FLORIDA DEPARTMENT OF JUVENILE JUSTICE

Charlie Crist, Governor   **Frank Peterman, Jr., Secretary**

LEGISLATIVE BUDGET REQUEST

Department of Juvenile Justice

Tallahassee

October 15, 2010

Jerry L. McDaniel, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director
House Full Appropriations Councils
221 Capitol
Tallahassee, Florida 32399-1300

David Coburn, Staff Director
Senate Policy and Steering Committee on Ways and Means
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Department of Juvenile Justice is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-2012 Fiscal Year.

Frank Peterman Jr.
Secretary

2737 Centerview Drive • Tallahassee, Florida 32399-3100 • (850) 488-1850
http://www.djj.state.fl.us

The mission of the Department of Juvenile Justice is to increase public safety by reducing juvenile delinquency through effective prevention, intervention, and treatment services that strengthen families and turn around the lives of troubled youth.

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DEPARTMENT OF JUVENILE JUSTICE

DEPARTMENT LEVEL

EXHIBITS AND SCHEDULES

Frank Peterman, Jr., Secretary

Non-Strategic IT Service:	Network Service						
Dept/Agency:	Department of Juvenile Justice						Combined v.2011-12
Prepared by:	Jan Wright			Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs			
Phone:	850-921-7288						

Service Provisioning -- Assets & Resources *(Cost Elements)*	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	A — Initial Estimate for Fiscal Year 2010-11	B — Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	C — Estimated FY 2011-12 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	D — Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
A. Personnel		5.08		$469,412	$279,785	$282,864	$3,079
A-1.1 State FTE	1	5.08		$469,412	$279,785	$282,864	$3,079
A-2.1 OPS FTE		0.00		$0	$0	$0	$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware		24625.2	201	$235,000	$234,852	$233,549	-$1,303
B-1 Servers	2	151	149	$0	$3,500	$3,500	$0
B-2 Server Maintenance & Support		2	2	$0	$1,500	$1,500	$0
B-3 Network Devices & Hardware (e.g., routers, switches, hubs, cabling, etc.)		429	50	$124,000	$80,983	$80,983	$0
B-4 Online Storage for file and print *(indicate GB of storage)*	3	22815.16		$0	$0	$0	$0
B-5 Archive Storage for file and print *(indicate GB of storage)*	4	1228		$0	$0	$0	$0
B-6 Other Hardware Assets *(Please specify in Footnote Section below)*	6			$111,000	$148,869	$147,566	-$1,303
C. Software	7			$100,000	$0	$0	$0
D. External Service Provider(s)				$1,258,800	$1,510,888	$1,510,888	$0
D-1 MyFloridaNet	5			$1,258,800	$1,500,000	$1,500,000	$0
D-2 Other *(Please specify in Footnote Section below)*	8				$10,888	$10,888	$0
E. Other (Please describe in Footnotes Section below)	9			$36,513	$10,374	$10,374	$0
F. Total for IT Service				$2,099,725	$2,035,898	$2,037,674	$1,776

G. Footnotes – *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

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1	Portions of 38 different staff located in 27 different locations across the State.
2	In 140 sites there is one server that performs both Print and File services. There is 1 each Domain controller, SMS, File and Print servers at the largest site (HQ in Tallahassee).
3	Online storage included in Server Costs and includes e-mail storage not on the desktop.
4	Offline storage included in Other Costs as IT Supplies (Tapes) No external drives will be replaced. Offline storage consists of Tapes and USB hard drives for backups.
5	Frame relay and routers for 141 sites.
6	Includes Video Conferencing equipment (32), Air Cards (reduction starting FY 10-11 re budget issue 3301200), CD/DVD Burners, & Shared Networked Printers / Plotters (529). Of the Networked Printers, 264 are leased multifunction copier / printers.
7	Budget Issue was not approved. The issue included switch security software. Funds will be expended in purchasing maintenance on critical switches and purchase of lower end switches to be used when switch failures occur.
8	Includes portion of MS Premier Support allocated to supporting the Network.
9	Includes cell phone, travel, equipment and office space (including utilities, HVAC, and generator), IT staff office supplies and supplies directly supporting the network service.
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Non-Strategic IT Service:	**E-Mail, Messaging, and Calendaring Service**						

Agency: **Department of Juvenile Justice**
Prepared by: **Jan Wright**
Phone: **850-921-7288**

Form: FY 2011-12 Schedule IV-C -

Service Provisioning -- Assets & Resources *(Cost Elements)*	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	A — Initial Estimate for Fiscal Year 2010-11	B — Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	C — Estimated FY 2011-12 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	D — Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
A. Personnel		1.55		$4,885	$86,602	$89,681	$3,079
A-1 State FTE	2	1.55		$4,885	$86,602	$89,681	$3,079
A-2 OPS FTE		0.00		$0	$0	$0	$0
A-3 Contractor Positions (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware				$226,380	$68,082	$63,273	-$4,808
B-1 Servers		2	0	$0	$0	$0	$0
B-2 Server Maintenance & Support		2	0	$0	$0	$0	$0
B-3 Wireless Communication Devices *(e.g., Blackberries, I-phones, PDAs, etc.)*	5	503	250	$226,380	$68,082	$63,273	-$4,808
B-4 Online Storage *(indicate GB of storage)*		0		$0	$0	$0	$0
B-5 Archive Storage *(indicate GB of storage)*	4	10,283		$0	$0	$0	$0
B-6 Other Hardware Assets *(Please specify in Footnote Section below)*				$0	$0	$0	$0
C. Software				$0	$0	$0	$0
D. External Service Provider(s)				$0	$0	$0	$0
D-1 **Southwood Shared Resource Center**				$0	$0	$0	$0
D-2 **Northwood Shared Resource Center**				$0	$0	$0	$0
D-3 **Northwest Regional Data Center**				$0	$0	$0	$0
D-4 **Other Data Center External Service Provider** *(specify in Footnotes below)*				$0	$0	$0	$0
E. Other (Please describe in Footnotes Section below)	1			$371	$3,168	$3,168	$0
F. Total for IT Service				$231,636	$157,852	$156,123	-$1,729

G. Administrative Overhead - Percentage of Other Non-Strategic IT Service Costs Supporting Email Service

Non-Strategic Service	Footnote	%	Cost
OT-1 Network			
OT-2 Desktop IT Service	3	0.00%	
OT-3 Help Desk		0.01%	$ 3
OT-4 IT Security & Risk Mitigation			
OT-5 IT Administration & Management			
SUBTOTAL		$	3

To determine the fully-loaded cost of the e-mail service, agencies must estimate the amount (percentage) of the other non-strategic IT services that are "consumed" by the e-mail service. For example, desktop support personnel install and configure the e-mail software on the desktop, which is used in the e-mail service, so to obtain a fully-loaded cost for the e-mail service, it is important to include the indirect workload and associated costs of the desktop service expended in support of the e-mail service. The portion of Network, IT Security & Risk Mitigation, and IT Administration & Management services will be estimated by the AEIT based on the agency Schedule IV-C submissions for these IT services. For the purposes of the Schedule IV-C analysis, the data submitted in this section will NOT be added to the cost of the e-mail service.

Fully-loaded IT Service Cost	$	156,126

H. Footnotes – *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1 Includes cell phone, travel, equipment and office space (including utilities, HVAC, and generator), IT staff office supplies and supplies directly supporting the email service.

2 Includes portions of 31 staff located in 27 different sites throughout the State.

3 Already extracted out from Desktop Support and included in e-mail service, the costs associated with e-mail support.

4 Includes both online and archival storage. All e-mail is available online. Mail archives can be stored on a file server or individual desktop.

5 Blackberry reduction starting FY 10-11 re budget Issue 3301200

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Non-Strategic IT Service:	Desktop Computing Service							

Agency: **Department of Juvenile Justice**

Prepared by: **Jan Wright**

Phone: **850-921-7288**

Form: FY 2011-12 Schedule IV-C -

Service Provisioning -- Assets & Resources *(Cost Elements)*	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	A — Initial Estimate for Fiscal Year 2010-11	B — Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	C — Estimated FY 2011-12 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	D — Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
A. Personnel		24.84		$1,666,422	$1,379,754	$1,434,559	$54,806
A-1 State FTE	1	24.84		$1,666,422	$1,379,754	$1,434,559	$54,806
A-2 OPS FTE		0.00		$0	$0	$0	$0
A-3 Contractor Positions (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware		5852	3	$270,000	$3,000	$3,000	$0
B-1 Servers		0	0	$0	$0	$0	$0
B-2 Server Maintenance & Support		0	0	$0	$0	$0	$0
B-3.1 Desktop Computers	2	3972	0	$50,000	$0	$0	$0
B-3.2 Mobile Computers (e.g., Laptop, Notebook, Handheld, Wireless Computer)	3	796	3	$80,000	$3,000	$3,000	$0
B-3.3 Other Hardware Assets *(Please specify in Footnote Section below)*	4	1084	0	$140,000	$0	$0	$0
C. Software	7			$25,000	$31,526	$31,526	$0
D. External Service Provider(s)	5	1	1	$0	$13,394	$13,394	$0
E. Other (Please describe in Footnotes Section below)	6			$188,662	$50,775	$50,775	$0
F. Total for IT Service				$2,150,084	$1,478,448	$1,533,254	$54,806

G. Footnotes – *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	Portions of 33 different staff located in 29 different locations across the State.
2	.
3	Desktops are aging and need replacement. Expenditures on laptops will be deferred until unsupportable desktops are replaced. Due to budget reductions, non-IT expenditures have been reduced.
4	Many of the desktop printer/scanner devices are being replaced by networked devices.
5	Includes portion of MS Premier Support allocated to supporting the Desktop.
6	Includes cell phone, travel, equipment and office space (including utilities, HVAC, and generator), IT staff office supplies and supplies directly supporting the network service.
7	Includes purchases of MS Office2007 to replace versions that are no longer supported.
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Non-Strategic IT Service:	Helpdesk Service							
Agency:	Department of Juvenile Justice					Form: FY 2011-12 Schedule IV-C -		
Prepared by:	Jan Wright			# of Assets & Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs		
Phone:	850-921-7288					A	B	C	D
						Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	Estimated FY 2011-12 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
Service Provisioning -- Assets & Resources *(Cost Elements)*		Footnote Number	Number used for this service	Number w/ costs in FY 2011-12					
A. Personnel			0.70			$28,484	$24,896	$26,225	$1,328
A-1	State FTE	1	0.70			$28,484	$24,896	$26,225	$1,328
A-2	OPS FTE		0.00			$0	$0	$0	$0
A-3	Contractor Positions (Staff Augmentation)		0.00			$0	$0	$0	$0
B. Hardware			0	0		$0	$0	$0	$0
B-1	Servers		0	0		$0	$0	$0	$0
B-2	Server Maintenance & Support		0	0		$0	$0	$0	$0
B-3	Other Hardware Assets *(Please specify in Footnote Section below)*		0	0		$0	$0	$0	$0
C. Software						$0	$0	$0	$0
D. External Service Provider(s)			0	0		$0	$0	$0	$0
E. Other (Please describe in Footnotes Section below)		2				$3,955	$1,431	$1,431	$0
F. Total for IT Service						$32,439	$26,327	$27,656	$1,328

G. Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	Portions of 33 different staff located in 29 different locations across the State.
2	Includes cell phone, travel, equipment and office space (including utilities, HVAC, and generator), IT staff office supplies and supplies directly supporting the help desk service.
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Non-Strategic IT Service:	IT Security/Risk Mitigation Service							
Agency:	Department of Juvenile Justice							Form: FY 2011-12 Schedule IV-C -
Prepared by:	Jan Wright			# of Assets & Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs		
Phone:	850-921-7288					A	B	C	D
Service Provisioning -- Assets & Resources *(Cost Elements)*		Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	Estimated FY 2011-12 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
A. Personnel			2.42		$312,272	$155,677	$155,677	$0
A-1	State FTE	1	2.42		$312,272	$155,677	$155,677	$0
A-2	OPS FTE		0.00		$0	$0	$0	$0
A-3	Contractor Positions (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware			0	0	$1,200	$0	$0	$0
B-1	Servers		0	0	$0	$0	$0	$0
B-2	Server Maintenance & Support	2	0	0	$1,200	$0	$0	$0
B-3	Other Hardware Assets *(Please specify in Footnote Section below)*		0	0	$0	$0	$0	$0
C. Software		5			$68,000	$70,526	$70,526	$0
D. External Service Provider(s)		3	0	0	$0	$2,700	$2,700	$0
E. Other (Please describe in Footnotes Section below)		4			$32,319	$5,949	$5,949	$0
F. Total for IT Service					$413,791	$234,851	$234,851	$0

G. Footnotes – *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	Portions of 21 different staff located in 18 different locations across the State
2	DR for JJIS is included in the JJIS Strategic Service Costs
3	Risk Analysis Support included
4	Includes cell phone, travel, equipment and office space (including utilities, HVAC, and generator), IT staff office supplies and supplies directly supporting the IT risk/security service.
5	Includes firewall software, Websense Content Management, & Trend Antivirus
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| Non-Strategic IT Service: | Agency Financial and Administrative Systems Support Service | | | | | | | |

Agency:	Department of Juvenile Justice						Form: FY 2011-12 Schedule IV-C -	
Prepared by:	Jan Wright			# of Assets & Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs		
Phone:	850-921-7288					A	B	C	D
Service Provisioning -- Assets & Resources *(Cost Elements)*		Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	Estimated FY 2011-12 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
A. Personnel			0.05		$80,036	$3,975	$3,975	$0
A-1	State FTE	1	0.05		$80,036	$3,975	$3,975	$0
A-2	OPS FTE		0.00		$0	$0	$0	$0
A-3	Contractor Positions (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware			0	0	$0	$0	$0	$0
B-1	Servers		0	0	$0	$0	$0	$0
B-2	Server Maintenance & Support		0	0	$0	$0	$0	$0
B-3	Other Hardware Assets *(Please specify in Footnote Section below)*		0	0	$0	$0	$0	$0
C. Software		1			$35,620	$0	$0	$0
D. External Service Provider(s)			0	0	$0	$0	$0	$0
E. Other (Please describe in Footnotes Section below)		2			$7,312	$102	$102	$0
F. Total for IT Service					$122,968	$4,077	$4,077	$0

G. Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	Staff and other resources are being used for Agency Strategic Services
2	Includes cell phone, travel, equipment and office space (including utilities, HVAC, and generator), IT staff office supplies and supplies directly supporting the Financial/Admin Systems Support Service
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IT Administration and Management Service

Non-Strategic IT Service:

Agency: **Department of Juvenile Justice**

Prepared by: Jan Wright

Phone: 850-921-7288

Form: FY 2011-12 Schedule IV-C -

Service Provisioning -- Assets & Resources *(Cost Elements)*	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	C Estimated FY 2011-12 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	D Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
A. Personnel		5.33		$351,342	$395,328	$395,328	$0
A-1 State FTE	1	5.33		$351,342	$395,328	$395,328	$0
A-2 OPS FTE		0.00		$0	$0	$0	$0
A-3 Contractor Positions (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware		0	0	$0	$0	$0	$0
B-1 Servers		0	0	$0	$0	$0	$0
B-2 Server Maintenance & Support		0	0	$0	$0	$0	$0
B-3 Other Hardware Assets *(Please specify in Footnote Section below)*		0	0	$0	$0	$0	$0
C. Software				$0	$0	$0	$0
D. External Service Provider(s)		0	0	$0	$0	$0	$0
E. Other (Please describe in Footnotes Section below)	2			$25,840	$10,895	$10,895	$0
F. Total for IT Service				$377,182	$406,223	$406,223	$0

# of Assets & Resources Apportioned to this IT Service in FY 2011-12 — **Estimated IT Service Costs**

G. Footnotes – *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	This includes portions of 13 staff located in 3 different sites throughout the State.
2	Includes cell phone, travel, equipment and office space (including utilities, HVAC, and generator), IT staff office supplies and supplies directly supporting the IT Administration and Management Service.
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Non-Strategic IT Service:	**Portal/Web Management Service**						

Dept/Agency:	**Department of Juvenile Justice**				Form: Schedule IV-C -Combined v.2011-12		
Prepared by:	**Jan Wright**		*# of Assets & Resources Apportioned to this IT Service in FY 2011-12*		Estimated IT Service Costs		
Phone:	**850-921-7288**						

Service Provisioning -- Assets & Resources *(Cost Elements)*	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	C Estimated FY 2011-12 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		**1.50**		$0	$89,001	$90,207	$1,206
A-1.1 **State FTE**	1	1.50		$0	$89,001	$90,207	$1,206
A-2.1 **OPS FTE**		0.00		$0	$0	$0	$0
A-3.1 **Contractor Positions** (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware				$0	$0	$0	$0
B-1 **Servers**		0	0	$0	$0	$0	$0
B-2 **Server Maintenance & Support**		0	0	$0	$0	$0	$0
B-3 **Other Hardware Assets** *(Please specify in Footnotes Section below)*		0	0	$0	$0	$0	$0
C. Software				$0	$0	$0	$0
D. External Service Provider(s)		0	0	$0	$0	$0	$0
E. Other *(Please describe in Footnotes Section below)*	2			$0	$3,066	$3,066	$0
F. Total for IT Service				**$0**	**$92,067**	**$93,273**	**$1,206**

G.	**Footnotes -** *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*
1	This includes portions of 10 Applications developers and the Web Master located in HQ, Tallahassee.
2	Includes cell phone, travel, equipment and office space (including utilities, HVAC, and generator), IT staff office supplies and supplies directly supporting the Web Portal Service.
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Non-Strategic IT Service:	**Data Center Service**							

Dept/Agency: **Department of Juvenile Justice**

Form: Schedule IV-C -Combined v.2011-12

Prepared by: **Jan Wright**

Phone: **850-921-7288**

Service Provisioning -- Assets & Resources (Cost Elements)	Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	**A** Initial Estimate for Fiscal Year 2010-11 (if submitted)	**B** Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	**C** Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	**D** Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel (performing data center functions defined in w. 282.201(2)(d)1.e., F.S.)		**0.02**		$0	$1,380	$1,380	$0
A-1.1 **State FTE**	1	0.02		$0	$1,380	$1,380	$0
A-2.1 **OPS FTE**		0.00		$0	$0	$0	$0
A-3.1 **Contractor Positions** (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware Calculated total non-mainframe servers from all IV-C services 161 Calculated total mainframes from all IV-C services 0				$0	$0	$0	$0
B-1 **Non-Mainframe Servers** (including single-function logical servers not assigned to another service)	3	0	0	$0	$0	$0	$0
B-2 **Servers - Mainframe**		0	0	$0	$0	$0	
B-3 **Server Maintenance & Support**	3	0	0	$0	$0	$0	$0
B-4 **Online or Archival Storage Systems** (indicate GB of storage)	3	0		$0	$0	$0	$0
B-5 **Data Center/ Computing Facility Internal Network**				$0	$0	$0	$0
B-6 **Other Hardware** (Please specify in Footnotes Section below)	3			$0	$0	$0	$0
C. Software				$0	$0	$0	$0
D. External Service Provider(s)				$0	$384,089	$384,089	$0
D-1 **Southwood Shared Resource Center** (indicate # of Board votes)		0		$0	$2,368	$2,368	$0
D-2 **Northwood Shared Resource Center** (indicate # of Board votes)		1		$0	$335,781	$335,781	$0
D-3 **Northwest Regional Data Center** (indicate # of Board votes)	2	0		$0	$45,940	$45,940	$0
D-4 **Other Data Center External Service Provider** (specify in Footnotes below)				$0			
E. Plant & Facility		Total	Est Utilized	$0	$41	$41	$0
E-1 **Agency Data Center (indicate total square feet)**	3	0	0	$0	$0	$0	$0
E-2 **Computing Facilities (indicate total square feet)**	4	2444	2444	$0	$0	$0	$0
E-3 **Office Space (indicate total square feet)**	5	703	703	$0	$0	$0	$0
E-4 **Backup Generator, Power Distribution Units, UPS, etc.** (indicate capacity in KW)	8	0	0	$0	$0	$0	$0
E-5 **Utilities (e.g., electricity and water)** (estimated total annual KWH)	6	615390		$0	$0	$0	$0
E-6 **Environmentals (e.g., HVAC, fire control, and physical security)**	6			$0	$0	$0	$0
E-7 **Other** (please specify in Footnotes Section below)	7			$0	$41	$41	$0
F. Other (Please describe in Footnotes Section below)				$0	$0		$0
G. Total for IT Service				$0	$385,510	$385,510	$0

H.	**Footnotes -** Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.
1	Includes portions of 2 staff located in HQ coordinating activities with the PDCs
2	Costs aportioned to DJJ for the Children and Youth Information Sharing System project.
3	Only 1 Data Center defined for DJJ which is in support of DR for the Strategic Applications and email and cost is included with those services
4	All Computing Facilities are in support of the Network Service (plus 2 e-mail servers in Orlando) and costs are included with the associated service.
5	Office Space is a total for network and e-mail support services and the cost is allocated to each service that the staff supports in the "Other" row.
6	Estimated power usage for all switches, print/file servers, e-mail servers, and DJJ HQ (4 each) servers. Costs included within the "Other" category for power for each service. (Estimated by using the (average equipment watt rating * 24 hrs/day * 365 days)/1000)
7	Includes cell phone, travel, equipment and office space (including utilities, HVAC, and generator), IT staff office supplies and supplies directly supporting the Data Center Service.
8	DJJ HQ Backup Generator is not dedicated to IT support, it is primary for the suoport of Executive Offices (side benefit is that the 4 servers located in the building are also on the generator).
9	

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Agency: **Department of Juvenile Justice**

Budget Entity Name	BE Code	Program Component Code	Program Component Name	Costs within BE / Funding Identified for IT Service (Identified Funding as % of Total Cost of Service 100% / $156,123)	E-mail Total (100% / $156,123)	E-mail Fund Source (GR=General Revenue STF=State TF FTF=Federal TF)	Salary & Benefits ($89,681)	OPS ($0)	Expense ($66,442)	OCO ($0)	Contracted Services ($0)	Other Category ($0)	Network Service (100.0% / $2,037,674)	Desktop Computing Service (100.0% / $1,533,254)	Helpdesk Service (100.0% / $27,656)	IT Security/Risk Mitigation Service (100.0% / $234,851)	Agency Financial and Administrative Systems Support Service (100.0% / $4,077)	IT Administration and Management Service (100.0% / $406,223)	Portal/Web Management Service (100.0% / $93,273)	Data Center Service (100.0% / $385,510)
1 Detention Centers	80400100	12.07.00.00.00	Juvenile Facilities/Services	$45,222	$7,291	GR			$7,291				$37,930	$0						
2 Aftercare Services	80700100	12.07.00.00.00	Juvenile Facilities/Services	$0	$0	GR			$0				$0	$0						
3 Juvenile Probation	80700200	12.07.00.00.00	Juvenile Facilities/Services	$80,716	$16,908	GR			$16,908				$63,809	$0						
4 Non-Residential Delinquency	80700300	12.07.00.00.00	Juvenile Facilities/Services	$0	$0	GR			$0				$0	$0						
5 Executive Direction & Support	80750100	16.02.00.00.00	Executive Leadership/Support	$23,917	$8,454	GR			$8,454				$15,463	$0						
6 Non-Sec. Resid. Commitment	80800100	12.07.00.00.00	Juvenile Facilities/Services	$2,915	$1,374	GR			$1,374				$1,542	$0						
7 Secure Resid. Commitment	80800200	12.07.00.00.00	Juvenile Facilities/Services	$76,289	$14,537	GR	$2,701		$11,835				$21,232	$38,358	$540	$1,621				
8 Prevention & Victim Svcs	80900100	12.07.00.00.00	Juvenile Facilities/Services	$3,321	$2,219	GR			$2,219				$1,102	$0						
9 Information Technology	80750200	16.03.00.00.00	Information Technology	$4,167,478	$105,340	GR	$86,980		$18,360				$1,896,596	$1,494,896	$27,116	$233,230	$4,077	$406,223	$93,273	$385,510
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IT Cost Element Data as entered on IT Service Worksheets (Sum of IT Cost Elements Across IT Services)

		Sum	E-mail		Network	Desktop	Helpdesk	IT Security	Agency Fin.	IT Admin.	Portal/Web	Data Center
Personnel	State FTE (#)	41.49	1.55		5.08	24.84	0.70	2.42	0.05	5.33	1.50	0.02
	State FTE (Costs)	$2,479,896	$89,681		$282,864	$1,434,559	$26,225	$155,677	$3,975	$395,328	$90,207	$1,380
Personnel	OPS FTE (#)	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OPS FTE (Cost)	$0	$0		$0	$0	$0	$0	$0	$0	$0	$0
Personnel	Vendor/Staff Augmentation (# Positions)	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Vendor/Staff Augmentation (Costs)	$0	$0		$0	$0	$0	$0	$0	$0	$0	$0
Hardware		$299,822	$63,273		$233,549	$3,000	$0	$0	$0	$0	$0	$0
Software		$102,052	$0		$0	$31,526	$0	$70,526	$0	$0	$0	$0
External Services		$1,911,070	$0		$1,510,888	$13,394	$0	$2,700	$0	$0	$0	$384,089
Plant & Facility (Data Center Only)		$41										$41
Other		$85,760	$3,168		$10,374	$50,775	$1,431	$5,949	$102	$10,895	$3,066	$0
Totals of Costs		$4,878,642	$156,123		$89,681 / $0 / $66,442 / $0 / $0 / $0	$2,037,674	$1,533,254	$27,656	$234,851	$4,077	$406,223	$93,273	$385,510
Totals of FTE		41.49	1.55			5.08	24.84	0.70	2.42	0.05	5.33	1.50	0.02

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Strategic IT Service: **Juvenile Justice Information System (JJIS)**

Form: Schedule IV-C -Combined v.2011-12

Dept/Agency: **Department of Juvenile Justice**
Prepared by: **Jan Wright**
Phone: **850-921-7288**

Service Provisioning -- Assets & Resources *(Cost Elements)*	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
				A	*B*	*C*	*D*
		Number used for this service	Number w/ costs in FY 2011-12	Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	Estimated FY 2011-12 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		**15.45**		$0	$1,062,997	$1,137,511	$74,514
A-1.1 **State FTE**	3	14.45		$0	$892,997	$967,511	$74,514
A-2.1 **OPS FTE**		0.00		$0	$0	$0	$0
A-3.1 **Contractor Positions** (Staff Augmentation)	2	1.00		$0	$170,000	$170,000	$0
B. Hardware		**8**	**8**	$0	$4,693	$4,693	$0
B-1 **Servers** - Mainframe				$0	$0	$0	$0
B-2 **Servers** - Non-Mainframe	4	8	8	$0	$0	$0	$0
B-3 **Server Maintenance & Support**	4			$0	$4,693	$4,693	$0
B-4 **Other Hardware Assets** (e.g., system mgt workstation, printers, UPS)				$0	$0	$0	$0
C. Software	6			$0	$172,467	$172,467	$0
D. External Service Provider(s)	1	0	0	$0	$42,001	$42,001	$0
E. Other *(Please describe in Footnotes Section below)*	5			$0	$29,545	$29,545	$0
F. Total for IT Service				**$0**	**$1,311,703**	**$1,386,217**	**$74,514**

G. Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	Includes MS Premier Support and other Consulting Services in Support of JJIS
2	Contracted JJIS System and Database Design and Maintenance
3	Portion of 21 staff located in 3 different locations across the State.
4	In Orlando, there are 2 physical servers / 8 logical servers that serve as Disaster Recover capabilities fot the JJIS Strategic Service. Warranty will be extended to assure server availability. There is a SAN with 10 TB and the 2 physical servers have 1.3 TB storage. One
5	Includes cell phone, travel, equipment and office space (including utilities, HVAC, and generator), IT staff office supplies and supplies directly supporting the JJIS Strategic Service.
6	Includes a portion of MS Premier support, Application Development tools and software used to integrate with the System.
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Strategic IT Service:	**Central Communications Center (CCC) Strategic Service**						

Dept/Agency: **Department of Juvenile Justice**

Form: Schedule IV-C -Combined v.2011-12

Prepared by: **Jan Wright**

Phone: **850-921-7288**

Service Provisioning -- Assets & Resources *(Cost Elements)*	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	*A* Initial Estimate for Fiscal Year 2010-11	*B* Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	*C* Estimated FY 2011-12 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	*D* Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		**1.39**		$0	$84,673	$96,080	$11,406
A-1.1 **State FTE**	1	1.39		$0	$84,673	$96,080	$11,406
A-2.1 **OPS FTE**		0.00		$0	$0	$0	$0
A-3.1 **Contractor Positions** (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware		**0**	**0**	$0	$0	$0	$0
B-1 **Servers** - Mainframe		0	0	$0	$0	$0	$0
B-2 **Servers** - Non-Mainframe		0	0	$0	$0	$0	$0
B-3 **Server Maintenance & Support**				$0	$0	$0	$0
B-4 **Other Hardware Assets** (e.g., system mgt workstation, printers, UPS)				$0	$0	$0	$0
C. Software	2			$0	$12,081	$12,081	$0
D. External Service Provider(s)		0	0	$0	$0	$0	$0
E. Other *(Please describe in Footnotes Section below)*	3			$0	$2,841	$2,841	$0
F. Total for IT Service				**$0**	**$99,596**	**$111,002**	**$11,406**

G.	**Footnotes -** *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*				
1	Portion of 12 staff located in HQ office.				
2	Includes a portion of MS Premier support, Application Development tools and software used to integrate with the System.				
3	Includes cell phone, travel, equipment and office space (including utilities, HVAC, and generator), IT staff office supplies and supplies directly supporting the CCC Strategic Service.				
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Strategic IT Service:	**Cost of Care (COC) Strategic Service**							

Form: Schedule IV-C -Combined v.2011-12

Dept/Agency: **Department of Juvenile Justice**

Prepared by: **Jan Wright**

Phone: **850-921-7288**

Service Provisioning -- Assets & Resources *(Cost Elements)*	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		A	*A*	*A*	*B*	*C*	*D*
		Number used for this service	**Number w/ costs in FY 2011-12**	**Initial Estimate for Fiscal Year 2010-11**	**Estimated FY 2010-11 Allocation of Recurring Base Budget** *(based on Column G64 minus G65)*	**Estimated FY 2011-12 Allocation of Recurring Base Budget** *(based on Column G64 minus G65)*	**Planned Increase/Decrease Use of Recurring Base Funding**
A. Personnel		**4.17**		$0	$281,310	$282,590	$1,279
A-1.1 **State FTE**	1	4.17		$0	$281,310	$282,590	$1,279
A-2.1 **OPS FTE**		0.00		$0	$0	$0	$0
A-3.1 **Contractor Positions** (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware		**0**	**0**	$0	$0	$0	$0
B-1 **Servers** - Mainframe		0	0	$0	$0	$0	$0
B-2 **Servers** - Non-Mainframe		0	0	$0	$0	$0	$0
B-3 **Server Maintenance & Support**				$0	$0	$0	$0
B-4 **Other Hardware Assets** (e.g., system mgt workstation, printers, UPS)				$0	$0	$0	$0
C. Software	2			$0	$12,081	$12,081	$0
D. External Service Provider(s)		0	0	$0	$0	$0	$0
E. Other *(Please describe in Footnotes Section below)*	3			$0	$8,524	$8,524	$0
F. Total for IT Service				$0	$301,915	$303,195	$1,279

G.	**Footnotes -** *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*
1	Portion of 12 staff located in 3 different locations across the State.
2	Includes a portion of MS Premier support, Application Development tools and software used to integrate with the System.
3	Includes cell phone, travel, equipment and office space (including utilities, HVAC, and generator), IT staff office supplies and supplies directly supporting the COC Strategic Service.
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Combined v.2011-12

Agency: **Department of Juvenile Justice**

Strategic Services

Budget Entity Name	BE Code	Program Component Code	Program Component Name	Identified Funding as % of Total Cost of Service — Costs within BE	Funding Identified for IT Service	Juvenile Justice Information System (JJIS)	Central Communications Center (CCC) Strategic Service	Cost of Care (COC) Strategic Service	Agency Strategic IT Service #4	Agency Strategic IT Service #5	Agency Strategic IT Service #6	Agency Strategic IT Service #7	Agency Strategic IT Service #8	Agency Strategic IT Service #9	Agency Strategic IT Service #10	Agency Strategic IT Service #11	Agency Strategic IT Service #12	Agency Strategic IT Service #13	Agency Strategic IT Service #14	Agency Strategic IT Service #15	Agency Strategic IT Service #16
						100.0%	100.0%	100.0%													
						$1,386,217	$111,002	$303,195	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
1 Information Technology	80750200	16.03.00.00.00	Information Technology		$1,800,414	$1,386,217	$111,002	$303,195													
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IT Cost Element Data as entered on IT Service Worksheets

Sum of IT Cost Elements Across IT Services

			JJIS	CCC	COC	#4	#5	#6	#7	#8	#9	#10	#11	#12	#13	#14	#15	#16
Personnel	State FTE (#)	20.01	14.45	1.39	4.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	State FTE (Costs)	$1,346,180	$967,511	$96,080	$282,590	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Personnel	OPS FTE (#)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OPS FTE (Cost)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Personnel	Vendor/Staff Augmentation (# Positions)	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Vendor/Staff Augmentaion (Costs)	$170,000	$170,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Hardware		$4,693	$4,693	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Software		$196,629	$172,467	$12,081	$12,081	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
External Services		$42,001	$42,001	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Other		$40,910	$29,545	$2,841	$8,524	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Totals of Costs		$1,800,414	$1,386,217	$111,002	$303,195	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Totals of FTE		21.01	15.45	1.39	4.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Non-Strategic IT Services

IV-C Service	Currently Authorized Positions State FTE	State FTE Cost	OPS FTE	OPS FTE Cost	Contracted Services FTE	Contracted Services FTE Cost	Total Personnel	Total Personnel Cost	Servers - Mainframe	Servers - Non-Mainframe	Hardware	Software	External Service Provider	Other	TOTAL
Network	5.08	$ 282,864	0.00	$ -	0.00	$ -	5.08	$ 282,864		151	$ 233,549	$ -	$ 1,510,888	$ 10,374	$ 2,037,674
Email, Messaging, @ Calendaring	1.55	$ 89,681	0.00	$ -	0.00	$ -	1.55	$ 89,681		2	$ 63,273	$ -	$ -	$ 3,168	$ 156,123
Desktop Computing	24.84	$ 1,434,559	0.00	$ -	0.00	$ -	24.84	$ 1,434,559		0	$ 3,000	$ 31,526	$ 13,394	$ 50,775	$ 1,533,254
Help Desk	0.70	$ 26,225	0.00	$ -	0.00	$ -	0.70	$ 26,225		0	$ -	$ -	$ -	$ 1,431	$ 27,656
IT Security/Risk Mitigation	2.42	$ 155,677	0.00	$ -	0.00	$ -	2.42	$ 155,677		0	$ -	$ 70,526	$ 2,700	$ 5,949	$ 234,851
Financial and Administrative Systems Support	0.05	$ 3,975	0.00	$ -	0.00	$ -	0.05	$ 3,975		0	$ -	$ -	$ -	$ 102	$ 4,077
IT Administration & Management	5.33	$ 395,328	0.00	$ -	0.00	$ -	5.33	$ 395,328		0	$ -	$ -	$ -	$ 10,895	$ 406,223
Portal/Web Management	1.50	$ 90,207	0.00	$ -	0.00	$ -	1.50	$ 90,207		0	$ -	$ -	$ -	$ 3,066	$ 93,273
Data Center	0.02	$ 1,380	0.00	$ -	0.00	$ -	0.02	$ 1,380	0	0	$ -	$ -	$ 384,089	$ -	$ 385,510
Total	**41.49**	**$ 2,479,896**	**0.00**	**$ -**	**0.00**	**$ -**	**41.49**	**$ 2,479,896**	**0.00**	**153.00**	**$ 299,822**	**$ 102,052**	**$ 1,911,070**	**$ 85,760**	**$ 4,878,641**

Data Center Plant & Facility: $ 41 *(included in Data Center total)*

Strategic IT Services

IV-C Service	Currently Authorized Positions State FTE	State FTE Cost	OPS FTE	OPS FTE Cost	Contracted Services FTE	Contracted Services FTE Cost	Total Personnel	Total Personnel Cost	Servers - Mainframe	Servers - Non-Mainframe	Hardware	Software	External Service Provider	Other	TOTAL
Juvenile Justice Information System (JJIS)	14.45	$ 967,511	0.00	$ -	1.00	$ 170,000	15.45	$ 1,137,511	0	8	$ 4,693	$ 172,467	$ 42,001	$ 29,545	$ 1,386,217
Central Communications Center (CCC) Strategic Servi	1.39	$ 96,080	0.00	$ -	0.00	$ -	1.39	$ 96,080	0	0	$ -	$ 12,081	$ -	$ 2,841	$ 111,002
Cost of Care (COC) Strategic Service	4.17	$ 282,590	0.00	$ -	0.00	$ -	4.17	$ 282,590	0	0	$ -	$ 12,081	$ -	$ 8,524	$ 303,195
Agency Strategic IT Service #4	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Agency Strategic IT Service #5	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Agency Strategic IT Service #6	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Agency Strategic IT Service #7	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Agency Strategic IT Service #8	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Agency Strategic IT Service #9	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Agency Strategic IT Service #10	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Agency Strategic IT Service #11	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Agency Strategic IT Service #12	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Agency Strategic IT Service #13	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Agency Strategic IT Service #14	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Agency Strategic IT Service #15	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Agency Strategic IT Service #16	0.00	$ -	0.00	$ -	0.00	$ -	0.00	$ -	0	0	$ -	$ -	$ -	$ -	$ -
Total	**20.01**	**$ 1,346,180**	**0.00**	**$ -**	**1.00**	**$ 170,000**	**21.01**	**$ 1,516,180**	**0.00**	**8.00**	**$ 4,693**	**$ 196,629**	**$ 42,001**	**$ 40,910**	**$ 1,800,414**

TOTALS

All Schedule IV-C Services	Currently Authorized Positions State FTE	State FTE Cost	OPS FTE	OPS FTE Cost	Contracted Services FTE	Contracted Services FTE Cost	Total Personnel	Total Personnel Cost	Servers - Mainframe	Servers - Non-Mainframe	Hardware	Software	External Service Provider	Other	TOTAL
Non-Strategic IT Services	41.49	$ 2,479,896	0.00	$ -	0.00	$ -	41.49	$ 2,479,896	0	153	$ 299,822	$ 102,052	$ 1,911,070	$ 85,760	$ 4,878,600
Strategic IT Services	20.01	$ 1,346,180	0.00	$ -	1.00	$ 170,000	21.01	$ 1,516,180	0	8	$ 4,693	$ 196,629	$ 42,001	$ 40,910	$ 1,800,414
Total	**20.01**	**$ 1,346,180**	**0.00**	**$ -**	**1.00**	**$ 170,000**	**62.50**	**$ 3,996,076**	**0.00**	**161.00**	**$ 304,515**	**$ 298,681**	**$ 1,953,071**	**$ 126,671**	**$ 6,679,014**

COST BREAKDOWN

All Schedule IV-C Services	% IT Positions	% Hardware	% Software	% External Service Provider	% Other	% of Total Reported IT Cost
Non-Strategic IT Services	50.83%	6.15%	2.09%	39.17%	1.76%	73.04%
Strategic IT Services	84.21%	0.26%	10.92%	2.33%	2.27%	26.96%
% of Total Reported IT Cost	59.830%	4.559%	4.472%	29.242%	1.897%	

Data Center Summary	Total	Total Utilized
Total Data Center Personnel		0.02
Total Servers from All IT Services - Mainframe		0
Total Servers from All IT Services - Non-Mainframe		161
Agency Data Center **(TOTAL SQUARE FEET)**	0	0
Computing Facilities **(TOTAL SQUARE FEET)**	2444	2444
Office Space **(TOTAL SQUARE FEET)**	703	703
Backup Generator, Power Distribution Units, UPS, etc. **(CAPACITY IN KW)**	0	
Utilities-Electricity **(ESTIMATED TOTAL ANNUAL KWH)**	615390	

Dept/Agency:	**Department of Juvenile Justice**
Submitted by:	**Dave Kallenborn, CIO**
Phone:	**850-921-6740**
Date submitted:	**10-15-2010**

Network Service

This service enables data connectivity and transport using Local Area Network (LAN) and/or Wide Area Network (WAN) technologies. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with this service:			
1	Video Teleconferencing Equipment/Software	15	HP, Xerox, Dell, Minolta, Ricoti, Lexmark, Cisco, Bay Network Devices (Server, printers, plotters, scanners, routers, switches)
2	MyFloridaNet	16	Windows Imaging
3	Routers/ DSU and Maintenance	17	LAN Equipment Maintenance Agreements
4	"What's Up Gold"	18	Wireless Connectivity
5	Network Instruments Observer	19	PictureTel
6	WAN Management Software	20	Enterasys Switches
7	MS 2003 Server OS	21	MS MOM
8	MS Live Meeting	22	Server 2008
9	MS WSUS Servers/ Software	23	
10	MS SMS Server 2003		
11	Backup Exec		
12	MS DPM		
13	VPN Services		
14	Citrix Enterprise		

1. **IT Service Definition**

    1.1. Who is the LAN service provider? *(Indicate all that apply)*

    ☒ Central IT staff   ☒ Southwood Shared Resource Center

    ☐ Program staff   ☒ Northwood Shared Resource Center

    ☐ Other state agency *(non-primary data center)*   ☐ Northwest Regional Data Center

    ☐ Other External Service Provider *(specify)* _____

    1.2. Who is the WAN service provider? *(Indicate all that apply)*

    ☒ Central IT staff

    ☐ Program staff

    ☐ Another State agency

    ☒ External service provider

    1.3. Who uses the service? *(Indicate all that apply)*

    ☒ Agency staff (state employees or contractors)

    ☒ Employees or contractors from one or more additional state agencies

    ☒ External service providers

    ☐ Public (please explain in Question 5.3)

1.4. Please identify the number of users of the Network Service. <u>12,000</u>

1.5. How many locations currently host IT assets and resources used to provide LAN services? <u>140</u>

1.6. How many locations currently use WAN services? <u>140</u>

1.7. What types of WAN connections are included in this service*? (Indicate all that apply)*

☐ ATM ☐ Frame Relay ☐ Cellular Network
☐ SUNCOM RTS ☒ Internet ☒ Dedicated Wired connection
☐ Radio ☐ Satellite ☐ Dial-up connection
☒ Other <u>MyFloridaNet</u>

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* <u>Very Similar</u>

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

☒ Yes ☐ No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Transition to the service provider must include the development of a feasible migration plan and provision for control of security and management of services and capabilities. Service provider support for a variety of hardware models and software for connectivity to the 140+ DJJ sites, telecommuting staff/equipment, and 200+ provider sites that are located in geographically dispersed locations throughout the state (some in very remote areas). Telecommuting and mobile computing support is required. Some facilities and users work 24/7 but there is no funding for on-call for IT. If off hours issues arise, IT supervisors are contacted for hardship issues and if available, IT staff is contacted to come in to work to resolve issue. Due to the confidential nature of Juvenile data, the service provider must be able to pass background check sufficient to support secure access to sites and data. Provider staff must be able to pass background screening specified by FDLE for CJNET. Service provider must be available to provide support after-hours as emergencies arise without increases in cost. For the service provider to offer this level of support remotely, security may need to be lessened on certain ports, thus increasing the potential of security breaches.

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for LAN service?

☐ Yes; formal Service Level Agreement(s)
☒ Yes; informal agreement(s)
☐ No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

If LAN connectivity is not restored within 10 minutes, the issue is escalated to the Chief Information Officer. If service is not restored within .5 hour of projected restoration time, the issue is escalated to the Department's Executive Leadership Team.

3.2. Has the agency specified the service level requirements for WAN service?

☐ Yes; formal Service Level Agreement(s)

☒ Yes; informal agreement(s)

☐ No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

There is the State contract for MyFloridaNet. Blackberry connectivity, wireless connectivity, and support are mission critical. Internally MIS supports UAS (CITRIX) & Blackberry connectivity. MIS provides support for sites that are located in geographically dispersed locations throughout the state (some in very remote areas) and at home locations (telecommuting and remote access). Some facilities and users work 24/7 but there is no funding for on-call for IT. If off hours issues arise, IT supervisors are contacted for hardship issues and if available, IT staff is contacted to come in to work to resolve issue.

3.3. Timing and Service Delivery Requirements

3.3.1. Hours/Days that service is required *(e.g., 0800-1600 M-F, 24/7) for*:

3.3.1.1. Online availability ___24/7___

3.3.1.2. Offline and availability for maintenance ___As required by___

scheduled changes, Sunday 7:00 a.m. – 11:00 a.m. is the maintenance time. System is not offline if there are no maintenance needs. No maintenance shutdowns can occur without prior notification of the duration to all system users. All changes must be fully tested prior to implementation.

3.3.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 5 min, 15 min, 60 min)*? ___5 minutes___

3.3.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Mission critical business data cannot be updated and available online/real time to all authorized DJJ, Law Enforcement, and Provider staff. The Juvenile Justice Information System is a web based on-line real-time system that processes data on juveniles through the entire juvenile justice continuum. Without the availability of the desktop service, staff and providers cannot access and update juvenile data and criminal justice partners will not have access to current juvenile data. This can result in juvenile, staff and public safety issues.

3.3.3. Does the agency have a standard for required bandwidth its locations? ☒ Yes ☐ No

If yes, indicate the standard *(e.g. fiber channels for certain locations)*

Concurrent JJIS Users	Line Speed
0 to 9	768k
10 to 39	T1
40 or more	T1 X 2
HQ	100 Mb MAN

Note: 100 Mb line to HQ will be needed even after Data Center Consolidation. There are over 400 users supported at this site.

3.3.4. Are there any agency-unique service requirements? ☒ Yes ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

> Juvenile data is legally confidential. For the agency to be able to receive and transmit FBI data, they must meet access and control standards defined by the FBI Criminal Justice Information Services Division (CJIS). The standard states that all CJIS data transmitted through any public network segment or Internet connections must be protected with a minimum of 128 bit encryption. This requirement also applies to any private data circuit that is not under the direct management control of a criminal justice agency. Blackberry connectivity, wireless connectivity, internet connectivity and support are mission critical. Support for telecommuting staff/equipment connected through Citrix, air cards, and internet is critical. Support for sites that are located in geographically dispersed locations throughout the state (some in very remote areas) and at home locations (telecommuting and remote access). Some facilities and users work 24/7 but there is no funding for on-call for IT. If off hours issues arise, IT supervisors are contacted for hardship issues and if available, IT staff is contacted to come in to work to resolve network related issues

3.3.5. What are security requirements for this IT service? *(Indicate all that apply)*

- ☒ User ID/Password
- ☒ Access through internal network only
- ☒ Other _____Firewall_____
- ☒ Access through Internet or external network
- ☒ Access through Internet with secure encryption

3.3.6. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

☒ Yes   ☐ No

3.3.6.1. If yes, please specify and describe:

> State Security and Privacy Statute and Rules, HIPPA, 60 DD-2 F.A.C. (*transitioning to 71A-1)*, Payment Card Industry's Data Security Standard Compliance and Agency policies

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

☒ Yes   ☐ No

If yes, briefly describe the frequency of reports and how they are provided:

> Weekly reporting of performance measures for network availability and OS patches.

4.2. Are currently defined IT service levels adequate to support the business needs?

☐ Yes   ☒ No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

> Some areas need greater bandwidth and additional service management capabilities. Some facilities and users work 24/7 but there is no funding for on-call for IT. If off hours issues arise, IT supervisors are contacted for hardship issues and if available, IT staff is contacted to come in to work to resolve network related issue.

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
No projects >$250,000				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

The budget issue that was proposed for network switch hardware upgrades was not included in the governor's recommendations during the last 3 fiscal years. There still exists a need to replace/upgrade obsolete hardware (network switches) and software that will help secure the network. These switches control traffic in and out of the 140 sites throughout the State. During FY 06-07, the Department experienced 68 LAN switch failures. During 07-08, the Department experienced 25 LAN switch failures. During FY 08-09 there were 35 LAN switch failures. During FY 09-10, the Department experienced 28 LAN switch failures. When a switch fails, the Department's staff may experience a loss of staff productivity during the period the switch is down. During this down time, the Department staff are not be able to process youth through the Juvenile Justice Information System (JJIS) or execute any other strategic networked application from the site of the failed switch. As the number of switch failures increases, so will there be an increase in the loss of productivity of staff at sites with failed switches. These older switches do not have the security features to block unauthorized access or malware attacks. Newer switches and the associated software would allow the Department to enhance security functionality to block unauthorized access to the network and reduce malware attacks. Because failures redirect technology staff from their normal workload to deal with a situation that impacts the productivity of the Department's staff located at the site.

Dept/Agency:	**Department of Juvenile Justice**
Submitted by:	**Dave Kallenborn, CIO**
Phone:	**850-921-6740**
Date submitted:	**10-15-2010**

E-Mail, Messaging, and Calendaring Service

This service enables users to send and receive e-mail and attachments, perform departmental calendaring, manage address lists, create and maintain shared or private folders, and store message data provided through the e-mail service. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with the E-Mail Service:			
1	Blackberry Equipment	6	Exchange Servers
2	Office 2000 & 2007 (Outlook)	7	Blackberry Software
3	MS Exchange 2007	8	
4	Blackberry Server	9	
5	Exchange Server Journal 1.0.1		

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

☒ Central IT staff   ☐ Southwood Shared Resource Center

☐ Program staff   ☒ Northwood Shared Resource Center

☐ Other state agency *(non-primary data center)*   ☐ Northwest Regional Data Center

☐ Other External Service Provider *(specify)*

1.2. Who uses the service? *(Indicate all that apply)*

☒ Agency staff (state employees or contractors)

☐ Employees or contractors from one or more additional state agencies

☐ External service providers

☐ Public (please explain in Question 5.3)

1.3. Please identify the number of users (e-mail accounts/mailboxes) of this service.   5500

1.4. How many locations currently host IT assets and resources used to provide e-mail, messaging, and calendaring services?   2

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)*   Very Similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

☒ Yes   ☐ No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Service Provider must be able to provide the required secure e-mail service, availability level and on-site support for a lower cost. E-mail solution must have capabilities to allow interface with applications for

notification. Due to the confidential nature of juvenile data, service provider must be able to pass FDLE required background screening sufficient to support secure access to sites and data. Service provider must be available to provide support after-hours as emergencies arise without increases in cost.

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

☐ Yes; formal Service Level Agreement(s)

☒ Yes; informal agreement(s)

☐ No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

99% availability during normal business hours (Non-holiday, M-F, 8-5 EST)

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required *(e.g., 0600-2100 M-F, 24/7)*: 24/7

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 5 min, 15 min, 60 min)*? 15 minutes

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Mission critical business functions depend upon email communications between DJJ staff, Law Enforcement, and Provider staff. The Juvenile Justice Information System is a web based on-line real-time system that processes data on juveniles through the entire juvenile justice continuum. Without the availability of the interface with the e-mail service, staff and providers cannot receive certain notifications from the system. The CCC (Central Communications Center) system also interfaces with e-mail for incident notifications. This can result in juvenile, staff and public safety issues.

3.2.3. Are there any agency-unique service requirements? ☒ Yes ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

Confidential, juvenile & victim specific data can be transmitted using e-mail, therefore, security of e-mail is critical to assure this data remains confidential. Blackberry connectivity and support is mission critical. Support for sites that are located in geographically dispersed locations throughout the state (some in very remote areas). Some facilities and users work 24/7 but there is no funding for on-call for IT. If off hours issues arise, IT supervisors are contacted for hardship issues and if available, IT staff is contacted to come in to work to resolve issue.

3.2.4. What are security requirements for this IT service? *(Indicate all that apply)*

☒ User ID/Password   ☐ Access through Internet or external network

☐ Access through internal network only   ☒ Access through Internet with secure encryption

☒ Other __Blackberry Exchange Server_____

3.2.5. Are there any federal, state, or agency records retention or privacy policies, restrictions, or requirements applicable to this IT Service?

☒ Yes   ☐ No

3.2.5.1. If yes, please specify and describe:

State Security and Privacy Statute and Rules, HIPPA, 60 DD-2 F.A.C. (*transitioning to 71A-1)*, Juvenile data is not public and must be protected, retention exceeds normal State Archives requirements due to potential litigation and Agency policies.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

☒ Yes ☐ No

If yes, briefly describe the frequency of reports and how they are provided:

Weekly Reports are generated specifying number of e-mail spam blocks, public information requests and IG investigation requests.

4.2. Are currently defined IT service levels adequate to support the business needs?

☒ Yes ☐ No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion
No projects >$250,000				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

Includes IT tasks, IT resources, IT contracts and IT services associated with the following:

Blackberry Support

Blackberry Sever and Client Administrator

Email, Messaging Administration

Exchange Server and Client Administrator and Support

The costs associated with the Outlook software are bundled with the MS Office software under Desktop Services.

This service includes e-mail user provisioning services: which include resources and costs for functions that are associated with supporting e-mail users. Examples of 'User Provisioning' are as follows:

•   Create, modify, and terminate Blackberry or Mobile Messaging accounts

•   Lock, erase, and disable Blackberry and/or mobile devices

•   Create, modify, and delete e-mail distribution lists

•   Create, modify, and delete resources

•   Create, modify, and delete contacts

•   Create, modify, and delete calendars

•   Installation and support of client software

•   Search, analyze, and retrieval of e-mail for audit, legal and public requests.

•   Integrate e-mail with collaboration tools (example Sharepoint and Outlook or Domino Mail and Domino Libraries).

The budget issue that was proposed for network switch hardware upgrades was not included in the governor's recommendations during the last 3 fiscal years. There still exists a need to replace/upgrade obsolete hardware (network switches) and software that will help secure the network. These switches control traffic in and out of the 140 sites throughout the State. During FY 06-07, the Department experienced 68 LAN switch failures. During 07-08, the Department experienced 25 LAN switch failures. During FY 08-09 there were 35 LAN switch failures.   During FY 09-10, the Department experienced 28 LAN switch failures. When a switch fails, the Department's staff may experience a loss of staff productivity during the period the switch is down. During this down time, the Department staff are not be able to process youth through the Juvenile Justice Information System (JJIS) or execute any other strategic networked application from the site of the failed switch. As the number of switch failures increases, so will there be an increase in the loss of productivity of staff at sites with failed switches. These older switches do not have the security features to block unauthorized access or malware attacks. Newer switches and the associated software would allow the Department to enhance security functionality to block unauthorized access to the network and reduce malware attacks. Because failures redirect technology staff from their normal workload to deal with a situation that impacts the productivity of the Department's staff located at the site.

Dept/Agency:	**Department of Juvenile Justice**
Submitted by:	**Dave Kallenborn, CIO**
Phone:	**850-921-6740**
Date submitted:	**10-15-2010**

Desktop Computing Service

This service enables use of standard office automation functions, as well as access to other applications that require standard desktop functionality. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with the Desktop Computer Service:			
1	Microsoft Office Professional 2000	14	Dell Desktops/Laptops/Printers
2	Trend Micro	15	Gateway Desktops/Laptops
3	Adobe Acrobat Approval	16	Windows SUS
4	Microsoft Visio	17	HP Laptops/Printers/Scanners/Desktops
5	MS BackOffice Client	18	Toshiba Laptops
6	MS Internet Explorer	19	Sony Laptops
7	Xerox Printers	20	Extra Terminal Emulation
8	Paperport Scanners	21	Impromptu Terminal Emulation
9	Microsoft Windows XP OS	22	SMS and SMS Remote
10	ACER Laptops	23	Eltron Printer
11	MS Office Professional 2007	24	
12	Copier/ Network Printers		
13	Citrix		

1. **IT Service Definition**

    1.1. Who is the service provider? *(Indicate all that apply)*

    ☒ Central IT staff   ☒ Southwood Shared Resource Center

    ☐ Program staff   ☒ Northwood Shared Resource Center

    ☐ Other state agency *(non-primary data center)*   ☐ Northwest Regional Data Center

    ☐ Other External Service Provider *(specify)*   _____

    1.2. Who uses the service? *(Indicate all that apply)*

    ☒ Agency staff (state employees or contractors)

    ☐ Employees or contractors from one or more additional state agencies

    ☒ External service providers

    ☐ Public (please explain in Question 5.3)

    1.3. Please identify the number of users of this service.   5500

    1.4. How many locations currently use desktop computing services?   140

2. **Service Unique to Agency**

    2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No, Unknown)*   Very Similar

    2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

☒ Yes   ☐ No

    2.2.1. If yes, what must happen for your agency to use another IT service provider?

Alternate service provider must be able to support all hardware models and operating system versions for equipment at the 140+ DJJ sites and 200+ provider sites that are located in geographically dispersed locations throughout the state (some in very remote areas). They would have to be able to support the staff that are telecommuting (laptop hardware and software repair/upgrades). Due to the confidential nature of juvenile data, the service provider must be able to pass background check sufficient to support secure access to sites and data. The service provider must be able to pass FDLE required background screening and be FCIC certified to service desktops accessing FDLE's FCIC system. Provider must be available to provide support after-hours as emergencies arise without increases in cost.

    2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

  3.1. Has the agency specified the service level requirements for this IT Service?

    ☐ Yes; formal Service Level Agreement(s)
    ☒ Yes; informal agreement(s)
    ☐ No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Response to Critical requests – 15 minutes of receipt (during business hours); after hours response after notification of MIS supervisor.

Response to non-Critical requests – 4 business hours

Resolution of Critical requests – within time specified after issue evaluated and communicated back to user

Resolution of non-Critical requests not requiring vendor intervention, parts or travel – 4 business hours

  3.2. Timing and Service Delivery Requirements

    3.2.1. Hours/Days that service is required *(e.g., 0800-1600 M-F, 24/7)*   7:00 a.m. – 6 p.m. EST M – F (non-holiday work days

   3.2.2 What are the impacts on the agency's business if the Desktop Service is not available?

Mission critical business data cannot be updated and available online/real time to all authorized DJJ, Law Enforcement, and Provider staff. The Juvenile Justice Information System is a web based on-line real-time system that processes data on juveniles through the entire juvenile justice continuum. Without the availability of the desktop service, staff and providers cannot access and update juvenile data and criminal justice partners will not have access to current juvenile data. This can result in juvenile, staff and public safety issues. No maintenance shutdowns can occur without prior notification of the duration to all system users. All changes must be fully tested prior to implementation.

    Are there any agency-unique service requirements?   ☒ Yes   ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

Support for a variety of hardware models and operating system versions for equipment at the 140+ DJJ sites and 200+ provider sites that are located in geographically dispersed locations throughout

the state (some in very remote areas). Mobile computing support is required for Department telecommuting. There is no planned funding for hardware refresh or software upgrades. These must be paid from the base budget. Minimal funds are available from non-IT budget entities to pay for hardware refresh. These are contingency funds that are used only when they are not required for planned expenditures. During the FY 09-10, FY 10-11, and FY 11-12 these funds will be limited due to budget cuts. Some facilities and users work 24/7 but there is no funding for on-call for IT. If off hours issues arise, IT supervisors are contacted for hardship issues and if available, IT staff is contacted to come in to work to resolve issue.

3.2.2.   What are security requirements for this IT service? *(Indicate all that apply)*

☒ User ID/Password   ☒ Access through Internet or external network

☐ Access through internal network only   ☒ Access through Internet with secure encryption

☐ Other _____

3.2.3.   Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

☒ Yes   ☐ No

3.2.3.1.   If yes, please specify and describe:

State Security and Privacy Statute and Rules, HIPPA, 60 DD-2 F.A.C. (*transitioning to 71A-1)*, Agency policies, FDLE restrictions/policies for desktops used to access FCIC.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

☒ Yes   ☐ No

If yes, briefly describe the frequency of reports and how they are provided:

Metrics on number of requests, requests resolved <4 hours and requests resolved >4hours are reported to management weekly and monthly.

4.2. Are currently defined IT service levels adequate to support the business needs?

☒ Yes   ☐ No

4.2.1.   If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2.   List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion
No projects>$250,000				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue and rarely Federal grant funds that are non-recurring and awarded on a project by project basis

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

Includes IT tasks, IT resources, IT contracts and IT services associated with the following:

Desktop, Laptop, & Peripheral Maintenance, Deployment and Support

Information Resource Request Research and Review

IT Asset Management

Microsoft Windows and Office Support & Questions

Remote Desktop Management

The development and support for the automated system for incident management and distribution is included in this service.

This service includes activities associated with desktop "how to" questions and issues.

DJJ has maintained the latest software upgrades in order to effectively maintain our Juvenile Justice Information System (JJIS) and its supporting applications, with one exception, desktop application software. The agency does not have budget for: a desktop refresh plan to fund the replacement of computer equipment that is worn out or obsolete or needed software upgrades or funding cost effective after hours support for computer related needs and issues for the 24 hour, 7 day a week sites.

The (MS) Office 2000 software which is nine years old, three versions behind the current version and no longer supported by MS. The MS Office 2000 version requires extensive security patches to prevent security breaches and email security against viruses. MS Office 2000 security patching is a manual process that is very time consuming and uses resources that otherwise would be used to complete the backlog of technology issues and projects.

Dept/Agency:	**Department of Juvenile Justice**
Submitted by:	**Dave Kallenborn, CIO**
Phone:	**850-921-6740**
Date submitted:	**10-15-2010**

Helpdesk Service

This service involves the centralized or consolidated intake and resolution of IT system problems for users and stakeholders throughout the department. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify any major hardware and commercial software associated with the Helpdesk Service:			
1	MS SMS Remote (also used for Desktop Support)	5	Adobe Acrobat
2	SMS CAL for Desktops (also used for desktop support for software upgrade packages)	6	
3	MS Excel	7	
4	MS Access	8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

☒ Central IT staff   ☐ Southwood Shared Resource Center

☐ Program staff   ☒ Northwood Shared Resource Center

☐ Other state agency *(non-primary data center)*   ☐ Northwest Regional Data Center

☐ Other External Service Provider *(specify)* _____

1.2. Who uses the service? *(Indicate all that apply)*

☒ Agency staff (state employees or contractors)

☒ Employees or contractors from one or more additional state agencies

☒ External service providers

☒ Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service: 10000+

1.4. How many locations currently host IT assets and resources used to provide helpdesk services?   25

1.5. What communication channels are used for the service? *(Indicate all that apply)*

☐ On-line self-serve   ☐ On-line interactive

☒ Telephone/IVR   ☒ Face-to-face

☒ Remote desktop (e.g., PC Anywhere)

☒ Other   The in-house developed incident management system interfaces with e-mail additionally and direct assistance requests to the JJIS help desk are made through e-mail

1.6. What is the scope of the service provided by the Help Desk: *(Check all boxes that apply)*

Help Desk Action	Simple problems	Moderately complex problems	Complex problems
Accepting and logging	X	X	X

Referring/escalating	x	x	x
Tracking and reporting	x	x	x
Resolving/closing	x	x	x

1.7. Please identify the major IT systems or services for which the Help Desk must provide assistance:

1	Juvenile Justice Information System	6	Citrix Access
2	Windows Access	7	Central Communications Center System
3	CJNet Access	8	Cost of Care System
4	E-Mail	9	Desktop Support
5	Staff Verification System	10	Network

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No, Unknown)* Very Similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

☒ Yes   ☐ No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Due to the confidential nature of juvenile data, the service provider must be able to pass FDLE required background screening and all data exchange and storage must be secured to assure no access to confidential data is permitted (whether data is in hardcopy or e-mail format or stored in a system to document the request for assistance). The service provider would be required to be intimately involved in the testing and development of the JJIS system to assure a knowledge level sufficient to answer questions regarding the functionality of the JJIS strategic system which is unique to Juvenile Justice.

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

☐ Yes; formal Service Level Agreement(s)

☒ Yes; informal agreement(s)

☐ No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days the Help Desk service is required *(e.g., 0800-1600 M-F, 24/7)* This service is Available 8 – 5 EST M-F non-holiday business work days. Although the help desk service is only available during this time, it receives requests for assistance 24/7.

3.2.2.

3.2.3. What are the impacts on the agency's business if the Help Desk service is not available?

> Helpdesk is available M-F 8-5. Emergency requests are handled by regional MIS supervisors. If a MIS supervisor cannot be contacted to resolve the issue during after-hours, it may result in delays in updates to mission critical business data and availability of online/real time access to all authorized DJJ, Law Enforcement, and Provider staff. This might result in juvenile, staff and public safety issues.

3.2.4. What is the average monthly volume of calls/cases/tickets? 615

3.2.5. Are there any agency-unique service requirements? ☒ Yes ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

> There is no planned funding for after-hours helpdesk support. Some facilities and users work 24/7 but there is no funding for on-call for IT. If off hours issues arise, IT supervisors are contacted for hardship issues and if available, IT staff is contacted to come in to work to resolve issue.

3.2.6. What are security requirements for this IT service? *(Indicate all that apply)*

☒ User ID/Password   ☒ Access through Internet or external network

☐ Access through internal network only   ☐ Access through Internet with secure encryption

☐ Other _____

3.2.7. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

☒ Yes   ☐ No

3.2.7.1. If yes, please specify and describe:

> State Security and Privacy Statute and Rules, HIPPA, 60 DD-2 F.A.C. (*transitioning to 71A-1)*, Agency policies, FDLE restrictions/policies for desktops used to access FCIC.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

☒ Yes   ☐ No

If yes, briefly describe the frequency of reports and how they are provided:

> Metrics on number of requests, requests resolved <4 hours and requests resolved >4hours are reported to management monthly. Number of JJIS Help Desk requests and Number of Work Orders are reported to management weekly.

4.2. Are currently defined IT service levels adequate to support the business needs?

☒ Yes   ☐ No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion
No projects > $250,000				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

Includes IT tasks, IT resources, IT contracts and IT services associated with the following:

Juvenile Justice Information System Help Desk Issue Research & Issue Resolution - The primary function of this helpdesk is to provide service to the users of the Strategic Applications (primarily the Juvenile Justice Information System-JJIS). The costs associated with strategic application support will be included with that strategic application. 95% of the requests are responded to within 15 minutes of customer contact.

Field staff occasionally provide Tier 1 "how-to" support for use of standard desktop applications (MS Office) and that support is included in the Help Desk Service. Tier 1 support for e-mail is included in the Help Desk service. These Tier 1 costs are included with the Help Desk costs. Costs associated with Tier 2 and above for E-mail support are included in the e-mail service. Costs associated with Tier 2 and above for Desktop support are included in the desktop service. Costs associated with Tier 2 and above for Network support are included in the network service. Any such request is routed by a program developed in-house that has an interface to support staff through e-mail to notify them of a pending request. The resources for these requests are included in the Desktop Support Service.

Dept/Agency:	**Department of Juvenile Justice**
Submitted by:	**Dave Kallenborn, CIO**
Phone:	**850-921-6740**
Date submitted:	**10-15-2010**

IT Security/Risk Mitigation Service

This service involves the implementation of measures to reduce risk and ensure continuity of the IT Services supporting the agency. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- ☒ Central IT staff
- ☐ Program staff
- ☐ Other state agency *(non-primary data center)*
- ☐ Other External Service Provider *(specify)* _____

- ☒ Southwood Shared Resource Center
- ☒ Northwood Shared Resource Center
- ☐ Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- ☒ Agency staff (state employees or contractors)
- ☐ Employees or contractors from one or more additional state agencies
- ☒ External service providers
- ☐ Public (please explain in Question 5.3)

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* Very Similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

☐ Yes ☒ No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

This can be outsourced only if there is a change in the statute to move the responsibility for security from the Department to the alternate service provider. Alternate service provider must be able to support all security related issues for the 140+ DJJ sites, telecommuting staff sites/equipment, 200+ provider sites that are located in geographically dispersed locations throughout the state (some in very remote areas). Provider staff must be able to pass FDLE required background check sufficient to support secure access to sites and data. Provider must be available to provide support after-hours as emergencies arise without increases in cost.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

☐ Yes; formal Service Level Agreement(s)

☐ Yes; informal agreement(s)

☒ No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required *(e.g., 0800-1600 M-F, 24/7)*: 24/7

3.2.2. In the event of an emergency, how quickly must essential services be restored to maintain the agency's continuity of operations? 24 hrs

3.2.3. How frequently must the IT disaster recovery plan be tested? 2 tests per year

3.2.4. In the event of a security breach, what is the agency's tolerance for down time of security IT services during peak periods, i.e., time before management-level intervention occurs *(e.g., 10 min, 60 min, 4 hours)*? 15 minutes

3.2.5. Are there any agency-unique service requirements? ☒ Yes ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

Confidential, juvenile & victim specific data is protected by this service, appropriate level of security is critical to assure this data remains confidential. Recovery service that will support a variety of hardware models and operating system versions for 5000 Department users and 1750 provider users, 4025 CJNET users, and equipment at the 140+ DJJ sites, telecommuting staff/equipment, and 200+ provider sites that are located in geographically dispersed locations throughout the state (some in very remote areas). Mobile computing support is required. Require statewide WAN/frame relay connectivity between field sites and to critical applications servers or server backups at a relocated/recovery sites is required.

3.2.6. What are security requirements for this IT service? *(Indicate all that apply)*

☒ User ID/Password   ☒ Access through Internet or external network

☒ Access through internal network only   ☒ Access through Internet with secure encryption

☒ Other __Firewall_____

3.2.7. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

☒ Yes   ☐ No

If yes, please specify and describe:

State Security and Privacy Statute and Rules, HIPPA, 60 DD-2 F.A.C. (*transitioning to 71A-1)*, Payment Card Industry's Data Security Standard Compliance, and Agency policies

4. User/customer satisfaction

4.1. Are service level metrics reported regularly to business stakeholders or agency management?
☒ Yes   ☐ No

If yes, briefly describe the frequency of reports and how they are provided:

DRP testing results and risk assessment results and action plans are reported to the Department Leadership and the IT Steering Committee. Security status, risk assessments, and continuity plan readiness is reported to the Department's CIO. Major changes to the DRP and security environment are reported to department management as they occur. Security incident statistics are reported to Department management weekly and monthly.

4.2. Are currently defined IT service levels adequate to support the business needs?

☐ Yes ☒ No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Management Information Systems (MIS) would like to implement 128-bit encryption for data through the upgrade of infrastructure switching hardware and software.

The Department would like to upgrade from Office 2000 to Office 2007 to improve desktop security. With our existing Office suite (Microsoft Office 2000) security patches are a manual process, by upgrading to Office 2007, we can automate this process, using existing tools. The older software is no longer supported by Microsoft and presents a potential security risk.

The Department upgraded its existing Disaster Recovery lab and offsite Disaster Recovery capability using existing equipment and virtualization.

The switch and Office upgrades will be dependent upon future funding appropriated by the legislature. Currently we do not have funds available in our base budget to facilitate these upgrades

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
No projects >$250,000				

5. **Additional Information**

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

IE8 was implemented to address some of our security issues. This project had a big impact on the resources supporting the network, desktop and strategic applications due to the potential resultant software and hardware changes and effects of those changes.

The LBR issue requested for FY 09-10 and FY 10-11 were not approved. It would have impacted the following services: Network, Desktop, E-Mail, Security Services.

The LBR issue (FY 10-11) that was proposed for network switch hardware for 100 sites to help increase the security of the IT infrastructure and increase the security of juvenile data. The unfunded need still exists to replace/upgrade obsolete hardware (network switches) and software that will help secure the network. During FY 06-07, the Department experienced 68 LAN switch failures. During 07-08, the Department experienced 25 LAN switch failures. During FY 08-09 there were 35 LAN switch failures. During FY 09-10, the Department experienced 28 LAN switch failures. When a switch fails, the Department's staff may experience a loss of staff productivity during the period the switch is down. During this down time, the Department staff are not be able to process youth through the Juvenile Justice Information System (JJIS) or execute any other strategic networked application from the site of the failed switch. As the number of switch failures increases, so will there be an increase in the loss of productivity of staff at sites with failed switches. These older switches do not have the security features to block unauthorized access or malware attacks. Newer switches and the associated software will allow the Department to enhance security functionality to block unauthorized access to the network and reduce malware attacks. Because failures redirect technology staff from

their normal workload to deal with a situation that impacts the productivity of the Department's staff located at the site.

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

Section 3.2.2 refers to a major interruption of services.

Includes IT tasks, IT resources, IT contracts and IT services associated with the following:

Disaster Recovery Coordination and COOP Planning

Disaster Recovery Planning and Testing

IT Recovery & Testing

MIS Security Management

Security Incident Reporting and Tracking

Virus Notification and Restoration

Firewall Monitoring

Websense Administration

Security Awareness Training

Security Policy and Procedures

IE8 was implemented to address some of our security issues. This project had a big impact on the resources supporting the network, desktop and strategic applications due to the potential resultant software and hardware changes and effects of those changes.

The budget issue that was proposed for network switch hardware upgrades was not included in the governor's recommendations during the last 3 fiscal years. There still exists a need to replace/upgrade obsolete hardware (network switches) and software that will help secure the network. These switches control traffic in and out of the 140 sites throughout the State. During FY 06-07, the Department experienced 68 LAN switch failures. During 07-08, the Department experienced 25 LAN switch failures. During FY 08-09 there were 35 LAN switch failures. During FY 09-10, the Department experienced 28 LAN switch failures. When a switch fails, the Department's staff may experience a loss of staff productivity during the period the switch is down. During this down time, the Department staff are not be able to process youth through the Juvenile Justice Information System (JJIS) or execute any other strategic networked application from the site of the failed switch. As the number of switch failures increases, so will there be an increase in the loss of productivity of staff at sites with failed switches. These older switches do not have the security features to block unauthorized access or malware attacks. Newer switches and the associated software would allow the Department to enhance security functionality to block unauthorized access to the network and reduce malware attacks. Because failures redirect technology staff from their normal workload to deal with a situation that impacts the productivity of the Department's staff located at the site.

Dept/Agency:	**Department of Juvenile Justice**
Submitted by:	**Dave Kallenborn, CIO**
Phone:	**850-921-6740**
Date submitted:	**10-15-2010**

Agency Financial and Administrative Systems Support Service

This service enables users in the agency's administrative and support areas to operate and maintain the non-strategic applications that support agency administrative. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify major IT application systems that are included (in whole or part) in this IT Service:			
1	FLAIR	17	ASP.Net
2	PeopleFirst/Impromptu	18	MS Visio
3	MyFloridaMarketplace	19	.NET 2005
4	Financial Information System (FIS) and Financial Management Information System (FMIS)	20	Crystal Report
5	Separation Notification System	21	Citrix
6	ER Studio	22	Embarcadero DB Artisan Pro SQL
7	SQL Reports 2005	23	Idera SQL Diagnostic Manager
8	Administration Reports	24	Idera SQL Compliance Manager
9	Oculus Scanning	24	Syncfusion .NET Essential Grid Source
10	Payroll System	26	Syncfusion .NET Essential Binary
11	Adobe Acrobat Professional	27	MS SQL 2005
12	LAS/PBS	28	Correspondence Tracking System
13	MS Project	29	Background Screening System
14	MS Visio	30	
15	Oasis		
16	Erwin		

1.   **IT Service Definition**

   1.1.   Who is the service provider? *(Indicate all that apply)*

   ☒ Central IT staff　　　　　　　　　　☒ Southwood Shared Resource Center

   ☐ Program staff　　　　　　　　　　　☒ Northwood Shared Resource Center

   ☒ Other state agency *(non-primary data center)*　　☐ Northwest Regional Data Center

   ☐ Other External Service Provider *(specify)* _____

   1.2.   Who uses the service? *(Indicate all that apply)*

   ☒ Agency staff (state employees or contractors)

   ☐ Employees or contractors from one or more additional state agencies

   ☒ External service providers

   ☐ Public (please explain in Question 5.3)

   1.3.   Please identify the number of users of this service.　　　　　7200

   1.4.   How many locations currently host agency financial/ administrative systems?　　　1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* <mark>Very Similar</mark>

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

☒ Yes ☐ No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

<mark>Prior to transition, the service provider must be able to customize the service to meet or exceed the established agency needs for turnaround time for developing and amending specialized data extraction, data formatting, customized reports, trend tracking, and activity monitoring at a reduced cost. The applications within this service must integrate with the e-mail solution for notifications.</mark>

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

<mark></mark>

3. IT Service Levels Required to Support Business Functions

Answer the following questions for the primary or dominant IT system within this IT Service.

3.1. Has the agency specified the service level requirements for this IT Service?

☐ Yes; formal Service Level Agreement(s)
☐ Yes; informal agreement(s)
☒ No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

<mark></mark>

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required *(e.g., 0700-1800 M-F, 24/7) for*:

3.2.1.1. User-facing components of this IT service (online) <mark>24/7</mark>

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance) <mark>24/7</mark>

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 15 min, 30 min, 60 min)*? <mark>15 minutes</mark>

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

<mark>Access to personnel, financial and administrative data is critical to the management of the department. Timing of the loss of access (year-end, legislative session, month-end, etc.) can greatly impact the criticality of the system and the extent of the loss. The department uses the FLAIR system to track and report the financial status of the department at any given time. The FIS system generates user-friendly data extracts and reports from FLAIR data. The Budget Office relies on FLAIR and LAS/PBS data to perform budget projections and prepare Legislative Budget Request. For these financial systems to be unavailable for any length of time would be detrimental to the financial well being of the department. Other administrative applications improve the efficiency and effectiveness of the provision of administrative services to the Department. If they are unavailable for an extended period of time, the productivity is negatively impacted.</mark>

3.2.3. Are there any agency-unique service requirements? ☐ Yes ☒ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

>

3.2.4. What are security requirements for this IT service? *(Indicate all that apply)*

☒ User ID/Password   ☐ Access through Internet or external network

☒ Access through internal network only   ☒ Access through Internet with secure encryption

☐ Other _____

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

☐ Yes   ☒ No

3.2.5.1. If yes, please specify and describe:

Within the administrative systems, some of the data is confidential and is restricted to users within the Department and the Department's contracted providers.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

☒ Yes   ☐   No

If yes, briefly describe the frequency of reports and how they are provided:

Performance measures representing the number of new development and maintenance requests are reported weekly.

4.2. Are currently defined IT service levels adequate to support the business needs?

☒ Yes   ☐   No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

>

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
No projects > $250,000				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

Includes IT tasks, IT resources, IT contracts and IT services associated with the following:

System Design, Coding, User Interface, Testing, Implementation and Project Management

Assist Internal & External Customers with questions and access

Assist with Department-Wide Initiatives

Terminal Emulation for access to mainframe systems

Database Design, Administration and Support

Universal Access (Citrix) to the systems by Department and Provider Staff

Dept/Agency:	**Department of Juvenile Justice**
Submitted by:	**Dave Kallenborn, CIO**
Phone:	**850-921-6740**
Date submitted:	**10-15-2010**

IT Administration and Management Service

This service enables the management and administration of the agency's central IT program or unit. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify major IT Systems (applications) that are included (in whole or part) in this IT Service:			
1	FLAIR	9	Financial Information System
2	MyFlorida Market Place	10	MS Project
3	People First	11	MS Visio
4	Payroll System	12	MS Word
5	MS Excel	13	SQL 2005
6	MS Access	14	
7	LAS/PBS	15	
8	MIS Inventory Database	16	

1. **IT Service Definition**

    1.1. Who is the service provider? *(Indicate all that apply)*

X	Central IT staff	X	Southwood Shared Resource Center
☐	Program staff	X	Northwood Shared Resource Center
☐	Another State agency	☐	Northwest Regional Data Center
☐	External service provider		

    1.2. How many locations currently host assets and resources used to provide IT administration and management services?   1

2. **Service Unique to Agency**

    2.1. If the same level of service could be provided through another agency or external source for less than the current cost of the IT service, could your agency change to another service provider?

    X Yes   ☐ No

    2.1.1. If yes, what must happen for your agency to use another IT service provider?

    > Prior to transition, the service provider must be able to develop an expert knowledge of the Department's business and technology functions and processes supported by IT Administrative and Management resources as well as the existing services provided to the agency. Provider staff must pass FDLE required background screening. The provider must be able to customize the service to meet or exceed the established agency needs for quality IT planning, budgeting, and investment control; IT procurement and contract management; IT project planning and management; IT purchasing; IT personnel recruitment and management, IT administrative support; and the overall coordination of IT work in the agency at a reduced cost.

2.1.2. If not, why does your agency need to maintain the current provider for this IT service?

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3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- ☐ Yes; formal Service Level Agreement(s)
- ☐ Yes; informal agreement(s)
- X No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

<div style="background:yellow;border:2px solid green;"> </div>

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required *(e.g., 0800-1600 M-F, 24/7)* for the systems included in this service: 24/7

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 5 min, 15 min, 60 min)?*   15 minutes

3.2.3. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

X Yes   ☐ No

If yes, please specify and describe:

State Security and Privacy Statute and Rules, HIPPA, 60 DD-2 F.A.C. (*transitioning to 71A-1),* Agency policies, FDLE restrictions/policies for desktops used to access FCIC.

3.2.4. Are there any agency-unique service requirements?   X Yes   ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

Expert knowledge of Juvenile Justice functions and operations of the Agency that are supported by IT services.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?
X Yes   ☐ No

If yes, briefly describe the frequency of reports and how they are provided:

Monthly IT Steering Committee reports are provided to the Executive Management team during the monthly meeting. Participation and reporting to NSRC board of trustees. Weekly status updates are provided to the Director of Administration.

4.2. Are currently defined IT service levels adequate to support the business needs of the agency?

X Yes   ☐ No

If no, what changes need to be made to the current IT service? *(Briefly explain)*

<div style="background:yellow;border:2px solid green;"> </div>

4.3. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service.

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion
None				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, which is used to provide this service. Identify whether there is a cost recovery or cost allocation plan for this service. Be sure to describe any anticipated adjustments to the funding source(s) or funding level for FY 2010-11. If such adjustments are anticipated, please describe any corresponding change needed in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.).

General Revenue

5.2. Other comments

Includes IT tasks, IT resources, IT contracts and IT services associated with the following:

CIO Operational and Strategic IT Management

AEIT, CIO Council, TRW, SSRC, NSRC & CJJIS Council Coordination, Boards, Project Teams and Reports

LBR, LRPP and other DJJ Internal Reporting Requirements

IT Planning, Prioritization and Project Management

Develop and maintain MIS spending plans and projections

IT Steering Committee Management

IT Asset Management, Support, Issue Research & Issue Resolution

IT Contract Management

IT Financial Management, Issue Research & Issue Resolution

IT File & Office Management, Issue Research & Issue Resolution

IT Personnel Management, Issue Research & Issue Resolution

Make travel arrangements and processing travel reimbursements for MIS staff

Payment for all services, contracts, and purchases for IT organization

Create Journal Transfers for IT Costs

IT Personnel Processing

Purchasing MIS Office, Toner/Paper, and Computer Supplies

Track and Resolve Discrepancies in MIS Financial Data

Complete P-Card transactions for IT purchases

Dept/Agency:	**Department of Juvenile Justice**
Submitted by:	**Dave Kallenborn, CIO**
Phone:	**850-921-6740**
Date submitted:	**10-15-2010**

Portal/Web Management Service

The Portal/Web Management service enables the publishing of the agency's standard, mission-critical information with its employees and the public. Please consult the Guidelines for Schedule IV-C: IT Costs and Service Requirements for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with this service:			
1	MS FrontPage	9	.NET 2003
2	Dell Servers & Desktops	10	Adobe Acrobat
3	Verisign	11	
4	Visual Studio	12	
5	Friends of Juvenile Justice		
6	Blueprint Commission		
7	ASP.Net		
8	SQL 2005		

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- ☒ Central IT staff
- ☐ Program staff
- ☐ Other state agency *(non-primary data center)*
- ☐ Other External Service Provider *(specify)*

- ☐ Northwood Shared Resource Center
- ☐ Southwood Shared Resource Center
- ☐ Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- ☒ Agency staff (state employees or contractors)
- ☒ Employees or contractors from one or more additional state agencies
- ☒ External service providers
- ☒ Public (please explain in Question 5.3)

1.3. Please identify the number of Internet users of this service. 12,000+

1.4. Please identify the number of intranet users of this service. 5000

1.5. How many locations currently host IT assets and resources used to provide this service? 1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* Very Similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- ☒ Yes
- ☐ No

2.2.1.   If yes, what must happen for your agency to use another IT service provider?

Prior to transition, the service provider must be able to develop an expert knowledge of the functions and processes supported by the agency. The provider must be able to customize the service to meet or exceed the established agency needs for timely updates and quality data about the agency at a reduced cost. Provider staff must pass FDLE CJNET background screening.

2.2.2.   If not, why does your agency need to maintain the current provider for this IT service?

3.   IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- ☐   Yes; formal Service Level Agreement(s)
- ☐   Yes; informal agreement(s)
- ☒   No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

3.2.   Timing and Service Delivery Requirements

3.2.1.   Hours/Days that service is required *(e.g., 0600-2100 M-F, 24/7)*:   24/7

3.2.2.   What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 5 min, 15 min, 60 min)*?   1 day

3.2.2.1.   What are the impacts on the agency's business if this down-time standard is exceeded?

Internal staff and contracted provider staff are dependent upon access to the intranet and internet sites to access current Department information, policies, procedures and forms. If these sites are down, users cannot access data or process data using the prescribed policies, procedures and electronic forms. External entities needing access to the Agency data on the Internet will not be able to access that data.

3.2.3.   Are there any agency-unique service requirements?   ☐ Yes   ☒   No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

3.2.4.   What are security requirements for this IT service? *(Indicate all that apply)*

- ☒ User ID/Password
- ☐ Access through internal network only
- ☐ Other _____

- ☒ Access through Internet or external network
- ☐ Access through Internet with secure encryption

3.2.5.   Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- ☐ Yes   ☒   No

3.2.5.1.   If yes, please specify and describe:

4.   User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

☐ Yes ☒ No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

☒ Yes ☐ No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
No projects>$250,000				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

Includes DJJ Staff, Provider Staff & Partner Staff. It does not include the public or other agencies. There is no mechanism in place for calculating how many Internet users there are.

Dept/Agency:	**Department of Juvenile Justice**
Submitted by:	**Dave Kallenborn, CIO**
Phone:	**850-921-6740**
Date submitted:	**10-15-10**

Data Center Service

This service provides the centralized operation and management of data center services through (a) data centers and computing facilities as defined in s. 282.0041, F.S., and (b) single logical-server installations. It includes all resources required to perform data center functions identified in s. 282.201(2)(d)1.e., F.S. for agency strategic and non-strategic IT services.

Statutory definitions from s. 282.0041, F.S., are provided here for convenience:

- "**Primary data center**" means a state or non-state agency data center that is a recipient entity for consolidation of non-primary data centers and computing facilities. A primary data center may be authorized in law or designated by the Agency for Enterprise Information Technology pursuant to s. 282.201.
- "**Data center**" means agency space containing 10 or more physical or logical servers any of which supports a strategic or nonstrategic information technology service, as described in budget instructions developed pursuant to s. 216.023.
- "**Computing facility**" means agency space containing fewer than a total of 10 physical or logical servers, any of which supports a strategic or nonstrategic information technology service, as described in budget instructions developed pursuant to s. 216.023, but excluding single, logical-server installations that exclusively perform a utility function such as file and print servers.

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

	Identify the non-strategic *and strategic* IT services that are supported (in whole or part) by data center services offered at the following data centers and computing facilities.	
1	Northwood Shared Resource Center	Cost of Care Strategic, JJIS Strategic, CCC Strategic, E-Mail, IT Security/Risk Mitigation, Help Desk, IT Administration and Management Services, Desktop Computing, Data Center, and Network
2	Southwood Shared Resource Center	Cost of Care Strategic, JJIS Strategic, CCC Strategic, Desktop Computing, and Network
3	Northwest Regional Data Center	Children and Youth Cabinet Information Sharing Project participation
4	Agency (non-primary) Data Center	Disaster Recovery for Strategic Applications & E-Mail
5	Agency Computing Facilities	Domain Controller, SMS, Windows OS, Print Services, & File Services
6	Other External Data Center(s)	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

☒ Central IT staff   ☒ Northwood Shared Resource Center

☐ Program staff   ☒ Southwood Shared Resource Center

☐ Other state agency *(non-primary data center)*   ☒ Northwest Regional Data Center

☐ Other External Service Provider *(specify)* _____

1.2. Who uses the service? *(Indicate all that apply)*

☒ Agency staff (state employees or contractors)

☒ Employees or contractors from one or more additional state agencies

☒ External service providers

☒ Public (please explain in Question 5.3)

1.3. Provide the following information regarding agency data centers included in this service:

    1.3.1. Number of agency data center(s)   1

    1.3.2. List the major IT application systems[1] hosted at each of these facilities:

Name of Agency Data Center	Major IT Application Systems Supported	External Agency Supported *(If applicable)*
DJJ Pinehills Facility, Orlando FL	Disaster Recovery for Cost of Care, JJIS, CCC, E-mail	In an Emergency where the facility is used, Support through access to JJIS data to: Agencies participating in the Children and Youth Cabinet data sharing project, Department Providers, Courts, FDLE, Law Enforcement Entities, Counties participating in data sharing efforts, DCF Abuse investigators

1.4. Provide the following information regarding agency computing facilities included in this service:

    1.4.1. Number of agency computing facilities   138

    1.4.2. List the major IT application systems[1] hosted at each of these facilities:

Name of Computing Facility	Major IT Application Systems Supported	External Agency Supported *(If applicable)*
DJJ Headquarters	Domain Controller, SMS, Windows OS, Print Services, & File Services	
Crestview Probation Office	Windows OS, Print Services, & File Services	
Defuniak Probation Office	Windows OS, Print Services, & File Services	
Escambia Juvenile Detention Center	Windows OS, Print Services, & File Services	
Ft. Walton Probation Office	Windows OS, Print Services, & File Services	
Milton Probation Office	Windows OS, Print Services, & File Services	
Northwest Region Residential Office	Windows OS, Print Services, & File Services	
Okaloosa Juvenile Detention Center	Windows OS, Print Services, & File Services	
Pensacola Boys Base	Windows OS, Print Services, & File Services	
Pensacola Probation Office	Windows OS, Print Services, & File Services	
Circuit 2 Probation Office	Windows OS, Print Services, & File Services	
DJJ - Pat Thomas Training Academy	Windows OS, Print Services, & File Services	

[1] **Any custom developed system, commercially acquired, or open- source software product that is included in the definition of a non- strategic or strategic IT service.** *Note: Strategic IT Services and their constituent systems are defined in Worksheets SC- 1 & SC- 2.*

Name of Computing Facility	Major IT Application Systems Supported	External Agency Supported *(if applicable)*
Gadsden Probation Office	Windows OS, Print Services, & File Services	
HQ Warehouse	Windows OS, Print Services, & File Services	
Leon Juvenile Assessment Center	Windows OS, Print Services, & File Services	
Leon Juvenile Detention Center	Windows OS, Print Services, & File Services	
Wakulla Probation Office	Windows OS, Print Services, & File Services	
Jasper Probation Office	Windows OS, Print Services, & File Services	
Lake City Probation Office	Windows OS, Print Services, & File Services	
Live Oak Probation Office	Windows OS, Print Services, & File Services	
Madison Probation Office	Windows OS, Print Services, & File Services	
Taylor County Probation Office	Windows OS, Print Services, & File Services	
Circuit 4 Probation Office	Windows OS, Print Services, & File Services	
Duval Halfway House	Windows OS, Print Services, & File Services	
Duval Juvenile Detention Center	Windows OS, Print Services, & File Services	
Green Cove Springs Probation Ofc	Windows OS, Print Services, & File Services	
Jacksonville IG/GC/QA Office	Windows OS, Print Services, & File Services	
Nassau/ Yulee Probation Office	Windows OS, Print Services, & File Services	
Brooksville Probation Office	Windows OS, Print Services, & File Services	
Bushnell Probation Office	Windows OS, Print Services, & File Services	
Inverness Probation Office	Windows OS, Print Services, & File Services	
Lake County Probation Office	Windows OS, Print Services, & File Services	
Marion Juvenile Assessment Center	Windows OS, Print Services, & File Services	
Marion Juvenile Detention Center	Windows OS, Print Services, & File Services	
Ocala Circuit 5 Probation Office	Windows OS, Print Services, & File Services	
Britt Halfway House	Windows OS, Print Services, & File Services	
Dade City Probation Office Unit 113	Windows OS, Print Services, & File Services	
Pasco Juvenile Assmt Ctr @ PCSO	Windows OS, Print Services, & File Services	
Pasco Juvenile Detention Center	Windows OS, Print Services, & File Services	
Pasco Probation Office Unit 112	Windows OS, Print Services, & File Services	
Pinellas Juvenile Assessment Center	Windows OS, Print Services, & File Services	
Pinellas Juvenile Detention Center	Windows OS, Print Services, & File Services	
Wildwood Probation Office	Windows OS, Print Services, & File Services	
Bunnell Probation Office	Windows OS, Print Services, & File Services	
Daytona Probation HQ	Windows OS, Print Services, & File Services	
Deland Probation Office	Windows OS, Print Services, & File Services	
Palatka Probation Office	Windows OS, Print Services, & File Services	
St. Johns Probation Office	Windows OS, Print Services, & File Services	
Volusia Juvenile Detention Center	Windows OS, Print Services, & File Services	
Alachua Juvenile Detention Center	Windows OS, Print Services, & File Services	
Baker Probation Office	Windows OS, Print Services, & File Services	
N Region Detention & Probation Ofc	Windows OS, Print Services, & File Services	
Starke Probation Office (Re-opening)	Windows OS, Print Services, & File Services	

Name of Computing Facility	Major IT Application Systems Supported	External Agency Supported (If applicable)
Trenton Probation Office	Windows OS, Print Services, & File Services	
Kissimmee Probation Office	Windows OS, Print Services, & File Services	
Orange Juvenile Detention Center	Windows OS, Print Services, & File Services	
Orlando IG/QA/GC Office	Windows OS, Print Services, & File Services	
Orlando Juvenile Assessment Center	Windows OS, Print Services, & File Services	
Osceola Juvenile Detention Center	Windows OS, Print Services, & File Services	
Bartow Probation Office	Windows OS, Print Services, & File Services	
Lakeland Residential Office	Windows OS, Print Services, & File Services	
Polk Juvenile Assessment Center	Windows OS, Print Services, & File Services	
Polk Juvenile Detention Center	Windows OS, Print Services, & File Services	
Sebring Probation Office	Windows OS, Print Services, & File Services	
Allapatah Probation Office, Unit 472	Windows OS, Print Services, & File Services	
Cutlerridge Probation Ofc, Unit 408	Windows OS, Print Services, & File Services	
Dade Juvenile Assessment Center	Windows OS, Print Services, & File Services	
Kendall Probation Office	Windows OS, Print Services, & File Services	
Lincoln Square Case Mgmt Office	Windows OS, Print Services, & File Services	
Miami Dade Juvenile Detention Center	Windows OS, Print Services, & File Services	
Miami Probation Office	Windows OS, Print Services, & File Services	
Rohde Probation Office, Unit 402	Windows OS, Print Services, & File Services	
Bradenton Probation Office	Windows OS, Print Services, & File Services	
DeSoto Juvenile Correctional Facility	Windows OS, Print Services, & File Services	
Manatee Juvenile Detention Center	Windows OS, Print Services, & File Services	
Sarasota Juv Assmnt Cntr @ SCSO	Windows OS, Print Services, & File Services	
Sarasota Probation Office	Windows OS, Print Services, & File Services	
Venice Probation Office	Windows OS, Print Services, & File Services	
Hillsborough Juv Assmnt Center	Windows OS, Print Services, & File Services	
Hillsborough Juv Detention Cntr W.	Windows OS, Print Services, & File Services	
Hillsborough Juv. Detention Ctr E.	Windows OS, Print Services, & File Services	
Les Peters Halfway House	Windows OS, Print Services, & File Services	
Nebraska Probation Office Unit 615	Windows OS, Print Services, & File Services	
Oak Fair Probation Ofc - (Brandon)	Windows OS, Print Services, & File Services	
Plant City Probation Office	Windows OS, Print Services, & File Services	
Tampa General Counsel Office	Windows OS, Print Services, & File Services	
Tampa IG/ QA Office	Windows OS, Print Services, & File Services	
W Central Region Residential Office	Windows OS, Print Services, & File Services	
Arthur G. Dozier School for Boys	Windows OS, Print Services, & File Services	
Bay Juvenile Detention Center	Windows OS, Print Services, & File Services	
Bay Probation Office	Windows OS, Print Services, & File Services	
Calhoun Probation Office	Windows OS, Print Services, & File Services	
Chipley Probation Office	Windows OS, Print Services, & File Services	
Jackson Juv. Offender Corr. Center	Windows OS, Print Services, & File Services	

Name of Computing Facility	Major IT Application Systems Supported	External Agency Supported (if applicable)
Jackson Probation Office	Windows OS, Print Services, & File Services	
Belle Glade Prob. Ofc, Unit 9-134	Windows OS, Print Services, & File Services	
Delray Beach Probation Office	Windows OS, Print Services, & File Services	
Lake Park Probation Office	Windows OS, Print Services, & File Services	
Lake Worth Prob Ofc, Units 135, 143	Windows OS, Print Services, & File Services	
Palm Beach Juvenile Detention Center	Windows OS, Print Services, & File Services	
W Palm Beach Juv. Assmnt Center	Windows OS, Print Services, & File Services	
West Palm Bch County Courthouse	Windows OS, Print Services, & File Services	
West Palm Beach Residential Office	Windows OS, Print Services, & File Services	
Islamorada Probation Office	Windows OS, Print Services, & File Services	
Marathon Probation Office	Windows OS, Print Services, & File Services	
Monroe Juvenile Detention Center	Windows OS, Print Services, & File Services	
Broward Juvenile Detention Center	Windows OS, Print Services, & File Services	
Ft. Lauderdale Juvenile Assmt Cntr	Windows OS, Print Services, & File Services	
Ft. Lauderdale Program Office	Windows OS, Print Services, & File Services	
Ft. Lauderdale QA Office	Windows OS, Print Services, & File Services	
Hollywood Probation Office	Windows OS, Print Services, & File Services	
Lauderdale Lakes Probation Office	Windows OS, Print Services, & File Services	
Pompano Probation Office	Windows OS, Print Services, & File Services	
Pompano Residential Office	Windows OS, Print Services, & File Services	
Brevard Juvenile Detention Center	Windows OS, Print Services, & File Services	
Melbourne Probation/ Intake Office	Windows OS, Print Services, & File Services	
Seminole Juvenile Assessment Center	Windows OS, Print Services, & File Services	
Seminole Juvenile Detention Center	Windows OS, Print Services, & File Services	
Seminole/ Lake Mary Probation Ofc.	Windows OS, Print Services, & File Services	
Titusville Circuit 18 Probation Office	Windows OS, Print Services, & File Services	
Circuit 19 Probation Office	Windows OS, Print Services, & File Services	
Ft. Pierce Probation Office	Windows OS, Print Services, & File Services	
Ft. Pierce Regional Residential Ofc	Windows OS, Print Services, & File Services	
Okeechobee Probation Office	Windows OS, Print Services, & File Services	
St. Lucie Juvenile Detention Center	Windows OS, Print Services, & File Services	
Stuart Probation Office	Windows OS, Print Services, & File Services	
Vero Beach Probation Office	Windows OS, Print Services, & File Services	
Cape Coral Probation Ofc, Unit 2001	Windows OS, Print Services, & File Services	
Collier Juvenile Detention Center	Windows OS, Print Services, & File Services	
Ft Myers Central Prob Ofc (Cleveland)	Windows OS, Print Services, & File Services	
Ft. Myers S. Probation Ofc, Unit 2004	Windows OS, Print Services, & File Services	
Immokalee Probation Office	Windows OS, Print Services, & File Services	
Labelle Probation Office	Windows OS, Print Services, & File Services	
Lee County Juvenile Assmt Ctr @ LCSO	Windows OS, Print Services, & File Services	
Naples Probation Office	Windows OS, Print Services, & File Services	

Name of Computing Facility	Major IT Application Systems Supported	External Agency Supported *(If applicable)*
Probation Circuit 20 Office	Windows OS, Print Services, & File Services	
Punta Gorda Probation Office	Windows OS, Print Services, & File Services	
SW FL/ LEE Juvenile Detention Center	Windows OS, Print Services, & File Services	

1.5. Provide the following information regarding single logical-server installations included in this service:

1.5.1. Total number of logical servers not housed in an agency data center, agency computing facility, or primary data center ___0___

1.5.2. Total number of single logical-server installations ___137___

1.5.3. List all major IT application systems[1] supported by these servers in 1.5.1 and 1.5.2:

MS 2003 Server OS

2. Data Center Consolidation

1.1. When are your agency data center and computing facilities scheduled for consolidation into a primary data center? *If not yet scheduled, indicate "Not Available."*

07/2010 for NSRC Consolidation; No discussion on Disaster Recovery Computing Facility in Orlando

1.2. Has your agency specified service level requirements for this IT service in a service level agreement (SLA) executed with a primary data center in compliance with s. 282.203, F.S.?

☒ Yes   ☐ No

1.2.1. If no, please explain the specific issues preventing execution, and describe your plan and schedule for resolving those issues.

1.2.2. If yes, please provide an electronic copy of the executed service level agreement with your Schedule IV-C submission.

3. IT Service Levels Required to Support Business Functions

3.1. Timing and Service Delivery Requirements

3.1.1. Hours/Days that service is required *(e.g., 0600-2400 M-F, 24/7)*   24/7

3.1.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)?   15 minutes

3.1.3. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

☒ Yes   ☐ No

If yes, please specify and describe:

State Security and Privacy Statute and Rules, HIPPA, 60 DD-2 F.A.C. (transitioning to 71A-1), Payment Card Industry's Data Security Standard Compliance and Agency policies

3.1.4. Are there any agency-unique service requirements?   ☒ Yes   ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

FS 20.316 (4) and FDLE CJNET agreements for the Juvenile Justice Information system. Juvenile data is legally confidential. Department Staff, Contracted Provider Staff, Children and Youth Cabinet project participants, County, State and Federal Criminal Justice Staff, and the Courts to obtain data on juveniles use this system. Requirement for any staff or vendor who maintains or supports components used to process, transmit, or store CJIS data to complete and pass a background screening.

3.1.5. What are the security requirements for this IT service? *(Indicate all that apply)*

☒ Restricted system administration rights ☒ Secured entrance to facility

☒ Systems access through internal network only ☒ Systems access through secure encryption

☒ Criminal background check for data center staff ☐ Other _____

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

☒ Yes ☐ No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

Metrics on system response time and availability are reported to management. Monthly Information Technology Steering Committee meetings receive updates on projects and services.

4.2. Are currently defined IT service levels adequate to support the business needs of the agency?

☒ Yes ☐ No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion
No project > $250,000				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

Primarily General Revenue and rarely, Federal grant funds that are non-recurring and awarded on a project by project basis– All updates to the Services are contingent upon receipt of Departmental funding. Project priorities are set by the IT Steering Committee, the IT Governance structure.

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

DJJ completed its transition to NSRC July 1, 2010. The initial SLA has been executed and will be amended in December 2010 to fully define services and associated roles and responsibilities. The SSRC SLA has been completed. The NWRDC (CYCISS Project) SLA has been completed.

Dept/Agency:	**Department of Juvenile Justice**
Submitted by:	**Dave Kallenborn, CIO**
Phone:	**850-921-6740**
Date submitted:	**10-15-10**

Juvenile Justice Information System Services

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for specific direction on how to complete this document.

Identify all major IT application systems (custom developed or commercial software) that are included (in whole or part) in this IT Service:

1	SQL Server 2005	12	MS Visio
2	Syncfusion .NET Essential Binary	13	Correct Address
3	.Net 2003	14	Erwin
4	SQL Reporting 2005	15	Adobe Acrobat
5	Dell Servers	16	Citrix
6	ER Studio	17	Embarcadero DB Artisan Pro SQL
7	.NET 2005	18	Idera SQL Diagnostic Manager
8	Crystal Report	19	Idera SQL Compliance Manager
9	RFID	20	Syncfusion .NET Essential Grid Source
10	Verisign	21	Coalesys Web Menu
11	MS Visual Basic	22	
12	ASP.Net	23	
13	MS Project		

1. **IT Service Definition**

    1.1.1. Provide the definition of this service as identified on Form SC2 (Strategic IT Service Catalog).

    The JJIS system is designed to track juveniles from the time youth's enter into the custody of the Department until they return back into the community.   Intervention, Probation, Detention and Residential provides multiple services that support the centralized JJIS system for the Department.

    1.2. Who is the service provider? *(Indicate all that apply)*

X	Central IT staff	X	Northwood Shared Resource Center
☐	Program staff	X	Southwood Shared Resource Center
☐	Other state agency *(non-primary data center)*	X	Northwest Regional Data Center
☐	Other External Service Provider *(specify)*		_____

    1.3. Who uses the service? *(Indicate all that apply)*

    X   Agency staff (state employees or contractors)

    X   Employees or contractors from one or more additional state agencies

    X   External service providers

    ☐   Public (please explain in Question 5.3)

    1.4. Please identify the number of users of this service.   10000

    1.5. How many locations currently host this service?   1

2. **Service Unique to Agency**

2.1. Is a similar or identical IT service provided by another agency or external service provider?
(Identical, Very Similar, No)   No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

☐ Yes   X No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

The service deals with the unique requirements associated with the juvenile justice business functions. Provider staff must pass a FDLE required background screening. The provider would need to be intimately involved in the day to day processes and functions of the department. As changes in legislation are made, there is a need to make changes to the service.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

X   Yes; formal Service Level Agreement(s)

☐   Yes; informal agreement(s)

☐   No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

6 second response time for compilation and display of a juvenile's offenses and disposition report, Juvenile Facesheet.

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required ***(e.g., 0700-1800 M-F, 24/7)*** *for*:

3.2.1.1. User-facing components of this IT service (online)   24/7

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance)   Nightly there are updates to data for external system sharing. The service is monitored daily and unless there are emergencies required, the maintenance is performed during the schedule maintenance window. Maintenance is scheduled for Sundays 7:00 a.m. – 11:00 AM on an as needed basis.

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs ***(e.g., 15 min, 30 min, 60 min)***?   15 minutes

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Mission critical business data cannot be updated and available online/real time to all authorized DJJ, Law Enforcement, and Provider staff. The down time may result in a safety issue that could affect the juvenile, staff and/or public.

3.2.3. Are there any agency-unique service requirements?   X Yes   ☐ No

If yes, specify ***(include any applicable constitutional, statutory, or rule requirements)***

FS 20.316 (4) for the Juvenile Justice Information system. Juvenile data is legally confidential. Department Staff, Contracted Provider Staff, Children and Youth Cabinet project participants, County, State and Federal Criminal Justice Staff, and the Courts to obtain data on juveniles use this system.

3.2.4. What are security requirements for this IT service? *(Indicate all that apply)*

X   User ID/Password   X

☐   Access through internal network only   ☐   Access through Internet with secure encryption

X   Other __Citrix_____

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

X   Yes   ☐   No

3.2.5.1.   If yes, please specify and describe:

State Security and Privacy Statute and Rules, HIPPA, 60 DD-2 F.A.C (*transitioning to 71A-1)*, and Agency policies

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

X   Yes   ☐   No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

Metrics on system response time and availability are reported to management each week. Monthly Information Technology Steering Committee meetings receive updates on projects and the system.

4.2. Are currently defined IT service levels adequate to support the business needs?

X   Yes   ☐   No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
No projects > $250,000				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue and Federal grant funds that are non-recurring and awarded on a project by project basis– All updates to the JJIS Service are contingent upon the receipt of Departmental funding. Project priorities are set by the IT Steering Committee, the IT Governance structure.

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

This service includes the following activities:

Project Initiation: Project Request Form; Project Proposal Form; Analyze Request; Cost Analysis; JAD Meeting; Define Scope/Document Business Rules

Requirements Gathering: JAD Meeting; Analyze Development; Update Project Plan; Program Specification

Planning: Compile Issues Documents; JAD Meeting; Update Scheduler; End Stage Report

Architectural Design: Data Flow (Process) Model-Revision; Storyboard Development; Programming Process Model; Data Dictionary; Create Data Model; User Manual; System/Technical Documentation; System/Technical Documentation; Database Design; Modify Database; Create Tables

Development: Create Components; Code User Interface; Code Client side Classes; Code Server Classes; Create Stored Procedures; Reports

Testing: Compile Project; Finalize Test Plan & Scripts; Internal Testing & Debugging; External Testing; Document Compile Procedures; User Signoff; Update Project Plan

Installation and Production: SMS Team -Install to production; Train users; Project; Closeout Form; Finalize and archive documentation; Update Project Plan; Ongoing Maintenance and Support

This service includes interfaces with partners to provide Juvenile data to other agencies and entities: Children and Youth Cabinet Information System, Justice Information System, FDLE CJNET, Hillsborough County Interface, Miami-Dade Interface

Central Communications Center Information System Services

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for specific direction on how to complete this document.

	Identify major commercial hardware/software that are included (in whole or part) in this IT Service:		
1	**SQL Server 2005**	17	**ASP.Net**
2	**Embarcadero DB Artisan Pro SQL**	18	**MS Project**
3	**.Net 2003**	19	**MS Visio**
4	**SQL Reporting 2005**	20	**Correct Address**
5	**Dell Servers**	21	**Erwin**
6	**Idera SQL Diagnostic Manager**	22	**Adobe Acrobat**
7	**Idera SQL Compliance Manager**	23	**Citrix**
8	**Syncfusion .NET Essential Grid Source**	24	**Coalesys Web Menu**
9	**Syncfusion .NET Essential Binary**	25	**MS Visual Basic**
10	**ER Studio**	26	
11	**.NET 2005**	27	
12	**Crystal Report**	28	
13		29	
14		30	
15		31	
16		32	

1. **IT Service Definition**

   1.1.1. Provide the definition of this service as identified on Form SC2 (Strategic IT Service Catalog).

   > The Central Communications Center (CCC) System is used to track incidents within juvenile facilities. When an incident occurs, the facility is required to report the incident to the Inspector General's Hotline and have the incident recorded into the CCC Tracking system. This allows Headquarters IG Staff to assign inspectors to investigate the incident as well as maintain a database of incidents allowing IG staff to provide reports that answer various inquiries regarding incidents within the Department's facilities. The following IT Systems are constituent elements of this Strategic IT Service.

   1.2. Who is the service provider? *(Indicate all that apply)*

X	Central IT staff	X	Northwood Shared Resource Center
☐	Program staff	X	Southwood Shared Resource Center
☐	Other state agency *(non-primary data center)*	☐	Northwest Regional Data Center
☐	Other External Service Provider *(specify)* _____		

   1.3. Who uses the service? *(Indicate all that apply)*

      X   Agency staff (state employees or contractors)

      X   Employees or contractors from one or more additional state agencies

      X   External service providers

      X   Public (please explain in Question 5.3)

1.4. Please identify the number of users of this service.   11000+

1.5. How many locations currently host this service?   1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)*   No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

    ☐ Yes   X No

    2.2.1. If yes, what must happen for your agency to use another IT service provider?

    2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

The service deals with the unique requirements associated with the juvenile justice business functions. Provider staff must pass FDLE required background screening. The provider would need to be intimately involved in the day to day processes and functions of the department. As changes in legislation are made, there is a need to make changes to the service.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

        ☐   Yes; formal Service Level Agreement(s)

        ☐   Yes; informal agreement(s)

        X   No; specific requirements have not been determined and approved by the department

    If you answered "Yes," identify major (formal or informal) service level requirements:

3.2.   Timing and Service Delivery Requirements

    3.2.1. Hours/Days that service is required *(e.g., 0700-1800 M-F, 24/7)* *for*:

        3.2.1.1.   User-facing components of this IT service (online)   24/7

        3.2.1.2.   Back-office-facing components of this IT service (batch and maintenance)   Nightly there are updates to data for external system sharing. The service is monitored daily and unless there are emergencies required, the maintenance is performed during the schedule maintenance window. Maintenance is scheduled for Sundays 7:00 a.m. – 11:00 AM on an as needed basis

    3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 15 min, 30 min, 60 min)*?   15 minutes

        3.2.2.1.   What are the impacts on the agency's business if this down-time standard is exceeded?

> Mission critical business data cannot be updated and available online/real time to all authorized DJJ, Partner, Public and Provider staff.

3.2.3. Are there any agency-unique service requirements?　　　X Yes　　☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

> The Public, Department Staff and Contracted Provider Staff, State and Federal Criminal Justice Staff, and the Courts need to be able to report juvenile related incidents at all times and the Department requires the information to respond to incidents.

3.2.4. What are security requirements for this IT service? *(Indicate all that apply)*

X User ID/Password　　　　　　　　　　☐ Access through Internet or external network

x Access through internal network only　　☐ Access through Internet with secure encryption

X Other _____Citrix_____

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

X Yes　　　　☐ No

3.2.5.1. If yes, please specify and describe:

> State Security and Privacy Statute and Rules, HIPPA, 60 DD-2 F.A.C . (*transitioning to 71A-1,*) and Agency policies

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

☐ Yes　　X No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

X Yes　　☐ No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
None > $250,000				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue and Federal grant funds that are non-recurring and awarded on a project by project basis – All updates to the JJIS Service are contingent upon the receipt of Departmental funding. Project priorities are set by the IT Steering Committee, the IT Governance structure.

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

This service includes the following activities:

Project Initiation: Project Request Form; Project Proposal Form; Analyze Request; Cost Analysis; JAD Meeting; Define Scope/Document Business Rules

Requirements Gathering: JAD Meeting; Analyze Development; Update Project Plan; Program Specification

Planning: Compile Issues Documents; JAD Meeting; Update Scheduler; End Stage Report

Architectural Design: Data Flow (Process) Model-Revision; Storyboard Development; Programming Process Model; Data Dictionary; Create Data Model; User Manual; System/Technical Documentation; System/Technical Documentation; Database Design; Modify Database; Create Tables

Development: Create Components; Code User Interface; Code Client side Classes; Code Server Classes; Create Stored Procedures; Reports

Testing: Compile Project; Finalize Test Plan & Scripts; Internal Testing & Debugging; External Testing; Document Compile Procedures; User Signoff; Update Project Plan

Installation and Production: SMS Team -Install to production; Train users; Project; Closeout Form; Finalize and archive documentation; Update Project Plan; Ongoing Maintenance and Support

Dept/Agency:	**Department of Juvenile Justice**
Submitted by:	**Dave Kallenborn, CIO**
Phone:	**850-921-6740**
Date submitted:	**9-30-2010**

Cost of Care Information System Services

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for specific direction on how to complete this document.

Identify all major IT application systems (custom developed or commercial software) that are included (in whole or part) in this IT Service:			
1	SQL Server 2005	11	ASP.Net
2	.Net 2003	12	MS Project
3	Pretty Good Privacy PGP Command Line	13	MS Visio
4	SQL Reporting 2005	14	Correct Address
5	Dell Servers	15	Erwin
6	Source Safe	16	Adobe Acrobat
7	Classic ASP	17	Citrix
8	Visual Basic 6.0	18	Embarcadero DB Artisan Pro SQL
9	ER Studio	19	Idera SQL Diagnostic Manager
10	Crystal Report	20	

1. IT Service Definition

    1.1.1.   Provide the definition of this service as identified on Form SC2 (Strategic IT Service Catalog).

The Cost of Care application is used to bill parents for care of their child while in the custody of the Department of Juvenile Justice (DJJ) custody. The system uses the Accounts Receivable Management System (ARMS) to produce monthly bills to parents or guardians associated with the youth's length of stay in a DJJ facility. The law mandates the collection of monies to offset the cost of care for juveniles placed in DJJ and DJJ contracted facilities.

    1.2. Who is the service provider? *(Indicate all that apply)*

- ☒ Central IT staff
- ☐ Program staff
- ☐ Other state agency *(non-primary data center)*
- ☐ Other External Service Provider *(specify)* ☐

- ☒ Northwood Shared Resource Center
- ☒ Southwood Shared Resource Center
- ☐ Northwest Regional Data Center

    1.3. Who uses the service? *(Indicate all that apply)*

- ☒ Agency staff (state employees or contractors)
- ☐ Employees or contractors from one or more additional state agencies

☐ External service providers

☐ Public (please explain in Question 5.3)

1.4. Please identify the number of users of this service. 500

1.5. How many locations currently host this service? 1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

☐ Yes   ☒ No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

The service deals with the unique requirements associated with the juvenile justice business functions. Provider staff must pass FDLE required background screening. The provider would need to be intimately involved in the day to day processes and functions of the department. As changes in legislation are made, there is a need to make changes to the service.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

☐ Yes; formal Service Level Agreement(s)

☐ Yes; informal agreement(s)

☒ No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required *(e.g., 0700-1800 M-F, 24/7) for:*

3.2.1.1. User-facing components of this IT service (online) 24/7

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance) Nightly there are extracts from the Juvenile Justice Information System for billing data. Maintenance is scheduled during non-business hours on an as needed basis.

3.2.1.3. _____

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 15 min, 30 min, 60 min)?* 15 minutes

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Mission critical business data cannot be updated and available online/real time to all authorized DJJ staff. Data is provided to the Public through interface with the Finance & Accounting staff using with the Cost of Care Service.

3.2.3. Are there any agency-unique service requirements?   ☒ Yes   ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

FS 985.039 for Cost of Care Recovery. FS 20.316 (4) for the Juvenile Justice information system. Juvenile data is legally confidential. Department Staff and Contracted Provider Staff, State and Federal Criminal Justice Staff, and the Courts to obtain data on juveniles use this system.

3.2.4. What are security requirements for this IT service? *(Indicate all that apply)*

☒ User ID/Password   ☐ Access through Internet or external network

☒ Access through internal network only   ☐ Access through Internet with secure encryption

☒ Other _____Citrix_____

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

☒ Yes   ☐ No

3.2.5.1. If yes, please specify and describe:

State Security and Privacy Statute and Rules, HIPPA, 60 DD-2 F.A.C. (*transitioning to 71A-1)*, Payment Card Industry's Data Security Standard Compliance and Agency policies

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

☐ Yes   ☒ No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

☒ Yes   ☐ No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
No projects > $250,000				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue and Federal grant funds that are non-recurring and awarded on a project by project basis All updates to the JJIS Service are contingent upon receipt of Departmental funding. Project priorities are set by the IT Steering Committee, the IT Governance structure.

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

This service includes the following activities:

Project Initiation: Project Request Form; Project Proposal Form; Analyze Request; Cost Analysis; JAD Meeting; Define Scope/Document Business Rules

Requirements Gathering: JAD Meeting; Analyze Development; Update Project Plan; Program Specification

Planning: Compile Issues Documents; JAD Meeting; Update Scheduler; End Stage Report

Architectural Design: Data Flow (Process) Model-Revision; Storyboard Development; Programming Process Model; Data Dictionary; Create Data Model; User Manual; System/Technical Documentation; System/Technical Documentation; Database Design; Modify Database; Create Tables

Development: Create Components; Code User Interface; Code Client side Classes; Code Server Classes; Create Stored Procedures; Reports

Testing: Compile Project; Finalize Test Plan & Scripts; Internal Testing & Debugging; External Testing; Document Compile Procedures; User Signoff; Update Project Plan

Installation and Production: SMS Team -Install to production; Train users; Project; Closeout Form; Finalize and archive documentation; Update Project Plan; Ongoing Maintenance and Support

Dept/Agency: Department of Juvenile Justice

Prepared by: Dave Kallenborn

Phone: 850-921-6740

Date Completed: October 15, 2010

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
1	Juvenile Justice Information System (JJIS)	Intervention services system tracks youths that receive services from the agency. The Intervention business function is designed to prevent youth from entering or becoming more deeply involved in the juvenile justice system.	Prevention Programs, which are supported by the agency's centralized Juvenile Justice Information System.	
2	JJIS	Tracks a juvenile from the time they enter into the custody of the Department, disposition of charges, placement in programs, and services received until they return to the community.	Probation Programs, which are supported by the agency's centralized Juvenile Justice Information System.	
3	JJIS	Tracks youth that are detained into a detention facility. Tracks available beds and property of youth. Tracks critical information about the youth (health and mental risk issues).	Detention Programs, which are supported by the agency's centralized Juvenile Justice Information System.	
4	JJIS	Residential System Management System- designed to track and monitor the placement of youth in Residential facilities and the	Residential Programs, which are supported by the agency's centralized Juvenile Justice Information System.	

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
		progress made by the youth in the program.		
5	Cost of Care	The Cost of Care application is used to bill parents for the care of their child while in the Department of Juvenile Justice (DJJ) custody. The system interfaces with JJIS and the Accounts Receivable Management System (ARMS) to produce monthly bills to parents or guardians associated with the youth's length of stay in a DJJ facility. The law mandates the collection of monies to offset the cost of care for juveniles placed in DJJ and DJJ contracted facilities.	Administration & Financial Programs, which are supported by the agency's Cost of Care system.	
6	*Accounts Receivable Management System (ARMS)*	ARMS performs processes that generates monthly bills for services provided while youth is in the custody of the Department, tracks collection activities (including interfaces with collection agencies), tracks account balances, and processes account payments (including payments through the Bank of America).		

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
7	Central Communication Center System	The CCC System is used to track incidents within juvenile facilities. When an incident occurs, the facility is required to report the incident to the Inspector General's Hotline and have the incident recorded into the CCC Tracking system. This allows Headquarters IG Staff to assign inspectors to investigate the incident as well as maintain a database of incidents allowing IG staff to provide reports that answer various inquiries regarding incidents within our facilities.	The Inspector General's Office and all Program areas, which are supported by the Central Communication Center system.	
8	Staff Verification System	The objective of the SVS system is to share historical and present employment data between the Department of Juvenile Justice and Providers. The information contained in this database only represents employment/volunteer history of those individuals who have been employed by/ volunteered with juvenile justice contract providers or the State of Florida Department of Juvenile Justice.	This system supports all DJJ Program areas: Prevention, Probation, Detention, and Residential Services. It also provides support to the Inspector General's Office for the CCC system during incident investigations.	
9				

Dept/Agency: **Department of Juvenile Justice**
Prepared by: **Dave Kallenborn**
Phone: **850-921-6740**
Date Completed: **October 15, 2010**

1. Juvenile Information Service

The Juvenile Information Service provides the information technology based tools used to route and track juveniles and their associated data throughout the juvenile justice process to include: participation in prevention programs; the collection and validation of demographic, family/guardian, photo, and individual identification data for each youth; processing through the assessment and detention centers; assessing the youth's current health, family, school, and criminal history; managing the detention or release of the youth; tracking and managing bed availability and assignment in detention and placement programs; tracking charges and dispositions; managing placements in programs; managing assignments to and caseloads of probation officers; tracking and scheduling juvenile transportation for programs and court appearances; identification of habitual and/or sexual predators/ offenders; monitoring contracts for services provided to juveniles; providing reports; and provide data sharing opportunities. Current data sharing includes: FDLE, Criminal Justice entities; Sheriff's Offices; Police Department; and State Attorneys; Courts; County/City Governments; State and Federal Agencies; and the Children and Youth Cabinet project participants.

The Juvenile Justice Information System (JJIS) is the system that integrates all activities associated with providing the Juvenile Information Services.

The following IT Subsystems of JJIS are constituent elements of this Strategic IT Service.

1.a. ***Prevention*** *– Prevention services system tracks youths that receive services from the agency. The Intervention business function is designed to prevent youth from entering or becoming more deeply involved in the juvenile justice system.*

1.b. ***Probation*** *– Tracks a juvenile from the time they enter into the custody of the Department until they return to the community. This includes assessments used to develop supervision plans for youth placed on Probation.*

1.c. ***Detention*** *– Tracks youth that are detained into a detention facility. Tracks available beds and property of youth.*

1.d.   *Residential – Residential System Management is designed to track and monitor the Residential facilities progress in meeting the needs identified for the juvenile. This includes a bed management component to manage residential beds as well as assessments to determine needs of the youth while in residential custody.*

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2. Cost of Care Service

Section 985.039 F.S. requires, when any child is placed into home detention, probation, or other supervision status with the department, or is committed to the minimum-risk nonresidential restrictiveness level, the court shall order the parent of such child to pay to the department a fee for the cost of the supervision of such child. The Cost of Care Service is composed of systems and processes that extract, track, reconcile, and process billing, reconciliation, payments, waivers, and collections data. Data relating to the billable instances and duration is extracted from the Juvenile Justice Information System (JJIS). The system uses the Accounts Receivable Management System (ARMS) to produce monthly bills to parents, coordinate payments through the Bank of America, and send referrals to the collection agencies. The following IT Systems are constituent elements of this Strategic IT Service.

2.a.   ***Cost of Care System** – The Cost of Care application is used to interface data needed to bill parents for care of their child while in the Department of Juvenile Justice (DJJ) custody. The application interfaces with the Juvenile Justice Information System (JJIS) and sends updates from JJIS to the Accounts Receivable Management System (ARMS).*

2.b.   ***Accounts Receivable Management System (ARMS)** – ARMS performs processes that generates monthly bills for services provided while youth is in the custody of the Department, tracks collection activities (including interfaces with collection agencies), tracks account balances, and processes account payments (including payments through the Bank of America).*

2.c.   **Juvenile Justice Information System (JJIS) -** *JJIS maintains and integrates the data required for: tracking juveniles throughout the process; assessing juvenile needs; and supporting data sharing activities.*

3. Centralized Incident Reporting, Management and Tracking Service

The Centralized Incident Reporting, Management, and Tracking service provides the information technology tools required to process incidents involving Department staff (including provider staff) and youth within juvenile facilities. The service is composed of the Central Communications Center System which integrates: the investigation's data collection throughout the process; interfaces with JJIS; and integrates with the Staff Verification System.

The following IT Systems are constituent elements of this Strategic IT Service.

3.a. *Central Communication Center System* – *The CCC System is used to track incidents within juvenile facilities. When an incident occurs, the facility is required to report the incident to the Inspector General's Hotline and have the incident recorded into the CCC Tracking system. The data associated with the incident investigation and actions taken are documented within the system. This allows Headquarters IG Staff to assign inspectors to investigate the incident as well as maintain a database of incidents allowing IG staff to provide reports that answer various inquiries regarding incidents within our facilities.*

3.b. **Juvenile Justice Information System (JJIS) - JJIS** *maintains and integrates the data required for: tracking juveniles throughout the process; assessing juvenile needs; and supporting data sharing activities.*

3.c. **Staff Verification System (SVS) -** *The SVS system is used to share historical and present employment data between the Department of Juvenile Justice and Providers. The information contained in this database only represents employment/volunteer history of those individuals who have been employed by/ volunteered with juvenile justice contract providers or the State of Florida Department of Juvenile Justice.*

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Department of Juvenile Justice

Contact Person:	Brian Berkowitz	Phone Number:	(850) 921-4129

Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Hillsborough County and Santa Rosa County v. Department of Juvenile Justice
Court with Jurisdiction:	Second Judicial Circuit, Leon County
Case Number:	37 2010 CA 000463
Summary of the Complaint:	Challenges the constitutionality of the cost sharing statutes that require the counties to pay the pre-disposition costs for youth in secure detention.
Amount of the Claim:	$100,000,000.00
Specific Statutes or Laws (including GAA) Challenged:	S. 985.686 and the GAA
Status of the Case:	Motion to Dismiss to be heard on August 23, 2010

Who is representing (of record) the state in this lawsuit? Check all that apply.		Agency Counsel
	X	Office of the Attorney General or Division of Risk Management
		Outside Contract Counsel

If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	

Office of Policy and Budget – July 2010

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Department of Juvenile Justice

Contact Person:	Scott C. Wright	Phone Number:	(850) 922-2295

Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Bay Point Schools, Inc. v. Department of Juvenile Justice
Court with Jurisdiction:	State Circuit Court, Dade County, 11th Judicial Circuit
Case Number:	09-7324 CA 27, filed February 2009
Summary of the Complaint:	DJJ leased certain land from Bay Point Schools in Dade County and DJJ contracted with Bay Point Schools for the operation of a juvenile services program on the site. The complaint alleges that DJJ breached its land lease (by not continuously operating a program on the leased site) and juvenile services operating contract (by not giving correct notice to Bay Point Schools of contract expiration). Complaint also alleges that DJJ libeled Bay Point Schools and seeks a declaration of it's lease rights.
Amount of the Claim:	$Damages are not set forth in detail in the complaint allegations. The complaint generally alleges conduct by DJJ and states the Bay Point Schools is entitled to appropriate damages. The clearest assertion made by plaintiff of damages is that the value of assets lost at the West Campus (Princeton) campus are in excess of $10,000,000 and that DJJ "owes Bay Point for the loss of use of the West Campus".
Specific Statutes or Laws (including GAA) Challenged:	None.
Status of the Case:	Pending in trial court. DJJ filed a Motion to Dismiss in March 2009. There has been no discovery exchanged by the parties.

Who is representing (of record) the state in this lawsuit? Check all that apply.		Agency Counsel
	X	Office of the Attorney General or Division of Risk Management
		Outside Contract Counsel

If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	Not applicable.

Office of Policy and Budget – July 2010

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80 - DEPARTMENT OF JUVENILE JUSTICE
75 - HEADQUARTERS
00 - OFFICE OF THE SECRETARY
0100 - SECRETARY OFFICE

CURRENT
Certified By: Jennifer Boswell
Effective Date: 07/26/2010

Secretary of Juvenile Justice - SMS
Chief Executives
80001
10-1011-03   (9491)   **1.0**   (950)

Executive Assistant I - SES
Executive Secretaries & Administrative Assistants
80002
43-6011-04   (0718)   **1.0**   (422)

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Deputy Secretary - SMS
General & Operations Managers
65162
10-1021-02   (9487)   **1.0**   (950)

Page 3
Chief of Staff - SMS
General & Operations Managers
25920
10-1021-02   (6811)   **1.0**   (940)

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Chief Medical Officer - SMS
Medical & Health Service Managers
82543
10-91111-01   (6837)   **1.0**   (940)

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Inspector General - SMS
General & Operations Managers
80004
10-1021-02   (9415)   **1.0**   (940)

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General Counsel - SMS
Managers, All Others
80006
10-9199-02   (9416)   **1.0**   (940)

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Communications Administrator
Public Relations Managers
80147
11-2031-03   (9490)   **1.0**   (530)

80 - DEPARTMENT OF JUVENILE JUSTICE
75 - EXECUTIVE DIRECTION AND SUPPORT SERVICES
00 - OFFICE OF THE SECRETARY
00100 - DEPUTY SECRETARY

CURRENT
Verified by: Jennifer Boswell
Effective date: 09/16/2009

Secretary of Juvenile Justice
Chief Executives
80001
10-1011-03   (9491)   **1.0**   (950)

Deputy Secretary - DJJ
General & Operations Managers
65162
10-1021-02   (9487)   **1.0**   (950)

Executive Assistant I - SES
Executive Secretaries& Administrative Assistants
26318
43-6011-04   (0718)   **1.0**   (422)

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Education Policy Administrator - SES	**Asst. Sec. for Probation & Community Corr. - SMS**	**Asst. Sec. for Residential & Corr. Facilities - SMS**	**Asst. Sec. for Prevention & Victim Services - SMS**	**Asst. Sec. for Detention Services - SMS**
General & Operations Managers	Community & Scial Service Managers	Community & Scial Service Managers	Community & Scial Service Managers	Community & Scial Service Managers
82350	**80003**	**81808**	**36215**	**80007**
11-1021-03 (7252) **1.0** (530)	**10-9151-02** (6813) **1.0** (940)	**10-9151-02** (6815) **1.0** (940)	**10-9151-02** (6816) **1.0** (940)	**10-9151-02** (6814) **1.0** (940)

80 - DEPARTMENT OF JUVENILE JUSTICE
75 - HEADQUARTERS
00 - OFFICE OF THE SECRETARY
00100 - DEPUTY SECRETARY
00150 - EDUCATION

CURRENT
Verified By: Jennifer Boswell
Effective Date: 09/10/2010

Secretary of Juvenile Justice
Chief Executives
80001
10-1011-03   (9491)   **1.0**   (950)

Deputy Secretary - SMS
General & Operations Managers
65162
10-1021-02   (9487)   **1.0**   (950)

Education Policy Administrator - SES
General & Operations Managers
82350
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Government Analyst I
Management Analysts
32079
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Senior Clerk
Office Clerks, General
80637
43-9061-02   (0004)   **1.0**   (011)

Secretary of Juvenile Justice
Chief Executives
80001
10-1011-03   (9491)   **1.0**   (950)

Deputy Secretary
General & Operations Managers
65162
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Asst. Secretary for Probation & Comm. Corr.
Community & Social Service Managers
80003
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Personal Secretary I
Executive Secretaries & Administrative Assistants
80089
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NORTH
Page 80-70-1
Director of Probation & Community Corrections
Community & Social Service Managers
39768
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CENTRAL
Page 80-70-3
Director of Probation & Community Corrections
Community & Social Service Managers
80298
10-9151-01   (6818)   **1.0**   (930)

Programs and Policy Coordinator
General & Operations Managers
30577
11-1021-03   (8221)   **1.0**   (530)

SOUTH
Page 80-70-2
Director of Probation & Community Corrections
Community & Social Service Managers
03428
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Senior Management Analyst II - SES
Management Analysts
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Senior Management Analyst II - SES
Management Analysts
46261
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Operations & Mgmt Consultant Manager - SES
Management Analysts
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Management Review Specialist
Management Analysts
02252
13-1111-04   (2239)   **1.0**   (424)

Senior Management Analyst II - SES
Management Analysts
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Operations & Management Consultant Manager - SES
General & Operations Managers
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Operations & Management Consultant II - SES
Management Analysts
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Management Analysts
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Administrative Assistant I
Executive Secretaries & Administrative Assistants
47303
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Government Operations Consultant II
Management Analysts
49239   53657
13-1111-04   (2236)   **2.0**   (023)

Administrative Assistant II
Executive Secretaries & Administrative Assistants
19115
43-6011-03   (0712)   **1.0**   (018)

80 - DEPARTMENT OF JUVENILE JUSTICE
80 - ASSISTANT SECRETARY FOR RESIDENTIAL
AND CORRECTIONAL FACILITIES
HEADQUARTERS and NORTH REGION

CURRENT
Verified by: Jennifer Boswell
Effective: 01/13/2010

Secretary of Juvenile Justice - SMS
Chief Executives
80001
10-1011-03   (9491)   **1.0**   (950)

Deputy Secretary - SMS
General & Operations Managers
65162
10-1021-02   (9487)   **1.0**   (950)

from Page 2 (Headquarters)
Asst. Sec. for Residential & Corr. Facilities - SMS
Community & Social Service Managers
81808
10-9151-02   (6813)   **1.0**   (940)

Personal Secretary I
Executive Secretaries & Administrative Assistants
38706
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Senior Management Analyst Supervisor - SES
Management Analysts
25269
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Senior Management Analyst II - SES
Management Analysts
56921
13-1111-04   (2225)   **1.0**   (426)

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Programs & Policy Coordinator - SES
General & Operations Manager
80178
11-1021-03   (8221)   **1.0**   (530)

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Chief of Contract Development & Planning - SES
Purchasing Managers
00884
11-3061-03   (6824)   **1.0**   (530)

NORTH REGION
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Dir. of Residential & Correction Facilities - SMS
Community & Social Service Managers
02437
10-9151-1   (6819)   **1.0**   (930)

CENTRAL REGION
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Dir. of Residential & Correction Facilities - SMS
Community & Social Service Managers
03385
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SOUTH REGION
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Dir. of Residential & Correction Facilities - SMS
Community & Social Service Managers
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Senior Management Analyst II - SES
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Operations & Management Consultant II - SES
Management Analysts
67013
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80 - DEPARTMENT OF JUVENILE JUSTICE
90 - ASST. SECRETARY OF PREVENTION AND VICTIM SERVICES
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CURRENT
Verified by: Jennifer Boswell
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Secretary of Juvenile Justice
Chief Executives
80001
10-1011-03   (9491)   **1.0**   (950)

Deputy Secretary - DJJ
General & Operations Managers
65162
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Asst. Sec. for Prevention & Victim Services - SMS
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Personal Secretary I
Executive Secretaries & Administrative Assistants
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Senior Management Analyst Supervisor - SES
Management Analysts
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Operations & Mgmt Consultant Manager - SES
General & Operations Managers
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Office of Data and Research
Operations & Mgmt Consultant Manager - SES
General & Operations Managers
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Senior Management Analyst II - SES
Management Analysts
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Operations & Management Consultant II - SES
Management Analysts
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61187   80061   81519   81521   81526
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Government Operations Consultant II
Management Analysts
02959   53754
13-1111-04   (2236)   **2.0**   (023)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - ASST. SECRETARY FOR INTAKE AND DETENTION SERVICES
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CURRENT
Verified by: Jennifer Boswell
Effective: 07/01/2010

Secretary of Juvenile Justice
Chief Executives
80001
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Deputy Secretary
General & Operations Managers
65162
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Asst. Secretary for Detention Services
Community & Social Service Managers
80007
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Personal Secretary I - SES
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60245
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Director of Detention - DJJ	**Director of Detention - DJJ**	**Director of Detention - DJJ**	**Chief of Policy Development & Planning**
Community & Social Service Managers	Community & Social Service Managers	Community & Social Service Managers	General & Operations Managers
23074	**81802**	**81801**	**81839**
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Secretary of Juvenile Justice
Chief of Executives
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Administrative Assistant III - SES
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General & Operations Managers
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Administrative Service Managers
80011
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Director of Staff Development & Training - SMS
Managers, All Others
80047
10-9199-01   (9044)   **1.0**   (940)

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Director of Administration - SMS
General & Operations Managers
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80148
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25920
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General & Operations Managers
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Chief of Staff- DJJ - SMS
General & Operations Managers
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Director of Office of Program Accountability - DJJ - SMS
Administrative Services Managers
80011
10-3011-01   (6840)   **1.0**   (930)

Administrative Assistant III - SES
Executive Secretaries & Administrative Assistants
56772
43-6011-04   (0714)   **1.0**   (421)

Government Analyst II
Management Analysts
80100
13-1111-04   2234   **1.0**   (021)

Senior Management Analyst II - SES
Management Analysts
36211
13-1111-04   (2225)   **1.0**   (426)

Senior Clerk
Office Clerks, General
81580
43-9061-02   (0004)   **1.0**   (011)

Senior Safety Specialist - SES
Occupational Health & Safety Specialists
80643
29-9011-03   (8711)   **1.0**   (416)

Senior Management Analyst Supervisor - SES
Management Analysts
59253
13-1111-04   (2228)   **1.0**   (426)

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Chief of Quality Assurance - SES
General & Operations Managers
80120
11-1021-03   (9422)   **1.0**   (530)

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Research & Planning Director - SES
Computer & Information Systems Managers
80049
11-3021-03   (8219)   **1.0**   (530)

Senior Management Analyst Supv/SES
Management Analysts
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Operations Review Specialist
Management Analysts
02757
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Government Operations Consultant II
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General & Operations Managers
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Operations & Management Consultant II - SES
Management Analysts
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Management Analysts
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Secretary Specialist
Secretaries, Excpt Legal, Medical & Executive
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General & Operations Managers
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Management Analysts
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CHIEF OF STAFF - DJJ - SMS
General & Operations Managers
25920
10-1021-02   (6811)   **1.0**   (940)

Director of Office of Program Accountability - DJJ - SM
Administrative Services Managers
80011
10-3011-01   (6840)   **1.0**   (930)

Chief of Quality Assurance - SES
General & Operations Managers
80120
11-1021-03   (9422)   **1.0**   (530)

Tallahassee Office
Program Administrator - SES
Community & Social Service Managers
63851
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Jacksonville Office
Program Administrator - SES
Community & Social Service Managers
80092
11-9151-02   (5916)   **1.0**   (425)

Tampa Office
Program Administrator - SES
Community & Social Service Managers
80093
11-9151-02   (5916)   **1.0**   (425)

Orlando Office
Program Administrator - SES
Community & Social Service Managers
80094
11-9151-02   (5916)   **1.0**   (425)

Ft. Lauderdale Office
Program Administrator - SES
Community & Social Service Managers
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Senior Management Analyst I - SES
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Management Review Specialist - SES
Management Analysts
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Administrative Secretary
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Administrative Secretary
Executive Secretaries & Administrative Assistants
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Administrative Secretary
Executive Secretaries & Administrative Assistants
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Administrative Secretary
Executive Secretaries & Administrative Assistants
24437
43-6011-02   (0108)   **1.0**   (012)

80 - DEPARTMENT OF JUVENILE JUSTICE
75 - EXECUTIVE DIRECTION AND SUPPORT SERVICES
00 - OFFICE OF THE SECRETARY
0015 - CHIEF OF STAFF
00105 - DIRECTOR OF PROGRAM ACCOUNTABILITY
00240- RESEARCH & PLANNING

CURRENT
Verified by: Jennifer Boswell
Effective: 03/25/2010

Chief of Staff - DJJ - SMS
General & Operatons Managers
25920
10-1021-02   (6811)   **1.0**   (940)

Director of Office of Program Accountability
Administrative Services Managers
80011
10-3011-01   (6840)   **1.0**   (930)

Research & Planning Director - SES
Computer & Information Systems Managers
80049
11-3021-03   (8219)   **1.0**   (530)

Government Analyst II
Management Analysts
07276
13-1111-04   (2225)   **1.0**   (026)

Operations & Management Consultant Manager - SES
General & Operations Managers
63849
11-1021-02   (2238)   **1.0**   (425)

Government Operations Consultant II
Management Analysts
81511
13-1111-04   (2236)   **1.0**   (023)

Planner II - SES
Management Analysts
56044
13-1111-03   (2315)   **1.0**   (420)

Government Operations Consultant III
Management Analysts
61461
13-1111-04   (2238)   **1.0**   (025)

Senior Management Analyst Supervisor - SES
Management Analysts
59757
13-1111-04   (2228)   **1.0**   (426)

Government Analyst I
Management Analysts
03390   17495   59918   63243   80157   81001
81071   81348   81483   81444   81449
81477   81502   82615   82616
13-1111-03   (2224)   **15.0**   (022)

Chief of Staff - SMS
General & Operations Managers
25920
10-1021-02   (6811)   **1.0**   (940)

from Page 3
Director of Staff Development & Training - SMS
Managers, All Other
80047
10-9199-01   (9044)   **1.0**   (940)

Administrative Assistant I
Executive Secretaries & Administrative Assistants
02324
43-6011-02   (0709)   **1.0**   (015)

Senior Management Analyst II - SES
Management Analysts
01013
13-1111-04   (2225)   **1.0**   (426)

Government Analyst II
Management Analysts
80005
13-1111-04   (2225)   **1.0**   (026)

PAGE 3C

CURRENT
80 - DEPARTMENT OF JUVENILE JUSTICE
75 - HEADQUARTERS
00 - OFFICE OF THE SECRETARY
0015 - CHIEF OF STAFF
0200 - DIRECTOR OF ADMINISTRATION

Chief of Staff - SMS
General & Operations Managers
25920
10-1021-02   (6811)   **1.0**   (940)

from Page 3
Director of Administration - SMS
Administrative Services Managers
80008
10-3011-02   (6812)   **1.0**   (940)

Personal Secretary I - SES
Executive Secretaries & Administrative Assistants
22189
43-6011-02   (9713)   **1.0**   (110)

Emergency Operations
Management Review Specialist - SES
Management Analysts
67015
13-1111-04   (2239)   **1.0**   (424)

Page 3D-1
Chief of Budget - SES
Financial Managers
80052
11-3031-03   (9431)   **1.0**   (530)

Page 3D-2
Chief of Finance & Accounting - SES
Financial Managers
59075
11-3031-03   (9768)   **1.0**   (530)

Page 3D-3
Chief of Personnel - SES
Human Resource Managers
80012
11-3040-03   (9429)   **1.0**   (530)

Page 3D-4
Chief of General Services
Administrative Services Managers
80013
11-3011-03   (9430)   **1.0**   (530)

Page 3D-5
Chief of Management Information Services - SES
Computer & Information Systems Managers
01947
11-3021-03   (8865)   **1.0**   (540)

PAGE 3D

from Page 3
Director of Administration - SMS
Administrative Services Managers
80008
10-3011-02   (6812)   **1.0**   (940)

from Page 3 D
Chief of Budget - SES
Financial Managers
80052
11-3031-03   (9431)   **1.0**   (530)

Administrative Assistant II - SES
Executive Secreatries & Administrative Assistants
60071
43-6011-03   (0712)   **1.0**   (418)

Senior Management Analyst II - SES
Management Analysts
63850
13-1111-04   (2225)   **1.0**   (426)

Senior Management Analyst II - SES
Management Analysts
80054
13-1111-04   (2225)   **1.0**   (426)

Operations & Mgmt Consultant Manager - SES
General & Operations Managers
39256   80055   80058
11-1021-02   (2238)   **3.0**   (425)

Operations & Mgmt Consultant Manager - SES
General & Operations Managers
80056
11-1021-02   (2238)   **1.0**   (425)

Operations & Mgmt Consultant Manager - SES
General & Operations Managers
02529*
11-1021-02   (2238)   **1.0**   (425)

Management Review Specialist - SES
Management Analysts
66395
13-1111-04   (2239)   **1.0**   (424)

* Funded by Administration

PAGE 3D-1

80 - DEPARTMENT OF JUVENILE JUSTICE
75 - HEADQUARTERS
00 - OFFICE OF THE SECRETARY
00 - DIRECTOR OF ADMINISTRATION
   FINANCE & ACCOUNTING

CURRENT
Verified by: Jennifer Boswell
Effective: 07/01/2010

Director of Administration
Administrative Services Managers
80008
10-3011-02   (6812)   **1.0**   (940)

from Page 3 D
Chief of Finance & Accounting
Financial Managers
59075
11-3031-03   (9768)   **1.0**   (530)

Administrative Assistant II - SES
Executive Secretaries & Administrative Assistants
55635
43-6011-03   (0712)   **1.0**   (418)

Professional Accountant Specialist - SES
Accountants & Auditors
64770
13-2011-03   (1469)   **1.0**   (424)

Operations & Management Consultant II - SES
Management Analysts
37115
13-1111-04   (2236)   **1.0**   (423)

Accounting Services Analyst A
Accountants & Auditors
82349
13-2011-03   (4947)   **1.0**   (021)

Accountant III
Accountants & Auditors
80162
13-2011-02   (1436)   **1.0**   (018)

Accountant IV
Accountants & Auditors
46511   80160
13-2011-03   (1437)   **2.0**   (020)

GENERAL ACCOUNTING
go to Page 3D-2 A
Finance & Accounting Director III - SES
Financial Managers
46466
11-3031-02   (1466)   **1.0**   (426)

ACCOUNTING RECONCILLIATION & REPORTING
go to Page 3D-2 A
Finance & Accounting Director III - SES
Financial Managers
80154
11-3031-02   (1466)   **1.0**   (426)

ACCOUNTS PAYABLE
go to Page 3D-2 A
Finance & Accounting Director III - SES
Financial Managers
80044
11-3031-02   (1466)   **1.0**   (426)

80 - DEPARTMENT OF JUVENILE JUSTICE
75 - HEADQUARTERS
00 - OFFICE OF THE SECRETARY
00 - DIRECTOR OF ADMINISTRATION
    FINANCE & ACCOUNTING

CURRENT
Verified by: Jennifer Boswell
Effective: 07/01/2010

from Page 3D
Chief of Finance & Accounting
Financial Managers
59075
11-3031-03   (9768)   **1.0**   (530)

GENERAL ACCOUNTING
from Page 3D-2
Finance & Accounting Director III - SES
Financial Managers
46466
11-3031-02   (1466)   **1.0**   (426)

ACCOUNTING RECONCILLIATION & REPORTING
from Page 3D-2
Finance & Accounting Director III - SES
Financial Managers
80154
11-3031-02   (1466)   **1.0**   (426)

ACCOUNTS PAYABLE
from Page 3D-2
Finance & Accounting Director III - SES
Financial Managers
80044
11-3031-02   (1466)   **1.0**   (426)

GENERAL ACCOUNTING column:

Government Operations Consultant II
Management Analysts
82336
13-1111-04   (2236)   **1.0**   (023)

Accountant I
Accountants & Auditors
36276 80168 80169
13-2011-01   (1427)   **3.0**   (014)

Accountant III
Accountants & Auditors
80628 82614
13-2011-02   (1436)   **2.0**   (018)

Accountant IV
Accountants & Auditors
82347
13-2011-03   (1437)   **1.0**   (020)

Accounting Services Supervisor II - SES
Accountants & Auditors
80156
13-2011-03   (1445)   **1.0**   (422)

Accountant II
Accountants & Auditors
23108 80170 80171
13-2011-01   (1430)   **1.0**   (016)

ACCOUNTING RECONCILLIATION & REPORTING column:

Fiscal Assistant II
Bookkeeping, Accounting & Auditing Clerk
23056
43-3031-02   (1418)   **1.0**   (012)

Accountant II
Accountants & Auditors
80164
13-2011-01   (1430)   **1.0**   (016)

Accounting Services Supervisor II - SES
Accountants & Auditors
80152
13-2011-03   (1445)   **1.0**   (422)

Senior Clerk
Office Clerks, General
80636
43-9061-02   (0004)   **1.0**   (011)

Fiscal Assistant II
Bookkeeping, Accounting & Auditing Clerk
17874
43-3031-02   (1418)   **1.0**   (012)

Accountant I
Accountants & Auditors
80172
13-2011-01   (1427)   **1.0**   (014)

Accountant III
Accountants & Auditors
80161
13-2011-02   (1436)   **1.0**   (018)

ACCOUNTING RECONCILLIATION & REPORTING (second sub-column):

Accountant I
Accountants & Auditors
01948 15339
13-2011-01   (1427)   **2.0**   (014)

Senior Professional Accountant
Accountants & Auditors
80153
13-2011-03   (1468)   **1.0**   (022)

Accounting Services Administrator - SES
Financial Manager
80053
11-3031-02   (1448)   **1.0**   (423)

Accountant I
Accountants & Auditors
08564 80167 80640
13-2011-01   (1427)   **3.0**   (014)

Accountant II
Accountatns & Auditors
80163
13-2011-01   (1430)   **1.0**   (016)

ACCOUNTS PAYABLE column:

Accountant II
Accountants & Auditors
80165 80166
13-2011-01   (1430)   **2.0**   (016)

Accountant III
Accountants & Auditors
24740 80159 80649
13-2011-02   (1436)   **3.0**   (018)

Accountant IV
Accountants & Auditors
80151
13-2011-03   (1437)   **1.0**   (020)

Operations & Management Consultant II - SES
Management Analysts
62275
13-1111-04   (2236)   **1.0**   (423)

80 - DEPARTMENT OF JUVENILE JUSTICE
75 - HEADQUARTERS
00 - OFFICE OF THE SECRETARY
00 - DIRECTOR OF ADMINISTRATION
22 - PERSONNEL

CURRENT
Verified by: Jennifer Boswell
Effective: 07/24/2009

Director of Administration
Administrative Service Managers
80008
10-3011-02   (6812)   **1.0**   (940)

from Page 3 D
Chief of Personnel
Human Resources Managers
80012
11-3040-03   (9429)   **1.0**   (530)

Administrative Assistant I - SES
Executive Secretaries & Administrative Assistants
00229
43-6011-02   (0709)   **1.0**   (415)

Management Analyst I - SES
Management Analysts
01265*
13-1111-02   (2209)   **1.0**   (417)

Employee Relations
Senior Management Analyst II - SES
Management Analysts
67524
13-1111-04   (2225)   **1.0**   (426)

Benefits
Operations & Management Consultant II - SES
Management Analysts
80062*
13-1111-04   (2236)   **1.0**   (423)

Operations
Senior Management Analyst Supervisor - SES
Management Analysts
80015
13-1111-04   (2228)   **1.0**   (426)

Senior Management Analyst II - SES
Management Analysts
80091
13-1111-04   (2225)   **1.0**   (426)

Workers Compensation & Retirement
Management Analyst II - SES
Management Analysts
80815*
13-1111-03   (2212)   **1.0**   (419)

Public Records
Senior Clerk - SES
Office Clerks, General
53856**
43-9061-02   (0004)   **1.0**   (411)

Classification
Personnel Services Specialist - SES
Human Resource/Train/Labor Relations Specialist, Other
80018
13-1079-03   (1015)   **1.0**   (421)

Payroll
Personnel Services Specialist - SES
Human Resource/Train/Labor Relations Specialist, Other
80021
13-1079-03   (1015)   **1.0**   (421)

Attendance & Leave
Personnel Services Specialist - SES
Human Resource/Train/Labor Relations Specialist, Other
80022
13-1079-03   (1015)   **1.0**   (421)

Personnel Aide
Human Resource Asst/Except Payroll/Timekeeping
10557
43-4161-02   (1003)   **1.0**   (012)

* Funded by Residential
** Funded by General Services

Director of Administration
Administrative Service Managers
80008
10-3011-02   (6812)   **1.0**   (940)

Chief of General Services
Administrative Service Managers
80013
11-6011-03   (9430)   **1.0**   (530)

Administrative Assistant II
Executive Secretaries & Administrative Assistants
80656
43-6011-03   (0712)   **1.0**   (018)

Purchasing & Leasing
Senior Management Analyst II - SES
Management Analysts
80134
13-1111-04   (2225)   **1.0**   (426)

Facilitiy Services
Architect Supervisor - SES
Surveyors
02046
17-1022-05   (4521)   **1.0**   (427)

Senior Management Analyst II - SES
Management Analysts
80133
13-1111-04   (2225)   **1.0**   (426)

General Services Specialist - SES
Business Operations Specialist, All Others
80653
13-1199-03   (0839)   **1.0**   (421)

Operations & Management Consultant I - SES
Management Analysts
34531   80059
13-1111-03   (2234)   **2.0**   (421)

Administrative Assistant I - SES
Executive Secretaries & Administrative Assistants
03629
43-6011-02   (0709)   **1.0**   (415)

Administrative Secretary
Executive Secretaries & Administrative Assistants
48871
43-6011-02   (0108)   **1.0**   (012)

Property Consultant
Purchasing Agents
80630
13-1023-03   (0945)   **1.0**   (017)

Purchasing Specialist
Purchasing Agents
80041   80136
13-1023-03   (0818)   **2.0**   (021)

Purchasing Technician
Purchasing Agents
47725
13-1023-01   (0806)   **1.0**   (011)

Operations & Management Consultant I - SES
Management Analysts
80129
13-1111-03   (2234)   **1.0**   (421)

Property Specialist
Logisticians
80631
13-1081-01   (0939)   **1.0**   (014)

Government Operations Consultant II
Management Analysts
80143
13-1111-04   (2236)   **1.0**   (023)

Purchasing Agent III
Purchasing Agents
80139
13-1023-03   (0815)   **1.0**   (018)

Operations Review Specialist
Management Analysts
80130
13-1111-04   (2239)   **1.0**   (024)

Government Operations Consultant I
Management Analysts
80131
13-1111-03   (2234)   **1.0**   (021)

Management Review Specialist - SES
Management Analysts
32301
13-1111-04   (2239)   **1.0**   (424)

Senior Clerk
Office Clerks, General
10517   80641   80642
43-9061-02   (0004)   **3.0**   (011)

Operations Analyst I
Management Analysts
09320
13-1111-02   (2209)   **1.0**   (017)

Records Analyst
Management Analysts
07882
13-1111-01   (2208)   **1.0**   (017)

Construction Projects Consultant II
Construction Managers
59875   67113   80122   80140   81921
11-9021-02   (4692)   **5.0**   (024)

Director of Administration
Administrative Services Managers
80008
10-3011-02 (6812) **1.0** (940)

from Page 3 D
Chief of Management Information Services
Computer & Information Systems Managers
01947
11-3021-03 (8865) **1.0** (540)

Information Technology - Desktop Support	*Information Technology - Desktop Support*	*Information Technology - Desktop Support*	*Information Technology - Desktop Support*
go to Page 3D-5A	*go to Page 3D-5A*	*go to Page 3D-5A*	*go to Page 3D-5A*
Distributed Computer Systems Administrator - SES	**Distributed Computer Systems Administrator - SES**	**Distributed Computer Systems Administrator - SES**	**Distributed Computer Systems Administrator - SES**
Computer & Information Systems Managers	Computer & Information Systems Managers	Computer & Information Systems Managers	Computer & Information Systems Managers
80077	**80488**	**80676**	**80677**
11-3021-02 (2053) **1.0** (425)	**11-3021-02** (2053) **1.0** (425)	**11-3021-02** (2053) **1.0** (425)	**11-3021-02** (2053) **1.0** (425)

Information Technology - Application Development	*Information Technology - Administrative Services*	*Information Technology - Network Operations*	**Systems Project Analyst**
go to Page 3D-5B	*go to Page 3D-5B*	*go to Page 3D-5B*	Computer Systems Analysts
Systems Programming Administrator - SES	**Systems Programming Administrator - SES**	**Systems Programming Administrator - SES**	**81779**
Computer & Information Systems Managers	Computer & Information Systems Managers	Computer & Information Systems Managers	
80455	**80456**	**80457**	**15-1051-03** (2107) **1.0** (024)
11-3021-02 (2117) **1.0** (427)	**11-3021-02** (2117) **1.0** (427)	**11-3021-02** (2117) **1.0** (427)	

80 - DEPARTMENT OF JUVENILE JUSTICE
75 - HEADQUARTERS
00 - OFFICE OF THE SECRETARY
00 - DIRECTOR OF ADMINISTRATION
30 - OFFICE OF MANAGEMENT INFORMATION SYSTEMS

CURRENT
Verified by: Jennifer Boswell
Effective: 07/09/2009

from Page 3D-5
Chief of Management Information Services
Computer & Information Systems Managers
01947
11-3021-03   (8865)   **1.0**   (540)

Information Technology - Desktop Support
Distributed Computer Systems Administrator - SES
Computer & Information Systems Managers
80077
11-3021-02   (2053)   **1.0**   (425)

Information Technology - Desktop Support
Distributed Computer Systems Administrator - SES
Computer & Information Systems Managers
80488
11-3021-02   (2053)   **1.0**   (425)

Information Technology - Desktop Support
Distributed Computer Systems Administrator - SES
Computer & Information Systems Managers
80676
11-3021-02   (2053)   **1.0**   (425)

Information Technology - Desktop Support
Distributed Computer Systems Administrator - SES
Computer & Information Systems Managers
80677
11-3021-02   (2053)   **1.0**   (425)

Distributed Computer Systems Analyst
Network & Computer Systems Administration
80088   80454   80629
15-1071-02   (2052)   **3.0**   (022)

Distributed Computer Systems Analyst
Network & Computer Systems Administration
80466   80669   80793
15-1071-02   (2052)   **3.0**   (022)

Distributed Computer Systems Analyst
Network & Computer Systems Administration
80085   80472   80794   82007
15-1071-02   (2052)   **4.0**   (022)

Distributed Computer Systems Analyst
Network & Computer Systems Administration
80670   80790
15-1071-02   (2052)   **2.0**   (022)

Systems Project Analyst
Computer Systems Analysts
80485   80668   81851
15-1051-03   (2107)   **3.0**   (024)

Systems Project Analyst
Computer Systems Analysts
80478   80786   80787
15-1051-03   (2107)   **3.0**   (024)

Systems Project Analyst
Computer Systems Analysts
80788   80791   81151
15-1051-03   (2107)   **3.0**   (024)

Office Automation Analyst
Computer Support Specialists
80671
15-1041-02   (2047)   **1.0**   (022)

Systems Project Analyst
Computer Systems Analysts
80479   80480   80481   80484
15-1051-03   (2107)   **4.0**   (024)

from Page 3D-5
Chief of Management Information Services
Computer & Information Systems Managers
01947
11-3021-03   (8865)   **1.0**   (540)

Information Technology - Application Development
Systems Programming Administrator - SES
Computer & Information Systems Managers
80455
11-3021-02   (2117)   **1.0**   (427)

Information Technology - Administrative Services
Systems Programming Administrator - SES
Computer & Information Systems Managers
80456
11-3021-02   (2117)   **1.0**   (427)

Information Technology - Network Operations
Systems Programming Administrator - SES
Computer & Information Systems Managers
80457
11-3021-02   (2117)   **1.0**   (427)

Systems Project Analyst
Computer Systems Analysts
80665
15-1051-03   (2107)   **1.0**   (024)

Systems Project Consultant
Computer Systems Analysts
80083   80459   81853
15-1051-04   (2109)   **3.0**   (025)

Administrative Assistant II
Executive Secretaries & Administrative Assistants
80476
43-6011-03   (0712)   **1.0**   (018)

Staff Assistant
Executive Secretaries & Administrative Assistants
53209
43-6011-02   (0120)   **1.0**   (013)

Distributed Computer Systems Admin - SES
Computer & Information Systems Managers
80483
11-3021-02   (2053)   **1.0**   (425)

Distributed Computer Systems Analyst
Network & Computer Systems Administrators
80673
15-1071-02   (2052)   **1.0**   (022)

Data Processing Manager - SES
Computer & Information Systems Managers
64992
11-3021-02   (2133)   **1.0**   (426)

Data Processing Manager - SES
Computer & Information Systems Managers
66393
11-3021-02   (2133)   **1.0**   (426)

Computer Operator I
Computer Operators
81460
43-9011-01   (2020)   **1.0**   (011)

Office Automation Specialist I
Computer Support Specialists
80638
15-1041-01   (2041)   **1.0**   (015)

Systems Project Analyst
Computer Systems Analysts
80081   80487
15-1051-03   (2107)   **2.0**   (024)

Systems Project Consultant
Computer Systems Analysts
80781   81461   81852
15-1051-04   (2109)   **3.0**   (025)

Office Automation Analyst
Computer Support Specialists
80082
15-1041-02   (2047)   **1.0**   (022)

Systems Project Analyst
Computer Systems Analysts
80664
15-1051-03   (2107)   **1.0**   (024)

Operations & Management Consultant II - SES
Management Analysts
80474
13-1111-04   (2236)   **1.0**   (423)

Telecommunications Administrator - SES
Computer & Information Systems Managers
80086
11-3021-02   (2039)   **1.0**   (424)

Telecommunications Specialist I
Network System & Data Communications Analysts
80471
15-1081-01   (2031)   **1.0**   (015)

Systems Project Consultant
Computer Systems Analysts
80780
15-1051-04   (2109)   **1.0**   (025)

Systems Project Consultant
Computer Systems Analysts
80458
15-1051-04   (2109)   **1.0**   (025)

80 - DEPARTMENT OF JUVENILE JUSTICE
75 - HEADQUARTERS
00 - OFFICE OF THE SECRETARY
00041 - OFFICE OF HEALTH SERVICES

CURRENT
Verified By: Jennifer Boswell
Effective: 07/08/2010

Secretary of Juvenile Justice
Chief Executives
80001
10-1011-03   (9491)   **1.0**   (950)

Chief Medical Officer
Medical & Health Services Managers
82543
10-9111-01   (6837)   **1.0**   (940)

Registered Nursing Consultant
Registered Nurses
82611
29-1111-04   (5312)   **1.0**   (079)

Administrative Assistant III - SES
Executive Secretaries & Administrative Assistants
82610
43-6011-04   (0714)   **1.0**   (421)

Mental Health & Subst Abuse Serv Director - DJJ
Medical & Health Service Managers
81773
11-9111-03   (7680)   **1.0**   (530)

Nursing Services Director
Medical & Health Services Managers
81776
11-9111-03   (5344)   **1.0**   (220)

Operations & Management Consultant II - SES
Management Analysts
47052*
13-1111-04   (2236)   **1.0**   (423)

Registered Nursing Consultant
Registered Nurses
03510*
29-1111-04   (5312)   **1.0**   (079)

Senior Behavioral Analyst
Social Scientists & Related Workers
00425   21538   81459   82612
19-3099-04   (5237)   **4.0**   (095)

Registered Nursing Consultant
Registered Nurses
48571   81271   03511
29-1111-04   (5312)   **3.0**   (079)

* Positions funded by Detention

80 - DEPARTMENT OF JUVENILE JUSTICE
75 - HEADQUARTERS
00 - OFFICE OF THE SECRETARY
00 - OFFICE OF THE INSPECTOR GENERAL
    111 - INVESTIGATIONS
    113 - AUDIT ADMINISTRATION
    0017 - CENTRAL COMMUNICATIONS CENTER

Secretary of Juvenile Justice - SMS
Chief Executives
80001
10-1011-03   (9491)   **1.0**   (950)

Inspector General - SMS
General & Operations Managers
80004
10-1021-02   (9415)   **1.0**   (940)

Administrative Assistant III - SES
Executive Secretaries & Administrative Assistants
42255
43-6011-04   (0714)   **1.0**   (421)

Senior Management Analyst I - SES
Management Analysts
32554
13-1111-03   (2224)   **1.0**   (422)

Audit Administrator
Financial Managers
16742
11-3031-03   (9433)   **1.0**   (530)

Investigations Administrator
Managers, All Other
17944
11-9199-03   (9434)   **1.0**   (530)

Senior Management Analyst II - SES
Management Analysts
64970
13-1111-04   (2225)   **1.0**   (426)

Management Review Specialist - SES
Management Analysts
39036   80491
13-1111-04   (2239)   **2.0**   (424)

Secretary Specialist - SES
Secretaries, Except Legal, Medical & Executive
05268
43-6014-01   (0105)   **1.0**   (010)

Staff Assistant - SES
Executive Secretaries & Administrative Assistants
48574
43-6011-02   (0120)   **1.0**   (413)

Operations Analyst II
Management Analysts
81455
13-1111-03   (2212)   **1.0**   (019)

Operations Review Specialist
Management Analysts
80128
13-1111-04   (2239)   **1.0**   (024)

Inspector Specialist - SES
Compliance Officers
01509   25136   32150   37871   49580
80142   80887   80888   82348
13-1041-04   (2240)   **9.0**   (424)

Inspector Specialist
Compliance Officers
80127
13-1041-04   (2240)   **1.0**   (024)

Senior Management Analyst I - SES
Management Analysts
34561
13-1111-03   (2224)   **1.0**   (422)

Government Analyst I
Management Analysts
80121
13-1111-03   (2224)   **1.0**   (022)

Senior Management Analyst II - SES
Management Analysts
26490   47901
13-1111-04   (2225)   **2.0**   (426)

Government Operations Consultant I
Management Analysts
82613
13-1111-03   (2234)   **1.0**   (021)

Central Communications Center
Operations & Management Consultant II - SES
Management Analysts
81458
13-1111-04   (2236)   **1.0**   (423)

Operations & Management Consultant II - SES
Management Analysts
81515
13-1111-04   (2236)   **1.0**   (423)

Operations & Management Consultant I - SES
Management Analysts
02263   80141
13-1111-03   (2234)   **2.0**   (421)

Government Analyst I
Management Analysts
81843
13-1111-03   (2224)   **1.0**   (022)

80 - DEPARTMENT OF JUVENILE JUSTICE
75 - HEADQUARTERS
00 - OFFICE OF THE SECRETARY
0012 - GENERAL COUNSEL CONTRACTS

CURRENT
Verified by: Jennifer Boswell
Effective: 06/01/2010

Secretary of Juvenile Justice - SMS
Chief Executives
80001
10-1011-03   (9491)   **1.0**   (950)

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General Counsel - SMS
Managers, All Other
80006
10-9199-02   (9416)   **1.0**   (940)

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Senior Attorney
Lawyers
62076
23-1011-04   (7738)   **1.0**   (230)

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Chief of Contracts
Purchasing Managers
03015
11-3061-03   (8220)   **1.0**   (530)

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Legal Administrator
Executive Secretaries & Administrative Assistants
80660
43-6011-02   (9345)   **1.0**   (110)

Senior Management Analyst II - SES
Management Analysts
66392
13-1111-04   (2225)   **1.0**   (426)

Senior Attorney
Lawyers
42066
23-1011-04   (7738)   **1.0**   (230)

Senior Attorney
Lawyers
53485   53486   80500
23-1011-04   (7738)   **3.0**   (230)

Orlando
Senior Attorney
Lawyers
46196
23-1011-04   (7738)   **1.0**   (230)

Administrative Assistant III - SES
Executive Secretaries & Administrative Assistants
64769
43-6011-04   (0714)   **1.0**   (421)

Attorney
Lawyers
80779
23-1011-03   (7736)   **1.0**   (220)

Attorney
Lawyers
03176
23-1011-03   (7736)   **1.0**   (220)

Staff Assistant - SES
Executive Secretaries & Administrative Assistants
80494
43-6011-02   (0120)   **1.0**   (413)

General Counsel - SMS
Managers, All Other
80006
10-9199-02 (9416) **1.0** (940)

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from Page 6
Senior Attorney
Lawyers
62076
23-1011-04 (7738) **1.0** (230)

from Page 6
Chief of Contracts
Purchasing Managers
03015
11-3061-03 (8220) **1.0** (530)

from Page 6
Legal Administrator
Executive Secretaries & Administrative Assistants
80660
43-6011-02 (9345) **1.0** (110)

Ft. Lauderdale
Senior Attorney
Lawyers
80507   80663
23-1011-04 (7738) **2.0** (230)

Jacksonville
Senior Attorney
Lawyers
80506
23-1011-04 (7738) **1.0** (230)

Orlando
Senior Attorney
Lawyers
80502   80662
23-1011-04 (7738) **2.0** (230)

Tallahassee
Senior Attorney
Lawyers
80776
23-1011-04 (7738) **1.0** (230)

Tampa
Senior Attorney
Lawyers
80504
23-1011-04 (7738) **1.0** (230)

Tampa
Attorney
Lawyers
80505
23-1011-03 (7736) **1.0** (220)

Administrative Assistant I - SES
Executive Secretaries & Administrative Assistants
80175
43-6011-02 (0709) **1.0** (415)

Senior Management Analyst II - SES
Management Analysts
00191
13-1111-04 (2225) **1.0** (426)

Operations & Mgmt Consultant Manager - SES
General & Operations Managers
09673
11-1021-02 (2238) **1.0** (425)

Administrative Assistant I - SES
Executive Secretaries & Administrative Assistants
80126
43-6011-02 (0709) **1.0** (415)

Government Analyst I
Management Analysts
60701
13-1111-03 (2224) **1.0** (022)

Operations & Management Consultant II - SES
Management Analysts
80652
13-1111-04 (2236) **1.0** (423)

Government Operations Consultant II
Management Analysts
80060   80639
13-1111-04 (2236) **2.0** (023)

Government Operations Consultant I
Management Analysts
80644
13-1111-03 (2234) **1.0** (021)

Operations & Mgmt Consultant Manager - SES
General & Operations Managers
80651
11-1021-02 (2238) **1.0** (425)

Senior Management Analyst I - SES
Management Analysts
50824
13-1111-03 (2224) **1.0** (422)

Government Operations Consultant II
Management Analysts
03687
13-1111-04 (2236) **1.0** (023)

Operations & Management Consultant II - SES
Management Analysts
50761   80174
13-1111-04 (2236) **2.0** (423)

Administrative Assistant I - SES
Executive Secretaries & Administrative Assistants
44658   80492
43-6011-02 (0709) **2.0** (415)

Administrative Assistant II - SES
Executive Secretaries & Administrative Assistants
52230
43-6011-03 (0712) **1.0** (418)

Jacksonville
Staff Assistant - SES
Executive Secretaries & Administrative Assistants
80495
43-6011-02 (0120) **1.0** (413)

Ft. Lauderdale
Staff Assistant - SES
Executive Secretaries & Administrative Assistants
80498
43-6011-02 (0120) **1.0** (413)

Executive Secretary - SES
Executive Secretaries & Administrative Assistants
56960
43-6011-02 (0115) **1.0** (415)

CURRENT
80 - DEPARTMENT OF JUVENILE JUSTICE
75 - EXECUTIVE DIRECTION AND SUPPORT SERVICES
00 - OFFICE OF THE SECRETARY
0015 - CHIEF OF STAFF
0153- COMMUNICATIONS ADMINISTRATOR

CURRENT
Verified by: Jennifer Boswell
Effective: 07/26/2010

Secretary of Juvenile Justice - SMS
Chief Executives
80001
10-1011-03   (9491)   **1.0**   (950)

Communications Administrator - DJJ - SES
Public Relations Managers
80147
11-2031-03   (9490)   **1.0**   80147

Community Relations Administrator - SES
Public Relations Managers
17667
11-2031-02   (8715)   **1.0**   17667

Office Automation Analyst
Computer Support Specialists
81854
15-1041-02   (2047)   **1.0**   81854

TABLE OF CONTENTS

Assistant Secretary for Detention Services
Community & Social Service Managers
80007
10-9151-02 (6814) **1.0** (940)

NORTH REGION
from Page 80-40 (also Page 2E in Headquarters)
Director of Detention
Community & Social Service Managers
23074
10-9151-01 (6817) **1.0** (930)

Administrative Assistant II - SES
Executive Secretaries & Administrative Assistants
60595
43-6011-03 (0712) **1.0** (018)

Page 80-40-1A
Operations & Program Manager - SES
General & Operations Managers
81803
11-1021-03 (6882) **1.0** (530)

Senior Management Analyst II - SES
Management Analysts
03057 59898
13-1111-04 (2225) **2.0** (426)

Page 80-40-1B
Operations & Program Manager - SES
General & Operations Managers
59246
11-1021-03 (6882) **1.0** (530)

Okaloosa Detention Center
go to Page 40-1A
Detention Superintendent
Managers, All Other
80997
11-9199-02 (9085) **1.0** (520)

Escambia Detention Center
go to Page 40-1B
Detention Superintendent
Managers, All Other
03532
11-9199-02 (9085) **1.0** (520)

Leon County Regional Detention Center
go to Page 40-2
Detention Superintendent
Managers, All Other
03765
11-9199-02 (9085) **1.0** (520)

Duval Regional Detention Center
go to Page 40-4
Detention Superintendent
Managers, All Other
03783
11-9199-02 (9085) **1.0** (520)

Marion Regional Detention Center
go to Page 40-5
Detention Superintendent
Managers, All Other
03850
11-9199-02 (9085) **1.0** (520)

Volusia Regional Detention Center
go to Page 40-7
Detention Superintendent
Managers, All Other
03866
11-9199-02 (9085) **1.0** (520)

Alachua Regional Detention Center
go to Page 40-8
Detention Superintendent
Managers, All Other
03747
11-9199-02 (9085) **1.0** (520)

Bay County Detention Center
go to Page 40-14
Detention Superintendent
Managers, All Other
03555
11-9199-02 (9085) **1.0** (520)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
10 - REGION (NORTH)

CURRENT
Verified by: Jennifer Boswell
Effective: 08/20/2010

Assistant Secretary for Detention Services
Community & Social Service Managers
80007
10-9151-02   (6814)   **1.0**   (940)

North Region
Director of Detention
Community & Social Service Managers
23074
10-9151-01   (6817)   **1.0**   (930)

from Page 80-40-1
Operations & Program Manager - SES
General & Operations Managers
81803
11-1021-03   (6882)   **1.0**   (530)

Staff Assistant - SES
Executive Secretaries & Administrative Assistants
31026
43-6011-02   (0120)   **1.0**   (413)

Operations & Management Consultant I - SES
Management Analysts
30551   35328
13-1111-03   (2234)   **2.0**   (421)

Government Operations Consultant II
Management Analysts
39784   61108
13-1111-04   (2236)   **2.0**   (023)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
10 - REGION (NORTH)

CURRENT
Verified by: Jennifer Boswell
Effective: 08/20/2010

Assistant Secretary for Detention Services
Community & Social Service Managers
80007
10-9151-02   (6814)   **1.0**   (940)

North Region
Director of Detention
Community & Social Service Managers
23074
10-9151-01   (6817)   **1.0**   (930)

from Page 80-40-1
Operations & Program Manager - SES
General & Operations Managers
59246
11-1021-03   (6882)   **1.0**   (530)

Administrative Assistant II - SES
Executive Secretaries & Administrative Assistants
08378
43-6011-03   (0712)   **1.0**   (418)

Operations & Management Consultant Manager - SES
General & Operations Managers
39769
11-1021-02   (2238)   **1.0**   (425)

Management Review Specialist - SES
Management Analysts
59245
13-1111-04   (2239)   **1.0**   (424)

Operations & Management Consultant II - SES
Management Analysts
59658
13-1111-04   (2236)   **1.0**   (423)

Operations & Management Consultant Manager - SES
General & Operations Managers
81531
11-1021-02   (2238)   **1.0**   (425)

Operations & Management Consultant II - SES
Management Analysts
60790   61978
13-1111-04   (2236)   **2.0**   (423)

Fiscal Assistant I
Bookkeeping, Accounting & Auditing Clerk
42900
43-3031-01   (1415)   **1.0**   (010)

Operations & Management Consultant II - SES
Management Analysts
80276
13-1111-04   (2236)   **1.0**   (423)

Purchasing Agent III
Purchasing Agents
36300
13-1023-03   (0815)   **1.0**   (018)

Operations & Management Consultant I - SES
Management Analysts
59986
13-1111-03   (2234)   **1.0**   (421)

80 - DEPARTMENT OF JUVENILE JUSTICE
40 - ASST. SECRETARY FOR DETENTION SERVICES
28 - STATEWIDE OFFENDER TRANSPORTATION PROGRAM

CURRENT
Verified by: Jennifer Boswell
Effective: 12/14/2009

Deputy Secretary - DJJ
General & Operations Managers
65162
10-1021-02 (9487) **1.0** (950)

Assistant Secretary for Detention Services - DJJ
Community & Social Service Managers
80007
10-9151-02 (6814) **1.0** (940)

from Page 80-40
Director of Policy Development & Planning
General & Operations Managers
81839
11-1021-03 (6826) **1.0** (530)

Administrative Assistant I - SES
Executive Secretaries & Administrative Assistants
81846
43-6011-02 (0709) **1.0** (415)

Senior Management Analyst II - SES
Management Analysts
53215
13-1111-04 (2225) **1.0** (426)

Operations & Management Consultant I - SES
Management Analysts
81844
13-1111-03 (2234) **1.0** (421)

Operations & Management Consultant II - SES
Management Analysts
31278   31362   46890   66828   81340
13-1111-04 (2236) **5.0** (423)

Operations & Management Consultant Manager - SES
General & Operations Managers
59802
11-1021-02 (2238) **1.0** (425)

Senior Management Analyst II - SES
Management Analysts
81841
13-1111-04 (2225) **1.0** (426)

Management Review Specialist - SES
Management Analysts
37793
13-1111-04 (2239) **1.0** (424)

Government Analyst II
Management Analysts
46469
13-1111-04 (2225) **1.0** (026)

Operations & Management Consultant Manager - SES
General & Operations Managers
80803
11-1021-02 (2238) **1.0** (425)

Staff Assistant
Executive Secretaries & Administrative Assistants
02346
43-6011-02 (0120) **1.0** (013)

Food Service Director I - SES
Food Service Managers
82818
11-9051-01 (6223) **1.0** (415)

109 of 352

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80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
10 - REGION (NORTH)
01 - CIRCUIT
2500 - OKALOOSA REGIONAL DETENTION CENTER

CURRENT
Verified by: Jennifer Boswell
Effective: 10/02/2009

North Region
Director of Detention
Community & Social Service Managers
23074
10-9151-01 (6817) **1.0** (930)

Okaloosa Detention Center
from Page 80-40-1
Detention Superintendent
Managers, All Other
03532
11-9199-02 (9085) **1.0** (520)

Staff Assistant - SES
Executive Secretaries & Administrative Assistants
80961
43-6011-02 (0120) **1.0** (413)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
81004
11-9151-02 (5715) **1.0** (421)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
80990
11-9151-02 (5715) **1.0** (421)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
80557   80981
21-1092-02 (5712) **2.0** (016)

Maintenance Mechanic
Maintenance & Repair Workers, General
80996
49-9042-02 (6466) **1.0** (014)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80546
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80558
21-1092-03 (5713) **1.0** (417)

Food Service Director I - SES
Food Service Managers
82812
11-9051-01 (6223) **1.0** (415)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
80549   80979   80982   80986
21-1092-02 (5712) **4.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
80540   80965   80973
21-1092-01 (5711) **3.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
52362   64260   80552   80977   80984   80985
21-1092-02 (5712) **6.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
55487
21-1092-01 (5711) **1.0** (015)

Food Support Worker
Food Preparation Workers
82718   82719   82720
35-2021-01 (6213) **3.0** (006)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80962
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80987
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
80543
21-1092-02 (5712) **1.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
80553   80556   80976
21-1092-01 (5711) **3.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
80554
21-1092-02 (5712) **1.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
80542   80969   80972
21-1092-01 (5711) **3.0** (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80988
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80995
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
80550   80555   80983
21-1092-02 (5712) **3.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
80548   80963   80964   80968
21-1092-01 (5711) **4.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
80551   80975   80980
21-1092-02 (5712) **3.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
80541   80544   80547   80966
21-1092-01 (5711) **4.0** (015)

PAGE 40-1A

North Region
Director of Detention
Community & Social Service Managers
23074
10-9151-01   (6817)   **1.0**   (930)

Escambia Detention Center
from Page 80-40-1
Detention Superintendent
Managers, All Other
03532
11-9199-02   (9085)   **1.0**   (520)

Staff Assistant
Executive Secretaries & Administrative Assistants
48291
43-6011-02   (0120)   **1.0**   (013)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
03539
11-9151-02   (5715)   **1.0**   (421)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
03519
11-9151-02   (5715)   **1.0**   (421)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
80690
21-1092-02   (5712)   **1.0**   (016)

Maintenance Mechanic
Maintenance & Repair Workers, General
39223
49-9042-02   (6466)   **1.0**   (014)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
59673
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39219
21-1092-03   (5713)   **1.0**   (417)

Food Service Director I - SES
Food Service Managers
82809
11-9051-01   (6223)   **1.0**   (415)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03535   56973   59669   59670
21-1092-02   (5712)   **4.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03545
21-1092-01   (5711)   **1.0**   (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
59672   80693   80695
21-1092-02   (5712)   **3.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03548   03550   37035
21-1092-01   (5711)   **3.0**   (015)

Food Support Worker
Food Preparation Workers
82709   82710   82711   82805
35-2021-01   (6213)   **4.0**   (006)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03536
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03534
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
80688   80689
21-1092-02   (5712)   **2.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03544   03546   37036
21-1092-01   (5711)   **3.0**   (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03517   39220   39221   59671   80691   80696
21-1092-02   (5712)   **6.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03542   03543   03547   03549   03551   42950
21-1092-01   (5711)   **6.0**   (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80697
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03537
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03524   56971   80692
21-1092-02   (5712)   **3.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03459
21-1092-01   (5711)   **1.0**   (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
39222   56974   80694   80978   81251   81252
21-1092-02   (5712)   **6.0**   (016)

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North Region
Director of Detention
Community & Social Service Managers
23074
10-9151-01   (6817)   **1.0**   (930)

Leon County Regional Detention Center
from Page 80-40-1
Detention Superintendent
Managers, All Other
03765
11-9199-02   (9085)   **1.0**   (520)

Administrative Secretary
Executive Secretaries & Administrative Assistants
80891
43-6011-02   (0108)   **1.0**   (012)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
03770
11-9151-02   (5715)   **1.0**   (421)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
03766
11-9151-02   (5715)   **1.0**   (421)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
81254
21-1092-02   (5712)   **1.0**   (016)

Maintenance Mechanic
Maintenance & Repair Workers, General
64243
49-9042-02   (6466)   **1.0**   (014)

Food Service Director I - SES
Food Service Managers
82811
11-9051-01   (6223)   **1.0**   (415)

Food Service Director I - SES
Food Service Managers
82818
11-9051-01   (6223)   **1.0**   (415)

Food Support Worker
Food Preparation Workers
82715   82716   82717
35-2021-01   (6213)   **3.0**   (006)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03775
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03767   64255   80698
21-1092-02   (5712)   **3.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03777   81849
21-1092-01   (5711)   **2.0**   (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39224
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
80700
21-1092-02   (5712)   **1.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03774   81011   81012
21-1092-01   (5711)   **3.0**   (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39225
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
64254   64256
21-1092-02   (5712)   **2.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
53529   55488
21-1092-01   (5711)   **2.0**   (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
40046
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
64251   64257
21-1092-02   (5712)   **2.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
02259   37039   81085
21-1092-01   (5711)   **3.0**   (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
40047
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03769   64250   64258   64259
21-1092-02   (5712)   **4.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03771   56092
21-1092-01   (5711)   **2.0**   (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
64242
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03768   64253
21-1092-02   (5712)   **2.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03776   37038   81007   81010
21-1092-01   (5711)   **4.0**   (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
81013
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
39228   39229   81248
21-1092-02   (5712)   **3.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03773   55486   81097
21-1092-01   (5711)   **3.0**   (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
81263
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
59798   64249   80699   81256
21-1092-02   (5712)   **4.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
55489
21-1092-01   (5711)   **1.0**   (015)

North Region
Director of Detention
Community & Social Service Managers
23074
10-9151-01   (6817)   **1.0**   (930)

Duval Regional Detention Center
From Page 80-40-1
Detention Superintendent
Managers, All Other
03783
11-9199-02   (9085)   **1.0**   (520)

Staff Assistant
Executive Secretaries & Administrative Assistants
03846
43-6011-02   (0120)   **1.0**   (013)

Maintenance Mechanic
Maintenance & Repair Workers, General
03837   03839
49-9042-02   (6466)   **2.0**   (014)

go to Page 40-4-1
Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
03784
11-9151-02   (5715)   **1.0**   (421)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
42349
11-9151-02   (5715)   **1.0**   (421)

Senior Clerk
Office Clerks, General
66829
43-9061-02   (0004)   **1.0**   (011)

Food Service Director II - SES
Food Service Managers
82821
11-9051-01   (6224)   **1.0**   (418)

Food Support Worker
Food Preparation Workers
82744   82745   82746   82747   82748
35-2021-01   (6213)   **5.0**   (006)

Duval Regional Detention Center
Detention Superintendent
Managers, All Other
03783
11-9199-02   (9085)   **1.0**   (520)

from Page 40-4
Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
03784
11-9151-02   (5715)   **1.0**   (421)

Shift II
Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03788
21-1092-03   (5713)   **1.0**   (417)

Shift I
Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03789
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03791
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03800
21-1092-03   (5713)   **1.0**   (417)

Shift I
Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03811
21-1092-03   (5713)   **1.0**   (417)

Shift II
Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03813
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03799   03802   80763
21-1092-02   (5712)   **3.0**   (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03798   60058   80762   80767
21-1092-02   (5712)   **4.0**   (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03780   39244   39252   47015   80760
21-1092-02   (5712)   **5.0**   (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
39249   80757   80759   80768   80773
21-1092-02   (5712)   **5.0**   (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
39251   80761   80764   80770
21-1092-02   (5712)   **4.0**   (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
39248   40108   80769   80771   80772
21-1092-02   (5712)   **5.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03806   03809   37046   37048
37051   57152   81155
21-1092-01   (5711)   **7.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03968   37045   37052   56288   81164   81172
21-1092-01   (5711)   **6.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
56285   56289   58675
21-1092-01   (5711)   **3.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03804   03818   03833   37049
57156   57157   57158   57162
21-1092-01   (5711)   **8.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03807   03827   04289   47051
21-1092-01   (5711)   **4.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03815   03817   04015   37044
56290   56293   81175
21-1092-01   (5711)   **7.0**   (015)

Shift I
Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03821
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
30750
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
64247
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
82561
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03760   03801   39250   80766
21-1092-02   (5712)   **4.0**   (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03797   39257   80756
21-1092-02   (5712)   **3.0**   (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
81255   80758   80765
21-1092-02   (5712)   **3.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
81161
21-1092-01   (5711)   **1.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03808   03816   03819   57154   57155
21-1092-01   (5711)   **5.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03812   03825   57153   57159
21-1092-01   (5711)   **4.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03810   03824   03829   03834   37047   87163
21-1092-01   (5711)   **6.0**   (015)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
10 - REGION (NORTH)
01 - CIRCUIT
2500 - MARION REGIONAL DETENTION CENTER

CURRENT
Verified by: Jennifer Boswell
Effective: 10/02/2009

North Region
Director of Detention
Community & Social Service Managers
23074
10-9151-01   (6817)   **1.0**   (930)

Marion Regional Detention Center
from Page 80-40-1
Detention Superintendent
Managers, All Other
03850
11-9199-02   (9085)   **1.0**   (520)

Administrative Secretary - SES
Executive Secretaries & Administrative Assistants
50929
43-6011-02   (0108)   **1.0**   (412)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
80279
11-9151-02   (5715)   **1.0**   (421)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
80275
11-9151-02   (5715)   **1.0**   (421)

Maintenance Mechanic
Maintenance & Repair Workers, General
03796
49-9042-02   (6466)   **1.0**   (014)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03851
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39233
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39234
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39237
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
81764
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
40704   47034   43115   80283   81754   81759
21-1092-02   (5712)   **6.0**   (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
80274   81755   81758   81762
21-1092-02   (5712)   **4.0**   (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
43116   59925   81756
21-1092-02   (5712)   **3.0**   (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
43114   43117   80273   81761
21-1092-02   (5712)   **4.0**   (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03852
21-1092-02   (5712)   **1.0**   (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03855   20271   46001   80267   80270
21-1092-01   (5711)   **5.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03856   03857   03859   46000
46004   46005   53290   81753
21-1092-01   (5711)   **8.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
46002   80266   80268   80271
21-1092-01   (5711)   **4.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
81572
21-1092-01   (5711)   **1.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
81742
21-1092-01   (5711)   **1.0**   (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39238
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80277
21-1092-03   (5713)   **1.0**   (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80288
21-1092-03   (5713)   **1.0**   (417)

Food Service Director II - SES
Food Service Managers
82824
11-9051-01   (6224)   **1.0**   (418)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03858   04290   53289   80265   81747
21-1092-01   (5711)   **5.0**   (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03854   59924   80286   81757   81763
21-1092-02   (5712)   **5.0**   (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03853   40703   43113   59926   80282   81760
21-1092-02   (5712)   **6.0**   (016)

Food Support Worker
Food Preparation Workers
82756   82757   82758   82759
35-2021-01   (6213)   **4.0**   (006)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03860   39241   46003   80269   81743   81748
21-1092-01   (5711)   **6.0**   (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
42972   80272   81744   81745   81749   81751
21-1092-01   (5711)   **6.0**   (015)

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North Region
Director of Detention
Community & Social Service Managers
23074
10-9151-01 (6817) **1.0** (930)

Volusia Regional Detention Center
from Page 80-40-1
Detention Superintendent
Managers, All Other
03866
11-9199-02 (9085) **1.0** (520)

Fiscal Assistant II - SES
Bookkeeping, Accounting & Auditing Clerk
03886
43-3031-02 (1418) **1.0** (412)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
03870
11-9151-02 (5715) **1.0** (421)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
03426
11-9151-02 (5715) **1.0** (421)

Maintenance Mechanic
Maintenance & Repair Workers, General
03885
49-9042-02 (6466) **1.0** (014)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
81110
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03878
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03879
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03867 03967 04008 40513 80728 81102
21-1092-02 (5712) **6.0** (016)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03803 39246 81105 81109
21-1092-02 (5712) **4.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
42359 56094 81089 81091 81094 81096
21-1092-01 (5711) **6.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
39245 47027 80731 81108
21-1092-02 (5712) **4.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03828 03830 03874 03876 81080 81083
21-1092-01 (5711) **6.0** (015)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
81090
21-1092-01 (5711) **1.0** (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39243
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39247
21-1092-03 (5713) **1.0** (417)

Food Service Director II - SES
Food Service Managers
82832
11-9051-01 (6224) **1.0** (418)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39242
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03826 66440 80732 80736 80737
21-1092-02 (5712) **5.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
56093 81086 81093 81099
21-1092-01 (5711) **4.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03814 60079 80727 80730
21-1092-02 (5712) **4.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
37043 53504 81081 81082 81088
21-1092-01 (5711) **5.0** (015)

Food Support Worker
Food Preparation Workers
82790 82791 82792 82793
35-2021-01 (6213) **4.0** (006)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
60080 81103 81107
21-1092-02 (5712) **3.0** (016)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80738
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80739
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03822
21-1092-01 (5711) **1.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
39253 39255 80284 80733 80735
21-1092-02 (5712) **5.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03868 03877 03881 81100
21-1092-01 (5711) **4.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
60081 80729 81104
21-1092-02 (5712) **3.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03823 03872 53505 81092
21-1092-01 (5711) **4.0** (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
81111
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
39254 81106
21-1092-02 (5712) **2.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03873 52093 81084 81098 81171
21-1092-01 (5711) **5.0** (015)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
10 - REGION (NORTH)
01 - CIRCUIT
2500 - ALACHUA REGIONAL DETENTION CENTER

CURRENT
Verified by: Jennifer Boswell
Effective: 07/01/2010

North Region
Director of Detention
Community & Social Service Managers
23074
10-9151-01 (6817) **1.0** (930)

Alachua Regional Detention Center
from Page 80-40-1
Detention Superintendent
Managers, All Other
03747
11-9199-02 (9085) **1.0** (520)

Administrative Secretary
Executive Secretaries & Administrative Assistants
32598
43-6011-02 (0108) **1.0** (012)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
40706
11-9151-02 (5715) **1.0** (421)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
39236
11-9151-02 (5715) **1.0** (421)

Food Service Director II - SES
Food Service Managers
82819
11-9051-01 (6224) **1.0** (418)

Maintenance Mechanic
Maintenance & Repair Workers, General
47391 80388
49-9042-02 (6466) **2.0** (014)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03748
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39235
21-1092-03 (5713) **1.0** (417)

Food Support Worker
Food Preparation Workers
82736 82737 82738
35-2021-01 (6213) **3.0** (006)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
47363 59989 80399
21-1092-02 (5712) **3.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03759 20183 53503 80387
21-1092-01 (5711) **4.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03751 80397 80401
21-1092-02 (5712) **3.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
40705 47379 47383 47384 80390
21-1092-01 (5711) **5.0** (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
47372
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39239
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39240
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03761 47365
21-1092-02 (5712) **2.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03422 47378 47386 80389 80392
21-1092-01 (5711) **5.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
47368 80394 80396 80400
21-1092-02 (5712) **4.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03756 47369 47370 47377
21-1092-01 (5711) **4.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
47364 47367 80381 80398
21-1092-02 (5712) **4.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03754 03755 47385 80386 81167
21-1092-01 (5711) **5.0** (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80402
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80403
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03750 47361 47362 47366
21-1092-02 (5712) **4.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03753 03758 47371
21-1092-01 (5711) **3.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03762 80395
21-1092-02 (5712) **2.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03752 47381 47382 56583
21-1092-01 (5711) **4.0** (015)

PAGE 40-8

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
10 - REGION (NORTH)
01 - CIRCUIT
2500 - BAY COUNTY DETENTION CENTER

CURRENT
Verified by: Jennifer Boswell
Effective: 07/01/2010

North Region
Director of Detention
Community & Social Service Managers
23074
10-9151-01 (6817) **1.0** (930)

Bay County Detention Center
from Page 80-40-1
Detention Superintendent
Managers, All Other
03555
11-9199-02 (9085) **1.0** (520)

Administrative Secretary
Executive Secretaries & Administrative Assistants
19876
43-6011-02 (0108) **1.0** (012)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
80377
11-9151-02 (5715) **1.0** (421)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
03520
11-9151-02 (5715) **1.0** (421)

Food Service Director I - SES
Food Service Managers
82819
11-9051-01 (6223) **1.0** (415)

Maintenance Mechanic
Maintenance & Repair Workers, General
03731
49-9042-02 (6466) **1.0** (014)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03565
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03566
21-1092-03 (5713) **1.0** (417)

Food Support Worker
Food Preparation Workers
82700 82701 82702
35-2021-01 (6213) **3.0** (006)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
52357 80385 81259
21-1092-02 (5712) **3.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
47374
21-1092-01 (5711) **1.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03559 39232 52353 52359
21-1092-02 (5712) **4.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
80371 81235
21-1092-01 (5711) **2.0** (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
39231
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80383
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
03556 03557 81258
21-1092-02 (5712) **3.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
52370 81238
21-1092-01 (5711) **2.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
52363 80379
21-1092-02 (5712) **2.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03560 52368 52375
21-1092-01 (5711) **3.0** (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80384
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
81261
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
52361
21-1092-02 (5712) **1.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
03562 52374 80974
21-1092-01 (5711) **3.0** (015)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
52365 80380 80382
21-1092-02 (5712) **3.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
52376 80367 81237
21-1092-01 (5711) **3.0** (015)

Juvenile Justice Detention Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
81262
21-1092-03 (5713) **1.0** (417)

Juvenile Justice Detention Officer II
Probation Officers & Correction Treatment Specialists
52358 52360 52366 80375 80376
21-1092-02 (5712) **5.0** (016)

Juvenile Justice Detention Officer I
Probation Officers & Correction Treatment Specialists
80369
21-1092-01 (5711) **1.0** (015)

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TABLE OF CONTENTS

CURRENT

ASSIST SECRETARY FOR DETENTION SERVICES
COMM & SOC SERVICE MANAGERS
80007
10-9151-2   (6814)   **009**   (940)

Central Region
DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

ADMIN ASSISTANT II-SES
EXEC SEC & ADMIN ASSISTS
02683
43-6011-3   (0712)   **001**   (018)

GO TO PAGE 80-40-3A	GO TO PAGE 80-40-3B	GO TO PAGE 40-6A	GO TO PAGE 40-6B
OPERATIONS & PROGRAM MANAGER	**OPERATIONS & PROGRAM MANAGER**	*Pasco Detention Center*	*Pinellas Detention Center*
GENERAL & OPERATIONS MANAGERS	GENERAL & OPERATIONS MANAGERS	**DETENTION SUPERINTENDENT**	**DETENTION SUPERINTENDENT**
39506	**59284**	MANAGERS, ALL OTHERS	MANAGERS, ALL OTHERS
		52089	**03969**
11-1021-3 (6882) **008** (530)	**11-1021-3** (6882) **008** (530)	**11-9199-2** (9085) **008** (520)	**11-9199-2** (9085) **008** (520)

GO TO PAGE 40-9A	GO TO PAGE 40-9B	GO TO PAGE 40-10	GO TO PAGE 40-12
Osceola Detention Center	*Orange Detention Center*	*Polk Detention Center*	*Manatee Detention Center*
DETENTION SUPERINTENDENT	**DETENTION SUPERINTENDENT**	**DETENTION SUPERINTENDENT**	**DETENTION SUPERINTENDENT**
MANAGERS, ALL OTHERS	MANAGERS, ALL OTHERS	MANAGERS, ALL OTHERS	MANAGERS, ALL OTHERS
80957	**80179**	**04029**	**04083**
11-9199-2 **(9085)** **008** (520)	**11-9199-2** (9085) **008** (520)	**11-9199-2** (9085) **008** (520)	**11-9199-2** (9085) **008** (520)

GO TO PAGE 40-13A	GO TO PAGE 40-13B	GO TO PAGE 40-18A	GO TO PAGE 40-18B
Hillsborough West Det. Ctr.	*Hillsborough East Det. Ctr.*	*Seminole Detention Center*	*Brevard Detention Center*
DETENTION SUPERINTENDENT	**DETENTION SUPERINTENDENT**	**DETENTION SUPERINTENDENT**	**DETENTION SUPERINTENDENT**
MANAGERS, ALL OTHERS	MANAGERS, ALL OTHERS	MANAGERS, ALL OTHERS	MANAGERS, ALL OTHERS
03897	**80352**	**04159**	**04199**
11-9199-2 (9085) **008** (520)	**11-9199-2** (9085) **008** (520)	**11-9199-2** (9085) **008** (520)	**11-9199-2** (9085) **008** (520)

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80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
REGION (CENTRAL)

CURRENT
Verified by: Jennifer Boswell
Effective: 08/26/2010

Director of Detention
Community & Social Service Managers
81801
10-9151-01   (6817)   **1.0**   (930)

Operations & Program Manager
General & Operations Managers
39506
11-1021-03   (6882)   **1.0**   (530)

Administrative Assistant I - SES
Executive Secretaries & Administrative Assistants
42030
43-6011-02   (0709)   **1.0**   (415)

Staff Assistant - SES
Executive Secretaries & Administrative Assistants
25002
43-6011-02   (0120)   **1.0**   (413)

Operations & Management Consultant II - SES
Management Analysts
03956
13-1111-04   (2236)   **1.0**   (423)

Senior Management Analyst II - SES
Management Analysts
66058
13-1111-04   (2225)   **1.0**   (426)

Government Analyst II
Management Analysts
80176
13-1111-04   (2225)   **1.0**   (026)

Page 80-40-3A

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

OPERATIONS & PROGRAM MANAGER
GENERAL & OPERATIONS MANAGERS
59284
11-1021-3   (6882)   **008**   (530)

ADMINISTRATIVE ASSISTANT I-SES
EXEC SEC & ADMIN ASSISTANTS
44273
43-6011-2   (0709)   **008**   (415)

OPERATIONS & MGMT CONSULTANT II-SES
MANAGEMENT ANALYSTS
42063,   80066
13-1111-4   (2236)   **008**   (423)

OPERATIONS & MGMT CONSULTANT MANAGER-SES
GENERAL & OPERATIONS MANAGERS
80366
11-1021-2   (2238)   **008**   (425)

OPERATIONS & MGMT CONSULTANT MANAGER-SES
GENERAL & OPERATIONS MANAGERS
55798
11-1021-2   (2238)   **008**   (425)

PURCHASING AGENT II
PURCHASING AGENTS
02756   64434
13-1023-1 (0812) **001** (015)

OPERATIONS & MGMT CONSULTANT II-SES
MANAGEMENT ANALYSTS
61115   61359
13-1111-4   (2236)   **008**   (423)

STAFF ASSISTANT-SES
EXEC SEC & ADMIN ASSISTANTS
80624
43-6011-2   (0120)   **008**   (413)

OPERATIONS & MGMT CONSULTANT II-SES
MANAGEMENT ANALYSTS
02761, 61114, 81351
13-1111-4   (2236)   **008**   (423)

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CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHERS
52089
11-9199-2   (9085)   **008**   (520)

STAFF ASSISTANT
EXEC SEC & ADMIN ASSISTS
52064
43-6011-2   (0120)   **001**   (013)

MAINTENANCE MECHANIC
MAINT & REPAIR WORKERS, GEN
81029
49-9042-2   (6466)   **001**   (014)

FISCAL ASSISTANT I
BOOKKEEPING, ACCTING & AUDIT CLERKS
81043
43-3031-2   (1415)   **001**   (012)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
81041
11-9151-2   (5715)   **008**   (421)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
81038
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
52101
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
52103
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
52077 52080 59968 80708 81030
21-1092-2   **(5712)**   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
80706 81033
21-1092-2   (5712)   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
52083 81036
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03996 03997 81015 81023
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
52068 81017 81019 81026
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03984 81028
21-1092-1   (5711)   **001**   (015)

PAGE 40-6A

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTIONS SERVICES
20 - REGION (CENTRAL)
06 - CIRCUIT
2500 - PASCO REGIONAL DETENTION CENTER
    00 - ADMIN. SHIFT
    01 - EVENING SHIFT
    02 - NIGHT SHIFT
    03 - ROTATING SHIFT   01 - TRUST FUND

VERIFIED BY: Sara Gamble
EFFECTIVE: 10-2-09

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHERS
52089
11-9199-2   (9085)   **008**   (520)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
81037
11-9151-2   (5715)   **008**   (421)

FOOD SERVICE DIRECTOR I - SES
FOOD SERVICE MANAGERS
82814
11-9051-1   (6223)   **1.0**   (415)

FOOD SUPPORT WORKER
FOOD PREPARATION WORKERS
82724 82725 82726
35-2021-1   (6213)   **3.0**   (006)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
81039
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
52102
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
52085
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
52075 52079
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
52074 52076 52081 80707 81034
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
52078 52082 52084 81031 81032 81035
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
52071 81016 81021 81022 81027
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03984 52065 52066 81020 81024
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF 1
PROBATION OFFICER & CORR TREAT SPECIALIST
52065 52069 81025
21-1092-1   (5711)   **001**   (015)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
06 - CIRCUIT
2510 - PINELLAS REGIONAL DETENTION CTR.
00 - ADMIN SHIFT
01 - SHIFT I
02 - SHIFT II
03 - ROTATING SHIFT

VERIFIED BY: Sara Gamble
EFFECTIVE: 10-02-09

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1 (6817) **009** (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
03969
11-9199-2 (9085) **008** (520)

ADMINISTRATIVE SECRETARY
EXEC SEC & ADMIN ASSISTS
04016
43-6011-2 (0108) **001** (012)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
03972
11-9151-2 (5715) **008** (421)

ADMIN ASSISTANT I-SES
EXEC SEC & ADMIN ASSISTS
64432
43-6011-2 (0709) **008** (415)

MAINTENANCE MECHANIC
MAINT & REPAIR WORKERS, GEN
04098 64430
49-9042-2 (6466) **001** (014)

FISCAL ASSISTANT I
BOOKKEEPING, ACCTING & AUDIT CLERKS
64431
43-3031-2 (1415) **001** (012)

FOOD SERVICE DIRECTOR II - SES
FOOD SERVICE MANAGERS
82828
11-9051-1 (6224) **1.0** (418)

FOOD SUPPORT WORKER
FOOD PREPARATION WORKERS
82776 82777 82778 82835
35-2021-1 (6213) **3.0** (006)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
39258
21-1092-3 (5713) **008** (417)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
03982 04006 64399 64405 64412 64413 64423 80703
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
04001 04038
21-1092-1 (5711) **001** (015)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
06 - CIRCUIT
2510 - PINELLAS REGIONAL DETENTION CTR.

VERIFIED BY: Sara Gamble
EFFECTIVE: 7/1/08

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
03969
11-9199-2   (9085)   **008**   (520)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
37054
11-9151-2   (5715)   **008**   (421)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
03973
21-1092-3   (5713)   **008**   (017)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
80705
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
03981 03999 59969 59971 64411
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
03980 37061 59972 64420
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03915 03924 03926 37057 39288
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03986 04007 37067 42874 43146
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
03976
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
03975
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
03995
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
64396
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
03974
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
64397
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
64414 64419 64422 64426 64427
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
03998 64402 64407 80701
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03979 04017 64401 64403 64424 64428
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
64400 64418 64417
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
03978 42875 59970 64409 64415 80702
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
04037 64406 64421 80704
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03987 03992 03994 37055
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
37059 37066 37088 04004
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03991 04000 04002 04003
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
37058 37060 37063 37065 37081
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03473 03993 37056 37062
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03932 0393903990 04005 42873 042964
21-1092-1   (5711)   **001**   (015)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
09 - CIRCUIT
2510 - OSCEOLA REGIONAL DETENTION CTR.

VERIFIED BY: Sara Gamble
EFFECTIVE: 10/2/09

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
80957
11-9199-2   (9085)   **008**   (520)

SECRETARY SPECIALIST
SEC, EXCEPT LEGAL, MED & EXEC
80894
43-6014-1   (0105)   **001**   (010)

ASSIST DETENTION CNTR SUPT II-SES (5715)
COMM & SOC SERVICE MGRS 11-9151-2
80959
11-9151-2   (5715)   **008**   (421)

SECRETARY SPECIALIST (0105)
SEC, EXCEPT LEGAL, MED & EXEC 43-6014-1
80895
43-6014-1   (0105)   **001**   (010)

JUVENILE JUSTICE DETENTION OFF II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
80918 80920 80926
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF I (5711)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1
80911 80914
21-1092-1   (5711)   **001**   (015)

MAINTENANCE MECHANIC (6466)
MAINT & REPAIR WORKERS, GEN 49-9042-2
80956
49-9042-2   (6466)   **001**   (014)

FOOD SERVICE DIRECTOR I - SES
FOOD SERVICE MANAGERS
82813
11-9051-1   (6223)   **1.0**   (415)

FOOD SUPPORT WORKER
FOOD PREPARATION WORKERS
82721 82722
35-2021-1   (6213)   **2.0**   (006)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
09 - CIRCUIT
2510 - OSCEOLA REGIONAL DETENTION CTR.

VERIFIED BY: Sara Gamble
EFFECTIVE: 8-7-08

CURRENT

DIRECTOR OF DETENTION`
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
80957
11-9199-2   (9085)   **008**   (520)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
80943
11-9151-2   (5715)   **008**   (421)

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)	**JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)**	**JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)**
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3	PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3	PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3
80941	**81134**	**80939**
21-1092-3 (5713) **008** (417)	**21-1092-3** (5713) 008 (417)	**21-1092-3** (5713) **008** (417)

JUVENILE JUSTICE DETENTION OFF II (5712)	**JUVENILE JUSTICE DETENTION OFF II (5712)**	**JUVENILE JUSTICE DETENTION OFF I (5711)**
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2	PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2	PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1
80924 80933	**80921 80927 80928 80930 80936**	**80897 80903 80913**
21-1092-2 (5712) **001** (016)	**21-1092-2** (5712) **001** (016)	**21-1092-1** (5711) **001** (015)

JUVENILE JUSTICE DETENTION OFF I (5711)	**JUVENILE JUSTICE DETENTION OFF I (5711)**
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1	PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1
80901 80905 80906 80910	**80896 80909**
(5711) (015) **001** 80917	**21-1092-1** (5711) **001** (015)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
09 - CIRCUIT
2510 - OSCEOLA REGIONAL DETENTION CTR.

VERIFIED BY: Sara Gamble
EFFECTIVE: 8-7-08

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
80957
11-9199-2   (9085)   **008**   (520)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
80943
11-9151-2   (5715)   **008**   (421)

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)	**JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)**	**JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)**
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3	PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3	PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3
80940	**04033**	**80942**
21-1092-3 (5713) **008** (417)	**21-1092-3** (5713) **008** (417)	**21-1092-3** (5713) **008** (417)

JUVENILE JUSTICE DETENTION OFF II (5712)	**JUVENILE JUSTICE DETENTION OFF II (5712)**	**JUVENILE JUSTICE DETENTION OFF II (5712)**
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2	PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2	PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
80925	**80931 80932 80937 80938**	**80923 80929 80934 80935**
21-1092-2 **(5712)** **001** (016)	**21-1092-2** (5712) **001** (016)	**21-1092-2** (5712) **001** (016)

JUVENILE JUSTICE DETENTION OFF I (5711)	**JUVENILE JUSTICE DETENTION OFF I (5711)**	**JUVENILE JUSTICE DETENTION OFF I (5711)**
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1	PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1
80902 80912 80915	**80898 80904 80907**	**80908 80917**
21-1092-1 (5711) **001** (015)	**21-1092-1** (5711) **001** (015)	**21-1092-1** (5711) **001** (015)

PAGE 40-9A-2

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
09 - CIRCUIT
2500 - ORANGE REGIONAL DETENTION CTR.
804120002800 - TRANSPORTATION HUB

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
80179
11-9199-2   (9085)   **008**   (520)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
80233
11-9151-2   (5715)   **008**   (421)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROB OFFICER & CORR TREAT SPECIALIST
04176
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROB OFFICER & CORR TREAT SPECIALIST
39266
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES)
PROB OFFICER & CORR TREAT SPECIALIST
39268
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROB OFFICER & CORR TREAT SPECIALIST
80196
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF II
PROB OFFICER & CORR TREAT SPECIALIST
80210 80215 80252
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROB OFFICER & CORR TREAT SPECIALIST
59998 80200
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROB OFFICER & CORR TREAT SPECIALIST
39276 80205 80211
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROB OFFICER & CORR TREAT SPECIALIST
39277 80201 80214 80217 80219
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF I
PROB OFFICER & CORR TREAT SPECIALIST
80228 80240
21-1092-1   **(5711)**   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROB OFFICER & CORR TREAT SPECIALIST
02008 04181 04182 04183 37076 81224
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROB OFFICER & CORR TREAT SPECIALIST
04185 37072 80234 80224
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROB OFFICER & CORR TREAT SPECIALIST
80242 80245
21-1092-1   (5711)   **001**   (015)

PAGE 40-9B-1

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
09 - CIRCUIT
2500 - ORANGE REGIONAL DETENTION CTR.
804120002800 - TRANSPORTATION HUB

VERIFIED BY: Sara Gamble
EFFECTIVE: 10-2-09

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
80179
11-9199-2   (9085)   **008**   (520)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
42062
11-9151-2   (5715)   **008**   (421)

SECRETARY SPECIALIST
SEC, EXCEPT LEGAL, MED & EXEC
42064
43-6014-1   (0105)   **001**   (010)

JUVENILE JUSTICE DETENTION OFF II
PROB OFFICER & CORR TREAT SPECIALIST
80222
21-1092-1   (5711)   **001**   (015)

MAINTENANCE MECHANIC
MAINT & REPAIR WORKERS, GEN
04196   80185
49-9042-2   **(6466)**   **001**   (014)

FOOD SERVICE DIRECTOR II - SES
FOOD SERVICE MANAGERS
82826
11-9051-1   (6224)   **1.0**   (418)

FOOD SUPPORT WORKER
FOOD PREPARATION WORKERS
82767 82768 82769 82770 82771
35-2021-1   (6213)   **5.0**   (006)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROB OFFICER & CORR TREAT SPECIALIST
80199
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF II
PROB OFFICER & CORR TREAT SPECIALIST
04179 40517 40757 80255
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF I
PROB OFFICER & CORR TREAT SPECIALIST
04188 80223 80237
21-1092-1   **(5711)**   **001**   (015)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROB OFFICER & CORR TREAT SPECIALIST
04177
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF II
PROB OFFICER & CORR TREAT SPECIALIST
04178 80209 80212 80220 80248
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF I
PROB OFFICER & CORR TREAT SPECIALIST
04192 37073 80226 80229
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROB OFFICER & CORR TREAT SPECIALIST
39269
21-1092-3   **(5713)**   **008**   (417)

JUVENILE JUSTICE DETENTION OFF II
PROB OFFICER & CORR TREAT SPECIALIST
39278 40755 80202 80258 80261
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF I
PROB OFFICER & CORR TREAT SPECIALIST
32009 37078 80231 80239 80241
21-1092-1   (5711)   **001**   (015)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
09 - CIRCUIT
2500 - ORANGE REGIONAL DETENTION CTR.
804120002800 - TRANSPORTATION HUB

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
80179
11-9199-2   (9085)   **008**   (520)

ASSIST DETENTION CNTR SUPT II-SES)
COMM & SOC SERVICE MGRS
80181
11-9151-2   (5715)   **008**   (421)

SECRETARY SPECIALIST
SEC, EXCEPT LEGAL, MED & EXEC
04198 53179
43-6014-1   (0105)   **001**   (010)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROB OFFICER & CORR TREAT SPECIALIST
32006
21-1092-3   (5713)   **008**   (417)

ADMINISTRATIVE ASSISTANT II
EXE SEC & ADMIN ASSISTANTS
80184
43-6011-3   (0709)   **001**   (018)

JUVENILE JUSTICE DETENTION OFF II
PROB OFFICER & CORR TREAT SPECIALIST
40515 40516 40518 80203 80204 80251 81257
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROB OFFICER & CORR TREAT SPECIALIST
40514 40516 40758 80206
80207 80249 80259 80680
21-1092-2   (5712)   **001**   (016)

TRANSPORTATION HUB
JUVENILE JUSTICE DETENTION OFF II
PROB OFFICER & CORR TREAT SPECIALIST
81257
21-1092-2   (5712)   **001**   (016)

TRANSPORTATION HUB
JUVENILE JUSTICE DETENTION OFF I
PROB OFFICER & CORR TREAT SPECIALIST
81220 81228 81231 81233 81234
21-1092-1   (5711)   **001**   (015)

PAGE 40-9B-3

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
04029
11-9199-2   (9085)   **008**   (520)

SECRETARY SPECIALIST
SEC, EXCEPT LEGAL, MED & EXEC
04060
43-6014-1   (0105)   **001**   (010)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
37085
11-9151-2   (5715)   **008**   (421)

JUVENILE JUSTICE DENENTION OFFICER SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
04036
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DENENTION OFFICER SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
80750
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DENENTION OFFICER SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
04034
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DENENTION OFFICER SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
80441
21-1092-3   **(5713)**   **008**   (417)

JUVENILE JUSTICE DENENTION OFFICER II
PROBATION OFFICER & CORR TREAT SPECIALIST
39291 40602 80742 81133
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DENENTION OFFICER I
PROBATION OFFICER & CORR TREAT SPECIALIST
04120 80427 80429 80899 80900 81118
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DENENTION OFFICER II
PROBATION OFFICER & CORR TREAT SPECIALIST
04059 80434 80437
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DENENTION OFFICER I
PROBATION OFFICER & CORR TREAT SPECIALIST
03971 04050 04055 53456 81113 81125
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DENENTION OFFICER II
PROBATION OFFICER & CORR TREAT SPECIALIST
59877 59880 80741 80745
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DENENTION OFFICER I
PROBATION OFFICER & CORR TREAT SPECIALIST
37084 80431 81114 81123 81127 81128
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DENENTION OFFICER II
PROBATION OFFICER & CORR TREAT SPECIALIST
39292 40604 59878 80436 80438 80439
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DENENTION OFFICER I
PROBATION OFFICER & CORR TREAT SPECIALIST
80430 81119 81120
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DENENTION OFFICER SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
80749
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DENENTION OFFICER SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
04035
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DENENTION OFFICER II
PROBATION OFFICER & CORR TREAT SPECIALIST
04054 40603 80748
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DENENTION OFFICER I
PROBATION OFFICER & CORR TREAT SPECIALIST
04045 53458 81115 81116 81121 81122 81131
21-1092-1   **(5711)**   **001**   (015)

JUVENILE JUSTICE DENENTION OFFICER II
PROBATION OFFICER & CORR TREAT SPECIALIST
80433 80744 40656
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DENENTION OFFICER I
PROBATION OFFICER & CORR TREAT SPECIALIST
04049 04051 80426 80428 81126 81129 81130
21-1092-1   **(5711)**   **001**   (015)

Page 40-10

VERIFIED BY: Sara Gamble
EFFECTIVE: 10-2-09

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1 (6817) **009** (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
04029
11-9199-2 (9085) **008** (520)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
42057
11-9151-2 (5715) **008** (421)

LICENSED PRACTRICAL NURSE
LIC PRACTICAL & LIC VOC NURSES
80442
29-2061-3 (5599) **001** (014)

ADMINISTRATIVE ASSISTANT II
EXE SEC & ADMIN ASSISTS
80440
43-6011-3 (0712) **001** (018)

SECRETARY SPECIALST (0105)
SECRETARIES, EXCPT LEGAL, MEDICAL & EXEC
42056
43-6041-01 (0105) **001** (010)

FOOD SERVICE DIRECTOR II - SES
FOOD SERVICE MANAGERS
82829
11-9051-1 (6224) **1.0** (418)

FOOD SUPPORT WORKER
FOOD PREPARATION WORKERS
82781 82780 82782 82783
35-2021-1 (6213) **4.0** (006)

JUVENILE JUSTICE DENENTION OFFICER SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
40605
21-1092-3 (5713)

JUVENILE JUSTICE DENTENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
04053
21-1092-3 (5713) **008** (417)

JUVENILE JUSTICE DENENTION OFFICER II
PROBATION OFFICER & CORR TREAT SPECIALIST
04046 39286 59879 59881 80747 81132
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DENENTION OFFICER I
PROBATION OFFICER & CORR TREAT SPECIALIST
03977 04044 81117 81124
21-1092-1 (5711) **001** (015)

MAINTENANCE MECHANIC
MAINT & REPAIR WORKERS, GEN
39293
49-9042-2 (6466) **001** (014)

JUVENILE JUSTICE DENTENTION OFFICER II
PROBATION OFFICER & CORR TREAT SPECIALIST
04042 04047 59882 80432 80435 80743 80746
21-1092-2 (5712) **001** (016)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DIVISION OF DETENTION SERVICES
20 - REGION (CENTRAL)
12 - CIRCUIT
2500 - MANATEE REGIONAL DETENTION
CTR

VERIFIED BY: Sara Gamble
EFFECTIVE: 10-2-09

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   **(6817)**   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
04083
11-9199-2   (9085)   **008**   (520)

FISCAL ASSISTANT II
BOOKKEEPING, ACCOUNTING & AUDIT CLERKS
04099
43-3031-2   (1415)   **001**   (012)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
04063
11-9151-2   (5715)   **008**   (421)

MAINTENANCE MECHANIC (6466)
MAINT & REPAIR WORKERS, GEN 49-9042-2
04079
49-9042-2   **(6466)**   **001**   (014)

FOOD SERVICE DIRECTOR II - SES
FOOD SERVICE MANAGERS
82823
11-9051-1   **(6224)**   **1.0**   (418)

FOOD SUPPORT WORKER
FOOD PREPARATION WORKERS
82753 82754 82755
35-2021-1   (6213)   **3.0**   (006)

JUVENILE JUSTICE DETENTION SUPV-SES (5713)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3
81040
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
04065 04067 04086 81059 81240 81253 80582
21-1092-2   (5712)   **001**   (0160)

JUVENILE JUSTICE DETENTION OFF 1 (5711)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1
03936 81049 81232 81236 81850
21-1092-1   (5711)   **001**   (015)

PAGE 40-12

VERIFIED BY: Sara Gamble
EFFECTIVE: 8-7-08

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1 (6817) **009** (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
04083
11-9199-2 (9085) **008** (520)

ASSIST DETENTION CNTR SUPT II-SES (5715)
COMM & SOC SERVICE MGRS 11-9151-2
46007
11-9151-2 (5715) **008** (421)

ADMINISTRATIVE SECRETARY-SES (0108)
EXEC SEC & ADMIN ASSISTANTS 43-6011-2
67120
43-6011-2 (0108) **008** (412)

JUVENILE JUSTICE DENTION OFF SUPV-SES (5713)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3
04064
21-1092-3 (5713) **008** (417)

JUVENILE JUSTICE DENTION OFF II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
04039 67114 67116 67117 67119 81062
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DENTION OFF I (5711)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1
04068 04069 67121 67122 80405 81046
21-1092-1 (5711) **001** (015)

11:00PM - 7:00AM
JUVENILE JUSTICE DENTION OFF SUPV-SES (5713)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3
67112
21-1092-3 (5713) **008** (417)

JUVENILE JUSTICE DENTION OFF II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
39260
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DENTION OFF I (5711)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1
04081 04095 40090 80588 81048 81057
21-1092-1 (5711) **001** (015)

JUVENILE JUSTICE DENTION OFF SUPV-SES (5713)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3
39284
21-1092-3 (5713) **008** (417)

JUVENILE JUSTICE DENTION OFF II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
39285 46010 46011 46012 67115 80417
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DENTION OFF I (5711)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1
04072 04077 81047
21-1092-1 (5711) **001** (015)

JUVENILE JUSTICE DENTION OFF SUPV-SES (5713)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3
67110
21-1092-3 (5713) **008** (417)

JUVENILE JUSTICE DENTION OFF II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
32005 04066 04085 67118
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DENTION OFF I (5711)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1
03480 04091 80412 80424 81051
21-1092-1 (5711) **001** (015)

7:00AM - 3:00PM
JUVENILE JUSTICE DENTION OFF SUPV-SES (5713)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3
39283
21-1092-3 (5713) **001** (417)

JUVENILE JUSTICE DENTION OFF II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
39261 40092 80420 80709 81058
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DENTION OFF I (5711)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1
04071 04074 04089 81050
21-1092-1 (5711) **001** (015)

VERIFIED BY: Sara Gamble
EFFECTIVE: 1-22-10

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   **(6817)**   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
03897
11-9199-2   (9085)   **008**   (520)

ADMINISTRATIVE SECRETARY SES
EXEC SECRETARIES & ADMIN ASSIST
02663
43-6011-2   (0108)   **008**   (412)

ADMINISTRATIVE ASSISTANT II
EXECUTIVE SECRETARIES & ADMIN ASSIST
61721
43-6011-03   (0712)   **001**   (018)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
03898
11-9151-2   (5715)   **008**   (421)

11:00 PM to 7:00 AM
JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
03948
21-1092-3   (5713)   **008**   (417)

Vol. Coordinator
JUVENILE JUSTICE DETENTION OFF SPV SES
PROBATION OFFICER & CORR TREAT SPECIALIST
53460
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
03906 40091 64410 80321
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
42082 53459 59884
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03914 03930 03941 03944 03962 42962 43144
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03922 03929 43148 43149 53454
21-1092-1   (5711)   **001**   (015)

3:00 PM TO 11:00 PM
JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
03946
21-1092-3   (5713)   **008**   (417)

7:00 AM TO 3:00 PM
JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
39259
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
03947
21-1092-3   (5713)   **008**   (417)

ROTATING -SHIFT
JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
03949
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
03905 03909 03912 37064 59883
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
32004 03907 03910 64416 80316 80317 80320
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
03904 03938 39263
I21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
03908 03911 03921 03989 42081 80318
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03925 03933 03940 43145 53453
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03918 03927 03928 03935
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03931 03934 03942 43147
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
03916 03919 03943 53452
21-1092-1   (5711)   **001**   (015)

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80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
13 - CIRCUIT
2500 - WEST HILLSBOROUGH REGIONAL DETENTION CTR.

VERIFIED BY: Sara Gamble
EFFECTIVE: 10-2-09

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1 **(6817)** **009** (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
03897
11-9199-2 (9085) **008** (520)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MGRS
42963
11-9151-2 (5715) **008** (421)

MAINTENANCE MECHANIC
MAINT & REPAIR WORKERS, GEN
03902
49-9042-2 (6466) **001** (014)

FISCAL ASSISTANT II
BOOKKEEPING, ACCT & AUDIT CLERK
03965
43-3031-2 1418 **001** 012

LICENSED PRACTRICAL NURSE
LIC PRACTICAL & LIC VOC NURSES
03900
29-2061-3 (5599) **001** (014)

FOOD SERVICE DIRECTOR II - SES
FOOD SERVICE MANAGERS
82822
11-9051-1 (6224) **1.0** (418)

FOOD SUPPORT WORKERS
FOOD PREPARATION WORKERS
82749 82750 82751 82752
35-2021-1 (6213) **4.0** (006)

JUVENILE JUSTICE DENTENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
81848
21-1092-3 (5713) **008** (417)

JUVENILE JUSTICE DENTENTION II
PROBATION OFFICER & CORR TREAT SPECIALIST
03985 03988 39262 64425 80314 80315 80322
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DENTENTION I
PROBATION OFFICER & CORR TREAT SPECIALIST
03917 42965
21-1092-1 (5711) **001** (015)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
13 - CIRCUIT
2510 EAST HILLSBOROUGH REGIONAL DETENTION CTR.

VERIFIED BY: Sara Gamble
EFFECTIVE: 10-8-08

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1 (6817) **009** (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
80352
11-9199-2 (9085) **008** (520)

ADMIN SECRETARY-SES
EXEC SEC & ADMIN ASSISTS
80296
43-6011-2 (0108) **008** (412)

FISCAL ASSISTANT I
BOOKKEEPING, ACCTING & AUDIT CLERKS
80365
43-3031-2 (1415) **001** (012)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MANAGERS
80353
11-9151-2 (5715) **008** (421)

MAINTENANCE MECHANIC
MAINT & REPAIR WORKERS, GEN
80364
49-9042-2 (6466) **001** (014)

JUVENILE JUSTICE DETENTION OFF SUPV-SES	JUVENILE JUSTICE DETENTION OFF SUPV-SES	JUVENILE JUSTICE DETENTION OFF SUPV-SES	JUVENILE JUSTICE DETENTION OFF SUPV-SES	JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST
80348	**80350**	**80347**	**80351**	**80349**
21-1092-3 (5713) **008** (417)	**21-1092-3** (5713) **008** (417)	**21-1092-3** (5713) **008** (417)	**21-1092-3** (5713) **008** (417)	**21-1092-3** (5713) **008** (417)

JUVENILE JUSTICE DETENTION OFF II	JUVENILE JUSTICE DETENTION OFF II	JUVENILE JUSTICE DETENTION OFF II	JUVENILE JUSTICE DETENTION OFF II	JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST
80336 80344 80345	**80323 80329 80335**	**80325 80333 80341**	**80337 80340 80343**	**80331 80334**
21-1092-2 (5712) **001** (016)	**21-1092-2** (5712) **001** (016)	**21-1092-2** (5712) **001** (016)	**21-1092-2** (5712) **001** (016)	**21-1092-2** (5712) **001** (016)

JUVENILE JUSTICE DETENTION OFF I	JUVENILE JUSTICE DETENTION OFF I	JUVENILE JUSTICE DETENTION OFF I	JUVENILE JUSTICE DETENTION OFF I	JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST	PROBATION OFFICER & CORR TREAT SPECIALIST
80304 80305 80307 80342	**80294 80303 80313**	**80299 80300 80306 80312**	**80308 80310 80311**	**80297 80293 80302**
21-1092-1 (5711) **001** (015)	**21-1092-1** (5711) **001** (015)	**21-1092-1** (5711) **001** (015)	**21-1092-1** (5711) **001** (015)	**21-1092-1** (5711) **001** (015)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
13 - CIRCUIT
2510 EAST HILLSBOROUGH REGIONAL DETENTION CTR.

VERIFIED BY: Sara Gamble
EFFECTIVE: 10-8-08

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1 (6817) **009** (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
80352
11-9199-2 (9085) **008** (520)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MANAGERS
80309
11-9151-2 (5715) **008** (421)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
80332
21-1092-2 (5712) **001** (016)

FOOD SERVICE DIRECTOR I - SES
FOOD SERVICE MANAGERS
82810
11-9051-2 (6223) **1.0** (415)

FOOD SUPPORT WORKER
FOOD PREPARATION WORKERS
82712 82713 82714
35-2021-1 (2316) **3.0** (006)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
80346
21-1092-3 (5713) **008** (417)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
80326 80327 80330 80338 80339
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
80301 80295
21-1092-1 (5711) **001** (015)

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80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
18 - CIRCUIT
2510 - SEMINOLE REGIONAL DETENTION CTR.

VERIFIED BY: Sara Gamble
EFFECTIVE: 10-2-09

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1 (6817) **009** (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
04159
11-9199-2 (9085) **008** (520)

SECRETARY SPECIALIST
SEC, EXCEPT LEGAL, MED & EXEC
04173
43-6014-1 (0105) **001** (010)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MANAGERS
04163
11-9151-2 (5715) **008** (421)

MAINTENANCE MECHANIC
MAINT & REPAIR WORKERS, GEN
39280
49-9042-2 (6466) **001** (014)

FOOD SERVICE DIRECTOR I - SES
FOOD SERVICE MANAGERS
82815
11-9051-1 (6223) **1.0** (415)

FOOD SUPPORT WORKER
FOOD PREPARATION WORKERS
82727 82728 82729
35-2021-1 (6213) **3.0** (006)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MANAGERS
42059
11-9151-2 (5715) **008** (421)

SECRETARY SPECIALIST
SEC, EXCEPT LEGAL, MED & EXEC
42072
43-6014-1 (0105) **001** (010)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
04158
21-1092-3 (5713) **008** (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
04180
21-1092-3 (5713) **008** (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
39264
21-1092-3 (5713) **008** (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
39265
21-1092-3 (5713) **008** (417)

JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
39267
21-1092-3 (5713) **008** **(417)**

3-11 SHIFT
JUVENILE JUSTICE DETENTION OFF SUPV-SES
PROBATION OFFICER & CORR TREAT SPECIALIST
80247
21-1092-3 (5713) **008** **(417)**

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
04161 59991 59994
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
59992 80683
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
04186 40519 80684
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
04165 04166 04167 04187
21-1092-2 (5711) **001** (015)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
04162 37068 39275 80682
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DETENTION OFF II
PROBATION OFFICER & CORR TREAT SPECIALIST
59993
21-1092-2 (5712) **001** (016)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
04205 55797
21-1092-1 (5711) **001** (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
04168
21-1092-1 (5711) **001** (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
04040 04134 55796
21-1092-1 (5711) **001** (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
04212
21-1092-1 (5711) **001** (015)

JUVENILE JUSTICE DETENTION OFF I
PROBATION OFFICER & CORR TREAT SPECIALIST
04169 04206
21-1092-1 (5711) **001** (015)

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
20 - REGION (CENTRAL)
18 - CIRCUIT
2510 - BREVARD REGIONAL DETENTION CTR.
804120002800 - TRANSPORTATION HUB

VERIFIED BY: Sara Gamble
EFFECTIVE: 4-8-10

CURRENT

DIRECTOR OF DETENTION
COMM & SOC SERVICE MANAGERS
81801
10-9151-1   (6817)   **009**   (930)

DETENTION SUPERINTENDENT
MANAGERS, ALL OTHER
04199
11-9199-2   (9085)   **008**   (520)

SECRETARY SPECIALIST
SEC, EXCEPT LEGAL, MED & EXEC
04223
43-6014-1   (0105)   **001**   (010)

ASSIST DETENTION CNTR SUPT II-SES)
COMM & SOC SERVICE MANAGERS
53383
11-9151-2   (5715)   **008**   (421)

ADMINISTRATIVE ASSISTANT I
EXEC SEC & ADMIN ASSISTANTS
04217
43-6011-2   (0709)   **001**   (015)

JUVENILE JUSTICE DETENTION OFFICER II
PROB OFFICER & CORR TREAT SPECIALIST
39274 53373 80685 81246 81247
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFFICER I
PROB OFFICER & CORR TREAT SPECIALIST
04213 81227 81229
21-1092-1   (5711)   **001**   (015)

REGISTERED NURSE SPEC
REGISTERED NURSES
53394
29-1111-2   (5294)   **001**   (075)

MAINTENANCE MECHANIC
MAINT & REPAIR WORKERS, GEN
53392
49-9042-2   (6466)   **001**   (014)

ASSIST DETENTION CNTR SUPT II-SES
COMM & SOC SERVICE MANAGERS
04200
11-9151-2   (5715)   **001**   (421)

SECRETARY SPECIALIST
SEC, EXCEPT LEGAL, MED & EXEC
42068
43-6014-1   (0105)   **001**   (010)

FOOD SERVICE DIRECTOR I - SES
FOOD SERVICE MANAGERS
82807
11-9051-1   (6223)   **1.0**   (415)

FOOD SUPPORT WORKER
FOOD SUPPORT PREPARATION
82704 82705
35-2021-1   (2316)   **2.0**   (006)

JUVENILE JUSTICE DETENTION OFFICER SUPV
PROB OFFICER & CORR TREAT SPECIALIST
04201
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFFICER II
PROB OFFICER & CORR TREAT SPECIALIST
39272 53379 53381
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFFICER I
PROB OFFICER & CORR TREAT SPECIALIST
53390
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFFICER SUPV
PROB OFFICER & CORR TREAT SPECIALIST
04204
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFFICER II
PROB OFFICER & CORR TREAT SPECIALIST
39273   53367   53375
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFFICER I
PROB OFFICER & CORR TREAT SPECIALIST
04032   53386   53387
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFFICER SUPV
PROB OFFICER & CORR TREAT SPECIALIST
39270
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFFICER II
PROB OFFICER & CORR TREAT SPECIALIST
39271 53371 53380 59995
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFFICER I
PROB OFFICER & CORR TREAT SPECIALIST
04207 04216
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFFICER SUPV
PROB OFFICER & CORR TREAT SPECIALIST
04215
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFFICER II
PROB OFFICER & CORR TREAT SPECIALIST
53370 53374
53376 53378 80687
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFFICER I
PROB OFFICER & CORR TREAT SPECIALIST
04208   04214
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFFICER SUPV
PROB OFFICER & CORR TREAT SPECIALIST
53366
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFFICER II
PROB OFFICER & CORR TREAT SPECIALIST
39274 53369 53377 80686
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFFICER I
PROB OFFICER & CORR TREAT SPECIALIST
04211 53382 53388 53391
21-1092-1   (5711)   **001**   (015)

JUVENILE JUSTICE DETENTION OFFICER SUPV
PROB OFFICER & CORR TREAT SPECIALIST
04203
21-1092-3   (5713)   **008**   (417)

JUVENILE JUSTICE DETENTION OFFICER II
PROB OFFICER & CORR TREAT SPECIALIST
04202 04219 53372
21-1092-2   (5712)   **001**   (016)

JUVENILE JUSTICE DETENTION OFFICER I
PROB OFFICER & CORR TREAT SPECIALIST
04224
21-1092-1   (5711)   **001**   (015)

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TABLE OF CONTENTS

CURRENT

ASSIST SECRETARY FOR DETENTION SERVICES (6814)
COMM & SOC SERVICE MANAGERS 10-9151-2
80007

DIRECTOR OF DETENTION (6817)
COMM & SOC SERVICE MANAGERS 10-9151-1
South Region
81802

ADMIN ASSISTANT II-SES (0712)
EXEC SEC & ADMIN ASSISTS 43-6011-3
03054

GOVERNNMENT OPERATIONS CONSULTANT II (2236)
MANAGEMENT ANALYSTS 13-1111-4
61288

SENIOR PSYCHOLOGIST
CLINICAL COUNSELOR & SCHOOL PSYCHOLOGIST
21538 21538

REGISTERED NURSING CONSULTANT (5312)
REGISTERED NURSES 29-1111-4
03511

SENIOR MANAGEMENT ANALYST II SES (2225)
MANAGEMENT ANALYSTS 13-1111-4
81330

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OPERATIONS & PROGRAM MANAGER (6882)
GENERAL & OPERATIONS MANAGER 11-1021-3

80010

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OPERATIONS & PROGRAM MANAGER (6882)
GENERAL & OPERATIONS MANAGER 11-1021-3

41873

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80 - DEPARTMENT OF JUVENILE JUSTICE
40 - DETENTION SERVICES
30 - REGION (SOUTH)
0021 - EAST
0022 - WEST

VERIFIED BY: Sara Gamble
EFFECTIVE: 2/27/09

CURRENT

ASSIST SECRETARY FOR DETENTION SERVICES (6814)
COMM & SOC SERVICE MANAGERS 10-9151-2
80007

DIRECTOR OF DETENTION (6817)
COMM & SOC SERVICE MANAGERS 10-9151-1
81802

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Dade Detention Center
DETENTION SUPERINTENDENT (9085)
MANAGERS, ALL OTHER 11-9199-2
03408

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DETENTION SUPERINTENDENT (9085)
MANAGERS, ALL OTHER 11-9199-2
04128

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Broward Detention Center
DETENTION SUPERINTENDENT (9085)
MANAGERS, ALL OTHER 11-9199-2
04236

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DETENTION SUPERINTENDENT (9085)
MANAGERS, ALL OTHER 11-9199-2
04100

Go To Page 40-20A
Southwest Detention Center
DETENTION SUPERINTENDENT (9085)
MANAGERS, ALL OTHER 11-9199-2
82609

Go To Page 40-20B
Collier Detention Center
DETENTION SUPERINTENDENT (9085)
MANAGERS, ALL OTHER 11-9199-2
81072

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CURRENT

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┌─────────────────────────────────────────┐
│      DIRECTOR OF DETENTION (6817)         │
│  COMM & SOC SERVICE MANAGERS 10-9151-1    │
│                 81802                     │
└─────────────────────────────────────────┘
                     │
┌─────────────────────────────────────────┐
│   OPERATIONS & PROGRAM MANAGER (6882)     │
│  GENERAL & OPERATIONS MANAGER 11-1021-3   │
│                 80010                     │
└─────────────────────────────────────────┘
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GOVERNMENT OPERATIONSCONSULT II (2236)	OPERATIONS & MGMT CONSULTANT II-SES (2236)
MANAGEMENT ANALYSTS 13-1111-4	MANAGEMENT ANALYSTS 13-1111-4
61288	**43269**

GOVERNMENT ANALYST II (2225)	SR. MGMT ANALYSTS II SES (2225)
MANAGEMENT ANALYSTS 13-1111-4	MANAGEMENT ANALYSTS 13-1111-4
56593	**81330**

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                    ┌─────────────────────────────────────────┐
                    │      ADMINISTRATIVE ASSIST  I (0709)      │
                    │  EXECUTIVE SECRETARIES & ADMIN ASSIST     │
                    │                 02009                     │
                    └─────────────────────────────────────────┘
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CURRENT

DIRECTOR OF DETENTION (6817)
COMM & SOC SERVICE MANAGERS 10-9151-1
81802

SENIOR MANAGEMENT ANALYST II SES (2225)
MANAGEMENT ANALYST 13-1111-4
56593

STAFF ASSISTANT SES (0120)
EXEC. SECRETARIES & ADMIN ASSIT. 43-6011-2
03530

FOOD SUPPORT WORKER (6213)
FOOD PREPARATION WORKERS 35-2021-1
82836

OPERATIONS & PROGRAM MANAGER (6882)
GENERAL & OPERATIONS MANAGER 11-1021-3
41873

MAINTENANCE SUPERINTENDENT II SES (6382)
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04283

SECRETARY SPECIALIST (0105)
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46562

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59258

OPERATIONS & MGMT CONSULTANT MGR-SES (2238)
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24614

GOVERNMENT OPERATIONS CONSULTANT II (2225)
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OPER & MGMT CONSULTANT II-SES (2236)
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60846

OPER & MGMT CONSULTANT II-SES (2236)
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04043

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PURCHASING AGENTS 13-1023-1
46363

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LOGISTICIANS 13-1081-1
59600

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46997

PLANNING & BGT SPECIALIST-SES (1679)
BUDGET ANALYSTS 13-2031-2
46993

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43277

FISCAL ASSISTANT II (1415)
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81044

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80 - DEPARTMENT OF JUVENILE JUSTICE
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25 - DADE REGIONAL DETENTION CENTER
30 - FAC., REPAIR & MAINTENANCE

CURRENT

DIRECTOR OF DETENTION (6817)
COMMUNITY & SOCIAL SERVICE MANAGERS 10-9151-1
81802

OPERATIONS AND PROGRAM MANAGER - SES (6882)
MANAGERS, ALL OTHER 11-1021-3
80010

DETENTION SUPERINTENDENT SES (9085)
MANAGERS, ALL OTHER 11-9199-2
03408

ADMINISTRATIVE SECRETARY (0108)
EXECUTIVE SEC & ADMIN ASSISTANTS 43-6011-2
03410

ASSISTANT DETENTION CENTER SUPT II SES   (5715)
COMMUNITY & SOCIAL SERVICE MANAGERS 11-9151-2
03409   03429 47070 66451

MAINTENANCE SUPERINTENDENT I SES (6381)
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27784

STAFF ASSISTANT (0120)
EXEC SECRETARIES & ADMIN ASSISTANTS 43-6011-2
57133

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80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
30 - REGION (SOUTH)
11 - CIRCUIT
2500 - DADE REGIONAL DETENTION CTR

VERIFIED BY: Sara Gamble
EFFECTIVE: 2-18-10

CURRENT

DIRECTOR OF DETENTION (6817)
COMM & SOC SERVICE MANAGERS 10-9151-1
81802

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66451

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
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47009

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
47004

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPEC 21-1092-2
40104 47019 47021 47022 47037 80714 80716

JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & CORR TREAT SPEC 21-1092-1
03481 47064 47065

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPEC 21-1092-2
03446 47011 47014 47016 47017 47018 66441 80724

JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & CORR TREAT SPEC 21-1092-1
03486 03489 03508 47079 47080

JUVENILE JUSTICE DETENTION OFFSUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
03469

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
47007

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPEC 21-1092-2
03437 03444 39305 40611 47026 47041 66442 80717

JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & CORR TREAT SPEC 21-1092-1
03496 47072 66437

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPEC 21-1092-2
39309 39312 47023 47049 80721 80722 80723

JUVENILE JUSTICE DETENTION OFF I (5712)
PROB OFFICER & CORR TREAT SPEC 21-1092-1
03463 03467 03474 47059 47081

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
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JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
80725

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPEC 21-1092-2
03456   03490 40749 66435

JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & CORR TREAT SPEC 21-1092-1
47020 47025 47038 47040 80718

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPEC 21-1092-2
39311 47031 47033 80719 80720

JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & CORR TREAT SPEC 21-1092-1
03449 03452 03477 03491 81332

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VERIFIED BY: Sara Gamble
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CURRENT

DIRECTOR OF DETENTION (6817)
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81802

DETENTION SUPERINTENDENT (03408)
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MANAGERS, ALL OTHER 11-9199-2
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ADMINISTRATIVE SECRETARY (0108)
EXECUTIVE SEC & ADMIN ASSISTANTS 43-6011-2
03410

ASSIST DETENTION CNTR SUPT II-SES (5715)
COMM & SOC SERVICE MANAGERS 11-9151-2
03429

STAFF ASSISTANT (0120)
EXECUTIVE SECRETARIES & ADMIN ASSISTANTS (43-6011-02
57133

SECRETARY SPECIALIST (0105)
SECRETARIES, EXCPT LEGAL, MEDICAL & EXEC 43-6014-01
81279

ASSIST DETENTION CNTR SUPT II-SES (5715)
COMM & SOC SERVICE MANAGERS 11-9151-2
47070

JUVENILE JUSTICE DETENTION OFFSUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
47006

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
03433

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPEC 21-1092-2
03442 03448 39308 40103 40106 47013
47024 47028 47032 47056 81304 81321

JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & CORR TREAT SPEC 21-1092-1
47084 81280

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPEC 21-1092-2
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JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & CORR TREAT SPEC 21-1092-1
03460 39306 40780 47058 66434 81282

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
66450

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
03430

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPEC 21-1092-2
03440 03441 03443 47030 47050 80715 81284 81308

JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & CORR TREAT SPEC 21-1092-1
03479 03483 40747 42945 47089 81291

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPEC 21-1092-2
03411 40107 40610 47036 66448

JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & CORR TREAT SPEC 21-1092-1
03457 03495 03505 40748 40751
47061 47071 57151 66433 66436 81174 81281

MAINTENANCE SUPERINTENDENT I -SES (6381)
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27784

JUVENILE JUSTICE DETENTION OFFICER SUPV-SES (5713)
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17012 03589 35527 81339

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39302

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47045 81306 81311 81317 81319 81320 81322

JUVENILE JUSTICE DETENTION OFFICER II (5711)
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81286 81287 81297 81299 81300 81301 81305

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82760 82761 82762 82763 82764 82765

80 - DEPARTMENT OF JUVENILE JUSTICE
41 - DETENTION SERVICES
30 - REGION (SOUTH)
11 - CIRCUIT
2510 - DADE WEST REGIONAL DETENTION CTR

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CURRENT

DIRECTOR OF DETENTION (6817)
COMM & SOC SERVICE MANAGERS 10-9151-1
81802

DETENTION SUPERINTENDENTS SES (9085)
MANAGERS, ALL OTHER 11-9199-2
03408

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JUVENILE JUSTICE DETENTION OFFICER SUPV-SES (5713)
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81323

JUVENILE JUSTICE DETENTION OFFICER SUPV-SES (5713)
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81325

JUVENILE JUSTICE DETENTION OFFICER SUPV-SES (5713)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-3
66449

JUVENILE JUSTICE DETENTION OFFICER SUPV-SES (5713)
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03504

JUVENILE JUSTICE DETENTION OFFICER II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
39310   47046 47055

JUVENILE JUSTICE DETENTION OFFICER II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
40105

JUVENILE JUSTICE DETENTION OFFICER II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
39303 39313 47029 47087 66445

JUVENILE JUSTICE DETENTION OFFICER II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
03434 03436 47035 66440 66444

JUVENILE JUSTICE DETENTION OFFICER I (5711)
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03458   03475   03488 47075

JUVENILE JUSTICE DETENTION OFFICER I (5711)
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47085 81288 81290 81292 81294 81295 81296

JUVENILE JUSTICE DETENTION OFFICER I (5711)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1
03506 47076 47088 56321

JUVENILE JUSTICE DETENTION OFFICER I (5711)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-1
03485 40781 47074 47077 47078

JUVENILE JUSTICE DETENTION OFFICER SUPV-SES (5713)
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80726

JUVENILE JUSTICE DETENTION OFFICER SUPV-SES (5713)
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47005

JUVENILE JUSTICE DETENTION OFFICER II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
03435 03447 40109 66439 66446

JUVENILE JUSTICE DETENTION OFFICER II (5712)
PROBATION OFFICER & CORR TREAT SPECIALIST 21-1092-2
03445 39304 40101 40102 47034 47039   47048 47057 66447 80734 81328

JUVENILE JUSTICE DETENTION OFFICER I (5711)
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03451 03466 03487 47092 81329

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CURRENT

DIRECTOR OF DETENTION (6817)
COMM & SOC SERVICE MANAGERS 10-9151-1
81802

DETENTION SUPERINTENDENT (9085)
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ADMIN ASSISTANT I (0709)
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FISCAL ASSISTANT I (1415)
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ASSIST DETENTION CNTR SUPT II-SES (5715)
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JUVENILE JUSTICE DETENTION OFF II (5712)
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EFFECTIVE: 10-2-09

CURRENT

DIRECTOR OF DETENTION (6817)
COMM & SOC SERVICE MANAGERS 10-9151-1
81802

DETENTION SUPERINTENDENT (9085)
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04128

ASSIST DETENTION CNTR SUPT II-SES (5715)
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42050

ASSIST DETENTION CNTR SUPT II-SES (5715)
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04147

JUVENILE JUSTICE DETENTION OFF II (5712)
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04137 04152 59901

JUVENILE JUSTICE DETENTION OFF I (5711)
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56324

MAINTENANCE MECHANIC (6466)
MAINTENANCE AND REPAIR WORKERS, GENERAL 49-9042-2
04156

JUVENILE JUSTICE DETENTION OFF II (5712)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-2
04131 66970

FOOD SERVICE DIRECTOR II -SES (6224)
FOOD SERVICE MANAGER 11-9051-1
82827
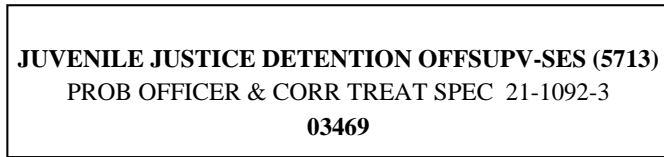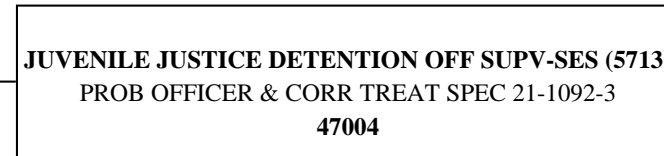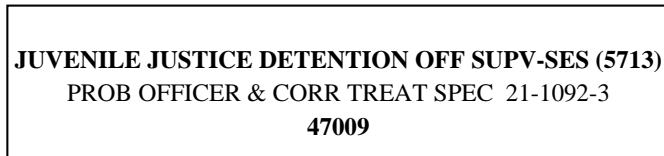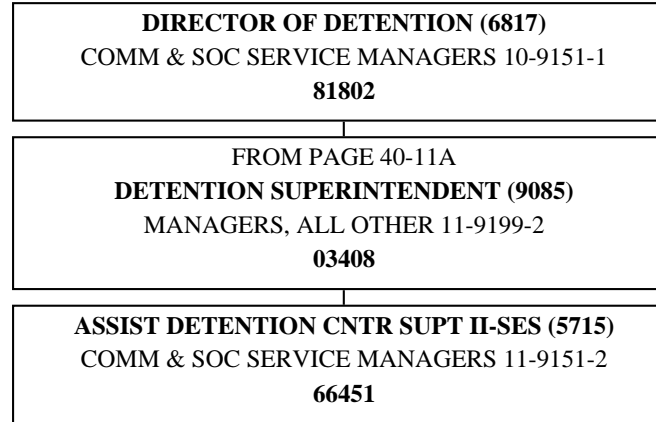
FOOD SUPPORT WORKER (6213)
FOOD PREPARATION WORKERS 35-2021-01
82772 82773 82774 82775

6:30AM TO 2:30PM
JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & TREAT SPECIALIST 21-1092-3
04130

6:30AM TO 2:30PM
JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-3
04293

10:30PM TO 6:30AM
JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & TREAT SPECIALIST 21-1092-3
04132

2:30PM TO 10:30PM
JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
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66965

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & TREAT SPECIALIST 21-1092-2
59900 66968

JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & TREAT SPECIALIST 21-1092-1
04296 04307 43138 04785

JUVENILE JUSTICE DETENTION OFF II (5712)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-2
04142 04306 59901 66974

JUVENILE JUSTICE DETENTION OFF I (5711)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-1
04144 04149 53197

JUVENILE JUSTICE DETENTION II (5712)
PROB OFFICER & TREAT SPECIALIST 21-1092-2
04152 04286 04294 04774 66973

JUVENILE JUSTICE DETENTION I (5711)
PROB OFFICER & TREAT SPECIALIST 21-1092-1
04288 40775 43139 66978

JUVENILE JUSTICE DETENTION OFF II (5712)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-2
39296 43140

JUVENILE JUSTICE DETENTION OFF I (5711)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-1
04299 04301 04148 04300

10:30PM TO 6:30AM
JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713) 21-1092-3
PROBATION OFFICER & TREAT SPECIALIST
04291

2:30PM TO 10:30PM
JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
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04078

ASSIST DETENTION CNTR SUPT II-SES (5715)
COMM & SOC SERVICE MANAGERS 11-9151-2
66966

2:30PM TO 10:30PM
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PROB OFFICER & TREAT SPECIALIST 21-1092-3
66967

JUVENILE JUSTICE DETENTION II (5712)
PROB OFFICER & TREAT SPECIALIST 21-1092-2
04146 39298 40772 81309

JUVENILE JUSTICE DETENTION I (5711)
ROB OFFICER & TREAT SPECIALIST 21-1092-1
04298 81280 81282 81287

JUVENILE JUSTICE DETENTION OFF II (5712)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-2
39299 66976 66969

JUVENILE JUSTICE DETENTION OFF I (5711)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-1
04151 40784 43143 53198

JUVENILE JUSTICE DETENTION OFF II (5712)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-2
04137 66972 66975

JUVENILE JUSTICE DETENTION OFF I (5711)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-1
04139 04150 04285 56324 66980

JUVENILE JUSTICE DETENTION OFF I (5711)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-1
04143 04287 04305 43142 56322 66981

JUVENILE JUSTICE DETENTION OFF II (5712)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-2
40773 66977

6:30AM TO 2:30PM
JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & TREAT SPECIALIST 21-1092-3
04292

JUVENILE JUSTICE DETENTION OFF II (5712)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-2
04133 04295 66971

JUVENILE JUSTICE DETENTION OFF I (5711)
PROBATION OFFICER & TREAT SPECIALIST 21-1092-1
04297 04303 04304 66979 66982

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EFFECTIVE: 6-22-09

CURRENT

ASSIST SECRETARY FOR DETENTION SERVICES (6814)
COMM & SOC SERVICE MANAGERS 10-9151-2
80007

DIRECTOR OF DETENTION (6817)
COMM & SOC SERVICE MANAGERS 10-9151-1
South Region
81802

DETENTION SUPERINTENDENT (9085)
MANAGERS, ALL OTHERS 11-9199-2
82563

ADMIN ASSISTANT I   (0709)
EXECUTIVE SEC & ADMIN ASSISTANT 43-6011-2
82562

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
82558

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
82559

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
82560

JUVENILE JUSTICE DETENTION OFF SUPV-SES (5713)
PROB OFFICER & CORR TREAT SPEC 21-1092-3
03738

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPECIALIST 21-1092-2
81307

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPECIALIST 21-1092-2
82555 82556

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPECIALIST 21-1092-2
03737

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPECIALIST 21-1092-2
82554

JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & CORR TREAT SPECIALIST 21-1092-1
82545 82547 82552

JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & CORR TREAT SPECIALIST 21-1092-1
82549 82551

JUVENILE JUSTICE DETENTION OFF I (5711)
PROB OFFICER & CORR TREAT SPECIALIST 21-1092-1
82544 82546   82548

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80 - DEPARTMENT OF JUVENILE JUSTICE
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EFFECTIVE: 10-2-09

CURRENT

DIRECTOR OF DETENTION (6817)
COMM & SOC SERVICE MANAGERS 10-9151-1
81802

OPERATIONS AND PROGRAM MANAGER - SES (6882)
MANAGERS, ALL OTHER 11-1021-3
80010

DETENTION SUPERINTENDENT (9085)
MANAGERS, ALL OTHERS 11-9199-2
04236

ADMIN ASSISTANT I (0709)
EXEC SEC & ADMIN ASSISTANTS 43-6011-2
48699   56526

ASSIST DETENTION CNTR SUPT II-SES (5715)
COMM & SOC SERVICE MANAGERS 11-9151-2
53268

JUVENILE JUSTICE DETENTION OFF II (5712)
PROB OFFICER & CORR TREAT SPECIALIST 21-1092-02
40782 40783 53254 67082 81242 81244

JUVENILE JUSTICE DETENTION OFF I ((5711)
PROB OFFICER & CORR TREAT SPECIALIST 21-1092-01
04267 37098 53263 56077 67073

FOOD SERVICE DIRECTOR II -SES (6224)
FOOD SERVICE MANAGERS 11-9051-1
82820

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30 - REGION (SOUTH)
19 - CIRCUIT
2500 - ST. LUCIE REGIONAL DETENTION CTR.

VERIFIED BY: Sara Gamble
EFFECTIVE: 4-15-10

CURRENT

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┌─────────────────────────────────────────┐
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30 - REGION (SOUTH)
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VERIFIED BY: Sara Gamble
EFFECTIVE: 2-18-10

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VERIFIED BY: Sara Gamble
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Senior Management Analyst II - SES
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Senior Management Analyst II - SES
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CURRENT
Verified by: Jennifer Boswell
Effective: 03/11/2010

Asst. Secretary for Probation & Comm. Corr.
Community & Social Service Managers
80003
10-9151-02   (6813)   **1.0**   (940)

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Verified by: Jennifer Boswell
Effective: 07/01/2010

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56297
21-1092-04 (5967) **1.0** (420)

Case Management Okaloosa / Ft. Walton
Page 70-1B
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
81492
21-1092-04 (5967) **1.0** (420)

Page 70-1

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
10 - REGION (NORTH)
01 - CIRCUIT

CURRENT
Verified by: Jennifer Boswell
Effective: 07/01/2010

Deputy Regional Director of Community Corrections
Community & Social Service Managers
80404
11-9151-03   (5257)   **1.0**   (540)

CIRCUIT 1
from Page 70-1
Chief Probation Officer/Manager
Managers, All Other
02139
11-9199-03   (6836)   **1.0**   (530)

Senior Management Analyst II - SES
Management Analysts
61178
13-1111-04   (2225)   **1.0**   (426)

Case Management Escambia - 102
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02133
21-1092-04   (5967)   **1.0**   (420)

Case Management Intake Escambia - 108
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02191
21-1092-04   (5967)   **1.0**   (420)

Case Management Escambia - 101
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
63159
21-1092-04   (5967)   **1.0**   (420)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02173
43-6014-01   (0105)   **1.0**   (010)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
22993   59617   61582
21-1092-03   (5966)   **3.0**   (019)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02188
43-6014-01   (0105)   **1.0**   (010)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02166   53619
21-1092-03   (5966)   **2.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02152   02161   02284   04374   61583
21-1092-02   (5965)   **5.0**   (018)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02159   81584
21-1092-03   (5966)   **2.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02144   02147   02194   63158
81585   81586   82469
21-1092-02   (5965)   **7.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
00967   02421   39157   51684
63157   81587   82468
21-1092-02   (5965)   **7.0**   (018)

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
10 - REGION (NORTH)
01 - CIRCUIT

CURRENT
Verified by: Jennifer Boswell
Effective: 05/25/2010

Deputy Regional Director of Community Corrections
Community & Social Service Managers
80404
11-9151-03   (5257)   **1.0**   (540)

CIRCUIT 1
from Page 70-1
Chief Progation Officer/Manager
Managers, All Other
02139
11-9199-03   (6836)   **1.0**   (530)

Case Management Santa Rosa / Milton
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02079
21-1092-04   (5967)   **1.0**   (420)

Case Management Okaloosa / Crestview
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
56297
21-1092-04   (5967)   **1.0**   (420)

Case Management Okaloosa / Ft. Walton
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
81492
21-1092-04   (5967)   **1.0**   (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02157   02866
21-1092-03   (5966)   **2.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02153   39156
21-1092-03   (5966)   **2.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
00968   02160
21-1092-03   (5966)   **2.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
04367   04600   51683   56298
59619   61697   82471
21-1092-02   (5965)   **7.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02084   04368   59977   82465
21-1092-02   (5965)   **4.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02085   02089   02091   02092
81592   82470   82476
21-1092-02   (5965)   **7.0**   (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
52000
43-6014-01   (0105)   **1.0**   (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
25522
43-6014-01   (0105)   **1.0**   (010)

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
10 - REGION (NORTH)
02 - CIRCUIT

CURRENT
Verified by: Jennifer Boswell
Effective: 07/01/2010

NORTH
Director of Probation & Community Corrections
Community & Social Service Managers
39768
10-9161-01 (6818) **1.0** (930)

Deputy Regional Director of Community Corr.
Community & Social Service Managers
80404
11-9151-03 (5257) **1.0** (540)

CIRCUIT 2
from Page 80-70-1
Chief Probation Officer/Manager
Managers, All Other
60755
11-9199-03 (6836) **1.0** (530)

Administrative Assistant II
Executive Secretaries & Administrative Assistants
26620
43-6011-03 (0712) **1.0** (018)

Senior Management Analyst II - SES
Management Analysts
02401
13-1111-04 (2225) **1.0** (426)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
60789
43-6014-01 (0105) **1.0** (010)

Case Management Combined Leon County - 301
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
10759
21-1092-04 (5967) **1.0** (420)

Case Management Combined Leon County - 302
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
59794
21-1092-04 (5967) **1.0** (420)

Case Management Combined Gadsden County - 305
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
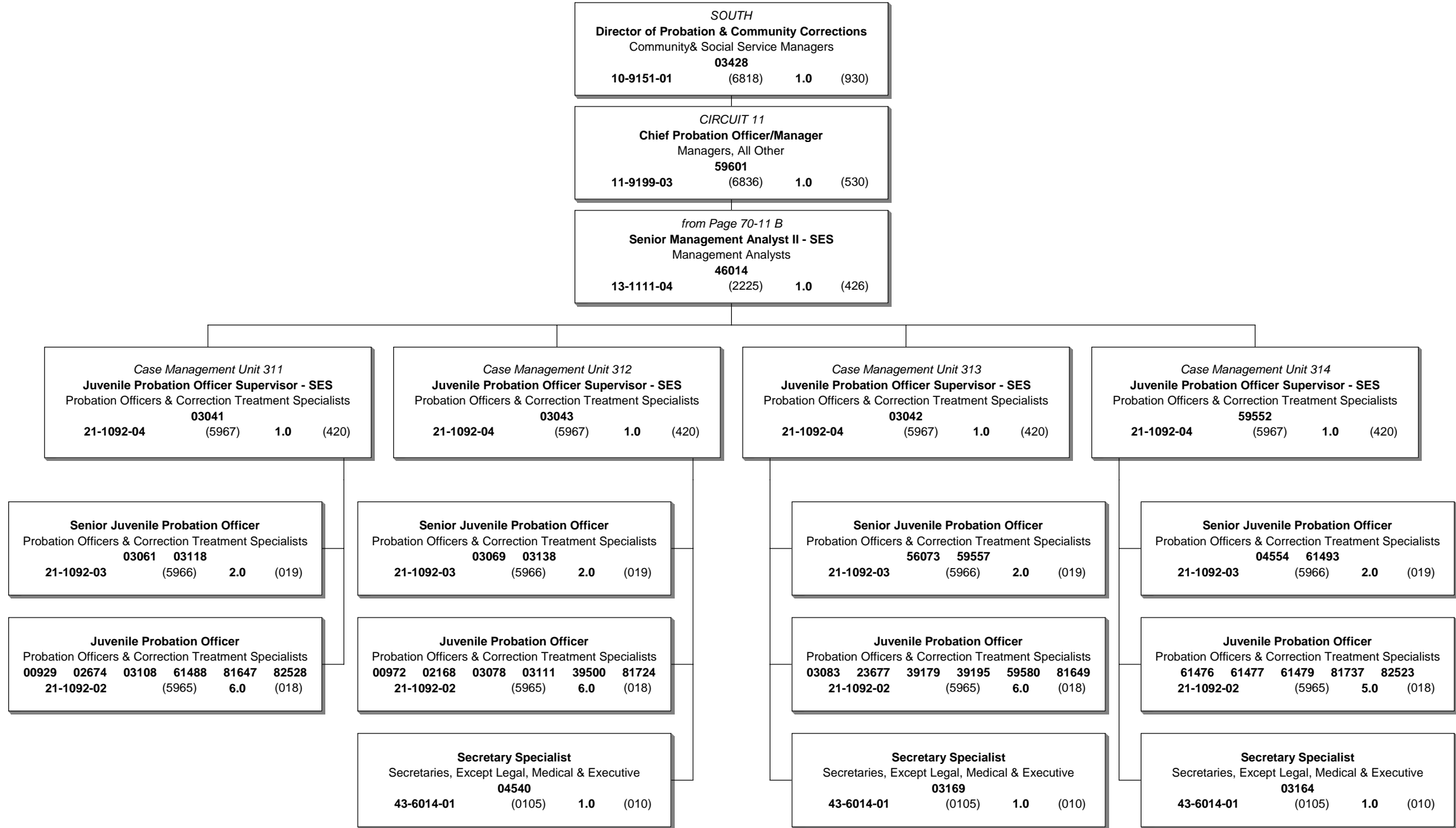**62034**
21-1092-04 (5967) **1.0** (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
23066   46576
21-1092-03 (5966) **2.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
80591
21-1092-03 (5966) **1.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02272
21-1092-03 (5966) **1.0** (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02243   53618   59792   60792   81712
21-1092-02 (5965) **5.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02235   02244   02269   50879   59791
21-1092-02 (5965) **5.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02273   23062   61106   81582   82473
21-1092-02 (5965) **5.0** (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
19949
43-6014-01 (0105) **1.0** (010)

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
10 - REGION (NORTH)
03 - CIRCUIT

CURRENT
Verified by: Jennifer Boswell
Effective: 05/25/2010

NORTH
Director of Probation & Community Corrections
Community & Social Service Managers
39768
10-9161-01   (6818)   **1.0**   (930)

Deputy Regional Director of Community Corrections
Community & Social Service Managers
80404
11-9151-03   (5257)   **1.0**   (540)

CIRCUIT 3
from Page 80-70-1
Chief Probation Officer/Manager
Managers, All Other
39771
11-9199-03   (6836)   **1.0**   (530)

Administrative Assistant II - SES
Executive Secretaries & Administrative Assistants
02317
43-6011-03   (0712)   **1.0**   (418)

Case Management Unit 301
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
23127
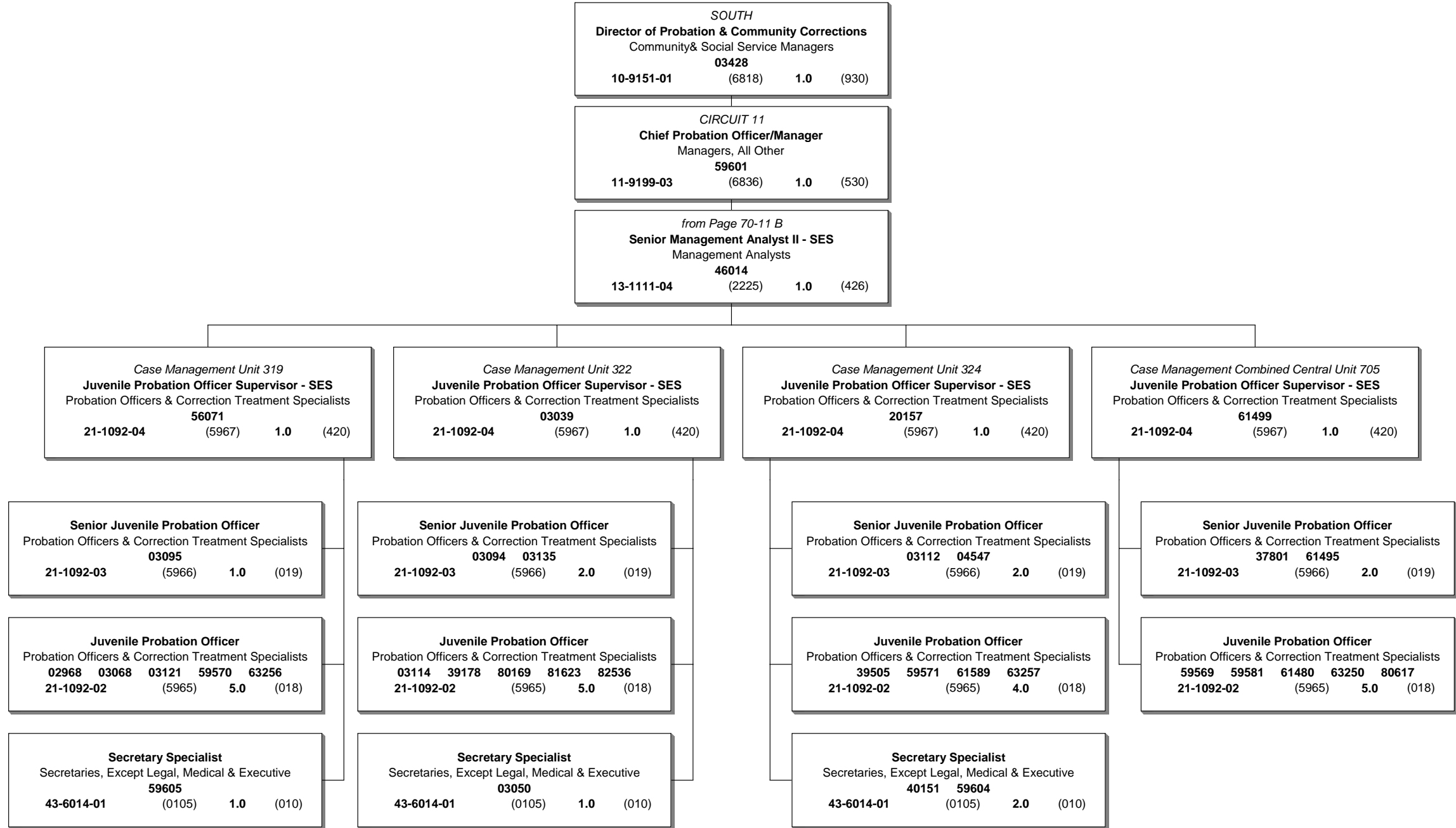**21-1092-04**   (5967)   **1.0**   (420)

Case Management Combined Taylor County - 302
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
00945
21-1092-04   (5967)   **1.0**   (420)
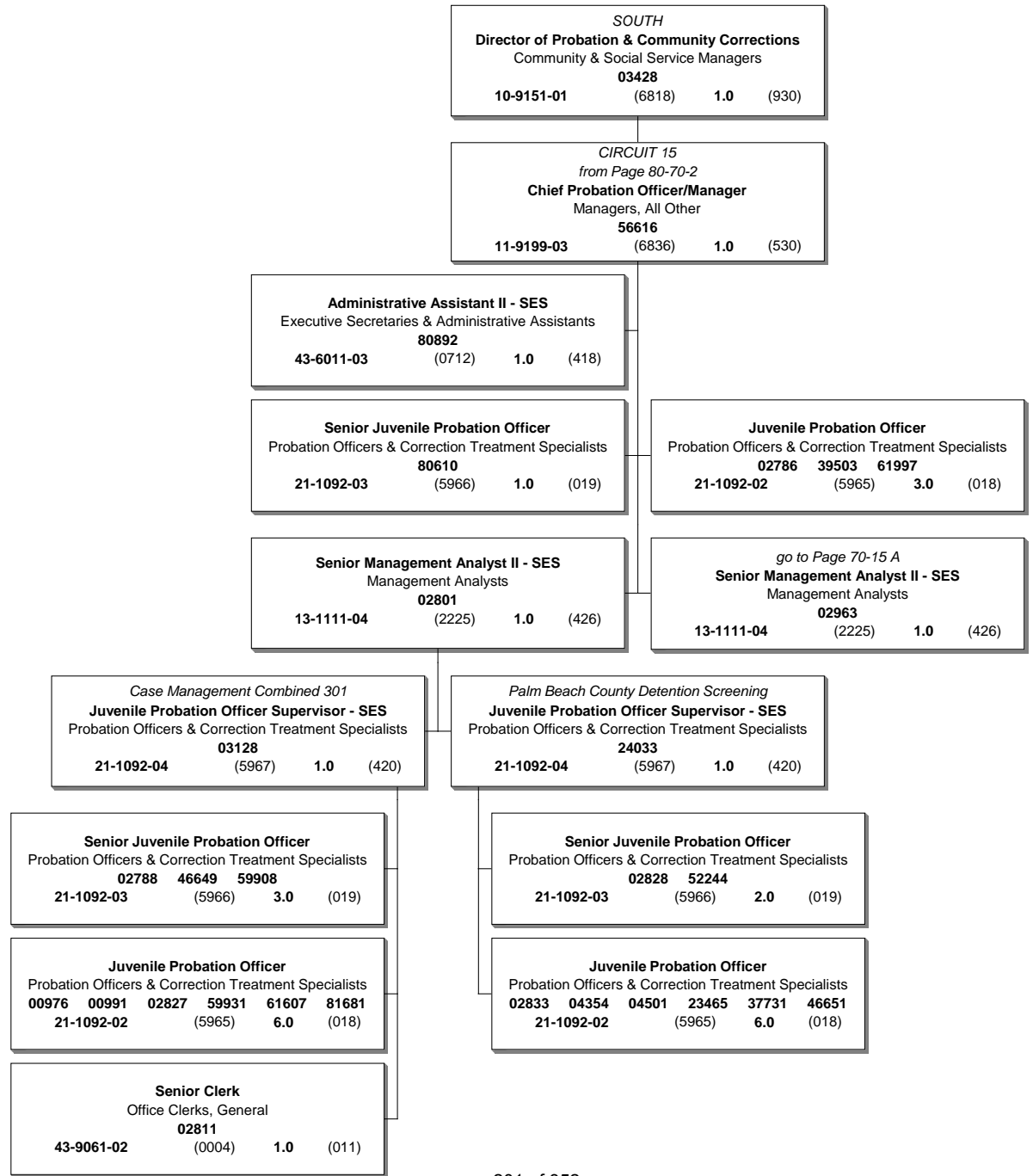
Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
04400
21-1092-03   (5966)   **1.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
50881
21-1092-03   (5966)   **1.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02632   04399   39780   63826   80592   81595
21-1092-02   (5965)   **6.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02525   39159   81698   82474
21-1092-02   (5965)   **4.0**   (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02221
43-6014-01   (0105)   **1.0**   (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
19877
43-6014-01   (0105)   **1.0**   (010)

Page 70-3

NORTH
Director of Probation & Community Corrections
Community & Social Service managers
39768
10-9161-01 (6818) **1.0** (930)

CIRCUIT 4
from Page 80-70-1
Chief Probation Officer/Manager
Managers, All Other
02412
11-9199-03 (6836) **1.0** (530)

Administrative Assistant II - SES
Executive Secretaries & Administrative Assistants
03831
43-6011-03 (0712) **1.0** (418)

Senior Management Analyst II - SES
Management Analysts
19427
13-1111-04 (2225) **1.0** (426)

Senior Management Analyst II - SES
Management Analysts
20336
13-1111-04 (2225) **1.0** (426)

Duval County Detention Screening
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
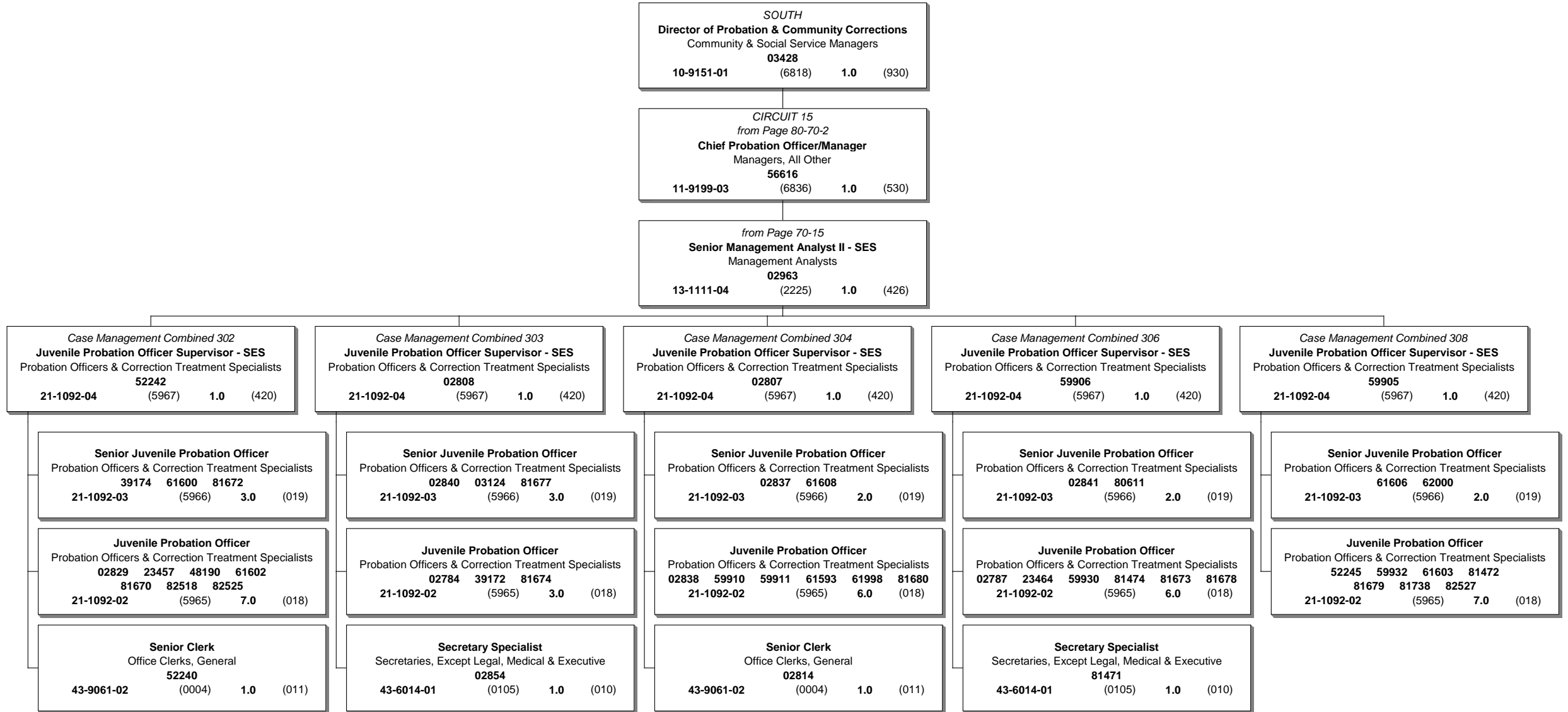**24065**
21-1092-04 (5967) **1.0** (420)

Detention Screening Unit - Jacksonville
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
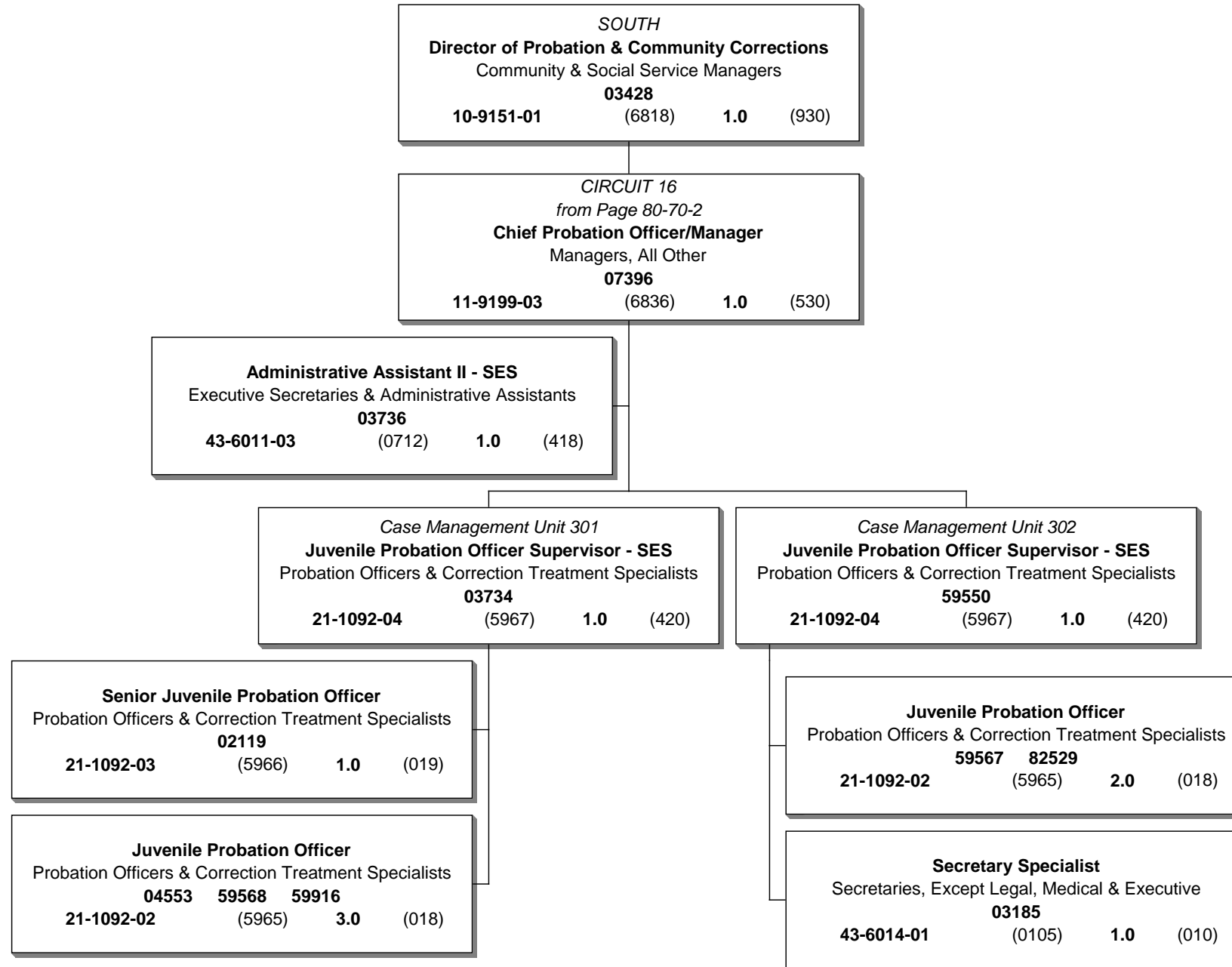**81491**
21-1092-04 (5967) **1.0** (420)

Staff Assistant - SES
Executive Secretaries & Administrative Assistants
61714
43-6011-02 (0120) **1.0** (413)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02327
43-6014-01 (0105) **1.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
60864
43-6014-01 (0105) **1.0** (010)

Page 70-4A
Case Management Duval Unit 104
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
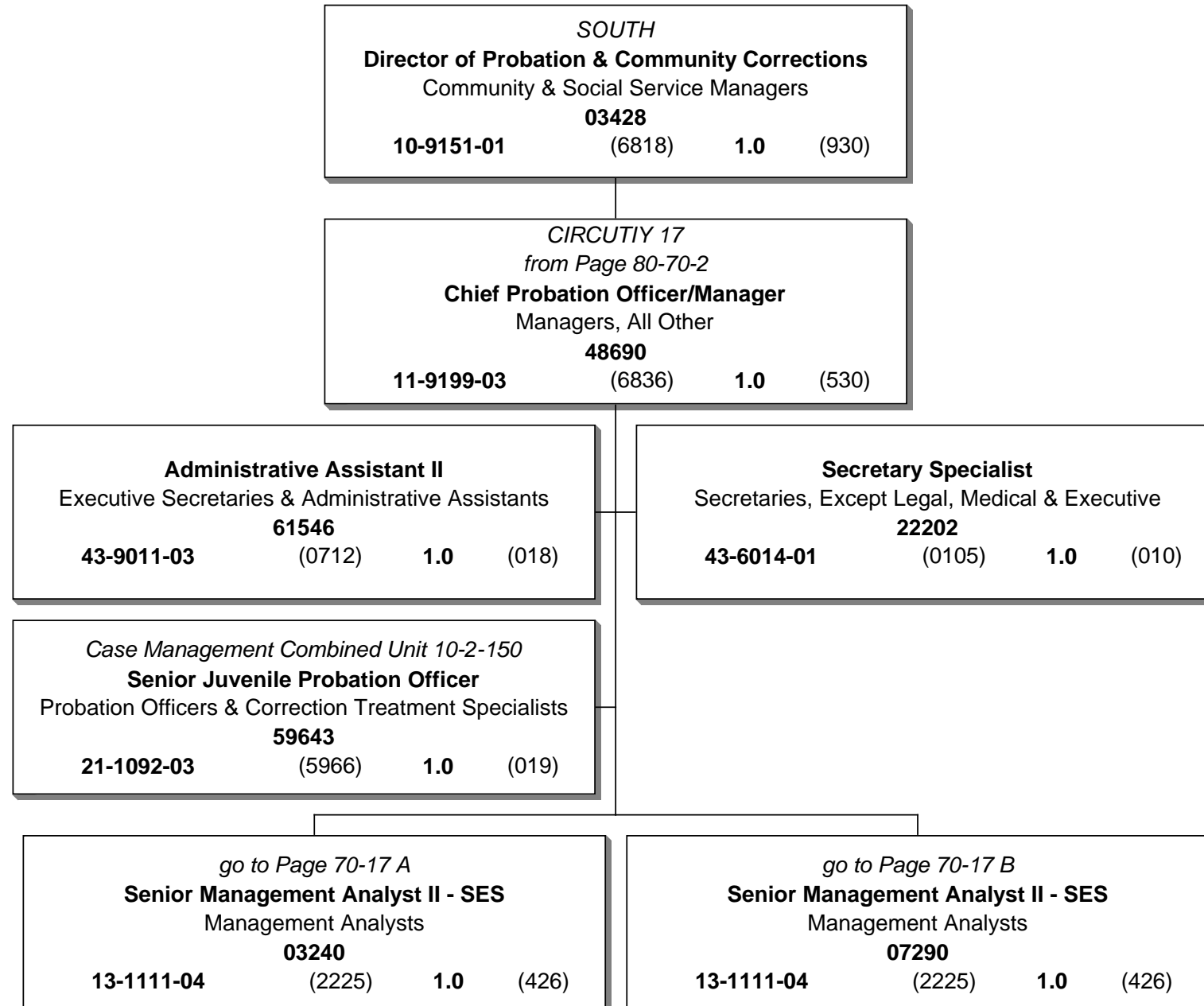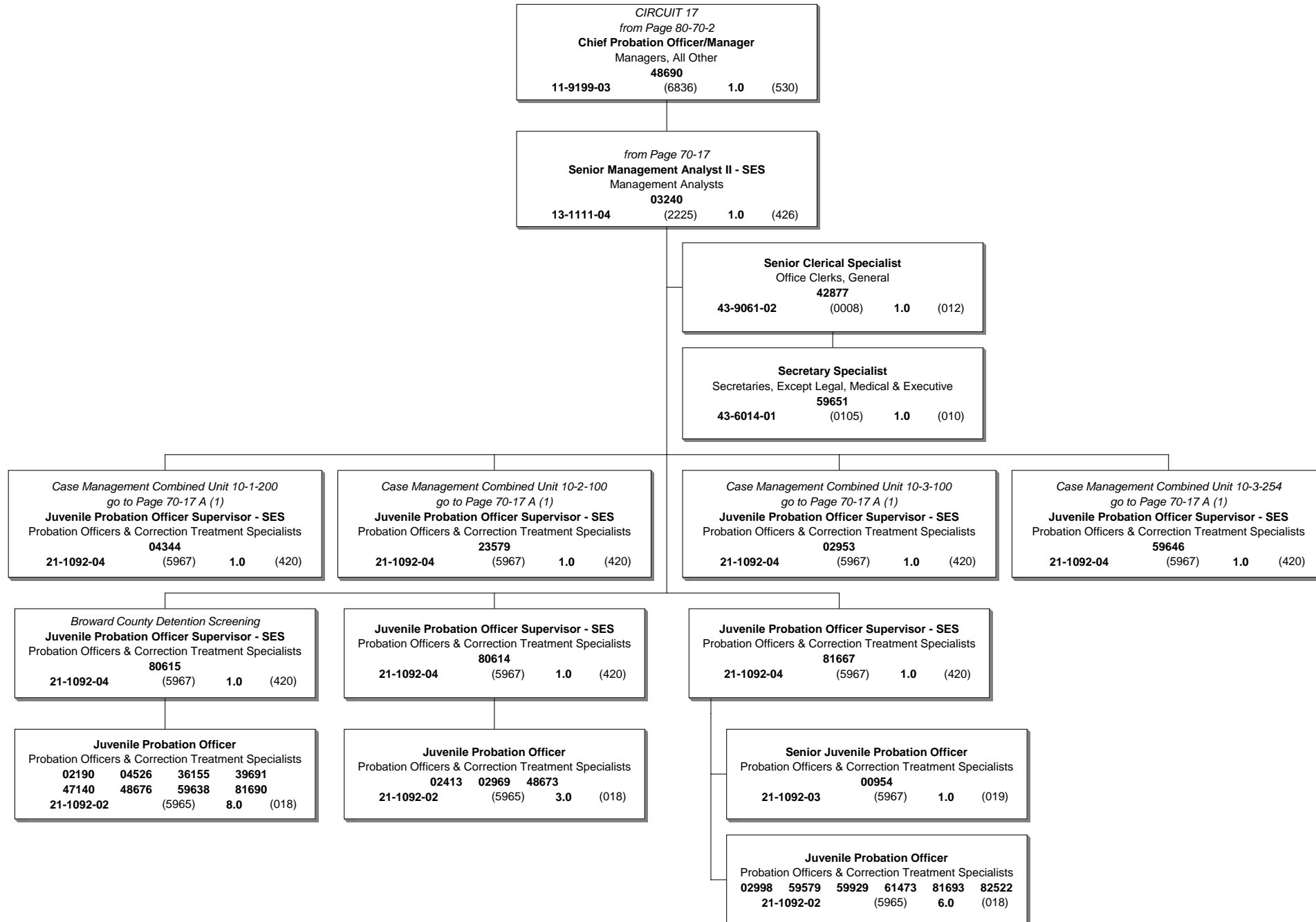**61708**
21-1092-04 (5967) **1.0** (420)

Page 70-4A
Case Management Community Control Duval County 203
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
59980
21-1092-04 (5967) **1.0** (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
59983
21-1092-03 (5966) **1.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
04413   61705
21-1092-03 (5966) **2.0** (019)

Page 70-4A
Case Management Nassau Unit 301
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
00974
21-1092-04 (5967) **1.0** (420)

Page 70-4B
Case Management Combined Clay County 302
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02342
21-1092-04 (5967) **1.0** (420)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02368   02387   02744   20415   59978
21-1092-02 (5965) **5.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02356   53637   63825   80593   82475   82481
21-1092-02 (5965) **6.0** (018)

Page 70-4B
Case Management Orange Park Unit 303
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
61709
21-1092-04 (5967) **1.0** (420)

Page 70-4B
Case Management St. Augustine Unit 304
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
24182
21-1092-04 (5967) **1.0** (420)

Page 70-4

```
                              NORTH
              Director of Probation & Community Corrections
                   Community& Social Service Managers
                               39768
              10-9151-01          (6818)      1.0      (930)


                             CIRCUIT 4
                   Chief Probation Officer/Manager
                       Managers, All Other
                               02412
              11-9199-03          (6836)      1.0      (530)


                           from Page 70-4
                 Senior Management Analyst II - SES
                       Management Analysts
                               20336
              13-1111-04          (2225)      1.0      (426)
```

Case Management Duval Unit 104	Case Management Community Control Duval County 203	Case Management Nassau Unit 301
Juvenile Probation Officer Supervisor - SES	**Juvenile Probation Officer Supervisor - SES**	**Juvenile Probation Officer Supervisor - SES**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
61708	**59980**	**00974**
21-1092-04 (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)
Senior Juvenile Probation Officer	**Senior Juvenile Probation Officer**	**Senior Juvenile Probation Officer**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
02721 59982	**02384 56292 61706**	**80594**
21-1092-03 (5966) **2.0** (019)	**21-1092-03** (5966) **3.0** (019)	**21-1092-03** (5966) **1.0** (019)
Juvenile Probation Officer	**Juvenile Probation Officer**	**Juvenile Probation Officer**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
00999 02386 02832 53635 81601 82480	**02267 02391 02392 04417 59976 64588**	**00946 02354 61695 63824 81481 81602 82477**
21-1092-02 (5965) **6.0** (018)	**21-1092-02** (5965) **6.0** (018)	**21-1092-02** (5965) **7.0** (018)
Secretary Specialist		**Secretary Specialist**
Secretaries, Except Legal, Medical & Executive		Secretaries, Except Legal, Medical & Executive
02409		**02408**
43-6014-01 (0105) **1.0** (010)		**43-6014-01** (0105) **1.0** (010)

Page 70-4A

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                        ┌─────────────────────────────────────────────┐
                        │                  NORTH                      │
                        │  Director of Probation & Community Corrections │
                        │      Community& Social Service Managers      │
                        │                  39768                      │
                        │  10-9151-01        (6818)     1.0    (930)   │
                        └─────────────────────────────────────────────┘
                        ┌─────────────────────────────────────────────┐
                        │                CIRCUIT 4                    │
                        │      Chief Probation Officer/Manager        │
                        │            Managers, All Other              │
                        │                  02412                      │
                        │  11-9199-03        (6836)     1.0    (530)   │
                        └─────────────────────────────────────────────┘
                        ┌─────────────────────────────────────────────┐
                        │             from Page 70-4                  │
                        │     Senior Management Analyst II - SES       │
                        │            Management Analysts              │
                        │                  20336                      │
                        │  13-1111-04        (2225)     1.0    (426)   │
                        └─────────────────────────────────────────────┘
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Case Management Combined Clay County 302	Case Management Orange Park Unit 303	Case Management St. Augustine Unit 304
Juvenile Probation Officer Supervisor - SES	**Juvenile Probation Officer Supervisor - SES**	**Juvenile Probation Officer Supervisor - SES**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
02342	**61709**	**24182**
21-1092-04 (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)

Senior Juvenile Probation Officer	**Senior Juvenile Probation Officer**	**Senior Juvenile Probation Officer**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
02353 48139	**02352 23186 61704 63829**	**02250**
21-1092-03 (5966) **2.0** (019)	**21-1092-03** (5966) **4.0** (019)	**21-1092-03** (5966) **1.0** (019)

Juvenile Probation Officer	**Juvenile Probation Officer**	**Juvenile Probation Officer**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
02379 53634 53638 60850 61698 81599 81600	**00935 04406 04422 39161 53636 61696**	**02362 46551 60057 61694**
		81593 81606 82478 82479
21-1092-02 (5965) **7.0** (018)	**21-1092-02** (5965) **6.0** (018)	**21-1092-02** (5965) **8.0** (018)

Secretary Specialist	**Secretary Specialist**	**Secretary Specialist**
Secretaries, Except Legal, Medical & Executive	Secretaries, Except Legal, Medical & Executive	Secretaries, Except Legal, Medical & Executive
02345	**02268**	**03186**
43-6014-01 (0105) **1.0** (010)	**43-6014-01** (0105) **1.0** (010)	**43-6014-01** (0105) **1.0** (010)

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
10 - REGION (NORTH)
05 - CIRCUIT

CURRENT
Verified by: Jennifer Boswell
Effective: 08/06/2010

```
                          NORTH
          Director of Probation & Community Corrections
               Community & Social Service managers
                          39768
          10-9161-01        (6818)      1.0      (930)
```

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                         CIRCUIT 5
                    from Page 80-70-1
             Chief Probation Officer/Manager
                    Managers, All Other
                         80287
          11-9199-03       (6836)      1.0      (530)
```

```
            Administrative Assistant II - SES
    Executive Secretaries & Administrative Assistants
                       02961
       43-6011-03       (0712)      1.0      (418)
```

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                  Page 70-5A
   Case Management Intake Lake County West
 Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
                   02451
  21-1092-04      (5967)     1.0     (420)
```

```
                  Page 70-5B
     Case Management Marion Unit 203
 Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
                   81469
  21-1092-04      (5967)     1.0     (420)
```

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                  Page 70-5A
   Case Management Lake County West 101
 Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
                   81715
  21-1092-04      (5967)     1.0     (420)
```

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                  Page 70-5B
   Case Management Citrus / Sumter County
 Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
                   58308
  21-1092-04      (5967)     1.0     (420)
```

```
       Senior Management Analyst II - SES
              Management Analysts
                   02673
  13-1111-04      (2225)     1.0     (426)
```

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                  Page 70-5B
      Case Management Hernando County
 Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
                   58309
  21-1092-04      (5967)     1.0     (420)
```

```
                  Page 70-5A
    Case Management Lake County East
 Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
                   80281
  21-1092-04      (5967)     1.0     (420)
```

```
                  Page 70-5A
    Case Management Intake Marion 103
 Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
                   50888
  21-1092-04      (5967)     1.0     (420)
```

Page 70-5

```
                                    NORTH
                    Director of Probation & Community Corrections
                          Community& Social Service Managers
                                    39768
                    10-9151-01        (6818)      1.0      (930)
```

```
                                   CIRCUIT 5
                        Chief Probation Officer/Manager
                            Managers, All Other
                                   80287
                        11-9199-03      (6836)      1.0      (530)
```

```
Case Management Lake County West          Case Management Intake Lake County West 101          from Page 70-5
Juvenile Probation Officer Supervisor - SES   Juvenile Probation Officer Supervisor - SES     Senior Management Analyst II - SES
Probation Officers & Correction Treatment Specialists   Probation Officers & Correction Treatment Specialists   Management Analysts
            02451                                  81715                                      02673
21-1092-04    (5967)    1.0    (420)      21-1092-04    (5967)    1.0    (420)      13-1111-04    (2225)    1.0    (426)
```

```
Senior Juvenile Probation Officer        Senior Juvenile Probation Officer        Case Management Intake Marion 103          Case Management Lake County East
Probation Officers & Correction Treatment Specialists   Probation Officers & Correction Treatment Specialists   Juvenile Probation Officer Supervisor - SES   Juvenile Probation Officer Supervisor - SES
            59759                                  81489                          Probation Officers & Correction Treatment Specialists   Probation Officers & Correction Treatment Specialists
21-1092-03    (5966)    1.0    (019)      21-1092-03    (5966)    1.0    (019)                 50888                                  80281
                                                                                  21-1092-04    (5967)    1.0    (420)      21-1092-04    (5967)    1.0    (420)
```

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Juvenile Probation Officer               Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists   Probation Officers & Correction Treatment Specialists
02169  02294  02311  02481  02709  63241   02293  59772  61104  81713  82483          Senior Juvenile Probation Officer        Senior Juvenile Probation Officer
21-1092-02    (5965)    6.0    (018)      21-1092-02    (5965)    5.0    (018)   Probation Officers & Correction Treatment Specialists   Probation Officers & Correction Treatment Specialists
                                                                                            80264                                  47241
                                                                                21-1092-03    (5966)    1.0    (019)      21-1092-03    (5966)    1.0    (019)
```

```
Secretary Specialist                     Secretary Specialist
Secretaries, Except Legal, Medical & Executive   Secretaries, Except Legal, Medical & Executive   Juvenile Probation Officer               Juvenile Probation Officer
            39782                                  47297                          Probation Officers & Correction Treatment Specialists   Probation Officers & Correction Treatment Specialists
43-6014-01    (0105)    1.0    (010)      43-6014-01    (0105)    1.0    (010)   02290  02292  02302  03002          46740  80623  81490  81705  82484
                                                                                 56396  59774  60791           21-1092-02    (5965)    5.0    (018)
                                                                                21-1092-02    (5965)    7.0    (018)
```

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                                                                                Secretary Specialist                     Secretary Specialist
                                                                                Secretaries, Except Legal, Medical & Executive   Secretaries, Except Legal, Medical & Executive
                                                                                            02456                                  03862
                                                                                43-6014-01    (0105)    1.0    (010)      43-6014-01    (0105)    1.0    (010)
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NORTH
Director of Probation & Community Corrections
Community& Social Service Managers
39768
10-9151-01   (6818)   **1.0**   (930)

CIRCUIT 5
Chief Probation Officer/Manager
Managers, All Other
80287
11-9199-03   (6836)   **1.0**   (530)

Case Management Marion Unit 203
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
81469
21-1092-04   (5967)   **1.0**   (420)

Case Management Citrus / Sumter County
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
58308
21-1092-04   (5967)   **1.0**   (420)

Case Management Hernando County
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
58309
21-1092-04   (5967)   **1.0**   (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
63244
21-1092-03   (5966)   **1.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02543   61654
21-1092-03   (5966)   **2.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02528
21-1092-03   (5966)   **1.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02291   36315   39781   59749   81714   82482
21-1092-02   (5965)   **6.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02999   56919   63242   81476   81707   81708
21-1092-02   (5965)   **6.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02473   56291   81605   81709
21-1092-02   (5965)   **4.0**   (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
03863   58325   82464
43-6014-01   (0105)   **3.0**   (010)
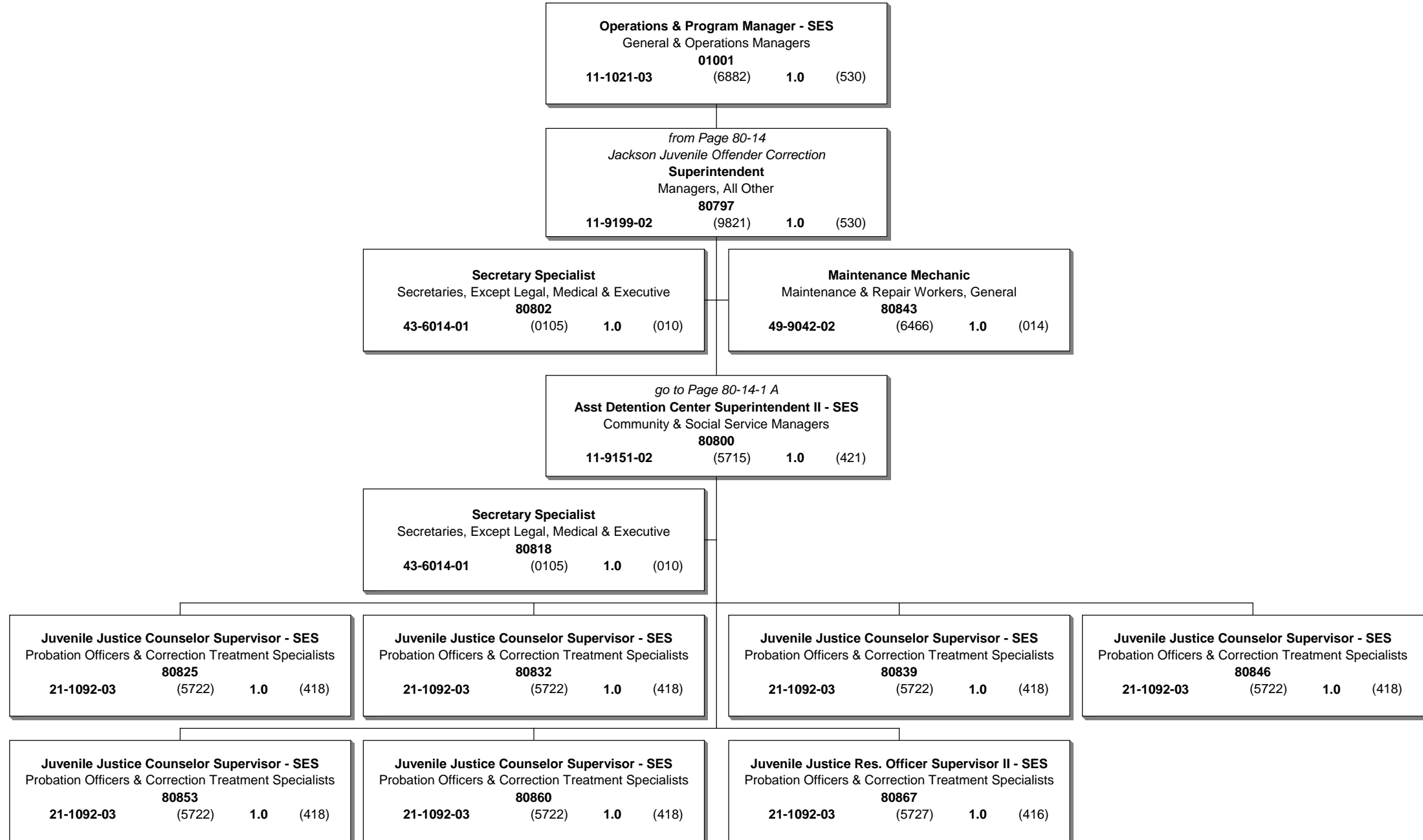
Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02534
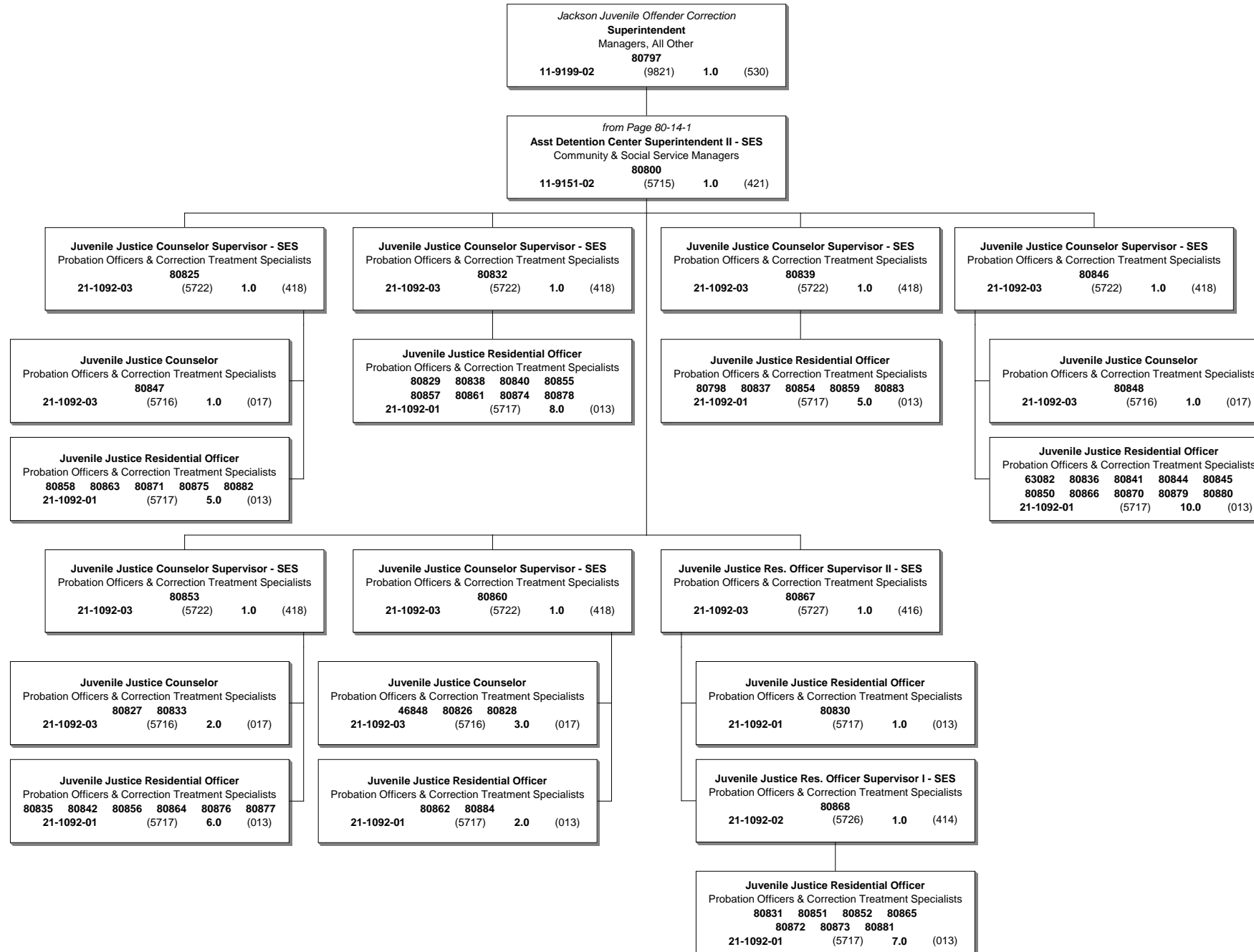**43-6014-01**   (0105)   **1.0**   (010)

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                              NORTH
              Director of Probation & Community Corrections
                   Community & Social Service managers
                               39768
              10-9161-01        (6818)      1.0      (930)
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                             CIRCUIT 7
                         from Page 80-70-1
                   Chief Probation Officer/Manager
                         Managers, All Other
                               31724
              11-9199-03        (6836)      1.0      (530)
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```
              Administrative Assistant II - SES
       Executive Secretaries & Administrative Assistants
                         04315
       43-6011-03        (0712)      1.0      (418)
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Page 70-7A	Page 70-7A	Page 70-7A	Page 70-7A
Case Management Unit 301	Case Management St. Johns Unit 302	Case Management Unit 303	Case Management Unit 304
Juvenile Probation Officer Supervisor - SES	**Juvenile Probation Officer Supervisor - SES**	**Juvenile Probation Officer Supervisor - SES**	**Juvenile Probation Officer Supervisor - SES**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
59763	**59776**	**61710**	**61703**
21-1092-04 (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)

Page 70-7B	Page 70-7B	Page 70-7B	
Case Management Combined 305	Case Management Combined 306	Case Management Combined 307	**Senior Management Analyst II - SES**
Juvenile Probation Officer Supervisor - SES	**Juvenile Probation Officer Supervisor - SES**	**Juvenile Probation Officer Supervisor - SES**	Management Analysts
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	**04674**
59727	**59729**	**02441**	**13-1111-04** (2225) **1.0** (426)
21-1092-04 (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)	

```
                              Staff Assistant
              Executive Secretaries & Administrative Assistants
                                  20343
              43-6011-02        (0120)      1.0      (013)
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CURRENT
Verified By: Jennifer Boswell
Effective: 09/16/2010

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                          NORTH
          Director of Probation & Community Corrections
                 Community& Social Service Managers
                            39768
          10-9151-01        (6818)     1.0     (930)
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                       from Page 70-7
                        CIRCUIT 7
              Chief Probation Officer/Manager
                     Managers, All Other
                          31724
          11-9199-03       (6836)     1.0     (530)
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  Case Management Unit 301              Case Management St. Johns Unit 302       Case Management Unit 303              Case Management Unit 304
Juvenile Probation Officer Supervisor - SES   Juvenile Probation Officer Supervisor - SES   Juvenile Probation Officer Supervisor - SES   Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists  Probation Officers & Correction Treatment Specialists  Probation Officers & Correction Treatment Specialists  Probation Officers & Correction Treatment Specialists
            59763                                 59776                                 61710                                 61703
  21-1092-04   (5967)   1.0   (420)    21-1092-04   (5967)   1.0   (420)    21-1092-04   (5967)   1.0   (420)    21-1092-04   (5967)   1.0   (420)
```

```
  Senior Juvenile Probation Officer           Senior Juvenile Probation Officer           Senior Juvenile Probation Officer           Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists  Probation Officers & Correction Treatment Specialists  Probation Officers & Correction Treatment Specialists  Probation Officers & Correction Treatment Specialists
      00934   20198                              04351                         04453   59733   61707                          02385
  21-1092-03   (5966)   2.0   (019)    21-1092-03   (5966)   1.0   (019)    21-1092-03   (5966)   3.0   (019)    21-1092-03   (5966)   1.0   (019)
```

```
     Juvenile Probation Officer                  Juvenile Probation Officer                  Juvenile Probation Officer                  Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists  Probation Officers & Correction Treatment Specialists  Probation Officers & Correction Treatment Specialists  Probation Officers & Correction Treatment Specialists
 02308  02321  02373  04431  81706       02148  59743  61692  61702  81478  81479   00930   00981   04350   04418        02090   02988   04416   52008
  21-1092-02   (5965)   5.0   (018)          21-1092-02   (5965)   6.0   (018)      56474   81697   81699              61701   81702   82485
                                                                           21-1092-02   (5965)   7.0   (018)    21-1092-02   (5965)   7.0   (018)
```

```
        Secretary Specialist                         Secretary Specialist                         Secretary Specialist
Secretaries, Except Legal, Medical & Executive   Secretaries, Except Legal, Medical & Executive   Secretaries, Except Legal, Medical & Executive
            59966                                 02332                                 02438
  43-6014-01   (0105)   1.0   (010)    43-6014-01   (0105)   1.0   (010)    43-6014-01   (0105)   1.0   (010)
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NORTH
Director of Probation & Community Corrections
Community& Social Service Managers
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10-9151-01 (6818) **1.0** (930)

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CIRCUIT 7
Chief Probation Officer/Manager
Managers, All Other
31724
11-9199-03 (6836) **1.0** (530)

Case Management Combined 305
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
59727
21-1092-04 (5967) **1.0** (420)

Case Management Combined 306
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
59729
21-1092-04 (5967) **1.0** (420)

Case Management Combined 307
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02441
21-1092-04 (5967) **1.0** (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02433   63828   63830
21-1092-03 (5966) **3.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02424   59732
21-1092-03 (5966) **2.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02426   04452   59735
21-1092-03 (5966) **3.0** (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
00993   19419   53633   59738   59747   82487
21-1092-02 (5965) **6.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
56473   59737   59742   61700
21-1092-02 (5965) **4.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
04598   19421   39160   39162
53632   61699   82466
21-1092-02 (5965) **7.0** (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02351
43-6014-01 (0105) **1.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
59750
43-6014-01 (0105) **1.0** (010)

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10 - REGION (NORTH)
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CURRENT
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Effective: 07/01/2010

NORTH
Director of Probation & Community Corrections
Community & Social Service Managers
39768
10-9161-01   (6818)   **1.0**   (930)

Deputy Regional Director of Community Corrections
Community & Social Service Managers
80404
11-9151-03   (5257)   **1.0**   (540)

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11-9199-03   (6836)   **1.0**   (530)

Administrative Assistant II - SES
Executive Secretaries & Administrative Assistants
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Senior Management Analyst II - SES
Management Analysts
82540
13-1111-04   (2225)   **1.0**   (426)

Case Management Community Control Bay County 201
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
61112
21-1092-04   (5967)   **1.0**   (420)

Case Management Combined Gulf County 301
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02109
21-1092-04   (5967)   **1.0**   (420)

Case Management Combined Calhoun County 302
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
50965
21-1092-04   (5967)   **1.0**   (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
39158   61111
21-1092-03   (5966)   **2.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
22990   50969   62031
21-1092-03   (5966)   **3.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
04382   62033
21-1092-03   (5966)   **2.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02094   46577   53620   61105   82467
21-1092-02   (5965)   **5.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02114   02115   02117   61103
21-1092-02   (5965)   **4.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
00926   59158   82489
21-1092-02   (5965)   **3.0**   (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02206
43-6014-01   (0105)   **1.0**   (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
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43-6014-01   (0105)   **2.0**   (010)

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80 - DEPARTMENT OF JUVENILE JUSTICE
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VERIFIED BY: Sara Gamble
EFFECTIVE: 6/24/09

CURRENT

DIRECTOR OF PROB & COMM CORR (6818)
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SENIOR MANAGEMENT ANALYSTS II-SES (2225)
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SECRETARY SPECIALIST (0105)
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VERIFIED BY: Sara Gamble
EFFECTIVE: 12/29/09

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JUVENILE PROB OFFICER SUPERVISOR-SES (5967)
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SECRETARY SPECIALIST (0105)
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80 - DEPARTMENT OF JUVENILE JUSTICE
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VERIFIED BY: Sara Gamble
EFFECTIVE: 11-16-09

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DIR OF PROB & COMM CORR (6818)
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JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02567 02581 02594 02743 37786 39563 80597

SR. JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC 21-1092-3
59629 61571

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02582 37789 39541 59623 61558 61565 61566

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02578   02583 39535 48215 62079 62080

JUVENILE PROB OFFICER (5965)
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80 - DEPARTMENT OF JUVENILE JUSTICE
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VERIFIED BY: Sara Gamble
EFFECTIVE: 5/6/10

CURRENT

DIR OF PROB & COMM CORR (6818)
COMMUNITY & SOC. SERV. MANAGERS 10-9151-1
80298

CHIEF PROB OFFICER/MANAGER (6836)
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60073

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PINELLAS COUNTY DET. SCREENING
JUVENILE PROB OFFICER SUPV-SES (5967)
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PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
82490

JUVENILE PROB OFFICER   (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02546 46619 60608 60609 61570 62078

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
02600

Intensive Supervision
JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
61567, 82505

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02540 02586 61562 61564

WORD PROCESSING SYSTEMS OPER
WORD PROCESSORS AND TYPISTS
36314

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
37787 39549

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
00931 02573 04353 59572 81618

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
02301

SR. JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC 21-1092--3
61573   61574

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC 21-1092-2
02198 02579 39536 48216 60605 60606

PAGE 70-6C

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
20 - REGION (CENTRAL)
09 - CIRCUIT

VERIFIED BY: Sara Gamble
EFFECTIVE: 07/24/09

CURRENT

DIR OF PROB & COMMUNITY CORR (6818)
COMM & SOC. SERV. MANAGERS 10-9151-1
80298

CHIEF PROB OFFICER/MANAGER (6836)
MANAGERS, ALL OTHER 11-9199-3
40100

ADMIN ASSISTANT II-SES (0712)
EXEC. SEC. & ADMIN. ASSTS. 43-6011-3
02404

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC 43-6014-1
59537   39517

SR. MANAGEMENT ANALYSTS II - SES (2225)
MANAGEMENT ANALYST 13-1111-3
23253   04899

SR. JUVENILE PROB OFF SUPERVISOR -SES (5967)
PROB. OFFICER & CORR. TREATEMENT SPEC 21-1092-3
61666   02471

JUVENILE PROB OFF SUPERVISOR -SES (5967)
PROB. OFFICER & CORR. TREATEMENT SPEC 21-1092-4
02493   02668   47674 59534 60805

JUVENILE PROB OFF SUPERVISOR -SES (5967)
PROB. OFFICER & CORR. TREATEMENT SPEC 21-1092-4
02453 61659 80607

PAGE 70-9

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
20 - REGION (CENTRAL)
09 - CIRCUIT

VERIFIED BY: Sara Gamble
EFFECTIVE: 7/24/09

CURRENT

DIR OF PROB & COMM CORR (6818)
COMM & SOC. SERV. MGRS 10-9151-1
80298

CHIEF PROBATION OFFICER MANAGER (6836)
MANAGERS, ALL OTHER 11-9199-3
40100

SR MGMT ANALYST II-SES (2225)
MANAGEMENT ANALYSTS 13-1111-4
23253

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
02472

UNIT 109
JUVENILE PROB OFFICER SUPV-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
60805

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
24060

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
39827 47660 80606 82507 81447 81641

UNIT 110
JUVENILE PROB OFFICER SUPV-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
02493

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
02983   61660

Intensive Supervision
JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
81637

JUVENILE PROB OFFICR (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
04450 39165 59525
39826 02475 81448 82492

UNIT 107
JUVENILE PROB OFFICER SUPV-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC . 21-1092-4
80607

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
02480

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02378 39711 39827 47149
61663 61664 82509

UNIT 111
JUVENILE PROB OFFICER SUPV-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
02453

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC 21-1092-3
60804

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02478 02512 02575 39166
55792 59521 81617 82508

UNIT 103
JUVENILE PROB OFFICER SUPV-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
47674

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
02471   60803

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
01998 39515 40067 61662 80604 81448 81641

VERIFIED BY: Sara Gamble
EFFECTIVE: 7/27/09

CURRENT

```
                          DIR OF PROB & COMM CORR (6818)
                        COMM & SOC. SERV. MGRS 10-9151-1
                                    80298

                        CHIEF PROBATION OFFICER/MANAGER (6836)
                          MANAGERS, ALL OTHERS 11-9199-3
                                    40100

                          SR MGMT ANALYST II-SES (2225)
                         MANAGEMENT ANALYSTS 13-1111-4
                                    04899
```

UNIT 260/213	OCEOLA UNIT104 & 112	DETENTION SCREENING/UNIT 106	DETENTION SCREENING/UNIT 106
JPO SUPERVISOR-SES (5967) 21-1092-4	**JPO SUPERVISOR-SES (5967) 21-1092-4**	**JPO SUPERVISOR-SES (5967) 21-1092-4**	**JPO SUPERVISOR-SES (5967) 21-1092-4**
PROB. OFFICER & CORR. TREATMENT SPEC.	**PROB. OFFICER & CORR. TREATMENT SPEC.**	PROB. OFFICER & CORR. TREATMENT SPEC.	PROB. OFFICER & CORR. TREATMENT SPEC.
02668	**59534**	**48927**	**61659**

UNIT 260/213:

SECRETARY SPECIALIST (0105) 43-6014-1
SEC.EXCEPT LEGAL, MED. & EXEC
61671

SR. JPO (5966) 21-1092-3
PROB. OFFICER & CORR. TREATMENT SPEC.
02429   04432

JPO (5965) 21-1092-2
PROB. OFFICER & CORR. TREATMENT SPEC.
**00948 02460 02572   02937
61561 62081 60806**

OCEOLA UNIT104 & 112:

SR JPO (5966) 21-1092-3
PROB. OFFICER & CORR. TREATMENT SPEC.
81453

JPO (5965) 21-1092-2
PROB. OFFICER & CORR. TREATMENT SPEC.
**00961   00986 53644 59526 62046
81446 81644   82491**

DETENTION SCREENING/UNIT 106 (48927):

SECRETARY SPECIALIST (0105) 43-6014-1
SEC.EXCEPT LEGAL, MED. & EXEC
42911

SR JPO (5966) 21-1092-3
PROB. OFFICER & CORR. TREATMENT SPEC.
02435   81454

JPO (5965) 21-1092-2
PROB. OFFICER & CORR. TREATMENT SPEC.
**02545 02862 04441 47662 56520 (.5 FTE),
53643 59524 59527 60807 60808 80605**

DETENTION SCREENING/UNIT 106 (61659):

SECRETARY SPECIALIST (0105) 43-6014-1
SEC.EXCEPT LEGAL, MED. & EXEC
59538

SR JPO (5966) 21-1092-3
PROB. OFFICER & CORR. TREATMENT SPEC.
59531   61661

JPO (5965) 21-1092-2
PROB. OFFICER & CORR. TREATMENT SPEC.
**00988 02086 02452 02890 53645 59523
61665 61667 61668 62047**

PAGE 70-9B

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
20 - REGION (CENTRAL)
10 - CIRCUIT

VERIFIED BY: Sara Gamble
EFFECTIVE: 2-9-09

CURRENT

DIR OF PROB & COMM CORR (6818)
COMM & SOC. SERV. MGRS 10-9151-1
80298

CHIEF PROBATION OFFICER/MANAGER (6836)
MANAGERS, ALL OTHER 11-9199-3
64966

ADMIN ASSISTANT I-SES (0709)
EXECUTIVE SEC & ADM ASSIST 43-6011-2
02655

SR MANAGEMENT ANALYST II-SES (2225)
MANAGEMENT ANALYSTS 13-1111-4
80173

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
02251

CASE MGMT. COMBINED UNIT 301	CASE MGMT. INTAKE UNIT 102	CASE MGMT. COMBINED UNIT 101	CASE MGMT. COMBINED UNIT 304	CASE MGMT. COMBINED UNIT 306	CASE MGMT. COMBINED UNIT 302
JUVENILE PROB OFFICER SUPV-SES (5967)	**JUVENILE PROB OFFICER SUPV-SES (5967)**	**JUVENILE PROB OFFICER SUPV-SES (5967)**	**JUVENILE PROB OFFICER SUPV-SES (5967)**	**JUVENILE PROB OFFICER SUPV-SES (5967)**	**JUVENILE PROB OFFICER SUPV-SES (5967)**
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4	PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4	PROB. OFFICER & CORR. TREATMENT SPE.C 21-1092-4	PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4	PROB. OFFICER & TREATMENT SPEC. 21-1092-4	**PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4**
61724	**59870**	**04480**	**59869**	**61723**	**02618**

SR. JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
02629 02645 59810

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
02717 61622 80625

SR. JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
59809 63248 63484

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
02635 02893

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
61718

SR JUVENILE PROBATION OFFICER (5966) 21-1092-3
PROB. OFFICER & CORR. TREATMENT SPEC.
02641 63483

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
00996 02624 03126 59854 63478 61637 61642

Intensive Supervision
JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
82493 82494 82496

JUVENILE PROB OFFICER (5965) 21-1092-2
PROB. OFFICER & CORR. TREATMENT SPEC.
02863 59852 59861 61635

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02634 59847 61639 61640 63475 63477 63480

SR. JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
61623 61624

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02638 02646 21602 39170 59813
61636 61638 63479 63481

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
47192 59853 59860

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02628 02861 03091
63476 59639 81719

VERIFIED BY: Sara Gamble
EFFECTIVE: 07/24/09

CURRENT

DIR OF PROB & COMMUNITY CORR (6818)
COMMUNITY & SOC. SERV. MANAGERS 10-9151-01
80298

CHIEF PROB OFFICER/MANAGER (6836)
MANAGERS, ALL OTHER 11-9199-3
19671

SR MGMT ANALYST II-SES (2225)
MANAGEMENT ANALYSTS 13-1111-4
39279

CASE MGMT. SARASOTA
JUVENILE PROB OFF SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
02878

CASE MGMT. SARASOTA
JUVENILE PROB OFF SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
59786

CASE MGMT. VENICE
JUVENILE PROB OFF SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
81443

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
02137 42868

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
02882

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
02881

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
00952

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
61596

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC.21-1092-3
47248

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02901 02930   59780 59782 81435 81436

Intensive Supervision
JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR.TREATMENT SPEC. 21-1092-2
82498

Intensive Supervision
JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR.TREATMENT SPEC. 21-1092-2
81624

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
00994 39169 39728 81434

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02928 02987 56418 61586

PAGE 70-12

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
20 - REGION (CENTRAL)
12 - CIRCUIT

VERIFIED BY: Sara Gamble
EFFECTIVE: 08/7/08

CURRENT

DIR OF PROB & COMMUNITY CORR (6818)
COMM & SOC. SERV. MANAGERS 10-9151-1
80298

CHIEF PROB OFFICER/MANAGER (6836)
MANAGERS, ALL OTHER 11-9199-3
19671

SR MGMT ANALYST II-SES (2225)
MANAGEMENT ANALYSTS 13-1111-4
39279

CASE MGMT. MANATEE
JUVENILE PROB OFFICER SUPV-SES (5967) 21-1092-4
PROB. OFFICER & CORR. TREATMENT SPEC.
02880

CASE MGMT. MANATEE
JUVENILE PROB OFFICER SUPERVISOR-SES (5967) 21-1092-4
PROB. OFFICER & CORR. TREATMENT SPEC.
44270

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
02883

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
39704

SR JUVENILE PROB OFF (5966) 21-1092-3
PROB. OFFICER & CORR. TREATMENT SPEC.
00971   61621

SR JUVENILE PROB OFFICER (5966) 21-1092-3
PROB. OFFICER & CORR. TREATMENT SPEC.
01995   02899

Intensive Supervision
JUVENILE PROB OFFICER (5965) 21-1092-2
PROB. OFFICER & CORR. TREATMENT SPEC.
82497

JUVENILE PROB OFFICER (5965) 21-1092-2
PROB. OFFICER & CORR. TREATMENT SPEC.
02708 02892 47202 56436 63482 81495 02644

JUVENILE PROB OFFICER (5965) 21-1092-2
PROB. OFFICER & CORR. TREATMENT SPEC.
02889 02894 61632 61634 61633 81440

PAGE 70-12A

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
20 - REGION (CENTRAL)
13 - CIRCUIT

VERIFIED BY: Sara Gamble
EFFECTIVE: 11-9-09

CURRENT

DIR OF PROB & COMMUNITY CORR (6818)
COMM & SOC. SERV. MGRS 10-9151-1
80298

CHIEF PROB OFFICER/MANAGER (6836)
MANAGERS, ALL OTHER 11-9199-3
39723

SR MGMT ANALYST II-SES (2225)
MANAGEMENT ANALYSTS 13-1111-4
12672

SECRETARY SPECIALIST-SES (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
02769

AFTERCARE SUPERVISION
JUVENILE PROB OFFICER SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
53652

- **SECRETARY SPECIALIST (0105)**
  SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
  02770
- **SR JUVENILE PROB OFFICER (5966)**
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
  53653 81500
- **JUVENILE PROB OFFICER (5965)**
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
  53654 53655 53656 56433 59832

CASE MGMT. INTAKE - UNIT 103
JUVENILE PROB OFFICER SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
39729

- **SR JUVENILE PROB OFFICER (5966)**
  PROB. OFFICER & CORR. TREATMENT SPEC 21-1092-3
  02719 59817
- **JUVENILE PROB OFFICER (5965)**
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
  02706 02735 04348 61631 82511 81498

CASE MGMT. - UNIT 105
JUVENILE PROB OFFICER SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
02671

- **SECRETARY SPECIALIST (0105)**
  SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
  59889
- **SR JUVENILE PROB OFFICER (5966)**
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
  02705 23384
- **JUVENILE PROB OFFICER (5965)**
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
  00970 02707 02714 02716 81717 81689

CASE MGMT. - UNIT 106
JUVENILE PROB OFFICER SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
02670

- **SECRETARY SPECIALIST (0105)**
  SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
  02678
- **SR JUVENILE PROB OFFICER (5966)**
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
  02725 04484
- Intensive Supervision
  JUVENILE PROB OFFICER (5965)
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
  81632
- **JUVENILE PROB OFFICER (5965)**
  PROB. OFFICER & CORR. TREATMENT SPEC 21-1092-2
  02631 02718 02739 59823 59833 61629

CASE MGMT. - UNIT 101
JUVENILE PROB OFFICER SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
59863

- **SECRETARY SPECIALIST (0105)**
  SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
  03966
- **SR JUVENILE PROB OFFICER (5966)**
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
  39709 59820
- Intensive Supervision
  JUVENILE PROB OFFICER (5965)
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
  02964 82499
- **JUVENILE PROB OFFICER (5965)**
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
  59827 59831 59834

CASE MGMT. - UNIT 301
JUVENILE PROB OFFICER SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
02734

- **SECRETARY SPECIALIST (0105)**
  SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
  00987
- **SR JUVENILE PROB OFFICER (5966)**
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
  03096 81496
- Intensive Supervision
  JUVENILE PROB OFFICER (5965)
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
  81716
- **JUVENILE PROB OFFICER (5965)**
  PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
  02710 02713 22171 46704 59824 59828

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
20 - REGION (CENTRAL)
13 - CIRCUIT

VERIFIED BY: Sara Gamble
EFFECTIVE: 11-9-09

CURRENT

DIR OF PROB & COMMUNITY CORR (6818)
COMM & SOC. SERV. MANAGERS 10-9151-1
80298

CHIEF PROB OFFICER/MANAGER (6836)
MANAGERS, ALL OTHER
39723

SR MGMT ANALYST II-SES (2225)
MANAGEMENT ANALYSTS 13-1111-4
04359

CASE MGMT. COMBINED - UNIT 303
JUVENILE PROB OFFICER SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
39720

CASE MGMT. - UNIT 109
JUVENILE PROB OFFICER SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
61722

CASE MGMT. UNIT 108
JUVENILE PROB OFFICER SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
59866

DETENTION SCREENING
JUVENILE PROB OFFICER SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
81501

CASE MGMT. UNIT COMBINED - 306
JUVENILE PROB OFFICER SUPERVISOR-SES (5967)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4
02668

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
39703

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
61717

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
59887

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
02675

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
04432 02429

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
00989 02691

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
02738 61619 61620

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
21316 39189

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
59818 59819 61627

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02460 02572 02937 60806 61561 62081

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC 21-1092-2
00956 02688 02630 02689 02741 39708 81499 80600

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02695 02702 23372 61625 61626 61628 61628

Intensive Supervision
JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
81630

JUVENILE PROB OFFICER (5965)
PROB.OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02736 59826 59830 59835 81497 82500

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02711 02732 21491 39726 59829 80601

80 - DEPARTMENF OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
20 - REGION (CENTRAL)
18 - CIRCUIT

VERIFIED BY: Sara Gamble
EFFECTIVE: 2-10-09

CURRENT

DIR OF PROB & COMMUNITY CORR (6818)
COMM & SOC. SERV. MANAGERS 10-9151-1
80298

FROM PAGE 80-70-3
CHIEF PROB OFFICER/MANAGER (6836)
MANAGERS, ALL OTHER 10-9199-3
80893

ADMIN ASSISTANT I-SES (0709)
EXEC. SEC & ADMIN. ASSIST. 43-6011-2
60933

SR MGMT ANALYST II-SES (2225)
MANAGEMENT ANALYSTS 13-1111-4
25892

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CASE MGMT. - MELBOURNE
JPO SUPERVISOR-SES (5967) 21-1092-4
PROB. OFFICER & CORR. TREATMENT SPEC.
48928

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CASE MGMT. - COCOA
JPO SUPERVISOR-SES (5967) 21-1092-4
PROB. OFFICER & CORR. TREATMENT SPEC.
03038   02496   61677

GO TO PAGE 70-18B
CASE MGMT. - SEMINOLE CO.
JPO SUPERVISOR-SES (5967) 21-1092-4
PROB. OFFICER & CORR. TREATMENT SPEC.
02450   61678

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80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
20 - REGION (CENTRAL)
18 - CIRCUIT

CURRENT
Verified By: Jennifer Boswell
Effective: 7/23/2010

Director of Probation & Community Corrections
Community & Social Service Managers
80298
10-9151-01   (6818)   **1.0**   (930)

Chief Probation Officer/Manager
Managers, All Other
80893
11-9199-03   (6836)   **1.0**   (530)

Administrative Assistant I - SES
Executive Secretaries & Administrative Assistants
60933
43-6011-02   (0709)   **1.0**   (415)

Senior Management Analyst II - SES
Management Analysts
25892
13-1111-04   (2225)   **1.0**   (426)

Case Management Unit 105 Melbourne	*Case Management Unit 106 Cocoa*	*Case Management Unit 107 Cocoa*	*Case Management Unit 108 Cocoa*
Juvenile Probation Officer Supervisor - SES	**Juvenile Probation Officer Supervisor - SES**	**Juvenile Probation Officer Supervisor - SES**	**Juvenile Probation Officer Supervisor - SES**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
48928	**03038**	**02496**	**61677**
21-1092-04 (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
00923   61672
21-1092-03   (5966)   **2.0**   (019)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02498
43-6014-01   (0105)   **1.0**   (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
60810
43-6014-01   (0105)   **1.0**   (010)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
53646
21-1092-03   (5966)   **1.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
00992   02511   59529   61559   61674
21-1092-02   (5965)   **5.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
39167   47659   48938   81655   82513
21-1092-02   (5965)   **5.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02507   02508   02864   62050   81652   81656   82514
21-1092-02   (5965)   **7.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
22989   39825   61673   61675   80603   82515
21-1092-02   (5965)   **6.0**   (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
61676
43-6014-01   (0105)   **1.0**   (010)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02510
21-1092-03   (5966)   **1.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
04459
21-1092-03   (5966)   **1.0**   (019)

PAGE 70-18A

VERIFIED BY: Sara Gamble
EFFECTIVE: 7-24-09

CURRENT

```
                    DIR OF PROB & COMM CORR (6818)
                   COMM & SOC. SERV. MANAGER 10-9151-1
                              80298
                                |
                   CHIEF PROB OFFICER/MANAGER (6836)
                     MANAGERS, ALL OTHERS 11-9199-3
                              80893
                                |
                    SR MGMT ANALYST II-SES (2225)
                     MANAGEMENT ANALYSTS 13-1111-4
                              25892
```

CASE MGMT. UNIT 101 - SEMINOLE COUNTY	CASE MGMT. UNIT 102 - SEMINOLE COUNTY	CASE MGMT. UNIT 101, 102
JUVENILE PROB OFFICER SUPERVISOR-SES (5967)	**JUVENILE PROB OFFICER SUPERVISOR-SES (5967)**	**JUVENILE PROB OFFICER SUPERVISOR-SES (5967)**
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4	PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-4	PROB. OFFICER & CORR. TREATMENT SPEC.21-1092-4
02450	**61678**	**61679**

SR. JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
59532

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-2
02211 02468 04449 53647 59528 60809 62049

SECRETARY SPECIALIST (0105)
SEC. EXCEPT LEGAL, MED. & EXEC. 43-6014-1
61682

SR JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
62052

JUVENILE PROB OFFICER (5965) 21-1092-2
PROB. OFFICER & CORR. TREATMENT SPEC.
00940 04462 04544 39514 61680 61681

SR. JUVENILE PROB OFFICER (5966)
PROB. OFFICER & CORR. TREATMENT SPEC. 21-1092-3
59533

JUVENILE PROB OFFICER (5965)
PROB. OFFICER & CORR. TREATMENT SPEC 21-1092-2
39164, 02420, 02509, 59846

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80 - DEPARTMENT OF JUVENILE JUSTICE
70 - PROBATION & COMMUNITY CORRECTIONS
    SOUTH REGION

CURRENT
Verified by: Jennifer Boswell
Effective: 07/01/2010

Asst. Secretary for Probation & Community Corr.
Community & Social Service Managers
80003
10-9151-02   (6813)   **1.0**   (940)

SOUTH
from Page 80-70 (also Page 2B Headquarters)
Director of Probation & Community Corrections
Community & Social Service Managers
03428
10-9151-01   (6818)   **1.0**   (930)

Administrative Assistant II - SES
Executive Secretaries & Administrative Assistants
40152
43-6011-03   (0712)   **1.0**   (418)

CIRCUIT 11
go to Page 70-11
Chief Probation Officer/Manager
Managers, All Other
59601
11-9199-03   (6836)   **1.0**   (530)

CIRCUIT 15
go to Page 70-15
Chief Probation Officer/Manager
Managers, All Other
56616
11-9199-03   (6836)   **1.0**   (530)

CIRCUIT 16
go to Page 70-16
Chief Probation Officer/Manager
Managers, All Other
07396
11-9199-03   (6836)   **1.0**   (530)

CIRCUIT 17
go to Page 70-17
Chief Probation Officer/Manager
Managers, All Other
48690
11-9199-03   (6836)   **1.0**   (530)

CIRCUIT 19
go to Page 70-19
Chief Probation Officer/Manager
Managers, All Other
81800
11-9199-03   (6836)   **1.0**   (530)

CIRCUIT 20
go to Page 70-20
Chief Probation Officer/Manager
Managers, All Other
60731
11-9199-03   (6836)   **1.0**   (530)

Deputy Regional Director of Community Corr. - SES
Community & Social Service Managers
61471
11-9151-03   (5257)   **1.0**   (540)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02684
43-6014-01   (0105)   **1.0**   (010)

Operations & Management Consultant II
Management Analysts
03527   42906
13-1111-04   (2236)   **2.0**   (423)

Government Operations Consultant II
Management Analysts
37797   61545
13-1111-04   (2236)   **2.0**   (023)

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80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
30 - REGION (SOUTH)
11 - CIRCUIT

CURRENT
Verified by: Jennifer Boswell
Effective: 08/06/2010

SOUTH
Director of Probation & Community Corrections
Community& Social Service Managers
03428
10-9151-01 (6818) **1.0** (930)

CIRCUIT 11
Chief Probation Officer/Manager
Managers, All Other
59601
11-9199-03 (6836) **1.0** (530)

from Page 70-11
Senior Management Analyst II - SES
Management Analysts
03412
13-1111-04 (2225) **1.0** (426)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
03048   59606
43-6014-01 (0105) **2.0** (010)

Case Management
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
63249
21-1092-04 (5967) **1.0** (420)

Case Management Combined Unit 323
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03035
21-1092-04 (5967) **1.0** (420)

Case Management Combined South Unit 408
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03034
21-1092-04 (5967) **1.0** (420)

Case Management Combined South Unit 414
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03033
21-1092-04 (5967) **1.0** (420)

Case Management Combined South Unit 702
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
61500
21-1092-04 (5967) **1.0** (420)

Case Management Combined South Unit 703
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03040
21-1092-04 (5967) **1.0** (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03137   23921   59560
21-1092-03 (5966) **3.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02672   03090
21-1092-03 (5966) **2.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03060   56070
21-1092-03 (5966) **2.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03139   39180
21-1092-03 (5966) **2.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
61491   91496
21-1092-03 (5966) **2.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03063   61492
21-1092-03 (5966) **2.0** (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03116   03134   03134   40114   63254   81661
21-1092-02 (5965) **6.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02667   03087   03088   04347   59573   81662
21-1092-02 (5965) **6.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02199   02867   03073   03074   63253   82516
21-1092-02 (5965) **6.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03119   03130   81669   82524
21-1092-02 (5965) **4.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
61487   61489   80616   81583   81733
21-1092-02 (5965) **5.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03089   03102   04543   39498   40155   61474
21-1092-02 (5965) **6.0** (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
04364   32049
43-6014-01 (0105) **2.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
03162
43-6014-01 (0105) **1.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
03157
43-6014-01 (0105) **1.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
03167
43-6014-01 (0105) **1.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
61459
43-6014-01 (0105) **1.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02871   36176
43-6014-01 (0105) **2.0** (010)

SOUTH
Director of Probation & Community Corrections
Community& Social Service Managers
03428
10-9151-01 (6818) **1.0** (930)

CIRCUIT 11
Chief Probation Officer/Manager
Managers, All Other
59601
11-9199-03 (6836) **1.0** (530)

from Page 70-11
Senior Management Analyst II - SES
Management Analysts
46014
13-1111-04 (2225) **1.0** (426)

Secretary Specialist
Secretaries, Except Letal, Medical & Executive
03161   39508
43-6014-01 (0105) **2.0** (010)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
59644
21-1092-03 (5966) **1.0** (019)

Case Management Unit 311
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Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03041
21-1092-04 (5967) **1.0** (420)

Case Management Unit 312
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Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03043
21-1092-04 (5967) **1.0** (420)

Case Management Unit 313
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Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03042
21-1092-04 (5967) **1.0** (420)

Case Management Unit 314
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Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
59552
21-1092-04 (5967) **1.0** (420)

Case Management Unit 319
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Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
56071
21-1092-04 (5967) **1.0** (420)

Case Management Unit 322
go to Page 70-11 B (2)
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03039
21-1092-04 (5967) **1.0** (420)

Case Management Unit 324
go to Page 70-11 B (2)
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
20157
21-1092-04 (5967) **1.0** (420)

Case Management Combined Central Unit 705
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Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
61499
21-1092-04 (5967) **1.0** (420)

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80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
30 - REGION (SOUTH)
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CURRENT
Verified by: Jennifer Boswell
Effective: 08/06/2010

SOUTH
Director of Probation & Community Corrections
Community& Social Service Managers
03428
10-9151-01   (6818)   **1.0**   (930)

CIRCUIT 11
Chief Probation Officer/Manager
Managers, All Other
59601
11-9199-03   (6836)   **1.0**   (530)

from Page 70-11 B
Senior Management Analyst II - SES
Management Analysts
46014
13-1111-04   (2225)   **1.0**   (426)

Case Management Unit 311
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03041
21-1092-04   (5967)   **1.0**   (420)

Case Management Unit 312
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03043
21-1092-04   (5967)   **1.0**   (420)

Case Management Unit 313
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03042
21-1092-04   (5967)   **1.0**   (420)

Case Management Unit 314
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
59552
21-1092-04   (5967)   **1.0**   (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03061   03118
21-1092-03   (5966)   **2.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03069   03138
21-1092-03   (5966)   **2.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
56073   59557
21-1092-03   (5966)   **2.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
04554   61493
21-1092-03   (5966)   **2.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
00929   02674   03108   61488   81647   82528
21-1092-02   (5965)   **6.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
00972   02168   03078   03111   39500   81724
21-1092-02   (5965)   **6.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03083   23677   39179   39195   59580   81649
21-1092-02   (5965)   **6.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
61476   61477   61479   81737   82523
21-1092-02   (5965)   **5.0**   (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
04540
43-6014-01   (0105)   **1.0**   (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
03169
43-6014-01   (0105)   **1.0**   (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
03164
43-6014-01   (0105)   **1.0**   (010)

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
30 - REGION (SOUTH)
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CURRENT
Verified by: Jennifer Boswell
Effective: 08/06/2010

SOUTH
Director of Probation & Community Corrections
Community& Social Service Managers
03428
10-9151-01   (6818)   **1.0**   (930)

CIRCUIT 11
Chief Probation Officer/Manager
Managers, All Other
59601
11-9199-03   (6836)   **1.0**   (530)

from Page 70-11 B
Senior Management Analyst II - SES
Management Analysts
46014
13-1111-04   (2225)   **1.0**   (426)

Case Management Unit 319	*Case Management Unit 322*	*Case Management Unit 324*	*Case Management Combined Central Unit 705*
Juvenile Probation Officer Supervisor - SES	**Juvenile Probation Officer Supervisor - SES**	**Juvenile Probation Officer Supervisor - SES**	**Juvenile Probation Officer Supervisor - SES**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
56071	**03039**	**20157**	**61499**
21-1092-04 (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)

Senior Juvenile Probation Officer	**Senior Juvenile Probation Officer**	**Senior Juvenile Probation Officer**	**Senior Juvenile Probation Officer**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
03095	**03094 03135**	**03112 04547**	**37801 61495**
21-1092-03 (5966) **1.0** (019)	**21-1092-03** (5966) **2.0** (019)	**21-1092-03** (5966) **2.0** (019)	**21-1092-03** (5966) **2.0** (019)

Juvenile Probation Officer	**Juvenile Probation Officer**	**Juvenile Probation Officer**	**Juvenile Probation Officer**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
02968 03068 03121 59570 63256	**03114 39178 80169 81623 82536**	**39505 59571 61589 63257**	**59569 59581 61480 63250 80617**
21-1092-02 (5965) **5.0** (018)	**21-1092-02** (5965) **5.0** (018)	**21-1092-02** (5965) **4.0** (018)	**21-1092-02** (5965) **5.0** (018)

Secretary Specialist	**Secretary Specialist**	**Secretary Specialist**
Secretaries, Except Legal, Medical & Executive	Secretaries, Except Legal, Medical & Executive	Secretaries, Except Legal, Medical & Executive
59605	**03050**	**40151 59604**
43-6014-01 (0105) **1.0** (010)	**43-6014-01** (0105) **1.0** (010)	**43-6014-01** (0105) **2.0** (010)

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80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROB. & COMM. CORRECTIONS
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CURRENT
Verified by: Jennifer Boswell
Effective: 07/01/2010

SOUTH
Director of Probation & Community Corrections
Community & Social Service Managers
03428
10-9151-01   (6818)   **1.0**   (930)

CIRCUIT 15
from Page 80-70-2
Chief Probation Officer/Manager
Managers, All Other
56616
11-9199-03   (6836)   **1.0**   (530)

Administrative Assistant II - SES
Executive Secretaries & Administrative Assistants
80892
43-6011-03   (0712)   **1.0**   (418)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
80610
21-1092-03   (5966)   **1.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02786   39503   61997
21-1092-02   (5965)   **3.0**   (018)

Senior Management Analyst II - SES
Management Analysts
02801
13-1111-04   (2225)   **1.0**   (426)

go to Page 70-15 A
Senior Management Analyst II - SES
Management Analysts
02963
13-1111-04   (2225)   **1.0**   (426)

Case Management Combined 301
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03128
21-1092-04   (5967)   **1.0**   (420)

Palm Beach County Detention Screening
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
24033
21-1092-04   (5967)   **1.0**   (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02788   46649   59908
21-1092-03   (5966)   **3.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02828   52244
21-1092-03   (5966)   **2.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
00976   00991   02827   59931   61607   81681
21-1092-02   (5965)   **6.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02833   04354   04501   23465   37731   46651
21-1092-02   (5965)   **6.0**   (018)

Senior Clerk
Office Clerks, General
02811
43-9061-02   (0004)   **1.0**   (011)

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80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROB. & COMM. CORRECTIONS
30 - REGION (SOUTH)
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CURRENT
Verified by: Jennifer Boswell
Effective: 07/01/2010

SOUTH
Director of Probation & Community Corrections
Community & Social Service Managers
03428
10-9151-01   (6818)   **1.0**   (930)

CIRCUIT 15
from Page 80-70-2
Chief Probation Officer/Manager
Managers, All Other
56616
11-9199-03   (6836)   **1.0**   (530)

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from Page 70-15
Senior Management Analyst II - SES
Management Analysts
02963
13-1111-04   (2225)   **1.0**   (426)

Case Management Combined 302
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
52242
21-1092-04   (5967)   **1.0**   (420)

Case Management Combined 303
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02808
21-1092-04   (5967)   **1.0**   (420)

Case Management Combined 304
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02807
21-1092-04   (5967)   **1.0**   (420)

Case Management Combined 306
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
59906
21-1092-04   (5967)   **1.0**   (420)

Case Management Combined 308
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
59905
21-1092-04   (5967)   **1.0**   (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
39174   61600   81672
21-1092-03   (5966)   **3.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02840   03124   81677
21-1092-03   (5966)   **3.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02837   61608
21-1092-03   (5966)   **2.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02841   80611
21-1092-03   (5966)   **2.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
61606   62000
21-1092-03   (5966)   **2.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02829   23457   48190   61602
81670   82518   82525
21-1092-02   (5965)   **7.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02784   39172   81674
21-1092-02   (5965)   **3.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02838   59910   59911   61593   61998   81680
21-1092-02   (5965)   **6.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02787   23464   59930   81474   81673   81678
21-1092-02   (5965)   **6.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
52245   59932   61603   81472
81679   81738   82527
21-1092-02   (5965)   **7.0**   (018)

Senior Clerk
Office Clerks, General
52240
43-9061-02   (0004)   **1.0**   (011)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02854
43-6014-01   (0105)   **1.0**   (010)

Senior Clerk
Office Clerks, General
02814
43-9061-02   (0004)   **1.0**   (011)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
81471
43-6014-01   (0105)   **1.0**   (010)

SOUTH
Director of Probation & Community Corrections
Community & Social Service Managers
03428
10-9151-01   (6818)   **1.0**   (930)

CIRCUIT 16
from Page 80-70-2
Chief Probation Officer/Manager
Managers, All Other
07396
11-9199-03   (6836)   **1.0**   (530)

Administrative Assistant II - SES
Executive Secretaries & Administrative Assistants
03736
43-6011-03   (0712)   **1.0**   (418)

Case Management Unit 301
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
03734
21-1092-04   (5967)   **1.0**   (420)

Case Management Unit 302
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
59550
21-1092-04   (5967)   **1.0**   (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02119
21-1092-03   (5966)   **1.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
59567   82529
21-1092-02   (5965)   **2.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
04553   59568   59916
21-1092-02   (5965)   **3.0**   (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
03185
43-6014-01   (0105)   **1.0**   (010)

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80 - DEPARTMENT OF JUVENILE JUSTICE
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CURRENT
Verified by: Jennifer Boswell
Effective: 07/01/2010

SOUTH
Director of Probation & Community Corrections
Community & Social Service Managers
03428
10-9151-01   (6818)   **1.0**   (930)

CIRCUTIY 17
from Page 80-70-2
Chief Probation Officer/Manager
Managers, All Other
48690
11-9199-03   (6836)   **1.0**   (530)

Administrative Assistant II
Executive Secretaries & Administrative Assistants
61546
43-9011-03   (0712)   **1.0**   (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
22202
43-6014-01   (0105)   **1.0**   (010)

Case Management Combined Unit 10-2-150
Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
59643
21-1092-03   (5966)   **1.0**   (019)

go to Page 70-17 A
Senior Management Analyst II - SES
Management Analysts
03240
13-1111-04   (2225)   **1.0**   (426)

go to Page 70-17 B
Senior Management Analyst II - SES
Management Analysts
07290
13-1111-04   (2225)   **1.0**   (426)

CIRCUIT 17
from Page 80-70-2
Chief Probation Officer/Manager
Managers, All Other
48690
11-9199-03   (6836)   **1.0**   (530)

from Page 70-17
Senior Management Analyst II - SES
Management Analysts
03240
13-1111-04   (2225)   **1.0**   (426)

Senior Clerical Specialist
Office Clerks, General
42877
43-9061-02   (0008)   **1.0**   (012)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
59651
43-6014-01   (0105)   **1.0**   (010)

Case Management Combined Unit 10-1-200
go to Page 70-17 A (1)
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
04344
21-1092-04   (5967)   **1.0**   (420)

Case Management Combined Unit 10-2-100
go to Page 70-17 A (1)
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
23579
21-1092-04   (5967)   **1.0**   (420)

Case Management Combined Unit 10-3-100
go to Page 70-17 A (1)
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02953
21-1092-04   (5967)   **1.0**   (420)

Case Management Combined Unit 10-3-254
go to Page 70-17 A (1)
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
59646
21-1092-04   (5967)   **1.0**   (420)

Broward County Detention Screening
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80615
21-1092-04   (5967)   **1.0**   (420)

Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80614
21-1092-04   (5967)   **1.0**   (420)

Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
81667
21-1092-04   (5967)   **1.0**   (420)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02190   04526   36155   39691
47140   48676   59638   81690
21-1092-02   (5965)   **8.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02413   02969   48673
21-1092-02   (5965)   **3.0**   (018)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
00954
21-1092-03   (5967)   **1.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02998   59579   59929   61473   81693   82522
21-1092-02   (5965)   **6.0**   (018)

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CIRCUIT 17
from Page 80-70-2
Chief Probation Officer/Manager
Managers, All Other
48690
11-9199-03 (6836) **1.0** (530)

from Page 70-17
Senior Management Analyst II - SES
Management Analysts
03240
13-1111-04 (2225) **1.0** (426)

Case Management Combined Unit 10-1-200
from Page 70-17 A
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
04344
21-1092-04 (5967) **1.0** (420)

Case Management Combined Unit 10-2-100
from Page 70-17 A
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
23579
21-1092-04 (5967) **1.0** (420)

Case Management Combined Unit 10-3-100
from Page 70-17 A
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02953
21-1092-04 (5967) **1.0** (420)

Case Management Combined Unit 10-3-254
from Page 70-17 A
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
59646
21-1092-04 (5967) **1.0** (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
39175
21-1092-03 (5967) **1.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02981
21-1092-03 (5967) **1.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
47142
21-1092-03 (5967) **1.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
61534
21-1092-03 (5967) **1.0** (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02992 37721 50946 59641 81695 82533
21-1092-02 (5965) **6.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02248 02249 02726 02997
04528 56528 80620
21-1092-02 (5965) **7.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
04527 04534 60796 61540 61541
21-1092-02 (5965) **5.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03086 04533 39193 50945
63305 81694 82534
21-1092-02 (5965) **7.0** (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
59650
43-6014-01 (0105) **1.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
23585
43-6014-01 (0105) **1.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02962
43-6014-01 (0105) **1.0** (010)

80 - DEPARTMENT OF JUVENILE JUSTICE
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30 - REGION (SOUTH)
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CURRENT
Verified by: Jennifer Boswell
Effective: 04/15/2010

CIRCUIT 17
from Page 80-70-2
Chief Probation Officer/Manager
Managers, All Other
48690
11-9199-03 (6836) **1.0** (530)

from Page 70-17
Senior Management Analyst II - SES
Management Analysts
07290
13-1111-04 (2225) **1.0** (426)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
23599
43-6014-01 (0105) **1.0** (010)

Case Management Combined Unit 10-1-212
Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
43258
21-1092-03 (5716) **1.0** (017)

Case Management **Juvenile Probation Officer Supervisor - SES** Probation Officers & Correction Treatment Specialists **00963** **21-1092-04** (5967) **1.0** (420)	*Case Management Intake # 102* **Juvenile Probation Officer Supervisor - SES** Probation Officers & Correction Treatment Specialists **02955** **21-1092-04** (5967) **1.0** (420)	*Case Management Combined Unit 10-1-200* **Juvenile Probation Officer Supervisor - SES** Probation Officers & Correction Treatment Specialists **02957** **21-1092-04** (5967) **1.0** (420)	*Case Management Combined Unit 10-1-222* **Juvenile Probation Officer Supervisor - SES** Probation Officers & Correction Treatment Specialists **39693** **21-1092-04** (5967) **1.0** (420)	*Case Management Combined Unit 10-2-250* **Juvenile Probation Officer Supervisor - SES** Probation Officers & Correction Treatment Specialists **63311** **21-1092-04** (5967) **1.0** (420)	*Case Management Combined Unit 10-2-350* **Juvenile Probation Officer Supervisor - SES** Probation Officers & Correction Treatment Specialists **59645** **21-1092-04** (5967) **1.0** (420)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
04535 04537
21-1092-03 (5967) **2.0** (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
59640 61539 63307 81687 82532
21-1092-02 (5965) **5.0** (018)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02278 63309
21-1092-03 (5967) **2.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
23591 37719
21-1092-03 (5967) **2.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03003 04536
21-1092-03 (5967) **2.0** (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
59642 61535
21-1092-03 (5967) **2.0** (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02991 02989 03117 47146 80612 81684
21-1092-02 (5965) **6.0** (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
48693
43-6014-01 (0105) **1.0** (010)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
39177 56527 61543 81685 81686 82519
21-1092-02 (5965) **6.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
39683 61484 80613 81683 82530
21-1092-02 (5965) **5.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02966 59637 81691 82531
21-1092-02 (5965) **4.0** (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02723 04356 59636 60797
61537 61542 81688 81692
21-1092-02 (5965) **8.0** (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
03022
43-6014-01 (0105) **1.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
04346
43-6014-01 (0105) **1.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
04551
43-6014-01 (0105) **1.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
48017
43-6014-01 (0105) **1.0** (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
50942
43-6014-01 (0105) **1.0** (010)

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80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORR.
30 - REGION (SOUTH)
19 - CIRCUIT

CURRENT
Verified by: Jennifer Boswell
Effective: 11-09-2009

SOUTH
Director of Probation & Community Corrections
Community & Social Service Managers
03428
10-9151-01   (6818)   **1.0**   (930)

CIRCUIT 19
from Page 80-70-2
Chief Probation Officer/Manager
Managers, All Other
81800
11-9199-03   (6836)   **1.0**   (530)

Administrative Assistant I
Executive Secretaries & Administrative Assistants
03019
43-6011-02   (0709)   **1.0**   (015)

Senior Management Analyst II - SES
Management Analysts
46023
13-1111-04   (2225)   **1.0**   (426)

Case Management Combined - St. Lucie County 301	*Case Management Combined - St. Lucie County 302*	*Case Management Combined - Martin County 303*	*Case Management Combined - Okeechobee County 305*
Juvenile Probation Officer Supervisor - SES	**Juvenile Probation Officer Supervisor - SES**	**Juvenile Probation Officer Supervisor - SES**	**Juvenile Probation Officer Supervisor - SES**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
61611	**56072**	**44398**	**48309**
21-1092-04 (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)	**21-1092-04** (5967) **1.0** (420)

Senior Juvenile Probation Officer	**Senior Juvenile Probation Officer**	**Senior Juvenile Probation Officer**	**Senior Juvenile Probation Officer**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
04452	**02792 23470**	**02891 59909 59940**	**59939 61609**
21-1092-03 (5966) **1.0** (019)	**21-1092-03** (5966) **2.0** (019)	**21-1092-03** (5966) **3.0** (019)	**21-1092-03** (5966) **2.0** (019)

Juvenile Probation Officer	**Juvenile Probation Officer**	**Juvenile Probation Officer**	**Juvenile Probation Officer**
Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists	Probation Officers & Correction Treatment Specialists
02816 52247 52250 59913	02782 02790 47225 61999 81730	02558 04500 59915 59917	03082 03140 52248 56417 81732 81741
59914 59933 81739 82517		81735 81736 82535	
21-1092-02 (5965) **8.0** (018)	**21-1092-02** (5965) **5.0** (018)	**21-1092-02** (5965) **7.0** (018)	**21-1092-02** (5965) **6.0** (018)

Secretary Specialist	**Secretary Specialist**	**Secretary Specialist**	
Secretaries, Except Legal, Medical & Executive	Secretaries, Except Legal, Medical & Executive	Secretaries, Except Legal, Medical & Executive	
04427	**61613**	**02796 59921**	
43-6014-01 (0105) **1.0** (010	**43-6014-01** (0105) **1.0** (010	**43-6014-01** (0105) **2.0** (010	

80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORRECTIONS
30 - REGION (SOUTH)
20 - CIRCUIT

CURRENT
Verified by: Jennifer Boswell
Effective: 08/06/2010

SOUTH
Director of Probation & Community Corrections
Community and Social Service Managers
03428
10-9151-01   (6818)   **1.0**   (930)

CIRCUIT 20
from Page 80-70-2
Chief Probation Officer/Manager
Managers, All Other
60731
11-9199-03   (6836)   **1.0**   (530)

Administrative Secretary
Executive Secretaries & Administrative Assistants
59788
43-6011-02   (0108)   **1.0**   (412)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
61587
21-1092-02   (5965)   **1.0**   (018)

Administrative Assistant II - SES
Executive Secreatries & Administrative Assistants
48182
43-6011-03   (0712)   **1.0**   (418)

Senior Management Analyst II - SES
Management Analysts
37089
13-1111-04   (2225)   **1.0**   (426)

Lee County
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
04555
21-1092-04   (5967)   **1.0**   (019)

Case Management - Ft. Myers / Cape Coral
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02919
21-1092-04   (5967)   **1.0**   (019)

Case Management - East Ft. Myers / Unit 303
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
46092
21-1092-04   (5967)   **1.0**   (019)

Case Management - South Ft. Myers
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
60547
21-1092-04   (5967)   **1.0**   (019)

Case Management - Imokalee
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80609
21-1092-04   (5967)   **1.0**   (019)

Case Management - Labelle
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02931
21-1092-04   (5967)   **1.0**   (019)

Case Management - Naples
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
61597
21-1092-04   (5967)   **1.0**   (019)

Case Management Community Control - Unit 2009
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02918
21-1092-04   (5967)   **1.0**   (019)

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80 - DEPARTMENT OF JUVENILE JUSTICE
72 - PROBATION & COMM. CORRECTIONS
30 - REGION (SOUTH)
20 - CIRCUIT

CURRENT
Verified by: Jennifer Boswell
Effective: 08/06/2010

CIRCUIT 20
Chief Probation Officer/Manager
Managers, All Other
60731
11-9199-03   (6836)   **1.0**   (530)

from Page 70-20
Senior Management Analyst II - SES
Management Analysts
37089
13-1111-04   (2225)   **1.0**   (426)

Lee County
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
04555
21-1092-04   (5967)   **1.0**   (019)

Case Management - Ft. Myers / Cape Coral
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02919
21-1092-04   (5967)   **1.0**   (019)

Case Management - East Ft. Myers / Unit 303
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
46092
21-1092-04   (5967)   **1.0**   (019)

Case Management - South Ft. Myers
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
60547
21-1092-04   (5967)   **1.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
03097   81658   81668   82538   82539
21-1092-02   (5965)   **5.0**   (018)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
59784
21-1092-03   (5966)   **1.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
37810
21-1092-03   (5966)   **1.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02933   59778   60847   61590
21-1092-02   (5965)   **4.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02154   02929   39171
46650   59781   60546   61490
21-1092-02   (5965)   **7.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
63299   63300   80618   81664   81665
21-1092-02   (5965)   **5.0**   (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02914
43-6014-01   (0105)   **1.0**   (010)

Senior Clerk
Office Clerks, General
42867
43-9061-02   (0004)   **1.0**   (011)

Case Management - Imokalee
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
80609
21-1092-04   (5967)   **1.0**   (019)

Case Management - Labelle
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02931
21-1092-04   (5967)   **1.0**   (019)

Case Management - Naples
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
61597
21-1092-04   (5967)   **1.0**   (019)

Case Management Community Control - Unit 2009
Juvenile Probation Officer Supervisor - SES
Probation Officers & Correction Treatment Specialists
02918
21-1092-04   (5967)   **1.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
23543   81442
21-1092-03   (5966)   **2.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
59783   81663   82520
21-1092-02   (5965)   **3.0**   (018)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
39168   63302
21-1092-03   (5966)   **2.0**   (019)

Senior Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
61595   81441
21-1092-03   (5966)   **2.0**   (019)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
59582   61588   81648   81666
21-1092-02   (5965)   **4.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
01999   02727   02785   02927
04514   61592   63301   81437   82537
21-1092-02   (5965)   **9.0**   (018)

Juvenile Probation Officer
Probation Officers & Correction Treatment Specialists
02905   04511   61481   81660
21-1092-02   (5965)   **4.0**   (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
63303
43-6014-01   (0105)   **1.0**   (010)

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80 - ASSISTANT SECRETARY FOR RESIDENTIAL
AND CORRECTIONAL FACILITIES
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Effective: 01/13/2010

Secretary of Juvenile Justice - SMS
Chief Executives
80001
10-1011-03   (9491)   **1.0**   (950)

Deputy Secretary - SMS
General & Operations Managers
65162
10-1021-02   (9487)   **1.0**   (950)

from Page 2 (Headquarters)
Asst. Sec. for Residential & Corr. Facilities - SMS
Community & Social Service Managers
81808
10-9151-02   (6813)   **1.0**   (940)

Personal Secretary I
Executive Secretaries & Administrative Assistants
38706
43-6011-02   (9713)   **1.0**   (110)

Senior Management Analyst Supervisor - SES
Management Analysts
25269
13-1111-04   (2228)   **1.0**   (426)

Senior Management Analyst II - SES
Management Analysts
56921
13-1111-04   (2225)   **1.0**   (426)

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Programs & Policy Coordinator - SES
General & Operations Manager
80178
11-1021-03   (8221)   **1.0**   (530)

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Chief of Contract Development & Planning - SES
Purchasing Managers
00884
11-3061-03   (6824)   **1.0**   (530)

NORTH REGION
go to Page 80-80 C
Dir. of Residential & Correction Facilities - SMS
Community & Social Service Managers
02437
10-9151-1   (6819)   **1.0**   (930)

CENTRAL REGION
go to Page 80-80 D
Dir. of Residential & Correction Facilities - SMS
Community & Social Service Managers
03385
10-9151-1   (6819)   **1.0**   (930)

SOUTH REGION
go to Page 80-80 E
Dir. of Residential & Correction Facilities - SMS
Community & Social Service Managers
02799
10-9151-1   (6819)   **1.0**   (930)

Senior Management Analyst II - SES
Management Analysts
60569
13-1111-04   (2225)   **1.0**   (426)

Operations & Management Consultant II - SES
Management Analysts
67013
13-1111-04   (2236)   **1.0**   (423)

PAGE 2C *(Page 80-80 Residential)*

80 - DEPARTMENT OF JUVENILE JUSTICE
80 - RESIDENTIAL & CORRECTION FACILITIES
00 - HEADQUARTERS
0012 - POLICY DEVELOPMENT & PLANNING

CURRENT
Verified by: Jennifer Boswell
Effective: 03/24/2010

Asst. Secretary for Residential & Corr. Facilities
Community & Social Service Managers
81808

10-9151-02	(6815) **1.0** (940)

from Page 80-80
Programs & Policy Coordinator
General & Operations Managers
80178

11-1021-03	(8221) **1.0** (530)

Administrative Assistant II
Executive Secretaries & Administrative Assistants
81915

43-6011-03	(0712) **1.0** (018)

Operations & Mgmt Consultant Manager - SES
General & Operations Managers
11574

11-1021-02	(2238) **1.0** (425)

Government Analyst II
Management Analysts
82541

13-1111-04	(2225) **1.0** (026)

Operations & Management Consultant II - SES
Management Analysts
26495 81514

13-1111-04	(2236) **2.0** (423)

Government Operations Consultant II
Management Analysts
81524

13-1111-04	(2236) **1.0** (023)

from Page 80-80
Asst. Secretary for Residential & Correction Facilities
Community & Social Service Managers
81808
10-9151-02   (6815)   **1.0**   (940)

Chief of Contract Development & Planning
Purchasing Managers
00884
11-3061-03   (6824)   **1.0**   (530)

Administrative Assistant III - SES
Executive Secretaries & Administrative Assistants
24072
43-6011-04   (0714)   **1.0**   (421)

Operations & Management Consultant Manager - SES
General & Operations Managers
80958
11-1021-02   (2238)   **1.0**   (425)

Senior Management Analyst II - SES
Management Analysts
34242
13-1111-04   (2225)   **1.0**   (426)

Operations & Management Consultant II - SES
Management Analysts
59383
13-1111-04   (2236)   **1.0**   (423)

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80 - DEPARTMENT OF JUVENILE JUSTICE
82 - RESIDENTIAL AND CORRECTIONAL FACILITIES
11 - REGION (NORTH)

CURRENT
Verified By: Jennifer Boswell
Effective: 02/05/2010

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                    ┌──────────────────────────────────────────────┐
                    │ Asst. Secretary for Residential & Correctional│
                    │                   Facilities                  │
                    │      Community & Social Service Managers       │
                    │                     81808                      │
                    │  10-9151-02      (6815)    1.0      (940)      │
                    └──────────────────────────────────────────────┘
                    ┌──────────────────────────────────────────────┐
                    │                from Page 80-80                 │
                    │                  North Region                  │
                    │ Director of Residential & Correctional Facilities│
                    │      Community & Social Service Managers       │
                    │                     02437                      │
                    │  10-9151-01      (6819)    1.0      (930)      │
                    └──────────────────────────────────────────────┘
        ┌──────────────────────────────────────────────┐
        │        Administrative Assistant II - SES       │
        │ Executive Secretaries & Administrative Assistants│
        │                     02406                      │
        │  43-6011-03      (0712)    1.0      (418)      │
        └──────────────────────────────────────────────┘
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Page 80-80C-1 **Operations & Management Consulatant Manager - SES** General & Operations Managers **46467** 11-1021-02 (2238) 1.0 (425)	Page 80-80C-1

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General & Operations Managers
46467
11-1021-02   (2238)   1.0   (425)

Operations & Management Consulatant II - SES
Management Analysts
80075
13-1111-04   (2236)   1.0   (423)

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59317   59799
13-1111-04   (2225)   2.0   (426)

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Managment Analysts
64246
13-1111-04   (2228)   1.0   (426)

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Halfway Facility Superintendent - SES
Community & Social Service Managers
03274
11-9151-01   (5724)   1.0   (421)

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Arthur G. Dozier School
Operations & Program Manager - SES
General & Operations Managers
01001
11-1021-03   (6882)   1.0   (530)

80 - DEPARTMENT OF JUVENILE JUSTICE
82 - RESIDENTIAL AND CORRECTIONAL FACILITIES
    REGION 2 (NORTH)

CURRENT
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Director of Residential & Correctional Facilities
Community & Social Service Managers
02437
10-9151-01   (6819)   **1.0**   (930)

Operations & Management Consultant Manager - SES
General & Operations Managers
46467
11-1021-02   (2238)   **1.0**   (425)

Government Operations Consultant I
Management Analysts
59801, 02100, 39184, 81518
13-1111-03   (2234)   **4.0**   (021)

Senior Management Analyst II - SES
Managment Analysts
59799
13-1111-04   (2225)   **1.0**   (426)

Senior Management Analyst II - SES
Management Analysts
59317
13-1111-04   (2225)   **1.0**   (426)

Management Review Specialist - SES
Management Analysts
46499, 60453
13-1111-04   (2239)   **2.0**   (424)

Operations & Management Consultant II - SES
Management Analysts
04836, 81445, 81517
13-1111-04   (2236)   **3.0**   (423)

Government Operations Consultant II
Management Analysts
42078
13-1111-04   (2236)   **1.0**   (023)

Government Analyst I
Management Analysts
80446
13-1111-03   (2234)   **1.0**   (022)

Operations Review Specialist
Management Analysts
03647, 46499, 81003
13-1111-04   (2239)   **3.0**   (024)

Operations and Management Consultant II - SES
Management Analysts
01065
13-1111-04   (2236)   **1.0**   (423)

Operations Review Specialist
Management Analysts
56936
13-1111-04   (2239)   **1.0**   (024)

Government Operations Consultant I
Management Analysts
01021
13-1111-03   (2234)   **1.0**   (021)

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82 - RESIDENTIAL AND CORRECTIONAL FACILITIES
REGION 2 (NORTH) DUVAL

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Verified By: Jennifer Boswell
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North Region
Director of Residential & Correction Facilities
Community & Social Service Managers
02437
10-9151-01   (6819)   **1.0**   (930)

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Senior Management Analyst Supervisor - SES
Management Analysts
64246
13-1111-04   (2228)   **1.0**   (426)

Administrative Assistant II
Executive Secretaries & Administrative Assistants
03404
43-6011-03   (0712)   **1.0**   (018)

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Duval Halfway House
Halfway Facility Superintendent - SES
Community & Social Service Managers
03645
11-9151-01   (5724)   **1.0**   (421)

Operations & Management Consultant Manager - SES
General & Operations Managers
46093
11-1021-02   (2238)   **1.0**   (425)

Senior Management Analyst II - SES
Management Analysts
56439
13-1111-04   (2225)   **1.0**   (426)

Senior Management Analyst II - SES
Management Analysts
16852
13-1111-04   (2225)   **1.0**   (426)

Government Operations Consultant I
Management Analysts
03838   42307   46472   61910   81208
13-1111-03   (2234)   **5.0**   (021)

Administrative Assistant II
Executive Secretaries & Administrative Assistants
02135
43-6011-03   (0712)   **1.0**   (018)

Management Review Specialist - SES
Management Analysts
06166   39772   48140   59987
13-1111-04   (2239)   **4.0**   (424)

Operations & Management Consultant II - SES
Management Analysts
60769   82293
13-1111-04   (2236)   **2.0**   (423)

Operations Review Specialist
Management Analysts
02071   66055
13-1111-04   (2239)   **2.0**   (024)

Operations & Management Consultant Manager - SES
General & Operations Managers
59259
11-1021-02   (2238)   **1.0**   (425)

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01 - CIRCUIT
6000 - HALFWAY HOUSE - PENSACOLA BOYS BASE

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Verified by: Jennifer Boswell
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Director of Residential & Correctional Facilities
Community & Social Service Managers
02437
10-9151-01   (6819)   **1.0**   (930)

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Pensacola Boys Base Halfway House
Halfway Facility Superintendent - SES
Community & Social Service Managers
03274
11-9151-01   (5724)   **1.0**   (421)

Staff Assistant - SES
Executive Secretaries & Administrative Assistants
03279
43-6011-02   (0120)   **1.0**   (413)

Assistant Halfway Facility Superintendent - SES
Community & Social Service Managers
03275
11-9151-01   (5723)   **1.0**   (419)

Social Services Counselor
Counselors, All Other
56336   56337
21-1019-03   (5953)   **2.0**   (018)

Maintenance Mechanic
Maintenance & Repair Workers, General
56341
49-9042-02   (6466)   **1.0**   (014)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
03277
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
04327
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
03276   43107   56338
21-1092-03   (5716)   **3.0**   (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
63103   63104   63105   82183
21-1092-01   (5717)   **4.0**   (013)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
03278   43095   43096   43106   56339
21-1092-03   (5716)   **5.0**   (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82186   81289
21-1092-01   (5717)   **2.0**   (013)

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80 - DEPARTMENT OF JUVENILE JUSTICE
81 - NON-SECURE RESIDENTIAL COMMITMENT PROGRAMS
12 - REGION (NORTH)
04 - CIRCUIT
6010 - DUVAL HALFWAY HOUSE

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Senior Management Analyst Supervisor - SES
Management Analysts
64246
13-1111-04   (2228)   **1.0**   (426)

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Duval Halfway House
Halfway Facility Superintendent - SES
Community & Social Service Managers
03645
11-9151-01   (5724)   **1.0**   (421)

Staff Assistant
Executive Secretaries & Administrative Assistants
03646
43-6011-02   (0120)   **1.0**   (013)

Assistant Halfway Facility Superintendent - SES
Community & Social Service Managers
43098
11-9151-01   (5723)   **1.0**   (419)

Social Services Counselor
Counselors, All Other
56281   56282
21-1019-03   (5953)   **2.0**   (018)

Recreation Therapy Analyst
Rehabilitation Counselors
63556
21-1015-02   (5566)   **1.0**   (018)

Food Production & Services Supervisor - SES
First-Line Supv/Mgr Food Preparation & Service Workers
82272
35-1012-01   (6215)   **1.0**   (407)

Maintenance Mechanic
Maintenance & Repair Workers, General
03651
49-9042-02   (6466)   **1.0**   (014)

Food Support Worker
Food Preparation Workers
03652   03653
35-2021-01   (6213)   **2.0**   (006)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
43097
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
43015
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
04329
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
56198
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
63551   63552   63553
21-1092-01   (5717)   **3.0**   (013)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
01237   03650
21-1092-03   (5716)   **2.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
03649   62449
21-1092-03   (5716)   **2.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
43084   46846
21-1092-03   (5716)   **2.0**   (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82197
21-1092-01   (5717)   **1.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82198
21-1092-01   (5717)   **1.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01958
21-1092-01   (5717)   **0.5**   (013)

Director of Res. & Corr. Facilities - DJJ
Community & Social Service Managers
02437
10-9151-01   (6819)   **1.0**   (930)

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Arthur G. Dozier School
Operations & Program Manager - SES
General & Operations Managers
01001
11-1021-03   (6882)   **1.0**   (530)

Administrative Assistant II
Executive Secretaries & Admin. Assistants
01002
43-6011-03   (0712)   **1.0**   (018)

Staff Assistant
Executive Secretaries & Admin. Assistants
01020
43-6011-02   (0120)   **1.0**   (013)

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Assistant Superintendent - SES
Managers, All Other
01099
11-9199-02   (5925)   **1.0**   (424)

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Program Administrator - Dozier - SES
Community & Social Service Managers
01100
11-9151-02   (5927)   **1.0**   (422)

Page 80-14C
Superintendent
Managers, All Other
80801
11-9199-02   (9821)   **1.0**   (530)

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Jackson Juvenile Offender Correction
Superintendent
Managers, All Other
80797
11-9199-02   (9821)   **1.0**   (530)

Page 80-14D
Senior Physician
Family & General Practitioners
01004
29-1062-06   (5281)   **1.0**   (320)

Page 80-14D
Training Manager - SES
Training & Development Managers
43021
11-3042-01   (1330)   **1.0**   (419)

80 - DEPARTMENT OF JUVENILE JUSTICE
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   25 - SCHOOL ACTIVITIES
   40 - HOME LIFE

CURRENT
Verified by: Jennifer Boswell
Effective: 11/27/2009

Operations & Program Manager - SES
General & Operations Managers
01001
11-1021-03   (6882)   **1.0**   (530)

from Page 80-14
Assistant Superintendent - SES
Managers, All Other
01099
11-9199-02   (5925)   **1.0**   (424)

Administrative Secretary
Executive Secretaries & Administrative Assistants
01259
43-6011-02   (0108)   **1.0**   (012)

Government Operations Consultant I
Management Analysts
01263
13-1111-03   (2234)   **1.0**   (021)

Business Manager III - SES
Administrative Services Managers
01007
11-3011-02   (0742)   **1.0**   (422)

Administrative Secretary
Executive Secretaries & Administrative Assistants
80799
43-6011-02   (0108)   **1.0**   (012)

Operations & Management Consultant I - SES
Management Analysts
01046
13-1111-03   (2234)   **1.0**   (421)

Page 80-14A-1
Maintenance Superintendent I - SES
Construction Managers
01084
11-9021-01   (6381)   **1.0**   (418)

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Food Service Director II - SES
Food Service Managers
82833
11-9051-01   (6224)   **1.0**   (418)

Stores Supervisor - SES
First-Line Supv/Mgr of Office/Admin Support Workers
01016
43-1011-02   (0927)   **1.0**   (413)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
44036
43-6014-01   (0105)   **1.0**   (010)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
01245
43-6014-01   (0105)   **1.0**   (010)

Storekeeper I
Office & Administrative Support Worker, All Other
47567 80817
43-9199-01   (0918)   **2.0**   (008)

80 - DEPARTMENT OF JUVENILE JUSTICE
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Assistant Superintendent - SES
Managers, All Other
01099
11-9199-02   (5925)   **1.0**   (424)

from Page 80-14A
Business Manager III - SES
Administrative Services Managers
01007
11-3011-02   (0742)   **1.0**   (422)

Maintenance Superintendent I - SES
Construction Managers
01084
11-9021-01   (6381)   **1.0**   (418)

Food Service Director II - SES
Food Service Managers
82833
11-9051-01   (6224)   **1.0**   (418)

Maintenance Supevisor I - SES
First-Line Supv/Mgr of Mechanics/Installation/Repair
01077
49-1011-03   (6375)   **1.0**   (415)

Maintenance Supevisor I - SES
First-Line Supv/Mgr of Mechanics/Installation/Repair
01088
49-1011-03   (6375)   **1.0**   (415)

Food Service Director I - SES
Food Service Managers
82816
11-9051-01   (6223)   **1.0**   (415)

Food Service Director I - SES
Food Service Managers
82817
11-9051-01   (6223)   **1.0**   (415)

Maintenance Mechanic
Maintenance & Repair Workers, General
01070 01074
49-9042-02   (6466)   **2.0**   (014)

Maintenance Mechanic
Maintenance & Repair Workers, General
01056 01067 01093
49-9042-02   (6466)   **3.0**   (014)

Food Support Worker
Food Preparation Workers
82730 82731 82732 82733 82734 82794
35-2021-01   (6213)   **6.0**   (006)

Food Support Worker
Food Preparation Workers
82795 82796 82797 82798 82799 82800
35-2021-01   (6213)   **6.0**   (006)

Maintenance Support Technician
Maintenance & Repair Workers, General
01090 03316
49-9042-01   (6374)   **2.0**   (008)

Maintenance Support Technician
Maintenance & Repair Workers, General
01083
49-9042-01   (6374)   **1.0**   (008)

Painter
Coat/Paint/Spray Machine Setter/Operator/Tender
01092
51-9121-01   (6426)   **1.0**   (013)

Carpenter
Carpenters
01068
49-2094-02   (6444)   **1.0**   (014)

Electrician
Electrical/Electrician Repairs/Commercial Industrial Equip
01063
49-2094-02   (6444)   **1.0**   (014)

Plumber
Pipelayers
01072
47-2151-02   (6441)   **1.0**   (014)

Refrigeration Mechanic
Heating/Air Conditioning/Regrigeration Mechanic/Installer
01069
49-9021-02   (6451)   **1.0**   (014)

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82 - SECURE RESIDENTIAL COMMITMENT
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    60 - SOCIAL SERVICES

Director of Residential & Correction Facilities
Community & Social Service Managers
02437
10-9151-01   (6819)   **1.0**   (930)

Operations & Program Manager
General & Operations Managers
01001
11-1021-03   (6882)   **1.0**   (530)

Program Administrator - Dozier - SES
Community & Social Service Managers
01100
11-9151-02   (5927)   **1.0**   (422)

Administrative Secretary
Executive Secretaries & Administrative Assistants
53212
43-6011-02   (0108)   **1.0**   (012)

Chaplain
Clergy
01270
21-2011-02   (5820)   **1.0**   (017)

Vocational Instructor III
Vocational Education Teacher, Postsecondary
53210
25-1194-02   (1312)   **1.0**   (015)

Behavioral Specialist
Social Scientists & Related Workers, All Other
01062   43017
19-3099-03   (5230)   **2.0**   (089)

Sr. Human Service Counselor Admin. - SES
Community & Social Service Managers
01269
11-9151-02   (5951)   **1.0**   (420)

Human Services Counselor Admin. - SES
Counselors, All Other
80820
21-1019-03   (5950)   **1.0**   (419)

Human Services Counselor Admin. - SES
Counselors, All Other
53211
21-1019-03   (5950)   **1.0**   (419)

Social Services Counselor
Counselors, All Other
53220   80821   80822   80823   80824   80849
21-1019-03   (5953)   **6.0**   (018)

Social Services Counselor
Counselors, All Other
01262   01264   01266   01268   44031
53216   53217   53218   53219
21-1019-03   (5953)   **9.0**   (018)

Recreation Therapy Manager - SES
Medical & Health Services Managers
01208
11-9111-01   (5566)   **1.0**   (418)

Therapy Aide II
Healthcare Support Workers, All Others
01204   01209
31-9099-01   (5557)   **2.0**   (009)

Therapy Aide I
Healthcare Support Workers, All Others
01207
31-9099-01   (5556)   **1.0**   (007)

80 - DEPARTMENT OF JUVENILE JUSTICE
82 - SECURE RESIDENTIAL COMMITMENT
PROGRAMS
11 - REGION (NORTH)
14 - CIRCUIT
82 - DOZIER SCHOOL
   25 - SCHOOL ACTIVITIES
   40 - HOME LIFE
   60 - SOCIAL SERVICES

Director of Residential & Correction Facilities
Community & Social Service Managers
02437
10-9151-01   (6819)   **1.0**   (930)

Operations & Program Manager - SES
General & Operations Managers
01001
11-1021-03   (6882)   **1.0**   (530)

Superintendent - DJJ - SES
Managers, All Others
80801
11-9199-02   (9821)   **1.0**   (530)

Juvenile Justice Res. Officer Supervisor II - SES
Probation Officers & Correction Treatment Specialists
01114
21-1092-03   (5727)   **1.0**   (416)

Institutional Security Officer
Security Guards
01044 01094 37026 43025
33-9032-01   (8227)   **4.0**   (009)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
01111
21-1092-02   (5726)   **1.0**   (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01123 01151 03313 44017 44030
21-1092-01   (5717)   **5.0**   (013)

Juvenile Justice Res. Officer Supervisor II - SES
Probation Officers & Correction Treatment Specialists
01202
21-1092-03   (5727)   **1.0**   (416)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
01152
21-1092-02   (5726)   **1.0**   (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01146 01147 01258
03314 43013 44015
21-1092-01   (5717)   **6.0**   (013)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
01118
21-1092-02   (5726)   **1.0**   (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01105 01137 01159 01162 44025
21-1092-01   (5717)   **5.0**   (013)

Juvenile Justice Res. Officer Supervisor II - SES
Probation Officers & Correction Treatment Specialists
01141
21-1092-03   (5727)   **1.0**   (416)

Institutional Security Officer
Security Guards
01096 43026
33-9032-01   (8227)   **2.0**   (009)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
01122
21-1092-02   (5726)   **1.0**   (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01097 01121 01153 01170
01189 01203 43020 44016
21-1092-01   (5717)   **8.0**   (013)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
01131
21-1092-02   (5726)   **1.0**   (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01128 01129 01140 01150
01186 44011 44021 44029
21-1092-01   (5717)   **8.0**   (013)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
01155
21-1092-02   (5726)   **1.0**   (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01082 01117 01158 01194
43012 44012 44019 44026
21-1092-01   (5717)   **8.0**   (013)

Juvenile Justice Res. Officer Supervisor II - SES
Probation Officers & Correction Treatment Specialists
01184
21-1092-03   (5727)   **1.0**   (416)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
01130
21-1092-02   (5726)   **1.0**   (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01120 01143 01165 01174
01191 44013 44018
21-1092-01   (5717)   **7.0**   (013)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
01180
21-1092-02   (5726)   **1.0**   (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01038 01112 01113 01119
01135 43014 43015
21-1092-01   (5717)   **7.0**   (013)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
01182
21-1092-02   (5726)   **1.0**   (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01163 03311 43010 43011 44014 44022
21-1092-01   (5717)   **6.0**   (013)

Juvenile Justice Res. Officer Supervisor II - SES
Probation Officers & Correction Treatment Specialists
01101
21-1092-03   (5727)   **1.0**   (416)

Institutional Security Officer
Security Guards
01260 43023 43027 43029
33-9032-01   (8227)   **4.0**   (009)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
01124
21-1092-02   (5726)   **1.0**   (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01138 01176 01181 03315 43009 44024
21-1092-01   (5717)   **6.0**   (013)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
01098
21-1092-02   (5726)   **1.0**   (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01103 01104 01116 01190
21-1092-01   (5717)   **4.0**   (013)

Juvenile Justice Res. Officer Supervisor II - SES
Probation Officers & Correction Treatment Specialists
01200
21-1092-03   (5727)   **1.0**   (416)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01109 01134 01136 43022 44020
21-1092-01   (5717)   **5.0**   (013)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
01073
21-1092-02   (5726)   **1.0**   (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01005 01127 01178 01198 01275
21-1092-01   (5717)   **5.0**   (013)

80 - DEPARTMENT OF JUVENILE JUSTICE
82 - SECURE RESIDENTIAL COMMITMENT PROGRAMS
11 - REGION (NORTH)
14 - CIRCUIT
82 - DOZIER SCHOOL

CURRENT
Verified By: Jennifer Boswell
Effective: 08/06/2010

Director of Res. & Corr. Facilities - DJJ
Community & Social Service Managers
02437
10-9151-01   (6819)   **1.0**   (930)

from Page 80-14
Operations & Program Manager - SES
General & Operations Managers
01001
11-1021-03   (6882)   **1.0**   (530)

Training Manager - SES
Training & Development Managers
43021
11-3042-01   (1330)   **1.0**   (419)

Senior Physician
Family & General Practitioners
01004
29-1062-06   (5281)   **1.0**   (320)

Training Specialist II
Training & Development Specialists
01161
13-1073-02   (1324)   **1.0**   (017)

Senior Registered Nurse Supervisor
Registered Nurses
01274
29-1111-03   (5308)   **1.0**   077

Senior Dentist
Dentists, General
01276
29-1021-06   (5273)   **1.0**   (067)

Training Specialist I
Training & Development Specialists
44035
13-1073-01   (1322)   **1.0**   (012)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
44034
43-6014-01   (0105)   **1.0**   (010)

Senior Registered Nurse
Registered Nurses
01272   44037   44038   44039   80813   80819
29-1111-01   (5292)   **6.0**   (072)

Dental Assistant
Dental Assistants
01277
31-9091-02   (5632)   **1.0**   (011)

Registered Nurse
Registered Nurse
01271
29-1111-01   (5290)   **1.0**   (071)

Licensed Practical Nurse
Licensed Practical & Licensed Voc. Nurses
01166   01273   01419   80814
29-2061-03   (5599)   **4.0**   (014)

CURRENT
Verified by: Jennifer Boswell
Effective: 01/13/2010

Operations & Program Manager - SES
General & Operations Managers
01001
11-1021-03   (6882)   **1.0**   (530)

from Page 80-14
Jackson Juvenile Offender Correction
Superintendent
Managers, All Other
80797
11-9199-02   (9821)   **1.0**   (530)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
80802
43-6014-01   (0105)   **1.0**   (010)

Maintenance Mechanic
Maintenance & Repair Workers, General
80843
49-9042-02   (6466)   **1.0**   (014)

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Asst Detention Center Superintendent II - SES
Community & Social Service Managers
80800
11-9151-02   (5715)   **1.0**   (421)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
80818
43-6014-01   (0105)   **1.0**   (010)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
80825
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
80832
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
80839
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
80846
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
80853
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
80860
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Res. Officer Supervisor II - SES
Probation Officers & Correction Treatment Specialists
80867
21-1092-03   (5727)   **1.0**   (416)

80 - DEPARTMENT OF JUVENILE JUSTICE
82 - SECURE RESIDENTIAL COMMITMENT PROGRAMS
11 - REGION (NORTH)
14 - CIRCUIT
01 - JACKSON JUVENILE OFFENDER CORR.

CURRENT
Verified by: Jennifer Boswell
Effective: 01/13/2010

Jackson Juvenile Offender Correction
Superintendent
Managers, All Other
80797
11-9199-02 (9821) **1.0** (530)

from Page 80-14-1
Asst Detention Center Superintendent II - SES
Community & Social Service Managers
80800
11-9151-02 (5715) **1.0** (421)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
80825
21-1092-03 (5722) **1.0** (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
80832
21-1092-03 (5722) **1.0** (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
80839
21-1092-03 (5722) **1.0** (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
80846
21-1092-03 (5722) **1.0** (418)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
80847
21-1092-03 (5716) **1.0** (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
80829 80838 80840 80855
80857 80861 80874 80878
21-1092-01 (5717) **8.0** (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
80798 80837 80854 80859 80883
21-1092-01 (5717) **5.0** (013)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
80848
21-1092-03 (5716) **1.0** (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
80858 80863 80871 80875 80882
21-1092-01 (5717) **5.0** (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
63082 80836 80841 80844 80845
80850 80866 80870 80879 80880
21-1092-01 (5717) **10.0** (013)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
80853
21-1092-03 (5722) **1.0** (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
80860
21-1092-03 (5722) **1.0** (418)

Juvenile Justice Res. Officer Supervisor II - SES
Probation Officers & Correction Treatment Specialists
80867
21-1092-03 (5727) **1.0** (416)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
80827 80833
21-1092-03 (5716) **2.0** (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
46848 80826 80828
21-1092-03 (5716) **3.0** (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
80830
21-1092-01 (5717) **1.0** (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
80835 80842 80856 80864 80876 80877
21-1092-01 (5717) **6.0** (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
80862 80884
21-1092-01 (5717) **2.0** (013)

Juvenile Justice Res. Officer Supervisor I - SES
Probation Officers & Correction Treatment Specialists
80868
21-1092-02 (5726) **1.0** (414)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
80831 80851 80852 80865
80872 80873 80881
21-1092-01 (5717) **7.0** (013)

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80 - DEPARTMENT OF JUVENILE JUSTICE
82 - RESIDENTIAL AND CORRECTIONAL FACILITIES
21 - REGION (CENTRAL)

CURRENT
Verified by: Jennifer Boswell
Effective: 05/25/2010

Asst. Sec. for Residential & Corr. Facilities - SMS
Community & Social Service Managers
81808
10-9151-02 (6813) **1.0** (940)

CENTRAL REGION
from Page 80-80 (also Page 2C in Headquarters)
Dir. of Residential & Correction Facilities - SMS
Community & Social Service Managers
03385
10-9151-01 (6819) **1.0** (930)

Administrative Assistant II - SES
Executive Secretaries & Administrative Assistants
56793
43-6011-03 (0712) **1.0** (418)

Operations & Mgmt Consultant Manager - SES
General & Operations Managers
01025
11-1021-02 (2238) **1.0** (425)

Operations & Mgmt Consultant Manager - SES
General & Operations Managers
82309
11-1021-02 (2238) **1.0** (425)

Operations & Management Consultant II - SES
Management Analysts
04706 64967 81939 82304
13-1111-04 (2236) **4.0** (423)

Operations & Management Consultant II - SES
Management Analysts
57019
13-1111-04 (2236) **1.0** (423)

Operations & Mgmt Consultant Manager - SES
General & Operations Managers
56434
11-1021-02 (2238) **1.0** (425)

Senior Management Analyst II - SES
Management Analysts
24330
13-1111-04 (2225) **1.0** (426)

Senior Management Analyst II - SES
Management Analysts
82065
13-1111-04 (2225) **1.0** (426)

Government Operations Consultant I
Management Analysts
05952 11230 39700 46287 59680 59896
60072 60240 61320 80182 81922
13-1111-03 (2234) **11.0** (021)

Operations & Mgmt Consultant Manager - SES
General & Operations Managers
02656 81466
11-1021-02 (2238) **2.0** (425)

Staff Assistant - SES
Executive Secretaries & Administrative Assistants
02653
43-6011-02 (0120) **1.0** (413)

Operations & Management Consultant II - SES
Management Analysts
23707
13-1111-04 (2236) **1.0** (423)

Government Operations Consultant II
Management Analysts
46248
13-1111-04 (2236) **1.0** (023)

Management Review Specialist - SES
Management Analysts
02622 04599 24648
13-1111-04 (2239) **1.0** (424)

Management Review Specialist - SES
Management Analysts
03923 59300 80048 80290 81987
13-1111-04 (2239) **5.0** (424)

Senior Management Analyst II - SES
Management Analysts
82058
13-1111-04 (2225) **1.0** (426)

Operations Review Specialist
Management Analysts
82307
13-1111-04 (2239) **1.0** (024)

Britt Halfway House
go to Page 80-6
Halfway Facility Superintendent - SES
Community & Social Service Managers
03249
11-9151-01 (5724) **1.0** (421)

DeSoto Juvenile Correctional Facilities
go to Page 80-12
Operations & Program Manager - SES
General & Operations Managers
82259
11-1021-03 (6882) **1.0** (530)

Leslie Peters Halfway House
go to Page 80-13
Halfway Facility Superintendent - SES
Community & Social Service Managers
01968
11-9151-01 (5724) **1.0** (421)

Falkenburg Academy
go to Page 80-13-1
Superintendent
Managers, All Other
81430
11-9199-02 (9821) **1.0** (530)

80 - DEPARTMENT OF JUVENILE JUSTICE
81 - NON-SECURE RESIDENTIAL COMMITMENT PROGRAMS
21 - REGION (CENTRAL)
06 - CIRCUIT
6000 - BRITT HALFWAY HOUSE
    00 - SHIFT   01 - TRUST FUND

Director of Residential & Correctional Facilities
Community & Social Service Managers
03385
10-9151-01   (6819)   **1.0**   (930)

from Page 80-80-5
Britt Halfway House
Halfway Facility Superintendent - SES
Community & Social Service Managers
03249
11-9151-01   (5724)   **1.0**   (421)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
03254
43-6014-01   (0105)   **1.0**   (010)

Food Production & Services Supervisor - SES
First-Line Supv/Mgr Food Preparation & Service Workers
82803
35-1012-01   (6215)   **1.0**   (407)

Food Support Worker
Food Preparation Workers
03255   03256
35-2021-01   (6213)   **2.0**   (006)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
03252
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
43081   43082
21-1092-03   (5716)   **2.0**   (017)

Assistant Halfway Facility Superintendent - SES
Community & Social Service Managers
03250
11-9151-01   (5723)   **1.0**   (419)

Social Services Counselor
Counselors, All Other
56347   56348
21-1019-03   (5953)   **2.0**   (018)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
04323
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
63169
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
28415
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
63166   63167   63168   82141
21-1092-01   (5717)   **4.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82151
21-1092-01   (5717)   **1.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82416
21-1092-01   (5717)   **1.0**   (013)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
43102
21-1092-03   (5716)   **1.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
03251   03253   43100
21-1092-03   (5716)   **3.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
56349
21-1092-03   (5716)   **1.0**   (017)

Maintenance Mechanic
Maintenance & Repair Workers, General
56350
49-9042-02   (6466)   **1.0**   (014)

80 - DEPARTMENT OF JUVENILE JUSTICE
82 - **SECURE** - RESIDENTIAL COMMITMENT PROGRAM
21 - REGION (CENTRAL)
12 - CIRCUIT
8100 -DESOTO JUVENILE CORR FAC. DUAL DIAGNOSIS PROGRAM
8200 - DESOTO JUVENILE CORR FAC. INTENSIVE MENTAL HEALTH PROGRAM
80812112601 - **NONSECUR**E - DESOTO JUVENILE CORR FAC. MENTAL HEALTH PROGRAM

Director of Residential & Correction Facilities
Community & Social Service Managers
03385
10-9151-01   (6819)   **1.0**   (930)

Operations & Program Manager
General & Operations Managers
82259
11-1021-03   (6882)   **1.0**   (530)

Administrative Assistant II
Executive Secretaries & Administrative Assistants
81963
43-6011-03   (0712)   **1.0**   (018)

Page 12-1
DeSoto Juvenile Correctional Facilities
Superintendent
Managers, All Other
82260
11-9199-02   (9821)   **1.0**   (530)

Page 12-2
DeSoto Dual Diagnosis Program
Superintendent
Managers, All Other
82035
11-9199-02   (9821)   **1.0**   (530)

Page 12-3
Operations & Management Consultant Manager - SES
General & Operations Managers
81964
11-1021-02   (2238)   **1.0**   (425)

Page 12-4
Operations & Management Consultant Manager - SES
General & Operations Managers
81985
11-1021-02   (2238)   **1.0**   (425)

Page 12-5
Maintenance & Construction Superintendent - SES
Construction Managers
82295
11-9021-02   (6387)   **1.0**   (422)

Government Operations Consultant II
Management Analysts
81929   81935
13-1111-04   (2236)   **2.0**   (023)

80 - DEPARTMENT OF JUVENILE JUSTICE
82 - **SECURE** - RESIDENTIAL COMMITMENT PROGRAM
21 - REGION (CENTRAL)
12 - CIRCUIT
8100 - DESOTO JUVENILE CORRECTIONAL FACILITIES

CURRENT
Verified by: Jennifer Boswell
Effective: 12/14/2009

Director of Residential & Correction Facilities
Community & Social Service Managers
03385
10-9151-01   (6819)   **1.0**   (930

Operations & Program Manager
General & Ooerations Managers
82259
11-1021-03   (6882)   **1.0**   (530)

from Page 12
DeSoto Juvenile Correctional Facilities
Superintendent
Managers, All Other
82260
11-9199-02   (9821)   **1.0**   (530)

Staff Assistant
Executive Secretaries & Administrative Assistants
81911
43-6011-02   (0120)   **1.0**   (013)

Page 12-1A
Intensive Mental Health
Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
82258
11-9151-02   (5715)   **1.0**   (421)

Page 12-1B
DeSoto Juvenile Correctional Facilities
Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
82257
11-9151-02   (5715)   **1.0**   (421)

Page 12-1C
Dual Diagnosis Program
Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
81954
11-9151-02   (5715)   **1.0**   (421)

Page 12-1D
Senior Behavioral Analyst
Social Scientists & Related Workers, All
81958   81959
19-3099-04   (5237)   **2.0**   (095)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
43275   63274
21-1092-03   (5716)   **2.0**   (017)

Recreation Therapy Analyst
Rehabilitation Counselors
81989   82041   82043
21-1015-02   (5566)   **3.0**   (018)

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80 - DEPARTMENT OF JUVENILE JUSTICE
81 - **NONSECURE -** RESIDENTIAL COMMITMENT PROGRAM
21 - REGION (CENTRAL)
12 - CIRCUIT
6010 - DESOTO JUV CORR FACILITIES
INTENSIVE MENTAL HEALTH PROGRAM

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DeSoto Juvenile Correctional Facilities
Superintendent
Managers, All Other
82260
11-9199-02   (9821)   **1.0**   (530)

from Page 12-1
Intensive Mental Health
Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
82258
11-9151-02   (5715)   **1.0**   (421)

Social Services Counselor
Counselors, All Other
82019   82021
21-1019-03   (5953)   **2.0**   (018)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82209
21-1092-01   (5717)   **1.0**   (013)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
81950
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82238
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82240
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82245
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
82246   82254
21-1092-03   (5716)   **2.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
82241   82252
21-1092-03   (5716)   **2.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
82230   82253
21-1092-03   (5716)   **2.0**   (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82099   82110   82168
82173   82187   82195   82201
21-1092-01   (5717)   **7.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01201   37027   82143   82152   82153
82159   82164   82169   82176
82188   82191   82206   82217   82291
21-1092-01   (5717)   **14.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01108   01196   82097   82145   82147   82148
82157   82171   82179   82181   82203   82212
21-1092-01   (5717)   **12.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01126   01144   44023   82138
82139   82161   82170   82177   82182
82184   82190   82202   82204
21-1092-01   (5717)   **13.0**   (013)

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80 - DEPARTMENT OF JUVENILE JUSTICE
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21 - REGION (CENTRAL)
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DeSoto Juvenile Correctional Facilities
Superintendent
Managers, All Other
82260
11-9199-02 (9821) **1.0** (530)

from Page 12-1
Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
82257
11-9151-02 (5715) **1.0** (421)

Administrative Secretary
Executive Secretaries & Administrative Assistants
81909
43-6011-02 (0108) **1.0** (012)

Administrative Secretary - SES
Executive Secretaries & Administrative Assistants
81917
43-6011-02 (0108) **1.0** (412)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
43108
21-1092-03 (5716) **1.0** (017)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82249
21-1092-03 (5722) **1.0** (418)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82194
21-1092-01 (5717) **1.0** (013)

Social Services Counselor
Counselors, All Other
82018 **82020** **82025**
21-1019-03 (5953) **3.0** (018)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
82243 **82244** **82250**
21-1092-03 (5716) **3.0** (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
44028 **82137** **82155** **82165**
82174 **82207** **82208** **82213** **82302**
21-1092-01 (5717) **9.0** (013)

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80 - DEPARTMENT OF JUVENILE JUSTICE
81 - **NONSECURE -** RESIDENTIAL COMMITMENT PROGRAM
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DUAL DIAGNOSIS PROGRAM

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DeSoto Juvenile Correctional Facilities
Superintendent
Managers, All Other
82260
11-9199-02   (9821)   **1.0**   (530)

from Page 12-1
Dual Diagnosis Program
Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
81954
11-9151-02   (5715)   **1.0**   (421)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82004
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82162
21-1092-03   (5722)   **1.0**   (418)

Social Services Counselor
Counselors, All Other
55789   82024
21-1019-03   (5953)   **2.0**   (018)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
82239   82248
21-1092-03   (5716)   **2.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
56004   82242   82251
21-1092-03   (5716)   **3.0**   (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
01139   01425   36172   82069   82118   82140
82150   82154   82158   82167   82178   82200
21-1092-01   (5717)   **12.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82149   82163   82192   82193   82196
82199   82210   82211   82214   82215   82216
21-1092-01   (5717)   **11.0**   (013)

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80 - DEPARTMENT OF JUVENILE JUSTICE
81 - **NONSECURE -** RESIDENTIAL COMMITMENT PROGRAM
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DeSoto Juvenile Correctional Facilities
Superintendent
Managers, All Other
82260
11-9199-02   (9821)   **1.0**   (530)

Senior Behavioral Analyst
Social Scientists & Related Workers, All
81958
19-3099-04   (5237)   **1.0**   (095)

Senior Behavioral Analyst
Social Scientists & Related Workers, All
81959
19-3099-04   (5237)   **1.0**   (095)

Behavioral Specialist
Social Scientists & Related Workers, All
81926   81936   81942   81944
81945   81946   81951
19-3099-03   (5230)   **7.0**   (089)

Rehabilitation Therapist
Rehabilitation Counselors
81992   82008   82010
21-1015-02   (5562)   **3.0**   (017)

Behavioral Specialist
Social Scientists & Related Workers, All
81940   81947   81948   81955
19-3099-03   (5230)   **4.0**   (089)

Rehabilitation Therapist
Rehabilitation Counselors
82003   82006   82009
21-1015-02   (5562)   **3.0**   (017)

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82 - **SECURE** - RESIDENTIAL COMMITMENT PROGRAM
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Verified by: Jennifer Boswell
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Director of Residential & Correction Facilities
Community & Social Service Managers
03385
10-9151-01   (6819)   **1.0**   (930

Operations & Program Manager
General & Ooerations Managers
82259
11-1021-03   (6882)   **1.0**   (530)

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DeSoto Dual Diagnosis Program
Superintendent
Managers, All Other
82035
11-9199-02   (9821)   **1.0**   (530)

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Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
81941
11-9151-02   (5715)   **1.0**   (421)

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Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
82255
11-9151-02   (5715)   **1.0**   (421)

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Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
82256
11-9151-02   (5715)   **1.0**   (421)

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Assistant Halfway Facility Superintendent - SES
Community & Social Service Managers
55801
11-9151-01   (5723)   **1.0**   (419)

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Senior Behavioral Analyst
Social Scientists & Related Workers, All
81956   81957
19-3099-04   (5237)   **2.0**   (095)

Staff Assistant - SES
Executive Secretaries & Administrative Assistants
81910
43-6011-02   (0120)   **1.0**   (413)

Data Entry Operator
Data Entry Keyers
81920
43-9021-01   (2001)   **1.0**   (009)

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DeSoto Dual Diagnosis Program
Superintendent
Managers, All Other
82035
11-9199-02   (9821)   **1.0**   (530)

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Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
81941
11-9151-02   (5715)   **1.0**   (421)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
02059
43-6014-01   (0105)   **1.0**   (010)

Social Services Counselor
Counselors, All Other
82011   82017
21-1019-03   (5953)   **2.0**   (018)

Vocational Instructor II
Vocational Education Teacher, Postsecondary
82037
25-1194-01   (1311)   **1.0**   (014)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
02057
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
43099
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82223
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82227
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
02058   82229
21-1092-03   (5716)   **2.0**   (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82070   82079
21-1092-01   (5717)   **2.0**   (013)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
55799   82220   82225
21-1092-03   (5716)   **3.0**   (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82061   82066   82114   82117
21-1092-01   (5717)   **4.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82045   82049   82092   82093
82012   82105   82121   82126
21-1092-01   (5717)   **8.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82073   82116   82122   82127   82129   82134
21-1092-01   (5717)   **6.0**   (013)

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80 - DEPARTMENT OF JUVENILE JUSTICE
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DeSoto Dual Diagnosis Program
Superintendent
Managers, All Other
82035
11-9199-02   (9821)   **1.0**   (530)

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Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
82255
11-9151-02   (5715)   **1.0**   (421)

Social Services Counselor
Counselors, All Other
82015   82023
21-1019-03   (5953)   **2.0**   (018)

Recreational Therapy Analyst
Rehabilitation Counselors
56003
21-1015-02   (5566)   **1.0**   (018)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
63382
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82231
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82235
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
82224
21-1092-03   (5716)   **1.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
43004   46845   82232
21-1092-03   (5716)   **3.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
02056   43003   82233
21-1092-03   (5716)   **3.0**   (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82074
21-1092-01   (5717)   **1.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82072   82082   82083   82089   82094
82113   82123   82125   82133
21-1092-01   (5717)   **9.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
63376   82046   82047   82053   82060
82120   82124   82136   82301
21-1092-01   (5717)   **9.0**   (013)

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80 - DEPARTMENT OF JUVENILE JUSTICE
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```
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                DeSoto Dual Diagnosis Program
                    Superintendent
                    Managers, All Other
                        82035
        11-9199-02        (9821)      1.0     (530)
```

```
                    from Page 12-2
        Assistant Detention Center Superintendent II - SES
            Community & Social Service Managers
                        82256
        11-9151-02        (5715)      1.0     (421)
```

```
                Social Services Counselor
                    Counselors, All Other
                    55788    82016
        21-1019-03        (5953)      2.0     (018)
```

```
    Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
                    46841
21-1092-03        (5722)      1.0     (418)
```

```
    Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
                    82236
21-1092-03        (5722)      1.0     (418)
```

```
            Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
                    82228
21-1092-03        (5716)      1.0     (017)
```

```
            Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
        43101    43276    82221    82234
21-1092-03        (5716)      4.0     (017)
```

```
        Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
    63270    63271    82051    82068    82075
    82076    82084    82086    82096
    82101    82119    82131    82135    82321
21-1092-01        (5717)     14.0     (013)
```

```
        Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
    56002    62448    63268    63269    63377
    82048    82054    82055    82078
    82091    82095    82109    82130    82132
21-1092-01        (5717)     14.0     (013)
```

```
            Recreation Therapy Analyst
                Rehabilitation Counselors
                        82042
    21-1015-02        (5566)      1.0     (018)
```

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DeSoto Dual Diagnosis Program
Superintendent
Managers, All Other
82035
11-9199-02   (9821)   **1.0**   (530)

from Page 12-2
Assistant Halfway Facility Superintendent - SES
Community & Social Service Managers
55801
11-9151-01   (5723)   **1.0**   (419)

Administrative Secretary - SES
Executive Secretaries & Administrative Assistants
81906
43-6011-02   (0108)   **1.0**   (412)

Social Services Counselor
Counselors, All Other
82012   82013   82014   82022
21-1019-03   (5953)   **4.0**   (018)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82219
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82237
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
82247
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
63375   82050   82052   82064   82085   82087
82100   82107   82115   82128   82205
21-1092-01   (5717)   **11.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
62450   82044   82057   82062   82063   82067
82071   82077   82081   82108   82112
21-1092-01   (5717)   **11.0**   (013)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
82218   82222   82226
21-1092-03   (5716)   **3.0**   (017)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82088   82098   82103   82106   82111
21-1092-01   (5717)   **5.0**   (013)

Recreation Therapy Analyst
Rehabilitation Counselors
82000
21-1015-02   (5566)   **1.0**   (018)

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DUAL DIAGNOSIS PROGRAM

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DeSoto Dual Diagnosis Program
Superintendent
Managers, All Other
82035
11-9199-02   (9821)   **1.0**   (530)

Senior Behavioral Analyst
Social Scientists & Related Workers, All
81956
19-3099-04   (5237)   **1.0**   (095)

Senior Behavioral Analyst
Social Scientists & Related Workers, All
81957
19-3099-04   (5237)   **1.0**   (095)

Administrative Secretary - SES
Executive Secretaries & Administrative Assistants
81916
43-6011-02   (0108)   **1.0**   (412)

Behavioral Specialist
Social Scientists & Related Workers, All
81924   81927   81928   81930   81931
81937   81943   81952   81953
19-3099-03   (5230)   **9.0**   (089)

Rehabilitation Therapist
Rehabilitation Counselors
81993   81994   81995   81998   82005
21-1015-02   (5562)   **5.0**   (017)

Behavioral Specialist
Social Scientists & Related Workers, All
02054   81933   81934   81938   81949
19-3099-03   (5230)   **5.0**   (089)

Rehabilitation Therapist
Rehabilitation Counselors
81996   81997   81999   82001   82002
21-1015-02   (5562)   **5.0**   (017)

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80 - DEPARTMENT OF JUVENILE JUSTICE
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CURRENT
Verified by: Jennifer Boswell
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Director of Residential & Correction Facilities
Community & Social Service Managers
03385
10-9151-01 (6819) **1.0** (930)

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Operations & Program Manager - SES
General & Operations Managers
82259
11-1021-03 (6882) **1.0** (530)

Operations & Management Consultant Manager - SES
General & Operations Managers
81964
11-1021-02 (2238) **1.0** (425)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
82303
43-6014-01 (0105) **1.0** (010)

Education & Training Specialist
Training & Development Specialists
82040
13-1073-03 (1328) **1.0** (018)

Health Information Specialist
File Clerks
82033
43-4071-03 (5666) **1.0** (015)

Senior Physician
Family & General Practitioners
82027 82028 82104 82140
29-1062-06 (5281) **4.0** (320)

Training Specialist II
Training & Development Specialists
82039 82294
13-1073-02 (1324) **2.0** (017)

Senior Dentist
Dentists, General
82032
29-1021-06 (5273) **1.0** (067)

Registered Nurse Supervisor
Registered Nurses
81990
29-1111-03 (5306) **1.0** (075)

Registered Nurse Supervisor
Registered Nurses
81991
29-1111-03 (5306) **1.0** (075)

Senior Pharmacist
Pharmacists
82030
29-1051-05 (5248) **1.0** (093)

Dental Assistant
Dental Assistants
82034
31-9091-02 (5632) **1.0** (011)

Registered Nurse Specialist
Registered Nurses
81962 81965 81968 81969
81973 81978 81981
29-1111-02 (5294) **7.0** (075)

Registered Nurse Specialist
Registered Nurses
81961 81972 81976 81977
81980 81982 81984
29-1111-02 (5294) **7.0** (075)

Pharmacy Technician
Pharmacy Technicians
82031
29-2052-02 (5500) **1.0** (013)

Licensed Practical Nurse
Licensed Practical & Licensed Vocational Nurses
81960 81966 81967 81970
29-2061-03 (5599) **4.0** (014)

Licensed Practical Nurse
Licensed Practical & Licensed Vocational Nurses
04330 81971 81975 81979 82036 82292
29-2061-03 (5599) **6.0** (014)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
81908
43-6014-01 (0105) **1.0** (010)

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8200 - DeSOTO JUVENILE CORRECTIONAL FAC. INTENSIVE MENTAL HEALTH PROGRAM
80812112601 - **NONSECUR**E - DeSOTO JUVENILE CORRECTIONAL FAC. MENTAL HEALTH PROGRAM

Director of Residential & Correction Facilities	
Community & Social Service Managers	
03385	
10-9151-01 (6819) **1.0** (930)	

Operations & Program Manager - SES
General & Operations Managers
82259
11-1021-03 (6882) **1.0** (530)

from Page 12
Operations & Mgmt Consultant Manager - SES
General & Operations Managers
81985
11-1021-02 (2238) **1.0** (425)

Administrative Secretary	**Storekeeper II**
Executive Secretaries & Administrative Assistants	Office &Administrative Support Worker, All Other
81913	**82290**
43-6011-02 (0108) **1.0** (012)	**43-9199-01** (0921) **1.0** (011)

Operations & Management Consultant II - SES	**Operations & Management Consultant II - SES**
Management Analysts	Management Analysts
81988	**81925**
13-1111-04 (2236) **1.0** (423)	**13-1111-04** (2236) **1.0** (423)

Administrative Secretary - SES	**Administrative Assistant I**	**Custodial Worker**
Executive Secretaries & Administrative Assistants	Executive Secretaries & Administrative Assistants	Janitor/Cleaner, Except Maid/Housekeeper
81914	**81919**	**82331 82332 82333**
43-6011-02 (0108) **1.0** (012)	**43-6011-02** (0709) **1.0** (415)	**37-2011-01** (6526) **3.0** (004)

Dietitian
Dietitians & Nutritionists
82261
29-1031-01 (5203) **1.0** (086)

Food Service Director - SES
Food Service Managers
82287
11-9051-01 (6224) **1.0** (418)

Food Production & Services Supervisor - SES	**Food Production & Services Supervisor - SES**	**Food Production & Services Supervisor - SES**	**Food Production & Services Supervisor - SES**
First-Line Supervisor/Manager Food Prep & Serv Wk	First-Line Supervisor/Manager Food Prep & Serv Wk	First-Line Supervisor/Manager Food Prep & Serv Wk	First-Line Supervisor/Manager Food Prep & Serv Wk
82283	**82284**	**82285**	**82286**
35-1012-01 (6215) **1.0** (407)	**35-1012-01** (6215) **1.0** (407)	**35-1012-01** (6215) **1.0** (407)	**35-1012-01** (6215) **1.0** (407)
Food Support Worker	**Food Support Worker**	**Food Support Worker**	**Food Support Worker**
Food Preparation Workers	Food Preparation Workers	Food Preparation Workers	Food Preparation Workers
82265 82268 82277	**82263 82264 82267 82269**		
82280 82735	**82274 82279 82281**	**82262 82270 82273 82282**	**82275 82278**
35-2021-01 (6213) **5.0** (006)	**35-2021-01** (6213) **7.0** (006)	**35-2021-01** (6213) **4.0** (006)	**35-2021-01** (6213) **2.0** (006)

80 - DEPARTMENT OF JUVENILE JUSTICE
82 - **SECURE -** RESIDENTIAL COMMITMENT PROGRAM
21 - REGION (CENTRAL)
12 - CIRCUIT
8100 - DESOTO JUV CORR FAC. DUAL DIAGNOSIS PROGRAM

CURRENT
Verified by: Jennifer Boswell
Effective: 08/06/2010

Director of Residential & Correction Facilities
Community & Social Service Managers
03385
10-9151-01 (6819) **1.0** (930)

Operations & Program Manager - SES
General & Operations Managers
82259
11-1021-03 (6882) **1.0** (530)

from Page 12
Maintenance & Construction Superintendent - SES
Construction Managers
82295
11-9021-02 (6837) **1.0** (422)

Administrative Secretary
Executive Secretaries & Administrative Assistants
81912
43-6011-02 (0108) **1.0** (012)

Institutional Security Supervisor - SES
Security Guards
82330
33-9032-03 (8233) **1.0** (416)

Maintenance Superintendent I - SES
Construction managers
82288
11-9021-01 (6381) **1.0** (418)

Groundskeeper
Landscaping & Groundskeeping Workers
82296 82297 82298 82299 82300
37-3011-01 (6394) **5.0** (006)

Institutional Security Officer
Security Guards
82326 82327
33-9032-01 (8227) **2.0** (009)

Carpenter
Carpenters
82305
47-2031-02 (6432) **1.0** (013)

Maintenance Mechanic
Maintenance & Repair Workers, General
82289 82312 82313 82314
82315 82316 82318 82319
49-9042-02 (6466) **8.0** (014)

Automotive Equipment Mechanic II
Automotive Service Technicians & Mechanics
82320
49-3023-02 (6450) **1.0** (015)

Refrigeration Mechanic
Heating/Air Conditioning/Refrigeration Mechanic/Installer
82311
49-9021-02 (6451) **1.0** (014)

Electrician
Electrical/Electrician Repair/Commercial Industrial Equipm
82310
49-2094-02 (6444) **1.0** (014)

Motor Vehicle Operator
Motor Vehicle Operators, All Other
82322
53-3099-01 (6366) **1.0** (006)

Director of Residential & Correction Facilities
Community & Social Service Managers
03385
10-9151-01   (6819)   **1.0**   (930)

from Page 80-80-5
Leslie Peters Halfway House
Halfway Facility Superintendent - SES
Community & Social Service Managers
01968
11-9151-01   (5724)   **1.0**   (421)

Social Services Counselor
Counselors, All Other
56393   56394
21-1019-03   (5953)   **2.0**   (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
01970
43-6014-01   (0105)   **1.0**   (010)

Maintenance Mechanic
Maintenance & Repair Workers, General
43783
49-9042-02   (6466)   **1.0**   (014)

Food Production & Services Supervisor - SES
First-Line Supv/Mgr Food Preparation & Service Workers
82276
35-1012-01   (6215)   **1.0**   (407)

Food Support Worker
Food Preparation Workers
01974   31670   56385
35-2021-01   (6213)   **3.0**   (006)

Assistant Halfway Facility Superintendent - SES
Community & Social Service Managers
01969
11-9151-01   (5723)   **1.0**   (410)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
01972
21-1092-03   (5722)   **1.0**   (013)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
04321
21-1092-03   (5722)   **1.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82142
21-1092-01   (5717)   **1.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
63357   82144
21-1092-01   (5717)   **1.0**   (013)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
43109
21-1092-03   (5716)   **1.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
01971   43088
21-1092-03   (5716)   **2.0**   (017)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
46847
21-1092-03   (5722)   **1.0**   (013)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
63360
21-1092-03   (5722)   **1.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
63358   63359
21-1092-01   (5717)   **2.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
82156
21-1092-01   (5717)   **1.0**   (013)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
01973   43089
21-1092-03   (5716)   **2.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
43104   56384
21-1092-03   (5716)   **2.0**   (017)

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80 - DEPARTMENT OF JUVENILE JUSTICE
81 - NON-SECURE RESIDENTIAL COMMITMENT PROGRAMS
21 - REGION (CENTRAL)
13 - CIRCUIT
6010 - FALKENBURG ACADEMY
   00 - SHIFT   01 - TRUST FUND

Director of Residential & Correctional Facilities
Community & Social Service Managers
03385
10-9151-01   (6819)   **1.0**   (930)

Falkenburg Academy
Superintendent
Managers, All Other
81430
11-9199-02   (9821)   **1.0**   (530)

Administrative Secretary
Executive Secretaries & Administrative Assistants
81342 81346
43-6011-02   (0108)   **2.0**   (012)

Food Service Director II - SES
Food Service Managers
82834
11-9051-01   (6224)   **1.0**   (418)

Food Support Worker
Food Preparation Workers
82271 82801 82802 82804
35-2021-01   (6213)   **4.0**   (006)

Fiscal Assistant II
Bookkeeping, Accounting & Auditing Clerk
81347
43-3031-02   (1418)   **1.0**   (012)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
81356
11-9151-02   (5715)   **1.0**   (421)

Assistant Detention Center Superintendent II - SES
Community & Social Service Managers
81415
11-9151-02   (5715)   **1.0**   (421)

Social Services Counselor
Counselors, All Other
81416 81417 81418
21-1019-03   (5953)   **3.0**   (018)

Secretary Specialist
Secretaries, Except Legal, Medical & Executive
81343 81344
43-6014-01   (0105)   **2.0**   (010)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
81390
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
81391
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
81392
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
81393
21-1092-03   (5722)   **1.0**   (418)

Behavioral Specialist
Social Scientists & Related Workers, All
81352
19-3099-03   (5230)   **1.0**   (089)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
81367 81373 81383
21-1092-03   (5716)   **3.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
81363
21-1092-03   (5716)   **1.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
81360 81369 81377 81378
21-1092-03   (5716)   **4.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
81370 81384 81385
21-1092-03   (5716)   **3.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
81376 81381
21-1092-03   (5716)   **2.0**   (017)

Registered Nurse
Registered Nurses
81354 81355
29-1111-01   (5290)   **2.0**   (071)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
81353
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
81398 81401 81411 81413
21-1092-01   (5717)   **4.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
81397 81406
21-1092-01   (5717)   **2.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
81402 81409 82180
21-1092-01   (5717)   **3.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
81399 81400 81403 81408
21-1092-01   (5717)   **4.0**   (013)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
81364 81380
21-1092-03   (5716)   **2.0**   (017)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
81394
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
81395
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
81396
21-1092-03   (5722)   **1.0**   (418)

Juvenile Justice Counselor Supervisor - SES
Probation Officers & Correction Treatment Specialists
81389
21-1092-03   (5722)   **1.0**   (418)

Maintenance Mechanic
Maintenance & Repair Workers, General
81427
49-9042-02   (6466)   **1.0**   (014)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
81357 81368 81379 81386
21-1092-03   (5716)   **4.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
81358 81372 81374 81382 81388
21-1092-03   (5716)   **5.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
81361 81362 81365 81366 81387
21-1092-03   (5716)   **5.0**   (017)

Juvenile Justice Counselor
Probation Officers & Correction Treatment Specialists
21-1092-03   (5716)   **1.0**   (017)

Custodial Worker
Janitor/Cleaner, Except Maid/Houskeeping
81428 81429
37-2011-01   (6526)   **2.0**   (004)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
81410
21-1092-01   (5717)   **1.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
81407
21-1092-01   (5717)   **1.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
81414
21-1092-01   (5717)   **1.0**   (013)

Juvenile Justice Residential Officer
Probation Officers & Correction Treatment Specialists
21-1092-01   (5717)   **1.0**   (013)

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80 - DEPARTMENT OF JUVENILE JUSTICE
82 - DIRECTOR OF RESIDENTIAL & CORR.
FACILITIES
30 - REGION (SOUTH)

CURRENT
Verified By: Jennifer Boswell
Effective: 07/30/2010

Assistant Secretary for Res & Corr Facilities
Community & Social Service Managers
81808
10-9151-2 (6815) **1.0** (940)

Director of Residential & Corr Facilities
Community & Social Service Managers
02799
10-9151-01 (6819) **1.0** (930)

Administrative Assistant II - SES
Executive Secretaries & Administrative Assistants
24395
43-6011-03 (0712) **1.0** (418)

Senior Management Analyst II - SES
Management Analysts
66396
13-1111-04 (2225) **1.0** (426)

Operations & Management Consultant Mgr - SES
General & Operations Managers
61097
11-1021-02 (2238) **1.0** (425)

Sr Management Analyst II - SES
Management Analysts
39777
13-1111-04 (2225) **1.0** (426)

Government Operations Consultant II
Management Analysts
80069
13-1111-04 (2236) **1.0** (023)

Government Operations Consultant I
Management Analysts
44180 46267 46361 46366
13-1111-03 (2234) **4.0** (021)

Administrative Secretary
Executive Secretaries & Administrative Assistants
39560
43-6011-02 (0108) **1.0** (012)

Operations & Management Consultant Mgr - SES
General & Operations Managers
22463
11-1021-02 (2238) **1.0** (425)

Administrative Assistant II
Executive Secretaries & Administrative Assistants
23462
43-6011-03 (0712) **1.0** (018)

Government Operations Consultant I
Management Analysts
46195 59546 61995 80951
13-1111-03 (2234) **4.0** (021)

Management Review Specialist - SES
Management Analysts
24439 81468
13-1111-04 (2239) **2.0** (424)

Operations & Management Consultant II - SES
Management Analysts
26639
13-1111-04 (2236) **1.0** (423)

Operations & Management Consultant I - SES
Management Analysts
02055
13-1111-03 (2234) **1.0** (421)

Government Operations Consultant II
Management Analysts
80070 19536
13-1111-04 (2236) **2.0** (023)

Operations Review Specialist
Management Analysts
81475
13-1111-04 (2239) **1.0** (024)

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Secretary of Juvenile Justice
Chief Executives
80001
10-1011-03   (9491)   **1.0**   (950)

Deputy Secretary - DJJ
General & Operations Managers
65162
10-1021-02   (9487)   **1.0**   (950)

from Page 2
Asst. Sec. for Prevention & Victim Services - SMS
Community & Social Service Managers
36215
10-9151-02   (6816)   **1.0**   (940)

Personal Secretary I
Executive Secretaries & Administrative Assistants
80144
43-6011-02   (9713)   **1.0**   (110)

Senior Management Analyst Supervisor - SES
Management Analysts
62404
13-1111-04   (2228)   **1.0**   (426)

Operations & Mgmt Consultant Manager - SES
General & Operations Managers
25280
11-1021-02   (2238)   **1.0**   (425)

Office of Data and Research
Operations & Mgmt Consultant Manager - SES
General & Operations Managers
80658
11-1021-02   (2238)   **1.0**   (425)

Senior Management Analyst II - SES
Management Analysts
80774
13-1111-04   (2225)   **1.0**   (426)

Operations & Management Consultant II - SES
Management Analysts
81807
13-1111-04   (2236)   **1.0**   (423)

Operations & Management Consultant II - SES
Management Analysts
01979   04355   04603   43056   56000
61187   80061   81519   81521   81526
13-1111-04   (2236)   **10.0**   (423)

Government Operations Consultant II
Management Analysts
02959   53754
13-1111-04   (2236)   **2.0**   (023)

JUVENILE JUSTICE, DEPARTMENT OF	FISCAL YEAR 2009-10		
SECTION I: BUDGET	**OPERATING**		**FIXED CAPITAL OUTLAY**
TOTAL ALL FUNDS GENERAL APPROPRIATIONS ACT		617,190,366	2,006,244
ADJUSTMENTS TO GENERAL APPROPRIATIONS ACT (Supplementals, Vetoes, Budget Amendments, etc.)		451,063	0
FINAL BUDGET FOR AGENCY		617,641,429	2,006,244

SECTION II: ACTIVITIES * MEASURES	Number of Units	(1) Unit Cost	(2) Expenditures (Allocated)	(3) FCO
Executive Direction, Administrative Support and Information Technology (2)				1,997,877
Secure Supervision * **Number of cases served.**	42,726	2,633.99	112,539,818	
Health Services * **Number of cases served**	52,277	247.78	12,953,042	
Mental Health Services * **Number of cases served**	42,726	94.01	4,016,472	
Food Services * **Number of resident days food services are provided**	455,144	15.80	7,192,124	
Transportation * **Number of Miles Youths Transported**	515,260	2.90	1,494,241	
Facilities, Repair Maintenance * **Square feet maintained**	994,077	2.61	2,589,860	
Counseling And Supervision - Contracted * **Number of youths served**	12,608	4,187.50	52,795,938	
Counseling And Supervision - State Provided * **Number of youths served**	36,894	1,331.46	49,123,004	
Apprehension * **Number of youths served**	688	753.32	518,286	
Juvenile Assessment Center Administration * **Number of youths served**	23,663	139.71	3,305,889	
Intake And Screening * **Number of cases served**	121,068	313.61	37,968,683	
Diversion * **Number of youths served**	25,989	215.76	5,607,293	
Sex Offender Treatment * **Number of youths served**	488	29,074.11	14,188,165	
Independent Living * **Number of youths served**	106	4,012.97	425,375	
Mental Health Treatment * **Number of youths served**	676	2,078.08	1,404,781	
Substance Abuse Treatment * **Number of youths served**	4,240	2,391.49	10,139,927	
Care And Custody * **Number of youths served**	9,551	20,128.41	192,246,470	
Behavioral Training And Life Skills * **Number of youth served**	9,551	524.74	5,011,817	
Vocational Training * **Number of youths served**	9,213	270.66	2,493,631	
Secure Mental Health Treatment Facility * **Number of youth served**	668	28,926.59	19,322,959	
Secure Children-in-need-of-services /Families-in-need-of-services * **Number of youths served**	7	5,357.14	37,500	
Non-secure Children-in-need-of-services / Families-in-need-of-services * **Number of youths served**	13,574	2,239.61	30,400,532	
Female Diversion Programs * **Number of youths served**	1,711	6,379.80	10,915,831	
School Attendance * **Number of youths served**	2,880	331.20	953,853	
Violence Reduction * **Number of youth served**	7,221	376.35	2,717,649	
Afterschool Programming * **Number of youths served**	1,237	1,464.66	1,811,786	
Central Communications Center * **Number of incidents referred for review**	2,399	153.22	367,580	
Juvenile Justice System Improvements * **Number of programs impacted**	17	84,107.71	1,429,832	
TOTAL			583,972,338	1,997,877

SECTION III: RECONCILIATION TO BUDGET			
PASS THROUGHS			
TRANSFER - STATE AGENCIES			
AID TO LOCAL GOVERNMENTS			
PAYMENT OF PENSIONS, BENEFITS AND CLAIMS			
OTHER			
REVERSIONS		33,669,165	8,367
TOTAL BUDGET FOR AGENCY (Total Activities + Pass Throughs + Reversions) - Should equal Section I above. (4)		617,641,503	2,006,244

SCHEDULE XI/EXHIBIT VI: AGENCY-LEVEL UNIT COST SUMMARY

(1) Some activity unit costs may be overstated due to the allocation of double budgeted items.

(2) Expenditures associated with Executive Direction, Administrative Support and Information Technology have been allocated based on FTE. Other allocation methodologies could result in significantly different unit costs per activity.

(3) Information for FCO depicts amounts for current year appropriations only. Additional information and systems are needed to develop meaningful FCO unit costs.

(4) Final Budget for Agency and Total Budget for Agency may not equal due to rounding.

Schedule XIV
Variance from Long Range Financial Outlook

Agency: Department of Juvenile Justice   **Contact: Vickie J. Harris**

Article III, Section 19(a)3, Florida Constitution, requires each agency Legislative Budget Request to be based upon and reflect the long range financial outlook adopted by the Joint Legislative Budget Commission or to explain any variance from the outlook.

1) Does the long range financial outlook adopted by the Joint Legislative Budget Commission in September 2010 contain revenue or expenditure estimates related to your agency?

Yes [**X**]   No [   ]

2) If yes, please list the estimates for revenues and budget drivers that reflect an estimate for your agency for Fiscal Year 2011-2012 and list the amount projected in the long range financial outlook and the amounts projected in your Schedule I or budget request.

	Issue (Revenue or Budget Driver)	R/B*	FY 2011-2012 Estimate/Request Amount	
			Long Range Financial Outlook	Legislative Budget Request
a	Shared Detention Cost - Fiscally Constrained Counties	B	5.9 M	4,632,618
b	Department of Juvenile Justice - Prevention & Intervention Programs	B	4.3 M	-
c				
d				
e				
f				

3) If your agency's Legislative Budget Request does not conform to the long range financial outlook with respect to the revenue estimates (from your Schedule I) or budget drivers, please explain the variance(s) below.

Item a - The department's issue reflects the estimated FY 2010-11 Fiscally Constrained Counties' share of predispositional detention costs. The department's estimate is based on the FY 2010-11 appropriations in the Shared County/State Juvenile Detention Trust Fund and the actual utilization data for FY 2008-09. The Long Range Financial Outlook's projection for this budget driver is based on a four-year appropriation average. Item b - The department did not include an issue in the FY 2011-12 Legislative Budget Request for this budget driver. The Long Range Financial Outlook's projection for this budget driver is based on a four-year appropriation average.

* R/B = Revenue or Budget Driver

Office of Policy and Budget - July 2010

DEPARTMENT OF JUVENILE JUSTICE

PROBATION AND COMMUNITY CORRECTIONS PROGRAM
JUVENILE PROBATION

EXHIBITS OR SCHEDULES

Frank Peterman, Jr., Secretary

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2011 - 2012

Department: **Juvenile Justice**

Budget Entity: Juvenile Probation

Chief Internal Auditor: Michael Yu, CIA

Phone Number: (850) 921-5698

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
A-0910-006	FY 09-10	Audit of Conditional Release Program	**Finding 1**: JJIS data related to the length of stay for youth who participated in conditional release programs were not reliable. **Recommendations:** We recommend the Office of Probation and Community Intervention enhance its controls over the completeness and accuracy of data entered into JJIS related to youth who participate in Community Based Conditional Release programs.	The Office of Probation and Community Intervention agreed with all the recommendations and has taken corrective actions to address the recommendations.	
			Finding 2: Our on-site review of youth files disclosed deficiencies pertaining to the administration of conditional release services**. Recommendations:** We recommend that the Office of Probation and Community Intervention continue its on-going monitoring activities to address the above deficiencies.	The Office of Probation and Community Intervention has taken corrective actions to address the recommendations.	
			Finding 3: The Office of Probation and Community Intervention did not have desk procedures pertaining to data input responsibilities for providers' case managers. **Recommendations:** We recommend that the Department develop desk procedures to address this transfer of responsibilities (data input) into JJIS from the Department to providers.	The Office of Probation and Community Intervention has taken corrective actions to address the recommendations.	

DEPARTMENT OF JUVENILE JUSTICE

OFFICE OF THE SECRETARY/
ASSISTANT SECRETARY FOR ADMINISTRATIVE SERVICES
EXECUTIVE DIRECTION/SUPPORT SERVICES

EXHIBITS OR SCHEDULES

Frank Peterman, Jr., Secretary

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2011 - 2012

Department: **Juvenile Justice**

Budget Entity: Executive Direction/Support Services

Chief Internal Auditor: Michael Yu, CIA

Phone Number: (850) 921-5698

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
A-0910-001	FY 09-10	Audit of Staff Development and Training Operations	**Finding 1:** Staff Development and Training (SD&T) did not have operating procedures in place to provide guidelines for its operation. **Recommendations:** We recommend Staff Development and Training develop operating procedures to provide clear guidelines for its operation and ensure the quality of its training programs.	Staff Development and Training developed operating procedures.	
			Finding 2: Procurement of training services from state community colleges was not in compliance with the statutory requirement. **Recommendations:** We recommend the Department change the current practice of procuring training services from the community colleges to ensure compliance with Florida Statues and provide criteria for service delivery and payment.	The Department will use formal contracts to procure training services from the community colleges in FY 2010-2011.	
			Finding 3: Payment for services was not properly managed and monitoring for service contracts was not conducted. **Recommendations**: We recommend Staff Development and Training develop procedures to ensure proper management of training service contracts and purchase orders. We also recommend SD&T identify key training service elements and implement procedures to properly monitor those service elements.	The Office of Staff Development and Training will monitor all service contracts following the guidelines and reporting of the Office of Contracts. New procedures will be implemented for the new fiscal year contracts beginning 2010-2011.	
			Finding 4: Administration of direct-care staff training programs needs improvement to meet the requirements of pertinent rules and regulations and ensure the integrity of the training programs. **Recommendations:** We recommend Staff Development and Training: • assist program offices to enforce the training remediation; develop, in conjunction with program offices, remedial training plan; document remedial training curriculum and the attendees; • create comprehensive course evaluation tools to effectively evaluate both training courses and instructors; • develop and implement procedures to ensure proper evaluation and approval of the subject matter expert's instruction; and, • develop procedures to ensure that all training hour requirements are met; prevent academies from scheduling training courses during weeks that include official holidays, or provide alternative schedules to accommodate the course hours missed.	The Office of Staff Development and Training has taken actions to address all the agreed recommendations.	

DEPARTMENT OF JUVENILE JUSTICE

RESIDENTIAL CORRECTIONS PROGRAM
SECURE RESIDENTIAL COMMITMENT

EXHIBITS OR SCHEDULES

Frank Peterman, Jr., Secretary

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: 80 Juvenile Justice   **Budget Period 2011-12**

Budget Entity: 80800200 Secure Residential Commitment

(1) SECTION I		(2) ACTUAL FY 2009 - 10	(3) ESTIMATED FY 2010 - 11	(4) REQUEST FY 2011 - 12
Interest on Debt	(A)	701,674	644,899	584,976
Principal	(B)	1,080,651	1,137,575	1,197,498
Repayment of Loans	(C)			
Fiscal Agent or Other Fees	(D)			
Other	(E)	15,552		
Total Debt Service	**(F)**	**1,797,877**	**1,782,474**	**1,782,474**

Explanation: The Department of Juvenile Justice is contractually obligated to pay lease payments for
Hastings Youth Academy (165 Bed Juvenile Residential Treatment Facility)
located in St. Johns County which is operated by G4S Youth Services, LLC.

SECTION II
ISSUE:

(1) INTEREST RATE	(2) MATURITY DATE	(3) ISSUE AMOUNT	(4) JUNE 30, 2011	(5) JUNE 30, 20012

(6)		(7) ACTUAL FY 2009 - 10	(8) ESTIMATED FY 2010 - 11	(9) REQUEST FY 2011 - 12
Interest on Debt	(G)			
Principal	(H)			
Fiscal Agent or Other Fees	(I)			
Other	(J)			
Total Debt Service	**(K)**			

ISSUE:

INTEREST RATE	MATURITY DATE	ISSUE AMOUNT	JUNE 30, 2011	JUNE 30, 20012

		ACTUAL FY 2009 - 10	ESTIMATED FY 2010 - 11	REQUEST FY 2011 - 12
Interest on Debt	(G)			
Principal	(H)			
Fiscal Agent or Other Fees	(I)			
Other	(J)			
Total Debt Service	**(K)**			

Office of Policy and Budget - July 2010

DEPARTMENT OF JUVENILE JUSTICE

PREVENTION AND VICTIM SERVICES PROGRAM
DELINQUENCY PREVENTION AND DIVERSION

EXHIBITS OR SCHEDULES

Frank Peterman, Jr., Secretary

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2011 - 2012

Department: **Juvenile Justice**

Chief Internal Auditor: Michael Yu, CIA

Budget Entity: Delinquency Prevention and Diversion

Phone Number: (850) 921-5698

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
A-08-0809-015	FY 09-10	Audit of Prevention and Victim Services Grant Management and Monitoring	**Finding 1:** The Office of Prevention and Victim Services did not adequately manage federal and state grants. **Recommendations:** • provide grant management training to all staff members on a continual basis; • complete a Sub Grant Information Form through the Grants Management System (GMS) within 30 days of granting a sub-award as required by the award document; • identify and eliminate barriers in the contracting process to ensure grant agreements are executed prior to the delivery of services; • update policies and procedures related to the grant close out process to ensure program effectiveness and fund accountability has been assessed at the end of the funding period; • ensure policies and procedures are disseminated among staff members to ensure established knowledge and consistency in implementing office procedures; • implement the use of management reports that identify grants that are to be closed out; • establish procedures to verify sub-recipients place advance funds in interest-bearing accounts and determine whether interest earned is due to the Department; • identify and eliminate barriers in the process that prevent timely processing of funds that are to be advanced to sub-recipients; • implement procedures that allow for tracking of unspent funds; • provide technical assistance to sub-recipients to address spending level shortages; • specifically notate match requirements in the executed grant agreement; • update policies and procedures to address match requirements and staff responsibility in reviewing sub-recipients reported match contributions; • consider eliminating the use of fixed-price agreements to contract with sub-recipients. The use of cost-reimbursement contracts better reflect Prevention's requirement that payment cannot be made beyond actual cost to provide services and unspent funds must be returned; • eliminate the practice of requesting reimbursement from sub-recipients that have entered into a fixed-price agreement; • outline deliverables that are measurable in the contract or grant agreement; • update policies and procedures to identify trigger points for developing corrective action plans for under-performing sub-recipients; and, • update policies and procedures to identify conditions that warrant grant termination.	The Office of Prevention and Victim Services has taken corrective actions to address all agreed recommendations. A follow-up was conducted in March 2010.	

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2011 - 2012

Department: Juvenile Justice

Chief Internal Auditor: Michael Yu, CIA

Budget Entity: Delinquency Prevention and Diversion

Phone Number: (850) 921-5698

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
			Finding 2: Monitoring of federal and state grants is insufficient to address the quality and effectiveness of services being provided and ensure that grant funds are expended according to the approved budget and federal and state regulations. **Recommendations:** • provide grant monitoring training to all staff members; • update policies and procedures to ensure grant monitors adequately assess sub-recipients compliance with grant provisions and can effectively address program effectiveness and fund accountability; • ensure policies and procedures are disseminated among staff members to establish knowledge and consistency in implementing office procedures; • supplement the monitoring tool with a written report that outlines deficiencies and conclusions reached regarding programmatic effectiveness and fiscal compliance; • employ the practice of conducting un-announced monitoring visits; • foster greater communication and work in partnership with the Bureau of Finance and Accounting in the grant monitoring process; and, we also recommend the Department ensure certification of the Florida Juvenile Justice Foundation operations is accomplished.	The Office of Prevention and Victim Services has taken corrective actions to address all agreed recommendations. A follow-up was conducted in March 2010.	
			Finding 3: Technical assistance documentation needs to be improved. **Recommendations:** • document sub-recipients' attendance at the mandatory technical assistance training in the grant files. • document technical assistance provided to sub-recipients and observed outcomes from follow-up.	The Office of Prevention and Victim Services has taken corrective actions to address all agreed recommendations. A follow-up was conducted in March 2010.	
A-0910-003	FY 09-10	Audit of Children and Families in Need of Services (CINS/FINS)	**Finding 1:** The DJJ Made Payments of $6,524 In Excess of the Contracted Amount. **Recommendations:** We recommended the Office of Prevention and Victim Services: • Keep abreast of changes to contract V2021 and subsequent contracts for CINS/FINS services to ensure that the DJJ does not make payments in excess of contracted amounts; • Compare contract requirements to payment invoices submitted prior to submitting invoices for payment; • Request written explanation for changes to submitted payment invoices made by the Florida Network; and, • Recalculate invoice amounts to ensure payment accuracy.	The Office of Prevention and Victim Services has taken corrective actions to address all agreed recommendations.	

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS   **Budget Period: 2011 - 2012**

Department: **Juvenile Justice**   **Chief Internal Auditor:** Michael Yu, CIA

Budget Entity: Delinquency Prevention and Diversion   **Phone Number:** (850) 921-5698

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
			Finding 2: Florida Prevention Association (FPA), Internal Control Deficiencies. **Recommendations:** We recommend the DJJ and Florida Network: • Request the FPA document the voluntary withdrawal of members of its Board of Directors; • Request the FPA take necessary steps to create a fully functioning Board of Directors; • Request the FPA notice all Board of Directors' meetings and maintain a record of all conducted Board meetings as corporate records; • Review the contractual agreement between Fiscal Management Solutions and FPA and determine whether the agreement (a) is valid in light of the timing of the Board member signature and lack of full Board approval and (b) creates an improper subcontracting relationship; • Review the lease agreement entered into by FPA to determine if there is a separation of physical space wherein FPA business is conducted; • Request the FPA separate all FPA banking transactions from those of Fiscal Management Solutions and any other for-profit or personal funds that may flow through the operating bank account; • Request the FPA reflect payroll expenses within its accounting records and pay all associated payroll taxes that are due and payable; • Determine if FPA's failure to pay payroll taxes creates a liability for the DJJ or the Florida Network; • Request the FPA address the check signing deficiency that is not in line with its bylaws; • Request the FPA adhere to Section 112.061, F.S., for travel; • Request reimbursement from the FPA for prohibited, unsupported and non CINS/FINS related expenditures that were charged against the contract; and, • Suspend the Florida Network's contractual relationship with the FPA until the deficiencies identified are corrected.	DJJ and Florida Network have taken actions to address all the agreed recommendations.	
			Finding 3: Unsupported and Questionable Expenditures – Mount Bethel Human Services Corporation. **Recommendations:** We recommend the DJJ and Florida Network: • Request reimbursement from Mount Bethel for unsupported and non CINS/FINS related expenditures that were charged against the contract; • Review monitoring reports submitted by the Florida Network contracted monitors and implement a process to ensure deficiencies noted are corrected; • Ensure audited financial statements are submitted by Local Service Providers (LSPs) when required; and, • Determine whether suspending contractual relationships with LSPs is warranted based on continuing deficiencies identified in monitoring reports.	DJJ and Florida Network have taken actions to address all the agreed recommendations.	

Department: **Juvenile Justice**

Chief Internal Auditor: Michael Yu, CIA

Budget Entity: Delinquency Prevention and Diversion

Phone Number: (850) 921-5698

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
			Finding 4: Cash Management – Petty Cash. **Recommendations:** We recommend the DJJ and Florida Network: • Review monitoring reports submitted by the Florida Network contracted monitors and implement a process to ensure fiscal deficiencies noted are corrected; • Place emphasis on addressing deficiencies involving cash handling. Cash is highly susceptible to misappropriation and as such, more scrutiny should be involved during the monitoring process; and, • Ensure petty cash expenses are allowable under Contract V2021.	DJJ and Florida Network have taken actions to address all the agreed recommendations.	
			Finding 5: Title IV-E Administrative Fee Not Allowed. **Recommendations:** We recommended the Florida Network discontinue the practice of charging LSPs an administrative fee for Title IV-E funding.	The Florida Network will revised its cost allocation plan to appropriately charge all fund sources their share of indirect cost, including the Title IV-E. Written approval from DCF and DJJ will be obtained.	
			Finding 6: The DJJ Contract Management Can Be Improved. **Recommendations:** We recommend the Office of Prevention: • Ensure a copy of any corrective action plan issued to an LSP is provided to the Office of Prevention and follow-up is conducted to verify that corrections made adequately addressed the identified deficiency; • Recalculate payment invoices submitted by the Florida Network to verify its accuracy; • Request written documentation explaining the reason for any re-submitted payment invoices; and, • Ensure that any additional fees implemented by the Florida Network to LSPs are allowable. We recommend the DJJ: • Revisit the manner in which it contracts using fixed-price contracts. The DJJ should ensure the correct contract type (fixed-price or cost-reimbursement) is used. • Consider eliminating the use of fixed-price agreements to contract with vendors when the substance of the agreement is cost-reimbursement. It also better reflects the DJJ's requirement that fund expenditures must be accounted for and unspent funds must be returned.	The Department has taken corrective actions to address all the agreed recommendations.	

Fiscal Year 2011-12 LBR Technical Review Checklist (Rev. 10-13-2010)

Department/Budget Entity (Service):   Department of Juvenile Justice/Detention Centers

Agency Budget Officer/OPB Analyst Name: Vickie Harris/Theda Roberts

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)					
	80400100					

	1. GENERAL						
1.1	Are Columns A01, A02, A04, A05, A36, A90, A91, A92, A93, A94, A95, IA1, IA4, IA5, IP1,V1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? **(CSDI)**	Y					
1.2	Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? **(CSDI)**	Y					
AUDITS:							
1.3	Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. **(EXBR, EXBA)**	Y					
1.4	Has security been set correctly? **(CSDR, CSA)**	Y					
TIP	The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.						
	2. EXHIBIT A (EADR, EXA)						
2.1	Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	Y					
2.2	Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y					
2.3	Are the issue codes and titles consistent with *Section 3* of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y					
2.4	Have the coding guidelines in *Section 3* of the LBR Instructions (pages 15 through 27) been followed?	Y					
	3. EXHIBIT B (EXBR, EXB)						
3.1	Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A					
3.2	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A					
AUDITS:							
3.3	Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? **(NACR, NAC - Report should print "No Negative Appropriation Categories Found")**	Y					

		Program or Service (Budget Entity Codes)					
	Action	80400100					
3.4	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? **(EXBR, EXBC - Report should print "Records Selected Net To Zero")**	Y					
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.						
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.						
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.						

4. EXHIBIT D (EADR, EXD)

4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	Y					
4.2	Is the program component code and title used correct?	Y					
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.						

5. EXHIBIT D-1 (ED1R, EXD1)

5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y					
AUDITS:							
5.2	Do the fund totals agree with the object category totals within each appropriation category? **(ED1R, XD1A - Report should print "No Differences Found For This Report")**	Y					
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? **(EXBR, EXBB - Negative differences need to be corrected in Column A01.)**	Y					
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? **(EXBR, EXBD - Differences need to be corrected in Column A01.)**	Y					
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.						
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.						
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2009-10 approved budget. Amounts should be positive.						

	Program or Service (Budget Entity Codes)					
Action	80400100					

TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.						

6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)

6.1	Are issues appropriately aligned with appropriation categories?	Y					
TIP	Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.						

7. EXHIBIT D-3A (EADR, ED3A)

7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	Y					
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	Y					
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	N/A					
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A					
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	N/A					
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A					
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	Y					
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A					
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y					
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #11-006?	Y					
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should not be deleted. **(PLRR, PLMO)**	N/A					
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A					

	Program or Service (Budget Entity Codes)				
Action	80400100				
7.13 Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A				
7.14 Do the amounts reflect appropriate FSI assignments?	Y				
7.15 Do the issues relating to *salary and benefits* have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.)	N/A				
7.16 Do the issues relating to *Information Technology (IT)* have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	N/A				
7.17 Are the issues relating to *major audit findings and recommendations* properly coded (4A0XXX0, 4B0XXX0)?	N/A				

	Action	Program or Service (Budget Entity Codes)					
		80400100					

<table>
<tr><td colspan="3">AUDIT:</td></tr>
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7.18	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. **(EADR, FSIA - Report should print "No Records Selected For Reporting")**	Y
7.19	Does the General Revenue for 160XXXX issues net to zero? **(GENR, LBR1)**	Y
7.20	Does the General Revenue for 180XXXX issues net to zero? **(GENR, LBR2)**	N/A
7.21	Does the General Revenue for 200XXXX issues net to zero? **(GENR, LBR3)**	N/A
7.22	Have FCO appropriations been entered into the nonrecurring column A04? **(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))**	Y
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run **OADA/OADR** from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.	
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.	
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.	
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).	
TIP	If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.	

		Program or Service (Budget Entity Codes)				
	Action	80400100				

8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level *or* SC1R, SC1D - Department Level)

8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y				
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?	Y				
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?	Y				
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	N/A				
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?	Y				
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling $100,000 or more for the fiscal year?	Y				
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y				
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to *section 215.32(2)(b), Florida Statutes* - including the Schedule ID and applicable legislation?	N/A				
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?	Y				
8.10	Are the statutory authority references correct?	Y				
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)	Y				
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y				
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y				
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y				
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y				
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y				
8.17	If applicable, are nonrecurring revenues entered into Column A04?	N/A				
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y				

		Program or Service (Budget Entity Codes)					
	Action	80400100					
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y					
8.20	Are appropriate service charge nonoperating amounts included in Section II?	Y					
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y					
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling $100,000 or more.)	N/A					
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y					
8.24	Are prior year September operating reversions appropriately shown in column A01?	Y					
8.25	Are current year September operating reversions appropriately shown in column A02?	Y					
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y					
8.27	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y					
8.28	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y					
AUDITS:							
8.29	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y					
8.30	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? **(SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")**	Y					
8.31	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. **(SC1R, DEPT)**	Y					
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!						
TIP	Determine if the agency is scheduled for trust fund review. (See page 125 of the LBR Instructions.)						
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.						
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.						
9. SCHEDULE II (PSCR, SC2)							
AUDIT:							

	Program or Service (Budget Entity Codes)					
Action	80400100					
9.1 Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? **(BRAR, BRAA - Report should print "No Records Selected For This Request")** Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See *Base Rate Audit* on page 157 of the LBR Instructions.)	N/A					
10. SCHEDULE III (PSCR, SC3)						
10.1 Is the appropriate lapse amount applied in Segment 3? (See page 87 of the LBR Instructions.)	Y					
10.2 Are amounts in *Other Salary Amount* appropriate and fully justified? (See page 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use **OADI** or **OADR** to identify agency other salary amounts requested.	Y					
11. SCHEDULE IV (EADR, SC4)						
11.1 Are the correct Information Technology (IT) issue codes used?	N/A					
TIP If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.						
12. SCHEDULE VIIIA (EADR, SC8A)						
12.1 Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?	Y					
13. SCHEDULE VIIIB-1 (EADR, S8B1)						
13.1 Do the reductions comply with the instructions provided on pages 98 through 101 of the LBR Instructions regarding a 5% reduction in recurring and nonrecurring General Revenue and Trust Funds?	Y					
14. SCHEDULE VIIIB-2 (EADR, S8B2)						
14.1 Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 15% reduction in recurring General Revenue and Trust Funds?	Y					

	Program or Service (Budget Entity Codes)				
Action	80400100				

15. SCHEDULE XI (LAS/PBS Web - see page 108 of the LBR Instructions for detailed instructions)							
15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to *section 216.023(4) (b), Florida Statutes,* the Legislature can reduce the funding level for any agency that does not provide this information.)	Y					
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?	Y					
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:							
15.3	Does the FY 2009-10 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (**GENR, ACT1**)	Y					
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (**Audit #1 should print "No Activities Found"**)	Y					
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (**Audit #2 should print "No Operating Categories Found"**)	Y					
15.6	Has the agency provided the necessary demand (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y					
15.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (**Audit #4 should print "No Discrepancies Found"**)	Y					
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.						
16. MANUALLY PREPARED EXHIBITS & SCHEDULES							
16.1	Do exhibits and schedules comply with LBR Instructions (pages 110 through 154 of the LBR Instructions), and are they accurate and complete?	Y					
16.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y					
16.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y					

	Program or Service (Budget Entity Codes)					
Action	80400100					

AUDITS - GENERAL INFORMATION							
TIP	Review *Section 6: Audits* of the LBR Instructions for a list of audits and their descriptions.						
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.						
17. CAPITAL IMPROVEMENTS PROGRAM (CIP)							
17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y					
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y					
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y					
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y					
17.5	Are the appropriate counties identified in the narrative?	Y					
17.6	Has the CIP-2 form (Exibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y					
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.						
18. FLORIDA FISCAL PORTAL							
18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y					

Fiscal Year 2011-12 LBR Technical Review Checklist (Rev. 10-13-2010)

Department/Budget Entity (Service): Department of Juvenile Justice/Aftercare Services / Conditional Release	
Agency Budget Officer/OPB Analyst Name: Vickie J. Harris/Theda Roberts	

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)					
	80700100	Dept				
1. GENERAL						
1.1 Are Columns A01, A02, A04, A05, A36, A90, A91, A92, A93, A94, A95, IA1, IA4, IA5, IP1,V1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? **(CSDI)**	Y					
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? **(CSDI)**	Y					
AUDITS:						
1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. **(EXBR, EXBA)**	Y					
1.4 Has security been set correctly? **(CSDR, CSA)**	Y					
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.						
2. EXHIBIT A (EADR, EXA)						
2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	Y					
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y					
2.3 Are the issue codes and titles consistent with *Section 3* of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y					
2.4 Have the coding guidelines in *Section 3* of the LBR Instructions (pages 15 through 27) been followed?	Y					
3. EXHIBIT B (EXBR, EXB)						
3.1 Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A					
3.2 Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y					
AUDITS:						
3.3 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? **(NACR, NAC - Report should print "No Negative Appropriation Categories Found")**	Y					

Action	Program or Service (Budget Entity Codes)				
	80700100	Dept			
3.4 Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? **(EXBR, EXBC - Report should print "Records Selected Net To Zero")**	Y				
TIP Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					
4. EXHIBIT D (EADR, EXD)					
4.1 Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	Y				
4.2 Is the program component code and title used correct?	Y				
TIP Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)					
5.1 Are all object of expenditures positive amounts? (This is a manual check.)	Y				
AUDITS:					
5.2 Do the fund totals agree with the object category totals within each appropriation category? **(ED1R, XD1A - Report should print "No Differences Found For This Report")**	Y				
5.3 FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? **(EXBR, EXBB - Negative differences need to be corrected in Column A01.)**	Y				
5.4 A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? **(EXBR, EXBD - Differences need to be corrected in Column A01.)**	Y				
TIP If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2009-10 approved budget. Amounts should be positive.					

		Program or Service (Budget Entity Codes)				
	Action	80700100	Dept			

TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.					

6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)

6.1	Are issues appropriately aligned with appropriation categories?	Y				
TIP	Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					

7. EXHIBIT D-3A (EADR, ED3A)

7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	Y				
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	Y				
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	N/A				
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A				
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	N/A				
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A				
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	Y				
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A				
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y				
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #11-006?	N/A				
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. **(PLRR, PLMO)**	N/A				
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A				

	Action	Program or Service (Budget Entity Codes)				
		80700100	Dept			
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A				
7.14	Do the amounts reflect appropriate FSI assignments?	Y				
7.15	Do the issues relating to *salary and benefits* have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.)	N/A				
7.16	Do the issues relating to *Information Technology (IT)* have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	N/A				
7.17	Are the issues relating to *major audit findings and recommendations* properly coded (4A0XXX0, 4B0XXX0)?	N/A				

		Program or Service (Budget Entity Codes			
Action	80700100	Dept			

AUDIT:						
7.18	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. **(EADR, FSIA - Report should print "No Records Selected For Reporting")**	Y				
7.19	Does the General Revenue for 160XXXX issues net to zero? **(GENR, LBR1)**	N/A				
7.20	Does the General Revenue for 180XXXX issues net to zero? **(GENR, LBR2)**	N/A				
7.21	Does the General Revenue for 200XXXX issues net to zero? **(GENR, LBR3)**	N/A				
7.22	Have FCO appropriations been entered into the nonrecurring column A04? **(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))**	N/A				
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run **OADA/OADR** from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					

		Program or Service (Budget Entity Codes			
	Action	80700100	Dept			

8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level *or* SC1R, SC1D - Department Level)

8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y				
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?	Y				
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?	Y				
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	N/A				
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?	Y				
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling $100,000 or more for the fiscal year?	Y				
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y				
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to *section 215.32(2)(b), Florida Statutes* - including the Schedule ID and applicable legislation?	N/A				
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?	Y				
8.10	Are the statutory authority references correct?	Y				
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)	Y				
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	N/A				
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y				
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y				
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y				
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y				
8.17	If applicable, are nonrecurring revenues entered into Column A04?	N/A				
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y				

	Program or Service (Budget Entity Codes				
Action	80700100	Dept			
8.19 Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y				
8.20 Are appropriate service charge nonoperating amounts included in Section II?	Y				
8.21 Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y				
8.22 Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling $100,000 or more.)	N/A				
8.23 Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y				
8.24 Are prior year September operating reversions appropriately shown in column A01?	Y				
8.25 Are current year September operating reversions appropriately shown in column A02?	Y				
8.26 Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y				
8.27 Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y				
8.28 Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y				
AUDITS:					
8.29 Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y				
8.30 Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? **(SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")**	Y				
8.31 Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. **(SC1R, DEPT)**	Y				
TIP The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP Determine if the agency is scheduled for trust fund review. (See page 125 of the LBR Instructions.)					
TIP Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)					
AUDIT:					

	Action	Program or Service (Budget Entity Codes)				
		80700100	Dept			
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? **(BRAR, BRAA - Report should print "No Records Selected For This Request")** Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See *Base Rate Audit* on page 157 of the LBR Instructions.)	N/A				
10. SCHEDULE III (PSCR, SC3)						
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 87 of the LBR Instructions.)	Y				
10.2	Are amounts in *Other Salary Amount* appropriate and fully justified? (See page 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use **OADI** or **OADR** to identify agency other salary amounts requested.	Y				
11. SCHEDULE IV (EADR, SC4)						
11.1	Are the correct Information Technology (IT) issue codes used?	N/A				
TIP	If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					
12. SCHEDULE VIIIA (EADR, SC8A)						
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?	Y				
13. SCHEDULE VIIIB-1 (EADR, S8B1)						
13.1	Do the reductions comply with the instructions provided on pages 98 through 101 of the LBR Instructions regarding a 5% reduction in recurring and nonrecurring General Revenue and Trust Funds?	Y				
14. SCHEDULE VIIIB-2 (EADR, S8B2)						
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 15% reduction in recurring General Revenue and Trust Funds?	Y				

		Program or Service (Budget Entity Codes				
	Action	80700100	Dept			

15. SCHEDULE XI (LAS/PBS Web - see page 108 of the LBR Instructions for detailed instructions)					
15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to *section 216.023(4) (b), Florida Statutes,* the Legislature can reduce the funding level for any agency that does not provide this information.)	Y			
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?	Y			
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:					
15.3	Does the FY 2009-10 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? **(GENR, ACT1)**	Y			
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? **(Audit #1 should print "No Activities Found")**	Y			
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? **(Audit #2 should print "No Operating Categories Found")**	Y			
15.6	Has the agency provided the necessary demand (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y			
15.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? **(Audit #4 should print "No Discrepancies Found")**	Y			
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.				
16. MANUALLY PREPARED EXHIBITS & SCHEDULES					
16.1	Do exhibits and schedules comply with LBR Instructions (pages 110 through 154 of the LBR Instructions), and are they accurate and complete?	Y			
16.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y			
16.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y			

		Program or Service (Budget Entity Codes)				
Action		80700100	Dept			

	AUDITS - GENERAL INFORMATION	
TIP	Review *Section 6: Audits* of the LBR Instructions for a list of audits and their descriptions.	
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.	
17.	**CAPITAL IMPROVEMENTS PROGRAM (CIP)**	
17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	N/A
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	N/A
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A
17.5	Are the appropriate counties identified in the narrative?	N/A
17.6	Has the CIP-2 form (Exibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.	
18.	**FLORIDA FISCAL PORTAL**	
18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y

Fiscal Year 2011-12 LBR Technical Review Checklist (Rev. 10-13-2010)

Department/Budget Entity (Service): Department of Juvenile Justice/Juvenile Probation	
Agency Budget Officer/OPB Analyst Name: Vickie J. Harris/Theda Roberts	

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)				
	80700200	Dept			
1. GENERAL					
1.1 Are Columns A01, A02, A04, A05, A36, A90, A91, A92, A93, A94, A95, IA1, IA4, IA5, IP1,V1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? **(CSDI)**	Y				
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? **(CSDI)**	Y				
AUDITS:					
1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. **(EXBR, EXBA)**	Y				
1.4 Has security been set correctly? **(CSDR, CSA)**	Y				
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.					
2. EXHIBIT A (EADR, EXA)					
2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	Y				
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y				
2.3 Are the issue codes and titles consistent with *Section 3* of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y				
2.4 Have the coding guidelines in *Section 3* of the LBR Instructions (pages 15 through 27) been followed?	Y				
3. EXHIBIT B (EXBR, EXB)					
3.1 Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A				
3.2 Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y				
AUDITS:					
3.3 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? **(NACR, NAC - Report should print "No Negative Appropriation Categories Found")**	Y				

		Program or Service (Budget Entity Codes)				
	Action	80700200	Dept			
3.4	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? **(EXBR, EXBC - Report should print "Records Selected Net To Zero")**	Y				
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					

4. EXHIBIT D (EADR, EXD)

	Action	80700200	Dept			
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	Y				
4.2	Is the program component code and title used correct?	Y				
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					

5. EXHIBIT D-1 (ED1R, EXD1)

	Action	80700200	Dept			
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y				
AUDITS:						
5.2	Do the fund totals agree with the object category totals within each appropriation category? **(ED1R, XD1A - Report should print "No Differences Found For This Report")**	Y				
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? **(EXBR, EXBB - Negative differences need to be corrected in Column A01.)**	Y				
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? **(EXBR, EXBD - Differences need to be corrected in Column A01.)**	Y				
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2009-10 approved budget. Amounts should be positive.					

		Program or Service (Budget Entity Codes
	Action	80700200	Dept			

		80700200	Dept			
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.					
6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)						
6.1	Are issues appropriately aligned with appropriation categories?	Y				
TIP	Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					
7. EXHIBIT D-3A (EADR, ED3A)						
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	Y				
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	Y				
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	N/A				
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A				
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	N/A				
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A				
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	Y				
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A				
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y				
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #11-006?	Y				
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should not be deleted. **(PLRR, PLMO)**	N/A				
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A				

		Program or Service (Budget Entity Codes)				
	Action	80700200	Dept			
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A				
7.14	Do the amounts reflect appropriate FSI assignments?	Y				
7.15	Do the issues relating to *salary and benefits* have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.)	N/A				
7.16	Do the issues relating to *Information Technology (IT)* have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	N/A				
7.17	Are the issues relating to *major audit findings and recommendations* properly coded (4A0XXX0, 4B0XXX0)?	N/A				

		Program or Service (Budget Entity Codes)				
Action		80700200	Dept			

AUDIT:							
7.18	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. **(EADR, FSIA - Report should print "No Records Selected For Reporting")**	Y					
7.19	Does the General Revenue for 160XXXX issues net to zero? **(GENR, LBR1)**	Y					
7.20	Does the General Revenue for 180XXXX issues net to zero? **(GENR, LBR2)**	N/A					
7.21	Does the General Revenue for 200XXXX issues net to zero? **(GENR, LBR3)**	N/A					
7.22	Have FCO appropriations been entered into the nonrecurring column A04? **(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))**	Y					
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run **OADA/OADR** from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.						
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.						
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.						
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).						
TIP	If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.						

		Program or Service (Budget Entity Codes			
Action		80700200	Dept		

8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level *or* SC1R, SC1D - Department Level)

8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y				
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?	Y				
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?	Y				
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	N/A				
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?	Y				
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling $100,000 or more for the fiscal year?	Y				
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y				
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to *section 215.32(2)(b), Florida Statutes* - including the Schedule ID and applicable legislation?	N/A				
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?	Y				
8.10	Are the statutory authority references correct?	Y				
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)	Y				
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	N/A				
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y				
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y				
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y				
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y				
8.17	If applicable, are nonrecurring revenues entered into Column A04?	N/A				
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y				

Action	Program or Service (Budget Entity Codes				
	80700200	Dept			
8.19 Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y				
8.20 Are appropriate service charge nonoperating amounts included in Section II?	Y				
8.21 Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y				
8.22 Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling $100,000 or more.)	N/A				
8.23 Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y				
8.24 Are prior year September operating reversions appropriately shown in column A01?	Y				
8.25 Are current year September operating reversions appropriately shown in column A02?	Y				
8.26 Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y				
8.27 Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y				
8.28 Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y				
AUDITS:					
8.29 Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y				
8.30 Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? **(SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")**	Y				
8.31 Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. **(SC1R, DEPT)**	Y				
TIP The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP Determine if the agency is scheduled for trust fund review. (See page 125 of the LBR Instructions.)					
TIP Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)					
AUDIT:					

	Program or Service (Budget Entity Codes				
Action	80700200	Dept			

		80700200	Dept			
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? **(BRAR, BRAA - Report should print "No Records Selected For This Request")** Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See *Base Rate Audit* on page 157 of the LBR Instructions.)	N/A				
10. SCHEDULE III (PSCR, SC3)						
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 87 of the LBR Instructions.)	Y				
10.2	Are amounts in *Other Salary Amount* appropriate and fully justified? (See page 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use **OADI** or **OADR** to identify agency other salary amounts requested.	Y				
11. SCHEDULE IV (EADR, SC4)						
11.1	Are the correct Information Technology (IT) issue codes used?	N/A				
TIP	If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					
12. SCHEDULE VIIIA (EADR, SC8A)						
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?	Y				
13. SCHEDULE VIIIB-1 (EADR, S8B1)						
13.1	Do the reductions comply with the instructions provided on pages 98 through 101 of the LBR Instructions regarding a 5% reduction in recurring and nonrecurring General Revenue and Trust Funds?	Y				
14. SCHEDULE VIIIB-2 (EADR, S8B2)						
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 15% reduction in recurring General Revenue and Trust Funds?	Y				

		Program or Service (Budget Entity Codes
Action	80700200	Dept			

15. SCHEDULE XI (LAS/PBS Web - see page 108 of the LBR Instructions for detailed instructions)

15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to *section 216.023(4) (b), Florida Statutes,* the Legislature can reduce the funding level for any agency that does not provide this information.)	Y				
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?	Y				
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:						
15.3	Does the FY 2009-10 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? **(GENR, ACT1)**	Y				
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? **(Audit #1 should print "No Activities Found")**	Y				
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? **(Audit #2 should print "No Operating Categories Found")**	Y				
15.6	Has the agency provided the necessary demand (Record Type 5) for all activities which should appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y				
15.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? **(Audit #4 should print "No Discrepancies Found")**	Y				
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.					

16. MANUALLY PREPARED EXHIBITS & SCHEDULES

16.1	Do exhibits and schedules comply with LBR Instructions (pages 110 through 154 of the LBR Instructions), and are they accurate and complete?	Y				
16.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y				
16.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y				

	Action	Program or Service (Budget Entity Codes)				
		80700200	Dept			

AUDITS - GENERAL INFORMATION						
TIP	Review *Section 6: Audits* of the LBR Instructions for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					
17. CAPITAL IMPROVEMENTS PROGRAM (CIP)						
17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y				
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y				
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y				
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y				
17.5	Are the appropriate counties identified in the narrative?	Y				
17.6	Has the CIP-2 form (Exibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y				
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
18. FLORIDA FISCAL PORTAL						
18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y				

Fiscal Year 2011-12 LBR Technical Review Checklist (Rev. 10-13-2010)

Department/Budget Entity (Service): Department of Juvenile Justice/Non-Residential Delinquency Rehabilitation

Agency Budget Officer/OPB Analyst Name: Vickie J. Harris/Theda Roberts

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	80700300	Dept			
1. GENERAL					
1.1 Are Columns A01, A02, A04, A05, A36, A90, A91, A92, A93, A94, A95, IA1, IA4, IA5, IP1,V1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? **(CSDI)**	Y				
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? **(CSDI)**	Y				
AUDITS:					
1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. **(EXBR, EXBA)**	Y				
1.4 Has security been set correctly? **(CSDR, CSA)**	Y				
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.					
2. EXHIBIT A (EADR, EXA)					
2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	Y				
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y				
2.3 Are the issue codes and titles consistent with *Section 3* of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y				
2.4 Have the coding guidelines in *Section 3* of the LBR Instructions (pages 15 through 27) been followed?	Y				
3. EXHIBIT B (EXBR, EXB)					
3.1 Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A				
3.2 Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y				
AUDITS:					
3.3 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? **(NACR, NAC - Report should print "No Negative Appropriation Categories Found")**	Y				

Action	Program or Service (Budget Entity Codes)				
	80700300	Dept			
3.4 Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? **(EXBR, EXBC - Report should print "Records Selected Net To Zero")**	Y				
TIP Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					
4. EXHIBIT D (EADR, EXD)					
4.1 Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	Y				
4.2 Is the program component code and title used correct?	Y				
TIP Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)					
5.1 Are all object of expenditures positive amounts? (This is a manual check.)	Y				
AUDITS:					
5.2 Do the fund totals agree with the object category totals within each appropriation category? **(ED1R, XD1A - Report should print "No Differences Found For This Report")**	Y				
5.3 FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? **(EXBR, EXBB - Negative differences need to be corrected in Column A01.)**	Y				
5.4 A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? **(EXBR, EXBD - Differences need to be corrected in Column A01.)**	Y				
TIP If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2009-10 approved budget. Amounts should be positive.					

TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.					

6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)

6.1	Are issues appropriately aligned with appropriation categories?	Y				
TIP	Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					

7. EXHIBIT D-3A (EADR, ED3A)

7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	Y				
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	Y				
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	N/A				
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A				
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	N/A				
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A				
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	Y				
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A				
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y				
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #11-006?	N/A				
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should not be deleted. **(PLRR, PLMO)**	N/A				
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A				

	Action	Program or Service (Budget Entity Codes)				
		80700300	Dept			
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A				
7.14	Do the amounts reflect appropriate FSI assignments?	Y				
7.15	Do the issues relating to *salary and benefits* have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.)	N/A				
7.16	Do the issues relating to *Information Technology (IT)* have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	N/A				
7.17	Are the issues relating to *major audit findings and recommendations* properly coded (4A0XXX0, 4B0XXX0)?	N/A				

		Program or Service (Budget Entity Codes)				
Action		80700300	Dept			

AUDIT:							
7.18	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. **(EADR, FSIA - Report should print "No Records Selected For Reporting")**	Y					
7.19	Does the General Revenue for 160XXXX issues net to zero? **(GENR, LBR1)**	N/A					
7.20	Does the General Revenue for 180XXXX issues net to zero? **(GENR, LBR2)**	N/A					
7.21	Does the General Revenue for 200XXXX issues net to zero? **(GENR, LBR3)**	N/A					
7.22	Have FCO appropriations been entered into the nonrecurring column A04? **(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))**	N/A					
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run **OADA/OADR** from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.						
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.						
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.						
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).						
TIP	If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.						

		Program or Service (Budget Entity Codes			
Action	80700300	Dept			

8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level *or* SC1R, SC1D - Department Level)

8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y			
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?	Y			
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?	Y			
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	N/A			
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?	Y			
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling $100,000 or more for the fiscal year?	Y			
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y			
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to *section 215.32(2)(b), Florida Statutes* - including the Schedule ID and applicable legislation?	N/A			
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?	Y			
8.10	Are the statutory authority references correct?	Y			
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)	Y			
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	N/A			
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y			
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y			
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y			
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y			
8.17	If applicable, are nonrecurring revenues entered into Column A04?	N/A			
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y			

		Program or Service (Budget Entity Codes			
Action		80700300	Dept			
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y				
8.20	Are appropriate service charge nonoperating amounts included in Section II?	Y				
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y				
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling $100,000 or more.)	N/A				
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y				
8.24	Are prior year September operating reversions appropriately shown in column A01?	Y				
8.25	Are current year September operating reversions appropriately shown in column A02?	Y				
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y				
8.27	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y				
8.28	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y				
AUDITS:						
8.29	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y				
8.30	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? **(SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")**	Y				
8.31	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. **(SC1R, DEPT)**	Y				
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 125 of the LBR Instructions.)					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)						
AUDIT:						

	Action	Program or Service (Budget Entity Codes				
		80700300	Dept			
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? **(BRAR, BRAA - Report should print "No Records Selected For This Request")** Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See *Base Rate Audit* on page 157 of the LBR Instructions.)	N/A				
10. SCHEDULE III (PSCR, SC3)						
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 87 of the LBR Instructions.)	N/A				
10.2	Are amounts in *Other Salary Amount* appropriate and fully justified? (See page 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use **OADI** or **OADR** to identify agency other salary amounts requested.	N/A				
11. SCHEDULE IV (EADR, SC4)						
11.1	Are the correct Information Technology (IT) issue codes used?	N/A				
TIP	If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					
12. SCHEDULE VIIIA (EADR, SC8A)						
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?	Y				
13. SCHEDULE VIIIB-1 (EADR, S8B1)						
13.1	Do the reductions comply with the instructions provided on pages 98 through 101 of the LBR Instructions regarding a 5% reduction in recurring and nonrecurring General Revenue and Trust Funds?	Y				
14. SCHEDULE VIIIB-2 (EADR, S8B2)						
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 15% reduction in recurring General Revenue and Trust Funds?	Y				

		Program or Service (Budget Entity Codes				
	Action	80700300	Dept			

15. SCHEDULE XI (LAS/PBS Web - see page 108 of the LBR Instructions for detailed instructions)							
15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to *section 216.023(4)(b), Florida Statutes,* the Legislature can reduce the funding level for any agency that does not provide this information.)	Y				
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?	Y				
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:							
15.3	Does the FY 2009-10 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (**GENR, ACT1**)	Y				
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (**Audit #1 should print "No Activities Found"**)	Y				
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (**Audit #2 should print "No Operating Categories Found"**)	N/A				
15.6	Has the agency provided the necessary demand (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y				
15.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (**Audit #4 should print "No Discrepancies Found"**)	Y				
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.					
16. MANUALLY PREPARED EXHIBITS & SCHEDULES							
16.1	Do exhibits and schedules comply with LBR Instructions (pages 110 through 154 of the LBR Instructions), and are they accurate and complete?	Y				
16.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y				
16.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y				

		Program or Service (Budget Entity Codes)				
Action		80700300	Dept			

AUDITS - GENERAL INFORMATION							
TIP	Review *Section 6: Audits* of the LBR Instructions for a list of audits and their descriptions.						
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.						
17. CAPITAL IMPROVEMENTS PROGRAM (CIP)							
17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	N/A					
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A					
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	N/A					
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A					
17.5	Are the appropriate counties identified in the narrative?	N/A					
17.6	Has the CIP-2 form (Exibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A					
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.						
18. FLORIDA FISCAL PORTAL							
18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y					

Fiscal Year 2011-12 LBR Technical Review Checklist (Rev. 10-13-2010)

Department/Budget Entity (Service): Juvenile Justice/Executive Direction/Support Services	
Agency Budget Officer/OPB Analyst Name: Vickie Harris/Theda Roberts	

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)					
	80750200	Dept.				
1. GENERAL						
1.1 Are Columns A01, A02, A04, A05, A36, A90, A91, A92, A93, A94, A95, IA1, IA4, IA5, IP1,V1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY	Y					
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? **(CSDI)**	Y					
AUDITS:						
1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. **(EXBR, EXBA)**	Y					
1.4 Has security been set correctly? **(CSDR, CSA)**	Y					
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.						
2. EXHIBIT A (EADR, EXA)						
2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	Y					
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y					
2.3 Are the issue codes and titles consistent with *Section 3* of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y					
2.4 Have the coding guidelines in *Section 3* of the LBR Instructions (pages 15 through 27) been followed?	Y					
3. EXHIBIT B (EXBR, EXB)						
3.1 Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A					
3.2 Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A					
AUDITS:						
3.3 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? **(NACR, NAC - Report should print "No Negative Appropriation Categories Found")**	Y					

		Program or Service (Budget Entity Codes)					
	Action	80750200	Dept.				
3.4	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? **(EXBR, EXBC - Report should print "Records Selected Net To Zero")**	Y					
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.						
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.						
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.						
4. EXHIBIT D (EADR, EXD)							
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	Y					
4.2	Is the program component code and title used correct?	Y					
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.						
5. EXHIBIT D-1 (ED1R, EXD1)							
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y					
AUDITS:							
5.2	Do the fund totals agree with the object category totals within each appropriation category? **(ED1R, XD1A - Report should print "No Differences Found For This Report")**	Y					
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? **(EXBR, EXBB - Negative differences need to be corrected in Column A01.)**	Y					
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? **(EXBR, EXBD - Differences need to be corrected in Column A01.)**	Y					
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.						
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.						
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2009-10 approved budget. Amounts should be positive.						

		Program or Service (Budget Entity Codes)				
	Action	80750200	Dept.			

<table>
<tr><td>TIP</td><td>If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.</td><td></td><td></td><td></td><td></td><td></td></tr>
</table>

6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)

6.1	Are issues appropriately aligned with appropriation categories?	Y				
TIP	Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					

7. EXHIBIT D-3A (EADR, ED3A)

7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	Y				
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	Y				
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	N/A				
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A				
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	N/A				
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A				
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	Y				
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A				
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y				
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #11-006?	Y				
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. **(PLRR, PLMO)**	N/A				
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A				

		Program or Service (Budget Entity Codes)					
	Action	80750200	Dept.				
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A					
7.14	Do the amounts reflect appropriate FSI assignments?	Y					
7.15	Do the issues relating to *salary and benefits* have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.)	N/A					
7.16	Do the issues relating to *Information Technology (IT)* have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	N/A					
7.17	Are the issues relating to *major audit findings and recommendations* properly coded (4A0XXX0, 4B0XXX0)?	N/A					

		Program or Service (Budget Entity Codes)					
Action		80750200	Dept.				

	AUDIT:	
7.18	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. **(EADR, FSIA - Report should print "No Records Selected For Reporting")**	Y
7.19	Does the General Revenue for 160XXXX issues net to zero? **(GENR, LBR1)**	Y
7.20	Does the General Revenue for 180XXXX issues net to zero? **(GENR, LBR2)**	N/A
7.21	Does the General Revenue for 200XXXX issues net to zero? **(GENR, LBR3)**	N/A
7.22	Have FCO appropriations been entered into the nonrecurring column A04? **(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))**	N/A
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run **OADA/OADR** from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.	
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.	
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.	
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).	
TIP	If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.	

		Program or Service (Budget Entity Codes)				
Action		80750200	Dept.			

8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level _or_ SC1R, SC1D - Department Level)

8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?		Y				
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?		Y				
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?		Y				
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?		N/A				
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?		Y				
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling $100,000 or more for the fiscal year?		Y				
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?		Y				
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to _section 215.32(2)(b), Florida Statutes_ - including the Schedule ID and applicable legislation?		N/A				
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?		Y				
8.10	Are the statutory authority references correct?		Y				
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)		Y				
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?		N/A				
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?		Y				
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?		Y				
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?		Y				
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?		Y				
8.17	If applicable, are nonrecurring revenues entered into Column A04?		Y				
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?		Y				

		Program or Service (Budget Entity Codes)				
	Action	80750200	Dept.			
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?		Y			
8.20	Are appropriate service charge nonoperating amounts included in Section II?		Y			
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?		Y			
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling $100,000 or more.)		N/A			
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?		Y			
8.24	Are prior year September operating reversions appropriately shown in column A01?		Y			
8.25	Are current year September operating reversions appropriately shown in column A02?		Y			
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?		Y			
8.27	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?		Y			
8.28	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?		Y			
AUDITS:						
8.29	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).		Y			
8.30	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? **(SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")**		Y			
8.31	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. **(SC1R, DEPT)**		Y			
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 125 of the LBR Instructions.)					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)						
AUDIT:						

	Program or Service (Budget Entity Codes)					
Action	80750200	Dept.				
9.1 Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? **(BRAR, BRAA - Report should print "No Records Selected For This Request")** Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See *Base Rate Audit* on page 157 of the LBR Instructions.)	N/A					
10. SCHEDULE III (PSCR, SC3)						
10.1 Is the appropriate lapse amount applied in Segment 3? (See page 87 of the LBR Instructions.)	Y					
10.2 Are amounts in *Other Salary Amount* appropriate and fully justified? (See page 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use **OADI** or **OADR** to identify agency other salary amounts requested.	Y					
11. SCHEDULE IV (EADR, SC4)						
11.1 Are the correct Information Technology (IT) issue codes used?	N/A					
TIP If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.						
12. SCHEDULE VIIIA (EADR, SC8A)						
12.1 Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?	N/A					
13. SCHEDULE VIIIB-1 (EADR, S8B1)						
13.1 Do the reductions comply with the instructions provided on pages 98 through 101 of the LBR Instructions regarding a 5% reduction in recurring and nonrecurring General Revenue and Trust Funds?	Y					
14. SCHEDULE VIIIB-2 (EADR, S8B2)						
14.1 Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 15% reduction in recurring General Revenue and Trust Funds?	Y					

			Program or Service (Budget Entity Codes)				
Action			80750200	Dept.			

15. SCHEDULE XI (LAS/PBS Web - see page 108 of the LBR Instructions for detailed instructions)							
15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to *section 216.023(4)(b), Florida Statutes,* the Legislature can reduce the funding level for any agency that does not provide this information.)			Y			
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?			Y			
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:							
15.3	Does the FY 2009-10 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? **(GENR, ACT1)**			Y			
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? **(Audit #1 should print "No Activities Found")**			Y			
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? **(Audit #2 should print "No Operating Categories Found")**			Y			
15.6	Has the agency provided the necessary demand (Record Type 5) for all activities which should appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)			Y			
15.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? **(Audit #4 should print "No Discrepancies Found")**			Y			
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.						
16. MANUALLY PREPARED EXHIBITS & SCHEDULES							
16.1	Do exhibits and schedules comply with LBR Instructions (pages 110 through 154 of the LBR Instructions), and are they accurate and complete?	Y					
16.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y					
16.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?			Y			

		Program or Service (Budget Entity Codes)				
Action		80750200	Dept.			

	AUDITS - GENERAL INFORMATION					
TIP	Review *Section 6: Audits* of the LBR Instructions for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					
17.	**CAPITAL IMPROVEMENTS PROGRAM (CIP)**					
17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?					
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A				
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	N/A				
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A				
17.5	Are the appropriate counties identified in the narrative?	N/A				
17.6	Has the CIP-2 form (Exibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A				
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
18.	**FLORIDA FISCAL PORTAL**					
18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y			

Fiscal Year 2011-12 LBR Technical Review Checklist (Rev. 10-13-2010)

Department/Budget Entity (Service): Juvenile Justice/Information Technology

Agency Budget Officer/OPB Analyst Name: Vickie Harris/Theda Roberts

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)				
	80750200	Dept.			
1. GENERAL					
1.1 Are Columns A01, A02, A04, A05, A36, A90, A91, A92, A93, A94, A95, IA1, IA4, IA5, IP1,V1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY	Y				
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? **(CSDI)**	Y				
AUDITS:					
1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. **(EXBR, EXBA)**	Y				
1.4 Has security been set correctly? **(CSDR, CSA)**	Y				
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.					
2. EXHIBIT A (EADR, EXA)					
2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	Y				
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y				
2.3 Are the issue codes and titles consistent with *Section 3* of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y				
2.4 Have the coding guidelines in *Section 3* of the LBR Instructions (pages 15 through 27) been followed?	Y				
3. EXHIBIT B (EXBR, EXB)					
3.1 Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A				
3.2 Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A				
AUDITS:					
3.3 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? **(NACR, NAC - Report should print "No Negative Appropriation Categories Found")**	Y				

	Program or Service (Budget Entity Codes)				
Action	80750200	Dept.			
3.4 Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? **(EXBR, EXBC - Report should print "Records Selected Net To Zero")**	Y				
TIP Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					
4. EXHIBIT D (EADR, EXD)					
4.1 Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	Y				
4.2 Is the program component code and title used correct?	Y				
TIP Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)					
5.1 Are all object of expenditures positive amounts? (This is a manual check.)	Y				
AUDITS:					
5.2 Do the fund totals agree with the object category totals within each appropriation category? **(ED1R, XD1A - Report should print "No Differences Found For This Report")**	Y				
5.3 FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? **(EXBR, EXBB - Negative differences need to be corrected in Column A01.)**	Y				
5.4 A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? **(EXBR, EXBD - Differences need to be corrected in Column A01.)**	Y				
TIP If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2009-10 approved budget. Amounts should be positive.					

		Program or Service (Budget Entity Codes)				
	Action	80750200	Dept.			

<table>
<tr><td colspan="2">TIP   If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.</td><td></td><td></td><td></td><td></td><td></td></tr>
</table>

6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)

6.1	Are issues appropriately aligned with appropriation categories?	Y				
TIP	Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					

7. EXHIBIT D-3A (EADR, ED3A)

7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	Y				
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	N/A				
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	N/A				
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A				
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	N/A				
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A				
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	N/A				
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A				
7.9	Does the issue narrative reference the specific county(ies) where applicable?	N/A				
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #11-006?	N/A				
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should not be deleted. **(PLRR, PLMO)**	N/A				
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A				

	Program or Service (Budget Entity Codes)				
Action	80750200	Dept.			
7.13 Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A				
7.14 Do the amounts reflect appropriate FSI assignments?	Y				
7.15 Do the issues relating to *salary and benefits* have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.)	N/A				
7.16 Do the issues relating to *Information Technology (IT)* have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	N/A				
7.17 Are the issues relating to *major audit findings and recommendations* properly coded (4A0XXX0, 4B0XXX0)?	N/A				

		Program or Service (Budget Entity Codes)				
Action		80750200	Dept.			

AUDIT:						
7.18	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. **(EADR, FSIA - Report should print "No Records Selected For Reporting")**	Y				
7.19	Does the General Revenue for 160XXXX issues net to zero? **(GENR, LBR1)**	N/A				
7.20	Does the General Revenue for 180XXXX issues net to zero? **(GENR, LBR2)**	N/A				
7.21	Does the General Revenue for 200XXXX issues net to zero? **(GENR, LBR3)**	N/A				
7.22	Have FCO appropriations been entered into the nonrecurring column A04? **(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))**	N/A				
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run **OADA/OADR** from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					

		Program or Service (Budget Entity Codes)				
Action		80750200	Dept.			

8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level *or* SC1R, SC1D - Department Level)							
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?		Y				
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?		Y				
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?		Y				
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?		N/A				
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?		Y				
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling $100,000 or more for the fiscal year?		Y				
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?		N/A				
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to *section 215.32(2)(b), Florida Statutes* - including the Schedule ID and applicable legislation?		N/A				
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?		Y				
8.10	Are the statutory authority references correct?		Y				
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)		Y				
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?		N/A				
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?		Y				
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?		Y				
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?		Y				
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?		Y				
8.17	If applicable, are nonrecurring revenues entered into Column A04?		Y				
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?		Y				

		Program or Service (Budget Entity Codes)				
	Action	80750200	Dept.			
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?		Y			
8.20	Are appropriate service charge nonoperating amounts included in Section II?		Y			
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?		Y			
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling $100,000 or more.)		N/A			
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?		Y			
8.24	Are prior year September operating reversions appropriately shown in column A01?		Y			
8.25	Are current year September operating reversions appropriately shown in column A02?		Y			
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?		Y			
8.27	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?		Y			
8.28	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?		Y			
AUDITS:						
8.29	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).		Y			
8.30	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? **(SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")**		Y			
8.31	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. **(SC1R, DEPT)**		Y			
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
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AUDIT:						

	Action	Program or Service (Budget Entity Codes)				
		80750200	Dept.			
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10.1	Is the appropriate lapse amount applied in Segment 3? (See page 87 of the LBR Instructions.)	Y				
10.2	Are amounts in *Other Salary Amount* appropriate and fully justified? (See page 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use **OADI** or **OADR** to identify agency other salary amounts requested.	Y				
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11.1	Are the correct Information Technology (IT) issue codes used?	N/A				
TIP	If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					
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12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?	N/A				
13. SCHEDULE VIIIB-1 (EADR, S8B1)						
13.1	Do the reductions comply with the instructions provided on pages 98 through 101 of the LBR Instructions regarding a 5% reduction in recurring and nonrecurring General Revenue and Trust Funds?	Y				
14. SCHEDULE VIIIB-2 (EADR, S8B2)						
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 15% reduction in recurring General Revenue and Trust Funds?	Y				

	Program or Service (Budget Entity Codes)				
Action	80750200	Dept.			

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15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to *section 216.023(4) (b), Florida Statutes,* the Legislature can reduce the funding level for any agency that does not provide this information.)		Y			
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?		Y			
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:						
15.3	Does the FY 2009-10 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (**GENR, ACT1**)		Y			
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (**Audit #1 should print "No Activities Found"**)		Y			
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (**Audit #2 should print "No Operating Categories Found"**)		Y			
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		Program or Service (Budget Entity Codes)				
Action		80750200	Dept.			

AUDITS - GENERAL INFORMATION						
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17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?					
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A				
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	N/A				
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A				
17.5	Are the appropriate counties identified in the narrative?	N/A				
17.6	Has the CIP-2 form (Exibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A				
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
18. FLORIDA FISCAL PORTAL						
18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y			

Fiscal Year 2011-12 LBR Technical Review Checklist (Rev. 10-13-2010)

Department/Budget Entity (Service): Department of Juvenile Justice / Non-Secure Residential Commitment

Agency Budget Officer/OPB Analyst Name: Vickie J. Harris / Theda Roberts

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)				
	80800100	DEPT			

1. GENERAL

1.1	Are Columns A01, A02, A04, A05, A36, A90, A91, A92, A93, A94, A95, IA1, IA4, IA5, IP1,V1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? (CSDI)	Y				
1.2	Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y				
AUDITS:						
1.3	Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y				
1.4	Has security been set correctly? (CSDR, CSA)	Y				
TIP	The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.					

2. EXHIBIT A (EADR, EXA)

2.1	Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	Y				
2.2	Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y				
2.3	Are the issue codes and titles consistent with *Section 3* of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y				
2.4	Have the coding guidelines in *Section 3* of the LBR Instructions (pages 15 through 27) been followed?	Y				

3. EXHIBIT B (EXBR, EXB)

3.1	Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A				
3.2	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A				
AUDITS:						
3.3	Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - **Report should print "No Negative Appropriation Categories Found"**)	Y				

	Program or Service (Budget Entity Codes)				
Action	80800100	DEPT			
3.4 Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? **(EXBR, EXBC - Report should print "Records Selected Net To Zero")**	Y				
TIP Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					
4. EXHIBIT D (EADR, EXD)					
4.1 Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	Y				
4.2 Is the program component code and title used correct?	Y				
TIP Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)					
5.1 Are all object of expenditures positive amounts? (This is a manual check.)	Y				
AUDITS:					
5.2 Do the fund totals agree with the object category totals within each appropriation category? **(ED1R, XD1A - Report should print "No Differences Found For This Report")**	Y				
5.3 FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? **(EXBR, EXBB - Negative differences need to be corrected in Column A01.)**	Y				
5.4 A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? **(EXBR, EXBD - Differences need to be corrected in Column A01.)**	Y				
TIP If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2009-10 approved budget. Amounts should be positive.					

	Program or Service (Budget Entity Codes)				
Action	80800100	DEPT			

<table>
<tr><td>TIP</td><td>If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.</td><td></td><td></td><td></td><td></td></tr>
</table>

6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)

6.1	Are issues appropriately aligned with appropriation categories?	Y				
TIP	Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					

7. EXHIBIT D-3A (EADR, ED3A)

7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	Y				
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	Y				
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	N/A				
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A				
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	N/A				
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A				
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	N/A				
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A				
7.9	Does the issue narrative reference the specific county(ies) where applicable?	N/A				
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #11-006?	Y				
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. **(PLRR, PLMO)**	N/A				
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A				

		Program or Service (Budget Entity Codes)				
	Action	80800100	DEPT			
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A				
7.14	Do the amounts reflect appropriate FSI assignments?	Y				
7.15	Do the issues relating to *salary and benefits* have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.)	N/A				
7.16	Do the issues relating to *Information Technology (IT)* have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	N/A				
7.17	Are the issues relating to *major audit findings and recommendations* properly coded (4A0XXX0, 4B0XXX0)?	N/A				

		Program or Service (Budget Entity Codes)				
Action		80800100	DEPT			

	AUDIT:					
7.18	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. **(EADR, FSIA - Report should print "No Records Selected For Reporting")**	Y				
7.19	Does the General Revenue for 160XXXX issues net to zero? **(GENR, LBR1)**	Y				
7.20	Does the General Revenue for 180XXXX issues net to zero? **(GENR, LBR2)**	N/A				
7.21	Does the General Revenue for 200XXXX issues net to zero? **(GENR, LBR3)**	N/A				
7.22	Have FCO appropriations been entered into the nonrecurring column A04? **(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))**	Y				
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run **OADA/OADR** from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					

	Action	Program or Service (Budget Entity Codes)				
		80800100	DEPT			

8.	**SCHEDULE I & RELATED DOCUMENTS** (SC1R, SC1 - Budget Entity Level *or* SC1R, SC1D - Department Level)					
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?		Y			
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?		Y			
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?		Y			
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?		N/A			
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?		Y			
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling $100,000 or more for the fiscal year?		Y			
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?		Y			
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to *section 215.32(2)(b), Florida Statutes* - including the Schedule ID and applicable legislation?		N/A			
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?		Y			
8.10	Are the statutory authority references correct?		Y			
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)		Y			
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?		N/A			
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?		Y			
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?		Y			
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?		Y			
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?		Y			
8.17	If applicable, are nonrecurring revenues entered into Column A04?		Y			
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?		Y			

		Program or Service (Budget Entity Codes)				
	Action	80800100	DEPT			
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?		Y			
8.20	Are appropriate service charge nonoperating amounts included in Section II?		Y			
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?		Y			
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling $100,000 or more.)		N/A			
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?		Y			
8.24	Are prior year September operating reversions appropriately shown in column A01?		Y			
8.25	Are current year September operating reversions appropriately shown in column A02?		Y			
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?		Y			
8.27	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?		Y			
8.28	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?		Y			
AUDITS:						
8.29	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).		Y			
8.30	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? **(SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")**		Y			
8.31	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. **(SC1R, DEPT)**		Y			
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 125 of the LBR Instructions.)					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)						
AUDIT:						

		Program or Service (Budget Entity Codes)					
	Action	80800100	DEPT				
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? **(BRAR, BRAA - Report should print "No Records Selected For This Request")** Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See *Base Rate Audit* on page 157 of the LBR Instructions.)	N/A					
10. SCHEDULE III (PSCR, SC3)							
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 87 of the LBR Instructions.)	Y					
10.2	Are amounts in *Other Salary Amount* appropriate and fully justified? (See page 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use **OADI** or **OADR** to identify agency other salary amounts requested.	Y					
11. SCHEDULE IV (EADR, SC4)							
11.1	Are the correct Information Technology (IT) issue codes used?	N/A					
TIP	If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.						
12. SCHEDULE VIIIA (EADR, SC8A)							
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?		Y				
13. SCHEDULE VIIIB-1 (EADR, S8B1)							
13.1	Do the reductions comply with the instructions provided on pages 98 through 101 of the LBR Instructions regarding a 5% reduction in recurring and nonrecurring General Revenue and Trust Funds?	Y					
14. SCHEDULE VIIIB-2 (EADR, S8B2)							
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 15% reduction in recurring General Revenue and Trust Funds?	Y					

		Program or Service (Budget Entity Codes)				
	Action	80800100	DEPT			

15. SCHEDULE XI (LAS/PBS Web - see page 108 of the LBR Instructions for detailed instructions)							
15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to *section 216.023(4)(b), Florida Statutes,* the Legislature can reduce the funding level for any agency that does not provide this information.)			Y			
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?			Y			
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:							
15.3	Does the FY 2009-10 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (**GENR, ACT1**)	Y					
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (**Audit #1 should print "No Activities Found"**)	Y					
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (**Audit #2 should print "No Operating Categories Found"**)	Y					
15.6	Has the agency provided the necessary demand (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y					
15.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (**Audit #4 should print "No Discrepancies Found"**)	Y					
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.						
16. MANUALLY PREPARED EXHIBITS & SCHEDULES							
16.1	Do exhibits and schedules comply with LBR Instructions (pages 110 through 154 of the LBR Instructions), and are they accurate and complete?	Y					
16.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y					
16.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y					

	Program or Service (Budget Entity Codes)				
Action	80800100	DEPT			

AUDITS - GENERAL INFORMATION						
TIP	Review *Section 6: Audits* of the LBR Instructions for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					
17. CAPITAL IMPROVEMENTS PROGRAM (CIP)						
17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y				
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y				
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y				
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y				
17.5	Are the appropriate counties identified in the narrative?	Y				
17.6	Has the CIP-2 form (Exibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y				
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
18. FLORIDA FISCAL PORTAL						
18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y				

Fiscal Year 2011-12 LBR Technical Review Checklist (Rev. 10-13-2010)

Department/Budget Entity (Service): Department of Juvenile Justice / Secure Residential Commitment

Agency Budget Officer/OPB Analyst Name: Vickie J. Harris / Theda Roberts

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)				
	80800200	DEPT			
1. GENERAL					
1.1 Are Columns A01, A02, A04, A05, A36, A90, A91, A92, A93, A94, A95, IA1, IA4, IA5, IP1,V1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? **(CSDI)**	Y				
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? **(CSDI)**	Y				
AUDITS:					
1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. **(EXBR, EXBA)**	Y				
1.4 Has security been set correctly? **(CSDR, CSA)**	Y				
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.					
2. EXHIBIT A (EADR, EXA)					
2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	Y				
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y				
2.3 Are the issue codes and titles consistent with *Section 3* of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y				
2.4 Have the coding guidelines in *Section 3* of the LBR Instructions (pages 15 through 27) been followed?	Y				
3. EXHIBIT B (EXBR, EXB)					
3.1 Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A				
3.2 Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A				
AUDITS:					
3.3 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? **(NACR, NAC - Report should print "No Negative Appropriation Categories Found")**	Y				

		Program or Service (Budget Entity Codes)				
	Action	80800200	DEPT			
3.4	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? **(EXBR, EXBC - Report should print "Records Selected Net To Zero")**	Y				
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					
4. EXHIBIT D (EADR, EXD)						
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	Y				
4.2	Is the program component code and title used correct?	Y				
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)						
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y				
AUDITS:						
5.2	Do the fund totals agree with the object category totals within each appropriation category? **(ED1R, XD1A - Report should print "No Differences Found For This Report")**	Y				
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? **(EXBR, EXBB - Negative differences need to be corrected in Column A01.)**	Y				
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? **(EXBR, EXBD - Differences need to be corrected in Column A01.)**	Y				
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2009-10 approved budget. Amounts should be positive.					

Action	Program or Service (Budget Entity Codes)				
	80800200	DEPT			

TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.					

6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)

6.1	Are issues appropriately aligned with appropriation categories?	Y				
TIP	Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					

7. EXHIBIT D-3A (EADR, ED3A)

7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	Y				
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	Y				
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	N/A				
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A				
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	N/A				
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A				
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	N/A				
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A				
7.9	Does the issue narrative reference the specific county(ies) where applicable?	N/A				
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #11-006?	Y				
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should not be deleted. (PLRR, PLMO)	N/A				
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A				

		Program or Service (Budget Entity Codes)				
	Action	80800200	DEPT			
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A				
7.14	Do the amounts reflect appropriate FSI assignments?	Y				
7.15	Do the issues relating to *salary and benefits* have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.)	N/A				
7.16	Do the issues relating to *Information Technology (IT)* have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	N/A				
7.17	Are the issues relating to *major audit findings and recommendations* properly coded (4A0XXX0, 4B0XXX0)?	N/A				

	Action	Program or Service (Budget Entity Codes)				
		80800200	DEPT			

AUDIT:							
7.18	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. **(EADR, FSIA - Report should print "No Records Selected For Reporting")**	Y				
7.19	Does the General Revenue for 160XXXX issues net to zero? **(GENR, LBR1)**	Y				
7.20	Does the General Revenue for 180XXXX issues net to zero? **(GENR, LBR2)**	N/A				
7.21	Does the General Revenue for 200XXXX issues net to zero? **(GENR, LBR3)**	N/A				
7.22	Have FCO appropriations been entered into the nonrecurring column A04? **(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))**	Y				
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run **OADA/OADR** from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					

	Action	Program or Service (Budget Entity Codes)				
		80800200	DEPT			

8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level *or* SC1R, SC1D - Department Level)						
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?		Y			
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?		Y			
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?		Y			
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?		N/A			
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?		Y			
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling $100,000 or more for the fiscal year?		Y			
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?		Y			
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to *section 215.32(2)(b), Florida Statutes* - including the Schedule ID and applicable legislation?		N/A			
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?		Y			
8.10	Are the statutory authority references correct?		Y			
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)		Y			
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?		N/A			
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?		Y			
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?		Y			
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?		Y			
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?		Y			
8.17	If applicable, are nonrecurring revenues entered into Column A04?		Y			
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?		Y			

		Program or Service (Budget Entity Codes)				
	Action	80800200	DEPT			
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?		Y			
8.20	Are appropriate service charge nonoperating amounts included in Section II?		Y			
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?		Y			
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling $100,000 or more.)		N/A			
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?		Y			
8.24	Are prior year September operating reversions appropriately shown in column A01?		Y			
8.25	Are current year September operating reversions appropriately shown in column A02?		Y			
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?		Y			
8.27	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?		Y			
8.28	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?		Y			
AUDITS:						
8.29	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).		Y			
8.30	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? **(SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")**		Y			
8.31	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. **(SC1R, DEPT)**		Y			
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 125 of the LBR Instructions.)					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)						
AUDIT:						

	Program or Service (Budget Entity Codes)				
Action	80800200	DEPT			

		80800200	DEPT			
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? **(BRAR, BRAA - Report should print "No Records Selected For This Request")** Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See *Base Rate Audit* on page 157 of the LBR Instructions.)	Y				
10. SCHEDULE III (PSCR, SC3)						
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 87 of the LBR Instructions.)	Y				
10.2	Are amounts in *Other Salary Amount* appropriate and fully justified? (See page 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use **OADI** or **OADR** to identify agency other salary amounts requested.	Y				
11. SCHEDULE IV (EADR, SC4)						
11.1	Are the correct Information Technology (IT) issue codes used?	N/A				
TIP	If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					
12. SCHEDULE VIIIA (EADR, SC8A)						
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?		Y			
13. SCHEDULE VIIIB-1 (EADR, S8B1)						
13.1	Do the reductions comply with the instructions provided on pages 98 through 101 of the LBR Instructions regarding a 5% reduction in recurring and nonrecurring General Revenue and Trust Funds?	Y				
14. SCHEDULE VIIIB-2 (EADR, S8B2)						
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 15% reduction in recurring General Revenue and Trust Funds?	Y				

		Program or Service (Budget Entity Codes)				
Action		80800200	DEPT			

15. SCHEDULE XI (LAS/PBS Web - see page 108 of the LBR Instructions for detailed instructions)							
15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to *section 216.023(4) (b), Florida Statutes,* the Legislature can reduce the funding level for any agency that does not provide this information.)			Y			
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?			Y			
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:							
15.3	Does the FY 2009-10 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (**GENR, ACT1**)	Y					
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (**Audit #1 should print "No Activities Found"**)	Y					
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (**Audit #2 should print "No Operating Categories Found"**)	Y					
15.6	Has the agency provided the necessary demand (Record Type 5) for all activities which should appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y					
15.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (**Audit #4 should print "No Discrepancies Found"**)	Y					
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.						
16. MANUALLY PREPARED EXHIBITS & SCHEDULES							
16.1	Do exhibits and schedules comply with LBR Instructions (pages 110 through 154 of the LBR Instructions), and are they accurate and complete?	Y					
16.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y					
16.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y					

	Program or Service (Budget Entity Codes)				
Action	80800200	DEPT			

AUDITS - GENERAL INFORMATION						
TIP	Review *Section 6: Audits* of the LBR Instructions for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					
17. CAPITAL IMPROVEMENTS PROGRAM (CIP)						
17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y				
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y				
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y				
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y				
17.5	Are the appropriate counties identified in the narrative?	Y				
17.6	Has the CIP-2 form (Exibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y				
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
18. FLORIDA FISCAL PORTAL						
18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y				

Fiscal Year 2011-12 LBR Technical Review Checklist (Rev. 10-13-2010)

Department/Budget Entity (Service): Department of Juvenile Justice/Delinquency Prevention and Diversion

Agency Budget Officer/OPB Analyst Name: Vickie J. Harris/Theda Roberts

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)					
	80900100	Dept				
1. GENERAL						
1.1 Are Columns A01, A02, A04, A05, A36, A90, A91, A92, A93, A94, A95, IA1, IA4, IA5, IP1,V1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? **(CSDI)**	Y					
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? **(CSDI)**	Y					
AUDITS:						
1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. **(EXBR, EXBA)**	Y					
1.4 Has security been set correctly? **(CSDR, CSA)**	Y					
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.						
2. EXHIBIT A (EADR, EXA)						
2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	Y					
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y					
2.3 Are the issue codes and titles consistent with *Section 3* of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y					
2.4 Have the coding guidelines in *Section 3* of the LBR Instructions (pages 15 through 27) been followed?	Y					
3. EXHIBIT B (EXBR, EXB)						
3.1 Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A					
3.2 Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A					
AUDITS:						
3.3 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? **(NACR, NAC - Report should print "No Negative Appropriation Categories Found")**	Y					
3.4 Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? **(EXBR, EXBC - Report should print "Records Selected Net To Zero")**	Y					

		Program or Service (Budget Entity Codes)				
	Action	80900100	Dept			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					
4. EXHIBIT D (EADR, EXD)						
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	Y				
4.2	Is the program component code and title used correct?	Y				
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)						
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y				
AUDITS:						
5.2	Do the fund totals agree with the object category totals within each appropriation category? **(ED1R, XD1A - Report should print "No Differences Found For This Report")**	Y				
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? **(EXBR, EXBB - Negative differences need to be corrected in Column A01.)**	Y				
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? **(EXBR, EXBD - Differences need to be corrected in Column A01.)**	Y				
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2009-10 approved budget. Amounts should be positive.					
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.					
6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)						
6.1	Are issues appropriately aligned with appropriation categories?	Y				

		Program or Service (Budget Entity Codes)				
	Action	80900100	Dept			

TIP	Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					

7. EXHIBIT D-3A (EADR, ED3A)

7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	Y				
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	Y				
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	N/A				
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A				
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	N/A				
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A				
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	Y				
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A				
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y				
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #11-006?	Y				
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should not be deleted. **(PLRR, PLMO)**	N/A				
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A				

Action	Program or Service (Budget Entity Codes)				
	80900100	Dept			
7.13 Has the agency included a 160XXXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A				
7.14 Do the amounts reflect appropriate FSI assignments?	Y				
7.15 Do the issues relating to *salary and benefits* have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.)	N/A				
7.16 Do the issues relating to *Information Technology (IT)* have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	N/A				
7.17 Are the issues relating to *major audit findings and recommendations* properly coded (4A0XXX0, 4B0XXX0)?	N/A				
AUDIT:					
7.18 Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. **(EADR, FSIA - Report should print "No Records Selected For Reporting")**	Y				
7.19 Does the General Revenue for 160XXXX issues net to zero? **(GENR, LBR1)**	N/A				
7.20 Does the General Revenue for 180XXXX issues net to zero? **(GENR, LBR2)**	N/A				
7.21 Does the General Revenue for 200XXXX issues net to zero? **(GENR, LBR3)**	N/A				
7.22 Have FCO appropriations been entered into the nonrecurring column A04? **(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))**	Y				
TIP Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run **OADA/OADR** from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.					
TIP Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					

		Program or Service (Budget Entity Codes)				
Action		80900100	Dept			

8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level *or* SC1R, SC1D - Department Level)

8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?		Y			
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?		Y			
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?		Y			
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?		N/A			
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?		Y			
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling $100,000 or more for the fiscal year?		Y			
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?		Y			
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to *section 215.32(2)(b), Florida Statutes* - including the Schedule ID and applicable legislation?		N/A			
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?		Y			
8.10	Are the statutory authority references correct?		Y			
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)		Y			
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?		Y			
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?		Y			
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?		Y			
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?		Y			
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?		Y			
8.17	If applicable, are nonrecurring revenues entered into Column A04?		Y			
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?		Y			
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?		Y			

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8.20	Are appropriate service charge nonoperating amounts included in Section II?		Y			
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?		Y			
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling $100,000 or more.)		Y			
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?		Y			
8.24	Are prior year September operating reversions appropriately shown in column A01?		Y			
8.25	Are current year September operating reversions appropriately shown in column A02?		Y			
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?		Y			
8.27	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?		Y			
8.28	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?		Y			
AUDITS:						
8.29	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).		Y			
8.30	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? **(SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")**		Y			
8.31	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. **(SC1R, DEPT)**		Y			
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 125 of the LBR Instructions.)					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)						
AUDIT:						
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? **(BRAR, BRAA - Report should print "No Records Selected For This Request")** Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See *Base Rate Audit* on page 157 of the LBR Instructions.)	N/A				
10. SCHEDULE III (PSCR, SC3)						
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 87 of the LBR Instructions.)	Y				

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10.2	Are amounts in *Other Salary Amount* appropriate and fully justified? (See page 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use **OADI** or **OADR** to identify agency other salary amounts requested.	Y					
11. SCHEDULE IV (EADR, SC4)							
11.1	Are the correct Information Technology (IT) issue codes used?	N/A					
TIP	If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.						
12. SCHEDULE VIIIA (EADR, SC8A)							
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?		Y				
13. SCHEDULE VIIIB-1 (EADR, S8B1)							
13.1	Do the reductions comply with the instructions provided on pages 98 through 101 of the LBR Instructions regarding a 5% reduction in recurring and nonrecurring General Revenue and Trust Funds?	Y					
14. SCHEDULE VIIIB-2 (EADR, S8B2)							
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 15% reduction in recurring General Revenue and Trust Funds?	Y					
15. SCHEDULE XI (LAS/PBS Web - see page 108 of the LBR Instructions for detailed instructions)							
15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to *section 216.023(4)(b), Florida Statutes,* the Legislature can reduce the funding level for any agency that does not provide this information.)		Y				
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?		Y				
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:							
15.3	Does the FY 2009-10 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (**GENR, ACT1**)		Y				
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (**Audit #1 should print "No Activities Found"**)		Y				
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (**Audit #2 should print "No Operating Categories Found"**)		Y				
15.6	Has the agency provided the necessary demand (Record Type 5) for all activities which should appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)		Y				
15.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (**Audit #4 should print "No Discrepancies Found"**)		Y				
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.						

		Program or Service (Budget Entity Codes)				
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16. MANUALLY PREPARED EXHIBITS & SCHEDULES						
16.1	Do exhibits and schedules comply with LBR Instructions (pages 110 through 154 of the LBR Instructions), and are they accurate and complete?	Y				
16.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y				
16.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?		Y			
AUDITS - GENERAL INFORMATION						
TIP	Review *Section 6: Audits* of the LBR Instructions for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					
17. CAPITAL IMPROVEMENTS PROGRAM (CIP)						
17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	N/A				
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A				
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	N/A				
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A				
17.5	Are the appropriate counties identified in the narrative?	N/A				
17.6	Has the CIP-2 form (Exibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A				
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
18. FLORIDA FISCAL PORTAL						
18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y			