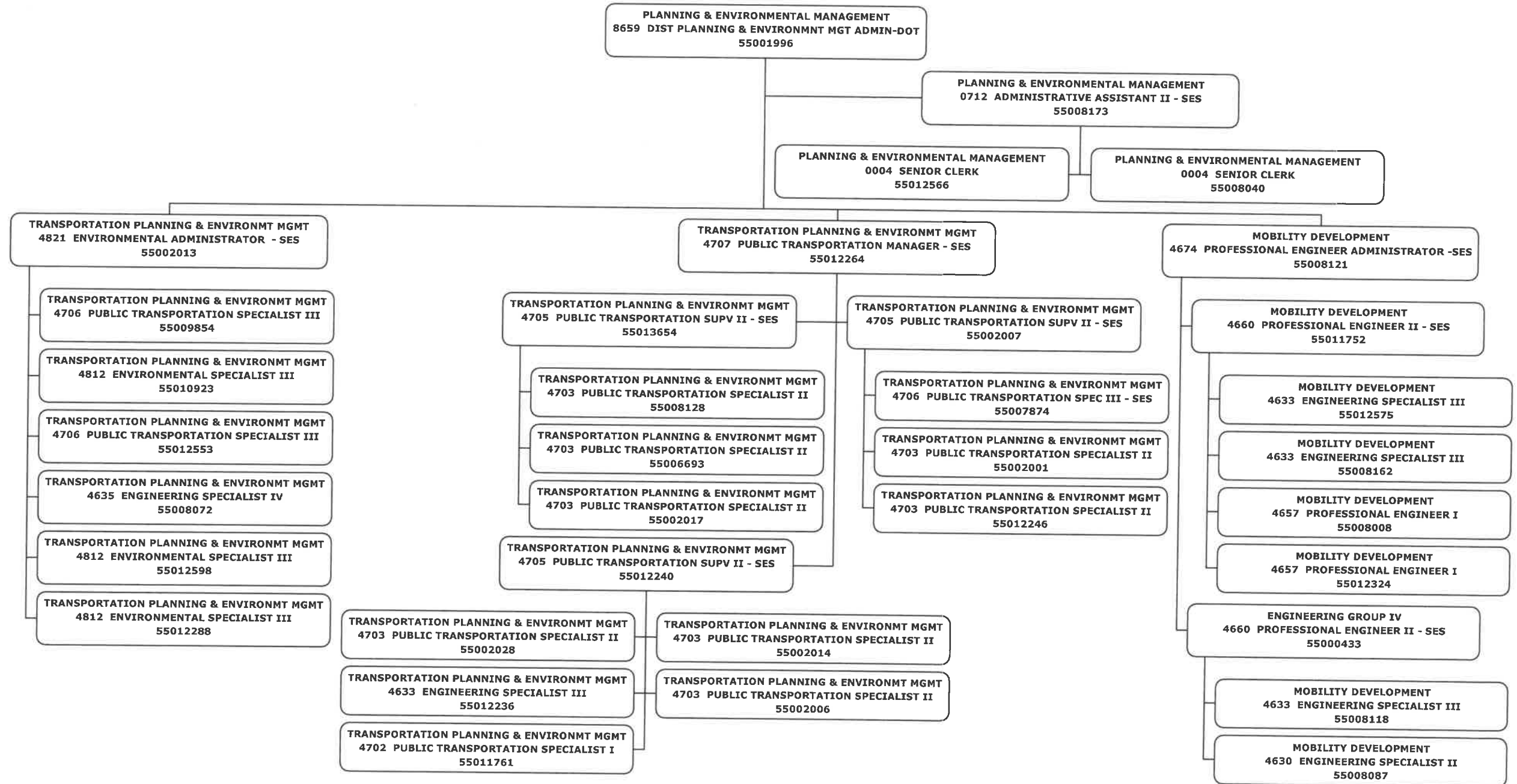
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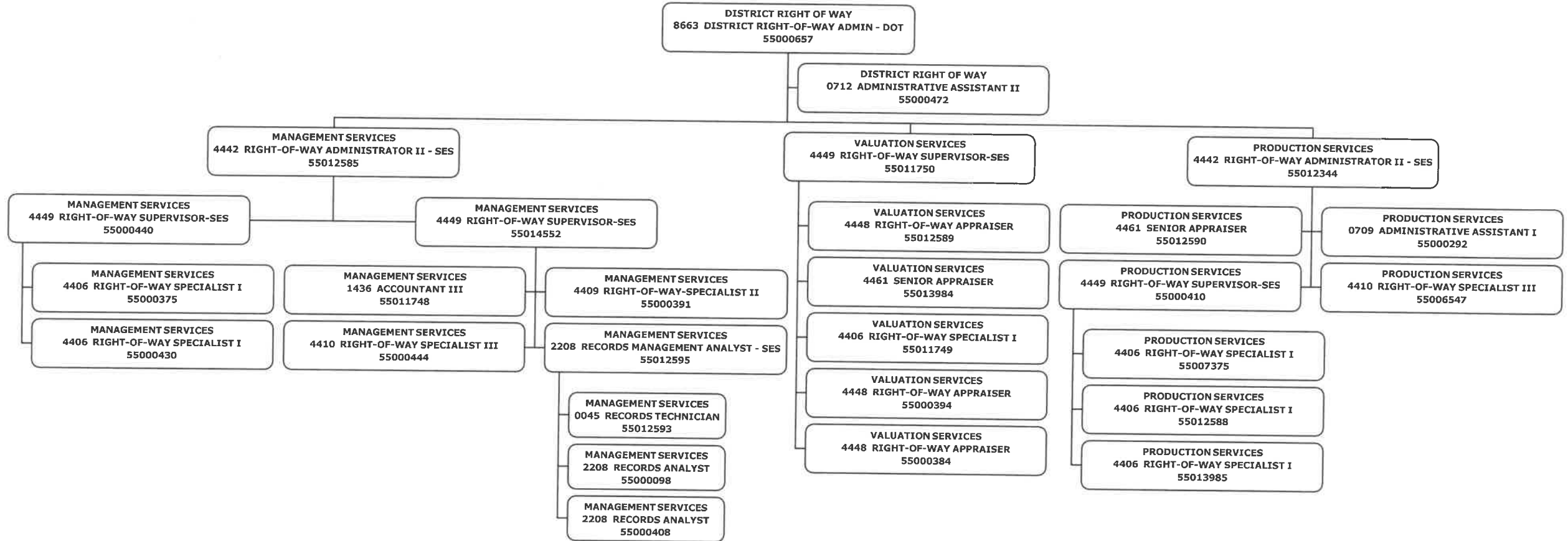
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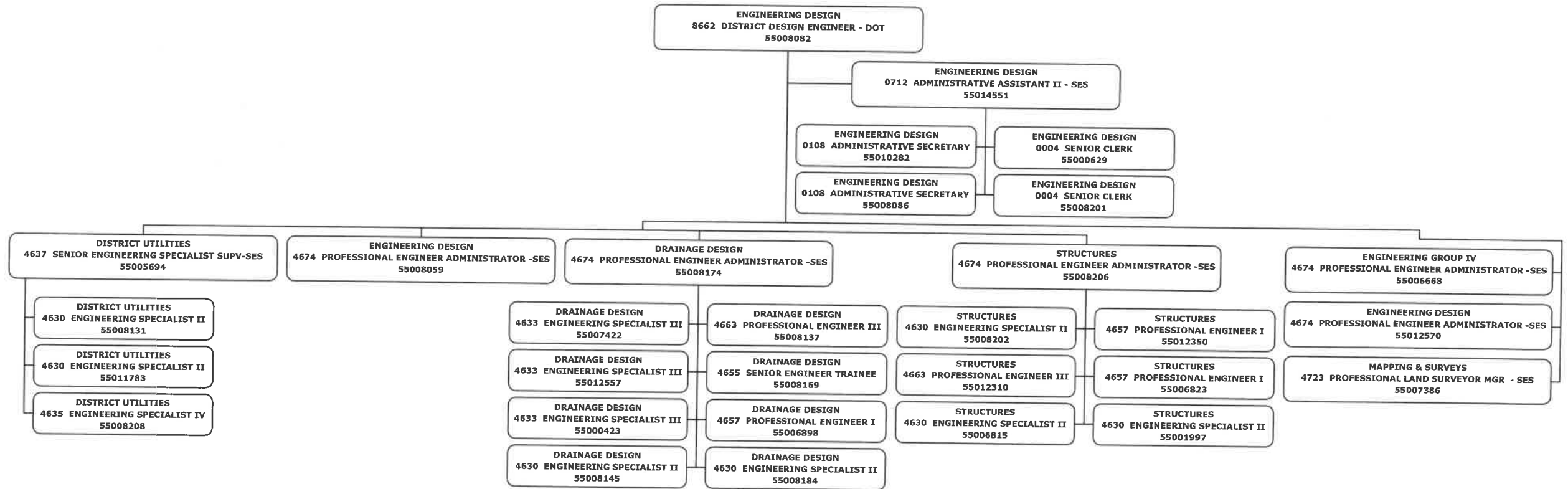
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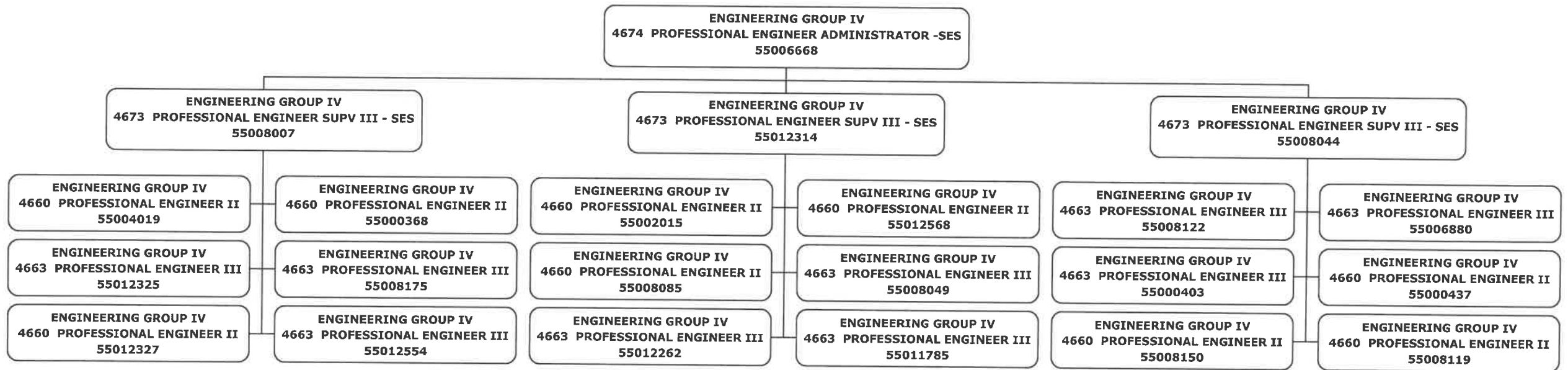


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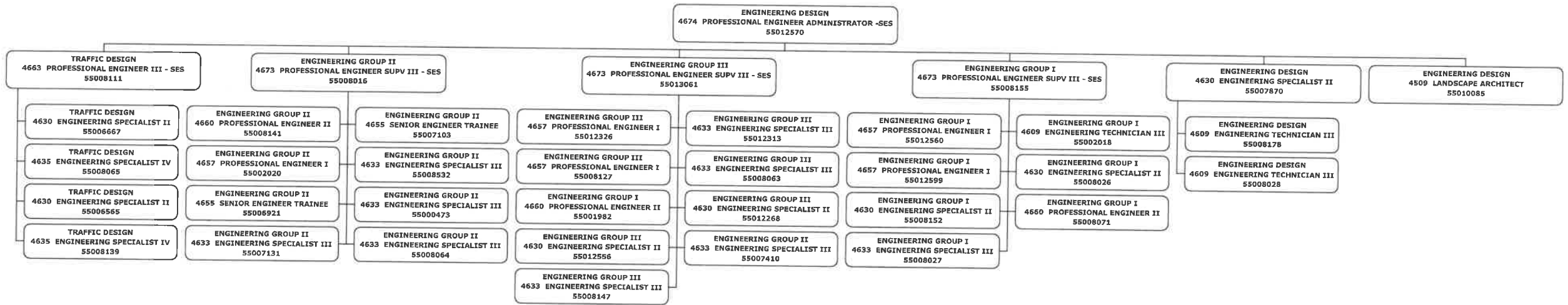


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DISTRICT FOUR

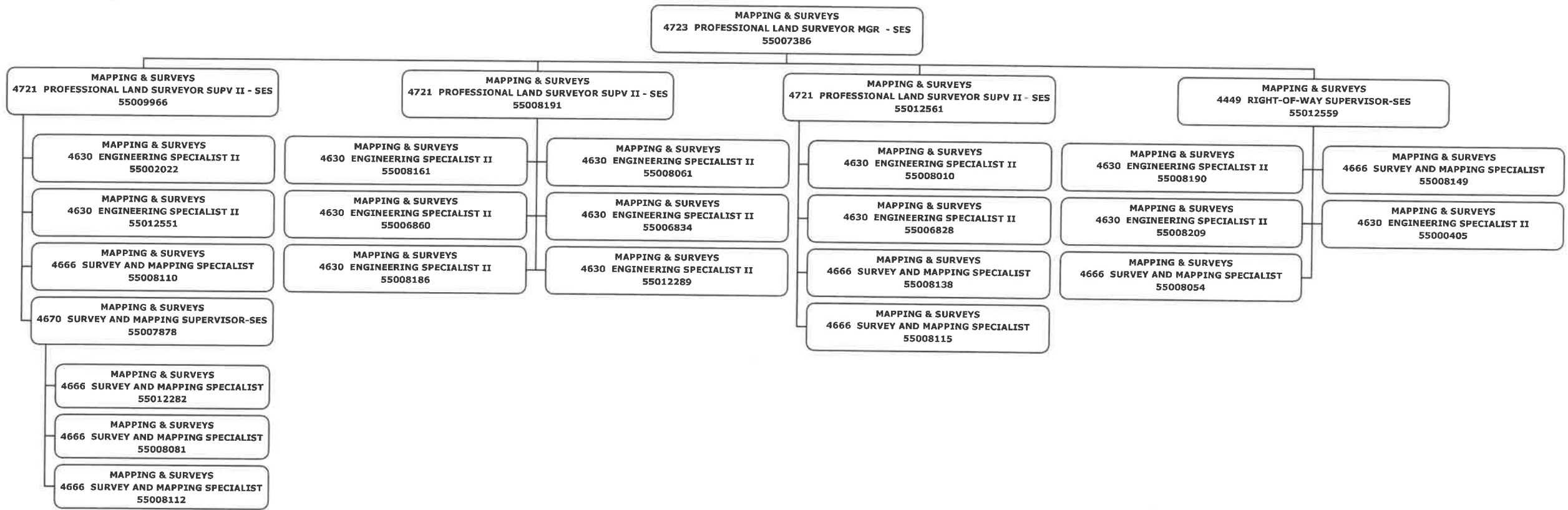


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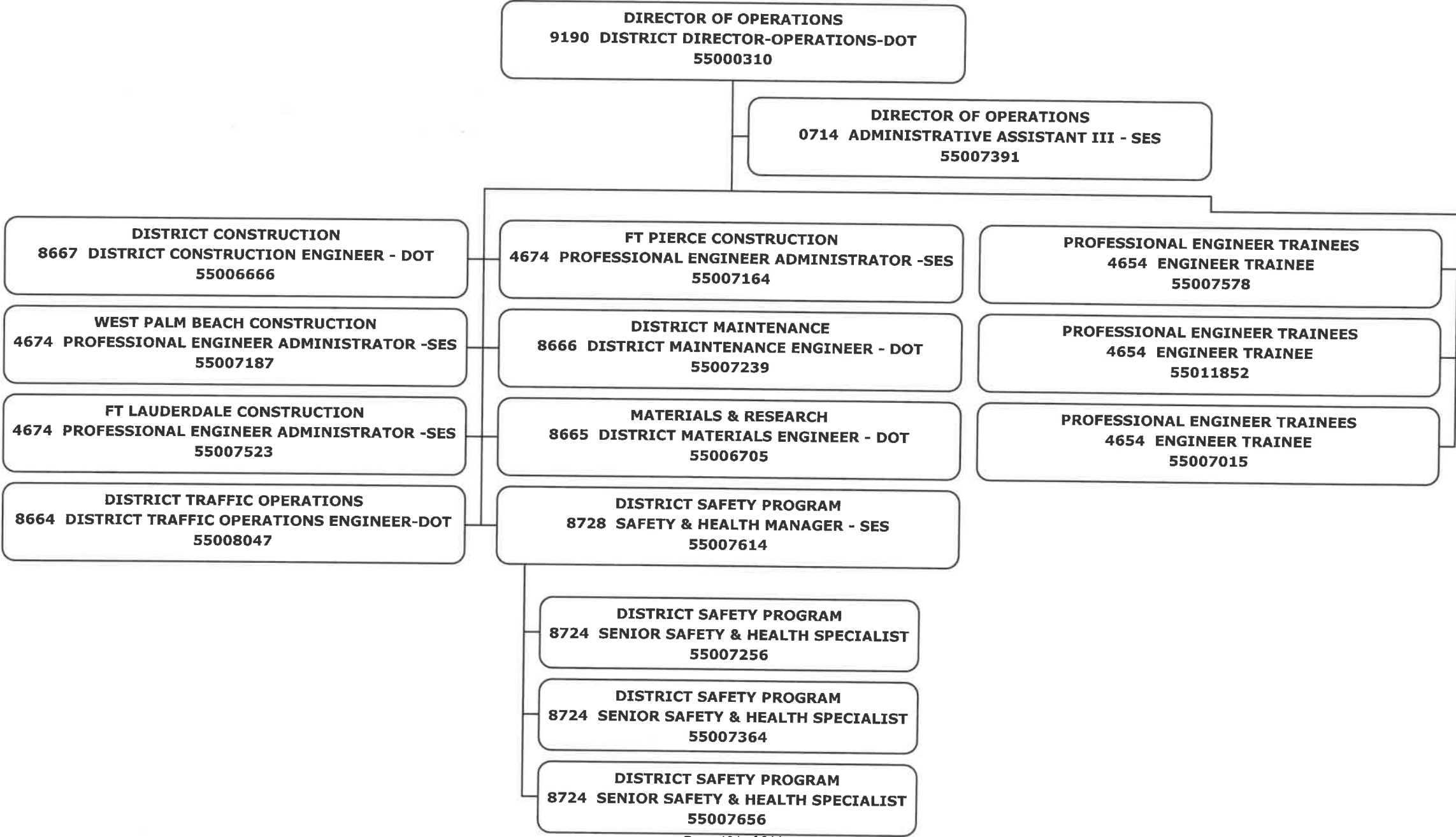
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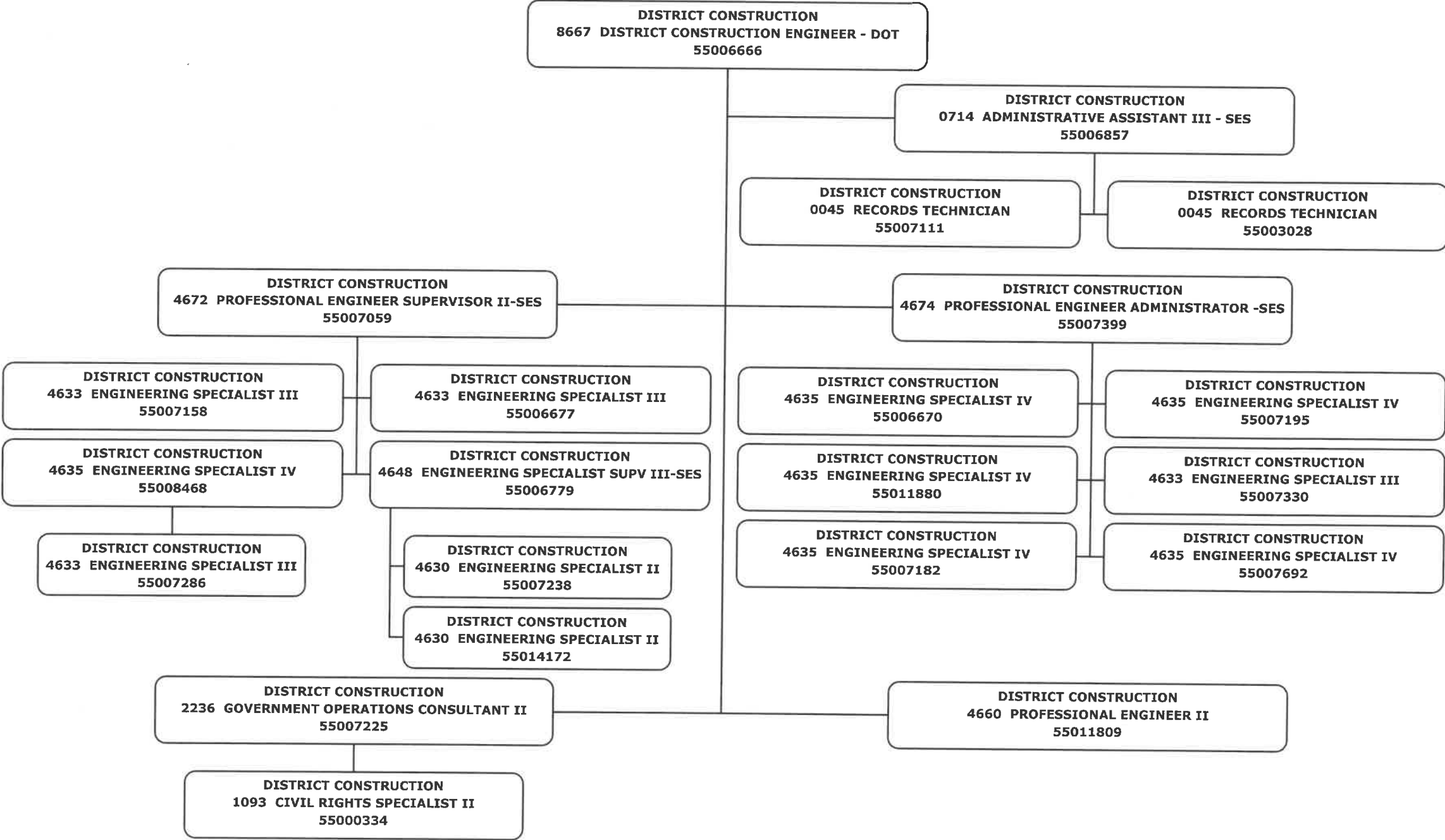
FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT FOUR



FLORIDA DEPARTMENT OF TRANSPORTATION
 DISTRICT FOUR

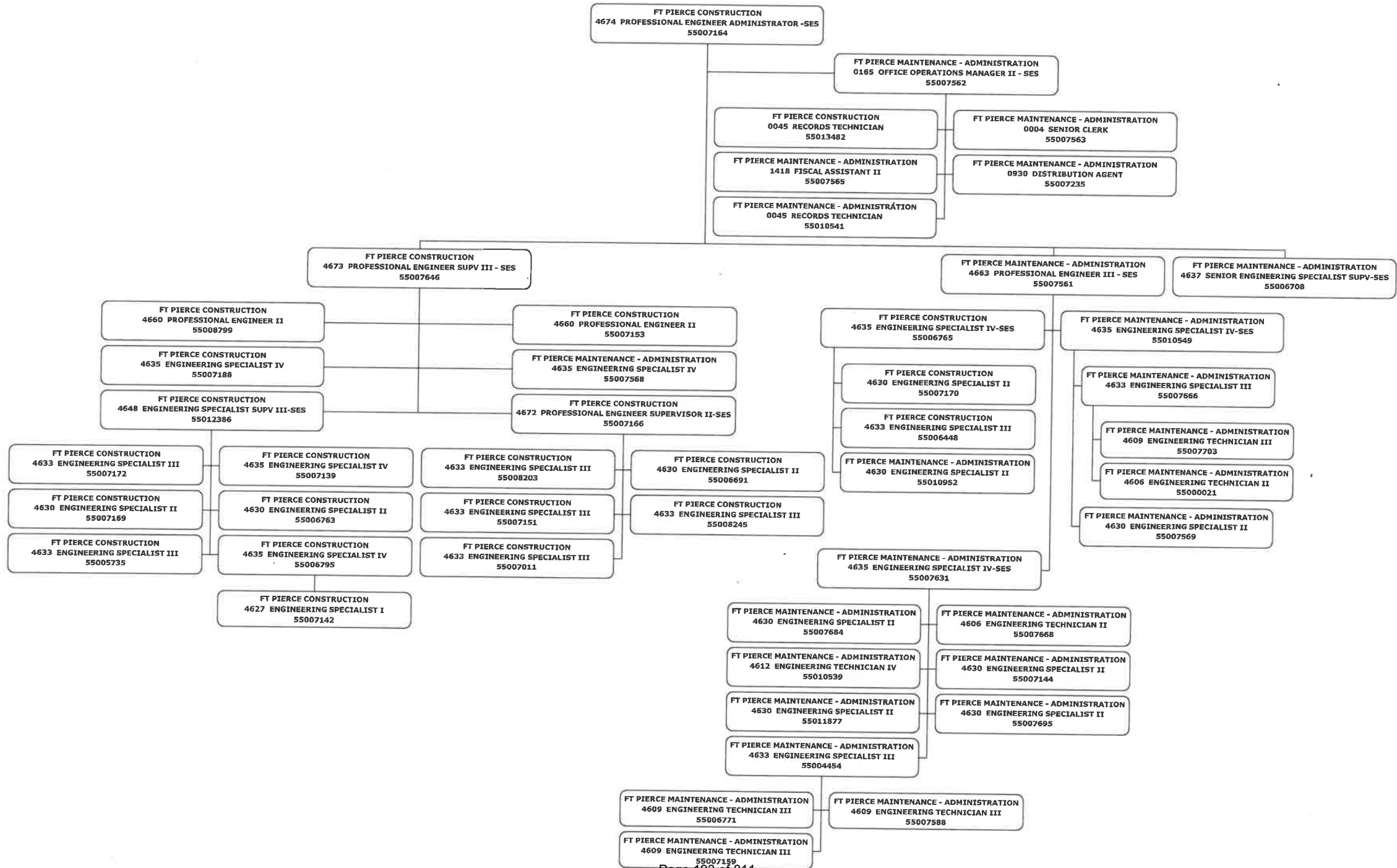


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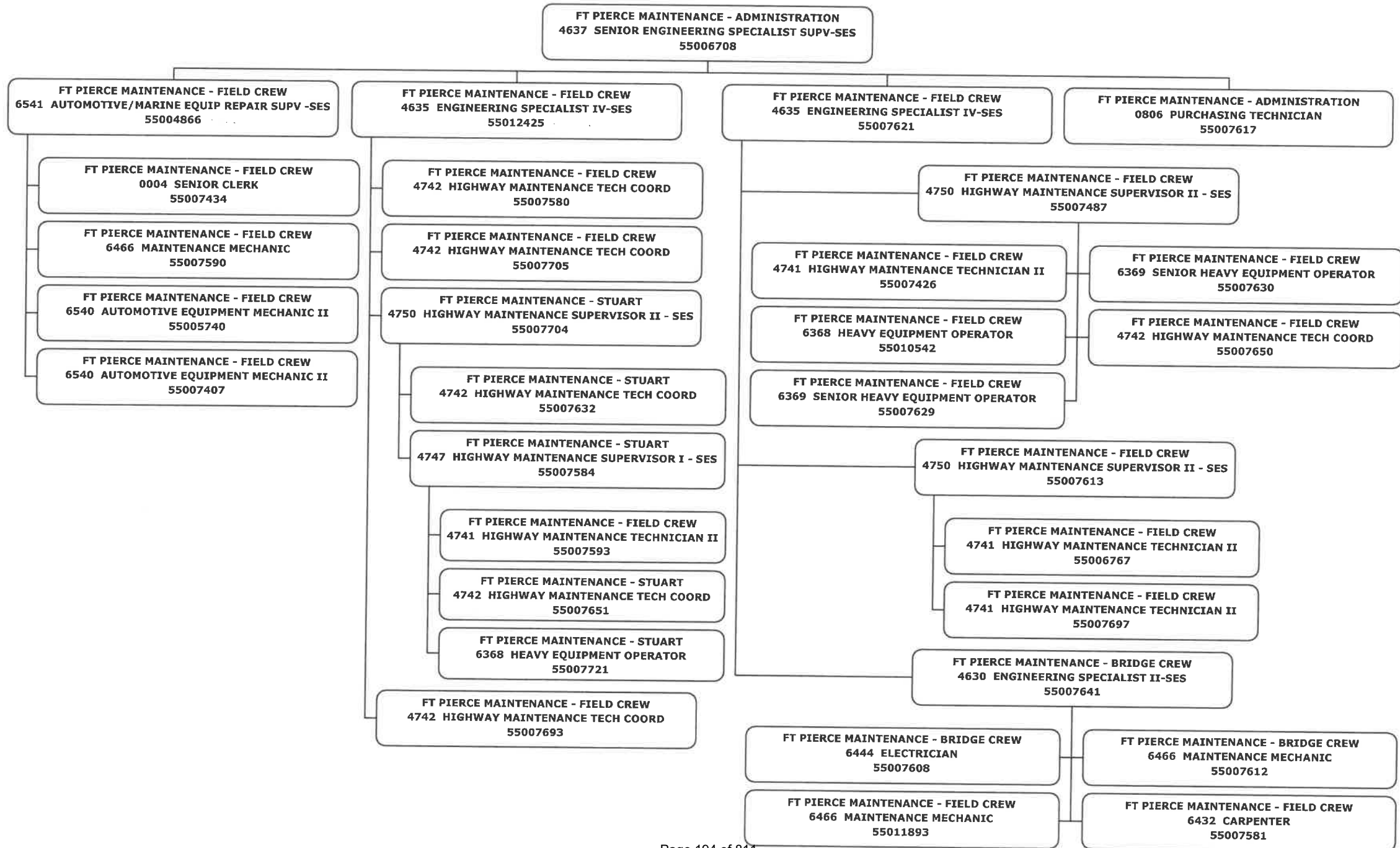
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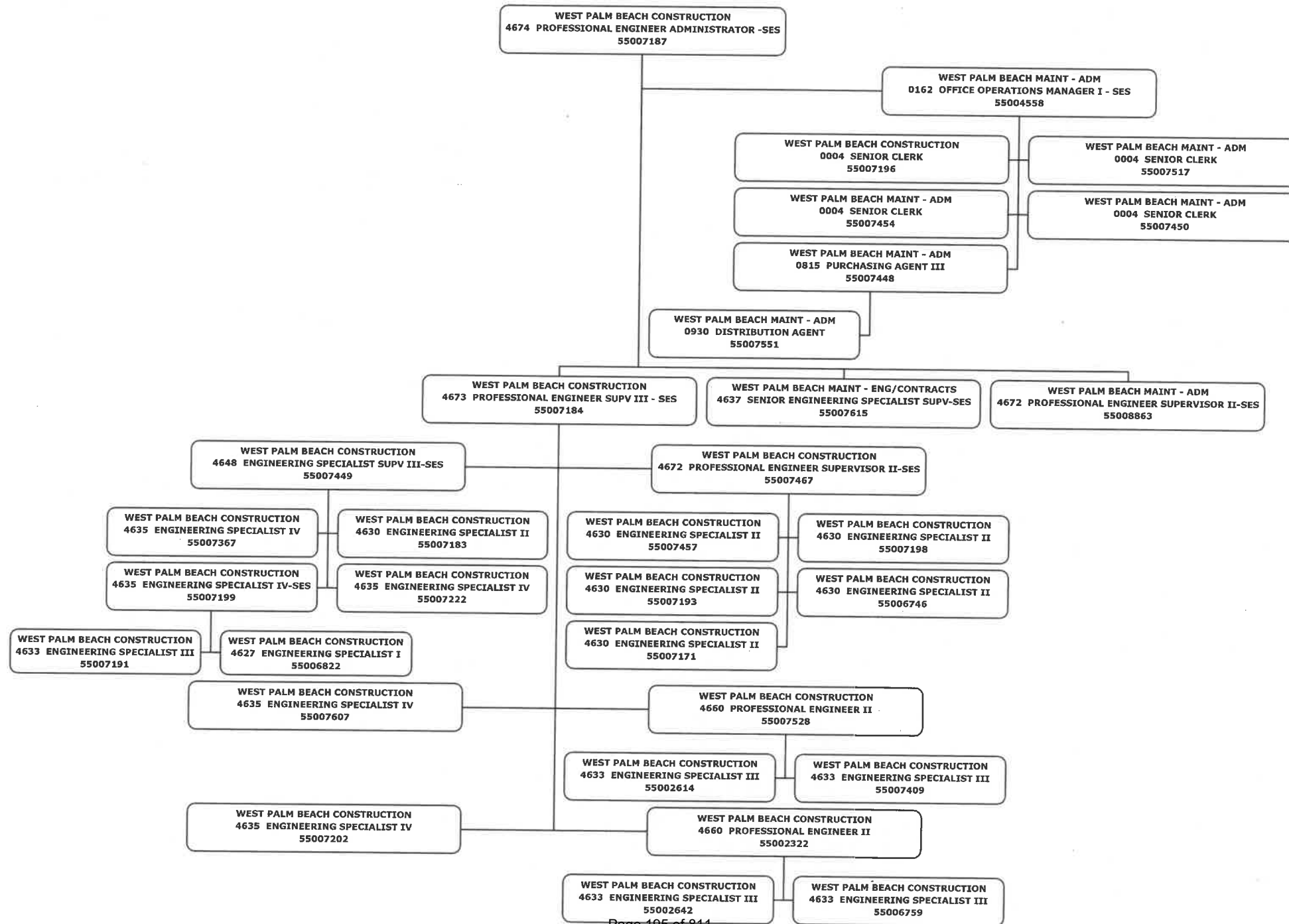
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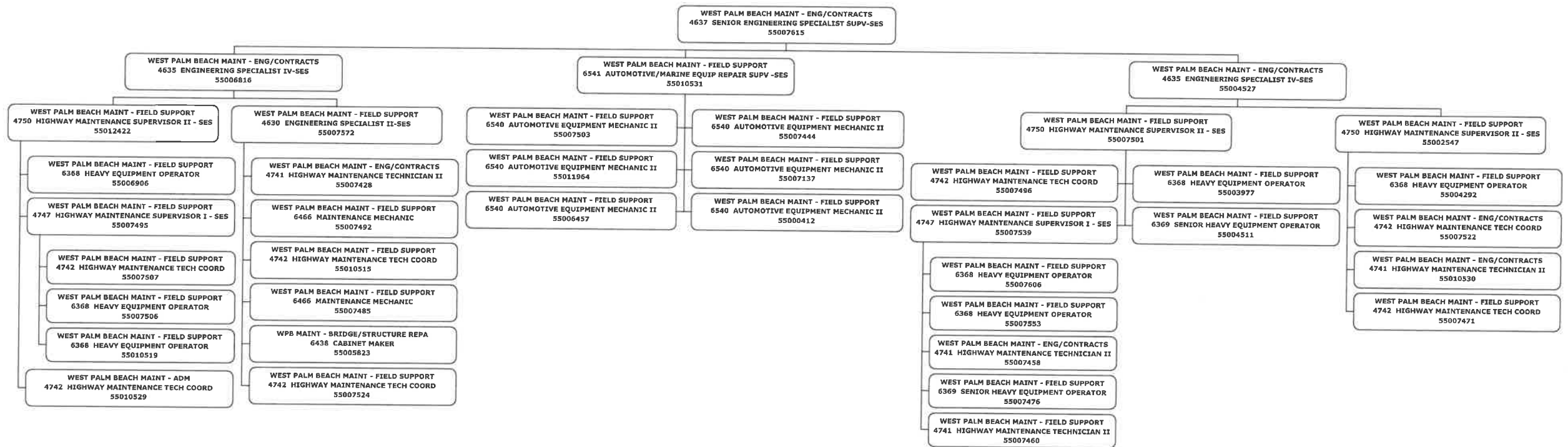
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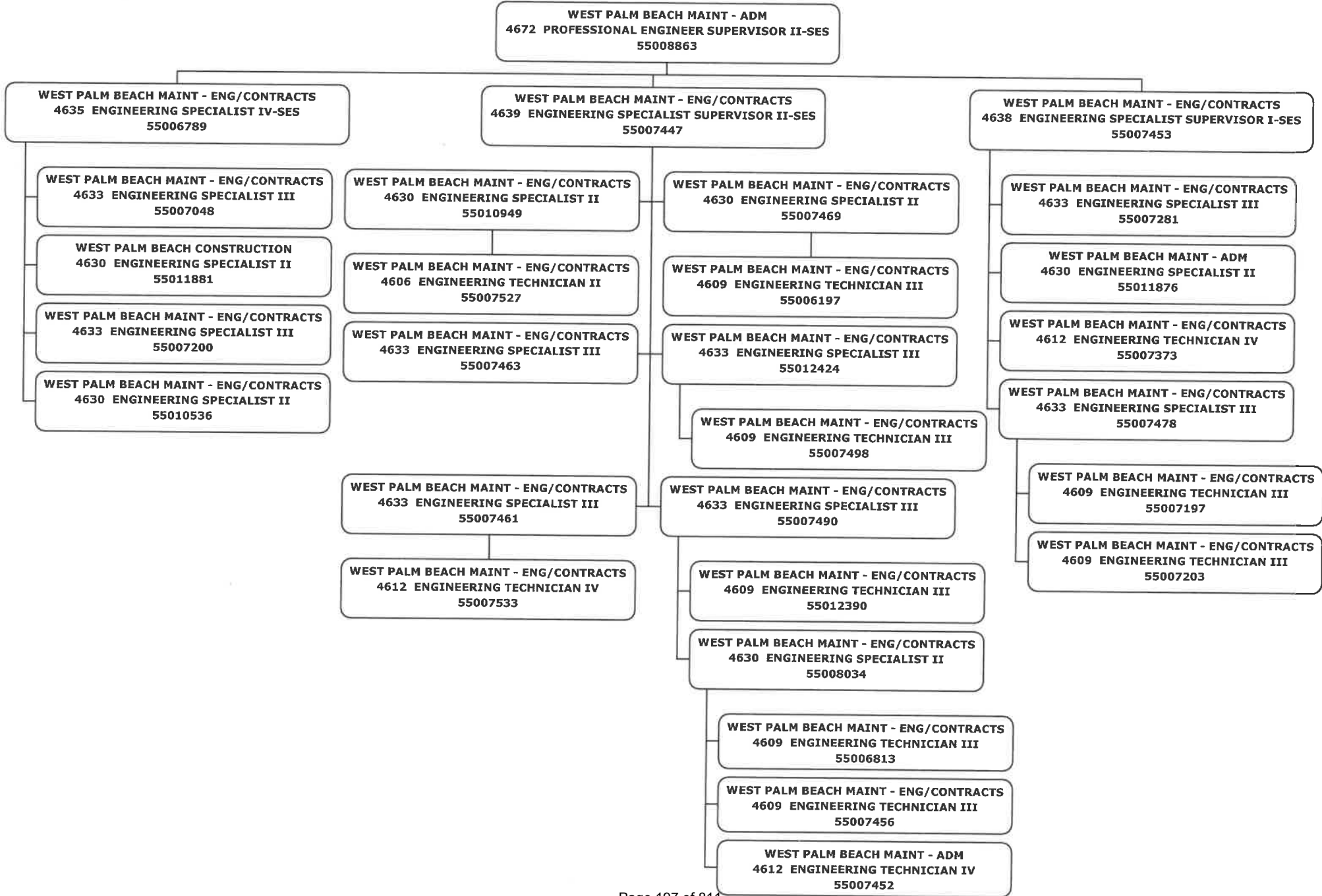


FLORIDA DEPARTMENT OF TRANSPORTATION

DISTRICT FOUR

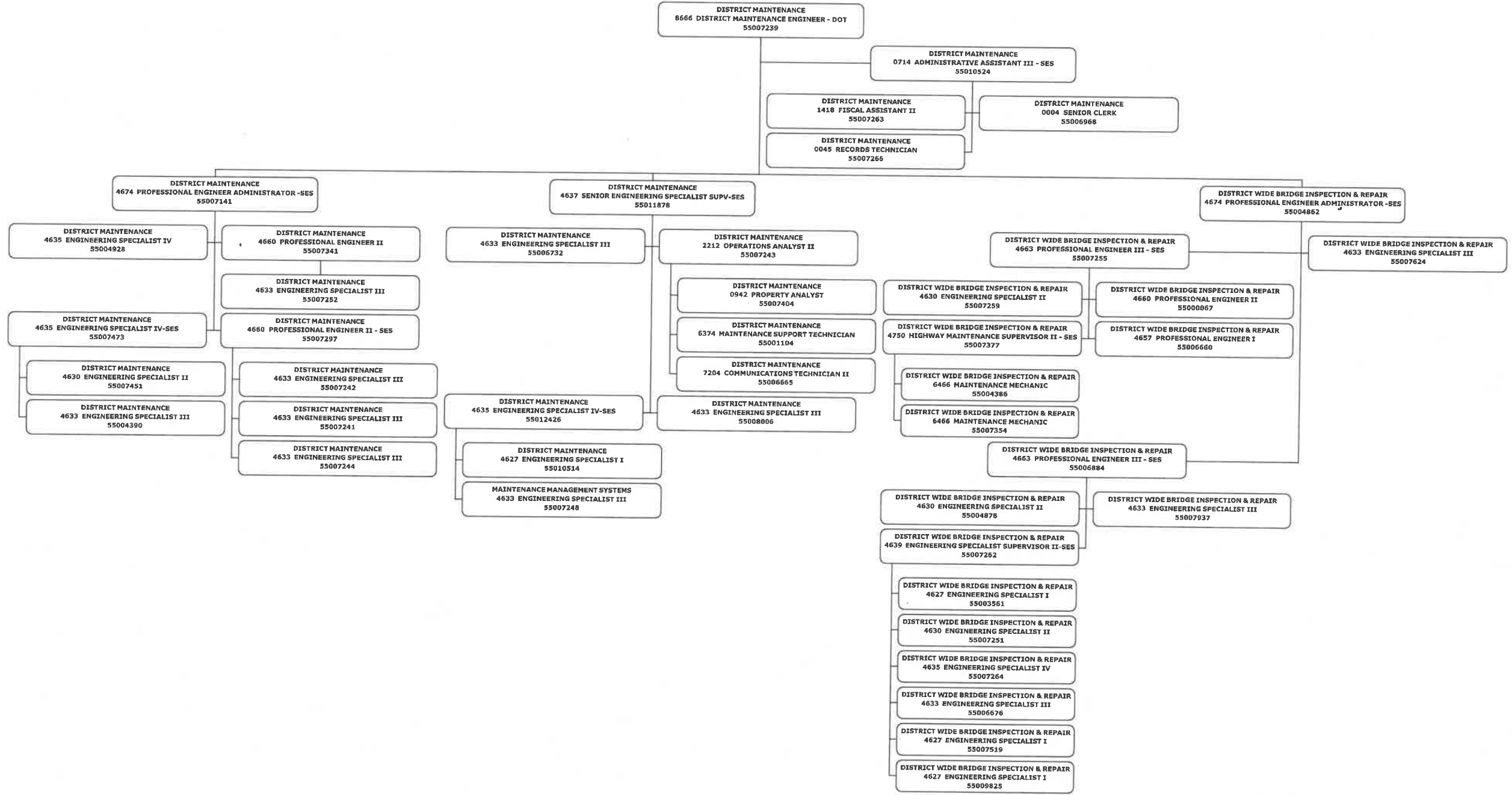


FLORIDA DEPARTMENT OF TRANSPORTATION
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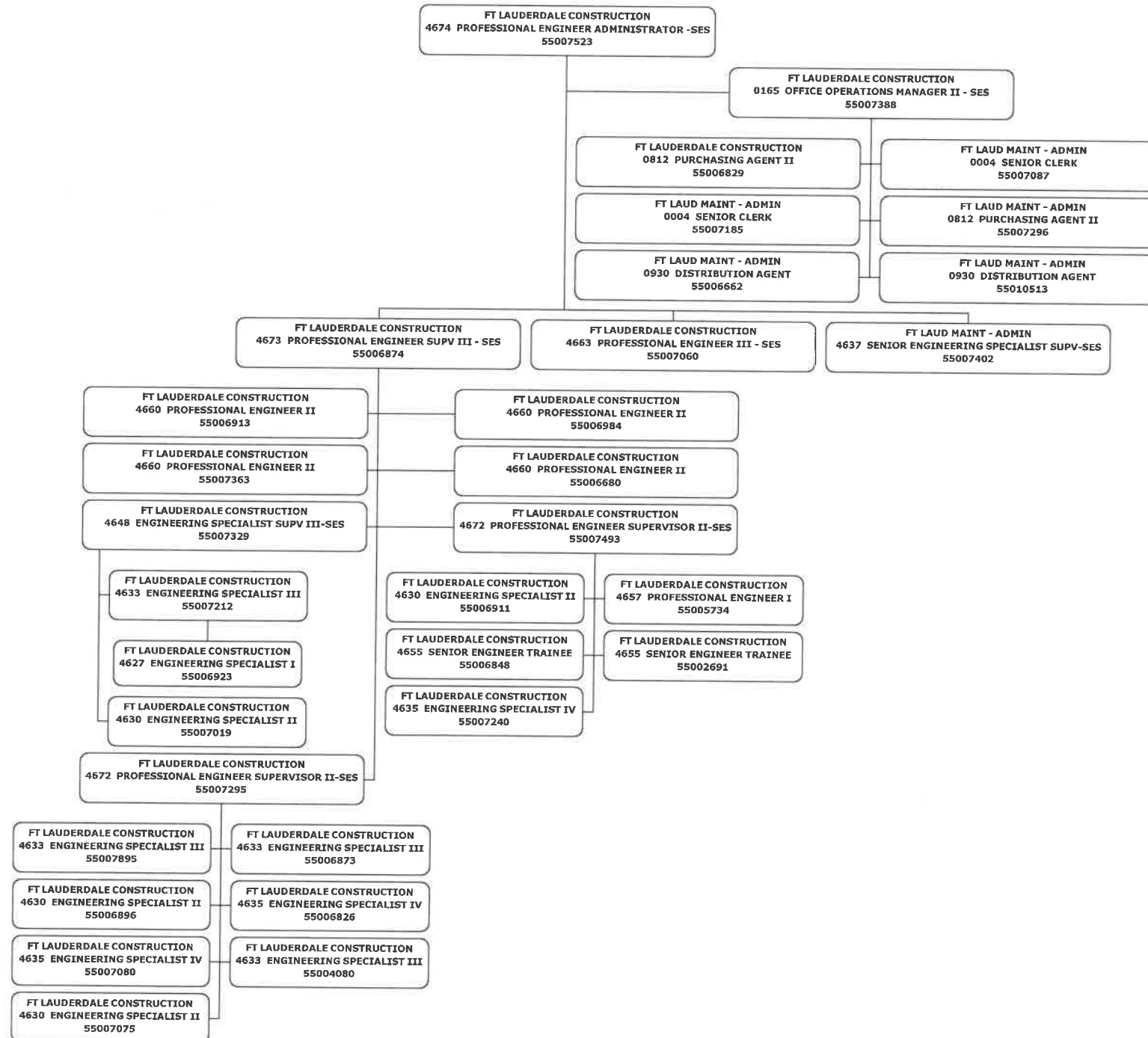
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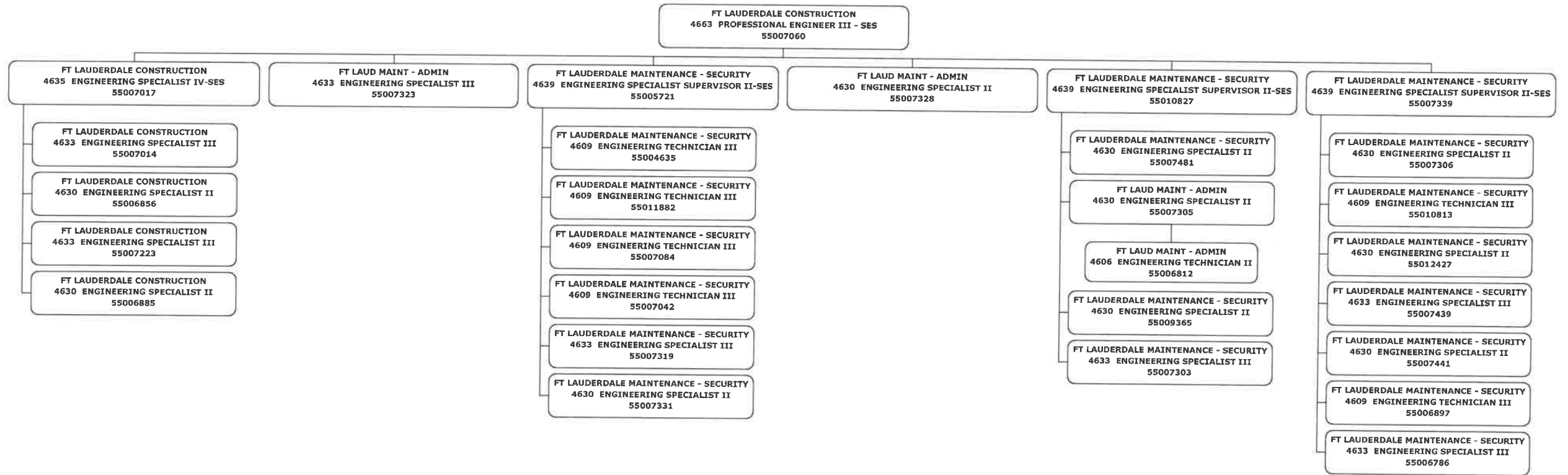
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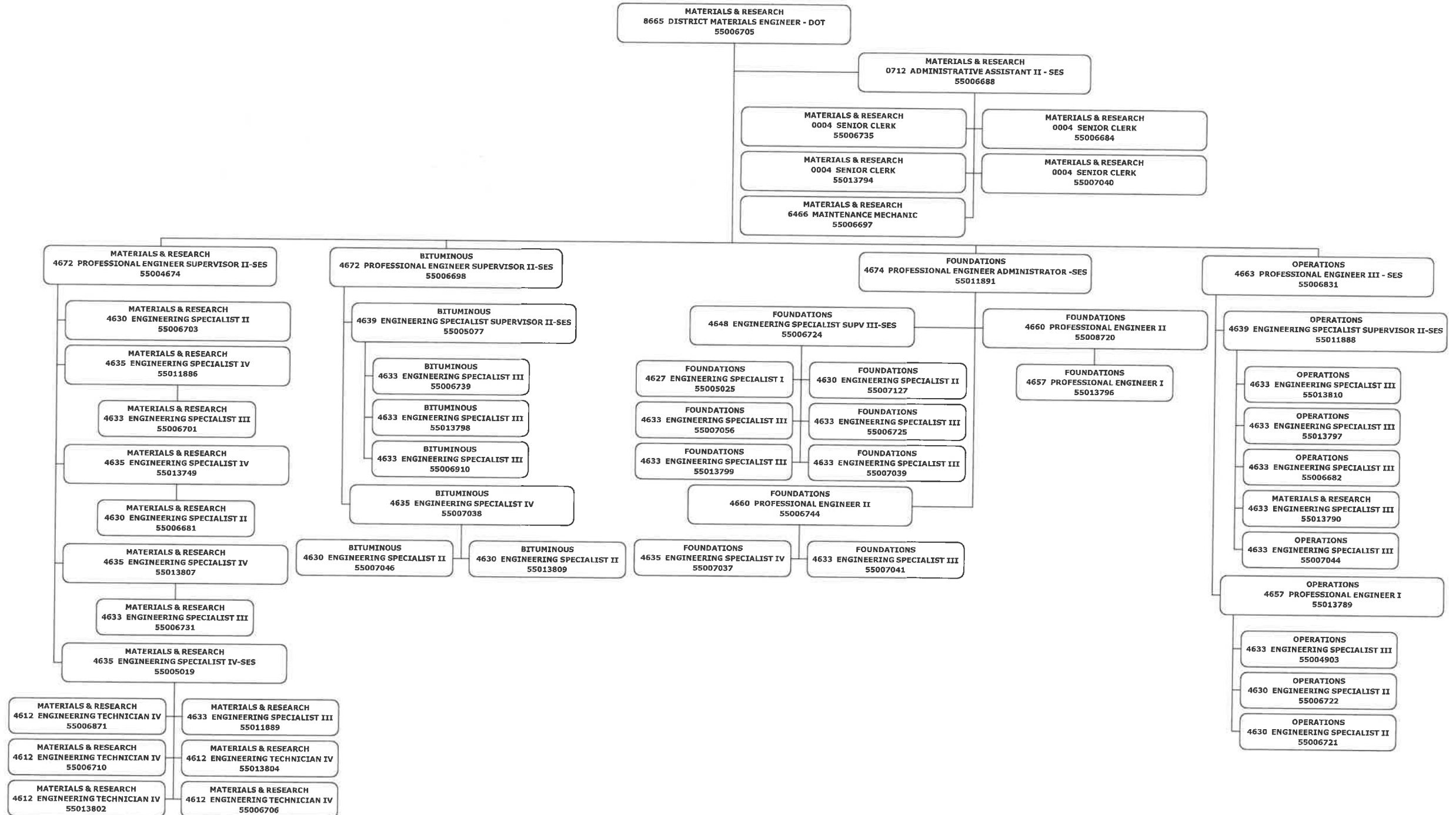
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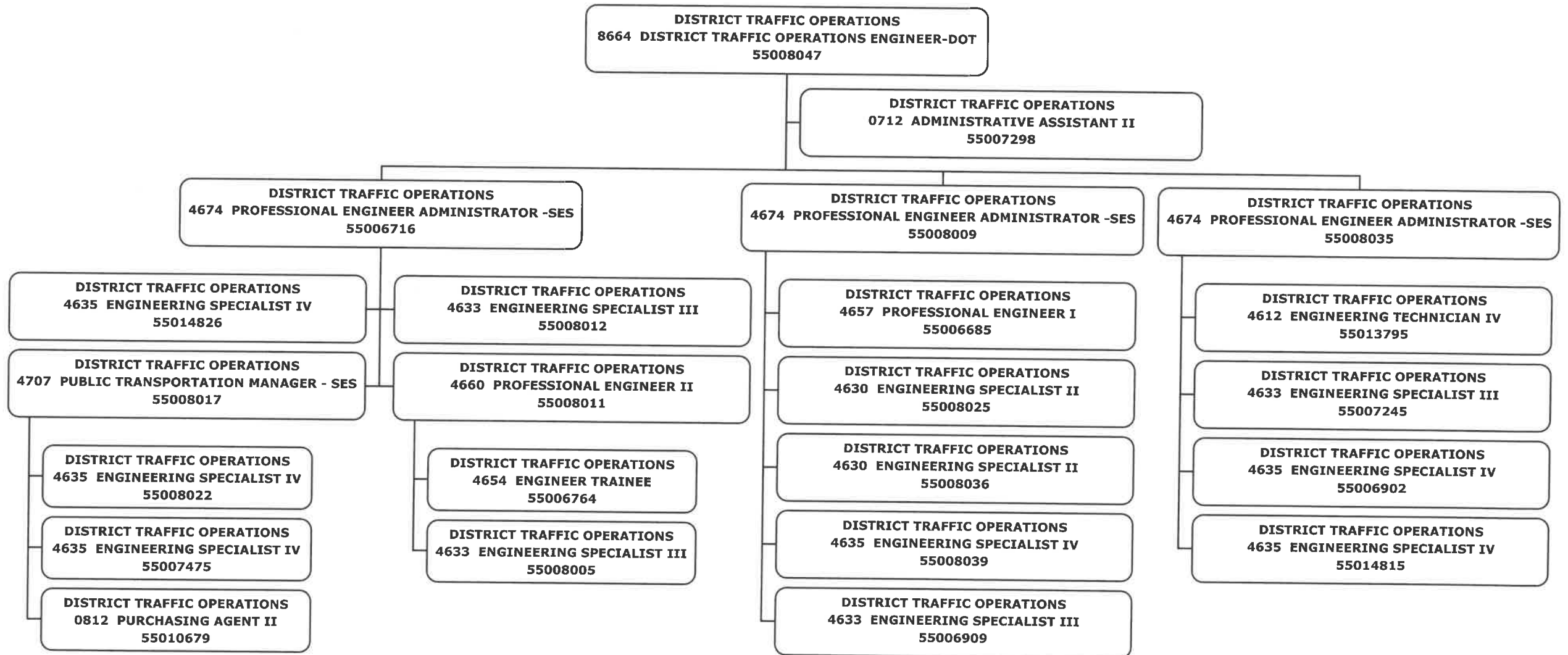


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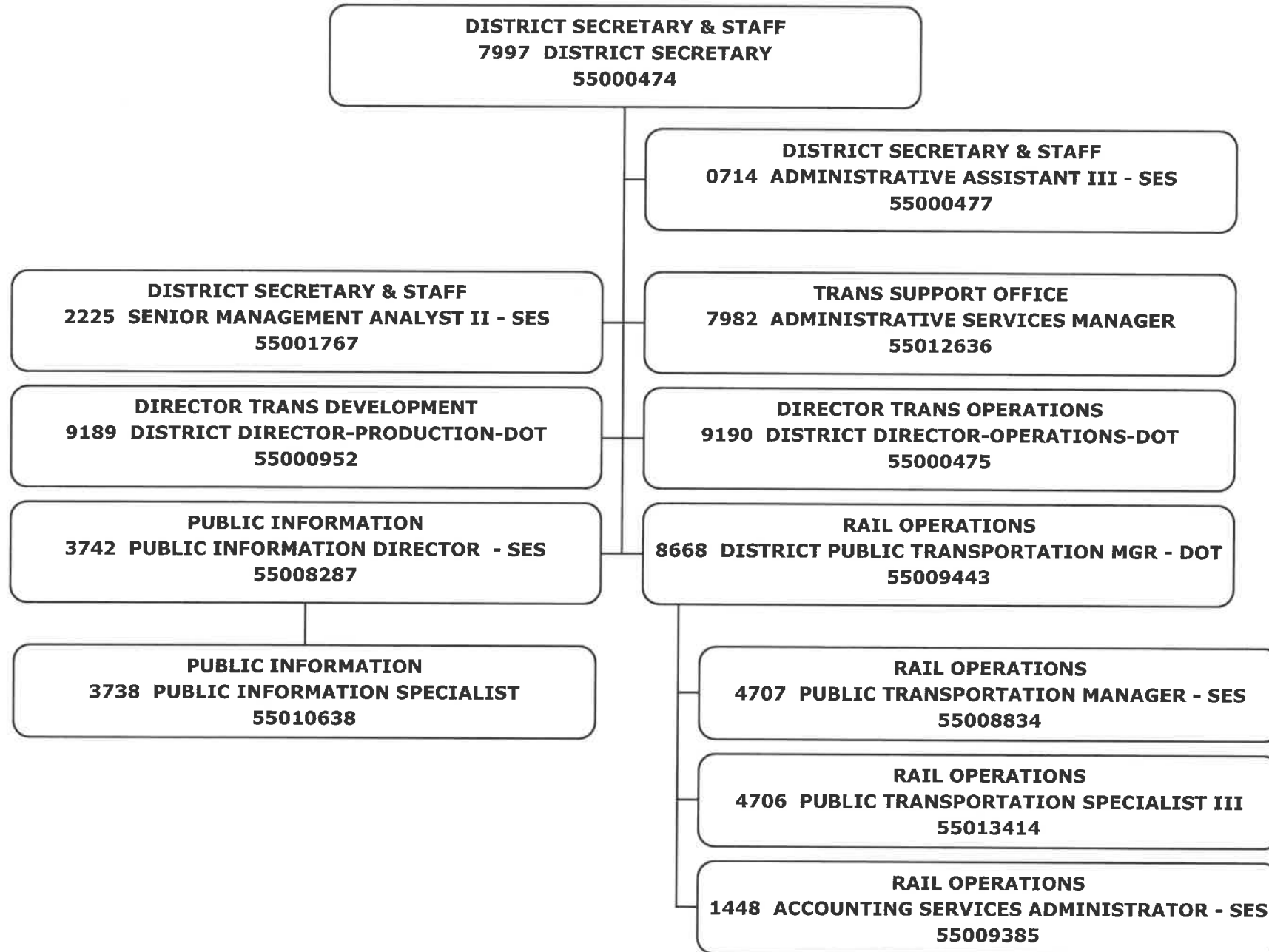
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FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT FOUR

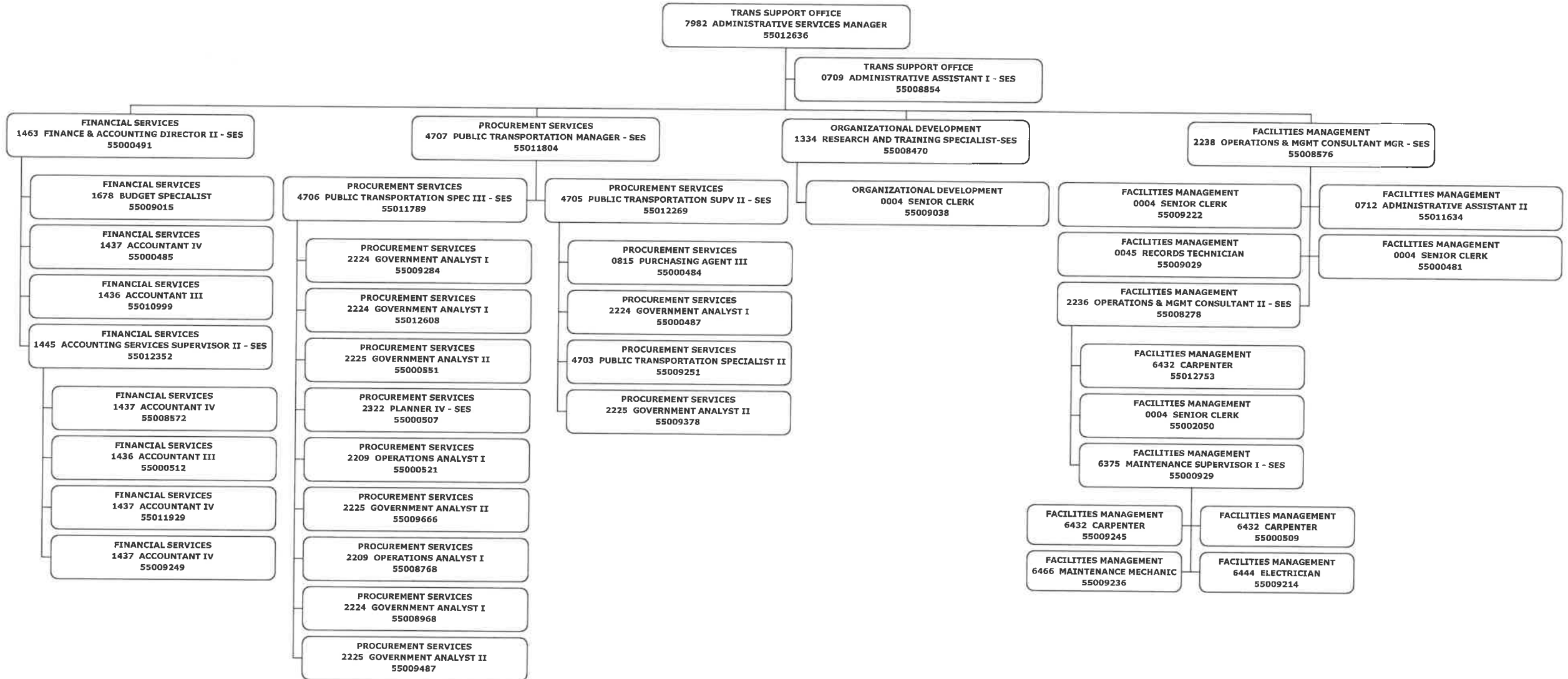


FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT FIVE

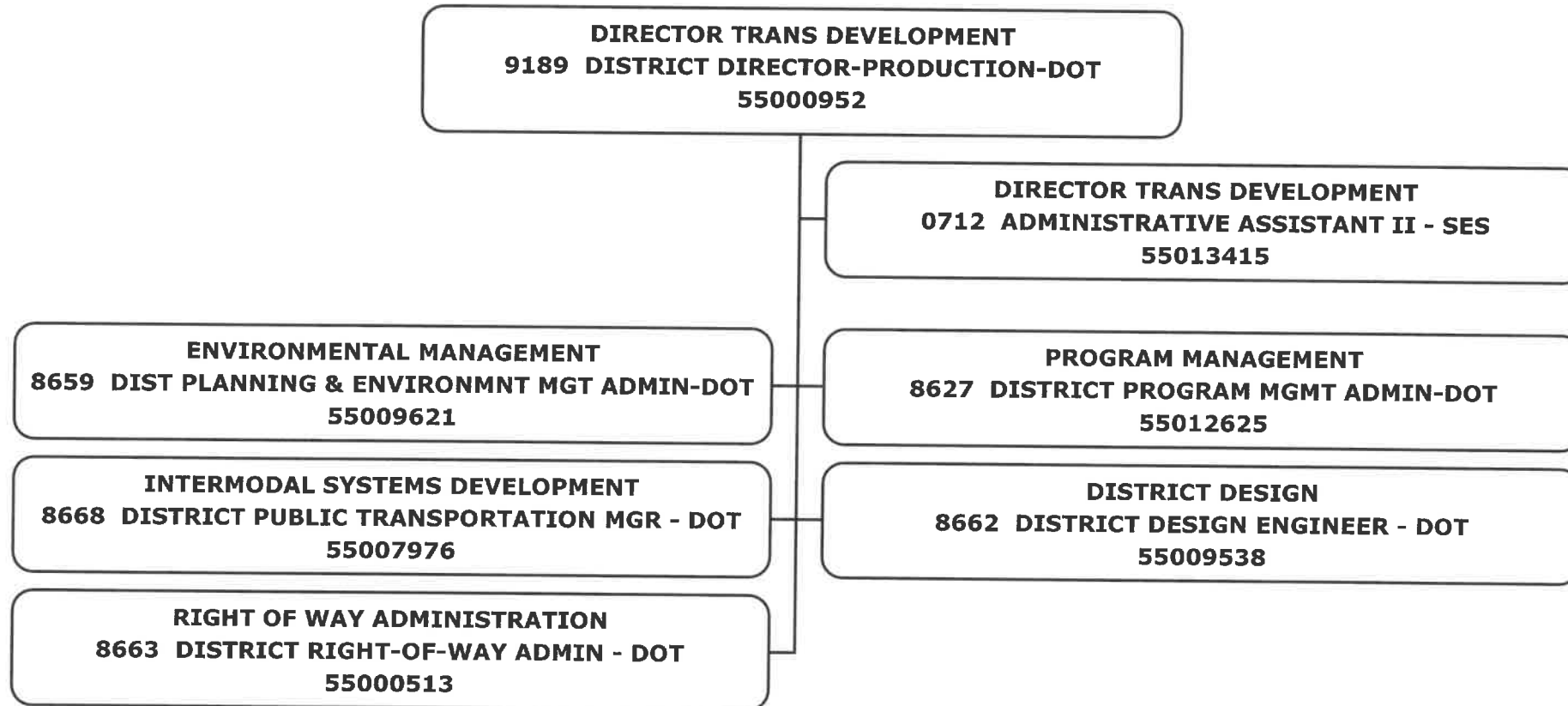


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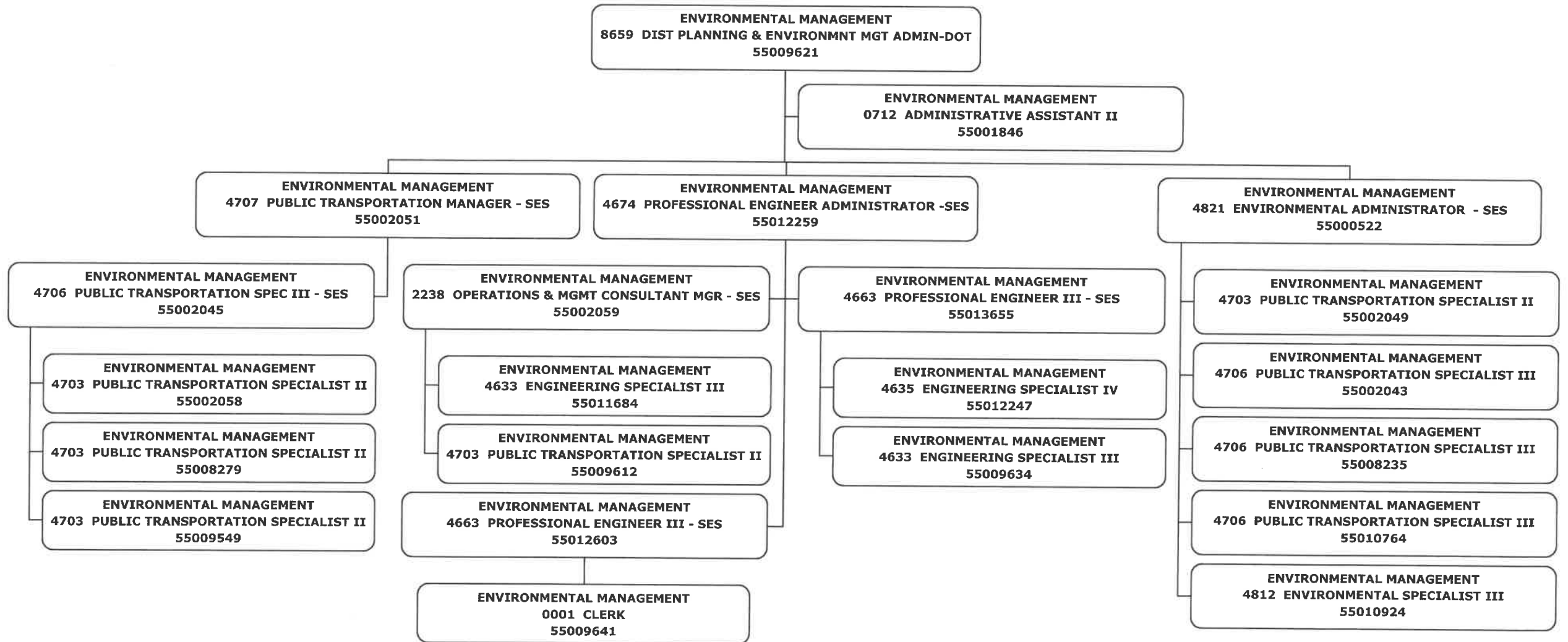
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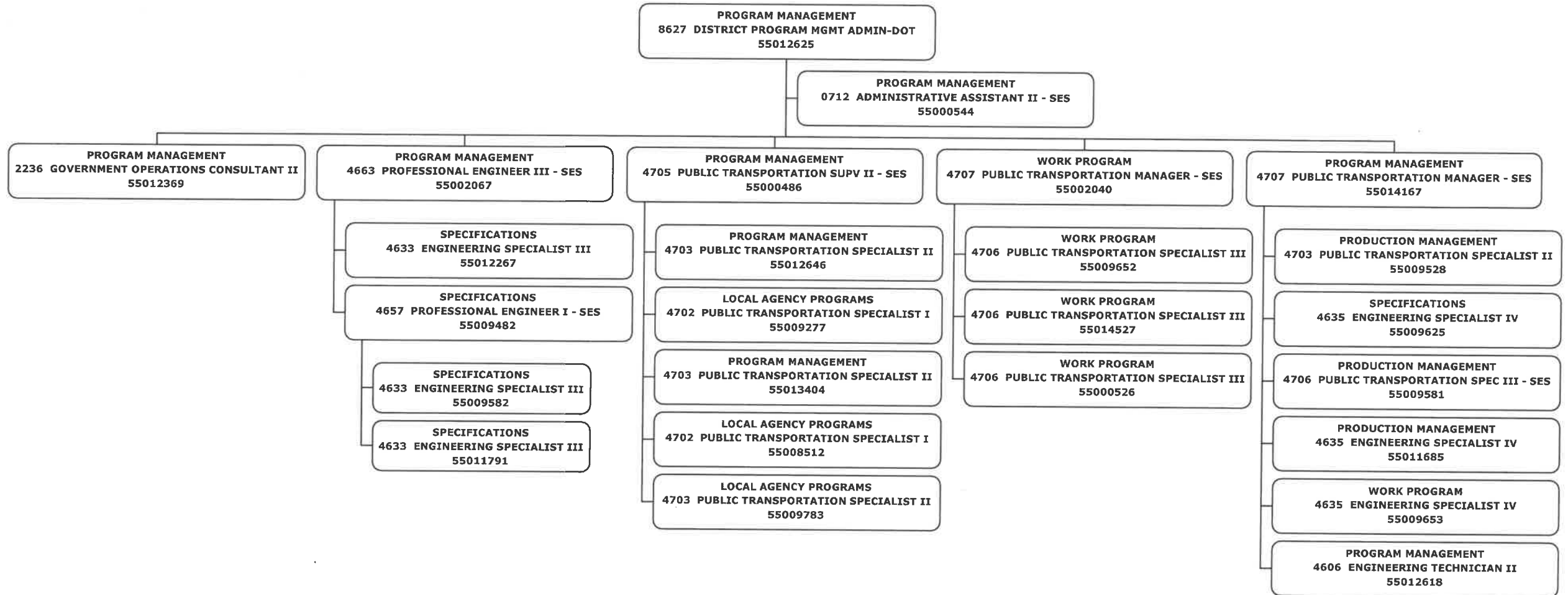
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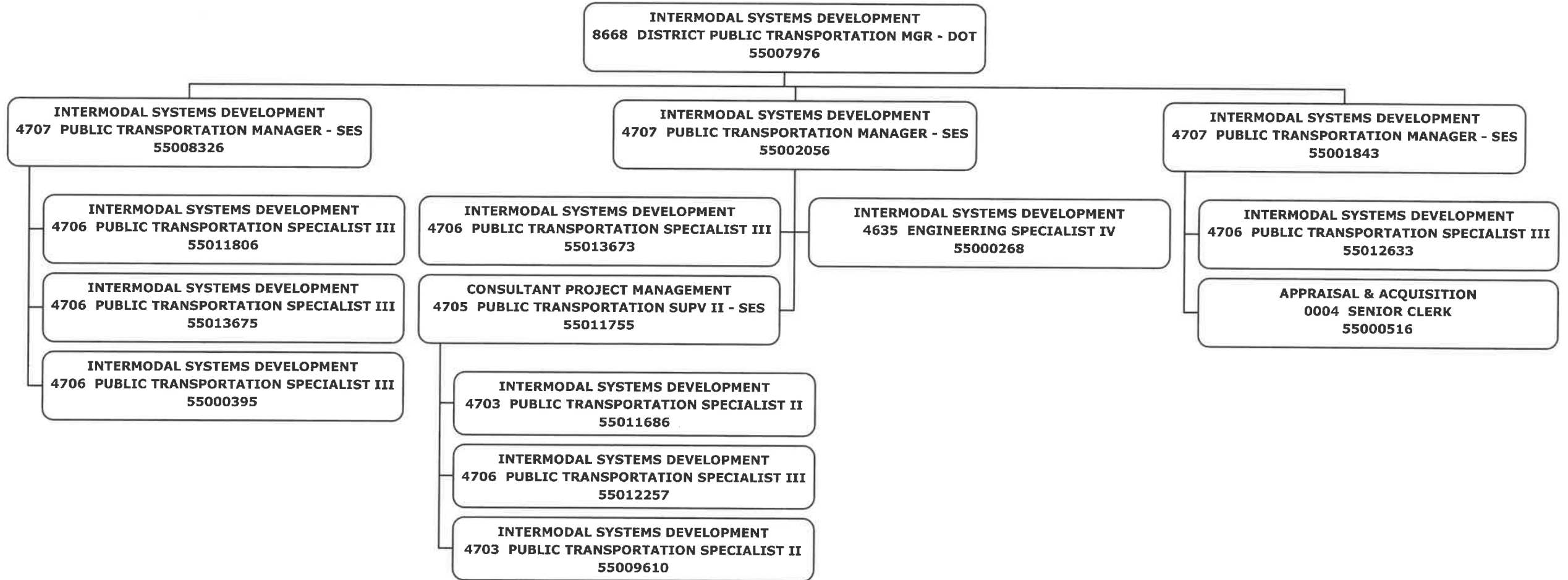
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FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT FIVE

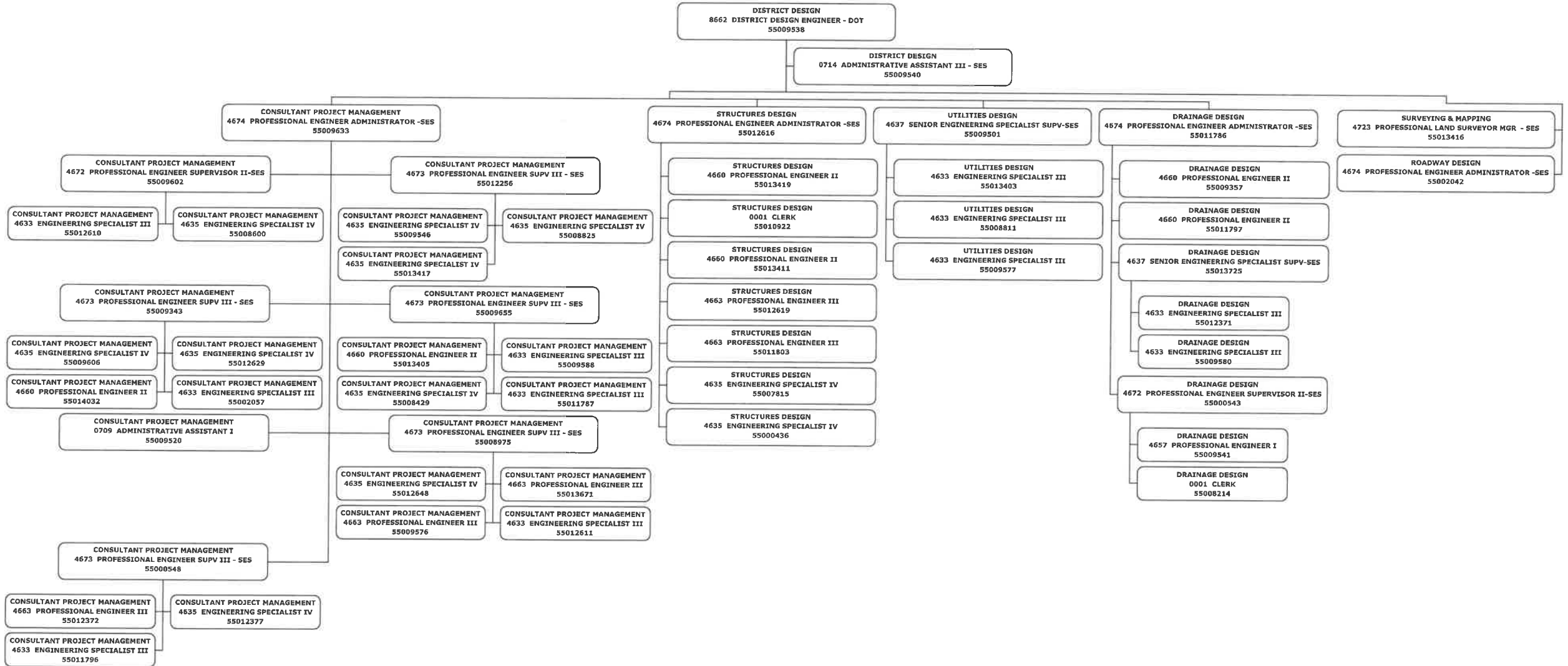


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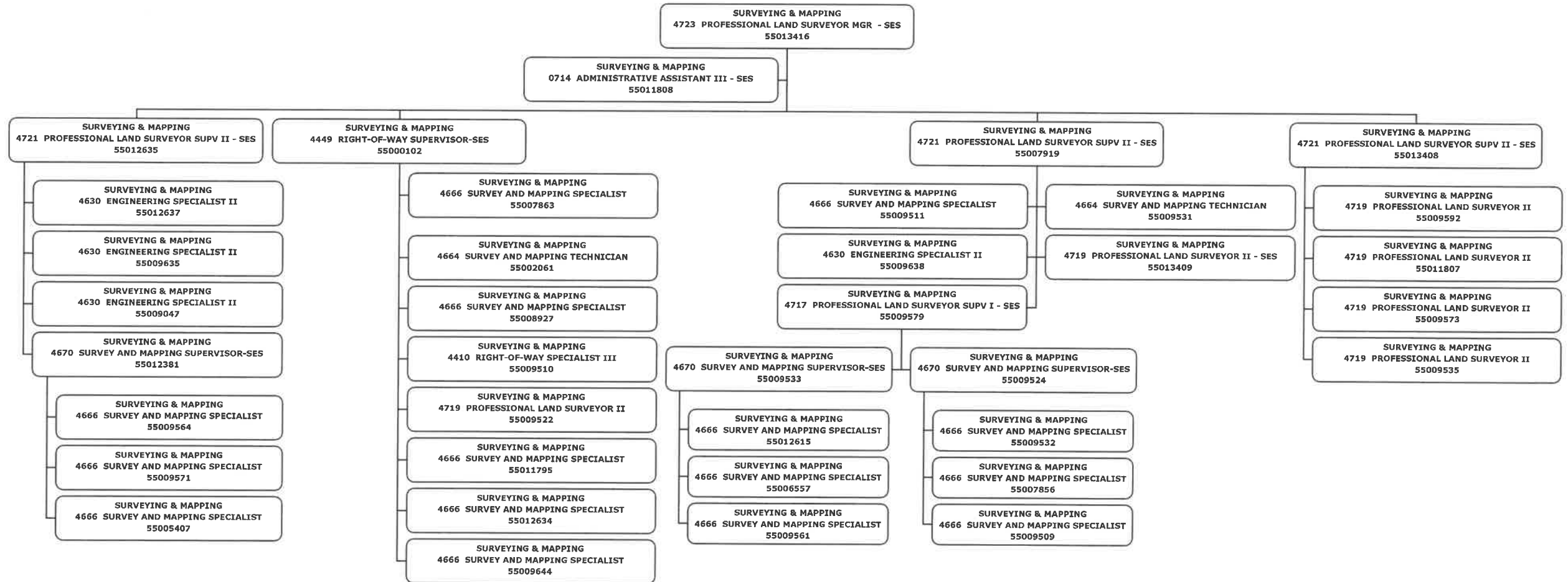
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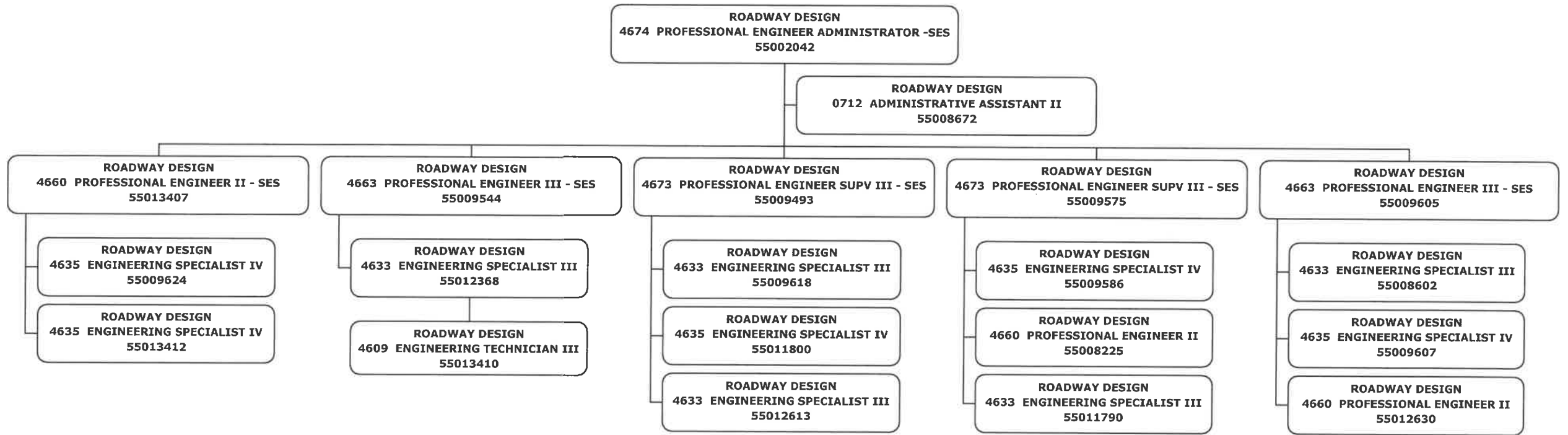


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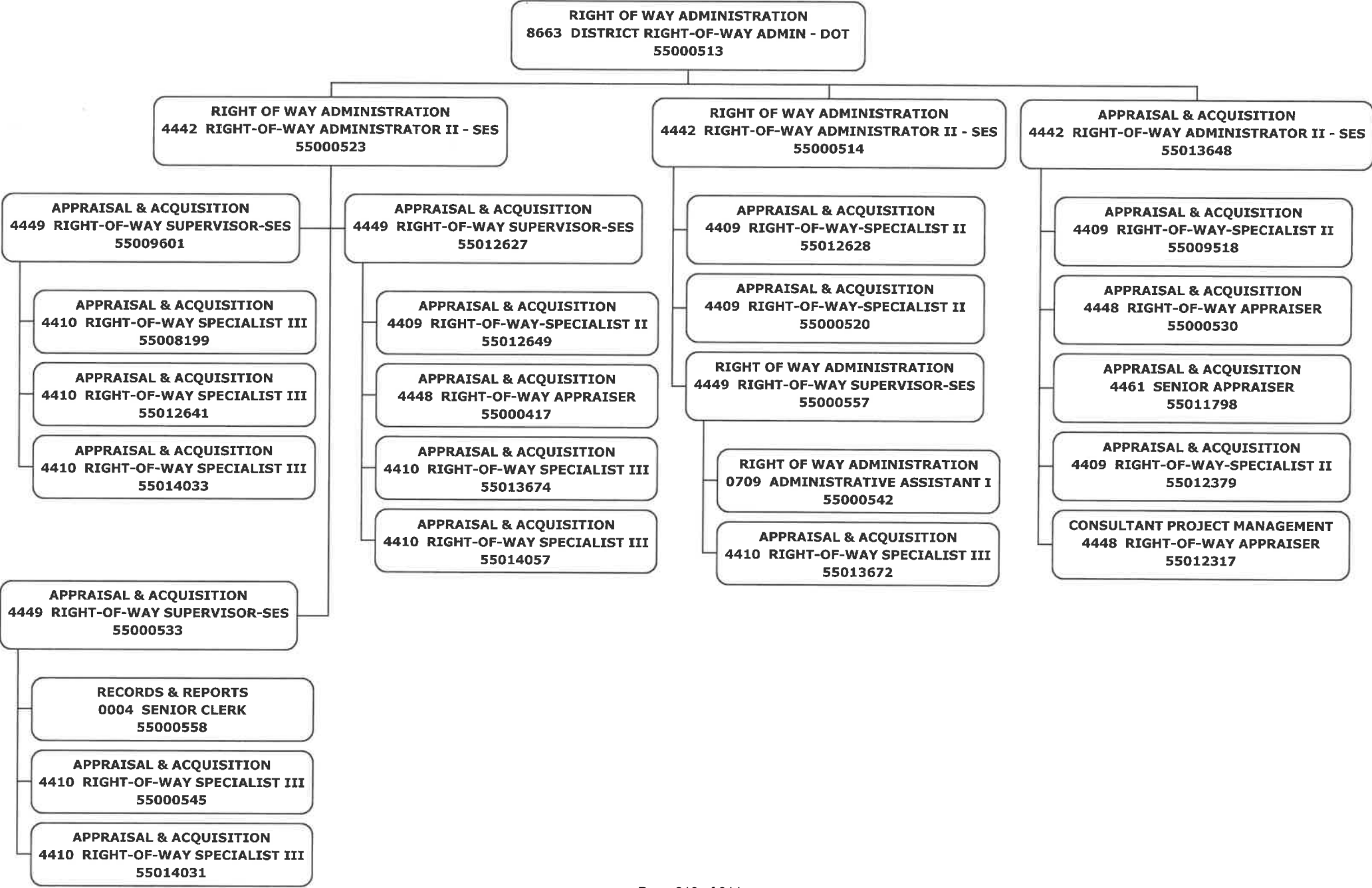
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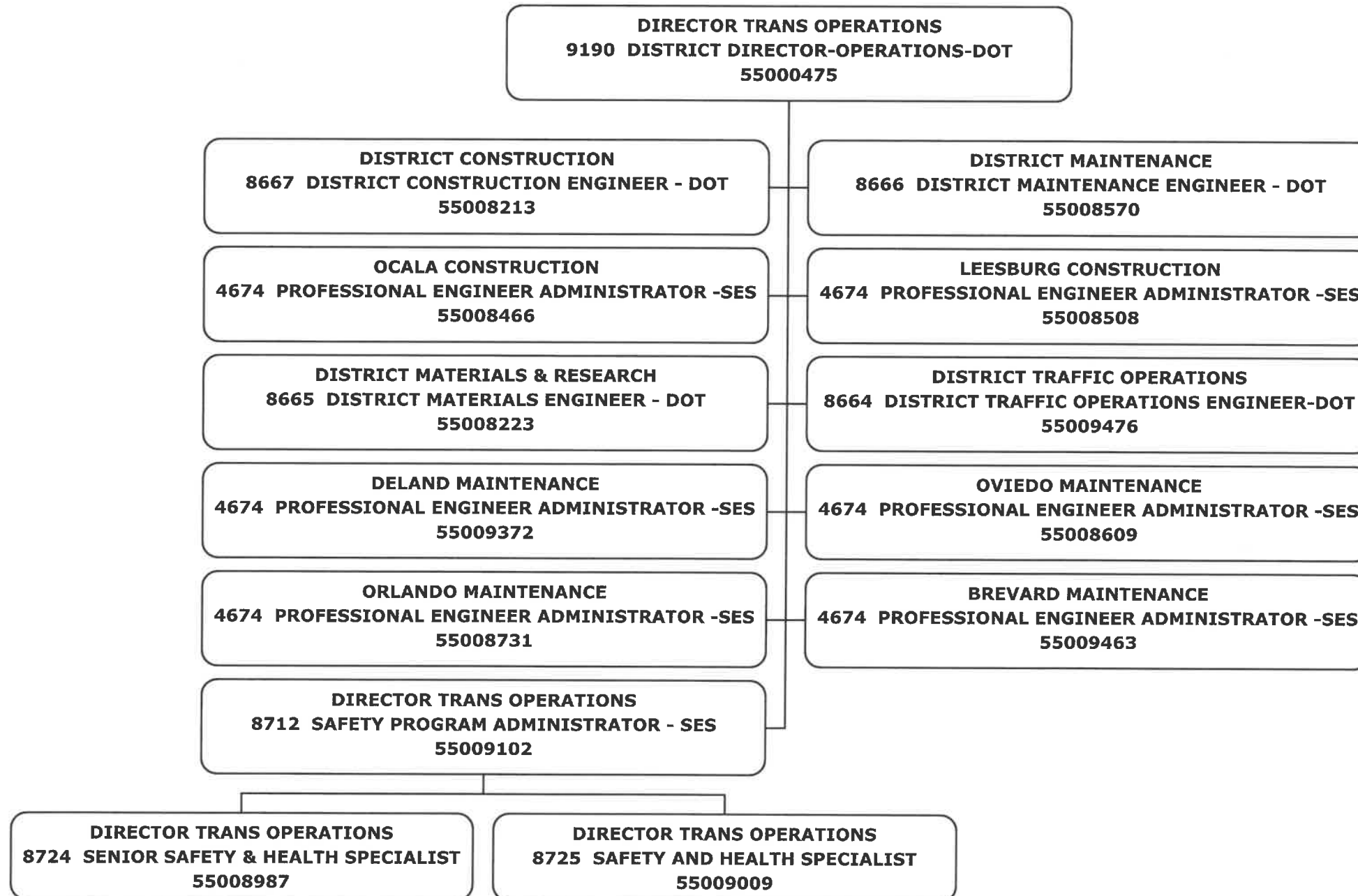
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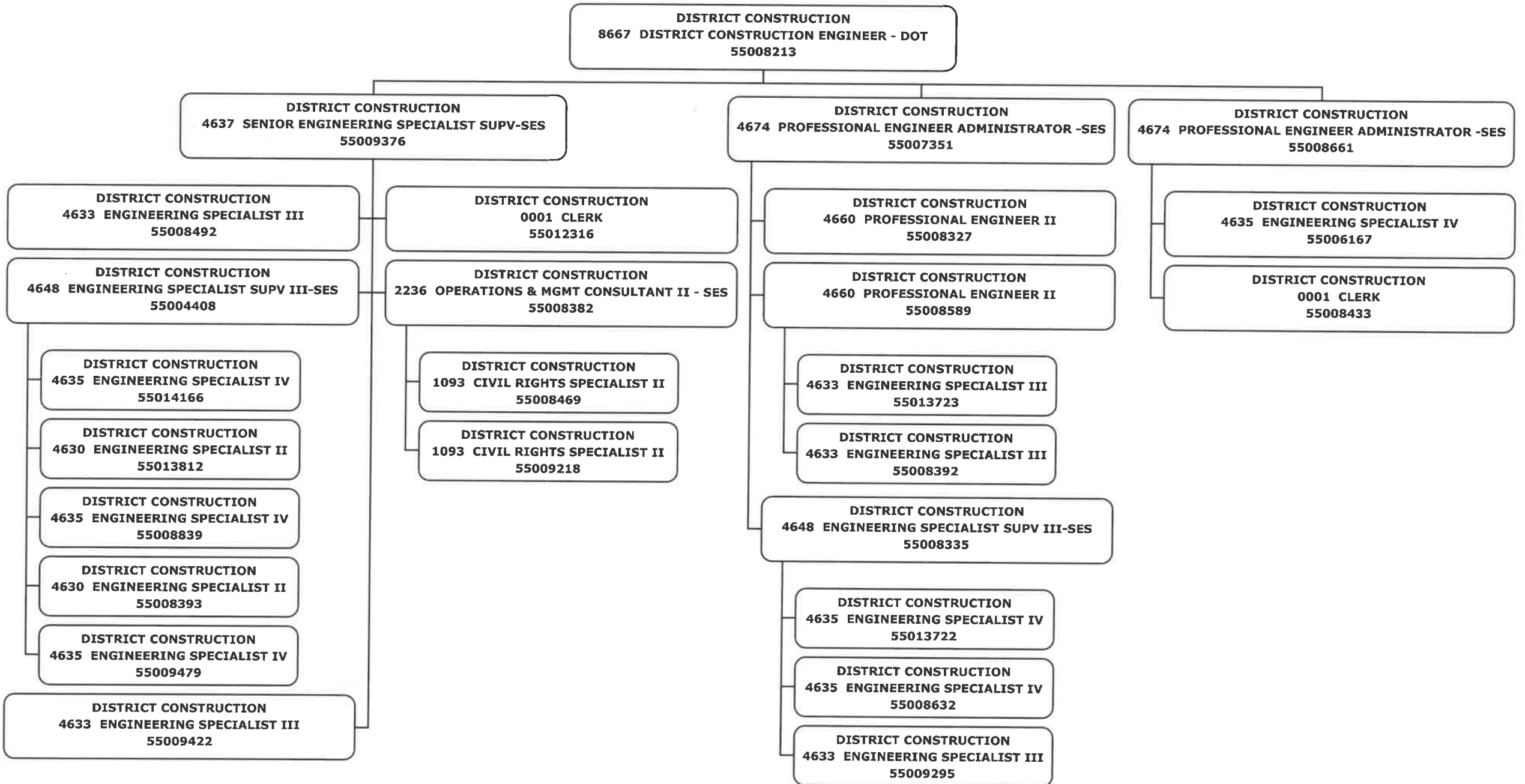
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FLORIDA DEPARTMENT OF TRANSPORTATION
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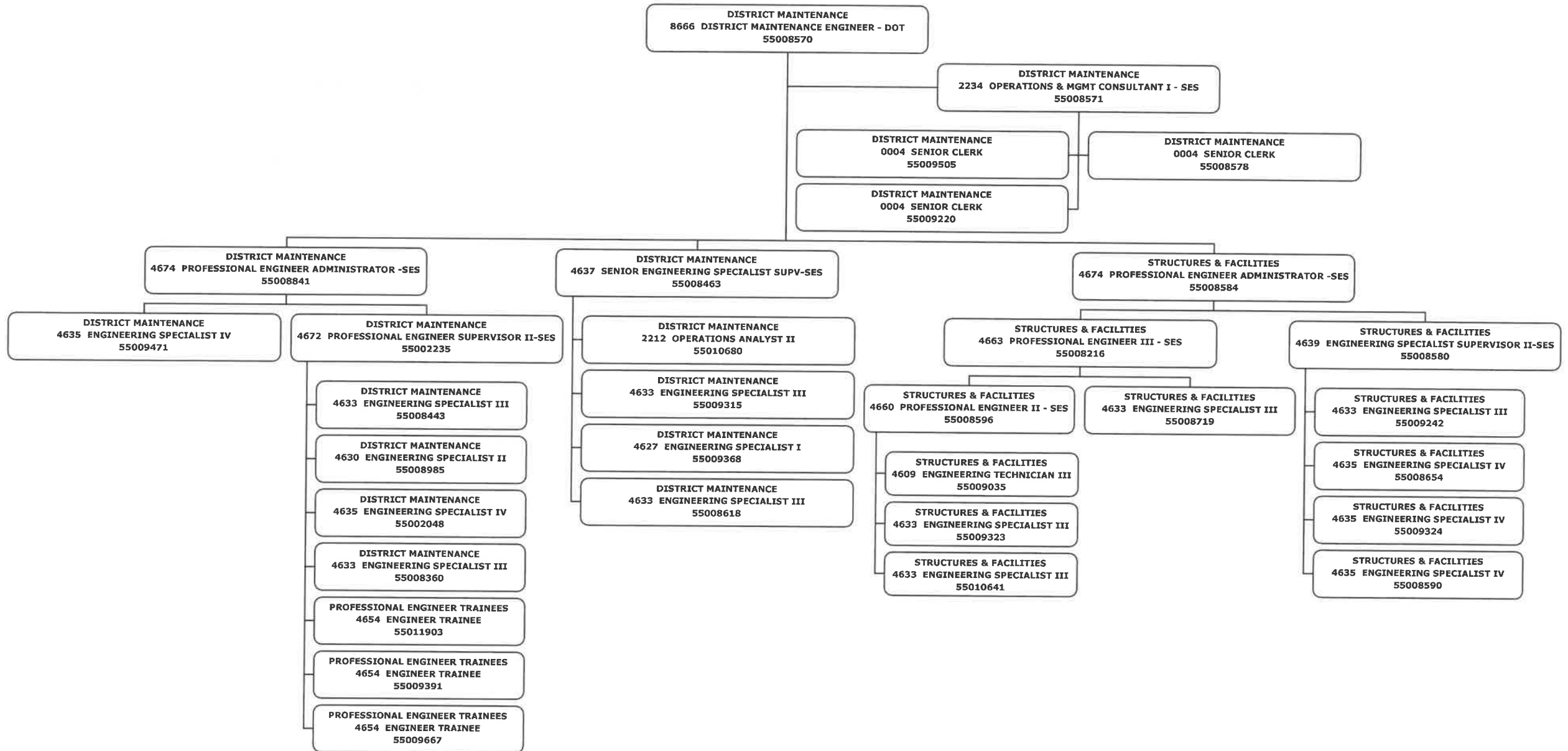


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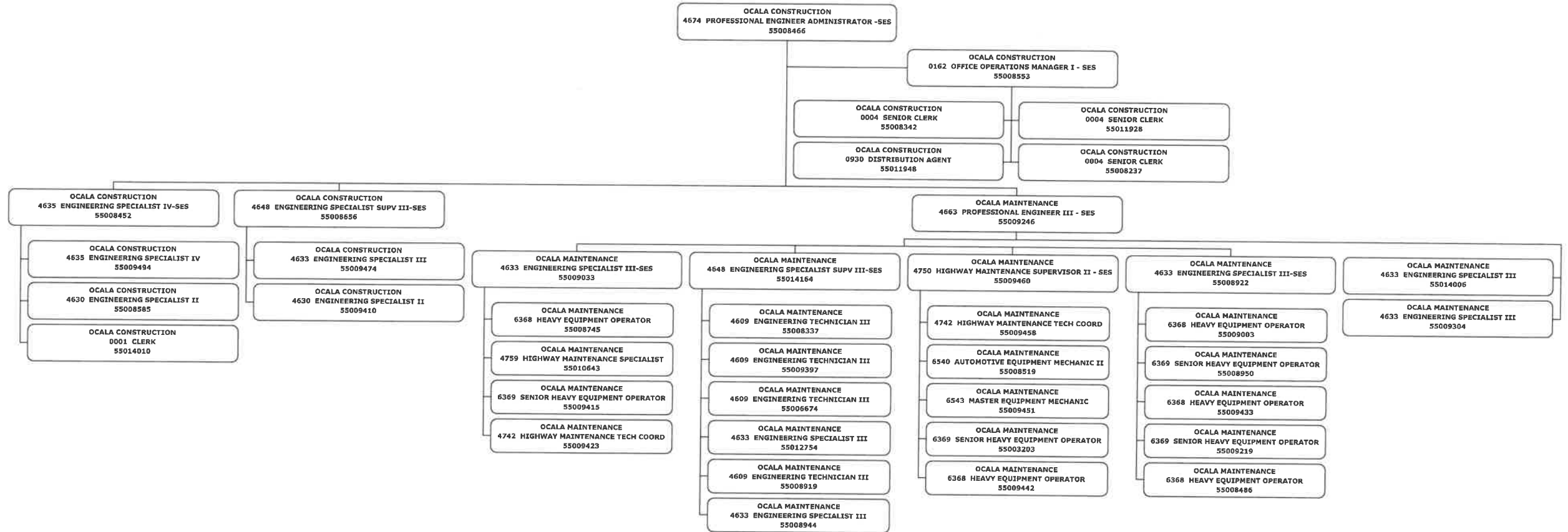
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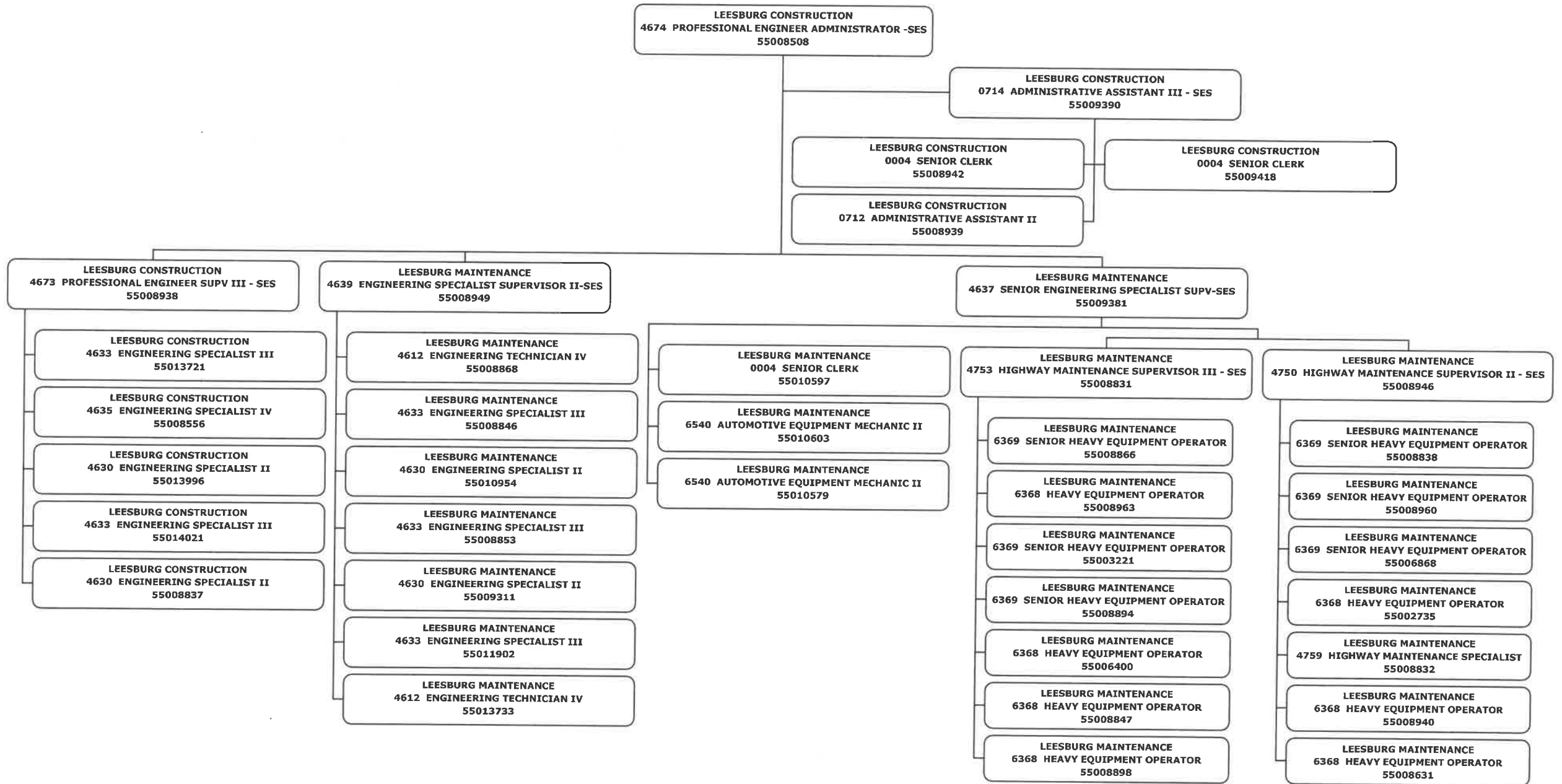
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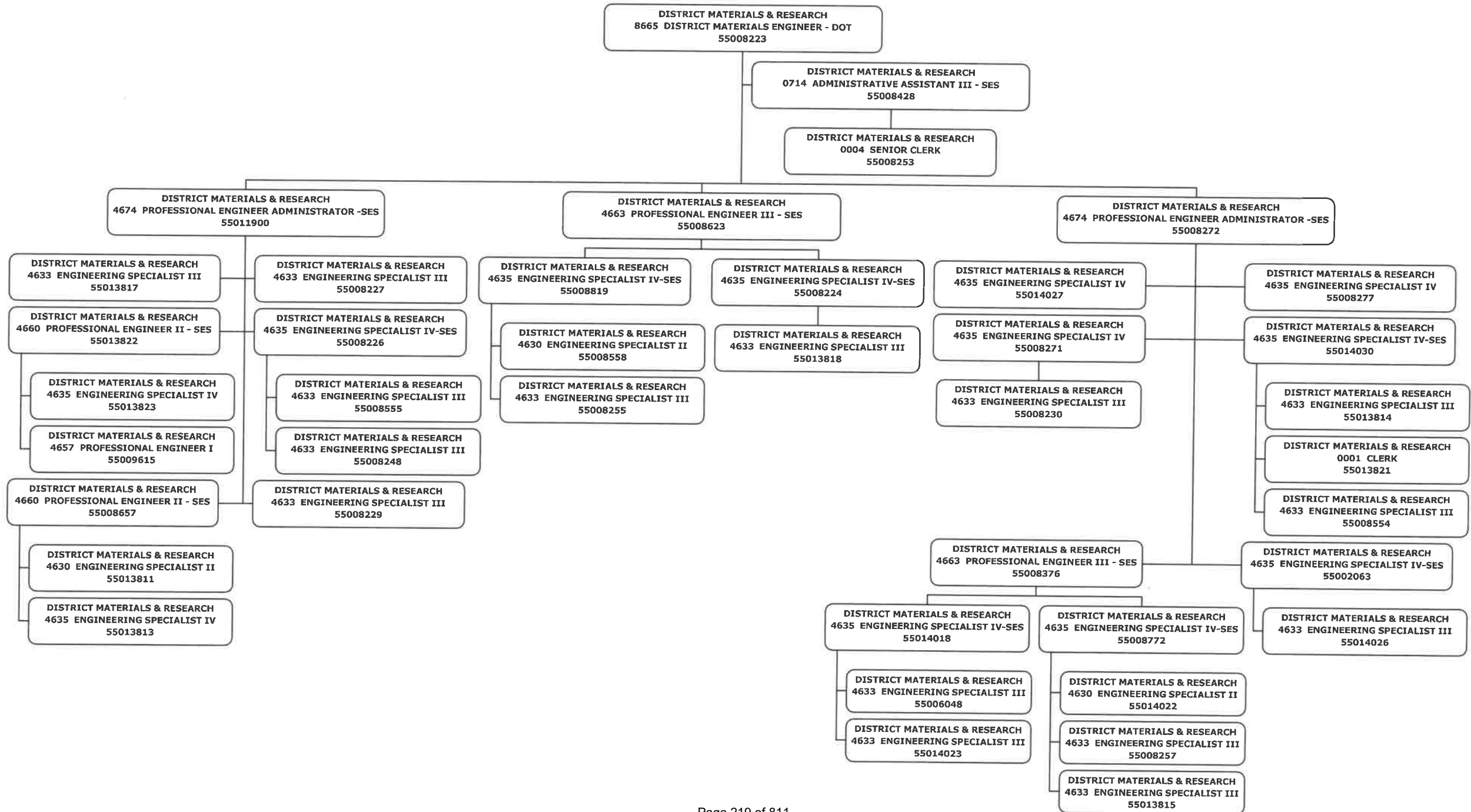
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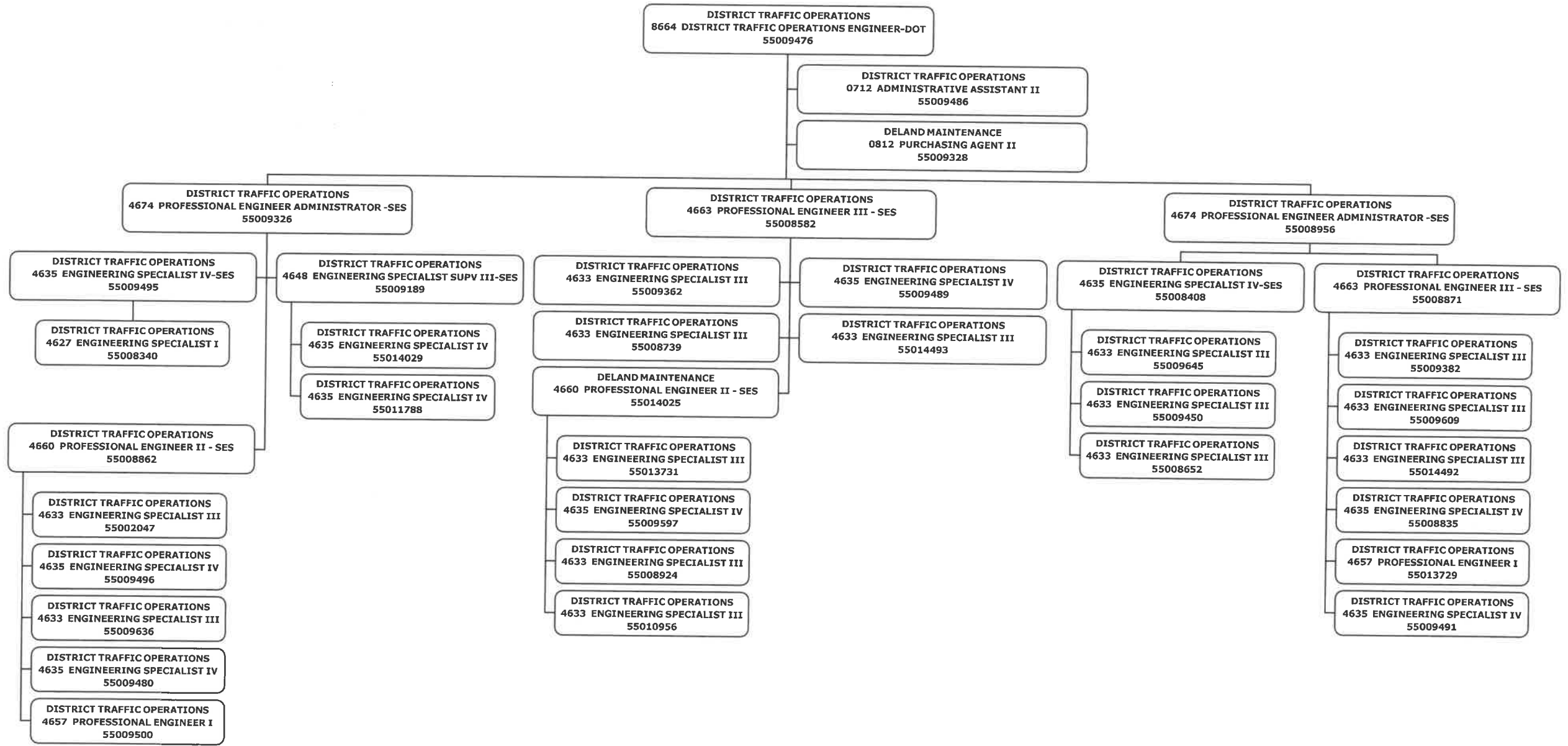
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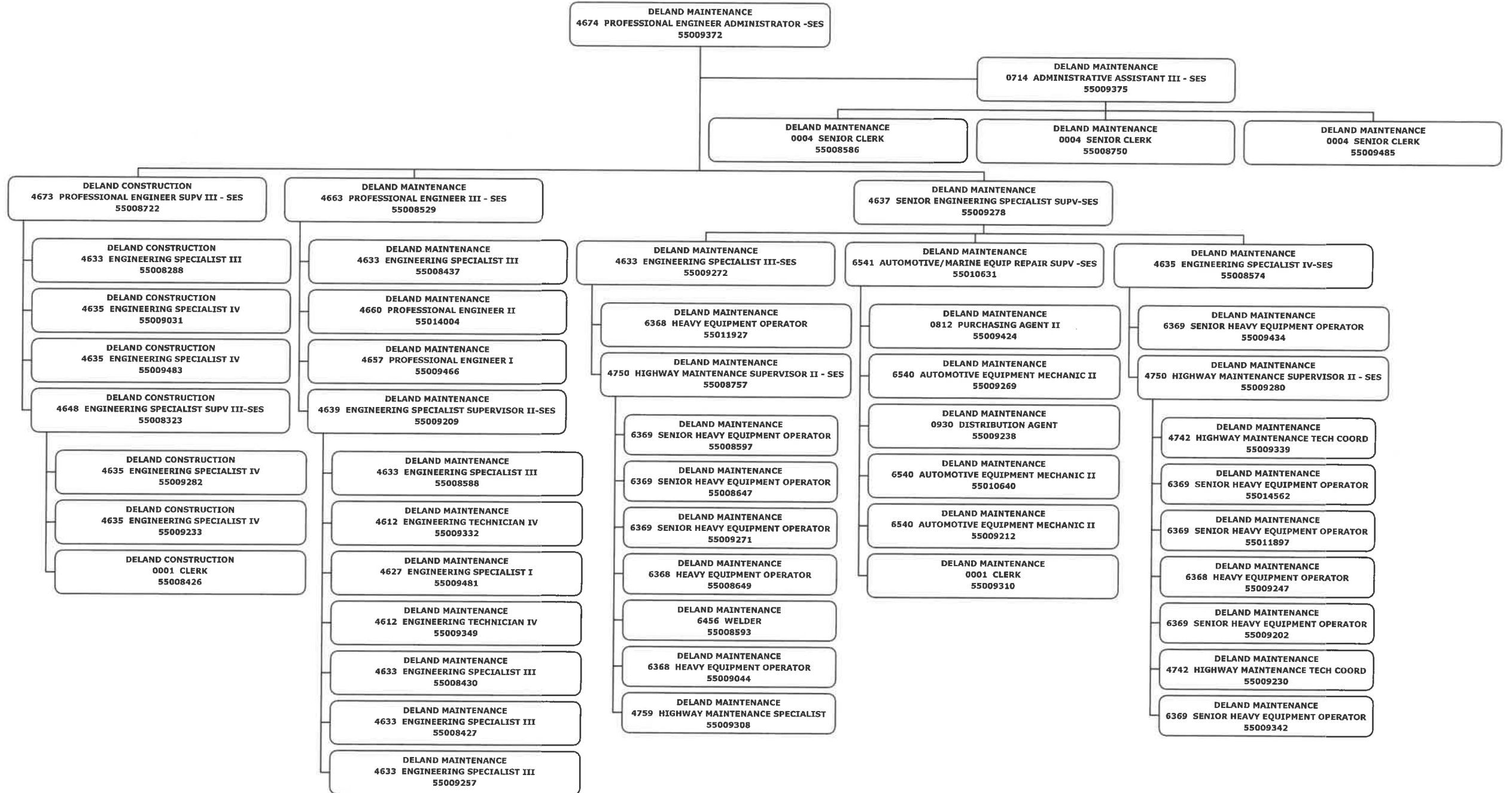
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DISTRICT FIVE



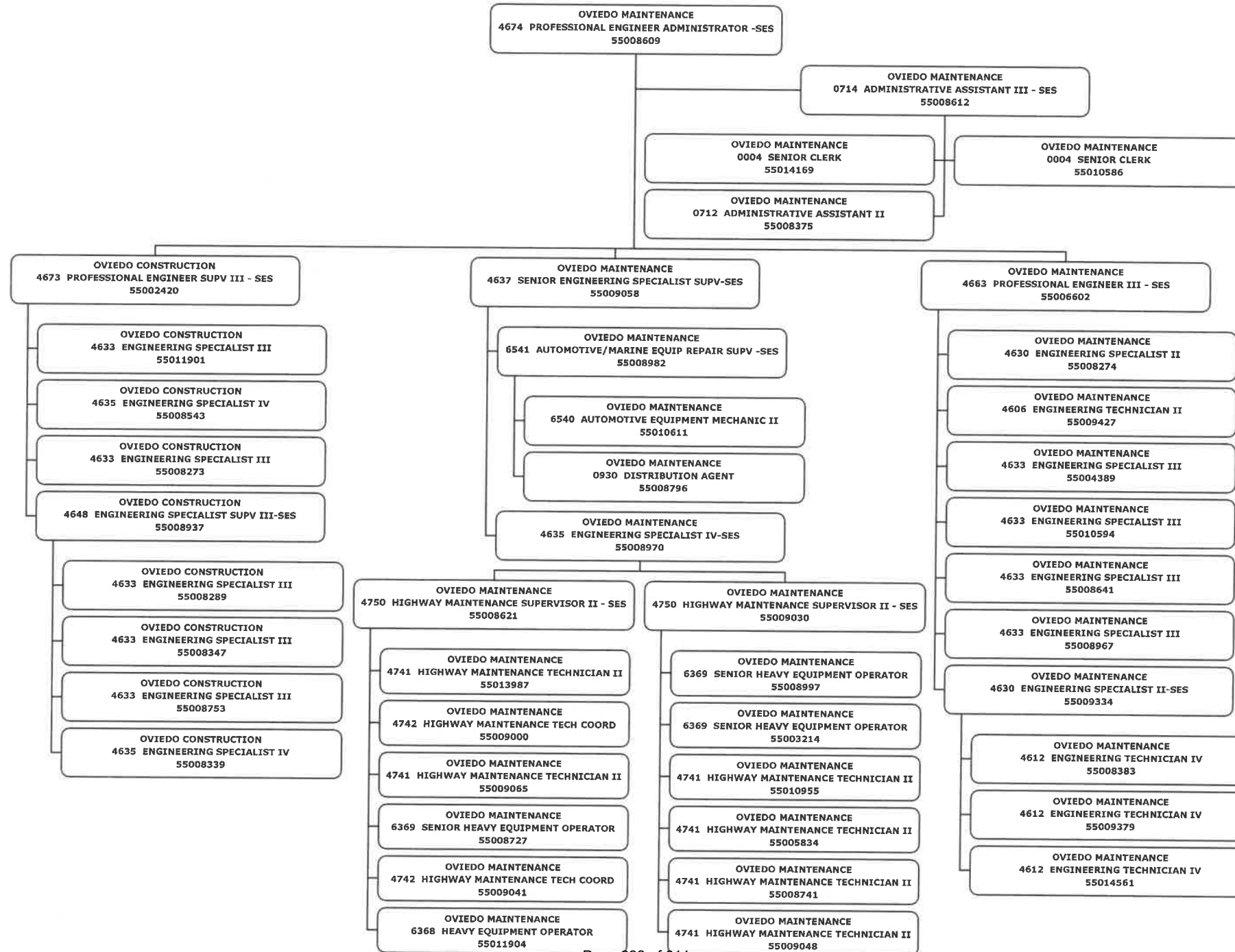
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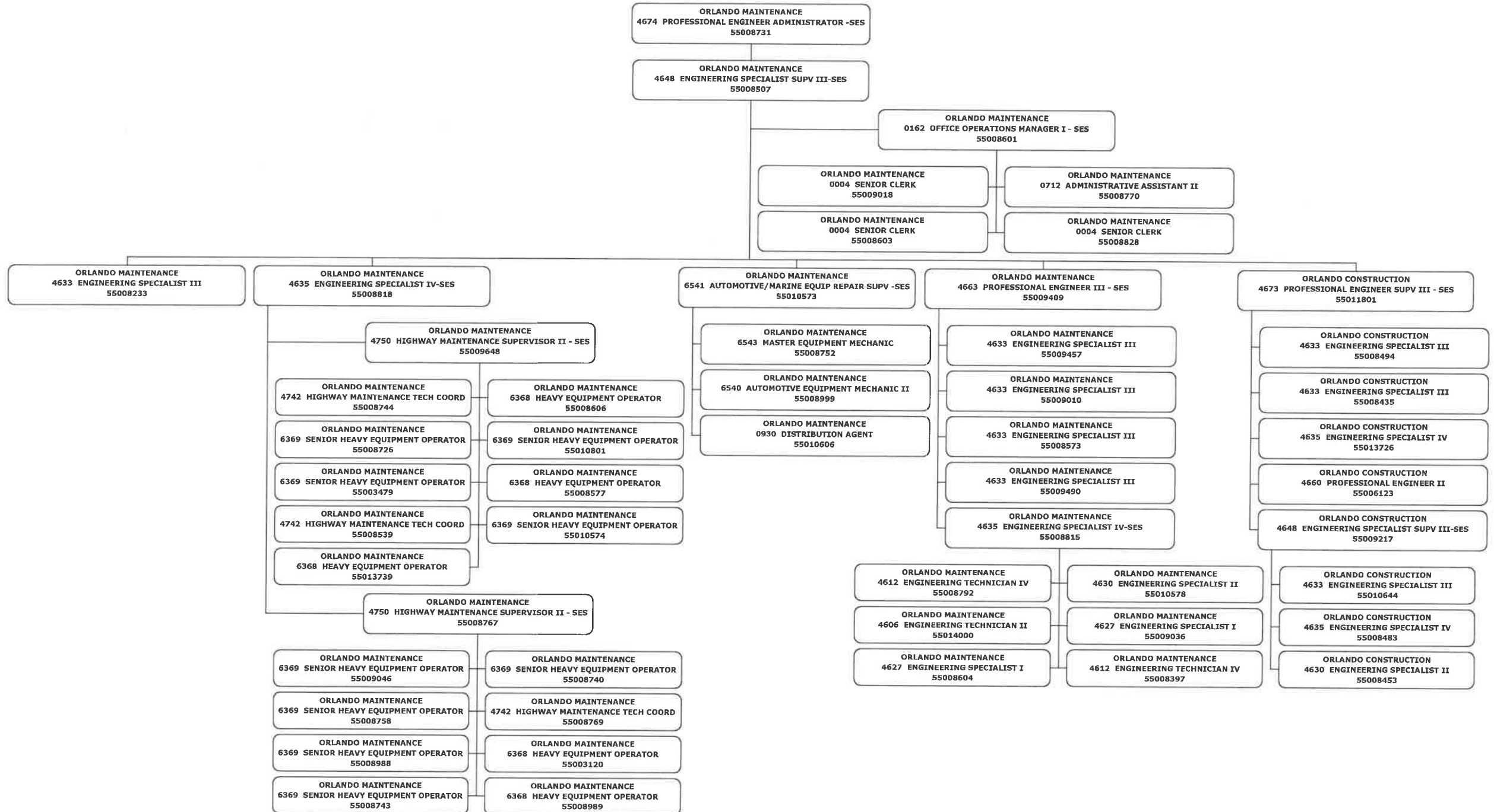
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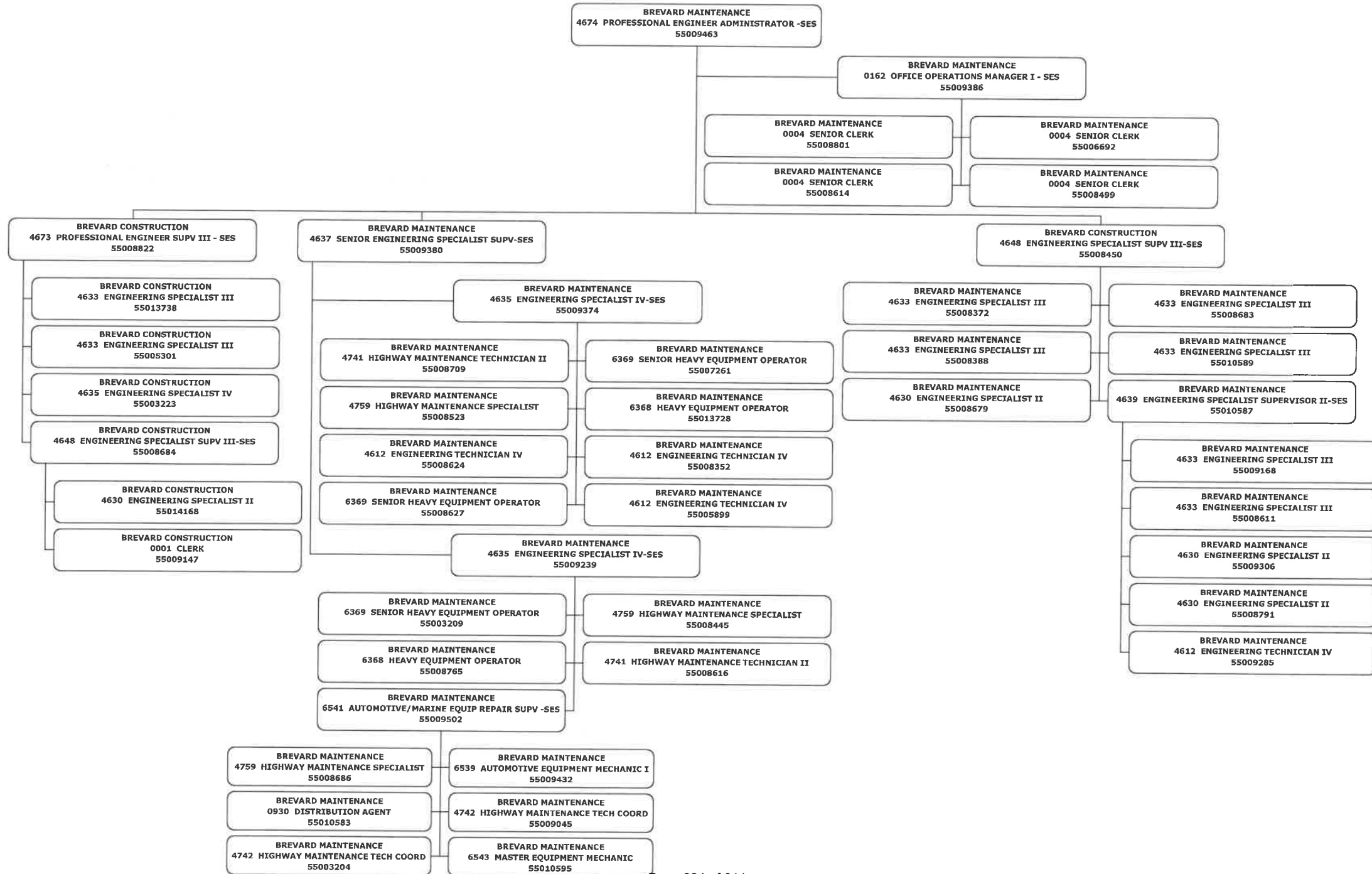
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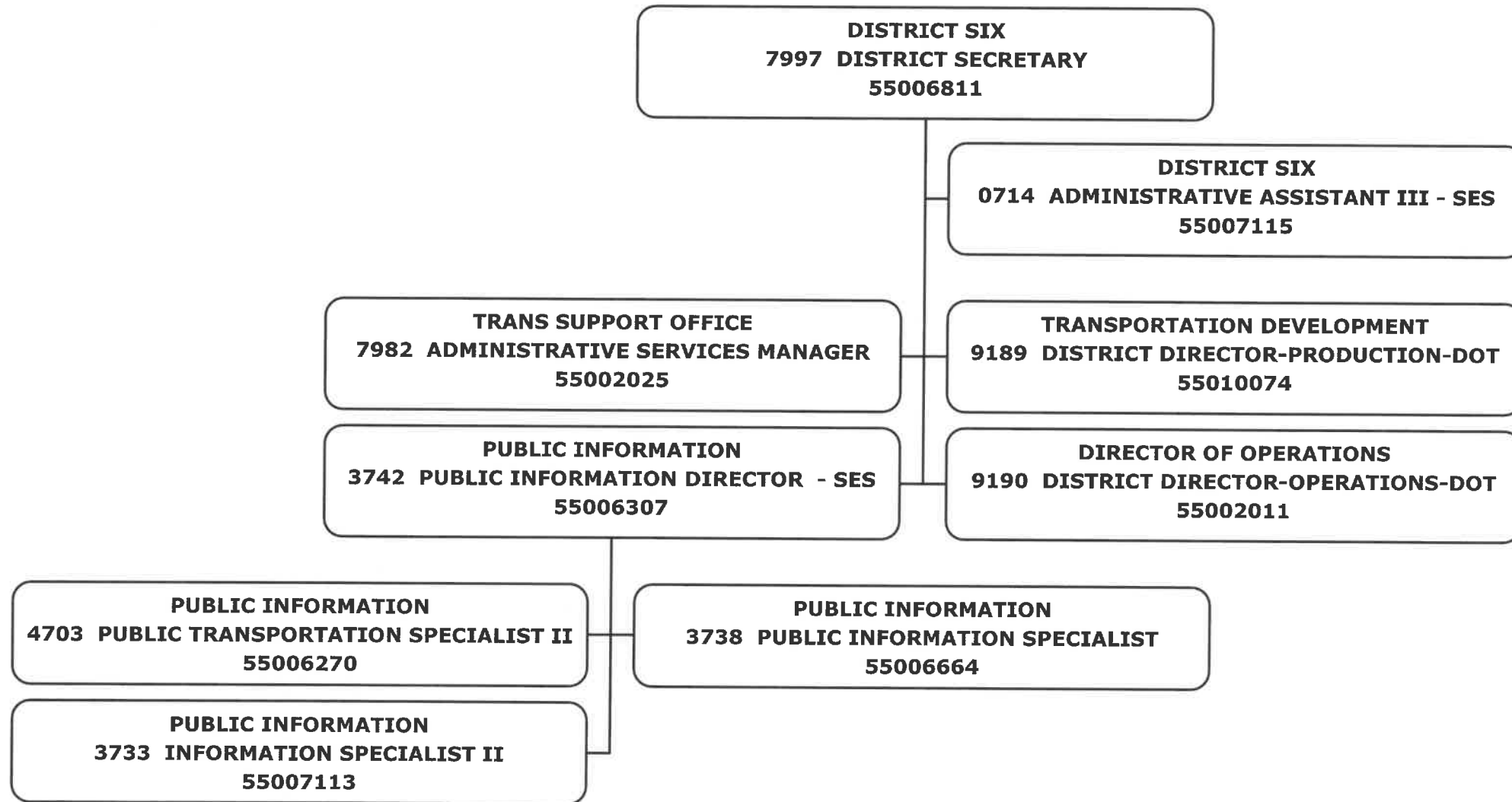


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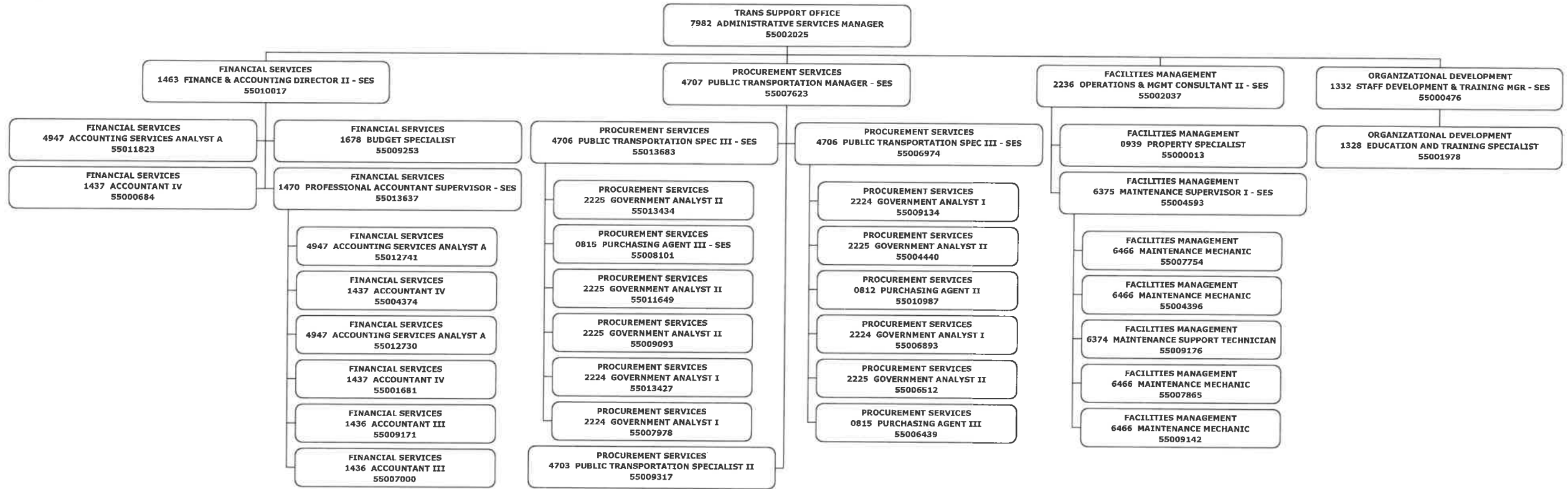


FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT SIX

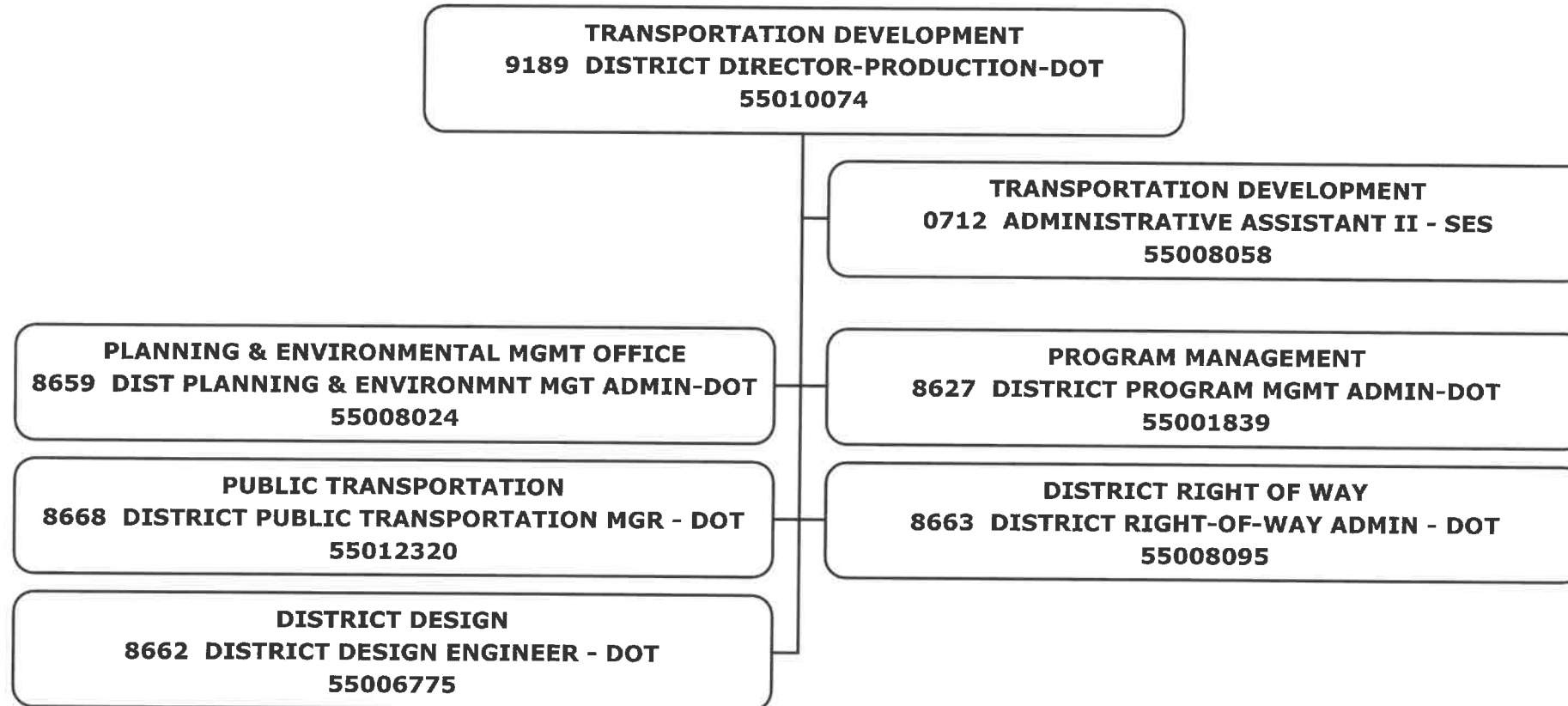


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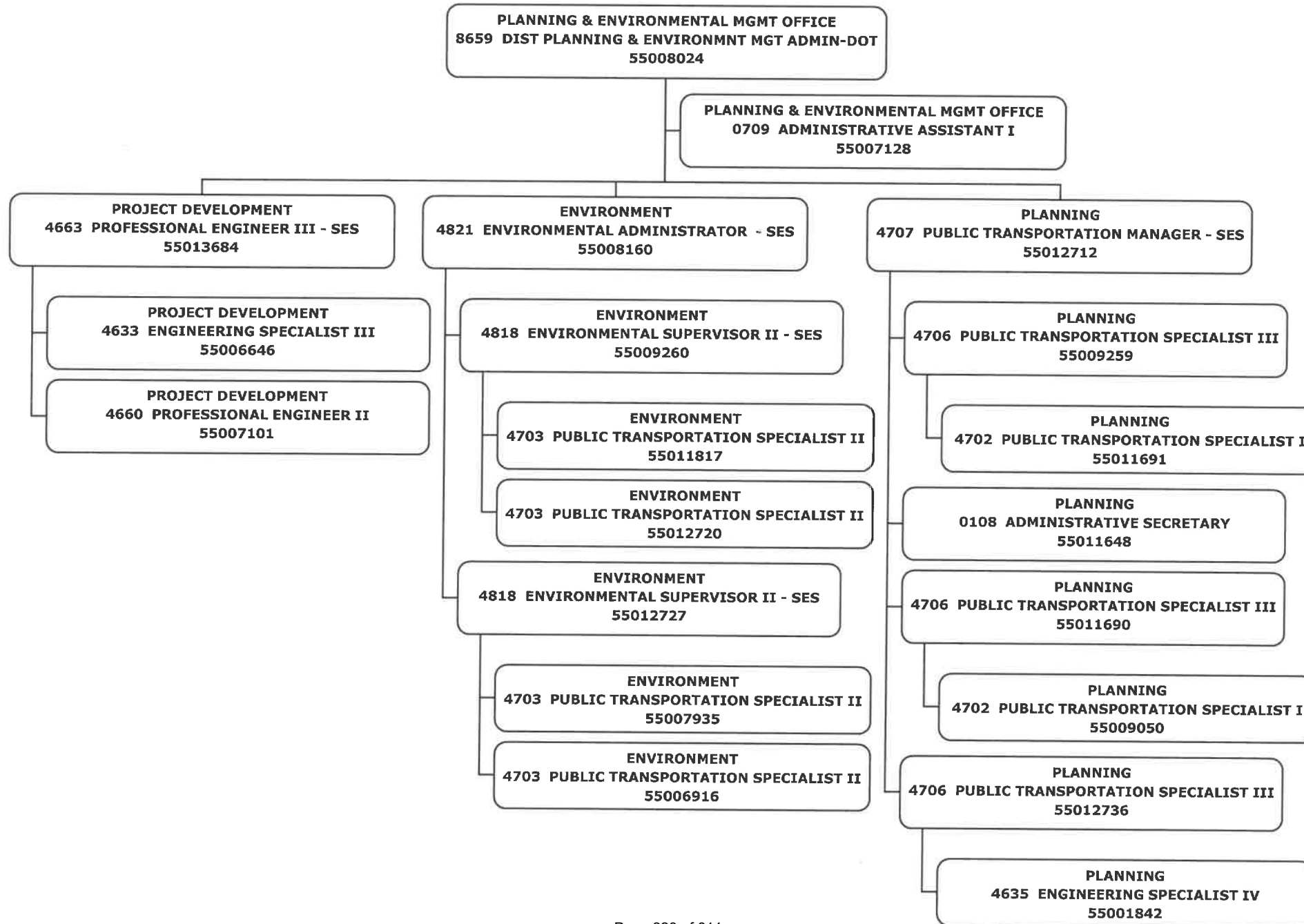
DISTRICT SIX



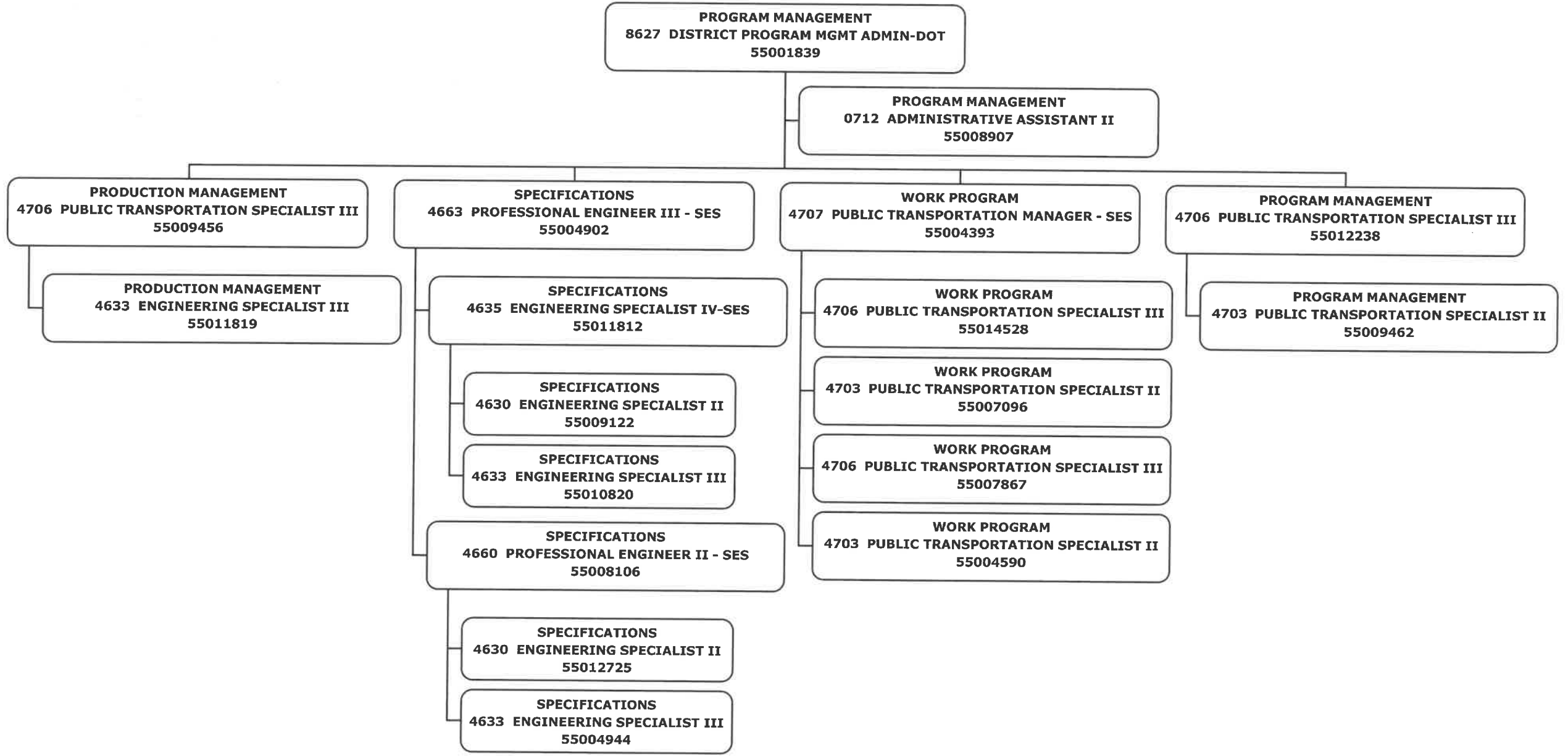
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DISTRICT SIX



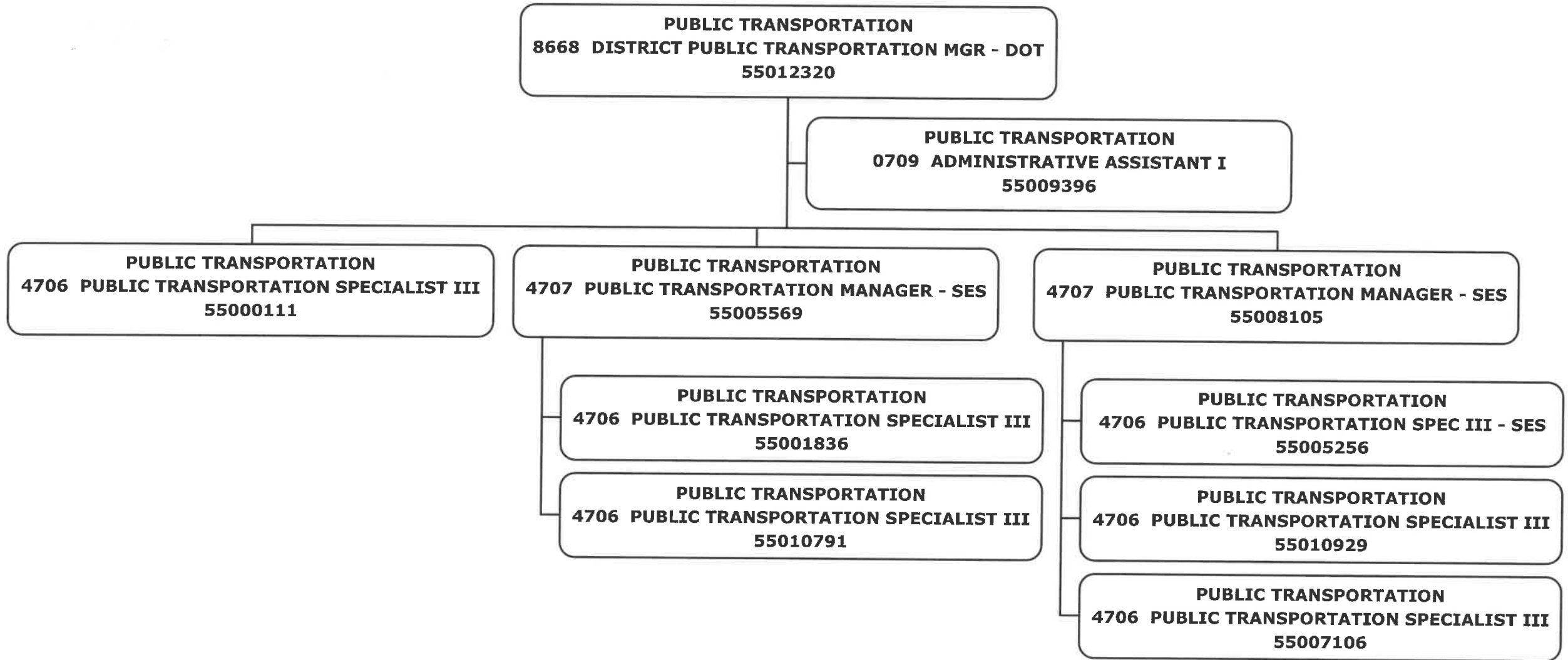
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DISTRICT SIX



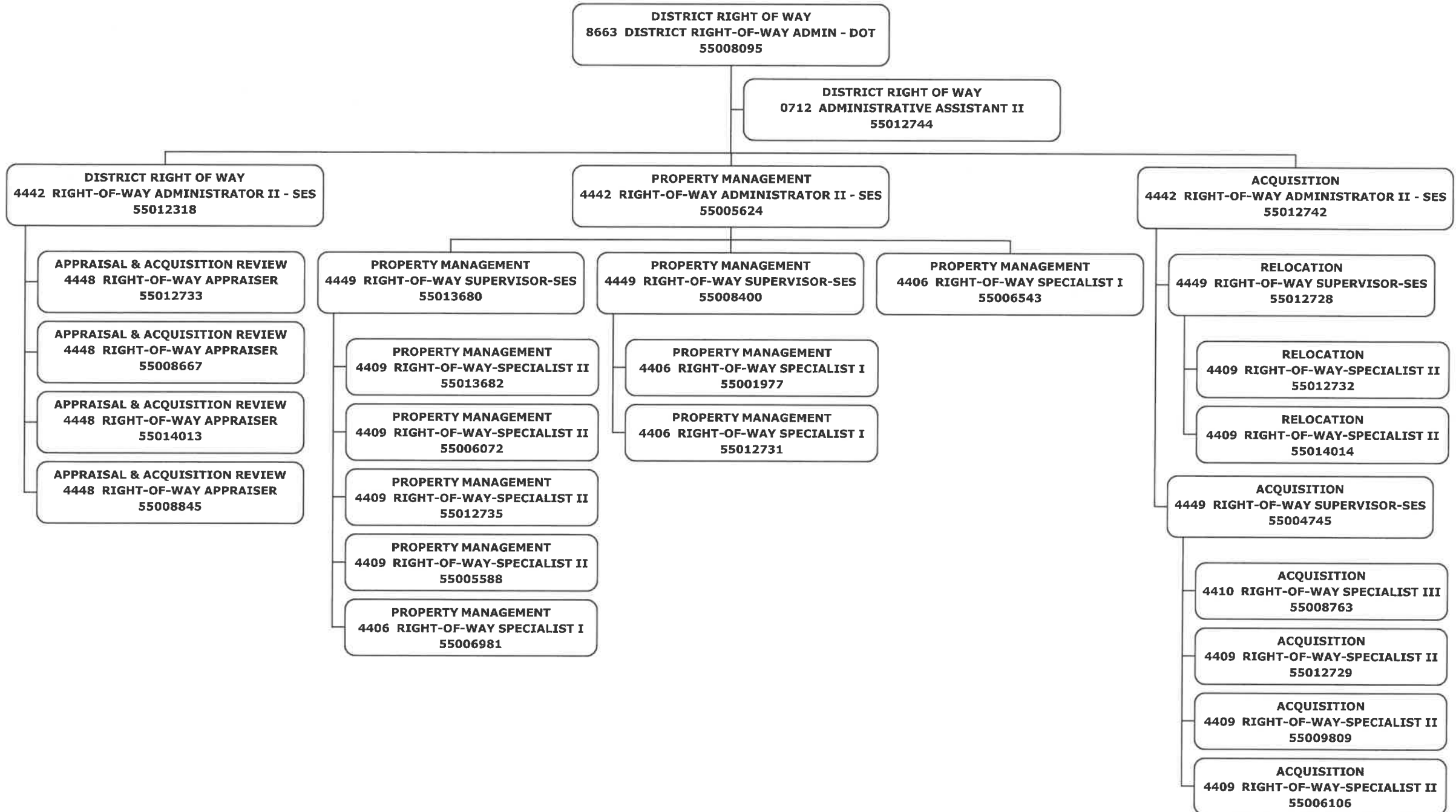
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DISTRICT SIX



FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT SIX

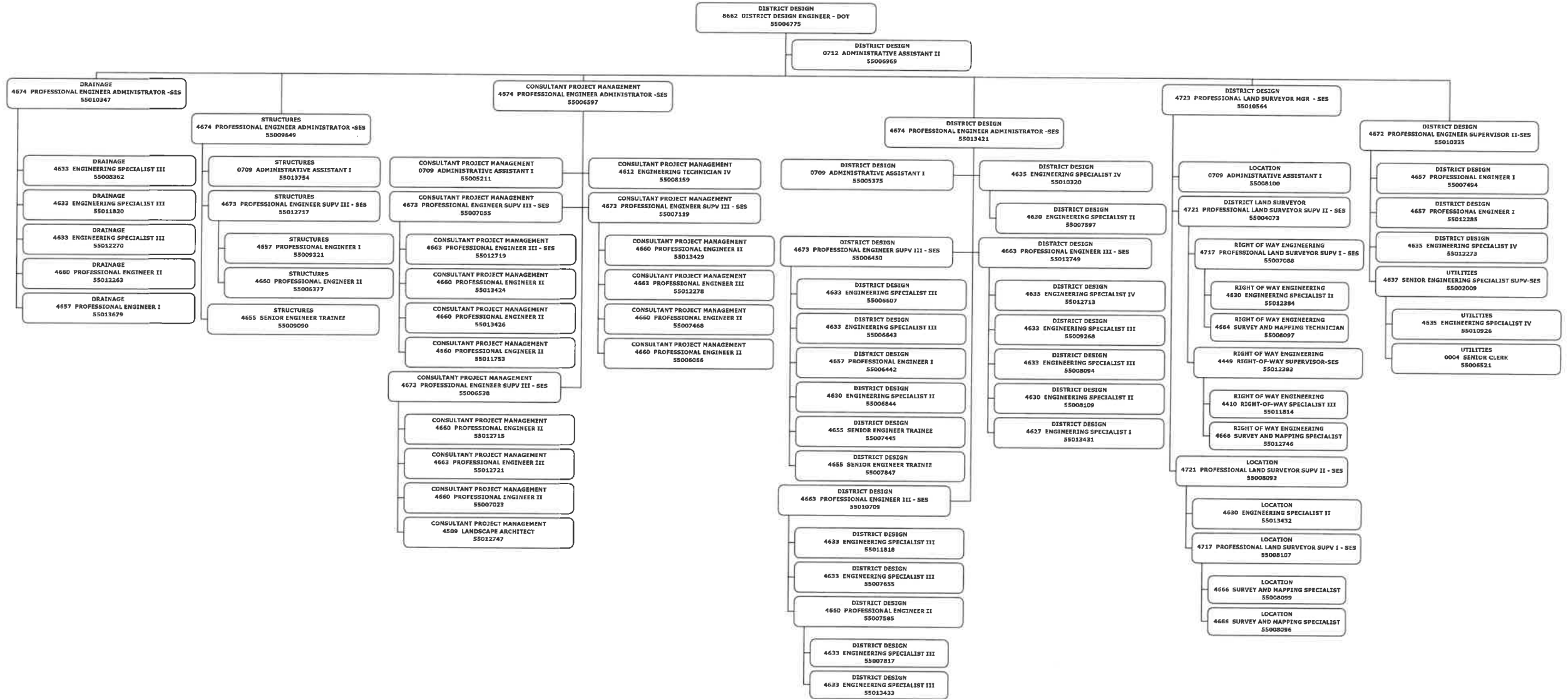


FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT SIX

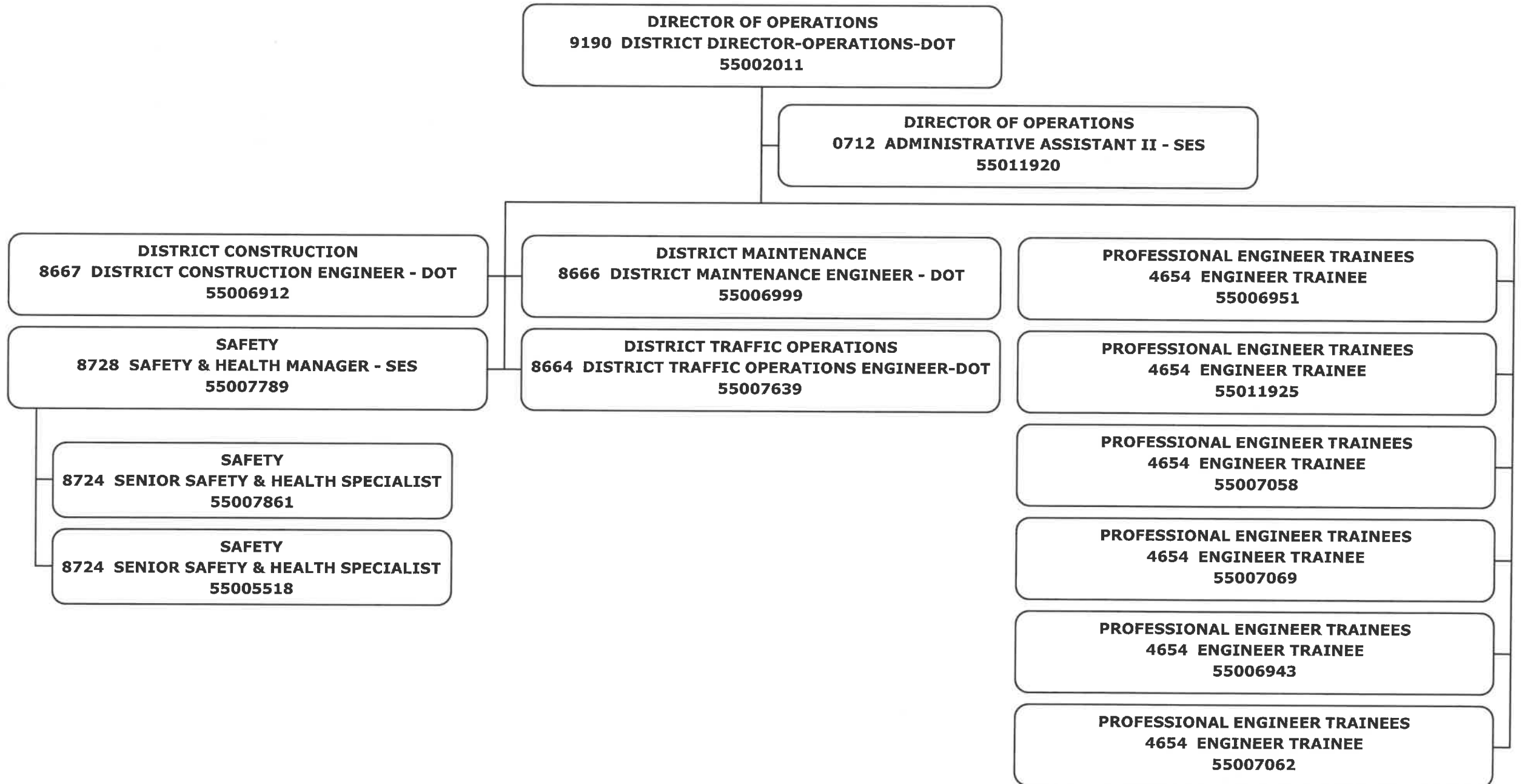


FLORIDA DEPARTMENT OF TRANSPORTATION

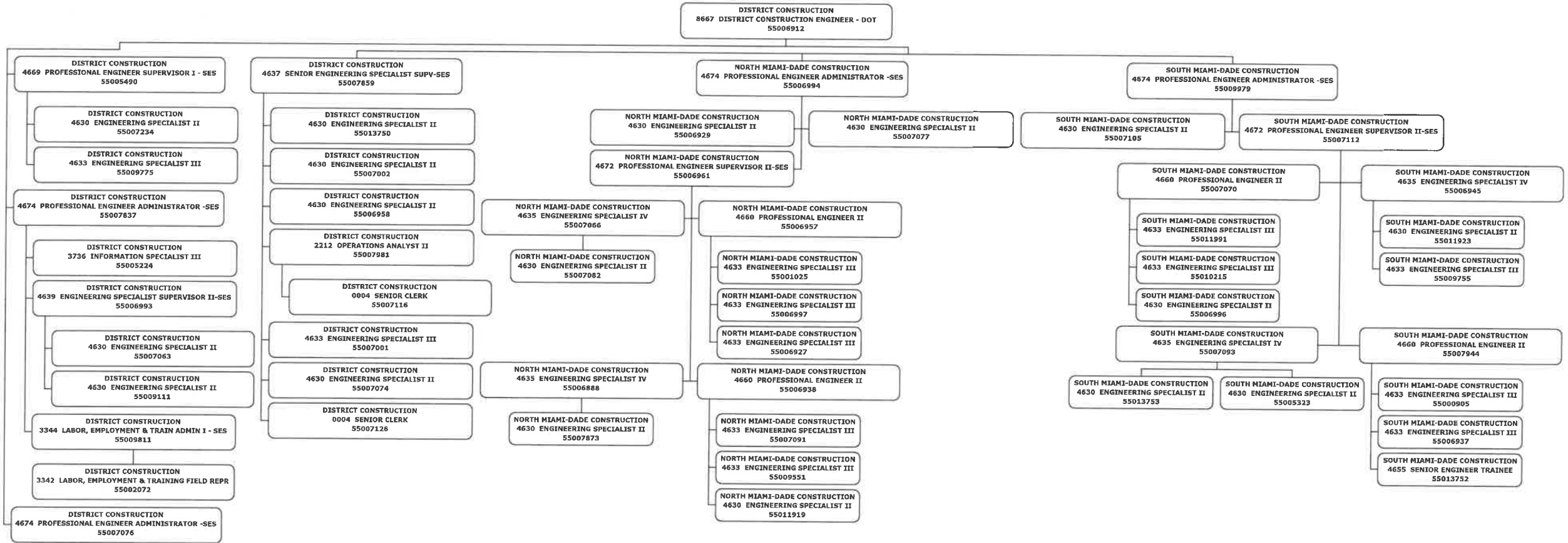
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FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT SIX

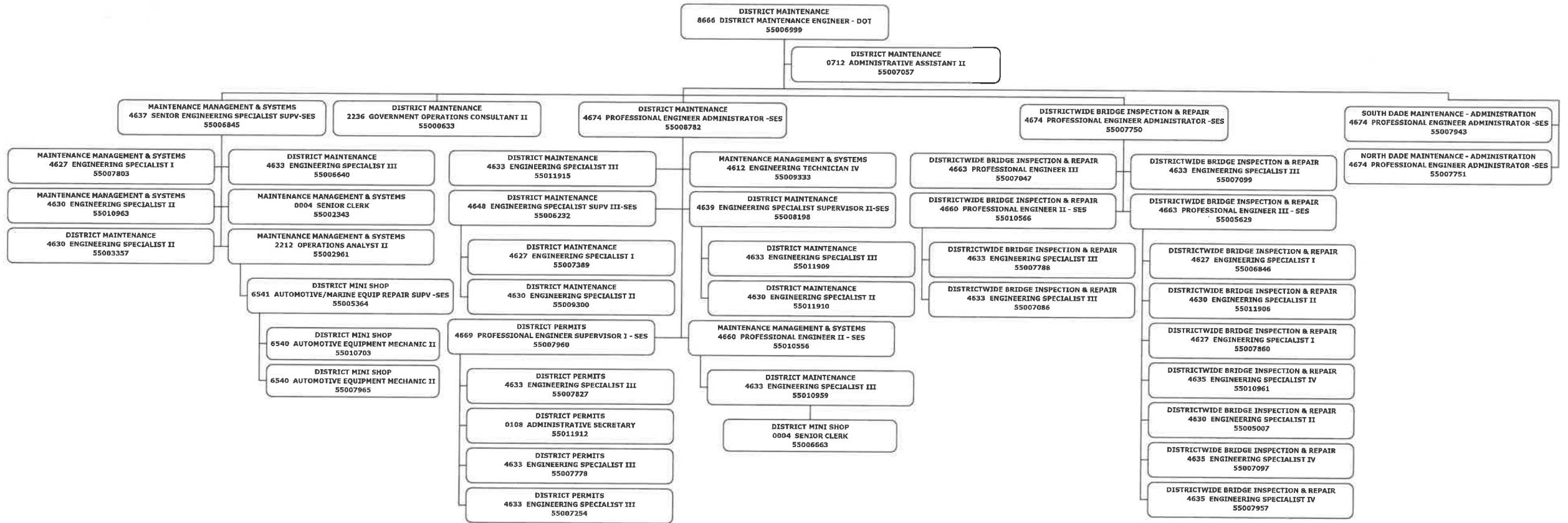


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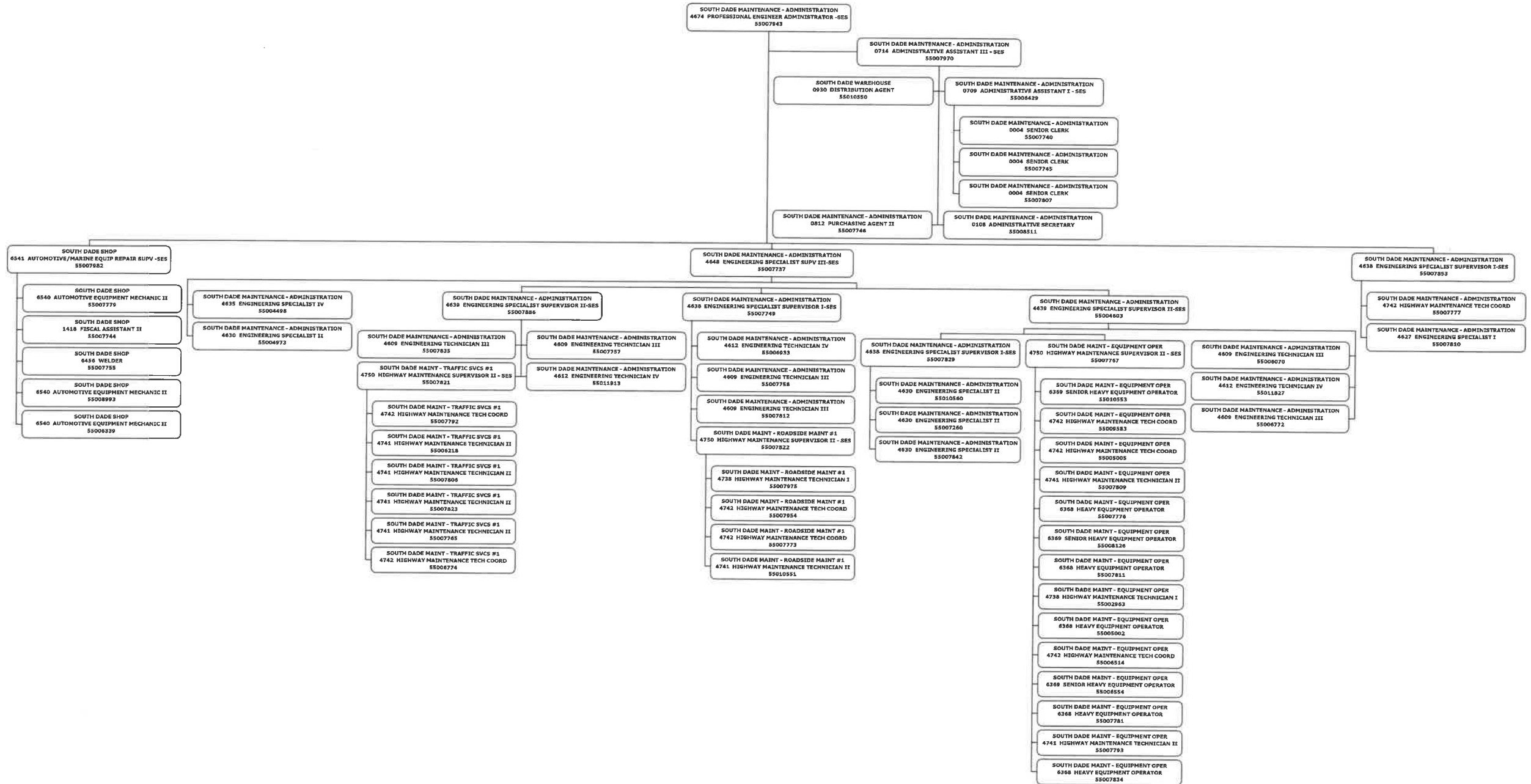
FLORIDA DEPARTMENT OF TRANSPORTATION

DISTRICT SIX



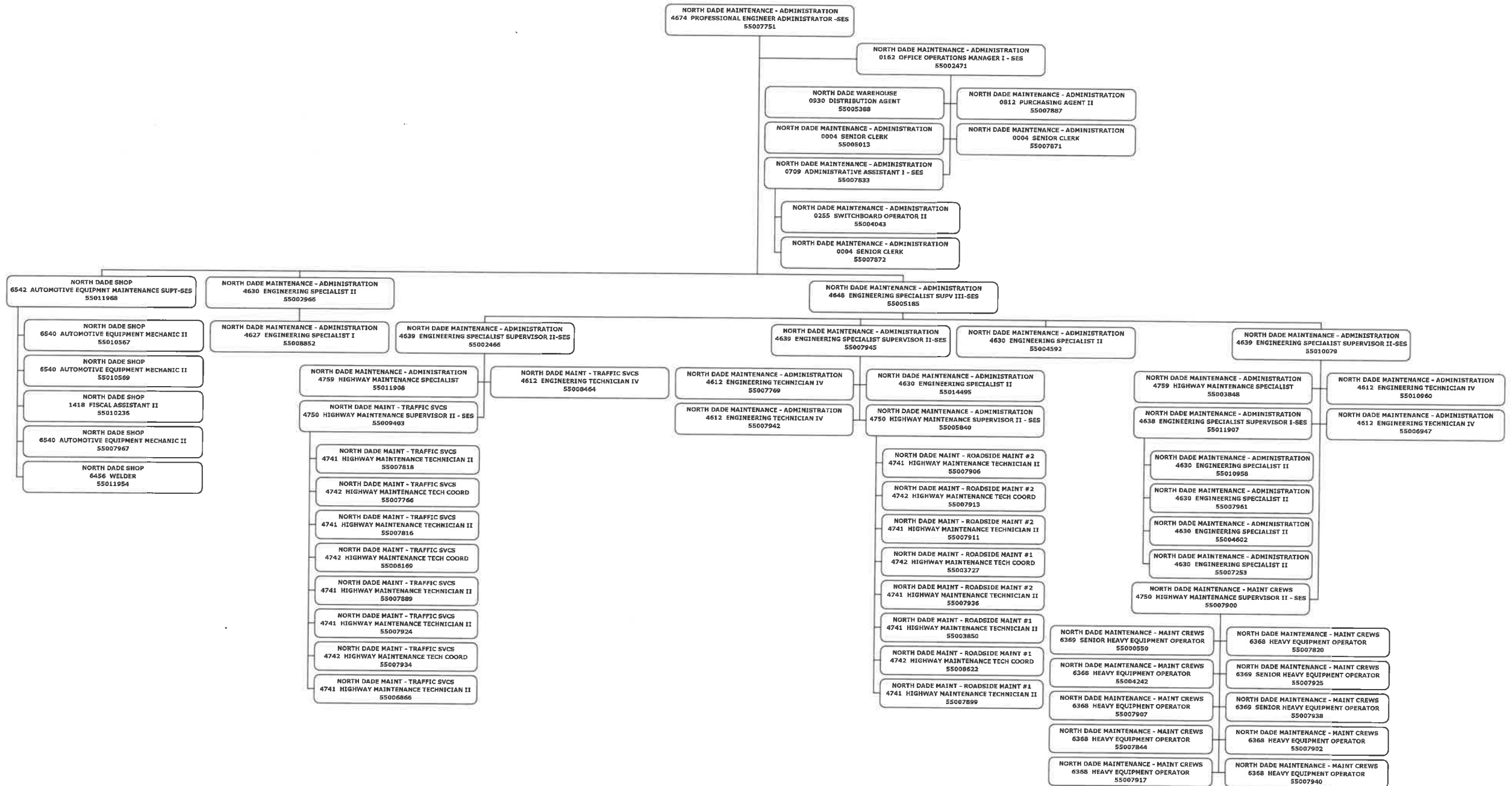
FLORIDA DEPARTMENT OF TRANSPORTATION

DISTRICT SIX



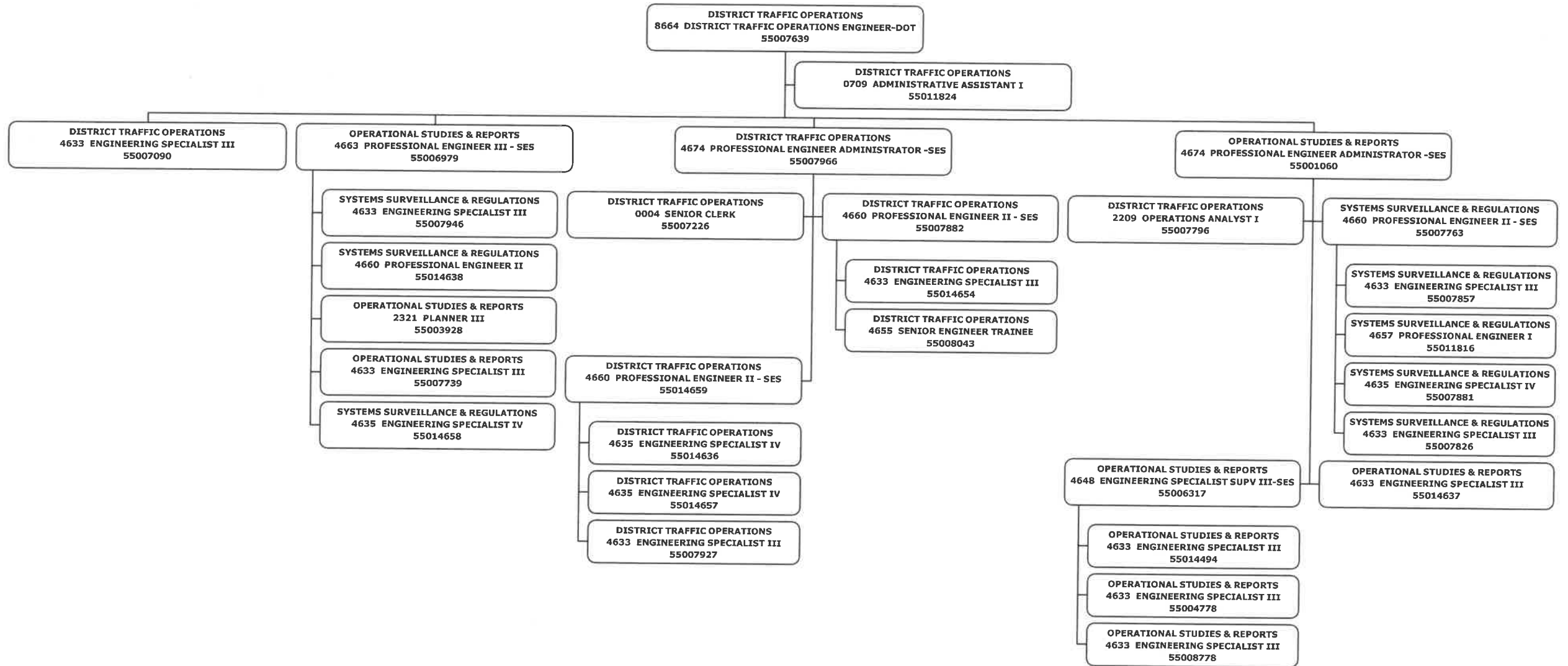
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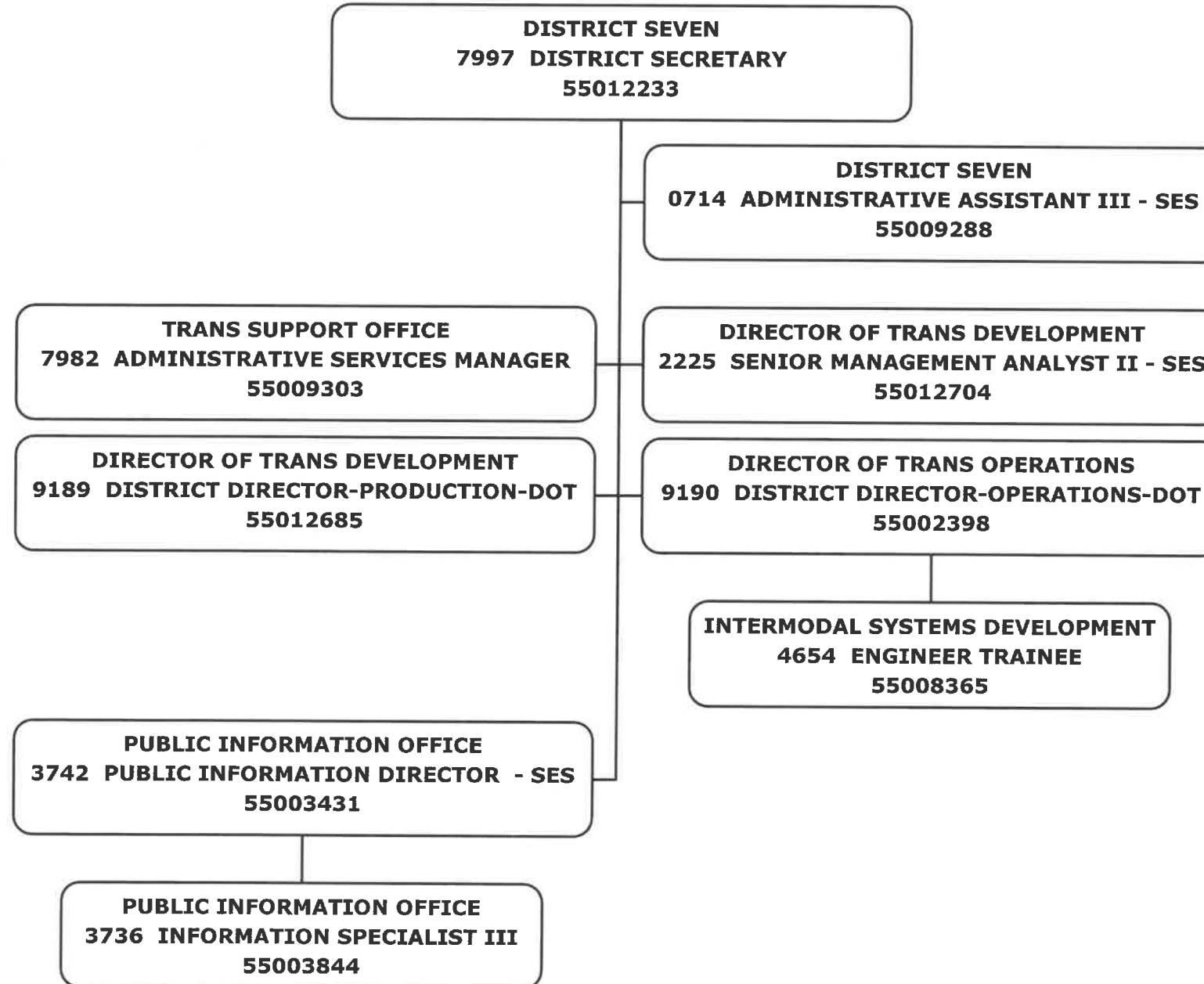


FLORIDA DEPARTMENT OF TRANSPORTATION

DISTRICT SIX

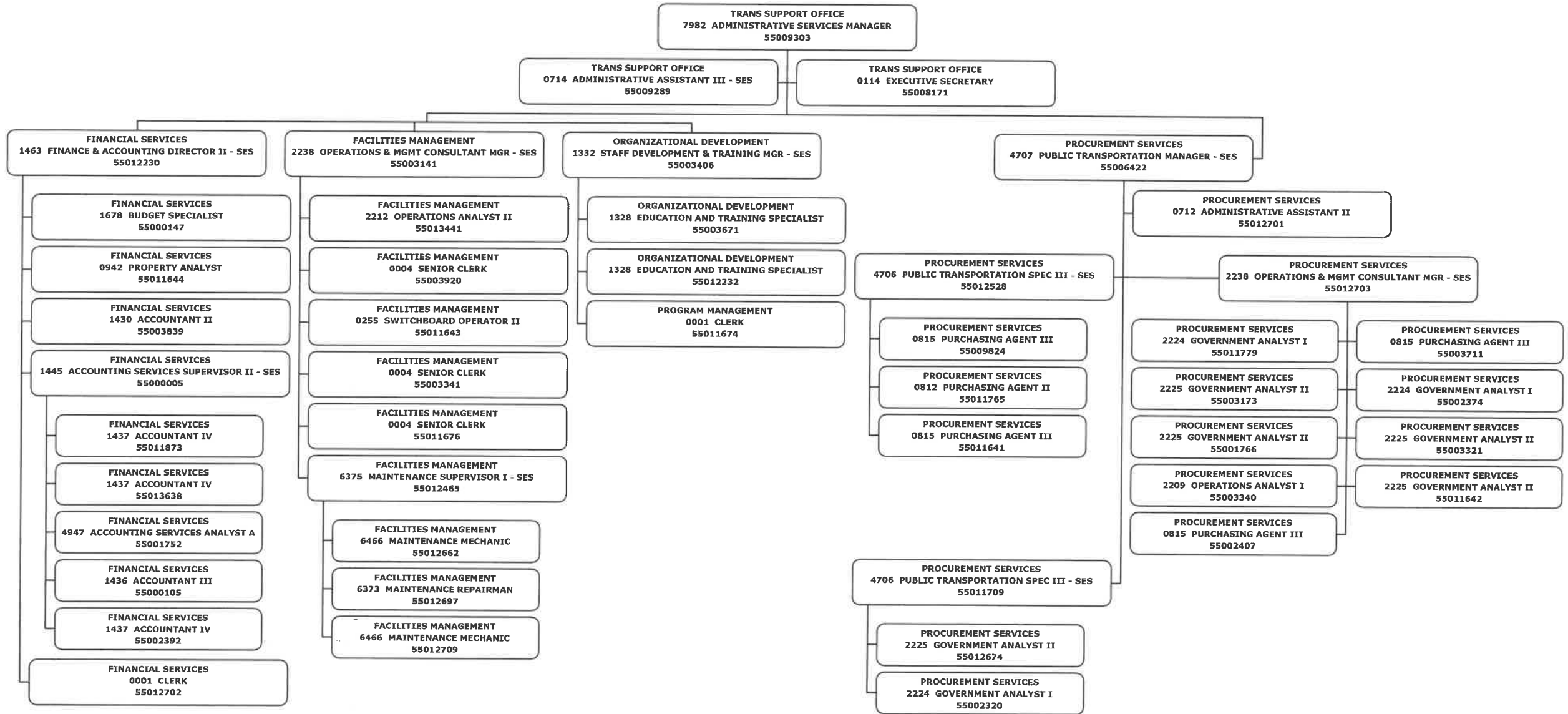


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DISTRICT SEVEN

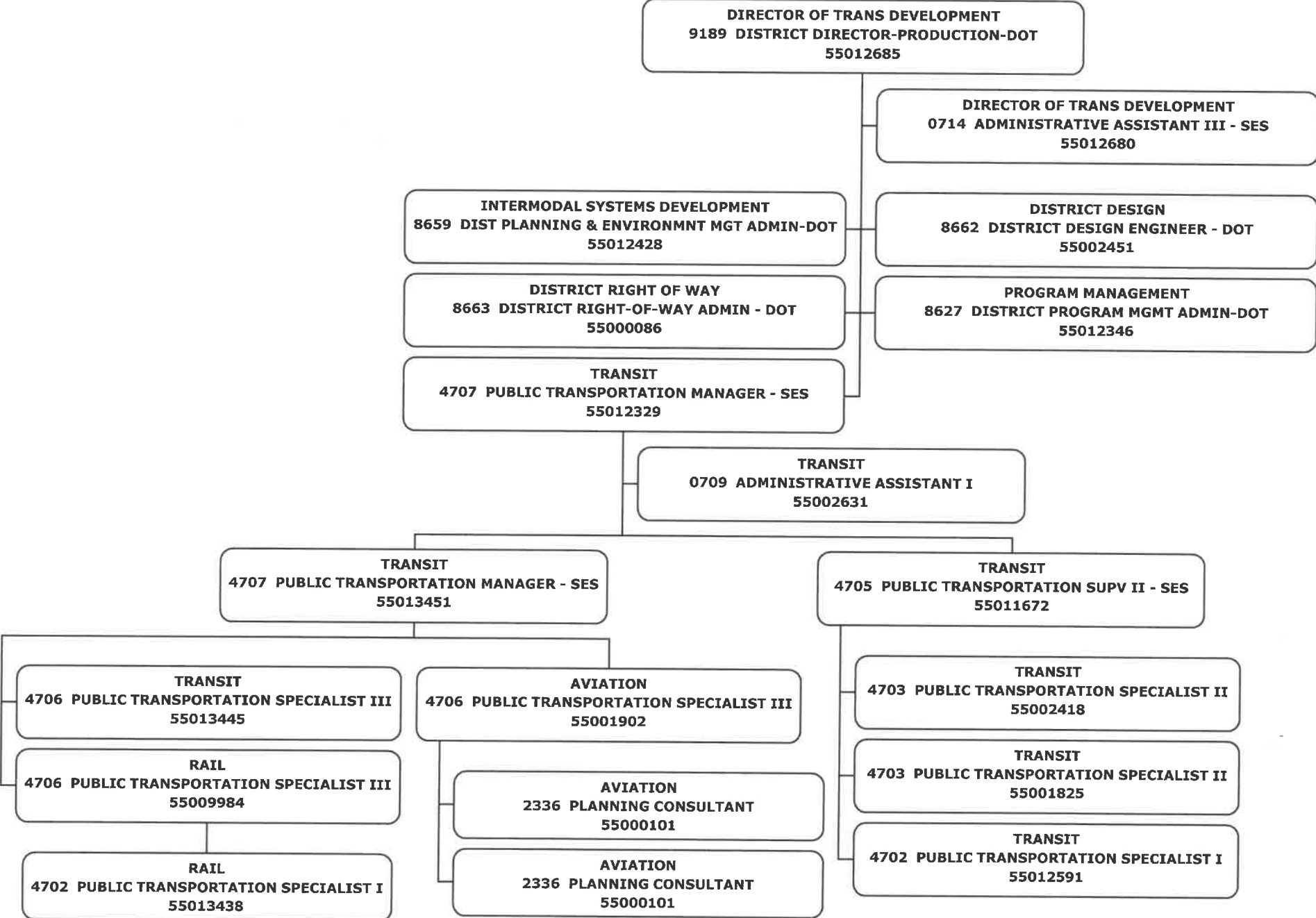


FLORIDA DEPARTMENT OF TRANSPORTATION

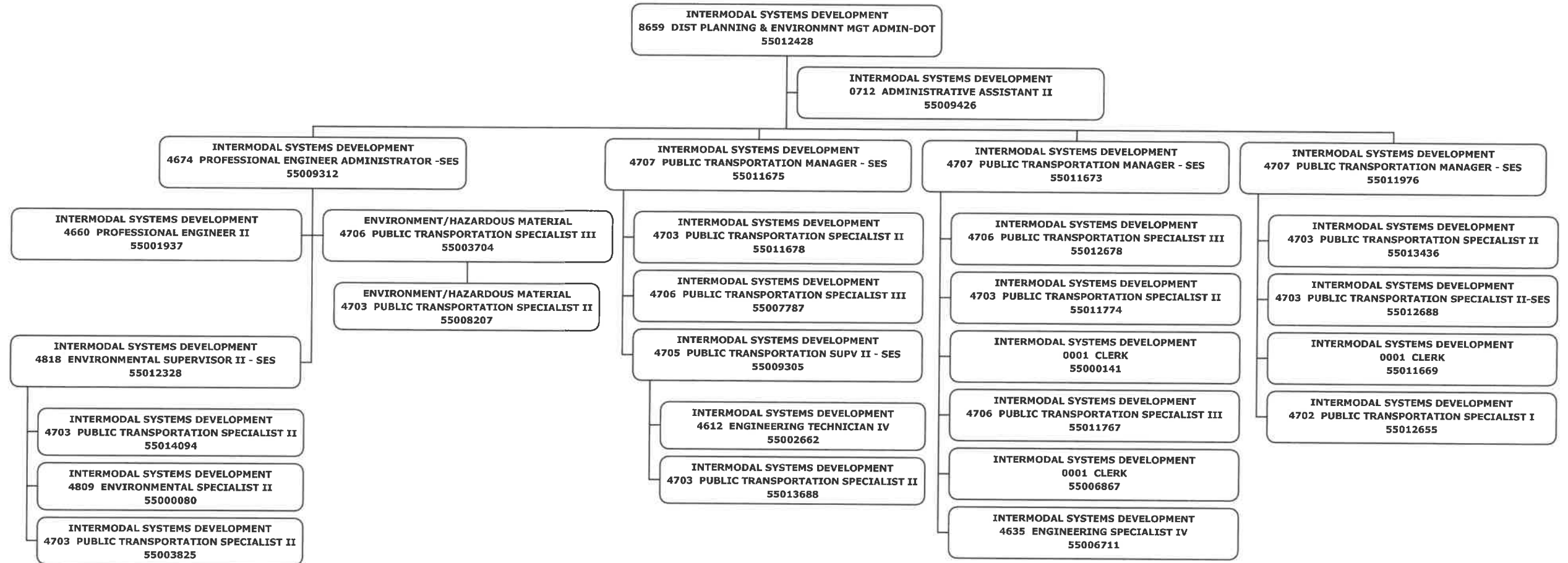
DISTRICT SEVEN



FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT SEVEN

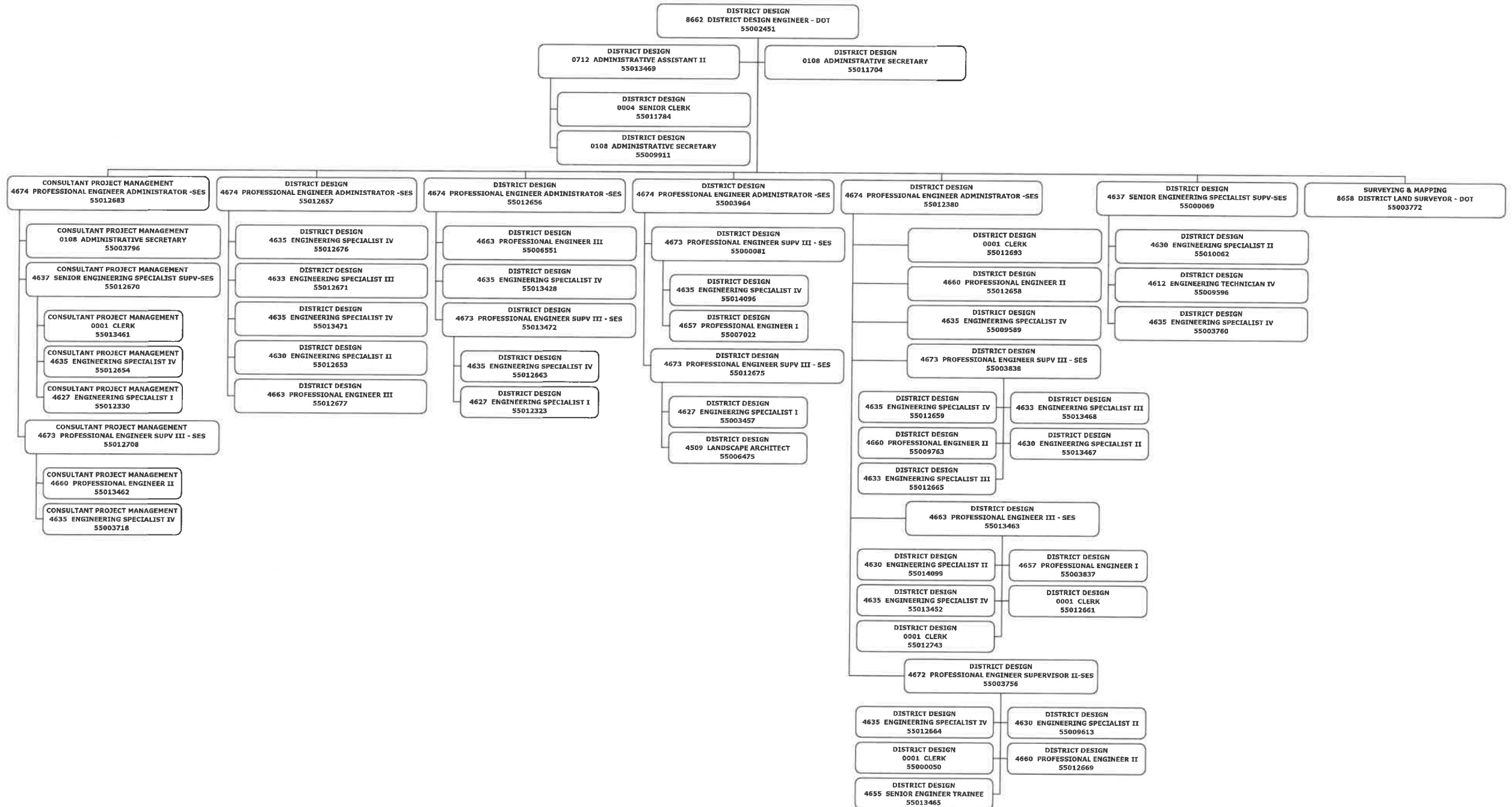


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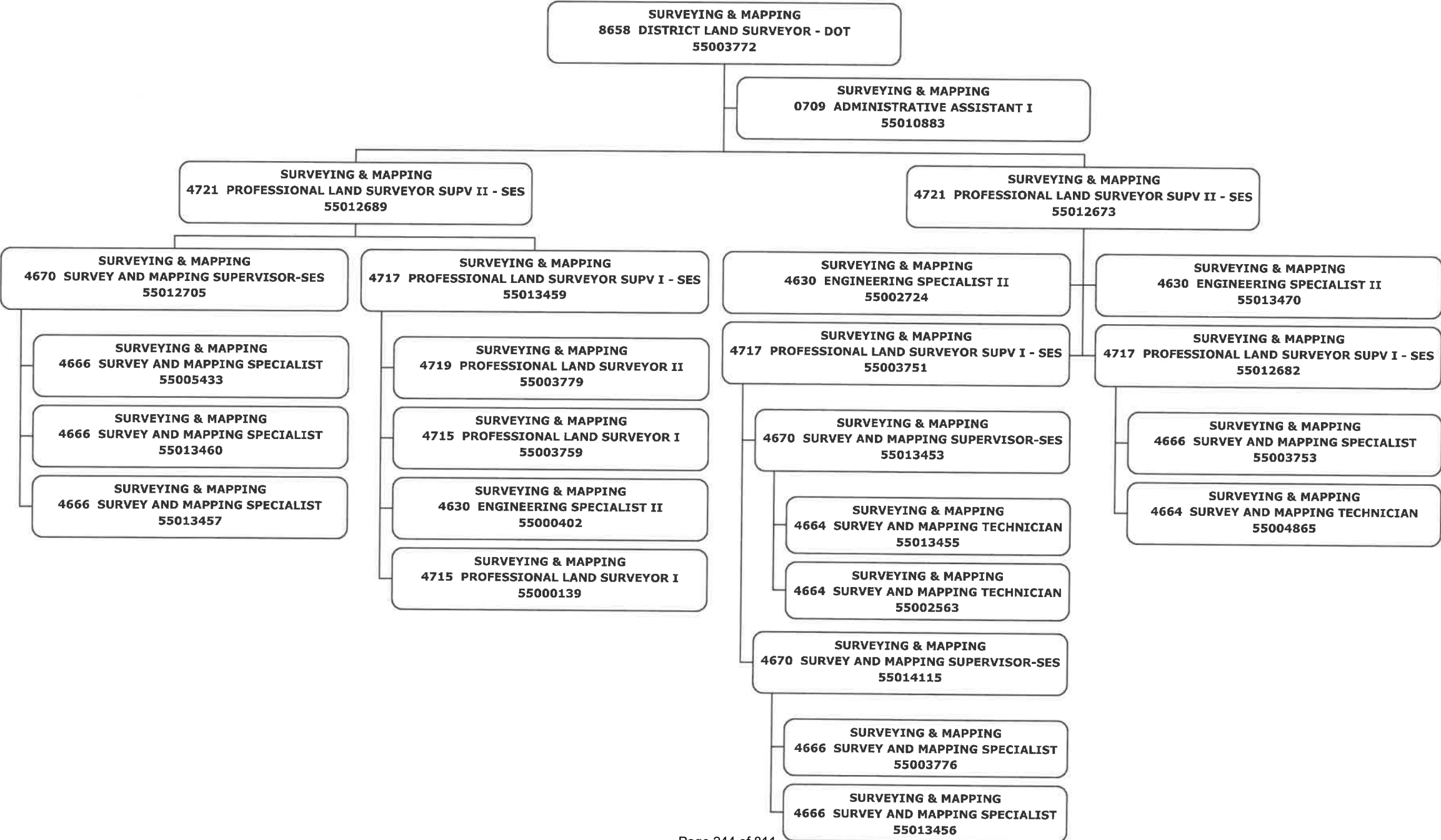


FLORIDA DEPARTMENT OF TRANSPORTATION

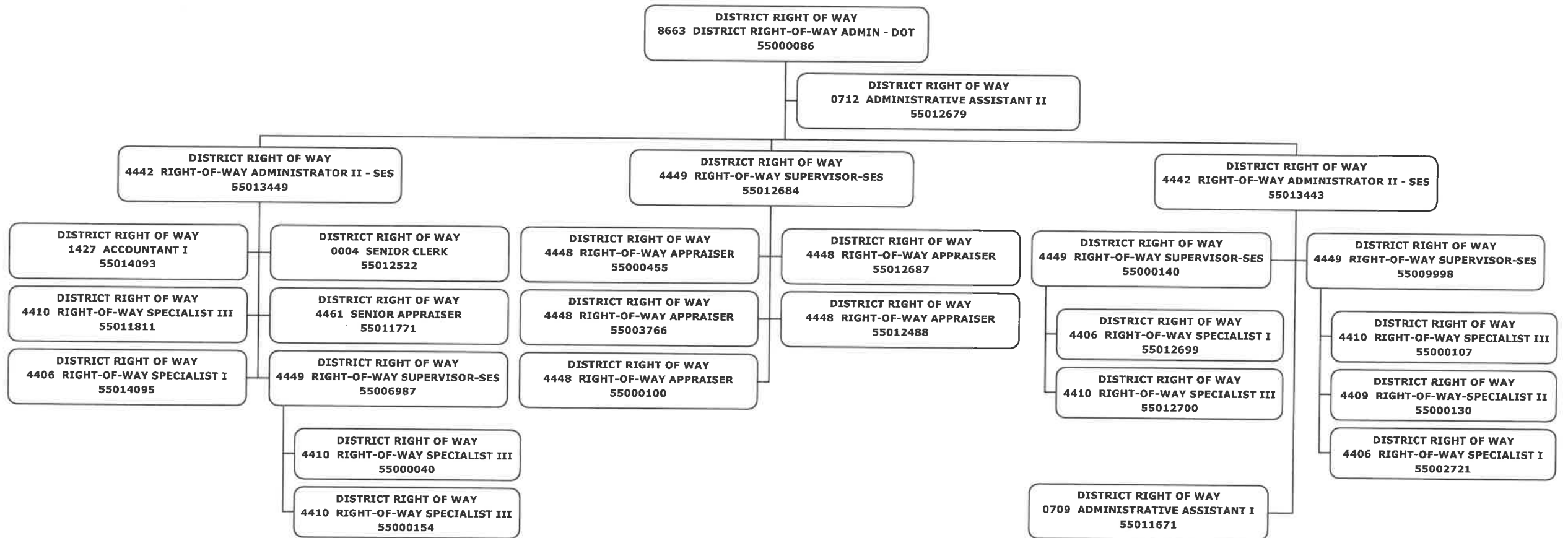
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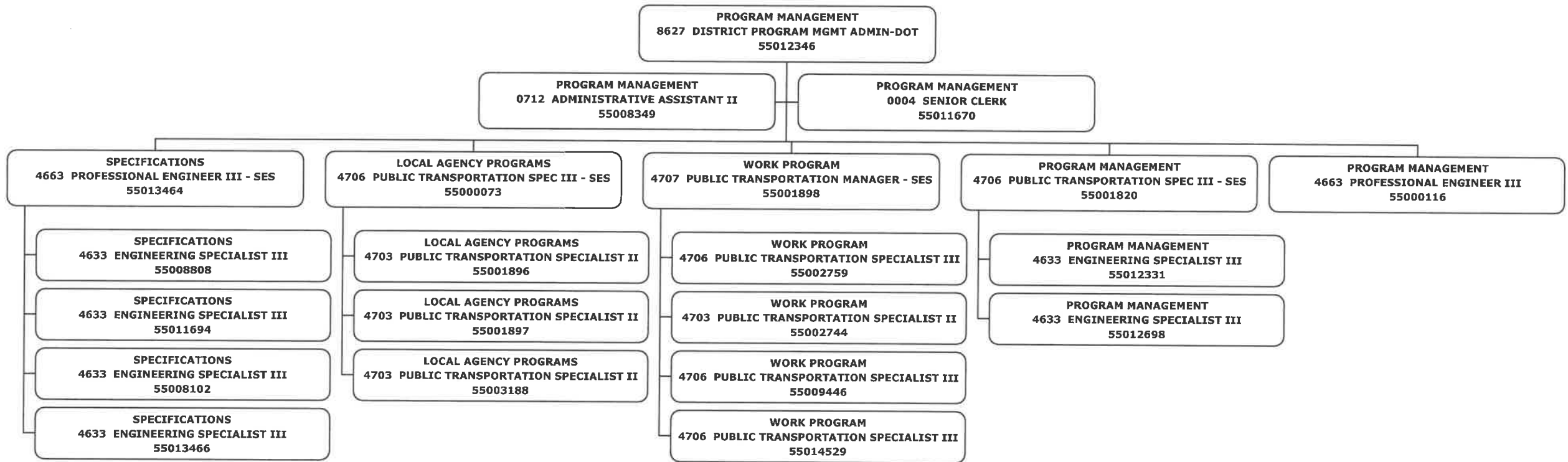
FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT SEVEN



FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT SEVEN



FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT SEVEN



FLORIDA DEPARTMENT OF TRANSPORTATION
 DISTRICT SEVEN

DIRECTOR OF TRANS OPERATIONS
 9190 DISTRICT DIRECTOR-OPERATIONS-DOT
 55002398

DIRECTOR OF TRANS OPERATIONS
 0714 ADMINISTRATIVE ASSISTANT III - SES
 55003323

DIRECTOR OF TRANS OPERATIONS
 0114 EXECUTIVE SECRETARY
 55002440

DISTRICT CONSTRUCTION
 8667 DISTRICT CONSTRUCTION ENGINEER - DOT
 55011836

DISTRICT MAINTENANCE
 8666 DISTRICT MAINTENANCE ENGINEER - DOT
 55007207

PROFESSIONAL ENGINEER TRAINEES
 4654 ENGINEER TRAINEE
 55002751

DISTRICT TRAFFIC OPERATIONS
 8664 DISTRICT TRAFFIC OPERATIONS ENGINEER-DOT
 55002281

TAMPA OPERATIONS CENTER
 4674 PROFESSIONAL ENGINEER ADMINISTRATOR -SES
 55002524

PROFESSIONAL ENGINEER TRAINEES
 4654 ENGINEER TRAINEE
 55006496

BROOKSVILLE OPERATIONS CENTER
 4674 PROFESSIONAL ENGINEER ADMINISTRATOR -SES
 55003551

PINELLAS OPERATIONS CENTER
 4674 PROFESSIONAL ENGINEER ADMINISTRATOR -SES
 55014185

PROFESSIONAL ENGINEER TRAINEES
 0001 CLERK
 55002566

DISTRICT LOSS CONTROL
 8728 SAFETY & HEALTH MANAGER - SES
 55002705

PROFESSIONAL ENGINEER TRAINEES
 0001 CLERK
 55002712

DISTRICT LOSS CONTROL
 8725 SAFETY AND HEALTH SPECIALIST
 55012283

DISTRICT LOSS CONTROL
 0712 ADMINISTRATIVE ASSISTANT II
 55003562

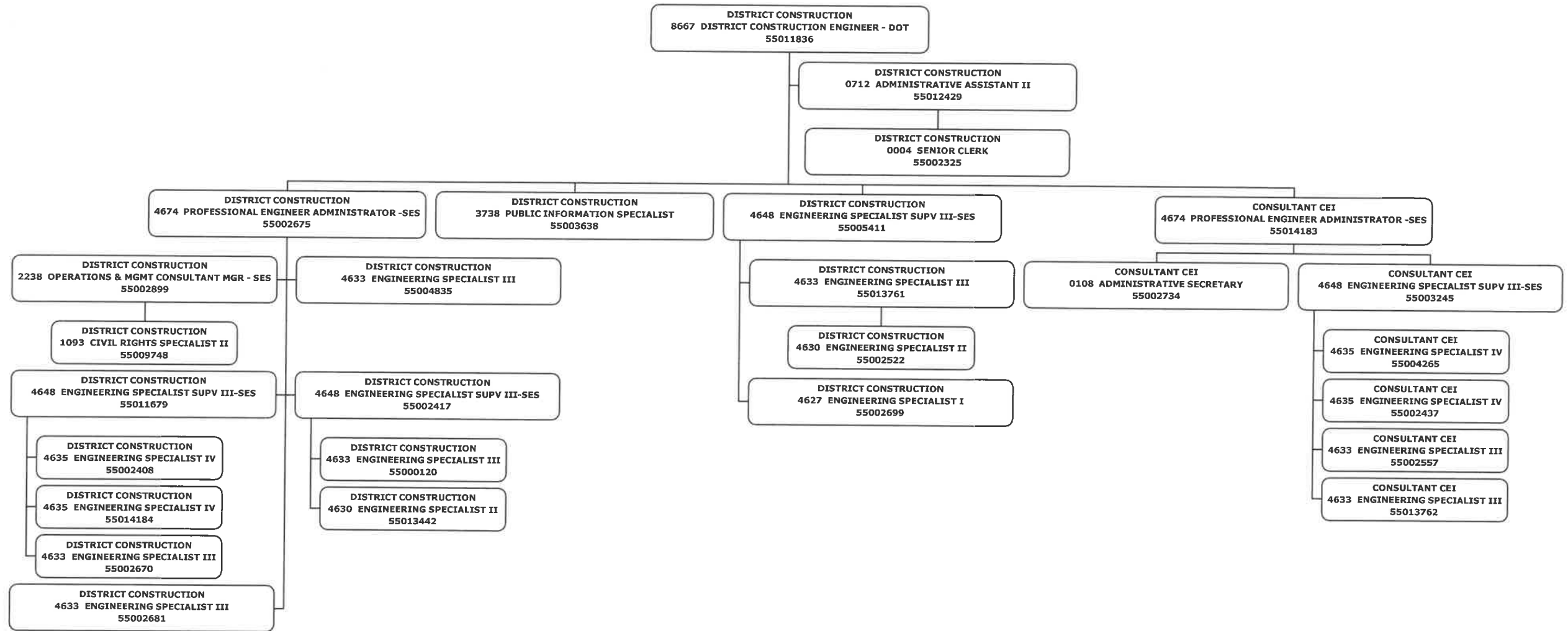
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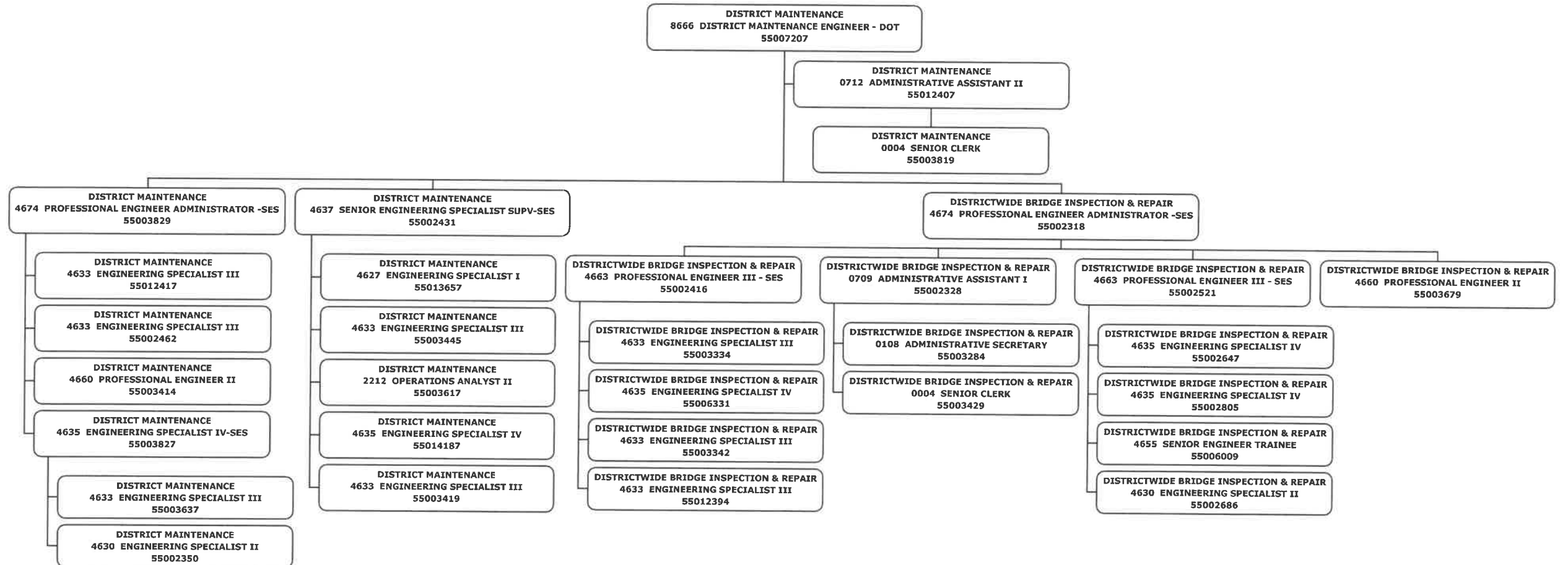
FLORIDA DEPARTMENT OF TRANSPORTATION

DISTRICT SEVEN



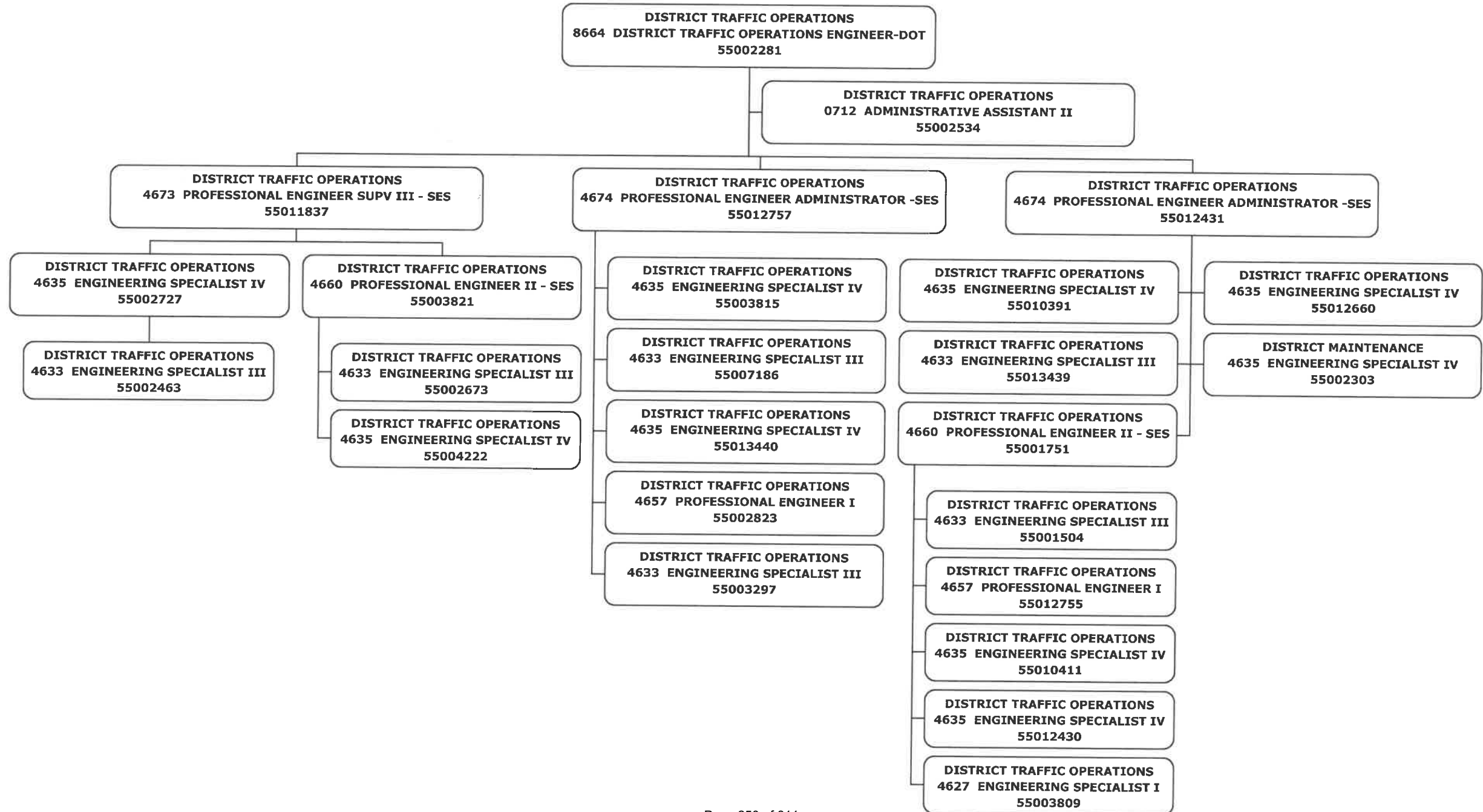
FLORIDA DEPARTMENT OF TRANSPORTATION

DISTRICT SEVEN



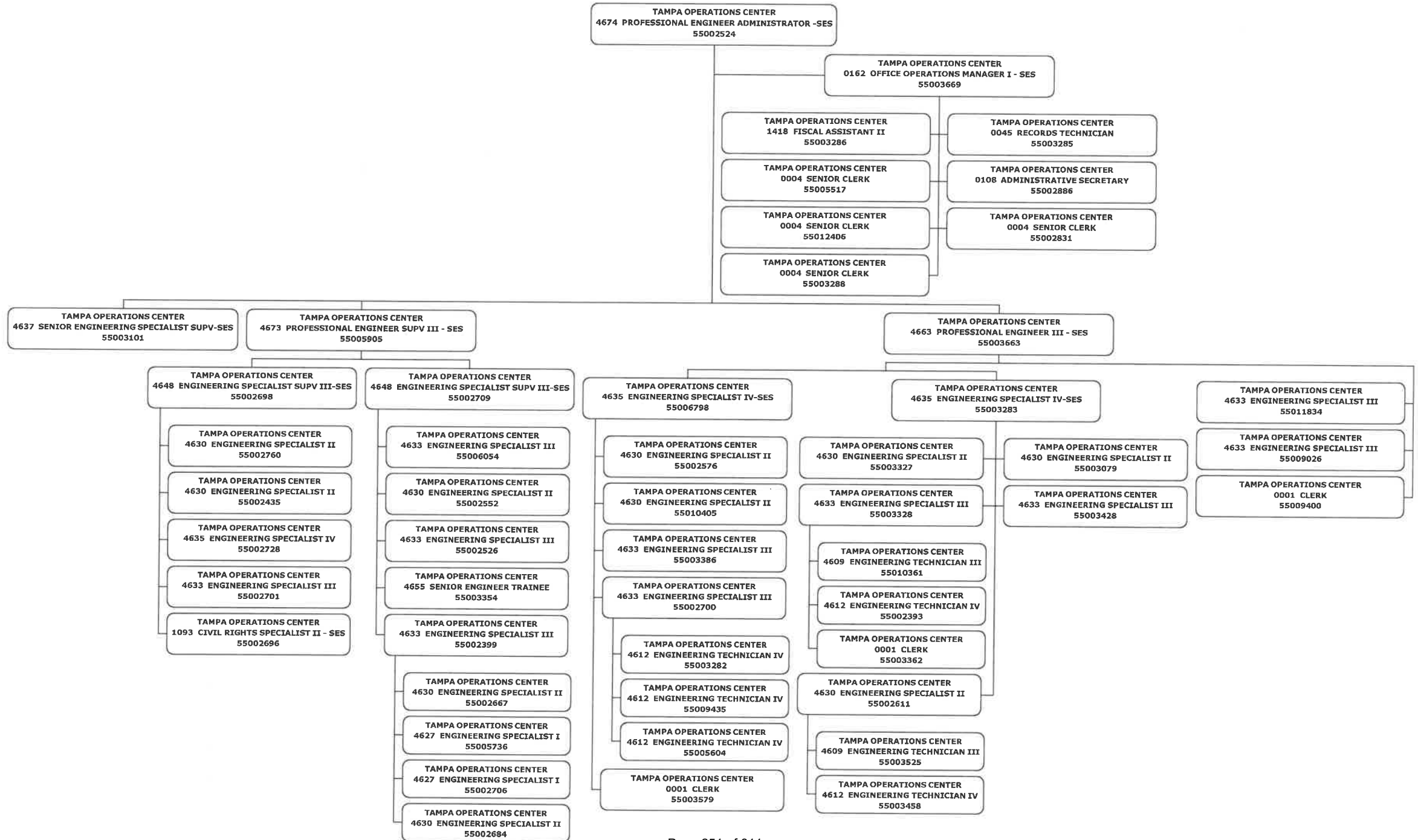
FLORIDA DEPARTMENT OF TRANSPORTATION

DISTRICT SEVEN



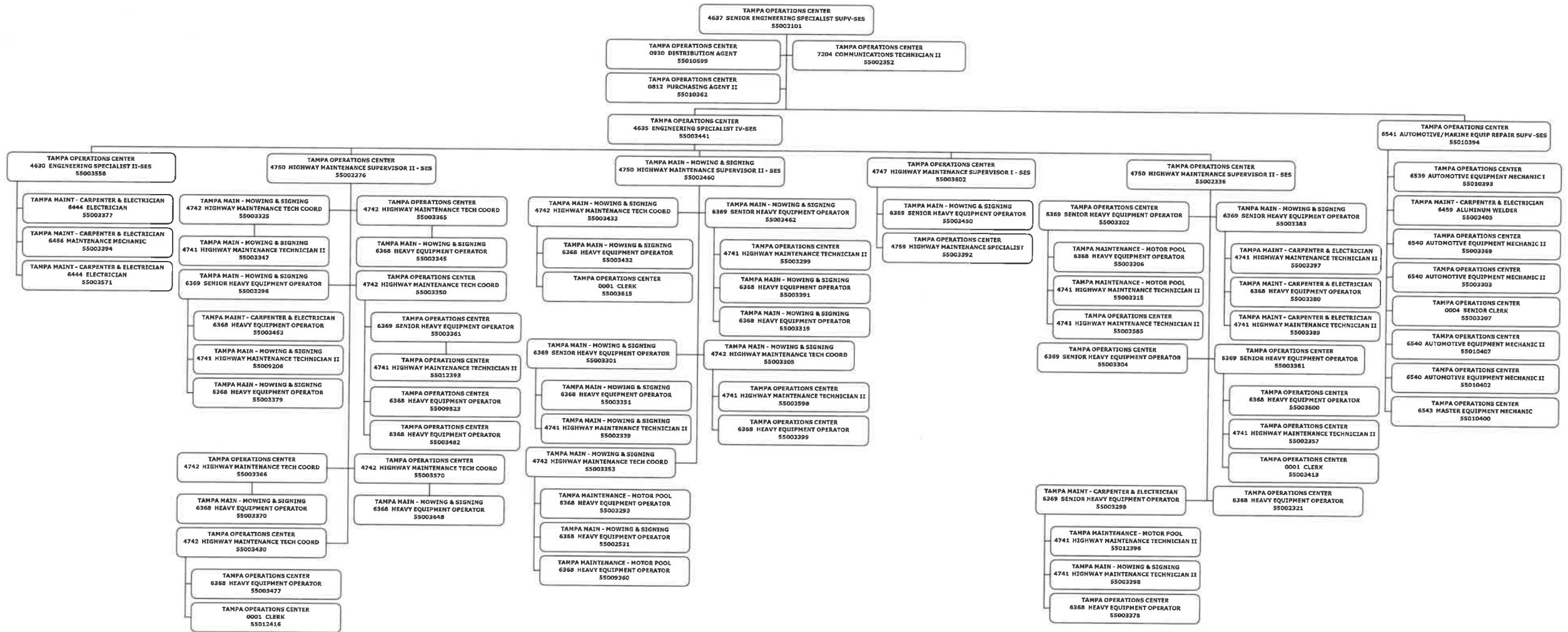
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DISTRICT SEVEN



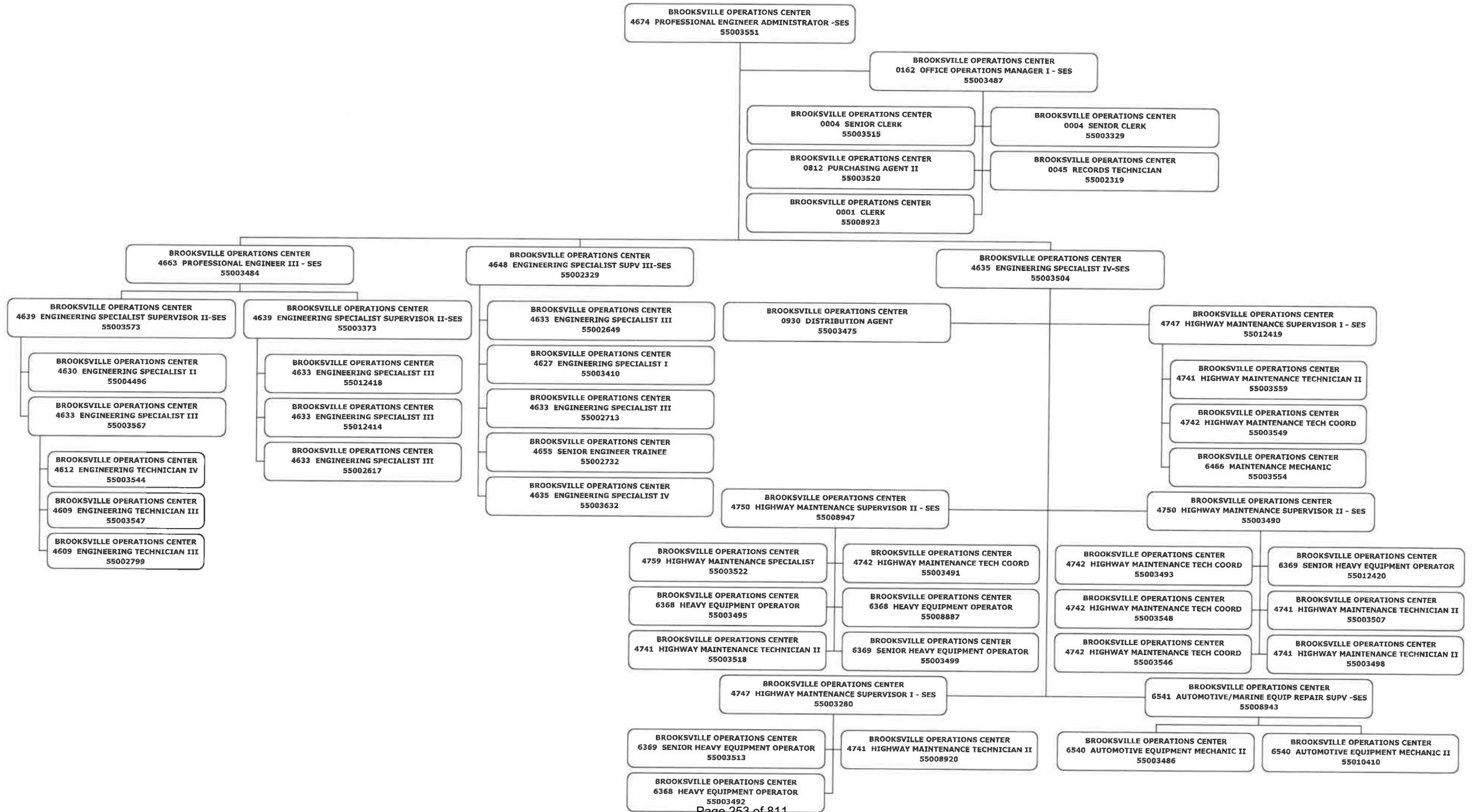
FLORIDA DEPARTMENT OF TRANSPORTATION

DISTRICT SEVEN

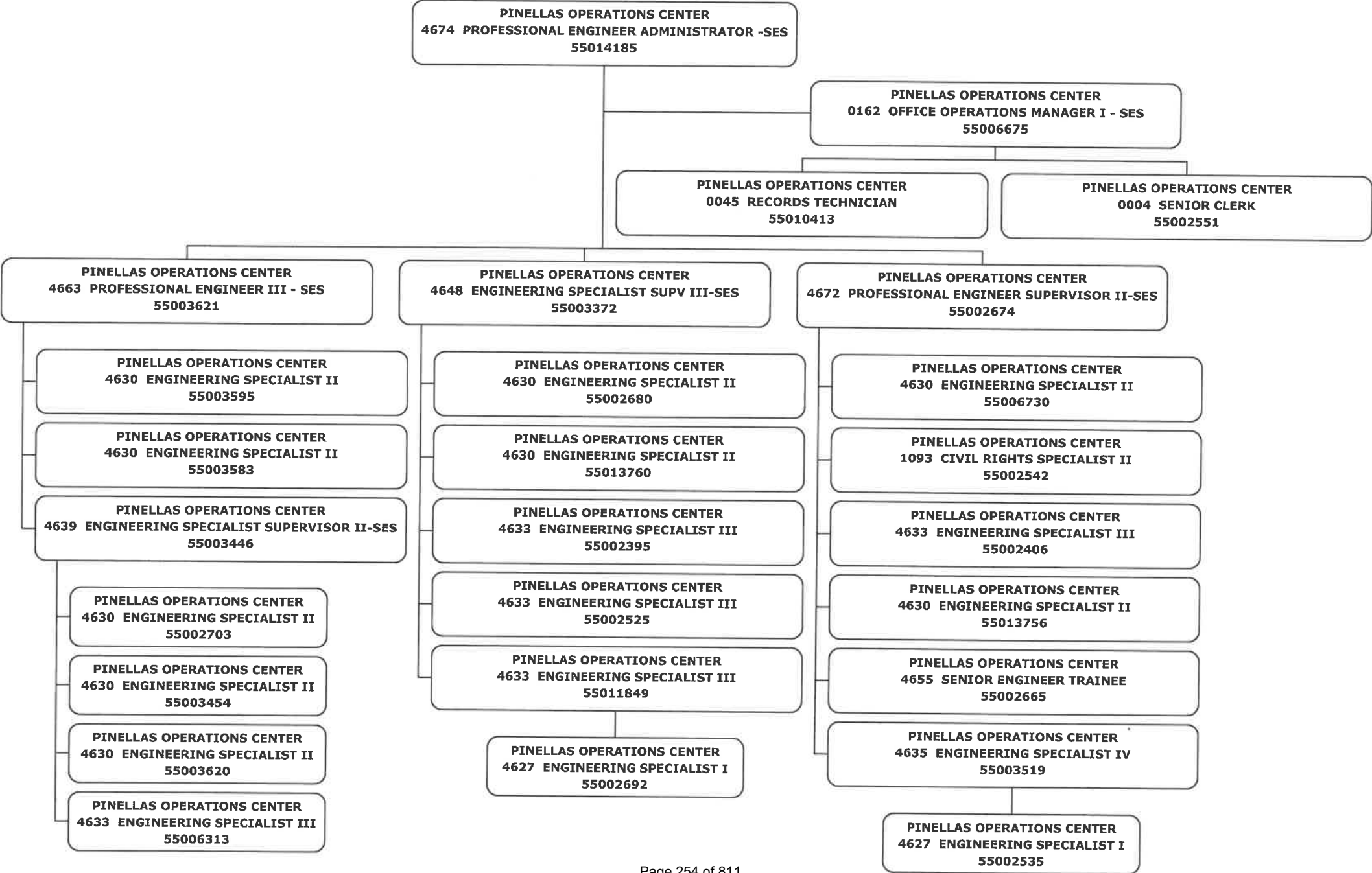


FLORIDA DEPARTMENT OF TRANSPORTATION

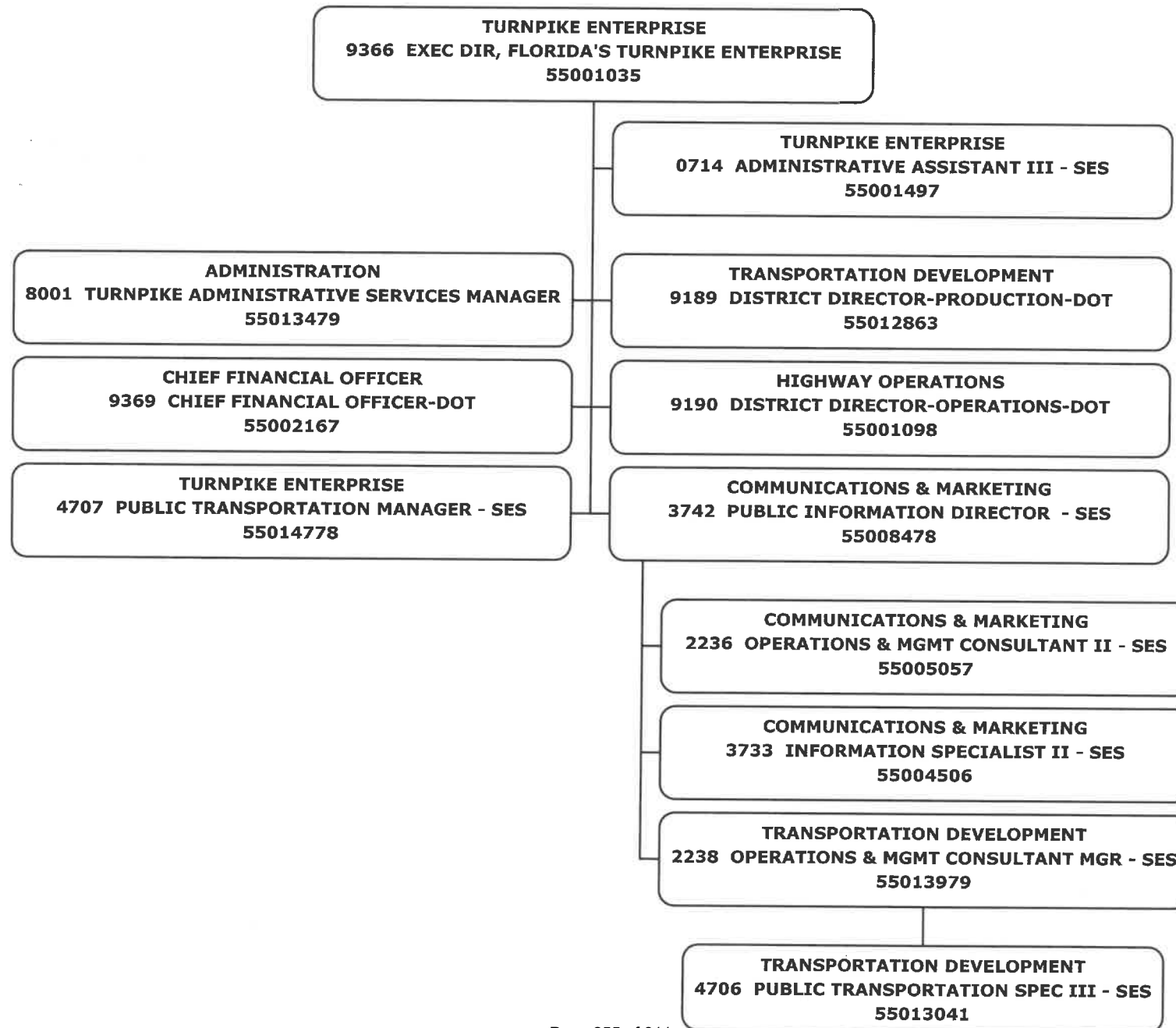
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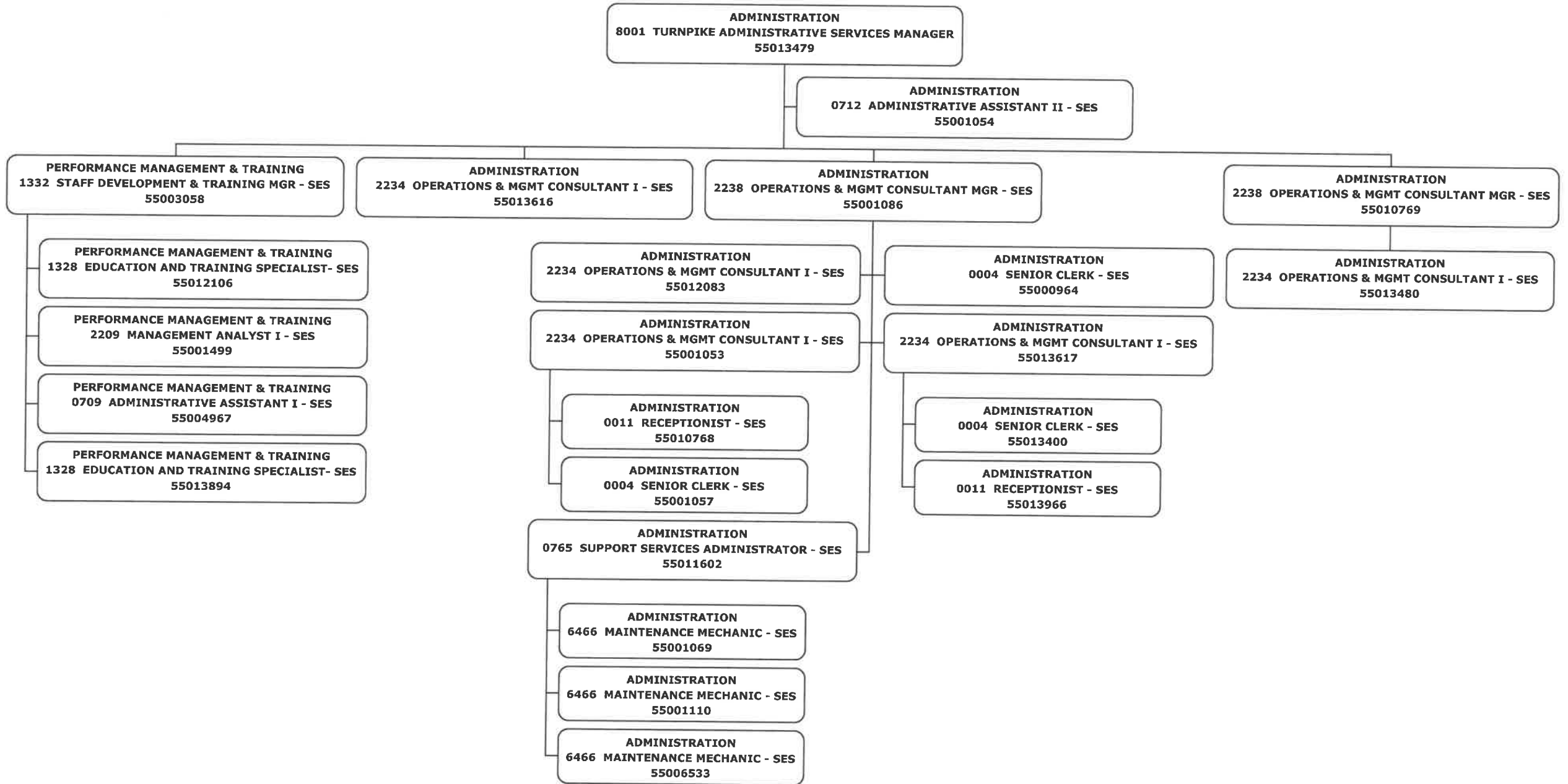
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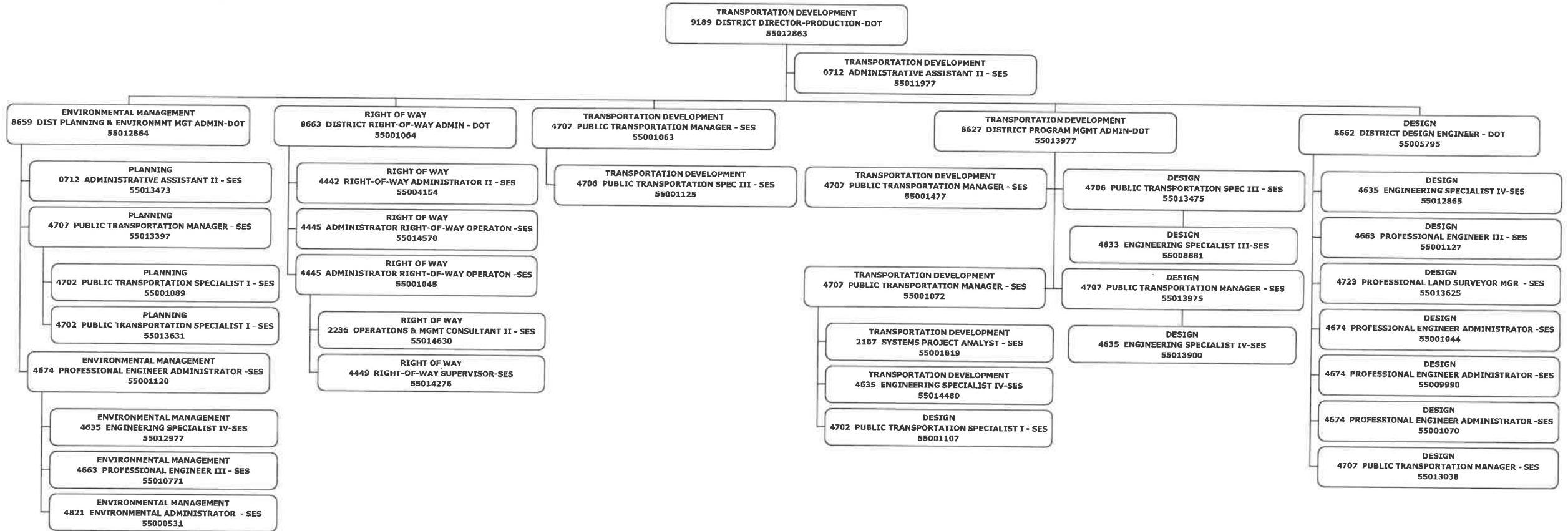
FLORIDA DEPARTMENT OF TRANSPORTATION
TURNPIKE ENTERPRISE



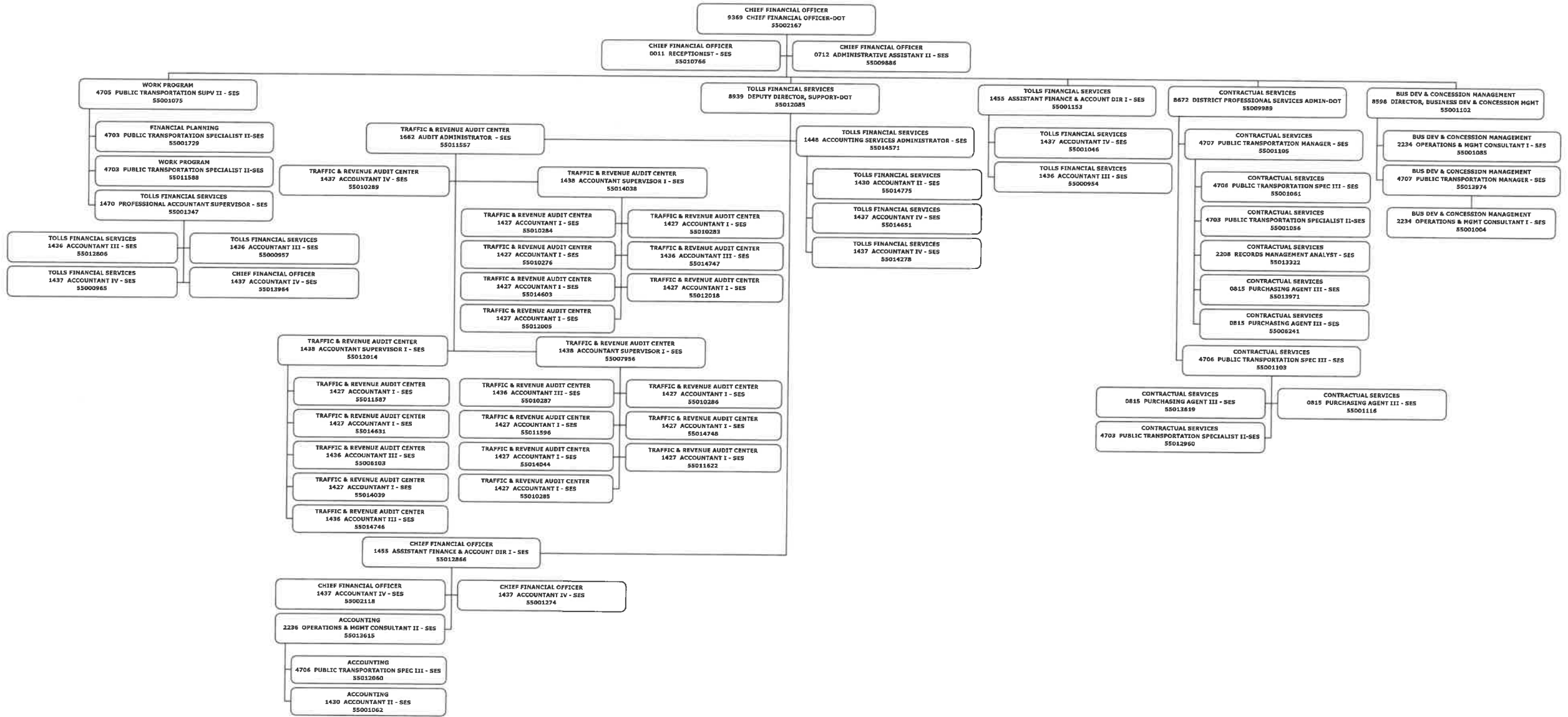
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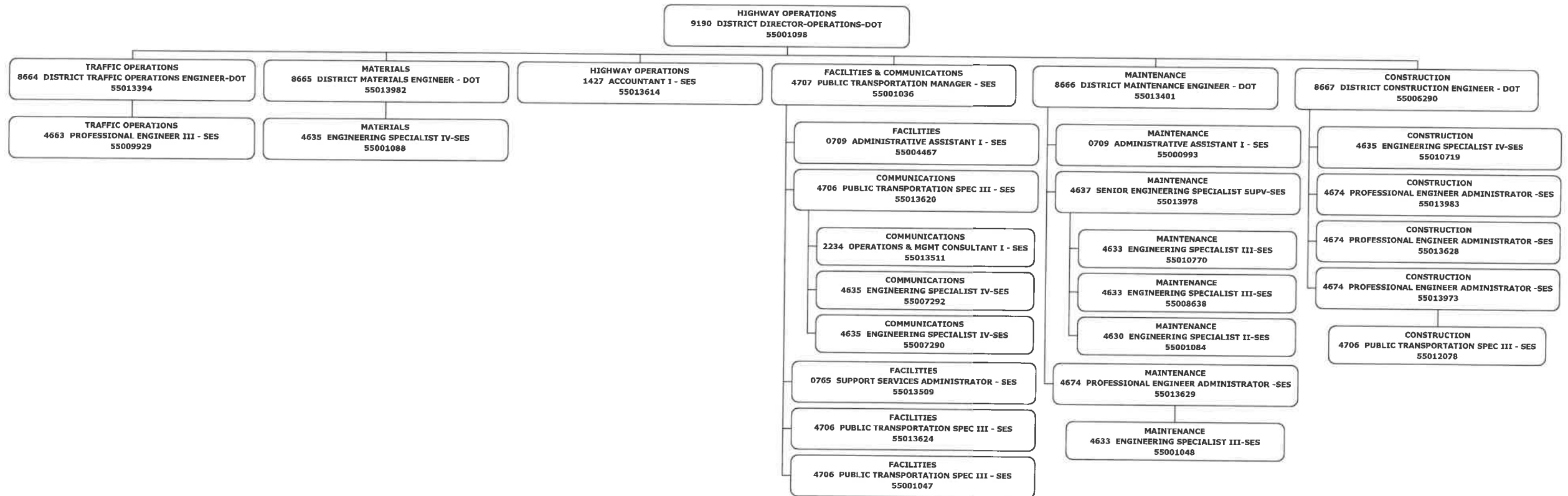
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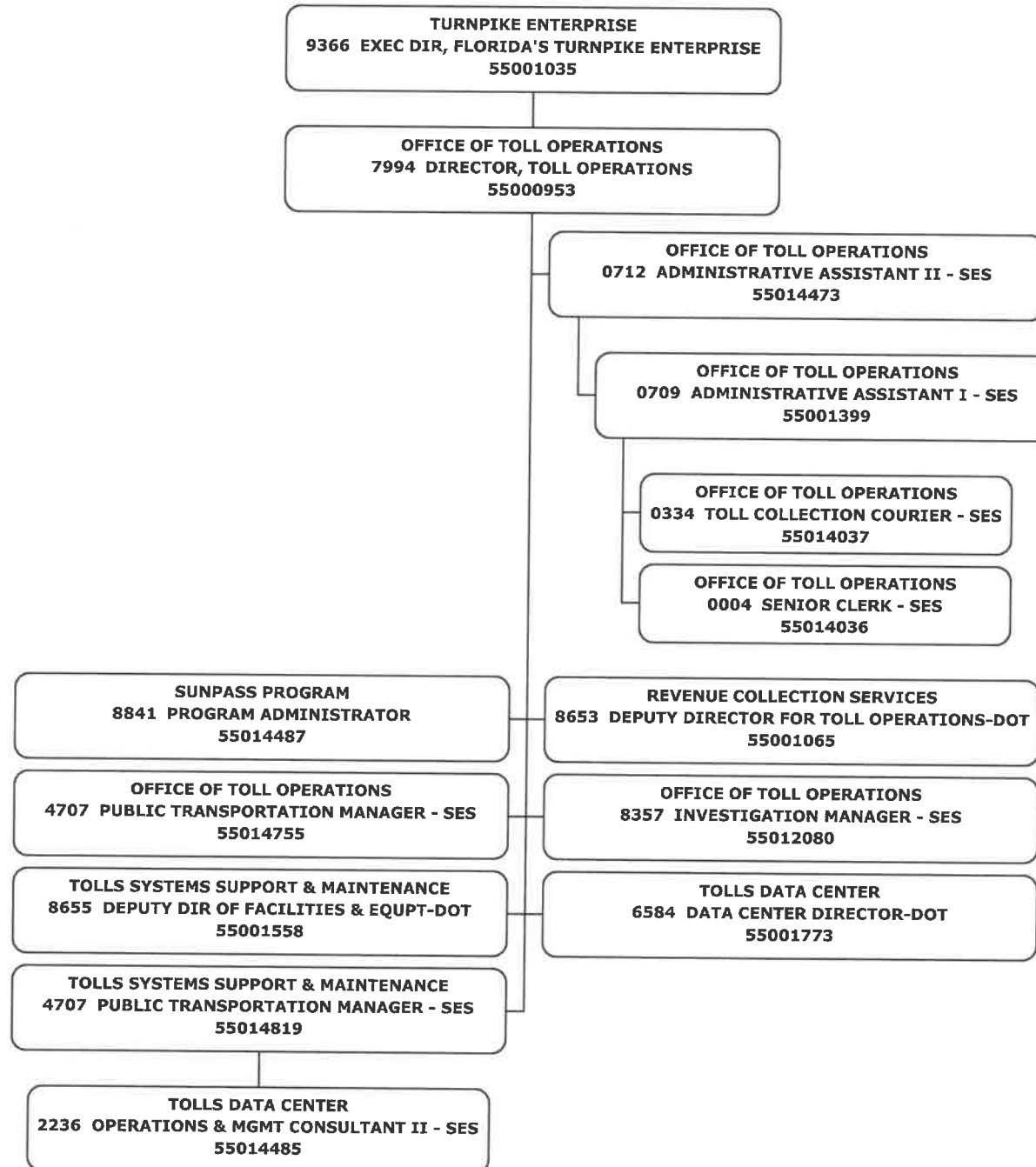
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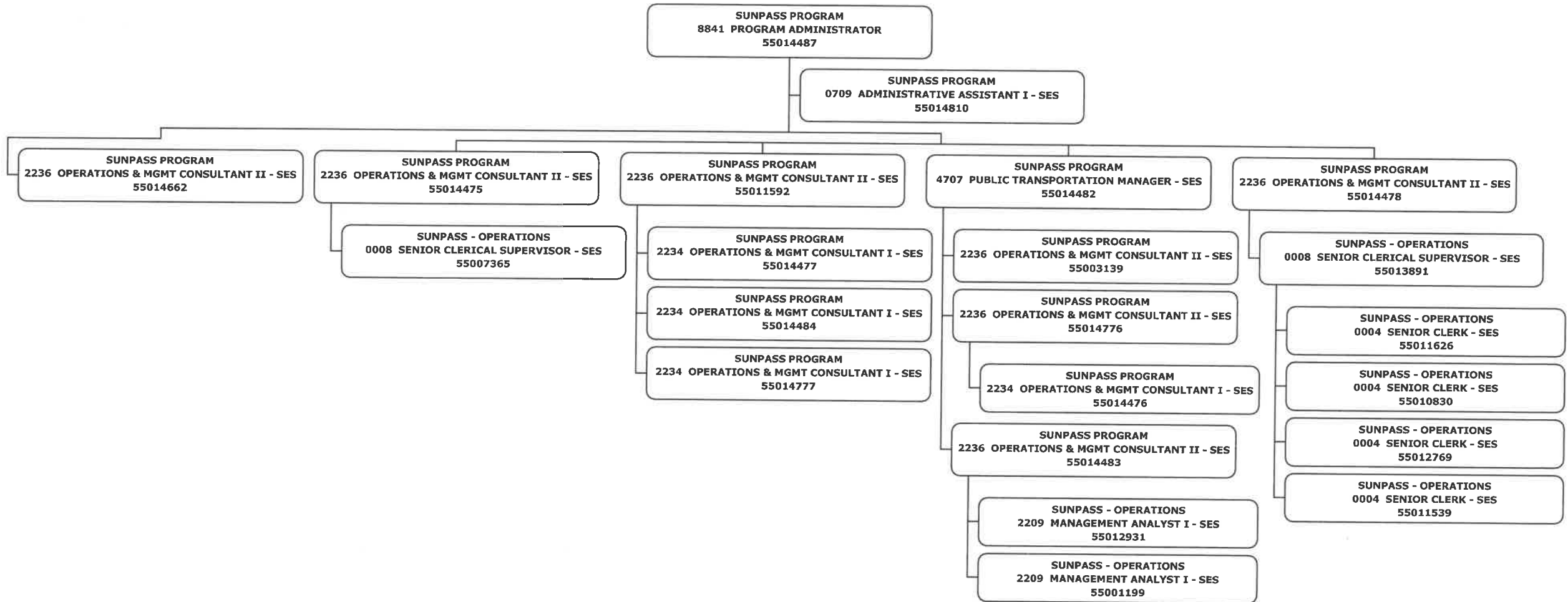
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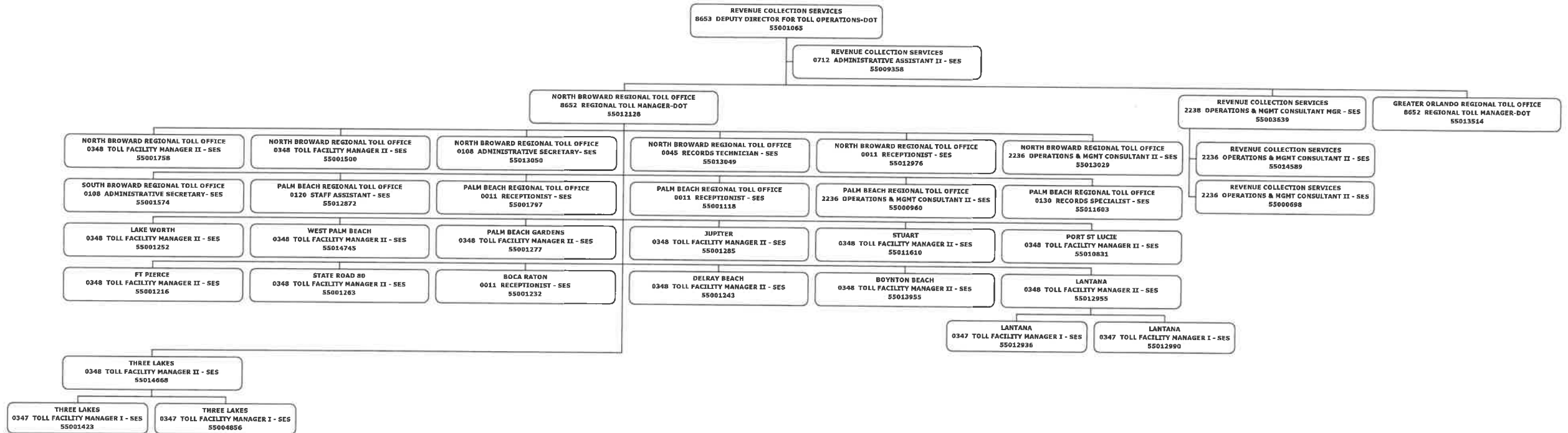
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TURNPIKE ENTERPRISE



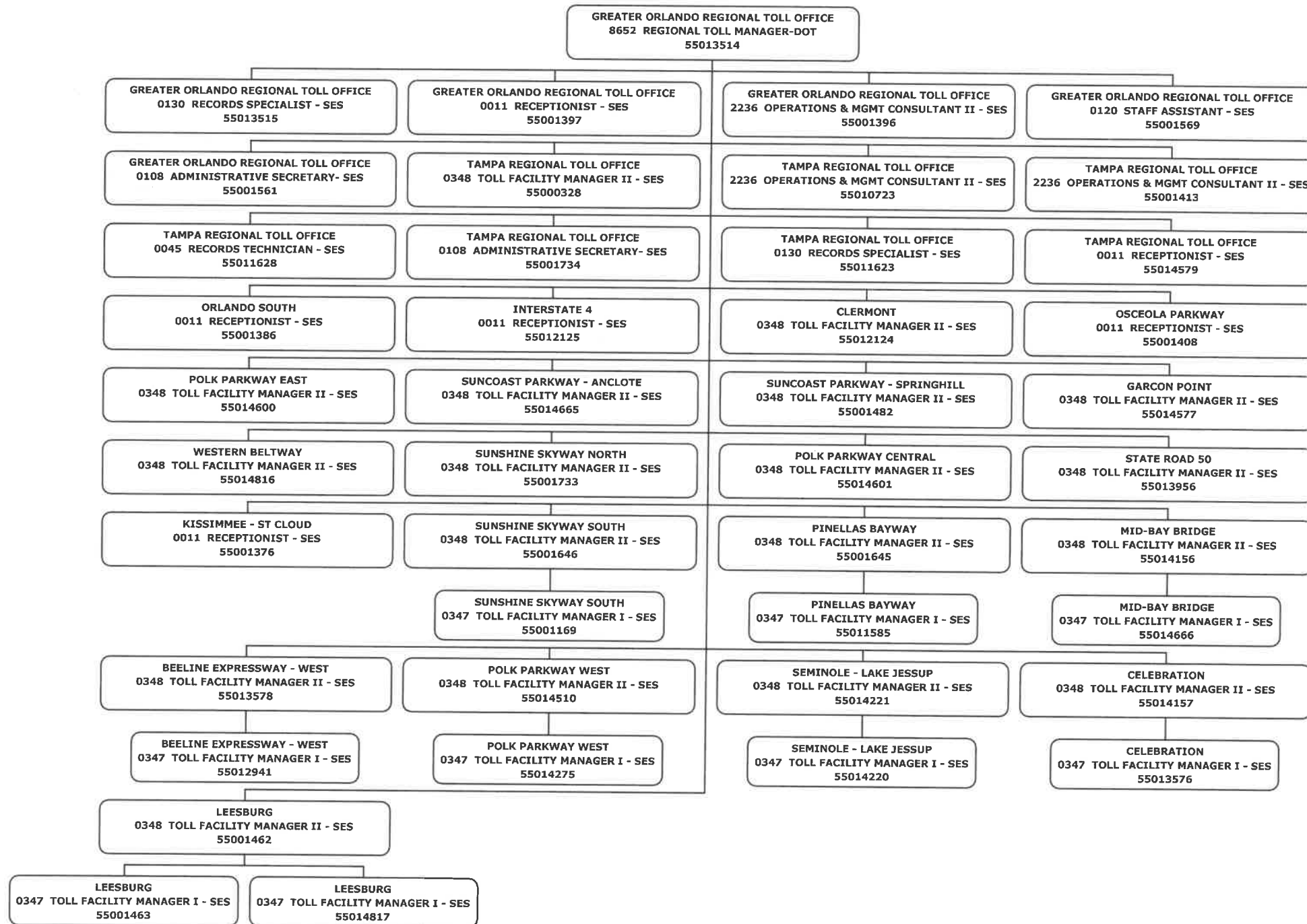
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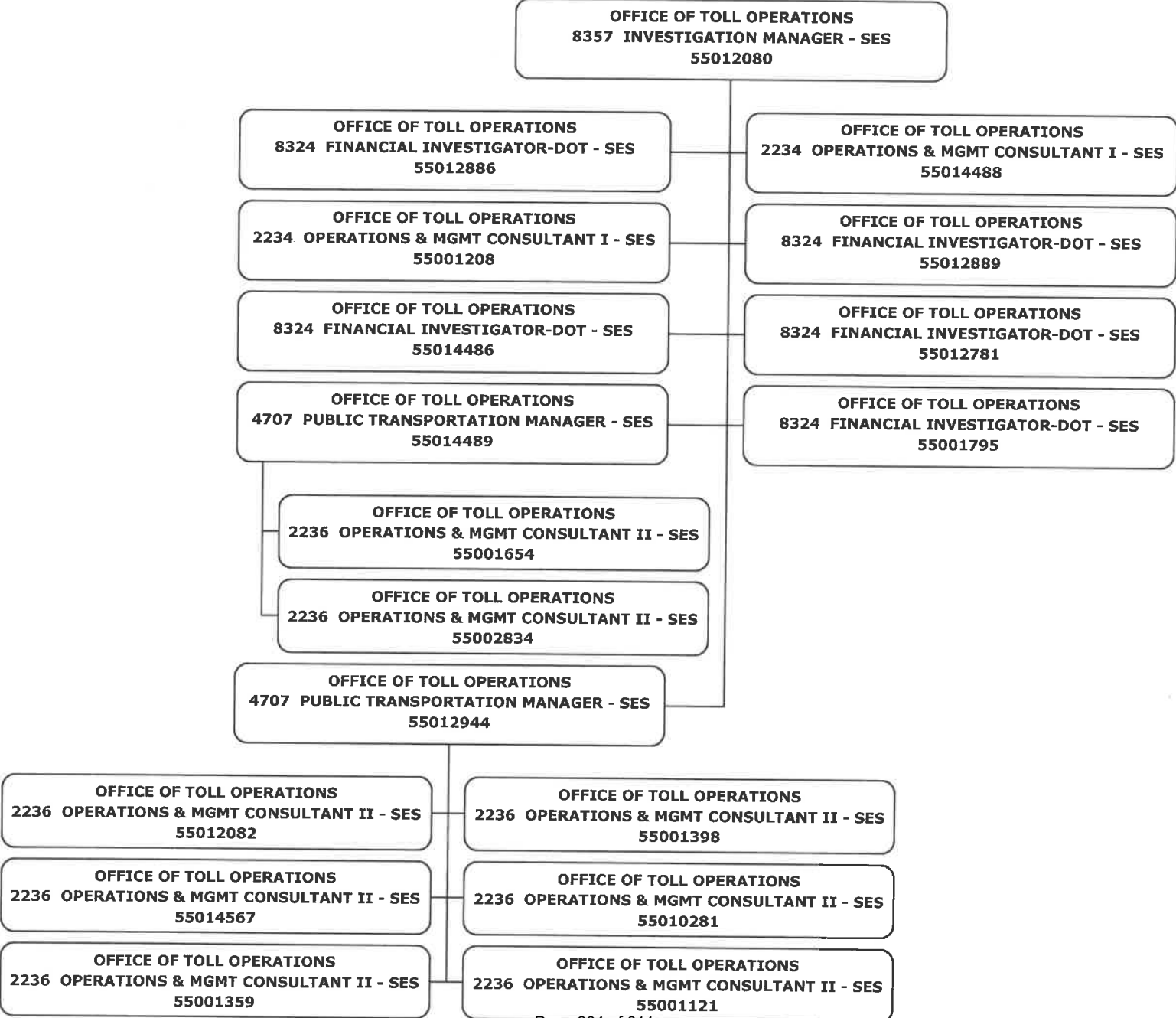
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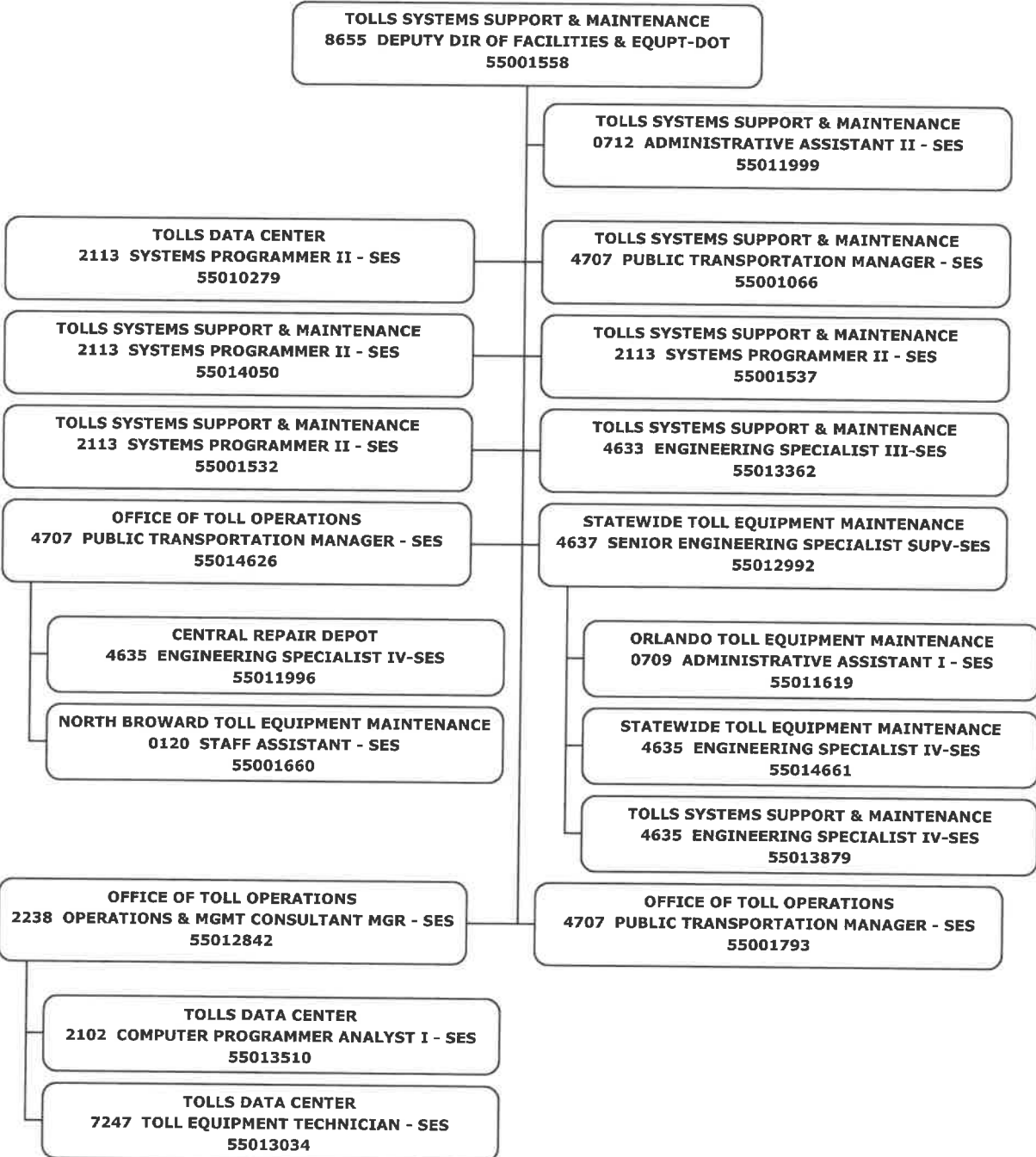
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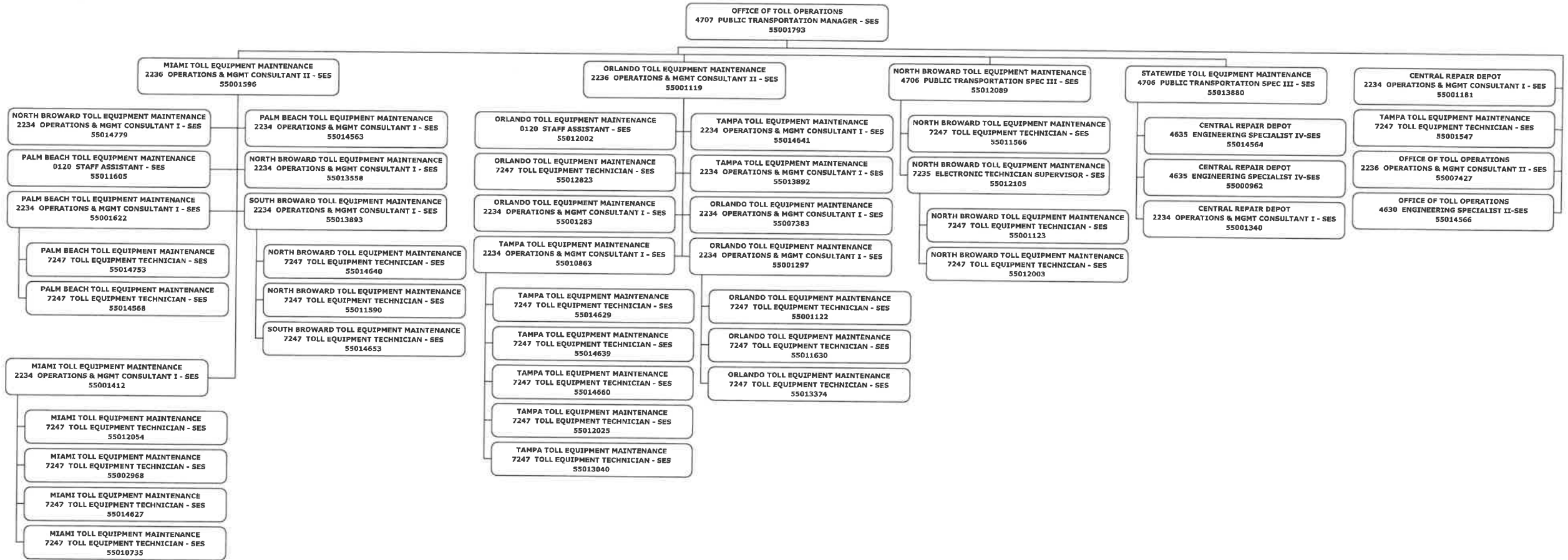
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 TURNPIKE ENTERPRISE



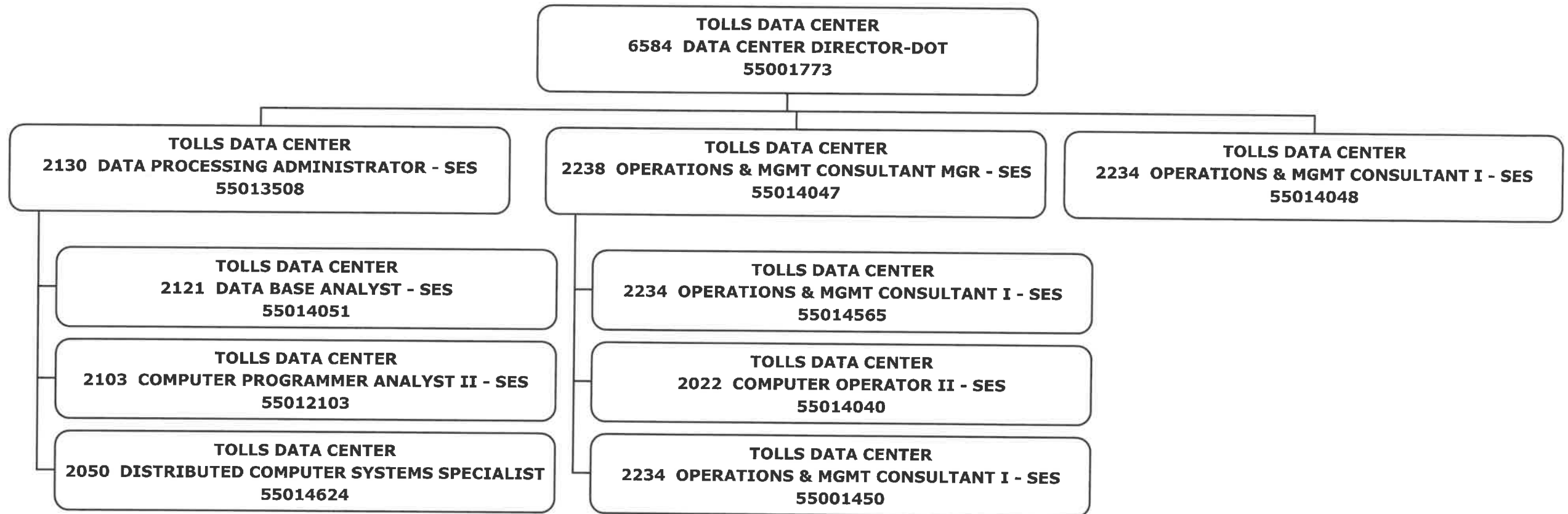
FLORIDA DEPARTMENT OF TRANSPORTATION
TURNPIKE ENTERPRISE



FLORIDA DEPARTMENT OF TRANSPORTATION TURNPIKE ENTERPRISE



FLORIDA DEPARTMENT OF TRANSPORTATION
TURNPIKE ENTERPRISE



SECTION III - PASS THROUGH ACTIVITY ISSUE CODES SELECTED:

TRANSFER-STATE AGENCIES ACTIVITY ISSUE CODES SELECTED:

1-8:

AID TO LOCAL GOVERNMENTS ACTIVITY ISSUE CODES SELECTED:

1-8:

AUDIT #1: THE FOLLOWING STATEWIDE ACTIVITIES (ACT0010 THROUGH ACT0490) HAVE AN OUTPUT STANDARD (RECORD TYPE 5) AND SHOULD NOT:

*** NO ACTIVITIES FOUND ***

AUDIT #2: THE FCO ACTIVITY (ACT0210) CONTAINS EXPENDITURES IN AN OPERATING CATEGORY AND SHOULD NOT: (NOTE: THIS ACTIVITY IS ROLLED INTO EXECUTIVE DIRECTION, ADMINISTRATIVE SUPPORT AND INFORMATION TECHNOLOGY)

*** NO OPERATING CATEGORIES FOUND ***

AUDIT #3: THE ACTIVITIES LISTED IN AUDIT #3 DO NOT HAVE AN ASSOCIATED OUTPUT STANDARD. IN ADDITION, THE ACTIVITIES WERE NOT IDENTIFIED AS A TRANSFER-STATE AGENCIES, AS AID TO LOCAL GOVERNMENTS, OR A PAYMENT OF PENSIONS, BENEFITS AND CLAIMS (ACT0430). ACTIVITIES LISTED HERE SHOULD REPRESENT TRANSFERS/PASS THROUGH THAT ARE NOT REPRESENTED BY THOSE ABOVE OR ADMINISTRATIVE COSTS THAT ARE UNIQUE TO THE AGENCY AND ARE NOT APPROPRIATE TO BE ALLOCATED TO ALL OTHER ACTIVITIES.

BE	PC	CODE	TITLE	EXPENDITURES	FCO
55150200	9999999999	ACT5100	HIGHWAY SAFETY CONSTRUCTION		260,762,478
55150200	9999999999	ACT5120	LOCAL GOVERNMENT REIMBURSEMENT		3,800,000
55150200	9999999999	ACT5140	COUNTY TRANSPORTATION PROGRAMS		124,839,400
55100100	9999999999	ACT5340	DEBT SERVICE		182,383,234
55100100	9999999999	ACT5480	SEAPORT DEVELOPMENT AND ACCESS		25,000,000
55100500	9999999999	ACT5500	PUBLIC TRANSPORTATION OPERATIONS	10,284,182	19,455

AUDIT #4: TOTALS FROM SECTION I AND SECTIONS II + III:

DEPARTMENT: 55	EXPENDITURES	FCO
FINAL BUDGET FOR AGENCY (SECTION I):	807,845,268	11,599,324,431
TOTAL BUDGET FOR AGENCY (SECTIONS II + III):	794,169,509	11,599,324,431
DIFFERENCE:	13,675,759	
(MAY NOT EQUAL DUE TO ROUNDING)	=====	=====

Footnotes to Schedule XI, Agency Level Unit Cost
Summary - September 2020 Submission

1. The following table shows the calculated unit costs with FCO expenditures included.

Activity/Measure	Number of Units	Unit Cost	FY 2019/20 Expenditures		
			Allocated	FCO	Total
Exec Direction and Info Tech					
Intrastate Highways (Intrastate highways lane miles contracted for highway capacity improvements)	146	17,211,285.42		2,512,847,672	2,512,847,672
Arterial Highways (Arterial highways lane miles contracted for highway capacity improvements)	9	27,083,328.44		243,749,956	243,749,956
Resurface Roads (Number of lane miles contracted for resurfacing)	1,911	256,425.05		490,028,262	490,028,262
Repair and Replace Bridges (Number of bridges contracted for repair or replacement)	116	9,262,281.53		1,074,424,657	1,074,424,657
Preliminary Engineering (Number of projects with preliminary engineering provided)	945	1,114,423.53	131,886,204	921,244,034	1,053,130,238
Material Testing and Research (Number of projects with materials and testing provided)	56	904,361.04	38,782,050	11,862,168	50,644,218
Construction Engineering Inspection (Number of projects with Construction Engr provided)	455	1,150,804.23	82,434,397	441,181,529	523,615,926
Planning (Number of projects with planning provided)	339	542,076.72	38,635,337	145,128,671	183,764,008
Right of Way Land (Number of Right-of-Way parcels acquired)	911	251,554.92		229,166,528	229,166,528

Footnotes to Schedule XI, Agency Level Unit Cost
Summary - September 2020 Submission

Activity/Measure	Number of Units	Unit Cost	FY 2019/20 Expenditures		
			Allocated	FCO	Total
Right of Way Support (Number of projects with right-of-way support provided)	907	89,289.57	32,361,457	48,624,182	80,985,639
Aviation (Number of aviation projects)	273	928,684.25		253,530,801	253,530,801
Transit (Number of public transit passenger trips provided)	216,400,464	2.15		465,844,448	465,844,448
Transportation Disadvantaged [Number of trips provided (transportation disadvantaged)]	10,669,884	6.13	65,364,128		65,364,128
Rail (Number of rail projects)	106	1,358,938.26		144,047,456	144,047,456
Intermodal (Number of intermodal projects)	24	1,310,849.25		31,460,382	31,460,382
Seaports (Number of Seaport projects)	38	3,307,260.37		125,675,894	125,675,894
Bridge Inspection (Number of bridges inspected)	7,136	2,831.51		20,205,682	20,205,682
Routine Maintenance (Lane miles maintained on the State Highway System)	45,041	20,750.40	190,527,721	744,091,228	934,618,949
Traffic Engineering (Number of projects with traffic engineering provided)	57	4,373,375.96	56,076,616	193,205,814	249,282,430
Motor Carrier Compliance (Number of commercial vehicles weighed)	19,057,608	0.73	13,909,339		13,909,339
Toll Operations (Total cost per active SunPass account)	6,744,449	37.29	81,160,488	170,337,620	251,498,108
Total			731,137,737	8,266,656,984	8,997,794,721

Footnotes to Schedule XI, Agency Level Unit Cost
Summary - September 2020 Submission

2. The expenditures exception of \$13,675,759 noted at the end of Section III relates to the Carry Forward budget for the Rail Enterprise and Turnpike budget entities. It shows that Sections II and III (expenditures plus reversions) do not account for \$13,675,759 of budget that was available in 2019/20 as reflected in Section I. Rail Enterprise & Turnpike operating budget is not reflected as either a reversion in Column G69 nor as an expenditure in Column A01. Therefore, it is not captured in either Section II or III totals. However, it is appropriate that this amount not be counted as a 2019/20 expenditure in Section II because this budget was neither disbursed nor committed at June 30, 2020.

**Schedule XIV
Variance from Long Range Financial Outlook**

Agency: Department of Transportation

Contact: Mechelle Marcum

Article III, Section 19(a)3, Florida Constitution, requires each agency Legislative Budget Request to be based upon and reflect the long range financial outlook adopted by the Joint Legislative Budget Commission or to explain any variance from the outlook.

- 1) Does the long range financial outlook adopted by the Joint Legislative Budget Commission in September 2020 contain revenue or expenditure estimates related to your agency?

Yes No

- 2) If yes, please list the estimates for revenues and budget drivers that reflect an estimate for your agency for Fiscal Year 2021-2022 and list the amount projected in the long range financial outlook and the amounts projected in your Schedule I or budget request.

	Issue (Revenue or Budget Driver)	R/B*	FY 2021-2022 Estimate/Request Amount	
			Long Range Financial Outlook	Legislative Budget Request
a	Work Program	Y	\$9.1 Billion	\$9.1 Billion
b				
c				
d				
e				
f				

- 3) If your agency's Legislative Budget Request does not conform to the long range financial outlook with respect to the revenue estimates (from your Schedule I) or budget drivers, please explain the variance(s) below.

The Department of Transportation develops a Work Program, which is the list of transportation projects planned for the following five years. It is supported by a balanced five-year finance plan and a three-year cash forecast of receipts and expenditures. Funding projections for each year are based on Revenue Estimating Conferences (REC) held throughout the year. The August 2020 REC revenues will be programmed into the Tentative Work Program and be used by the Governor and Legislature for consideration. The development cycle enables FDOT to incorporate policy changes and Revenue Estimating Conference adjustments so the preliminary plan can be timely and accurately submitted to the Governor and Legislature 14 days prior to convening of the regular Legislative Session. The final plan is submitted 14 days after the start of Session.

* R/B = Revenue or Budget Driver



**LEGISLATIVE
BUDGET REQUEST
2021-2022**

**Budget Entity Level
Exhibits and Schedules**



**LEGISLATIVE
BUDGET REQUEST
2021-2022**

**Schedule I Series
(Sort by Trust Fund)**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2021 - 2022

Department Title:	Department of Transportation
Trust Fund Title:	Turnpike Renewal & Replacement TF
Budget Entity:	
LAS/PBS Fund Number:	2324

	Balance as of 6/30/2020	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	5,005,313 (A)		5,005,313
ADD: Other Cash (See Instructions)			0
ADD: Investments	76,904,829 (C)		76,904,829
ADD: Outstanding Accounts Receivable	156,784 (D)		156,784
ADD: Anticipated revenues for future commitments	103,666,865 (E)		103,666,865
Total Cash plus Accounts Receivable	185,733,791 (F)	0	185,733,791
LESS Allowances for Uncollectibles			0
LESS Approved "A" Certified Forwards			0
Approved "B" Certified Forwards			0
Approved "FCO" Certified Forwards	185,686,735 (H)		185,686,735
LESS: Other Accounts Payable (Nonoperating)	47,056 (I)		47,056
LESS: FCO not included on Sch I			0
Unreserved Fund Balance, 07/01/20	0 (K)	0	0 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2021 - 2022

Department Title: Department of Transportation
Trust Fund Title: Turnpike Renewal & Replacement TF
LAS/PBS Fund Number: 2324

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/20	
Total all GLC's 5XXXX for governmental funds;	77,942,773 (A)
GLC 539XX for proprietary and fiduciary funds	
Subtract Nonspendable Fund Balance (GLC 56XXX)	(B)
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment # B5500019 - Property Adjustment	(C)
SWFS Adjustment # and Description	(C)
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(D)
Approved "E" Carry Forward Total (FCO) per LAS/PBS	(185,686,735) (D)
Anticipated revenues for future commitments	103,666,865 (D)
FCO - Account Payable	4,349,202 (D)
Investment in Capital Assets Net of Related Debt	65,920,151 (D)
Long-Term Assets	(66,192,255) (D)
ADJUSTED BEGINNING TRIAL BALANCE:	0 (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	0 (F)
DIFFERENCE:	0 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2021 - 2022
Trust Fund Title:	Department of Transportation
Budget Entity:	Turnpike General Reserve TF
LAS/PBS Fund Number:	2326

	Balance as of 6/30/2020	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	6,016,711 (A)		6,016,711
ADD: Other Cash (See Instructions)	768,536 (B)		768,536
ADD: Investments	761,247,752 (C)		761,247,752
ADD: Outstanding Accounts Receivable	43,775,592 (D)	13,500	43,789,092
ADD: Anticipated revenues for future commitments	1,000,768,792 (E)		1,000,768,792
Total Cash plus Accounts Receivable	1,812,577,383 (F)	13,500	1,812,590,883
LESS Allowances for Uncollectibles			0
LESS Approved "A" Certified Forwards			0
LESS Approved "B" Certified Forwards			0
LESS Approved "FCO" Certified Forwards	1,780,305,838 (H)		1,780,305,838
LESS: Other Accounts Payable (Nonoperating)	29,076,354 (I)		29,076,354
LESS: Unearned Revenue	3,208,691 (J)		3,208,691
LESS: _____			0
Unreserved Fund Balance, 07/01/20	(13,500) (K)	13,500	(0)**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

	Budget Period: 2021 - 2022
Department Title:	Department of Transportation
Trust Fund Title:	Turnpike General Reserve TF
LAS/PBS Fund Number:	2326

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/20	
Total all GLC's 5XXXX for governmental funds;	792,340,776 (A)
GLC 539XX for proprietary and fiduciary funds	
Subtract Nonspendable Fund Balance (GLC 56XXX)	(B)
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment # B5500006	13,500 (C)
SWFS Adjustment #	(C)
SWFS Adjustment #	(C)
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(D)
Approved "E" Carry Forward Total (FCO) per LAS/PBS	(1,780,305,838) (D)
A/P not C/F-FCO	51,253,168 (D)
Long-Term Receivables	(367,266,907) (D)
Allowance for Uncollectibles - Long Term	0 (D)
Supply Inventory	(5,573,476) (D)
Goods Purchased for Resale	(2,678,043) (D)
Prepays	0 (D)
Non-Spendable Investments	(2,876,949) (D)
Current Bonds Payable	143,320,000 (D)
Deferred Inflows on Service Concession Arrangements	134,632,496 (D)
Long-Term Unearned Revenue	252,233 (D)
Long-Term Payables from Restricted Assets	19,746,570 (D)
Long-Term Bonds Payable	2,611,329,936 (D)
Fixed Assets GLC 26xxx	(8,877,863,007) (D)
Fixed Assets GLC 27xxx	(2,968,777,696) (D)
Fixed Assets GLC 28xxx	(19,978,684) (D)
Anticipated revenues for future commitments	1,000,768,792 (D)
Invested in Capital Assets Net of Related Debt	9,002,641,205 (D)
Other Restricted	269,021,926 (D)
ADJUSTED BEGINNING TRIAL BALANCE:	(0) (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	0 (F)
DIFFERENCE:	(0) (G)*

*SHOULD EQUAL ZERO.

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Transportation **Budget Period:** 2021-22
Program: Outdoor Advertising
Fund: 2540

Specific Authority: Chapter 479, Florida Statutes
Purpose of Fees Collected: To offset the total cost of the outdoor advertising program

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	ACTUAL	ESTIMATED	REQUEST
	FY 2019 - 20	FY 2020 - 21	FY 2021 - 22
<u>Receipts:</u>			
<u>Permit Renewals/New Tags</u>	1,201,243	1,175,200	1,155,200
<u>Licenses</u>	175,800	175,200	175,200
<u>Reinstatements/Delinquent Fees</u>	36,441	13,000	14,250
<u>Other Receipts</u>	23,386	4,600	4,200
Total Fee Collection to Line (A) - Section III	1,436,869	1,368,000	1,348,850

SECTION II - FULL COSTS			
<u>Direct Costs:</u>			
<u>Salaries and Benefits</u>	442,399	453,350	455,500
<u>Other Personal Services</u>			
<u>Expenses</u>	998,357	954,270	1,043,415
<u>Operating Capital Outlay</u>			
<u>Deficiency Recapture</u>			
<u>Indirect Costs Charged to Trust Fund</u>			
Total Full Costs to Line (B) - Section III	1,440,756	1,407,620	1,498,915

Basis Used: _____

SECTION III - SUMMARY				
TOTAL SECTION I	(A)	1,436,869	1,368,000	1,348,850
TOTAL SECTION II	(B)	1,440,756	1,407,620	1,498,915
TOTAL - Surplus/Deficit	(C)	(3,887)	(39,620)	(150,065)

EXPLANATION of LINE C:
Any excess or deficiency is carried forward in setting permit fee amounts for the subsequent biennial fee period.
Permit fee amounts are set in Rule 14-10.0043, Florida Administrative Code. The rule implements the authority in Section 479.07(3)(c), Florida Statutes.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2021 - 2022
Trust Fund Title:	Department of Transportation
Budget Entity:	State Transportation Trust Fund
LAS/PBS Fund Number:	2540

	Balance as of 6/30/2020		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	71,145,316	(A)			71,145,316
ADD: Other Cash (See Instructions)	455,743	(B)			455,743
ADD: Investments	320,651,493	(C)			320,651,493
ADD: Outstanding Accounts Receivable	489,564,095	(D)	649,136		490,213,231
ADD: Estimated cash forecast for FCO projects	11,054,210,070	(E)			11,054,210,070
Total Cash plus Accounts Receivable	11,936,026,716	(F)	649,136		11,936,675,853
LESS Allowances for Uncollectibles	6,707,565	(G)			6,707,565
LESS Approved "A" Certified Forwards	5,880,325	(H)			5,880,325
LESS Approved "B" Certified Forwards	21,579,015	(H)			21,579,015
LESS Approved "FCO" Certified Forwards	11,220,377,057	(H)			11,220,377,057
LESS: Other Accounts Payable (Nonoperating)	10,260,272	(I)			10,260,272
LESS: Unearned Revenue	609,142,019	(J)			609,142,019
LESS: Deferred Inflows - Current Portion	62,729,600	(J)			62,729,600
Unreserved Fund Balance, 07/01/20	(649,136)	(K)	649,136		0 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2021 - 2022
Department Title: Department of Transportation
Trust Fund Title: State Transportation Trust Fund
LAS/PBS Fund Number: 2540

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/20		
Total all GLC's 5XXXX for governmental funds;	1,475,661,972	(A)
GLC 539XX for proprietary and fiduciary funds		
Subtract Nonspendable Fund Balance (GLC 56XXX)	(7,777,292)	(B)
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :		
SWFS Adjustment # B00002	649,136	(C)
SWFS Adjustment #		(C)
SWFS Adjustment #		(C)
Add/Subtract Other Adjustment(s):		
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(21,579,015)	(D)
Approved "E" Carry Forward Total (FCO) per LAS/PBS	(11,220,377,057)	(D)
A/P not C/F-Operating Categories	22,147,761	(D)
FCO not C/F	454,122,236	(D)
Compensated Absences	383,789	(D)
Deferred Outflows	0	(D)
Advances and Receivables- L/T	(690,568,888)	(D)
Allowance for Uncollectibles - L/T	39,274,959	(D)
Nonstate & Cu Investments with Stat	(1,382,671,954)	(D)
Deferred Inflows	276,524,283	(D)
Estimated Cash Forecast for FCO Projects	11,054,210,070	(D)
ADJUSTED BEGINNING TRIAL BALANCE:	0	(E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	0	(F)
DIFFERENCE:	0	(G)*

*SHOULD EQUAL ZERO.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2021 - 2022
Trust Fund Title:	Department of Transportation
Budget Entity:	Right of Way Acquisition/Bridge Construction TF
LAS/PBS Fund Number:	2586

	Balance as of 6/30/2020		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	18,992,961	(A)		18,992,961
ADD: Other Cash (See Instructions)		(B)		0
ADD: Investments	62,905,470	(C)		62,905,470
ADD: Outstanding Accounts Receivable	131,506	(D)		131,506
ADD: Anticipated revenues for future commitments	286,027,203	(E)		286,027,203
Total Cash plus Accounts Receivable	368,057,140	(F)	0	368,057,140
LESS Allowances for Uncollectibles		(G)		0
LESS Approved "A" Certified Forwards		(H)		0
LESS Approved "B" Certified Forwards		(H)		0
LESS Approved "FCO" Certified Forwards	368,050,294	(H)		368,050,294
LESS: Other Accounts Payable (Nonoperating)	6,846	(I)		6,846
LESS:		(J)		0
Unreserved Fund Balance, 07/01/20	0	(K)	0	0 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2021 - 2022

Department Title: Department of Transportation

Trust Fund Title: Right of Way Acquisition/Bridge Construction TF

LAS/PBS Fund Number: 2586

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/20
 Total all GLC's 5XXXX for governmental funds; 32,963,320 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # (C)

SWFS Adjustment # (C)

SWFS Adjustment # (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved "E" Carry Forward Total (FCO) per LAS/PBS (368,050,294) (D)

A/P not C/F-FCO Categories 49,059,771 (D)

Anticipated revenues for future commitments 286,027,203 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: 0 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 0 (F)

DIFFERENCE: 0 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2021 - 2022

Department Title:	Department of Transportation
Trust Fund Title:	Transportation Disadvantaged TF
Budget Entity:	
LAS/PBS Fund Number:	2731

	Balance as of 6/30/2020		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,003,850	(A)		2,003,850
ADD: Other Cash (See Instructions)		(B)		0
ADD: Investments	36,798,782	(C)		36,798,782
ADD: Outstanding Accounts Receivable	1,061,590	(D)		1,061,590
ADD:		(E)		0
Total Cash plus Accounts Receivable	39,864,222	(F)	0	39,864,222
LESS Allowances for Uncollectibles		(G)		0
LESS Approved "A" Certified Forwards	10,362	(H)		10,362
Approved "B" Certified Forwards	24,976,914	(H)		24,976,914
Approved "FCO" Certified Forwards		(H)		0
LESS: Other Accounts Payable (Nonoperating)	3,981	(I)		3,981
LESS:		(J)		0
Unreserved Fund Balance, 07/01/20	14,872,965	(K)	0	14,872,965 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Department Title:	<u>Budget Period: 2021 - 2022</u> <u>Department of Transportation</u>
Trust Fund Title:	<u>Transportation Disadvantaged Trust Fund</u>
LAS/PBS Fund Number:	<u>2731</u>

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/20

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="32,557,563"/> (A)
--	---

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
---	--------------------------

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment	<input type="text"/> (C)
-----------------	--------------------------

SWFS Adjustment	<input type="text"/> (C)
-----------------	--------------------------

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="(24,976,914)"/> (D)
---	---

Approved "E" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
--	--------------------------

A/P not C/F-Operating Categories	<input type="text" value="7,292,316"/> (D)
----------------------------------	--

CF - Operating Category paid out of CY Funds	<input type="text" value="0"/> (D)
--	------------------------------------

<input type="text"/> (D)

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="14,872,965"/> (E)
--	---

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="14,872,965"/> (F)
--	---

DIFFERENCE:	<input type="text" value="0"/> (G)*
--------------------	-------------------------------------

***SHOULD EQUAL ZERO.**

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WP11)

For Fiscal Year 2021-22



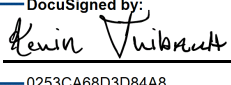
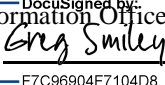

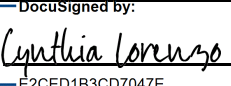
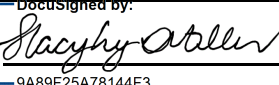
October 15, 2020

FLORIDA DEPARTMENT OF TRANSPORTATION

Contents

- I. Schedule IV-B Cover Sheet 3
- II. Schedule IV-B Business Case – Strategic Needs Assessment 4
 - A. Background and Strategic Needs Assessment 4
 - 1. Business Need 4
 - 2. Business Objectives 7
 - 3. WPII Phases 8
 - B. Baseline Analysis 9
 - 1. Current Business Process(es) 9
 - 2. Assumptions and Constraints 12
 - C. Proposed Business Process Requirements 14
 - 1. Proposed Business Process Requirements 14
 - 2. Business Solution Alternatives 14
 - 3. Recommended Business Solution 15
 - D. Functional and Technical Requirements 20
- III. Success Criteria 20
- IV. Schedule IV-B Benefits Realization and Cost Benefit Analysis 23
 - A. Benefits Realization Table 23
 - B. Cost Benefit Analysis (CBA) 29
- V. Schedule IV-B Major Project Risk Assessment 31
- VI. Schedule IV-B Technology Planning 32
 - A. Current Information Technology Environment 32
 - 1. Current System 32
 - 2. Information Technology Standards 36
 - B. Current Hardware and/or Software Inventory 36
 - C. Proposed Technical Solution 39
 - 1. Technical Solution Alternatives 39
 - 2. Rationale for Selection 39
 - 3. Recommended Technical Solution 39
 - D. Proposed Solution Description 39
 - 4. Summary Description of Proposed System 39
 - 5. Resource and Summary Level Funding Requirements for Proposed Solution (if known) 39
 - E. Capacity Planning (*historical and current trends versus projected requirements*) 39
- VII. Schedule IV-B Project Management Planning 39
- VIII. Appendices 40

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPPII)**I. Schedule IV-B Cover Sheet**

Schedule IV-B Cover Sheet and Agency Project Approval	
Agency: Department of Transportation	Schedule IV-B Submission Date: September 30, 2020
Project Name: Work Program Integration Initiative (WPPII)	Is this project included in the Agency's LRPP? Yes
FY 2021-22 LBR Issue Code: 36233C0	FY 2021-22 LBR Issue Title: Transportation Work Program Integration Initiative (WPPII)
Agency Contact for Schedule IV-B (Name, Phone #, and E-mail address): Cynthia Lorenzo, (850) 414-4448, Cynthia.Lorenzo@dot.state.fl.us	
AGENCY APPROVAL SIGNATURES	
I am submitting the attached Schedule IV-B in support of our legislative budget request. I have reviewed the estimated costs and benefits documented in the Schedule IV-B and believe the proposed solution can be delivered within the estimated time for the estimated costs to achieve the described benefits. I agree with the information in the attached Schedule IV-B.	
Agency Head:  0253CA68D3D84A8...	Date: 9-30-20 10/12/2020 4:28 PM EDT
Printed Name: Kevin Thibault, P.E., Secretary of Transportation	
Agency Chief Information Officer (or equivalent):  F7C96904F7104D8...	Date: 9-30-20 10/12/2020 4:26 PM EDT
Printed Name: Greg Smiley, Chief Information Officer	
Budget Officer:  BAEF5A92EFD04EF...	Date: 9-30-20 10/12/2020 4:20 PM EDT
Printed Name: Mechelle Marcum, Budget Officer	
Planning Officer:  E2CED1B3CD7047E...	Date: 9-30-20 10/12/2020 4:25 PM EDT
Printed Name: Cynthia Lorenzo, Manager of the Federal Aid Management Office, OWPB	
Project Sponsor:  9A89F25A78144F3...	Date: 9-30-20 10/12/2020 4:27 PM EDT
Printed Name: Stacy Miller, Assistant Secretary of Finance and Administration	
Schedule IV-B Preparers (Name, Phone #, and E-mail address):	
Business Need:	Cynthia Lorenzo, (850) 414-4448, Cynthia.Lorenzo@dot.state.fl.us
Cost Benefit Analysis:	Greg Patterson, (850) 414-4637, Greg.Patterson@dot.state.fl.us
Risk Analysis:	Danielle Kosberg, (850) 570-8778, Danielle.Kosberg@dot.state.fl.us
Technology Planning:	Brian Toppel, (850) 410-5566, Brian.Toppel@dot.state.fl.us
Project Planning:	Danielle Kosberg, (850) 570-8778, Danielle.Kosberg@dot.state.fl.us

II. Schedule IV-B Business Case – Strategic Needs Assessment

A. Background and Strategic Needs Assessment

1. Business Need

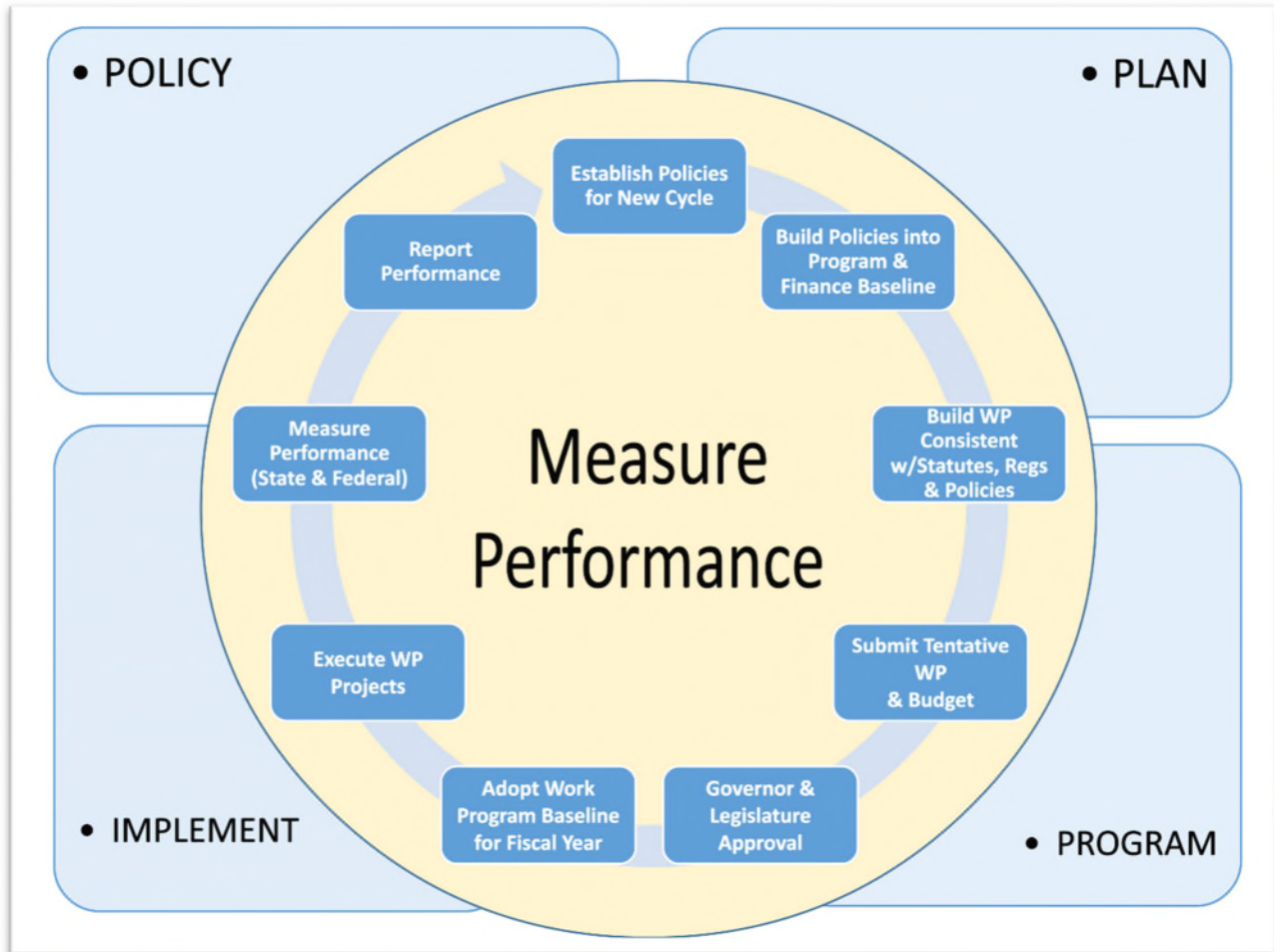
The Florida Department of Transportation (FDOT) manages in excess of 11,000 active contracts, with over \$12 billion in current commitments and \$50 billion in future commitments, and monitors transportation systems and infrastructure performance for critical information inputs into planning activities. These activities are spread across the broad spectrum of transportation modes including roads, bridges, airports, seaports, rail systems, spaceports, bus transit, and bicycle and pedestrian facilities. Not only does FDOT contribute to Florida's economy through infrastructure investments, it also contributes to the traveling public's quality of life and supports the movement of commercial goods and services.

FDOT is entrusted by Florida's taxpayers to deliver a safe, viable, and balanced transportation system serving all regions of the state and to assure the compatibility of all components (s. 334.044, F.S.). FDOT works diligently to protect the public's interest through established policies, procedures, technology systems, and processes. The Work Program Administration (WPA) system supports core activities related to planning for future projects, programming projects within resources, implementing planned commitments, managing, and monitoring projects and associated contracts, and measuring performance for compliance with legal mandates. It is also the tool for reporting the five-year list of projects which FDOT plans to undertake (s. 339.135, F.S.) and is used to manage the projects in their various lifecycle states (see Exhibit 1 below).

The Financial Management (FM¹) suite of systems and the 150 plus system interfaces present tangible risks to FDOT's ability to continue supporting its core operations essential to managing its multi-billion-dollar transportation business. This suite is a complex aggregation of business processes and supporting systems which are disjointed and brittle, are costly to maintain, and demand significant manual intervention to meet new business needs. Its intricacies often obscure the usefulness of data resulting in duplication in other systems. The systems are supported by a small team of functional experts, who each possess singular institutional knowledge and are reaching retirement, which increases the risks and potentially shortens these systems' useful lives. It is imperative that FDOT continues efforts to develop an enterprise-based solution with a consolidated information base and the flexibility to meet the organization's requirements to mitigate impacts to potential project production or financial failures.

¹ A complete glossary of terms can be found in Appendix C.

Exhibit 1: Work Program Lifecycle

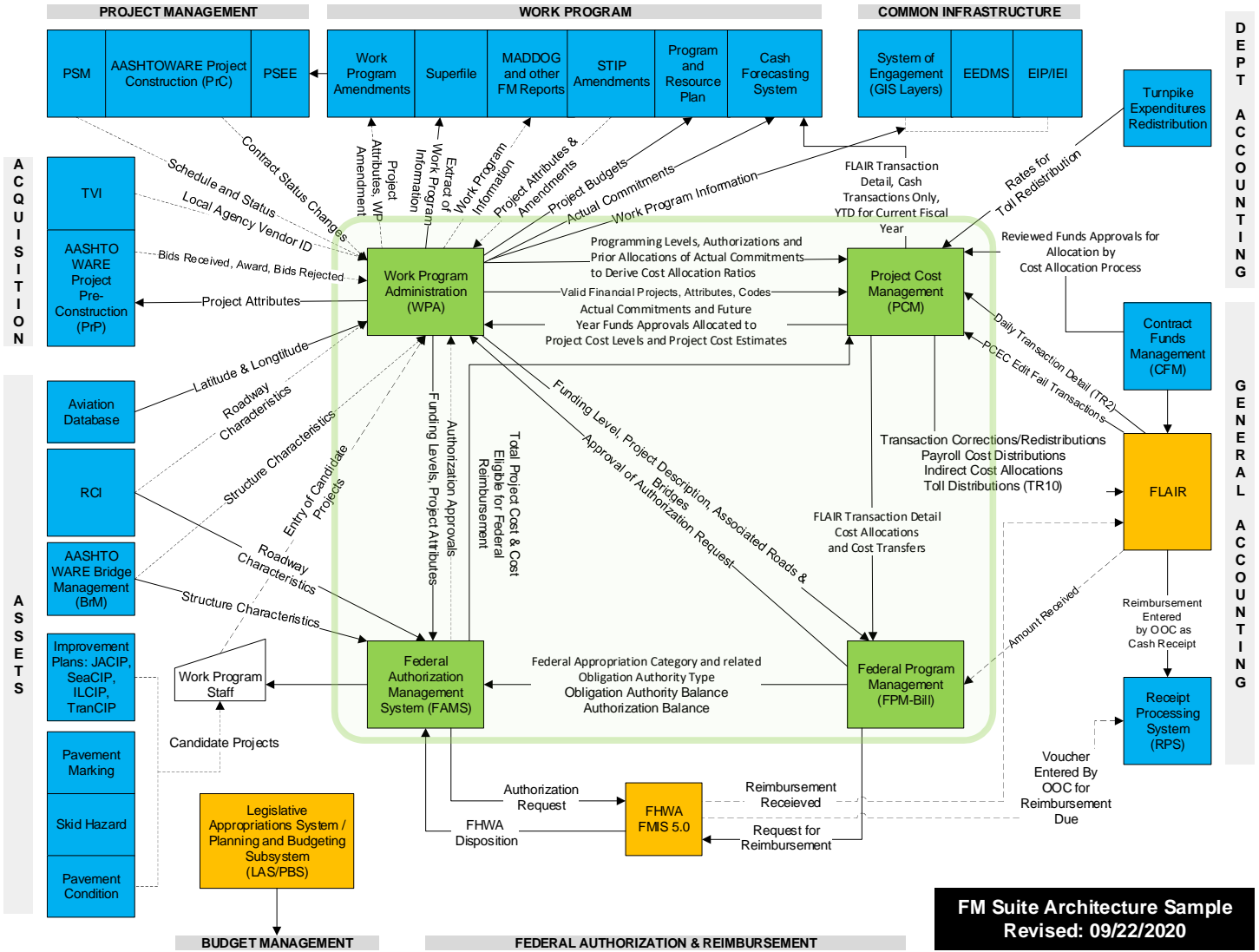


The WPA system is one of four major systems used to support transportation projects and their financial lifecycle. The other primary systems are the Federal Authorization Management System (FAMS), the Federal Program Management (FPM) system, and the Project Cost Management system (PCM). These support systems and related business processes are referred to as the FM suite of systems and are critical to carrying out FDOT’s core business functions as every line of business uses some combination of or all components.

The FM suite has been modified over time in response to federal and state laws, internal and external partner business needs, and changes in technology solutions and standards. The result is a collection of systems requiring multiple interfaces, manual intervention where processes are insufficient, intensive data management, and expert support to function together (see Exhibit 2 below).

Given its enterprise role, the FM suite of systems must be capable of supporting thousands of users, must be able to substantiate fiscal accountability and guarantee fiscal integrity, and must be able to validate performance against established measures. It must also be flexible enough to interface with internal and external partner systems. The graphic below depicts (some but not all) of the major software applications that support the FDOT business processes. The four centered applications labeled “Current FM suite Components,” are the core applications of the Transportation Finance Lifecycle (TFLC). The FM suite interfaces with internal FDOT applications and applications external to the Department. The external applications include connectivity to the Department of Financial Services (DFS) and the Federal Highway Administration (FHWA)

Exhibit 2: Current Business Process Map and Applications Architecture



FM Suite Architecture Sample Revised: 09/22/2020

The operating environment is increasingly more complex, difficult to maintain, and riddled with potential points of failure. To address risks and mitigate potential failures, FDOT staff analyzed and identified challenges which could disrupt systems and compromise ongoing operations. Immediate action was imperative as replacement of such a complex set of systems would take several years. Discounting the situation and waiting for the brittle architecture to break compromises existing commitments as well as the public trust placed in FDOT.

The Work Program Integration Initiative (WP II) was launched to immediately consider technology alternatives to the current situation and to address the following risks:

- Discrete Systems Needing Integration
- Externally Mandated Changes Systems
- Institutional Knowledge
- Access to Information

The Fiscal Year 2021-22 budget request is needed to:

- Complete procurement activities for software and a system integrator,

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

- Continue computing asset management analysis, planning, and remediation
- Continue data management analysis/planning,
- Continue staff augmentation to support functional areas,
- Continue project management and organizational change management activities
- Begin onboarding of the systems integrator for the Design, Develop, and Implementation (DDI) phase with planning activities

2. Business Objectives

WPII is intended to modernize the Work Program's business processes and leverage new technology to support the development and delivery of the annual Five-Year Work Program. As such, it is a business process re-engineering effort impacting every office within the Department. WPII is not simply a technology refresh with a sole focus on upgrading the technical infrastructure, rather it is an enterprise transformational effort to optimize the Department's ability to convert financial resources into transportation infrastructure.

Key business objectives include:

- Optimize the conversion of transportation revenue into transportation products, services, and preservation by aligning business processes to a common set of strategic objectives and operational standards, aided by a modernized and user-friendly system solution.

Operating from a clear set of strategic objectives, realized through clearly defined business requirements and technology solutions, will reduce redundancy of both process and data, increase efficiency across the enterprise, and mitigate risks for the Department.

- Leverage business rules capabilities to increase consistency of outcomes through automation of processes.

New system logic will be established based on a principled set of business rules and efficiently convert data from various sources into decision-making information for stakeholders.

- Reduce duplication of data to increase accuracy, reduce reconciliation effort, and increase data quality.

Various applications manage duplicative data and require manual intervention to reconcile and convert the data into strategic decision-making information. Aggregating and correlating data across systems is time consuming, introduces additional risk of error, and is dependent upon a few expert staff. This heightens the risk of information inaccuracy and prevents timely data retrieval.

- Reduce the time and resources required to respond to externally mandated changes.

Systems have been modified over the years due to changes in, or the implementation of, new state statutes, federal regulations, and mandates. These changes have triggered changes to business rules and processes, systems, and/or system interfaces. Maintaining consistent business rules across these systems is difficult and creates the opportunity for missing, conflicting, and inaccurate data.

New business processes create new lines of code. The existing programming logic does not clearly identify the business rules being implemented.

Lack of system documentation exists across the enterprise, creating failures in system updates and maintenance. This increases risks associated with succession planning and training due to near-term retirement of long-term subject matter experts.

Redundant processes and workarounds create inefficiencies by requiring additional reconciliation steps. These steps create increased data storage costs and data retrieval response times.

System architectures have evolved over time rather than being intentionally designed and implemented.

- Reduce the risk to the Department of the loss of institutional knowledge related to existing technologies and processes.

As the primary system code is uncommon, there are few experts in the market able to make immediate contributions in the operating environment. Thus, processes and systems development projects rely on staff with long-term institutional knowledge to support daily break-fix requests, bridge gaps, and manage workaround processes. This approach is not sustainable and exposes the Department to risks which must be addressed to avoid triggering a financial crisis similar to the one of the late 1980s. Additionally, FDOT processes and supporting computer systems are not conducive for attracting, training, or retaining the increasingly critical next generation of FDOT staff.

- Integrate the financial aspects of Work Program projects with key data from other FDOT systems to enhance decision-making and management of the Work Program.

The absence of consistent, predictable, and repeatable information is preventing FDOT from acting as an integrated whole and sharing information across the enterprise. Because the various operating units within FDOT do not readily know what information is available in other units or how it is stored, it is not shared in the most effective manner.

- Increase reliability and availability of critical business systems.

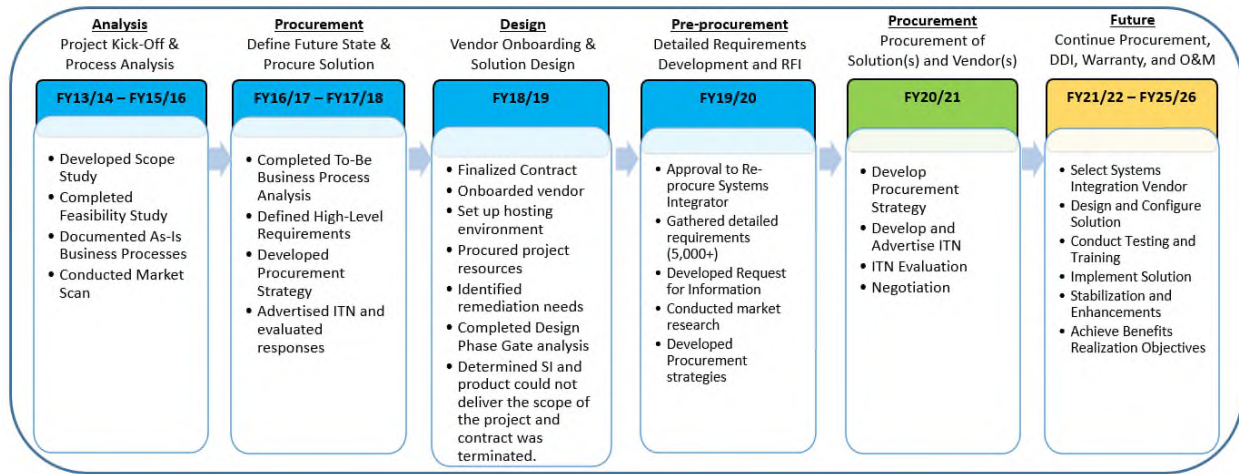
The suite of FM systems currently runs in a mainframe environment, where it shares resources with several other FDOT systems. At certain times of the month, the mainframe systems consume significant processing resources resulting in lag-time in system performance, particularly during the development of the Tentative Work Program. During these system performance degradations, FDOT staff are frequently asked to delay their mainframe processing to ensure availability of mainframe resources. These capacity limitations directly result in lost productivity and delayed process completion.

The project ultimately seeks to optimize the Work Program's production capabilities by aligning business processes to a common set of strategic objectives and operational standards, aided by modernized system solution, which will reduce redundancy, increase efficiency, and mitigate risks.

3. WPPII Phases

The WPPII project seeks to enhance FDOT's ability to meet its statutory goals and objectives for financial integrity and accountability through improved business processes and modernized technologies. The Initiative is comprised of a series of related phases (see Exhibit 3 below).

Exhibit 3: WPII Phases



B. Baseline Analysis

1. Current Business Process(es)

To date the Department’s accomplishments in assessing the current business processes during the As-Is Phase of the project are as follows. To summarize, given the high number of complex business processes FDOT supports, it was imperative the team focus its efforts on defining the highest-level functions within FDOT’s TFLC. These functional areas are Policy, Plan, Program, Implement and Measure. While the first four functions are sequential, the Measure “oversight” function is present throughout the TFLC, tracking FDOT’s progress toward attaining goals and objectives. Some of the highest-level processes within these functional areas are characterized as follows:

- **Policy** - Executive-level decisions that provide a methodology to align department resources to its long-term objectives and obligations. Sub-processes include:
 - Review of the Florida Transportation Plan - The Department engages its partners and establishes its policy directives and goals setting the direction for transportation for the 50-year planning horizon.
 - Development of the Strategic Intermodal System (SIS) Strategic Plan – Providing an assessment of investment needs, a project prioritization process and a finance plan based on reasonable projections of anticipated revenues
 - Inputs to Policy Development include:
 - State statutes
 - Federal regulations
 - Federal, state, and local partners and stakeholders
 - The public
 - Previous statewide and local plans.
 - Outputs from Policy Development include:
 - Guidance for transportation decisions and investments made based upon the prevailing principles of providing for the safety of the public
 - Preserving the existing transportation infrastructure
 - Enhancing economic competitiveness
 - Improving travel choices to ensure mobility

- **Plan** - Processes related to the planning of projects, particularly with respect to the anticipated funding and financing of the Tentative Work Program. Sub-processes include:
 - Development of the Multimodal Unfunded Needs Plan
 - Development of the SIS Cost Feasible Plan

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

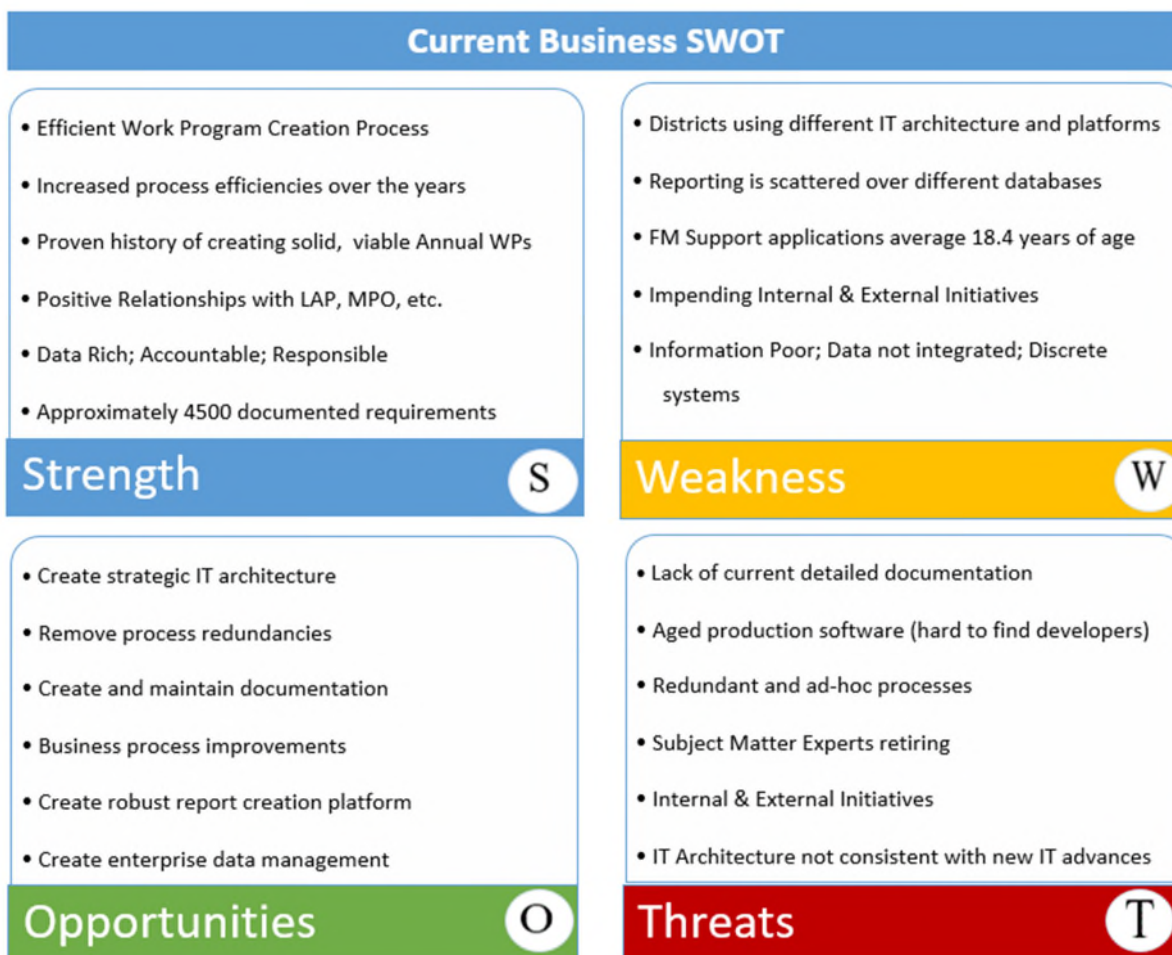
- Development of modal master plans (airports, seaports, rail, and transit)
- Development of safety plans
- Development of the Preliminary Program and Resource Plan
- Inputs to Planning include:
 - Florida Transportation Plan
 - Policy decisions
 - Legislative bill impacts
 - Current transportation needs
- Outputs from Planning include:
 - Project scoping and feasibility
 - Initial project cost estimating
 - Project prioritization
 - Funding allocations (Schedule A)
 - Program Targets (Schedule B)
 - 10-Year Preliminary Program and Resource Plan
- Program and Implement functional areas are closely related and have been combined in this bullet – Processes are related to aligning financial resources to planned products based on prioritized lists. This includes submission of a budget request and development of the five-year work program of projects. Sub-processes include:
 - Developing the Tentative Work Program
 - Financing the Tentative Work Program
 - Adoption of the Work Program
 - Budget Allocation
 - Funding Authorization
 - Project funds approvals
 - Management and monitoring of projects and associated contracts
 - Closeout of projects and associated contracts
 - Inputs into programming and implementation processes include:
 - State statutes
 - Federal regulations
 - Input from federal, state, and local partners and stakeholders
 - The Florida Transportation Plan (FTP)
 - The Cost Feasible Plan
 - System plans
 - Metropolitan planning organization, county, and city prioritized plans
 - Direct input from the public
 - Outputs from programming and implementation processes include:
 - Balanced Tentative Work Program
 - Tentative Program and Resource Plans
 - Public Private Partnership financing details
 - Statewide and district program planned commitments
 - Finance Plan
 - Cash Forecast
 - Financing strategies
 - LBR
 - Adopted projects
 - Letting Plan
 - Budget Allocations
 - Adopted Finance Plan and Adopted Cash Forecast
 - Project Work Plans
 - Authorized Financial Projects
 - Approved Federal Authorization Requests
 - Local Funds Deposits
 - Advertised Contracts
 - Memo Encumbrances
 - Approve Project Funding

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

- Contract funds approvals
 - Project encumbrances
 - Work Program amendments
 - Contract modifications
 - Contract funds approvals
 - Reviewed and approved invoices
 - Cost allocations
 - Funding reimbursement requests
 - Monthly Cash Forecast
 - Closing packages
- Measure - The Department measures product, finances, performance and conformity with policies and goals across the Work Program Lifecycle. Lessons learned are used to improve future operations and programs. Sub-processes include:
 - Performance Monitoring
 - Performance Reporting
 - Inputs to measurement include:
 - Data from active projects
 - Data from funds and program management
 - Outputs of measurement include:
 - Florida Transportation Commission (FTC) assessment
 - Monthly Performance Report
 - Work Program reviews and results
 - Quality Assurance Review results
 - Audit Findings
 - Finance Plan and Cash Forecast variance analysis
 - Cash Management Improvement Act (CMIA) submission
 - Schedule of Expenditures for Federal Awards details

FDOT analyzed and documented the current business and technology environments' strengths, weaknesses, opportunities, and threats (SWOT – Exhibit 4). The results are captured in this graphic below.

Exhibit 4: Strengths/Weaknesses/Opportunities/Threats (SWOT) Matrix



2. Assumptions and Constraints

The key assumptions which may influence the WPII Project are listed below. Also included are potential constraints which could impact the outcome of the proposed solutions recommended as a result of the Department’s Request for Information (RFI) activities, action plans developed from lessons learned, high-level fit-gap assessment, and the review of impacts to the Department’s existing computing assets.

Assumptions

- Adequate staffing, equipment, software, and hardware are primary drivers of the Department’s WPII project.
- In addition to backfill resources, the Department relies on FDOT retirees working on contract to augment the level of expertise necessary to deliver the project. The current schedule assumes their continued participation.
- FDOT will continue to operate on a cash flow basis and be responsible for the agency specific functions to maximize the use of annual budget appropriations and funds over time and cover existing commitments as they occur. As such, the Department will continue to perform the functions required to manage budget, funding sources and cash flow concurrently. FDOT will also retain the responsibility for the management of over 300 agency specific funding sources, including the allocation of these funds to individual organizational units for use in the funding of transportation projects.
- The Department will continue to satisfy the information needs and address system interface requirements

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPPII)

with its external partners. Some of these key areas include:

- Legislative Appropriation Systems/Planning Budgeting Subsystem (LAS/PBS), the state's budgeting and appropriation subsystem, will continue to be used for developing, preparing, analyzing, and evaluating agency budget requests.
- The Department will continue to provide input to LAS/PBS for the Tentative Work Program as part of the Agency's annual Legislative Budget Request submittals.
- The Department must continue to interact with Financial Management Information System (FMIS 5.0), the FHWA's major financial information system for tracking Federal-Aid projects, to manage the obligation of federal funds to specific projects and to submit periodic billings to FHWA for the reimbursement of expended federal funds.
- FDOT will continue to update its supporting applications to provide geospatial information, improvement types and other new project attributes as required by FHWA.
- Per s. 215.94 F.S., DFS, will continue to be the owner of the State of Florida's statewide accounting system (currently the Florida Accounting Information Resource [FLAIR] system, soon to be the Florida Planning, Accounting, and Ledger Management [Florida PALM] system) and will continue to perform the accounting, financial reporting and treasury functions commonplace for modern core financial management systems.
 - DFS is in the process of replacing the Cash Management System (CMS) and FLAIR with the Florida PALM project's PeopleSoft solution, which will support the general accounting and financial management needs of Florida's agencies, including general ledger, accounts payable, accounts receivable and payroll functionality.
 - Florida PALM is scheduled to be implemented over four waves in Phase 1 and one wave in Phase 2.

Phase 1 will address the replacement of CMS and FLAIR components (Central, Departmental, and Payroll) in a wave deployment approach as follows:

- All agencies go live for CMS functions in 2021
- All agencies go live for Central FLAIR functions in 2022
- All agencies go live for Payroll functions in 2024
- All agencies go live for Departmental FLAIR functions in 2024

Phase 2 will address additional grant management functionality and project enhancements. Phase 2 is scheduled for implementation in 2026.

- The Florida PALM project implementation will not encompass the specific financial requirements of FDOT, meaning FDOT must continue to rely on its existing Change Champion Network to actively engage and collaborate with DFS. Master Readiness Workplans will be provided by DFS throughout the implementation process to provide guidance on the tasks and activities that are needed for each wave. FDOT's Change Champion Network will continue to attend workshops, working sessions, meetings, and other forums for collaboration to ensure the continued functionality of approximately 50 incoming and outgoing interface points between the two agencies.
- Due to the overallocation of FDOT key subject-matter resources, hiring consultants and other resources to augment the project team is essential for the Department's continuity of operations.

Constraints

- Funding constraints may impact the specific timing and deployment of the proposed solutions identified to meet the approved business requirements.
- The WPPII project is a highly matrixed project with few dedicated full time resources and due to the magnitude of the WPPII Project and limited staff with the required subject matter expertise necessary for the project's complexity this will strain the teams availability.
- The WPPII solution must be able to interface with systems outside of the scope of the project, many of which are based on technology that is either outdated or considered non-strategic.
- As the Department continues to refine business processes and seek technological solutions in response to customer driven needs across the enterprise, resources may be dedicated to other strategic initiatives outside of the WPPII scope.

- Scheduling and resourcing for the project must take into consideration the Department's annual operational schedule to minimize interference with development and delivery of the Work Program.

C. Proposed Business Process Requirements

1. Proposed Business Process Requirements

The detailed and current version of the Draft Business Requirements are included as Appendix F

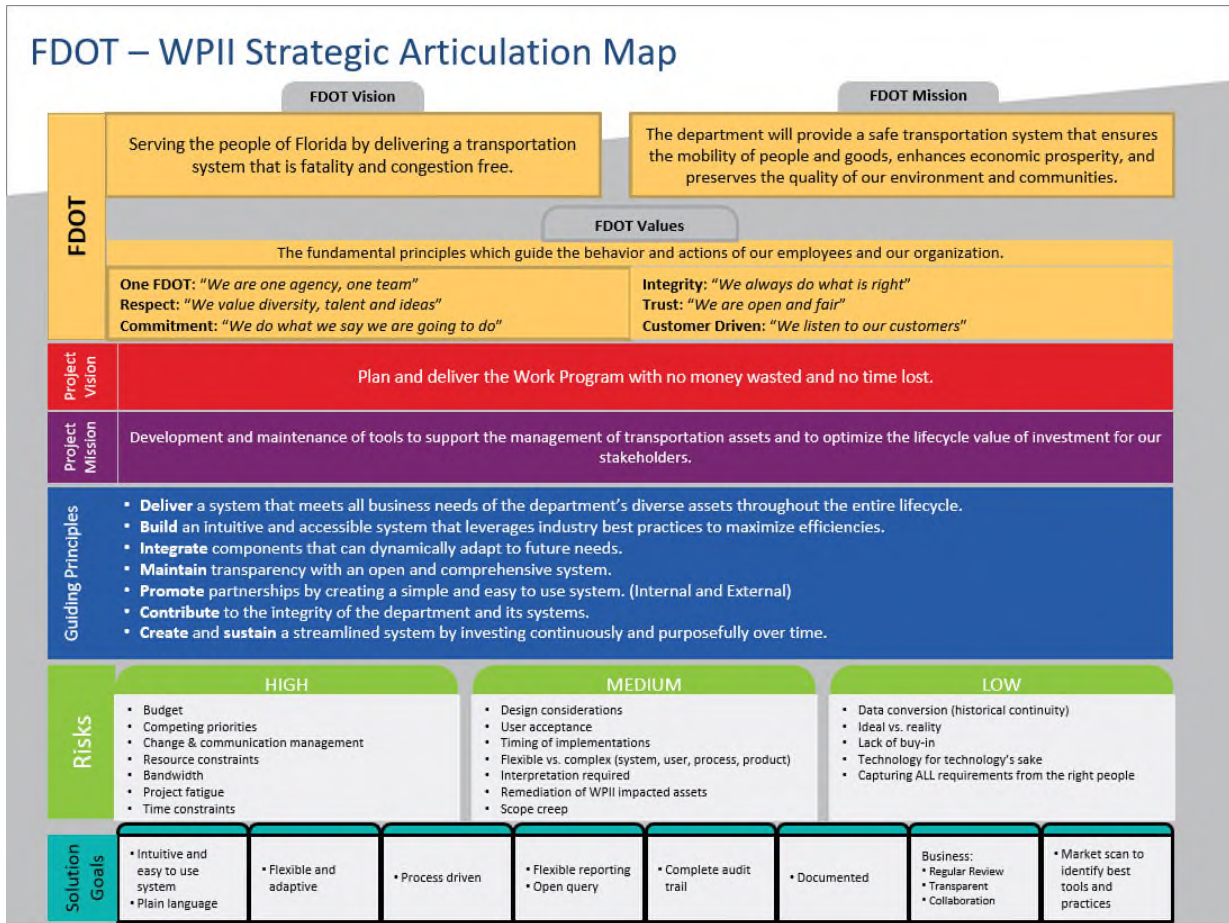
2. Business Solution Alternatives

FDOT has considered the following business solution alternatives:

- Maintain existing systems and processes – maintaining the status quo presents the greatest risk to ongoing operations. Given the risks (i.e., loss of staff with institutional knowledge, aging systems demanding increasing support costs, adjusting business to changing laws and statutes and discrete or disconnected business solutions requiring extensive interfaces and manual interventions) this is not a viable solution.
- Incremental business process and system changes – segmenting the project by business function continues the risk of replicating discrete or disconnected business solutions and systems. FDOT initiated a proof of concept of this approach in the Federal Reimbursements areas. Each of the business processes were evaluated and documented resulting in clear and significant ROI. However, the parallel stream of approach demanded full-time attention of the same staff resources. FDOT determined proceeding with the incremental approach placed greater risk on each of the parallel efforts.
- 3. Full business process and system changes – the current project activities focus on integration of work flows which will result in improved business reporting and reconciliation, elimination of manual work processes, data integration and/or sharing, improved business intelligence and provide the best overall support of FDOT's financial functions..
- 4. Rationale for Selection

The WPII Strategic Articulation Map below includes a project vision statement, along with four solution goals and their associated business value. The vision provides direction on the achievements of any potential solution and also provides a basis for future planning. The Solution Goals (part of the Strategic Articulation Map Exhibit 5 below) provide a minimum set of capabilities which must be met by any potential solution. Establishing a minimum set of capabilities is critical to ensure all options are compared to a common standard. This common base will allow option costs, timelines, and capabilities to be compared in a consistent manner.

Exhibit 5: WPII Strategic Articulation Map



3. Recommended Business Solution

Due to the unique requirements of DOT the solution is best satisfied through the following: The Department has elected to pursue the option for a full business process and system change. This approach was selected after identifying distinct challenges in achieving goals and objectives given the unique needs of the Department of Transportation. This was confirmed with other State DOTs and through discussions with vendors during the RFI.

It is expected the proposed solution will be a hybrid solution and will include the following components:

- Commercial Off the Shelf (COTS) Enterprise Resource Planning (ERP)
- Financial Planning and Analysis
- Business Intelligence

In addition, to COTS products the Department is reserving the option to modernize and integrate existing Department systems where they provide best value.

The proposed solution must address the components the business capabilities as described below:

- **Forecast Cash Flow:** FDOT is a cash to commitment agency, allowing projects to begin before the total cash needs of the projects are on hand. To ensure the Five-Year Work Program has a balanced financial plan where forecasted cash outflows are supported by projected revenues and funding reimbursements, it is imperative the Department be able to forecast sufficient cash needs to meet outstanding obligations as they become due. The Level One capabilities listed below include the development of the cash flow assumption variables, calculations of forecasted cash receipts, cash disbursement and monthly cash balances, variance

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

reporting to address the comparison of forecasted to actual results, and the publication of the Cash Forecast deliverables.

- Setup and Maintain Cash Policy Controls and Variables
 - Create and Maintain Cash Forecast
 - Perform Variance Analysis and Reporting
 - Communicate Cash Flow Information to Stakeholders
- **Manage Funds:** To translate forecasted revenues into funding models (and specific fund code allocations), FDOT performs multi-level distributions of financial resources for the eventual assignment of funding to the projects within the Work Program. The various funding levels require specific calculations using pre-configured rules. The Level One capabilities listed below include the analysis of funding and the feasibility of funding compositions, creation of controls to govern the use of funding on projects, allocation of funding to organizational units within the Department for use in funding projects, and the reporting and communication of funding use and availability to transportation stakeholders.
 - Setup and Maintain Fund Controls
 - Translate Revenues to Funding Models
 - Allocate and Maintain Department Funds
 - Communicate Fund Information to Stakeholders
 - **Manage Agency Performance:** FDOT must implement accountability and monitoring systems to evaluate whether the Department's goals are being accomplished efficiently and cost-effectively, and ensure compliance with all laws, rules, policies, and procedures. The Level One capabilities listed below provide the functionality and data required to confirm the adherence to all laws, rules, policies, and procedures, address the creation of specific performance measures, and report the Department's performance results to all transportation stakeholders.
 - Convert Agency Goals into Performance Measures
 - Measure and Report Agency Performance
 - Measure and Report Satisfaction of Project Portfolio Targets
 - **Manage Budget:** FDOT is required to submit a Legislative Budget Request (LBR) to obtain budget, or spending authority, for its projects. The LBR includes the budgetary needs for all projects in the first year of the final Tentative Work Program, plus the requested operating budget to cover expenses, contracted services, salary budget, etc., and the budget for the Fixed Capital Outlay (FCO) buildings and grounds. FDOT has specific statutory authority to allow for re-establishment of appropriation budget authority as part of fiscal year end procedures. This authority is divided into three forms:
 - Roll Forward: Where unconsumed appropriation authority is requested for the new fiscal year for specific budget structure definitions.
 - Certification Forward: Where appropriation authority for committed budget for outstanding obligations is requested based on the original appropriation budget year for specific budget structure definitions.
 - Carry Forward: Where appropriation budget authority for reverted operating budget appropriation is requested up to a percentage of the original approved budget to be available in subsequent years.The Level One capabilities listed below include the activities necessary to develop governing budget structures, complete budget requests, allocate appropriated budget to the various organizational units, closeout and re-establish budget for the subsequent fiscal year, and communicate budget appropriation and use to transportation stakeholders.
 - Setup and Maintain Budget Controls
 - Develop and Submit Legislative Budget Request
 - Allocate and Maintain Department Budget
 - Perform Budget Close
 - Communicate Department Budget Information to Stakeholders
 - **Manage Project Development to Close:** To plan for the consumption of funding, budget, and cash, and to demonstrate compliance with a variety of state and federal laws, FDOT requires both standard and user-defined attributes assigned to projects within the Work Program at various levels of the project work breakdown structure. FDOT is statutorily required to propose a program of projects that consumes available

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

funding and budget resources to accomplish transportation goals of the state and various municipalities. To accomplish this, FDOT must match project characteristics to eligible revenue sources and uses and define all project characteristics required for inclusion in the various versions of the Work Program. Controls must be implemented during the development of the Work Program to manage updates due to changes in project scope, schedule, and estimates for all versions of the Work Program. As the projects are brought to completion, multiple offices within the Department work to close out the projects, request final reimbursement from funding partners, release funding and budget for use on other projects, and assess lessons learned from the performance measures to include in the next cycle of the development of the Work Program. The Level One capabilities below address the establishment of controls to monitor projects throughout the lifecycle, initial creation of the projects, delivery of the projects within the Work Program, and communication of actual project results to transportation stakeholders.

- Setup and Maintain Project Controls
 - Create Projects
 - Deploy and Maintain Projects
 - Close Projects
 - Communicate Project Information to Stakeholders
- **Manage Project Portfolio:** FDOT develops policies for identifying priority investments and determines how to link policies and goals to future investments in transportation projects to meet future mobility needs based on where and when financial resources are expected to be available. Revenue Estimating Conference projections and forecasted federal apportionments from Federal Transportation Acts are transformed into funding strategies for these transportation improvements. To demonstrate satisfaction of state and federal laws and Department policies, FDOT establishes performance targets that calculate totals against pre-configured thresholds, based on specific project, fund, and contract attributes. Performance targets are represented as either financial or statistical values. The Level One capabilities below address the translation of policies in the form of fund allocations and targets to implement into the Work Program, provide the methods to prioritize transportation improvements and supporting projects, and communicate the strategies and project portfolio compositions to transportation stakeholders.
 - Translate Department Policy into Project Portfolio Strategy
 - Prioritize and Maintain Project Portfolio
 - Communicate Project Portfolio Information to Stakeholders
- **Manage Contractual Commitment to Close:** In addition to the management of the technical work for the project, there must be management of FDOT contractual agreements to ensure all provisions are completed and to address the multiple aspects and issues related to project funding and budget allocations. FDOT must implement accountability and monitoring systems to reflect the contractual impacts of changes during the lifecycle of projects. FDOT prescribes methods to consume funding and budget for these legal agreements, addresses modifications to contract attributes associated to projects to reflect the scope of the contracts, and ensures the fiscal responsibility and data integrity of the Work Program is maintained. Controls must be in place to measure performance against planned contractual commitments established during delivery of the Work Program. The Level One capabilities below address the establishment of internal controls to monitor the financial impacts of the contracts throughout the lifecycle, creation of the contractual agreements and supporting attributes, execution of the contracts to deliver the Work Program, closure activities for completion of contracts, and communications of relevant contractual activities to transportation stakeholders.
 - Setup and Maintain Contract Controls
 - Establish Contracts
 - Execute and Maintain Contracts
 - Close Contracts
 - Communicate Contract Information to Stakeholders
- **Manage Federal Programs:** FDOT must establish controls to manage grants from federal programs, account for vital federal funding sources, and support the Department's partnerships with federal agencies. Interfacing with the Department's federal funding partners is mandatory to obligate (authorize) federal projects at specific intervals in the life of projects. These capabilities also include processes to determine the appropriate use and application of soft match toll credits as a way of satisfying the required non-federal

match requirements on projects which use federal revenue sources. FDOT must also implement business rules and processes, systems, and system interfaces to adhere to all applicable state statutes, federal regulations, and other mandates. The Level One capabilities below address the establishment of controls to confirm the adherence to all applicable state statutes, federal regulations, and other mandates, management of the authorization process of federal funding sources, participation in specialized federal funding programs, and management of federal grant projects from authorization to closure.

- Setup and Maintain Federal Grant Project and Program Controls
 - Consume Annual Federal Obligation Authority for Federal Grant Programs
 - Manage Authorization of Federal Grant Projects
 - Manage Toll Credit Program
 - Manage Reimbursement from Federal Grant Projects
 - Audit and Close Federal Grant Projects
 - Maintain Documentary Compliance with Federal Partners
 - Communicate Federal Project Information to Stakeholders
- **Perform General Accounting:** As part of the FDOT need to manage agency specific general accounting activities, there are over 3,800 active budget categories and over 300 active fund codes that must be monitored concurrently when planning and tracking the actual consumption of funds and budget on transportation projects. Throughout the life of the project, accounting transactions for the actual financial activities on the project are interfaced to the statewide accounting system for subsequent financial statement reporting and supporting treasury functions performed by the State of Florida Chief Financial Officer. Business capabilities within the general accounting function also require tools to manage funding partner agreements and coordinate the reimbursement activities for project expenditure transactions. At the conclusion of the state fiscal year, procedures to close out financial activities for the year are completed, accounting and budget related balances are initialized for the new state fiscal year, and supporting control structures for the upcoming state fiscal year are established.
The Level One capabilities below address the required maintenance of FDOT specific accounting controls and mapping to the statewide chart of accounts, monitoring of funding agreements with other agencies and private partners, management of FDOT cash receipts, disbursements and accounts receivables, creation of accounting transactions and interfacing to the State of Florida accounting system, execution of core activities for the reimbursement of federal, local, bond and toll-related funds, performance of year-end closing activities, and communication of relevant general accounting results to transportation stakeholders.
 - Setup and Maintain Chart of Accounts
 - Setup and Maintain Accounting Controls
 - Monitor and Manage Funding Partner Agreements
 - Manage Cash Receipts
 - Manage Disbursements
 - Manage Receivables
 - Enter and Maintain Accounting Transactions
 - Manage Interface to Statewide Accounting System
 - Perform Fiscal Year End Closing
 - Communicate General Accounting Information to Stakeholders
 - **Perform Project Cost Accounting:** FDOT must implement accountability and internal control systems to ensure uniform compliance with Generally Accepted Accounting Principles (GAAP) and confirm traceability from source accounting transactions to funding and budget consumption for projects within the Work Program. These accounting transactions must be allocated to funding source and budget categories for each individual project. FDOT implements processes to classify and accumulate actual financial activity (direct and indirect) on each project, allowing the determination of the net position of the financial projects at any point in time with respect to the consumption of funds and budget. The Level One capabilities below address the establishment of accountability and internal control systems, allocation of accounting transactions on projects to concurrently consume funds and appropriated budget, management of the FDOT cost distribution function, and communication of project cost accounting results to transportation stakeholders.
 - Setup and Maintain Cost Accounting Controls
 - Allocate Actual Transactions to Projects

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPPII)

- Perform Cost Distributions
- Communicate Project Costing Information to Stakeholders

Approach to the Functional Solution

Innovative Approach

FDOT employed an innovative approach for analyzing the Department's in-scope business processes. Understanding FDOT's business processes and their dependencies on the current Financial Management (FM) suite of applications was critical to successfully executing this transformational initiative. The WPPII project is truly an enterprise-wide endeavor with thousands of impacted FDOT stakeholders and far-reaching implications to the delivery of the multi-billion-dollar Work Program. As such, the Department adopted a value-based strategy to effectively assess its business processes and inform all remaining project phases. The strategy is based on the following tenets:

- Assembled a dedicated team of FDOT expert practitioners to create the vision and guide the design of the Department's future state business processes.
- Identified the Department's core business needs versus detailed solution requirements.
- Engaged and continue to engage FDOT stakeholders and prospective vendors proactively and transparently.

To date, this strategy has proven to be effective in maximizing the value of the team's outputs and positioning the Department for a productive DDI journey. The strategy is described in more detail below.

Dedicated Team

For WPPII, FDOT strategically invested in a dedicated team of leading practitioners from the Office of Work Program and Budget (OWPB) and the Office of Comptroller (OOC). This team assessed the current process environment and designed the Department's future business processes to ensure the successful modernization of the supporting FM solution capabilities. This dedicated team represents a comprehensive cross-section of departmental business functions at both the Central Office and the districts. Their shared insights and focus enable the project to produce high-value outputs in an accelerated timeframe. The team's collective knowledge with respect to the WPPII scope is immense, and moreover, the members' passion and vision for positioning the Department for long term success is clear.

Many projects of similar size and scope lack a dedicated team of this nature, instead relying on an external vendor and/or a piecemeal assembly of partially allocated staff to execute the engagement. In most cases, the projects suffer and oftentimes fail as a result. Conversely, FDOT's dedicated WPPII staff are a key to the project's success as evidenced by the initiative's achievements to date.

A Focus on Business Needs and Detailed Requirements

To fully understand the future state business needs, the WPPII team performed a comprehensive review of five primary functional categories: Funds and Program Management, Project Management, Cash Management, Contract Management, and Budget Management. Within these categories, the team assessed 56 core business processes and identified and mapped the relationships among 317 process inputs and 214 process outputs. The analysis enabled the team to identify operational challenges with each process and specific opportunities for improvement in the future state. In addition, the evaluation of business processes yielded the documentation of over 160 core capabilities FDOT seeks in a modernized FM solution.

The emphasis on business process analysis and needs identification is rooted in the team's belief that FDOT's primary business processes will fundamentally remain the same in the future. Regardless of the chosen technology platform, the Department will continue to perform the same core functions and produce the same primary outputs. However, what will change is the detailed method by which the processes are performed, and the outputs created. In short, the "what" and "why" remain generally consistent, and the "how" will be optimized. Instead of hypothesizing the "how" at this point with no specific knowledge of the supporting technologies, the WPPII team is committed to identifying the business needs and the corresponding goals for the future. This approach will enable FDOT to engage the most capable vendor to assist in developing the detailed requirements and designs tailored to a proven technology platform.

Stakeholder and Vendor Engagement

In the continued spirit of innovation, the analysis of the current state business processes enabled the WPII team to complete a series of valuable pre-procurement activities. The most obvious of which was a natural progression to contemplating future state process designs. Armed with the business needs and documented opportunities for process improvement, the WPII team is actively developing the high-level business use cases to leverage with the eventual SI in developing detailed solution requirements and system designs. The future state designs reflect the vision and insights of the immediate WPII team as well as feedback from FDOT stakeholders across the state. Future state designs are being developed using the Department’s Enterprise Architect application which will allow for efficient refinement, traceability, and translation to the SI community.

In addition to the future state process designs, the business process analysis findings and core capabilities directly contributed to a unique series of interactions with prospective SI vendors. The WPII team solicited preliminary vendor insights through a Request for Information (RFI) exercise, followed by a series of in-person meetings with four prospective vendors to informally exchange ideas and gather information in advance of releasing the WPII Invitation to Negotiate (ITN). The process analysis artifacts were invaluable in educating the vendors, setting the proper context for WPII, and managing expectations for the potential WPII technology solutions (i.e., enabling the team to understand which solution areas may require greater deliberation versus others which are customary in the industry tools).

Throughout the project, the WPII team has openly shared the relevant business process analysis insights with internal stakeholders, legislative staff, other state Departments of Transportation, and prospective vendors. The team’s demonstrated commitment to transparency and open dialog only serves to strengthen the value of the overall WPII solution. The Current Business Process Map and Applications Architecture is included as Appendix E with this document.

D. Functional and Technical Requirements

In fiscal year 2019/2020, the team continued an effort started in Q4 of FY 18/19 to document a comprehensive set of detailed business requirements and categorize them into a Business Capability Model that will be used in identifying the best solution for achieving the desired WPII business outcomes. As of September 2020, approximately 4,500 requirements are documented and organized across ten primary business capabilities. The requirements encompass the full scope of WPII’s functional and technical needs and will serve as a critical tool for selecting, designing, testing, and deploying the new solution. The current and draft business requirements are included as Appendix F with this document.

III. Success Criteria

Listed below are the critical results in terms of both business outcomes and outputs that must be realized for the development and delivery of the Work Program to be considered a success.

SUCCESS CRITERIA TABLE				
#	Description of Criteria	How will the Criteria be measured/assessed?	Who benefits?	Realization Date (MM/YY)
1	Work Program Policy Development and Implementation	Tested and approved functionality.	FDOT	At system implementation
2	Transportation Project Initiation and Prioritization	Completion of project work breakdown structure and data definitions; Business rule definitions linking project characteristics to revenue use eligibility; Preliminary list of candidate projects to be	Constituents and visitors to Florida	December following system implementation

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

SUCCESS CRITERIA TABLE				
		considered during the development of the tentative work program.		
3	Tentative Capital Plan of Projects Development	Rules and data structures configured in the solution prove compliance with revenue use eligibility, funding policies, statutory compliance, and budget appropriations.	FDOT	November following system implementation
4	Tentative Work Program Financing	Compliance with 206.46(2), F.S., 338.241, F.S., 339.135(3)(a), F.S., 339.135(3)(b), 339.135(4)(b)4., F.S., F.S., 339.135(6)(b), F.S., Cash flow projections based on resource-loaded project schedules and historical spend patterns.	Citizens and Visitors of the State of Florida	December following system implementation
5	Work Program Oversight	Tested and approved functionality.	FDOT and Citizens and Visitors of the State of Florida	February following system implementation
6	Legislative Budget Request Submittal	Compliance with 339.135(2)(a), F.S.; Adherence to the LBR instructions.	FDOT	April following system implementation
7	Fiscal Year End Transition	Adherence to 2 CFR Part 200; Tested and approved functionality.	FDOT	At the start of the Fiscal Year following implementation
8	Certification Forward and Carry Forward Budget Request	Compliance with 216.301(1)(b), F.S.; 216.301(2)(a), F.S.; 338.2216(3)(b), F.S.; 339.135(6)(c), F.S.; 341.303(6)(b), F.S.	Citizens and Visitors of the State of Florida	At the start of the Fiscal Year following implementation
9	Roll Forward Budget Amendment	Compliance with 339.135(6)(c), F.S.	Citizens and Visitors of the State of Florida	At the start of the Fiscal Year following implementation
10	Capital Plan of Projects Adoption	Adherence to 339.135, F.S.; Compliance with allocations, funding policies, legislation, and appropriations.	FDOT	At the start of the Fiscal Year following implementation
11	Adopted Work Program Financing	Compliance with 206.46(2), F.S., 338.241, F.S., 339.135(3)(a), F.S., 339.135(6)(b), F.S., Cash flow projections based on resource-loaded project schedules and historical spend patterns.	Citizens and Visitors of the State of Florida	At the start of the Fiscal Year following implementation
12	Work Program Budget Oversight	Compliance with the GAA; Assignment of budget responsibility to cost centers; Assignment of budget	Citizens and Visitors of the	At the start of the Fiscal Year following

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

SUCCESS CRITERIA TABLE				
		authority at the financial project level; Successful interface of budgeting transactions to the statewide accounting system, Adherence to 339.135, F.S.; Compliance with Work Program Instructions, funding policies.	State of Florida	implementation
13	Contract Impact Oversight	Adherence to 2 CFR Part 200, Section 215.985, F.S., 215.97 F.S., 215.971 F.S., Chapter 287, F.S., Chapter 337, F.S.; Establishment, modification and ongoing management of agreements; Oversight and reporting of locally funded agreements; System can provide data and measures to demonstrate compliance with established department performance indicators.	Citizens and Visitors of the State of Florida	At the start of the Fiscal Year following implementation
14	Funds Approval	Compliance with Section 215.985, F.S.; Section 339.135(6)(a), F.S.	FDOT	At the start of the Fiscal Year following implementation
15	Project Scope, Schedule, and Estimate Management	Tested and approved functionality.	Citizens and Visitors of the State of Florida	At the start of the Fiscal Year following implementation
16	Project Accounting	Data validation for encumbrances, approved invoices and all other disbursement transitions; Internal control validations; Successful interface of accounting transactions to the statewide accounting system; Completion of an accounting transaction allocation process for Department projects to reflect the generation and uses of revenue and the consumption of budget at the financial project level (prior to the interface to the statewide accounting system).	FDOT and Citizens and Visitors of the State of Florida	At the start of the Fiscal Year following implementation
17	Cash Flow Management	The solution provides the accurate data necessary to confirm the Department has on hand, at month end, cash sufficient to meet outstanding obligations (currently the cash balance working minimum is within the range of \$200 million to \$300 million); Cash flow projections based on resource-loaded project schedules and historical spend patterns.	Citizens and Visitors of the State of Florida	At the start of the Fiscal Year following implementation

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPPII)

SUCCESS CRITERIA TABLE				
18	Federal Program Oversight	Multiyear projections of federal apportionments; Development of actual and projected federal obligation authority plans; Successful acknowledgment and approval of federal authorization requests; Consumption of the entire federal appropriation by September 30th of each federal fiscal year; Successful transmission of billings and receipts of cash reimbursement; Compliance with the Cash Management Improvement Act (CMIA) requirements; Status notifications of outstanding billings; Review of mandated federal project tier analysis; Adherence to 2 CFR Part 200; Adherence to Federal Funding Accountability and Transparency Act (FFATA) reporting requirements; FHWA business processes and systems certification.	Citizens and Visitors of the State of Florida	At the start of the Fiscal Year following implementation
19	Revenue Uses Management and Monitoring	Tested and approved functionality.	Citizens and Visitors of the State of Florida	At the start of the Fiscal Year following implementation
20	Work Program Plan Measurement and Monitoring	Performance reporting to FTC, monthly performance reporting, annual performance reporting, legislative reporting, EOG oversight reporting have approved and tested functionality.	Florida Transportation Commission and FDOT Leadership	At the start of the Fiscal Year following implementation

IV. Schedule IV-B Benefits Realization and Cost Benefit Analysis

A. Benefits Realization Table

FDOT’s investment in WPPII is expected to yield many benefits for the Department and the State of Florida. The table below describes the primary benefits and the method and timing for realization. The benefits align to the 20 critical success factors identified for WPPII.

BENEFITS REALIZATION TABLE						
#	Description of Benefit	Who receives the benefit?		How is benefit realized?	How is the realization of the benefit measured?	Realization Date (MM/YY)
1	Work Program Policy Development and	FDOT	Policy implementation will be traceable	Administrative hours to produce baseline revenue allocations and targets will be measured. Also,		At system implementation

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WP11)

BENEFITS REALIZATION TABLE					
	Implementation: Improved timeliness of delivery and improved scope of impact analysis of proposed policy changes.		throughout delivery of the Work Program. This will allow for increased policy impact analysis to inform decisions by FDOT Leadership and elected leaders.	new business capabilities for scenario and impact analysis will be introduced which are not possible in the current environment. The capabilities will assist leadership decisions to maximize the infrastructure for available revenues.	
2	Transportation Project Initiation and Prioritization – Increased prioritization and allocation optimization scenarios	Citizens and visitors to Florida	By providing prioritization tools not currently available and reducing the time required to determine impacts of different scenarios in the Capital Plan of Projects, FDOT can optimize amount of infrastructure and services for available revenues.	Measurement will be taken to determine administrative hours spent developing the Tentative Work Program. The hours saved will be deployed into scenario analysis (using new prioritization tools). This will allow for optimization analysis not possible in the current environment.	December following system implementation
3	Reduced administrative hours to develop Tentative Capital Plan of Projects	FDOT	Administrative hours spent processing data manually will be repurposed into scenario development and impact analysis that is not currently possible within the staffing and tool constraints of the current environment.	Sample measurements of the staff and consultant hours spent developing the Tentative Capital Plan of Projects will be taken and extrapolated to the population of participants involved in the activity.	November following system implementation
4	Tentative Work Program Financing Optimization	Citizens and Visitors of the State of Florida	By optimizing the financing cost of the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with the available revenue sources to the Department.	Analysis of the average amount of infrastructure delivered per dollar of revenue, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.	December following system implementation

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

BENEFITS REALIZATION TABLE					
5	Reduced Administrative Hours for Work Program Oversight	FDOT Leadership and Citizens and Visitors of the State of Florida	Administrative hours spent processing data manually will be repurposed into impact analysis that is not currently possible within the staffing and tool constraints of the current environment. Reduce the time needed to reply to requests for information and report the information consistently.	Sample measurements of the staff and consultant hours spent with Work Program oversight activities and with responses to information requests will be taken and extrapolated to the population of participants involved in the activity.	February following system implementation
6	Streamlined Legislative Budget Request Submittal	FDOT	Administrative hours spent processing data manually to prepare the Department's legislative budget request and performing reconciliation activities for data from multiple sources will be repurposed into impact analysis that is not currently possible within the staffing and tool constraints of the current environment.	Sample measurements of the staff and consultant hours spent preparing and reviewing the Department's legislative budget request will be taken and extrapolated to the population of participants involved in the activity.	April following system implementation
7	Reduced Administrative Hours for Fiscal Year End Transition	FDOT	Administrative hours spent processing data manually and performing reconciliation activities for data from multiple sources will be repurposed into impact analysis that is not currently	Sample measurements of the staff and consultant hours spent closing a state fiscal year and preparing for the upcoming state fiscal year will be taken and extrapolated to the population of participants involved in the activity.	At the start of the Fiscal Year following implementation

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WP11)

BENEFITS REALIZATION TABLE					
			possible within the staffing and tool constraints of the current environment.		
8	Certification Forward and Carry Forward Budget Request Optimization	Citizens and Visitors of the State of Florida	By optimizing the uses of budgetary appropriations for the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with budget available to the Department.	Analysis of the average amount of infrastructure delivered per dollar of budgetary appropriation, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.	At the start of the Fiscal Year following implementation
9	Roll Forward Budget Amendment Optimization	Citizens and Visitors of the State of Florida	By optimizing the uses of budgetary appropriations for the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with budget available to the Department. Budget requested in excess of identified projects will be reduced.	Analysis of the average amount of infrastructure delivered per dollar of budgetary appropriation, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals. Additionally, analysis of budget reverted versus rolled forward will confirm budget optimization.	At the start of the Fiscal Year following implementation
10	Reduced Administrative Hours for Work Program Adoption	FDOT	Administrative hours spent processing data manually will be reduced, allowing an earlier start to developing the Tentative Work Program. This will allow optimizing the Work Program in years where we have an accelerated Legislative cycle.	Sample measurements of the staff and consultant hours spent adopting the Work Program will be taken and extrapolated to the population of participants involved in the activity.	At the start of the Fiscal Year following implementation
11	Adopted Work Program Financing	Citizens and Visitors of the State of	By optimizing the financing cost of the Capital Plan of	Analysis of the average amount of infrastructure delivered per dollar of revenue, normalized	At the start of the Fiscal Year following

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

BENEFITS REALIZATION TABLE					
	Optimization	Florida	Projects, we can increase the amount of Infrastructure and Services delivered with the available revenue sources to the Department.	for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.	implementation
12	Reduced Administrative Hours for Work Program Budget Oversight	Citizens and Visitors of the State of Florida	By optimizing the uses of budgetary appropriations for the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with budget available to the Department.	Analysis of the average amount of infrastructure delivered per dollar of budgetary appropriation, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.	At the start of the Fiscal Year following implementation
13	Reduced Administrative Hours for Contract Impact Oversight	Citizens and Visitors of the State of Florida	By optimizing the revenue sources and budget available for contractual agreements within the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with the revenue sources and budgetary appropriations available to the Department.	Analysis of the average amount of infrastructure delivered per dollar of revenue and budgetary appropriation, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.	At the start of the Fiscal Year following implementation
14	Funds Approval: optimization of revenue source and budget consumption and improved data access capabilities	FDOT	Consumption of revenue sources and budget will be traceable throughout delivery of the Work Program. This will allow immediate reporting for project and contract details with revenue source, budget information and contract details to constituents.	Sample measurements of the staff hours spent managing the funds approval function for the Department's Work Program will be taken and extrapolated to the population of participants involved in the activity.	At the start of the Fiscal Year following implementation

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

BENEFITS REALIZATION TABLE					
15	Project Scope, Schedule, and Estimate Management: optimization of revenue source and budget consumption with improved integration of data sources	Citizens and Visitors of the State of Florida	By modernizing and integrating the Department's management systems, FDOT will reduce the number of data validation steps required to develop and maintain the projects in the Work Program. This will allow project managers and financial staff to focus on improving quality of data used in regional planning efforts to ongoing projects.	Sample measurements of the staff and consultant hours spent managing the financial impact of projects within the Work Program will be taken and extrapolated to the population of participants involved in the activity.	At the start of the Fiscal Year following implementation
16	Improved Integration of Data Sources for Project Accounting and Improved Data Access Capabilities	FDOT, Citizens, and Visitors of the State of Florida	With the use of an integrated system, we will increase our ability to access data for relevant decisions making, more efficiently develop return on investment analyses for transportation projects and increase the timeliness of core activities to allow for reimbursements from funding partners.	Sample measurements of the staff and consultant hours spent developing project level analyses, reimbursement requests and supporting performance reports will be taken and extrapolated to the population of participants involved in the activity.	At the start of the Fiscal Year following implementation
17	Cash Flow Management Optimization	Citizens and Visitors of the State of Florida	By optimizing the cash flow for the delivery of the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with the financial resources available to the Department.	Analysis of the average amount of infrastructure delivered per dollar of financing resources available to the Department, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.	At the start of the Fiscal Year following implementation
18	Reduced Administrative	Citizens and Visitors of the	By optimizing the uses of federal	Analysis of the average amount of infrastructure delivered per	At the start of the Fiscal Year

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

BENEFITS REALIZATION TABLE					
	Hours for Federal Program Oversight and Optimization of Federal Apportionments	State of Florida	apportionments and grant awards for the Capital Plan of Projects, we can increase the speed of delivery and amount of Infrastructure and Services delivered because of contributions from the Department’s funding partners.	dollar of federal apportionment or grant award, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals. Analysis can also measure days to deliver a federally funded project from concept to completion.	following implementation
19	Reduced Administrative Hours for Revenue Uses Management and Monitoring	Citizens and Visitors of the State of Florida	By optimizing the uses of revenue sources for the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with the revenue appropriated to the Department.	Analysis of the average amount of infrastructure delivered per dollar of revenue, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.	At the start of the Fiscal Year following implementation
20	Reduced Administrative Hours for Work Program Plan Measurement and Monitoring and Identification of new Measures to Reduce Time to Deliver Transportation Projects.	Florida Transportation Commission and FDOT	Administrative hours spent processing data manually will be repurposed into new forms of analysis for the results of the Work Program not currently possible within the staffing and tool constraints of the current environment. New measurements will allow The Department to pinpoint places in the delivery pipeline that require attention to streamline delivery.	Sample measurements of the staff and consultant hours spent developing the monthly and annual performance reports will be taken and extrapolated to the population of participants involved in the activity. Measures to improve pipeline delivery can be confirmed by checking the days to take a project from concept to completion.	At the start of the Fiscal Year following implementation

B. Cost Benefit Analysis (CBA)

The chart below summarizes the required CBA Forms which are included as Appendix A Cost Benefit Analysis. The benefits of this project start to occur after the stabilization period after go-live. As a result, benefits begin to accrue outside of the five-year window of the CBA form. The Department has developed a cost/benefit analysis that

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

covers the anticipated life of the final product to fully display the discounted return on investment ratio

Cost Benefit Analysis	
Form	Description of Data Captured
CBA Form 1 - Net Tangible Benefits	<p>Agency Program Cost Elements: Existing program operational costs versus the expected program operational costs resulting from this project. The agency needs to identify the expected changes in operational costs for the program(s) that will be impacted by the proposed project.</p> <p>Tangible Benefits: Estimates for tangible benefits resulting from implementation of the proposed IT project, which correspond to the benefits identified in the Benefits Realization Table. These estimates appear in the year the benefits will be realized.</p>
CBA Form 2 - Project Cost Analysis	<p>Baseline Project Budget: Estimated project costs.</p> <p>Project Funding Sources: Identifies the planned sources of project funds, e.g., General Revenue, Trust Fund, Grants.</p> <p>Characterization of Project Cost Estimate.</p>
CBA Form 3 - Project Investment Summary	<p>Investment Summary Calculations: Summarizes total project costs and net tangible benefits and automatically calculates:</p> <ul style="list-style-type: none"> • Return on Investment • Payback Period • Breakeven Fiscal Year • Net Present Value • Internal Rate of Return

V. Schedule IV-B Major Project Risk Assessment

The risk assessment completed for this project indicates an overall project risk of “Medium”, as shown in Exhibit 7.

Note that the risk assessment represents a snapshot of the project’s risk portfolio as of the date of the Schedule IV-B submission. Several items have been reassessed, improving the overall project risk to “Medium”, while the Project Complexity Assessment remains at “High”. The two assessment areas that contributed to reduced risk are:

- The Project Management Assessment has gone from a “Medium” to a “Low” as all requirement specifications have been unambiguously defined and documented.
- The Technology Exposure Assessment has been reduced from a “High” to a “Medium”, as all or nearly all alternatives and solution options have been documented and considered.

The detailed Risk Assessment is included as Appendix B with this document.

Exhibit 7: WPII Project Risk Assessment Summary

Project	Work Program Integration Initiative	
Agency	Department of Transportation	
FY 2021-22 LBR Issue Code:	FY 2021-22 LBR Issue Title:	
Issue Code	Issue Title	
Risk Assessment Contact Info (Name, Phone #, and E-mail Address):		
Danielle Kosberg, 850-570-8778, Danielle.Kosberg@dot.state.fl.us		
Executive Sponsor	Stacy Miller	
Project Manager	Danielle Kosberg	
Prepared By	Regina Richardson	8/28/2020
Risk Assessment Summary		
Business Strategy		
	Level of Project Risk	
Project Risk Area Breakdown		
Risk Assessment Areas		<i>Risk Exposure</i>
Strategic Assessment		MEDIUM
Technology Exposure Assessment		MEDIUM
Organizational Change Management Assessment		MEDIUM
Communication Assessment		LOW
Fiscal Assessment		MEDIUM
Project Organization Assessment		MEDIUM
Project Management Assessment		LOW
Project Complexity Assessment		HIGH
Overall Project Risk		MEDIUM

VI. Schedule IV-B Technology Planning

A. Current Information Technology Environment

1. Current System

Refer to section I.a below

a. Description of Current System

There are a variety of systems involved in the transportation finance lifecycle. The FDOT Financial Management Systems Inventory (prepared June 2014) identified over 150 systems performing some level of financial management systems functionality. Some characteristics of the current environment and systems supporting the transportation finance lifecycle are listed below:

- 1) **Total Number of Users and User Types:** The systems that support the transportation finance lifecycle are utilized by a broad range of FDOT Offices. It is estimated that 4,500 employees and contractors use the various systems in this lifecycle. Of those, 2 percent (90) are administrative level users, 10 percent (450) are data entry users, and 88 percent (3960) are read only users.
- 2) **Number/Percent of Transactions:** The systems in the lifecycle utilize both online and batch transactions. While the majority are online transactions, batch transactions are particularly important as they are utilized to download FDOT-specific data from FLAIR. In addition, batch transactions are also used to transmit data to many of the Department's system interfaces with external partners.
- 3) **Requirements for Public Access, Security, Privacy, and Confidentiality.** The finance lifecycle is primarily inward-facing, and very few components require input by external, non-FDOT users. The current system has very specific rules regarding input and usage. While the majority of information is available as read-only data for all departmental users, data entry, power user, and administrative access is limited in number and strictly controlled. Private and confidential data does exist within this lifecycle. Access to this data is managed through database and access controls. Those systems within the lifecycle that are maintained on hardware provided by the Office of Information Technology (OIT) adhere to and utilize established department access procedures for computer security and access to department resources through the FDOT Automated Computer Security Access Request system. Systems which are produced locally using tools such as Excel or Access typically are not controlled by the standard processes.
- 4) **Hardware Characteristics:** The systems in the lifecycle include a mixture of hardware. A number of the systems are hosted on FDOT's mainframe that is housed at the State Data Center (SDC) in Tallahassee, and schedule to move to the Northwest Regional Data Center (NWRDC) in December of 2020. Many of the systems are web-based and exist on Microsoft Server-based systems also housed at the SDC. In addition, some of these systems are locally maintained desktop systems developed using tools such as Microsoft Excel or Access. These systems are run on FDOT standard desktop computers.

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

5) **Software Characteristics:** The systems in the lifecycle are developed using a mixture of software, programming languages, databases and protocols including:

- COBOL
- Customer Information Control System (CICS)
- VB. NET
- Microsoft .NET
- Microsoft Classic ASP
- Microsoft Visual Studio
- Microsoft Excel
- Microsoft Access
- Microsoft SharePoint Server
- TN3270 Plus Terminal Emulator
- Web Focus (Reporting Tool)
- Mainframe Focus (Reporting Tool)
- Web Focus Maintain (Programming Language)
- CA-Gen (formerly AllFusion Gen, CoolGen) Case Tool
- File Transfer Protocol
- Simple Mail Transfer Protocol (SMTP)
- DB2 Database
- Oracle Database
- SQL Server Database
- Primavera
- ArcGIS
- IBM Resource Access Control Facility – User Authentication
- Microsoft Active Directory – User Authentication

6) **Existing System or Process Documentation:** The availability of system documentation is varied among the systems. The systems within the FM suite have an average age of 18.4 years. If system documentation is not available, staff often rely on experts within their office for information who have been working with the system(s) for a long period of time. Many of the staff with the technical knowledge are within retirement age or are no longer with the Department. Often the knowledge possessed by these subject matter experts has not been properly recorded to ensure continuity of operations should there be a change in staffing.

The WPII project team created detailed documentation of all future state (or To-Be) business processes involved in the transportation finance lifecycle. The documentation includes extensive information on the inputs, outputs, participants, and text description of processes as well as visual diagrams of each process. Opportunities for improvement were documented including the perceived benefits and constraints for each opportunity. During the FY15/16, the WPII project team decided to focus efforts on FHWA Billings and Reimbursements, an area within the transportation finance lifecycle. This decision was made because this area is a centralized function, had many known pain points, and could be used to develop a basis of estimation for ROI. Detailed As-Is and To-Be documentation were created, and potential ROI inputs identified.

7) **Internal and External Interfaces:** On average, the systems closely aligned with the financial aspects of the lifecycle have 3.5 internal interfaces and 1.5 external interfaces. External interfaces include other state agency and federal systems, such as FLAIR and FHWA’s FMIS 5.0. When looking at the interface count for FM suite only, the number of interfaces increases, as these systems are critical to information needed by this lifecycle.

	Average Number of Internal Interfaces	Average Number of External Interfaces
All Systems Central to TFLC	3.5	1.6
FM suite Only	8.5	2.7
Non-FM suite Systems	3.0	1.2

The systems with the largest number of interfaces include:

System Name	Number of Internal Interfaces
WPA	18
Cash Forecast System	9
Integrated Enterprise Information Data Warehouse	9
Project Cost Management	7
ProjectSuite Enterprise Edition	7
System Name	Number of External Interfaces

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

PCM	4
FAMS	2
Batch Error Management	2
Financial Statement Infrastructure Report	2
CMIA	2
Contract Funds Management	2

- 8) **Consistency with Agency Standards:** Over time, the systems performing some level of financial management functionality have undergone updates to handle changes in business processes or state and federal mandates; however, the underlying development platform is still very similar to what was originally implemented. Additional systems have been implemented to extend and supplement this lifecycle, each with varying kinds of technology. Many of these systems use a technology that is either outdated or considered non-strategic² by the Department.

One of the most troubling non-strategic technologies is CA-Gen. CA-Gen is a Case Tool used to generate COBOL code. The Department’s dependency on this tool, for some critical applications, presents a concern to management. CA-Gen is a case tool that was popular in the mid-1990s to develop mainframe-based applications. The tool is a proprietary model-based tool that was designed to improve COBOL coding efficiency by creating models that could then be used to reuse and generate code. Even at its peak the tool struggled to be competitive because it required a very long lead time (3-6 months) for developers to become proficient and the tool required a significant fixed amount of support resources to administer the tools and manage configuration and deployment.

Because the tool generates COBOL code, some may think that the dwindling market of COBOL developers that are charging increasing premium rates could be used to maintain and support the system. This is unlikely because the COBOL code generated by the case tool is very long and by maintaining the COBOL code directly there is great risk that ongoing use of the case tool would be undermined or that later tool generated code would conflict with direct manual COBOL modifications

Developers with CA-Gen skills are harder to find, and in general have a higher bill rate compared to other developers. According to internet job site Indeed.com, the salaries for CA-Gen developers are 11 to 12 percent higher than a comparable .NET developer. The CA-GEN rate differential could change in the future due to changes in supply and demand. There is unlikely to be any significant increase in supply of CA-Gen available resources and because most developers are approaching retirement age a decrease in supply is possible. Demand, however, is likely to be constant or decreasing as CA-Gen systems are modernized.

	CA-GEN Developer	.NET Developer	Percentage Difference
National Average Salary	\$98,000	\$88,000	11.4%
Florida Average Salary	\$92,000	\$82,000	12.2%
Tallahassee Average Salary	\$118,000	\$106,000	11.3%

- 9) **Scalability to Meet Long-Term System and Network Requirements.** The growth of additional systems to support and supplement the existing transportation finance lifecycle is proof that the scalability of the existing systems is an issue. Whether this is due to technology issues or governance, the result is users and offices creating new systems instead of extending existing systems. This perpetuates the problems that arise in trying to aggregate data across multiple systems as well as increases the risk to the Department when trying to provide accurate and timely data.

b. Current System Resource Requirements

The section below highlights the resource requirements of the current systems that support the transportation

² Non-Strategic Technologies include (1) unsupported versions (2) software/technology that is no longer standard for the Department. The Department has chosen to make no further investments in expanding the use of this technology. (3) Outdated technology that must move to a more current version.

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

lifecycle.

- 1) **Hardware and Software Requirements.** The systems supporting the transportation finance lifecycle exist on both mainframe and web environments. These systems include hundreds of DB2 and/or Oracle tables. The department’s mainframe environment consists of a z/Enterprise server housed at the SDC. The TFLC systems hosted at the SDC account for a large percentage of the department’s processing and data storage requirements as seen below:

System Component	Estimated Usage Attributed to Transportation Finance Lifecycle Systems
CICS Processing	>30%
Z/OS Processing	>60%
DB2 Processing	>60%
Mainframe Storage	>60% of DB2 Application Space

- 2) **Cost/Availability of Maintenance or Service for Existing System Hardware or Software.** Systems maintained on non-OIT infrastructure have varying times of availability. The current systems that are available on infrastructure supported by the OIT are available as listed:

		Monday – Friday	Saturday	Sunday
OIT ENTERPRISE APPLICATIONS (FM, CITS, Trns*port, etc.)	Available	6am-9pm	6am-7pm	
	Maintenance	9pm-6am	7pm -11:59pm	
EMAIL and NETWORK (Exchange, Enterprise Vault)	Available	12am-11:59pm	12am-11:59pm	12am-11:59pm
	Maintenance	Scheduled in advance	Scheduled in advance	Scheduled in advance
MAINFRAME and DATABASE (Internet, intranet, TSO, FOCUS, SAS, and access to application databases for ad hoc reporting)	Available	6am-11:59pm	7am-7pm	
	Maintenance	12am-6am	7pm-11:59pm	

FDOT’s Enterprise Application environment is hosted by the SDC in Tallahassee. In FY 2019-2020, the department was billed \$6,333,855 for these services. Analysis of the bill estimates that the systems comprising this lifecycle account for 24.19 percent of the billable costs to FDOT. This results in an annual cost to FDOT of \$1.53 million.

- 3) **Staffing Requirements.** Staff within the OIT Application Support are responsible for the maintenance and support of Enterprise Applications. The transportation finance lifecycle also includes systems supported by office-level staff that are heavily dependent on customized systems to supplement detailed analysis, decision making, and reporting functions. These needs have continued to grow as changes and mandates have been made over the years. As an example, the Office of the Comptroller and Office of Work Program and Budget are heavily involved in the financial portions of this lifecycle and account for a large amount of the support of these systems. Those numbers are reflected in the summary section below.
- 4) **Summary of Cost to Operate Existing System.** The following are the costs to maintain the known elements of the lifecycle during recent fiscal years. Cost is unavailable for systems maintained by the districts.

	FY 2013-14	FY 2014-15	FY2015-16
Hosting: Hardware and Software Provided by SDC	\$1,440,000	\$1,159,770	\$1,710,259
Support Staff - OIT Application Support	\$857,383	\$738,546	\$567,648
Support Staff - Office of Comptroller and Office of Work Program and Budget.	\$686,912	\$648,591	\$803,659
TOTAL	\$2,284,295	\$2,546,907	\$3,081,566

c. Current System Performance

The systems involved in the transportation finance lifecycle are major contributors to usage on the department’s systems, in particular the Mainframe and DB2 Resources. The following represent elements provided by the SDC in hosting the department’s application environment.

System Component	Estimated Percentage of Usage Attributed to Transportation Finance Lifecycle Systems
CICS Processing	70% (1201 out of 1718 of CICS transactions processed in a month.)
Z/OS Processing	>60%
DB2 Processing	>60%
Scheduling Services	>50%
Mainframe Storage	60 % (2,120,037 out of a total 3,554,851 of DB2 Application Space.)

An example of system performance can be seen in the Work Program process where there is high-utilization, particularly during the development of the tentative work program, when final analysis is being completed to select projects for and preparation of the FDOT five-year Work Program. During this time, it is a common occurrence that FDOT staff not involved in the tentative work program development process are asked to delay their mainframe processing to ensure the process has the mainframe resources necessary to proceed.

2. Information Technology Standards

Applications developed by the OIT Application Support, the application development section of the OIT, are developed following a Project Development Methodology. This methodology is based on the Project Management Institute’s methodology, which includes standard phases, tools, steps, and sign-off processes. This methodology is made available to all development staff working within FDOT to ensure consistent steps are followed. In addition, standards for .NET coding, web development, accessibility and multimedia development are also maintained by OIT. Reviews against these standards are part of the standard methodology.

B. Current Hardware and/or Software Inventory

Current Hardware

The systems supporting the transportation finance lifecycle exist on both mainframe and web environments. The department’s mainframe environment consists of a z/Enterprise server housed at the SDC. It also includes multiple instances of Microsoft Internet Information Services Servers for hosting internet, intranet, and end user applications. Web applications hosted by a district office will reside on local web servers maintained by district or user-office support staff.

The FDOT Information Technology Strategic Plan, completed by the department in August 2014, highlighted the wide variance in Enterprise Architecture as an issue to be addressed. The Reliable, Organized, and Accurate Data Sharing (ROADS) Initiative, and the Core Platforms strategic goals developed in 2018 will resolve this issue through governance and optimal structures.

Current Software

Four of the most prominent systems currently supporting the FDOT transportation finance lifecycle are a set of custom applications known collectively as the FM suite. Originally implemented in the late 1990s, the FM suite includes four programs:

- WPA supports the development and ongoing management of FDOT’s Work Program
- FAMS manages federal appropriations and obligation authority and interfaces with FHWA’s FMIS 5.0 to manage the obligation of federal funds to specific projects
- PCM is the repository of actual project cost historical information and is FDOT’s primary interface with the state’s FLAIR system.
- FPM manages and tracks various federal programs as well as supports and provides the tracking ability for federal billing, vouchering, and generating the periodic billing for federal reimbursement from FHWA

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPPII)

There are also numerous systems which perform either financial management functions or support the management and execution of FDOT's Work Program. These include both enterprise systems and systems developed by various FDOT offices (Central Office, district offices, and Florida's Turnpike Enterprise) to supplement or address perceived gaps in the agency-wide financial management systems. The department's Financial Management Systems Inventory prepared in the spring of 2014 identified over 150 systems performing some level of financial management systems functionality. In 2019, a computer asset inventory tool was created to maintain a dynamic inventory of these systems.

Examples of these systems include:

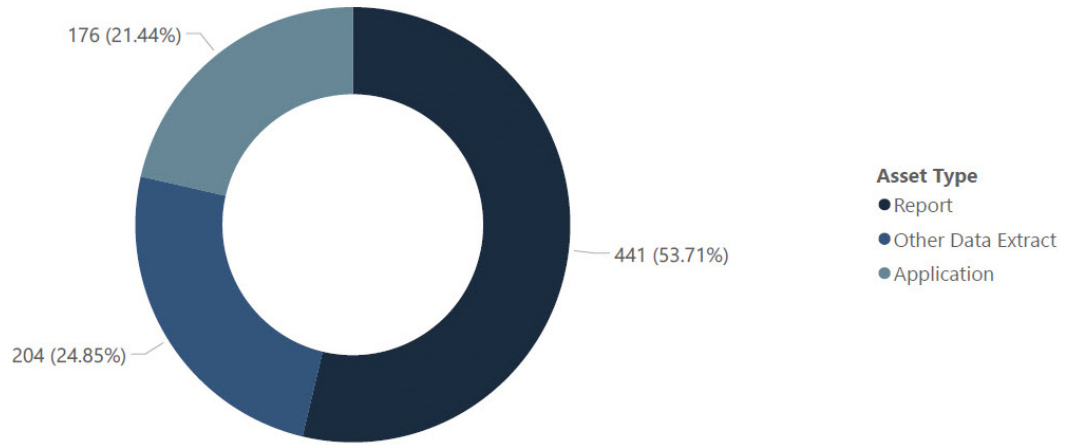
- Department-wide or enterprise systems which were developed to support and supplement the functions of the FM suite such as various FM reporting tools, the Work Program Amendment application, the Finance Plan, the Cash Forecasting System, Schedule A and Schedule B
- Enterprise systems which support the management and execution of elements of the FDOT Work Program including:
 - Long Range Estimating System, supporting the development of conceptual estimates
 - The new Design Quantities Estimate application, which generates detailed cost estimates during preconstruction
 - Estimate Report Tracking System, which tracks the history of changes to estimates on projects
 - Primavera P6 and Project Scheduling and Management which support the development and ongoing monitoring of project schedules
 - Project Suite Enterprise Edition which is designed to provide FDOT project managers a one-stop shop for critical project financial and schedule information
 - AASHTOWare Suite which supports the preparation of specifications, the letting and award of construction contracts and the management of those construction contracts through a series of interrelated modules
 - Right of Way Management System, which supports all aspects of the acquisition of right of way in support of transportation projects
- Various mode or discipline specific systems which support the identification of needs and the development, prioritization, and selection of candidate projects for inclusion in the FDOT Work Program
- Various office or district developed standalone or offline applications which support managing, tracking, and executing Work Program activities

In addition to the replacement of the current FM suite components, WPPII will impact the current operations of several FDOT information technology assets which utilize Work Program and/or financial management data. The Statewide Remediation Program, an established WPPII Project track, coordinates the efforts to identify, assess, plan, and execute the remediation to IT assets supported by Office of Information Technology (OIT) - Application Services (AS), business offices, and districts. The Statewide Remediation Program will ensure all identified remediation efforts are complete before the launch of the WPPII solution.

The complete set of impacted IT assets is quantified in the graphic below and includes applications, reports, and other data extracts:

SCHEDULE IV-B FOR WORK PROGRAM INTEGRATION INITIATIVE (WPII)

All IT Assets Impacted or Replaced by WPII - By Inventory Type

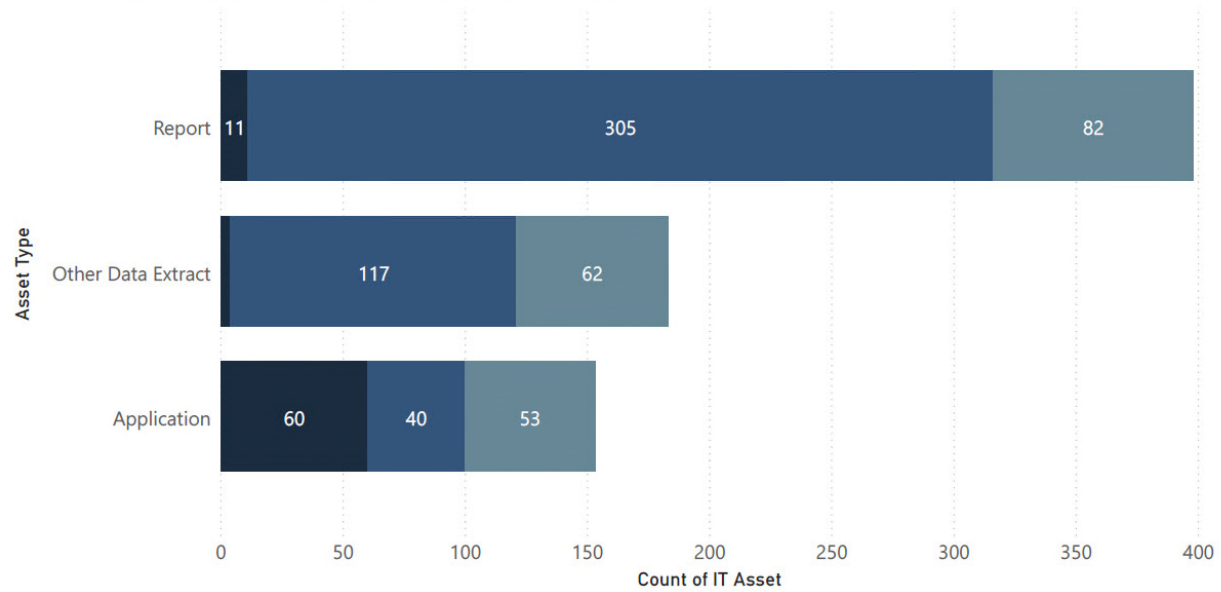


Assets Impacted by or Replaced by WPII – September 2020

To date, over 700 IT assets are identified as WPII impacted IT assets – IT assets that will require changes, by their responsible groups, to interface with the data within WPII. Just over 150 of these assets are applications which read or update financial management data. The remaining impacted assets are reports, data extracts, and other data interfaces.

IT Asset Types Impacted by WPII

Responsible Group ● Application Services ● Business Office ● District



Impacted Assets

C. Proposed Technical Solution

The Project intends to receive proposed technical solutions as part of the scheduled invitation to negotiate. When evaluating solution options the Department will adhere to Florida Administrative Code 60GG-4.001 to further state agency implementation of the cloud first policy as provided in section 282.206, Florida Statutes, that requires state agencies to show a preference for cloud computing services that minimize or do not require the purchasing, financing, or leasing of state data center infrastructure when cloud computing solutions meet the needs of the agency, reduce costs, and meet or exceed the applicable state and federal laws, regulations, and standards for information technology security.

1. Technical Solution Alternatives
2. Rationale for Selection
3. Recommended Technical Solution

D. Proposed Solution Description

4. Summary Description of Proposed System

The Department has elected to pursue the option for a full business process and system change. This approach was selected after identifying distinct challenges in achieving goals and objectives given the unique needs of the Department of transportation. This was confirmed with other State DOTs and through discussions with vendors during the RFI.

It is expected the proposed solution will be a hybrid solution and will include the following components:

- COTS ERP
- Financial Planning and Analysis
- Business Intelligence

In addition, to COTS products the Department is reserving the option to modernize and integrate existing Department system where they provide best value.

5. Resource and Summary Level Funding Requirements for Proposed Solution (if known)

This is not known at this time.

E. Capacity Planning

(historical and current trends versus projected requirements)

The objective of Capacity Planning is to verify that any proposed solution will be able to both absorb the current data stores and transaction loads and provide the capability to handle the future demands of the Department. Unlike the Department's current mainframe environment, the proposed solution will comply with the Florida's Cloud First policy. Using cloud infrastructure, the solution will be scalable to meet the changing needs of data store sizes and transaction loads.

Details of the capacity requirements will be included in the contract with the selected vendor. A service level agreement will be established, and through this service level agreement, the vendor will be responsible for the cloud services capacity to meet the needs of the Department. FDOT will ensure sufficient network bandwidth for accessing the cloud-based solution.

VII. Schedule IV-B Project Management Planning

WPII uses a detailed Project Management Plan included as Appendix D developed in accordance with standards of the Project Management Book of Knowledge. This plan addresses common project management topics including: Scope, Schedule, Project Organization, Deliverables Acceptance, Change Management, Risk Management and Status Reporting.

VIII. Appendices

Number and include all required spreadsheets along with any other tools, diagrams, charts, etc. chosen to accompany and support the narrative data provided by the agency within the Schedule IV-B.

Appendix A: Cost Benefit Analysis

Appendix B: Risk Assessment

Appendix C: Glossary of Terms

Appendix D: WPII PMP

Appendix E: Current Business Process Map and Applications Architecture

Appendix F: Draft WPII Business Requirements

CBAForm 1 - Net Tangible Benefits

Agency	Department of Transportation	Project	WPII
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Net Tangible Benefits - Operational Cost Changes (Costs of Current Operations versus Proposed Operations as a Result of the Project) and Additional Tangible Benefits -- CBAForm 1A															
Agency <i>(Recurring Costs Only -- No Project Costs)</i>	FY 2021-22			FY 2022-23			FY 2023-24			FY 2024-25			FY 2025-26		
	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a)+(b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Cost Change Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project
A. Personnel Costs -- Agency-Managed Staff	\$7,088,640	\$0	\$7,088,640	\$7,088,640	\$0	\$7,088,640	\$7,088,640	\$0	\$7,088,640	\$7,088,640	\$0	\$7,088,640	\$7,088,640	\$0	\$7,088,640
A.b Total Staff	120.00	0.00	120.00	120.00	0.00	120.00	120.00	0.00	120.00	120.00	0.00	120.00	0.00	0.00	0.00
A-1.a. State FTEs (Salaries & Benefits)	\$7,088,640	\$0	\$7,088,640	\$7,088,640	\$0	\$7,088,640	\$7,088,640	\$0	\$7,088,640	\$7,088,640	\$0	\$7,088,640	\$7,088,640	\$0	\$7,088,640
A-1.b. State FTEs (#)	120.00	0.00	120.00	120.00	0.00	120.00	120.00	0.00	120.00	120.00	0.00	120.00	0.00	0.00	0.00
A-2.a. OPS Staff (Salaries)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-2.b. OPS (#)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A-3.a. Staff Augmentation (Contract Cost)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-3.b. Staff Augmentation (# of Contractors)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
B. Application Maintenance Costs	\$421,443	\$0	\$421,443	\$421,443	\$0	\$421,443	\$421,443	\$0	\$421,443	\$421,443	\$0	\$421,443	\$421,443	\$0	\$421,443
B-1. Managed Services (Staffing)	\$421,443	\$0	\$421,443	\$421,443	\$0	\$421,443	\$421,443	\$0	\$421,443	\$421,443	\$0	\$421,443	\$421,443	\$0	\$421,443
B-2. Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-3. Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-4. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Data Center Provider Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-1. Managed Services (Staffing)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-2. Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-3. Network / Hosting Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-4. Disaster Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-5. Other <i>Specify</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Plant & Facility Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Other Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-1. Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-2. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-3. Other <i>Specify</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total of Recurring Operational Costs	\$7,510,083	\$0	\$7,510,083	\$7,510,083	\$0	\$7,510,083	\$7,510,083	\$0	\$7,510,083	\$7,510,083	\$0	\$7,510,083	\$7,510,083	\$0	\$7,510,083
F. Additional Tangible Benefits:		\$0			\$0			\$0			\$0			\$0	
F-1. <i>Work Program Efficiencies</i>		\$0			\$0			\$0			\$0			\$0	
F-2. <i>Reduce Risk of Federal Funding Loss</i>		\$0			\$0			\$0			\$0			\$0	
F-3. <i>Reduce Risk of System Failure</i>		\$0			\$0			\$0			\$0			\$0	
Total Net Tangible Benefits:		\$0			\$0			\$0			\$0			\$0	

CHARACTERIZATION OF PROJECT BENEFIT ESTIMATE -- CBAForm 1B		
Choose Type	Estimate Confidence	Enter % (+/-)
Detailed/Rigorous <input type="checkbox"/>	Confidence Level	
Order of Magnitude <input checked="" type="checkbox"/>	Confidence Level	20%
Placeholder <input type="checkbox"/>	Confidence Level	

Department of Transportation

Work Program Integration

Costs entered into each row are mutually exclusive. Insert rows for detail and modify appropriation categories as necessary, but do not remove any of the provided project cost elements. Reference vendor quotes in the Item Description where applicable. Include only one-time project costs in this table. Include any recurring costs in CBA Form 1A.

			FY2021-22			FY2022-23			FY2023-24			FY2024-25			FY2025-26			TOTAL	
			\$ 42,798,087	\$ 16,970,041	\$ 1,600,000	\$ 46,583,925	\$ 1,600,000	\$ 46,606,748	\$ 1,600,000	\$ 46,626,429	\$ 1,600,000	\$ 48,947,303	\$ 1,600,000	\$ 248,532,532					
Item Description (remove guidelines and annotate entries here)	Project Cost Element	Appropriation Category	Current & Previous Years Project-Related Cost	YR 3	YR 3 LBR	YR 3 Base Budget	YR 4	YR 4 LBR	YR 4 Base Budget	YR 5	YR 5 LBR	YR 5 Base Budget	YR 6	YR 6 LBR	YR 6 Base Budget	YR 7	YR 7 LBR	YR 7 Base Budget	TOTAL
Costs for all state employees working on the project.	FTE	S&B	\$ 6,237,645	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000	\$ 14,237,645
Costs for all staff augmentation working on the project paid from base budget.	Staff Augmentation (Indirect)	Contracted Services	\$ 436,986	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 436,986
Costs for all OPS employees working on the project.	OPS	OPS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other expenses paid from base budget.	Expenses	Expense	\$ 95,896	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,896
Separate requirements analysis and feasibility study procurements.	Project Planning/Analysis	Contracted Services	\$ 310,369	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,369
Staffing costs for personnel using Time & Expense.	Staff Augmentation (Operational and IT Staff Augmentation)	Contracted Services	\$ 6,258,092	\$ 8,203,466	\$ -	\$ -	\$ 10,626,146	\$ -	\$ -	\$ 10,626,147	\$ -	\$ -	\$ 10,626,147	\$ -	\$ -	\$ -	\$ 9,443,276	\$ -	\$ 55,783,274
Project management personnel and related deliverables.	Project Management (Project Management Office)	Contracted Services	\$ 4,385,193	\$ 1,233,613	\$ -	\$ -	\$ 1,510,080	\$ -	\$ -	\$ 1,510,080	\$ -	\$ -	\$ 1,510,080	\$ -	\$ -	\$ -	\$ 1,510,080	\$ -	\$ 11,659,126
Project oversight to include Independent Verification & Validation (IV&V) personnel and related deliverables.	Project Oversight (Independent Validation & Verification)	Contracted Services	\$ 1,523,685	\$ 393,000	\$ -	\$ -	\$ 404,790	\$ -	\$ -	\$ 416,934	\$ -	\$ -	\$ 429,442	\$ -	\$ -	\$ -	\$ 442,325	\$ -	\$ 3,610,176
Staffing costs for all professional services not included in other categories.	Consultants/Contractors (Organizational Change Management)	Contracted Services	\$ 2,656,136	\$ 322,400	\$ -	\$ -	\$ 1,351,200	\$ -	\$ -	\$ 1,351,200	\$ -	\$ -	\$ 1,351,200	\$ -	\$ -	\$ -	\$ 951,200	\$ -	\$ 7,983,336
Separate requirements analysis and feasibility study procurements.	Project Planning/Analysis (3rd Party Support Services)	Contracted Services	\$ 13,047,077	\$ 1,709,335	\$ -	\$ -	\$ 1,494,388	\$ -	\$ -	\$ 1,501,262	\$ -	\$ -	\$ 1,505,155	\$ -	\$ -	\$ -	\$ 1,509,205	\$ -	\$ 20,766,422
Hardware purchases not included in data center services.	Hardware	OCO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Commercial software purchases and licensing costs.	Commercial Software (Software Licenses & Maintenance)	Contracted Services	\$ 3,025,592	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 5,500,000	\$ -	\$ 14,525,592
Hosting services.	Hosting Services	Contracted Services	\$ 1,040,853	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 9,040,853
Professional services with fixed-price costs (i.e. software development, installation, project documentation)	Project Deliverables (Systems Integration)	Contracted Services	\$ 2,310,218	\$ 1,650,000	\$ -	\$ -	\$ 18,075,000	\$ -	\$ -	\$ 18,075,000	\$ -	\$ -	\$ 18,075,000	\$ -	\$ -	\$ -	\$ 18,075,000	\$ -	\$ 76,260,218
All first-time training costs associated with the project.		Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Include the quote received from the data center provider for project equipment and services. Only include one-time project costs in this row. Recurring, project-related data center costs are included in CBA Form 1A.	Data Center Services - One Time Costs	Data Center Category	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other contracted services not included in other categories.	Other Services (Contingency)	Contracted Services	\$ 1,419,606	\$ 1,818,227	\$ -	\$ -	\$ 7,492,321	\$ -	\$ -	\$ 7,496,125	\$ -	\$ -	\$ 7,499,405	\$ -	\$ -	\$ -	\$ 7,886,217	\$ -	\$ 33,611,900
Include costs for non-state data center equipment required by the project and the proposed solution (insert additional rows as needed for detail)	Equipment	Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Include costs associated with leasing space for project personnel.	Leased Space	Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other project expenses not included in other categories.	Other Expenses	Expense	\$ 50,739	\$ 40,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 210,739
Total			\$ 42,798,087	\$ 15,370,041	\$ 1,600,000	\$ 1,600,000	\$ 44,983,925	\$ 1,600,000	\$ 1,600,000	\$ 45,006,748	\$ 1,600,000	\$ 1,600,000	\$ 45,026,429	\$ 1,600,000	\$ 1,600,000	\$ 47,347,303	\$ 1,600,000	\$ 1,600,000	\$ 248,532,532

Total Project Cost
\$ (15,080,896) Less Base Budget
\$ 233,451,636 Appropriation

CBAForm 2 - Project Cost Analysis

Agency	<u>DOT</u>	Project	<u>WPII</u>
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PROJECT COST SUMMARY	PROJECT COST SUMMARY (from CBAForm 2A)					TOTAL
	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
TOTAL PROJECT COSTS (*)	\$16,970,041	\$46,583,925	\$46,606,748	\$46,626,429	\$48,947,303	\$248,532,532
CUMULATIVE PROJECT COSTS <small>(includes Current & Previous Years' Project-Related Costs)</small>	\$ 59,768,128	\$ 106,352,052	\$152,958,800	\$199,585,229	\$248,532,532	
Total Costs are carried forward to CBAForm3 Project Investment Summary worksheet.						

PROJECT FUNDING SOURCES	PROJECT FUNDING SOURCES - CBAForm 2B					TOTAL
	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
General Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Trust Fund	\$ 15,370,041	\$ 44,983,925	\$ 45,006,748	\$ 45,026,429	\$ 47,347,303	\$197,734,445
Federal Match <input type="checkbox"/>	\$0	\$0	\$0	\$0	\$0	\$0
Grants <input type="checkbox"/>	\$0	\$0	\$0	\$0	\$0	\$0
Other <input type="checkbox"/> Specify	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL INVESTMENT	\$15,370,041	\$44,983,925	\$45,006,748	\$45,026,429	\$47,347,303	\$197,734,445
CUMULATIVE INVESTMENT	\$15,370,041	\$60,353,966	\$105,360,713	\$150,387,142	\$197,734,445	

Characterization of Project Cost Estimate - CBAForm 2C		
Choose Type	Estimate Confidence	Enter % (+/-)
Detailed/Rigorous	Confidence Level	
Order of Magnitude x	Confidence Level	20%
Placeholder	Confidence Level	

CBAForm 3 - Project Investment Summary

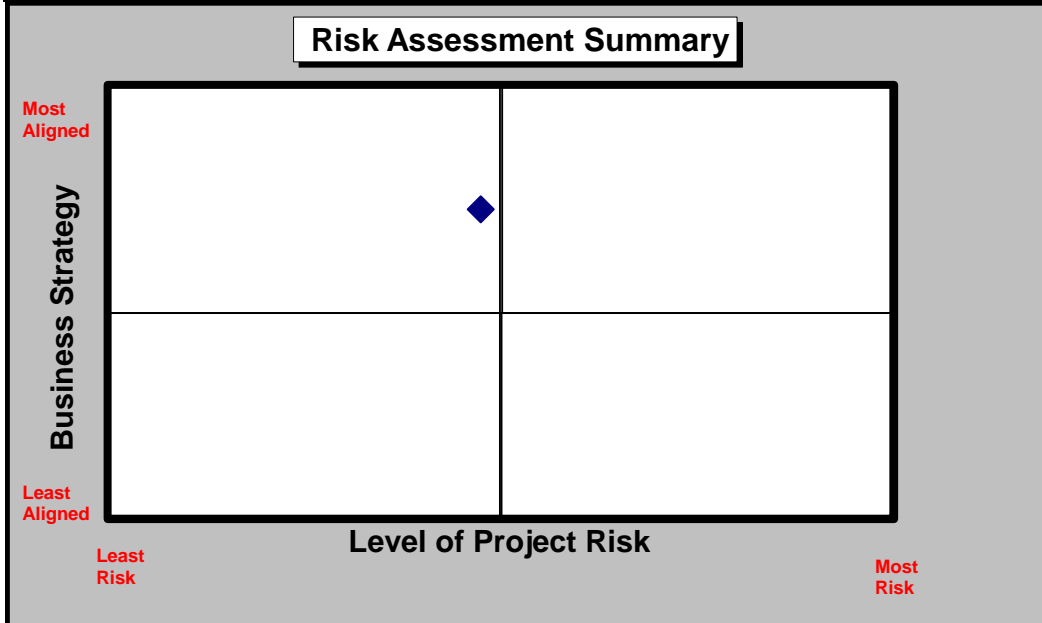
Agency	<u>Department of Transportation</u>	Project	<u>WP11</u>
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COST BENEFIT ANALYSIS -- CBAForm 3A						
	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	TOTAL FOR ALL YEARS
Project Cost	\$16,970,041	\$46,583,925	\$46,606,748	\$46,626,429	\$48,947,303	\$248,532,532
Net Tangible Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Return on Investment	(\$59,768,128)	(\$46,583,925)	(\$46,606,748)	(\$46,626,429)	(\$48,947,303)	(\$248,532,532)
Year to Year Change in Program Staffing	0	0	0	0	0	

RETURN ON INVESTMENT ANALYSIS -- CBAForm 3B		
Payback Period (years)	NO PAYBACK	Payback Period is the time required to recover the investment costs of the project.
Breakeven Fiscal Year	NO PAYBACK	Fiscal Year during which the project's investment costs are recovered.
Net Present Value (NPV)	(\$224,486,048)	NPV is the present-day value of the project's benefits less costs over the project's lifecycle.
Internal Rate of Return (IRR)	NO IRR	IRR is the project's rate of return.

Investment Interest Earning Yield -- CBAForm 3C					
Fiscal Year	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Cost of Capital	3.30%	3.42%	3.51%	3.63%	3.80%

Project	<i>Work Program Integration Initiative</i>	
Agency	<i>Department of Transportation</i>	
FY 2021-22 LBR Issue Code:	FY 2021-22 LBR Issue Title:	
<i>Issue Code</i>	<i>Issue Title</i>	
Risk Assessment Contact Info (Name, Phone #, and E-mail Address):		
<i>Danielle Kosberg, 850-570-8778, Danielle.Kosberg@dot.state.fl.us</i>		
Executive Sponsor	<i>Stacy Miller</i>	
Project Manager	<i>Danielle Kosberg</i>	
Prepared By	<i>Regina Richardson</i>	<i>8/28/2020</i>



Project Risk Area Breakdown	
Risk Assessment Areas	Risk Exposure
Strategic Assessment	MEDIUM
Technology Exposure Assessment	MEDIUM
Organizational Change Management Assessment	MEDIUM
Communication Assessment	LOW
Fiscal Assessment	MEDIUM
Project Organization Assessment	MEDIUM
Project Management Assessment	LOW
Project Complexity Assessment	HIGH
Overall Project Risk	
MEDIUM	

Agency: Department of Transportation

Project: Work Program Integration Initiative

Section 1 -- Strategic Area			
#	Criteria	Values	Answer
1.01	Are project objectives clearly aligned with the agency's legal mission?	0% to 40% -- Few or no objectives aligned	81% to 100% -- All or nearly all objectives aligned
		41% to 80% -- Some objectives aligned	
		81% to 100% -- All or nearly all objectives aligned	
1.02	Are project objectives clearly documented and understood by all stakeholder groups?	Not documented or agreed to by stakeholders	Documented with sign-off by stakeholders
		Informal agreement by stakeholders	
		Documented with sign-off by stakeholders	
1.03	Are the project sponsor, senior management, and other executive stakeholders actively involved in meetings for the review and success of the project?	Not or rarely involved	Project charter signed by executive sponsor and executive team actively engaged in steering committee meetings
		Most regularly attend executive steering committee meetings	
		Project charter signed by executive sponsor and executive team actively engaged in steering committee meetings	
1.04	Has the agency documented its vision for how changes to the proposed technology will improve its business processes?	Vision is not documented	Vision is completely documented
		Vision is partially documented	
		Vision is completely documented	
1.05	Have all project business/program area requirements, assumptions, constraints, and priorities been defined and documented?	0% to 40% -- Few or none defined and documented	81% to 100% -- All or nearly all defined and documented
		41% to 80% -- Some defined and documented	
		81% to 100% -- All or nearly all defined and documented	
1.06	Are all needed changes in law, rule, or policy identified and documented?	No changes needed	Changes are identified in concept only
		Changes unknown	
		Changes are identified in concept only	
		Changes are identified and documented	
		Legislation or proposed rule change is drafted	
1.07	Are any project phase or milestone completion dates fixed by outside factors, e.g., state or federal law or funding restrictions?	Few or none	Few or none
		Some	
		All or nearly all	
1.08	What is the external (e.g. public) visibility of the proposed system or project?	Minimal or no external use or visibility	Minimal or no external use or visibility
		Moderate external use or visibility	
		Extensive external use or visibility	
1.09	What is the internal (e.g. state agency) visibility of the proposed system or project?	Multiple agency or state enterprise visibility	Single agency-wide use or visibility
		Single agency-wide use or visibility	
		Use or visibility at division and/or bureau level only	
1.10	Is this a multi-year project?	Greater than 5 years	Greater than 5 years
		Between 3 and 5 years	
		Between 1 and 3 years	
		1 year or less	

Agency: Department of Transportation

Project: Work Program Integration Initiative

Section 2 -- Technology Area			
#	Criteria	Values	Answer
2.01	Does the agency have experience working with, operating, and supporting the proposed technical solution in a production environment?	Read about only or attended conference and/or vendor presentation	Read about only or attended conference and/or vendor presentation
		Supported prototype or production system less than 6 months	
		Supported production system 6 months to 12 months	
		Supported production system 1 year to 3 years	
		Installed and supported production system more than 3 years	
2.02	Does the agency's internal staff have sufficient knowledge of the proposed technical solution to implement and operate the new system?	External technical resources will be needed for implementation and operations	External technical resources will be needed for implementation and operations
		External technical resources will be needed through implementation only	
		Internal resources have sufficient knowledge for implementation and operations	
2.03	Have all relevant technical alternatives/ solution options been researched, documented and considered?	No technology alternatives researched	All or nearly all alternatives documented and considered
		Some alternatives documented and considered	
		All or nearly all alternatives documented and considered	
2.04	Does the proposed technical solution comply with all relevant agency, statewide, or industry technology standards?	No relevant standards have been identified or incorporated into proposed technology	Proposed technology solution is fully compliant with all relevant agency, statewide, or industry standards
		Some relevant standards have been incorporated into the proposed technology	
		Proposed technology solution is fully compliant with all relevant agency, statewide, or industry standards	
2.05	Does the proposed technical solution require significant change to the agency's existing technology infrastructure?	Minor or no infrastructure change required	Minor or no infrastructure change required
		Moderate infrastructure change required	
		Extensive infrastructure change required	
		Complete infrastructure replacement	
2.06	Are detailed hardware and software capacity requirements defined and documented?	Capacity requirements are not understood or defined	Capacity requirements are defined only at a conceptual level
		Capacity requirements are defined only at a conceptual level	
		Capacity requirements are based on historical data and new system design specifications and performance requirements	

Agency: Department of Transportation

Project: Work Program Integration Initiative

Section 3 -- Organizational Change Management Area			
#	Criteria	Values	Answer
3.01	What is the expected level of organizational change that will be imposed within the agency if the project is successfully implemented?	Extensive changes to organization structure, staff or business processes	Moderate changes to organization structure, staff or business processes
		Moderate changes to organization structure, staff or business processes	
		Minimal changes to organization structure, staff or business processes structure	
3.02	Will this project impact essential business processes?	Yes	Yes
		No	
3.03	Have all business process changes and process interactions been defined and documented?	0% to 40% -- Few or no process changes defined and documented	41% to 80% -- Some process changes defined and documented
		41% to 80% -- Some process changes defined and documented	
		81% to 100% -- All or nearly all processes defined and documented	
3.04	Has an Organizational Change Management Plan been approved for this project?	Yes	Yes
		No	
3.05	Will the agency's anticipated FTE count change as a result of implementing the project?	Over 10% FTE count change	Less than 1% FTE count change
		1% to 10% FTE count change	
		Less than 1% FTE count change	
3.06	Will the number of contractors change as a result of implementing the project?	Over 10% contractor count change	1 to 10% contractor count change
		1 to 10% contractor count change	
		Less than 1% contractor count change	
3.07	What is the expected level of change impact on the citizens of the State of Florida if the project is successfully implemented?	Extensive change or new way of providing/receiving services or information)	Minor or no changes
		Moderate changes	
		Minor or no changes	
3.08	What is the expected change impact on other state or local government agencies as a result of implementing the project?	Extensive change or new way of providing/receiving services or information	Minor or no changes
		Moderate changes	
		Minor or no changes	
3.09	Has the agency successfully completed a project with similar organizational change requirements?	No experience/Not recently (>5 Years)	Recently completed project with fewer change requirements
		Recently completed project with fewer change requirements	
		Recently completed project with similar change requirements	
		Recently completed project with greater change requirements	

Agency: Agency Name

Project: Project Name

Section 4 -- Communication Area			
#	Criteria	Value Options	Answer
4.01	Has a documented Communication Plan been approved for this project?	Yes	Yes
		No	
4.02	Does the project Communication Plan promote the collection and use of feedback from management, project team, and business stakeholders (including end users)?	Negligible or no feedback in Plan	Proactive use of feedback in Plan
		Routine feedback in Plan	
		Proactive use of feedback in Plan	
4.03	Have all required communication channels been identified and documented in the Communication Plan?	Yes	Yes
		No	
4.04	Are all affected stakeholders included in the Communication Plan?	Yes	Yes
		No	
4.05	Have all key messages been developed and documented in the Communication Plan?	Plan does not include key messages	Some key messages have been developed
		Some key messages have been developed	
		All or nearly all messages are documented	
4.06	Have desired message outcomes and success measures been identified in the Communication Plan?	Plan does not include desired messages outcomes and success measures	Success measures have been developed for some messages
		Success measures have been developed for some messages	
		All or nearly all messages have success measures	
4.07	Does the project Communication Plan identify and assign needed staff and resources?	Yes	Yes
		No	

Agency: Department of Transportation Project: Work Program Integration Initiative

Section 5 -- Fiscal Area			
#	Criteria	Values	Answer
5.01	Has a documented Spending Plan been approved for the entire project lifecycle?	Yes	Yes
		No	
5.02	Have all project expenditures been identified in the Spending Plan?	0% to 40% -- None or few defined and documented	81% to 100% -- All or nearly all defined and documented
		41% to 80% -- Some defined and documented	
		81% to 100% -- All or nearly all defined and documented	
5.03	What is the estimated total cost of this project over its entire lifecycle?	Unknown	Greater than \$10 M
		Greater than \$10 M	
		Between \$2 M and \$10 M	
		Between \$500K and \$1,999,999	
		Less than \$500 K	
5.04	Is the cost estimate for this project based on quantitative analysis using a standards-based estimation model?	Yes	Yes
		No	
5.05	What is the character of the cost estimates for this project?	Detailed and rigorous (accurate within ±10%)	Order of magnitude – estimate could vary between 10-100%
		Order of magnitude – estimate could vary between 10-100%	
		Placeholder – actual cost may exceed estimate by more than 100%	
5.06	Are funds available within existing agency resources to complete this project?	Yes	No
		No	
5.07	Will/should multiple state or local agencies help fund this project or system?	Funding from single agency	Funding from single agency
		Funding from local government agencies	
		Funding from other state agencies	
5.08	If federal financial participation is anticipated as a source of funding, has federal approval been requested and received?	Neither requested nor received	Not applicable
		Requested but not received	
		Requested and received	
		Not applicable	
5.09	Have all tangible and intangible benefits been identified and validated as reliable and achievable?	Project benefits have not been identified or validated	Most project benefits have been identified but not validated
		Some project benefits have been identified but not validated	
		Most project benefits have been identified but not validated	
		All or nearly all project benefits have been identified and validated	
5.10	What is the benefit payback period that is defined and documented?	Within 1 year	Within 5 years
		Within 3 years	
		Within 5 years	
		More than 5 years	
		No payback	
5.11	Has the project procurement strategy been clearly determined and agreed to by affected stakeholders?	Procurement strategy has not been identified and documented	Stakeholders have reviewed and approved the proposed procurement strategy
		Stakeholders have not been consulted re: procurement strategy	
		Stakeholders have reviewed and approved the proposed procurement strategy	
5.12	What is the planned approach for acquiring necessary products and solution services to successfully complete the project?	Time and Expense (T&E)	Combination FFP and T&E
		Firm Fixed Price (FFP)	
		Combination FFP and T&E	
5.13	What is the planned approach for procuring hardware and software for the project?	Timing of major hardware and software purchases has not yet been determined	Just-in-time purchasing of hardware and software is documented in the project schedule
		Purchase all hardware and software at start of project to take advantage of one-time discounts	
		Just-in-time purchasing of hardware and software is documented in the project schedule	
5.14	Has a contract manager been assigned to this project?	No contract manager assigned	Contract manager assigned is not the procurement manager or the project manager
		Contract manager is the procurement manager	
		Contract manager is the project manager	
		Contract manager assigned is not the procurement manager or the project manager	
5.15	Has equipment leasing been considered for the project's large-scale computing purchases?	Yes	Yes
		No	
5.16	Have all procurement selection criteria and outcomes been clearly identified?	No selection criteria or outcomes have been identified	All or nearly all selection criteria and expected outcomes have been defined and documented
		Some selection criteria and outcomes have been defined and documented	
		All or nearly all selection criteria and expected outcomes have been defined and documented	
5.17	Does the procurement strategy use a multi-stage evaluation process to progressively narrow the field of prospective vendors to the single, best qualified candidate?	Procurement strategy has not been developed	Multi-stage evaluation and proof of concept or prototype planned/used to select best qualified vendor
		Multi-stage evaluation not planned/used for procurement	
		Multi-stage evaluation and proof of concept or prototype planned/used to select best qualified vendor	
5.18	For projects with total cost exceeding \$10 million, did/will the procurement strategy require a proof of concept or prototype as part of the bid response?	Procurement strategy has not been developed	No, bid response did/will not require proof of concept or prototype
		No, bid response did/will not require proof of concept or prototype	
		Yes, bid response did/will include proof of concept or prototype	
		Not applicable	

Agency: Department of Transportation

Project: Work Program Integration Initiative

Section 6 -- Project Organization Area			
#	Criteria	Values	Answer
6.01	Is the project organization and governance structure clearly defined and documented within an approved project plan?	Yes No	Yes
6.02	Have all roles and responsibilities for the executive steering committee been clearly identified?	None or few have been defined and documented Some have been defined and documented All or nearly all have been defined and documented	All or nearly all have been defined and documented
6.03	Who is responsible for integrating project deliverables into the final solution?	Not yet determined Agency System Integrator (contractor)	System Integrator (contractor)
6.04	How many project managers and project directors will be responsible for managing the project?	3 or more 2 1	3 or more
6.05	Has a project staffing plan specifying the number of required resources (including project team, program staff, and contractors) and their corresponding roles, responsibilities and needed skill levels been developed?	Needed staff and skills have not been identified Some or most staff roles and responsibilities and needed skills have been identified Staffing plan identifying all staff roles, responsibilities, and skill levels have been documented	Staffing plan identifying all staff roles, responsibilities, and skill levels have been documented
6.06	Is an experienced project manager dedicated fulltime to the project?	No experienced project manager assigned No, project manager is assigned 50% or less to project No, project manager assigned more than half-time, but less than full-time to project Yes, experienced project manager dedicated full-time, 100% to project	Yes, experienced project manager dedicated full-time, 100% to project
6.07	Are qualified project management team members dedicated full-time to the project	None No, business, functional or technical experts dedicated 50% or less to project No, business, functional or technical experts dedicated more than half-time but less than full-time to project Yes, business, functional or technical experts dedicated full-time, 100% to project	Yes, business, functional or technical experts dedicated full-time, 100% to project
6.08	Does the agency have the necessary knowledge, skills, and abilities to staff the project team with in-house resources?	Few or no staff from in-house resources Half of staff from in-house resources Mostly staffed from in-house resources Completely staffed from in-house resources	Half of staff from in-house resources
6.09	Is agency IT personnel turnover expected to significantly impact this project?	Minimal or no impact Moderate impact Extensive impact	Moderate impact
6.10	Does the project governance structure establish a formal change review and control board to address proposed changes in project scope, schedule, or cost?	Yes No	Yes
6.11	Are all affected stakeholders represented by functional manager on the change review and control board?	No board has been established No, only IT staff are on change review and control board No, all stakeholders are not represented on the board Yes, all stakeholders are represented by functional manager	Yes, all stakeholders are represented by functional manager

Agency: Department of Transportation Project: Work Program Integration Initiative

Section 7 -- Project Management Area			
#	Criteria	Values	Answer
7.01	Does the project management team use a standard commercially available project management methodology to plan, implement, and control the project?	No	Yes
		Project Management team will use the methodology selected by the systems integrator	
		Yes	
7.02	For how many projects has the agency successfully used the selected project management methodology?	None	More than 3
		1-3	
		More than 3	
7.03	How many members of the project team are proficient in the use of the selected project management methodology?	None	All or nearly all
		Some	
		All or nearly all	
7.04	Have all requirements specifications been unambiguously defined and documented?	0% to 40% -- None or few have been defined and documented	81% to 100% -- All or nearly all have been defined and documented
		41 to 80% -- Some have been defined and documented	
		81% to 100% -- All or nearly all have been defined and documented	
7.05	Have all design specifications been unambiguously defined and documented?	0% to 40% -- None or few have been defined and documented	0% to 40% -- None or few have been defined and documented
		41 to 80% -- Some have been defined and documented	
		81% to 100% -- All or nearly all have been defined and documented	
7.06	Are all requirements and design specifications traceable to specific business rules?	0% to 40% -- None or few are traceable	81% to 100% -- All or nearly all requirements and specifications are traceable
		41 to 80% -- Some are traceable	
		81% to 100% -- All or nearly all requirements and specifications are traceable	
7.07	Have all project deliverables/services and acceptance criteria been clearly defined and documented?	None or few have been defined and documented	Some deliverables and acceptance criteria have been defined and documented
		Some deliverables and acceptance criteria have been defined and documented	
		All or nearly all deliverables and acceptance criteria have been defined and documented	
7.08	Is written approval required from executive sponsor, business stakeholders, and project manager for review and sign-off of major project deliverables?	No sign-off required	Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables
		Only project manager signs-off	
		Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables	
		Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables	
7.09	Has the Work Breakdown Structure (WBS) been defined to the work package level for all project activities?	0% to 40% -- None or few have been defined to the work package level	81% to 100% -- All or nearly all have been defined to the work package level
		41 to 80% -- Some have been defined to the work package level	
		81% to 100% -- All or nearly all have been defined to the work package level	
7.10	Has a documented project schedule been approved for the entire project lifecycle?	Yes	Yes
		No	
7.11	Does the project schedule specify all project tasks, go/no-go decision points (checkpoints), critical milestones, and resources?	Yes	No
		No	
7.12	Are formal project status reporting processes documented and in place to manage and control this project?	No or informal processes are used for status reporting	Project team and executive steering committee use formal status reporting processes
		Project team uses formal processes	
		Project team and executive steering committee use formal status reporting processes	
		Project team and executive steering committee use formal status reporting processes	
7.13	Are all necessary planning and reporting templates, e.g., work plans, status reports, issues and risk management, available?	No templates are available	All planning and reporting templates are available
		Some templates are available	
		All planning and reporting templates are available	
7.14	Has a documented Risk Management Plan been approved for this project?	Yes	Yes
		No	
7.15	Have all known project risks and corresponding mitigation strategies been identified?	None or few have been defined and documented	All known risks and mitigation strategies have been defined
		Some have been defined and documented	
		All known risks and mitigation strategies have been defined	
7.16	Are standard change request, review and approval processes documented and in place for this project?	Yes	Yes
		No	
7.17	Are issue reporting and management processes documented and in place for this project?	Yes	Yes
		No	

Agency: Department of Transportation

Project: Work Program Integration Initiative

Section 8 -- Project Complexity Area			
#	Criteria	Values	Answer
8.01	How complex is the proposed solution compared to the current agency systems?	Unknown at this time	Less complex
		More complex	
		Similar complexity	
		Less complex	
8.02	Are the business users or end users dispersed across multiple cities, counties, districts, or regions?	Single location	More than 3 sites
		3 sites or fewer	
		More than 3 sites	
8.03	Are the project team members dispersed across multiple cities, counties, districts, or regions?	Single location	More than 3 sites
		3 sites or fewer	
		More than 3 sites	
8.04	How many external contracting or consulting organizations will this project require?	No external organizations	More than 3 external organizations
		1 to 3 external organizations	
		More than 3 external organizations	
8.05	What is the expected project team size?	Greater than 15	Greater than 15
		9 to 15	
		5 to 8	
		Less than 5	
8.06	How many external entities (e.g., other agencies, community service providers, or local government entities) will be impacted by this project or system?	More than 4	None
		2 to 4	
		1	
		None	
8.07	What is the impact of the project on state operations?	Business process change in single division or bureau	Agency-wide business process change
		Agency-wide business process change	
		Statewide or multiple agency business process change	
8.08	Has the agency successfully completed a similarly-sized project when acting as Systems Integrator?	Yes	No
		No	
8.09	What type of project is this?	Infrastructure upgrade	Combination of the above
		Implementation requiring software development or purchasing commercial off the shelf (COTS) software	
		Business Process Reengineering	
		Combination of the above	
8.10	Has the project manager successfully managed similar projects to completion?	No recent experience	Similar size and complexity
		Lesser size and complexity	
		Similar size and complexity	
		Greater size and complexity	
8.11	Does the agency management have experience governing projects of equal or similar size and complexity to successful completion?	No recent experience	Lesser size and complexity
		Lesser size and complexity	
		Similar size and complexity	
		Greater size and complexity	

Appendix C: Glossary of Terms

Acronym	Definition
CA-Gen	CASE tool used to create and maintain applications (generates COBOL and DB2 code)
CBA	Cost Benefit Analysis
CFR	Code of Federal Regulations
CICS	Customer Information Control System
CITS	Consultant Invoice Transmittal System
CMIA	Cash Management Improvement Act
COBOL	Common Business-Oriented Language
COTS	Commercial-Off-The-Shelf
DB2	DB2 is a family of database server products developed by IBM
DDI	Design, Develop and Implementation
DFS	Department of Financial Services
DOT	Department of Transportation (generic)
ERP	Enterprise Resource Planning
FACTS	Florida Accountability Contract Tracking System
FAMS	Federal Aid Management System
FDOT	Florida Department of Transportation
FFATA	Federal Funding Accountability and Transparency Act
FHWA	Federal Highway Administration
FLAIR	Florida Accounting Information Resource
FM	Financial Management
FMIS 5.0	Financial Management Information System 5.0
FOCUS	Reporting tool for the mainframe and web environments
FPM	Federal Programs Management
F.S.	Florida Statutes
FTC	Florida Transportation Commission
FTP	Florida Transportation Plan
IT	Information Technology
ITN	Invitation to Negotiate
LAS/PBS	Legislative Appropriation System/Planning Budget Subsystem
LBR	Legislative Budget Request
OIT	Office of Information Technology
PALM	Planning, Accounting and Ledger Management System
PCM	Project Cost Management System
RFI	Request for Information
ROADS	Reliable, Organized, and Accurate Data Sharing
ROI	Return on Investment
SAS	Statistical Analysis System (Software)
SDC	State Data Center
SI	Systems Integrator
SIS	Strategic Intermodal System
SWOT	Strengths, Weaknesses, Opportunities and Threats
TFLC	Transportation Finance Lifecycle
TSO	Time Sharing Option (IBM Mainframe interactive interface session with Z/OS)

Appendix C: Glossary of Terms

WPA	Work Program Administration System
WPII	Work Program Integration Initiative
Z/OS Processing	IBM Z Series Operating System

PROJECT MANAGEMENT PLAN

PATH FORWARD PHASE

Work Program Integration Initiative (WP II)



Florida Department of Transportation



Updated April 3rd, 2020

Version 806

Revision History

Date	Author	Version	Change Reference
08/31/18	Siby Koshy Tom McCullion	600	Updated based on IV&V feedback (WPPI-GT-D02-PMP-DEL). Updated Roles and Responsibilities.
01/7/2019	Lori Ciszak Siby Koshy Randy Keltner	700	CGI recommendations added. Includes new Section 3, Project Organization and Governance, approved by PMT/MST/EPS on 12/19/2018
11/22/2019	FDOT PMO	800	Comprehensive update of all sections (draft)
02/25/2020	PMO	801	FDOT Comments and PMO Responses
03/17/2020	PMO	802	PMO updates with FDOT expectations
03/17/2020	PMO	803	Final Draft for AL and GS review
03/25/2020	FDOT: GS/GF/AL	804	FDOT review
03/27/2020	FDOT	805	EPS review
04/03/2020	PMO	806	Approved PMP for Path Forward Phase

Section 1 – Executive Summary4

Section 2 – Project Scope6

Section 3 - Governance Framework.....32

Section 4 – Project Organizational Structure.....35

Section 5 - Scope Management40

Section 6 - Schedule Management.....41

Section 7 - Cost Management.....46

Section 8 - Change Management.....48

Section 9 – Risk and Issue Management.....53

Section 10 - Deliverable Management60

Section 11 - Quality Management65

Section 12 – Organizational Change Management74

Section 13 - Resource Management78

Section 14 - Procurement and Vendor Management81

Section 15 - Requirements Management.....84

Section 16 - Document Management90

Section 17 - Knowledge Management93

Section 18 – Future Plans: Configuration Management andSystem Security Plan.....95

Appendix A: Project Resources: Role and Responsibilities.....96

Appendix B: Governance Thresholds123

Appendix C: Communications Plan Excerpt.....125

SECTION 1 – EXECUTIVE SUMMARY

1.1 Project Charter

The Work Program Integration Initiative (WPPI) is a multi-year project to re-engineer and modernize the Department of Transportation's (FDOT or Department) core financial systems used to develop the annual Work Program, ensure continued financial integrity, address changing partner demands, and account for the uses of vital state and federal funding. WPPI is not just an information technology or finance project; it impacts every office within the Department. The WPPI Project ultimately seeks to optimize the conversion of transportation revenue into transportation products, services, and preservation by aligning business processes to a common set of strategic objectives and operational standards, aided by a modernized system solution. As good stewards for the State of Florida, the Department is committed to executing a well-planned project which addresses the Department's needs in one effort.

1.2 Document Overview

The FDOT WPPI will meet its cost, schedule, scope, and quality objectives by employing a set of defined and repeatable project management processes. The Project Management Plan (PMP) details the processes to be used during the Project's life cycle for all work identified in the Project Charter and supporting Strategies, Plans, Contracts, and Scope documents. The PMP will be updated as a work product after each major phase of the project. Compliance with these repeatable processes will help expedite the successful, on-time completion of the work. This PMP was developed as a collaboration between the Department and the Project Management Office.

1.3 Project Management Plan Purpose

According to PMI's Project Management Book of Knowledge (PMBOK), the purpose of the Project Management Plan is to define the basis of all project work and how the work will be performed.

The PMP describes the WPPI Project (Project) management processes to facilitate communication between stakeholders, managing approved scope, cost, schedule and quality objectives as well as defining the approved governance process the Project Team will adhere to throughout the life of the Project. The PMP is a collaborative work product published, maintained and available on the SharePoint site to members of the Project Team, Project Management Team, Management Steering Team, Executive Project Sponsor and other stakeholders. Additionally, this document states the Project Team roles and responsibilities for each entity with respect to the Project.

1.4 Intended Audience and Document Scope

The PMP along with other key project documents such as schedule, Risk, Action, Issue and Decision (RAID) log, and change requests are used in conjunction with each other to plan, execute, manage, control, and document project processes. The intended audience for this document is the Project Team, members of Governance, oversight entities and other stakeholders. The PMP is organized into the following major sections:

Section 1: Executive Summary – Includes the project charter statement and describes the Project Management Plan Purpose, overall document content, organization, and update procedures.

Section 2: Project Scope – Defines all the work that must be done to complete the project successfully.

Section 3: Governance Framework – Outlines the governing bodies, their roles and responsibilities, any governance processes, and grants the authority required to deliver the Project.

Section 4: Project Organizational Structure – Describes the organizational structure of the Project as it pertains to reporting, approving, and assigning work on the Project.

Section 5: Scope Management – Describes the plan for managing the analysis and approval of changes to the project requirements, scope, or schedule.

Section 6: Schedule Management – Provides guidance for developing and managing the project schedule to ensure work plans are delivered on time, within scope and budget.

Section 7: Cost Management – Describes the project budget, budget requests, the project spending plan, and cost management activities/change requests.

Section 8: Change Management – Describes the change control processes for any change to the scope, schedule, cost, or quality.

Section 9: Risk and Issue Management – Outlines the plan for identifying, managing and/or mitigating risks, actions, issues, decisions, lessons learned or other items that potentially impact the project success, and outlines the plan for documenting, monitoring, and communicating project health through the tracking of these items.

Section 10: Deliverable Management – Describes the process for the development, review, revision, acceptance and approval of project deliverables.

Section 11: Quality Management – Outlines the plan for establishing quality standards utilized to perform work as well as the quality reviews that will be performed to ensure completeness of the project deliverables. This section also describes the process for the review, comment, revision and approval of project deliverables.

Section 12: Organizational Change Management – References the Communications Management Plan for communicating with the project stakeholders, the Organizational Change Management Plan for defining OCM activities and readiness and provides document management standards. This section also references stakeholder management as a function of Organizational Change Management.

Section 13: Resource Management – Outlines the process for identifying, acquiring, and managing required resources.

Section 14: Procurement & Vendor Management – Discusses processes related to purchases for hardware, software, and services, as well as, contract management.

Section 15: Requirements Management – Describes the process for documenting the functional and technical requirements during the define phase, the traceability of application configuration and development of the requirements processes that will be used during the design phase of the project.

Section 16: Document Management – Describes the process for naming and organizing project documents in a common repository. It also identifies the standard templates that will be used for the project.

Section 17: Knowledge Management – Describes the process of organizing and sharing information across the project.

Section 18: Future Phase Plans – Describes and identifies some of the future plans required for the project design, build, and implementation such as the configuration, system security, and data conversion plans.

Appendix A: Project Resources

Appendix B: Governance Thresholds

Appendix C: Communications Plan Excerpt

1.5 PMP Document Update Process

The WPPI Project Director (PD) and the WPPI Project Management Office (PMO) are responsible for updating and maintaining the project management processes described in this PMP, with the input of the entire WPPI project team being considered and incorporated as appropriate. Individual sections and project management processes are updated at identified transition points in the project: at a minimum at the beginning of the Define, Procurement, and Design/Develop/Implement (DDI) Phases. Notification of approved changes to this document are circulated by the PMO.

Updates to the PMP will be managed at two levels:

- 1) The PMP Revision History Log Table following the title page tracks changes to the approved PMP (see above); and,
- 2) The Document Management standards presented in Section 16 of this plan maintain the versions of the PMP.

1.6 Handling of Exceptions

This document describes the standard established processes by section for project work. Exceptions arise in every project. As exceptions to the processes identified in this document occur, the PD coordinates the response or process to be used with guidance from project governance as appropriate.

SECTION 2 – PROJECT SCOPE

2.1 Project Background

FDOT is entrusted by Florida's taxpayers to deliver a safe, viable, and balanced transportation system serving all regions of the state, and to ensure the compatibility of all components (s. 334.044, F.S.). FDOT works diligently to protect the public's interest through established policies, procedures, technology systems, and processes.

To provide the financial basis for this mission, FDOT develops and delivers a five-year capital plan of projects, known as the Work Program, by managing over 38,000 transportation projects in various stages of the project lifecycle. Additional functional activities to support the Work Program include managing over 15,000 active contractual agreements valued at over \$13 billion, implementing \$10 billion in current year commitments, planning for almost \$50 billion in future year commitments, and monitoring transportation systems and infrastructure performance for critical information inputs into planning activities.

These activities are spread across the broad spectrum of transportation modes including roads, bridges, airports, seaports, rail systems, spaceports, bus transit, and bicycle and pedestrian facilities. Not only does FDOT contribute to Florida's economy through infrastructure investments, it also contributes to the traveling public's safety and quality of life, and supports the movement of commercial goods and services.

FDOT has an intricate set of business processes and a diverse set of computing assets to support the core activities of planning for future projects, programming projects within resources, implementing planned commitments, managing and monitoring projects and associated contracts, and measuring performance for compliance with legal mandates. The related business processes, supporting software applications, and over 150 interfaced applications to support the development and delivery of the Work Program are referred to as the Financial Management (FM) suite of systems. The core of the FM suite of systems is a set of four custom

Work Program Integration Initiative (WP/II) Project Management Plan

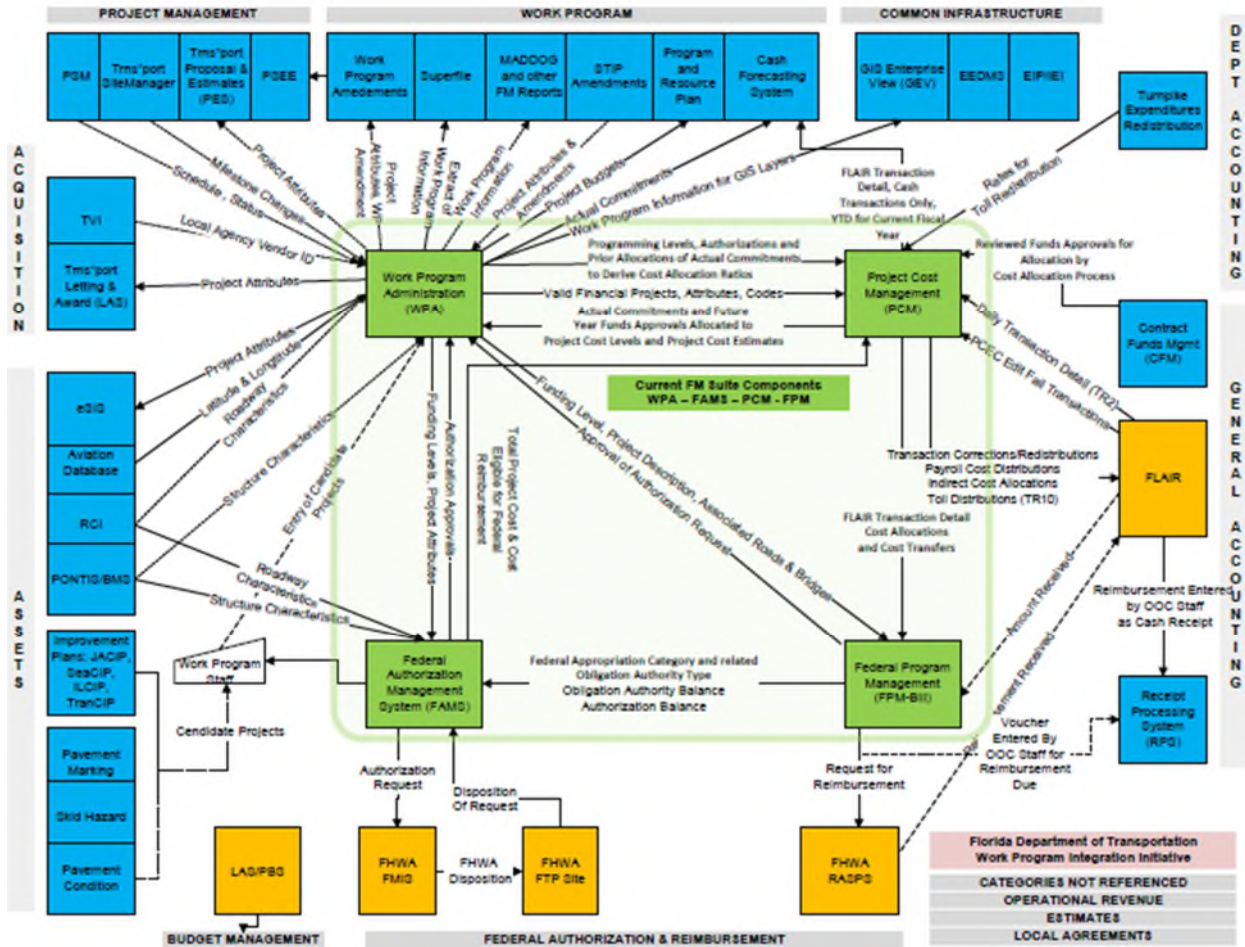
developed sub-systems that were originally implemented in the late 1990s. These four sub-systems include:

- Work Program Administration (WPA), which supports the development and ongoing management of FDOT's Work Program. WPA is also the tool for establishing and reporting the five-year list of projects which FDOT plans to undertake (s. 339.135, F.S.) and is used to manage the projects in their various lifecycle states.
- Federal Authorization Management System (FAMS), which manages federal apportionments and obligation authority and interfaces with FHWA's Financial Management Information System (FMIS) to manage the obligation of federal funds to specific projects.
- Project Cost Management System (PCM), which is the repository of actual project cost historical information. PCM is FDOT's primary interface with the State's accounting system, Florida Accounting Information Resource (FLAIR). PCM stores project-related FLAIR transactions and allocates FLAIR transactions to Work Program funds.
- Federal Programs Management System (FPM), which manages and tracks various federal programs, supports and provides the tracking ability for federal billing and vouchering, and generates the periodic billing for federal reimbursement from FHWA.

The FM suite of systems has been modified over time in response to federal and state laws, internal and external partner business needs, and changes in technology solutions and standards. The result is a collection of systems requiring multiple interfaces, manual intervention where processes are insufficient, intensive data management, and expert support in order to function together.

The graphic below depicts some (but not all) of the major software applications that support the FDOT business processes. The four centered applications labeled "Current FM Suite Components" (shown in green) are the core sub-systems for the development and delivery of the FDOT Work Program. These four systems interface with internal FDOT applications (shown in blue) and applications external to the Department (shown in gold). The external applications include connectivity to the Department of Financial Services (DFS) and the Federal Highway Administration (FHWA). The combination of these applications represents a significant portion of the FDOT software platform.

Work Program Integration Initiative (WPII) Project Management Plan



Current Business Process Map and Applications Architecture

The FM suite of systems, and over 150 interfaced applications used to develop and deliver the Work Program, present tangible risks to FDOT’s ability to continue supporting its core operations essential to managing its multi-billion-dollar transportation business. This suite is a complex aggregation of business processes and supporting systems which are disjointed and brittle, are costly to maintain, and demand significant manual intervention to meet new business needs. Its intricacies often obscure the usefulness of data resulting in duplication in other systems. The systems are supported by a small team of functional experts, who each possess singular institutional knowledge and are reaching retirement, which increases the risks and potentially shortens these systems’ useful lives.

The operating environment is increasingly more complex, difficult to maintain, and riddled with potential points of failure. To address risks and mitigate potential failures, FDOT staff analyzed and identified challenges which could disrupt systems and compromise ongoing operations. Immediate action was imperative as replacement of such a complex set of systems would take several years. Discounting the situation and waiting for the brittle architecture to break compromises current commitments totaling over \$13 billion, limits the ability to initiate future projects which contribute almost \$10 billion annually to Florida’s economic activity, and weakens the trust placed on FDOT by the public and transportation industry.

It is imperative FDOT continues efforts to develop a modern, enterprise-based solution. The solution will provide the critical consolidated information base and the flexibility to meet the organization’s requirements, mitigate impacts to potential project production, and avoid financial failures.

2.2 In Scope

The WPII scope encompasses the Department’s critical business capabilities for developing and delivering the Work Program. Each of these are required to satisfy the governing statutes that guide the development and delivery of the Department’s Work Program. The ten capabilities are categorized into the primary and secondary FDOT business capabilities that must be provided by the modernized business processes, products and technology solutions and are represented in the graphic below. Each of the 5,000 detailed WPII business requirements were mapped to a specific combination of primary and secondary capabilities (i.e., Level 0 and Level 1 capabilities).



Work Program Business Capability Model

- Forecast Cash Flow:** FDOT is a cash to commitment agency, allowing projects to begin before the total cash needs of the projects are on hand. To ensure the Five-Year Work Program has a balanced financial plan where forecasted cash outflows are supported by projected revenues and funding reimbursements, it is imperative the Department be able to forecast sufficient cash needs to meet outstanding obligations as they become due.

The Level One capabilities listed below include the development of the cash flow assumption variables, calculations of forecasted cash receipts, cash disbursement and monthly cash balances, variance reporting to address the comparison of forecasted to actual results, and the publication of the Cash Forecast deliverables.

Work Program Integration Initiative (WP/II) Project Management Plan

- Setup and Maintain Cash Policy Controls and Variables
 - Create and Maintain Cash Forecast
 - Perform Variance Analysis and Reporting
 - Communicate Cash Flow Information to Stakeholders
- **Manage Funds:** To translate forecasted revenues into funding models (and specific fund code allocations), FDOT performs multi-level distributions of financial resources for the eventual assignment of funding to the projects within the Work Program. The various funding levels require specific calculations using pre-configured rules.

The Level One capabilities listed below include the analysis of funding and the feasibility of funding compositions, creation of controls to govern the use of funding on projects, allocation of funding to organizational units within the Department for use in funding projects, and the reporting and communication of funding use and availability to transportation stakeholders.

- Setup and Maintain Fund Controls
 - Translate Revenues to Funding Models
 - Allocate and Maintain Department Funds
 - Communicate Fund Information to Stakeholders
- **Manage Agency Performance:** FDOT must implement accountability and monitoring systems to evaluate whether the Department's goals are being accomplished efficiently and cost-effectively, and ensure compliance with all laws, rules, policies, and procedures.

The Level One capabilities listed below provide the functionality and data required to confirm the adherence to all laws, rules, policies, and procedures, address the creation of specific performance measures, and report the Department's performance results to all transportation stakeholders.

- Convert Agency Goals into Performance Measures
 - Measure and Report Agency Performance
 - Measure and Report Satisfaction of Project Portfolio Targets
- **Manage Budget:** FDOT is required to submit a Legislative Budget Request (LBR) to obtain budget, or spending authority, for its projects. The LBR includes the budgetary needs for all projects in the final Tentative Work Program, plus the requested operating budget to cover expenses, contracted services, salary budget, etc., and the budget for the Fixed Capital Outlay (FCO) buildings and grounds.

FDOT has specific statutory authority to allow for re-establishment of appropriation budget authority as part of fiscal year end procedures. This authority is divided into three forms:

- Roll Forward: Where unconsumed appropriation authority is requested for the new fiscal year for specific budget structure definitions.
- Certified Forward: Where appropriation authority for committed budget for outstanding obligations is requested based on the original appropriation budget year for specific budget structure definitions.
- Carry Forward: Where appropriation budget authority for reverted operating budget appropriation is requested based on a percentage of the original approved budget to be used in subsequent years.

Work Program Integration Initiative (WPPI) Project Management Plan

The Level One capabilities listed below include the activities necessary to develop governing budget structures, complete budget requests, allocate appropriated budget to the various organizational units, closeout and re-establish budget for the subsequent fiscal year, and communicate budget appropriation and use to transportation stakeholders.

- Setup and Maintain Budget Controls
 - Develop and Submit Legislative Budget Request
 - Allocate and Maintain Department Budget
 - Perform Budget Close
 - Communicate Department Budget Information to Stakeholders
- **Manage Project Development to Close:** To plan for the consumption of funding, budget, and cash, and to demonstrate compliance with a variety of state and federal laws, FDOT requires both standard and user-defined attributes assigned to projects within the Work Program at various levels of the project work breakdown structure. FDOT is statutorily required to propose a program of projects that consumes available funding and budget resources to accomplish transportation goals of the state and various municipalities. To accomplish this, FDOT must match project characteristics to eligible revenue sources and uses and define all project characteristics required for inclusion in the various versions of the Work Program.

Controls must be implemented during the development of the Work Program to manage updates due to changes in project scope, schedule, and estimates for all versions of the Work Program. As the projects are brought to completion, multiple offices within the Department work to close out the projects, request final reimbursement from funding partners, release funding and budget for use on other projects, and assess lessons learned from the performance measures to include in the next cycle of the development of the Work Program.

The Level One capabilities below address the establishment of controls to monitor projects throughout the lifecycle, initial creation of the projects, delivery of the projects within the Work Program, and communication of actual project results to transportation stakeholders.

- Setup and Maintain Project Controls
 - Create Projects
 - Deploy and Maintain Projects
 - Close Projects
 - Communicate Project Information to Stakeholders
- **Manage Project Portfolio:** FDOT develops policies for identifying priority investments and determines how to link policies and goals to future investments in transportation projects to meet future mobility needs based on where and when financial resources are expected to be available. Revenue Estimating Conference projections and forecasted federal apportionments from Federal Transportation Acts are transformed into funding strategies for these transportation improvements. To demonstrate satisfaction of state and federal laws and Department policies, FDOT establishes performance targets that calculate totals against pre-configured thresholds, based on specific project, fund, and contract attributes. Performance targets are represented as either financial or statistical values.

The Level One capabilities below address the translation of policies in the form of fund allocations and targets to implement into the Work Program, provide the methods to prioritize transportation improvements

and supporting projects, and communicate the strategies and project portfolio compositions to transportation stakeholders.

- Translate Department Policy into Project Portfolio Strategy
 - Prioritize and Maintain Project Portfolio
 - Communicate Project Portfolio Information to Stakeholders
- **Manage Contractual Commitment to Close:** In addition to the management of the technical work for the project, there must be management of FDOT contractual agreements to ensure all provisions are completed and to address the multiple aspects and issues related to project funding and budget allocations. FDOT must implement accountability and monitoring systems to reflect the contractual impacts of changes during the lifecycle of projects. FDOT prescribes methods to consume funding and budget for these legal agreements, addresses modifications to contract attributes associated to projects to reflect the scope of the contracts, and ensures the fiscal responsibility and data integrity of the Work Program is maintained. Controls must be in place to measure performance against planned contractual commitments established during delivery of the Work Program.

The Level One capabilities below address the establishment of internal controls to monitor the financial impacts of the contracts throughout the lifecycle, creation of the contractual agreements and supporting attributes, execution of the contracts to deliver the Work Program, closure activities for completion of contracts, and communications of relevant contractual activities to transportation stakeholders.

- Setup and Maintain Contract Controls
 - Establish Contracts
 - Execute and Maintain Contracts
 - Close Contracts
 - Communicate Contract Information to Stakeholders
- **Manage Federal Programs:** FDOT must establish controls to manage grants from federal programs, account for vital federal funding sources, and support the Department's partnerships with federal agencies. Interfacing with the Department's federal funding partners is mandatory to obligate (authorize) federal projects at specific intervals in the life of projects. These capabilities also include processes to determine the appropriate use and application of soft match toll credits as a way of satisfying the required non-federal match requirements on projects which use federal revenue sources. FDOT must also implement business rules and processes, systems, and system interfaces to adhere to all applicable state statutes, federal regulations, and other mandates.

The Level One capabilities below address the establishment of controls to confirm the adherence to all applicable state statutes, federal regulations, and other mandates, management of the authorization process of federal funding sources, participation in specialized federal funding programs, and management of federal grant projects from authorization to closure.

- Setup and Maintain Federal Grant Project and Program Controls
- Consume Annual Federal Obligation Authority for Federal Grant Programs
- Manage Authorization of Federal Grant Projects
- Manage Toll Credit Program
- Manage Reimbursement from Federal Grant Projects
- Audit and Close Federal Grant Projects
- Maintain Documentary Compliance with Federal Partners

- Communicate Federal Project Information to Stakeholders

- **Perform General Accounting:** As part of the FDOT need to manage agency specific general accounting activities, there are over 3,800 active budget categories and over 300 active fund codes that must be monitored concurrently when planning and tracking the actual consumption of funds and budget on transportation projects. Throughout the life of the project, accounting transactions for the actual financial activities on the project are interfaced to the statewide accounting system for subsequent financial statement reporting and supporting treasury functions performed by the State of Florida Chief Financial Officer. Business capabilities within the general accounting function also require tools to manage funding partner agreements and coordinate the reimbursement activities for project expenditure transactions. At the conclusion of the state fiscal year, procedures to close out financial activities for the year are completed, accounting and budget related balances are initialized for the new state fiscal year, and supporting control structures for the upcoming state fiscal year are established.

The Level One capabilities below address the required maintenance of FDOT specific accounting controls and mapping to the statewide chart of accounts, monitoring of funding agreements with other agencies and private partners, management of FDOT cash receipts, disbursements and accounts receivables, creation of accounting transactions and interfacing to the State of Florida accounting system, execution of core activities for the reimbursement of federal, local, bond and toll-related funds, performance of year-end closing activities, and communication of relevant general accounting results to transportation stakeholders.

- Setup and Maintain Chart of Accounts
 - Setup and Maintain Accounting Controls
 - Monitor and Manage Funding Partner Agreements
 - Manage Cash Receipts
 - Manage Disbursements
 - Manage Receivables
 - Enter and Maintain Accounting Transactions
 - Manage Interface to Statewide Accounting System
 - Perform Fiscal Year End Closing
 - Communicate General Accounting Information to Stakeholders
-
- **Perform Project Cost Accounting:** FDOT must implement accountability and internal control systems to ensure uniform compliance with Generally Accepted Accounting Principles (GAAP) and confirm traceability from source accounting transactions to funding and budget consumption for projects within the Work Program. These accounting transactions must be allocated to funding source and budget categories for each individual project. FDOT implements processes to classify and accumulate actual financial activity (direct and indirect) on each project, allowing the determination of the net position of the financial projects at any point in time with respect to the consumption of funds and budget.

The Level One capabilities below address the establishment of accountability and internal control systems, management of the FDOT disbursement function, allocation of accounting transactions on projects to concurrently consume funds and appropriated budget, and communication of project cost accounting results to transportation stakeholders.

- Setup and Maintain Cost Accounting Controls
- Manage Disbursements
- Allocate Actual Transactions to Projects

Work Program Integration Initiative (WPPI) Project Management Plan

- Perform Cost Distributions
- Communicate Project Costing Information to Stakeholders

Technology Components

In addition to the ten business capabilities, the WPPI scope includes a technology component to address the backend system needs to successfully perform the Department's business functions. Below are the in-scope, technology related capabilities.

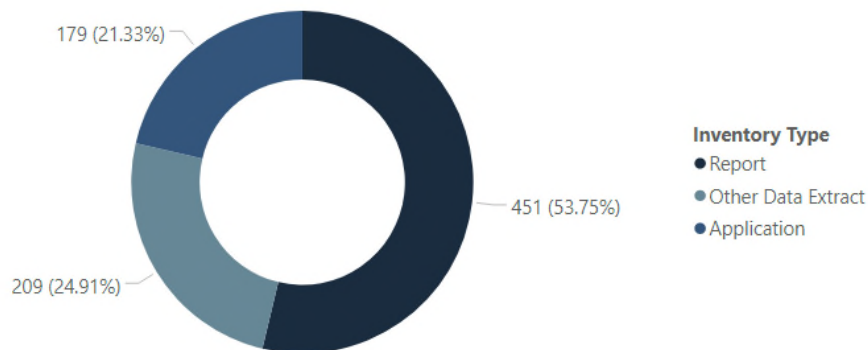
- **Utilize Technical Architecture:** FDOT's environment is moving from the mainframe to a cloud-based architecture. This architecture mainly consists of Azure, RESTful APIs, Microsoft SQL Server, and Azure Active Directory. In addition, the Department intends to utilize the Informatica suite of tools to help support our data infrastructure needs. The combination of this cloud architecture and tools will be used to support the following capabilities.
 - Manage Data
 - Manage Security
 - Manage System Integration
 - Manage System Interfaces
 - Manage Workflow and User Interface
 - Perform Business Intelligence, Analytics, and Reporting

Current Technology Assets

In addition to the replacement of the current FM suite components, WPPI will impact the current operations of several FDOT information technology assets which utilize Work Program and/or financial management data. The Statewide Remediation Program, an established WPPI Project track, coordinates the efforts to identify, assess, plan, and execute the remediation to IT assets supported by Office of Information Technology (OIT) - Application Services (AS), business offices, and districts. The Statewide Remediation Program will ensure all identified remediation efforts are complete before the launch of the WPPI solution.

The complete set of impacted IT assets is quantified in the graphic below and includes applications, reports, and other data extracts:

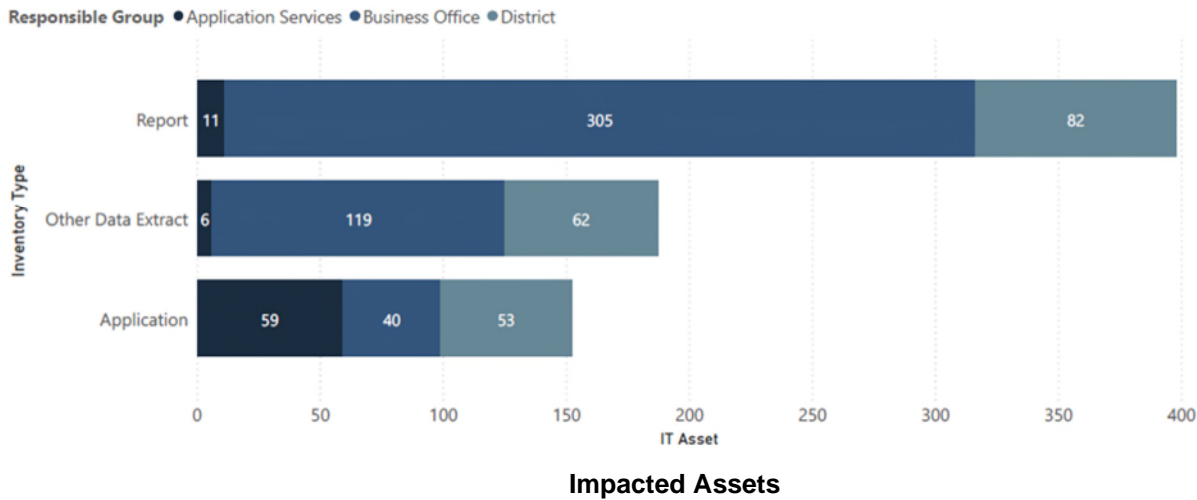
All IT Assets Impacted or Replaced by WPPI - By Inventory Type



Assets Impacted by or Replaced by WPPI – March 2020

To date, over 700 IT assets are identified as WPPI impacted IT assets – IT assets that will require changes, by their responsible groups, to interface with the data within WPPI. Just over 150 of these assets are applications which read or update financial management data. The remaining impacted assets are reports, data extracts, and other data interfaces.

IT Asset Types Impacted by WPPI



2.3 Out of Scope

Functionality to perform accounting, financial reporting, and treasury functions commonplace for modern core Enterprise Resource Planning (ERP) systems is outside of the WPPI project scope. State of Florida accounting functions listed below are included in the Florida PALM project, with the WPPI project providing agency specific data interfaces to support the functionality:

- Account Management and Financial Reporting: Establishes the statewide Chart of Accounts and accounting framework through the general ledger and maintains accounting and reporting needs.
- Budget Management: Manages the tracking and reporting of appropriations, allotments, revenue estimates, and budget exceptions for all State of Florida agencies.
- Disbursements Management: Manages supplier information, supports disbursement obligations of the State, and performs month and year-end closing activities for all State of Florida agencies.
- Asset and Account Management: Manages property, establishes the security controls, and performs month and year-end closing activities for all State of Florida agencies.
- Accounts Receivable: Manages accounting, reporting, and the collection of outstanding State of Florida revenues; supports the intake and accounting receipts; and ensures the closure of outstanding debt.
- Treasury Management: Manages banking relationships, investments, and interest apportionment; supports bank and general ledger reconciliation; and supports cash transfers between bank accounts for all State of Florida agencies.
- Cash Management: Manages cash balances at a trust fund level to support disbursements and alignment with State and federal requirements, supports the forecast and management of agency cash balances, and supports revolving funds.
- Payroll Management: Manages state employee and retiree payments.

Overall procurement activities for the evaluation, selection, and creation of formal contractual agreements with the Department's vendors are considered outside of the WPPI project scope. Activities related to the management of ongoing vendor relationships and the maintenance of vendor meta data are excluded as well.

In contrast to the business capabilities supported by the WPPI project scope to address the financial impact of funds and budget consumption of the Department's contractual activities, contract management activities related to the negotiation of the terms and conditions in contracts, ensuring compliance with the terms and conditions, and documenting and agreeing on changes that may arise during the implementation or execution of the contracts are excluded from the WPPI project scope.

Business capabilities to address the impact of funds and budget consumption of the Department's grant agreements are included in the scope of the WPPI project. However, grant management processes and methods to identify, monitor, control, and report all phases of grant activity from application and award to close out and archival are excluded.

Project and schedule management addressing the establishment of scheduled activities for projects, Gantt charts, work effort planning and work breakdown structure to manage the sequence of events necessary to deliver a transportation project is excluded from the WPPI project scope. The Department uses Oracle Primavera P6 for this function.

2.4 Project Objectives and Business Benefits

WPPI is intended to modernize the Work Program's business processes and leverage new technology to support the development and delivery of the annual Five-Year Work Program. As such, it is a business process re-engineering effort impacting every office within the Department. WPPI is not simply a technology refresh with a sole focus on upgrading the technical infrastructure, rather it is an enterprise transformational effort to optimize the Department's ability to convert financial resources into transportation infrastructure.

2.4.1 Project Objectives

Key project objectives include:

- Optimize the conversion of transportation revenue into transportation products, services, and preservation by aligning business processes to a common set of strategic objectives and operational standards, aided by a modernized system solution.

Operating from a clear set of strategic objectives, realized through clearly defined business requirements and technology solutions, will reduce redundancy of both process and data, increase efficiency across the enterprise, and mitigate risks for the Department.

- Leverage business rules capabilities to increase consistency of outcomes through automation of processes.

New system logic will be established based on a principled set of business rules and efficiently convert data from various sources into decision-making information to all stakeholders.

- Reduce duplication of data to increase accuracy, reduce reconciliation effort, and increase data quality.

Various applications manage duplicative data and require manual intervention to reconcile and convert the data into strategic decision-making information. Aggregating and correlating data

across systems is time consuming, introduces additional risk of error, and is dependent upon a few expert staff. This heightens the risk of information inaccuracy and prevents timely data retrieval.

- Reduce the time and resources required to respond to externally mandated changes.

Systems have been modified over the years due to changes to or the implementation of new state statutes, federal regulations, and mandates. These changes have triggered changes to business rules and processes, systems, and/or system interfaces. Maintaining consistent business rules across these systems is difficult at best and creates the opportunity for missing, conflicting, and inaccurate data.

- New business processes create new lines of code. The existing programming logic does not clearly identify the business rules being implemented.
- Lack of system documentation exists across the enterprise, creating failures in system updates and maintenance. This increases risks associated with succession planning and training due to near-term retirement of long-term subject matter experts.
- Redundant processes and workarounds create inefficiencies by requiring additional reconciliation steps. These steps create increased data storage costs and data retrieval response times.
- System architectures have evolved over time rather than being intentionally designed and implemented.

- Reduce the risk to the Department of the loss of institutional knowledge related to existing technologies and processes.

As the primary system code is uncommon, there are few experts in the market able to make immediate contributions in the operating environment. Thus, processes and systems development projects rely on staff with long-term institutional knowledge to support daily break-fix requests, bridge gaps, and manage workaround processes. This approach is not sustainable and exposes the Department to risks which must be addressed to avoid triggering a financial crisis similar to the one of the late 1980s. Additionally, FDOT processes and supporting computer systems are not conducive for attracting, training, or retaining the increasingly critical next generation of FDOT staff.

- Integrate the financial aspects of Work Program projects with key data from other FDOT systems to enhance decision-making and management of the Work Program.

The absence of consistent, predictable, and repeatable information is preventing FDOT from acting as an integrated whole and sharing information across the enterprise. Because the various operating units within FDOT do not readily know what information is available in other units or how it is stored, it is not shared in the most effective manner.

- Increase reliability and availability of critical business systems.

The suite of FM systems currently runs in a mainframe environment, where it shares resources with several other FDOT systems. At certain times of the month, the mainframe systems consume significant processing resources resulting in lag-time in system performance, particularly during the development of the tentative Work Program. During these system performance degradations, FDOT staff are frequently asked to delay their mainframe

processing to ensure availability of mainframe resources. These capacity limitations directly result in lost productivity and delayed process completion.

2.4.2 Expected Business Benefits

FDOT's investment in WP II is expected to yield many benefits for the Department and the state as a whole. The table below describes the primary benefits and the method and timing for realization. The benefits align to 20 critical success factors identified for WP II.

BENEFITS REALIZATION TABLE				
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?
1	Work Program Policy Development and Implementation: Improved timeliness of delivery and improved scope of impact analysis of proposed policy changes.	FDOT	Policy implementation will be traceable throughout delivery of the Work Program. This will allow for increased policy impact analysis to inform decisions by FDOT Leadership and elected leaders.	Administrative hours to produce baseline revenue allocations and targets will be measured. Also, new business capabilities for scenario and impact analysis will be introduced which are not possible in the current environment. The capabilities will assist leadership decisions to maximize the infrastructure for available revenues.
2	Transportation Project Initiation and Prioritization – Increased prioritization and allocation optimization scenarios	Citizens and visitors of the State of Florida	By providing prioritization tools not currently available and reducing the time required to determine impacts of different scenarios in the Capital Plan of Projects, FDOT can optimize amount of infrastructure and services for available revenues.	Measurement will be taken to determine administrative hours spent developing the Tentative Work Program. The hours saved will be deployed into scenario analysis (using new prioritization tools). This will allow for optimization analysis not possible in the current environment.

BENEFITS REALIZATION TABLE				
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?
3	Reduced administrative hours to develop Tentative Work Program	FDOT	Administrative hours spent processing data manually will be repurposed into scenario development and impact analysis that is not currently possible within the staffing and tool constraints of the current environment.	Sample measurements of the staff and consultant hours spent developing the Tentative Work Program will be taken and extrapolated to the population of participants involved in the activity.
4	Tentative Work Program Financing Optimization	Citizens and Visitors of the State of Florida	By optimizing the financing cost of the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with the available revenue sources to the Department.	Analysis of the average amount of infrastructure delivered per dollar of revenue, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.
5	Reduced Administrative Hours for Work Program Oversight	FDOT and Citizens and Visitors of the State of Florida	Administrative hours spent processing data manually will be repurposed into impact analysis that is not currently possible within the staffing and tool constraints of the current environment. Reduce the time needed to reply to requests for information and report the information consistently.	Sample measurements of the staff and consultant hours spent with Work Program oversight activities and with responses to information requests will be taken and extrapolated to the population of participants involved in the activity.

BENEFITS REALIZATION TABLE				
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?
6	Streamlined Legislative Budget Request Submittal	FDOT	Administrative hours spent processing data manually to prepare the Department's legislative budget request and performing reconciliation activities for data from multiple sources will be repurposed into impact analysis that is not currently possible within the staffing and tool constraints of the current environment.	Sample measurements of the staff and consultant hours spent preparing and reviewing the Department's legislative budget request will be taken and extrapolated to the population of participants involved in the activity.
7	Reduced Administrative Hours for Fiscal Year End Transition	FDOT	Administrative hours spent processing data manually and performing reconciliation activities for data from multiple sources will be repurposed into impact analysis that is not currently possible within the staffing and tool constraints of the current environment.	Sample measurements of the staff and consultant hours spent closing a state fiscal year and preparing for the upcoming state fiscal year will be taken and extrapolated to the population of participants involved in the activity.
8	Certification Forward and Carry Forward Budget Request Optimization	Citizens and Visitors of the State of Florida	By optimizing the uses of budgetary appropriations for the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with budget available to the Department.	Analysis of the average amount of infrastructure delivered per dollar of budgetary appropriation, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.

BENEFITS REALIZATION TABLE				
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?
9	Roll Forward Budget Amendment Optimization	Citizens and Visitors of the State of Florida	By optimizing the uses of budgetary appropriations for the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with budget available to the Department. Budget requested in excess of identified projects will be reduced.	Analysis of the average amount of infrastructure delivered per dollar of budgetary appropriation, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals. Additionally, analysis of budget reverted versus rolled forward will confirm budget optimization.
10	Reduced Administrative Hours for Work Program Adoption	FDOT	Administrative hours spent processing data manually will be reduced, allowing an earlier start to developing the Tentative Work Program. This will allow optimizing the Work Program on years where we have an accelerated Legislative cycle.	Sample measurements of the staff and consultant hours spent adopting the Work Program will be taken and extrapolated to the population of participants involved in the activity.
11	Adopted Work Program Financing Optimization	Citizens and Visitors of the State of Florida	By optimizing the financing cost of the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with the available revenue sources to the Department.	Analysis of the average amount of infrastructure delivered per dollar of revenue, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.

BENEFITS REALIZATION TABLE				
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?
12	Reduced Administrative Hours for Work Program Budget Oversight	Citizens and Visitors of the State of Florida	By optimizing the uses of budgetary appropriations for the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with budget available to the Department.	Analysis of the average amount of infrastructure delivered per dollar of budgetary appropriation, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.
13	Reduced Administrative Hours for Contract Impact Oversight	Citizens and Visitors of the State of Florida	By optimizing the revenue sources and budget available for contractual agreements within the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with the revenue sources and budgetary appropriations available to the Department.	Analysis of the average amount of infrastructure delivered per dollar of revenue and budgetary appropriation, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.
14	Funds Approval: optimization of revenue source and budget consumption and improved data access capabilities	FDOT	Consumption of revenue sources and budget will be traceable throughout delivery of the Work Program. This will allow immediate reporting for project and contract details with revenue source, budget information and contract details to constituents.	Sample measurements of the staff hours spent managing the funds approval function for the Department's Work Program will be taken and extrapolated to the population of participants involved in the activity.

BENEFITS REALIZATION TABLE				
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?
15	Project Scope, Schedule, and Estimate Management: optimization of revenue source and budget consumption with improved integration of data sources	Citizens and Visitors of the State of Florida	By modernizing and integrating the Department's management systems, FDOT will reduce the number of data validation steps required to develop and maintain the projects in the Work Program. This will allow project managers and financial staff to focus on improving quality of data used in regional planning efforts to ongoing projects.	Sample measurements of the staff and consultant hours spent managing the financial impact of projects within the Work Program will be taken and extrapolated to the population of participants involved in the activity.
16	Improved Integration of Data Sources for Project Accounting and Improved Data Access Capabilities	FDOT and Citizens and Visitors of the State of Florida	With the use of an integrated system, we will increase our ability to access data for relevant decisions making, more efficiently develop return on investment analyses for transportation projects and increase the timeliness of core activities to allow for reimbursements from funding partners.	Sample measurements of the staff and consultant hours spent developing project level analyses, reimbursement requests and supporting performance reports will be taken and extrapolated to the population of participants involved in the activity.
17	Cash Flow Management Optimization	Citizens and Visitors of the State of Florida	By optimizing the cash flow for the delivery of the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with the financial resources available to the Department.	Analysis of the average amount of infrastructure delivered per dollar of financing resources available to the Department, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.

BENEFITS REALIZATION TABLE				
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?
18	Reduced Administrative Hours for Federal Program Oversight and Optimization of Federal Apportionments	Citizens and Visitors of the State of Florida	By optimizing the uses of federal apportionments and grant awards for the Capital Plan of Projects, we can increase the speed of delivery and amount of Infrastructure and Services delivered because of contributions from the Department's funding partners.	Analysis of the average amount of infrastructure delivered per dollar of federal apportionment or grant award, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals. Analysis can also measure days to deliver a federally funded project from concept to completion.
19	Reduced Administrative Hours for Revenue Uses Management and Monitoring	Citizens and Visitors of the State of Florida	By optimizing the uses of revenue sources for the Capital Plan of Projects, we can increase the amount of Infrastructure and Services delivered with the revenue appropriated to the Department.	Analysis of the average amount of infrastructure delivered per dollar of revenue, normalized for inflation, will be assessed before deployment of the Initiative and after. This will be measured in 5-year intervals.
20	Reduced Administrative Hours for Work Program Plan Measurement and Monitoring and Identification of new Measures to Reduce Time to Deliver Transportation Projects.	Florida Transportation Commission and FDOT	Administrative hours spent processing data manually will be repurposed into new forms of analysis for the results of the Work Program not currently possible within the staffing and tool constraints of the current environment. New measurements will allow the Department to pinpoint places in the delivery pipeline that require attention to optimize speed to delivery.	Sample measurements of the staff and consultant hours spent developing the monthly and annual performance reports will be taken and extrapolated to the population of participants involved in the activity. Measures to improve pipeline delivery can be confirmed by checking the days to take a project from concept to completion.

2.5 Critical Success Factors

Listed below are the critical results in terms of both business outcomes and outputs that must be realized for the development and delivery of the Work Program to be considered a success.

CRITICAL SUCCESS FACTORS		
#	Description of Criteria	How will the Criteria be measured/assessed?
1	Work Program Policy Development and Implementation	Tested and approved functionality.
2	Transportation Project Initiation and Prioritization	Completion of project work breakdown structure and data definitions; Business rule definitions linking project characteristics to revenue use eligibility; Preliminary list of candidate projects to be considered during the development of the tentative work program.
3	Tentative Work Program Development	Rules and data structures configured in the solution prove compliance with revenue use eligibility, funding policies, statutory compliance, and budget appropriations.
4	Tentative Work Program Financing	Compliance with 206.46(2), F.S., 338.241, F.S., 339.135(3)(a), F.S., 339.135(3)(b), 339.135(4)(b)4., F.S., F.S., 339.135(6)(b), F.S., Cash flow projections based on resource-loaded project schedules and historical spend patterns.
5	Work Program Oversight	Tested and approved functionality.
6	Legislative Budget Request Submittal	Compliance with 339.135(2)(a), F.S.; Adherence to the LBR instructions.
7	Fiscal Year End Transition	Adherence to 2 CFR Part 200; Tested and approved functionality.
8	Certification Forward and Carry Forward Budget Request	Compliance with 216.301(1)(b), F.S.; 216.301(2)(a), F.S.; 338.2216(3)(b), F.S.; 339.135(6)(c), F.S.; 341.303(6)(b), F.S.
9	Roll Forward Budget Amendment	Compliance with 339.135(6)(c), F.S.
10	Work Program Adoption	Adherence to 339.135, F.S.; Compliance with allocations, funding policies, legislation and appropriations.
11	Adopted Work Program Financing	Compliance with 206.46(2), F.S., 338.241, F.S., 339.135(3)(a), F.S., 339.135(6)(b), F.S., Cash flow projections based on resource-loaded project schedules and historical spend patterns.

Work Program Integration Initiative (WP/II) Project Management Plan

CRITICAL SUCCESS FACTORS		
#	Description of Criteria	How will the Criteria be measured/assessed?
12	Work Program Budget Oversight	Compliance with the GAA; Assignment of budget responsibility to cost centers; Assignment of budget authority at the financial project level; Successful interface of budgeting transactions to the statewide accounting system, Adherence to 339.135, F.S.; Compliance with Work Program Instructions, funding policies.
13	Contract Impact Oversight	Adherence to 2 CFR Part 200, Section 215.985, F.S., 215.97 F.S., 215.971 F.S., Chapter 287, F.S., Chapter 337, F.S.; Establishment, modification and ongoing management of agreements; Oversight and reporting of locally funded agreements; System can provide data and measures to demonstrate compliance with established Department performance indicators.
14	Funds Approval	Compliance with Section 215.985, F.S.; Section 339.135(6)(a), F.S.
15	Project Scope, Schedule, and Estimate Management	Tested and approved functionality.
16	Project Accounting	Data validation for encumbrances, approved invoices and all other disbursement transactions; Internal control validations; Successful interface of accounting transactions to the statewide accounting system; Completion of an accounting transaction allocation process for Department projects to reflect the generation and uses of revenue and the consumption of budget at the financial project level (prior to the interface to the statewide accounting system).
17	Cash Flow Management	The solution provides the accurate data necessary to confirm the Department has on hand, at month end, cash sufficient to meet outstanding obligations (currently the cash balance working minimum is within the range of \$200 million to \$300 million); Cash flow projections based on resource-loaded project schedules and historical spend patterns.
18	Federal Program Oversight	Multiyear projections of federal apportionments; Development of actual and projected federal obligation authority plans; Successful acknowledgment and approval of federal authorization requests; Consumption of the entire federal appropriation by September 30th of each federal fiscal year; Successful transmission of billings and receipts of cash reimbursement; Compliance with the Cash Management Improvement Act (CMIA) requirements; Status notifications of outstanding billings; Review of mandated federal project tier analysis; Adherence to 2 CFR Part 200; Adherence to Federal Funding Accountability and Transparency Act (FFATA) reporting requirements; FHWA business processes and systems certification.

CRITICAL SUCCESS FACTORS		
#	Description of Criteria	How will the Criteria be measured/assessed?
19	Revenue Uses Management and Monitoring	Tested and approved functionality.
20	Work Program Plan Measurement and Monitoring	Performance reporting to FTC, monthly performance reporting, annual performance reporting, legislative reporting, EOG oversight reporting have approved and tested functionality.

2.6 Significant Project Assumptions and Constraints

The key assumptions which may influence the WPPI project are listed below. Also included are potential constraints which could impact the outcome of the proposed solutions recommended as a result of the Department’s RFI activities, action plans developed from lessons learned, “fit-gap” analysis efforts, and the review of impacts to the Department’s existing computing assets.

2.6.1 Assumptions

- Adequate staffing, equipment, software, and hardware are primary drivers of the Department’s WPPI initiative.
- In addition to backfill resources, the Department relies on FDOT retirees working on contract to augment the level of expertise necessary to deliver the project. The current schedule assumes their continued participation.
- FDOT will continue to operate on a cash flow basis and be responsible for the agency specific functions to maximize the use of annual budget appropriations and funds over time and cover existing commitments as they occur. As such, the Department will continue to perform the functions required to manage budget, funding sources and cash flow concurrently. FDOT will also retain the responsibility for the management of over 300 agency specific funding sources, including the allocation of these funds to individual organizational units for use in the funding of transportation projects.
- The Department will continue to satisfy the information needs and address system interface requirements with its external partners. Some of these key areas include:
 - Legislative Appropriation Systems/Planning Budgeting Subsystem (LAS/PBS), the state’s budgeting and appropriation subsystem, will continue to be used for developing, preparing, analyzing and evaluating agency budget requests.
 - The Department will continue to provide input to LAS/PBS for the Tentative Work Program as part of the Agency’s annual Legislative Budget Request submittals.
 - The Department must continue to interact with Financial Management Information System (FMIS 5.0), the FHWA’s major financial information system for tracking Federal-Aid projects, to manage the obligation of federal funds to specific projects and to submit periodic billings to FHWA for the reimbursement of expended federal funds.
 - FDOT will continue to update its supporting applications to provide geospatial information, improvement types and other new project attributes as required by FHWA.
- Per s. 215.94 F.S., DFS, will continue to be the owner of the State of Florida’s statewide accounting system (currently the Florida Accounting Information Resource [FLAIR] system, soon to be the Florida Planning,

Accounting, and Ledger Management [Florida PALM] system) and will continue to perform the accounting, financial reporting and treasury functions commonplace for modern core financial management systems.

- DFS is in the process of replacing the Cash Management System (CMS) and FLAIR with the Florida PALM project's PeopleSoft solution, which will support the general accounting and financial management needs of Florida's agencies, including general ledger, accounts payable, accounts receivable and payroll functionality.
- Florida PALM is scheduled to be implemented over four waves in Phase 1 and one wave in Phase 2.

Phase 1 will address the replacement of CMS and FLAIR components (Central, Departmental, and Payroll) in a wave deployment approach as follows:

- All agencies go live for CMS functions in 2021
- All agencies go live for Central FLAIR functions in 2022
- All agencies go live for Payroll functions in 2024
- All agencies go live for Departmental FLAIR functions in 2024

Phase 2 will address additional grant management functionality and project enhancements. Phase 2 is scheduled for implementation in 2026.

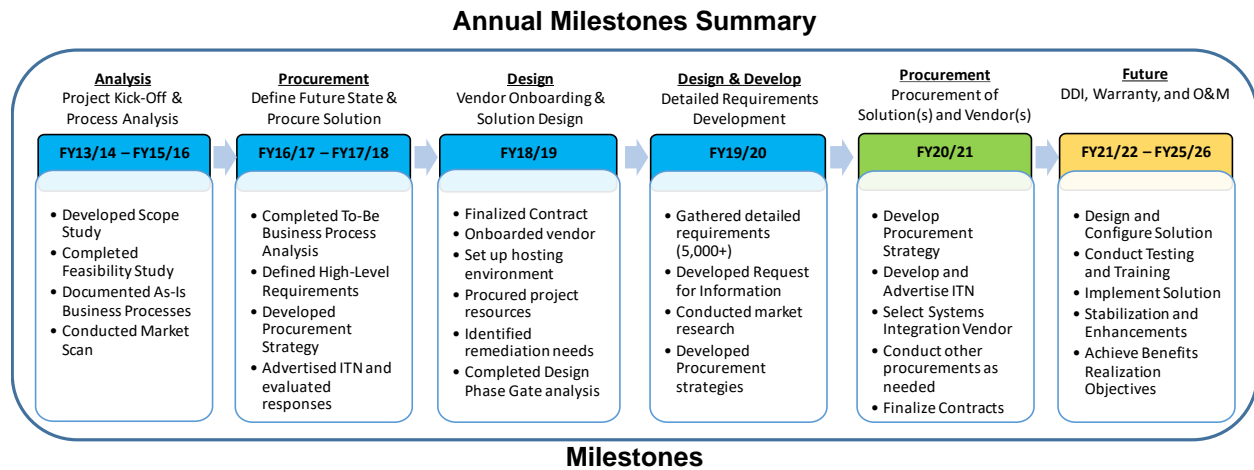
- The Florida PALM project implementation will not encompass the specific financial requirements of FDOT, meaning FDOT must continue to rely on its existing Change Champion Network to actively engage and collaborate with DFS. Master Readiness Workplans will be provided by DFS throughout the implementation process to provide guidance on the tasks and activities that are needed for each wave. FDOT's Change Champion Network will continue to attend workshops, working sessions, meetings, and other forums for collaboration to ensure the continued functionality of approximately 50 incoming and outgoing interface points between the two agencies.

2.6.2 Constraints

- Funding constraints may impact the specific timing and deployment of the proposed solutions identified to meet the approved business requirements.
- Due to the magnitude of the WP II Project and limited staff with the required subject matter expertise necessary for the project's complexity, hiring consultant and other resources to augment the project team is essential for the Department's continuity of operations.
- The WP II solution must be able to interface with systems outside of the scope of the project, many of which are based on technology that is either outdated or considered non-strategic.
- As the Department continues to refine business processes and seek technological solutions in response to customer driven needs across the enterprise, resources may be dedicated to other strategic initiatives outside of the WP II scope.
- Scheduling and resourcing for the project must take into consideration the Department's annual operational schedule to minimize interference with development and delivery of the Work Program.

2.7 Major Milestones

The WP II Project is a multi-phase, multi-year project as depicted in the Annual Milestones Summary graphic below.



2.8 Major Deliverables

The following outline lists the expected WP II project deliverables to be produced during each of the major project phases. These deliverables will be updated throughout the project.

- Initiation Phase
 - Project Charter
 - Systems Integrator and Major Tools Contracts
- Planning Phase
 - Operational Work Plan
 - Project Management Plan
 - Detailed Requirements
 - Requirements Traceability Matrix
 - Multi-phased Implementation Plan
 - Solution Fit-Gap Analysis Report
 - Data Migration/Conversion Plan
 - Statewide Integration Plan
 - Organizational Change Management Plan
 - Master Test Plan Document
 - Baselined Integrated Master Schedule
 - Security Management Plan
 - Business Continuity/Disaster Recovery Plan
 - Operations and Maintenance Plan
 - Planning Phase Gate Report
- Define Phase
 - Project Management Plan

Work Program Integration Initiative (WP/II) Project Management Plan

- Requirements Validation Report
- Updated Fit-Gap Analysis Report
- Updated Multi-phased Implementation Plan
- Solution Component Inventory
- Updated Data Migration/Conversion Plan
- Updated Statewide Integration Plan
- Updated Organizational Change Management Plan
- Updated Integrated Master Schedule
- Acceptance Test Plan
- Define Phase Gate Report
- Design Phase
 - Project Management Plan
 - Solution Design Specification Documents
 - Use Cases
 - To-Be Business Process Mapping and Definitions
 - Updated Data Migration/Conversion Plan
 - Solution/Component Development Plan and Sprint Schedule
 - Data Migration/Conversion Design Specifications
 - Statewide Integration Design Specifications and Guides
 - Organizational Change Management Design Document
 - Solution/Component Test Plan Documents
 - Design Phase Gate Report
- Develop Phase
 - Project Management Plan
 - Updated Solution/Component Development Plan and Sprint Schedule
 - Sprint Completion Reports
 - Data Migration/Conversion Test Reports
 - Data Cleansing Progress Reports
 - Statewide Integration System Test Reports
 - Organizational Change Management Deliverables
 - Solution/Component Unit Test Reports
 - Solution/Component System Integration Test Reports
 - Business Continuity/Disaster Recovery Test Reports
 - Develop Phase Gate Report
- Test Phase
 - Project Management Plan
 - Updated Business Continuity/Disaster Recovery Plan

- Updated Security Management Plan
- Acceptance Test Readiness Report
- Acceptance Test Progress Reports
- Data Migration/Conversion Test Reports
- Data Cleansing Progress Reports
- Statewide Integration Acceptance Test Reports
- Organizational Change Management Deliverables
- Multi-phased Solution/Component Operational Readiness Test Reports
- Comprehensive Deployment Plan
- Security Management Test/Assessment Reports
- Business Continuity/Disaster Recovery Test Reports
- Updated Operations and Maintenance Plan
- Test Phase Gate Report
- Deployment (Implement) Phase
 - Project Management Plan
 - Multi-phased Solution/Component Operational Readiness Assessment Reports
 - Organizational Change Management Deliverables
 - Updated Comprehensive Deployment Plan
 - Deployed Solution/Component Acceptance Report
 - Deployment Phase Gate Report
- Operations and Maintenance Phase
 - Project Management Plan
 - Solution Stabilization Reports
 - Security Management Reports
 - System Maintenance schedule
 - Operations Processes Schedule
 - Organizational Change Management Reinforcement Deliverables

2.9 Requirements Traceability

In FY 19/20, the team continued an effort started in Q4 of FY 18/19 to document a comprehensive set of detailed business requirements to be used in identifying the best solution for achieving the desired WPPII outcomes. As of March 2020, 5,000 initial requirements were documented and organized across ten primary business capabilities. The requirements encompass the full scope of WPPII's functional and technical needs and will serve as a critical tool for selecting, designing, testing, and deploying the new solution. Efforts are underway to standardize and refine the full volume of requirements to support planned procurement activities in FY 20/21.

Additional details regarding management of project requirements are included in the Section 15 – Requirements Management.

SECTION 3 - GOVERNANCE FRAMEWORK

3.1 Overview

This section describes the governance framework for the project. It establishes the governing bodies, their roles and responsibilities, any governance processes, and grants the authority required to deliver the project. This section has been developed within the context of the project and organizational environment at FDOT.

3.2 Reference

Project governance should establish transparency and confidence in decision making and clarify roles and responsibilities that impact the success of a project. Projects report and interact through project governance processes on status, risks, changes, deliverables, and other information affecting the project. Project governance ensures the alignment of project objectives with the strategy of the larger organization by the project sponsor and project team. A project's governance is defined by and is required to fit within the larger context of the program or organization sponsoring it, but is separate from organizational governance (PMBOK).

3.3 Governance Structure

Project governance is organized into three tiers (see chart below).



Governance Tiers

Each tier represents a governing body unique to this project. These tiers were developed from observations of the PMO and Independent Validation and Verification (IV&V) with consideration of best practices from the PMBOK. The roles and responsibilities of each governing body are defined below.

3.4 TIER 1: Project Management Team (PMT)

The Project Management Team is the core of the WPPI Project Team. The PMT is responsible for:

- Making decisions about how to get the work done (i.e., staff augmentation hour adjustments within the project budget and scheduling of project detailed tasks).
- Collaborating on planned work and upcoming deliverables
- Identifying project risks
- Escalating project items to the MST for decision or resolution
- Keeping the MST updated on project RAID log items and PMT concerns.

The PMT is comprised of three roles that are defined here and within the Roles and Responsibilities Appendix.

PMT Chair – This role acts as the authority of the governing body; making decisions or recommendations based on advisement and input from the other PMT members.

PMT Deputy Chair – This role acts as the delegate for the PMT Chair in the event of the Chair's absence when governance functions are exercised.

PMT Member – This role acts as a member of the PMT. A member provides input and otherwise advises the Chair or Deputy Chair. PMT members are appointed by MST and typically align with the project tracks.

3.5 TIER 2: Management Steering Team (MST)

The Management Steering Team's primary role is to provide oversight, set direction, and ensure the project remains aligned with the organization's strategic goals. The MST is responsible for:

- Providing oversight for the project within the approved scope, schedule, and budget
- Approving deliverables, mitigating risks, resolving issues, managing changes and making decisions within the approved scope, schedule, and budget
- Escalating project RAID log items and MST concerns to the Executive Project Sponsor for decision or resolution
- Appointing the PMT Chair, Deputy Chair, and Members

The MST is comprised of three roles that are defined here and within the Roles and Responsibilities Appendix.

MST Chair – This role acts as the authority of the governing body; making decisions or recommendations based on advisement and input from the other MST members.

MST Deputy Chair – This role acts as the delegate for the MST Chair in the event of the Chair's absence when governance functions are exercised.

MST Member – This role acts as a member of the MST. A member provides input and otherwise advises the Chair or Deputy Chair. MST members are appointed by EPS and typically align with the project tracks while ensuring representation from all divisions of FDOT (Finance & Administration, Engineering & Operations, Transportation Technology, and Strategic Development).

3.6 TIER 3: Executive Project Sponsor (EPS)

The Executive Project Sponsor's primary role in governance is to serve as the ultimate authority for the project. The EPS is responsible for:

- Managing changes to the project's scope, schedule, and budget
- Resolving project items escalated by the MST

- Appointing the MST Chair, Deputy Chair, and Members

3.7 Governance Process

The governance process is simply exercising the authority granted to the governing bodies and can occur during regularly scheduled meetings or whenever needed. The governance process consists of the following steps:

1. A need for governance (“some form of decision” or “a decision”) is identified by anyone on the Project Team.
 - a. If the governance item is a predefined and scheduled project activity such as a deliverable review, acceptance, and approval activity, please refer to and follow that defined process.
 - b. If the governance item involves an unscheduled activity or process, proceed to step 2.
2. The item is presented to any of the following roles:
 - a. Project Director
 - b. PMT Chair
 - c. MST Chair
3. The MST Chair, PMT Chair, or Project Director discusses the item with the other two roles to identify the appropriate (or preferred) process to follow for that item. The available processes are:
 - a. Change Request (CR) Process – for items that will change the project’s baselined scope, schedule, or budget. Changes are subject to the Change Control process defined in Section 8 – Change Management.
 - b. Decision Process – for items that require some form of decision (that isn’t covered by the other processes)
 - c. Risk or Issue Process(es) – for risk items (with potential impacts) or issue items (impacting the project objectives) to be documented and taken through the process from identification through monitoring and closure (see Section 9 – Risk and Issue Management)
 - d. Action Item Process(es) – for items that are unscheduled or infrequent, but otherwise need to be managed for the project to succeed.
 - e. Other Process(es) – for unique items not covered by the other processes. This process will be developed and agreed to by the PMT Chair, MST Chair, and the Project Director when needed.
4. The selected process is followed to achieve the appropriate outcome.

It should be noted that the authority for formal decision-making or approval as it relates to this project resides solely with FDOT state employees and cannot be granted or delegated to contract staff. Additionally, acceptance of the final product will be made using a process defined within the contract with the Systems Integrator once procurement has completed and the contract has been approved.

See [Appendix C – Communications Plan Excerpt](#) for recurring meetings of the governing bodies.

3.8 Governance Process RACI

The chart below lists parties that are Responsible, Accountable, Consulted, and/or Informed for each phase of the governance process.

- **Responsible:** Project group that does the work. They must complete the task or objective or make the decision. Several groups can be jointly Responsible.
- **Accountable:** Project group that is the "owner" of the work. This group must sign off or approve when the task, objective or decision is complete. This group must make sure that responsibilities are assigned in the matrix for all related activities. Success requires that there is only one group Accountable, which means that "the buck stops there."

Work Program Integration Initiative (WPII) Project Management Plan

- **Consulted:** Project groups that need to give input before the work can be done and signed-off on. These groups are "in the loop" and active participants.
- **Informed:** Project group that needs updates on progress or decisions, but they do not need to be formally consulted, nor do they contribute directly to the task or decision.

Sequence	Governance Process Steps	PD	PMO	Any WPII Resource	PMT	MST	EPS
1	Identify a need for governance	R	R/C/I	R	R/C/I	R/C/I	A/R
2	Present item to PMT Chair, MST Chair, or the PD	A/R	I	R	R	R	C/I
3	Review and Decide	-	-		-	-	-
3.1	Tier 1 Governance	R	C/I		A/R	I	I
3.2	Tier 2 Governance	R	C/I		C/I	A/R	I
3.3	Tier 3 Governance	R	C/I		C/I	C/I	A/R
4	Record and communicate	A	R		C/I	C/I	C/I

SECTION 4 – PROJECT ORGANIZATIONAL STRUCTURE

4.1 Overview

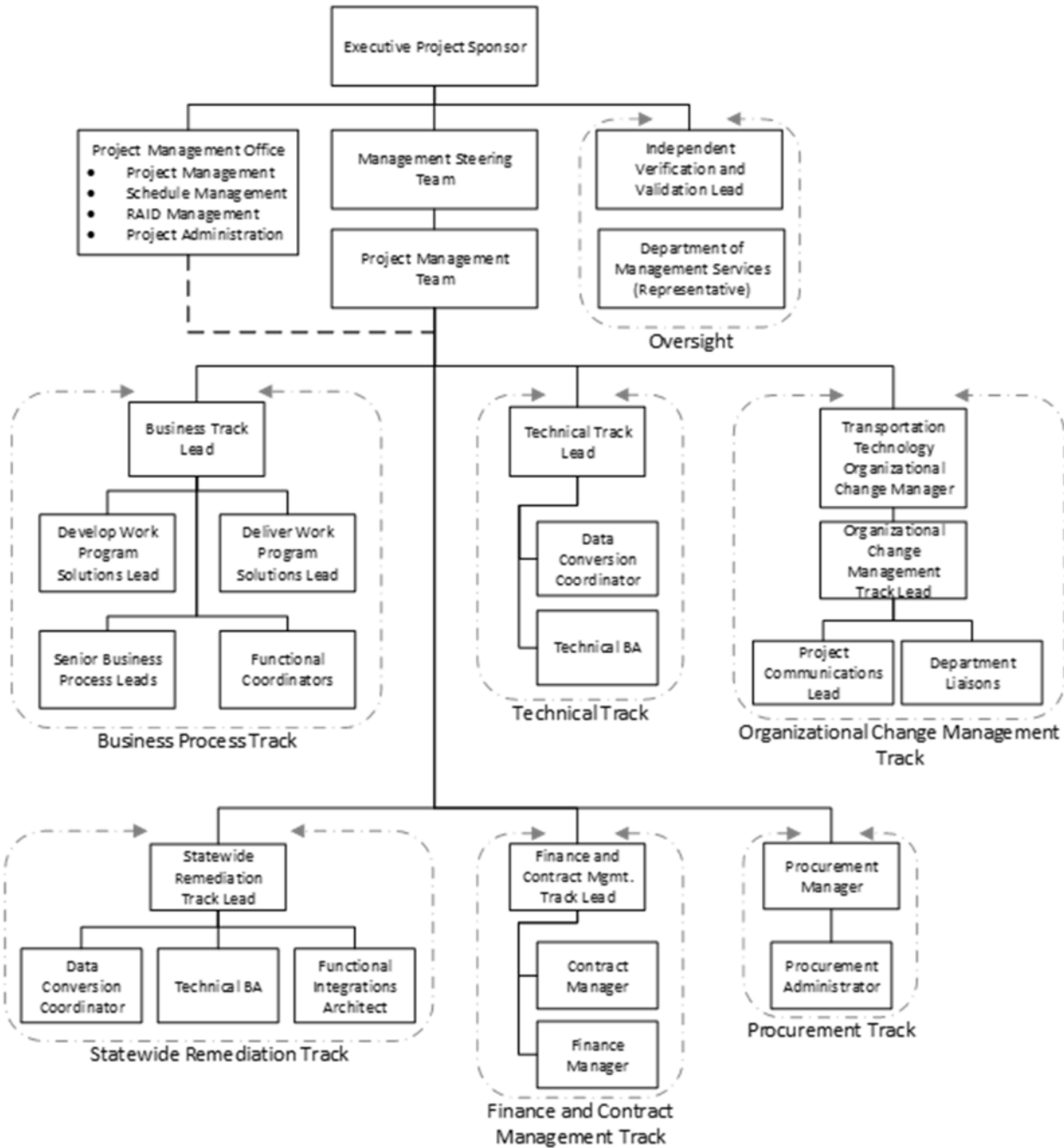
The purpose of the project organizational structure section is to depict the organizational structure of the project as it pertains to both assigning and reporting work on the project. Additionally, this section delineates functional management from project management.

4.2 Reference

Organizational structure includes a representation of the project from an organizational perspective in the Project Management Plan (FAC 60GG-1.004).

4.3 Project Organizational Chart

Work Program Integration Initiative (WPPI) Project Management Plan



This chart only pertains to the daily flow of project management on WPPI and does not represent the Department's management reporting structure. Project resources will continue to report to their direct functional managers for daily duties inside and outside of WPPI. This chart is designed to show how project progress and information is reported up the structure and project management flows down the structure. Any project team member not depicted here will refer to the organizational and reporting structures already in place at FDOT.

The WPPI Project Director (PD) will work with FDOT functional managers to coordinate work on the project. If a project team member charges time to WPPI, the activities conducted during that time should be coordinated with the PD. If the PD requests an activity outside of normal project duties, the FDOT functional manager will be notified of that request.

4.4 Project Tracks

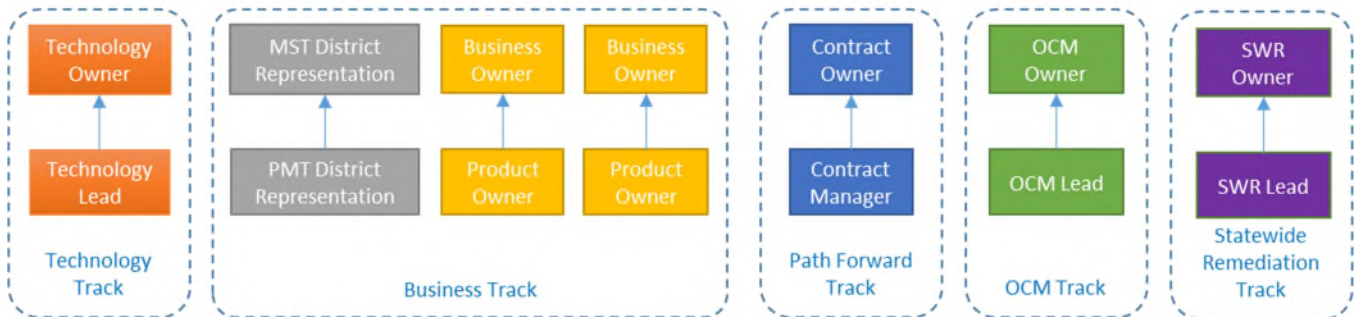
The project team is also organized into “tracks” to streamline management of the project. The tracks are organized based on the logical separation of work required for the project. The PMO is not considered a track within the project as the work of the PMO functionally and operationally supports each track’s respective work, facilitates collaboration, and works to resolve issues. Each track is accountable and responsible for any deliverables, work, tasks, changes, and/or scope within their respective functional areas. The project tracks identified for the path forward phase include:

1. Business Track - responsible for business process standardization activities and creating functional requirements for the new system.
2. Organizational Change Management (OCM) - responsible for developing and executing change management strategies (the people-side of change) in preparation for the new system.
3. Technical Track - responsible for developing and executing technical strategies in preparation for the new system.
4. Path Forward Track - responsible for developing and executing procurement strategies for this project phase.
5. Statewide Remediation Track – responsible for developing and executing strategies for the remediation of all interfacing systems managed by the Office of Information Technology (OIT), and informing the districts and business offices of remediation strategies for updating their systems.

The five tracks form the core of the WPPI Project Team, supported by two offices:

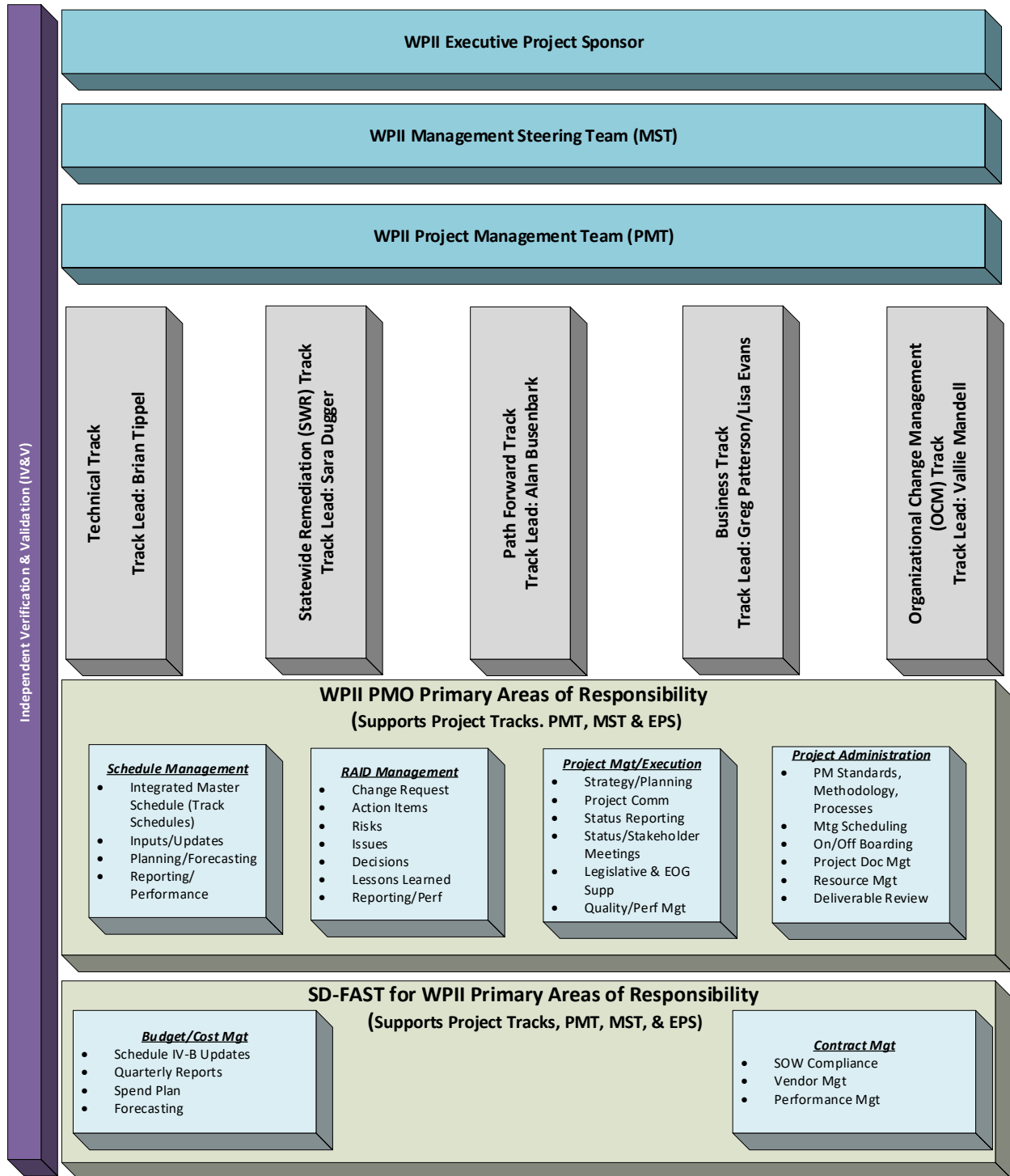
1. Project Management Office – responsible for developing and executing project management strategies for all project phases.
2. SD-FAST – responsible for contract management and budget management for all phases of the project.

WPPI Project Tracks



The chart below illustrates the WPPI track structure:

Project Phase: WPII Path Forward - Project Structure Overview



4.5 Project Resources: Roles and Responsibilities

Appendix A of this PMP document details the roles and responsibilities for project team members and stakeholders on the project. Additionally, the skills required for each role are listed.

4.6 Key Stakeholders

An ongoing assessment will be performed to identify those who may be affected by a change, and to understand how various stakeholders can inform and influence achievement of a project's goals and objectives to facilitate continued support throughout the project lifecycle. A stakeholder is defined as individuals or groups who affect or are affected by the project. Project stakeholder groups are broken into target audiences for project communications.

Communications are generally tailored by audience, and some individuals who receive project messages may be a part of multiple stakeholder groups. Stakeholders are categorized into three groups: WPPI Project Network, Internal, and External.

WPPI Project Network Stakeholders are individuals, groups, or organizations that have a direct role or monitoring function within the project. WPPI Project Network Stakeholders include the following:

- Executive Project Sponsor
- Management Steering Team
- Project Management Team
- Functional Coordinators
- Organizational Change Management
- Project Management Office
- Key Sponsors
- Sponsors
- WPPI Liaisons
- Change Agents

Internal Stakeholders are individuals, groups, or organizations that have a direct role or monitoring functions with the project. WPPI Internal Stakeholder types include the following:

- WPPI Project Team
- Project Oversight
- Agency Governance
- Statutory Governance
- Business Operations Subject Matter Experts
- Technical Operations Subject Matter Experts
- Business Operations Customers
- Vendors

External Stakeholders are individuals and/or groups that affect the project. External Stakeholders are categorized into three areas: Oversight, State Government, and Other(s). Oversight includes entities or groups who provide indirect monitoring of the project's activities. State Government includes entities, departments, groups, and individuals within Florida State Government. The Others category is defined as any person or organization that is not represented in the State Government or Oversight categories. Examples of these groups include, but are not limited to:

- Executive Office of the Governor
- President of the Senate
- Speaker of the House

SECTION 5 - SCOPE MANAGEMENT

5.1 Overview

The Scope Management plan describes how the scope will be defined, created, monitored and controlled, and validated. The scope for this project encompasses the Department's critical business capabilities for developing and delivering the Work Program.

5.2 Reference

The PMBOK indicates that the purpose of Scope Management is to provide guidance and direction on how scope will be managed throughout the project.

5.3 Monitor and Control Scope

The WPPI PMO will monitor and control scope through the creation of a detailed Work Breakdown Structure (WBS) for each phase and Task Work Orders (TWOs), the creation of a detailed Project Schedule with resource-loaded tasks for each TWO, the creation of an Integrated Master Schedule of all schedules, and the monitoring of the Integrated Master Schedule for any slippage that might indicate scope creep or unauthorized scope change. Any member of the WPPI Project Team is empowered to report scope creep to the PMO, thereby guarding against rising costs and missed deadlines.

User Acceptance Testing will be conducted with scripts developed out of the technical, business requirements, and Design specifications. Deliverables will be vetted against Acceptance Criteria in Task Work Orders. Both User Acceptance Testing and deliverable reviews will utilize the Requirements Traceability Matrix, 20 Business Outcomes, 39 Business Sub-Functions, and Design specifications.

5.3.1 Project WBS

The current project phase is the Path Forward Phase. The project has documented the hierarchical and incremental decomposition of the project into phases, deliverables, and work packages. While the project is in early stages, moving forward all the tasks required to deliver the total project scope of work to produce each deliverable will be identified. Current tasks are decomposed into subtasks until they can be estimated, observed, and evaluated.

5.4 Validate Scope

Scope validation refers to the formal acceptance of the completed project deliverables, after the scope monitoring activities described under “Monitoring Scope” subsection above. The WPPII Project Team will validate scope continually within each Project phase and confirm with User Acceptance Testing and deliverable reviews by the Business Owners, Business Track Leads, and Subject Matter Experts. Scope Validation activities will be informed by the scope monitoring process, which will use TWO deliverable acceptance criteria, technical standards, and other specifications that define the scope.

5.5 Scope Management RACI

The Scope Management process steps are described below by way of a RACI (Responsible, Accountable, Consulted, or Informed) table.

Seq. #	Scope Mgmt. Process Steps	PD	PMO	PMT	MST	SI Vendor	OCM Track	Business Track / SMEs	OIT/SWR	IV&V	Contract Mgmt	EPS	DMS
1	Monitoring and Controlling Scope - Change Management process using Change Requests process	A	R	C/I	C/I	R/C/I	C/I	R/C/I	C/I	C/I	C/I	C/I	I
2	Validating Scope - deliverable reviews, UAT, other testing	R	R	R	C/I	C/I	C/I	R	R/C/I	C/I	C/I	A	I

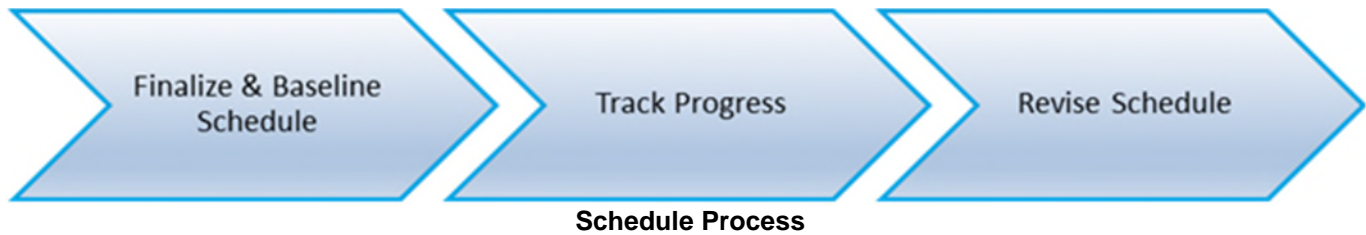
SECTION 6 - SCHEDULE MANAGEMENT

6.1 Overview

WPPII Project Schedule Management is intended to guide the project team through the processes of schedule planning, defining activities, sequencing activities, estimating durations, developing the schedule, and controlling the schedule.

The WPPII Project Schedule is maintained using Microsoft Project and stored in the WPPII SharePoint: [Schedule Folder](#). The most recent iteration is considered the official Integrated Master Schedule (IMS). Four weekly snapshots are retained in this folder before being transferred to the archive folder.

Consistent, high-quality schedule management processes allow the Project Team to understand the current situation, accurately assess the impact of changes, correctly prioritize team efforts, and effectively communicate the schedule health of the Project. A structured process allows the team to develop a baseline and report progress against the planned project schedule.



The WP II PMO handles three stages of the schedule data: baseline, planned, and actual.

Baseline Schedule Data – Baseline schedule data are those schedule activities that have, through management processes, been agreed to as the established dates for the project. The baseline represents the plan of record and is the base against which progress and deviations are measured.

Planned Schedule Data - Planned data is the current best assessment of when tasks or milestones are likely to occur. They are based on history, revised plans, and management insight.

Actual Schedule Data - Actual schedule data captures the dates on which tasks or milestones occurred. Actual data is updated weekly with coordination between Vendor Project Manager and WP II Project Scheduler. This provides for accurate and timely reporting of actual starts, actual finishes, estimates to complete, and a detailed basis for reporting.

The Project schedule serves as the baseline plan for the WP II project once it has been accepted by the WP II Executive Project Sponsor.

6.2 Reference

The Schedule Management process described in this section is compliant with Rule 60GG-1 and aligned with the [DMS's Schedule Development and Management guidelines](#).

6.3 Project Schedule

The purpose of the project schedule is to define the tasks and activities necessary to complete the WP II project. The project schedule is comprised of the actions necessary to define, integrate, and coordinate planning and execution activities for each deliverable of the project. The Project schedule includes details regarding the key activities and the related work products.

Each Deliverable or major activity is assigned an owner who has ultimate responsibility for managing and completing the assigned Deliverable or activity. The tasks in the project schedule are at a level which enables the PMO to monitor overall progress on the project.

The definition of tasks will be conducted using a Rolling Wave Planning approach. Rolling Wave Planning is defined as the process of project planning in waves as the project proceeds and later details become clearer. Work to be done in the near term is based on high level assumptions; also, high level milestones are set. As the project progresses, the risks, assumptions, and milestones originally identified become more defined and reliable. WP II is currently using Rolling Wave Planning in order to progressively define the project schedule and required resources in an attempt to provide short-term view estimates which tend to be more realistic. Rolling Wave Planning steps are summarized as:

- Every month, the PMO will conduct a meeting with every active project track to define their activities and tasks, and to identify the capacity for each member of the track.

- Tasks are defined in the track's section of the schedule, durations are estimated.
- Resources are assigned at the percentage level that is needed to accomplish the tasks. Note: this should consider the maximum allocation of the resource (for example, up to 30 hours only per week, so the maximum allocation defined for the resource is 75%). Microsoft Project will flag the resource as overallocated if the maximum is exceeded based on aggregate percentage allocations for his/her assigned tasks over a period of time.
- Overall allocations are leveled per affected resource. This may lengthen the task's duration. This leveling must be done to reflect realistic daily workload.

The PMO in collaboration with other update contributors will have responsibility for the input of ongoing updates to the project schedule.

Upon receiving the updates from the Team Leads on the schedule tasks, the PMO will enter them into the Integrated Master Schedule. Any irregularities or questionable updates based on the PMO's Quality Control efforts will be discussed on a case-by-case basis. The PMO validates vendor schedule updates for compliance with best-practices and established guidelines.

6.4 Weekly Integrated Master Schedule (IMS)

The Microsoft Project file contains the latest official updates.

6.4.1 Tools

Weekly Lookahead Report – This is the Microsoft Excel-based extract file from the latest IMS. It provides a list of tasks that are currently active and tasks that will be active within the Rolling Wave horizon. It is intended as the reporting tool used by the schedule update contributors to submit to the Project Scheduler. ([Sample Report](#))

6.4.2 Roles

PMO Schedule Manager - Process Administrator

Track Schedule Leads – Contributors:

- FDOT Business Track: Business Process Support Team
- OCM: FDOT OCM Team or designee
- IV&V: IV&V Lead Analyst Vendor
- OIT for Statewide Remediation Program: Project Manager/Track Lead
- OIT for Technical Track: WPPII Solutions Architect
- Contract Management: Contract Manager
- Other future tracks to report progress against schedule tasks

6.4.3 Process Instructions

Below is a summary of the weekly recurring schedule management process involving the schedule contributors in receiving and populating the Lookahead spreadsheet, which is used for soliciting by and providing schedule updates to the PMO.

- PMO Schedule Manager generates the Schedule Lookahead Report using the weekly filters (Date Range). Track Schedule Leads will receive the Schedule Lookahead spreadsheet every Monday or first business day of the week from PMO Schedule Manager.

- Track Schedule Leads will review their owned tabs. (and other tabs if interested in other tracks' tasks)
 - The "XX THIS WEEK" tab provides tasks that are active within the current week.
 - The "XX COMING WEEKS" tab provides tasks that will be active in the following 4 weeks.
- Update rows on columns that are colored light yellow:
 - NEW/ACTUAL START - Provide actual date the task was started
 - NEW/ACTUAL FINISH - Provide actual date the task was finished.
 - NEW %COMPLETE - Provide progress percentages - Project the completion status as of the end of Friday.
 - 0%, Not Started
 - 25%, Task Started and < 50% complete based on effort
 - 50%, Task is => 50% and <75% complete based on effort, with the assigned task owner
 - 75%, Task is => 75% and <100% complete based on effort, reviewed by someone other than the task owner
 - 100%, Task Complete
 - For milestones (zero-day tasks), enter only 0% or 100%.
- If adding a significant number of new tasks (i.e., a work package) that need to be incorporated to the IMS, the schedule contributor should provide a draft schedule to the PMO.
- For only a few tasks that need to be incorporated to the IMS, simply enter all the details in the blank rows provided in the Lookahead spreadsheet. This schedule contributor input will be discussed with the Scheduler (PMO), who consults Project Governance to determine whether a change request is required to be processed or not.
- Save the file and send a copy back to the PMO (email by the deadline stated in the transmittal email).
- The PMO will reflect the updates provided by the tracks into the IMS, analyze any impacts, particularly to the critical path. If there is a schedule variance that affects the critical path, the PMO will execute the governance process to identify, analyze, discuss, and approve or reject the required critical actions.

6.5 Schedule Management

The PMO in collaboration with other schedule contributors will implement changes to the project schedule with approved change requests (see Change Management Plan). The Executive Project Sponsor is ultimately responsible for approving the Project Schedule. Any request to change major dates or milestones must be submitted to the Executive Project Sponsor through the Change Management process.

The PMO and other schedule contributors will utilize the project status meetings and status reports to track and communicate progress against the schedule. This process consists of the following steps:

- Track, review and document progress updates, as described in detail above using the Lookahead Reporting tool.
- Review the schedule and report progress.
- Analyze progress and determine corrective actions.

A schedule baseline establishes the expected delivery dates of Project activities. The baseline will be used throughout the Project for measuring actual performance against planned activities and tasks.

6.5.1 Cost Performance Index (CPI) and Schedule Performance Index (SPI)

Schedule Performance Index (SPI) – A measure of schedule efficiency expressed as the ratio of earned value to planned value.

Cost Performance Index (CPI) – A measure of the cost efficiency of budgeted resources expressed as the ratio of earned value to actual cost.

Project Variance – A quantifiable or qualitative deviation from an approved baseline or expected value. DMS will use Cost Performance Index (CPI) and Schedule Performance Index (SPI) calculations and budget and scope variance analysis to determine the degree of project variance between project baselines and actual project performance.

SPI and CPI are methods recommended by the DMS to measure the efficiency of a project.

An SPI and CPI value greater than 1 indicates the Project is performing well against the expected schedule and costs. The DMS defines the acceptable variance of these indices to be between .90 – 1.10.

In the event there is a project related corrective action that impacts the project schedule, the PMO will escalate via the governance structure through the Change Request and approval (see Section 8 – Change Management). If approved by the Executive Project Sponsor, the PMO will update the project schedule in collaboration with the vendor and report the changes through the project status reporting process.

6.6 Schedule Management RACI

The Schedule Management process steps are described below by way of a RACI (Responsible, Accountable, Consulted, or Informed) table.

Seq. #	Schedule Mgmt. Process Steps	PD	PMO	PMT	MST	SI Vendor	OCM Track	Business Track	OIT/SWR	IV&V	Contract Mgmt	EPS	DMS
1	Develop and maintain the Integrated Master Schedule (IMS)	A	R	C/I	C/I	C/I	C/I	C/I	C/I	C/I	C/I	C/I	I
2	Track schedule progress and report variances	A	R	C/I	C/I	C/I	C/I	C/I	C/I	C/I	C/I	C/I	I
3	Finalize, approve, and baseline the schedule	R	R	C/I	C/I	C/I	C/I	C/I	C/I	C/I	C/I	A	I
4	Approve and document project corrective actions	A	R	R	R	C/I	C/I	C/I	C/I	C/I	C/I	C/I	I

SECTION 7 - COST MANAGEMENT

7.1 Overview

Cost Management establishes the procedures for estimating and controlling costs for the Project to be completed within the approved budget and contract terms. Cost Management includes the estimation and management of funds for resources such as staff, equipment, hardware, software, facilities, and expenses needed to complete Project activities. It also considers and evaluates the effect of Project changes and decisions on the cost of completing the Project.

7.2 Reference

According to the PMBOK, this Cost Management Plan should define how the project costs will be estimated, budgeted, managed, monitored, and controlled. Cost Management is used to ensure the Project will be completed within the approved budget. This includes management of a Spend Plan which contains planned, incurred, and actual expenditures within the appropriated budget categories.

7.3 Budget

The WPPI Project is a multi-year effort funded through annual legislative appropriations. The total budget for the project is dependent upon the combination of internal and external best-of-breed solutions chosen to carry out the critical business capabilities. FDOT follows statutory processes and FDOT procedure 340-000-001-f to prepare the FDOT LBR, allocate the annual approved budget and process various budget adjustments. The forecast of the project budget is provided in Section 7.4.

On March 19, 2020, the Florida Legislature approved the Fiscal Year 2020/2021 General Appropriations Act, House Bill 5001, which appropriated \$8,605,340. The state's budget is pending action by the Governor.

LBR activities for Fiscal Year 2021/2022 are underway, following established statutory processes and FDOT procedure. The LBR issue requests are updated as additional information is known for future expected costs.

7.4 Spend Plan

The Project Spend Plan contains an accounting for the planned and actual expenditures for the WPPI Project. The Spend Plan is summarized below.

Work Program Integration Initiative (WPII) Project Management Plan

Data as of: 27 March 2020

Spend Plan		FY2019/FY2020	FY2020/FY2021	FY2021/FY2022	FY2022/FY2023	FY2023/FY2024	FY2024/FY2025	FY2025/FY2026	TOTAL Reprocurement Cost	Total (FY2015-FY2019 and SI costs in FY2020)	Total Project Cost
Project Cost Element	Appropriation Category	Current Year Projected Cost (FY19/20)	YR 2 LBR	YR 3 LBR	YR 4 LBR	YR 5 LBR	YR 6 LBR	YR 7 LBR	TOTAL	TOTAL Expenditures to Date	TOTAL Project
Systems Integration	Contracted Services	\$367,950	\$0	\$9,975,000	\$18,475,000	\$26,575,000	\$8,975,000	\$6,000,000	\$70,000,000	\$2,310,218	\$72,310,218
Hosting Services	Contracted Services	\$225,000	\$0	\$500,000	\$2,000,000	\$1,000,000	\$1,000,000	\$2,500,000	\$7,000,000	\$1,040,853	\$8,040,853
Software Licenses & Maintenance	Contracted Services	\$689,107	\$0	\$500,000	\$2,000,000	\$7,000,000	\$2,000,000	\$3,500,000	\$15,000,000	\$3,025,592	\$18,025,592
Detailed Requirements and Design Validation	Contracted Services	\$3,969,894	\$2,482,961	\$1,407,694	\$1,407,694	\$1,407,694	\$1,407,694	\$84,016	\$12,167,647	\$7,369,824	\$19,537,471
Organizational Change Management	Contracted Services	\$418,479	\$271,440	\$471,440	\$1,070,440	\$1,170,440	\$1,170,440	\$820,166	\$5,392,845	\$1,943,597	\$7,336,442
Project Management Office	Contracted Services	\$1,419,495	\$1,413,360	\$1,413,360	\$1,413,360	\$1,413,360	\$1,413,360	\$870,480	\$9,356,775	\$1,835,093	\$11,191,868
Independent Validation & Verification (IV&V)	Contracted Services	\$393,000	\$393,000	\$393,000	\$404,790	\$416,934	\$429,442	\$0	\$2,430,166	\$737,685	\$3,167,851
Operational and IT Staff Augmentation	Contracted Services	\$2,067,486	\$2,610,356	\$8,490,576	\$8,557,516	\$5,600,693	\$5,652,173	\$2,252,806	\$35,231,606	\$2,085,482	\$37,317,088
Contingency	Contracted Services	\$0	\$1,414,223	\$4,630,214	\$7,065,760	\$8,916,824	\$4,409,622	\$3,205,494	\$29,642,137	\$0	\$29,642,137
Other Expenses	Expense	\$5,021	\$20,000	\$40,000	\$30,000	\$30,000	\$30,000	\$0	\$155,021	\$13,703	\$168,724
Total		\$9,555,432	\$8,605,340	\$27,821,284	\$42,424,560	\$53,530,945	\$26,487,731	\$19,232,962	\$186,376,196	\$20,362,046	\$206,738,242

Spend Plan Data as of: 27 March 2020

The detailed Spend Plan with monthly planned and actual expenditures is maintained in the WPII project documentation. The Spend Plan is updated monthly.

7.5 Monitor and Control Costs

Cost management activities are subject to the governance and escalation processes described in the Governance Framework in Section 3 and the change control processes as described in the Change Management section. Processes for reviewing, updating and reporting cost information are detailed below, and all documents are maintained in the WPII project documentation.

7.5.1 Reconciliation

At the beginning of every month, a reconciliation occurs between the Spend Plan and expenditures. Using financial reports, the PMO reviews expenditures and confirms coding and amount accuracies and addresses any discrepancies. Upon completion of the review, the Spend Plan is submitted to Contract Management for approval. Following approval, the Spend Plan is stored in the SharePoint site for use in the Project reporting.

7.5.2 Financial Reporting

The State's Fiscal Year ends on June 30. The Department collects, prepares, and provides information as part of the annual closing process. The PMO will assist in providing requested information for inclusion in the Department's financial reporting activities. The PMO reports financial information weekly, monthly, quarterly, annually and as needed. Specifically, briefing documents not only contain costs related to the project's budget appropriation, but also include total project costs.

7.5.3 Use of Contingency Reserve

Contingency reserve is used to manage identified risks and is based on risk management techniques. These funds are utilized once an identified risk occurs. If a risk is not realized, then the contingency reserve would be released.

7.5.4 Use of Management Reserve

Management reserve is used to manage unidentified risks and is estimated based on the uncertainty of the project. These funds are only used upon the approval of the EPS to manage unidentified risks that cannot be identified through the risk management process. Management reserve is kept until the project concludes.

7.5.5 Change Control

Cost impact analysis is completed for every CR. Monitored events that may trigger cost impact analyses include (but are not limited to):

- Contractual Documents: Purchase Orders, Change Orders, TWOs
- Contract Executions
- Contract Amendments
- Invoice Payments
- Spend Plan Changes

Any changes that impact the Spend Plan or Project Budget will follow the process outlined in the Change Management Section.

7.6 Cost Management RACI

The Cost Management process steps are described below by way of a RACI (Responsible, Accountable, Consulted, or Informed) table.

Sequence	Cost Management Process Steps	PD	PMO	PMT	MST	Budget Office	Contract Mgmt	EPS
1	Develop Project Budget	R	R	C/I	C/I	R	R	A
2	Develop Project Spend Plan	C/I	R	C/I	C/I	I	A/C/I	C/I
3	Monitor and Control Costs	A	R	C/I	C/I	I	R/C/I	C/I
3.1	Tier 1 Governance	C/I	R	A	I	I	C/I	I
3.2	Tier 2 Governance	C/I	R	C/I	A	I	C/I	I
3.3	Tier 3 Governance	C/I	R	C/I	C/I	C	C/I	A

SECTION 8 - CHANGE MANAGEMENT

8.1 Overview

The Change Management section describes how changes to the project will be managed. This section details the definition of a change, the change management process, and how changes are reported. The project will use the Governance Framework detailed in Section 3 for managing change requests.

8.2 Reference

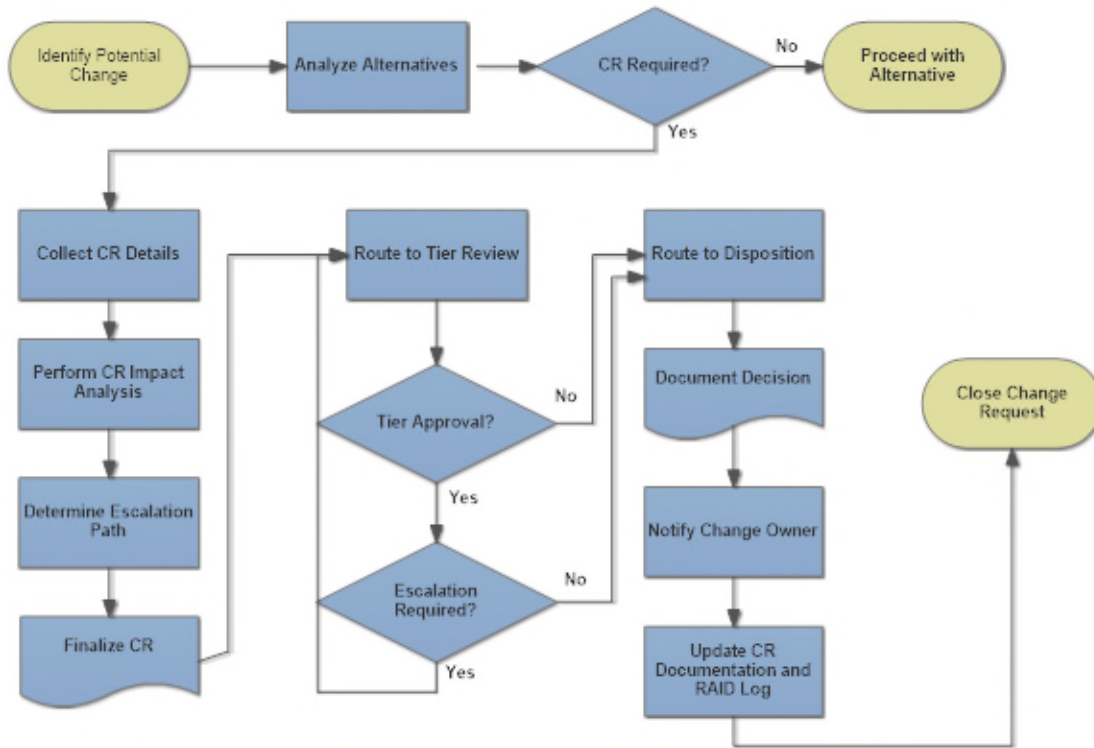
The Change Management Plan describes how the change requests throughout the project will be formally authorized and incorporated, as standardized by PMBOK.

8.3 Change Defined

A project change is defined as something that is outside the documented and approved project scope or is a revision to project requirements, project schedule, or project cost (including resource effort). A project change requires approval for additional resources, funding, or modifications to the project schedule. The change management process defines how to handle project changes that present either a negative or positive impact on deliverables, schedule, budget, and/or resources.

8.4 Change Management Process

The purpose of the change management process is to describe the steps and workflows involved with identifying, escalating, and managing project changes. The change management process defines how to handle project changes that present either a negative or positive impact on deliverables, schedule, budget, and/or resources. This process is depicted in the below flow chart:



WPII Project Change Management Process

The change management process has three main parts: Request and Analysis, Review, and Disposition.

8.4.1 Request and Analysis

Any member of the project team may request a change. To submit a change request, the Requestor should contact the PMO. The PMO Change Manager will capture enough detail about the request to identify a Change Owner and begin the change analysis.

The following table describes the specific steps for the Request and Analysis process illustrated in the flowchart:

Request and Analysis	
Action	Responsibility/Agent
Identify Potential Change – Any member of the project team may request a change	A potential change that may result in a change of scope, schedule or budget is a candidate for a CR
Analyze Alternatives – the person who is responsible for the change request will coordinate the research and analysis of issue and present alternatives to the project team	Change Request Initiator & Project Team

Request and Analysis	
Action	Responsibility/Agent
Collect CR Details – document the CR with enough detail for project team members and decision-makers to understand it and make an informed decision	Change Manager
Perform CR Impact Analysis – gather necessary data and information to assess the impact the CR will have on the project	Change Manager
Determine Escalation Path determine which levels of approval are required, based on impact of change	Change Manager

The time required to complete the analysis will be estimated, factoring in any due dates, criticality and impact, and agreed upon by the Change Manager and Change Owner. Once documented and acceptable to the PMO and Change Owner, the CR will be routed for review and decision.

8.4.2 Review

The Change Control process has three tiers for reviewing CRs. The tiering is used to expedite the review and apply the appropriate level of governance to the process. The tiers are defined by the level of impact to the project’s scope, schedule, budget and/or project resources, as shown in the following table.

Governing Body	Scope	Schedule	Budget
Tier 3 - EPS	Addition or deletion to the 39 sub-functions Addition or deletion of applications to be replaced	Impact to the Project Completion, Go-Live, or Phase End Dates	Impact to the Legislative Budget Request. Changes impacting budget that exceed the contingency reserve
Tier 2 - MST	Impacts to design Addition or deletion of requirements (after baseline)	All other schedule changes and those elevated by PMT	Changes impacting budget that fall within the contingency
Tier 1 - PMT	Recommend requirements, design, and any other changes to scope not listed in the other tiers. Has the authority to decide if the change does not warrant escalation (No	Recommend schedule changes to MST Has the authority to decide if the change does not warrant escalation (No CR and logged as a decision if necessary)	Recommend cost changes to MST Changes that do not require the use of contingency (No CR and logged as a decision if necessary)

Work Program Integration Initiative (WPPI) Project Management Plan

Governing Body	Scope	Schedule	Budget
	CR and logged as a decision if necessary)		

The following table describes the specific steps for the Review process illustrated in the above flowchart:

Review	
Action	Responsibility/Agent
Review CR – Tier Members review the CR and decide to approve or deny the CR. <ul style="list-style-type: none"> • CR Approved – if the CR is approved, it moves to the Escalation decision • CR Rejected – if the CR is rejected, it moves to Disposition 	Tier Members
Determine Escalation – Escalate review if completed review is not the final review based on the escalation path. <ul style="list-style-type: none"> • CR Escalated - it moves to the next Tier for review • CR Not Escalated - it moves to Disposition 	PMO Coordination

8.4.3 Disposition and Reporting

The final step in the change control process is to disposition the CR. The following table describes the specific steps for the Disposition process illustrated in the above flowchart:

Disposition	
Action	Responsibility/Agent
Document Decision	Change Manager
Notify Change Owner	Change Manager
Update CR Documentation and RAID Log – The CR (a word document), the governing body’s decision, and any supporting documents will be stored in the WPPI SharePoint site.	Change Manager
Close Change Request – The PMO will provide a list of current CRs in-process and the status of those requests during PMT and MST meetings and by request.	Change Manager

8.5 Change Tracking

All CRs and any action items resulting from the CR are documented in the RAID log. The PMO will provide a list of current CRs in-process and the status of those requests during PMT and MST meetings and upon request. The PMO

will review the change control process monthly and report on the volume of CRs and statistics about the process to continually improve upon the process.

8.6 Change Management RACI

The Change Management process steps are described below by way of a RACI (Responsible, Accountable, Consulted, or Informed) table.

Sequence	Change Management Process Steps	Change Owner	Change Mgr.	PD	PMO	PMT	MST	EPS	Contract Mgmt
1	Request and Analysis	A	R	C/I	C/I	C/I	C/I	I	C/I
2.1	Tier 1 Governance	C/I	R	C/I	I	A	I	I	C/I
2.2	Tier 2 Governance	C/I	C/I	R	I	I	A	I	C/I
2.3	Tier 3 Governance	C/I	C/I	R	I	I	I	A	C/I
3	Disposition	I	R	A	I	I	I	I	C/I
3.3	Reporting	-	R	A	C/I	C/I	C/I	C/I	C/I

SECTION 9 – RISK AND ISSUE MANAGEMENT

9.1 Overview

Risk Management proactively identifies potential events that can adversely affect WPPI's ability to achieve its Business Objectives. Risk Management employs response strategies to avoid risks becoming issues. The identification, tracking, and remediation of risks is critical to the Project's success.

Issue Management establishes the process used to identify and resolve issues that arise due to a materialized risk or unplanned event. An issue negatively impacts scope, schedule, and cost. A resolution plan will be put into place to reduce the effects of an issue.

These processes will enable WPPI to resolve risks and issues in a consistent manner.

9.2 Reference

According to Florida Administrative Code (F.A.C.) Chapter 66GG-1.006, IT projects in Florida over \$10M are considered a Risk & Complexity Category 4 and must have Project Management and Oversight by the DMS. The WPPI project is in this category and subsequently uses the DMS template for project log management, called the Risks, Action Items, Issues, and Decisions (RAID) Log, to monitor and control these items. All required and optional templates for the DMS Project Management and Oversight are found at this link:

https://www.dms.myflorida.com/business_operations/state_technology/project_management_and_oversight

Per statute, and in accordance with industry standards, the WPPI RAID management will include the following actions:

RAID ACTIVITIES	
Monitor and Control Project Risks	Control risks as documented in the approved Risk Management Plan or Project Plan Summary. Perform risk assessments to identify new risks, reassess current risks, escalate risks to issues, and close outdated risks. Maintain a risk tracking log that includes risk description, owner, response/mitigation strategy, as well as risk probability, impact (or criticality), and tolerance. This log is used to track, enter, review, analyze, update, monitor, and report on risks.
Action Item Tracking	Maintain an action item log that includes Action Item description, owner, dates assigned and due, priority, and status. This log is used to track, enter, review, analyze, update, monitor, and report on action items.
Monitor and Control Project Issues	Control issues as documented in the approved Issue Management Plan or Project Plan Summary. Review issues to identify new issues, reassess current issues, and close resolved issues. Maintain an issue tracking log, which includes issue description, owner, status, and priority. This log is used to track, enter, review, analyze, update, monitor, and report on issues.
Decision Tracking	Maintain a decision tracking log that includes decision description, approval authority, date, project impact (scope, schedule, and cost), and status. This log is used to track, enter, review, analyze, update, monitor, and report on decisions.

RAID Management Activities

In September 2019, the WPPI PMO transitioned the existing Microsoft Excel project RAID Log to an automated version using lists on the WPPI SharePoint homepage at: [WPPI Project Tracking Library](#). This allows busy project team members and the governance tiers better visibility and tracking of priority items.

9.3 Definitions

A **risk** is an uncertain event or condition that if it occurs has a positive (opportunity) or negative (threat) effect on one or more project objectives. Opportunities and threats are denoted by an O or T in the RAID Log.

When a risk occurs, it becomes an **issue**. An issue is perceived to have negative impacts on the objectives of the project (scope, schedule, and/or cost). Issues may also occur without being previously identified as a risk. Issues are project focused and include any identified occurrence or circumstance with immediate impact on the project, including system concerns, regulatory requirements, or contractual disputes between the Department and the System Integrator.

An **action item** is a proactive task identified by the Project Team to address a known risk, issue, problem, or situation. Incomplete or overdue action items may create additional issues.

A **decision** is an agreed upon course of action made between one or more parties that is significant to the project.

9.4 RAID Log Management Process

The WPPI project complies with the established standards of RAID Log management based on specified DMS templates automated in the WPPI SharePoint library. Risk, Action, Issue, and Decision management is an on-going process, conducted throughout the life of the project. The process begins with identifying, assessing, and developing response plans for significant Risks, Actions, Issues, as well as Decisions.

The process continues with ongoing identification of new items and timely development, implementation, and monitoring of response plans. While RAID Management is required by statute and submitted monthly, the underlying processes are key to true project success.

Regular RAID Log meetings with the PMT are held to review and prioritize items.

The PMO and PMT manage RAID items in five phases:

1. **Identification:** identifying project Risks, Actions, Issues, and Decisions
2. **Analysis:** prioritizing and assessing the Risks and Issues so they are manageable
3. **Response:** developing a strategy, assigning responsibility, and implementing the response
4. **Monitoring:** tracking the implementation of the response
5. **Communicating:** updating stakeholders on new RAID items and the status of existing items

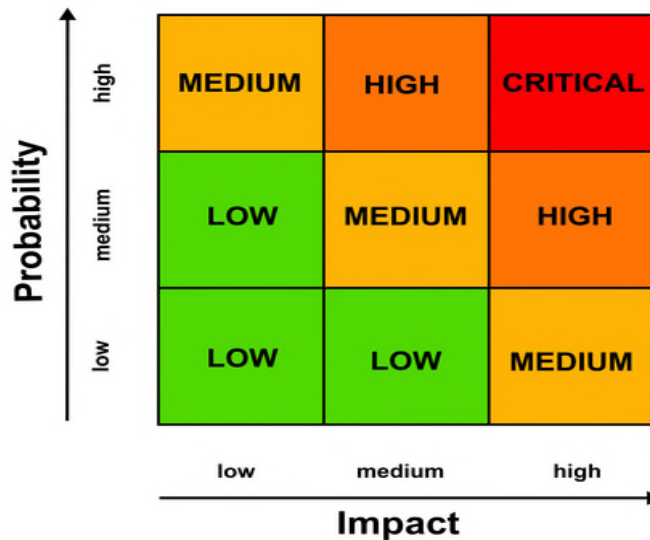
RAID management processes address internal items (such as quality of deliverables, cost, schedule, or technical risks) as well as external risks and issues (such as governmental legislation or emergency event).

Any member of the project team can identify a project risk, action, issue, or decision. The Identifier adds the recommended item to the WPPI SharePoint [RAID Item Recommendation](#) tracking sheet and notifies the PMO, who will review the item and verify it has not already been reported or resolved.

The Identifier must describe the risk, issue or action and its impact to the project as well as other information that could be helpful to the PMT in determining validity of the item. Information provided should also assist in determining who should be assigned the item as Owner. Risks, issues, or action items already captured in the Project Tracking Library may be updated by Project Team members or issue/action owners by sending an email to the Risk Manager. The Risk Manager is responsible for sharing updates in the RAID Log meetings and maintaining items in the Project Tracking Library.

9.5 Risk and Issue Assessment and Analysis

Once project risks or issues have been identified, the PMT will calculate an initial probability and impact rating.



The probability and impact of a risk/issue are combined to create an exposure rating. The exposure rating can help the PMT prioritize the importance of a risk/issue. Using the exposure rating, the PMT will discuss the analysis provided by the Item Owner to determine relative priorities for a response.

9.6 Risk and Issue Response

Risk and Issue response planning is the process for determining the set of actions intended to reduce the adverse impact of the risk/issue on the objectives of the Project. Risk response plans should be targeted to reduce or eliminate the risk as quickly and efficiently as possible.

Once the risk/issue item has been documented, the PMT will review the risk/issue and assign responsibility for developing and implementing an action plan/resolution to an Owner.

Risks have eight general strategies for a response and depend on whether the risk is a threat or an opportunity:

Threats

1. **Avoid:** Risks can be avoided by removing tasks, changing scope, or altering plans.
2. **Mitigate:** The most common response is to mitigate a risk by adding resources, increasing time, or decreasing scope.
3. **Transfer:** Risks can be transferred to a third party to assume the risk, such as a vendor.
4. **Accept:** Risks can be accepted if the exposure is low.

Opportunities

5. **Exploit:** If a risk is an opportunity, the response would be to seize or exploit the opportunity.
6. **Enhance:** Increase the likelihood or impact if the opportunity occurs.
7. **Share:** Used when the Project Team does not have the capacity to realize the opportunity, so it is shared with an external party (Vendor, Department Leadership, Governor's Office, etc.)
8. **Accept:** This strategy involves merely accepting that this opportunity could be realized. This is usually reserved for identified opportunities that do not have significant impact, or the likelihood is beyond the Project's influence.

For issues, the Owner will analyze and develop a resolution plan that includes a timeline.

The focus will be on speedy resolution of issues to maintain the project schedule and quality with a target of 30-, 60-, or 90-day resolution timeframe.

9.7 Risk Monitoring

Risk monitoring is an iterative process of reviewing, re-assessing, and tracking risks as well as maintaining risk response plans. The objective of this step is to regularly reassess the disposition of identified risks and to verify the Project Team is actively managing and controlling risks. The Risk Manager and the PMT will discuss risks in the RAID Log meetings, and ad hoc as necessary, to review and re-examine risks and mitigation effectiveness. The Risk Manager will actively monitor the status of risks, actions, and issues to provide weekly updates to the PMT and MST.

9.8 Risk Escalation to Issue

The PMT will work together during RAID Log meetings, to identify and analyze risks, and develop response strategies. The PMT and the PMO will identify risks that warrant escalation through project governance. Ideally, governance should be applied to decisions on mitigation strategies or the closing of the risk.

Once a risk has been identified, and mitigation strategies are developed, the PMO will execute the governance process listed in Section 3 under Project Governance using general threshold levels. These levels are:

- Risks of Low Impact – Tier 1 (PMT)
- Risks of Medium Impact – Tier 2 (MST)
- Risks of High Impact – Tier 3 (EPS)

9.9 Issue Escalation for Decision

From time to time issues need to be resolved by escalating them through Project Governance. Criteria for escalating unresolved issues or unaccomplished action items include:

- An issue or action item's resolution is more than seven calendar days past due.
- An issue has reached an impasse and cannot be resolved within the current schedule.
- An agreement cannot be reached on the severity of an issue.
- An issue or action item is not making adequate progress toward resolution or completion.
- An impact analysis reveals the resolution of a given issue would be costly to the project in terms of resources or potential impact to other components of the project.

These criteria are guidelines and should be evaluated within the project context. Prior to any issue or action item being escalated, the PMT will discuss the item and come to consensus on the appropriate next step (i.e., escalate vs. not escalating). If an issue or action item is deemed as requiring escalation, the WPPII PD, with the appropriate Business Owners, will immediately escalate to the MST.

Exhausting options for resolution at the project team level can also be considered a reason to escalate. Issues that are not resolved within a scheduled due date will automatically result in a specific discussion between the PMT and MST levels of governance on whether the issue warrants being escalated to the EPS, even if only for awareness.

Project issues that cannot be resolved within the identified timeframe or deemed to cause project delay will need to be escalated to the EPS.

9.10 Risk, Issue, and Action Item Closure

In the RAID Log meetings, the Risk Manager will recommend items for closure. Although any project team member can create a risk, only governance bodies can close them.

- Tier 1 (PMT)** – Can close Low Risks, Issues, and Action Items
- Tier 2 (MST)** – Can close Medium Risks, Issues, and Action Items
- Tier 3 (EPS)** – Can close High or Critical Risks, Issues, and Action Items

Closed items will no longer be seen in the default RAID Log view but are available for reference throughout the project by adjusting the view settings. The default view of project risks, actions and issues on SharePoint is to see only those that are active, new or increasing. Closed risks will be removed from future external status reports. The project RAID Log is archived to the document library at the end of each month.

9.11 Risk, Issue, Action Items, and Decision Communications

9.11.1 WPPI RAID Log Meetings

The WPPI PMO will facilitate RAID Log meetings with PMT bi-weekly to review any new, modified or completed items. The PMT will discuss by consensus validation and ownership of new items, and any recommendations for MST decisions. The Risk Manager will update the project tracking logs after each meeting.

9.11.2 The WPPI SharePoint Project Tracking Library

The RAID Log is the fundamental project tracking document. The WPPI RAID Log is managed and monitored as individual lists in the SharePoint Project Tracking Library found at this link: [WPPI Project Tracking Library](#). Weekly alerts are emailed to PMT and MST members to provide a summary of any changes or updates made.

The format and structure of the lists follows the DMS template and will continue to be submitted as part of the monthly project reporting to the DMS and IV&V, quarterly reporting to Legislative Appropriations Systems/Planning and Budgeting System (LASPBS), and annual reporting to the Executive Office of Governor (EOG) in compliance with the oversight roles.

The individual documents and lists found in this library are:

- Project Assumptions and Constraints sheet (.xls),
- RAID Item Recommendation sheet (.xls),
- Risk list,
- Action Items list,
- Issues list,
- Decisions list,
- Change Control Requests list,
- Lessons Learned list,
- Opportunities for Improvement list, and
- Business Process Innovations list.

9.11.3 Decision Tracking Log

Throughout the project, the need for decisions will arise. While the decision identification process is the same as for risks, issues, and actions, the PMO will be responsible for tracking the status of decisions to ensure they are made by the identified trigger date. The PMO will manage a Decision Log as a list in the SharePoint Project Tracking Library to capture questions that must be answered and may impact the project's scope, schedule, cost and/or quality depending on the answer. Decisions that have been made will be removed from the viewable list but retained on the overall Decision list to be available as an archive or reference.

9.12 Roles and Responsibilities

The following table describes the Project Team's roles and responsibilities to fulfill the RAID management processes:

Work Program Integration Initiative (WP II) Project Management Plan

RAID ROLES AND RESPONSIBILITIES	
Team Role	Responsibilities
Risk, Action, Issue, or Decision Owner (Assigned by the PMT)	<p>Provides detailed risk or issue analysis.</p> <p>Formulates and executes risk or issue response plan.</p> <p>Initiates and completes the approved action / response plan.</p> <p>Driving the risk, issue, action items to resolution and closure.</p> <p>Advises the RM and PMT of status or change in risk or issue.</p> <p>Advises the RM and PMT of action completion.</p> <p>Participants in discussions with the PMT to fully understand the risk, issue or action item.</p>
WP II Project Management Office, Risk Manager	<p>Confirms, qualifies, and formats item recommendation with the identifier to capture on the appropriate item list in SharePoint and share with PMT/MST.</p> <p>Monitors and manages open risks, issues, and action items.</p> <p>Manages and facilitates risk and issue mitigation, acceptance, and resolution.</p> <p>Coaches and coordinates risk and issue owner analysis.</p> <p>Actively monitors and tracks the actions and response plans in the RAID Log to share with PMT.</p> <p>Manages and facilitates the RAID Log meeting as formal governance venue.</p> <p>Logs action items identified within the Project Status Reports.</p> <p>Manages the periodic assessment of assumptions, constraints, stakeholder tolerances, lessons learned, and process improvements.</p> <p>Reviewing risks, issues and action items to prevent duplication, gaps, or escalation.</p>
Project Management Team (PMT)	<p>Validates risk, issue, and analysis.</p> <p>Reviews risk and issue response plans.</p> <p>Validates completion of actions or response plans.</p> <p>Recommends resolution, closure or escalation of risks or issues.</p> <p>Recommends decisions that are required.</p>
Management Steering Team (MST)	<p>Approval of action plan/resolution to ensure issue as originally defined will be resolved.</p> <p>Approves decisions regarding risk response strategies escalated by PMT.</p>

	Makes decisions to accept or close risks, actions, issues, or escalates decisions needed by the Executive Project Sponsor (EPS).
Executive Project Sponsor	Is informed of RAID Items as necessary. Makes decisions regarding any RAID items escalated to the EPS.

RAID Roles and Responsibilities

9.13 Risk and Issue Management RACI

The Risk and Issue Management process steps are described below by way of a RACI (Responsible, Accountable, Consulted, or Informed) table.

Sequence	Risk and Issue Management Process Steps	Project Member	R or I Item Owner	Risk Manager	PD	PMO	PMT	MST	EPS
1	Risk identification	R	R	R	R	R	R	R	A
2	Risk and Issue assessment and analysis	C/I	R	R	A	C	R	C	C/I
3	Risk and Issue response planning	C/I	R	R	A	C	R	C	C/I
4	Risk and Issue monitoring	C/I	R	R	A	I	R	C/I	C/I
5	Risk escalation to Issue	I	I	R	A	R	R	C/I	C/I
6	Issue escalation for Decision	I	I	R	A	R	C/I	R	C/I
7	Risk, Issue, and Action Item closure	C/I	C/I	R	A	C/I	C/I	R	C/I
8	Risk, Issue, Action, and Decision Item communications	I	C/I	R	A	C/I	C/I	C/I	C/I

SECTION 10 - DELIVERABLE MANAGEMENT

10.1 Overview

Deliverable Management establishes the process to be followed for creating, reviewing, accepting, and approving project deliverables. Deliverables are a foundational element in the discipline of project management. A deliverable is any unique and verifiable product, result, or capability to perform a service that is required to be produced to complete a process, phase, or project, as defined in the PMBOK. Deliverables are managed through the project lifecycle and are defined as part of a vendor’s contractual statement of work (SOW). The Project incorporates TWOs, which must be developed and approved before work commences. TWOs will define the specific work product of a deliverable, responsibilities, costs, acceptance criteria, quality standards, and timeframes.

10.2 Reference

The PMBOK covers the management of project work and deliverables in Direct and Manage Project Work.

10.3 Purpose

The purpose of this section is to provide instructions to project team members and vendors on the process to be followed for their role in the deliverable process. The PMO is responsible for managing the deliverable process from start to finish. This process utilizes a SharePoint workflow for speed and tracking.

10.4 Deliverable Development Process

Collaboration should occur throughout the deliverable development process with the WPPI Subject Matter Experts (SMEs). Sharing working drafts of deliverables facilitates identifying issues, voicing differences of opinion, and clarifying misunderstandings. This allows for an efficient deliverable acceptance and approval process once the deliverable is submitted. Where practicable, deliverables may be developed and released incrementally to facilitate review and approval.

If significant changes or decisions are made that affect the final deliverable scope, a Change Request (CR) to the respective TWO will be required in accordance with the PMP section on Change Management, prior to work effort, submission, review, approval, or payment.

10.5 Internal Vendor Deliverable Review

In alignment with the WPPI Project Schedule and the PMP [Error! Not a valid bookmark self-reference.](#), each project deliverable will go through an internal vendor quality review. During this review, the vendor Project Manager and vendor team will review the deliverable to assess whether it meets its intended scope, is clear, concise, and meets expectations/acceptance criteria as defined in the TWO. The internal vendor review will focus on content and ensure it is consistent and follows proper document formatting. Deliverables will not be submitted to the PMO for approval until the deliverable has been reviewed for quality by the vendor.

10.6 Deliverable Acceptance Criteria and Deliverable Acceptance Document (DAD)

Deliverable expectations for each project deliverable will be documented in the respective TWO. The TWO will define expected content, reviewers, and schedule for completing the deliverable. A summary of these components makes up the TWO excerpt that goes into each DAD. A DAD will accompany each final deliverable for acceptance and approval. The DAD will describe the deliverable itself and how it meets the deliverable expectation and acceptance criteria as defined in the respective TWO. No work should begin on the deliverable until an agreed upon TWO containing the DAD information has been finalized.

The WPPI PMO is responsible for conducting an initial review for completeness, meeting the fundamental acceptance criteria, and a professional presentation of quality. The WPPI PMO will have two (2) business days for their initial review. Deliverables should be reviewed for quality in terms of the following criteria (as applicable):

- Content
- Correctness

- Completeness
- Clarity
- Contractual concerns
- Functional content and accuracy
- Performance impact
- Project standards/format
- Scope
- Technical content
- Value/benefit to the FDOT

Example of Deliverable Acceptance Criteria:

Criteria	Description
Content	<p>Ensure that the content is appropriate and meets the intent.</p> <p>Verify the document meets the requirements specified in the contract/Statement of Work/TWO.</p> <p>If applicable, verify the document conforms to the specified industry and/or government standards, statutes, rules, policies and procedures.</p>
Correctness	<p>Ensure the deliverable is technically correct, clear, consistent, and testable or verifiable (if appropriate).</p>
Completeness	<p>Ensure the topic is covered in a comprehensive fashion and no sections are incomplete.</p>

10.7 Deliverable Expectation Document (DED)

The DED provides, within the TWO, any templates and/or schedule to be used for the deliverable. Each major section (depending on the nature of the deliverable and as required by the TWO) is named and describes required content. No work should begin on the deliverable until an agreed upon TWO containing DED information has been finalized.

The DED is required to provide a section that outlines the deliverable review schedule in accordance with the approved project schedule dates for each of the review steps outlined in the process flowchart in Section 10.4.

The format of the deliverable review schedule must be provided in the DED as follows:

STEP	FROM DATE	TO DATE	DAYS DURATION
A – Draft 1 Completed	MM/DD/YYYY	MM/DD/YYYY	0
B – Draft 1 informally submitted to Peer Review	MM/DD/YYYY	MM/DD/YYYY	0
C – Draft 2 incorporates Peer Review feedback	MM/DD/YYYY	MM/DD/YYYY	0
D – Draft 2 informally submitted to PMO	MM/DD/YYYY	MM/DD/YYYY	N
...			

...			
O – PMO notifies deliverable is Approved		MM/DD/YYYY	0

Should any of the reviews be completed ahead of the schedule provided in the DED, the schedule will still be consulted as a guideline for the completion of all reviews.

10.8 Deliverable PMO Reviews

10.8.1 Informal Review:

The WP II PMO requires vendors submitting major deliverables to submit initially to the PMO for an early informal review, so that any initial quality checks will be addressed by the vendor, prior to the formal review (this informal review will need to be specified within the TWO). The vendor submits for informal review through the Collaborative Library in the WP II SharePoint site and notifies the PMO by email. Depending on the length of the document, informal review should allow at least 3 business days, plus the required number of days that the vendor will need to resolve any PMO comments. Formal deliverable review dates must not be impacted by incorporating informal reviews in the Integrated Master Schedule. This needs to be clearly referenced in the TWO so the vendor is aware of the informal review period.

10.8.2 Formal Review:

The WP II PMO is responsible for conducting a cursory check on the formally submitted deliverable to verify whether all informal review comments were addressed and resolved (if applicable), to verify compliance with the TWO (including DAD and DED), to resolve any remaining grammatical/spelling errors, and to verify overall professional nature of presentation in the deliverable. The PMO will take, depending on the length of the deliverable, one to two business days to conduct its formal review prior to forwarding on to FDOT formal reviewers. The DED must specify the time allocation that is appropriate for the deliverable. The PMO notifies all parties involved in the creation and review of the deliverables through the following:

- The automated notifications issued by the SharePoint Deliverable Review Workflow for the specific subject area within PMT to prompt for “acceptance” and within the MST to prompt for “approval”.
- Manually through the Project Administrator emailing the deliverable creator (Vendor) when all acceptance and approvals (or rejection) are (is) received.

10.9 Deliverable Review, Acceptance, and Approval Process

Once a deliverable is developed and the internal vendor review process is complete, it is ready to enter the deliverable acceptance and approval process. Each deliverable submitted to the PMO for acceptance and approval follows a predefined set of steps and time standards detailed in the sections below. Deliverable review time will automatically default to three (3) business days unless an extended review time is established in the TWO (DED) for review of large or complex deliverables.

10.9.1 Deliverable Acceptance by PMT

Each deliverable will be reviewed for acceptance or rejection by appropriate member of the PMT (with subject matter expertise) from the deliverable subject area.

The PMT member will have three (3) business days to conduct their review of the deliverable (or other specified number of days established by the TWO).

If the PMT member has comments for changes to the deliverable, the PMT member sends their comments or changes to the PMO.

The PMO will review comments or changes and determine if the vendor needs to clarify or correct the deliverable, notifying the vendor respectively.

The vendor will collaborate with the PMT member to address their issues or questions.

Once clarification or correction is provided, the PMO will notify the PMT member that the deliverable is ready for their review.

The review timeframe will restart and the PMT member will have three (3) business days to review the amended deliverable or as specified in the TWO.

Once the deliverable is accepted, the PMO will route the deliverable and acceptance to the respective MST member for review and approval, if appropriate.

10.9.2 Deliverable Approval by MST

Each deliverable will be reviewed for approval or rejection by member(s) of the MST (with subject matter expertise), from the deliverable subject area.

The designated MST member will have three (3) business days to conduct their review (or other specified number of days established by the TWO).

If the MST member has comments or changes to the deliverable, the MST member sends their comments or changes to the PMO, copying their corresponding PMT member.

The PMO will review and route the comments or changes back to the vendor for clarification and/or correction.

The vendor will collaborate with the MST member to address issues or questions.

Once clarification or correction is provided, the PMO will re-initiate the approval process with the MST member.

The review timeframe will restart, and the MST member will have three (3) business days to review and approve the amended deliverable or as specified in the TWO.

10.9.3 Administrative Deliverable Acceptance/Approval Process

All IV&V deliverables will be sent directly to the EPS for approval.

Other vendor deliverables (OCM, PMO, Business Process) will follow the appropriate subject area acceptance and approval process via the vendor's current chain of supervision.

10.10 Deliverable Rejection

If the submitted deliverable is unsatisfactory and the project subject area decides to reject the deliverable, the formal rejection will be sent by the PD to the vendor.

10.11 Deliverable Invoicing

Once a deliverable is accepted and approved, the PMO will notify the vendor by providing the deliverable approval (i.e. a PDF copy of the approval email). The vendor creates an electronic invoice package which includes the deliverable, deliverable approval, invoice, and DAD to be submitted to the PMO email inbox. The PMO will submit the invoice packet to the Contract Manager for payment.

10.12 Deliverable Management Process RACI

The Deliverable Management process steps are described below by way of a RACI (Responsible, Accountable, Consulted, or Informed) table.

Sequence	Deliverable Management Process Steps	PD	PMO	PMT	MST	DEL Creator (Vendor)	Business Track / SMEs	OIT/ SWR	OCM	Contract Mgmt	EPS
1	Develop/update/submit deliverable	C/I	C/I	C/I	C/I	A	C/I	C/I	C/I	C/I	C/I
2	Deliverable internal vendor review	C/I	C/I	C/I	C/I	A	C/I	C/I	C/I	C/I	C/I
3	Verify compliance with TWO/DAD and DED	A	R	R	R	C/I	R	C/I	C/I	R	C/I
4	Conduct informal PMO review	A	R			C/I	C/I				
5	Conduct formal PMO quality review	A	R			C/I	C/I			C/I	C/I
6	Conduct deliverable review and recommend approval/rejection to the MST	C/I	C/I	A	C/I	C/I				C/I	
7	Conduct deliverable review and issue approval/rejection	C/I	C/I	C/I	A	C/I				C/I	C/I
8	Initiate a new issue in the event of a second rejection	A	R	C/I	C/I	C/I				C/I	C/I
9	Upload the final, accepted deliverable to SharePoint	A	R	C/I	C/I	C/I				C/I	C/I
10	Deliverable invoice submittal	I	I			A					
11	Deliverable invoice processing	C/I	R	I	I	I	I	I	I	A	I

SECTION 11 - QUALITY MANAGEMENT

11.1 Overview

Quality management establishes processes that allow the project team to build quality into each major activity in the delivery process. Quality means achieving a positive outcome through a process that aligns expectations with

the quality of deliverables. A quality management process provides quality assurance (QA) and quality control (QC) activities at key points of creation, review, and release of deliverables. This PMP section provides a framework for:

- Quality Assurance (pro-active): process-based effort which assesses the methodology and builds quality into the project (undertaken by entire team), and
- Quality Control (reactive): monitoring quality of WPPI products (FDOT).

Quality Assurance is defined as a set of activities for ensuring quality in the processes by which project outputs (products) are developed. QA is focused on prevention of defects with a focus on the process used to produce the outputs. It is a proactive quality process. It can include:

1. Development of quality metrics
2. Development of test and evaluation documents (checklists)

Quality Control is a set of activities for ensuring quality in the outputs themselves (products). QA is focused on prevention of defects with a focus on the process used to produce the outputs. It is a proactive quality process. There are three Quality Control areas governed by the quality management plan for WPPI. The sub-items are the QC components:

1. Deliverable Quality Control
2. Support Services Quality Control
3. System Integrator Quality Control

11.2 Reference

In the PMBOK, Project Quality Management addresses the management of the deliverables of the project. The cost of preventing mistakes is generally much less than the cost of correcting mistakes once they are found in production. It further states that prevention is preferred over inspection. This PMP section describes processes that promote both prevention (quality assurance) as well as inspection (quality control).

11.3 Deliverable Quality Control

The Deliverable Quality Control (QC) area pertains to the components used for measurement of the quality of vendor-created deliverables. There are five Deliverable Quality Control components that promote desired quality outcomes through preemptive and post-creation quality measurements:

- Task Work Order, Deliverable Acceptance Document, and Deliverable Expectation Document (*first component*)
- Peer Reviews
- PMO Reviews
- PMT/MST Reviews
- Deliverable Release

11.3.1 Task Work Order (TWO) and Deliverable Acceptance Document (DAD)

The TWO provides the definition of the deliverable, description, purpose, format, and acceptance criteria. A summary of these components makes up the TWO excerpt that goes into each DAD. Each DAD is agreed upon and included in the TWO.

Quality Checklist:

#	TWO Quality Component Attributes	Passed (Y/N)
1	Deliverable content is compliant with Task Work Order provisions	
2	Deliverable is submitted along with the official version of the approved DAD	
3	Deliverable meets acceptance criteria in the TWO	

11.3.2 Deliverable Expectation Document (DED)

The TWO provides the definition of expectations. A summary of these components makes up the TWO excerpt that goes into each DED. Each DED is agreed upon and included in the TWO.

Quality Checklist:

#	DED Quality Component Attributes	Passed (Y/N)
1	Deliverable sections as named and drafted are aligned with the approved DED	
2	Deliverable is submitted with the official version of the approved DED	
3	Deliverable was submitted on-time according to the approved schedule	
4	Deliverable is complete and covers all approved sections defined in the DED	
5	Deliverable content in sections are consistent with the content described in the DED	

11.3.3 Peer Reviews (Pre-submission)

Peer reviews are conducted by the vendor prior to formal delivery to FDOT and the PMO. The vendor responsible for the deliverable will conduct a peer review of the draft, which denotes the reviewer is not the same individual that wrote the draft but is from within the same vendor. Peer review is complete when the vendor has internally resolved all edits to the draft.

Quality Checklist:

#	Peer Review Quality Component Attributes	Passed (Y/N)
1	Passes vendor's quality review criteria and certified by its quality manager	
2	Deliverable is free of spelling and grammatical errors	
3	Deliverable presentation is professional in nature and format with basic document features such as a title page, table of contents, and other similar aesthetic features that promote better readability and comprehension by its readers.	
4	Verifies the deliverable meets all acceptance criteria	

11.3.4 PMO Reviews

Quality Checklist:

#	PMO Review Quality Component Attributes	Passed (Y/N)
1	PMO verifies the deliverable meets all acceptance criteria to the best of its ability without the subject matter expertise needed for later reviews	
2	Deliverable is free of spelling and grammatical errors	
3	Deliverable presentation is professional in nature and format with basic document features such as a title page, table of contents and figures, appendices, page numbers, standard headers and footers, using correct logos and symbols, and other similar aesthetic features that promote better readability and comprehension by its readers	

11.3.5 PMT and MST Reviews

Quality Checklist:

#	Acceptance/Approval Review Quality Component Attributes	Passed (Y/N)
1	PMT/MST confirms the deliverable meets all acceptance criteria	
2	Deliverable uses verbiage that is appropriate and in congruence with FDOT terminology and promotes ease of comprehension by different consumers	
3	PMT/MST confirms the deliverable is complete and correct	
4	PMT/MST confirms that prior spelling and grammatical checks were sufficient	
5	PMT/MST confirms that prior professional presentation checks were sufficient	

11.3.6 Deliverable Release

The release component pertains to the official retention of the final version of the deliverable in the appropriate WPPI Project SharePoint Site folder. Please refer to the Document Management Section for further details.

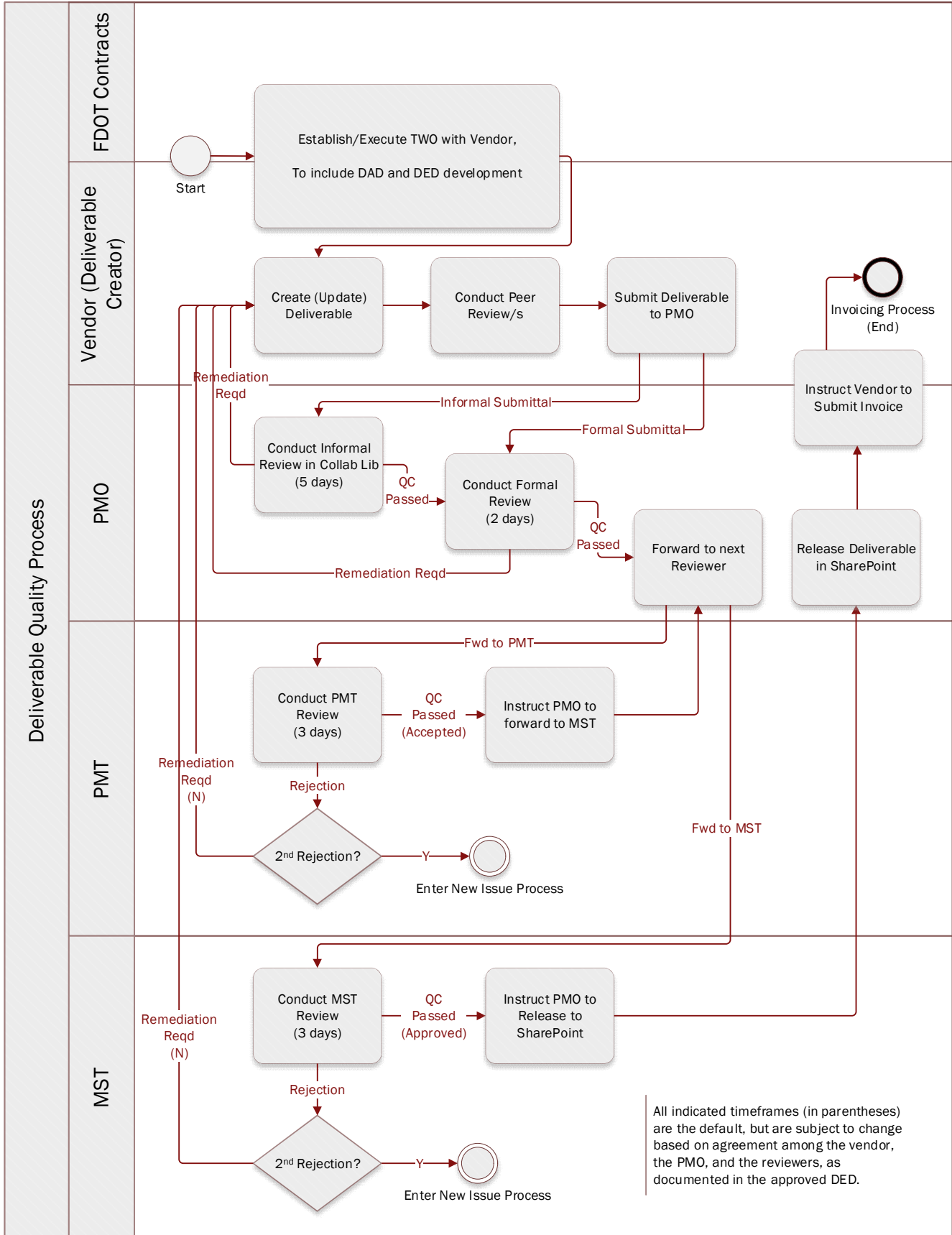
Quality Checklist:

#	Deliverable Release Quality Component Attributes	Passed (Y/N)
1	Document final approved state is captured in a final version	
2	Document attachments and other supplemental files are captured as a set that accompanies the main deliverable document	
3	Documents are stored in the official WPPI SharePoint Site folder	

11.4 Deliverable Quality Process Diagram

The following process diagram depicts the different deliverable quality activities and the parties responsible at each level.

Work Program Integration Initiative (WPII) Project Management Plan



11.5 Deliverable Quality Control RACI

The Deliverable Quality Control process steps are described below by way of a RACI (Responsible, Accountable, Consulted, or Informed) table.

Sequence	Quality Management Process Steps	PD	PMO	PMT	MST	DEL Creator (Vendor)	Contract Mgmt	EPS
1	Establish, execute TWO with Vendor	C/I	C/I	C/I	C/I	R	R	A
2	Develop and agree on DAD	C/I	C/I	R/C/I	C/I	R	R	A
3	Develop and agree on DED	C/I	C/I	R	A	R	C/I	C/I
4	Create/update deliverable; Conduct peer reviews; Submit deliverable	C/I	C/I	C/I	C/I	A	C/I	C/I
5	Conduct informal PMO review	A	R			C/I		
6	Conduct formal PMO quality review	A	R			C/I		
7	Forward deliverable to next reviewing body	A	R	C/I	C/I	C/I		
8	Conduct deliverable review and recommend approval/rejection to the MST	C/I	C/I	A	C/I	C/I		
9	Conduct deliverable review and issue approval/rejection	C/I	C/I	C/I	A	C/I	C/I	C/I
10	Initiate a new issue in the event of a second rejection	A	R	C/I	C/I	C/I	C/I	C/I
11	Upload the final, accepted Deliverable to SharePoint	A	R	C/I	C/I	C/I	C/I	C/I

11.6 Support Services Quality Control

11.6.1 Expectation Setting

Support Services are vendors other than the Systems Integrator on the project. These include the PMO, Business Analyst support, and staff augmentation. Support Services and the Department are jointly responsible for confirming performance expectations. Within the first calendar month of onboarding support services personnel, a kick-off or initial meeting must take place with FDOT track leads or delegates that are responsible for the resource (contract management, direct supervisor, IT manager, etc.) wherein the following are discussed and agreed on:

- Vendor roles and responsibilities
- FDOT roles and responsibilities
- Expectations surrounding service support vendor’s interactions, work schedules, deliverables, work products, and scope of all work assignments

To formalize expectations, FDOT track leads or delegates will collaborate with support services personnel to document expectations, roles and responsibilities (via a RACI chart), and include an acknowledgement page.

11.6.2 Independent Validation and Verification (IV&V) Evaluations and OFIs

IV&V provides a service to WP II by providing independent, periodic assessments that are accompanied by actionable recommendations, also referred to as, "Opportunities for Improvement" (OFI).

IV&V uses four Quality Assurance domains for their assessments:

1. Benefits Realization
2. Resources
3. Processes
4. Technology

These Quality Assurance domains are supplemental to the traditional domain areas of schedule, cost, scope, risks/issues, etc. In any traditional evaluation, a project can be "perfect" in those areas and still not achieve the Department's expected results (e.g., benefits realization). IV&V is both subjective and objective and uses "a preponderance of evidence" in these areas that cannot be measured by specific metrics. Overall, IV&V uses an extensive checklist of questions that the IV&V team asks the project stakeholders as project health evaluators to help guide its assessment.

The IV&V Quality Assurance approach is a cyclical process. IV&V submits monthly and quarterly assessments to the EPS for review and acknowledgement. The PMO, in addition to maintaining regular meetings with the IV&V team, is responsible for receiving OFIs from the assessments and facilitates their assignment to an owner (based on consultation and collaboration with the PMT and the MST), follow-up on resolution by the owner, and final dispositioning through evaluation of the outcomes eventually achieved. IV&V provides updates in subsequent assessment reports on how effectively the project team has adopted improvements against the reported OFIs. The PMO maintains and tracks OFIs as part of the project tracking logs, implemented as SharePoint custom lists along with risks, issues, actions, decisions, and other items.

11.6.3 DMS Project Quality Assurance Evaluations

As mandated by Section 60GG-1 F.A.C., the DMS conducts monthly assessments of WP II's project management techniques and practical adoption of management processes. DMS submits a monthly assessment of project key performance indicators (KPIs) to the PMO initially for discussion. When PMO acknowledges the assessment, the DMS finalizes the report and provides a copy to the EPS. The DMS is required to submit a quarterly report, that is aggregated using the monthly assessments for the quarter, to the Florida Legislature. The PMO, through consultation and collaboration with the PMT and MST, is responsible for leading the analysis of any findings or suboptimal KPI values provided by the DMS. The PMO is to consult the project team, incorporate their recommendations, and document any required process remediation by entering action items needed to implement the required process improvements. Such action items will be tracked as part of the Action log, which is in a SharePoint custom list.

11.6.4 Project Scorecard (Contract Management)

The 360° Project Scorecard will formally track and evaluate vendors' performance across a spectrum of metrics, compare vendor performance across the Department, and support the need for action plans to address specific issues and formalize strategies for optimizing vendor relationships. Contract Management will facilitate the vendor scorecard process, catalog results, and identify trends/opportunities.

The 360° Project Scorecard will provide each vendor and FDOT tracks a chance to evaluate how the Department is facilitating or inhibiting the delivery of a product or service. It encourages accountability from both sides of the vendor relationship, helps identify gaps between organizations, and will be undertaken periodically (at a minimum yearly) at the discretion of Contract Management and the EPS.

The Vendor 360 Degree Scorecard will:

- Manage Vendor Performance
- Define performance metrics and targets and align with service levels
- Gather performance data from appropriate sources
- Ensure performance assessment criteria is visible and clearly understood by the vendor(s)
- Assign appropriate member to monitor and record vendor performance
- Identify unmet performance targets
- Conduct performance reviews with the vendor(s) on a periodic basis and establish an improvement plan agreed to between FDOT Contract Management and the Vendor to realign Vendor behaviors and actions to achieve acceptable or better performance targets
- Upon re-evaluation of the performance, an observation of an unsatisfactory result will trigger an escalation process that presents the performance information to the WPPI Governance levels for further realignment planning (which may include a corrective action plan) and next steps

11.7 System Integrator Quality Management

This section will be rewritten with the SI at a time when the SI involvement is activated.

11.8 Software Deliverable Quality Management

11.8.1 Test Plans

Testing is an important part of Quality Management for the final configured solution. The SI will develop test plans, schedules, and scripts in accordance with the respective TWO deliverable expectations and executed as part of the various stages within the DDI phase of the project. The SI will build an overall test plan to include quality actions at every stage of the DDI phase, from design, development, test planning, test execution, and test completion (defect resolution). In addition, the WPPI Project Team will perform Integrated System, User Acceptance, and Performance test efforts. The PMP will be updated with quality control processes as prescribed in the respective test plans with the aim of a successful DDI phase.

SECTION 12 – ORGANIZATIONAL CHANGE MANAGEMENT

12.1 Overview

Organizational Change Management (OCM) is a formalized process, recognized as a Department standard for technology projects, to address not only the business impact, but the people impact of change, in a proactive manner to adequately prepare for the upcoming change. An [Organization Change Management Strategy and Plan](#) is designed for the WPPI Project to assess and document the impact of delivering a project to the organization, gauge the readiness of the organization and individual users to accept those changes, and identify, describe, and plan the action(s) necessary to facilitate those changes. Each standard OCM element feeds into other key elements to facilitate successful transformation throughout the project lifecycle. The standard OCM element should be considered for each technology project’s OCM Strategy and Plan to support the PMP include, but are not limited to:

- Stakeholder Inventory & Analysis
- Business Readiness Assessment
- Case for Change
- Leadership Alignment Strategy
- Job/Role Assessment
- Communications Plan
- Change Impact Assessment
- Training Strategy & Plan (incl. delivery support)
- Identified and involved Change Champion Network
- Change Metrics Scorecard/Pulse Survey Results



12.2 Reference

Project Communications Management includes the processes necessary to ensure that the information needs of the project and its stakeholders are met through development of artifacts and implementation of activities designed to achieve effective information exchange. Along with a focus on stakeholders and recognition of the value to projects and organizations of effective stakeholder engagement comes the recognition that developing and implementing appropriate communication strategies is to maintaining effective relationships with stakeholders. One of the key tools and techniques used is leveraging expertise from individuals or groups with specialized knowledge or training in Organizational Change Management approach and practices.

12.3 Stakeholder Engagement

An on-going assessment will be performed to identify and further identify those who may be affected by a change, and to understand how various Stakeholders can inform and influence achievement of a project's goals and objectives to facilitate continued support throughout the Project lifecycle. A Stakeholder is defined as individuals or groups who affect or are affected by the Project. Project Stakeholder groups are broken into target audiences for Project Communications. Communications are generally tailored by audience, and some individuals who receive Project messages may be a part of multiple Stakeholder groups. Stakeholders are categorized into three groups: WPPI Project Network, Internal, and External.

12.4 WPPI Project Network

WPPI Project Network Stakeholders are individuals, groups, or organizations that have a direct role or monitoring function within the Project. WPPI Project Network Stakeholders include the following along with their roles and responsibilities which can be viewed via Appendix A:

- Executive Project Sponsor
- Management Steering Team
- Project Management Team
- Functional Coordinators
- Organizational Change Management
- Project Management Office
- Key Sponsors
- Sponsors
- WPPI Liaisons
- Change Agents

12.5 Internal Stakeholders

Internal Stakeholders are individuals, groups, or organizations that have a direct role or monitoring functions with the Project. WPPI Internal Stakeholder types include the following along with their roles and responsibilities which can be viewed via [Appendix A](#):

- WPPI Project Team
- Project Oversight
- Agency Governance
- Statutory Governance
- Business Operations SMEs
- Technical Operations SMEs
- Business Operations Customers
- Vendors

12.6 External Stakeholders

External Stakeholders are individuals and/or groups that affect the Project. External Stakeholders are categorized into three areas: Oversight, State Government, and Other(s). Oversight includes entities or groups who provide indirect monitoring of the Project's activities. State Government includes entities, departments, groups, and individuals within Florida State Government. The Others category is defined as any person or organization that is not represented in the State Government or Oversight categories. Examples of these groups include, but are not limited to:

- Executive Office of the Governor
- President of the Senate
- Speaker of the House
- Citizens and visitors of the State of Florida

12.7 Project Communications Plan

12.7.1 Project Communications

The purpose of this section is to identify communication channels, tools, and procedures for Communication Management processes consisting of planning, managing, monitoring, and executing of communications activities. Effective communications are a fundamental component of a successful project implementation. As representatives of the Project Team, all individuals are responsible for contributing to and delivering clear and consistent communication for the Project. Establishing communication standards within the organization that will deliver the right message at the right time to the right audience is critical to project success.

There are several types of communication for the WPPI Project: Outreach, Inbound, and Status Reporting. Outreach represents the group of communications that are intended to inform stakeholders and promote buy-in, as well as facilitate the implementation of new and revised business processes. Outreach communications will be covered in conjunction with other OCM tasks. Inbound communications consist of general inquiries by FDOT staff members regarding the WPPI Project along with requests for actions; whether through the Project Management Office (PMO) or directly with the OCM team; typically administered by the OCM Team.

12.7.2 Communications Strategy

To help facilitate effective communications and achieve the Project's goals, a Communication Strategy will be deployed by the OCM Team to:

- Keep stakeholders informed of the nature, progress, and outcomes of the WPPI solution;
- Drive a communication connection among stakeholders;
- Help WPPI Liaisons fill the information gap for their teams in their respective districts and prepare them for change; and
- Improve and inform stakeholder engagement across FDOT's Districts, Central Office, and Turnpike.

It is designed to build stakeholder awareness, understanding, acceptance, and commitment to all aspects of the project, via consistent, frequent, and highly targeted communications throughout the

project lifecycle. The Strategy articulates a set of activities at every step of the project for optimal Stakeholder Management and a successful transition to the new solution.

12.7.3 Project Management Communications

Project Management Communications focuses more on the policies and procedures required to ensure timely and appropriate development and dissemination of project information. It is important that the PMO is included in the communication planning and development to prevent miscommunication.

Formal communication includes, but is not limited to, reports, briefings, and information published to the WPPI Project SharePoint site, established for the purpose of maintaining communications to the WPPI Project Network, which is maintained by the PMO. The WPPI SharePoint site may contain internal communication, and therefore access to areas of the site will be limited to extended stakeholder groups as appropriate. Informal communication includes email and ad hoc discussions. Internal project stakeholders must understand the types of informal communication that is appropriate and what should be avoided. There is no limit to internal Project Management Communications, except as limited by the Vendor to FDOT or FDOT to the Vendor.

External Stakeholder communications to individuals/groups listed below, must be reviewed and approved by the appropriate project governance structure and coordinated via the Department's Public Information Office:

- Oversight Stakeholders (such as Executive Office of the Governor);
- State and Local Government; and
- the General Public.

Internal Stakeholder communications to individuals/groups listed below, may be formal or informal and will be developed and coordinated with appropriate track and distributed by the established method.

- Department of Management Services;
- Department Leadership;
- Project Team Members;
- Liaisons; and
- Subject Matter Experts.

The WPPI Communications SharePoint site will contain informational updates accessible to FDOT Stakeholders relating to Project status and other various historical documentation appropriate to the audience.

12.7.4 Monitor Communications

The WPPI Project Communications Plan and Calendar is a forward-looking schedule of planned project communications and will provide a comprehensive view of project communication activities across the project lifecycle. The current Project Communications Plan is maintained in the WPPI Communications SharePoint site as part of the Organizational Change Management Plan, by the Project Communications Lead.

Changes to this plan will be coordinated by the FDOT WPPI Communications Lead, or the WPPI OCM Administrator as a backup, in coordination with Project Track Leads and the PMO.

The primary purpose of status reporting is to keep project management and WPII Stakeholders informed about the projects progress and to help set expectations regarding preparations for future Project phases. The target audiences, type and content of communications, the channels over which they are delivered and the feedback from stakeholders and affected parties are important elements of an effective communications approach and are considered and documented.

12.7.5 Execution of Communications

The project will provide regularly scheduled communications, with appropriate content, with the following target audience in the Communications Plan Calendar. An excerpt of this plan can be found in Appendix C – Communications Plan Excerpt, and it pertains to specific project management communications.

12.8 Communications RACI

Communications Activities	PD	PMO	Track Leads	PMT	MST	Stakeholders	OCM	Contracts	EPS
Project-wide email blasts	C	C	C/I	C/I	C/I	C/I	R	I	A
Onboarding/offboarding announcements	C	C	C/I	C/I	C/I	C/I	R	I	A
Updating WPII Communications website	C	C	C/I	I	I	I	R	I	A
Communicating WPII Status	R	R	R	C/I	C/I	I	C/I	C/I	A
Reporting externally to EOG, Legislature, and DMS through status reports	R	R	C/I	I	I	I	I	I	A

SECTION 13 - RESOURCE MANAGEMENT

13.1 Overview

This section describes the framework guidance focused on onboarding and off-boarding of assigned project staff. The management of WPII Project resources also involves identifying, acquiring, and managing required resources. The processes surrounding these are discussed in this section.

13.2 Reference

The PMBOK describes this knowledge area as the process to identify, acquire, and manage the resources needed for the successful completion of the project. This PMP section focuses mainly on human resource management but also includes management of physical resources. The identification and the acquisition process for human resources for the WPII Project is governed by the processes defined for Change Requests, meaning, the need for additional staff and the corresponding approvals are documented and routed through Project Governance.

13.3 Project Resources (People)

The WPPI PD works with the PMT, MST, EPS, and others as needed to ensure appropriate FDOT and contract staff are allocated to meet the WPPI work requirements. Any conflicts or need for changes will be raised through the Project Governance process.

The current definition of project roles and responsibilities can be found in Appendix A (Project Resources). The column "Organizational Roles" identifies the project staff and provides the expected level of assignment (percentage) to the WPPI Project.

13.4 Onboarding / Offboarding

During the life of the Project, when a project resource is onboarded or offboarded, the PMO and PMT will decide if this change requires a formal Change Request to be processed. It is the responsibility of the manager of the respective group or project track to notify the PMO of new project staff joining or a separation.

- **Onboarding:** The Project Administrator is responsible for equipping project staff, staff augmentation, management services, and systems integrator consultants with a workstation, hardware, software, ID badge, and appropriate access to FDOT network, resources and information.
The PMO is responsible for coordinating an initial onboarding session for incoming project members or key stakeholders. The purpose of the initial onboarding session is to provide all the general information about the project, regular meetings scheduled, organizational structure, knowledge resources (SharePoint mostly), and common procedures followed on a day-to-day basis. The onboarding session uses the PMO Onboarding Guide as the primary checklist, stored in this SharePoint [location](#). Any further knowledge transfer that is specific to the details of the primary work assignment of the incoming project member needs to be coordinated by the project track leader (track owner, per the WPPI Organizational Structure discussed in Section 3, Project Governance).
- **Offboarding:** When a project resource leaves the Project, the FDOT Track Lead will ensure the appropriate transfer of knowledge and work products. The PMT, working with the PMO, will be responsible to either transfer the responsibilities of that role or identify the plan to fill the gap. The exiting team resource, or the manager of the group, and the PMO will be jointly responsible to get the new project resource up to speed.
The system security access for the outgoing resource will be terminated through the Project Administrator submitting the request detailing which access items shall be terminated, typically all levels of access are terminated. FDOT OIT is responsible for processing requests for access terminations. The Project Administrator will enforce the offboarding clearance against a separation checklist. All FDOT equipment will be returned to the Project Administrator by the offboarding employee. If the security badge has been turned in to the PMO as per the procedure, the Project Administrator will then turn in the badge to the security desk.

13.5 Vacation and Leave Scheduling

This section outlines the process that will be used for vacation and leave scheduling. The [FDOT WPPI SharePoint Project Leave Calendar](#) will be used as the central repository for all scheduled vacation and leave requests. Tracking leave requests ensures the scheduled completion of project tasks and deliverables. Further guidelines for leave approvals are outlined below.

Vendors: The vendor's FDOT organizational supervisor is responsible for reviewing and approving individual requests for vacation or leave. Requests for vacation and leave should be submitted as early as possible. Every effort will be made to accommodate vacation and leave requests. However, the impact on the overall project schedule, deliverables, and availability of staff must be considered in approving all vacation and leave requests. Prior to approval of vacation and leave requests during critical times on the project schedule, the vendor's FDOT

organization supervisor will review and discuss with the WPPI PD. Once approved, leave will be posted by the vendor on the [FDOT WPPI SharePoint Project Leave Calendar](#). Long-term outages (more than one week), depending on the impacted project activities will require a plan for responsibility assignment that mitigates any potential functional responsibility gaps because of the outage. This plan must be approved in writing by the corresponding track leader (track owner).

Systems Integrator Vendors: the SI vendor is responsible for noting their leave schedule on the [SI Work Calendar](#). The SI must ensure that appropriate staff are allocated to the project at all times.

FDOT WPPI staff: The FDOT WPPI team members are responsible for noting their leave schedule on the [FDOT WPPI SharePoint Project Leave Calendar](#). The impact on the overall project schedule, deliverables, and availability of staff must be considered in scheduling all vacation and leave requests. PMO must be informed of planned leave to plan accordingly.

13.6 Notice of Work Absence

In case of illness or personal emergency, project team members are required to inform their respective Vendor Project Manager or FDOT Functional Manager. The Vendor Project Manager or FDOT Functional Manager will in turn update the [FDOT WPPI SharePoint Project Leave Calendar](#) to reflect the time that the team member will be absent.

13.7 Resource Management Process RACI

The Resource Management process activities are described below by way of a RACI (Responsible, Accountable, Consulted, or Informed) table.

Sequence	Resource Management Process Steps	PD	PMO	Project Member	PMT Track Lead	MST (or Functional Mgr.)	Vendor PM	OIT Security	Contract Mgmt
1	Conduct initial onboarding for incoming project members.	A	R	C	I	I	I	R	I
2	Develop, maintain PMO Onboarding Guide	A	R						
3	Conduct specific primary work assignment onboarding for incoming track member	C/I	C/I	I	R	A			
4	Conduct offboarding and user access decommissioning for departing project member.	A	R	C	I	I	I	R	I
5	Inform respective Track Lead or vendor PM and PMO/PD of vacation leave requests as early as possible.	C/I	C/I	A/R	C/I	C/I	C/I		
6	Vendor staff vacation and leave approvals	C	C/I	I	C/I	C/I	A/R		C/I/R
7	FDOT staff vacation and leave approvals	C/I	I	I	A/R	A/R	I		
8	Notify the respective Vendor Project Manager, PMO/PD, or FDOT Functional Manager of outages due to illness or personal emergency.	C/I	C/I	A/R	C/I	C/I	C/I		

13.8 Physical Resources

The primary physical resource in use by the project are the personal computers (laptops) assigned to WPPI project staff (if not previously provided by FDOT) and the software loaded on those laptops. The Equipment tracker, located on the WPPI SharePoint site ([location](#)), is used to track the specific attributes of each item (i.e., Assignee name, Inventory tag (NH number), loaded software, Purchase Order number, Supervisor, and PPMPro Approver). The Equipment Tracker has a tab for "Projected Needs," which identifies any known or estimated future equipment needs, particularly for an upcoming project phase. The Equipment tracker is reviewed at least annually or two months prior to the start of a new project phase, by the Project Administrator and updated based on upcoming phase needs, new acquisition, transfer of assignment, change in location, or disposition. When new equipment needs to be purchased or acquired, a request is sent through Contract Management by the WPPI PMO/Project Administrator. If approved, the Project Administrator will receive the equipment (e.g., laptops, monitors, desks, etc.) and will update the Equipment tracker.

The Project Administrator is responsible for the proper accountability and financial reporting of property in accordance with Topic No. 350-090-310, Tangible Personal Property.

Please refer to Section 14 - Procurement or Vendor Management for larger project equipment acquisitions, such as for hardware and software systems.

SECTION 14 - PROCUREMENT AND VENDOR MANAGEMENT

14.1 Overview

Procurement and Vendor Management cover the processes for purchasing, contract management, and vendor management, with an additional section on escalation of vendor issues.

14.2 Reference

The PMBOK includes the processes necessary to purchase or acquire products, services, or results needed from outside the project team. Procurement Management includes the management and control processes required to develop and administer agreements such as contracts, purchase orders, memoranda of agreements (MOAs), or internal service level agreements (SLAs).

14.3 Procurement Management Procedure

Purchasing for the project is either a major procurement (related to contracts and the hardware, software and services required for the new system) or minor procurement (related to daily activities such as supply ordering).

Major procurements must be proposed through the governance process and will follow the Department's guidelines for procurement. Major procurements to be conducted during this phase are referenced as part of the deliverables listed in [Scope Management](#).

Minor purchases are handled through an FDOT employee assigned by Contract Management using MyFloridaMarketPlace (MFMP) or purchasing cards. All expenditures made against the WPPI budget require approval from the WPPI PD and Contract Management (financial review) unless otherwise noted.

Staff Augmentation, which can be either a major or minor procurement, will be procured utilizing Requests for Quote via the State Term Contract process.

14.4 Contract Management Procedure

Contract Management will align with FDOT's standard operating procedures. WPPI has a contract manager assigned to the project that will monitor and verify appropriate internal procedures are followed for monitoring and administering any contracts, and processing contract payments. Any contract amendments will follow the Section 8 - Change Management process and will adhere to appropriate internal procedures.

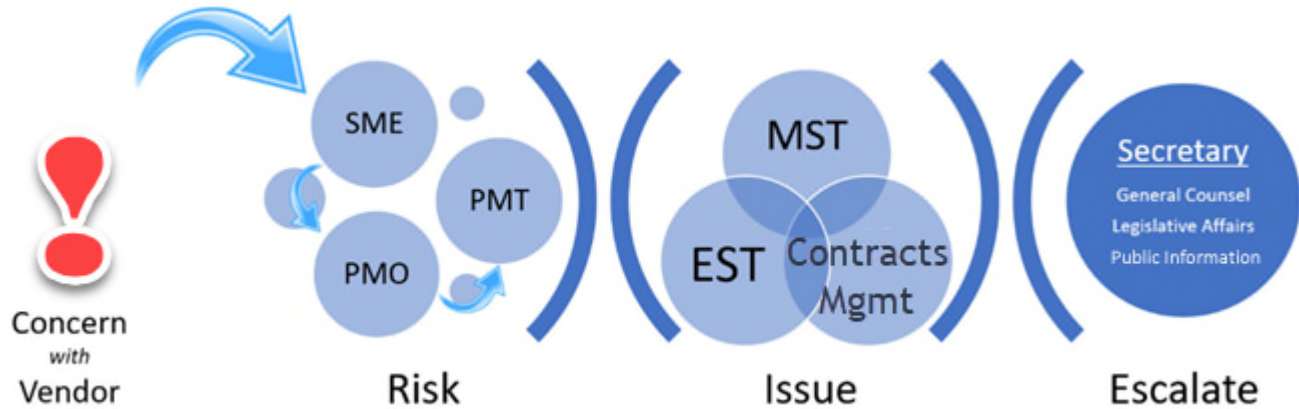
14.5 Vendor Management Process

The Vendor Management process will handle vendor performance issues not covered specifically by the contract, such as repeated submissions of poor-quality work.

If a vendor's performance is not meeting the Department's expectations, the following process will set expectations, identify a path to resolution, establish an escalation path if expectations are not met, and determine the accountable parties for each step in the process. Vendor Management is a team process. No one party is responsible or accountable for all steps.

Roles in Vendor Management

- The PMT, MST, and EST's roles in Vendor Management are to decide upon what actions to take.
- Contract Management is responsible for advising governance on the contract and holding the vendor accountable for contractual obligations. Contract Management is also responsible for general vendor management and can assist by serving as an arbitrator.
- At the highest levels of escalation, FDOT's Office of the General Counsel is responsible for providing counsel, advising on the contract, and taking any legal action necessary.
- FDOT's Public Information Office is responsible for preparing external media material, interacting with members of the press, and advising the Department on how to communicate the situation externally.
- FDOT's Chief of Staff and Legislative Affairs Office are responsible for advising the Department on how to communicate the situation to members of the Legislature, interacting with members of the Legislature about the project, representing the Department to vendor lobbyists, and advising the Department on how to communicate with the Executive Office of the Governor.
- FDOT's Secretary is responsible for making the final decision about terminating a contract with a vendor, as well as communicating with vendor executives, vendor lobbyists, Legislative members, and Executive Office of the Governor staff.



When working with a vendor on a performance issue, Project Team members should:

- Always use professional demeanor and tone when discussing concerns
- Avoid emotional concerns or inflammatory language
- Analyze the situation with data points thoroughly before escalating
- Discuss directly with the vendor before escalating
- Document concerns quantitatively with dates, witnesses, and specifics
- Do not skip levels of governance even if members report to a higher level

14.6 Escalation Path

The following table illustrates the escalation path from a minor concern to the termination of a contract.

Phase	Trigger	Action (Primary)	Action (Others)	Owner
1	Minor concern (e.g., unprofessional behavior, unorganized scheduled meeting)	Injured party will point out concern to initiator directly (with PMO assistance if needed)	Initiator will respond with email acknowledging discussion	Everyone
2	Second occurrence of same concern	Injured party will point out concern to PMO; PMO will document concern in email to initiator	PMO will review the concern and discuss with other SMEs (if applicable); PMO will discuss concern with initiator; initiator will respond with email acknowledging discussion	Everyone
3	Third occurrence	Injured party will point out concern to PMO; PMO to set as Risk in RAID log	Item discussed at RAID meeting	Everyone, PMO
4	Risk impacts schedule, cost, or scope	Set as Issue in RAID log	Initiator will explain actions to PMT	PMO
5	Issue lasts >15 days	Review Issue Management plan with PMT	Corrective Action Plan (CAP) developed by initiator	PMO

Work Program Integration Initiative (WPPI) Project Management Plan

Phase	Trigger	Action (Primary)	Action (Others)	Owner
6	Issue lasts >30 days	Review Issue Management plan with MST	CAP reviewed with MST	PMO, PMT
7	Issue lasts >60 days	Review Issue Management plan with EPS	CAP reviewed with EPS	PMO, MST
8	Issue lasts >90 days	Notify Secretary of Issue		EST, EPS
9	PMT + MST vote no confidence	Termination of contract		Contract Management, General Counsel, EPS

14.7 RACI Chart

The following chart lists which parties are Responsible, Accountable, Consulted, or Informed for each phase of the escalation path.

Phase	Trigger	SMEs	PMO	PMT	MST	EPS	Contract Mgmt	Legal	Comms	Leg Affairs	Secretary
1	Minor Concern (e.g., unprofessional behavior)	A	C	I							
2	Second occurrence of concern	A	C	I							
3	Third occurrence of concern	R	A	C	I	I	I				
4	Risk impacts schedule, cost, or scope	R	A	C	I	I	I				
5	Issue lasts > 30 days	C	A	C	C	I	I				
6	Issue lasts > 60 days	C	A	C	C	C	I				
7	Issue lasts > 90 days	C	R	A	C	C	C	I	I	I	
8	Issue lasts > 120 days	C	R	R	A	C	C	I	I	I	I
9	Issue lasts > 180 days	C	R	R	R	A	C	C	C	C	C
10	PMT + MST vote no confidence	C	R	R	R	A	R	C	C	C	C

SECTION 15 - REQUIREMENTS MANAGEMENT

15.1 Overview

The Requirements Management section describes the processes and tools used to develop and manage the FDOT WPPI solution requirements. This section is intended to describe the processes to facilitate the gathering, analysis, documenting, baselining, communication, traceability, and control of the WPPI requirements which will carry on throughout the Project. The activities described below are confined to the Define Phase of requirements gathering, baselining and the Fit-Gap analysis. Subsequent revisions of this section will describe the gap resolution and the management and enhancement of the requirements traceability process in follow-on phases.

Detailed requirements are being gathered by FDOT in collaboration with the Business Process Support vendor with stakeholders reviewing requirements at the end of each sub-function set. Final validation occurs at the end of the Define Phase to establish the requirements baseline. The requirements baseline serves as the foundation for the

follow-on phases and detailed solution development. Any enhancements, additions, or deletions to the requirements after baseline will be addressed in accordance with the tiered process described in [Section 8 - Change Management](#) of the PMP.



Requirements Process

15.2 Reference

The PMBOK describes the Collect Requirements process as determining, documenting and managing stakeholder needs and requirements to meet objectives. The key is to provide the basis for defining the product scope and project scope.

15.3 Requirements Management Processes

Requirements will be created, validated, and baselined during the Define phase, enabling subsequent use to direct the design, development, test, and implementation activities of the WPPI solution throughout the project.

Requirements Definition Phase	Design Phase	Develop Phase	Test Phase	Implementation Phase
The WPPI project team will evaluate the 39 business sub-functions, along with any technical requirements necessary to provide those functions. By examining processes, FDOT will build out requirements to be reviewed, confirmed, and baselined for the WPPI solution.	The vendor will use the fit-gap analysis and requirements baseline to initiate the Design Phase. Any revisions, removals or additions of requirements during this phase will be subject to the change control process and periodically bundled for review and approval to the appropriate track.	Potential additions, removals, or revisions to the requirements baseline that arise during these two phases will be subject to the change control process and periodically bundled for presentation to the appropriate track for their review and approval.		Requirements will not be added, removed or revised during the Implementation phase except in extraordinary circumstances (see Section 8 Change Management process) and only when mutually agreed to be necessary for a successful implementation.

15.4 Requirements Development Approach

FDOT’s approach to gathering detailed requirements is based on comprehensiveness and transparency. Comprehensiveness describes the fulfillment of the in-scope WPPI business processes, as measured by the extent requirements address the unique project scope. The guides for ensuring the team gathers the appropriate, comprehensive set of requirements are the 20 Business Outcomes and the 39 WPPI Sub-Functions.

FDOT is also committed to performing the requirements gathering effort with a high degree of transparency. WPPI is an enterprise-wide initiative with thousands of impacted stakeholders. It is critical the requirements represent the Department's diverse interests from the Central Office and Districts, to the individual business units.

Requirements are developed by the WPPI Functional and Technical Coordinators with direct input from subject matter experts across FDOT. In addition, the requirements will be distributed to targeted groups of FDOT stakeholders for further review and feedback. The feedback will be evaluated for possible incorporation into the requirements and may result in the creation of new requirements. Finally, the full suite of WPPI business requirements will be made available Department-wide through the WPPI Communications SharePoint site for anyone to review throughout the requirements development process.

15.5 Requirements Development Process

The WPPI Functional Coordinators are divided into two primary teams to develop the WPPI requirements effectively and efficiently. The teams are divided to represent the two major components of the WPPI scope: Develop the Work Program and Deliver the Work Program.

The Functional Coordinator team reviews the 39 Sub-Functions and related scope elements and determines which of the two teams, or both, should be tasked with developing the respective business requirements. Teams may be further divided into sub-teams for greater efficiency. By separating the work, the teams align their areas of expertise with the scope elements to create a method of developing requirements in parallel tracks. To promote consistency and continuity of content and vision, the teams conduct scheduled collaboration sessions, in which issues or questions affecting the other team or the entire effort are discussed, resolved, or escalated to Project Governance.

The WPPI Technical Coordinator is assigned by OIT to develop the technical, infrastructure and interface requirements. This coordinator will work with the functional teams to determine disposition, shared requirements and avoid duplication.

WPPI business requirements are developed according to the following steps:

1) Assess To-Be Processes and Related FDOT Artifacts: The Department developed high-level future state business process models known as the 39 WPPI Sub-Functions. These FDOT-unique business processes along with standard financial processes expected from an ERP, comprise the primary functional scope of WPPI. The Sub-Functions include detailed business process documentation with supporting statements of each process' purpose, objectives, preferred design features for a future solution, and business value.

The Sub-Functions drive the discussions and analysis in determining the requirements to be documented. The Functional Coordinators analyze the sub-functions and other relevant artifacts such as the FDOT Work Program Instructions, FHWA guidelines, statewide accounting system artifacts, detailed business checklists, policy and procedure documents, and even legacy system code to develop comprehensive requirements.

2) Document Requirements in a Common Structure: WPPI requirements are documented by the Functional Coordinators using a common set of data elements and syntax for easier consumption by the reader and to enable the portability of requirements data to the Sparx Enterprise Architect (EA) tool. Requirements are documented initially in a master Microsoft Excel file, and each requirement is characterized using the following major data attributes:

Work Program Integration Initiative (WPPI) Project Management Plan

Requirement Attribute	Description
Req #	Unique identifier for each requirement.
Requirement Description	Provides the actual requirement verbiage in a consistent, testable format.
Sub-Function	Primary WPPI Sub-Function to which the requirement is associated.
Level 0 Capability	Primary business capability designation for a requirement.
Level 1 Capability	Secondary business capability designation for a requirement.
Primary HLR ID	Unique identifier for the high-level purpose statement, business objective, design feature, or business value statement the requirement supports, as documented in the Sub-Function content.
Comment/Reference	Provides context and clarifying information about the requirement.
SME Contact	The name of the FDOT subject matter expert(s) for the requirement.
Category	Indicates a primary classification of the requirement to support sorting and analysis (i.e., Contract, Master Financial Data, Grants, etc.).
Sub-Category	Indicates a secondary level of classification to support sorting and analysis (i.e., Accounting Transaction Development, Data Conversion, Security, etc.).
Priority	Indicates an initial business priority from 1-High to 3-Low.
Type	Specifies whether the requirement is Functional or Non-Functional.
Current System Reference	The primary FDOT legacy system(s) to which the requirement is most closely related for additional context (i.e., WPA, PCM, FAMS, FPM, etc.), as applicable.
Identified By	The name of the team or individual who originally identified the requirement.
Date Identified	The date the requirement was documented.
Status	The current status value for a requirement: Draft, SME Review Complete, Approved, or Decommission.
Related REQ-ID	Lists the identifier related requirements.
SW Acctg Sys Impact	Lists the name of the Statewide Accounting System impacted by the requirement: FLAIR, PALM or Both.

Note: Additional attributes may be added or modified as the project progresses through its lifecycle.

During development, the requirements file is maintained on FDOT's SharePoint site for easy access and review by WPPI stakeholders.

3) Engage Subject Matter Experts: The Functional Coordinators actively engage other FDOT subject matter experts (SME) to assist in developing the WPPI business requirements. SMEs from both Central Office and the Districts regularly participate in requirements gathering sessions to provide valuable context, answer questions, and validate assumptions and findings of the Functional Coordinators. They are critical to the successful development of comprehensive, accurate requirements.

4) Distribute Requirements for Stakeholder Review and Feedback: As the Functional Coordinators document the WPPI business requirements, collections of the requirements are distributed to WPPI stakeholders with a request to review the requirements and provide feedback. All requirements will not be distributed to all WPPI stakeholders as this would not be an optimum use of stakeholders' time and energy. Instead, the Functional Coordinators, in collaboration with WPPI SMEs, determine the proper audience for the requirements related to each Sub-Function and distribute the requirements accordingly.

In some cases, requirements are distributed to hundreds of WPPI stakeholders, while other requirements may be distributed to only a very select group of Central Office team members. Requirements are emailed to the respective stakeholders in a Microsoft Excel file, with instructions and dates for providing feedback.

Review and Incorporate Feedback: The Functional Coordinator team reviews requirements feedback provided by WPPI stakeholders and determines how best to disposition each comment. Comments may result in the modification, addition, or removal of business requirements. In some instances, no action is needed relative to the feedback, and the team will document the proper disposition to inform this decision. The initial WPPI stakeholder review and feedback cycle is underway as of this writing, and the process will be updated with lessons learned as the preliminary cycles conclude.

5) Finalize Requirements: In this step, the comprehensive set of WPPI business requirements are reviewed with WPPI leadership, including but not limited to the PMT and MST, after requirements have been developed for all in-scope business areas. The Functional Coordinators will modify the requirements as necessary to reflect any leadership team feedback. At that time, the requirements will be considered final and will be baselined for the first time.

6) Baseline Requirements and Load to Enterprise Architect for Tracking and Reporting: The initial requirements baseline represents an official FDOT approval of the requirements and serves as a basis for beginning and enforcing change management and governance procedures for any subsequent requirement changes, additions, or deletions. A dedicated monthly change control process will be implemented to gather any recommended changes to requirements on a cyclic and routine basis for evaluation by the business and technical tracks for review and approval.

The initially baselined requirements will be uploaded to Sparx Enterprise Architect (EA), which serves as the master, single-source repository of the approved requirements. EA offers valuable functionality for creating requirements traceability with historical WPPI artifacts such as the 39 Sub-Functions as well as requirements management tools employed by systems integrators. All requirements will be directly traceable to their respective use cases which enables the team to create additional relationships between user stories, test scenarios, and test scripts. The specific procedures for loading and maintaining WPPI business requirements in Enterprise Architect will be documented in FDOT's Enterprise Architect Playbook prior to the initial baseline.

15.6 Follow-On Phase Process

During the Design and Build phases, the business processes and the new system will be designed, configured, integrated, built, and tested. Any potential enhancements to the requirements baseline during the Build phase will be subject to the change management control process, with approved changes being reflected via updates to the requirements and traceability matrix.

During the User Acceptance Testing (UAT) phase, any potential enhancements to the requirements baseline will be subject to the change management control process, with approved changes being reflected in the requirements and traceability matrix.

The Implementation phase includes cutover preparation and system implementation to allow FDOT to go live and initiate the execution of the new system in production operations. The bulk of this phase occurs subsequent to

successful completion of UAT and FHWA certification and a “Go” decision to proceed with implementation, thus only extraordinary circumstances will warrant consideration for new or revised requirements during this phase.

15.7 Requirements Management Tools

FDOT currently uses the Sparx Enterprise Architect tool to document the use cases and activity diagrams related to the 39 Primary Business Functions. This documentation will be the starting point for the requirement and business case analysis that will be performed.

The FDOT SharePoint site will store many project artifacts, including the Microsoft Excel or “seed” spreadsheet housing all the validated requirements in review and as final outputs from the Define and Detailed Requirements Gathering phases.

15.8 Stakeholder Roles and Responsibilities

The Stakeholder roles and responsibilities relating to Requirements Management are presented in the table below.

Role	Responsibilities
Functional Coordinators (FC)	Jointly with the Business Process Support Team, define and validate the WP II requirements Actively participate in working and prototyping sessions Identify business processes to standardize and/or reengineer, and further define the To-Be Business Processes for WP II
Technical Coordinator (TC)	Define and validate the WP II technical requirements Identify Technical standards and practices for WP II
Operational Subject Matter Experts (SMEs)	As needed, actively participate in the definition and validation of the WP II requirements
WP II Liaisons	As needed, actively participate in the definition and validation of the WP II requirements
Business Process Support Team Key Personnel	Actively facilitate and participate in the definition and validation of the WP II requirements Update and maintain the To-Be Process models currently documented in Sparx EA

15.9 Requirements Management RACI

The Requirements Management process steps are described below by way of a RACI (Responsible, Accountable, Consulted, or Informed) table.

Seq. #	Requirements Mgmt. Process Steps	PD	PMO	PMT	MST	Business Track / SMEs	Business Process Consultants	Technical Coordinator	Stakeholders	OCM Track	Contract Mgmt	EPS
1	Assess To-Be Processes and Related FDOT Artifacts	I	I	C/I	I	A	R	C	C	I		I

Work Program Integration Initiative (WP/II) Project Management Plan

Seq. #	Requirements Mgmt. Process Steps	PD	PMO	PMT	MST	Business Track / SMEs	Business Process Consultants	Technical Coordinator	Stakeholders	OCM Track	Contract Mgmt	EPS
2	Document Requirements in a Common Structure	I	I	C/I	I	A	R	C	C	I		I
3	Engage Subject-Matter Experts	I	I	C/I	I	A	R	C	C	I		I
4	Distribute Requirements for PMO Review and Feedback	I	I	I	I	A	C/I	C	I	R		
5	Conduct PMO review of Requirements and submit feedback	A	R	C/I	I	C/I	C/I	C		I		I
6	Distribute Requirements for Stakeholder Review and Feedback	I	I	I	I	A	C/I	C	I	R		
7	Conduct Stakeholder Review and submit feedback	I	I	I	I	C/I	C/I	I	A	I		
8	Finalize Requirements	I	I	I	I	A	R	R	C/I	I		I
9	Load Requirements to Enterprise Architect for Tracking and Reporting	I	I	I	I	A	R	C/I	I	I		I
10	Verify requirements upload to Enterprise Architect	A	R	I	I	C/I	C/I	C/I	I	I		I
11	Baseline Requirements	A	R	I	I	R	R	C/I	I	I	C/I	I
12	Control Requirements via Change Management process	A	R	C/I	C/I	R	R	C/I	I	I	C/I	I

SECTION 16 - DOCUMENT MANAGEMENT

16.1 Overview

The Document Management section describes the processes used to create, control, secure and store documentation for the Project, as well as controls to ensure those processes are followed. Document management includes document creation, version control, access, and storage. A standard process will be used, and it applies to

all project documentation including, but not limited to, deliverables, meeting notes, forms, RAID Log, and other outputs for the project.

16.2 Reference

Information management tools and techniques are used to create and connect people to information. They are effective means for sharing codified explicit knowledge (documents). One of the techniques used to manage information is to provide methods for codifying explicit knowledge and storing this knowledge.

16.3 Document Management Objectives

This approach is designed to ensure:

- Project stakeholder expectations regarding project documents are met
- Approved principles, measures, standards, and methods are documented
- Consistency and continuity are maintained for project artifacts

16.4 Document Creation

The PMO, FDOT, and vendors will work together to ensure quality in the documents generated for the project. New documents, either generated or submitted as a deliverable will use the following naming conventions described below:

WP II-Documents Name-XXXX:

WP II is the project code and will prefix any project document. This is done in the event a document is misplaced or stored elsewhere. Prefixing the filename with the project code will allow anyone on the project team to quickly identify a document as part of the project.

Document Name is as the term implies. The name should be clear and concise.

XXXX denotes additional naming conventions dependent on document type and further described below

If an artifact is a deliverable, or related to a deliverable, it shall be prefixed by WP II-XX (where XX is an abbreviation of the Vendor name that is providing the deliverable) and shall be appended by:

DEL – The Deliverable

DAD – The Deliverable Acceptance Document

DED – The Deliverable Expectations Document

If the document is time-specific (e.g., monthly project status), the document name will also be appended by:

YYMMDD

And if it is anticipated that the document is to be modified throughout its use or exchanged with external parties, it may also be appended by a version number:

V### where “V” denotes version and “###” denotes the version number. Please refer to the next section for version numbering conventions.

16.5 Version Control

The project uses SharePoint’s version control for project documents. The version numbering format consists of two pairs of integers separated by a period, where AA represents major updates and BB represents minor updates (AA.BB). Zeros are not added to the version number for single digits. For example, version 1.0 is not represented as 01.00. The following steps will be followed for each project artifact:

- When checking-in a document to SharePoint there is an option to select the appropriate version number for the document.
- Major updates are substantial changes that alter the document’s message including additions or deletions of substantial content. Major versions include documents in “approved, published, or final” status.
- Minor updates are minimal in nature and include corrections in grammar, data, formatting, and/or clarification of terminology.
- Draft documents and submitted deliverables that are not yet “approved” DO NOT have a version number
- Example version numbers:
 - Initial final document – Version 1.0
 - Major update to the initial document – Version 2.0
 - Minor update to the previous major update – Version 2.1

A history of the version number is maintained within the document itself. The document will contain a table containing at a minimum each major version number, date of publication, and comments describing the changes (or initial document when it is version 1.0).

16.6 Document Security and Access

All documentation in draft or approved form will be stored in SharePoint on FDOT’s secured network. Project team members will refrain from storing project documents outside of the SharePoint site listed in the following section. In the event a document is sensitive in nature or the audience is otherwise limited, document libraries and/or folders that have privileged access may be created within SharePoint. Please contact the PMO to request one of these libraries, if necessary.

16.7 Document Storage

All project documents will be stored in the Project SharePoint site - <https://fdot.sharepoint.com/sites/FDOT-EXT-WP/II/SitePages/Home.aspx>

The above link is the one source of truth for the project. Although documents related to this project and even copies of official project documents may be stored elsewhere by project team members and vendors, only the Project SharePoint site and the documents contained within it are considered official. The Project Tracks, in working together with the PMO is responsible for keeping the SharePoint Site updated with their owned documents.

The site is organized into two document libraries.

Documents Library – <https://fdot.sharepoint.com/sites/FDOT-EXT-WP/II/Shared%20Documents/Forms/AllItems.aspx> - All official, final, static, and/or otherwise approved documents are stored in this library. This library contains “published” documents.

Collaborative Library – <https://fdot.sharepoint.com/sites/FDOT-EXT-WPPI/Collaborative%20Library/Forms/AllItems.aspx> – “Draft” and “working” documents are stored in this library. The collaborative library allows multiple users to edit documents simultaneously and does not require the typical “check-in/out” SharePoint feature.

16.8 Quality Control

The site is organized and maintained by the PMO. The PMO inspects the site monthly by sampling ten documents, checking them against the standards described in this section. Additionally, the PMO inspects the site biannually to ensure documents are properly stored and the organization of the site is intuitive and appropriate. If at any given time a document location/naming convention is inaccurate, a modification will be made by the PMO and Author will be notified immediately of the adjustment/relocation. The results from these inspections are shared with project team members during regularly scheduled status meetings and discuss a plan to improve the organization and naming of the documents.

16.9 Transition and Change Management

Document management will be incrementally transitioned as the site and its contents are transformed to the new standards described in this section. The PMO will draft a workplan for the transition to include timelines, review processes, and communications regarding changes to the site.

16.10 Document Management RACI

The Document Management process steps are described below by way of a RACI (Responsible, Accountable, Consulted, or Informed) table.

Sequence	Document Management Process Steps	PD	PMO	PMT	MST	DEL Creator (Vendor)	OCM	Contract Mgmt	EPS
1	Create/update deliverable; Conduct peer reviews; Submit deliverable	C/I	C/I	C/I	C/I	A	I	C/I	C/I
2	Storage of documents (draft or approved form) in SharePoint	A	R	R	R	R	I	R	R
3	Document Management quality control	A	R	C/I	C/I	C/I	I	C/I	
4	Upload of final deliverable documents and related supplemental files to the SharePoint Documents Library upon approvals	A	R	C/I	C/I	C/I	I	C/I	

SECTION 17 - KNOWLEDGE MANAGEMENT

17.1 Overview

The knowledge management section describes how the project will store and transfer project knowledge to new project team members. This section will describe where documentation is stored, what knowledge will be transferred, and how the project will plan for transition.

17.2 Reference

Knowledge management is about making sure the skills, experience, and expertise of the project team and other stakeholders are used before, during, and after the project. Because knowledge resides in the minds of people and people cannot be forced to share what they know, the most important part of knowledge management is creating an atmosphere of trust so that people are motivated to share their knowledge. In practice, knowledge is shared using a mixture of knowledge management tools and techniques and information management tools and techniques (in which people codify part of their explicit and tacit knowledge by documenting it so it can be shared).

17.3 Knowledge Base

Knowledge management documents are stored in the WPPI SharePoint site in the [Knowledge Base folder](#). Knowledge management documents include onboarding checklists and transition planning.

17.4 Onboarding and Offboarding

Project team members or other project personnel are almost certain to change throughout the lifecycle of this project. Transitioning resources on and off the project must be planned to minimize impact. The PMO has created the WPPI Offboard and Onboard Resource plan, which outlines the steps necessary to offboard and onboard project team members. This plan is described in PMP Section 13 – Resource Management. The PMO will work with the project tracks identified in the governance section to develop an Onboarding Checklist for each respective track. The Onboarding Checklist contains links to the knowledge (documents) necessary to familiarize new team member with the project and their respective tracks. Additionally, the systems integrator vendor will develop and share an onboarding checklist for their staff. All approved checklists will be stored in the knowledge base.

17.5 Transition Planning

Transition of subject matter experts and other key personnel is a risk that is not unique to any project. Transition is either planned (retirement, promotion, etc.) or unplanned (employee separation). To mitigate this risk, the PMO tracks length of service for identified project team members and meets annually with track leads and other project team members to identify potential or likely transitions. The PMO will work with the project tracks to develop transition plans. Transition plans are different from the onboarding checklist in scope. These plans describe how and when we will transition personnel, while onboarding checklists list detail what knowledge is being transferred. All approved plans will be stored in the knowledge base.

17.6 Knowledge Management RACI

The Knowledge Management process steps are described below by way of a RACI (Responsible, Accountable, Consulted, or Informed) table.

Work Program Integration Initiative (WP II) Project Management Plan

Sequence	Knowledge Management Process Steps	PD	PMO	Track Leads	PMT	MST	Stakeholders	OCM	Contract Mgmt	EPS
1	Storage and maintenance of Knowledge Management documents in Knowledge Base SharePoint folder.	A	R	R	C/I	C/I	C/I	I		
2	Plan the onboarding and offboarding of project resources (create the WP II Offboard and Onboard Resource Plan)	A	R	R	C/I	C/I	C/I	I		
3	Issue the appropriate project team communications at ever onboarding and offboarding event.	A	C/I	C/I	I	I	I	R	I	I
4	Plan the event of resource transition out from the project, by tracking length of service and other factors. Identify mitigation actions.	A	R	R	C/I	C/I	I	I	C/I	I
5	Evaluate the effectiveness of Knowledge Management documents when used for onboarding and offboarding, update as needed.	A	R	R	C/I	C/I		I		

SECTION 18 – FUTURE PLANS: CONFIGURATION MANAGEMENT AND SYSTEM SECURITY PLAN

18.1 Configuration Management

Within the context of the FDOT WP II Project, configuration management (CM) is the process of identifying, at a given point in time, the state of configuration items (CIs) that make up the WP II system. CM guides the team in making changes which are specific to the product. CM is focused on the functional and physical characteristics of the product. CI’s may include source code, reports and forms, configuration files, etc. which are to be developed or configured as part of the Design, Develop, and Implement (DDI) phase. The process to systematically track and control change and thereby maintain the integrity and traceability of the CIs throughout the project’s life cycle, will be defined by the selected Systems Integrator, which will be responsible for managing the configuration items which make up the developed or configured WP II solution components. Tools and procedure involved will be referenced in this PMP when the SI’s process definition has been approved.

18.2 System Security Plan

18.2.1 Overview

This section ensures the project establishes a System Security Plan to comply with the DMS standard. The System Security Plan is a formal document that provides an overview of the security requirements for the information system. It describes the security controls in place or planned for meeting those requirements.

18.2.2 Reference

In accordance with Rule 60GG-2.001 of the Florida Administrative Code, this project will develop a System Security Plan for the system(s). The System Security Plan will be created and maintained once the non-functional and technical requirements are defined and baselined, using the FDOT template required.

APPENDIX A: PROJECT RESOURCES: ROLE AND RESPONSIBILITIES

Below are the roles and responsibilities for project team members and stakeholders on the project. Additionally, the skills required for each role are listed. These skills are not all-inclusive and should not expect to completely align with position descriptions of the resources that fill these roles.

Project Roles	Organizational Roles	Responsibilities	Skills
Key Sponsors	<p>The Assistant Secretaries (All are part-time allocated):</p> <p>April Blackburn, Chief Technology Officer (CTO)</p> <p>Courtney Drummond, Engineering & Operations (E&O)</p> <p>Stacy Miller, Finance & Administration (F&A)</p> <p>Thomas Byron, Strategic Development (SD)</p> <p>The District Secretaries and Turnpike Enterprise Executive Director:</p> <p>L.K. Nandam (District 1)</p> <p>Greg Evans (District 2)</p>	<p>Providing guidance on overall scope and project direction;</p> <p>Supporting the time commitments of the Liaisons, Change Agents, Functional Coordinators (FCs), and Subject Matter Experts (SMEs);</p> <p>Approving project scope artifacts for their respective areas; and</p> <p>Serving as champions for the Project within FDOT.</p>	<p>Organizational Leadership</p> <p>Project Leadership</p> <p>Executive Communication</p> <p>Decision-making</p> <p>Goal Realization</p> <p>Planning</p>

Work Program Integration Initiative (WP/II) Project Management Plan

	<p>Phillip Gainer (District 3)</p> <p>Gerry O'Reilly (District 4)</p> <p>Jared Perdue (Interim District 5)</p> <p>Jim Wolfe (District 6)</p> <p>David Gwynn (District 7)</p> <p>Nicola Liquori (Turnpike Enterprise)</p>		
<p>Executive Project Sponsor (EPS)</p>	<p>Assistant Secretary for F&A, Stacy Miller</p> <p>(Part-time allocated)</p>	<p>The EPS is accountable for the success of the Project, ensuring it meets the documented scope, schedule and cost.</p> <p>Serving as a champion of the Project within FDOT;</p> <p>Ensuring cross-functional FDOT alignment;</p> <p>Providing guidance and direction to the Project Team;</p> <p>Resolving any issues escalated to Governance Tier 3 for resolution;</p> <p>Reviewing and approving IV&V deliverables; and</p> <p>Participating in the EPS/MST Meetings and providing guidance and direction to the MST.</p>	<p>Organizational Leadership</p> <p>Project Leadership</p> <p>Executive Communication</p> <p>Decision-making</p> <p>Goal Realization</p> <p>Planning</p>

Work Program Integration Initiative (WP II) Project Management Plan

<p>Business Owners</p>	<p>Director of Office of Work Program & Budget: Lisa Saliba, (Part-time allocated) and</p> <p>Comptroller: Robin Naitove (Part-time allocated)</p>	<p>Owning the WP II Solution;</p> <p>Reviewing and approving Business Process track deliverables;</p> <p>Participating in MST Meetings;</p> <p>Providing guidance to the Project Team; and</p> <p>Providing support to the Business Track Leads.</p>	<p>Leadership and decision-making skills</p> <p>Goal Realization</p> <p>Planning</p> <p>Functional and Institutional Knowledge</p> <p>Problem Solving</p>
<p>Management Steering Team (MST)</p>	<p>Director of Office of Work Program & Budget (Chair): Lisa Saliba (Part-time allocated)</p> <p>Comptroller (Deputy Chair): Robin Naitove (Part-time allocated)</p> <p>Chief Information Officer (CIO): Greg Smiley (Part-time allocated)</p> <p>OCM Manager: Allison Black (Part-time allocated)</p>	<p>Accountable for the tasks and actions of their project track;</p> <p>Assisting the EPS in project decision-making;</p> <p>Providing content and direction in project communications with stakeholders;</p> <p>Reviewing and Approving contract changes with material Scope, Schedule, or Cost variance within the Tier 2 thresholds via the Change Control process;</p> <p>Serving as champions of the Project within FDOT;</p> <p>Resolving any issues escalated to Governance Tier 2 for resolution (referenced in Governance section);</p> <p>Approving action plans for issues resolution;</p> <p>Participating in MST meetings; and</p>	<p>Leadership and decision-making skills</p> <p>Goal Realization</p> <p>Planning</p> <p>Functional and Institutional Knowledge</p> <p>Problem Solving</p> <p>Written and Verbal Communication skills</p>

Work Program Integration Initiative (WP II) Project Management Plan

	<p>District 3 Representative: Tim Smith (Part-time allocated)</p> <p>E&O Representative: Alan Autry (Part-time allocated)</p> <p>Strategic Development Representative: Sonya Dudley (Part-time allocated)</p> <p>District 4 Representative: Steve Braun (Part-time allocated)</p>	<p>Reviewing and approving task work orders and track deliverables.</p>	
<p>Project Management Team (PMT)</p>	<p>Deputy Comptroller – Financial Management Office: Lisa Evans (Full-time allocated)</p> <p>Supervisor of Financial Management and Strategic Operations: Greg Patterson (Full-time allocated)</p>	<p>Responsible for the tasks and actions of their project track;</p> <p>Participating in PMT and RAID log meetings;</p> <p>Identifying project risks and issues, providing analysis, assigning responsibility, and working in mitigation efforts as Tier 1;</p> <p>Reviewing and accepting task work orders and track deliverables;</p>	<p>Leadership and decision-making skills</p> <p>Planning</p> <p>Functional and Institutional Knowledge</p> <p>Problem Solving</p> <p>Communication and Collaborative skills</p> <p>Time management</p>

Work Program Integration Initiative (WP II) Project Management Plan

	<p>District 3 Representative: Carla Hodges (Part-time allocated)</p> <p>District 4 Representative: Leslie Wetherell (Part-time allocated)</p> <p>District 7 Representative: Karen Corman (Part-time allocated)</p> <p>OIT – Application Services Manager: Glendora Fortune (Part-time allocated)</p> <p>Contract Manager – Strategic Development/SD-FAST: Alan Busenbark (Part-time allocated)</p> <p>Organizational Change Management Administrator: Vallie Mandell (Full-time allocated)</p>	<p>Reviewing task work orders and deliverables;</p> <p>Imparting project knowledge to the PMO, MST, and onboarding or offboarding project team members;</p> <p>Responsible for identifying performance gaps of vendors; and</p> <p>Recommending issues for escalation to Governance Tier 2 for resolution (referenced in Governance section).</p>	
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Work Program Integration Initiative (WPPI) Project Management Plan

<p>Track Lead(s)</p>	<p><i>Business Track:</i></p> <p>Deputy Comptroller – Financial Management Office: Lisa Evans (Full-time allocated) and</p> <p>Supervisor of Financial Management and Strategic Operations:</p> <p>Greg Patterson (Full-time allocated)</p> <p><i>Technical Track:</i></p> <p>Brian Tippel (Full-time allocated)</p> <p><i>OCM Track:</i></p> <p>WPPI Organizational Change Management Administrator</p> <p>Vallie Mandell (Full-time allocated)</p> <p><i>Statewide Remediation:</i></p> <p>Program Manager</p> <p>Sara Dugger (Part-time allocated)</p> <p><i>Path Forward:</i></p> <p>State Purchasing Administrator:</p>	<p>Defining WPPI’s processes and functional content for FDOT;</p> <p>Engaging SMEs as required to fill in any scope;</p> <p>Assisting in preparing internal and external project communication;</p> <p>Driving the design of the overall To-Be Business Process Vision for FDOT;</p> <p>Reviewing and accepting Business Process track deliverables;</p> <p>Participating in PMT meetings;</p> <p>Working with the WPPI PD and the Vendor Project Manager(s) to ensure the appropriate functional progress is being made day-to-day;</p> <p>Serving as Chief Innovators for their individual specialized line of business; and</p> <p>Serving as the Project Business Solution Architects for respective tracks.</p> <p>The Track Lead is identified as the resource most familiar with the scope and activities for their track (subject area). Although their responsibilities are very similar to the PMT role, it differs in that this role does not have governance authority.</p>	<p>Planning</p> <p>Functional and Institutional Knowledge</p> <p>Problem Solving</p> <p>Communication and Collaborative skills</p> <p>Time management</p> <p>Subject Matter Expertise</p>
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Work Program Integration Initiative (WP II) Project Management Plan

	<p>Paul Baker (Part-time allocated)</p> <p><i>Systems Integrator:</i></p> <p>TBD</p>	<p>Serves as the first point of contact for the PMO when discussing scope, schedule, RAID items, etc.;</p> <p>Responsible for reporting progress to PMT and developing the PMT slide for their track;</p> <p>Reports to the EPS via the Track Lead meeting;</p> <p>Provides schedule updates to the PMO for their track;</p> <p>Defines WP II's processes and functional content for FDOT;</p> <p>Engages SMEs as required to fill in any scope;</p> <p>Assists in preparing internal and external project communication;</p> <p>Driving the design of the overall To-Be Business Process Vision for FDOT;</p> <p>Works with the WP II PD and the Vendor Project Manager(s) to ensure the appropriate functional progress is being made day-to-day;</p> <p>Serving as Chief Innovators for their individual specialized line of business; and</p> <p>Serves as the Project Solution Architects for their track.</p>	
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Work Program Integration Initiative (WP II) Project Management Plan

<p>WP II Liaisons</p>	<p>All are part-time allocated:</p> <p>Daniel Calais (D1)</p> <p>Jamie Driggers (D2)</p> <p>Carla Hodges (D3)</p> <p>Leslie Wetherell (D4)</p> <p>Duane Compo (D5)</p> <p>Michael Lucero (D6)</p> <p>Kelli Bradley (D7)</p> <p>Troy Williams (TE)</p> <p>Jason Adank (CO-OOC)</p> <p>Andrew Gormley (CO-E&O)</p> <p>Rachel Perkins (CO-SD)</p> <p>Kendra Sheffield (CO-OWPB)</p> <p>Chelsea York (Trans Tech)</p>	<p>Ensuring appropriate District and Central Office participation in the Project activities and communication between the Project and the Districts/Central Office;</p> <p>Being the focal point for any sign-off of Future State Business Processes or other solution functionality for their respective areas;</p> <p>Providing an insider’s view of the Project to influence others;</p> <p>Speaking proactively about the upcoming changes;</p> <p>Explaining anticipated features and the intent behind them, as key representatives of future-state design concepts;</p> <p>Expressing concerns and relaying questions for executive management; for specific areas of representation; and</p> <p>Sharing information from the Project Team, answer questions from peers, and serving as another “listening post.”</p>	<p>Functional and Institutional Knowledge</p> <p>Written and Verbal Communication skills</p> <p>Subject Matter Expertise</p>
<p>Change Agents (By Stakeholder Group)</p>	<p>Stakeholder Groups (All are part-time allocated):</p> <p>District 1</p> <p>District 2</p>	<p>Communicating with Stakeholder Group;</p> <p>Serving as a Liaison for Stakeholder Group;</p>	<p>Functional and Institutional Knowledge</p> <p>Written and Verbal Communication skills</p>

Work Program Integration Initiative (WPII) Project Management Plan

	<p>District 3 District 4 District 5 District 6 District 7 Turnpike Central Offices</p>	<p>Advocating for the Project within Stakeholder Group; Identifying and Managing Resistance within Stakeholder Group; and Serving as Coach for members of Stakeholder Group. Note: Names of the Change Agents will be maintained in the WPII OCM Plan.</p>	<p>Subject Matter Expertise</p>
<p>WPII Project Director</p>	<p>Project Director: Chris Peary (Vendor employee) (Full-time allocated)</p>	<p>Providing daily leadership and strategic direction for the Project; Identifying, developing, and implementing project management methodology, best practices, standards and templates per the PMI PMBOK standards; Managing the changes to the project concerning impacts to scope, schedule, and cost; Making sure all Project Team members have the tools to perform their respective responsibilities; Monitoring compliance with project management standards, policies, procedures, and templates; Coordinating and facilitating communications internal and external;</p>	<p>Executive Communication Skills Risk Management Goal Realization Planning Knowledge of Legislative Processes</p>

		<p>Working with the IV&V to meet all project reporting and oversight requirements set forth in Rule 60GG-1;</p> <p>Reviewing and approving DMS documentation, including monthly DMS Status Report and monthly DMS Key Performance Indicator (KPI);</p> <p>Facilitating weekly PMT meetings, bi-weekly EPS/MST meetings, and monthly DST meetings;</p> <p>Providing Transportation Technology (TT) Executive Workshop Updates when needed;</p> <p>Maintaining and updating Legislative Budget Request (LBR) documents; including Schedule IV-B;</p> <p>Working with the Finance and Contracts Administrator to develop and support quarterly release requests, work with Budget Office to deliver requests quarterly;</p> <p>Providing support to EPS in Legislative and EOG communications;</p> <p>Holding Vendors accountable for contracted deliverables;</p> <p>Overseeing the Master Project Schedule and PMP; and</p> <p>Leading the PMO members in assisting the department and the project team through the various technology solution project</p>	
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Work Program Integration Initiative (WPPI) Project Management Plan

		lifecycle phases, preparing them through initiation, planning, execution, monitoring and controlling, and closing process groups that are applicable at each phase.	
Schedule Manager	<p>Schedule Manager:</p> <p>Manny Hernandez (Vendor employee)</p> <p>(Full-time allocated)</p>	<p>Managing the Integrated Master Schedule;</p> <p>Monitoring Vendor deliverables for timely completion and working with the Project Administrator in tracking deliverable submissions;</p> <p>Holding Vendors accountable for timeliness of contracted deliverables by monitoring actual submission against planned dates;</p> <p>Collaborating with track leads to conduct Rolling Wave planning to identify IMS task detail needed for upcoming 6-month horizon and upcoming phases;</p> <p>Maintain the Project Management Plan sections as needed and start of every phase;</p> <p>Creating and delivering the monthly DMS-050B Status Reports to DMS;</p> <p>Reviewing and providing feedback to the monthly DMS KPI Tool;</p> <p>Reviewing vendor deliverables and providing feedback;</p>	<p>Project Management</p> <p>Planning</p> <p>Scheduling</p> <p>Microsoft Project</p> <p>Resourcing</p> <p>Communication Management</p> <p>Quality Management</p> <p>Project Reporting</p>

Work Program Integration Initiative (WP/II) Project Management Plan

		<p>Reviewing IV&V deliverables and providing feedback to IV&V Project Manager;</p> <p>Developing and coordinating Project Monthly Reports;</p> <p>Assisting the Project Director with duties and filling in during absences (as authorized for every occurrence);</p> <p>Monitoring the potential resource contention and scheduling within project tracks and assisting state and vendor track leads in updating their workplans and in updating the master schedule by the PMO;</p> <p>Providing What-If Scenario schedules to facilitate project decision-making;</p> <p>Coordinate and collaborate with IV&V on active issues, and in implementing improvements on project processes;</p> <p>Co-develop and manage activity workplans involving stakeholders and project tracks; and</p> <p>Produce the monthly report on deliverables approved, rejected, and upcoming, for OCM track to distribute to District Liaisons. Assist the PMO team in reviewing agendas and meeting notes prior to dissemination to attendees;</p> <p>Develop the Operational Work Plan source materials for the schedule, Work Breakdown Structures (WBS), the WBS Dictionary, and</p>	
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Work Program Integration Initiative (WPPI) Project Management Plan

		<p>other schedule- and WBS-related supplemental documents and guides; and</p> <p>Assist with submitting briefing documents for the Legislature and Executive Office of the Governor by developing source materials for the schedule or timelines (graphical representations), WBS, WBS Dictionary, and other schedule- and WBS-related supplemental documents and guides.</p>	
Risk Manager	<p>Risk Manager:</p> <p>Vacant as of 11/18/19 (Full-time allocated)</p>	<p>Per Rule 60GG-1 an individual responsible for managing a project’s risk, such as conducting risk management planning, risk identification, analysis, response planning, and tracking of risks and mitigation throughout the project;</p> <p>Generate and analyze metrics related to the risk profile of the project and to formulate recommended response plans for preventing or minimizing impacts to the project; communicate recommendations and coordinate the adoption of agreed response plans;</p> <p>Review IV&V OFIs/observations and other oversight feedback; coordinate the discussion for their adoption and implement the agreed upon process improvements;</p> <p>Monitor efficacy of implemented risk and issue management process improvements;</p> <p>Coordinate the development of the Operational Work Plan updates, to include</p>	<p>Project Management</p> <p>Risk and Issue Management – Identification, Analysis, Mitigation, Best Practices</p> <p>Planning</p> <p>Scheduling</p> <p>Communication</p>

Work Program Integration Initiative (WP II) Project Management Plan

		<p>attachments for the schedule, spend plan, PMP, and RAID tracking logs;</p> <p>Facilitating RAID Log meetings; and</p> <p>Leading the management of project risks, issues, action items, decisions, change requests, and deliverables through their appropriate channels in Project Governance.</p>	
Change Manager	<p>Change Manager:</p> <p>Danny Johnson (Vendor employee)</p> <p>(Full-time allocated)</p>	<p>Managing the formal project Change Request process from identification, assessment, impact analysis, drafting, comment processing, routing, approvals, and implementation tracking;</p> <p>Coordinating the updating of the Schedule IV-B and the related artifacts in support of the LBR process;</p> <p>Tracking and developing the updates on the Spend Plan;</p> <p>Resolving any discrepancies with time and expense reporting against project budget;</p> <p>Developing budget process improvements;</p> <p>Administer the Change Request Workflow tool to reflect all updated materials for individual Change Requests and the approvers;</p>	<p>Project Management</p> <p>Risk and Issue Management – Identification, Analysis, Mitigation, Best Practices</p> <p>Planning</p> <p>Scheduling</p> <p>Communication</p>

Work Program Integration Initiative (WP II) Project Management Plan

		<p>Lead the maintenance of the Change Request Log on the WP II SharePoint site and provide extracts for reports as needed;</p> <p>Document management; and</p> <p>Collaborate with PMO on PM process improvements and PMP updates.</p>	
<p>Project Administrator</p>	<p>PMO Administrator: Heather DeFrancisco (Vendor employee) (Full-time allocated)</p>	<p>Providing administrative support to the PD and project team;</p> <p>Coordinating the flow of communication through the PMO. Ensure action items, assignments, or follow up is communicated to the appropriate staff and tracked to completion;</p> <p>Scheduling (calendar via Outlook) all PMO activities or events and maintaining the WP II project calendar, including handling the meeting logistics of agendas, meeting materials, conference rooms, conference call lines, and notes, etc.;</p> <p>Responsible for onboarding and offboarding project staff, Staff Augmentation, Management Services, and Systems Integrator Consultants. Equipping team members with a workstation, hardware, software, ID badge, and appropriate access to FDOT resources and information;</p> <p>Shepherd vendor deliverables through the approval process in accordance with the project schedule;</p>	<p>Communication and Interpersonal Skills</p> <p>Expertise with Microsoft Office Suite</p> <p>Understanding of Project Management</p> <p>Meeting Scheduling</p>

Work Program Integration Initiative (WPII) Project Management Plan

		<p>Facilitate the submittal of vendor invoices to complete the deliverable process;</p> <p>Collect Staff Augmentation timesheets for budget tracking;</p> <p>Maintaining the Materials Log for WPII-assigned equipment, such as laptops, and helping assigned project staff with service requests for such equipment as needed; and</p> <p>Organize and maintain WPII SharePoint files, including managing the structure and tidiness of folders, workflows, and permissions.</p>	
Contract Manager	<p>Strategic Development/SD-FAST Contract Manager:</p> <p>Alan Busenbark</p> <p>(Part-time allocated)</p>	<p>Coordinating the development of all new procurement efforts on the project to ensure compliance with Chapter 287, Florida Statutes;</p> <p>Reviewing Scope of Services for all new procurement efforts from a contract and procurement prospective;</p> <p>Coordinating with FDOT Procurement on the service acquisition process and Advertising all DMS State Term Contracts related solicitations for the Project;</p> <p>Monitoring and maintaining My Florida Marketplace (MFMP) purchase orders executed for WPII;</p> <p>Monitoring and maintaining all B Contracts executed for WPII;</p>	<p>State Procurement Processes</p> <p>Contract Management</p> <p>Communication Skills</p> <p>Budget and Spend Management</p>

Work Program Integration Initiative (WP II) Project Management Plan

		<p>Reviewing all project invoices for completion and compliance with Chapter 215, Florida Statutes;</p> <p>Working with Finance Manager to ensure payments are processed;</p> <p>Monitoring the project spend plan;</p> <p>Coordinating with the PMO to ensure project budget reporting is accurate and up to date;</p> <p>Performing Vendor Management activities, including general communication about WP II project needs for Vendors to respond to;</p> <p>Tracking all vendor responses to procurement solicitations to ensure compliance with Chapter 286, Florida Statutes; and</p> <p>Ensuring overall adherence to the Vendors' contracts.</p>	
<p>Finance and Contracts Administrator</p>	<p>Strategic Development/SD-FAST Finance & Contract Administrator:</p> <p>Sonya Dudley</p> <p>(Part-time allocated)</p>	<p>Working with the PMO to develop quarterly release requests;</p> <p>Working with the PMO, Vendor, and applicable SME's to gather TWO information to adjust quarterly release requests;</p> <p>Maintaining the Forecasted Spend Plan;</p>	<p>Leadership and Communication Skills</p> <p>Functional and Institutional Knowledge</p> <p>State Procurement Knowledge</p> <p>Contract Management Expertise</p>

Work Program Integration Initiative (WP II) Project Management Plan

		<p>Coordinating with the Finance Manager and Contract Manager to reflect consumption of funds by month;</p> <p>Advising the WP II PMO in daily activities; and</p> <p>Coordinating with the Budget Office on requests related to quarterly releases and project reversions.</p>	Planning
Finance Manager	<p>Finance & Staff Director: David Perrin (Part-time allocated)</p>	<p>Tracking FLAIR transactions;</p> <p>Overseeing the encumbrance of project funds; and</p> <p>Ensuring funds are encumbered correctly and timely.</p>	<p>State Accounting Best Practices</p> <p>GAAP Knowledge</p>
Transportation Technology OCM Manager	<p>WP II OCM Manager: Allison Black (Part-time allocated)</p>	<p>Accountable for the overall coordination, delivery, and adoption of oriented work efforts relating to the OCM workstream, to include organizational change management activities relating to people, processes, and technology and the Department's change engagement, readiness, and adoption; and</p> <p>Serves as Management Steering Team resource for the OCM workstream.</p>	<p>Leadership and Management Skills</p> <p>Organizational Change Management Expertise</p> <p>Communication Skills</p> <p>Planning</p>
WP II Project OCM Lead	<p>WP II OCM Administrator: Vallie Mandell (Vendor employee) (Full-time allocated)</p>	<p>Responsible for the overall coordination, delivery, and adoption of oriented work efforts relating to the OCM workstream, to include organizational change management activities relating to people, processes, and technology and the Department's change</p>	<p>Communication Skills</p> <p>Organizational Change Management Expertise</p>

		<p>engagement, readiness, and adoption, under the general direction of the FDOT Organizational Change Manager: Serve as Project Management Team resource for the OCM workstream, liaise with other workstream counter parts to ensure integration with other workstreams and deliver OCM information relating to scope, budget, risk, and other resources of the work effort being managed. Liaise with the FDOT's OCM Manager, Management Steering Team OCM workstream resource, and other Staff Augmentation and vendors.</p> <p>Coordinate OCM tasks, activities, and assignments, monitor daily work efforts and execution of tasks, activities, and assignments, perform quality review of work products, provide status reports, and escalate functional, quality, and/or timeline issues appropriately.</p> <p>Coordinate the development and completion of OCM related project material.</p> <p>Review and provide constructive feedback on all OCM deliverables and confirm alignment with preceding, dependent, and/or succeeding deliverables; for both OCM and other workstreams.</p> <p>Ensure all OCM deliverables meet or exceed acceptance criteria, are delivered on time, within budget, and adhere to high quality standards, and meet the expectations of the project and FDOT.</p>	<p>Planning</p>
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		<p>Responsible for tracking key project milestones and maintaining OCM Activity Schedule.</p> <p>Assist the Project Management Office in identifying, prioritizing, and communicating opportunities for OCM to achieve project goals.</p> <p>Assist the Project Management Office in identifying, prioritizing, and communicating opportunities for OCM to achieve project goals.</p> <p>Oversee management and maintenance of WPPI Project Communications Plan in collaboration with WPPI OCM Communications Lead, ensuring activities within the plan are executed timely and provided to the appropriate target audience.</p> <p>Oversee analyzed and dispositioned communications feedback, concerns and trends to improve communications delivery, processes and comprehension</p> <p>Review and approve Project communications material.</p> <p>Monitor the management and maintenance of the WPPI Project Communications SharePoint site;</p> <p>Ensure the development, tracking and reporting of key project milestones, as they relate to project communications, are within Schedule and meet project expectations</p>	
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Work Program Integration Initiative (WPPI) Project Management Plan

		<p>Participate in and/or facilitate OCM workstream meetings, workshops, and implementation activities</p> <p>Assisting the Business Track Leads and Business Process Leads in the communication and dispositioning of business process standardization activities;</p>	
<p>WPPI Project Communications Lead</p>	<p>WPPI Project Communications Lead: Tracy Newsome (Vendor employee) (Full-time allocated)</p>	<p>Responsible for assisting the WPPI network in the overall coordination, delivery, and adoption of project communications relating to project management, functional, technical, solution and OCM workstreams, under the general direction of the FDOT Organization Change Manager and in collaboration with the WPPI OCM Administrator.</p> <p>Liaise with other workstream counterparts to ensure integration and deliver OCM information relating to project management, functional, technical, solution and OCM needs for WPPI Communication Plan tracking;</p> <p>Collaborate with the FDOT's Organizational Change Manager, WPPI OCM Administrator, PMO, FCs, Project vendors and WPPI Change Networks;</p> <p>Manage and maintain WPPI Project communications plan in collaboration with WPPI OCM Administrator, PMO, FCs, Project vendors, and WPPI Change Networks;</p>	<p>Visual, Oral, and Written Communication Skills</p> <p>Planning</p> <p>Organizational Change Management Knowledge</p>

		<p>Develop WPPI Project communications material;</p> <p>Ensure activities within the project communications plan are executed timely and provided to the appropriate target audience;</p> <p>Analyze and disposition communications feedback, concerns and trends to improve communications delivery, processes and comprehension;</p> <p>Manage and maintain the WPPI Project Communications SharePoint site;</p> <p>Develop, track and report key project milestones as they relate to project communications;</p> <p>Assist the FDOT’s Organizational Change Manager, WPPI OCM Administrator, PMO, FCs, Project vendors and WPPI Change Networks in identifying, prioritizing and communicating opportunities for improved and/or supportive communications to achieve project goals; and</p> <p>Participate in and/or facilitate OCM workstream meetings, workshops, and implementation activities; and</p> <p>Assist the Business Track Leads and Business Process Leads in the communication and dispositioning of business process standardization activities.</p>	
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Work Program Integration Initiative (WPPI) Project Management Plan

<p>Solutions Architect</p>	<p>OIT Application Support Consultant:</p> <p>Brian Tippell (Vendor employee)</p> <p>(Full-time allocated)</p>	<p>Ensure all OIT objectives are addressed as part of the final solution;</p> <p>Develop and maintain technical requirements through final baselining as part of the overall project requirements;</p> <p>Develop technical standards to be referenced as procurement content and to be adhered to by the SI Vendor providing the WPPI solution;</p> <p>Initiate, drive and deliver effective experiences in partnership with distributed cross-functional teams and ensuring all aspects of the architectural vision are communicated, supported and delivered to the highest standards;</p> <p>Review technical plans and solutions delivered by the SI for quality and completeness;</p> <p>Serve as the Technology Track liaison to the WPPI Project;</p> <p>Work closely with the SI to ensure OIT standards are followed;</p> <p>Coordinate the completion of the FDOT Security Plan between the SI and OIT Security Office;</p> <p>Serve as the FDOT Technical Lead for Data Migration, develop the Data Migration plan and schedule for FDOT, and work with the</p>	<p>Technical and Institutional Knowledge</p> <p>Understanding of current Technology landscape</p> <p>Data and Infrastructure best practices</p> <p>Regulatory Requirements</p> <p>Communication Skills</p>
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Work Program Integration Initiative (WP II) Project Management Plan

		<p>SI to ensure the Department’s data is migrated appropriately;</p> <p>Assist the Department with defining the Technical Scope for WP II; and</p> <p>Align core .NET based platform development initiatives with Department development vision, strategy and deployment.</p>	
<p>Senior Business Process Leads</p>	<p>Business Process Support Team:</p> <p>Drew Evers (Vendor employee)</p> <p>(Full-time allocated)</p> <p>Michael Stephens (Vendor employee)</p> <p>(Full-time allocated)</p>	<p>Gathering FDOT requirements with the Business Track Leads and Business Track SMEs;</p> <p>Assisting the Product Owners in the developing and executing of business process standardization activities;</p> <p>Coordinating and leading business process standardization sessions with the Functional Coordinators and SMEs (in collaboration with the SI);</p> <p>Identifying additional opportunities for Subject Matter Expert engagement in the definition of detail functional requirements, data conversion rules and cleansing activities and development of testing scenarios to confirm business outcomes;</p> <p>Facilitating process mapping meetings and assisting with artifact creation to document alignment with future state business processes;</p> <p>Assisting in documenting specifications for data conversions, functional interfaces,</p>	<p>Business Analysis Best Practices</p> <p>Requirements Development and Management</p> <p>Communication skills</p> <p>Meeting Facilitation Skills</p> <p>Business Analysis Tools</p>

Work Program Integration Initiative (WP II) Project Management Plan

		<p>reporting requirements and workflow definitions; and</p> <p>Documenting and coordinating resolution of parking lot items from FC and SME work sessions.</p>	
<p>Functional Coordinator Team</p>	<p>OWPB:</p> <p>Greg Patterson, Lead (Full-time allocated)</p> <p>Linda Glass Johnson (Vendor employee) (Full-time allocated)</p> <p>Clay Whitaker (Part-time allocated)</p> <p>Dharmesh Patel (Vendor employee) (Part-time allocated)</p> <p>Vacant (Full-time allocated)</p> <p>Roger Panfil (Vendor employee) (Part-time allocated)</p> <p>Mina Nofallah (Vendor employee) (Full-time allocated)</p> <p>Anna Suhrweir (Part-time allocated)</p>	<p>Defining and validating the WP II functional requirements as part of the Business Track;</p> <p>Actively participating in working and prototyping sessions;</p> <p>Identifying business processes to standardize and/or reengineer, and further defining the To-Be Business Processes for WP II;</p> <p>Analyzing and documenting the critical business functions and business processes, conducting test runs of procedures, recommending improvements and communicating changes related to operating procedures in the OWPB and OOC;</p> <p>Work within the FC team to identify functional gaps, develop and document business rules and document processes supporting critical functions; and</p> <p>Analyzing financial systems and dependent business processes owned by OWPB and OOC and assist in re-engineering areas impacted by an ongoing business transformation, to include analyzing and making recommendations for potential solutions to short-term problems based on</p>	<p>Subject Matter Expertise</p> <p>Functional and Institutional Knowledge</p>

Work Program Integration Initiative (WP/II) Project Management Plan

	<p>Karen Corman (Part-time allocated)</p> <p>OOO:</p> <p>Lisa Evans, Lead (Full-time allocated)</p> <p>Josephine Jones (Full-time allocated)</p> <p>David Williams (Full-time allocated)</p> <p>Rod White (Vendor employee) (Part-time allocated)</p>	<p>the benefits and costs of quick fixes or improvements as well as mentoring FDOT staff on specific knowledge necessary to execute processes.</p>	
<p>IV&V Key Personnel</p>	<p>IV&V Project Manager:</p> <p>Nicole Geller (Part-time allocated)</p> <p>and</p> <p>IV&V Consultant:</p> <p>Mark Ervin (Part-time allocated)</p>	<p>Report to the Executive Project Sponsor, the IV&V Project Manager and Consultant are accountable for providing an objective, neutral, third-party view of the Project with the intent of protecting FDOT's interests;</p> <p>Evaluate and assess the Project throughout the Project lifecycle and reporting on a monthly and quarterly basis; and</p> <p>Comply with IV&V regulatory requirements detailed in US Code of Federal Regulations 45 CFR 95.626 and the Project Management and Oversight Standards, detailed in Chapter 60GG-1, F.A.C.</p>	<p>Project Management Best Practices</p> <p>Regulatory Requirements</p> <p>Legislative Requirements</p> <p>Problem Solving</p> <p>Communication Skills</p>

APPENDIX B: GOVERNANCE THRESHOLDS

This table identifies thresholds for Project Governance.

Governance Thresholds						
Governing Body	Change Control			Decision Making		
	Scope	Schedule	Cost	Risks	Issues	Other
Executive Project Sponsor	Addition or deletion to the 39 sub-functions Addition or deletion of applications to be replaced	Impact to the Project Completion, Go-Live, or Phase End Dates	Impact to the Legislative Budget Request Use of Management Reserve Changes impacting budget that exceed the contingency reserve.	Mitigation strategy and response, or closure of risks identified as High exposure	Issue resolution plans or closure of issues from High exposure risks, issues escalated from MST, issues impacting Scope, Schedule, or Cost as identified in the change thresholds	Decisions escalated from MST that are not identified by any other section (Resources, Business Process Improvements)
Management Steering Team	Impacts to design Addition or deletion of requirements	All other schedule changes elevated by PMT	Changes impacting budget that fall within contingency reserve.	Mitigation strategy and response, or closure of risks identified as Medium exposure	Issue resolution plans or closure of issues from Medium exposure risks, issues escalated from PMT, issues impacting Scope, Schedule, or Cost as identified in the change thresholds	Decisions not captured by Change Control, Risks, or Issues Decisions such as but not limited to: Staff changes to PMT, Vendor or other project resource decisions escalated by PMT, Business Process Improvements escalated from PMT

Work Program Integration Initiative (WP11) Project Management Plan

Governance Thresholds						
Governing Body	Change Control			Decision Making		
	Scope	Schedule	Cost	Risks	Issues	Other
Project Management Team	<p>Recommend requirements, design, and any other changes to scope not listed</p> <p>Has the authority to decide if the change does not warrant escalation (No CR and logged as a decision if necessary)</p>	<p>Recommend schedule changes to MST</p> <p>Has the authority to decide if the change does not warrant escalation (No CR and logged as a decision if necessary)</p>	<p>Changes that do not require the use of contingency reserve. (No CR and logged as a decision if necessary)</p>	<p>Mitigation strategy and response, or closure of risks identified as Low exposure</p>	<p>Issue resolution plans or closure of issues from Low exposure risks</p>	<p>Decisions not captured by Change Control, Risks, or Issues</p> <p>Decisions such as but not limited to: Staff changes to direct reports (staff aug), Vendor or other project resource decisions not requiring escalation, Business Process Improvements that do not require escalation</p>

APPENDIX C: COMMUNICATIONS PLAN EXCERPT

Below is an excerpt from the detailed communications plan developed by Organizational Change Management for the WP II Project. This table highlights those communications aligned with project management practices and processes.

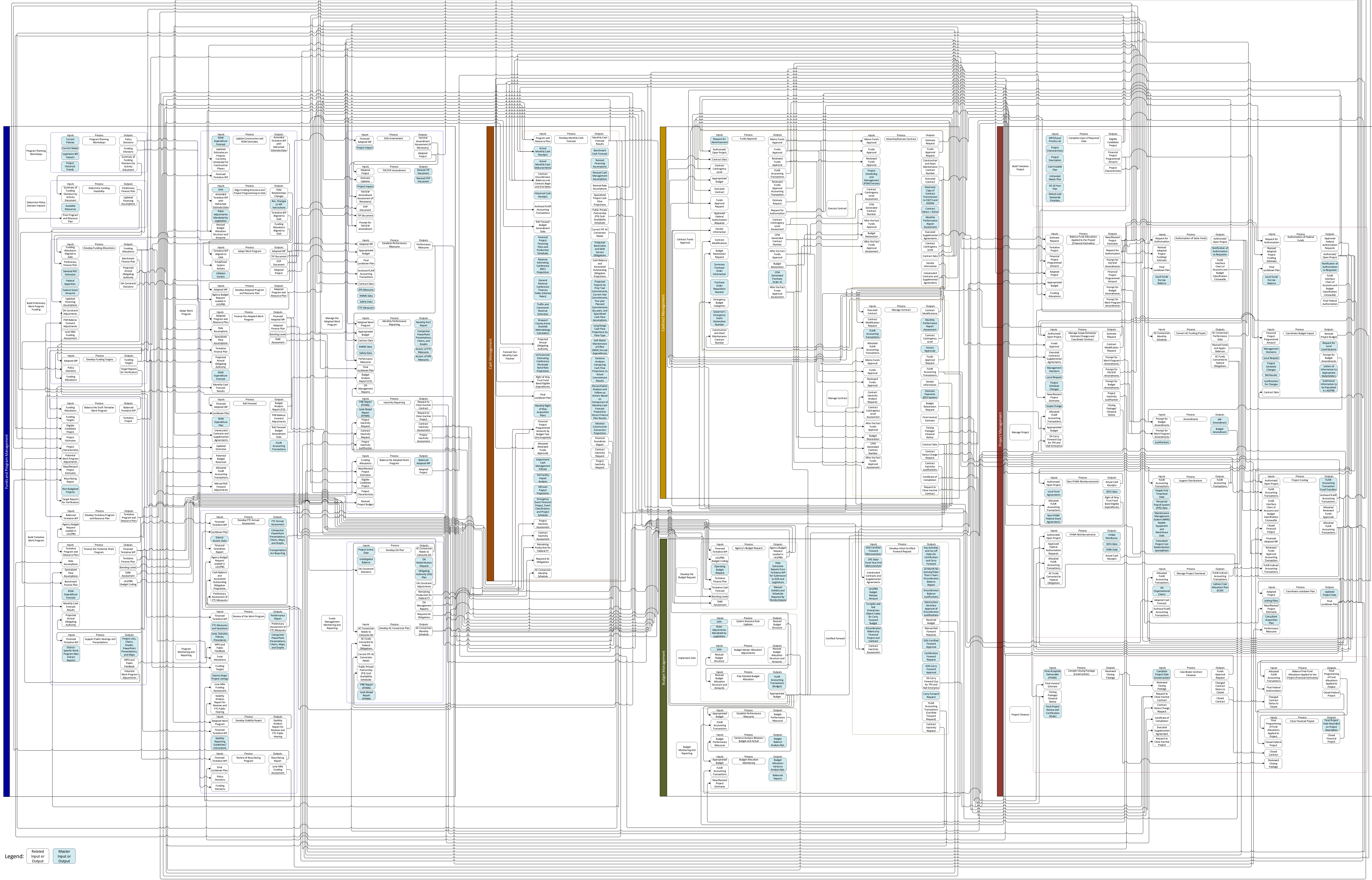
WP II COMMUNICATIONS PLAN - PROJECT MANAGEMENT PLAN EXCERPT						
Communication / Activity	Stakeholder Audience	Purpose of Communication	Frequency	Delivery Channel(s)	Materials Required	Delivery Responsibility
Name of communication	Who should receive the communication?	What do we need to say or do?	When should the communication be distributed?	What medium will be leveraged for communication?	What communication materials are needed / provided?	Who will be delivering (releasing or sending) the communication
PMT - Project Status	WP II Project Team, Functional Coordinator Team and Vendors	Update the project team on key activities, risks, issues, and opportunities. Drive cross workstream collaboration and updates.	Weekly	Meeting	Meeting Facilitation Collateral - PMT Project Status PMT Agenda	Project PMO
WP II Liaison Meeting	WP II Liaisons, WP II Project leadership, other district representatives	Update key stakeholders outside the project team on project progress, objectives, and priorities. Engage these stakeholders for their feedback.	Bi-Weekly	Meeting	Meeting Facilitation Collateral: PMT Project Status PowerPoint PMT Agenda PMT Meeting Notes	OCM Team-WP II Comms Lead
WP II Communications Site	All impacted WP II stakeholders	Ensure there is a 'single source of truth' for WP II communication artifacts and updates, as well as reliable location for information for curious parties.	As required	SharePoint Update	Documents, Artifacts, Project Schedule	OCM Team-WP II Comms Lead
DMS Status Report	DMS	F.A.C. Chapter 60GG-1 mandated report that includes the required narrative status report, schedule and other documents as requested.	Monthly (by the 10th)	Document	Status Report Form (0505B), Spend Plan, Project Schedule, RAID Log	Project Scheduler

Work Program Integration Initiative (WPII) Project Management Plan

WPII COMMUNICATIONS PLAN - PROJECT MANAGEMENT PLAN EXCERPT						
Communication / Activity	Stakeholder Audience	Purpose of Communication	Frequency	Delivery Channel(s)	Materials Required	Delivery Responsibility
Name of communication	Who should receive the communication?	What do we need to say or do?	When should the communication be distributed?	What medium will be leveraged for communication?	What communication materials are needed / provided?	Who will be delivering (releasing or sending) the communication
DMS Monthly Oversight Meeting	DMS, PMO, Functional Coordinators, IV&V, MST	Review the WPII project status, schedule, spend plan, and RAID log.	Monthly	Meeting	Meeting Facilitation Collateral - DMS Draft Report	Project Director
Legislative Report - Quarterly	Governor, Senate President and House Speaker	Provide IV&V and DMS report	Quarterly	Document	Quarterly Project Status Report	Project Director
Legislative Budget Report	CIO	A status report to the CIO for review and submittal to the Office of Budget. This report addresses the status of projects which are funded by a Legislative Budget Request.	Monthly (by the 10th)	Document	FDOT/OIT LBR Monthly Status Report- Version 2.0	Project Director/CIO
Executive Workshop Report - WPII Specific	EPS/PMO	Provide the status of the WPII Project for the Executive Workshop Report.	Monthly (by the 10th)	Document	PowerPoint Slide	Project Director
PPMPro Report	OIT/Applications Services	Provide project status, accomplishments and forward thinking for OIT.	Monthly (3rd Mon)	Document and PPMPro (website)	Status report (excel file), new item in PPMPro	Project PMO
EPS/MST Meeting	WPII EPS and MST members	Meeting with key stakeholders to discuss issues and risks to the project, outcomes from PMT, review statuses of the project tracks, and make decisions.	Bi-Weekly	Meeting	MST Project Status PowerPoint MST Agenda	Project PMO-Project Admin

Work Program Integration Initiative (WP II) Project Management Plan

WP II COMMUNICATIONS PLAN - PROJECT MANAGEMENT PLAN EXCERPT						
Communication / Activity	Stakeholder Audience	Purpose of Communication	Frequency	Delivery Channel(s)	Materials Required	Delivery Responsibility
Name of communication	Who should receive the communication?	What do we need to say or do?	When should the communication be distributed?	What medium will be leveraged for communication?	What communication materials are needed / provided?	Who will be delivering (releasing or sending) the communication
RAID Log Meeting	PMT	Meeting is to review the current RAID Log, accept/decline recommended updates, mitigation action status.	Bi-Weekly	Meeting	RAID Log	Project PMO-Project Risk Mgr.
PMO Standup	PMO, OCM	Debriefing of project's to-do, in progress, and accomplished tasks.	Daily	Meeting	KANBAN Board	Project Director
WP II Project SharePoint Site	Project Team Members	Make available all project documents or artifacts (plans, deliverables, schedules, contracts, minutes, reports, etc.).	On-going, as needed	Website	Project documents	Project PMO
Project Planning Sessions	Track Leads and others as needed	Develop work plans for each project track.	Weekly/as needed	Meeting	Draft plans, estimates, agendas, meeting minutes	Project PMO
One-on-ones	MST Members, EPS, Track Leads, others as needed	Manage stakeholders and address concerns.	Weekly/as needed	Meeting	Varied or as needed	Project Director



Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7110	Require the ability for users with select permissions to manually create a monthly schedule to record Financial Project's payment milestones.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-7214	Require the ability to define common summary designations for Cash Forecast and Finance Plan reporting based on Program Plan Category, Sub Category, and Fund Group.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-7215	Require the ability to segment on specified data attributes, including Program Plan Category and Program Plan Subcategory, the planned commitments within the Program and Resource Plan Summary for interfacing to specific models within the Finance Plan and Cash Forecast.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-8457	Require the ability to create a data relationship between right of way parcels and/or excess parcels, if applicable, to each combination of Financial Project (with a right of way land acquisition phase) and the specific funding sources.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-8513	Require the ability to map Master Financial Data attributes to summary cash flow reporting categories for publishing the results of the Department's long term cash flow forecasts.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-8624	Require the ability to systematically calculate (and store) variances between the summary reporting lines of the Department's monthly Cash Forecast as compared to the monthly baseline Cash Forecast based on the Adopted Work Program Plan and/or prior versions of the monthly Cash Forecast.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-8626	Require the ability to drill down to the supporting forecasted cash flows and associated assumptions for variances between the various versions of the monthly Cash Forecast.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-8627	Require the ability to record justification narratives for monthly Cash Forecast variances.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-8628	Require the ability to compile and publish summary results from monthly Cash Forecast scenarios to the Executive Team of cash balance variance analysis, traceability to Financial Project impacts and recommended changes to the planned commitment levels and financing cash flow assumptions.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-8629	Require the ability to compile and publish monthly revenue projections, disbursement projections, cash flow assumptions, funding reimbursement forecasts and cash balance projections for all Department maintained trust funds to support the executive review and approval of the monthly Balanced Financial Plan.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-8631	Require the ability to record the approval of the cash flow and financing assumptions that comprise the monthly Cash Management Plan.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-8632	Require the ability to provide traceability for all planned commitments within the Program and Resource Plan Summary to the corresponding monthly cash flow calculations and specialized cash flow assumptions (Cash flow by Model Component report).	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-8633	Require the ability to restrict, based on user security, access to the Department's monthly Cash Forecast.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-8634	Require the ability to restrict, based on user security, access to the Department's annual Finance Plan.	Forecast Cash Flow	01 - Setup and Maintain Cash Policy Controls and Variables
REQ-5804	Require the ability to generate an extract of encumbrances by Financial Project and fund based on a specific snapshot date for the Department's cash flow forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7502	Require the ability to designate for each bond sale the actual expenditure accounting transactions that are being reimbursed by the bond issuance.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7986	Require the ability to systematically derive Roll Forward rates using system-maintained accounting transaction history to combine with current planned commitment forecasts and current Roll Forward initiatives to develop annual commitment rates (i.e., Roll Forward rate).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7987	Require the ability to manually record annual commitment rates by Program Plan Category, Program Plan Subcategory, and Fund Group for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7989	Require the ability to systematically multiply planned commitments summarized by Program Plan Category, Program Plan Subcategory, Fund Group, and budget year by annual commitment rate assumptions to calculate the annual amount of budget forecasted to Roll Forward for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7990	Require the ability to create user defined cash flow disbursement categories for the application of cash flow monetary and rate assumptions to planned commitments.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7991	Require the ability to manually record annual commitment rates by user defined cash flow disbursement categories for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7992	Require the ability to systematically multiply planned commitments input for user defined cash flow disbursement categories and budget year by annual commitment rate assumptions to calculate the annual amount of budget forecasted to Roll Forward for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7993	Require the ability to systematically calculate the annual amount of planned commitment that is forecasted to be executed (i.e., planned commitment - forecasted Roll Forward) for all budget years within the Department's Work Program summarized by Program Plan Category, Program Plan Subcategory and Fund Group	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7994	Require the ability to systematically calculate the annual amount of planned commitment, for user defined cash flow disbursement categories, that is forecasted to be executed for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7996	Require the ability to systematically derive monthly commitment rates using various versions of the Department's system-maintained lockdown plan, summarized by Program Plan Category, Program Plan Subcategory, and Fund Group, to populate monthly commitment rate assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7997	Require the ability to manually record monthly commitment rates by Program Plan Category, Program Plan Subcategory and Fund Group for each month of all budget years of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7998	Require the ability to import via an external interface the monthly commitment rates for cash flow forecasts rather than manually entering.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7999	Require the ability to manually input monthly commitment rates by user defined cash flow disbursement categories for each month of all budget years of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8000	Require the ability to systematically calculate the monthly amount of planned commitment that is forecasted to be executed (i.e., annual forecasted executed commitment multiplied by monthly commitment rate) for each month of all budget years within the Department's Work Program summarized by Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8001	Require the ability to systematically calculate the monthly amount of planned commitment that is forecasted to be executed (i.e., annual forecasted executed commitment multiplied by monthly commitment rate) for each month of all budget years within the Department's Work Program summarized by user defined cash flow disbursement categories.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8002	Require the ability to systematically derive monthly cash outflow rates using system-maintained accounting transaction history.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8003	Require the ability to manually adjust annual commitment rates (i.e., Roll Forward rate) used for cash flow forecasts without impacting previous forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8004	Require the ability to manually adjust monthly commitment rates used for cash flow forecasts without impacting previous forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8005	Require the ability to manually adjust monthly cash outflow rates (i.e., expenditure rate) used for cash flow forecasts without impacting previous forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8006	Require the ability to manually record monthly cash outflow rates by Program Plan Category, Program Plan Subcategory and Fund Group for each month of all budget years of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8007	Require the ability to manually record monthly cash outflow rates by user defined cash flow disbursement categories for each month of all budget years of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8008	Require the ability to systematically calculate the monthly amount of planned cash outflow that is forecasted to be disbursed (i.e., monthly forecasted executed commitment multiplied by monthly cash outflow rate) for each month of all budget years within the Department's Work Program summarized by Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8009	Require the ability to systematically calculate the monthly amount of planned cash outflow that is forecasted to be disbursed (i.e., monthly forecasted executed commitment multiplied by monthly cash outflow rate) for each month of all budget years within the Department's Work Program summarized by user defined cash flow disbursement categories.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8010	Require the ability to systematically derive an annual summary of the monthly amount of planned cash outflow that is forecasted to be disbursed for each budget year within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8011	Require the ability to systematically calculate the annual cash outflow rate (annual amount of forecasted cash outflow divided by annual amount of planned executed commitment) categorized by Program Plan Category, Program Plan Subcategory and Fund Group for use in each of the Department's annual Finance Plan cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8012	Require the ability to systematically calculate the annual cash outflow rate (annual amount of forecasted cash outflow divided by annual amount of planned executed commitment) categorized by user defined cash flow disbursement categories for use in each of the Department's annual Finance Plan cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8013	Require the ability to systematically calculate the annual amount of planned cash outflow that is forecasted to be disbursed (i.e., annual forecasted executed commitment multiplied by annual cash outflow rate) for all budget years within the Department's Work Program summarized by Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8014	Require the ability to systematically calculate the annual amount of planned cash outflow that is forecasted to be disbursed (i.e., annual forecasted executed commitment multiplied by annual cash outflow rate) for all budget years within the Department's Work Program summarized by user defined cash flow disbursement categories.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8015	Require the ability to systematically derive past cash flow rates using system-maintained accounting transaction history summarized by any Financial Project attribute or Master Financial Data attribute (such as Fund Group) to calculate proposed cash outflow rates.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8017	Require the ability to systematically add or subtract annual dollar assumptions to annual planned commitments classified by Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8018	Require the ability to systematically add or subtract annual dollar assumptions to annual planned commitments classified by user defined cash flow disbursement categories.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8019	Require the ability to systematically add or subtract annual dollar assumptions to annual cash outflow forecasts classified by Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8020	Require the ability to systematically add or subtract annual dollar assumptions to annual cash outflow forecasts classified by user defined cash flow disbursement categories.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8021	Require the ability to systematically add or subtract monthly dollar assumptions to monthly cash outflow forecasts classified by Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8022	Require the ability to systematically add or subtract monthly dollar assumptions to monthly cash outflow forecasts classified by user defined cash flow disbursement categories.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8023	Require the ability to configure and execute multiple annual cash flow model(s) to forecast the cash inflows, cash outflows, and ending cash balances for all Department maintained trust funds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8024	Require the ability to configure and execute multiple monthly cash flow model(s) to forecast the cash inflows, cash outflows, and ending cash balances for all Department maintained trust funds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8025	Require the ability to associate a group of annual monetary assumptions to an annual cash flow model reflecting a single scenario of annual forecasted cash inflows, cash outflows and ending cash balances.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8026	Require the ability to associate a group of monthly monetary assumptions to a monthly cash flow model reflecting a single scenario of monthly forecasted cash inflows, cash outflows and ending cash balances.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8027	Require the ability to associate a group of annual rate assumptions to an annual cash flow model reflecting a single scenario of annual forecasted cash inflows, cash outflows and ending cash balances.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8028	Require the ability to associate a group of monthly rate assumptions to a monthly cash flow model reflecting a single scenario of monthly forecasted cash inflows, cash outflows and ending cash balances.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8032	Require the ability to manually update cash flow monetary and rate assumptions to reflect the approved cash flow assumption scenarios.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8034	Require the ability to identify statistical outliers to develop specialized cash flow assumptions specific to an individual Financial Project or groups of Financial Projects.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8037	Require the ability to collect monthly Actual Financial Activity by user defined cash flow disbursement categories for comparison to monthly cash flow forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8038	Require the ability to create data relationships between Transportation System, Financial Project Phase, Program, Fund, and cash flow model definitions to accumulate Actual Financial Activity for comparison to cash flow forecasts and to develop revised cash flow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8039	Require the ability to define data relationships between user defined cash flow disbursement categories and cash flow model definitions to accumulate monthly Actual Financial Activity.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8040	Require the ability to systematically calculate the monthly variance between actual disbursements and forecasted cash outflow forecasts for the combination of Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8041	Require the ability to systematically calculate monthly variances between actual disbursements and forecasted cash outflows for the combination of Transportation System, Financial Project Phase, Program, and Fund.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8042	Require the ability to systematically calculate monthly variances between actual disbursements and forecasted cash outflows at the Financial Project level.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8043	Require the ability to systematically calculate monthly variances between actual disbursements and forecasted cash outflows for user defined cash flow disbursement categories.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8045	Require the ability to systematically calculate variances for year-to-date cumulative actual cash flow results as compared to forecasted cash flows for each reporting line within an individual version of the monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8049	Require the ability to systematically derive past revenue distribution rates using system-maintained actual revenue cash receipts data to combine with Revenue Estimating Conference (REC) estimates to develop annual revenue distribution rates.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8050	Require the ability to systematically derive past revenue distribution rates using system-maintained actual revenue cash receipts data to combine with Revenue Estimating Conference (REC) estimates to develop monthly revenue distribution rates.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8051	Require the ability to systematically derive past revenue distribution rates using system-maintained actual revenue cash receipts data to combine with Traffic and Concession Revenue estimates to develop annual revenue distribution rates for Turnpike Enterprise maintained trust funds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8052	Require the ability to maintain and access actual revenue cash receipts data to determine past revenue distribution rates to combine with Traffic and Concession Revenue estimates to develop monthly revenue distribution rates for Turnpike Enterprise maintained trust funds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8053	Require the ability to incorporate revenue shortfall calculations in the development of annual revenue distribution rates for Turnpike Enterprise maintained trust funds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8054	Require the ability to incorporate revenue shortfall calculations in the development of monthly revenue distribution rates for Turnpike Enterprise maintained trust funds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8056	Require the ability to crosswalk the cash flow receipts reporting hierarchy to summary reporting lines for the systematic generation of the Department's Cash Forecast and Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8057	Require the ability to crosswalk Statewide Chart of Accounts elements to the cash flow receipts reporting hierarchy.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8058	Require the ability to crosswalk Master Financial Data attributes to the cash flow receipts reporting hierarchy.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8059	Require the ability to interface annual revenue forecasts from an outside source (i.e., spreadsheet).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8060	Require the ability to preconfigure an annual cash flow model structure for a unique grouping of planned commitments, monetary assumptions, rate assumptions and Actual Financial Activity within a Department maintained trust fund.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8061	Require the ability to preconfigure a monthly cash flow model structure for a unique grouping of planned commitments, monetary assumptions, rate assumptions and Actual Financial Activity within a Department maintained trust fund.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8062	Require the ability to preconfigure all annual cash flow model structures to represent the collective cash flow forecasts for a Department maintained trust fund.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8063	Require the ability to preconfigure the combination of all monthly cash flow model structures to represent the collective cash flow forecasts for a Department maintained trust fund.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8064	Require the ability to preconfigure an annual cash flow model structure for a unique grouping of planned commitments, monetary assumptions, rate assumptions and Actual Financial Activity for a Department defined Transportation Strategy.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8065	Require the ability to preconfigure an annual cash flow model structure for a unique grouping of planned commitments, monetary assumptions, rate assumptions and Actual Financial Activity for a Department defined Project Initiative.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8066	Require the ability to preconfigure a monthly cash flow model structure for a unique grouping of planned commitments, monetary assumptions, rate assumptions and Actual Financial Activity for a Department defined Transportation Strategy.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8067	Require the ability to preconfigure a monthly cash flow model structure for a unique grouping of planned commitments, monetary assumptions, rate assumptions and Actual Financial Activity for a Department defined Project Initiative.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8068	Require the ability to systematically derive past revenue inflation rates using system-maintained actual revenue cash receipts data to combine with economic and industry forecasts to develop annual revenue inflation rates.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8069	Require the ability to systematically derive past revenue inflation rates using system-maintained actual revenue cash receipts data to combine with economic and industry forecasts to develop monthly revenue inflation rates.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8070	Require the ability to manually record annual revenue distribution rates by cash flow receipt categories and subdivisions within the categories for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8071	Require the ability to interface planned annual revenue cash inflows summarized by the cash flow receipts reporting hierarchy for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8072	Require the ability to systematically multiply planned annual revenue cash inflows for cash flow receipt categories and subdivisions within the categories and budget year by annual revenue distribution rate assumptions to calculate the annual amount of forecasted revenue cash receipts for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8073	Require the ability to manually adjust the annual amount of forecasted revenue cash receipts for each year within the Department's Work Program	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8074	Require the ability systematically derive past miscellaneous revenue cash receipt rates using system-maintained actual revenue cash receipts data to combine with economic and industry forecasts to develop annual forecasts of miscellaneous revenue amounts anticipated to be received by the Department.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8075	Require the ability to manually input the annual amount of miscellaneous revenue by cash flow receipt categories and subdivisions within the categories anticipated to be received for each year within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8076	Require the ability to manually record annual revenue inflation rates by cash flow receipt categories and subdivisions within the categories for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8077	Require the ability to systematically multiply planned annual miscellaneous revenue cash inflows for cash flow receipt categories and subdivisions within the categories and budget year by annual revenue inflation rate assumptions to calculate the annual amount of forecasted miscellaneous revenue cash receipts for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8078	Require the ability to manually adjust the annual amount of forecasted miscellaneous revenue cash receipts for each year within the Department's Work Program	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8079	Require the ability to manually record monthly revenue distribution rates by cash flow receipt categories and subdivisions within the categories for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8080	Require the ability to systematically multiply planned annual revenue cash inflows for cash flow receipt categories and subdivisions within the categories and budget year by monthly revenue distribution rate assumptions to calculate the monthly amount of forecasted revenue cash receipts within each budget year within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8081	Require the ability to manually adjust the monthly amount of forecasted revenue cash receipts within each year of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8082	Require the ability to manually record monthly revenue inflation rates by cash flow receipt categories and subdivisions within the categories for each budget year of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8083	Require the ability to systematically multiply planned annual miscellaneous revenue cash inflows for cash flow receipt categories and subdivisions within the categories and budget year by monthly revenue inflation rate assumptions to calculate the monthly amount of forecasted miscellaneous revenue cash receipts for each budget year of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8084	Require the ability to manually adjust the monthly amount of forecasted miscellaneous revenue cash receipts within each year of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8085	Require the ability to apply different annual revenue cash flow rate assumptions specific to each type of revenue and for each year within the Department's Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8086	Require the ability to apply different annual revenue cash flow monetary assumptions specific to each type of revenue and for each year within the Department's Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8087	Require the ability to apply different monthly revenue cash flow rate assumptions specific to each type of revenue and for each month within the Department's Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8088	Require the ability to apply different monthly revenue cash flow monetary assumptions specific to each type of revenue and for each month within the Department's Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8089	Require the ability to systematically derive past reimbursement cash receipts rates from reimbursable Funds using actual reimbursements of expenditure transactions to combine with Funding Agreement directives to develop annual cash reimbursement rates.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8090	Require the ability to maintain annual cash reimbursement rates by reimbursable Revenue Source.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8091	Require the ability to maintain annual cash reimbursement rates for the combination of reimbursable Revenue Source and Funding Agreement.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8092	Require the ability to manually record annual cash reimbursement rates by reimbursable Revenue Source and Funding Agreement for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8093	Require the ability to systematically multiply the annual amount of planned cash outflow that is summarized by Program Plan Category, Program Plan Subcategory, Fund Group, and budget year by the annual cash reimbursement rate assumption to calculate the annual amount of forecasted reimbursement cash receipts from reimbursable Revenue Sources for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8094	Require the ability to manually adjust the annual amount of forecasted reimbursement cash receipts (summarized by Program Plan Category, Program Plan Subcategory, and Fund Group) from reimbursable Revenue Sources for each budget year of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8095	Require the ability to systematically multiply the annual amount of planned cash outflow that is summarized by user defined cash flow disbursement categories and budget year by the annual cash reimbursement rate assumption to calculate the annual amount of forecasted reimbursement cash receipts from reimbursable Revenue Sources for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8096	Require the ability to manually adjust the annual amount of forecasted reimbursement cash receipts (summarized by user defined cash flow disbursement categories) from reimbursable Revenue Sources for each budget year of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8097	Require the ability to systematically derive past reimbursement cash receipts rates from reimbursable Revenue Sources using actual reimbursement cash receipts data to combine with Funding Agreement directives to develop monthly cash reimbursement rates.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8098	Require the ability to maintain monthly cash reimbursement rates by reimbursable Revenue Source.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8099	Require the ability to maintain monthly cash reimbursement rates for the combination of reimbursable Revenue Source and Funding Agreement.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8100	Require the ability to manually record monthly cash reimbursement rates by reimbursable Revenue Source and Funding Agreement for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8101	Require the ability to systematically multiply the monthly amount of planned cash outflow that is summarized by Program Plan Category, Program Plan Subcategory, Fund Group, and forecast month by the monthly cash reimbursement rate assumption to calculate the monthly amount of forecasted reimbursement cash receipts from reimbursable Revenue Sources for each month of all budget years for the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8102	Require the ability to manually adjust the monthly amount of forecasted reimbursement cash receipts (summarized by Program Plan Category, Program Plan Subcategory and Fund Group) from reimbursable funding sources for any forecast month within any budget year of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8103	Require the ability to systematically multiply the monthly amount of planned cash outflow that is summarized by user defined cash flow disbursement categories and budget year by the monthly cash reimbursement rate assumption to calculate the monthly amount of forecasted reimbursement cash receipts from reimbursable Revenue Sources for any forecast month within any budget year of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8104	Require the ability to manually adjust the monthly amount of forecasted reimbursement cash receipts (summarized by user defined cash flow disbursement categories) from reimbursable Revenue Sources for any forecast month within any budget year of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8105	Require the ability to systematically calculate past time lags between the actual disbursement of reimbursable funds and the cash receipt of the reimbursement from the funding partner, using system-maintained actual reimbursement cash receipts data.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8106	Require the ability to record monthly cash receipt reimbursement rate assumptions by Revenue Source and Funding Agreement to mimic the monthly time lag between the forecasted month of the cash disbursement and the forecasted month of the cash receipt of the reimbursement from the funding partner.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8107	Require the ability to systematically multiply the monthly amount of forecasted reimbursement cash receipts from reimbursable funding sources for each forecast month (summarized by Program Plan Category, Program Plan Subcategory, Fund Group, and budget year) by the monthly cash receipt reimbursement rate assumption by Revenue Source to forecast both the amount and the month(s) when the cash reimbursement will be received.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8108	Require the ability to multiply actual unreimbursed expenditures (summarized by Program Plan Category, Program Plan Subcategory and Fund Group) by the monthly cash reimbursement rates to calculate the monthly amount of forecasted reimbursement cash receipts for any forecast month within any budget year of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8109	Require the ability to multiply actual unreimbursed expenditures (summarized by user defined cash flow disbursement categories) by the monthly cash reimbursement rates to calculate the monthly amount of forecasted reimbursement cash receipts for each forecast month within the multiple budget years for the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8111	Require the ability to import annual cash reimbursement rate assumptions by reimbursable Revenue Source from an outside source.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8112	Require the ability to import monthly cash reimbursement rate assumptions by reimbursable Revenue Source from an outside source.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8113	Require the ability to import monthly cash receipt reimbursement rate assumptions by Revenue Source from an outside source.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8114	Require the ability to map statewide Chart of Accounts elements to cash flow model definitions to accumulate actual cash receipts activity for comparison to cash flow forecasts and to develop revised cash flow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8115	Require the ability to map Master Financial Data attributes to cash flow model definitions to accumulate actual cash receipts activity for comparison to cash flow forecasts and to develop revised cash flow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8116	Require the ability to summarize actual cash receipts activity by statewide Chart of Accounts elements for comparison to cash flow forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8117	Require the ability to summarize actual cash receipts activity by Master Financial Data attributes for comparison to cash flow forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8122	Require the ability to collect annual Actual Financial Activity by a Financial Project or groups of Financial Projects (i.e., specialized assumptions) for comparison to cash flow forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8123	Require the ability to collect monthly Actual Financial Activity by a Financial Project or groups of Financial Projects (i.e., specialized assumptions) for comparison to monthly cash flow forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8125	Require the ability to systematically calculate revised planned commitment amounts for each budget year of the Department's cash flow forecasts by adding the Program Plan Category, Program Plan Subcategory and Fund Group forecasted Roll Forward from the previous budget year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8126	Require the ability to systematically calculate revised planned commitment amounts for each budget year of the Department's cash flow forecasts by adding the user defined cash flow disbursement category forecasted Roll Forward from the previous budget year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8127	Require the ability to systematically calculate revised planned commitment amounts net of actual commitment and disbursement activity for all combinations of Program Plan Category, Program Plan Subcategory and Fund Group for the first year of the Department's monthly cash flow forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8128	Require the ability to systematically calculate revised planned commitment amounts net of actual commitment and disbursement activity for all user defined cash flow disbursement categories for the first year of the Department's monthly cash flow forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8129	Require the ability to maintain actual year-to-date disbursement activity by Program Plan Category, Program Plan Subcategory and Fund Group for each version of the Department's monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8130	Require the ability to maintain actual year-to-date disbursement activity for all user defined cash flow disbursement categories for each version of the Department's monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8131	Require the ability to maintain actual year-to-date disbursement activity for all Financial Projects and groups of Financial Projects included in specialized cash flows for each version of the Department's monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8132	Require the ability to maintain actual commitment balances by Program Plan Category, Program Plan Subcategory and Fund Group for each version of the Department's monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8133	Require the ability to maintain actual commitment balances for all user defined cash flow disbursement categories for each version of the Department's monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8134	Require the ability to maintain actual commitment balances for all Financial Projects and groups of Financial Projects included in specialized cash flows for each version of the Department's monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8135	Require the ability to systematically calculate the forecasted Roll Forward amount for each Program Plan Category, Program Plan Subcategory and Fund Group combination based on the revised planned commitment amount net of actual commitment and disbursement activity for the first budget year of the Department's monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8136	Require the ability to systematically calculate the forecasted Roll Forward amount for each user defined cash flow disbursement category based on the revised planned commitment amount net of actual commitment and disbursement activity for the first budget year of the Department's monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8137	Require the ability to systematically calculate the annual amount of remaining planned commitment that is forecasted to be executed (i.e., revised planned commitment - forecasted Roll Forward) for the first budget year of the Department's monthly cash forecast summarized by Program Plan Category, Program Plan Subcategory and Fund Group (currently referred to as Remaining Net Plan).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8138	Require the ability to systematically calculate the annual amount of remaining planned commitment that is forecasted to be executed (i.e., revised planned commitment - forecasted Roll Forward) for the first budget year of the Department's monthly cash forecast summarized by user defined cash flow disbursement category.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8141	Require the ability to systematically calculate the percent of planned commitments (i.e., total programmed amount) that has been expended for each active Financial Project within the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8142	Require the ability to map Financial Project attributes to a combination of Program Plan Category, Program Plan Subcategory and Fund Group or a user defined cash flow disbursement category to determine which monthly commitment rate assumptions will be used to forecast cash outflows for an outstanding encumbrance balance.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8143	Require the ability to compare the percent expended of each Financial Project within the Department's Adopted Work Program to the corresponding preconfigured monthly commitment rates to recalculate the remaining monthly rate percentages to be applied to the Financial Project's outstanding encumbrance balance.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8144	Require the ability to systematically calculate the monthly forecasted cash outflow for a Financial Project's encumbrance balance by multiplying the balance by the remaining monthly commitment rate percentages (i.e., revised commitment rate).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8145	Require the ability to summarize the monthly forecasted cash outflow for a Financial Project's encumbrance balance to the corresponding Program Plan Category, Program Plan Subcategory and Fund Group or user defined cash flow disbursement category for inclusion in the Department's monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8148	Require the ability to systematically enforce that the monthly forecasted outflows will only be included in a single summarization classification preventing duplication of results.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8155	Require the ability to manually record annual cash outflow rates by Program Plan Category, Program Plan Subcategory and Fund Group for each budget year of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8156	Require the ability to manually record annual cash outflow rates by user defined cash flow disbursement categories for each budget year of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8157	Require the ability to specify unique monthly cash outflow rates for memo encumbrances created as the result of Funds Approvals for the advertisement of the Department's contracts procured under Chapter 337, F.S.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8158	Require the ability to translate the Department's Right of Way acquisition plan into specific Financial Project and Fund combinations to develop annual specialized cash outflow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8159	Require the ability to derive the Program Plan Category, Program Plan Subcategory and Fund Group for each element of the Department's Right of Way acquisition plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8160	Require the ability to derive applicable user defined cash flow disbursement categories for each element of the Department's Right of Way acquisition plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8161	Require the ability to systematically derive annual specialized cash outflow assumptions for planned right of way acquisitions based on the Department's Right of Way Acquisition Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8162	Require the ability to manually adjust annual specialized cash outflow assumptions for planned right of way acquisitions based on the Department's Right of Way Acquisition Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8164	Require the ability to maintain actual year-to-date disbursement activity for the Department's right of way acquisition function summarized by specialized cash flows for each version of the Department's annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8167	Require the ability to translate the monthly version of the Department's Right of Way acquisition plan into specific Financial Project and Fund combinations to develop monthly specialized cash outflow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8168	Require the ability to systematically derive monthly specialized cash outflow assumptions for planned right of way acquisitions based on the Department's Right of Way Acquisition Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8169	Require the ability to manually adjust monthly specialized cash outflow assumptions for planned right of way acquisitions based on the Department's Right of Way Acquisition Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8171	Require the ability to maintain actual monthly disbursement activity for the Department's right of way acquisition function summarized by specialized cash flows for each version of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8175	Require the ability to import actual cash receipts data from an external source.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8181	Require the ability to forecast 100% of the remaining forecasted revenue dollars of the first budget year of the Department's monthly cash forecast following the processing of actual revenue cash receipts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8182	Require the ability to systematically calculate revised monthly planned revenue distribution amounts net of actual revenue cash receipts for all cash flow receipt categories and subdivisions within the categories for the first year of the Department's monthly cash flow forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8183	Require the ability to systematically calculate revised monthly planned revenue distribution amounts net of actual revenue cash receipts for all preconfigured combinations of Master Financial Data attributes for the first year of the Department's monthly cash flow forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8184	Require the ability to systematically calculate revised monthly planned revenue distribution amounts net of actual revenue cash receipts for all statewide Chart of Accounts elements for the first year of the Department's monthly cash flow forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8185	Require the ability to copy all or a portion of an annual rate scenario from one cash flow model to another cash flow model for subsequent modifications.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8186	Require the ability to copy all or a portion of a monthly rate scenario from one cash flow model to another cash flow model for subsequent modifications.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8187	Require the ability to copy all or a portion of an annual monetary assumption scenario from one cash flow model to another cash flow model for subsequent modifications.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8188	Require the ability to copy all or a portion of a monthly monetary assumption scenario from one cash flow model to another cash flow model for subsequent modifications.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8189	Require the ability to preconfigure annual cash flow model structure(s) for a unique grouping of planned commitments, monetary assumptions, rate assumptions and Actual Financial Activity to segment cash flow results specific to the Federal Highway Administration's (FHWA) Advance Construction program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8190	Require the ability to preconfigure monthly cash flow model structure(s) for a unique grouping of planned commitments, monetary assumptions, rate assumptions and Actual Financial Activity to segment cash flow results specific to the Federal Highway Administration's (FHWA) Advance Construction program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8191	Require the ability to manually input the planned annual revenue cash inflows by cash flow receipt categories and subdivisions within the categories for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8192	Require the ability to systematically interface the annual amount of miscellaneous revenue by cash flow receipt categories and subdivisions within the categories anticipated to be received for any budget year within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8325	Require the ability to configure the cumulative duration of the Department's monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8326	Require the ability to configure the cumulative duration of the Department's annual finance plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8327	Require the ability to systematically derive proposed commitment rates using system-maintained accounting transaction history summarized by any Financial Project attribute or Master Financial Data attribute.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8328	Require the ability to systematically derive proposed cash outflow rates using system-maintained accounting transaction history summarized by any Financial Project attribute or Master Financial Data attribute.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8329	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim annual cash balance results for the Department's cash flow forecasts prior to the addition of financing cash flow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8331	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim monthly cash balance results for the Department's cash flow forecasts prior to the addition of financing cash flow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8336	Require the ability to manually adjust the amount and duration of the Obligation Authority assumptions within the Department's cash flow models.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8338	Require the ability to systematically calculate for all federal fiscal years the net amount of forecasted Obligation Authority available for planned Advance Construction Conversions (forecasted federal Obligation Authority minus total forecasted Federal Authorization Requests).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8339	Require the ability to systematically create monetary assumptions for the Department's forecasted federal Obligation Authority available for planned Advance Construction Conversions, including a specific duration of time the funds are available.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8340	Require the ability to manually adjust the amount and duration of the assumptions for the Obligation Authority available for planned Advance Construction Conversions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8341	Require the ability to configure monthly cash flow model(s) to forecast the projected cash outflows and cash reimbursements for the Department's federal Advance Construction Conversion program(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8342	Require the ability to configure annual cash flow model(s) to forecast the projected cash outflows and cash reimbursements for the Department's federal Advance Construction Conversion program(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8343	Require the ability to segment the planned commitments within the Program and Resource Plan Summary for interfacing to the monthly Advance Construction cash flow model(s) (i.e., split plan).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8344	Require the ability to segment the planned commitments within the Program and Resource Plan Summary for interfacing to the annual Advance Construction cash flow model(s) (i.e., split plan).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8345	Require the ability to summarize at the close of each month all unconverted Advance Construction expenditures to derive the available inventory for future conversions for each monthly Advance Construction cash flow model.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8346	Require the ability to summarize at the close of the state fiscal year all unconverted Advance Construction expenditures to derive the available inventory for future conversions for each annual Advance Construction cash flow model.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8347	Require the ability to summarize at the close of each month all unconverted Advance Construction encumbrances to derive the projected inventory for future conversions for each monthly Advance Construction cash flow model.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8348	Require the ability to summarize at the close of the state fiscal year all unconverted Advance Construction encumbrances to derive the projected inventory for future conversions for each annual Advance Construction cash flow model.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8349	Require the ability to forecast the monthly cash outflow amounts for all unconverted Advance Construction encumbrances.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8350	Require the ability to forecast the annual cash outflow amounts for all unconverted Advance Construction encumbrances.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8351	Require the ability to forecast the monthly cash outflow amounts for all unconsumed Advance Construction planned commitments.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8352	Require the ability the forecast the annual cash outflow amounts for all unconsumed Advance Construction planned commitments.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8353	Require the ability to compute the monthly forecasted Advance Construction inventory available for future conversions for each month of the Department's cash forecast as the unconverted Advance Construction expenditures at the close of the previous month plus the monthly forecasted cash outflows of the unconverted Advance Construction encumbrances plus the monthly forecasted cash outflows of the unconsumed Advance Construction planned commitments.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WP II)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8354	Require the ability to compute the annual forecasted Advance Construction inventory available for future conversions for each year of the Department's finance plan as the unconverted Advance Construction expenditures at the close of the previous year plus the annual forecasted cash outflows of the unconverted Advance Construction encumbrances plus the annual forecasted cash outflows of the unconsumed Advance Construction planned commitments.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8355	Require the ability to systematically calculate the annual forecasted cash outflow for a Financial Project's encumbrance balance by multiplying the balance by the remaining annual commitment rate percentages (i.e., revised commitment rate).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8356	Require the ability to input a proposed monthly maximum Advance Construction expenditure conversion for each month within the Department's monthly Advance Construction cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8357	Require the ability to input a proposed monthly maximum Advance Construction expenditure conversion percentage for each month within the Department's monthly Advance Construction cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8358	Require the ability to produce an Advance Construction Conversion schedule for each monthly Advance Construction cash flow model scenario by compiling a list of all proposed monthly maximum Advance Construction expenditure conversion amount and percentage assumptions identified by forecast month and budget year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8359	Require the ability to input a proposed annual maximum Advance Construction expenditure conversion for each budget year within the Department's annual Advance Construction cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8360	Require the ability to input a proposed annual maximum Advance Construction expenditure conversion percentage for each budget year within the Department's annual Advance Construction cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8361	Require the ability to produce an Advance Construction Conversion schedule for each annual Advance Construction cash flow model scenario by compiling a list of all proposed annual maximum Advance Construction expenditure conversion amount and percentage assumptions identified by budget year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8362	Require the ability to systematically calculate the maximum amount of forecasted Advance Construction Conversion inventory available for each forecast month by selecting the lesser of the monthly projected unconsumed Obligation Authority balance or the monthly forecasted unconverted Advance Construction inventory balance.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8363	Require the ability to derive a cash flow assumption for the monthly Advance Construction expenditure conversion amount by multiplying the proposed monthly maximum Advance Construction expenditure conversion percentage by the monthly forecasted unconverted Advance Construction inventory balance.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8364	Require the ability to derive a cash flow assumption for the annual Advance Construction expenditure conversion amount by multiplying the proposed annual maximum Advance Construction expenditure conversion percentage by the annual forecasted unconverted Advance Construction inventory balance.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8365	Require the ability to systematically adjust the monthly Advance Construction expenditure conversion assumption so that it is less than or equal to the monthly forecasted Advance Construction inventory available.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8366	Require the ability to systematically adjust the annual Advance Construction expenditure conversion assumption so that it is less than or equal to the annual forecasted Advance Construction inventory available.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8367	Require the ability to manually adjust the monthly Advance Construction expenditure conversion assumption, including enforcing that the assumption is less than or equal to the monthly forecasted Advance Construction inventory available.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8368	Require the ability to manually adjust the annual Advance Construction expenditure conversion assumption summarized by Program Plan Category and Subcategory, including enforcing that the assumption is less than or equal to the annual forecasted Advance Construction inventory available.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8369	Require the ability to record a monthly cash flow assumption to convert actual and/or forecasted Advance Construction commitments from the Advance Construction funding source to a regular federal funding source (i.e., encumbrance conversions).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8370	Require the ability to systematically calculate the cash flow impact on the monthly forecasted Advance Construction inventory available from each monthly Advance Construction commitment conversion assumption.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8371	Require the ability to systematically calculate the cash flow impact of each monthly forecasted Advance Construction commitment conversion on the monthly forecasted cash flow results within the regular federal funding cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8372	Require the ability to systematically decrease the monthly forecasted Advance Construction inventory by each monthly Advance Construction expenditure conversion assumption to reflect the ending balance of the projected inventory at the close of each month within the Department's Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8373	Require the ability to initialize the monthly opening balance of the forecasted Advance Construction inventory available for conversions with the forecasted ending balance of the previous forecast month for each month within the Department's Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8374	Require the ability to record an annual cash flow assumption to convert actual and/or forecasted Advance Construction commitments from the Advance Construction funding source to a regular federal funding source (i.e., encumbrance conversions).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8375	Require the ability to systematically calculate the cash flow impact on the annual forecasted Advance Construction inventory available from each annual Advance Construction commitment conversion assumption.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8376	Require the ability to systematically calculate the cash flow impact of each annual forecasted Advance Construction commitment conversion on the annual forecasted cash flow results within the regular federal funding cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8377	Require the ability to systematically decrease the annual forecasted Advance Construction inventory by each annual Advance Construction expenditure conversion assumption to reflect the ending balance of the projected inventory at the close of each year within the Department's Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8378	Require the ability to initialize the annual opening balance of the forecasted Advance Construction inventory available for conversions with the forecasted ending balance of the previous forecast year for each year within the Department's Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8381	Require the ability to systematically decrease the forecasted monthly federal Obligation Authority available for planned Advance Construction Conversions by monthly planned Advance Construction Conversion assumptions (for planned commitment, encumbrance and expenditure conversions) to reflect the ending balance of the projected unconsumed Obligation Authority at the close of each month within the Department's Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8382	Require the ability to initialize the monthly opening balance of the forecasted monthly federal Obligation Authority available for planned Advance Construction Conversions with the forecasted ending balance of the previous forecast month for each month within the Department's Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8383	Require the ability to systematically decrease the forecasted annual federal Obligation Authority available for planned Advance Construction Conversions by annual planned Advance Construction Conversion assumptions (for planned commitment, encumbrance and expenditure conversions) to reflect the ending balance of the projected unconsumed Obligation Authority at the close of each state fiscal year within the Department's Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8384	Require the ability to initialize the annual opening balance of the forecasted annual federal Obligation Authority available for planned Advance Construction Conversions with the forecasted ending balance of the previous forecast year for each year within the Department's Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8387	Require the ability to update the forecasted monthly cash receipts for the forecasted reimbursements to be received from Federal Highway Administration (FHWA) due to the monthly Advance Construction Conversion assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8388	Require the ability to update the forecasted annual cash receipts for the forecasted reimbursements to be received from Federal Highway Administration (FHWA) due to the annual Advance Construction Conversion assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8389	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim monthly cash balance results for the Department's cash flow forecasts after the addition of monthly Advance Construction Conversion cash flow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8390	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim annual cash balance results for the Department's cash flow forecasts after the addition of annual Advance Construction Conversion cash flow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8458	Require the ability to associate right of way parcels and/or excess parcels to corresponding lease agreements or sale agreements, if applicable, to include lease terms and amounts or sale terms and amounts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8459	Require the ability to summarize by funding source the expenditures for the purchase of right of way parcels specific to each Financial Project, funding source and lease or sale agreement association.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8460	Require the ability to reference the right of way parcel for each lease revenue accounting transaction to ensure traceability to contractual agreements generating lease or sale revenue.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8461	Require the ability to summarize the lease or sale revenue for right of way parcels specific to each Financial Project and lease or sale agreement association.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8462	Require the ability to systematically calculate the proportional share by funding source of the total right of way parcel acquisition cost as compared to the proposed bond sale amount.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8463	Require the ability to compare the proportional share of the right of way parcel acquisition cost to a preconfigured percentage to determine eligibility for bond funded expenditures.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8464	Require the ability to systematically set a default value as ineligible for bonding reimbursement all expenditures for a right of way bond funded Financial Project that have a proportional share greater than the preconfigured eligibility percentage.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8465	Require the ability to allow for a designated user role to manually adjust the ineligibility indicator for bonding related expenditures and include an optional justification narrative.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8466	Require the ability to systematically enforce that a proposed right of way funded bond sale must be less than or equal to the sum of eligible actual expenditures for the prior 36-month period and proposed cash outflow assumptions for planned right of way acquisitions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8467	Require the ability to manually input a monthly reimbursement cash flow assumption for a bond sale specifying the forecast month and year to receive the proceeds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8468	Require the ability to input a monthly disbursement cash flow assumption for the debt service for a projected bond sale and associate the debt service assumption to the specific bond sale assumption.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8469	Require the ability to import monthly disbursement cash flow assumptions for the debt service for a projected bond issuance from an external source.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8470	Require the ability to systematically update the forecasted monthly cash receipts for the specific forecast month and year for projected bond proceeds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8471	Require the ability to manually input an annual reimbursement cash flow assumption for a bond sale specifying the forecast year to receive the proceeds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8472	Require the ability to manually input an annual disbursement cash flow assumption for the debt service for a projected bond sale and associate the debt service assumption to the specific bond sale assumption.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8473	Require the ability to systematically update the forecasted annual cash receipts for the specific forecast year for projected bond proceeds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8474	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim monthly cash balance results for the Department's cash flow forecasts after the addition of monthly Advance Construction Conversion cash flow assumptions, projected bond sale assumptions and projected bonding debt service assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8475	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim annual cash balance results for the Department's cash flow forecasts after the addition of annual Advance Construction Conversion cash flow assumptions, projected bond sale assumptions and projected bonding debt service assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8476	Require the ability to manually input annual interest revenue rate assumptions by cash flow receipt categories and subdivisions within the categories for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8477	Require the ability to systematically calculate forecasted interest earned on interim cash balance results using interest revenue rate assumptions for each month within the Department's Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8478	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate final monthly cash balance results for the Department's cash flow forecasts after the addition of financing assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8479	Require the ability to systematically calculate forecasted interest earned on interim cash balance results using interest revenue rate assumptions for each year within the Department's Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8480	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate final annual cash balance results for the Department's cash flow forecasts after the addition of financing assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8481	Require the ability to configure a minimum monthly and annual ending cash balance amount to measure the financial soundness of Department's maintained trust funds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8492	Require the ability to update all monthly financing cash flow assumptions (collectively referred to as the Cash Management Plan) to reflect the executive approval of the monthly Balanced Financial Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8500	Require the ability to update annual financing cash flow assumptions (collectively referred to as the Cash Management Plan) to reflect the approved annual Balanced Financial Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8502	Require the ability to compile the monthly Advance Construction Conversion plan using summarized Obligation Authority consumption assumptions and monthly Advance Construction Conversion projections.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8503	Require the ability to compile the annual Advance Construction Conversion plan using summarized Obligation Authority consumption assumptions and annual Advance Construction Conversion projections.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8523	Require the ability to summarize annually, for each Department maintained trust fund, the monthly forecasted beginning cash balance, cash receipt projections, cash disbursement projections and forecasting ending cash balance for each year of the Department's Tentative Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8532	Require the ability to forecast cash receipts for each annual Revenue Estimating Conference (REC) estimate by applying a pre-determined cash inflow rate to each individual estimate.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8533	Require the ability to import annual Roll Forward rates rather than manually entering them.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8534	Require the ability to create cash flow assumptions for an individual Financial Project based on the Financial Project scheduling dates and payment milestones.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8537	Require the ability to assign a statutory reference to monthly revenue cash receipt forecasts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8568	Require the ability to modify annual commitment rates based on year-to-date actual commitment activity for Program Plan Category, Program Plan Subcategory and Fund Group combinations to recalculate the forecasted Roll Forward for all budget years within a scenario of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8569	Require the ability to modify annual commitment rates based on year-to-date actual commitment activity for user defined cash flow disbursement categories to recalculate the forecasted Roll Forward for all budget years within a scenario of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8570	Require the ability to modify monthly cash outflow rates based on monthly actual disbursement activity for Program Plan Category, Program Plan Subcategory and Fund Group combinations to recalculate the forecasted monthly cash outflows for encumbrance balances within a scenario of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8571	Require the ability to modify monthly cash outflow rates based on monthly actual disbursement activity for user defined cash flow disbursement categories to recalculate the forecasted monthly cash outflows for encumbrance balances within a scenario of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8572	Require the ability to modify monthly commitment rates based on actual monthly commitment activity for Program Plan Category, Program Plan Subcategory and Fund Group combinations to recalculate the monthly amount of planned commitment that is forecasted to be executed within a scenario of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8573	Require the ability to modify monthly commitment rates based on actual monthly commitment activity for user defined cash flow disbursement categories to recalculate the monthly amount of planned commitment that is forecasted to be executed within a scenario of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8574	Require the ability to modify annual dollar assumptions based on year-to-date Actual Financial Activity for a Financial Project or groups of Financial Projects (within a Program Plan Category, Program Plan Subcategory and Fund Group classification) to recalculate annual cash outflows.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8575	Require the ability to modify annual dollar assumptions based on year-to-date Actual Financial Activity for a Financial Project or groups of Financial Projects (within a user defined cash flow disbursement category) to recalculate annual cash outflows.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8576	Require the ability to modify monthly dollar assumptions based on monthly Actual Financial Activity for a Financial Project or groups of Financial Projects (within a Program Plan Category, Program Plan Subcategory and Fund Group classification) to recalculate monthly cash outflows within a scenario of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8577	Require the ability to modify monthly dollar assumptions based on monthly Actual Financial Activity for a Financial Project or groups of Financial Projects (within a user defined cash flow disbursement category) to recalculate monthly cash outflows within a scenario of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8578	Require the ability to modify monthly cash outflow rates based on monthly actual disbursement activity for Program Plan Category, Program Plan Subcategory and Fund Group combinations to recalculate the forecasted monthly cash outflows for uncommitted planned commitment within a scenario of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8579	Require the ability to modify monthly cash outflow rates based on monthly actual disbursement activity for user defined cash flow disbursement categories to recalculate the forecasted monthly cash outflows for uncommitted planned commitment within a scenario of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8580	Require the ability to modify annual specialized cash outflow assumptions for planned right of way acquisitions based on actual right of way acquisition year-to-date disbursement activity to recalculate forecasted annual cash outflows and sync with revised Right of Way Acquisition Plan(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8581	Require the ability to modify monthly specialized cash outflow assumptions for planned right of way acquisitions based on actual right of way acquisition monthly disbursement activity to recalculate forecasted monthly cash outflows and sync with monthly revised Right of Way Acquisition Plan(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8582	Require the ability to modify monthly revenue distribution rates based on actual monthly cash receipts activity for cash flow receipt categories and subdivisions within the categories to recalculate monthly forecasted REC related revenue within a scenario of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8583	Require the ability to modify monthly revenue inflation rates based on actual monthly cash receipts activity for cash flow receipt categories and subdivisions within the categories to recalculate monthly forecasted miscellaneous revenue within a scenario of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8584	Require the ability to modify monthly cash reimbursement rates based on monthly actual cash reimbursements received from funding partners for reimbursable funding source and funding agreement combinations to recalculate monthly forecasted reimbursements from reimbursable funding sources.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8585	Require the ability to modify monthly cash receipt reimbursement rate assumptions to recalculate the forecasted month cash will be received from funding partners for reimbursement requests. The rates are maintained by funding source and funding agreement combinations.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8586	Require the ability to compile monthly Actual Financial Activity, revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim monthly cash balance results for the Department's monthly cash flow forecasts prior to the addition of monthly financing cash flow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8587	Require the ability to modify monetary assumptions for the Department's forecasted federal Obligation Authority based on monthly actual federal obligation consumption, including a specific duration of time the funds are forecasted to be available.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8588	Require the ability to modify the total amount of Federal Authorization Requests forecasted, by federal fiscal year, for the Department's scheduled Financial Projects based on the year-to-date actual federal authorizations processed.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8589	Require the ability to modify the net amount of forecasted Obligation Authority, by federal fiscal year, available for planned Advance Construction Conversions based on year-to-date actual Advance Construction Conversions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8590	Require the ability to re-compute the monthly forecasted Advance Construction inventory available for future conversions based on monthly actual Advance Construction Conversions for each month of the Department's monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8591	Require the ability to modify the proposed monthly maximum Advance Construction expenditure conversion for each month within the Department's monthly Advance Construction cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8592	Require the ability to modify the proposed monthly maximum Advance Construction expenditure conversion percentage for each month within the Department's monthly Advance Construction cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8594	Require the ability to recalculate the maximum amount of forecasted Advance Construction Conversion inventory available for each forecast month by selecting the lesser of the monthly re-projected unconsumed Obligation Authority balance or the monthly re-forecasted unconverted Advance Construction inventory balance.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8595	Require the ability to derive a cash flow assumption for the monthly Advance Construction expenditure conversion amount by multiplying the revised monthly maximum Advance Construction expenditure conversion percentage by the monthly forecasted unconverted Advance Construction inventory balance.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8596	Require the ability to modify a monthly cash flow assumption to convert actual and/or forecasted Advance Construction commitments from the Advance Construction funding source to a regular federal funding source based on monthly actual commitment activity (i.e., encumbrance conversions).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8597	Require the ability to recalculate the cash flow impact on the monthly forecasted Advance Construction inventory available based on monthly actual commitment activity and each modified monthly Advance Construction commitment conversion assumption.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8598	Require the ability to recalculate the cash flow impact of each modified monthly forecasted Advance Construction commitment conversion on the monthly forecasted cash flow results within the regular federal funding monthly cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8599	Require the ability to systematically decrease the monthly forecasted Advance Construction inventory by each modified monthly Advance Construction expenditure conversion assumption to reflect the ending balance of the projected inventory at the close of each month within the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8600	Require the ability to initialize the monthly opening balance of the forecasted Advance Construction inventory available for conversions with the re-forecasted ending balance of the previous forecast month for each month within the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8601	Require the ability to systematically decrease the forecasted monthly federal Obligation Authority available for planned Advance Construction Conversions by each modified monthly planned Advance Construction Conversion assumption (for planned commitment, encumbrance and expenditure conversions) to reflect the ending balance of the re-projected unconsumed Obligation Authority at the close of each month within the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8602	Require the ability to initialize the monthly opening balance of the forecasted monthly federal Obligation Authority available for planned Advance Construction Conversions with the re-forecasted ending balance of the previous forecast month for each month within the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8604	Require the ability to update the forecasted monthly cash receipts for the forecasted reimbursements to be received from Federal Highway Administration (FHWA) due to the modified monthly Advance Construction Conversion assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8605	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim monthly cash balance results for the Department's cash flow forecasts after the addition of the modified monthly Advance Construction Conversion cash flow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8608	Require the ability to recalculate the proportional share by funding source of the total right of way parcel acquisition cost as compared to the proposed bond sale amount based on revised life-to-date expenditures.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8610	Require the ability to systematically reset the default value as ineligible for bonding reimbursement all expenditures for a right of way bond funded Financial Project that have a proportional share greater than the preconfigured eligibility percentage.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8611	Require the ability to allow for a designated user role to manually readjust the ineligibility indicator for bonding related expenditures and include an optional justification narrative.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8612	Require the ability to modify a monthly reimbursement cash flow assumption for a bond sale in order to change the forecast month and year to receive the proceeds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8613	Require the ability to reconfirm that a proposed right of way funded bond sale must be less than or equal to the sum of eligible actual expenditures for the prior 36-month period and proposed cash outflow assumptions for planned right of way acquisitions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8614	Require the ability to modify a monthly disbursement cash flow assumption for the debt service for a projected bond sale and associate the debt service assumption to the specific bond sale assumption.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8615	Require the ability to systematically update the forecasted monthly cash receipts for the specific forecast month and year for re-projected bond proceeds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8616	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim annual cash balance results for the Department's cash flow forecasts after the addition of annual Advance Construction Conversion cash flow assumptions, re-projected bond sale assumptions and re-projected bonding debt service assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8620	Require the ability to modify annual interest revenue rate assumptions, for cash flow receipt categories and subcategories, for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8621	Require the ability to systematically recalculate forecasted interest earned on interim cash balance results using interest revenue rate assumptions for each month within the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8622	Require the ability to recompile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate final monthly cash balance results for the Department's monthly Cash Forecast after the addition of financing assumptions (i.e., monthly Advance Construction Conversion cash flow assumptions, projected bond sale assumptions, projected bonding debt service assumptions and forecasted interest revenue earned on monthly cash balances).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8635	Require the ability to preconfigure monthly cash flow model structure(s) for the Department's Adopted Work Program planned commitments, Actual Financial Activity as of June 30 of the prior state fiscal year and supporting monetary and rate cash flow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8636	Require the ability to copy all or a portion of a monthly rate scenario from a prior month's cash flow model to the Adopted monthly cash flow model for subsequent modifications.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8637	Require the ability to copy all or a portion of a monthly monetary assumption scenario from a prior month's cash flow model to a monthly cash flow model for subsequent modifications.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8638	Require the ability to associate a group of monthly monetary assumptions to the Adopted monthly cash flow model(s) reflecting a single scenario of monthly forecasted cash inflows, cash outflows and ending cash balances.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8639	Require the ability to associate a group of monthly rate assumptions to the Adopted monthly cash flow model(s) reflecting a single scenario of monthly forecasted cash inflows, cash outflows and ending cash balances.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8640	Require the ability to import actual cash receipts data as of the end of the state fiscal year (detailed by the individual 12 months) from an external source.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8641	Require the ability to map statewide Chart of Accounts elements to the Adopted cash flow model definitions to accumulate prior state fiscal year actual cash receipts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8642	Require the ability to map Master Financial Data attributes to the Adopted cash flow model definitions to accumulate prior state fiscal year actual cash receipts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8643	Require the ability to summarize the prior state fiscal year actual cash receipts by statewide Chart of Accounts elements for comparison to prior monthly Cash Forecasts and to develop revised cash inflow assumptions for the Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8644	Require the ability to summarize the prior state fiscal year actual cash receipts by Master Financial Data attributes for comparison to prior monthly Cash Forecasts and to develop revised cash inflow assumptions for the Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8647	Require the ability to import actual disbursement data as of the end of the state fiscal year (detailed by the individual 12 months) from an external source.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8686	Require the ability for users to manually modify the monthly schedule for a Financial Project's payment milestones to address changes in the project's scope, schedule and/or estimate and support the development of cash flow assumptions for the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8687	Require the ability to record milestone dates per Financial Project to support the development of cash flow assumptions for the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8688	Require the ability to record justification narratives for monthly Cash Forecast variances between the previous year's baselined Cash Forecast and the Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8691	Require the ability to modify monthly revenue distribution rates based on actual monthly cash receipts activity for cash flow receipt categories and subdivisions within the categories to recalculate monthly forecasted REC related revenue within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8692	Require the ability to modify monthly revenue inflation rates based on actual monthly cash receipts activity for cash flow receipt categories and subdivisions within the categories to recalculate monthly forecasted miscellaneous revenue within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8693	Require the ability to modify monthly cash reimbursement rates based on monthly actual cash reimbursements received from funding partners for reimbursable funding source and funding agreement combinations to recalculate monthly forecasted reimbursements from reimbursable funding sources within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8694	Require the ability to modify monthly cash receipt reimbursement rate assumptions to recalculate the forecasted month cash will be received from funding partners for reimbursement requests within the Department's Adopted monthly Cash Forecast. The rates are maintained by funding source and funding agreement combinations.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8695	Require the ability to systematically calculate revised monthly planned revenue distribution amounts net of actual revenue cash receipts for all cash flow receipt categories and subdivisions within the categories for the first year of the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8696	Require the ability to systematically calculate revised monthly planned revenue distribution amounts net of actual revenue cash receipts for all preconfigured combinations of Master Financial Data attributes for the first year of the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8697	Require the ability to systematically calculate revised monthly planned revenue distribution amounts net of actual revenue cash receipts for all statewide Chart of Accounts elements for the first year of the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8698	Require the ability to manually input the annual amount of miscellaneous revenue by cash flow receipt categories and subdivisions within the categories anticipated to be received for each budget year within the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8699	Require the ability to systematically multiply planned annual miscellaneous revenue cash inflows for cash flow receipt categories and subdivisions within the categories and budget year by monthly revenue inflation rate assumptions to calculate the monthly amount of forecasted miscellaneous revenue cash receipts within each budget year of the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8700	Require the ability to manually adjust the monthly amount of forecasted miscellaneous revenue cash receipts within each budget year of the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8701	Require the ability to systematically interface the annual amount of miscellaneous revenue by cash flow receipt categories and subdivisions within the categories anticipated to be received for each budget year of the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8703	Require the ability to modify annual commitment rates based on year-to-date actual commitment activity for Program Plan Category, Program Plan Subcategory and Fund Group combinations to recalculate the forecasted Roll Forward for all budget years within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8704	Require the ability to modify annual commitment rates based on year-to-date actual commitment activity for user defined cash flow disbursement categories to recalculate the forecasted Roll Forward for all budget years within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8705	Require the ability to systematically add or subtract annual dollar assumptions to the Adopted Work Program annual planned commitments classified by Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8706	Require the ability to systematically add or subtract annual dollar assumptions to the Adopted Work Program annual planned commitments classified by user defined cash flow disbursement categories.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8707	Require the ability to systematically calculate the forecasted Roll Forward amount for each Program Plan Category, Program Plan Subcategory and Fund Group combination based on the revised planned commitment amount net of actual commitment and disbursement activity for the first budget year of the Department's Adopted monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8708	Require the ability to systematically calculate the forecasted Roll Forward amount for each user defined cash flow disbursement category based on the revised planned commitment amount net of actual commitment and disbursement activity for the first budget year of the Department's Adopted monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8709	Require the ability to systematically calculate the annual amount of remaining planned commitment that is forecasted to be executed (i.e., revised planned commitment - forecasted Roll Forward) for the first budget year of the Department's Adopted monthly cash forecast summarized by Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8710	Require the ability to systematically calculate the annual amount of remaining planned commitment that is forecasted to be executed (i.e., revised planned commitment - forecasted Roll Forward) for the first budget year of the Department's Adopted monthly cash forecast summarized by user defined cash flow disbursement category.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8713	Require the ability to modify monthly commitment rates based on actual monthly commitment activity for Program Plan Category, Program Plan Subcategory and Fund Group combinations to recalculate the monthly amount of planned commitment that is forecasted to be executed within the Adopted version of Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8714	Require the ability to modify monthly commitment rates based on actual monthly commitment activity for user defined cash flow disbursement categories to recalculate the monthly amount of planned commitment that is forecasted to be executed within the Adopted version of Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8715	Require the ability to map Financial Project attributes to a combination of Program Plan Category, Program Plan Subcategory and Fund Group or a user defined cash flow disbursement category to determine which monthly commitment rate assumptions will be used to forecast cash outflows for an outstanding encumbrance balance within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8717	Require the ability to systematically calculate the monthly forecasted cash outflow for a Financial Project's encumbrance balance within the Adopted monthly Cash Forecast by multiplying the balance by the remaining monthly commitment rate percentages (i.e., revised commitment rate).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8718	Require the ability to summarize the monthly forecasted cash outflow for a Financial Project's encumbrance balance to the corresponding Program Plan Category, Program Plan Subcategory and Fund Group or user defined cash flow disbursement category for inclusion in the Department's Adopted monthly cash forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8719	Require the ability to modify monthly cash outflow rates based on monthly actual disbursement activity for Program Plan Category, Program Plan Subcategory and Fund Group combinations to recalculate the forecasted monthly cash outflows for encumbrance balances within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8720	Require the ability to modify monthly cash outflow rates based on monthly actual disbursement activity for user defined cash flow disbursement categories to recalculate the forecasted monthly cash outflows for encumbrance balances within a scenario of the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8721	Require the ability to systematically calculate the monthly amount of planned cash outflow that is forecasted to be disbursed (i.e., monthly forecasted executed commitment multiplied by monthly cash outflow rate) for each month of all budget years within the Department's Adopted Work Program summarized by Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8722	Require the ability to systematically calculate the monthly amount of planned cash outflow that is forecasted to be disbursed (i.e., monthly forecasted executed commitment multiplied by monthly cash outflow rate) for each month of all budget years within the Department's Adopted Work Program summarized by user defined cash flow disbursement categories.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8723	Require the ability to systematically derive an annual summary of the monthly amount of planned cash outflow that is forecasted to be disbursed for each budget year within the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8724	Require the ability to systematically calculate the annual cash outflow rate (annual amount of forecasted cash outflow divided by annual amount of planned executed commitment) categorized by Program Plan Category, Program Plan Subcategory and Fund Group for use in the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8725	Require the ability to systematically calculate the annual cash outflow rate (annual amount of forecasted cash outflow divided by annual amount of planned executed commitment) categorized by user defined cash flow disbursement categories for use in the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8726	Require the ability to systematically calculate the annual amount of planned cash outflow that is forecasted to be disbursed (i.e., annual forecasted executed commitment multiplied by annual cash outflow rate) for all budget years within the Department's Adopted Work Program summarized by Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8727	Require the ability to systematically calculate the annual amount of planned cash outflow that is forecasted to be disbursed (i.e., annual forecasted executed commitment multiplied by annual cash outflow rate) for all budget years within the Department's Adopted Work Program summarized by user defined cash flow disbursement categories.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8728	Require the ability for users to manually create a monthly schedule for a Financial Project's payment milestones to support the development of cash flow assumptions for the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8729	Require the ability to identify statistical outliers to develop specialized cash flow assumptions specific to an individual Financial Project or groups of Financial Projects within the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8730	Require the ability to access, as of the end of the state fiscal year, the Department's Right of Way acquisition plan maintained by Financial Project and funding source to develop specialized cash outflow assumptions for the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8731	Require the ability to systematically derive monthly specialized cash outflow assumptions for planned right of way acquisitions based on the Departments Right of Way Acquisition Plan for the Adopted version of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8732	Require the ability to manually adjust monthly specialized cash outflow assumptions for planned right of way acquisitions based on the Departments Right of Way Acquisition Plan for the Adopted version of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8733	Require the ability to maintain actual monthly disbursement activity for the Department's right of way acquisition function summarized by specialized cash flows for each month within the Adopted version of the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8734	Require the ability to modify monthly dollar assumptions based on Actual Financial Activity for the state fiscal year for a Financial Project or groups of Financial Projects (within a Program Plan Category, Program Plan Subcategory and Fund Group classification) to recalculate monthly cash outflows within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8735	Require the ability to modify monthly dollar assumptions based on Actual Financial Activity for the state fiscal year for a Financial Project or groups of Financial Projects (within a user defined cash flow disbursement category) to recalculate monthly cash outflows within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8736	Require the ability to modify monthly specialized cash outflow assumptions for planned right of way acquisitions based on actual right of way acquisition disbursement activity for the state fiscal year to recalculate forecasted monthly cash outflows and sync with the Adopted Right of Way Acquisition Plan(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8738	Require the ability to develop specialized cash flow assumptions for the Department's Adopted monthly Cash Forecast for a Financial Project or group of Financial Projects based on cash availability schedules and feasibility analyses for the Department's long term transportation projects (i.e., public private partnership Financial Projects).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8739	Require the ability to manually adjust specialized cash outflow assumptions for a Financial Project or group of Financial Projects within the Department's Adopted monthly Cash Forecast based on the project's scope, schedule and/or estimate changes.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8740	Require the ability to systematically calculate the forecasted reimbursement for reimbursable funding sources within the Department's Adopted monthly Cash Forecast for specialized cash outflow assumptions for a Financial Project or group of Financial Projects.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8741	Require the ability to manually adjust the forecasted reimbursement for reimbursable funding sources within the Department's Adopted monthly Cash Forecast for specialized cash outflow assumptions for a Financial Project or group of Financial Projects.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8742	Require the ability to systematically multiply the monthly amount of planned cash outflow that is summarized by Program Plan Category, Program Plan Subcategory, Funding Source and forecast month by the monthly cash reimbursement rate assumption to calculate the monthly amount of forecasted reimbursement cash receipts from reimbursable funding sources for each month within each budget year of the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8743	Require the ability to manually adjust the monthly amount of forecasted reimbursement cash receipts (summarized by Program Plan Category, Program Plan Subcategory and Fund Group) from reimbursable funding sources for a given forecast month within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8744	Require the ability to systematically multiply the monthly amount of planned cash outflow that is summarized by user defined cash flow disbursement categories and budget year by the monthly cash reimbursement rate assumption to calculate the monthly amount of forecasted reimbursement cash receipts from reimbursable funding sources for each forecast month within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8745	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim monthly cash balance results for the Department's Adopted monthly Cash Forecast after the addition of monthly Advance Construction Conversion cash flow assumptions , re-projected bond sale assumptions and re-projected bonding debt service assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8746	Require the ability to systematically calculate past time lags between the actual disbursement of reimbursable funds and the cash receipt of the reimbursement from the funding partner, using system-maintained actual reimbursement cash receipts data as of the end of the state fiscal year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8747	Require the ability to record monthly cash receipt reimbursement rate assumptions by funding source and funding agreement for the Department's Adopted monthly Cash Forecast to mimic the monthly time lag between the forecasted month of the cash disbursement and the forecasted month of the cash receipt of the reimbursement from the funding partner. (i.e., some funding sources are "billed" on a month late basis).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8748	Require the ability to systematically calculate for the Department's Adopted monthly Cash Forecast both the amount and the month(s) when cash reimbursement will be received using the monthly amount of forecasted reimbursement cash receipts from reimbursable funding sources for each forecast month (summarized by Program Plan Category, Program Plan Subcategory, Funding Source and budget year) and the monthly cash receipt reimbursement rate assumption by funding source.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8749	Require the ability to systematically calculate for the Department's Adopted monthly Cash Forecast the monthly amount of forecasted reimbursement cash receipts from reimbursable funding sources using the actual unreimbursed expenditure results (summarized by Program Plan Category, Program Plan Subcategory and Funding Source) by the monthly cash reimbursement rate assumption.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8750	Require the ability to multiply actual unreimbursed expenditure results (summarized by user defined cash flow disbursement categories) by the monthly cash reimbursement rate assumption to calculate the monthly amount of forecasted reimbursement cash receipts from reimbursable funding sources for each forecast month within each budget year of the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8751	Require the ability to systematically update the forecasted monthly cash receipts for the forecasted reimbursements to be received funding partners based on the reimbursable funding assumptions within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8752	Require the ability to compile monthly Actual Financial Activity, revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim monthly cash balance results for the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8753	Require the ability to modify monetary assumptions for the Department's forecasted federal Obligation Authority based on actual federal obligation consumption as of the end of the state fiscal year, including a specific duration of time the funds are forecasted to be available.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8754	Require the ability to modify the total amount of Federal Authorization Requests forecasted, by federal fiscal year, for the Department's scheduled Financial Projects based on the year-to-date actual federal authorizations processed as of the end of the state fiscal year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8755	Require the ability to modify the net amount of forecasted Obligation Authority available for planned Advance Construction Conversions, by federal fiscal year, based on year-to-date actual Advance Construction Conversions as of the end of the state fiscal year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8756	Require the ability to re-compute the monthly forecasted Advance Construction inventory available for future conversions based on monthly actual Advance Construction Conversions as of the end each month and as of the end of the state fiscal year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8757	Require the ability to modify the proposed monthly maximum Advance Construction expenditure conversion for each month within the Department's Adopted monthly Advance Construction cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8758	Require the ability to modify the proposed monthly maximum Advance Construction expenditure conversion percentage for each month within the Department's monthly Advance Construction cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8759	Require the ability to produce a revised Advance Construction Conversion schedule for each monthly Advance Construction cash flow model scenario by compiling a list of all revised monthly maximum Advance Construction expenditure conversion amount and percentage assumptions identified by forecast month and budget year for the Department's monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8760	Require the ability to recalculate the maximum amount of forecasted Advance Construction Conversion inventory available for each forecast month within the Department's monthly Cash Forecast by selecting the lesser of the monthly re-projected unconsumed Obligation Authority balance or the monthly re-forecasted unconverted Advance Construction inventory balance.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8761	Require the ability to derive a cash flow assumption for the monthly Advance Construction expenditure conversion amount within the Department's monthly Cash Forecast by multiplying the revised monthly maximum Advance Construction expenditure conversion percentage by the monthly forecasted unconverted Advance Construction inventory balance.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8762	Require the ability to modify a monthly cash flow assumption to convert actual and/or forecasted Advance Construction commitments from the Advance Construction funding source to a regular federal funding source based on monthly actual commitment activity (i.e., encumbrance conversions) as of the end of each month and as of the end of the state fiscal year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8763	Require the ability to recalculate the cash flow impact on the monthly forecasted Advance Construction inventory available within the Department's Adopted monthly Cash Forecast based on monthly actual commitment activity and each modified monthly Advance Construction commitment conversion assumption.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8764	Require the ability to recalculate the cash flow impact within the Department's Adopted monthly Cash Forecast of each modified monthly forecasted Advance Construction commitment conversion on the monthly forecasted cash flow results within the regular federal funding monthly cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8765	Require the ability to systematically decrease the monthly forecasted Advance Construction inventory by each modified monthly Advance Construction expenditure conversion assumption to reflect the ending balance of the projected inventory at the close of each month within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8766	Require the ability to initialize the monthly opening balance of the forecasted Advance Construction inventory available for conversions with the re-forecasted ending balance of the previous forecast month for each month within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8767	Require the ability to systematically decrease the forecasted monthly federal Obligation Authority available for planned Advance Construction Conversions by each modified monthly planned Advance Construction Conversion assumption (for planned commitment, encumbrance and expenditure conversions) to reflect the ending balance of the re-projected unconsumed Obligation Authority at the close of each month within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8768	Require the ability to initialize the monthly opening balance of the forecasted monthly federal Obligation Authority available for planned Advance Construction Conversions with the re-forecasted ending balance of the previous forecast month for each month within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8770	Require the ability to update the forecasted monthly cash receipts for the forecasted reimbursements to be received from the Federal Highway Administration (FHWA) due to the modified monthly Advance Construction Conversion assumptions for the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8771	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim monthly cash balance results for the Department's Adopted monthly Cash Forecast after the addition of the modified monthly Advance Construction Conversion cash flow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8774	Require the ability to recalculate the proportional share by funding source of the total right of way parcel acquisition cost as compared to the proposed bond sale amount based on revised life-to-date expenditures as of the end of the state fiscal year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8775	Require the ability to compare the proportional share of the recalculated right of way parcel acquisition cost to a preconfigured percentage to determine eligibility of bond funded expenditures for financing of the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8776	Require the ability to systematically reset the default value as ineligible for bonding reimbursement all state fiscal year end expenditures for a right of way bond funded Financial Project that have a proportional share greater than the preconfigured eligibility percentage.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8777	Require the ability to allow for a designated user role to manually re-adjust the ineligibility indicator for bonding related expenditures and include an optional justification narrative within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8778	Require the ability to modify a monthly reimbursement cash flow assumption within the Department's Adopted monthly Cash Forecast for a bond sale in order to change the forecast month and year to receive the proceeds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8779	Require the ability to reconfirm within the Department's Adopted monthly Cash Forecast that a proposed right of way funded bond sale is less than or equal to the sum of eligible actual expenditures for the prior 36-month period and proposed cash outflow assumptions for planned right of way acquisitions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8780	Require the ability to modify a monthly disbursement cash flow assumption for the debt service for a projected bond sale and associate the debt service assumption to the specific bond sale assumption within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8781	Require the ability to systematically update within the Department's Adopted monthly Cash Forecast the forecasted monthly cash receipts for the specific forecast month and year for re-projected bond proceeds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8782	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim monthly cash balance results for the Department's Adopted monthly Cash Forecast after the addition of monthly Advance Construction Conversion cash flow assumptions, re-projected bond sale assumptions and re-projected bonding debt service assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8785	Require the ability to modify Debt Service ratio calculations using financing assumptions and forecasted results for the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8786	Require the ability to modify annual interest revenue rate assumptions by cash flow receipt categories and subdivisions within the categories for all budget years within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8787	Require the ability to systematically recalculate forecasted interest earned on interim cash balance results using interest revenue rate assumptions for each month within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8788	Require the ability to summarize revised revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate final monthly cash balance results for the Department's Adopted monthly Cash Forecast after the addition of financing assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8793	Require the ability to record justification narratives for the Adopted monthly Cash Forecast variances.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8800	Require the ability to preconfigure annual cash flow model structure(s) for the Department's Adopted Work Program planned commitments, supporting monetary and rate cash flow assumptions and annual Actual Financial Activity as of June 30 of the prior state fiscal year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8801	Require the ability to copy all or a portion of an annual rate scenario from a prior annual cash flow model to the Adopted annual cash flow model for subsequent modifications.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8802	Require the ability to copy all or a portion of an annual monetary assumption scenario from a prior annual cash flow model to the Adopted annual cash flow model for subsequent modifications.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8803	Require the ability to associate a group of annual monetary assumptions to the Adopted annual cash flow model(s) reflecting a single scenario of annual forecasted cash inflows, cash outflows and ending cash balances.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8804	Require the ability to associate a group of annual rate assumptions to the Adopted annual cash flow model(s) reflecting a single scenario of annual forecasted cash inflows, cash outflows and ending cash balances.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8808	Require the ability to systematically calculate the variance between actual disbursements and forecasted cash outflows for annual specialized cash flow assumptions for a Financial Project or groups of Financial Projects within the Department's Adopted annual Finance Plan	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8810	Require the ability to modify annual revenue inflation rates based on prior year actual cash receipts activity for cash flow receipt categories to recalculate annual forecasted miscellaneous revenue within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8811	Require the ability to manually input the annual amount of miscellaneous revenue by cash flow receipt categories anticipated to be received for each budget year within the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8812	Require the ability to systematically multiply planned annual miscellaneous revenue cash inflows for cash flow receipt categories by annual revenue inflation rate assumptions to calculate the annual amount of forecasted miscellaneous revenue cash receipts within each budget year of the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8813	Require the ability to manually adjust the annual amount of forecasted miscellaneous revenue cash receipts within each year of the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8814	Require the ability to systematically interface the annual amount of miscellaneous revenue by cash flow receipt categories anticipated to be received for each year within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8816	Require the ability to systematically calculate the forecasted Roll Forward amount for each Program Plan Category, Program Plan Subcategory and Fund Group combination based on the revised planned commitment amount for the budget years within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8817	Require the ability to systematically calculate the forecasted Roll Forward amount for each user defined cash flow disbursement category based on the revised planned commitment amount for the first budget years within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8818	Require the ability to systematically calculate the annual amount of planned commitment that is forecasted to be executed (i.e., revised planned commitment - forecasted Roll Forward) for the budget years within the Department's Adopted annual Finance Plan summarized by Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WP II)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8819	Require the ability to systematically calculate the annual amount of planned commitment that is forecasted to be executed (i.e., revised planned commitment - forecasted Roll Forward) for the budget years within the Department's Adopted annual Finance Plan summarized by user defined cash flow disbursement category.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8820	Require the ability to systematically calculate the annual forecasted cash outflow for encumbrance balances within the Adopted annual Finance Plan by multiplying the balances by the annual commitment rate percentages.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8821	Require the ability to access, as of the end of the state fiscal year, the Department's Right of Way acquisition plan maintained by Financial Project and funding source to develop specialized cash outflow assumptions for the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8822	Require the ability to systematically derive annual specialized cash outflow assumptions for planned right of way acquisitions based on the Departments Right of Way Acquisition Plan for the Adopted version of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8823	Require the ability to manually adjust annual specialized cash outflow assumptions for planned right of way acquisitions based on the Departments Right of Way Acquisition Plan for the Adopted version of the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8824	Require the ability to develop specialized cash flow assumptions for the Department's Adopted annual Finance Plan for a Financial Project or group of Financial Projects based on cash availability schedules and feasibility analyses for the Department's long term transportation projects (i.e., public private partnership Financial Projects).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8825	Require the ability to manually adjust specialized cash outflow assumptions for a Financial Project or group of Financial Projects within the Department's Adopted annual Finance Plan based on the project's scope, schedule and/or estimate changes.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8826	Require the ability to systematically calculate the forecasted reimbursement for reimbursable funding sources within the Department's Adopted annual Finance Plan for specialized cash outflow assumptions for a Financial Project or group of Financial Projects.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8827	Require the ability to manually adjust the forecasted reimbursement for reimbursable funding sources within the Department's Adopted annual Finance Plan for specialized cash outflow assumptions for a Financial Project or group of Financial Projects.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8828	Require the ability to systematically multiply the annual amount of planned cash outflow that is summarized by Program Plan Category, Program Plan Subcategory and Funding Source by the annual cash reimbursement rate assumption to calculate the annual amount of forecasted reimbursement cash receipts from reimbursable funding sources for all budget years for the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8829	Require the ability to manually adjust the annual amount of forecasted reimbursement cash receipts (summarized by Program Plan Category, Program Plan Subcategory and Fund Group) from reimbursable funding sources for a given budget within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8830	Require the ability to systematically multiply the annual amount of planned cash outflow that is summarized by user defined cash flow disbursement categories and budget year by the annual cash reimbursement rate assumption to calculate the annual amount of forecasted reimbursement cash receipts from reimbursable funding sources for each forecast year within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8831	Require the ability to manually adjust the annual amount of forecasted reimbursement cash receipts (summarized by user defined cash flow disbursement categories) from reimbursable funding sources for each of the forecast years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8832	Require the ability to systematically update the forecasted annual cash receipts for the forecasted reimbursements to be received from funding partners based on the reimbursable funding assumptions within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8833	Require the ability to compile annual Actual Financial Activity, summarized by revenue, funding reimbursement and disbursement reporting categories to calculate annual actual cash balance results for the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8834	Require the ability to modify the proposed monthly maximum Advance Construction expenditure conversion(s) for each year within the Department's Adopted annual Advance Construction cash flow model(s).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8835	Require the ability to systematically decrease the annual forecasted Advance Construction inventory by each modified annual Advance Construction expenditure conversion assumption to reflect the ending balance of the projected inventory at the close of each year within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8836	Require the ability to initialize the annual opening balance of the forecasted Advance Construction inventory available for conversions with the re-forecasted ending balance of the previous forecast year for each year within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8837	Require the ability to update the forecasted annual cash receipts for the forecasted reimbursements to be received from Federal Highway Administration (FHWA) due to the modified annual Advance Construction Conversion assumptions for the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8838	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim annual cash balance results for the Department's Adopted annual Finance Plan after the addition of the modified annual Advance Construction Conversion cash flow assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8839	Require the ability to modify an annual reimbursement cash flow assumption for bond sale(s) within the Department's Adopted annual Finance Plan in order to change the forecast year of the receipt of the proceeds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8840	Require the ability to modify an annual disbursement cash flow assumption for the debt service for a projected bond sale and associate the debt service assumption to the specific bond sale assumption within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8841	Require the ability to systematically update within the Department's Adopted annual Finance Plan the forecasted annual cash receipts for the specific forecast year for re-projected bond proceeds.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8842	Require the ability to compile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate interim annual cash balance results for the Department's Adopted annual Finance Plan after the addition of annual Advance Construction Conversion cash flow assumptions , re-projected bond sale assumptions and re-projected bonding debt service assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8844	Require the ability to modify annual interest revenue rate assumptions by cash flow receipt categories for all budget years within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8845	Require the ability to systematically recalculate forecasted interest earned on interim cash balance results using interest revenue rate assumptions for each year within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8846	Require the ability to recompile revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts to calculate final annual cash balance results for the Department's Adopted annual Finance Plan after the addition of financing assumptions (i.e., annual Advance Construction Conversion cash flow assumptions, projected bond sale assumptions, projected bonding debt service assumptions and forecasted interest revenue earned on annual cash balances).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8850	Require the ability to summarize annually from the Adopted monthly Cash Forecast, for each Department maintained trust fund, the monthly forecasted beginning cash balance, cash receipt projections, cash disbursement projections and forecasting ending cash balance for each year of the Department's Adopted Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8867	Require the ability to systematically calculate and store variances between two scenarios of the Department's Adopted monthly Cash Forecast based on revised revenue, reimbursement, and disbursement projections as well as modified rate, monetary, bonding and AC conversion assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8869	Require the ability to re-compile revenue projections, disbursement projections, cash flow assumptions, and funding reimbursement forecasts to calculate final monthly cash balance results for the Department's monthly Cash Forecast after the addition of financing assumptions to baseline the monthly Cash Forecast for the upcoming state fiscal year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-8871	Require the ability to store all revenue projections, disbursement projections, cash flow assumptions, funding reimbursement forecasts and financing assumptions (i.e., monthly Advance Construction Conversion cash flow assumptions, projected bond sale assumptions, projected bonding debt service assumptions and forecasted interest revenue earned on monthly cash balances) in order to compare the baselined monthly Cash Forecast to each monthly Cash Forecast developed within the upcoming state fiscal year.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9623	Require the ability to systematically derive Roll Forward rates using system-maintained Actual Financial Activity for the current state fiscal year Adopted Work Program as compared to forecasted financial activity for the prior state fiscal year's Adopted Work Program to develop annual commitment rates (i.e., Roll Forward rate).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9624	Require the ability to manually record annual commitment rates by Funding source (i.e., Work Program Fund Code) for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9625	Require the ability to systematically multiply planned commitments summarized by Funding source (i.e., Work Program Fund Code) and budget year by annual commitment rate assumptions to calculate the annual amount of budget forecasted to Roll Forward for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9626	Require the ability to systematically calculate the annual amount of planned commitment that is forecasted to be executed (i.e., planned commitment - forecasted Roll Forward) for all budget years within the Department's Work Program summarized by Funding source (i.e., Work Program Fund Code)	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9627	Require the ability to systematically derive monthly commitment rates using various versions of the Department's system-maintained lockdown plan (funding source) to combine with monthly planned commitment forecasts to develop monthly commitment rate assumptions.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9633	Require the ability to associate a single annual monetary assumption to more than one annual cash flow model.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9634	Require the ability to associate a single monthly monetary assumption to more than one monthly cash flow model.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9660	Require the ability for specified user roles to manually create a monthly schedule of payment milestones for a Financial Project and funding source combination.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9661	Require the ability to systematically summarize a monthly schedule of payment milestones for a Financial Project and fund source combination into annual milestones.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9662	Require the ability to record milestone dates per Financial Project and funding source combination.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9663	Require the ability to manually record annual commitment rates by Program Plan Category, Program Plan Subcategory and funding source for all budget years within the Department's Work Program.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9664	Require the ability to identify statistical outliers to develop specialized cash flow assumptions specific to an individual Financial Project or groups of Financial Projects and funding source.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9665	Require the ability to systematically calculate the forecasted matching of federal revenue sources based on prior state fiscal year encumbrance balances for each budget year within the Department's annual Finance Plan.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9666	Require the ability to systematically derive proposed commitment rates using system-maintained accounting transaction history excluding any Financial Project attribute or Master Financial Data attribute (such as Fund Group).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9667	Require the ability to systematically derive proposed cash outflow rates using system-maintained accounting transaction history excluding any Financial Project attribute or Master Financial Data attribute (such as Fund Group).	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9678	Require the ability to configure an In-House multiplier rate assumption(s) in order to calculate the planned commitments for the Department's In-House Financial Project phases.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9679	Require the ability to systematically calculate the forecasted planned commitments for the Department's In-House Financial Project phases using the In-House multiplier and Program and Resource Plan Summary planned commitments for the Department's direct Financial Project phases.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9680	Require the ability to systematically create the annual monetary assumptions for the forecasted In-House planned commitments based on preconfigured business rules.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9681	Require the ability for specified users to manually adjust the annual monetary assumptions for the forecasted In-House planned commitments.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9684	Require the ability to systematically derive projected Obligation Authority available for a user-specified state fiscal year based on the current Obligation Authority Plan and the projected Obligation Authority consumption.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9757	Require the ability to configure annual bond interest rates to calculate annual debt service amounts on a projected bond sale.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9758	Require the ability to configure the number of years for the term of a projected bond sale to calculate annual debt service amounts.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9759	Require the ability to configure the start date for debt service payments for a projected bond sale.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9760	Require the ability to systematically calculate the annual debt service amount for each year of the term for a projected bond sale.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9761	Require the ability to systematically calculate the monthly debt service amount for all years within the term for a project bond sale.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9762	Require the ability to systematically generate the annual cash outflow assumptions for annual debt service amounts for a projected bond sale using preconfigured debt service calculations and the projected start date of payments.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9763	Require the ability to systematically generate the monthly cash outflow assumptions for monthly debt service amounts for a projected bond sale using preconfigured debt service calculations and the projected start date of payments.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9764	Require the ability to modify annual debt service cash outflow assumptions to include debt service reserve amounts and other debt issuance costs.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9765	Require the ability to modify monthly debt service cash outflow assumptions to include debt service reserve amounts and other debt issuance costs.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-9766	Require the ability to report and present to the user the combined cash outflow assumptions for debt service payments for outstanding bond issuances and projected bond issuances.	Forecast Cash Flow	02 - Create and Maintain Cash Forecast
REQ-7020	Require the ability to record and store forecasted and actual cash receipts and cash disbursements by Financial Project for a specific time period(s), phase(s), programs(s), Chart of Account element(s), business events, and/or trust fund(s) for use in cash forecasting and what if analysis.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7838	Require the ability to generate a report that compares monthly and year-to-date actual and forecasted cash receipts to actual cash receipts for the identical time periods from the previous state fiscal year.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8033	Require the ability to perform cash flow scenarios and test different annual and monthly monetary and rate assumptions based on executive input without impacting the result of previous cash flow forecasts.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8035	Require the ability to summarize monthly Actual Financial Activity by transportation system, Financial Project phase, program and fund code (i.e., Work Program code) for comparison to monthly cash flow forecasts.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8036	Require the ability to include all allocated accounting transaction transfers in the summarized monthly Actual Financial Activity by transportation system, Financial Project phase, program and Fund for comparison to monthly cash flow forecasts.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8047	Require the ability to systematically calculate variances for monthly actual commitment activity (i.e., encumbrances) as compared to monthly commitment forecasts by Program Plan Category, Program Plan Subcategory and Fund Group.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8048	Require the ability to systematically calculate variances for monthly actual commitment activity (i.e., encumbrances) as compared to monthly commitment forecasts by user defined cash flow disbursement categories.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8118	Require the ability to systematically calculate variances between actual cash receipts and forecasted cash inflows for cash flow receipt categories and subdivisions within the categories.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8119	Require the ability to systematically calculate variances between actual cash receipts and forecasted cash inflows for preconfigured combinations of Master Financial Data attributes.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8120	Require the ability to systematically calculate variances between actual cash receipts and forecasted cash inflows for Statewide Chart of Accounts elements.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8121	Require the ability to systematically calculate the annual variance between actual disbursements and forecasted cash outflows for specialized cash flow projections for a Financial Project or groups of Financial Projects.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8124	Require the ability to systematically calculate the monthly variance between actual disbursements and forecasted cash outflows for specialized cash flow projections for a Financial Project or groups of Financial Projects.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8163	Require the ability to systematically calculate variances for year-to-date cumulative actual right of way acquisition results as compared to annual forecasted right of way acquisition cash flows for each related reporting line within an individual version of the Department's annual Finance Plan.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8170	Require the ability to systematically calculate variances for monthly actual right of way acquisition results as compared to monthly forecasted right of way acquisition cash flows for each related reporting line within an individual version of the Department's monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8489	Require the ability to systematically calculate and store variances between two scenarios of the Department's monthly Cash Forecast based on revised revenue, reimbursement, and disbursement projections as well as modified rate, monetary, bonding, and AC conversion assumptions.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8490	Require the ability to publish summary results from monthly Cash Forecast scenarios to the Executive Team of cash balance variance analysis, traceability to Financial Project impacts and recommended changes to the planned commitment levels and financing cash flow assumptions.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8493	Require the ability to perform cash flow scenarios using the monthly cash forecast as the initial baseline and test different funding allocation strategies and cash flow policies based on executive input without impacting the result of previous cash flow forecasts.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8497	Require the ability to systematically calculate and store variances between two scenarios of the Department's annual Finance Plan based on revised revenue, reimbursement, and disbursement projections as well as modified rate, monetary, bonding, and AC conversion assumptions.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8501	Require the ability to perform "what-if" scenarios leveraging the annual finance plan and test different funding allocation strategies and cash flow policies based on executive input.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8506	Require the ability to execute monthly cash flow scenarios for a specific grouping of planned commitments, monetary assumptions, rate assumptions and Actual Financial Activity for a Financial Project or group of Financial Projects.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8508	Require the ability to execute annual cash flow scenarios for a specific grouping of planned commitments, monetary assumptions, rate assumptions and Actual Financial Activity for a Financial Project or group of Financial Projects.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8524	Require the ability to compare summarized annual results of the Department's monthly Cash Forecast to the annual results of the Department's Finance Plan and calculate the variance for each preconfigured reporting category.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8609	Require the ability to compare the proportional share of the recalculated right of way parcel acquisition cost to a preconfigured percentage to determine eligibility for bond funded expenditures.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8645	Require the ability to systematically calculate variances between the prior state fiscal year actual cash receipts and forecasted cash inflows for cash flow receipt reporting categories within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8646	Require the ability to reconcile (and record explanatory narratives) prior state fiscal year actual cash receipt and disbursement activity extracted from the Statewide Accounting System (i.e., cash sheets) with the actual receipt and disbursement activity recorded in the Department's financial management system.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8653	Require the ability to systematically calculate monthly variances between summarized actuals for any month with the prior state fiscal year and the corresponding monthly Cash Forecast projections.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8654	Require the ability to systematically calculate the monthly variance between actual disbursements and forecasted cash outflows for the combination of Program Plan Category, Program Plan Subcategory and Fund Group within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8655	Require the ability to systematically calculate monthly variances between actual disbursements and forecasted cash outflows for the combination of transportation system, Financial Project phase, program and funding source (i.e., Work Program fund code) within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8656	Require the ability to systematically calculate monthly variances between actual disbursements and forecasted cash outflows at the Financial Project level within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8657	Require the ability to systematically calculate monthly variances between actual disbursements and forecasted cash outflows for user defined cash flow disbursement categories within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8659	Require the ability to systematically calculate variances for year-to-date cumulative actual cash flow results as compared to forecasted cash flows for each reporting line within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8660	Require the ability to drill down from summary reporting lines to the lowest level of cash flow forecasts (i.e., Financial Project) for variances of actual results as compared to forecasted cash flows within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8661	Require the ability to systematically calculate variances for actual commitment activity (i.e., encumbrances) as of the end of the prior state fiscal year as compared to commitment forecasts by Program Plan Category, Program Plan Subcategory and Fund Group within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8662	Require the ability to systematically calculate variances for actual commitment activity (i.e., encumbrances) as of the end of the prior state fiscal year as compared to commitment forecasts by user defined cash flow disbursement categories within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8663	Require the ability to systematically calculate variances for cash flow receipt reporting categories between actual cash receipts as of the end of the prior state fiscal year and forecasted cash inflows within the Department's monthly Adopted Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8664	Require the ability to systematically calculate variances for preconfigured combinations of Master Financial Data attributes between actual cash receipts as of the end of the prior state fiscal year and forecasted cash inflows within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8665	Require the ability to systematically calculate variances for statewide Chart of Accounts elements between actual cash receipts as of the end of the prior state fiscal year and forecasted cash inflows within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8666	Require the ability to systematically calculate the variance between actual disbursements and forecasted cash outflows for monthly specialized cash flow assumptions for a Financial Project or groups of Financial Projects within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8675	Require the ability to systematically calculate variances for year-to-date cumulative actual right of way acquisition results as compared to annual forecasted right of way acquisition cash flows for each related reporting line within the Adopted version of the Department's annual Finance Plan.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8678	Require the ability to systematically calculate variances for actual right of way acquisition results as compared to monthly forecasted right of way acquisition cash flows for each related reporting line within the Adopted version of the Department's monthly Cash Forecast.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8682	Require the ability to systematically calculate (and store) variances between the summary reporting lines of the Department's adopted monthly Cash Forecast as compared to the baseline Cash Forecast based on the previous state fiscal year's Adopted Work Program Plan.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8702	Require the ability to systematically calculate the variance between the forecasted Roll Forward within the Department's Adopted monthly Cash Forecast and the actual amount of Roll Forward as of July 1st of the state fiscal year.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8716	Require the ability to compare the percent expended of each Financial Project within the Department's Adopted Work Program to the corresponding preconfigured monthly commitment rates to recalculate the remaining monthly rate percentages.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8790	Require the ability to systematically calculate (and store) variances between the summary reporting lines of the Department's Adopted monthly Cash Forecast as compared to the prior year's baseline monthly Cash Forecast based on the Adopted Work Program Plan.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8792	Require the ability to drill down to the supporting forecasted cash flows and associated assumptions for variances between any of the Department's monthly Cash Forecasts and prior versions of the monthly Cash Forecast that are above preconfigured tolerances.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8805	Require the ability to systematically calculate the annual variance between actual disbursements and forecasted cash outflows for the combination of Program Plan Category, Program Plan Subcategory and Fund Group within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8815	Require the ability to systematically calculate the variance between the forecasted Roll Forward within the Department's Adopted annual Finance Plan and the actual amount of Roll Forward as of July 1st of the state fiscal year.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8851	Require the ability to compare summarized annual results of the Department's Adopted monthly Cash Forecast to the annual results of the Department's Adopted Finance Plan and calculate the variance for each preconfigured reporting category.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8865	Require the ability to configure and execute multiple monthly cash flow model(s) to forecast the cash inflows, cash outflows, and ending cash balances for all Department-maintained trust funds to baseline the monthly Cash Forecast for the upcoming state fiscal year.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-8866	Require the ability to perform cash flow scenarios and test different annual and monthly monetary and rate assumptions based on executive input to baseline the monthly Cash Forecast for the upcoming state fiscal year without impacting the results of other monthly Cash Forecasts.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-9677	Require the ability to perform cash flow scenarios using the annual Finance Plan as the initial baseline and test different funding allocation strategies, revenue forecasts and cash flow policies based on changes in annual cash flow assumptions without impacting the result of previous Finance Plans.	Forecast Cash Flow	03 - Perform Variance Analysis and Reporting
REQ-7124	Require the ability to systematically alert the user when the variance of a revised payment milestone date on a Financial Project as compared to a baselined payment milestone date is beyond a configurable tolerance.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8029	Require the ability to leverage workflow functionality to route monetary and rate assumptions for review and/or approval by subject matter experts within the Department.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8030	Require the ability to assemble the required data artifacts for briefings to the Executive Team of cash flow rate and monetary assumptions, traceability to overall disbursement cash flow forecasts and recommended changes to the various cash flow scenarios.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8031	Require the ability to leverage workflow functionality to formalize the review and approval of the Department's cash flow assumptions based on subject matter expert review and executive approval of cash flow scenarios.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8044	Require the ability to leverage workflow functionality for the review of variances between Actual Financial Activity and forecasted cash flows above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8046	Require the ability to drill down from summary reporting lines to the lowest level of cash flow forecasts (i.e., Financial Project) for variances of actual results as compared to forecasted cash flows within an individual version of the monthly cash forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8055	Require the ability to configure a minimum of a two-level hierarchical structure of data attributes to define a reporting format for cash flow receipts.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8139	Require the ability to provide a systematic notification via exception reporting functionality when the amount of any remaining planned commitment that is forecasted to be executed is less than or equal to zero.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8140	Require the ability to leverage workflow functionality to formalize the review and modification of the annual Roll Forward rate when the amount of any remaining planned commitment that is forecasted to be executed is less than or equal to zero.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8146	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between forecasted cash outflows for an encumbrance balance as compared to actual expenditures is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8147	Require the ability to leverage workflow functionality to formalize the review and modification of monthly cash outflow rates when the variance between forecasted cash outflows for encumbrance balances as compared to actual expenditures is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8149	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between forecasted monthly commitments as compared to actual monthly encumbrances is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8150	Require the ability to leverage workflow functionality to formalize the review and modification of monthly commitment rates when the variance between forecasted monthly commitments as compared to actual monthly encumbrance balance activity is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8151	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between forecasted specialized cash outflow assumptions as compared to actual monthly disbursements is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8152	Require the ability to leverage workflow functionality to formalize the review and modification of specialized cash outflow assumptions when the variance between a monthly forecasted specialized cash outflow assumption as compared to the corresponding monthly actual disbursements is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8153	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between monthly forecasted monthly cash outflows for uncommitted planned commitment as compared to monthly actual expenditures is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8154	Require the ability to leverage workflow functionality to formalize the review and modification of monthly cash outflow rates when the variance between monthly forecasted cash outflows for uncommitted planned commitment as compared to monthly actual expenditures is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8165	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between annual forecasted right of way acquisition cash flows as compared to actual year-to-date disbursement activity for the Department's Right of Way acquisition function is above or below preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8166	Require the ability to leverage workflow functionality to formalize the review and modification of annual Right of Way acquisition specialized cash flow assumptions when the variance between annual forecasted right of way acquisition cash flows as compared to actual year-to-date disbursement activity for the Department's right of way acquisition function is above or below preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8172	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between monthly forecasted right of way acquisition cash flows as compared to actual monthly disbursement activity for the Department's Right of Way acquisition function is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8173	Require the ability to leverage workflow functionality to formalize the review and modification of monthly Right of Way acquisition specialized cash flow assumptions when the variance between monthly forecasted right of way acquisition cash flows as compared to actual monthly disbursement activity for the Department's right of way acquisition function is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8174	Require the ability to publish variance analyses for the monthly forecasted right of way acquisition cash flows as compared to actual monthly disbursement activity for the Department's right of way acquisition function to notify stakeholders of variance amounts.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8176	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between monthly forecasted revenue cash receipts as compared to actual monthly revenue cash receipts is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8177	Require the ability to leverage workflow functionality to formalize the review and modification of monthly revenue related rate assumptions when the variance between monthly forecasted revenue cash receipts as compared to actual monthly revenue cash receipts is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8178	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between monthly forecasted reimbursements as compared to actual monthly reimbursements is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8179	Require the ability to leverage workflow functionality to formalize the review and modification of monthly cash reimbursement rate assumptions by reimbursable Revenue Source when the variance between monthly forecasted reimbursements as compared to actual monthly reimbursements is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8180	Require the ability to leverage workflow functionality to formalize the review and modification of monthly cash receipt reimbursement rate assumptions by Revenue Source when the variance between monthly forecasted reimbursements as compared to actual monthly reimbursements is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8330	Require the ability to produce a draft annual Financial Plan based on a preconfigured reporting format and duration.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8332	Require the ability to produce a draft monthly Financial Plan based on a preconfigured reporting format and duration.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8334	Require the ability to systematically extract the Total Estimated Annual OA for all federal fiscal years from the Obligation Authority Forecast for input as a monetary assumption in the Department's cash flow models.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8335	Require the ability to systematically create monetary assumptions for the Department's forecasted federal Obligation Authority, including a specific duration of time the funds are available to address both state and federal fiscal years.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8379	Require the ability to alert the user when the forecasted monthly Advance Construction inventory balance available for conversions falls below a preconfigured tolerance.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8380	Require the ability to alert the user when the forecasted annual Advance Construction inventory balance available for conversions falls below a preconfigured tolerance.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8385	Require the ability to alert the user when the forecasted Federal Obligation Authority is not projected to be consumed by the last month of each federal fiscal year within the Department's Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8386	Require the ability to alert the user when the forecasted Federal Obligation Authority is not projected to be consumed by the end of the year for each year within the Department's Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8391	Require the ability to produce an Advance Construction Conversion plan by summarizing all proposed monthly Advance Construction Conversions identified by each month and budget year within the Department's Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8392	Require the ability to produce an Advance Construction Conversion plan by summarizing all proposed annual Advance Construction Conversions identified by each budget year within the Department's Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8482	Require the ability to alert the user when a monthly forecasted cash balance falls below a preconfigured minimum amount.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8483	Require the ability to alert the user when a state fiscal year end forecasted cash balance falls below a preconfigured minimum amount.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8484	Require the ability to assign responsibility via workflow functionality for cash flow assumption revisions when the monthly forecasted ending balances within the Department's Cash Forecast fall below the preconfigured minimum amount.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8485	Require the ability to assign responsibility via workflow functionality for cash flow assumption revisions when the annual forecasted ending balances within the Department's Finance Plan fall below the preconfigured minimum amount.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8486	Require the ability to export a completed monthly Cash Forecast based on a preconfigured reporting format and duration for all Department maintained trust funds.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8487	Require the ability to summarize revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts for each version of the Department's monthly Cash Forecast in chart and graphical formats for stakeholder review and analysis.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8488	Require the ability to summarize financing cash flow assumptions for each monthly Cash Forecast in chart and graphical formats for Department executive review and approval.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8491	Require the ability to leverage workflow functionality for the formal review of the Department's cash flow policies for the Tentative Work Program, including executive approval of the monthly Balanced Financial Plan and an optional narrative description to support the decision(s).	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8494	Require the ability to export a completed annual Finance Plan based on a preconfigured reporting format and duration for all Department maintained trust funds.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8495	Require the ability to summarize revenue projections, disbursement projections, cash flow assumptions and funding reimbursement forecasts for each version of the Department's annual Finance Plan in chart and graphical formats for stakeholder review and analysis.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8496	Require the ability to summarize financing cash flow assumptions for each annual Finance Plan in chart and graphical formats for Department executive review and approval.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8498	Require the ability to publish summary results from annual Finance Plan scenarios to the Executive Team of cash balance variance analysis, traceability to Financial Project impacts and recommended changes to the planned commitment levels and financing cash flow assumptions.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8499	Require the ability to leverage workflow functionality for the formal review of the Department's cash flow policies for the Tentative Work Program, including executive approval of the annual Balanced Financial Plan and an optional narrative description to support the decision(s).	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8504	Require the ability to extract monthly bonding cash flow assumptions to support the analysis and reporting of projected bond issuances and associated debt service obligations.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8505	Require the ability to extract annual bonding cash flow assumptions to support the analysis and reporting of projected bond issuances and associated debt service obligations.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8507	Require the ability to extract monthly cash flow scenarios for a Financial Project or group of Financial Projects for the drafting of cash availability schedules and supporting cash flow analysis to determine the feasibility of the Department's long term transportation projects (i.e., public private partnership Financial Projects).	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8509	Require the ability to extract annual cash flow scenarios for a Financial Project or group of Financial Projects to support financial feasibility analysis of the Department's long term transportation projects (i.e., public private partnership Financial Projects).	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8510	Require the ability to publish the balanced 36-month forecast of cash and expenditures to include with the Department's submission(s) of the Tentative Work Program.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8511	Require the ability to publish the five-year finance plan to include with the Department's submission(s) of the Tentative Work Program per Florida Statute.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8514	Require the ability to publish the Department's long term cash flow projections by summarizing the monthly disbursement forecasts by summary cash flow reporting categories and forecast year.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8515	Require the ability to compile monthly revenue projections, disbursement projections, cash flow assumptions, funding reimbursement forecasts and cash balance projections to calculate performance measures for the Florida Transportation Commission's annual review of the Tentative Work Program and supporting monthly Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8516	Require the ability to compile annual revenue projections, disbursement projections, cash flow assumptions, funding reimbursement forecasts and cash balance projections to calculate performance measures for the Florida Transportation Commission's annual review of the Tentative Work Program and supporting annual Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8517	Require the ability to extract executed commitment balances and the ending cash balance at the end of each month and quarter for the State Transportation Trust Fund to calculate the minimum cash balance as required by Florida statute.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8518	Require the ability to extract forecasted commitment balances and the projected ending cash balance at the end of each month and quarter for the State Transportation Trust Fund Cash Forecast to confirm the minimum cash balance as required by Florida statute is forecasted to be maintained.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8519	Require the ability to extract executed commitment balances and the ending cash balance at the end of each state fiscal year for the Turnpike Enterprise Trust Funds to calculate the minimum cash balance as required by Florida statute.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8520	Require the ability to extract forecasted commitment balances and the projected ending cash balance at the end of each month and state fiscal year for the Turnpike Enterprise Trust Funds Cash Forecasts to confirm the minimum cash balance as required by Florida statute is forecasted to be maintained.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8521	Require the ability to compile monthly revenue projections, disbursement projections, cash flow assumptions, funding reimbursement forecasts and cash balance projections for all Department maintained trust funds to support the determination of the Department's financial soundness by the Florida Transportation Commission.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8522	Require the ability to compile annual revenue projections, disbursement projections, cash flow assumptions, bonding assumptions and cash balance projections from the previous state fiscal year for the Turnpike Enterprise trust funds to support the Review of the Financial Condition of the Florida's Turnpike Enterprise.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8525	Require the ability to leverage workflow functionality for the review of variances between the Cash Forecast and Finance Plan that are above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8535	Require the ability to drill down to the supporting forecasted cash flows and associated assumptions for variances between the Cash Forecast and Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8593	Require the ability to produce a revised Advance Construction Conversion schedule for each monthly Advance Construction cash flow model scenario by compiling a list of all revised monthly maximum Advance Construction expenditure conversion amount and percentage assumptions identified by forecast month and budget year.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8603	Require the ability to alert the user when the re-forecasted Federal Obligation Authority is not projected to be consumed by the last month of each federal fiscal year (currently September 30) within the Department's monthly Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8606	Require the ability to produce a revised monthly Advance Construction Conversion plan by summarizing all proposed monthly Advance Construction Conversions identified by each month and budget year within the Department's monthly Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8607	Require the ability to leverage workflow functionality to formalize the review and approval of the Department's revised monthly Advance Construction Conversion plan based on subject matter expert review and stakeholder approval of cash flow scenarios.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8617	Require the ability to publish revised monthly bond issuance schedules, recalculated debt services amount and net monthly cash impact of monthly bond financing assumptions (monthly bond sales - monthly debt service).	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8618	Require the ability to leverage workflow functionality to formalize the review and approval of the Department's revised bonding plan based on subject matter expert review and stakeholder approval of cash flow scenarios.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8619	Require the ability to calculate Debt Service ratios using forecasted revenues, forecasted outstanding obligations, and forecasted bond debt service.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8623	Require the ability to leverage workflow functionality to formalize the review and approval of the Department's revised monthly Cash Forecast based on subject matter expert review and stakeholder approval of project cash balance results.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8625	Require the ability to leverage workflow functionality for the review of variances between various versions of the monthly Cash Forecast that are above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8630	Require the ability to leverage workflow functionality to formalize the review and approval of the Department's monthly Cash Forecasted based on subject matter expert review and executive approval of the monthly forecasted balanced financial plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8648	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between monthly forecasted revenue cash receipts within the Department's Adopted monthly Cash Forecast as compared to actual state fiscal year end revenue cash receipts is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8649	Require the ability to leverage workflow functionality to formalize the review and modification of monthly revenue related rate assumptions when the variance between monthly forecasted revenue cash receipts within the Department's monthly Adopted Cash Forecast as compared to actual state fiscal year end revenue cash receipts is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8650	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between monthly forecasted reimbursements within the Department's Adopted monthly Cash Forecast as compared to actual state fiscal year end reimbursements is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8651	Require the ability to leverage workflow functionality to formalize the review and modification of monthly cash reimbursement rate assumptions by reimbursable funding source when the variance between monthly forecasted reimbursements within the Department's Adopted monthly Cash Forecast as compared to actual state fiscal year end reimbursements is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8652	Require the ability to leverage workflow functionality to formalize the review and modification of monthly cash receipt reimbursement rate assumptions by funding source when the variance between monthly forecasted reimbursements within the Department's Adopted monthly Cash Forecast as compared to actual state fiscal year end reimbursements is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8658	Require the ability to leverage workflow functionality for the review of variances above preconfigured tolerances between Actual Financial Activity and forecasted cash flows within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8667	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between monthly forecasted cash outflows for an encumbrance balance as compared to actual expenditures within the Department's Adopted monthly Cash Forecast is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8668	Require the ability to leverage workflow functionality to formalize the review and modification of monthly cash outflow rates when the variance between forecasted cash outflows for encumbrance balances as compared to actual expenditures within the Department's Adopted monthly Cash Forecast is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8669	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between forecasted monthly commitments as compared to actual monthly encumbrances within the Department's Adopted monthly Cash Forecast is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8670	Require the ability to leverage workflow functionality to formalize the review and modification of monthly commitment rates when the variance between forecasted monthly commitments as compared to actual monthly encumbrance balance activity within the Department's Adopted monthly Cash Forecast is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8671	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between forecasted specialized cash outflow as compared to actual monthly disbursements within the Department's Adopted monthly Cash Forecast is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8672	Require the ability to leverage workflow functionality to formalize the review and modification of specialized cash outflow assumptions when the variance between a monthly forecasted specialized cash outflow as compared to the monthly actual disbursements within the Department's Adopted monthly Cash Forecast is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8673	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between monthly forecasted monthly cash outflows for uncommitted planned commitments as compared to monthly actual expenditures within the Department's Adopted monthly Cash Forecast is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8674	Require the ability to leverage workflow functionality to formalize the review and modification of monthly cash outflow rates when the variance between monthly forecasted cash outflows for uncommitted planned commitment as compared to monthly actual expenditures within the Department's Adopted monthly Cash Forecast is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8676	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between annual forecasted right of way acquisition cash flows as compared to actual year-to-date disbursement activity for the Department's Right of Way acquisition function within the Adopted version of the annual Finance Plan is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8677	Require the ability to leverage workflow functionality to formalize the review and modification of annual Right of Way acquisition specialized cash flow assumptions when the variance between annual forecasted right of way acquisition cash flows as compared to actual year-to-date disbursement activity for the Department's right of way acquisition function within the Adopted version of the annual Finance Plan is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8679	Require the ability to provide a systematic notification via exception reporting functionality when the amount of the variance between monthly forecasted right of way acquisition cash flows as compared to actual disbursement activity for the Department's Right of Way acquisition function within the Adopted monthly Cash Forecast is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8680	Require the ability to leverage workflow functionality to formalize the review and modification of monthly Right of Way acquisition specialized cash flow assumptions when the variance between monthly forecasted right of way acquisition cash flows as compared to actual monthly disbursement activity for the Department's right of way acquisition function within the Adopted monthly Cash Forecast is above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8681	Require the ability to publish variance analyses based on the Adopted monthly Cash Forecast for the forecasted right of way acquisition cash flows as compared to actual monthly disbursement activity for the Department's right of way acquisition function to notify stakeholders of variance amounts.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8683	Require the ability to leverage workflow functionality to review variances between the previous year's baselined Cash Forecast and the Adopted monthly Cash Forecast that are above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8684	Require the ability to drill down to the supporting forecasted cash flows and associated assumptions for variances between the previous year's baselined Cash Forecast and the Adopted monthly Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8685	Require the ability to conduct inquiry and reporting for Financial Project cost and schedule variances to develop monthly cash flow assumptions for the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8689	Require the ability to compile and publish summary results from the Department's Adopted monthly Cash Forecast and supporting scenarios to the Executive Team of cash balance variance analyses, traceability to Financial Project impacts and recommended changes to the planned commitment levels and financing cash flow assumptions for the upcoming Work Program development cycle.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8690	Require the ability to segment on specified data attributes the planned commitments within the Adopted Program and Resource Plan Summary for interfacing to specific models within the Finance Plan and Cash Forecast (i.e., split plan).	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8711	Require the ability to provide a systematic notification via exception reporting functionality when the amount of any remaining planned commitment that is forecasted to be executed within the Department's Adopted monthly Cash Forecast is less than or equal to zero.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8712	Require the ability to leverage workflow functionality to formalize the review and modification of the annual Roll Forward rate when the amount of any remaining planned commitment that is forecasted to be executed is less than or equal to zero.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8737	Require the ability to systematically alert the user when the variance of a revised payment milestone date on a Financial Project as compared to a payment milestone date based on the Department's Adopted Work Program is beyond a configurable tolerance.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8769	Require the ability to alert the user when the re-forecasted Federal Obligation Authority is not projected to be consumed by the last month of each federal fiscal year within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8772	Require the ability to produce a revised monthly Advance Construction Conversion plan by summarizing all proposed monthly Advance Construction Conversions identified by each month and budget year within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8773	Require the ability to leverage workflow functionality to formalize the review and approval of the Department's revised monthly Advance Construction Conversion plan for the Department's Adopted Work Program based on subject matter expert review and stakeholder approval of cash flow scenarios.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8783	Require the ability to publish revised monthly bond issuance schedules, recalculated debt service amounts and net monthly cash impact of monthly bond financing assumptions (monthly bond sales - monthly debt service) from the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8784	Require the ability to leverage workflow functionality to formalize the review and approval of the Department's revised bonding plan based on subject matter expert review and stakeholder approval of cash flow scenarios for financing the Department's Adopted Work Program.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8789	Require the ability to leverage workflow functionality to formalize the review and approval of the Department's final Adopted monthly Cash Forecast based on subject matter expert review and stakeholder approval of projected cash balance results.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8791	Require the ability to leverage workflow functionality for the review of variances between the Department's Adopted monthly Cash Forecast and prior versions of the monthly Cash Forecast that are above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8794	Require the ability to compile and publish summary results from the Adopted monthly Cash Forecast scenarios to the Executive Team of cash balance variance analysis, traceability to Financial Project impacts and recommended changes to the planned commitment levels and financing cash flow assumptions.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8795	Require the ability to compile and publish monthly revenue projections, disbursement projections, cash flow assumptions, funding reimbursement forecasts and cash balance projections for all Department maintained trust funds to support the executive review and approval of the Adopted monthly Balanced Financial Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8796	Require the ability to leverage workflow functionality to formalize the review and approval of the Department's Adopted monthly Cash Forecast based on subject matter expert review and executive approval of the monthly forecasted balanced financial plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8797	Require the ability to record the approval of the cash flow and financing assumptions for the Department's Adopted monthly Cash Forecast that comprise the monthly Cash Management Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8798	Require the ability to provide traceability for all planned commitments within the Program and Resource Plan Summary to the corresponding monthly cash flow calculations and specialized cash flow assumptions within the Department's Adopted monthly Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8799	Require the ability to access each annual version of the Department's Right of Way acquisition plan maintained by Financial Project and funding source to develop annual specialized cash outflow assumptions to support the cash flow analyses of the Tentative Work Program Plan(s).	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8806	Require the ability to leverage workflow functionality for the review of variances above preconfigured tolerances between Actual Financial Activity and forecasted cash flows within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8807	Require the ability to drill down from summary reporting lines to the lowest level of cash flow forecasts (i.e., Financial Project) for variances of actual results as compared to forecasted cash flows within the Department's Adopted annual Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8809	Require the ability to compile and publish summary results from the Department's Adopted annual Finance Plan and supporting scenarios to the Executive Team of cash balance variance analyses, traceability to Financial Project impacts and recommended changes to the planned commitment levels and financing cash flow assumptions for the upcoming Work Program development cycle.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8843	Require the ability to publish revised annual bond issuance schedules, recalculated debt service amounts and net annual cash impact of annual bond financing assumptions (annual bond sales - annual debt service) from the Department's Adopted annual Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8847	Require the ability to leverage workflow functionality to formalize the review and approval of the Department's final Adopted annual Finance Plan based on subject matter expert review and stakeholder approval of projected cash balance results.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8848	Require the ability to compile and publish annual revenue projections, disbursement projections, cash flow assumptions, funding reimbursement forecasts and cash balance projections for all Department maintained trust funds to support the executive review and approval of the Adopted annual Balanced Financial Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8849	Require the ability to leverage workflow functionality to formalize the review and approval of the Department's Adopted annual Finance Plan based on subject matter expert review and executive approval of the annual forecasted balanced financial plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8852	Require the ability to leverage workflow functionality for the review of variances between the Adopted monthly Cash Forecast and Adopted annual Finance Plan that are above preconfigured tolerances.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8853	Require the ability to drill down to the supporting forecasted cash flows and associated assumptions for variances between the monthly Cash Forecast and annual Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8854	Require the ability to include supporting narratives on all monthly cash flow rate assumptions for each version of the Department's monthly Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8855	Require the ability to include supporting narratives on all monthly cash flow monetary assumptions for each version of the Department's monthly Cash Forecast.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8856	Require the ability to include supporting narratives on all annual cash flow rate assumptions for each version of the Department's annual Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8857	Require the ability to include supporting narratives on all annual cash flow monetary assumptions for each version of the Department's annual Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8858	Require the ability to publish the Department's long term cash flow projections from the Adopted monthly Cash Forecast by summarizing the monthly disbursement forecasts by summary cash flow reporting categories and forecast year.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8859	Require the ability to extract executed commitment balances and the ending cash balance at the end of each quarter based on the Adopted monthly Cash Forecast for the State Transportation Trust Fund to calculate the minimum cash balance as required by Florida statute.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8860	Require the ability to extract forecasted commitment balances and the projected ending cash balance at the end of each quarter based on the Adopted monthly Cash Forecast for the State Transportation Trust Fund to confirm the minimum cash balance as required by Florida statute is forecasted to be maintained.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8861	Require the ability to extract executed commitment balances and the ending cash balance at the end of each state fiscal year based on the Adopted monthly Cash Forecast for the Turnpike Enterprise Trust Funds to calculate the minimum cash balance as required by Florida statute.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8862	Require the ability to extract forecasted commitment balances and the projected ending cash balance at the end of each state fiscal year based on the Adopted monthly Cash Forecast for the Turnpike Enterprise Trust Funds to confirm the minimum cash balance as required by statute is forecasted to be maintained.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8863	Require the ability to publish the balanced 36-month forecast of cash and expenditures to include with the Department's submission(s) of the annual Legislative Budget Request.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8864	Require the ability to publish the five-year finance plan to include with the Department's submission(s) of the annual Legislative Budget Request.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8868	Require the ability to publish summary results from monthly Cash Forecast scenarios to the Executive Team of cash balance variance analyses, traceability to Financial Project impacts and recommended changes to the planned commitment levels and financing cash flow assumptions.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-8870	Require the ability to leverage workflow functionality to formalize the review and approval of the Department's Baseline Adopted monthly Cash Forecast based on subject matter expert review and executive approval of the proposed monthly baselined balanced financial plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-9629	Require the ability to drill down to the Financial Project level, including the forecasted Advance Construction Conversion amount(s), from each monthly Advance Construction cash flow model scenario.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-9631	Require the ability to drill down to the supporting Financial Project and programmed amounts for the planned commitments within each version of the Program and Resource Plan Summary.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-9668	Require the ability to drill down to the Financial Project and funding source level from the Advance Construction expenditure inventory for each annual Advance Construction cash flow model.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-9669	Require the ability to drill down to the specialized cash flows from the Advance Construction expenditure inventory for each annual Advance Construction cash flow model.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-9670	Require the ability to systematically report and display to the user all expenditure and encumbrance Advance Construction Conversions, including sub-totals by Financial Project, funding source and budget year.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-9671	Require the ability to perform a query to display all expenditure and encumbrance Advance Construction Conversions, displaying original funding source, "converted to" funding source, Financial Project planned commitments and budget year.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-9672	Require the ability to perform a query to display all expenditure and encumbrance Advance Construction Conversions, displaying original funding source, "converted to" funding source, Financial Project planned commitments and budget year for any Financial Project included in a specialized cash flow assumption.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-9673	Require the ability to drill down to the Financial Project and funding source level from the annual Advance Construction expenditure conversion assumptions within each annual Advance Construction cash flow model.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-9674	Require the ability to drill down to the prior year encumbrance cash flows by Financial Project for variances between the Cash Forecast and Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-9675	Require the ability to drill down to the planned commitment cash flows by Program Plan Category and Program Plan Subcategory for variances between the Cash Forecast and Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9676	Require the ability to drill down to the specialized assumption cash flows by Financial Project and funding source for variances between the Cash Forecast and Finance Plan.	Forecast Cash Flow	04 - Communicate Cash Flow Information to Stakeholders
REQ-5709	Require the ability to populate a data attribute to indicate Financial Projects that will be included in performance measures.	Manage Agency Performance	01 - Convert Agency Goals into Performance Measures
REQ-6072	Require the ability to systematically exclude Financial Projects from the baseline set of Financial Projects in the Adopted Work Program based on the preconfigured dollar threshold in the system.	Manage Agency Performance	01 - Convert Agency Goals into Performance Measures
REQ-6076	Require the ability for a user with the specified permissions to configure the data attributes of Financial Projects to be used as the systematic filter for identifying which Financial Projects are included in the baseline set of Financial Projects in the Adopted Work Program.	Manage Agency Performance	01 - Convert Agency Goals into Performance Measures
REQ-6077	Require the ability to systematically configure data attributes as performance measures by which to aggregate data attributes for the Financial Projects included in the baseline set of Financial Projects in the Adopted Work Program.	Manage Agency Performance	01 - Convert Agency Goals into Performance Measures
REQ-6078	Require the ability for users with specified permissions to modify the performance measure data attributes by which to aggregate data attributes for the Financial Projects included in the baseline set of Financial Projects in the Adopted Work Program.	Manage Agency Performance	01 - Convert Agency Goals into Performance Measures
REQ-6080	Require the ability to systematically group the Financial Projects in the baseline set of Financial Projects in the Adopted Work Program according to preconfigured geographic designations as identified by data attributes on the projects.	Manage Agency Performance	01 - Convert Agency Goals into Performance Measures
REQ-6086	Require the ability to systematically populate data attributes on Financial Projects to specify scheduled activities which represent planned performance milestones on Financial Projects.	Manage Agency Performance	01 - Convert Agency Goals into Performance Measures
REQ-6087	Require the ability to systematically identify data conditions on a Financial Project where the fiscal year of the programmed Funds does not match the schedule milestone data.	Manage Agency Performance	01 - Convert Agency Goals into Performance Measures
REQ-6088	Require the ability to systematically identify data conditions on a Financial Project where the schedule milestone data does not match the fiscal year of the programmed Funds.	Manage Agency Performance	01 - Convert Agency Goals into Performance Measures
REQ-6096	Require the ability to systematically populate a status data attribute for a Lockdown Plan based on the decisions reflected in the Lockdown Plan-related workflow activities.	Manage Agency Performance	01 - Convert Agency Goals into Performance Measures
REQ-4000	Require the ability to systematically calculate and graphically display on a monthly basis the total inactive Federal Projects and the total quantities of specific types of inactive Federal Projects included in the counts of the overall total inactive Federal Projects.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4001	Require the ability to systematically generate a single, user-configurable summary dashboard of selected monthly agency performance measures according to specified organizational levels.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4002	Require the ability to import the Apparent Award Amounts data attribute values from an external system of record to use in bid analysis related to Contract lettings.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4003	Require the ability for users with specified permissions to populate Apparent Award Amounts data attribute values to use in bid analysis related to Contract lettings.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4004	Require the ability for users with specified permissions to append a text-based justification to explain why performance deviates from expected results as part of the Department's monthly performance assessment.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4005	Require the ability leverage workflow functionality to notify designated users when performance results deviate from a preconfigured range compared to performance expectations within a user-specified time frame.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4006	Require the ability to display each performance measure and result in a customized dashboard format, incorporating various types of visual reporting elements including, but not limited to, bar charts, pie charts, tabular results, heat maps.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4007	Require the ability for users with specified permissions to select from the available reporting elements, the performance measures and results to be displayed on a user-configurable, personalized dashboard.	Manage Agency Performance	02 - Measure and Report Agency Performance

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-4008	Require the ability for users with specified permissions to navigate directly from the performance dashboard view(s) to the applicable lowest level of data attribute details which support the performance results.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4009	Require the ability for users with specified permissions to select, configure, and produce structured reports of the statistical analysis results into a single printable view for the purpose of generating the Department's monthly performance reports.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4010	Require the ability to systematically generate and display a cumulative view of the contract class change data attributes at various organizational levels to support the monthly performance reporting.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4011	Require the ability for users with specified permissions to navigate to the contract records associated with the summary contract class change data.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4012	Require the ability to systematically perform statistical analysis on performance inputs and results, using standard deviation functions, based on user-configured parameters.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4013	Require the ability to systematically perform statistical analysis on performance inputs and results, using probability distribution analysis functions, based on user-configured parameters.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4014	Require the ability to systematically perform statistical analysis on performance inputs and results, using primary arithmetic functions, based on user-configured parameters.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4015	Require the ability to systematically perform statistical analysis on performance inputs and results, using average functions, based on user-configured parameters.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4016	Require the ability to systematically perform statistical analysis on performance inputs and results, using regression analysis functions, based on user-configured parameters.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4017	Require the ability to systematically perform statistical analysis on performance inputs and results, using variance analysis functions, based on user-configured parameters.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4018	Require the ability for users with specified permissions to configure multi-variable formulas using statistical analysis functions to analyze performance inputs and results. The configuration and maintenance of the formulas must be reasonably possible without prior knowledge of coding languages and technical syntax.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4019	Require the ability to graphically display the statistical analysis results according to user-configurable selections for use in assessing performance. Graphical displays should be configurable by functional, business users, without dependency on technical knowledge.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4020	Require the ability to systematically generate preconfigured, structured reports of the statistical analysis results.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4021	Require the ability for users with specified permissions to systematically generate statistical models of performance inputs and results that combine statistical formulas with user-selectable data attributes and produce calculation results and graphical display of the results. This requirement produces the models.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4022	Require the ability for users with specified permissions to modify data parameters of statistical models of performance inputs and results that combine statistical formulas with user-selectable data attributes to calculate immediate results and produce graphical display of the results. This requirement executes the models.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4023	Require the ability for statistical modeling functions to support analysis of a minimum of ten years of Financial Project and related attribute data sets.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4024	Require the ability to produce a minimum of 12 statistical models per year to generate and communicate results for monthly performance review.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4025	Require the ability to produce a minimum of 12 statistical models per year to forecast future performance based on hypothetical variable values.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4026	Require the ability to systematically maintain a minimum of ten years of statistical analysis of calculations as a result of monthly performance results.	Manage Agency Performance	02 - Measure and Report Agency Performance

Florida Department of Transportation - Work Program Integration Initiative (WP II)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-4027	Require the ability to generate data files of performance data to enable the upload of data to third party data analytics tools.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4028	Require the ability to populate a free-form data attribute to document assumptions associated with specified statistical analysis models.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4029	Require the ability to reference documents and digital artifacts in the Department's master document repository from the statistical models.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4030	Require the ability to reference documents and digital artifacts in the Department's master document repository from the performance result publications.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4031	Require the ability to assign all applicable unique policy identifiers as data attributes on the statistical models of performance results.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4032	Require the ability to assign all applicable unique policy identifiers as data attributes on the statistical models of performance result publications.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-5711	Require the ability to record and report on legislatively approved adjustments to the Adopted Work Program for performance measurement.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6070	Require the ability to systematically produce a baseline of selected data attributes of Financial Projects in the Adopted Work Program to measure monthly and annual performance.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6071	Require the ability for users with specified permissions to configure a dollar threshold parameter, based on total programmed Funds, for Financial Projects to be systematically included in the baseline of Financial Projects in the Adopted Work Program.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6073	Require the ability for users with specified permissions to populate a data attribute to manually designate if a Financial Project should be included in the baseline set of Financial Projects in the Adopted Work Program. This designation would override all systematic controls for inclusion or exclusion.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6074	Require the ability for users with specified permissions to populate a data attribute to manually designate if a Financial Project should be excluded in the baseline set of Financial Projects in the Adopted Work Program. This designation would override all systematic controls for inclusion or exclusion.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6075	Require the ability to require a user to manually populate a data attribute as a justification statement when the manual designation to include or exclude a specific Financial Project from the baseline set of Financial Projects in the Adopted Work Program is set.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6079	Require the ability to systematically group the Financial Projects in the baseline set of Financial Projects in the Adopted Work Program according to preconfigured performance parameters.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6081	Require the ability to leverage workflow functionality to notify specified users to designate specific Financial Projects for inclusion into the annual lockdown plan based on changed data conditions on a Financial Project.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6082	Require the ability to leverage workflow functionality to notify specified users to designate specific Financial Projects for exclusion from the annual lockdown plan based on changed data conditions on a Financial Project.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6083	Require the ability to systematically generate the baseline set of Financial Projects in the Adopted Work Program for all five years of the Adopted Work Program.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6084	Require the ability to systematically maintain and reference a ten-year history of prior-year baseline sets of Financial Projects in the Adopted Work Program.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6085	Require the ability for users to perform structured queries on a proposed baseline of the Financial Projects in the Adopted Work Program.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6089	Require the ability to generate a report which displays the results of data conditions on Financial Projects where the fiscal year of the programmed Funds do not match the schedule milestone data.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6090	Require the ability to generate a report which displays data conditions on Financial Projects where the schedule milestone data does not match the fiscal year of the programmed Funds.	Manage Agency Performance	02 - Measure and Report Agency Performance

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6091	Require the ability to leverage workflow functionality to notify specified users when variances are systematically calculated between programmed Funds and schedule milestone data on a Financial Project.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6092	Require the ability for users with specified permissions to modify the baseline Financial Projects to populate data attributes which reflect business decisions made by Department leadership and/or Florida Transportation Commission (FTC) leadership in anticipation of expected business events.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6093	Require the ability to require users with specified permissions to populate a justification data attribute when modifying the baseline Financial Projects to reflect business decisions made by Department leadership and/or Florida Transportation Commission (FTC) leadership in anticipation of expected business events.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6094	Require the ability to graphically display the balance of dollars and number of Financial Projects on the Lockdown Plan monthly and quarterly, by District and Statewide.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6095	Require the ability to leverage workflow functionality to request and track approval of the contents of a proposed Lockdown Plan(s).	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6956	Require the ability to systematically generate a variance report of Financial Project activity planned dates, based on the project's scheduling data, compared to the actual dates the events occurred.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6957	Require the ability to systematically populate a data attribute to indicate each scheduled event's date of completion compared to its planned date of completion.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6958	Require the ability to systematically compare the fiscal years of Financial Project Phases between two user-specified dates and versions of the Work Program for the purposes of identifying shifts in fiscal year programming.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6959	Require the ability to systematically calculate the change in fiscal years of the Financial Project Phases between two user-specified dates and versions of the Work Program.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6960	Require the ability for users with specified permissions to configure multi-variable formulas to derive stability categorizations of Financial Project Phases based on the calculated variances in the fiscal years.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6961	Require the ability to systematically populate a data attribute value on a Financial Project Phase to indicate the stability categorization based on the calculated variances in the fiscal years.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6962	Require the ability to populate a data attribute to represent the Stability Reason Code on Financial Project Phases. The data attribute must provide the users with a preconfigured list of values.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6963	Require the ability for users with specified permissions to select a Stability Reason Code data attribute on Financial Project Phases where shifts in fiscal year programming occurred or phases were deleted.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6964	Require the ability for users with specified permissions to populate Stability Reason Code data attribute values on phase variances designated as external influences.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6965	Require the ability for users with specified permissions to populate a data attribute on the Financial Project Phases to document a free-form explanation of the shifts in fiscal year programming or phase deletions to support stability reporting.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6966	Require the ability to systematically produce user-configurable, on-screen views to display the calculated counts and percentages of the Financial Project Phase variances based on their assigned Stability Categorizations and Stability Reason Codes (including exceptions for external influences) across the common four years of the selected Adopted and Tentative Work Program versions, according to District and organizational section selections.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6967	Require the ability for users with specified permissions to navigate to the supporting Financial Project Phases with variances from the summarized counts and percentages of the assigned Stability Categorizations and Stability Reason Codes, including exceptions for external influences, across the common four years of the selected Adopted and Tentative Work Program versions, according to District and organizational section selections.	Manage Agency Performance	02 - Measure and Report Agency Performance

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6968	Require the ability to generate preformatted presentation and report content of Financial Project Phase Stability data attribute to provide the Florida Transportation Commission.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6969	Require the ability to systematically summarize and present to selected users the calculated monthly performance results compared to predefined scheduled expectations, as reflected in the Department's Lockdown Plan, as part of the Department's executive review of monthly performance.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6970	Require the ability to systematically maintain consolidated, monthly performance results for a minimum of ten fiscal years.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6971	Require the ability for users with specified permissions to access, within the system, historical versions of the consolidated monthly performance results.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6972	Require the ability to systematically calculate and present to users the fiscal year-to-date number of Financial Projects that meet specified, preconfigured criteria to measure the accomplishment of planned agency performance.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6973	Require the ability to systematically calculate and present to users the fiscal year-to-date dollar amount of Financial Projects that meet specified, preconfigured criteria to measure the accomplishment of planned agency performance.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6974	Require the ability to systematically calculate and present to users the fiscal year-to-date percentage of Financial Projects that meet specified, preconfigured criteria to measure the accomplishment of planned agency performance.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6975	Require the ability to systematically classify, according to predefined threshold ranges, and present to users, the fiscal year-to-date percentage of Financial Projects that meet specified, preconfigured criteria to measure the accomplishment of planned agency performance.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6976	Require the ability for users with specified permissions to configure threshold ranges to systematically classify calculated percentages of Financial Projects that meet specified, preconfigured criteria.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6977	Require the ability to import and maintain within the solution, planned and actual performance data attribute values from external data sources to use in the calculation and presentation of monthly performance.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6978	Require the ability to systematically calculate and display monthly performance reporting data at the user-specified organizational level.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6979	Require the ability to display within the solution digital artifacts from the Department's master document repository to support monthly performance reporting and analysis.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6980	Require the ability for users with specified permissions to populate contract change variables as data attributes of construction contract records, to support the monthly performance reporting.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6981	Require the ability to systematically calculate and present to users a summary of both numbers and dollar amounts of changes to the Adopted Year that resulted in Work Program Amendments; this would be included in the monthly performance reporting.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6982	Require the ability to classify the phase and type of action related to the changes in the Adopted Year that resulted in Work Program Amendments; this would be included in the monthly performance reporting.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6983	Require the ability to systematically calculate the net change of all dollar amounts of the cumulative changes to the Adopted Year that resulted in Work Program Amendments.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6984	Require the ability to systematically calculate and present to users the fiscal year-to-date number of Contract lettings that meet specified, preconfigured criteria to measure the accomplishment of planned agency performance.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6985	Require the ability to systematically determine contracts for inclusion in the calculation of Contract lettings based on specified data conditions of an external system related to the Financial Projects supporting the contract. This calculation is used to subsequently calculate the dollar difference and percentage difference between apparent award amount and programmed funding for a contract.	Manage Agency Performance	02 - Measure and Report Agency Performance

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6986	Require the ability to systematically calculate a data attribute for the total dollar value of contract lettings year to date.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6987	Require the ability to systematically calculate a data attribute for the total dollar value of apparent award amounts based on data imported from an external system of record.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6988	Require the ability to systematically calculate a data attribute for the total dollar value of Official Estimates based on data imported from an external system of record.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6989	Require the ability to display performance results by calendar month.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6990	Require the ability to display performance results by fiscal quarter.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6991	Require the ability to systematically calculate and graphically display variance analysis of bid results, for planned versus actuals, by fiscal year and per calendar month.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6992	Require the ability to graphically present the total, current Obligation Authority available to the Department.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6993	Require the ability to graphically present the delineation between Obligation Authority granted to the Department in the current Federal fiscal year from Obligation Authority provided to the Department from deobligated Federal Projects.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6994	Require the ability to graphically present the percentages and dollar amounts of Obligation Authority consumed and remaining in the Federal Fiscal Year to date.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6995	Require the ability to graphically present the percentage and dollar amount of unexpended balances of annual apportionments on aggregated inactive Financial Projects against a Federal baseline.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6996	Require the ability to group inactive Financial Projects with unexpended Federal apportionment balances into preconfigured data tiers according to the amount of each project's unexpended apportionment balance.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6997	Require the ability to systematically calculate and display the total number of inactive Financial Projects with unexpended Federal apportionment balances in each preconfigured data tier.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6998	Require the ability to systematically calculate and display the total dollar unexpended Federal apportionment balances of inactive Financial Projects with unexpended federal apportionment balances in each preconfigured data tier.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-6999	Require the ability to systematically calculate and display the total percentage of unexpended Federal apportionment balances of inactive Financial Projects with unexpended Federal apportionment balances in each preconfigured data tier compared to total Federal Fiscal Year apportionments.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-7995	Require the ability to summarize the versions of the Department's lockdown plan by Program Plan Category, Program Plan Subcategory and Fund Group.	Manage Agency Performance	02 - Measure and Report Agency Performance
REQ-4231	Require the ability to systematically calculate individual Target values at the Organizational Unit Levels, based on the preconfigured Target formulas.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-4232	Require the ability to configure multi-variable formulas to systematically calculate the Target results for the programming of planned commitments and Actual Financial Activity at the Organizational Unit Levels.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-4233	Require the ability to systematically calculate the Target results, for user-specified timeframes, based on programming of planned commitments and Actual Financial Activity at the Organizational Unit Levels, based on the preconfigured formulas.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-4234	Require the ability to systematically calculate the variance between planned Target values and the actual Target results at the Organizational Unit Levels.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-4235	Require the ability to display Target satisfaction results at the Organizational Unit Levels.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-4236	Require the ability to systematically summarize and present to the user all Target-related data attribute values at the Department level.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5212	Require the ability to configure multi-variable formulas to calculate Target value data attribute values at the Organizational Unit Levels.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-5271	Require the ability to systematically calculate a landscaping Target value, by Organizational Unit, using preconfigured formulas.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-5273	Require the ability to leverage user-configurable dashboard visualization functionality to display real-time progress against Targets at the Organizational Unit Levels, for selected versions of the Work Program.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-5999	Require the ability to populate a Target Type data attribute to indicate whether a Target is Financial or Infrastructure.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6630	Require the ability for users with specified permissions to populate data attributes for Target values as specified by Department policy or Funding Partners.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6808	Require the ability to configure data relationships between Target data attributes and legislation and Department policy data attributes.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6809	Require the ability to populate data attributes on Targets to address user-defined summary groupings for Target reporting.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6812	Require the ability to configure data relationships between Fund record data attribute values, Financial Project data attribute values, and Target data attribute values.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6813	Require the ability to populate Target value and Target results as currency data attribute values.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6814	Require the ability to populate Target value and Target results as integer data attribute values.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6816	Require the ability to populate Target value and Target results as percentage data attribute values.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6818	Require the ability to populate a data attribute to designate a predefined tolerance threshold for the satisfaction of a Target, by State Fiscal Year.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6820	Require the ability to populate effective dates as data attributes on Targets, which indicate the dates in which the Target is included Department performance measures and reporting.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6821	Require the ability to specify multiple versions of the Work Program in which to calculate Target results.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6822	Require the ability to leverage workflow functionality to allow users with specified permissions to request an exception to a published Target, per Organizational Unit Level.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6823	Require the ability to require a user requesting a Target exception to populate a free-form data attribute to document a justification for the Target exception.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6824	Require the ability to leverage workflow functionality to allow users with specified permissions to review and approve an exception request to a published Target, per Organizational Unit Level.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6825	Require the ability to create a data relationship between a Target and a Target exception record, per Department Organizational Unit Level.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6826	Require the ability to query and display to the user a consolidated listing of all Target exception requests, including the Target results, exception request status, and all data attributes of the exception request.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6827	Require the ability for users with specified permissions to configure target exception records for a designated Target.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6828	Require the ability for users with specified permissions to populate data attributes for an effective date range on a Target exception record for a designated Target.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6829	Require the ability for users with specified permissions to configure the allowable threshold(s) for a Target exception record.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6830	Require the ability to populate a free-form data attribute to document the purpose and objectives of a Target.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6831	Require the ability to populate via hyperlinks on the Target records, links to digital artifacts in the Department's master document repository.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6832	Require the ability to interface with the Department's systems of record to retrieve data values for use in the multi-variable formulas to calculate Target values.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6833	Require the ability to interface with the Department's systems of record to retrieve data values for use in the multi-variable formulas to calculate Target results.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6835	Require the ability to navigate in the user interface from summary Target data records directly to the associated detail Target data records and vice versa.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6836	Require the ability to leverage workflow functionality to notify selected users when specified Targets are not met, based on configured notification time frames and Target threshold allowances.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6838	Require the ability for users with specified permissions to configure Target records.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6840	Require the ability to systematically populate a status indicator data attribute on each Target exception record.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6848	Require the ability to specify multiple versions of the Work Program in which to calculate Target values.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6852	Require the ability for users with specified permissions to select a snapshot as a variable for calculating the Target results.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6858	Require the ability for users with specified permissions to configure the scheduling frequency for the calculation of Targets.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6860	Require the ability to notify the user when a Target query results are dependent on a preconfigured scheduling frequency.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6861	Require the ability to display to the user the time date stamp of the data used in the calculation of Target values and results.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6865	Require the ability for users with specified permissions to populate a unique identifier data attribute for each Target.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6867	Require the ability to systematically maintain multiple Target record definitions, including the data attributes, calculation details, and value and result outputs.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6868	Require the ability to systematically maintain un-published Target definition records, including all data attributes, for a user-defined period of time.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6878	Require the ability to systematically accommodate the calculation and management of at least 500 unique Target records concurrently.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6880	Require the ability to query and display to the user structured query results based on Target value and results, fiscal year, variances, and Organizational Unit Level.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-6881	Require the ability to query and display to the user calculated variances between Target results, by fiscal year, for two user-selected versions of the Work Program and/or Snapshots.	Manage Agency Performance	03 - Measure and Report Satisfaction of Project Portfolio Targets
REQ-5211	Require the ability to prevent budget for named, project-specific, budget categories from being transferred between Financial Projects or Districts.	Manage Budget	01 - Setup and Maintain Budget Controls
REQ-5813	Require the ability to assign a unique identifier data attribute to Budget Amendment packages.	Manage Budget	01 - Setup and Maintain Budget Controls
REQ-5903	Require the ability to populate a data attribute to designate a specified cost center as Operating Budget Reserve.	Manage Budget	01 - Setup and Maintain Budget Controls
REQ-5904	Require the ability to populate a data attribute to designate a specified cost center as Fixed Capital Outlay (FCO) Buildings and Grounds Budget Reserve.	Manage Budget	01 - Setup and Maintain Budget Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5905	Require the ability to prevent financial transactions from consuming budget posted in a cost center designated as a Budget Reserve.	Manage Budget	01 - Setup and Maintain Budget Controls
REQ-7139	Require the ability to populate the agency specific Financial Project attributes with the corresponding State of Florida common budget classifications.	Manage Budget	01 - Setup and Maintain Budget Controls
REQ-7141	Require the ability to populate the agency specific Contract attributes with the corresponding State of Florida common budget classifications.	Manage Budget	01 - Setup and Maintain Budget Controls
REQ-7942	Require the ability to reflect the contribution from an external entity in the calculation of total costs on a Financial Project.	Manage Budget	01 - Setup and Maintain Budget Controls
REQ-8545	Require the ability to configure business rules for Operating, Work Program, and Fixed Capital Outlay Budget Categories for the Funds Approval Process.	Manage Budget	01 - Setup and Maintain Budget Controls
REQ-9354	Require the ability to crosswalk the combination of Transportation System, Project Phase and Program to the corresponding Budget Category within the Florida Accounting Information Resource (FLAIR) system Chart of Accounts.	Manage Budget	01 - Setup and Maintain Budget Controls
REQ-9426	Require the ability to configure an attribute of Budget Category to distinguish the major types of budget between Operating, Fixed Capital Outlay Buildings and Grounds, Fixed Capital Outlay Work Program.	Manage Budget	01 - Setup and Maintain Budget Controls
REQ-4059	Require the ability to populate a Breakdown of Cost Summary data attribute for a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5891	Require the ability to generate a notification to a specified user when predetermined data conditions have been met relative to calculated variances between consumption and budget posting by defined parameters. Parameters must include dollar value, percentage value, and effective dates.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5906	Require the ability to create draft budget issue records for the Department's Legislative Budget Request which the user can submit through workflow at a later date.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5907	Require the ability to systematically assign a unique identifier as a data attribute of draft budget issue records.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5908	Require the ability for users to directly access artifacts in the Department's Document Library from the budget issue requests via hyperlinks.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5909	Require the ability to populate data attributes associated with a Budget Need as part of the Department's annual Legislative Budget Request.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5910	Require the ability to record a populate Issue Code as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5911	Require the ability to designate as a data attribute whether a Budget Issue is intended for the Department's Legislative Budget Request or Amended Budget Request.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5912	Require the ability to populate Issue Code Title as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5913	Require the ability to limit the number of allowable characters for the Issue Code Title data attribute on the Budget Issue to conform to the standards set forth by the statewide budgeting system of record.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5914	Require the ability to populate Approving Authority as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5915	Require the ability to select from a list of users in the Department's Active Directory for the Approving Authority data attribute value on the Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5916	Require the ability to populate Budget Coordinator as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5917	Require the ability to select from a list of users in the Department's Active Directory values for the Budget Coordinator data attribute on the Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5918	Require the ability to populate contact information for users designated on the Budget Issue, using the Department's Active Directory integration.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5919	Require the ability to populate Funding Source Identifier as an attribute of a Budget Issue as defined by the Executive Office of the Governor for input into the State's budgeting system of record.	Manage Budget	02 - Develop and Submit Legislative Budget Request

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5920	Require the ability to configure a series of selectable radio button options as the acceptable values for the Funding Source Identifier attribute of a Budget Issue as defined by the Executive Office of the Governor for input into the State's budgeting system of record.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5921	Require the ability to populate Budget Entity as a data attribute of a Budget Issue, including the title and related code value.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5922	Require the ability to populate Program Component as a data attribute of a Budget Issue, including the title and related code value.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5923	Require the ability to limit the available values in the Program Component data attribute of a Budget Issue based on the values selected in the Budget Entity data attribute on the Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5924	Require the ability to populate Trust Fund as a data attribute of a Budget Issue, including the title and related code value.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5925	Require the ability to populate Appropriations Category Title and Code as a data attribute of a Budget Issue, including the title and related code value.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5926	Require the ability to populate Amount as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5927	Require the ability to populate Recurring as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5928	Require the ability to configure a series of selectable radio button options as the acceptable values for the Recurring data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5929	Require the ability to populate FTE Data as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5930	Require the ability to populate the following data attributes on the FTE Posting Detail record: Budget Entity Title, Program Component Title, Number of Impacted FTEs, Budget Entity Code Value, Budget Issue Number, Segment Number, Program Component Code Value, Position Number, Class Code, Base Rate, Pay Plan, Trust Fund, Trust Fund Percentage, FSI, and FSI %.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5931	Require the ability to populate Issue Coding as a series of data attributes of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5932	Require the ability to record the following data attributes of an Issue Coding record associated with a Budget Issue: BE Title, BE Code, PC Title, PC Code, TF Title, TF Code, Cat Title, Cat Code, Recurring?, and Amount.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5933	Require the ability to systematically calculate and display the total dollar amount of all Amount values specified on the Issue Coding lines.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5934	Require the ability to populate a Narrative data attribute for a Budget Issue which is an open-text field for long-form entry.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5935	Require the ability to populate a Breakdown of Cost Summary data attribute for a Budget Issue which is an open-text field for long-form entry.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5936	Require the ability to populate Breakdown of Cost Line Items as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5937	Require the ability to populate the following data attributes of the Breakdown of Cost Line Items records associated with a Budget Issue: Description, Secondary Description, Amount, and District.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5938	Require the ability to prompt a user to specify if the Budget Issue requires more than one year of funding. Available data attribute values should indicate single year or multi-year.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5939	Require the ability to populate Anticipated Ongoing Maintenance Cost as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5940	Require the ability to populate Anticipated Annual Ongoing Maintenance Cost as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5941	Require the ability to populate Impact Assessment/Savings Achieved By Issue as a data attribute for a Budget Issue which is an open-text field for long-form entry.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5942	Require the ability to populate Adverse Impacts if Not Funded as a data attribute for a Budget Issue which is an open-text field for long-form entry.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5943	Require the ability to populate Benefits to the State as a data attribute for a Budget Issue which is an open-text field for long-form entry.	Manage Budget	02 - Develop and Submit Legislative Budget Request

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5949	Require the ability for users to populate system data attributes in the form of free-form text data blocks, tabular data structures, and graphical elements which can be exported for inclusion in the State of Florida's Schedule IV-B for Information Technology.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5950	Require the ability to systematically export a user-selectable set of data attributes for a user to include in the population of the State of Florida's Schedule IV-B for Information Technology.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5952	Require the ability for a user to populate data attributes with the information required to satisfy the tenets of the State of Florida's Schedule IV-B for Information Technology, Background and Strategic Needs Assessment section.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5953	Require the ability for a user to populate data attributes with the information required satisfy the tenets of the State of Florida's Schedule IV-B for Information Technology, Baseline Analysis section.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5954	Require the ability for a user to populate data attributes with the information required to satisfy the tenets of the State of Florida's Schedule IV-B for Information Technology, Proposed Business Process Requirements section.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5955	Require the ability for a user to populate data attributes with the information required to satisfy the tenets of the State of Florida's Schedule IV-B for Information Technology, Functional and Technical Requirements section.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5956	Require the ability for a user to populate data attributes with the information required to satisfy the tenets of the State of Florida's Schedule IV-B for Information Technology, Success Criteria section using multi-dimensional data tables.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5957	Require the ability for a user to populate data attributes with the information required to satisfy the tenets of the State of Florida's Schedule IV-B for Information Technology, Benefits Realization Table section using multi-dimensional data tables.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5958	Require the ability to populate a data attribute on the Budget Issue records to link to file in the Department's enterprise document management system.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5961	Require the ability for a user to populate data attributes with the information required to satisfy the tenets of the State of Florida's Schedule IV-B for Information Technology, Current Information Technology Environment section.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5962	Require the ability for a user to populate data attributes with the information required to satisfy the tenets of the State of Florida's Schedule IV-B for Information Technology, Current Hardware and/or Software Inventory section.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5963	Require the ability for a user to populate data attributes with the information required to satisfy the tenets of the State of Florida's Schedule IV-B for Information Technology, Proposed Technical Solution section.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5964	Require the ability for a user to populate data attributes with the information required to satisfy the tenets of the State of Florida's Schedule IV-B for Information Technology, Proposed Solution Description section.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5965	Require the ability for a user to populate data attributes with the information required to satisfy the tenets of the State of Florida's Schedule IV-B for Information Technology, Capacity Planning section.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5969	Require the ability to populate a data attribute on a Budget Issue for records flagged as Information Technology in excess of a specified dollar threshold mandated by Legislature.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5970	Require the ability for a user to specify a cost-benefit Return On Investment (ROI) data attribute on Budget Issues based on data provided by selected users with specified user permissions.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5972	Require the ability to systematically generate reports on Budget Issues which allow a user to sort and filter Budget Issue data by selected data attributes.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5973	Require the ability to systematically generate a report which summarizes Budget Issues according to their respective Return on Investment (ROI) values for comparison and analysis.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5976	Require the ability to systematically present a consolidated view of the user approvals and/or rejections of the Budget Issues.	Manage Budget	02 - Develop and Submit Legislative Budget Request

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5977	Require the ability to systematically generate and maintain a minimum of two draft versions of the Department's Budget Issues for comparative analysis and modeling.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5978	Require the ability to systematically specify the data attributes which must be populated on a Budget Issue prior to its submission for processing, based on the selected Budget Request Type value.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5979	Require the ability to populate a data attribute for a Budget Request Type value on the Budget Issue record from a predetermined list of values.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5980	Require the ability for users with specified permissions to modify the available values for the Budget Request Type data attribute on the Budget Issue record.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5981	Require the ability to systematically maintain a user-accessible archive of all Budget Issues.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5982	Require the ability to systematically generate an export of the comprehensive set of budget data attributes to comply with the upload requirements for the State's budgeting system.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5983	Require the ability to populate Priority Number as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5984	Require the ability to populate Strategy as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5985	Require the ability to populate IOE (Itemization of Expenditure) Category as a data attribute of a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5986	Require the ability to populate Budget Entity as a data attribute of the Breakdown of Cost Line Items records associated with a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5987	Require the ability to populate the State Program as a data attribute of the Breakdown of Cost Line Items records associated with a Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5988	Require the ability to systematically assign a Key Record unique identifier for each Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5989	Require the ability to populate LRPP Reference as a data attribute of the Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5990	Require the ability to populate Linkage to Governor's Priorities as a data attribute of the Budget Issue.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5991	Require the ability for users with specified permissions to configure the allowable data values for the LRPP Reference data attribute on the Budget Issue records.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5992	Require the ability for users with specified permissions to configure the allowable data values for the Governor's Priorities data attribute on the Budget Issue records.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5993	Require the ability to leverage workflow functionality to configure a list of tasks which must be performed prior to the Department submitting its Legislative Budget Request.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5994	Require the ability to systematically combine forecasted and actual financial results to generate the Schedule I data for all Department-maintained Trust Funds.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5995	Require the ability to systematically generate the Tentative Work Program budget coding as a unique Budget Issue for the Department's submission of the Legislative Budget Request.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5997	Require the ability to systematically designate the intended cost center for posting of Budget Requests as part of Legislative Budget Request development.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-6242	Require the ability to systematically generate and maintain the SIS Status Report for inclusion in the submission of the Tentative Work Program to the Legislature and other related stakeholder groups.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-6243	Require the ability to systematically generate and maintain the Program and Resource Plan for inclusion in the submission of the Tentative Work Program to the Legislature and other related stakeholder groups.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-6244	Require the ability to systematically generate and maintain the Five-Year Work Program Charts for inclusion in the submission of the Tentative Work Program to the Legislature and other related stakeholder groups.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-6245	Require the ability to systematically generate and maintain the Finance Plan Report for inclusion in the submission of the Tentative Work Program to the Legislature and other related stakeholder groups.	Manage Budget	02 - Develop and Submit Legislative Budget Request

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6246	Require the ability to systematically generate and maintain the State Transportation Trust Fund (STTF) Debt Load Report for inclusion in the submission of the Tentative Work Program to the Legislature and other related stakeholder groups.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-6247	Require the ability to systematically generate and maintain the P3 Summary Report for inclusion in the submission of the Tentative Work Program to the Legislature and other related stakeholder groups.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-6248	Require the ability to systematically generate and maintain the Finance Corporation Report for inclusion in the submission of the Tentative Work Program to the Legislature and other related stakeholder groups.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-6249	Require the ability to systematically generate and maintain the Cash Forecast Report for inclusion in the submission of the Tentative Work Program to the Legislature and other related stakeholder groups.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-6250	Require the ability to systematically generate and maintain the Pledged Revenues Report for inclusion in the submission of the Tentative Work Program to the Legislature and other related stakeholder groups.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-6251	Require the ability to systematically generate and maintain the Truth-in-Bonding Report for inclusion in the submission of the Tentative Work Program to the Legislature and other related stakeholder groups.	Manage Budget	02 - Develop and Submit Legislative Budget Request
REQ-5724	Require the ability to systematically recalculate previously appropriated budget balances after Legislative Budget Commission (LBC) approval of the Roll Forward Budget Amendment.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-5727	Require the ability to publish financial results of the Roll Forward process for Executive Leadership review and agency dissemination.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-5739	Require the ability to post pending revised budget balances based on forecasted Roll Forward amounts included in the Agency's Roll Forward Budget Amendment request.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-5776	Require the ability to systematically maintain multiple versions of budget allocations.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-5778	Require the ability to systematically update, insert, copy, purge, and delete budget allocations to one or more records by specific criteria.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-5802	Require the ability to initialize beginning balances for budget allocations within the new fiscal year after successful completion of Roll Forward.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-5819	Require the ability for users with specified permissions to modify budget allocations to one or more records by specific criteria for snapshots.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6026	Require the ability to import the budget information from the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS) for specified data columns with the correct breakdown between Budget Entity, Budget Category, and Program Component.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6027	Require the ability to systematically validate the amounts and budget structure posted in the Master Allocation Tables at a summary level are consistent with the amounts and budget structure in the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS) specified column(s).	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6028	Require the ability to create and preserve individual versions of budget posting detail scenarios at the Organizational Level 2 allocation.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6029	Require the ability to systematically validate the amounts and budget structure data posted at Organizational Level 2 allocation are consistent with amounts and budget structure data from the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS) General Appropriations Act (GAA) data.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6031	Require the ability to leverage workflow functionality to develop a list of tasks which must be performed prior to the Department certifying it is in compliance with the General Appropriations Act (GAA) and applicable law changes as a result of the Annual Legislative Session.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6032	Require the ability to systematically display workflow activity completion status by applying preconfigured options which represent the segmentation of work activities.	Manage Budget	03 - Allocate and Maintain Department Budget

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6033	Require the ability to systematically display data on user-configurable dashboards to reflect the progress of the action items placed in an automated workflow routine.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6034	Require the ability to perform multi-variable budget scenario analysis, using combinations of user-configurable data attributes, to calculate the impact of the General Appropriations Act (GAA) changes on cash forecasts.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6035	Require the ability to perform multi-variable budget scenario analysis, using combinations of user-configurable data attributes, to calculate the impact of the General Appropriations Act (GAA) changes on available funding.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6036	Require the ability to model Fund and budget allocations at Organizational Levels 2-5 in selected versions of the Tentative Work Program to perform multi-scenario analysis using modified rule sets and policy decisions to determine impacts to Funds, budget, and cash for a given set of assumptions in preparation for adoption of the Work Program.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6037	Require the ability to populate a data attribute for Nonoperating Budget Request Amount and Budget Structure, to include Budget Entity, Florida Accounting Information Resource (FLAIR) Org Code, Budget Category, Program Component, and Trust Fund.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6039	Require the ability to systematically archive all budget scenarios for use in comparison and validation for future Legislative Budget Requests.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6041	Require the ability to generate budget reports, from Organizational Level 1 through Organizational Level 5, which include data attributes for budget allotments, budget consumption, reversion amounts, recorded justifications for reversions, and relevant User IDs for data entry.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6124	Require the ability to populate a data attribute to classify Department budget allocations as Operating, Nonoperating, Fixed Capital Outlay (FCO) Buildings and Grounds, or Fixed Capital Outlay (FCO) Work Program.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6125	Require the ability to generate reports for all budget attributes to support budget analysts' decision-making capabilities.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6126	Require the ability for users with specified permissions to perform real-time structured queries using budget data attributes to more quickly deliver information to users as needed.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6127	Require the ability to create data relationships between the budget need unique identifier and all elements of the budget lifecycle to provide end-to-end traceability between the applicable Legislative Budget Request, General Appropriations Act Line Number, Master Allocation, and Accounting Transaction(s).	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6128	Require the ability to populate the Cost Center Manager as a data attribute at the L5 Organizational Level (i.e., Cost Center) using the Department's Active Directory content.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6129	Require the ability to systematically forecast the use of Operating Budget at specific points in the fiscal year, including the amount and date of expenditure, to improve the accuracy of the spend plan(s). Systematic forecasting must be able to apply basic mathematical operations (i.e., addition, subtraction, multiplication, and division) to summarized sets of accounting data (i.e., encumbrances, expenditures, and allotments) for specific date ranges.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6130	Require the ability to systematically generate variance reports at any user-specified organizational levels (L1-L5) between the Department posted budget and the budget amounts approved in the General Appropriations Act as modified by Legislatively-approved amendments.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6132	Require the ability to systematically apply preconfigured validation rules to ensure budget posting details are compliant with preconfigured data conditions; notify users of validation violations.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6133	Require the ability to systematically transmit validated budget posting details to the Statewide Accounting System.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6134	Require the ability for users with specified permissions to configure effective date range data attributes for to define the valid data conditions in the budget posting detail.	Manage Budget	03 - Allocate and Maintain Department Budget

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6135	Require the ability to systematically generate a report on exceptions to budget posting actions in the Statewide Budget and Accounting Systems which are in violation of preconfigured data conditions.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6136	Require the ability for users with specified permissions to populate a data attribute to designate a specific instance of budget posting detail as the active baseline of Department budget.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6137	Require the ability for users with specified permissions to populate a data attribute to document the justification/explanation associated with a specific budget baseline snapshot.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6138	Require the ability for users with specified permissions to configure Master Allocation Tables (MAT) to represent the posting of the budget at an organizational level.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6139	Require the ability to populate the following primary data attributes on the Master Allocation Tables: General Appropriations Act (GAA) Line Number, Budget Entity, Budget Category, Trust Fund, Program Component, Amount, Issue Code, Issue Code Title, Budgeting District, and Full-Time Equivalent (FTE).	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6140	Require the ability to systematically import detail budget data from the Statewide Budget System to populate the L1 control structure and amount budget posting to which all subsequent organizational level postings must reconcile.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6141	Require the ability for users with specified permissions to systematically allocate budget from the L2 organizational level down to the L5 organizational level.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6142	Require the ability to systematically generate a reconciliation summary of the total budget allocations at the specified parent organizational level compared to the budget allocations for all subordinate organizational levels.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6144	Require the ability to populate a data attribute to designate a Recurring Budget or Non-Recurring Budget value on each unique budget identifier.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6145	Require the ability to perform budget projections for salary and benefits Operating Budget.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6252	Require the ability to systematically evaluate the Budget Category data attribute of a Financial Project Phase associated with a change entry form to enforce business rules for identifying the type of budget impacted by the requested change.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6253	Require the ability for users with specified permissions to view real-time balances of all Work Program Funds across all Districts and Central Office business units.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6254	Require the ability for users with specified permissions to view real-time balances of all Fixed Capital Outlay (FCO) Funds across all Districts and Central Office business units.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6255	Require the ability for users with specified permissions to view real-time, appropriated budget balances of all Work Program Budget Categories for each District and Central Office business unit.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6256	Require the ability for users with specified permissions to view real-time, appropriated budget balances of all Operating Budget Categories for each District and Central Office business unit.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6257	Require the ability for users with specified permissions to view real-time, appropriated budget balances of all Fixed Capital Outlay (FCO) Budget Categories for each District and Central Office business unit.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6258	Require the ability for users with specified permissions to filter a specific Work Program Budget Category(s) in which to view available, appropriated budget for each District and Central Office business unit.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6259	Require the ability for users with specified permissions to filter a specific Operating Budget Category(s) in which to view available, appropriated budget balances for each District and Central Office business unit.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6260	Require the ability for users with specified permissions to filter a specific Fixed Capital Outlay (FCO) Budget Category(s) in which to view available, appropriated budget for each District and Central Office business unit.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6263	Require the ability to systematically generate a budget adjustment record to represent the type of budget adjustment being processed.	Manage Budget	03 - Allocate and Maintain Department Budget

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6264	Require the ability for users with specified permissions to populate the required data attributes on the budget adjustment record to process a budget adjustment.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6265	Require the ability to systematically allow a user with specified permissions to associate to the budget adjustment record all relevant budget adjustment review and approval artifacts.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6266	Require the ability to systematically assign a budget adjustment unique identifier data attribute value to each budget adjustment record.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6267	Require the ability to populate a data attribute on the budget adjustment record to specify the Budget Entity for each budget adjustment detail line.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6268	Require the ability to populate a data attribute on the budget adjustment record to specify the Trust Fund for each budget adjustment detail line.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6269	Require the ability to populate a data attribute on the budget adjustment record to specify the Org Code for each budget adjustment detail line.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6270	Require the ability to populate a data attribute on the budget adjustment record to specify the Expansion Option (EO) for each budget adjustment detail line.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6271	Require the ability to populate a data attribute on the budget adjustment record to specify the Program Component for each budget adjustment detail line.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6272	Require the ability to populate a data attribute on the budget adjustment record to specify the Object Code for each budget adjustment detail line.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6273	Require the ability to populate a data attribute on the budget adjustment record to specify the Category for each budget adjustment detail line.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6274	Require the ability to populate a data attribute on the budget adjustment record to specify the Budget Year for each budget adjustment detail line.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6275	Require the ability to populate a data attribute on the budget adjustment record to specify the Amount for each budget adjustment detail line.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6276	Require the ability to populate a data attribute on the budget adjustment record to specify the Financial Project Number for each budget adjustment detail line.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6277	Require the ability to populate a data attribute on the budget adjustment record to specify the Financial Project for each budget adjustment detail line.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6278	Require the ability to systematically calculate a data attribute on the budget adjustment record to specify the Total Amount for all budget adjustment detail lines.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6279	Require the ability to limit the available, selectable values for the data attributes on the budget adjustment detail lines based on values selected for other data attributes on the budget adjustment detail lines.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6280	Require the ability to populate a data attribute on the budget adjustment record to allow users to document free-form justifications for the budget adjustment.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6281	Require the ability to populate a data attribute on the budget adjustment record to specify a reason for the requested budget adjustment.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6282	Require the ability for users with specified permissions to configure business rules pertaining to the Budget Entity data attribute on the budget adjustment detail lines as a variable to identifying and validating the budget adjustment type.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6283	Require the ability for users with specified permissions to configure business rules pertaining to the Org Code data attribute on the budget adjustment detail lines as a variable to identifying and validating the budget adjustment type.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6284	Require the ability for users with specified permissions to configure business rules pertaining to the Trust Fund data attribute on the budget adjustment detail lines as a variable to identifying and validating the budget adjustment type.	Manage Budget	03 - Allocate and Maintain Department Budget

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6285	Require the ability for users with specified permissions to configure business rules pertaining to the Category data attribute on the budget adjustment detail lines as a variable to identifying and validating the budget adjustment type.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6286	Require the ability for users with specified permissions to configure business rules pertaining to the Object Code data attribute on the budget adjustment detail lines as a variable to identifying and validating the budget adjustment type.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6287	Require the ability for users with specified permissions to configure business rules pertaining to the Amount data attribute on the budget adjustment detail lines as a variable to identifying and validating the budget adjustment type.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6288	Require the ability for users with specified permissions to configure business rules pertaining to the Budget Category appropriation data attribute as a variable to identifying and validating the budget adjustment type.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6289	Require the ability for users with the specified permissions to configure a dollar threshold data attribute for changes to Budget Categories from original appropriation amounts as a threshold for 5% Transfers.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6290	Require the ability for users with the specified permissions to configure a percentage threshold data attribute for changes to Budget Categories from original appropriation amounts as a threshold for 5% Transfers.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6291	Require the ability to systematically enforce business rules using the preconfigured threshold data attributes for Budget Category appropriations to assist in determining and validating budget adjustment types.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6292	Require the ability to systematically apply hierarchical business rules based on user-configured variables to assign the budget adjustment type based on compared data values of budget adjustment line data attributes.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6305	Require the ability for specified users with designated permissions to provide the required approval and digital signatures on budget adjustment artifacts which are advanced among stakeholders using the workflow functionality.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6306	Require the ability to systematically display the time and date stamp of digital signatures obtained by process stakeholders, on the relevant output files.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6307	Require the ability to systematically generate a digital output file of the budget adjustment record contents required for final review and approval by process stakeholders.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6308	Require the ability to systematically populate a data attribute on the budget adjustment record, separate from the phase amendment status at the Financial Project phase level, which indicates the progress of the budget adjustment through the review and approval cycle.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6309	Require the ability to systematically populate the Financial Project Phase amendment status data attribute on the amendment record at specific points in the budget adjustment workflow process(es), based on the budget adjustment type.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6310	Require the ability to systematically display all appropriation budget adjustment records in a single location for a user to select which adjustment records should be aggregated into a combined package for submission to the Budget Amendment Processing System (BAPS). The status of the budget adjustment records should be visible to the user in this display element.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6311	Require the ability for users with specified permissions to select the budget adjustment records to be systematically combined into a Work Program Budget Amendment Package, which represents one or many budget adjustment records.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6312	Require the ability for users with specified permissions to select the budget adjustment records to be systematically combined into an Operating Budget Amendment Package, which represents one or many budget adjustment records.	Manage Budget	03 - Allocate and Maintain Department Budget

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6313	Require the ability for users with specified permissions to select the budget adjustment records to be systematically combined into a Fixed Capital Outlay Amendment Package, which represents one or many budget adjustment records.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6314	Require the ability for users with specified permissions to select the budget adjustment records to be systematically combined into a 5% Transfer Package, which represents one or many budget adjustment records.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6315	Require the ability for users with specified permissions to select the budget adjustment records to be systematically combined into an Allotment Transfer Package, which represents one or many budget adjustment records.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6316	Require the ability for users with specified permissions to select the budget adjustment records to be systematically summarized into a Nonoperating Budget Amendment Package, which represents one or many budget adjustment records.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6317	Require the ability to systematically assign a Work Program Budget Amendment Package unique identifier data attribute value to the assembled collection of related budget adjustment records.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6318	Require the ability to systematically assign an Operating Budget Amendment Package unique identifier data attribute value to the assembled collection of related budget adjustment records.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6319	Require the ability to systematically generate and assign a Fixed Capital Outlay Budget Amendment Package unique identifier to the assembled collection of related budget adjustment records.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6320	Require the ability to systematically assign a 5% Transfer Package unique identifier data attribute value to the assembled collection of related budget adjustment records.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6321	Require the ability to systematically assign an Allotment Transfer Package unique identifier data attribute value to the assembled collection of related budget adjustment records.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6322	Require the ability to systematically assign a nonoperating Budget Amendment Package unique identifier data attribute value to the assembled collection of related budget adjustment records.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6323	Require the ability to systematically generate and maintain a digital output file of the consolidated contents required in the Work Program Budget Amendment Package. The package must include the necessary cover page(s) and individual budget adjustment record contents.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6324	Require the ability to systematically generate and maintain a digital output file of the consolidated contents required in the Operating Budget Amendment Package. This package must include the necessary cover page(s) and individual budget adjustment record contents.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6325	Require the ability to systematically produce and maintain a digital output file of the consolidated contents required in the Fixed Capital Outlay Amendment Package. This package must include the necessary cover page(s) and individual budget adjustment record contents.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6326	Require the ability to systematically produce and maintain a digital output file of the consolidated contents required in the 5% Transfer Package. This package must include the necessary cover page(s) and individual budget adjustment record contents.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6327	Require the ability to systematically produce and maintain a digital output file of the consolidated contents required in the Allotment Transfer Package. This package must include the necessary cover page(s) and individual budget adjustment record contents.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6328	Require the ability to systematically produce and maintain a digital output file of the consolidated contents required in the nonoperating Budget Amendment Package. This package must include the necessary cover page(s) and individual budget adjustment record contents.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6329	Require the ability to populate a data attribute on each type of budget adjustment package record to represent the package status.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6330	Require the ability to systematically update the status data attribute on the budget adjustment package records based on preconfigured workflow steps.	Manage Budget	03 - Allocate and Maintain Department Budget

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6331	Require the ability to systematically submit Work Program Budget Amendment Packages, including all required supporting artifacts, through the Budget Amendment Processing System (BAPS) via system interface.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6332	Require the ability to systematically submit Operating Budget Amendment Packages, including all required supporting artifacts, through the Budget Amendment Processing System (BAPS) via system interface.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6333	Require the ability to systematically submit Fixed Capital Outlay Budget Amendment Packages, including all artifacts, through the Budget Amendment Processing System (BAPS) via system interface.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6334	Require the ability to systematically submit 5% Transfer Packages, including all required supporting artifacts, through the Budget Amendment Processing System (BAPS) via system interface.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6335	Require the ability to systematically submit nonoperating Budget Amendment Packages, including all required supporting artifacts, through the Budget Amendment Processing System (BAPS) via system interface.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6336	Require the ability to systematically populate a data attribute of the budget records to designate available, appropriation budget as being in a pending status to represent amounts which have been initially approved for contribution to other Districts/business units.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6337	Require the ability to systematically reflect, as data attributes of reports and online dashboards, the appropriation budget amounts which have been initially approved for contribution to other Districts/business units.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6338	Require the ability for a user with the specified permissions to configure the email recipients for system generated email communications for budget adjustment package submissions and approvals.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6340	Require the ability for users with specified permissions to review, modify, and distribute from the solution the system-generated email communications regarding the budget adjustment package submissions and approvals.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6341	Require the ability to systematically notify stakeholders regarding the completion of a budget adjustment, at the Financial Project level, following the approval of the related appropriation budget adjustment package.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6343	Require the ability to systematically generate budget transactions due to budget adjustments to update the Statewide Accounting System, following budget adjustment approvals.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6950	Require the ability to populate a data attribute of Released on each budgetary posting record.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6951	Require the ability to populate a data attribute of Unreleased on each budgetary posting record.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6952	Require the ability for users with specified permissions to populate a data attribute to designate a specific budget posting amount as Released, which is Appropriation Budget available upon which to perform accounting transactions.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6953	Require the ability for users with specified permissions to populate a data attribute to designate a specific budget posting amount as Unreleased, which is Appropriation Budget unavailable for performing accounting transactions.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-6954	Require the ability for users with specified permissions to add up to ten user-defined data fields as attributes of a Budget Issue Request record.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-7355	Require the ability to create an allotment budget transaction to record budget of the Department and allow the subsequent increasing, decreasing and transfer of budget by Organization Unit.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-7356	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for allotment budget transactions prior to the interface to the Florida Accounting Information Resource (FLAIR) system.	Manage Budget	03 - Allocate and Maintain Department Budget
REQ-8554	Require the ability to allocate budget at various Statewide Accounting System organizational levels, including Org Levels 1-5 (this will allow the Florida Department of Transportation (FDOT) to eliminate Non-Contractual Encumbrances).	Manage Budget	03 - Allocate and Maintain Department Budget

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-4080	Require the ability to configure accounting transaction data to designate the transaction as a budget restoration.	Manage Budget	04 - Perform Budget Close
REQ-4081	Require the ability to systematically enforce the processing of budget restoration accounting transactions within preconfigured time frames.	Manage Budget	04 - Perform Budget Close
REQ-4084	Require the ability for users with specified permissions to configure business rules to specify the data conditions for the modification and/or removal of the Certification Forward Indicator data attribute on accounting transactions.	Manage Budget	04 - Perform Budget Close
REQ-4086	Require the ability to query and present to the user any encumbrance or payable accounting transaction not included in the Department's Certification Forward or Carry Forward Budget Requests.	Manage Budget	04 - Perform Budget Close
REQ-4203	Require the ability to leverage workflow functionality to modify planned budget consumption that has been denied in the Department's Operating Carry Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-4204	Require the ability to digitally retain, and allow users to access, all historical data of the final results of the Certification Forward process by Trust Fund, Budget Category, Contract, Financial Project, Budget Year, and commitment balance, segregated by budget classifications of Operating, Fixed Capital Outlay (FCO) Buildings and Grounds, and Fixed Capital Outlay (FCO) Work Program.	Manage Budget	04 - Perform Budget Close
REQ-5676	Require the ability to leverage workflow functionality for Project Managers to route all unexecuted contractual agreements for Certification Forward or Roll Forward consideration.	Manage Budget	04 - Perform Budget Close
REQ-5677	Require the ability to populate a data attribute with a predefined list of justification values for actions taken on unexecuted contractual agreements to route for Certification Forward or Roll Forward consideration.	Manage Budget	04 - Perform Budget Close
REQ-5679	Require the ability to query and present to the user the encumbrance balance(s) for contractual agreements by agreement status, for users to make a determination for inclusion in Certification Forward.	Manage Budget	04 - Perform Budget Close
REQ-5680	Require the ability to populate a data attribute to designate an inactive encumbrance balance for a contractual agreement for inclusion in Certification Forward.	Manage Budget	04 - Perform Budget Close
REQ-5681	Require the ability to populate a data attribute as a free-form explanation to justify inactive encumbrance balances for contractual agreements to be included in Certification Forward.	Manage Budget	04 - Perform Budget Close
REQ-5682	Require the ability to systematically calculate the revised programmed amounts for Financial Projects designated as part of the Roll Forward Budget Amendment.	Manage Budget	04 - Perform Budget Close
REQ-5683	Require the ability to leverage workflow functionality to prompt Project Programmers to populate a data attribute for Financial Project uncommitted balances to route for inclusion in the Department's Roll Forward Budget Amendment.	Manage Budget	04 - Perform Budget Close
REQ-5685	Require the ability to systematically calculate and display to the user the total uncommitted amount anticipated for Roll Forward based on currently flagged Financial Projects to allow the forecasting of potential Roll Forward amounts.	Manage Budget	04 - Perform Budget Close
REQ-5686	Require the ability to leverage workflow functionality to prompt the responsible party for a Financial Project to submit the Financial Project for manual update to the Department's Roll Forward Budget Amendment.	Manage Budget	04 - Perform Budget Close
REQ-5688	Require the ability to leverage workflow functionality for Project Programmers to populate a data attribute for Financial Project committed balances to submit for manual inclusion in the Department's Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-5692	Require the ability to leverage workflow functionality to prompt predefined user groups to populate a data attribute, from a predefined list of justification values, for the retention of budget for inactive Encumbrance Lines with no payment activity within a preconfigured time frame.	Manage Budget	04 - Perform Budget Close
REQ-5693	Require the ability to leverage workflow functionality to prompt predefined user groups to populate a data attribute, from a predefined list of justification values, for Encumbrance Lines with unconsumed budget balances with a State Fiscal Year above a preconfigured tolerance.	Manage Budget	04 - Perform Budget Close

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5694	Require the ability to systematically assemble draft Certification Forward Budget Request amounts and justifications by District and Central Office unit for District or Assistant Secretary approval.	Manage Budget	04 - Perform Budget Close
REQ-5696	Require the ability to capture electronic signatures of District and Assistant Secretaries for approval of draft Certification Forward Budget Requests.	Manage Budget	04 - Perform Budget Close
REQ-5697	Require the ability to limit modification of Certification Forward Budget Request and Roll Forward Budget Amendment justification data attributes to specified users during configurable time periods.	Manage Budget	04 - Perform Budget Close
REQ-5698	Require the ability to enforce the exclusion of Financial Project uncommitted amounts from the Roll Forward process based on predefined Budget Category data attribute values.	Manage Budget	04 - Perform Budget Close
REQ-5699	Require the ability to configure a dollar threshold data attribute that prevents Financial Projects that fall below the threshold from inclusion in the Roll Forward process.	Manage Budget	04 - Perform Budget Close
REQ-5700	Require the ability to populate a data attribute to designate Financial Project uncommitted amounts for inclusion in the Department's Roll Forward Budget Amendment.	Manage Budget	04 - Perform Budget Close
REQ-5701	Require the ability to generate encumbrance accounting transactions to commit budget in the upcoming State Fiscal Year for prior-year commitments on unexecuted contractual agreements that have been excluded from the Department's Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-5702	Require the ability to leverage workflow functionality to prompt Project Managers to populate, from a predefined list of justification values, the Roll Forward justification data attributes for Financial Project Phases.	Manage Budget	04 - Perform Budget Close
REQ-5718	Require the ability to format Roll Forward Budget Amendment data to comply with Executive Office of the Governor (EOG) interface requirements for the Budget Amendment Processing System (BAPS).	Manage Budget	04 - Perform Budget Close
REQ-5719	Require the ability to query and display to the user accounting transactions for the reduction of contractual commitments that will not be included in the Department's Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-5720	Require the ability to systematically calculate the reduction in the Department's Certification Forward Budget Request for unencumbrance accounting transactions completed after June 30th.	Manage Budget	04 - Perform Budget Close
REQ-5721	Require the ability to systematically query and display to the user Financial Project uncommitted balances that were excluded from the Roll Forward process based on the failure to meet predefined thresholds.	Manage Budget	04 - Perform Budget Close
REQ-5722	Require the ability for users with specified permissions to modify the Roll Forward totals for the Roll Forward Budget Amendment Request, during a configurable review time period, for manual adjustments to Financial Project programmed amounts completed after June 30th.	Manage Budget	04 - Perform Budget Close
REQ-5723	Require the ability for users with specified permissions to modify the Certification Forward totals for the Certification Forward Budget Request, during a configurable review time period, for manual adjustments to Financial Project commitment amounts completed after June 30th.	Manage Budget	04 - Perform Budget Close
REQ-5728	Require the ability to configure business rules to define the conditions that allow Financial Project uncommitted amounts to be included in the Roll Forward process based on data relationships between Financial Project data attributes and Chart of Accounts data attributes.	Manage Budget	04 - Perform Budget Close
REQ-5729	Require the ability to configure Budget Category data attributes to designate the operating Budget Categories to be included in the operating Carry Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-5730	Require the ability to systematically identify unencumbered Funds from the Florida Turnpike Enterprise and Rail Enterprise for the Carry Forward Budget Request, up to a preconfigured limit of the original, appropriated operating budget.	Manage Budget	04 - Perform Budget Close

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5731	Require the ability to leverage workflow functionality to assign responsibility for the review of the Turnpike Enterprise and Rail Enterprise Carry Forward calculations to compare to the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS) appropriations ledger and the Department's draft Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-5732	Require the ability to format the Turnpike Enterprise and Rail Enterprise Carry Forward Budget Request to comply with instructions from the Executive Office of the Governor (EOG).	Manage Budget	04 - Perform Budget Close
REQ-5733	Require the ability to configure the Object Code and Cost Center data attribute values, within the Statewide Chart of Accounts, to designate the allowable values for use in the Department's Turnpike Enterprise and Rail Enterprise Carry Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-5734	Require the ability to systematically calculate the maximum amount available for the Turnpike Enterprise and Rail Enterprise Carry Forward Budget Request, based on a preconfigured limit of the original, appropriated operating budget.	Manage Budget	04 - Perform Budget Close
REQ-5736	Require the ability to configure Fixed Capital Outlay (FCO) Work Program Budget Category data attributes to designate eligibility for inclusion in the Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-5737	Require the ability to configure Fixed Capital Outlay (FCO) Buildings and Grounds Budget Category data attributes to designate eligibility for inclusion in the Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-5738	Require the ability to systematically compare the Financial Project programmed amounts within the proposed Roll Forward Budget Amendment with the scheduled time frame for commitment of the Financial Project programmed amounts.	Manage Budget	04 - Perform Budget Close
REQ-5740	Require the ability to notify the user, via a warning message, when requesting to authorize funds on a Financial Project with pending budget that has not been approved in the Roll Forward Budget Amendment Request.	Manage Budget	04 - Perform Budget Close
REQ-5744	Require the ability to include the inactivity justifications for outstanding obligations with the Department's Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-5745	Require the ability to leverage workflow functionality to modify planned budget consumption that has been denied in the Turnpike and Rail Enterprises' Carry Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-5746	Require the ability to leverage workflow functionality to modify planned budget consumption that has been denied in the Department's Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-5747	Require the ability to leverage workflow functionality to modify planned budget consumption in the event the Department's Roll Forward Budget Amendment is not approved.	Manage Budget	04 - Perform Budget Close
REQ-5788	Require the ability to generate an online and printable report which includes the projected Roll Forward details by Financial Project and Budget Structure.	Manage Budget	04 - Perform Budget Close
REQ-5790	Require the ability to systematically reduce remaining Financial Project programmed amounts to equal the Actual Financial Activity and add the uncommitted amounts to the subsequent State Fiscal Year based on preconfigured business rules.	Manage Budget	04 - Perform Budget Close
REQ-5791	Require the ability to continue or restart Roll Forward processing if the process runs beyond midnight of June 30 and retain the effective date of June 30.	Manage Budget	04 - Perform Budget Close
REQ-5793	Require the ability to systematically confirm that the Roll Forward process successfully completed based on preconfigured business rules.	Manage Budget	04 - Perform Budget Close
REQ-5794	Require the ability to generate exception reporting for Financial Projects with funding amounts that did not adhere to the preconfigured Roll Forward process rules.	Manage Budget	04 - Perform Budget Close
REQ-5796	Require the ability to configure a rules engine for the disposition of unconsumed Financial Project programmed amounts as part of the Roll Forward process.	Manage Budget	04 - Perform Budget Close
REQ-5797	Require the ability to systematically record the history of all changes in the Financial Project total programmed amount, estimate status, and configured data attributes as a result of the Roll Forward process.	Manage Budget	04 - Perform Budget Close

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5798	Require the ability to extract the history of all changes in the Financial Project total programmed amount, estimate status, and configured data attributes as a result of the Roll Forward process, to prepare updates in the Roll Forward Budget Amendment.	Manage Budget	04 - Perform Budget Close
REQ-5799	Require the ability to query and present to the user the changes in the Financial Project total programmed amount, estimate status, and configured data attributes as a result of the automated and manual Roll Forward processes.	Manage Budget	04 - Perform Budget Close
REQ-5812	Require the ability to systematically assemble all supporting Budget Amendments for the Roll Forward Budget Amendment.	Manage Budget	04 - Perform Budget Close
REQ-5821	Require the ability to systematically enforce preconfigured business rules based on the data relationships between the Statewide Chart of Accounts elements and Master Financial Data attributes for Certification Forward validations.	Manage Budget	04 - Perform Budget Close
REQ-5835	Require the ability to systematically derive a Certification Forward Indicator data attribute on encumbrance and payable accounting transactions.	Manage Budget	04 - Perform Budget Close
REQ-5836	Require the ability to systematically remove the Certification Forward Indicator data attribute for encumbrance and payable accounting transactions that have not consumed prior year Operating budget on or before a preconfigured date.	Manage Budget	04 - Perform Budget Close
REQ-5840	Require the ability to systematically calculate variances between the tentative release budget balance recorded from the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS) and the budget amount proposed to certify forward, summarized by the Statewide Accounting System 29-digit Account Code.	Manage Budget	04 - Perform Budget Close
REQ-5841	Require the ability to record the tentative release budget balance from the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS).	Manage Budget	04 - Perform Budget Close
REQ-5842	Require the ability to systematically calculate the variance between the Certification Forward budget balance and the actual budget consumption to ensure no negative balances occurred prior to Certification Forward.	Manage Budget	04 - Perform Budget Close
REQ-5843	Require the ability to generate on-demand exception reporting on negative balances resulting from actual budget consumption that exceeds the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS) budget balances.	Manage Budget	04 - Perform Budget Close
REQ-5847	Require the ability to generate the Certification Forward Letter and required exhibit from the Secretary based on the format mandated by the Executive Office of the Governor.	Manage Budget	04 - Perform Budget Close
REQ-5852	Require the ability to generate a report of the final results of the Certification Forward process by Trust Fund, Budget Category, Contract, Financial Project, Budget Year, and commitment balance, segregated by budget classifications of Operating, Fixed Capital Outlay (FCO) Buildings and Grounds, and Fixed Capital Outlay (FCO) Work Program.	Manage Budget	04 - Perform Budget Close
REQ-5857	Require the ability to systematically calculate variances between the approved release budget balance recorded from the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS) and the budget amount approved for Certification Forward summarized by the Statewide Accounting System 29-digit account code.	Manage Budget	04 - Perform Budget Close
REQ-5858	Require the ability to record the approved release budget balance from the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS).	Manage Budget	04 - Perform Budget Close
REQ-5859	Require the ability to systematically calculate variances between budget reversions recorded from the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS) and budget reversions from the Statewide Accounting System.	Manage Budget	04 - Perform Budget Close
REQ-5864	Require the ability to record variances between the approved Carry Forward budget balance from the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS) and the budget amount approved for Turnpike and Rail Enterprise Carry Forward, summarized by Cost Centers and Object Codes.	Manage Budget	04 - Perform Budget Close
REQ-6522	Require the ability to restrict modification of Contract inactivity justification data attribute values, based on user permissions, after the data has been submitted to the Central Office for inclusion in the Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6634	Require the ability to systematically create a baseline of all Financial Projects and their related data attributes prior to Roll Forward and prior to the commitment of appropriated budget to represent the official end of the current State Fiscal Year.	Manage Budget	04 - Perform Budget Close
REQ-6800	Require the ability to enforce the population of the Prior Period Indicator data attribute, based on preconfigured business rules and predefined time periods, on an Encumbrance Line when restoring budget.	Manage Budget	04 - Perform Budget Close
REQ-6801	Require the ability to prevent the modification of the Certification Forward Indicator data attribute value on an encumbrance accounting transaction after the Department's submission of the Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-6802	Require the ability to prevent the user from modifying data attributes of an existing Encumbrance Line after submission of the Department's Certification Forward Budget Request and for a predefined time period thereafter.	Manage Budget	04 - Perform Budget Close
REQ-6803	Require the ability for users with specified permissions to modify data values on Encumbrance Lines that have been included in the Department's submission of the Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-6804	Require the ability to enforce the population of the Prior Period Indicator data attribute, based on preconfigured business rules and predefined time periods, on an Accounts Payable when restoring budget.	Manage Budget	04 - Perform Budget Close
REQ-6805	Require the ability to prevent the modification of the Certification Forward Indicator data attribute value on an accounts payable accounting transaction after the Department's submission of the Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-6806	Require the ability to prevent the user from modifying data attributes of an existing accounts payable accounting transactions after submission of the Department's Certification Forward Budget Request and for a predefined time period thereafter.	Manage Budget	04 - Perform Budget Close
REQ-6807	Require the ability for users with specified permissions to modify data values on accounts payable accounting transactions that have been included in the Department's submission of the Certification Forward Budget Request.	Manage Budget	04 - Perform Budget Close
REQ-7094	Require the ability to establish the beginning balances for the subsequent State Fiscal Year for Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgetary appropriations by Financial Project and Contract.	Manage Budget	04 - Perform Budget Close
REQ-7095	Require the ability to establish the beginning balances for the subsequent State Fiscal Year for Operating Category budgetary appropriations by Financial Project and Contract.	Manage Budget	04 - Perform Budget Close
REQ-8208	Require the ability to configure business rules for the development of the Certification Forward Budget Request for Operating Budget Categories.	Manage Budget	04 - Perform Budget Close
REQ-8565	Require the ability to query and present to the user all data attribute changes for Encumbrance Lines included in the Department's Certification Forward Budget Request for a user-specified date range.	Manage Budget	04 - Perform Budget Close
REQ-4085	Require the ability to leverage workflow functionality to assign responsibility and resolution time frames to specified users to resolve items denied by Executive Office of the Governor within the Department's Certification Forward request.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5462	Require the ability to leverage workflow functionality to notify specified users when remaining budgetary balance on a Financial Project falls below a specified threshold.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5695	Require the ability to leverage workflow functionality to route draft Certification Forward requests to District or Assistant Secretary for approval.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5703	Require the ability to leverage workflow functionality to prompt the Contract Manager to populate Roll Forward designation and justification data attributes for Financial Projects within a contract where a bid has been rejected.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5704	Require the ability to leverage workflow functionality to unencumber the encumbrance line for contracts where a bid has been rejected, in preparation for Roll Forward.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5717	Require the ability to leverage workflow functionality to route the draft Roll Forward Budget Amendment to Department stakeholders for action and approval.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5741	Require the ability to leverage workflow functionality to prompt approval for a funds approval request on a Financial Project included in the Department's Roll Forward Budget Amendment prior to the approval of the amendment.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5814	Require the ability leverage workflow functionality to transmit selected Budget Amendment packages to identified stakeholders.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5823	Require the ability to leverage workflow functionality to complete the disposition of negative encumbrance balances prior to the submission of the Certification Forward Budget Request.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5844	Require the ability to leverage workflow functionality to assign the responsibility for the correcting accounting transaction to address negative balances resulting from actual budget consumption that exceeds the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS) budget balances.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5845	Require the ability to leverage workflow functionality to distribute inactive contracts exceeding preconfigured thresholds to the Districts and Central Office Units to populate justifications for inclusion in Certification Forward.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5848	Require the ability to leverage workflow functionality to route the Certification Forward Letter and attached exhibit for approval by the Comptroller, Assistant Secretary for Finance and Administration, and Secretary.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5861	Require the ability to leverage workflow functionality to notify impacted stakeholders of any items denied by Executive Office of the Governor within the Department's Certification Forward request.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5881	Require the ability to leverage workflow functionality to obtain approval of the Department's Work Program in totality for the purposes of Legislative Budget Request submission.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5890	Require the ability to leverage workflow functionality to notify specified users to execute the steps of the Legislative Budget Request (LBR) based on preconfigured dates.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5951	Require the ability to leverage workflow functionality to request specified users to populate, review, and/or approve data attributes which are pertinent to the State of Florida's Schedule IV-B for Information Technology.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5959	Require the ability to leverage workflow functionality to request specified users to review and/or approve hyperlinked Cost Benefit Analysis artifacts required in the State of Florida's Schedule IV-B for Information Technology.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5960	Require the ability to leverage workflow functionality to request specified users to review and/or approve hyperlinked Major Project Risk Assessment artifacts required in the State of Florida's Schedule IV-B for Information Technology.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5966	Require the ability to leverage workflow functionality to request specified users to review and/or approve hyperlinked Project Management Plan artifacts required in the State of Florida's Schedule IV-B for Information Technology.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5967	Require the ability to leverage workflow functionality to request specified users to review and/or approve hyperlinked Appendices artifacts required in the State of Florida's Schedule IV-B for Information Technology.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5968	Require the ability to leverage workflow functionality to notify specified users of the need to populate required data attributes on a Budget Issue after a specified dollar threshold mandated by the Legislature has been exceeded.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5971	Require the ability to leverage workflow functionality to request specified users to review and/or approve hyperlinked Return on Investment (ROI) artifacts related to specific Budget Issues.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5974	Require the ability to systematically generate an exportable summary report of Budget Issues, based on user-selected data elements on the Budget Issue, for review with Department stakeholders.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5975	Require the ability to leverage workflow functionality to request the review and approval of selected Budget Issues for inclusion in the Department's Legislative Budget Request (LBR).	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-5996	Require the ability to leverage workflow functionality to submit the preliminary Tentative Work Program to Executive Office of Governor and State Legislature as prescribed by State law.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6030	Require the ability to leverage workflow functionality to obtain user approval of budget scenarios as developed at Organizational Level 2.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6038	Require the ability to leverage workflow functionality to prompt users to assemble, submit, and review Nonoperating Budget Requests in accordance with the Executive Office of Governor (EOG) Memo timeline.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6131	Require the ability to leverage workflow functionality to notify stakeholders when budget allocations are posted at a District level (i.e., Org Level 2) and to initiate subsequent activities to allocate to the appropriate cost center level(s) (i.e., Org Level 5).	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6261	Require the ability to leverage workflow functionality to allow users with specified permissions to request available appropriated budget in a designated Budget Category from a contributing District or Central Office business unit.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6262	Require the ability to leverage workflow functionality to allow users with specified permissions to systematically accept or deny a Budget Request submitted by a requesting District or Central Office business unit.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6293	Require the ability to leverage workflow functionality to enable designated process stakeholders to review all details and artifacts associated with a Work Program Budget Amendment adjustment record and document relevant comments.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6294	Require the ability to leverage workflow functionality to enable designated process stakeholders to review all details and artifacts associated with an Operating Budget Amendment adjustment record and document relevant comments.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6295	Require the ability to leverage workflow functionality to enable designated process stakeholders to review all details and artifacts associated with a Fixed Capital Outlay Budget Amendment adjustment record and document relevant comments.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6296	Require the ability to leverage workflow functionality to enable designated process stakeholders to review all details and artifacts associated with a 5% Transfer adjustment record and document relevant comments.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6297	Require the ability to leverage workflow functionality to enable designated process stakeholders to review all details and artifacts associated with an Allotment Transfer adjustment record and document relevant comments.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6298	Require the ability to leverage workflow functionality to enable designated process stakeholders to review all details and artifacts associated with a nonoperating Budget Amendment adjustment record and document relevant comments.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6299	Require the ability to leverage workflow functionality to enable designated process stakeholders to review all details and artifacts associated with a Work Program Budget Amendment adjustment record and either approve, reject, or request modifications to the adjustment.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6300	Require the ability to leverage workflow functionality to enable designated process stakeholders to review all details and artifacts associated with an Operating Budget Amendment adjustment record and either approve, reject, or request modifications to the adjustment.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6301	Require the ability to leverage workflow functionality to enable designated process stakeholders to review all details and artifacts associated with a Fixed Capital Outlay Budget Amendment adjustment record and either approve, reject, or request modifications to the adjustment.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6302	Require the ability to leverage workflow functionality to enable designated process stakeholders to review all details and artifacts associated with a 5% Transfer adjustment record and either approve, reject, or request modifications to the adjustment.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6303	Require the ability to leverage workflow functionality to enable designated process stakeholders to review all details and artifacts associated with an Allotment Transfer adjustment record and either approve, reject, or request modifications to the adjustment.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-6304	Require the ability to leverage workflow functionality to enable designated process stakeholders to review all details and artifacts associated with a nonoperating Budget Amendment adjustment record and either approve, reject, or request modifications to the adjustment.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7022	Require the ability to report summary and detailed variances, by Grant Number, between planned and actual consumption of Operating, Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgets with the use of drill down user interface elements.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7023	Require the ability to report summary and detailed variances, by Financial Project, between planned and actual consumption of Operating, Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgets with the use of drill down user interface elements.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7024	Require the ability to report summary and detailed variances, by Budget Category, between planned and actual consumption of Operating, Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgets with the use of drill down user interface elements.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7025	Require the ability to report summary and detailed variances, by Budget Entity, between planned and actual consumption of Operating, Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgets with the use of drill down user interface elements.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7026	Require the ability to report summary and detailed variances, by State Program, between planned and actual consumption of Operating, Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgets with the use of drill down user interface elements.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7027	Require the ability to report summary and detailed variances, by Trust Fund, between planned and actual consumption of Operating, Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgets with the use of drill down user interface elements.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7028	Require the ability to report summary and detailed variances, by Organization Unit, between planned and actual consumption of Operating, Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgets with the use of drill down user interface elements.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7029	Require the ability to report summary and detailed variances, by Revenue Source, between planned and actual consumption of Operating, Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgets with the use of drill down user interface elements.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7030	Require the ability to report summary and detailed variances, by Budgeting District, between planned and actual consumption of Operating, Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgets with the use of drill down user interface elements.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7031	Require the ability to report summary and detailed variances, by geographical references, between planned and actual consumption of Operating, Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgets with the use of drill down user interface elements.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7032	Require the ability to report summary and detailed variances, by user defined fields, between planned and actual consumption of Operating, Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgets with the use of drill down user interface elements.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7034	Require the ability to report summary and detailed variances, by Emergency Event, between planned and actual consumption of Operating, Fixed Capital Outlay (FCO) Building and Grounds and Fixed Capital Outlay (FCO) Work Program budgets with the use of drill down user interface elements.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7231	Require the ability to include all Actual Financial Activity by accounting transaction to report on the consumption of budget by each State fiscal year, including the state's dual year processing time period.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7342	Require the ability to leverage workflow functionality to broadcast instructions and pertinent messaging to all users with responsibility for the Department's contracts eligible to be included in the certification forward and carry forward budget request.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-7468	Require the ability to leverage workflow functionality to broadcast instructions, workflow assignments and pertinent messaging to all users with responsibility for the Department's Roll Forward and related closing activities at the end of the state fiscal year.	Manage Budget	05 - Communicate Department Budget Information to Stakeholders
REQ-4208	Require the ability to leverage workflow functionality to notify specified users to take action based on the preconfigured error messages from the Florida Accountability Contract Tracking System (FACTS) data interface.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-4209	Require the ability to leverage workflow functionality to notify specified users to take action based on the preconfigured error messages from the Florida Accountability Contract Tracking System (FACTS) image interface.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5286	Require the ability to associate, via hyperlink to the Department's master document repository, a copy of an executed Locally Funded Agreement (LFA) to a Financial Project.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5344	Require the ability to populate a data attribute to specify a Contract as a Districtwide Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5345	Require the ability to populate a data attribute to specify a Contract as a Fast Response Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5346	Require the ability to populate a data attribute to specify a Contract as a Push Button Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5347	Require the ability to set maximum dollar amounts and percentage thresholds, relative to total Contract value, as data attributes on Task Work Orders issued under a Contract designated as Districtwide.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5348	Require the ability to validate the maximum dollar and percentage thresholds on Letters of Authorization or Task Work Orders issued under a Contract designated as Districtwide.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5351	Require the ability to populate a data attribute to indicate a Financial Project is associated with a Districtwide Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5352	Require the ability to populate a data attribute to indicate a Financial Project is associated with a Fast Response Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5355	Require the ability to associate a programmed Financial Project, with a Post-Design phase, to the Contract where Design is currently being delivered.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5394	Require the ability to systematically derive for any Financial Project all Contracts and related Contract amounts used to execute the scope of a Financial Project.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5397	Require the ability to query and present to the user the Contract effective dates for a Financial Project based on the data relationship between the Financial Project and its related Contracts.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5415	Require the ability to populate effective Contract dates data attributes which extend 50 years into the future from the Contract start date.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-5476	Require the ability to enforce the commitment of funds and budget via a Memo Funds Approval for a Financial Project and Contract combination for predefined Contract Type values.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7151	Require the ability to validate that the Financial Project programmed amount for each state fiscal year is greater than or equal to the amount of the Reviewed Funds Approval Request for Contracts to be let and start on July 1st of the upcoming state fiscal year. The programmed amount must include pending updates that will be in the Adopted Work Program at the end of the state fiscal year.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7206	Require the ability to configure a Contract Type data attribute to indicate if stipends are allowed.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7207	Require the ability to limit the use of Work Activities when requesting the commitment of funds and budget via a Funds Approval request for predefined Contract Types.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7209	Require the ability to validate as part of the Funds Approval process for a Design Build Contract that a federal authorization amount greater than or equal to the Funds Approval request amount is approved prior to issuance of the Request for Proposal (RFP).	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7218	Require the ability to validate for predefined accounting transaction types that the Contract is titled and correlated in the Statewide Accounting System, prior to interfacing encumbrance accounting transactions.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7219	Require the ability to interface contract data, with associated encumbrance lines, to the Florida Accountability Contract Tracking System to satisfy contract correlations.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7220	Require the ability to accommodate the extended time frame for Fixed Capital Outlay (FCO) Buildings and Grounds Correlations to prevent them from being removed from the Project Information (PJ) File used to interface to the Statewide Accounting System.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7224	Require the ability to derive the appropriate State Program on the accounting transactions based on data relationships between Chart of Accounts elements.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7225	Require the ability to systematically derive the Project Information file for interfacing to the Statewide Accounting System based on Financial Project funding authorizations prior to creating the Financial Project and the Financial Project Correlation.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7239	Require the ability to commit encumbrances to the adopted version of Financial Project and funding combinations (i.e., Project Cost Estimates) ONLY.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7240	Require the ability to associate pending encumbrances to the tentative version of Financial Project and funding combinations (i.e., Project Cost Estimates) for Reviewed Funds Approvals for contracts to be let in July of the upcoming fiscal year.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7241	Require the ability to associate pending encumbrances to the adopted version of Financial Project and funding combinations (i.e., Project Cost Estimates) where Reviewed Funds Approvals are granted for Financial Projects that will start in July of the upcoming fiscal year.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7263	Require the ability to create encumbrance accounting transactions for Contracts with other agencies, using the 29-digit Statewide Accounting System Account Code and the benefiting statewide Chart of Accounts elements.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7264	Require the ability to systematically enforce that encumbrance accounting transactions for Contracts with other agencies use valid 29-digit Statewide Accounting System Account Codes and valid benefiting statewide Chart of Accounts elements.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7275	Require the ability to systematically enforce the input of the Requisition Number generated from MyFloridaMarketPlace when requesting the commitment of funds and budget via a Funds Approval request for contractual services and commodities.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7343	Require the ability to modify the Contract status data attribute indicating the Contract is executed and available for payment based on predefined Contract Types to address exceptions for an Emergency Event.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7417	Require the ability to prevent a Funds Approval request for a Contract with an expired end date.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7445	Require the ability to systematically enforce the selection of a preconfigured funding term when creating the initial contract structure.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7450	Require the ability to generate a unique Contract identifier based on predefined Contract Types.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7451	Require the ability to query and present to the user all Funds Approval requests received after the Contract execution date for preconfigured Contract Types in order to proceed with 'after the fact' Funds Approvals.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7452	Require the ability to query and present to the user all Funds Approval requests received after the advertisement date for Contracts requiring funds approval prior to advertisement in order to proceed with 'after the fact' Funds Approvals.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7455	Require the ability to associate via hyperlink any memoranda and related contractual documentation to an 'after the fact' Funds Approval request.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7456	Require the ability for users with specified permissions to configure business rules for the calculation of a Contract overrun allowance via total Contract amount, dollar amount thresholds and percentage values, for predefined Contract Types.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7457	Require the ability to enforce that overruns of Contract pay items in excess of a preconfigured allowance have additional funds encumbered via a Funds Approval Request prior to the authorization of the work that will cause the Contract to overrun.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7458	Require the ability to configure a data attribute of Contract Type to indicate if all subordinate Contracts may have an overrun allowance.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7463	Require the ability to limit the use of contingencies based on preconfigured Contract Types.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7465	Require the ability to prevent the aggregate amount of all related Financial Project encumbrances from exceeding the maximum amount allowed for a Contract contingency.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7477	Require the ability to exclude any local funds committed on the Financial Project when validating if the sum of the commitment amounts for the Contract contingency pay items do not exceed a preconfigured percentage.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7478	Require the ability to prevent a Funds Approval request for the commitment of funds for a Contingency Supplemental Agreement if the previous Contingency Supplemental Agreement is not in an executed status.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7503	Require the ability to systematically change the Contract Amendment status data attribute indicating that the amendment is available for payment based upon the successful interface to the statewide accounting system for all overrun encumbrance accounting transactions.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7506	Require the ability to restrict Funds Approval requests based on the data relationship between Financial Project Phase and Contract Type.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7510	Require the ability to systematically enforce the submission of a proof of payout schedule and justification of spending ability for a Contract Amendment for predefined Contract Funding Terms.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7511	Require the ability to associate via hyperlink a proof of payout schedule and justification of spending ability to a Contract Amendment record for predefined Contract Funding Terms.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7512	Require the ability for users with specified permissions to configure the maximum amount allowed for a Contract budgetary ceiling by state fiscal year based on the data relationship between Contract Type and Contract Funding Term.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7514	Require the ability to systematically enforce that a Contract Amendment for a reduction in the Contract amount has been executed prior to the creation of a Funds Approval to reduce the commitment of funds and budget.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7515	Require the ability to systematically enforce that a Supplemental Agreement for a reduction in the Contract Amendment amount has been executed prior to the creation of a Funds Approval to reduce commitments of funds and budget.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7518	Require the ability to allow the modification of the entire Vendor Number for Contracts, based on the combination of user role and Contract Status value.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-7527	Require the ability to configure the Purchase Order Primary Document Number to include the initiating District or Central Office (CO) unit.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8240	Require the ability to systematically enforce valid Contract Correlations for all accounting transactions referencing a Contract, except memo encumbrance accounting transactions.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8241	Require the ability to interface with the Department's Transportation Vendor Inquiry Interface (TVI) system to validate Vendor for the creation of the Department's accounting transactions, based on preconfigured business rules by accounting transaction type.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8299	Require the ability to prevent the use of duplicate Encumbrance Lines within a Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8302	Require the ability to validate modified Contract attribute values against acceptable values prior to generating the Funds Approval memorandum.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8306	Require the ability to configure a Settlement Agreement record, including a preconfigured Contract number.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8307	Require the ability to prevent increases to the Contract maximum contingency amount via a Contingency Supplemental Agreement if the sum of the commitment amounts for the contingency pay items do not exceed a preconfigured percentage.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8309	Require the ability for users with specified permissions to request an override of the validation of a Contingency Supplement Agreement when the sum of the commitment amounts for the contingency pay items do not exceed a preconfigured percentage.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8310	Require the ability to associate via hyperlink the Contingency Pay Item Funds Commitment Summary document to a Funds Approval request for the Contingency Supplemental Agreement.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8394	Require the ability to create a data relationship between all Financial Projects procured with a single Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8396	Require the ability to retain the commitment balance in the Department's financial management system when processing the award Funds Approval for a Contract requiring a Memo Funds Approval.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8400	Require the ability to validate that the Financial Project programmed amount for future years, within the Department's Adopted Work Program, is greater than or equal to the requested commitment amount within each year of the Reviewed Funds Approval request.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8401	Require the ability to restrict the use of certain Object codes based on predefined Contract Type values.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8405	Require the ability to restrict specified user roles from performing Contract-related or Funds Approval request actions during configurable time frames.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8409	Require the ability to systematically prevent Memo Funds Approvals for locally funded Financial Projects when the Funds are not on deposit.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8413	Require the ability to systematically prevent a funds approval, based on the data relationship between Contract Type and Contract Funding Term, when the total encumbrance amount for all Letter of Authorizations/Task Work Orders within a Contract exceeds the Contract budgetary ceiling.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8415	Require the ability to validate for predefined Contract Types that a Memo Funds Approval has been approved prior to generating the Funds Approval to award the Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8416	Require the ability to validate for predefined Contract Types that a memo encumbrance has been successfully interfaced to the statewide accounting system prior to generating the Funds Approval to award the Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8417	Require the ability to require users to certify that the correct funding term is selected, the contract dollar value is correct, the execution date is input, and the correct beginning and ending dates are input (based on predefined Contract Funding Terms), correct dollar value of the Funds Approval is input, and the Vendor matches the contract document prior to setting the Contract status data attribute indicating the Contract is available for payment.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8420	Require the ability to prevent a Contract from being deleted with a data relationship to any type of Funds Approval.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8423	Require the ability to record the Department of Management Services maintained United Nations Standard Products and Services (UNSPSC) Commodity/Service Code when requesting a Funds Approval to award a Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8424	Require the ability to interface to the Department of Financial Services (DFS) Florida Accountability Contract Tracking System (FACTS) all required Contract attribute modifications.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8425	Require the ability to restrict, based on predefined Budget Category values, the requests to commit budget via a Funds Approval to current year only, except during dual-year processing.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8426	Require the ability to create encumbrance accounting transactions without a Vendor reference for current year Memo Funds Approvals for Contracts with a data relationship to specific Contract Types.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8430	Require the ability to validate that the amount of authorized Financial Project programmed amount by State Fiscal Year is greater than or equal to the requested amount of funds to be committed for each year within the Funds Approval request.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8447	Require the ability for the interface to the Department of Financial Services (DFS) Florida Accountability Contract Tracking System (FACTS), to include all data elements required by the Department of Financial Services (DFS) Florida Accountability Contract Tracking System (FACTS) record layout specifications.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8452	Require the ability to prevent an existing Encumbrance Line balance from going below \$0 when requesting a Funds Approval request to reduce the commitment of funds and budget.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8453	Require the ability to store the Funds Approval electronic document image for each Encumbrance Line.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8454	Require the ability to enforce the use of predefined Object Code values based on Contract Type.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8455	Require the ability to interface to Contract Administration systems to capture Contract award amounts to trigger a Funds Approval request workflow to adjust the commitment of funds and budget.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8538	Require the ability to ensure the Federal Highway Administration (FHWA) Authorization Request is Approved, for predefined Contract Types, prior to issuing a current year Memo Funds Approval.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8539	Require the ability to validate that the Federal Highway Administration Authorization Request is in an Approved status prior to allowing any Actual Financial Activity to be processed in the current year for Contracts not requiring a Memo Funds Approval prior to advertisement.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8540	Require the ability to enforce, prior to awarding a Contract for Design Build Financial Projects, that the supporting Federal Authorization Request has been approved by the Federal Highway Administration and the Financial Project total programmed amount for the state fiscal years is greater than or equal to the Contract award amount.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8541	Require the ability to request a commitment of funds programmed with a state fiscal year greater than the current year, via a Reviewed Funds Approval, for federal funding sources that do not have authorized Federal Highway Administration (FHWA) authorization requests.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8542	Require the ability to request a commitment of funds programmed with a state fiscal year greater than the current year, via a Reviewed Funds Approval, for state funding sources that do not have a status value of authorized.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8544	Require the ability to ensure local funds are on deposit prior to requesting the commitment of funds via a Funds Approval request for current year funds.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8552	Require the ability to modify the Contract Funding Term after the execution of the Contract and systematically re-perform required validations relevant to the new Contract Funding Term.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8558	Require the ability to enforce the preconfigured Task Work Order limit amount when requesting the commitment of funds and budget via a Funds Approval request for the issuance of a Task Work Order within a Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8876	Require the ability for users with specified permissions to configure business rules for the calculation of a Contract maximum contingency amount, via total Contract amount, dollar amount thresholds and percentage values, for predefined Contract Types.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8878	Require the ability to systematically enforce the use of predefined Contract Types when requesting a Funds Approval based on the data relationship between Financial Project and Phase, when the Financial Project is designated as Design Build.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8881	Require the ability to systematically prevent Reviewed Funds Approvals for locally funded Financial Projects when the Funds are not on deposit.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8885	Require the ability to query and display to the user inactive Contracts that have had no payment activity after a specified number of days, based on configurable business rules.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8886	Require the ability to systematically flag inactive Contracts that have had no payment activity after a specified number of days, based on configurable business rules.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8891	Require the ability to select preconfigured justification category values for Contract inactivity.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8910	Require the ability to identify Contracts and Contract Amendments without a corresponding Florida Accountability Contract Tracking System (FACTS) Image.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-8927	Require the ability to designate a Contract Manager(s) with an active employee status associated with a Contract and/or Purchase Order.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9034	Require the ability to validate that a Contract Amendment reducing the commitment of funds and budget is executed prior to processing a negative encumbrance accounting transactions through the Statewide Accounting System.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9228	Require the ability to systematically prevent the population of the Contract Renewal Option attribute based on predefined Contract Type values.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9229	Require the ability to record the Contract beginning date prior to the Contract execution date for predefined Contract Types to address Contract execution exceptions for an Emergency Event.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9230	Require the ability for users with specified permissions to configure the allowable time frame for delays of the submission of Funds Approval requests based on Contract Type.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9312	Require the ability to configure and maintain business rules for the application and validation of Contract Funding Terms (CFT).	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9315	Require the ability to query and present to the user Funds Approval requests for Supplemental Agreements after the execution date in order to proceed with 'after the fact' Funds Approvals.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9316	Require the ability to query and present to the user Funds Approval requests for Letter of Authorization or Task Work Orders (LOA or TWO) after the execution date in order to proceed with 'after the fact' Funds Approvals.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9317	Require the ability to query and present to the user Funds Approval Requests for Contracts after the execution date in order to proceed with 'after the fact' Funds Approvals.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9318	Require the ability to configure a Master Financial Data attribute for a Contract Type attribute to indicate if subordinate Contracts may include funding related to contingencies.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9319	Require the ability to validate that the Federal Authorization Request is approved and that funds programmed for the Financial Projects are greater than or equal to the Contract dollar value, prior to changing a status data attribute indicating the Contract is available for payment.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9320	Require the ability to configure a Master Financial Data attribute to represent the Recipient Type for Grant Agreements.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9321	Require the ability to enforce the input of a services ending date for predefined Contract Types when creating a new Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9322	Require the ability to enforce the input of a services ending date for predefined Contract Types when requesting the commitment of funds and budget via a Funds Approval request for a Letter of Authorization or Task Work Order (LOA or TWO).	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9323	Require the ability to enforce the input of a services ending date for predefined Contract Types when requesting the commitment of funds and budget via a Funds Approval request for a Supplemental Agreement.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9368	Require the ability to configure a minimum five character Contract Number to identify an agreement between the Department and a company or individual to provide products or services.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9380	Require the ability to define a data relationship between a single Financial Project to a combination of Contract, Amendment Identifier, and Amendment Line ID.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9381	Require the ability to validate that the Federal Authorization Request is approved and that funds programmed for the Financial Projects are greater than or equal to the Contract Amendment dollar value, prior to changing a status data attribute indicating the Contract Amendment is available for payment.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9384	Require the ability to query and present to the user the initial encumbrance amount for a Contract with the ability to navigate to the supporting accounting transaction(s).	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9386	Require the ability to crosswalk a combination of Department Contract Funding Terms and Contract Types to define validation criteria for the Funds Approval process.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9394	Require the ability to systematically prevent Funds Approvals for locally funded Financial Projects when the Funds are not on deposit.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9396	Require the ability to enforce the input of predefined Contract Types specific to Grant Agreements when creating a Grant Agreement record.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9399	Require the ability to configure and enforce error handling routines based on the error messages from the Florida Accountability Contract Tracking System (FACTS) data interface.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9400	Require the ability to configure and enforce error handling routines based on the error messages from the Florida Accountability Contract Tracking System (FACTS) image interface.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9404	Require the ability to limit the use of Contract Funding Term values for predefined Contract Types that are specific to pre-emergency event contractual agreements.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9407	Require the ability for users with specified permissions to request the commitment of funds and budget via a Funds Approval request based on the combination of predefined Financial Project Phases and Contract Types.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9409	Require the ability to enforce that the Funds Approval document image is included with the executed Contract document image when creating the electronic document interface to the Florida Accountability Contract Tracking System (FACTS).	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9411	Require the ability to prevent encumbrance balances from going below \$0 when processing a payment.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9414	Require the ability to systematically enforce that payments are only allowed on Contracts with a status data attribute indicating the Contract is executed and available for payment.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9415	Require the ability to systematically enforce that payments are submitted only for Contract Amendments with a status data attribute indicating the Contract Amendment is executed and available for payment.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9418	Require the ability to systematically validate that the Federal Highway Administration Authorization Request is in a Reviewed, Certified, Transmitted or Approved status prior to committing funds and budget via a Funds Approval, based on predefined Contract Type values.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9422	Require the ability to systematically classify encumbrance balances as pending when the associated Federal Authorization Requests for the funding sources have predefined status values.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9427	Require the ability to allow the use of current or prior year budget when requesting Funds Approval for a Financial Project to consume Fixed Capital Outlay Buildings and Grounds Budget.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9428	Require the ability to systematically enforce the allowable budget period when requesting the commitment of budget via a Funds Approval for budget designated as Fixed Capital Outlay Buildings and Grounds.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9431	Require the ability to identify the available Budget Categories to consume for a Funds Approval request based on the data relationship between Financial Project and the combination of Transportation System, Phase, and Program.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9432	Require the ability to validate Fixed Capital Outlay Buildings and Grounds budget availability for the commitment of current year budget via a Funds Approval request for a Financial Project Programmed Amount referencing Fixed Capital Outlay Buildings and Grounds related Program values.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9433	Require the ability to validate Fixed Capital Outlay Buildings and Grounds budget availability for the commitment of prior year budget via a Funds Approval request for a Financial Project Programmed Amount referencing Fixed Capital Outlay Buildings and Grounds related Program values.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9434	Require the ability to validate Operating Budget availability for a Funds Approval Request for the current year for a Financial Project within the Department's Adopted Work Program.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9436	Require the ability to validate Fixed Capital Outlay Work Program budget availability for a Funds Approval Request for the current year for a Financial Project within the Department's Adopted Work Program.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9437	Require the ability to validate budget availability for preconfigured Budget Categories for a Financial Project within the Department's Adopted Work Program prior to the submission of budget restoration accounting transactions.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9441	Require the ability to require input of the scheduled Contract Letting Date, the Advertisement Date, and the Anticipated Contract Beginning and Ending Dates when a Memo Funds Approval is requested.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9447	Require the ability to require input of the Contract Beginning and Ending Date for all Contracts when creating a Contract record.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9459	Require the ability to validate the data relationship between Budget Entity, Trust Fund, Budget Category, Budget Year, and Work Activity for the Financial Project when processing a request to commit funds and budget via a Funds Approval request.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9477	Require the ability to restrict a Funds Approval request to commit funds and budget for a Task Work Order or Letter of Authorization (LOA or TWO) for a Contract based on predefined Contract Funding Terms.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9486	Require the ability to calculate the total amount changed when modifying the overall Purchase Order dollar value on an existing Purchase Order.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9499	Require the ability to systematically populate the General Ledger (GL) code based on the combination of predefined 29-digit account code values and General Ledger code values for a Funds Approval request to commit funds and budget for state-to-state agreements.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9500	Require the ability to include preconfigured text on the Memo Funds Approval memorandum based on Contract Type.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9501	Require the ability to enforce, for preconfigured Contract Types, that the Contract maximum contingency amount remains unchanged when awarding a Contract in which the award amount is less than the advertisement amount.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9514	Require the ability to validate that a Funds Approval request to commit funds and budget for a Letter of Authorization or Task Work Order (LOA/TWO) does not exceed the budgetary ceiling for predefined Contract Funding Terms.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9519	Require the ability to configure business rules governing the Funds Approval actions allowed for each combination of user role and Contract Funding Term (CFT).	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9548	Require the ability to configure business rules for the data relationships between Contract Classifications and Contract Funding Terms to govern the Funds Approval process.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9549	Require the ability to configure business rules for the data relationships between Contract Type and the valid pairings of Contract Classification and Contract Funding Term to govern the Funds Approval process.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9551	Require the ability to define allowable Funds Approval actions by user role based on predefined Contract Funding Term and Contract Type data relationships.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9561	Require the ability to systematically validate that Financial Project Funds are authorized, based on preconfigured business rules defined by funding sources and Financial Project Phase contract delivery methods, prior to committing funds and budget via a Funds Approval.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9562	Require the ability to validate each Funds Approval request with available budget balance calculations using the latest Statewide Accounting System data plus any transactions occurring since the last update from the Statewide Accounting System.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9577	Require the ability to restrict the request of a Memo Funds Approval for Contracts based on predefined Contract Funding Terms.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9589	Require the ability to exclude encumbrance accounting transactions from the interface to the Statewide Accounting System with the identical accounting information when the amounts net to \$0.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9756	Require the ability to prevent a Funds Approval request for a Contract for the commitment of contingency funds based on Contract Type.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9767	Require the ability to calculate the maximum amount allowed for a Contract contingency using preconfigured business rules.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9770	Require the ability to enforce the input of Beginning Date, Ending Date, Actual Advertisement Date, Letting Date, Award Date, and Execution Date for preconfigured Contract Types, when the Contract status data attribute is updated indicating the Contract is executed and available for payment.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9771	Require the ability to configure the maximum amount allowed for the commitment of funds and budget via Funds Approval requests for Letters of Authorization or Task Work Orders issued throughout the term of a Contract.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9773	Require the ability for users with specified permissions to configure the maximum number of state fiscal years included in a Contract term, based on predefined Contract Types, for Contracts with a budgetary ceiling by state fiscal year.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-9774	Require the ability to systematically generate a negative encumbrance accounting transaction when existing encumbrance lines remain in the Statewide Accounting System and a Contract Amendment status data attribute is changed to a predefined list of values.	Manage Contractual Commitment to Close	01 - Setup and Maintain Contract Controls
REQ-4200	Require the ability to configure a minimum four character Master Financial Data attribute to represent Purchase Order Line Identifier.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-7270	Require the ability to populate the Memo Blanket Indicator (MBI) data attribute on encumbrance accounting transactions for Memo Funds Approvals with a predefined value to indicate that the Vendor ID field is allowed to be blank.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-7454	Require the ability to enforce the input of the Contract number, Contract amount, the narrative to describe the conditions causing the non-compliance of the Funds Approval process, and the narrative describing the measures put in place to prevent future non-compliance for an 'after the fact' Funds Approval.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-7524	Require the ability to configure a Contract record with an indefinite quantity and no budgetary ceiling where funds and budget will be committed on an as-needed basis.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-8407	Require the ability to populate the budgetary ceiling amount for each state fiscal year within the term of the Contract for predefined Contract Funding Terms.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-8408	Require the ability for users to assign the Contract number for predefined Contract Types.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-8433	Require the ability to select predefined Recipient Type Code values when creating a Grant Contract record.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-8456	Require the ability to prevent the use of duplicate Contract numbers.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-8560	Require the ability to create a data relationship between a Settlement Agreement and a Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-8872	Require the ability to configure a Contract record with no budgetary ceiling where funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	02 - Establish Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8873	Require the ability to configure a Contract record with a budgetary ceiling by multiple calendar years for the duration of the Contract term where funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-8874	Require the ability to configure a Contract record with an overall budgetary ceiling where funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-8875	Require the ability to configure a Contract record where a portion of the funds and budget are initially committed and there is a budgetary ceiling for the remaining funds and budget which will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9310	Require the ability to configure a Master Financial Data attribute to represent the unique identifier for a Purchase Order based on the PO number generated in My Florida Marketplace to encumber contractual services and commodities.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9311	Require the ability to configure a Master Financial Data attribute to represent the Contract Funding Term (CFT) based on the method of compensation defined for a Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9373	Require the ability to configure an eight character Master Financial Data attribute to represent United Nations Standard Products and Services Code (UNSPSC) Commodity/Service Code for input when requesting Funds Approval for all Contract Types. These Commodity Codes are defined by the Department of Management Services.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9375	Require the ability to configure a unique four character, alphanumeric data attribute to uniquely identify an Amendment Type record within a Contract record to represent Contract Amendments for changes in Contract scope, schedule, or amount(s).	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9376	Require the ability to configure a one character, alphanumeric Master Financial Data attribute for Amendment Type, to provide a summary classification indicating the nature of a Contract modification.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9385	Require the ability to configure a Master Financial Data attribute to represent Contract Type, which includes the Contract Classifications unique to the Department, based on statutory references and Department contracting procedures.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9387	Require the ability to configure a Master Financial Data attribute to represent a Contract Renewal Option to indicate if a Contract's time period can be extended.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9391	Require the ability to configure a minimum of a two-digit numeric Master Financial Data attribute to represent Contract Status to designate the key milestones within the life of a contract from pre-award through closure.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9395	Require the ability to systematically generate a unique value to populate the Grant Identifier data attribute for the Department's Grant Agreements.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9401	Require the ability to enforce input of services beginning date and services ending date for all Letters of Authorization or Task Work Orders.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9405	Currently CFM Level 1 and 3 users are limited to \$10M for District Construction Contract Type - "EC", and are limited to \$1M for Design Build Stipend - "E9".	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9440	Require the ability to configure a Master Financial Data attribute for Letting Date to reflect the date the bids are opened for the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9442	Require the ability to configure a Master Financial Data attribute for Advertised Date to represent the date a Contract is advertised.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9443	Require the ability to configure a Master Financial Data attribute for Contract Beginning Date to represent the date a Contract is anticipated to begin.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9444	Require the ability to configure a Master Financial Data attribute for Contract End Date to represent the date a Contract is anticipated to end.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9448	Require the ability to systematically enforce entry of the Purchase Order Beginning Date and the Purchase Order Ending Date when creating a Purchase Order record.	Manage Contractual Commitment to Close	02 - Establish Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9464	Require the ability to configure a Contract record to commit the full amount of funds for each state fiscal year identified within the term of the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9469	Require the ability to configure an attribute of Contract Type to indicate that all subordinate Contracts must have a Memo funds Approval prior to advertisement.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9481	Require the ability to configure a Purchase Order record for the full dollar amount for the duration of the Purchase Order term when requesting the initial commitment of funds and budget via a Funds Approval.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9482	Require the ability to create a Purchase Order record with a budgetary ceiling by multiple state fiscal years when requesting the commitment of funds and budget for each state fiscal year, via a Funds Approval for a multi-year Purchase Order.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9508	Require the ability to configure business rules governing the required input data attributes to be displayed for each type of contractual agreement.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9520	Require the ability to configure a Letter of Authorization or Task Work Order record within an executed Contract with a budgetary ceiling by state fiscal year.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9521	Require the ability to configure a Letter of Authorization or Task Work Order record within an executed Contract with a budgetary ceiling by calendar year.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9522	Require the ability to configure a Letter of Authorization or Task Work Order record within an executed Contract with no budgetary ceiling.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9525	Require the ability to configure a Supplemental Agreement record for a Contract Amendment in order to update a Contract's budgetary ceiling by calendar year where funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9536	Require the ability to configure a one character Master Financial Data attribute to represent Contract Classification to distinguish the type of goods and services procured and governed by State of Florida statutes.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9537	Require the ability to configure a Contract Classification for contracts between state and local governmental agencies, metropolitan planning organizations, for-profit organizations and/or private companies which involve joint efforts and/or funding.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9538	Require the ability to configure a Contract Classification for Contracts used to procure miscellaneous contractual services.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9539	Require the ability to configure a Contract Classification for Contracts for professional consultant services.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9540	Require the ability to configure a Contract Classification for Contracts procuring certain professional consulting and miscellaneous services associated with right of way activities.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9541	Require the ability to configure a Contract Classification for Chapter 337, F.S. non-federally funded construction and maintenance Contracts.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9542	Require the ability to configure a Contract Classification for Grants between federal, state, and local governmental agencies, metropolitan planning organizations, or non-profit organizations which provide state or federal financial assistance to another party.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9543	Require the ability to configure a Contract Classification for emergency Contracts utilized for a Governor declared emergency only.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9544	Require the ability to configure a Contract Classification for Settlement Agreements used to resolve Contract claims against the Department.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9545	Require the ability to configure a Contract Classification for Chapter 337, F.S. federally funded (in whole or in part) major road and bridge Central Office let construction and maintenance Contracts.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9546	Require the ability to configure a Contract Classification for Chapter 287, F.S. term Contracts for equipment and services that could be used before, during, and after a Governor declared emergency.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9547	Require the ability to configure a Contract Classification for Chapter 337, F.S. term Contracts for equipment and services that could be used before, during, and after a Governor declared emergency.	Manage Contractual Commitment to Close	02 - Establish Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9564	Require the ability to configure a Contract record to commit the full amount of the funds specified in the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9568	Require the ability to configure a Contract record with a budgetary ceiling for each state fiscal year within the term of the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9646	Require the ability to configure Master Financial Data attributes as components of the Grant Agreement record.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9687	Require the ability to configure an alphanumeric Contract description data attribute to represent a brief overview of the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9688	Require the ability to configure a one character alphanumeric Master Financial Data attribute to designate a Contract as executing the scope of Public Private Partnership Financial Projects.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9689	Require the ability to configure a one character alphanumeric Master Financial Data attribute for a Contract to represent the method of procurement used for the acquisition of commodities or services.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9690	Require the ability to configure a minimum four character numeric Master Financial Data attribute which represents the highest line number used in the encumbrance file, for the interface with the Statewide Accounting System.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9691	Require the ability to configure a minimum 15 digit currency Master Financial Data attribute to represent Contract original amount.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9692	Require the ability to configure a minimum 15 digit currency Master Financial Data attribute to represent the upper dollar limit which may be invoiced against the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9694	Require the ability to configure a minimum 15 digit currency Master Financial Data attribute to represent the maximum amount that can be encumbered for each Letter of Authorization or Task Work Order on a Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9695	Require the ability to configure a ten character date Master Financial Data attribute to represent the date a Contract is awarded.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9696	Require the ability to configure a ten character date Master Financial Data attribute to represent the date work can begin on a Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9697	Require the ability to configure a ten character date Master Financial Data attribute to represent the date work must be complete on a Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9698	Require the ability to configure a ten character date Master Financial Data attribute to represent the date the Contract is executed.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9699	Require the ability to configure a minimum 21 character, alphanumeric Master Financial Data attribute to represent the Vendor on the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9700	Require the ability to configure a minimum 16 character, alphanumeric Master Financial Data attribute to represent the formal name or title of the Vendor.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9701	Require the ability to configure a minimum of a two alphanumeric character Master Financial Data attribute for Line Sequence to represent the unique identifier for a line sequence within a Contract Amendment.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9702	Require the ability to configure a 16 character, alphanumeric Master Financial Data attribute to represent a description of a Contract Amendment.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9703	Require the ability to configure a minimum 15 digit currency Master Financial Data attribute for a Revised Contract Amount to represent the original amount of the Contract, including any amendments.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9704	Require the ability to configure a minimum 15 digit currency Master Financial Data attribute for Encumbrance Amount to represent the amount encumbered for a Department contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9705	Require the ability to configure a minimum 15 digit currency Master Financial Data attribute for the Florida Accounting Information Resource (FLAIR) system Amount to represent the amount sent to the Statewide Accounting System to be encumbered.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9706	Require the ability to configure the 29 character alphanumeric Master Financial Data attribute for the Florida Accounting Information Resource (FLAIR) system Account Code.	Manage Contractual Commitment to Close	02 - Establish Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9707	Require the ability to configure a two character, alphanumeric Master Financial Data attribute to represent the Expansion Option to be selected for the generation of an accounting transaction.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9708	Require the ability to configure a two character, alphanumeric Master Financial Data attribute to represent the lifecycle status of a Contract Amendment.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9709	Require the ability to configure a four character, numeric Master Financial Data attribute to represent the state fiscal year the accounting transaction was created for the Funds Approval for a Contract Amendment.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9716	Require the ability to configure a minimum 15 digit, currency Master Financial Data attribute to represent the overall total for the Advertisement of the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9718	Require the ability to configure a 15 character, currency data attribute to represent the total amount of the Contract award.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9719	Require the ability to configure a 15 character, currency data attribute to represent the maximum amount that can be encumbered for a Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9720	Require the ability to configure a 15 character, currency data attribute to represent the maximum amount that can be encumbered for each budget year within a Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9721	Require the ability to configure a 15 character, currency data attribute to represent the maximum amount that can be encumbered per Letter of Authorization or Task Work Order on a Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9722	Require the ability to configure a 15 character, currency data attribute to represent the maximum amount that can be encumbered for a Contract in a defined period.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9723	Require the ability to configure a one character, alphanumeric data attribute to represent the State's standard code for the status of the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9724	Require the ability to configure a five character, alphanumeric data attribute to represent the District associated with a Contract in the Florida Accountability Contract Tracking System (FACTS).	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9725	Require the ability to configure a 60 character, alphanumeric data attribute to represent the statutory authority for procuring or providing the commodity or service.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9727	Require the ability to configure a one character, alphanumeric data attribute to represent if an agreement provides for administrative cost.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9728	Require the ability to configure a six character, alphanumeric data attribute to represent the percentage of the Contract price that is allocated to administrative cost.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9729	Require the ability to configure a one character, alphanumeric data attribute to represent if an agreement provides for periodic increase in the Contract price.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9730	Require the ability to configure a six character, alphanumeric data attribute to represent the percentage allowed for a periodic increase to the Contract price.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9731	Require the ability to configure a one character, alphanumeric data attribute to represent if a business case was completed for the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9732	Require the ability to configure a 1,000 character text data attribute to represent a free-form text field to record general comments regarding the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9733	Require the ability to configure a two character, alphanumeric data attribute to represent the State's standard code for the type of procurement.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9734	Require the ability to configure a 1,000 character text data attribute to represent a free-form text field to document the purpose of the commodity or service, exemption explanation, and summary of any time constraint that applied to the procurement.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9735	Require the ability to configure a 50 character, alphanumeric data attribute to represent the DMS State Term Contract Number.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9736	Require the ability to configure a one character, alphanumeric data attribute to represent if there was a legal challenge to the contract procurement.	Manage Contractual Commitment to Close	02 - Establish Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9737	Require the ability to configure a 1,000 character text data attribute to represent a description of the legal challenge to the procurement of the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9738	Require the ability to configure a one character, alphanumeric data attribute to represent if the scope and work of the Contract was previously performed by the State of Florida.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9739	Require the ability to configure a one character, alphanumeric data attribute to represent if the scope and work of the Contract was considered for insourcing back to the State of Florida.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9740	Require the ability to configure a one character, alphanumeric data attribute to represent if the vendor made capital improvements on State property.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9741	Require the ability to configure a 15 character, currency data attribute to represent the value of the capital improvement made on State property.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9742	Require the ability to configure a 15 character, currency data attribute to represent the amount of the capital improvement asset that has not been amortized.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9743	Require the ability to configure a 1,000 character text data attribute for a free-form text field to describe the capital improvement made on State property.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9744	Require the ability to configure a ten character, date data attribute to represent the date the business case study was completed for the Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9745	Require the ability to configure a 15 character, currency data attribute to represent the price of each deliverable for a Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9746	Require the ability to configure a 1,000 character text data attribute for a free-form text description for each major Contract deliverable.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9747	Require the ability to configure a five character, alphanumeric data attribute to represent the Department of Financial Services (DFS) State standard Contract method of payment code.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9748	Require the ability to configure an eight character, alphanumeric data attribute to select the predefined Florida Accountability Contract Tracking System (FACTS) reason code for a zero price deliverable.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9749	Require the ability to configure a 1,000 character text data attribute for a free-form text field to record the performance metric description and measurement for the service or commodity.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9750	Require the ability to configure a 1,000 character text data attribute for a free-form text field to record financial consequences for non-performance of a Contract.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9751	Require the ability to configure a ten character, date data attribute to represent the beginning date of a Purchase Order.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9752	Require the ability to configure a ten character, date data attribute to represent the ending date of a Purchase Order.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9753	Require the ability to configure a 21 character, alphanumeric data attribute to represent the identifier for a Vendor associated with a Purchase Order.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9754	Require the ability to configure a 15 character, currency data attribute to represent the total amount of a Purchase Order.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-9755	Require the ability to configure a 15 character, currency data attribute to represent the total amount of a Purchase Order change.	Manage Contractual Commitment to Close	02 - Establish Contracts
REQ-5263	Require the ability to systematically validate when a maintenance contractual agreement has been executed for a landscape Financial Project maintained by an external agency.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-5264	Require the ability to populate a data attribute to indicate when an external agency has a maintenance contractual agreement for landscaping installed by the Department.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-5690	Require the ability to query and present to the user a look-ahead report identifying inactive encumbrance lines with no payment activity within a user-specified preconfigured time frame.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-7217	Require the ability to reset the Encumbrance Line number data attribute on encumbrance accounting transactions to the identical value assigned in the Statewide Accounting System as part of the confirmation of a successful interface.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-7221	Require the ability to prevent recurring revenue Budget Category correlations from being removed from the Project Information (PJ) File used to interface to the Statewide Accounting System.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7222	Require the ability to systematically create the Correlation of the Financial Project to the 29-digit Statewide Accounting System account code upon authorization of Financial Project Funding, via real-time interface.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-7516	Require the ability to process a Funds Approval correction to move funds from one Encumbrance Line to another.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-7519	Require the ability for users with specified permissions to issue a manual Funds Approval based on preconfigured business rules.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-7521	Require the ability to populate a data attribute on an Encumbrance Line to link to the Funds Approval electronic document image.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-7522	Require the ability to request a Funds Approval memorandum for a Contract with an overall budgetary ceiling where funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-7523	Require the ability to request a Funds Approval memorandum for a Contract with no budgetary ceiling where funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-7525	Require the ability to generate a Funds Approval for a Vendor number change for any contractual agreement.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-7558	Require the ability to record the Primary Document Number and Document Line Number as data attributes to uniquely identify each Encumbrance Line.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8303	Require the ability to systematically generate a unique identifier for a Settlement Agreement.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8304	Require the ability to upload all versions of Settlement Agreement documents and populate a data attribute to link them with the Funds Approval requests.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8305	Require the ability to request the commitment of funds and budget via a Funds Approval request for a Settlement Agreement.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8397	Require the ability to produce the preformatted FDOT Comptroller Funds Approval Notification upon the successful request and validation of a Funds Approval to reflect the initial creation or modification of a to-be-executed legally binding agreement for the Department.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8402	Require the ability to request a Funds Approval to commit funds and budget for each state fiscal year within the term of a multi-year Contract.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8419	Require the ability to generate a Memo Funds Approval with no commitment of funds based on preconfigured Contract Type and Contract Funding Term data relationships.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8432	Require the ability to change the contract status (e.g., Executed, Completed, Voided) throughout the life of the contract.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8434	Require the ability to generate a single Funds Approval notification when a Contract has data relationships to multiple Financial Projects and multiple types of Funds Approvals.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8440	Require the ability to input and systematically validate Chart of Accounts references for the Funds Approval request for the award of a Contract with a data relationship to a Contract Type requiring a Funds Approval prior to advertisement.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8441	Require the ability to associate, via hyperlink, the Contract documentation and any supporting electronic document images to the Contract record.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8442	Require the ability to associate, via hyperlink, Contract modification documentation to any Contract, Contract Amendment, Supplemental Agreement, Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8443	Require the ability to update the status of a Contract to 'executed' AFTER the successful Florida Accountability Contract Tracking System (FACTS)/Statewide Accounting System integration and confirmed execution of the Contract.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8446	Require the ability to select specific attachments from the Department's document management repository to include in the interface to Florida Accountability Contract Tracking System (FACTS).	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8448	Require the ability to designate that a Contract is Design Build based on the data attributes of the Financial Project.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8549	Require the ability for users with specified permissions to change the Contract status from a value indicating the Contract has been closed with a warranty clause to a status attribute value allowing the processing of a warranty related payment request.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8553	Require the ability to input the funding and budget amounts for the Funds Approval request necessary to award a Contract with a data relationship to a Contract Type requiring a Memo Funds Approval prior to advertisement.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8559	Require the ability to generate Funds Approval notifications and supporting encumbrance accounting transactions to commit funds and budget for Purchase Orders.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8562	Require the ability for users with specified permissions to request the Memo Funds Approval for a Contract advertisement based on preconfigured Contract Type(s).	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8879	Require the ability to derive a Grant Number for the Grant data field when interfacing Grant Contract accounting transactions to the Statewide Accounting System.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8882	Require the ability to request a Funds Approval memorandum for a Contract Amendment to update a Contract's budgetary ceiling for predefined Contract Funding Terms.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8884	Require the ability to record changes of data attributes for Contracts, Purchase Orders, and Contract Amendments, including changes in the data relationships to Financial Projects.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8892	Require the ability to record the date that an invoice was requested from a vendor when attempting to address to address Contracts with no activity.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8893	Require the ability to unencumber an Encumbrance Line when a Contract Amendment reduces the contractual commitment.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8894	Require the ability to allow the Contract and Project Manager or designees to input justification narrative text to support the review of the Contract's payment inactivity and age of the budgetary appropriations.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8895	Require the ability for the Project Manager to record the date that a Contract is estimated to close based on the review of the Contract's payment activity and Vendor communications.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8897	Require the ability to unencumber an Encumbrance Line when the payment has been processed for the final invoice for a Contract.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8905	Require the ability to record and display the history of justifications for Encumbrance Lines within a Contract where the unconsumed budget balance has a State Fiscal Year above a preconfigured tolerance or no Actual Financial Activity within a predefined time period.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8907	Require the ability for users with specified permissions to void a Contract based on preconfigured business rules.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-8909	Require the ability for users with specified permissions to request a Funds Approval to update the Contract end date for a Contract Amendment renewal when there is no financial impact to the Contract based on preconfigured Renewal Option business rules.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9037	Require the ability to validate that the approval workflow has been completed for a Change Order to reduce a Purchase Order commitment amount prior to interfacing the encumbrance accounting transaction to the Statewide Accounting System.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9038	Require the ability to prevent a Funds Approval request to reduce commitment of funds and budget for a Purchase Order prior to the completion of an approval workflow for the required Change Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9216	Require the ability to prevent the addition of a Contract Amendment when the Contract status attribute value indicates the Contract is not executed.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9221	Require the ability for users with specified permissions to request a Funds Approval to update the Contract dollar value and end date for a Contract Amendment renewal based on preconfigured Renewal Option business rules.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9222	Require the ability for users with specified permissions to modify the sequence on the Vendor Number for active Contracts.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9225	Require the ability for users with specified permissions to modify the Purchase Order Requisition Number, generated from MyFloridaMarketPlace, for a Funds Approval request to commit funds and budget for contractual services and commodities.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9227	Require the ability for users with specified permissions to populate the Contract 'Renewal Option' attribute based on predefined Contract Type values.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9231	Require the ability to generate a single Funds Approval memorandum when a Purchase Order has data relationships to multiple Financial Projects and multiple types of Funds Approvals.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9232	Require the ability for users with specified permissions to modify Reviewed Funds Approvals for executed Contracts and Contract Amendments.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9233	Require the ability for users with specified permissions to request a Reviewed Funds Approvals for a Purchase Order to update the commitment of funds for future state fiscal years.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9234	Require the ability to systematically configure a new Encumbrance Line when requesting a Funds Approval to increase the value of a Contract.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9235	Require the ability for users with specified permissions to request an update to the commitment of funds and budget, via a Funds Approval, for a Purchase Order for the current state fiscal year.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9238	Require the ability to systematically generate encumbrance accounting transactions for the conversion of Reviewed Funds Approvals to Regular Funds Approvals at the beginning of the new state fiscal year.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9239	Require the ability to populate a data attribute to indicate a Contract is under protest.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9240	Require the ability to query and present to the user a cumulative total of unencumbrance accounting transactions summarized by Financial Project.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9242	Require the ability to prevent the modification of the Contract end date without confirmation of a completed Contract Amendment.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9243	Require the ability to select from a list of predefined reason codes the justification for changes to Contract end dates and/or warranty end dates without a Contract Amendment.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9245	Require the ability to enforce the input of a justification narrative for a Contract end date change based on predefined modification types and Contract Types.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9305	Require the ability to configure a data attribute for a Funds Approval request reducing the commitment of funds and budget to indicate that executed contractual documents have not been associated with the Contract or Contract Amendment record.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9307	Require the ability for users with specified permissions to delete a Funds Approval request for a reduction in the commitment of funds and budget when the supporting contractual documents are not received within a predefined time frame.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9309	Require the ability to modify a status data attribute of an encumbrance accounting transaction indicating the accounting transaction should be interfaced to the Statewide Accounting System for a Contract Amendment reducing the dollar value of the Contract.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9377	Require the ability to define a data relationship between Amendment Type and Amendment ID within a Contract for changes in Contract scope, schedule, or amount.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9379	Require the ability to define a data relationship between the Encumbrance Line number attribute for an encumbrance accounting transaction and the combination of Contract, Amendment Identifier, and Amendment Line ID.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9382	Require the ability to request a Funds Approval memorandum for a Contract with a budgetary ceiling by state fiscal year where funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9383	Require the ability to request a Funds Approval memorandum for a Contract with a budgetary ceiling by calendar year where funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9388	Require the ability to allow the user to select an Encumbrance Line when requesting a Funds Approval to decrease the value of a Contract.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9389	Require the ability to commit prior year budget via a Funds Approval request for Fixed Capital Outlay Buildings and Grounds Budget Categories for a preconfigured time frame.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9392	Require the ability to systematically set the Contract Status data attribute for predefined Contract Types indicating the Contract is pending an award based on the successful creation of a Funds Approval record.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9402	Require the ability to enforce business rules based on the data relationship of Contract Funding Term and Contract Type to require the input of a beginning date indicating the execution of a Letter of Authorization or Task Work Order for a Contract with no budgetary ceiling and concurrently change a status data attribute indicating the Contract is available for payment.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9410	Require the ability to select the Bid Solicitation Notice procurement document from the Department's document management repository to include in the interface to Florida Accountability Contract Tracking System (FACTS).	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9416	Require the ability to systematically enforce that payment requests can only be generated for a Letter of Authorization or Task Work Order (LOA/TWO) with a status data attribute indicating the Letter of Authorization or Task Work Order is executed and available for payment.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9417	Require the ability to systematically enforce that payment requests can only be generated for active Purchase Orders with a status data attribute indicating the Purchase Order is active and available for payment.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9421	Require the ability to query and present to the user all encumbrance accounting transactions by Contract for user-specified Contract Funding Term values based on the data relationship between Contract and Contract Funding Term.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9438	Require the ability for users with specified permissions to restore, via encumbrance or encumbrance change accounting transactions, current or previous year encumbrance balances for all budget categories to address a payment correction.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9439	Require the ability for users with specified permissions to request a Funds Approval for a Financial Project within the Department's Adopted Work Program to consume budget from a previous state fiscal year for preconfigured Budget Categories.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9463	Require the ability to request the commitment of funds and budget via a Funds Approval request for the full amount identified in the term of the Contract.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9465	Require the ability to select multiple Chart of Accounts elements, Master Financial Data attributes, or Financial Project(s) attributes when requesting the commitment of funds and budget via a Funds Approval request in order to distribute contractual agreement amounts.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9466	Require the ability to enforce the preconfigured Letter of Authorization or Task Work Order maximum amount when requesting the commitment of funds and budget via a Funds Approval request for the issuance of a Letter of Authorization or Task Work Order within a Contract.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9467	Require the ability for users with specified permissions to update a Memo Funds Approval request to commit funding and budget prior to the Advertisement Date.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9471	Require the ability for users with specified permissions to modify the commitment of funds and budget via a Funds Approval request for a Contract Amendment that is pending execution and is not yet available for payment.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9473	Require the ability to request the commitment of funds and budget via a Funds Approval request for the issuance of a Letter of Authorization or Task Work Order within an executed Contract with an overall budgetary ceiling.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9474	Require the ability to configure a Supplemental Agreement record for a Contract Amendment in order to update a Contract's overall budgetary ceiling where funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9475	Require the ability to request an update to the commitment of funds and budget via a Funds Approval request for a Letter of Authorization or Task Work Order within an executed Contract with an overall budgetary ceiling.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9476	Require the ability to request a Funds Approval memorandum for a Contract Amendment to update a Contract's overall budgetary ceiling where funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9478	Require the ability to request a Funds Approval for a Contract Amendment to update the commitment of funds and budget for a Contract where funds and budget are committed for the Contract term.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9479	Require the ability to request the commitment of funds and budget via a Funds Approval request for a Contract with an indefinite quantity and no budgetary ceiling.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9480	Require the ability to request an update to the commitment of funds and budget via a Funds Approval request for a Letter of Authorization for an executed Contract with an indefinite quantity and no overall budgetary ceiling.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9485	Require the ability for users with specified permissions to modify the Vendor number for Purchase Orders.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9489	Require the ability for users with specified permissions to override preconfigured Statewide Accounting System correlation validations when requesting a Funds Approval.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9490	Require the ability to update any of the Contract data attributes when the Contract has a status value indicating the Contract award is pending.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9491	Require the ability for users with specified permissions to modify a Reviewed Funds Approval request when the Contract has a status value indicating the Contract award is pending.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9492	Require the ability for users with specified permissions to change the Contract Amendment status data attribute to indicate that there will be no additional accounting transactions processed for Actual Financial Activity.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9493	Require the ability for users with specified permissions to change the Contract status data attribute of an unexecuted Contract, indicating that there will be no accounting transactions for actual financial activities.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9494	Require the ability for users with specified permissions to submit an encumbrance accounting transaction to correct overrun encumbrance balances for a predefined list of Contract status values.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9496	Require the ability for users with specified permissions to submit correcting encumbrance accounting transactions to the Statewide Accounting System to address the erroneous posting of Actual Financial Activity that occurred during the current accounting fiscal year.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9497	Require the ability for users with specified permissions to modify the commitment of funds and budget via a Funds Approval request for a Contract that is pending execution and is not yet available for payment.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9498	Require the ability for users with specified permissions to modify the commitment of funds and budget via a Funds Approval request for a Contract that is executed and available for payment.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9505	Require the ability for users with specified permissions to manually correct attribute values for Contracts designated as available for payment based on Contract Type.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9506	Require the ability for users with specified permissions to request correcting encumbrance accounting transactions, based on Contract Type, for Contracts designated as available for payment.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9507	Require the ability to enforce the user to record the Change Order reference, as prepared in My Florida Marketplace, prior to modifying the Vendor ID for a Purchase Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9511	Require the ability to request the commitment of funds and budget via a Funds Approval request for a Purchase Order procured through My Florida Marketplace for contractual services and commodities.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9512	Require the ability to request a Funds Approval to commit funds and budget for goods or services with a total amount below a preconfigured tolerance and within a preconfigured time period.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9515	Require the ability to request a Funds Approval to modify the Contract dollar value and ending date due to a Contract Amendment for a Supplemental Agreement.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9516	Require the ability for users with specified permissions to request a Funds Approval for the award of a Contract with a data relationship to a Contract Type requiring a Memo Funds Approval prior to advertisement.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9517	Require the ability to input a Funds Approval request for a Contract to address overruns of contract pay items based on predefined data relationships between Contract Type and Work Activity.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9518	Require the ability to select the type of work being performed from a predefined list when inputting a Funds Approval Request for a Supplemental Agreement based on the data relationship between Contract Type and Work Activity.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9523	Require the ability to request an additional commitment of funds and budget via a Funds Approval request for the issuance of a Letter of Authorization or Task Work Order within an executed Contract with a budgetary ceiling where a portion of the funds and budget are committed up front and the balance of funds and budget are committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9526	Require the ability to request a Funds Approval memorandum for a Contract Amendment to update a Contract's overall budgetary ceiling where a portion of the funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9527	Require the ability to request an update to the commitment of funds and budget via a Funds Approval request for a Letter of Authorization or Task Work Order within an executed Contract with a budgetary ceiling by state fiscal year.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9528	Require the ability to request an update to the commitment of funds and budget via a Funds Approval request for a Letter of Authorization or Task Work Order within an executed Contract with a budgetary ceiling by calendar year.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9529	Require the ability to request an update to the commitment of funds and budget via a Funds Approval request for a Letter of Authorization or Task Work Order within an executed Contract with no budgetary ceiling.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9530	Require the ability to request an update to the commitment of additional funds and budget via a Funds Approval request for a Letter of Authorization or Task Work Order within an executed Contract with an overall budgetary ceiling.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9531	Require the ability request a Funds Approval memorandum for a Contract Amendment to update a Contract's budgetary ceiling by state fiscal year where funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9533	Require the ability to request the commitment of funds and budget via a Funds Approval request for the issuance of a Letter of Authorization or Task Work Order within an executed Contract with an overall budgetary ceiling where additional funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9534	Require the ability to request a Funds Approval for a Supplemental Agreement to update the commitment of funds and budget by state fiscal year for a Contract where funds and budget are committed for each state fiscal year within the Contract term.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9565	Require the ability to request a planned commitment of Funds for future state fiscal years via a Reviewed Funds Approval.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9566	Require the ability to request a Funds Approval to commit Financial Project funds and budget for the current state fiscal year and simultaneously request a planned commitment of Financial Project programming for future years for the full amount of the funds identified in the Contract by state fiscal year.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9567	Require the ability to systematically create a pending encumbrance accounting transaction to record the Department's planned commitment of future fiscal year Financial Project funding.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9569	Require the ability to request the commitment of funds and budget via a Funds Approval request for the issuance of a Letter of Authorization or Task Work Order within an executed Contract with a budgetary ceiling by state fiscal year.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9570	Require the ability to request the commitment of funds and budget via a Funds Approval request for the issuance of a Letter of Authorization or Task Work Order (LOA/TWO) within an executed Contract with a budgetary ceiling by calendar year.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9571	Require the ability to request commitment of funds and budget via a Funds Approval request for a Letter of Authorization or Task Work Order (LOA/TWO) on an executed Contract with no budgetary ceiling.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9572	Require the ability to request the commitment of a portion of the funds and budget via a Funds Approval request for the initial commitment of funds and budget for a Contract with a budgetary ceiling where the remaining funds and budget will be committed based on the issuance of a subsequent Letter of Authorization or Task Work Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9574	Require the ability to request a Funds Approval memorandum for a Contract with no budgetary ceiling where funds and budget will be committed on an as-needed basis.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9576	Require the ability to request an update to the commitment of funds and budget via a Funds Approval request for a Supplemental Agreement for an executed Contract with an indefinite quantity and no overall budgetary ceiling.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9601	Require the ability for users with specified permissions to change the contract end date.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9686	Require the ability to enforce the user to record the Change Order reference data attribute, as prepared in My Florida Marketplace, prior to modifying the amount for a Purchase Order.	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-9769	Require the ability for users with specified permissions to request the Funds Approval for a Contract award based on preconfigured Contract Type(s).	Manage Contractual Commitment to Close	03 - Execute and Maintain Contracts
REQ-7414	Require the ability to configure the time period tolerance for Contract inactivity reporting based on Contract attributes and scheduled milestone dates.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-7415	Require the ability for users with specified permissions to configure alerts based on Contract attributes and scheduled milestone dates.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-7416	Require the ability to populate a data attribute to indicate the final closing package received date for a Contract.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-7419	Require the ability to include the notification of Contract closure in the data interface to the Florida Accountability Contract Tracking System (FACTS).	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-7420	Require the ability to configure a user-defined notification period in order to alert users of a Contract approaching the warranty period end date.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-7421	Require the ability for users with specified users to modify the warranty period end date for predefined Contract Types.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-7422	Require the ability to configure warranty period begin and end dates as data attributes of a Contract.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-7602	Require the ability to develop a parameterized query and present to the user the encumbrance balances for Fixed Capital Outlay (FCO) Buildings and Grounds Budget Categories.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8912	Require the ability to notify specified users of approaching Contract end dates within configurable time frames.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8913	Require the ability to configure user-defined notifications for Contracts approaching the Contract end date based on predefined time frames and aging parameters of Contracts.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8914	Require the ability for users with specified permissions to reopen a Contract that was closed in error.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8915	Require the ability for users with specified permissions to reopen a Contract that was closed with warranty clause.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8916	Require the ability for users with specified permissions to reopen a Contract for payment corrections.	Manage Contractual Commitment to Close	04 - Close Contracts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8917	Require the ability to interface with Financial Project schedule data to incorporate the payment milestones and estimated closing dates into workflow notifications.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8920	Require the ability to track all modifications to Contract data attributes by date changed and User ID, to include prior and current values.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8921	Require the ability to configure Contract closure notifications based on the data conditions between Financial Project data attributes and Contract data attributes.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8922	Require the ability to access, via hyperlink, all documents related to the Contract closing process in the Department's Electronic Document Management Systems.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8923	Require the ability to configure business rules related to contract closure, based on Contract data attributes and data relationships between the Contract(s) and the Financial Project(s).	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8924	Require the ability to validate a request to close the Contract against preconfigured Contract closure business rules.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8931	Require the ability to systematically close Contracts based on preconfigured Contract closure business rules.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8932	Require the ability to systematically notify specified stakeholders of pending Contract closure based on preconfigured Contract closure business rules.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8933	Require the ability to systematically notify specified stakeholders of Contract closure based on preconfigured Contract closure business rules.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8935	Require the ability to leverage workflow functionality to record receipt of required documentation prior to closing a Contract, based on preconfigured Contract closure business rules.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-8940	Require the ability to configure an online checklist used to perform pre and post-closing audit processes for a Contract.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-9219	Require the ability to systematically notify the user via a warning message when closing a Contract with remaining Encumbrance Lines.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-9220	Require the ability for users with specified permissions within a Managing District to close a Contract when one or more Budgeting District is financing the Contract.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-9224	Require the ability for users with specified permissions to close a Purchase Order.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-9313	Require the ability to populate a data attribute for an Encumbrance Line to indicate that a final payment has been processed.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-9596	Require the ability to configure the number of days of inactivity that qualifies a Contract to be considered for systematic closure.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-9597	Require the ability to leverage workflow functionality to notify the Contract Manager of data conditions preventing the systematic closure of Contracts.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-9598	Require the ability for users with specified permissions to activate or inactivate the systematic Contract closure feature during specified time periods.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-9599	Require the ability to leverage workflow functionality to notify Department Leadership of delays in addressing data conditions preventing the closure of Contracts.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-9600	Require the ability to enter a justification narrative for an exception to a Contract being closed, even when it meets criteria for systematic closure.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-9602	Require the ability for users with specified permissions to change the Contract status value indicating that there will be no additional activity for the Contract.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-9606	Require the ability to configure business rules for closing a Contract when the associated Financial Project(s) is closed.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-9647	Require the ability for users with specified permissions to configure a Contract data attribute to prevent a Contract record from being interfaced to Florida Accountability Contract Tracking System (FACTS) during the process of reopening the Contract.	Manage Contractual Commitment to Close	04 - Close Contracts
REQ-5349	Require the ability to notify users of exceptions to the validation of the maximum dollar and percentage thresholds on Letters of Authorization or Task Work Orders issued under a Contract designated as Districtwide.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5350	Require the ability to leverage workflow functionality to prompt users of Letter of Authorization or Task Work Order assigned activities based on the comprehensive schedule data at the Project Initiative level.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-5356	Require the ability to report the amount of Post-Design funding committed for a specific Districtwide Contract.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-5395	Require the ability to leverage workflow functionality to specify user actions and notifications based on data conditions and data relationships between Contracts and Financial Projects.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-5689	Require the ability to leverage workflow functionality to prompt Project Managers to review encumbrance lines with no payment activity within a preconfigured time frame.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-5691	Require the ability to leverage workflow functionality to prompt predefined user groups to review Encumbrance Lines for Contracts with data relationships to Financial Projects, where the budget balance has a state fiscal year above a preconfigured tolerance.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-5822	Require the ability to perform a structured query to report on negative encumbrance balances, segregated by organizational responsibility.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7015	Require the ability to query and present to the user all applicable Contracts and associated documents based on any attribute value within the Contract structure.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7242	Require the ability to interface encumbrance balances to the Department's Right of Way Management System (RWMS).	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7344	Require the ability to leverage workflow functionality to prompt specified users groups to request Funds Approvals for predefined Contract Types based on preconfigured submission time frames.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7418	Require the ability to leverage workflow functionality to notify Contract stakeholder(s) of Contract closure assigned activities.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7453	Require the ability to leverage workflow functionality to implement the request process for an 'after the fact' Funds Approval inclusive of the Department executive approval levels necessary.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7460	Require the ability to perform a structured query and present to the user all expenditure accounting transactions for specified Contract Type and Work Activity combinations.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7464	Require the ability to leverage workflow functionality for approval of exceptions to the contractual limit of contingency funds, inclusive of the Department's Comptroller, District Secretaries, and Assistant Secretaries or delegates.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7504	Require the ability to leverage workflow functionality to notify predefined user groups of all newly established Contracts containing Public Private Partnership (P3) Financial Projects.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7505	Require the ability to leverage workflow functionality to notify predefined user groups when accounting transactions for preconfigured Work Activities for Public Private Partnership (P3) Financial Projects have successfully interfaced to the Statewide Accounting System.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7507	Require the ability to leverage workflow functionality to obtain approval of the request from the Department's Construction Office to release an encumbrance for contingency funds, inclusive of required certification language attachment.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7508	Require the ability to leverage workflow functionality for the approval of the original Funds Approval request based on predefined Contract Funding Terms, inclusive of the Department's Comptroller.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7509	Require the ability to leverage workflow functionality for the confirmation of a Funds Approval request for a Contract Amendment for predefined Contract Funding Terms, inclusive of the Department's Contract Funds Management section.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7513	Require the ability to leverage workflow functionality for the confirmation of Funds Approval requests for additional contingency Contract Amendments prior to the associated encumbrance accounting transaction being submitted to the Statewide Accounting System.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7520	Require the ability to leverage workflow functionality for the approval of a manual Funds Approval, inclusive of the Department's Comptroller.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7529	Require the ability to perform a structured query for Purchase Orders using any of the Purchase Order data attributes.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7530	Require the ability to perform structured queries to report on Contracts using any of the Contract attributes.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7559	Require the ability to generate an online and printable report which displays detailed Encumbrance Lines and balances, with Primary Document Numbers and Document Line Numbers.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7578	Require the ability to generate an online and printable report which displays the transfer of Actual Financial Activity between Funds for allocated accounting transaction transfers.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7585	Require the ability to generate an online and printable report which displays the Fund and Master Financial Data attributes for Contract payments, categorized by Financial Project, Contract Classification, and Contract Type, for a specified time period.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7586	Require the ability to generate an online and printable report which displays Statewide Accounting System accounting transactions for which assets had money applied for capitalization.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7597	Require the ability to leverage workflow functionality to prompt Contract stakeholders to resolve unexecuted contractual agreements that are outside of a configurable aging period.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7598	Require the ability to leverage workflow functionality to configure conditional notifications for Contract stakeholders based on the Contract Type, Contract letting schedule, and the state fiscal year of the Financial Project funding source.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7599	Require the ability to query and present to the user a list of Contract encumbrance balances for advanced payments to outside business entities.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7600	Require the ability to query and present to the user a list of Financial Projects programmed with contingency-related funds.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7601	Require the ability to generate an online and printable report which displays the remaining encumbrance balance by Fund for every Contract within a District or Central Office unit, by Primary Document Number and Document Line Number.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7630	Require the ability to leverage workflow functionality to notify users when a Contract letting date is after July 1 and the associated Financial Projects are programmed with prior year funding.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-7939	Require the ability to leverage workflow functionality to route predefined types of Locally Funded Agreement modifications to the Department's General Counsel and the Comptroller for approval, prior to execution of the Agreement.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8308	Require the ability to query and present to the user the encumbrance accounting transactions for the original Contract contingency amount and Supplemental Agreement contingency amounts based on user-specified Primary Document Line Numbers.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8399	Require the ability to leverage workflow functionality to notify specified users to request an increase to the commitment of funds and budget via a Funds Approval request for the award of Contracts where the bid amounts are above original estimates.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8563	Require the ability to query and present to the user all Contracts that have been let, including the display of Project Manager and Contract Manager, along with other predefined Contract and Financial Project attributes.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8564	Require the ability to generate an extract of Contracts with data relationships to Financial Projects where the budget balance has a state fiscal year above a preconfigured tolerance.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8567	Require the ability to leverage workflow functionality to seek approval from predefined user groups for a Memo Funds Approval request based on Financial Project Fund and Contract Type data relationship exceptions.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8887	Require the ability to systematically notify predefined user groups of Contracts approaching inactivity based on configurable business rules.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8888	Require the ability to configure user-defined notifications for Contracts approaching inactivity based on configurable time frames and aging of Contracts.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8889	Require the ability for users to configure multiple notifications based on specified Contract data attributes.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8890	Require the ability to query and present to the user a list of inactive Contracts.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8901	Require the ability to leverage workflow functionality to notify predefined user groups to update the Contract status to closed based on verification that the final invoice has been paid to the Vendor.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8902	Require the ability to leverage workflow functionality to route the review of justifications for unconsumed budget balances with a State Fiscal Year above a preconfigured tolerance or no Actual Financial Activity within a predefined time period.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8904	Require the ability to leverage workflow functionality to route 'after the fact' Funds Approvals to the Department Comptroller for approval when the Funds Approval requests are for Contracts after the execution date.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8906	Require the ability to leverage workflow functionality for predefined user groups to reject a Contract that has the incorrect Contract Funding Term selected.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8908	Require the ability to leverage workflow functionality to seek approval from predefined user groups for a request to void a Contract.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8911	Require the ability to query and present to the user a list of Contract Managers, by District and Central Office unit, based on predefined Employee status and Contract status data attribute values.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8918	Require the ability to leverage workflow functionality for the review and approval of user requests to reopen a Contract due to payment corrections or warranty clause.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8919	Require the ability to leverage workflow functionality to notify specified user groups to close the Contract after payment corrections or warranty clause payments have been completed.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8925	Require the ability to leverage workflow functionality to request from specified user groups additional documentation for pre-closure review activities for a Contract.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8928	Require the ability to leverage workflow functionality to request specified user groups to update the Contract warranty end date data attribute value.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8929	Require the ability to leverage workflow functionality to notify specified users of approaching Contract warranty end date based on a configurable number of days prior to warranty end.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-8934	Require the ability to leverage workflow functionality to allow specified user groups to request a Contract to be removed from the process to systematically close a Contract.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-9035	Require the ability to leverage workflow functionality to route to specified user groups for review and approval, the Funds Approval requests for an executed Contract Amendment to reduce funds and budget.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-9244	Require the ability to leverage workflow functionality to notify specified users to take appropriate action when the allocation of an unencumbered accounting transaction is above a preconfigured amount tolerance.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-9304	Require the ability to leverage workflow functionality to allow user notifications for the required submission of executed contractual documents for a Fund Approval request reducing the commitment of funds and budget for an active Contract, active Supplemental Agreement, or active Contract Amendment for a Letter of Authorization or Task Work Order (LOA/TWO).	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-9306	Require the ability to leverage workflow functionality to request supporting contractual documents, based on a predefined time frame, for a Funds Approval for the reduction of funds and budget.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-9308	Require the ability to leverage workflow functionality to notify the user that a Funds Approval request for a reduction in the commitment of funds and budget has been rejected due to the failure to meet predefined conditions.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-9398	Require the ability to leverage workflow functionality to notify specified user groups of Contract execution based on preconfigured Contract status data attribute values.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-9445	Require the ability to query and present to the user all Purchase Orders with data relationships to Financial Projects where the budget balance has a state fiscal year above a preconfigured tolerance.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9470	Require the ability to display to the user all encumbrance accounting transactions and the contractual agreement total amount prior to updating existing commitment amounts for a Funds Approval request.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-9552	Require the ability to leverage workflow functionality for the review and approval of a Funds Approval request for a Contract that exceeds the preconfigured threshold for Contract Maximum Amount by Contract Type.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-9555	Require the ability to include a preconfigured statement on an initial Funds Approval notification that states the timing and conditions under which the commitment of funding will occur.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-9558	Require the ability to systematically derive required data attribute values for the Department of Financial Services (DFS) Florida Accountability Contract Tracking System (FACTS) interface for each Contract.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-9559	Require the ability to manually populate required data attribute values for the Department of Financial Services (DFS) Florida Accountability Contract Tracking System (FACTS) interface for each Contract.	Manage Contractual Commitment to Close	05 - Communicate Contract Information to Stakeholders
REQ-5086	Require the ability to systematically populate the Initial Finance Plan data attribute flag for the interface to the Federal Highway Administration based on the Federal Highway Administration (FHWA) Major Project Group Code data attribute for the Federal Project.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-5134	Require the ability to populate the same Federal Aid Number data attribute value on all Financial Projects associated to a Detailed Damage Inspection Report (DDIR).	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-5139	Require the ability to enforce the population of the following data attributes when creating a Federal Emergency Management Agency (FEMA) External Project Identifier record: Repair Type Code, Emergency Event, Managing District, Description, FEMA Category, and FEMA Project Worksheet ID.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-5147	Require the ability to create a data relationship between multiple Federal Project numbers to address the permanent restoration and emergency repair portions of a Detailed Damage Inspection Report (DDIR).	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-5544	Require the ability to systematically enforce the allowable Federal share percentage for a Federal Fund programmed on a Financial Project based on a combination of Fund Code and Master Financial Data attribute values for the Financial Project.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-5555	Require the ability to designate eligible Funds Codes for programming based on geospatial data attribute values specified on the Financial Project.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-5562	Require the ability to systematically enforce a preconfigured limit on the percentage of match that can be programmed with each matching funding source on a Financial Project.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-6392	Require the ability to systematically derive the Detailed Damage Inspection Report (DDIR) data value for each Emergency/Disaster Federal Authorization Request record, based on the DDIR associated with the corresponding Federal Project.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-6631	Require the ability to configure data relationships between Advance Construction (AC) Funds and the Federal Appropriation Categories (FAC) that are eligible to be used in conversion and subsequent reimbursement.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-7091	Require the ability to define the data relationships between Federal Projects and Financial Projects.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-7105	Require the ability to enforce the population of required data attributes on each Grant Agreement based preconfigured business rules specific to funding partners.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-7106	Require the ability to systematically track, and present to the users, the history of changes to all Grant Agreement data attributes as a result of scope, schedule, or estimate changes on corresponding Financial Projects.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-7753	Require the ability to derive the Grant Agreement ID data attribute value on the related expenditure accounting transactions.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7812	Require the ability to interface with non-Federal grantor draw or billing systems to request reimbursement.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-8983	Require the ability to prevent the reduction of a Financial Project's total funding authorization amount to a level below the sum of the encumbrances and expenditures, for Federal Highway Administration (FHWA) funded projects.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-8984	Require the ability to prevent the reduction of a Financial Project's total Federal funding authorization amount to a level below the sum of the Federally funded encumbrances and expenditures.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-8987	Require the ability to configure business rules to designate Cash Management Improvement Act (CMIA) applicability based on the data relationship between Fund Codes and accounting transaction types.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-8992	Require the ability to configure business rules to calculate the Cash Management Improvement Act (CMIA) payment request date for the Department's funding reimbursement requests.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9127	Require the ability to record the beginning and end dates as data attributes for each Federal Appropriation Category (FAC) record.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9129	Require the ability to configure specified time intervals for the reimbursement cycle of each reimbursement request to non-Federal Highway Administration (FHWA) Funding Partners.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9130	Require the ability to systematically enforce that allocated accounting transactions are included in only one non-Federal Highway Administration (FHWA) reimbursement request.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9135	Require the ability to prevent allocated accounting transaction transfers on accounting transactions included in an in-process non-Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9137	Require the ability to prevent the reduction of a Financial Project's total Award amount to a level below the sum of the encumbrances and expenditures, for non-Federal Highway Administration (FHWA) grant funded projects.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9138	Require the ability to prevent the reduction of a Financial Project's total Federal funding authorization amount to a level below the sum of the Federal grant funded encumbrances and expenditures.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9141	Require the ability to configure business rules to include allocated accounting transactions and allocated accounting transaction transfers in a non-Federal Highway Administration (FHWA) reimbursement request.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9145	Require the ability to derive the data attribute value indicating which allocated accounting transaction and allocated accounting transaction transfer amounts qualify for reimbursement from non-Federal Highway Administration (FHWA) funding partners.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9146	Require the ability to systematically suspend allocated accounting transactions and allocated accounting transaction transfers from a non-Federal Highway Administration (FHWA) reimbursement request based on preconfigured business rules.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9158	Require the ability to configure audit criteria for the selection of allocated accounting transactions and allocated accounting transaction transfers for manual review prior requesting reimbursement from a non-Federal Highway Administration (FHWA) funding partner.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9166	Require the ability to configure business rules for calculating all federal share percentages for Federal Emergency Management Agency (FEMA) emergency Federal Projects based on category and configurable date ranges.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9167	Require the ability to calculate the amount of allocated accounting transactions and allocated accounting transaction transfers for reimbursement from the Federal Emergency Management Agency (FEMA), based on the federal share percentages and the date that goods and services were received.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9207	Require the ability to record Period of Performance (POP) beginning and ending dates as attributes of a Grant Award to ensure that all non-Federal Highway Administration (FHWA) reimbursable expenditures are processed prior to the Period of Performance end date.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9209	Require the ability to allow users with specified permissions to modify non-Federal Highway Administration (FHWA) Grant Agreement amounts based on changes to the Award.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9212	Require the ability to record a Period of Performance beginning date without a Period of Performance ending date for preconfigured non-Federal Highway Administration (FHWA) Federally funded Grant Awards.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9449	Require the ability to configure a Master Financial Data attribute for a Federal Project to identify those projects which demonstrate and promote innovative technologies and practices.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9649	Require the ability to configure data relationships between the combination of Department Master Financial Data attributes and the corresponding Federal Emergency Management Agency (FEMA) Emergency Categories.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9650	Require the ability to configure upper and lower dollar limit data attributes for the Federal Emergency Management Agency (FEMA) Emergency Event small project designation.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9651	Require the ability to configure upper and lower dollar limit data attributes for the Federal Emergency Management Agency (FEMA) Emergency Event large project designation.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9653	Require the ability to configure a data attribute for the Data Universal Numbering System (DUNS) Number for a Grant Award record.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9654	Require the ability to configure the data relationship between one or more Contracts and one or more Grant Awards.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9655	Require the ability to configure a data attribute for the Subrecipient contact information for a Grant Award.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9656	Require the ability to configure user-defined data attributes for a Grant Award to comply with Grant reporting and reimbursement requirements.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9657	Require the ability to configure the federal share reimbursement rates and eligible time periods for Federal Emergency Management Agency (FEMA) Emergency Event records.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-9658	Require the ability for users with specified permissions to override the preconfigured federal share reimbursement rates and time periods for Federal Emergency Management Agency (FEMA) Emergency Events.	Manage Federal Programs	01 - Setup and Maintain Federal Grant Project and Program Controls
REQ-4121	Require the ability to populate Obligation Authority Type as a data attribute of a Fund.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4122	Require the ability to configure an Obligation Authority record to inform the Obligation Authority Plan.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4123	Require the ability to populate a data attribute for Obligation Authority Amount on the Obligation Authority record.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4124	Require the ability to populate a data attribute for Obligation Authority Name on the Obligation Authority record.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4125	Require the ability to populate a data attribute for Federal Fiscal Year on the Obligation Authority record.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4126	Require the ability to populate a data attribute for Effective Date on the Obligation Authority record.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4127	Require the ability to populate a data attribute for Discontinue Date on the Obligation Authority record.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4128	Require the ability to systematically record the history of the changes on the Obligation Authority record.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-4129	Require the ability to populate a free-form data attribute to allow users to describe the modifications to the Obligation Authority records.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4130	Require the ability to systematically calculate the aged balance of the Obligation Authority Amount on the Obligation Authority records summarized by the Federal Fiscal Year, Effective Date, and Discontinue Date data attributes.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4131	Require the ability to configure a data attribute for the Consumption Priority Order of the aged balances of the Obligation Authority Amounts on the Obligation Authority record.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4132	Require the ability to systematically assign the data value of the Consumption Priority Order of the aged balances of the Obligation Authority Amounts.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4134	Require the ability to query and display to the users, within a configurable time period, all Federal Appropriation Categories (FAC) with apportionment balances subject to lapse due to an approaching Discontinue Date.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4137	Require the ability to include the Obligation Authority Constraint amount, applied to a Fund, as a data variable in the calculation of available Federal Appropriation Category balances for planning complete consumption of Federal Obligation Authority.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4138	Require the ability to systematically calculate variances in the Obligation Authority Amount data attribute values between two user-specified dates.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4141	Require the ability to query and present to the user, by fund creation date, all Federal Funds available for use in planning the complete consumption of Federal Obligation Authority.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4142	Require the ability to systematically calculate the total of Federal Fund amounts that are scheduled for Advance Construction (AC) Conversion obligation or Federal obligation by the end of the current Federal Fiscal Year.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4143	Require the ability to systematically calculate the total Federal Fund amounts scheduled for Federal obligation by the end of the current Federal Fiscal Year.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4144	Require the ability to systematically calculate the total Federal Fund amounts scheduled for Advance Construction (AC) Conversion obligation by the end of the current Federal Fiscal Year.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4145	Require the ability to systematically calculate the total of actual Advance Construction (AC) inventory amount, comprised of expenditures, encumbrances, and unconsumed planned commitments, as a data variable of the plan for complete consumption of Federal Obligation Authority.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4146	Require the ability for users with specified permissions to populate a data attribute for Annual Redistribution of Federal Obligation Authority as a data variable of the plan for complete consumption of Federal Obligation Authority.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4147	Require the ability for users with specified permissions to configure monthly data attributes for Anticipated Deobligations of Federal Obligation Authority as data variables of the plan for complete consumption of Federal Obligation Authority.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4148	Require the ability to systematically populate monthly data attributes for Forecasted Expenditures as data variables of the plan for complete consumption of Federal Obligation Authority.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4149	Require the ability for users with specified permissions to modify the monthly data attribute values for Forecasted Expenditures as data variables of the plan for complete consumption of Federal Obligation Authority.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4150	Require the ability to systematically produce a forecast, by month, of the amount of expected Federal Authorization Requests based on Financial Project schedule data and activity code data attributes.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4151	Require the ability to query and present to the user the list of Financial Project and Federal Project pairings eligible for Advance Construction (AC) conversion based on preconfigured business rules.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4152	Require the ability for users with specified permissions to configure business rules to systematically compile the list of Financial Project and Federal Project pairings eligible for Advance Construction (AC) conversion based on Obligation Authority data attributes.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-4153	Require the ability for users with specified permissions to configure business rules to systematically compile the list of Financial Project and Federal Project pairings eligible for Advance Construction (AC) conversion based on Federal Appropriation Category data attributes.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4155	Require the ability for users with specified permissions to configure business rules to systematically compile the list of Financial Project and Federal Project pairings eligible for Advance Construction (AC) conversion based on AC Inventory amount data attribute values.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4156	Require the ability for users with specified permissions to configure business rules to systematically compile the list of Financial Project and Federal Project pairings eligible for Advance Construction (AC) conversion based on Work Program Fund data attribute values.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4157	Require the ability for users with specified permissions to configure business rules to systematically compile the list of Financial Project and Federal Project pairings eligible for Advance Construction (AC) conversion based on Urban Transportation Management Area designation data attribute values.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4161	Require the ability to systematically produce the Advance Construction (AC) Conversion Schedule detailing planned expenditure and encumbrance conversion amounts by Fund Category and month for each remaining month of a user-specified Federal Fiscal Year.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4164	Require the ability to systematically produce a comprehensive Obligation Authority Plan output file in Microsoft Excel, that complies with Federal regulations and the Department approved structure and format.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4165	Require the ability to systematically produce a comprehensive Obligation Authority Plan output file as an Adobe PDF, that complies with Federal regulations and the Department approved structure and format.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4169	Require the ability to configure the data relationships between Funds and Fund Categories for use in the compilation of the monthly Obligation Authority Plan.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4170	Require the ability for users with specified permissions to configure business rules for the prioritization of Advance Construction (AC) conversions from the eligible lists of Financial Project and Federal Project pairings.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4171	Require the ability to query and display to the user the variances between the planned apportionment consumption data attribute values and the actual apportionment consumption data attribute values.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4205	Require the ability to prevent the submission of a Federal Highway Administration (FHWA) Reimbursement Request, based on preconfigured business rules, if the reimbursement amount for each Federal Appropriation Category (FAC) and Federal Project pairing is greater than the remaining Agreement Amount for the same pairing of the FAC and Federal Project in the Financial Management Information System (FMIS) 5.0.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4206	Require the ability to configure federal program records to indicate distinct revenue sources promulgated by Federal Transportation Acts and other federal grant sources.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6581	Require the ability to generate the list of scheduled Federal Projects that will require Federal Highway Administration (FHWA) sign-off for a predefined time period within the Obligation Authority Plan.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6582	Require the ability to present a consolidated dashboard view of the data metrics on Advance Construction (AC) conversion activities by Fund Code, based on user specified time frames, to include: number of individual accounting transactions converted, number of Federal Projects converted, number of Financial Projects converted, dollar amount of conversions, and reason code for conversion.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6583	Require the ability for users with specified permissions to populate a Reason Code data attribute on a conversion transaction record to indicate the reason for converting Advance Construction (AC) to Federal Funds.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6584	Require the ability to configure the available list of Reason Code data attribute values for use on conversion transaction records to indicate the reason for converting Advance Construction (AC) to Federal Funds.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6585	Require the ability to systematically calculate variances between the current-month actual Federal authorization activities on all Financial Projects, and the prior-month planned obligation of Federal Funding.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6586	Require the ability to systematically include in the Obligation Authority Plan all Financial Projects programmed with unauthorized Federal Funds.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6587	Require the ability to systematically calculate and display on the Obligation Authority Plan the unauthorized apportionments by Federal Fund(s).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6588	Require the ability to systematically calculate the variances between Department Federal Fund balances and the remaining Federal Appropriation Category (FAC) balances recorded from the Financial Management Information System (FMIS).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6590	Require the ability for users with specified permissions to populate data attributes to document explanations of the variances between Department Federal Fund balances and the remaining Federal Appropriation Category (FAC) balances recorded from the Financial Management Information System (FMIS).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6591	Require the ability to systematically generate the Obligation Authority Plan which utilizes the formats and data structures that comply with Federal regulations and Department policies.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6595	Require the ability to systematically calculate and display on the Obligation Authority Plan data attributes for total available apportionments which represent the unauthorized apportionments from the prior Federal Fiscal Year, plus any new apportionments for the current Federal Fiscal Year, by Federal Fund(s).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6596	Require the ability to systematically calculate and display on the Obligation Authority Plan the balances for the total apportionments minus the Obligation Authority Constraints.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6597	Require the ability to populate on the Obligation Authority Plan data attributes for the Formula Obligation Authority Balances recorded from the Financial Management Information System (FMIS).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6598	Require the ability to populate on the Obligation Authority Plan data attributes for the Exempt Obligation Authority Balances recorded from the Financial Management Information System (FMIS).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6599	Require the ability to populate on the Obligation Authority Plan data attributes for the Estimated Redistribution Obligation Authority Balances.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6600	Require the ability to populate on the Obligation Authority Plan data attributes for the Actual Redistribution Obligation Authority Balances recorded from the Financial Management Information System (FMIS).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6601	Require the ability to configure business rules for the priority order in which to convert Advance Construction (AC) Funds based on the data characteristics of the Financial Project and Fund combinations.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6602	Require the ability to systematically convert Advance Construction (AC) Funds programmed on qualifying Financial Projects according to the preconfigured conversion priority order.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6603	Require the ability to enforce that the requested Advance Construction Conversion transaction amount is less than or equal to both the apportionment balance and Obligation Authority balance at the time of conversion to Federal Funds.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6605	Require the ability to derive anticipated federal authorization due dates based on Financial Project schedule activity data attributes from the Department's scheduling system.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6606	Require the ability to systematically calculate and display on the Obligation Authority Plan the unconverted Advance Construction (AC) inventory balances by Federal Appropriation Category.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6607	Require the ability to populate the forecasted Advance Construction (AC) expenditures data attributes on the Obligation Authority Plan, based on the Plan's predefined formats and time periods.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6608	Require the ability to systematically calculate as data attributes on the Obligation Authority Plan the Advance Construction (AC) inventory as the sum of the unconverted Advance Construction (AC) inventory plus the forecasted Advance Construction (AC) inventory.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6609	Require the ability to systematically calculate and display as data attributes on the Obligation Authority Plan the monthly Revised Remaining Obligation Authority Balance by subtracting Planned Direct Federal Obligations and Planned Advance Construction (AC) Conversions for the current month, from the previous month's Remaining Obligation Authority Balance.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6617	Require the ability to systematically calculate variances between the planned Obligation Authority consumption and the actual Obligation Authority consumption balances, based on the Obligation Authority Plan's predefined formats and time periods.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6619	Require the ability to populate a data attribute for the justification narrative of variances between planned and actual Obligation Authority and apportionment consumption.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6620	Require the ability to navigate directly from the Federal Fund Category level to the Federal Project, Financial Project, and Federal Appropriation Code level to view planned and actual Obligation Authority and apportionment variance data attributes.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6621	Require the ability to systematically calculate and present to the user the monthly variances where the total planned expenditures are below the amount planned for conversion for the Obligation Authority Plan.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6623	Require the ability to systematically calculate and display to the user the total dollar value of deobligations for Federal Projects for a Federal Fiscal Year(s) specified by the user.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6625	Require the ability to populate a data attribute for the justification narrative for each assumption change in the Obligation Authority Plan.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6628	Require the ability to record data attributes from the Financial Management Information System (FMIS) for apportionment amounts and effective dates by Federal Appropriation Code (FAC).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6629	Require the ability to generate systematic alerts for federal appropriation apportionment amounts which have lapse dates within a user-configured time frame.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6632	Require the ability to systematically assign a proposed Federal Appropriation Category(s) (FAC) for each planned Advance Construction (AC) conversion based on Federal Appropriation Category (FAC) age, priority order of consumption, and remaining balance.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6633	Require the ability for users with specified permissions to manually adjust the proposed Federal Appropriation Category(s) data attribute value for each planned Advance Construction (AC) conversion.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6658	Require the ability to systematically calculate multi-year, annualized forecasts of Federal apportionments for all Federal Appropriation Categories (FAC) provided in a Continuing Resolution.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6659	Require the ability to systematically calculate multi-year, annualized forecasts of Obligation Authority provided in a Continuing Resolution.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6660	Require the ability to systematically calculate multi-year, annualized forecasts of Obligation Authority Constraints provided in a Continuing Resolution.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6661	Require the ability to systematically calculate the multi-year, annualized forecasts of Federal Apportionments based on a specified number of years.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6662	Require the ability to systematically calculate the multi-year, annualized forecasts of Obligation Authority based on a specified number of years.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6663	Require the ability to systematically calculate the multi-year, annualized forecasts of Obligation Authority Constraints based on a specified number of years.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6664	Require the ability for users with specified permissions to configure a data attribute to specify the number of years used to systematically calculate the multi-year, annualized forecasts of Federal Apportionments.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6665	Require the ability for users with specified permissions to configure a data attribute to specify the number of years used to systematically calculate the multi-year, annualized forecasts of Obligation Authority.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6666	Require the ability for users with specified permissions to configure a data attribute to specify the number of years used to systematically calculate the multi-year, annualized forecasts of Obligation Authority Constraints.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6667	Require the ability for users with specified permissions to configure the formulas to systematically calculate the multi-year, annualized forecasts of Federal Apportionments.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6668	Require the ability for users with specified permissions to configure the formulas to calculate the multi-year, annualized forecasts of Obligation Authority.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-6669	Require the ability for users with specified permissions to calculate the multi-year, annualized forecasts of Obligation Authority Constraints.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-7202	Require the ability to enforce that the same federal share percentage is used for the requested reimbursement of federally funded indirect charges and the associated direct federally funded charges.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8333	Require the ability to forecast the Obligation Authority available for the Department's consumption based on federal apportionment projections for all Federal Fiscal Years included in the Department's Work Program.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8337	Require the ability to systematically produce a forecast of the total amount of planned Federal Authorization Requests for the Department's scheduled Financial Projects, by Federal Fiscal Year.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8942	Require the ability to systematically select, from the Monthly Advance Construction (AC) Conversion Schedule, the pairings of Financial Projects and Federal projects and supporting Federal Authorization Requests for AC conversion.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8943	Require the ability to populate data attributes to specify the desired Advance Construction (AC) conversion type and amount for each of the Federal Projects included in the Federal Authorization Requests.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8944	Require the ability to calculate the total available Advance Construction (AC) conversion amount as a data attribute for each pairing of Financial Project and Federal Project for each Federal Authorization Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8946	Require the ability to systematically designate unconverted accounting transactions to equal the desired Advance Construction (AC) conversion amount, starting with the earliest accounting transaction creation date.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8947	Require the ability for users with specified permissions to override previously designated unconverted accounting transactions selected to equal the desired Advance Construction (AC) conversion amount.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8948	Require the ability for users with specified permissions to designate unconverted accounting transactions to equal the desired Advance Construction (AC) conversion amount.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8949	Require the ability to indicate whether an Advance Conversion (AC) conversion request is full or partial based on the Federal Authorization Request, at the Financial Project level.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8950	Require the ability to systematically derive and record expenditures, encumbrances, and unconsumed programmed amounts for partial Advance Construction (AC) Conversion Requests.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8952	Require the ability to prevent allocated accounting transactions that have been previously converted from being considered for Advance Construction (AC) conversion.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8953	Require the ability to systematically notify the user when the allocated accounting transactions selected for Advance Construction (AC) conversion do not equal the desired AC conversion amount.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8954	Require the ability to query and display to the user the variance of requested Advance Construction (AC) Conversions and actual cash receipts.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8956	Require the ability to systematically derive the Federal Authorization Request from the Federal Project and Financial Project pairings listed in the Monthly Advance Construction (AC) Conversion Schedule.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8957	Require the ability to systematically enforce the priority order of expenditures, encumbrances, and unconsumed programmed amounts when processing allocated accounting transaction transfers for a partial Advance Construction (AC) conversion.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8958	Require the ability to systematically prevent an Advance Construction (AC) conversion when the remaining sum of all programmed amounts and Actual Financial Activity on the Advance Construction (AC) funds for a Financial Project is not greater than or equal to \$0.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8961	Require the ability to systematically prevent expenditure accounting transactions for preconfigured Ledger Summary Types from being selected for partial Advance Construction (AC) conversion.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8967	Require the ability to record, at the accounting transaction level, the amount that was converted from an Advance Construction (AC) Fund to Federal Funds.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8968	Require the ability to manually transfer allocated accounting transactions by Ledger Summary Type from an Advance Construction (AC) fund code to a federal fund code.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8971	Require the ability for users with specified permissions to manually exclude Financial Project and Federal Project pairings from Advance Construction (AC) Conversion Requests.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8973	Require the ability to query and display to the user any accounting transactions for Financial Project and Federal Project pairings which are ineligible for Advance Construction (AC) Conversion based on preconfigured business rules governing the criteria for an eligible AC Conversion.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8974	Require the ability to process allocated accounting transaction transfers for Authorized Advance Construction (AC) funded Actual Financial Activity incurred prior to the Federal Highway Administration's (FHWA) formal authorization process.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8975	Require the ability to configure specified time intervals for the reimbursement cycle of each reimbursement request to the Federal Highway Administration (FHWA).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8976	Require the ability to systematically enforce that allocated accounting transactions are included on only one Federal Highway Administration (FHWA) reimbursement request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8977	Require the ability to systematically populate a data attribute, at the allocated accounting transaction level, to indicate the Federal Highway Administration (FHWA) reimbursement status.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8978	Require the ability to systematically include in the Federal Highway Administration (FHWA) Reimbursement Request previously unreimbursed allocated accounting transactions.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8979	Require the ability to assign a unique identifier as a data attribute of each Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8980	Require the ability to record the Federal Highway Administration (FHWA) Reimbursement Request ID associated to each allocated accounting transaction and allocated accounting transaction transfer included in a Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8981	Require the ability to prevent allocated accounting transaction transfers on accounting transactions included in an in-process Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8982	Require the ability for users with specified permissions to process allocated accounting transaction transfers to correct allocated accounting transactions reimbursed from a prior Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8985	Require the ability to systematically include in the Federal Highway Administration (FHWA) Reimbursement Request previously unreimbursed allocated accounting transaction transfers.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8986	Require the ability to manually include in the Federal Highway Administration (FHWA) Reimbursement Request unreimbursed allocated accounting transactions.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8988	Require the ability to configure business rules to generate separate Federal Highway Administration (FHWA) Reimbursement Requests based on Cash Management Improvement Act (CMIA) payment request date calculation rules.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8989	Require the ability to systematically generate Federal Highway Administration (FHWA) Reimbursement Requests based on preconfigured Cash Management Improvement Act (CMIA) payment request date calculation rules.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8993	Require the ability to configure business rules for the selection of allocated accounting transactions and allocated accounting transaction transfers for inclusion in a Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8994	Require the ability to systematically prevent non-reimbursable funds from being included in a Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8995	Require the ability to systematically prevent non-participating costs from being included in a Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8996	Require the ability to query and present to the user summarized costs for Federal Highway Administration (FHWA) federally funded projects by life-to-date, state fiscal year, federal fiscal year, accounting fiscal year, and reimbursement request cycle time periods.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8997	Require the ability to derive the data attribute value indicating which allocated accounting transaction and allocated accounting transaction transfer amounts qualify for reimbursement from the Federal Highway Administration (FHWA).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-8998	Require the ability to systematically suspend allocated accounting transactions and allocated accounting transaction transfers from the Federal Highway Administration (FHWA) reimbursement request based on preconfigured business rules.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9000	Require the ability for users with specified permissions to suspend allocated accounting transactions and allocated accounting transaction transfers from inclusion in the Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9001	Require the ability for users with specified permissions to override suspended allocated accounting transactions and allocated accounting transaction transfers for Federal Highway Administration (FHWA) Reimbursement Requests.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9002	Require the ability for users with specified permissions to suspend all allocated accounting transactions and allocated accounting transaction transfers at the Financial Project level from inclusion in a Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9003	Require the ability for users with specified permissions to suspend all allocated accounting transactions and allocated accounting transaction transfers at the Federal Project level from inclusion in a Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9004	Require the ability for users with specified permissions to create adjustment transactions to address federal share percentage changes for active Federal Projects.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9005	Require the ability to systematically select allocated accounting transactions and allocated accounting transaction transfers on a real-time basis for inclusion in Federal Highway Administration (FHWA) Reimbursement Requests.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9006	Require the ability to summarize allocated accounting transactions and allocated accounting transaction transfers by Federal Appropriation Category (FAC) on the Federal Highway Administration (FHWA) Reimbursement Requests.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9007	Require the ability to systematically calculate the reimbursement amount for the allocated accounting transaction or allocated accounting transaction transfer by multiplying the amount by the preconfigured reimbursement rate.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9008	Require the ability to prevent the inclusion of allocated accounting transactions and allocated accounting transaction transfers in a Federal Highway Administration (FHWA) Reimbursement Request when the sum of the transaction amounts is greater than the Federal Authorization amount, based on the relationship between the Federal Appropriation Category and the federal share percent.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9009	Require the ability to systematically populate a data attribute to indicate the suspension of allocated accounting transactions and allocated accounting transaction transfers from inclusion in the Federal Highway Administration (FHWA) Reimbursement Request when the sum of the transaction amounts is greater than the Federal Authorization amount.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9013	Require the ability to configure audit criteria for the selection of allocated accounting transactions and allocated accounting transaction transfers for manual review prior to requesting reimbursement from the Federal Highway Administration (FHWA).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9015	Require the ability to record narrative comments on pre-selected allocated accounting transactions and allocated accounting transaction transfers to describe the audit results prior to inclusion in a Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9016	Require the ability to systematically create a user-accessible baseline of all Federal Highway Administration (FHWA) Reimbursement Requests, by both Federal and Financial Project, to reflect the request details for each completed reimbursement cycle.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9020	Require the ability to query and display to the user the summarized amounts for the Advance Construction (AC) eligible allocated accounting transactions and allocated accounting transaction transfers.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9021	Require the ability to systematically calculate the federal share portion of Federal Projects for all federal share percent values authorized by Federal Highway Administration (FHWA) throughout the life of the Federal Project.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9022	Require the ability to query and display to the user the summarized amounts for the life-to-date, state fiscal year-to-date, federal fiscal year-to-date, and current reimbursement cycle costs which have been reimbursed and are yet to be reimbursed based on the preconfigured data relationships between the Financial Project and Federal Project pairings.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9023	Require the ability to query and display to the user the summarized life-to-date, state fiscal year-to-date, federal fiscal year-to-date, and current reimbursement cycle converted and unconverted amounts based on the preconfigured data relationships between Financial Project and Federal Project pairings for Advance Construction (AC) fund codes.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9026	Require the ability to query and present to the user the amount of federal authorization that has been reimbursed for each federal share percent for a Federal Project.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9029	Require the ability to systematically prevent the inclusion of indirect expenditures in a Reimbursement Request to Federal Highway Administration (FHWA) prior to the reimbursement of the corresponding direct expenditures.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9042	Require the ability to prevent allocated accounting transactions that have not successfully interfaced to the Statewide Accounting System from being included on any Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9044	Require the ability to query and present to the user a summary of the proposed reimbursement amounts for any Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9045	Require the ability to navigate directly to the allocated accounting transaction level for the summary of proposed reimbursement amounts for any Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9046	Require the ability to systematically calculate the Payment Request Date based on preconfigured business rules from Cash Management Improvement Act (CMIA).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9047	Require the ability to query and display to the user a list of allocated accounting transactions and allocated accounting transaction transfers included in each Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9052	Require the ability to generate a draft reimbursement request for all allocated accounting transactions and allocated accounting transaction transfers that meet the predefined criteria of a reimbursement cycle for Federal Highway Administration (FHWA) Reimbursement Requests.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9055	Require the ability to populate a narrative data attribute to capture reviewer comments for each draft and final Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9057	Require the ability to interface with the Financial Management Information System (FMIS) 5.0 to extract the Agreement Amount by Federal Appropriation Category (FAC) and Federal Project.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9059	Require the ability to systematically populate a data attribute on the Federal Highway Administration (FHWA) Reimbursement Request record to indicate the request's processing status.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9060	Require the ability for users with specified permissions to cancel a Federal Highway Administration (FHWA) Reimbursement Request at any stage of the reimbursement lifecycle, prior to the request being transmitted to FHWA.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9061	Require the ability for a user with specified permissions to modify a cancelled Federal Highway Administration (FHWA) Reimbursement Request to add or remove individual allocated accounting transactions or allocated accounting transaction transfers.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9065	Require the ability to populate a data attribute on the Federal Highway Administration (FHWA) Reimbursement Request record to indicate FHWA's review is complete and they intend to process a cash reimbursement to the Department.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9067	Require the ability to systematically generate the Federal Highway Administration (FHWA) Reimbursement Request file, per FHWA specifications.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9071	Require the ability to systematically calculate the variance between the actual cash receipts and the Federal Highway Administration (FHWA) Reimbursement Requests by payment date and amount.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9072	Require the ability to systematically calculate the variance between the cash received for a reimbursement receipt and the reimbursement amounts on the individual allocated accounting transactions and allocated accounting transaction transfers included in the Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9074	Require the ability to query and present to the user two Federal Highway Administration (FHWA) Reimbursement Requests to determine the additional reimbursement activity occurring since the earlier request, with drill down from the total FHWA reimbursement request to the individual allocated accounting transactions and allocated accounting transaction transfers included in the reimbursement requests.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9080	Require the ability to systematically summarize the allocated expenditure accounting transactions by preconfigured data attributes base on based on Cash Management Improvement Act (CMIA) guidelines.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9081	Require the ability to systematically populate the Clearance Pattern template using the prescribed format dictated by the Department of Financial Services (DFS).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9083	Require the ability for users with specified permissions to modify the populated Clearance Pattern template.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9085	Require the ability for users with specified permissions to configure the approved Clearance Pattern data attribute from the Department of Financial Services (DFS).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9090	Require the ability to systematically determine the calendar day within a Reimbursement Request that eligible transactions reached a preconfigured amount.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9092	Require the ability for a user with specified permissions to configure the minimum dollar threshold, by Catalog of Federal Domestic Assistance (CFDA) number, for inclusion of the expenditure accounting transactions in the Cash Management Improvement Act (CMIA) Clearance Pattern calculations.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9100	Require the ability to derive the Federal Lands Region data attribute value for the Federal Projects included in the Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9104	Require the ability to summarize the total annual federal reimbursement amounts and expenditure amounts, by accounting fiscal year, for each subrecipient pairing of Federal Project and Financial Project.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9105	Require the ability to navigate directly to the actual accounting transactions for the amounts summarized in the Schedule of Expenditures of Federal Awards.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9106	Require the ability to systematically calculate the variance between the total annual expenditures and the corresponding annual reimbursement amounts to populate the reconciliation template for the Schedule of Expenditures of Federal Awards for all Federally funded projects.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9107	Require the ability to systematically generate the reconciliation template, with required reconciling data attributes, for the Schedule of Expenditures of Federal Awards for all Federally funded projects.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9114	Require the ability to systematically populate a data attribute on the federal program to designate the program as a major federal program based on a preconfigured dollar amount threshold.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9115	Require the ability to populate data attributes on the Master Financial Data records to reference the governing federal transportation acts, federal regulations, and/or applicable Office of Management and Budget Circulars to support federal programs.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9126	Require the ability to configure the data attributes to indicate if a fund is reimbursable based on data relationships between fund and Financial Project data attributes.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9578	Require the ability for users with specified permissions to configure the Ledger Summary Type Priority data attribute to determine the order in which Actual Financial Activity is converted within the Advance Construction (AC) conversion process.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9579	Require the ability to allow users with specified permissions to override the Ledger Summary Type Priority order when processing allocated accounting transaction transfers for a partial Advance Construction (AC) conversion.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9580	Require the ability to populate the User ID, suspension date, and justification data attributes for all allocated accounting transactions and allocated accounting transaction transfers suspended from inclusion in a Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9582	Require the ability to systematically validate that the Reimbursement Request for each Federal Project is within the preconfigured Period of Performance date range.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9585	Require the ability to leverage workflow functionality to initiate user action when Federal Projects are within a configurable time frame of approaching the end of the Period of Performance.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9586	Require the ability to systematically include all Actual Financial Activity for all Ledger Summary Types when processing the allocated accounting transaction transfers for a full Advance Construction (AC) conversion.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9636	Require the ability for users with specified permissions to manually select, from the Monthly Advance Construction (AC) Conversion Schedule, the pairings of Financial Projects and Federal projects and supporting Federal Authorization Requests to begin the AC conversion process.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9637	Require the ability for users with specified permissions to input the requested expenditures, encumbrances, and unconsumed programmed amounts for partial Advance Construction (AC) Conversion Requests.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9639	Require the ability to populate the Catalog of Federal Domestic Assistance (CFDA) value as a data attribute of a federal program record.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9640	Require the ability for a user with specified permissions to configure a dollar threshold data attribute to indicate major federal program status for federal program records.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9641	Require the ability to configure inactivity calculations based on Federal Project data attributes and dollar amount thresholds using a graduated tier structure as defined by the Federal Highway Administration (FHWA).	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-9642	Require the ability to leverage workflow functionally to initiate user action for Federal Projects approaching inactivity based on defined time frames and aging of Federal Projects without reimbursement.	Manage Federal Programs	02 - Consume Annual Federal Obligation Authority for Federal Grant Programs
REQ-4069	Require the ability to populate on the Federal Authorization detail line record, a data attribute for a three-digit urban area code for pre-Fixing America's Surface Transportation (FAST) Act.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4070	Require the ability to populate on the Federal Authorization detail line record, a data attribute for a five-digit urban area code for the Financial Management Information System (FMIS).	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4071	Require the ability to systematically execute a compliance check on the Emergency/Disaster Federal Authorization Request record to verify that the Disaster Sequence number data value is equal to the fourth digit of the Route ID Number data value.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4072	Require the ability to systematically execute a compliance check on the Emergency/Disaster Federal Authorization Request record to verify that the Effective Date data value of the Financial Project is equal to the Federal Highway Administration (FHWA) Landfall Date data value.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4073	Require the ability to systematically execute a compliance check on the Emergency/Disaster Federal Authorization Request record to verify that the Project Completion Date data value is not prior to the Landfall Date data value.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4074	Require the ability to configure valid data conditions between Federal Share Percentage data values and Transportation System data values within a configurable date range.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4075	Require the ability to configure valid data conditions between Emergency/Disaster Federal Aid Projects and the Functional Classification of transportation asset data values.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4076	Require the ability to configure valid data conditions between values for Transportation System, Federal Appropriation Categories, and Federal Share Percentages.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4077	Require the ability to systematically notify designated process stakeholders after the preconfigured duration threshold data value is exceeded for Federal Authorization Requests in a specified status.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4078	Require the ability for users with specified permissions to configure request type and dollar amounts data values to systematically prevent the submission of Federal Authorization Requests.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4087	Require the ability to configure a Master Financial Data attribute for Federal Demo ID.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4088	Require the ability to configure a Master Financial Data attribute for Federal Demo ID Expiration Date.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4089	Require the ability to manually populate a data attribute on a Federal Authorization Request to indicate the request has contingent approval.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4091	Require the ability for users with specified permissions to populate the approval status for the authorization of Federal Highway Administration (FHWA) Federal Funds programmed on a Financial Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4092	Require the ability for users with specified permissions to populate the approval status for the authorization of Non-Federal Highway Administration (FHWA) Federal Funds programmed on a Financial Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4093	Require the ability to systematically authorize Non-Federal Highway Administration (FHWA) Federal Funds programmed on a Financial Project based on specified data attributes populated on the Grant Award record, not to exceed the total Grant Award amount.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4104	Require the ability for users with specified permissions to reopen a closed Federal Project when an applicable Federal Fund on the Financial Project is reopened.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-4118	Require the ability to systematically recalculate matching ratios on a Federal Project, based on authorization adjustments and Actual Financial Activity.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4119	Require the ability to systematically calculate variances between the recalculated matching ratio results for the Federal Project and the matching ratios data values set at the time of Funds authorization.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4120	Require the ability to systematically notify users when the recalculated matching ratios for the Federal Project do not match the matching ratio data values set at the time of Funds authorization.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4135	Require the ability to populate the Financial Management Information System (FMIS) Location as a data attribute of the Federal Appropriation Category record.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4136	Require the ability to populate a free-form text field as a data attribute of a Federal Appropriation Category (FAC) to describe the appropriate statutory reference, Federal Transportation Act, Extensions, or Continuing Resolutions.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4172	Require the ability to present to the user, from a contract record, the related Fund data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4173	Require the ability for users with specified permissions to populate the Federal Award Identification Number(s) (FAIN) Allocation Date as a data attribute of a Fund representing a Federal grant.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4174	Require the ability for users with specified permissions to populate the Federal Award Identification Number(s) (FAIN) Allocation Amount as a data attribute of a Fund representing a Federal grant.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4175	Require the ability for users with specified permissions to populate the Federal Award Identification Number(s) (FAIN) Award Date as a data attribute of a Fund representing a Federal grant.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5018	Require the ability to populate a data attribute for the Financial Management Information System (FMIS) known as "Financial Management Information System_MAJPROJID_CD" as data for interface with Financial Management Information System "group code" (four-character alphanumeric XML) for federal authorization of Federal Highway Administration (FHWA) designated Major Projects.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5019	Require the ability to populate a data attribute for National Environmental Policy Act (NEPA) clearance type.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5020	Require the ability to configure the valid pairings of environmental certification types to the State user-defined data attributes to record the National Environmental Policy Act (NEPA) clearance type during the authorization of Funds for a Financial Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5021	Require the ability to populate a data attribute on the Federal Authorization Request to record the date of environmental decision for the National Environmental Policy Act (NEPA) clearance type.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5025	Require the ability to populate a Demo ID data attribute for earmarks assigned a Demo ID for the Financial Management Information System (FMIS) funding detail lines.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5026	Require the ability to systematically derive the pre-Fixing America's Surface Transportation (FAST) Act three-digit urban area code and the five-digit urban area code for the FMIS interface, based on Federal Appropriation Category data values.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5143	Require the ability to configure the Federal Highway Administration (FHWA) Federal Declaration Identifier as a six alphanumeric character data attribute of the Emergency Event, as assigned by FHWA.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5158	Require the ability to systematically enforce a preconfigured federal share percentage on Federal Highway Administration (FHWA) authorization requests for permanent restoration work, in response to a declared emergency, based on Transportation System as defined by the Federal Highway Administration.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5159	Require the ability to systematically enforce a preconfigured federal share percentage on Federal Highway Administration (FHWA) authorization requests for emergency response work, in response to a declared emergency, based on valid combinations of: Transportation System, recorded Disaster Declaration Date, and date of receipt of goods and services, as defined by the Federal Highway Administration.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5160	Require the ability to populate a Federal Project Number data attribute for pre-event contracting to include: pre-event Emergency Response (ER) contracts, related hurricane season, and contracting District.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5176	Require the ability to ensure all Financial Management Information System (FMIS) detail funding lines must be set to Urban for the Federal Highway Administration (FHWA) data attribute of Urban Or Rural for NonGIS records when urban-attributable Funds are used for a particular county specific project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5177	Require the ability to systematically calculate required non-Federal match to Federal Funds at the Federal Aid Project level.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5178	Require the ability to systematically recognize the programming of non-Federal funds as satisfying the Federal matching requirements at the Federal Aid Project level.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5197	Require the ability to systematically calculate the local match at the Financial Project level when a soft-match is not applied.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5199	Require the ability to specify when local Funds programmed on a Financial Project are not used for a match to federal dollars for non-participating costs.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5200	Require the ability to specify when local Funds programmed on a Financial Project are not used for a match to federal dollars but are used for participating costs.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5248	Require the ability to systematically enforce a hard match to required Federal match on Financial Projects where specific data conditions are met.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5328	Require the ability to systematically validate a minimum required State match of Funds is programmed, as designated by a preset percentage, when federal program and research Funds are programmed on a Financial Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5382	Require the ability to use Work Mix data values to systematically designate a Financial Project as eligible for 100% federal safety funding.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5399	Require the ability to populate data attributes of the Financial Project to indicate whether the project is a Federal Highway Administration (FHWA) Project of Division Interest (PODI).	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5545	Require the ability for users with specified permissions to configure Federal share percentage(s) on Federal Fund Codes using data attribute combinations which can then be systematically enforced when the Federal Funds are programmed on a Financial Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5643	Require the ability to systematically calculate a percentage of expenditures against programmed amounts for a specified date range for the purpose of conditional Federal Fund authorization logic.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-5644	Require the ability to prevent authorization of specified Federal Funds if calculated conditional logic is not satisfied on a separate specified Fund programmed on the same Financial Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6042	Require the ability to populate a data attribute at the Financial Project level to indicate whether the project is a Federal Highway Administration (FHWA) Project of Corporate Interest (POCI).	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6043	Require the ability to systematically confirm a Maintenance Agreement is on file with the Department before authorization of Funds for off-system Federal Projects.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6048	Require the ability to populate a data attribute to indicate a Federally Funded Financial Project requires a Financial Plan per Federal statute.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6049	Require the ability to systematically enforce preconfigured business rules to indicate a Financial Project requires a Financial Plan if the total programmed amount exceeds a specified total programmed amount.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6171	Require the ability to populate a data attribute for a unique project identifier using the Federal Highway Administration (FHWA) mandated configuration for roadway, modal assets, or other Federally defined programs that are eligible for Federal reimbursement. The Federal Highway Administration (FHWA) project identifier data attribute must be a minimum of eight alphanumeric characters.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6172	Require the ability to configure a listing of the Federal Appropriation Categories identified within the various Federal Transportation Acts, Extensions, or Continuing Resolutions. The Federal Appropriation Category (FAC) data attribute must be a minimum of four alphanumeric characters.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6348	Require the ability to populate data attributes to group the Associated Funds programmed on a Financial Project into designated categories which specify the origin of funding required for Funds authorization processing.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6375	Require the ability to create a comprehensive Federal Authorization Request in the solution which is comprised of the required data attributes based on the Federal Highway Administration's (FHWA) Financial Management Information System (FMIS) 5.0 system.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6376	Require the ability to systematically designate a request type data attribute for the Federal Authorization Request Record.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6377	Require the ability to systematically notify users of related Financial Project Phases which may require Federal authorization based on preconfigured data conditions.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6379	Require the ability to prevent the association of more than one Federal Project Number to a single Financial Project Item Segment and its associated Financial Project Phases at any given point in time.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6380	Require the ability for users with specified permissions to configure business rules to validate specified data conditions on a Federal Authorization Request for compliance purposes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6381	Require the ability to systematically enforce business rules to validate specified data conditions on a Federal Authorization Request for compliance purposes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6382	Require the ability to systematically execute a compliance check when a Federal Project status is changed to indicate the start of closing activities to ensure all Funding lines on the associated Financial Projects have a corresponding status.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6383	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to verify that all non-Federal Funds on a Phase are associated to the Federal Project that they support.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6384	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to verify that the Project Oversight Code data attribute is set to Oversight for those projects designated by Federal Highway as subject to Federal oversight.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6385	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to verify that the recorded urbanized area is a valid data value based on preconfigured business rules.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6386	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to verify that the amount requested for reimbursement is less than or equal to the authorized amounts, including Pending Federal Authorization Request amounts.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6387	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to verify that prior year programmed Funding amounts have been reduced to Actual Financial Activity.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6388	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to verify that Distribution Area and Federal Urban Area Codes represent a valid combination of data values based on preconfigured code relationships.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6389	Require the ability to systematically execute a compliance check on the Emergency/Disaster Federal Authorization Request record to verify that all Financial Projects have a corresponding valid Detailed Damage Inspection Report (DDIR) number data value assigned.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6390	Require the ability to systematically execute a compliance check on the Emergency/Disaster Federal Authorization Request record to verify that the Disaster Fiscal Year data value matches the year expressed in the Federal Highway Administration (FHWA) Landfall Date.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6391	Require the ability to systematically execute a compliance check on the Emergency/Disaster Federal Authorization Request record to issue a warning if the authorized amount, including Pending Federal Authorization Request amounts, does not equal the Detailed Damage Inspection Report (DDIR) estimate data value.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6393	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to issue a warning if any associated Financial Project has a closing Item Status data value for Pending Authorization Requests for Advance Construction (AC) Funds.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6394	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to verify that all Authorization Request Percentage data attribute values are valid based on preconfigured business rules for the Federal Appropriation Category.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6395	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to verify that all Authorization Request Percentage data attribute values, for Emergency Response (ER) Projects less than 100%, use preconfigured percentages for Interstate and non-Interstate based on the assigned Transportation System data value.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6396	Require the ability to systematically execute a compliance check on the Federal Project record to verify that the Project Estimated Construction Date data attribute value reflects the date recorded in the Department's scheduling system.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6397	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to ensure that Federal share percentages match valid combinations of percentage and Transportation System data attribute values within a configurable date range.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6398	Require the ability to systematically enforce a valid data relationship between Emergency/Disaster Federal Aid Projects and the Functional Classification of transportation asset as derived by geospatial reference.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6399	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to ensure that the Environmental Clearance Date data attribute value is not the same as the Emergency Declaration Date data attribute value.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6400	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to ensure that Inventory Route data attribute has been populated for Interstate or NHS Projects.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6401	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to ensure, for non-Emergency Projects, that the Initial Authorization Date data attribute value is not later than the Project Completed Date data attribute value.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6402	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to ensure, for designated projects, that the Financial Management Information System (FMIS) Project Group Type Code and Major Project ID Code data attributes are not blank.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6403	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to verify that a valid Federal Appropriation Category data attribute value is used with an Emergency Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6404	Require the ability to systematically execute a compliance check on the Federal Authorization Request record to validate data attribute values for specified Transportation System, specified Federal Appropriation Categories, and specified Federal Share Percentages are within a configurable date range.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6411	Require the ability to populate an Authorization Status data attribute on the Federal Authorization Request record.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6412	Require the ability to systematically update the Authorization Status data attribute on the Federal Authorization Request record based on specific milestones in the authorization sequence.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6413	Require the ability to systematically calculate a data attribute for the Period of Performance Date for a Federal Authorization Request record. Check for consistency among 6413, 6550, 6551, and 6797.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6418	Require the ability to systematically deduct the Federal Appropriation Category (FAC) amount specified on a Federal Authorization Request, from the available balance of that Federal Appropriation Category (FAC), based on the status data attribute value of the Federal Authorization Request.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6419	Require the ability for users with specified permissions to configure a data attribute for the default duration of time in which to deduct the Federal Appropriation Category (FAC) amount specified on a Federal Authorization Request from the available balance of that Federal Appropriation Category (FAC).	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6420	Require the ability to systematically apply the duration of time for deducting the Federal Appropriation Category (FAC) amount specified on a Federal Authorization Request from the available balance of that Federal Appropriation Category (FAC). After the duration is past, the Federal Appropriation Category (FAC) amount specified on a Federal Authorization Request must be available for use on other Federal Authorization Requests.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6421	Require the ability for users with specified permissions to populate a data attribute to grant update rights of the Federal Appropriation Category (FAC) amount specified on a Federal Authorization Request.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6423	Require the ability to leverage workflow functionality to allow users with specified permissions to submit a completed Federal Authorization Request record for review by specified Central Office Federal Aid stakeholders.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6424	Require the ability for users with specified permissions to modify the data attributes of a Federal Authorization Request which has been submitted to the Central Office Federal Aid stakeholders but has not yet been transmitted to the Federal government.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6425	Require the ability for users with specified permissions to electronically submit, via direct interface, a completed Federal Authorization Request to Federal Highway Administration (FHWA) for processing.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6426	Require the ability for users with specified permissions to populate duration threshold data attributes after which to be notified systematically if the Federal Authorization Request remains in a given status for a period greater than the threshold designated.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6427	Require the ability to systematically calculate the duration in which a Federal Authorization Request remains in a specified status which will be used to notify designated process stakeholders after the preset duration threshold value is exceeded.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6428	Require the ability to display as data attributes on the Federal Authorization Request the real-time durations of each status on the request to indicate the length of time the request remained in the respective status.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6429	Require the ability for users with specified permissions to set start and end date data attributes which systematically prevent the submission of Federal Authorization Requests.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6430	Require the ability to systematically prevent the submission of a Federal Authorization Request to the Central Office Federal Aid stakeholders when the request does not meet preconfigured data conditions.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6432	Require the ability for users to systematically view the statuses of Federal Authorization Requests as they advance through the creation and approval lifecycle.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6434	Require the ability to populate a request type as a data attribute of the Federal Authorization Request.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6437	Require the ability to systematically update the status data attribute of a Federal Project record based on the status value of the associated Federal Authorization Request types.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6438	Require the ability to navigate to the Federal Aid Project record details using the Financial Project Number data attribute.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6439	Require the ability to navigate to the Federal Aid Project record details using the Federal Project Number data attribute.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6440	Require the ability to navigate to the Federal Aid Project record details using the combination of Federal Project Number and Financial Project Number data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6441	Require the ability to navigate to the Federal Authorization Request record details using the Financial Project Number data attribute.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6442	Require the ability to navigate to the Federal Authorization Request record details using the Federal Project Number data attribute.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6443	Require the ability to navigate to the Federal Authorization Request record details using the Financial Project Number and the Federal Project Number data attribute.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6444	Require the ability to configure the Federal Highway Administration's (FHWA) mandated structure for Financial Management Information System (FMIS) detail line numbers using the Federal Project Number, Financial Project Number, and Federal Appropriation Category data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6453	Require the ability to present the user with a consolidated view of all the data attributes required to draft a Federal Authorization Request.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6454	Require the ability to systematically populate a data attribute for the Department's Unique Value for a Federal Fund Code based on preconfigured combinations of the Financial Project Number and Federal Project Number data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6455	Require the ability to systematically populate a data attribute for Program Code based on preconfigured combinations of the Financial Project Number and Federal Project Number data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6456	Require the ability to systematically populate a data attribute for Distribution Area based on preconfigured combinations of the Financial Project Number and Federal Project Number data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6457	Require the ability to systematically populate a data attribute for Budget Allocation Type based on preconfigured combinations of the Financial Project Number and Federal Project Number data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6458	Require the ability to systematically populate a data attribute for Budgeting District based on preconfigured combinations of the Financial Project Number and Federal Project Number data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6459	Require the ability to systematically populate a data attribute for Financial Project Description based on preconfigured combinations of the Financial Project Number and Federal Project Number data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6460	Require the ability to systematically populate a data attribute for Work Mix Description based on preconfigured combinations of the Financial Project Number and Federal Project Number data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6461	Require the ability to systematically populate a data attribute for Phase based on preconfigured combinations of the Financial Project Number and Federal Project Number data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6462	Require the ability to systematically populate a data attribute for Contract Delivery Vehicle based on preconfigured combinations of the Financial Project Number and Federal Project Number data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WP II)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6463	Require the ability to systematically populate a data attribute for Federal Project Status based on preconfigured combinations of the Financial Project Number and Federal Project Number data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6464	Require the ability to systematically populate a data attribute for Last Activity Date based on preconfigured combinations of the Financial Project Number and Federal Project Number data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6465	Require the ability to systematically calculate and present to the user the real-time, remaining, unobligated balance available on a designated Federal Appropriation Category.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6466	Require the ability to systematically calculate and present to the user a Federal Appropriation Category amount which is the real-time, remaining, unobligated balance available on a designated Federal Appropriation Category adjusted for amounts, positive or negative, included in all Federal Authorization Requests in process.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6467	Require the ability to systematically calculate and present to the user the real-time Life to Date Programmed Amount for the combination of Financial Project, Federal Project, Federal Appropriation Category, Department's Unique Value for a Federal Fund Code, Program Code, Distribution Area, Allocation Type, Budget Year, and Budgeting District.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6468	Require the ability to systematically calculate and present to the user the real-time Life to Date Approved Authorizations for the combination of Financial Project, Federal Project, Federal Appropriation Category, Department's Unique Value for a Federal Fund Code, Program Code, Distribution Area, Allocation Type, Budget Year, and Budgeting District.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6469	Require the ability to systematically calculate and present to the user the real-time Life to Date Actual Financial Activity for the combination of Financial Project, Federal Project, Federal Appropriation Category, Department's Unique Value for a Federal Fund Code, Program Code, Distribution Area, Allocation Type, Budget Year, and Budgeting District.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6470	Require the ability to systematically calculate and present to the user the real-time Life to Date Remaining Authorization for the combination of Financial Project, Federal Project, Federal Appropriation Category, Department's Unique Value for a Federal Fund Code, Program Code, Distribution Area, Allocation Type, Budget Year, and Budgeting District.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6471	Require the ability to systematically calculate and present to the user the real-time In Process Authorization Amount for the combination of Financial Project, Federal Project, Federal Appropriation Category, Department's Unique Value for a Federal Fund Code, Program Code, Distribution Area, Allocation Type, Budget Year, and Budgeting District.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6472	Require the ability to systematically calculate and present to the user the real-time In Process Federal Share Amount for the combination of Financial Project, Federal Project, Federal Appropriation Category, Department's Unique Value for a Federal Fund Code, Program Code, Distribution Area, Allocation Type, Budget Year, and Budgeting District.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6473	Require the ability to systematically calculate and present to the user the real-time In Process Advance Construction (AC) Amount for the combination of Financial Project, Federal Project, Federal Appropriation Category, Department's Unique Value for a Federal Fund Code, Program Code, Distribution Area, Allocation Type, Budget Year, and Budgeting District.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6474	Require the ability to record and present to the user the Financial Management Information System (FMIS) Line History Status for the combination of Financial Project, Federal Project, Federal Appropriation Category, Department's Unique Value for a Federal Fund Code, Program Code, Distribution Area, Allocation Type, Budget Year, and Budgeting District.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6475	Require the ability to record and present to the user the Financial Management Information System (FMIS) Line History Date for the combination of Financial Project, Federal Project, Federal Appropriation Category, Department's Unique Value for a Federal Fund Code, Program Code, Distribution Area, Allocation Type, Budget Year, and Budgeting District.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6476	Require the ability to populate a Financial Management Information System (FMIS) Line Number data attribute.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6477	Require the ability to allow a user with specified permissions to select from a list of available Financial Management Information System (FMIS) Line Numbers to modify for a Federal Authorization Request.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6478	Require the ability to present to the user, by Financial Management Information System (FMIS) Line Number, the Federal Participating Percentage data attribute value for that specific line.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6479	Require the ability to present to the user, by Financial Management Information System (FMIS) Line Number, the Total Participating Amount data attribute value which reflects the amount input by a user on a specific Financial Management Information System (FMIS) line as part of a Federal Authorization Request.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6480	Require the ability to systematically calculate and present to the user, by Financial Management Information System (FMIS) Line Number, the Federal Share Amount data attribute value.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6481	Require the ability to systematically calculate and present to the user, by Financial Management Information System (FMIS) Line Number, the Anticipated Federal Share Amount Currently Authorized in Advance Construction (AC) Status data attribute value.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6482	Require the ability to systematically calculate and present to the user, by Financial Management Information System (FMIS) Line Number, the State Share Amount data attribute value.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6483	Require the ability for users with specified permissions to select the individual Associated Funds to be reflected as data attributes on the Financial Management Information System (FMIS) Lines.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6484	Require the ability to systematically calculate and present to the user, by Financial Management Information System (FMIS) Line Number, the Associated Funds Amount data attribute value.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6485	Require the ability to systematically calculate and present to the user the total of all Financial Management Information System (FMIS) Lines for the combination of Financial Project, Federal Project, Federal Appropriation Category, Department's Unique Value for a Federal Fund Code, Program Code, Distribution Area, Allocation Type, Budget Year, and Budgeting District.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6486	Require the ability for a user to sort each data attribute on the Financial Management Information System (FMIS) Lines to display the results in ascending or descending order.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6487	Require the ability to systematically assign an auto-generated unique number identifier as a data attribute of the Financial Management Information System (FMIS) Line record.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6488	Require the ability for users with specified permissions to populate a data attribute on the Financial Management Information System (FMIS) Lines to designate the Federal Participating Share Percentage.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6489	Require the ability for users with specified permissions to populate a data attribute on the Financial Management Information System (FMIS) Lines to designate the Current Improvement Type.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6490	Require the ability to configure a Master Financial Data attribute for the Current Improvement Type data attribute on the Financial Management Information System (FMIS) Line record. The data values for this attribute are assigned by Federal Highway Administration (FHWA).	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6491	Require the ability for users with specified permissions to populate a data attribute on the Financial Management Information System (FMIS) Lines to designate the Participating Total.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6492	Require the ability to systematically calculate and present to the user the net change between the previous authorized Participating Total and the modified Participating Total input by the user as a data attribute on the Financial Management Information System (FMIS) Lines.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6493	Require the ability for users with specified permissions, which are based on the Authorization Request Status, to perform an Update function on the user-modifiable data attributes on a Financial Management Information System (FMIS) Line.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6494	Require the ability to systematically display a summary of all Federal Appropriation Categories (FAC), by Federal Participating %, associated with a Federal Project to display the balances of the Federal Appropriation Category (FAC) details for each Federal Authorization Request.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6495	Require the ability to systematically display a summary of all Federal Appropriation Categories (FAC), inclusive of the following data attributes: Federal % Participating, Federal Share, Advance Construction (AC) Funds, State Share, Total Project Cost, and Associated Funds.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6496	Require the ability for users with specified permissions to select the Federal Authorization Request record for which to display the summary details for all Federal Appropriation Categories (FAC) associated with a Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6497	Require the ability to systematically display the previous total amounts of all Federal Appropriation Category (FAC) balances, based on the last approved Federal Authorization Request, by Federal Participating %, associated with a Federal Project, for the user-selected Federal Authorization Request.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6498	Require the ability to systematically display the changes of all modified Federal Appropriation Category (FAC) balances, by Federal Participating %, associated with a Federal Project, for the user-selected Federal Authorization Request.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6499	Require the ability to systematically calculate and display the revised total amounts of all Federal Appropriation Category (FAC) balances, by Federal Participating %, associated with a Federal Project, for the user-selected Federal Authorization Request.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6500	Require the ability to systematically maintain the complete data history of all prior approved Federal Authorization Requests for a Federal Project, to enable user selection and subsequent display of historical Federal Appropriation Category (FAC) balances.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6501	Require the ability to leverage geospatial referencing data to systematically derive the percentage of congressional District(s) of the total Federal Aid Project attributable to each Roadway ID coding structure maintained by the Department.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6502	Require the ability for users with specified permissions to manually populate a percentage data attribute to designate the location of work by Congressional District for a Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6503	Require the ability to systematically maintain a preconfigured list of Congressional Districts in the State of Florida data attribute values for inclusion in the calculation of percentages on a Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6504	Require the ability for users with the specified permissions to populate, from a preconfigured list of values, a data attribute on the Federal Project to designate the Project Oversight Status.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6505	Require the ability to configure a Master Financial Data attribute, and its relevant data values, for the Project Oversight Status data attribute on the Federal Project record.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6506	Require the ability for users with the specified permissions to populate a data attribute on the Federal Project, from a preconfigured list of values, to designate Major Project Code Designation.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6507	Require the ability to configure a Master Financial Data attribute, and its relevant data values, for the Major Project Code Designation data attribute on the Federal Project record.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6508	Require the ability for users with the specified permissions to populate a data attribute on the Federal Project, from a preconfigured list of values, to designate Project Type.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6509	Require the ability to configure a Master Financial Data attribute, and its relevant data values, for the Project Type data attribute on the Federal Project record.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6510	Require the ability for users with the specified permissions to populate a free-form entry data attribute on the Federal Project for the State Transportation Improvement Program Page Reference(s).	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6511	Require the ability for users with the specified permissions to populate a free-form entry data attribute on the Federal Project for the Transportation Improvement Program Page Reference(s).	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6512	Require the ability to systematically validate whether the Federal Project is classified as Design/Build based on the associated Financial Project data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6513	Require the ability to systematically classify a Federal Project as Design/Build based on preconfigured data relationships with the Financial Project data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6514	Require the ability to systematically derive the Indirect Cost Rate data attribute value of a Federal Project based on preconfigured data relationships with the Financial Project data attributes.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6523	Require the ability to populate a Federal Highway Administration (FHWA) mandated Project Type Code as a data attribute of Federal Projects.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6524	Require the ability to systematically enforce preconfigured business rules between Program Code and Project Type data attributes to conform to Federal Highway Administration (FHWA) Financial Management Information System (FMIS) 5.0 validation rules.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6525	Require the ability to systematically control the available data attribute values for Project Type based on preconfigured business rules for the combination of Program Code and Project Type, when modifying a Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6526	Require the ability to populate Program Code as a data attribute of a Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6527	Require the ability to populate a Federal Highway Administration (FHWA) mandated Emergency Repair Type code as a data attribute for Federal Projects to denote if the Detailed Damage Inspection Report (DDIR) is for Emergency Relief or Permanent Restoration.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6528	Require the ability to populate a Federal Highway Administration (FHWA) mandated Declaration of Emergency Number code as a data attribute of the Emergency Event.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6529	Require the ability to populate a Federal Emergency Management Agency (FEMA) mandated Declaration of Emergency Number code as a seven alphanumeric character data attribute of the Emergency Event.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6530	Require the ability to systematically populate a Title as a data attribute of a Federal Project to capture Project Location and Character of Work.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6531	Require the ability for users with specified permissions to modify a Federal Project Title data attribute value that was systematically populated when the Federal Project was created.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6532	Require the ability for users with specified permissions to select an Environmental Clearance Code as a data attribute of a Federal Project to identify the Federal Highway Administration (FHWA) mandated Environmental Classification.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6533	Require the ability to populate the Environmental Clearance Code as a data attribute on the Federal Project record.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6534	Require the ability to populate the Environmental Clearance Date as a data attribute on the Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6535	Require the ability to populate the Disaster Fiscal Year as a data attribute on a Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6536	Require the ability to populate the Federal Highway Administration (FHWA) mandated Disaster Sequence as a data attribute of the Federal Project, to designate the sequence of the disaster in a federal Fiscal year.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6537	Require the ability to populate an associated Disaster Sequence as a data attribute of a Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6538	Require the ability to populate an Emergency Relief Eligible flag data attribute on a Federal Project to indicate whether or not the project is eligible for emergency relief.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6539	Require the ability to populate an associated Emergency Relief Flag as a data attribute of a Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6540	Require the ability to systematically derive the Emergency Relief Code data attribute value for an Emergency Event associated with the Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6541	Require the ability to systematically validate preconfigured combinations of Emergency Relief Code and Emergency Relief Type data attribute values of a Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6542	Require the ability to populate Emergency Relief Type as a data attribute of a Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6543	Require the ability to populate Project Completed Date as a data attribute to represent the date all work and inspections were completed for the Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6544	Require the ability to populate an associated Project Completed Date as a data attribute of a Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6545	Require the ability to systematically enforce preconfigured data conditions on the Project Completed Date data attribute to prevent invalid date values.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6547	Require the ability to prevent submission of a Federal Authorization Request on a LAP Federal Project until a Local Agency Program (LAP) Checklist Completion Date has been validated.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6548	Require the ability to populate a Local Agency Program (LAP) Checklist Completion Date as a data attribute of a Local Agency Program (LAP) Federal Project.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6549	Require the ability to configure business rules to define the allowable data conditions for the association of Financial Projects to Federal Projects.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6552	Require the ability to populate a free-form data attribute to document notes to accompany the Federal Authorization Request.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6553	Require the ability to systematically maintain a full history of user input notes data attribute values on the Federal Authorization Request.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6554	Require the ability to prevent a user from authorizing a Federal Participating Amount for a Federal Appropriation Category (FAC) in excess of the data value amount programmed on a Financial Project and Federal Appropriation Category (FAC) combination.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6555	Require the ability to systematically enforce that there is only a single pending Federal Authorization Request at any given time for a single Project Cost Level (PCL).	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6572	Require the ability to populate the Federal Award Identification Number(s) (FAIN) as a data attribute of a Fund representing a grant.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6573	Require the ability to populate the Grant Award Date(s) as a data attribute of a Fund representing a grant.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6575	Require the ability for users with specified permissions to configure business rules to restrict the systematic authorization of programmed Funds on Financial Projects based on the combination of valid data attribute values for the Federal Award Identification Number (FAIN), Catalog of Federal Domestic Assistance (CFDA) Number, Catalog of State Financial Assistance (CSFA) Number, Grant Award Date, Revenue Source Effective Dates (To/From), and/or Fund Balances.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6578	Require the ability to configure a Master Financial Data attribute on the Fund records, with a minimum of five characters, to represent the acceptable values for Catalog of Federal Domestic Assistance (CFDA) number.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6579	Require the ability to configure a Master Financial Data attribute on the Fund records, with a minimum of five characters, to represent the acceptable values for Catalog of State Financial Assistance (CSFA) number.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6580	Require the ability for users with specified permissions to populate as a data attribute of the Federal Project, when the Project Management Plan, as required by U.S. Code, has been waived for Federal Projects that meet specified criteria.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-6797	Require the ability for users with specified permissions to modify the Period of Performance (POP) date data attribute value throughout the various lifecycle stages of a Federal Project. Check for consistency among 6413, 6550, 6551, and 6797.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-7085	Require the ability to record the Demo ID as a data attribute of the Financial Project funding line.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9101	Require the ability to record as an attribute of a funding source record, the Federal Lands Region Designation to be used to request reimbursement from FHWA's Federal Lands Highway (FLH) Program.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-9124	Require the ability to systematically append specified user digital signature to authorization requests prior to interfacing to Federal Highway Administration (FHWA) Financial Management Information System (FMIS) 5.0.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-9125	Require the ability to systematically update federal fund balances based on a specified status of an authorization request (i.e., Pending, Reviewed, Certified, Transmitted, Approved, etc.).	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-9659	Require the ability to electronically transmit financial data between the financial management solution and the Department's grant management tools.	Manage Federal Programs	03 - Manage Authorization of Federal Grant Projects
REQ-4094	Require the ability for users with specified permissions to populate a data attribute to designate a Federal Project as exempt from soft match application business rules.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-4095	Require the ability to systematically populate a data attribute to designate a Federal Project as exempt from soft match application business rules based on preconfigured combinations of Financial Project data attribute values.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-4096	Require the ability for users with specified permissions to configure the business rules to define the qualified expenditure accounting transaction data attributes for use in calculating the potential Toll Credits earned.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-4097	Require the ability for users with specified permissions to configure the business rules to define the fund data attributes to indicate the Federal Funds eligible for use in calculating the potential Toll Credits earned.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-4098	Require the ability to populate Toll Credits Applied as an amount data attribute of Toll Credit Inventory, via ledger transaction updates.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-4099	Require the ability to populate Toll Credits Consumed as an amount data attribute of Toll Credit Inventory, via ledger transaction updates.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-4100	Require the ability to populate Toll Credits Available Balance as an amount data attribute of Toll Credit Inventory, via ledger transaction updates.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-4101	Require the ability to populate Toll Credits Transferred as an amount data attribute of Toll Credit Inventory, via ledger transaction updates.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-4102	Require the ability to populate Toll Credits Earned as an amount data attribute of Toll Credit Inventory, via ledger transaction updates.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-4103	Require the ability to populate Toll Credits Balance Forward as an amount data attribute of Toll Credit Inventory, via ledger transaction updates.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-4105	Require the ability for users with specified permissions to override the calculated amount of toll credits needed to satisfy the non-Federal match of Federal Funds at the Federal Aid Project level.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-4111	Require the ability to systematically exclude non-participating costs from the calculation of the Federal match ratio for the Financial Project(s) and Federal Project pairing.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-5179	Require the ability to systematically calculate the amount of Toll Credits required to satisfy the non-Federal match of Federal Funds at the Federal Aid Project level, based on preconfigured business rules.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-5180	Require the ability to systematically record on the Federal Aid Project the requested amount of Toll Credits to satisfy the non-Federal share of matching requirements, while simultaneously updating a total quantity data attribute of toll credits which are pending usage.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-5182	Require the ability to systematically calculate and display to the users a real-time balance of available Toll Credits, based on individual ledger transactions.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-5183	Require the ability to prevent the use of Toll Credits on ineligible Financial Projects based on preconfigured combinations of Financial Project data attributes.	Manage Federal Programs	04 - Manage Toll Credit Program

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8214	Require the ability to systematically calculate variances between projected toll credit balances and the balances of actual toll credits consumed.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8215	Require the ability to forecast the annual toll credit balance available to satisfy matching requirements within the Department's multi-year Work Program.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8216	Require the ability to configure the business rules and data attribute combinations for the issuance of warnings when the availability of toll credits would be insufficient to continue soft-matching of Federal Funds.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8217	Require the ability to configure the business rules and data attribute combinations for the issuance of warnings when the Maintenance of Effort (MOE) is not sufficient to request the use of toll credits.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8218	Require the ability for users with specified permissions to create a transaction to add to the balance of the available toll credits the annual amount of earned toll credits approved by the Federal Highway Administration (FHWA).	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8219	Require the ability for users with specified permissions to create a transaction to transfer toll credits to Federal Transit Authority (FTA) and other entities and systematically reflect the updated balance of the available toll credits inventory.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8220	Require the ability for users with specified permissions to process transaction adjustments for the Toll Credit Inventory data attribute values.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8254	Require the ability to systematically summarize all Department annual non-federal transportation capital expenditures for prior state fiscal years, for a minimum of four years, for each of the Department maintained trust funds.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8255	Require the ability to systematically average annual non-federal transportation capital expenditures for a combination of prior state fiscal years, for a minimum of three years, for each of the Department maintained trust funds.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8256	Require the ability to systematically compare the most recent prior state fiscal year's summarized annual non-federal transportation capital expenditures with the average of a combination of prior state fiscal years annual non-federal transportation capital expenditures to assess the Federal Highway Administration (FHWA) Maintenance of Effort (MOE) determination.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8257	Require the ability to systematically calculate the difference between the most recent prior state fiscal year summarized annual non-federal transportation capital expenditures and the average of a combination of prior state fiscal years annual non-federal transportation capital expenditures to determine the Department's Maintenance of Effort (MOE) as defined by the Federal Highway Administration (FWHA).	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8258	Require the ability to generate the Department's annual Maintenance of Effort (MOE) request in the format mandated by the Federal Highway Administration (FHWA) Florida Division Office.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8261	Require the ability to summarize annual total transportation capital expenditures for prior state fiscal years, for a minimum of four years, by predefined disbursement categories.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8262	Require the ability to summarize the Department's public transportation annual non-federal transportation capital expenditures for prior state fiscal years, for a minimum of four years, based on preconfigured Financial Project data attribute combinations.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8264	Require the ability to systematically summarize the Department's annual federally funded transportation capital expenditures for prior state fiscal years, for a minimum of four years, based on preconfigured Financial Project data attribute combinations.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8265	Require the ability to systematically summarize the Department's annual federal Advance Construction (AC) funded transportation capital expenditures, prior to conversion, for prior state fiscal years for a minimum of four years, based on preconfigured Financial Project data attribute combinations.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8266	Require the ability to configure a combination of Master Financial Data attributes to designate Financial Project actual expenditures as capital related.	Manage Federal Programs	04 - Manage Toll Credit Program

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8268	Require the ability for users with specified permissions to select the years to include in the Department's Maintenance of Effort (MOE) calculation.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8269	Require the ability to systematically calculate if any one of the three previous year's non-federal capital expenditures exceeds the average of the other two years' non-federal capital expenditures by a user configurable percentage.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8270	Require the ability to systematically average annual non-federal transportation capital expenditures for the two selected years, for each of the Department maintained trust funds.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8275	Require the ability to provide systematic alerts when the difference between the most recent prior state fiscal year summarized annual non-federal transportation capital expenditures and the average of a combination of prior state fiscal years annual non-federal transportation capital expenditures is not greater than \$0.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8277	Require the ability to systematically summarize all Department planned and/or actual annual non-federal transportation capital expenditures for specified state fiscal years.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8278	Require the ability to systematically average planned and/or actual annual non-federal transportation capital expenditures for a combination of specified state fiscal years.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8279	Require the ability to systemically compare a user-specified forecast state fiscal year's summarized planned annual non-federal transportation capital expenditures with the average planned and/or actual annual non-federal transportation capital expenditures for a combination of specified state fiscal years.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8280	Require the ability to systemically calculate the difference between a user-specified forecast state fiscal year's summarized planned annual non-federal transportation capital expenditures and the average planned and/or actual annual non-federal transportation capital expenditures for a combination of specified state fiscal years.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8281	Require the ability to generate the Department's forecasted annual Maintenance of Effort (MOE) request in the format mandated by the Federal Highway Administration (FHWA) Florida Division Office.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8282	Require the ability to systematically summarize for a user-specified state fiscal year the Department's forecasted annual non-federal transportation capital expenditures from the Department maintained cash flow models.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8284	Require the ability to summarize the planned annual total transportation capital expenditures from the Department maintained trust funds, based on user-defined Master Financial Data attributes, to be used in the forecasted Maintenance of Effort (MOE) calculations.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8292	Require the ability to systematically calculate if any one of the summarized annual planned and/or actual non-federal transportation capital expenditures within a combination of specified state fiscal years exceeds the average of the remaining selected state fiscal years, by a user configurable percentage.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8293	Require the ability to systematically average annual planned and/or actual non-federal transportation capital expenditures for the two selected years, for each of the Department maintained trust funds.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8294	Require the ability to systemically compare the selected forecasted state fiscal year's summarized annual planned non-federal transportation capital expenditures with the average planned and/or actual annual non-federal transportation capital expenditures for a combination of specified state fiscal years.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8295	Require the ability to systemically calculate the difference between the selected forecasted state fiscal year's summarized annual planned non-federal transportation capital expenditures and the average planned and/or actual annual non-federal transportation capital expenditures for a combination of specified state fiscal years. to determine the Department's forecasted Maintenance of Effort (MOE).	Manage Federal Programs	04 - Manage Toll Credit Program

Florida Department of Transportation - Work Program Integration Initiative (WP II)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8298	Require the ability to provide systematic alerts when the difference between the selected forecasted state fiscal year's summarized annual planned non-federal transportation capital expenditures and the average planned and/or actual annual non-federal transportation capital expenditures for a combination of specified state fiscal years is not greater than \$0.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8315	Require the ability to systematically adjust available toll credit inventory at Federal Project Close when the amount of toll credits consumed does not match the amount of toll credits authorized and approved by the Federal Highway Administration (FHWA), via ledger transaction updates.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8316	Require the ability to systematically calculate the amount of potential toll credits earned during a user-specified time frame based on predefined types of actual, eligible toll revenue-related expenditures.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8317	Require the ability to include the forecasted toll-revenue related expenditures as a data variable in calculating potential toll credits earned.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8318	Require the ability to systematically deduct from the available toll credit inventory, the amount of the required federal match when the Federal Authorization Request is advanced to a preconfigured status.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8319	Require the ability to systematically increase the available toll credit inventory, by the amount of the required federal match when the Federal Authorization Request is advanced to a preconfigured status.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8321	Require the ability to configure a data attribute value on the accounting transaction records to identify statewide toll revenue and associated expenditures used to build or maintain transportation infrastructure.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8322	Require the ability to include the eligible federal funds as a variable in the calculation of potential toll credits earned.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-8324	Require the ability to query and present to the user a list of expenditure and revenue accounting transactions used in the calculation of potential toll credits, based on preconfigured business rules and a user-specified time period.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-9768	Require the ability to query and present to the user the toll credits earned balance for each toll facility.	Manage Federal Programs	04 - Manage Toll Credit Program
REQ-5768	Require the ability to generate preliminary and final requests for Federal reimbursement to Department funding partners with configurable dates to run prior to the balancing activities for the Department's Work Program.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-6550	Require the ability to populate Period of Performance Period End Date as a data attribute of a Federal Project to indicate the date after which project costs may no longer be incurred or eligible for reimbursement. Check for consistency among 6413, 6550, 6551, and 6797.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-6551	Require the ability to systematically populate the Period of Performance Date on a Federal Project based on configured business rules. Check for consistency among 6413, 6550, 6551, and 6797.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-6636	Require the ability to configure a minimum of a nine alphanumeric character Master Financial Data attribute to represent an External Project Identifier for seeking reimbursement from the Department's funding partners for Financial Project costs that are not billable through the Federal Highway Administration (FHWA).	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-6637	Require the ability to systematically create data relationships between Department designated Financial Projects and External Project Identifiers.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-6638	Require the ability to populate a data attribute for Managing District for each External Project Identifier.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-6639	Require the ability to populate a data attribute for the repair type of an External Project Identifier to specify permanent restoration or emergency.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6640	Require the ability to populate a data attribute for the type of work to be performed as it relates to emergency repair for an External Project Identifier.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-6641	Require the ability to populate a data attribute for the damage assessment reference of an External Project Identifier as it relates to the nature of emergency repair work.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-6642	Require the ability to populate the dollar amount of damage assessed as a data attribute of the pairing of a Financial Project and External Project Identifier.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-7201	Require the ability to display an indicator for Work Activity to designate the allowable participation or non-participation in federal reimbursement.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-7412	Require the ability to systematically exclude an accounting transaction from the funding reimbursement process based on predefined General Ledger code values.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-7683	Require the ability to generate reimbursement requests for expenditures funded by non-Federal Highway Administration (FHWA) Federal Grant Funds.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-7684	Require the ability to manually generate reimbursement requests for Federal Highway Administration (FHWA) funded expenditures based on the combination of Federal Appropriation Category (FAC) and funding agreements (i.e., Tamiami Trail and NASA).	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-7811	Require the ability to interface with federal grantor systems to transmit funding reimbursement request information.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-8251	Require the ability to systematically record reimbursements from Funding Partners to the individual Financial Project and Fund based on the allocated expenditure accounting transactions within the original reimbursement request.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-8252	Require the ability to request reimbursement from funding partners at various times, i.e., monthly (local), weekly (federal).	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-8289	Require the ability to use preconfigured Master Financial Data to designate Financial Project planned expenditures as capital related per the instructions in Title 23, United States Code (U.S.C.) as amended by subsequent federal transportation acts.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-8290	Require the ability to modify the configured Master Financial Data to designate Financial Project planned expenditures as capital related based on the adoption of subsequent federal transportation acts.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9131	Require the ability to maintain the non-Federal Highway Administration (FHWA) reimbursement status at the allocated accounting transaction level.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9132	Require the ability to systematically include in the non-Federal Highway Administration (FHWA) Reimbursement Request previously unbilled allocated accounting transactions.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9133	Require the ability to systematically assign a unique identifier to each non-Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9134	Require the ability to record the non-Federal Highway Administration (FHWA) Reimbursement Request ID on each allocated accounting transaction included in a non-Federal Highway Administration (FHWA) reimbursement request.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9136	Require the ability to allow specified user roles to process allocated accounting transaction transfers to correct allocated accounting transactions previously reimbursed from a prior non-Federal Highway Administration (FHWA) Reimbursement Request.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9139	Require the ability to systematically include in the non-Federal Highway Administration (FHWA) Reimbursement Request previously unbilled allocated accounting transaction transfers.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9140	Require the ability to manually include in the non-Federal Highway Administration (FHWA) Reimbursement Request previously unbilled allocated accounting transactions.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9148	Require the ability to allow designated user roles to manually suspend allocated accounting transactions and allocated accounting transaction transfers from inclusion in the non-Federal Highway Administration (FHWA) reimbursement request if the user determines the transaction(s) lacks the acceptable reimbursement conditions.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9149	Require the ability to allow designated user roles to manually override suspension of allocated accounting transactions and allocated accounting transaction transfers for non-Federal Highway Administration (FHWA) Reimbursement Requests.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9150	Require the ability to allow designated user roles to set and maintain suspension of all allocated accounting transactions and allocated accounting transaction transfers from inclusion in a non-Federal Highway Administration (FHWA) reimbursement request at the Financial Project level.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9151	Require the ability to allow designated user roles to set and maintain suspension of all allocated accounting transactions and allocated accounting transaction transfers from inclusion in a non-Federal Highway Administration (FHWA) reimbursement request at the Grant Award level.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9152	Require the ability to allow designated user roles to make adjustments to modify prior requests for non-Federal Highway Administration (FHWA) reimbursement over the life of the project.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9154	Require the ability to summarize allocated accounting transactions and allocated accounting transaction transfers for the non-Federal Highway Administration (FHWA) reimbursement request by Federal Funding Source and/or Grant Award Number.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9160	Require the ability to record narrative comments for the audit of pre-selected allocated accounting transactions and allocated accounting transaction transfers for non-Federal Highway Administration (FHWA) reimbursement requests.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9165	Require the ability to accumulate life-to-date, state fiscal year-to-date, federal fiscal year-to-date, and current reimbursement cycle costs which have been reimbursed and are yet to be reimbursed based on Financial Project and Award definitions for non-Federal Highway Administration (FHWA) reimbursement.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9168	Require the ability to record the reimbursement consumption of Grant Award amount by Grant Award number for non-Federal Highway Administration (FHWA) reimbursements.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9172	Require the ability to prevent allocated accounting transactions that have not successfully interfaced to the Statewide Accounting System from being included on any non-Federal Highway Administration (FHWA) reimbursement request.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9173	Require the ability to systematically calculate and present to the user the pending cash receipt amounts of allocated accounting transactions that have not successfully interfaced to the Statewide Accounting System for non-Federal Highway Administration (FHWA) reimbursement.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9174	Require the ability to view through online dashboard capability a summary of the proposed reimbursement amounts for any non-Federal Highway Administration (FHWA) reimbursement request.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9175	Require the ability to drill down to the allocated accounting transaction level for any line item on the dashboard of proposed reimbursement amounts for any non-Federal Highway Administration (FHWA) reimbursement request.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9176	Require the ability to systematically generate a list of allocated accounting transactions and allocated accounting transaction transfers by both Grant Award and Financial Project from a summary reimbursement dashboard for review based on preconfigured selection rules for non-Federal Highway Administration (FHWA) reimbursements.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9177	Require the ability to capture reviewer comments at the Grant Award and Financial Project Level directly in the online Summary Reimbursement Dashboard for non-Federal Highway Administration (FHWA) reimbursements	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9181	Require the ability to generate a pending reimbursement request for all allocated transactions and allocated accounting transaction transfers that meet all criteria for inclusion in the current reimbursement cycle for non-Federal Highway Administration (FHWA) reimbursement requests.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9182	Require the ability to capture reviewer comments at the reimbursement request level resulting from the Summary Reimbursement Request review directly in the online Summary Reimbursement Dashboard for non-Federal Highway Administration (FHWA) reimbursement requests.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9183	Require the ability to specify user-defined criteria for the generation of ad hoc inquiries for preliminary and final non-Federal Highway Administration (FHWA) reimbursement requests.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9185	Require the ability to configure a data attribute to populate the statuses within the lifecycle of a non-Federal Highway Administration (FHWA) reimbursement request.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9186	Require the ability to cancel a reimbursement request at any stage of the reimbursement lifecycle, prior to the request being accepted by non-Federal Highway Administration (FHWA) Funding Partners.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9187	Require the ability to modify a cancelled reimbursement request to add or remove individual allocated accounting transactions to address non-Federal Highway Administration (FHWA) Funding Partner identified actions.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9189	Require the ability to systematically submit the federal reimbursement request directly to non-Federal Highway Administration (FHWA) Funding Partners.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9190	Require the ability to record Funding Partner approval of a non-Federal Highway Administration (FHWA) reimbursement request.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9191	Require the ability to systematically generate and extract a reimbursement request, per non-Federal Highway Administration (FHWA) Funding Partner specifications.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9192	Require the ability to manually generate and extract a reimbursement request, per non-Federal Highway Administration (FHWA) Funding Partner specifications.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9193	Require the ability for users with specified permissions to populate the status data attribute of a non-Federal Highway Administration (FHWA) reimbursement request to indicate the reimbursement process has completed.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9194	Require the ability to systematically calculate the variance between the actual cash receipts and reimbursement requests by payment date and amount, to facilitate reconciliation and subsequent receipt allocation processes for non-Federal Highway Administration (FHWA) reimbursements.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9195	Require the ability to validate the cash received for a Reimbursement Receipt to an individual non-Federal Highway Administration (FHWA) reimbursement request, Financial Project, payment date, and funding source using the reimbursed amount, and the reimbursement related data elements on the allocated accounting transactions comprising the reimbursement request.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9197	Require the ability to systematically compare two non-Federal Highway Administration (FHWA) reimbursement requests to determine the additional reimbursement activity occurring since the earlier request, with drill down from the total non-Federal Highway Administration (FHWA) reimbursement request to the individual allocated accounting transactions and allocated accounting transaction transfers included in the reimbursement requests.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9198	Require the ability to identify non-Federal Highway Administration (FHWA) Federal Grant Award Financial Projects related to Federal lands for reimbursement requests.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9199	Require the ability to identify Grant Award Number and a Federal Lands Funding Source for non-Federal Highway Administration (FHWA) federally funded projects in order to facilitate a direct reimbursement request to Eastern Federal Lands.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9206	Require the ability to allow for reimbursement for allocated accounting transactions and allocated accounting transaction transfers with varying required fields based on funding source for non-Federal Highway Administration (FHWA) funded Financial Projects, based on business rules specific to Funding Partners.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9211	Require the ability to prevent emergency expenditures from being included on a Federal Emergency Management Agency (FEMA) Project Worksheet if they have been reimbursed, or are pending reimbursement on an insurance claim.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9247	Require the ability to specify reimbursement percentages by configurable time periods (e.g. scale dates) in order to calculate federal share from specified Emergency Event date and FEMA emergency categories.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9248	Require the ability to systematically designate a Federal Emergency Management Agency (FEMA) Emergency Project as a small or large project by configurable dollar threshold and event, as defined by FEMA.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9250	Require the ability to record a Federal Emergency Management Agency (FEMA) reimbursement request denial date as an attribute of a Reimbursement Request to ensure the appeal process is initiated within the 60-day time period after denial.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9252	Require the ability to generate a receivable due to the Department at state fiscal year-end when the project worksheet is obligated and not reimbursed by the Department of Emergency Management for designated small Federal Emergency Management Agency (FEMA) projects.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9253	Require the ability to generate a receivable due to the Department at state fiscal year-end when the project worksheet is obligated and not reimbursed by Department of Emergency Management (DEM) for designated large Federal Emergency Management Agency (FEMA) projects, and the Department has completed the Large Project Request for Reimbursement (RFR).	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9607	Require the ability to record the User ID, Date, and Justification for all suspended allocated accounting transactions and allocated accounting transaction transfers associated with a non-Federal Highway Administration (FHWA) Federal Reimbursement Request.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9608	Require the ability to input a justification for all allocated accounting transactions and allocated accounting transaction transfers that are suspended from inclusion in a non-Federal Highway Administration (FHWA) Federal Reimbursement Request.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9609	Require the ability to validate that the Reimbursement Request for each non-Federal Highway Administration (FHWA) Federal Project is within the configured Period of Performance date range for the Grant Award.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-9652	Require the ability for users with specified permissions to configure on the non-Federal Highway Administration (FHWA) Grant Award record a notification time period threshold value to alert users of when non-Federal Highway Administration (FHWA) Grant Awards are approaching the end of the Period of Performance.	Manage Federal Programs	05 - Manage Reimbursement from Federal Grant Projects
REQ-7398	Require the ability to systematically enforce that pending costs not included in a federal reimbursement request have been dispositioned prior to designating a Federal Project being in 'final voucher' status.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7400	Require the ability to configure a status for the Federal Project to indicate the beginning of the review process in preparation for closure.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7402	Require the ability to validate that the Financial Management Information System (FMIS) total project expenditures and reimbursements match the Department's reimbursement balance as part of the Federal Project closing activities.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7403	Require the ability to validate that the associated Financial Project is closed prior to closing the Federal Project.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7405	Require the ability to validate matching requirements as part of the closing activities prior to closing a federally funded Financial Project.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7406	Require the ability to interface with the Federal Highway Administration's (FHWA) Financial Management Information System (FMIS) system to transmit the notification of Federal Project closure.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7408	Require the ability to utilize an exception reporting mechanism to highlight when the Federal Project status is different in Financial Management Information System (FMIS) vs. the Department's financial systems(s).	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7411	Require the ability to systematically enforce that the final indirect costing has been applied and generated prior to the closing of the Federal Project.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7532	Require the ability to store uploaded documents in the solution in the Electronic Document Management System (EDMS).	Manage Federal Programs	06 - Audit and Close Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WP II)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7533	Require the ability to systematically populate the Federal Project status value indicating the beginning of the review process in preparation for closure (i.e., ready final voucher) based upon the successful upload of the closing package.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7534	Require the ability to extract the Federal Project Final Acceptance date to include in the interface to the Federal Highway Administration's Financial Management Information System.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7535	Require the ability to integrate/transmit the XML file to FHWA.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7567	Require the ability to provide necessary reconciling information to support Final Voucher Audit processes for the Federal Project at the Financial Project level.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7568	Require the ability to provide necessary reconciling information related to participating costs for the Federal Project at the Financial Project level to support Final Voucher Audit processes.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7569	Require the ability to provide necessary reconciling information related to billable and billed expenditures at the billing sequence level for the Federal Project to support Final Voucher Audit processes.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7570	Require the ability to provide necessary reconciling information related to non-participating costs for the Federal Project at the Financial Project level to support Final Voucher Audit processes.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7572	Require the ability to identify revenue based on budget year for the Federal Project at the Financial Project level to support Final Voucher Audit processes.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7573	Require the ability to provide summary contract information for the Federal Project at the Financial Project level to support Final Voucher Audit processes.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-7629	Require the ability to display aging and other supporting attribute values for projects within the Federal project closing cycle via a Dashboard.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-8963	Require the ability to prevent closeout of Federal projects when there are outstanding federally funded encumbrances, retainage, payables, Advance Construction inventory, or Future Year encumbrances, on the associated Financial Projects.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9241	Require the ability to record final acceptance date for the final inspection and acceptance of a federal-aid project for the combination of Department Financial Project(s) and contract.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9261	Require the ability to identify and validate for a multi-funded Financial Project that an exception from the Federal Aid Management Office (FAMO) has been granted in order to close the federal revenue funding source and leave the state funding source open for additional financial activity.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9272	Require the ability to systematically validate that there are no outstanding Advance Construction (AC) balances, encumbrances, retainage, etc., on the Financial Project prior to changing the associated Federal Project status from 'Active' to 'Ready Final Voucher.'	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9273	Require the ability to change the Federal Project status to reflect the various stages within the Lifecycle of a Federal Project (i.e., Active, RFV, FV Audit 07, FV Submitted, Closed-Pend, FV Closed-09).	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9282	Require the ability to validate the funding source mix on a Financial Project prior to closing (i.e., 100% State, Local, Federal-FHWA, Federal-non-Federal Highway Administration (FHWA), or Multi-funded).	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9291	Require the ability to produce a summary view of a Federal Project at the Financial Project level to support federal close, to include pending cost, state funding source exceptions, non-participating cost on federal funds, final acceptance date, and breakdown of eligible cost by funding source.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9293	Require the ability to allow specified user roles to request a Federal Highway Administration (FHWA) federally funded project to be closed.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9294	Require the ability to receive and process the regular update approval status process from Federal Highway Administration (FHWA) to update approval status in the WP II solution.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9295	Require the ability to validate that there are no non-participating revenues and expenditures on Federal Highway Administration (FHWA) funded projects prior to closing the funding source estimate.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9296	Require the ability to produce a summary view of a non-Federal Highway Administration (FHWA) federal grant at the Financial Project level to support non-Federal Highway Administration (FHWA) closing process, to include pending cost, state funding source exceptions, non-participating cost on federal funds, final acceptance date, and breakdown of eligible cost by funding source.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9298	Require the ability to set the non-Federal Highway Administration (FHWA) funding source estimate to 'Closed' after successful completion of the non-Federal Highway Administration (FHWA) closing audit and reconciling activities.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9299	Require the ability to validate that there are no non-eligible revenues and expenditures on non-Federal Highway Administration (FHWA) funded projects prior to closing the funding source estimate.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9594	Require the ability to provide necessary reconciling information to support audit processes for non-Federal Highway Administration (FHWA) funded Financial Projects specific to each Federal Award.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-9595	Require the ability to systematically close the Federal Project when all associated federally-funded Financial Projects are closed.	Manage Federal Programs	06 - Audit and Close Federal Grant Projects
REQ-4064	Require the ability to systematically populate, via geospatial location data as a data attribute on the Financial Project, all External Planning Organizations whose boundaries the Financial Project falls within.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-4065	Require the ability to systematically populate via geospatial location data as a data attribute on the Financial Project, all Transportation Planning Organizations (TPO) whose boundaries the Financial Project falls within.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-4066	Require the ability for users with specified permissions to populate a data attribute for the Cumulative Total Lane Mile Addition/Improvement Change threshold to be used in systematically determining the necessity of a Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-5243	Require the ability to populate a data attribute at the Financial Project level to indicate the State Transportation Improvement Program (STIP) reference, comprised of page number and/or amendment number identifiers.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-5244	Require the ability to populate a data attribute at the Financial Project level to indicate the Metropolitan Planning Organization Transportation Improvement Program (MPO/TIP) reference, comprised of page number and/or amendment number identifiers.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6146	Require the ability for users with specified permissions to populate a Special Request data attribute on a project change request entry form.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6149	Require the ability to restrict a user from requesting additional modifications or Funds authorization requests while the Financial Project phase, and all sequences, is designated as Pending Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment Approval.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6151	Require the ability to systematically prompt the user that a Financial Project is designated as Pending Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment Approval, when a modification to a Financial Project is attempted.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6152	Require the ability for users with specified permissions to modify the data attribute value on a Financial Project which designates the project as Pending Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment Approval.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6153	Require the ability to restrict a user from requesting changes to, or directly modifying, the Description, Limits, and Work Mix for a Financial Project when any Financial Project phase is designated as Pending Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment Approval.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6154	Require the ability to populate as data attributes on the Financial Project, all External Planning Organizations within whose boundaries the Financial Project falls.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6156	Require the ability to systematically calculate cumulative changes to Financial Project estimates among selected Phase Groups in a specified Federal Fiscal Year.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6157	Require the ability for users with specified permissions to populate a data attribute for the Total Cost Dollar Increase threshold to be used in systematically determining the necessity of a Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6158	Require the ability for users with specified permissions to populate a data attribute for the Total Cost Percentage Increase threshold to be used in systematically determining the necessity of a Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6159	Require the ability to systematically compare the cumulative calculated estimated changes among designated Phase Groups to the Total Cost Dollar Increase threshold and Total Cost Percentage Increase threshold to determine when both thresholds are exceeded.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6160	Require the ability to systematically calculate cumulative changes to Financial Project mileage limits in a specified Federal Fiscal Year.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6161	Require the ability for users with specified permissions to populate a data attribute for the Total Limit Change threshold to be used in systematically determining the necessity of a Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6162	Require the ability for users with specified permissions to populate a data attribute for the Total Limit Percentage Change (i.e., increase/decrease) threshold to be used in systematically determining the necessity of a Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6163	Require the ability to systematically compare the cumulative calculated limit changes to the Total Limit Change threshold and Total Limit Percentage Change threshold to determine when both thresholds are exceeded.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6164	Require the ability to systematically calculate cumulative changes to Lane Mile Additions and/or Lane Miles Improved on a Financial Project in a specified Federal Fiscal Year.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6165	Require the ability for users with specified permissions to populate a data attribute for the Cumulative Total Lane Mile Addition/Improvement Percentage Change threshold to be used in systematically determining the necessity of a Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6166	Require the ability to systematically compare the cumulative calculated Lane Mile Additions and/or Lane Miles Improved changes to the Total Lane Mile Addition/Improvement Percentage Change threshold to determine when the threshold is exceeded.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6167	Require the ability to systematically detect when Federal Funds are programmed on a Financial Project as a business rule variable for determining the possible necessity for Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendments.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6168	Require the ability to systematically detect when a Financial Project is designated as Regionally Significant as a business rule variable for determining the possible necessity for Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendments.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6169	Require the ability to systematically detect when modifications to Federal Funds are made within a user-specified time period as a business rule variable for determining the possible necessity for Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendments.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6170	Require the ability to systematically apply hierarchical business rules based on user-configured variables to detect the possible necessity for Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendments based on specific Financial Project data attributes.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6177	Require the ability to systematically assemble the required data artifacts for the Transportation Improvement Program (TIP) Amendment Package which can be extracted for distribution to the local partners.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6178	Require the ability for users with specified permissions to create a Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment-level snapshot which is a point-in-time view of the Financial Project-phase level details used to inform stakeholders about the specific change(s) under consideration for the Transportation Improvement Program (TIP) Amendment.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6179	Require the ability to systematically identify the Financial Project details prior to the proposed Transportation Improvement Program (TIP) Amendment changes (i.e., using prior snapshot data, variance reporting, etc.) to include as an element of the Transportation Improvement Program (TIP) Amendment Package to communicate the project changes.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6180	Require the ability for specified external users with designated permissions to access the digital Transportation Improvement Program (TIP) and State Transportation Improvement Program (STIP) Amendment Package content and provide the required approval and/or digital signatures.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6181	Require the ability to include as a data attribute of the Transportation Improvement Program (TIP) Amendment Package a record of the changes to impacted Funds which indicates the beginning and ending balances.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6182	Require the ability to systematically compile digital artifacts into a structured State Transportation Improvement Program (STIP) Amendment Package.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-6185	Require the ability to systematically generate a snapshot of the Adopted Work Program to reflect the approved amendment data in each State Transportation Improvement Program (STIP) Amendment Package.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-9202	Require the ability to systematically calculate the variance between the total annual expenditures and the corresponding annual reimbursement amounts to complete the reconciliation template for Schedule of Expenditures for Federal Awards (SEFA) reporting for non-Federal Highway Administration (FHWA) funded federal Financial Projects.	Manage Federal Programs	07 - Maintain Documentary Compliance with Federal Partners
REQ-4067	Require the ability to leverage workflow functionality to systematically notify stakeholders of changes to the amendment status for Financial Projects as they progress through the Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment process.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-4090	Require the ability to leverage workflow functionality to notify stakeholders of contingent approvals of Federal Authorization Requests by Federal Highway Administration (FHWA).	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-4139	Require the ability to leverage workflow functionality to notify specified users of changes, between two specified points in time, in the data variables used to systematically calculate the available Obligation Authority.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-4140	Require the ability to leverage workflow functionality to route for review and approval documented assumptions used to plan the complete consumption of Federal Obligation Authority.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-4162	Require the ability to leverage workflow functionality to manage the review and approval of the proposed Advance Construction (AC) Conversion Schedule.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-4163	Require the ability to leverage workflow functionality to manage the review and approval of the proposed Obligation Authority Plan.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-4166	Require the ability to systematically maintain historical, approved Obligation Authority Plans, for the current and prior ten Federal Fiscal Years, to support trend analysis and reporting.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-4167	Require the ability to systematically generate a variance report between the comprehensive amounts included within the current, pending Obligation Authority Plan and the most recently approved Obligation Authority Plan for inclusion in the review and approval workflow.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-4168	Require the ability to systematically generate a variance report between the comprehensive amounts included within two user-specified Obligation Authority Plans in the current Federal Fiscal Year.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-4178	Require the ability to report and present to the user the Department's eligible expenditures for use in calculation of Toll Credits earned.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-5247	Require the ability to systematically track and report, for historical record, the allocation of MAP-21 Flexible Federal Funds that are converted to Federal Transit Administration (FTA) Funds.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-5546	Require the ability to leverage workflow functionality to allow a user to request permission for a manually adjusted Federal share percentage based on unique factors of the Financial Project which are not discernable by Master Financial Data.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-5561	Require the ability to leverage workflow functionality to notify selected users when a Federal Apportionment is nearing expiration for obligation, based on a Department-specified, preconfigured number of days in advance of expiration.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6050	Require the ability to leverage workflow functionality to notify specific users to provide an initial Financial Plan or an updated Financial Plan for Financial Projects which require a Financial Plan.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6147	Require the ability to leverage workflow functionality to route a project change request based on the designation of the Special Request data attribute for purposes of Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment processing.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6148	Require the ability to systematically populate a data attribute at the phase level of a Financial Project for Pending Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment Approval, using the workflow functionality.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6150	Require the ability to systematically remove from the phase level of a Financial Project the data attribute designation of Pending Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment Approval, using workflow functionality based on the approval of the Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendment.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6175	Require the ability to leverage workflow functionality to notify specified stakeholders of the need to review, approve, modify, or reject Financial Project changes which require Transportation Improvement Program (TIP)/State Transportation Improvement Program (STIP) Amendments.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6176	Require the ability to leverage workflow functionality to configure the appropriate routing of stakeholder activities for Transportation Improvement Program (TIP) and State Transportation Improvement Program (STIP) Amendments based on the Financial Project's Planning Organization data attribute(s).	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6183	Require the ability to leverage workflow functionality to route State Transportation Improvement Program (STIP) Amendment package content to specified stakeholders to review, approve, modify, or reject.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6184	Require the ability to leverage workflow functionality for users with specified permissions to notify external stakeholders to review, approve, modify, or reject Transportation Improvement Program (TIP) and State Transportation Improvement Program (STIP) Amendments.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6186	Require the ability to leverage workflow functionality to notify stakeholders of the approval of State Transportation Improvement Program (STIP) Amendments to enable users to move forward with subsequent management of the Financial Projects.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6431	Require the ability to leverage workflow functionality to allow users with specified permissions to request a processing exception to enable a Federal Authorization Request to be submitted to the Central Office Federal Aid stakeholders.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6449	Require the ability to perform queries of programmed, authorized, and Actual Financial Activity by Federal Authorization Request and by Federal Appropriation Category data attributes.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6450	Require the ability to extract query results of programmed, authorized, and Actual Financial Activity by Federal Authorization Request and by Federal Appropriation Category data attributes.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6451	Require the ability to perform queries of programmed, authorized, and Actual Financial Activity by Federal Authorization Request and by Fund data attributes.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6452	Require the ability to extract query results of programmed, authorized, and Actual Financial Activity by Federal Authorization Request and by Fund data attributes	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6546	Require the ability to leverage workflow functionality to prompt specified users to populate the LAP Checklist Completion Date data attribute based on preconfigured attribute values of the Financial Project(s).	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6589	Require the ability to leverage workflow functionality to notify specified users of the variances between the Department Federal Fund balances and the remaining Federal Appropriation Category (FAC) balances in the Financial Management Information System (FMIS).	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6615	Require the ability for users with specified permissions to select the desired months for inclusion in annual reporting.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6618	Require the ability to leverage workflow functionality to assign responsibility for the resolution of Obligation Authority and apportionment consumption variances above a preconfigured threshold.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6622	Require the ability to leverage workflow functionality to assign responsibility for selecting the Financial Project and Federal Project pairings for Advance Construction (AC) conversion when total planned expenditures fall below the amount planned for conversion, in order to completely consume available Obligation Authority.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-6627	Require the ability to leverage workflow functionality to notify specified users when a schedule change above preconfigured tolerances would cause a financial impact on a Major Financial Impact Project.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-7211	Require the ability to report the amount of federal reimbursement of indirect charges and make quarterly payments to the Department of Financial Services. This payment amount is based on a percentage of reimbursement from FHWA.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-7399	Require the ability to allow a workflow exception when a State funded encumbrance remains on the Financial Project when the Federal Funding Source is being closed.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-7407	Require the ability to alter the workflow if a Federal Authorization Request is required prior to closing the Federal Project.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-7413	Require the ability to leverage workflow functionality to notify authorized users to deobligate federal funds via the Authorization process during the final stage of closing the Federal Project.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-7536	Require the ability to leverage workflow functionality to notify specified users of Federal Project status changes to reflect the various stages within the Lifecycle of a Federal Project	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-7571	Require the ability to report any remaining federally funded encumbrances, retainage, payables, Advance Construction inventory, and Future Year encumbrances, for the Federal Project at the Financial Project level to support Final Voucher Audit processes.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-7574	Require the ability to generate online and printable reports, including: The Final Voucher Audit Report, which shall provide the ability to limit/filter the results using specific values for Federal Project ID.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-7575	Require the ability to generate the Final Voucher Audit Report on-demand.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-7576	Require the ability to generate online and printable reports, including: The Final Voucher Report, which shall be based on data from the WPPII solution and associated data from FHWA's Financial Management Information System (FMIS).	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-7577	Require the ability to generate online and printable reports, including: The Final Voucher Audit Report, which shall return all Federal Project and contracts data required for Final Voucher Audit.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8273	Require the ability to leverage workflow functionality to review and approve the Department's Maintenance of Effort (MOE) calculations.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-8274	Require the ability to leverage workflow functionality to approve the use of the Maintenance of Effort (MOE) Alternate 2-Two Year Rule for the Department's MOE calculations.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-8296	Require the ability to leverage workflow functionality to assess the Department's forecasted Maintenance of Effort calculations.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-8297	Require the ability to leverage workflow functionality to assess the use of the Maintenance of Effort (MOE) Alternate 2-Two Year Rule for the forecasted Department's MOE calculations.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-8945	Require the ability to systematically query and present to the user the unconverted, allocated accounting transactions for a given pairing of financial and Federal projects (currently use the Work Program Fund Code and Federal Billing Indicator on the accounting transaction).	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-8960	Require the ability to leverage workflow capability to assign responsibilities for processing manual AC conversions.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-8964	Require the ability to leverage workflow capabilities to assign responsibilities to resolve outstanding retainage balances prior to closeout of Federal projects.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-8965	Require the ability to leverage workflow functionality for the review and approval of the Advance Construction (AC) Authorization Request.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-8969	Require the ability to leverage workflow capability to review the results of monthly AC Conversion activity and make recommended changes to subsequent AC Conversion Schedules.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-8970	Require the ability to leverage workflow capabilities to notify specified users to address exceptions determined during the Advance Construction (AC) Conversion process.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-8999	Require the ability to leverage workflow functionality to notify specified roles when allocated accounting transactions and allocated accounting transaction transfers are suspended from the Federal Highway Administration (FHWA) reimbursement request, based on business rules.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9010	Require the ability to leverage workflow capability to notify designated staff to investigate and resolve allocated accounting transactions and allocated accounting transaction transfers when they exceed the total amount of approved Federal Highway Administration (FHWA) Federal Funding Authorizations at the Financial Project level.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9014	Require the ability to leverage workflow capability to assign the audit and approval of selected allocated accounting transactions and allocated accounting transaction transfers identified through the application of preconfigured audit criteria for Federal Highway Administration (FHWA) reimbursement requests.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9017	Require the ability to schedule reports to run at a desired frequency (daily, weekly, nightly, ad hoc) to provide "interim" reimbursement results prior to the formal Federal Highway Administration (FHWA) reimbursement request cycle.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9019	Require the ability to report the allocated accounting transaction and allocated accounting transaction transfers that were included in a specific Federal Highway Administration (FHWA) reimbursement request.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9028	Require the ability to systematically calculate and present to the user the unreimbursed amounts for each Financial Project funded by a Federal Highway Administration (FHWA) Grant Award.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9043	Require the ability to report on the reimbursement impact of allocated accounting transactions that have not successfully interfaced to the Statewide Accounting System for Federal Highway Administration (FHWA) reimbursement.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9051	Require the ability to perform a query to display allocated accounting transactions that have been suspended from a reimbursement request and assigned to a specified user for follow-up for Federal Highway Administration (FHWA) reimbursement requests.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9058	Require the ability to leverage workflow capability to notify specified users to take action to reconcile validation errors identified when the Federal Highway Administration (FHWA) Financial Management Information System (FMIS) 5.0 Agreement Amount is not sufficient to support individual Federal Project Reimbursement Requests.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9062	Require the ability to leverage workflow capability for specified user roles to route the Final Reimbursement Request for review and approval prior to transmission to FHWA.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9073	Require the ability to leverage workflow capabilities to notify specified users to review variances between the submitted reimbursement request and the actual cash receipt of the reimbursement from the Funding Partner.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9075	Require the ability to record and report Federal Projects related to Federal lands for Federal Highway Administration (FHWA) reimbursement requests.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9076	Require the ability to leverage workflow capability to request update of Federal Lands Region for Federal Projects included in a Federal Reimbursement Request when an incorrect value is identified as a result of Financial Management Information System (FMIS) interface.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9078	Require the ability to leverage workflow capability to notify specified users when exceptions occur in the interface of Reimbursement Requests to the Federal Highway Administration Financial Management Information System (Currently FMIS 5.0) in order to determine best approach for correction.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9079	Require the ability to provide comprehensive data and required reporting related to the expenditure of Federal funds in accordance with Cash Management Improvement Act (CMIA) guidelines.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9082	Require the ability to leverage workflow capabilities to route the populated Clearance Pattern template for review and approval by specified user roles.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9084	Require the ability to transmit the approved Clearance Pattern template to Department of Financial Services via system generated email from workflow approval.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9086	Require the ability to query and present to the users the data attribute variables for Advance Construction (AC) Conversions to be used in the annual Cash Management Improvement Act (CMIA) interest computation.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9087	Require the ability to leverage workflow capabilities to route the final AC Conversion results report for review by specified user roles (internal or external).	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9088	Require the ability to store all Reimbursement Reports and reports related to Cash Management Improvement Act (CMIA) that are generated within the system for future analysis.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9089	Require the ability to query and present to the users the reimbursement cash receipt key data attributes used in the annual Cash Management Improvement Act (CMIA) interest computation.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9091	Require the ability to leverage workflow capabilities to route the RECAP report for review and approval by specified user roles (internal or external).	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9093	Require the ability to query and present to the users the data attribute variables for refund accounting transactions to be used in the annual Cash Management Improvement Act (CMIA) interest computation.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9108	Require the ability to leverage workflow capabilities to route the Schedule of Expenditures of Federal Awards for Federal Highway Administration (FHWA) funded projects for review and approval by specified user roles (internal or external).	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9109	Require the ability to transmit the approved Schedule of Expenditures of Federal Awards to Department of Financial Services via system generated email from workflow approval.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9110	Require the ability to generate an export of the summary data attributes in the format required by the Department of Financial Services to calculate the annual interest liability based on Cash Management Improvement Act (CMIA) guidelines.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9112	Require the ability to systematically generate the Federal Authorization Report to identify Federal Project and Financial Project pairings and related transactional data attributes that are required for Advance Construction (AC) conversions in a user-specified time period.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9113	Require the ability to perform a query to display Financial Project costs incurred after the completion of the Federal Highway Administration (FHWA) Federal Project closing process.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9147	Require the ability to leverage workflow functionality to notify specified roles when allocated accounting transactions and allocated accounting transaction transfers are suspended from the non-Federal Highway Administration (FHWA) reimbursement request, based on business rules.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9159	Require the ability to leverage workflow capability to assign the audit and approval of selected allocated accounting transactions and allocated accounting transaction transfers identified through the application of preconfigured audit criteria for non-Federal Highway Administration (FHWA) reimbursement requests.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9161	Require the ability to systematically generate a report listing detailed accounting transactions and associated Chart of Accounts and Master Financial Data attributes to support prior non-Federal Highway Administration (FHWA) Reimbursement Requests to address stakeholder inquiries.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9162	Require the ability to run and/or schedule reports at a desired frequency (e.g., daily, weekly, nightly, ad hoc) to provide "interim" reimbursement results prior to the formal non-Federal Highway Administration (FHWA) reimbursement request cycle.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9169	Require the ability to systematically calculate and present to the user the unreimbursed amounts for each Financial Project funded by a non-Federal Highway Administration (FHWA) Grant Award.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9178	Require the ability to leverage workflow capability to notify specified users to make appropriate accounting transaction adjustments based on Summary Reimbursement Review results for non-Federal Highway Administration (FHWA) reimbursement requests.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9179	Require the ability to flag allocated accounting transactions from the Summary Reimbursement Request review for follow-up by specified users via workflow for non-Federal Highway Administration (FHWA) reimbursement requests.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9180	Require the ability to report and present to specified users allocated accounting transactions that have been suspended from a reimbursement request and assigned to a specified user for follow-up for non-Federal Highway Administration (FHWA) reimbursement requests.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9188	Require the ability to leverage workflow capability for specified user roles to route the Final reimbursement request for review and approval prior to transmission to non-Federal Highway Administration (FHWA) Funding Partners.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9196	Require the ability to leverage workflow capabilities to notify specified users to review variances between the submitted non-Federal Highway Administration (FHWA) reimbursement request and the actual cash receipt of the reimbursement from the Funding Partner.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9204	Require the ability to leverage workflow capabilities to route the Schedule of Expenditures for Federal Awards for non-Federal Highway Administration (FHWA) federally funded projects for review and approval by specified user roles (internal or external).	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9205	Require the ability to perform a query to display Financial Project costs incurred after the completion of the non-Federal Highway Administration (FHWA) Federal Project closing process.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9210	Require the ability to report and present to the user a listing of the reimbursement of expenditures for a Financial Project at the accounting transaction level that have been reimbursed, or are pending reimbursement from an insurance claim.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9213	Require the ability to leverage workflow capability to seek approval to bypass Period of Performance ending date for non-Federal Highway Administration (FHWA) Federally funded Grant Awards that do not have an ending date.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9214	Require the ability to perform a query to display non-Federal Highway Administration (FHWA) Grant Award and Funding Source attributes to support Department grant management functions that are external to the WPPII solution.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9246	Require the ability to derive and report Federal Emergency Management Agency (FEMA) emergency expenditures by Federal Emergency Management Agency (FEMA) defined emergency categories based on the Master Financial Data attributes on the accounting transactions.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9249	Require the ability to report and present to the user the pre-event and emergency labor costs for a specified emergency event for Federal Emergency Management Agency (FEMA) funded projects, based Financial Projects associated with the Emergency Event and Budget Category.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9251	Require the ability to leverage workflow capability to notify specified users to take appropriate actions when a Federal Emergency Management Agency (FEMA) reimbursement request denial date is recorded in the system.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9280	Require the ability to leverage workflow capability to request a funding source estimate exception from the Federal Aid Management Office (FAMO) to keep a state funding source open while closing the federal funding source.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9281	Require the ability to leverage workflow capability to allow specified user roles to approve a funding source estimate exception from the Federal Aid Management Office (FAMO) to keep a state funding source open while closing the federal funding source.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9297	Require the ability to leverage workflow functionality to notify the federal grantor that all reimbursements are complete for a non-Federal Highway Administration (FHWA) federal grant.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9584	Require the ability to systematically generate a variance report between the Federal Project Period of Performance Date, Authorization Date, and Authorization Amount stored in the Department Financial Management solution and the latest values provided from the Federal Highway Administration (FHWA) system of record.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9612	Require the ability to leverage workflow functionality alert specified users when non-Federal Highway Administration (FHWA) Grant Awards are within a configurable time frame of approaching the end of the Period of Performance.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9638	Require the ability to systematically generate a report of the final Advance Construction (AC) Conversion results based on each monthly AC conversion schedule, summarized by the respective dates of the conversion transactions.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9643	Require the ability to leverage workflow functionality to notify specified user roles to evaluate Federal Project inactivity based on the graduated tier structure as defined by the Federal Highway Administration.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9644	Require the ability to leverage workflow functionality to define and assign required activities before the authorization of the non-Federal Highway Administration (FHWA) Grant Award as provided by the grant agreement.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9645	Require the ability to leverage workflow functionality to record the completion of the required activities that must be completed before the authorization of the non-Federal Highway Administration (FHWA) Grant Award as provided by the grant agreement.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-9683	Require the ability to run reports on demand to provide "interim" reimbursement results prior to the formal Federal Highway Administration (FHWA) reimbursement request cycle.	Manage Federal Programs	08 - Communicate Federal Project Information to Stakeholders
REQ-4068	Require the ability to derive the maximum participating amount of the funds programmed on the Financial Project.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5050	Require the ability to restrict the programming of Bond Funds to specific Financial Project Phases and Program codes.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5194	Require the ability to populate a data attribute to designate specific State Funds as eligible for use on Financial Projects off the State Highway System.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5233	Require the ability to interface to the Department's asset management system to import data attributes to enforce business rules pertaining to Fund eligibility.	Manage Funds	01 - Setup and Maintain Fund Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5256	Require the ability to configure the Program and Sub-Program code structure and supporting data relationships, within each Federal Transportation Act, as data attribute(s) of the Fund Codes programmed on the Financial Project.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5284	Require the ability to configure data relationships between the eligible Transportation System(s) and Fund.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5288	Require the ability to prevent authorization of funds and budget from a local funding partner without an executed Locally Funded Agreement (LFA), based on the data relationship between the Financial Project and the Locally Funded Agreement.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5289	Require the ability to populate a data attribute by Financial Project and fund combination to indicate whether the amount programmed for the Fund consumes planned appropriation budget.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5291	Require the ability to limit authorization of funds and budget to the amount on deposit from a local funding partner.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5303	Require the ability to prevent the programming of Federal Funds on Financial Projects which are designated as State-funded only.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5307	Require the ability to prevent the use of Federal Funds for the purposes of bridge inspection on State bridges.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5308	Require the ability to restrict the funding of bridge inspections on predefined facility types to allowable, predefined Fund Codes.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5315	Require the ability to restrict the programming of Right of Way Acquisition Bond Funds based on the Strategic Intermodal Systems data attribute values populated on the Financial Project record.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5375	Require the ability to configure eligibility criteria for the programming of funds on Financial Projects based on the geospatial characteristics of the transportation assets designated as in scope for the Financial Projects.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5390	Require the ability to populate a data attribute on the Fund record to prevent the application of Inflation Factors on the designated Fund Codes.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5432	Require the ability to populate an Organizational Unit as a data attribute of a Fund Allocation Record.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5445	Require the ability for users with specified permissions to configure a data attribute on the Fund record to indicate a maximum participating percentage of a Fund with a matching requirement.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5558	Require the ability to allow a user with specified permissions to configure effective date data attributes of Fund records to control their programming on Financial Projects.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5559	Require the ability to allow a user with specified permissions to populate a status data attribute to activate and deactivate individual Fund records to control their programming on Financial Projects.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5742	Require the ability to systematically authorize all State funded Financial Projects that meet preconfigured criteria upon adoption of the Work Program at the beginning of the State Fiscal Year.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-5946	Require the ability to populate a data attribute of a Fund record to designate the Fund as a District Allocated Fund or Statewide Managed Fund.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6173	Require the ability to configure a data relationship between a Federal Appropriation Category, Fund record, and a configurable begin and end date range.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6174	Require the ability to configure a Fund record, designated by a minimum four-character, alphanumeric Master Financial Data attribute, to represent the revenue sources to assign to Financial Projects for the development and delivery of the Department's Work Program.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6349	Require the ability for users with specified permissions to authorize specific funds programmed on a Financial Project, based on preconfigured data conditions of the Financial Project, Fund(s), and Programmed Amounts.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6354	Require the ability for users with specified permissions to manually populate the approval status data attribute for the authorization of Local Funds programmed on a Financial Project when the Local Funds are confirmed to be on deposit with the Department of Financial Services.	Manage Funds	01 - Setup and Maintain Fund Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6356	Require the ability to systematically authorize specific funds programmed on a Financial Project, based on preconfigured data conditions of the Financial Project, Fund(s), and Programmed Amounts.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6361	Require the ability to systematically authorize Local Funds programmed on a Financial Project when the Local Funds are confirmed to be on deposit with the Department of Financial Services.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6364	Require the ability for users with specified permissions to configure business rules which dictate the data conditions and order under which specified Fund types can be systematically authorized.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6367	Require the ability to systematically authorize Funds programmed on a Financial Project for future years, based on preconfigured data conditions of the Financial Project, Fund(s), and Programmed Amounts.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6368	Require the ability to leverage workflow functionality to ensure supporting documentation has been obtained for specific types of programmed Funds prior to authorization.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6370	Require the ability to systematically enforce the configured order in which Federal Funds can be authorized on multi-funded Financial Projects.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6371	Require the ability to leverage workflow functionality to configure work assignments and notifications to select users for the authorization of preconfigured Funds programmed on a Financial Project.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6372	Require the ability for users with specified permissions to unauthorize Funds programmed on a Financial Project.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6374	Require the ability to systematically populate the status data attribute for the Funds programmed on a Financial Project record based on the authorization workflow sequence.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6567	Require the ability to configure a minimum of a seven alphanumeric character Master Financial Data attribute to represent a Federally designated transportation management area.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6643	Require the ability to populate State Fiscal Year as a data attribute of a Fund Allocation record.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6644	Require the ability to populate Initial Allocation amount by fiscal year as a data attribute of a Fund Allocation record.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6646	Require the ability to populate Manual Adjustment amount by fiscal year as a data attribute of a Fund Allocation record.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6647	Require the ability to populate Obligation Authority Constraint amount by fiscal year as a data attribute of a Fund Allocation record.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6648	Require the ability to populate Statutory Reference as a data attribute of a Fund record.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6649	Require the ability to populate a long-form, open text entry Description as a data attribute of a Fund record.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6650	Require the ability to populate a short-form, open text entry Description as a data attribute of a Fund record.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6655	Require the ability to populate a unique Policy Identifier as a data attribute of a Fund record.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6656	Require the ability to populate a Fund Distribution Method as a data attribute of a Fund record.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6657	Require the ability to systematically derive a Funding Source data attribute value for a Fund record based on the data relationships between Fund, Revenue Source, and Funding Partner attribute values.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6686	Require the ability to display to the user the eligible Funds for programming on a Financial Project, based on the preconfigured combination(s) of Fund Code data attribute values and Financial Project data attribute values.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6693	Require the ability to populate data attributes on the Fund record to address user-defined reporting needs.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-6761	Require the ability to populate Federal Demo ID as a data attribute of a Fund Allocation Record.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-7204	Require the ability to configure a data relationship between each of the Department's Funds and the corresponding Fund(s) that will be used to program and distribute indirect costs.	Manage Funds	01 - Setup and Maintain Fund Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7341	Require the ability to systematically derive the Catalog of Federal Domestic Assistance (CFDA) and Catalog of State Financial Assistance (CSFA) Number data attribute values when assigning a Fund for a Financial Project based on the Fund's data attribute values.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-8528	Require the ability to provide traceability of each revenue source, including bond proceeds, to the forecasted annual revenue cash receipts for each year within the Department's Work Program.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-8529	Require the ability to provide traceability of each revenue source to the forecasted monthly revenue cash receipts for each month/year within the Department's Work Program.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-9342	Require the ability to configure a data relationship between each Department Fund Code and the corresponding Department maintained trust fund represented by the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts 'Fund' chart field.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-9460	Require the ability to systematically validate predefined Catalog of State Financial Assistance (CSFA) Numbers when creating a data relationship between CSFA Numbers and grant-related Fund records.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-9461	Require the ability to systematically validate predefined Catalog of Federal Domestic Assistance (CFDA) Numbers when creating a data relationship between CFDA Numbers and grant-related Fund records.	Manage Funds	01 - Setup and Maintain Fund Controls
REQ-4039	Require the ability to populate via hyperlinks on the Department Policy record, links to digital artifacts in the Department's master document repository.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-4047	Require the ability to establish data relationships between Department Policy records and Department performance measures.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-4048	Require the ability to establish data relationships between Department Policy records and Department Project Portfolio Targets.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-4051	Require the ability for users with specified permissions to populate user-defined data attributes of the Department Policy record to classify a policy justification.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-4052	Require the ability for users with specified permissions to populate a statutory reference as a data attribute of the Department Policy records.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-4053	Require the ability for users with specified permissions to populate an effective date range as data attributes of the Department Policy records.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-4056	Require the ability for users with specified permissions to populate the entity accountable for administration of the policy as a data attribute of a Department Policy record.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-4057	Require the ability for users with specified permissions to populate a free-form description of the impact analysis as a data attribute of a Department Policy record.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-4058	Require the ability to systematically maintain a minimum of ten years of Department Policy records for user reporting and analysis purposes.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-4228	Require the ability for users with specified permissions to create Fund Allocation records to allocate revenue sources at the Fund Code level to the Department's Organizational Units, by State Fiscal Year.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-5456	Require the ability to populate data attributes to record the Renewal and Replacement Needs revenue estimate amounts.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6674	Require the ability to systematically control the availability of a Fund for programming on Financial Projects based on the preconfigured combination of Fund effective dates and Fund activation status data attribute values.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6698	Require the ability to configure multi-variable calculations using a series of inputs including revenues, fiscal policy decisions, and legislative requirements to produce the amounts on a Fund Allocation record, by State Fiscal Year.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6699	Require the ability to systematically produce and maintain multiple allocation models annually, including the data attributes for the related assumptions, calculation details, and summary allocation outputs.	Manage Funds	02 - Translate Revenues to Funding Models

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6700	Require the ability for users with specified permissions to designate a specific allocation model to assemble combinations of Fund Allocation Records for a specific version(s) of the Work Program.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6702	Require the ability to systematically represent fund allocation model outputs using online dashboards, including charts and graphs, and related data visualization functions.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6705	Require the ability to systematically calculate the variances between all allocation data values of multiple, user-selected fund allocation models.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6707	Require the ability to require users with specified permissions to populate descriptions and justifications as data attributes of the individual allocation variables.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6724	Require the ability to configure a Department Policy record, designated by a systematically generated unique identifier, to reflect the financial and funding decisions for the development of the Work Program.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6725	Require the ability to populate a Department-specific description as an open text, free-form entry data attribute of the Department Policy record.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6726	Require the ability to populate a policy status as a data attribute of the Department Policy record which may be updated systematically by workflow.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6727	Require the ability to display to the users a comprehensive data history of all Department Policy records, including supporting data attribute value changes.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6730	Require the ability to systematically calculate and display the real-time, remaining balances of aggregate Revenue Sources throughout the fund allocation process.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6731	Require the ability for users with specified permissions to configure the Department's Revenue Source records.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6732	Require the ability for users with specified permissions to configure data relationships between the Department's Revenue Source records and the Department Policy records.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6740	Require the ability to populate Name as a data attribute of each Revenue Source record.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6741	Require the ability to populate a combination of currency Amount and State Fiscal Year as data attributes of each Revenue Source record.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6743	Require the ability to populate a free-form Description as a data attribute of each Revenue Source record.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6744	Require the ability to populate Statutory Reference as a data attribute of each Revenue Source record.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-6745	Require the ability to populate Federal Program as a data attribute of each Revenue Source record from a Federal Funding Source.	Manage Funds	02 - Translate Revenues to Funding Models
REQ-4033	Require the ability to systematically calculate the cumulative amounts of prior Budget Year accounting transactions and produce viewable results without adjusting Fund Allocation balances.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-4034	Require the ability for a user to expand and collapse in the user interface the displayed Life-to-Date allocation calculated amounts used in the annual reconciliation process.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-4112	Require the ability to systematically calculate the estimated required hard match for inclusion in the Department's Funding Allocation and multi-year Finance Plan.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-4229	Require the ability to publish a user-selected Fund Allocation model to a specified version of the Work Program.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-5079	Require the ability to systematically calculate and display to user Fund balance amounts based on preconfigured inflation factor data attribute values.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-5082	Require the ability for users with specified permissions to modify the systematically calculated Balance Forward Amount data attribute values for preconfigured Fund Groups.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-5083	Require the ability for users with specified permissions to apply mass data updates to Fund Allocation Records and Balance Forward Amounts for preconfigured Funds Groups.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-5803	Require the ability to systematically calculate and display to the users beginning balances for Fund Allocation records.	Manage Funds	03 - Allocate and Maintain Department Funds

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6645	Require the ability to systematically populate Balance Forward Amount by fiscal year as a data attribute of a Fund Allocation record.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6651	Require the ability for users with specified permissions to submit a multi-data attribute, user-entry form to systematically request a new Fund record.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6676	Require the ability to populate an open text, free-form Adjustment Reason as a data attribute of a Fund Allocation Record.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6677	Require the ability to populate, from a preconfigured list of values, an Adjustment Reason Code as a data attribute of a Fund Allocation Record.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6678	Require the ability to populate a Version as a data attribute of a Fund Allocation Model.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6679	Require the ability to populate an Allocation Method as a data attribute of a Fund Allocation Record.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6681	Require the ability to systematically calculate the adjustments to the monthly Fund Allocation Records to reflect the cumulative dollar value of prior year activity to current year Fund Allocations.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6682	Require the ability to populate data attributes for Federal Obligation Authority Constraint amounts on Fund Allocation Records.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6691	Require the ability to populate Designated Trust Fund as a data attribute of a Fund record.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6713	Require the ability to systematically calculate the forecasted amounts by Program Plan Categories and Sub-Categories data attributes, based on preconfigured formulas for the Fund Allocation record amounts.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6714	Require the ability to populate a data attribute of the Fund Allocation record to document the explanation to support the calculation of Fund Allocations.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6715	Require the ability to systematically maintain the historical Fund Allocation record amounts by Program Plan Categories and Sub-Categories data attribute values.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6716	Require the ability to query and present to the users the calculated Fund Allocation total amounts by Program Plan Category, Sub-Category, and Fund Group data attribute values.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6735	Require the ability to query and present to the user the planned consumption of specified Fund Allocations by county and State Fiscal Year.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6736	Require the ability for a user to expand and collapse in the user interface the displayed data attribute details between the total planned consumption by Fund, District-allocated planned consumption by Fund, and planned consumption by county, Fund, and State Fiscal Year.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6737	Require the ability for users with specified permissions to configure multi-variable formulas in the Fund Allocation Models to calculate a county Fund Allocation amount by State Fiscal Year.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6747	Require the ability to configure a County Population data attribute for calculation of Fund Allocation record amounts, by Organizational Level and State Fiscal Year.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6748	Require the ability to configure an Effective Date data attribute for each variable used in the calculation of Fund Allocation record amounts.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6749	Require the ability to configure user-defined name data attributes to label the variables used in the calculation of Fund Allocation record amounts.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6751	Require the ability to configure a Fuel Sales by Gallon data attribute for calculation of Fund Allocation record amounts, by Organizational Level and State Fiscal Year.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6752	Require the ability to systematically derive a Rural Centerline Miles percentage data attribute for calculation of Fund Allocation record amounts, by Organizational Level and State Fiscal Year.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6753	Require the ability to configure a Rural Centerline Mile Years data attribute for calculation of Fund Allocation record amounts, by Organizational Level and State Fiscal Year.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6754	Require the ability to populate a data attribute to classify lane miles as either Urban or Non-Urban.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6755	Require the ability for the data attributes in the Fund Allocation Model multi-variable formulas to be specified as percentage values.	Manage Funds	03 - Allocate and Maintain Department Funds

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6756	Require the ability for the data attributes in the Fund Allocation Model multi-variable formulas to be specified as currency amount values.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6757	Require the ability for the data attributes in the Fund Allocation Model multi-variable formulas to be specified as integer values.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6758	Require the ability for the data attributes in the Fund Allocation Model multi-variable formulas to be specified as date values.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6766	Require the ability to systematically populate hyperlinks as data attributes of Fund Allocation Records to access artifacts in the Department's master document repository.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6767	Require the ability to systematically populate hyperlinks as data attributes of specified versions of Fund Allocation Models to access artifacts in the Department's master document repository.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6775	Require the ability for users with specified permissions to create a copy of an existing Fund Allocation Model and save as a new version for Fund Allocation modeling and analysis.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6776	Require the ability to create a data relationship between a Department Policy record and a Fund record.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6778	Require the ability to create a data relationship between a Department Policy record and an Fund Allocation Model input variable.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6786	Require the ability to perform a structured query to display all Fund Allocation record transactions and amounts based on user-specified parameters.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6787	Require the ability to populate Fund Allocation Transaction Number as a data attribute of a Fund Allocation record.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6788	Require the ability to populate Impact Type as a data attribute of a Fund Allocation transaction record.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6789	Require the ability to query and display to the user the calculated variances between all Fund Allocation Records and amounts between two user-specified combinations of Snapshot Records and Versions of the Work Program.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6792	Require the ability to systematically accommodate the calculation and management of at least 500 unique Fund records concurrently.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6882	Require the ability for users with specified permissions to configure the formulas to systematically calculate variances between the Department's Federal Fund Allocation records and apportionment balances as recorded in the Federal Highway Administration (FHWA) system of record.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6883	Require the ability to systematically generate Balance Forward Fund Allocation transactions for use in Fund Allocation Model development, based on configured business rules, to resolve system-calculated variances between the Department's Federal Fund Allocation records and apportionment balances as recorded in the Federal Highway Administration (FHWA) system of record.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6884	Require the ability for users with specified permissions to designate, by any applicable Federal Appropriation Category (FAC), the Fund Allocation records to which all monthly reconciliation transactions apply.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6893	Require the ability for users with specified permissions to configure Distribution Percentages as data attributes of Fund records to be used in the multi-variable calculation of Fund Allocation record amounts.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6895	Require the ability for users with specified permissions to configure a reconciliation variance threshold allowance percentage data attribute on a Fund record, at the L1 Organizational Level.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6896	Require the ability to systematically calculate the percentage amount of the variances between the Department's Federal Fund Allocation records and apportionment balances as recorded in the Federal Highway Administration (FHWA) system of record.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6898	Require the ability for users with specified permissions to populate a free-form data attribute on the Fund Allocation Model to document the relevant description, justification, and/or assumptions associated to the Federal annual reconciliation process.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6899	Require the ability to populate Federal Highway Administration (FHWA) apportionment balance data attribute values from the interface with the FHWA system of record for the Federal annual reconciliation process.	Manage Funds	03 - Allocate and Maintain Department Funds

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6900	Require the ability to systematically include the Life-to-Date Advance Construction (AC) Fund Allocation data attributes as variables in the formula(s) to verify the Balance Forward amounts in AC Fund Allocation records.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6901	Require the ability to systematically include the Life-to-Date Advance Construction (AC) Obligation Transaction data attributes as variables in the formula(s) to verify the Balance Forward amounts in AC Fund Allocation records.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6904	Require the ability to query and display to the user the organizational level details for specified Fund Allocation records as a result of the annual reconciliation process.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6909	Require the ability to systematically apply via the Fund Allocation Transaction records in the current Budget Year, the result of the cumulative impact of prior Budget Year transactions.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6910	Require the ability to systematically include transactions from prior Budget Year(s) in a queue for Fund Allocation Transaction record adjustments, based on preconfigured business rules.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6912	Require the ability to query and present to the user the specific accounting transactions included in the monthly Fund Allocation Transaction record adjustments.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6915	Require the ability for users with specified permissions to configure multi-variable formulas to calculate the cumulative amount of prior year transactions on a specified Fund Allocation Transaction record adjustment.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6917	Require the ability to leverage workflow functionality to apply queued accounting transaction amounts from prior Budget Year(s) to Fund Allocation Transaction adjustment records.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6918	Require the ability for users with specified permissions to configure business rules for the data conditions to systematically include transactions from prior Budget Year(s) in a queue for Fund Allocation Transaction record adjustments.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6919	Require the ability to systematically populate a data attribute on the accounting transaction records to designate accounting transactions, by Budget Year, initiated by an Advance Construction (AC) conversion to Federal Funds.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6922	Require the ability to systematically adjust Financial Project programmed amounts for specific Funds, based on preconfigured business rules, for the monthly Fund Allocation record reconciliation process.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6923	Require the ability for users with specified permissions to manually select specific accounting transactions for inclusion in the monthly Fund Allocation record reconciliation process.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6924	Require the ability for users with specified permissions to manually select specific accounting transactions for exclusion from the monthly Fund Allocation record reconciliation process.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6926	Require the ability to systematically populate the justification data attribute on the Funding Allocation transaction record, with a preformatted statement, that indicates adjustments were the product of the monthly Fund Allocation record reconciliation process.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6928	Require the ability to systematically generate a consolidated view of results of prior year reconciliation allocation adjustments in a summary format with the capability to navigate to the full detail format within a user-specified time period.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6929	Require the ability to systematically perform a prior Budget Year activity Fund reconciliation on a specified version of the Work Program, in both Production and Test environments.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-6955	Require the ability for users with specified permissions to populate the Federal Highway Administration (FHWA)-designated apportionment amount data attribute values.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-7002	Require the ability to systematically calculate accumulated interest revenue for local funds deposited in escrow accounts to control planned consumption of funds on Financial Projects.	Manage Funds	03 - Allocate and Maintain Department Funds
REQ-5000	Require the ability to perform a structured query on the Work Program Fund Chart of Account elements that can display the following amounts by fiscal year, by Budgeting District: Allocations, Programmed amounts, and a Balance Line.	Manage Funds	04 - Communicate Fund Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5001	Require the ability to apply an Obligation Authority adjustment to a Federal Funds Allocation calculation.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5002	Require the ability to apply the cumulative impact of prior year adjustments to a Fund Allocation Record.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5002	Require the ability for users with specified permissions to apply a manual override adjustment, by fiscal year, to a Fund Allocation Record.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5005	Require the ability to systematically calculate the total of a specific Fund programmed, by fiscal year, in the Adopted Work Program.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5006	Require the ability to systematically calculate total of a specific Fund programmed, by fiscal year, in the Tentative Work Program.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5007	Require the ability to systematically calculate the balance of allocations, less programmed, and apply it by fiscal year in the calculation of a Fund Allocation Record.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5008	Require the ability to perform a structured query on Fund balances at a summary level to display allocations, programmed and balance, by Fund, by fiscal year.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5009	Require the ability to perform a query on the balances of multiple Funds, by fiscal year, up to and including all active Fund Codes.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5010	Require the ability to perform a query on the Fund balances by identified source of data, including but not limited to, Tentative Work Program version, Adopted Work Program version, specific snapshot date, or latest source system instance.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5011	Require ability to perform a structured query on Fund balances by Fund Group, by fiscal year.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5012	Require the ability to export structured query results on Fund balances into Microsoft Excel.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5013	Require the ability to perform a structured query on Fund balances by a Statewide Rollup of all allocations and programming against a specific Fund.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5014	Require the ability to perform a structured query on Fund balances by specific Distribution Areas as specified at the funding line level.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5015	Require the ability to perform a structured query on Fund balances by Fund Allocation Type.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5113	Require the ability to leverage workflow functionality to route a request for allocation adjustment(s) to the Office of Work Program and Budget.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5210	Require the ability to leverage workflow functionality to notify users to perform specified actions when designated Funds are transferred between Financial Projects.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5232	Require the ability to notify users when specified selection of Funds programmed on Financial Projects with specified data attributes in excess of a specified percentage of program-specific Funds in a given agency fiscal year.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5433	Require the ability to query and report on the user-defined data attribute for classifying allocations on the Fund Allocation Records, at the organizational posting level.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-5560	Require the ability to notify specified users when the ending of the effective date of a Fund Code is within a preconfigured number of days.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6652	Require the ability to leverage workflow functionality to route a Fund Code request through designated process participants for population of required Fund data attributes.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6653	Require the ability to leverage workflow functionality to route a Fund Code request through designated process participants for review and approval.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6688	Require the ability for users with specified permissions to create a summary roll-up designation which allows the systematic calculation of all allocation balances, all programming balances, and all remaining balances of Funds assigned to the roll-up.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6689	Require the ability for users with specified permissions to select individual Funds into a summary roll-up designation.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6690	Require the ability to generate a report which displays the calculated results of designated summary roll-ups for the Fund balances, programming balances, and remaining balances assigned to the individual roll-ups.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6694	Require the ability to generate reports which display the data attributes of the Associated Funds in a user-specified collection.	Manage Funds	04 - Communicate Fund Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6704	Require the ability to leverage workflow functionality to prompt process stakeholders to perform specified tasks which contribute to the generation, testing, and publishing of allocation models.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6728	Require the ability to leverage workflow functionality to process the necessary actions stated in the agency/legislative policy records.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6768	Require the ability to leverage workflow functionality to notify specified users of revised allocation data sets with the ability for the users to receive the revised allocations data as a component of the notification.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6770	Require the ability to leverage workflow functionality to notify specified users when Fund allocations are officially published for programming purposes.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6781	Require the ability to perform a structured query that systematically compares total Revenue Estimating Conference (REC) forecasts of State Comprehensive Enhanced Transportation System (SCETS) tax revenue amounts, per Geographical District, by county and fiscal year for the District Dedicated Revenue (DDR) Fund, to the total calculated programmed amounts, per Geographical District, by county and fiscal year for District Dedicated Revenue (DDR) (for current year and five years of Tentative Work Program), and calculates the monetary differences between these two components over the comprehensive time period, by county, Geographical District, and grand total, for all included Geographical Districts.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6782	Require the ability to systematically calculate the District Dedicated Revenue (DDR) Balance Forward Amount, by county, as a variable of the structured query that compares Revenue Estimating Conference (REC) forecasts of State Comprehensive Enhanced Transportation System (SCETS) tax revenue and total calculated programmed amounts of District Dedicated Revenue (DDR).	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6783	Require the ability to display the State Adjusted Reconciliation amounts per Geographical District, by county, as a data attribute of the structured query that compares Revenue Estimating Conference (REC) and total calculated programmed amounts of District Dedicated Revenue (DDR).	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6897	Require the ability to leverage workflow functionality to notify users in circumstances where the systematically calculated variances between the Department's allocations of Federal Funds and apportionment balances as recorded in the Federal Highway Administration (FHWA) system of record exceed the reconciliation variance threshold allowance percentage.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6905	Require the ability to leverage workflow functionality to process annual federal reconciliation results through the sequence of drafting, review/approval, publishing, and modification among designated workflow participants.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-6925	Require the ability to leverage workflow functionality to route transactions flagged for exclusion from prior-year reconciliation processing for review by specified users.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-7945	Require the ability to report both the amount of funds collected from local funding partners and local funded Financial Project Programmed Amounts to support stakeholder workflow assignments.	Manage Funds	04 - Communicate Fund Information to Stakeholders
REQ-4107	Require the ability to systematically prevent the application of an in-kind match which exceeds the total available balance of an in-kind asset's value.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-4176	Require the ability to limit the data attribute relationship of structure to Financial Project such that there can only be one Roadway ID per Structure ID.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-4177	Require the ability for users with specified permissions to populate more than one Roadway ID on a single Structure ID.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-4210	Require the ability to generate exception reports which identify invalid combinations of data conditions between Financial Project data attributes and data attributes reflected in the estimating system of record.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-4211	Require the ability to generate exception reports which identify invalid combinations of data conditions between Financial Project data attributes and data attributes reflected in the right of way system of record.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-4212	Require the ability to generate exception reports which identify invalid combinations of data conditions between Financial Project data attributes and data attributes reflected in the scheduling system of record.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-4213	Require the ability to generate exception reports which identify invalid combinations of data conditions between Financial Project data attributes and data attributes reflected in the transportation asset system of record.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-4214	Require the ability to systematically calculate the minimum required planned commitment local match by factoring into the preconfigured match formula any match modifier data attribute values specified on the individual Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-4215	Require the ability to configure a data attribute to represent the maximum amount of Public Private Partnership (P3) funding allowed based on the accompanying Financial Plan of the Public Private Partnership (P3) project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-4216	Require the ability for users with specified permissions to configure a valid date range for an exception to an instance of preconfigured business rules, at any level of the project work breakdown structure and Master Financial Data attributes.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-4217	Require the ability to configure a data attribute with predefined reason values for requesting or creating a data exception to predefined business rules.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-4218	Require the ability to enforce the population of a data attribute to represent the justification for creating a multi-project association between one to many Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5024	Require the ability to configure the allowable values for the Transportation Management Area data attribute based on the specific County designation.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5039	Require the ability to prevent the authorization of Funds programmed on a Financial Project designated as Project Reserve, Program Reserve, Target, or Contingency.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5075	Require the ability to configure business rules to designate eligibility options of all Fund Codes for programming on a Financial Project based on the combination(s) of Fund Code data attribute values and Financial Project data attribute values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5077	Require the ability to establish data relationships between Master Financial Data attributes to designate Financial Projects which address emergency structural repairs for bridges.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5090	Require the ability to configure a set of percentage data attribute values, based on the primary Financial Project Phase's programmed amount ranges, to derive initial programmed amounts for systematically created Financial Project support phases.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5101	Require the ability to systematically restrict the programming of grant funds in excess of the corresponding grant match percentages required for all related Financial Project phases and fiscal years.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5104	Require the ability to configure business rules to designate the Fund Codes eligible for programming on a Financial Project based on the combination(s) of Fund Code data attribute values and Financial Project Phase data attribute values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5173	Require the ability to enforce the use of eligible funds for debris removal based on preconfigured business rules relative to Presidential emergency declarations and geospatial data attribute values on a Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5174	Require the ability to enforce the use of eligible funds for debris removal based on preconfigured business rules relative to Governor's emergency declarations and geospatial data attribute values on a Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5175	Require the ability to enforce the use of eligible funds for debris removal based on preconfigured business rules relative to Presidential emergency declarations, Governor's emergency declarations, and geospatial data attribute values on a Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5185	Require the ability to enforce the population of valid geospatial data attributes based on the data relationships between Transportation Asset ID and Transportation System data attribute values populated on the Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5187	Require the ability to systematically validate an external agency's governing board authorizes the Department to perform work on behalf of the agency before authorizing funds on the Financial Project when the project's Transportation System is not on the State Highway System.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5195	Require the ability to leverage workflow functionality to request and approve the use of eligible State Funds for initial contingency pay items for Financial Projects where the Transportation System is not on the State Highway System.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5198	Require the ability to designate when local Funds programmed on a Financial Project contribute to a match requirement.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5215	Require the ability to systematically restrict the programming of Funds from the National Highway Freight Program (NHFP) on Financial Projects which are not designated as part of an approved State Freight Plan.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5217	Require the ability to prevent Financial Projects which use deferred reimbursement grant agreements from being programmed on the same Item Segment as Financial Projects which use non-deferred reimbursement grant agreements.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5226	Require the ability to restrict airport discretionary capacity improvement funding for programming on Financial Projects based on specific, preconfigured airport ID location data attribute values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5229	Require the ability to systematically calculate the amount of funding programmed on a Financial Project, identified with a specified program code value, as a percentage of the total program-specific funds available in a given Budget Year.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5260	Require the ability to systematically limit the programming of funds for specified pay items based on preconfigured relationships between designated scope of work data attributes on the Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5266	Require the ability to interface with the Department's estimating system of record to capture landscape pay items and amounts as data attributes on Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5279	Require the ability to leverage workflow functionality to notify users when the local agency assigned to a Financial Project is not LAP Certified.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5292	Require the ability to systematically validate a Financial Project phase is programmed in in the Five-Year Adopted Work Program to be eligible for advancement through the Local Fund Reimbursement Program.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5302	Require the ability to populate a data attribute on a Project Initiative to restrict the types of allowable funding to be programmed on the associated Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5305	Require the ability to restrict the performance of predefined work activities based on preconfigured combinations of Financial Project data attributes.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5306	Require the ability to configure valid data relationships between Transportation System, Phase, Program, and Fiscal Year data attributes to control the programming of predefined types of transportation projects in specified years of a version of the Work Program.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5312	Require the ability to pass predefined Financial Project data attribute values to the Right of Way Management System (RWMS) upon programming of any Right of Way Financial Project phase, in any version of the Work Program.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5314	Require the ability to import predefined project schedule milestone data values from the Department's scheduling applications and populate the schedule-related data attributes on the associated Financial Project phase.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5316	Require the ability to leverage workflow functionality to notify users when Financial Project schedules are not populated for right of way phases in the first three years of the Tentative Work Program prior to adoption.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5327	Require the ability to configure valid data relationships at the Financial Project level between Transportation System, Phase, Program Code, Fund, Budgeting District, and related scheduling data attributes to control the amount per fiscal year of programming for phases of Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5330	Require the ability to systematically validate a minimum required planned commitment local match is programmed based on the total cost estimate of preconfigured types of grants programmed on a Financial Project, as designated by a preconfigured combination threshold of dollar and percentage values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5337	Require the ability to systematically limit, at the Project Initiative level, the available data attribute values for the types of allowable funding to be programmed on the associated Financial Projects, based on preconfigured data conditions on the Project Initiative.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5338	Require the ability to systematically limit, at the Project Initiative level, the available data attribute values for the types of allowable funding to be programmed on the associated Financial Projects, based on preconfigured data conditions of the associated Financial Project(s).	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5368	Require the ability to systematically prevent the programming of funds based on preconfigured relationships between designated Work Mix data attributes on the Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5377	Require the ability to systematically prevent the application of a match waiver on a Financial Project which does not have a data attribute value to indicate participation in the corresponding program, based on preconfigured relationships between programs and allowable waivers.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5401	Require the ability to systematically enforce preconfigured Fund programming rules that apply to special contracting provisions.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5402	Require the ability to restrict total programmed Funding on Financial Projects based on preconfigured data relationships between Financial Project data attributes and Contract Types.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5403	Require the ability for users with specified permissions to configure the dollar threshold for programming on a Financial Project, based on preconfigured data relationships between Financial Project data attributes and Contract Types.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5411	Require the ability to systematically enforce a preconfigured limit for total programmed Funds on a Public Private Partnership (P3) Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5420	Require the ability to systematically enforce preconfigured fund matching requirements for Financial Projects based upon the respective Strategic Intermodal System (SIS) classification.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5425	Require the ability for users with specified permissions to configure a list of Strategic Intermodal System (SIS) Objective data attribute values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5426	Require the ability for users with specified permissions to configure a list of agency-specific Florida Transportation Plan (FTP) goal data attribute values at the Project Initiative level.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5435	Require the ability to systematically populate default data attribute values on a Financial Project based preconfigured combinations of selected Financial Project data attribute values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5441	Require the ability to systematically calculate eligible total costs for purposes of Transportation Regional Incentive Program (TRIP) matching requirements.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5442	Require the ability for users with specified permissions to configure a data attribute on the Fund record for a percentage of match required when the Fund is programmed on a valid Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5467	Require the ability to configure the allowable allocation types as data attributes of a Fund record.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5468	Require the ability to specify a valid data condition, at the point of data input on the Financial Project, between Surface Transportation Block Grant Urban Allocation Funding and allowable transportation management areas based on geospatial coordinates.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5470	Require the ability to restrict the deletion of a Financial Project Phase when the balance of the Financial Project's Actual Financial Activity is greater than zero.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5471	Require the ability to systematically enforce a data condition where local Funds programmed on a Financial Project must have an appropriate allocation type data attribute value based on preconfigured combinations of Master Financial Data attributes values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5477	Require the ability to systematically enforce preconfigured valid data relationships at the Financial Project level between Transportation System, Phase, Program Code, Fund, Budgeting District, and related scheduling data attributes to control the amount per fiscal year of programming for phases of Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5478	Require the ability to generate exception reports which identify invalid combinations of data conditions between Work Mix data attribute values populated on the Financial Project and preconfigured activities in the scheduling system of record.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5479	Require the ability to systematically enforce a data condition where selected Work Mix data attribute values that correspond to added roadway capacity have a corresponding number of lanes added as part of a Financial Project's location data attribute values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5480	Require the ability to systematically enforce a data condition where Financial Projects with preconfigured types of Transportation Systems must have corresponding Roadway ID and mileposts populated as data attributes on the Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5482	Require the ability to systematically enforce the population of a Transportation Management Area data attribute value, based on the data relationship to the Funds programmed on the Financial Project, prior to funds authorization.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5484	Require the ability to systematically enforce a data condition where selected Work Mix data attribute values that correspond to roadway resurfacing have a corresponding number of lanes improved as part of a Financial Project's location data attribute values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5486	Require the ability to systematically enforce a data condition where selected Work Mix data attribute values that correspond to bridge work have a corresponding bridge number(s) as part of a Financial Project's location data attribute values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5487	Require the ability to systematically enforce the population of required Financial Project data attributes based on preconfigured combinations of Transportation System, county designation, and Program Code data attribute values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5488	Require the ability to configure valid data relationships between combinations of Transportation System, county designation, and Program Code data attribute values which are used to enforce population of required data attribute values on Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5490	Require the ability to configure valid data combinations between Emergency ID data attribute values and Emergency Program Code data attribute values which are displayed for selection on Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5491	Require the ability to configure valid data combinations between Financial Project Phase data attribute values and special contracting provision data attribute values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5493	Require the ability to restrict the programming of National Highway Funds on Financial Projects which do not have a valid Roadway Functional Classification data attribute value.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5498	Require the ability to restrict the programming of Funds in a Target Box in the current year of the Adopted Work Program and first two years of the Tentative Work Program.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5500	Require the ability to systematically prevent a user from inputting invalid milepost data attribute values compared to the Roadway ID beginning and ending mileposts as reflected in Department's asset management system.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5501	Require the ability to systematically prevent a user from inputting a number of lanes being improved data value greater than the number of lanes that exist on the roadway specified in the Department's asset management system.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5503	Require the ability to restrict the user from associating more than one Detailed Damage Inspection Report (DDIR) data attribute value to a single Federal Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5504	Require the ability to restrict the designation of a specific data attribute value(s) on a Financial Project based on another data attribute value(s) already specified on the same Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5506	Require the ability to restrict the designation of a specific data attribute(s) on a Project Initiative based on another data attribute(s) already specified on the same Project Initiative.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5510	Require the ability to configure a three-level hierarchical structure of related, user-selectable data attribute values used to define data relationships with the Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5511	Require the ability to configure a three-level hierarchical structure of related, user-selectable data attribute values used to define data relationships with the Project Initiative.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5518	Require the ability to systematically enforce a data condition where safety Funds can only be programmed on a Financial Project where the project scope contributes to safety as indicated by preconfigured combinations of Financial Project data attribute values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5522	Require the ability to systematically designate an attribute value to indicate the Financial Project is performed by an External Agency when Federal Funds are programmed on pre-defined Phase values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5523	Require the ability for users with specified permissions to create exception-based data conditions for preconfigured business rules, for any level of the project work breakdown structure and Master Financial Data attributes.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5524	Require the ability to systematically record when an exception data condition is created as well as the details of the user(s) involved and the date of the action.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5525	Require the ability to systematically enforce a data condition where a Financial Project managed by an external entity must have an externally managed phase of work.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5526	Require the ability to restrict the programming of Federal Funds on a Financial Project based on preconfigured Contract Type data attribute values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5529	Require the ability to restrict the designation of more than one combination of Transportation System, Phase, and Program Code data attribute values on a single Financial Project Sequence.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5531	Require the ability to systematically restrict the advancement of a Financial Project into the Tentative Work Program when the programmed amount is equal to \$0.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5541	Require the ability to systematically enforce a data condition where the reimbursement phase of a Financial Project must equal the Local Fund Reimbursement (LFR) Funds programmed on a related Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5542	Require the ability to systematically enforce a data condition where the fiscal year of the reimbursement phase of a Financial Project must be greater than the fiscal year where the Local Fund Reimbursement (LFR) Funds are programmed on the related Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5549	Require the ability to allow a user with specified permissions to select from the list of all active Funds Codes for programming on Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5550	Require the ability to systematically enforce users to populate a data attribute value as a justification for requesting or creating a data exception to predefined business rules.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5551	Require the ability to systematically record time, date, and User ID data when a user requests a data exception.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5552	Require the ability to systematically record time, date, and User ID data when a user approves a data exception condition.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5554	Require the ability to restrict the programming of Federal Funds on stand-alone landscaping Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5563	Require the ability to systematically restrict the programming of Transportation Infrastructure Finance and Innovation Act (TIFIA) funds in an amount which exceeds the preconfigured ratio to total project cost.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5570	Require the ability for users with specified permissions to configure allowable usage percentages as a data attribute of individual Funds to be calculated against the total Financial Project costs.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5571	Require the ability for users with specified permissions to configure allowable usage percentages as a data attribute of individual Funds to be calculated against the total costs associated to a Project Initiative.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5582	Require the ability to configure required data entry fields on the project change request entry form which must be populated prior to the request's submission into the workflow queue.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5631	Require the ability to restrict visibility of data attributes on a Financial Project based on other applicable data attribute values populated on the Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5820	Require the ability to systematically calculate the Financial Project programmed amounts based on preconfigured inflation factor data attribute values and the Financial Project Phase and present day cost amount(s).	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-5869	Require the ability to systematically populate a data attribute value on the Financial Project to designate the Project Phase as Unfunded when there is no programmed funding in the Tentative, Amended, or Adopted version of the Work Program.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6012	Require the ability to systematically calculate the available programmed balance for individual Funds based on the amount allocated minus the amount programmed, for specified versions of the Work Program.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6016	Require the ability to systematically prevent duplicate Item and Item Segment combinations using preconfigured system validations.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6017	Require the ability to limit the association of one Transportation System to an Item Segment.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6024	Require the ability to systematically calculate the available budget balance for individual Budget Categories based on the amount allotted minus the amount programmed, for specified versions of the Work Program.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6045	Require the ability to designate a data attribute for Project Manager on all Financial Projects which indicates the person(s) responsible for managing all aspects of the project's execution.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6047	Require the ability to access documents and related digital artifacts in the Department's enterprise document management system from a Financial Project record.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6057	Require the ability to automatically generate a programmed amount for a designated support Financial Project Phase based on the calculated value of a primary Financial Project Phase's total programmed amount multiplied by a preconfigured percentage.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6068	Require the ability to notify the user when federal funds are programmed on a Financial Project support phase(s) and the Financial Project primary phase has no federal funds programmed.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6212	Require the ability to restrict users from modifying a Financial Project Phase based on preconfigured data attribute values of the amendment status data attribute.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6220	Require the ability to systematically generate a digital output file of the consolidated contents required in the Executive Office of the Governor (EOG) Amendment Packages and Legislative Budget Commission (LBC) Amendment Packages.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6236	Require the ability to systematically designate the Financial Project primary and support phase(s) included in a single change entry form request, based on preconfigured rules.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6515	Require the ability to configure a minimum of a two alphanumeric character Master Financial Data attribute to represent Transportation System for defining the Department's unique major transportation related system designations required by outside business partners.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6516	Require the ability to configure a one alphanumeric character Master Financial Data attribute to represent Phase Group for defining a major area of work the Department plans to accomplish.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6517	Require the ability to configure a one alphanumeric character Master Financial Data attribute to represent Phase Type for identifying who performs the work or receives payment for the Department's Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6518	Require the ability to configure a two alphanumeric character Master Financial Data attribute to represent the data relationship between the Phase Group and a Phase Type describing the comprehensive major area of work the Department accomplishes and also identifying who performs the work or receives payment.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6519	Require the ability to configure a minimum of a two alphanumeric character Master Financial Data attribute to represent a Program area within the Department to define a specific area of emphasis for which targets for future programming are set, Work Program Financial Projects are programmed, and actual accomplishments are tracked.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6520	Require the ability to define a data relationship between Phase and Program data attributes to derive a Department specific data attribute to represent how appropriated budget will be used to accomplish a particular purpose. A minimum of four alphanumeric characters should be allowed for this combination.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6561	Require the ability to notify the user when there is an invalid combination between the Geographic District Division data attribute value and the geospatial location data attribute values on a Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6569	Require the ability to configure valid data combinations of Program, Fund, and Phase data attributes values.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6570	Require the ability to populate data attributes to specify the start and end dates in which a Phase, Program, and Fund data relationship is valid when associating a Fund to a Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6571	Require the ability to configure a minimum of a four alphanumeric character Master Financial Data attribute to represent a Work Mix.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6611	Require the ability to configure a six alphanumeric character, system-generated, Master Financial Data attribute to represent Work Program Item.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6612	Require the ability to configure a single alphanumeric character, system-generated, Master Financial Data attribute to represent Item Segment.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6613	Require the ability to configure a data relationship between Work Program Item, Item Segment, and Phase.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6614	Require the ability to configure a data relationship between Work Program Item, Item Segment, Phase, and Sequence.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-6934	Require the ability to systematically populate data attributes for User ID, time, and date stamp to appended comments/justifications on existing change history justification records.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-7003	Require the ability to configure a Master Financial Data attribute to designate the project manager(s) associated to each Financial Project Phase.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-7066	Require the ability to create a data relationship between an asset recorded in the Property Management Reporting System (PMRS) and the Financial Project(s) associated with the acquisition of the asset.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-7109	Require the ability to configure a work breakdown structure for Financial Projects of a minimum of five levels.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-7118	Require the ability to populate a data attribute to link a Financial Project to one or more other Financial Projects.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-7120	Require the ability to configure a data attribute(s) to link a Financial Project to one or more Grant Agreements.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-7155	Require the ability to systematically enforce the programming of a non-reimbursable fund on a Financial Project to address the allocation of non-participating costs for an accounting transaction.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-7259	Require the ability to configure data relationships between Financial Project Phase, Program, and Work Activity data attribute values to validate accounting transactions.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-7381	Require the ability to configure the financial inactivity thresholds for Financial Project inactivity reporting based on Financial Project attributes and scheduled milestone dates.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-7940	Require the ability to enforce a data condition to ensure the Local Fund Reimbursable funds programmed on a Financial Project Phase have a corresponding Financial Project Phase and Fund Code with an equal amount of programmed funds.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8395	Require the ability to create a data relationship between a Financial Project and all Contracts used to procure project resources.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-8512	Require the ability to configure data relationships between Financial Project data attribute values to categorize planned commitments and Actual Financial Activity as either safety, preservation and maintenance needs, or capacity improvements.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-9012	Require the ability to configure a data relationship between a direct Financial Project and an indirect Financial Project.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-9226	Require the ability to prevent the reduction of a Financial Project's total programmed amount to a level below the sum of Actual Financial Activity for prior years, Actual Financial Activity for the current year, and reviewed encumbrances for future years.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-9419	Require the ability to prevent an unencumbered disbursement accounting transaction for unauthorized funding sources.	Manage Project Development to Closeout	01 - Setup and Maintain Project Controls
REQ-4219	Require the ability to populate data attributes on the Project Initiative record to classify the initiative with its appropriate Strategic Intermodal System characteristics.	Manage Project Development to Closeout	02 - Create Projects
REQ-4220	Require the ability to populate a data attribute on the Federal Project record to designate the project as Federally Regionally Significant.	Manage Project Development to Closeout	02 - Create Projects
REQ-4221	Require the ability to define data relationships between an Emergency Event Identifier and data attributes for the effective dates of a Governor Declared emergency/disaster event(s).	Manage Project Development to Closeout	02 - Create Projects
REQ-4222	Require the ability to define data relationships between an Emergency Event Identifier and data attributes for the effective dates of a President Declared emergency/disaster event(s).	Manage Project Development to Closeout	02 - Create Projects
REQ-4223	Require the ability to define data relationships between an Emergency Event Identifier and data attributes for the effective dates of a FDOT Secretary Declared emergency/disaster event(s).	Manage Project Development to Closeout	02 - Create Projects
REQ-4224	Require the ability to configure a data record for an agency-specific Emergency Event, which would be designated by the Emergency Event Identifier data attribute.	Manage Project Development to Closeout	02 - Create Projects
REQ-4225	Require the ability to configure a data attribute for an agency-specific Emergency Event Identifier, comprised of the fiscal year + name of event.	Manage Project Development to Closeout	02 - Create Projects
REQ-5027	Require the ability to populate a data attribute of Present Day Cost (PDC) Amount to estimate the funding required to perform specified work on a Financial Project in the current fiscal year.	Manage Project Development to Closeout	02 - Create Projects
REQ-5028	Require the ability to populate a data attribute of Programmed Amount which is the total amount of the related Work Program Fund which applies to the related Financial Project.	Manage Project Development to Closeout	02 - Create Projects
REQ-5030	Require the ability to program Financial Projects to manage the planned commitments of the Department's Operating Budget allocated at all organizational unit levels.	Manage Project Development to Closeout	02 - Create Projects
REQ-5035	Require the ability to populate a data attribute on the Financial Project record to reference the original Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS) issue number(s).	Manage Project Development to Closeout	02 - Create Projects
REQ-5036	Require the ability to populate a data attribute on the Financial Project record to indicate Financial Projects which support the Business Development Initiative.	Manage Project Development to Closeout	02 - Create Projects
REQ-5040	Require the ability to populate a data attribute on the Financial Project record to designate the project as Project Reserve, Program Reserve, Target, or Contingency.	Manage Project Development to Closeout	02 - Create Projects
REQ-5052	Require the ability to populate data attributes on the Financial Project record to address user-defined reporting needs for specialized initiatives.	Manage Project Development to Closeout	02 - Create Projects
REQ-5054	Require the ability to populate a data attribute on the Financial Project record to indicate the project is Regionally Significant.	Manage Project Development to Closeout	02 - Create Projects
REQ-5056	Require the ability to populate data attributes on the Financial Project record to classify the project with its appropriate Strategic Intermodal System characteristics.	Manage Project Development to Closeout	02 - Create Projects
REQ-5061	Require the ability to populate a data attribute on a Financial Project record to designate the project's Work Mix.	Manage Project Development to Closeout	02 - Create Projects
REQ-5088	Require the ability to systematically generate a supporting Financial Project phase and programmed amount(s) based on preconfigured data conditions of the primary Financial Project phase.	Manage Project Development to Closeout	02 - Create Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5093	Require the ability for users with specified permissions to change the system-derived programmed amounts on the Financial Project support phases.	Manage Project Development to Closeout	02 - Create Projects
REQ-5103	Require the ability to apply the value of in-kind services to any Financial Project phases aligned to the same Transportation Strategy, to satisfy the match requirements of a Financial Project.	Manage Project Development to Closeout	02 - Create Projects
REQ-5105	Require the ability to populate a data attribute on the Financial Project record to designate the project as a local transportation project.	Manage Project Development to Closeout	02 - Create Projects
REQ-5109	Require the ability to populate a data attribute on the Financial Project record to designate the project as Federally Regionally Significant.	Manage Project Development to Closeout	02 - Create Projects
REQ-5110	Require the ability to configure effective date ranges of available data attribute values for specified Financial Project data attributes.	Manage Project Development to Closeout	02 - Create Projects
REQ-5111	Require the ability to populate a data attribute on the Project Initiative record to designate the type of infrastructure improvement or services to be delivered as a result of the Project Initiative.	Manage Project Development to Closeout	02 - Create Projects
REQ-5118	Require the ability to populate a General Appropriations Act (GAA) Line Number and Budget Year as data attributes at the Financial Project Sequence level.	Manage Project Development to Closeout	02 - Create Projects
REQ-5119	Require the ability to define data relationships between an Emergency Event Identifier and a Governor Declared emergency/disaster event(s) data attribute value(s).	Manage Project Development to Closeout	02 - Create Projects
REQ-5120	Require the ability to define data relationships between an Emergency Event Identifier and a President Declared emergency/disaster event(s) data attribute value(s).	Manage Project Development to Closeout	02 - Create Projects
REQ-5121	Require the ability to define data relationships between an Emergency Event Identifier and a FDOT Secretary Declared emergency/disaster event(s) data attribute value(s).	Manage Project Development to Closeout	02 - Create Projects
REQ-5122	Require the ability to populate a data attribute for an agency-specific Emergency Event Identifier, comprised of the fiscal year + name of event, on the Transportation Strategy record.	Manage Project Development to Closeout	02 - Create Projects
REQ-5124	Require the ability to configure an agency-specific Emergency Program Code data attribute for an Emergency Event.	Manage Project Development to Closeout	02 - Create Projects
REQ-5153	Require the ability to define data relationships between an Emergency Event Identifier and a Non-Declared emergency/disaster event(s) data attribute value(s).	Manage Project Development to Closeout	02 - Create Projects
REQ-5163	Require the ability to populate a data attribute on the Financial Project record for the mission task ID(s).	Manage Project Development to Closeout	02 - Create Projects
REQ-5166	Require the ability to generate a copy of a user-selected collection of candidate Financial Projects, and all related data attributes, to create a new set of candidate Financial Projects for modeling and scenario analysis.	Manage Project Development to Closeout	02 - Create Projects
REQ-5168	Require the ability to define a data relationship between a Financial Project and an external agency responsible for providing project funding.	Manage Project Development to Closeout	02 - Create Projects
REQ-5169	Require the ability to define a data relationship between a Financial Project and an external agency responsible for project related administrative duties.	Manage Project Development to Closeout	02 - Create Projects
REQ-5220	Require the ability to generate a Financial Project using a reimbursement phase to reimburse funds provided in a deferred reimbursement agreement.	Manage Project Development to Closeout	02 - Create Projects
REQ-5304	Require the ability to systematically inherit data attributes of the Project Initiative on the Financial Project(s) associated with the respective Project Initiative.	Manage Project Development to Closeout	02 - Create Projects
REQ-5354	Require the ability to systematically prompt a user to create specified Financial Project Phases based on the preconfigured relationships between predecessor and successor Financial Project Phases.	Manage Project Development to Closeout	02 - Create Projects
REQ-5600	Require the ability to populate the Long Range Transportation Plan (LRTP) priority number data attribute on a Project Initiative record, using a preconfigured list of values.	Manage Project Development to Closeout	02 - Create Projects
REQ-5601	Require the ability to populate the Metropolitan Planning Organization (MPO)/Transportation Planning Organization (TPO) priority number and fiscal year data attributes on a Financial Project record.	Manage Project Development to Closeout	02 - Create Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5602	Require the ability to populate the Strategic Intermodal System (SIS) Priority Number as a data attribute on a Financial Project record.	Manage Project Development to Closeout	02 - Create Projects
REQ-5603	Require the ability to populate the Landscape Priority Number as a data attribute on a Financial Project record.	Manage Project Development to Closeout	02 - Create Projects
REQ-5604	Require the ability to populate the Trail Priority Number as a data attribute on a Financial Project record.	Manage Project Development to Closeout	02 - Create Projects
REQ-5605	Require the ability to populate the District Discretionary Priority as a data attribute on a Project Initiative record.	Manage Project Development to Closeout	02 - Create Projects
REQ-5607	Require the ability to populate the Executive Discretionary Priority as a data attribute on a Project Initiative record.	Manage Project Development to Closeout	02 - Create Projects
REQ-5612	Require the ability to interface with the Department's systems of record to display Weight Restriction data attributes on transportation assets assigned to Financial Projects.	Manage Project Development to Closeout	02 - Create Projects
REQ-5947	Require the ability for users with specified permissions to configure the data relationships between predecessor Financial Project phases and successor Financial Project phases.	Manage Project Development to Closeout	02 - Create Projects
REQ-6006	Require the ability to configure a Transportation Strategy record with a unique identifier which serves as an aggregate of all Project Initiatives contributing to specific strategic objectives as directed by Department Leadership.	Manage Project Development to Closeout	02 - Create Projects
REQ-6007	Require the ability to configure a Project Initiative record with a unique identifier which serves as an aggregate of all Financial Projects contributing to specific transportation investments within a designated footprint.	Manage Project Development to Closeout	02 - Create Projects
REQ-6019	Require the ability to populate a data attribute for a seven-digit Managing District at the Item Segment level.	Manage Project Development to Closeout	02 - Create Projects
REQ-6020	Require the ability to populate a data attribute for a seven-digit Geographic District at the Item Segment level.	Manage Project Development to Closeout	02 - Create Projects
REQ-6945	Require the ability to populate the Bridge Replacement Priority Number as a data attribute on a Financial Project record.	Manage Project Development to Closeout	02 - Create Projects
REQ-4106	Require the ability to systematically calculate and present to the user the available balance of an in-kind asset to be used for in-kind matching purposes based on the amount of the asset's value previously applied to support match requirements.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-4109	Require the ability to establish a data relationship between in-kind assets and Financial Project records to indicate the use of in-kind matching funds on the Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-4110	Require the ability to populate a free-form data attribute on a Financial Project record to describe the nature of the in-kind match(es) applied to a Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-4113	Require the ability to populate In-Kind Asset Value Amount as a data attribute of an In-Kind Asset.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-4115	Require the ability to systematically calculate and present to the user the In-Kind Asset Applied Amount as a data attribute of an In-Kind Asset.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-4207	Require the ability to populate a data attribute to designate a Financial Project as a participant in an approved State Freight Plan.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-4226	Require the ability to configure a threshold tolerance data attribute value, at the organizational unit level, to be used in the calculation of the variance between the Financial Project Phase estimate and the sum of Funds programmed on the Financial Project Phase.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-4227	Require the ability to notify users when proposed addition(s) or advancement(s) of a Financial Project Phase conflict with Financial Project Phase schedule data based on preconfigured business rules.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5022	Require the ability to specify the Transportation Management Area as a data attribute of each programmed fund based on the data relationship between the funds and the allowable Transportation Management Area data attribute values.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5037	Require the ability to systematically derive the Rural Area of Opportunity (RAO) data attribute value based on preconfigured relationships with other Financial Project geospatial data attribute information.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5067	Require the ability for a user to select from a predefined list of all structures on a section of roadway to designate the structures included in the scope of the Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5068	Require the ability to populate a data attribute for the National Bridge Inventory (NBI) Rating based on the data relationship with the structure(s) designated on the Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5096	Require the ability to allow a user with specified permissions to configure valid data relationships between Financial Project Phases and Contract Delivery Methods.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5097	Require the ability to systematically calculate eligible total costs for purposes of County Incentive Grant Program (CIGP) matching requirements.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5112	Require the ability to populate a data attribute for the operational status of bridges based on the data relationship with the structure(s) designated on the Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5132	Require the ability to systematically notify the user when total amounts programmed on a specific Financial Project exceed the Detailed Damage Inspection Report (DDIR) estimate by a preconfigured threshold percentage.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5137	Require the ability to systematically calculate the variance between the amount programmed for a Detailed Damage Inspection Report (DDIR) and the amount and Fund type of the Detailed Damage Inspection Report (DDIR) estimate.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5138	Require the ability to systematically populate a data attribute for the date of issuance for the Federal Aid Project number to match the data attribute value for the Emergency Event Date data attribute.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5141	Require the ability to associate digital copies of the Detailed Damage Inspection Report (DDIR) to applicable Financial Project numbers, via hyperlinks to the Department's document repository.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5171	Require the ability to create data relationships between a Presidential emergency declaration and specific counties included in the declaration.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5172	Require the ability to create data relationships between a Governor's emergency declaration and specific counties included in the declaration.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5184	Require the ability to systematically identify Financial Projects at the Item Segment Level which are located off the State Highway System using geospatial roadway data and Transportation System data attributes.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5186	Require the ability to populate a data attribute on the Financial Project record for external agency governing board resolution granting the Department permission to deliver the infrastructure or services on an agency's behalf.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5189	Require the ability to populate data attributes on the Financial Project record to indicate all external agencies for which the Department is performing work on their behalf.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5192	Require the ability to populate data attributes at the Financial Project level to indicate an agreement or exception is in place on a Financial Project off the State Highway System to fund non-participating costs.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5201	Require the ability to populate a data attribute on the Financial Project record to designate the appropriate classification of a Fixed Capital Outlay Buildings and Grounds Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5214	Require the ability to populate a data attribute to indicate when an asset(s) associated with a Financial Project is on the National Highway Freight Network (NHFN).	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5216	Require the ability to establish a data relationship between a deferred reimbursement agreement and a Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5223	Require the ability to populate Airport Site ID as a location data attribute for an airport-related Project Initiative.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5224	Require the ability to populate a Joint Automated Capital Improvement Program unique project identification number as a data attribute for an airport-related Project Initiative.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5225	Require the ability to populate latitude and longitude reference points as data attributes for an airport-related Project Initiative.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5236	Require the ability to populate a data attribute on the Financial Project record to designate all pertinent modes of transportation supported by an intermodal access project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5238	Require the ability to import railway identifiers and milepost data attribute values from the Department's Rail Base Map for population on Financial Projects.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5239	Require the ability to populate railroad crossing numbers as a data attribute of a Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5241	Require the ability to configure a priority order of Actual Financial Activity Fund consumption based upon preconfigured data relationships between Financial Projects and Funds.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5242	Require the ability to populate a Joint Seaport Capital Improvement Program (SeaCIP) unique project identification number as a data attribute for a seaport-related Project Initiative.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5246	Require the ability to populate a Joint Transit Capital Improvement Program (TransCIP) unique project identification number as a data attribute for a transit-related Project Initiative.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5257	Require the ability to populate a data attribute on the Financial Project record to designate the relevant modal Transportation Plan(s).	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5268	Require the ability to systematically calculate and present the user the total amount of planned and actual landscaping expenditures at selected organizational levels.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5269	Require the ability to systematically calculate and present to the user, by Budgeting District, the percentage of total planned and actual landscape expenditures to total dollars contracted for construction, by State Fiscal Year.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5270	Require the ability to systematically calculate and present to the user, at the statewide level, the percentage of total planned and actual landscape expenditures to total dollars contracted for construction, by State Fiscal Year.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5274	Require the ability to populate a data attribute to specify Financial Projects as Public Private Partnerships (PPP).	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5275	Require the ability to populate a data attribute to specify Financial Projects as Design/Build/Finance/Operate/Maintain (DBFOM) projects.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5276	Require the ability to populate a data attribute to specify Financial Projects as being administered through the Local Agency Program (LAP).	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5277	Require the ability to populate a data attribute for the responsible, administering local agency to a Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5278	Require the ability to populate data attributes of the Financial Project phases to determine if a responsible, administering local agency is LAP Certified.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5283	Require the ability to establish via hyperlinks at the Financial Project level, access to a submitted Local Agency Program (LAP) Construction Checklist form housed in the Department's master document repository.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5300	Require the ability to populate a data attribute to indicate a Financial Project performs Efficient Transportation Decision Making (ETDM) activities.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5301	Require the ability to access, via hyperlink on the corresponding Financial Project, a digital copy of a Unified Planning Work Program (UPWP) stored in the Department's document management system of record.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5317	Require the ability to systematically calculate and present to user the variance between the programmed amount per fiscal year on a Right of Way Land Acquisition Financial Project and the planned amount per fiscal year in the Right of Way Acquisition Plan.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5319	Require the ability to populate data attributes on the Financial Project record to differentiate Scheduled Right of Way Acquisition from Advanced Right of Way Acquisition activities.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5329	Require the ability to access, via hyperlink on the corresponding Financial Project, the survey and Right of Way monumentation files in the Department's document management system of record.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5335	Require the ability to present to the user all Project Initiatives with geographic values within the same range of the Financial Project's geographic attribute values.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5340	Require the ability to systematically generate an indirect Financial Project phase and programmed amount(s) based on preconfigured data relationships between the direct and indirect Financial Project phases, the direct and indirect funds, and the indirect project costing rates.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5360	Require the ability to populate as data attributes on the Financial Project the following roadway characteristics: Roadway ID, State Road #, US Road #, Beginning Point, Ending Point, Roadway Side, Lanes Existing, Lanes Improved, Lanes Added, Proposed Cross Section, Pavement Condition Ratings, Federal Aid System, Federal Highway System, and Route ID.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5361	Require the ability to systematically update the Pavement Condition Ratings data attribute values on each Financial Project, including all relevant candidate and adopted projects, based on scheduled interfaces with the Department's asset management system of record.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5378	Require the ability to populate data attributes on the Financial Project record to specify the cost benefit analysis data related to the Department's predefined initiatives.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5380	Require the ability to populate data attributes on the Financial Project record to specify all safety emphasis area data related to the Department's predefined initiatives.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5381	Require the ability to populate data attributes at the Financial Project level to record the countermeasures data related to safety initiatives.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5391	Require the ability to create a data relationship between Financial Projects funded under a State Infrastructure Bank (SIB) loan and the Financial Project for the repayment of the State Infrastructure Bank (SIB) loan.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5421	Require the ability to populate a data attribute on the Financial Project record to designate all specific Strategic Intermodal System (SIS) Objective(s) a Strategic Intermodal System (SIS) related Financial Project satisfies.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5422	Require the ability to populate as a data attribute of the Project Initiative all specific Strategic Intermodal System (SIS) Objective(s) a Project Initiative satisfies.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5431	Require the ability to populate a data attribute to designate a Financial Project as a participant in the Freight Connectors Funding Program.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5434	Require the ability to populate a data attribute on the Financial Project to specify all trail networks associated with the project's scope of work.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5438	Require the ability to populate a data attribute on the Financial Project to designate the regional transportation authority for which the project is deemed regionally significant.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5444	Require the ability to configure, at the Financial Project level, a data attribute for the waiver adjustment dollar amount or percentage to the matching requirement calculation specified on a match-required Fund Code.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5446	Require the ability to systematically calculate the total dollar value of all eligible matching sources to satisfy a required match on a Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5447	Require the ability to match Funds programmed on one Financial Project to eligible matching Funds programmed on a separate Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5452	Require the ability to record, via free-form data attribute entry, a Long Range Transportation Plan (LRTP) reference at the Financial Project level.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5453	Require the ability to populate a data attribute on a Financial Project record to designate the project's Minor Work Mix and its associated location value.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5457	Require the ability to establish a data relationship between the Local Fund Default (LFD) or Local Fund Unforeseen (LFU) programmed amounts and the state funds programmed on a Financial Project to fund the project for the defaulted amount.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5502	Require the ability to systematically enforce the population of required Financial Project data attributes based on preconfigured combinations of other Financial Project data attribute values.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5507	Require the ability to configure data relationships between Financial Project data attributes and legislation and Department policy data attributes.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5508	Require the ability to configure data relationships between Project Initiative data attributes and legislation and Department policy data attributes.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5556	Require the ability to populate a data attribute at the Financial Project level, as derived by geospatial location data, to designate an area of Air Quality Non-Attainment.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5574	Require the ability for users with specified permissions to create and submit multi-data attribute change request entry forms to make changes to a Financial Project in any version of the Work Program.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5579	Require the ability to enable a user with specified permissions to deactivate/activate the request submission entry form for changes to Financial Projects in any version of the Work Program.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5584	Require the ability for users with specified permissions to modify the scope, schedule, and estimate data attributes on a Financial Project in any version of the Work Program.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5585	Require the ability to require a user to document a justification data attribute for all changes he/she makes to a Financial Project in any version of the Work Program.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5586	Require the ability to require a user to select from a preconfigured list of reasons a data value to justify a change he/she makes to a Financial Project in any version of the Work Program.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5587	Require the ability to present to the user all Funds which are eligible for use on a Financial Project based on the Financial Project's data characteristics.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5588	Require the ability to present to the user the remaining balance, summarized by fiscal year, of all eligible Funds for programming on a Financial Project in a specified version of the Work Program.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5589	Require the ability to systematically notify the user of instances where a scope change on a Financial Project in any selected version of the Work Program overlaps with another Financial Project in any selected version(s) of the Work Program, using common geospatial data attributes.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5590	Require the ability to systematically notify users when changes to a Financial Project Phase's schedule creates overlap and/or gaps with preceding or subsequent funded Financial Project Phases in any selected version(s) of the Work Program.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5592	Require the ability to systematically track, and present to the users, the history of changes to all Financial Project data attributes, for any specified version of the Work Program.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5595	Require the ability to systematically calculate and present to the user the variance between a Financial Project Phase estimate, as provided from Department's estimating system of record, and the sum of Funds programmed on the Financial Project Phase.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5596	Require the ability to notify the user when the variance between the Financial Project Phase estimate and the sum of Funds programmed on the Financial Project Phase is outside of a predefined tolerance threshold.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5597	Require the ability to record, calculate, and reflect all dollar value data attributes as currency values with two decimal places.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5598	Require the ability to present currency values in the user interface as user-selected rounded figures.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5599	Require the ability for users with specified permissions to designate the rounding level of currency values for display in selected user interfaces and reports.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5610	Require the ability to systematically derive and present to the user for a Financial Project, the total amount of Disadvantaged Business Enterprise (DBE) contract value based on the data relationship between the Financial Project, Contract(s), and interfaced data values from the Department's Equal Opportunity Compliance (EOC) system.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5611	Require the ability to systematically derive and present to the user for a Financial Project, the total amount of Minority Owned Business (MOB) contract value based on the data relationship between the Financial Project, Contract(s), and interfaced data values from the Department's Equal Opportunity Compliance (EOC) system.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects

Florida Department of Transportation - Work Program Integration Initiative (WP II)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5645	Require the ability to populate a data attribute to describe the nature of the regional significance for Financial Projects designated as Regionally Significant.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5648	Require the ability to add hyperlinks to a Financial Project record for direct navigation to related digital artifacts stored in the Department's document management system of record.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5652	Require the ability to populate data attributes to specify Financial Projects as Design/Build/Finance (DBF) projects.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5705	Require the ability to designate a status data attribute on the Financial Project to reflect its inclusion in select versions of the Department's Work Program.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5944	Require the ability to populate a data attribute on the Financial Project record to designate the applicable Legislative District Number of a transportation project as a result of proviso language.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-5945	Require the ability to populate a data attribute on the Financial Project record to designate the Sponsor of a transportation project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6001	Require the ability to systematically calculate as a data attribute on the Financial Project the Project Length, which is the sum of the distance between individual mileposts of each Roadway ID programmed on the Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6002	Require the ability to systematically calculate as a data attribute on the Financial Project the Work Length, which is the sum of the distance between individual mileposts of each Roadway ID programmed on the Financial Project multiplied by the number of lanes included in each Roadway ID programmed on the Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6003	Require the ability to systematically calculate as a data attribute on the Financial Project the Total Lane Miles Improved, which is the sum of the distance between individual mileposts of each Roadway ID multiplied by the number of lanes improved in each Roadway ID programmed on the Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6004	Require the ability to systematically calculate as a data attribute on the Financial Project the Total Lane Miles Added, which is the sum of the distance between individual mileposts of each Roadway ID multiplied by the number of lanes added in each Roadway ID programmed on the Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6009	Require the ability to systematically calculate as a data attribute of a Financial Project Phase the summarized total of all Funds programmed on the respective phase of work, with subtotals by budget year.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6053	Require the ability to systematically calculate and present to the user the percentage of work performed in each county within the scope of a Financial Project using preconfigured geospatial data attribute values.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6054	Require the ability for a user with specified permissions to populate the data attribute for the percentage of work performed in each county within the scope of a Financial Project based on scope-driven characteristics.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6062	Require the ability for a user to populate a free-form data attribute for the description of the Financial Project Sequence Number on the Financial Project record.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6108	Require the ability to restrict, based on assigned user permissions, updates to data attributes on Financial Projects in any specified version of the Work Program.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6109	Require the ability to systematically calculate and display to the user in real-time the remaining budget balances, by budget year, net of programming updates on Financial Projects.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6115	Require the ability for users with specified permissions to transfer programmed funding between a Financial Project and a Boxed Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6117	Require the ability to prompt the user proposing a programming change that exceeds preconfigured thresholds on a Financial Project in the Adopted Work Program of the required actions to complete the change.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6118	Require the ability for users with specified permissions to configure programming thresholds for State Transportation Improvement Program (STIP) Amendments.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6119	Require the ability for users with specified permissions to configure programming threshold data attributes for Transportation Improvement Program (TIP) Amendments.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6120	Require the ability for users with specified permissions to configure programming threshold data attributes for Budget Amendments.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6121	Require the ability for users with specified permissions to configure programming threshold data attributes for Work Program Amendments.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6200	Require the ability to systematically assemble the required data artifacts and electronic documents for the Project Amendment Packages.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6202	Require the ability for users with specified permissions to configure business rules to systematically evaluate current and proposed scheduled activity dates based on the Financial Project Phase schedule data attributes.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6204	Require the ability for users with specified permissions to configure currency threshold data attributes for each combination of Financial Project Phase and proposed change type.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6205	Require the ability for users with specified permissions to configure percentage value threshold data attributes for each combination of Financial Project Phase and proposed change type.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6207	Require the ability to systematically apply hierarchical business rules based on user-configured variables to identify the possible necessity for Work Program Amendments for Financial Projects.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6211	Require the ability to systematically populate the Financial Project Phase amendment status data attribute with different data attribute values at preconfigured points in the Work Program Amendment workflow process(es).	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6214	Require the ability to systematically update the Financial Project Phase amendment status data attribute on the amendment record at preconfigured points in the Work Program Amendment workflow process(es).	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6215	Require the ability to systematically configure an Amendment Number unique identifier data attribute value for each Work Program Amendment record.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6217	Require the ability to systematically configure an Amendment Package Number unique identifier data attribute for the assembled collection of related Work Program Amendment records.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6218	Require the ability to systematically display all Work Program Amendments at the Financial Project Phase level in a single location, based on user-specified status data attribute values.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6219	Require the ability for users with specified permissions to select the Work Program Amendments at the Financial Project Phase level to be systematically combined into an amendment package.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6221	Require the ability for users with specified permissions to configure a currency data attribute which represents the total dollar threshold of a Work Program Amendment that, if exceeded, requires Legislative Budget Commission review.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6224	Require the ability for a user with the specified permissions to configure the email recipients for system generated email communications for Executive Office of the Governor (EOG) and Legislative Budget Commission (LBC) Amendment Package submissions.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6229	Require the ability to systematically populate a status data attribute on the Executive Office of the Governor (EOG) Amendment Package record and Legislative Budget Commission (LBC) Amendment Package record with different data attribute values at preconfigured points in the amendment workflow process(es).	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6230	Require the ability to systematically update the Financial Project Phase status data attribute to indicate the phase's inclusion in the Department's Adopted Work Program, following approval of a Work Program Amendment.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6231	Require the ability to systematically update the Item Segment Status data attribute value based on preconfigured data relationships with Financial Project Phase status data attribute combinations.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6233	Require the ability to systematically authorize State Funds and Bond Funds upon approval of the proposed Financial Project Phase-level Work Program Amendment and preconfigured workflow events.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6237	Require the ability for users with specified permissions to configure a currency data attribute which specifies a dollar threshold for the programming of funds for allowable pay items on Financial Projects, based on preconfigured relationships between designated scope of work data attributes.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6238	Require the ability for users with specified permissions to populate a data attribute on the Work Program Amendment record for the Budget Summary justifications.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6239	Require the ability to systematically submit Executive Office of the Governor (EOG) Amendment Packages and Legislative Budget Commission (LBC) Amendment Packages, including all artifacts, through the Budget Amendment Processing System (BAPS) via system interface.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6240	Require the ability to systematically populate data attribute values to reflect the status updates from the Budget Amendment Processing System (BAPS) for individual Executive Office of the Governor (EOG) Amendment Packages and Legislative Budget Commission (LBC) Amendment Packages via system interface.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6346	Require the ability for a user to populate a data attribute on a Financial Project record to specify the Primary Recipient of the project benefits.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6415	Require the ability to populate a free-form data attribute for a Cost Feasible Plan (CFP) reference at the Financial Project level.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6695	Require the ability to query and present to the user Boxed Financial Project programmed amounts, by Fund, based on user-specified criteria.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6697	Require the ability to query and present to the user Boxed Financial Project programmed amounts, by Appropriation Budget Category, based on user-specified criteria.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6906	Require the ability to configure the geospatial location data attributes of a Financial Project record.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6907	Require the ability to systematically derive the county data attribute value for a Financial Project using the geospatial location data attributes of the Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6933	Require the ability for users with specified permissions to append a comment justification data attribute to an existing change history justification record to augment the information in the existing record.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6937	Require the ability to systematically notify specified users when a proposed Funding change to a Financial Project will result in required match non-compliance based on preconfigured business rules for matching requirements.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6939	Require the ability to navigate in the user interface from summary data records directly to associated detail data records and vice versa.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6940	Require the ability to systematically pre-populate data attributes on the change request form with existing Financial Project data values.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-6949	Require the ability to systematically update and present to the users, via structured query, all target impacts in real-time as a result of programming changes to reflect the current scope, schedule, and estimate data attributes on all Financial Projects in any selected version of the Work Program.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-7012	Require the ability for users with specified permissions to perform simultaneous mass updates of selected data attribute values on multiple, user-selected Financial Projects.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-7089	Require the ability for users with specified permissions to create an indirect Financial Project phase and programmed amount(s), based upon preconfigured indirect rates derived from the Financial Project data attributes.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-7103	Require the ability to populate a status data attribute for the Funds programmed on a Financial Project record to indicate the various stages within the lifecycle of a Financial Project.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-7117	Require the ability to configure Financial Project resources and resource assignments for Financial Project execution to support workflow configuration and monitoring.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-7122	Require the ability to configure an accounting transaction data attribute to record Financial Project activity at a lower level of detail than Financial Project ID.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7123	Require the ability to manually record milestone dates on the Financial Project record in the event the data attribute values are not available in the scheduling application interface.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-7390	Require the ability to configure a status attribute value for a Financial Project indicating that the audit activities have been completed in preparation for Financial Project closure.	Manage Project Development to Closeout	03 - Deploy and Maintain Projects
REQ-7081	Require the ability to prevent the archiving of records on a multi-year project until the Financial Project is closed.	Manage Project Development to Closeout	04 - Close Projects
REQ-7086	Require the ability to update the Financial Project phase status to "Closed" when closure criteria have been satisfied and all balancing of estimates and authorizations has been completed.	Manage Project Development to Closeout	04 - Close Projects
REQ-7111	Require the ability to perform a query to display archived data for closed projects using user-specified parameters.	Manage Project Development to Closeout	04 - Close Projects
REQ-7113	Require the ability to systematically close a Financial Project on a user-specified date.	Manage Project Development to Closeout	04 - Close Projects
REQ-7114	Require the ability to allow a user with appropriate security role to re-open a closed or suspended Financial Project.	Manage Project Development to Closeout	04 - Close Projects
REQ-7127	Require the ability to issue a warning when closing a Financial Project or phase and there is an open encumbrance, payable or receivable.	Manage Project Development to Closeout	04 - Close Projects
REQ-7382	Require the ability to close the Financial Project at the sequence level, then proceed hierarchically up to the Phase, Item Segment, Work Program Item, Project Initiative and Transportation Initiative.	Manage Project Development to Closeout	04 - Close Projects
REQ-7383	Require the ability to configure the number of days of inactivity required for a Financial Project to be considered for auto close.	Manage Project Development to Closeout	04 - Close Projects
REQ-7384	Require the ability to leverage an escalation workflow to notify the Project Manager of circumstances preventing the auto closure of Financial Projects.	Manage Project Development to Closeout	04 - Close Projects
REQ-7385	Require the ability to configure business rules for the common criteria for both manual and automatic closure of Financial Projects.	Manage Project Development to Closeout	04 - Close Projects
REQ-7386	Require the ability for the Project Manager to submit a request for Financial Project closure.	Manage Project Development to Closeout	04 - Close Projects
REQ-7387	Require the ability to validate Financial Project closure requests against the preconfigured business rules for valid Financial Project closure.	Manage Project Development to Closeout	04 - Close Projects
REQ-7389	Require the ability to select a reason code for outstanding encumbrance balances for Financial Projects in a pre-close status.	Manage Project Development to Closeout	04 - Close Projects
REQ-7391	Require the ability to designate a funding line for a Financial Project as "closed" and no Actual Financial Activity processing is allowed.	Manage Project Development to Closeout	04 - Close Projects
REQ-7392	Require the ability to systematically enforce that the allowance for Construction Engineering and Inspection (CEI)/Construction Engineering and Administration (CEA)/Maintenance of Traffic (MOT)/Mobilization (MOB) Construction Engineering Administration (CEA) amount for local funding has been fully utilized prior to closing a Financial Project.	Manage Project Development to Closeout	04 - Close Projects
REQ-7393	Require the ability to systematically enforce final timesheets have been processed prior to closing a Financial Project with local funding.	Manage Project Development to Closeout	04 - Close Projects
REQ-7394	Require the ability to automatically balance the Financial Project (estimate to expenditures and authorization level) when audit activities are complete.	Manage Project Development to Closeout	04 - Close Projects
REQ-7396	Require the ability to reconcile any remaining escrow balance and determine disposition after Financial Project closure.	Manage Project Development to Closeout	04 - Close Projects
REQ-7404	Require the ability to automatically close the State funded portion of the Financial Project if no workflow exception exists when closing the federal funding lines of the Financial Project.	Manage Project Development to Closeout	04 - Close Projects
REQ-9255	Require the ability to close a Financial Project while the associated contracts remain open.	Manage Project Development to Closeout	04 - Close Projects
REQ-9256	Require the ability to systematically balance the Financial Project phase estimate amount to the committed and authorized amounts and prohibit additional financial activity on the Financial Project that is closed as a result of the job closure process.	Manage Project Development to Closeout	04 - Close Projects
REQ-9257	Require the ability to systematically close Financial Projects where Encumbrances, Payables, Retainage, or Future Year Encumbrances are equal to zero, based on configurable number of inactivity days and project phase.	Manage Project Development to Closeout	04 - Close Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9258	Require the ability to activate/inactivate the automated job closure feature during specified time periods.	Manage Project Development to Closeout	04 - Close Projects
REQ-9260	Require the ability for user to initiate the close project validation routine.	Manage Project Development to Closeout	04 - Close Projects
REQ-9262	Require the ability to confirm that encumbrances and payable balances are equal to zero prior to closing a Financial Project estimate funding source.	Manage Project Development to Closeout	04 - Close Projects
REQ-9264	Require the ability to balance estimates to expenditures for 100% state funded projects.	Manage Project Development to Closeout	04 - Close Projects
REQ-9265	Require the ability to validate that all funding source estimates are closed prior to closing the Financial Project phase.	Manage Project Development to Closeout	04 - Close Projects
REQ-9267	Require the ability to set project phase and funding source estimates to a pre-close status on multi-funded projects to limit financial activity to processes that are specific to federal, local, or state funded projects.	Manage Project Development to Closeout	04 - Close Projects
REQ-9268	Require the ability to keep the state funding source estimate and Financial Project statuses open on multi-funded Financial Projects where a state funding source exception has been granted.	Manage Project Development to Closeout	04 - Close Projects
REQ-9269	Require the ability to balance estimates to authorization levels for all funding sources in pre-close status.	Manage Project Development to Closeout	04 - Close Projects
REQ-9270	Require the ability for the system to rebalance estimates to expenditures and rebalance authorizations to estimates when financial activity is processed on the Financial Project after the Financial Project is set to pre-close status.	Manage Project Development to Closeout	04 - Close Projects
REQ-9271	Require the ability to automatically create adjustments to the funds programmed on the Financial Project to balance it to the committed amount and authorized amount so that any remaining authorization amount is released for recon (reconciliation).	Manage Project Development to Closeout	04 - Close Projects
REQ-9274	Require the ability to document closing process audit results and make adjustments to balance Financial Project programmed and authorized amounts with Actual Financial Activity.	Manage Project Development to Closeout	04 - Close Projects
REQ-9275	Require the ability to systematically close Financial Project phase after all revenue estimate statuses are closed.	Manage Project Development to Closeout	04 - Close Projects
REQ-9283	Require the ability to systematically set the 100% state funded funding source estimate status to 'Closed' when Financial Project closure criteria have been met.	Manage Project Development to Closeout	04 - Close Projects
REQ-9284	Require the ability for the system to balance estimates to expenditures and authorizations for each funding source when the Financial Project is set to pre-close status when multi funding sources exist on the Financial Project.	Manage Project Development to Closeout	04 - Close Projects
REQ-9286	Require the ability to determine the funding source estimate status for routing state funding source estimates to specified user roles for closing activities (i.e., Pre-Close or Open with Closure Exception).	Manage Project Development to Closeout	04 - Close Projects
REQ-9287	Require the ability to systematically set the state funded funding source estimate status to 'Closed' for multi-funded Financial Projects after rebalancing from closing financial activity (i.e., final voucher audit, LFA Audit, non-Federal Highway Administration (FHWA) Audit, as applicable).	Manage Project Development to Closeout	04 - Close Projects
REQ-9289	Require the ability to systematically calculate that the CEA (Construction Engineering and Administration)/CEI (Construction Engineering and Inspection) amount has been fully utilized based on actual expenditures when the funding source estimate is placed into pre-close status when multi funding sources exist on the Financial Project.	Manage Project Development to Closeout	04 - Close Projects
REQ-9290	Require the ability to systematically populate the local funded Financial Project Estimate status to a 'Closed' value for multi-funded Financial Projects based on predefined workflow activity completion.	Manage Project Development to Closeout	04 - Close Projects
REQ-9301	Require the ability to systematically close a Project Initiative when all Financial Project phases within the Initiative have closed.	Manage Project Development to Closeout	04 - Close Projects
REQ-9302	Require the ability for specified user roles to designate an exception preventing a Financial Project to be processed as a result of the automatic closing process, even when it meets criteria for automatic closure.	Manage Project Development to Closeout	04 - Close Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9303	Require the ability for specified users to enter a justification narrative for designation of an exception preventing a Financial Project to be processed as a result of the automatic closing process, even when it meets criteria for automatic closure.	Manage Project Development to Closeout	04 - Close Projects
REQ-9588	Require the ability for the system to balance Federal and Local estimates to expenditures for each funding source prior to setting the Financial Project funding source(s) to 'Closed' status.	Manage Project Development to Closeout	04 - Close Projects
REQ-9593	Require the ability to include in workflow notifications preconfigured messages indicating the circumstances preventing the closure of Financial Project funding lines.	Manage Project Development to Closeout	04 - Close Projects
REQ-9605	Require the ability to configure business rules governing the conditions under which a Financial Project should be closed when the associated contract(s) is closed.	Manage Project Development to Closeout	04 - Close Projects
REQ-4108	Require the ability to systematically present a consolidated view of the assets which can be used for in-kind matching purposes and display data attribute values for the asset values, the available matching balances, and the related Financial Projects where the in-kind assets were used for matching purposes.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5016	Require the ability to perform queries of programmed, authorized, and Actual Financial Activity captured by Financial Project for any combination of Financial Project attributes or any combination of Chart of Accounts values.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5017	Require the ability to generate a data extract of programmed, authorized, and Actual Financial Activity captured by Financial Project for any combination of Financial Project attributes or any combination of Chart of Accounts values.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5051	Require the ability to populate a data attribute to designate Financial Projects programmed in Rural Areas of Opportunity (RAO).	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5053	Require the ability to report against Financial Projects programmed to accomplish concrete pavement.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5055	Require the ability to report on Financial Projects designated as Regionally Significant.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5057	Require the ability to generate reports on Financial Projects based on the projects' Strategic Intermodal System characteristics.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5058	Require the ability to identify Financial Projects with an asset(s) that serves as an emergency evacuation route using geospatial location data.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5059	Require the ability to identify Financial Projects that traverse more than one county based on location data, and specify the counties involved.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5060	Require the ability to identify Financial Projects on a facility, as derived from geospatial data, that is part of the strategic highway network (STRAHNET), strategic rail corridor network (STRACNET), or is a connector between a military installation and the strategic highway network (STRAHNET) or strategic rail corridor network (STRACNET) as designated by U.S. Department of Defense or Federal Highway Administration (FHWA).	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5064	Require the ability to identify bridges on Financial Projects on the State Highway System as a reference from geospatial location data.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5065	Require the ability to identify bridges on Financial Projects on the Federal Highway System as a reference from geospatial location data.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5066	Require the ability to report on the designation of on or off the State Highway System or Federal Highway System for bridges programmed on Financial Projects, as derived from geospatial location data.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5069	Require the ability to systematically calculate and display the amount of non-Federal funding programmed for match of Federal funding on a Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5070	Require the ability to populate a data attribute to identify Financial Projects that accomplish bridge inspection.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5071	Require the ability to leverage workflow functionality to route programming exceptions to add funds for off system bridge repair and replacement through the State Maintenance Office and Office of Work Program and Budget.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5072	Require the ability to populate a data attribute to identify Financial Projects used to perform bridge rehabilitation, periodic maintenance, or routine maintenance.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5073	Require the ability to generate a list of all bridge structures, by bridge number, programmed on Financial Project numbers by fiscal year.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5076	Require the ability for users with specified permissions to request an override of Fund Code restrictions based on the types of work designated on a Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5078	Require the ability to route via workflow functionality special approvals for Financial Projects with emergency structural repairs.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5080	Require ability to systematically notify a user when a Business Development Initiative-flagged (BDI) Financial Project exceeds a specified dollar threshold.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5081	Require the ability to leverage workflow functionality to obtain approval from Equal Opportunity Office on Financial Projects flagged as Business Development Initiatives (BDI).	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5094	Require the ability to notify user when Federal Funds are used to pay for Construction Engineering and Inspection (CEI) phase(s) when the construction is not federally funded.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5102	Require the ability to notify user when the County Incentive Grant Program (CIGP) match exceeds the required match percentage.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5123	Require the ability to report on Financial Projects which have an assigned Emergency Event Identifier data attribute value.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5125	Require the ability to report on Financial Projects which have an assigned Emergency Program Code data attribute value.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5126	Require the ability to leverage workflow functionality to request and obtain the Emergency Event Identifier data value assigned to all appropriate Financial Projects associated with the emergency event.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5127	Require the ability to leverage workflow functionality to notify Emergency Event stakeholders of active Financial Projects associated with an emergency event once the Financial Projects are open for charges.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5128	Require the ability to provide a nightly distribution of an emergency report to required stakeholders which includes emergency projects and the programmed amounts.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5129	Require the ability to leverage workflow functionality to notify required stakeholders when the preconfigured threshold for a presidential declaration of emergency has been met.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5133	Require the ability to notify users when the total programmed amounts exceed the Detailed Damage Inspection Report (DDIR) estimate threshold.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5140	Require the ability to query and present to the user the Financial Project numbers associated with an External Project Identifier(s).	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5148	Require the ability to trigger a Work Program amendment workflow for any current year addition of Financial Project Phases exceeding statutory threshold.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5149	Require the ability to populate data attributes to specify the effective date range of all emergency declaration records.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5150	Require the ability to leverage workflow functionality to notify stakeholders of approaching expiration dates of emergency declarations.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5152	Require the ability to leverage workflow functionality to broadcast revised instructions and pertinent messaging to all users with responsibility for programming Financial Projects.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5154	Require the ability to execute workflows which remind users to submit Financial Projects in amended status to Central Office no later than three working days following the declaration of emergency signed by the Secretary.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5155	Require the ability to systematically calculate and display to the users, at the Financial Project level, the number of calendar days that have transpired since the date of occurrence of a disaster event.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5156	Require the ability to leverage workflow functionality on a Financial Project to notify stakeholders of predefined procedural actions at calculated intervals after the documented date of occurrence of a disaster event.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5165	Require the ability to systematically identify and report on infrastructure where permanent Federal Highway Administration (FHWA) repairs have been performed multiple times based on geospatial location data to support resiliency measures.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5191	Require the ability to leverage workflow functionality to prompt specific users associated with a Financial Project, based on a combination of project attributes, to take specified actions.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5208	Require the ability to report Financial Project change history based on a specific appropriation identification.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5221	Require the ability to systematically calculate the variance between a deferred reimbursement agreement-funded Financial Project phase and its reimbursement phase.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5222	Require the ability to leverage workflow functionality to notify users when the deferred reimbursement agreement-funded Financial Project does not equal its reimbursement phase.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5230	Require the ability to notify users when a specified selection of funding programmed on a Financial Project with specified data attributes exceeds preconfigured percentages of program-specific funds available in a given a Budget Year.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5249	Require the ability to capture comments at the Financial Project level as a data attribute for reports intended for public disclosure.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5250	Require the ability to capture comments at the Financial Project level as a data attribute for reports which are intended for administrative upkeep of the project and are not intended for public disclosure.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5251	Require the ability to capture comments at the Project Initiative level as a data attribute for reports intended for public disclosure.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5252	Require the ability to capture comments as a data attribute at the Project Initiative level which are intended for administrative upkeep of the Project Initiative and are not intended for public disclosure.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5258	Require the ability to report on pay items for large plant materials, at the Financial Project level.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5259	Require the ability to report on pay items for non-large plant materials at the Financial Project level.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5261	Require the ability to link a data attribute to the landscape agreement data file(s) associated to the Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5265	Require the ability to systematically notify users when the landscaping pay item(s) to replace or relocate landscaping exceeds a specified dollar or percentage threshold on a Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5280	Require the ability to validate and notify user if a Financial Project designated as Local Agency Program (LAP) does not have Federal Funds programmed, based on changes to preconfigured combinations of data attribute values.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5281	Require the ability to validate and notify user if a Financial Project designated as Local Agency Program (LAP) has funds programmed on an In-House phase(s), based on changes to preconfigured combinations of data attribute values.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5282	Require the ability to populate a data attribute on the Financial Project to indicate when the Financial Project is not designated as Local Agency Program (LAP) and is administered by an external agency.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5285	Require the ability to validate and notify user if a Financial Project designated as Local Agency Program (LAP) has State Funds programmed, based on changes to preconfigured combinations of data attribute values.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5293	Require the ability to leverage workflow functionality to request and receive approval regarding the use of Local Funds to advance a current, adopted Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5294	Require the ability to leverage workflow functionality to request and receive approval regarding the use of Local Funds to advance a new/future Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5313	Require the ability to systematically compare the Right of Way Expenditure Forecast with programmed amounts in a specified version of the Work Program and calculate the variances between the two.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5318	Require the ability to notify users when validation indicates project schedules are not populated for right of way phases in the first three years of the Tentative Work Program prior to adoption.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5320	Require the ability to systematically track and report any changes to Financial Projects programmed in the Tentative Work Program which are made between specific date parameters.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5321	Require the ability to systematically calculate and report any variances between current cost estimates and current programmed estimates based on preconfigured percentage thresholds for a Financial Project phase.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5322	Require the ability to systematically track and report on expenditures made on revenue producing assets that were paid for using a source other than the asset's revenue or bonding proceeds.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5331	Require the ability to leverage workflow functionality to prompt project managers to populate the materials testing scope of work associated with a Project Initiative.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5334	Require the ability to leverage workflow functionality to notify users of Financial Projects which require multiple years of funding to deliver the total scope of work.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5365	Require the ability to systematically calculate and notify users when programmed contingency levels on a Financial Project exceed policy driven dollar or percentage values based on the project's attributes, fiscal years, and Funds.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5374	Require the ability to notify users when the Small County Outreach Program (SCOP) match exceeds the required match percentage.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5376	Require the ability to notify users when Funds are incorrectly programmed on a Financial Project based on verification of eligibility criteria using geospatial characteristics of transportation assets designated as in scope for the Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5405	Require the ability to systematically derive and display Phase Name data attributes based on the combination of Phase and Program Number specified on the Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5406	Require the ability to notify user if total programmed Funds on a Financial Project designated as Maximum Budget is less than the maximum budget specified amount.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5408	Require the ability to validate and notify user if the total programmed Funds exceed the Maximum Budget Amount specified on the Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5410	Require the ability to notify user(s) of the statutory need for a project specific Financial Plan if a Financial Project designated as having funding partner oversight exceeds a total programmed dollar amount as specified by statute.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5412	Require the ability to restrict, through workflow and system validations, any changes to programmed Funds on Design-Build-Finance Projects without approval from the Manager of Work Program Development and Operations Office and approval from the Office of Comptroller.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5436	Require the ability to systematically calculate, and present to the user, variances on the Financial Project between two user-specified Work Program snapshots.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5437	Require the ability to systematically calculate and report on variances between Financial Project estimate values in terms of programmed amounts versus committed amounts.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5439	Require the ability to leverage workflow functionality to notify stakeholders of required actions at calculated intervals from specified date values on the Financial Project or the system calendar.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5448	Require the ability to leverage workflow functionality to confirm amount and eligibility of matching sources.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5454	Require the ability to report on Financial Project data using the minor Work Mix as a key data filter and/or data attribute.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5464	Require the ability for users with specified permissions to configure Financial Project-specific available balance thresholds for workflow and reporting purposes, with ability to change default threshold percentage.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5466	Require the ability to systematically calculate and report when a Financial Project's total amount of Funds programmed falls below a preconfigured threshold in a specified version of the Work Program.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5473	Require the ability to leverage workflow functionality to indicate on the Financial Project when an exception to an established business process has been approved.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5474	Require the ability for users with specified permissions to configure time frames for an approved business process or data condition exception.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5475	Require the ability to leverage workflow functionality to notify specified users when the time frame for an approved business process or data condition exception is nearing expiration, based on a user-specified threshold.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5481	Require the ability to generate and process exception requests to the required data condition where roadway Transportation System Financial Projects must have a corresponding Roadway ID and mileposts.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5492	Require the ability to notify users when a Financial Project has an invalid data combination of Financial Project Phase data attribute values and special contracting provision data attribute values.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5499	Require the ability to notify specified users of any programmed Funds in a Target Box in year two of the Tentative Work Program.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5530	Require the ability to report on Financial Projects whose construction contract-related Item Status has remained unchanged for a user-designated period of time.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5539	Require the ability to notify a user of a required action when the estimate amount on the Financial Project equals \$0 and the total commitment amount is greater than \$0.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5543	Require the ability to notify specified users when the Local Funds Reimbursement fiscal year is equal to the current fiscal year to ensure contract is executed and allow the item status to be changed to reflect the execution of the Local Funds Reimbursement Agreement to prevent non-budgeted phases from rolling forward.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5547	Require the ability to identify and report on Financial Projects where the Innovative Program Delivery on the National Highway Performance Program data attributes are set.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5548	Require the ability to leverage workflow functionality to allow a user to request permission to manually override the allowable Fund Code list based on unique factors of the Financial Project which are not discernable by Master Financial Data.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5553	Require the ability to report on data exception events and include all data attributes associated with the event.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5566	Require the ability to notify users when total programming of designated Funds approaches a preconfigured dollar or percentage threshold over a designated period of time.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5575	Require the ability to leverage workflow functionality to route change requests for a change to a Financial Project in the Tentative Work Program to specified reviewers/approvers, based on data values designated on the request form.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5578	Require the ability to leverage workflow functionality to allow a Financial Project change request to route through multiple levels of review before the request is advanced to the user who will implement the change.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5580	Require the ability for users to populate data attributes for comments and updates in the workflow sequence so workflow participants can view and track the project change request through its lifecycle.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5581	Require the ability for a user to view via a digital dashboard all of his/her project change requests, past and current.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5594	Require the ability to leverage workflow functionality to import or manually reflect, as applicable, the total estimated Financial Project phase dollar amount on a Financial Project record.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5649	Require the ability to leverage workflow functionality to request a Bridge ID number from the bridge system of record and indicate on the Financial Project the request is pending until fulfilled.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5650	Require the ability to leverage workflow functionality to notify a user after a preconfigured time period has passed following a request of a Bridge ID number from the bridge system which remains unfulfilled.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5654	Require the ability to produce a comprehensive report of all Financial Projects in the Tentative Work Program, including all Master Financial Data attributes and identifiers, applicable fiscal years and calculated totals, and Funds programmed (by Fund and summary of Funds) for each project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5655	Require the ability for a user to select the Financial Projects to be included (or excluded) in the report of all Financial Projects in the Tentative Work Program.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5656	Require the ability for a user to sort and group Financial Projects in the report of the Tentative Work Program.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5657	Require the ability for a user to select which snapshot data set of the Tentative Work Program is used to generate the report of all Financial Projects in the Tentative Work Program.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5658	Require the ability for a user to select the Financial Project data attributes to include in the reporting of a selected version of the Work Program.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5659	Require the ability to systematically generate user-configurable, graphical representations of Financial Project data, including but not limited to, pie charts, bar charts, histograms, and line charts for public facing reporting of the data in the Tentative and Adopted Work Program.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5660	Require the ability to systematically generate user-configurable, graphical representations of Financial Project data to measure Funding Sources on Financial Projects.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5661	Require the ability to systematically generate user-configurable, graphical representations of Financial Project data to measure Funding Source by planned use, on Financial Projects.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5662	Require the ability to systematically generate user-configurable, graphical representations of Financial Project data to measure classification of capacity improvements.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5663	Require the ability to systematically generate user-configurable, graphical representations of Financial Project data to measure capacity improvements by mode of transportation.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5664	Require the ability to systematically generate user-configurable, graphical representations of Financial Project data to measure type of construction improvement.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5665	Require the ability to systematically generate user-configurable, graphical representations of Financial Project data to measure consultant vs. In-House investments on Financial Projects.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5666	Require the ability to produce variance reports statewide, by District, and by county which systematically calculate and present differences in Financial Projects where project phases are either added, advanced, deferred, deleted, moved in, or moved out between two user-specified dates.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5667	Require the ability to produce variance reports statewide, by District, and by county which systematically calculate and present differences in Financial Projects where project phase estimates differ between two user-specified dates.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5668	Require the ability to capture and maintain data blocks, logos, charts, and graphs which can then be assembled in preconfigured reporting templates. Reporting elements may be loaded manually from external sources or referenced from a library of reporting templates within the solution.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5669	Require the ability to build and maintain a library of user-configurable reporting templates which reflect the data blocks, logos, charts, and graphs housed in the solution.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5670	Require the ability for selected users to publish system-generated reports to user-specified locations such as external websites, intranet sites, and internal file repositories.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5878	Require the ability to leverage workflow functionality for users with specified permissions to request an exception, with required justification, to pre-approved data conditions on a Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5879	Require the ability to leverage workflow functionality for users with specified permissions to approve or reject exception requests to pre-approved data conditions on a Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-5880	Require the ability to systematically generate a report which lists requested, approved, and rejected exceptions to pre-approved data conditions on Financial Projects.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6098	Require the ability to leverage workflow functionality to route to an appropriate user a request to change the data on a Financial Project in the Adopted Work Program.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6099	Require the ability to leverage workflow functionality to route changes to the Financial Projects in the Adopted Work Program to specified reviewers/approvers, based on data values designated on the request form.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6111	Require the ability for users with specified permissions to view through online dashboard capability the remaining budget allocation balances for use on programming Financial Projects.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6112	Require the ability for users with specified permissions to view through online dashboard capability the available budget balances for use on programming Financial Projects.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6113	Require the ability for users with specified permissions to view through online dashboard capability the available Fund balances for use on programming Financial Projects.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6114	Require the ability for users with specified permissions to view through online dashboard capability the available allocation Fund balances for use on programming Financial Projects.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6208	Require the ability to leverage workflow functionality to advance a Work Program Amendment, with all associated knowledge artifacts, through all specified stakeholders with options to review, modify, approve, and/or reject the amendment.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6209	Require the ability for users with specified permissions to provide the required approval and/or digital signatures on Work Program Amendment artifacts which are advanced among stakeholders using the workflow functionality.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6216	Require the ability to leverage workflow functionality to route Work Program Amendments based on the following Financial Project Phase data attributes: Originating Budgeting District, Central Office Unit, Geographic District, and/or Managing District.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6223	Require the ability to systematically generate and distribute email communications from the solution to preconfigured contacts at the Executive Office of the Governor (EOG) and Legislative Budget Commission (LBC), which include the required Executive Office of the Governor (EOG) and Legislative Budget Commission (LBC) Amendment Package contents respectively.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6225	Require the ability to systematically produce draft email notifications to a list of applicable external stakeholders derived by the geospatial location of the Financial Project Phase to communicate relevant details of the submission of Work Program Amendments at the Financial Project Phase level to the Executive Office of the Governor (EOG) or Legislative Budget Commission (LBC) respectively.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6226	Require the ability for users with specified permissions to review, modify, and distribute from the solution the system-generated email communications regarding the Work Program Amendment submissions.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6227	Require the ability to systematically generate an email notification to Executive Office of the Governor (EOG) contacts to notify staff of the submission of an Executive Office of the Governor (EOG) Amendment Package(s).	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6234	Require the ability to systematically notify stakeholders regarding the completion of a Work Program Amendment at the Financial Project level following the approval of the related Executive Office of the Governor (EOG) Amendment Package or Legislative Budget Commission (LBC) Amendment Package.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6347	Require the ability to leverage workflow functionality to prompt Districts and Central Office business users to add designated Financial Project Phases based on the existence of other Financial Project Phases.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6935	Require the ability to perform a structured query on project change history by any data value captured as an attribute of the change history record.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-6936	Require the ability to leverage workflow functionality to notify selected users when calculated values for defined data attributes violate preconfigured thresholds.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7014	Require the ability to retrieve a Financial Project based on an attribute within the Financial Project structure via an online inquiry screen.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7019	Require the ability to perform a query to display on-line the Financial Project budget, funding encumbrances, expenditures, amount billed and received available budget and available funding.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7036	Require the ability to systematically calculate variances between Financial Project planned funding consumption vs. Actual Financial Activity and summarize to a user-defined summary level.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7037	Require the ability to display all of the following via a single on-line inquiry screen: Financial Project budget and adjustments, Financial Project funding and adjustments, encumbrances, expenditures, revenue, reimbursement receipts and available budget and funding.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7042	Require the ability to perform a query to view Financial Project budgets, funding, encumbrances, revenues, reimbursement receipts and expenditures at any level of the Financial Project hierarchy, including Transportation Strategy and Project Initiative.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7045	Require the ability to track Financial Project expenditures by bonding eligibility and other financial criteria.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7048	Require the ability to generate a report to display for Financial Project actual activity for specific ranges within accounting periods.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7049	Require the ability to generate a report to display Financial Project Actual Financial Activity for user defined date ranges.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7050	Require the ability to report summarized and detail Financial Project expenditures, with the use of drill down user interface elements, by Fund, Chart of Account elements, accounting transaction type, and invoice and warrant/Electronic Funds Transfer (EFT) number references.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7051	Require the ability to generate a report to display Financial Project expenditures by general ledger code.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7052	Require the ability to generate a report to display Financial Project expenditures by vendor and invoice number.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7053	Require the ability to generate a report to display Direct and indirect costs associated with a Financial Project, including assessment of fringe benefit and/or overhead costs associated with direct Financial Project expenditures.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7054	Require the ability to generate a report to display pending Workflow approvals for related Financial Project actual financial activities older than a user defined number of days.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7055	Require the ability to generate an on-demand report of all Financial Projects' Actual Financial Activity approved within a user defined period.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7056	Require the ability to display project status via an online inquiry screen.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7057	Require the ability to perform a query on vendor and external entity information by Financial Project and contract via an online inquiry screen.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7058	Require the ability to perform a query to display Financial Project cost and schedule variance for a specific time period(s), phase(s), programs(s), Fund(s), Chart of Account element(s), business events, and/or trust fund(s) for use in cash forecasting and what if analysis, with the ability to export the results.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7059	Require the ability to perform a structured query on any Financial Project attribute that can display all attributes associated to the Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7060	Require the ability to drill down on Financial Project-related reports reflecting Actual Financial Activity.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7061	Require the ability to generate a report to display planned budget and funding consumption vs. Actual Financial Activity variance by Financial Project.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7062	Require the ability to perform a query to display contracts by Financial Project, including accounting transaction details.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7063	Require the ability to perform a query to display Financial Projects by Grant and Fund(s).	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7068	Require the ability to perform a query to display planned budget and funding consumption (by budget year) associated with Financial Projects.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7069	Require the ability to perform a query to display planned budget and funding consumption (by budget year) summarized by user-specified Financial Project attributes and Chart of Account elements.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7128	Require the ability to leverage workflow functionality to configure the routing of work assignments based on Financial Project schedule dependencies.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7129	Require the ability to leverage workflow capability to alert designated users when there are outstanding Encumbrances, Purchase Orders, Contracts, Payables, Expenditures, Revenue/Billing, or Assets associated with the Financial Project during Financial Project closeout.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7130	Require the ability to leverage workflow capability to generate online, user defined warnings when Financial Project expenditures approach or exceed the original and/or current project estimates.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7149	Require the ability to notify internal stakeholders of modifications (i.e., additions, revisions, and deletions) to the Work Program reporting classification structure.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7167	Require the ability to track expenditure of funds and State appropriation budget at the Financial Project and contract level.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7309	Require the ability to trigger workflow to prompt Work Program staff to adjust the programmed amount on Construction Engineering and Inspection (CEI) phases to fully utilize the overhead allowance for Construction Engineering and Inspection (CEI) and other construction support functions on locally-funded Financial Projects.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7388	Require the ability to leverage workflow capability to notify stakeholders of closing responsibilities based on Financial Project Fund.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7395	Require the ability to leverage workflow capability to notify specified user roles to evaluate the Financial Project criteria for closure.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7936	Require the ability to leverage workflow functionality to prompt Work Program staff to modify the Fund programmed on the Financial Project when local funds have been received from a local funding partner to satisfy local funds default.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7937	Require the ability to leverage workflow functionality to notify LFA staff, via dashboard functionality, when a local funding source is programmed on a Financial Project to recognize when the external partner either fails to perform the required work, or fails to pay for the required work.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-7938	Require the ability to leverage workflow functionality to request and receive approval of the payment request for a funding reimbursement to a local entity.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-9128	Require the ability to summarize the total programmed amount, encumbrance amount, and expenditure amount for each pairing of Financial Project and non-Federal Highway Administration (FHWA) Grant for each Grant Agreement or Award.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-9237	Require the ability to leverage workflow functionality to notify specified users to create new contract-related Chart of Accounts elements and associated Master Financial Data attributes specific to Financial Project scope, schedule, and estimate changes.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-9259	Require the ability to leverage workflow functionality to notify project phase manager that a project is a candidate for closure (based on configurable rules for inactivity or milestone dates) and that an action needs to happen.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-9266	Require the ability to leverage workflow capability to notify the project phase manager that the Financial Project phase is closed.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9279	Require the ability to leverage workflow functionality to notify specified users of approaching milestone dates on a Financial Project that might require consideration for closing a phase or overall Financial Project, based on configurable business rules.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-9285	Require the ability to leverage workflow capability to notify specified users (i.e., Project Phase Managers/Work Program Analysts/Federal Project Analysts/Revenue Specialists) to close applicable funding source estimates after all funding source estimates are set to pre-close, based on business rules driven by funding source.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-9288	Require the ability to leverage workflow capability to notify specified users when a funding source estimate remains in pre-close status with no activity for a configurable number of days.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-9292	Require the ability to leverage workflow capability to notify the Project Phase Manager that additional actions are required prior to closing any Financial Project Funding Source Estimate.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-9300	Require the ability to leverage an escalation workflow to notify Department Leadership of delays by specified roles in addressing circumstances preventing the auto closure of Financial Projects (e.g., final invoice, outstanding encumbrance balance, outstanding payable, negative supplemental, etc.).	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-9420	Require the ability to leverage workflow capability to prompt specified users to review remaining Financial Project authorization amount when unencumbered disbursements consume approved authorization amounts.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-9590	Require the ability to leverage workflow capability to notify specified user roles to reopen a closed Federal Project when the applicable Federal funding source on the Financial Project is reopened.	Manage Project Development to Closeout	05 - Communicate Project Information to Stakeholders
REQ-4060	Require the ability for users with specified permissions to configure a matrix of data attributes and valid values to define a special program.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-4061	Require the ability for users with specified permissions to populate a data attribute on a Financial Project for a specified program.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-4062	Require the ability to systematically validate whether a specified program selected on a Financial Project satisfies the matrix of data attributes and values of a special program.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-4063	Require the ability to prevent invalid data conditions on a Financial Project between the identified special program and the matrix of data attributes and values of the special program.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5038	Require the ability to designate contingency Funds to protect the Adopted Work Program and ensure the priorities of the Department are met.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5044	Require the ability to include or exclude target Box funding in the calculation of target satisfaction as required by executive policy.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5046	Require the ability to configure the Financial Project data attributes as variables to be used in the calculation of available contingency Funds.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5047	Require the ability for a users with specified permissions to manually input inflation factors for each fiscal year that will be applied to Present Day Cost (PDC) estimates to create a year-of-expenditure amount.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5048	Require the ability for users with specified permissions to enter manual inflation factors up to 50 fiscal years into the future.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5084	Require the ability to report contingency levels as a percentage of funding statewide with a detailed breakout by Financial Project.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5085	Require the ability to report summary contingency levels as a percentage of funding statewide.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5114	Require the ability to designate a Fund as contributing to specific matching requirements of a different Fund.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5117	Require the ability to adjust data tables sensitive to census adjustments, urban boundaries, and other population characteristics.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5142	Require the ability to associate digital copies of the Department's Letter of Intent to Request Reimbursement, via links to the Department's document repository, to the Transportation Strategy specific to the response activities to a declared disaster.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5164	Require the ability to populate a data attribute for an emergency event classification at the Transportation Strategy level.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5196	Require the ability to populate a data attribute at the Financial Project level to indicate when an external agency is unable to contribute Local Funds to the project effort, including a data attribute for a justification as to why.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5227	Require the ability to restrict the transfer of aviation grant Funds into or out of the Airport Discretionary Capacity Improvement Program.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5366	Require the ability for users with specified permissions to set and modify contingency calculation thresholds, via dollar amounts and percentage values, based on Financial Project attributes, fiscal year, Fund, and Fund attributes.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5367	Require the ability to populate a data attribute to indicate whether Funds programmed on a Financial Project or Funds programmed in a Target Box satisfy rural or urban arterial resurfacing target criteria.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5423	Require the ability to populate as a data attribute of the Transportation Strategy all specific Strategic Intermodal System (SIS) Objective(s) Transportation Strategy satisfies.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5424	Require the ability to populate a data attribute to indicate all agency-specific goal(s) a Transportation Strategy satisfies.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5509	Require the ability to populate data attributes on the Transportation Strategy which create valid data relationships in an effort to conform Department investing and reporting to legislation and policy.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5512	Require the ability to configure a three-level hierarchical structure of data attributes which can be designated on a Transportation Strategy. Data attributes available at the second level would be defined by the attribute chosen at the first level; data attributes available at the third level would be defined by the attribute chosen at the second level.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5565	Require the ability to restrict the total programming of designated Funds to not exceed preconfigured dollar or percentage thresholds over a designated period of time.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5567	Require the ability to populate a data attribute to specify the transportation objective(s) a Financial Project satisfies.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5568	Require the ability to populate a data attribute to specify the transportation objective(s) a Project Initiative satisfies.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5569	Require the ability to populate a data attribute to specify the transportation objective(s) a Transportation Strategy satisfies.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5613	Require the ability to populate a data attribute on a Financial Project to designate the project's relevant statutory mandate.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5616	Require the ability to designate key expiration dates as data attributes on the Project Initiative to be accomplished before additional investments, recertifications, and/or actions are required.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5618	Require the ability to configure user-defined data attributes on the Financial Project to be used as project prioritization criteria.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5619	Require the ability to configure user-defined data attributes on the Project Initiative to be used as project prioritization criteria.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5626	Require the ability to assign priority weighting factors to the individual prioritization data attributes.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5627	Require the ability to systematically calculate a weighted priority score for individual Financial Projects based on their weighted prioritization attributes.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5639	Require the ability for users to configure a preferred order of assigning eligible Fund Codes to Financial Projects.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-5715	Require the ability to import inflation factor data attribute values from an external source rather than manually entering them.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-6562	Require the ability to configure a minimum of a three alphanumeric character Master Financial Data attribute to represent a Fund Group used to summarize Funds for projecting planned commitments within the Program and Resource Plan Summary and cross walking other Master Financial Data attributes to preconfigured common reporting structures.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-6563	Require the ability to systematically crosswalk each Fund to a parent Fund Group.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6564	Require the ability to configure a minimum of one alphanumeric character Master Financial Data attribute to represent a Program Plan Category used to further delineate the Department's Product, Product Support, Operations and Maintenance, Administrative, and Miscellaneous planned commitments within the Program and Resource Plan Summary.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-6565	Require the ability to configure a minimum of a two alphanumeric character Master Financial Data attribute to represent a Program Plan Subcategory used to further delineate the Department's Program Plan Categories into specific program related areas to classify the planned commitments within the Program and Resource Plan Summary.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-6566	Require the ability to systematically crosswalk the Department's Program Plan Subcategory to the parent Program Plan Category.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-6568	Require the ability to configure a minimum of a two alphanumeric character Master Financial Data attribute to represent a Work Program Version.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-6723	Require the ability for users with specified permissions to create system records for agency and legislative policy decisions.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-6779	Require the ability for users with specified permissions to populate an Allocation Category, from a preconfigured list of values, as a data attribute of a Budgeting District.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-6908	Require the ability to populate a data attribute of the Transportation Strategy record that classifies its L1-L2 Organizational Assignment of Ownership.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-8531	Require the ability to forecast the planned commitment amounts for each Program Plan Category, Program Plan Subcategory and Fund Group for years 7 thru 10 of the Program and Resource Plan Summary using planned commitment averages and preconfigured inflation factors.	Manage Project Portfolio	01 - Translate Department Policy into Project Portfolio Strategy
REQ-4237	Require the ability to populate a data attribute on the Financial Project to designate programmed planned commitments as contingency amount(s).	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5042	Require the ability to query and display to the user program contingency percentage values, by Budget Category and State Fiscal Year, for user-selected Organizational Unit Levels.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5043	Require the ability to query and display to the user program contingency percentage values by Financial Project and State Fiscal Year.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5045	Require the ability to query and display to the user program reserve percentage values, by Budget Category and State Fiscal Year, for user-selected Organizational Unit Levels.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5167	Require the ability to replicate a Transportation Strategy and its associated Project Initiative(s) and Financial Projects to allow mass creation of new Financial Projects for a specific event.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5615	Require the ability to query and display to the user Financial Projects based on the key activity/milestone dates interfaced from the Department's scheduling system of record.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5620	Require the ability to model funding scenarios where available Funds are consumed on proposed Financial Project selections using a combination of Fund eligibility logic, preferred Fund planned consumption priority, and planned commitments programmed on Financial Projects.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5622	Require the ability to systematically compare user-selected prioritization models of the Department's Work Program scenarios as proposed Financial Project selections for potential funding.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5624	Require the ability to query and display to the user Financial Projects by multiple, user-selected prioritization criteria based on Financial Project data attributes.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5625	Require the ability to transmit a complete Work Program funding scenario, including all related data attributes, to specified users to accept or modify the proposed Financial Projects for inclusion in the Tentative or Adopted Work Program.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5628	Require the ability to populate a user-defined prioritization score data attribute of a Financial Project to model inclusion in the Department's Work Program, using dedicated prioritization functionality.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio

Florida Department of Transportation - Work Program Integration Initiative (WP II)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5633	Require the ability to select Financial Projects for prioritization from all available Work Program versions.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5637	Require the ability to systematically assign eligible Funds to Financial Projects based on the predefined prioritization sequence, within a prioritization model, up to the total estimate assigned to the Financial Project.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5638	Require the ability, in the project prioritization model, to systematically calculate a contingency amount to be set aside, based on specified criteria, as each Financial Project is added to the prioritization list which deducts from the available balance of specified Funds.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5707	Require the ability to create a baseline grouping of all Financial Projects with associated data attributes and relevant financial data at specific points in time to reflect an identifiable version of the Department's Work Program.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5867	Require the ability to systematically calculate unfunded Financial Project estimate amounts associated with a Project Initiative.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5868	Require the ability to query and display to the user unfunded Financial Project estimate amounts associated with a Project Initiative, at both the Financial Project and Projective Initiative levels.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-6044	Require the ability to perform a structured query that calculates the variance, by State Fiscal Year, between the amounts of programmed commitments on Financial Project Right of Way Phases and the expenditures forecasted in the Department's Right of Way Management System (RWMS).	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-6943	Require the ability for users with specified permissions to populate the multi-year Tentative Work Program Development Cycle as a data attribute of each Financial Project priority type designation to indicate the cycle in which the priority was assigned.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-6946	Require the ability for users with specified permissions to populate the multi-year Tentative Work Program Development Cycle as a data attribute of each Project Initiative priority type designation to indicate the cycle in which the priority was assigned.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-6947	Require the ability to populate a free-form text data attribute to document the prioritization justifications on each Financial Project to explain assumptions, considerations, and factors which led to prioritization decisions.	Manage Project Portfolio	02 - Prioritize and Maintain Project Portfolio
REQ-5041	Require the ability to notify users when funding is input into specific fiscal years of the Adopted and Tentative Work Programs on Financial Projects labeled as Target Boxes.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5253	Require the ability to capture comments as a data attribute at the Transportation Strategy level which are intended as an attribute for reports intended for public disclosure.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5254	Require the ability to capture comments as a data attribute at the Transportation Strategy level which are intended for administrative upkeep of the Transportation Strategy and are not intended for public disclosure.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5299	Require the ability to report on different types of planning activities at the Financial Project level.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5363	Require the ability to systematically identify active Financial Projects, both in the Tentative and/or Adopted Work Program, which have common geospatial location data.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5364	Require the ability to systematically notify users of active Financial Projects, both in the Tentative and/or Adopted Work Program, which have common geospatial location data.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5384	Require the ability to populate a data attribute to indicate Financial Projects that support non-infrastructure improvements for Safe Routes to School Program.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5385	Require the ability to populate a data attribute to indicate Financial Projects that support infrastructure improvements for Safe Routes to School Program.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5386	Require the ability to report on the Financial Projects based on the classification of either an infrastructure or non-infrastructure improvement under the Safe Routes to Schools Program.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5400	Require the ability to systematically calculate and report on the running balance of contracts on Financial Projects which have been selected for an Innovative Contracting Method.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5413	Require the ability to systematically capture approvals from process stakeholders and perform system validations based on those approvals.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5414	Require the ability to restrict specified user actions based on systematically captured stakeholder approvals, or the lack thereof.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5427	Require the ability for a user to systematically navigate from a Transportation Strategy directly to the related Project Initiative(s) to view each Project Initiative's summary data.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5428	Require the ability for a user to systematically navigate from a Project Initiative directly to the related Financial Project(s) to view each Financial Project's detailed data.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5429	Require the ability to display aggregated data at the Transportation Strategy level which reflects the details of the related Project Initiative(s).	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5430	Require the ability to display aggregated data at the Project Initiative level which reflects the details of the related Financial Project(s).	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5459	Require the ability to configure data relationships between Project Initiatives, that may be supporting different Transportation Strategies, strictly for reporting purposes.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5460	Require the ability to configure data relationships between Financial Projects, which may be aligned to different Project Initiatives, strictly for reporting purposes.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5469	Require the ability to systematically identify and report Financial Projects where specified Federal Funds are programmed off the State Highway System, on an In-House phase of work, but not on the primary phase of work.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5564	Require the ability to systematically calculate and report the total amount of National Freight Program Discretionary Funds programmed on Financial Projects.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5617	Require the ability to notify designated users of approaching expiration dates associated with data attributes of a Project Initiative.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5623	Require the ability in the user interface to view, in a single location, Fund balances, budget balances in budgeted year, eligible Financial Projects, and user selected target dashboards while performing Financial Project prioritization.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5629	Require the ability to generate report(s) of a specified Tentative Work Program version, by Financial Project priority designation attributes, for review in the system by other users.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5630	Require the ability to generate report(s) of a specified Tentative Work Program version, by Financial Project priority designation attributes, for review external to the source application, via digital extracts and hard copy reports.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5653	Require the ability to query all Financial Project records based on geospatial location data and a user-specified time frame data attributes.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5708	Require the ability to leverage workflow functionality to notify users of Financial Projects in an Amended status within a specified time frame of an official snapshot date.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5710	Require the ability to report on the state of the Work Program from a defined historical point in time, which will provide the capability to compare historical to live, or other what-if scenarios.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5712	Require the ability to systematically compare two versions of the Department's Work Program for variance analysis of Master Financial Data attributes and values to inform recommendations for action to decision makers.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5792	Require the ability to navigate directly from the summary level variance between two separate versions of the Department's Work Program to the Financial Project and Fund-level programming.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5815	Require the ability to publish the results of the Adopted Work Program for internal and external stakeholders, after approval from Office of Work Program and Budget Management.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5816	Require the ability to publish the results of the Tentative Work Program for internal and external stakeholders, after approval from Office of Work Program and Budget Management.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5817	Require the ability to leverage workflow functionality to obtain approval for publication of versions of the Department's Work Program by Office of Work Program and Budget Management.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5870	Require the ability to systematically calculate the programmed amounts on Financial Project Phases that meet Master Financial Data attribute criteria across a range of user-specified fiscal years.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5871	Require the ability to systematically generate a report which calculates the programmed amounts on Financial Project Phases that meet Master Financial Data attribute criteria across a range of user-specified fiscal years.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5872	Require the ability to include hyperlinks in system-generated reports at the Financial Project level which link to Department geospatial mapping tools.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5873	Require the ability to include hyperlinks in system-generated reports at the Project Initiative level which link to Department geospatial mapping tools.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5874	Require the ability to include hyperlinks in system-generated reports at the Transportation Strategy which link to Department geospatial mapping tools.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5875	Require the ability for a user to populate a data attribute for comments at the Financial Project level to describe decisions, objections, and considerations resulting from the Public Hearings.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5876	Require the ability to generate variance reports statewide, by District, and by county which display calculated differences in Financial Projects where project phases are either added, advanced, deferred, deleted, moved in, or moved out between two user-specified snapshot data sets.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5877	Require the ability for the user to specify the data attributes to be included in the variance reports related to Financial Projects across different user-specified time frames.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5882	Require the ability to leverage workflow functionality for specified District staff to designate a preferred list of Financial Projects to be included in the required reporting to the Florida Transportation Commission.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5883	Require the ability to systematically generate standard reports for the Florida Transportation Commission which reflect the Financial Projects designated for inclusion by the specified District users.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5884	Require the ability to embed image file content from a digital document library on report templates.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5885	Require the ability to leverage workflow functionality to prompt selected users to populate content to be used as data blocks in report templates.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5886	Require the ability to leverage workflow functionality to request simultaneous system actions by users in the development of content for report templates.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5887	Require the ability to systematically track completion of workflow steps through a consolidated view of the progress of each action.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5888	Require the ability to extract pre-formatted reporting data elements in a compatible format for import to Microsoft PowerPoint.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-5889	Require the ability to display report material in an online presentation format using Business Intelligence tools.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-6065	Require the ability to generate a report of contingency levels by specific budget categories as these are tied to program areas and type of work to be performed.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-6445	Require the ability to perform queries of programmed, authorized, and Actual Financial Activity captured by Fund or any combination of Fund data attributes.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-6446	Require the ability to extract query results of programmed, authorized, and Actual Financial Activity captured by Fund or any combination of Fund data attributes.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-6447	Require the ability to perform queries of programmed, authorized, and Actual Financial Activity captured by Federal Appropriation Category or any combination of Federal Appropriation Category data attributes.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-6448	Require the ability to extract query results of programmed, authorized, and Actual Financial Activity captured by Federal Appropriation Category or any combination of Federal Appropriation Category data attributes.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-6576	Require the ability to present a view to the users of all Financial Projects with programmed Funds from a specified grant, including the amount of the grant Funds programmed.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-6577	Require the ability to present a view to the users of all Financial Projects with programmed Funds from a specified grant, including the authorized amount.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-6780	Require the ability to perform a structured query that systematically calculates variances by dollar and percentage, of selected Allocation Categories in selected Budgeting Districts to selected scopes of work programmed on Financial Projects that correspond to the Allocation Categories by County for each fiscal year over a ten-year period.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-7035	Require the ability to roll up Financial Project to a user-defined summary level.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-7065	Require the ability to create a data relationship between budget requests, appropriations, and actual expenditures by Financial Project for reporting and inquiry purposes.	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-8530	Require the ability to create the Department's Program and Resource Plan Summary planned commitments for each calendared "snapshot" date based on summarized Financial Project programmed amounts, funding assignments and preconfigured reporting format(s).	Manage Project Portfolio	03 - Communicate Project Portfolio Information to Stakeholders
REQ-4201	Require the ability to define budget structures based on preconfigured data relationships between statewide Chart of Accounts data attributes and their related values.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-5031	Require the ability to program and crosswalk, valid operating budget categories on specific Financial Projects when use of operating budget results in the execution of a contract.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-5033	Require the ability to validate the programmed amounts on Financial Projects produce the summary data required to request the Department's budget comprised of budget entity, budget category, Trust Fund, State program for Legislative Appropriation System/Planning and Budgeting Subsystem.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-5034	Require the ability to navigate to summary budget data provided at the General Appropriations Act level to validate conformity on programmed Financial Projects to the amounts included in the General Appropriations Act.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-5106	Require the ability to create a data relationship between the budget category representing local transportation projects and the Financial Projects designated as local transportation projects.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-5108	Require the ability to create a data relationship between the budget category representing economic development projects and the Financial Projects designated as economic development projects.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-5204	Require the ability to populate a data attribute to specify the number of months for the budget period for a Fixed Capital Outlay Financial Project.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-5206	Require the ability to create data relationships between the Fixed Capital Outlay Buildings and Grounds Fund Code and Transportation System, Phase, and Program to derive Budget Category, Program Plan Category, and Program Plan Sub-Category for Fixed Capital Outlay Buildings and Grounds.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-5342	Require the ability to restrict valid activity code(s) to specific appropriation budget categories to control the use of Work Program vs. Operating Budget.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-5824	Require the ability to create new Chart of Accounts elements and associated Agency unique Master Financial Data attributes, with configured business rules and validation criteria, specific to the new State Fiscal Year.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5865	Require the ability for users with specified permissions to inactivate the Department's representation of the Statewide Chart of Accounts elements and agency unique code crosswalks based on Department of Financial Services' deactivations during the fiscal year.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-5866	Require the ability for users with specified permissions to activate the Department's representation of the Statewide Chart of Accounts elements and agency unique code crosswalks based on Department of Financial Services' additions during the fiscal year.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-6521	Require the ability to systematically combine Transportation Systems, Phase Group and Phase Type pairings, and Programs data attributes to crosswalk Department specific Master Financial Data attributes to the Statewide Chart of Accounts codes and preconfigured reporting structures. A minimum of six alphanumeric characters should be allowed for this combination.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-6556	Require the ability to configure a two alphanumeric character Master Financial Data attribute to represent a Budgeting District Division to designate the organizational structure within the Department that is assigned oversight responsibility for budgetary appropriations.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-6557	Require the ability to systematically validate a Budgeting District Division Master Financial Data attribute based on the second level of the FDOT Organizational structure for the Statewide Chart of Accounts.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-6558	Require the ability to combine Budgeting District Divisions, Transportation Systems, Phase Group and Phase Type pairings, and Programs data attributes to crosswalk Department specific Master Financial Data attributes to the Statewide Chart of Accounts codes and preconfigured reporting structures. A minimum of eight alphanumeric characters should be allowed for this combination.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-6559	Require the ability to configure a minimum of a two alphanumeric character Master Financial Data attribute to represent a Managing District Division to designate the organizational structure within the Department that has operational and performance measure reporting responsibilities for budgetary appropriations and funding allocations.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-6560	Require the ability to configure a minimum of a two alphanumeric character Master Financial Data attribute to represent a Geographic District Division to designate the physical location of the organizational structure within the Department that has responsibility for a Financial Project. A Geographical District Division contains specified counties.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7126	Require the ability to re-purpose the Agency Unique field within the existing Florida Accounting Information Resource (FLAIR) system transaction file to store a Department-specified value relating to the Emergency Event Identifier.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7132	Require the ability to reference a single source within the enterprise solution all Financial Project attributes and rollups and Chart of Accounts elements associated with planned budget and funding consumption for Financial Projects.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7133	Require the ability to reference a single source within the enterprise solution all Financial Project attributes and rollups and Chart of Accounts elements associated with crosswalks to the budgeting system, external funding partners, and the State of Florida accounting system.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7138	Require the ability to populate the agency specific Financial Project attributes with the corresponding State of Florida common Chart of Account values.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7140	Require the ability to populate the agency specific Contract attributes with the corresponding State of Florida common Chart of Account definitions.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7150	Require the ability to ensure the Department's financial management system Chart of Accounts (i.e., Master Financial Data) necessary for processing accounting transactions to interface with the State Accounting System shall remain in sync with the Statewide Chart of Accounts.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7198	Require the ability to manage valid pairings of Object code and Other Cost Accumulator (OCA) code for subsequent use in validating elements of the Department's Florida Accounting Information Resource (FLAIR) system accounting transactions.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7199	Require the ability to indicate for each Object code/Other Cost Accumulator (OCA) code pairing if a Financial Project is required input for an accounting transaction. Revenue Object codes will have a Object code/Other Cost Accumulator (OCA) pairing but may not require a Financial Project number.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7251	Require the ability to capture all Chart of Accounts (COA) values after allocation related to an accounting transaction, including rollups, inferences, and derivations.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7260	Require the ability to configure a six-digit Object Code for the Statewide Chart of Accounts to designate specific types of revenue to be recorded on accounting transactions.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7261	Require the ability to configure a six-digit Object Code for the Statewide Chart of Accounts to identify the type of services, materials or other charges for which monies are expended and allow a more detailed designation for specific types of expenditures to be recorded on accounting transactions.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7265	Require the ability to configure a five-digit General Ledger (GL) Code data attribute for the Statewide Chart of Accounts to specify the common terminology and classifications used by State of Florida agencies to designate budgeting, accounting, and financial reporting.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7266	Require the ability to create data relationships between the Statewide Chart of Accounts elements of Agency Unique Reference, Organization, Budget Entity, Trust Fund and State Program to populate the Florida Accounting Information Resource (FLAIR) Expansion Option file.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7267	Require the ability to derive the Department's accounting data for accounting transactions with the use of the Florida Accounting Information Resource (FLAIR) system Expansion Set file.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7268	Require the ability to derive and populate the Florida Accounting Information Resource (FLAIR) 29-digit Account Code to designate the valid statewide Chart of Account budget classification edit combinations.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7269	Require the ability to define Financial Project correlations for the valid combinations of the Department's Financial Project and Florida Accounting Information Resource (FLAIR) 29-digit Account Codes.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7471	Require the ability to define summary grouping of accounting transactions based on statewide accounting transaction type and General Ledger account.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7556	Require the ability to interface Statewide Chart of Accounts elements with the Statewide Accounting System Master Property file to validate cost center values.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7557	Require the ability to validate the 11-byte Financial Project and associated attributes when used in the Property Master File.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-7781	Require the ability to allow a users with specified security roles to override the default Chart of Accounts to correct errors.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9036	Require the ability to reference from a single source of information all chart fields within the Statewide Chart of Accounts.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9327	Require the ability to configure a two character Chart of Accounts code to represent the highest level of the Florida Department of Transportation (FDOT) organizational structure for the Statewide Chart of Accounts (i.e., "Org Level 1" representing the Agency level with a current value for the Department of '55').	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9328	Require the ability to configure a two character Chart of Accounts code to represent the second level of the Florida Department of Transportation (FDOT) Organizational structure for the Statewide Chart of Accounts (i.e., "Org Level 2" representing the Division level within the Department).	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9329	Require the ability to configure a two character Chart of Accounts code to represent the third level of the Florida Department of Transportation (FDOT) Organizational structure for the Statewide Chart of Accounts (i.e., "Org Level 3" representing the Bureau level within the Department).	Perform General Accounting	01 - Setup and Maintain Chart of Accounts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9330	Require the ability to configure a two character Chart of Accounts code to represent the fourth level of the Florida Department of Transportation (FDOT) Organizational structure for the Statewide Chart of Accounts. (i.e., "Org Level 4" representing the Section level within the Department).	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9331	Require the ability to configure a three character Chart of Accounts code to represent the fifth level of the Florida Department of Transportation (FDOT) Organizational structure for the Statewide Chart of Accounts. Known as "Org Level 5" representing the Cost Center (or Section level) within the Department.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9332	Require the ability to derive the 11-character data attribute values for Organization Level, by sequentially concatenating the five hierarchical elements to represent the lowest level at which budget can be allocated within the Department.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9333	Require the ability to combine the Chart of Accounts organization code levels 2 thru 5 to represent the breakdown of the Department's organization for tracking the actual consumption of budget via the Department's accounting transactions. Nine characters should be allowed for this organization code level combination.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9334	Require the ability to populate the data attribute value for Organization Level to represent the user's chosen level at which budget is allocated within the Department.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9335	code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts 'Organization' chart field for the breakdown of the Department's organizations and	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9336	Require the ability to configure a two character Chart of Accounts code to represent the classification for Department maintained trust funds according to Governmental Accounting, Auditing and Financial Reporting (GAAFR) requirements.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9337	Require the ability to configure a one character Chart of Accounts code to represent the unique value assigned to identify a state trust fund type.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9338	Require the ability to configure a six character Chart of Accounts code to differentiate between several Department maintained trust funds.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9339	Require the ability to combine the Chart of Accounts codes related to trust fund configuration ((Governmental Accounting, Auditing, and Financial Reporting (GAAFR) fund, State Fund, and State Automated Management Accounting (SAMAS) Fund)) to uniquely identify each Department maintained trust fund. Nine characters should be allowed for this trust fund code combination.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9340	Require the ability to configure a five character Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts budgetary 'Fund' chart field to segregate and capture specific activities or to capture certain objectives in accordance with special regulations, restrictions or limitations for all the Department maintained trust funds.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9343	Require the ability to configure a six character Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts Account chart field to capture detailed financial activity on all accounting transactions.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9344	Require the ability to configure a ten character Chart of Accounts code for State Program to record a plan for the Department and/or use of resources to meet specific objectives as promulgated by the Executive Office of the Governor.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9346	Require the ability to configure a ten character Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts 'State Program' chart field to track revenue and expenditures for programs within or across State of Florida agencies.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9348	Require the ability to configure an eight character Chart of Accounts code for Budget Entity to represent the organizational division used to request and distribute FDOT's budget authority.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9350	Require the ability to configure an eight character Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts 'Budget Entity' chart field identifying organizations and/or functions to which appropriations are made.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9352	Require the ability to designate the two character Internal Budget Indicator (IBI) for the Department's Florida Accounting Information Resource (FLAIR) 29-digit Account Codes and accounting transactions for interfacing to the Statewide Accounting System (the Florida Accounting Information Resource (FLAIR) system).	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9353	Require the ability to configure a six character Chart of Accounts code for Budget Category to represent the budget appropriations within the General Appropriations Act.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9355	Require the ability to configure a six character Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts 'Category' chart field identifying appropriation categories and revenue source codes.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9356	Require the ability to create data relationships between combination(s) of Department specific Master Financial Data attributes and the corresponding Category within the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9359	Require the ability to configure a 15 character Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts 'Project' chart field to capture a planned undertaking, having a finite beginning and a finite ending, for which expenditures/costs and revenues are to be tracked.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9360	Require the ability to configure 15 character Chart of Accounts code(s) to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts 'Activity' chart field to allow the tracking of specific tasks that make up a Project and records further accounting transaction details.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9362	Require the ability to configure a five character Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts 'Source Type' chart field to identify the purpose or origin of an accounting transaction.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9363	Require the ability to configure a five character Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts 'Project Category' chart field to provide more flexibility and granularity in tracking and analyzing costs.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9364	Require the ability to configure a five character Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts 'Subcategory' chart field to provide additional flexibility and granularity in tracking and analyzing costs	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9365	Require the ability to configure a five character Grant Identifier data attribute for the Department's grant-related accounting transactions for interfacing to the Florida Accounting Information Resource (FLAIR) system.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9366	Require the ability to configure a Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts 'Grant ID' chart field for a maximum of fifteen characters.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9369	Require the ability to configure a ten character Chart of Accounts code to represent the Florida PALM statewide Chart of Accounts Contract chart field to capture expenditure and revenue transactions for two party agreements.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9370	Require the ability to configure a five character Chart of Accounts code for the Other Cost Accumulator (OCA) Code to designate an expenditure, budgetary, or revenue classification used to identify the type of service, material, or other charge received or rendered. The Other Cost Accumulator (OCA) will be used if the breakout at the State Automated Management Accounting (SAMAS) Object level does not provide sufficient detail.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9371	Require the ability to configure a five character Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts 'Other Accumulator' chart field for various purposes, such as, tracking for optional reporting, or cost pools.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9372	Require the ability to configure a ten character Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts Agency Unique chart field for tracking optional reporting or specific State of Florida agency use.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-9390	Require the ability to configure a six character Chart of Accounts code to represent the Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts transactional 'Fund' chart field to segregate and capture specific activities or to capture certain objectives in accordance with special regulations, restrictions or limitations for all the Department maintained trust funds.	Perform General Accounting	01 - Setup and Maintain Chart of Accounts
REQ-4202	Require the ability to dynamically display required data attributes and available input values for unencumbered disbursement accounting transactions based on the values chosen for the Organization, Expansion Option, and Object Code data attributes.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-5784	Require the ability for users with specified permissions to limit user access to run reports and queries during specified time periods.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-6796	Require the ability to configure a data structure to designate the dual-year processing time frame.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7093	Require the ability to validate that the amount of a disbursement accounting transaction does not exceed the amount of unconsumed funds and budget for the Financial Project.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7097	Require the ability to configure business rules to exclude indirect cost accounting transactions from reimbursement requests for select funding partners.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7099	Require the ability to systematically enforce Budget Structure definitions to validate accounting transactions for a specific Financial Project.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7100	Require the ability to enforce preconfigured Financial Project budgetary controls for the processing of disbursement accounting transactions.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7108	Require the ability for users with specified permissions to temporarily prevent accounting transactions from being processed for a specific Financial Project.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7154	Require the ability to systematically enforce that disbursement accounting transactions and correcting accounting transactions, for goods and services received in the prior accounting year, are recorded in the prior accounting year when processed during the dual-year processing period.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7166	Require the ability to derive Statewide Accounting System accounting transaction data attributes, based on data relationships with Expansion Set and Expansion Option, for all disbursement accounting transactions.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7172	Require the ability to enforce preconfigured business rules for the consumption of budget by disbursement accounting transactions based on Budget Category data attributes.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7174	Require the ability to configure error handling routines based on accounting transactions error messages received from the Statewide Accounting System interface.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7238	Require the ability to interface valid Financial Project and Work Activity data attribute combinations to the Maintenance Management System (MMS) for timesheet validation.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7274	Require the ability to systematically enforce the initial mandatory input of Organization, Expansion Option, and Object Code data attributes for unencumbered disbursement accounting transactions.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7277	Require the ability to uniquely designate accounting transactions in a reimbursement request based on predefined data attributes.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7340	Require the ability to display a limited set of data attribute values for Org Level 2 through 5 for input on accounting transactions, based on the Budgeting District designated for the associated Financial Project programmed amount.	Perform General Accounting	02 - Setup and Maintain Accounting Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7348	Require the ability to present to the user a valid set of Expansion Options, for input on the Department's accounting transactions, based on Statewide Chart of Accounts and Financial Project data attributes.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7470	Require the ability to derive the accounting fiscal year data attribute value based on the creation date of the accounting transaction.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7501	Require the ability to systematically enforce the use of preconfigured Budget Category values for expenditure accounting transactions based on the use of predefined Object code values and a predefined accounting transaction amount tolerance.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7610	Require the ability to systematically check for potential duplicate payments to a Vendor when a payment is requested by ensuring no other payment records use identical values for invoice number, invoice amount, payment amount, Vendor id, and service period.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7634	Require the ability to maintain data relationships between General Ledger Code, outside business entity type, and accounts receivable type data attributes.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7647	Require the ability to prevent deletion of an outside business entity if there are active Accounts Receivable records.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7649	Require the ability to present to the user a valid set of General Ledger Code data attribute values for input on an accounts receivable accounting transaction based on the predefined data relationships between General Ledger Code, outside business entity type, and accounts receivable type data attributes.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7659	Require the ability to configure business rules to indicate if the change in an Accounts Receivable will require the generation of an accounting transaction to be interfaced to the Statewide Accounting System.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7660	Require the ability to create a security instrument record for the guarantee or drawdown for Vendor payment of Department-provided goods and services.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7661	Require the ability to assign a data attribute value to uniquely identify a security instrument record for the guarantee or drawdown for Vendor payment of Department-provided goods and services.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7662	Require the ability to configure a category data attribute value for the security instrument record for the guarantee or drawdown for Vendor payment of Department-provided goods and services.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7663	Require the ability to configure a type data attribute value for the security instrument record for the guarantee or drawdown for Vendor payment of Department-provided goods and services.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7665	Require the ability to populate data attributes to record contact information for the security instrument record for the guarantee or drawdown for Vendor payment of Department-provided goods and services.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7670	Require the ability to generate a preformatted request to the Department of Financial Services for the drawdown of Locally Funded Agreement (LFA) escrow accounts.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7675	Require the ability to derive General Ledger (GL) Code data attribute values for accounts receivable accounting transactions, based on the Account Type and Customer Type data relationship.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7679	Require the ability for users with specified permissions to create adjusting accounting transactions for the purchase process used to drawdown escrow balances.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7700	Require the ability to configure an Accounts Receivable data attribute to designate an Accounts Receivable balance as not legally collectable.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7701	Require the ability to configure a data attribute for the date range for the referral of an Accounts Receivable to collection agents based on the age of the Accounts Receivable.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7702	Require the ability to configure business rules to determine when an Accounts Receivable should be sent to collection agents based on the type of Accounts Receivable.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7703	Require the ability to configure an amount threshold to determine when an Accounts Receivable should be sent to collection agents based on the total amount of the Accounts Receivable.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7723	Require the ability for users with specified permissions to override sales tax on invoices for tax exempt external entities for the total invoice or individual line items.	Perform General Accounting	02 - Setup and Maintain Accounting Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7791	Require the ability to query and present to the user all Account Receivables by external entity, categorized by Accounts Receivable type.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7793	Require the ability for users with specified permissions to change the status data attribute value for an Accounts Receivable, to indicate whether accounting transactions will be processed for the Accounts Receivable.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7799	Require the ability to copy an Accounts Receivable record when creating a new Accounts Receivable record.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7800	Require the ability to generate a minimum seven-character, numeric, unique Accounts Receivable ID data attribute value.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7804	Require the ability to query and present to the user Accounts Receivable records by user-defined data attributes.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7809	Require the ability to establish a data relationship between an Accounts Receivable and an Accounts Payable for the same Vendor.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7860	Require the ability to record and display to user both detail and summary level audit trail data attributes for all accounting transactions.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7884	Require the ability to populate a data attribute to indicate if an Accounts Receivable balance will be billed by the Department.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7887	Require the ability to report outstanding balances of the Department's Accounts Receivables at the end of the State Fiscal Year to reflect an identifiable version for historical reporting.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7911	Require the ability to establish an Accounts Receivable data relationship to a Locally Funded Agreement and a Financial Project.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7957	Require the ability to validate the Vendor on a remittance accounting transaction via the Transportation Vendor Inquiry (TVI) interface.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7965	Require the ability for users with specified permissions to override calculated taxes on a cash receipt, based on total billable amount.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7969	Require the ability to configure business rules to calculate the collection allowance amount, based on requirements dictated by the Department of Revenue.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8200	Require the ability to systematically enforce the final submission of the indirect cost distribution and toll redistribution prior to running the Operations and Maintenance (O&M) Report.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8203	Require the ability to systematically enforce the final submission of the indirect cost distribution, toll redistribution, and Certification Forward submission prior to processing the accounts payable accounting transactions in the Statewide Accounting System.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8204	Require the ability to systematically generate a preconfigured accounting transaction to offset an accounting transaction with a negative amount.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8205	Require the ability to systematically generate an accounts payable transaction and an offsetting encumbrance reduction accounting transaction, based on preconfigured combinations of invoice data attribute values, to recognize unrecorded payables during year-end processing.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8206	Require the ability to prevent the deletion of the unrecorded payables record prior to the processing of the disbursement accounting transaction to pay the Vendor.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8222	Require the ability to systematically derive the billing indicator data attribute value on the accounting transaction based on the Work Activity data attribute value on the accounting transaction.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8223	Require the ability to validate the Financial Project status data attribute value indicates the recording of Actual Financial Activity is allowed.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8224	Require the ability to perform combination edits based on the data relationships between the Phase, Program, and Work Activity, which are derived from the Financial Project and Work Activity populated on the accounting transaction.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8225	Require the ability to prevent the creation of a payment request that will cause the associated Accounts Payable balance to be reduced below \$0.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8229	Require the ability to restrict the available Object Code data attribute values for Grant Agreements based on the Grant Agreement Contract Type and the Financial Project Fund data attribute values.	Perform General Accounting	02 - Setup and Maintain Accounting Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-8230	Require the ability to limit to specified user roles, the Available Balance (AB) override functionality, which is used to bypass systematic budget validations.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8231	Require the ability to configure a data attribute value for Available Balance (AB) override on individual accounting transactions interfaced to the Statewide Accounting System outside of Emergency Event and dual-year processing periods.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8232	Require the ability for users with specified permissions to configure an accounting transaction data attribute which indicates the accounting transaction should not be interfaced to the Statewide Accounting System.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8238	Require the ability to systematically calculate the eligible reimbursement amount for each allocated accounting transaction.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8239	Require the ability to systematically enforce valid Financial Project correlations on all accounting transactions.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8244	Require the ability to transfer previously allocated accounting transaction amounts based on changes in agency specific Master Financial Data attributes which are not included in the Statewide Chart of Accounts definition.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8245	Require the ability to systematically exclude allocated accounting transaction transfers from the automated interface to the Statewide Accounting System.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8246	Require the ability to allocate a refund accounting transaction using the same allocation method and Fund distribution percentages as the original payment accounting transaction.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8313	Require the ability for users with specified permissions to deactivate Available Balance (AB) checking for defined time periods.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8404	Require the ability to configure a Budget Category data attribute to indicate its eligibility for Available Balance (AB) override.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-8527	Require the ability to restrict the transfer of an allocated accounting transaction amount for accounting transactions that have not been interfaced to the Statewide Accounting System.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9040	Require the ability to configure Accounts Receivable data attributes to identify the Accounts Receivables that should be transmitted to the Department of Financial Services (DFS) for write-off approval.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9098	Require the ability to derive the applicable Budget Year data attribute value for a refund accounting transaction using the original disbursement accounting transaction statewide document ID number, transaction date, and refund amount data attribute values.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9345	Require the ability to define data relationships between Department specific Master Financial Data attributes to crosswalk to the corresponding State Program within the Florida Accounting Information Resource (FLAIR) system Chart of Accounts.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9347	Require the ability to define data relationships between Department specific Master Financial Data attributes to crosswalk to the corresponding State Program within the Florida Planning, Accounting, and Ledger Management (PALM) system Chart of Accounts.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9349	Require the ability to define data relationships between Budgeting District, Transportation System, Project Phase, and Program to crosswalk to the corresponding Budget Entity within the Florida Accounting Information Resource (FLAIR) system Chart of Accounts.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9351	Require the ability to define data relationships between Budgeting District, Transportation System, Project Phase, and Program to crosswalk to the corresponding Budget Entity within the Florida Planning, Accounting, and Ledger Management (PALM) system Chart of Accounts.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9367	Require the ability to systematically enforce, for the interface to the Statewide Accounting System, that a Florida Planning, Accounting, and Ledger Management (PALM) Grant ID code is associated to at least one Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts Project chart field.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9374	Require the ability to configure a minimum of a three character Master Financial Data attribute for Work Activity to represent a further breakdown of the Department's Actual Financial Activities.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9412	Require the ability to configure the Florida Accounting Information Resource (FLAIR) system Expansion Option file to optionally include the Other Cost Accumulator Chart of Accounts element.	Perform General Accounting	02 - Setup and Maintain Accounting Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9413	Require the ability for users with specified permissions to override the use of the Expansion Option and manually populate all Chart of Accounts data attributes on an accounting transaction.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9450	Require the ability to configure the local fund draw percentages, by account, when one Financial Project is linked to more than one local funding source account or more than one Locally Funded Agreement account, with the percentage for all linked accounts totaling 100% for the Financial Project.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9682	Require the ability to configure a Master Financial Data attribute for Ledger Summary Type which allows the configuration of accounting transaction validation business rules.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9710	Require the ability to configure a six character, alphanumeric Master Financial Data attribute for Benefitting Category Code to represent the appropriation or receipt category of the benefitting fund involved in an inter/intra departmental accounting transaction.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9711	Require the ability to configure a six character, alphanumeric Master Financial Data attribute for Benefitting Object Code to represent the object code of the benefitting fund involved in an inter/intra departmental accounting transaction.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9712	Require the ability to configure a two character, numeric Master Financial Data attribute for Benefitting Year to represent the year of the appropriation for an inter/intra departmental accounting transaction.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9713	Require the ability to configure a one character, alphanumeric data attribute to represent a prior period on an accounting transaction.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9714	Require the ability to configure a one character, alphanumeric data attribute for Certification Forward Indicator to include an accounting transaction in the Department's Certification Forward budget request at State Fiscal Year-end.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-9726	Require the ability to configure a one character, alphanumeric data attribute for Advanced Payments Indicator to represent that advance payments are authorized for the Contract.	Perform General Accounting	02 - Setup and Maintain Accounting Controls
REQ-7046	Require the ability to record all escrow accounting transactions for a specific Financial Project and Local Fund Agreement combination.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7754	Require the ability to record dollar amount on the deposit by external entity (e.g., prepaid account in escrow) and not reflect as an accounts receivable credit.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7885	Require the ability to maintain current balances for Local Funds Agreements for the following: LFA Capped Amount, LFA Agreement Amount, LFA Gross Security Received Amount, LFA Gross Interest Received Amount	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7906	Require the ability to validate that Local Funding Reimbursement (LFR) agreements have been pre-approved by the appropriate Department personnel.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7908	Require the ability to systematically enforce that no reimbursement will be made to a Local Government entity until the year that the Financial Project is programmed in the Department's Adopted Work Program.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7909	Require the ability to create a data relationship between all Financial Projects funded by a Locally Funded Agreement.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7910	Require the ability to designate a Financial Project as the "Main Project" when more than one Financial Project is related to a Locally Funded Agreement.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7914	Require the ability to summarize Financial Project expenditures for predefined Phases in order to request funding reimbursement for an overhead allowance, based on a preconfigured allowance percentage, from a local funding partner.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7915	Require the ability to calculate the Locally Funded Agreement (LFA) reimbursable amount balance for the overhead cost allowance by subtracting the total that has been reimbursed from the total available for reimbursement.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7920	Require the ability to systematically calculate the overhead allowance, using a configurable percentage, for local funded Financial Projects using expenditure amounts for predefined Phase values.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7921	Require the ability to configure the % used to calculate the Overhead Allowance for Locally funded Financial Projects.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7922	Require the ability to limit the calculation of Overhead Allowance to specified line items on the Construction and Utilities phase estimates per specific language within the Locally Funded Agreement, i.e., Mobilization, Maintenance of Traffic.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7923	Require the ability to leverage workflow functionality to assign the responsibility for the transfer of Financial Project programmed amounts and expenditures, for predefined Phase values, to allow reimbursement of overhead allowance for Locally Funded Agreements.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7933	Require the ability to export Locally Funded Agreement data into spreadsheet format (Excel).	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-7941	Require the ability to record and report the deposit of money placed in an interest bearing escrow account with the Department of Financial Services to ensure the fulfillment of the terms of the Department's Locally Funded Agreements (LFA).	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-9451	Require the ability to systematically calculate the monthly local fund amount to draw (bill) by account for each Financial Project. The formula to calculate the amount to draw (bill) would be: life-to-date local fund expenditures subtract life-to-date local fund revenue subtract local fund retainage/payable balance, and if applicable, multiply by the draw (billing) percentage. Require the ability to then sum the draw (billing) amounts for all applicable Financial Projects by account.	Perform General Accounting	03 - Monitor and Manage Funding Partner Agreements
REQ-5162	Require the ability to populate a valid combination of Master Financial Data attributes to designate emergency expenses as reimbursable on federally owned assets.	Perform General Accounting	04 - Manage Cash Receipts
REQ-5310	Require the ability to track and record receipt of revenue(s) from billboard/sign companies using unique Financial Project numbers.	Perform General Accounting	04 - Manage Cash Receipts
REQ-5324	Require the ability to populate a data attribute on Financial Projects to indicate where an executive decision is made to require repayment of investment in capital asset.	Perform General Accounting	04 - Manage Cash Receipts
REQ-5326	Require the ability to record at the Managing District and Fund level the revenues received from the lease/sale of surplus properties and from court registry refunds of monies.	Perform General Accounting	04 - Manage Cash Receipts
REQ-5850	Require the ability to extract lease aging information from the Right of Way Management System to validate related accounts receivables as a part of year-end activities.	Perform General Accounting	04 - Manage Cash Receipts
REQ-5853	Require the ability to systematically calculate accounts receivables due from funding partners, based on outstanding funding reimbursement requests at year-end.	Perform General Accounting	04 - Manage Cash Receipts
REQ-5856	Require the ability to record accounts receivables due from external agencies based on final year-end transfers.	Perform General Accounting	04 - Manage Cash Receipts
REQ-6414	Require the ability to populate at the Managing District and Fund level a data attribute for the type of revenue received from the lease/sale of surplus properties and from court registry refunds of monies.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7071	Require the ability to generate a reimbursement request based on user defined criteria for the reimbursement of costs for a Financial Project or group of Financial Projects.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7227	Require the ability to track cash receipts and local fund receipts, with an Inbound interface to the Department's financial management system for revenues received.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7743	Require the ability to generate a refund for cash receipts not associated with accounts receivable/billing transactions (e.g., reduction of security deposit due to bid coming in lower than estimated on locally funded (LFA) projects), with proper approvals.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7755	Require the ability to record cash receipts when posted.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7756	Require the ability to maintain an audit trail of all cash receipting activity.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7757	Require the ability to print a hard copy of a receipt with predefined data references according to a specified format.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7758	Require the ability to process multiple accounts receivable invoice payments on the same receipt.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7759	Require the ability to post a cash receipt accounting transaction to the correct Accounts Receivable account and associated vendor based on the accounting transaction data attribute values.	Perform General Accounting	04 - Manage Cash Receipts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7760	Require the ability to generate the associated accounting transactions for the cash receipts accounting event.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7761	Require the ability to allow specified users to collect, enter, and account for receipts to route to the Central Office for deposit.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7763	Require the ability to conduct on-line review of all items in a cash receipt batch before the batch is posted.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7764	Require the ability to correct a cash receipt batch at any time before the batch is posted.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7765	Require the ability to process split or mixed tendering situations (e.g., cash, check, Electronic Funds Transfer (EFT)) for payments and capture financial event characteristics such as check, check number, bank code, etc.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7767	Require the ability to print receipts for External Entities when payments are received.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7768	Require the ability to for specified user roles to manually record and adjust cash receipts using valid Chart of Accounts Codes.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7769	Require the ability to print External Entity receipts at all Department office locations.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7770	Require the ability to enter detailed cash receipt transactions for receipts collected.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7771	Require the ability to compile cash receipts into deposits more or less frequently than daily.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7772	Require the ability to apply previously unidentified cash receipts to an accounts receivable after the cash receipt has been processed, if applicable.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7774	Require the ability to post cash receipts constituting partial payments by invoice line item for all invoices.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7775	Require the ability to allow a user with proper security and controls to code a cash receipt based on user defined criteria.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7776	Require the ability to capture and process cash receipts via electronic funds transfers.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7777	Require the ability to void cash receipts with user defined security controls and an audit trail.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7778	Require the ability to perform the following functions for cash receipts: Record dishonored revenue payments (i.e., Non-Sufficient Funds (NSF)) including proper accounting for NSF fees.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7779	Require the ability to allow deposits not coded to a specific accounting entry to be posted to a Department-specified default account with proper security and controls.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7780	Require the ability to correct misapplied cash receipts.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7782	Require the ability to process online interfund transfers of cash, using the 29-digit account code.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7783	Require the ability to accept cash receipts applied for all related invoices.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7784	Require the ability to populate a data attribute on a cash receipts accounting transaction to link to an electronic image of a check within the Department's electronic document repository.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7787	Require the ability to access and review the transaction detail between receipt and deposit.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7788	Require the ability to complete clearance processes for previously unidentified cash receipts held in clearing accounts.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7789	Require the ability to match the statewide Chart of Account elements on an original cash receipt accounting transaction in order to draw down an accounts receivable.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7797	Require the ability to record specific invoices as being in dispute with a description field dedicated to the reason and details of the dispute.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7808	Require the ability to interface to/from-banking systems for check verifications.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7813	Require the ability to perform a deposit verification process that matches bank deposit information posted in the Treasury Management Control subsidiary ledger to deposits recorded in the Department's financial management system, utilizing deposit number, amount, deposit location and other user defined fields.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7814	Require the ability to edit deposit information prior to a deposit being verified, with proper internal controls to be defined and maintained within the system.	Perform General Accounting	04 - Manage Cash Receipts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7815	Require the ability to record Transmittal ID, Sent By, Date, Sent Method, Lock Bag ID, Sent To, Amount, Transmittal Status, Transmittal Status Date, Received by, Received by Date, Total Received Confirmed, Confirmed By, Receipt ID, Check ID, Amount, Deposit Amount, Deposit Number, Electronic Funds Transfer (EFT) Date, for each deposit.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7816	Require the ability for users with appropriate security roles to approve deposit transactions that are either manually or automatically loaded.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7818	Require the ability to associate a deposit number with each revenue transaction/cash receipt entry included within a deposit.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7819	Require the ability to manually link revenue transactions/cash receipts to deposits.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7820	Require the ability to view the log of deposits by Deposit ID, Description, Deposit Number, Deposit Amount, Deposit Status and Date, Treasury Receipt ID and Date, Electronic Funds Transfer (EFT) Date, and Receipt Count.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7821	Require the ability to view all deposits sorted by user-specified criteria in real-time.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7822	Require the ability to post cash receipts as verified cash once the receipt has been verified in the cash ledger.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7823	Require the ability to generate an audit trail of all cash receipts and subsequent deposit activity.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7824	Require the ability to allow the user to document external entity communication regarding an invoice and associate it with the specific invoice, including the ability to attach documents or end-user comments.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7825	Require the ability to access electronic documents from a deposit record, including, but not limited to image data, .pdf data, word processing data and spreadsheets.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7834	Require the ability to flag (identify) payments received which have been determined to have no match to an invoice (e.g., prepayments, duplicates).	Perform General Accounting	04 - Manage Cash Receipts
REQ-7857	Require the ability to separate payments by payment types ((e.g., checks separate from Automated Clearing House (ACH)).	Perform General Accounting	04 - Manage Cash Receipts
REQ-7870	Require the ability to populate cash receipt data attributes to record the anticipated receipt date and the actual receipt date for a single cash receipt.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7873	Require the ability to attach supporting documentation to cash receipts and deposits.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7875	Require the ability to post interest earned on funds on deposit at the Department of Financial Services.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7889	Require the ability to record the initial amount for a security deposit for drawdown for vendor payment of Department provided goods and services.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7893	Require the ability to record increases and reductions to the balance of an escrow deposit to drawdown for vendor payment of Department provided goods and services.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7946	Require the ability to specify whether a security instrument will earn interest.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7947	Require the ability to systematically calculate and record interest earned on an escrow deposit.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7948	Require the ability to identify the disposition of the interest earned on a security instrument.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7949	Require the ability to track the history of changes to financial security instruments and supporting attributes.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7950	Require the ability to track the history of changes to accounts receivables, security instruments, and supporting attributes.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7952	Require the ability to record and retain the history of the remittance details for the association of payments to drawdown the Department's accounts receivables.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7953	Require the ability to record and retain the history of disposition of cash receipts collected for delivery and entry into an account maintained by a financial institution.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7954	Require the ability to record and report cash transmittals, including transmittal status, locked container id, transmittal amount, sent method, sent by date, sent to date, and other attributes to be defined during the Design Phase.	Perform General Accounting	04 - Manage Cash Receipts

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7955	Require the ability to search for cash transmittals by any data element included on the transmittal record.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7956	Require the ability to search for receipts by any data element included on the receipt record.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7958	Require the ability to record and display comments related to cash receipts, deposits, and transmittals.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7961	Require the ability to configure tax rates for state, county, and local discretionary taxes.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7963	Require the ability to systematically calculate applicable sales tax based on total receipts (taxable billable amount) collected for taxable items in order to correctly report to the Department of Revenue (DOR).	Perform General Accounting	04 - Manage Cash Receipts
REQ-7964	Require the ability to validate taxes collected when entering receipts based on the services received date for the accounting transaction and the corresponding tax rate in effect at that time.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7966	Require the ability to configure a data attribute to indicate the type of sales tax rate.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7977	Require the ability to create a deposit record to record the disposition of receipts collected for delivery and entry into an account maintained by a financial institution.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7978	Require the ability to identify the current disposition in the process of placing receipts into an account at a financial institution.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7980	Require the ability to record the calendar date of the transmission of funds occurring between banks.	Perform General Accounting	04 - Manage Cash Receipts
REQ-7981	Require the ability to link deposits to cash receipts that reduce the Department's accounts receivable balances, based on business rules to be defined and maintained within the solution.	Perform General Accounting	04 - Manage Cash Receipts
REQ-8536	Require the ability to assign a statutory reference to annual revenue cash receipt forecasts.	Perform General Accounting	04 - Manage Cash Receipts
REQ-9096	Require the ability to manually override the calculated tax amount on the receipt prior to submission to the Department of Revenue.	Perform General Accounting	04 - Manage Cash Receipts
REQ-9456	Require the ability to assign unique deposit identifier for each receipt.	Perform General Accounting	04 - Manage Cash Receipts
REQ-9457	Require the ability to deposit a single receipt as a single deposit.	Perform General Accounting	04 - Manage Cash Receipts
REQ-9617	Require the ability for user defined roles to create corrections based on bank adjustments for receipts, deposits and correcting accounting transactions.	Perform General Accounting	04 - Manage Cash Receipts
REQ-9618	Require the ability to restrict the viewing of cash receipt records based on predefined user roles.	Perform General Accounting	04 - Manage Cash Receipts
REQ-9621	Require the ability to allow authorized users to update comments for a receipt record, transmittal record or deposit record after the receipt has been deposited	Perform General Accounting	04 - Manage Cash Receipts
REQ-9622	Require the ability to record and report the history of all comment changes for a receipt record, transmittal record or deposit record after the receipt has been deposited.	Perform General Accounting	04 - Manage Cash Receipts
REQ-5849	Require the ability to populate a data attribute to indicate when goods are received and services are provided in order to record the expenditure transaction in the proper accounting fiscal year.	Perform General Accounting	05 - Manage Disbursements
REQ-7082	Require the ability to create a payable accounting transaction for retainage for a Financial Project, per language in the associated contract(s).	Perform General Accounting	05 - Manage Disbursements
REQ-7083	Require the ability to systematically generate an accounting transaction for the payment of retainage when the contractual due date reaches a predefined date threshold.	Perform General Accounting	05 - Manage Disbursements
REQ-7171	Require the ability to allow the encumbered disbursement of prior year(s) budget for Work Program and Fixed Capital Outlay (FCO) Buildings and Grounds categories.	Perform General Accounting	05 - Manage Disbursements
REQ-7173	Require the ability to capture and display the processing error messages for disbursement accounting transactions from the Statewide Accounting System.	Perform General Accounting	05 - Manage Disbursements
REQ-7284	Require the ability to auto-populate individual prior accounting fiscal year payroll payable accounting transactions at the Org Code, Object and Expansion Option level (1xx Object) and add "Y" to the transaction to create the proper accounting transactions in the Statewide Accounting System.	Perform General Accounting	05 - Manage Disbursements

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7469	Require the ability to systematically enforce that expenditures from disbursement accounting transactions will update the adopted version of Financial Project and funding combinations (i.e., Project Cost Estimates) ONLY.	Perform General Accounting	05 - Manage Disbursements
REQ-7645	Require the ability to alert the user of potential duplicate payments based on a comparison of payment request elements with existing accounting transaction elements such as invoice number, invoice amount, payment amount, vendor id, and service period.	Perform General Accounting	05 - Manage Disbursements
REQ-7752	Require the ability to pay interagency invoices with the generation of a journal transfer.	Perform General Accounting	05 - Manage Disbursements
REQ-7896	Require the ability to create an accounts payable account to track money owed from the Department to an outside business entity.	Perform General Accounting	05 - Manage Disbursements
REQ-7897	Require the ability to associate a Financial Project to an accounts payable owed by the Department.	Perform General Accounting	05 - Manage Disbursements
REQ-7898	Require the ability to attach electronic documents to an accounts payable record, including, but not limited to Image data, PDF data, Word Processing data and Spreadsheets.	Perform General Accounting	05 - Manage Disbursements
REQ-7899	Require the ability to maintain the lifecycle of an accounts payable owed by the Department.	Perform General Accounting	05 - Manage Disbursements
REQ-7900	Require the ability to maintain contact information for each accounts payable owed by the Department.	Perform General Accounting	05 - Manage Disbursements
REQ-7901	Require the ability to generate a unique identifier for each accounts payable owed from the Department to an outside business entity.	Perform General Accounting	05 - Manage Disbursements
REQ-7903	Require the ability to deactivate and reactivate accounts payables based on defined security roles and permissions.	Perform General Accounting	05 - Manage Disbursements
REQ-7905	Require the ability to view all payables for one vendor.	Perform General Accounting	05 - Manage Disbursements
REQ-7907	Require the ability to attach a final loan payback schedule to an Accounts Payable record for LFR and LFRF-related agreements.	Perform General Accounting	05 - Manage Disbursements
REQ-7916	Require the ability to link an accounts payable to a Local Funding Reimbursement Agreement using the Financial Project.	Perform General Accounting	05 - Manage Disbursements
REQ-7917	Require the ability to record the initial amount of the accounts payable.	Perform General Accounting	05 - Manage Disbursements
REQ-7918	Require the ability to record a repayment schedule for accounts payables owed to external entities.	Perform General Accounting	05 - Manage Disbursements
REQ-7919	Require the ability to create an accounts payable transaction based on locally funded actual expenditures incurred.	Perform General Accounting	05 - Manage Disbursements
REQ-7924	Require the ability to systematically calculate the state fiscal year-end balance owed for an accounts payable.	Perform General Accounting	05 - Manage Disbursements
REQ-7925	Require the ability to generate interim and final payments for monies owed by the Department to outside business entities.	Perform General Accounting	05 - Manage Disbursements
REQ-7926	Require the ability to record increases and reductions to accounts payable balances for monies owed by the Department to outside business entities.	Perform General Accounting	05 - Manage Disbursements
REQ-7927	Require the ability to maintain real-time the outstanding accounts payable balance owed by the Department to outside business entities.	Perform General Accounting	05 - Manage Disbursements
REQ-7934	Require the ability to export accounts payable data into spreadsheet format (Excel).	Perform General Accounting	05 - Manage Disbursements
REQ-7951	Require the ability to track the history of changes to accounts payables and supporting attributes.	Perform General Accounting	05 - Manage Disbursements
REQ-7962	Require the ability to validate an outside vendor on a payable entry via the Transportation Vendor Inquiry interface (TVI).	Perform General Accounting	05 - Manage Disbursements
REQ-8198	Require the ability to crosswalk the specified expenditure general ledger codes to the appropriate payable general ledger code when creating the payable accounting transaction.	Perform General Accounting	05 - Manage Disbursements
REQ-8199	Require the ability to create an accounting transaction to record the payable in the Statewide Accounting System for Operations and Maintenance (O&M) payments during dual year processing.	Perform General Accounting	05 - Manage Disbursements
REQ-8207	Require the ability to identify accounting transactions associated to the unrecorded payable accounting transactions.	Perform General Accounting	05 - Manage Disbursements
REQ-8242	Require the ability to notify the user if the Vendor on a disbursement accounting transaction or correcting accounting transaction is not active.	Perform General Accounting	05 - Manage Disbursements
REQ-9452	Require the ability to configure a data attribute to record the scheduled due date of an invoice.	Perform General Accounting	05 - Manage Disbursements
REQ-9458	Require the ability to delete an unrecorded payable transaction when an unrecorded payable will never be paid.	Perform General Accounting	05 - Manage Disbursements

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9775	Require the ability to leverage workflow functionality to route payment request and disbursement accounting transaction data attributes for approval.	Perform General Accounting	05 - Manage Disbursements
REQ-7631	Require the ability to configure a Master Financial Data attribute, and predefined values, for a classification type for the business entity with an Accounts Receivable with the Department.	Perform General Accounting	06 - Manage Receivables
REQ-7632	Require the ability to configure a Master Financial Data attribute, and predefined values, for a classification type for an Accounts Receivable.	Perform General Accounting	06 - Manage Receivables
REQ-7633	Require the ability to define data relationships between an outside business entity type and Accounts Receivable type for subsequent use in validating input for the Department's Accounts Receivables.	Perform General Accounting	06 - Manage Receivables
REQ-7635	Require the ability to configure a Master Financial Data attribute to represent the expiration date for an Accounts Receivable.	Perform General Accounting	06 - Manage Receivables
REQ-7636	Require the ability to configure a Master Financial Data attribute to define the number of days within an aging period for an Accounts Receivable.	Perform General Accounting	06 - Manage Receivables
REQ-7637	Require the ability to configure a Master Financial Data attribute to define the maximum number of days for the aging of an Accounts Receivable.	Perform General Accounting	06 - Manage Receivables
REQ-7638	Require the ability to configure a Master Financial Data attribute for an Accounts Receivable to define the maximum numbers of days allowed from an invoice date that an outside business entity has to submit a payment.	Perform General Accounting	06 - Manage Receivables
REQ-7639	Require the ability to configure a Master Financial Data attribute for an Accounts Receivable to define the maximum numbers of days allowed from an invoice date that an outside business entity has to submit a security deposit.	Perform General Accounting	06 - Manage Receivables
REQ-7640	Require the ability to create an Accounts Receivable account to record money due to the Department from an outside business entity.	Perform General Accounting	06 - Manage Receivables
REQ-7641	Require the ability to interface with the Department's Transportation Vendor Inquiry interface (TVI) system to validate outside business entities for the creation of an accounts receivable.	Perform General Accounting	06 - Manage Receivables
REQ-7642	Require the ability to designate the Department representative responsible for the oversight of an accounts receivable.	Perform General Accounting	06 - Manage Receivables
REQ-7646	Require the ability for users to conduct aging analysis of outstanding accounts receivable based upon user-defined aging criteria (e.g., 30, 60, 90, 120, and greater than 120 days) using the original invoice date and current system date.	Perform General Accounting	06 - Manage Receivables
REQ-7650	Require the ability to define a summary grouping of accounts receivable entries to designate the overall purpose of the entry.	Perform General Accounting	06 - Manage Receivables
REQ-7651	Require the ability to specify valid Expansion Options and Object Codes from the Statewide Chart of Accounts for each summary grouping of accounts receivable entries.	Perform General Accounting	06 - Manage Receivables
REQ-7653	Require the ability to specify valid Work Activities (from the Department's Master Financial Data) for each accounts receivable financial event.	Perform General Accounting	06 - Manage Receivables
REQ-7654	Require the ability to associate a Financial Project to an accounts receivable owed to the Department.	Perform General Accounting	06 - Manage Receivables
REQ-7656	Require the ability to maintain the lifecycle of an accounts receivable owed to the Department.	Perform General Accounting	06 - Manage Receivables
REQ-7657	Require the ability to maintain contact information for each accounts receivable owed to the Department.	Perform General Accounting	06 - Manage Receivables
REQ-7664	Require the ability to designate the order in which to draw down the security instruments for an accounts receivable owed to the Department.	Perform General Accounting	06 - Manage Receivables
REQ-7666	Require the ability to maintain a receivable subsidiary file for receivables due to the Department.	Perform General Accounting	06 - Manage Receivables
REQ-7667	Require the ability to generate an electronic or paper invoice (aka reimbursement request) to seek reimbursement from the respective vendor for receivables due to the Department.	Perform General Accounting	06 - Manage Receivables
REQ-7668	Require the ability to populate a data attribute for the initial monetary amount for an Accounts Receivable due to the Department.	Perform General Accounting	06 - Manage Receivables
REQ-7669	Require the ability to systematically adjust in real-time the accounts receivable balances based on the accounting transactions for Actual Financial Activity.	Perform General Accounting	06 - Manage Receivables

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7671	Require the ability to validate that the amount programmed in the Work Program is sufficient for the receivable created for the local funding partners.	Perform General Accounting	06 - Manage Receivables
REQ-7672	Require the ability to allocate revenue for all receivable accounts at the Financial Project level.	Perform General Accounting	06 - Manage Receivables
REQ-7673	Require the ability to generate a unique identifier for each receivable.	Perform General Accounting	06 - Manage Receivables
REQ-7685	Require the ability to generate invoices requesting payment for all types of receivables.	Perform General Accounting	06 - Manage Receivables
REQ-7686	Require the ability to record revenue received at the Financial Project level for all accounts receivable types.	Perform General Accounting	06 - Manage Receivables
REQ-7688	Require the ability to post credit adjustments when accounts receivable items require adjustment due to overpayment of an invoice.	Perform General Accounting	06 - Manage Receivables
REQ-7691	Require the ability to apply unapplied payments to a receivable account resulting from a reversal on another account.	Perform General Accounting	06 - Manage Receivables
REQ-7692	Require the ability to systematically process accounting transactions for the write-off of uncollected receivables based on preconfigured data attribute criteria.	Perform General Accounting	06 - Manage Receivables
REQ-7694	Require the ability to generate a dunning letter to external entity in order to attempt to collect on delinquent accounts prior to transferring the account to Department of Financial Services (DFS) for collections.	Perform General Accounting	06 - Manage Receivables
REQ-7695	Require the ability to query and present to the user uncollectable accounts receivable balances that are candidates for write-off, based on preconfigured data attribute criteria.	Perform General Accounting	06 - Manage Receivables
REQ-7698	Require the ability to record collection activity information, including but not limited to: number of phone calls and the dates they were performed, amounts collected on the accounts, address changes, etc. prior to submitting the delinquent account to a Department of Financial Services (DFS) Collection Agency.	Perform General Accounting	06 - Manage Receivables
REQ-7706	Require the ability to populate the Collections Referral Form with data based on accounts receivable data attributes, activities conducted to attempt collection, and all additional data fields required by the Department of Financial Services (DFS).	Perform General Accounting	06 - Manage Receivables
REQ-7708	Require the ability to enter comments for accounts that are labeled as no longer legally collectable, at a minimum of 500 alpha/numeric characters.	Perform General Accounting	06 - Manage Receivables
REQ-7711	Require the ability to create both detail and summary level audit trails for Accounts Receivable transactions.	Perform General Accounting	06 - Manage Receivables
REQ-7715	Require the ability to record the uncollectable amount, the amount received through the collection agency, and the amount written off for accounts that were sent to collections.	Perform General Accounting	06 - Manage Receivables
REQ-7716	Require the ability to record the write-off amounts within the solution for any reason, as well as notes regarding the reason for the write-off.	Perform General Accounting	06 - Manage Receivables
REQ-7717	Require the ability to record Invoice Billing when processed.	Perform General Accounting	06 - Manage Receivables
REQ-7718	Require the ability to record Accounts Receivables when posted.	Perform General Accounting	06 - Manage Receivables
REQ-7719	Require the ability to maintain an audit trail of all Invoice Billing Activity.	Perform General Accounting	06 - Manage Receivables
REQ-7721	Require the ability to generate multiple invoice lines per invoice.	Perform General Accounting	06 - Manage Receivables
REQ-7722	Require the ability to generate invoices to external entities to include data attributes for entity name, address, number, and invoice note.	Perform General Accounting	06 - Manage Receivables
REQ-7725	Require the ability to bill other agencies utilizing the 29-digit Statewide Accounting System account code.	Perform General Accounting	06 - Manage Receivables
REQ-7726	Require the ability to print comments on both an individual and group basis on the invoice documents.	Perform General Accounting	06 - Manage Receivables
REQ-7727	Require the ability to automatically calculate interest and fees on an individual account and bill the external entity for the interest and principal.	Perform General Accounting	06 - Manage Receivables
REQ-7729	Require the ability to configure the printed invoice to include any field entered in the invoice or on the associated accounting transaction(s).	Perform General Accounting	06 - Manage Receivables
REQ-7730	Require the ability for users to preview, print, correct and re-print invoices including, but not limited to: individually, by vendor, range of invoice numbers, Chart of Account elements, accounts receivable type, time period ranges, and range of vendor numbers.	Perform General Accounting	06 - Manage Receivables

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7731	Require the ability to create a template from an existing invoice to utilize certain information from the invoice without changing the original.	Perform General Accounting	06 - Manage Receivables
REQ-7732	Require the ability to create invoice templates for all accounts receivable types.	Perform General Accounting	06 - Manage Receivables
REQ-7734	Require the ability to generate a unique sequential number for each invoice by accounts receivable type.	Perform General Accounting	06 - Manage Receivables
REQ-7735	Require the ability to maintain and access complete receivables information in detail format online based on the State's document retention policy.	Perform General Accounting	06 - Manage Receivables
REQ-7736	Require the ability to maintain external entity balances on one or more external entity accounts to include prior invoiced amount, current activity, and current balance due.	Perform General Accounting	06 - Manage Receivables
REQ-7737	Require the ability to record an unidentified payment as an unapplied receivable item (i.e., maintain clearing account) that can later be applied to receivable balances.	Perform General Accounting	06 - Manage Receivables
REQ-7738	Require the ability to record loan information, including principal, interest, and fluctuating interest rates and provide an audit trail.	Perform General Accounting	06 - Manage Receivables
REQ-7739	Require the ability to flag accounts with a user-defined follow-up date for collection related activity.	Perform General Accounting	06 - Manage Receivables
REQ-7740	Require the ability to include or exclude disputed accounts from aging and finance charges based upon user-defined parameters.	Perform General Accounting	06 - Manage Receivables
REQ-7741	Require the ability to systematically calculate interest on installment payments.	Perform General Accounting	06 - Manage Receivables
REQ-7742	Require the ability to defer or suspend interest payments (i.e., during declared emergencies).	Perform General Accounting	06 - Manage Receivables
REQ-7744	Require the ability to configure a data attribute to specify the frequency of invoicing to business entities external to the Department.	Perform General Accounting	06 - Manage Receivables
REQ-7746	Require the ability to generate credit memos for accounts receivable billings.	Perform General Accounting	06 - Manage Receivables
REQ-7747	Require the ability to apply specific credit memos to specific invoices and specific invoice line items for accounts receivable billings.	Perform General Accounting	06 - Manage Receivables
REQ-7749	Require the ability to support preparation and generation of "Final Invoice" for accounts receivables.	Perform General Accounting	06 - Manage Receivables
REQ-7750	Require the ability to view accounts receivable statements on-line and print them for one vendor.	Perform General Accounting	06 - Manage Receivables
REQ-7751	Require the ability to simultaneously create an interagency accounts receivable and payment that reference each other through unique identifiers in the system.	Perform General Accounting	06 - Manage Receivables
REQ-7762	Require the ability to record pre-payments for service and generate balancing amounts when reconciling revenue collected with specific services provided.	Perform General Accounting	06 - Manage Receivables
REQ-7773	Require the ability to apply payments on accounts receivables by referencing the invoice number, which generates all invoice information from the cash receipt financial event.	Perform General Accounting	06 - Manage Receivables
REQ-7790	Require the ability to adjust unearned revenue for an accounts receivable and modify the accounts receivable outstanding balance.	Perform General Accounting	06 - Manage Receivables
REQ-7792	Require the ability to define purge criteria for accounts receivables.	Perform General Accounting	06 - Manage Receivables
REQ-7794	Require the ability to configure user-defined data attributes on an Accounts Receivable record.	Perform General Accounting	06 - Manage Receivables
REQ-7795	Require the ability to prevent duplicate accounts receivable records based on user-defined criteria.	Perform General Accounting	06 - Manage Receivables

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7796	Require the ability to record accounts receivables as being in dispute with a description field dedicated to the reason and details of the dispute.	Perform General Accounting	06 - Manage Receivables
REQ-7798	Require the ability to retain accounts receivable history when any information changes in the accounts receivable record.	Perform General Accounting	06 - Manage Receivables
REQ-7801	Require the ability to archive deactivated accounts receivables.	Perform General Accounting	06 - Manage Receivables
REQ-7803	Require the ability to specify and present to the user the status of the accounts receivable.	Perform General Accounting	06 - Manage Receivables
REQ-7806	Require the ability to allow specified user roles to perform the write-off of accounts receivables within the system.	Perform General Accounting	06 - Manage Receivables
REQ-7807	Require the ability to update the accounts receivables balance when write-offs are performed within the system.	Perform General Accounting	06 - Manage Receivables
REQ-7810	Require the ability to allow association of supporting document images with accounts receivables.	Perform General Accounting	06 - Manage Receivables
REQ-7826	Require the ability to produce reconciliation statements showing beginning balance, charges, credits/payments, adjustments, and a new balance for Accounts Receivables.	Perform General Accounting	06 - Manage Receivables
REQ-7835	Require the ability to summarize open invoices by Chart of Accounts code structure elements and other fields and elements specific to the accounts receivable (e.g., external entity name, address, invoice number).	Perform General Accounting	06 - Manage Receivables
REQ-7845	Require the ability to view beginning balance, ending balance, adjustments, transaction activity by month, fiscal year, and life to date on the accounts receivable inquiry screen.	Perform General Accounting	06 - Manage Receivables
REQ-7854	Require the ability to systematically calculate and account for sales taxes using external entity and billing information based on qualifying events.	Perform General Accounting	06 - Manage Receivables
REQ-7858	Require the ability to offset receivables against outstanding payments based on configurable Chart of Accounts elements.	Perform General Accounting	06 - Manage Receivables
REQ-7865	Require the ability to obtain approval to write off an account balance with the appropriate authorization.	Perform General Accounting	06 - Manage Receivables
REQ-7869	Require the ability to systematically alert the user prior to the account reaching the statewide time frame (120 days delinquent) for sending accounts to collections, with the alert time frame being user-configurable.	Perform General Accounting	06 - Manage Receivables
REQ-7876	Require the ability to close Accounts Receivable accounts when the receivable has been satisfied and the Financial Project and any associated Contracts are closed.	Perform General Accounting	06 - Manage Receivables
REQ-7879	Require the ability to view accounts receivable data via a user configurable dashboard.	Perform General Accounting	06 - Manage Receivables
REQ-7880	Require the ability to indicate if a Memorandum of Agreement (MOA) or a Local Funds Agreement (LFA) is associated with an accounts receivable.	Perform General Accounting	06 - Manage Receivables
REQ-7881	Require the ability to link accounts receivable accounts to Memorandum of Agreement (MOA) or a Local Funds Agreement (LFA).	Perform General Accounting	06 - Manage Receivables
REQ-7882	Require the ability to allow authorized users to add comments to an invoice or group of invoices.	Perform General Accounting	06 - Manage Receivables
REQ-7883	Require the ability to store comments associated with invoice records.	Perform General Accounting	06 - Manage Receivables
REQ-7888	Require the ability to populate an Accounts Receivable data attribute to reflect the unresolved, disputed amount.	Perform General Accounting	06 - Manage Receivables
REQ-7890	Require the ability to systematically calculate the Federal Fiscal Year-end (September 30) balance due for an accounts receivable.	Perform General Accounting	06 - Manage Receivables
REQ-7891	Require the ability to generate interim and final billings for monies owed to the Department.	Perform General Accounting	06 - Manage Receivables
REQ-7892	Require the ability to establish via hyperlink, from an Accounts Receivable record, access to relevant electronic documents in the Department's Master Document Repository.	Perform General Accounting	06 - Manage Receivables
REQ-7894	Require the ability to maintain the total amount of the escrow deposit available to be drawn down to relieve an accounts receivable balance due.	Perform General Accounting	06 - Manage Receivables
REQ-7935	Require the ability to determine the local funds collected at the Financial Project level for each accounts receivable that is specific to local funds default.	Perform General Accounting	06 - Manage Receivables
REQ-7972	Require the ability to record and report the remittance detail and supporting accounting transactions for the drawdown of the Department's accounts receivables.	Perform General Accounting	06 - Manage Receivables

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7974	Require the ability to distinguish the taxable amount portion of the remittance amount paid to the Department to drawdown an accounts receivable, based on business rules to be defined and maintained within the solution.	Perform General Accounting	06 - Manage Receivables
REQ-9095	Require the ability to apply a payment to an account receivable without an invoice number.	Perform General Accounting	06 - Manage Receivables
REQ-9099	Require the ability to electronically record Department of Financial Services (DFS) approval of write-off prior to actually writing off the receivable using Department of Financial Services (DFS) Form # DFS-A1-1950. Write-off must meet the following criteria (i.e., individual deceased, filed for bankruptcy, or exceed the statute of limitation).	Perform General Accounting	06 - Manage Receivables
REQ-9454	Require the ability to modify valid Expansion Options and Object Codes for each summary grouping of accounts receivable entries.	Perform General Accounting	06 - Manage Receivables
REQ-9620	Require the ability to process more than one accounts receivable invoice payment and more than one payment without an accounts receivable on the same receipt.	Perform General Accounting	06 - Manage Receivables
REQ-7349	Require the ability to create an unencumbered payable accounting transaction to record a liability when an encumbrance has not been previously created or a payment has been made against the encumbrance and rejected.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7351	Require the ability to create an encumbered payable accounting transaction to record a liability when an encumbrance has been previously created using a Statewide Accounting System Encumbrance transaction.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7353	Require the ability to create an accounts receivable accounting transaction to record revenue earned but not collected, or to record a current year expenditure refund due but not yet received.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7357	Require the ability to create a direct deposit receipt accounting transaction to record deposits made into the State Treasury Concentration Account.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7359	Require the ability to create a journal transfer receipt accounting transaction to record the receipt of funds transferred from one Statewide Accounting System account code to another within the State Treasury Concentration Account.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7361	Require the ability to create an unencumbered accounting transaction to record expenditures and cash disbursements when an encumbrance has not been previously created.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7363	Require the ability to create a revolving fund unencumbered disbursement accounting transaction to record cash disbursements from revolving funds when no encumbrance or payable has been previously created.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7365	Require the ability to create a payable disbursement accounting transaction to record cash disbursements of a payable previously created with an Unencumbered Payable or Encumbered Payable accounting transaction.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7367	Require the ability to make corrections to disbursement accounting transactions that were input prior to the current business day, except for revolving fund disbursements.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7370	Require the ability to create a unencumbered revolving fund accounting transaction correction to reverse a revolving fund unencumbered disbursement accounting transaction.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7372	Require the ability to create an encumbered disbursement accounting transaction to record cash disbursements where an encumbrance has been previously created.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7374	Require the ability to systematically create an encumbrance accounting transaction to record the Department's commitment of funds and budget.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7376	Require the ability to create an encumbrance change accounting transaction to modify an encumbrance.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7378	Require the ability to create a "general accounting" accounting transaction to record applicable accounting transactions in which no other transaction can be used for input into the Statewide Accounting System.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7380	Require the ability to generate an encumbered payable accounting transaction for retainage financial event interfaced from SiteManager.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7480	Require the ability to create a revolving fund encumbered disbursement accounting transaction to record cash disbursements from a revolving fund where an encumbrance has been previously created.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7497	Require the ability to create a revenue transfer accounting transaction to use when revenue that is posted to one Statewide Accounting System 29-digit account code must be moved to another Statewide Accounting System 29-digit account code.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7499	Require the ability to create the two sides of the revenue transfer accounting transaction, a sending side and a receiving side, with each side recorded as a Statewide Accounting System revenue transfer accounting transaction.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7689	Require the ability to create a payment reversal when a credit adjustment is applied.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7690	Require the ability to generate a refund for unapplied payments resulting from credit adjustments and subsequent payment reversals.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7696	Require the ability to maintain proper accounting entries to record collection fees for accounts referred to collections.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7720	Require the ability to populate Revenue General Ledger Code, Object Code, and Other Cost Accumulator (OCA) data attribute values on refund accounting transactions.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7745	Require the ability to generate manual billing transactions.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7967	Require the ability to generate the journal transfer accounting transactions to transmit taxable amounts to the Department of Revenue.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-7968	Require the ability to generate correcting accounting transactions when the actual tax amount collected varies from the calculated tax amount.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-8197	Require the ability to create a payable in the prior accounting year and reverse the payable accounting transaction in the current accounting year.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-8247	Require the ability to systematically create the statewide refund accounting transaction once the original statewide document ID (i.e., D00-0010-7337) number and accounting transaction date (i.e., 08/29/19) has been input into the WPPII solution.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-8248	Require the ability to systematically generate pending accounting transactions within the Department's financial management system to restore current year budget on the Financial Project for refunds received and processed prior to the end of the state fiscal year processing deadlines.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-8249	Require the ability to systematically generate accounting transactions within the Department's financial management system to recognize actual cash receipts within the specific trust fund for prior budget year refunds received and processed after the state fiscal year processing deadlines.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-8250	Require the ability to systematically generate a credit accounting transaction back to the Funding Partner for both current year and prior year refund accounting transactions related to reimbursable Revenue Sources.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-9066	Require the ability to systematically generate the accounting entry to direct reimbursement deposits to the State Transportation Trust Fund.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-9094	Require the ability to allocate a refund accounting transaction to all available funding sources when the refund is greater than the expenditure balance of the original funding source.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-9102	Require the ability to record and maintain Catalog of Federal Domestic Assistance (CFDA) number and supporting attributes for validation and association to the Department's accounting transactions.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-9103	Require the ability to record and maintain Catalog of State Financial Assistance (CSFA) number and supporting attributes for validation and association to the Department's accounting transactions.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-9615	Require the ability to configure user defined accounting transaction templates to develop accounting transactions for allocation to Financial Project funding source(s) and interfacing to the Statewide Accounting System.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9616	Require the ability to create an accounting transactions for external deposits without creating an accounting transaction for interfacing to the Statewide Accounting System.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-9619	Require the ability to select preconfigured justification type and category values for accounting transaction corrections.	Perform General Accounting	07 - Enter and Maintain Accounting Transactions
REQ-5810	Require the ability to systematically identify duplicate files received from the Statewide Accounting System based on the data attribute values on the accounting transactions.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-5811	Require the ability to prevent processing of duplicate files received from the Statewide Accounting System based on the data attribute values on the accounting transactions.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-5838	Require the ability to transmit the accounting transactions generated by the Department's financial system to the Statewide Accounting System using a real-time interface.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-5839	Require the ability to receive electronic confirmation of all accounting transaction interface results from the Statewide Accounting System to address interface error handling.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-5854	Require the ability to post prior year Fixed Capital Outlay (FCO) Work Program budget allotment adjustments to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-5855	Require the ability to post prior year Fixed Capital Outlay (FCO) Buildings and Grounds budget allotment adjustments to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-6040	Require the ability for a user to populate a data attribute to document a justification for the variances between the budget reversions from the Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS) and the budget reversions in the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7033	Require the ability to include emergency event identifier within the agency unique field on detail accounting transaction(s) interfaced with the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7169	Require the ability to send disbursement accounting transactions at a posting line detail level, and track which posting lines processed successfully, or failed, in the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7175	Require the ability to identify and address funding and budget commitment when the interface to the Statewide Accounting System is not successful for disbursement accounting transactions.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7223	Require the ability to manually create the Correlation of a Financial Project to a 29-digit Statewide Accounting System account code prior to processing an accounting transaction in the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7226	Require the ability to systematically calculate and present to user the outstanding receivable and escrow account balances for the Department's local funding sources.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7228	Require the ability to reconcile Allotments/Releases with the ability to interface allotments to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7253	Require the ability to systematically identify differences between the Department's Actual Financial Activity and the data in the Statewide Accounting System by individual accounting transaction(s).	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7254	Require the ability to identify and capture error code/message for exceptions in the interfacing of accounting transactions to Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7256	Require the ability to receive the detailed accounting transactions from the Statewide Accounting System for reconciliation to the Department's financial management system.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7257	Require the ability to identify reconciling entries in the Department's financial management system that should NOT be sent to the Statewide Accounting System via interface.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7272	Require the ability to uniquely identify a Statewide Accounting System Encumbrance Line with the use of the Primary Document Number and Line Number for encumbrance accounting transaction modifications.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7273	Require the ability to uniquely identify a Statewide Accounting System encumbrance line with the use of the Primary Document Number and Line Number and derive the additional required transaction fields for encumbered disbursement accounting transactions.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7318	Require the ability to summarize the disbursement correction data generated from the Department of Financial Services (DFS) data warehouse by Org, EO, and Object Code for transmission to the Statewide Accounting System to reconcile account code balances with the Central Florida Accounting Information Resource (FLAIR) system.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7319	Require the ability to create disbursement correction accounting transactions as follows: For each Disbursement correction accounting transaction sent to the Statewide Accounting System ((the Florida Accounting Information Resource (FLAIR) system)) for reconciliation of Central Florida Accounting Information Resource (FLAIR), include the Financial Project identifier (Financial Project 1909701A103) and the appropriate work activity (010), based on payroll cost allocation results in the Department's financial management system.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7320	Require the ability to determine the Object Code/Other Cost Accumulator (OCA) combination required to create summary disbursement correction accounting transactions used for Central Florida Accounting Information Resource (FLAIR) system reconciliation.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7321	Require the ability to capture Statewide Accounting System batch errors when the disbursement correction file is processed.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7322	Require the ability to manually correct disbursement correction transaction errors and retransmit.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7323	Require the ability to capture Statewide Accounting System batch errors when the Payroll Distribution file is processed by the Florida Accounting Information Resource (FLAIR) system.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7324	Require the ability to manually correct Statewide Accounting System Payroll Distribution batch errors and retransmit the corrected accounting transactions.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7325	Require the ability to match and reverse the original accounting transaction allocations when errors occur with interfacing any accounting transactions with the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7326	Require the ability to match and reverse the original accounting transaction allocations when batch errors occur on a disbursement correction accounting transaction.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7350	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for unencumbered payable accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7352	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for encumbered payable accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7354	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for accounts receivable accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7358	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for direct deposit receipt accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7360	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for journal transfer receipt accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7362	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for unencumbered disbursement accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7364	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for revolving fund unencumbered disbursement accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7366	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for payable disbursement accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7368	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for disbursement accounting transaction corrections prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7369	Require the ability to systematically enforce that a disbursement accounting transaction correction is used only when corrections are to be made to the Departmental Statewide Accounting System records when monies will NOT be changing Trust Funds, and should not change any part of the Statewide Accounting System Account Code (e.g., Budget Entity, Category, Budget Year).	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7371	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for unencumbered revolving fund disbursement accounting transaction corrections prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7373	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for encumbered disbursement accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7375	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for encumbrance accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7377	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for encumbrance change accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7379	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for "general accounting" accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7481	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for a revolving fund encumbered disbursement accounting transactions prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7498	Require the ability to systematically enforce validation rules for mandatory input and address conditional validation rules for optional input for a revenue transfer accounting transaction prior to the interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7594	Require the ability to capture associated statewide Chart of Accounts (COA) elements associated with the original transaction for accounting transaction transfers.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7627	Require the ability to compare Statewide Accounting System and Department financial management system encumbrance balances, and identify and report variances.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7709	Require the ability to receive and record data from the Statewide Accounting System for receivables sent to collections that have exceeded the statute of limitations and remain uncollected.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7805	Require the ability to generate a data extract of escheated balance accounts to satisfy the interface to the Department of Financial Services (DFS) for unclaimed property information.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7871	Require the ability to transmit cash receipt information to the Statewide Accounting System on demand a minimum of two times each day.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7872	Require the ability to compare cash receipts posted in the Department's financial management system to supporting accounting transactions posted to the Statewide Accounting System to confirm a successful interface.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7874	Require the ability to process any accounting transaction in the Department's financial management system without sending a transaction to the Statewide Accounting System, in select instances in which accounting transactions have been directly input into the Statewide Accounting System).	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7959	Require the ability to use templates to select preconfigured characteristics to enable the creation of a complete record of the remittance to submit to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7970	Require the ability to systematically calculate the difference between the amount of tax reported in the Department's financial system with the amount recorded in the Statewide Accounting System and provide an explanatory narrative for the difference.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7971	Require the ability to systematically calculate the collection allowance based on reconciling items between the amount of tax reported in the Department's financial system as compared with the amount recorded in the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7973	Require the ability to distinguish the purpose to which dollar amounts are documented in the state accounting system for cash receipts.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7975	Require the ability to distinguish the type of tax that is being levied.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7976	Require the ability to indicate whether tax should be levied against the remittance amount paid.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-7979	Require the ability to record the notification designation issued by the State Treasury acknowledging acceptance of a deposit made by the Department.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-8210	Require the ability to record a predefined value for the Prior Period Indicator (PPI) field for Unrecorded Payable accounting transactions for interfacing to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-8211	Require the ability to leverage workflow functionality to route Unrecorded Payable accounting transactions through a review and approval process prior to interfacing to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-8233	Require the ability for the automated interface to the Statewide Accounting System to identify and exclude accounting transactions which have been manually designated to be excluded from the interface.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-8235	Require the ability for specified users to manually designate accounting transactions which should be delayed in being sent to the Statewide Accounting System via the automated interface (i.e., 14 day Governor consultation).	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-8300	Require the ability to configure the Contract Amendment encumbrance line number to the identical value assigned in the statewide accounting system.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-8411	Require the ability to control the order of postings in the Statewide Accounting System (i.e., encumbrance reversals before new encumbrances).	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-8445	Require the ability to interface with the Statewide Accounting System to send transactions at a posting line detail level, and track which posting lines processed successfully, or failed.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-8449	Require the ability to generate accounting transactions to the Statewide Accounting System to liquidate any remaining encumbrances when a contract is closed (Statewide Accounting System Interface).	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-8451	Require the ability to derive Statewide Chart of Accounts (COA) elements based on the expansion option selected for an accounting transaction (i.e., financial event).	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-9171	Require the ability to validate that an allocated accounting transaction has interfaced to the Statewide Accounting System prior to inclusion in a non-Federal Highway Administration (FHWA) Reimbursement Request.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-9325	Require the ability to designate the single six-byte value for the Operating Level Organization (OLO) on the Department's accounting transactions for interfacing to the Statewide Accounting System ((Florida Accounting Information Resource (FLAIR) system)).	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-9326	Require the ability to designate the single five-byte value for the Business Unit on the Department's accounting transactions for interfacing to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System

Florida Department of Transportation - Work Program Integration Initiative (WP II)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9357	Require the ability to designate the two character Budget Year for the Department's Florida Accounting Information Resource (FLAIR) 29-digit Account Codes and accounting transactions for interfacing to the Statewide Accounting System ((the Florida Accounting Information Resource (FLAIR) system)).	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-9361	Require the ability to systematically enforce that at least one Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts Activity chart field is associated to a Florida Planning, Accounting, and Ledger Management (PALM) Statewide Chart of Accounts Project chart field.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-9462	Require the ability to validate Recipient Type in the Statewide Accounting System Title File when populating a Recipient Type attribute for a combination of Financial Project and Grant.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-9553	Require the ability to configure a data attribute to track the status of the interface of an accounting transaction to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-9554	Require the ability for users with specified permissions to modify the status of an accounting transaction to release it to be included in the automated interface to the Statewide Accounting System.	Perform General Accounting	08 - Manage Interface to Statewide Accounting System
REQ-4079	Require the ability to leverage workflow functionality to notify stakeholders of task completion by those required to complete year-end calendar events.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5205	Require the ability to leverage workflow functionality to route for review and approval Financial Project unconsumed budget amounts, categorized as Fixed Capital Outlay Buildings and Grounds Budget Categories, for inclusion in the Certification Forward Budget Request.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5245	Require the ability to configure a Financial Project data attribute to indicate whether a Financial Project is included in the Roll Forward Budget Amendment, based on specific schedule milestones.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5672	Require the ability to leverage workflow functionality to notify stakeholders of assigned responsibilities based on year-end calendar events.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5674	Require the ability for users with specified permissions to modify business rule engine attributes to conform to legislative mandates, internal policy decisions, conformation to the General Appropriations Act (GAA), and other related regulatory changes.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5675	Require the ability to record, and enable users to access, business rule change history for all modifications to business rule engine data attributes.	Perform General Accounting	09 - Perform Fiscal Year End Closing

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5706	Require the ability to systematically create a baseline of all Financial Projects with a status of Adopted and their related data attributes and planned and Actual Financial Activity to represent the Department's Adopted Work Program as of July 1 of each State Fiscal Year.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5713	Require the ability to retain the original Present Day Cost (PDC) amount for Financial Project programmed amounts for the upcoming State Fiscal Year.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5714	Require the ability to systematically apply the preconfigured Inflation Factor, for predefined Phases, to Financial Project programmed amounts in the upcoming Budget Year of the Adopted Work Program.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5716	Require the ability to systematically calculate the uncommitted balance amounts for the Roll Forward process for the upcoming Budget Year by Financial Project, Budget Category, Budget Entity, and Trust Fund.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5756	Require the ability for users with specified permissions to override the system date with a user-defined date as the effective processing date for batch transactions.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5767	Require the ability to perform a trial run of a full year-end process to examine processing results without impacting the Department's official books of record.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5769	Require the ability to leverage workflow functionality to manually trigger notifications to specified users to take action when specific tasks are required based on steps completed in the year-end process.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5774	Require the ability to delegate year-end tasks to specified users, with the ability to publish delegated assignments and delegees.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5779	Require the ability to archive full image copies of designated environments for backup and restoration purposes supporting year-end process and associated error resolution.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5781	Require the ability to set a default Work Program Version to display in the user interface during the predefined year-end time period.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5782	Require the ability to systematically change the Work Program Version status data attribute value on all amended Financial Projects to indicate the adoption of the Financial Projects, as part of the State Fiscal Year-end processing.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5783	Require the ability to systematically change the Work Program Version status data attribute value on all tentative Financial Projects to indicate the adoption of the Financial Projects, as part of the State Fiscal Year-end processing.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5787	Require the ability for users with specified permissions to remove the inflation amount and concurrently adjust the Present Day Cost (PDC) amount to the total programmed amount.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5801	Require the ability to systematically generate the Financial Project Phase and programmed amount for all indirect Financial Project Phases for the new State Fiscal Year after successful completion of automated Roll Forward.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5805	Require the ability to systematically create a baseline of all Financial Projects and their related data attributes after Roll Forward and prior to the commitment of appropriated budget to represent the official beginning of the new State Fiscal Year.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5806	Require the ability to systematically create a baseline of all Financial Projects and their related data attributes after Roll Forward and after the commitment of appropriated budget.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5808	Require the ability to restrict user permissions which allow the creation of accounting transactions for subsequent interface to the Statewide Accounting System during year-end processing.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5809	Require the ability to archive all transaction level Adopted Work Program Version data attributes and associated Contract and Financial Project Master Financial Data attribute values.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5830	Require the ability to generate accounting transactions to process payroll for pay periods which span two State Fiscal Years.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5831	Require the ability for users with specified permissions to configure the Prior Period Indicator data attribute (PPI) on accounting transactions to allow the processing of prior year transactions at the beginning of the State Fiscal Year.	Perform General Accounting	09 - Perform Fiscal Year End Closing

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5834	Require the ability to allow the processing of prior year transactions at the beginning of the State Fiscal Year during a configurable Dual-Year Processing period.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-5863	Require the ability to systematically generate an exportable summary report of expenditure accounting transactions by Catalog of Federal Domestic Assistance (CFDA) number and other accounting transaction data attributes.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-7428	Require the ability to configure an accounting transaction data attribute for direct Tolls redistribution charges at year-end to designate as prior State Fiscal Year accounting transactions.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-7680	Require the ability to populate the Prior Period Indicator (PPI) data attribute on a receivable accounting transaction with a predefined value, during a preconfigured date range.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-8193	Require the ability to populate a data attribute on liability and expenditure accounting transactions to identify these transactions for inclusion in specialized types of financial reporting during dual-year processing.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-8194	Require the ability to populate a date data attribute on accounting transactions to indicate when services and obligations were incurred.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-8209	Require the ability to configure accounting transaction data attributes to allow the reversal of predefined payable transactions based on preconfigured business rules.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-8212	Require the ability to query and display to the users invoices that are candidates for unrecorded payable processing at year end based on Chart of Accounts data attribute values and accounting transaction data attribute values.	Perform General Accounting	09 - Perform Fiscal Year End Closing
REQ-4082	Require the ability to leverage workflow functionality to notify specified users to provide reports and estimated values of bridge inventory levels by State, State toll, and Turnpike classifications.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-4083	Require the ability to leverage workflow functionality to notify specified users to provide reports and the actual and proposed costs of resurfacing, bridges, and maintenance for the Required Supplementary Information.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5323	Require the ability to systematically track and report on repayment of statewide, District, and local Funds invested on a revenue-producing asset via revenues produced by the respective asset.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5455	Require the ability to report bond levels with respect to bond cap for Florida Turnpike revenues.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5465	Require the ability to report District and statewide consolidations of available Funds and budget balances based on the amount of accumulated accounting transactions allocated to Financial Projects.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5671	Require the ability to leverage workflow functionality to assign resources to specific actions required based on year-end calendar deliverables.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5678	Require the ability to trigger a workflow to prompt Contract Managers to review unexecuted contracts and unexecuted supplemental agreements during year-end processing.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5684	Require the ability to configure workflow roles specific to each District or Central Office Unit to assign responsibilities for year-end processes.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5761	Require the ability to leverage workflow functionality to provide notifications of out-of-balance conditions of Financial Project programmed amounts as compared to funding allocations during State Fiscal Year-end closing activities.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5770	Require the ability to validate via workflow functionality that the Work Program is balanced as it relates to funding and budget consumption at specified points in the year-end process.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5800	Require the ability to leverage workflow functionality to manage the request and approval of the continuation of year-end processing activities.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5807	Require the ability to leverage workflow functionality to notify stakeholders of system-related events.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-5825	Require the ability to leverage workflow functionality to notify specified users to create new Chart of Accounts elements and associated Agency unique Master Financial Data attributes to initialize the new State Fiscal Year.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5826	Require the ability to leverage workflow functionality to notify specified users to provide reports with the estimated value of Department Bridge and State Highway System assets removed and any donations during the State Fiscal Year.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5827	Require the ability to leverage workflow functionality to notify specified users to provide reports with the estimated values of the Department's Bridge Inventory.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5829	Require the ability to leverage workflow functionality to assign responsibility for specified users to process payroll voucher accounting transactions for the final pay periods of the State Fiscal Year.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5832	Require the ability to perform a structured query to report on prior year warrant cancellations that have not been processed prior to the end of the State Fiscal Year.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5833	Require the ability to leverage workflow functionality to assign responsibility for the disposition of unprocessed prior year warrant cancellations.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5837	Require the ability to generate supporting reports for dual-year processing activities.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5846	Require the ability to leverage workflow functionality to notify a specified user to create the reclassification accounting entry for grant advances based on general ledger code.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5851	Require the ability to leverage workflow functionality to notify District and Central Office stakeholders to confirm that the right of way lease receivables are valid.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5862	Require the ability to leverage workflow functionality to assign responsibilities for the development of the Department's Schedule of Expenditures for Federal Awards (SEFA) with the associated checklist for submission to the Department of Financial Services.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7067	Require the ability to systematically calculate work in progress and capitalize assets associated with Financial Projects, for Government Accounting Standards Board (GASB) 34 purposes.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7131	Require the ability to leverage workflow functionality for Financial Project disbursement payment requests to be routed back to the requestor with notes for specific action items required.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7187	Require the ability to reconcile Florida's Comprehensive Annual Financial Report (CAFR) to the trial balance and identify excluded general ledger codes to facilitate the development of overhead statistics and to determine exclusions based on various Financial Project attributes and Chart of Accounts elements.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7237	Require the ability to query on any Chart of Accounts element on an accounting transaction.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7243	Require the ability to filter and report on cash accounting transactions using preconfigured Chart of Accounts elements and Master Financial Data attributes.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7244	Require the ability to run inquiries and produce reports to ensure enough cash is available to support warrants.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7255	Require the ability to leverage workflow functionality to route exceptions in the interface of accounting transactions to the Statewide Accounting System to specified users in order determine best approach for correction.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7397	Require the ability to leverage workflow functionality to assign specified users the responsibility to create the Finalization Form in order to close a Financial Project with a local funding source.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7447	Require the ability to include workflow requirements for the Florida Department of Transportation (FDOT) official closing of books as mandated by the Department of Financial Services (DFS) closing schedule.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7538	Require the ability to produce online and printable reports, including: The Master Allocated Accounting Transaction Detail Report/Query, which shall provide the ability to limit/filter the results using specific values for any or all of the Financial Project attributes or Chart of Accounts elements.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7539	Require the ability to produce online and printable reports, including: The Master Allocated Accounting Transaction Detail Report/Query, which shall provide the ability to apply preconfigured filters to limit the results to a specific set of values.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7603	Require the ability to generate online and printable reports, including: The Payable Balance Current report/query, which shall list payables that were marked for Certification Forward and shall track real time payable balances to validate if the balances are required to be certified forward.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7604	Require the ability to generate online and printable reports, including: The Accounts Payable Subsidiary report/query, which shall list the inventory of accounts payable in the Statewide Accounting System Accounts Payable Subsidiary file with detail for individual outstanding payable line items, with the source data selectable between the Statewide Accounting System Subsidiary File and the Florida Department of Transportation (FDOT) financial management system.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7606	Require the ability to generate online and printable reports, including: The Summary Expenditure Report, which shall provide a summary of expenditures by Cost Centers within a District or Central Office with configurable date range and filters on Cost Center.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7607	Require the ability to generate online and printable reports for a listing of unrecorded payables.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7609	Require the ability to generate online and printable reports, including: The on-demand Duplicate Payments Report/query, which shall identify and list potential duplicate payments in the prior month as compared to the previous 13 months, based on user input for begin and end for the date range of the comparison period. Comparison is based on invoice number, invoice amount, payment amount, vendor id, and service period.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7611	Require the ability to generate online and printable reports, including: Statewide Accounting System Master File Analysis Tool, which shall provide the user with the capability to run queries on the monthly prior day Statewide Accounting System Master File using filters on the statewide Chart of Account elements.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7643	Require the ability to leverage workflow functionality to prompt General Accounting staff to create an accounts receivable based on the configurable due date of an invoice.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7644	Require the ability to leverage workflow functionality to prompt specific users associated with an accounts receivable to take specified actions based on a combination of accounts receivable attributes.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7648	Require the ability to generate reporting for aging analysis of outstanding accounts receivable based upon user-defined criteria.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7676	Require the ability to generate monthly, preformatted statements for Locally Funded Agreement (LFA) escrow account balances for communication to local stakeholders.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7678	Require the ability to leverage workflow for Financial Projects with unsatisfied receivables to be kept open for posting of revenue transactions.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7681	Require the ability to trigger workflow when setting up a receivable to research/add a vendor when the vendor is not found during external entity setup.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7682	Require the ability to leverage workflow functionality to prompt specific users associated with a Receivable, based on the value of the status attribute, to take specified actions.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7693	Require the ability to report the aging of receivables in order to refer uncollectable accounts to the Department of Financial Services (DFS) collections process prior to 120 days after the account is due.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7699	Require the ability to navigate from the summary amounts collected on outstanding accounts receivables to the details for each accounting transaction or source document reference.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7707	Require the ability to leverage workflow functionality to route the Collections Referral (DFS-A1-1829 Department of Financial Services (DFS) Debt Collection Referral Form) for internal Florida Department of Transportation (FDOT) approvals.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7710	Require the ability to leverage workflow capabilities to notify users to seek Department of Financial Services (DFS) approval for write-of receivables that have exceeded the statute of limitations without being collected by Department of Financial Services (DFS) collections vendors.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7712	Require the ability to report annually on accounts receivables which have been referred to Collection Agencies, by State Fiscal Year.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7713	Require the ability to report annually on delinquent accounts receivable which have not been referred to Collection Agencies	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7714	Require the ability to report annually on accounts receivable which have been written off or waived.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7748	Require the ability to generate a preformatted, consolidated statement for all Accounts Receivables, per external entity.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7817	Require the ability to generate and print a bank unique deposit report with corresponding deposit number for deposits entered into the system.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7827	Require the ability to generate exception reporting on any cash receipts processed, based on configurable exception criteria.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7828	Require the ability to report revenues and cash receipts by Catalog of State Financial Assistance (CSFA) number.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7829	Require the ability to perform an ad hoc query on accounts receivable invoice amounts by any data field within the invoice or any related Chart of Accounts element.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7830	Require the ability to perform a query to display all invoice/adjustments for a single vendor and print the information queried.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7831	Require the ability to report and print accounts receivable activity by Accounts Receivable Type.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7832	Require the ability to generate reports of invoices billed, paid, or voided with a user-defined time frame.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7833	Require the ability to report un-billed charges for an accounts receivable owed to the Department.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7836	Require the ability to perform a parameterized query and report results of cash deposits for a specified time frame summarized by predefined Chart of Account elements.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7839	Require the ability to report the variance between prior year revenue accruals and actual collection on reported year-to-date revenue.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7841	Require the ability to summarize predefined accounting transaction types by Statewide Chart of Accounts data attributes for Grant reporting as required by the Department of Financial Services (DFS).	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7843	Require the ability to perform a query to display pending cash receipts by scheduled due dates.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7844	Require the ability to identify open accounts receivables billed in one fiscal year but paid in the next fiscal year. For reporting purposes this must show the accounts receivable balance at the balance sheet date and the specific amounts that were paid.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7846	Require the ability to report sales tax collections by a combination of taxing jurisdiction(s) (i.e., county) and tax type in order to report to the Department of Revenue	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7847	Require the ability to report on accounts receivable which have not been referred to the collection agencies by configurable time frame.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7848	Require the ability to report on accounts receivables which have been written-off or waived by configurable time frame.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7849	Require the ability to report on the time frame of accounts receivables referred to collection agencies.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7850	Require the ability to report on the amount collected of accounts receivables claims placed with a collection agent within a configurable time frame.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7851	Require the ability to generate a report of all outstanding invoices on any given date by Chart of Account codes.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7852	Require the ability to summarize and report revenue accounting transactions by any data element in the Chart of Accounts, Master Financial Data structure, and/or contract structure.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7853	Require the ability to generate an exception report when the remittance being received from the collection agent does not match the accounts receivable information.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7855	Require the ability to view verified receipts on screen and within a report.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7856	Require the ability to view unverified receipts on screen and within a report.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7863	Require the ability to leverage workflow functionality for approval to send collectible accounts to a collection agency.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7864	Require the ability to leverage workflow functionality to route requests to write-off accounts for approval.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7866	Require the ability to leverage workflow functionality to assign approval responsibility to request reimbursement for the Department's accounts receivables from outside entities.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7867	Require the ability to leverage workflow functionality to assign approval responsibility for notices being sent to delinquent external entities.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7868	Require the ability to leverage workflow functionality to assign approval responsibility when determining if accounts should be sent to collection agencies.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7877	Require the ability to run ad hoc queries on accounts receivable transactions in real time.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7878	Require the ability to locate accounts receivables using queries on any data element related to the accounts receivable, including the ability to use wildcard searches.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7895	Require the ability to perform a query to display the initial amount, increases, reductions and outstanding balance for an escrow deposit available to be drawn down to relieve an accounts receivable balance due.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7902	Require the ability to leverage workflow functionality to prompt creation of an accounts payable based on preconfigured data conditions.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7912	Require the ability to perform a structured query to display allocated accounting transactions that are specific to the Local Funds available for reimbursement to the Department.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7913	Require the ability to perform a query to display Locally Funded Agreement (LFA) related Financial Projects by phase.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7928	Require the ability to perform a query to display the initial amount, increases, reductions, and outstanding balances of an accounts payable owed by the Department to an outside business entity.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7929	Require the ability to perform a query to display accounts receivables with associated Funding agreements.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7930	Require the ability to locate Locally Funded Agreements using queries on any data element related to the Locally Funded Agreement, including the ability to use wildcard searches.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7931	Require the ability to locate accounts payables using queries on any data element related to the accounts payable, including the ability to use wildcard searches.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7932	Require the ability to perform a query to display accounts payables with associated Funding agreements.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-7984	Require the ability to export the Fixed Capital Outlay (FCO) Current Outstanding Encumbrance Report on an annual basis to an excel spreadsheet and provide a vehicle for the justification for retention of the encumbrance balance and the associated budget and funding.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-8195	Require the ability to provide a report of eligible accounting transactions for the unrecorded payables process by preconfigured inclusions and exclusions of statewide Chart of Account elements.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-8196	Require the ability to route via workflow functionality the approval of Unrecorded Payable Process (URP) entries prior to processing the payables in the Statewide Accounting System.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-8201	Require the ability to leverage workflow functionality to route Operations and Maintenance (O&M) entries for approval prior to the year-end processing of the payables in the Statewide Accounting System.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-8202	Require the ability to identify and provide a report of eligible accounting transactions for the operations and maintenance process by preconfigured inclusions and exclusions of statewide Chart of Account elements.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-8234	Require the ability to leverage workflow functionality to reconcile accounting transactions which were entered directly into the Statewide Accounting System with accounting transactions which were manually created in the Department's financial management solution and were not passed through the interface to the Statewide Accounting System.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-8236	Require the ability for a user to specify a date on the accounting transaction to indicate the date in which workflow will remind the user to release the temporary hold and send the accounting transaction to the Statewide Accounting System.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-8237	Require the ability to leverage workflow to prompt specific users to release the held accounting transactions to be included in the automated interface to the Statewide Accounting System.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-8526	Require the ability to leverage workflow functionality to require additional approvals for payment requests above a preconfigured amount to ensure cash balance thresholds are maintained.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-9033	Require the ability to leverage workflow functionality to notify specified users to take action to prevent deleted/rejected payments from losing budget at any time, with escalation if this occurs during dual-year processing.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-9039	Require the ability to query and present to the user the outstanding Accounts Receivables balance for monies owed to the Department.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-9097	Require the ability to leverage workflow capability to notify specified user roles when a variance exists between the submitted tax amount and the recalculated tax amount in order to perform the corrective action.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-9453	Require the ability to leverage workflow functionality to alert select users (i.e., Accounts Receivable accountants) that invoices are nearing the scheduled due date (monthly, annually, etc.) in order to forward to outside entities.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-9455	Require the ability to report revenues and cash receipts by Catalog of Federal Domestic Assistance (CFDA) number.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-9591	Require the ability to leverage workflow functionality to route the completed Local Fund Agreement Finalization Form for review and approval.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-9592	Require the ability for users with select permissions to modify a Local Fund Agreement Finalization Form that has been reviewed and rejected as part of the Close Project approval workflow.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9632	Require the ability to leverage workflow functionality to assign responsibility to specified users to provide a resolution when the unrecorded payable does not get paid within the preconfigured time frame.	Perform General Accounting	10 - Communicate General Accounting Information to Stakeholders
REQ-5049	Require the ability to designate specific Funds as bond eligible expenditures.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-5130	Require the ability for users with specified permissions to backdate the effective date of authorization data attribute value for Financial Projects to indicate the date allowable for charges.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-5193	Require the ability to systematically prevent accounting transactions on a Financial Project off the State Highway System where an agreement or exception is not in place on a Financial Project to handle non-participating costs.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-5209	Require the ability to recognize the purchase of furniture and equipment.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-5461	Require the ability to systematically calculate when accumulated accounting transactions exceed a preconfigured threshold of budgetary balance on a Financial Project.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7009	Require the ability to identify Financial Projects lacking financial activity for a user-defined period for possible closeout.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7043	Require the ability to maintain historical data for Financial Projects' accounting transaction detail and allocation results based on configurable business rules.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7076	Require the ability to input, apply, and store indirect rate(s), basis for rate(s), rate cap(s), and effective period(s) for rate(s) by summary Financial Project attribute level.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7077	Require the ability to modify indirect rate(s) and re-apply the adjustment for a specified period to the direct charges for a Financial Project.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7079	Require the ability to prohibit processing of specified Financial Project-related accounting transactions/documents/business events based on the Financial Project's status, with override capability for specific user roles.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7080	Require the ability to create data relationships between Chart of Accounts elements and accounting transaction attributes for the configuration of business rules to allow for systematic validation of accounting transactions prior to posting to the Financial Project Actual Financial Activity balance.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7084	Require the ability to differentiate direct and indirect costs and identify the type of costs by Financial Project.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7104	Require the ability to prevent charges from being allocated to a closed Financial Project.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7135	Require the ability to configure business rule exceptions for accounting transaction allocations based on funding profiles and priorities, referencing Financial Project attributes and Chart of Accounts values.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7137	Require the ability to record an audit trail from the source accounting transaction(s) to the Actual Financial Activity on the Financial Project(s).	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7148	Require the ability to derive accounting transaction attributes using preconfigured Master Financial Data and Contract attributes.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7152	Require the ability to define the method to consume project resources (i.e., allocate funds) based on the financial event type and transaction attributes.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7153	Require the ability to systematically enforce that accounting transactions are allocated to an authorized revenue source; use of overruns and phantom funds are not permissible.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7156	Require the ability to systematically enforce that a participating accounting transaction whose amount is greater than or equal to the available uncommitted balance be allocated against all available reimbursable revenue sources first prior to allocating to a non-reimbursable revenue sources as dictated by the Financial Event type.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7157	Require the ability to systematically enforce that a non-participating accounting transaction whose amount is greater than or equal to the available uncommitted balance, be allocated against the applicable non-reimbursable revenue sources ONLY as dictated by the Financial Event type.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7158	Require the ability to confirm available budget in the Statewide Accounting System prior to allowing disbursement accounting transactions.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7160	Require the ability to validate the following: Financial Project, Cost Distribution (Org Code, Expansion Option, Object Code, Budget Entity, Fund ID, Category, Work Activity) for disbursement accounting transactions.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7161	Require the ability to require/restrict Chart of Accounts elements on disbursement accounting transactions.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7162	Require the ability to systematically validate that an active vendor ID is populated on disbursement accounting transactions.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7163	Require the ability to validate the following: Catalog of State Financial Assistance (CSFA) Number and recipient type, Catalog of Federal Domestic Assistance (CFDA) Number and recipient type on disbursement accounting transactions.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7164	Require the ability to validate Appropriate Budget Year for the Financial Project, and sufficient Funds (Financial Project Cost Estimate) in the appropriate budget year for disbursement accounting transactions.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7165	Require the ability to validate that the summarized Financial Project Authorized Programmed Amount is greater than the requested disbursement Accounting Transaction Amount.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7170	Require the ability to ensure local funds are on deposit with the Florida Department of Transportation (FDOT) prior to allocating an accounting transaction to that Local Fund.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7200	Require the ability to derive the participating vs. non-participating indicator on the accounting transaction based on Financial Project attributes and business event characteristics.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7212	Require the ability to apply accounting transaction allocation rules at the Financial Project level for each individual budget year that is programmed.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7245	Require the ability to recalculate percentages within the same funding profile and priority when funding is added to a Financial Project.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7249	Require the ability to determine maximum amount that can be allocated for an accounting transaction based on uncommitted funding programmed on the project.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7252	Require the ability to reflect in real-time the accounting transaction allocations against Financial Projects and associated Funds.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7271	Require the ability to store a Department specified participating or non-participating indicator on accounting transactions to pass to the Batch Character field within the existing Statewide Accounting System.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7310	Require the ability to add/inactivate work activities based on security role.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7311	Require the ability to route requested work activity additions/inactivations through workflow for approval by authorized roles.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7335	Require the ability to indicate if an Object Code and Other Cost Accumulator Code pairing is participating or non-participating.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7336	Require the ability to derive the participating or non-participating data attribute value on the accounting transaction based on pre-configured Object Code and Other Cost Accumulator data relationships.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7337	Require the ability to configure an attribute for the data relationship between Object Code and Other Cost Accumulator Code to indicate if the pairing is eligible for having overhead applied.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7346	Require the ability to limit the list of available Expansion Options, based on Budget Category, Organization, and Object Code data relationships configured for a specific Financial Project.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7462	Require the ability to enforce the input of a Work Activity on all accounting transactions to record and report the financial impact for specific categories of work within the Department.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7473	Require the ability to define accounting transaction allocation rules for Catalog of State Financial Assistance (CSFA) expenditures.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7474	Require the ability to define accounting transaction allocation rules for Catalog of Federal Domestic Assistance (CFDA) expenditures. Allocations are directed based on the Fund Group values for eligible funding lines.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7475	Require the ability to define accounting transaction allocation rules for revenue accounting transactions.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7589	Require the ability to systematically enforce the use of a Contract Type and funding term for Funds Approval specific to Push Button Contracts with a preconfigured budgetary ceiling.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-7674	Require the ability to generate accounting transactions for escrow deposit drawdowns and the associated accounting transactions when the funds are received from the Department of Financial Services (DFS).	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-8227	Require the ability to set the rules for direct accounting transaction allocations (fund, budget year, percentage) determined by cash availability schedule.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-8228	Require the ability to revise rules for direct accounting transaction allocations.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-9053	Require the ability to validate allocated accounting transaction transfers using the same business rules as applied to allocated accounting transactions.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-9054	Require the ability to associate each allocated accounting transaction transfer to its source allocated accounting transaction(s).	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-9423	Require the ability to validate that the target funding source for the Financial Project has sufficient authorization to accommodate the amount of the allocated accounting transaction that is being transferred from its original funding source.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-9424	Require the ability to validate that the summarized Financial Project Authorized Programmed Amount is greater than the requested amount for a correcting accounting transaction.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-9425	Require the ability to validate that the summarized Financial Project Authorized Programmed Amount is greater than the cost distribution accounting transaction amount.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-9563	Require the ability to allocate accounting transaction amounts to commit funding and budget based on the preconfigured business rules related to Financial Project funding and priorities.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-9587	Require the ability to configure business rules to prevent the allocation of accounting transactions based on accounting transaction type data attribute values.	Perform Project Cost Accounting	01 - Setup and Maintain Cost Accounting Controls
REQ-5029	Require the ability to populate a data attribute to capture Actual Financial Activity by State Fiscal Year for each Financial Project.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-5145	Require the ability to systematically prevent the allocation of costs for permanent restoration of an Emergency Event to Financial Projects prior to receiving federal authorization.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7000	Require the ability to record all Actual Financial Activity using the Department defined Financial Project.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7001	Require the ability to systematically calculate (in real time) the remaining balances for appropriated budget and planned funding use, net of all financial activity at the Financial Project level.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7004	Require the ability to query and present to the user Actual Financial Activity by Financial Project for any combination of Financial Project attributes or any combination of Chart of Accounts values.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7005	Require the ability to create an extract of Actual Financial Activity by Financial Project for any combination of Financial Project attributes or any combination of Chart of Accounts values.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7006	Require the ability to trace the complete audit trail of Revenue Source usage by Financial Project.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7010	Require the ability to perform a structured query and display to the user, summarized accounting transactions by Financial Project month, state fiscal year, and life-to-date balances.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7011	Require the ability to navigate from summary financial results based on Financial Project attributes and Chart of Account values to the detail for each accounting transaction or source document reference.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7013	Require the ability to generate data extracts for Financial Project expenditures and cash receipts by Fund Code.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7070	Require the ability to systematically flag all allocated accounting transactions that have been included in a reimbursement request.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7073	Require the ability to systematically allocate indirect costs to Financial Projects based on pre-determined rates maintained at a summary Financial Project attribute level.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7074	Require the ability to track overhead costs that are eligible to be distributed to a direct Financial Project.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7078	Require the ability to correct accounting transactions that were inappropriately charged to a Financial Project, with corrections for previous fiscal year transactions being posted to the current accounting fiscal year.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7087	Require the ability to systematically generate accounting transaction(s) to record indirect costs using the indirect rates applied against Actual Financial Activity on a direct Financial Project Phase.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7090	Require the ability to apply indirect rate(s) to Financial Projects' direct costs for specific time periods, accounting transactions, or at an authorized user's request.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7092	Require the ability to allocate related revenue and reimbursement accounting transactions to a specific Financial Project and Fund based on Financial Project attributes, programmed amounts, and preconfigured business rules.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7134	Require the ability to configure business rules for accounting transaction allocations based on Financial Project and Fund data relationships.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7136	Require the ability to allocate accounting transactions based on prior transaction allocations.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7142	Require the ability to record the amount of Federal reimbursement for each allocated accounting transaction and allocated accounting transaction transfer.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7143	Require the ability to record the amount of Local reimbursement for each allocated accounting transaction and allocated accounting transaction transfer.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7144	Require the ability to record the amount of Bond reimbursement for each allocated accounting transaction and allocated accounting transaction transfer.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7145	Require the ability to record the amount of Toll-related reimbursement for each allocated accounting transaction and allocated accounting transaction transfer.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7146	Require the ability to validate all accounting transactions with available budget balance calculations using the latest Statewide Accounting System data plus any transactions occurring since the last update from the Statewide Accounting System.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7147	Require the ability to validate current and prior year encumbrance accounting transactions with available budget balance calculations using the latest Statewide Accounting System data plus any pending budget-related transactions occurring since the last update from the Statewide Accounting System.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7159	Require the ability to allocate accounting transactions across all fund codes programmed on a Financial Project.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7409	Require the ability to allow limited corrective accounting transactions and allocated accounting transaction transfers when the Financial Project has a status attribute value indicating that closing activities have begun.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7426	Require the ability to allocate accounting transactions to Financial Project Fund(s) prior to the interface to the Statewide Accounting System.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7467	Require the ability to allocate accounting transactions to the Financial Project Funds for those accounting transactions input directly into the Statewide Accounting System.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-7472	Require the ability to configure business rules for accounting transaction allocations that will be based on prior allocation results.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-8955	Require the ability to limit the allocation of revenue accounting transactions to Advance Construction (AC) Funded Financial Projects to those associated with refunds received from a Vendor.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-9030	Require the ability to configure retention period exceptions for allocated accounting transactions and allocated accounting transaction transfers based on Chart of Accounts Elements or Master Financial Data Attributes.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-9208	Require the ability to allocate reimbursement accounting transactions using the same method of allocation as the original allocated accounting transactions and allocated accounting transaction transfers.	Perform Project Cost Accounting	02 - Allocate Actual Transactions to Projects
REQ-5311	Require the ability to track and record commitments and expenditures of revenues from billboard/sign companies using unique Financial Project numbers.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7176	Require the ability to compile the Department's Indirect Cost Allocation Plan (ICAP).	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7177	Require the ability to view in a single location all indirect rates by summary Financial Project attributes and applicable accounting fiscal years.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7178	Require the ability to apply indirect costs to accounting transaction allocation transfers (i.e., Cost Transfers) based on the accounting fiscal year of the original transactions being transferred.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7179	Require the ability to define cost accounting pools as the basis for indirect cost application and map the pools to the Department's organizational structure.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7180	Require the ability to define cost accounting pool exceptions for specified Departmental cost centers.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7181	Require the ability to systematically calculate variances at the Financial Project level and at summary Financial Project attribute levels comparing the estimated indirect costs vs. the actual indirect costs applied for various accounting time periods.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7182	Require the ability to systematically calculate the ratio of actual indirect costs to actual direct costs at the Financial Project level and at summary Financial Project attribute levels for various accounting time periods.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7183	Require the ability to systematically calculate the ratio of estimated indirect costs to estimated direct costs at the Financial Project level and at summary Financial Project attribute levels for various accounting time periods.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7184	Require the ability to accumulate direct and indirect costs into defined direct and indirect cost pools for various accounting time periods.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7185	Require the ability to define overhead distribution statistics (i.e., summary cost categories, employee headcount, equipment counts, etc.) for the allocation of indirect cost pools to direct cost pools.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7186	Require the ability to demonstrate the equitable distribution of indirect costs during the overall review process of the Department's ICAP.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7188	Require the ability to incorporate the Department of Financial Services' (DFS) Statewide Cost Allocation Plan into a "central administrative cost pool" for use in the development of indirect allocation statistics.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7189	Require the ability to incorporate forecasted direct cost pool expenditures from the Department's Cash Forecast to allocate to the predefined cost pools.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7190	Require the ability to incorporate actual direct cost pool expenditures from the Department's Cash Forecast to allocate to the predefined cost pools and provide estimated vs. actual allocation variances and comparisons.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7191	Require the ability to allocate indirect cost pools to direct cost pools at the summary Financial Project attribute level.	Perform Project Cost Accounting	03 - Perform Cost Distributions

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7192	Require the ability to systematically calculate estimated indirect cost rates at the summary Financial Project attribute level for subsequent application to direct cost accounting transactions.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7194	Require the ability to record the application of the indirect cost to the indirect phase and Fund of the Financial Project.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7195	Require the ability to interface Financial Project and related work activity data (including changes) to PeopleFirst a minimum of twice per business day, for valid Financial Projects that are open for charges.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7196	Require the ability to interface with Payroll and Personnel System (PPS) tables to obtain timesheet data that has been approved.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7197	Require the ability to interface with Payroll and Personnel System (PPS) tables to obtain timesheet data corrections from prior payroll periods that have been approved.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7203	Require the ability to trace the source of the indirect costs applied to the individual direct Financial Project (including phase group, phase type and sequence) and Fund.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7205	Require the ability to derive prior years indirect costs for use in the projections for the indirect costs pools for development of the annual ICAP.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7278	Require the ability to apply fringe and leave rates to direct labor charges and generate all of the applicable accounting transactions based on pre-defined rates by accounting transaction characteristics and fiscal year.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7279	Require the ability to modify fringe and leave rate(s) and re-apply the adjustment for a specified period to the direct charges for a Financial Project, within the current accounting year only.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7280	Require the ability to systematically validate that a Financial Project is tied to an emergency event if the Direct Labor Costs Distribution Object Code with an Other Cost Accumulator of Excluded and SES Overtime is used.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7281	Require the ability to flag the transactions as prior accounting fiscal year to allocate back to the previous accounting year for direct paid employee salaries (warrants) for pay periods ending at year-end.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7282	Require the ability to identify salary transactions for split pay periods (i.e., the pay period falls in two accounting years) occurring at year-end to allocate the transactions to the appropriate accounting fiscal year(s).	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7283	Require the ability to prorate overtime among all Financial Projects a person worked on during a pay period for payroll distribution purposes.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7285	Require the ability to utilize Timesheet related data from the Payroll and Personnel System (PPS) interface to apply fringe and leave rates to direct salary in order to distribute payroll to the applicable Financial Project Funds.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7286	Require the ability to systematically calculate estimated annual fringe and leave rates based on previous year actuals (insurance, Social Security, retirement, actual leave taken, etc.) for subsequent application to direct salary cost accounting transactions.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7287	Require the ability to systematically calculate the carry forward adjustment amount to be used in the calculation of the new year fringe and leave rates.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7288	Require the ability to record the application of fringe and leave costs to the Fund of the Financial Project.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7289	Require the ability to maintain fringe and leave rate for previous years to support any time sheet corrections outside of the current accounting year.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7290	Require the ability to perform accounting transaction transfers for fringe and leave costs between various revenue sources.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7291	Require the ability to differentiate direct and fringe and leave costs and identify the type of costs by Object/Other Cost Accumulator (OCA).	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7292	Require the ability to differentiate all paid employee benefits by Object/Other Cost Accumulator (OCA).	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7293	Require the ability to create system generated accounting transaction(s) as a result of applying fringe and leave rates to direct labor costs.	Perform Project Cost Accounting	03 - Perform Cost Distributions

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7294	Require the ability to apply fringe and leave rate(s) to Financial Projects' direct labor costs for specific time periods, business events, or at an authorized user's request and store the results.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7296	Require the ability to compile the Department's Fringe and Leave template to document the rates for inclusion in the Indirect Cost Allocation Plan (ICAP).	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7297	Require the ability to publish approved fringe and leave rates to stakeholders and incorporate in workflows as applicable.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7298	Require the ability to view in a single location all fringe and leave rates by applicable accounting year.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7299	Require the ability to record specific fringe and leave costs on separate OCAs for reporting purpose.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7300	Require the ability to trigger the preliminary (tentative final) fringe and leave rate development process at accounting year close.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7301	Require the ability to run reconciliation processes on fringe and leave components quarterly, to reduce year-end reconciliation efforts.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7302	Require the ability to manually trigger the fringe and leave rate development process at any time during the accounting year.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7305	Require the ability to apply the proposed fringe and leave rates to base salary data for validation prior to final implementation in the system.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7306	Require the ability to apply the proposed indirect rates to base direct charge data for validation prior to final implementation in the system.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7307	Require the ability to prevent proposed fringe and leave rates from being applied to production data until they are approved by all stakeholders.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7308	Require the ability to prevent proposed indirect rates from being applied to production data until they are approved by all stakeholders.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7312	Require the ability to extract detailed payroll information from the Department of Financial Services (DFS) data warehouse for use in reconciliation to Central Accounting processes bi-weekly, supplemental, or on-demand.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7313	Require the ability to generate payroll reports used for reconciliation purposes, including the ability to perform a query on and filter by Master Financial Project attributes (i.e., to determine Emergency expenditures for Federal Emergency Management Agency (FEMA) reporting).	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7315	Require the ability to generate a payroll report to be used for tolls and turnpike reimbursement.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7316	Require the ability to generate offsetting accounting transactions for cost distribution transactions.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7317	Require the ability to retrieve payroll data (warrant) from the Department of Financial Services (DFS) data warehouse for creation of disbursement correction accounting transactions.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7327	Require the ability to load fringe and leave rates to Payroll and Personnel System (PPS) tables.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7328	Require the ability to include in the accounting transaction generated as a result of payroll distribution: the end date of the pay period into the Invoice field, the pay period identifier and pay period both into the Primary Doc field.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7329	Require the ability to interface valid Financial Project and related attribute data to Mobile Equipment (MEQ) for use in the creation of Statewide Accounting System transactions to distribute mobile equipment costs.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7330	Require the ability to interface with the Department's financial management system the Mobile Equipment (MEQ) accounting transactions for the distribution of mobile equipment costs.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7331	Require the ability to interface MEQ accounting transactions for the distribution of mobile equipment costs with the Statewide Accounting System.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7332	Require the ability to interface valid Financial Project and related attribute data to Materials and Supply Inventory (MSI) for use in the creation of Statewide Accounting System transactions to distribute costs related to materials and supplies usage.	Perform Project Cost Accounting	03 - Perform Cost Distributions

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7333	Require the ability to interface with the Department's financial management system the Materials and Supplies Inventory (MSI) accounting transactions for the distribution of materials and supplies usage costs.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7334	Require the ability to interface MSI accounting transactions for the distribution of materials and supplies usage costs with the Statewide Accounting System.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7338	Require the ability to generate indirect costs only when the Object Code/Other Cost Accumulator code pairing indicates eligibility for having overhead applied.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7339	Require the ability to generate indirect funding lines for non-Boxed Financial Projects ONLY.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7423	Require the ability to maintain rates developed by Turnpike for Turnpike/Tolls monthly redistribution by applicable accounting year.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7424	Require the ability to store cost distribution and redistribution rates developed by the Turnpike Enterprise.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7425	Require the ability to update rates developed by the Turnpike Enterprise at any time during the current accounting year.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7427	Require the ability to modify and re-apply the adjustment for a specified period to the direct charges for Turnpike Enterprise redistribution, within the current accounting year only.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7429	Require the ability to systematically validate rates loaded for the main Financial Project sum to 100 percent for all sequences under the main Financial Project when entering Toll redistribution rates to the Department's financial management system.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7430	Require the ability to redistribute Tolls charges to individual Financial Projects by defined rates on a monthly basis after the rates are loaded and approved for charges.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7431	Require the ability to generate the Tolls redistribution accounting transaction by Financial Project for submission to the Statewide Accounting System.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7432	Require the ability to systematically enforce that Tolls redistribution based on the redistribution rates equals 100% each time the redistribution occurs.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7433	Require the ability to stop Tolls redistribution after year-end processing is completed for an accounting year, until new rates are developed and approved for Toll redistribution.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7434	Require the ability to record the thirteenth month direct Tolls/Turnpike accounting transaction amounts for Tolls/Turnpike cost redistribution during the dual-year processing time frame.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7435	Require the ability to calculate the Tolls/Turnpike cost redistribution amounts, using the preconfigured Tolls/Turnpike cost redistribution rates, for the thirteenth month accounting transactions amounts prior to closing the Florida Department of Transportation (FDOT) official books at the end of the state fiscal year.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7436	Require the ability to systematically generate the thirteenth month Tolls/Turnpike redistribution accounting transactions segregated by Financial Project for interfacing to the Statewide Accounting System.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7437	Require the ability to generate a monthly report listing the accounting transactions and summarized Financial Project amount balances generated as a result of the Toll/Turnpike cost redistribution process, for delivery to Project Cost Management Team (PCM) and Turnpike stakeholders.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7438	Require the ability to leverage workflow functionality to route cost redistribution exceptions to the Project Cost Management Team (PCM) for the Tolls/Turnpike cost redistribution process.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7439	Require the ability to automatically run the Tolls monthly redistribution at month-end, for accounting transactions that are available for redistribution.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7440	Require the ability to manually run the monthly tolls redistribution at any time for transactions that are available for redistribution.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7441	Require the ability to create cost distribution accounting transactions for predefined cost pools in order to record actual financial results to the correct facility.	Perform Project Cost Accounting	03 - Perform Cost Distributions

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7443	Require the ability to validate that the required Chart of Accounts elements are included on all redistribution allocated accounting transactions based on business rules defined and maintained within the system.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7444	Require the ability to create distribution accounting transactions annually for Tolls Data Center consultant labor charges to Financial Projects actually worked on based on timesheets (as tracked by Turnpike) in order to support capitalization of Turnpike assets.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7446	Require the ability to indicate a redistribution rate by toll facility.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7448	Require the ability to hard stop processing of Toll Redistribution when the sum of the accounting transactions does not balance to zero.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7449	Require the ability to designate the direct charge accounting transactions for toll redistribution have been successfully interfaced to the Statewide Accounting System and are available for redistribution.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-7526	Require the ability to develop and store fringe and leave rate for previous years to support any time sheet corrections processed during dual year processing.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-9031	Require the ability to apply the appropriate fringe and leave rate against the prorated overtime accounting transactions among all Financial Projects a person worked on during a pay period for payroll distribution purposes.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-9032	Require the ability to systematically generate allocated accounting transactions to consume funds as a result of the payroll distribution process.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-9613	Require the ability to retrieve via structured queries the cost distribution and redistribution rates developed by the Turnpike Enterprise.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-9635	Require the ability to systematically apply the applicable indirect rate, on a preconfigured frequency, against the direct transactions to generate the indirect cost transactions for a Financial Project.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-9685	Require the ability to configure and maintain fringe and leave rates by applicable accounting year.	Perform Project Cost Accounting	03 - Perform Cost Distributions
REQ-5463	Require the ability to leverage workflow functionality to notify specified users to take action when there are insufficient Funds and budget on a Financial Project when creating an accounting transaction.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7016	Require the ability to perform a query to display all accounting transactions/documents/business events identified with a reimbursable Fund on the Financial Project for any time period specified by the user with the ability to segregate by individual Fund.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7017	Require the ability to perform a query and present to the user Financial Project Actual Financial Activity historical summaries and supporting accounting transactions, through drill down user interface elements, for Revenue, Reimbursement Receipt, Encumbrance and Expenditure amounts by month, quarter, year and life to date using any data attribute in the Financial Project structure.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7018	Require the ability to identify and report Financial Project budget, funding, expenditures, encumbrances, reimbursement receipts and revenue collections over specified time periods by any data element in the Chart of Accounts or Financial Project structure.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7021	Require the ability to perform a query to extract summarized actual cash receipts and cash disbursements for a specific time period(s), phase(s), program(s), Chart of Account element(s), business events, and/or trust fund(s) for use in cash forecasting and what if analysis.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7038	Require the ability to view prior years' Financial Project costs online.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7039	Require the ability to view current and prior State fiscal years' encumbrances for contract and Financial Project combinations online.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7040	Require the ability to identify original Grant Award, expenditures, outstanding encumbrances and remaining award balance by Grant Number.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7041	Require the ability to identify original Grant Award, expenditures, outstanding encumbrances and remaining award balance for Financial Project and grant combinations.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7044	Require the ability to generate a report to display Financial Projects' Actual Financial Activity based on user-selected Master Financial Data attributes.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7193	Require the ability to publish approved indirect cost accounting rates to stakeholders and incorporate in workflows as applicable.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7213	Require the ability to identify and report when a participating accounting transaction whose amount is greater than or equal to the available participating uncommitted balance is allocated against non-reimbursable Fund.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7258	Require the ability to generate a report to display life to date accumulated accounting transactions recorded to Financial Projects. Need ability to perform a query on any Chart of Accounts (COA) related to the transaction.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7276	Require the ability to generate a report to display Direct and indirect costs associated with a Financial Project, including fringe and leave applied against direct salary.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7303	Require the ability to extract/view direct salary, fringe and leave items, and paid benefits by Object/Other Cost Accumulator (OCA) for reconciliation purposes by accounting year.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7304	Require the ability to leverage workflow functionality to route the proposed fringe and leave rates to internal Finance and Administration stakeholders for review prior to final implementation in the system.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7345	Require the ability to leverage workflow functionality to route requests for adding new Expansion Option(s) combinations of Organization, Object Code, Budget Category and Trust Fund for approval.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7442	Require the ability to leverage workflow capability for approval or rejection of Consolidated Service Center (CCSC) redistribution accounting transactions by General Accounting Office (GAO) prior to processing them through the Statewide Accounting System interface.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7537	Require the ability to generate online and printable reports, including: The Master Allocated Accounting Transaction Detail Report - which shall display Actual Financial Activity captured at the accounting transaction level for any combination of Financial Project attributes, or any combination of Chart of Accounts values after the allocation to the Financial Project and Fund.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7541	Require the ability to produce the Master Allocated Accounting Transaction Detail Report/Query in real-time.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7543	Require the ability to produce an online version of the Master Allocated Accounting Transaction Detail Report/Query, which shall provide the user the ability to select report source data from either the Florida Department of Transportation (FDOT) financial management system (after accounting transactions are allocated), Statewide Accounting System (after accounting transaction interface), and archived transaction detail (the Florida Department of Transportation (FDOT) financial management system), with an indication of the data source.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7544	Require the ability to produce an online version of the Master Allocated Accounting Transaction Detail Report/Query, which shall provide the user with the ability to apply criteria to selected fields to indicate ranges, limits, or wildcards.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7545	Require the ability to produce an online version of the Master Allocated Accounting Transaction Detail Report/Query, which shall return all transaction data elements available on the accounting transaction.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7546	Require the ability to generate an online version of the Master Allocated Accounting Transaction Detail Report/Query, which shall provide an option allowing selection of preconfigured report output formats and data inclusions/exclusions.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7548	Require the ability to generate an online version of the Master Accounting Transaction Detail Report/Query, which shall provide the ability to process inquiries of Actual Financial Activity captured at the accounting transaction level interfaced to the Statewide Accounting System for any combination of state accounting system Chart of Accounts attributes and/or Financial Project ID excluding funding references from the accounting transaction allocation results.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7549	Require the ability to generate an online version of the Master Accounting Transaction Detail Report/Query, which shall provide the ability to limit/filter the results using specific values for any or all of the Financial Project attributes or Chart of Accounts elements.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7550	Require the ability to generate an online version of the Master Accounting Transaction Detail Report/Query, which shall provide the ability to apply preconfigured filters to limit the results to a specific set of Chart of Accounts values and accounting transaction references.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7551	Require the ability to generate the Master Accounting Transaction Detail Report/Query on-demand.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7552	Require the ability to generate online and printable reports, including: The Master Accounting Transaction Detail Report/Query, which shall provide the user the ability to query on any transaction input directly into the Statewide Accounting System with an indication of the data status (i.e., interfaced with the Statewide Accounting System or allocated within the Florida Department of Transportation (FDOT) financial management system system).	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7553	Require the ability to generate online and printable reports, including: The Master Accounting Transaction Detail Report/Query, which shall return all transaction data elements available on the accounting transaction, excluding Department specific Master Financial Data attributes added during the allocation process (the Department's financial management system Chart of Accounts).	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7554	Require the ability to generate online and printable reports, including: The Master Accounting Transaction Detail Report/Query, which shall provide an option allowing selection of preconfigured report type formats.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7555	Require the ability to generate online and printable reports, including: The Master Allocated Accounting Transaction Detail Report/Query, which will highlight changes in Budget Entity, State Program, Category, and General Ledger (GL) when "EO Expansion Option Overrides Only" is selected as the report type.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7587	Require the ability to generate online and printable reports, including: The Cost Distributions Total by File and By Object report, which shall return summarized accounting transaction data used by the project costing team to validate and confirm indirect, warehouse, and mobile equipment distribution charges submitted to the Statewide Accounting System against the Materials and Supplies Inventory (MSI, for mobile equipment and warehouse) from the Maintenance Management System (MMS). The report must be available on-demand or near real-time and must present the results by Object and Other Cost Accumulator (OCA).	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7588	Require the ability to generate online and printable reports, including: The Expenditure Summary by Org Code report/query, which shall return summarized accounting transactions based on Org Code parameters including those with no expenditure activity.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7590	Require the ability to generate online and printable reports, including: The Right of Way Expenditures report/query, which shall provide the capability to review right of way expenditure transactions such as General Accounting Office (GAO) corrections, encumbered disbursements, Unencumbered disbursements, disbursement corrections, Payables (related to Payroll), and year-end adjustments to compare actuals to forecasts of the acquisition plan.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7591	Require the ability to generate online and printable reports, including: The Contract detail report/query, which shall provide the capability to view the association between contract details and the Work Program Master Financial Data attributes, including Work Program data elements (Work Program Fund, Work Program Fund Group, Contract Class, and Program type) for contract payments by contract prefix/type for a specified time period, including all accounting transactions associated with the contract pulled from Statewide Accounting System data and Work Program data.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7592	Require the ability to generate online and printable reports, including: The Financial Project Life to Date Detail report, which shall provide financial details of projects (i.e., the Chart of Accounts elements and any associated financial transactions) within a user-specified date range, with the capability to filter on any Financial Project summary attribute.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7593	Require the ability to generate online and printable reports, including: The FM WP Detail report, which shall provide financial details (after accounting transaction allocation) with the ability to filter on General Ledger (GL) Code, Program Number, or Date Range, providing a subset of financial transactions by Program Number, including accounting transactions and accounting transaction transfers and the GL codes associated to them.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7595	Require the ability to generate online and printable reports, including: The Unexecuted Supplemental Agreement Report, which shall identify unexecuted supplemental agreements that can be certified forward (if executed prior to year-end cutoff) or funds converted (if not executed prior to year-end cut-off, i.e., Roll Forward) from the current fiscal year (FY) and committed in the new FY.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7596	Require the ability to generate online and printable reports, including: The Unexecuted Contracts report/query, which shall identify unexecuted contracts that can be that can be certified forward (if executed prior to year-end cutoff) or funds converted (if not executed prior to year-end cut-off, i.e., Roll Forward) from current FY and committed in the new FY, including information related to aging of the contract to inform workflow required to resolve the unexecuted items, to be delivered on-demand or real-time, with the option to receive as Excel workbook and preformatted Pivot table.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7605	Require the ability to generate online and printable reports, including: The on-demand or scheduled Comptroller Transaction Detail report/query, which shall list year-to-date (YTD) transactions from the state comptroller's detail transaction file listing all Florida Department of Transportation (FDOT) payments recorded by the State Comptroller, with user filters for FY, Date Range, Last Sequence, and Site ID (includes warrant type).	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7612	Require the ability to generate online and printable reports, including: The Accounting Transaction Transfer query/report, which shall return data used to analyze the cost impact of cost transfers between Funds and other Work Program data elements (Fund Code, FAC, Distribution Area) within the same Financial Project. Results include User ID, Cost Type (Encumbrances, Expenditures, Retainage, FY Encumbrance Balance, Revenue, Payable - All Summary types tied back to General Ledger (GL) type).	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7613	Require the ability to generate online and printable reports, including: The Employee Project Cost Lookup, which shall provide the ability to retrieve employee cost data by Financial Project to allow Financial Services staff to extract timesheet data from PeopleFirst to support Audits and reviews.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-7614	Require the ability to generate online and printable reports, including: The Indirect Cost Verification report/query, which shall have the capability to track direct charges and applied indirect amounts at the Financial Project level by pool groups and various departmental Chart of Account attributes (i.e., Program Plan Category, Sub Category and Fund Group).	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-8962	Require the ability to perform a query to display expenditures that are associated with retainage accounting transactions.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-9118	Require the ability for users to perform ad hoc queries of accounting transactions on any data element within the accounting transaction including the ability to drill down to transaction details.	Perform Project Cost Accounting	04 - Communicate Project Costing Information to Stakeholders
REQ-1009	Require the ability to define, maintain, perform field look up, reporting, and exporting of code tables.	Utilize Technical Architecture	01 - Manage Data
REQ-1013	Require the ability to edit interfaced data against appropriate business rules defined in the System.	Utilize Technical Architecture	01 - Manage Data
REQ-1014	Require the ability to browse, manage and reconcile suspended records from various batch and real-time interfaces.	Utilize Technical Architecture	01 - Manage Data
REQ-1015	Require the ability to verify that documents or files received via interfaces contain summary totals that balance.	Utilize Technical Architecture	01 - Manage Data
REQ-1029	Require the ability to support automatic "clean up" of partial database updates after suspended network sessions or after other failures to ensure a completed logical unit of work and data consistency.	Utilize Technical Architecture	01 - Manage Data
REQ-1031	Require the ability to support data replication and synchronization across multiple virtual and physical servers.	Utilize Technical Architecture	01 - Manage Data
REQ-1032	Require the ability to replicate database updates to multiple database images.	Utilize Technical Architecture	01 - Manage Data
REQ-1034	Require the ability to create and configure new data attributes within the solution to support the Departments business requirements.	Utilize Technical Architecture	01 - Manage Data
REQ-1118	Require the ability to create new ETL routines to transform data.	Utilize Technical Architecture	01 - Manage Data
REQ-1127	Require the ability to configure and manage all record retention schedules to comply with the needs of all functional areas.	Utilize Technical Architecture	01 - Manage Data
REQ-1128	Require the ability to purge, archive, and restore active and inactive records based on user defined criteria.	Utilize Technical Architecture	01 - Manage Data
REQ-1129	Require the ability to define archiving criteria for different types of data (i.e., retention periods, storage locations, archive date/time).	Utilize Technical Architecture	01 - Manage Data
REQ-1130	Require the ability to restore archived data by various parameters including the date range of the archiving process and other user defined business rules.	Utilize Technical Architecture	01 - Manage Data
REQ-1132	Require the ability to access archived data when the system architecture changes as a result of a software upgrade.	Utilize Technical Architecture	01 - Manage Data
REQ-1135	Require the ability to support archiving and purging of data in the data warehouse according to user defined business rules which will vary by information type.	Utilize Technical Architecture	01 - Manage Data
REQ-1136	Require the ability to maintain an active metadata repository that contains definitions of all data elements and attributes within the data warehouse with the ability to export to an enterprise repository.	Utilize Technical Architecture	01 - Manage Data
REQ-1137	Require the ability to customize the delivered data structure to include storing data from sources other than the Solution.	Utilize Technical Architecture	01 - Manage Data
REQ-1138	Require the ability to support self service portals, report templates, metadata repositories and other documentation/help tools that promote self sufficiency among information users.	Utilize Technical Architecture	01 - Manage Data
REQ-1139	Require the ability to enable data refresh to occur on different refresh schedules: 1) As a scheduled event; 2) Manually; 3) Real time.	Utilize Technical Architecture	01 - Manage Data
REQ-1187	Require the ability to create a current back-up of the Solution database including application data and system tables and configurations to be utilized for restoration in the event of catastrophic failure and loss of data. This includes the BI Solution and any third party add-on modules to the system.	Utilize Technical Architecture	01 - Manage Data
REQ-1191	Require the ability to share appropriate business data across functional areas, organizations, and Districts while maintaining appropriate security.	Utilize Technical Architecture	01 - Manage Data
REQ-1196	Require the ability to support automatic system numbering or user-defined numbering (with reserved ranges or specific numbers) for business attribute sequencing.	Utilize Technical Architecture	01 - Manage Data
REQ-1198	Require the ability to default values for one field based on the value of another field according to user-defined business rules, during the creation of records/transactions.	Utilize Technical Architecture	01 - Manage Data
REQ-1204	Require the ability to provide an audit trail of notes entered on a document, transaction, or work product record into the System including at a minimum User ID, timestamp, and note text.	Utilize Technical Architecture	01 - Manage Data

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-1209	Require the ability to have edit checking tables (lookup tables/combo tables) to enforce business rules.	Utilize Technical Architecture	01 - Manage Data
REQ-1210	Require the ability to edit and validate all system input according to user defined business rules at the time the data is being entered into the system either online or through a batch transaction.	Utilize Technical Architecture	01 - Manage Data
REQ-1245	Require the ability to prevent the same record from being updated by multiple users at the same time.	Utilize Technical Architecture	01 - Manage Data
REQ-5514	Require the ability for users with specified permissions to deactivate available values for data attribute selection, while still allowing the deactivated value to remain in force on existing data records.	Utilize Technical Architecture	01 - Manage Data
REQ-5749	Require the ability to schedule configurable, recurring, routine system tasks to include, but are not limited to, reporting development and delivery and cleanup.	Utilize Technical Architecture	01 - Manage Data
REQ-6771	Require the ability for users to view the complete history of data changes to selected Funds.	Utilize Technical Architecture	01 - Manage Data
REQ-6772	Require the ability to systematically maintain a minimum of ten years history of published allocation models, including all data attributes, for use in comparison reporting and variance analysis.	Utilize Technical Architecture	01 - Manage Data
REQ-6773	Require the ability to systematically maintain a minimum of five years history of un-published allocation models, including all data attributes, for use in comparison reporting and variance analysis.	Utilize Technical Architecture	01 - Manage Data
REQ-7904	Require the ability to attach electronic documents to a security instrument record, including, but not limited to Image data, PDF data, Word Processing data and Spreadsheets.	Utilize Technical Architecture	01 - Manage Data
REQ-9487	Require the ability to maintain Purchase Order history.	Utilize Technical Architecture	01 - Manage Data
REQ-9504	Require the ability to maintain history of all changes on all contractual obligations.	Utilize Technical Architecture	01 - Manage Data
REQ-9630	Require the ability to record User ID and report the history of all cash flow assumption revisions by User ID.	Utilize Technical Architecture	01 - Manage Data
REQ-1038	Require the ability to restrict update/refresh/delete capabilities of the data warehouse to specific users or user groups.	Utilize Technical Architecture	02 - Manage Security
REQ-1039	Provide an audit trail of all refresh/updates to the data warehouse including but not limited to: User; Date/Timestamp; Number of Records; Status; Process; Source.	Utilize Technical Architecture	02 - Manage Security
REQ-1040	Require the ability to configure role-based security, grant data access rights, and track user activity within the solution.	Utilize Technical Architecture	02 - Manage Security
REQ-1042	Require the ability to allow a user to have multiple roles.	Utilize Technical Architecture	02 - Manage Security
REQ-1043	Require the ability for users to have access to multiple organizations and business units with potentially different roles.	Utilize Technical Architecture	02 - Manage Security
REQ-1044	Require the ability for users to access business functionality, rules and Workflows based upon a user's role.	Utilize Technical Architecture	02 - Manage Security
REQ-1045	Require the ability to have "super user" capabilities allowing the override of business rules and Workflows (including the ability to override create/update/delete rules).	Utilize Technical Architecture	02 - Manage Security
REQ-1046	Require the ability to track transaction history including but not limited to date/time, user, prior state, post state.	Utilize Technical Architecture	02 - Manage Security
REQ-1047	Require the ability to track logins and activities by user.	Utilize Technical Architecture	02 - Manage Security
REQ-1048	Require the ability to control field, page, form, function, transaction, interface, and data query level access using role-based security.	Utilize Technical Architecture	02 - Manage Security
REQ-1049	Require the ability to support data encryption where appropriate including but not limited to personally identifiable information on user defined business rules following NIST 800-53r4 moderate controls for system databases and backups of the data.	Utilize Technical Architecture	02 - Manage Security
REQ-1050	Require the ability to maintain infrastructure security controls that are consistent with the NIST 800-53r4 moderate level control security standards as well as other security requirements in the Department's Security Plan.	Utilize Technical Architecture	02 - Manage Security
REQ-1051	Require the ability to comply with ISO/IEC 15408 (Common Criteria for Information Technology Security Evaluation).	Utilize Technical Architecture	02 - Manage Security
REQ-1052	Require the ability to support digital certificates.	Utilize Technical Architecture	02 - Manage Security
REQ-1054	Require the ability to integrate with an Enterprise Single Sign-On Identity Management Systems.	Utilize Technical Architecture	02 - Manage Security
REQ-1055	Require the ability to track and audit when any access is granted to, or removed from a user.	Utilize Technical Architecture	02 - Manage Security

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-1056	Require the ability to create a report of all users and roles/user groups sortable by either user or role/user group.	Utilize Technical Architecture	02 - Manage Security
REQ-1057	Require the ability to delegate proxy roles to other users with an expiration date, and ability to notify user of new proxy right.	Utilize Technical Architecture	02 - Manage Security
REQ-1058	Require the ability to define the allowable period for user inactivity while logged on.	Utilize Technical Architecture	02 - Manage Security
REQ-1059	Require the ability to disconnect or log out a user session when it exceeds the allowable period of inactivity.	Utilize Technical Architecture	02 - Manage Security
REQ-1061	Require the ability to support integration with Azure Active Directory.	Utilize Technical Architecture	02 - Manage Security
REQ-1062	Require the ability to control field, page, form, function, transaction, interface, and data query level access using role-based security.	Utilize Technical Architecture	02 - Manage Security
REQ-1063	Require the ability to encrypt data in transit using guidelines defined in NIST SP 800-175B.	Utilize Technical Architecture	02 - Manage Security
REQ-1064	Require the ability to support multi-factor authentication (MFA) for user devices, or integrate with the Department's MFA.	Utilize Technical Architecture	02 - Manage Security
REQ-1065	Require the ability to inquire and report on individual User IDs and user profiles by system administrators.	Utilize Technical Architecture	02 - Manage Security
REQ-1070	Require the ability to limit access to data (i.e., user groups, organizations, and Districts).	Utilize Technical Architecture	02 - Manage Security
REQ-1205	Require the ability to prevent unauthorized users from editing notes once saved.	Utilize Technical Architecture	02 - Manage Security
REQ-1246	Require the ability to restrict viewing of exempt records and information to only authorized users within the Department's financial management system.	Utilize Technical Architecture	02 - Manage Security
REQ-5593	Require the ability to configure user security roles to govern the users' ability to create, read, modify, delete, and/or request updates to data attributes.	Utilize Technical Architecture	02 - Manage Security
REQ-5771	Require the ability to limit read-only access to designated versions of the Work Program data at specified points in time.	Utilize Technical Architecture	02 - Manage Security
REQ-5772	Require the ability to restrict update permissions to specified versions of the Work Program, based on user role.	Utilize Technical Architecture	02 - Manage Security
REQ-5773	Require the ability to restrict updates of supporting Master Financial Data, based on user role and organization.	Utilize Technical Architecture	02 - Manage Security
REQ-6011	Require the ability for users with specified permissions to restrict designated user groups from modifying Financial Project data attributes.	Utilize Technical Architecture	02 - Manage Security
REQ-6022	Require the ability for users with specified permissions to configure start and end time frames in which to systematically restrict designated user groups from modifying selected Financial Project data attributes.	Utilize Technical Architecture	02 - Manage Security
REQ-7861	Require the ability to restrict viewing of confidential records and information to only authorized users within the Department's financial management system.	Utilize Technical Architecture	02 - Manage Security
REQ-9119	Require the ability to allow specified user roles to define and manage Master Financial Data (codes tables, dropdown lists, etc.) and their associated values, limited by defined user attributes (i.e., Program Area, District, Cost Center, etc.).	Utilize Technical Architecture	02 - Manage Security
REQ-1003	Require the ability to deploy performance and capacity scaling strategies including but not limited to: 1) Parallel Processing; 2) Distributed Processing; 3) Partitioning, and Caching.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1016	Require the ability to support integrated, controlled, and extensible Mobile Device Management (MDM) as part of the Solution.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1021	Require the ability to integrate real-time and batch Transactional Data with the legacy Florida Accounting Information Resource (FLAIR) system.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1022	Require the ability to integrate real-time and batch Transactional Data with the future Florida Planning, Accounting, and Ledger Management (PALM) system.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1026	Require the ability to map the new data structure back to the Department's current structure identifiers for Financial Project, Contract, and Budget	Utilize Technical Architecture	03 - Manage System Integration
REQ-1030	Require the ability to support implementation on a modern version of a mainstream relational data base management system with the specific environment as part of the Solution.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1033	Require the ability to support standard query language (SQL) capabilities for database queries.	Utilize Technical Architecture	03 - Manage System Integration

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-1036	Require the ability to integrate with the ESRI ArcGIS Enterprise server environments v10.6.1 and higher.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1037	Require the ability to integrate with the ESRI ArcGIS Online environment (Hosted feature services, ESRI Apps - Survey 123, Collector, and Quick Capture).	Utilize Technical Architecture	03 - Manage System Integration
REQ-1053	Require the ability to consume RESTful APIs with XML/JSON interfaces.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1072	Require the ability to support Mobile platforms and browsers.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1081	Require the ability to monitor system health and support expedited issue isolation with diagnostic tools that can identify performance issues of network, server, database, and reporting environments.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1082	Require the ability to manage and monitor all external interfaces to the Solution through an administrative or operational console.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1083	Require the ability to provide a solution based on a mainstream cloud architecture and provider (e.g., AWS, Google, and Microsoft).	Utilize Technical Architecture	03 - Manage System Integration
REQ-1084	Require the ability to support a fully scalable cloud architecture designed to allow incremental increases in capacity to support increased usage of the system.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1086	Require the ability to perform business tasks on mobile devices including phones and tablets running iOS and Android.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1087	Require the ability to integrate real-time and batch Transactional Data with the existing Florida PeopleFirst system.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1088	Require the ability to have high availability architecture for all tiers of software and hardware covering the entire Solution.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1089	Require the ability to access all web-enabled portions of the solution through modern browsers (e.g., Edge, Firefox, Chrome, Safari, Mobile browsers, and next generation Microsoft browsers) with full functionality.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1090	Require the ability to access all web-enabled portions of the Data Warehouse Solution to be accessible by Microsoft Internet Explorer and other mainstream browsers (e.g., Firefox, Chrome, Safari, Mobile browsers, and next generation Microsoft browsers).	Utilize Technical Architecture	03 - Manage System Integration
REQ-1092	Require the ability to ensure that all architecture components (information management, application, technology platform, libraries) and their implemented system components are modular and not interdependent and follow industry standard integrations.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1093	Require the ability to validate that the system implemented shall be compliant to the policies, principles and procedures set forth by the Department.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1094	Require the ability to promote common reusable and sharable application components.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1095	Require the ability to ensure that data is defined consistently across the implemented Solution, and maintained in an active metadata repository that contains definitions of all data elements and attributes.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1096	Require the ability to ensure all parameters are configurable in the user interface and are not hardcoded in any of the software, information management, application, service and system components that require a recompilation of the entire component.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1097	Require the ability to support industry standard and next generation programming languages and its related platforms (e.g., C#, Java, and other .Net programming languages) with an ability to function through a variety of available APIs.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1098	Require the ability to debug any aspect of the Solution or integrations (including customized functions).	Utilize Technical Architecture	03 - Manage System Integration
REQ-1100	Require the ability to provide comprehensive technical system documentation and technical manuals for the Solution system including third party add-on modules for technical personnel.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1101	Require the ability to provide detailed documentation of processes and tools to identify and debug any aspect of the Solution or the integration.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1102	Require the ability to ensure that the documented target state architecture is updated on a regular basis and stays current to reflect the implemented Solution along the delivery roadmap. Provide any third party tools necessary to ensure updated documentation.	Utilize Technical Architecture	03 - Manage System Integration

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-1103	Require the ability to provide technical system documentation that contains clear, thorough and validated details including but not limited to 1) Current page definitions; 2) Current database definitions; 3) Current security administration; 4) Current installation; 5) Current performance tuning; 6) Current Workflow process and administration; 7) Current program descriptions.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1104	Require the ability to provide documentation of the Data Warehouse Solution to include at a minimum: 1) Data Warehouse flowcharts; 2) Data Warehouse narratives; 3) Program flowcharts; 4) Program narratives; 5) Functional flowchart; 6) Business procedural documentation; 7) Source code; 8) User manuals (electronic and hard copies); 9) Page layouts; 10) Report layouts for standard Analytical Reports; 11) Crosswalk of files and tables used for programs; 12) Entity relationship diagrams; 13) Data dictionary; 14) Database layout; 15) Database set-up procedures; 16) Data Warehouse implementation and update procedures; 17) Data Warehouse administration procedures; 18) ETL procedures/processes.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1105	Require the ability to support message queuing services for business related events for the consumption by the Department.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1106	Require the ability to execute online transactions in sub-second response time for 95% of the standard online transaction functions.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1107	Require the ability to log errors and events for all batch and report processing.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1111	Require the ability to integrate with standard secure e-mail protocols including SMTPS.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1112	Require the ability to support external Systems Process Integration patterns and frameworks including SOA, Pub/Sub, Hub and Spoke architecture.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1113	Require the ability to support Enterprise Search capabilities to Solution Application and data warehouse structured and unstructured information.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1114	Require the ability to ensure modern integration patterns and best practices from ERP providers are implemented.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1116	Require the ability to extract, transform and load (ETL) data through data integration and data management tools.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1117	Require the ability to provide pre-built integration through the ETL tools between the Solution functions/modules and the open interface file definitions.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1149	Require the ability to run reports ad hoc queries without noticeable impact to online transaction performance.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1150	Require the ability to monitor response time, system use and capacity, concurrent users, and system errors by system support staff.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1153	Require the ability to scale out to handle large user base as the demand for the service increases. Ability to grow systems and infrastructure to meet changing demands and peak traffic times in a day, week, month and year.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1155	Require the ability to ensure system performance is not impacted when a large report or inquiry is being run.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1156	Require the ability to automatically cancel a query or report job if it fails to meet system administrator defined criteria (e.g., time limits).	Utilize Technical Architecture	03 - Manage System Integration
REQ-1157	Require the ability to terminate any query or report that significantly reduces system performance (systematically or by system support staff).	Utilize Technical Architecture	03 - Manage System Integration
REQ-1176	Require the ability to standardize and maintain consistent error messages across the entire Solution leveraging error handling frameworks.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1177	Require the ability to log errors and events for all transaction processing and system functions.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1183	Require the ability to implement a system design in which the default application online system availability is 20 hours per day (i.e., 20 hours a day by 7 days a week by 365 days a year).	Utilize Technical Architecture	03 - Manage System Integration
REQ-1184	Require the ability to implement a system design in which the application system online availability is 23 hours per day during emergency events such as hurricanes (i.e., 23 hours a day by 7 days a week).	Utilize Technical Architecture	03 - Manage System Integration

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-1185	Require the ability to support 99% availability for online inquiry and updates seven days a week (other than the defined maintenance window).	Utilize Technical Architecture	03 - Manage System Integration
REQ-1186	Require the ability to conduct scheduled maintenance during hours designated as the "Maintenance Window".	Utilize Technical Architecture	03 - Manage System Integration
REQ-1188	Require the ability to ensure the Solution is architected to allow it to be fully recoverable and accessible by users, with minimal data loss, within Recovery Time Objective (RTO) of Twenty four hours and Recovery Point Objective (RPO) of four hours.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1189	Require the ability to allow for production and multiple non-production environments to be used and maintained simultaneously.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1190	Require the ability to provide a suite of fully-integrated application modules in which data captured in one module is available for use and updated as appropriate in other modules of the solution.	Utilize Technical Architecture	03 - Manage System Integration
REQ-1195	Require the ability to support the importing/exporting of data to and from standard office suites and file formats (e.g., Microsoft Office, O356).	Utilize Technical Architecture	03 - Manage System Integration
REQ-5754	Require the ability to define the number of days/weeks/years of retention history to save for scheduled job logs.	Utilize Technical Architecture	03 - Manage System Integration
REQ-5762	Require the ability to integrate with other job scheduling and processing software tools.	Utilize Technical Architecture	03 - Manage System Integration
REQ-5766	Require the ability to replicate the production environment to other environments at specified points in time.	Utilize Technical Architecture	03 - Manage System Integration
REQ-6769	Require the ability to systematically update designated Department systems that are not the financial system of record which must utilize revised allocations data.	Utilize Technical Architecture	03 - Manage System Integration
REQ-7982	Require the ability to update data across the system in real-time via a suite of fully integrated application modules, i.e., data captured in one module is available for use and updated as appropriate in other modules of the system.	Utilize Technical Architecture	03 - Manage System Integration
REQ-9070	Require the ability to configure business rules to archive accounting transactions (i.e., after reimbursement is complete, after the project has closed, etc.).	Utilize Technical Architecture	03 - Manage System Integration
REQ-1010	Require the ability to interface with modern Banking Systems using Open Banking Initiatives and the revised Payment Services Directive (PSD2). (i.e., Wells Fargo, PayPal, Visa)	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1011	Require the ability to support EDI including ASC X12, and/or UN EDIFACT.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1012	Require the ability to create interfaces from all parts of the Solution's functions and modules.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1017	Require the ability to change standard interfaces via configuration versus coding.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1018	Require the ability to support multiple data-transfer methods, integration models, and standard patterns including but not limited to: 1) XML; 2) Spreadsheet; and 3) Flat file (e.g., ASCII, variable and/or fixed length, and comma-delimited).	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1019	Require the ability to integrate external application interfaces using event-based framework supporting real-time or near real-time data integration.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1020	Require the ability to expose RESTful APIs with XML/JSON interfaces.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1023	Require the ability to integrate real-time and batch Transactional Data with the State's budgeting system, Legislative Appropriation System/Planning and Budgeting Subsystem (LAS/PBS), to setup funding structure and spending authority with the state legislature.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1024	Require the ability to interface with the Department's existing enterprise applications and provide well documented Application Program Interfaces (APIs) (i.e., Open API Specs).	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1025	Require the ability to integrate real-time and batch Transactional Data with the State's Florida Accountability Contract Tracking System FACTS subsystem to title contracts and setup appropriate budget records.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1027	Require the ability to interface with the Federal Management Information System, FMIS, for FHWA project authorizations and management of the Department's Obligation Authority Plan and the AC Conversion Plan.	Utilize Technical Architecture	04 - Manage System Interfaces

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-1028	Require the ability to interface with the Department's scheduling system (PSM/Primavera).	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1035	Require the ability to interface with the Department's on-premises and Azure GIS environments.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1099	Require the ability to interface with the Department's current version of the Enterprise Document Management System to store and retrieve documents in all areas of the solution. This should include the ability to upload multiple electronic document attachments for a single work product.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1108	Require the ability to manage transactions across multiple applications using transaction processing services to ensure a completed logical unit of work and data consistency.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1109	Require the ability to support web services functionality (e.g., SOAP and REST).	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1110	Require the ability to support real-time interfacing with other systems capable of real-time interfacing.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1115	Require the ability to create modern application interfaces to replace legacy batch oriented file interfaces, or legacy database interfaces, to real-time/ near real-time Integration (using SOA /Web Services/Message based).	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1192	Require the ability to interface with the external Panther System to retrieve airport location information.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1247	Require the ability to integrate real-time data and electronic documents with the legacy Project Suite Enterprise Edition system.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1248	Require the ability to integrate data with the legacy Crash Reduction Analysis System Hub (CRASH) system.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1249	Require the ability to integrate data with the legacy Crash Analysis Reporting (CAR) system.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1250	Require the ability to integrate data with the Department's legacy Grant Application Process (GAP) system.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1251	Require the ability to systematically process all actions, calculations, and updates in real-time (not batch) so that the results of actions in one module are immediately reflected in all other pertinent modules.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-7229	Require the ability to read the batch error file from the Statewide Accounting System for interfaces sent in batch.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-7230	Require the ability to incorporate/load the batch error file received from the Statewide Accounting System into the Department's financial management system.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-7233	Require the ability to interface encumbrance balances from the Department's financial management system to Consultant Invoice Transmittal System (CITS).	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-7234	Require the ability to interface encumbered disbursements and payable disbursements from Consultant Invoice Transmittal System (CITS) to the Department's financial management system.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-7235	Require the ability to interface payment transactions from Electronic Estimate Disbursement (EED) to the Department's financial management system.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-7236	Require the ability to interface payment transactions from Site Manager to the Department's financial management system.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-7840	Require the ability to export billing and accounts receivable data to interface with other systems, to include spreadsheet format (Excel).	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-9560	Require the ability to interface with the Department of Financial Services (DFS) Florida Accountability Contract Tracking System (FACTS) to store contractual document images for a Contract.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-9628	Require the ability to import via an external interface the monthly cash outflow rates for cash flow forecasts rather than manually entering.	Utilize Technical Architecture	04 - Manage System Interfaces
REQ-1071	Require the ability to configure business functionality, rules, and Workflows.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1074	Require the ability to present user documentation that provides quick answers to questions regarding navigation/use of application pages, execution of preconfigured reports, and use of the ad hoc query functions.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1075	Require the ability to store and present all system documentation and manuals electronically.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1076	Require the ability to search online documentation.	Utilize Technical Architecture	05 - Manage Workflow and User Interface

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-1077	Require the ability to enable users to incorporate user-defined documentation into system documentation (e.g., user procedures, and business rules) which is accessible in the same manner as vendor provided documentation.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1078	Require the ability to support version control of user-defined documentation.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1079	Require the ability to customize documentation to match functionality of the solution.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1080	Require the ability to provide functional documentation that contains clear, thorough and validated details including but not limited to 1) System functions; 2) Inputs and outputs; 3) Calculations; 4) Data manipulations; 5) Business processes; 6) User interactions.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1119	Require the ability to allow authorized users to define and maintain business rules for ETL data transformation through formatted pages.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1120	Require the ability to utilize scripting or other object-oriented structured languages to define advanced ETL transformation routines/procedures.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1121	Require the ability to validate and handle exceptions during ETL transformation.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1122	Require the ability to support a graphical environment to model the logical ETL process.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1123	Require the ability to apply complex scripted ETL transformations to the data.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1140	Require the ability to support job scheduling tools to automate administrative Workflow and tasks including but not limited to: running standard reports and batch processes.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1141	Require the ability to maintain job dependencies and control subsequent job execution based on job completion condition/status.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1142	Require the ability to log job results.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1143	Require the ability to schedule reports and query jobs.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1144	Require the ability to use an effective processing date for batch transactions rather than using system date (i.e., transactions processed after midnight can be posted to previous day).	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1145	Require the ability to process pre-dated and post-dated transactions. Maintain effective dates and transaction dates for all transactions/documents/business events.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1146	Require the ability to close fiscal year-end records within a configurable number of work days without affecting the system's normal operations.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1148	Require the ability to ensure that batch processing does not interfere with on-line responsiveness or availability during normal business hours.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1151	Require the ability to defer the execution of reports and queries to a configurable day/time.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1152	Require the ability to schedule reports and queries on a recurring basis, including but not limited to, specific time, day of week or date(s) within the month, and at period end.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1178	Require the ability to provide context sensitive, field level on-line help features for all page elements, page errors and error codes.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1179	Require the ability to utilize an online help feature which directs users either to a help page specific to the field they are on if help is available for that field or to a help page which is specific to the page they are on if no field level help is available.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1180	Require the ability to provide online help that applies across pages (e.g., process oriented and navigation guides).	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1181	Require the ability to customize help files/pages by designated staff.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1182	Require the ability to provide links to available computer based training (CBTs).	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1193	Require the ability to be compliant with ADA Standards and Section 508 of the Rehabilitation Act.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1194	Require the ability to search and subscribe to system, application, and interface log files by designated staff.	Utilize Technical Architecture	05 - Manage Workflow and User Interface

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-1199	Require the ability to override system or user-defined defaults with proper security based on business rules with audit trail.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1200	Require the ability to allow alerts to be tied to any transaction based on user defined criteria.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1201	Require the ability to support the definition and use of Department or function specific data fields.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1202	Require the ability to add, edit, inactivate, and delete data validation and other business rules based on specific security roles.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1203	Require the ability to support use of electronic signatures to initiate or approve a workflow event through authentication of the user to the System.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1206	Require the ability to support templates or shortcuts for recurring work product entry or processing.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1207	Require the ability to copy a work product in order to create a work product of the same type.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1208	Require the ability to allow the system administrator and other authorized users to broadcast messages to all system users.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1211	Require the ability to provide Chart of Account coding reduction techniques available in all functional areas that infers values by entering a subset of other fields.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1212	Require the ability to configure alerts and triggers that can be modified by users.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1213	Require the ability to ensure messages appear in a consistent format across all system functions for both batch and online processing.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1214	Require the ability to limit the dropdown lists to only show values based on the user's security role.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1215	Require the ability for users to open multiple pages/windows simultaneously.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1216	Require the ability to support cut and paste for copying data between windows.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1217	Require the ability to display notes or tool-tips when hovering the mouse over a field.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1218	Require the ability to utilize a consistent user interface across all Solution components and functional areas including but not limited to: 1) User definable hot keys; 2) Page naming functions; 3) Navigation Patterns; 4) Consistent use of Controls; 5) Online Help and Menus (as defined by the user's security profile).	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1219	Require the ability to provide preconfigured workflows and provide tools for modifying or developing new workflows.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1220	Require the ability to create user defined rules based Workflows for any system event, business need, or transaction.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1221	Require the ability to support dual (i.e., parallel) electronic routing of documents for approval and other tasks through Workflow. This is to allow two or more users to review and approve a document simultaneously instead of the document being routed sequentially to each user.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1222	Require the ability to make changes to a document, during the workflow/approval process (when appropriate), without requiring the document be routed to the originator for updates.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1223	Require the ability to notify downstream users (i.e., both originator and other approvers) when an upstream approver makes changes to a document before approving the document.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1224	Require the ability to support routing of Workflow to multiple destinations based on various user-defined criteria.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1225	Require the ability to allow Workflow destination to be defined as specific users or user groups within an organization.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1226	Require the ability to allow Workflow destination to be defined as a queue that multiple users can access and work from.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1227	Require the ability to allow a document to follow multiple approval paths based on business rules.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1228	Require the ability for users to attach notes to content items within the Workflow and store these notes with User ID and date/time stamp.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1229	Require the ability to allow Workflows to be designated as either 'informational' or 'action (such as approval) required'.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1230	Require the ability to ensure a transaction is not finalized until all required approval Workflows are complete.	Utilize Technical Architecture	05 - Manage Workflow and User Interface

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-1231	Require the ability to provide an "inbox" within the Solution for each user with Workflow items to be reviewed.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1232	Require the ability to provide optional email notification of workflow items.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1233	Require the ability to allow a user to link to a work item within the Solution from an email notification.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1234	Require the ability to support electronic signatures for approvals and rejections of Workflows based on a user authenticating themselves to the system.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1235	Require the ability to track Workflow approvals and rejections.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1236	Require the ability to support various user-defined transaction statuses, including but not limited to approved, rejected, pending, and under consideration.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1237	Require the ability to display the status of items submitted to a Workflow at any time.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1238	Require the ability to notify users automatically via email when items in their "inbox" have gone unprocessed for a user-defined period of time.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1239	Require the ability to allow delegation of approval authority to another user for a specified period of time.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1240	Require the ability to allow reassignment of individual documents assigned to a user for review to another user.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1241	Require the ability to allow steps in the Workflow to be bypassed by allowing approvers higher in the approval chain to approve transactions before the transaction is approved by a user who would normally be next in the Workflow sequence.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1242	Require the ability to support the use of a "master approver" for each Workflow who may approve a transaction at any time whether included in the normal Workflow or not.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1243	Require the ability to allow attachment of external files (EDMS) in Microsoft Office and/or PDF format as additional documentation or notes to Workflow events.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-1244	Require the ability to support definition of Workflow events based on user-defined criteria.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-5687	Require the ability to systematically associate displayed user names to system credentials to ensure consistency across the system.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-5750	Require the ability to leverage workflow functionality to route products from scheduled system tasks to specified recipients.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-5751	Require the ability to systematically display messages on configurable dashboards to notify specified users of upcoming scheduled system and process events.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-5757	Require the ability to allow authorized users to control system jobs by transaction type, job start time, priority of the batch process, and set predecessor and successor dependencies based on other jobs in job stream.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-6023	Require the ability to leverage workflow functionality to notify specified user groups of system access restriction with supporting information.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-6941	Require the ability for users to select data sorting and filtering criteria for on-screen data display. This must include common sorting and filtering methods such as ascending, descending, alphabetically, and by date.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-7622	Require the ability to allow the user to apply criteria to selected fields (as applicable) to search ranges, limits, or wildcards (i.e., transactions within a dollar amount range, transactions below a certain cap, or vendor name beginning with Anderson*).	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-7862	Require the ability to leverage workflow functionality to route vendor records that need to be manually added to Transportation Vendor Inquiry interface (TVI).	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-8941	Require the ability to provide system notifications that are intuitive and actionable.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-9122	Require the ability to manage workflow and the associated statuses based on the actions taken by the user or the system.	Utilize Technical Architecture	05 - Manage Workflow and User Interface
REQ-9488	Require the ability to search Purchase Order history based on any attribute of a Purchase Order.	Utilize Technical Architecture	05 - Manage Workflow and User Interface

Florida Department of Transportation - Work Program Integration Initiative (WPPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-1001	Require the ability to integrate with leading third party business intelligence and reporting tools (examples include, but not limited to, Crystal Reports, Cognos, MS SQL Server BI, Microsoft Office Suite, SAS, and Tableau).	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1002	Require the ability to access warehouse and analytics data utilizing various technologies with appropriate security (examples include, but not limited to, web services, ODBC and JDBC).	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1004	Require the ability to report on forecasting and predictive analysis scenarios.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1005	Require the ability to select and query historical data at a point in time (e.g., retrieval of data in the state it was at selected point in times for select core business functions including but not limited to month end, quarter end, fiscal year end, and Federal fiscal year end).	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1006	Require the ability to create, configure, and deploy information dashboards.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1007	Require the ability to integrate and join with external data that is not part of the Solution or the Data Warehouse's Analytical Applications.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1008	Require the ability to update the Data Warehouse through options of real-time, just-in-time, and batch processing.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1060	Require the ability to log errors and events for all batch and report processing.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1085	Require the ability to execute self service reports and downloads.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1124	Require the ability to map data from multiple source systems into multiple target systems.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1125	Require the ability to define and alter data refresh frequency and methodology according to business needs.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1126	Require the ability to schedule and monitor the extraction, cleansing, transformation, and loading processes.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1131	Require the ability to access, query, and report against archived data.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1133	Require the ability to enable users to run ad hoc reports and queries without data warehouse performance degradation.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1134	Require the ability to enable the administrator to customize alerts and tracking of data warehouse performance including data staging performance and reporting performance.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1154	Require the ability to execute a report in less than 5 -10 seconds for 95% of the standard reporting functions.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1158	Require the ability to allow modifications to report definitions, i.e., report templates.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1159	Require the ability to configure reports such that information can be suppressed based on a user's role, division, office, organization, or district.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1160	Require the ability to execute reports and modify report query parameters online. User is able to save modified version as a personal version without impacting base query.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1161	Require the ability to create reports with drill down capability from summary balances to the supporting detail transactions and drill up from the detail transaction to the summary balance.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1162	Require the ability to define or modify the sort order of reports.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1163	Require the ability to search for data, transactions or documents using a range of data values. Related Req-9118	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting

Florida Department of Transportation - Work Program Integration Initiative (WP II)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-1164	Require the ability to search within a results set.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1165	Require the ability to allow any inquiry available online to be printed or distributed.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1166	Require the ability to support effective dated selection and query including Boolean operations such as date ranges.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1167	Require the ability to incorporate formulas, functions, and mathematical calculations into reports.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1168	Require the ability to create and specify report templates.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1169	Require the ability to create reports using intuitive report building functionality such as wizards.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1170	Require the ability to create reports using graphical report layout tools and drag-and-drop features to assist users in formatting reports, inquiries, and files.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1171	Require the ability to support creation of dashboards.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1172	Require the ability to link or export from reporting tool to Microsoft Office graphic, spreadsheet and presentation applications.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1173	Require the ability to configure the display of the selection criteria/query logic with report's results.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1174	Require the ability to export query and report results to external formats including Spreadsheets, PDFs, delimited flat files, and XML files.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-1175	Require the ability to distribute reports by a variety of methods including: 1) Email; 2) Fax; 3) Printing.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-4230	Require the ability to incorporate formulas, functions, and mathematical calculations into all financial models.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-5789	Require the ability to include the latest version of a Financial Project in a version of the Work Program reports, utilizing a configurable versioning logic.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-5795	Require the ability to configure business rules for the order of precedence for the versioning logic in order to display the appropriate Work Program version of a Financial Project.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-6063	Require the ability for users to create and save structured queries for their personal reuse.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-6785	Require the ability to systematically include the data selection criteria as a component of any export of system data.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-6903	Require the ability to conditionally display data attribute values and data formatting on informational dashboards based on preconfigured business rules.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-6942	Require the ability for users to select data sorting and filtering criteria for data display on system-generated reports. This must include common sorting and filtering methods such as ascending, descending, alphabetically, and by date.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-7540	Require the ability to allow the user to select a standard output/delivery format for reports, with the default of Excel, and Optional on-screen only.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-7542	Require the ability to schedule the Master Allocated Accounting Transaction Detail Report/Query to run offline/overnight if query results will exceed the configurable computing resource limitation.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-7547	Require the ability to store and report on usage statistics for all preconfigured reports and queries, by user selectable time periods.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting

Florida Department of Transportation - Work Program Integration Initiative (WP II)
Detailed Business Requirements - DRAFT as of 09/21/20

Original Req #	Requirement Description	Level 0 Capability	Level 1 Capability
REQ-7616	Require the ability to generate real-time reporting and populate dashboard visualization tools with results based on the latest available data.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-7617	Require the ability to generate on-demand reporting with results based on data from a data warehouse with the use of extract-transform-load (ETL) processing methods.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-7618	Require the ability to generate report results to include integrated data based on a complete set of Develop and Delivery of the Work Program data (i.e., planned vs. actuals) for any specified point in time.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-7623	Require the ability to allow selection of preconfigured report output formats and data inclusions and exclusions.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting
REQ-7624	Require the ability for transaction-based reports to display the last activity date for the associated financial event for the transaction.	Utilize Technical Architecture	06 - Perform Business Intelligence, Analytics, and Reporting



Florida Department of Transportation - Work Program Integration Initiative (WPII)
Detailed Business Requirements - DRAFT as of 09/21/20

Row Labels	Count of Original Req #
Forecast Cash Flow	696
Manage Agency Performance	154
Manage Budget	365
Manage Contractual Commitment to Close	505
Manage Federal Programs	746
Manage Funds	193
Manage Project Development to Closeout	577
Manage Project Portfolio	125
Perform General Accounting	664
Perform Project Cost Accounting	227
Utilize Technical Architecture	300
Grand Total	4552

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

For Fiscal Year 21-22



October 15, 2020

Department of Transportation

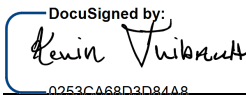
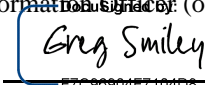

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Contents

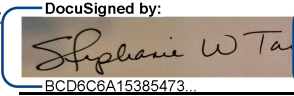
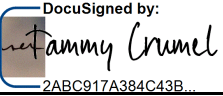
- I. Schedule IV-B Cover Sheet 3
 - General Guidelines..... 4
 - Documentation Requirements..... 4
- II. Schedule IV-B Business Case – Strategic Needs Assessment 6
 - A. Background and Strategic Needs Assessment 6
 - 1. Business Need 6
 - 2. Business Objectives..... 6
 - B. Baseline Analysis..... 7
 - 1. Current Business Process(es) 7
 - 2. Current Business Assumptions and Constraints 8
 - C. Proposed Business Process Requirements 9
 - 1. Proposed Business Process Requirements..... 9
 - 2. Business Solution Alternatives 12
 - 3. Rationale for Selection 12
 - 4. Recommended Business Solution 12
 - D. Functional and Technical Requirements..... 13
- III. Success Criteria 13
- IV. Schedule IV-B Benefits Realization and Cost Benefit Analysis..... 15
 - A. Benefits Realization Table..... 15
 - B. Cost Benefit Analysis (CBA)..... 18
- V. Schedule IV-B Major Project Risk Assessment..... 19
- VI. Schedule IV-B Technology Planning 21
 - A. Current Information Technology Environment 21
 - 1. Current System..... 21
 - 2. Information Technology Standards 23
 - B. Current Hardware and/or Software Inventory..... 23
 - C. Proposed Technical Solution 23
 - 1. Technical Solution Alternatives 23
 - 2. Rationale for Selection 23
 - 3. Recommended Technical Solution..... 24
 - D. Proposed Solution Description 24
 - 1. Summary Description of Proposed System 24
 - 2. Resource and Summary Level Funding Requirements for Proposed Solution (if known)..... 24
 - E. Capacity Planning (*Historical and current trends versus projected requirements*)..... 24
- VII. Schedule IV-B Project Management Planning 24
- VIII. Appendices 32

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

I. Schedule IV-B Cover Sheet

Schedule IV-B Cover Sheet and Agency Project Approval	
Agency: Transportation	Schedule IV-B Submission Date: September 1, 2020
Project Name: Secure Access Management	Is this project included in the Agency's LRPP? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
FY 2021-22 LBR Issue Code: 36238C0	FY 2021-22 LBR Issue Title: Secure Access Management
Agency Contact for Schedule IV-B (Name, Phone #, and E-mail address): Stephanie Tanner, 850-414-4011, stephanie.tanner@dot.state.fl.us Tammy Crumel, 850-414-4292, tammy.crumel@dot.state.fl.us	
AGENCY APPROVAL SIGNATURES	
I am submitting the attached Schedule IV-B in support of our Legislative Budget Request. I have reviewed the estimated costs and benefits documented in the Schedule IV-B and believe the proposed solution can be delivered within the estimated time for the estimated costs to achieve the described benefits. I agree with the information in the attached Schedule IV-B.	
Agency Head:  <small>DocuSigned by: Kevin Thibault 0253CA68D3D84A8...</small>	Date: 9/22/2020 5:17 PM EDT
Printed Name: Kevin Thibault	
Agency Chief Information Officer (or equivalent):  <small>DocuSigned by: Greg Smiley F7C80804F7104D6...</small>	Date: 9/22/2020 5:16 PM EDT
Printed Name: Greg Smiley	
Budget Officer:  <small>DocuSigned by: Mechelle Marcum BAEF5A92EFD04EF...</small>	Date: 9/17/2020 10:51 AM EDT
Printed Name: Mechelle Marcum	
Planning Officer: _____	Date: _____
Printed Name:	

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Project Sponsor:   <small>BCD6C6A15385473...</small> <small>2ABC917A384C43B...</small>		Date: 9/8/2020 1:39:27 PM 10:08 AM EDT
Printed Name: Tammy Crumel, Integration Services Manager Stephanie Tanner, Information Security Manager		
Schedule IV-B Preparers (Name, Phone #, and E-mail address):		
Business Need: Cost Benefit Analysis: Risk Analysis: Technology Planning: Project Planning:	Stephanie Tanner 850-414-4011 Tammy Crumel, 850-414-4292 Contacts/Preparers for all sections.	

General Guidelines

The Schedule IV-B contains more detailed information on information technology (IT) projects than is included in the D-3A issue narrative submitted with an agency’s Legislative Budget Request (LBR). The Schedule IV-B compiles the analyses and data developed by the agency during the initiation and planning phases of the proposed IT project. A Schedule IV-B must be completed for all IT projects when the total cost (all years) of the project is \$1 million or more.

Schedule IV-B is not required for requests to:

- Continue existing hardware and software maintenance agreements,
- Renew existing software licensing agreements that are similar to the service level agreements currently in use, or
- Replace desktop units (“refresh”) with new technology that is similar to the technology currently in use.
- Contract only for the completion of a business case or feasibility study for the replacement or remediation of an existing IT system or the development of a new IT system.

Documentation Requirements

The type and complexity of an IT project determines the level of detail an agency should submit for the following documentation requirements:

- Background and Strategic Needs Assessment
- Baseline Analysis
- Proposed Business Process Requirements
- Functional and Technical Requirements
- Success Criteria
- Benefits Realization
- Cost Benefit Analysis
- Major Project Risk Assessment
- Risk Assessment Summary
- Current Information Technology Environment
- Current Hardware/Software Inventory
- Proposed Technical Solution
- Proposed Solution Description

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

- Project Management Planning

Compliance with s. 216.023(4)(a)10, F.S. is also required if the total cost for all years of the project is \$10 million or more.

A description of each IV-B component is provided within this general template for the benefit of the Schedule IV-B authors. These descriptions and this guidelines section should be removed prior to the submission of the document.

Sections of the Schedule IV-B may be authored in software applications other than MS Word, such as MS Project and Visio. Submission of these documents in their native file formats is encouraged for proper analysis.

The Schedule IV-B includes two required templates, the Cost Benefit Analysis and Major Project Risk Assessment workbooks. For all other components of the Schedule IV-B, agencies should submit their own planning documents and tools to demonstrate their level of readiness to implement the proposed IT project. It is also necessary to assemble all Schedule IV-B components into one PDF file for submission to the Florida Fiscal Portal and to ensure that all personnel can open component files and that no component of the Schedule has been omitted.

Submit all component files of the agency's Schedule IV-B in their native file formats to the Office of Policy and Budget and the Legislature at IT@LASPBS.STATE.FL.US. Reference the D-3A issue code and title in the subject line.

II. Schedule IV-B Business Case – Strategic Needs Assessment

A. Background and Strategic Needs Assessment

Purpose: To clearly articulate the business-related need(s) for the proposed project.

1. Business Need

In March 2016, the Agency for State Technology (AST) established Rules 60GG-2 creating the Florida Cybersecurity Standards. State Agencies must comply with these standards in the management and operation of state IT resources. This rule is modeled after the National Institute of Standards and Technology (NIST) Framework for Improving Critical Infrastructure Cybersecurity, February 12, 2014, and the Federal Information Security Management Act of 2002.

As part of the implementation of the State’s cyber security program, AST provided funds to the Florida Department of Transportation (FDOT) for the completion of a Security Risk Assessment to evaluate FDOT’s current state against the established standards, as well as identification of the appropriate plan of action to assist the department in improving its overall security maturity.

FDOT’s Risk Assessment was completed in January 2017. One of the recommendations focused on establishing an organization-specific access management process that includes identity lifecycle management, consolidated and comprehensive use case provisioning, change management workflows and a centralized access authentication and authorization process.

The category of information systems that meet these needs is referred to as Identity Access Management (IAM) and Identity Governance Administration (IGA). Funding for this category of tool will allow the department to fill a gap identified in the Security Risk Assessment, while also laying the groundwork to address additional focus areas, including:

- Multi Factor Authentication (MFA),
- Enforced Expiration of Service Accounts, and
- Enhanced Administration of Privileged Accounts

Department Executives have a good understanding for the funding of the need to improve security maturity. The IAM project is one of the key means of improving security and accountability in this area.

2. Business Objectives

NOTE: For IT projects with total cost in excess of \$10 million, the business objectives described in this section must be consistent with existing or proposed substantive policy required in s. 216.023(4)(a)10, F.S.

The business objectives of this project include:

- 1) Improving the security maturity of the department by addressing gaps that were identified in the January 2017 Risk Assessment.
- 2) Implement a system which supports the full life cycle of identity and access management including identity creation, access requests and approvals, access changes, access recertification, access termination and identity/access audit.
- 3) Provide information on identities, their documented access, and potentially undocumented access, through tools with insight into identity sources throughout the department.
- 4) Provide staff responsible for security and access with tools which evaluate the risks of current access structures in the department.
- 5) Support and expand the message regarding the roles and responsibilities of business system

owners in the securing of their data and applications.

B. Baseline Analysis

Purpose: To establish a basis for understanding the business processes, stakeholder groups, and current technologies that will be affected by the project and the level of business transformation that will be required for the project to be successful.

1. Current Business Process(es)

NOTE: If an agency has completed a workflow analysis, include through file insertion or attachment the analyses documentation developed and completed by the agency.

The current business process includes the following general areas. Note the high level of user interaction, and low level of automation. All requests must begin based on the actions of a manager or employee, rather than by triggers from a system which is the official source of information (Example: PeopleFirst) which could trigger these requests.

1. Request Access for New Employees/Consultants: Managers with a new employee or consultant submit request for an FDOT userid in the Automated Access Request Form (AARF) system.
 - a. Staff will be given a userid in both the Active Directory (AD) and RACF (mainframe) userid.
 - b. Userid created based on FDOT generated standard for userids, FFCCCUU, where FF is the Functional Area, CCC is the cost center, and UU is the user's initials.
 - c. Security Coordinators prepare userid, but not activated, pending completion of required security training and paperwork.
2. Complete Employee Training/Paperwork
 - a. Employee reports to work on their first day and must complete required Security Training. Online Security CBT Training completed (1 hour) and certificate printed/signed.
 - b. Employee reviews Security and Use Standard and signs paperwork acknowledging review, understanding and acceptance of security and use standards.
 - c. Manager appends signed security certificate to AARF request.
 - d. Manager appends signed paperwork acknowledging security and use standards to AARF request.
3. Complete Consultant Training/Paperwork
 - a. Consultant provided link to required Security Training. Online Security CBT Training completed (1 hour) and certificate printed/signed.
 - b. Employee reviews Security and Use Standard and signs paperwork acknowledging review, understanding and acceptance of security and use standards.
 - c. Completed paperwork submitted to Security Coordinator.
 - d. Security Coordinator appends signed security certificate to AARF request.
 - e. Security Coordinator appends signed paperwork acknowledging security and use standards to AARF request.
4. Finalize Access Request/Create Userid for New Employees/Consultants:
 - a. Userid(s) for RACF and AD activated. Employee notified of password using secure methods.
 - b. Notification send to Application System Administrators for all the various accesses created.
5. Grant Access
 - a. Application System Administrators for the various systems (Mainframe Applications, Web Applications, SharePoint access, SAN Access, specialized systems) grant needed access.
 - b. System Administrators acknowledging granting access in the AARF System.
6. Modify Access for Existing Employee/Consultant – Requests to remove or add additional access can be processed once the initial userid is created.
 - a. Requestor submits request for additional, or modified, access.
 - b. Supervisor and Cost Center Manager approve request.
 - c. Request routed to Application System Administrator to implement access.
 - d. Access implemented (or not) based on approval from Application System Administrator.
7. Terminate Access for Existing Employee/Consultant
 - a. Requestor submits request in AARF to terminate part/or all access.
 - b. Supervisor and Cost Center Manager approve termination request.

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

- c. Request routed to Application System Administrator(s) of all affected systems to remove access.
 - d. Access removed.
8. Employee Changes Position – Employees assigned to a new position are required to request a new userid. Position changes within the same cost center often do not have a resulting userid change, therefore, the accesses for this employee are not reviewed. The employee could be left with accesses that are not needed, and not within their area of responsibility.
- a. Employee assigned to a new position.
 - b. Manager requests new userid.
 - 1. New userid is created, which creates new Outlook Account and Inbox.
 - 2. All previously accesses are reviewed and recreated if appropriate.
 - c. Manager requests renamed userid.
 - 1. Manager requests rename of existing userid, rather than creation of new.
 - 2. Manager asked to review and confirm that existing accesses are still relevant.
9. Annual Recertification – On a yearly basis the access record of each employee/consultant must be reviewed and confirmed. Unneeded and missing access should be updated. Recertification is initiated from the perspective of the user, and not from system levels – therefore System Owners are never asked to look at the accesses to their system and review/confirm. The process is also very time-consuming for the Security Access Services team. Ad-hoc reporting is unavailable to track the status of this effort.
- a. New Access Item added to AARF.
 - b. Managers instructed to update the AARF record for all employees/consultants.
 - c. Managers review AARF record for employees/consultants. Make needed changes.
 - d. Supervisor and Cost Center Manager approve request.
 - e. Request routed to Application System Administrator to implement access.
 - f. Access changes implemented (or not) based on approval from Application System Administrator.
10. Document FLAIR Access Requests
- a. FDOT Employee requests access to FLAIR in AARF.
 - b. AARF request routed to staff in Comptroller’s Office for review and approval. Required paperwork completed for FLAIR request.
 - c. Request approved by FDOT Comptroller’s
 - d. Email generated to FLAIR System Administrators with required information.
 - e. FLAIR System Administrators email FDOT when access is approved, and id is established.
11. Access Management (AM)
- a. Provide analytics that monitor, and control system accesses based on factors such as job roles, user behavior, and location.
 - b. Provide infrastructure to support Privilege Access Management (PAM) and Multi-Factor Authentication (MFA).
12. Privileged Access Management (PAM)
- a. Provide additional security measures on privileged (elevated) accounts, including staff with the ability to manage servers, databases, networking and communications equipment, authentication systems, and environmental services.
 - b. Provide additional security measures on privileged (elevated) accounts, including staff with roles within systems that allow them to complete high-value transactions, such as those dealing with financial or human resource systems.
 - c. Provide additional security measures for service accounts, which are non-human accounts used for communications between systems and databases.
13. Multi-Factor Authentication (MFA)
- a. Provide capability for multi-factor authentication for all Department accounts, including network communication infrastructure, VPN, and cloud-services (other than Office 365 which already has MFA).

2. Current Business Assumptions and Constraints

This section addresses assumptions which may impact or influence the department’s identity access management and governance project delivery. It also outlines potential constraints that could impact the outcome of proposed solutions.

Assumptions

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

1. The implementation of this project will include business process analysis which could result in changes in how the department handles identity and access management.
2. Implementation of a new identity access management/identity governance product will significantly improve the security maturity of the department.
3. The large amount of applications within the department indicates that a phased approach will be required for this implementation.
4. The new IAM system will become the department's system of record for identities and accesses.
5. Integration with Enterprise Data Systems will be required
6. Detailed coordination with FDOT's Application Services team, and the Enterprise Architect, will be necessary. Standards for the handling of identities and access within department-develop applications will change.
7. The system will provide added security to support the State's Cloud First Initiative.

Constraints

1. Preliminary research indicates that vendors may not be able to provide the full spectrum of identity governance and identity access management tools in a software as a service offering. More robust features are often found only in the on-premises part of the solution. Hybrid solutions allow for a blending of offerings.
2. Some legacy systems may not be able to benefit from automated provisioning available in IAM systems. Some legacy systems may benefit with specialized coding, which will increase the cost of the project.

C. Proposed Business Process Requirements

Purpose: To establish a basis for understanding what business process requirements the proposed solution must meet in order to select an appropriate solution for the project.

1. Proposed Business Process Requirements

The proposed business processes include increased automation, reduced manual intervention, and integration of key systems to request, control and monitor access. Employees will be provided access to Active Directory and/or RACF based on their needs, and not based on RACF being the system of record. The new Identify Access Management system will serve as the system of record for departmental access. Events in state/departmental systems (such as new position numbers, position number changes, consultant company changes) triggers events in the IAM. These events start required reviews and approvals to ensure security is maintained.

1. Establish Access for New Employees:
 - a. Updated information from PeopleFirst system initiates a request to provide access for a new employee.
 - b. Staff will be given an identity in the IAM system.
 - c. Userid created based on agreed upon naming convention, which will be granted to the employee throughout their entire time at FDOT.
 - d. IAM system generates starting request based on role of position.
 - e. Manager notified of pending request. Reviews and makes changes for any specialized/additional requests not covered in the role-based access template.
 - f. IAM system creates agreed upon base level of access for new user based on rules established in IAM. User can access the system quickly on their first day. Example of a base level of access includes: Intranet and Email. Access to applications and Internet not allowed until training is complete.
 - g. Extended access is not granted – pending completion of security training.
2. Establish Access for New Consultant:
 - a. Updated information from appropriate departmental system initiates a request to provide access for a new consultant.

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

- b. Staff will be given an identity in the IAM system.
 - c. Userid created based on agreed upon naming convention, which will be granted to the employee throughout their entire time at FDOT.
 - d. IAM system generates starting request based on role of position.
 - e. Manager notified of pending request. Reviews and makes changes for any specialized/additional requests not covered in the role-based access template.
 - f. IAM system creates agreed upon base level of access for new user based on rules established in IAM. User can access the system quickly on their first day. Example of a base level of access includes: Intranet and Email. Access to applications and Internet not allowed until training is complete.
 - g. Extended access is not granted – pending completion of security training.
3. Initial Provisioning
 - a. Staff will be given an identity in the IAM system.
 - b. Userid created based on agreed upon naming convention, which will be granted to the employee throughout their entire time at FDOT.
 - c. IAM system creates agreed upon base level of access for new user based on rules established in IAM. User can access the system quickly on their first day. Example of a base level of access includes: Intranet and Email. Access to applications and Internet not allowed until training is complete.
4. Complete Employee/Consultant Training/Paperwork
 - a. Employee notified via email to complete required Security Training within established timeframe (Ex: 5 business days).
 - b. Employee reviews Security and Use Standard online and acknowledges their review, understanding and acceptance of security and use standards. Their acknowledgement is digitally captured.
 - c. Employee notified as timeframe for completing training approaches. Notification escalates through management as due date approaches.
 - d. If Security Training not completed, employee access is disabled.
 - e. Once Security Training completed, provisioning of additional accesses (Internet, FDOT specific applications) will continue.
5. Full Provisioning (Granting Access) for New Employees/Consultants
 - a. Security Training and Confirmation of Security and Use completed.
 - b. Remaining Access established for user using automated provisioning where available to key systems. Automated provisioning will be available for the department's two key systems (RACF and AD).
 - c. Remaining Access for systems not included in automated provisioning completed manually.
6. Modify Access for Existing Employee/Consultant – Requests to remove or add additional access can be processed once the initial userid is created.
 - a. Requestor submits request for additional, or modified, access.
 - b. Supervisor and Cost Center Manager approve request.
 - c. Application System Administrator approves request.
 - d. Request completed through automated provisioning where available, otherwise Application System Administrator implement changes manually.
7. Terminate Access for Existing Employee/Consultant
 - a. Departmental system/PeopleFirst generates notification of terminated employee.
 - b. Supervisor confirms termination.
 - c. Accesses removed with automated provisioning where applicable.
 - d. Accesses removed manually where automated provisioning not available.
8. Terminate Access for Existing Employee/Consultant (Emergency)
 - a. Requestor submits request in IAM to terminate part/or all access immediately.
 - b. Supervisor and Cost Center Manager approve termination request.
 - c. Request routed to System Administrator(s) of all affected systems to remove access.
 - d. Access removed.
9. Employee Changes Position
 - a. PeopleFirst generates notification on a position change for employee.
 - b. HR or Manager confirms position change is valid.

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

- c. Previous employee accesses that are prohibited based on roles/system rules are disabled automatically. Affected System Administrators are notified for systems where automated provisioning is not available.
 - d. Manager must review all remaining accesses. Manager either confirms or removes each one.
 - e. System Administrators for remaining accesses are notified of the employee position change. They may also submit a request to remove access as they see necessary.
10. Annual Recertification – On a yearly basis the access record of each employee/consultant must be reviewed and confirmed. Unneeded and missing access should be updated.
 - a. Recertification is initiated by IAM System Administrators.
 - b. All users asked to review their access and suggest needed changes.
 - c. Managers review and confirm the access records for all employees/consultants.
 - d. Managers review records and needed changes.
 - e. Supervisor and Cost Center Manager approve request.
 - f. Request for additional/removed access routed to Application System Administrator to confirm. Automated provisioning completes change where applicable. Application System Administrators complete non-automated changes.
11. System Recertification
 - a. Recertification is initiated by an IAM System Administrator or Application System Administrator.
 - b. Notification sent to all users with users with system access requesting they review their access and confirm if they feel their access is still needed and access and confirm they still need access and it is the appropriate level.
 - c. Manager confirms the access for their employee is needed and appropriate.
12. Risk-Based Recertification
 - a. IAM System identifies users with high-risk accesses.
 - b. IAM System Administrator initiate a recertification of all accesses for specific user(s).
 - c. All users asked to review their access and suggest needed changes.
 - d. Managers review and confirm the access records for all employees/consultants.
 - e. Managers review records and needed changes.
 - f. Supervisor and Cost Center Manager approve request.
 - g. Request for additional/removed access routed to Application System Administrator to confirm. Automated provisioning completes change where applicable. Application System Administrators complete non-automated changes.
13. Access Reconciliation
 - a. IAM monitors systems which it provisions automatically for accesses that were created directly (not created by IAM).
 - b. IAM confirms these accesses have a matching access record for the user.
 - c. If record does not exist, provisional access request is started.
 - d. Application System Administrator notified. Administrator may revoke access or confirm it to continue.
 - e. If approved, access goes through regular approval of Manager and Cost Center.
14. Document FLAIR Access Requests
 - a. FDOT Employee requests access to FLAIR in IAM system.
 - b. Request routed to staff in Comptroller's Office for review and approval. Required paperwork completed for FLAIR request.
 - c. Request approved by FDOT Comptroller's
 - d. Email generated to FLAIR System Administrators with required information.
 - e. FLAIR System Administrators confirm access is approved and id is established. Electronic confirmation updates department's IAM system.
15. Access Management (AM) Requests
 - a. Access Management (AM) system catalogs user behavior to be able to detect anomalies.
 - b. User attempts to access Departmental system.
 - c. AM system looks at factors surrounding the access request (location, role, time, etc.)
 - d. AM system allows access or implements additional access controls depending on perceived risk (MFA, user questions, etc.)
16. Privileged Access Management (PAM)
 - a. User with privileged access attempts to access a system.

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

- b. PAM system analyzes who and what type of access has been granted to the privileged asset.
 - c. PAM system grants/denies access to the privileged system.
 - d. PAM system logs details of session with privileged system.
 - e. PAM system provides notification for failed access to System Administrators for potential investigation.
17. Multi-Factor Authentication (MFA)
- a. User Account attempts to access FDOT network resources, such as network login, VPN, or cloud-service accounts.
 - b. MFA solution, using intelligences from an Access Management system, evaluates the situation surrounding the access requests.
 - c. MFA requests additional authentication method.
 - d. MFA system provides notification for failed MFA attempts to System Administrators for potential investigation.

2. Business Solution Alternatives

There are several viable Access Management solutions in the current market. Research shows fourteen vendors in Gartner's Magic Quadrant for Access Management vendors (published August 12, 2019). Preliminary research shows several vendors that have functionality in line with the department's business needs. These Access Management vendors often provide, or lay the groundwork, for a variety of vendors in the Privileged Account Management and Multi-Factor Authentication arena.

3. Rationale for Selection

During Year 2 (FY 19/20) the Department selected SailPoint Identity IQ solution to replace its legacy access request and approval system, Access Approval and Request Form (AARF). The implementation of SailPoint Identity IQ will enhance security and productivity, and reduce administrative functions through:

- Automated and streamlined user access requests and approvals
- Automated birthright provisioning for Active Directory (AD), internet, and internal network access
- Automated notifications to provision access to FDOT's learning management system (LMS)
- Automation of access certification to validate user access rights and privileges
- Identity governance reporting capabilities

Additional tools will be acquired during Year 3 (FY 20/21) to accommodate the need for Access Management (AM), Privileged Access Management (PAM) and Multi-Factor Authentication (MFA). Also, during the FY 20/21 SailPoint Identity IQ will be monitored for performance and if required additional plug-ins may be purchased to improve business needs.

4. Recommended Business Solution

Year 1 (FY 18-19) included professional services and analysis to begin the implementation of an Identity Governance Administration solution.

Year 2 (FY 19-20) continued that effort with an initial implementation of the chosen Identity Governance tool (SailPoint Identity IQ) to support our staff and internal consultants. Identity Governance gives a full workflow to support the automation of user access provisioning, improved audibility, risk analysis of overall permissions, and audit/reporting features to assist in further risk analysis.

Year 3 (FY 20-21) expanded the initiative to acquire additional Access Management tools that will complete the Secure Access Management process. These tools include AM, PAM, and MFA.

Year 4 (FY 21-22) the department will continue Operation and Maintenance (O&M) for the Identity Governance tool acquired during Year 2 (FY 19/20), and will configure AM, PAM and MFA tools acquired in Year 3 (FY 20/21). Year 4 will require professional services to configure the AM, PAM, and MFA into the current Access Management framework. During Year 4 the department will continue to monitor and configure tools to meet the efficiencies of the business needs of the department. Business needs of the department may change based on the Security Risk Assessment, due FY 20-21, these changes may require modification and changes to the established configuration of the tools.

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

This effort will allow the department to further its technology strategic plan goals of moving toward secure, core platforms, becoming more data-driven, and implementing process optimization.

D. Functional and Technical Requirements

Purpose: To identify the functional and technical system requirements that must be met by the project.

During Year 4, the department will continue to identify and work with the various business units to establish the technical requirements to add new applications into the Secure Access Management system.

III. Success Criteria

Purpose: To identify the critical results, both outputs and outcomes, that must be realized for the project to be considered a success.

Success Criteria Table				
#	Description of Criteria	How will the Criteria be measured/ assessed?	Who benefits?	Realization Date (MM/YY)
1.	Implementation of an Identity Access Management infrastructure that serves as a single, centrally managed process for provisioning of access to all IT assets.	Percentage of systems that can be systematically provisioned using the IAM solution.	FDOT	Deployed in 9/2020 with configuration continuing within the department.
2.	Ability to fulfill audit requirements to track, report and validate individual access.	Ability to answer audit-related questions using functionality within the IAM system.	FDOT	Deployed in 9/2020 with configuration continuing within the department.
3.	Ability to systematically re-validate (recertify) accesses on annual/periodic basis.	Reduction in time to implement and report on annual recertification.	OIT	Deployed in 9/2020 with configuration continuing within the department.
4.	Ability to systematically recertify using a variety of factors, (users of a certain system, users from a certain office, users at higher risk, etc.)	The ability to process more than 1 recertification per year.	OIT	Deployed in 9/2020 with configuration continuing within the department.
5.	Enforcement of access management policy through the IAM.	Number of access management policies that can be implemented systematically.	FDOT	Deployed in 9/2020 with configuration continuing within the department.
6.	Ability to implement a provisioning process that addresses all user populations (employees, consultants, external partners)	Percentage of user types that can be provisioned through the system.	FDOT	Deployed in 9/2020 with configuration continuing within the department.

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Success Criteria Table				
#	Description of Criteria	How will the Criteria be measured/ assessed?	Who benefits?	Realization Date (MM/YY)
7.	Ability to implement a provisioning process that addresses all platforms in the IT inventory.	Percentage of platforms that can be provisioned through the system.	FDOT	Deployed in 9/2020 with configuration continuing within the department.
8.	Ability to implement a provisioning process that addresses all access use cases (internal, external, wired, wireless, remote, and federated).	Percentage of access use cases that can be provisioned through the system.	FDOT	Deployed in 9/2020 with configuration continuing within the department.
9.	Ability to implement a provisioning process that addresses personnel status changes (position changes, leave of absence, termination)	Number of personnel changes that can be systematically identified and addressed through the system.	FDOT	Deployed in 9/2020 with configuration continuing within the department.
10.	Ability to enforce enterprise and organization-specific access management policy through use of provisioning process to track, report, and validate individual user access requirements and assignments.	Number of enterprise and organization specific access management policies that can be implemented systematically.	FDOT	Deployed in 9/2020 with configuration continuing within the department.
11.	Strengthen enforcement of access management policy through regular and periodic recertification of individual user access requirements and assignments.	Ability to implement individual and user access requirement recertification.	FDOT	Deployed in 9/2020 with configuration continuing within the department.
12.	Ability to enforce access management policies and validate processes and integrity of identity data through a program of regular and periodic review, maintenance, update, and audit.		FDOT	Deployed in 9/2020 with configuration continuing within the department.
13.	Ability to provide staff and consultants of FDOT with a single userid throughout their time at FDOT.	Ability to implement an IAM system that maintains a single userid.	FDOT	Deployed in 9/2020 with configuration continuing within the department.
14.	Ability to provide staff and consultants of FDOT with additional security while using cloud and on-premises resources.	Ability to make risk-based decisions before granting access to FDOT resources.	FDOT	06/2021 or 1 month after full implementation

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Success Criteria Table				
#	Description of Criteria	How will the Criteria be measured/ assessed?	Who benefits?	Realization Date (MM/YY)
15.	Ability to provide staff and consultant of FDOT with multiple layers of identity confirmation.	Ability to minimize breaching of userids.	FDOT	06/2021 or 1 month after full implementation
16.	Ability to provide staff and consultants of FDOT with privileged access management capabilities.	Ability to minimize breach of privileged accounts.	FDOT	06/2021 or 1 month after full implementation

IV. Schedule IV-B Benefits Realization and Cost Benefit Analysis

A. Benefits Realization Table

Purpose: To calculate and declare the tangible benefits compared to the total investment of resources needed to support the proposed IT project.

For each tangible benefit, identify the recipient of the benefit, how and when it is realized, how the realization will be measured, and how the benefit will be measured to include estimates of tangible benefit amounts.

Benefits Realization Table					
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date (MM/YY)
1.	Reduce time to provision and deprovision user accounts.	New Employees	New Employees have access to FDOT IT resources more quickly.	Ability to provide new users with basic access on their 1 st day at work.	06/2020 or 1 month after full implementation
		FDOT Security Access Staff	Automated provisioning provides new users with of common accesses (such as Intranet and Email).	Ability to provide new users with basic access on their 1 st day at work.	06/2020 or 1 month after full implementation
		FDOT Security Access Staff, Information Security	Quicker and cleaner removal of accesses.	Ability to see in a single system that all accesses have been removed.	06/2020 or 1 month after full implementation

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Benefits Realization Table					
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date (MM/YY)
2.	Employees transitioning to different positions have a seamless transition while maintaining/removing appropriate levels of access security.	Current Employees and Consultants	Current Employees and Consultants do not have to get new userid when transitioning.	Reduction in time for FDOT Security for transitioning employees. Improved security for transitioning employees.	06/2020 or 1 month after full implementation
3.	Centralized view of access privileges for all technology assets	FDOT Security Compliance Officers Managers	Quicker validation during recertification process	Ability to see access assigned to userid	06/2020 or 1 month after full implementation
4.	Shared Accountability of Office Management through the creation of role-based access.	FDOT Information Security	Planning for IAM requires review of standard accesses and roles for each office.	Ability to identify standard roles and accesses. Reduction in isolated privileges that may not be appropriate based on role.	06/2020 or 1 month after full implementation
5.	Reduction in Data Entry Error	FDOT Information Security, IAM System Administrators, Security Coordinators	Improved data reliability and accuracy on record creation. Improved accuracy during recertification.	Through ability to pull information from enterprise data sources.	06/2020 or 1 month after full implementation
6.	Multi-Factor Authentication	FDOT Information Security	Improved security.	Ability to implement MFA for a broad range of users.	06/2021 or 1 month after full implementation

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Benefits Realization Table					
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date (MM/YY)
		FDOT Employees	Ability to implement flexible and mobile work environment that is secure.	Ability to support a more mobile work environment.	06/2021 or 1 month after full implementation
		FDOT Information Security Manager	Improved defense against malicious social engineering attacks.	Reduction in security incidents and breaches.	06/2021 or 1 month after full implementation
7.	Automated Recertification	FDOT Information Security, Business Managers, Enterprise Security Coordinators	Elimination of redundancy, and reduction in manual process to initiate annual recertification.	Preparation time required to implement annual recertification.	06/2020 or 1 month after full implementation
		FDOT Information Security, Business Managers, Enterprise Security Coordinators	More granular rules for recertification (ex: do not recertify is hired in less than 1 year).	Improved reporting. Reduction of time for Business Managers in completing recertification.	06/2020 or 1 month after full implementation
8.	Business Process Improvement	FDOT OIT Management	Ability to better measure response times, metrics, and performance.	Improved Security Maturity level.	06/2020 or 1 month after full implementation
9.	Increased Compliance with Florida Administrative Code 60GG-2, Florida Cybersecurity Standards.	FDOT Information Security Manager	Implementation of standardized identity access management processes	Improved Security Maturity level.	06/2020 or 1 month after full implementation

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Benefits Realization Table					
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date (MM/YY)
10.	Increased Compliance with Florida Administrative Code 60GG-5, Identity Access Management	FDOT Information Security Manager	Standardized credentials and authorization methods. Better interoperability with outside entities.	Ability to accept and interact with external users as a trusted party.	06/2020 or 1 month after full implementation
11.	Ability to provide staff and consultants of FDOT with additional security while using cloud and on-premise resources.	FDOT	Ability to make risk-based decisions before granting access to FDOT resources.	Improved Security Maturity level.	06/2021 or 1 month after full implementation
12.	Ability to provide staff and consultants of FDOT with privileged access management capabilities.	FDOT	Ability to minimize breach of privileged accounts.	Improved Security Maturity level.	06/2021 or 1 month after full implementation

B. Cost Benefit Analysis (CBA)

Purpose: To provide a comprehensive financial prospectus specifying the project’s tangible benefits, funding requirements, and proposed source(s) of funding.

The chart below summarizes the required CBA Forms which are included as Appendix A on the Florida Fiscal Portal and must be completed and submitted with the Schedule IV-B.

Cost Benefit Analysis	
Form	Description of Data Captured
CBA Form 1 - Net Tangible Benefits	Agency Program Cost Elements: Existing program operational costs versus the expected program operational costs resulting from this project. The agency needs to identify the expected changes in operational costs for the program(s) that will be impacted by the proposed project. Tangible Benefits: Estimates for tangible benefits resulting from implementation of the proposed IT project, which correspond to the benefits identified in the Benefits Realization Table. These estimates appear in the year the benefits will be realized.

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

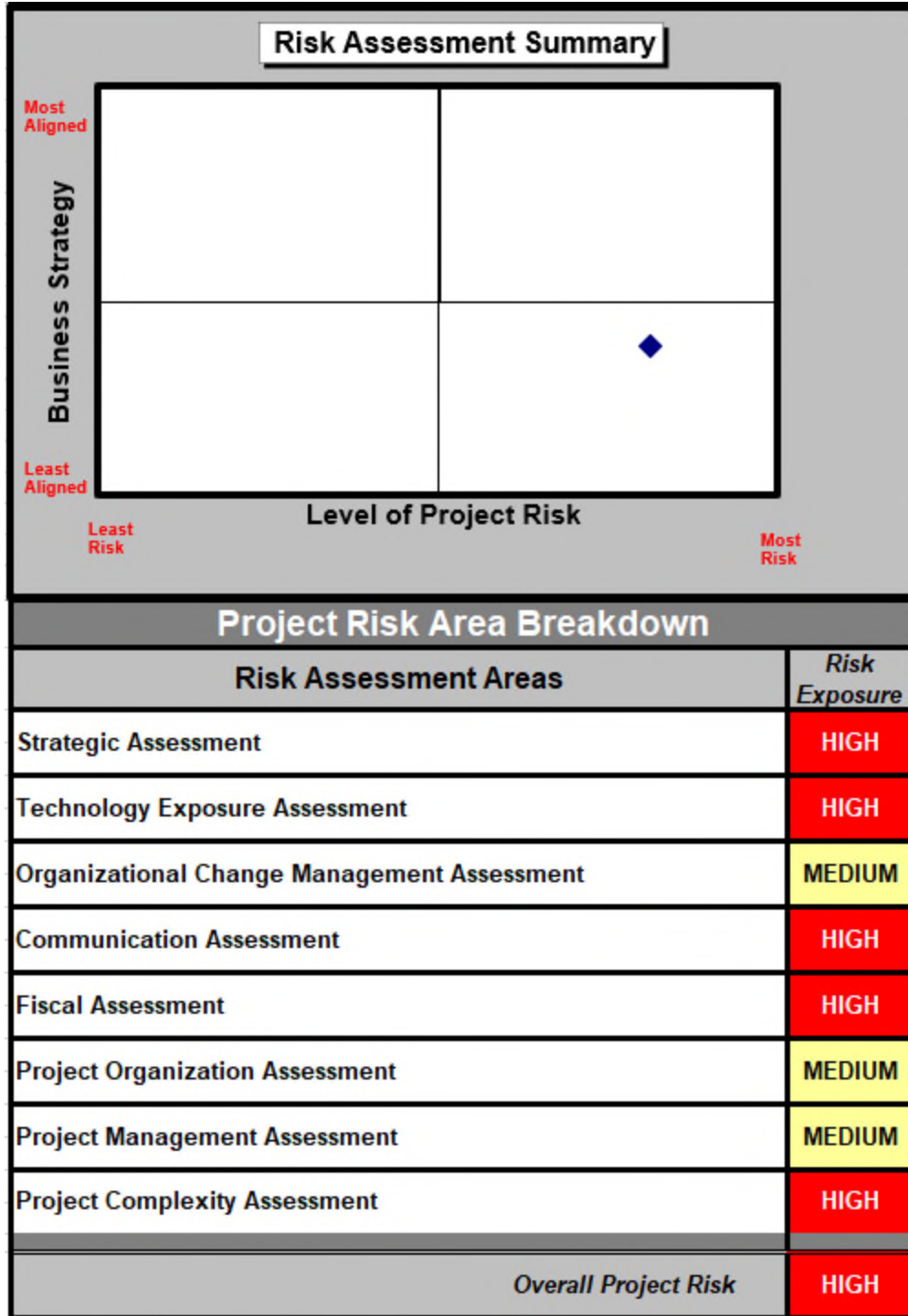
Cost Benefit Analysis	
Form	Description of Data Captured
CBA Form 2 - Project Cost Analysis	Baseline Project Budget: Estimated project costs. Project Funding Sources: Identifies the planned sources of project funds, e.g., General Revenue, Trust Fund, Grants. Characterization of Project Cost Estimate.
CBA Form 3 - Project Investment Summary	Investment Summary Calculations: Summarizes total project costs and net tangible benefits and automatically calculates: <ul style="list-style-type: none"> • Return on Investment • Payback Period • Breakeven Fiscal Year • Net Present Value • Internal Rate of Return

V. Schedule IV-B Major Project Risk Assessment

Purpose: To provide an initial high-level assessment of overall risk incurred by the project to enable appropriate risk mitigation and oversight and to improve the likelihood of project success. The risk assessment summary identifies the overall level of risk associated with the project and provides an assessment of the project’s alignment with business objectives.

NOTE: All multi-year projects must update the Risk Assessment Component of the Schedule IV-B along with any other components that have been changed from the original Feasibility Study.

The Risk Assessment Tool and Risk Assessment Summary are included in Appendix B. The Project Risk Summary calculated with the Risk Assessment Tool is provided below.



VI. Schedule IV-B Technology Planning

Purpose: To ensure there is close alignment with the business and functional requirements and the selected technology.

A. Current Information Technology Environment

1. Current System

There are disparate systems addressing identity and access management, provisioning, and governance. The various systems, and their lack of integration and automation, has the potential to lead to decreased security in an area that should be tightly integrated and controlled.

Identity Management within the current environment is used to control IT and information resources. RACF is the legacy security system controlling mainframe resources and is identified as the system of record. RACF uses a custom application for directory services to manage user access and file system components. Active Directory (AD) is a Microsoft operating system used to store network and user information and allows administrators to setup security to control access to connected devices, files, accounts, and systems.

Access Management, which includes the approvals to grant access to users to the various systems, is managed through the internally developed Automated Access Request Form (AARF) system. This system depends on manual intervention, rather than triggers from enterprise systems, to request new, changed or terminated accesses. Approvals are requested and documented in the system; however approved access requests must then be manually implemented.

Provisioning is done manually, using the tools available within RACF and Active Directory. Common provisioning groups (i.e. role-based provisioning) have not been developed therefore, there are no repeatable steps that can be automated by staff.

Governance is managed through reporting available in AARF, along with reporting tools from Active Directory and SharePoint. There is no single reporting/governance source that can report on all accesses for a user.

AD and RACF systems are not capable of enforcing the same password requirements. AD is configured to use Microsoft's standard complexity requirements and RACF, IBM's add-on software product provides basic security for the mainframe system.

There are minimal systems providing Multi-Factor Authentication and Privileged Access Management.

Multi-Factor Authentication is provided for the Department's Office 365 environment. While this provides a much-needed level of protection, the Department still needs to implement MFA on the network login accounts, VPN/remote access, and cloud-based accounts.

Privileged Access Management is available only on servers managed by the Division of State Technology through their Centrify system. The remaining servers housed at FDOT will benefit from a privileged access management system.

a. Description of Current System

The current systems are decentralized and owned by different entities responsible for enforcing security methods and practices specific to its use, creating distributed security measures across the technology environment. Identity and access management provisioning is performed manually by administrators across the state and in different business units. There is no connection with HR to initiate the onboarding provisioning process. Provisioning is initiated through an Automated Access Request Form (AARF) submitted by a manager or business unit coordinator. AARF is a custom application for requesting and approving access to enterprise systems. Access to shadow systems may not be tracked in AARF. Data and file collaboration becomes complicated when defining the appropriate access privileges to ensure systems work together regulating inputs and outputs. Access control is managed in several areas with various methods of management and oversight. In addition, manual provisioning results in inconsistent access controls and requirements.

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

b. Current System Resource Requirements

The systems comprising the access control processes are housed on mainframe and windows server environments. Keeping track of everything within the computing environment involves many manual and time-consuming tasks performed by many to efficiently stay secure. There are security administrators spread across the state to maintain and process technology access requests. In addition to the security coordinators, there are business coordinators and application owners. The business coordinators ensure requests are submitted for the appropriate needs to complete functions within their respective work units. The application owners grant or deny access to specific systems within their area of control.

Mainframe system - centralized repository for user ids and access control to applications housed on this system. The mainframe is considered the 'system of record' because computing began on this platform over 30 years ago. Userids are maintained on this platform whether access is needed or not.

Windows Servers - a group of computing devices used to house software operating systems designed by Microsoft that supports enterprise-level management, data storage, applications, and communications.

Software application and tools (RACF, Active Directory) -

- **RACF** - provides the tools to manage user access to critical resources. RACF is an add-on software product that provides basic security for a mainframe system. As defined by IBM documentation, RACF protects resources by granting access only to authorized users of the protected resources. RACF retains information about users, resources, and access authorities in special structures called **profiles** in its database, and it refers to these profiles when deciding which users should be permitted access to protected system resources. RACF provides the ability to:
 - Identify and authenticate users
 - Authorize users to access protected resources
 - Log and report various attempts of unauthorized access to protected resources
 - Control the means of access to resources
 - Allow applications to use the RACF macros
 - RACF uses a user ID and a system-encrypted password to perform its user identification and verification.
- **Active Directory (AD)** - is similar to a phone book in several ways, and it is far more flexible. Active Directory stores information about an organization, sites, systems, users, files, and just about any other network object that is part of the computing environment. An object is any user, system, resource, or service tracked within Active Directory. Administrators must be able to protect their directory from attackers and users., while delegating tasks to other administrators to allow the appropriate access. This is all possible using the Active Directory security model, which associates an access control list (ACL) with each object and attribute within the directory. Active Directory provides a single source to locate any object within the computing environment called a global catalog. The global catalog is a service that allows users to find any object to which they have been granted access.

System administrators - are charged with installing, supporting, maintaining servers and access control, and planning for and responding to service outages and other problems involving the computing environment.

Local area network (LAN) administrators - The **LAN administrator** is responsible for maintaining the computing environment (district or work unit level devices and resources). network. The local area network connects computers and other equipment that shares a common communications line, files, or network server.

Enterprise security coordinators - central contact for local security coordinators to provide support and is responsible for authorizing access to global or elevated resources for data and equipment.

Security coordinators - is responsible for responding to requests for security access to different resources within their site locations.

Cost Center Managers – responsible for approving requested access for FTEs and consultants within the respective business unit to perform work.

End-user – term used to generalize multiple user types (such as FTE, staff, consultant, staff augmentation) acting as the recipient of the granted access to computing resources used to perform work functions.

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Application Owner - individual or group responsible for deciding the business needs of their application and to ensure that a program or programs, which make up the application, accomplish the specified objective or set of user requirements established for that application, including appropriate security safeguards.

c. *Current System Performance*

The current system performance is difficult to gauge because most functions are manual which require more administration. It can take up to seven days to create a unique userid with approved access to multiple systems or applications. The administrators are dependent upon the business unit to submit requests for access. If this process is delayed, it prolongs the onboarding process. Paperwork should be filed with signature acknowledgement for technology usage and training must be complete before processing is completed. System auditing requires manual work gathering the requested information from several access locations. Administrators are not familiar with all security access points and usage patterns are difficult to pinpoint for subsequent action or deter adverse behavior on the system.

Typical Monthly Processing in AARF						
New User	Access Change	Name Change	Transfer	Termination	Cross District Access	Total Requests
55	193	8	15	39	3	313

2. Information Technology Standards

The information technology standards comply with Rules 60GG-2, F.A.C., known as the Florida Cybersecurity Standards (FCS) to establish security governance over (IT) resources to manage and secure access to the computing environment. The IAM services will incorporate the Identity Management rule 60GG-5, F.A.C., to ensure that Identity Management Services provide secure, reliable and interoperable mechanisms for authenticating the identity of devices, application services, and Users that consume state information and application resources

B. Current Hardware and/or Software Inventory

NOTE: Current customers of the state data center would obtain this information from the data center.

C. Proposed Technical Solution

1. Technical Solution Alternatives

Technical solutions in the current marketplace include: on-premise hosted commercial-of-the-shelf software, vendor-hosted software as a service, or a hybrid implementation. The department is seeking a Cloud-based solution in support of the State's Cloud First Initiative.

2. Rationale for Selection

In Year 2 (FY 19/20) SailPoint IQ was selected and the solution and is a vendor-hosted software as a service. This solution will provide more flexibility and the ability to quickly adjust to new security standards. Regular maintenance and upgrades provided by the vendor, rather than through in-house resources, allows FDOT to quickly benefit from improvements to this important system. This allows staff to focus on department-specific security needs rather than developing systems that are available as commodities on the open market.

Additional tools will be acquired during Year 3 (FY 20/21) to accommodate the need for AM, PAM, and MFA. The options for these solutions are: on-premise hosted commercial-of-the-shelf software, vendor-hosted software as a

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

service, or a hybrid implementation. Also, during the Year 3 SailPoint Identity IQ will be monitored for performance and if required additional plug-ins may be requested to improve business needs.

During Year 4 (21/22) technical support for professional services will be required for the continued configuration of the Year 3 acquired tools into the Secure Access Management framework.

3. Recommended Technical Solution

A recommended technical solution would be a hosted commercial-off-the-shelf software, vendor-hosted software as a service, or a hybrid implementation. The solution could be achieved through a single or suite of products. Year 2 (FY 19-20) an initial implementation of the Identity Governance tool (SailPoint Identity IQ) was deployed as a Cloud-based commercial-off-the-shelf solution.

Year 3 (FY 20-21) expanded the initiative to acquire additional Access Management tools that will work in connection with the establish Access Management framework established in Year 2. These tools include AM, PAM, and MFA, which are scheduled to be implemented during Year 4 (FY 21-22).

Year 4 (FY 21-22) the department will continue O&M for the Identity Governance tool acquired during Year 2 (FY19/20), and will deploy and configure the AM, PAM and MFA tools acquired in Year 3 (FY 20/21).

D. Proposed Solution Description

1. Summary Description of Proposed System

The system is expected to be a commercial-off-the-shelf solution, provided by an enterprise level vendor. The solution may include a hybrid of on-premise software to address legacy systems, and software-as-a-service to address more current offerings. The Department puts a priority on finding a Cloud solution to support the Governor's Cloud First Initiative.

2. Resource and Summary Level Funding Requirements for Proposed Solution (if known)

It is anticipated that we would maintain the same types of resources as currently established, however they would spend less time in day-to-day support.

E. Capacity Planning *(Historical and current trends versus projected requirements)*

It is expected that capacity needs will increase as additional systems can be addressed by this enterprise level IAM solution.

VII. Schedule IV-B Project Management Planning

Purpose: To require the agency to provide evidence of its thorough project planning and provide the tools the agency will use to carry out and manage the proposed project. The level of detail must be appropriate for the project's scope and complexity.

FDOT follows the project management practices supported by the Project Management Institute's Project Management Book of Knowledge (PMBOK). Staff have been assigned to complete preliminary research and support of the Legislative Budget Request process. This group includes a PMP-certified Project Manager. The following sections represent the Project Management information that is currently known or typical of a project managed by FDOT.

Project Phasing Plan

This project is planned to span multiple fiscal years. Project phases will be consistent with phases outlined in Project

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Management Rule 60GG-1 F.A.C.

Baseline Schedule

Task	Status	Planned Start	Planned Stop
Obtain Funding (Year 1 of 4) FY 18/19	Complete	6/2017	6/2018
➤ Project Gate: Funding Approved? Yes	Complete	6/2018	6/2018
Project Planning/Formalization	Complete	7/2018	12/2018
Study (Requirements, Market Scan, Product Selection)	Complete	8/2018	12/2018
Obtain Funding (Year 2 of 4) FY 19/20	Complete	9/2018	6/2019
➤ Project Gate: Funding Approved? Yes	Complete	6/2018	6/2019
Procurement Activities (Solution)	Complete	1/2019	2/2019
Establish Environment	Complete	2/2019	5/2019
Product Configuration	Complete	5/2019	5/2020
Procurement Activities (Staffing/PMO Support, Implementation Services) Year 2 Funding	Complete	5/2019	6/2019
Use Case Confirmation & Testing	Complete	3/2019	3/2020
IAG (SailPoint IQ) Implementation	In Progress	7/2019	12/2020
Obtain Funding (Year 3 of 4) FY 20/21	Complete	9/2019	6/2020
➤ Project Gate: Funding Approved? Yes	Complete	6/2020	6/2020
Procurement Activities: Staffing/PMO Support, Professional Services, Tools for Access Management, Privileged Access Management, Multi-Factor Authentication.	In Progress	7/2020	5/2021
Obtain Funding (Year 4 of 4) FY 21/22	In Progress	9/2020	6/2021
➤ Project Gate: Funding Approved?	Pending	6/2021	6/2021
Procurement Activities (Staffing/PMO Support and Professional Services)	Pending	7/2021	9/2021
Establish Environment(s)	Pending Procurement Activities	9/2021	11/2021

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Task	Status	Planned Start	Planned Stop
Configuration of Products (AM, PAM, and MFA)	Pending Procurement Activities	10/2021	4/2022
Testing (overlap with product configuration)	Pending Procurement Activities	2/2022	5/2022
Implementation	Pending Procurement Activities	5/2022	6/2022
Closeout Project (in house activities)	Pending Procurement Activities	7/2022	7/2022

Project Organization and Governance

This subsection describes the proposed project organization and governance. The project governance structure consists of the following standard elements. As the project is formalized, adjustments may be made.

- **Information Resource Management Leadership Team:** provides direction and prioritization for information technology resources and projects estimated at over 1,500 hours of effort. The group usually consists of the department’s Assistant Secretaries and the Chief Information Officer (CIO).
- **Office of Inspector General:** serves as a central point for coordination of and responsibility for activities that promote accountability, integrity, and efficiency in the department. Conducts audits, investigation and management review relating to the programs and operation of the agency.
- **Management Stakeholder Workgroup:** The Management Stakeholder Workgroup provides functional management oversight for the application projects.
- **Executive Sponsor:** The Executive Sponsor is a chairperson of the subject business process improvement, analysis, and design efforts. The Executive Sponsor acts as a visionary and motivator and instills the project with a purpose and a sense of mission. The Executive Sponsor introduces the project within the organization and demonstrates commitment to its success.
- **Project Sponsors:** Ensure that security controls related to access and integrity of the application and data are in place. Ensure that the needed resources from the Functional Office are available to serve in various roles throughout the application's life cycle.
- **Internal Stakeholders:** Functional areas and Directors that are affected by the project. It is critical that Internal Stakeholders are kept aware of the project; and are involved (provide staff) in discussions regarding their functional area at the appropriate time in the project.
- **Functional Coordinators:** Serve as a dedicated resource from the Functional Office assigned to serve as liaison between the Office of Information Technology and the Functional Office. The role of the Functional Coordinator will exist beyond the project, throughout the life of an application. The Functional Coordinator may act as an agent for the Project Sponsor.
- **Functional Stakeholders:** Provide functional management oversight of the application project for which they have been delegated responsibility. Provide direction to the Project Team regarding project strategy and planning.
- **Portfolio Manager:** The Portfolio Manager provides leadership and facilitation to the Program and Project Managers of Information Technology projects taken on by the Office of Information Technology. The Portfolio Manager ensures proper methodology support is provided for projects.
- **Project Manager:** The Project Manager is accountable for maintaining project scope, cost, and schedule in accordance with the baselines established in the Project Plan. The Project Manager plans, assigns, and oversees the deliverables provided by team members.
- **Contract Manager:** a department employee responsible for enforcing performance of the contract terms and conditions, serving as liaison with the vendor and ensuring that the contractual terms have been complied with prior to processing the invoice for payment.
- **Change Control Team (CCT):** responsible for reviewing and determining the outcome of all change requests

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

submitted to the project during the project life cycle. The CCT will meet as often as necessary, as changes are introduced throughout the project, to discuss potential impacts or changes to the scope, schedule, or budget. If the CCT approves a change, the CCT must then seek authorization from the Executive Sponsor, Project Sponsor, Application Services Portfolio Manager, or combination of those stakeholders, depending on the type of impact the change will have on the project.

- **Project Risk Review Team:** prioritizes and ranks all risks identified for project and agree on a risk response strategy for each identified risk.

Quality Assurance Plan

FDOT follows standard practice project management principles to reduce project incurred risks, ensure compliance with stated quality standards and keep the project on track. This subsection describes several of FDOT’s quality assurance plans including:

- Communication Plan
- Deliverables Review and Acceptance
- Issue Management
- Risk Management
- Scope Change Management

Communication Plan

Communication is important in all projects, and particularly on projects of this scale. Providing consistent, timely and appropriate communication keeps the project in the minds of all stakeholders. The following communication methods are planned:

Item	Purpose	Frequency	Audience
Functional Steering Committee Meeting	Provide updates on project activities, issues, and deadlines	Monthly	Functional Steering Committee
Project Status Report	Provide update on project activities, issues, and deadlines	Monthly	All Project Team Members
AST Project Status Report	Status Report as required by 60GG-1 F.A.C.	Monthly	AST
Legislative Status Report	Provide update on project activities for all projects funded by a Budget Request	Monthly	Legislative Members and Staff
Executive Status Report and Review Meeting	Monthly review of the project status and schedule with the Information Resource Management Leadership Team	Monthly	Information Resource Management Leadership Team, Executive Sponsor, Project Sponsor, CIO, Application Services Portfolio Manager
Functional Group Status Presentations	Provide project status updates to existing functional teams that are affected by the project. Management Stakeholders will request time on the agenda of these existing meeting to provide status and answer questions	As Needed	Statewide Teams that are affected by project.

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Deliverables Review and Acceptance

All deliverables are reviewed by appropriately appointed staff. Standard review teams will be established, by technology or business area, to provide a consistent review base. Project schedules must be established to provide time for deliverables review, feedback, and secondary review.

Issue Management

Issues are problems that have occurred and/or exist on the project that need to be addressed with a decision.

The Project Issue Management Process will be documented in the Issue Management section of the Project Management Plan. This plan will address:

- What constitutes an issue
- Who can create or update issues
- How will issues be reported
- Where will issues be documented and tracked
- Who will receive/review the issues
- How/When will issues be reviewed
- How will issues be resolved
- How and when will unaddressed issues be escalated
- How will information be communicated

All Project Issues will be documented in the change control log and will be available and reviewable by all project members.

The Project Manager is responsible for ensuring the project team (both functional staff and technical staff) have a clear understanding of the purpose and details of the Issue Management Process.

Weekly Status Reports will track and provide status for all open project issues.

Change Management

Monitoring and controlling change is critical to the successful delivery of a project. Changes are inevitable. Any change to project scope, cost, and/or schedule will invoke the Change Control process.

- The Project Change Control Process will be documented in the Change Management section of the Project Management Plan.
- Any proposed changes will be documented using a change control form and tracked through the change control log.
- The change control log and form will be available and reviewable by all project members.
- The CCT will meet as often as necessary to ensure changes are dealt with in a timely manner.
- The Project Manager is responsible for ensuring the project team (both functional staff and technical staff) have a clear understanding of the purpose and details of the Change Management Process.
- Changes that are approved by the CCT will seek final approval from the appropriate staff and stakeholders.
- Monthly Status Reports will track and provide status for all open change requests.

Security Plan

The objectives of the Security Plan are to:

- Ensure confidentiality, integrity, and availability of the system data
- Identify confidential or sensitive information in the system
- Define system security methods, requirements, and procedures
- Promote consistency and uniformity in the system's security practices

The following sections are outlined in the document to address risk management and reduce exposure to the department by identifying controls to offset threats and protect the department's resources.

- Risk Analysis (Authentication/ Data and System Integrity/ Confidential Information)

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

- Federal Information Processing Standards (FIPS) 199 Potential Impact Categorization
- Critical Resources
- Roles and Responsibilities
- FDOT Policies and Procedure

Risk Management

A key focus of risk management is to anticipate, identify and address events or occurrences that left unabated could negatively impact a project's success. Risk Management Plans define work products and processes for assessing and controlling risks. The process of Risk Management has two parts: risk assessment, which involves identifying, classifying, analyzing, and prioritizing risk; and risk monitoring and control, which involves planning, tracking, and reporting, reducing and resolving risk.

This project will follow FDOT’s standard process for Risk Management. This includes:

- Identification of potential risks early in the planning phases. Potential Project Risks are provided in Exhibit VII-3 below.
- Establishment of a formal Project Risk Review Team to evaluate risks on a scheduled basis.
- Establishment of a method for analyzing and prioritizing risk.
- Review new or changing Risks at Weekly Project Status Meetings.
- Ensure all Project Team Members are aware of the Risk Management process and their involvement in the process.

Inventory of Potential Risks and Response Strategies		
Risk Type	Risk Description	Risk Response Strategy and Notes
Project Organization	Inconsistent processes and standards across FDOT business units could impact drive to standardize business processes	Establish organizational change management program Engage stakeholders from various agencies in defining process changes
Change Management, Technology	Perception by various FDOT business units about apparent loss of tailored functionality	Encourage early involvement by key business units Ensure Change Management and Communication Plan emphasizes benefits of enterprise solution Ensure consistent and ongoing senior management support

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Inventory of Potential Risks and Response Strategies		
Risk Type	Risk Description	Risk Response Strategy and Notes
Project Organization	Changes in FDOT executive management can impact program execution	<p>Immediately brief new management on program objectives and status</p> <p>Implement Steering Committee to manage program with a mix of executive-level policymakers and senior-level career staff</p> <p>Engage continuing Steering Committee members to assist in presenting program benefits to new management team members</p> <p>Include career staff in key roles responsible for managing program execution for continuity</p>
Fiscal	Delay in obtaining funding for all or part of proposed program effort from the legislature	<p>Actively engage with stakeholders and policymakers to obtain approval for change in scope based on funding</p> <p>Revisit budgets regularly; economic factors should be on agenda for discussion at Steering Committee meetings and other executive management briefings where appropriate</p> <p>Adjust program schedule as necessary based on timing of funding</p> <p>Identify activities that could continue in the interim (process analysis, etc.) to maintain momentum</p>
Fiscal	Less funding than requested is approved for the program effort	<p>Actively engage with stakeholders and policymakers to obtain approval</p> <p>Revisit budgets regularly; economic factors should be on agenda at Steering Committee meetings or executive briefings as appropriate</p> <p>Adjust scope and/or program schedule as necessary based on timing of funding</p>
Project Complexity	Challenges in aligning project schedule with current hosting services or the vendor's hosting solution	<p>Initiate early discussions with the current hosting provider and/or the vendor hosting team and continue dialogue throughout planning process</p>

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Inventory of Potential Risks and Response Strategies		
Risk Type	Risk Description	Risk Response Strategy and Notes
Communication	Project delays not resolved in a timely manner	<p>Initiate early discussions</p> <p>Monitor and track resolution</p> <p>Ensure management understands required timeline for resolution and cost/schedule impact of not resolving</p>
Strategic	Desired business benefits not achieved	<p>Adhere to requirements, involve stakeholders, and tie scope decisions to performance measures and anticipated benefits to ensure success</p> <p>Incorporate business process training and mentoring into the work plan</p>
Project Organization	Staff not being able to participate when needed or review deliverables within schedule	<p>Utilize a project approach that leverages best practices as a starting point for discussions to better leverage staff time</p> <p>Proactively identify resource constraints and escalate in a timely manor</p> <p>Re-assign some responsibilities of key extended team members</p> <p>Reprioritize some activities assigned to extended team members</p>
Project Complexity	Project scope too large or complex and/or implementation strategy attempts to implement too much at one time	<p>Establish implementation plan, carefully develop the plan, and link it to expected business benefits</p> <p>Link project scope to business benefits</p> <p>Careful review by FDOT Steering Committee of requirements and implementation plan before approving implementation go-ahead</p> <p>Develop scope change process that requires demonstrated link to targeted business benefits and program steering committee approval of any proposed scope changes</p>

SCHEDULE IV-B FOR SECURE ACCESS MANAGEMENT

Inventory of Potential Risks and Response Strategies		
Risk Type	Risk Description	Risk Response Strategy and Notes
Project Organization, Project Management	Availability of FDOT resources (business and technical) to support implementation	<p>Develop detailed estimates of resource requirements as early as possible as part of planning</p> <p>Develop an implementation strategy and work plan that is in sync with availability of FDOT resources</p> <p>Obtain specific commitment of resources from FDOT management prior to start of implementation</p>
Project Complexity, Project Management	Need to provide large number of employees with training on various new application functions	<p>Initiate organizational change management program from start of program</p> <p>Develop training strategy for each project component early and monitor status of training effort closely</p>

Implementation Plan

The Implementation of SailPoint Identity IQ began in Year 2 (FY 19/20). The implementation of this product continues in Year 3 (FY 20/21) as efficiencies are configured to meet the business needs of the Department.

During Year 3 (FY 20/21) the Department will acquire the Access Management, Privileged Access Management, and Multi-Factor Authentication, these tools must be configured into the Access Management framework during Year 4 (FY 21/22). Additional configuration for SailPoint Identity IQ environment may also be required during FY 20/21 and FY 21/22.

Once all required products and software are implemented, the department will require professional services to oversee the Secure Access Management system during O&M. As part of O&M the department will continue to seek optimum configuration and performance of the acquired products and software. Through continued monitoring and trend verification additional products and/or services may be required.

Project Staffing and Continuity

Providing adequate resources for this project is critical for project success. Functional Coordinators, Functional/Subject Matter Experts and IT technical staff will all be expected to spend an appropriate amount of time involved in the project and during O&M.

VIII. Appendices

Appendix A – Cost Benefit Analysis

Appendix B – Project Risk Assessment

CBAForm 1 - Net Tangible Benefits

Agency	Department of Transportation	Project	Secure Access Management
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Net Tangible Benefits - Operational Cost Changes (Costs of Current Operations versus Proposed Operations as a Result of the Project) and Additional Tangible Benefits -- CBAForm 1A															
Agency <i>(Recurring Costs Only -- No Project Costs)</i>	FY 2018-19			FY 2019-20			FY 2020-21			FY 2021-22			FY 2022-23		
	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a)+(b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Cost Change Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project
A. Personnel Costs -- Agency-Managed Staff	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A.b Total Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A-1.a. State FTEs (Salaries & Benefits)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-1.b. State FTEs (#)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A-2.a. OPS Staff (Salaries)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-2.b. OPS (#)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A-3.a. Staff Augmentation (Contract Cost)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-3.b. Staff Augmentation (# of Contractors)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
B. Application Maintenance Costs	\$0	\$0	\$0	\$0	\$112,500	\$112,500	\$0	\$739,360	\$739,360	\$0	\$739,360	\$739,360	\$0	\$739,360	\$739,360
B-1. Managed Services (Staffing)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$177,840	\$177,840	\$0	\$177,840	\$177,840	\$0	\$177,840	\$177,840
B-2. Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-3. Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-4. Other <i>Yearly Subscription (IAG, AM, PAM, MFA)</i>	\$0	\$0	\$0	\$0	\$112,500	\$112,500	\$0	\$561,520	\$561,520	\$0	\$561,520	\$561,520	\$0	\$561,520	\$561,520
C. Data Center Provider Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$50,000	\$50,000	\$50,000	\$0	\$50,000
C-1. Managed Services (Staffing)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-2. Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-3. Network / Hosting Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-4. Disaster Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-5. Other <i>Cloud Infrastructure</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$50,000	\$50,000	\$50,000	\$0	\$50,000
D. Plant & Facility Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Other Costs	\$28,000	\$0	\$28,000	\$28,000	\$0	\$28,000	\$28,000	-\$28,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-1. Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-2. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-3. Other <i>Hitachi Password Manager</i>	\$28,000	\$0	\$28,000	\$28,000	\$0	\$28,000	\$28,000	-\$28,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total of Recurring Operational Costs	\$28,000	\$0	\$28,000	\$28,000	\$112,500	\$140,500	\$28,000	\$761,360	\$789,360	\$0	\$789,360	\$789,360	\$50,000	\$739,360	\$789,360
F. Additional Tangible Benefits:		\$0			\$0			\$0			\$0			\$0	
F-1. <i>Specify</i>		\$0			\$0			\$0			\$0			\$0	
F-2. <i>Specify</i>		\$0			\$0			\$0			\$0			\$0	
F-3. <i>Specify</i>		\$0			\$0			\$0			\$0			\$0	
Total Net Tangible Benefits:		\$0			(\$112,500)			(\$761,360)			(\$789,360)			(\$739,360)	

CHARACTERIZATION OF PROJECT BENEFIT ESTIMATE -- CBAForm 1B		
Choose Type	Estimate Confidence	Enter % (+/-)
Detailed/Rigorous <input type="checkbox"/>	Confidence Level	
Order of Magnitude <input type="checkbox"/>	Confidence Level	
Placeholder <input type="checkbox"/>	Confidence Level	

\$881,520

Department of Transportation

Secure Access Management

CBA Form 2A Baseline Project Budget

Costs entered into each row are mutually exclusive. Insert rows for detail and modify appropriation categories as necessary, but do not remove any of the provided project cost elements. Reference vendor quotes in the Item Description where applicable. Include only one-time project costs in this table. Include any recurring costs in CBA Form 1A.

Item Description <i>(remove guidelines and annotate entries here)</i>	Project Cost Element	Appropriation Category	Current & Previous Years Project-Related Cost	FY2018-19		FY2019-20		FY2020-21		FY2021-22		FY2022-23		TOTAL					
				\$ -		\$ 1,000,000		\$ 1,013,464		\$ 2,231,233		\$ 2,379,379		\$ 1,197,739		\$ 7,821,815			
				YR 1 #	YR 1 LBR	YR 1 Base Budget	YR 2 #	YR 2 LBR	YR 2 Base Budget	YR 3 #	YR 3 LBR	YR 3 Base Budget	YR 4 #	YR 4 LBR	YR 4 Base Budget	YR 5 #	YR 5 LBR	YR 5 Base Budget	TOTAL
Costs for all state employees working on the project.	FTE	S&B	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -		
Costs for all OPS employees working on the project.	OPS	OPS	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -		
Project Manager and Business Analyst (Project Management Office Staff)	Project Management	Contracted Services	\$ -	0.00	\$ -	\$ -	0.00	\$ 400,964	\$ -	0.00	\$ 400,140	\$ -	0.00	\$ 400,140	\$ -	0.00	\$ -	\$ -	\$ 1,201,244
IAG/AM Support Staff	Staff Augmentation	Contracted Services								\$ 177,840			\$ 177,840			\$ 177,840		\$ 533,520	
Project oversight to include Independent Verification & Validation (IV&V) personnel and related deliverables.	Project Oversight	Contracted Services	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -
Project Implementation Services	Consultants/Contractors	Contracted Services	\$ -	0.00	\$ 300,000	\$ -	0.00	\$ 500,000	\$ -	0.00	\$ 375,000	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ 1,175,000
Study/Requirements/Product Selection	Project Planning/Analysis	Contracted Services	\$ -		\$ 250,000	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ 250,000
Cloud Infrastructure	Other Expenses	Expense	\$ -		\$ -	\$ -		\$ -	\$ -		\$ 50,000	\$ -		\$ 50,000	\$ -		\$ 50,000	\$ -	\$ 150,000
Commercial software purchases and licensing costs for Identity Governance	Commercial Software	Expense	\$ -		\$ 350,000	\$ -		\$ -	\$ -		\$ 377,733	\$ -		\$ 375,000	\$ -		\$ -	\$ -	\$ 1,102,733
Commercial Software Maintenance - Identity Governance	Commercial Software	Expense					\$ 112,500						\$ 25,879		\$ 138,379			\$ 276,758	
Commercial software purchases and licensing costs for Access Management (Internal Users)	Commercial Software	Expense	\$ -		\$ -	\$ -		\$ -	\$ -		\$ 300,000	\$ -		\$ 300,000	\$ -		\$ 300,000	\$ -	\$ 900,000
Commercial software purchases and licensing costs for Access Management (External Users)	Commercial Software	Expense	\$ -		\$ -	\$ -		\$ -	\$ -		\$ 119,520	\$ -		\$ 119,520	\$ -		\$ 119,520	\$ -	\$ 358,560
Commercial software purchases and licensing costs for Multi Factor Authentication	Commercial Software	Expense	\$ -		\$ -	\$ -		\$ -	\$ -		\$ 37,000	\$ -		\$ 37,000	\$ -		\$ 37,000	\$ -	\$ 111,000
Commercial software purchases and licensing costs for Privileged Access Management	Commercial Software	Expense	\$ -		\$ -	\$ -		\$ -	\$ -		\$ 375,000	\$ -		\$ 375,000	\$ -		\$ 375,000	\$ -	\$ 1,125,000
Professional services with fixed-price costs (i.e. software development, installation, project documentation)	Project Deliverables	Contracted Services	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ 500,000	\$ -		\$ -	\$ -	\$ 500,000
All first-time training costs associated with the project.	Training	Contracted Services	\$ -		\$ -	\$ -		\$ -	\$ -		\$ 19,000	\$ -		\$ 19,000	\$ -		\$ -	\$ -	\$ 38,000
Include the quote received from the data center provider for project equipment and services. Only include one-time project costs in this row. Recurring, project-related data center costs are included in CBA Form 1A	Data Center Services - One Time Costs	Data Center Category	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -
Other contracted services not included in other categories.	Other Services	Contracted Services	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -
Include costs for non-state data center equipment required by the project and the proposed solution (insert additional rows as needed for detail)	Equipment	Expense	\$ -		\$ 100,000	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ 100,000
Include costs associated with leasing space for project personnel.	Leased Space	Expense	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -
Other project expenses not included in other categories.	Other Expenses	Expense	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -
Total			\$ -	0.00	\$ 1,000,000	\$ -	0.00	\$ 1,013,464	\$ -	0.00	\$ 2,231,233	\$ -	0.00	\$ 2,379,379	\$ -	0.00	\$ 1,197,739	\$ -	\$ 7,821,815

CBAForm 2 - Project Cost Analysis

Agency	<u>Department of Transportation</u>	Project	<u>Secure Access Management</u>
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PROJECT COST SUMMARY	PROJECT COST SUMMARY (from CBAForm 2A)					TOTAL
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	
TOTAL PROJECT COSTS (*)	\$1,000,000	\$1,013,464	\$2,231,233	\$2,379,379	\$1,197,739	\$7,821,815
CUMULATIVE PROJECT COSTS <i>(includes Current & Previous Years' Project-Related Costs)</i>	\$1,000,000	\$2,013,464	\$4,244,697	\$6,624,076	\$7,821,815	
Total Costs are carried forward to CBAForm3 Project Investment Summary worksheet.						

PROJECT FUNDING SOURCES	PROJECT FUNDING SOURCES - CBAForm 2B					TOTAL
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	
General Revenue	\$1,404,964	\$904,964	\$0	\$0	\$0	\$2,309,928
Trust Fund	\$0	\$0	\$0	\$0	\$0	\$0
Federal Match <input type="checkbox"/>	\$0	\$0	\$0	\$0	\$0	\$0
Grants <input type="checkbox"/>	\$0	\$0	\$0	\$0	\$0	\$0
Other <input type="checkbox"/> Specify	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL INVESTMENT	\$1,404,964	\$904,964	\$0	\$0	\$0	\$2,309,928
CUMULATIVE INVESTMENT	\$1,404,964	\$2,309,928	\$2,309,928	\$2,309,928	\$2,309,928	

Characterization of Project Cost Estimate - CBAForm 2C		
Choose Type	Estimate Confidence	Enter % (+/-)
Detailed/Rigorous	Confidence Level	
Order of Magnitude	Confidence Level	
Placeholder	Confidence Level	

CBAForm 3 - Project Investment Summary

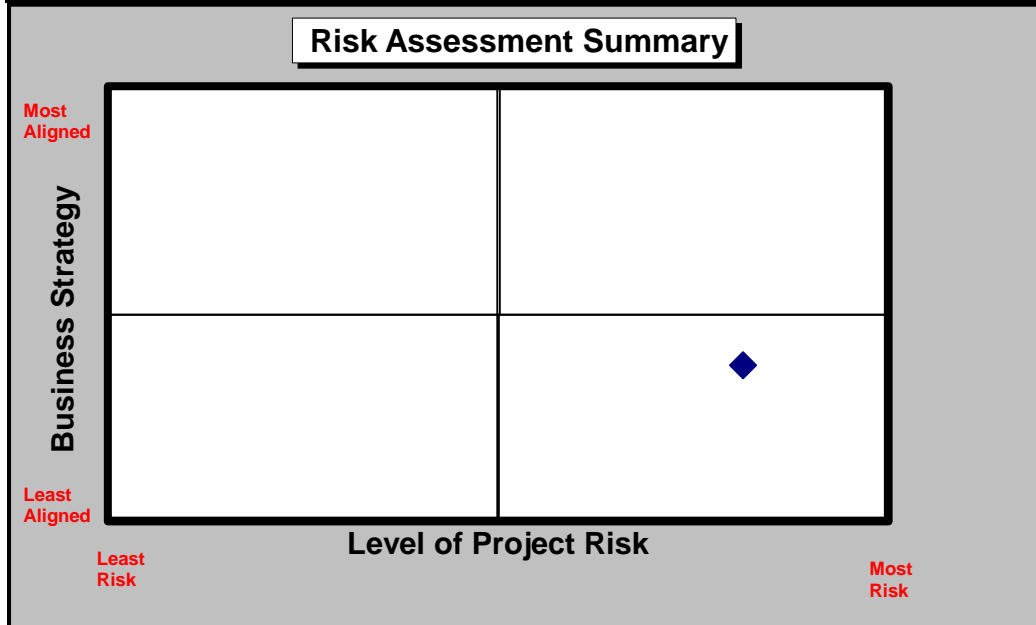
Agency	<u>Department of Transportation</u>	Project	<u>Secure Access Management</u>
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COST BENEFIT ANALYSIS -- CBAForm 3A						
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	TOTAL FOR ALL YEARS
Project Cost	\$1,000,000	\$1,013,464	\$2,231,233	\$2,379,379	\$1,197,739	\$7,821,815
Net Tangible Benefits	\$0	(\$112,500)	(\$761,360)	(\$789,360)	(\$739,360)	(\$2,402,580)
Return on Investment	(\$1,000,000)	(\$1,125,964)	(\$2,992,593)	(\$3,168,739)	(\$1,937,099)	(\$10,224,395)
Year to Year Change in Program Staffing	0	0	0	0	0	

RETURN ON INVESTMENT ANALYSIS -- CBAForm 3B		
Payback Period (years)	NO PAYBACK	Payback Period is the time required to recover the investment costs of the project.
Breakeven Fiscal Year	NO PAYBACK	Fiscal Year during which the project's investment costs are recovered.
Net Present Value (NPV)	(\$8,990,290)	NPV is the present-day value of the project's benefits less costs over the project's lifecycle.
Internal Rate of Return (IRR)	NO IRR	IRR is the project's rate of return.

Investment Interest Earning Yield -- CBAForm 3C					
Fiscal Year	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Cost of Capital	1.94%	2.07%	3.18%	4.32%	4.85%

Project	<i>Secure Access Management</i>	
Agency	<i>Transportation</i>	
FY 2021-22 LBR Issue Code:	FY 2021-22 LBR Issue Title:	
<i>36238C0</i>	<i>Secure Access Management</i>	
Risk Assessment Contact Info (Name, Phone #, and E-mail Address):		
<i>Stephanie Tanner (850)-414-4011 stephanie.tanner@dot.state.fl.us</i>		
Executive Sponsor	<i>April Blackburn, Chief of Transportation Technology</i>	
Project Manager	<i>Lani Nash</i>	
Prepared By	<i>Lani Nash</i>	<i>9/28/2020</i>



Project Risk Area Breakdown	
Risk Assessment Areas	Risk Exposure
Strategic Assessment	HIGH
Technology Exposure Assessment	HIGH
Organizational Change Management Assessment	MEDIUM
Communication Assessment	HIGH
Fiscal Assessment	HIGH
Project Organization Assessment	MEDIUM
Project Management Assessment	MEDIUM
Project Complexity Assessment	HIGH
Overall Project Risk	HIGH

Agency: Transportation

Project: Secure Access Management

Section 1 -- Strategic Area			
#	Criteria	Values	Answer
1.01	Are project objectives clearly aligned with the agency's legal mission?	0% to 40% -- Few or no objectives aligned	41% to 80% -- Some objectives aligned
		41% to 80% -- Some objectives aligned	
		81% to 100% -- All or nearly all objectives aligned	
1.02	Are project objectives clearly documented and understood by all stakeholder groups?	Not documented or agreed to by stakeholders	Informal agreement by stakeholders
		Informal agreement by stakeholders	
		Documented with sign-off by stakeholders	
1.03	Are the project sponsor, senior management, and other executive stakeholders actively involved in meetings for the review and success of the project?	Not or rarely involved	Not or rarely involved
		Most regularly attend executive steering committee meetings	
		Project charter signed by executive sponsor and executive team actively engaged in steering committee meetings	
1.04	Has the agency documented its vision for how changes to the proposed technology will improve its business processes?	Vision is not documented	Vision is not documented
		Vision is partially documented	
		Vision is completely documented	
1.05	Have all project business/program area requirements, assumptions, constraints, and priorities been defined and documented?	0% to 40% -- Few or none defined and documented	0% to 40% -- Few or none defined and documented
		41% to 80% -- Some defined and documented	
		81% to 100% -- All or nearly all defined and documented	
1.06	Are all needed changes in law, rule, or policy identified and documented?	No changes needed	Changes are identified in concept only
		Changes unknown	
		Changes are identified in concept only	
		Changes are identified and documented	
		Legislation or proposed rule change is drafted	
1.07	Are any project phase or milestone completion dates fixed by outside factors, e.g., state or federal law or funding restrictions?	Few or none	Few or none
		Some	
		All or nearly all	
1.08	What is the external (e.g. public) visibility of the proposed system or project?	Minimal or no external use or visibility	Minimal or no external use or visibility
		Moderate external use or visibility	
		Extensive external use or visibility	
1.09	What is the internal (e.g. state agency) visibility of the proposed system or project?	Multiple agency or state enterprise visibility	Single agency-wide use or visibility
		Single agency-wide use or visibility	
		Use or visibility at division and/or bureau level only	
1.10	Is this a multi-year project?	Greater than 5 years	Between 3 and 5 years
		Between 3 and 5 years	
		Between 1 and 3 years	
		1 year or less	

Agency: Transportation

Project: Secure Access Management

Section 2 -- Technology Area			
#	Criteria	Values	Answer
2.01	Does the agency have experience working with, operating, and supporting the proposed technical solution in a production environment?	Read about only or attended conference and/or vendor presentation	Read about only or attended conference and/or vendor presentation
		Supported prototype or production system less than 6 months	
		Supported production system 6 months to 12 months	
		Supported production system 1 year to 3 years	
		Installed and supported production system more than 3 years	
2.02	Does the agency's internal staff have sufficient knowledge of the proposed technical solution to implement and operate the new system?	External technical resources will be needed for implementation and operations	External technical resources will be needed for implementation and operations
		External technical resources will be needed through implementation only	
		Internal resources have sufficient knowledge for implementation and operations	
2.03	Have all relevant technical alternatives/ solution options been researched, documented and considered?	No technology alternatives researched	Some alternatives documented and considered
		Some alternatives documented and considered	
		All or nearly all alternatives documented and considered	
2.04	Does the proposed technical solution comply with all relevant agency, statewide, or industry technology standards?	No relevant standards have been identified or incorporated into proposed technology	Some relevant standards have been incorporated into the proposed technology
		Some relevant standards have been incorporated into the proposed technology	
		Proposed technology solution is fully compliant with all relevant agency, statewide, or industry standards	
2.05	Does the proposed technical solution require significant change to the agency's existing technology infrastructure?	Minor or no infrastructure change required	Minor or no infrastructure change required
		Moderate infrastructure change required	
		Extensive infrastructure change required	
		Complete infrastructure replacement	
2.06	Are detailed hardware and software capacity requirements defined and documented?	Capacity requirements are not understood or defined	Capacity requirements are not understood or defined
		Capacity requirements are defined only at a conceptual level	
		Capacity requirements are based on historical data and new system design specifications and performance requirements	

Agency: Transportation

Project: Secure Access Management

Section 3 -- Organizational Change Management Area			
#	Criteria	Values	Answer
3.01	What is the expected level of organizational change that will be imposed within the agency if the project is successfully implemented?	Extensive changes to organization structure, staff or business processes	Moderate changes to organization structure, staff or business processes
		Moderate changes to organization structure, staff or business processes	
		Minimal changes to organization structure, staff or business processes structure	
3.02	Will this project impact essential business processes?	Yes	No
		No	
3.03	Have all business process changes and process interactions been defined and documented?	0% to 40% -- Few or no process changes defined and documented	0% to 40% -- Few or no process changes defined and documented
		41% to 80% -- Some process changes defined and documented	
		81% to 100% -- All or nearly all processes defined and documented	
3.04	Has an Organizational Change Management Plan been approved for this project?	Yes	No
		No	
3.05	Will the agency's anticipated FTE count change as a result of implementing the project?	Over 10% FTE count change	Less than 1% FTE count change
		1% to 10% FTE count change	
		Less than 1% FTE count change	
3.06	Will the number of contractors change as a result of implementing the project?	Over 10% contractor count change	Less than 1% contractor count change
		1 to 10% contractor count change	
		Less than 1% contractor count change	
3.07	What is the expected level of change impact on the citizens of the State of Florida if the project is successfully implemented?	Extensive change or new way of providing/receiving services or information)	Minor or no changes
		Moderate changes	
		Minor or no changes	
3.08	What is the expected change impact on other state or local government agencies as a result of implementing the project?	Extensive change or new way of providing/receiving services or information	Minor or no changes
		Moderate changes	
		Minor or no changes	
3.09	Has the agency successfully completed a project with similar organizational change requirements?	No experience/Not recently (>5 Years)	Recently completed project with similar change requirements
		Recently completed project with fewer change requirements	
		Recently completed project with similar change requirements	
		Recently completed project with greater change requirements	

Agency: Agency Name

Project: Project Name

Section 4 -- Communication Area			
#	Criteria	Value Options	Answer
4.01	Has a documented Communication Plan been approved for this project?	Yes	No
		No	
4.02	Does the project Communication Plan promote the collection and use of feedback from management, project team, and business stakeholders (including end users)?	Negligible or no feedback in Plan	Negligible or no feedback in Plan
		Routine feedback in Plan	
		Proactive use of feedback in Plan	
4.03	Have all required communication channels been identified and documented in the Communication Plan?	Yes	Yes
		No	
4.04	Are all affected stakeholders included in the Communication Plan?	Yes	Yes
		No	
4.05	Have all key messages been developed and documented in the Communication Plan?	Plan does not include key messages	Some key messages have been developed
		Some key messages have been developed	
		All or nearly all messages are documented	
4.06	Have desired message outcomes and success measures been identified in the Communication Plan?	Plan does not include desired messages outcomes and success measures	Plan does not include desired messages outcomes and success measures
		Success measures have been developed for some messages	
		All or nearly all messages have success measures	
4.07	Does the project Communication Plan identify and assign needed staff and resources?	Yes	No
		No	

Agency: Transportation Project: Secure Access Management

Section 5 -- Fiscal Area			
#	Criteria	Values	Answer
5.01	Has a documented Spending Plan been approved for the entire project lifecycle?	Yes	No
		No	
5.02	Have all project expenditures been identified in the Spending Plan?	0% to 40% -- None or few defined and documented	0% to 40% -- None or few defined and documented
		41% to 80% -- Some defined and documented	
		81% to 100% -- All or nearly all defined and documented	
5.03	What is the estimated total cost of this project over its entire lifecycle?	Unknown	Between \$2 M and \$10 M
		Greater than \$10 M	
		Between \$2 M and \$10 M	
		Between \$500K and \$1,999,999	
		Less than \$500 K	
5.04	Is the cost estimate for this project based on quantitative analysis using a standards-based estimation model?	Yes	Yes
		No	
5.05	What is the character of the cost estimates for this project?	Detailed and rigorous (accurate within ±10%)	Order of magnitude – estimate could vary between 10-100%
		Order of magnitude – estimate could vary between 10-100%	
		Placeholder – actual cost may exceed estimate by more than 100%	
5.06	Are funds available within existing agency resources to complete this project?	Yes	No
		No	
5.07	Will/should multiple state or local agencies help fund this project or system?	Funding from single agency	Funding from single agency
		Funding from local government agencies	
		Funding from other state agencies	
5.08	If federal financial participation is anticipated as a source of funding, has federal approval been requested and received?	Neither requested nor received	Not applicable
		Requested but not received	
		Requested and received	
		Not applicable	
5.09	Have all tangible and intangible benefits been identified and validated as reliable and achievable?	Project benefits have not been identified or validated	Some project benefits have been identified but not validated
		Some project benefits have been identified but not validated	
		Most project benefits have been identified but not validated	
		All or nearly all project benefits have been identified and validated	
5.10	What is the benefit payback period that is defined and documented?	Within 1 year	Within 3 years
		Within 3 years	
		Within 5 years	
		More than 5 years	
		No payback	
5.11	Has the project procurement strategy been clearly determined and agreed to by affected stakeholders?	Procurement strategy has not been identified and documented	Procurement strategy has not been identified and documented
		Stakeholders have not been consulted re: procurement strategy	
		Stakeholders have reviewed and approved the proposed procurement strategy	
5.12	What is the planned approach for acquiring necessary products and solution services to successfully complete the project?	Time and Expense (T&E)	Combination FFP and T&E
		Firm Fixed Price (FFP)	
		Combination FFP and T&E	
5.13	What is the planned approach for procuring hardware and software for the project?	Timing of major hardware and software purchases has not yet been determined	Timing of major hardware and software purchases has not yet been determined
		Purchase all hardware and software at start of project to take advantage of one-time discounts	
		Just-in-time purchasing of hardware and software is documented in the project schedule	
5.14	Has a contract manager been assigned to this project?	No contract manager assigned	Contract manager assigned is not the procurement manager or the project manager
		Contract manager is the procurement manager	
		Contract manager is the project manager	
		Contract manager assigned is not the procurement manager or the project manager	
5.15	Has equipment leasing been considered for the project's large-scale computing purchases?	Yes	No
		No	
5.16	Have all procurement selection criteria and outcomes been clearly identified?	No selection criteria or outcomes have been identified	Some selection criteria and outcomes have been defined and documented
		Some selection criteria and outcomes have been defined and documented	
		All or nearly all selection criteria and expected outcomes have been defined and documented	
5.17	Does the procurement strategy use a multi-stage evaluation process to progressively narrow the field of prospective vendors to the single, best qualified candidate?	Procurement strategy has not been developed	Procurement strategy has not been developed
		Multi-stage evaluation not planned/used for procurement	
		Multi-stage evaluation and proof of concept or prototype planned/used to select best qualified vendor	
5.18	For projects with total cost exceeding \$10 million, did/will the procurement strategy require a proof of concept or prototype as part of the bid response?	Procurement strategy has not been developed	Not applicable
		No, bid response did/will not require proof of concept or prototype	
		Yes, bid response did/will include proof of concept or prototype	
		Not applicable	

Agency: Transportation

Project: Secure Access Management

Section 6 -- Project Organization Area			
#	Criteria	Values	Answer
6.01	Is the project organization and governance structure clearly defined and documented within an approved project plan?	Yes	Yes
		No	
6.02	Have all roles and responsibilities for the executive steering committee been clearly identified?	None or few have been defined and documented	None or few have been defined and documented
		Some have been defined and documented	
		All or nearly all have been defined and documented	
6.03	Who is responsible for integrating project deliverables into the final solution?	Not yet determined	System Integrator (contractor)
		Agency	
		System Integrator (contractor)	
6.04	How many project managers and project directors will be responsible for managing the project?	3 or more	1
		2	
		1	
6.05	Has a project staffing plan specifying the number of required resources (including project team, program staff, and contractors) and their corresponding roles, responsibilities and needed skill levels been developed?	Needed staff and skills have not been identified	Needed staff and skills have not been identified
		Some or most staff roles and responsibilities and needed skills have been identified	
		Staffing plan identifying all staff roles, responsibilities, and skill levels have been documented	
6.06	Is an experienced project manager dedicated fulltime to the project?	No experienced project manager assigned	No, project manager assigned more than half-time, but less than full-time to project
		No, project manager is assigned 50% or less to project	
		No, project manager assigned more than half-time, but less than full-time to project	
		Yes, experienced project manager dedicated full-time, 100% to project	
6.07	Are qualified project management team members dedicated full-time to the project	None	No, business, functional or technical experts dedicated more than half-time but less than full-time to project
		No, business, functional or technical experts dedicated 50% or less to project	
		No, business, functional or technical experts dedicated more than half-time but less than full-time to project	
		Yes, business, functional or technical experts dedicated full-time, 100% to project	
6.08	Does the agency have the necessary knowledge, skills, and abilities to staff the project team with in-house resources?	Few or no staff from in-house resources	Half of staff from in-house resources
		Half of staff from in-house resources	
		Mostly staffed from in-house resources	
		Completely staffed from in-house resources	
6.09	Is agency IT personnel turnover expected to significantly impact this project?	Minimal or no impact	Minimal or no impact
		Moderate impact	
		Extensive impact	
6.10	Does the project governance structure establish a formal change review and control board to address proposed changes in project scope, schedule, or cost?	Yes	Yes
		No	
6.11	Are all affected stakeholders represented by functional manager on the change review and control board?	No board has been established	No, all stakeholders are not represented on the board
		No, only IT staff are on change review and control board	
		No, all stakeholders are not represented on the board	
		Yes, all stakeholders are represented by functional manager	

Agency: Transportation

Project: Secure Access Management

Section 7 -- Project Management Area			
#	Criteria	Values	Answer
7.01	Does the project management team use a standard commercially available project management methodology to plan, implement, and control the project?	No	Yes
		Project Management team will use the methodology selected by the systems integrator	
		Yes	
7.02	For how many projects has the agency successfully used the selected project management methodology?	None	More than 3
		1-3	
		More than 3	
7.03	How many members of the project team are proficient in the use of the selected project management methodology?	None	All or nearly all
		Some	
		All or nearly all	
7.04	Have all requirements specifications been unambiguously defined and documented?	0% to 40% -- None or few have been defined and documented	0% to 40% -- None or few have been defined and documented
		41 to 80% -- Some have been defined and documented	
		81% to 100% -- All or nearly all have been defined and documented	
7.05	Have all design specifications been unambiguously defined and documented?	0% to 40% -- None or few have been defined and documented	0% to 40% -- None or few have been defined and documented
		41 to 80% -- Some have been defined and documented	
		81% to 100% -- All or nearly all have been defined and documented	
7.06	Are all requirements and design specifications traceable to specific business rules?	0% to 40% -- None or few are traceable	0% to 40% -- None or few are traceable
		41 to 80% -- Some are traceable	
		81% to 100% -- All or nearly all requirements and specifications are traceable	
7.07	Have all project deliverables/services and acceptance criteria been clearly defined and documented?	None or few have been defined and documented	Some deliverables and acceptance criteria have been defined and documented
		Some deliverables and acceptance criteria have been defined and documented	
		All or nearly all deliverables and acceptance criteria have been defined and documented	
7.08	Is written approval required from executive sponsor, business stakeholders, and project manager for review and sign-off of major project deliverables?	No sign-off required	Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables
		Only project manager signs-off	
		Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables	
7.09	Has the Work Breakdown Structure (WBS) been defined to the work package level for all project activities?	0% to 40% -- None or few have been defined to the work package level	0% to 40% -- None or few have been defined to the work package level
		41 to 80% -- Some have been defined to the work package level	
		81% to 100% -- All or nearly all have been defined to the work package level	
7.10	Has a documented project schedule been approved for the entire project lifecycle?	Yes	No
		No	
7.11	Does the project schedule specify all project tasks, go/no-go decision points (checkpoints), critical milestones, and resources?	Yes	No
		No	
7.12	Are formal project status reporting processes documented and in place to manage and control this project?	No or informal processes are used for status reporting	Project team uses formal processes
		Project team uses formal processes	
		Project team and executive steering committee use formal status reporting processes	
7.13	Are all necessary planning and reporting templates, e.g., work plans, status reports, issues and risk management, available?	No templates are available	All planning and reporting templates are available
		Some templates are available	
		All planning and reporting templates are available	
7.14	Has a documented Risk Management Plan been approved for this project?	Yes	No
		No	
7.15	Have all known project risks and corresponding mitigation strategies been identified?	None or few have been defined and documented	Some have been defined and documented
		Some have been defined and documented	
		All known risks and mitigation strategies have been defined	
7.16	Are standard change request, review and approval processes documented and in place for this project?	Yes	Yes
		No	
7.17	Are issue reporting and management processes documented and in place for this project?	Yes	Yes
		No	

Agency: Transportation

Project: Secure Access Management

Section 8 -- Project Complexity Area			
#	Criteria	Values	Answer
8.01	How complex is the proposed solution compared to the current agency systems?	Unknown at this time	More complex
		More complex	
		Similar complexity	
		Less complex	
8.02	Are the business users or end users dispersed across multiple cities, counties, districts, or regions?	Single location	More than 3 sites
		3 sites or fewer	
		More than 3 sites	
8.03	Are the project team members dispersed across multiple cities, counties, districts, or regions?	Single location	More than 3 sites
		3 sites or fewer	
		More than 3 sites	
8.04	How many external contracting or consulting organizations will this project require?	No external organizations	1 to 3 external organizations
		1 to 3 external organizations	
		More than 3 external organizations	
8.05	What is the expected project team size?	Greater than 15	5 to 8
		9 to 15	
		5 to 8	
		Less than 5	
8.06	How many external entities (e.g., other agencies, community service providers, or local government entities) will be impacted by this project or system?	More than 4	More than 4
		2 to 4	
		1	
		None	
8.07	What is the impact of the project on state operations?	Business process change in single division or bureau	Agency-wide business process change
		Agency-wide business process change	
		Statewide or multiple agency business process change	
8.08	Has the agency successfully completed a similarly-sized project when acting as Systems Integrator?	Yes	Yes
		No	
8.09	What type of project is this?	Infrastructure upgrade	Implementation requiring software development or purchasing commercial off the shelf (COTS) software
		Implementation requiring software development or purchasing commercial off the shelf (COTS) software	
		Business Process Reengineering	
		Combination of the above	
8.10	Has the project manager successfully managed similar projects to completion?	No recent experience	Similar size and complexity
		Lesser size and complexity	
		Similar size and complexity	
		Greater size and complexity	
8.11	Does the agency management have experience governing projects of equal or similar size and complexity to successful completion?	No recent experience	Greater size and complexity
		Lesser size and complexity	
		Similar size and complexity	
		Greater size and complexity	

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entities: 55100100 - Transportation Systems Development
 55150200 - Highway Operations

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
SECTION I	FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (A)	109,726,448	133,014,131	162,747,456
Principal (B)	122,885,000	154,505,000	191,225,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	257,670	312,658	380,070
Other Debt Service (E)	0	0	0
Total Debt Service (F)	232,869,119	287,831,789	354,352,526

Explanation:

Total combined debt service (outstanding and proposed) for: Alligator Alley, ROW Acquisition and Bridge Construction, Seaport, Transportation Financing Corporation, GARVEE, State Infrastructure Bank, and Sunshine Skyway.

SECTION II

Note: Does not include interest credited from Debt Service Reserve Account.

(1) ISSUE:

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

(1) ISSUE:

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
SECTION I	ACTUAL	ESTIMATED	REQUEST
	FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (A)	903,250	808,500	709,000
Principal (B)	1,895,000	1,990,000	2,085,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	1,806	1,617	1,418
Other Debt Service (E)	0	0	0
Total Debt Service (F)	2,800,056	2,800,117	2,795,418

Explanation:

Total debt service for outstanding Alligator Alley Revenue Bonds.
Note: Does not include interest credited from Debt Service Reserve Account.

SECTION II

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
SECTION I	ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt (A)	903,250	808,500	709,000
Principal (B)	1,895,000	1,990,000	2,085,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	1,806	1,617	1,418
Other Debt Service (E)	0	0	0
Total Debt Service (F)	2,800,056	2,800,117	2,795,418

Explanation:

Total debt service requirements for outstanding Alligator Alley Revenue Bonds, pursuant to s. 215.57-215.83, F.S., s. 338.165(3), F.S., and s. 11(d), Article VII of the Florida Constitution.

SECTION II

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

(1) **ISSUE:** _____

INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>SECTION I</u>	FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (A)	0	0	0
Principal (B)	0	0	0
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	0	0	0
Other Debt Service (E)	0	0	0
Total Debt Service (F)	0	0	0

Explanation: No proposed issuances for Alligator Alley Revenue Bonds.

SECTION II

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Dev

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
<u>SECTION I</u>	ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt (A)	5,843,800	5,706,800	5,563,050
Principal (B)	2,740,000	2,875,000	3,020,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	12,010	11,736	11,449
Other Debt Service (E)		0	0
Total Debt Service (F)	8,595,810	8,593,536	8,594,499

Explanation: Total debt service requirements for outstanding Seaport Investment Program Revenue Bonds.

SECTION II

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
(7)	(8)	(9)		
ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022		
Interest on Debt (G)	0	0	0	
Principal (H)	0	0	0	
Fiscal Agent or Other Fees (I)	0	0	0	
Other (J)	0	0	0	
Total Debt Service (K)	0	0	0	

(1) **ISSUE:** _____

INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022		
Interest on Debt (G)	0	0	0	
Principal (H)	0	0	0	
Fiscal Agent or Other Fees (I)	0	0	0	
Other (J)	0	0	0	
Total Debt Service (K)	0	0	0	

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Dev

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
	FY 2019-2020	FY 2020-2021	FY 2021-2022
<u>SECTION I</u>			
Interest on Debt	(A) 0	0	0
Principal	(B) 0	0	0
Repayment of Loans	(C) 0	0	0
Fiscal Agent or Other Fees	(D) 0	0	0
Other Debt Service	(E) 0	0	0
Total Debt Service	(F) 0	0	0

Explanation: No proposed issuances for Seaport Investment Program Revenue Bonds, as authorized by Section 339.0801, F.S.

SECTION II

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt		(G) 0	0	0
Principal		(H) 0	0	0
Fiscal Agent or Other Fees		(I) 0	0	0
Other		(J) 0	0	0
Total Debt Service		(K) 0	0	0

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt		(G) 0	0	0
Principal		(H) 0	0	0
Fiscal Agent or Other Fees		(I) 0	0	0
Other		(J) 0	0	0
Total Debt Service		(K) 0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55150200 - Highway Operations

Budget Period 2021 - 2022

(1) <u>SECTION I</u>	(2) ACTUAL FY 2019-2020	(3) ESTIMATED FY 2020-2021	(4) REQUEST FY 2021-2022
Interest on Debt (A)	807,856	487,856	316,406
Principal (B)	6,400,000	3,560,000	1,865,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	6,497	5,857	5,501
Other Debt Service (E)	0	0	0
Total Debt Service (F)	7,214,353	4,053,713	2,186,907

Explanation:

Combined total debt service for outstanding and proposed State Infrastructure Bank Revenue Bonds.
Note: Does not include interest credited from Debt Service Reserve Account.

SECTION II

(1) **ISSUE:** _____

(2) INTEREST RATE	(3) MATURITY DATE	(4) ISSUE AMOUNT	(5) June 30, 2021	(6) June 30, 2022
		(7) ACTUAL FY 2019-2020	(8) ESTIMATED FY 2020-2021	(9) REQUEST FY 2021-2022
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0

(1) **ISSUE:** _____

(2) INTEREST RATE	(3) MATURITY DATE	(4) ISSUE AMOUNT	(5) June 30, 2021	(6) June 30, 2022
		(7) ACTUAL FY 2019-2020	(8) ESTIMATED FY 2020-2021	(9) REQUEST FY 2021-2022
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55150200 - Highway Operations

Budget Period 2021 - 2022

(1) <u>SECTION I</u>	(2) ACTUAL FY 2019-2020	(3) ESTIMATED FY 2020-2021	(4) REQUEST FY 2021-2022
Interest on Debt (A)	807,856	487,856	316,406
Principal (B)	6,400,000	3,560,000	1,865,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	6,497	5,857	5,501
Other Debt Service (E)	0	0	0
Total Debt Service (F)	7,214,353	4,053,713	2,186,907

Explanation:

Total debt service requirements for outstanding State Infrastructure Bank Revenue Bonds.

SECTION II

(1) **ISSUE:** _____

(2) INTEREST RATE	(3) MATURITY DATE	(4) ISSUE AMOUNT	(5) June 30, 2021	(6) June 30, 2022
(7) ACTUAL FY 2019-2020	(8) ESTIMATED FY 2020-2021	(9) REQUEST FY 2021-2022		
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

(1) **ISSUE:** _____

INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022		
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55150200 - Highway Operations

Budget Period 2021 - 2022

(1) SECTION I	(2) ACTUAL FY 2019-2020	(3) ESTIMATED FY 2020-2021	(4) REQUEST FY 2021-2022
Interest on Debt (A)	0	0	0
Principal (B)	0	0	0
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	0	0	0
Other Debt Service (E)	0	0	0
Total Debt Service (F)	0	0	0

Explanation:

No proposed issuances for State Infrastructure Bank Revenue Bonds, as authorized by Section 339.55, Florida Statutes.

Note: Does not include interest credited from Debt Service Reserve Account.

SECTION II

(1) **ISSUE:** No proposed SIB issuance

(2) INTEREST RATE	(3) MATURITY DATE	(4) ISSUE AMOUNT	(5) June 30, 2021	(6) June 30, 2022
		(7) ACTUAL FY 2019-2020	(8) ESTIMATED FY 2020-2021	(9) REQUEST FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

(1) **ISSUE:** _____

INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1) SECTION I	(2) ACTUAL FY 2019-2020	(3) ESTIMATED FY 2020-2021	(4) REQUEST FY 2021-2022
Interest on Debt (A)	4,391,023	3,847,750	3,696,500
Principal (B)	2,480,000	3,025,000	3,175,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	8,664	8,114	7,796
Other Debt Service (E)	0	0	0
Total Debt Service (F)	6,879,687	6,880,864	6,879,296

Explanation: Combined total debt service for outstanding and proposed Sunshine Skyway Revenue Bonds.

SECTION II

(1) **ISSUE:** _____

(2) INTEREST RATE	(3) MATURITY DATE	(4) ISSUE AMOUNT	(5) June 30, 2021	(6) June 30, 2022
		(7) ACTUAL FY 2019-2020	(8) ESTIMATED FY 2020-2021	(9) REQUEST FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

(1) **ISSUE:** _____

(2) INTEREST RATE	(3) MATURITY DATE	(4) ISSUE AMOUNT	(5) June 30, 2021	(6) June 30, 2022
		(7) ACTUAL FY 2019-2020	(8) ESTIMATED FY 2020-2021	(9) REQUEST FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1) <u>SECTION I</u>	(2) ACTUAL FY 2019-2020	(3) ESTIMATED FY 2020-2021	(4) REQUEST FY 2021-2022
Interest on Debt	(A) 4,391,023	3,847,750	3,696,500
Principal	(B) 2,480,000	3,025,000	3,175,000
Repayment of Loans	(C) 0	0	0
Fiscal Agent or Other Fees	(D) 8,664	8,114	7,796
Other Debt Service	(E) 0	0	0
Total Debt Service	(F) 6,879,687	6,880,864	6,879,296

Explanation: Total debt service for outstanding Sunshine Skyway Revenue Bonds.

SECTION II

(1) **ISSUE:** _____

(2) INTEREST RATE	(3) MATURITY DATE	(4) ISSUE AMOUNT	(5) June 30, 2021	(6) June 30, 2022
		(7) ACTUAL FY 2019-2020	(8) ESTIMATED FY 2020-2021	(9) REQUEST FY 2021-2022
Interest on Debt		(G) 0	0	0
Principal		(H) 0	0	0
Fiscal Agent or Other Fees		(I) 0	0	0
Other		(J) 0	0	0
Total Debt Service		(K) 0	0	0

(1) **ISSUE:** _____

INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt		(G) 0	0	0
Principal		(H) 0	0	0
Fiscal Agent or Other Fees		(I) 0	0	0
Other		(J) 0	0	0
Total Debt Service		(K) 0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1) SECTION I	(2) ACTUAL FY 2019-2020	(3) ESTIMATED FY 2020-2021	(4) REQUEST FY 2021-2022
Interest on Debt	(A) 0	0	0
Principal	(B) 0	0	0
Repayment of Loans	(C) 0	0	0
Fiscal Agent or Other Fees	(D) 0	0	0
Other Debt Service	(E) 0	0	0
Total Debt Service	(F) 0	0	0

Explanation: No proposed issuance for Sunshine Skyway Revenue Bonds.

SECTION II

(1) **ISSUE:**

(2) INTEREST RATE	(3) MATURITY DATE	(4) ISSUE AMOUNT	(5) June 30, 2021	(6) June 30, 2022
		(7) ACTUAL FY 2019-2020	(8) ESTIMATED FY 2020-2021	(9) REQUEST FY 2021-2022
Interest on Debt		(G) 0		
Principal		(H) 0		
Fiscal Agent or Other Fees		(I) 0	0	0
Other		(J) 0	0	0
Total Debt Service		(K) 0	0	0

(1) **ISSUE:**

(2) INTEREST RATE	(3) MATURITY DATE	(4) ISSUE AMOUNT	(5) June 30, 2021	(6) June 30, 2022
		ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt		(G) 0	0	0
Principal		(H) 0	0	0
Fiscal Agent or Other Fees		(I) 0	0	0
Other		(J) 0	0	0
Total Debt Service		(K) 0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
SECTION I	ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt (A)	7,591,050	15,741,775	20,344,975
Principal (B)	7,900,000	19,360,000	28,195,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	15,480	33,681	44,002
Other Debt Service (E)	0	0	0
Total Debt Service (F)	15,506,530	35,135,456	48,583,977

Explanation: Combined total debt service for outstanding and proposed Department of Transportation Financing Corporation Revenue Bonds.

SECTION II

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
(7)	(8)	(9)		
ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022		
Interest on Debt (G)	0	0	0	
Principal (H)	0	0	0	
Fiscal Agent or Other Fees (I)	0	0	0	
Other (J)	0	0	0	
Total Debt Service (K)	0	0	0	

(1) **ISSUE:** _____

INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022		
Interest on Debt (G)	0	0	0	
Principal (H)	0	0	0	
Fiscal Agent or Other Fees (I)	0	0	0	
Other (J)	0	0	0	
Total Debt Service (K)	0	0	0	

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1)		(2)	(3)	(4)
		ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
SECTION I				
Interest on Debt	(A)	7,591,050	7,196,050	6,781,300
Principal	(B)	7,900,000	8,295,000	8,705,000
Repayment of Loans	(C)	0	0	0
Fiscal Agent or Other Fees	(D)	15,480	14,690	13,861
Other Debt Service	(E)	0	0	0
Total Debt Service	(F)	15,506,530	15,505,740	15,500,161

Explanation:

Total debt service requirements for outstanding Department of Transportation
 Financing Corporation Revenue Bonds.

SECTION II

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt		(G) 0	0	0
Principal		(H) 0	0	0
Fiscal Agent or Other Fees		(I) 0	0	0
Other		(J) 0	0	0
Total Debt Service		(K) 0	0	0

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt		(G) 0	0	0
Principal		(H) 0	0	0
Fiscal Agent or Other Fees		(I) 0	0	0
Other		(J) 0	0	0
Total Debt Service		(K) 0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
SECTION I	FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (A)	0	8,545,725	13,563,675
Principal (B)	0	11,065,000	19,490,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	0	18,991	30,142
Other Debt Service (E)	0	0	0
Total Debt Service (F)	0	19,629,716	33,083,817

Explanation: Total debt service for proposed Department of Transportation Financing Corporation Revenue Bonds.

SECTION II

(1) **ISSUE:** Proposed Financing Corporation Bond issuance 7/1/2020

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
4.500%	7/1/2033	189,905,000	178,840,000	167,275,000
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	8,545,725	8,047,800
Principal (H)		0	11,065,000	11,565,000
Fiscal Agent or Other Fees (I)		0	18,991	17,884
Other (J)		0	0	0
Total Debt Service (K)		0	19,629,716	19,630,684

(1) **ISSUE:** Proposed Financing Corporation Bond issuance 7/1/2021

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
4.500%	7/1/2033	122,575,000		114,650,000
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	0	5,515,875
Principal (H)		0	0	7,925,000
Fiscal Agent or Other Fees (I)		0	0	12,258
Other (J)		0	0	0
Total Debt Service (K)		0	0	13,453,133

TRUTH-IN-BONDING WORKSHEET

1. A listing of the purpose of the debt or obligation: Florida Department of Transportation Financing Corporation as authorized by Section 339.0809, Florida Statutes.
2. The source of repayment of the debt or obligation: Amounts available in the State Transportation Trust Fund in accordance with Section 339.0809(4) Florida Statutes.
3. The principal amount of the debt or obligation: \$122,575,000
4. The interest rate on the debt or obligation (per EEC): 4.500%
5. A schedule of annual debt service payments (attached)
6. The method of sale of the debt or obligation, as determined by the Governing Board of the Division of Bond Finance.
7. The costs of issuance of the debt or obligation, including a detailed listing of the amounts of the major costs of issuance:

<u>Underwriter Discount</u>	<u>\$980,600</u>
<u>Rating Agency Fees</u>	<u>\$75,000</u>
<u>Other Costs of Issuance</u>	<u>\$200,000</u>

TRUTH-IN-BONDING STATEMENT

The State of Florida is proposing to issue \$122,575,000 of debt or obligation for the purpose of the Florida Department of Transportation Financing Corporation, as authorized by Section 339.0809, Florida Statutes.

This debt or obligation is expected to be repaid over a period of 12 years. At a forecasted interest rate of 4.500%, total interest paid over the life of the debt or obligation will be \$38,733,975.

The proposed issuance date is 7/1/2021.

FINC122M22

Dated: 07/01/2021

FINC122M22

Delivered: 07/01/2021

Sizing Debt Service Schedule

\$122,575,000.00

<i>Fiscal Yr</i>	<i>Coupon Date</i>	<i>Zer Cpn</i>	<i>Cpn Rate</i>	<i>Maturing Principal</i>	<i>Periodic Interest</i>	<i>Gross Semi-Annl Dbt Svc</i>	<i>Cap Int</i>	<i>Dbt Svc Rev Int & Prin</i>	<i>Constr. Fund Interest</i>	<i>Net Semi-Annl Dbt Svc</i>	<i>Net Fiscal Dbt Svc</i>
22	1/1/2022				2,757,937.50	2,757,937.50				2,757,937.50	
22	7/1/2022	N	4.500	7,925,000.00	2,757,937.50	10,682,937.50				10,682,937.50	13,440,875.00
23	1/1/2023				2,579,625.00	2,579,625.00				2,579,625.00	
23	7/1/2023	N	4.500	8,285,000.00	2,579,625.00	10,864,625.00				10,864,625.00	13,444,250.00
24	1/1/2024				2,393,212.50	2,393,212.50				2,393,212.50	
24	7/1/2024	N	4.500	8,655,000.00	2,393,212.50	11,048,212.50				11,048,212.50	13,441,425.00
25	1/1/2025				2,198,475.00	2,198,475.00				2,198,475.00	
25	7/1/2025	N	4.500	9,045,000.00	2,198,475.00	11,243,475.00				11,243,475.00	13,441,950.00
26	1/1/2026				1,994,962.50	1,994,962.50				1,994,962.50	
26	7/1/2026	N	4.500	9,450,000.00	1,994,962.50	11,444,962.50				11,444,962.50	13,439,925.00
27	1/1/2027				1,782,337.50	1,782,337.50				1,782,337.50	
27	7/1/2027	N	4.500	9,880,000.00	1,782,337.50	11,662,337.50				11,662,337.50	13,444,675.00
28	1/1/2028				1,560,037.50	1,560,037.50				1,560,037.50	
28	7/1/2028	N	4.500	10,320,000.00	1,560,037.50	11,880,037.50				11,880,037.50	13,440,075.00
29	1/1/2029				1,327,837.50	1,327,837.50				1,327,837.50	
29	7/1/2029	N	4.500	10,785,000.00	1,327,837.50	12,112,837.50				12,112,837.50	13,440,675.00
30	1/1/2030				1,085,175.00	1,085,175.00				1,085,175.00	
30	7/1/2030	N	4.500	11,275,000.00	1,085,175.00	12,360,175.00				12,360,175.00	13,445,350.00
31	1/1/2031				831,487.50	831,487.50				831,487.50	
31	7/1/2031	N	4.500	11,780,000.00	831,487.50	12,611,487.50				12,611,487.50	13,442,975.00
32	1/1/2032				566,437.50	566,437.50				566,437.50	
32	7/1/2032	N	4.500	12,310,000.00	566,437.50	12,876,437.50				12,876,437.50	13,442,875.00
33	1/1/2033				289,462.50	289,462.50				289,462.50	
33	7/1/2033	N	4.500	12,865,000.00	289,462.50	13,154,462.50				13,154,462.50	13,443,925.00
				122,575,000.00	38,733,975.00	161,308,975.00	0.00	0.00	0.00	161,308,975.00	161,308,975.00
<i>True Interest Cost (TIC)</i>						4.6393865	<i>Arbitrage Yield Limit (AYL)</i>				4.5000000
<i>Net Interest Cost (NIC)</i>						4.6139232	<i>Arbitrage Net Interest Cost (ANIC)</i>				4.5000000

Summary of Sizing Inputs

\$122,575,000.00

General Information

1st Month in FY: 1
 Denomination: 5000.
 Rate scale: 038
 Issue type:
 Sizing Rule 1: Level debt service - yearly principal payments. You input the gross construction costs (or a draw schedule) and the size of the bond issue is computed to cover the construction draws, reserves, and the various costs of issuance.
 -> Proportionally level debt service in stub period.

Dates

07/01/2021-> Dated (bond issue) date
 07/01/2021-> Delivery date
 01/01/2022-> 1st coupon date
 07/01/2022-> First principal payment
 07/01/2033-> Last maturity date
 No CABS in bond issue

Gross Construction Costs

Total project costs	121,318,042.00
Total prior costs	
Net total project costs:	121,318,042.00
Total number of projects = 0	

Restricted Accounts

DSR rule: No debt service reserve fund	
No capitalized interest	
Restricted yield = 4.500000%	
Net deposit to Debt Service Reserve Fund	
Net deposit to Contingency Fund	1,358.00

Costs of Issuance

Underwriter spread: 8.000/\$1,000	-980,600.00
Bond insurance: 0.000% (net of accrued & cap. interest)	
Other TIC costs:	275,000.00

Summary of Sizing Calculations

\$122,575,000.00

<u>Sources of Funds</u>	
Par amount of bonds	122,575,000.00
Original Issue Premium	
Accrued Interest	
<u>Construction Costs</u>	
Costs to complete construction	121,318,042.00
Prior costs to be paid from bond proceeds	
Gross Construction Costs	121,318,042.00
<u>Restricted Funds</u>	
Gross capitalized interest	
Less: Interest earned on Capitalized Interest Fund @ 4.500%	
Net deposit to Capitalized Interest Fund	
Net deposit to Debt Service Reserve Fund	
Net deposit to Contingency Fund	1,358.00
<u>Costs of Issuance</u>	
Underwriter spread: 8.000/\$1,000	-980,600.00
Bond insurance: 0.000%	
Other issuance costs	275,000.00
<u>Calculations</u>	
Net Interest Cost (NIC)	4.6139232
True Interest Cost (TIC)	4.6393865
All-Inclusive TIC:	4.6787650
Arbitrage Net Interest Cost (NIC)	4.5000000
Arbitrage Yield Limit (AYL)	4.5000000
Total Bond Years (delivery date)	860,755,000.00
Average Bond Years (Delivery date)	7.02
Level debt service calculation	13,442,392.48

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
SECTION I	ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt (A)	86,184,657	93,704,650	106,635,250
Principal (B)	96,240,000	105,595,000	114,355,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	206,025	224,706	254,497
Other Debt Service (E)	0	0	0
Total Debt Service (F)	182,630,682	199,524,356	221,244,747

Explanation: Combined total debt service for outstanding and proposed Right-of-Way Acquisition and Bridge Construction bonds.

SECTION II

(1) ISSUE: _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
(7)	(8)	(9)		
ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022		
Interest on Debt (G)	0	0	0	0
Principal (H)	0	0	0	0
Fiscal Agent or Other Fees (I)	0	0	0	0
Other (J)	0	0	0	0
Total Debt Service (K)	0	0	0	0

(1) ISSUE: _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
(7)	(8)	(9)		
ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022		
Interest on Debt (G)	0	0	0	0
Principal (H)	0	0	0	0
Fiscal Agent or Other Fees (I)	0	0	0	0
Other (J)	0	0	0	0
Total Debt Service (K)	0	0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1) SECTION I	(2) ACTUAL FY 2019-2020	(3) ESTIMATED FY 2020-2021	(4) REQUEST FY 2021-2022
Interest on Debt (A)	86,184,657	82,351,375	77,310,325
Principal (B)	96,240,000	101,460,000	103,420,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	206,025	199,476	189,330
Other Debt Service (E)	0	0	0
Total Debt Service (F)	182,630,682	184,010,851	180,919,655

Explanation:

Total debt service requirements for outstanding Right-of-Way Acquisition and Bridge Construction bonds.

SECTION II

(1) **ISSUE:** _____

(2) INTEREST RATE	(3) MATURITY DATE	(4) ISSUE AMOUNT	(5) June 30, 2021	(6) June 30, 2022
		(7) ACTUAL FY 2019-2020	(8) ESTIMATED FY 2020-2021	(9) REQUEST FY 2021-2022
		0	0	0
		0	0	0
		0	0	0
		0	0	0
Total Debt Service (K)		0	0	0

(1) **ISSUE:** _____

INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
		0	0	0
		0	0	0
		0	0	0
		0	0	0
Total Debt Service (K)		0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1) SECTION I	(2) ACTUAL FY 2019-2020	(3) ESTIMATED FY 2020-2021	(4) REQUEST FY 2021-2022
Interest on Debt (A)	0	11,353,275	29,324,925
Principal (B)	0	4,135,000	10,935,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	0	25,230	65,167
Other Debt Service (E)	0	0	0
Total Debt Service (F)	0	15,513,505	40,325,092

Explanation:

**Total debt service for proposed Right-of-Way Acquisition and Bridge
Construction bond sales.**

SECTION II

(1) **ISSUE:** Proposed Right-of-Way and Bridge Construction Bond issuance 7/1/2020

(2) INTEREST RATE	(3) MATURITY DATE	(4) ISSUE AMOUNT	(5) June 30, 2021	(6) June 30, 2022
4.500%	7/1/2050	252,295,000	248,160,000	243,840,000
(7) ACTUAL FY 2019-2020	(8) ESTIMATED FY 2020-2021	(9) REQUEST FY 2021-2022		
Interest on Debt (G)	0	11,353,275	11,167,200	
Principal (H)	0	4,135,000	4,320,000	
Fiscal Agent or Other Fees (I)	0	25,230	24,816	
Other (J)	0	0	0	
Total Debt Service (K)	0	15,513,505	15,512,016	

(1) **ISSUE:** Proposed Right-of-Way and Bridge Construction Bond issuance 7/1/2021

INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
4.500%	7/1/2051	403,505,000	0	396,890,000
ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022		
Interest on Debt (G)	0	0	18,157,725	
Principal (H)	0	0	6,615,000	
Fiscal Agent or Other Fees (I)	0	0	40,351	
Other (J)	0	0	0	
Total Debt Service (K)	0	0	24,813,076	

TRUTH-IN-BONDING WORKSHEET

1. A listing of the purpose of the debt or obligation: Right-of-Way Acquisition and Bridge Construction, pursuant to Section 337.276, Florida Statutes.
2. The source of repayment of the debt or obligation: Funded from monies transferred from the State Transportation Trust Fund, pursuant to Section 206.46(2) and 215.605(2), Florida Statutes.
3. The principal amount of the debt or obligation: \$403,505,000
4. The interest rate on the debt or obligation (per EEC): 4.500%
5. A schedule of annual debt service payments (attached)
6. The method of sale of the debt or obligation, as determined by the Governing Board of the Division of Bond Finance.
7. The costs of issuance of the debt or obligation, including a detailed listing of the amounts of the major costs of issuance:

<u>Underwriter Discount</u>	<u>\$3,228,040</u>
<u>Rating Agency Fees</u>	<u>\$75,000</u>
<u>Other Costs of Issuance</u>	<u>\$200,000</u>

TRUTH-IN-BONDING STATEMENT

The State of Florida is proposing to issue \$403,505,000 of debt or obligation for the purpose of the Right-of-Way Acquisition and Bridge Construction, pursuant to Section 337.276, Florida Statutes.

This debt or obligation is expected to be repaid over a period of 30 years. At a forecasted interest rate of 4.500%, total interest paid over the life of the debt or obligation will be \$339,650,100.

The proposed issuance date is 7/1/2021.

ROW400M22

Dated: 07/01/2021

ROW400M22

Delivered: 07/01/2021

Sizing Debt Service Schedule

\$403,505,000.00

<i>Fiscal Yr</i>	<i>Coupon Date</i>	<i>Zer Cpn</i>	<i>Cpn Rate</i>	<i>Maturing Principal</i>	<i>Periodic Interest</i>	<i>Gross Semi-Annl Dbt Svc</i>	<i>Cap Int</i>	<i>Dbt Svc Rev Int & Prin</i>	<i>Constr. Fund Interest</i>	<i>Net Semi-Annl Dbt Svc</i>	<i>Net Fiscal Dbt Svc</i>
48	7/1/2048	N	4.500	20,775,000.00	1,999,575.00	22,774,575.00				22,774,575.00	24,774,150.00
49	1/1/2049				1,532,137.50	1,532,137.50				1,532,137.50	
49	7/1/2049	N	4.500	21,705,000.00	1,532,137.50	23,237,137.50				23,237,137.50	24,769,275.00
50	1/1/2050				1,043,775.00	1,043,775.00				1,043,775.00	
50	7/1/2050	N	4.500	22,685,000.00	1,043,775.00	23,728,775.00				23,728,775.00	24,772,550.00
51	1/1/2051				533,362.50	533,362.50				533,362.50	
51	7/1/2051	N	4.500	23,705,000.00	533,362.50	24,238,362.50				24,238,362.50	24,771,725.00
				403,505,000.00	339,650,100.00	743,155,100.00	0.00	0.00	0.00	743,155,100.00	743,155,100.00

<i>True Interest Cost (TIC)</i>	4.5679613	<i>Arbitrage Yield Limit (AYL)</i>	4.5000000
<i>Net Interest Cost (NIC)</i>	4.5427681	<i>Arbitrage Net Interest Cost (ANIC)</i>	4.5000000

ROW400M22

Dated: 07/01/2021

ROW400M22

Delivered: 07/01/2021

Sizing Debt Service Schedule

\$403,505,000.00

<i>Fiscal</i> <i>Yr</i>	<i>Coupon</i> <i>Date</i>	<i>Zer</i> <i>Cpn</i>	<i>Cpn</i> <i>Rate</i>	<i>Maturing</i> <i>Principal</i>	<i>Periodic</i> <i>Interest</i>	<i>Gross Semi-</i> <i>Annl Dbt Svc</i>	<i>Cap</i> <i>Int</i>	<i>DbtSvcRcv</i> <i>Int & Prin</i>	<i>Constr. Fund</i> <i>Interest</i>	<i>Net Semi-</i> <i>Annl Dbt Svc</i>	<i>Net Fiscal</i> <i>Dbt Svc</i>
22	1/1/2022				9,078,862.50	9,078,862.50				9,078,862.50	
22	7/1/2022	N	4.500	6,615,000.00	9,078,862.50	15,693,862.50				15,693,862.50	24,772,725.00
23	1/1/2023				8,930,025.00	8,930,025.00				8,930,025.00	
23	7/1/2023	N	4.500	6,910,000.00	8,930,025.00	15,840,025.00				15,840,025.00	24,770,050.00
24	1/1/2024				8,774,550.00	8,774,550.00				8,774,550.00	
24	7/1/2024	N	4.500	7,225,000.00	8,774,550.00	15,999,550.00				15,999,550.00	24,774,100.00
25	1/1/2025				8,611,987.50	8,611,987.50				8,611,987.50	
25	7/1/2025	N	4.500	7,550,000.00	8,611,987.50	16,161,987.50				16,161,987.50	24,773,975.00
26	1/1/2026				8,442,112.50	8,442,112.50				8,442,112.50	
26	7/1/2026	N	4.500	7,885,000.00	8,442,112.50	16,327,112.50				16,327,112.50	24,769,225.00
27	1/1/2027				8,264,700.00	8,264,700.00				8,264,700.00	
27	7/1/2027	N	4.500	8,240,000.00	8,264,700.00	16,504,700.00				16,504,700.00	24,769,400.00
28	1/1/2028				8,079,300.00	8,079,300.00				8,079,300.00	
28	7/1/2028	N	4.500	8,615,000.00	8,079,300.00	16,694,300.00				16,694,300.00	24,773,600.00
29	1/1/2029				7,885,462.50	7,885,462.50				7,885,462.50	
29	7/1/2029	N	4.500	9,000,000.00	7,885,462.50	16,885,462.50				16,885,462.50	24,770,925.00
30	1/1/2030				7,682,962.50	7,682,962.50				7,682,962.50	
30	7/1/2030	N	4.500	9,405,000.00	7,682,962.50	17,087,962.50				17,087,962.50	24,770,925.00
31	1/1/2031				7,471,350.00	7,471,350.00				7,471,350.00	
31	7/1/2031	N	4.500	9,830,000.00	7,471,350.00	17,301,350.00				17,301,350.00	24,772,700.00
32	1/1/2032				7,250,175.00	7,250,175.00				7,250,175.00	
32	7/1/2032	N	4.500	10,270,000.00	7,250,175.00	17,520,175.00				17,520,175.00	24,770,350.00
33	1/1/2033				7,019,100.00	7,019,100.00				7,019,100.00	
33	7/1/2033	N	4.500	10,735,000.00	7,019,100.00	17,754,100.00				17,754,100.00	24,773,200.00
34	1/1/2034				6,777,562.50	6,777,562.50				6,777,562.50	
34	7/1/2034	N	4.500	11,215,000.00	6,777,562.50	17,992,562.50				17,992,562.50	24,770,125.00
35	1/1/2035				6,525,225.00	6,525,225.00				6,525,225.00	
35	7/1/2035	N	4.500	11,720,000.00	6,525,225.00	18,245,225.00				18,245,225.00	24,770,450.00
36	1/1/2036				6,261,525.00	6,261,525.00				6,261,525.00	
36	7/1/2036	N	4.500	12,250,000.00	6,261,525.00	18,511,525.00				18,511,525.00	24,773,050.00
37	1/1/2037				5,985,900.00	5,985,900.00				5,985,900.00	
37	7/1/2037	N	4.500	12,800,000.00	5,985,900.00	18,785,900.00				18,785,900.00	24,771,800.00
38	1/1/2038				5,697,900.00	5,697,900.00				5,697,900.00	
38	7/1/2038	N	4.500	13,375,000.00	5,697,900.00	19,072,900.00				19,072,900.00	24,770,800.00
39	1/1/2039				5,396,962.50	5,396,962.50				5,396,962.50	
39	7/1/2039	N	4.500	13,980,000.00	5,396,962.50	19,376,962.50				19,376,962.50	24,773,925.00
40	1/1/2040				5,082,412.50	5,082,412.50				5,082,412.50	
40	7/1/2040	N	4.500	14,605,000.00	5,082,412.50	19,687,412.50				19,687,412.50	24,769,825.00
41	1/1/2041				4,753,800.00	4,753,800.00				4,753,800.00	
41	7/1/2041	N	4.500	15,265,000.00	4,753,800.00	20,018,800.00				20,018,800.00	24,772,600.00
42	1/1/2042				4,410,337.50	4,410,337.50				4,410,337.50	
42	7/1/2042	N	4.500	15,950,000.00	4,410,337.50	20,360,337.50				20,360,337.50	24,770,675.00
43	1/1/2043				4,051,462.50	4,051,462.50				4,051,462.50	
43	7/1/2043	N	4.500	16,670,000.00	4,051,462.50	20,721,462.50				20,721,462.50	24,772,925.00
44	1/1/2044				3,676,387.50	3,676,387.50				3,676,387.50	
44	7/1/2044	N	4.500	17,420,000.00	3,676,387.50	21,096,387.50				21,096,387.50	24,772,775.00
45	1/1/2045				3,284,437.50	3,284,437.50				3,284,437.50	
45	7/1/2045	N	4.500	18,205,000.00	3,284,437.50	21,489,437.50				21,489,437.50	24,773,875.00
46	1/1/2046				2,874,825.00	2,874,825.00				2,874,825.00	
46	7/1/2046	N	4.500	19,020,000.00	2,874,825.00	21,894,825.00				21,894,825.00	24,769,650.00
47	1/1/2047				2,446,875.00	2,446,875.00				2,446,875.00	
47	7/1/2047	N	4.500	19,880,000.00	2,446,875.00	22,326,875.00				22,326,875.00	24,773,750.00
48	1/1/2048				1,999,575.00	1,999,575.00				1,999,575.00	

ROW400M22

Dated: 07/01/2021

ROW400M22

Delivered: 07/01/2021

Summary of Sizing Inputs

\$403,505,000.00

General Information

1st Month in FY: 1
 Denomination: 5000.
 Rate scale: 038
 Issue type:
 Sizing Rule 1: Level debt service - yearly principal payments. You input the gross construction costs (or a draw schedule) and the size of the bond issue is computed to cover the construction draws, reserves, and the various costs of issuance.
 -> Proportionally level debt service in stub period.

Dates

07/01/2021-> Dated (bond issue) date
 07/01/2021-> Delivery date
 01/01/2022-> 1st coupon date
 07/01/2022-> First principal payment
 07/01/2051-> Last maturity date
 No CABS in bond issue

Gross Construction Costs

Total project costs	400,000,000.00
Total prior costs	
Net total project costs:	400,000,000.00
Total number of projects = 0	

Restricted Accounts

DSR rule: No debt service reserve fund
 No capitalized interest
 Restricted yield = 4.500000%
 Net deposit to Debt Service Reserve Fund
 Net deposit to Contingency Fund 1,960.00

Costs of Issuance

Underwriter spread: 8.000/\$1,000	-3,228,040.00
Bond insurance: 0.000% (net of accrued & cap. interest)	
Other TIC costs:	275,000.00

ROW400M22

Dated: 07/01/2021

ROW400M22

Delivered: 07/01/2021

Summary of Sizing Calculations

\$403,505,000.00

<u>Sources of Funds</u>	
Par amount of bonds	403,505,000.00
Original Issue Premium	
Accrued Interest	
<u>Construction Costs</u>	
Costs to complete construction	400,000,000.00
Prior costs to be paid from bond proceeds	
Gross Construction Costs	400,000,000.00
<u>Restricted Funds</u>	
Gross capitalized interest	
Less: Interest earned on Capitalized Interest Fund @ 4.500%	
Net deposit to Capitalized Interest Fund	
Net deposit to Debt Service Reserve Fund	
Net deposit to Contingency Fund	1,960.00
<u>Costs of Issuance</u>	
Underwriter spread: 8.000/\$1,000	-3,228,040.00
Bond insurance: 0.000%	
Other issuance costs	275,000.00
<u>Calculations</u>	
Net Interest Cost (NIC)	4.5427681
True Interest Cost (TIC)	4.5679613
All-Inclusive TIC:	4.5737894
Arbitrage Net Interest Cost (NIC)	4.5000000
Arbitrage Yield Limit (AYL)	4.5000000
Total Bond Years (delivery date)	7,547,780,000.00
Average Bond Years (Delivery date)	18.71
Level debt service calculation	24,771,759.58

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>SECTION I</u>	FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt	(A) 4,004,813	12,716,800	25,482,275
Principal	(B) 5,230,000	18,100,000	38,530,000
Repayment of Loans	(C) 0	0	0
Fiscal Agent or Other Fees	(D) 7,188	26,949	55,409
Other Debt Service	(E) 0	0	0
Total Debt Service	(F) 9,242,001	30,843,749	64,067,684

Explanation:

Combined total debt service for proposed and outstanding Grant Anticipation Revenue Vehicle (GARVEE) Bonds.

SECTION II

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt		(G) 0	0	0
Principal		(H) 0	0	0
Fiscal Agent or Other Fees		(I) 0	0	0
Other		(J) 0	0	0
Total Debt Service		(K) 0	0	0

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt		(G) 0	0	0
Principal		(H) 0	0	0
Fiscal Agent or Other Fees		(I) 0	0	0
Other		(J) 0	0	0
Total Debt Service		(K) 0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
SECTION I	ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt (A)	4,004,813	5,899,750	5,484,500
Principal (B)	5,230,000	8,305,000	8,720,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	7,188	11,800	10,969
Other Debt Service (E)	0	0	0
Total Debt Service (F)	9,242,001	14,216,550	14,215,469

Explanation: Total debt service requirements for outstanding Grant Anticipation Revenue Vehicle (GARVEE) Bonds.

SECTION II

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
(7)	(8)	(9)		
ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022		
Interest on Debt (G)	0	0	0	
Principal (H)	0	0	0	
Fiscal Agent or Other Fees (I)	0	0	0	
Other (J)	0	0	0	
Total Debt Service (K)	0	0	0	

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
(7)	(8)	(9)		
ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022		
Interest on Debt (G)	0	0	0	
Principal (H)	0	0	0	
Fiscal Agent or Other Fees (I)	0	0	0	
Other (J)	0	0	0	
Total Debt Service (K)	0	0	0	

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55100100 - Transportation Systems Development

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
SECTION I	FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (A)	0	6,817,050	19,997,775
Principal (B)	0	9,795,000	29,810,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	0	15,149	44,440
Other Debt Service (E)	0	0	0
Total Debt Service (F)	0	16,627,199	49,852,215

Explanation:

Total debt service for proposed Grant Anticipation Revenue Vehicle (GARVEE) Bonds, as authorized by Section 215.616, Florida Statutes.

SECTION II

(1) **ISSUE:** Proposed GARVEE Bond issuance 7/1/2020

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
4.500%	7/1/2032	151,490,000	141,695,000	131,460,000
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	6,817,050	6,376,275
Principal (H)		0	9,795,000	10,235,000
Fiscal Agent or Other Fees (I)		0	15,149	14,170
Other (J)		0	0	0
Total Debt Service (K)		0	16,627,199	16,625,445

(1) **ISSUE:** Proposed GARVEE Bond issuance 7/1/2021

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
4.500%	7/1/2033	302,700,000	0	283,125,000
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	0	13,621,500
Principal (H)		0	0	19,575,000
Fiscal Agent or Other Fees (I)		0	0	30,270
Other (J)		0	0	0
Total Debt Service (K)		0	0	33,226,770

TRUTH-IN-BONDING WORKSHEET

1. A listing of the purpose of the debt or obligation: Grant Anticipation Revenue Vehicle (GARVEE) as authorized by Section 215.616, Florida Statutes.
2. The source of repayment of the debt or obligation: Section 215.616, Florida Statutes, authorizes pledging future Federal-aid reimbursements to pay debt service for GARVEE bonds.
3. The principal amount of the debt or obligation: \$302,700,000
4. The interest rate on the debt or obligation (per EEC): 4.500%
5. A schedule of annual debt service payments (attached)
6. The method of sale of the debt or obligation, as determined by the Governing Board of the Division of Bond Finance.
7. The costs of issuance of the debt or obligation, including a detailed listing of the amounts of the major costs of issuance:

<u>Underwriter Discount</u>	<u>\$2,421,600</u>
<u>Rating Agency Fees</u>	<u>\$75,000</u>
<u>Other Costs of Issuance</u>	<u>\$200,000</u>

TRUTH-IN-BONDING STATEMENT

The State of Florida is proposing to issue \$302,700,000 of debt or obligation for the purpose of leveraging federal aid highway funds, as authorized by Section 215.616, Florida Statutes.

This debt or obligation is expected to be repaid over a period of 12 years. At a forecasted interest rate of 4.500%, total interest paid over the life of the debt or obligation will be \$95,649,975.

The proposed issuance date is 7/1/2021.

GAR300M22

Dated: 07/01/2021

GAR300M22

Delivered: 07/01/2021

Sizing Debt Service Schedule

\$302,700,000.00

<i>Fiscal Yr</i>	<i>Coupon Date</i>	<i>Zer Cpn</i>	<i>Cpn Rate</i>	<i>Maturing Principal</i>	<i>Periodic Interest</i>	<i>Gross Semi-Annl Dbt Svc</i>	<i>Cap Int</i>	<i>DbtSvcRcv Int & Prin</i>	<i>Constr. Fund Interest</i>	<i>Net Semi-Annl Dbt Svc</i>	<i>Net Fiscal Dbt Svc</i>
22	1/1/2022				6,810,750.00	6,810,750.00				6,810,750.00	
22	7/1/2022	N	4.500	19,575,000.00	6,810,750.00	26,385,750.00				26,385,750.00	33,196,500.00
23	1/1/2023				6,370,312.50	6,370,312.50				6,370,312.50	
23	7/1/2023	N	4.500	20,455,000.00	6,370,312.50	26,825,312.50				26,825,312.50	33,195,625.00
24	1/1/2024				5,910,075.00	5,910,075.00				5,910,075.00	
24	7/1/2024	N	4.500	21,375,000.00	5,910,075.00	27,285,075.00				27,285,075.00	33,195,150.00
25	1/1/2025				5,429,137.50	5,429,137.50				5,429,137.50	
25	7/1/2025	N	4.500	22,340,000.00	5,429,137.50	27,769,137.50				27,769,137.50	33,198,275.00
26	1/1/2026				4,926,487.50	4,926,487.50				4,926,487.50	
26	7/1/2026	N	4.500	23,345,000.00	4,926,487.50	28,271,487.50				28,271,487.50	33,197,975.00
27	1/1/2027				4,401,225.00	4,401,225.00				4,401,225.00	
27	7/1/2027	N	4.500	24,395,000.00	4,401,225.00	28,796,225.00				28,796,225.00	33,197,450.00
28	1/1/2028				3,852,337.50	3,852,337.50				3,852,337.50	
28	7/1/2028	N	4.500	25,490,000.00	3,852,337.50	29,342,337.50				29,342,337.50	33,194,675.00
29	1/1/2029				3,278,812.50	3,278,812.50				3,278,812.50	
29	7/1/2029	N	4.500	26,640,000.00	3,278,812.50	29,918,812.50				29,918,812.50	33,197,625.00
30	1/1/2030				2,679,412.50	2,679,412.50				2,679,412.50	
30	7/1/2030	N	4.500	27,835,000.00	2,679,412.50	30,514,412.50				30,514,412.50	33,193,825.00
31	1/1/2031				2,053,125.00	2,053,125.00				2,053,125.00	
31	7/1/2031	N	4.500	29,090,000.00	2,053,125.00	31,143,125.00				31,143,125.00	33,196,250.00
32	1/1/2032				1,398,600.00	1,398,600.00				1,398,600.00	
32	7/1/2032	N	4.500	30,395,000.00	1,398,600.00	31,793,600.00				31,793,600.00	33,192,200.00
33	1/1/2033				714,712.50	714,712.50				714,712.50	
33	7/1/2033	N	4.500	31,765,000.00	714,712.50	32,479,712.50				32,479,712.50	33,194,425.00
				302,700,000.00	95,649,975.00	398,349,975.00	0.00	0.00	0.00	398,349,975.00	398,349,975.00
<i>True Interest Cost (TIC)</i>						4.6393914	<i>Arbitrage Yield Limit (AYL)</i>				4.5000000
<i>Net Interest Cost (NIC)</i>						4.6139279	<i>Arbitrage Net Interest Cost (ANIC)</i>				4.5000000

GAR300M22

Dated: 07/01/2021

GAR300M22

Delivered: 07/01/2021

Summary of Sizing Inputs

\$302,700,000.00

General Information

1st Month in FY: 1

Denomination: 5000.

Rate scale: 038

Issue type:

Sizing Rule 1: Level debt service - yearly principal payments. You input the gross construction costs (or a draw schedule) and the size of the bond issue is computed to cover the construction draws, reserves, and the various costs of issuance.

-> Proportionally level debt service in stub period.

Dates

07/01/2021-> Dated (bond issue) date

07/01/2021-> Delivery date

01/01/2022-> 1st coupon date

07/01/2022-> First principal payment

07/01/2033-> Last maturity date

No CABS in bond issue

Gross Construction Costs

Total project costs 300,000,000.00

Total prior costs

Net total project costs: 300,000,000.00

Total number of projects = 0

Restricted Accounts

DSR rule: No debt service reserve fund

No capitalized interest

Restricted yield = 4.500000%

Net deposit to Debt Service Reserve Fund

Net deposit to Contingency Fund 3,400.00

Costs of Issuance

Underwriter spread: 8.000/\$1,000 -2,421,600.00

Bond insurance: 0.000% (net of accrued & cap. interest)

Other TIC costs: 275,000.00

GAR300M22

Dated: 07/01/2021

GAR300M22

Delivered: 07/01/2021

Summary of Sizing Calculations

\$302,700,000.00

<u>Sources of Funds</u>	
Par amount of bonds	302,700,000.00
Original Issue Premium	
Accrued Interest	
<u>Construction Costs</u>	
Costs to complete construction	300,000,000.00
Prior costs to be paid from bond proceeds	
Gross Construction Costs	300,000,000.00
<u>Restricted Funds</u>	
Gross capitalized interest	
Less: Interest earned on Capitalized Interest Fund @ 4.500%	
Net deposit to Capitalized Interest Fund	
Net deposit to Debt Service Reserve Fund	
Net deposit to Contingency Fund	3,400.00
<u>Costs of Issuance</u>	
Underwriter spread: 8.000/\$1,000	-2,421,600.00
Bond insurance: 0.000%	
Other issuance costs	275,000.00
<u>Calculations</u>	
Net Interest Cost (NIC)	4.6139279
True Interest Cost (TIC)	4.6393914
All-Inclusive TIC:	4.6553225
Arbitrage Net Interest Cost (NIC)	4.5000000
Arbitrage Yield Limit (AYL)	4.5000000
Total Bond Years (delivery date)	2,125,555,000.00
Average Bond Years (Delivery date)	7.02
Level debt service calculation	33,196,083.06

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation

Budget Period 2021 - 2022

Budget Entity: 55180100 - Florida Turnpike Enterprise

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
SECTION I	FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (A)	113,342,012	114,937,971	126,253,809
Principal (B)	135,870,000	151,400,000	159,045,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	311,116	280,144	327,271
Other Debt Service (E)	0	0	0
Total Debt Service (F)	249,523,128	266,618,115	285,626,080

Explanation:

Combined total debt service for outstanding and proposed Florida Turnpike bonds.

Note: Does not include interest credited from Debt Service Reserve Account.

SECTION II

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55180100 - Florida Turnpike Enterprise

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>SECTION I</u>	FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (A)	113,342,012	110,102,496	102,936,496
Principal (B)	135,870,000	143,320,000	132,045,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	311,116	258,653	244,321
Other Debt Service (E)			
Total Debt Service (F)	249,523,128	253,681,149	235,225,817

Explanation: Total debt service for outstanding Florida Turnpike bonds.
Note: Does not include interest credited from Debt Service Reserve Account.

SECTION II

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

(1) **ISSUE:** _____

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
		(7)	(8)	(9)
		ACTUAL	ESTIMATED	REQUEST
		FY 2019-2020	FY 2020-2021	FY 2021-2022
Interest on Debt (G)		0	0	0
Principal (H)		0	0	0
Fiscal Agent or Other Fees (I)		0	0	0
Other (J)		0	0	0
Total Debt Service (K)		0	0	0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 55 Transportation
Budget Entity: 55180100 - Florida Turnpike Enterprise

Budget Period 2021 - 2022

(1)	(2)	(3)	(4)
SECTION I	ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt (A)	0	4,835,475	23,317,313
Principal (B)	0	8,080,000	27,000,000
Repayment of Loans (C)	0	0	0
Fiscal Agent or Other Fees (D)	0	21,491	82,950
Other Debt Service (E)	0	0	0
Total Debt Service (F)	0	12,936,966	50,400,263

Explanation:

Debt service for proposed Florida Turnpike bonds.
Note: Does not include interest credited from Debt Service Reserve Account.

SECTION II

(1) **ISSUE:** Proposed Turnpike Bond sale 1/1/2021

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
4.500%	7/1/2050	214,910,000	206,830,000	203,230,000
		(7)	(8)	(9)
		ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt (G)		0	4,835,475	9,307,350
Principal (H)		0	8,080,000	3,600,000
Fiscal Agent or Other Fees (I)		0	21,491	20,683
Other (J)		0	0	0
Total Debt Service (K)		0	12,936,966	12,928,033

(1) **ISSUE:** Proposed Turnpike Bond Sale 1/1/2022

(2)	(3)	(4)	(5)	(6)
INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	June 30, 2021	June 30, 2022
4.500%	7/1/2051	622,665,000		599,265,000
		(7)	(8)	(9)
		ACTUAL FY 2019-2020	ESTIMATED FY 2020-2021	REQUEST FY 2021-2022
Interest on Debt (G)		0	0	14,009,963
Principal (H)		0	0	23,400,000
Fiscal Agent or Other Fees (I)		0	0	62,267
Other (J)		0	0	0
Total Debt Service (K)		0	0	37,472,230

TRUTH-IN-BONDING WORKSHEET

1. A listing of the purpose of the debt or obligation: Florida Turnpike as authorized by Chapter 338, Florida Statutes.
2. The source of repayment of the debt or obligation: Net revenues of the Florida Turnpike System.
3. The principal amount of the debt or obligation: \$622,665,000
4. The interest rate on the debt or obligation (per EEC): 4.500%
5. A schedule of annual debt service payments (attached)
6. The method of sale of the debt or obligation, as determined by the Governing Board of the Division of Bond Finance.
7. The costs of issuance of the debt or obligation, including a detailed listing of the amounts of the major costs of issuance:

<u>Underwriter Discount</u>	<u>\$4,981,320</u>
<u>Rating Agency Fees</u>	<u>\$75,000</u>
<u>Other Costs of Issuance</u>	<u>\$200,000</u>
<u>Deposit into Debt Service Reserve Account</u>	<u>\$37,409,963</u>

TRUTH-IN-BONDING STATEMENT

The State of Florida is proposing to issue \$622,665,000 of debt or obligation for the purpose of the Florida Turnpike Program, as authorized by Chapter 338, Florida Statutes.

This debt or obligation is expected to be repaid over a period of 30 years. At a forecasted interest rate of 4.500%, total interest paid over the life of the debt or obligation will be \$499,435,313.

The proposed issuance date is 01/1/2022.

TPK580M22

Dated: 01/01/2022

TPK580M22

Delivered: 01/01/2022

Sizing Debt Service Schedule

\$622,665,000.00

<i>Fiscal Yr</i>	<i>Coupon Date</i>	<i>Zer Cpn</i>	<i>Cpn Rate</i>	<i>Maturing Principal</i>	<i>Periodic Interest</i>	<i>Gross Semi-Annl Dbt Svc</i>	<i>Cap Int</i>	<i>Dbt Svc Rev Int & Prin</i>	<i>Constr. Fund Interest</i>	<i>Net Semi-Annl Dbt Svc</i>	<i>Net Fiscal Dbt Svc</i>
49	1/1/2049				2,313,562.50	2,313,562.50		841,724.16		1,471,838.34	
49	7/1/2049	N	4.500	32,775,000.00	2,313,562.50	35,088,562.50		841,724.16		34,246,838.34	35,718,676.69
50	1/1/2050				1,576,125.00	1,576,125.00		841,724.16		734,400.84	
50	7/1/2050	N	4.500	34,255,000.00	1,576,125.00	35,831,125.00		841,724.16		34,989,400.84	35,723,801.69
51	1/1/2051				805,387.50	805,387.50		841,724.16		-36,336.66	
51	7/1/2051	N	4.500	35,795,000.00	805,387.50	36,600,387.50		38,251,686.66		-1,651,299.16	-1,687,635.81
				622,665,000.00	499,435,312.50	1,122,100,312.50	0.00	87,071,687.72	0.00	1,035,028,624.78	1,035,028,624.78

<i>True Interest Cost (TIC)</i>	4.5707993	<i>Arbitrage Yield Limit (AYL)</i>	4.5000000
<i>Net Interest Cost (NIC)</i>	4.5448822	<i>Arbitrage Net Interest Cost (ANIC)</i>	4.5000000

TPK580M22

Dated: 01/01/2022

TPK580M22

Delivered: 01/01/2022

Sizing Debt Service Schedule

\$622,665,000.00

<i>Fiscal</i> <i>Yr</i>	<i>Coupon</i> <i>Date</i>	<i>Zer</i> <i>Cpn</i>	<i>Cpn</i> <i>Rate</i>	<i>Maturing</i> <i>Principal</i>	<i>Periodic</i> <i>Interest</i>	<i>Gross Semi-</i> <i>Annl Dbt Svc</i>	<i>Cap</i> <i>Int</i>	<i>DbtSvcRcv</i> <i>Int & Prin</i>	<i>Constr. Fund</i> <i>Interest</i>	<i>Net Semi-</i> <i>Annl Dbt Svc</i>	<i>Net Fiscal</i> <i>Dbt Svc</i>
22	7/1/2022	N	4.500	23,400,000.00	14,009,962.50	37,409,962.50		841,724.16		36,568,238.34	36,568,238.34
23	1/1/2023				13,483,462.50	13,483,462.50		841,724.16		12,641,738.34	
23	7/1/2023	N	4.500	10,435,000.00	13,483,462.50	23,918,462.50		841,724.16		23,076,738.34	35,718,476.69
24	1/1/2024				13,248,675.00	13,248,675.00		841,724.16		12,406,950.84	
24	7/1/2024	N	4.500	10,905,000.00	13,248,675.00	24,153,675.00		841,724.16		23,311,950.84	35,718,901.69
25	1/1/2025				13,003,312.50	13,003,312.50		841,724.16		12,161,588.34	
25	7/1/2025	N	4.500	11,395,000.00	13,003,312.50	24,398,312.50		841,724.16		23,556,588.34	35,718,176.69
26	1/1/2026				12,746,925.00	12,746,925.00		841,724.16		11,905,200.84	
26	7/1/2026	N	4.500	11,910,000.00	12,746,925.00	24,656,925.00		841,724.16		23,815,200.84	35,720,401.69
27	1/1/2027				12,478,950.00	12,478,950.00		841,724.16		11,637,225.84	
27	7/1/2027	N	4.500	12,445,000.00	12,478,950.00	24,923,950.00		841,724.16		24,082,225.84	35,719,451.69
28	1/1/2028				12,198,937.50	12,198,937.50		841,724.16		11,357,213.34	
28	7/1/2028	N	4.500	13,005,000.00	12,198,937.50	25,203,937.50		841,724.16		24,362,213.34	35,719,426.69
29	1/1/2029				11,906,325.00	11,906,325.00		841,724.16		11,064,600.84	
29	7/1/2029	N	4.500	13,590,000.00	11,906,325.00	25,496,325.00		841,724.16		24,654,600.84	35,719,201.69
30	1/1/2030				11,600,550.00	11,600,550.00		841,724.16		10,758,825.84	
30	7/1/2030	N	4.500	14,200,000.00	11,600,550.00	25,800,550.00		841,724.16		24,958,825.84	35,717,651.69
31	1/1/2031				11,281,050.00	11,281,050.00		841,724.16		10,439,325.84	
31	7/1/2031	N	4.500	14,840,000.00	11,281,050.00	26,121,050.00		841,724.16		25,279,325.84	35,718,651.69
32	1/1/2032				10,947,150.00	10,947,150.00		841,724.16		10,105,425.84	
32	7/1/2032	N	4.500	15,510,000.00	10,947,150.00	26,457,150.00		841,724.16		25,615,425.84	35,720,851.69
33	1/1/2033				10,598,175.00	10,598,175.00		841,724.16		9,756,450.84	
33	7/1/2033	N	4.500	16,205,000.00	10,598,175.00	26,803,175.00		841,724.16		25,961,450.84	35,717,901.69
34	1/1/2034				10,233,562.50	10,233,562.50		841,724.16		9,391,838.34	
34	7/1/2034	N	4.500	16,935,000.00	10,233,562.50	27,168,562.50		841,724.16		26,326,838.34	35,718,676.69
35	1/1/2035				9,852,525.00	9,852,525.00		841,724.16		9,010,800.84	
35	7/1/2035	N	4.500	17,700,000.00	9,852,525.00	27,552,525.00		841,724.16		26,710,800.84	35,721,601.69
36	1/1/2036				9,454,275.00	9,454,275.00		841,724.16		8,612,550.84	
36	7/1/2036	N	4.500	18,495,000.00	9,454,275.00	27,949,275.00		841,724.16		27,107,550.84	35,720,101.69
37	1/1/2037				9,038,137.50	9,038,137.50		841,724.16		8,196,413.34	
37	7/1/2037	N	4.500	19,325,000.00	9,038,137.50	28,363,137.50		841,724.16		27,521,413.34	35,717,826.69
38	1/1/2038				8,603,325.00	8,603,325.00		841,724.16		7,761,600.84	
38	7/1/2038	N	4.500	20,195,000.00	8,603,325.00	28,798,325.00		841,724.16		27,956,600.84	35,718,201.69
39	1/1/2039				8,148,937.50	8,148,937.50		841,724.16		7,307,213.34	
39	7/1/2039	N	4.500	21,105,000.00	8,148,937.50	29,253,937.50		841,724.16		28,412,213.34	35,719,426.69
40	1/1/2040				7,674,075.00	7,674,075.00		841,724.16		6,832,350.84	
40	7/1/2040	N	4.500	22,055,000.00	7,674,075.00	29,729,075.00		841,724.16		28,887,350.84	35,719,701.69
41	1/1/2041				7,177,837.50	7,177,837.50		841,724.16		6,336,113.34	
41	7/1/2041	N	4.500	23,050,000.00	7,177,837.50	30,227,837.50		841,724.16		29,386,113.34	35,722,226.69
42	1/1/2042				6,659,212.50	6,659,212.50		841,724.16		5,817,488.34	
42	7/1/2042	N	4.500	24,085,000.00	6,659,212.50	30,744,212.50		841,724.16		29,902,488.34	35,719,976.69
43	1/1/2043				6,117,300.00	6,117,300.00		841,724.16		5,275,575.84	
43	7/1/2043	N	4.500	25,170,000.00	6,117,300.00	31,287,300.00		841,724.16		30,445,575.84	35,721,151.69
44	1/1/2044				5,550,975.00	5,550,975.00		841,724.16		4,709,250.84	
44	7/1/2044	N	4.500	26,300,000.00	5,550,975.00	31,850,975.00		841,724.16		31,009,250.84	35,718,501.69
45	1/1/2045				4,959,225.00	4,959,225.00		841,724.16		4,117,500.84	
45	7/1/2045	N	4.500	27,485,000.00	4,959,225.00	32,444,225.00		841,724.16		31,602,500.84	35,720,001.69
46	1/1/2046				4,340,812.50	4,340,812.50		841,724.16		3,499,088.34	
46	7/1/2046	N	4.500	28,720,000.00	4,340,812.50	33,060,812.50		841,724.16		32,219,088.34	35,718,176.69
47	1/1/2047				3,694,612.50	3,694,612.50		841,724.16		2,852,888.34	
47	7/1/2047	N	4.500	30,015,000.00	3,694,612.50	33,709,612.50		841,724.16		32,867,888.34	35,720,776.69
48	1/1/2048				3,019,275.00	3,019,275.00		841,724.16		2,177,550.84	
48	7/1/2048	N	4.500	31,365,000.00	3,019,275.00	34,384,275.00		841,724.16		33,542,550.84	35,720,101.69

TPK580M22

Dated: 01/01/2022

TPK580M22

Delivered: 01/01/2022

Summary of Sizing Inputs

\$622,665,000.00

General Information

1st Month in FY: 1
 Denomination: 5000.
 Rate scale: 038
 Issue type:
 Sizing Rule 1: Level debt service - yearly principal payments. You input the gross construction costs (or a draw schedule) and the size of the bond issue is computed to cover the construction draws, reserves, and the various costs of issuance.
 -> Proportionally level debt service in stub period.

Dates

01/01/2022-> Dated (bond issue) date
 01/01/2022-> Delivery date
 07/01/2022-> 1st coupon date
 07/01/2022-> First principal payment
 07/01/2051-> Last maturity date
 No CABS in bond issue

Gross Construction Costs

Total project costs	580,000,000.00
Total prior costs	
Net total project costs:	580,000,000.00
Total number of projects = 0	

Restricted Accounts

DSR rule: Lesser of 10% of prin, Max yrly dsv, or 125% avg yrly dsv
 No capitalized interest
 Restricted yield = 4.500000%
 Net deposit to Debt Service Reserve Fund 37,409,962.50
 Net deposit to Contingency Fund

Costs of Issuance

Underwriter spread: 8.000/\$1,000	-4,981,320.00
Bond insurance: 0.000% (net of accrued & cap. interest)	
Other TIC costs:	275,000.00

TPK580M22

Dated: 01/01/2022

TPK580M22

Delivered: 01/01/2022

Summary of Sizing Calculations

\$622,665,000.00

<u>Sources of Funds</u>	
Par amount of bonds	622,665,000.00
Original Issue Premium	
Accrued Interest	
<u>Construction Costs</u>	
Costs to complete construction	580,000,000.00
Prior costs to be paid from bond proceeds	
Gross Construction Costs	580,000,000.00
<u>Restricted Funds</u>	
Gross capitalized interest	
Less: Interest earned on Capitalized Interest Fund @ 4.500%	
Net deposit to Capitalized Interest Fund	
Net deposit to Debt Service Reserve Fund	37,409,962.50
Net deposit to Contingency Fund	
<u>Costs of Issuance</u>	
Underwriter spread: 8.000/\$1,000	-4,981,320.00
Bond insurance: 0.000%	
Other issuance costs	275,000.00
Rounding due to denomination size	-1,282.50
<u>Calculations</u>	
Net Interest Cost (NIC)	4.5448822
True Interest Cost (TIC)	4.5707993
All-Inclusive TIC:	4.5747338
Arbitrage Net Interest Cost (NIC)	4.5000000
Arbitrage Yield Limit (AYL)	4.5000000
Total Bond Years (delivery date)	11,098,562,500.00
Average Bond Years (Delivery date)	17.82
Level debt service calculation	37,402,999.48

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2021 - 2022

Department: Transportation

Chief Internal Auditor: Joseph W. Gilboy

Budget Entity: Not Applicable

Phone Number: 850-410-5509

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
			NOT APPLICABLE		

Fiscal Year 2021-22 LBR Technical Review Checklist

Department/Budget Entity (Service): Department of Transportation
Agency Budget Officer/OPB Analyst Name: Mechelle Marcum/Tonja Webb

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)					
	55100100	55100500	55150200	55150500	55150600	55180100

1. GENERAL

1.1 Are Columns A01, A04, A05, A91, A92, A93, A94, A95, A96, A36, A10, IA1, IA4, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? (CSDI or Web LBR Column Security)	Y	Y	Y	Y	Y	Y
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y	Y	Y	Y	Y	Y

AUDITS:

1.3 Have Column A03 budget files been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y	Y	Y	Y	Y	Y
1.4 Have Column A03 trust fund files been copied to Column A12? Run Schedule I (SC1R, SC1 or SC1R, SC1D adding column A12) to verify.	Y	Y	Y	Y	Y	Y
1.5 Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? (CSDR, CSA)	Y	Y	Y	Y	Y	Y

TIP The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature included in the LAS/PBS Web upload process requires columns to be in the proper status before uploading to the portal.

2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 58 of the LBR Instructions?	Y	Y	Y	Y	Y	Y
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y	Y	Y	Y	Y	Y
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 28)? Do they clearly describe the issue?	Y	Y	Y	Y	Y	Y

Action	Program or Service (Budget Entity Codes)					
	55100100	55100500	55150200	55150500	55150600	55180100

3. EXHIBIT B (EXBR, EXB)

3.1	Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	Y	Y	Y	Y	Y	Y
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AUDITS:

3.2	Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity and program component at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")	Y	Y	Y	Y	Y	Y
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3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y	Y	Y	Y	Y	Y
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TIP	Generally look for and be able to fully explain significant differences between A02 and A03.						
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TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.						
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TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.						
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4. EXHIBIT D (EADR, EXD)

4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 61 of the LBR Instructions?	Y	Y	Y	Y	Y	Y
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4.2	Is the program component code and title used correct?	Y	Y	Y	Y	Y	Y
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TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.						
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5. EXHIBIT D-1 (ED1R, EXD1)

5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y	Y	Y	Y	Y	Y
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AUDITS:

5.2	Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y	Y	Y	Y	Y	Y
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5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.)	Y	Y	Y	Y	Y	Y
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Action	Program or Service (Budget Entity Codes)					
	55100100	55100500	55150200	55150500	55150600	55180100
5.4 A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.)	Y	Y	Y	Y	Y	Y
TIP If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.						
TIP If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.						
TIP Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2019-20 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.						
TIP If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.						
6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)						
6.1 Are issues appropriately aligned with appropriation categories?	Y	Y	Y	Y	Y	Y
TIP Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.						
7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)						
7.1 Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 28 of the LBR Instructions.)	Y	Y	Y	Y	Y	Y
7.2 Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 66 through 68 of the LBR Instructions.)	Y	Y	Y	Y	Y	Y
7.3 Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 68 through 70 of the LBR Instructions?	N/A	N/A	N/A	N/A	Y	N/A
7.4 Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A	N/A	N/A	N/A	Y	N/A
7.5 Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.6 of the LBR Instructions.)	N/A	N/A	N/A	N/A	N/A	N/A
7.6 Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A	N/A	N/A	N/A	N/A	N/A
7.7 Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See page 95 of the LBR Instructions.)	N/A	N/A	N/A	N/A	N/A	N/A

Action		Program or Service (Budget Entity Codes)					
		55100100	55100500	55150200	55150500	55150600	55180100
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y	Y	Y	Y	Y	Y
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y	Y	Y	Y	Y	Y
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #21-001?	N/A	N/A	N/A	N/A	N/A	N/A
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	N/A	N/A	N/A	N/A	N/A	N/A
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A	N/A	N/A	N/A	N/A	N/A
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A	N/A	N/A	N/A	N/A	N/A
7.14	Do the amounts reflect appropriate FSI assignments?	N/A	N/A	N/A	N/A	N/A	N/A
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A	N/A	N/A	N/A	N/A	N/A
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See pages 27 and 90 of the LBR Instructions.)	N/A	N/A	N/A	N/A	N/A	N/A
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 24010C0, 30010C0, 33011C0, 160E470, or 160E480)?	N/A	N/A	N/A	N/A	Y	N/A
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A	N/A	N/A	N/A	N/A	N/A
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y	Y	Y	Y	Y	Y
AUDIT:							
7.20	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	N/A	N/A	N/A	N/A	N/A	N/A
7.21	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	FDOT does not have GR. However, the 180XXXX and 200XXXX issues are netting to zero at the department level for the Trust Funds.					
7.22	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)						
7.23	Have FCO appropriations been entered into the nonrecurring column (A04)? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	Y	N/A	Y	Y	N/A	Y

Action	Program or Service (Budget Entity Codes)					
	55100100	55100500	55150200	55150500	55150600	55180100

7.24	Has narrative been entered for all issues requested by the agency? Agencies do not need to include narrative for startup issues (1001000, 2103XXX, etc.) that were not input by the agency. (NAAR, BSNR)	Y	N/A	Y	Y	Y	Y
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Note: For the Work Program categories (08), FDOT prepares summary narrative throughout the D3A to alleviate redundant information.

7.25	Has the agency entered annualization issues (260XXX0) for any issue that was partially funded in Fiscal Year 2020-21? Review Column G66 to determine whether any incremental amounts are needed to fully fund an issue that was initially appropriated in Fiscal Year 2020-21. Do not add annualization issues for pay and benefit distribution issues, as those annualization issues (26AXXXX) have already been added to A03.	N/A	N/A	N/A	N/A	N/A	N/A
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TIP Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run **OADA/OADR** from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.

TIP The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 66 through 70 of the LBR Instructions.

TIP Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.

TIP If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).

TIP If an appropriation made in the FY 2020-21 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.

8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level) (Required to be posted to the Florida Fiscal Portal)

8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y	Y	Y	Y	Y	Y
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y	Y	Y	Y	Y	Y
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y	Y	Y	Y	Y	Y
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y	Y	Y	Y	Y	Y

Action	Program or Service (Budget Entity Codes)					
	55100100	55100500	55150200	55150500	55150600	55180100
8.5 Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y	Y	Y	Y	Y	Y
8.6 Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y	Y	Y	Y	Y	Y
8.7 If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A	N/A	N/A	N/A	N/A	N/A
8.8 If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	N/A	N/A	N/A	N/A	N/A	N/A
8.9 Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y	Y	Y	Y	Y	Y
8.10 Are the statutory authority references correct?	Y	Y	Y	Y	Y	Y
8.11 Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y	Y	Y	Y	Y	Y
8.12 Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y	Y	Y	Y	Y	Y
8.13 If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y	Y	Y	Y	Y	Y
8.14 Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y	Y	Y	Y	Y	Y
8.15 Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y	Y	Y	Y	Y	Y
8.16 Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y	Y	Y	Y	Y	Y
8.17 If applicable, are nonrecurring revenues entered into Column A04?	Y	Y	Y	Y	Y	Y
8.18 Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y	Y	Y	Y	Y	Y
8.19 Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y	Y	Y	Y	Y	Y
8.20 Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y	Y	Y	Y	Y	Y
8.21 Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y	Y	Y	Y	Y	Y

Action	Program or Service (Budget Entity Codes)					
	55100100	55100500	55150200	55150500	55150600	55180100
8.22 Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y	Y	Y	Y	Y	Y
8.23 Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y	Y	Y	Y	Y	Y
8.24 Are prior year September operating reversions appropriately shown in column A01, Section III?	Y	Y	Y	Y	Y	Y
8.25 Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y	Y	Y	Y	Y	Y
8.26 Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y	Y	Y	Y	Y	Y
8.27 Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y	Y	Y	Y	Y	Y
8.28 Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y	Y	Y	Y	Y	Y
8.29 Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y	Y	Y	Y	Y	Y
AUDITS:						
8.30 Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y	Y	Y	Y	Y	Y
8.31 Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y	Y	Y	Y	Y	Y
8.32 Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y	Y	Y	Y	Y	Y
8.33 Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y	Y	Y	Y	Y	Y
8.34 Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y	Y	Y	Y	Y	Y
TIP The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!						
TIP Determine if the agency is scheduled for trust fund review. (See page 132 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.						
TIP Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.						
TIP Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.						

Action	Program or Service (Budget Entity Codes)					
	55100100	55100500	55150200	55150500	55150600	55180100

9. SCHEDULE II (PSCR, SC2)

AUDIT:							
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 163 of the LBR Instructions.)	Y	Y	Y	Y	Y	Y

10. SCHEDULE III (PSCR, SC3)

10.1	Is the appropriate lapse amount applied? (See page 92 of the LBR Instructions.)	N/A	N/A	N/A	N/A	N/A	N/A
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 95 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	N/A	N/A	N/A	N/A	N/A	N/A

11. SCHEDULE IV (EADR, SC4)

11.1	Are the correct Information Technology (IT) issue codes used?	N/A	N/A	N/A	N/A	Y	N/A
TIP	If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.						

12. SCHEDULE VIIIA (EADR, SC8A)

12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y	Y	Y	Y	Y	Y
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13. SCHEDULE VIIIB-1 (EADR, S8B1)

13.1	Do the reductions comply with the instructions provided on pages 100 through 103 of the LBR Instructions regarding an 8.5% reduction in General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y	Y	Y	Y	Y	Y
TIP	If all or a portion of an issue is intended to be reduced on a nonrecurring basis, include the total reduction amount in Column A91 and the						

14. SCHEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)

14.1	Do the reductions comply with the instructions provided on pages 104 through 107 of the LBR Instructions regarding a 10% reduction in General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y	Y	Y	Y	Y	Y
TIP	Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced.						
TIP	If all or a portion of an issue is intended to be reduced on a nonrecurring basis, in the absence of a nonrecurring column, include that intent in narrative.						

Action	Program or Service (Budget Entity Codes)					
	55100100	55100500	55150200	55150500	55150600	55180100

15. SCHEDULE VIII C (EADR, S8C) (This Schedule is optional, but if included it is required to be posted to the Florida Fiscal Portal)

15.1	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A	N/A	N/A	N/A	N/A	N/A
15.2	Are the priority narrative explanations adequate and do they follow the guidelines on pages 108 through 110 of the LBR instructions?	N/A	N/A	N/A	N/A	N/A	N/A
15.3	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A	N/A	N/A	N/A	N/A	N/A

AUDIT:

15.4	Do the issues net to zero at the department level? (GENR, LBR5)	N/A	N/A	N/A	N/A	N/A	N/A
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16. SCHEDULE XI (UCSR, SCXI) (LAS/PBS Web - see pages 111-115 of the LBR Instructions for detailed instructions) (Required to be posted to the Florida Fiscal Portal in Manual Documents)

16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y	Y	Y	Y	Y	Y
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y	Y	Y	Y	Y	Y

AUDITS INCLUDED IN THE SCHEDULE XI REPORT:

16.3	Does the FY 2019-20 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y	Y	Y	Y	Y	Y
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y	Y	Y	Y	Y	Y
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	Y	Y	Y	Y	Y	Y
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: The activities listed in Audit #3 do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y	Y	Y	Y	Y	Y
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	Y	Y	Y	Y	Y	Y

TIP If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.

Action	Program or Service (Budget Entity Codes)					
	55100100	55100500	55150200	55150500	55150600	55180100

17. MANUALLY PREPARED EXHIBITS & SCHEDULES (Required to be posted to the Florida Fiscal Portal)

17.1	Do exhibits and schedules comply with LBR Instructions (pages 116 through 160 of the LBR Instructions), and are they accurate and complete?	Y	Y	Y	Y	Y	Y
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y	Y	Y	Y	Y	Y
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y	Y	Y	Y	Y	Y
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 136 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: IT@LASPBS.STATE.FL.US ?	Y	Y	Y	Y	Y	Y
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y	Y	Y	Y	Y	Y

AUDITS - GENERAL INFORMATION

TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 162-164) for a list of audits and their descriptions.						
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.						

18. CAPITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fiscal Portal)

18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	N/A	N/A	Y	Y	N/A	Y
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A	N/A	Y	Y	N/A	Y
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	N/A	N/A	Y	Y	N/A	Y
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A	N/A	Y	Y	N/A	Y
18.5	Are the appropriate counties identified in the narrative?	N/A	N/A	Y	Y	N/A	Y
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A	N/A	Y	Y	N/A	Y
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.						

19. FLORIDA FISCAL PORTAL

19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y	Y	Y	Y	Y
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