



THE STATE OF FLORIDA
JUSTICE ADMINISTRATIVE COMMISSION

227 North Bronough Street, Suite 2100
Tallahassee, Florida 32301



Alton L. "Rip" Colvin, Jr.
Executive Director

(850) 488-2415
FAX (850) 488-8944

www.justiceadmin.org

COMMISSIONERS

Diamond R. Litty, Chair
Public Defender, 19th Circuit
Kathleen A. Smith
Public Defender, 20th Circuit
Brian Haas
State Attorney, 10th Circuit
Jack Campbell
State Attorney, 2nd Circuit

Justice Administration
Tallahassee, Florida

September 15, 2021

Chris Spencer, Policy Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

Eric Pridgeon, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Tim Sadberry, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Department of Justice Administration is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2022-23 Fiscal Year. The internet website address that provides the link to the LBR on the Florida Fiscal Portal is <http://floridafiscalportal.state.fl.us/AgencyList.aspx>.

This submission has been approved by me as the Executive Director of the Justice Administrative Commission on behalf of all agencies within the Department.

Sincerely,

A handwritten signature in blue ink, appearing to read "Alton L. Colvin, Jr.", written over a light blue horizontal line.

Alton L. "Rip" Colvin, Jr.
Executive Director

The Justice Administrative Commission administratively serves the judicial-related offices of State Attorney, Public Defender, Criminal Conflict and Civil Regional Counsel, Capital Collateral Regional Counsel, and the Statewide Guardian ad Litem Program. The JAC also performs compliance and financial review of court-appointed attorney and due process vendor bills.



STATE ATTORNEY

ELEVENTH JUDICIAL CIRCUIT OF FLORIDA
E. R. GRAHAM BUILDING
1350 N.W. 12TH AVENUE
MIAMI, FLORIDA 33136-2111

KATHERINE FERNANDEZ RUNDLE
STATE ATTORNEY

TELEPHONE (305) 547-0100

LEGISLATIVE BUDGET REQUEST FY 2022-2023 September 15, 2021

Chris Spencer, Policy Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

Tim Sadberry, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

J. Eric Pridgeon, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the State Attorney, Eleventh Judicial Circuit, is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2022-23 Fiscal Year. This submission has been approved by Katherine Fernandez Rundle, State Attorney.

Sincerely,

KATHERINE FERNANDEZ RUNDLE
State Attorney

By: _____

Annette Perez
Executive Director





State Attorney

ANDREW H. WARREN
Thirteenth Judicial Circuit
419 N. Pierce Street
Tampa, Florida 33602-4022
(813) 272-5400

LEGISLATIVE BUDGET REQUEST FISCAL YEAR 2022-23

Justice Administration
Tallahassee, Florida

September 15, 2021

Chris Spencer, Policy Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

Tim Sadberry, Staff Director
Senate Committee on Appropriations
201 The Capitol
Tallahassee, Florida 32399-1100

J. Eric Pridgeon, Staff Director
House Appropriations Committee
221 The Capitol
Tallahassee, Florida 32399-1300

Directors:

Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request for the State Attorney, 13th Judicial Circuit, is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2022-23 Fiscal Year. This submission has been approved by Gary S. Weisman, Chief of Staff.

Sincerely,

A handwritten signature in blue ink that reads "Gary S. Weisman".

Gary S. Weisman
Chief of Staff
Office of the State Attorney, 13th Judicial Circuit

Enclosure



**HAROLD F. PRYOR
STATE ATTORNEY**

SEVENTEENTH JUDICIAL CIRCUIT OF FLORIDA
BROWARD COUNTY COURTHOUSE
201 SE SIXTH STREET
FORT LAUDERDALE, FL 33301-3360

(954) 831-6955

**LEGISLATIVE BUDGET REQUEST
Fiscal Year 2022-2023**

Justice Administration
Tallahassee, Florida

July 26, 2021

Chris Spencer, Policy Director
Office of Planning & Budgeting
Executive Office of the Governor
1701 Capitol
Tallahassee, FL 32399-0001

Tim Sadberry, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, FL 32399-1100

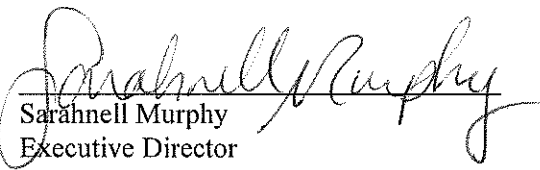
J. Eric Pridgeon, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, FL 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, enclosed is the Legislative Budget Request for the Office of the State Attorney, Seventeenth Judicial Circuit is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2022-2023 Fiscal Year. This submission has been approved by Harold F. Pryor, State Attorney. This request is submitted by Sarahnell Murphy, as Executive Director for the Office of the State Attorney, Seventeenth Judicial Circuit.

Sincerely,


HAROLD F. PRYOR
State Attorney


Sarahnell Murphy
Executive Director

HFP:SM

Telephone:
(850) 487-0922

Fax:
(850) 487-0927



ROBERT FRIEDMAN
CAPITAL COLLATERAL REGIONAL COUNSEL
NORTHERN REGION

**OFFICE OF THE
CAPITAL COLLATERAL REGIONAL COUNSEL
NORTHERN REGION**

1004 DeSoto Park Drive
Tallahassee, FL 32301

**LEGISLATIVE BUDGET REQUEST
FISCAL YEAR 2022-23**

Capital Collateral Regional Counsel – Northern Region
Tallahassee, Florida

September 15, 2021

Chris Spencer, Policy Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

Tim Sadberry, Staff Director
Senate Committee on Appropriations
201 The Capitol
Tallahassee, Florida 32399-1100

J. Eric Pridgeon, Staff Director
House Appropriations Committee
221 The Capitol
Tallahassee, Florida 32399-1300

Directors:

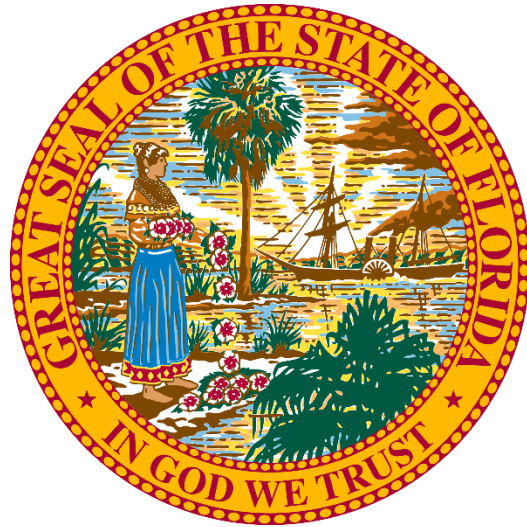
Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request for the Capital Collateral Regional Counsel – Northern Region is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2022-23 Fiscal Year. This submission has been approved by Robert S. Friedman as the Capital Collateral Regional Counsel – Northern Region.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Friedman".

Robert S. Friedman
Capital Collateral Regional Counsel – North

Justice Administration



FY 2022-2023 Legislative Budget Request

Department Level Exhibits and Schedules

LEGISLATIVE BUDGET REQUEST FY 2022-23
Schedule VII: Agency Litigation Inventory

Agency:	State Attorney's Office 4th Judicial Circuit		
Contact Person:	Steve Siegel	Phone Number:	(904) 255-2933
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Bernard Albert Kruidbos vs. Melissa Nelson, in her capacity as State Attorney for the Fourth Judicial Circuit.		
Court with Jurisdiction:	Circuit Court, Fourth Judicial Circuit, Duval County		
Case Number:	2013-CA-007407-XXXX-MA		
Summary of the Complaint:	Plaintiff alleges the State Attorney's Office terminated his employment in retaliation for testimony he provided during an evidentiary hearing in a criminal case. The defense subpoenaed Kruidbos to testify at an evidentiary hearing regarding the State Attorney's Office's alleged mishandling of potentially exculpatory evidence found on the victim's cell phone.		
Amount of the Claim:	\$ \$ unspecified		
Specific Statutes or Laws (including GAA) Challenged:	Section 112.3187, FS Public Whistleblower Act		
Status of the Case:	Set for Trial March 2022		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input type="checkbox"/>	Agency Counsel	
	<input checked="" type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

LEGISLATIVE BUDGET REQUEST FY 2022-23
Schedule VII: Agency Litigation Inventory

Agency:	State Attorney's Office, 13th Circuit		
Contact Person:	Robin Menendez	Phone Number:	813-274-1932
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Jay Andrew Sloben vs. Hillsborough County State Attorney's Office, Registered Agent or Owner Adam Warren, John Rocco Pace, Frances Maria Perrone, Anthony John Letourneau		
Court with Jurisdiction:	County Court, Pinellas County, Florida Small Claims Division		
Case Number:	21-000389-SC		
Summary of the Complaint:	FIRAC Case Brief for Intentional Infliction of Emotional Distress, Civil Action for Deprivation of Rights Under Color of Law, Malicious Prosecution, and Cyberstalking		
Amount of the Claim:	\$-No Amount Listed		
Specific Statutes or Laws (including GAA) Challenged:	No Specific Statute Listed		
Status of the Case:	Dismissed with Prejudice		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input type="checkbox"/>	Agency Counsel	
	<input checked="" type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	N/A		

LEGISLATIVE BUDGET REQUEST FY 2022-23
Schedule VII: Agency Litigation Inventory

Agency:	State Attorney's Office, 13th Circuit		
Contact Person:	Robin Menendez	Phone Number:	813-274-1932
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Kevin McBride vs. John W. Guzina, et al., Defendants		
Court with Jurisdiction:	United States District Court for the Middle District of Florida Tampa Division		
Case Number:	8:19-cv-3015-T-60CPT		
Summary of the Complaint:	Complaint for Violation of Civil Rights		
Amount of the Claim:	Actual Damages-\$1,105,120.00, Punitive Damages-\$24.3 Million, Individual Punitive Damages-\$2.0 Million, Special Damages-Discrimination-\$1.8 Million,		
Specific Statutes or Laws (including GAA) Challenged:	5 U.S.C.§7543; 42 U.S.C.§1985; 42 U.S.C.§3617; 18 U.S.C.§241; 18 U.S.C.242; 34 U.S.C§12601; 28 U.S.C.§2254 §2680; 18-U.S.C.§1505; 18 U.S.C §1001§1018; 18 U.S.C.§1029, 18 U.S.C.§1038; 18 U.S.C.§1512; 18 U.S.C.§249; 28 U.S.C.§604; 42 U.S.C.§1320D-5; 25 CFR§1513; 18 U.S.C.§1513		
Status of the Case:	Pending Ruling on Motion to Dismiss		
Who is representing (of record) the state in this lawsuit? Check all that apply.		Agency Counsel	
	X	Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	N/A		

LEGISLATIVE BUDGET REQUEST FY 2022-23
Schedule VII: Agency Litigation Inventory

Agency:	State Attorney's Office, 14 th Judicial Circuit		
Contact Person:	Laurie Hughes, Executive Director	Phone Number:	850-872-4473
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Gloria Anderson v. Glenn Hess, in his official capacity as State Attorney, 14 th Judicial Circuit		
Court with Jurisdiction:	Circuit Court of the 14 th Judicial Circuit, in and for Bay County		
Case Number:	20-CA-001268		
Summary of the Complaint:	Public Whistleblower Retaliation		
Amount of the Claim:	In excess of \$30,000		
Specific Statutes or Laws (including GAA) Challenged:	N/A		
Status of the Case:	Motion to Dismiss pending		
Who is representing (of record) the state in this lawsuit? Check all that apply.		Agency Counsel	
	X	Office of the Attorney General or Division of Risk Management	
	X	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	Not a class action.		

LEGISLATIVE BUDGET REQUEST FY 2022-23
Schedule VII: Agency Litigation Inventory

Agency:	Law Office of the Public Defender, 17th Judicial Circuit		
Contact Person:	Dacia Riley Taylor	Phone Number:	954-831-6119
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Ruby Green vs. Howard Finkelstein, Individually, in his Capacity as Public Defender for Broward County, and the Office of the Public Defender fore Broward County		
Court with Jurisdiction:	Florida Southern District Court		
Case Number:	20-cv-62160-BLOOM/Valle		
Summary of the Complaint:	<p>Plaintiff alleges:</p> <ol style="list-style-type: none"> 1. While employed at the Law Office of Public Defender, Plaintiff ran for the Office of the Public Defender to replace retiring Public Defender, Howard Finklestein. 2. That during Plaintiff’s campaign for election, Plaintiff was actively involved in social justice issues, which involved community events, as well as speaking and/or the initiation of dialogue regarding social issues. 3. Plaintiff alleges that the morning after her election loss, Defendant, Howard Finklestein, terminated Plaintiff’s employment based on protected statements and/or speech that Plaintiff made during her campaign, and that such termination was in violation of Plaintiff’s 1st Amendment right to speak out on matters of public concern, afforded by 42 USC, Section 1983, <i>et.seq</i>, which proscribed abrogation of a public employee’s constitutional rights under color of state actors.. 4. That as a result of Plaintiff’s use of protected speech, the Defendant (individually and in his capacity as Public Defender for Broward County, and the Office of the Public Defender for Broward County, collectively) retaliated against Plaintiff by terminating her from employment. 5. That Plaintiff has suffered injury as a result of this retaliation. 		
Amount of the Claim:	\$300,000		
Specific Statutes or Laws (including GAA) Challenged:	1st Amendment to the United States Constitution, through 42 U.S.C. Sec. 1983		

Status of the Case:	<p>On July 16, 2021, Plaintiff filed Partial Motion for Summary Judgment. (Hearing not Set).</p> <p>10.19.2021- (Calendar Call) 10.25.2021 - 11.08.2021 (Two Week Trial Set)</p>	
Who is representing (of record) the state in this lawsuit? Check all that apply.		Agency Counsel
	X	Office of the Attorney General or Division of Risk Management
	X	Outside Contract Counsel
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	Not Applicable	

Office of Policy and Budget – June 2021

JUSTICE ADMINISTRATIVE COMMISSION

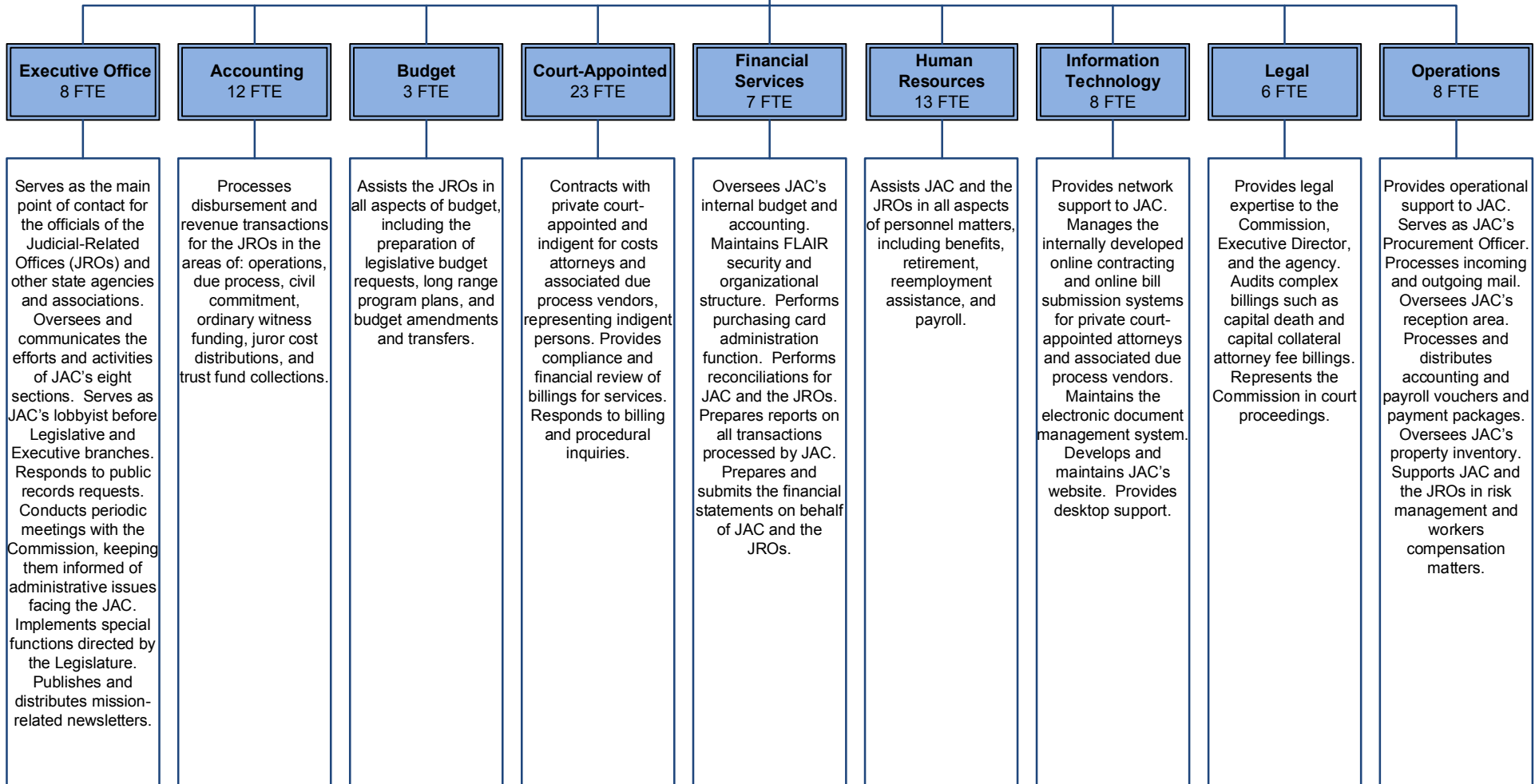
Effective July 1, 2021



Commissioners

Diamond R. Litty, Chair, Public Defender, Nineteenth Judicial Circuit
 Kathleen A. Smith, Public Defender, Twentieth Judicial Circuit
 Brian Haas, State Attorney, Tenth Judicial Circuit
 Jack Campbell, State Attorney, Second Judicial Circuit

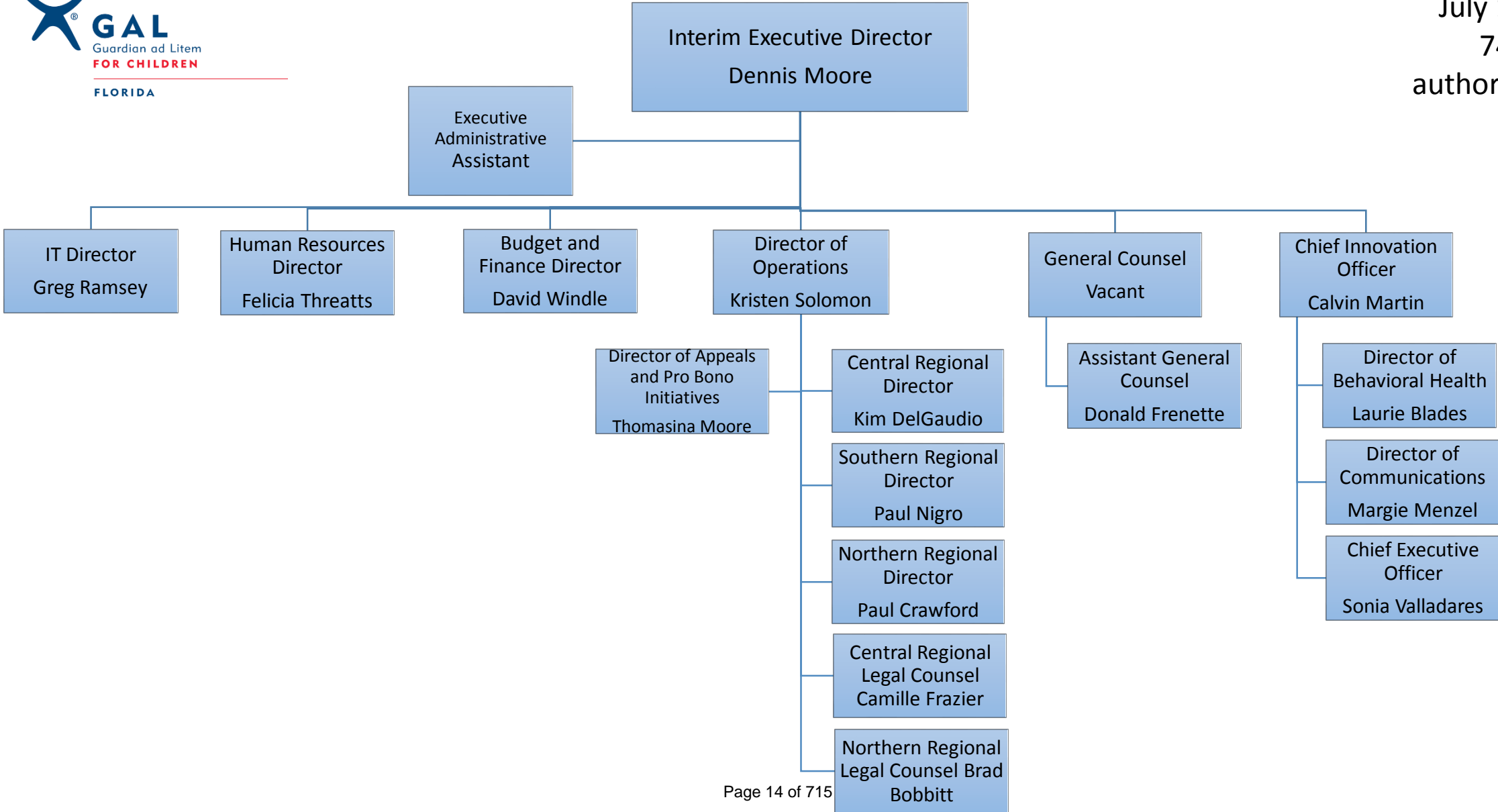
Executive Director





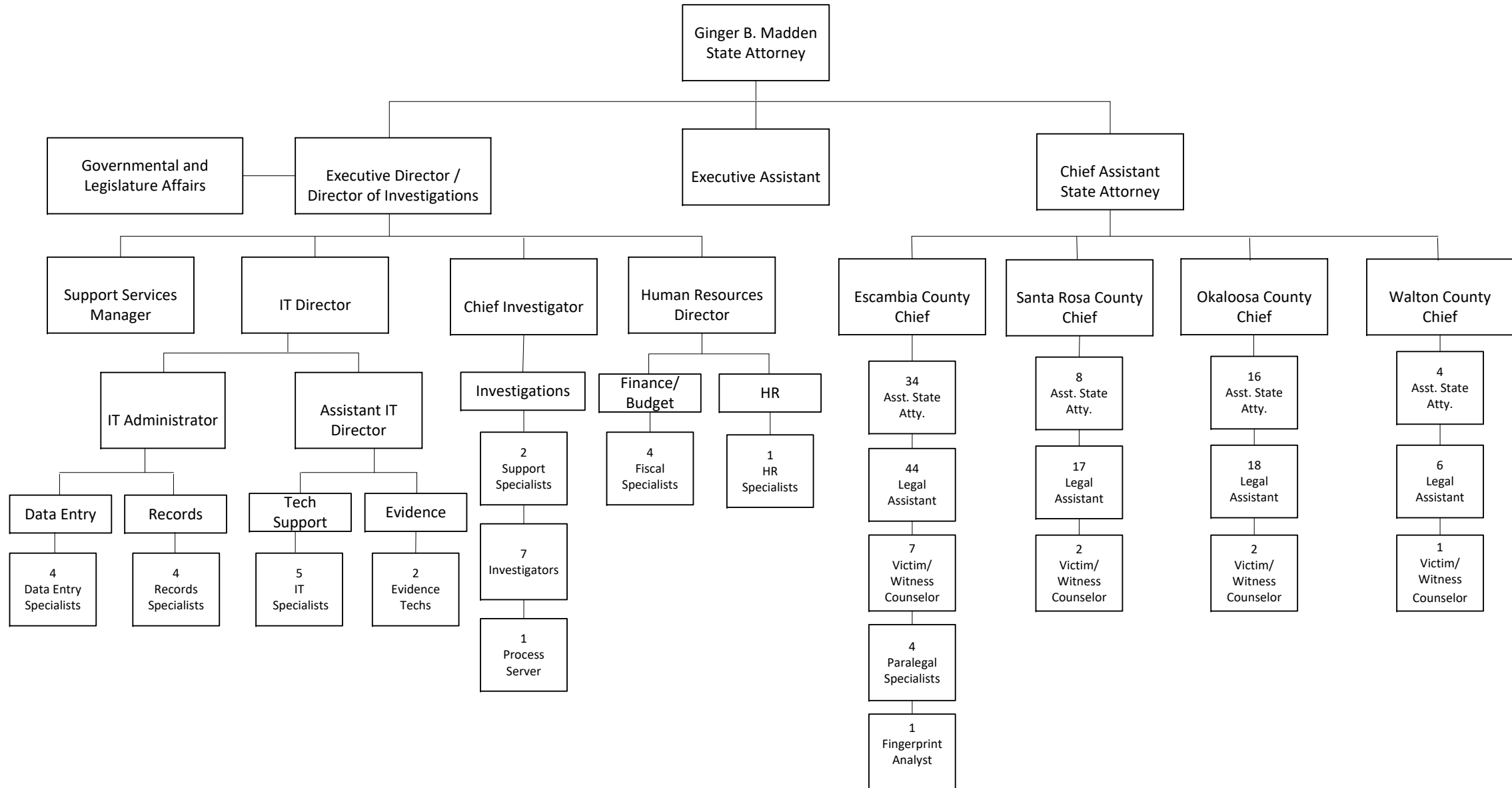
Florida Statewide Guardian ad Litem Office

July 1, 2021
747.5
authorized FTEs

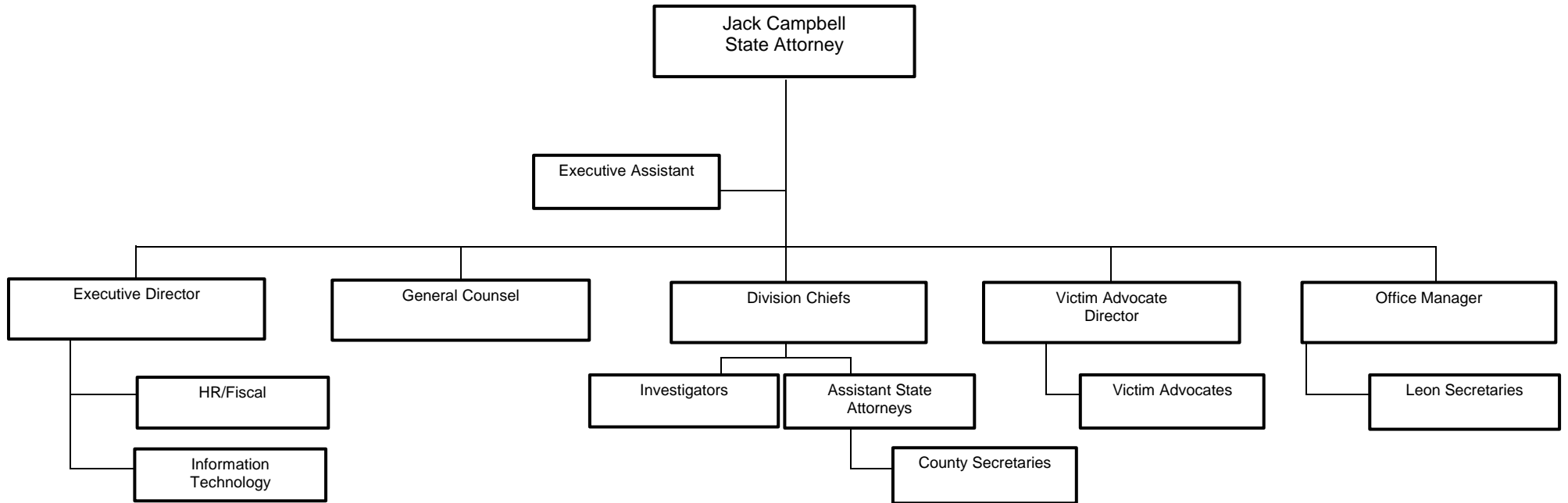


Office of State Attorney Ginger Bowden Madden Organizational Chart

Effective July 1, 2021



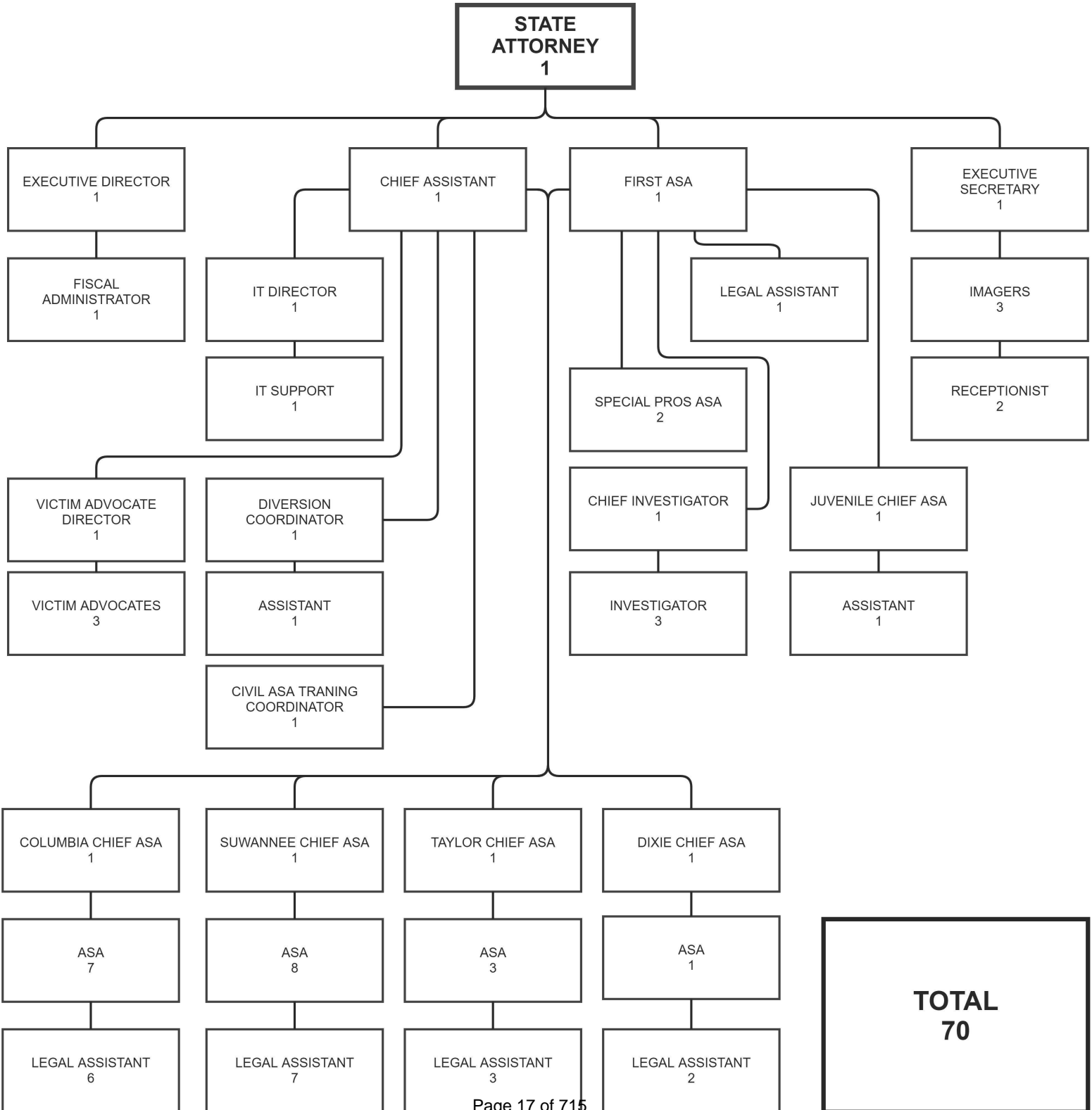
Organizational Chart
Office of the State Attorney
Second Judicial Circuit
As of July 1, 2021

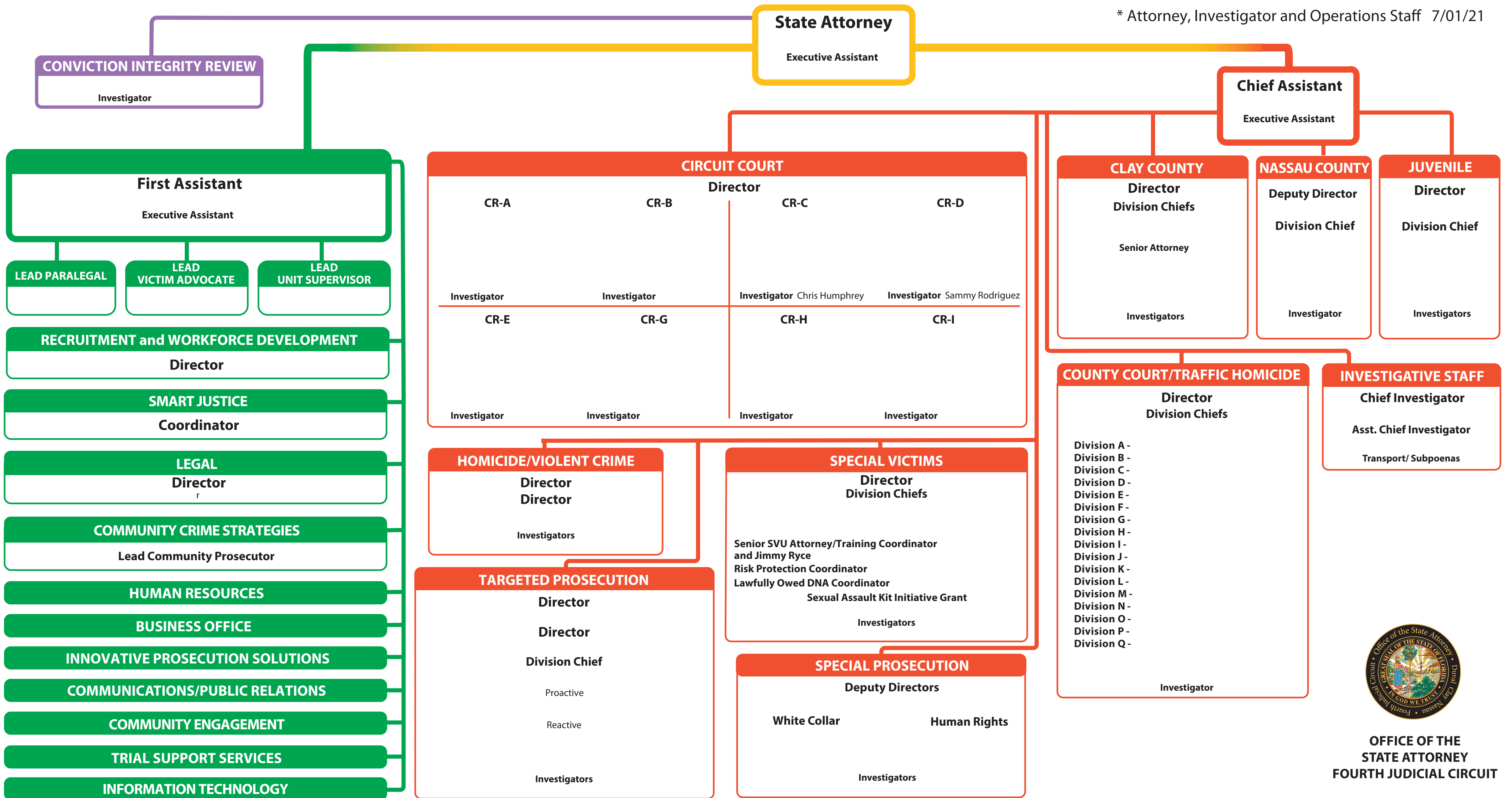


ORGANIZATIONAL CHART OFFICE OF THE STATE ATTORNEY THIRD JUDICIAL CIRCUIT

MAIN OFFICE: 310 PINE AVE. SW LIVE OAK, FL 32064

JULY 1, 2021





CONVICTION INTEGRITY REVIEW
Investigator

State Attorney
Executive Assistant

Chief Assistant
Executive Assistant

First Assistant
Executive Assistant

LEAD PARALEGAL
LEAD VICTIM ADVOCATE
LEAD UNIT SUPERVISOR

RECRUITMENT and WORKFORCE DEVELOPMENT
Director

SMART JUSTICE
Coordinator

LEGAL
Director

COMMUNITY CRIME STRATEGIES
Lead Community Prosecutor

HUMAN RESOURCES

BUSINESS OFFICE

INNOVATIVE PROSECUTION SOLUTIONS

COMMUNICATIONS/PUBLIC RELATIONS

COMMUNITY ENGAGEMENT

TRIAL SUPPORT SERVICES

INFORMATION TECHNOLOGY

CIRCUIT COURT
Director
CR-A CR-B CR-C CR-D
Investigator Investigator Investigator Chris Humphrey Investigator Sammy Rodriguez
CR-E CR-G CR-H CR-I
Investigator Investigator Investigator Investigator

HOMICIDE/VIOLENT CRIME
Director
Director
Investigators

SPECIAL VICTIMS
Director
Division Chiefs
Senior SVU Attorney/Training Coordinator and Jimmy Ryce
Risk Protection Coordinator
Lawfully Owed DNA Coordinator
Sexual Assault Kit Initiative Grant
Investigators

TARGETED PROSECUTION
Director
Director
Division Chief
Proactive
Reactive
Investigators

SPECIAL PROSECUTION
Deputy Directors
White Collar Human Rights
Investigators

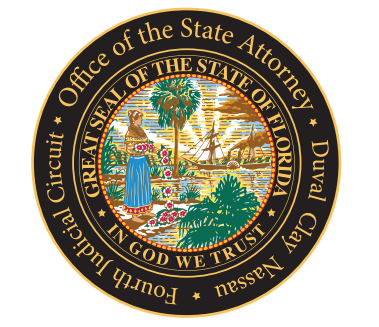
CLAY COUNTY
Director
Division Chiefs
Senior Attorney
Investigators

NASSAU COUNTY
Deputy Director
Division Chief
Investigator

JUVENILE
Director
Division Chief
Investigators

COUNTY COURT/TRAFFIC HOMICIDE
Director
Division Chiefs
Division A -
Division B -
Division C -
Division D -
Division E -
Division F -
Division G -
Division H -
Division I -
Division J -
Division K -
Division L -
Division M -
Division N -
Division O -
Division P -
Division Q -
Investigator

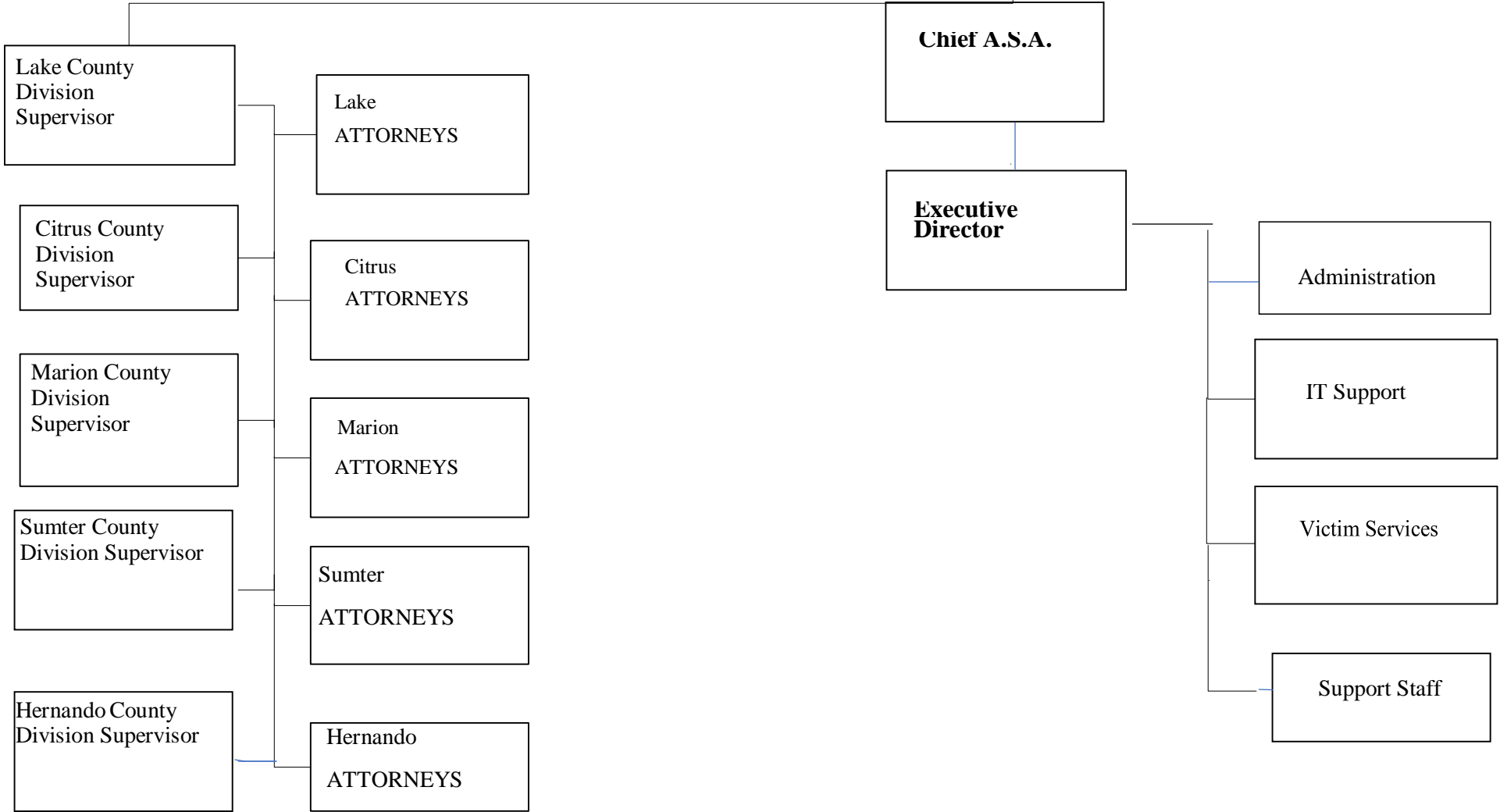
INVESTIGATIVE STAFF
Chief Investigator
Asst. Chief Investigator
Transport/ Subpoenas



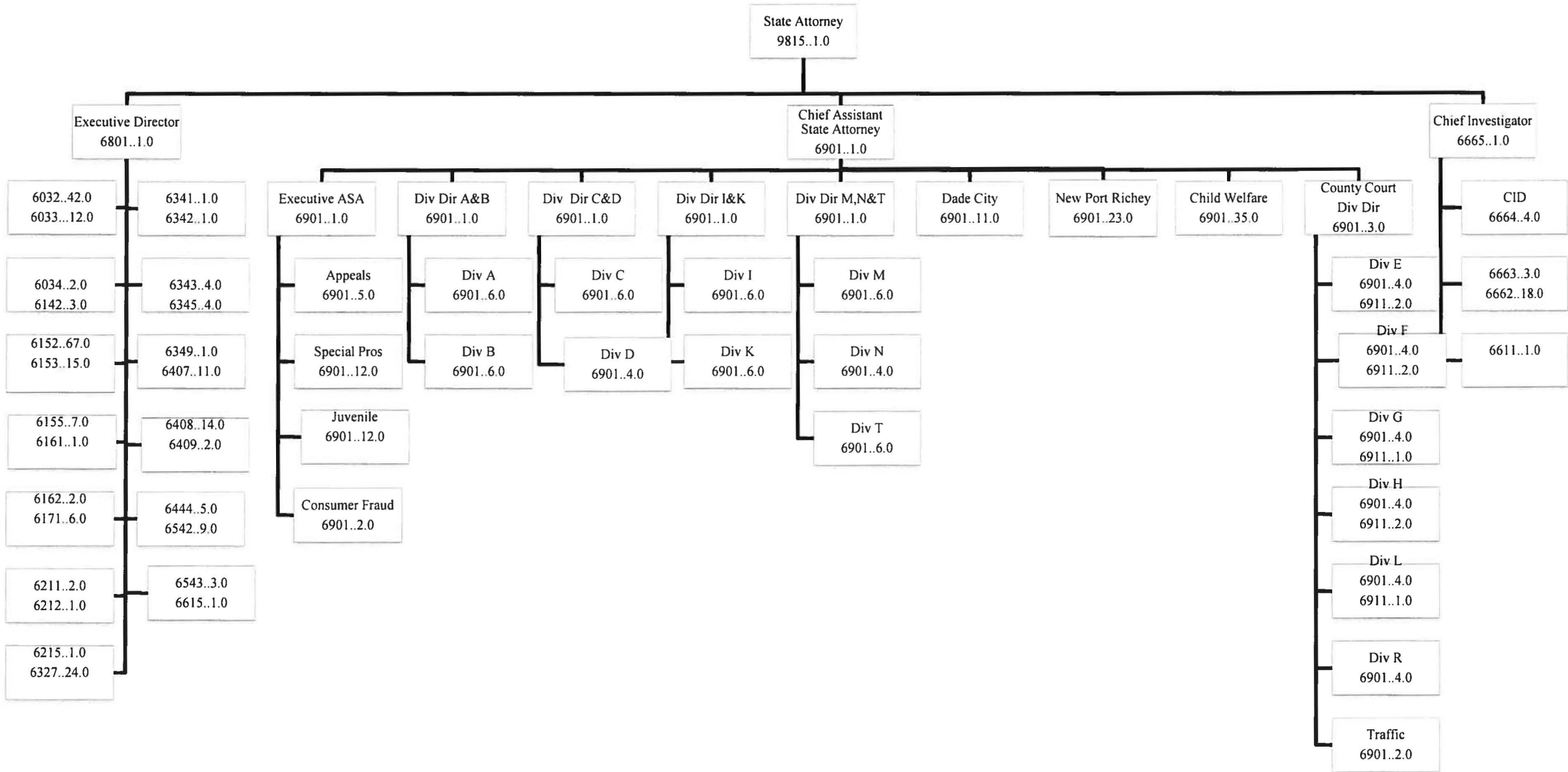
OFFICE OF THE STATE ATTORNEY
FOURTH JUDICIAL CIRCUIT

07/01/2021
State Attorney's Office Fifth
Judicial Circuit
FTE 244.00

William Gladson
STATE ATTORNEY

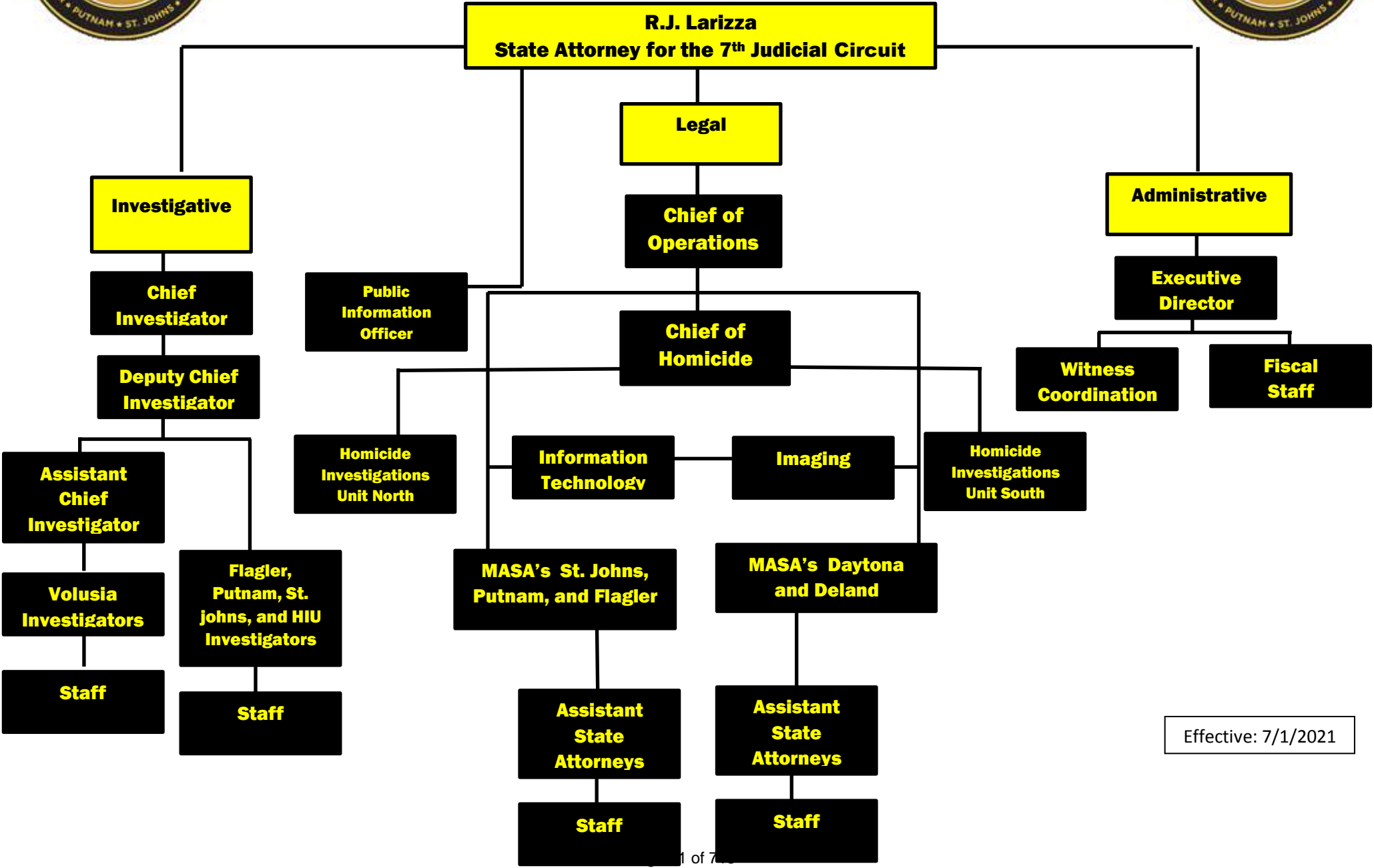


Schedule X
Organizational Structure
Office of the State Attorney - Sixth Judicial Circuit
Effective July 1, 2021



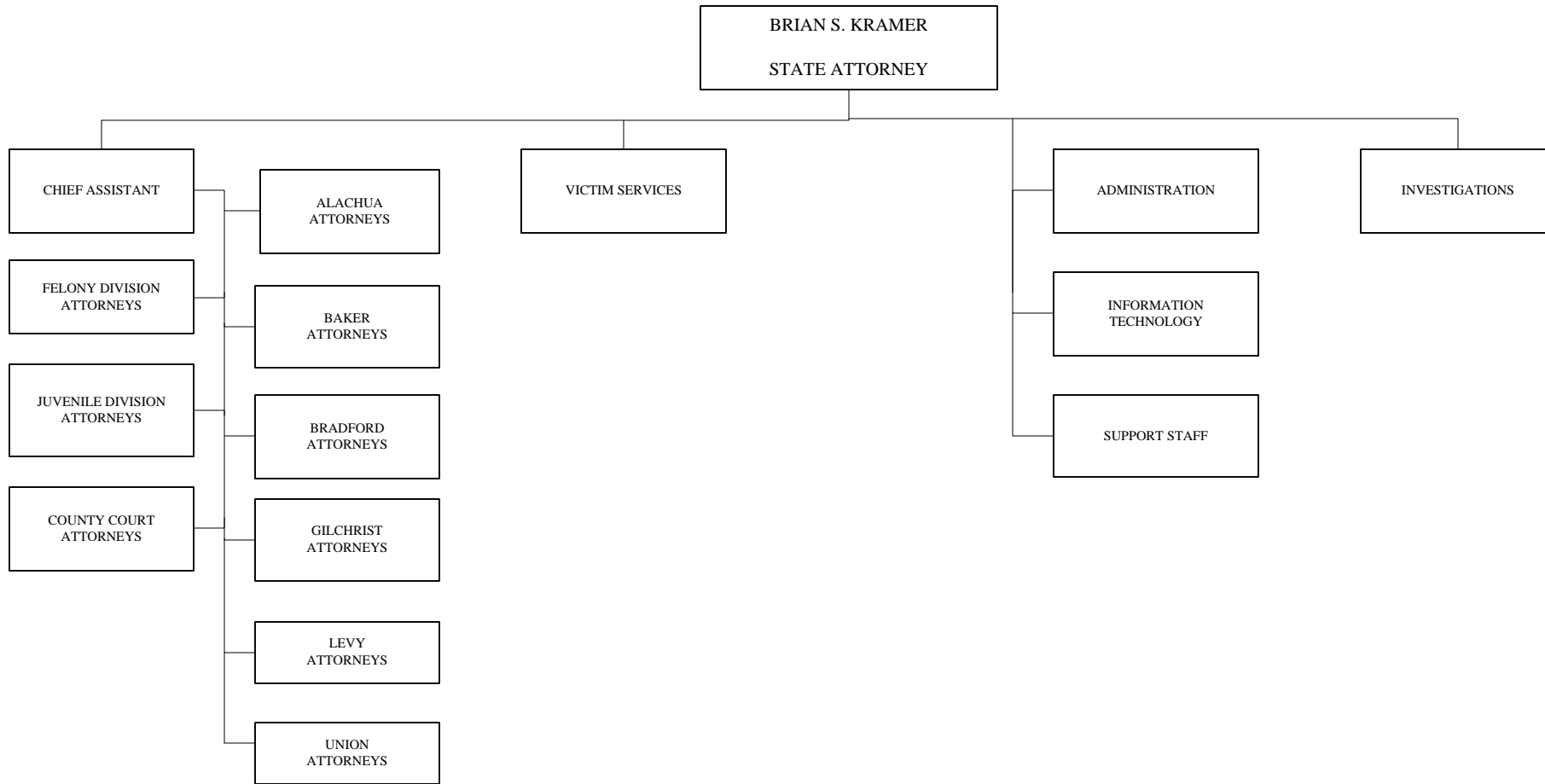


Seventh Circuit State Attorney's Office Organizational Chart



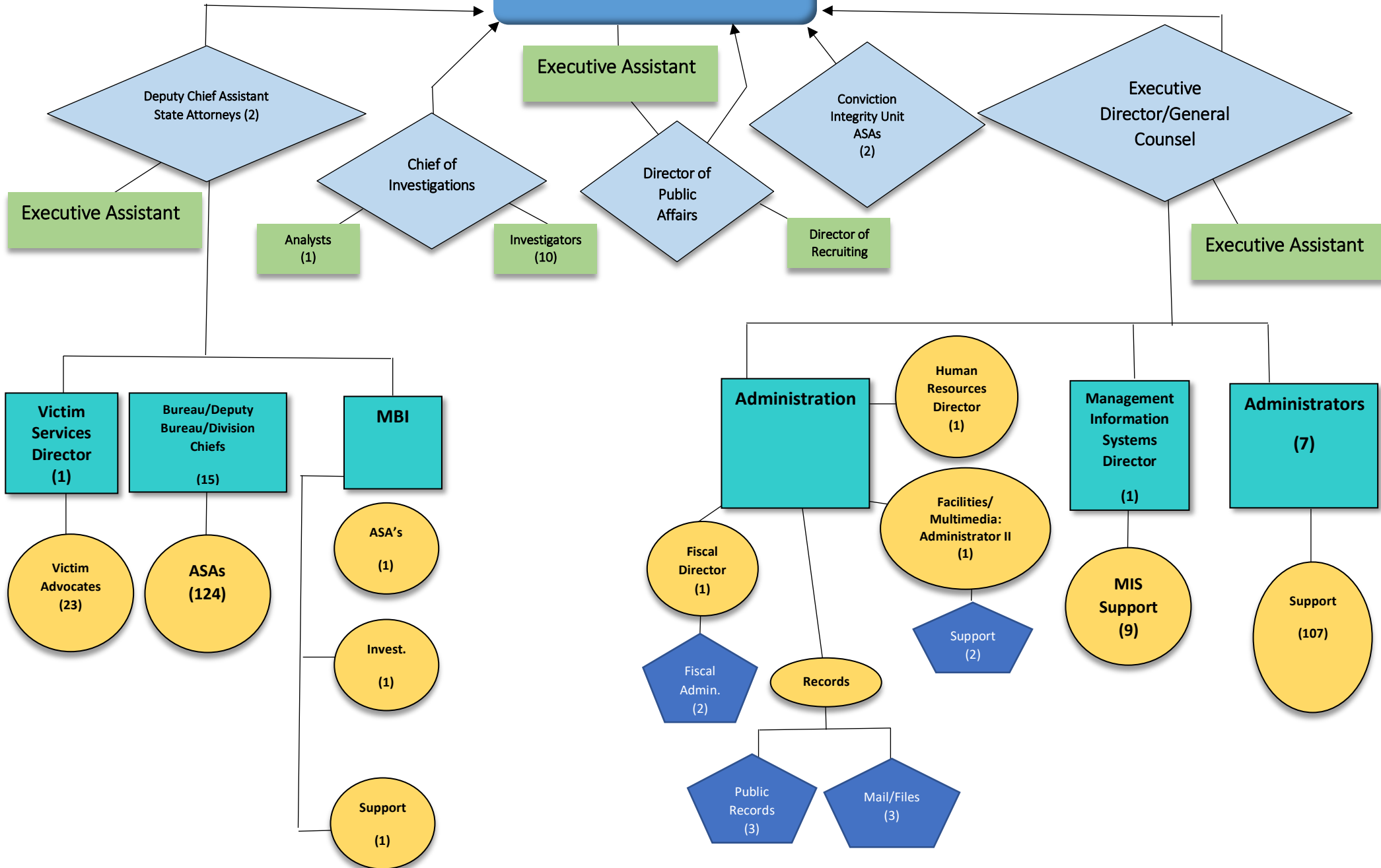
Effective: 7/1/2021

BRIAN S. KRAMER
STATE ATTORNEY
ORGANIZATIONAL FLOW CHART



Office of the State Attorney Ninth Judicial Circuit

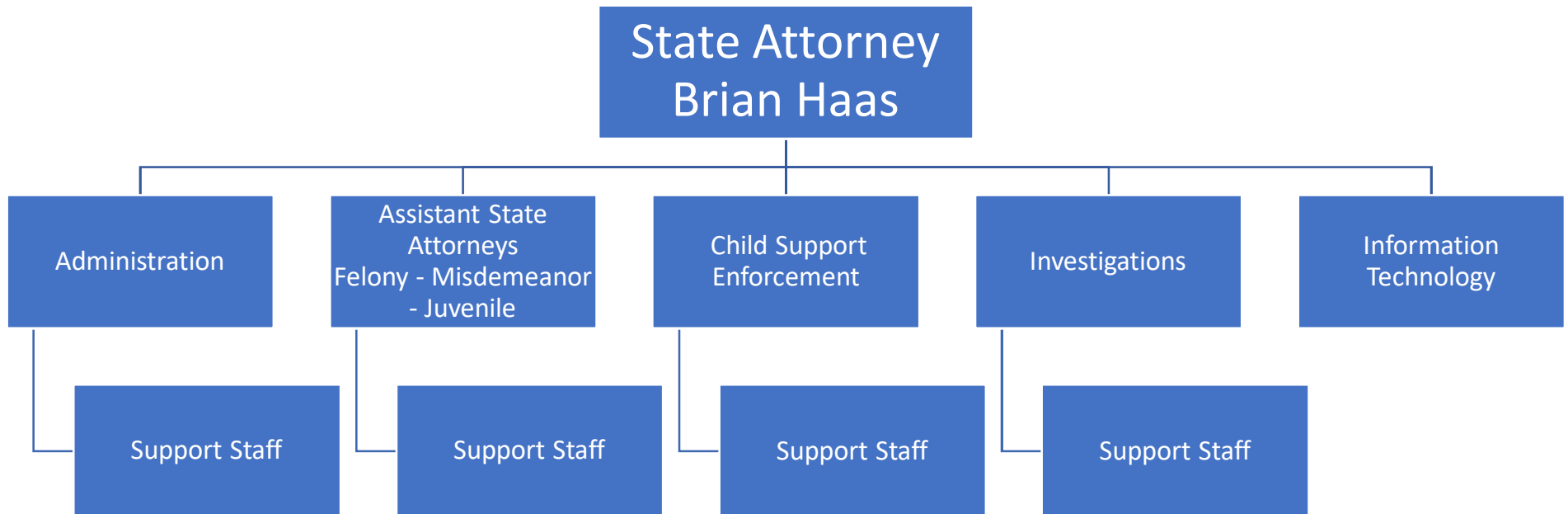
MONIQUE H. WORRELL
STATE ATTORNEY




TOTAL FTE: 326

EFFECTIVE 07/01/2021

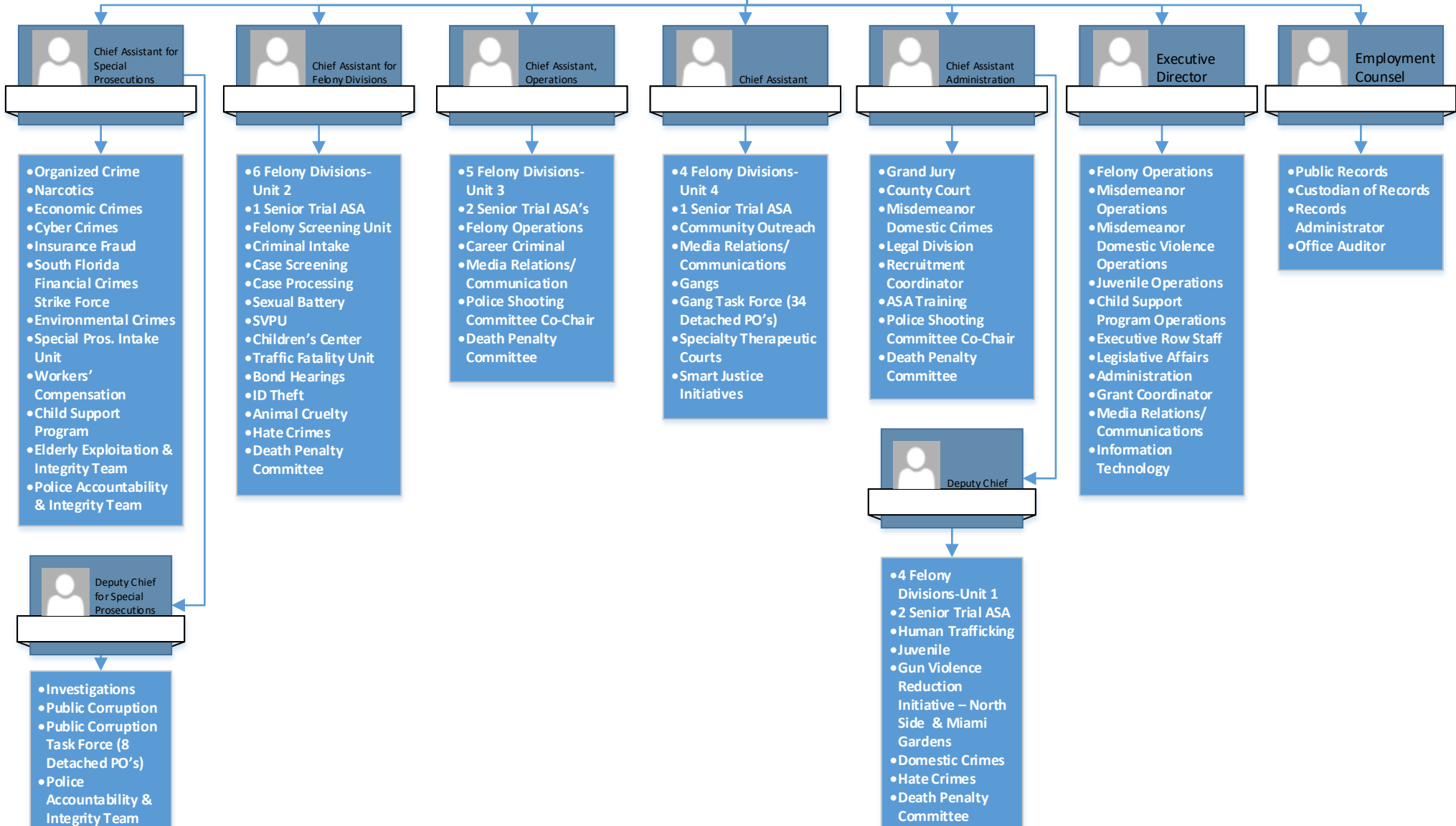
Office of the State Attorney 10th Judicial Circuit Organization Chart July 1, 2021



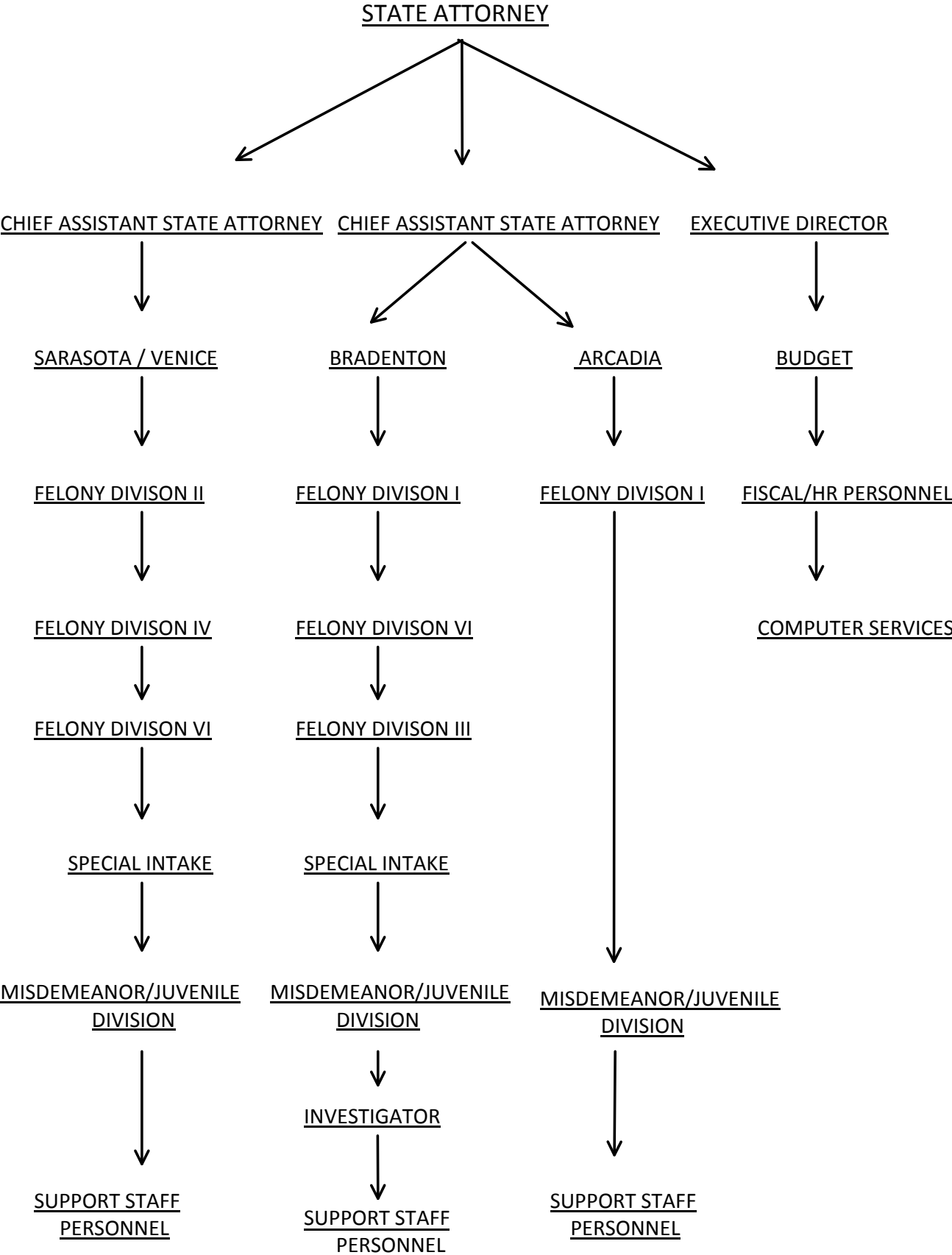
Office of the State Attorney Katherine Fernandez Rundle



Katherine Fernandez Rundle
11TH Judicial Circuit State Attorney



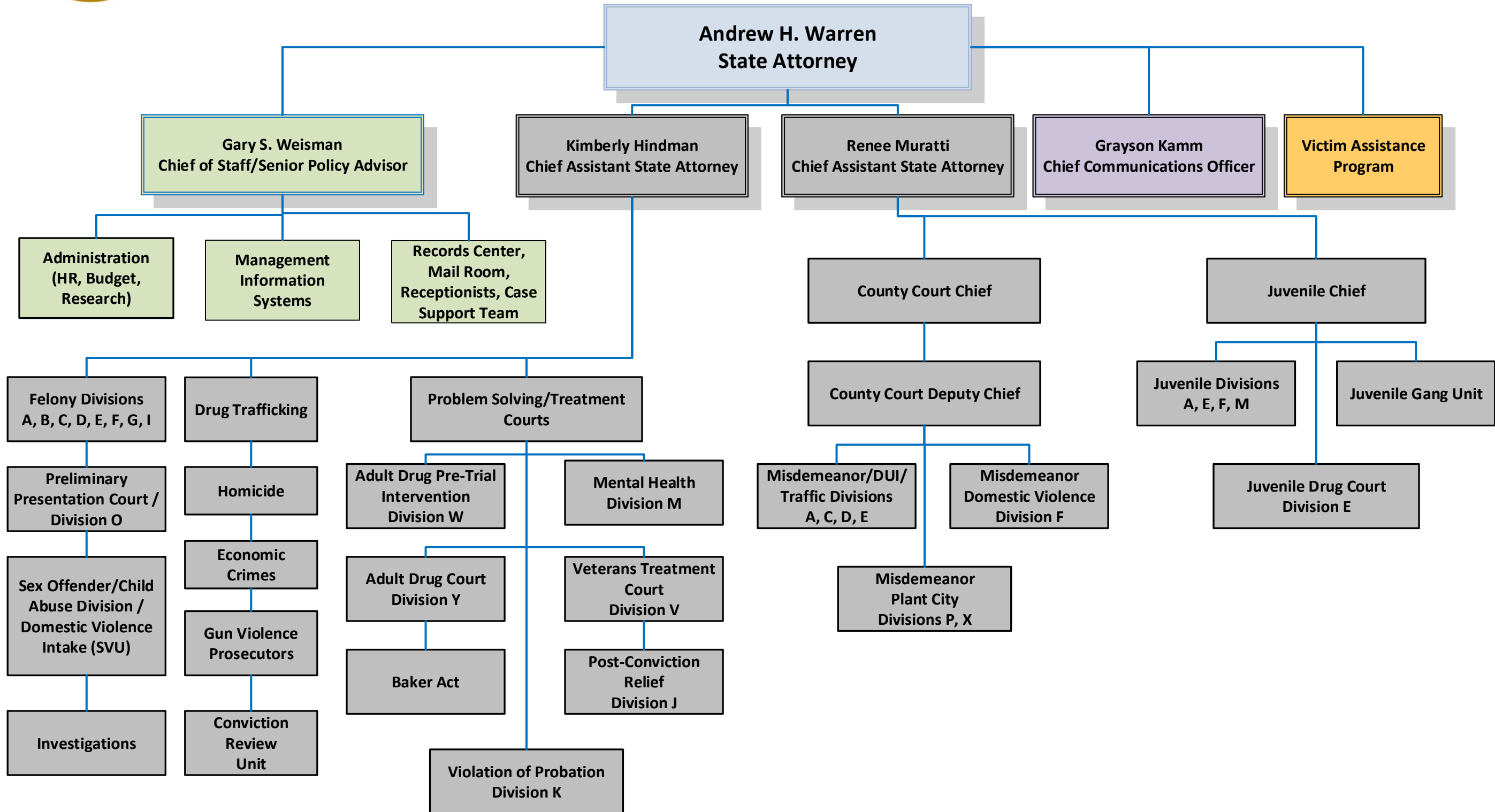
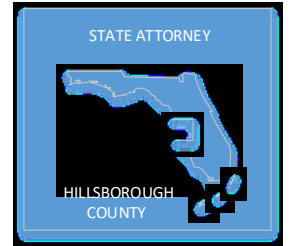
OFFICE OF THE STATE ATTORNEY -TWELFTH JUDICIAL CIRCUIT



Effective 07-01-21



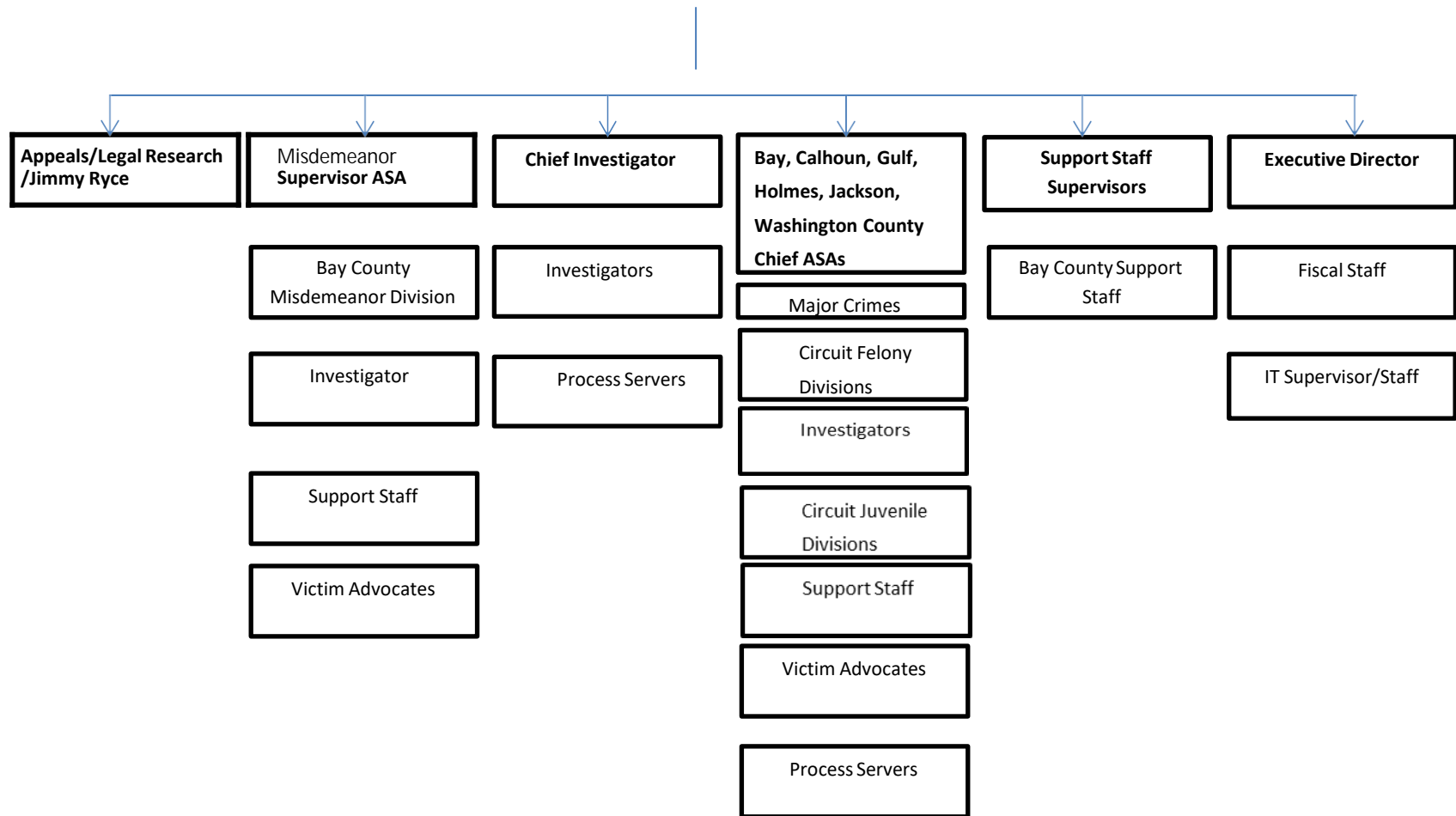
**OFFICE OF THE STATE ATTORNEY THIRTEENTH JUDICIAL
CIRCUIT HILLSBOROUGH COUNTY, FLORIDA
ORGANIZATIONAL CHART**



Organization Chart: July 1, 2021

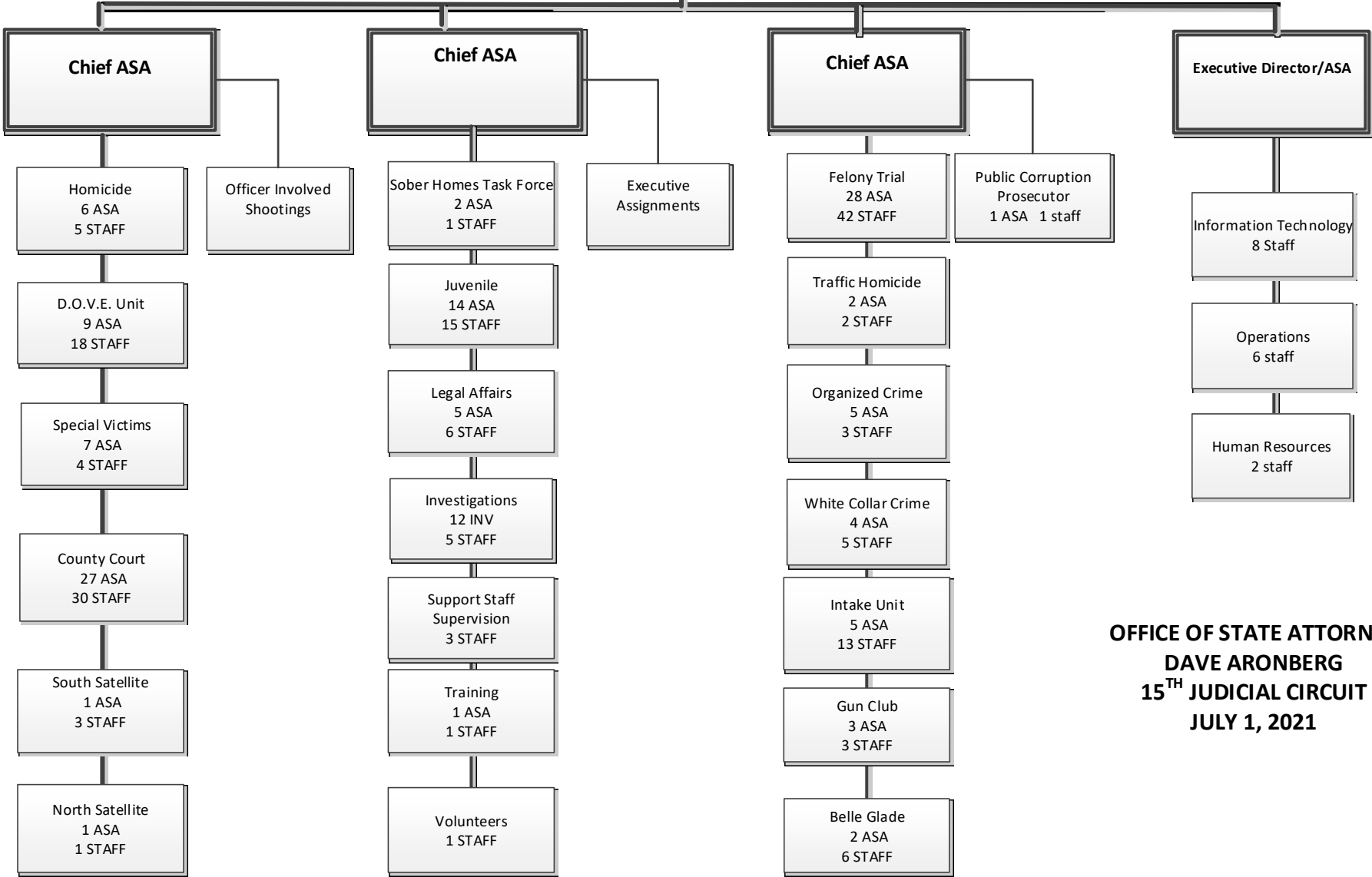
OFFICE OF THE STATE ATTORNEY – FOURTEENTH JUDICIAL CIRCUIT

STATE ATTORNEY



**State Attorney
Dave Aronberg
15th Circuit**

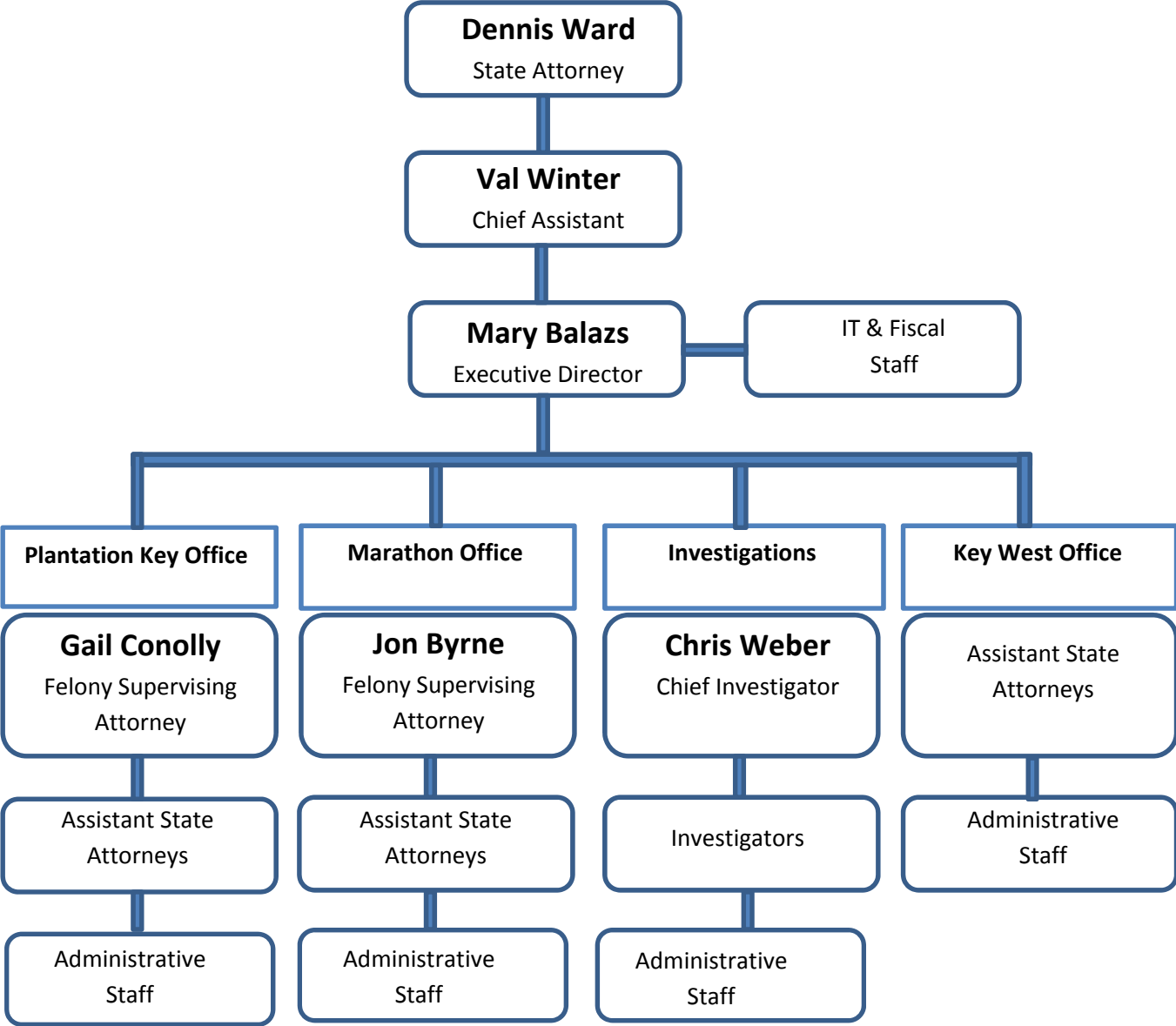
Executive Assistant/PIO
2 Exec staff



**OFFICE OF STATE ATTORNEY
DAVE ARONBERG
15TH JUDICIAL CIRCUIT
JULY 1, 2021**

State Attorney, Sixteenth Judicial Circuit

Effective: July 1st, 2021

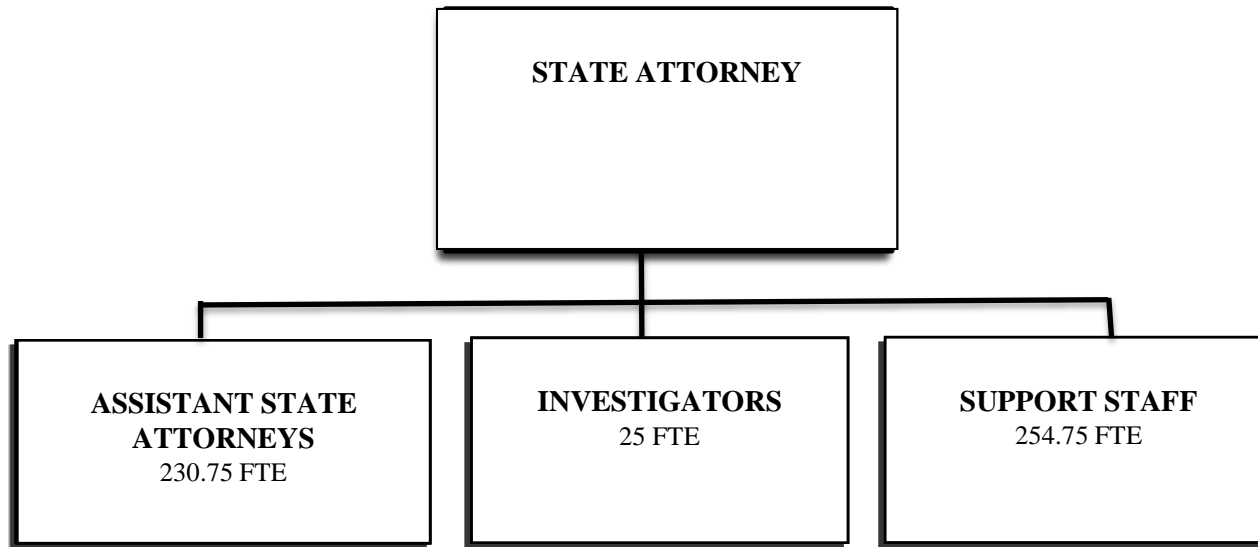


Organizational Chart

Effective July 1, 2021



OFFICE OF THE STATE ATTORNEY 17TH JUDICIAL CIRCUIT





**OFFICE OF THE STATE ATTORNEY, EIGHTEENTH JUDICIAL CIRCUIT
Brevard and Seminole Counties**

PROGRAM: PROSECUTION

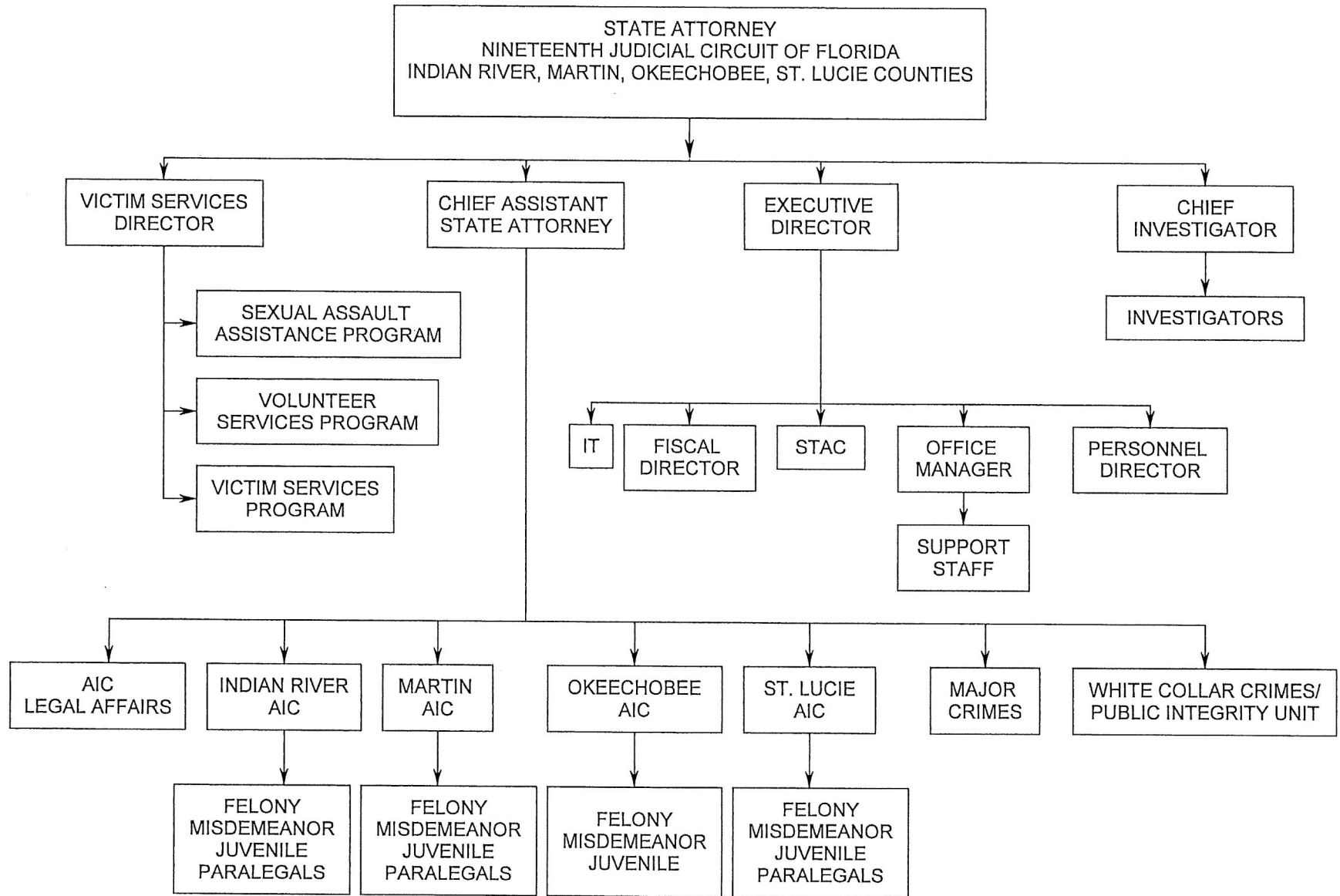
**STATE ATTORNEY
PHIL ARCHER**

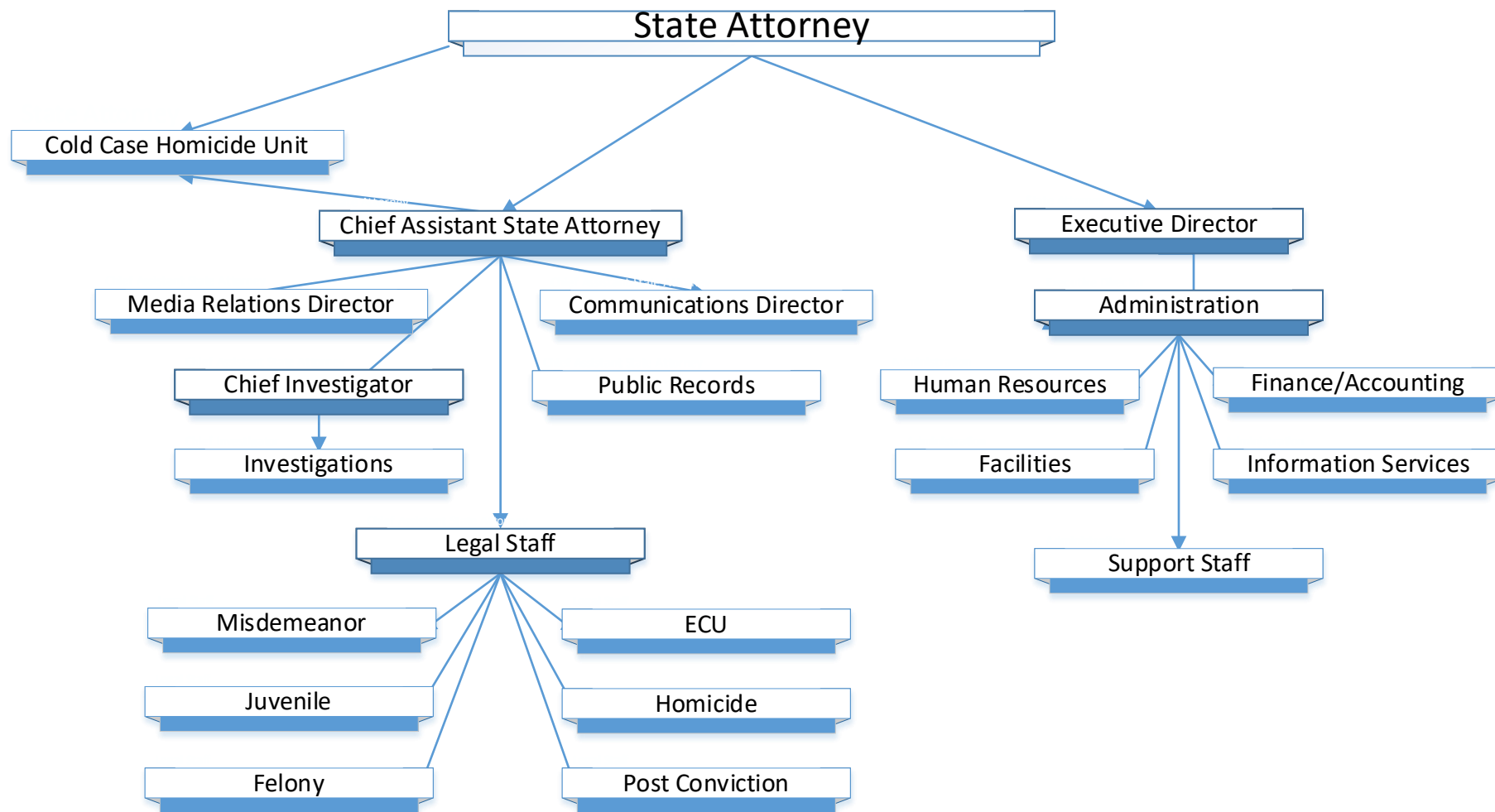
**ASSISTANT
STATE
ATTORNEYS**

**SUPPORT
STAFF**

**Phil Archer
State Attorney**

July 1, 2021

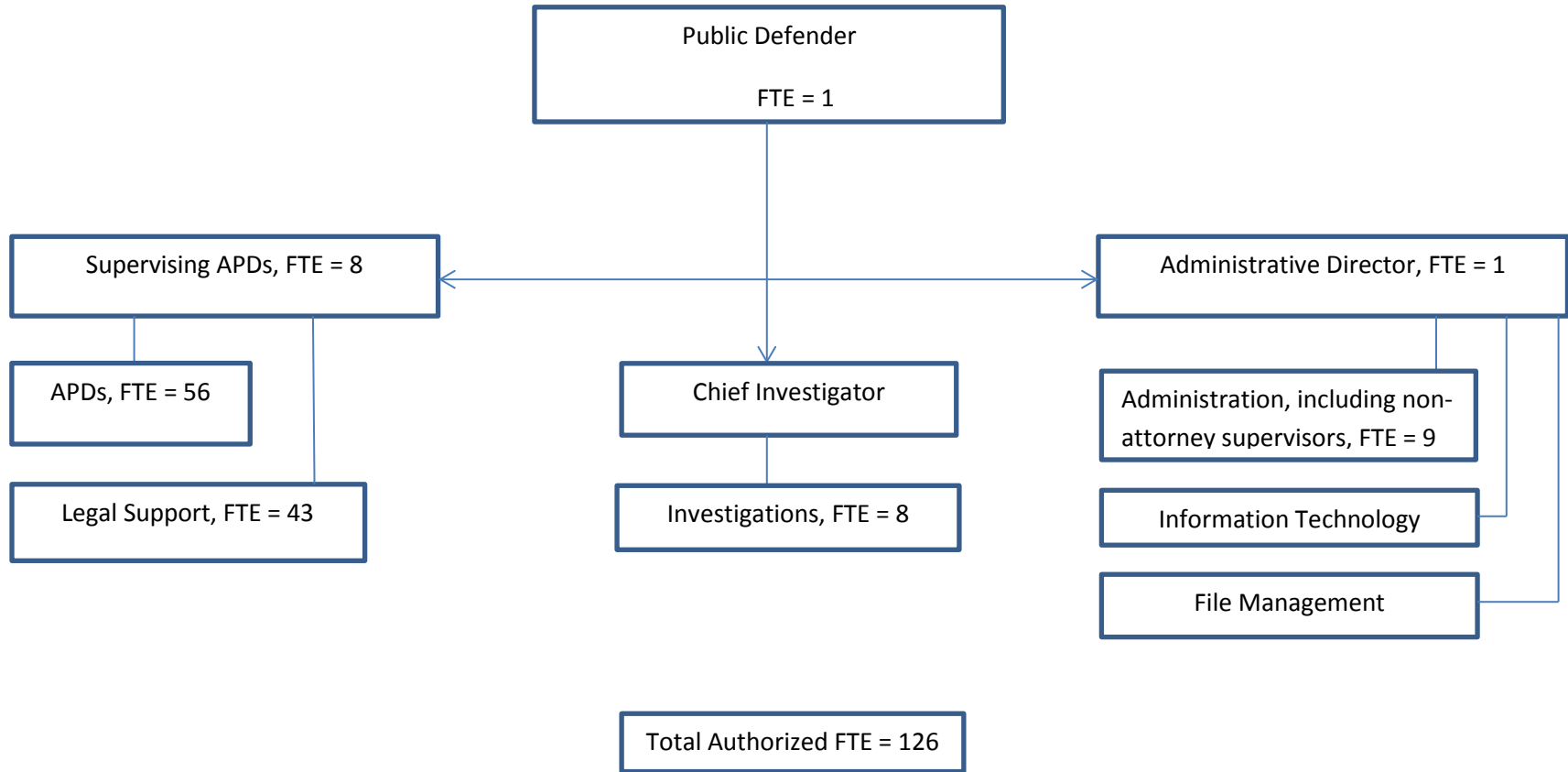




Office of the Public Defender, First Circuit Judicial Circuit

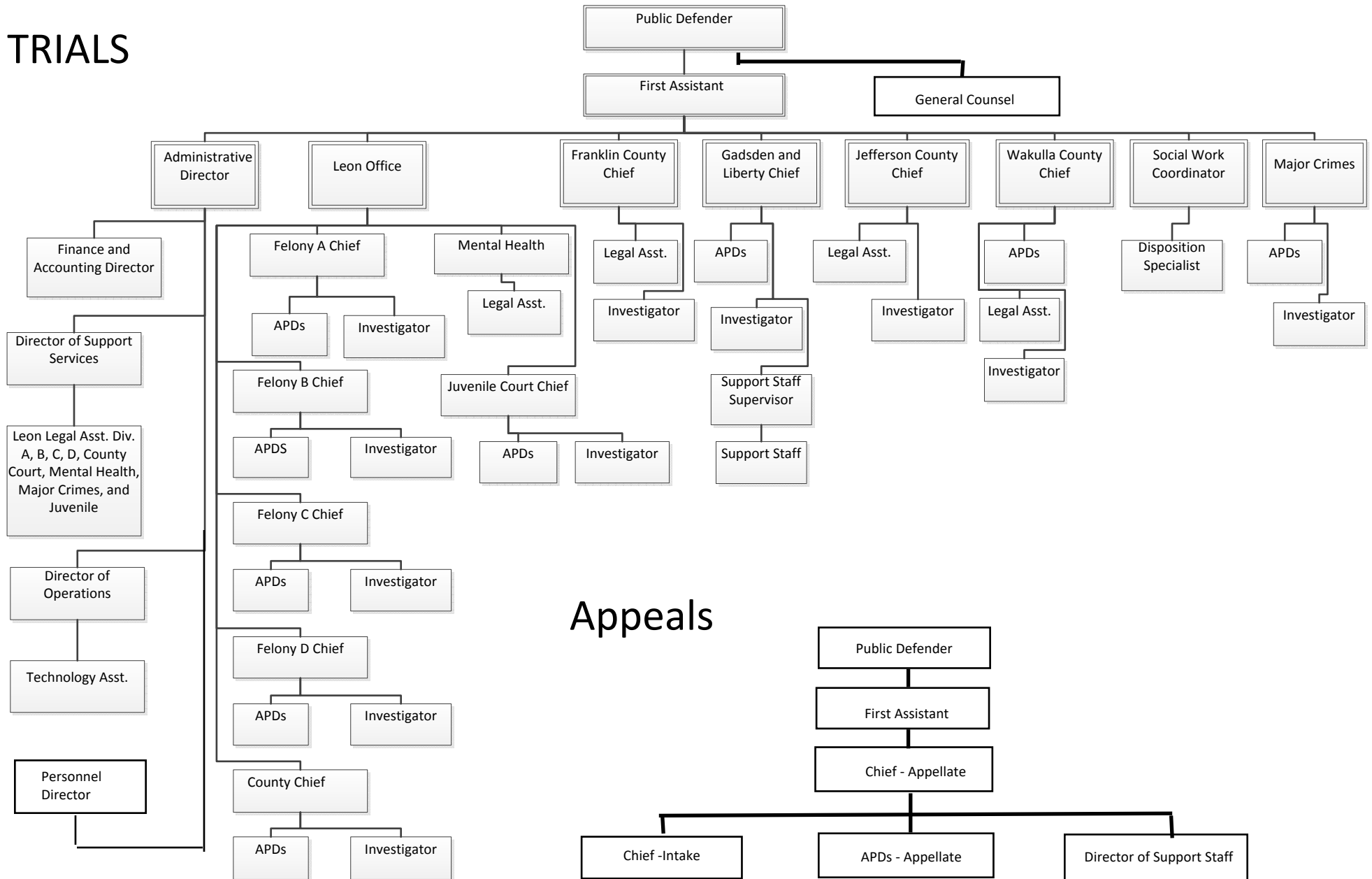
Bruce A. Miller, Public Defender

Organizational Chart, Effective July 1, 2021

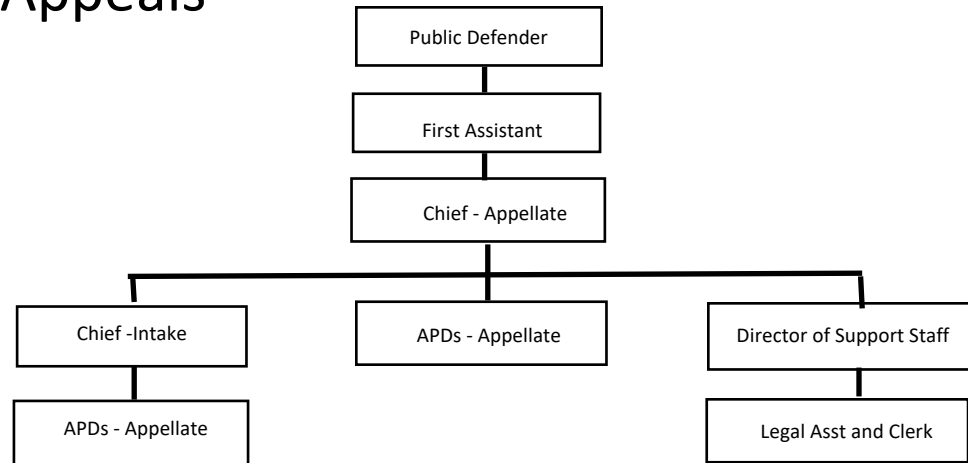


Public Defender, 2nd Judicial Circuit – Organization
 Chart Effective July 1, 2021

TRIALS

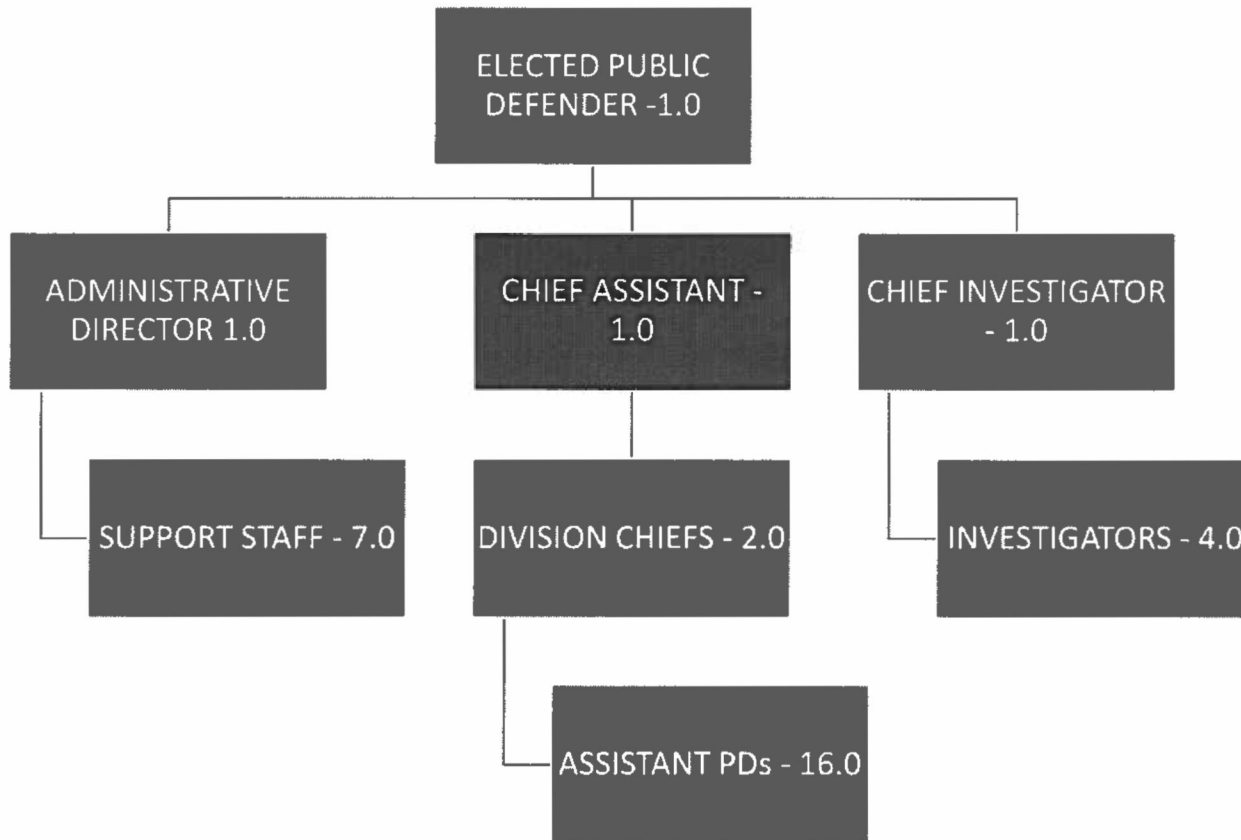


Appeals



CLIFF WILSON JR., PUBLIC DEFENDER THIRD JUDICIAL CIRCUIT

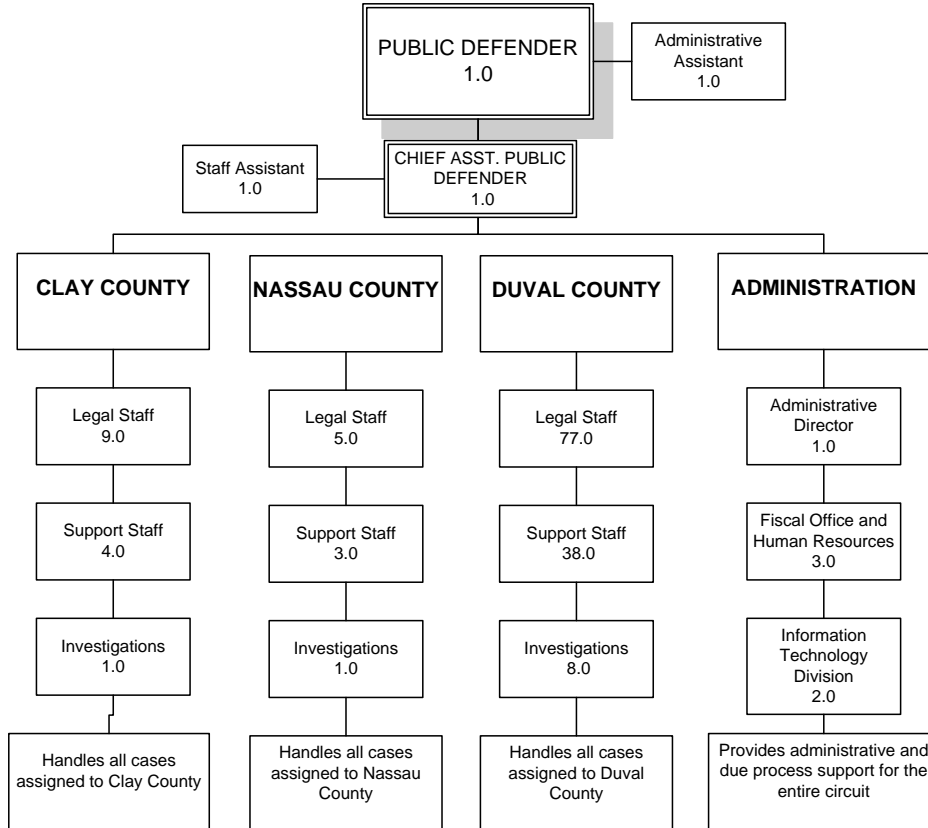
ORGANIZATIONAL CHART - AS OF JULY 1, 2021



**SCHEDULE X
ORGANIZATIONAL CHART**

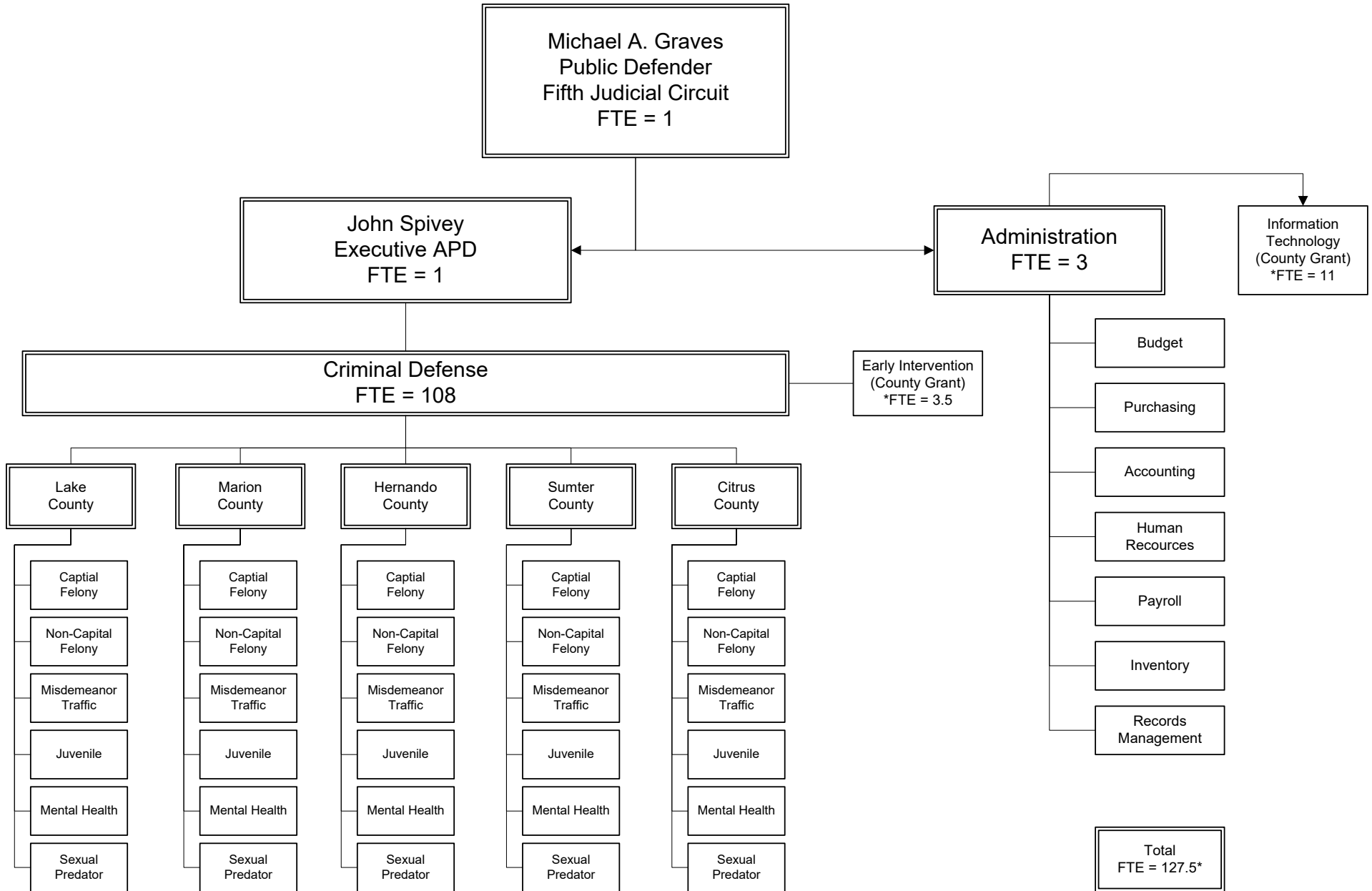
Office of the Public Defender, Fourth Judicial Circuit of Florida
Charlie Cofer, Public Defender

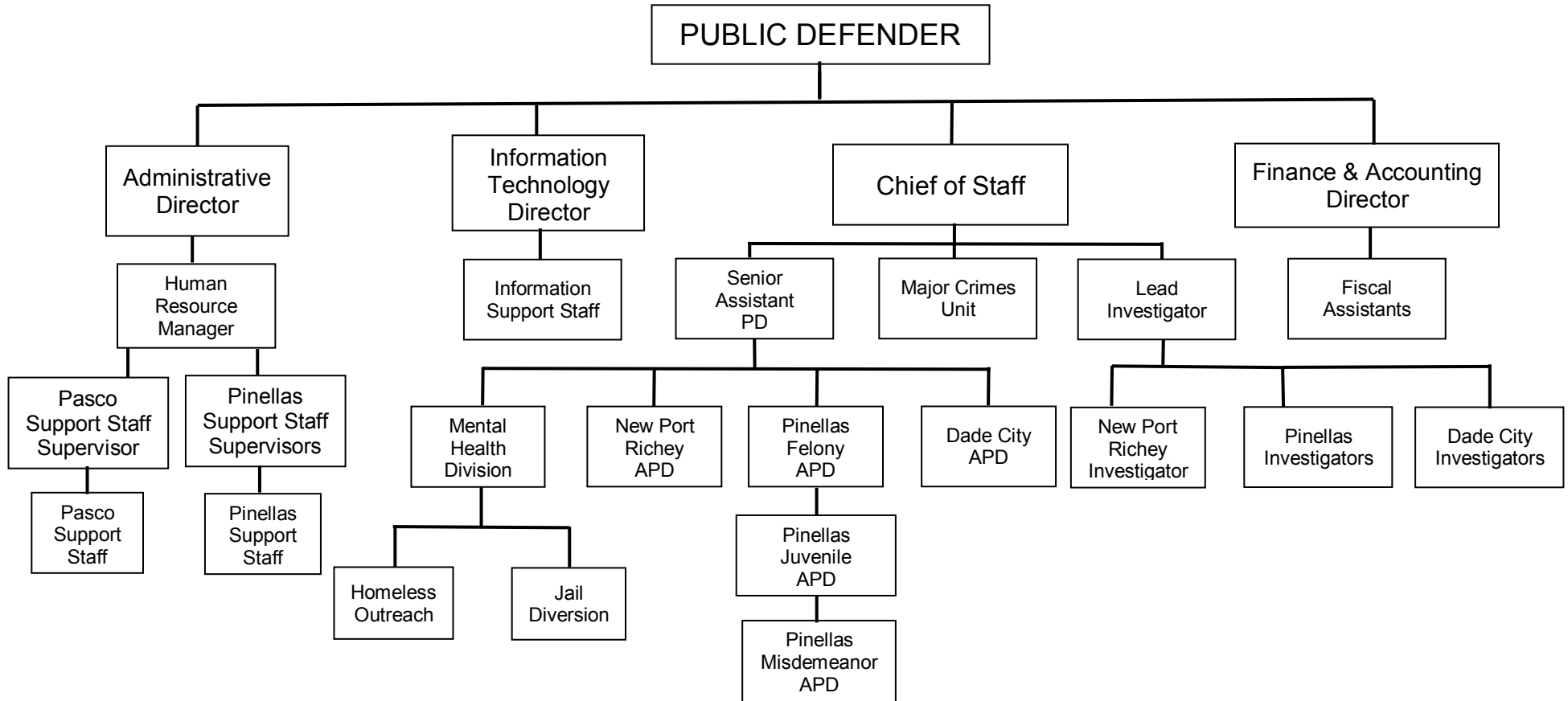
FY 2021-22
Total FTE's: 156



2021/2022 Fiscal Year

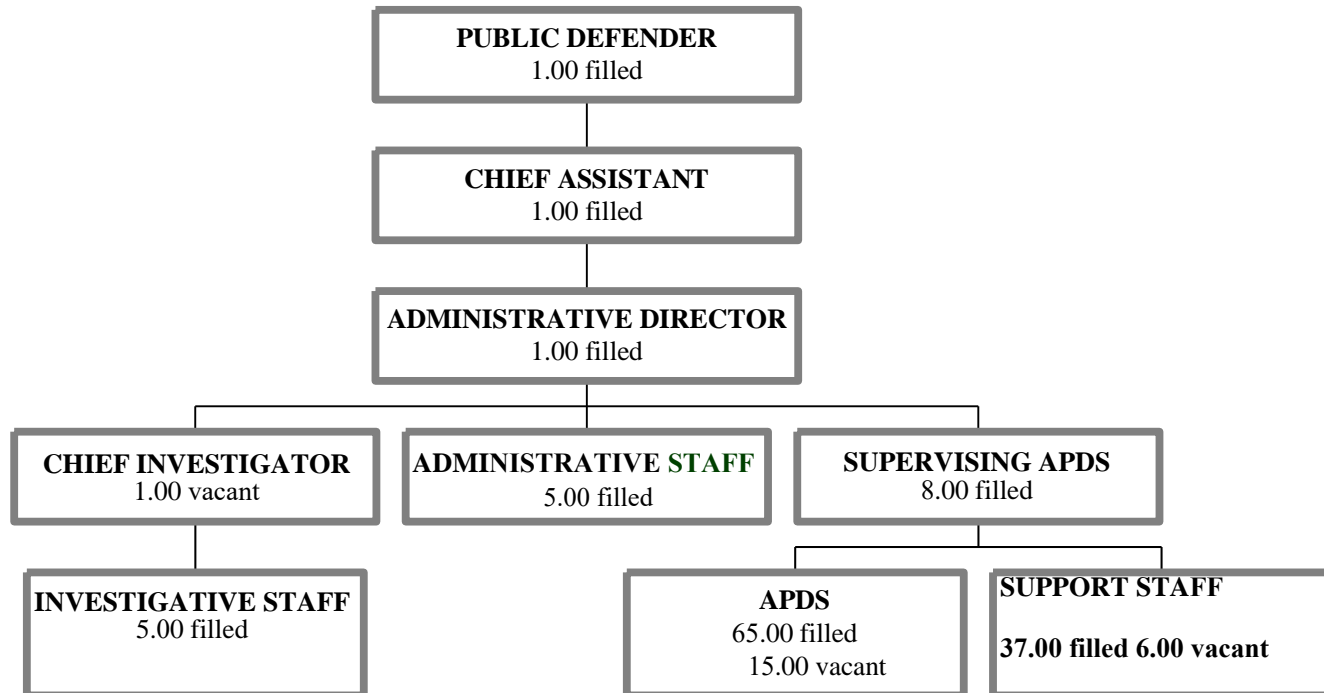
As of July 1, 2021



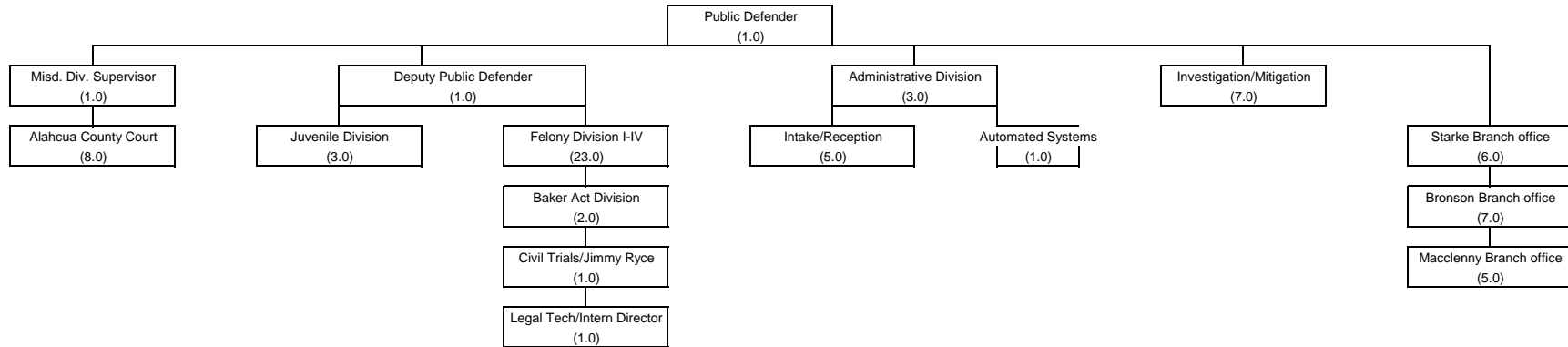


OFFICE OF PUBLIC DEFENDER SEVENTH JUDICIAL CIRCUIT ORGANIZATIONAL CHART

07/01/2021



**PUBLIC DEFENDER, 8TH CIRCUIT
ORGANIZATIONAL CHART AS OF JULY 1, 2021 (75.0 FTE)**



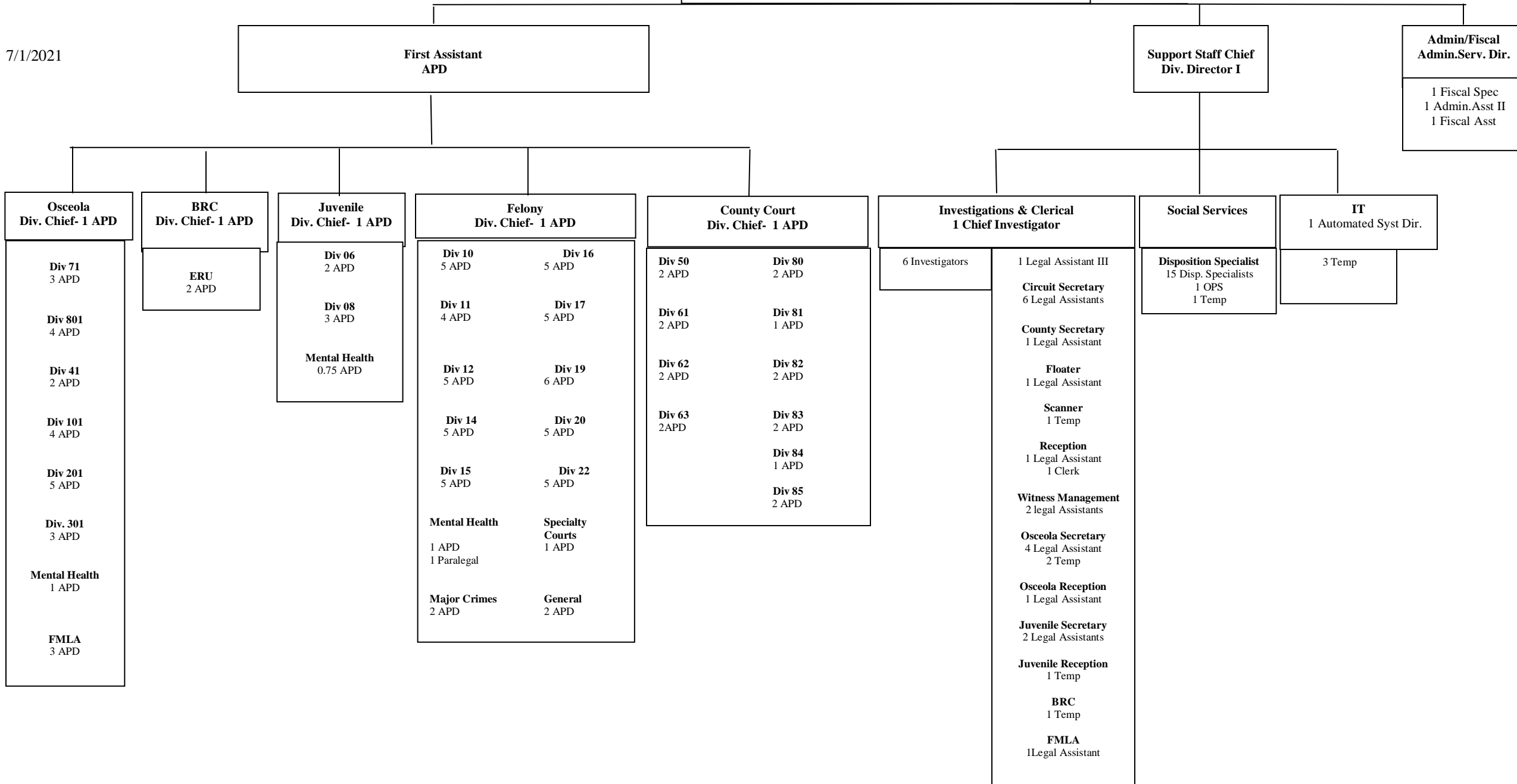
AUTHORITY AND DESCRIPTION OF DUTIES

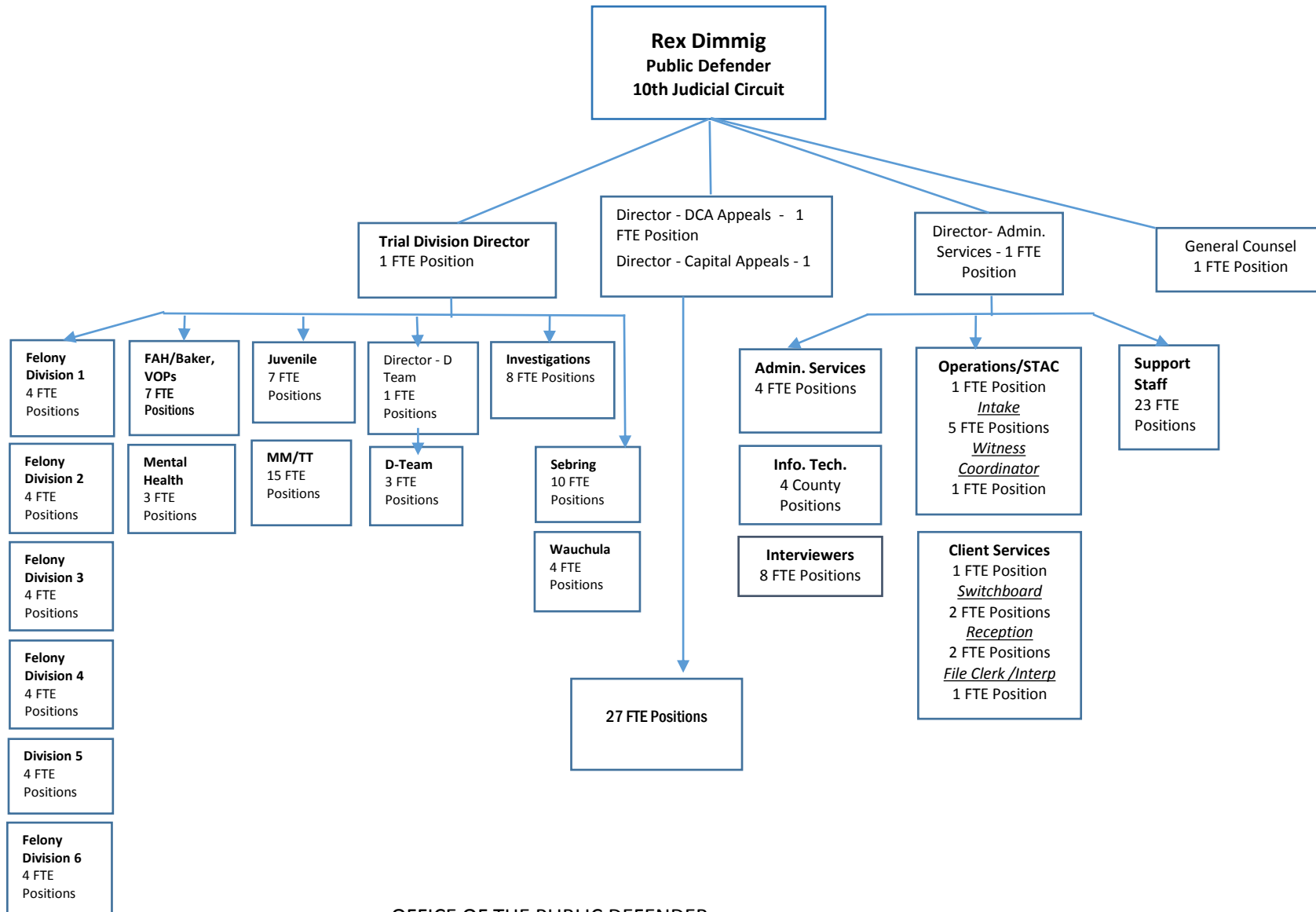
Section 27.50, Florida Statutes, provides that there shall be a Public Defender for each of the judicial circuits of the State who shall be elected at the general election by the qualified electors of the circuit. The duties of the Public Defender as prescribed by Chapter 27, Part III, Florida Statutes, include representing, without additional compensation, any person who is determined by the court to be indigent as provided in Section 27.52, Florida Statutes, and who is: (1) under arrest for, or is charged with, a felony; (2) under arrest for, or is charged with a misdemeanor, a violation of Chapter 316, Florida Statutes, which is punishable by imprisonment, or a violation of a municipal or county ordinance in the county court, unless the court, prior to trial, files in the case a statement in writing that the defendant will not be imprisoned if he is convicted; (3) alleged to be a delinquent child pursuant to a petition filed before a circuit court; or (4) sought by petition filed in such court to be involuntarily placed as a mentally ill person or sexually violent predator or involuntarily admitted to residential services as a person with development disabilities.

Stacy A. Scott is the Public Defender for the Eighth Judicial Circuit and is responsible for performing the duties described above, as provided by law, in Alachua, Baker, Bradford, Gilchrist, Levy and Unions Counties. Offices are maintained at Gainesville in Alachua County, Starke in Bradford County, Macclenny in Baker County, and Bronson in Levy County.

PUBLIC DEFENDER, 9th JUDICIAL CIRCUIT

7/1/2021





OFFICE OF THE PUBLIC DEFENDER
TENTH JUDICIAL CIRCUIT
ORGANIZATIONAL CHART
As of July 1, 2021

Trials 116 FTE
Appeals 50 FTE

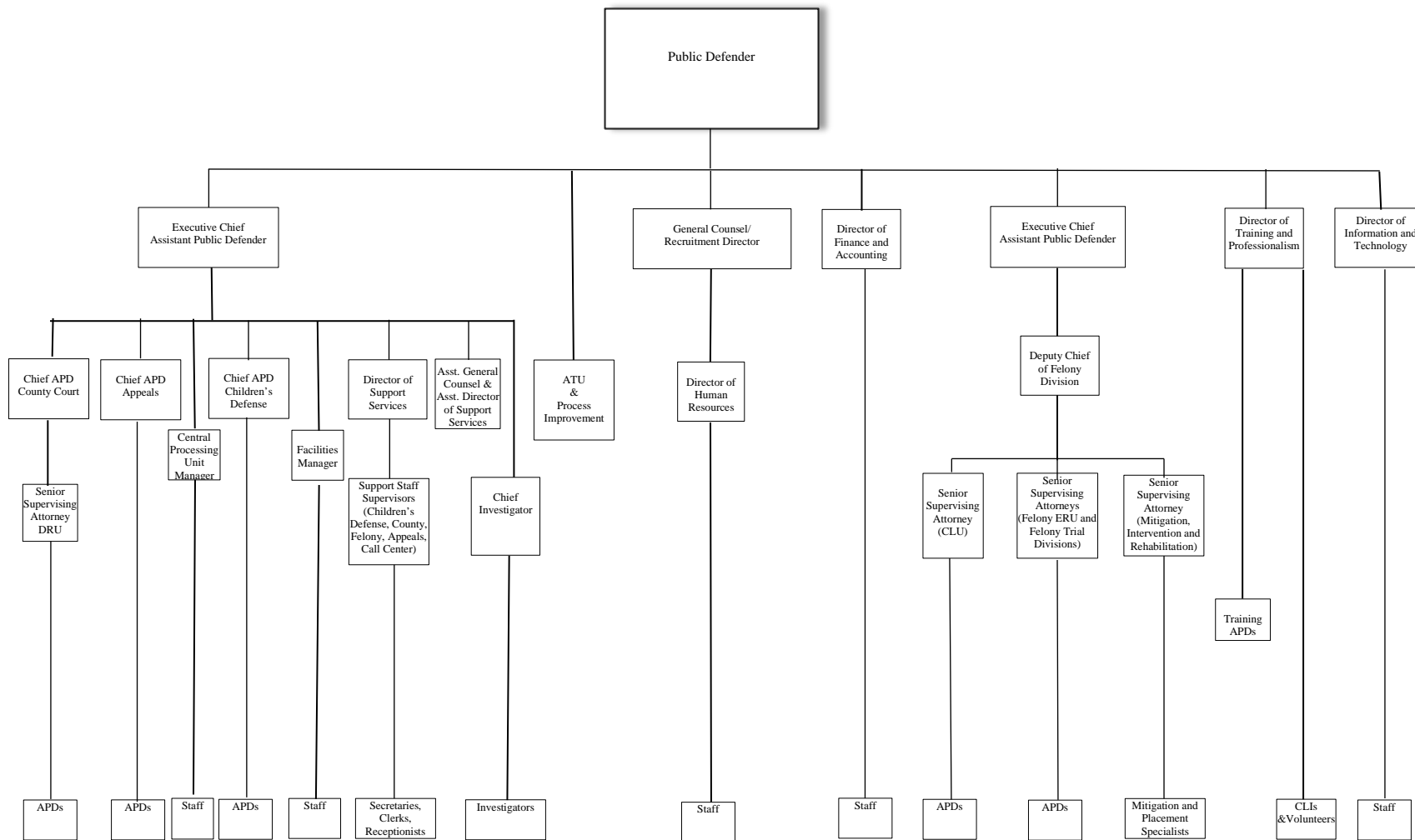


LAW OFFICES OF THE PUBLIC DEFENDER
Eleventh Judicial Circuit of Florida

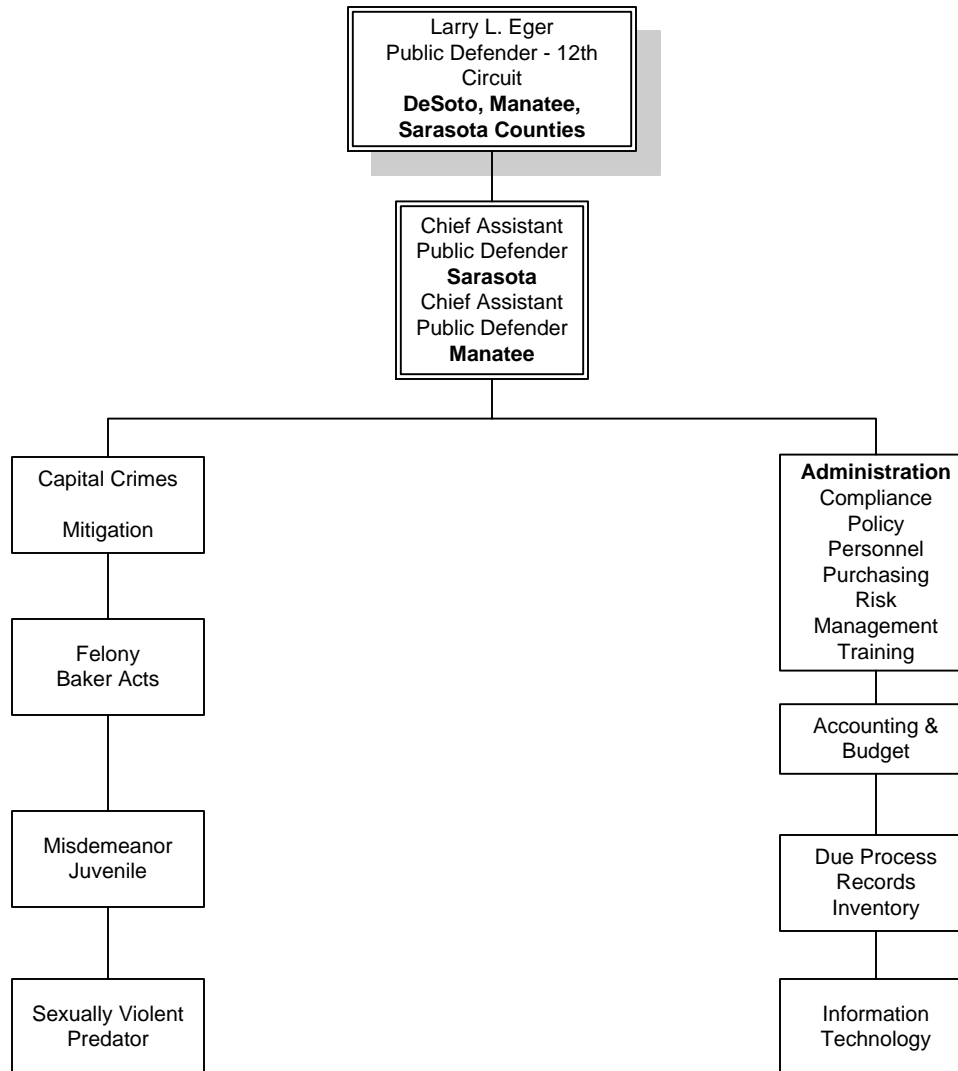


Revised: July 1, 2021

Organizational Chart



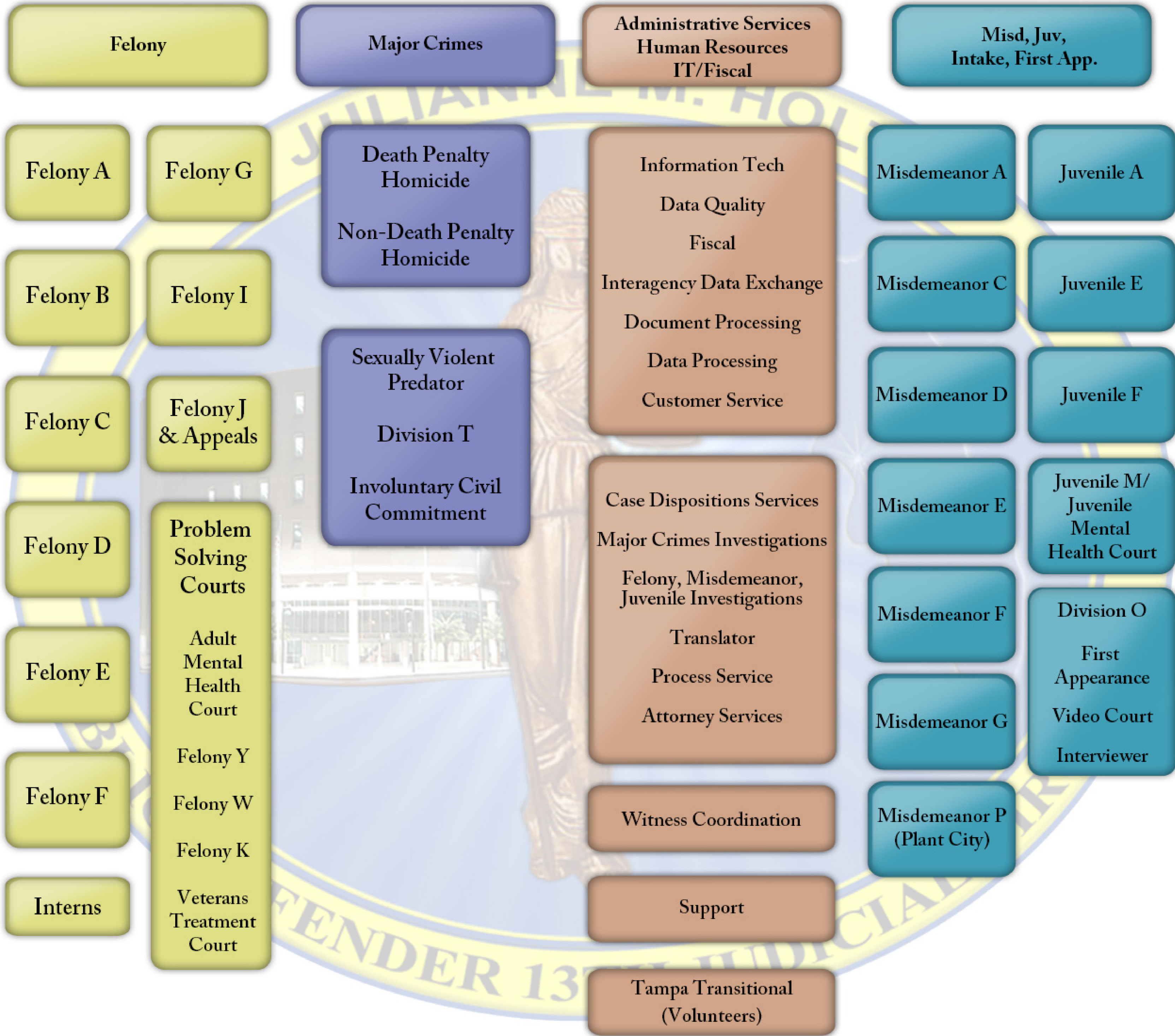
**Office of the
Public Defender
Twelfth Judicial
Circuit
July 1, 2021**



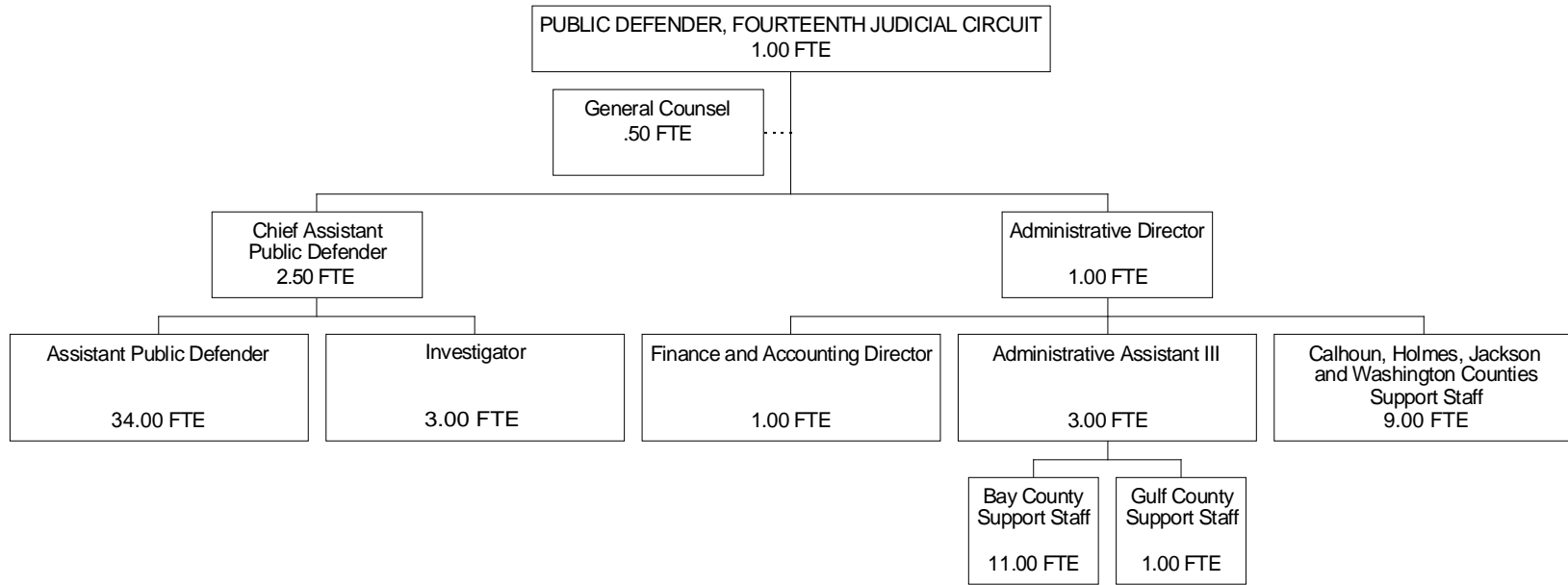
**97.5 FTE Positions
Appropriated**

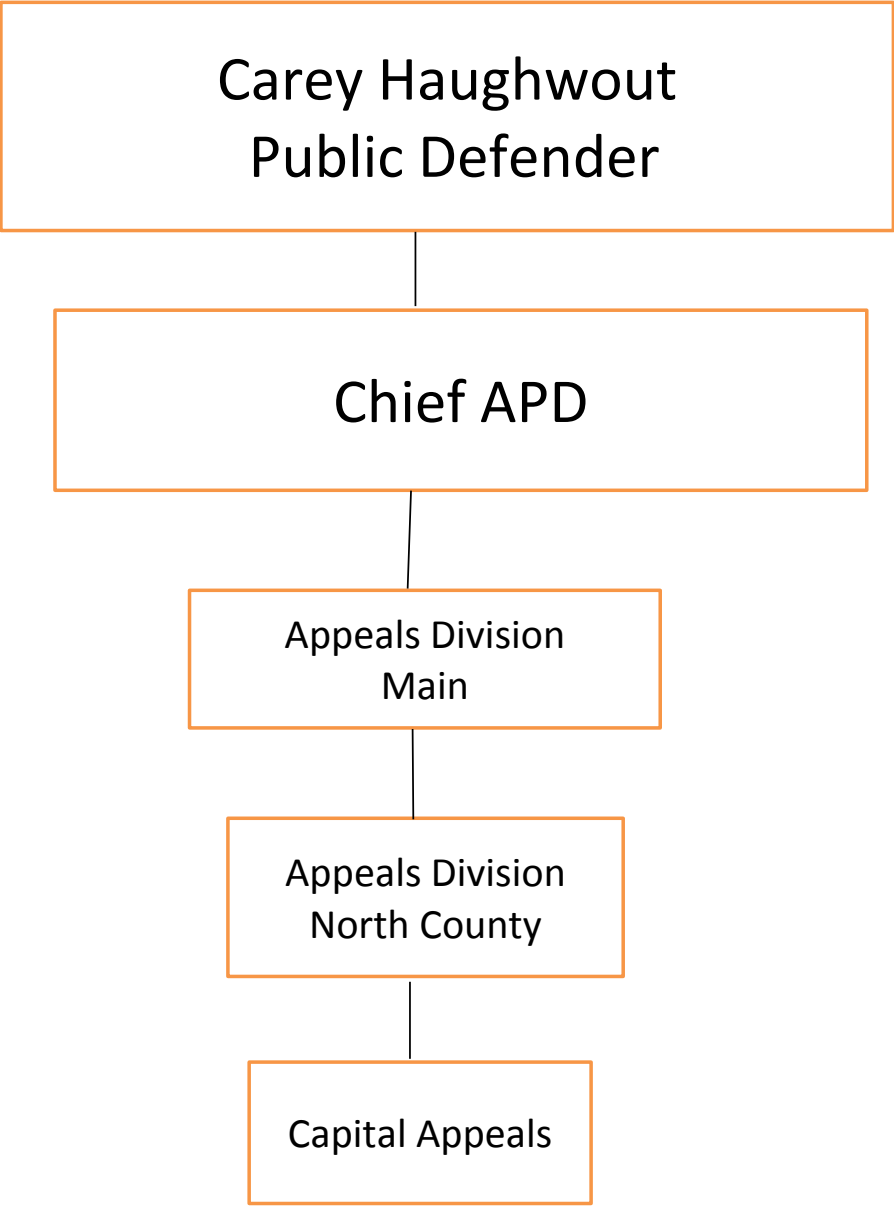


Julianne M. Holt
Public Defender



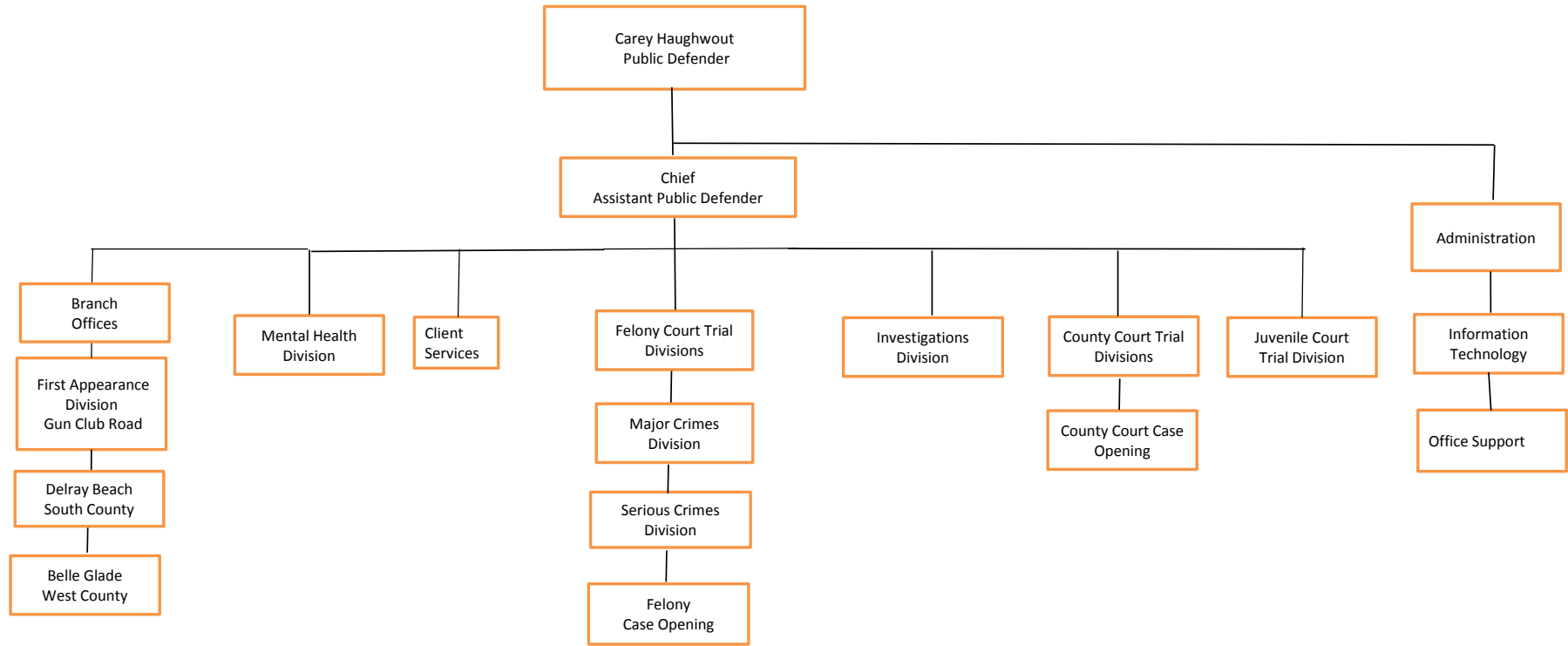
**OFFICE OF PUBLIC DEFENDER
FOURTEENTH JUDICIAL CIRCUIT
APPROVED FTE: 67.00
JULY 1, 2021**





**PUBLIC DEFENDER'S APPELLATE OFFICE, 15TH JUDICIAL CIRCUIT
37.00 FTE POSITIONS STATE FUNDED**

Effective: July 1, 2021

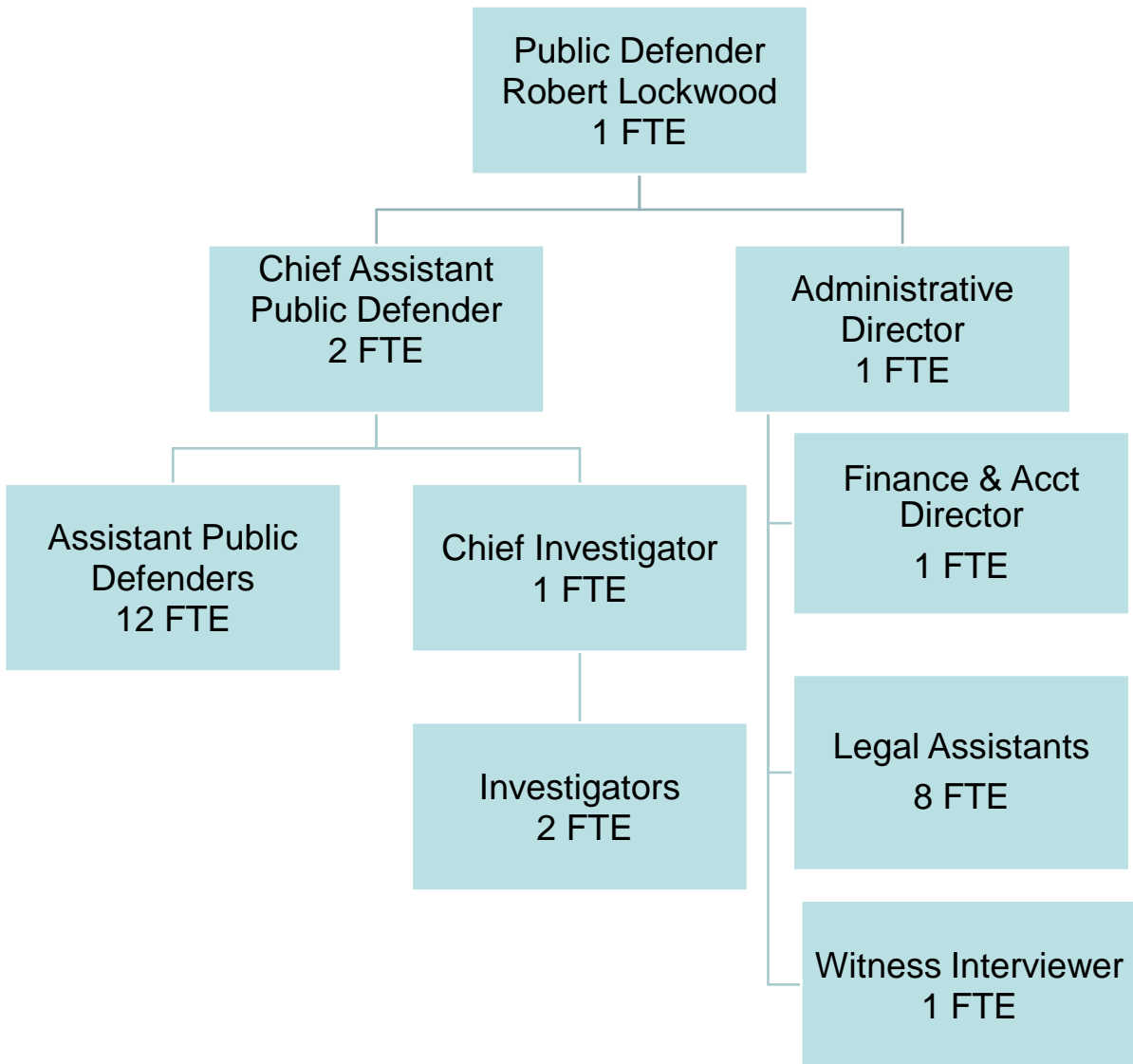


PUBLIC DEFENDER'S OFFICE, 15TH JUDICIAL CIRCUIT
189.00 FTE POSITIONS STATE FUNDED
 Effective July 1, 2021

OFFICE OF THE PUBLIC DEFENDER

SIXTEENTH JUDICIAL CIRCUIT

July 1, 2021



PUBLIC DEFENDER OFFICE, CIRCUIT 17

EFFECTIVE JULY 1, 2021

**Gordon Weekes
Public Defender**

Administration
Support - 4

Support Staff
 Felony Secretaries - 17
 Misdemeanor Secretaries - 3
 Juvenile Secretaries - 2
 Appeals/Mental Health Secretary - 1
 Social Workers - 1
 Drug Court - 1
 ERU/Data - 4
 Receptionists/Clerks - 3
 Tech/Computers - 3
 Transcripts/Depos - 1

Jimmy Ryce
Attorney - 1

Client Services - 1

Executive Chief

General Counsel

Executive Chief

Chief Felony / Repeat Offender Courts / Foreign Language

Chief Felony

Chief Training / Felony

Chief Therapeutic Courts / Felony DV Court

Chief Capital Homicide / Major Crimes

Chief Early Representation Unit

Chief Juvenile

Chief Misdemeanor

Chief Investigator

ROC Attorneys - 1
 Felony Attorneys - 14
 Foreign Language Attorneys - 1

Felony Attorneys - 16

Trainers - 1
 Felony Attorneys - 16

Supervising Attorney - 1
 Mental Health Attorneys - 5
 Drug Court Attorneys - 2
 DV Court Attorneys - 3

Capital Homicide Supervising Attorney - 1
 Capital Homicide Attorneys - 6
 Major Crimes Attorneys - 6

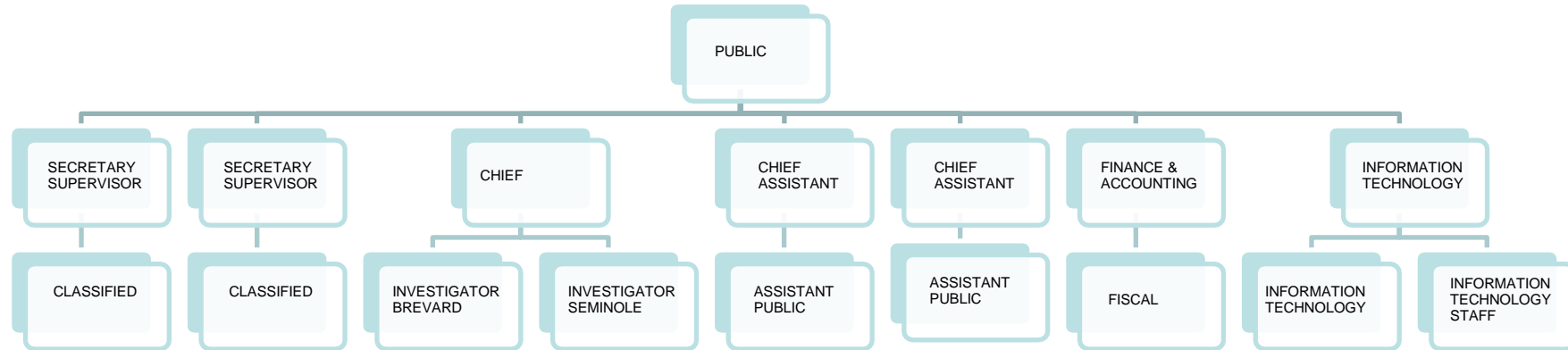
ERU Attorneys - 4
 ERU Interviewers - 2

Supervising Attorney - 1
 Direct File Attorney - 1
 Juvenile Attorneys - 5

Supervising Attorneys - 1
 Misdemeanor Attorneys - 10
 Misdemeanor DV Attorneys - 1

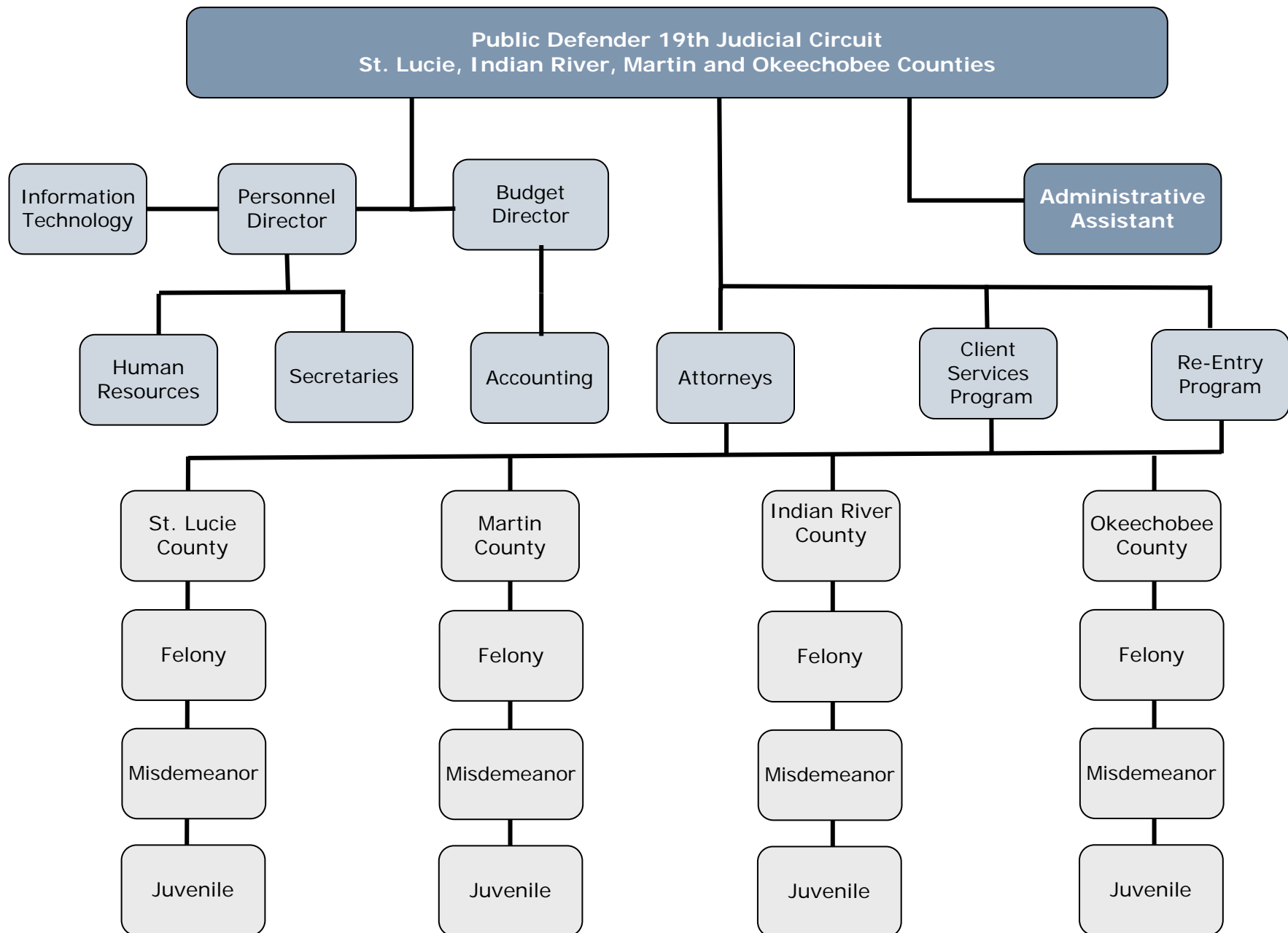
Investigators - 9

PUBLIC DEFENDER, EIGHTEENTH JUDICIAL CIRCUIT

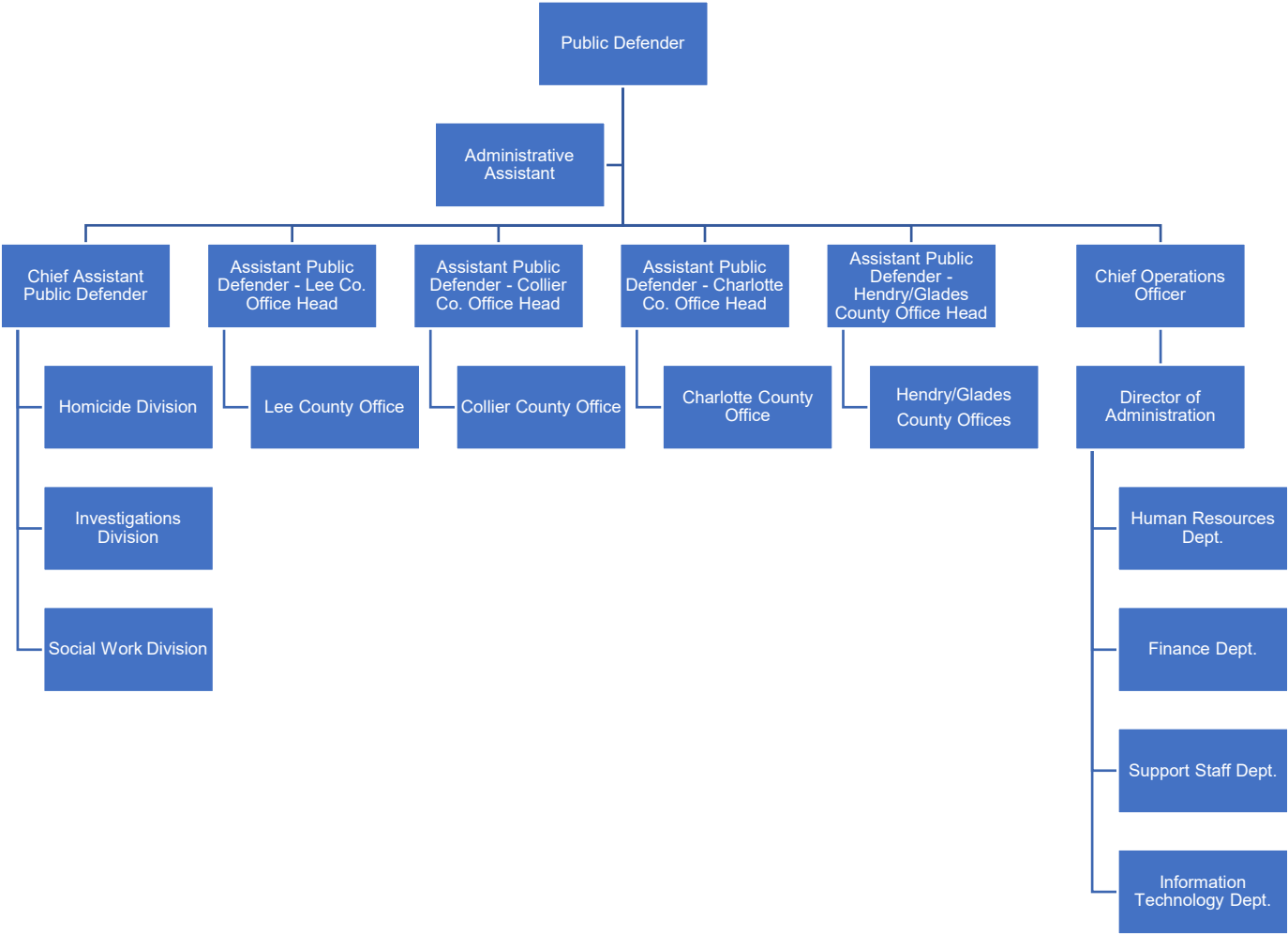


July 1, 2021

113 FTE POSITIONS STATE FUNDED



Law Offices of Kathleen A. Smith
Public Defender - 20th Judicial Circuit
Organization Chart
Effective July 1, 2021



Authorized FTEs: 141.0

Capital Collateral Regional Counsel – North

Office Flow Chart FY 2021-2022

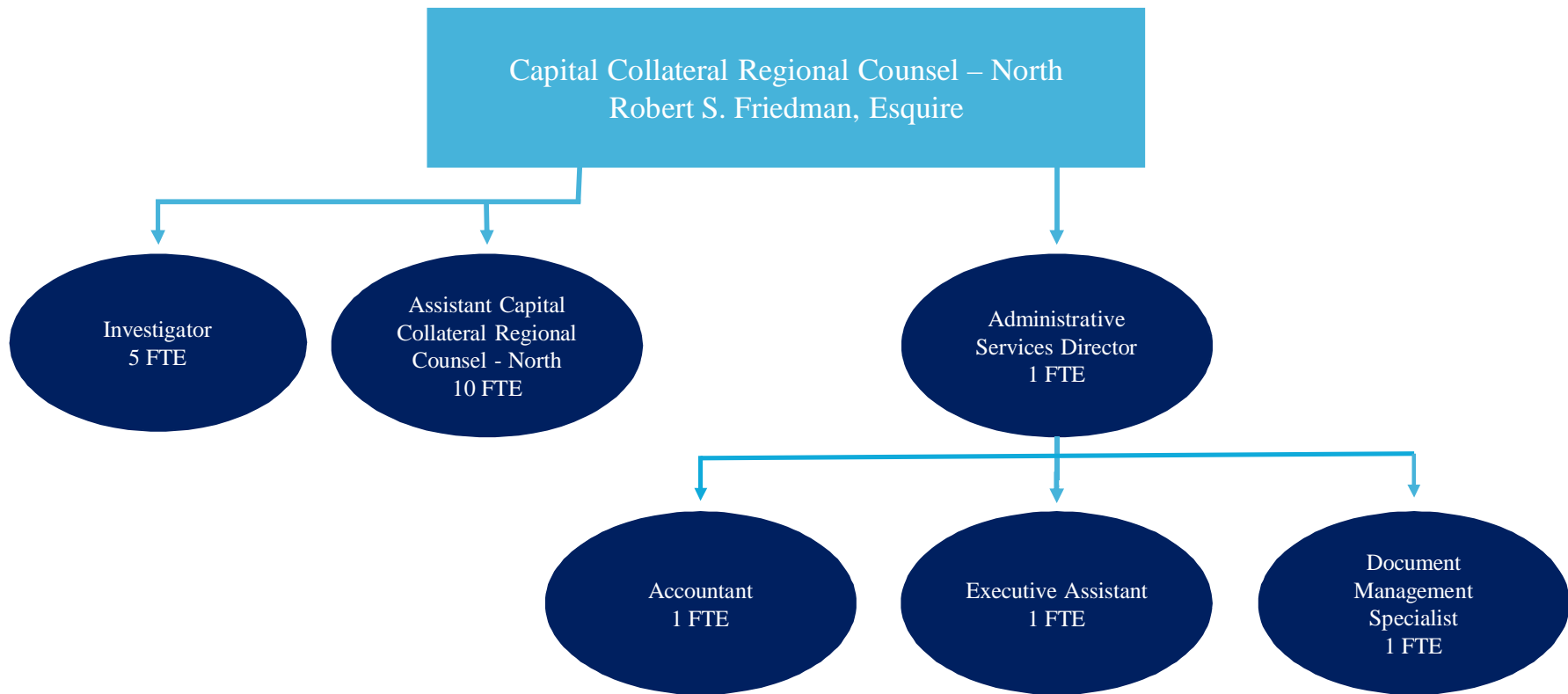
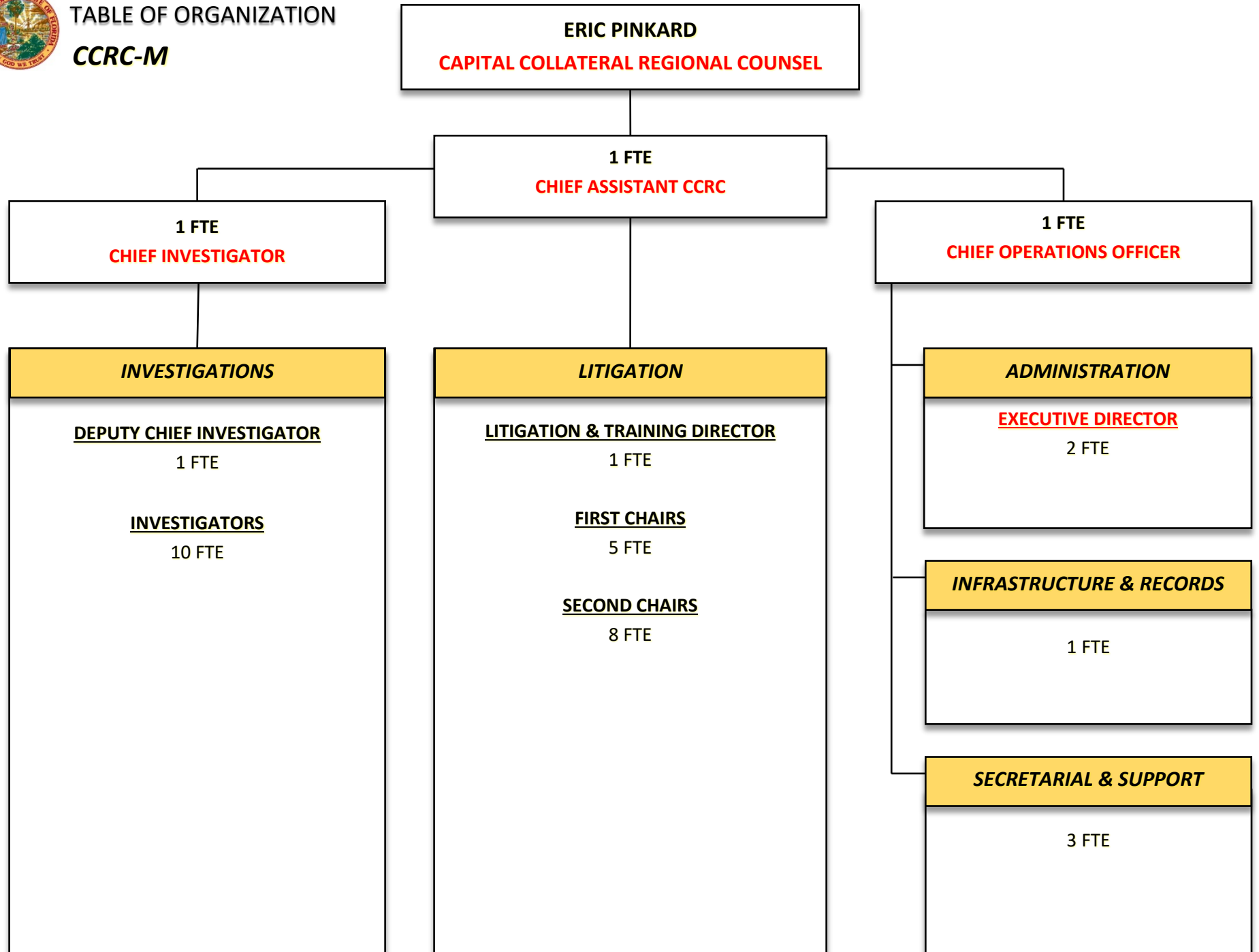


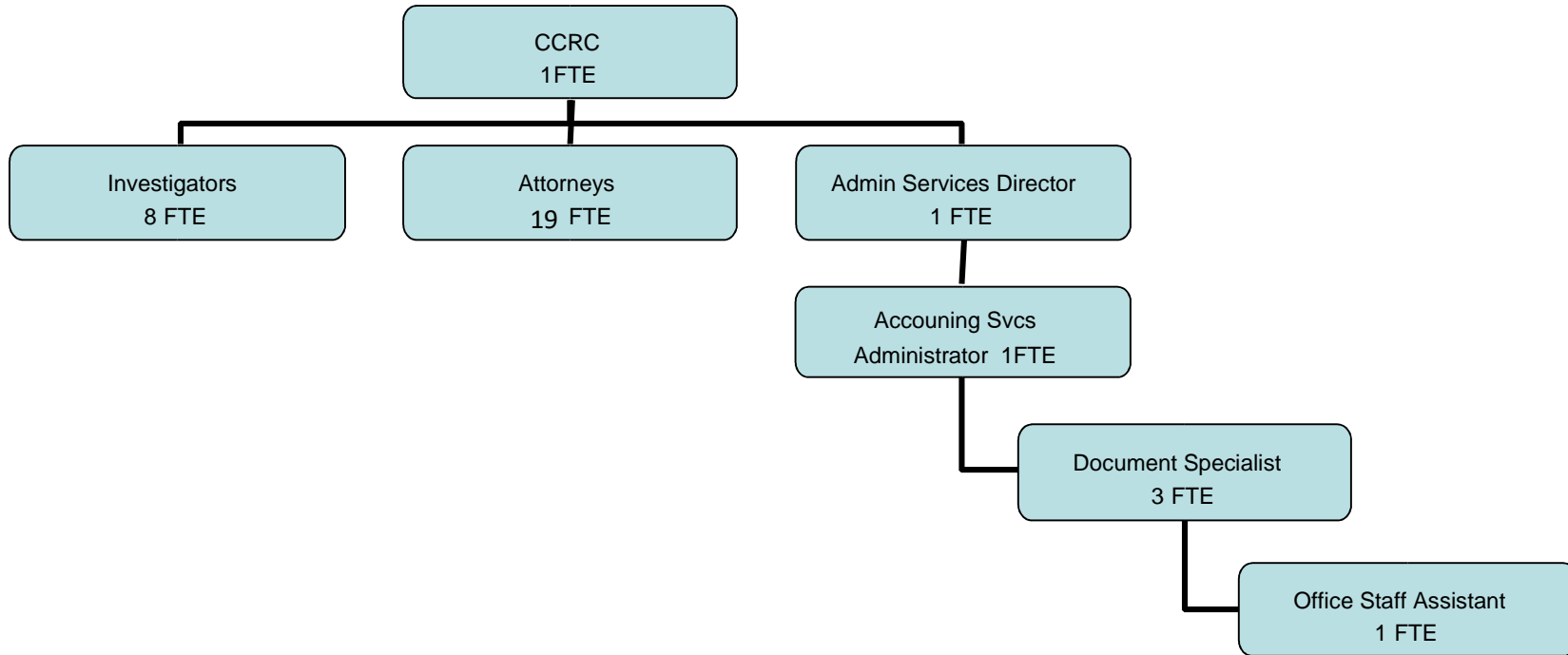


TABLE OF ORGANIZATION
CCRC-M

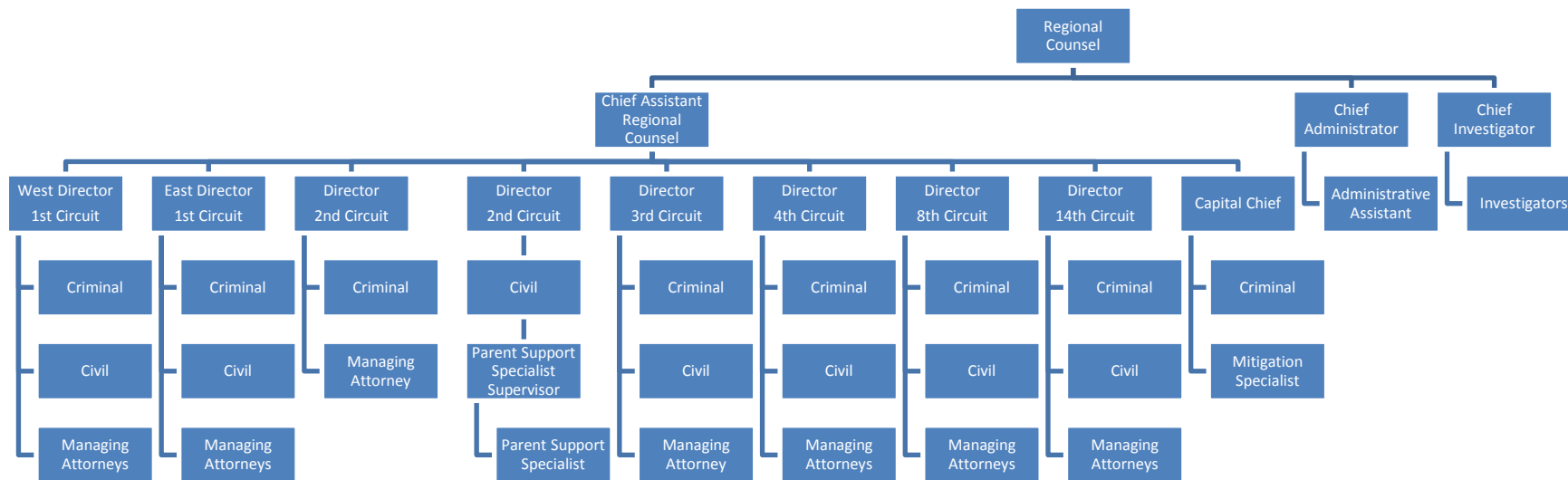


LEGISLATIVE BUDGET REQUEST FY 2022 - 2023

CCRC-South's Organizational Chart



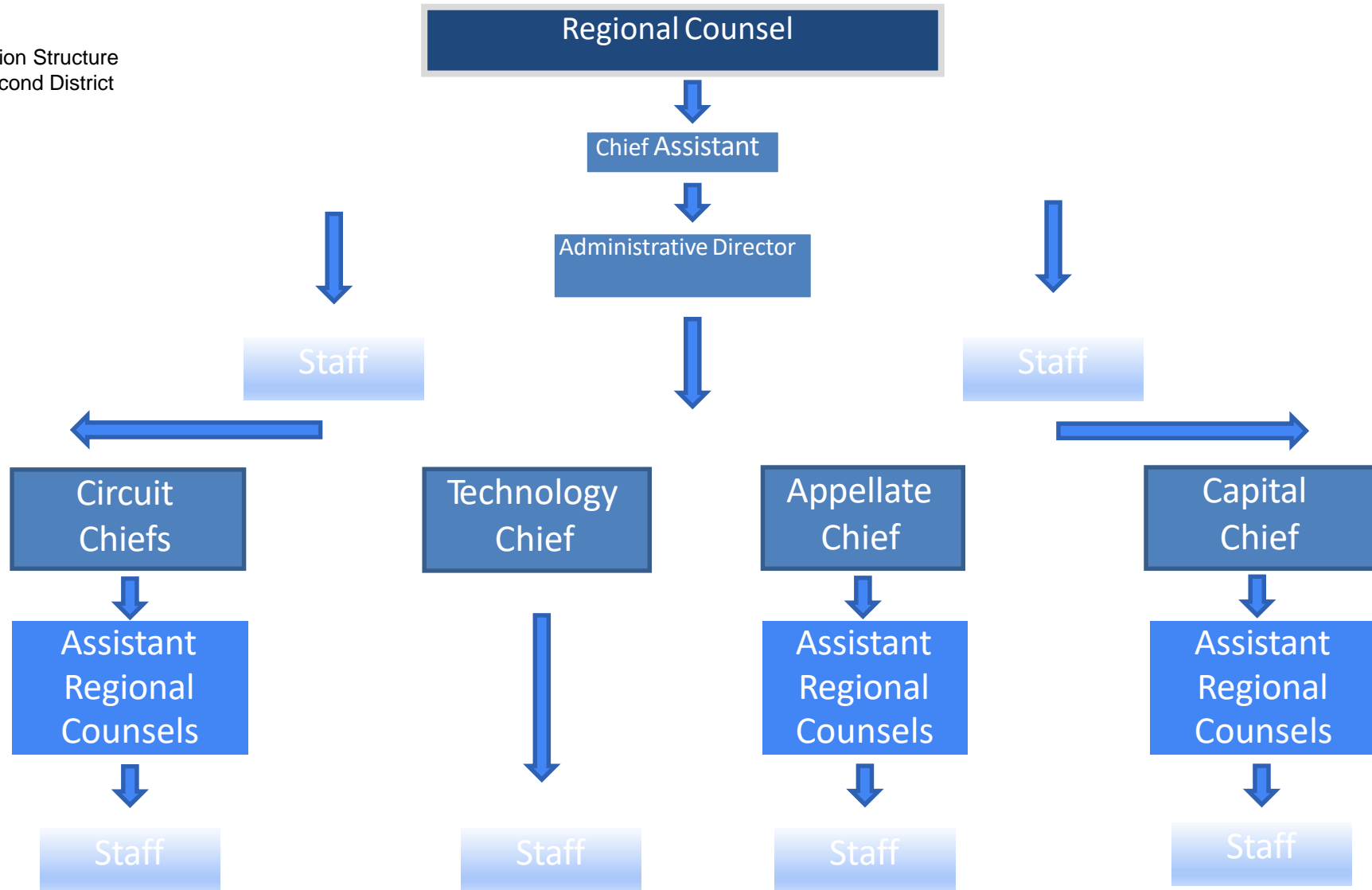
Regional Counsel 1



07/01/21

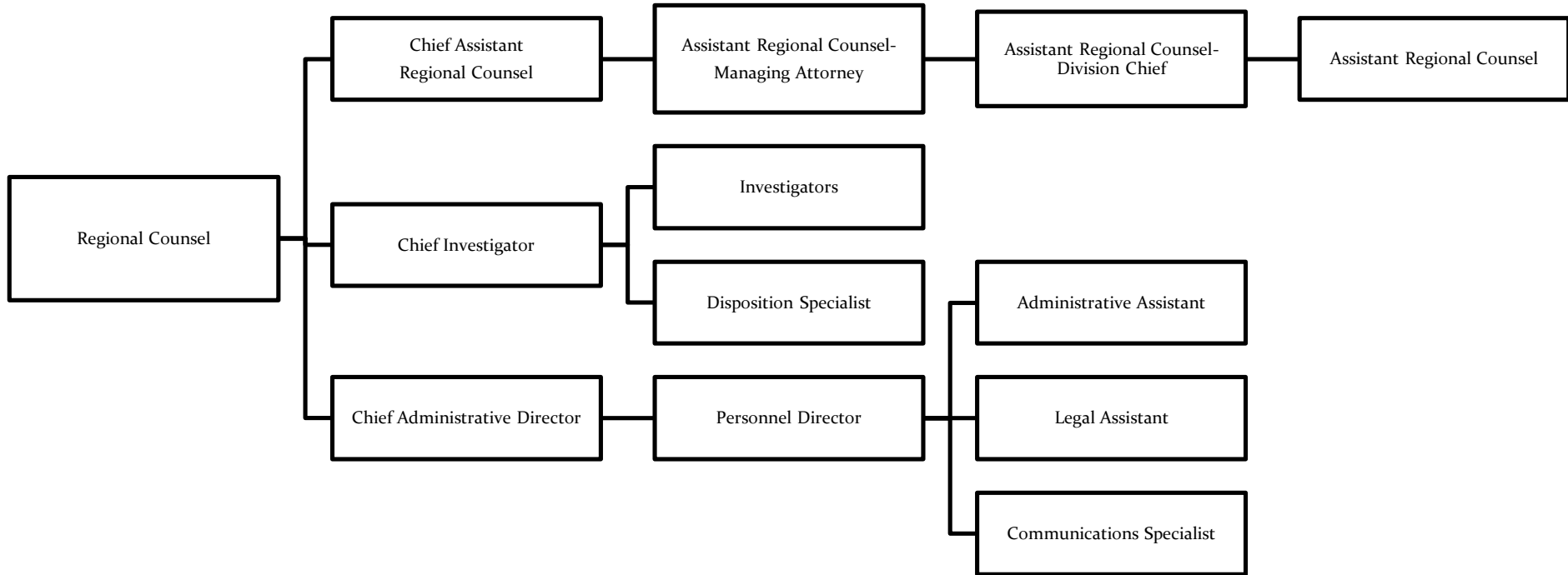
Schedule X Organization Structure
Regional Counsel, Second District

FTE = 127.50

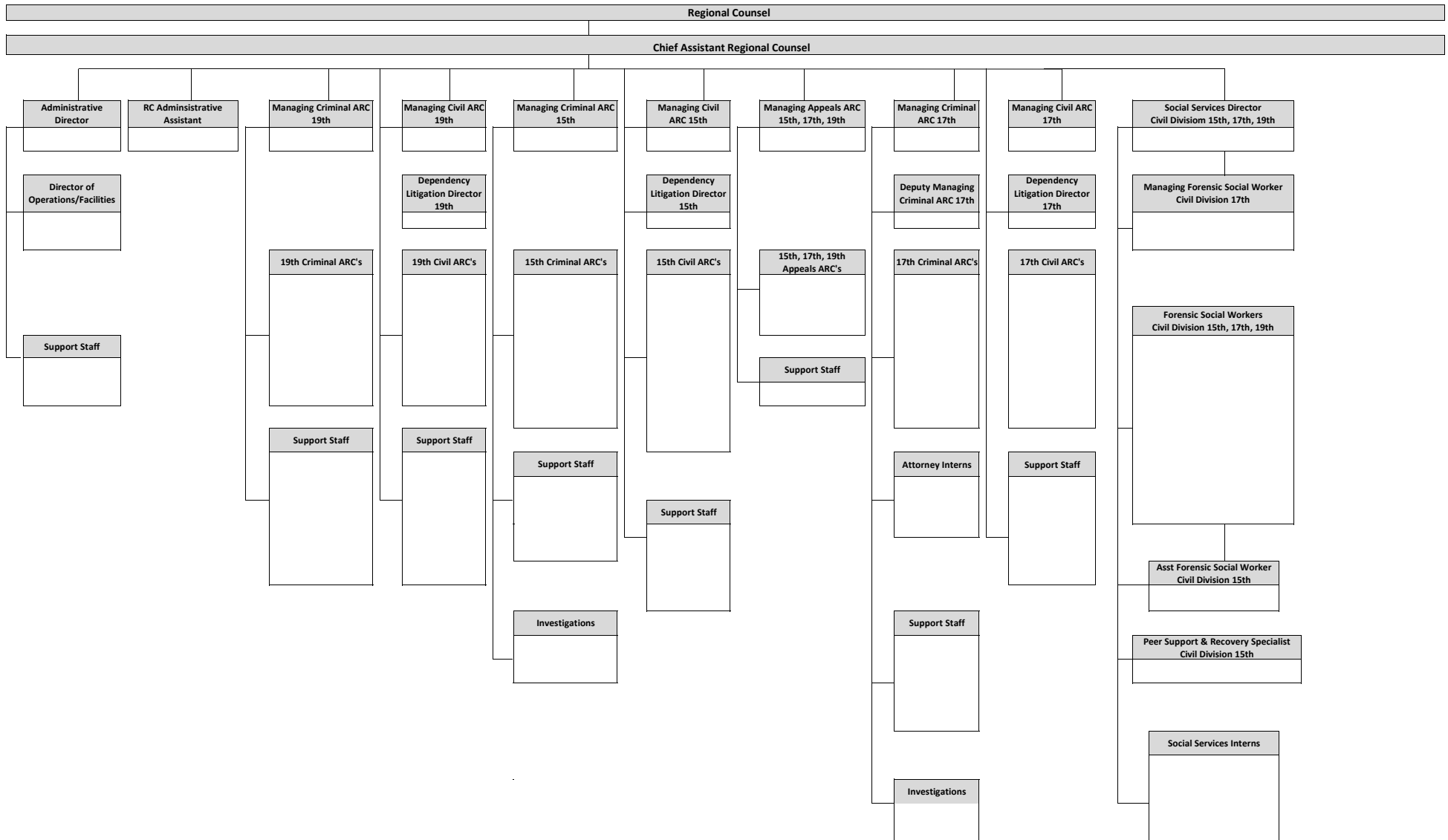


Criminal Conflict and Civil Regional Counsel; Third Region of Florida (RC3)

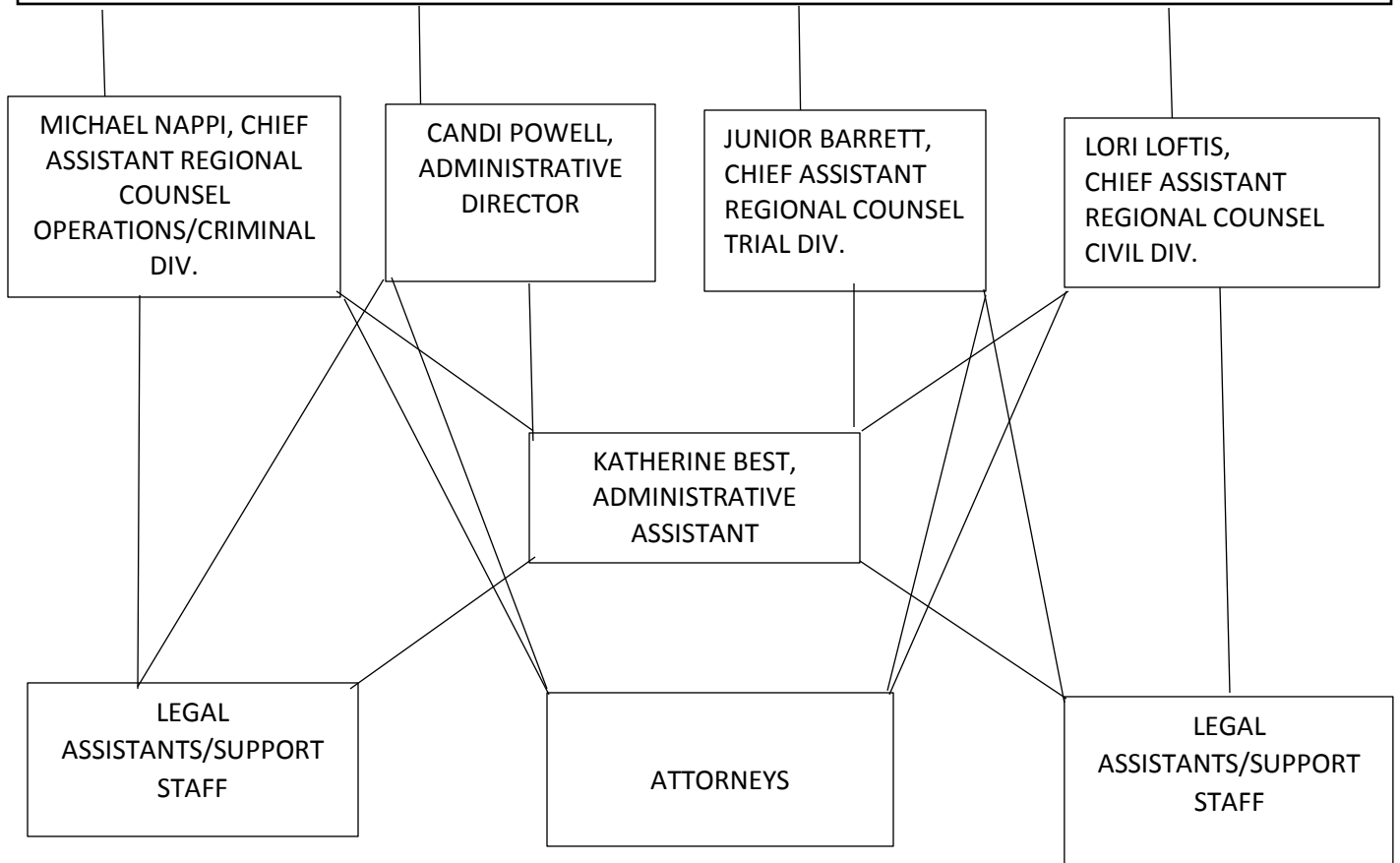
Effective 7/1/2021



**SCHEDULE X - ORGANIZATION CHART
CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL, 4TH DISTRICT
Effective July 1, 2021**



JEFF DEEN, REGIONAL COUNSEL



- **EFFECTIVE JULY 1, 2021**

SECTION III - PASS THROUGH ACTIVITY ISSUE CODES SELECTED:

TRANSFER-STATE AGENCIES ACTIVITY ISSUE CODES SELECTED:

1-8: ACT5000 ACT5200 ACT5300 ACT5400

AID TO LOCAL GOVERNMENTS ACTIVITY ISSUE CODES SELECTED:

1-8:

AUDIT #1: THE FOLLOWING STATEWIDE ACTIVITIES (ACT0010 THROUGH ACT0490) HAVE AN OUTPUT STANDARD
(RECORD TYPE 5) AND SHOULD NOT:

*** NO ACTIVITIES FOUND ***

AUDIT #2: THE FCO ACTIVITY (ACT0210) CONTAINS EXPENDITURES IN AN OPERATING CATEGORY AND SHOULD NOT:
(NOTE: THIS ACTIVITY IS ROLLED INTO EXECUTIVE DIRECTION, ADMINISTRATIVE SUPPORT AND INFORMATION
TECHNOLOGY)

*** NO OPERATING CATEGORIES FOUND ***

AUDIT #3: THE ACTIVITIES LISTED IN AUDIT #3 DO NOT HAVE AN ASSOCIATED OUTPUT STANDARD. IN ADDITION, THE
ACTIVITIES WERE NOT IDENTIFIED AS A TRANSFER-STATE AGENCIES, AS AID TO LOCAL GOVERNMENTS, OR A PAYMENT OF
PENSIONS, BENEFITS AND CLAIMS (ACT0430). ACTIVITIES LISTED HERE SHOULD REPRESENT TRANSFERS/PASS THROUGH
THAT ARE NOT REPRESENTED BY THOSE ABOVE OR ADMINISTRATIVE COSTS THAT ARE UNIQUE TO THE AGENCY AND
ARE NOT APPROPRIATE TO BE ALLOCATED TO ALL OTHER ACTIVITIES.

*** NO ACTIVITIES FOUND ***

AUDIT #4: TOTALS FROM SECTION I AND SECTIONS II + III:

DEPARTMENT: 21	EXPENDITURES	FCO
FINAL BUDGET FOR AGENCY (SECTION I):	997,932,177	
TOTAL BUDGET FOR AGENCY (SECTIONS II + III):	997,932,184	
	-----	-----
DIFFERENCE:	7-	
(MAY NOT EQUAL DUE TO ROUNDING)	=====	=====

Schedule XIV
Variance from Long Range Financial Outlook

Agency: Justice Administration

Contact: Alton L. "Rip" Colvin Jr.

Article III, Section 19(a)3, Florida Constitution, requires each agency Legislative Budget Request to be based upon and reflect the long range financial outlook adopted by the Joint Legislative Budget Commission or to explain any variance from the outlook.

- 1) Does the long range financial outlook adopted by the Joint Legislative Budget Commission in September 2021 contain revenue or expenditure estimates related to your agency?

Yes No

- 2) If yes, please list the estimates for revenues and budget drivers that reflect an estimate for your agency for Fiscal Year 2022-2023 and list the amount projected in the long range financial outlook and the amounts projected in your Schedule I or budget request.

	Issue (Revenue or Budget Driver)	R/B*	FY 2022-2023 Estimate/Request Amount	
			Long Range Financial Outlook	Legislative Budget Request
a	#29 Justice Administration Entities	B	\$7.1M	\$7.9M
b				
c				
d				
e				
f				

- 3) If your agency's Legislative Budget Request does not conform to the long range financial outlook with respect to the revenue estimates (from your Schedule I) or budget drivers, please explain the variance(s) below.

In Issue Code 3000040 'Increase Due Process Funds', the State Attorney and Public Defender in the 17th Judicial Circuit requests an additional \$1.9M for due process costs related to the Marjory Stoneman Douglas case. Of this amount, the Public Defender in the 17th Judicial Circuit requests \$1M non-recurring. The Offices of Criminal Conflict and Civil Regional Counsels and Capital Collateral Regional Counsels are requesting a total of \$6M in additional funding for increased operational expenses, including building rental, due process costs, information technology, salaries and benefits adjustments, training and workload. All amounts requested by these offices are based on the individual agency's assessment of their funding needs for FY 2022-23.

* R/B = Revenue or Budget Driver

Budget Entity Level Exhibits or Schedules

Justice Administrative Commission

Budget Entity: 21300800

Justice Administrative Commission

Schedule I Series

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office: Justice Administrative Commission

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Nona McCall

Telephone #: 850-488-2415

Revenue Estimating Methodology:

Reimbursements: Based on anticipated transfers from the Bureau of State Payrolls for payroll deductions

Foster Care Citizen Review Board: Based on provisions of Chapter 2005-70, L.O.F. (s. 318.21 (2), F.S.)

Qualified Transportation Benefits Program: Based on anticipated collections from employees for parking

Garnishment Fees: Based on anticipated collections

Title IV-E Reimbursement – Federal: DCF will reimburse monthly for the federal portion of eligible Court-Appointed attorneys, due process costs and related direct costs.

Transfer of Federal Funds – Indirect: JAC will receive a De Minimis Indirect Cost Rate from the Title IV-E grant.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	300,600
Less 8% Service Charge	(24,048)
= Receipts Applicable to 5% Assessment	276,552
x 5% State Trust Fund Reserve	13,828

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	300,600
x 8% Service Charge	24,048
FY 2021-22 Receipts Applicable to SCGR	300,600
x 8% Service Charge	24,048

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Executive Direction and Support Services
	20-2-339040

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	87,229.99	(A)	-	87,229.99
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	82,224.42	(D)	-	82,224.42
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	169,454.41	(F)	-	169,454.41
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	46,000.00	(H)	-	46,000.00
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)	82,244.44	(I)	-	82,244.44
LESS: Other Accounts Payable (SCGR)	8.00	(J)	-	8.00
Unreserved Fund Balance, 07/01/21	41,201.97	(K)	-	41,201.97 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Executive Direction and Support Services
	20-2-339040

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	41,201.97	(A)
--	------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS		(D)
---	--	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories		(D)
----------------------------------	--	-----

ADD Current Compensated Absences Liability		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	41,201.97	(E)
--	------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	41,201.97	(F)
--	------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

Budget Entity Level Exhibits or Schedules

Statewide Guardian ad Litem

Budget Entity: 21310000

Statewide Guardian ad Litem
Schedule I Series

**SCHEDULE 1 TRUST FUND NARRATIVE
FY 2022-23 LEGISLATIVE BUDGET REQUEST**

Circuit/Office: Guardian ad Litem

Trust Fund Name: Grants and Donations Trust Fund, FID # - 2339

Name of Person Completing This Form: David Windle

Telephone#: 850-922-7206

Revenue Estimating Methodology:

DCF Transfer/Child Justice - Revenue Code 001500

Pursuant to Chapter 938.10, Florida Statutes, if a person pleads guilty or nolo contendere to any offense against a minor, in violation of applicable sections of Chapters 775, 784, 787, 794, 796, 800, 823, 827, 847, 893, or 985, the court shall impose a court cost of \$151.00 against the offender. Each month the Clerk of the Court transfers \$50.00 of the court costs to DCF and the Guardian ad Litem Program. Total estimated fees to be transferred to GAL in FY 2022-23 is \$50,000.

DCF Reimbursement (Title IV-E) – Revenue Code 001510

The Guardian ad Litem Program will enter into a reimbursement contract with the Department of Children and Families to reimburse the Program for eligible expenditures under the State of Florida’s Title IV-E grant program. The total estimated Title IV-E reimbursement for FY 2022-23 is \$230,832 with an anticipated increase to \$4,397,042.

DCF Transfer/Dependency Court Improvement Program - Revenue Code 001510

The Guardian ad Litem Program entered into a Memorandum of Understanding with the Department of Children & Families in which the Department agreed to reimburse the Program for travel related expenditures associated with sending staff to the annual Dependency Court Improvement Program conference in Orlando.

The current agreement allows for reimbursement of up to \$44,100. Funds for this agreement are provided by a Federal grant and are passed through the Department to the Program after the conference takes place.

Other Grants – Nonprofits, private foundation, and Public Records Requests, Revenue Code 001100

The Guardian ad Litem Program currently has four cost reimbursement agreements with three non-profit organizations. These non-profits will reimburse the Program for expenditures incurred for the OPS positions authorized in their respective contracts. The reimbursement amounts include funds for salary, FICA, applicable benefits and the 8% service charge to general revenue for those non-profits that have agreed to reimburse GAL for the service charge. For Fiscal Year 2022-23 these revenues are coded to revenue code 001100.

GAL currently has OPS cost reimbursement agreements with the following non-profit organizations:

Northwest Florida Guardian ad Litem Foundation = \$19,741

GAL Foundation of Florida's First Coast = \$25,482

Voices for Children of Tampa Bay = \$19,741

Voices for Children of Tampa Bay = \$19,741

Reimbursed From Counties – Volusia, Monroe and Lee counties, Revenue Code 000800

We currently have three intergovernmental agreements with Boards of County Commissioners who provide funding for specific OPS positions in their local Guardian ad Litem offices. These Counties reimburse the Program for the Other Personal Services (OPS) payroll costs (salaries, taxes and other benefits) associated with the positions described in their contracts. GDTF revenues and expenditures related to County funded OPS positions may increase if additional County governments agree to fund OPS staff in their circuits.

For Fiscal Year 2022-23 these revenues are coded to revenue code 000810. The County agreements are funded by local tax dollars and, as such, they are exempt from the 8% service charge to general revenue (SCGR). An exemption to the SCGR will be needed in FY 2022-23 for each of these County agreements.

GAL currently has OPS cost reimbursement agreements with the following County governments:

Volusia County (Circuit 7) = \$47,801
Monroe County (Circuit 16) = \$72,000
Lee County (Circuit 20) = \$81,985

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	84,706
Less 8% Service Charge	(6,776)
= Receipts Applicable to 5% Assessment	77,929
x 5% State Trust Fund Reserve	3,896

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	84,706
x 8% Service Charge	6,776
FY 2021-22 Receipts Applicable to SCGR	84,706
x 8% Service Charge	6,776

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /Statewide Guardian ad Litem

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339044

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount			Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Children and Families FID #2261	001510	-	230,832	230,832	181011	Diane Sunday 9/10/2021

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category	Amount			Transfer In Revenue Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Statewide Guardian Ad Litem Office
	20-2-339044

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	374,877.34	(A)		374,877.34
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	39,521.54	(D)		39,521.54
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	414,398.88	(F)	-	414,398.88
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	1,681.66	(H)		1,681.66
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)	2,164.53	(J)		2,164.53
Unreserved Fund Balance, 07/01/21	410,552.69	(K)	-	410,552.69 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Statewide Guardian Ad Litem Office
	20-2-339044

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 410,552.69 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 410,552.69 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 410,552.69 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

Budget Entity Level Exhibits or Schedules

State Attorneys

Budget Entities: 21500100 through 21502000

State Attorneys
Schedule I
Series

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: State Attorney Office, First Judicial Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Shirley Mitchell

Telephone #: 850-595-4210

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 for FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, SA 01's estimated receipts are \$213,400 for FY 2021-2022 and \$221,160 for FY 2022-2023.

Cost of Prosecution: The revenues anticipated in the State Attorney Revenue Trust Fund, Cost of Prosecution for FY 2021-2022 is \$1,335,000. The revenues anticipated for FY 2022-2023 is \$1,350,000. The revenue estimates were determined by using an average of the monthly deposits for FY 2020-2021 and the fact that the Clerk of Courts have changed their office practices in collection procedures for Cost of Prosecution and have made adjustments to maximize collections.

Worthless Checks: The revenues anticipated in the State Attorney Revenue Trust Fund, Worthless Checks, for FY 2021-2022 is \$10,000 and \$9,000 for FY 2022-2023. The revenue in Worthless Checks varies from month to month. The worthless checks revenue estimates were estimated by using an average of the monthly deposits. The revenues for Worthless Checks continues to decrease each year.

Local Ordinance Prosecution: The revenues anticipated in the Local Ordinance Prosecution for FY 2021-2022 is \$5,000. It is also anticipated that we will receive

\$5,000 in FY 2022-2023. Revenue estimates were determined by using an average of the monthly payments.

Criminal History/Background Checks: The revenues anticipated in Criminal History/Background Checks for FY 2021-2022 is \$1,760. It is also anticipated that we will receive \$1,800 in FY 2022-2023. The revenue estimates were determined by using an average of the monthly deposits.

Restitution – (HB 409): This was a new revenue source established in FY 2016-2017. We received \$145.06 to date. It is not anticipated to produce any revenues for FY 2021-2022 or FY 2022-2023.

Prosecution Criminal Use of Personal ID: This is a relatively new revenue source. In FY 2019-2020 we received \$250.00. It is anticipated that we will receive \$0 in FY 2021-2022 and \$-0- in FY 2022-2023. The revenue is zero based on the fact that in FY 2020-2021 we received ZERO in revenue.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	1,565,160
Less 8% Service Charge	(125,213)
= Receipts Applicable to 5% Assessment	1,439,947
x 5% State Trust Fund Reserve	71,997

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	1,586,960
x 8% Service Charge	126,957
FY 2021-22 Receipts Applicable to SCGR	1,565,160
x 8% Service Charge	125,213

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022-2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - First Judicial Circuit
	20-2-058001

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,224,149.42	(A)		1,224,149.42
ADD: Other Cash (See Instructions)	75.91	(B)		75.91
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	181,081.52	(D)		181,081.52
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	1,405,306.85	(F)	0	1,405,306.85
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	-	(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)	-	(I)		-
LESS: Other Accounts Payable (CY Reversions)	-	(J)		-
LESS: Other Accounts Payable (SCGR)	56,297.49	(J)		56,297.49
Unreserved Fund Balance, 07/01/21	1,349,009.36	(K)	0	1,349,009.36 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022-23
Department Title: Justice Administration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - First Judicial Circuit
20-2-058001

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,349,009.36 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

Adjustment: CY Certified Forward Reversions (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,349,009.36 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,349,009.36 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, First Judicial Circuit

Trust Fund Name: Forfeiture and Investigative Support Trust Fund
FID# 2316

Name of Person Completing This Form: Shirley Mitchell

Telephone #: 850-595-4210

Revenue Estimating Methodology:

FIST – State: We will sell two vehicles in FY 2021-2022 and it is estimated that we should receive approximately \$4,000 from it. No additional receipts are expected.

FIST – Federal: We do not anticipate receiving any receipts from FIST Federal. We have no funds remaining in FIST Federal.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	4,000
Less 8% Service Charge	(320)
= Receipts Applicable to 5% Assessment	3,680
x 5% State Trust Fund Reserve	184

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	-
x 8% Service Charge	-
FY 2021-22 Receipts Applicable to SCGR	4,000
x 8% Service Charge	320

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - First Judicial Circuit
	20-2-316001

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	12,694.99	(A)		12,694.99
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	12,694.99	(F)	-	12,694.99
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)	-	(I)		-
LESS: Other Accounts Payable (SCGR)		(J)		-
Unreserved Fund Balance, 07/01/21	12,694.99	(K)	-	12,694.99 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Forteiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - First Judicial Circuit
	20-2-316001

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 12,694.99 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 12,694.99 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 12,694.99 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, First Judicial Circuit

Trust Fund Name: Grants & Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Shirley Mitchell

Telephone #: 850-595-4210

Revenue Estimating Methodology:

Victims of Crime Act (VOCA): The revenue amounts are fixed under Contract and is anticipated to be \$581,524 for FY 2021-2022. However, the Attorney General’s office was behind in making the monthly refunds so it is estimated that the receipts for FY 2021-2022 will be \$656,048. The estimated revenue amounts for FY 2022-2023 will be \$552,000.

County Information Technology: The projected amounts for the County Information Technology Trust Fund are based on the amounts requested as repayment for the IT employees that work in Escambia, Santa Rosa, Okaloosa and Walton Counties. The amounts for each County are amounts agreed to with each County for the IT needs in each County, the anticipated funds from Article V, \$2.00 recording fees. Also, if the \$2.00 recording fees do not cover all of the yearly expenses for each County, each County is responsible for payment of any additional yearly expenses not covered by Article V. The anticipated reimbursements for FY 2021-2022 are \$791,483. The amount anticipated for FY 2022-2023 is \$800,000. The reason for the drastic increase in the reimbursement for the County Information Technology is the fact that there are four Clerical Specialists I positions, two IT Specialists I positions, and a Multi-Media Specialist that have been added due to the increased body cameras and the on-board cameras that have to be viewed. The Clerical Specialists I positions may be increased in the future due to the increase in body cameras and on-board cameras.

US Marshals Service MOA: The projected amounts for the US Marshals Service MOA are based on the MOA and/or any Amendments to increase the projected amounts due to the overtime worked by the various Investigators and the

availability of additional funding by the US Marshals Service. It is anticipated that the reimbursements for FY 2021-2022 will be \$3,238. It is also anticipated that the reimbursements for FY 2022-2023 will also be \$3,238.

Bureau of ATF MOA: The projected amounts for the Bureau of ATF MOA are based on the MOA. It is anticipated that the reimbursements for FY 2021-2022 will be \$2,400 and the same for FY 2022-2023.

Recovery of Fraudulent Indigency Claims: This is a relatively new fund. We previously received \$533.00 in FY 2019-2020. It is not anticipated that we will receive \$ZERO for FY 2021-2022 and ZERO for FY 2022-2023.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenue receipts in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100348 of (\$105,133) was made for non-operating Accounts Payable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-1st Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339012

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount	Amount	Amount	Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Legal Affairs FID #2261	001510	\$ 436,713.04	\$ 656,048.00	\$ 552,000.00	104133	Sarah Nortelus 9/12/2021

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - First Judicial Circuit
	20-2-339012

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	501,109.76	(A)		501,109.76
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	144,683.52	(D)		144,683.52
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	645,793.28	(F)	0.00	645,793.28
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)	105,133.00	105,133.00
LESS:		(J)		0.00
Unreserved Fund Balance, 07/01/21	645,793.28	(K)	-105,133.00	540,660.28 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - First Judicial Circuit
	20-2-339012

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="645,793.28"/>	(A)
--	---	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/>	(B)
---	----------------------	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100348 Non-Operating A/P	<input type="text" value="(105,133.00)"/>	(C)
--	---	-----

SWFS Adjustment # and Description	<input type="text"/>	(C)
-----------------------------------	----------------------	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/>	(D)
---	----------------------	-----

Approved FCO Certified Forward per LAS/PBS	<input type="text"/>	(D)
--	----------------------	-----

A/P not C/F-Operating Categories	<input type="text"/>	(D)
----------------------------------	----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="540,660.28"/>	(E)
--	---	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="540,660.28"/>	(F)
--	---	-----

DIFFERENCE:	<input type="text" value="0.00"/>	(G)*
--------------------	-----------------------------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office: State Attorney Office, 2nd Judicial Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Mary Dean Barwick

Telephone #: 850-606-6015

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 in FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, SA 02's estimated receipts are \$123,200 for FY 2021-2022 and \$127,680 for FY 2022-2023.

Cost of Prosecution: This projection is based on the trend line of historical data together with seasonal factors such as student influx. Leon County Clerk of Court collection practices as well as outlying counties are being maintained. Court backlog from COVID-19 impact is estimated in 22-23.

Misdemeanor Diversion: This projection is based on several years of historical data. Offenses subject to diversion have expanded thereby increasing collections. A circuit-wide pilot program was initiated in January of 2018. This consistency is projected to increase collections as well. A recovery from COVID-19 impact is estimated in 21-22 as well as an increase due to a backlog of cases in 22-23.

Identity Theft: This projection is based on averages since FY 16-17, the year the surcharge was implemented. This is a surcharge of \$250 for the purpose of funding prosecutions of offenses relating to the criminal use of personal identification per F.S. 817.568(12). Revenues since FY 16-17 have averaged at \$2,500 a year.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	767,200
Less 8% Service Charge	(61,376)
= Receipts Applicable to 5% Assessment	705,824
x 5% State Trust Fund Reserve	35,291

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	831,680
x 8% Service Charge	66,534
FY 2021-22 Receipts Applicable to SCGR	767,200
x 8% Service Charge	61,376

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Second Judicial Circuit
	20-2-058002

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,265,193.95	(A)	-	1,265,193.95
ADD: Other Cash (See Instructions)	1,298.32	(B)	-	1,298.32
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	1,266,492.27	(F)	-	1,266,492.27
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	20,000.00	(H)	-	20,000.00
Approved "B" Certified Forwards	112,000.00	(H)	-	112,000.00
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	15,947.82	(J)	-	15,947.82
Unreserved Fund Balance, 07/01/21	1,118,544.45	(K)	-	1,118,544.45 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Second Judicial Circuit
	20-2-058002

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	1,230,490.20	(A)
--	--------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(112,000.00)	(D)
---	--------------	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories	54.25	(D)
----------------------------------	-------	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	1,118,544.45	(E)
--	---------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	1,118,544.45	(F)
--	---------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney Office, 2nd Judicial Circuit

Trust Fund Name: Forfeiture and Investigative Support Trust Fund
FID# 2316

Name of Person Completing This Form: Mary Dean Barwick

Telephone #: 850-606-6015

Revenue Estimating Methodology:

The estimate for FY 2022-23 of \$50,000 is based, in part, on pending investigations where the possibility of forfeiture exists.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	50,000
Less 8% Service Charge	(4,000)
= Receipts Applicable to 5% Assessment	46,000
x 5% State Trust Fund Reserve	2,300

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	50,000
x 8% Service Charge	4,000
FY 2021-22 Receipts Applicable to SCGR	50,000
x 8% Service Charge	4,000

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Second Judicial Circuit
	20-2-316002

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	116,878.89	(A)		116,878.89
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	9.09	(D)		9.09
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	116,887.98	(F)	-	116,887.98
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	116,887.98	(K)	-	116,887.98 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number: State Attorneys - Second Judicial Circuit
20-2-316002

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 116,887.98 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 116,887.98 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 116,887.98 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office: State Attorney Office, 2nd Judicial Circuit

Trust Fund Name: Grants & Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Mary Dean Barwick

Telephone #: 850-606-6015

Revenue Estimating Methodology:

Victims of Crime Act: \$575,000 Estimates are based on the grant contract amount.

Violence Against Women Act: \$130,000 Estimates are based on the grant contract amount.

VAWA STOP Grant: \$45,000 Estimates based on grant contract amount.

U.S Marshals Service: \$5,000 Estimates based on grant contract amount.

County Grant: \$37,000 Estimates are based on anticipated contractual amount.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100346 of (\$36,878) was made for non-operating Accounts Payable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Second Judicial Circuit
	20-2-339008

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	161,791.07	(A)		161,791.07
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	151,928.19	(D)		151,928.19
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	313,719.26	(F)	0.00	313,719.26
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)	36,878.41	36,878.41
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/21	313,719.26	(K)	(36,878.41)	276,840.85 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: State Attorneys - Second Judicial Circuit
20-2-339008

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 313,719.26 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100346 Non-Oper. A/P Due to GR (36,878.41) (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 276,840.85 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 276,840.85 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, Third Judicial Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Monica Baker

Telephone #: 386-362-2320

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2020 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, SA 03's estimated receipts are \$71,500 for FY 2021-2022 and \$74,100 for FY 2022-2023.

Cost of Prosecution: The State Attorney's Office, Third Judicial Circuit, projects revenue of \$480,000 for Fiscal Year 2021-2022. For Fiscal Year 2022-2023, the revenue projection is \$500,000. These projections are based on actual receipts collected in FY 2020-2021 with consideration of the number of cases that are currently being handled by the agency's Pre-Trial Diversion Program. The pre-trial diversion program is the major source of revenue in this trust fund. The other significant funding source for this trust fund comes from the Cost of Prosecution fee which is \$100 per felony case and \$50 for all other cases prosecuted by this office. This is a court ordered fee. Additional fees may be set by the court if the State Attorney's Office can show proof of higher costs incurred for the prosecution of a particular case. The COVID-19 pandemic had a significant impact on court operations in the past year. It is expected that in the next year, court will return to full operations and Cost of Prosecution case related fees will increase.

Worthless Checks: The State Attorney’s Office, Third Judicial Circuit projects revenue of \$500 for FY 2021-2022 and for FY 2022-2023. The income generated in this trust fund is not expected to increase. Many businesses use private collection agencies to handle the worthless checks that they receive. In addition, the large number of point-of-sale transactions paid by debit cards has reduced the number of checks that vendors receive. Actual receipts from the last fiscal year were reviewed to project revenues for this fund.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	552,000
Less 8% Service Charge	(44,160)
= Receipts Applicable to 5% Assessment	507,840
x 5% State Trust Fund Reserve	25,392

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	574,600
x 8% Service Charge	45,968
FY 2021-22 Receipts Applicable to SCGR	552,000
x 8% Service Charge	44,160

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorney Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Third Judicial Circuit
	20-2-058003

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	599,771.49	(A)	-	599,771.49
ADD: Other Cash (See Instructions)	1,089.65	(B)	-	1,089.65
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	600,861.14	(F)	-	600,861.14
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	12,005.10	(J)	-	12,005.10
Unreserved Fund Balance, 07/01/21	588,856.04	(K)	-	588,856.04 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Third Judicial Circuit
	20-2-058003

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 588,856.04 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 588,856.04 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 588,856.04 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, Third Judicial Circuit

Trust Fund Name: Grants & Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Monica Baker

Telephone #: 386-362-2320

Revenue Estimating Methodology:

Victims of Crime Act (VOCA): The revenue amount for this grant in Fiscal Year 2021-2022 is estimated at \$262,500. This amount represents the annualized most recent grant reimbursements and includes a small increase over actual receipts in last fiscal year for the reimbursable benefit increases such as retirement and health insurance. For Fiscal Year 2022-2023, estimated receipts are \$269,000. This amount includes VOCA salary reimbursements at current rates plus annualized increases in retirement and employer health insurance costs which are reimbursable by the grant. It also includes the potential for a 3% employee pay increase for those employees covered under this grant.

County Information Technology: The revenue collected under this agreement is provided by funds received from the counties that make up the Third Judicial Circuit (Columbia, Dixie, Hamilton, Lafayette, Madison, Suwannee, and Taylor) for the purpose of partially funding the salaries and benefits of Information Technology staff. The agreement for FY 2021-2022 calls for \$56,282 to be reimbursed to this agency for IT salary expenditures. This agency estimates that the same amount will be available in Fiscal Year 2022-2023.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100324 of (\$88,984) was made for non-operating Accounts Payable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-3rd Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339013

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount	Amount	Amount	Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Legal Affairs FID #2261	001510	\$ 233,705.07	\$ 262,500.00	\$ 269,000.00	104133	Sarah Nortelus 9/12/2021

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Third Judicial Circuit
	20-2-339013

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	231,774.47	(A)		231,774.47
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	99,604.59	(D)		99,604.59
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	331,379.06	(F)	0.00	331,379.06
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)	88,984.00	88,984.00
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/21	331,379.06	(K)	(88,984.00)	242,395.06 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: State Attorneys - Third Judicial Circuit
20-2-339013

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 331,379.06 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100324 Non-Oper. A/P Due to GR (88,984.00) (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 242,395.06 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 242,395.06 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney Office, 4th Judicial Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Nike Campbell-Fatoki, Fiscal Director

Telephone #: 904-255-2947

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2020 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, SA 04's estimated receipts are \$350,900 for FY 2021-2022 and \$363,660 for FY 2022-2023.

Cost of Prosecution: The State Attorney's Office for the Fourth Judicial Circuit is projecting cost of prosecution revenues for FY 2021-2022 to be \$1,000,000 and for FY 2022-2023 to be \$1,000,000.

The revenue projections for cost of prosecution are based on the past five fiscal years of revenue collected. Our cost of prosecution continues to decline. This revenue is projected to decrease in the current year due to the COVID-19 pandemic.

Cost of prosecution revenue for the past seven fiscal years:

- FY 2020 – 2021=\$1,066,359.74
- FY 2019 –2020=\$1,168,724.75
- FY 2018-2019=\$1,197,852.00
- FY 2017-2018 = \$1,245,964.48

FY 2016-2017 = \$1,264,536.90

FY 2015-2016 = \$1,394,690.29

FY 2014-2015 = \$1,419,709.62

Worthless Checks: The State Attorney's Office for the Fourth Judicial Circuit is projecting worthless check revenues for FY 2021-2022 to be \$1,000 and for FY 2022-2023 to be \$1,000.

The revenue projections for worthless checks are based on the past five fiscal years of revenue collected. The average decline over the past five years is 21 %.

Worthless check revenue for the past seven fiscal years:

FY 2020 – 2021=\$1,383.58

FY 2019 –2020=\$1,864.79

FY 2018-2019 = \$2,340.97

FY 2017-2018 = \$3,470.07

FY 2016-2017 = \$5,490.35

FY 2015-2016 = \$4,912.97

FY 2014-2015 = \$6,438.05

Restitution General: Restitution General is an in & out item, there is no accumulation of revenue. It was set up for checks written to the office but should have been written to a victim. To date, we have not received one receipt attributable to restitution. Based on the number of cases we have in this circuit, we are projecting \$0 in receipts.

Prosecution of Criminal Use of Personal Identification: There is a surcharge of \$250 for the purpose of funding prosecutions of offenses relating to the criminal use of personal identification per F.S 817.568(12). There was no revenue in FY 2016-17 and revenue for FY 2017-18 was \$250. In the future, revenue is expected to decrease to zero.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	1,351,900
Less 8% Service Charge	(108,152)
= Receipts Applicable to 5% Assessment	1,243,748
x 5% State Trust Fund Reserve	62,187

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	1,364,660
x 8% Service Charge	109,173
FY 2021-22 Receipts Applicable to SCGR	1,351,900
x 8% Service Charge	108,152

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fourth Judicial Circuit
	20-2-058004

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,243,820.30	(A)	-	1,243,820.30
ADD: Other Cash (See Instructions)	1,443.40	(B)	-	1,443.40
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	2,102.59	(D)	-	2,102.59
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	1,247,366.29	(F)	-	1,247,366.29
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	37,373.45	(J)	-	37,373.45
Unreserved Fund Balance, 07/01/21	1,209,992.84	(K)	-	1,209,992.84 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - Fourth Judicial Circuit
 20-2-058004

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,209,992.84 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,209,992.84 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,209,992.84 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney Office, 4th Judicial Circuit

**Trust Fund Name: Forfeiture and Investigative Support Trust Fund
FID# 2316**

Name of Person Completing This Form: Nike Campbell-Fatoki, Fiscal Director

Telephone #: 904-255-2947

Revenue Estimating Methodology:

FIST revenues are case dependent; therefore, it is difficult to project revenues for future fiscal years. The State Attorney’s Office for the Fourth Judicial Circuit is projecting \$200,000 in revenue for FY 2021-2022 and \$200,000 FY 2022-2023 in FIST (State). Revenues are projected based on the prior fiscal year’s revenue.

The State Attorney’s Office, Fourth Judicial Circuit has entered into an Equitable Sharing agreement with the Department of Justice and anticipates revenue for FY 2021-2022 to be \$0.00 and FY 2022-2023 to be \$0.00. The funds are awarded based on involvement and asset availability. These projections are based on current pending equitable sharing requests.

The State Attorney’s Office Fourth Judicial Circuit has entered into an Equitable Sharing agreement with the Department of Treasury and anticipates revenue for FY 2021-2022 and FY 2022-2023 to be \$0.00. The funds are awarded based on involvement and asset availability. These projections are based on current pending equitable sharing requests.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	200,000
Less 8% Service Charge	(16,000)

= Receipts Applicable to 5% Assessment	184,000
x 5% State Trust Fund Reserve	9,200

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	200,000
x 8% Service Charge	16,000
FY 2021-22 Receipts Applicable to SCGR	200,000
x 8% Service Charge	16,000

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fourth Judicial Circuit
	20-2-316004

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,045,295.62	(A)	-	2,045,295.62
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	2,045,295.62	(F)	-	2,045,295.62
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	250,000.00	(H)	-	250,000.00
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	2,814.30	(J)	-	2,814.30
Unreserved Fund Balance, 07/01/21	1,792,481.32	(K)	-	1,792,481.32 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number: State Attorneys - Fourth Judicial Circuit
 20-2-316004

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,792,481.32 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,792,481.32 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,792,481.32 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney Office, 4th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Nike Campbell-Fatoki, Fiscal Director

Telephone #: 904-255-2947

Revenue Estimating Methodology:

Stop Violence against Women VAWA: The revenue amounts under Contract No. LN098 (are anticipated to be \$153,860 for FY 2021-2022 and \$141,038 for FY 2022-2023.

Stop Violence against Women VAWA: The revenue amounts under Contract No. 20STO56 are anticipated to be \$42,242 for FY 2021-2022 and \$42,242 for FY 2022-2023.

Victims against Crime Act VOCA: The revenue amounts under Contract No. VOCA 2020 00566 are anticipated to be \$377,906 for FY 2021-2022 and \$377,906 for FY 2022-2023.

Insurance Fraud Prosecution: The projected revenue amounts for the Insurance Fraud Prosecution is based on the Department of Financial Services transfer authority of up to \$262,387 in FY 2021-22 and \$262,387 in FY 2022-2023.

Prosecution of Local Ordinances: The projected revenue amounts for the Local Ordinance Prosecution Trust Fund are based on amounts stated in Inter-local Agreement No. JXMS011FFSA-04938 with the City of Jacksonville, and in the Inter-local Agreements with the City of Atlantic Beach, City of Baldwin, Clay County, City of Fernandina Beach, City of Green Cove Springs, City of Hilliard, Town of Callahan, City of Keystone Heights, Town of Orange Park, City of Jacksonville Beach, Nassau County, and the City of Neptune Beach for \$50 per Municipal Ordinance violation. Revenues are anticipated to be a total of \$30,700

in FY 2021-2022 and \$30,700 in FY 2022-2023. This trust fund is subject to an 8% service charge, and is thereby reduced by that amount every year.

Tax Recovery: The revenue amounts are fixed under agreement with the Able Trust at \$18,750/qtr. x 4 = \$75,000 annually.

BYRNE - JAG - CPU Grant: This program was appropriated by the Florida Legislature and funded through the Edward Byrne Memorial Justice Assistance Grant. In FY 2021-2022, this office is slated to receive \$122,853

National Sexual Assault Kit Initiative (SAKI) – Multidisciplinary Approach (SAKI): The revenue amounts under Contract No. 2018-AK-BX-0023 are anticipated in FY 2021 – FY 2022 to be \$100,000

National Sexual Assault Kit Initiative (SAKI) – Lawfully Owned DNA: The revenue amounts under Contract No. 2018-AK-BX-0025 are anticipated to be \$145,985 in FY 2022.

FIU/MacArthur Grant: The project titled ‘Advancing Prosecutorial Fairness and Effectiveness through Data Innovation: A Multi-jurisdictional Initiative funded by John D. and Catherine T. MacArthur Foundation to Florida International University. The estimated revenue amounts anticipated for FY 2021 – 2022 is \$50,000.

KEYS 2DRIVE: The estimated revenue amounts in FY 2021 – FY 2022 are anticipated to be \$60,000 and in FY 2022 – FY 2023 is \$60,000.

Upholding the Rule of Law- Conviction Integrity Program: The revenue amounts under Contract No. 2018-FA-BX-0003 are anticipated to be \$16,000 for FY 2021-2022.

Bail Reform Grant – Community Foundation for Northeast Florida: This grant was funded on the approval of the Board of Trustees of the Community Foundation for North East Florida. The revenue from this grant in FY 2021 – FY 2022 will be \$5,000.

Innovation Prosecution Solutions: The revenue amounts under Contract 2019-YX-BX-0020 are anticipated to be \$244,557 in FY 2021-22.

Prosecuting Cold Case Using DNA: The revenue amounts under Contract 2020-DN-BX-0158 are anticipated to be \$150,800 in FY 2021-22.

Project Guardian – Direct Federal Grant The revenue amounts under Contract 2020-DG-BX-K004 are anticipated to be \$197,984 in FY 2021-22.

SAKI Indirect Grant Advanced DNA Testing for Violent Cold Cases
The revenue amounts under Contract 2019-mu-bx-k011 Subaward 8-312-0217208-66051L are anticipated to be \$40,000 in FY 2021-22.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	105,700
Less 8% Service Charge	(8,456)
= Receipts Applicable to 5% Assessment	97,244
x 5% State Trust Fund Reserve	4,862

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	105,700
x 8% Service Charge	8,456
FY 2021-22 Receipts Applicable to SCGR	105,700
x 8% Service Charge	8,456

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fourth Judicial Circuit
	20-2-339007

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,793,760.77	(A)	-	1,793,760.77
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	420,467.55	(D)	-	420,467.55
ADD:		(E)	-	-
Total Cash plus Accounts Receivable	2,214,228.32	(F)	-	2,214,228.32
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	1,381.76	(J)	-	1,381.76
Unreserved Fund Balance, 07/01/21	2,212,846.56	(K)	-	2,212,846.56 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: State Attorneys - Fourth Judicial Circuit
 20-2-339007

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 2,212,846.56 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100003; Transfer In from Other Agency _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 2,212,846.56 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 2,212,846.56 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, 5th Judicial Circuit

Trust Fund Name: State Attorneys Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Bridget Kiefer

Telephone #: 352-671-5800

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2020 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-23. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, SA 05’s estimated receipts are \$236,500 for FY 2021-2022 and \$245,100 for FY 2022-2023.

Worthless Checks: Worthless check revenue projections are based on the past two year’s performance. Revenues have steadily decreased over the past few years. The State Attorney’s Office 5th Judicial Circuit projections have been adjusted accordingly. Receipts for FY 2018-2019 were \$3,560. Receipts for FY 2019-2020 were down 40% \$1,457. Estimated revenue for FY 2021-2022 is \$1,456. Projected receipts for FY 2022-2023 will be \$1,100.

Cost of Prosecution: Cost of prosecution has not had a long history upon which to base projections. Revenues based on actual figures for FY 2015-2016 are \$1,388,561.00, FY 2016-2017 are \$1,232,271.00 and FY 2017-2018 are \$1,269,545.

The State Attorney’s Office 5th Judicial Circuit cannot predict if a defendant will pay their cost of prosecution fee. FY 2018-2019 did have an increase in Cost of Prosecution revenue, \$1,497,750 from the previous the fiscal year due to increasing Cost of Prosecution fees from \$50.00 to \$100.00 for Misdemeanor cases and \$100.00 to \$150.00 for Felony cases. Due to the onset of COVID-19, SAO5 did have a decrease in Cost of Prosecution fees in the 4th quarter of FY 2019-2020.

Funds received during FY 2019-2020 were \$1,457,264. The expected revenue generated from for FY 2021-2022 is still difficult to predict because courts and trials have resumed, but we have not cleared backlog and there is potential for additional impact by the pandemic. However, a preliminary estimate would be \$1,659,045.00 for FY 2021-2022. Projected receipts for FY 2022-2023 will be \$1,695,000.

Restitution-Criminal Use of Personal ID: FY 2018-2019 SAO5 received \$2,283. SAO5 had an increase in receipts for FY 2019-2020 and received \$5,152. Estimated receipts for FY 2021-2020 is \$10,070. Projected receipts for FY 2022-2023 will be \$12,000.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	1,897,001
Less 8% Service Charge	(151,760)
= Receipts Applicable to 5% Assessment	1,745,241
x 5% State Trust Fund Reserve	87,262

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	1,941,200
x 8% Service Charge	155,296
FY 2021-22 Receipts Applicable to SCGR	1,897,001
x 8% Service Charge	151,760

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fifth Judicial Circuit
	20-2-058005

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,941,094.13	(A)	-	1,941,094.13
ADD: Other Cash (See Instructions)	15,797.67	(B)	-	15,797.67
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	1,956,891.80	(F)	-	1,956,891.80
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	49,425.46	(J)	-	49,425.46
Unreserved Fund Balance, 07/01/21	1,907,466.34	(K)	-	1,907,466.34 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fifth Judicial Circuit
	20-2-058005

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="1,907,466.34"/> (A)
--	---

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
---	--------------------------

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
---	--------------------------

Approved FCO Certified Forward per LAS/PBS	<input type="text"/> (D)
--	--------------------------

A/P not C/F-Operating Categories	<input type="text"/> (D)
----------------------------------	--------------------------

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="1,907,466.34"/> (E)
--	---

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="1,907,466.34"/> (F)
--	---

DIFFERENCE:	<input type="text" value="0.00"/> (G)*
--------------------	--

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, 5th Judicial Circuit

Trust Fund Name: Civil RICO Trust Fund, FID# 2095

Name of Person Completing This Form: Justice Administrative Commission

Telephone #: 850-488-2415

Revenue Estimating Methodology:

There were no revenues collected in this fund in FY 2020-21, nor are there any expected revenues in the future. The balance in this fund is \$1.07.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Civil RICO Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fifth Judicial Circuit
	20-2-095001

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1.07	(A)		1.07
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	1.07	(F)	0	1.07
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	-	(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	1.07	(K)	0	1.07 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Civil RICO Trust Fund
LAS/PBS Fund Number: State Attorneys - Fifth Judicial Circuit
20-2-095001

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney's Office, 5th Judicial Circuit

Trust Fund Name: Forfeiture and Investigative Support Trust Fund, FID# 2316

Name of Person Completing This Form: Justice Administrative Commission

Telephone #: (850) 488-2415

Revenue Estimating Methodology:

There were no revenues collected in this fund in FY 2020-21, nor are there any expected revenues in the future. The trust fund balance is \$.03.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fifth Judicial Circuit
	20-2-316005

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.03	(A)		0.03
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	0.03	(F)	-	0.03
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	0.03	(K)	-	0.03 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number: State Attorneys - Fifth Judicial Circuit
20-2-316005

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, Judicial Circuit 5

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Bridget Kiefer

Telephone #: 352-671-5800

Revenue Estimating Methodology:

VAWA Contract #17-8031-SAO FY 2016-2017 was \$66,394.00.

VAWA Contract #18-8031-SAO FY 2017-2018 was \$74,102.78.

VAWA Contract #19-8031-SAO FY 2017-2018 was \$74,102.78.

VAWA Contract #20-8031-SAO FY 2019-2020 is \$67,927.55.

VAWA Contract #LN099-FY 2020-2021 was \$101,762.

SA05 is no longer participating in the VAWA Grant which ended 06/30/2021.

Victims of Crime Act (VOCA): Due to COVID-19, The Office of the Attorney General, Division of Victim Services and Criminal Justice Programs, Bureau of Advocacy and Grants Management offered to have the 2019-2020 application copied over within the Egrants system to serve as the 2020-2021 application request for the Victims of Crime Act (VOCA). SAO5 accepted this agreement and will be requesting \$356,655 in federal funds for the VOCA grant for FY 2020-2021. SAO5 applied for the VOCA grant in February 2021 for fiscal year 2021-2022. SAO5 requested \$473,899 in federal funds for salaries and benefits and (2) more Victim/Witness Specialists (1) Lake county and (1) Marion county. SAO5 also requested \$22,153.00 in Operating Expenses for training and cell phone service for Victim Specialists to assist in contacting victims quicker and efficiently. For FY 2022-2023 SAO5 will request \$473,899 in VOCA funds and funding for training for Victim Specialists to retain their certifications.

Local Ordinance Prosecution: The projected revenue amounts for the Local Ordinance Prosecution Trust Funds are based on the amounts stated in the

contracts with each agency. Marion County's contract states that one quarter (\$23,175) of an ASA will be paid to The State Attorney's Office 5th Judicial Circuit each year. Citrus County and Sumter County's contracts state that \$100 will be paid per case prosecuted by The State Attorney's Office 5th Judicial Circuit. The City of Belleview's contract states that \$100 will be paid per case prosecuted by The State Attorney's Office 5th Judicial Circuit. The City of Ocala's contract states a cost of \$50.00 per hour. The City of Leesburg's cost is \$50.00 per hour. The City of Eustis's cost is \$50.00 per hour. Receipts for FY 2017-2018 were \$31,375, receipts for FY 2018-2019 were \$39,675. Receipts for FY 2019-2020 were \$27,025. For FY 2021-2022, The State Attorney's Office Fifth Judicial Circuit is requesting \$35,000 in Trust Fund Authority. For FY 2022-2023 the expected reimbursement is \$35,000.

Information Technology: Each county is responsible for reimbursing each IT employee's salary plus a percentage of certain personnel's salary throughout The State Attorney's Office 5th Judicial Circuit. Marion county reimbursement for FY 2019-2020 was \$342,560. Lake county reimbursement for FY 2019-2020 was \$314,774. Hernando county reimbursement for FY 2019-2020 was \$170,307. Citrus county reimbursement for FY 2019-2020 was \$138,565. Sumter county reimbursement for FY 2019-2020 was \$115,022. The expected reimbursement for FY 2021-2022 for IT salaries is \$1,067,000. The expected reimbursement for FY 2022-2023 is \$1,075,000.

Civil Citation Diversion Prosecution Program: This program was designed to help cut court costs, cost of prosecution fees, surcharges, and possible cost of probation if sentenced. The Civil Citation Program was implanted at the end of 2018. In FY 2018-2019 SAO5 received \$9,431. For FY 2019-2020 SAO5 received \$29,442. For FY 20-21 SAO5 received \$26,692. The expected reimbursement for FY 2021-2022 is \$32,000 and for FY 2022-2023 is \$33,500.

Early Intervention Program-Marion County and Lake County: The early intervention program is a county agreement created to reduce inmate population. The funding provided is sourced from income of a revenue nature that is received from taxes and fees that are levied by Marion and Lake County, a Political Subdivision of the State of Florida, and is intended for the exclusive use by the State Attorney and Public Defender. For fiscal year 21-22 and fiscal year 2022-2023, SAO5 will be requesting \$102,000 budget authority for Marion County and for the Early Intervention Program for Lake county \$112,510.

Federal CARES Act: SA05 requests a non-recurring increase of \$150,000 in budget authority in the Salaries and Benefits Category in the Grants and Donations Trust Fund. This request for spending authority was not made in the LBR process because the County’s offer was not made until late spring, 2021. Having now had those funds authorized by the Marion County Commission, SA05 is seeking this non-recurring authority to hire the two necessary attorneys.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	67,000
Less 8% Service Charge	(5,360)
= Receipts Applicable to 5% Assessment	61,640
x 5% State Trust Fund Reserve	3,082

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	68,500
x 8% Service Charge	5,480
FY 2021-22 Receipts Applicable to SCGR	67,000
x 8% Service Charge	5,360

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fifth Judicial Circuit
	20-2-339014

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	860,845.89	(A)	-	860,845.89
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	353,304.67	(D)	-	353,304.67
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	1,214,150.56	(F)	-	1,214,150.56
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	376.50	(J)	-	376.50
Unreserved Fund Balance, 07/01/21	1,213,774.06	(K)	-	1,213,774.06 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fifth Judicial Circuit
	20-2-339014

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,213,774.06 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) [] (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description [] (C)

SWFS Adjustment # and Description [] (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS [] (D)

Approved FCO Certified Forward per LAS/PBS [] (D)

A/P not C/F-Operating Categories [] (D)

[] (D)

[] (D)

[] (D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,213,774.06 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,213,774.06 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney Office, 6th Judicial Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Robin Shaw

Telephone #: 727-464-6216

Revenue Estimating Methodology:

In all criminal and violation-of-probation or community-control cases, convicted persons are liable for payment of the costs of prosecution, including investigative costs incurred by law enforcement agencies.

As per s. 938.27(8), F.S., Costs for the State Attorney shall be set in all cases at no less than \$50 per case when a misdemeanor or criminal traffic offense is charged and no less than \$100 per case when a felony offense is charged, including a proceeding in which the underlying offense is a violation of probation or community control. The court may set a higher amount upon a showing of sufficient proof of higher costs incurred. Costs recovered on behalf of the State Attorney are deposited into the State Attorneys Revenue Trust Fund to be used during the fiscal year in which the funds are collected, or in any subsequent fiscal year, for actual expenses incurred in investigating and prosecuting criminal cases, which may include the salaries of permanent employees, or for any other purpose authorized by the Legislature.

In general, revenue estimates are based on historical data, current contracts, new collection methodologies, and evaluation of current criminal justice activity trends.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021,

SA 06's estimated receipts for FY 2021-2022 are \$443,850 and \$459,990 for FY 2022-2023.

Worthless Checks: Revenue declined in FY2020-21 by 13.62% to \$7,848 from \$9,085 in FY2019-20. This steady decline is due in part to the drastically reduced use of paper checks and the increasing use of electronic transactions. Revenue is expected to decrease by 7% in FY 2021-22 to \$7,298 and continue to decrease with revenue projected to be \$6,790 in FY 2022-23.

Cost of Prosecution: Cost of Prosecution revenue returned to normal in FY2020-21 at \$1,589,615 resulting in a 22.65% increase from FY2019-20 revenues at \$1,296,032. Based on a 10-year average, revenue is estimated to decrease to \$1,466,350 in FY2021-22 and remain steady in FY2022-23 at \$1,466,350.

Prosecution of Criminal Use of Personal Identification: Revenue is a surcharge of \$250 for the purpose of funding prosecutions of offenses relating to the criminal use of personal identification per F.S. 817.568(12). Revenue decreased by 29.23% mostly due to the decline in trials due to the COVID pandemic in FY2020-21 to \$292 from \$413 in FY 2019-20. Based on trends, revenue is expected to remain steady in FY2021-22 at \$292 and increase in FY2022-23 to \$300.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	1,917,498
Less 8% Service Charge	(153,400)
= Receipts Applicable to 5% Assessment	1,764,098
x 5% State Trust Fund Reserve	88,205

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	1,933,130
x 8% Service Charge	154,650
FY 2021-22 Receipts Applicable to SCGR	1,917,498
x 8% Service Charge	153,400

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Sixth Judicial Circuit
	20-2-058006

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	7,933,811.44	(A)		7,933,811.44
ADD: Other Cash (See Instructions)	157.88	(B)		157.88
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	7,933,969.32	(F)	-	7,933,969.32
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	25,000.00	(H)		25,000.00
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)	47,532.00	(J)		47,532.00
Unreserved Fund Balance, 07/01/21	7,861,437.32	(K)	-	7,861,437.32 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Sixth Judicial Circuit
	20-2-058006

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 7,861,437.32 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (103225) 0.00 (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 7,861,437.32 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 7,861,437.32 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney Office, 6th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Robin Shaw

Telephone #: 727-464-6216

Revenue Estimating Methodology:

TAX COLLECTION ENFORCEMENT DEFERRED PROGRAM: This agreement is between Florida Association of Centers for Independent Living, Inc. (FACIL) and this circuit to aid the Department of Revenue in the collection of unpaid sales tax from local business owners. The revenue is fixed at \$18,750 per quarter provided the circuit collects that amount in collections, for maximum of \$75,000 per year. Revenue for FY2020-21 was \$75,000. Revenue for FY 2021-22 is estimated to be \$75,000 and the same for FY2022-23.

VOCA - Victim of Crime Act Grant: This reimbursable grant is between this circuit and the Department of Legal Affairs, Office of the Attorney General which is the pass-through agency for the Victims of Crime Act. Revenue for FY 2020-21 was \$45,868. Revenue for FY2021-22 is expected to be \$61,925 as the circuit has applied for annual VOCA Grant funding (VOCA-2021-State Attorney's office-00276). Revenue for FY 2022-23 is expected to remain steady at \$61,925.

CHILD WELFARE LEGAL SERVICES: This is an agreement between this circuit and Florida Department of Children and Families to provide Dependency Proceedings and Ancillary Services in Pinellas and Pasco Counties. Revenues for FY 2020-21 were \$4,679,081. Revenue is expected to be \$4,295,463 for FY2021-22 and remain the same for FY2022-23 at \$4,295,463. This contract includes provisions for increases for fund legislative raises and increases in retirement and health insurance.

VETERANS TREATMENT COURT: This is an agreement with the Sixth Judicial Circuit Court of Florida to provided aid to the Court with the screening and evaluation of offenders for eligibility to participate in the Veteran’s Treatment Program in the Sixth Circuit. The Court will reimburse costs up to \$4,583.33 each month to be used solely for aiding the Court with this program. Revenue for FY 2020-21 was \$55,000. Revenue for FY 2021-22 and FY 2022-23 is expected to be \$55,000 per year.

MORTON PLANT MEASE HEALTH CARE - REIMBURSEMENT: This is an agreement with Morton Plant Mease Health Care to provide healthcare service through the Mobile Medical Clinic operated in the Pasco County community. The first year for this agreement is FY2021-22. Morton Plant Mease Health Care will reimburse costs up to \$25,000. Revenue for FY2021-22 is expected to be \$25,000. Estimated revenue for FY2022-23 is \$25,000.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Sixth Judicial Circuit
	20-2-339002

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,763,882.25	(A)		2,763,882.25
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	35,609.37	(D)		35,609.37
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	2,799,491.62	(F)	-	2,799,491.62
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	40,000.00	(H)		40,000.00
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	2,759,491.62	(K)	-	2,759,491.62 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Sixth Judicial Circuit
	20-2-339002

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="2,759,491.62"/>	(A)
--	---	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/>	(B)
---	----------------------	-----

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description	<input type="text"/>	(C)
-----------------------------------	----------------------	-----

SWFS Adjustment # and Description	<input type="text"/>	(C)
-----------------------------------	----------------------	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/>	(D)
---	----------------------	-----

Approved FCO Certified Forward per LAS/PBS	<input type="text"/>	(D)
--	----------------------	-----

A/P not C/F-Operating Categories	<input type="text"/>	(D)
----------------------------------	----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="2,759,491.62"/>	(E)
--	---	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="2,759,491.62"/>	(F)
--	---	-----

DIFFERENCE:	<input type="text" value="0.00"/>	(G)*
--------------------	-----------------------------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, 7th Judicial Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Bryan Shorstein, Executive Director

Telephone #: 386-239-7710

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 in FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, SA 07’s estimated receipts for FY 2021-2022 are \$233,750 and \$242,250 for FY 2022-2023.

Revenues are expected to increase with more driving activity post pandemic. These increases will be used to fund the compression issues created by the increase in the minimum wage to \$13 per hour this year and eventual increase to \$15 per hour. The office will require additional Rate and Authority to implement these increases which will be requested in this budget year.

Cost of Prosecution: Revenue estimates are \$1,400,000 for FY 2022-23. These estimates are based on historical data, current contracts, new collection methodologies and evaluation of current criminal justice trends within the Seventh Circuit. The office continues to work with the Clerk of Courts in each of our four counties which have led to increases in the collection of Costs of Prosecution in the past. In addition, all counties in the circuit are experiencing population growth with Flagler County being one of the fastest growing counties in the country. Also, the office is in the process of either beginning or expanding several Diversion Programs which will generate additional Cost of Prosecution funds. These increases will be used to fund the compression issues created by the increase

in minimum wage to \$13 per hour this year and eventual increase to \$15 per hour. The office require additional Rate and Authority to implement these increases, which will be requested in this budget year.

Worthless Checks: Worthless check fees have decreased over the past decade and will continue to decline as the shift by retail customers to alternative methods of payments continues. Estimated receipts for FY2022-23 are estimated at about \$5,000.

5 Percent State Trust Fund Reserve:

FY 2020-21 Receipts Applicable to SCGR	1,451,488
Less 8% Service Charge	(116,119)
= Receipts Applicable to 5% Assessment	1,335,369
x 5% State Trust Fund Reserve	66,768

8 Percent Service Charge to General Revenue:

FY 2021-22 Receipts Applicable to SCGR	1,647,250
x 8% Service Charge	131,780
FY 2020-21 Receipts Applicable to SCGR	1,451,488
x 8% Service Charge	116,119

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Seventh Judicial Circuit
	20-2-058007

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,845,705.15	(A)		1,845,705.15
ADD: Other Cash (See Instructions)	83.15	(B)		83.15
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	1,845,788.30	(F)	-	1,845,788.30
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)	35,655.23	(J)		35,655.23
Unreserved Fund Balance, 07/01/21	1,810,133.07	(K)	-	1,810,133.07 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - Seventh Judicial Circuit
20-2-058007

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

Approved "A" Carry Forward (Encumbrances) per LAS/PBS (D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, 7th Judicial Circuit

Trust Fund Name: Forfeiture and Investigative Support Trust Fund
FID# 2316

Name of Person Completing This Form: Bryan Shorstein, Executive Director

Telephone #: 386-239-7710

Revenue Estimating Methodology:

There were no proceeds in FY 2020-21. The fund balance is \$1,610.48. There is no reason to expect any new revenue in this fund.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Seventh Judicial Circuit
	20-2-316007

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,610.48	(A)		1,610.48
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	1,610.48	(F)	-	1,610.48
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	1,610.48	(K)	-	1,610.48 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number: State Attorneys - Seventh Judicial Circuit
20-2-316007

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,610.48 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,610.48 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,610.48 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, 7th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Bryan Shorstein, Executive Director

Telephone #: 386-239-7710

Revenue Estimating Methodology:

VOCA (Victims of Violent Crime)

This is a Federal pass through Grant received by this agency. We have been recipients of this grant every year for over two decades and have been told to anticipate the grant will be renewed for another year. Receipts for FY21-22 are expected to be \$325,179. We have been told that additional funds are available for the 2022/23 budget year. We are requesting additional funds of \$45,000 for total receipts of \$370,937, to accommodate the increase in minimum wage to \$13 per hour this year and for the eventual increase to \$15 per hour. We will also be requesting additional Rate and Authority for these increases.

VAWA (Stop Violence Against Women)

This is a Federal pass through grant to this agency. This grant has been renewed and additional funds are expected. Receipts for FY21-22 are expected to be \$155,937. For FY 22-23, we have requested additional funds of \$20,000 for total receipts of \$175,937 to accommodate the increase in minimum wage to \$13 per hour this year and for the eventual increase to \$15 per hour. This office will also be requesting additional Rate and Authority to cover the increase.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100315 of (\$8,287) was made to reduce Accounts Receivable.

Statewide Financial Services adjustment #B2100351 of (\$220,764) was made for non-operating Accounts Payable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Seventh Judicial Circuit
	20-2-339010

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	788,365.82	(A)		788,365.82
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	138,562.87	(D)	(8,287.22)	130,275.65
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	926,928.69	(F)	(8,287.22)	918,641.47
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)	220,764.00	220,764.00
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	926,928.69	(K)	(229,051.22)	697,877.47 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: State Attorneys - Seventh Judicial Circuit
20-2-339010

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 926,928.69 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100315 Reduce A/R (8,287.22) (C)

SWFS Adjustment # B2100351 Non Operating A/P (220,764.00) (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 697,877.47 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 697,877.47 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, Eighth Judicial Circuit

Trust Fund Name: State Attorney’s Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Michelle Signer

Telephone #: 352-384-3008

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the Revenue Estimating Conference Meeting. The estimated revenue distributions by fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 in FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, SA 08’s estimated receipts for FY 2021-2022 are \$136,950 and \$141,930 for FY 2022-2023.

Cost of Prosecution: The revenue amount for FY 2020-21 was \$433,549. We anticipate the collections to increase by approximately 5% to \$455,226 in FY 2021-22 and remain the same in FY 2022-23.

Worthless Checks: The revenue amount in FY 2020-21 was \$1,240. The office anticipates the collections to remain the same in FY 2021-22 and FY 2022-23.

Restitution: The revenue amount in FY 2020-21 was \$1,700. The office anticipates the collections to remain the same in FY 2021-22 and FY 2022-23

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	593,416
Less 8% Service Charge	(47,473)
= Receipts Applicable to 5% Assessment	545,943
x 5% State Trust Fund Reserve	27,297

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	598,396
x 8% Service Charge	47,872
FY 2021-22 Receipts Applicable to SCGR	593,416
x 8% Service Charge	47,473

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Eighth Judicial Circuit
	20-2-058008

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,492,060.00	(A)	-	1,492,060.00
ADD: Other Cash (See Instructions)	48.71	(B)	-	48.71
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	1,492,108.71	(F)	-	1,492,108.71
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	14,241.15	(J)	-	14,241.15
Unreserved Fund Balance, 07/01/21	1,477,867.56	(K)	-	1,477,867.56 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - Eighth Judicial Circuit
 20-2-058008

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,477,867.56 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,477,867.56 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,477,867.56 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, 8th Judicial Circuit

Trust Fund Name: Forfeiture and Investigative Support Trust Fund
FID# 2316

Name of Person Completing This Form: Michelle Signer

Telephone #: 352-384-3008

Revenue Estimating Methodology:

FIST revenues are case dependent; therefore, it is difficult to project revenues for future fiscal years. The State Attorney’s Office for the Eight Judicial Circuit is projecting no additional revenue for FY 2021-2022 or FY 2022-2023 in FIST (State).

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Eighth Judicial Circuit
	20-2-316008

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	27,025.29	(A)		27,025.29
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	27,025.29	(F)	-	27,025.29
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)	-	(I)		-
LESS: Other Accounts Payable (SCGR)		(J)		-
Unreserved Fund Balance, 07/01/21	27,025.29	(K)	-	27,025.29 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number: State Attorneys - Eighth Judicial Circuit
20-2-316008

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, Eight Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Michelle Signer

Telephone #: 352-384-3008

Revenue Estimating Methodology:

Victims of Crime Act VOCA: The contract amount for FY 2020-21 is \$564,106 and it is anticipated to increase by approximately 10% to \$620,517 in FY 2021-22 and remain the same in FY 2022-23.

Prosecution of Local Ordinances: The projected revenue amounts are based on current contracts with the Alachua County (\$2,550/annually), City of Gainesville (\$3,550/annually), Town of Inglis (\$200/annually), Town of LaCrosse (\$200/annually), City of Lake Butler (\$200/annually), City of Williston (\$250/annually.), City of Chiefland (\$250/annually), City of Hawthorne (\$250/annually, Levy County (\$250/annually) and Town of Brooker (\$200/annually) This is a total of \$7,900/annually for FY 2021-22 and it is anticipated to remain the same in FY 2022-23.

UF Law School Intern Program: The revenue amounts are based on the current contract of \$15,000/annually for FY 2021-22 and it is anticipated to remain the same FY 2022-23.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	7,900
Less 8% Service Charge	(632)
= Receipts Applicable to 5% Assessment	7,268
x 5% State Trust Fund Reserve	363

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	7,900
x 8% Service Charge	632
FY 2021-22 Receipts Applicable to SCGR	7,900
x 8% Service Charge	632

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-8th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339015

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount	Amount	Amount	Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Legal Affairs FID #2261	001510	\$ 511,888.15	\$ 620,517.00	\$ 620,517.00	104133	Sarah Nortelus 9/12/2021

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023 Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	State Attorneys - Eighth Judicial Circuit
LAS/PBS Fund Number:	20-2-339015

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	227,000.33	(A)		227,000.33
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	129,104.19	(D)		129,104.19
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	356,104.52	(F)	-	356,104.52
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)		(J)		-
Unreserved Fund Balance, 07/01/21	356,104.52	(K)	-	356,104.52 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: State Attorneys - Eighth Judicial Circuit
20-2-339015

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 356,104.52 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) [] (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description [] (C)

SWFS Adjustment # and Description [] (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS [] (D)

Approved FCO Certified Forward per LAS/PBS [] (D)

A/P not C/F-Operating Categories [] (D)

[] (D)

[] (D)

[] (D)

ADJUSTED BEGINNING TRIAL BALANCE: 356,104.52 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 356,104.52 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, Ninth Judicial Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID#: 2058

Name of Person Completing This Form: Ashma Kumar

Telephone # (407) 836-2440

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, SA 09's estimated receipts are \$340,450 for FY 2021-2022 and \$352,830 for FY 2022-2023.

Cost of Prosecution: The State Attorney's Office, Ninth Judicial Circuit projects revenue of \$1,463,811 for Fiscal Year 2021-22. For Fiscal Year 2022-2023, the revenue projection is \$1,463,811. These projections are based solely on actual receipts collected in FY2020-2021 with consideration for the number of cases that are currently handled. However, due to Covid-19 and the decrease in Cost of Prosecution revenues due to early case resolution and other case dispositive activities, we anticipate a continued reduction in revenues that cannot be determined.

The court ordered Cost of Prosecution cases are the major source of revenue in this trust fund. In addition, the other significant funding source for this trust fund comes from the Pre-Trial Diversion Program in which a fee of \$100 is assessed per felony case and \$50 for all other cases prosecuted by this office. Additional fees may be set by the court if the State Attorney's Office can show proof of higher costs incurred for the prosecution of a particular case.

Restitution: The revenue for FY 2021-22 and FY 2022-23 are projected at \$2,060.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	1,804,261
Less 8% Service Charge	(144,341)
= Receipts Applicable to 5% Assessment	1,659,920
x 5% State Trust Fund Reserve	82,996

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	1,816,641
x 8% Service Charge	145,331
FY 2021-22 Receipts Applicable to SCGR	1,804,261
x 8% Service Charge	144,341

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Justice Administration
Trust Fund Title:	State Attorneys Revenue Trust Fund
Budget Entity:	State Attorneys Office-9th Judicial Circuit
LAS/PBS Fund Number:	20-2-058009

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	7,646,549.73	(A)	-	7,646,549.73
ADD: Other Cash (See Instructions)	121.10	(B)	-	121.10
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	7,646,670.83	(F)	-	7,646,670.83
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	40,848.43	(J)	-	40,848.43
Unreserved Fund Balance, 07/01/21	7,605,822.40	(K)	-	7,605,822.40 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - Ninth Judicial Circuit
20-2-058009

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2022-23 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, Ninth Judicial Circuit

Trust Fund Name: Forfeiture and Investigative Support Trust Fund
FID#: 2316

Name of Person Completing This Form Ashma Kumar

Telephone # (407) 836-2440

Revenue Estimating Methodology:

State Forfeitures: FY 2021-22 and 2022-23 estimated revenues are based on anticipated proceeds from state forfeitures for these years. Cases sometimes take years to resolve and for the proceeds to be received.

Federal Forfeitures: FY 2021-22 and 2022-23 estimated revenues are based on anticipated proceeds from federal forfeitures. Federal forfeitures are very difficult to predict as these cases take years to go through the federal forfeiture procedures and federal court trials/appeals.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	225,050
Less 8% Service Charge	(18,004)
= Receipts Applicable to 5% Assessment	207,046
x 5% State Trust Fund Reserve	10,352

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	225,050
x 8% Service Charge	18,004
FY 2021-22 Receipts Applicable to SCGR	225,050
x 8% Service Charge	18,004

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Ninth Judicial Circuit
	20-2-316009

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	680,793.57	(A)		680,793.57
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	680,793.57	(F)	-	680,793.57
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)	-	(I)		-
LESS: Other Accounts Payable (SCGR)		(J)		-
Unreserved Fund Balance, 07/01/21	680,793.57	(K)	-	680,793.57 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Ninth Judicial Circuit
	20-2-316009

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; **680,793.57** (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: **680,793.57** (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) **680,793.57** (F)

DIFFERENCE: **0.00** (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2022-23 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, Ninth Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Ashma Kumar

Telephone # (407) 836-2440

Revenue Estimating Methodology:

Victims of Crime Act (VOCA): FY 2021-22 and 2022-23 estimated revenues are based on the actual contracted amount for FY 2021-22. The contractual agreement for FY 2022-23 will not be made until next year; the assumption is that revenues will remain constant. In the event that the contract is not renewed, all expenditures for VOCA will cease for that year.

STOP Violence Against Women (VAWA): FY 2021-22 and 2022-23 estimated revenues are based on the actual contracted amount for FY 2021-22. The contractual agreement for FY 2022-23 will not be made until next year; the assumption is that revenues will remain constant. In the event that the contract is not renewed, all expenditures for VAWA will cease for that year.

Prosecution of Insurance Fraud: FY 2021-22 and 2022-23 estimated revenues are based on current proviso in the GAA (reference Line Item 824). As this program has been continued since FY 2007-08 and insurance fraud continues to be a serious issue in the State of Florida, the assumption that in FY 2022-23 this revenue amount will be continued.

Prosecution of Local Ordinance: This office has two Local Ordinance contracts – one with the City of Orlando for \$2,000 annually and with Orange County Board of County Commissioners for \$59,387 per year. The 2021-22 and 2022-23 estimated revenues for the City of Orlando and Orange County Board of County Commissioners are based on current contracted amounts. The contractual agreements for FY 2022-23 will not be made until next year. The assumption is that revenues will remain constant. In the event that the contracts are not renewed, all expenditures for local ordinance prosecution will cease.

Sales Tax Collection Recovery Diversion (FACIL): The Office of the State Attorney, 9th Judicial Circuit has entered into an agreement with the Florida Association of Centers for Independent Living, Inc. (“FACIL”), whereby the State Attorney’s Office will receive \$75,000 annually to develop, implement and administer a Tax Collection Enforcement Diversion Program. The revenue amounts are fixed at \$18,750/qtr. x 4 = \$75,000 annually. The assumption is that revenues will remain constant. In the event that the contract is not renewed, all expenditures for sales tax recover will cease for that year.

MOU Metropolitan Bureau of Investigation (MBI): The Office of the State Attorney, 9th Judicial Circuit has entered into an agreement with the Orange County Sheriff’s Office (OCSO), whereby the State Attorney’s Office will receive non- federal forfeitures funds. The MBI Governing Board agreed to designate the Orange County Sheriff’s Office (OCSO) as it fiduciary. OCSO DAG’s for all federal forfeitures on behalf of MBI and receives and retains all federal forfeiture funds. OCSO then transfers to MBI an equal amount of General Fund monies (non-federal forfeiture funds) so they may distribute to the member agencies the share agreed upon in the MOU. These General Funds which MBI receives from OCSO and disburses to the member agencies MAY NOT be deposited in federal forfeiture accounts and SHOULD NOT be reported on the ESAC reports. These General Funds are to be deposited into non-federal forfeiture accounts and spent at the discretion of each individual agency.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	61,387
Less 8% Service Charge	(4,911)
= Receipts Applicable to 5% Assessment	56,476
x 5% State Trust Fund Reserve	2,824

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	61,387
x 8% Service Charge	4,911
FY 2021-22 Receipts Applicable to SCGR	61,387
x 8% Service Charge	4,911

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100345 of (\$51,865) was made for non-operating Accounts Payable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-9th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339005

Transfers In (Provide Agency and Fund Number Received From)	Transfer In Revenue Category	Amount	Amount	Amount	Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Children and Families FID #2261	001510	74,650.00	81,498	81,498	103034	Diane Sunday 9/10/2021
Department of Financial Services FID #2393	001500	649,441.99	451,632.00	451,632.00	100522	Sarah Goodman 9/10/21
Department of Legal Affairs FID #2261	001510	432,480.30	510,259.00	510,259.00	104133	Sarah Nortelus 9/12/2021
Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Ninth Judicial Circuit
	20-2-339005

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	4,620,501.34	(A)		4,620,501.34
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	209,354.16	(D)		209,354.16
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	4,829,855.50	(F)	-	4,829,855.50
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)	51,865.00	51,865.00
LESS: Other Accounts Payable (SCGR)	72.00	(J)		72.00
Unreserved Fund Balance, 07/01/21	4,829,783.50	(K)	(51,865.00)	4,777,918.50 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Ninth Judicial Circuit
	20-2-339005

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="4,829,783.50"/>	(A)
--	---	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/>	(B)
---	----------------------	-----

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment #B2100345 Non-Oper.A/P Due to GR	<input type="text" value="(51,865.00)"/>	(C)
--	--	-----

SWFS Adjustment # and Description	<input type="text"/>	(C)
-----------------------------------	----------------------	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/>	(D)
---	----------------------	-----

Approved FCO Certified Forward per LAS/PBS	<input type="text"/>	(D)
--	----------------------	-----

A/P not C/F-Operating Categories	<input type="text"/>	(D)
----------------------------------	----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="4,777,918.50"/>	(E)
--	---	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="4,777,918.50"/>	(F)
--	---	-----

DIFFERENCE:	<input type="text" value="0.00"/>	(G)*
--------------------	-----------------------------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, 10th Judicial Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Terri Cassano

Telephone #: 863-534-4970

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, SA 10's estimated receipts are \$208,450 for FY 2021-2022 and \$216,030 for FY 2022-2023.

Worthless Checks: The State Attorney's Office, 10th Circuit, estimates that revenues will not increase for the 2021-22 and 2022-23 fiscal years for the Worthless Checks Fund. There has been a consistent decrease in collections. We project it will remain the same for the two fiscal years in the amount of \$1,000.

Worthless Checks Funds collected 20-21	\$1,031.21
Worthless Checks Funds estimated 21-22	\$1,000
Worthless Checks Funds estimated 22-23	\$1,000

Cost of Prosecution: The revenue collections for the Cost of Prosecution Trust Fund show a decrease in collections for the 19-20 and 20-21 fiscal years. The decreases are attributed to the COVID-19 pandemic which had an effect on the criminal justice system and the Cost of Prosecution collections. It is estimated that

the 21-22 fiscal year and the 22-23 fiscal years will see additional decreases of 10% per year.

Cost of Prosecution Trust Fund

18-19 Collections	\$4,151,910	actual	
19-20 Collections	\$3,451,476	17% decrease	actual
20-21 Collections	\$2,942,835	15% decrease	actual
21-22 Collections	\$2,648,552	10% decrease	estimated
22-23 Collections	\$2,383,697	10% decrease	estimated

Surcharge Criminal Use of Personal ID Information: The State Attorney’s Office, 10th Circuit, has collected minimal funds for the surcharge of \$250 allowed to be collected under Statute 817.568 (12)(b) for the criminal use of personal identification. The estimates for future years are shown below with a 25% increase per year.

19-20 Collections	\$1,670	actual	
20-21 Collections	\$2,704	62% increase	actual
21-22 Collections	\$3,380	25% increase	estimated
22-23 Collections	\$4,225	25% increase	estimated

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	2,858,002
Less 8% Service Charge	(228,640)
= Receipts Applicable to 5% Assessment	2,629,362
x 5% State Trust Fund Reserve	131,468

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	2,600,727
x 8% Service Charge	208,058
FY 2021-22 Receipts Applicable to SCGR	2,858,002
x 8% Service Charge	228,640

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Tenth Judicial Circuit
	20-2-058010

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	4,669,969.83	(A)	-	4,669,969.83
ADD: Other Cash (See Instructions)	(55.85)	(B)	-	(55.85)
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	4,669,913.98	(F)	-	4,669,913.98
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	18,645.50	(H)	-	18,645.50
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	75,092.38	(J)	-	75,092.38
Unreserved Fund Balance, 07/01/21	4,576,176.10	(K)	-	4,576,176.10 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - Tenth Judicial Circuit
 20-2-058010

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 4,576,176.10 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 4,576,176.10 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 4,576,176.10 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, 10th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Terri Cassano

Telephone #: 863-534-4970

Revenue Estimating Methodology:

CHILD SUPPORT ENFORCEMENT: The State Attorney’s Office, 10th Circuit is under contract with the Department of Revenue to provide legal services in Child Support Title IV-D cases in Polk, Hardee and Highlands Counties. The revenue for the FY 2021-22 is \$1,576,904 which is the contract amount with the Department of Revenue including forecasted administered funds. The projected contract amount and revenue for FY 2022-23 is \$1,576,904.

IT COUNTY REIMBURSEMENT – POLK COUNTY: The State Attorney’s Office, 10th Circuit, entered an agreement with Polk County to provide reimbursement to SAO 10 for Information Technology Personnel Salary & Benefits expenses. This agreement was made pursuant to Chapter 29, Florida Statutes, that requires the counties to provide certain technology services.

The revenue projections are calculated as follows:

7/1/21 – 6/30/22	Projected IT Payroll Expense 12 months	\$644,226
------------------	--	-----------

The revenue projection for 22-23 is the same amount	\$644,226
---	-----------

IT COUNTY REIMBURSEMENT – HIGHLANDS COUNTY: The State Attorney’s Office, 10th Circuit, entered an agreement with Highlands County to provide reimbursement to SAO 10 for Information Technology Personnel Salary & Benefits expenses. This agreement was made pursuant to Chapter 29, Florida Statutes, that requires the counties to provide certain technology services.

The 20-21 revenue projection is \$86,400 which is the total for Salaries and Benefits approved for the 20-21 Highlands County Fiscal Year Budget. It is projected that the Salaries and Benefits for the 21-22 and 22-23 fiscal years will remain approximately the same, \$86,400.

Victims of Crime Act (VOCA): The State Attorney’s Office, 10th Circuit, has been awarded a Victim of Crime Act (VOCA) Grant by the Office of the Attorney General. The 20-21 contract amount is \$38,726 and no increase is projected at this time for the 21-22 and 22-23 fiscal years.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100303 of \$2,170 was made to increase Accounts Receivable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-10th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339006

Transfers In (Provide Agency and Fund Number Received From)	Transfer In Revenue Category	Amount			Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Legal Affairs FID #2261	001510	\$ 37,818.73	\$ 38,726.00	\$ 38,726.00	104133	Sarah Nortelus 9/12/2021
Department of Revenue FID #2610	001903	\$1,415,994.00	\$ 1,576,904.00	\$1,576,904.00	102877	Laura Dukes - 9/13/21
Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Tenth Judicial Circuit
	20-2-339006

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	7,721.43	(A)		7,721.43
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	65,857.78	(D)	2,170.02	68,027.80
ADD: Reduce Accounts Receivable		(E)		-
Total Cash plus Accounts Receivable	73,579.21	(F)	2,170.02	75,749.23
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	60,367.60	(H)		60,367.60
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	13,211.61	(K)	2,170.02	15,381.63 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Tenth Judicial Circuit
	20-2-339006

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds;	<input type="text" value="12,421.26"/>	(A)
GLC 539XX for proprietary and fiduciary funds		

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/>	(B)
---	----------------------	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100303 A/R Due From Other Departments	<input type="text" value="2,170.02"/>	(C)
---	---------------------------------------	-----

SWFS Adjustment # and Description	<input type="text"/>	(C)
-----------------------------------	----------------------	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/>	(D)
---	----------------------	-----

Approved FCO Certified Forward per LAS/PBS	<input type="text"/>	(D)
--	----------------------	-----

A/P not C/F-Operating Categories	<input type="text" value="790.35"/>	(D)
----------------------------------	-------------------------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="15,381.63"/>	(E)
--	--	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="15,381.63"/>	(F)
--	--	-----

DIFFERENCE:	<input type="text" value="0.00"/>	(G)*
--------------------	-----------------------------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE FORM
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, 11th Judicial Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Sharon Savoldy

Telephone #: 305-547-0548

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, SA 11's estimated receipts are \$822,250 for FY 2021-2022 and \$852,150 for FY 2022-2023.

Cost of Prosecution: A twelve-month period was averaged for the **Costs of Conviction** fees received from the Department of Revenue and local Cost of Prosecution. Actual collections for 2020-21 were \$1,300,068. Based on anticipated collections, we estimate collections of approximately \$1,700,00 for FY 2021-2022 and \$1,800,000 for FY 2022-2023.

Worthless Checks: Actual collections for FY 2020-2021 were \$0. We estimate collections of approximately \$150 for FY 2021-2022 and \$150 for FY 2022-2023.

Prosecution of Criminal Use of Personal ID: Actual collections for FY 2021-2022 were \$8,050. We estimate collections of approximately \$12,000 for FY 2021-2022 and \$15,000 for FY 2022-2023.

Local Ordinance Prosecution: Actual collections for FY 2021-2022 were \$6,751. We estimate collections of approximately \$75,000 for FY 2021-2022 and \$75,000 for FY 2021-2022

.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	2,597,400
Less 8% Service Charge	(207,792)
= Receipts Applicable to 5% Assessment	2,389,608
x 5% State Trust Fund Reserve	119,480

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	2,727,300
x 8% Service Charge	218,184
FY 2021-22 Receipts Applicable to SCGR	2,597,400
x 8% Service Charge	207,792

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023 Justice Administration
Trust Fund Title:	State Attorneys Revenue Trust Fund
Budget Entity:	State Attorneys - Eleventh Judicial Circuit
LAS/PBS Fund Number:	20-2-058011

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	3,866,571.30	(A)	-	3,866,571.30
ADD: Other Cash (See Instructions)	292.49	(B)	-	292.49
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	379,265.27	(D)	-	379,265.27
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	4,246,129.06	(F)	-	4,246,129.06
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	292,000.00	(H)	-	292,000.00
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating) SWFS Adj: #B2100001 - SCGR		(I)	-	-
LESS: Other Accounts Payable (SCGR)	40,393.01	(J)	-	40,393.01
Unreserved Fund Balance, 07/01/21	3,913,736.05	(K)	-	3,913,736.05 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - Eleventh Judicial Circuit
20-2-058011

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100001; SCGR Transfer out (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney Office, 11th Judicial Circuit

Trust Fund Name: Child Support Trust Fund – FID# 2084

Name of Person Completing This Form: Sharon Savoldy

Telephone #: 305-547-0548

Revenue Estimating Methodology:

The projected trust fund revenues are based on anticipated contract awards from the Department of Revenue.

FY 2021-2022 Estimated Revenue =	\$27,733,629
CSE – Federal Quasi-Judicial =	\$ 371,405
Transfer in – State Funds =	\$ 8,968,327
Transfer in – Federal Funds =	\$17,409,104
Transfer in – Federal Indirect Costs =	\$ 984,793
FY 2022-2023 Estimated Revenue =	\$29,822,018
CSE – Federal Quasi-Judicial =	\$ 371,405
Transfer in – State Funds =	\$ 9,613,830
Transfer in – Federal Funds =	\$18,662,140
Transfer in – Federal Indirect Costs =	\$ 1,174,643

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100356 of (\$760,099) was made for non-operating Accounts Payable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I
Agency Name: JAC /State Attorney Office-11th Judicial Circuit**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Child Support Trust Fund 20 2 084008

Transfers In <i>(Provide Agency and Fund Number Received From)</i>	Transfer In	Amount	Amount	Amount	Transfer Out	Confirmed By/Date
	Revenue Category	FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)	Expenditure Category	
Department of Revenue FID #2261	001510	\$ 133,118.00	\$ 371,405.00	\$ 371,405.00	102877	Laura Dukes - 9/13/21
Department of Revenue FID #2261	001510	\$ 943,601.00	\$ 984,793.00	\$ 1,174,643.00	102877	Laura Dukes - 9/13/21
Department of Revenue FID #2261	001510	\$17,168,755.00	\$ 17,409,104.00	\$ 18,662,140.00	102877	Laura Dukes - 9/13/21
Department of Revenue FID #2261	001500	\$ 8,839,021.00	\$ 8,968,327.00	\$ 9,613,830.00	102877	Laura Dukes - 9/13/21
Transfers Out (Operating and Non-Operating) <i>(Provide Agency and Fund Number Transferred To)</i>	Transfer Out				Transfer In	Confirmed By/Date
	Expenditure Category				Revenue Category	

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Child Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Eleventh Judicial Circuit
	20-2-084008

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	3,516,188.09	(A)		3,516,188.09
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	3,356,770.41	(D)		3,356,770.41
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	6,872,958.50	(F)	-	6,872,958.50
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	386,462.81	(H)		386,462.81
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)	760,099.00	760,099.00
LESS: Other Accounts Payable (SCGR)		(J)		-
Unreserved Fund Balance, 07/01/21	6,486,495.69	(K)	(760,099.00)	5,726,396.69 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Child Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Eleventh Judicial Circuit
	20-2-084008

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	6,486,993.16	(A)
--	---------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100356 Non-Operating A/P	(760,099.00)	(C)
--	--------------	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS		(D)
---	--	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories	(497.47)	(D)
----------------------------------	----------	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	5,726,396.69	(E)
--	---------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	5,726,396.69	(F)
--	---------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney Office, 11th Judicial Circuit

Trust Fund Name: Civil RICO Trust Fund, FID# 2095

Name of Person Completing This Form: Sharon Savoldy

Telephone #: 305-547-0548

Revenue Estimating Methodology:

The methodology used for estimating revenue can be based on estimated collections of approximately \$30,000 per quarter in FY 2021-22. We anticipate collections of \$32,500 per quarter in FY 2022-2023.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	120,000
Less 8% Service Charge	(9,600)
= Receipts Applicable to 5% Assessment	110,400
x 5% State Trust Fund Reserve	5,520

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	130,000
x 8% Service Charge	10,400
FY 2021-22 Receipts Applicable to SCGR	120,000
x 8% Service Charge	9,600

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Civil RICO Trust Fund
LAS/PBS Fund Number:	State Attorneys - Eleventh Judicial Circuit
	20-2-095001

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	188,290.37	(A)		188,290.37
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	188,290.37	(F)	-	188,290.37
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	188,290.37	(K)	-	188,290.37 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Civil RICO Trust Fund
LAS/PBS Fund Number:	State Attorneys - Eleventh Judicial Circuit
	20-2-095001

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	188,290.37	(A)
--	-------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS		(D)
---	--	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories		(D)
----------------------------------	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	188,290.37	(E)
--	-------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	188,290.37	(F)
--	-------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney Office, 11th Judicial Circuit

**Trust Fund Name: Forfeiture and Investigative Support Trust Fund
 FID# 2316**

Name of Person Completing This Form: Sharon Savoldy

Telephone #: 305-547-0548

Revenue Estimating Methodology:

Revenue estimates are based on our anticipated share of South Florida Financial Crimes Task Force (SFFCSF) seizures and other forfeiture awards. We anticipate continued funding in FY 2021-2022 and in FY 2022-2023, as a result of seizures currently in the pipeline and anticipated by the SFFCSF.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	120,000
Less 8% Service Charge	(9,600)
= Receipts Applicable to 5% Assessment	110,400
x 5% State Trust Fund Reserve	5,520

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	120,000
x 8% Service Charge	9,600
FY 2021-22 Receipts Applicable to SCGR	120,000
x 8% Service Charge	9,600

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Eleventh Judicial Circuit
	20-2-316011

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	794,592.11	(A)	-	794,592.11
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	794,592.11	(F)	-	794,592.11
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	2,466.61	(J)	-	2,466.61
Unreserved Fund Balance, 07/01/21	792,125.50	(K)	-	792,125.50 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number: State Attorneys - Eleventh Judicial Circuit
20-2-316011

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 792,125.50 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 792,125.50 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 792,125.50 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney Office, 11th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing this Form: Sharon Savoldy

Telephone #: 305-547-0548

Revenue Estimating Methodology:

1. **State Funds:** The following grant programs are appropriated by the legislature or are federal pass-through funds awarded by other state agencies. The following amounts are anticipated for FY 2021-2022 - \$1,831,795 and for FY 2022-2023 - \$1,830,000:

MOVES/VAWA funded by Department of Children and Families

FY 2021-22= \$300,000

FY 2022-23 = \$310,000

VAWA/SV funded by Department of Health

FY 2021-22= \$56,000

FY 2022-23 = \$60,000

VOCA funded by Office of the Attorney General

FY 2021-22= \$575,000

FY 2021-22= \$550,000

Tax Recovery Program funded by Florida Association of Centers for Independent Living (FACIL)

FY 2021-22= \$75,000

FY 2022-23 = \$75,000

Insurance Fraud funded by Department of Financial Services (DFS): Revenue estimate is based on DFS authority to transfer up to:

FY 2021-22= \$653,210

FY 2022-23 = \$660,000

Prosecution Workers Comp Fraud funded by Department of Financial Services: Revenue estimate is based on DFS authority to transfer up to:

FY 2021-22= \$172,585

FY 2022-23 = \$175,000

2. **City and County Funds:** The following grant programs are funded by Miami-Dade County, City of Coral Gables, City of Miami and other local municipalities. The following amounts are anticipated for FY 2021-2022 - \$2,707,654 and FY 2022-2023 \$2,800,000:

Child Abuse funded by Miami-Dade County

FY 2021-22= \$520,000 FY 2022-23 = \$550,000

Impact Legal Services funded by City of Coral Gables

FY 2021-22= \$400,000 FY 2022-23 =\$410,000

Civil Citation funded by Miami-Dade County

FY 2021-22= \$74,000 FY 2022-23 = \$75,000

MOVES Expansion funded by Miami-Dade County

FY 2021-22= \$301,530 FY 2022-23 =\$310,000

Subpoena Service of Process (SOP) funded by Miami-Dade County

FY 2021-22= \$265,689 FY 2022-23 = \$280,000

Expedited Intake System (EIS) funded by Miami-Dade County

FY 2021-22= \$516,435 FY 2022-23 = \$520,000

North-End Strike Force funded by the City of Miami

FY 2021-22= \$170,000 FY 2022-23 = \$185,000

Gun Violence Reduction funded by the City of Miami Gardens

FY 2021-22= \$185,000 FY 2022-23 = \$190,000

Rapid Response Net funded by The Children's Trust

FY 2020-21= \$125,000 FY 2022-23 = \$130,000

Northside Gun Violence Initiative funded by Miami-Dade County

FY2021-22=\$150,000 FY2022-23=\$150,000

3. **Federal Funds:** The following grant program funding is received directly from Federal agencies or funded through pass-through agencies. The following amounts are anticipated for FY 2021-2022 - \$1,481,196 and FY 2022-2023 - \$1,531,196:

Firearm Crimes funded by U.S. Attorney's Office, Department of Justice: Office of Justice Programs

FY 2021-22= \$105,000

FY 2022-23 =\$105,000

US Grant/HIDTA funded directly by the Executive Office of the President: Office of National Drug Control Policy

FY 2021-22= \$450,000

FY 2022-23 =\$500,000

Minor Victims of Sex Trafficking funded by U.S. Attorney's Office, Department of Justice: Office of Justice Programs

FY 2021-22= \$926,196

FY 2022-23 =\$926,196

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-11th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339004

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount			Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Children and Families FID #2261	001510	\$ 285,198.00	\$ 300,000.00	\$ 310,000.00	103034	Diane Sunday 9/10/2021
Department of Financial Services FID #2393	001500	\$ 628,629.00	\$ 653,210.00	\$ 660,000.00	100522/100529	Sarah Goodman 9/10/21
Department of Financial Services FID #2795	001500	\$ 153,183.00	\$ 172,585.00	\$ 175,000.00	100526	Sarah Goodman 9/10/21
Department of Legal Affairs FID #2261	001510	\$ 450,372.51	\$ 575,000.00	\$ 550,000.00	104133	Sarah Nortelus 9/12/2021
Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Eleventh Judicial Circuit
	20-2-339004

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,125,641.25	(A)	-	1,125,641.25
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	568,593.71	(D)	-	568,593.71
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	1,694,234.96	(F)	-	1,694,234.96
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	862,787.10	(H)	-	862,787.10
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)		(J)	-	-
Unreserved Fund Balance, 07/01/21	831,447.86	(K)	-	831,447.86 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: State Attorneys - Eleventh Judicial Circuit
20-2-339004

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 831,447.86 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: 831,447.86 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 831,447.86 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney Office, 12th Judicial Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Jennifer Strawn

Telephone #: 941-861-4439

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, SA 12’s estimated receipts are \$192,500 for FY 2021-2022 and \$199,500 for FY 2022-2023.

Cost of Prosecution: Revenue estimate for Cost of Prosecution for FY 2021-22 is based on a monthly average over the past six months (January 20210 through July 2021) of \$91,687 per month multiplied by 12 for a projection total of \$1,100,244. Because the Courts have begun to process back logged cases, the revenue stream has increased to the point of offsetting the revenue decline for the first half of the year, returning to more normal collections; therefore, we anticipate no reduction or expansion of programs or collections in FY 2022-23, therefore, the projection remains the same.

Worthless Check: Revenue estimate for Worthless Check for FY 2021-22 is 0. Due to the drastic decline in worthless check cases and non-existent revenue, this program was ended. We do not anticipate restarting the program in FY 2022-23, therefore, the projection remains the same.

Fraud Surcharge/Restitution: Revenue estimate for Fraud Surcharge for FY 2021-22 is based on a monthly average over the past six months (January 2021 through July 2021) of \$622.34 per month multiplied by 12 for a projection total of \$7,468. We anticipate no reduction or expansion of programs or collections in FY 2022-23, therefore, the projection remains the same.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	1,292,924
Less 8% Service Charge	(103,434)
= Receipts Applicable to 5% Assessment	1,189,490
x 5% State Trust Fund Reserve	59,475

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	1,299,924
x 8% Service Charge	103,994
FY 2021-22 Receipts Applicable to SCGR	1,292,924
x 8% Service Charge	103,434

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Twelfth Judicial Circuit
	20-2-058012

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	3,227,477.88	(A)	-	3,227,477.88
ADD: Other Cash (See Instructions)	68.48	(B)	-	68.48
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	555.14	(D)	-	555.14
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	3,228,101.50	(F)	-	3,228,101.50
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	3,303.79	(H)	-	3,303.79
Approved "B" Certified Forwards	466,473.12	(H)	-	466,473.12
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	30,421.66	(J)	-	30,421.66
Unreserved Fund Balance, 07/01/21	2,727,902.93	(K)	-	2,727,902.93 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Twelfth Judicial Circuit
	20-2-058012

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="3,194,376.05"/>	(A)
--	---	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/>	(B)
---	----------------------	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	<input type="text"/>	(C)
-----------------------------------	----------------------	-----

SWFS Adjustment # and Description	<input type="text"/>	(C)
-----------------------------------	----------------------	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="(466,473.12)"/>	(D)
---	---	-----

Approved FCO Certified Forward per LAS/PBS	<input type="text"/>	(D)
--	----------------------	-----

A/P not C/F-Operating Categories	<input type="text"/>	(D)
----------------------------------	----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="2,727,902.93"/>	(E)
--	---	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="2,727,902.93"/>	(F)
--	---	-----

DIFFERENCE:	<input type="text" value="0.00"/>	(G)*
--------------------	-----------------------------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney Office, 12th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Jennifer Strawn

Telephone #: 941-861-4439

Revenue Estimating Methodology:

Drug Court, Local Requirement: This reimbursable grant is between this circuit and Sarasota County Government. It is estimated that this grant will receive revenue of \$139,005 for FY 2021-22 and project \$139,005 for FY 2022-23 with anticipation of the grant continuing.

Drug Court, Local Requirement: This reimbursable grant is between this circuit and Manatee County Government. It is estimated that this grant will receive revenue of \$128,382 for FY 2021-22 and project \$128,382 for FY 2022-23 with anticipation of the grant continuing.

County Agreement, IT Personnel Services: This is a reimbursable grant between this circuit and Sarasota County Government. It is estimated that this grant will receive revenue of \$341,062 for FY 2021-22 and project \$358,347 for FY 2022-23 with anticipation of the grant continuing.

County Agreement, IT Personnel Services: This is a reimbursable grant between this circuit and Manatee County Government. It is estimated that this grant will receive revenue of \$128,380.16 for FY 2021-22 and project \$128,380.16 for FY 2022-23 with anticipation of the grant continuing.

VOP Court, Local Program: This is a reimbursable grant between this circuit and Sarasota County Government. It is estimated that this grant will receive revenue of \$131,338 for FY 2021-22 and project \$131,338 for FY 2022-23 with anticipation of the grant continuing.

VOCA Grant: This reimbursable grant administered through the attorney general's office is estimated to receive revenue of \$147,858 for FY 2021-22 and project \$147,858 for FY 2022-23 with anticipation of the grant continuing.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-12th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339003

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount	Amount	Amount	Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Legal Affairs FID #2261	001510	\$ 104,522.20	\$ 147,858.00	\$ 147,858.00	104133	Sarah Nortelus 9/12/2021

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Twelfth Judicial Circuit
	20-2-339003

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	739,076.32	(A)	-	739,076.32
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	278,795.11	(D)	-	278,795.11
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	1,017,871.43	(F)	-	1,017,871.43
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: _____		(J)	-	-
Unreserved Fund Balance, 07/01/21	1,017,871.43	(K)	-	1,017,871.43 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Twelfth Judicial Circuit
	20-2-339003

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="1,017,871.43"/> (A)
--	---

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
---	--------------------------

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
---	--------------------------

Approved FCO Certified Forward per LAS/PBS	<input type="text"/> (D)
--	--------------------------

A/P not C/F-Operating Categories	<input type="text"/> (D)
----------------------------------	--------------------------

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="1,017,871.43"/> (E)
--	---

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="1,017,871.43"/> (F)
--	---

DIFFERENCE:	<input type="text" value="0.00"/> (G)*
--------------------	--

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, 13th Judicial Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Robin Menendez

Telephone #: 813-274-1932

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, SA 13's estimated receipts are \$348,150 for FY 2021-2022 and \$360,810 for FY 2022-2023.

This Revenue Estimating Methodology does not account for the significant and detrimental economic impact of the State of Florida's declared State of Emergency from COVID-19.

Cost of Prosecution: SARTF Cost of Prosecution revenue projections are based on FY 2020-2021 actual receipts. Receipts for this time period were \$1,062,318.95. Revenue estimates for FY 2021-2022 are the same amount, \$1,062,318.95. Estimates for FY 2022-2023 are also \$1,062,318.95. We anticipate that additional analysis will be required to reliably determine the economic impact of the State of Florida's declared State of Emergency from COVID-19 on this revenue projection.

The Service Charges to General Revenue for FY 2021-2022 and FY 2022-2023 are projected to be \$84,985.52 for each year (\$1,062,318.95 x 8%).

Fraud Surcharge/Restitution: SARTF Fraud Surcharge/Restitution revenue projections are based on FY 2020-2021 actual receipts. Receipts for this time period were \$3,016.90. Revenue estimates for FY 2021-2022 are the same amount, \$3,016.90. Estimates for FY 2022-2023 are also \$3,016.90. We anticipate that additional analysis will be required to reliably determine the economic impact of the State of Florida’s declared State of Emergency from COVID-19 on this revenue projection.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	1,417,856
Less 8% Service Charge	(113,428)
= Receipts Applicable to 5% Assessment	1,304,427
x 5% State Trust Fund Reserve	65,221

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	1,430,516
x 8% Service Charge	114,441
FY 2021-22 Receipts Applicable to SCGR	1,417,856
x 8% Service Charge	113,428

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Thirteenth Judicial Circuit
	20-2-058013

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,947,302.98	(A)	-	2,947,302.98
ADD: Other Cash (See Instructions)	123.85	(B)	-	123.85
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	2,947,426.83	(F)	-	2,947,426.83
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	75,000.00	(H)	-	75,000.00
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	29,945.96	(J)	-	29,945.96
Unreserved Fund Balance, 07/01/21	2,842,480.87	(K)	-	2,842,480.87 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - Thirteenth Judicial Circuit
 20-2-058013

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 2,842,480.87 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: 2,842,480.87 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 2,842,480.87 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, 13th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Robin Menendez

Telephone #: 813-274-1932

Revenue Estimating Methodology:

FAJUA PIP Insurance Fraud Grant: This program is funded on an annually renewable basis by the Florida Joint Underwriters Association to fund the prosecution of PIP Insurance Fraud. Funding of \$150,000 annually was received in December of 2020, for FY 2020-2021.

Upon execution of a new Memorandum of Understanding with FAJUA, continued funding of this grant is anticipated at the rate of \$150,000 annually for FY 2021-2022 and FY 2022-2023.

This fund is exempt from Service Charges through a Service Charge to GR.

Insurance Fraud Prosecution (PIP through DFS): The origin of the Insurance Fraud Prosecution (PIP through DFS) Trust Fund is based on SB0002C, Committee JA, Amendment 4 (Sec. 04, Page 046, Spec app 292) and changes made in subsequent years, which originally granted annually recurring funds to the State Attorney, 13th Circuit, for the purpose of PIP Insurance Fraud Prosecution. In SB 2500 Enrolled, page 151, of the 2021-2022 General Appropriations Act, the Florida Legislature grants funding to the Office of the State Attorney, 13th Judicial Circuit. The estimate is based on the Department of Financial Services transfer authority to transfer up to \$159,198 in FY 2021-2022.

FY 2020-2021 revenue was \$156,886. FY 2022-2023 anticipated revenue is \$159,198 as indicated in SB 2500.

There is no service charge associated with this fund.

Insurance Fraud Prosecution (WC through DFS): The origin of the Insurance Fraud Prosecution (Workers' Comp through DFS) Trust Fund is based on SB0002, Committee JA, Amendment 4 (Sec. 04, Page 046, Spec app 292) and changes made in subsequent years, which originally granted annually recurring funds to the State Attorney, 13th Circuit, for the purpose of Workers' Compensation Insurance Fraud Prosecution. In SB 2500 Enrolled, page 151, of the 2021-2022 General Appropriations Act, the Florida Legislature grants funding to the Office of the State Attorney, 13th Judicial Circuit. The estimate is based on the Department of Financial Services transfer authority to transfer up to \$161,053 in FY 2021-2022.

FY 2020-2021 revenue was \$143,391. FY 2022-2023 anticipated revenue is \$161,053 as indicated in SB2500.

There is no service charge associated with this fund.

Prosecution of Local Ordinances: The projected revenue amount for the Local Ordinances Prosecution Trust Fund billed to Hillsborough County under Interlocal Agreement Document No. 11-0520 with Hillsborough County is anticipated to be \$24,000 in FY 2021-2022 and FY 2022-2023 (\$6,000/qtr. x 4 = \$24,000 annually).

In addition, an annual invoice is submitted to the City of Plant City based on actual hours worked. The FY 2021-2022 and FY 2022-2023 amount is anticipated to be \$600.

The revenue from Hillsborough County is subject to an 8% service charge and is thereby reduced by that amount (\$1,920) per year for both FY 2021-2022 and FY 2022-2023.

The revenue from the City of Plant City is also subject to and 8% service charge and is thereby reduced by that amount (\$48) per year for both FY 2021-2022 and FY 2022-2023.

Summary:

	<u>Hillsborough Cty.</u>	<u>Plant City</u>	<u>Total</u>
Revenue (Annual)	\$24,000.00	\$600.00	\$24,600.00
Less Service Charge (Annual)	<u>\$1,920.00</u>	<u>\$48.00</u>	<u>\$1,968.00</u>
Net Rev after Svc. Chg. (Annual)	\$22,080.00	\$552.00	\$22,632.00

Revenue from Hillsborough County for FY 2020-2021 was \$42,000 (FY 2019-2020 2nd, 3rd and 4th Quarters were paid in FY 2020-2021 \$6,000/qtr. x 3 = \$18,000) (FY 2020-2021 \$6,000/qtr. x 4 = \$24,000). Revenue from Plant City for

FY 2020-2021 was \$600.00 (FY 2019-2020 paid in FY 2020-2021 \$300) (FY 2020-2021 \$300). Total annual revenue for FY 2020-2021 is \$42,600.

Revenue from Hillsborough County for FY 2021-2022 is anticipated to be \$24,000 (\$6,000/qtr. x 4 = \$24,000 annually). Revenue from Plant City for FY 2021-2022 is anticipated to be \$600. Total annual revenue anticipated for FY 2021-2022 is \$24,600.

Revenue from Hillsborough County for FY 2022-2023 is anticipated to be \$24,000 (\$6,000/qtr. x 4 = \$24,000 annually). Revenue from Plant City for FY 2022-2023 is anticipated to be \$600. Total annual revenue anticipated for FY 2022-2023 is \$24,600.

Tax Recovery Grant: The revenue amounts for the Tax Recovery Grant were increased under agreement with The Able Trust to \$18,750/qtr. (\$75,000 annually) during FY 2016-2017. Payments are made in arrears each quarter.

Effective July 1, 2017, financial management of, and fiduciary responsibility for the Tax Recovery Grant was moved from The Able Trust to the Florida Association of Centers for Independent Living (FACIL). Anticipated revenue amounts were not affected by this change.

Therefore, anticipated revenue should continue unchanged at \$75,000 annually for FY 2021-2022. Anticipated revenue should also continue unchanged at \$75,000 annually for FY 2022-2023.

There is no service charge associated with this fund.

FIU/MacArthur Grant: On January 1, 2020, a Subaward between the Office of the State Attorney, 13th Judicial Circuit and The Florida International University Board of Trustees was signed and entered into by both parties. This Subaward granted \$50,000.00 for the implementation by the Office of the State Attorney of a research and technical assistance project. This project was set to expire on December 31, 2020. We anticipate a renewal of the Subaward during FY 2020-2021.

Exemption from Service Charge for this grant was established via approval of Budget Amendment Request, EOG Request #00048.

Revenue for FY 2020-2021 was \$25,000. Anticipated revenue for FY 2021-2022 is \$0.00. Anticipated revenue for FY 2022-2023 is \$0.00.

IT Reimbursement Hillsborough County: Florida Statute 29.008 requires county funding of court-related functions. In part, this includes providing computer network systems and the salaries and benefits of information technology (IT) staff (reference s. 29.008(1) (f) 2. F.S.). In State FY 2019-2020 (County Fiscal Year beginning October 1, 2019), Hillsborough County allocated \$1,199,882 for IT salaries and benefits reimbursement to the Office of the State Attorney, Thirteenth Judicial Circuit.

State FY 2020-2021 (County Fiscal Year beginning October 1, 2020) funding was \$1,199,882.

Funding for State FY 2021-2022 (County Fiscal Year beginning October 1, 2021) was increased to \$1,253,350 during Hillsborough County two-year budget review.

Funding for State FY 2022-2023 (County Fiscal Year beginning October 1, 2022); anticipated revenue is \$1,253,350.

Exemption from Service Charge was established via approval of Budget Amendment Request, EOG Request Number O0047.

City of Tampa Gun Violence Grant: On March 18, 2020, the State Attorney's Office, Thirteenth Judicial Circuit, entered into a Participating Agency Subgrant Agreement with the City of Tampa. The City of Tampa has been designated as the recipient of the Local Law Enforcement Crime Gun Intelligence Center Integration Initiative federal grant, administered by Bureau of Justice Assistance in partnership with the Bureau of Alcohol, Tobacco, Firearms and Explosives. Under this Agreement, the City of Tampa has allocated and will disperse a cost-reimbursement of \$68,000 per year for three (3) years, beginning July 1, 2019 and ending June 30, 2022, to the State Attorney's Office to offset a portion of the salary associated with a dedicated Assistant State Attorney to assist with Crime Gun Intelligence Center cases.

Exemption from Service Charge for this grant was established via approval of Budget Amendment Request, EOG Request #O0070.

Anticipated revenue for FY 2020-2021 was \$68,000; however, no funds were disbursed by the City of Tampa and the grant was terminated by the City of Tampa on November 23, 2020. Anticipated revenue for FY 2021-2022 is \$0.00. Anticipated revenue for FY 2022-2023 is \$0.00.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	24,600
Less 8% Service Charge	(1,968)
= Receipts Applicable to 5% Assessment	22,632
x 5% State Trust Fund Reserve	1,132

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	24,600
x 8% Service Charge	1,968
FY 2021-22 Receipts Applicable to SCGR	24,600
x 8% Service Charge	1,968

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Thirteenth Judicial Circuit
	20-2-339016

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	3,082,034.57	(A)	-	3,082,034.57
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	42,766.63	(D)	-	42,766.63
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	3,124,801.20	(F)	-	3,124,801.20
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	504.00	(J)	-	504.00
Unreserved Fund Balance, 07/01/21	3,124,297.20	(K)	-	3,124,297.20 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Thirteenth Judicial Circuit
	20-2-339016

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 3,124,297.20 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 3,124,297.20 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 3,124,297.20 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: State Attorney’s Office, 14th Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Laurie Hughes

Telephone #: 850-872-4473

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, SA 14’s estimated receipts are \$127,600 for FY 2021-2022 and \$132,240 for FY 2022-2023.

Cost of Prosecution: Revenues are projected at \$715,192 for FY 2021-2022 and FY 2022-2023, which is calculated based on an average of revenue for the last three fiscal years.

Worthless Check Fees: Revenues are projected at \$700 for FY 2021-2022 and FY 2022-2023, which is calculated based on an average of revenue for the last three fiscal years.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	843,492
Less 8% Service Charge	(67,479)
= Receipts Applicable to 5% Assessment	776,013
x 5% State Trust Fund Reserve	38,801

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	848,132
x 8% Service Charge	67,851
FY 2021-22 Receipts Applicable to SCGR	843,492
x 8% Service Charge	67,479

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fourteenth Judicial Circuit
	20-2-058014

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	3,762,344.35	(A)	-	3,762,344.35
ADD: Other Cash (See Instructions)	1,165.39	(B)	-	1,165.39
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	3,763,509.74	(F)	-	3,763,509.74
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	30,283.81	(H)	-	30,283.81
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	22,824.67	(J)	-	22,824.67
Unreserved Fund Balance, 07/01/21	3,710,401.26	(K)	-	3,710,401.26 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fourteenth Judicial Circuit
	20-2-058014

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="3,710,401.26"/> (A)
--	---

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
---	--------------------------

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
---	--------------------------

Approved FCO Certified Forward per LAS/PBS	<input type="text"/> (D)
--	--------------------------

A/P not C/F-Operating Categories	<input type="text"/> (D)
----------------------------------	--------------------------

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="3,710,401.26"/> (E)
--	---

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="3,710,401.26"/> (F)
--	---

DIFFERENCE:	<input type="text" value="0.00"/> (G)*
--------------------	--

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: State Attorney’s Office, 14th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Laurie Hughes

Telephone #: 850-872-4473

Revenue Estimating Methodology:

Victims of Crime Act (VOCA): Revenues for FY 2021-2022 and FY 2022-2023 are based upon a signed contract in the amount of \$340,361 for FY 2020-2021. The contract period is October 1 through September 30, and we anticipate this contract will be renewed for at least that amount. We have requested \$369,780 in our 2021-2022 VOCA grant application, but that has not been approved as of this date.

LOCAL ORDINANCE PROSECUTION: Revenues are received under contracts with municipalities and counties for the prosecution of municipal ordinance violations at a rate of \$50.00 per hour. The average revenue for the previous three fiscal years is \$14,858 per year. Estimated revenues for FY 2021-2022 and FY 2022-2023 are calculated on an average of the previous three years.

COURT INFORMATION TECHNOLOGY: Revenues for FY 2020-2021 and FY 2021-2022 are based upon a signed contract for reimbursement of salary and benefits. Revenue for FY 2020-2021 is contracted at \$92,033. The contract period expired in early 2021 and is currently being renegotiated. We expect the contract to be renewed at near the same amount, potentially less due to county budgeting issues.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	14,858
Less 8% Service Charge	(1,189)
= Receipts Applicable to 5% Assessment	13,669
x 5% State Trust Fund Reserve	683

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	14,858
x 8% Service Charge	1,189
FY 2021-22 Receipts Applicable to SCGR	14,858
x 8% Service Charge	1,189

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100359 of (\$185,412) was made for non-operating Accounts Payable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-14th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339017

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount	Amount	Amount	Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Legal Affairs FID #2261	001510	\$ 336,713.45	\$ 340,361.00	\$ 340,361.00	104133	Sarah Nortelus 9/12/2021

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fourteenth Judicial Circuit
	20-2-339017

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	985,500.23	(A)	-	985,500.23
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	96,427.95	(D)		96,427.95
ADD:		(E)		-
Total Cash plus Accounts Receivable	1,081,928.18	(F)	-	1,081,928.18
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)	185,412.00	185,412.00
LESS: Other Accounts Payable (SCGR)	120.00	(J)		120.00
Unreserved Fund Balance, 07/01/21	1,081,808.18	(K)	(185,412.00)	896,396.18 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fourteenth Judicial Circuit
	20-2-339017

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,081,808.18 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100359 Non Operating A/P (185,412.00) (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 896,396.18 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 896,396.18 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, Judicial Circuit 15

Trust Fund Name: State Attorneys Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Jeanne D. Howard

Telephone #: 561-355-7272

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, SA 15's estimated receipts are \$339,350 for FY 2021-2022 and \$351,690 for FY 2022-2023. FY 2020-2021 actual collection was \$281,414 which was reduced significantly by COVID from the FY 19-20 collection of \$325,208.

Cost of Prosecution: The receipts for FY 2020-2021 were \$2,949,630. It is projected that the collections will likely continue at this rate for the next fiscal year. The overall collection estimate is around 2.5-2.9 million yearly.

Worthless Check Fees: Collections for FY 2020-2021 totaled approximately \$3635. For FY 2022-2023 there will most likely be a limited use of paper checks again and this fee will eventually reduce itself and result in a final closure of the program in a few more years.

Criminal Use of ID: Fee collection for Identity Fraud/Theft cases (FS 817.568). The Office handles approximately 35 cases per year. Collections for FY 2020-2021 totaled \$7,603. Collections are increasing year to year so \$8000 is estimated for FY 2021-2022 to increase to \$8,500 by FY 2022-2023. The increase is based on the potential for an increase of cases of identity fraud throughout the pandemic and the aftermath.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	3,339,350
Less 8% Service Charge	(267,148)
= Receipts Applicable to 5% Assessment	3,072,202
x 5% State Trust Fund Reserve	153,610

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	3,351,690
x 8% Service Charge	268,135
FY 2021-22 Receipts Applicable to SCGR	3,339,350
x 8% Service Charge	267,148

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fifteenth Judicial Circuit
	20-2-058015

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	3,554,344.34	(A)	-	3,554,344.34
ADD: Other Cash (See Instructions)	120.71	(B)	-	120.71
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	3,554,465.05	(F)	-	3,554,465.05
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	44,000.00	(H)	-	44,000.00
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	71,805.55	(J)	-	71,805.55
Unreserved Fund Balance, 07/01/21	3,438,659.50	(K)	-	3,438,659.50 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - Fifteenth Judicial Circuit
20-2-058015

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, Judicial Circuit 15

Trust Fund Name: Forfeiture and Investigative Support Trust Fund
FID# 2316

Name of Person Completing This Form: Jeanne D. Howard

Telephone #: 561-355-7272

Revenue Estimating Methodology:

Forfeiture and Investigative Support Trust Fund—State:

The amount and timing of funds vary based on court ruling, task force involvement and asset availability. State Attorney 15 works with the Palm Beach County Narcotics Task Force and Sober Home Task Force. This collaboration results in a share of proceeds received from the Palm Beach Sheriff’s office. FY 20/21 collections were a mere \$38,461 due in most part to COVID and limited investigations. The estimated revenue is based on past collections and pending cases. Payments for FY 21-22 have already started to be deposited so it is estimated that FY 21-22 collections will pattern FY 19/20 and not FY 20-21.

Forfeiture and Investigative support Trust Fund—Federal:

This FIST fund is primarily based on an e-share agreement between the Dept. of Justice (DEA) and SAO 15. The estimated revenue is based on the percentage of hours our investigator worked on the case with the DEA task force. Our share in FY 20-21 was \$28,383. For FY 21-22 there are 15-20 DEA cases that may settle including a large case that just netted a deposit of \$116,000 in July 2021. At this point our only estimates are based on prior receipts and upcoming cases.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	50,000
Less 8% Service Charge	(4,000)
= Receipts Applicable to 5% Assessment	46,000
x 5% State Trust Fund Reserve	2,300

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	60,000
x 8% Service Charge	4,800
FY 2021-22 Receipts Applicable to SCGR	50,000
x 8% Service Charge	4,000

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fifteenth Judicial Circuit
	20-2-316015

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	378,127.87	(A)		378,127.87
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	378,127.87	(F)	-	378,127.87
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards	5,500.00	(H)		5,500.00
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)	-	(I)		-
LESS: Other Accounts Payable (SCGR)		(J)		-
Unreserved Fund Balance, 07/01/21	372,627.87	(K)	-	372,627.87 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fifteenth Judicial Circuit
	20-2-316015

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 372,627.87 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 372,627.87 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 372,627.87 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: State Attorney, Judicial Circuit 15

Trust Fund Name: Grants & Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Jeanne Howard

Telephone #: 561- 355-7272

Revenue Estimating Methodology:

VOCA: The contract for VOCA FY 20/21 is \$649,568. Revenue for FY 20/21 totaled \$535,994 with a certified receivable due of \$ 98,476 for April and May 2021. The contract for FY 21/22 is to be a continuation of the 20/21 funding with no increase. At renewal time there may be an increase to adjust staff salary to meet the new minimum wage for Florida agencies.

VAWA: The revenue amount is fixed under contract agreement with the Florida Department of Children and Families. FY 20/21 contract # 20-8038-SAO (LN103) was amended to increase to \$153,000. FY 20-21 collections equaled approximately \$136,646 with outstanding receivables for April, May totaling an additional 27,867. An increase to match the new minimum wage mandates will be negotiated upon renewal.

County Ordinance: The revenue amounts are fixed under contract # R2004-1419 to receive \$12,000 from Palm Beach County.

Tax Recovery Program: The revenue amount, by law, is \$75,000. The agreement is now with the Florida Association of Centers for Independent Living at the rate of \$18,750 per quarter. Collections for FY20-21 was for \$75,000. FY 22-23 this total should be \$75,000.

Prosecution of Insurance Fraud: The Prosecution of Insurance Fraud has proviso language in the FY 2021-22 General Appropriations Act. The revenue estimate is based on the Department of Financial Services transfer authority to transfer up to \$167,633. Collections in FY 20-21 was \$157,326 with a small receivable due from the 6% hold back.

Prosecution of Workers' Comp Fraud: The Prosecution of Workers' Compensation Insurance Fraud has Proviso language in the FY 2021-22 General Appropriations Act. The revenue estimate is based on the Department of Financial Services transfer authority to transfer up to \$186,068. Collections for FY 20-21 was \$153,007 with a small receivable due for the 6% that was held back.

Recovery of Fraudulent Indigency Claims: Fee collection resulting in less than \$50 per year. Currently estimated at \$232.00.

STOP VAWA: The revenue amount is fixed under contract agreement with Florida Council Against Sexual Violence (FCASV), contract #20STO062, to receive \$38,556 through June 30, 2021. In FY 20/21 the revenue equaled 35,777. The contract for FY 2021-22 has not been approved yet but it is not likely to increase by more necessary to include the new minimum wage mandates for employees estimating approximately \$44,000.

Auto Repair Insurance:

SA15 has an accident insurance policy with State Farm to assist in covering the cost of repairs to our vehicles. The money is received in the form of a check from the insurance company which is deposited into this fund. Once SA15 has an invoice for a repair that is completed, the Operations General Revenue will be reimbursed by this fund. The spending authority for this fund will be estimated yearly based on the use of this insurance policy.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	12,000
Less 8% Service Charge	(960)
= Receipts Applicable to 5% Assessment	11,040
x 5% State Trust Fund Reserve	552

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	12,000
x 8% Service Charge	960
FY 2021-22 Receipts Applicable to SCGR	12,000
x 8% Service Charge	960

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100357 of (\$401,248) was made for non-operating Accounts Payable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fifteenth Judicial Circuit
	20-2-339018

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	993,329.98	(A)		993,329.98
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	231,681.00	(D)		231,681.00
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	1,225,010.98	(F)	-	1,225,010.98
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)	401,248.00	401,248.00
LESS: Other Accounts Payable (SCGR)	320.00	(J)		320.00
Unreserved Fund Balance, 07/01/21	1,224,690.98	(K)	(401,248.00)	823,442.98 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Fifteenth Judicial Circuit
	20-2-339018

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,224,690.98 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100357 Non Operating A/P (401,248.00) (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 823,442.98 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 823,442.98 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, 16th Judicial Circuit

Trust Fund Name: State Attorneys Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Mary Balazs

Telephone #: 305-289-2593

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2020 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, SA 16's estimated receipts are \$66,000 for FY 2021-2022 and \$68,400 for FY 2022-2023.

Worthless Check Fees: The amounts are based upon the current year revenues. The estimated revenue for FY2021-22 is \$75,000 and for FY2022-23 is \$110,000.

Restitution: For the last several years, our revenue has been consistent at approximately \$5,000 annually. We project that this number will remain the same for FY 2021-2022 and FY2022-23.

Cost of Prosecution: The amounts are based upon the current year revenues. The estimated revenue is \$50,000 for FY2021-22 and FY2022-23.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	191,000
Less 8% Service Charge	(15,280)
= Receipts Applicable to 5% Assessment	175,720
x 5% State Trust Fund Reserve	8,786

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	228,400
x 8% Service Charge	18,272
FY 2021-22 Receipts Applicable to SCGR	191,000
x 8% Service Charge	15,280

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Sixteenth Judicial Circuit
	20-2-058016

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	648,256.72	(A)	-	648,256.72
ADD: Other Cash (See Instructions)	23.49	(B)	-	23.49
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	648,280.21	(F)	-	648,280.21
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	237,442.75	(H)	-	237,442.75
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	4,406.34	(J)	-	4,406.34
Unreserved Fund Balance, 07/01/21	406,431.12	(K)	-	406,431.12 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - Sixteenth Judicial Circuit
 20-2-058016

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, 16th Judicial Circuit

Trust Fund Name: Forfeiture and Investigative Support Trust Fund
FID# 2316

Name of Person Completing This Form: Justice Administrative Commission

Telephone #: 850-448-2415

Revenue Estimating Methodology:

There were no revenues in FY 2020-21. The fund balance is \$2,935. There is no reason to expect any new revenue in this fund.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023 Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
Budget Entity:	State Attorneys - Sixteenth Judicial Circuit
LAS/PBS Fund Number:	20-2-316016

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,934.82	(A)	-	2,934.82
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	2,934.82	(F)	-	2,934.82
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: _____		(J)	-	-
Unreserved Fund Balance, 07/01/21	2,934.82	(K)	-	2,934.82 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number: State Attorneys - Sixteenth Judicial Circuit
 20-2-316016

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 2,934.82 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: 2,934.82 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 2,934.82 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, 16th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID #2339

Name of Person Completing This Form: Mary Balazs

Telephone #: (305) 289-2593

Revenue Estimating Methodology:

VOCA: The amounts are based upon a contract which states the maximum amount payable.

Stop Violence Against Women (VAWA): The amounts are based upon a contract which states the maximum amount payable.

Local Ordinance Prosecution: We expect no revenues.

Coalition Against Sexual Violence: The amounts are based upon a contract which states the maximum amount payable.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100360 of (\$173,365) was made for non-operating Accounts Payable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-16th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339019

Transfers In (Provide Agency and Fund Number Received From)	Transfer In Revenue Category	Amount			Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Children and Families FID #2261	001510	\$ 65,202.13	\$ 59,656.00	\$ 59,656.00	103034	Diane Sunday 9/10/2021
Department of Legal Affairs FID #2261	001510	\$ 102,896.23	\$ 118,000.00	\$ 118,000.00	104133	Sarah Nortelus 9/12/2021
Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023 Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	State Attorneys - Sixteenth Judicial Circuit
LAS/PBS Fund Number:	20-2-339019

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,129,926.94	(A)		1,129,926.94
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	64,852.01	(D)	(0.10)	64,851.91
ADD:		(E)		-
Total Cash plus Accounts Receivable	1,194,778.95	(F)	(0.10)	1,194,778.85
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)	173,365.00	173,365.00
LESS: Other Accounts Payable (SCGR)	1,900.16	(J)		1,900.16
Unreserved Fund Balance, 07/01/21	1,192,878.79	(K)	(173,365.10)	1,019,513.69 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: State Attorneys - Sixteenth Judicial Circuit
20-2-339019

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,192,878.79 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100360 Non-Operating A/P (173,365.00) (C)

SWFS Adjustment # B2100318 Accounts Receivable Reduction (0.10) (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,019,513.69 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,019,513.69 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: Office of the State Attorney, 17th Judicial Circuit

Trust Fund Name: State Attorneys Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Sarahnell Murphy

Telephone #: 954-831-8543

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, SA 17’s estimated receipts are \$523,050 for FY 2021-2022 and \$542,070 for FY 2022-2023.

Cost of Prosecution: There are many factors that affect the State Attorney Office's ability to receive cost of prosecution (COP) revenues. The Cost of Prosecution must be assessed by the Court, the assessment must be collected by the Clerk of Court and the assessment must NOT be converted by the Court into community service. There is absolutely NO correlation between cases that are filed and the fee generated through cost of prosecution.

Projections for FY 2021-22 are based on the receipts from FY 2020-21

FY 2020-21 Receipts: \$1,035,053

FY 2021-22 Receipts: \$1,035,053

FY 2022-23 Receipts: \$1,035,053

Worthless Check Fees: Pursuant to F.S. 832.08, the State Attorney may establish a Worthless Check Diversion Program through an independent contractor, for the purpose of diverting from prosecution certain persons accused of writing bad checks. Businesses' serving South Florida have changed their receivable practices to include greater usage of debit and credit card services, thus there has been a substantial reduction of the acceptance of checks and the utilization of private collection services. The State Attorney’s program provides quicker payments to victims and established education for violators.

Projections for FY 2021-22 are based on the receipts from FY 2020-21.

FY 2020-21 Receipts \$783

FY 2021-22 Receipts \$783

FY 2022-23 Receipts \$783

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	1,558,886
Less 8% Service Charge	(124,711)
= Receipts Applicable to 5% Assessment	1,434,175
x 5% State Trust Fund Reserve	71,709

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	1,577,906
x 8% Service Charge	126,232
FY 2021-22 Receipts Applicable to SCGR	1,558,886
x 8% Service Charge	124,711

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023 Justice Administration
Trust Fund Title:	State Attorneys Revenue Trust Fund
Budget Entity:	State Attorneys - Seventeenth Judicial Circuit
LAS/PBS Fund Number:	20-2-058017

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,125,899.14	(A)	-	2,125,899.14
ADD: Other Cash (See Instructions)	186.06	(B)	-	186.06
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	16.00	(D)	-	16.00
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	2,126,101.20	(F)	-	2,126,101.20
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	31,032.88	(J)	-	31,032.88
Unreserved Fund Balance, 07/01/21	2,095,068.32	(K)	-	2,095,068.32 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Seventeenth Judicial Circuit
	20-2-058017

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="2,095,068.32"/> (A)
--	---

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
---	--------------------------

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
---	--------------------------

Approved FCO Certified Forward per LAS/PBS	<input type="text"/> (D)
--	--------------------------

A/P not C/F-Operating Categories	<input type="text"/> (D)
----------------------------------	--------------------------

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="2,095,068.32"/> (E)
--	---

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="2,095,068.32"/> (F)
--	---

DIFFERENCE:	<input type="text" value="0.00"/> (G)*
--------------------	--

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Office of the State Attorney, 17th Judicial Circuit

Trust Fund Name: Forfeiture and Investigative Support Trust Fund
FID# 2316

Name of Person Completing This Form: Sarahnell Murphy

Telephone #: 954-831-8543

Revenue Estimating Methodology:

The State Attorney 17th Circuit has entered into an Equitable Sharing Agreement with the Department of Justice and anticipates receiving forfeiture funds in fiscal year 2021-22. The receipt of these funds is based on Task Force Involvement and asset availability.

In Fiscal Year 2020-21 a total of \$105,384 was received.

The State Attorney's Office, Seventeenth Judicial Circuit estimates that \$105,384 will be received in FY 2021-22 and FY 2022-23.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
Budget Entity:	State Attorneys - Seventeenth Judicial Circuit
LAS/PBS Fund Number:	20-2-316017

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	346,685.99	(A)		346,685.99
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	346,685.99	(F)	-	346,685.99
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)	-	(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	346,685.99	(K)	-	346,685.99 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number: State Attorneys - Seventeenth Judicial Circuit
20-2-316017

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 346,685.99 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 346,685.99 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 346,685.99 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Office of the State Attorney, 17th Judicial Circuit

Trust Fund Name: Grants & Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Sarahnell Murphy

Telephone #: 954-831-8543

Revenue Estimating Methodology:

VOCA: VOCA funded advocates are sole source providers of courthouse-based services. They serve innocent adult and child victims of sex crimes and victims of child abuse perpetrated in Broward County. The children served are often placed in alternative care and frequently appear for meetings without a supportive adult or Guardian ad Litem capable of providing adequate information and orientation to assist them. Victims of Elderly Abuse, Neglect and Exploitation, DV victims who are dangerously ambivalent about their circumstances, as well as other vulnerable victims living with disabilities, require a high degree of support and understanding to meet their unique needs as they navigate the justice system. Additionally, VOCA funded and Match advocates offer services to other victims who are not served by established programs. These populations include violent felony and misdemeanor crimes, as well as crimes perpetrated by juveniles.

Receipts FY2020-21 \$612,716 based on the current VOCA contract

Receipts FY2021-22 is estimated at \$612,716 based on the current VOCA contract

Receipts FY2022-23 is estimated at \$612,716 based on the current VOCA contract

STOP VIOLENCE AGAINST WOMEN (VAWA): The State Attorney Office, 17th Circuit has entered into a contract with the Florida Coalition against Domestic Violence (FCADV). In addition, the FCADV has engaged SA17 as a provider for the purpose of filing domestic violence, dating violence, sexual assault and stalking cases that will result in prosecution.

Receipts FY2020-21 \$206,034 based on the current VAWA contract

Receipts FY2021-22 is estimated at \$206,034 based on the current VAWA contract

Receipts FY2022-23 is estimated at \$206,034 based on the current VAWA contract

FLORIDA COUNCIL AGAINST SEXUAL VIOLENCE (FCASV): The State Attorney Office, 17th Circuit has entered a contract with the Florida Council Against Sexual Violence (FCASV) to provide services to all victims of sexual crimes ages 11 and up. In addition, the FCASV has engaged SA17 for the purpose of filing and prosecuting cases of sexual violence, victims of sexual battery, unlawful sexual activity with certain minors and human trafficking offenses related to commercial sexual activity.

Receipts FY2020-21 \$42,783 based on current FCASV contract

Receipts FY2021-22 is estimated at \$42,783 based on the current FCASV contract

Receipts FY2022-23 is estimated at \$42,783 based on the current FCASV contract

PROSECUTION OF INSURANCE FRAUD: The current fiscal year appropriation is \$167,633 as specified in the Conference Report on Senate Bill 2500. The revenue estimate is based on the Department of Financial Services transfer authority.

Receipts FY2020-21 \$165,348

Receipts FY2021-22 is estimated at \$167,633

Receipts FY2022-23 is estimated at \$167,633

WORKER'S COMPENSATION FRAUD: The current fiscal year appropriation is \$186,068 as specified in the Conference Report on Senate Bill 2500. The estimate is based on the Department of Financial Services transfer authority.

Receipts FY2020-21 of \$164,958

Receipts FY2021-22 is estimated at \$186,068

Receipts FY2022-23 is estimated at \$186,068

PARI-MUTUEL ENFORCEMENT: The current fiscal year appropriation is \$265,825 as specified in the Conference Report on Senate Bill 2500. The estimate is based on the Department of Financial Services transfer authority.

Receipts FY2020-21 of \$246,424

Receipts FY2021-22 is estimated at \$265,825

Receipts FY2022-23 is estimated at \$265,825

TAX RECOVERY ENFORCEMENT DIVERSION PROGRAM: Estimated receipts of \$75,000 for FY 2020-21 is based on the contractual agreement in accordance with F.S. 413.4021.

Receipts FY2020-21 \$75,000

Receipts FY2021-22 is estimated at \$75,000

Receipts FY2022-23 is estimated at \$75,000

COUNTY INFORMATION TECHNOLOGY: Florida Statute 29.008 requires county funding of court-related functions. In part, this includes providing computer network systems including the salaries and benefits of information technology staff (reference 29.008(1) (f) 2. F.S. The State Attorney in the 17th Circuit employs seven staff members in the Information Technology Unit that are currently being paid out of this office's General Revenue fund. The State Attorney's Office expects to receive funds from Broward County in the amount of \$554,000.

Receipts FY2020-21 \$554,000

Receipts FY2021-22 is estimated at \$554,000

Receipts FY2022-23 is estimated at \$554,000

PROCESS SERVER REIMBURSEMENT: Florida Statute 29.008 requires county funding of court-related functions. This includes courier messenger and subpoena services within the county (reference 29.008(1) (f) 3. F.S. The State Attorney in the 17th Circuit employs four staff members who provide subpoena services. The State Attorney's Office expects to receive funds from Broward County in the amount of \$160,000.

Receipts FY2020-21: \$148,728.

Receipts FY2021-22 is estimated at \$160,000

Receipts FY2022-23 is estimated at \$160,000

LOCAL ORDINANCE PROSECUTION: The revenue amounts for Ordinance Prosecution are based on Inter-local Agreements with Broward County. We estimate we will receive approximately \$32,710 for FY2021-22 and FY2022-23.

INNOCENCE PROJECT OF FLORIDA (IP): The State Attorney's Office, 17th Circuit has entered into a contract with the Innocence Project of Florida. This

collaborative endeavor investigates post-conviction cases by screening, investigating and litigating post-conviction cases where innocent individuals have been incarcerated.

Receipts FY2020-21 \$30,486 based on current IP contract

Receipts FY2021-22 is estimated at \$31,080 based on the current IP contract

Receipts FY2022-23 is estimated at \$31,080 based on the current IP contract

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	32,710
Less 8% Service Charge	(2,617)
= Receipts Applicable to 5% Assessment	30,093
x 5% State Trust Fund Reserve	1,505

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	32,710
x 8% Service Charge	2,617
FY 2021-22 Receipts Applicable to SCGR	32,710
x 8% Service Charge	2,617

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100337 of (\$69,000) was made for non-operating Accounts Payable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-17th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339011

Transfers In (Provide Agency and Fund Number Received From)	Transfer In Revenue Category	Amount	Amount	Amount	Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Dept of Business & Prof Regulation FID #2021	001500	\$ 246,424.00	\$ 268,947.00	\$ 268,947.00	100614	Eric Thiele 9/9/2021
Department of Children and Families FID #2261	001510	\$ 206,034.00	\$ 206,034.00	\$ 206,034.00	103034	Diane Sunday 9/10/2021
Department of Financial Services FID #2393	001500	\$ 165,348.00	\$ 167,633.00	\$ 167,633.00	100522	Sarah Goodman 9/10/21
Department of Financial Services FID #2795	001500	\$ 164,958.00	\$ 186,068.00	\$ 186,068.00	100526	Sarah Goodman 9/10/21
Department of Legal Affairs FID #2261	001510	\$ 524,293.98	\$ 612,716.00	\$ 612,716.00	104133	Sarah Nortelus 9/12/2021
Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Seventeenth Judicial Circuit
	20-2-339011

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,321,731.46	(A)		2,321,731.46
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	252,041.00	(D)		252,041.00
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	2,573,772.46	(F)	-	2,573,772.46
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	1,950.09	(H)		1,950.09
Approved "B" Certified Forwards	-	(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)	69,000.00	69,000.00
LESS: Other Accounts Payable (SCGR)	654.20	(J)		654.20
Unreserved Fund Balance, 07/01/21	2,571,168.17	(K)	(69,000.00)	2,502,168.17 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: State Attorneys - Seventeenth Judicial Circuit
20-2-339011

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 2,571,168.17 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100337 Non Oper. A/P Due to GR (69,000.00) (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 2,502,168.17 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 2,502,168.17 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

**BUDGET REQUEST SCHEDULE 1 NARRATIVE
 FY 2022-2023 LEGISLATIVE BUDGET REQUEST**

Circuit/Office Name: State Attorney, Judicial Circuit 18
Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058
Name of Person Completing This Form: Ashley Wood
Telephone #: (321) 637-5519

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, SA 18’s estimated receipts are \$290,400 for FY 2021-2022 and \$300,960 for FY 2022-2023.

Cost of Prosecution-COP: Based on the revenues for FY 2020-2021, \$1,466,631.37 and the revenue for FY 2019-2020, \$1,272,994.94. There is an increase of 15%. The projected revenue for FY 2021-2022 and FY2022-2023 would be \$1,686,626.08.

Worthless Check Fees: Based on FY 2020-2021, the Worthless Check fees have seen a steady decline and is projected for FY 2021-22 and FY 2022-23 at \$725.00.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	1,977,751
Less 8% Service Charge	(158,220)
=Receipts Applicable to 5% Assessment	1,819,531
x 5% State Trust Fund Reserve	90,977

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	1,988,311
x 8% Service Charge	159,065
FY 2021-22 Receipts Applicable to SCGR	1,977,751
x 8% Service Charge	158,220

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Eighteenth Judicial Circuit
	20-2-058018

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,481,897.50	(A)	-	2,481,897.50
ADD: Other Cash (See Instructions)	103.30	(B)	-	103.30
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	2,482,000.80	(F)	-	2,482,000.80
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	42,203.38	(J)	-	42,203.38
Unreserved Fund Balance, 07/01/21	2,439,797.42	(K)	-	2,439,797.42 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - Eighteenth Judicial Circuit
20-2-058018

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney, Judicial Circuit 18

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Ashley Wood

Telephone #: 321-637-5519

Revenue Estimating Methodology:

Victims of Crimes Act- VOCA: The revenue amounts are fixed under the grant contract and are estimated to be at \$506,248.00 for FY 2021/2022 and \$507,173.28 for FY 2022/2023.

Violence Against Women Act- VAWA: The revenue amounts are fixed under the grant contract and are estimated to be \$129,641.00 in FY 2021/2022 and \$129,641.00 in FY 2021/2022.

Local Ordinance Prosecution: The Office of the State Attorney, 18th Judicial Circuit has contracts with twenty-two local law enforcement agencies in Brevard and Seminole Counties. The revenue varies with the number of cases presented to this office. We had a 53.72% decrease in revenues from FY 2019-2020, \$12,100 to FY 2020-2021, \$5,600. However, we believe this was an anomaly due to the pandemic. For FY 2018/2019 to FY 2019/2020 there was a 0.82% decrease. Our previous year, FY 2021/2022 estimate was \$11,902.37, which we will continue to estimate for FY 2022/2023.

Teen Court:

The Office of the State Attorney, 18th Judicial Circuit received revenue for the Teen Court Program from Brevard County as authorized by F.S. 938.19 and Brevard County Ordinance 07-37. Brevard County reimburses the State Attorney Office for all fund expended on this program. Factoring in the anticipated increases to salaries and benefits and operational costs, the estimated revenues for this program are \$133,628.76 for FY 2021/2022 and \$140,310.25 for FY 2022/2023.

SA18 Sexual Assault Victim’s Services- State Grant via FCASV via OAG:

This contract has been terminated.

FCASV STOP Grant:

This contract has been terminated.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	11,902
Less 8% Service Charge	(952)
= Receipts Applicable to 5% Assessment	10,950
x 5% State Trust Fund Reserve	547

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	11,902
x 8% Service Charge	952
FY 2021-22 Receipts Applicable to SCGR	11,902
x 8% Service Charge	952

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100358 of (\$478,388) was made for non-operating Accounts Payable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Eighteenth Judicial Circuit
	20-2-339009

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,228,961.67	(A)		1,228,961.67
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	187,882.45	(D)		187,882.45
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	1,416,844.12	(F)	-	1,416,844.12
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)	478,388.00	478,388.00
LESS: Other Accounts Payable (SCGR)		(J)		-
Unreserved Fund Balance, 07/01/21	1,416,844.12	(K)	(478,388.00)	938,456.12 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: State Attorneys - Eighteenth Judicial Circuit
20-2-339009

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,416,844.12 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100358 Non Operating A/P (478,388.00) (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 938,456.12 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 938,456.12 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: State Attorney, Judicial Circuit 19

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Gayle W. McMahon

Telephone #: 772-462-1313

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, SA 19's estimated receipts are \$156,200 for FY 2021-2022 and \$161,880 for FY 2022-2023.

Cost of Prosecution: Historically, this agency has recognized that the statutory minimum costs do not accurately reflect the true cost associated with the prosecution of a case, but this agency's policy was to request only those minimum costs in accordance with Section 938.27(8), Florida Statutes. As the Legislature has continued to gradually increase the financial burden of maintaining office operations on State Attorney Trust Funds (primarily funded through cost of prosecution), this policy is no longer viable. Therefore, we recently examined the cost of handling felony, misdemeanor and criminal traffic cases to determine a more realistic and justifiable amount. In March 2018, costs for the state attorney were increased in all cases to no less than \$100 per case when a misdemeanor or criminal traffic offense is charged and no less than \$200 per case when a felony offense is charged. This includes a proceedings in which the underlying offense is a violation of probation or community control. The court may set a higher amount upon a showing of sufficient proof of higher costs incurred. Costs recovered on behalf of the state attorney are deposited into the State Attorneys Revenue Trust Fund to be used during the fiscal year in which the funds are collected, or in any subsequent fiscal year, for actual expenses incurred in investigating and

prosecuting criminal cases, which may include the salaries of permanent employees, or for any other purpose authorized by the Legislature.

In general, revenue estimates are based on historical data; current contracts; new collection methodologies; the evaluation of current criminal justice activity trends; and more recently, the effects of the COVID-19 virus. Based on receipts from previous fiscal years, and current trends we are seeing, we estimate collections at \$2,443,800 for FY 2021-22 and \$2,443,800 for FY 2022-23.

Restitution in accordance with Florida Statutes 817.68/Personal ID Fraud: Unfortunately, we have very little historical data on which to base our receipts. To date, we have only received several partial receipts attributable to restitution. Based on the number of cases we have in this circuit, we are projecting \$2,836 in receipts.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	2,600,000
Less 8% Service Charge	(208,000)
= Receipts Applicable to 5% Assessment	2,392,000
x 5% State Trust Fund Reserve	119,600

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	2,605,680
x 8% Service Charge	208,454
FY 2021-22 Receipts Applicable to SCGR	2,600,000
x 8% Service Charge	208,000

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Nineteenth Judicial Circuit
	20-2-058019

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,714,726.81	(A)		1,714,726.81
ADD: Other Cash (See Instructions)	55.56	(B)		55.56
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	1,714,782.37	(F)	-	1,714,782.37
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)	36,478.60	(J)		36,478.60
Unreserved Fund Balance, 07/01/21	1,678,303.77	(K)	-	1,678,303.77 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - Nineteenth Judicial Circuit
20-2-058019

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,678,303.77 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,678,303.77 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,678,303.77 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, 19th Judicial Circuit

Trust Fund Name: Forfeiture and Investigative Support Trust Fund
FID# 2316

Name of Person Completing This Form: Gayle W. McMahon

Telephone #: 772-462-1313

Revenue Estimating Methodology:

There were no proceeds in FY 2018-19 through FY 2020-21. The fund balance is \$.36. There is no reason to expect any new revenue in this fund.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Nineteenth Judicial Circuit
	20-2-316019

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.36	(A)		0.36
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	0.36	(F)	-	0.36
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	0.36	(K)	-	0.36 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Nineteenth Judicial Circuit
	20-2-316019

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: State Attorney, 19th Judicial Circuit
Trust Fund Name: Grants & Donations Trust Fund, FID# 2339
Name of Person Completing This Form: Gayle W. McMahon
Telephone #: 772-462-1313

Revenue Estimating Methodology:

Victims of Crime Act / VOCA - Grant No.: TBA. Revenues received from VOCA Grants are based solely on current Grant awards in effect

County Reimbursement for IT Expenditures: Revenues received are in accordance with approved County Budgets within the circuit. Effective 10/01/2021. Estimated revenue for FY2021-22 and FY2022-23 are the same: \$644,866.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100320 of (\$600,000) was made for non-operating Accounts Payable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-19th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339020

Transfers In (Provide Agency and Fund Number Received From)	Transfer In Revenue Category	Amount	Amount	Amount	Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Legal Affairs FID #2261	001510	\$ 659,076.11	\$ 684,707.00	\$ 778,018.00	104133	Sarah Nortelus 9/12/2021

Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Out Expenditure Category	Amount	Amount	Amount	Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Nineteenth Judicial Circuit
	20-2-339020

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,013,635.40	(A)		1,013,635.40
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	141,553.06	(D)		141,553.06
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	1,155,188.46	(F)	-	1,155,188.46
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)	600,000.00	600,000.00
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	1,155,188.46	(K)	(600,000.00)	555,188.46 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Nineteenth Judicial Circuit
	20-2-339020

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	1,155,188.46	(A)
--	---------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # B2100320 Non Oper. A/P Due to GR	(600,000.00)	(C)
--	---------------------	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS		(D)
---	--	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories		(D)
----------------------------------	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	555,188.46	(E)
--	-------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	555,188.46	(F)
--	-------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, 20th Judicial Circuit

Trust Fund Name: State Attorney Revenue Trust Fund, FID# 2058

Name of Person Completing This Form: Debbie Stanbro

Telephone #: 239-533-1121

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all State Attorney Offices is projected to be \$5,500,000 for FY 2021-2022 and \$5,700,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, SA 20’s estimated receipts are \$275,550 for FY 2021-2022 and \$285,570 for FY 2022-2023.

Worthless Check Fees: Businesses' serving Southwest Florida continually evolve their practices and strategies in an effort to maximize their revenues. Many have changed their receivable practices to include greater usage of credit card services and as result there is a reduction of the acceptance of checks. Our agency brought the program in-house to serve the citizens of Southwest Florida. This program provides quicker payments to victims and established more reasonable educational fees for violators.

As the volume of checks eligible to enter this program continues to decline, we have adjusted our projections accordingly.

Receipts FY 2020-21 - \$2,010 * 1.03 (increase) = FY 2021-22 Receipts - \$2,071

Receipts FY 2021-22 - \$2,071 * 1.03 (increase) = FY 2022-23 Receipts - \$2,133

Cost of Prosecution: There are many factors that affect all State Attorney Office's ability to receive Cost of Prosecution revenues such as: the economy, caseload, judge’s choice to award costs and the defendant’s ability to pay.

During FY19/20, our agency, as others, had to deal with the economic impact of COVID-19. COVID-19 brought unprecedented and uncertain times for all law enforcement agencies where judicial proceedings were suspended to insure the safety and health of the citizens of Southwest Florida and especially the staff of the 20th Judicial Circuit. As judicial proceedings were placed on hold, our agency's ability to ask and receive Cost of Prosecution has been limited. Since the courts are beginning to reopen and cases are being processed, we anticipate Cost of Prosecution receipts to increase over FY21/22 and FY22/23.

Receipts FY 2020-21 - \$909,435 * 1.03 (increase) =

FY 2021-22 Receipts - \$936,718

Receipts FY 2021-22 - \$936,718 * 1.03 (increase) =

FY 2022-23 Receipts - \$964,819

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	1,219,339
Less 8% Service Charge	(97,547)
= Receipts Applicable to 5% Assessment	1,121,792
x 5% State Trust Fund Reserve	56,090

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	1,282,522
x 8% Service Charge	102,602
FY 2021-22 Receipts Applicable to SCGR	1,219,339
x 8% Service Charge	97,547

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys - Twentieth Judicial Circuit
	20-2-058020

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,051,793.79	(A)	-	2,051,793.79
ADD: Other Cash (See Instructions)	98.02	(B)	-	98.02
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	1,518.83	(D)	-	1,518.83
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	2,053,410.64	(F)	-	2,053,410.64
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	1,155.51	(H)	-	1,155.51
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	26,520.99	(J)	-	26,520.99
Unreserved Fund Balance, 07/01/21	2,025,734.14	(K)	-	2,025,734.14 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: State Attorneys Revenue Trust Fund
LAS/PBS Fund Number: State Attorneys - Twentieth Judicial Circuit
20-2-058020

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, 20th Judicial Circuit

Trust Fund Name: Civil RICO Trust Fund, FID# 2095

Name of Person Completing This Form: Justice Administrative Commission

Telephone #: 850-488-2415

Revenue Estimating Methodology:

There were no revenues in this fund in FY 2020-2021, nor are there any expected revenues in the future. The balance in this fund is \$0.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administratin
Budget Entity:	Civil RICO Trust Fund
LAS/PBS Fund Number:	State Attorneys - Twentieth Judicial Circuit
	20-2-095001

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.00	(A)		0.00
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	0.00	(F)	0.00	0.00
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/21	0.00	(K)	0.00	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Civil RICO Trust Fund
LAS/PBS Fund Number:	State Attorneys - Twentieth Judicial Circuit
	20-2-095001

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds;	<input type="text" value="0.00"/>	(A)
GLC 539XX for proprietary and fiduciary funds		

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/>	(B)
---	----------------------	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	<input type="text"/>	(C)
-----------------------------------	----------------------	-----

SWFS Adjustment # and Description	<input type="text"/>	(C)
-----------------------------------	----------------------	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/>	(D)
---	----------------------	-----

Approved FCO Certified Forward per LAS/PBS	<input type="text"/>	(D)
--	----------------------	-----

A/P not C/F-Operating Categories	<input type="text"/>	(D)
----------------------------------	----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="0.00"/>	(E)
--	-----------------------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="0.00"/>	(F)
--	-----------------------------------	-----

DIFFERENCE:	<input type="text" value="0.00"/>	(G)*
--------------------	-----------------------------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: State Attorney’s Office, 20th Judicial Circuit

Trust Fund Name: Forfeiture and Investigative Support Trust Fund
FID# 2316

Name of Person Completing This Form: Justice Administrative Commission

Telephone #: 850-488-2415

Revenue Estimating Methodology:

There were no revenues in FY 2020-2021. The fund balance is \$0. There is no reason to expect any new revenue in this fund.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Twentieth Judicial Circuit
	20-2-316020

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.00	(A)		0.00
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	0.00	(F)	-	0.00
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	0.00	(K)	-	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys - Twentieth Judicial Circuit
	20-2-316020

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: State Attorney’s Office, 20th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Debbie Stanbro

Telephone #: 239-533-1121

Revenue Estimating Methodology:

1. **Victim of Crime Acts (VOCA)** - The revenue amount of \$534,988 is fixed under contract VOCA-2020-State Attorney’s Office, 00626 for FY21/22. It is anticipated that funding for VOCA will be \$534,988 for FY22/23.

2. **Stop Violence Against Women (VAWA)** - The revenue amount of \$157,877 is fixed under contract LN201 for FY21/22. For FY22/23, the revenues are based on current funding levels since future funding through this grant is uncertain.

3. **Lee County Jail/Early Case Resolution (ERC)** - The projected revenue amounts for the Lee County Jail position for FY21/22 and FY22/23 are based on an Annual Inter-local Agreement with the Board of County Commissioners of Lee County. The amount is based on the salaries and benefits of the personnel who work under this grant position.

4. **Local Ordinance Prosecution** - The revenue amounts for Ordinance Prosecution are based on Inter-local Agreements with Charlotte, Collier, Hendry and Lee counties as well as other local municipalities for prosecution of municipal ordinances. Municipal ordinances are billed at \$50 per ordinance. We estimate to receive approximately \$2,500 from each county for FY21/22 and FY22/23.

5. **Lee County File Clerk** - The projected revenue amounts for the Lee County File Clerk position for FY21/22 and FY22/23 are based on an Annual Inter-local Agreement with the Board of County Commissioners of Lee County. The amount is based on the salaries and benefits of the person who works under this grant position.

6. **Lee County Drug Court** - The projected revenue amounts for the Lee County Drug Court positions for FY21/22 and FY22/23 are based on an Annual Inter-local Agreement with the Board of County Commissioners of Lee County. The amount is based on the salaries and benefits of the personnel who work under this grant position.

7. **Lee Co. BCC Ordinance** - The projected revenue amounts for the Lee County BCC Ordinance position for FY21/22 and FY22/23 are based on an Annual Inter-local Agreement with the Board of County Commissioners of Lee County. The amount is based on the salaries and benefits of the person who works under the grant position.

8. **County Information Technology** - The projected revenue amounts for the County Data Processing grant for FY21/22 and FY22/23 are based on Annual Inter-local Agreements with Charlotte, Collier and Lee Counties. The amount of revenues is based on the salaries and benefits of the personnel who work under these grant positions.

9. **Collier Jail Reduction** - The projected revenue amounts for the Collier Fast Track position for FY21/22 and FY22/23 are based on an Inter-local Agreement with the Board of County Commissioners of Collier County. The amount of revenues is based on the salaries and benefits of the person who works under this grant position.

10. **Charlotte Mental Health Court** - The projected revenue amounts for the Mental Health Court position for FY21/22 and FY22/23 are based on an Inter-local Agreement with the Board of County Commissioners of Charlotte County. The amount of revenues is based on the salaries and benefits of the person who works under this grant position.

11. **Tax Collection Recovery Program** - This beneficial program that our agency entered into with the Department of Revenue and the Florida Association of Centers for Independent Living per Florida Statute 413.402, has addressed the vital need of recovering tax dollars that are due the citizens of Southwest Florida. Contractually the SAO's yearly portion will be \$75,000 based on the contract with Department of Revenue and the Florida Association for Centers for Independent Living.

12. **Stop Violence Against Women (VAWA) - FCASV** - The revenue amount of \$48,840 is fixed under contract 20STO67 for FY21/22. For FY22/23, the revenues are based on current funding levels since future funding through this grant is uncertain.

13. **Prosecution of Insurance Fraud** – Our agency was granted this program in the 16/17 fiscal year to work with the Division of Insurance Fraud to assist with prosecuting insurance fraud. The appropriation awarded by the Legislature in FY 2021-22 is \$149,014. The estimated revenue is based on the Department of Financial Services transfer authority to transfer up to \$149,014 in FY 2021-22 and \$149,014 in FY 2022-2023.

14. **Collier Specialty Court** - The projected revenue amounts for the Collier County Specialty Court position for FY21/22 and FY22/23 are based on an Inter-local Agreement with the Board of County Commissioners of Collier County. The amount of revenues is based on the salaries and benefits of the person who works under this grant position.

15. **Collier County Sheriff - SFLHIDTA** - The projected revenue amounts for the Collier County Sheriff SFLHIDTA position for FY21/22 and FY22/23 are based on an Inter-local Agreement with the Collier County Sheriff’s Office. The amount of revenues is based on the amount allocated for a prosecutor processing cases under the SFLHIDTA grant.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	10,000
Less 8% Service Charge	(800)
= Receipts Applicable to 5% Assessment	9,200
x 5% State Trust Fund Reserve	460

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	10,000
x 8% Service Charge	800
FY 2021-22 Receipts Applicable to SCGR	10,000
x 8% Service Charge	800

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100352 of (\$42,225) was made for non-operating Accounts Payable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-20th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339021

Transfers In (Provide Agency and Fund Number Received From)	Transfer In Revenue Category	Amount	Amount	Amount	Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Children and Families FID #2261	001903	\$ 157,877.00	\$ 157,877.00	\$ 157,877.00	103034	Diane Sunday 9/10/2021
Department of Financial Services FID #2393	001500	\$ 138,019.20	\$ 149,014.00	\$ 149,014.00	100522	Sarah Goodman 9/10/21
Department of Legal Affairs FID #2261	001510	\$ 439,254.42	\$ 534,988.00	\$ 534,988.00	104133	Sarah Nortelus 9/12/2021
Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Twentieth Judicial Circuit
	20-2-339021

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	861,410.60	(A)		861,410.60
ADD: Other Cash (See Instructions)	117,590.75	(B)		117,590.75
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	613,059.65	(D)	-	613,059.65
ADD:		(E)		-
Total Cash plus Accounts Receivable	1,592,061.00	(F)	-	1,592,061.00
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)	42,225.00	42,225.00
LESS: Other Accounts Payable (SCGR)	348.00	(J)		348.00
Unreserved Fund Balance, 07/01/21	1,591,713.00	(K)	(42,225.00)	1,549,488.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys - Twentieth Judicial Circuit
	20-2-339021

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="1,591,713.00"/>	(A)
--	---	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/>	(B)
---	----------------------	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100352 Non Operating A/P	<input type="text" value="(42,225.00)"/>	(C)
--	--	-----

SWFS Adjustment # and Description	<input type="text"/>	(C)
-----------------------------------	----------------------	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/>	(D)
---	----------------------	-----

Approved FCO Certified Forward per LAS/PBS	<input type="text"/>	(D)
--	----------------------	-----

A/P not C/F-Operating Categories	<input type="text"/>	(D)
----------------------------------	----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="1,549,488.00"/>	(E)
--	---	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="1,549,488.00"/>	(F)
--	---	-----

DIFFERENCE:	<input type="text" value="0.00"/>	(G)*
--------------------	-----------------------------------	------

***SHOULD EQUAL ZERO.**

Budget Entity Level Exhibits or Schedules

Public Defenders Trial Division

Budget Entities: 21600100 through 21602000

Public Defenders

Schedule I Series

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 1st Judicial Circuit
Trust Fund Name: Grants and Donations Trust Fund, FID# 2339
Name of Person Completing This Form: Kimberly A. Weekley,
Administrative Director
Telephone #: 850-595-1129

Revenue Estimating Methodology:

Ordinance Defense: The Public Defender’s Office, First Judicial Circuit contracts with Escambia County, Santa Rosa County, City of Pensacola and the City of DeFuniak Springs for the agency to defend citizens violating the local ordinances of the city and county. Current contracts are \$50 per case. Ordinance defense cases decreased 25% last fiscal year, however it is unknown if this is temporary impact due to Covid19. Therefore, the conservative projection for 2022-2023 is estimated at 49 cases per year, totaling \$2,450.

County IT: The Public Defender’s Office, First Judicial Circuit projects reimbursement for two information technology personnel, as related to Florida Statute 29.008. The counties are required by statute to support the IT expenses of this office, including personnel. Budget requests are made to each county for the October 1 through September 30 fiscal year and approved by the individual Boards of County Commissioners. The payroll reimbursements from Escambia, Okaloosa, Santa Rosa and Walton counties for IT personnel include Salary and Benefit funding for FY 2021-22 is \$182,481. PD1 estimates a 3% increase for FY 2022-23 for salaries and benefits costs; therefore the projection for 2021-2022 is \$187,955.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	1,463
Less 8% Service Charge	(117)
= Receipts Applicable to 5% Assessment	1,346
x 5% State Trust Fund Reserve	67

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	1,350
x 8% Service Charge	108
FY 2021-22 Receipts Applicable to SCGR	1,463
x 8% Service Charge	117

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - First Judicial Circuit
	20-2-339023

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	20,000.19	(A)		20,000.19
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	13,768.67	(D)		13,768.67
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	33,768.86	(F)	-	33,768.86
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)		(J)		-
Unreserved Fund Balance, 07/01/21	33,768.86	(K)	-	33,768.86 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Public Defenders - First Judicial Circuit
20-2-339023

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 1st Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

**Name of Person Completing This Form: Kimberly A. Weekley,
Administrative Director**

Telephone #: 850-595-1129

Revenue Estimating Methodology:

Beginning in FY18-19 the Public Defender Revenue Trust Fund (PDRTF) was merged with the Indigent Criminal Defense Trust fund. As a result, revenues for ICDTF now include the Article V Traffic Fines Assessment.

ICDTF Application Fees & Restitution: Monthly collections are monitored. Projections were made based on documented data for the past three fiscal years of collections, and with the impacts of Covid19 unknown, estimates are conservative.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-21, PD 01’s estimated receipts are \$116,749 for FY 2021-2022 and \$116,749 for FY 2022-2023.

ID Fraud (former PDRTF): Projections were made based on documented data for the past three fiscal years of collections. The ID Theft surcharge averages less than \$84 in collections per year.

	Actual	Estimated	Estimated
	FY 2020-21	FY 2021-22	FY 2022-23
Appl Fees 000100	\$593,370	623,300	654,400
Restitution 001204	\$575,589	627,300	683,700
Traffic Fines 001225	\$94,594	116,749	116,749

ID Fraud	001204	\$0	\$80	\$80
Totals:		\$1,263,553	\$1,367,429	\$1,454,929

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	740,049
Less 8% Service Charge	(59,204)
= Receipts Applicable to 5% Assessment	680,845
x 5% State Trust Fund Reserve	34,042

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	771,149
x 8% Service Charge	61,692
FY 2021-22 Receipts Applicable to SCGR	740,049
x 8% Service Charge	59,204

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - First Judicial Circuit
	20-2-974001

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,596,004.21	(A)		1,596,004.21
ADD: Other Cash (See Instructions)	40.92	(B)		40.92
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	2,191.88	(D)		2,191.88
ADD: Correct Accounts Receivable Entry		(E)		0.00
Total Cash plus Accounts Receivable	1,598,237.01	(F)	0.00	1,598,237.01
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	107,495.00	(H)		107,495.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: Other Accounts Payable (SCGR)	18,500.58	(J)		18,500.58
Unreserved Fund Balance, 07/01/21	1,472,241.43	(K)	0.00	1,472,241.43 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - First Judicial Circuit
	20-2-974001

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,472,241.43 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,472,241.43 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,472,241.43 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: Public Defender, 2nd Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Lori Hocking

Telephone #: 850-606-1012

Revenue Estimating Methodology:

Revenue estimates are based on a contractual agreement between NWF Health Network (formerly Big Bend Community Based Care) and Public Defender, 2nd Judicial Circuit to provide services on a contracted basis for juvenile clients who meet eligibility requirements for Team Child Services. We anticipate that this contract will be renewed and funding will be provided. It is estimated that this contract will be for \$65,674.00.

Revenue estimates are based on a contractual agreement between NWF Health Network (formerly Big Bend Community Based Care) and Public Defender, 2nd Judicial Circuit to provide services on a contracted basis for clients who meet eligibility requirements for Mental Health Supportive Housing Services. We anticipate that this contract will renew and funding will be provided. It is estimated that this contract will be for \$50,000.00

Revenue estimates are based on an agreement between Leon County and the Office of the Public Defender, 2nd to provide daily legal representation at first appearance for indigent individuals. It is estimated that the contract will be for \$37,000.00.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Second Judicial Circuit
	20-2-339022

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	182,130.58	(A)		182,130.58
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	182,130.58	(F)	0.00	182,130.58
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/21	182,130.58	(K)	0.00	182,130.58 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Public Defenders - Second Judicial Circuit
20-2-339022

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 182,130.58 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 182,130.58 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 182,130.58 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 2nd Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Lori Hocking

Telephone #: 850-606-1012

Revenue Estimating Methodology:

Background: The ICDF was established on January 1, 1995 and now there exists a twenty-five (25) year history of collections. Secondly, monthly collection data is compiled, distributed, and monitored monthly. If there is a negative change in collections, efforts are immediately put in place to determine why a reduction occurred. Most of the time when a monthly collection is substantially less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. The projections were made on the basis of historical data.

In Fiscal Year 2011/2012 Leon County abolished a dedicated collections court and withdrew all outstanding writs that had been issued for failure to appear at a collections court hearing. In Fiscal Year 2012/2013 our office implemented procedures to offset the changes in collections court made in all counties that we serve.

Methodology: To continue the increase in collections seen in Fiscal Year 2022/2023, we will continue to implement the following procedures for collections which include but are not limited to:

- 1) Setting up very low monthly payment plans for clients who cannot afford bulk payments
- 2) Being more proactive in contacting clients at the beginning of their cases to urge them to pay the \$50 application fee up front.
- 3) We are now including language in all of our contact letters reminding clients of the \$50 PD application fee, and providing clear instructions on how to submit payments.

- 4) Implementing procedures that direct employees of the Public Defender’s Office to facilitate financial affidavits to ensure they are submitted and docketed properly with the clerk, and provide critical information on how to make their payments. (e.g. support staff at first appearance.)

Data Analysis: Fiscal Year 2020-2021 Indigent Criminal Defense Trust Fund total revenue showed an increase of 21.5718% from Fiscal Year 2019-2020 revenue.

While Economic conditions are currently unpredictable due to COVID-19, we are optimistic that revenue collections will slowly increase over the next fiscal year, at the least, maintain its current trends.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, PD 02’s estimated receipts are \$80,867 for FY 2021-2022 and \$80,867 for FY 2022-2023.

Conclusion: Based on this data, and our continued efforts to increase collections, we are optimistic that we will continue to fully fund our authority allocation for 2022-2023 fiscal year.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	254,394
Less 8% Service Charge	(20,352)
= Receipts Applicable to 5% Assessment	234,043
x 5% State Trust Fund Reserve	11,702

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	289,099
x 8% Service Charge	23,128
FY 2021-22 Receipts Applicable to SCGR	254,394
x 8% Service Charge	20,352

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Second Judicial Circuit
	20-2-974002

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	612,300.30	(A)	-	612,300.30
ADD: Other Cash (See Instructions)	28.33	(B)	-	28.33
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: Correct Accounts Receivable Entry		(E)	-	-
Total Cash plus Accounts Receivable	612,328.63	(F)	-	612,328.63
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	32,128.02	(H)	-	32,128.02
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	6,752.57	(J)	-	6,752.57
Unreserved Fund Balance, 07/01/21	573,448.04	(K)	-	573,448.04 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Second Judicial Circuit
	20-2-974002

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 573,448.04 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 573,448.04 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 573,448.04 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 3rd Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Gordon Summers

Telephone #: 386-758-0540

Revenue Estimating Methodology:

ICDTF collections had been gradually decreasing as a source of revenue and exacerbated due to COVID-19. However, collections have increased since the beginning of 2021.

The total receipts collected in FY 2020-21 were \$353,820.00.
(This includes \$30,453.00 in Art. V Traffic Fines formerly in PDRTF.)

PD3 estimates receipts for FY 2021-22 will be: \$372,585.00.

 PD Application Fees @ \$49.00 per case: \$100,000.00.

 Restitution Fees: \$235,000.00.

 Traffic Fines: \$ 37,585.00.

PD3 estimates receipts for FY 2022-23 will be: \$397,585.00.

 PD Application Fees @ \$49.00 per case: \$110,000.00.

 Restitution Fees: \$250,000.00.

 Traffic Fines: \$ 37,585.00.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, PD 03's estimated receipts are \$37,585 for FY 2021-2022 and \$37,585 for FY 2022-2023.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	137,585
Less 8% Service Charge	(11,007)
= Receipts Applicable to 5% Assessment	126,578
x 5% State Trust Fund Reserve	6,329

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	147,585
x 8% Service Charge	11,807
FY 2021-22 Receipts Applicable to SCGR	137,585
x 8% Service Charge	11,007

Explanation of Schedule I, Section III Accounting Adjustments:

Not applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Third Judicial Circuit
	20-2-974003

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	630,122.95	(A)	-	630,122.95
ADD: Other Cash (See Instructions)	1,796.29	(B)	-	1,796.29
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: Correct Accounts Receivable Entry		(E)	-	-
Total Cash plus Accounts Receivable	631,919.24	(F)	-	631,919.24
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)	-	(I)	-	-
LESS: Other Accounts Payable (SCGR)	3,169.24	(J)	-	3,169.24
Unreserved Fund Balance, 07/01/21	628,750.00	(K)	-	628,750.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number: Public Defenders - Third Judicial Circuit
20-2-974003

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 628,750.00 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (103226) (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 628,750.00 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 628,750.00 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office: Office of the Public Defender, 4th Judicial Circuit
Trust Fund Name: Grants and Donations Trust Fund, FID# 2339
Name of Person Completing This Form: Kristin J. Williams
Telephone #: 904-255-4605

Revenue Estimating Methodology:

1. Ordinance Defense Contract Revenue estimates are based on a contract (Memorandum of Understanding) with Duval County for the Public Defender’s Office, 4th Judicial Circuit, to defend citizens violating the local county ordinances. Contracted rate is \$50/hour for misdemeanors and \$100 per hour for felonies, based on 15 minute increments, with a one hour minimum. The contract maximum is \$30,000 per year for Duval County but recent history indicates that only a portion of that will be collected and therefore, \$14,000 has been budgeted for that revenue. There is no maximum for Nassau County; however, income from that small county is minimal.

2. County IT Contract estimates are based on the amounts of current salaries and benefits for the agency Information Technology staff for which Duval, Clay, and Nassau counties have agreed to compensate the Public Defender’s Office, 4th Circuit. The compensation is budgeted from the FL. Statute 28.24 revenue budgets of those counties. The total reimbursable annual compensation is split between the counties on the basis of FTEs in each of the Duval, Clay, and Nassau County offices served by the 4th Judicial Circuit. Revenue for FY 2021-2022 is estimated at \$319,371 which includes revenue from the previous year that lags due to the varying fiscal years of each county. The estimate for FY 2022-2023 of \$328,952 includes a slight anticipated increase in salary and benefits which will be factored into the salary/benefit reimbursements.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	14,000
Less 8% Service Charge	(1,120)
= Receipts Applicable to 5% Assessment	12,880
x 5% State Trust Fund Reserve	644

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	14,000
x 8% Service Charge	1,120
FY 2021-22 Receipts Applicable to SCGR	14,000
x 8% Service Charge	1,120

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Fourth Judicial Circuit
	20-2-339024

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	290,397.91	(A)		290,397.91
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments	39,361.00	(C)		39,361.00
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	329,758.91	(F)	-	329,758.91
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)	229.76	(J)		229.76
Unreserved Fund Balance, 07/01/21	329,529.15	(K)	-	329,529.15 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Public Defenders - Fourth Judicial Circuit
 20-2-339024

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 329,529.15 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: 329,529.15 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 329,529.15 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 4th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Kristin J. Williams

Telephone #: 904-255-4605

Revenue Estimating Methodology:

The Indigent Criminal Defense Trust Fund was established on January 1, 1997 and now there exists a 20+ year history of collections. Monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are in place to immediately determine out why this has happened. In some cases, where the monthly collection is reduced, the difference is the result of overlap of deposits between two months and it is subsequently corrected. Based on this documented data collection, the projections were made.

With the Public Defender's Office, 4th Judicial Circuit defending an average of 33,000 cases per year (with an increasing backlog due to the pandemic), the potential receipts on the \$50 application fee alone are over \$1.45M (based on \$50 per case less \$2 Court split and the 8% service charge). While the agency realizes that collecting 100% of receivables is unrealistic, there is room for growth from the 25% collected in PD application fees in FY 20-21. The Clerk's Office initiated a yearly aggressive collections program for outstanding debts which should increase agency revenue during the current and future Fiscal Years. In addition, the elected Public Defender made contact with the judges on the criminal bench to request that the Courts increase their efforts to encourage the payment of the Public Defender application fess while a case is in progress.

The COVID-19 pandemic resulted in a delay in most criminal court proceedings, which adversely impacted the imposition and collection of application fees and restitution towards the beginning of the fiscal year. However, as we anticipated collections increased as the fiscal year continued on, positively impacting collections, resulting in a percentage increase over FY 19-20. As the courts work through the backlog of cases needing adjudication, we anticipate a continued increase in collections. Despite the pandemic, the Public Defender's Office

collected more and we anticipate this trend to continue. Therefore, the agency has set the goal of increasing PD application fee collections by an additional 20% in the current fiscal year. If accomplished, this would bring revenue in this area only slightly above the level generated during the previous Fiscal Years. The agency then projects an additional 20% the following year.

In addition, based on a continuing analysis of collections, the agency determined that the best opportunity for increasing revenue in ICDTF continues to be in the area of Attorney Fees (001204/Fines). The rate of collection of Attorney Fees currently stands at a low of 38.38%. If PD-04 collected the FY 20-21 average total statewide attorney fees (\$599,992), ICDTF collections would increase by almost \$350,000 in this category alone. The Public Defender, a former judge himself, has committed to encouraging his former colleagues on the bench to assist us in increasing this rate of collection. We are projecting a 25% increase in this area for FY 21-22 and an additional 25% increase in FY 2022-23. This would increase the rate of collection in this revenue area to 40%.

In FY 21-22, the Office also projects the sale of three (3) surplus vehicles (one which was delayed from FY 20-21), and two (2) surplus vehicles in FY 2021-2022 and two (2) additional vehicles in FY 2022-2023.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, PD 04's estimated receipts are \$158,069 for FY 2021-2022 and \$158,069 for FY 2022-2023.

		Expected		Expected	
	Actual	Estimated	Estimated	Estimated	Estimated
	FY 20/21	Increase	Receipts	Increase	Receipts
		20%/25%	FY 21/22	20 %/25%	FY 22/23
<u>ICDTF</u>					
Fees	\$ 403,336	\$ 80,667	\$ 484,003	\$ 108,837	\$ 580,804
Restitution	\$ 251,270	\$ 62,818	\$ 314,088	\$ 78,522	\$ 392,609
Auction Proceeds	\$ 9,434		\$ 21,000		\$ 10,000

Traffic Fines	<u>\$ 128,073</u>	<u>\$ 158,069</u>	<u>\$158,069</u>
TOTAL	\$ 792,169	\$ 977,160	\$1,141,482

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	663,072
Less 8% Service Charge	(53,046)
= Receipts Applicable to 5% Assessment	610,026
x 5% State Trust Fund Reserve	30,501

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	748,873
x 8% Service Charge	59,910
FY 2021-22 Receipts Applicable to SCGR	663,072
x 8% Service Charge	53,046

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Fourth Judicial Circuit
	20-2-974004

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,433,223.86	(A)	-	1,433,223.86
ADD: Other Cash (See Instructions)	55.38	(B)	-	55.38
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD:		(E)	-	-
Total Cash plus Accounts Receivable	1,433,279.24	(F)	-	1,433,279.24
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	27,361.75	(H)	-	27,361.75
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	14,096.75	(J)	-	14,096.75
Unreserved Fund Balance, 07/01/21	1,391,820.74	(K)	-	1,391,820.74 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number: Public Defenders - Fourth Judicial Circuit
 20-2-974004

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21
 Total all GLC's 5XXXX for governmental funds; 1,391,820.74 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,391,820.74 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,391,820.74 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender, 5th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Karen Cihoski

Telephone #: 352-742-4378

Revenue Estimating Methodology:

Ordinance Violation 000100: Due to improved monitoring of staff compliance on Ordinance Violation billing and collections circuit wide, collections for both current year and LBR request year are anticipated to be around \$2,500 per year.

County IT Grant 000810: In FY15-16 and subsequently in FY16-17, this agency contracted with the Marion, Lake, Hernando and Citrus County Board of County Commissioners to reimburse the State of Florida for Information Technology staff positions in all four (4) Counties and Early Intervention staff positions in Marion and Lake Counties.

Collections are based on budget distribution agreements with each county. Current year and LBR request year collections include Salary & Benefit funding as follows:

Current Year: FY2021-22		LBR Request Year: FY2022-23	
Marion	\$ 419,772	Marion	\$ 426,603
Lake	\$ 441,496	Lake	\$ 454,624
Hernando	\$ 111,936	Hernando	\$ 112,776
Citrus	\$ 47,956	Citrus	\$ 49,036
Total:	\$1,021,160	Total:	\$1,043,039

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	2,500
Less 8% Service Charge	(200)
= Receipts Applicable to 5% Assessment	2,300
x 5% State Trust Fund Reserve	115

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	2,500
x 8% Service Charge	200
FY 2021-22 Receipts Applicable to SCGR	2,500
x 8% Service Charge	200

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Fifth Judicial Circuit
	20-2-339043

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	674,637.79	(A)		674,637.79
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	674,637.79	(F)	-	674,637.79
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)		(J)		-
Unreserved Fund Balance, 07/01/21	674,637.79	(K)	-	674,637.79 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Fifth Judicial Circuit
	20-2-339043

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	674,637.79	(A)
--	-------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS		(D)
---	--	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories		(D)
----------------------------------	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	674,637.79	(E)
--	-------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	674,637.79	(F)
--	-------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 5th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Karen Cihoski

Telephone #: 352-742-4378

Revenue Estimating Methodology:

Effective July 1, 2018 the Public Defenders Revenue Trust Fund was merged into the Indigent Criminal Defense Trust Fund (“ICDTF”). As a result, revenues for the ICDTF now include the Article V Traffic Fines Assessment.

ICDTF Application Fees & Restitution – This agency closely monitors Indigent Criminal Defense Trust Fund revenue collections on a monthly basis. Currently, there is no way to know the residual impact of COVID-19, including any resurgence that may shut the court systems down again on the potential collections on FY21-22 and/or FY20-23. Therefore, this agency has based the estimates upon revenue averages for the prior three fiscal year collections (which does contain some collecting data during COVID shut down) in determining what current and request year collections may be. Based on the unknowns at this time, we would request the ability to revise collection estimates if needed.

ID Fraud (formally PD Revenue funds): Estimated revenues were made using the same methodology applied to the application and restitution funds listed above.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-21, PD 05’s estimated receipts are \$98,019 for FY 2021-2022 and \$98,019 for FY 2022-2023.

Current year revenue estimate of \$135,417 per month, and LBR year estimate of \$137,125 per month are based on an assessment that revenue collections are likely to decrease in current year but rebound by the request year.

\$135,417 x 12 Months = \$1,625,000 - FY 2021-22 Estimated Revenue
 \$138,217 x 12 Months = \$1,645,500 - FY 2022-23 Estimated Revenue

		Estimates	Estimates
		FY21-22	FY22-23
App fee	0100	570,000	580,000
Restitution	1204	960,000	970,000
ID Fraud	1204	6,000	6,500
Traffic Fines	1225	98,019	98,019
TOTALS:		1,634,019	1,654,519

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	668,019
Less 8% Service Charge	(53,442)
= Receipts Applicable to 5% Assessment	614,577
x 5% State Trust Fund Reserve	30,729

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	678,019
x 8% Service Charge	54,242
FY 2021-22 Receipts Applicable to SCGR	668,019
x 8% Service Charge	53,442

Explanation of Schedule I, Section III Accounting Adjustments:

Not applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Fifth Judicial Circuit
	20-2-974005

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	757,552.20	(A)		757,552.20
ADD: Other Cash (See Instructions)	14,863.62	(B)		14,863.62
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	3,276.31	(D)		3,276.31
ADD: Correct Accounts Receivable Entry		(E)		-
Total Cash plus Accounts Receivable	775,692.13	(F)	-	775,692.13
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	19,000.00	(H)		19,000.00
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)	17,654.58	(J)		17,654.58
Unreserved Fund Balance, 07/01/21	739,037.55	(K)	-	739,037.55 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number: Public Defenders - Fifth Judicial Circuit
 20-2-974005

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 738,938.55 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) [] (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description [] (C)

SWFS Adjustment # and Description [] (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS [] (D)

Approved FCO Certified Forward per LAS/PBS [] (D)

A/P not C/F-Operating Categories 99.00 (D)

[] (D)

[] (D)

[] (D)

ADJUSTED BEGINNING TRIAL BALANCE: 739,037.55 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 739,037.55 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender, 6th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Daniel Campbell

Telephone #: 727-464-6537

Revenue Estimating Methodology:

Estimates are based on approved contracts for 2020-2021 with Pinellas County for IT (\$59,540), ITP (\$153,678), SOAR Program (\$74,660), Juvenile Crossover Program (\$151,620), one Ready for Life Therapist (\$81,070), SAMHSA AOT Grant (\$184,837), Pinellas County Sheriff for Homeless Outreach (\$178,221), Road to Success Crossover Youth Project (\$400,000).

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	153,678
Less 8% Service Charge	(12,294)
= Receipts Applicable to 5% Assessment	141,384
x 5% State Trust Fund Reserve	7,069

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	153,678
x 8% Service Charge	12,294
FY 2021-22 Receipts Applicable to SCGR	153,678
x 8% Service Charge	12,294

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Sixth Judicial Circuit
	20-2-339027

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,233,463.47	(A)		1,233,463.47
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	85,574.35	(D)		85,574.35
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	1,319,037.82	(F)	-	1,319,037.82
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	5,000.00	(H)		5,000.00
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)	12,293.76	(J)		12,293.76
Unreserved Fund Balance, 07/01/21	1,301,744.06	(K)	-	1,301,744.06 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Sixth Judicial Circuit
	20-2-339027

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="1,301,744.06"/>	(A)
--	---	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/>	(B)
---	----------------------	-----

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description	<input type="text"/>	(C)
-----------------------------------	----------------------	-----

SWFS Adjustment # and Description	<input type="text"/>	(C)
-----------------------------------	----------------------	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/>	(D)
---	----------------------	-----

Approved FCO Certified Forward per LAS/PBS	<input type="text"/>	(D)
--	----------------------	-----

A/P not C/F-Operating Categories	<input type="text"/>	(D)
----------------------------------	----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="1,301,744.06"/>	(E)
--	---	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="1,301,744.06"/>	(F)
--	---	-----

DIFFERENCE:	<input type="text" value="0.00"/>	(G)*
--------------------	-----------------------------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 6th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Daniel Campbell

Telephone: 727-464-6537

Revenue Estimating Methodology:

The Indigent Criminal Defense Fund was established on 1/1/97 statewide. There exists a 23-year history of collections. During the 6 fiscal year period from FY 2014-2015 to 2019-2020, ICDTF collections averaged \$1,331,188 (data includes collections from the old PDRTF, which has since merged with the ICDTF). Between FY 2014-2015 and FY 2017-2018, collections decreased around 10% (\$1,416,122 in FY 14-15 compared to \$1,271,585 in FY 17-18). Collections increased 2% from FY 17-18 to FY 18-19, and this office was hopeful that the trend would continue in FY 19-20.

For the first 8 months of FY 19-20, monthly collections averaged \$4,514 more per month than the first 8 months of FY 18-19. However, due to the COVID-19 pandemic and lockdown measures enacted in March 2020, the average monthly collections for the last four months of FY 19-20 were \$16,213 less per month than the last 4 months of FY 18-19. Total collections for FY 19-20 were 2.3% less than FY 18-19. As it is still unknown when the economy will fully reopen to pre-pandemic levels, certain aspects have been reopened since the March lockdown.

Our FY 20-21 collections increased throughout the duration of the year; post pandemic measures did not affect the Public Defender in recovering from previous year lockdown measures. This fiscal year the office increased collections in its fees, restitution, and traffic fines, averaging \$60K, \$76.3K, and \$14.4K, respectively. This office remains hopeful to continue to see those increases going into the FY22.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, PD 06's estimated receipts are \$213,430 for FY 2021-2022 and \$213,430 for FY 2022-2023.

	ACTUAL FY 20- 21	ESTIMATED FY 21-22	ESTIMATED FY 22-23
Fees	\$718,765.57	\$754,704	\$792,439
Restitution	\$915,660.95	\$961,444	\$1,009,516
Fines	\$173,004	\$213,430	\$213,430
Totals	\$1,807,430	\$1,929,578	\$2,015,385

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	968,134
Less 8% Service Charge	(77,451)
= Receipts Applicable to 5% Assessment	890,683
x 5% State Trust Fund Reserve	44,534

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	1,005,869
x 8% Service Charge	80,470
FY 2021-22 Receipts Applicable to SCGR	968,134
x 8% Service Charge	77,451

Explanation of Schedule I, Section III Accounting Adjustments:

Not applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Sixth Judicial Circuit
	20-2-974006

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,309,785.58	(A)	-	1,309,785.58
ADD: Other Cash (See Instructions)	74.79	(B)	-	74.79
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: Correct Accounts Receivable Entry		(E)	-	-
Total Cash plus Accounts Receivable	1,309,860.37	(F)	-	1,309,860.37
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	19,398.38	(H)	-	19,398.38
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards	-	(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	18,127.03	(J)	-	18,127.03
Unreserved Fund Balance, 07/01/21	1,272,334.96	(K)	-	1,272,334.96 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Sixth Judicial Circuit
	20-2-974006

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	1,270,064.93	(A)
--	---------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS		(D)
---	--	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories	2,270.03	(D)
----------------------------------	----------	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	1,272,334.96	(E)
--	---------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	1,272,334.96	(F)
--	---------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office: Public Defender Office, 7th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Robert D. Ryan

Telephone #: 386-239-7730

Revenue Estimating Methodology:

The Grants and Donations Trust fund, Volusia County Agreement-IT was established on April 16, 2012. Revenues for this trust fund are directly provided by the County of Volusia through a Budget Distribution Agreement and their approved Annual Budget.

FY2018-19 Requested Contract/Receipts in the amount of \$92,521.00, broken down as follows:

- 1st Quarter Payment: \$22,865.00
- 2nd Quarter Payment: \$23,219.00
- 3rd Quarter Payment: \$23,219.00
- 4th Quarter Payment: \$23,218.00

FY2019-20 Requested Contract/Receipts in the amount of \$92,264.00, broken down as follows:

- 1st Quarter Payment: \$23,219.00
- 2nd Quarter Payment: \$23,015.00
- 3rd Quarter Payment: \$23,015.00
- 4th Quarter Payment: \$23,015.00

FY2020-21 Requested Contract/Receipts in the amount of \$95,597.00, broken down as follows:

- 1st Quarter Payment: \$23,015.00
- 2nd Quarter Payment: \$24,194.00
- 3rd Quarter Payment: \$24,194.00
- 4th Quarter Payment: \$24,194.00

FY2021-22 Requested Contract/Receipts in the amount of \$96,776.00, broken down as follows:

- 1st Quarter Payment: \$24,194.00
- 2nd Quarter Payment: \$24,194.00
- 3rd Quarter Payment: \$24,194.00

4th Quarter Payment: \$24,194.00

FY2022-23 Requested Contract/Receipts in the amount of \$100,954.73, broken down as follows:

1st Quarter Payment: \$24,194.00

2nd Quarter Payment: \$25,586.91

3rd Quarter Payment: \$25,586.91

4th Quarter Payment: \$25,586.91

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Seventh Judicial Circuit
	20-2-339029

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	101,552.50	(A)		101,552.50
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	101,552.50	(F)	-	101,552.50
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	101,552.50	(K)	-	101,552.50 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Seventh Judicial Circuit
	20-2-339029

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	101,552.50	(A)
--	-------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS		(D)
---	--	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories		(D)
----------------------------------	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	101,552.50	(E)
--	-------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	101,552.50	(F)
--	-------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 7th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Robert D. Ryan

Telephone #: 386-239-7730

Revenue Estimating Methodology:

Throughout the history of collections for the Indigent Criminal Defense Trust Fund, Fiscal Year 17-18 & 18-19 were the first year’s where collections were slightly lower than the previous year. We are certain that this slight tick downward was an anomaly and has correct itself this Fiscal Year. We will closely monitor monthly collection data. If there were to be any negative change in monthly collections, steps would immediately be taken to determine the cause of the negative change.

Projections were made based on this documented data collection.

There are no new policies or laws that will increase the probability of collections; however, the unemployment rate continues to stay steady, which in turn increases the probability of collections. Our office will continue to work with our clients and local offices to coordinate improved collections. Additionally, Judges are assessing liens in more cases, which in turn will result in higher collections.

Based upon the overall increase in the growth rate and fluctuating caseloads, we are anticipating a conservative growth in collections at 3% for Fiscal Year 2021-2022 and Fiscal Year 2022-2023.

	Actual	Actual	Overall	Overall	Overall
	<u>FY 19-20</u>	<u>FY20 -21</u>	<u>Change</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
Fees	\$296,565	\$345,644	\$49,079	\$356,013	\$366,693
Traffic Fines	\$108,124	\$ 93,633	\$(14,491)	\$ 115,563	\$ 115,563

Restitution	<u>\$247,638</u>	<u>\$358,826</u>	<u>\$111,188</u>	<u>\$369,590</u>	<u>\$380,678</u>
Total	\$652,327	\$798,103	\$145,776	\$841,166	\$862,934

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, PD 07's estimated receipts are \$115,563 for FY 2021-2022 and \$115,563 for FY 2022-2023.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	471,576
Less 8% Service Charge	(37,726)
= Receipts Applicable to 5% Assessment	433,850
x 5% State Trust Fund Reserve	21,692

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	482,256
x 8% Service Charge	38,580
FY 2021-22 Receipts Applicable to SCGR	471,576
x 8% Service Charge	37,726

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Seventh Judicial Circuit
	20-2-974007

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,273,061.66	(A)	-	1,273,061.66
ADD: Other Cash (See Instructions)	40.50	(B)	-	40.50
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: Correct Accounts Receivable Entry		(E)	-	-
Total Cash plus Accounts Receivable	1,273,102.16	(F)	-	1,273,102.16
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	48,444.00	(H)	-	48,444.00
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	11,379.87	(J)	-	11,379.87
Unreserved Fund Balance, 07/01/21	1,213,278.29	(K)	-	1,213,278.29 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Seventh Judicial Circuit
	20-2-974007

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="1,213,278.29"/> (A)
--	---

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
---	--------------------------

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
---	--------------------------

Approved FCO Certified Forward per LAS/PBS	<input type="text"/> (D)
--	--------------------------

A/P not C/F-Operating Categories	<input type="text"/> (D)
----------------------------------	--------------------------

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="1,213,278.29"/> (E)
--	---

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="1,213,278.29"/> (F)
--	---

DIFFERENCE:	<input type="text" value="0.00"/> (G)*
--------------------	--

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender’s Office, Eighth Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

**Name of Person Completing This Form: Dan Priscott,
Administrative Director**

Telephone #: 352-338-7386

Revenue Estimating Methodology:

Ordinance Defense Contract: The city of Gainesville provides an annual fixed grant of \$6,000 for reimbursement of legal defense services provided by the Public Defender’s Office, Eighth Judicial Circuit for indigent citizens charged with violations of municipal ordinances of the City of Gainesville. The annual reimbursement figure of \$6,000 is based on an estimate of 100 cases per year requiring an average of 1.2 hours per case at \$50 per hour.

UF Law School Intern Program: The revenue amounts are based on the current contract of \$15,000/annually for FY 2022-23 and it is anticipated to remain the same each year until FY 2023-24.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	6,000
Less 8% Service Charge	(480)
= Receipts Applicable to 5% Assessment	5,520
x 5% State Trust Fund Reserve	276

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	6,000
--	-------

x 8% Service Charge	480
FY 2021-22 Receipts Applicable to SCGR	6,000
x 8% Service Charge	480

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Eighth Judicial Circuit
	20-2-339030

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	15,183.72	(A)		15,183.72
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	15,183.72	(F)	-	15,183.72
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)	480.00	(J)		480.00
Unreserved Fund Balance, 07/01/21	14,703.72	(K)	-	14,703.72 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Public Defenders - Eighth Judicial Circuit
 20-2-339030

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 14,703.72 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: 14,703.72 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 14,703.72 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender’s Office, 8th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2794

**Name of Person Completing This Form: Dan Priscott,
Administrative Director**

Telephone #: 352-338-7386

Revenue Estimating Methodology:

Established on January 1, 1995, the Indigent Criminal Defense Trust Fund has over 25 year history of collections. During the 25+ year history of the trust fund, collections have been materially consistent from year to year with no year being significantly less than the previous year. Although FY 19/20 decreased due to court closures related to COVID-19, FY 20/21 collections returned to historical levels. Monthly collections data is compiled, distributed, and monitored by the Administrative staff of each PD circuit. Negative changes in collections are reviewed on a month to month basis, and efforts are made at the circuit level to determine the cause of the negative change. As of FY 19/20 the former Public Defender Trust Fund (PDRTF) revenues have been combined with the ICDTF revenues.

In the 8th Circuit, we project the average monthly revenue for this fund from both Application Fees and court assessed Legal Representation costs to remain similar to the 5 year average before FY 19-20 of approximately \$36,450. The additional revenue from the former PDRTF is estimated by the Office of Economic & Demographic Research. We expect that continued emphasis on directed attorney correspondence with clients and coordination with Court Administration and the Clerks of the Court regarding improved collection activities will help ensure that the monthly revenue projections are realized. Based on recent averages, 40% of these revenues are from Application Fees and 60% are from court assessed Legal Representation costs.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, PD 08's estimated receipts are \$76,388 for FY 2021-2022 and \$76,388 for FY 2022-2023.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	251,348
Less 8% Service Charge	(20,108)
= Receipts Applicable to 5% Assessment	231,240
x 5% State Trust Fund Reserve	11,562

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	251,348
x 8% Service Charge	20,108
FY 2021-22 Receipts Applicable to SCGR	251,348
x 8% Service Charge	20,108

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Eighth Judicial Circuit
	20-2-974008

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	636,801.85	(A)	-	636,801.85
ADD: Other Cash (See Instructions)	26.77	(B)	-	26.77
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: Correct Accounts Receivable Entry		(E)	-	-
Total Cash plus Accounts Receivable	636,828.62	(F)	-	636,828.62
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	6,608.35	(J)	-	6,608.35
Unreserved Fund Balance, 07/01/21	630,220.27	(K)	-	630,220.27 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number: Public Defenders - Eighth Judicial Circuit
20-2-974008

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 630,220.27 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 630,220.27 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 630,220.27 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE

FY 2022-23 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 9th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: To Lan Trinh Le

Telephone #: 407-836-4804

Revenue Estimating Methodology:

The Public Defender Office in the Ninth (9th) Judicial Circuit expects to receive an estimated \$55,000 during FY 2022-2023 from local ordinance defense. This is based on the contracts with Orange county and City of Orlando, Osceola County, City of Apopka and City of Winter Park for the agency to defend citizens violating the local ordinances of the city and county. Rate is \$50/ hr with 30 minutes minimum.

The Public Defender Office in the Ninth (9th) Judicial Circuit expects to receive \$240,000 annually from the Department of Children & Families to provide Counsel Based Competency Enhancement Program.

The Public Defender Office in the Ninth (9th) Judicial Circuit expects to receive \$125,000 from Osceola County for IT assistance. This compensation is from the s.f.28.24 revenue budgets of this county.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Ninth Judicial Circuit
	20-2-339032

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	648,383.05	(A)	-	648,383.05
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	60,000.00	(D)	-	60,000.00
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	708,383.05	(F)	-	708,383.05
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: _____		(J)	-	-
Unreserved Fund Balance, 07/01/21	708,383.05	(K)	-	708,383.05 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Ninth Judicial Circuit
	20-2-339032

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	708,383.05	(A)
--	-------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS		(D)
---	--	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories		(D)
----------------------------------	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	708,383.05	(E)
--	-------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	708,383.05	(F)
--	-------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 9th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: To Lan Trinh Le

Telephone #: 407-836-4804

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1997 and with 24 year history, our collections have been consistently above average every year. Monthly collection data is monitored. If there is a negative change in collections, efforts are in place to determine the cause and ways to improve the collections. The collections have increased in 2020 due to stimulus, third party payments, Driver’s License reinstatement event. Based on this documented data collection, the projections are as follows:

	Estimated Receipts <u>FY21-22</u>	Estimated Receipts <u>FY 22-23</u>
Article V Traffic Fines	\$153,362	\$ 153,362
Fees	\$750,000	\$ 760,000
Restitution	\$953,069	\$ 975,000
Total	\$1,856,431	\$ 1,888,362

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, PD 09’s estimated receipts are \$153,362 for FY 2021-2022 and \$153,362 for FY 2022-2023.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	903,362
Less 8% Service Charge	(72,269)
= Receipts Applicable to 5% Assessment	831,093
x 5% State Trust Fund Reserve	41,555

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	913,362
x 8% Service Charge	73,069
FY 2021-22 Receipts Applicable to SCGR	903,362
x 8% Service Charge	72,269

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Ninth Judicial Circuit
	20-2-974009

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,496,987.54	(A)	-	1,496,987.54
ADD: Other Cash (See Instructions)	53.75	(B)	-	53.75
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: Correct Accounts Receivable Entry		(E)	-	-
Total Cash plus Accounts Receivable	1,497,041.29	(F)	-	1,497,041.29
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	17,058.39	(H)	-	17,058.39
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	18,380.57	(J)	-	18,380.57
Unreserved Fund Balance, 07/01/21	1,461,602.33	(K)	-	1,461,602.33 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number: Public Defenders - Ninth Judicial Circuit
20-2-974009

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,461,602.33 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,461,602.33 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,461,602.33 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender, 10th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Justice Administrative Commission

Telephone #: 850-488-2415

Revenue Estimating Methodology:

The Public Defender in the Tenth Judicial Circuit has staff members who spend a portion of their time on Behavioral Health Court Partnership. The partnership between the Polk County Behavioral Health Court Division (BHC) and the Public Defender's Office addresses the needs of mentally ill and developmentally disabled defendants in the criminal justice system and "provide these defendants, at or below 200% Federal Poverty Level, with the least restrictive treatment, training, support and services necessary to reduce recidivism and ensure public safety."

The Public Defender and Behavioral Health Court Partnership did not reach an agreement for reimbursement during Fiscal Year 2018/2019 for hours worked on Polk County's Behavioral Health Court Program. The Public Defender in the Tenth Judicial Circuit does not anticipate any collection from the Behavioral Health Court Partnership during Fiscal Year 2020/21 or any fiscal year following.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Tenth Judicial Circuit
	20-2-339033

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.00	(A)		0.00
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	0.00	(F)	0.00	0.00
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/21	0.00	(K)	0.00	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Tenth Judicial Circuit
	20-2-339033

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender, 10th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Teresa Carroll

Telephone #: 863-534-4200

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1995 and there now exists a history of collections. Monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to address the change. Based on this documented data collection, the projections were made.

Fiscal Year 2020/2021 Indigent Criminal Defense Trust Fund revenue increased in collections by 12.34% in comparison to Fiscal Year 2019/2020 revenue. As there are no new policies or laws that might help to increase collections, a 5% increase in revenue is estimated for Fiscal Year 2022/2023 and Fiscal Year 2023/2024. This increase is based on an expected increase in the number of clients requesting Public Defender services.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, PD 10's estimated receipts are \$107,946 for FY 2021-2022 and \$107,946 for FY 2022-2023.

	<u>FY 20/21</u>	<u>5%</u>	<u>FY 21/22</u>	<u>5%</u>	<u>FY 22/23</u>
Fees	\$404,730	\$20,236	\$424,966	\$21,248	\$446,214
Restitution	\$541,339	\$27,066	\$568,405	\$28,420	\$596,825
Traffic	<u>\$87,461</u>	<u>N/A</u>	<u>\$ 107,946</u>	<u>N/A</u>	<u>\$ 107,946</u>
Total	\$1,033,530	\$47,302	\$1,101,317	\$49,668	\$1,150,985

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	532,912
Less 8% Service Charge	(42,633)
= Receipts Applicable to 5% Assessment	490,279
x 5% State Trust Fund Reserve	24,514

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	554,160
x 8% Service Charge	44,333
FY 2021-22 Receipts Applicable to SCGR	532,912
x 8% Service Charge	42,633

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Tenth Judicial Circuit
	20-2-974010

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,164,269.16	(A)	-	1,164,269.16
ADD: Other Cash (See Instructions)	37.83	(B)	-	37.83
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: Correct Accounts Receivable		(E)	-	-
Total Cash plus Accounts Receivable	1,164,306.99	(F)	-	1,164,306.99
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	12,717.01	(J)	-	12,717.01
Unreserved Fund Balance, 07/01/21	1,151,589.98	(K)	-	1,151,589.98 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Tenth Judicial Circuit
	20-2-974010

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,151,589.98 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) [] (B)

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description [] (C)

SWFS Adjustment # and Description [] (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS [] (D)

Approved FCO Certified Forward per LAS/PBS [] (D)

A/P not C/F-Operating Categories [] (D)

[] (D)

[] (D)

[] (D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,151,589.98 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,151,589.98 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

**SCHEDULE I TRUST FUND NARRATIVE
 FY 2022-2023 LEGISLATIVE BUDGET REQUEST**

Circuit/Office Name: Public Defender Office, 11th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Sonya Bellinger

Telephone #: 305-545-1907

Revenue Estimating Methodology:

Revenue estimates are based on anticipated contractual receipts. The estimates for each contract are listed below.

REVENUE SOURCE	Anticipated Receipts FY 2021-22	Anticipated Receipts FY 2022-23
PD11 Early Representation Unit-(FS 29.008(2)(c))/ Miami-Dade County	\$1,159,000	\$1,159,000
PD11 County Grant Miami-Dade IT Staff-(FS 29.008(1)(f)(2))/ Miami-Dade County	\$384,000	\$384,000
Local Ordinance Defense - Svc Chg Exempt (Miami-Dade County, Village of Pinecrest, City of Miami Gardens)-(FS 27.51 and 27.54(2))	\$100	\$100
Local Ordinance Defense - Not exempt from Svc Chg (Cities of Hialeah, Miami, Miami Beach and Town of Miami Lakes)-(FS 27.51 and 27.54(2))	\$15,000	\$15,000
Total anticipated receipts	\$1,558,100	\$1,558,100

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	15,000
Less 8% Service Charge	(1,200)
= Receipts Applicable to 5% Assessment	13,800
x 5% State Trust Fund Reserve	690

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	15,000
x 8% Service Charge	1,200
FY 2021-22 Receipts Applicable to SCGR	15,000
x 8% Service Charge	1,200

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023 Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	Public Defenders - Eleventh Judicial Circuit
LAS/PBS Fund Number:	20-2-339031

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,172,401.41	(A)		2,172,401.41
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	2,172,401.41	(F)	-	2,172,401.41
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)		(J)		-
1Unreserved Fund Balance, 07/01/20	2,172,401.41	(K)	-	2,172,401.41 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Public Defenders - Eleventh Judicial Circuit
20-2-339031

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 2,172,401.41 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 2,172,401.41 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 2,172,401.41 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 11th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Sonya Bellinger

Telephone # 305-545-1907

Revenue Estimating Methodology:

Effective July 1, 2018 the Public Defenders Revenue Trust Fund was merged into the Indigent Criminal Defense Trust Fund (“ICDTF”). As a result, revenues for the ICDTF now include the Article V Traffic Fines Assessment.

ICDTF Application Fees & Restitution –This agency has based the estimates upon revenue averages from the prior three fiscal year collections, including adjusting for anomalies in collections due to the Pandemic with FY 19-20 and FY 20-21. Since we are in the recovery stages from COVID, PD11 is anticipating the FY21-22 collections will be more in line with prior year collection averages. Based on the unknowns at this time, we would request the ability to revise later in the current fiscal year when there is more actual collection data to review and amend both current and request year totals as needed.

In addition, the office will continue to work with the Clerk of the Courts and other agencies who accept payments from our clients in order to maximize collections.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2020 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, PD 11’s estimated receipts are \$399,904 for FY 2021-2022 and \$399,904 for FY 2022-2023.

We anticipate that collections for the current fiscal year 2021-22 as well as fiscal year 2022-23 will be as outlined below.

		Estimates	Estimates
		FY21-22	FY22-23
App fee	0100	510,000	510,000
Restitution	1204	385,000	385,000
ID Fraud	1204	5,000	5,000
Traffic Fines	1225	399,904	399,904
TOTALS:		1,299,904	1,299,904

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	909,904
Less 8% Service Charge	(72,792)
= Receipts Applicable to 5% Assessment	837,112
x 5% State Trust Fund Reserve	41,856

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	909,904
x 8% Service Charge	72,792
FY 2021-22 Receipts Applicable to SCGR	909,904
x 8% Service Charge	72,792

Explanation of Schedule I, Section III Accounting Adjustments:

Not applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Eleventh Judicial Circuit
	20-2-974011

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,543,531.55	(A)		2,543,531.55
ADD: Other Cash (See Instructions)	140.13	(B)		140.13
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	3,345.35	(D)		3,345.35
ADD: Correct Accounts Receivable		(E)		-
Total Cash plus Accounts Receivable	2,547,017.03	(F)	-	2,547,017.03
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)	15,131.23	(J)		15,131.23
Unreserved Fund Balance, 07/01/21	2,531,885.80	(K)	-	2,531,885.80 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Eleventh Judicial Circuit
	20-2-974011

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 2,531,885.80 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) [] (B)

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description [] (C)

SWFS Adjustment # and Description [] (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS [] (D)

Approved FCO Certified Forward per LAS/PBS [] (D)

A/P not C/F-Operating Categories [] (D)

[] (D)

[] (D)

[] (D)

ADJUSTED BEGINNING TRIAL BALANCE: 2,531,885.80 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 2,531,885.80 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: Public Defender, 12th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Maryanne Conlan

Telephone #: 941-861-4528

Revenue Estimating Methodology:

Ordinance Defense Contracts: Estimates are based on the inter-local agreements with Sarasota City Police Department, Longboat Key Police Department and Sarasota and Manatee Sheriff's Department wherein the Public Defender's Office, 12th Circuit defends indigent persons charged with a violation of a city/county ordinance.

First appearances are \$50 for the first hour and \$25 each for an additional half hour, pleas are \$100 per plea and trials are \$500 per trial.

Drug Court Reimbursement/Specialized Court: Per Chapter 29, Florida Statutes requires county funding of local requirements, those specialized court programs adopted by the Circuit that include Specialty Courts such as Drug Court, Mental Health Court, DUI Court, Mental Health, Early Case Resolution, Court's Assisting Veteran's, Comprehensive Treatment Court and Preventing Unnecessary Incarceration Court.

Sarasota and Manatee Counties reimburse the salaries and benefits of a FTE attorney for Drug Court (1) full time and (1) .50% Attorney, 2 partial legal assistant (1.75%) in both counties. Sarasota County reimburses for a (2) partial attorneys for DUI Court, Mental Health Court and (1) partial legal assistants for DUI Court and Mental Health.

IT Contract: Per Chapter 29, Florida Statutes requires county funding for IT Services and the County has agreed to compensate the agency pursuant to Article V guidelines.

Sarasota, Manatee and Desoto County reimburses the salaries and benefits of (2) full time IT people in Sarasota and (1) IT people in Manatee County. The Systems IT Administrator person in both counties handles all BOMS, STAC and other IT related issues for the Sarasota Office. The other 1 IT person handles scanning, forms and assists the Systems Administrator with other projects and duties.

Mental Health Court- Per Chapter 29, Florida Statutes requires county funding of local requirements, those specialized court programs adopted by the Circuit that include Specialty Courts such as Drug Court, Mental Health Court, DUI Court, Mental Health, Early Case Resolution, Court's Assisting Veteran's, Comprehensive Treatment Court and Preventing Unnecessary Incarceration Court. Assisting clients with Mental Health issues, finding placement in appropriate programs and assisting them with medications requirements.

DUI Court- Per Chapter 29, Florida Statutes requires county funding of local requirements, those specialized court programs adopted by the Circuit that include Specialty Courts such as Drug Court, Mental Health Court, DUI Court, Mental Health, Early Case Resolution, Court's Assisting Veteran's, Comprehensive Treatment Court and Preventing Unnecessary Incarceration Court. A Diversion program for DUI offenders to alleviate the caseload with regular misdemeanor cases.

Courts Assisting Veteran's Contract: Per Chapter 29, Florida Statutes requires county funding of local requirements, those specialized court programs adopted by the Circuit that include Specialty Courts such as Drug Court, Mental Health Court, DUI Court, Mental Health, Early Case Resolution, Court's Assisting Veteran's, Comprehensive Treatment Court and Preventing Unnecessary Incarceration Court. Assist Veterans with programs geared towards helping them with criminal cases with the assistance of the Veteran's Hospital programs.

Sarasota County through Court Administration reimburses the salaries and benefits of (1) full-time Veterans Coordinators for Court's Assisting Veterans.

Comprehensive Treatment Court: Per Chapter 29, Florida Statutes requires county funding of local requirements, those specialized court programs adopted by the Circuit that include Specialty Courts such as Drug Court, Mental Health Court, DUI Court, Mental Health, Early Case Resolution, Court's Assisting Veteran's, Comprehensive Treatment Court and Preventing Unnecessary Incarceration Court.

Sarasota County reimburses the salaries and benefits for (1) .25 Assistant Public Defender and (1) .50 Legal Assistant I.

Preventing Unnecessary Incarceration Court: Per Chapter 29, Florida Statutes requires county funding of local requirements, those specialized court programs adopted by the Circuit that include Specialty Courts such as Drug Court, Mental Health Court, DUI Court, Mental Health, Early Case Resolution, Court's Assisting Veteran's, Comprehensive Treatment Court and Preventing Unnecessary Incarceration Court. These Violation of Probation cases take the caseload of the line attorneys who handle serious cases and are also considered a fast track program with a quicker outcome and less jail time.

Early Case Resolution-(New Program)- Per Chapter 29, Florida Statutes requires county funding of local requirements, those specialized court programs adopted by the Circuit that include Specialty Courts such as Drug Court, Mental Health Court, DUI Court, Mental Health, Early Case Resolution, Court’s Assisting Veteran’s, Comprehensive Treatment Court and Preventing Unnecessary Incarceration Court.

Sarasota County through Court Administration reimburses the salaries and benefits of (1) full time Assistant Public Defender and (1) full time for a Legal Assistant I. This is a fast track diversion program known as Jail Sweep for less serious cases like felonies or misdemeanor cases that are not facing a long-term jail sentence.

	FY21-22	FY22-23
County/City Ordinance Defense Contracts	\$ 31,190	\$ 33,062
Drug Court-Sarasota	\$191,116	\$196,850
Drug Court-Manatee	\$185,083	\$190,636
IT Contract-Desoto	\$ 11,735	\$ 12,088
IT Contract-Manatee	\$ 86,327	\$ 88,917
IT Contract-Sarasota	\$284,327	\$292,857
Courts Assisting Veteran’s Court-S	\$ 83,942	\$ 86,461
Comprehensive Treatment Court-S	\$ 79,284	\$ 81,663
Preventing Unnecessary Incarceration Court-S	\$188,838	\$194,504
Early Case Resolution-S	\$148,842	\$153,307
Mental Health-S	\$ 11,329	\$ 11,669
DUI Court-S	\$ 16,115	\$ 16,599
Total	\$1,318,947	\$1,359,458

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	31,190
Less 8% Service Charge	(2,495)
= Receipts Applicable to 5% Assessment	28,695
x 5% State Trust Fund Reserve	1,435

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	33,062
x 8% Service Charge	2,645
FY 2021-22 Receipts Applicable to SCGR	31,190
x 8% Service Charge	2,495

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Twelfth Judicial Circuit
	20-2-339035

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,210,723.25	(A)	-	1,210,723.25
ADD: Other Cash (See Instructions)	2,850.00	(B)	-	2,850.00
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	286,178.16	(D)	-	286,178.16
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	1,499,751.41	(F)	-	1,499,751.41
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	481,038.39	(H)	-	481,038.39
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	12.00	(J)	-	12.00
Unreserved Fund Balance, 07/01/21	1,018,701.02	(K)	-	1,018,701.02 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Public Defenders - Twelfth Judicial Circuit
 20-2-339035

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,018,701.02 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) [] (B)

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description [] (C)

SWFS Adjustment # and Description [] (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS [] (D)

Approved FCO Certified Forward per LAS/PBS [] (D)

A/P not C/F-Operating Categories [] (D)

[] (D)

[] (D)

[] (D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,018,701.02 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,018,701.02 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: Public Defender, 12th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Maryanne Conlan

Telephone #: 941-861-4528

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1997 and now there exists a 24 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

There are no new policies or laws that might help to increase collections since the 2009 changes to 938.29, F. S., which increased funds deposited into the ICDTF to 100% from 25%, estimated growth for fiscal years 2019/2020 is expected to be around **3% in fees** and 2022/2023 is expected to be around **3% in fees**. A few years ago, we had more meetings with all of the Clerk's Office in the 12th Circuit and explained how important those fees are to the Public Defender's Office and made sure they were being collected first before the other fines. Since then we've seen increases over the years, due to their aggressive collections and payment plans with our clients.

The primary revenue source for this trust fund is derived from application fees and article V traffic assessment which is not currently exempt from the 8% service charge to General Revenue.

The ICDTF was established on January 1, 1995 and there now exists a 24-year history of collections. Monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to address the change. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is

subsequently corrected. Based on this documented data collection, the projections were made.

The Public Defender Revenue Trust Fund was merged into the ICDTF during budget year 2018-2019. Projections for Article V Traffic Assessment were received from Justice Administration Commission in August 2018 along with discussion on \$250 Surcharge that circuits should receive.

QUALIFYING LANGUAGE:

The Public Defender’s Office in the 12th Circuit for over the past four years we have average of \$510,646 annually in collections, which includes restitution and application fees. Projections are based on past collections.

There are no new policies or laws that might help to increase collections since the 2009 changes to 938.29, F. S., which increased funds deposited into the ICDTF to 100% from 25%, estimated growth for fiscal years 2019/2020 is expected to be around **1% in fees** and 2020/2021 is expected to be around **1% in fees**. Several years ago, we had more meetings with all of the Clerk’s Office in the 12th Circuit and explained how important those fees are to the Public Defender’s Office and made sure they were being collected first before the other fines. Since then we’ve seen increases over the years, due to their aggressive collections and payment plans with our clients.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, PD 12’s estimated receipts are \$135,782 for FY 2021-2022 and \$135,782 for FY 2022-2023.

The Surcharge is not known at this time except for \$250.

	Estimated Receipts <u>FY 21/22</u>	Estimated Increase <u>_____</u>	Estimated Receipts <u>FY 22/23</u>
Fees \$	\$283,127	3%	\$291,621
Restitution \$	\$302,735	3%	\$311,817
RevTrust \$	\$135,782	0%	\$135,782
\$250 Surcharge	\$250		\$250
Subtotal \$	\$721,894	3%	\$739,470

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	418,909
Less 8% Service Charge	(33,513)
= Receipts Applicable to 5% Assessment	385,396
x 5% State Trust Fund Reserve	19,270

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	427,403
x 8% Service Charge	34,192
FY 2021-22 Receipts Applicable to SCGR	418,909
x 8% Service Charge	33,513

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Twelfth Judicial Circuit
	20-2-974012

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	388,785.11	(A)	-	388,785.11
ADD: Other Cash (See Instructions)	47.58	(B)	-	47.58
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	725.48	(D)	-	725.48
ADD: Correct Accounts Receivable Entry		(E)	-	-
Total Cash plus Accounts Receivable	389,558.17	(F)	-	389,558.17
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	9,659.28	(J)	-	9,659.28
Unreserved Fund Balance, 07/01/21	379,898.89	(K)	-	379,898.89 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number: Public Defenders - Twelfth Judicial Circuit
20-2-974012

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 379,898.89 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 379,898.89 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 379,898.89 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender, 13th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund ID, FID# 2339

Name of Person Completing This Form: Daniel Raysin

Telephone #: 813-307-4004

Revenue Estimating Methodology:

Ordinance Defense Contracts: Estimates are based on interlocal agreements with Hillsborough County, City of Tampa, City of Temple Terrace, and Plant City wherein the Public Defender's Office, 13th Judicial Circuit defends indigent persons charged with a violation of a city or county ordinance. The rate with the Hillsborough County Board of County Commissioners for County Ordinances is \$200 per case. The rate with the City of Tampa is \$50 per case. The rate with the City of Temple Terrace is \$50 per case. The rate with Plant City is \$50 per case.

County IT Contract: Estimates are based on the amount approved by the Hillsborough County Board of County Commissioners for salaries and benefits for Information Technology staff and interpreter services of the Public Defender's Office, 13th Judicial Circuit. Hillsborough County has agreed to compensate the agency pursuant to Article V guidelines. The total reimbursable compensation for FY2020-2021 is \$459,888.

Veteran's Service Program: The Public Defender's Office will be awarded \$106,86 for the Veteran's Service Initiative through Hillsborough County. This is three-year funding from Department of Justice that ends on September 30, 2021. Total funds have been renewed for another 3 years.

Mental Health Jail Diversion Program: The Public Defender's Office is working with Hillsborough County Sheriff's Office on identifying potential post-arrest candidates for determination as to their eligibility for diversion to the Pre-Arrest Intercept Program. For eligible cases, the Public Defender's Office prepares the court order and obtains the court signature, which authorizes the PIP diversion. The contractual services are from October to September each year until funds expire with the Hillsborough County Sheriff's Office.

	<u>FY 21/22</u>	<u>FY22/23</u>
County/City Ordinance Defense Contracts	\$ 37,500	\$ 37,500
County IT/Interpretation Contract	\$459,888	\$459,888
Veteran's Service Program	\$109,717	\$109,717
Mental Health Jail Diversion Program	<u>\$ 117,000</u>	<u>\$117,000</u>
Total	<u>\$724,105</u>	<u>\$724,105</u>

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	154,500
Less 8% Service Charge	(12,360)
= Receipts Applicable to 5% Assessment	142,140
x 5% State Trust Fund Reserve	7,107

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	154,500
x 8% Service Charge	12,360
FY 2021-22 Receipts Applicable to SCGR	154,500
x 8% Service Charge	12,360

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100306 of (\$496) was made to increase the Service Charge to General Revenue payable.

Statewide Financial Services adjustment #B2100355 of (\$121,302) was made for non-operating Accounts Payable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Thirteenth Judicial Circuit
	20-2-339038

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,867,132.83	(A)		1,867,132.83
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	583,888.00	(D)		583,888.00
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	2,451,020.83	(F)	-	2,451,020.83
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)	121,302.00	121,302.00
LESS: Other Accounts Payable (SCGR)		(J)	496.00	496.00
Unreserved Fund Balance, 07/01/21	2,451,020.83	(K)	(121,798.00)	2,329,222.83 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Public Defenders - Thirteenth Judicial Circuit
20-2-339038

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 2,451,020.83 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B2100306 SCGR Payable (496.00) (C)

SWFS Adjustment # B2100355 Non Operating A/P (121,302.00) (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 2,329,222.83 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 2,329,222.83 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender, 13th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Daniel Raysin

Telephone #: 813-307-4004

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1995 and there now exists over 26 years of historical collection data. Monthly collection data is compiled and distributed by the Florida Public Defender’s Association and monitored by this office. If there is a negative change in collections, efforts are immediately taken to identify and address the change.

Qualifying Language:

Since Fiscal Year 08/09, the Indigent Criminal Defense Trust Fund for the Office of the Public Defender, 13th Judicial Circuit has seen nominal increases in collections. Based upon current collections and the reopening of the courts, our Circuit’s assessment and collection of Fees and Fines for FY 22/23 will increase.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, PD 13’s estimated receipts are \$295,032 for FY 2021-2022 and \$295,032 for FY 2022-2023.

	Estimated Revenues <u>FY 21/22</u>	Estimated Revenues <u>FY 22/23</u>	
Fees:	\$242,303	\$314,585	Indigent Criminal Defense Fees
Fines:	<u>\$253,272</u>	<u>\$277,001</u>	Restitution (Fines)
	\$495,575	\$591,586	

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	537,335
Less 8% Service Charge	(42,987)
= Receipts Applicable to 5% Assessment	494,348
x 5% State Trust Fund Reserve	24,717

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	609,617
x 8% Service Charge	48,769
FY 2021-22 Receipts Applicable to SCGR	537,335
x 8% Service Charge	42,987

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Thirteenth Judicial Circuit
	20-2-974013

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,687,001.68	(A)	-	2,687,001.68
ADD: Other Cash (See Instructions)	103.39	(B)	-	103.39
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: Correct Accounts Receivable		(E)	-	-
Total Cash plus Accounts Receivable	2,687,105.07	(F)	-	2,687,105.07
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	13,970.83	(J)	-	13,970.83
Unreserved Fund Balance, 07/01/21	2,673,134.24	(K)	-	2,673,134.24 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Thirteenth Judicial Circuit
	20-2-974013

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="2,673,116.74"/> (A)
--	---

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
---	--------------------------

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
---	--------------------------

Approved FCO Certified Forward per LAS/PBS	<input type="text"/> (D)
--	--------------------------

A/P not C/F-Operating Categories	<input type="text" value="17.50"/> (D)
----------------------------------	--

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="2,673,134.24"/> (E)
--	---

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="2,673,134.24"/> (F)
--	---

DIFFERENCE:	<input type="text" value="0.00"/> (G)*
--------------------	--

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender, 14th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund ID, FID# 2339

Name of Person Completing This Form: June Garcia

Telephone #: 850-482-9366

Revenue Estimating Methodology:

Ordinance Defense Contracts: Entities are billed \$50.00 an hour for ordinance violation cases that are not ancillary to a state charge.

300 hours x \$50.00 = \$15,000

Bay County IT Contract: The agency is reimbursed for the cost of IT personnel located in our Bay County office.

Ordinance Defense Contract	\$15,000
IT Contract	\$59,907

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	15,000
Less 8% Service Charge	(1,200)
= Receipts Applicable to 5% Assessment	13,800
x 5% State Trust Fund Reserve	690

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	15,000
x 8% Service Charge	1,200
FY 2021-22 Receipts Applicable to SCGR	15,000
x 8% Service Charge	1,200

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Fourteenth Judicial Circuit
	20-2-339039

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	95,562.78	(A)	-	95,562.78
ADD: Other Cash (See Instructions)	6,134.21	(B)	-	6,134.21
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	5,820.21	(D)	-	5,820.21
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	107,517.20	(F)	-	107,517.20
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	61.00	(J)	-	61.00
Unreserved Fund Balance, 07/01/21	107,456.20	(K)	-	107,456.20 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Public Defenders - Fourteenth Judicial Circuit
20-2-339039

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 107,456.20 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 107,456.20 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 107,456.20 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: Public Defender Office, 14th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: June Garcia

Telephone #: 850-482-9366

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1995 and now there exists a 25 year history of collections. Monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to determine the reasons for this change. Most of the time when a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. This documented data collection was used in making the projections.

There are no new policies or laws that might help to increase collections since the 2009 changes to 938.29, F.S., which increased funds deposited into the ICDTF from 25% of collections to 100%, estimated growth for fiscal years 2021/2022 is expected to be around 0% and 2022/2023 is expected to be around 1%. This increase is based on an expected increase in the number of clients requesting Public Defender services.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, PD 14's estimated receipts are \$63,383 for FY 2021-2022 and \$63,383 for FY 2022-2023.

ICDTF Fees	225,414
ICDTF Restitution/Refunds	<u>548,076</u>
<u>Total ICDTF 2021/2022</u>	<u>773,490</u>

ICDTF Fees	227,668
ICDTF Restitution/Refunds	<u>553,556</u>
<u>Total ICDTF 2022/2023</u>	<u>781,224</u>

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	288,797
Less 8% Service Charge	(23,104)
= Receipts Applicable to 5% Assessment	265,693
x 5% State Trust Fund Reserve	13,285

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	291,051
x 8% Service Charge	23,284
FY 2021-22 Receipts Applicable to SCGR	288,797
x 8% Service Charge	23,104

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Fourteenth Judicial Circuit
	20-2-974014

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,932,767.13	(A)	-	1,932,767.13
ADD: Other Cash (See Instructions)	22.22	(B)	-	22.22
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: Correct Accounts Receivable Entry		(E)	-	-
Total Cash plus Accounts Receivable	1,932,789.35	(F)	-	1,932,789.35
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	5,237.71	(H)	-	5,237.71
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	8,107.32	(J)	-	8,107.32
Unreserved Fund Balance, 07/01/21	1,919,444.32	(K)	-	1,919,444.32 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Fourteenth Judicial Circuit
	20-2-974014

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,919,444.32 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,919,444.32 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,919,444.32 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Circuit, 15th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund ID, FID# 2339

Name of Person Completing This Form: Scott McWebb

Telephone #: 561-355-7654

Revenue Estimating Methodology:

Revenue estimates for FY 2021 - 2022 and FY 2022 - 2023 are determined strictly based on grant and local agreement contracts with this agency. There is no other methodology utilized. The present budget authority allows for these grants and agreements. The totals would change only if there were additional authority being requested or a new grant/agreement or the funding dollars increase/decrease for an existing grant/agreement.

Local Ordinance County Agreement:	\$ 12,000.
Royal Palm Beach Municipal Agreement:	\$ 1,200.
West Palm Beach Municipal Agreement:	\$ 7,200.
City of Delray Beach Municipal Agreement:	\$ 1,800.
City of Lake Worth Municipal Agreement:	\$ 8,400.
Palm Beach County CJC Grant Client Navigator:	\$ 303,662.
Paper Record Reduction Project – Reimbursement	<u>\$ 70,000.</u>
Total:	\$ 404,262.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	100,600
Less 8% Service Charge	(8,048)
= Receipts Applicable to 5% Assessment	92,552
x 5% State Trust Fund Reserve	4,628

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	100,600
x 8% Service Charge	8,048
FY 2021-22 Receipts Applicable to SCGR	100,600
x 8% Service Charge	8,048

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023 Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	Public Defenders - Fifteenth Judicial Circuit
LAS/PBS Fund Number:	20-2-339042

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	179,641.78	(A)	-	179,641.78
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	62,310.55	(D)	-	62,310.55
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	241,952.33	(F)	-	241,952.33
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	584.00	(J)	-	584.00
Unreserved Fund Balance, 07/01/21	241,368.33	(K)	-	241,368.33 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Fifteenth Judicial Circuit
	20-2-339042

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="241,368.33"/> (A)
--	---

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
---	--------------------------

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
---	--------------------------

Approved FCO Certified Forward per LAS/PBS	<input type="text"/> (D)
--	--------------------------

A/P not C/F-Operating Categories	<input type="text"/> (D)
----------------------------------	--------------------------

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="241,368.33"/> (E)
--	---

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="241,368.33"/> (F)
--	---

DIFFERENCE:	<input type="text" value="0.00"/> (G)*
--------------------	--

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE

FY 2022-2022 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: Public Defender Office, 15th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Scott McWebb

Telephone #: 561-355-7654

Revenue Estimating Methodology:

The Office of the Public Defender; 15th Judicial Circuit is estimating that collections for FY 2021 - 2022 Fine and Restitution will be about the same as last year since court operations are still returning to pre-pandemic levels. The Office did make a correction to the Fine and Restitution collected in November 2020 due to a large increase in collections due to an organization that paid fees and fines for citizens to regain their voting rights. For November amounts we used figures from prior two fiscal years to obtain an average.

For FY 2021 – 2022 The Office is estimating: Fees to be \$542,035 and Restitution to be \$668,843. Fraud Use of Personal ID the Office is using an average for the last two fiscal years of \$5,845. Which are the two years with fines collected each month.

For FY 2022 – 2023 we are using the percentage increase between the two prior fiscal years (FY 2017 - 2018 and FY 2018 - 2019) to the pandemic to come up with the percentage increase for estimating Fees .92% and Restitution 8%. The Office is estimating Fees to be \$547,022 and Restitution to be \$722,350 for FY 2022-2023. For Fraud Use of Personal ID the Office is using the percentage increase from FY 2019 - 2020 to FY 2020 - 2021 of 84%. The Office is estimating Fraud Use of Personal ID to be \$10,755 for FY 2022 – 2023.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, PD 15’s estimated receipts are \$186,932 for FY 2021-2022 and \$186,932 for FY 2022-2023.

Therefore, our FY 2021 – 2022 Estimates:

Article V Fines: 186,932 Fees: \$542,035 Restitution: \$668,843 Fraud Use of Personal ID \$5,845

Total \$1,403,655

Therefore, our FY 2022 – 2023 Estimates:

Article V Fines: \$186,932 Fees: \$547,022 Restitution: \$722,350 Fraud Use of Personal ID: \$10,755

Total \$1,467,059

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	728,967
Less 8% Service Charge	(58,317)
= Receipts Applicable to 5% Assessment	670,650
x 5% State Trust Fund Reserve	33,532

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	733,954
x 8% Service Charge	58,716
FY 2021-22 Receipts Applicable to SCGR	728,967
x 8% Service Charge	58,317

Explanation of Schedule I, Section III Accounting Adjustments:

Not applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Fifteenth Judicial Circuit
	20-2-974015

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	3,875,969.53	(A)	-	3,875,969.53
ADD: Other Cash (See Instructions)	65.51	(B)	-	65.51
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: Correct Accounts Receivable Entry		(E)	-	-
Total Cash plus Accounts Receivable	3,876,035.04	(F)	-	3,876,035.04
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	17,366.46	(J)	-	17,366.46
Unreserved Fund Balance, 07/01/21	3,858,668.58	(K)	-	3,858,668.58 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Fifteenth Judicial Circuit
	20-2-974015

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	3,858,656.33	(A)
--	---------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS		(D)
---	--	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories	12.25	(D)
----------------------------------	-------	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	3,858,668.58	(E)
--	---------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	3,858,668.58	(F)
--	---------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Circuit, 16th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund ID, FID# 2339

Name of Person Completing This Form: Alyssa Curry

Telephone # 305-295-3141

Revenue Estimating Methodology

The 16th Circuit has two sources of revenue for the Grants and donations Trust fund. There are contracts for Municipal Ordinance Defense with the City of Key West and the Monroe County Board of County Commissioners. The actual revenue for FY 20/21 was \$3,350. The projected amount for FY 21/22 is based on the projected number of cases or \$3,417 and for FY 22/23 \$3,484. The number of cases for FY 20/21 have been impacted due to the pandemic and could possibly remain low during the next year. It is possible for these cases to see a steady rise due to high travel to the area therefore, the revenue is projected to increase by 2% for FY 21/22 and FY22/23.

	<u>FY 20/21</u>	<u>2%</u>	<u>FY 21/22</u>	<u>2%</u>	<u>FY 22/23</u>
Local Ord.	\$3,350	\$67	\$3,417	\$68	\$3,484
Defense	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Total	\$ 3,350	\$ 67	\$3,417	\$68	\$3,484

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Sixteenth Judicial Circuit
	20-2-339026

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	28,292.91	(A)		28,292.91
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	28,292.91	(F)	-	28,292.91
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	28,292.91	(K)	-	28,292.91 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Public Defenders - Sixteenth Judicial Circuit
20-2-339026

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 28,292.91 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 28,292.91 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 28,292.91 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 16th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Alyssa Curry

Telephone # 305-295-3141

Revenue Estimating Methodology

Fiscal Year 2020/2021 Indigent Criminal Defense Trust Fund revenue increased in collections in comparison to Fiscal Year 2019/2020 revenue. This Agency in conjunction with the Clerk’s Office implemented new procedures during the latter part of fiscal year to bolster collections. As there are no new policies or laws that might help to increase collections, a 5% increase in revenue is estimated for Fiscal Year 2021/2022 and Fiscal Year 2022/2023. This increase is based on an expected increase in the number of clients requesting Public Defender services. The Article V Traffic Assessment total estimated revenue is per JAC’s Article V Revenue Estimating Conference.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2020 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, PD 16’s estimated receipts are \$42,602 for FY 2021-2022 and \$42,602 for FY 2022-2023.

	<u>FY 20/21</u>	<u>5%</u>	<u>FY 21/22</u>	<u>5%</u>	<u>FY 22/23</u>
Fees	\$ 58,552	\$2,927	\$61,479	\$3,073	\$64,552
Restitution	\$ 42,272	\$2,113	\$44,385	\$2,219	\$46,604

Traffic	<u> </u>	<u> </u>	<u>\$42,602</u>	<u> </u>	<u>\$42,602</u>
Total	\$100,824	\$5,040	\$ 148,466	\$5,292	\$153,758

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	104,081
Less 8% Service Charge	(8,326)
= Receipts Applicable to 5% Assessment	95,755
x 5% State Trust Fund Reserve	4,788

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	107,154
x 8% Service Charge	8,572
FY 2021-22 Receipts Applicable to SCGR	104,081
x 8% Service Charge	8,326

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Sixteenth Judicial Circuit
	20-2-974016

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	528,905.45	(A)	-	528,905.45
ADD: Other Cash (See Instructions)	14.92	(B)	-	14.92
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: Correct Accounts Receivable Entry		(E)	-	-
Total Cash plus Accounts Receivable	528,920.37	(F)	-	528,920.37
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	2,067.37	(J)	-	2,067.37
Unreserved Fund Balance, 07/01/21	526,853.00	(K)	-	526,853.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number: Public Defenders - Sixteenth Judicial Circuit
20-2-974016

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: Public Defender 17th Judicial Circuit

Trust Fund Name: Grants & Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Ralph Oquendo

Telephone # 954-831-8688

Revenue Estimating Methodology:

The revenue estimates are based upon our County IT budget request for our technology needs such as IT employee reimbursement to the state, computer software and hardware, and maintenance expenses on computers and printers. Broward County receives the revenues from the \$2 technology fund and uses those funds to finance our IT request.

The receipts are based upon the technology needs for each fiscal year. Due to the pandemic, our technology consulting fees, hardware and software needs have greatly increased. Staff has also been hired to assist with zoom and remote visitations. The County has allowed us to reallocate amongst our funds to shift appropriations to our needs. The Grants and Donations Trust Fund for the Public Defender Office in the Seventeenth Judicial Circuit is funded by a County budget request each fiscal year. Our County IT 2021-22 budget is pending approval. If approved it will be \$1,338,773. For the LBR request year, the projected need is \$1,523.00

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023 Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	Public Defenders - Seventeenth Judicial Circuit
LAS/PBS Fund Number:	20-2-339049

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	724,107.64	(A)	-	724,107.64
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	724,107.64	(F)	-	724,107.64
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: _____		(J)	-	-
Unreserved Fund Balance, 07/01/21	724,107.64	(K)	-	724,107.64 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Seventeenth Judicial Circuit
	20-2-339049

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="724,107.64"/> (A)
--	---

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
---	--------------------------

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
---	--------------------------

Approved FCO Certified Forward per LAS/PBS	<input type="text"/> (D)
--	--------------------------

A/P not C/F-Operating Categories	<input type="text"/> (D)
----------------------------------	--------------------------

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="724,107.64"/> (E)
--	---

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="724,107.64"/> (F)
--	---

DIFFERENCE:	<input type="text" value="0.00"/> (G)*
--------------------	--

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: Public Defender 17th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Ralph Oquendo

Telephone # 954-831-8688

Revenue Estimating Methodology:

The revenue estimates are based upon anticipated corrections in our clerk’s collection process. Our clerk is presently not assessing the ICDTF application fees on 50% of our cases. This error has also affected the assessment of the Restitution as well. Our office has been asking for the corrections to their system to not only improve our future receipts but also to collect on our past cases that were not properly assessed. If these corrections are implemented our receipts in both categories will be projected as follows:

Application fees: \$59,975 per month annualized \$719,706

Restitution: \$47,468 per month annualized \$569,626

Traffic Tickets \$17,500 per month annualized \$210,000

The estimates were created by reviewing similar sized circuits that have collection agencies and appropriate procedures in assessing fees by using their monthly revenue totals to create average revenue for each category.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2020-2021, PD 17’s anticipated revenues are \$230,901 in FY 2021-2022 and \$230,901 in FY 2022-2023.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	819,388
Less 8% Service Charge	(65,551)
= Receipts Applicable to 5% Assessment	753,837
x 5% State Trust Fund Reserve	37,692

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	950,607
x 8% Service Charge	76,049
FY 2021-22 Receipts Applicable to SCGR	819,388
x 8% Service Charge	65,551

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Seventeenth Judicial Circuit
	20-2-974017

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	920,550.18	(A)	-	920,550.18
ADD: Other Cash (See Instructions)	80.90	(B)	-	80.90
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: Correct Accounts Receivable Entry	-	(E)	-	-
Total Cash plus Accounts Receivable	920,631.08	(F)	-	920,631.08
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	9,374.27	(J)	-	9,374.27
Unreserved Fund Balance, 07/01/21	911,256.81	(K)	-	911,256.81 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number: Public Defenders - Seventeen Judicial Circuit
20-2-974017

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 911,256.81 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 911,256.81 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 911,256.81 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office: Public Defender Office, 18th Judicial Circuit
Trust Fund Name: Grants and Donations Trust Fund, FID# 2339
Name of Person Completing This Form: Carrie LeBeau
Telephone #: 321-617-7373

Revenue Estimating Methodology:

The Grants and Donations Trust Fund for the Eighteenth Judicial Circuit Public Defender receives revenue each year from Brevard and Seminole Counties. Each county appropriates funding in their annual budget to provide for the information technology needs of this office, as required by Chapter 29.008 Florida Statutes. Revenues for the Grants and Donations Trust Fund were estimated by utilizing the appropriated budget amounts, as approved by the respective Board of County Commissioners.

Revenue Source	Est. FY 2021-22	Est. FY 2022-23
Local Ordinance Defense Fees	\$5,000	\$5,000
Seminole County IT Personnel	\$180,000	\$180,000
Brevard County IT Personnel	\$75,000	\$75,000
Total	\$260,000	\$260,000

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	5,000
Less 8% Service Charge	(400)
= Receipts Applicable to 5% Assessment	4,600
x 5% State Trust Fund Reserve	230

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	5,000
x 8% Service Charge	400
FY 2021-22 Receipts Applicable to SCGR	5,000
x 8% Service Charge	400

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Eighteenth Judicial Circuit
	20-2-339050

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	259,999.50	(A)		259,999.50
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	259,999.50	(F)	-	259,999.50
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	259,999.50	(K)	-	259,999.50 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Public Defenders - Eighteenth Judicial Circuit
20-2-339050

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Public Defender Office, 18th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Carrie LeBeau

Telephone #: 321-617-7373

Revenue Estimating Methodology:

The Indigent Criminal Defense Trust Fund (ICDTF) receives revenue from the Department of Revenue through payments made by the Brevard County and Seminole County respective Clerk of the Courts. The amounts collected and paid to the Department of Revenue by the clerks are defined by Florida Statute, Chapters 27 and 938.

Revenue estimates for the ICDTF have been derived by utilizing the previous year total collections and deposits, as reported by the Department of Revenue to the Justice Administrative Commission. Revenue estimates for FY2021-22 and FY2022-23 are \$642,000 for Application Fees and \$858,000 for Restitution.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, PD 18's estimated receipts are \$102,020 for FY 2021-2022 and \$102,020 for FY 2022-2023.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	744,020
Less 8% Service Charge	(59,522)
= Receipts Applicable to 5% Assessment	684,498
x 5% State Trust Fund Reserve	34,225

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	744,020
x 8% Service Charge	59,522
FY 2021-22 Receipts Applicable to SCGR	744,020
x 8% Service Charge	59,522

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Eighteenth Judicial Circuit
	20-2-974018

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,708,904.88	(A)	-	1,708,904.88
ADD: Other Cash (See Instructions)	35.75	(B)	-	35.75
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	7,318.54	(D)	-	7,318.54
ADD: Correct Accounts Receivable Entry		(E)	-	-
Total Cash plus Accounts Receivable	1,716,259.17	(F)	-	1,716,259.17
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	169,852.96	(H)	-	169,852.96
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	17,692.57	(J)	-	17,692.57
Unreserved Fund Balance, 07/01/21	1,528,713.64	(K)	-	1,528,713.64 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Eighteenth Judicial Circuit
	20-2-974018

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 1,528,535.49 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories 178.15 (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,528,713.64 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 1,528,713.64 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name Public Defender Office 19th Judicial Circuit

Trust Fund Name Grants and Donations Trust Fund ID #2339

Name of Person Completing This Form: Didi Dickson

Telephone # 772-337-5666

Revenue Estimating Methodology

Revenue estimates for Fiscal Year 2022-2023 are based on contractual agreements and approved county budgets. We receive \$70,000 from Martin County, originally based on a Memorandum of Understanding (MOA) to help fund 1.5 positions for the Martin County Mental Health Court System. We receive \$94,000 from St. Lucie County for two positions that originated through a match from a DCF State Grant. Both amounts continue to be funded through the yearly County Budget Request process.

Our Ex-Offender Re-Entry Program has two sources of funding. Two years ago the office renewed a three-year contract with the Circuit 19 Department of Children and Families (DCF), through its Managing Entity called the Southeast Florida Behavioral Health Network, in the amount of \$160,000, to fund a Clinical Coordinator and a Substance Abuse Counselor plus a part-time position, as well as cover some Operations funding for travel and supplies, all of which is exempt for the State service charge.

We requested, through the St. Lucie County Budget Request process, and were granted an additional \$20,000 from St. Lucie County for County FY 16-17, and an additional \$20,000 annually in FY 18-19, starting October 1, 2018, to cover additional costs incurred in new reporting requirements from Southeast Florida Behavioral Health Network. This funding has also continued through the County Budget Request process. These revenues are exempt from the State service charge.

We are hoping to receive an additional \$35,000 for FY 21-22 from the St. Lucie County Sheriff's Office to partially renew funding for a counselor for the Re-Entry

Program. We anticipate that this funding will be exempt from the 8% Service Charge.

The positions and funds derived from these agencies have contributed to the success of the Mental Health Courts in both counties as well as aided in lowering the jail population and reducing recidivism to a total of 9% to 10% through our Re-Entry Program. There are no plans to discontinue this funding.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	\$164,000
Less 8% Service Charge*	\$13,120*
= Receipts Applicable to 5% Assessment	\$150,880
X 5% State Trust Fund Reserve	\$7,544

8 Percent Service Charge to General Revenue:

FY 2021-22 Receipts Applicable to SCGR	\$164,000
X 8% Service Charge*	\$13,120*
FY 2022-23 Receipts Applicable to SCGR	\$164,000
X 8% Service Charge*	\$13,120*

Explanation of Schedule I, Section III Accounting Adjustments:

Statewide Financial Services adjustment #B2100330 of (\$13,333) was made for non-operating Accounts Payable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Nineteenth Judicial Circuit
	20-2-339051

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	16,859.05	(A)		16,859.05
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	13,333.34	(D)		13,333.34
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	30,192.39	(F)	-	30,192.39
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)	13,333.00	13,333.00
LESS: Other Accounts Payable (SCGR)	3,280.00	(J)		3,280.00
Unreserved Fund Balance, 07/01/21	26,912.39	(K)	(13,333.00)	13,579.39 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Nineteenth Judicial Circuit
	20-2-339051

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 26,912.39 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # B2100330 Non Oper. A/P Due to GR (13,333.00) (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 13,579.39 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 13,579.39 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: Public Defender Office 19th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund ID # 2974

Name of Person Completing This Form: Didi Dickson

Telephone # 772-337-5666

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1997 and now there exists an over 20 year history of steadily increasing collections.

In 2009 changes to 938.29, F.S., increased funds deposited into the ICDTF to 100% from 25% and our largest county instituted a collections court which helped increase receipts by 61% over the prior year. Receipts have increased steadily, sometimes in the double digits from year to year.

Revenues from I.D. Fraud surcharges, per F.S. 817.568 were also combined with this trust fund three years ago. Receipts for I.D. Fraud charges have risen 76% from FY 19-20 to FY 20-21 and are on track to exceed the FY 20-21 total in FY 21-22.

Receipts from ICDTF fees and restitution have averaged \$1,415,424 over the last three fiscal years. In FY 20-21 we received well over our projected deposits, due to the Florida Rights Restoration Coalition. Although current deposits for FY 21-22 are coming in on par with our standard deposits, we anticipate that our FY 21-22 deposits will be reflective of our average amounts.

The newly added receipts from traffic fine collections per F.S. 318.18(19)(c) have averaged \$65,331 over the last four years and are expected to remain steady.

A 5% increase was added to FY 21-22 based on prior year's collections and the rising number of cases which will generate increases in FY 21-22.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue

Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit's pro-rata share of the total actual receipts for FY 2020-2021, PD 19's estimated receipts are \$72,115 for FY 2021-2022 and \$72,115 for FY 2022-2023.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	447,115
Less 8% Service Charge	(35,769)
= Receipts Applicable to 5% Assessment	411,346
x 5% State Trust Fund Reserve	20,567

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	465,865
x 8% Service Charge	37,269
FY 2021-22 Receipts Applicable to SCGR	447,115
x 8% Service Charge	35,769

Explanation of Schedule I, Section III Accounting Adjustments:

Note applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Nineteenth Judicial Circuit
	20-2-974019

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,089,382.35	(A)	-	1,089,382.35
ADD: Other Cash (See Instructions)	25.26	(B)	-	25.26
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	1,015.89	(D)	-	1,015.89
ADD: Correct Accounts Receivable Entry		(E)	-	-
Total Cash plus Accounts Receivable	1,090,423.50	(F)	-	1,090,423.50
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	50,000.00	(H)	-	50,000.00
Approved "B" Certified Forwards	32,000.00	(H)	-	32,000.00
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: Other Accounts Payable (SCGR)	10,208.82	(J)	-	10,208.82
Unreserved Fund Balance, 07/01/21	998,214.68	(K)	-	998,214.68 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Nineteenth Judicial Circuit
	20-2-974019

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	1,030,205.93	(A)
--	---------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(32,000.00)	(D)
---	-------------	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories	8.75	(D)
----------------------------------	------	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	998,214.68	(E)
--	-------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	998,214.68	(F)
--	-------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office: Public Defender Office, 20th Judicial Circuit

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Mark Humphrey

Telephone #: 239-533-2911

Revenue Estimating Methodology:

The Public Defender Grants and Donations Trust Fund was established as a result of Article V, Revision VII, to allow counties to fund positions in the Public Defender offices. The Public Defender of the 20th Judicial Circuit’s Grants and Donations revenues projected for 2021-22 and 2022-23 are based on the aggregate funding levels for attorneys, support staff and IT positions funded by Lee, Collier, Charlotte, Hendry and Glades counties. Budgetary guidance received from our counties in recent months has been to maintain current levels. Hence, our estimated revenues remain flat.

	Estimated Revenues	Estimated Revenues
	FY 2021-22	FY 2022-23
Lee County	\$1,072,961	\$1,072,961
Collier County	\$330,187	\$330,187
Charlotte County	\$201,383	\$201,383
Hendry County	\$21,875	\$21,875
Glades County	\$5,469	\$5,469
	\$1,631,875	\$1,631,875

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders - Twentieth Judicial Circuit
	20-2-339041

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	145,997.12	(A)	-	145,997.12
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable	395,423.00	(D)	-	395,423.00
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	541,420.12	(F)	-	541,420.12
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: _____		(J)	-	-
Unreserved Fund Balance, 07/01/21	541,420.12	(K)	-	541,420.12 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Public Defenders - Twentieth Judicial Circuit
20-2-339041

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

**SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST**

Circuit/Office Name: Public Defender Office, 20th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Mark Humphrey

Telephone #: 239-533-2911

Revenue Estimating Methodology:

The Public Defender of the 20th Judicial Circuit’s ICDTF revenues of \$978,686 for FY 2020-21 reflect a decrease of 2.6% or \$25,660 from the previous FY. This follows five years of relatively flat revenues, averaging \$1,043,130 annually. The decline attributed to the economic disruption resulting from the COVID-19 pandemic was less than projected.

For FY 2021-22, the 20th Circuit is revising its revenue forecast up to \$1,025,661 with \$482,761 (47%) from application fees, \$432,324 (42%) from restitution, \$109,376 (11%) from traffic fines, and \$1,200 (<1%) from ID fraud. As trends indicate a return to pre COVID-19 revenues, estimates were derived using an average of the two fiscal years prior to the pandemic.

Article V Traffic Fines: Projections for Article V traffic fines are based on the July 2021 Revenue Estimating Conference Meeting where the estimated Revenue Distributions by Fund aggregate total receipts for all Public Defender Offices is projected to be \$2,800,000 for FY 2021-2022 and \$2,800,000 in FY 2022-2023. Using each circuit’s pro-rata share of the total actual receipts for FY 2019-20, PD 20’s estimated receipts are \$113,351 for FY 2021-2022 and \$113,351 for FY 2022-2023.

Projections for FY 2022-23 are calculated by assuming a continuation of FY 21-22 projected levels, which is close to but not quite back to historical levels.

	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
Application Fees	\$442,112	\$482,761	\$482,761

Restitution	\$441,266	\$432,324	\$432,324
Traffic Fines	\$ 91,881	\$113,351	\$113,351
ID Fraud	\$ 3,467	\$ 1,200	\$ 1,200
Total	\$ 978,726	\$1,029,636	\$1,029,636

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	596,112
Less 8% Service Charge	(47,689)
= Receipts Applicable to 5% Assessment	548,423
x 5% State Trust Fund Reserve	27,421

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	596,112
x 8% Service Charge	47,689
FY 2021-22 Receipts Applicable to SCGR	596,112
x 8% Service Charge	47,689

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Twentieth Judicial Circuit
	20-2-974020

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	971,701.30	(A)		971,701.30
ADD: Other Cash (See Instructions)	39.72	(B)		39.72
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: Correct Accounts Receivable		(E)		-
Total Cash plus Accounts Receivable	971,741.02	(F)	-	971,741.02
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	23,050.38	(H)		23,050.38
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)	11,996.77	(J)		11,996.77
Unreserved Fund Balance, 07/01/21	936,693.87	(K)	-	936,693.87 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2021

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders - Twentieth Judicial Circuit
	20-2-974020

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 936,681.70 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories 12.17 (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 936,693.87 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 936,693.87 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

Budget Entity Level Exhibits or Schedules

Public Defenders Appellate Division

**Budget Entities: 21650200, 21650700, 21651000,
21651100, 21651500**

Public Defenders
Appellate
Schedule I Series

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: Public Defender Appellate Office, 15th Judicial Circuit

Trust Fund Name: Indigent Criminal Defense Trust Fund, FID# 2974

Name of Person Completing This Form: Scott McWebb

Telephone #: 561-355-7654

Revenue Estimating Methodology:

The revenues used to support the budget authority for this appellate trust fund are shared from the primary revenue dollars on the trial side of this trust fund. This authority was established to allow this circuit to utilize an exact amount of authority to assist with its expenditures in the Appellate Division of this office. There is no anticipated increase of authority or revenue dollars beyond what has been estimated on the trial side.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Appellate - Fifteenth Judicial Circuit
	20-2-974015

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	92,973.20	(A)		92,973.20
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	92,973.20	(F)	-	92,973.20
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: Other Accounts Payable (SCGR)		(J)		-
Unreserved Fund Balance, 07/01/21	92,973.20	(K)	-	92,973.20 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Appellate - Fifteenth Judicial Circuit
	20-2-974015

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 92,973.20 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: 92,973.20 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 92,973.20 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

Budget Entity Level Exhibits or Schedules

Capital Collateral Regional Councils

Budget Entities: 21701001, 21702001 and 21703001

CAPITAL COLLATERAL REGIONAL COUNSELS

Schedule I Series

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Capital Collateral Regional Counsel - North

Trust Fund Name: Capital Collateral Regional Counsel Trust Fund, FID# 2073

Name of Person Completing This Form: Julie P. Hartwein

Telephone #: (850) 487-0922 ext.103

Revenue Estimating Methodology:

Capital Collateral Regional Counsel – Northern Region is charged with the statutory responsibility of providing legal representation in both state and federal capital postconviction proceedings to any person convicted and sentenced to death in Florida who is without counsel due to his or her indigence.

Section 27.702(3)(a), Florida Statutes (2020) states: “The Capital Collateral Regional Counsel shall file motions seeking compensation for representation and reimbursement for expenses pursuant to 18 U.S.C.S 3006A when providing representation to indigent persons in the federal courts, and shall deposit all such payments received into the Capital Collateral Regional Counsel Trust Fund.”

The methodology used in determining the reimbursement is as follows: when cases enter the federal courts, they are tracked through completion. Reimbursement for the hours worked by attorneys and investigators along with applicable expenses are requested from the federal courts. Based on a proposed litigation budget submitted to the federal court for \$44,070, Capital Collateral Regional Counsel – Northern Region, reasonably anticipates and estimates the following for FY 2021-2022 and FY 2022-2023.

FY 2021-2022: 1 case at \$44,070 = \$44,070

FY 2022-2023: 1 case at \$44,070 = \$44,070

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023 Justice Administration
Trust Fund Title:	Capital Collateral Regional Counsel Trust Fund
Budget Entity:	Capital Justice Representation - Northern Regional Counsel
LAS/PBS Fund Number:	20-2-073003

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.00	(A)		0.00
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	0.00	(F)	-	0.00
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	0.00	(K)	-	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: Capital Collateral Regional Counsel Trust Fund
LAS/PBS Fund Number: Capital Justice Representation - Northern Regional Counsel
 20-2-073003

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 0.00 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 0.00 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 0.00 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit / Office Name: Capital Collateral Regional Counsel -Middle Region

Trust Fund Name: Capital Collateral Regional Counsel Trust Fund, FID # 2073

Name of Person Completing This Form: Sam Cardinale

Telephone #: (813) 558-1600

Revenue Estimating Methodology:

Capital Collateral Regional Counsel-Middle Region is charged with the statutory responsibility of providing legal representation in both State and Federal Capital post-conviction proceedings to any person convicted and sentenced to death in Florida, who is without counsel due to his or her indigency.

Section 27.702(3 F.S. (1996 Supp) states: (3) The capital collateral representative shall file motions seeking compensation for representation and reimbursement pursuant to 18 U.S.C . s. 3006A.

The methodology used to determine estimated receipts is extremely difficult. However, the best attempt to determine the reimbursement is as follows: Cases are calendared and tracked to monitor the progress of each case from public records request through representation in the federal courts. Due to this tracking process, it can be estimated when a case will proceed to the federal stage. The reimbursement amount is determined by the number of hours CCRC-Middle attorneys work on each of the cases during the federal stage. The case(s) listed below for FY 21-22 have CJA(s) outstanding and should be requested for federal reimbursement. Therefore, it is estimated that these federal reimbursement dollars will be received sometime during FY 21-22 (most likely after January 2022). Due to the Covid-19 situation, which has caused a delay in cases proceeding through the state courts and the federal courts, it cannot be determined how cases in FY 22-23 will be handled/scheduled and thus billed. (Also, the determination of new cases being assigned to CCRC-Middle is currently underway and those cases are assumed to be headed to federal court, but cannot be calculated because of the unknown nature, at this point, of assignability). Any estimate, at this point in time, for FY 22-23 would be a guess and not accurate, as cases stalled and are just now beginning to move again through the courts. (Work

on the cases by attorneys in the office have NOT stalled. But billing cannot occur until the entire case has proceeded through various levels of the court-hearing scheduling, which has stalled.). To note: Even when a case has been completed, and the federal court process and reimbursement has been requested, there is no certainty as to when, or even if, the amounts of reimbursements requested will be approved or paid. Once the Covid-19 situation is completely resolved, and courts' functions have totally normalized, it will be possible to properly estimate Trust Fund revenues in subsequent fiscal years.

FY 21/22: 3 Cases @ \$29,000 = \$87,000

FY 22/23: 2 Cases @ \$22,500 = \$45,000 **(ESTIMATE ONLY)**

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Capital Collateral Regional Counsel Trust Fund
LAS/PBS Fund Number:	Capital Justice Representation - Middle Regional Counsel
	20-2-073001

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,305,286.30	(A)	-	1,305,286.30
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	1,305,286.30	(F)	-	1,305,286.30
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards	40,000.00	(H)	-	40,000.00
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: _____		(J)	-	-
Unreserved Fund Balance, 07/01/21	1,265,286.30	(K)	-	1,265,286.30 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Capital Collateral Regional Counsel Trust Fund
LAS/PBS Fund Number:	Capital Justice Representation - Middle Regional Counsel
	20-2-073001

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	1,265,286.30	(A)
--	---------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS		(D)
---	--	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories		(D)
----------------------------------	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	1,265,286.30	(E)
--	---------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	1,265,286.30	(F)
--	---------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Capital Collateral Regional Counsel - South

Trust Fund Name: Capital Collateral Regional Counsel Trust Fund, FID# 2073

Name of Person Completing This Form: Paul A. Norton

Telephone #: 954-713-1284

Revenue Estimating Methodology:

Capital Collateral Regional Counsel – Southern Region is charged with the statutory responsibility of providing legal representation in both state and federal Capital post-conviction proceedings to any person convicted and sentenced to death in Florida who is without counsel due to his or her indigence.

Section 27.702(3) F.S (1996 Supp) states: The Capital Collateral Representative shall file motions seeking compensation for the representation and reimbursement pursuant to 18 U.S.S. s.3006A. The methodology used in determining the reimbursement is as follows:

When cases enter the federal courts, they are tracked through completion.

Reimbursement for the hours worked by attorneys and investigators along with applicable expenses are requested from federal courts. Based on the average reimbursement per case for the past 5 years, \$35,927.

CCRC-South estimates the following for FY 22-23:

FY 22-23: 6 Cases @ \$35,927 = \$215,562

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023 Justice Administration
Trust Fund Title:	Capital Collateral Regional Counsel Trust Fund
Budget Entity:	Capital Justice Representation - Southern Regional Counsel
LAS/PBS Fund Number:	20-2-073002

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	532,780.28	(A)	-	532,780.28
ADD: Other Cash (See Instructions)		(B)	-	-
ADD: Investments		(C)	-	-
ADD: Outstanding Accounts Receivable		(D)	-	-
ADD: _____		(E)	-	-
Total Cash plus Accounts Receivable	532,780.28	(F)	-	532,780.28
LESS Allowances for Uncollectibles		(G)	-	-
LESS Approved "A" Certified Forwards		(H)	-	-
Approved "B" Certified Forwards		(H)	-	-
Approved "FCO" Certified Forwards		(H)	-	-
LESS: Other Accounts Payable (Nonoperating)		(I)	-	-
LESS: _____		(J)	-	-
Unreserved Fund Balance, 07/01/21	532,780.28	(K)	-	532,780.28 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Capital Collateral Regional Counsel Trust Fund
LAS/PBS Fund Number:	Capital Justice Representation - Southern Regional Counsel
	20-2-073002

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	532,780.28	(A)
--	-------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS		(D)
---	--	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories		(D)
----------------------------------	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	532,780.28	(E)
--	-------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	532,780.28	(F)
--	-------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

Budget Entity Level Exhibits or Schedules

Criminal Conflict and Civil Regional Counsels

Budget Entities: 21800100 through 21800500

**CRIMINAL CONFLICT & CIVIL
REGIONAL COUNSELS**

Schedule I Series

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

**Circuit/Office Name: Office Criminal Conflict and Civil Regional Counsel,
1st Region**

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Karen Hood, 1st Region

Telephone #: (850)922-0179

Revenue Estimating Methodology:

Historically RC1 has not utilized a Grants and Donations Trust Fund (“GDTF”). For FY 21-22 RC1’s established Grants and Donations Trust Fund authority of \$1,200,000 aligned to Salaries & Benefits, \$60,000 aligned to Operations, \$20,129 aligned to Due Process and \$3,276 for in Service Charges payable to DMS. This authority was given to RC1 in anticipation of receiving federal Title IV-E pass-through dollars from DCF. RC1 initially estimated that it could receive a maximum of \$1,283,405 in federal pass-through grant dollars during FY 21-22. As FY 21-22 has progressed RC1 is still negotiating grant agreements with DCF and is unsure if it will be able to claim the maximum that initially was estimated. Additionally, RC1 is not sure if all expenses originally considered will actually be Title IV-E reimbursable. RC1 estimates that if the grant agreements are executed in September of 2021 that RC1 will be able to claim a minimum of \$962,554, but could claim all 1,283,405, in revenue between all Grants and Donations appropriations and estimates up to a 10% increase for FY 22-23 for an estimated total of \$1,411,746.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /Criminal Conflict & Civil Regional Counsel - First

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339133

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount			Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Children and Families FID #2261	001510	-	\$ 1,283,405	\$ 1,283,405	181011	Diane Sunday 9/10/2021

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category	Amount			Transfer In Revenue Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - First
	20-2-339133

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	4,056.41	(A)		4,056.41
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	4,056.41	(F)	-	4,056.41
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	4,056.41	(K)	-	4,056.41 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Regional Conflict Counsel - First
20-2-339133

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

**Circuit/Office Name: Office of Criminal Conflict and Civil Regional Counsel,
First Region**

Trust Fund Name: Indigent Civil Defense Trust Fund, FID# 2976

Name of Person Completing This Form: Karen Hood

Telephone #: 850-922-0179

Revenue Estimating Methodology:

Restitution: RCC1 used FY 20/21 actual revenue (\$1596) and divided by the number of Civil Dependency Cases in FY 20/21 (1817) and came up with \$0.88 per case. Revenue estimates are based on a 15% growth in case per year x \$0.88 per case.

$$1817 \times 15\% = 273$$

$$1817 + 273 = 2090 \text{ cases in FY 21/22}$$

$$2090 \times \$0.88 = \$1,839 \text{ in FY 21/22}$$

$$2090 \times 15\% = 314$$

$$2090 + 330 = 2403 \text{ cases in FY 22/23}$$

$$2403 \times \$0.88 = \$2,114.64 \text{ in FY 22/23}$$

Fees: RCC1 used FY 20/21 actual revenue (\$3054) and divided by the number of Civil Dependency Cases in FY 20/21 (1817) and came up with \$1.68 per case. Revenue estimates are based on a 15% growth in cases per year x \$1.68 per case.

$$1817 \times 15\% = 273$$

1817 + 273 = 2090 cases in FY 21/22

2090 x \$1.68 = \$3,511 in FY 21/22

2090 x 15% = 314

2090 + 330 = 2403 cases in FY 22/23

2403 x \$1.68 = \$4,037 in FY 22/23

Refunds: No refunds are expected for FY 21/22 and 22/23

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	3,511
Less 8% Service Charge	(281)
= Receipts Applicable to 5% Assessment	3,230
x 5% State Trust Fund Reserve	162

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	4,037
x 8% Service Charge	323
FY 2021-22 Receipts Applicable to SCGR	3,511
x 8% Service Charge	281

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Civil Defense Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - First
	20-2-976001

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	54,934.56	(A)		54,934.56
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	54,934.56	(F)	0.00	54,934.56
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: Other Accounts Payable (SCGR)	72.32	(J)		72.32
Unreserved Fund Balance, 07/01/21	54,862.24	(K)	0.00	54,862.24 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Indigent Civil Defense Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - First
	20-2-976001

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 54,862.24 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 54,862.24 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 54,862.24 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

**Circuit/Office Name: Office Criminal Conflict and Civil Regional Counsel,
2nd District**

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Elena Pokamestova

Telephone Number: (239) 208-6925

Revenue Estimating Methodology:

The Office of Criminal Conflict & Civil Regional Counsel, 2nd DCA, *has been receiving quarterly reimbursements for IT expenses from Polk County since January 2013 (FY 12-13). Reimbursement per fiscal quarter is \$19,540.*

Projections are based upon expected reimbursements for the full fiscal year.
\$19,540 x 4 = \$78,160

FY 2013 – 2014: Actual reimbursements totaled \$78,160

FY 2014 – 2015: Actual reimbursements totaled \$78,160

FY 2015 – 2016: Actual reimbursements totaled \$78,160

FY 2016 – 2017: Actual reimbursements totaled \$78,160

FY 2017 – 2018: Actual reimbursements totaled \$78,160

FY 2018 – 2019: Actual reimbursements totaled \$78,160

FY 2019 – 2020: Actual reimbursements totaled \$78,160

FY 2020 – 2021: Anticipated reimbursements total \$78,160

FY 2021 – 2022: Projected reimbursements total \$78,160

Anticipated / Projected future reimbursement amounts will not change.

Title IV-E Revenue Estimating Methodology:

Title IV-E anticipated/projected revenue is based off our dependency attorney's and the number of cases that are Title IV-E applicable.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /Criminal Conflict & Civil Regional Counsel - Second

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339134

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount			Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Children and Families FID #2261	001510	-	\$ 878,850	\$ 878,850	181011	Diane Sunday 9/10/2021

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category	Amount			Transfer In Revenue Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - Second
	20-2-339134

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	78,160.00	(A)		78,160.00
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	78,160.00	(F)	0.00	78,160.00
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/21	78,160.00	(K)	0.00	78,160.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Adminitstration
Trust Fund Title:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - Second
	20-2-339134

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	78,160.00	(A)
--	------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
---	--	-----

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

SWFS Adjustment # and Description		(C)
-----------------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS		(D)
---	--	-----

Approved FCO Certified Forward per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories		(D)
----------------------------------	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	78,160.00	(E)
--	------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	78,160.00	(F)
--	------------------	-----

DIFFERENCE:	0.00	(G)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

**Circuit/Office Name: Office Criminal Conflict and Civil Regional Counsel,
2nd District**

Trust Fund Name: Indigent Civil Defense Trust Fund, FID# 2976

Name of Person Completing This Form: Elena Pokamestova

Telephone Number: (239) 208-6925

Revenue Estimating Methodology:

The Office of Criminal Conflict & Civil Regional Counsel, 2nd DCA, (RC2) considers prior year collected fee and restitution amounts, caseloads, and increasingly better collection practices. A 3% annual increase of the prior year Actual is projected.

	<u>PROJECTED</u>	<u>ACTUAL</u>
FY 2012 – 2013 Actual (1/2 year):		\$ 4,881.31
FY 2013 – 2014 Projected:	\$ 4,881.31	
	\$ 4,881.31	
	\$ 9,762.62	
Fees & Restitution:		\$ 9,219.03
*Deposit:		\$ 16,092.00
Actual:		\$ 25,311.03

* This was an isolated and irregular occurrence.

FY 2014 – 2015: (3% of Fees & Restitution)	\$9,495.60	\$ 9,202.98
--	------------	-------------

FY 2015 – 2016: (3% of FY 14-15 Actual)	\$9,479.06	\$9,402.04
---	------------	------------

FY 2016 – 2017: (3% of FY 15-16 Actual)	\$9,684.10	\$11,762.74
FY 2017 – 2018: (3% of FY 16-17 Actual)	\$12,115.62	\$12,883.60
FY 2018 – 2019: (3% of FY 17-18 Actual)	\$13,270.11	\$12,858.00
FY 2019 – 2020: (3% of FY 18-19 Actual)	\$13,243.74	\$12,372.21
FY 2020 – 2021: (3% of FY 19-20 Actual)	\$12,743.38	\$11,742.00
FY 2021 – 2022: (3% of FY 20-21 Projected) *	\$11,742.00	

* OCCRC2 does not project an increase in revenue from fees or restitution for FY 21-22.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	8,155
Less 8% Service Charge	(652)
= Receipts Applicable to 5% Assessment	7,503
x 5% State Trust Fund Reserve	375

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	8,155
x 8% Service Charge	652
FY 2021-22 Receipts Applicable to SCGR	8,155
x 8% Service Charge	652

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Civil Defense Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - Second
	20-2-976002

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	11,877.75	(A)		11,877.75
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	11,877.75	(F)	0.00	11,877.75
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: Other Accounts Payable (SCGR)	157.23	(J)		157.23
Unreserved Fund Balance, 07/01/21	11,720.52	(K)	0.00	11,720.52 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Indigent Civil Defense Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - Second
	20-2-976002

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="11,720.52"/> (A)
--	--

Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
---	--------------------------

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
---	--------------------------

Approved FCO Certified Forward per LAS/PBS	<input type="text"/> (D)
--	--------------------------

A/P not C/F-Operating Categories	<input type="text"/> (D)
----------------------------------	--------------------------

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

<input type="text"/>	(D)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="11,720.52"/> (E)
--	--

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)	<input type="text" value="11,720.52"/> (F)
--	--

DIFFERENCE:	<input type="text" value="0.00"/> (G)*
--------------------	--

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

**Circuit/Office Name: Office Criminal Conflict and Civil Regional Counsel,
3rd Region**

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Jorge Sanchez, 3rd Region

Telephone #: (305)679-6550

Revenue Estimating Methodology:

Historically RC3 has not utilized a Grants and Donations Trust Fund (“GDTF”). For FY 21-22 RC3’s established Grants and Donations Trust Fund authority of 657,430 aligned to Salaries & Benefits and 69,742 aligned to Operations. This authority was given to RC3 in anticipation of receiving federal Title IV-E pass-through dollars from DCF. RC3 initially estimated that it could receive a maximum of \$727,172 in federal pass-through grant dollars during FY 21-22. As FY 21-22 has progressed RC3 is still negotiating grant agreements with DCF and is unsure if it will be able to claim the maximum that initially was estimated. Additionally, RC3 is not sure if all expenses originally considered will actually be Title IV-E reimbursable. Therefore, RC3 estimates that if the grant agreements are executed in September of 2021 that RC3 will be able to claim a minimum of \$545,379, but could claim all \$875,000 in revenue between all Grants and Donations appropriations and estimates up to a 10% increase for FY 22-23.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /Criminal Conflict & Civil Regional Counsel - Third

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339135

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount			Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Children and Families FID #2261	001510	-	\$ 875,000	\$ 875,000	181011	Diane Sunday 9/10/2021

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category	Amount			Transfer In Revenue Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - Third
	20-2-339135

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.00	(A)		0.00
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	0.00	(F)	0.00	0.00
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/21	0.00	(K)	0.00	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Regional Conflict Counsel - Third
20-2-339135

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

**Circuit / Office Name: Office of Criminal Conflict & Civil Regional Counsel,
3rd District**

Trust Fund Name: Indigent Civil Defense Trust Fund, FID# 2976

Name of Person Completing This Form: Jorge I. Sanchez

Telephone: (305) 679-6550

Revenue Estimating Methodology:

Based on FY 20-21 collections of \$4200 in application fees, RC3 projects the same amount will be collected in FY 21-22 & 22-23.

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	4,200
Less 8% Service Charge	(336)
= Receipts Applicable to 5% Assessment	3,864
x 5% State Trust Fund Reserve	193

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	4,200
x 8% Service Charge	336
FY 2021-22 Receipts Applicable to SCGR	4,200
x 8% Service Charge	336

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Civil Defense Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - Third
	20-2-976003

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	16,173.39	(A)		16,173.39
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	16,173.39	(F)	0.00	16,173.39
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: Other Accounts Payable (SCGR)		(J)		0.00
Unreserved Fund Balance, 07/01/21	16,173.39	(K)	0.00	16,173.39 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Indigent Civil Defense Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - Third
	20-2-976003

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 16,173.39 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 16,173.39 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 16,173.39 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

**SCHEDULE I TRUST FUND NARRATIVE
 FY 2022-2023 LEGISLATIVE BUDGET REQUEST**

**Circuit/Office Name: Office Criminal Conflict and Civil Regional Counsel,
 4th Region**

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

Name of Person Completing This Form: Gina Gillette

Telephone #: 561-837-5156 x 4

Revenue Estimating Methodology:

DCF Notice of Intent to Claim Reimbursement	\$4,550,000
Eligibility Rate	<u>X 60%</u>
Allowable	\$2,730,000
Federal Participation	<u>X 50%</u>
Reimbursable Federal Share	\$1,365,000
Less: 5% DCF Administrative Fee	<u>\$ 68,250</u>
Reimbursement to agency	\$1,296,750
Legislative appropriation 2021-2022	<u>\$1,225,000</u>
Shortfall – RC4 Legislative request for additional appropriation 2022-2023	\$(71,750,00)

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /Criminal Conflict & Civil Regional Counsel - Fourth

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339136

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount			Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Children and Families FID #2261	001510	-	\$ 1,225,000	\$ 1,225,000	181011	Diane Sunday 9/10/2021

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category	Amount			Transfer In Revenue Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - Fourth
	20-2-339136

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.00	(A)		0.00
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	0.00	(F)	0.00	0.00
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/21	0.00	(K)	0.00	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Regional Conflict Counsel - Fourth
20-2-339136

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Circuit/Office Name: Office of Criminal Conflict and Civil Regional Counsel, 4th District

Trust Fund Name: Indigent Civil Defense Trust Fund, FID# 2976

Name of Person Completing This Form: Gina Gillette

Telephone #: 561-837-5156 x4

Revenue Estimating Methodology:

Application Fees

The estimated FY 2020-2021 and FY 2021-2022 totals are calculated based on the average of the actual receipts received the two previous fiscal years. They are: 2019-2020, \$3,845.15 and 2020-2021, \$1,636.30. The average is \$2,740.73.

Restitution

The estimated FY 2020-2021 and FY 2021-2022 totals are calculated based on the average of the actual receipts of the two previous fiscal years, 2019-2020, \$0.00 and 2020-2021, \$0.00. The average is \$0.00.

Actual FY 2020-2021	Estimated FY 2021-2022	Estimated FY 2022-2023
App Fees \$1,636.30	\$2,740.73	\$2,740.73
Restitution \$ 0.00	\$ 0.00	\$ 0.00

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	2,741
Less 8% Service Charge	(219)
= Receipts Applicable to 5% Assessment	2,521
x 5% State Trust Fund Reserve	126

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	2,741
x 8% Service Charge	219
FY 2021-22 Receipts Applicable to SCGR	2,741
x 8% Service Charge	219

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Civil Defense Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - Fourth
	20-2-976004

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	23,021.16	(A)		23,021.16
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	23,021.16	(F)	0.00	23,021.16
LESS Allowances for Uncollectible		(G)		0.00
LESS Approved "A" Certified Forwards	23,021.16	(H)		23,021.16
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Adjustment (CY CF Reversion)	(23.54)	(I)		(23.54)
LESS: Other Accounts Payable (SCGR)	23.54	(J)		23.54
Unreserved Fund Balance, 07/01/21	0.00	(K)	0.00	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Administration
Trust Fund Title: Indigent Civil Defense Trust Fund
LAS/PBS Fund Number: Regional Conflict Counsel - Fourth
 20-2-976004

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 23.54 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

Adjustment: CY Certified Forward Reversions 23.54 (D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 0.00 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 0.00 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE
FY 2022-2023 LEGISLATIVE BUDGET REQUEST

**Circuit/Office Name: Office Criminal Conflict and Civil Regional Counsel,
5th Region**

Trust Fund Name: Grants and Donations Trust Fund, FID# 2339

**Name of Person Completing This Form: Michael C. Nappi, Chief of Staff, 5th
Region**

Telephone #: (407) 389-5140

Revenue Estimating Methodology:

Historically RC5 has not collected revenues in Grants and Donations appropriated to Operations and Contracted Services. For FY 21-22 RC5's Grants and Donations Trust Funds were increased substantially from approximately 19,690 to approximately 587,501 in anticipation of RC5 receiving federal Title IV-E pass-through dollars from DCF. RC5 initially estimated that is could receive a maximum of \$567,811 in federal pass-through grant dollars during FY 21-22. As FY 21-22 has progressed RC5 is still negotiating grant agreements with DCF and is unsure if it will be able to claim the maximum that initially was estimated. Additionally, RC5 is not sure if all expenses originally considered will actually be Title IV-E reimbursable. Therefore, RC5 estimates that it if the grant agreements are executed in September of 2021 that RC5 will be able to claim 425,859 in revenue between all Grants and Donations appropriations and estimates at least a 10% increase for FY 22-23.

5 Percent State Trust Fund Reserve and 8 Percent Service Charge to General

Revenue: Revenues in this fund are not subject to the 5 Percent Trust Fund Reserve nor the 8 Percent Service Charge to General Revenue.

Explanation of Schedule I, Section III Accounting Adjustments:

None applicable.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /Criminal Conflict & Civil Regional Counsel - Fifth

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : 7Grants and Donations Trust Fund 20 2 339137

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount			Transfer Out Expenditure Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		
Department of Children and Families FID #2261	001510	-	\$ 425,859	\$ 468,445	181011	Diane Sunday 9/10/2021

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category	Amount			Transfer In Revenue Category	Confirmed By/Date
		FY 20-21 (A01)	FY 21-22 (A02)	FY 22-23 (A03)		

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - Fifth
	20-2-339137

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.33	(A)		0.33
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	0.33	(F)	-	0.33
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards		(H)		-
Approved "B" Certified Forwards		(H)		-
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/21	0.33	(K)	-	0.33 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title: Justice Adminitstration
Trust Fund Title: Grants and Donations Trust Fund
LAS/PBS Fund Number: Regional Conflict Counsel - Fifth
20-2-339137

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved FCO Certified Forward per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2022-2023 LEGISLATIVE BUDGET REQUEST

Office of Criminal Conflict & Civil Regional Counsel, 5th Region

Indigent Civil Defense Trust Fund – Trust Fund ID 2976

Name of Person Completing This Form: Michael C. Nappi, Chief of Staff

Telephone #: (407) 389-5140

Revenue Estimating Methodology:

Civil Application Fees

For FY 20/21, RC5’s actual revenue was \$20,416. RC5 was appointed to 1693 cases, and it received application fees in 24.1% of its cases. RC5 projects that its caseload will increase at a rate of 5% for the next two years. RC5 projects that it will collect application fees in 5% of its cases in FY21/22 and 5% of its cases in FY22/23.

Revenue Estimates are based on the following:

Estimate for 21/22:

1777 x \$50.00 application fee = \$88,850

\$88,850 x 5% = \$4,442

Estimate for 22/23:

1865 x \$50.00 application fee = \$93,250

\$93,250 x 5% = \$4,662

Restitution:

Attorney Fees

For FY 20/21, RC5’s actual revenue was \$34,171. RC5 was appointed to 1693 cases, and it received restitution in 13.4% of its cases. RC5 projects that its

caseload will increase at a rate of 5% for the next two years. RC5 projects that it will collect restitution in 5% of its cases in FY21/22 and 5% of its cases in FY22/23.

Revenue Estimates are based on the following:

Estimate for 21/22:

1777 x \$150.00 application fee = \$266,550

\$266,550 x 5% = \$13,327

Estimate for 22/23:

1865 x \$150.00 application fee = \$279,750

\$279,750 x 5% = \$13,987

5 Percent State Trust Fund Reserve:

FY 2021-22 Receipts Applicable to SCGR	4,442
Less 8% Service Charge	(355)
= Receipts Applicable to 5% Assessment	4,087
x 5% State Trust Fund Reserve	204

8 Percent Service Charge to General Revenue:

FY 2022-23 Receipts Applicable to SCGR	4,662
x 8% Service Charge	373
FY 2021-22 Receipts Applicable to SCGR	4,442
x 8% Service Charge	355

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2022 - 2023
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Civil Defense Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - Fifth
	20-2-976005

	Balance as of 6/30/2021		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	94,885.71	(A)		94,885.71
ADD: Other Cash (See Instructions)	5.00	(B)		5.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	94,890.71	(F)	0.00	94,890.71
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	0.00	(I)		0.00
LESS: Other Accounts Payable (SCGR)	134.40	(J)		134.40
Unreserved Fund Balance, 07/01/21	94,756.31	(K)	0.00	94,756.31 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2022 - 2023

Department Title:	Justice Administration
Trust Fund Title:	Indigent Civil Defense Trust Fund
LAS/PBS Fund Number:	Regional Conflict Counsel - Fifth
	20-2-976005

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/21

Total all GLC's 5XXXX for governmental funds; 94,756.31 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved FCO Certified Forward per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 94,756.31 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line K) 94,756.31 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

Other Manual Schedules and Supporting Documents

Schedule VIII-A

Priority Listing of Agency Budget Issues Requested Expenditures Over Base Operating Budget

Manual Inserts

Technical Checklist-LBR Review

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

JUSTICE ADMINISTRATIVE COMMISSION

Priority #1

Issue Title: Recruitment and Retention Pay Issue for Justice Administrative Commission
Issue Code: 4401A90
FTE: # 0
Rate: 226,000
Fund: General Revenue
Salaries and Benefits: \$268,000

Narrative:

JAC requests \$268,000 in General Revenue, and associated salary rate, to address its number one need this session: salary issues affecting the recruitment and retention of JAC employees. JAC's current salary appropriation makes it difficult to respond to the dynamic, shifting, and competitive employment environment.

Priority #2

Issue Title: Florida PALM Agency Implementation
Issue Code: 3002210
FTE: # 4
Rate: 220,000
Fund: General Revenue
Salaries and Benefits: \$341,706
Operating Expenditures: \$34,212
HR/DMS/HR Svcs/STW Contract: \$856

Narrative:

JAC requests \$376,774 in General Revenue, four full-time equivalent positions (FTEs), and associated salary rate. These positions would fund a Systems Administrator II, Applications/Database Administrator to provide technical and programming support for the agency, and two Senior Management Analysts to perform the financial and data analysis required for the successful transition from FLAIR (Florida Accounting Information Resource) to Florida Planning, Accounting, and Ledger Management system (PALM).

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

JUSTICE ADMINISTRATIVE COMMISSION

Priority #3

Issue Title: Staffing Increase for Legal Section
Issue Code: 3002310
FTE: # 1
Rate: 95,000
Fund: General Revenue
Salaries and Benefits: \$134,203
Operating Expenditures: \$9,725
HR/DMS/HR Svcs/STW Contract: \$214

Narrative:

JAC) requests \$153,867 in General Revenue, one full-time equivalent position (FTE), and associated salary rate. The position will allow the JAC to hire a Deputy General Counsel in the Legal Section to address the increasing workload, maintain the level and quality of legal services to JAC's Executive, Accounting, Budget, Financial Services, Human Resources, Information Technology, and Operations sections, as well as contracting, auditing, and legal review performed by JAC for the delivery of state-funded legal services to indigent persons, and succession planning.

Priority #4

Issue Title: Staffing Increase for Executive Section
Issue Code: 3002390
FTE: # 1
Rate: 65,000
Fund: General Revenue
Salaries and Benefits: \$97,274
Other Personal Services: \$8,231
HR/DMS/HR Svcs/STW Contract: \$214

Narrative:

JAC requests \$108,026 in General Revenue, one full-time equivalent position (FTE), and associated salary rate. The position would fund a Senior Management Analyst to provide legislative and communications support for the agency.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

JUSTICE ADMINISTRATIVE COMMISSION

Priority #5

Issue Title: Information Security Manager
Issue Code: 36302C0
Fund: General Revenue
Operating Expenditures: \$60,000

Narrative:

JAC requests \$60,000 (nonrecurring) in the General Revenue Fund to conduct the scheduled triennial risk assessment. The assessment will determine the security threats to the data, information, and information technology resources, including mobile devices and print environments, of the JAC, as required by s. 282.318(4)(d), F.S. The project would also involve updating the JAC's existing cybersecurity standards and procedures documentation, including revising or creating new specific incident response plans.

Priority #6

Issue Title: IT Issues – Information Technology Critical Needs
Issue Code: 36201C0
Fund: General Revenue
Operating Expenditures: \$18,000

Narrative:

JAC requests \$18,000 in General Revenue to increase the internet bandwidth provided by Department of Management Services' and Harris Corporation's MFN-2 internet service. This funding would allow JAC to triple its current internet bandwidth, improving the agency's ability to keep pace with contemporary business internet needs stemming from increasing data transfers and the proliferation and normalization of video conferencing usage.

Priority #7

Issue Title: Price Level Increases – Building Rental for Privately Owned Office Space
Issue Code: 2301900
Fund: General Revenue
Operating Expenditures: \$21,000

Narrative:

JAC requests \$21,000 in General Revenue for price level increases associated with its lease of privately owned space. The current lease commenced January 1, 2017 and expires 120 full months following the commencement date. The leased space, which is 22,119 square feet, is necessary to accommodate 88 Full-Time Equivalent (FTEs).

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

JUSTICE ADMINISTRATIVE COMMISSION

Priority #8

Issue Title: Realign Appropriations between Program Components-Deduct
Issue Code: 1805080
Fund: General Revenue
Program Component 1203000000
RMI Assessment: -\$13,315

Narrative:

JAC requests to move the Risk Management category in General Revenue from the Legal Representation program component to the Executive Direction program component to align with the other Executive Direction costs.

Priority #9

Issue Title: Realign Appropriations between Program Components-Add
Issue Code: 1805090
Fund: General Revenue
Program Component 1602000000
RMI Assessment: \$13,315

Narrative:

JAC requests to move the Risk Management category in General Revenue from the Legal Representation program component to the Executive Direction program component to align with the other Executive Direction costs.

Total Request \$13,315

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES - OVER BASE BUDGET
FY 2022-2023**

DEPARTMENT: Guardian ad Litem

Use this form to list your budget issues in priority order. Include the issue title, issue code and amount requested. The narrative should explain how the issue implements the priorities of your agency. Assign only one priority # 1, one priority # 2, etc. Make as many copies of this form as needed.

ISSUE TITLE	ISSUE CODE	AMOUNT/FUND	PRIORITY #
Increase of Trust Fund Authority - Federal Grants Trust Fund	4203300	\$4,397,347	1

NARRATIVE:

Section 39.822(1) requires that a Guardian ad Litem (GAL) shall be appointed by the court at the earliest possible time to represent the child in any child abuse, abandonment, or neglect judicial proceeding, whether civil or criminal. Currently, the costs for providing such representation are funded primarily by General Revenue. Recent changes to federal policy allow Florida to claim federal reimbursement under Title IV-E for eligible legal representation costs. These costs include certain administrative costs of independent legal representation by an attorney for a child who is eligible or a candidate for Title IV-E foster care to prepare for and participate in all stages of foster care legal proceedings. The GAL Program, as an entity providing legal representation to children separate and apart from the Department of Children and Families (“DCF”), has already negotiated a Memorandum of Understanding (MOU) with DCF to participate in and receive reimbursements for eligible Title IV-E expenditures. For FY 2022-23 the Program requests an increase of \$4,397,347 million in GDTF spending authority and 67.50 new FTEs. The additional spending authority will allow the Program to meet its statutory obligation of providing legal representation to 100% of the eligible children in care by using Title IV-E funds to provide representation for the 4,035 children not currently represented by the GAL Program.

This budget issue includes a request for 67.50 new FTEs to include seventeen and a half (17.50) Senior Attorneys; thirteen (13) Paralegals, twenty-eight (28) Child Advocate Managers; and nine (9) Child Advocate Manager Supervisors. This issue also includes sufficient rate authority for the Program to fill five (5) Senior Attorney and five (5) Child Advocate Manager FTEs that are currently unfunded in the GAL budget and ten (10) new Child Advocate Managers positions in OPS. This issue also includes additional spending authority for the operating expenditures associated with the new FTE positions. Operating expenditure for the ten (10) existing FTEs and new OPS positions will be funded with existing Program resources.

If approved, the existing FTEs and OPS positions will be filled on July 1, 2022 and the new FTEs will be lapsed at 25% in FY 2022-23. This lapse will allow the GAL Program to work with local partners to develop the necessary infrastructure in local offices to support new positions and generate the trust fund cash balance necessary to pay salary expenses in the GDTF once the FTE positions are filled. The GAL Program will work with DCF to ensure an annualization issue is included in the 2023-24 LBR to fully fund the positions requested in this issue with Title IV-E funds.

Total salary rate requested for 77.50 FTEs (10 existing FTEs and 67.50 new FTEs) is \$3,061,234. Positions to be funded in the Grants & Donations Trust Fund.

ISSUE TITLE	ISSUE CODE	AMOUNT/FUND	PRIORITY #
Human Resources Training	3800210	\$60,000	2

NARRATIVE:

The Statewide GAL Office (“GAL”) is seeking \$60,000 in the expense category for the purpose of enhancing volunteer retention through Certified Public Manager (“CPM”) training. CPM is a nationally recognized program for training and developing public managers and supervisors, and one of the primary goals is to improve organizational efficiency and effectiveness: <https://www.fcpm.fsu.edu/CPM-Program.cfm>. GAL currently has seven managers enrolled in this highly acclaimed training using funds from a one-year grant awarded to its direct-support organization, the GAL Foundation. GAL wishes to provide this training to individuals working with GAL volunteers and Child Advocate Managers to enhance retention efforts, and as a way to increase the our capacity to represent children.

GAL is seeking the money this year to take advantage of a remote-only option for this training, which is traditionally only offered in person. GAL could train a significant number of staff at a fraction of the cost, since at this time no travel expenses are required. The funding would pay for a CPM-trained individual in every judicial circuit and several to be deployed at the discretion of the Executive Director, for example to support expanded efforts to recruit and retain pro bono attorneys.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23: First through Twentieth Judicial Circuits

Individual State Attorney Circuit Responses:

State Attorney, First Judicial Circuit

Priority #1

Issue Title: Salary and Benefit Adjustment for Salary Compression
Issue Code: 4205A30
Rate: 436,800
Fund: General Revenue
Salaries and Benefits: \$517,477

Narrative:

The legislative increase in the minimum wage from \$8.56 (\$17,804.88) to \$13.00 (\$27,040) is a welcomed asset moving forward for State Attorney Offices around Florida. With the impending moves to \$14.00 and then \$15.00 in the future, State Attorney Offices will be competitive with the private sector in ability to hire competent, long term staff which will provide much needed stability to the workforce that allows for the successful prosecution of cases. While the new minimum wage will help attract good employees, the office faces a dilemma with addressing two distinct problems. The first is the inequity between new hires and 1-5 year staff. Compression funds would address this by increasing those current employees who make less than minimum wage by a percentage more than minimum wage. The second is a retention problem with those employees whose salaries are above the new minimum wage. To make it equitable, compression funds must be used to adjust the salaries for tenured employees that are the foundation of our support workforce due to their valuable knowledge and experience.

In a time when there is already a shortage of workers, the office cannot suffer the loss of its most experienced staff because of the minimum wage increase. The recruiting and retention of staff are becoming increasingly more difficult as the job markets are opening after the pandemic; and a recent review of our HR operations and competitiveness in the private sector has disclosed that many of our clerical/legal support staff can make as much or more money working in the local fast food industry. These facts are compounded in our geographical area due to ten (10) military bases in the circuit, providing active military and military complex jobs at high salaries and benefits; exceeding insurance and retirement benefits offered by the state. To spouses who receive such dependent's benefits, the lure of a state job is greatly diminished.

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, First Judicial Circuit

The new minimum wage has left SAO-1 with an inability to completely handle the compression needs within its own budget. The starting salary for SAO-1 support staff is

basically \$25,000. When the \$15.00 hourly minimum wage is enacted, the base support salary will be increased by \$6,200 to \$31,200. SAO-1 will be required to expend \$6200 extra for each new support hire in FY 22-23 and beyond. In FY 21-22 SAO-1 was able to expend over \$103,000.00 to raise 84 current support employees by \$1000.00 to start the decompression process and reduce that \$6,200 difference.

Therefore, SAO-1 is requesting an increase of \$5,200 in GR per support staff person (IT, legal, clerical, administrative) that could be disbursed based on years of service or level of current salary at the agency head's discretion. This discretion will allow each office to determine the distribution plan needed for retention of current support staff along with that needed to address the salary inequities between the new hires and the 1-5 year staff. This would result in a request of approximately \$517,477 in FY 22-23. Due to basically non-existent trust fund revenues from traffic fines, investigative funds, and worthless checks; and a fluctuating and unstable COP fund, these salary and benefit dollars are requested 100% from State General Revenue (GR).

Priority #2

Issue Title: Increase Trust Fund Authority
Issue Code: 3001520
Fund: Grants and Donations Trust Fund
Fund: State Attorney Revenue Trust Fund
Salaries and Benefits: \$1,600,041

Narrative:

State Attorney First Circuit requests an Appropriation increase in Grants and Donations Trust Fund (VOCA) in the sum of \$375,719. In FY 2021-2022 SA01 has allocated \$339,703 of the \$982,228 in GDTF Salaries & Benefits to VOCA. SA01 has allocated the sum of \$637,000 of the \$982,228 to County IT. The State Attorney's Office is in need of increasing the appropriation for VOCA in the sum of \$375,719, and increasing the appropriation for County IT in the sum of \$470,296. The increase in both VOCA and County IT are due to additional funding from the Attorney General's Office for the

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, First Judicial Circuit

VOCA grant and county funding for all four Counties for additional employees which have had to be hired to handle the increased load due to body cameras and cameras located on the Law Officers vehicles. Both VOCA and County IT are reimbursable to refund General Revenue Salaries & Benefits. The request to increase the State Attorney

Revenue Trust Fund (Cost of Prosecution Salaries & Benefits) is due to an increase in receipts in the FY 2020-2021 and expected increased receipts for FY 2021-2022. The reimbursement for expenses for the Grants and Donations Trust Fund currently does not have adequate Appropriation resulting in this office receiving more cash reimbursement than we have appropriation. We are also in need of additional appropriation in the sum of \$754,026 in the SARTF to allow this office to transfer funds from SARTF to GR Salaries & Benefits.

Priority #3

Issue Title: Replacement Equipment – Motor Vehicles
Issue Code: 2401500
Fund: State Attorney Revenue Trust Fund
Acquisition Motor Vehicles: \$90,000

Narrative:

2005 Ford Explorer, VIN 1FMZU72K85ZA66913 – actual mileage as of June 30, 2021 is 184,782. This vehicle will be 17 years old and the mileage has already exceeded the 120,000 miles requirement as well as the age requirement of DMS replacement criteria.

2012 Chevrolet Impala, VIN 2G1WF5E31C1119511 – actual mileage as of June 30, 2021 is 164,276. This vehicle will be 10 years old and the mileage has already exceeded the 120,000 mile requirement of DMS replacement criteria.

2013 Chevrolet Impala, VIN 2G1WF5E35D1146972 – actual mileage as of June 30, 2021 is 143,591. This vehicle will be 9 years old and the mileage has already exceeded the 120,000 mile requirement of DMS replacement criteria.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 02 Judicial Circuit

Priority #1

Issue Title: Salary and Benefit Adjustment for Salary Compression
Issue Code: 4205A30
FTE: #
Rate: 236,104
Fund: General Revenue
Salaries and Benefits: \$279,712

Narrative:

Recent changes in minimum pay grades have allowed our agency to be more competitive in hiring both support staff and attorneys. Funding for entry level positions affected have allowed for the necessary dollars to support these increases. However, these recent changes have not included funding for support staff making above the minimum wage. This group of staff have dedicated many years of their lives to the service of our office at the same wage or lower than the newer employees with the new minimum wage. The move to a higher minimum wage has erased the increases earned during their tenure with our agency. This request will provide funding for the compression issues and allow our office to retain staff.

Priority #2

Issue Title: Trust Fund Authority to General Revenue - Add
Issue Code: 3402960
Fund: General Revenue
Salaries and Benefits: \$128,565
State Attorney Operations: \$110,587
Risk Management. \$80,615

Narrative:

In January 2009, the State Attorney's Office General Revenue was reduced statewide based on a fund shift which projected the collection of over \$ 9.5 million of traffic fine receipts in the State Attorney Revenue Trust Fund (SARTF). The 2nd Circuit's portion of

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 02 Judicial Circuit

this fund shift was \$ 212,709. This amount was based on Revenue Estimating Conference estimates of the new traffic fine. Unfortunately, this estimate has been less than actual receipts. This request is to restore the difference between the original fund shift and last year's actual revenue collections. The original fund shift based on 2010 estimates was \$ 212,709. The actual traffic fine revenues for 2020-21 was \$102,122. A difference of \$ 110,587 is being requested.

In July 2019, the agency was approved for 2 FTEs for the purpose of expanding the Diversion Management Pilot Program. Funding was approved in the amount of these 2 FTEs in the State Attorney Revenue Trust Fund. Since this time, State Attorney Revenue Trust Funds have not been adequate to cover for this additional increase in budget authority. We are requesting a fund shift to General Revenue to properly fund this initiative.

Risk insurance premiums are developed by an allocation formulary across all covered State entities, by line of coverage. The formulary captures data elements such as the number of FTEs or vehicles covered, historical losses, the number of new claims reported in a fiscal year, and the amount of new payments paid in a fiscal year. Each element is then used to allocate that portion of total premiums across all cover entities. Risk management premiums are allocated based on use each year among all state agencies. This amount fluctuates widely among state agencies as their claims vary from year to year.

This request is to shift the risk management premiums to the General Revenue Fund and relieve the unfunded authority on the State Attorney Revenue Trust Fund brought on by the fluctuations in premiums due to the State's allocation method. Currently, the revenue stream of this fund is stagnant.

Priority #3

Issue Title: Public Records Request Workload
Issue Code: 3009700
FTE: # 1.00
Rate: \$35,000
Fund: General Revenue
Salaries and Benefits: \$55,995
SA Operations \$4,317
HR/DMS/HR Svcs/STW Contract: \$ 214

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 02 Judicial Circuit

Narrative:

Funding is being requested to meet increasing workload demands of complying with Public Records laws. A trained, dedicated staff member would ensure accurate and timely responses to the numerous requests received from many outside sources. This issue serves to make possible the State Attorney's desire to be transparent and responsive to public records requests while not comprising our core mission.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 03 Judicial Circuit

Priority #1

Issue Title: Salary and Benefit Adjustment for Salary Compression
Issue Code: 4205A30
FTE: #
Rate: 162,000
Fund: General Revenue
Salaries and Benefits: \$ 208,292

Narrative:

The new minimum wage of \$13 per hour and the increase of an Assistant State Attorney starting salary to \$50,000 in FY 2019-2020 have caused compression issues with current staff. Employees who have dedicated years of service to this agency are now being paid similar wages of new hires. This issue seeks to address the compression issues by providing equitable pay increases to 42 staff members: a \$3000 pay increase for 24 support staff and a \$5000 pay increase for 18 Assistant State Attorneys.

Priority #2

Issue Title: Body Camera Evidence Review
Issue Code: 5008010
FTE: #2
Rate: 60,616
Fund: General Revenue
Salaries and Benefits: \$100,872
State Attorney Operations: \$ 9,838
HR/DMS/HR Svcs/STW Contract: \$ 428

Narrative:

The State Attorney's Office, 3rd Judicial Circuit receives body worn camera videos and dash cam videos from at least 13 different city, county, and state law enforcement agencies. This request is for two Legal Assistant IV employees who would be responsible for downloading, storing, and notifying the assigned attorney of the existence of such videos associated with a case. This issue effects all prosecution activities: felony, misdemeanor, and juvenile.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 03 Judicial Circuit

Priority #3

Issue Title: Public Records Request Workload
Issue Code: 3009700
FTE: #1
Rate: 50,000
Fund: General Revenue
Salaries and Benefits: \$84,031
State Attorney Operations: \$5,619
HR/DMS/HR Svcs/STW Contract: \$214

Narrative:

The State Attorney's Office, 3rd Judicial Circuit received over 500 public records requests in calendar year 2020. Calendar year 2021 is on target to have over 600. This budget issue requests one (1) Assistant State Attorney position that would be responsible for handling the public records response for this office. The employee in this position would provide for the most efficient tracking of requests coming in and responses sent out. In addition, this person would be responsible for redacting public records responses based on the many exemptions provided for in Florida Statutes 119.

Priority #4

Issue Title: Replacement Equipment – Motor Vehicles
Issue Code: 2401500
Acquisition of Motor Vehicles: \$60,000

Narrative:

The State Attorney's Office, 3rd Judicial Circuit maintains a pool of state vehicles for use by agency personnel in carrying out the duties of their jobs. This agency is requesting two (2) replacement vehicles that have met the required DMS replacement criteria. SV# Y1197, 2015 Chevrolet Impala, VIN # 2G1WA5E36F1121077, 126,637 miles as of 06/30/21. SV# 24381, 2010 Ford Taurus, VIN # 1FAHP2DW7AG168869, 12 years old

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-23**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 4th Judicial Circuit

Priority #1

Issue Title: Staff Compression Increases
Issue Code: 4205A30
FTE: 0
Rate: 469,167
Fund: General Revenue
Salaries and Benefits: \$555,822

Narrative:

With the increase of the minimum wage to \$13.00 on July 1, 2021, and the impending moves to \$14.00 and then \$15.00 in the future, State Attorney Offices will be competitive with the private sector to hire competent, long term staff. The ability to hire competent, long-term staff will provide stability to the workforce that allows for the successful prosecution of cases. While the new minimum wage requirements will help attract good employees, our office faces a dilemma with addressing the employees whose salaries are above the new minimum wage. Compression causes two distinct problems. The first is the inequity between new hires and 1-3 year staff. The second is a retention problem with those who are longer-tenured and more experienced receiving similar pay as less experienced employees. The long-term staff will have dedicated many years of their lives to the service of our office at the same wage or lower than the newer employees with the new minimum wage.

The recent change in the minimum wage has left our agency unable to handle the compression needs within our budget completely. The previous floor for starting salaries for our agency for non-attorney, support staff personnel was approximately \$24,000 or \$11.53 per hour. With the eventual minimum wage increase to \$15.00, the new starting salary will be \$31,200. To raise all current non-attorney support staff (82 employees) above \$15.00 per hour is cost-prohibitive at approximately \$331,814 in salaries & benefits.

Recognizing an eventual floor of \$31,200, the State Attorney's Office seeks to address increases for that non-attorney staff with salaries (79 employees) currently between \$31,200 and \$50,000. Providing a \$1,000 increase to these employees' amounts to \$91,568 in salaries and benefits. Providing a \$1,500 increase to these employees' amounts to \$137,353 in salaries and benefits.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-23**

State Attorney, 4th Judicial Circuit

This issue request is necessary and is linked to agency activities: felony, misdemeanor, and juvenile prosecution."

Priority #2

Issue Title: Early Case Resolution Division
Issue Code: 3001250
FTE: 5.00
Rate: \$249,000
Fund: General Revenue
Salaries and Benefits: \$406,887
SA Operations: \$20,797
HR/DMS/HR Svcs/STW Contract: \$ 1,070

Narrative:

The most recent Florida Department of Law Enforcement (FDLE) Uniform Crime Report (UCR) reveals that Jacksonville had the highest reported murders per population with 14.5 murders per 100,000 people. While the overall crime rate in Jacksonville fell 9.7%, there were 12 more murders and an additional 1,075 aggravated assaults in 2020 than in 2019, or a 13% increase in murder and a 24% increase in assaults.

Gun violence remains persistent in Florida. In 2020, 80% of murders were committed with firearms, according to FDLE, while 38% of aggravated assaults involved a gun.

In 2018, the State Attorney's Office created a specialized unit of prosecutors to focus on gun violence. The unit consists of experienced Assistant State Attorneys assigned to reactive and proactive units. The proactive unit works to prevent gun crime while the reactive unit prosecutes violent offenders.

During the pandemic, Targeted Prosecution saw a dramatic rise in pending felony cases. In February 2020, it had 312 pending felony cases. The most recent monthly report has the pending case count at 481. Due to the pause in jury trials necessitated by the pandemic, Targeted Prosecution has been unable to resolve cases in the typical fashion since most defendants have committed violent offenses, which often carry minimum prison terms. The workload has increased by 50%.

The State Attorney's Office seeks funding for two Assistant State Attorney positions to meet the gun crime violence backlog created by the pandemic and the absence of jury trials.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-23**

State Attorney, 4th Judicial Circuit

The State Attorney's Office seeks funding for two investigators to work exclusively with Targeted Prosecution. The same issues discussed above justify dedicated investigator positions for Targeted Prosecution. It currently shares investigators with another unit. With the trial backlog and needed follow-up on the growing number of patrol cases, a dedicated investigative team for Targeted prosecution is necessary.

Finally, given the nature of Targeted Prosecution cases, funding for a victim advocate is needed. The cases are violent and usually involve trauma to both victims and witnesses.

Priority #3

Issue Title: Increased State Attorney Forfeiture and Investigative Support Trust Fund
Issue Code: 3009500
Fund: Forfeiture and Investigative Support Trust Fund
Operations: \$300,000

Narrative:

The State Attorney's Office seeks increased authority to spend funds retained by Florida Statute 27.3451 (State Attorney's Forfeiture and Investigative Support Trust Fund). Under section 27.3451, revenues received by a State Attorney as a result of forfeiture proceedings, as provided under s. 932.704, shall be deposited in such trust fund and shall be used when authorized by appropriation or action of the Executive Office of the Governor under s. 216.181(11), for the investigation of crime, prosecution of criminals, or other law enforcement purposes.

As costs of prosecution and other sources of revenue continue to decline, the SAO seeks additional authority to spend FIST funds. As FIST funding cannot be used to pay salaries, the SAO seeks to utilize greater authority for FIST spending. The greater authority would allow the SAO to preserve other funding, which may be used for salaries.

Priority #4

Issue Title: Crime Analyst for Crime Gun Intelligence Center
Issue Code: 3003070
FTE: 1.00
Rate: 60,000
Fund: General Revenue
Salaries and Benefits: \$85,612
SA Operations: \$3,973

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-23**

State Attorney, 4th Judicial Circuit

HR/DMS/HR Svcs/STW Contract: \$214

Narrative:

As a direct response to the persistence of violent crime in Jacksonville, and in collaboration with the State Attorney's Office, the Jacksonville Sheriff's Office (JSO), and the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF), in 2017 the City of Jacksonville (City) appropriated one-million dollars to build and implement a Crime Gun Intelligence Center or CGIC. The CGIC concept employs a holistic approach to gun crime investigation, using NIBIN as the cornerstone technology. The critical phases of the CGIC approach are a comprehensive collection of evidence, timeliness, investigative follow-up, and implementing a feedback loop. In 2013, the ATF partnered with the Denver Police Department to create the first CGIC. CGICs in other cities such as Chicago, Milwaukee, and Denver are staffed with a diverse and highly-trained workforce. They use criminal intelligence and specialized skills to provide a coordinated law enforcement response to violent gun crime. The Jacksonville CGIC became fully operational in April 2019. The SAO seeks funding to hire a full-time analyst to assign to the CGIC. The ideal candidate will possess extensive experience in the detection and investigation of gun crime and gang-related violence. Candidates for the position will likely include current and former law enforcement officers familiar with and who have experience investigating gun crimes, violence, and violent offenders in the local community.

Priority #5

Issue Title: Replacement of Equipment – Motor Vehicles

Issue Code: 2401500

Fund: General Revenue

Acquisition of Motor Vehicles: \$150,000

Narrative:

The State Attorney's Office in the 4th Judicial Circuit is requesting General Revenue Funds to purchase 5 vehicles to replace its current aging fleet. Each replacement vehicle is estimated to cost \$30,000. The vehicles listed below each meet one of the two DMS criteria for replacement (10 years or 120,000 miles).

Asset #	Year	VIN	Mileage
2817	2011	2G1WF5EK0B1168446	142,012
3016	2012	2G1WF5E37C1190888	144,000
3179	2013	2G1WF5E39D1145484	135,406

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-23**

State Attorney, 4th Judicial Circuit

3321	2014	2G1WD5E33E1160067	130,121
3631	2013	2GKFLTEK5D6226937	180,376

Priority #6

Issue Title: Florida Bar Training Requirements for new Assistant State Attorneys
Issue Code: 3800270
Fund: General Revenue
SA Operations: \$2,900

Narrative:

Practicing with Professionalism is a one-day seminar providing a broad overview of ethical and professional issues designed for new lawyers to fulfill phase 1 of the Basic Skills Course Requirement. The Florida Supreme Court in The Florida Bar Re: Amendment to Rules Regulating The Florida Bar, Rule 6-12 (Basic Skills Course Requirement, 524 So. 2d 634 (Fla. 1988), made Practicing with Professionalism mandatory for attorneys admitted to The Florida Bar after October 1, 1988. Effective on May 12, 2005, the Supreme Court of Florida amended Rule 6-12.3 and Rule 6-12.4. These amended rules state that in addition to attending Practicing with Professionalism, new admittees must attend three "basic" level substantive continuing legal education programs presented by the YLD. The Basic Skills Course Requirement must be completed within the initial 3-year continuing legal education cycle after admission to The Florida Bar or within two years after the expiration of any exempt status. The Practicing with Professionalism requirement must be met within the first year of admission to The Florida Bar or one year before being admitted to The Florida Bar. The current registration fee for the Practicing with Professionalism seminar \$145.

Priority #7

Issue Title: Florida Bar Dues
Issue Code: 4204020
SA Operations: \$32,065

Narrative:

The State Attorney's Office for the Fourth Judicial Circuit requests funding for Florida Bar dues expense. The Florida Legislator has given the authority to pay for Florida Bar dues.

121 Assistant State Attorneys (ASAs)

Base rate of \$265 x 121 ASAs = \$32,065

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, Fifth Judicial Circuit

Priority #1

Issue Title: Salary and Benefit Adjustment for Salary Compression

Issue Code: 4205A30

FTE: # 0

Rate: 474,600

Fund: General Revenue

Salaries and Benefits: \$562,259

Narrative:

In order to stay competitive with the private sector in our ability to hire competent staff, SAO5 welcomes the legislative increase in the minimum wage requirements for state employees to be implemented over the course of the next several years. SAO5 recognizes the dilemma it is placed in with existing staff, who must be retained as they provide a steadiness to the office that allows for successful prosecution of the cases. While the new minimum wage requirements will help attract good people, there is an equity issue for people who have dedicated years of service to the office. The prosecutors rely heavily on the experienced support personnel and will need to provide remuneration that is commensurate with their years of service in excess of that of the new hires. This additional funding would allow us to do that.

SAO5 determined the total amount of this request through the following method. Each incremental increase in salary alone is \$2,080 per employee per year with the two anticipated increases. In order to keep experienced staff at a minimum increase, we estimate salaries increasing by approximately \$4,200 per employee by the end of this process. SAO5 has approximately 113 support staff personnel whose salaries would need to be addressed, resulting in an overall salary rate request of \$474,600. SAO5 anticipates benefits of \$87,659 as part of this request, for a total of \$562,259.

This issue becomes a critical need in order to retain those experienced staff who give support to prosecution of all cases through the office.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, Fifth Judicial Circuit

Priority #2

Issue Title: Public Records Request Workload
Issue Code: 3009700
FTE: # 2
Rate: 100,000
Fund: General Revenue
Salaries and Benefits: \$168,060
SA Operations: \$9,346
HR/DMS/HR Svcs/STW Contract: \$428

Narrative:

Government in the Sunshine is a worthy goal and a necessary obligation of government. Access to public records is central to that obligation. There is, however, a cost to providing public records and the cost is increasing exponentially. This issue serves to facilitate the State Attorney's desire to be as transparent and responsive to public records requests while not compromising our core mission. This issue provides funding for personnel and operating expenses to effectively and efficiently meet public records demands. Public records demands are becoming more time consuming and more sophisticated. They include frequent demands by defense attorneys for all manner of records such as prosecutor personnel files, demands by families of victims, demands by businesses and research groups seeking records which serve their singular business or research interests. Many businesses simply want to get an upper hand on their competitors. While these efforts have the potential to save money for the taxpayers of Florida, they cost time and money in order to comply. Another notable group seeking public records is prison or jail inmates. Public records requests are significantly higher during election seasons, which any elected official well knows. While the public is entitled to the records and we want to insure they get them, it cannot be overlooked that time spent by attorneys and staff dealing with these demands takes time away for our core mission and, thus, to some degree, impairs our ability to do our part in securing public safety. Furthermore, there is the growing potential for and the real cost of litigation with those who request public records and take exception with the timeliness of a response or as to the content of a response. Attorney involvement is now necessary to make decisions on legal matters as to redactions, costs and citizen protections under HIPPA. Redaction is becoming a greater workload issue than retrieval of records. State Attorney Offices do not compile collective data with respect to public records requests, however some circuits report a 250% increase in the last several years.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, Fifth Judicial Circuit

Priority #3

Issue Title: Additional Staffing for Specialty Diversion Courts
Issue Code: 3001550
FTE: # 2.00
Rate: 100,000
Fund: General Revenue
Salaries and Benefits: \$168,063
SA Operations: \$9,346
HR/DMS/HR Svcs/STW Contract: \$428

Narrative:

These positions will cover multiple specialty courts such as: Veteran's Court, Drug Court, and Mental Health Court. The State Attorney's Office for the Fifth Circuit is requesting (1) Assistant State Attorney in Marion county and (1) for the tri-county area, Citrus, Hernando, and Sumter.

During 2013 legislative session, the Legislature approved funding for a newly created special court division program for Veterans. This new program requires an Assistant State Attorney who is experienced in handling Felony, Misdemeanor, Juvenile and Civil cases. The attorney will work with law enforcement, the veteran's hospital personnel, social workers and defense attorneys to ensure that criminal offenses are addressed properly while still taking into consideration the special needs of returning veterans.

There are several goals for mental health court: Improve public safety by reducing criminal recidivism, reduce court and correction related costs through administrative efficiencies, and often by providing an alternative to incarceration. Monitoring and treating offenders with serious mental illness in mental court can be more effective, efficient, and less expensive than the remedies available through traditional justice system approaches.

All Law Enforcement agencies within the Fifth Judicial Circuit participate in an organized force against drug trafficking and pill mills. The State Attorney's Office has a serious need for Assistant State Attorney's to give legal advice and prosecute these cases. These issues impact all of our agency activities including Felony, Misdemeanor, Juvenile and Civil cases; therefore, it is critical that we have sufficient funding to provide quality public safety.

**SCHEDULE VIII
 PRIORITY LISTING OF AGENCY BUDGET ISSUES
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FISCAL YEAR 2022-2023**

State Attorney, Fifth Judicial Circuit

Priority #4

Issue Title: Replacement Equipment-Motor Vehicles
 Issue Code: 2401500
 Fund: State Attorney Revenue Trust Fund
 Acquisition of Motor Vehicles: \$136,000

Narrative:

The State Attorney's Office, Fifth Judicial Circuit is requesting (4) replacement vehicles. The Fifth Circuit covers 4,558 square miles including five counties. To serve this area and conduct business for the State, the State Attorney maintains a fleet of vehicles which are used by attorneys, investigators, and victim-witness coordinators for locating, interviewing and transporting victims and witnesses. Vehicles are also used to carry out various administrative duties. Of the vehicles in this fleet, three currently have a combined mileage of 398,338 and one is 20 years old. In the near future these vehicles will have to be retired due to the costly repairs and maintenance. The only current alternative is to pay employees \$.445 cent per mile for the use of private vehicles. SAO5 is requesting to purchase (4) 2021 Ford Explorer 4FWD XLT (K8D). The Explorer's will also be used to investigate and evaluate crime scenes in rural areas. The need for front wheel drive vehicle is warranted because the counties cover approximately 1,500 acres of The Ocala National Forest and many other areas that require 4-wheel drive to access. These rural roads are comprised of sand, mud, gravel and various unimproved roads which a 4-wheel drive vehicle is better equipped to handle.

(4) 2021 Ford Explorer's 4WD \$34,000 each.

Year	Make/Model	VIN	Actual Mileage
2001	Ford	1FAFP522X1A254771	86,387
2003	Chevy Impala	2G1WF52E639373013	167,520
2006	Ford Crown Victoria	2FAFP73V86X122739	84,946
2006	Ford Crown Victoria	2FAFP73V46X122740	145,872

Priority #5

Issue Title: Career Criminal Prosecution
 Issue Code: 3009620
 FTE: 2
 Rate: 100,000
 Fund: General Revenue

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, Fifth Judicial Circuit

Salaries and Benefits: \$168,063
SA Operations: \$9,346
HR/DMS/HR Svcs/STW Contract: \$428

Narrative:

Section 775.0843(2), F.S. mandates each of the State Attorneys to establish a career criminal prosecution unit and adopt and implement policies based upon guidelines, Section 775.0843(2) (a) through (d), F.S. The State Attorney's Office Tri-County area, which includes the circuit's smaller counties (Hernando, Citrus, and Sumter) is in need of a Career Criminal Unit to cover those counties. This unit will investigate and prosecute all career criminal within the Tri-County area. The unit will also help law enforcement agencies by giving advice and direction. Agency policy has placed the statutory screening task upon each felony Assistant State Attorney to identify potential violent career criminal prosecutions and refer them to supervising attorneys for assistance in prosecutions. Having a dedicated unit for the Tri-County area will help alleviate excess case load on felony lawyers.

Priority #6

Issue Title: Realignment of Administrative Expenditures-Add
Issue Code: 2000100
Fund: General Revenue
Lease Purchase Equipment: \$5,000

Narrative:

Transfer funds from General Revenue Incentives to General Revenue Lease/Purchase to cover expenses for in-house stamp machines.

Priority #7

Issue Title: Realignment of Administrative Expenditures-Deduct
Issue Code: 2000200
Fund: General Revenue
Lease Purchase Equipment: - \$5,000

Narrative:

Transfer funds from General Revenue Incentives to General Revenue Lease/Purchase to cover expenses for in-house stamp machines.

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, Fifth Judicial Circuit

Priority #8

Issue Title: Attorneys with Reassigned Death Penalty Cases

Issue Code: 5301000

FTE: 4.00

Rate: 306,517

Fund: General Revenue

Salaries and Benefits: \$470,414

SA Operations: \$47,337

HR/DMS/HR Svcs/STW Contract: \$856

Salary Incentive Payments: \$1,080

Lease or Lease Purchase of Equipment: \$400

Narrative: To effectively prosecute the expected Capital Felony Cases for fiscal year 22/23, SA05 will need to staff this unit with the following:

General Revenue Salaries and Benefits:

Assistant State Attorney	1.00	\$168,089	Williams
Assistant State Attorney	1.00	\$156,616	Nunnelley
Legal Assistant II	1.00	\$62,569	Deen
Investigator	1.00	\$83,141	Pfannerstill

(Includes benefits, taxes, and retirement).

Total-\$470,414.

General Revenue Operations:

Bright House Networks-\$17,000

Office Supplies and software licenses \$6,000

Bar Dues 2 x \$265 = \$530.00

Verizon \$1,482.52

Vehicle Maintenance, Gas, E-Z pass and parking \$5,500.

Operating Expenditures related to new positions \$16,824 recurring and \$10,742 non-recurring

Total-\$47,337 recurring-\$10,742 non-recurring

General Revenue Lease/Purchase Equipment:

Printer Lease/Maintenance

Total-\$400

Incentives CJIP:

Jeff Pfannerstill-Investigator

\$90.00 per month

Total-\$1,080.00

TOTAL \$520,087

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, Sixth Judicial Circuit

Priority #1

Issue Title: Salary and Benefit Adjustment for Salary Compression
Issue Code: 4205A30
FTE: # 0
Rate: \$650,000
Fund: General Revenue
Salaries and Benefits: \$770,055

Narrative:

The legislative increase of the minimum wage to \$13.00 is a welcomed asset moving forward for State Attorney Offices around the state. The recent change in minimum wage has left our agency with an inability to completely handle the compression needs within our own budget. This request will allow our office to retain staff with appropriate salaries and recruit new hires.

Priority #2

Issue Title: Additional Staffing for specialty Diversion Courts
Issue Code: 3001550
FTE: # 8.00
Rate: 345,510
Fund: General Revenue
Salaries and Benefits: \$568,393
HR/DMS/HR Svcs/STW Contract: \$1,712
State Attorney Operating Expenditures: \$38,442

Narrative:

Currently, our office does not have the capability to dedicate the necessary Assistant State Attorney personnel and non-attorney personnel to address the Diversion caseloads as well as the extensive application and review procedures involved in the process. Simply put, the workload has outgrown the available staff. Furthermore, with the addition of a D.U.I. Diversion Program and Mental Health Court, this workload will increase immediately and significantly.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, Sixth Judicial Circuit

Priority #3

Issue Title: Public Records Request Workload
Issue Code: 3009700
FTE: # 7.00
Rate: 225,504
Fund: General Revenue
Salaries and Benefits: \$383,140
HR/DMS/HR Svcs/STW Contract: \$1,498
State Attorney Operating Expenditures: \$31,521

Narrative:

Government in the Sunshine is a worthy goal and a necessary obligation of government. There is, however, a cost to providing public records and the cost is increasing exponentially due to the workload increasing at a pace that cannot be managed with our current personnel. This issue provides funding for additional personnel to meet increasing public records demands. Attorney involvement is now necessary to make decisions on legal matters as to redactions, costs, and citizen protections under HIPPA. Increasing demands in this area are detracting from the State Attorney's core mission and must be addressed.

Priority #4

Issue Title: Body Camera Evidence Review
Issue Code: 5008010
FTE: # 2.00
Rate: \$60,616
Fund: General Revenue
Salaries and Benefits: \$100,872
HR/DMS/HR Svcs/STW Contract: \$428
State Attorney Operating Expenditures: \$8,634

Narrative:

Our Office along with 5 law enforcement agencies have acquired Axon's Evidence.com cloud storage system. The law enforcement officers for the 5 agencies have been issued Axon body cameras. Also, an additional law enforcement agency has issued Watch Guard body cameras for its law enforcement officers. Our office will now have to review and edit for court use purposes an exponentially amount of hours of footage without the current personnel to carry out the necessary work. We are requesting two full time support staff personnel to address this issue linked to felony, misdemeanor, and juvenile prosecution.

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, Sixth Judicial Circuit

Priority #5

Issue Title: Replacement Equipment
Issue Code: 2401000
Fund: State Attorney Revenue Trust Fund
State Attorney Operating Expenditures: \$250,000

Narrative:

Our Office needs to replace office furniture utilized by our Assistant State Attorneys. Most furniture dates to the 1996-1997 fiscal year and is suffering from wear and tear. Our office currently has sufficient trust fund money to pay for the new furniture but we need additional non-recurring authority to spend the necessary money. The new furniture is necessary and is linked to agency activities: felony, misdemeanor, and juvenile prosecution. The amount requested is \$250,000.

Priority #6

Issue Title: Adjustment to GDTF Authority - Add
Issue Code: 4200270
Fund: Grants and Donations Trust Fund
Other Personal Services: \$25,000

Narrative:

During the 2021 Legislative Session, our office was transferred the Pasco County Mobile Medical Clinic (MMC) program from the Sixth Circuit Public Defender's Office. That program has a corresponding grant between Morton Plant Mease Health Care (BayCare) and this office to deliver health care services to Pasco County residents through the MMC with a corresponding Memorandum of Understanding (MOU). In order to administer the grant, our office is requesting an additional \$25,000 in authority for our Grants and Donations Trust Fund's Other Personnel Services category to cover the \$25,000. This issue request is necessary and is linked to agency activities: felony, misdemeanor, and juvenile prosecution.

Priority #7

Issue Title: Replacement Equipment - Motor Vehicles
Issue Code: 2401500
Fund: State Attorney Revenue Trust Fund
Acquisition of Motor Vehicles: \$81,000

Narrative:

The qualification for vehicle replacement is that vehicles have over 120,000 miles or aged over 12 years. Our agency has 3 vehicles that need to be replaced according to this

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, Sixth Judicial Circuit

criteria; 2 qualify by mileage, and 1 qualifies by age. The vehicles are necessary and are linked to agency activities: felony, misdemeanor, and juvenile prosecution.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 7th Judicial Circuit

Priority #1

Issue Title: Salary and Benefits Adjustment for Salary Compression
Issue Code: 4205A30
FTE: # 0
Rate: 256,462
Fund: General Revenue
Salaries and Benefits: \$303,830

Narrative:

The legislative increase of the minimum wage to \$13.00 is a welcomed asset moving forward for State Attorney Offices around the state. With the move of the minimum wage to \$13.00 on July 1, 2021, and the impending moves to \$14.00 and then \$15.00 in the future, State Attorney Offices will be competitive with the private sector in ability to hire competent, long term staff. The ability to hire competent, long term staff will provide much needed stability to the workforce that allows for the successful prosecution of cases. While the new minimum wage requirements will help attract good employees, our office faces a dilemma with addressing the employees whose salaries are above the new minimum wage. Compression causes two distinct problems. The first is the inequity between new hires and 1-3 year staff. The second is a retention problem with those who are longer tenured and more experienced receiving similar pay as less experience employees. The long term staff will have dedicated many years of their lives to the service of our office at the same wage or lower than the newer employees with the new minimum wage.

Both sets of issues can be resolved with this issue's requested appropriation. The recent change in minimum wage has left our agency with an inability to completely handle the compression needs within our own budget. The starting salary for our agency for non-attorney, support staff personnel has an average of basically \$23,000. With the eventual minimum wage increase to \$15.00, the new starting salary will be \$31,200. That is a \$8,200 increase for new hires. This move to \$15/ hour will affect 51 employees. Furthermore, there are 66 non-attorney staff that will need compression funds to make the increases equitable for all staff members. To raise all current non-attorney, support staff above \$15.00/hour in a manner that would cure the compression issues, the cost is prohibitive at approximately \$445,880 in salaries & benefits. In FY 21-22, our office attempted to address this compression issue, but did not have nearly the funds available

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 7th Judicial Circuit

to make a much needed impact. Our office is requesting a more manageable increase of \$3000-5000 per non-attorney, support staff personnel that could be disbursed based on years of service or level of current salary. This will allow our office to retain staff with appropriate salaries and recruit new hires. This would result in a request of approximately \$303,830 in salaries & benefits.

This issue request is necessary and is linked to agency activities: felony, misdemeanor, and juvenile prosecution.

Priority #2

Issue Title: Early Case Resolution Divisions
Issue Code: 3000590
FTE: # 9.00
Rate: 429,555
Fund: General Revenue
Salaries and Benefits: \$698,954
State Attorney Operating Expenditures: \$38,442
HR/DMS/HR Svcs/STW Contract: \$1,712

Narrative:

The Seventh Circuit State Attorney's Office is currently an active participant in Early Case Resolutions Courts all across our Circuit. We have Assistant State Attorneys and Support Staff assigned to each one of our programs. Currently, we have the GLAD (Getting a License to Drive) Program, where we assist low level offenders in getting their licenses back whenever possible. The goal in prosecuting these cases is to get the drivers licensed, insured and registered. These cases have a tremendously detrimental impact on the daily lives of those affected. Many license suspensions are the direct result of ever-cascading financial impacts that result in license suspensions. Our program is creating individualized case plans for offenders outlining the steps necessary to obtain a valid license. These cases are immediately taken off the court docket and put into diversion at the court date and later dismissed upon successful completion of any additional conditions.

We also have a Veterans Court In recognition of the service and sacrifice of our Veterans for this country, we have established a Pre-Trial Veterans treatment Intervention Program with other criminal justice stakeholders in the Seventh Circuit. To achieve the goals of this program, experienced prosecutors are assigned to this Division and it is our hope to keep it that way. .

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 7th Judicial Circuit

Our office has also created a Driving While Under the Influence (D.U.I.) Diversion Program, which is available to Defendants in all divisions of the criminal courts throughout the four-county Seventh Judicial Circuit. Much like our Driver's License program mentioned above, this program is helping prevent everyday people from losing their licenses for long periods of time.

Besides the daily caseload management involved with the Early Resolution Specialty Courts and Diversion Programs, there are extensive application and review procedures involved in the process. Furthermore, our office is an active participant with Court Administration and the Public Defender's Office in our Circuit to create a Mental Health Court, and therefore, expanding the options available in Diversion Specialty Courts.

Services provided as part of these Diversion Specialty Courts and Diversion Programs include outpatient treatment, non-secure residential treatment programs and intensive secure long-term residential treatment programs, anger management, batterer's intervention and other domestic violence counseling, random drug testing, GED assistance, transitional housing, and other services deemed appropriate. Our work includes partnering with law enforcement, defense counsel, the Florida Department of Corrections, and County Probation, among others. There is an immense amount of work in the courtroom and outside the courtroom to ensure participants get the resources needed to be successful.

Our requested additional Assistant State Attorney personnel and support staff personnel are necessary to ensure that the stakeholders and the participants of these Diversion Specialty Courts and Diversion Programs have their required needs met by our office. We request a salary rate of \$75,000 for the additional Assistant State Attorney positions rather than the default rate due to the necessity of having seasoned Assistant State Attorneys with the requisite knowledge and background to handle the job description.

Link to Agency Activities: Felony and misdemeanor prosecution.

Priority #3

Issue Title: Staffing Adjustment for Workload & Increased Judgeship
Issue Code: 3001060
FTE: # 7
Rate: 319,456
Fund: General Revenue
Salaries and Benefits: \$529,553
State Attorney Operating Expenditures: \$34,727

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 7th Judicial Circuit

HR/DMS/HR Svcs/STW Contract: \$1,498

Narrative:

Two new Judge positions have been added in the 7th Circuit in the past 3 years. It is necessary to fund these positions for this office to staff both divisions. This request reflects the resources necessary to staff both newly created Judgeships based on our experience within the Seventh Circuit, NDAA, and FPAA staffing models. The staffing model would need to be repeated if any further Judgeships are to be created in the future. However, the creation of these new Divisions to address the increased workload in the Circuit creates identical demand for resources from our office as it does not have any excess staff to adequately cover this expansion.

Priority #4

Issue Title: Replace Equipment – Motor Vehicles

Issue Code: 2401500

Fund: State Attorney Revenue Trust Fund

Acquisition of Motor Vehicles: \$180,000

Narrative:

The following vehicles meet the Minimum Replacement Criteria set by the Florida Department of Management Services and qualify for replacement with the FY 19/20 budget year. Each vehicle has mileage in excess of 120,000 miles as set forth below, and has a Replacement Eligibility Factor of 999, qualifying for "Dropdead Value". These vehicles are necessary in the performance of SAO Seventh Circuit's critical mission that covers a four county area, much of it rural. Vehicles are used to respond to violent crime scenes on a 24/7 basis. Homicide scenes are often situated in remote, inaccessible areas, often at night requiring Investigators and Assistant State Attorneys to be capable of responding preloaded with the necessary equipment and supplies to conduct the investigation at all hours of the night. An immediate response to all violent crimes is critical for a successful investigation and prosecution. Vehicles are also used to locate fugitives, serve warrants, transport witnesses and evidence in our four county jurisdiction.

Link to Agency Activities: Felony, Misdemeanor, and Juvenile investigations and prosecutions

Year	Make/Model	VIN#	Replacement Eligibility Factor	Mileage
2017	Ford/Explorer	1FM5K7B84HGA04434	Dropdead 999	127,822
2013	Ford/Taurus	1FAHP2D88EG171710	Dropdead 999	120,503
2013	Chevy/Impala	2G1WF5E36D1144891	Dropdead 999	124,444

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 7th Judicial Circuit

2014 Ford/Taurus 1FAHP2D81EG171709 Dropdead 999 123,257

Priority #5

Issue Title: Public Records Request Workload

Issue Code: 3009700

FTE: # 4.00

Rate: 141,230

Fund: General Revenue

Salaries and Benefits: \$245,966

State Attorney Operations: \$19,872

HR/DMS/HR Svcs/STW Contract: \$856

Narrative:

Government in the Sunshine is a worthy goal and a necessary obligation of government. Access to public records is central to that obligation. There is, however, a cost to providing public records and the cost is increasing exponentially. This issue serves to facilitate the State Attorney's desire to be as transparent and responsive to public records requests while not compromising our core mission. This issue provides funding for personnel and operating expenses to effectively and efficiently meet public records demands. Public records demands are becoming more time consuming and more sophisticated. They include frequent demands by defense attorneys for all manner of records such as prosecutor personnel files, demands by families of victims, demands by businesses and research groups seeking records which serve their singular business or research interests. Many businesses simply want to get an upper hand on their competitors. While these efforts have the potential to save money for the taxpayers of Florida, they cost time and money in order to comply. Another notable group seeking public records is prison or jail inmates. Public records requests are significantly higher during election seasons, which any elected official well knows. While the public is entitled to the records and we want to insure they get them, it cannot be overlooked that time spent by attorneys and staff dealing with these demands takes time away for our core mission and, thus, to some degree, impairs our ability to do our part in securing public safety. Furthermore, there is the growing potential for and the real cost of litigation with those who request public records and take exception with the timeliness of a response or as to the content of a response. Attorney involvement is now necessary to make decisions on legal matters as to redactions, costs and citizen protections under HIPPA. Redaction is becoming a greater workload issue than retrieval of records. State Attorney Offices do not compile collective data with respect to public records requests, however some circuits report a 250% increase in the last several years.

The salary requests are greater than the lowest salary in class to obtain staff with the requisite skills, knowledge, and experience to perform the required duties.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 7th Judicial Circuit

Link to Agency Activities: Compliance with Florida law, Felony, Misdemeanor and juvenile prosecutions.

Priority #6

Issue Title: Body Camera Evidence Review
Issue Code: 5008010
FTE: # 6.00
Rate: 256,456
Fund: General Revenue
Salaries and Benefits: \$430,479
State Attorney Operations: \$29,710
HR/DMS/HR Svcs/STW Contract: \$1,284

Narrative:

The use of body camera by local law enforcement continues to proliferate throughout the Seventh Circuit. These videos must be examined at real time by staff and time is of the essence. This is complicated by the fact that there are almost always multiple videos for each case. The discovery process and public record requests both require redactions for privacy requirements which is again a labor intensive process. Simply put, the body cameras can be a valuable tool but are very labor intensive.

The positions and salary for the ASA are higher than entry level to obtain staff with the required skills, knowledge, and expertise to perform the duties.

Link to Agency Activities; Felony, misdemeanor and juvenile prosecutions.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 08 Judicial Circuit

Priority #1

Issue Title: Salary and Benefits Adjustment
Issue Code: 4205A40
FTE: # 0
Rate: \$126,770
Fund: General Revenue
Salaries and Benefits: \$150,185

Narrative:

To stay competitive with the private sector, federal government, and local government in our ability to hire and retain competent support staff, the State Attorney Eighth Judicial Circuit (SAO8) welcomes the legislative increase in the minimum wage requirements for state employees to be implemented over the course of the next several years. We recognize the dilemma it has created with existing support staff, who must be retained as they provide stability to the office, allowing for successful prosecution of criminal cases. While the new minimum wage requirements will help attract support staff, there is an equity issue for experienced support staff who have dedicated years of service to the office. Prosecutors rely heavily on the experienced support staff and need to provide compensation to commensurate with their years of service.

The SAO8 recognizes that the Florida Legislature can address this compression issue through a wide variety of compensation measures and our office would like to be included in any such measure. As a starting point SAO8 is requesting a 5% increase in support staff salary rate and benefits which will be utilized to address compression specifically. This request would require an additional \$126,770 in salary rate, benefits of \$23,415 for a total of \$150,185.

Priority #2

Issue Title: Early Case Resolution Division
Issue Code: 3000590
FTE: # 2
Rate: 102,040
Fund: General Revenue
Salaries and Benefits: \$164,771

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 08 Judicial Circuit

Operations: \$10,538 of which \$7,100 is non-recurring
HR/DMS/HR Svcs/STW Contract: \$428

Narrative:

The Eighth Judicial Circuit (SAO8) State Attorney's Office and the Eighth Judicial Circuit Public Defender' Office (PDO8) request in their individual Legislative Budget Requests General Revenue funding and associated rate for a dedicated Senior Assistant State Attorney, Senior Assistant Public Defender, and Legal Assistant positions both the State Attorney and the Public Defender for the purpose of establishing Circuit Wide Joint State Attorney/Public Defender Early Case Resolution Program. The State Attorney is seeking one Assistant State Attorney at the salary rate of \$75,000 and one legal assistant at the default rate. The Public Defender is seeking one Assistant Public Defender at the rate of \$75,000 and one legal assistant at the default rate.

Due to the COVID-19 Pandemic, the judicial system is experiencing a backlog of criminal cases that is delaying the administration of justice. The fact is that most cases enter the system ultimate resolve by plea, not trial. But due to the volume of pending cases, both the State Attorney and the Public Defender lack the necessary resources to quickly identify cases that may resolve by plea, diversion, or deflection very early in the process. The Circuit-Wide Joint State Attorney/Public Defender Early Case Resolution Program's goal is to resolve felony criminal cases within 30 days of the case entering the criminal justice system.

The Circuit-Wide Joint State Attorney/Public Defender Early Case Resolution Program will have one experienced Assistant State Attorney whose responsibility would be to identify, process, and prepare a criminal case for early resolution. The Assistant State Attorney would then notify the corresponding Assistant Public Defender that an early resolution option is available to the defendant. Correspondingly, the Assistant Public Defender would identify defendants who express a willingness to reach an early resolution of the criminal case. The Assistant Public Defender would then refer the Defendant to the Assistant State Attorney as a candidate for the program. If appropriate, the Assistant State Attorney would prepare and present an appropriate resolution. Examples of cases that are appropriate for early resolution include victimless crimes (such as regulatory crimes), low level drug crimes (such as simple possession of controlled substances), and low-level property crimes (such as thefts greater than \$750.00). The Circuit Wide Joint State Attorney/Public Defender Early Case Resolution Program will benefit not only the Defendant, the victim, SAO8/PDO8, but also all other stakeholders in the criminal justice system, including law enforcement, the county detention facilities, and the courts. The State Attorney and the Public Defender seek to appropriate limited resources to the most significant criminal matters and matters that are contested by the Defendant. Early resolution of cases conserves office resources by shortening the duration of the case and limiting the amount of attorney and staff time expended on the case. For example, early resolution cases contemplate a limited

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 08 Judicial Circuit

discovery practice wherein there is no need for depositions and live testimony of victims, witnesses, and law enforcement because the Defendant is not contesting the facts of the case. For the Defendant, Early Resolution has multiple benefits. The primary benefit is that the defendant will receive the most beneficial plea negotiation possible very early in the criminal justice process. Most defendants will ultimately resolve their case by a plea. If a defendant is incarcerated pre-trial, and the resolution is a non-incarcerative sentence (probation, rehabilitation, community control) the Defendant will spend less time jail. This will allow the Defendant to return to the community, work, and family more quickly. If the defendant's sentence is a jail or prison sentence, it will be the shortest possible sentence that is appropriate under the facts and circumstance of the case. Quick resolution of cases will also help reduce jail populations and associated costs for county detention facilities.

The Courts will benefit from the Circuit-Wide Joint State Attorney/Public Defender Early Case Resolution Program because it will reduce the number of cases pending in the criminal divisions. The Courts will have greater time to focus limited resources on cases that are more serious or require more litigation. The reduction in caseload will also reduce the caseloads of the Clerk, Court room Deputies, Probation Officers and Court Reporters.

The key to the success of the Early Resolution Program is the ability to quickly identify, process, and dispose of criminal cases with an appropriate resolution for both the victim and the defendant. This requires that only highly experienced Assistant State Attorneys and Assistant Public Defenders staff the Early Resolution Program. Additionally, dedicated support staff is required for this program because of the speed and priority that identified cases must receive.

This issue impacts all of our agency activities including Felony, Misdemeanor, Juvenile and Civil cases; therefore, it is critical that we have sufficient funding to provide quality public safety.

Priority #3

Issue Title: Replacement Equipment – Motor Vehicles

Issue Code: 2401500

Fund: State Attorney Revenue Trust Fund

Acquisition Motor Vehicles: \$170,000

Narrative:

The State Attorney, Eighth Judicial Circuit, requests replacement of vehicles assigned to investigators and/or assistant state attorneys for use in their assigned duties, State Attorney Investigators are certified law enforcement officers and are available 24/7 to respond to crime scenes, conduct criminal investigations, locate and transport witnesses and victims for required criminal justice appearances and the serve subpoenas. Assistant State Attorneys are required to travel for depositions and trials within the Eighth Judicial

**SCHEDULE VIIIA
 PRIORITY LISTING OF AGENCY BUDGET ISSUES
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FISCAL YEAR 2022-2023**

State Attorney, 08 Judicial Circuit

Circuit which encompasses 3,466 square miles. This issue impacts all of our agency activities including Felony, Misdemeanor, Juvenile and Civil cases, therefore it is critical that we have sufficient funding to provide quality public safety. The following five vehicles either meet or will meet the Department of Management Services (DMS) replacement criteria by June 30, 2022.

Year	Make	Model	VIN#	Mil 6/30/2021 Est	Mil 6/30/2022
2013	Ford	F150	1FTEX1EM7DKG12791	125,283	148,860
2013	Ford	F150	1FTEX1EM9DKG12792	113,141	123,641
2011	Chevrolet	Impala	2G1WF5EK5B1133840	113,973	122,000
2010	Chevrolet	Impala	2G1WA5EK8A1115278	120,564	129,558
2013	Chevrolet	Silverado	.GCPCSEAXDG195948	110,886	129,051

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, Ninth Judicial Circuit

Priority #1

Issue Title: Salary and Benefit Adjustment for Salary Compression
Issue Code: 4205A30
FTE: # 0
Rate: 702,824
Fund: General Revenue
Salaries and Benefits: \$832,636

Narrative:

The legislative increase of the minimum wage to \$13 (\$27,040 annually) effective 7/1/2021 for state employees will significantly allow State Attorney offices statewide to be competitive and hire competent, long term dedicated employees. However, the impending increase to \$14.00 and then \$15.00 in the future, will create a two-fold compression issue that our office will not be able to fund without additional appropriations.

Specifically, the starting salary for our agency for non-attorney, support staff personnel is an average of \$26,000. With the eventual minimum wage increase to \$14.00 and \$15.00, the new starting salary will be \$29,120 and \$31,200, respectively. That will ultimately be a \$5,200 increase for new hires. This creates two compression problems. The first is the inequity between new hires and 1-3 year staff members. The second is a retention problem with those employees who are longer tenured and more experienced, but will be receiving pay similar to less experienced employees. The long term staff will have dedicated many years of their lives to the service of our office at the same wage or lower than the newer employees with the new minimum wage.

Priority #2

Issue Title: Early Case Resolution Division
Issue Code: 3000590
FTE: # 5.0
Rate: 210,003
Fund: General Revenue

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, Ninth Judicial Circuit

Salaries and Benefits: \$352,236
SA Operations: \$25,491
HR/DMS/HR Svcs/STW Contract: \$1,070

Narrative:

Due to Covid-19, human resources became scarce as criminal activity continued to occur and increase in some criminal divisions. More matters are in need of early case resolution through diversion programs and specialty courts in order to clear backlogs and court dockets for cases that have little or no impact on public safety.

Currently our circuit operates low level drug and DUI diversion programs, as well as specialty courts (a Drug Court, a Veteran's Court and a Mental Health Court). Our diversion programs are currently operating within the applicable bureaus. Our specialty courts are staffed with a single ASA and one legal assistant. Each specialty court case must be reviewed for investigation and prepared as though it will be proceeding to trial. The ASA must conduct criminal background checks, contact witnesses and victims, and prepare full discovery and sentencing documents. Therefore, though different than a trial division workload, the ASA assigned to this division has a full workload. This ASA also handles violation of probation arraignments. The Courts will be adding other specialty courts, such as a Court for the homeless population. Our office does not receive additional State appropriation to operate specialty courts or the diversion programs.

We are requesting 5 additional FTEs to implement a diversion and specialty court bureau in order to expand and properly staff diversion and specialty court initiatives, and to also develop additional diversion programs such as diversion for resisting arrest without violence, obtaining public assistance by fraud, employment theft, prostitution, non-traffic DUI, non-possessionary concealed weapons carry, and out of state/country diversion eligibility.

Priority #3

Issue Title: State Attorney Workload
Issue Code: 3001250
FTE: # 36.00
Rate: 2,255,000
Fund: General Revenue
Salaries and Benefits: \$3,647,066
State Attorney Operating Expenditures: \$202,284
HR/DMS/HR Svcs/STW Contract: \$7,704

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, Ninth Judicial Circuit

Narrative:

The 9th State Attorney's Office desperately needs to recruit experienced prosecutors, as well as management level prosecutors, in order to fight the increase in violent crime in the 9th Circuit, and to create specialized prosecution units to ensure that serious cases are getting the expertise that they deserve. Currently, our office has one manager per bureau, which does not allow for the proper supervision, coaching, training and mentorship required to handle the large caseloads of our attorneys. Currently State Attorneys handle caseloads that range from 200-300 cases per attorney. While our attorneys do the best job they can, the high volume of cases per attorney creates an unreasonable burden. In order to provide more training and specialized attention to serious cases, our office requests the following FTE to create the following positions:

10 FTE Division Chiefs @ \$60
6 FTE Homicide Prosecutors @ \$70
5 FTE Traffic Unit Prosecutors @ \$53
5 FTE Drug Unit Prosecutors @\$57
5 FTE Youthful Offender Prosecutors @ \$57
5 FTE Specialty Unit Chiefs to manage the above units @ \$80

Total Salaries and benefits requested - \$3,647,066

These thirty-six (36) additional attorney positions will allow us to redistribute those serious cases that are currently being handled by less experienced and over-burdened Assistant State Attorneys. This will lower the caseload per attorney, increase the effectiveness of the prosecution and provide victims of crime with prosecutors who have the ability to spend the time and resources necessary to achieve successful prosecutions.

Priority #4

Issue Title: Increased Staff Support
Issue Code: 3000030
FTE: # 4
Rate: 120,000
Fund: General Revenue
Salaries and Benefits: \$200,284
State Attorney Operating Expenditures: \$17,268
HR/DMS/HR Svcs/STW Contract: \$856

Narrative:

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, Ninth Judicial Circuit

We are requesting four additional Legal Assistant III positions. Each of our legal assistants are at capacity with respect to their division workload. However, if any legal assistant takes a leave of absence for any amount of time, i.e. FMLA leave, sick leave, or vacation, there is an immediate backlog of a significant number of cases because there is not enough support staff to cover the work of the absent employee, while maintaining their own workload. In our office, there are on average 5-10 absences per week. While the addition of three support staff will not completely alleviate the backlog that naturally exists with any office due to absences, it would greatly assist with keeping assistant workloads at manageable levels to minimize the risk of cases being adversely impacted by backlogs.

FTE Positions Requesting:

4 Legal Assistant III @ \$30,000.00

Priority #5

Issue Title: Body Camera Evidence Review

Issue Code: 5008010

FTE: #3.0

Rate: \$120,000

Fund: General Revenue

Salaries and Benefits: \$185,754

State Attorney Operating Expenditures: \$12,951

HR/DMS/HR Svcs/STW Contract: \$642

Narrative:

The impact of digital evidence has been overwhelming, significantly increasing our workload and severely depleting our technological capacity to manage digital evidence.

Most cases that come into the office have body worn camera, dash cameras, or other video surveillance (especially retail stores with self-checkout surveillance and home surveillance like Nest Cams, Ring doorbell, etc.). When these items are submitted, law enforcement does not provide a synopsis of what is depicted on the video or the timeframe of the crime, so the ASAs must watch the entire video. For example, one criminal incident that may have taken 1 hour to investigate may have 5 law enforcement officers working on scene with all 5 having body worn cameras. Sometimes the angle is better from one law enforcement officer or audio/video is more probative from another law enforcement officer, also requiring the ASA to watch and dissect all the videos. Therefore, in this example given, the ASA may have to watch 5 hours of video, even though it is just a one-hour interaction. We have also found that an increasing number of law enforcement officers are relying on their body worn cameras to record witness

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, Ninth Judicial Circuit

statements instead of obtaining a written statement. This is another reason why the ASAs must watch body came video.

Additionally, law enforcement agencies provide digital evidence in various formats, so obtaining them sometimes requires utilizing different inter-office methods, some of which are compatible and some of which are not. Therefore, there is a constant strain on our MIS department to address technological issues that impede the viewing of evidence. This results in a further delay in speedily filing the cases, as well as utilizing additional manpower in the office.

Additionally, from a technological standpoint, the type of multimedia evidence (BWC, Surveillance, Ring doorbell, camera phones, etc.) has evolved and caused significant technological issues. Law Enforcement agencies are continually adding capacity for body cams for their officers. New, lower-cost surveillance systems (like Ring, Waze, and many more) have made in-home video surveillance common place. Most people are now walking around with a video camera in their pockets and can capture events as they unfold. The quality of video surveillance has also increased exponentially. Older store-surveillance systems would record at standard video resolution (at most 640x480 pixels) but now record in full HD or higher (1280x720 pixels and up). This means most new surveillance systems produce much larger files. Body Worn Cameras also record in HD and above and produce larger file sizes. While the increase in the number of videos would already be a lot to ingest into our systems, the sizes of the videos add even more to the problem and increases cost to manage.

These issues have added greatly to our workload and expense, as all this multimedia needs to be received, stored, and be accessible. It must be encrypted in transit and in storage, and it must be backed up.

Further, with respect to receiving Multimedia Evidence, most multimedia evidence is stored digitally (on servers, in the “cloud”) but is too large to send via email. This means that many Body Cam and in-home surveillance system videos are received through a downloadable link, or through a web portal. These require a lot of staff time and a robust internet connection in order to download. They also require special training in order to understand and reliably use the links/portals we receive through so many different sources.

With respect to storing digital evidence, once we receive these files, we must store them for some time and cannot delete any files. The number and size of these files means we must increase our server storage capacity greatly. With one agency, OPD, we’re storing about 50-70 GB a day of BWC (1.5 TB a month). Once we store the files, they must be backed up. That means for every 1 GB of BWC video we receive, we need 2 GB of storage space. This storage must be maintained and encrypted, which requires specialized staff. This also requires additional spending.

With respect to disclosing multimedia evidence, this presents another challenge. Burning larger videos to disc can be very time-consuming. Implementing the means to securely share this evidence digitally is ideal but presents many challenges. Sharing the occasional

**SCHEDULE VIII
 PRIORITY LISTING OF AGENCY BUDGET ISSUES
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FISCAL YEAR 2022-2023**

State Attorney, Ninth Judicial Circuit

video might not be a problem, but 10 BWC videos on a case, with many cases each day can be a large undertaking.

Further, redacting and converting videos has also become a much larger task. Many surveillance systems use proprietary formats, meaning that in order to redact things for trial, or to make it easier for a jury to watch, those videos need to be converted to a universal format. With the larger availability of surveillance systems, staff workload of converting videos has increased. The number of redactions needed has also increased greatly. Everybody camera on scene, every witness-captured cellphone video, every Ring camera is potentially a video that is going to need some redactions. Public Records requests for all these items also require reviewing, and possibly converting and redacting.

FTE Positions Requesting:
 3 Paralegal Specialist III - @ \$40,000

This issue impacts all State Attorney activities.

Priority #6

Issue Title: Replacement Vehicles – Motor Vehicles
 Issue Code: 2401500
 Fund: State Attorney Revenue Trust Fund
 Acquisition Motor Vehicles: \$78,000

Narrative:
 The State Attorney's Office, Ninth Judicial Circuit is requesting \$78K to replace three motor vehicles. These vehicles will be approaching the 120,000 miles marker by June 30, 2022 as outlined in the Replacement Eligibility Factor (REF). These funds are available within the State Attorney Revenue Trust Fund, Cost of Prosecution. The three replacement vehicles are listed below:

Unit#	Year	Make/Model	VIN Number	Mileage 6/30/21	Mileage 06/30/2022
14720	2013	Ford Taurus	1FAHP2D81DG144945	113,874	125,000
14738	2013	Ford Taurus	1FAHP2D87DG181689	114,411	127,000
14930	2015	Ford Taurus	1FAHP2D81FG132099	117,280	130,000

This issue supports all State Attorney activities.
 The issue is for Orange and Osceola Counties.

3 @ \$26,000 = \$78,000

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 10th Judicial Circuit

Priority #1

Issue Title: Salary and Benefit Adjustment for Salary Compression
Issue Code: 4205A30
FTE: # 0
Rate: 324,000
Fund: General Revenue
Salaries and Benefits: \$383,843

Narrative:

The State Attorney's Office, 10th Judicial Circuit, is committed to seeking justice for the victims of crimes and ensuring the offending parties are held accountable. Part of that accountability is doing our part to ensure the offender does not reoffend. Many offenders are suffering from a mental health issue and/or co-occurring substance abuse disorder. Court Administration, 10th Judicial Circuit, has created a behavioral health court that specifically addresses offenders who suffer from these substance abuse issues. They have partnered with various mental health and substance abuse treatment providers to treat each person's behavioral health needs. In addition, they have also created a veteran's court to assist that population that has sacrificed for our country by serving in the United States armed forces. Unfortunately, many times our veterans are suffering from mental health and/or substance abuse disorders as well. The goal of this program is to identify those individuals that could benefit from treatment, help facilitate the treatment of the underlying issue, and by doing that that help ensure they do not reoffend.

For this program to be successful it is necessary to have a dedicated team of court staff to identify eligible cases and assist them through the process. If approved, this Assistant State Attorney position would be assigned to the behavioral court programs. They would be able to identify the cases that would be eligible for the program by working with the Public Defender's Office or private counsel. Having one ASA that is dedicated to this program will allow for an orderly flow of information and the best chance as a successful outcome. The benefits of providing these types of services include, reduced recidivism rate, reduced jail and prison populations, providing the needed treatment, and potentially changing the lives of individuals for the good.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 10th Judicial Circuit

Priority #2

Issue Title: Public Records Request Workload

Issue Code: 3009700

FTE: 2.0

Salary Rate: 102,000

Fund: General Revenue

Salaries and Benefits: \$164,175

State Attorney Operating Expenditures: \$9,936

HR/DMS/HR Svcs/ STW Contract: \$428

Narrative:

Government in the Sunshine is a worthy goal and a necessary obligation of government. There is, however, a cost to providing public records and the cost is increasing exponentially due to the workload increasing at a pace that cannot be managed with our current personnel. This issue provides funding for additional personnel to meet increasing public records demands. Attorney involvement is now necessary to make decisions on legal matters as to redactions, costs, and citizen protections under HIPPA. Increasing demands in this area are detracting from the State Attorney's core mission and must be addressed.

Not only do public records requests increase each year, they are becoming more time consuming and sophisticated. They include frequent demands by defense attorneys for all manner of records, such as, prosecutor personnel files, demands by families of victims, demands by businesses and research groups seeking records which serve their singular business or research interests. Jail and prison inmates are another notable group demanding public records.

Several law enforcement agencies within the 10th Judicial Circuit have established the use of body cameras. In addition to those already established, several of our larger agencies are in the process of implementing them. Public records requests will continue to increase and redaction will become a significant labor issue.

We require an additional Assistant State Attorney personnel position to manage the Public Record's Requests our office is receiving. The salary rate was set at \$72,000 due to the required experience needed for a qualified Assistant State Attorney personnel to handle the job description. The additional Support Staff personnel positions will help to manage the increased workload and make the redactions required by existing law.

Link to Agency Activities: Felony and misdemeanor prosecution

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 11 Judicial Circuit

Priority #1

Issue Title: Salary and Benefits Adjustment for Salary Compression
Issue Code: 4205A30
FTE: # 0
Rate: \$800,000
Fund: General Revenue
Salaries and Benefits: \$947,760

Narrative:

The inequities caused by the raising of State of Florida employees minimum wage to \$13 has caused long term employees to receive the same rate or similar rate of pay as new hires. Compression dollars are vital to our ability to recruit and retain experienced personnel.

Priority #2

Issue Title: Trial Court Pandemic Recovery Plan
Issue Code: 3001020
FTE: # 24.50
Rate: 1,210,508
Fund: General Revenue
Salaries and Benefits: \$1,984,162
State Attorney Operating Expenditures: \$125,297
HR/DMS/HR Svcs/STW Contract: \$5,243

Narrative:

The Trial Courts requested and were funded over \$12.5 million dollars in non-recurring General Revenue last fiscal year for the temporary adjudicatory work and case support resources need to manage the pending workload. Our agency needs additional Assistant State Attorney and support staff personnel to adequately address this trial backlog.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 11 Judicial Circuit

Priority #3

Issue Title: Crime Analysis and Strategies Unit
Issue Code: 5000180
FTE: # 2
Rate: 160,000
Fund: General Revenue
Salaries and Benefits: \$218,612
State Attorney Operating Expenditures: \$9,838
HR/DMS/HR Svcs/STW Contract: \$428

Narrative:

A quantitative sociologist and a data scientist are needed to help SAO 11 determine how it can better prevent and deter criminal activity, rehabilitate offenders, and save revenue. These team members will evaluate current laws; our intake processes, our and our partners' use of risk assessments, Pre-trial release programs, diversion, sentencing and decision-making programs to substantially improve public safety and public health, rehabilitate offenders, and save tax dollars by undertaking this kind of evidence and data-driven analysis.

Priority #4

Issue Title: Investigation and Prosecution of Human Trafficking
Issue Code: 3009950
FTE: # 4.00
Rate: 225,569
Fund: General Revenue
Salaries and Benefits: \$357,347
State Attorney Operating Expenditures: \$20,376
HR/DMS/HR Svcs/STW Contract: \$856

Narrative:

Funding is necessary for the continuation and expansion of our Human Trafficking Unit and Task Force to expand the Proactive Investigations and HT Services which with new HT legislation, also works to address the human trafficking occurring in local hotels and motels throughout the county to terminate their ability to conduct business in a manner that allows for trafficking of individuals.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 11 Judicial Circuit

Priority #5

Issue Title: Competitive Area Differential Funding

Issue Code: 4200A60

FTE: # 0

Rate: 2,800,000

Fund: General Revenue

Grants & Donations Trust Fund

Child Support Trust Fund

Salaries and Benefits: \$3,443,832 -GR

\$131,194 - GDTF

\$251,454 - CSTF

Narrative:

The substantial difference in the cost of living between Miami-Dade County and other parts of the state and even the country severely affects our ability to recruit and retain quality prosecutors and to compete with local governmental agencies and other state agencies for attorneys. A Comparative Area Differential is absolutely necessary for the Miami-Dade State Attorney's Office to remain competitive and recruit and retain qualified Assistant State Attorneys.

Priority #6

Issue Title: Competitive Area Differential – Funding for Support Staff

Issue Code: 4200A10

FTE: # 0

Rate: 4,156,944

Fund: General Revenue

Grants & Donations Trust Fund

Child Support Trust Fund

Salaries and Benefits: \$2,730,734 -GR

\$367,257 _GDTF

\$1,826,741 -CSTF

Narrative:

The substantial difference in the cost of living between Miami-Dade County and other parts of the state and even the country severely affects our ability to recruit and retain quality employees in Miami-Dade County. It is essential that we establish a cost area differential to recruit and retain quality employees.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

**State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-2023
(First through Twentieth Judicial Circuits)**

Individual State Attorney Circuit Responses:

State Attorney, 12th Judicial Circuit

Priority #1

Issue Title: **Salary and Benefit Adjustment for Salary Compression**
Issue Code: 4205A30
FTE: # 0 (but 97 Support Staff affected)
Salary Rate: \$504,152
Fund: General Revenue
Salaries and Benefits: \$597,269

Narrative: This issue represents the State Attorney's Office – 12th Judicial Circuit's efforts to provide address the \$15 minimum wage increase and related compression to support the retention of employees of the State of Florida. Experienced employees are essential to the effective and efficient operation of the criminal justice system. This Issue represents our Office's continuing efforts to work together to keep these experienced, quality employees working for the safety of the people of Florida.

Priority #2

Issue Title: **Additional Staffing for Specialty Diversion Courts**
Issue Code: 3001550
FTE: 8
Salary Rate: \$418,600
Fund: General Revenue
Salaries and Benefits: \$ 677,154
SA Operations: \$33,880 (\$21,188 Non-recurring)
HR/DMS/HR Svcs/STW Contract: \$ 1,712

Narrative: On September 4, 2020, Administrative Order 2020-19.3 was signed by the 12th Judicial Circuit Chief Judge creating a Problem-Solving Court and Criminal Administrative Division "P." In accordance with Article V, section 7, Florida Constitution, Rule of Judicial Administration 2.215, and section 43.26, Florida Statutes, this Problem-Solving Court and Criminal Administrative Division "P" was created, and all current 12" Judicial Circuit Problem-Solving Courts will be transferred to this new division. The clerks of court in Desoto, Manatee and Sarasota County have all been directed to create a new Division "P" for this purpose. No later than January 4, 2021, all problem-solving court cases shall be reassigned to Division P. The Problem-Solving Court and Criminal Administrative Division "P" is a separate division and full-time assignment for one circuit judge. Consequently, a corresponding allocation of State

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 12th Judicial Circuit

Attorney staff for DeSoto, Manatee and Sarasota County is necessary to handle the workload created by the additional judgeship.

Priority #3

Issue Title: **Body Camera Evidence Review**
Issue Code: 5008010
FTE: 8
Salary Rate: \$391,166
Fund: General Revenue
Salaries and Benefits: \$641,006
SA Operations: \$33,648 (\$21,484 Non-recurring)
HR/DMS/HR Svcs/STW Contract: \$ 1,712

Narrative: Law enforcement agencies have been moving toward body worn cameras that record law enforcement interactions with the public and with criminal suspects. Due to the prosecutors' role in the criminal court system, they are placed in the position of having to collect, review, and reveal to the defense all of the video of any particular crime that is prosecuted. This extra workload has a substantial effect on the time spent on each individual case by the prosecutor. These positions are needed to process this additional digital evidence.

Last legislative session Circuit 12 was identified as needing an additional circuit court judgeship. The allocation of this judgeship in the 2019 session will result in another circuit court crossover position that will handle matters related to criminal, dependency and delinquency as set forth by the Circuit's Chief Judge. This will require a corresponding allocation of two (2) staff and equipment to handle the additional judgeship.

Additionally, positions are needed to staff four criminal divisions created by the Chief Judge in the 12th Circuit. These divisions were created as a result of judges on the civil bench being reassigned to four new criminal divisions, two in Sarasota County and two in Manatee County. The shift of judges to criminal cases has caused a shortage of the six (6) staff needed to properly manage the new divisions/courtrooms.

Priority #4

Issue Title: **Staffing Adjustment for Workload & Increased Judgeships**
Issue Code: 3001060
FTE: 6
Salary Rate: \$262,400
Fund: General Revenue
Salaries and Benefits: \$439,111
SA Operations: \$25,702 (\$15,930 Non-recurring)
HR/DMS/HR Svcs/STW Contract: \$ 1,284

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 12th Judicial Circuit

Narrative: Four criminal divisions were created by the Chief Judge in the 12th Circuit. These divisions were created as a result of judges on the civil bench being reassigned to four created criminal divisions within the 12th circuit, two in Sarasota County and two in Manatee County. The shift of judges to criminal cases has caused a great burden and shortage of staff needed to properly manage these divisions/courtrooms.

Priority #5

Issue Title: **Public Records Workload**

Issue Code: 3009700

FTE: 4

Salary Rate: \$192,400

Fund: General Revenue

Salaries and Benefits: \$312,056

SA Operations: \$16,356 (\$10,376 Non-recurring)

HR/DMS/HR Svcs/STW Contract: \$ 856

Narrative: The Legislature has assigned high priority to accountability and transparency. Public records workload continues to increase and is becoming more complex. Appropriate support staff and specialists in this area of legal practice are necessary and essential in fulfilling our obligations.

divisions/courtrooms.

Priority #6

Issue Title: **Replacement of Motor Vehicles**

Issue Code: 2401500

Fund: SARTF

Acquisition/ Motor Vehicles: \$116,000

Reliable, cost efficient transportation of Assistant State Attorneys, investigators and victim/witness advocates is essential in managing the day-to-day operation to and from four different offices in three different counties.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 13th Judicial Circuit

Priority #1

Issue Title: Salary and Benefit Adjustment for Salary Compression
Issue Code: 4205A30
FTE: #0.00
Rate: \$309,841.31
Fund: General Revenue
Salaries and Benefits: \$ \$367,070

Narrative:

The Legislature and Governor's implantation of an increase in the state employee minimum wage to \$13.00 is a positive step forward for both workforce compensation and retention. Hiring, training, and retaining skilled staff members is essential to the long-term success of the State and our agency. A stable, well-trained workforce provides consistent, successful performance, better support for crime victims, and ultimately better protects public safety. This minimum wage increase will help recruit new employees, but unfortunately, creates a compensation crunch for employees with significant years of service to the State. A substantial number of our employees who have long, dedicated years of service and already receive compensation above the new minimum wage, will see no increase. We have many employees with long years of service who will not receive any compensation increase from the minimum wage change because they already earn more than \$13.00 per hour. The result is that new employees will join our workforce at a higher salary rate while long-serving employees have compensation that is essentially drawn to the minimum wage. This salary compression creates an inequity between new hires and existing staff. Additionally, we will face an employee retention issue given that long term staff will see the value of their compensation and service diminish if only those making the minimum wage receive salary increases.

This requested appropriation provides a solution to our salary compression. Within our agency, new or newer employees whose compensation increased as a result of the minimum wage increase received on average an additional 2% of their existing salary. Among our employees, however, there are 257 who received no increase, because their compensation already exceeded the \$13.00 minimum wage. This appropriation request, therefore, requests funding to increase salaries for employees not impacted by the

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 13th Judicial Circuit

minimum wage increase by this same 2% average. The employees impacted by this appropriation request are all linked to the agencies core activities of felony, misdemeanor, and juvenile prosecution. The precise calculation demonstrating the amount of this request is included below:

Total number of employees whose compensation exceeds \$13.00 per hour: 257
Total salary of employees whose compensation exceeds \$13.00 per hour:
\$15,492,065.52
Average increase requested: 2%
Total salary appropriation requested: \$309,841.31 (this represents \$15,492,065.52 * 2%)

Priority #2

Issue Title: Staffing Adjustment for Workload & Increased Judgeships
Issue Code: 3001060
FTE: # 7
Rate: \$974,555
Fund: General Revenue
Salaries and Benefits: \$ 1,397,103
SA Operations: \$39,333
HR/DMS/HR Svcs/STW Contract: \$ 1,498

Narrative:

For the County Criminal Division:

The State Attorney's Office, Thirteenth Judicial Circuit, requests the funding necessary to staff two (2) county criminal divisions. The Chief Judge in the Thirteenth Judicial Circuit has reinstated county criminal division B and plans to create one (1) new county criminal division. County criminal division B was previously dissolved in January 2021 by order of the Chief Judge. Assistant State Attorneys were moved into existing divisions and support staff were moved to other divisions with existing vacancies. As a result, we no longer have funding to fill support staff positions in county criminal division B; and therefore, we are requesting three (3) support staff FTE positions with salaries and benefits. The Office of the State Attorney, Thirteenth Judicial Circuit, is also requesting four (4) Assistant State Attorney positions and three (3) support staff positions for the newly created county criminal division. The new county criminal division is being created to keep up with the number of cases and case assignments in Hillsborough County.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 13th Judicial Circuit

The reinstated County Criminal Division B requires the following positions:

3 Legal Assistant I (Salary \$29,120.04 x 3 = \$87,360.12)

Salary Rate: \$87,360.12

The new County Criminal Division requires the following positions:

4 Entry Level Assistant State Attorneys (Salary \$50,000 x 4 = \$200,000)

3 Legal Assistant I (Salary \$29,120.04 x 3 = \$87,360.12)

Salary Rate: \$287,360.12

Total Salary Rate (2 Divisions): \$374,720.24

The Office of the State Attorney, 13th Judicial Circuit, is requesting salaries and benefits, no FTE positions. It may be necessary to make changes to this Issue Code at a later date depending on additional Administrative Orders issued by the Chief Judge.

For Felony Prosecution:

Diversion programs provide accountability and rehabilitation in order to remedy behavior and provide the offender a method out of or away from the criminal justice system.

These programs have grown in effectiveness and usefulness with the support of the legislature and prosecutors' offices in recent years. In the Thirteenth Judicial Circuit, we have created or enhanced successful programs in the areas of juvenile offenders, drug court, mental health, veteran's treatment, impaired driving, and driver's license suspensions. These programs are designed to lower taxpayer investment in incarceration and instead help low-level, non-violent offenders continue being productive community members. For example, a low-level, non-violent offense with a jail or prison sentence may permanently impact a person's ability to find a job, support their family, and contribute to the community. Diversion programs, however, offer practical support for what happens after an offense by correcting behavior, requiring accountability, and providing the offender the opportunity to avoid the downward spiral of the criminal justice system. The continued effectiveness and success of these programs, however, requires additional investment in personnel who understand their necessity. Attorneys with experience in criminal prosecution and support staff who are trained in meaningful diversion programs will increase the use and effectiveness of these important programs. Additional attorneys will increase our capacity to ensure accountability and compliance with diversion requirements. Support staff are necessary to help with the increasing administrative demands and legal support needs for these programs. The Office of the State Attorney, 13th Judicial Circuit, is requesting salaries and benefits, no FTE positions.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 13th Judicial Circuit

This would require the following positions:

1 Felony Division Lead Trial Assistant State Attorney (Salary \$68,000)

1 Felony Line Assistant State Attorneys (Salary \$59,000)

2 Legal Assistant/Secretaries II (Salary \$31,167.24 x 2 = \$62,334.48)

Total Salary Rate: \$189,334.48

Priority #3

Issue Title: Body Camera Evidence Review

Issue Code: 5008010

FTE: #0.00

Rate: \$135,000

Fund: General Revenue

Salaries and Benefits: \$ 159,935

Narrative:

Electronic evidence has become vital to criminal prosecution. Our law enforcement partners are investing significant resources in body cameras, car cameras, and additional technologies in order to preserve necessary evidence for prosecution and to improve the criminal justice system. Our circuit's two largest law enforcement agencies, Hillsborough County Sheriff's Office and Tampa Police Department, invested millions of dollars to equip deputies and officers with camera equipment. Historically, only 60 Tampa Police Officers had body worn cameras and none were deployed at our Sheriff's Office or other city Police Departments. The Hillsborough County Sheriff's Office recently deployed nearly 1,000 body worn cameras and TPD has deployed another 650. In addition, other city police departments within Hillsborough County anticipate implementing body worn cameras in during the next fiscal year. As this evolution takes place, this office has collaborated with County government officials and fellow law enforcement agencies to invest resources in computers, data storage, and the bandwidth necessary to process large video and audio files. Current support staff resources only allow for the investment of one Multi-Media Specialist I committed full-time to the task of obtaining camera footage, editing videos for trial presentations, and providing copies to opposing counsel. While this was manageable with only 60 body worn cameras in regular use in our circuit, the increased deployment of body worn cameras will create additional workload that will require additional support. From transmission of electronic evidence for prosecutorial review, compliance with discovery requirements, and impact on public records multiple support staff are needed to meet these growing demands.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 13th Judicial Circuit

These support positions require advanced training and skills, including but not limited to, familiarity with evidence handling, video and technology training, experience with public records redaction requirements, discovery compliance, CJIS security compliance, task management, and how a prosecution moves through the criminal justice system. As a result, entry level personnel with no training are not appropriate for this level of support. Our office will seek to add personnel who have these advanced skills and experience, and that will require higher starting salaries commensurate with experience in order to sufficiently staff this department. The Office of the State Attorney, Thirteenth Judicial Circuit, is requesting salaries and benefits, no FTE positions. Total Salary Rate: 3 @ \$45,000 = \$135,000.

Priority #4

Issue Title: Replacement Equipment – Motor Vehicles
Issue Code: 2401500
Fund: State Attorney Revenue Trust Fund
Acquisition/Motor Vehicles: \$75,000
Narrative:

This Issue benefits all four core activities of the State Attorney, 13th Judicial Circuit, Hillsborough County. These activities are Felony Prosecution, Misdemeanor Prosecution, Juvenile Prosecution and Civil Action Services. The cost to replace three (3) vehicles is estimated to be \$25,000 each, for a total request of \$75,000. The vehicles slated for replacement are projected to meet the Florida Department of Management Services Minimum Equipment Replacement Criteria by FY22/23.

Vehicle #: 89217; Year: 2011 Ford/Fusion; ID#: 3FAHP0HG0BR344422; Milage as of 06/30/21: 120,540

Vehicle #: 89221; Year: 2013 Dodge/Charger; ID#: 2C3CDXBG5DH531799; Milage as of 06/30/21: 114,231

Vehicle #: 89229; Year: 2014 Dodge/Charger; ID#: 2C3CDXBG8EH132712; Milage as of 06/30/21: 135,173

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 14th Judicial Circuit

Priority #1

Issue Title: Salary and Benefit Adjustment for Salary Compression
Issue Code: 4205A30
FTE: # 0
Rate: \$221,000
Fund: General Revenue
Salaries and Benefits: \$261,819

Narrative:

The legislative increase in the minimum wage to \$13.00 per hour for state employees is a welcome asset for State Attorney's Offices around the state. With the increase in the minimum wage to \$13.00 per hour on July 1, 2021, and the pending increases to \$14.00 and then \$15.00 per hour in the future, State Attorney's Offices will be more competitive with the private sector in ability to hire competent, long term staff, allowing for the successful prosecution of cases. While the new minimum wage requirements will help attract good employees, they create compression issues regarding employees whose salaries are above the new minimum wage. Compression causes two distinct problems. The first is the inequity between new hires and 1-3 year staff. The second is retention of those who are longer tenured and more experienced but receiving similar pay as less experienced employees. The long-term staff will have dedicated many years of their lives to the service of our office at the same wage or lower than the newer employees with the new minimum wage.

The State Attorney's Office, 14th Judicial Circuit, requests general revenue funding to address these compression issues, which the office lacks the ability to address within our current budget. The starting salary for our agency for non-attorney, support staff personnel has been \$24,000. With the eventual minimum wage increase to \$15.00 per hour, the new starting salary will be \$31,200. That is a \$7,200 increase for new hires. To raise all current non-attorney, support staff above \$15.00 per hour by that figure is cost prohibitive. Our office is requesting a more manageable increase of \$3,000-5,000 per non-attorney, support staff personnel that could be disbursed based on years of service or level of current salary. This will allow our office to retain staff with appropriate salaries and recruit new hires. This affects 57 filled positions and results in a request of approximately \$221,000 in salaries & \$40,819 in benefits and FICA increases, for a total of \$261,819.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 14th Judicial Circuit

Priority #2

Issue Title: Staffing Adjustment for Workload & Increased Judgeships
Issue Code: 3001060
FTE: # 2
Rate: \$100,000
Fund: GR
Salaries and Benefits: \$168,063
Operations: \$11,238
HR/DMS/HR Svcs/STW Contract: \$428

Narrative:

The 14th Judicial Circuit has been allocated two additional circuit judgeships in the past two fiscal years, FY 2020-2021 and FY 2021-2022, through Chapter 2020-112, Laws of Florida, and Chapter 2021-45, Laws of Florida. The Chief Judge of the 14th Judicial Circuit has issued a judicial assignments plan that assigns these judges to two counties that previously shared judges with another county. As a result, four counties within the 14th Judicial Circuit that previously shared two circuit judges will each have their own circuit judge assigned. The State Attorney's Office, 14th Judicial Circuit, requests general revenue funding for the salary and benefits of two entry-level Assistant State Attorneys to assist the senior attorneys in these counties with the additional court proceedings these counties will take on.

Priority #3

Issue Title: Addition of Specialty Courts Division
Issue Code: 3001540
FTE: # 2
Rate: \$92,040
Fund: General Revenue
Salaries and Benefits: \$151,101
SA Operations: \$10,538
HR/DMS/HR Svcs/STW Contract: \$428

Narrative:

In recent years, a number of specialty diversion courts have been added within the 14th Judicial Circuit. In 2019, the Circuit established a Veterans Court. This is a special docket and diversion program seeking to assist veterans, many of whom exhibit PTSD (post-traumatic stress disorder), TBI (traumatic brain injury), and substance abuse and mental health disorders. An experienced Assistant State Attorney must handle these

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 14th Judicial Circuit

cases, which can be complex due to the medical issues involved and the need for expert witnesses.

Also in 2019, the Circuit established the Effective Justice Initiative (EJI Court), a specialty docket in the nature of an early case resolution division, to expedite cases and alleviate overcrowding at the Bay County Jail. The EJI attorney investigates whether a case can be resolved at the very earliest stages of the trial process. Early dispositions ease pressure on the state court system and reduce overall due process costs for this circuit.

The 14th Judicial Circuit also has a number of pre-existing specialty courts, including Therapeutic Justice Court (a mental health treatment court), and Drug Court (adult and juvenile). The State Attorney's Office, 14th Judicial Circuit, also runs a Misdemeanor Diversion Program and a Juvenile Diversion Program within the office.

Over the years, we have endeavored to absorb the additional duties and responsibilities associated with specialty courts. However, the continued addition and proliferation of specialty courts has stretched existing resources. These treatment and diversion courts are currently staffed by Assistant State Attorneys who have additional significant responsibilities. Accordingly, we are requesting general revenue funding for one Assistant State Attorney position and one Legal Assistant I position to staff these programs. The Assistant State Attorney rate of \$65,000 reflects an experienced attorney required for these types of cases.

Priority #4

Issue Title: FL Bar Dues
Issue Code: 4204020
Fund: General Revenue
SA Operations: \$7,685

Narrative:

The State Attorney's Office, 14th Judicial Circuit, is requesting \$7,685 in general revenue funding to pay the Florida Bar dues of its Assistant State Attorneys. Membership in the Florida Bar is required in order to represent the interests of the State in circuit and county courts. The Florida Legislature traditionally authorizes the payment of Florida Bar dues in the General Appropriations Act. Dues are currently \$265 per year. \$265 x 29 attorneys = \$7,685.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 15 Judicial Circuit

Priority #1

Issue Title: SALARY AND BENEFIT ADJUSTMENT-COMPRESSSION

Issue Code: 420A30

FTE: # 0 (but 187 support staff affected)

Rate: \$748,000

Fund: GENERAL REVENUE

Salaries and Benefits: \$893,389

Other Personal Services: \$ 12,401

Narrative: The upcoming change in minimum wage has left SAO15 with an inability to handle the compression needs within its own budget. The starting salary for SAO15 was basically \$26,000. With the probable increase to \$15.00/hour the new starting salary will be \$31,200. That is a \$5,200 increase for new hires. In FY 21-22 SAO15 was able to raise support by 2.6-4% to start the decompression process. Reducing the original figure to a more manageable increase of \$4000 per staff person would result in resolving two distinct problem caused by salary compression. The first is the inequity between new hires and 1-5 year staff. The second is a retention problem with those who are longer tenured and more experienced. Both issues are exacerbated by the shortage of workers in the labor force and competition with private law firms as well as federal and local government agencies. If less experienced employees and new hires start making a salary that is inequitable to our experienced staff the office will lose these valued employees to the detriment of public safety. An office with a large percentage of new attorneys must rely heavily on the experience of staff. That is why this is SAO15's first priority.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 15 Judicial Circuit

Priority #2

Issue Title: CONVICTION INTEGRITY UNIT
Issue Code: 30000410
FTE: # 3
Rate: 163,000
Fund: GENERAL REVENUE
Salaries and Benefits: \$ 259,650
SA Operations: \$14,855
HR/DMS/HR Svcs/STW Contract: \$ 642

Narrative: State Attorney-15 is initiating a conviction review unit to review all petitions from defendants and family members who believe they have exculpatory evidence that was not available at trial. The Assistant State Attorney would be responsible for communicating with the person submitting the request, evaluating the case for further investigation, assigning the review to a team of Assistant State Attorneys who were not involved in the original case, carry out the tasks assigned by the review team and coordinating with the team investigator for new testing, evidence collection etc. The investigator will work with local law enforcement to expand scope of possible exculpatory evidence, follow new leads and ensure evidence testing. The Assistant State Attorney works to develop all possible leads and evidence and recommends the final decision to the first review team. This staffing of the unit will strengthen the assistance this office gives to these citizens to ensure everything is done to identify any miscarriage of justice.

Priority #3

Issue Title: DEFERRED PROSECUTION
Issue Code: 3000140
FTE: # 3
Rate: 120,000
Fund: GENERAL REVENUE
Salaries and Benefits: \$ 197,842
SA Operations \$14,253
HR/DMS/HR Svcs/STW Contract: \$ 642

Narrative: State Attorney 15th is creating a Felony Level Diversion Program for drug and property crimes that are 3rd degree felonies. These include possession of certain drugs, Grand Theft, Burglary to vehicle or structure. The program will allow defendants to bypass the formal Court process by signing an agreement with the State Attorney to

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 15 Judicial Circuit

perform community service, pay costs, pay restitution, and take anti-crime course and other sanctions that would be similar to those used on probation cases. This is the last chance a defendant has to avoid entering the correctional system through probation.

Priority #4

Issue Title: BODY CAMERA EVIDENCE REVIEW

Issue Code: 5008010

FTE: # 3

Rate: 135,000

Fund: General Revenue

Salaries and Benefits: \$ 217,436

SA Operations: \$14,855

HR/DMS/HR Svcs/STW Contract: \$ 642

Narrative: The intake unit is the first to view all body and dash cameras in the determination of whether or not to file a case.

Many agencies simply provide the State Attorney with a link to view all the videos on each case. It is left to the prosecutor to review each video-minute by minute to identify what portions are relevant to the prosecution of the case. The Assistant State Attorney will assume a greater load of cases with video to review. The Paralegal Specialist will be trained to work under the supervision of the Assistant State Attorney to review the videos, time stamp sections of evidentiary value and provide a brief scenario for each video. This will allow the attorney to then view only those videos that are linked as evidence to support a criminal case.

Finally, the sheriff will be instituting body worn cameras for all deputies which is over 2000 officers. This increases State Attorney 15's workload exponentially and is why this office is again asking for more assistance with this workload increase.

Priority #5

Issue Title: REPLACEMENT OF MOTOR VEHICLE

Issue Code: 2401500

Fund: SARTF

Acquisition of Motor Vehicles: \$ 25,000

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 15 Judicial Circuit

Narrative: State Attorney 15 uses vehicles to search for victims and witnesses as well as transport for court and viewing crime scenes and evidence. Our current vehicle will meet the state criteria for surplus this fiscal year and must be replaced.

Priority #6

Issue Title: PUBLIC RECORDS REQUEST WORKLOAD

Issue Code: 3009700

FTE: # 3

Rate: \$130,000

Fund: GENERAL REVENUE

Salaries and Benefits: \$ 209,690

SA Operations \$15,457

HR/DMS/HR Svcs/STW Contract: \$ 642

Narrative: State Attorney 15 cannot keep up with the increase of Public Record Demands for video and records. The redactions that are required to meet FS 119 are taking far longer with more personnel than ever thought. This increase in staff is requested due to the Sheriff instituting Body Cameras in FY 22.

Priority #7

Issue Title: MENTAL HEALTH, VETERANS AND DRUG COURT STAFFING

Issue Code: 4200350

FTE: # 4

Rate: \$200,000

Fund: GENERAL REVENUE

Salaries and Benefits: \$ 322,882

SA Operations: \$19,872

HR/DMS/HR Svcs/STW Contract: \$856

Narrative: The 15th Circuit is a strong participant in Problem Solving Courts as such the State Attorney is a necessary partner to appear in all hearings. This increase will assist the office with covering these special courts in addition to the normal workload for county and circuit court.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 16th Judicial Circuit

Priority #1

Issue Title: Salary and Benefits Adjustment for Salary Compression
Issue Code: 4205A30
FTE: 0
Rate: \$100,000
Fund: General Revenue
Salaries and Benefits: \$136,660

Narrative: In order to stay competitive with the private sector, federal and local governments in our ability to hire and retain competent staff, compression with all of our employees has become an issue. Additional salary funding would allow us the flexibility to attract more seasoned people at higher than the minimum salaries and provide pay increases for our workhorses and change warriors who adapt every day to new job challenges and skyrocketing caseloads. Many of our dedicated staff can earn greater salaries working in fast food and tourist industries. We also have no experienced lawyers applying, and very few law school students due to low salaries and high caseloads. Coupled with that, the keys have the highest cost of living in Florida. Even our ASA's cannot afford to rent a house or an apartment. Two valued ASA's recently resigned because they could not afford rent increases. Compression has been an issue since ASAs salaries were raised to \$50,000 and there is compression among the staff as well.

Priority #2

Issue Title: Body Camera Evidence Review
Issue Code: 5008010
FTE: # 2
Rate: \$85,570
Fund: General Revenue
Salaries and Benefits: \$140,700
SA Operations: \$9.936
HR/DMS/HR Svcs/STW Contract: \$ 428

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 16th Judicial Circuit

Narrative: In the last few years, law enforcement agencies have started using body worn cameral that record law enforcement interaction with the public and criminal suspects. As agencies have brought more cameral online, our office has been inundated with videos depicting arrest, witness interviews, and crime scenes. The prosecutors' role in the criminal court system is unique. They are required by court rulings not just to advance evidence of guilt, but to turn over exculpatory evidence. This applies to body cam evidence as well. Prosecutors are placed in the position of having to collect, review, and reveal to the defense all of the video of any particular crime that is prosecuted. This extra workload has a substantial effect on the time spent on each individual case by the prosecutor and adds extra hours of work to each case.

Priority #3

Issue Title: Early case Resolution Division
Issue Code: 3000590
FTE: # 1
Rate: \$50,001
Fund: General Revenue
Salaries and Benefits: \$89,864
SA Operations: \$5,619
HR/DMS/HR Svcs/STW Contract: \$214

Narrative: The Florida Keys are a National Marine Sanctuary and unique environment for flora, fauna, fish, and the only living coral barrier reef in the continental United States much of the tourism in this circuit is dependent upon the reservation of the coral reef and endangered species, such as key deer and sea turtles. Equally as important is the prosecution of cases involving these endangered species, such as taking, harvesting, possession of endangered species; knowingly taking a sea turtle, exhibition or sale of wildlife, harvesting during closed season' possession of undersized fish, and unlawful harvesting methods

Priority #4

Issue Title: Public Records Request Workload
Issue Code: 3009700
FTE: # 2
Rate: \$85,570

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 16th Judicial Circuit

Fund: General Revenue

Salaries and Benefits: \$140,700

SA Operations: \$9,936

HR/DMS/HR Svcs/STW Contract: \$ 428

Narrative: There has been a significant increase in the number and complexity of public records requests that the State Attorneys are required to answer. Failure to respond in a timely and complete manner may result in litigation and consume large amounts of time and resources. A large number of requests are made by personal injury lawyers and the media, and significant time must be devoted to managing and providing these records.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 17th Judicial Circuit

Priority #1

Issue Title: Salary and Benefits Adjustment for Salary Compression
Issue Code: 4205A30
FTE # 0
Rate: \$1,304,574
Fund: General Revenue
Salaries and Benefits: \$1,654,778

Narrative:

The legislative increase of the minimum wage to \$13.00 is of great benefit to all State Attorney Offices around the state. With the move to \$13.00 an hour on July 1, 2021, and the impending \$14.00 and \$15.00 increases, State Attorney offices will be competitive with the private sector in the ability to hire competent, long-term staff. This ability will provide much needed stability to the workforce that allows for the successful prosecution of cases.

While the new minimum wage requirements will help attract good employees, SA17 faces a dilemma with addressing the employees whose salaries are above the new minimum wage. Compression causes two distinct problems. The first is the inequity between new hires and the staff with only one to three years of service. The second, is a retention problem with those who are longer tenured and more experienced receiving similar pay as the less experienced employees. The long term staff will have dedicated many years of their lives to public service at the same wage or lower than the newer employees with the new minimum wage.

Both sets of issues can be resolved with this issue's requested appropriation. The starting salary for our agency for non-attorney, support staff personnel has an average of \$26,000, and to raise all support to \$31,200 would cure the compression issues, but the total cost is \$828,225.

Total Request for Support Staff:
Salary Rate: \$703,974
Benefits: \$130,024

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 17th Judicial Circuit

As for the Assistant State Attorneys at SA17, the compression issue is also underfunded, as a result of the 2019 Florida Legislative raise of the minimum salary to \$50,000 a year, which was a roughly \$10,000 increase from the previous minimum salary. The resulting compression increase was not funded, as the average compression increase given to the ASAs was just under \$3,000. SA17 requests additional funding to adequately address this shortfall. The total cost is \$810,810.

Total Request for Assistant State Attorneys:
Salary Rate: \$600,600
Benefits: \$220,180

LINK TO AGENCY ACTIVITIES: Felony, misdemeanor and juvenile prosecution.

Priority #2

Issue Title: Extraordinary Multi-victim Homicide Investigation and Prosecution
Issue Code: 3009910
FTE: # 18
Rate: 1,197,618
Fund: General Revenue
Salaries and Benefits: \$1,786,399
SA Operations: \$84,118
HR/DMS/HR Svcs/STW Contract: \$ 3,852
Other Personal Services: \$374,893
Due Process: \$950,830 Issue Code: 3000040 under Budget Entity 21300800

Narrative: The tragic deaths of 15 students and 2 faculty on February 14, 2018 at the Marjory Stoneman Douglas High School was one of the worst mass shootings in the history of the United States. The State Attorney's Office, 17th Judicial Circuit (SA17) is charged with ensuring justice for the many victims, survivors, affected families and the community at large. But in order to do so effectively, SA17 needs experienced prosecutors, investigators and specialists to be assigned to this case.

In order to properly prosecute this case, funds are also needed to maintain the current prosecution team. Michael J. Satz, the former State Attorney, and Jeff Marcus, former Chief Assistant State Attorney, were planning on retiring from the SA17 at the conclusion of Mr. Satz's last term, in January 2021, but due to COVID-19, the trial necessitated postponement until after the new State Attorney took office.

**SCHEDULE VIIIA
 PRIORITY LISTING OF AGENCY BUDGET ISSUES
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FISCAL YEAR 2022-2023**

State Attorney, 17th Judicial Circuit

It is the wish of the impacted families that Mr. Satz and Mr. Marcus continue to lead the prosecution, as they have since its inception. Their vast experience with capital murder cases and their 3 years of preparation for this case in particular, in addition to the wishes of the families, made it clear to the new State Attorney that retaining them to lead the prosecution is vital.

Additional funds in the amount of \$950,830 for FY22-23 are needed for the due process costs associated with the MSD case. This increase is requested under issue code 3000040 in the Justice Administrative's Legislative Budget Request.

TOTAL REQUEST FOR 2 ATTORNEYS in General Revenue OPS with health insurance:

Michael J. Satz	\$181,471
Jeff Marcus:	\$193,422
GRAND TOTAL:	\$374,893

Total Request for General Revenue salaries and benefits of additional prosecutors, investigators, counselors, and other specialists:

TITLE	ANNUAL WITH BENEFITS
4 ASSISTANT STATE ATTORNEY	\$642,575
2 INVESTIGATOR IV	\$242,724
3 EXECUTIVE LEGAL ASSISTANT II	\$264,263
6 SPECIAL VICTIM ADVOCATE II	\$397,329
1 MULTIMEDIA SPECIALIST II	\$90,156
2 PROSECUTION SUPPORT SPECIALISTS II/III	\$149,353
GRAND TOTAL:	\$1,786,399

LINK TO AGENCY ACTIVITIES: Felony, misdemeanor and juvenile prosecution.

Priority #3

Issue Title: Mental Health, Veterans, and Drug Court Staffing

Issue Code: 4200350

FTE: # 8

Rate: 340,926

Fund: General Revenue

Salaries and Benefits: \$571,460

SA Operations: \$41,046

HR/DMS/HR Svcs/STW Contract: \$ 1,712

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 17th Judicial Circuit

The State Attorney's Office, 17th Judicial Circuit (SA17) is not only an active participant in Diversion Specialty Courts but has had a leadership role in their creation and implementation.

SA17 has both a Misdemeanor and a Felony Drug Court. These cases must be reviewed and processed by staff at each stage of the diversion process. This is a multidisciplinary

court with an emphasis on treatment and rehabilitation. To accomplish those goals an offender returns to Court twice as often as a regular division. Additional staff and resources are necessary to support the continued expansion of these programs.

2 Assistant State Attorneys (@\$50,000 each)

1 Legal Secretary (@ \$30, 307)

In 2021 the Legislature amended Florida Statute 394.47891, and in doing so provided legislative intent. "It is the intent of the Legislature to encourage and support the judicial circuits of the state and other agencies, local governments, interested public and private entities, and individuals to create and maintain a veterans treatment court program in each judicial circuit." (Emphasis added).

The Chief Judge of the 17th Circuit along with the State Attorney, Public Defender and Clerk of the Court established our Veterans Court in 2012. The Court was designed to address the specialized needs of our returning veterans of the United States Armed forces who have been charged with a crime. Since its inception, no additional funding has been received to appropriately staff this specialty diversion court.

Additional prosecutors and staff are needed in order to provide more specialized attention to these cases. The cases require careful review for admission, participation and disposition to ensure members who have served our country are screened for any special needs to assist them in adjusting back into their communities as productive citizens.

SA17 requests funding for staffing for our Veteran's Court for the Fiscal Year 2022-2023.

1 Assistant State Attorneys (@\$50,000)

1 Legal Secretary (@ \$30, 307)

The 17th Judicial Circuit also has specialty Mental Health Courts for both felony and misdemeanor cases. It was created by the Chief Judge of the 17th Judicial Circuit for

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 17th Judicial Circuit

felony cases. The State Attorney's Office received no additional funding to staff this court and reassigned prosecutors from other felony divisions thus increasing those caseloads. In

2019, the Chief Judge expanded Mental Health Court to the Misdemeanor divisions. Again, the State Attorney's received no additional staff or funding to cover this court and it was necessary for us to reassign attorneys and staff.

Therefore, SA17 is requesting additional positions to appropriately staff the Mental Health court expansions.

2 Assistant State Attorneys (@ 50,000 each)

1 Legal Secretary (@ 30,307 each)

Narrative:

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

State Attorney, 18th Judicial Circuit

Priority #1

Issue Title: Salary and Benefits Adjustment for Salary Compression
Issue Code: 4205A30
FTE# 0
Rate: \$400,000
Fund: General Revenue (FID #1000)
Salaries and Benefits: \$517,536

Narrative: The State Attorney's Office attorneys and support staff are essential to successful prosecution. We are facing a compression issue with the state minimum wage with legal support staff, which includes paralegal and victim/witness services personnel. Additionally, we have a compression issue for our assist state attorneys from the base pay increase two years ago. The additional money for the compression issue will assist in the retention of these professionals and their valuable experience. This issue is in support of attorneys and support staff in Brevard and Seminole Counties.
This issue is in support of all State Attorney Activities.
This issue is for Brevard and Seminole Counties.

Priority #2

Issue Title: Additional Staffing for Specialty Diversion Courts
Issue Code: 3001550
FTE: # 6
Rate: \$294,080
Fund: General Revenue (FID#1000)
Salaries and Benefits: \$ 483,928
State Attorney Operations: \$ 25,702
HR/DMS/HR Svcs/STW Contract: \$ 1,284

Narrative: Diversionary courts and programs are becoming an increasingly used tool to resolve cases and reduce court backlog. Specialty courts serve an important purpose as they offer tailored services, particularly to meet the needs of Veterans Court and Mental

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 18th Judicial Circuit

Health Court. Additionally, Early Resolution Programs (ERP) offer a speedy resolution of cases for qualifying defendants. The advantage of these programs include low recidivism rates. These programs require more experienced Assistant State Attorneys to consider the circumstances of each case and determine suitability for assignment to a diversionary program.

The salary rate required for the Assistant State Attorneys is 4 at \$60,000 each.

The salary rate required for Legal Support Staff is 2 at \$27,040 each.

This is in support of all State Attorney activities.

This issue is for Brevard and Seminole Counties.

Priority #3

Issue Title: Replacement Equipment- Motor Vehicles

Issue Code: 2401500

Fund: SA Revenue Trust Fund (FID #2058)

Acquisition of Motor Vehicles: \$ 90,000

Narrative: The State Attorney's Office, 18th Judicial Circuit, is requesting budget authority to replace the following vehicles.

Year	Make/Model	Identification Number	Mileage	As Of
2013	CHEVROLET IMPALA	2G1WF5E35D1100588	86,768	7/15/2021
2013	CHEVROLET IMPALA	2G1WF5E30D1105455	89,356	7/15/2021
2012	CHEVROLET IMPALA	2G1WF5E37C1139259	95,348	7/15/2021

The operating costs for these vehicles will exceed the vehicle's value as maintenance and repair increases with older vehicles. The safety and dependability of these vehicles will also become an issue. The vehicles listed for replacement were purchased with state funds and meet the state guidelines for replacement. Total requested dollars was determined based on the price of prior year vehicle purchases and allowing for anticipated inflation.

We are requesting two vehicles to be replaced with mid-size SUVs that are the same price or less than the traditional sedan that has been purchased previously. The SUVs will provide greater versatility in moving equipment, materials, and staff around the Eighteenth Judicial Circuit and the State of Florida. The SUVs will be able to accommodate staff members and luggage traveling during assignments and the supplies

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 18th Judicial Circuit

and equipment needed for community outreach events. The vehicle may also be utilized by the Investigative Division for training and other purposes as needed.

Motor vehicles are used by Investigators and Assistant State Attorneys for agencies activities; Felony Prosecution, Misdemeanor Prosecution, Juvenile Prosecution, and Civil Action Services.

This issue is in support of all State Attorney Activities.

This issue is for Brevard and Seminole Counties.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 19 Judicial Circuit

Priority #1

Issue Title: **Salary & Benefit Adjustment for Salary Compression**
Issue Code: 4205A30
FTE: 0 requested (but 82.00 affected Support FTE)
Rate: \$338,128
Fund: General Revenue
Salaries and Benefits: \$400,580

Narrative: Based on filled Support (FTE) positions as of July 31, 2021, the State Attorney, 19th Judicial Circuit is requesting General Revenue Salary and Benefits appropriation to fund a compression issue generated by the Minimum Wage Increase authorized by Section 24, Article X, of the State Constitution, which will increase the minimum wage to \$15.00 hourly (or \$31,200 annually) by September 30, 2026. Effective July 1, 2021, the Legislature started implementing the higher wages within the Fiscal Year 2021-22 budget by increasing the minimum wage to \$13.00 hourly (\$27,040 annually). When properly funded, this will assist with retention and recruitment of staff for our offices.

Priority #2

Issue Title: **Trial Courts Pandemic Recovery Plan**
Issue Code: 3001020
FTE: 5
Rate: \$190,926
Fund: General Revenue
Salaries and Benefits: \$319,371
State Attorney Operations: \$24,791.
HR/DMS/HR Svcs/STW Contract: \$1,070.

Narrative: According to numbers provided by the Florida Trial Courts Pandemic Plan, the Nineteenth Judicial Circuit, at present, has 3233 (consisting of both felony and misdemeanor cases) more cases pending than at the beginning of the pandemic. Our agency confidently estimates that we need the requested additional Assistant State Attorneys and support staff personnel to adequately address this trial backlog. Without the necessary support, our already overburdened Assistant State Attorneys will have very

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 19 Judicial Circuit

limited time to investigate cases, properly charge new cases, conduct pre-trial discovery, meet with victims and witness, and to otherwise prepare for trial. This unworkable scenario raises the real and present danger that mistakes will be made and that justice will be denied both suspects and victims alike.

Priority #3

Issue Title: **Body Camera Evidence Review**
Issue Code: 5008010
FTE: 4.00
Rate: \$140,925
Fund: General Revenue
Salaries and Benefits: \$235,339
State Attorney Operations: \$19,172.
HR/DMS/HR Svcs/STW Contract: \$856.

Narrative: Prosecutors are placed in the position of having to collect, review, and reveal to the defense all of the video of any particular crime that is prosecuted. This extra work load has a substantial effect on the time spent on each individual case by the prosecutor. The review of these recordings will add hours of work to the prosecution of each case. To that end, we have requested an additional Assistant State Attorney, Paralegal Specialist II, Legal Assistant IV, and Clerical Specialist IV to assist in dealing with the body camera evidence work in this circuit.

Priority #4

Issue Title: **Public Records Request Workload**
Issue Code: 3009700
FTE: 11.00
Rate: \$356,434
Fund: General Revenue
Salaries and Benefits: \$602,627
State Attorney Operations: \$52,499.
HR/DMS/HR Svcs/STW Contract: \$2,354.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 19 Judicial Circuit

Narrative: Because of the increased Public Records requests circuit-wide, we are requesting additional General Revenue positions and funding to perform the tasks of complying with the increased volume of public record requests in this circuit.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Priority #5

Issue Title: **Mental Health, Veterans, and Drug Court Staffing**
Issue Code: 4200350
FTE: 5.00
Rate: Default
Fund: General Revenue
Salaries and Benefits: 5.00 FTE at Default Rate with Benefits
State Attorney Operations: \$24,791.
HR/DMS/HR Svcs/STW Contract: \$1,070.

Narrative: Specialized courts are being added in more counties within the Nineteenth Judicial Circuit. Over the years we have endeavored to absorb the additional duties and responsibilities associated with specialty courts. However, the continued addition and proliferation of specialty courts has stretched our resources and as such we are requesting two (2) additional assistant state attorney positions as well as the necessary support staff (Paralegals and Legal Assistants) to handle these cases in the various locations within our circuit.

Priority #6

Issue Title: **Graham/Miller/Atwell Etcetera**
Issue Code: 3009000
FTE: 3.00
Rate: Default
Fund: General Revenue
Salaries and Benefits: 3.00 FTE at Default Rate with Benefits
State Attorney Operations: \$14,855.
HR/DMS/HR Svcs/STW Contract: \$642.

Narrative: Increased workload mandated by the US Supreme Court and the Florida Supreme court decisions. These decisions have created a new sentencing and resentencing structure for all juveniles who are sentenced to prison for life or a term of years that is de-facto life.

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Priority #7

Issue Title: **Gang and Gun Prosecution Unit**
Issue Code: 3005310
FTE: 4.00
Rate: Default
Fund: General Revenue
Salaries and Benefits: 4.00 FTE at Default Rate with Benefits
State Attorney Operations: \$20,474.
HR/DMS/HR Svcs/STW Contract: \$856.

Narrative: This unit in coordination with various local law enforcement agencies; city and county governments; school boards; and various private sector partners, will afford this agency a long - term solution for addressing the growing gang and firearm violence issues in this circuit.

Priority #8

Issue Title: **Career Criminal Prosecution**
Issue Code: 3009620
FTE: 3.00
Rate: \$120,000 + Default
Fund: General Revenue
Salaries and Benefits: 3.00 FTE at \$120,000 + Default Rate with Benefits
State Attorney Operations: \$15,555.
HR/DMS/HR Svcs/STW Contract: \$642.

Narrative: This agency is in need of a Career Criminal Unit to investigate and prosecute career criminal cases in this circuit. This unit will also assist law enforcement agencies by providing advice and guidance.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Priority #9

Issue Title: **Replacement Equipment – Motor Vehicles**
Issue Code: 2401500
Fund: General Revenue
Acquisition of Motor Vehicles: \$108,000

Narrative: Three of our current vehicles have mileage in excess of 120,000 miles in accordance with the Minimum Replacement Criteria set by the Florida Dept. of Management Services. Additionally, one of our current vehicles meets the “Drop Dead Value” on age alone. We are requesting General Revenue funding in lieu of trust fund authority, as our trust fund receipts are insufficient as we typically use all of our trust fund revenues to reimburse our General Revenue Salary account.

Priority #10

Issue Title: **Online Westlaw Access for Legal Research**
Issue Code: 3E002C0
Fund: General Revenue
State Attorney Operations: \$25,144

Narrative: This agency is requesting funding for West Proflex and Westlaw Post Convictions on-line legal research. This service is essential for the 51+ Assistant State Attorneys and legal staff that utilize this database on a daily basis for trial preparation and case law research.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Priority #11

Issue Title: **Replacement Equipment**
Issue Code: 2401000
Fund: General Revenue
State Attorney Operations: \$39,079

Narrative: This agency is requesting funding for equipment and furniture that is worn out, obsolete and no longer effective. Replacement costs were determined using the Modified Standard #3.

Priority #12

Issue Title: **Replacement Equipment - Law Library**
Issue Code: 2401800
Fund: General Revenue
State Attorney Operations: \$1,050

Narrative: This agency is requesting funding for law library expenditures, at a 15% increase over FY20-21 law library expenditures.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2022-23

Individual State Attorney Circuit Responses:

State Attorney, 20th Judicial Circuit

Priority #1

Issue Title: Salary and Benefit Adjustment for Salary Compression
Issue Code: 4205A30
FTE:# 0
Rate: \$664,400
Fund: General Revenue
Salaries and Benefits: \$ 787,115
Other Personal Services: \$8,797

Narrative:

The citizens of the State of Florida voted to increase the minimum wage to \$15.00 hourly (\$31,200 annually) by September 30, 2026. Once properly funded, this increase will assist with retention and recruitment of staff. To make it equitable for those staff members that did not meet the minimum wage criteria, additional compression money is needed. These compression funds would be used to adjust the salaries for tenured employees that are the foundation of our support workforce and retaining them is critical, due to their valuable knowledge and experience.

Priority #2

Issue Title: Replacement Equipment – Motor Vehicles
Issue Code: 2401500
Fund: State Attorney Revenue Trust Fund
Cost of Prosecution – Acquisition of Motor Vehicles - \$270,000

Narrative:

Being the largest geographic circuit in the state of Florida, transportation is key to completing our prosecution function. By June 30, 2022, our agency will have nine vehicles that will exceed the state criteria for replacement. Further extension of usage will escalate repair cost, through general revenue, and create safety issues for staff and citizens.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 20th Judicial Circuit

Priority #3

Issue Title: Cold Case Unit
Issue Code: 3000820
FTE: # 2.00
Rate: \$115,000
Fund: General Revenue
Salaries and Benefits: \$180,124
Operations - \$9,936
HR/DMS/HR Svcs/STW Contract: \$ 428

Narrative:

In our FY19/20 budget, our Agency's top priority was to establish a Cold Case Homicide Unit to handle the 400 plus unsolved homicides in the SWFL area. This initiative was approved and funded by the State Legislature. This critical issue funded two Investigators to work with law enforcement to solve cold cases that in some instances were more than 20 years old. With the assistance of law enforcement, this Unit has filed charges on 15 defendants solving 11 cold case homicides to date. To increase the success of the Cold Case Unit and meet the demands of law enforcement, we would like to expand the program with a dedicated Assistant State Attorney and Legal Assistant.

Priority #4

Issue Title: Career Criminal
Issue Code: 3009620
FTE: # 4.00
Rate: \$223,040
Fund: General Revenue
Salaries and Benefits: \$358,933
Operations: \$20,474
HR/DMS/HR Svcs/STW Contract: \$ 856

Narrative:

A substantial and disproportionate number of serious and violent crimes are committed in our community by relatively small number of repeat, felony offenders called career criminals. This specialized unit would focus solely on these criminals to designate them as career criminals and prosecute them to protect the members of our community.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 20th Judicial Circuit

Priority #5

Issue Title: Additional Staffing for Specialty Diversion Courts
Issue Code: 3001550
FTE: # 3.00
Rate: \$132,040
Fund: General Revenue
Salaries and Benefits: \$221,461
Operations: \$15,555
HR/DMS/HR Svcs/STW Contract: \$ 642

Narrative:

To meet the requirements of a key stakeholder in diversion courts, we are asking for recurring General Revenue Funds for two (2) Assistant State Attorneys and one (1) Support. Staffing these diversion courts will allow personnel to quickly and efficiently manage these programs, reducing clients' time in jail and expediting the treatment that is so vital. These positions are compatible to the positions that the Public Defenders Offices were allocated in the 2020/21 budget session. To make these circuit wide programs effective, all stakeholders must be staffed adequately and fairly.

Priority #6

Issue Title: Investigation and Prosecution of Human Trafficking
Issue Code: 3009950
FTE: # 3.00
Rate: \$148,040
Fund: General Revenue
Salaries and Benefits: \$240,729
Operations: \$14,855
HR/DMS/HR Svcs/STW Contract: \$ 642

Narrative:

Human trafficking in our circuit has increased significantly. These cases are complex and require specialized knowledge of the laws and how to apply them to these cases. Due to the increased workload, we are requesting specialized additional personnel to handle the multifaceted human trafficking cases.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

State Attorney, 20th Judicial Circuit

Priority #7

Issue Title: Body Camera Evidence Review

Issue Code: 5008010

FTE: # 1.00

Rate: \$31,200

Fund: General Revenue

Salaries and Benefits: \$51,493

Operations: \$34,317

HR/DMS/HR Svcs/STW Contract: \$ 214

Narrative:

Many of the Law Enforcement agencies we partner with have been providing their officers with Body Cams, which provides the agency and the public clear representation of the arrest. This provides excellent audio and visual information for the prosecutors, but we also have to collect, review and reveal information to defense. This takes a significant amount of resources; an experienced media specialist is being requested for this position.

**SCHEDULE VIIIA
 PRIORITY LISTING OF AGENCY BUDGET ISSUES
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FISCAL YEAR 2022-2023**

**PUBLIC DEFENDER – LBR BUDGET ISSUE PRIORITIES FOR FY 2022-2023
 AS PER THE FLORIDA PUBLIC DEFENDER ASSOCIATION, INC.**

TRIAL AND APPELLATE BUDGET ENTITIES:

Priority #1

Issue Title: Competitive Pay Adjustment for Assistant Public Defenders

Issue Code: 4209A20

FTE: 0

Rate: 7,127,000

Fund: General Revenue

Salaries and Benefits: \$9,739,767

Narrative:

Public Defenders seek to achieve competitive pay for their experienced Assistant Public Defenders. Retention of experienced attorneys is critically important in order to ensure that Public Defenders effectively and efficiently meet their constitutional, ethical, and statutory responsibilities. Public Defender offices experience an average annual turnover rate of roughly 19.5% statewide. In FY20-21, this spiked to an all-time high of 26.35%. This dramatic increase in turnover was due in part to the COVID-19 pandemic and to competition from the private sector and other government agencies. The private sector directly competes with Public Defender offices by offering higher pay and better incentives with more enticing benefits to entry-level attorneys and experienced Assistant Public Defenders. Additionally, salary studies have shown that other government agencies on average pay higher salaries than Public Defender offices are able to pay. Despite recruitment efforts, Public Defender Offices statewide are experiencing a severe lack of applicants, both entry-level and those with prior experience.

	FY17-18	FY18-19	FY19-20	3 yr avg	FY20-21
STATEWIDE	18.78%	20.96%	18.78%	19.51%	26.35%
APPEALS	14.36%	9.94%	14.36%	12.89%	12.42%
TRIALS	19.16%	21.90%	19.16%	20.07%	27.50%

This turnover creates a costly cycle of recruiting and training new attorneys. The continual influx of new attorneys routinely causes delays and disruptions in court dockets for defendants and victims. Additionally, the lack of experienced attorneys makes case assignments and case management difficult, as there are specific skills and experience levels required to competently represent people charged with serious and complex cases. This preexisting problem is exacerbated by increased turnover of experienced attorneys. The unprecedented turnover rate and lack of applicants to fill vacant positions is nothing short of a constitutional crisis in the making.

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

TRIAL AND APPELLATE BUDGET ENTITIES:

Priority #1

Additionally, the recent base salary increase to \$50,000 for starting attorneys has created serious salary compression issues for Assistant Public Defenders who have more experience than their entry level counterparts, with a lack of attrition to meet this compression advancement in pay. Public Defenders seek a competitive pay increase of \$5,000 for all Assistant Public Defenders and Chief Assistant Public Defenders (5901 and 5909 class codes respectively). The calculation of this increase should be based on filled positions prior to the onset of the COVID 19 pandemic in February 2020. The estimated cost of this increase statewide is \$7.8 million, plus associated benefits.

New General Revenue funds are requested because statewide the Indigent Criminal Defense Trust Fund and Grants and Donations Trust Fund will not have the recurring cash necessary to fund this issue long term.

Priority #2

Issue Title: Salary and Benefits Adjustment for Salary Compression

Issue Code: 4205A30

FTE: 0

Rate: 1,983,760

Fund: General Revenue

Salaries and Benefits: \$2,350,158

Narrative:

Based on the FY21-22 GAA language instructing each state agency to develop a plan to address the compression issue that arises out of implementing a roughly 50.3% increase in the minimum wage from \$8.65 an hour (\$17,992 yearly salary) on January 1, 2021 to \$13.00 an hour (\$27,040 yearly salary) on 7/1/2021, coupled with the additional increases to \$14.00 an hour in September 2025 and \$15.00 an hour in September 2026.

The new minimum wage requirements will certainly help attract good people, but it creates an unanticipated consequence and equity issue for people who have dedicated years of service to the State. These individuals have worked many years, slowly advancing in pay that is now provided to their new, unexperienced, entry-level counterparts. Public Defender offices rely heavily on experienced support personnel and must provide compensation that is commensurate with their years of service. This additional funding would allow us to do that.

To meet the resulting compression issues for these mandatory increases, the Public Defenders request the following: 1) individuals employed on June 30, 2021, who were making between \$12 an hour (\$24,960/year) up to \$13 an hour (\$27,040/year) receive a full \$2,080 over their base pay; and 2) in order to remain equitable with their training and experience levels, all support staff making over \$13 an hour on June 30, 2021, should receive this same \$2,080 increase in FY21-22 and also in the two subsequent years where increases are mandated (2025 and 2026).

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

TRIAL AND APPELLATE BUDGET ENTITIES:

Priority #2

Public Defender agencies do not have the resources necessary to cover these compression amounts on existing staff by December 1, 2021 as requested in the OPB memo #22-004. Therefore, we are addressing this issue through this FY22-23 LBR issue. This issue is a critical need in order to retain those experienced staff who give support to all assigned cases as they progress through the judicial process.

New General Revenue funds are requested because statewide the Indigent Criminal Defense Trust Fund and Grants and Donations Trust Fund will not have the recurring cash necessary to fund this issue long term.

Individual Public Defender Circuit Responses:

Public Defender, First Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Public Defender, Second Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Public Defender, Third Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Priority # 3

Issue Title: Increased Support Staff
Issue Code: 3000030
FTE: 2.00
Rate: 54,500
Fund: General Revenue
Salaries and Benefits: \$93,626
HR/DMS/HR Svcs/STW Contract: \$428

Narrative:

In the last fiscal year, the Third Circuit Public Defender's office (PD3) received 1.5 Full-Time Equivalent (FTEs) (positions only, no funding) that were transferred from another Public Defender's Office. This transfer of positions, which was approved by the Legislature, was the

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Third Judicial Circuit

Priority # 3

first true increase in our FTEs in over a decade and brought our number of Assistant Public Defender positions to 19.0 attorney FTE.'s. However, we currently only have 7.0 FTEs allotted for Legal assistant support staff which is inadequate under our current circumstances. Once we are fully staffed with APDs, the attorneys and support staff ratio will be entirely unsustainable. It should also be noted that the Elected Public Defender and the Administrative Director have no support staff personnel dedicated to their support and must rely on Legal Assistants who also support multiple APDs. PD3 is not requesting any operations funding for these two (2) positions.

Priority #4

Issue Title: Replacement of Motor Vehicles
Issue Code: 2401500
Fund: Indigent Criminal Defense Trust Fund (ICDTF)
Acquisition of Motor Vehicles: \$35,000 non-recurring

Narrative:

The Third Circuit Public Defender's Office (PD3) consists of seven, rural north Florida counties. A substantial majority of the roads are unpaved, and many can become impassable to smaller, 2WD vehicles. Our investigators and supervisors need larger vehicles that can better maneuver over rural unpaved roads. Recent vehicle prices are higher and vehicle sizes are becoming smaller. Small front wheel drive SUV's can cost up to \$30,000. PD3 currently has a vehicle replacement appropriation of \$30,000 in ICDTF. However, due to the extensive unpaved rural roads throughout the Third Circuit, PD3 will need to begin to migrate to mid-size four-wheel drive SUV's in the coming years. They will better accommodate the unpaved roads and employees and/or non-employees (i.e., witnesses) who have some physical mobility deficits and cannot easily access the smaller vehicles. These models are available for \$30,000 - \$35,000. Our oldest unit is 2010 Ford Crown Victoria. It will be replaced in FY 21-22. PD3 has sufficient trust funds to cover the increased appropriation.

Public Defender, Fourth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Priority #3

Issue Title: Capital Defense Mitigation Specialist
Issue Code: 3001990
FTE: 0
Rate: 0
Fund: General Revenue
Salaries and Benefits: \$104,000
Operating Expenditures: \$ 9.838 / \$7,100 non-recurring
HR/DMS/HR Svcs/STW Contract: \$ 428

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Fourth Judicial Circuit

Priority #3

Narrative:

The Fourth Judicial Circuit Public Defender (PD-04) represents indigent defendants from Duval, Clay and Nassau counties in a wide-range of criminal cases. During the past several years, all three counties have seen an increase in the number of homicide cases appointed to the Office. According to the latest Florida Department of Law Enforcement statistics, Duval County homicides increased by 13% in 2020, with 14.5 homicides per 100,000 residents. This follows an increase of 17% in 2019. Unfortunately, these statistics have earned Duval County the dubious distinction in the media as the “murder capital of Florida”. A comparison to larger cities, such as Atlanta and Chicago, show rates of 9 and 7 murders per 100,000 residents respectively—this is clear evidence of the severity of the homicide rate in the Fourth Circuit. This increase in homicides in Duval County has resulted in a 510% increase in capital homicide appointments for PD-04 in FY 2020-2021.

A significant portion of our capital cases are ones in which the State has filed notices of its intent to seek the death penalty. Death penalty cases have elevated standards for the gathering of mitigation evidence regarding our clients. If the death penalty is imposed in one of these cases, a major portion of post-conviction review centers on the quality of the pre-trial mitigation investigation. Attorneys handling death penalty cases are required to attend specialized training on conducting mitigation investigations—which includes the usage of investigators who have special training in conducting mitigation investigations.

PD-04 has an established Mitigation Unit which focuses on these cases (the Mitigation Unit also assists in the collection of evidence for use in resentencing hearings for juveniles previously sentenced to life in prison without parole (JLWOP) as has been mandated by case decisions and changes in statute). The Mitigation Unit for PD-04 does excellent work, but is understaffed to meet the needs of the office for capital and JLWOP mitigation investigations. Currently, PD-04 has only two (2) Mitigation Specialists to provide support for the 92 homicide cases (as of June 2021) and the 31 JLWOP cases for the three counties in the Circuit.

The Public Defender’s Office is requesting funding and positions for two (2) additional Mitigation Specialists to address the needs of the Capital Division. The salary requested for the Mitigation Specialists (\$52,000) is necessary in order to hire a professional Mitigation Specialist with the experience level required to understand the complex nature of the capital homicide and JLWOP cases. The Public Defender is requesting salary only (\$104,000 total) with no additional positions required. No additional rate is requested. Public Defender Operating Expenditures Budget of \$ 9,838 and \$7,100 non-recurring is requested to establish the positions as per Modified Standard # 3. An additional \$428 in recurring funding is requested to fund the Human Resources Services fee (107040).

This issue will impact our Criminal Investigative Services and our Criminal Trial Indigent Defense activities as it will expedite and coordinate services in both of these areas.

**SCHEDULE VIII
 PRIORITY LISTING OF AGENCY BUDGET ISSUES
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FISCAL YEAR 2022-2023**

Public Defender, Fourth Judicial Circuit

Priority # 4

Issue Title: Replacement Equipment – Motor Vehicles
 Issue Code: 2401500
 Fund: Indigent Criminal Defense Trust Fund (ICDTF)
 Acquisition of Motor Vehicles: \$56,000 non-recurring

Narrative:

The Public Defender's Office, Fourth Judicial Circuit requests funds to purchase two replacement vehicles due to high mileage. The following vehicles will meet the mileage criteria for replacement as specified by the Department of Management Services within FY 2021-2022. Since the Fourth Judicial Circuit serves a three-county area, reliable vehicles are needed for investigation of cases as well as pool cars for attorneys to visit outlying detention facilities, attend court proceedings located within the three-county area, and attend out of town trainings.

The vehicles meeting the requirement for replacement are as follows:

<u>Year</u>	<u>Make/Model</u>	<u>Identification Number</u>	<u>6/21 Mileage</u>	<u>Estimated 6/22 Mileage</u>
2013	Ford Taurus	1FAHP2D85DG222465	122,560	134,645
2014	Chevrolet Impala	2G1WA5E35E1140055	108,261	122,631

The present elected Public Defender continues to decline to have an office car assigned to him as was the case with his predecessor. This has reduced the overall demand on the office’s vehicles. Even with this change, the listed vehicles will meet the mileage guidelines for replacement and the Office is requesting to replace them with the purchase of one (1) similar full-size vehicle @ \$25,000 and one (1) mid-size sport utility vehicle @ \$31,000 for a total of \$56,000.

Public Defender, Fifth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Public Defender, Sixth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Public Defender, Seventh Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Seventh Judicial Circuit

Priority # 3

Issue Title: County Agreement for IT Personnel Services
Issue Code: 36224C0
FTE: 0
Rate: 0
Fund: Grants and Donations Trust Fund
Salaries and Benefits: \$ 25,000

Narrative:

Office of the Public Defender 7th Circuit (PD7) is requesting additional budget authority in the Grants and Donations Trust Fund. This fund provides PD7 with the much needed resources to pay Salaries and Benefits to Information Technology (IT) personnel. Due to the rising salary cost of quality IT personnel, PD7 requests \$25,000 in additional authority to ensure that we have the best available IT Personnel. PD7 has the available cash to cover the additional requested authority.

Public Defender, Eighth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Priority #3

Issue Title: Early Case Resolution Division
Issue Code: 3000590
FTE: 2.00
Rate: 102,040
Fund: General Revenue
Salaries and Benefits: \$164,771
Operating Expenditures: \$ 9,936 / \$6,751 non-recurring
HR/DMS/HR Svcs/STW Contract: \$428

Narrative:

The Eighth Judicial Circuit (SAO8) State Attorney's Office and the Eighth Judicial Circuit Public Defender' Office (PDO8) request in their individual Legislative Budget Requests General Revenue funding and associated rate for a dedicated Senior Assistant State Attorney, Senior Assistant Public Defender, and Legal Assistant position for the purpose of establishing a Circuit-Wide Joint State Attorney/Public Defender Early Case Resolution Program. The State Attorney is seeking one Assistant State Attorney at the salary rate of \$75,000 and one legal assistant at the default rate. The Public Defender is seeking one Assistant Public Defender at the rate of \$75,000 and one legal assistant at the default rate.

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Eighth Judicial Circuit

Priority #3

Due to the COVID-19 Pandemic, the judicial system is experiencing a backlog of criminal cases that is delaying the administration of justice. The fact is that most cases enter the system ultimately resolve by plea, not trial. But due to the volume of pending cases, both the State Attorney and the Public Defender lack the necessary resources to quickly identify cases that may resolve by plea, diversion, or deflection very early in the process. The Circuit-Wide Joint State Attorney/Public Defender Early Case Resolution Program's goal is to resolve felony criminal cases within 30 days of the case entering the criminal justice system.

The Circuit-Wide Joint State Attorney/Public Defender Early Case Resolution Program will have one experienced Assistant State Attorney whose responsibility would be to identify, process, and prepare a criminal case for early resolution. The Assistant State Attorney would then notify the corresponding Assistant Public Defender that an early resolution option is available to the defendant. Correspondingly, the Assistant Public Defender would identify defendants who express a willingness to reach an early resolution of the criminal case. The Assistant Public Defender would then refer the Defendant to the Assistant State Attorney as a candidate for the program. If appropriate, the Assistant State Attorney would prepare and present an appropriate resolution. Examples of cases that are appropriate for early resolution include victimless crimes (such as regulatory crimes), low level drug crimes (such as simple possession of controlled substances), and low-level property crimes (such as thefts greater than \$750.00). The Circuit-Wide Joint State Attorney/Public Defender Early Case Resolution Program will benefit not only the Defendant, the victim, SAO8/PDO8, but also all other stakeholders in the criminal justice system, including law enforcement, the county detention facilities, and the courts. The State Attorney and the Public Defender seek to appropriate limited resources to the most significant criminal matters and matters that are contested by the Defendant. Early resolution of cases conserves office resources by shortening the duration of the case, and limiting the amount of attorney and staff time expended on the case. For example, early resolution cases contemplate a limited discovery practice wherein there is no need for depositions and live testimony of victims, witnesses and law enforcement because the Defendant is not contesting the facts of the case. For the Defendant, Early Resolution has multiple benefits. The primary benefit is that the defendant will receive the most beneficial plea negotiation possible very early in the criminal justice process. Most defendants will ultimately resolve their case by a plea. If a defendant is incarcerated pre-trial, and the resolution is a non-incarceration sentence (probation, rehabilitation, community control) the Defendant will spend less time jail. This will allow the Defendant to return to the community, work, and family more quickly. If the defendant's sentence is a jail or prison sentence, it will be the shortest possible sentence that is appropriate under the facts and circumstance of the case. Quick resolution of cases will also help reduce jail populations and associated costs for county detention facilities.

The Courts will benefit from the Circuit-Wide Joint State Attorney/Public Defender Early Case Resolution Program because it will reduce the number of cases pending in the criminal divisions. The Courts will have greater time to focus limited resources on cases that are more serious or

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Eighth Judicial Circuit

Priority #3

require more litigation. The reduction in caseload will also reduce the caseloads of the Clerk, Court room Deputies, Probation Officers and Court Reporters.

The key to the success of the Early Resolution Program is the ability to quickly identify, process, and dispose of criminal cases with an appropriate resolution for both the victim and the defendant. This requires that only highly experienced Assistant State Attorneys and Assistant Public Defenders staff the Early Resolution Program. Additionally dedicated support staff is required for this program because of the speed and priority that identified cases must receive.

This issue impacts all of our agency activities including Felony, Misdemeanor, Juvenile and Civil cases, therefore it is critical that we have sufficient funding to provide quality public safety.

Priority # 4

Issue Title: Acquisition Motor Vehicles
Issue Code: 2401500
Fund: Indigent Criminal Defense Trust Fund
Acquisition/Motor Vehicles: \$34,000 non-recurring

Narrative:

The Eighth Circuit Public Defender's Office is requesting \$34,000 for a mid-size sedan or SUV to replace an existing state vehicle that has reached replacement mileage. The vehicle is a 2014 Ford Fusion 4 Door Sedan, VIN# 3FA6P0G72ER394171 that had 152,627 miles on June 30, 2021. The Eighth Circuit has a very large geographical area that consists of six counties that stretch from the Gulf of Mexico to the Georgia state line. Attorneys and investigators must travel extensively throughout the circuit to contact clients and witnesses. Additionally, attorneys, investigators, and administrators regularly travel throughout the state for various training seminars, conferences, and association meetings.

Public Defender, Ninth Judicial Circuit

Priority #1

Issue Title: Street Gang Violence Unit
Issue Code: 3005300
FTE: 4.50
Rate: 169,596
Fund: General Revenue
Salaries and Benefits: \$286,837
Operating Expenditures: \$ 19,045 / \$12,314 non-recurring
HR/DMS/HR Svcs/STW Contract: \$ 963

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Ninth Judicial Circuit

Priority #1

Narrative:

In 2020 Orange County saw nearly 19% jump from 2019 in homicides, and homicides in the City of Orlando increased 32% that year. Orange and Osceola Counties have seen a significant increase in violent crime and homicides in 2020 and 2021 due to an ongoing gang war between the AFNF and 438 gangs. The series of homicides are linked to an ongoing feud between Jacquavious "9lokkNine" Smith and Javarri "Hot Boii" Walker. Public Defender Ninth Circuit requests additional resources to handle this additional workload

Priority #2

Issue Title: Increase Trust Fund Authority

Issue Code: 3001520

FTE: 0

Rate: 0

Fund: Indigent Criminal Defense Trust Fund (ICDTF)

Salaries and Benefits: \$1,500,000

Narrative:

Due to an increase in ICDTF collections in 2020-21 resulting from the stimulus checks, driver's license reinstatement event and other economic factors, Public Defender 09 Circuit is requesting an increase of budget authority in the amount of \$1,500,000. This increase will help us in hiring additional attorneys and retaining the current ones. Public Defender, 9th Circuit Fiscal Year 2020-21 turnover rate is 48.10%

Public Defender, Tenth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Priority # 3

Issue Title: Circuit Parity Funding

Issue Code: 4209A60

FTE: 0

Rate: 0

Fund: General Revenue

Salaries and Benefits: \$300,000

Narrative:

The 10th Circuit Public Defender is requesting \$300,000 in recurring general revenue appropriations in Salaries and Benefits as phase 2 to assist the 10th Circuit Public Defender to recruit and retain qualified attorneys and staff.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Tenth Judicial Circuit

Priority # 4

Issue Title: Maximize Use of Indigent Criminal Defense Trust Fund for Operating Expenditures

Issue Code: 4300200

FTE: 0

Rate: 0

Fund: Indigent Criminal Defense Trust Fund (ICDTF)

Salaries and Benefits: \$100,000

Narrative:

The Tenth Judicial Circuit Public Defender has more cash available than spending authority for ICDTF in the Salaries and Benefits category. This issue requests an additional \$100,000 in authority in ICDTF Salaries and Benefits for a total of \$534,799 in spending authority. No additional rate or FTEs are requested.

Priority # 5

Issue Title: Replacement Equipment – Motor Vehicle

Issue Code: 2401500

Fund: Indigent Criminal Defense Trust Fund

Acquisition of Motor Vehicles: \$30,000 non-recurring

Narrative:

This Agency's 2008 Ford Focus has reached the age standards for replacement. The vehicle is currently operational, but requires extensive maintenance on the air conditioner. The investigators for this Agency conduct field investigations and transport witnesses subpoenaed to appear at trial for defense of criminal charges filed against our clients. The interviewers for this Agency utilize the vehicles to travel to the South County Jail to conduct initial interviews with the client. The South County Jail is 52 miles round-trip from the main office located at the Polk County Courthouse. It is imperative to have a safe and reliable vehicle for employees who drive the vehicles and members of the public who are transported in them. Failure to obtain a vehicle replacement would hamper the investigation of evidence and the transportation of critical defense witnesses.

Public Defender, Eleventh Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Eleventh Judicial Circuit

Priority #3

Issue Title: Crossover Program Funding

Issue Code: 5000400

FTE: 0

Rate: 0

Fund: General Revenue

Salaries and Benefits: \$388,190

Narrative:

This is a request to establish a crossover representation pilot project for juveniles in the Public Defender's Office, 11th Judicial Circuit (PD-11). The term "crossover" refers to youth who are simultaneously involved with both child welfare and juvenile justice, presenting a variety of complex legal, jurisdictional, and service delivery challenges. The pilot project will provide for the representation of juveniles who crossover into both the dependency and delinquency areas within the Unified Family Court of the Eleventh Judicial Circuit, providing the child with legal representation by the same attorney in front of the same judge on both their delinquency and dependency cases. This comprehensive approach used in representation of the child is highly beneficial to these children who are most in need of stability. This approach provides a comfort level for the child through a continuum of services at the same time ensuring professionals working with the child are more familiar with the child's specific needs.

The goals of the pilot program are to avoid felony adjudications and DJJ commitments and to affect permanent and stable outcomes for the youth. A reduction in recidivism and competency in adulthood are the ultimate objectives of the program. Prior research indicates that youth who are victims of physical abuse and neglect are at an increased risk of engaging in delinquent behaviors. Delinquency rates, for instance, are approximately 47% greater for youth associated with at least one substantiated report of maltreatment; group homes, placement instability, and weak social bonds are the most frequently identified factors associated with delinquency for youth in the child welfare system. The legislature and courts have expressed interest in judicial economy. One of the ways these goals are met across the state is through the unified family court divisions that oversee children whose delinquency cases "crossover" into dependency court; the unified family courts that take a "one judge/one attorney" approach have been proven successful in the Sixth Judicial Circuit's program (established in 2006). Additional resources are needed in order to move to a "one judge/one lawyer" approach, where the same assistant public defender handles the delinquency case and the associated dependency matters relating to that client. That approach improves outcomes for children and their families and saves judicial resources.

There is an additional benefit of working towards reduced recidivism and lessening the strain on state and community resources.

In order to establish the "crossover" representation pilot project, PD-11 requests funding to fill two (2) Assistant Public Defenders (APD), one (1) legal assistant, and two (2) Disposition

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Eleventh Judicial Circuit

Priority #3

Specialist. Assistant Public Defender (APD) positions are requested at a salary rate of \$65,000 per position which is representative of the salary for APDs with about four years' experience with our office. Two (2) Disposition Specialist at \$41,000 each with full benefits package and one (1) Legal Assistant at \$32,400 with full benefits package. Total Public Defender Request = \$338,190.

No additional rate or FTE's are required; this issue impacts all agency activities

Public Defender, Twelfth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Priority #3

Issue Title: Employee Continuing Education

Issue Code: 3800130

Fund: General Revenue

Public Defender Operations: \$110,641

Narrative:

The Public Defender in the Twelfth Judicial Circuit requests funding for this issue to provide mission critical training for Assistant Public Defenders, Administrative support and investigative staff. Training programs include required Continuing Legal Education credit courses, client/customer service and office management training programs. It is the intent of the Public Defender to reduce travel expenses associated with training by utilizing the internet, videoconferencing and in-house training programs whenever possible. In addition, it is the intent of this office to initiate "Train the Trainer" programs to minimize training expenditures and maximize staff participation.

Public Defender, Thirteenth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Thirteenth Judicial Circuit

Priority #3

Issue Title: Crossover Program Funding
Issue Code: 5000400
FTE: 0
Rate: 0
Fund: General Revenue
Salaries and Benefits: \$ 388,190

Narrative:

The Office of the Public Defender, 13th Judicial Circuit is requesting funding to establish a crossover representation pilot project for juveniles. The term "crossover" refers to youth who are simultaneously involved with both child welfare and juvenile justice, presenting a variety of complex legal, jurisdictional, and service delivery challenges. The pilot project will provide for the representation of juvenile who crossover into both the dependency and delinquency areas within the Unified Family Court of the Thirteenth Judicial Circuit, providing the child with legal representation by the same attorney in front of the same judge on both their delinquency and dependency cases. This comprehensive continuum of services at the same time ensures professionals working with the child are more familiar with the child's specific needs.

The goals of the pilot program are to avoid felony adjudications and DJJ commitments and to affect permanent and stable outcomes for the youth. A reduction in recidivism and competency in adulthood are the ultimate objective of the program. Prior research indicates that youth who are victims of physical abuse and neglect are at an increased risk of engaging in delinquent behaviors. Delinquency rates, for instance are approximately 47% greater for youth associated with at least on substantiated report of maltreatment; group homes, placement instability, and weak social bonds are the most frequently identified factors associated with delinquency for youth in the child welfare system. The legislature and courts have expressed interest in judicial economy. One of the ways these goals are met across the state is through the unified family court divisions that oversee children whose delinquency cases "crossover" into dependency court; the unified family courts that take a "one/ judge/one lawyer" approach have been proven successful in the Sixth Judicial Circuit's program (established in 2006). Additional resources are needed in order to move to a "one judge / one lawyer" approach, where the same Assistant Public Defender handles the delinquency case and the associated dependency matters related to that client. That approach improves outcomes for children and their families and saves judicial resources and ultimately taxpayer dollars.

There is an additional benefit of working towards reduced recidivism and lessening the strain on state and community resources. In order to establish the "crossover" representation pilot project, PD13 is requests funding for 2 Assistant Public Defenders (APD), 1 legal assistant, and 2 Disposition Specialists. Assistant Public Defender (APD) positions are requested at a salary rate of \$65,000 per position which is representative of the salary for APDs with about four years'

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Thirteenth Judicial Circuit

Priority #3

experience with our office. Two (2) Attorneys at \$65,000 each with full benefits package. Two (2) Disposition Specialist at \$41,000 each with full benefits package and one (1) Legal Assistant at \$32,400 with full benefits package. Total Public Defender Request = \$388,190.

No additional FTEs or Rate is requested; this issue impacts all agency activities.

Priority # 4

Issue Title: Mental Health/Baker Act
Issue Code: 3000540
FTE: 0
Rate: 0
Fund: General Revenue
Salaries and Benefits: \$172,378

Narrative:

The Florida Mental Health Act, otherwise known as the Baker Act, provides legal procedures for voluntary and involuntary mental health examination and treatment. Involuntary examination, involuntary outpatient services, and involuntary inpatient placement are court-involved procedures under the Baker Act which provide for treating an individual alleged to have a mental illness who has refused to voluntarily undergo necessary treatment. The 13th Judicial Circuit Public Defender represents those under involuntary inpatient placement proceedings pursuant to Florida Statutes, Chapter 394. A significant percentage of these Baker Acts are initiated by law enforcement officers.

The 13th Circuit Public Defender's workload related to the representation of clients with mental illness and intellectual disabilities has grown over the past 3 fiscal years by 35% (FY 18/19 3,979 cases, 19/20 4,727 cases, 20/21 5,394 cases). This increased workload includes representation of clients facing involuntary commitment or residential placement under Fla. Ch. 393 (developmental disabilities) and 394 (the Baker Act), Florida Statutes, as well as mental health issues and mitigation in felony, misdemeanor, and juvenile cases in criminal courts. The 13th Circuit Public Defender is requesting funding for a specialized mental health attorney and one case manager (Disposition Specialist) to handle this additional workload. The two individuals will proactively partner with law enforcement, Hillsborough County Public Schools Mental Health Team, receiving facilities, and the State Attorney's Office to ensure proper protocols are in place and the least restrictive placement is identified.

Calculation of salaries and benefits: One APD at \$65,000 and one Disposition Specialist at \$45,000 plus benefits. No FTEs are requested as vacant positions will be utilized.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Thirteenth Judicial Circuit

Priority # 5

Issue Title: Staffing Adjustment for Workload & Increased Judgeships
Issue Code: 3001060
FTE: 0
Rate: 0
Fund: General Revenue
Salaries and Benefits: \$357,918

Narrative:

The Office of the Public Defender, 13th Judicial Circuit, requests funding necessary to staff two (2) county criminal divisions. The Chief Judge in the Thirteenth Judicial Circuit has reinstated county criminal division B and plans to create one (1) new county criminal division based on new county judge positions. County criminal division B was previously dissolved in January 2021 by order of the Chief Judge. Assistant Public Defenders were moved into existing divisions and support staff were moved to other divisions with existing vacancies. As a result, we no longer have funding to fill support staff positions in county criminal division B; and therefore, we are requesting three (3) Assistant Public Defender positions and two (2) support staff positions for the newly created county criminal divisions. The new county criminal division is being created to keep up with increased number of cases and case assignments in Hillsborough County.

The reinstated County Criminal Division B requires the following positions and funding:
Two (2) Legal Assistants at \$32,400 each to include salaries and benefits.
Three (3) Assistant Public Defenders at \$50,000 each to include salaries and benefits.

The Office of the Public Defender, 13th Judicial Circuit is not requesting additional FTEs or Rate.

*It may be necessary to make changes to this Issue Code at a later date depending upon additional Administrative Orders issued by the Chief Judge.

Public Defender, Fourteenth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Fourteenth Judicial Circuit

Priority #3

Issue Title: Public Defender Trial Workload
Issue Code: 3001300
FTE: 4.00
Rate: 220,002
Fund: General Revenue
Salaries and Benefits: \$363,463
Operating Expenditures: \$ 22,476 / \$14,200 non-recurring
HR/DMS/HR Svcs/STW Contract: \$856

Narrative:

The Office of Public Defender, 14th Judicial Circuit is experiencing an extremely high caseload in the Bay County office. Our Bay County office handled for the fiscal year ended June 30, 2021 a total of 11,324 cases with an attorney FTE of 14.25. The average caseload per felony attorney was 677 cases and the average caseload per misdemeanor attorney was 1,046. The Office of Public Defender, 14th Judicial Circuit requests additional funding to hire four (4) assistant public defenders. Two (2) assistant public defenders at a salary rate of \$60,000 to help alleviate the felony case overload and two (2) assistant public defenders at a salary rate of \$50,000 for the misdemeanor division in this office. The higher salary rate requested for the Assistant Public Defenders to handle felony cases is required to recruit and hire attorneys at the level of experience needed.

Priority # 4

Issue Title: Enhanced Other Person Services
Issue Code: 3000640
Fund: General Revenue
Other Personal Services: \$75,206

Narrative: The Office of Public Defender, 14th Judicial Circuit, is requesting funding for legal and clerical support needed due to workload, special projects and replacement of salaried employees on leave.

Public Defender, Fifteenth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Fifteenth Judicial Circuit

Priority #3

Issue Title: Re-approval of Current Year Budget Amendments Over Base Budget
Issue Code: 1600065
FTE: 0
Rate: 0
Fund: Grants and Donations Trust Fund
Salaries and Benefits: \$ 70,000

Narrative:

The Office of the Public Defender; 15th Judicial Circuit (Office) is requesting additional authority in Salaries & Benefits to cover the overtime costs to meet our contractual issues with the agreement we have entered with Palm Beach County (County) called Paper Record Reduction Project - Reimbursement. The County will reimburse the Office for all overtime costs to meet the goal of this project over the next several years. The goal of the Paper Record Reductions Project is to eliminate the need for the County to provide warehouse space and archive services for the County and its judicial partners.

Priority # 4

Issue Title: Increase Trust Fund Authority
Issue Code: 3001520
Fund: Indigent Criminal Defense Trust Fund (ICDTF)
Operating Expenditures: \$50,000

Narrative:

The Office of the Public Defender; 15th Judicial Circuit (Office) is requesting an additional \$50,000 of authority in Public Defender Operations in order to have enough funds available to contract with outside lawyers to handle the anticipated backlog of cases caused by the closed down of court trials statewide during the COVID-19 pandemic. This shutdown has caused a tremendous backlog of cases that have not been resolved by plea and must go to trial. The Office Assistant Public Defenders have extremely heavy caseloads due to the pandemic and it would be more economically feasible for the office to contract some cases to outside lawyers instead of hiring additional Assistant Public Defenders, which in the current market is hard to do.

Public Defender, Sixteenth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Seventeenth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Priority #3

Issue Title: Extraordinary Multi-Victim Homicide Investigation and Defense
Issue Code: 3009920
FTE: 0
Rate: 0
Fund: General Revenue
Salaries and Benefits: \$1,273,963
Operating Expenditures: \$ 185,000 non-recurring

Narrative:
Critical need. Trial set to begin

Priority # 4

Issue Title: Crossover Program Funding
Issue Code: 5000400
FTE: 7.00
Rate: 395,000
Fund: General Revenue
Salaries and Benefits: \$642,195
Operating Expenditures: \$ 38,031 / \$24,501 non-recurring
HR/DMS/HR Svcs/STW Contract: \$1,498

Narrative:
Providing for the representation of juveniles who crossover into both the dependency and delinquency areas.

Priority # 5

Issue Title: Enhanced Other Personal Services
Issue Code: 3000640
Fund: General Revenue
Other Personal Services: \$144,000

Narrative:
A critical method for screening and hiring of CLI's who then transition into permanent employees of the office.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Eighteenth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, Nineteenth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities are as per the Florida Public Defender Association, Inc.

Priority #3

Issue Title: Increased Support Staff
Issue Code: 3000030
FTE: 1.00
Rate: 50,000
Fund: General Revenue
Salaries and Benefits: \$73,765
Operating Expenditures: \$ 3,505 / \$ 2,411 non-recurring
HR/DMS/HR Svcs/STW Contract: \$214

Narrative:

Request for Training Director – 5375

The Public Defender's Office, 19th Judicial Circuit has been very successful in the adoption and adaptation to web platforms in light of COVID 19. As a result of the pandemic the office has been forced to utilize innovative methods of technology as face to face contact has not been an option. In doing so, the determination has been made that more efficient methods of doing business exist; and in turn, the office is requesting one (1.0) FTE Training Director to instruct, coordinate, and implement proper training to assist professional and non-professional personnel in the performance of their essential job functions. While no one can forecast the future of the pandemic, many of the current practices, due to their tremendous cost and time savings, will continue. One (1) additional staff member will allow the continuity of the present systems in place, as well as guide the 19th Circuit to perform in the most efficacious manner. The ideal candidate in addition to holding a four year degree, would possess 3 years of professional training experience.

The request for \$50,000 in rate plus benefits would allow the ability to be competitive in the marketplace.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Nineteenth Judicial Circuit

Priority # 4

Issue Title: Replacement of Motor Vehicles
Issue Code: 2401500
Fund: Indigent Criminal Defense Trust Fund (ICDTF)
Acquisition Motor Vehicles: \$32,000 non-recurring

Narrative:

All vehicles listed below meet the Department of Management Services criteria for replacement by either being 12 years of age or older or having 120,000 or more miles.

Year	Make/Model	Identification (VIN) Number	Current Mileage
2011	Chevrolet Equinox	2CNALBEC9B6448785	115,237

Estimated Mileage at 6/30/22
125,000

The Public Defender's Office, 19th Circuit, is comprised of Martin, St. Lucie, Indian River and Okeechobee Counties. 19th Circuit purchased a Chevrolet Equinox, VIN #2CNALBEC9B6448785, in 2011, which will meet its drop-dead age of 12 years in FY 22-23. The vehicle will continue to be used to transport up to 5-6 people, plus luggage, to conferences, seminars and meetings throughout the state, as well as throughout the circuit for various trainings and meetings, depositions, jail visits and other case related travel. This vehicle is also used to transport supplies and equipment, including computer Information Technology (IT) equipment throughout the circuit when necessary for replacement and repair.

Budget Authority totaling \$32,000 for FY22-23 is being requested for the replacement of the vehicle with another SUV that can hold multiple passengers.

Public Defender, Twentieth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities are as per the Florida Public Defender Association, Inc.

Priority #3

Issue Title: Substance Abuse and Mental Health Rapid Response Team
Issue Code: 3000190
FTE: 9.00
Rate: 374,120
Fund: General Revenue
Salaries and Benefits: \$618,697
Operating Expenditures: \$ 37,153 / \$23,895 non-recurring
HR/DMS/HR Svcs/STW Contract: \$1,926

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Twentieth Judicial Circuit

Priority #3

Narrative:

The Office of the Public Defender for the 20th Judicial Circuit faces unique challenges in providing aggressive, front-end legal representation for its ever-increasing caseload of clients who have been diagnosed with a mental illness, developmental disability, or substance addiction, who have been arrested and are facing criminal charges. The 20th Circuit includes Lee, Charlotte, Collier, Hendry and Glades Counties. Geographically, it is the largest circuit in the state of Florida. Nonetheless, the 20th Circuit receives one of the lowest per capita funding rates for mental health and substance abuse services in Florida. Additionally, the 20th Circuit is experiencing closures of treatment providers in our rural counties, resulting in pressure being placed on crisis units and more centrally located treatment providers to adequately care for this vulnerable population. Unfortunately, the pandemic has severely exacerbated this growing problem.

As community resources are stretched to their limits or fail to provide adequate services, the responsibility to find appropriate placements and acceptable services for these clients falls to their Public Defender lawyers. All too often, these clients linger in inappropriate jail or hospital settings waiting for resolution of their court cases. The Office of the Public Defender for the 20th Judicial Circuit is requesting funding to develop a Substance Abuse & Mental Health Rapid Response Team to provide efficient and effective, proactive legal representation to our clientele struggling with mental illness and/or substance abuse. The team will consist of four (4) attorneys, two (2) case dispositional specialists, and three (3) support staff members, which will provide representation in all five (5) counties of the Twentieth Circuit.

Attorneys, case dispositional specialists, and support staff will work as a team from the case's inception to ensure that proper assessments and evaluations are ordered in an expeditious manner. This group will also work to promptly identify cases qualifying for diversionary status, and work to swiftly gain the safe release of clients to family members or other appropriate placements. Such placements will lead to better care, as well as lower incarceration and hospitalization costs. Additionally, by getting clients into therapeutic treatment quicker, we can reduce recidivism rates for this population of clients. The Rapid Response Team will conduct thorough investigations of any mitigating factors resulting from a client's mental illness, developmental disability, or substance addiction by interviewing family members and gathering medical, mental health, and school records. This team will also provide assistance and guidance to the trial lawyers, and present mitigating factors to the court on behalf of the clients, including, but not limited to: developing alternative sentencing plans to incarceration or hospitalization, locating appropriate treatment programs, and assisting clients with obtaining benefits and housing; all of which are key factors in maintaining mental well-being and building the stability needed to continue treatment. It is estimated that this team approach will save \$4,000,000 per year in avoided incarceration costs, while placing non-violent offenders in more appropriate, treatment-oriented options that will result in healthy, more productive communities, while at the same time substantially reducing recidivism.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Twentieth Judicial Circuit

Priority #3

The Public Defender of the Twentieth Judicial Circuit requests recurring General Revenue funds for nine (9) positions to implement a Substance Abuse & Mental Health Rapid Response Team. The Operations request of \$37,153, of which \$23,895 is non-recurring, is based on the Modified Standard #3: Expense and Human Resource Services Assessment Package.

Priority # 4

Issue Title: Mental Health, Veterans, and Drug Court Staffing
Issue Code: 4200350
FTE: 5.00
Rate: 238,000
Fund: General Revenue
Salaries and Benefits: \$388,140
Operating Expenditures: \$ 21,965 / \$13,885 non-recurring
HR/DMS/HR Svcs/STW Contract: \$1,070

Narrative:

The workload of the 20th Circuit Public Defender's Office, as it relates to representing clients with mental illnesses and developmental disabilities, has grown exponentially. Data indicates it will continue to grow for the foreseeable future, and unfortunately the pandemic has only exacerbated the problem. In fiscal year 2016/17, 9,850 petitions for involuntary placement were filed in the 20th Circuit. Since fiscal year 2007/08, we have experienced a 117% increase in Baker Act filings in Lee County, a 293% increase in Glades County, a 106% increase in Hendry County, an 88% increase in Charlotte County, and a 137% increase in Collier County. We require additional funding and staff to meet this growing challenge. The 20th Circuit Public Defender's Office seeks funding for three (3) specialized mental health attorneys to provide individualized representation for clients facing involuntary commitment or residential placement under Chapter 394 (the Baker Act) of the Florida Statutes, as well as clients who were involuntarily admitted to residential services and are now entitled to annual reviews. Additionally, we request two (2) dispositional specialists to work with our legal staff to address an abundant number of crossover clients, who are both facing criminal charges, and who have a history of mental illness resulting in implementation of the Baker Act.

The 20th Circuit is geographically the largest circuit in the state of Florida, with a total land mass of 5,422 square miles. Our office provides representation to clients housed in five (5) separate receiving facilities and seven (7) separate detention facilities spread throughout the circuit. Assistant Public Defenders and dispositional specialists must meet with clients to explore their criminal, mental health, and medical history; and where appropriate, obtain independent medical examinations. They must also assess how well the client can help develop a viable theory of defense. Travel will be extensive and preparation time-consuming, and video conferences will likely not be appropriate in many of these cases due to the vulnerability of this population.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender, Twentieth Judicial Circuit

Priority #4

This type of litigation cannot be accommodated by current staff. The Public Defender of the Twentieth Judicial Circuit requests recurring General Revenue funds for five (5) positions to handle both the increased and new workload in representing clients with mental illnesses and developmental disabilities. The Operations request of \$21,965, of which \$13,885 is non-recurring, is based on the Modified Standard #3: Expense and Human Resource Services Assessment Package.

Priority # 5

Issue Title: Ex-Offender Re-Entry Program Enhancement
Issue Code: 3001280
FTE: 2.00
Rate: 80,000
Fund: General Revenue
Salaries and Benefits: \$123,836
Operating Expenditures: \$ 7,946 / \$ 5,554 non-recurring
HR/DMS/HR Svcs/STW Contract: \$428

Narrative:

The Public Defender's Office of the Twentieth Judicial Circuit seeks funding for two (2) Disposition Specialists to function as Re-Entry Coordinators, working collaboratively with our Sheriff's Offices, County Government, community mental health providers, United Way, Goodwill Industries, and community housing providers to create specific release plans to ensure that all persons released from jail have essential wraparound services in place prior to their release. These steps facilitate inmates' success reintegrating into society, reducing recidivism and re-incarceration rates.

In Lee County, the most populated county in the Twentieth Circuit, almost 500 people were arrested more than three times in a six-month window. These 500 people accounted for 12,221 total jail days at the cost of roughly \$100 per night. In total, \$1,200,000 was spent with no measurable success. The community was not safer, healthier, nor more prosperous.

Our Re-Entry team would meet with inmates 60 to 90 days prior to their release to assess their needs and coordinate services in the community. The focus areas would be obtaining proper identification as well as accessing vital services to assist with housing, transportation, employment, medications, treatment, and reinstating crucial benefits that may have lapsed as a result of incarceration. When basic needs are met, re-incarceration rates drop dramatically, resulting in substantial savings to the state.

These positions must be filled by qualified personnel who have been trained to deal with mental health and substance abuse clients. The Public Defender of the Twentieth Judicial Circuit requests recurring General Revenue funding for two (2) Disposition Specialists. The Operations request of \$7,946, of which \$5,554 is non-recurring, is based on the Modified Standard #3: Expense and Human Resource Services Assessment Package.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Public Defender Appellate, Second Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Public Defender Appellate, Seventh Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Public Defender Appellate, Tenth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Public Defender Appellate, Eleventh Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

Public Defender Appellate, Fifteenth Judicial Circuit

Agency Fiscal Year 2022-23 budget issue priorities #1 - #2 are as per the Florida Public Defender Association Inc.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

**Capital Collateral Regional Councils: Legislative Budget Issue
Priorities for Fiscal Year 2022-23 – Regions North, Middle and
South**

Capital Collateral Regional Counsel, Northern Region

Priority #1

Issue Title: Pay Equity Increase for Capital Attorneys
Issue Code: 4200A40
Rate: \$34,000
Fund: General Revenue
Salaries and Benefits: \$40,280

Narrative:

The CCRCs have historically experienced difficulty recruiting and retaining competent lawyers in the very complex and specialized area of capital postconviction representation. Recruiting and retaining experienced attorneys that meet the qualifications as set forth in F.R.Cr.P. 3.112(k) and 3.851 is essential to case preparation and providing death penalty legal counsel. It is imperative to retain second chair attorneys in order for them to become qualified lead counsel.

Priority #2

Issue Title: Information Technology Critical Needs
Issue Code: 36201C0
Fund: General Revenue
Operating Expenditures \$12,700

Narrative:

CCRC-North has too slow of internet speed interfering with agency productivity. With increased case workloads, pressures increase on staff to input more and more case data in cloud storage. Purchasing available increased internet speed capacities through the Department of Management Services will allow CCRC-North to input case data more efficiently, increase staff productivity capacities, and maintain acceptable levels of staff workloads.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Capital Collateral Regional Counsel, Middle Region

Priority #1

Issue Title: Pay Equity Increase for Capital Attorneys

Issue Code: 4200A40

Rate: \$72,0000

Fund: General Revenue

Salaries and Benefits: \$ 85,298

Narrative: The law offices of the Capital Collateral Regional Counsels have historically experienced difficulty in recruiting and retaining highly qualified attorneys to work in the extremely complex and specialized legal area of postconviction, death penalty representation. This is due primarily to the fact that attorneys in similar government agencies receive significantly higher salaries and have received salary increases in recent years, whereas CCRC attorneys have not received similar increases. Capital postconviction is exceptionally difficult to master, and requires expertise in both the state and federal courts; expertise that is well beyond the requirements of most other government attorneys. The Florida Supreme Court recently amended Rule 3.112(k) of the Florida Rules of Criminal Procedure by greatly increasing the experience necessary in order to become a lead attorney in capital postconviction cases. In order to represent death-sentenced inmates in their postconviction appeals, a lead attorney must have at least five years of experience. Three of those years' experience must be in the postconviction process AND have participated in at least five specific proceedings in the capital case arena, and two of those years' experience must be in actual postconviction litigation. While these requirements reflect the intent of the Court to have more experienced attorneys handle capital postconviction proceedings, the rule exacerbates the already difficult task of recruiting and retaining attorneys at the CCRCs, as only those attorneys with years of experience, and correspondingly high salary expectations, will qualify. On January 12, 2016, the United States Supreme Court announced its decision in *Hurst v. Florida* and held that Florida's death penalty system was unconstitutional because it permitted the judge, rather than the jury, to find the facts necessary to impose a death sentence. As a result of the decisions in *Hurst v. Florida* and *Hurst v. State*, and the Florida Supreme Court's ruling in *Hurst v. State* and other related cases, approximately 150 death sentenced inmates

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Capital Collateral Regional Counsel, Middle Region

were granted relief and returned to state court for resentencing. Approximately 110 Hurst cases remain pending. In February 2017, the State Attorneys reported to the House Criminal Justice Committee that as of January 15, 2017, there were 313 pending death penalty cases, 66 of which were ready for trial. The court shutdown during the Covid-19 pandemic has caused additional delays in prosecuting newer cases. Combining the Hurst resentencings with the number of cases unresolved pre-Covid, as well as those cases delayed by the pandemic, the CCRCs expect a tremendous increase in workload over the next 3-4 fiscal years. With the Hurst re-sentencings, this represents approximately 450 potential death penalty cases moving through the system. While it would be unrealistic to expect that every death penalty case will result in a conviction and sentence of death for a defendant, if only half receive death sentences that would mean the CCRCs would be responsible for representing 225 new cases over the next 3-4 fiscal years.

The CCRC offices employ a team concept of a first and second chair attorney when each case is litigated through the postconviction process. The goal is for the team to stay together for several years so the second chair attorney can become experienced enough to meet the stringent requirements required of a first chair attorney. When second-chair attorneys leave a CCRC office, often for a better compensation package in another state or federal agency, it has a significant impact on the continuity of representation; and creates a loss of productivity while a new second-chair attorney is in training. Increasing the salaries of second-chair attorneys would provide the CCRC offices with the resources to keep the teams intact.

Retaining attorneys is paramount to the CCRCs' ability to function and process its cases in a timely manner. Any loss of a first-chair attorney substantially impacts the ability of the team to competently represent the clients. First-chair attorneys are responsible for training second-chair attorneys and coordinating cases for presentation in the state and federal courts. Florida Rule of Criminal Procedure 3.112(k) creates stringent requirements for becoming a first chair lawyer in capital cases. In the last two years, CCRC-Middle has lost five second-chair attorneys and one-lead (first-chair) attorney. This has created a scheduling and assignment problem. Second-chair attorneys often leave because there is a longer period of time between hiring and the opportunity for promotion than exists in other government offices or private practice. The additional funds requested herein will allow the CCRC offices to retain attorneys as they gain the qualification to become lead attorneys rather than the present situation of continually having to hire new attorneys to replace those that have accepted higher paying jobs elsewhere – often leading to the inability of the CCRC Offices to fill vacant lead attorney positions from within the office.

Each Capital Collateral Regional Counsel's goal is to provide a high level of legal representation by qualified attorneys, as well as to meet stringent accountability and performance measures set by the Legislature that can only be met by attracting and retaining qualified legal staff.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Capital Collateral Regional Counsel, Middle Region

CCRCs have experienced a 30 to 40 percent turnover rate during recent years. The loss of staff at this critical juncture, when the CCRCs expect a substantial increase in caseloads, is particularly devastating. In order to recruit and retain staff for the dramatic increase in caseload, compete with similarly situated government agencies and continue to meet legislative performance measures, the CCRCs are requesting a \$5,000 increase in salary for every attorney with less than five (5) years' experience and \$3,000 for every attorney with more than five (5) years' experience.

The CCRC-Middle is requesting \$72,000 in salaries and \$24,040 in benefits for a total request of \$96,040 in Salaries and Benefits.

The CCRC-Middle has 12 attorneys who have been with the CCRC less than five years, which totals \$60,000 in salaries (\$5,000 X 12 = \$60,000).

The CCRC-Middle has 4 attorneys, who have been with the CCRC more than five years, which totals \$12,000 in salaries (\$3,000 X 4 = \$12,000).

The collective total SALARIES requested by CCRC-Middle is \$72,000 (\$60,000 + \$12,000 = \$72,000).

CCRC is requesting \$13,298 in BENEFITS.

TOTAL SALARIES & BENEFITS REQUEST BY CCRC-MIDDLE IS: \$85,298.

Activities: Death Penalty Case Preparation, Death Penalty Legal Counsel

Priority #2

Issue Title: Information Technology Infrastructure Replacement

Issue Code: 24010C0

Fund: General Revenue

Operating Expenditures: \$ 52,554

Narrative: CCRC-Middle has not received additional Information Technology (IT) funding for years. Because of this, the agency's antiquated IT infrastructure aged and expired. CCRC-Middle was forced to go to a "Cloud-based" network due to the lack of funding. Now that CCRC-Middle has a network, which houses its Administrative and Legal Case-Management systems, in "the Cloud," CCRC-Middle is in need of additional IT services so that connections, speed and backups to vital office-related data are not slowed or adversely affected. Unlike the State Attorneys and Public Defenders, CCRC-Middle depends solely on General Revenue dollars from The Legislature to fund its IT needs, including, but not limited to, the ability to increase upload and download internet speeds.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Capital Collateral Regional Counsel, Middle Region

The following list of IT services based upon a quote from DSM Technologies, a state-approved IT vendor:

Managed Cloud Services IT Infrastructure: \$350/ month, for an annual cost of \$4,200.
Additional Bandwidth; Firewall protection; Cloud space allocation; Data Storage; Server licensing; Data protection from malware and ransomware attack: \$4,029.54 per month, for an annual cost of \$48,354.48.

By transferring these costs to a “Cloud-based” network, CCRC-Middle is saving the cost of purchasing a new server every year (6 would be needed immediately to build an in-house network), which needs to be replaced every two years at an annual cost \$50,000. CCRC-Middle has no physical servers on site and would need at least \$300,000 the first year alone to build an in-house network. The servers that CCRC-Middle did have all died and are antiquated. Funding to replace those servers were not granted previously. Replacing servers every two years would cost an average of \$25,000 annually. Additionally, CCRC-Middle eliminated a \$100,000 annual expenditure for an IT Director by moving to the Cloud. Over a 5-year period, after calculating the savings for not purchasing servers and not paying an IT Director, and after including costs to operate on the Cloud, the **savings would be at least \$540,000, or an average of \$108,000 a year.**

Total Operating General Revenue requested: \$52,554.48

Activities: Death Penalty Case Preparation, Death Penalty Legal Counsel

Priority #3

Issue Title: Acquisition / Motor Vehicles
Issue Code: 2402400
Fund: Capital Collateral Regional Trust Fund
Operating Expenditures: \$55,000 Non-recurring

Narrative: The CCRC-Middle Region covers a large regional area of Florida to include Brevard, Citrus, DeSoto, Flagler, Hardee, Hernando, Highland, Hillsborough, Lake, Manatee, Marion, Orange, Osceola, Pasco, Pinellas, Polk, Putnam, St. Johns, Sarasota, Seminole, Sumter, and Volusia counties, which requires attorneys, investigators and other staff members to travel over

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Capital Collateral Regional Counsel, Middle Region

thousands of square miles in the state to perform the state statutory and federally Constitutional mandate of the agency's duties.

Each year, CCRC-Middle uses state funding to pay for rental vehicles, Uber and Taxi services, and mileage at 44.5 cents per mile to perform agency duties. In FY 18-19 (the last full year of travel not affected by the slowdown caused by Covid-19), CCRC-Middle expended approximately \$20,000 in travel costs. In FY 19-20, CCRC-Middle expended approximately \$15,000 in travel costs. This year was shortened by one-third due to the Covid-19 shut down. Costs were expected to be nearly \$25,000 that year had Covid-19 not shut down the state. Calculated over a normal 4-year period, the cost of travel totals nearly \$100,000 for non-shortened years. These costs do not include gasoline, which is also paid by the agency for the use of rental vehicles.

By CCRC-Middle purchasing two vehicles using Trust Fund dollars – one sedan and one van – at a total cost of \$55,000, and that cost averaged over a life span of 5 years, the annual cost CCRC-Middle would be reduced to \$11,000 per year. This is a significant savings to the state in several ways: First, the average cost per year for travel will be reduced by more than half, saving the state up to \$45,000 over the 5-year period; and second, the funds to purchase the vehicles will be with Trust Fund dollars, not General Revenue dollars, which are currently used to pay travel, actually saving 100 percent of General Revenue dollars for travel. CCRC-Middle is requesting Trust Fund authority of \$55,000 for FY 22-23 to purchase one sedan and one van.

Total Trust Fund Authority requested: \$55,000.00

Activities: Death Penalty Case Preparation, Death Penalty Legal Counsel

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2022-2023**

Capital Collateral Regional Counsel, South Region

Priority #1

Issue Title: Pay Equity Increase for Capital Attorneys
Issue Code: 4200A40
Rate: \$73,000
Fund: General Revenue
Salaries and Benefits: \$ 86,484

Narrative:

The CCRCs have historically experienced difficulty recruiting and retaining competent lawyers in the very complex and specialized area of capital postconviction representation. Recruiting and retaining experienced attorneys that meet the qualifications as set forth by the Florida Supreme Court is essential to case preparation and providing death penalty counsel. It is imperative to retain second chair attorneys in order for them to become qualified lead attorneys.

Priority #2

Issue Title: Information Technology Critical Needs
Issue Code: 36201C0
Fund: General Revenue
Operating Expenses: \$ 10,144

Narrative: Internet speed is critical to the proper functioning of an office in today's environment. By upgrading our internet speed, the CCRC-South office will be able to input case data more efficiently, increase staff productivity and be able to conduct uninterrupted remote meetings through portals such as ZOOM and TEAMS.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**Office of Criminal Conflict and Civil Regional Councils:
Legislative Budget Issue Priorities for Fiscal Year 2022-23 –
Regions 1-5**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –1st
REGION**

Priority #1

Issue Title: Senior Management Benefits for Designated Staff
Issue Code: 4409A10
Fund: General Revenue (1000)
Salaries and Benefits: \$186,646

Narrative: During legislative session of 2020, in addition to executive staff, the Regional Councils requested that attorneys who serve in a supervisory capacity be afforded participation in the Senior Management Service Class (“SMS”) of the Florida Retirement System (“FRS”). The legislature granted SMS participation for the Regional Councils, the Chief Assistants, Chief Investigators and Chief Administrators but did not authorize and fund any other positions. The Regional Councils cannot compete with other Judicially Related Offices who are afforded SMS participation for every attorney employee per s. 121.055(h) (2), including the 20 Offices of the Public Defenders, and the 20 Offices of the State Attorney. Providing participation in the SMS class of FRS for Regional Counsel attorney supervisors will create needed career advancement opportunities within the agency and serve to greatly decrease supervisory attorney employment separation.

Pending legislative action authorizing class code 9903, Assistant Regional Counsel – Supervisor to participate in s. 121.055(m) (1), the Office of Criminal Conflict and Civil Regional Counsel, First Region requests \$186,646 of recurring general revenue to fund this issue.

Approval of this request will have a positive impact on RCC1's Activity:
Regional Counsel Workload (ACT2000)

Priority #2

Issue Title: Salary Adjustment for Regional Counsel
Issue Code: 4202A70
Rate: \$16,187
Fund: General Revenue (1000)
Salaries and Benefits: \$22,121

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –1st
REGION**

Narrative: Following the FY 21/22 10% salary increase for Florida’s 20 Public Defenders and 20 State Attorneys, Criminal Conflict and Civil Regional Councils request a 10% salary increase for FY 22/23, raising the statutory cap from \$118,450 to \$130,295. This adjustment to the statutorily set salary cap is necessary to help reduce the now widened salary cap disparity between these judicially related offices. Similar to the State Attorneys and Public Defenders, Regional Councils are bound by the cap when hiring

attorneys. The Office of Criminal Conflict and Civil Regional Counsel, 1st Region requests \$22,121 of recurring general revenue for this issue.

Approval of this request will have a positive impact on RCC1's Activity:
Regional Counsel Workload (ACT2000)

Priority #3

Issue Title: Building Rental for Privately Owned Buildings
Issue Code: 2301900
Fund: General Revenue (1000)
Regional Conflict Counsel Operations: \$26,100

Narrative: The Office of Criminal Conflict and Civil Regional Counsel, First Region (RCC1) is requesting additional funding for building rental increase. Unlike similar judicially related offices, Criminal Conflict and Civil Regional Councils are not provided office space in county owned buildings and must lease space on the private real estate market and procure separate contracts for utility services. RCC1 currently has private leases for thirteen (13) offices in twelve (12) counties. RCC1 facility leases for FY 21/22, total \$870,045.48 and are projected to increase, based on standard commercial real estate terms, \$26,100 or three (3) percent for FY 22/23.

Approval of this request will have a positive impact on RCC1's Activity:
Regional Counsel Workload (ACT2000)

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
SECOND REGION**

Priority #1

Issue Title: Criminal Conflict and Civil Regional Counsel Workload
Issue Code: 3001360
FTE: 13.00
Rate: 715,000
Fund: General Revenue
Salaries & Benefits: \$1,147,716
RCC Operations: \$ 153,978 (\$59,683 Non-recurring)
TR/DMS/HR Services: \$ 2,782
Total Request: \$1,304,476

Narrative:

The Office of Criminal Conflict and Civil Regional Counsel, Second District Court of Appeal (RC2) requests 5 (FTE) Criminal Attorney positions and 5 (FTE) Dependency Attorney positions and also 3 (FTE) Forensic Social Worker positions due to the COVID-19 Pandemic. Many cases in the courts slowed almost to a halt beginning March 2020 to the current time period. This request is to hire staff to process and handle to completion the additional caseload (approximately 1000 cases) due to the COVID-19 Pandemic.

Priority #2

Issue Title: Cross Jurisdictional Death Penalty Program
Issue Code: 5005020
FTE: 12.00
Rate: 504,276
Fund: General Revenue
Salaries & Benefits: \$833,366
RCC Operations: \$232,272 (\$54,394 Non-recurring)
Due Process: \$404,800
TR/DMS/HR Services: \$ 2,568
Total Request: \$1,473,006

Narrative:

The Office of Criminal Conflict and Civil Regional Counsel, Second District Court of Appeal (RC2), is proposing a Cross Jurisdictional Death Penalty Program to show how it will provide death penalty litigation at reduced costs in the **2nd, 5th, and 9th Judicial**

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
SECOND REGION**

Circuit across the **State of Florida**, when compared with private registry counsel, while still ensuring client representation is adequate and is not diminished in effectiveness. The cost of a death penalty case can vary from \$100,000 to close to \$2.1 million (Schottelkotte, 2013, p.I). The *majority of costs* in a death penalty case are those incurred through conducting thorough investigation, compiling mitigation support, and assembling a team of experts for review/evaluation and to provide witness testimony at trial. However, the *largest expense* in death penalty litigation is usually attorney labor. Assigning death penalty cases to RC2 attorneys receiving a set salary will result in a **significant** cost savings to the State of Florida. The Justice Administrative Commission (JAC) pays attorney labor and due process costs for death penalty cases litigated by private registry counsel. JACs records show a large amount of money paid out for death penalty cases throughout the State of Florida. Additional factors were accessibility, economy, and the unlikelihood of a conflict of interest.

The more death penalty cases handled in-house by RC2 attorneys throughout the State of Florida the more taxpayer dollars are saved. *****Please see attached Projected Budget*****

Priority #3

Issue Title: Swipe Card Access - Information and Technology
Issue Code: 4201760
Fund: General Revenue
RCC Operations: \$30,000

Narrative:

Due to the need for the safety of our attorneys and staff at RC2, this request is for funding for swipe card access systems to be installed. Office of the Regional Counsel are located in privately owned buildings without necessary security measures in place. Public Defenders and State Attorneys offices are located within courthouses with security offices and metal detectors that RC2 does not currently have. By installing a swipe card access system for our offices, it will provide the necessary safety measures to protect our attorneys and staff members.

RC2 is responsible for maintaining a confidential environment for the protection of its attorneys, staff and client's information. Swipe Card Access systems meet this need while providing cost savings, increased efficiency and access tracking. Cost savings is achieved from avoidance of re-keying access points when existing employees separate and duplicating keys when new employees are hired. Access cards are far less expensive and can be activated, adjusted and deactivated instantly as circumstances require. This is

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
SECOND REGION**

especially important for RC2 because 8 offices can be managed from a single point despite being in different counties. Increased efficiency and tracking is obtained by ensuring employees have access to RC2 offices with greater flexibility while being validated by electronic access logs. ADT monthly service charge including card readers, installation and additional equipment for all RC2 offices is \$2,500. Total Request is \$30,000.

Priority #4

Issue Title: Enhanced Other Personal Services
Issue Code: 3000640
Fund: General Revenue
Other Personal Services: \$285,000 (Non-recurring)
Due Process: \$300,000 (Non-recurring)
Total Request: \$585,000 (Non-recurring)

Narrative:

The Office of Criminal Conflict and Civil Regional Counsel, Second District Court of Appeal (RC2) request 5 (FTE) positions for Criminal Attorneys and 1 (FTE) Staff Support position to handle and bring to conclusion in the next year the additional caseload being assigned to this office due to a data breach of cases in the 20th Judicial Circuit Public Defender's Office which created conflicts in the cases.

As recent as 6-8 weeks ago we have received approximately 76 felony special victim's cases which can be punishable by life in prison. To keep up with these cases we will need staff to help handle these cases and bring them to conclusion over the upcoming year.

Priority #5

Issue Title: Establish Trust Fund Authority
Issue Code: 4203300
FTE: 8.00
Rate: 400,000
Fund: General Revenue
Salary & Benefits: \$641,445
RCC Operations: \$ 93,948 (\$36,728 Non-recurring)
RCC Due Process: \$167,273
TR/DMS/HR Services: \$1,712
Total Request: \$904,378

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
SECOND REGION**

Narrative:

The Office of Criminal Conflict & Civil Regional Counsel, 2nd District Court of Appeal (RC2) is requesting authority for the \$904,378 in anticipated revenue from the Federal Title IV-E Grant. RC2 will need the authority for Salaries and Benefits, Operations, HR Assessment and Due Process in order to utilize the Title IV-E revenues.

Priority #6

Issue Title: Employee Continuing Education

Issue Code: 3800130

Fund: General Revenue

RCC Operations: \$75,000

Narrative:

The Office of Criminal Conflict and Civil Regional Counsel 2nd District (RC2) is requesting funds for continuing education training for 19 additional attorneys at \$681 average expense per seminar for 6 seminars in order to support operational expenses incurred for these seminars. Currently RC2 able to provide continuing educations for limited number of attorneys. Total Request for this issue is \$75,000

RC2 has been providing in-house CLE certified seminars in order to offset these continuing education expenses for our attorneys which have shown significant savings to the State of Florida.

A cost savings analysis has been conducted calculating a total of ten of RC2's associates attending a one-day seminar in house (RC2) compared to a one-day seminar out of district hosted by an outsourced vendor being held in Orlando. The associates have been selected from previous seminar attendance. Five associates are from our Fort Myers office, three from Bartow, one from Clearwater and one from Sarasota. This is a one-day seminar event. The time of the seminar and location can be chosen by RC2 whereas an outsourced seminar cannot; avoiding the expense of hotel, Per Diem, registration and meals. Mileage is calculated from FDOT

Travel expenses are as follows for the Orlando seminar:

Hotel \$1,750 (10 x \$175 = \$1,750)

Per Diem for ten (10) associates at \$800 (10 x \$80 = \$800)

Event registration \$3,250 (10 x \$325 = \$3,250)

Meals \$19 x 10 = \$190

Mileage for five (5) associates form Fort Myers round trip \$801 (5 x 306 = 1800 x \$0.445= \$801)

Three (3) associates from Bartow \$158 (3 x 118 = 354 x \$0.445 = \$158),

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
SECOND REGION**

One (1) associate from Clearwater \$94 (1 x 212 = 212 x \$0.445 = \$94)

One (1) associate from Sarasota \$114 (1 x 256 = 256 x \$0.445 = \$114)

All travel expenses totaling: \$7,157 (\$1,750 + \$800 + \$3,250 + \$190 + \$801 + \$158 + \$94 + \$114 = \$7,157)

Seminars held in house only incur mileage and guest speaker fees for all of our associates based from our location and our ability to select times for our seminars to begin.

Mileage for five (5) associates from Fort Myers at \$4 (5 x 2 = 10 x \$0.445 = \$4)

Three (3) associates from Bartow \$254 (3 x 190 = 570 x \$0.445 = \$254)

One (1) associate from Clearwater \$110 (1 x 248 = 248 x \$0.445 = \$110)

One (1) associate from Sarasota \$63 (1 x 142 = 142 x \$0.445 = \$63)

Totaling: \$431 (4 + \$254 + \$110 + \$63 = \$431)

Plus, any speaker fees. We have found that due to RC2 being a state agency most speakers waive their speaking fee.

Having in house seminars will have a significant saving to the State of Florida.

Substantial savings in house:

\$7,157 x 10 = \$71,570 (for 100 RC2 employees) to go to Orlando Seminar

\$431 x 10 = \$4,310 (for 100 employees to travel to Fort Myers within our district or any other office in our district)

Ratio would be 15: 1

Priority #7

Issue Title: Additional Operational Expenses

Issue Code: 3000510

Fund: General Revenue

RCC Operations: \$59,836 (\$32,836 Non-recurring)

Narrative:

Due to the ongoing transmission of COVID 19 virus, additional and specialty janitorial services are required to protect our staff, clients and community from contracting and further spread of this virus. The Office of Criminal Conflict and Civil Regional Counsel in the 2nd District Court of Appeals (RC2) is requesting non-recurring funds for these additional janitorial services for a total of \$32,836.

In addition, RC2 is requesting \$27,000 to cover the expense for LexisNexis data processing services and Lexis Advanced National Primary Plus account. The request is based upon estimated current year expenditures.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
SECOND REGION**

Priority #8

Issue Title: Florida Bar Dues
Issue Code: 4204020
Fund: General Revenue
RCC Operations: \$23,000

Narrative:

Each fiscal year the Office of Criminal Conflict and Civil Regional Counsel will reimburse its attorneys and paralegals required to pay Florida Bar Dues as it is an essential requirement for their jobs; provided it is permitted by the Legislature. We have an estimated 100 attorneys and staff each year that RC2 reimburses for this expense from our Operations budget. RC2 would benefit by budgeting annually as a recurring budget for operations to reimburse employees for their Florida Bar dues. The cost is an average of \$23,000 annually.

Priority #9

Issue Title: Building Rental for Privately Owned Office Space
Issue Code: 2301900
Fund: General Revenue
RCC Operations: \$15,805

Narrative:

The Office of Criminal Conflict & Civil Regional Counsel, 2nd DCA (RC2) is requesting funds for increased rent obligations. Unlike other state agencies, RC2 must pay private rent. The increased rent is projected to be \$15,805 for twelve (12) months calculated by 2% and 3% increase.

*RC2 will attempt to renew lease agreements with current Lessors at the current rate or a maximum of three percent increase. Additionally, some offices require payment for janitorial and pest control services in order to comply with the terms of RC2 leases. These services currently cost \$13,951 and are expected to increase to \$14,370 for FY 2021-2022. The increased cost for these services is projected to be \$419. Total Request for increased rent, janitorial and pest control is \$15,805.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
SECOND REGION**

Priority #10

Issue Title: Replacement Equipment – Law Library
Issue Code: 2401800
Fund: General Revenue
RCC Operations: \$25,000

Narrative:

RC2 is requesting funding to cover the law subscription expenses for law book replacements. Books and periodicals are needed to be replaced that are obsolete to stay current on State Laws. The request is based upon estimated current-year expenditures for recently completed fiscal year Law Library.

2021-2022 Estimated Law Library expenditures: Thompson Reuters - \$25,000

This expense is recurring as these publications are updated every year and the most recent information is critical for our attorneys to adequately represent our clients.

**SCHEDULE VIII-A
 PRIORITY LISTING OF AGENCY BUDGET ISSUES -
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
 THIRD REGION**

Priority #1

Issue Title:	Senior Management Benefits for Designated Staff	
Issue Code:	4409A10	
Fund:	General Revenue	
Category/Amount:	Salaries and Benefits/01000	\$51,169

Narrative:

During legislative session of 2020, in addition to executive staff, the Regional Councils requested that attorneys who serve in a supervisory capacity be afforded participation in the Senior Management Service Class (“SMS”) of the Florida Retirement System (“FRS”). The legislature granted SMS participation for the Regional Councils, the Chief Assistants, Chief Investigators and Chief Administrators but did not authorize and fund any other positions. The Regional Councils cannot compete with other Judicially Related Offices who are afforded SMS participation for every attorney employee per s. 121.055(h)(2), including the 20 Offices of the Public Defenders, and the 20 Offices of the State Attorney. Providing participation in the SMS class of FRS for Regional Counsel attorney supervisors will create needed career advancement opportunities within the agency and serve to greatly decrease supervisory attorney employment separation.

Pending legislative action authorizing class code 9903, Assistant Regional Counsel – Supervisor to participate in s. 121.055(m) (1), the Office of Criminal Conflict and Civil Regional Counsel, 3rd Region requests \$51,169 of recurring general revenue to fund this issue.

Priority #2

Issue Title:	Salary Adjustment for Regional Counsel	
Issue Code:	4202A70	
Fund:	General Revenue	
Rate:	\$16,187	
Category/Amount:	Salaries and Benefits/010000	\$22,121

Narrative:

Following the FY 21/22 10% salary increase for Florida’s 20 Public Defenders and 20 State Attorneys, Criminal Conflict and Civil Regional Councils request a 10% salary increase for FY 22/23, raising the statutory cap from \$118,450 to \$130,295. This adjustment to the statutorily set salary cap is necessary to help reduce the now widened salary cap disparity between these judicially related offices. Similar to the State Attorneys and Public Defenders, Regional Councils are bound by the cap when hiring

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
THIRD REGION**

attorneys. The Office of Criminal Conflict and Civil Regional Counsel, 3rd Region requests \$16,187 of recurring general revenue for this issue. No new FTE required.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
FOURTH REGION**

Priority #1

Issue Title: **ASSISTANT REGIONAL COUNSEL AND NON-ATTORNEY
STAFF SALARY**

Issue Code: 4205A40

Salary Rate: \$471,380

Fund: General Revenue

Category: Salaries and Benefits

Amount: \$558,443

Narrative:

A six percent (6%) increase in the amount of \$558,442.68 to RC4's current salary and benefits allocation is requested to more reasonably and more equitably compensate both assistant regional counsel attorneys and non-attorney staff members. The increase would permit RC4 to be competitive with comparable agencies in establishing the salary of both entry level positions and of advanced managerial & supervisory positions, and would, further, permit RC4 to award increases based on meritorious performance and continued dedicated service.

Core functionality and long-term stability of the agency depends upon the ability to hire qualified entry level assistant regional counsel attorneys ("ARCs") and for those ARCs to be well supervised by an experienced management & supervisory team. Additionally, RC4's non-attorney support staff -- which includes both non-attorney professionals such as Forensic Social Workers and Mitigation Specialists, who hold special educational credentials and skill sets, and general support staff such as legal assistants -- are also mission critical to agency functionality and stability.

In recent years, comparable stakeholder agencies have received funding to establish base, entry level salaries for new attorneys. This has necessitated issuing raises at RC4 in multiple offices and divisions, *without new funding for this purpose*, to correct serious imbalances in the pay scale when compared to "sister" agencies and in order to establish a competitive (but still lower than other agencies) base threshold for new hire attorneys. Moreover, throughout the years, it has been occasionally necessary to issue raises, *without the requisite funding for this purpose*, to staff members who have been promoted and tasked with additional responsibilities or to retain staff members who would otherwise depart the agency for better compensation in the private sector. Both factors have combined over time to create a competitiveness and compression gap in RC4's Salaries & Benefits budget category which the funding sought in this issue will rectify.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
FOURTH REGION**

Priority #1 (CONTINUED)

Note: An informal analysis done at the beginning of FY 2021-22 in which the salaries of RC4 class title positions were compared to those of counterpart positions at six other state government agencies in the RC4 region showed the salaries of RC4’s assistant regional counsel attorneys to be 11.36% lower than attorneys at the other agencies and the salaries of RC4’s legal assistants and paralegals to be 6.88% lower than their legal assistant and paralegal counterparts.

The Offices of Criminal Conflict & Civil Regional Counsel are proven successes in fulfilling the legislature’s intent to create a fiscally conservative, costs-savings model for safeguarding the representation of the indigent entitled to court-appointed counsel. This increase permitting salary adjustments will guarantee the agency’s long-term, continued success. No additional FTEs are requested with this issue.

Priority #2

Issue Title: **SALARY ADJUSTMENT FOR REGIONAL COUNSEL**
Issue Code: 4202A70
Salary Rate: \$11,845
Fund: General Revenue
Category: Salaries and Benefits
Amount: \$16,187

The annual salary for the five Regional Counsels is set as \$118,450 in the General Appropriations Act (GAA). The annual salary for the twenty Public Defenders and twenty State Attorneys is now set as \$192,105, after a 10% increase was allocated for those agency head positions in the FY2021-22 budget. The resulting \$73,655 difference will further exacerbate the salary disparity that exists between assistant regional counsel and assistant public defenders who both perform the same role of providing indigent persons with constitutionally required legal representation and to whom the role of assistant state attorneys is equivalent in importance to the fairness of Florida’s justice system. The underlying causes of the significant disparity in salaries between these similarly situated state employment positions is multifactorial, but one significant factor is the statutory limitation of §27.5301(4) that the “salary for each assistant regional counsel shall be set . . . in an amount not to exceed 100 percent of the regional counsel’s salary” – a statutory salary cap whereby assistant regional counsel attorneys may not earn a salary higher than the Regional Counsel.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
FOURTH REGION**

Priority #2 (CONTINUED)

Thus, the Regional Counsels seek a 10% increase in their statutory salary to \$130,295 and corresponding rate and benefits to keep pace, at least, with the increase received by the elected PDs and SAs, and for RC4 to be able, along with the requested 6% overall increase in its salaries and benefits budget, to raise the salaries of assistant regional counsel attorneys and non-attorney staff members to be more equitable and more reasonably competitive than is the case at the present time. Fulfillment of this issue, along with the 6% overall increase, would substantially lower turnover rates of assistant regional counsel attorneys and would improve the ability of the RC4 to meet its core mission.

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
FOURTH REGION**

Priority #3

Issue Title: **SENIOR MANAGEMENT DESIGNEES**
Issue Code: 4409A10
Fund: General Revenue
Category: Salaries and Benefits:
Amount: \$181,272.45

Narrative:

Contingent upon approval of the Florida Legislature for participation in the Senior Management Service (SMS) class, the Offices of Criminal Conflict & Civil Regional Counsel (OCCRC) request the appropriate recurring funding for thirteen (13) employees who are in managerial or policy making positions and who either (1) head an organizational unit, or (2) have responsibility to effect or recommend personnel, budget, expenditure, or policy decisions in their areas of responsibility. Pursuant to Florida Statutes § 110.402, the nature of the duties and responsibilities of these employees would qualify the employees to be designated as SMS. Currently, however, only the five Regional Counsel positions themselves of the five Offices of Criminal Conflict and Civil Regional Counsel, the Chief Assistants, Chief Investigators and Administrative Directors are designated as SMS. The addition of SMS eligibility for managerial and policy making positions at the Regional Counsel agencies would place the RCs in better alignment with their counterparts administratively served by the Justice Administration Commission, including the 20 Offices of the Public Defenders, the 20 Offices of the State Attorney, the 3 Offices of Capital Collateral, and the Statewide Guardian ad Litem. The

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

RCs correspondingly have modified their agency Pay Plans to allow for a managerial & policy making level class of employees to receive full SMS benefits.

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
FOURTH REGION**

Priority #3 (CONTINUED)

Contingent upon approval of these managerial/policy making positions for inclusion in SMS, RC4 requests the appropriate recurring funding, which is as follows:

Gross Salary - Thirteen (13) RC4 employees = \$996,550.00
Current Regular Class Retirement Rate (10.82%) = \$107,826.71
SMS Retirement (29.01%) = \$289,099.16
Difference for Thirteen (13) RC4 employees = \$181,272

Priority #4

Issue Title: **BUILDING RENTAL FOR PRIVATELY OWNED OFFICE SPACE**
Issue Code: 2301900
Fund: General Revenue
Category: Operational
Amount: \$51,938

Narrative:

RC4 seeks full funding for the recent increases in its obligations for rent expenses related to the leased professional spaces which house RC4's offices. Unlike comparable state agencies (*i.e.*, the trial courts, the public defenders' offices, state attorneys' offices, and clerks of courts), whose "lease, maintenance, utilities, and security for facilities" are funded by the county governments, the RCs' budgets, by law, must be funded entirely by the legislature for these operating costs. *Lewis v. Leon County*, 73 So.3d 151 (Fla. 2011) (Florida Supreme Court decision of September 22, 2011, holding the state legislature is responsible for the "overhead costs" outlined in Article V, Section 14(c) of the Florida Constitution.)

RC4 (like the other RC agencies) occupies space within several privately-owned professional office buildings. RC4 utilizes standardized forms from the Department of Management Services for the terms of engagement with the private landlords, but prevailing market standards dictate annual three percent (3%) CPI increases for the multi-year leases. These increases and the utilities costs for telephone, janitorial, and internet services are non-discretionary in nature, and RC4 (and the other RCs) requests they be

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

regarded by the legislature as automatically incorporated into the agency's base budget, start-up value.

The charts, below, demonstrate the rental increases, the facilities expenses and the amounts requested for each.

Priority #4 (CONTINUED)

OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL, 4TH DISTRICT

LBR 2022-2023

LEASED OFFICE RENT INCREASES

West Palm Beach Office - 1st Floor - 2,220 sf.		
FY '21-'23		
6/1/21 - 5/31/22	\$29.13/sf	\$5,389.05
6/1/22 - 5/31/23	\$30.00/sf	\$5,550.00
		\$160.95
	months	X12
		\$1,931.40

Stuart Office - 1,530 sf.		
FY '22-'23		
4/1/21 - 3/31/22	\$25.36/sf	\$3,233.40
4/1/22 - 3/31/23	\$26.12/sf	\$3,330.30
		\$96.90
	months	X12
		\$1,162.80

West Palm Beach Office - 2nd Floor - 9,560 sf.		
FY '22-'23		
6/1/21 - 5/31/22	\$29.13/sf	\$23,206.90
6/1/22 - 5/31/23	\$30.00/sf	\$23,900.00
		\$693.10
	months	X12
		\$8,317.20

Ft. Lauderdale Office - 3rd, 6th & 7th Floor - 17,399 sf. - Leases expires 1/31/22*		
FY '22-'23		
6/1/21 - 1/31/22	\$30.40/sf	\$0.00
		\$0.00
	months	
Total		\$0.00

West Palm Beach Office - 3rd Floor - 1,710 sf.		
FY '22-'23		
6/1/21 - 5/31/22	\$27.46/sf	\$3,913.05
6/1/22 - 5/31/23	\$28.48/sf	\$4,058.40
		\$145.35
	months	X12
		\$1,744.20

Fort Pierce Office - 6,000 sf.		
FY '22-'23		
9/1/21 - 8/31/22	\$21.03/sf	\$10,515.00
9/1/22 - 8/31/23	\$21.45/sf	\$10,725.00
		\$210.00
	months	X12
Total		\$2,520.00

West Palm Beach Office - 3rd Floor - 2,234 sf.		
FY '22-'23		
12/1/21 - 11/30/22	\$27.46/sf	\$5,112.14
12/1/22 - 11/30/23	\$28.28/sf	\$5,264.79
		\$152.65

Rent increases	\$17,507.40
Facilities expenses**	\$34,431.04
Total FY 2021-2022	\$51,938.44
** Phone, internet	

**SCHEDULE VIII-A
 PRIORITY LISTING OF AGENCY BUDGET ISSUES -
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FY 2022-23**

	months	X12	and cleaning
Total		\$1,831.80	

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
 FOURTH REGION**

Priority #4 (CONTINUED)

* The 17,399 sf lease for the Ft. Lauderdale office located at 600 South Andrews Avenue expires on January 21, 2022. A new lease for 12,651 sf was signed on June 25, 2021 and will take effect on January 1, 2022. The initial price per square feet starts at \$40/sf and will increase 2.5% in the second year, 2.75% in the third year and 3% for the fourth year and every year thereafter for the remaining term of the ten (10) year lease. Although the price per square foot starts at a higher rate, \$40.00/sf up from \$30.40/sf, the reduction in square footage from 17,399 to 12,651 sf results in a savings to the agency of \$22,889.60 in the first year of the new lease. A new streamlined, teams based, modular office furniture and workspace System, incorporated into the lease agreement, allows for the reduced square footage requirements.

Priority #5

Issue Title: **REALIGNMENT OF SALARY AND BENEFITS EXPENDITURES -
 ADD**
 Issue Code: 2000100
 Fund: General Revenue
 Category: Salaries and Benefits
 Amount: \$200,000

Narrative:

The Office of Criminal Conflict and Civil Regional Counsel, 4th District (RC4) is requesting a budget realignment in the amount of \$200,000 from Due Process to Salaries and Benefits in order to meet payroll expenditures.

Please see companion “Deduct” issue code 200200.

Priority #6

Issue Title: **REALIGNMENT OF ADMINISTRATIVE EXPENDITURES -
 DEDUCT**
 Issue Code: 2000200
 Fund: General Revenue
 Category: Due Process
 Amount: (\$200,000)

Narrative: The Office of Criminal Conflict and Civil Regional Counsel, 4th District (RC4) is requesting a budget realignment in the amount of \$200,000 from Due Process to Salaries and Benefits in order to meet payroll expenditures.

Please see companion “Add” issue code 200100.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
FOURTH REGION**

Priority #7

Issue Title: **CONTINUING LEGAL EXPENSES & TRAINING EXPENSES**
Issue Code: 3800300
Fund: General Revenue
Category: Operations
Amount: \$35,000

RC4 requests \$35,000 in Operations funding for the recurring costs of providing its attorneys with necessary Continuing Legal Education. The currently limited range in compensation for assistant regional counsel attorneys results in the attorney positions being held by attorneys who tend to have less than an optimal level of litigation experience or who are relatively recent law school graduates, and the salary limitations further compound the organizational challenges by also creating the result of there being a lack of training attorneys and insufficient supervisory staff. It is therefore essential to maintaining performance standards that ARCs attend CLEs put on by the Florida Bar and other bar associations and training organizations. Two types of seminars, in particular, are especially important: litigation training for parents' attorneys and training for capital litigation attorneys. Attendance at either one of two death penalty conferences or at either the annual DCF Child Protection Summit or the biannual ABA Parents Attorney Conference, account for the greater than \$25,000 annually. Note: Biannual attendance at death penalty conferences is a requirement of Florida's Rule of Criminal Procedure for capital attorneys. And of further note: To fill a void in the lack of in-state training dedicated parent attorneys, RC4 became an organizational host of a CLE conference dedicated to parents' attorneys, decreasing the need for RC4's attorneys to attend DCF's annual seminar.

Priority #8

Issue Title: **LEGAL PUBLICATIONS FOR TRIAL ATTORNEYS**
Issue Code: 2403400
Fund: General Revenue
Category: Operations
Amount: \$20,000

RC4 requests \$20,000 in Operations funding for the recurring costs of providing its attorneys with necessary Legal Publications. The assistant regional counsel attorneys are, by virtue of the types of cases to which they are statutorily court-appointed, practitioners in three main specialized fields of law: attorneys for the accused in criminal law; attorneys for parents in dependency law; and attorneys for incapacitated persons in guardianship law. All three specialty areas are dynamic fields of law in which substantive changes invariably occur every year, and all three have certain legal periodicals which are recognized as authoritative by the judiciary and by counsel for

SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23

opposing and other parties. Thus, it is essential that certain practice manuals and treatises be issued to all trial attorneys and that these publications be purchased each year.

**SCHEDULE VIII-A
 PRIORITY LISTING OF AGENCY BUDGET ISSUES -
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
 FIFTH REGION**

Priority #1

Issue Title:	Senior Management Benefits for Designated Staff	
Issue Code:	4409A10	
Fund:	General Revenue	
Category/Amount:	Salaries and Benefits (010000)	\$76,000

Narrative:

During legislative session of 2020, in addition to executive staff, the Regional Councils requested that attorneys who serve in a supervisory capacity be afforded participation in the Senior Management Service Class (“SMS”) of the Florida Retirement System (“FRS”). The legislature granted SMS participation for the Regional Councils, the Chief Assistants, Chief Investigators and Chief Administrators but did not authorize and fund any other positions. The Regional Councils cannot compete with other Judicially Related Offices who are afforded SMS participation for every attorney employee per s. 121.055(h) (2), including the 20 Offices of the Public Defenders, and the 20 Offices of the State Attorney. Providing participation in the SMS class of FRS for Regional Counsel attorney supervisors will create needed career advancement opportunities within the agency and serve to greatly decrease supervisory attorney employment separation.

Pending legislative action authorizing class code 9903, Assistant Regional Counsel – Supervisor to participate in s. 121.055(m) (1), the Office of Criminal Conflict and Civil Regional Counsel, 5th Region requests \$76,000 of recurring general revenue to fund this issue.

Priority #2

Issue Title:	Salary Adjustment for Regional Counsel	
Issue Code:	4202A70	
Fund:	General Revenue	
Rate:	\$16,187	
Category/Amount:	Salaries and Benefits (010000)	\$22,121

Narrative:

Following the FY 21/22 10% salary increase for Florida’s 20 Public Defenders and 20 State Attorneys, Criminal Conflict and Civil Regional Councils request a 10% salary increase for FY 22/23, raising the statutory cap from \$118,450 to \$130,295. This adjustment to the statutorily set salary cap is necessary to help reduce the now widened salary cap disparity between these judicially related offices. Similar to the State Attorneys and Public Defenders, Regional Councils are bound by the cap when hiring

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2022-23**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
FIFTH REGION**

attorneys. The Office of Criminal Conflict and Civil Regional Counsel, 5th Region requests \$16,187 of recurring general revenue for this issue. No new FTE required.

Office of Criminal Conflict and Civil Regional Counsel, Second District Court of Appeal - Issue Code 5005020 Cross Jurisdictional Death Penalty Program

Budget Item	Requested from Legislature	Cost Shared by RC2 Recurring	Cost Shared by RC2 Non- Recurring	Total
Nonpersonnel				
<i>Physical Facilities</i>				
Tallahassee space rental (5) office spaces at \$3,000/month x 12 months	\$36,000	\$0	\$0	\$36,000
Ocala space rental (7) office spaces at \$3,500/month x 12 months	\$42,000	\$0	\$0	\$42,000
Facility management (Electric, janitorial, shredding) \$500/month x 12 months	\$0	\$6,000	\$0	\$6,000
Repair & maintenance \$121 x 12 months	\$0	\$1,452	\$0	\$1,452
Security system \$50/month x 12 months	\$0	\$600	\$0	\$600
TOTAL REQUEST FROM LEGISLATURE	\$78,000			

Standard # 3: Expense and Human Resource Services Assessments Package

RC Operating Expenditures (103227)	Attorneys (6)		Non-Attorney Professional (4)		Support Staff (2)	
	Recurring	Non-recur	Recurring	Non-recur	Recurring	Non-Recur
Telephone, line/use*	444.00	99.00	444.00	99.00	444.00	99.00
Telephone, purchase***	159.00	22.00	159.00	22.00	159.00	22.00
Postage	141.00		141.00		160.00	
Printing & Reproduction	121.00		121.00		121.00	
Repair & Maintenance	121.00		121.00			
Office Supplies****	385.00		385.00		385.00	
File Cabinet	650.00	650.00	650.00	650.00	650.00	650.00
2 dr/36" wide w/lock						
Bookcase	500.00	500.00	500.00	500.00		
4 shelf/48" high						
Desk	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Executive Chair	675.00	675.00	675.00	675.00		
Secretarial Chair					675.00	675.00
Side Arm Chair	475.00	475.00	475.00	475.00	475.00	475.00
Building Rental	3,866.00		3,866.00		3,007.00	
Software and Training	851.00	250.00	851.00	250.00	851.00	401.00
Data Communications	682.00		682.00		682.00	
Computing Equipment****	920.00	920.00	920.00		920.00	920.00
Law Library*****	700.00					
	11,690.00	4,591.00	10,990.00	4,591.00	9,529.00	4,242.00
TOTAL:	72,036.00	27,546.00	45,224.00	18,364.00	19,690.00	8,484.00

TOTAL STANDARD #3 Requested from Legislature	136,950.00
TR/ HR SVCS/ DMS & STW CONTRACT (107040)= 12 x \$213.19	2,568.00

Budget Item	Requested from Legislature	Cost Shared by RC2 Recurring	Cost Shared by RC2 Non- Recurring	Total
<i>Subtotal Nonpersonnel</i>	\$78,000	\$8,052		\$86,052 Operations (103227)
<i>Total Direct Costs (Personnel + Nonpersonnel Subtotals)</i>	\$1,068,206	\$589,328		\$1,657,534

Budget Item	Requested from Legislature	Cost Shared by RC2	Cost Shared by RC2 Non- Recurring	Total
Due Process for 8 cases/year - \$50,600 each case (Funds to be held by JAC)	\$404,800	\$0		\$404,800 Due Process (100777)

Total Cross Jurisdictional Death Penalty Program Costs 2nd, 5th and 9th Circuits	REQUESTED FROM LEGISLATURE	COST SHARED BY RC2	TOTAL
	\$1,473,006	\$589,328	\$2,062,334

Fiscal Year 2022-23 LBR Technical Review Checklist

Department/Budget Entity (Service):

Agency Budget Officer/OPB Analyst Name:

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)				
	2130	2131	2150	2160	2165

1. GENERAL

1.1 Are Columns A01, A04, A05, A91, A92, A93, A94, A95, A96, A36, A10, IA1, IA4, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? (CSDI or Web LBR Column Security)	Y	Y	Y	Y	Y
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y	Y	Y	Y	Y

AUDITS:

1.3 Have Column A03 budget files been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y	Y	Y	Y	Y
1.4 Have Column A03 trust fund files been copied to Column A12? Run Schedule I (SC1R, SC1 or SC1R, SC1D adding column A12) to verify.	Y	Y	Y	Y	Y
1.5 Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? (CSDR, CSA)	Y	Y	Y	Y	Y
TIP The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature included in the LAS/PBS Web upload process requires columns to be in the proper status before uploading to the portal.					

2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 57 of the LBR Instructions?	Y	Y	Y	Y	Y
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y	Y	Y	Y	Y
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y	Y	Y	Y	Y

3. EXHIBIT B (EXBR, EXB)

Action		Program or Service (Budget Entity Codes)				
		2130	2131	2150	2160	2165
3.1	Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A	N/A	Y	Y	N/A
AUDITS:						
3.2	Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity and program component at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")	Y	Y	Y	Y	Y
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y	Y	Y	Y	Y
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.					
4. EXHIBIT D (EADR, EXD)						
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 61 of the LBR Instructions?	Y	Y	Y	Y	Y
4.2	Is the program component code and title used correct?	Y	Y	Y	Y	Y
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)						
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y	Y	Y	Y	Y
AUDITS:						
5.2	Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y	Y	Y	Y	Y
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.)	Y	Y	Y	Y	Y
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.)	Y	Y	Y	Y	Y

Action		Program or Service (Budget Entity Codes)				
		2130	2131	2150	2160	2165
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2020-21 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.					
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.					
6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)						
6.1	Are issues appropriately aligned with appropriation categories?	Y	Y	Y	Y	Y
TIP	Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					
7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)						
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 27 of the LBR Instructions.)	Y	Y	Y	Y	Y
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 65 through 68 of the LBR Instructions.)	Y	Y	Y	Y	Y
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 67 through 69 of the LBR Instructions?	Y	N/A	Y	Y	N/A
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y	N/A	Y	Y	N/A
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.5 of the LBR Instructions.)	Y	Y	Y	Y	Y
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y	Y	Y	Y	Y
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See pages 93 through 95 of the LBR Instructions.)	N/A	Y	Y	Y	N/A
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A	N/A	N/A	N/A	N/A
7.9	Does the issue narrative reference the specific county(ies) where applicable?	N/A	N/A	Y	Y	N/A

Action		Program or Service (Budget Entity Codes)				
		2130	2131	2150	2160	2165
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #22-001?	N/A	N/A	Y	Y	N/A
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	N/A	N/A	N/A	N/A	N/A
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y	Y	Y	Y	Y
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A	N/A	N/A	N/A	N/A
7.14	Do the amounts reflect appropriate FSI assignments?	Y	Y	Y	Y	Y
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A	N/A	Y	N/A	N/A
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See pages 26 and 90 of the LBR Instructions.)	Y	N/A	Y	Y	Y
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 24010C0, 30010C0, 33011C0, 160E470, or 160E480)?	Y	N/A	Y	Y	N/A
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A	N/A	N/A	N/A	N/A
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	N/A	N/A	N/A	N/A	N/A
AUDIT:						
7.20	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	N/A	N/A	Y	Y	N/A
7.21	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	Y	N/A	N/A	N/A	N/A
7.22	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)	N/A	N/A	Y	Y	N/A
7.23	Have FCO appropriations been entered into the nonrecurring column (A04)? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	N/A	N/A	N/A	N/A	N/A
7.24	Has narrative been entered for all issues requested by the agency? Agencies do not need to include narrative for startup issues (1001000, 2103XXX, etc.) that were not input by the agency. (NAAR, BSNR)	Y	Y	Y	Y	Y

Action		Program or Service (Budget Entity Codes)				
		2130	2131	2150	2160	2165
7.25	Has the agency entered annualization issues (260XXX0) for any issue that was partially funded in Fiscal Year 2021-22? Review Column G66 to determine whether any incremental amounts are needed to fully fund an issue that was initially appropriated in Fiscal Year 2021-22. Do not add annualization issues for pay and benefit distribution issues, as those annualization issues (26AXXXX) have already been added to A03.	N/A	N/A	N/A	N/A	N/A
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 65 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If an appropriation made in the FY 2021-22 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					
8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level) (Required to be posted to the Florida Fiscal Portal)						
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y	Y	Y	Y	Y
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y	Y	Y	Y	Y
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y	Y	Y	Y	Y
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	N/A	N/A	N/A	N/A	N/A
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y	Y	Y	Y	Y
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y	Y	Y	N/A	N/A

Action		Program or Service (Budget Entity Codes)				
		2130	2131	2150	2160	2165
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A	N/A	N/A	N/A	N/A
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	N/A	N/A	N/A	N/A	N/A
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y	Y	Y	Y	Y
8.10	Are the statutory authority references correct?	Y	Y	Y	Y	Y
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y	Y	Y	Y	Y
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y	Y	Y	Y	Y
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y	Y	Y	Y	Y
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y	Y	Y	Y	Y
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y	Y	Y	Y	Y
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y	Y	Y	Y	Y
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y	Y	Y	Y	Y
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y	Y	Y	Y	Y
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y	Y	Y	Y	Y
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y	Y	Y	Y	Y
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y	Y	Y	Y	Y
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y	Y	Y	Y	Y
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y	Y	Y	Y	Y
8.24	Are prior year September operating reversions appropriately shown in column A01, Section III?	Y	Y	Y	Y	Y

Action		Program or Service (Budget Entity Codes)				
		2130	2131	2150	2160	2165
8.25	Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y	Y	Y	Y	Y
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y	Y	Y	Y	Y
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y	Y	Y	Y	Y
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y	Y	Y	Y	Y
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y	Y	Y	Y	Y
AUDITS:						
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y	Y	Y	Y	Y
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y	Y	Y	Y	Y
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y	Y	Y	Y	Y
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y	Y	Y	Y	Y
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y	Y	Y	Y	Y
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 126 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)						
AUDIT:						
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 156 of the LBR Instructions.)	Y	Y	Y	Y	Y

Action	Program or Service (Budget Entity Codes)					
	2130	2131	2150	2160	2165	
10. SCHEDULE III (PSCR, SC3)						
10.1	Is the appropriate lapse amount applied? (See page 88 of the LBR Instructions.)	N/A	Y	N/A	N/A	N/A
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See pages 93 through 95 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	N/A	Y	Y	Y	N/A
11. SCHEDULE IV (EADR, SC4)						
11.1	Are the correct Information Technology (IT) issue codes used?	Y	N/A	Y	Y	N/A
TIP	If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.					
12. SCHEDULE VIIIA (EADR, SC8A)						
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y	Y	Y	Y	Y
13. SCHEDULE VIIIB-1 (EADR, S8B1)						
13.1	Do the reductions comply with the instructions provided on pages 100 through 103 of the LBR Instructions regarding an 8.5% reduction in General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	N/A	N/A	N/A	N/A	N/A
TIP	If all or a portion of an issue is intended to be reduced on a nonrecurring basis, include the total reduction amount in Column A91 and the					
14. SCHEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)						
14.1	Do the reductions comply with the instructions provided on pages 100 through 103 of the LBR Instructions regarding a 10% reduction in General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y	Y	Y	Y	Y
TIP	Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced.					
TIP	If all or a portion of an issue is intended to be reduced on a nonrecurring basis, in the absence of a nonrecurring column, include that intent in narrative.					
15. SCHEDULE VIIIC (EADR, S8C) (This Schedule is optional, but if included it is required to be posted to the Florida Fiscal Portal)						
15.1	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A	N/A	N/A	N/A	N/A
15.2	Are the priority narrative explanations adequate and do they follow the guidelines on pages 97 through 103 of the LBR instructions?	N/A	N/A	N/A	N/A	N/A

		Program or Service (Budget Entity Codes)				
Action		2130	2131	2150	2160	2165
15.3	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A	N/A	N/A	N/A	N/A
AUDIT:						
15.4	Do the issues net to zero at the department level? (GENR, LBR5)	N/A	N/A	N/A	N/A	N/A
16. SCHEDULE XI (UCSR,SCXI) (LAS/PBS Web - see pages 111-115 of the LBR Instructions for detailed instructions) (Required to be posted to the Florida Fiscal Portal in Manual Documents)						
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y	Y	Y	Y	Y
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y	Y	Y	Y	Y
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:						
16.3	Does the FY 2020-21 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y	Y	Y	Y	Y
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y	Y	Y	Y	Y
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	N/A	N/A	N/A	N/A	N/A
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: The activities listed in Audit #3 do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y	Y	Y	Y	Y
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	Y	Y	Y	Y	Y
TIP If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.						
17. MANUALLY PREPARED EXHIBITS & SCHEDULES (Required to be posted to the Florida Fiscal Portal)						
17.1	Do exhibits and schedules comply with LBR Instructions (pages 52 through 84 of the LBR Instructions), and are they accurate and complete?	Y	Y	Y	Y	Y
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y	Y	Y	Y	Y
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y	Y	Y	Y	Y

Action	Program or Service (Budget Entity Codes)				
	2130	2131	2150	2160	2165
17.4 Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 136 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: IT@LASPBS.STATE.FL.US?	N/A	N/A	N/A	N/A	N/A
17.5 Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	N/A	N/A	N/A	N/A	N/A
AUDITS - GENERAL INFORMATION					
TIP Review <i>Section 6: Audits</i> of the LBR Instructions (pages 155-157) for a list of audits and their descriptions.					
TIP Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					
18. CAPITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fiscal Portal)					
18.1 Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y	Y	Y	N/A	N/A
18.2 Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A	N/A	N/A	N/A	N/A
18.3 Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y	Y	Y	N/A	N/A
18.4 Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A	N/A	N/A	N/A	N/A
18.5 Are the appropriate counties identified in the narrative?	N/A	N/A	N/A	N/A	N/A
18.6 Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A	N/A	N/A	N/A	N/A
TIP Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
19. FLORIDA FISCAL PORTAL					
19.1 Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y	Y	Y	Y

Fiscal Year 2022-23 LBR Technical Review Checklist

Department/Budget Entity (Service):

Agency Budget Officer/OPB Analyst Name:

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	2170	2180			

1. GENERAL

1.1 Are Columns A01, A04, A05, A91, A92, A93, A94, A95, A96, A36, A10, IA1, IA4, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? (CSDI or Web LBR Column Security)	Y	Y			
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y	Y			

AUDITS:

1.3 Have Column A03 budget files been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y	Y			
1.4 Have Column A03 trust fund files been copied to Column A12? Run Schedule I (SC1R, SC1 or SC1R, SC1D adding column A12) to verify.	Y	Y			
1.5 Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? (CSDR, CSA)	Y	Y			
TIP The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature included in the LAS/PBS Web upload process requires columns to be in the proper status before uploading to the portal.					

2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 57 of the LBR Instructions?	Y	Y			
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y	Y			
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y	Y			

3. EXHIBIT B (EXBR, EXB)

		Program or Service (Budget Entity Codes)				
Action		2170	2180			
3.1	Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A	N/A			
AUDITS:						
3.2	Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity and program component at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")	Y	Y			
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y	Y			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.					
4. EXHIBIT D (EADR, EXD)						
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 61 of the LBR Instructions?	Y	Y			
4.2	Is the program component code and title used correct?	Y	Y			
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)						
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y	Y			
AUDITS:						
5.2	Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y	Y			
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.)	Y	Y			
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.)	Y	Y			

		Program or Service (Budget Entity Codes)				
Action		2170	2180			
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2020-21 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.					
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.					
6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)						
6.1	Are issues appropriately aligned with appropriation categories?	Y	Y			
TIP	Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					
7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)						
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 27 of the LBR Instructions.)	Y	Y			
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 65 through 68 of the LBR Instructions.)	Y	Y			
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 67 through 69 of the LBR Instructions?	Y	N/A			
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y	N/A			
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.5 of the LBR Instructions.)	N/A	Y			
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y	Y			
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See pages 93 through 95 of the LBR Instructions.)	N/A	Y			
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A	N/A			
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y	Y			

Action		Program or Service (Budget Entity Codes)				
		2170	2180			
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #22-001?	N/A	N/A			
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	N/A	N/A			
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A	Y			
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A	N/A			
7.14	Do the amounts reflect appropriate FSI assignments?	Y	Y			
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A	N/A			
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See pages 26 and 90 of the LBR Instructions.)	Y	Y			
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 24010C0, 30010C0, 33011C0, 160E470, or 160E480)?	Y	N/A			
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A	N/A			
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	N/A	N/A			
AUDIT:						
7.20	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	N/A	N/A			
7.21	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	N/A	N/A			
7.22	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)	N/A	Y			
7.23	Have FCO appropriations been entered into the nonrecurring column (A04)? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	N/A	N/A			
7.24	Has narrative been entered for all issues requested by the agency? Agencies do not need to include narrative for startup issues (1001000, 2103XXX, etc.) that were not input by the agency. (NAAR, BSNR)	Y	Y			

Action		Program or Service (Budget Entity Codes)				
		2170	2180			
7.25	Has the agency entered annualization issues (260XXX0) for any issue that was partially funded in Fiscal Year 2021-22? Review Column G66 to determine whether any incremental amounts are needed to fully fund an issue that was initially appropriated in Fiscal Year 2021-22. Do not add annualization issues for pay and benefit distribution issues, as those annualization issues (26AXXXX) have already been added to A03.	N/A	N/A			
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 65 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If an appropriation made in the FY 2021-22 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					
8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level) (Required to be posted to the Florida Fiscal Portal)						
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y	Y			
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y	Y			
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y	Y			
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	N/A	N/A			
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y	Y			
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y	Y			

Action		Program or Service (Budget Entity Codes)				
		2170	2180			
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A	N/A			
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	N/A	N/A			
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y	Y			
8.10	Are the statutory authority references correct?	Y	Y			
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y	Y			
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y	Y			
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y	Y			
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y	Y			
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y	Y			
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y	Y			
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y	Y			
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y	Y			
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y	Y			
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y	Y			
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y	Y			
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y	Y			
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y	Y			
8.24	Are prior year September operating reversions appropriately shown in column A01, Section III?	Y	Y			

Action		Program or Service (Budget Entity Codes)				
		2170	2180			
8.25	Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y	Y			
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y	Y			
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y	Y			
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y	Y			
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y	Y			
AUDITS:						
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y	Y			
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y	Y			
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y	Y			
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y	Y			
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y	Y			
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 126 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)						
AUDIT:						
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 156 of the LBR Instructions.)	Y	Y			

	Program or Service (Budget Entity Codes)				
Action	2170	2180			

10. SCHEDULE III (PSCR, SC3)

10.1	Is the appropriate lapse amount applied? (See page 88 of the LBR Instructions.)	N/A	N/A			
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See pages 93 through 95 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	N/A	Y			

11. SCHEDULE IV (EADR, SC4)

11.1	Are the correct Information Technology (IT) issue codes used?	Y	N/A			
TIP	If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.					

12. SCHEDULE VIIIA (EADR, SC8A)

12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y	Y			
------	--	---	---	--	--	--

13. SCHEDULE VIIIB-1 (EADR, S8B1)

13.1	Do the reductions comply with the instructions provided on pages 100 through 103 of the LBR Instructions regarding an 8.5% reduction in General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	N/A	N/A			
TIP	If all or a portion of an issue is intended to be reduced on a nonrecurring basis, include the total reduction amount in Column A91 and the					

14. SCHEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)

14.1	Do the reductions comply with the instructions provided on pages 100 through 103 of the LBR Instructions regarding a 10% reduction in General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y	Y			
TIP	Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced.					
TIP	If all or a portion of an issue is intended to be reduced on a nonrecurring basis, in the absence of a nonrecurring column, include that intent in narrative.					

15. SCHEDULE VIIIC (EADR, S8C) (This Schedule is optional, but if included it is required to be posted to the Florida Fiscal Portal)

15.1	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A	N/A			
15.2	Are the priority narrative explanations adequate and do they follow the guidelines on pages 97 through 103 of the LBR instructions?	N/A	N/A			

		Program or Service (Budget Entity Codes)				
Action		2170	2180			
15.3	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A	N/A			
AUDIT:						
15.4	Do the issues net to zero at the department level? (GENR, LBR5)	N/A	N/A			
16. SCHEDULE XI (UCSR,SCXI) (LAS/PBS Web - see pages 111-115 of the LBR Instructions for detailed instructions) (Required to be posted to the Florida Fiscal Portal in Manual Documents)						
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y	Y			
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y	Y			
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:						
16.3	Does the FY 2020-21 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y	Y			
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y	Y			
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	N/A	N/A			
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: The activities listed in Audit #3 do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y	Y			
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	Y	Y			
TIP If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.						
17. MANUALLY PREPARED EXHIBITS & SCHEDULES (Required to be posted to the Florida Fiscal Portal)						
17.1	Do exhibits and schedules comply with LBR Instructions (pages 52 through 84 of the LBR Instructions), and are they accurate and complete?	Y	Y			
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y	Y			
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y	Y			

Action		Program or Service (Budget Entity Codes)				
		2170	2180			
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 136 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: IT@LASPBS.STATE.FL.US?	N/A	N/A			
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	N/A	N/A			
AUDITS - GENERAL INFORMATION						
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 155-157) for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					
18. CAPITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fiscal Portal)						
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y	Y			
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A	N/A			
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y	Y			
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A	N/A			
18.5	Are the appropriate counties identified in the narrative?	N/A	N/A			
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A	N/A			
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
19. FLORIDA FISCAL PORTAL						
19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y			