

**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Rick Scott**  
Governor

**Celeste Phillip, MD, MPH**  
State Surgeon General and Secretary

**Vision:** To be the Healthiest State in the Nation

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**LEGISLATIVE BUDGET REQUEST**

Florida Department of Health

Tallahassee, FL 32399-1708

October 15, 2018

Cynthia Kelly, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-1300

JoAnne Leznoff Staff Director  
House Appropriations Committee  
221 Capitol  
Tallahassee, Florida 32399-1300

Mike Hansen, Staff Director  
Senate Committee on Appropriations  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Florida Department of Health is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2019-20 Fiscal Year. This submission has been approved by Celeste Philip, M.D. MPH, State Surgeon General & Secretary.

Sincerely,

Michele Tallent  
Deputy Secretary for Operations

MT/lrf



### **Temporary Special Duty - General**

#### **Pay Additives Implementation Plan for Fiscal Year 2019-2020**

Temporary Special Duty Additives - General may be authorized in situations where employees are assuming the acting roles of vacant positions within the agency. This additive may be used while the agency is involved in the recruiting process, and until the incumbent has been hired and/or successfully trained. The additive may be implemented on the effective date of the vacancy, and must be discontinued on or before the 90th day of implementation, unless prior approval has been received. The additive pay range is generally between 5-10% of the acting employees base rate of pay, the amount will be determined based upon the assigned duties and responsibilities of the acting role. The total value of Temporary Special Duty Additives - General implemented during fiscal year 2017-2018 was \$72,210.32 for a total of 43 employees. It is estimated that the agency will implement a similar number of Temporary Duty Additives - General in the 2019-2020 fiscal year. Pay Additives will impact employees in the following collective bargaining units:

AFSCME  
FNA  
FPD  
SEAG

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Surgeon General and Secretary

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**MEMORANDUM**

Date: September 10, 2018  
To: Ty Gentle, Director, Office of Budget & Revenue Management  
From: Mark H. Boehmer, CPA, Director of Auditing  
Subject: *Certification of Expenditures of Newborn Screening Program, June 30, 2018*

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Attached is the certification required by Section 383.14(3)(g)(2), *Florida Statutes*, to be made a part of the department's legislative budget request.

MHB  
enclosure



Certification of Expenditures  
of  
Newborn Screening Program

For the year ended June 30, 2018

R-1819DOH-003

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**OFFICE OF INSPECTOR GENERAL**

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FLORIDA DEPARTMENT OF HEALTH  
REVENUES AND EXPENDITURES  
OF THE  
NEWBORN SCREENING PROGRAM  
Fiscal Year ended June 30, 2018

**CERTIFIED REVENUES AND EXPENDITURES**

**Revenues and other credits**

Hospital Fees	\$ 3,360,660
Third Party Reimbursement:	
Medicaid	4,082,144
Other Third Party	26,374,556
Refunds, Other	301,343
<b>Total Revenues and other credits</b>	<b>34,118,703</b>

**Expenditures**

*Planning & Evaluations Trust Fund - 20-2-531003*

Salaries	1,787,372
Other Personal Services	77,895
Expenses	9,088,487
Operating Capital Outlay	2,733
Contracted Services	2,042,045
Human Resource Transfer to Department of Management Services	9,968
Lease/Purchase	8,773
Service Charge to General Revenue	567,940
	<b>13,585,213</b>

*Donations Trust Fund - 20-2-168001*

Salaries	1,153,160
Other Personal Services	1,908
Expenses	16,639
Operating Capital Outlay	14,800
Grants & Aid - CMS Network	390,517
Contracted Services	118,724
Lease/Purchase	2,178
Service Charge to General Revenue	3,160
	<b>1,701,086</b>

**Total Expenditures - CERTIFIED**

**15,286,299**

**Excess of Revenues Over (Under) Expenditures - CERTIFIED**

**18,832,404**

**EXPENDITURES CHARGED TO, BUT NOT CERTIFIED AS DIRECT  
EXPENDITURES OF THE NEWBORN SCREENING PROGRAM**

(Please read Note 4)

**Expenditures**

<i>Donations Trust Fund - Contracted Services</i>	1,840,371
	<b>1,840,371</b>

**Excess Of Revenues Over (Under) Expenditures**

**\$ 16,992,033**

Amounts for revenues and expenditures were provided by the Office of Budget & Revenue Management.

FLORIDA DEPARTMENT OF HEALTH  
REVENUES AND EXPENDITURES  
OF THE  
NEWBORN SCREENING PROGRAM  
Fiscal Year ended June 30, 2018

NOTES

1. Certification by Office of Inspector General

Pursuant to Section 383.14(3)(g)(2), *Florida Statutes*, the Office of Inspector General shall calculate the annual direct costs of the uniform testing and reporting procedures of the Newborn Screening Program (Program), including applicable administrative costs (reasonably and directly associated with the Program), and certify that such costs are related. Our procedures included analyzing amounts provided to us by Department of Health's (Department) Office of Budget & Revenue Management. We reviewed selected items on a judgmental basis to determine whether transactions charged to the Program reasonably reflect the actual costs of the Program (See Note No. 4).

2. Historical Data

Revenues and Expenditures – 6 years

	<u>June 30, 2013</u>	<u>June 30, 2014</u>	<u>June 30, 2015</u>	<u>June 30, 2016</u>	<u>June 30, 2017</u>	<u>June 30, 2018</u>
Revenues	\$12,741,090 <sup>1</sup>	\$13,204,551 <sup>1</sup>	\$11,460,173 <sup>1</sup>	\$23,489,183	\$26,878,025	\$34,118,703
Certified Expenditures	\$11,480,004 <sup>2</sup>	\$12,541,173 <sup>2</sup>	\$12,145,276 <sup>2</sup>	\$13,020,901	\$14,096,674	\$15,286,299
Excess of Revenues Over (Under) Certified Expenditures	\$1,261,086	\$663,378	(\$685,103)	\$10,468,282	\$12,781,351	\$18,832,404

The \$6,051,053 increase in the Excess of Revenues Over (Under) Certified Expenditures between fiscal years ended June 30, 2017 and 2018 was due to a \$7,240,678 increase in revenues and a \$1,189,625 increase in certified expenditures.

Cost per Screening Ratio – 6 years

	<u>June 30, 2013</u>	<u>June 30, 2014</u>	<u>June 30, 2015</u>	<u>June 30, 2016</u>	<u>June 30, 2017</u>	<u>June 30, 2018</u>
Total Certified Expenditures	\$11,480,004	\$12,541,173	\$12,145,276	\$13,020,901	\$14,096,674	\$15,286,299
Total Screenings	257,078	270,930	275,458	279,662	275,562	274,766
Cost per Screening <sup>3</sup>	\$44.65	\$46.29	\$44.09	\$46.56	\$51.16	\$55.63

3. Medicaid Match

In years ending prior to July 1, 2015, certain amounts were transferred to the Agency for Health Care Administration (AHCA) for State Medicaid Match for reimbursement for Newborn Screening. AHCA advised the Department that effective February 1, 2015, the respective Medicaid Health Management Organization (HMO) should be billed, rather than billed to Medicaid and reimbursed to AHCA. Amounts are therefore no longer transferred to AHCA for this purpose.

<sup>1</sup>Total Revenues less amount transferred to AHCA for State Medicaid Match.

<sup>2</sup>Total Certified Expenditures less amount transferred to AHCA for State Medicaid Match.

<sup>3</sup>Cost per Screening is calculated using Total Certified Expenditures ÷ Screenings.

4. Expenditures Not Certified by the Office of Inspector General

Section 383.14(1)(b), *Florida Statutes*, stipulates tests and screening must be performed by the State Public Health Laboratory.

The following contracts were for referrals or other services not related to the direct cost of testing, where at least a portion of expenditures were charged to the Newborn Screening Program. As these expenditures were not direct costs associated with testing and reporting procedures, we did not certify \$1,840,371 in expenditures related to these contracts:

Contract COQTI	Arnold Palmer Hospital for Children	\$6,925
Contract COQUJ	Lee Memorial Health System	78,400
Contract COQUO	Johns Hopkins All Children's Hospital, Inc.	53,825
Contract COQUP	Nicklaus Children's Hospital	43,150
Contract COQUQ	Nemours Children's Clinic - Orlando	58,150
Contract COQUR	Memorial Health Care System	67,195
Contract COQUS	Nemours Children's Clinic - Pensacola	78,400
Contract COQUT	Nemours Children's Clinic - Jacksonville	114,225
Contract COQUU	Tenet St. Mary's Inc.	59,236
Contract COQWT	University of South Florida	342,040
Contract COQWW	University of Miami	172,081
Contract COQWX	University of Florida	299,240
Contract COQXA	University of Florida	185,196
Contract COQXB	University of South Florida	109,105
Contract COQXC	University of Miami	118,728
Contract COWXP	Arnold Palmer Hospital for Children	54,475
	<b>Total Expenditures Not Certified</b>	<b><u>\$1,840,371</u></b>



## DEPARTMENT LEVEL EXHIBITS AND SCHEDULES



## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.*

<b>Agency:</b>	<b>Department of Health (“DOH”)</b>		
<b>Contact Person:</b>	Louise St. Laurent Interim General Counsel	<b>Phone Number:</b>	850-245-4005
<b>Name of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Del Castillo v. Philip		
<b>Court with Jurisdiction:</b>	U.S. District Court, Northern District		
<b>Case Number:</b>	3:17-cv-722		
<b>Summary of the Complaint:</b>	Complaint for declaratory and injunctive relief. Seeks declaration that the Florida Dietetics and Nutrition Practice Act is unconstitutional to the extent that it prohibits unlicensed individuals from offering dietary and nutritional advice		
<b>Amount of the Claim:</b>	\$ n/a		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	s. 468.501–.518, Florida Statutes		
<b>Status of the Case:</b>	Motions for Summary Judgment pending		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>	<input type="checkbox"/>	Agency Counsel	
	<input checked="" type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>			

## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.*

<b>Agency:</b>	<b>Department of Health (“DOH”)</b>		
<b>Contact Person:</b>	Louise St. Laurent Interim General Counsel	<b>Phone Number:</b>	850-245-4005
<b>Name of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Gainesville Women’s Center v. State of Florida		
<b>Court with Jurisdiction:</b>	Second Judicial Circuit, First District Court of Appeal, Florida Supreme Court		
<b>Case Numbers:</b>	2015-ca-1323; 1D15-3048; SC16-381; 2015-ca-1323; 1D18-623		
<b>Summary of the Complaint:</b>	Challenge to Ch. 2015-118, LOF, which requires a physician to be physically present for informed consent 24 hours prior to termination of a pregnancy.		
<b>Amount of the Claim:</b>	\$ n/a		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	Chapter 390, Florida Statutes		
<b>Status of the Case:</b>	On appeal. Initial brief filed, motion to file amicus briefs granted. Amicus briefs due on November 5, 2018		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>	<input type="checkbox"/>	Agency Counsel	
	<input checked="" type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>			

## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.*

<b>Agency:</b>	<b>Department of Health (“DOH”)</b>		
<b>Contact Person:</b>	Louise St. Laurent Interim General Counsel	<b>Phone Number:</b>	850-245-4005
<b>Name of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Variety Children’s Hospital d/b/a Nicklaus Children’s Hospital v. DOH		
<b>Court with Jurisdiction:</b>	Second Judicial Circuit		
<b>Case Number:</b>	2018-ca-1072		
<b>Summary of the Complaint:</b>	Challenge to s. 395.4025(16)(c) (section 6, Ch. 2018-066 LOF) pertaining to trauma centers as an unconstitutional special law which applies only to Kendall Medical Center		
<b>Amount of the Claim:</b>	\$ n/a		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	s. 395.4025(16)(c), Florida Statutes (2018)		
<b>Status of the Case:</b>	In discovery		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>	<input type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input checked="" type="checkbox"/>	Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>			

## Schedule VII: Agency Litigation Inventory

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<b>Agency:</b>	<b>Department of Health (“DOH”)</b>		
<b>Contact Person:</b>	Louise St. Laurent Interim General Counsel	<b>Phone Number:</b>	850-245-4005
<b>Name of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Patients and Producers Alliance, Inc. v. DOH		
<b>Court with Jurisdiction:</b>	Second Judicial Circuit		
<b>Case Number:</b>	2018-ca-336		
<b>Summary of the Complaint:</b>	Constitutional challenge to licensing regime and vertical integration structure of Medical Marijuana Treatment Centers		
<b>Amount of the Claim:</b>	\$ n/a		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	s. 381.986, Florida Statutes		
<b>Status of the Case:</b>	No record action since reassignment on June 30, 2018		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>	<input type="checkbox"/>	Agency Counsel	
	<input checked="" type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>			

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<b>Agency:</b>	<b>Department of Health (“DOH”)</b>		
<b>Contact Person:</b>	Louise St. Laurent Interim General Counsel	<b>Phone Number:</b>	850-245-4005
<b>Name of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Taylor v. Polhill et al.		
<b>Court with Jurisdiction:</b>	U.S. District Court, Middle District		
<b>Case Number:</b>	6:18-cv-613		
<b>Summary of the Complaint:</b>	Complaint for declaratory and injunctive relief  Seeks declaration that portions of Part II, Chapter 484, Florida Statutes pertaining to the dispensing of hearing aids are preempted by federal law		
<b>Amount of the Claim:</b>	\$ n/a		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	Chapter 484, Florida Statutes		
<b>Status of the Case:</b>	Case management and scheduling order issued on September 27, 2018		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>	<input type="checkbox"/>	Agency Counsel	
	<input checked="" type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>			

## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.*

<b>Agency:</b>	<b>Department of Health (“DOH”)</b>		
<b>Contact Person:</b>	Louise St. Laurent Interim General Counsel	<b>Phone Number:</b>	850-245-4005
<b>Name of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Donivon Craig Tingle v. DOH		
<b>Court with Jurisdiction:</b>	First Judicial Circuit		
<b>Case Number:</b>	2018-CA-003143		
<b>Summary of the Complaint:</b>	Constitutional challenge on behalf of Native American farmers seeking to invalidate a provision which grants a Medical Marijuana Treatment Center licesne to a member of the <i>Pigford</i> class.		
<b>Amount of the Claim:</b>	\$n/a		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	s. 381.986(8)(a)2.b, Florida Statutes		
<b>Status of the Case:</b>	Newly served on DOH (September 24, 2018)		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>	<input type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input checked="" type="checkbox"/>	Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>			

## Schedule VII: Agency Litigation Inventory

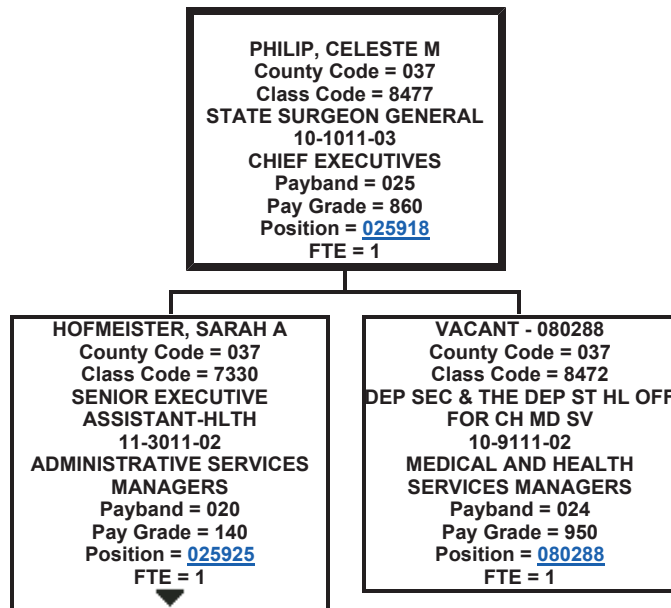
*For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.*

<b>Agency:</b>	<b>Department of Health (“DOH”)</b>		
<b>Contact Person:</b>	Louise St. Laurent Interim General Counsel	<b>Phone Number:</b>	850-245-4005
<b>Name of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	George Hackney d/b/a Trulieve v. DOH		
<b>Court with Jurisdiction:</b>	Second Judicial Circuit		
<b>Case Number:</b>	2018-CA-003143		
<b>Summary of the Complaint:</b>	Declaratory judgment action regarding the number of and locations of marijuana dispensaries alleging that a statutory limitation on the number of Medical Marijuana Treatment Centers violates the Florida Constitution.		
<b>Amount of the Claim:</b>	\$ n/a		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	s. 381.986(8)(a)5, Florida Statutes		
<b>Status of the Case:</b>	Awaiting final judgment		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>	<input type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input checked="" type="checkbox"/>	Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>			

# Florida Department of Health

## State Surgeon General

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**





▲  
HOFMEISTER, SARAH A  
County Code = 037  
Class Code = 7330  
SENIOR EXECUTIVE  
ASSISTANT-HLTH  
11-3011-02  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 020  
Pay Grade = 140  
Position = [025925](#)  
FTE = 1

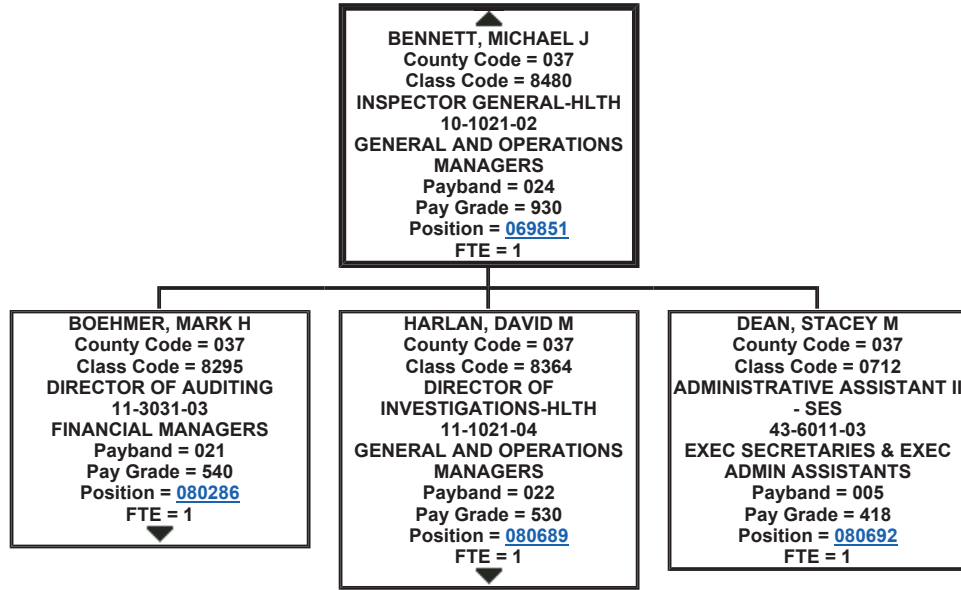
WILLIAMS, LATOYA R  
County Code = 037  
Class Code = 0714  
ADMINISTRATIVE ASSISTANT  
III  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 021  
Position = [003674](#)  
FTE = 1

VACANT - 834026  
County Code = 037  
OPS ADMINISTRATIVE  
SECRETARY  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Position = [834026](#)  
FTE = 1

# Florida Department of Health

## Inspector General

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**



HARLAN, DAVID M  
 County Code = 037  
 Class Code = 8364  
 DIRECTOR OF  
 INVESTIGATIONS-HLTH  
 11-1021-04  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 022  
 Pay Grade = 530  
 Position = [080689](#)  
 FTE = 1

VACANT - 069859  
 County Code = 037  
 Class Code = 2236  
 OPERATIONS & MANAGEMENT  
 CONSULT II - SES  
 13-1111-04  
 MANAGEMENT ANALYSTS  
 Payband = 010  
 Pay Grade = 423  
 Position = [069859](#)  
 FTE = 1

HARRIS JR, JOHN W  
 County Code = 037  
 Class Code = 2240  
 INSPECTOR SPECIALIST - SES  
 13-1041-04  
 COMPLIANCE OFFICERS  
 Payband = 010  
 Pay Grade = 424  
 Position = [080444](#)  
 FTE = 1

MAMAK, GEORGE P  
 County Code = 037  
 Class Code = 2240  
 INSPECTOR SPECIALIST - SES  
 13-1041-04  
 COMPLIANCE OFFICERS  
 Payband = 010  
 Pay Grade = 424  
 Position = [080684](#)  
 FTE = 1

MCBRIDE, MARTHA H  
 County Code = 037  
 Class Code = 2225  
 SENIOR MANAGEMENT  
 ANALYST II - SES  
 13-1111-04  
 MANAGEMENT ANALYSTS  
 Payband = 010  
 Pay Grade = 426  
 Position = [080685](#)  
 FTE = 1

TURNER, LOUISE G  
 County Code = 037  
 Class Code = 2225  
 Senior Management Analyst II -  
 SES  
 13-1111-04  
 MANAGEMENT ANALYSTS  
 Payband = 010  
 Pay Grade = 426  
 Position = [080688](#)  
 FTE = 1

TUDOR, RONALD P  
 County Code = 037  
 Class Code = 2225  
 SENIOR MANAGEMENT  
 ANALYST II - SES  
 13-1111-04  
 MANAGEMENT ANALYSTS  
 Payband = 010  
 Pay Grade = 426  
 Position = [080690](#)  
 FTE = 1

CHASTAIN, DWIGHT  
 County Code = 037  
 Class Code = 2225  
 SENIOR MANAGEMENT  
 ANALYST II - SES  
 13-1111-04  
 MANAGEMENT ANALYSTS  
 Payband = 010  
 Pay Grade = 426  
 Position = [080691](#)  
 FTE = 1

MALDONADO, SYLVIA P  
 County Code = 037  
 Class Code = 3120  
 RESEARCH ASSISTANT - SES  
 15-2091-02  
 MATHEMATICIANS  
 TECHNICIANS  
 Payband = 005  
 Pay Grade = 418  
 Position = [082692](#)  
 FTE = 1

▲  
TUDOR, RONALD P  
County Code = 037  
Class Code = 2225  
SENIOR MANAGEMENT  
ANALYST II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [080690](#)  
FTE = 1

BEITLER II, ROBERT B  
County Code = 037  
Class Code = 2239  
MANAGEMENT REVIEW  
SPECIALIST - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 424  
Position = [080686](#)  
FTE = 1

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VACANT - 069859  
County Code = 037  
Class Code = 2236  
OPERATIONS &  
MANAGEMENT CONSULT II -  
SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = 069859  
FTE = 1

VACANT - 810247  
County Code = 037  
OPS STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Position = 810247  
FTE = 1

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BOEHMER, MARK H  
County Code = 037  
Class Code = 8295  
DIRECTOR OF AUDITING  
11-3031-03  
FINANCIAL MANAGERS  
Payband = 021  
Pay Grade = 540  
Position = [080286](#)  
FTE = 1

WEAVER, MICHELLE  
County Code = 037  
Class Code = 2225  
SENIOR MANAGEMENT  
ANALYST II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [065836](#)  
FTE = 1

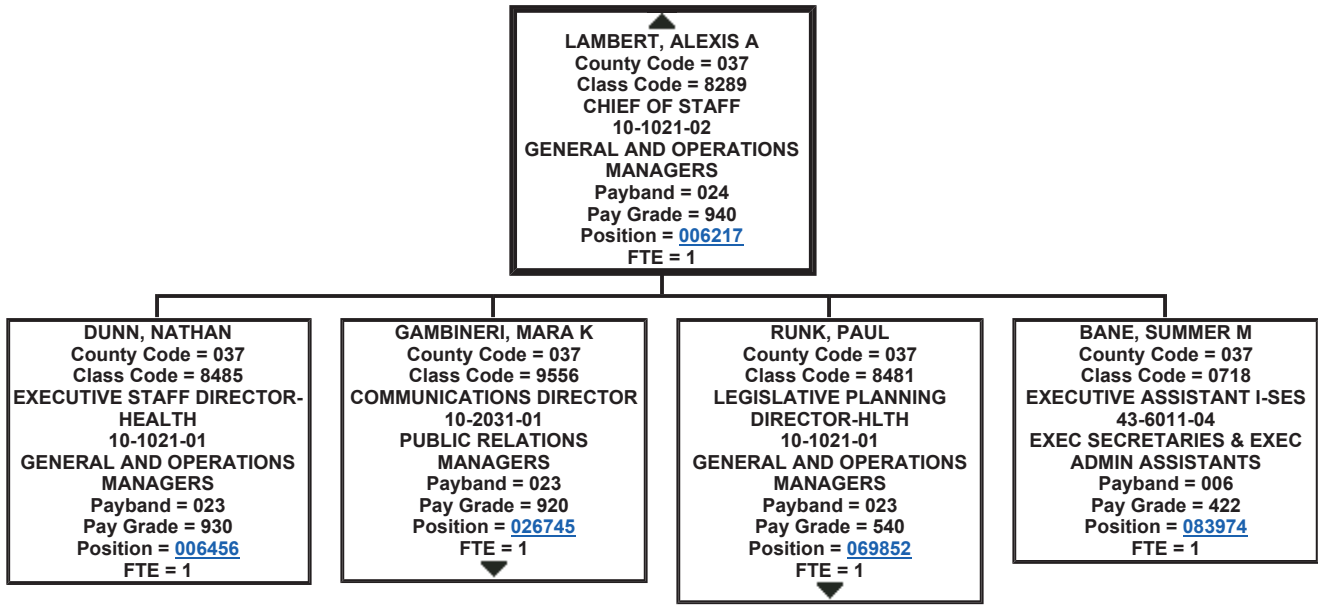
VACANT - 080687  
County Code = 037  
Class Code = 2225  
SENIOR MANAGEMENT  
ANALYST II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [080687](#)  
FTE = 1

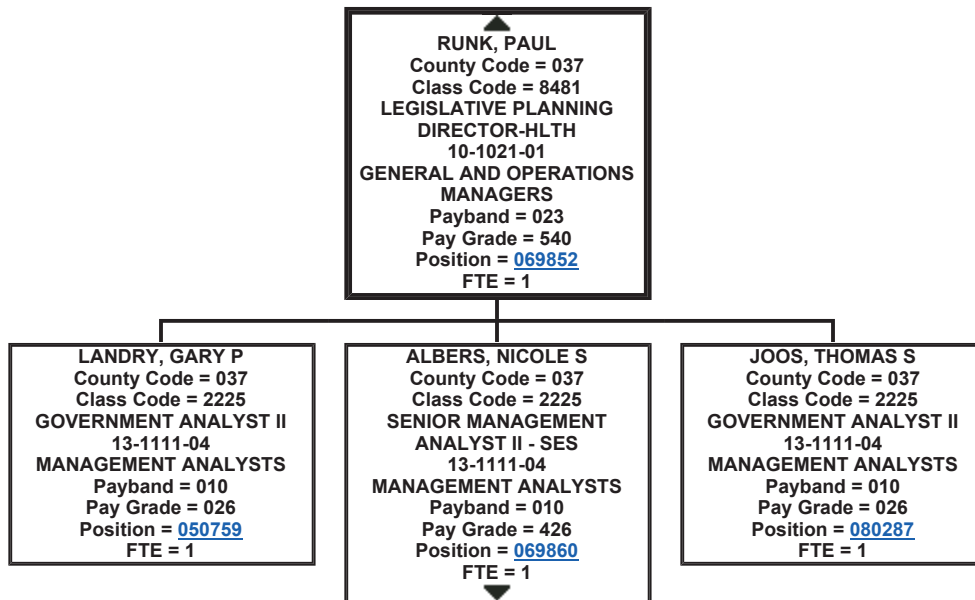
MINCY, ASHLEA K  
County Code = 037  
Class Code = 2225  
SENIOR MANAGEMENT  
ANALYST II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [083969](#)  
FTE = 1

# Florida Department of Health

## Chief of Staff

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



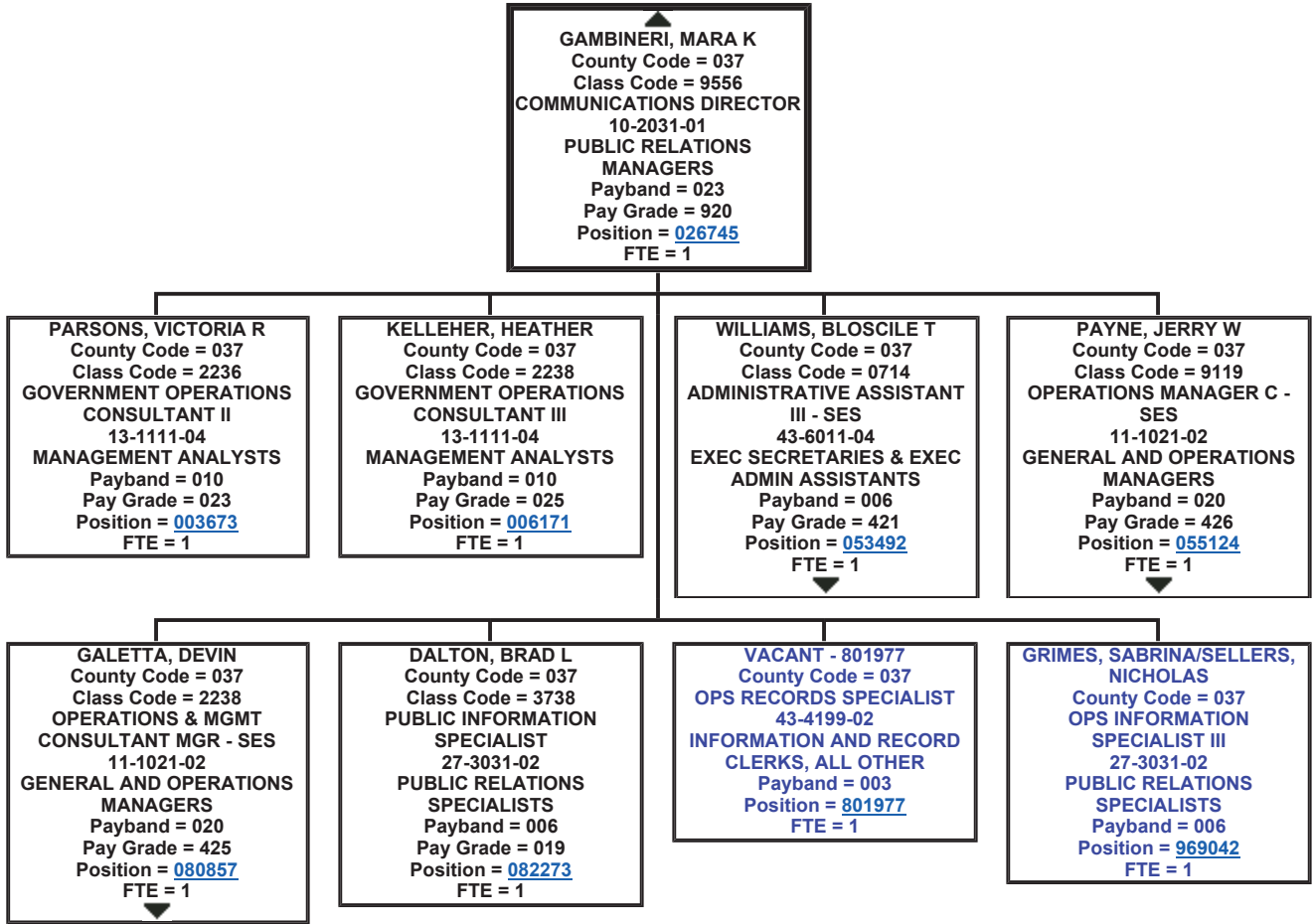




▲  
ALBERS, NICOLE S  
County Code = 037  
Class Code = 2225  
SENIOR MANAGEMENT  
ANALYST II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [069860](#)  
FTE = 1

WENDEL, BRYAN P  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [039022](#)  
FTE = 1

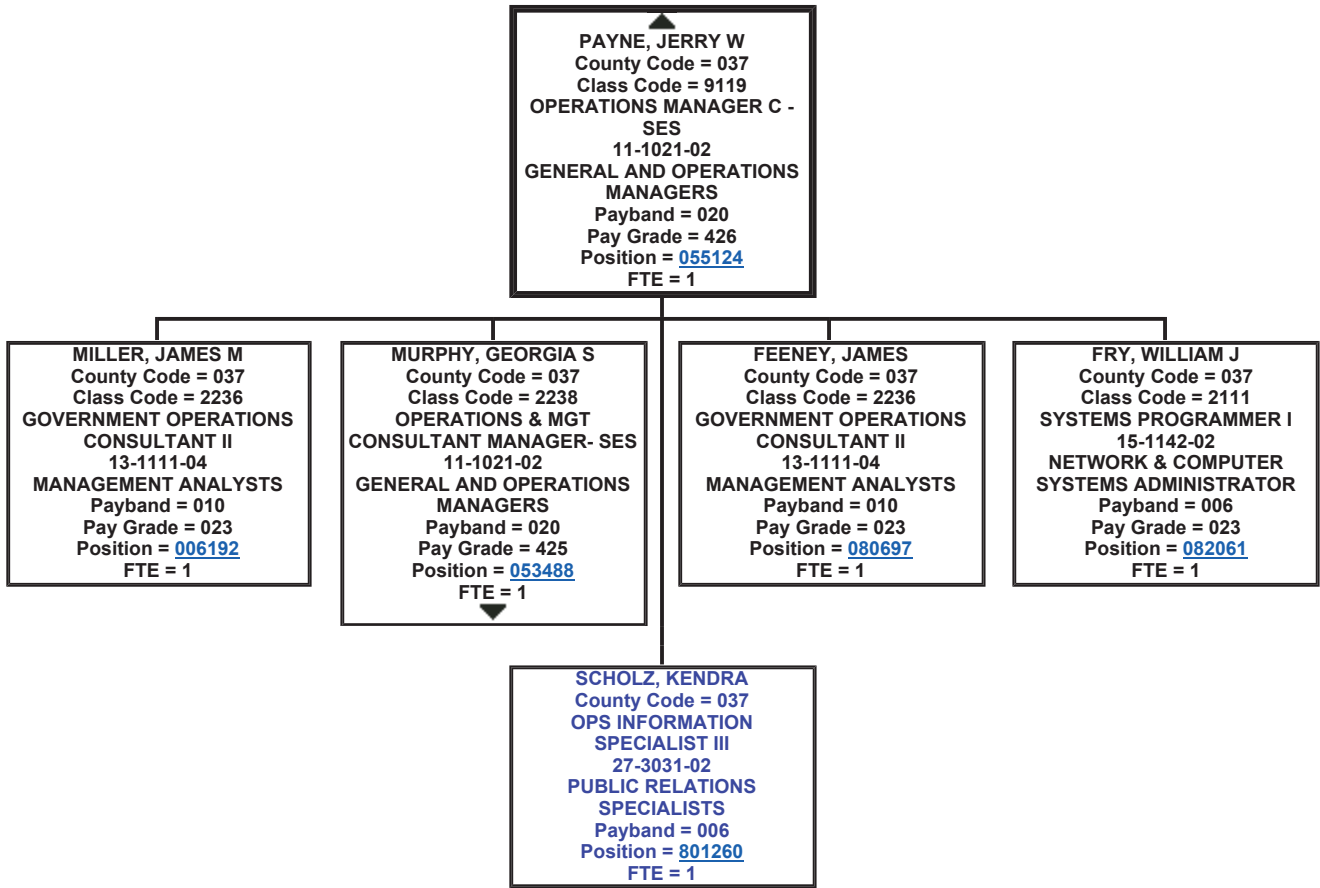
HEMPHILL, DEARL L  
County Code = 037  
OPS GOVERNMENT ANALYST I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Position = [801204](#)  
FTE = 1



GALETTA, DEVIN  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [080857](#)  
FTE = 1

CASE, JENNIFER A  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [035363](#)  
FTE = 1

ASH, RYAN  
County Code = 037  
Class Code = 3738  
PUBLIC INFORMATION  
SPECIALIST  
27-3031-02  
PUBLIC RELATIONS  
SPECIALISTS  
Payband = 006  
Pay Grade = 019  
Position = [083965](#)  
FTE = 1



MURPHY, GEORGIA S  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGT  
CONSULTANT MANAGER- SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [053488](#)  
FTE = 1

PANNELL, ROBERT T  
County Code = 037  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [006191](#)  
FTE = 1

DURANT, KENDERICK  
County Code = 037  
OPS PUBLIC INFORMATION  
SPECIALIST  
27-3031-02  
PUBLIC RELATIONS  
SPECIALISTS  
Payband = 006  
Position = [801799](#)  
FTE = 1

▲  
WILLIAMS, BLOSCILE T  
County Code = 037  
Class Code = 0714  
ADMINISTRATIVE ASSISTANT  
III - SES  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 421  
Position = [053492](#)  
FTE = 1

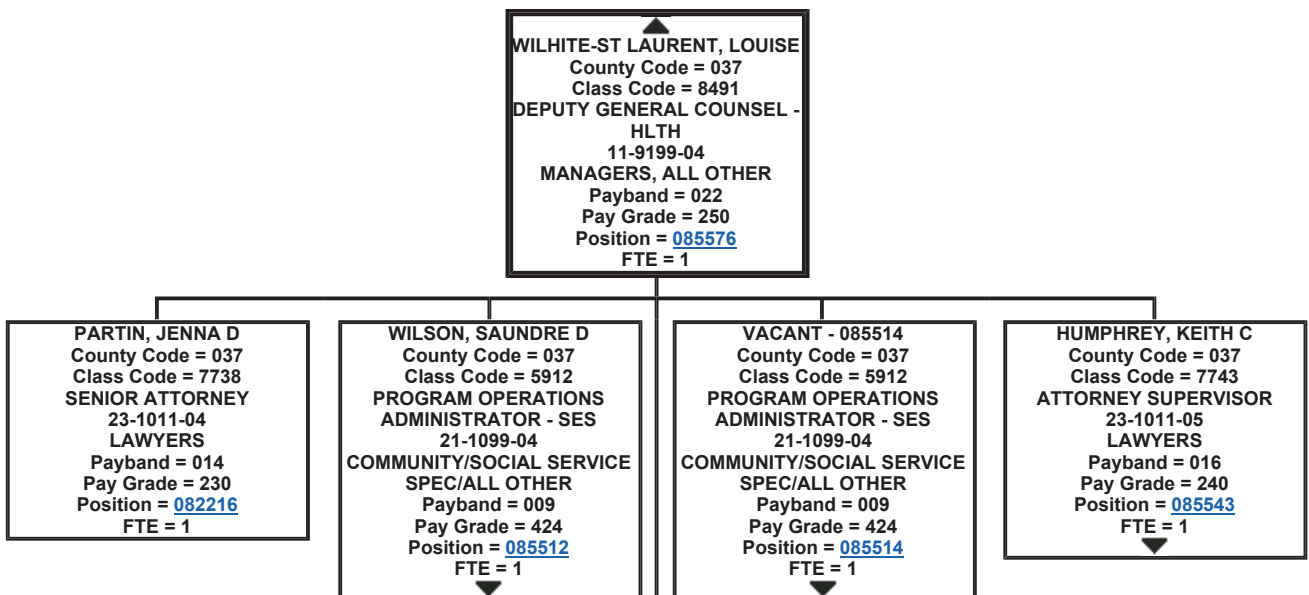
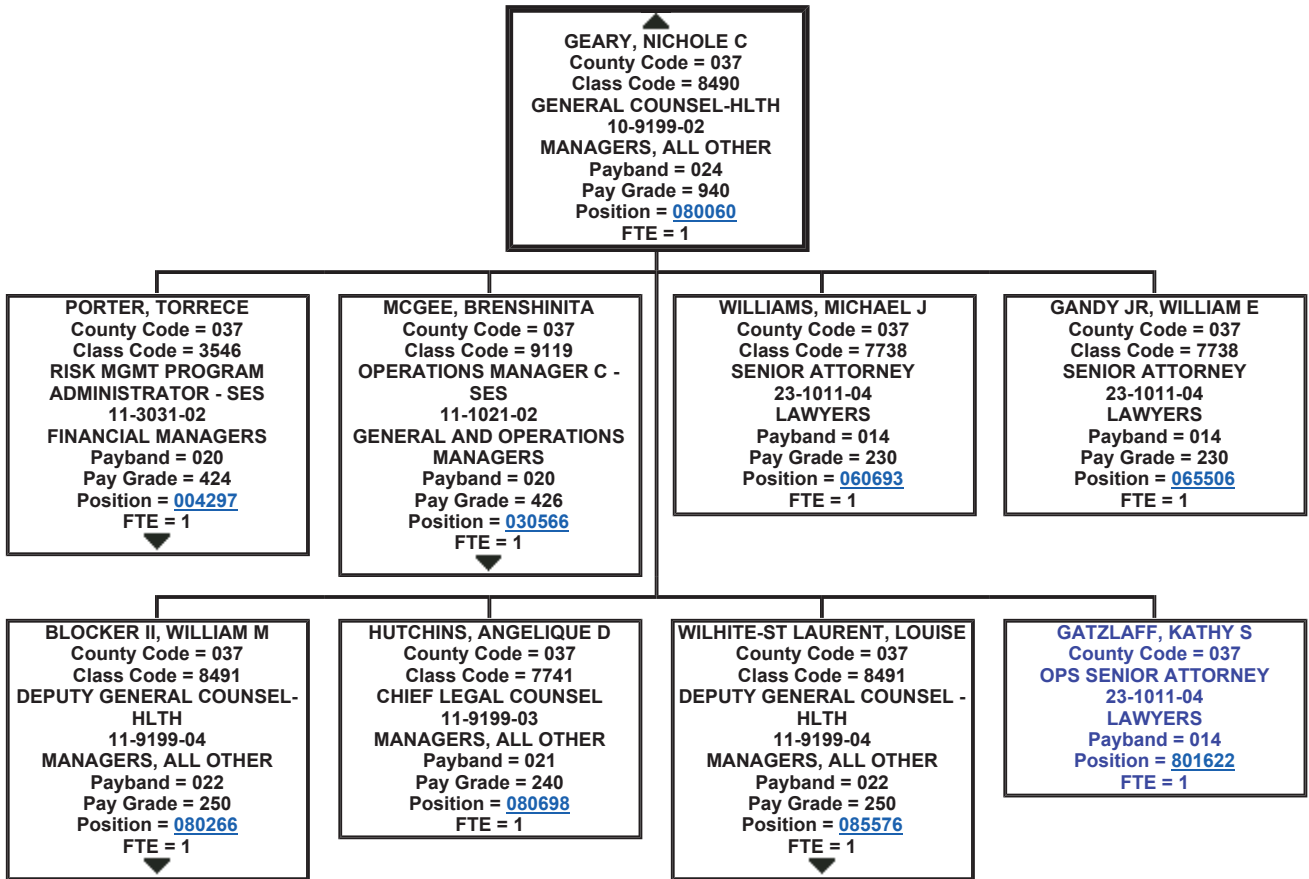
RILEY, SHAWN M  
County Code = 037  
OPS CLERK  
43-9061-01  
OFFICE CLERKS, GENERAL  
Payband = 001  
Position = [810257](#)  
FTE = 1

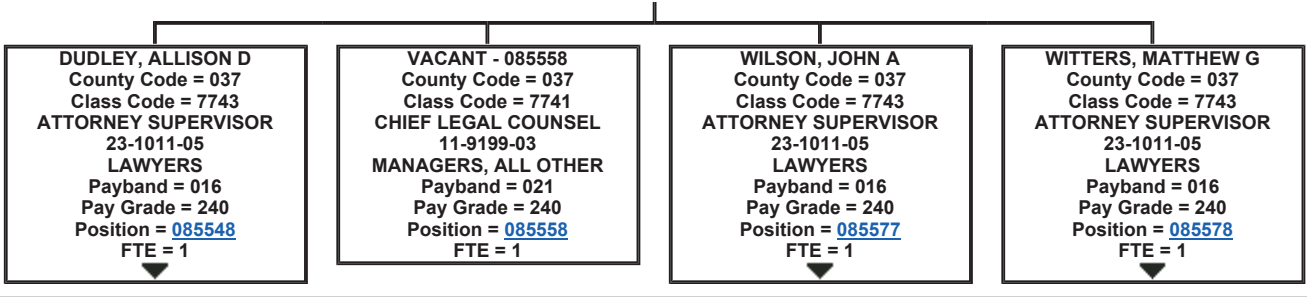
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# Florida Department of Health

## General Counsel

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**







▲  
WITTERS, MATTHEW G  
County Code = 037  
Class Code = 7743  
ATTORNEY SUPERVISOR  
23-1011-05  
LAWYERS  
Payband = 016  
Pay Grade = 240  
Position = [085578](#)  
FTE = 1

JURICH, CHRISTOPHER  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085539](#)  
FTE = 1  
▼

PRESCOTT, ANN L  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085557](#)  
FTE = 1  
▼

SEARCY, JUDSON M  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085566](#)  
FTE = 1  
▼

VACANT - 800063  
County Code = 037  
OPS REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Position = [800063](#)  
FTE = 1

SNYDER, GAIL  
County Code = 037  
REGISTERED NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Position = [800257](#)  
FTE = 1

SEARCHY, JUDSON M  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085566](#)  
FTE = 1

WHITE, LOGAN  
County Code = 037  
Class Code = 7736  
ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Pay Grade = 220  
Position = [000536](#)  
FTE = 1

VACANT - 085569  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085569](#)  
FTE = 1

CHIANG, ANGELA S  
County Code = 037  
Class Code = 7736  
ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Pay Grade = 220  
Position = [085571](#)  
FTE = 1

CHANG, JUSTIN D  
County Code = 037  
Class Code = 7736  
ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Pay Grade = 220  
Position = [085572](#)  
FTE = 1

▲  
PRESCOTT, ANN L  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085557](#)  
FTE = 1

BODNER, SUSAN K  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [003602](#)  
FTE = 1

VACANT - 085536  
County Code = 037  
Class Code = 7736  
ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Pay Grade = 220  
Position = [085536](#)  
FTE = 1

CRAWFORD, PHILIP A  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085564](#)  
FTE = 1

JURICH, CHRISTOPHER  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085539](#)  
FTE = 1

VACANT - 000535  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [000535](#)  
FTE = 1

HOLMES, KAITLIN M  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [082266](#)  
FTE = 1

OLENICK, YALE H  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085546](#)  
FTE = 1

▲  
WILSON, JOHN A  
County Code = 037  
Class Code = 7743  
ATTORNEY SUPERVISOR  
23-1011-05  
LAWYERS  
Payband = 016  
Pay Grade = 240  
Position = [085577](#)  
FTE = 1

GILANI, OAJ  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085547](#)  
FTE = 1  
▼

SYKES, CECILIE D  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085551](#)  
FTE = 1  
▼

MCDONNELL, BRIDGET  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085553](#)  
FTE = 1  
▼

DELIA, PETER V  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085555](#)  
FTE = 1  
▼

▲  
DELIA, PETER V  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085555](#)  
FTE = 1

UNGERBUEHLER, LISA M  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [003603](#)  
FTE = 1

WEAVER, JENNIFER  
County Code = 037  
Class Code = 7736  
ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Pay Grade = 220  
Position = [085542](#)  
FTE = 1

▲  
MCDONNELL, BRIDGET  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085553](#)  
FTE = 1

MISRA, RAJ  
County Code = 037  
Class Code = 7736  
ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Pay Grade = 220  
Position = [085538](#)  
FTE = 1

GARRISON, ROSE L  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085560](#)  
FTE = 1

SCHULTZ, TOBEY M  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085565](#)  
FTE = 1

SIMOES-PONCE, OCTAVIO  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085568](#)  
FTE = 1

▲  
SYKES, CECILIE D  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085551](#)  
FTE = 1

VACANT - 003605  
County Code = 037  
Class Code = 7736  
ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Pay Grade = 220  
Position = [003605](#)  
FTE = 1

JONES, ELANA J  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [080577](#)  
FTE = 1

MCCHAREN, LEALAND L  
County Code = 037  
OPS ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Position = [800047](#)  
FTE = 1



▲  
GILANI, OAJ  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085547](#)  
FTE = 1

VACANT - 085537  
County Code = 037  
Class Code = 7736  
ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Pay Grade = 220  
Position = [085537](#)  
FTE = 1

MCNAMARA, CARRIE B  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085545](#)  
FTE = 1

KIESLING, DIANE K  
County Code = 037  
OPS ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Position = [801838](#)  
FTE = 1

▲  
DUDLEY, ALLISON D  
County Code = 037  
Class Code = 7743  
ATTORNEY SUPERVISOR  
23-1011-05  
LAWYERS  
Payband = 016  
Pay Grade = 240  
Position = [085548](#)  
FTE = 1

▼  
DIERLAM, CHRISTOPHER R  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [003604](#)  
FTE = 1

▼  
ALBERTO, CORYNN G  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085554](#)  
FTE = 1

MCCULLY, MARI H  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085556](#)  
FTE = 1

▼  
DUNN, CHAD  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085573](#)  
FTE = 1

▲  
DUNN, CHAD  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085573](#)  
FTE = 1

MORRIS, MICHAEL  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [003617](#)  
FTE = 1

GREEN, JASMINE B  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085550](#)  
FTE = 1

VACANT - 085552  
County Code = 037  
Class Code = 7736  
ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Pay Grade = 220  
Position = [085552](#)  
FTE = 1

CORRIGAN, SARAH  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085563](#)  
FTE = 1

ALBERTO, CORYNN G  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085554](#)  
FTE = 1

BELL, ZACHARY T  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [003606](#)  
FTE = 1

MARSHALL, KIMBERLY L  
County Code = 037  
Class Code = 7736  
ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Pay Grade = 220  
Position = [085549](#)  
FTE = 1

VICKERS, ROSS  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085559](#)  
FTE = 1

DAVIS, BARBARA  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085567](#)  
FTE = 1

**DIERLAM, CHRISTOPHER R**  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [003604](#)  
FTE = 1

**CHRISTIAN, GEOFFREY M**  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085478](#)  
FTE = 1

**LEWANDOWSKI, MACIEJ**  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085540](#)  
FTE = 1

**THOMAS, NATALIA S**  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085544](#)  
FTE = 1

**LEVINE, KATELYN**  
County Code = 037  
Class Code = 7736  
ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Pay Grade = 220  
Position = [085561](#)  
FTE = 1

▲  
HUMPHREY, KEITH C  
County Code = 037  
Class Code = 7743  
ATTORNEY SUPERVISOR  
23-1011-05  
LAWYERS  
Payband = 016  
Pay Grade = 240  
Position = 085543  
FTE = 1

VACANT - 085574  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = 085574  
FTE = 1  
▼

DRAKE, SUSAN H  
County Code = 037  
OPS PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Position = 800001  
FTE = 1

HICKS, THOMAS L  
County Code = 037  
OPS PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Position = 800002  
FTE = 1

VACANT - 800003  
County Code = 037  
OPS PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Position = 800003  
FTE = 1

VACANT - 085574  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085574](#)  
FTE = 1

IGLEHART, MARY  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085541](#)  
FTE = 1

FROST, LINDSEY H  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085562](#)  
FTE = 1

VACANT - 085570  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085570](#)  
FTE = 1

SUMMERS, KRISTEN M  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [085575](#)  
FTE = 1

VACANT - 085514  
County Code = 037  
Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 424  
Position = [085514](#)  
FTE = 1

POWELL, ANNIE J  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085475](#)  
FTE = 1

SCOTT, CLARA D  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085502](#)  
FTE = 1

ROSIER, GAYNETTA W  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085508](#)  
FTE = 1

HARRISON-AMOROSO,  
MARGARET V  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085511](#)  
FTE = 1

LEONARD, ESSIE M  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085513](#)  
FTE = 1



▲  
LEONARD, ESSIE M  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085513](#)  
FTE = 1

HERRING, PATRICIA A  
County Code = 037  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [085476](#)  
FTE = 1

DAVENPORT, AMANDA D  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [085477](#)  
FTE = 1

NOOR, NORIZA  
County Code = 037  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [085480](#)  
FTE = 1

HARRISON-AMOROSO,  
MARGARET V  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085511](#)  
FTE = 1

CAMPBELL, TERRICA  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [085493](#)  
FTE = 1

VACANT - 085532  
County Code = 037  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [085532](#)  
FTE = 1

▲  
**ROSIER, GAYNETTA W**  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085508](#)  
FTE = 1

**SAMPLE-POOLE, BARBARA L**  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [003610](#)  
FTE = 1

**BASKAR, MANGALA P**  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085484](#)  
FTE = 1

**JONES, CYNERRIA S**  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085515](#)  
FTE = 1

**DOUGLAS, KRISTY D**  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085533](#)  
FTE = 1

**BUSH, CHRISTOPHER**  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085534](#)  
FTE = 1

▲  
SCOTT, CLARA D  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085502](#)  
FTE = 1

SAPP, TAMECIA L  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [003611](#)  
FTE = 1

HILL, JACOYIA D  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085473](#)  
FTE = 1

AUTREY, SHEILA L  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085487](#)  
FTE = 1

CAMPBELL, LASONGA  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085492](#)  
FTE = 1

HOUSTON, KERRY  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085501](#)  
FTE = 1

▲  
POWELL, ANNIE J  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085475](#)  
FTE = 1

RESHARD, TANESHIA A  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085472](#)  
FTE = 1

RICHARDSON, TRINA L  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085481](#)  
FTE = 1

VACANT - 085490  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085490](#)  
FTE = 1

FORD, VEYAUN L  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085505](#)  
FTE = 1

PEACE, CHRISTA D  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085517](#)  
FTE = 1

▲  
WILSON, SAUNDRE D  
County Code = 037  
Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 424  
Position = [085512](#)  
FTE = 1

▼  
SIMMONS, DEMETRIUS  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [003613](#)  
FTE = 1

▼  
THERRIEN, KATHRYN S  
County Code = 037  
Class Code = 2234  
OPERATIONS & MGT  
CONSULTANT I - SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [085474](#)  
FTE = 1

▼  
CANNADY-MORGAN, DJANET S  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085499](#)  
FTE = 1

▼  
APELLANIZ, MELBA  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085500](#)  
FTE = 1

▼  
VAUGHAN, CHASITY  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085510](#)  
FTE = 1

▼  
MOTES, LYNDA A  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085527](#)  
FTE = 1

MOTES, LYNDA A  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085527](#)  
FTE = 1

BYRNE, CHRISTOPHER A  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085503](#)  
FTE = 1

SWATTS, GWENDOLYN  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085507](#)  
FTE = 1

MARTIN, GEORGE  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085528](#)  
FTE = 1

POWELL, PAMELA L  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085531](#)  
FTE = 1

DOPSON, MARISSA D  
County Code = 037  
OPS PARALEGAL SPECIALIST  
23-2011-01  
PARALEGALS AND LEGAL  
ASSISTANTS  
Payband = 005  
Position = [810251](#)  
FTE = 1

▲  
VAUGHAN, CHASITY  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085510](#)  
FTE = 1

FIELDS, BRITTNEY C  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [003609](#)  
FTE = 1

RICHARDSON, RICKEY L  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [003616](#)  
FTE = 1

CORLEY, TERESA G  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085482](#)  
FTE = 1

NIX, LAKISHA Y  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085489](#)  
FTE = 1

MAJOR, STEPHANIE D  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085497](#)  
FTE = 1

WILSON, SHERRY D  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085506](#)  
FTE = 1

JACKSON, BIANCA J  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085509](#)  
FTE = 1



CANNADY-MORGAN, DJANET  
S  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [085499](#)  
FTE = 1

JONES, JESPAISICIA  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085488](#)  
FTE = 1

ROBINSON, TRACIE L  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085504](#)  
FTE = 1

BENNETT, PAULINE  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085518](#)  
FTE = 1

LONG, BRANDON J  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085525](#)  
FTE = 1

GRANGER, MONICA O  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085526](#)  
FTE = 1

VACANT - 800009  
County Code = 037  
OPS PARALEGAL SPECIALIST  
23-2011-01  
PARALEGALS AND LEGAL  
ASSISTANTS  
Payband = 005  
Position = [800009](#)  
FTE = 1

▲  
THERRIEN, KATHRYN S  
County Code = 037  
Class Code = 2234  
OPERATIONS & MGT  
CONSULTANT I - SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [085474](#)  
FTE = 1

VACANT - 085471  
County Code = 037  
Class Code = 2212  
OPERATIONS ANYALYST II  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 019  
Position = [085471](#)  
FTE = 1

CASTANEDA, MARIE A  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [085485](#)  
FTE = 1

EIDSON, PHYLLIS L  
County Code = 037  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [085496](#)  
FTE = 1

ORRELL, KATHERINE F  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [085523](#)  
FTE = 1

▲  
**SIMMONS, DEMETRIUS**  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [003613](#)  
FTE = 1

**GILYARD, CATHERINE**  
County Code = 037  
Class Code = 0444  
REGULATORY SPECIALIST III  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 019  
Position = [084639](#)  
FTE = 1

**EDWARDS, ANNMARIE**  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085498](#)  
FTE = 1

**REED, VERONICA**  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085519](#)  
FTE = 1

**ASHWORTH, DEBRA**  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085520](#)  
FTE = 1

**NORTON, LAKENDRIA**  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085522](#)  
FTE = 1

**ROBINSON, ALISHA R**  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [085535](#)  
FTE = 1

**MCCOY, PRINCESS**  
County Code = 037  
OPS REGULATORY  
SPECIALIST I  
13-1041-01  
COMPLIANCE OFFICERS  
Payband = 003  
Position = [801934](#)  
FTE = 1

▲  
BLOCKER II, WILLIAM M  
County Code = 037  
Class Code = 8491  
DEPUTY GENERAL COUNSEL-  
HLTH  
11-9199-04  
MANAGERS, ALL OTHER  
Payband = 022  
Pay Grade = 250  
Position = [080266](#)  
FTE = 1

REVELS, SHANNON M  
County Code = 037  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [069858](#)  
FTE = 1  
▼

ASBELL, GARY L  
County Code = 037  
Class Code = 7741  
CHIEF LEGAL COUNSEL  
11-9199-03  
MANAGERS, ALL OTHER  
Payband = 021  
Pay Grade = 240  
Position = [080693](#)  
FTE = 1  
▼

COLE, SHAYLA D  
County Code = 037  
Class Code = 2212  
MANAGEMENT ANALYST II -  
SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 419  
Position = [080801](#)  
FTE = 1  
▼

STEPHENS, SUSAN P  
County Code = 037  
Class Code = 7741  
CHIEF LEGAL COUNSEL  
11-9199-03  
MANAGERS, ALL OTHER  
Payband = 021  
Pay Grade = 240  
Position = [080856](#)  
FTE = 1  
▼

VACANT - 084257  
County Code = 037  
Class Code = 7741  
CHIEF LEGAL COUNSEL  
11-9199-03  
MANAGERS, ALL OTHER  
Payband = 021  
Pay Grade = 240  
Position = [084257](#)  
FTE = 1  
▼

VACANT - 084257  
County Code = 037  
Class Code = 7741  
CHIEF LEGAL COUNSEL  
11-9199-03  
MANAGERS, ALL OTHER  
Payband = 021  
Pay Grade = 240  
Position = [084257](#)  
FTE = 1

THORN, AMY C  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [081030](#)  
FTE = 1

VACANT - 801720  
County Code = 037  
OPS ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Position = [801720](#)  
FTE = 1

VACANT - 810235  
County Code = 037  
OPS ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Position = [810235](#)  
FTE = 1

▲  
STEPHENS, SUSAN P  
County Code = 037  
Class Code = 7741  
CHIEF LEGAL COUNSEL  
11-9199-03  
MANAGERS, ALL OTHER  
Payband = 021  
Pay Grade = 240  
Position = 080856  
FTE = 1

VERNET, KATHERINE  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = 001769  
FTE = 1

PETTIWAY, JAMILYNN  
M/GREEN, BREANNA B  
County Code = 037  
OPS ATTORNEY  
23-1011-03  
LAWYERS  
Payband = 010  
Position = 801699  
FTE = 1

▲  
COLE, SHAYLA D  
County Code = 037  
Class Code = 2212  
MANAGEMENT ANALYST II -  
SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 419  
Position = 080801  
FTE = 1

VACANT - 801546  
County Code = 037  
OPS RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Position = 801546  
FTE = 1

RECKLEY, MAHOGANIE A  
County Code = 037  
OPS ADMINISTRATIVE  
SECRETARY  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Position = 810264  
FTE = 1

ASBELL, GARY L  
County Code = 037  
Class Code = 7741  
CHIEF LEGAL COUNSEL  
11-9199-03  
MANAGERS, ALL OTHER  
Payband = 021  
Pay Grade = 240  
Position = [080693](#)  
FTE = 1

HARKINS, BARBARA R  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [000490](#)  
FTE = 1

MCMULLEN, LINDA  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [001882](#)  
FTE = 1

BUSH, AMANDA G  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [080695](#)  
FTE = 1

TENDRICH, KIMBERLY A  
County Code = 037  
Class Code = 7738  
SENIOR ATTORNEY  
23-1011-04  
LAWYERS  
Payband = 014  
Pay Grade = 230  
Position = [080701](#)  
FTE = 1



▲  
REVELS, SHANNON M  
County Code = 037  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [069858](#)  
FTE = 1

OROZCO, MELANIE A  
County Code = 037  
Class Code = 0718  
EXECUTIVE ASSISTANT I - SES  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 422  
Position = [053698](#)  
FTE = 1  
▼

PELTZ, DEANN L  
County Code = 037  
Class Code = 3127  
SENIOR LEGAL ASSISTANT  
23-2011-02  
PARALEGALS AND LEGAL  
ASSISTANTS  
Payband = 006  
Pay Grade = 022  
Position = [080694](#)  
FTE = 1

ASBEY, NIKKISHA M  
County Code = 037  
Class Code = 3127  
SENIOR LEGAL ASSISTANT  
23-2011-02  
PARALEGALS AND LEGAL  
ASSISTANTS  
Payband = 006  
Pay Grade = 022  
Position = [080699](#)  
FTE = 1

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OROZCO, MELANIE A  
County Code = 037  
Class Code = 0718  
EXECUTIVE ASSISTANT I - SES  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 422  
Position = [053698](#)  
FTE = 1

WALKER, THERESA M  
County Code = 037  
Class Code = 3126  
LEGAL ASSISTANT  
23-2011-01  
PARALEGALS AND LEGAL  
ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [083972](#)  
FTE = 1

DAVIS, SUSAN H  
County Code = 037  
OPS PARALEGAL SPECIALIST  
23-2011-01  
PARALEGALS AND LEGAL  
ASSISTANTS  
Payband = 005  
Position = [810244](#)  
FTE = 1

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**MC GEE, BREN SHINITA**  
 County Code = 037  
 Class Code = 9119  
**OPERATIONS MANAGER C -**  
**SES**  
 11-1021-02  
**GENERAL AND OPERATIONS**  
**MANAGERS**  
 Payband = 020  
 Pay Grade = 426  
 Position = [030566](#)  
 FTE = 1

**SANDERS, ALDRIN T**  
 County Code = 037  
 Class Code = 2240  
**INSPECTOR SPECIALIST - SES**  
 13-1041-04  
**COMPLIANCE OFFICERS**  
 Payband = 010  
 Pay Grade = 424  
 Position = [001768](#)  
 FTE = 1

**MORRISON, JENNIFER N**  
 County Code = 037  
 Class Code = 2240  
**INSPECTOR SPECIALIST - SES**  
 13-1041-04  
**COMPLIANCE OFFICERS**  
 Payband = 010  
 Pay Grade = 424  
 Position = [001770](#)  
 FTE = 1

**VACANT - 001777**  
 County Code = 037  
 Class Code = 0120  
**STAFF ASSISTANT**  
 43-6011-02  
**EXEC SECRETARIES & EXEC**  
**ADMIN ASSISTANTS**  
 Payband = 003  
 Pay Grade = 013  
 Position = [001777](#)  
 FTE = 1

**ALEXANDER, JACOB D**  
 County Code = 037  
 Class Code = 2240  
**INSPECTOR SPECIALIST - SES**  
 13-1041-04  
**COMPLIANCE OFFICERS**  
 Payband = 010  
 Pay Grade = 424  
 Position = [001778](#)  
 FTE = 1

**CONSALVI, MICHELLE**  
 County Code = 037  
 Class Code = 2240  
**INSPECTOR SPECIALIST - SES**  
 13-1041-04  
**COMPLIANCE OFFICERS**  
 Payband = 010  
 Pay Grade = 424  
 Position = [001779](#)  
 FTE = 1

**ARNOLD, CHANTEL S**  
 County Code = 037  
 Class Code = 0712  
**ADMINISTRATIVE ASSISTANT II**  
**- SES**  
 43-6011-03  
**EXEC SECRETARIES & EXEC**  
**ADMIN ASSISTANTS**  
 Payband = 005  
 Pay Grade = 418  
 Position = [001780](#)  
 FTE = 1

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**PORTER, TORRECE**  
County Code = 037  
Class Code = 3546  
RISK MGMT PROGRAM  
ADMINISTRATOR - SES  
11-3031-02  
FINANCIAL MANAGERS  
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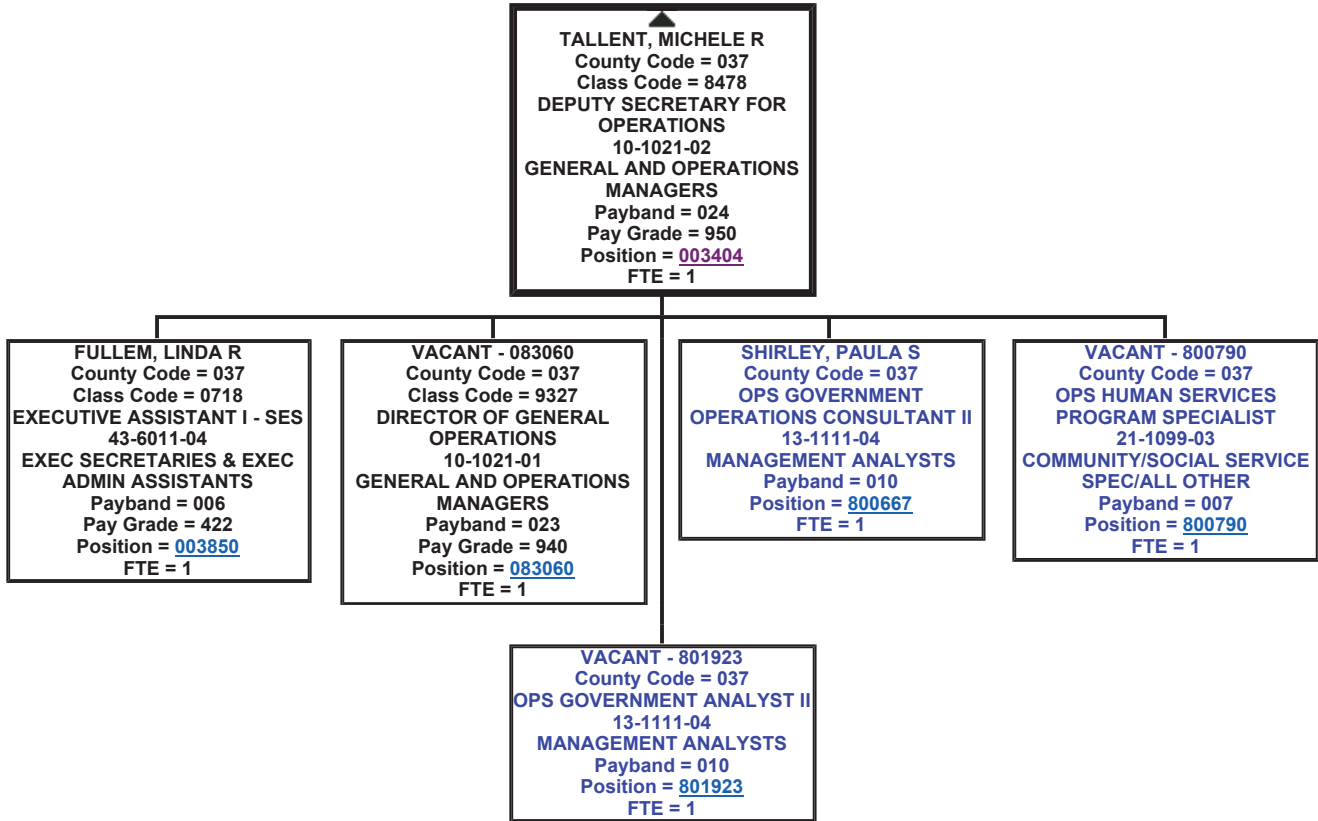
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County Code = 037  
Class Code = 3127  
SENIOR LEGAL ASSISTANT  
23-2011-02  
PARALEGALS AND LEGAL  
ASSISTANTS  
Payband = 006  
Pay Grade = 022  
Position = [083966](#)  
FTE = 1

**CLEMONS, BRITTNEY**  
County Code = 037  
OPS STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Position = [800123](#)  
FTE = 1

# Florida Department of Health

## Deputy Secretary for Operations

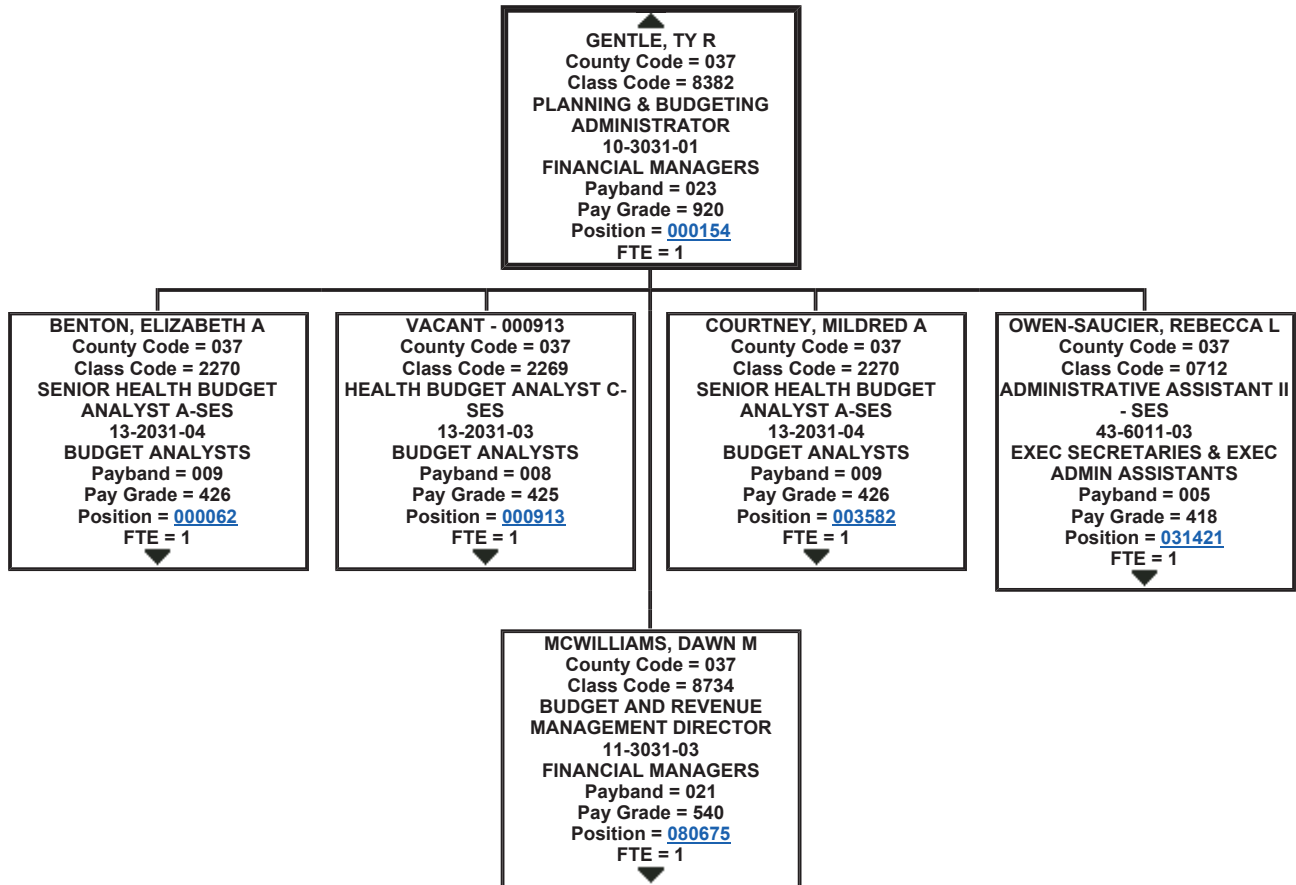
**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**



# Florida Department of Health

## Office of Budget and Revenue Management

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**



▲  
MCWILLIAMS, DAWN M  
County Code = 037  
Class Code = 8734  
BUDGET AND REVENUE  
MANAGEMENT DIRECTOR  
11-3031-03  
FINANCIAL MANAGERS  
Payband = 021  
Pay Grade = 540  
Position = [080675](#)  
FTE = 1

MILTON, RENITA C  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [000069](#)  
FTE = 1  
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NELSON, EDWIN S  
County Code = 037  
Class Code = 2238  
OPERATIONS & MANAGEMENT  
CONSULT MGR-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [081459](#)  
FTE = 1  
▼

NAZWORTH, DALLAS L  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [085420](#)  
FTE = 1  
▼

▲  
**NAZWORTH, DALLAS L**  
County Code = 037  
Class Code = 2238  
**OPERATIONS & MGMT  
CONSULTANT MGR - SES**  
11-1021-02  
**GENERAL AND OPERATIONS  
MANAGERS**  
Payband = 020  
Pay Grade = 425  
Position = [085420](#)  
FTE = 1

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County Code = 037  
Class Code = 2236  
**GOVERNMENT OPERATIONS  
CONSULTANT II**  
13-1111-04  
**MANAGEMENT ANALYSTS**  
Payband = 010  
Pay Grade = 023  
Position = [000243](#)  
FTE = 1

**SIMS, DEBRA**  
County Code = 037  
Class Code = 2236  
**GOVERNMENT OPERATIONS  
CONSULTANT II**  
13-1111-04  
**MANAGEMENT ANALYSTS**  
Payband = 010  
Pay Grade = 023  
Position = [052948](#)  
FTE = 1

**MURRAY, NIKETA**  
County Code = 037  
Class Code = 1436  
**ACCOUNTANT III**  
13-2011-02  
**ACCOUNTANTS AND  
AUDITORS**  
Payband = 006  
Pay Grade = 018  
Position = [080345](#)  
FTE = 1

**CLARK, IRENE E**  
County Code = 037  
Class Code = 2236  
**GOVERNMENT OPERATIONS  
CONSULTANT II**  
13-1111-04  
**MANAGEMENT ANALYSTS**  
Payband = 010  
Pay Grade = 023  
Position = [080670](#)  
FTE = 1

**GOODSON, DEBORAH A**  
County Code = 037  
Class Code = 2236  
**GOVERNMENT OPERATIONS  
CONSULTANT II**  
13-1111-04  
**MANAGEMENT ANALYSTS**  
Payband = 010  
Pay Grade = 023  
Position = [080673](#)  
FTE = 1



▲  
NELSON, EDWIN S  
County Code = 037  
Class Code = 2238  
OPERATIONS &  
MANAGEMENT CONSULT  
MGR-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [081459](#)  
FTE = 1

RUDD, KARA L  
County Code = 037  
Class Code = 1430  
ACCOUNTANT II  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = [001079](#)  
FTE = 1

HANCOCK, TAMMY C  
County Code = 037  
Class Code = 1437  
ACCOUNTANT IV  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 020  
Position = [019154](#)  
FTE = 1

BROWN, KENNETH D  
County Code = 037  
Class Code = 1437  
ACCOUNTANT IV  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 020  
Position = [080405](#)  
FTE = 1

GORDAN, SARAH L  
County Code = 037  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [080406](#)  
FTE = 1

STANLEY, MARGARET  
County Code = 037  
Class Code = 1427  
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ACCOUNTANTS AND  
AUDITORS  
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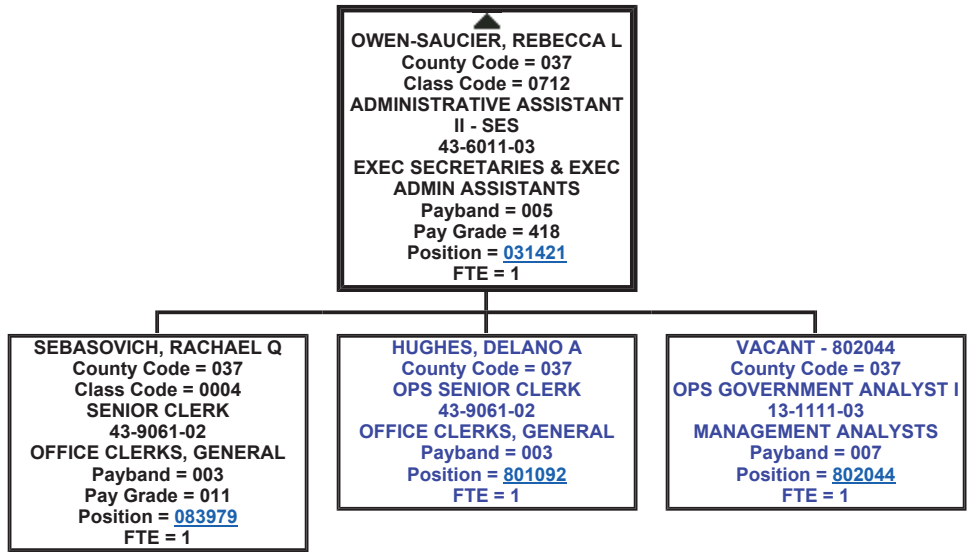
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County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [000069](#)  
FTE = 1

HAND, CONNIE J  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [000048](#)  
FTE = 1

MILLER, CASEY D  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [019163](#)  
FTE = 1

COULOMBE, KEYLA  
County Code = 037  
Class Code = 1436  
ACCOUNTANT III  
13-2011-02  
ACCOUNTANTS AND  
AUDITORS  
Payband = 006  
Pay Grade = 018  
Position = [080676](#)  
FTE = 1

WELLS, NANCIANNE  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [081479](#)  
FTE = 1



**COURTNEY, MILDRED A**  
County Code = 037  
Class Code = 2270  
SENIOR HEALTH BUDGET  
ANALYST A-SES  
13-2031-04  
BUDGET ANALYSTS  
Payband = 009  
Pay Grade = 426  
Position = [003582](#)  
FTE = 1

**HAGLER, WESLEY D**  
County Code = 037  
Class Code = 4952  
BUDGET ANALYST B-SES  
13-2031-03  
BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 424  
Position = [000166](#)  
FTE = 1

**TOMPKINS, CONNIE R**  
County Code = 037  
Class Code = 4952  
BUDGET ANALYST B - SES  
13-2031-03  
BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 424  
Position = [002973](#)  
FTE = 1

**VACANT - 003429**  
County Code = 037  
Class Code = 4952  
BUDGET ANALYST B-SES  
13-2031-03  
BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 424  
Position = [003429](#)  
FTE = 1

**PROCTOR, MICHELLE N**  
County Code = 037  
Class Code = 4952  
BUDGET ANALYST B-SES  
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BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 424  
Position = [037754](#)  
FTE = 1

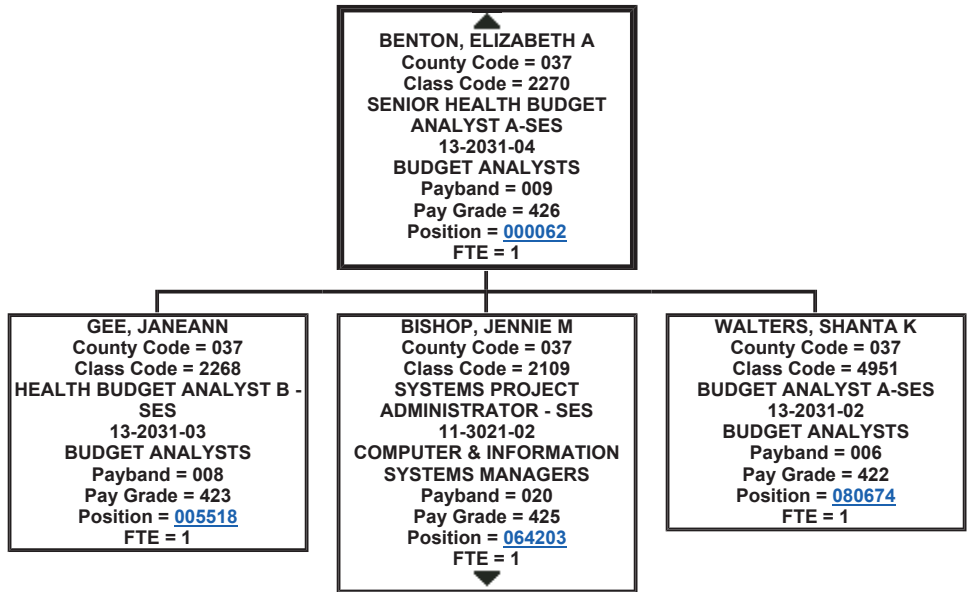
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County Code = 037  
Class Code = 4952  
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13-2031-03  
BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 424  
Position = [047547](#)  
FTE = 1

**ANDERSON, ASHLEY**  
County Code = 037  
Class Code = 4952  
BUDGET ANALYST B-SES  
13-2031-03  
BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 424  
Position = [055438](#)  
FTE = 1

▲  
VACANT - 000913  
County Code = 037  
Class Code = 2269  
HEALTH BUDGET ANALYST C-  
SES  
13-2031-03  
BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 425  
Position = 000913  
FTE = 1

VACANT - 801927  
County Code = 037  
OPS APPLICATIONS SYSTEMS  
PROGRAMMER III  
15-1131-04  
COMPUTER PROGRAMMERS  
Payband = 009  
Position = 801927  
FTE = 1

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BISHOP, JENNIE M  
County Code = 037  
Class Code = 2109  
SYSTEMS PROJECT  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [064203](#)  
FTE = 1

SAYE, MATTHEW G  
County Code = 037  
Class Code = 2107  
SYSTEMS PROJECT ANALYST  
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COMPUTER SYSTEMS  
ANALYST  
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Pay Grade = 024  
Position = [081183](#)  
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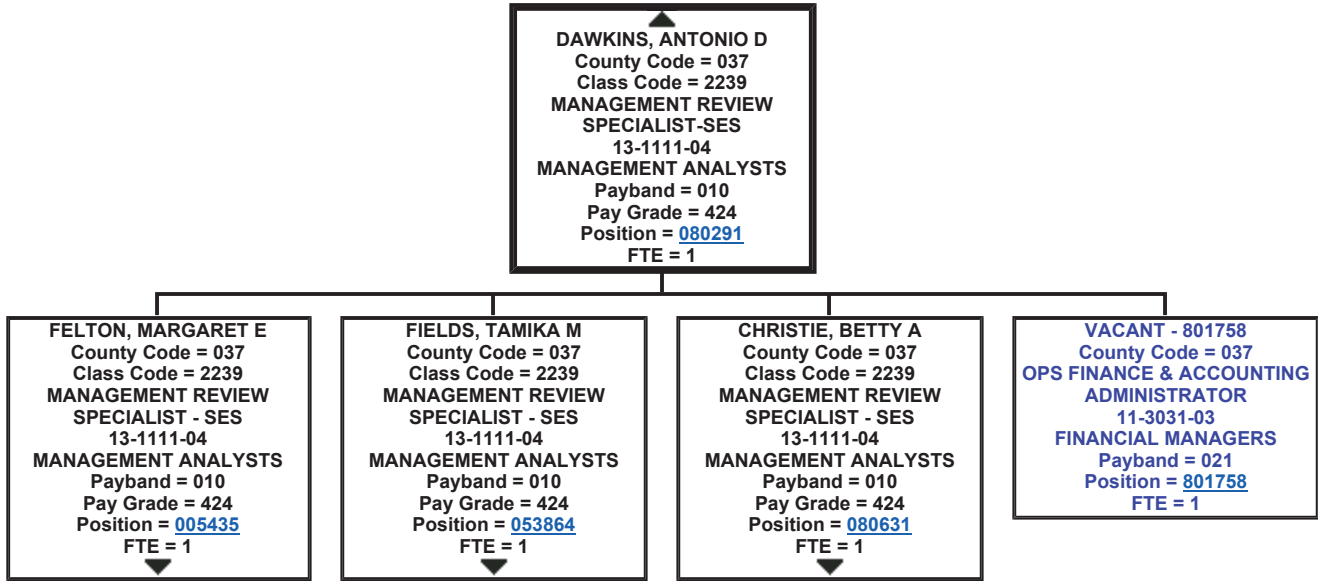
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Class Code = 2103  
COMPUTER PROGRAMMER  
ANALYST II  
15-1131-02  
COMPUTER PROGRAMMERS  
Payband = 006  
Pay Grade = 022  
Position = [081475](#)  
FTE = 1

SWENSON, JULIE V  
County Code = 037  
Class Code = 2107  
SYSTEMS PROJECT ANALYST  
15-1121-03  
COMPUTER SYSTEMS  
ANALYST  
Payband = 008  
Pay Grade = 024  
Position = [082883](#)  
FTE = 1

# Florida Department of Health

## Office of Contracts

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.





▲  
CHRISTIE, BETTY A  
County Code = 037  
Class Code = 2239  
MANAGEMENT REVIEW  
SPECIALIST - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 424  
Position = [080631](#)  
FTE = 1

BROWN, DEBORAH K  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [000497](#)  
FTE = 1

ROLAND, JASON R  
County Code = 037  
Class Code = 2239  
OPERATIONS REVIEW  
SPECIALIST  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 024  
Position = [005438](#)  
FTE = 1

DAVIS, DEBORAH R  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [045663](#)  
FTE = 1

▲  
FIELDS, TAMIKA M  
County Code = 037  
Class Code = 2239  
MANAGEMENT REVIEW  
SPECIALIST - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 424  
Position = [053864](#)  
FTE = 1

HOWARD, JANICE L  
County Code = 037  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [000479](#)  
FTE = 1

BREWER, UNEEDA D  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [055439](#)  
FTE = 1

FELTON, MARGARET E  
County Code = 037  
Class Code = 2239  
MANAGEMENT REVIEW  
SPECIALIST - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
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Pay Grade = 424  
Position = [005435](#)  
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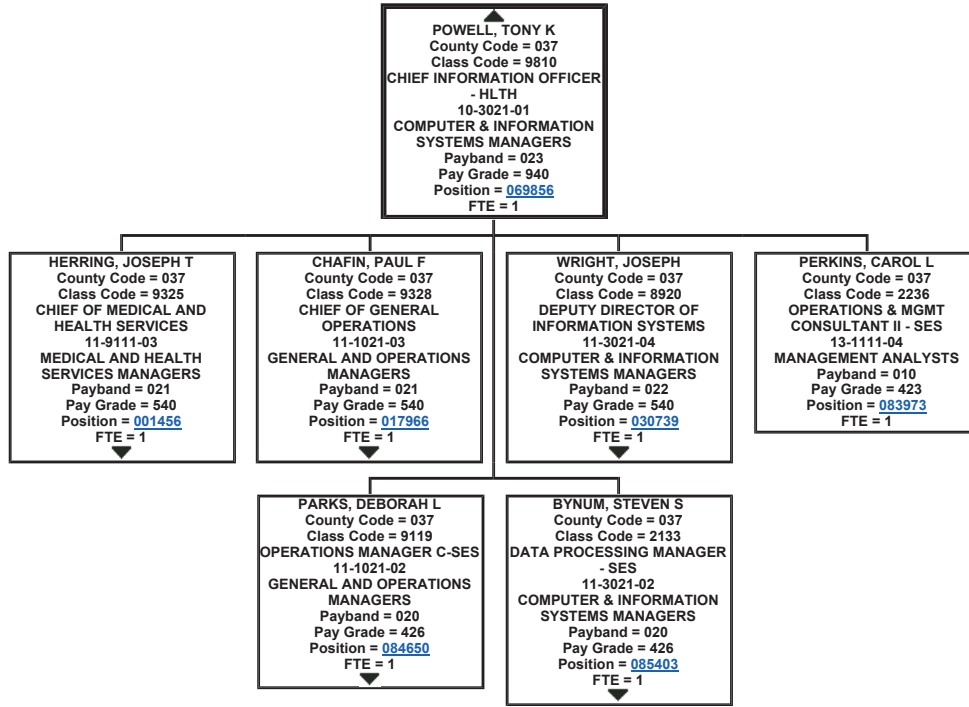
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County Code = 037  
Class Code = 2239  
OPERATIONS REVIEW  
SPECIALIST  
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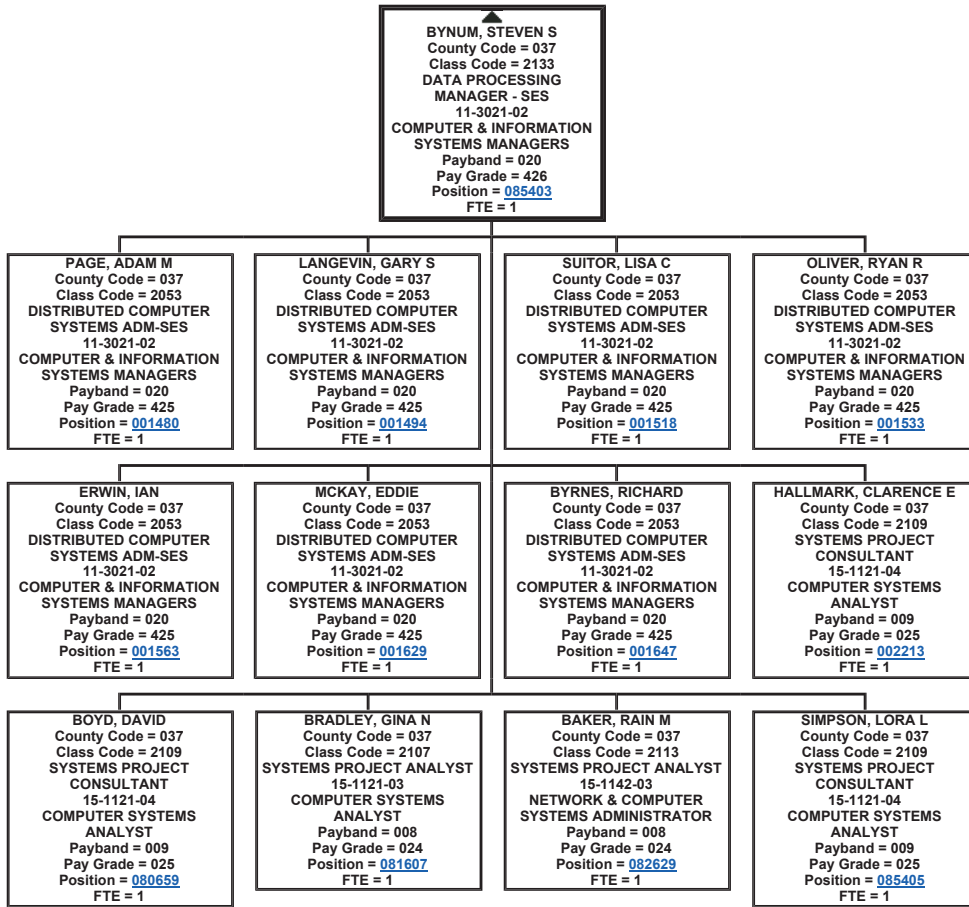
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Class Code = 2239  
OPERATIONS REVIEW  
SPECIALIST  
13-1111-04  
MANAGEMENT ANALYSTS  
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Pay Grade = 024  
Position = [005439](#)  
FTE = 1

# Florida Department of Health

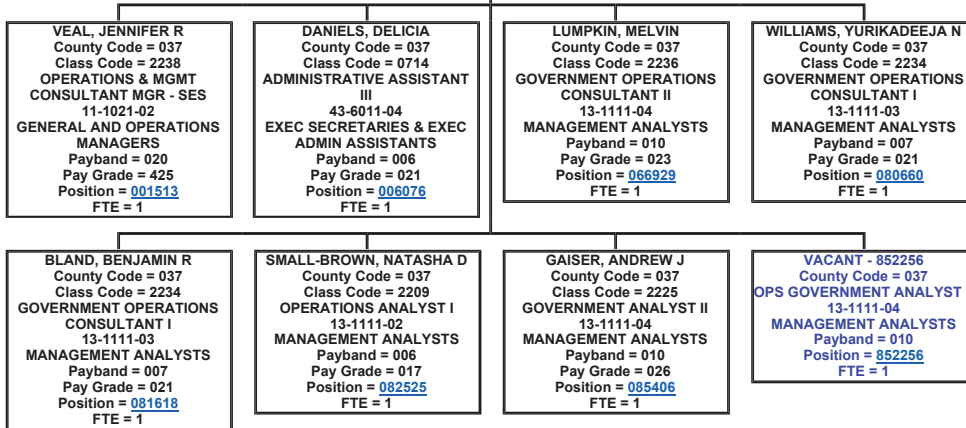
## Office of Information Technology

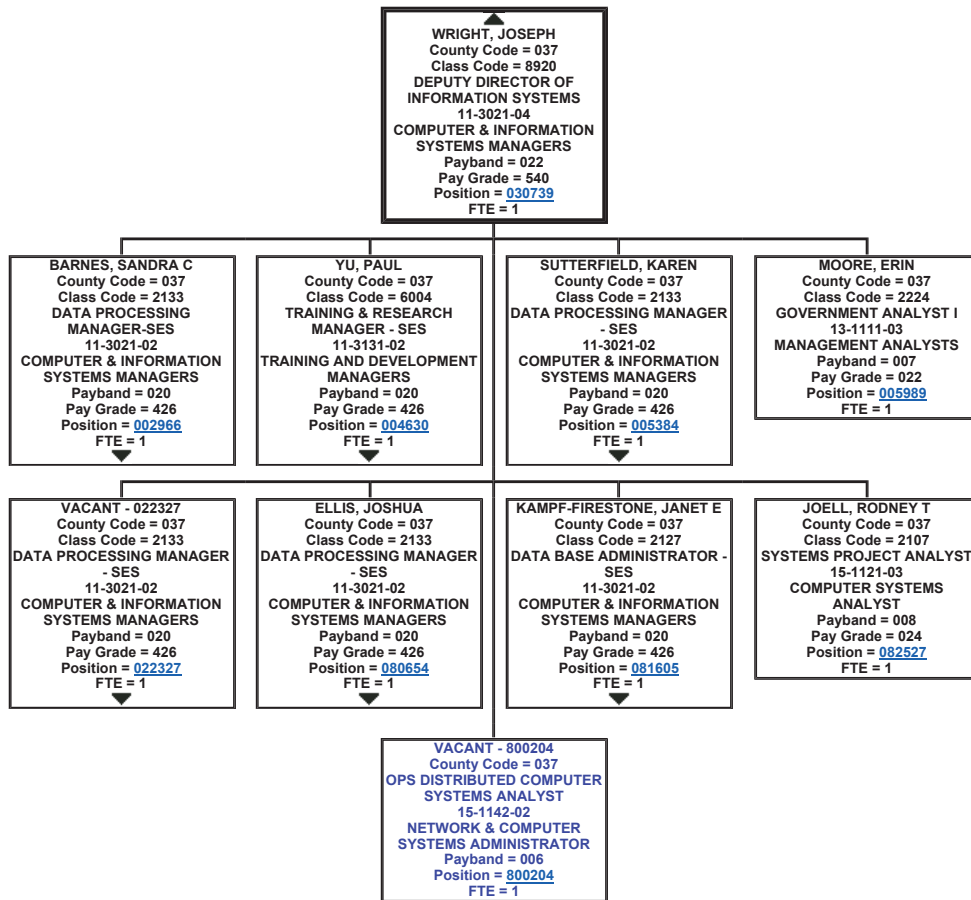
**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**

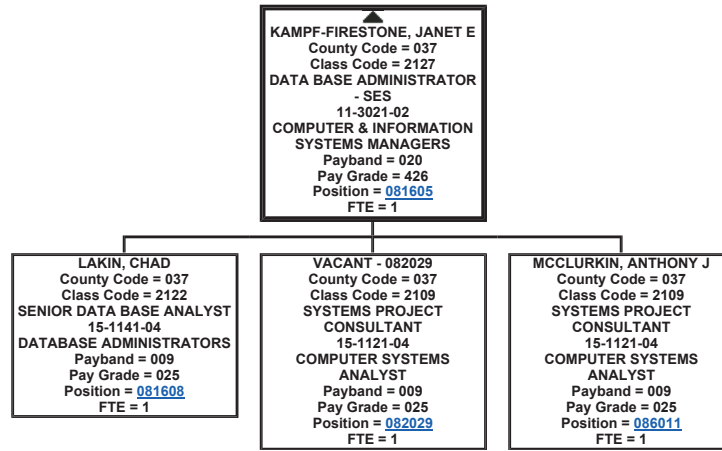




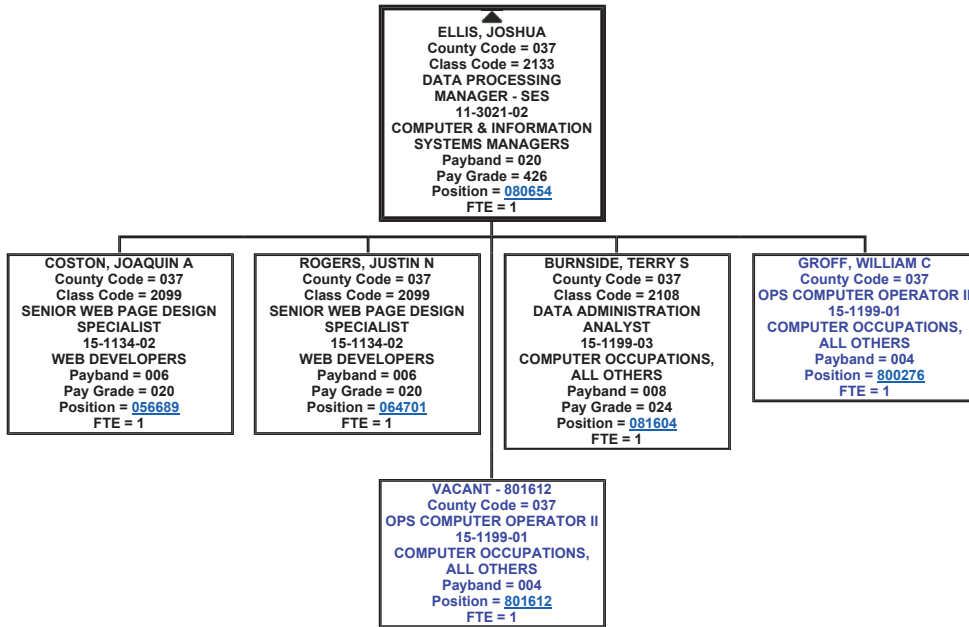
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 Class Code = 9119  
 OPERATIONS MANAGER C-SES  
 11-1021-02  
 GENERAL AND OPERATIONS MANAGERS  
 Payband = 020  
 Pay Grade = 426  
 Position = [084650](#)  
 FTE = 1

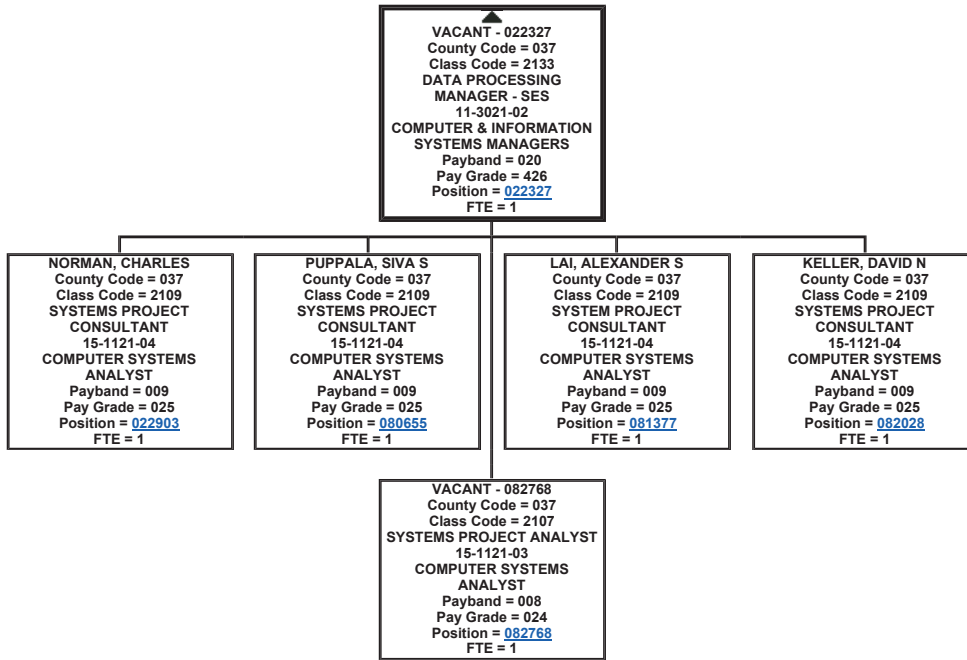












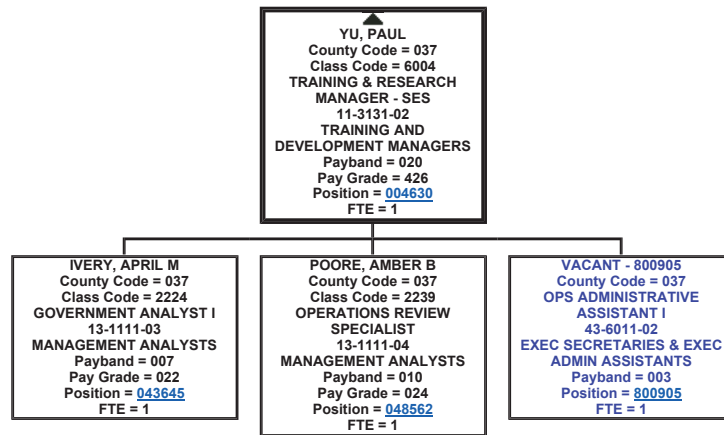
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SUTTERFIELD, KAREN  
County Code = 037  
Class Code = 2133  
DATA PROCESSING  
MANAGER - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [005384](#)  
FTE = 1

HAO, ANNA  
County Code = 037  
Class Code = 2103  
COMPUTER PROGRAMMER  
ANALYST II  
15-1131-02  
COMPUTER PROGRAMMERS  
Payband = 006  
Pay Grade = 022  
Position = [005386](#)  
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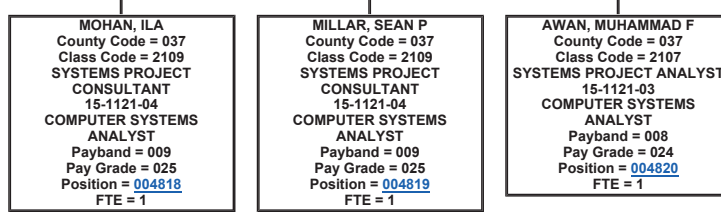
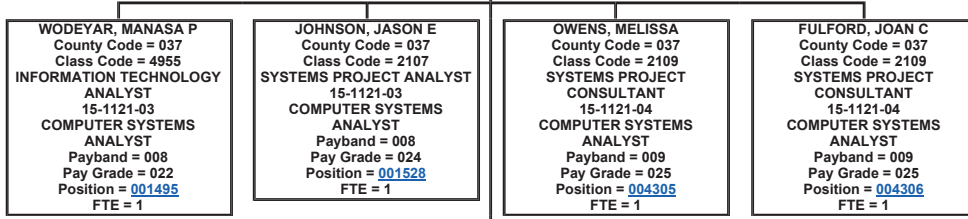
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Class Code = 2107  
SYSTEMS PROJECT ANALYST  
15-1121-03  
COMPUTER SYSTEMS  
ANALYST  
Payband = 008  
Pay Grade = 024  
Position = [080805](#)  
FTE = 1

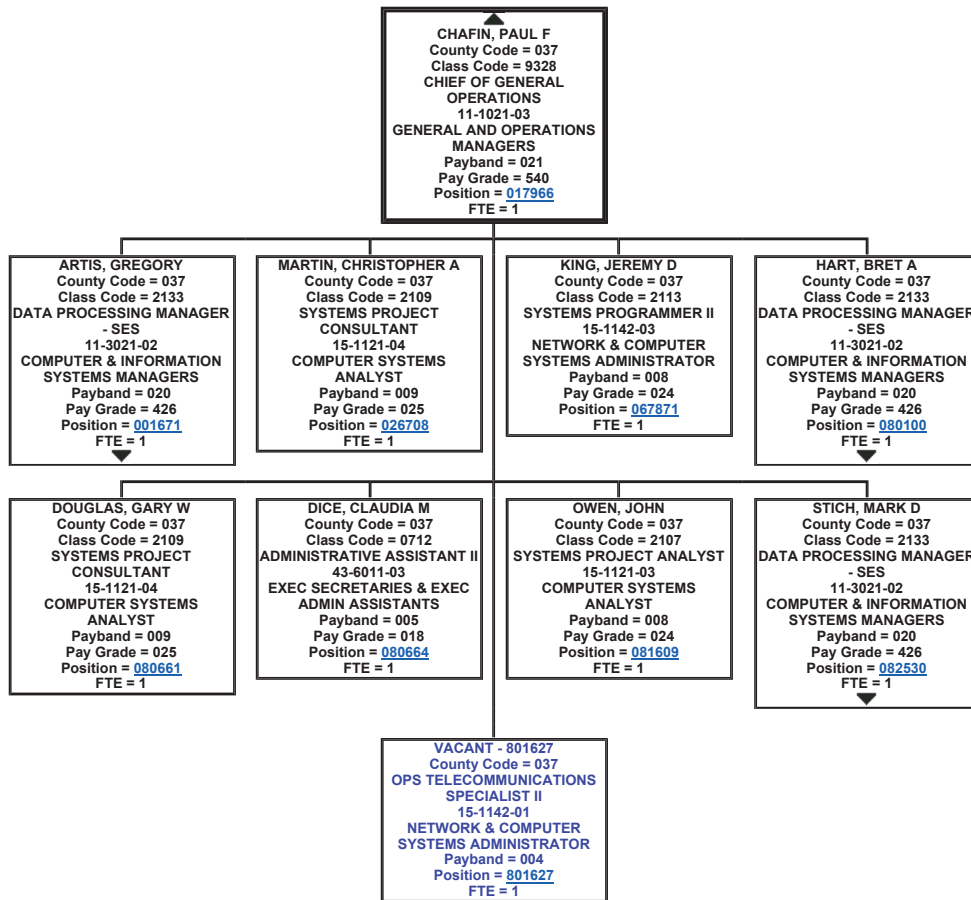
CROUSE, MICHELE V  
County Code = 037  
Class Code = 2107  
SYSTEMS PROJECT ANALYST  
15-1121-03  
COMPUTER SYSTEMS  
ANALYST  
Payband = 008  
Pay Grade = 024  
Position = [080863](#)  
FTE = 1

PUTTARAMU, ROOPASHRI  
County Code = 037  
Class Code = 2115  
SYSTEMS PROGRAMMER III  
15-1142-04  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 009  
Pay Grade = 025  
Position = [082130](#)  
FTE = 1



▲  
BARNES, SANDRA C  
County Code = 037  
Class Code = 2133  
DATA PROCESSING  
MANAGER-SES  
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COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
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Pay Grade = 426  
Position = [002966](#)  
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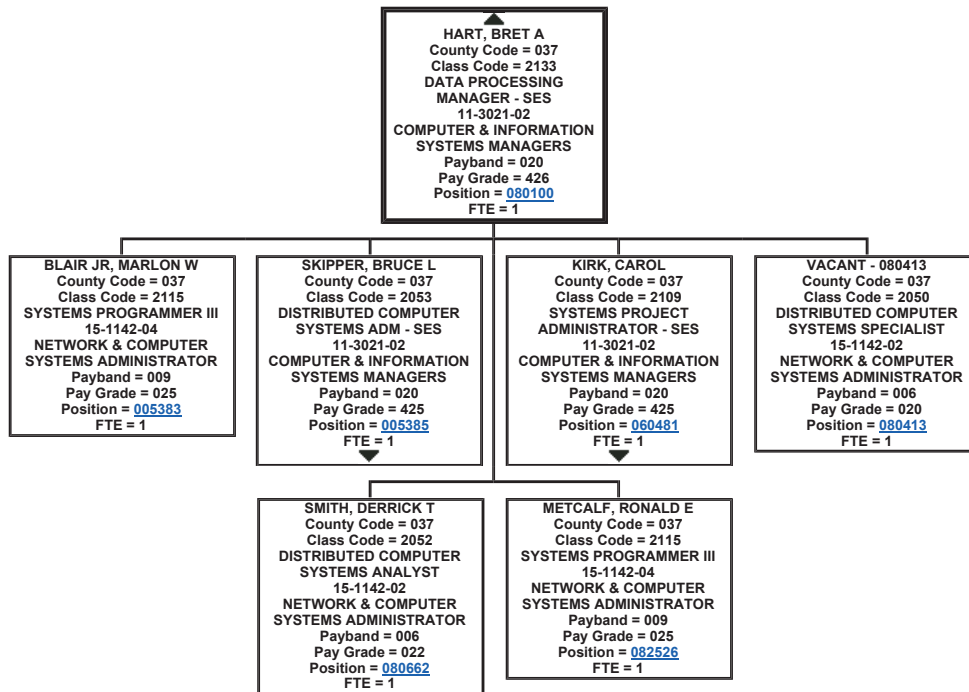
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STICH, MARK D  
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COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [082530](#)  
FTE = 1

ROSARIO HERNANDEZ, JOSE A  
County Code = 037  
Class Code = 2115  
SYSTEMS PROGRAMMER III  
15-1142-04  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 009  
Pay Grade = 025  
Position = [005382](#)  
FTE = 1

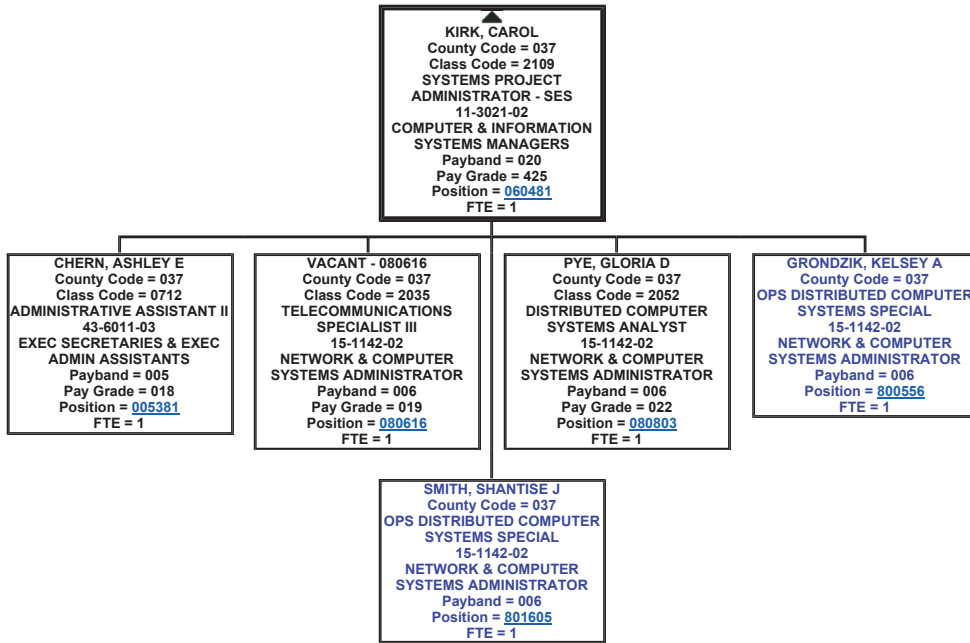
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Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEMS ANALYST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
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Pay Grade = 022  
Position = [081551](#)  
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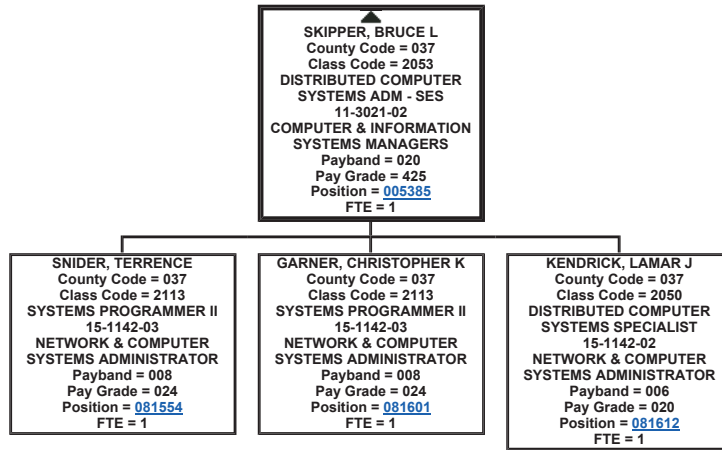
FALLS, CHRISTOPHER V  
County Code = 037  
Class Code = 2115  
SYSTEMS PROGRAMMER III  
15-1142-04  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
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Pay Grade = 025  
Position = [081606](#)  
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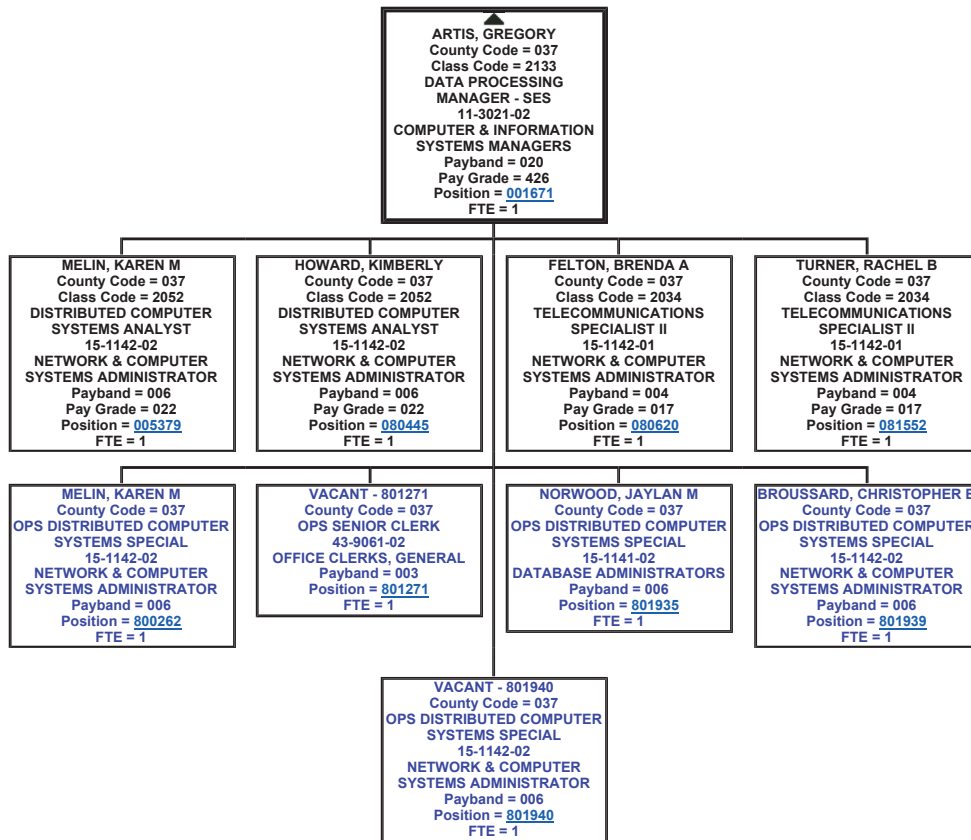
VACANT - 086007  
County Code = 037  
Class Code = 2113  
SYSTEMS PROGRAMMER II  
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NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 008  
Pay Grade = 024  
Position = [086007](#)  
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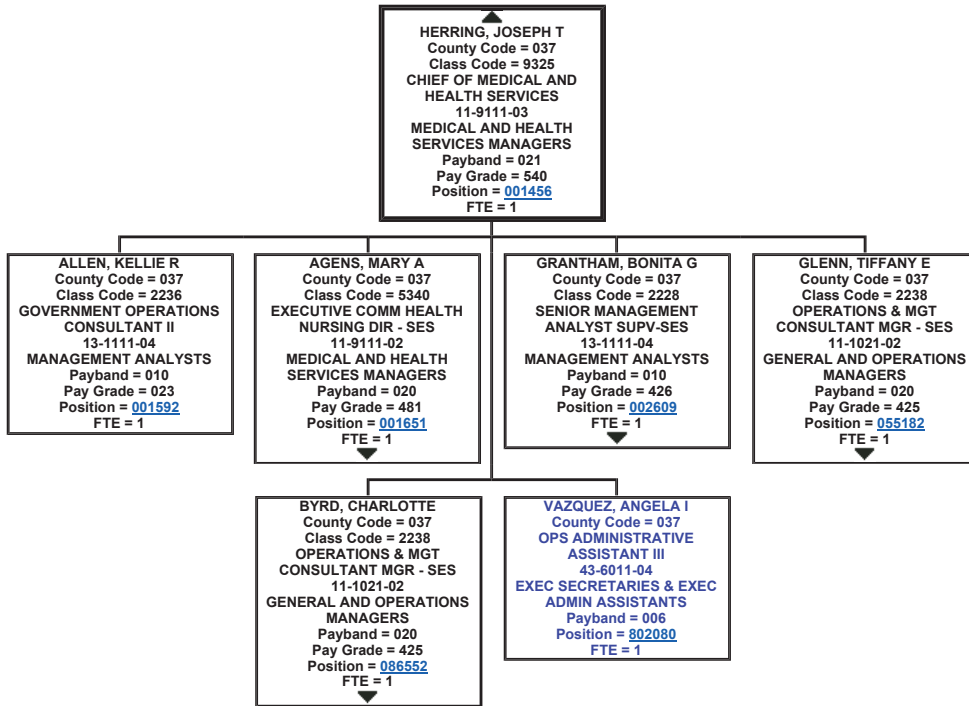








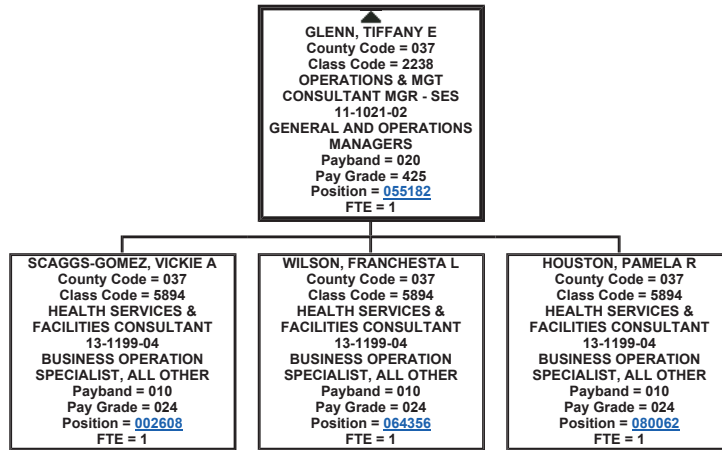




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OPERATIONS & MGT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [086552](#)  
FTE = 1

MACLEAN, ASHLEY M  
County Code = 037  
Class Code = 2238  
GOVERNMENT OPERATIONS  
CONSULTANT III  
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MANAGEMENT ANALYSTS  
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Pay Grade = 025  
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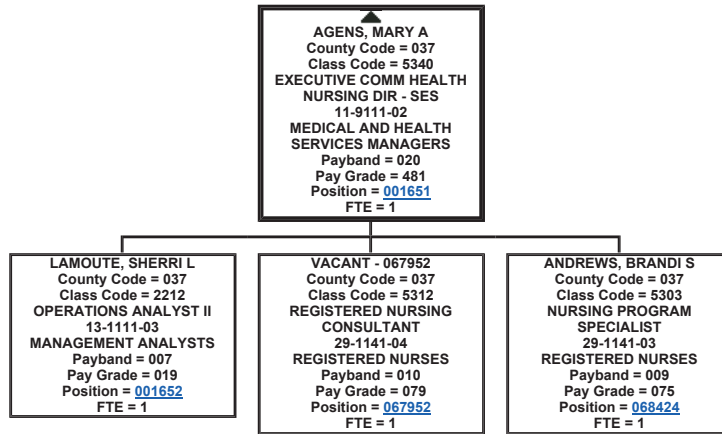
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GOVERNMENT OPERATIONS  
CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 025  
Position = [086551](#)  
FTE = 1



GRANTHAM, BONITA G  
County Code = 037  
Class Code = 2228  
SENIOR MANAGEMENT  
ANALYST SUPV-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [002609](#)  
FTE = 1

MCMILLAN, CLIFFORD E  
County Code = 037  
Class Code = 5894  
HEALTH SERVICES &  
FACILITIES CONSULTANT  
13-1199-04  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 010  
Pay Grade = 024  
Position = [006622](#)  
FTE = 1

VACANT - 047720  
County Code = 037  
Class Code = 5894  
HEALTH SERVICES &  
FACILITIES CONSULTANT  
13-1199-04  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
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Pay Grade = 024  
Position = [047720](#)  
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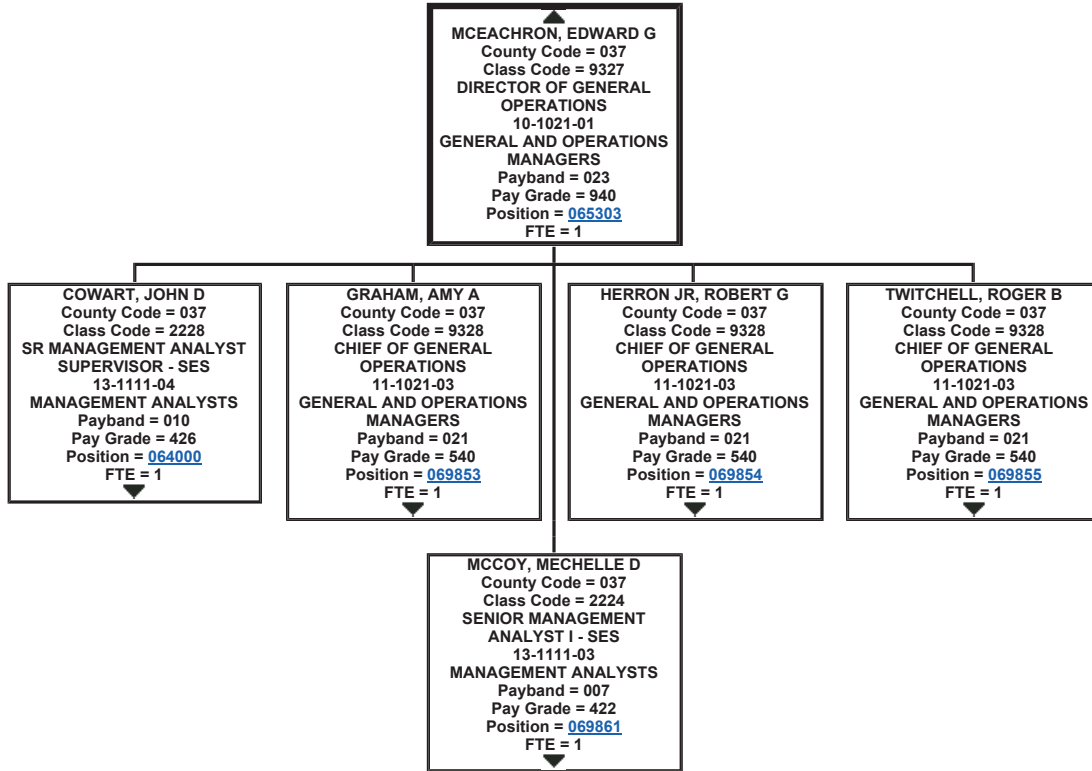




# Florida Department of Health

## Division of Administration

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



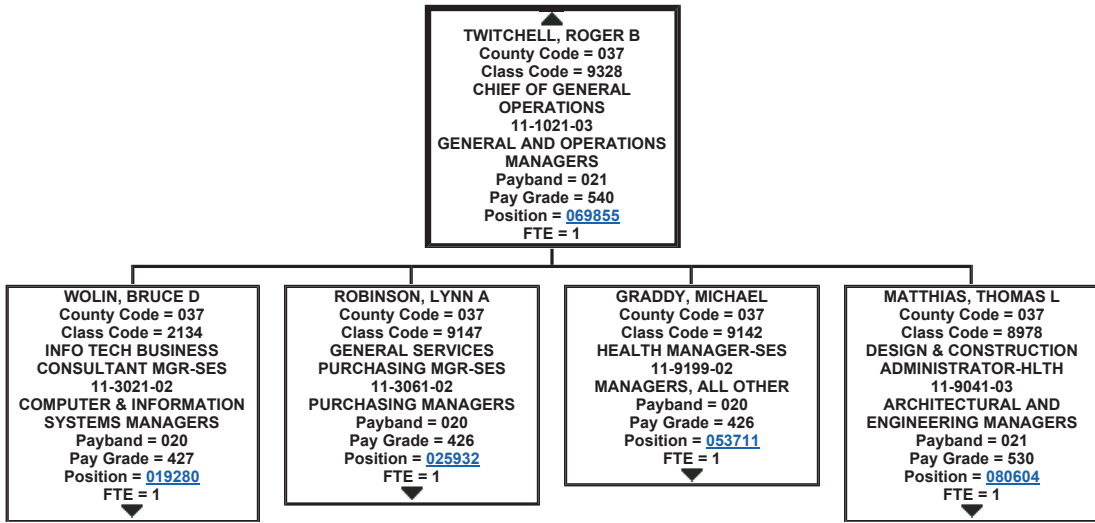
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Class Code = 2224  
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ANALYST I - SES  
13-1111-03  
MANAGEMENT ANALYSTS  
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Pay Grade = 422  
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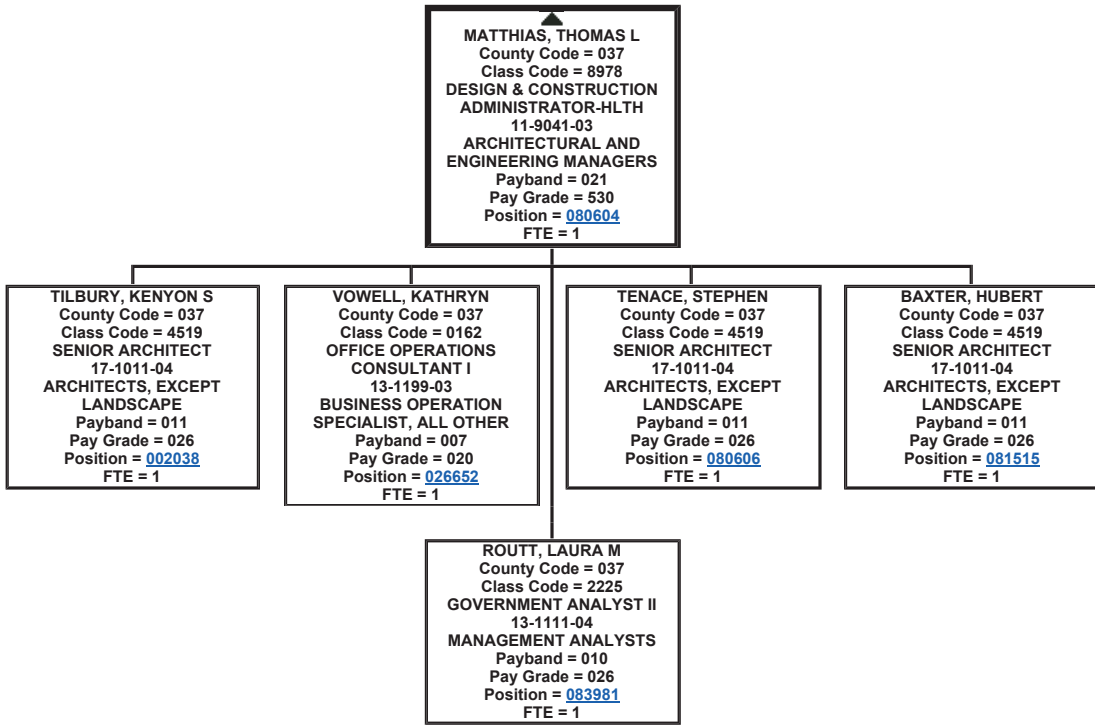
NEEL, TAMMY O  
County Code = 037  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
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EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
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Position = [000489](#)  
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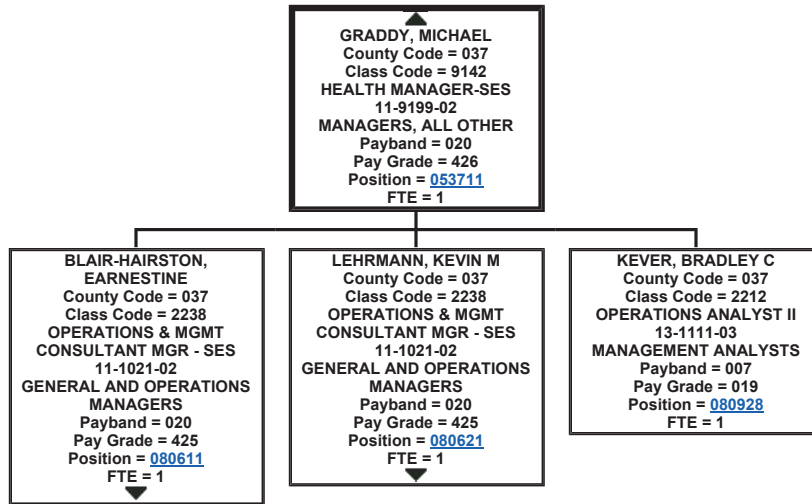
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Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
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Position = [031646](#)  
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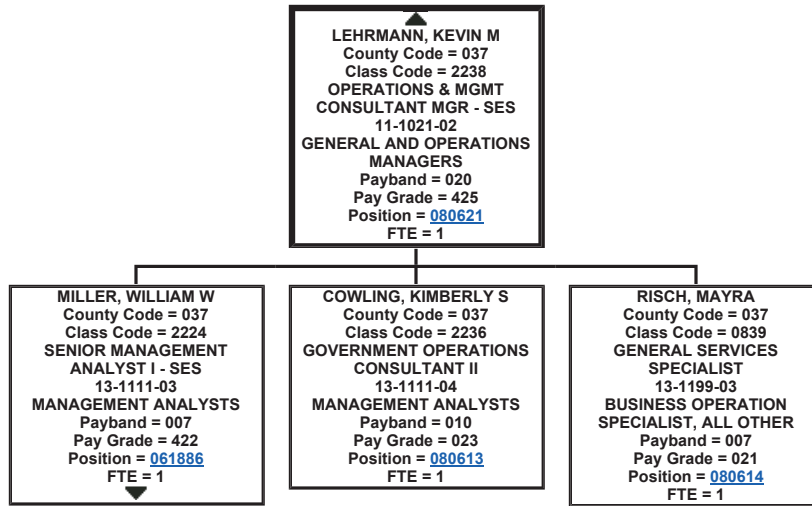
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STAFF ASSISTANT  
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EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
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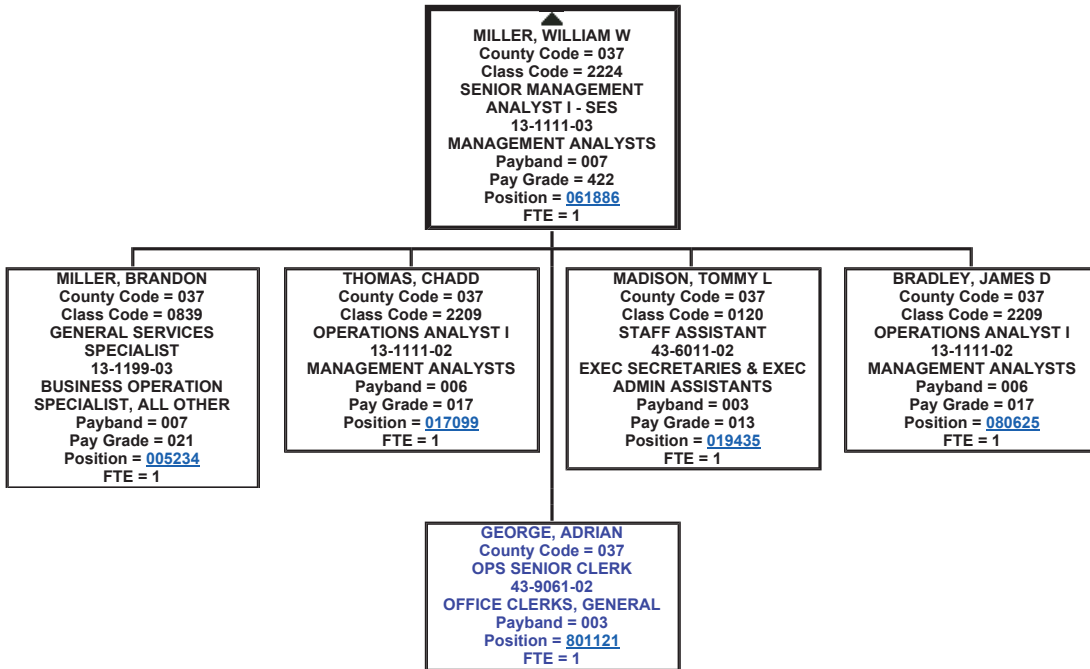
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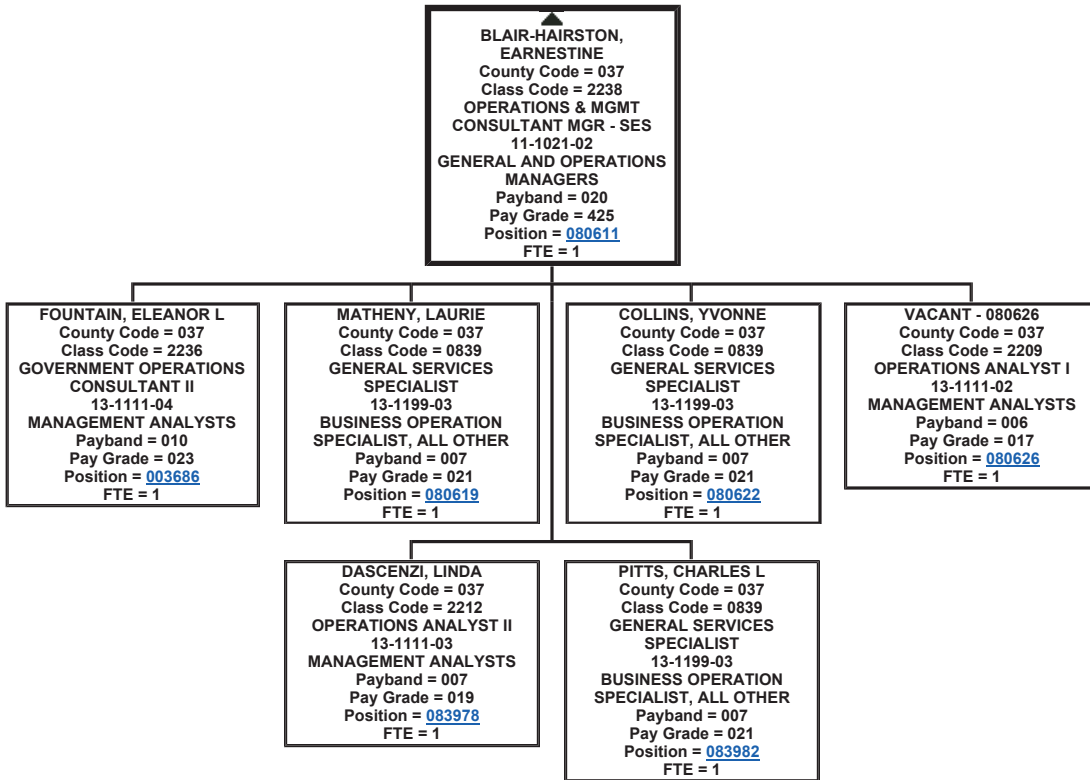




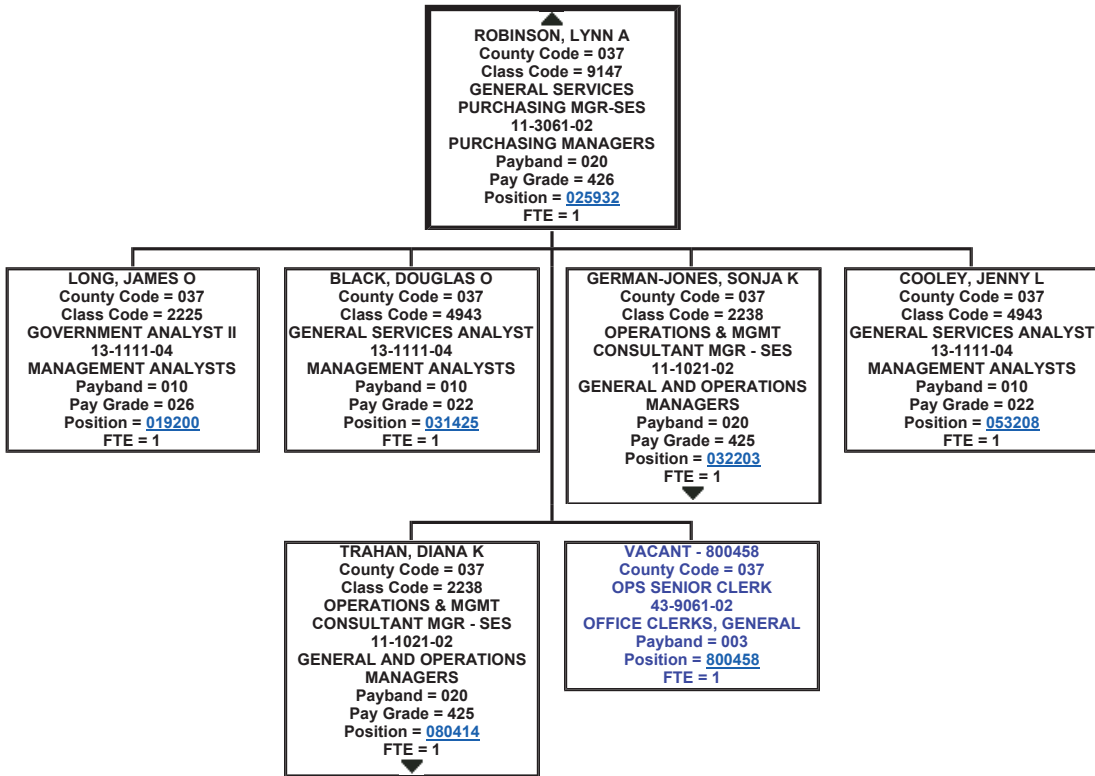












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OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
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Pay Grade = 425  
Position = [080414](#)  
FTE = 1

PERKINS, LACY E  
County Code = 037  
Class Code = 0830  
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PURCHASING AGENTS  
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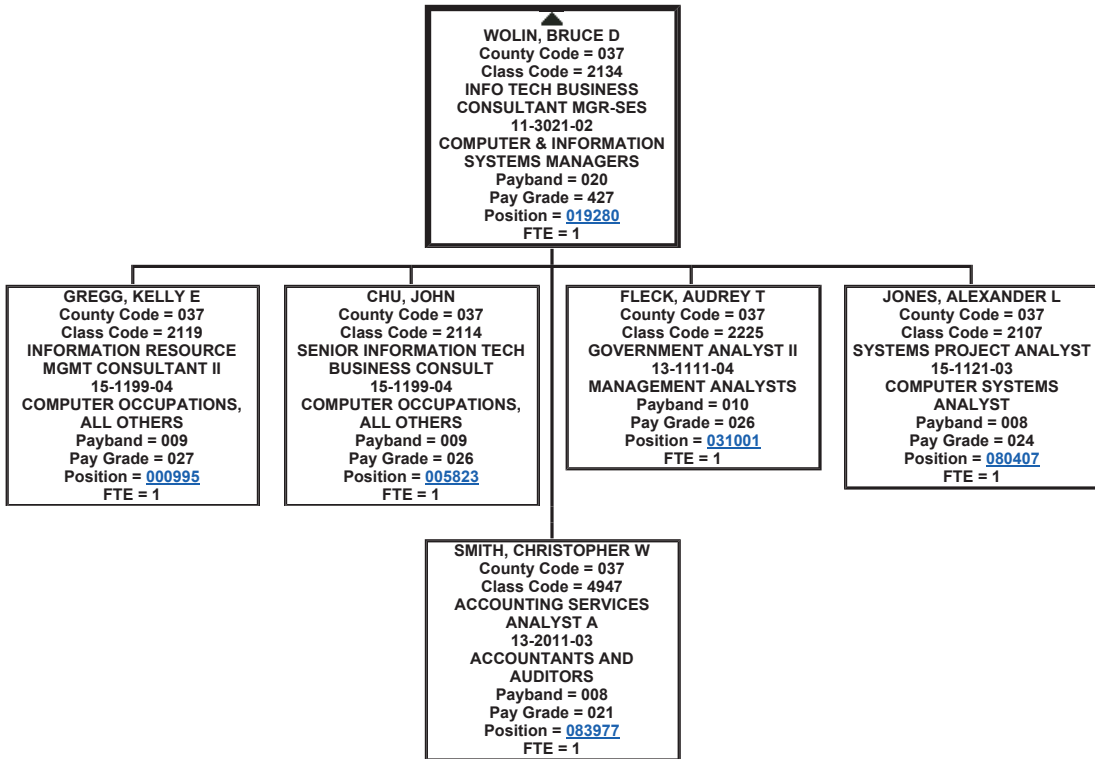
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PURCHASING AGENTS  
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Pay Grade = 023  
Position = [080617](#)  
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LACY, JEAN D  
County Code = 037  
Class Code = 0818  
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13-1023-03  
PURCHASING AGENTS  
Payband = 007  
Pay Grade = 021  
Position = [080624](#)  
FTE = 1

GERMAN-JONES, SONJA K  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [032203](#)  
FTE = 1

HAIDER, WARDHA  
County Code = 037  
Class Code = 0818  
PURCHASING SPECIALIST  
13-1023-03  
PURCHASING AGENTS  
Payband = 007  
Pay Grade = 021  
Position = [080416](#)  
FTE = 1

HARRINGTON, TAMARA C  
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Class Code = 0830  
PURCHASING ANALYST  
13-1023-04  
PURCHASING AGENTS  
Payband = 010  
Pay Grade = 023  
Position = [081464](#)  
FTE = 1



HERRON JR, ROBERT G  
County Code = 037  
Class Code = 9328  
CHIEF OF GENERAL  
OPERATIONS  
11-1021-03  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 021  
Pay Grade = 540  
Position = [069854](#)  
FTE = 1

SAINT-FORT, KENOL  
County Code = 037  
Class Code = 2274  
HEALTH FINANCIAL MANAGER-  
SES  
11-3031-02  
FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [000046](#)  
FTE = 1

MULKEY, TERRI L  
County Code = 037  
Class Code = 1466  
FINANCE & ACCOUNTING  
DIRECTOR III - SES  
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FINANCIAL MANAGERS  
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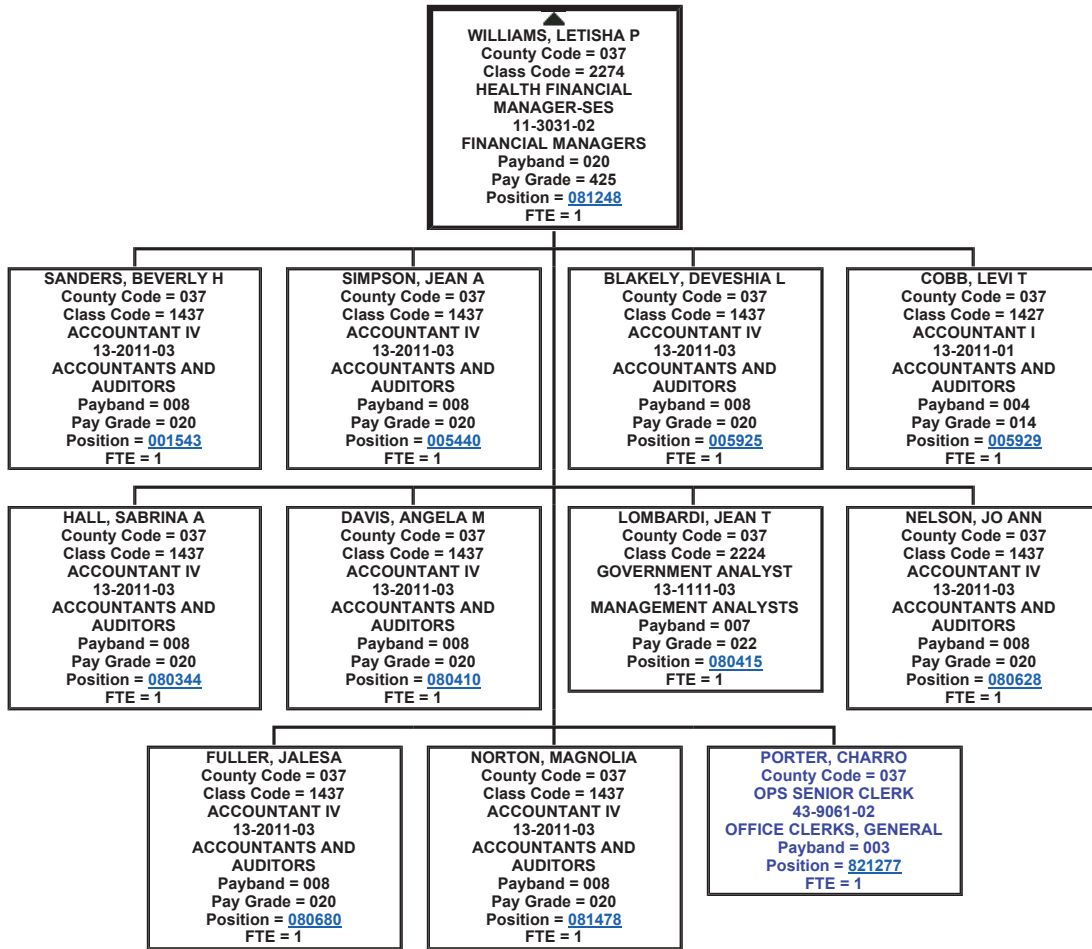
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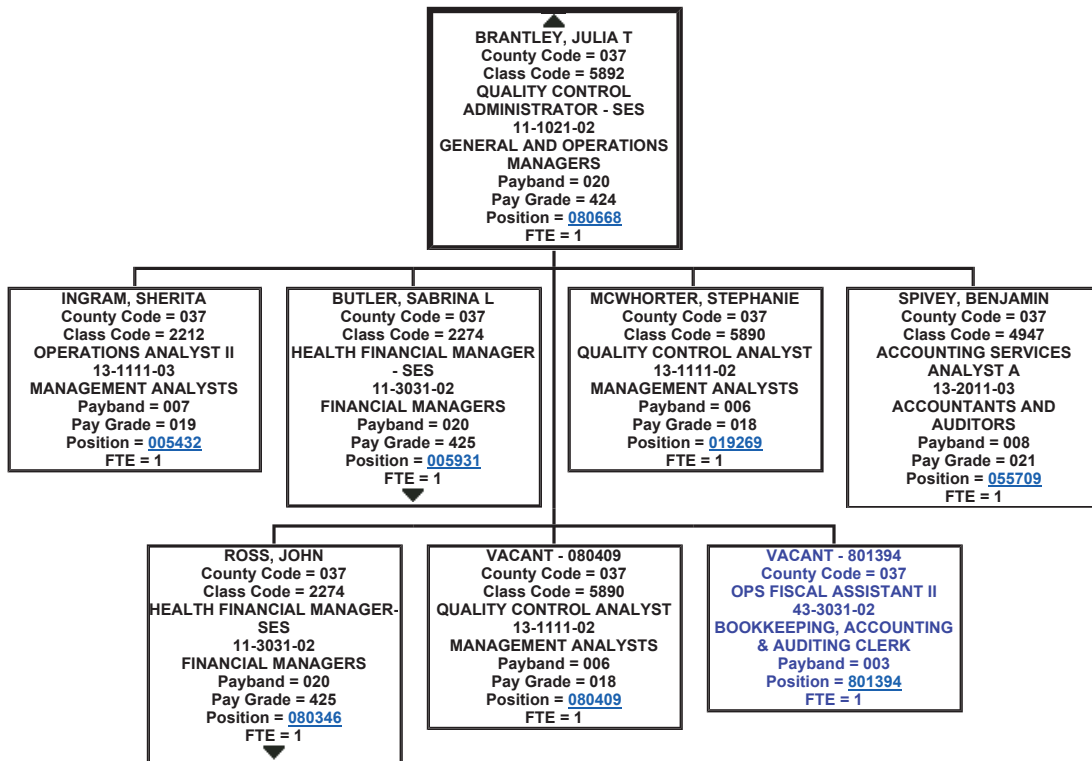
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FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [055878](#)  
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MARKS, MELINDA  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [026838](#)  
FTE = 1  
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BRANTLEY, JULIA T  
County Code = 037  
Class Code = 5892  
QUALITY CONTROL  
ADMINISTRATOR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 424  
Position = [080668](#)  
FTE = 1  
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WILLIAMS, LETISHA P  
County Code = 037  
Class Code = 2274  
HEALTH FINANCIAL MANAGER-  
SES  
11-3031-02  
FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [081248](#)  
FTE = 1  
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ROSS, JOHN  
County Code = 037  
Class Code = 2274  
HEALTH FINANCIAL  
MANAGER- SES  
11-3031-02  
FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [080346](#)  
FTE = 1

JONES, JAMAAL A  
County Code = 037  
Class Code = 1430  
ACCOUNTANT II  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = [004685](#)  
FTE = 1

CONNELL, SALLIE D  
County Code = 037  
Class Code = 1436  
ACCOUNTANT III  
13-2011-02  
ACCOUNTANTS AND  
AUDITORS  
Payband = 006  
Pay Grade = 018  
Position = [005926](#)  
FTE = 1

VACANT - 011578  
County Code = 037  
Class Code = 1436  
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13-2011-02  
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Payband = 006  
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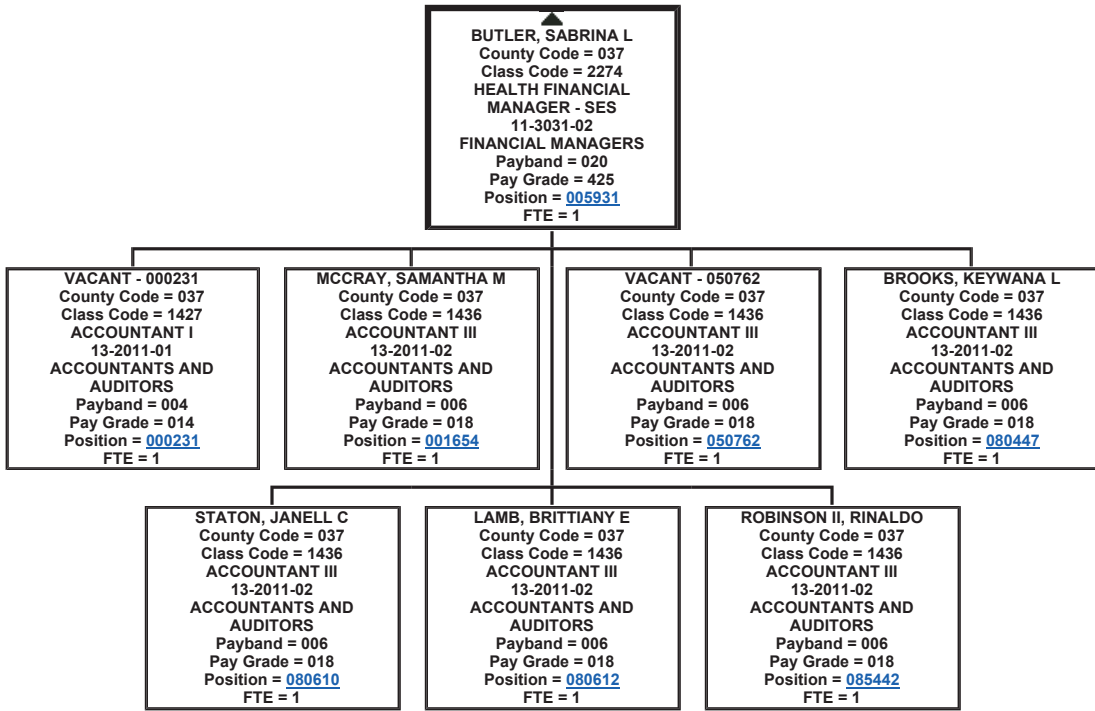
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ACCOUNTANTS AND  
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Position = [019205](#)  
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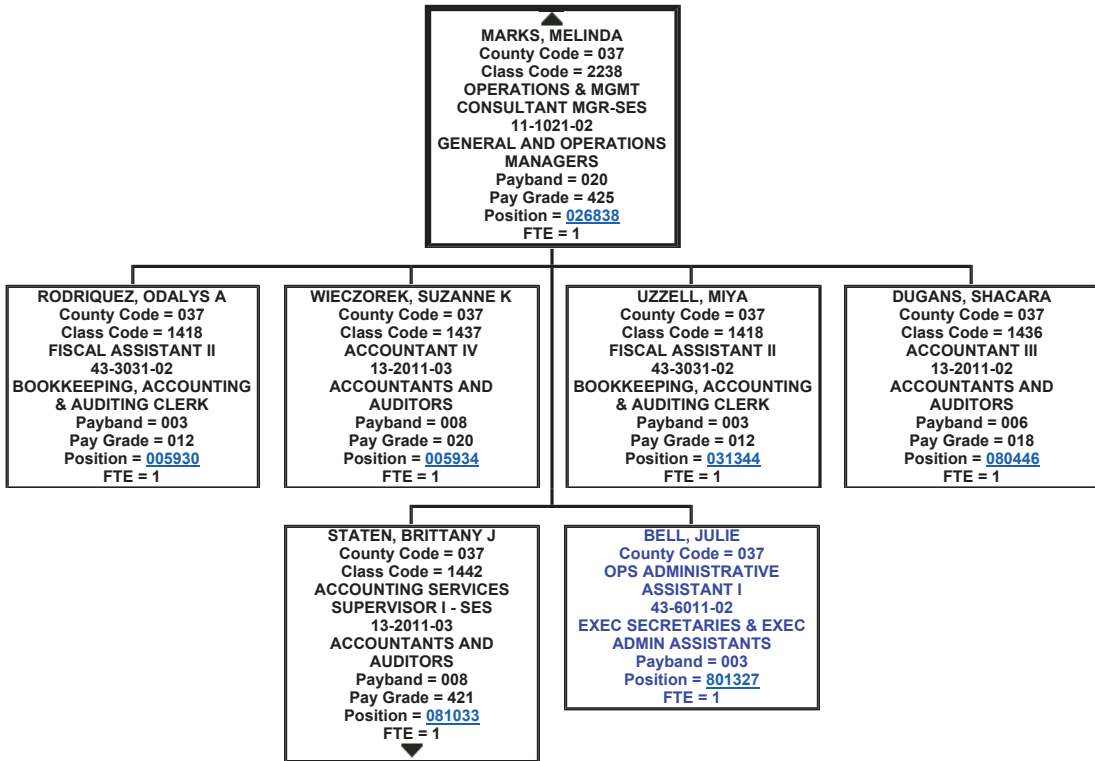
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Class Code = 1427  
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ACCOUNTANTS AND  
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Payband = 004  
Pay Grade = 014  
Position = [064102](#)  
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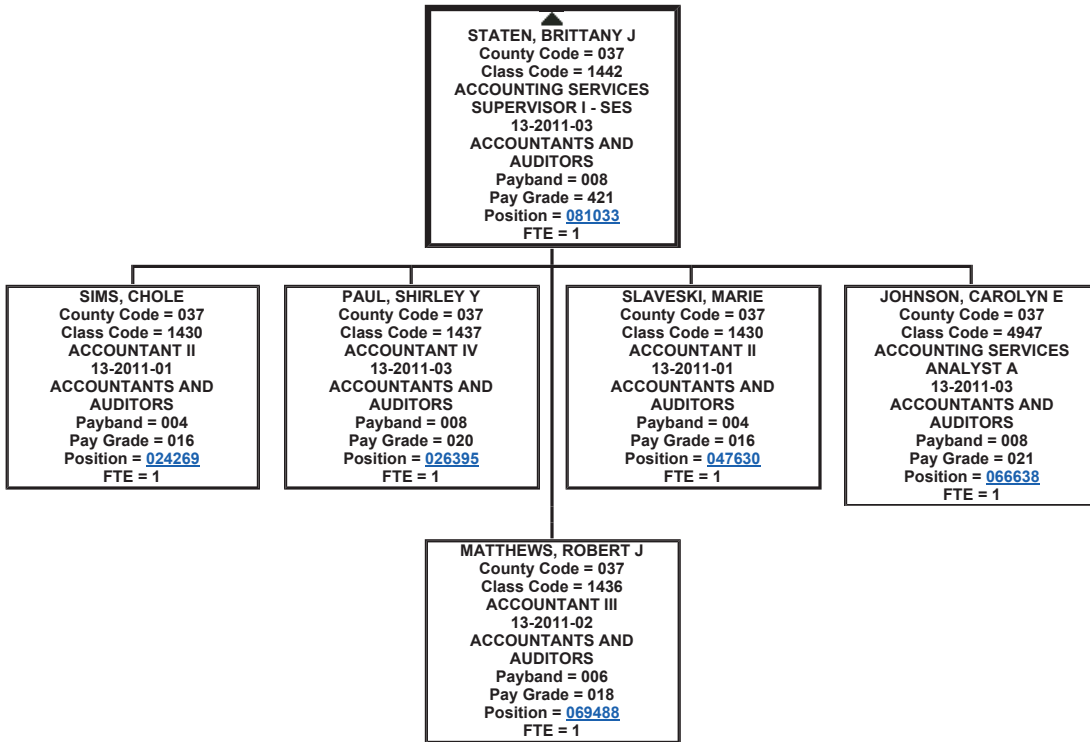
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Class Code = 1436  
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13-2011-02  
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AUDITORS  
Payband = 006  
Pay Grade = 018  
Position = [080448](#)  
FTE = 1

HOUGH, JENNIFER M  
County Code = 037  
Class Code = 1430  
ACCOUNTANT II  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = [080681](#)  
FTE = 1

BROWNING, KATHY E  
County Code = 037  
Class Code = 1436  
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ACCOUNTANTS AND  
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Payband = 006  
Pay Grade = 018  
Position = [083975](#)  
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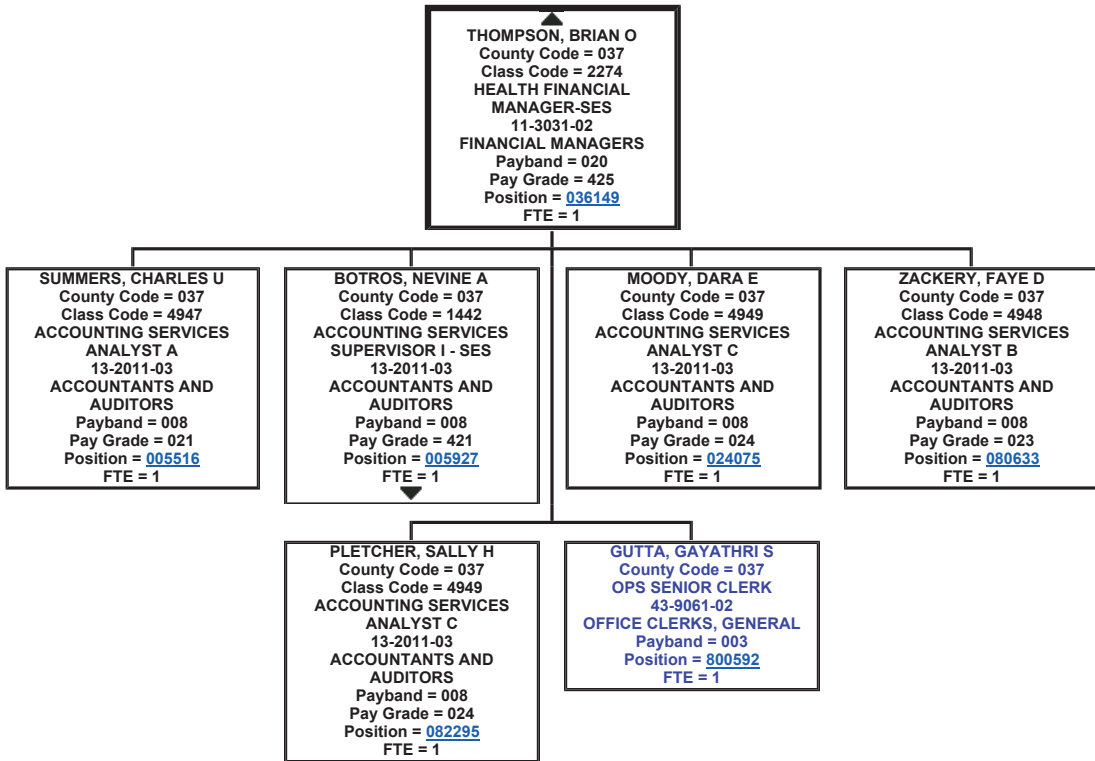


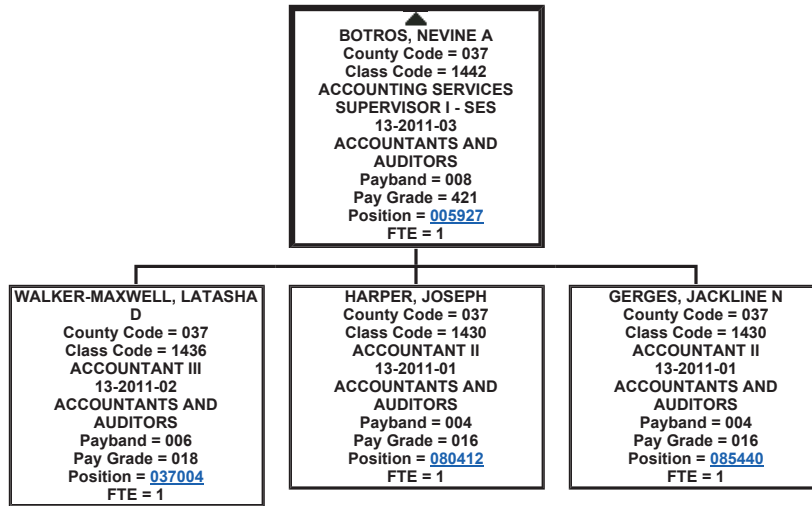
MULKEY, TERRI L  
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FINANCE & ACCOUNTING  
DIRECTOR III - SES  
11-3031-02  
FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [010577](#)  
FTE = 1

MILLER, ASHLEY N  
County Code = 037  
Class Code = 2274  
HEALTH FINANCIAL MANAGER-  
SES  
11-3031-02  
FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [010646](#)  
FTE = 1

HARPER, KAREN F  
County Code = 037  
Class Code = 2274  
HEALTH FINANCIAL MANAGER-  
SES  
11-3031-02  
FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [026489](#)  
FTE = 1

THOMPSON, BRIAN O  
County Code = 037  
Class Code = 2274  
HEALTH FINANCIAL MANAGER-  
SES  
11-3031-02  
FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [036149](#)  
FTE = 1





HARPER, KAREN F  
County Code = 037  
Class Code = 2274  
HEALTH FINANCIAL  
MANAGER-SES  
11-3031-02  
FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [026489](#)  
FTE = 1

SPENCER, WANDA A  
County Code = 037  
Class Code = 4948  
ACCOUNTING SERVICES  
ANALYST B  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 023  
Position = [031826](#)  
FTE = 1

HARVILLE, TERESA M  
County Code = 037  
Class Code = 1437  
ACCOUNTANT IV  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 020  
Position = [034406](#)  
FTE = 1

DIESTELHORST, ERIC S  
County Code = 037  
Class Code = 4947  
ACCOUNTING SERVICES  
ANALYST A  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 021  
Position = [080630](#)  
FTE = 1



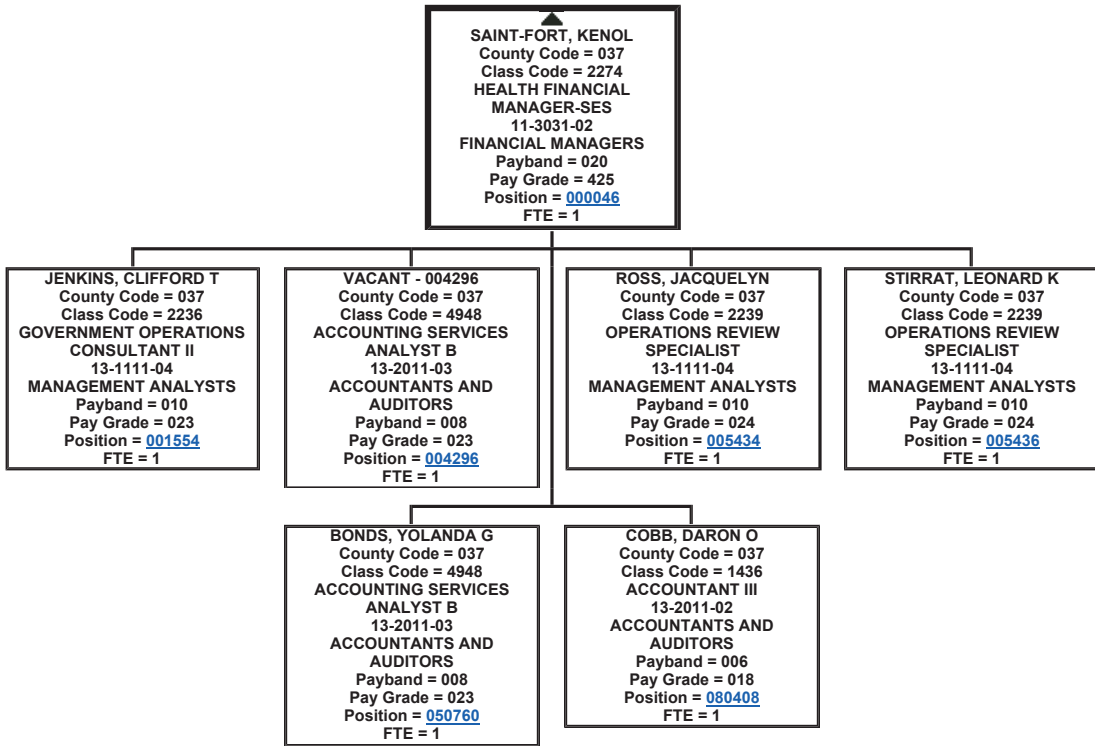
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HEALTH FINANCIAL  
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FINANCIAL MANAGERS  
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Pay Grade = 425  
Position = [010646](#)  
FTE = 1

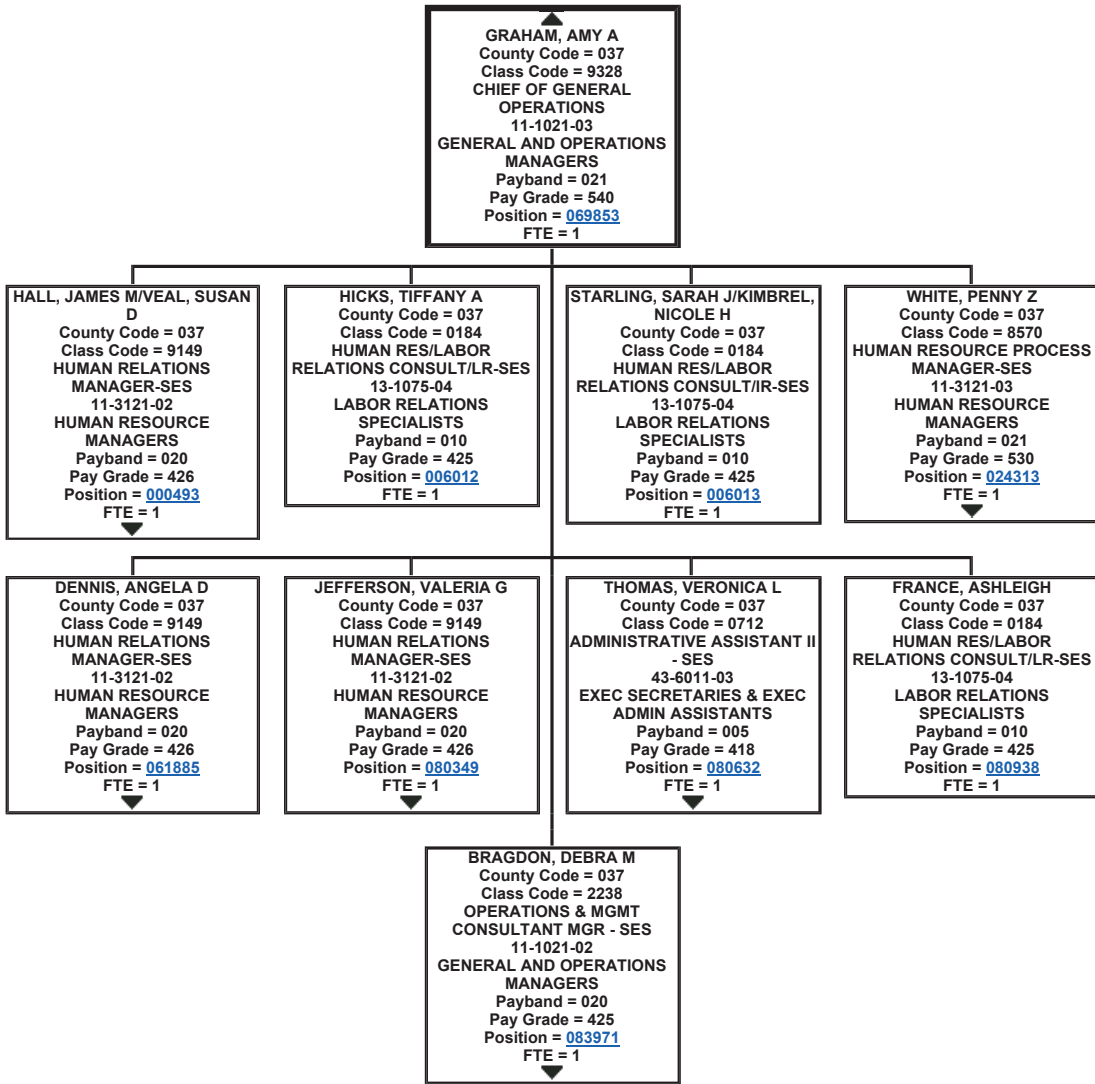
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County Code = 037  
Class Code = 1437  
ACCOUNTANT IV  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 020  
Position = [001670](#)  
FTE = 1

GAINES, GABRIELLE N  
County Code = 037  
Class Code = 2212  
OPERATIONS ANALYST II  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 019  
Position = [005433](#)  
FTE = 1

MILLER, KIMBERLEY J  
County Code = 037  
Class Code = 1437  
ACCOUNTANT IV  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 020  
Position = [080411](#)  
FTE = 1

ALCALA, IBIS  
County Code = 037  
Class Code = 1469  
PROFESSIONAL ACCOUNTANT  
SPECIALIST  
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ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
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Position = [081477](#)  
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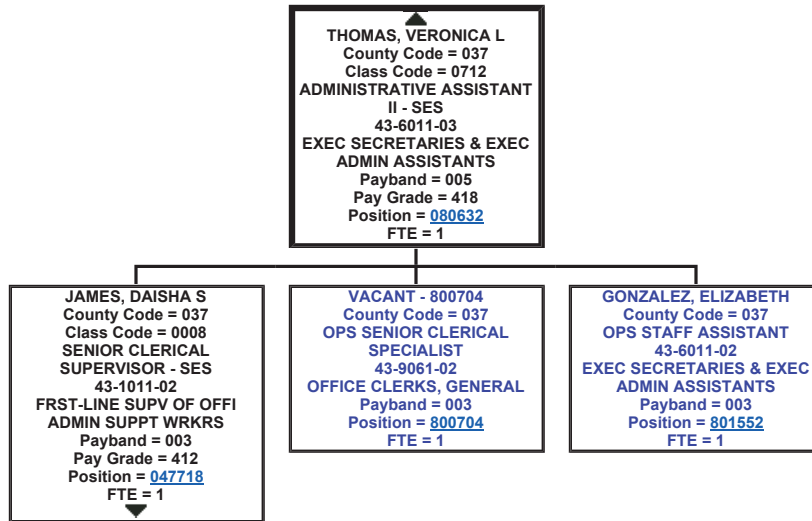




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BRAGDON, DEBRA M  
County Code = 037  
Class Code = 2238  
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CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [083971](#)  
FTE = 1

VACANT - 033755  
County Code = 037  
Class Code = 2209  
OPERATIONS ANALYST I  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Pay Grade = 017  
Position = [033755](#)  
FTE = 1

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JAMES, DAISHA S  
County Code = 037  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [047718](#)  
FTE = 1

VACANT - 800703  
County Code = 037  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [800703](#)  
FTE = 1

DENNIS, SPENCER  
County Code = 037  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [821315](#)  
FTE = 1

DOWDELL, MICHAEL L  
County Code = 037  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [821318](#)  
FTE = 1

JEFFERSON, VALERIA G  
County Code = 037  
Class Code = 9149  
HUMAN RELATIONS  
MANAGER-SES  
11-3121-02  
HUMAN RESOURCE  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [080349](#)  
FTE = 1

WHETSEL, JAWANNA R  
County Code = 037  
Class Code = 0190  
HUMAN RESOURCE  
SPECIALIST/HR-SES  
13-1071-03  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = [064358](#)  
FTE = 1

POSEY, MELISSA A  
County Code = 037  
Class Code = 0190  
HUMAN RESOURCE  
SPECIALIST/HR-SES  
13-1071-03  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = [083987](#)  
FTE = 1

VACANT - 821313  
County Code = 037  
OPS STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Position = [821313](#)  
FTE = 1

REKER, EMILY/WIWI, KATINA E  
County Code = 037  
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COMP, BENEFIT & JOB  
ANALYSIS SPEC  
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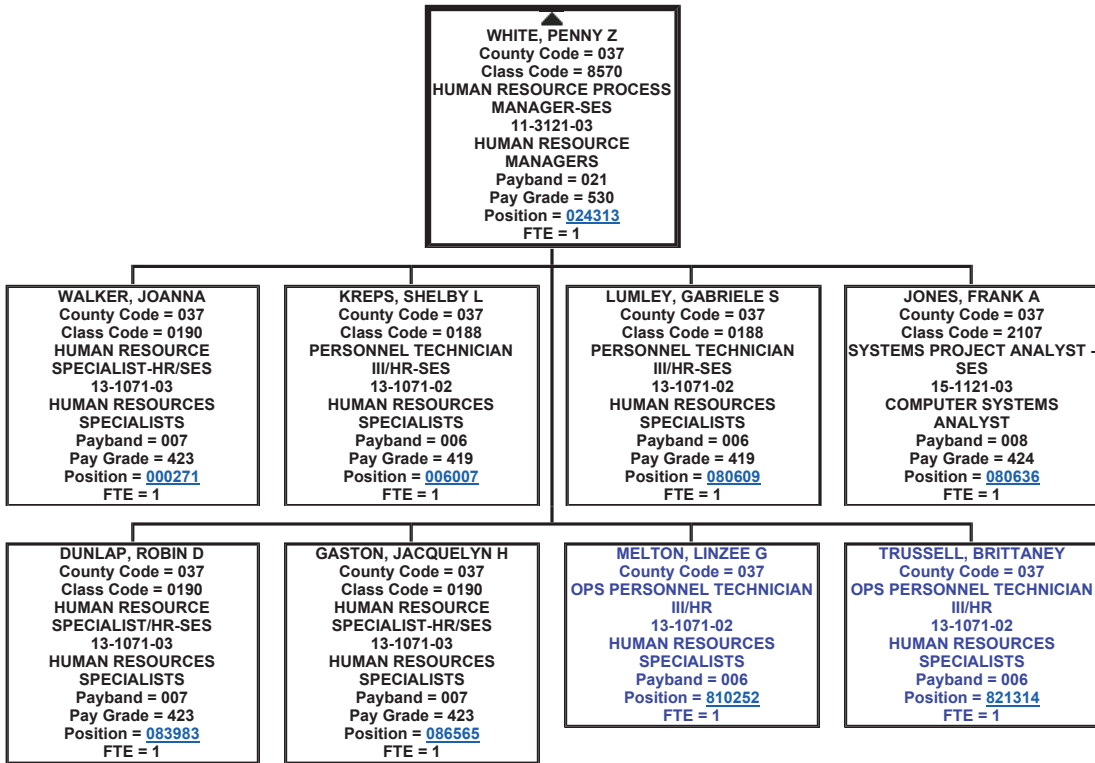
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HUMAN RESOURCE  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [061885](#)  
FTE = 1

HALL, JANELLE T  
County Code = 037  
Class Code = 0190  
HUMAN RESOURCE  
SPECIALIST-HR/SES  
13-1071-03  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = [006005](#)  
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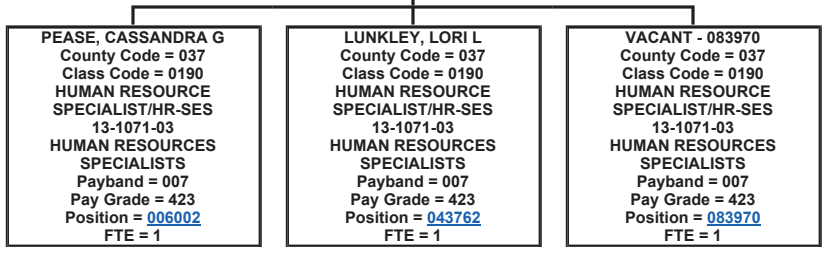
LOVE-LANDMEIER, JUDITH  
County Code = 037  
Class Code = 0190  
HUMAN RESOURCE  
SPECIALIST/HR-SES  
13-1071-03  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = [030242](#)  
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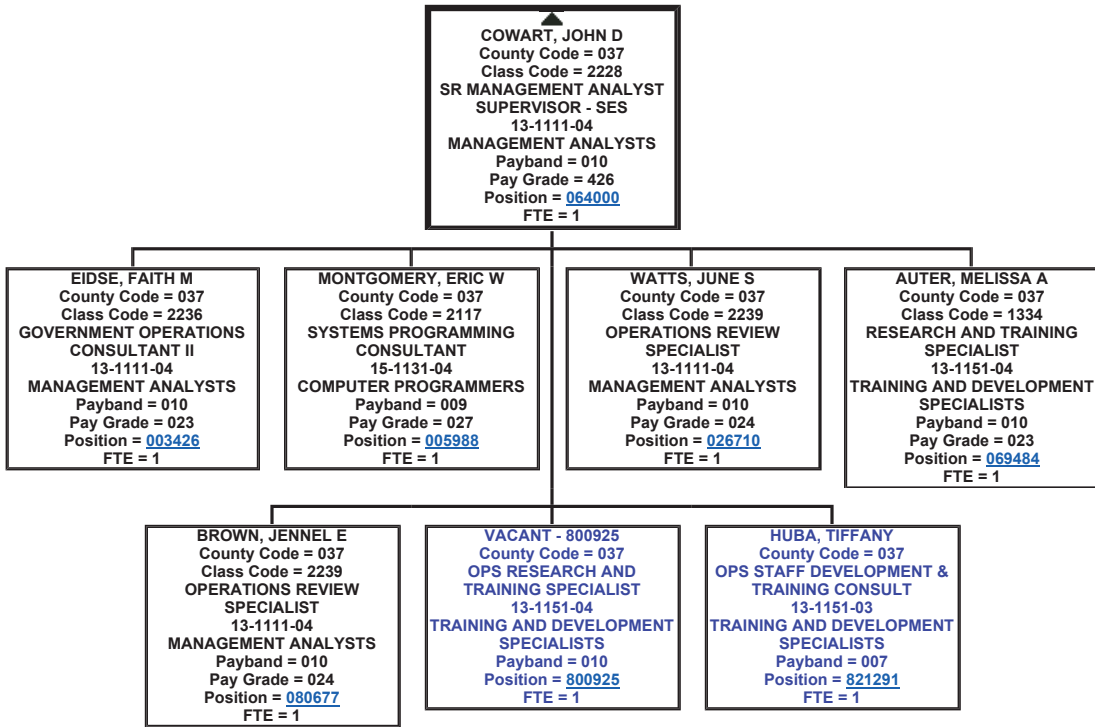
POPE, ELGENETTE B  
County Code = 037  
OPS PERSONNEL TECHNICIAN  
III/HR  
13-1071-02  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 006  
Position = [821317](#)  
FTE = 1





HALL, JAMES M/VEAL, SUSAN  
D  
County Code = 037  
Class Code = 9149  
HUMAN RELATIONS  
MANAGER-SES  
11-3121-02  
HUMAN RESOURCE  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [000493](#)  
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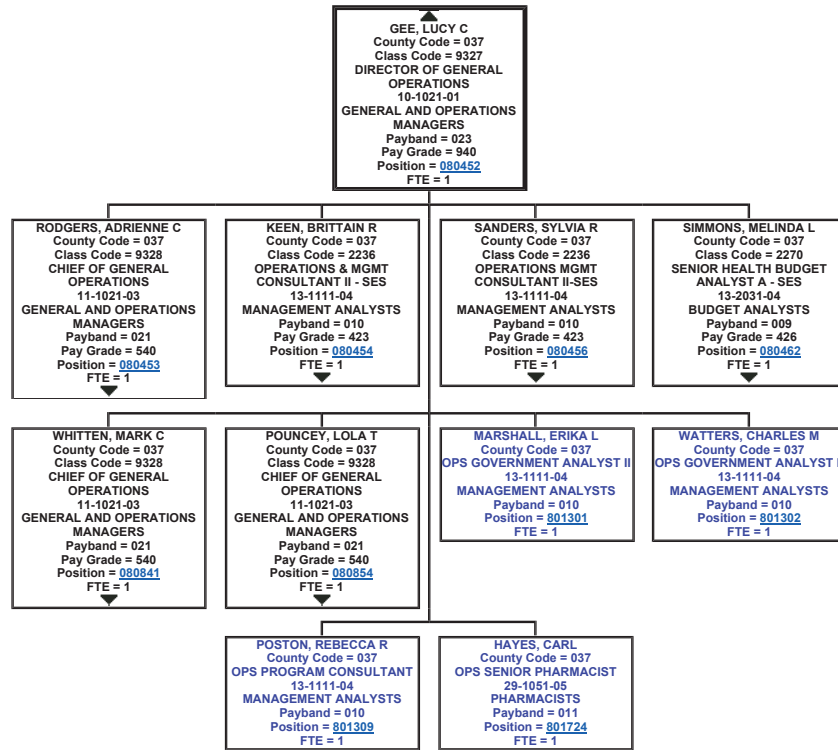


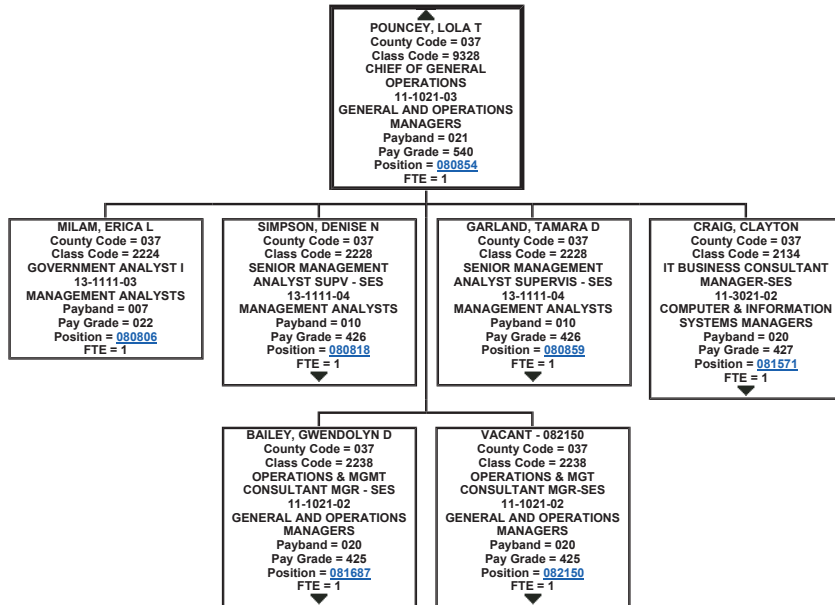


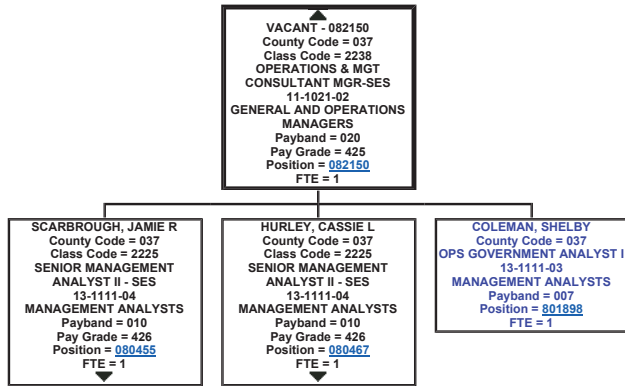
# Florida Department of Health

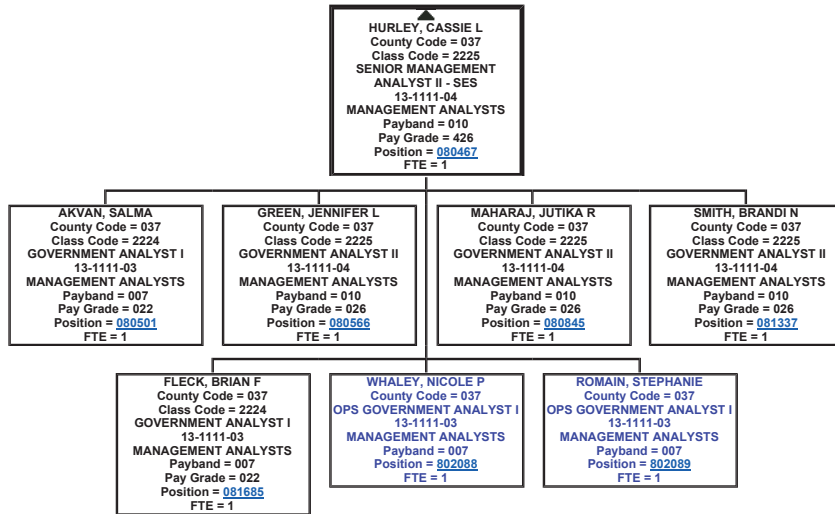
## Division of Medical Quality Assurance - MQA

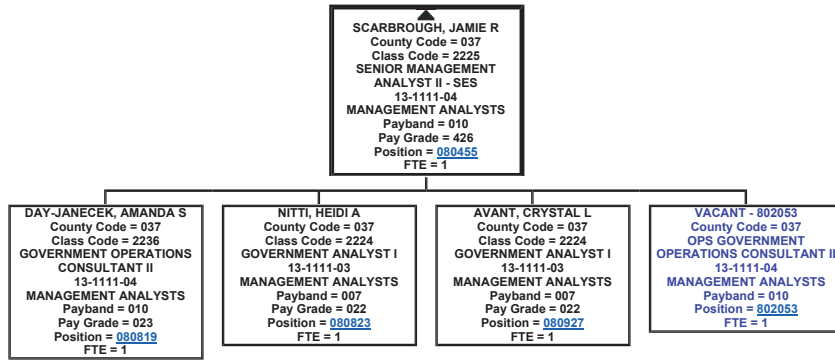
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



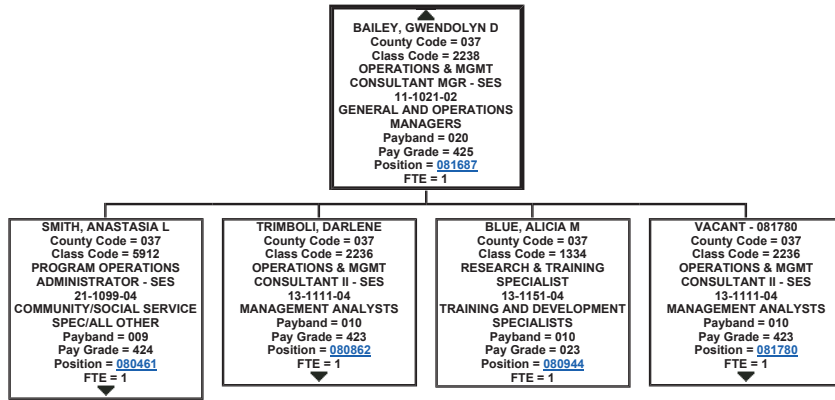


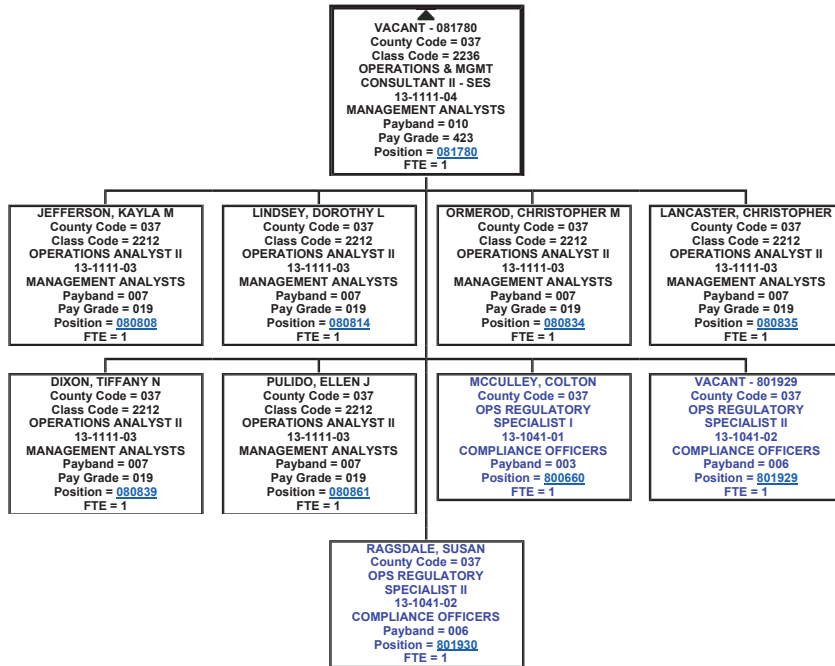


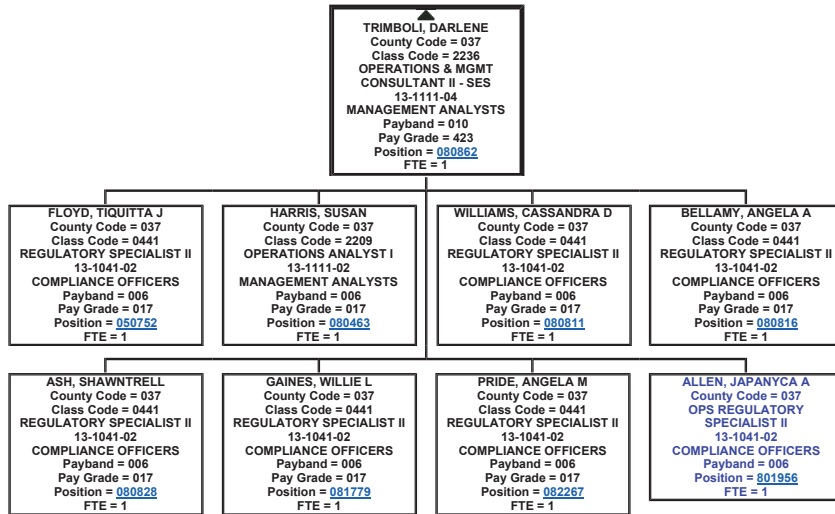








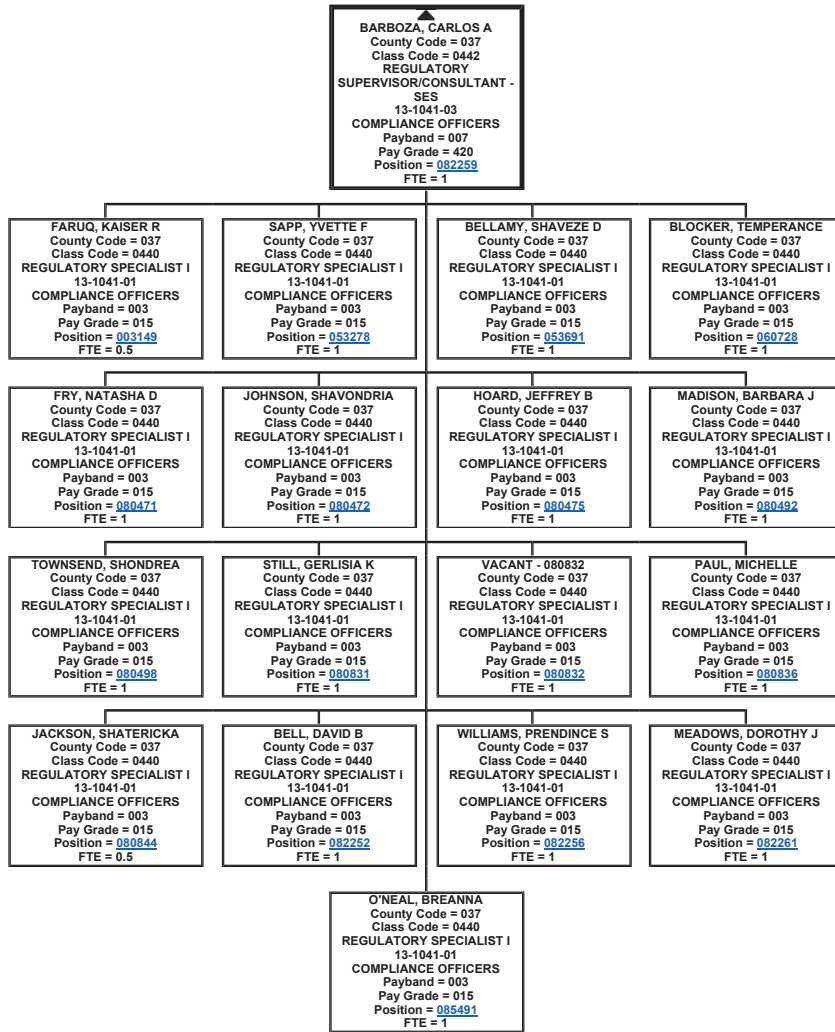




SMITH, ANASTASIA L  
County Code = 037  
Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 424  
Position = [080461](#)  
FTE = 1

RESHARD, NINA A  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [082254](#)  
FTE = 1

BARBOZA, CARLOS A  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [082259](#)  
FTE = 1



RESHARD, NINA A  
 County Code = 037  
 Class Code = 0442  
 REGULATORY  
 SUPERVISOR/CONSULTANT -  
 SES  
 13-1041-03  
 COMPLIANCE OFFICERS  
 Payband = 007  
 Pay Grade = 420  
 Position = [082254](#)  
 FTE = 1

SHERMAN, ANNE E  
 County Code = 037  
 Class Code = 0441  
 REGULATORY SPECIALIST II  
 13-1041-02  
 COMPLIANCE OFFICERS  
 Payband = 006  
 Pay Grade = 017  
 Position = [006185](#)  
 FTE = 1

DIXON, BETH A  
 County Code = 037  
 Class Code = 0441  
 REGULATORY SPECIALIST II  
 13-1041-02  
 COMPLIANCE OFFICERS  
 Payband = 006  
 Pay Grade = 017  
 Position = [080474](#)  
 FTE = 1

ALFONSO, DANIEL A  
 County Code = 037  
 Class Code = 0441  
 REGULATORY SPECIALIST II  
 13-1041-02  
 COMPLIANCE OFFICERS  
 Payband = 006  
 Pay Grade = 017  
 Position = [080476](#)  
 FTE = 1

MILLS, GENESSIS E  
 County Code = 037  
 Class Code = 0441  
 REGULATORY SPECIALIST II  
 13-1041-02  
 COMPLIANCE OFFICERS  
 Payband = 006  
 Pay Grade = 017  
 Position = [080494](#)  
 FTE = 1

DINGLER, MARTHA F  
 County Code = 037  
 Class Code = 0441  
 REGULATORY SPECIALIST II  
 13-1041-02  
 COMPLIANCE OFFICERS  
 Payband = 006  
 Pay Grade = 017  
 Position = [080502](#)  
 FTE = 1

COSTER, DAVID L  
 County Code = 037  
 Class Code = 0441  
 REGULATORY SPECIALIST II  
 13-1041-02  
 COMPLIANCE OFFICERS  
 Payband = 006  
 Pay Grade = 017  
 Position = [080540](#)  
 FTE = 1

SUTTON, SOPHIA  
 County Code = 037  
 Class Code = 0441  
 REGULATORY SPECIALIST II  
 13-1041-02  
 COMPLIANCE OFFICERS  
 Payband = 006  
 Pay Grade = 017  
 Position = [080815](#)  
 FTE = 1

VACANT - 080833  
 County Code = 037  
 Class Code = 0441  
 REGULATORY SPECIALIST II  
 13-1041-02  
 COMPLIANCE OFFICERS  
 Payband = 006  
 Pay Grade = 017  
 Position = [080833](#)  
 FTE = 1

WILLIAMS, TRESHANDRA R  
 County Code = 037  
 Class Code = 0441  
 REGULATORY SPECIALIST II  
 13-1041-02  
 COMPLIANCE OFFICERS  
 Payband = 006  
 Pay Grade = 017  
 Position = [080837](#)  
 FTE = 1

MILLER, LINDA  
 County Code = 037  
 Class Code = 0441  
 REGULATORY SPECIALIST II  
 13-1041-02  
 COMPLIANCE OFFICERS  
 Payband = 006  
 Pay Grade = 017  
 Position = [082253](#)  
 FTE = 1

BATES, BETTY J  
 County Code = 037  
 Class Code = 0441  
 REGULATORY SPECIALIST II  
 13-1041-02  
 COMPLIANCE OFFICERS  
 Payband = 006  
 Pay Grade = 017  
 Position = [082255](#)  
 FTE = 1

MITCHELL, TABITHA E  
 County Code = 037  
 OPS REGULATORY  
 SPECIALIST I  
 13-1041-01  
 COMPLIANCE OFFICERS  
 Payband = 003  
 Position = [000070](#)  
 FTE = 1

PEAKS, JENAYE  
 County Code = 037  
 OPS REGULATORY  
 SPECIALIST I  
 13-1041-01  
 COMPLIANCE OFFICERS  
 Payband = 003  
 Position = [800514](#)  
 FTE = 1

JACKSON, RAVEN C  
 County Code = 037  
 OPS REGULATORY  
 SPECIALIST I  
 13-1041-01  
 COMPLIANCE OFFICERS  
 Payband = 003  
 Position = [801565](#)  
 FTE = 1

SCHALES, JASON  
 County Code = 037  
 OPS REGULATORY  
 SPECIALIST I  
 13-1041-01  
 COMPLIANCE OFFICERS  
 Payband = 003  
 Position = [802078](#)  
 FTE = 1

▲  
CRAIG, CLAYTON  
County Code = 037  
Class Code = 2134  
IT BUSINESS CONSULTANT  
MANAGER-SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 427  
Position = [081571](#)  
FTE = 1

SWENSON, GREGORY S  
County Code = 037  
Class Code = 2117  
SYSTEMS PROGRAMMING  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 427  
Position = [004422](#)  
FTE = 1  
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WILLIAMS, CHRYSTAL A  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [030931](#)  
FTE = 1  
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FURNISS, ZATORRIUS T  
County Code = 037  
Class Code = 2117  
SYSTEMS PROGRAMMING  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 427  
Position = [081781](#)  
FTE = 1  
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FURNISS, ZATORRIUS T  
County Code = 037  
Class Code = 2117  
SYSTEMS PROGRAMMING  
ADMINISTRATOR - SES  
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COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 427  
Position = [081781](#)  
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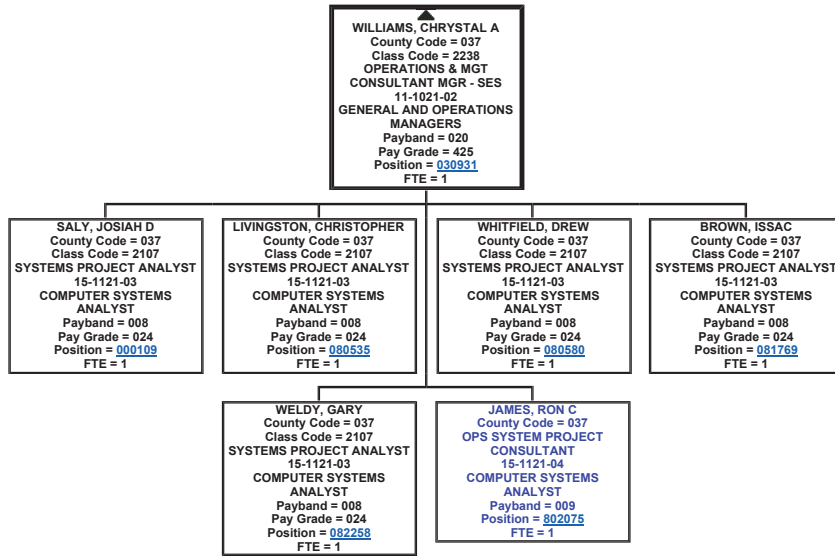
PORTER, DON J  
County Code = 037  
Class Code = 2109  
SYSTEMS PROJECT  
CONSULTANT  
15-1121-04  
COMPUTER SYSTEMS  
ANALYST  
Payband = 009  
Pay Grade = 025  
Position = [080812](#)  
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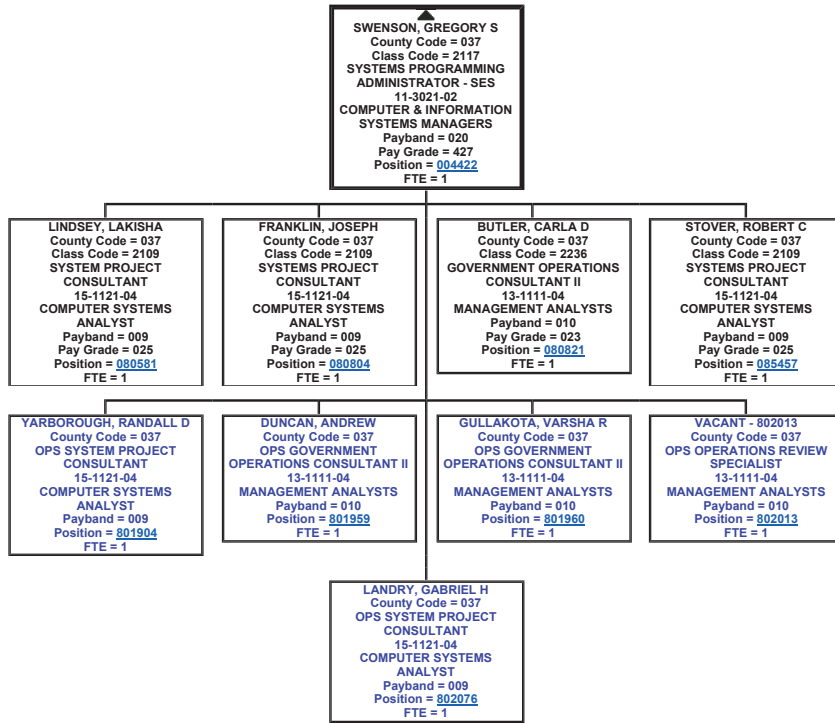
BUTLER III, WILLIAM E  
County Code = 037  
Class Code = 2109  
SYSTEMS PROJECT  
CONSULTANT  
15-1121-04  
COMPUTER SYSTEMS  
ANALYST  
Payband = 009  
Pay Grade = 025  
Position = [080813](#)  
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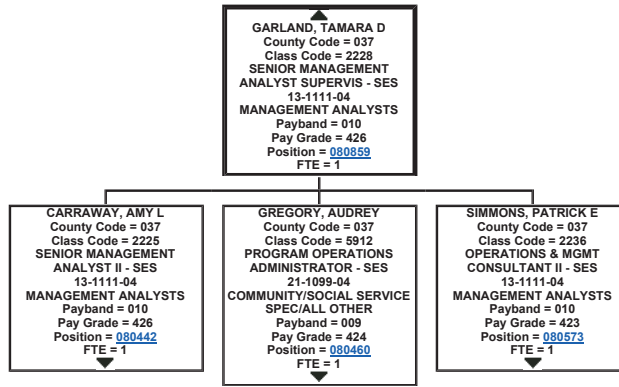
TAYLOR, ARSENI0 J  
County Code = 037  
Class Code = 2109  
SYSTEMS PROJECT  
CONSULTANT  
15-1121-04  
COMPUTER SYSTEMS  
ANALYST  
Payband = 009  
Pay Grade = 025  
Position = [081556](#)  
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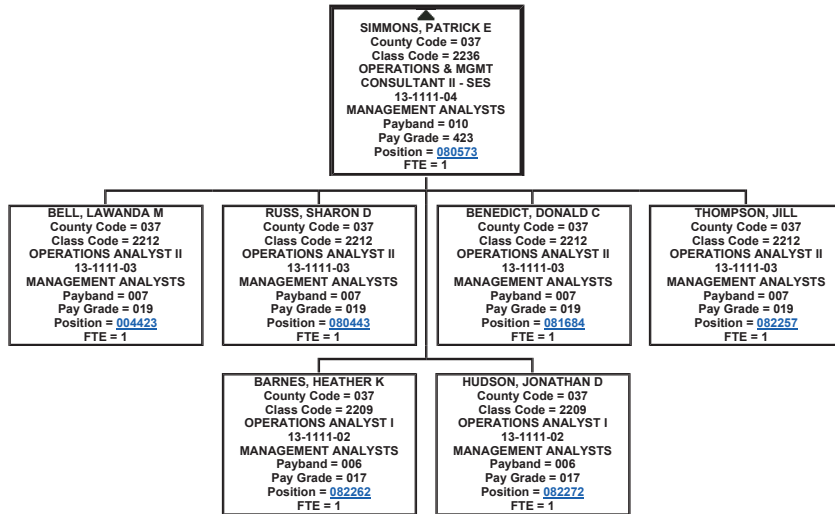
BOGLARSKY, DAVID G  
County Code = 037  
Class Code = 2109  
SYSTEMS PROJECT  
CONSULTANT  
15-1121-04  
COMPUTER SYSTEMS  
ANALYST  
Payband = 009  
Pay Grade = 025  
Position = [082153](#)  
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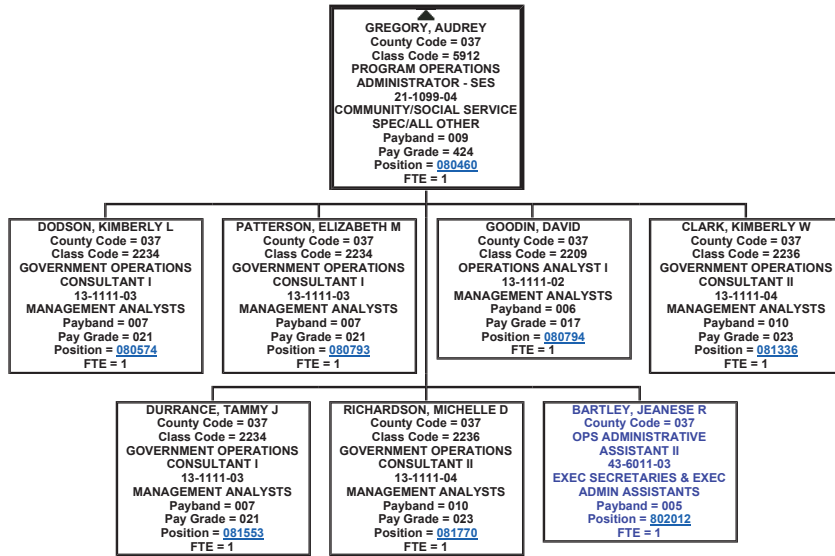


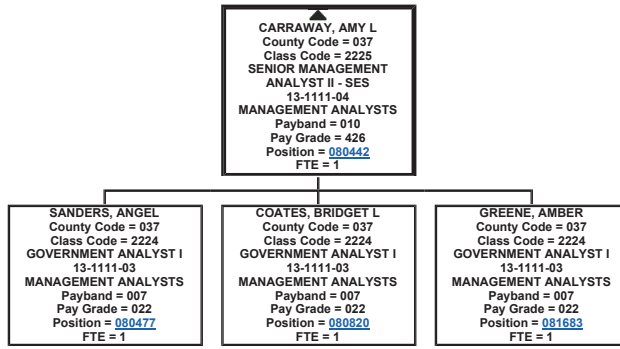


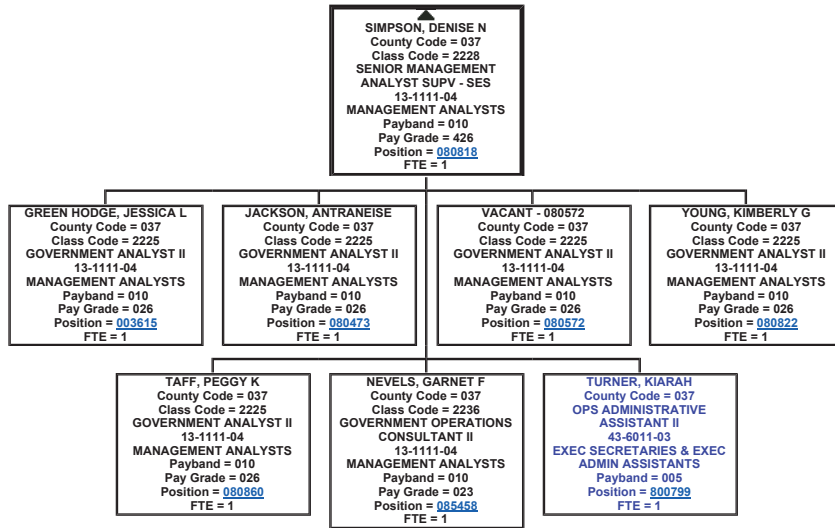


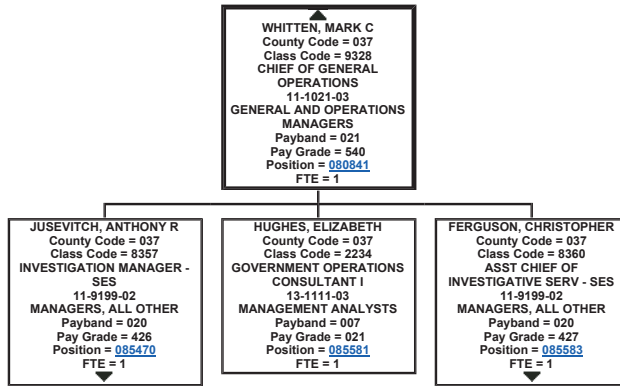




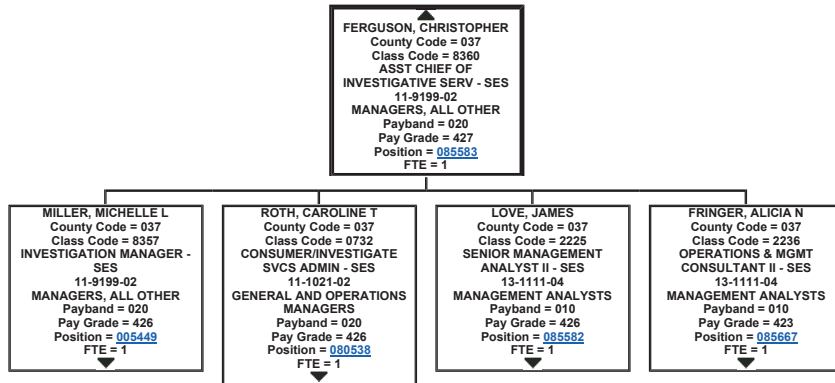












FRINGER, ALICIA N  
County Code = 037  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [085667](#)  
FTE = 1

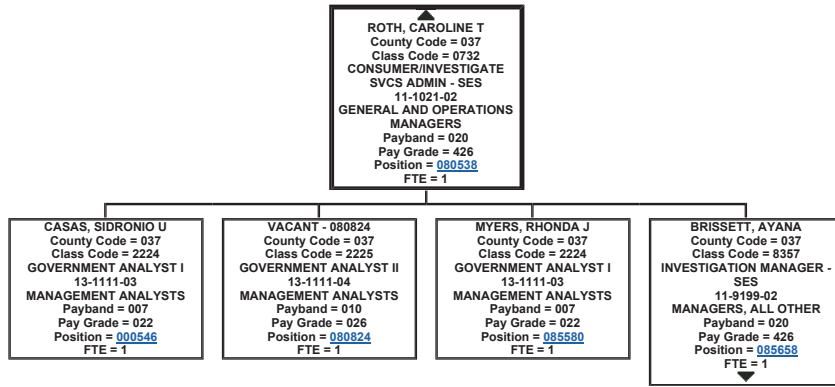
PLASKETT, ELEANA  
County Code = 037  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [080840](#)  
FTE = 1

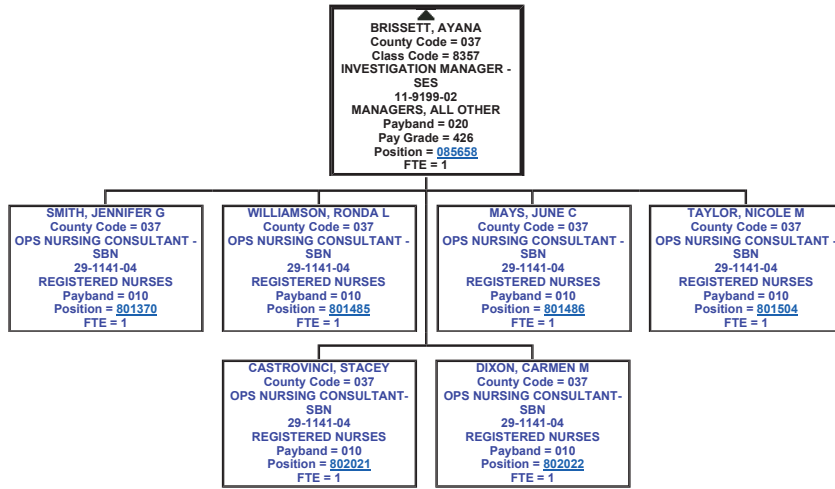
HAMILTON, SHIRLEY M  
County Code = 037  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [085579](#)  
FTE = 1

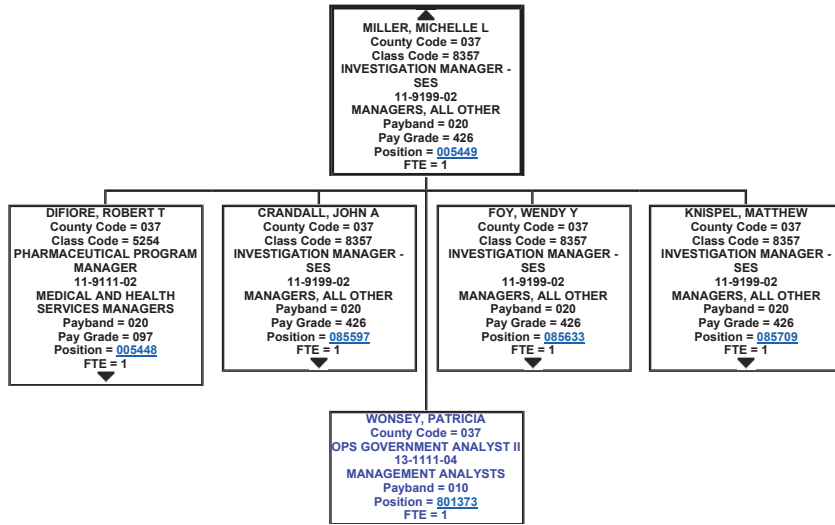
LOVE, JAMES  
County Code = 037  
Class Code = 2225  
SENIOR MANAGEMENT  
ANALYST II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [085582](#)  
FTE = 1

WILLIAMS, MEGAN L  
County Code = 037  
OPS MEDICAL MALPRACTICE  
INVESTIGATOR  
13-1199-04  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 010  
Position = [801368](#)  
FTE = 1

VACANT - 801374  
County Code = 037  
OPS GOVERNMENT ANALYST I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Position = [801374](#)  
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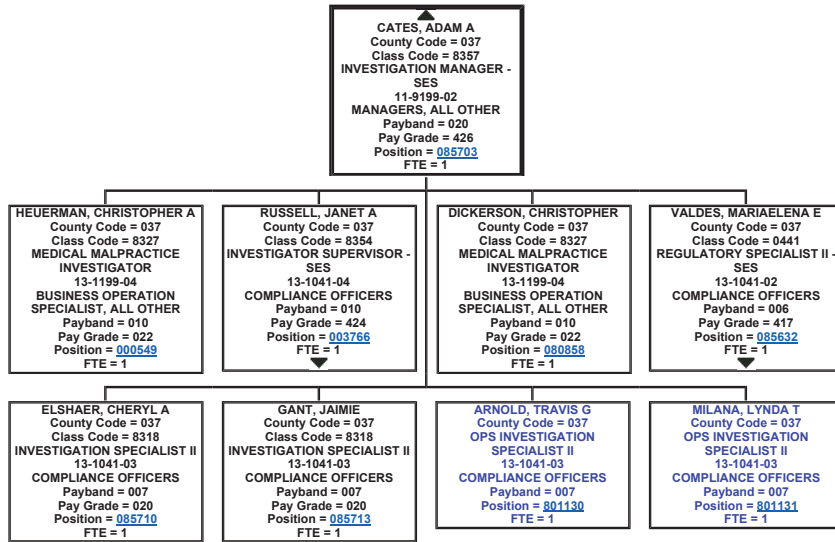
KNISPTEL, MATTHEW  
County Code = 037  
Class Code = 8357  
INVESTIGATION MANAGER -  
SES  
11-9199-02  
MANAGERS, ALL OTHER  
Payband = 020  
Pay Grade = 426  
Position = [085709](#)  
FTE = 1

GUZMAN JIMENEZ, YLONKA M  
County Code = 037  
Class Code = 8357  
INVESTIGATION MANAGER -  
SES  
11-9199-02  
MANAGERS, ALL OTHER  
Payband = 020  
Pay Grade = 426  
Position = [003767](#)  
FTE = 1

GARRISON, JEFFREY M  
County Code = 037  
Class Code = 8357  
INVESTIGATION MANAGER -  
SES  
11-9199-02  
MANAGERS, ALL OTHER  
Payband = 020  
Pay Grade = 426  
Position = [085661](#)  
FTE = 1

SWANSON, ELIANA  
County Code = 037  
Class Code = 8357  
INVESTIGATION MANAGER -  
SES  
11-9199-02  
MANAGERS, ALL OTHER  
Payband = 020  
Pay Grade = 426  
Position = [085693](#)  
FTE = 1

CATES, ADAM A  
County Code = 037  
Class Code = 8357  
INVESTIGATION MANAGER -  
SES  
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MANAGERS, ALL OTHER  
Payband = 020  
Pay Grade = 426  
Position = [085703](#)  
FTE = 1

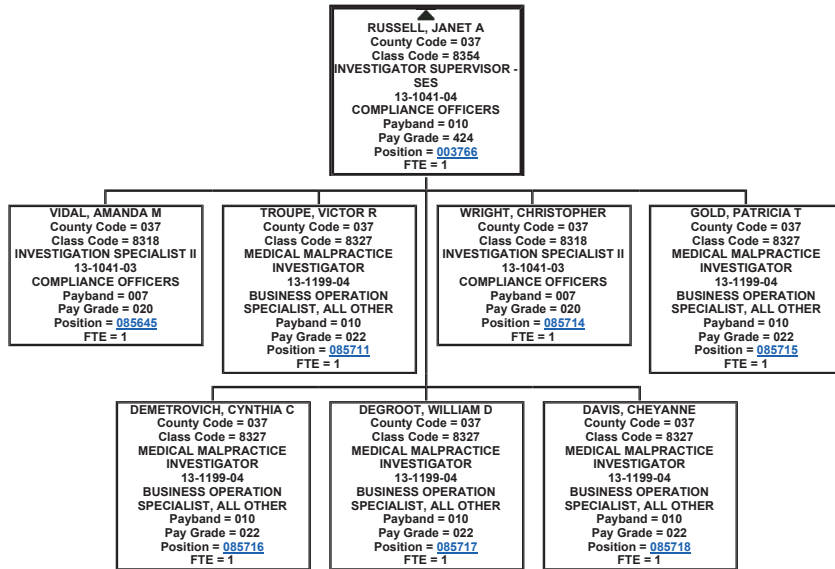


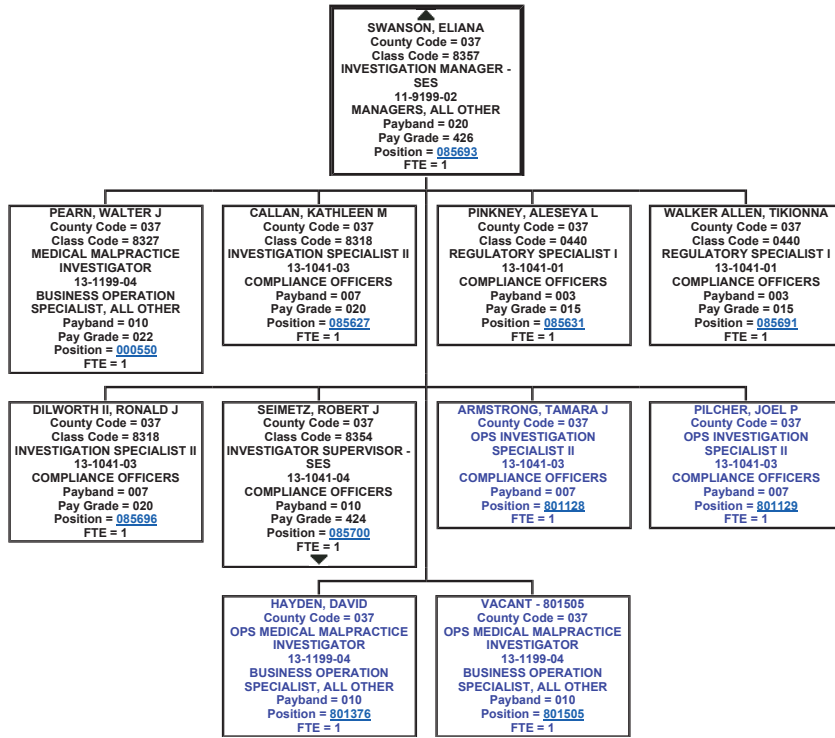


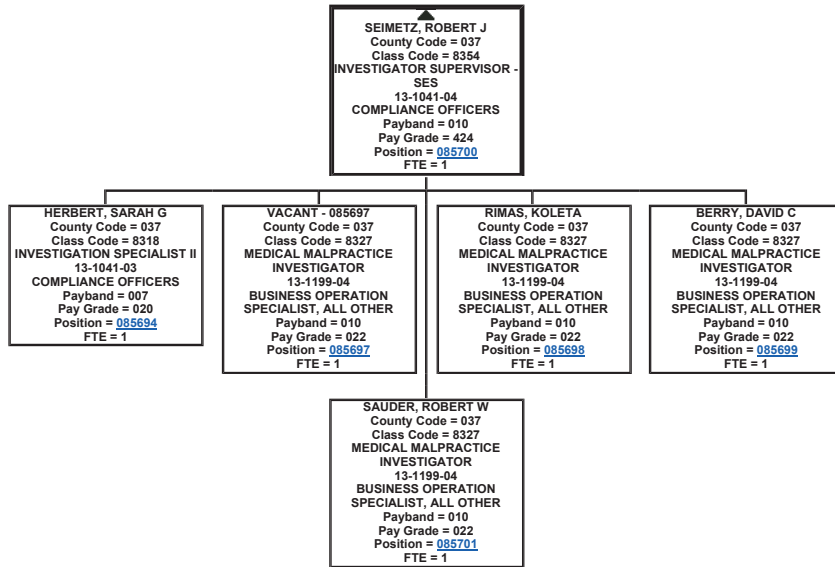
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VALDES, MARIAELENA E  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II -  
SES  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 417  
Position = [085632](#)  
FTE = 1

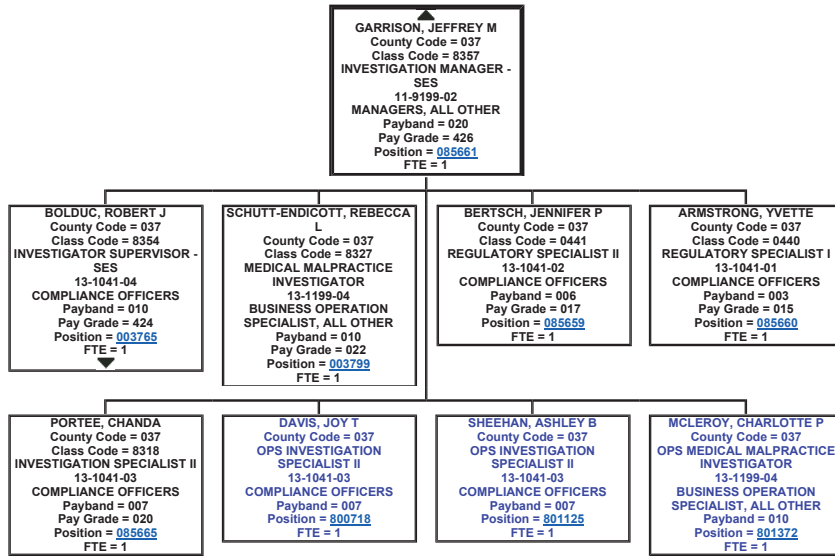
GONZALEZ, ANTONIA M  
County Code = 037  
Class Code = 0440  
REGULATORY SPECIALIST I  
13-1041-01  
COMPLIANCE OFFICERS  
Payband = 003  
Pay Grade = 015  
Position = [085706](#)  
FTE = 1

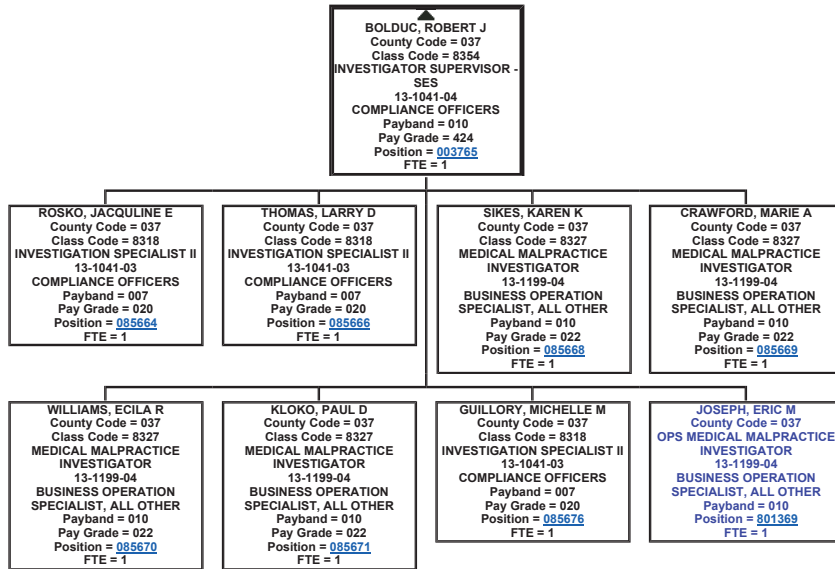
EARLE, KARA  
County Code = 037  
OPS REGULATORY  
SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Position = [891126](#)  
FTE = 1

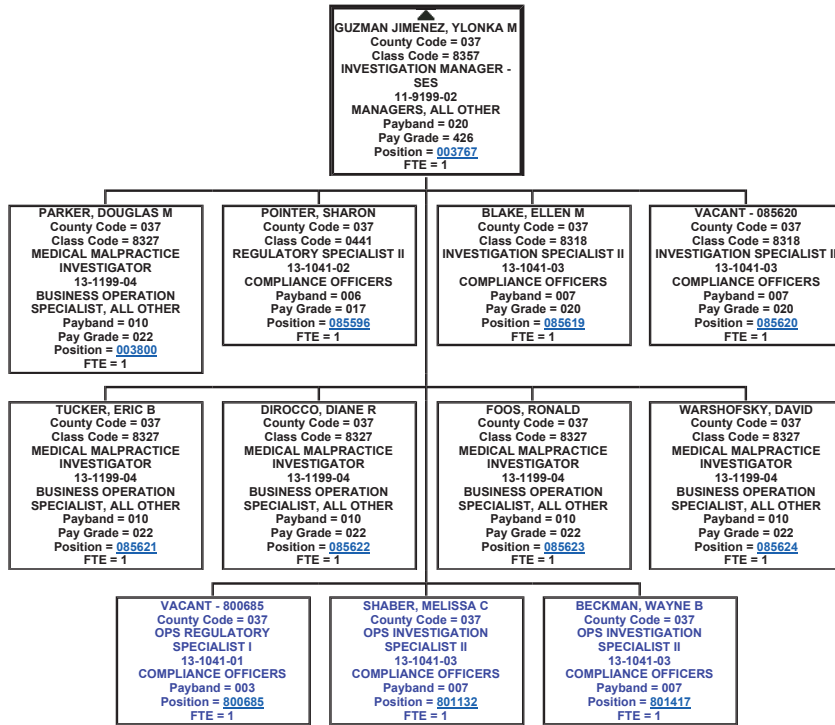


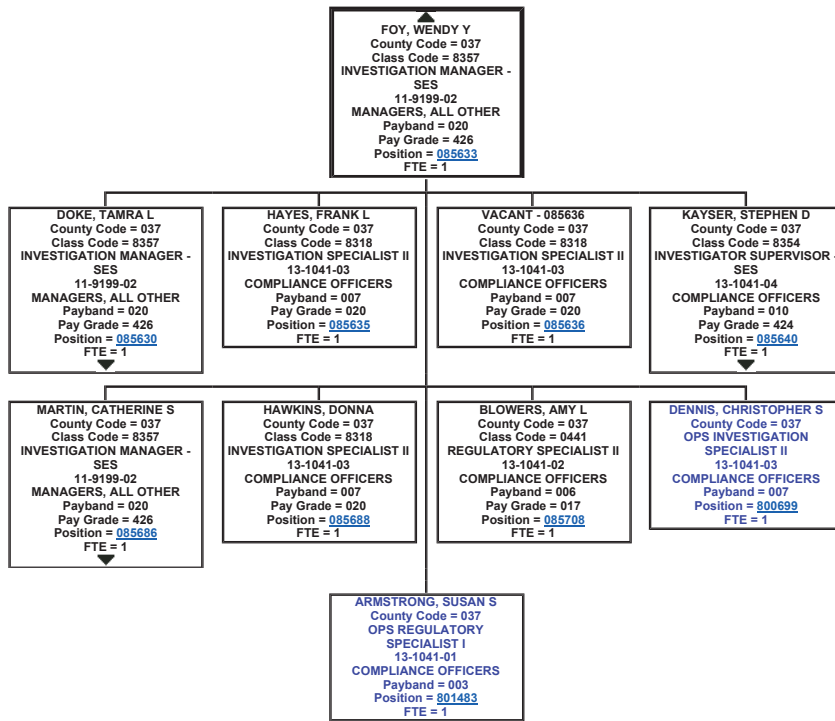




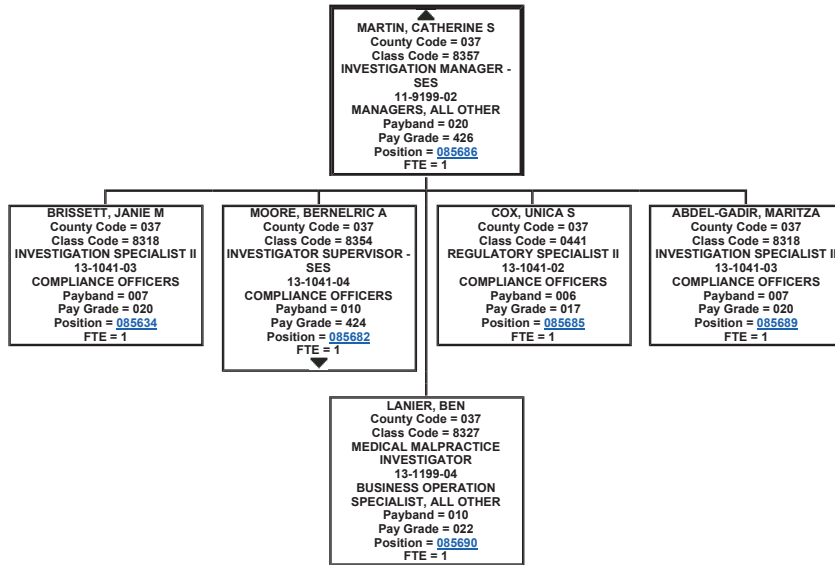


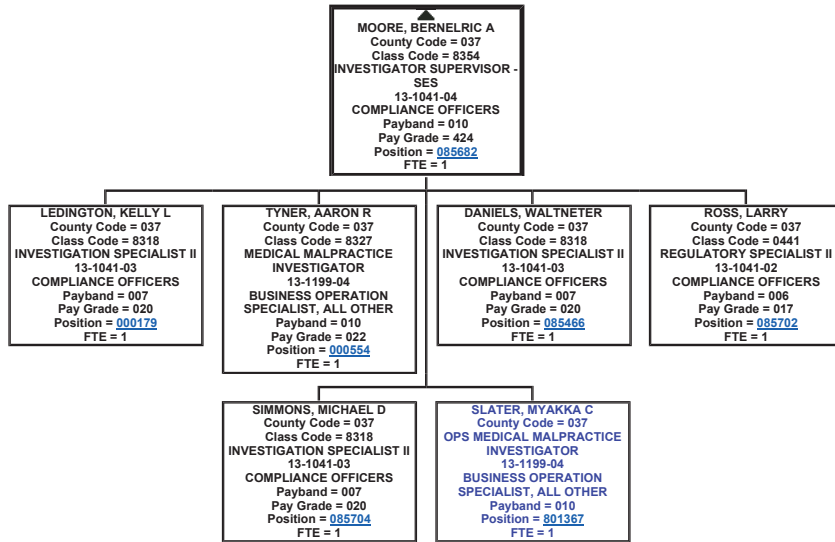


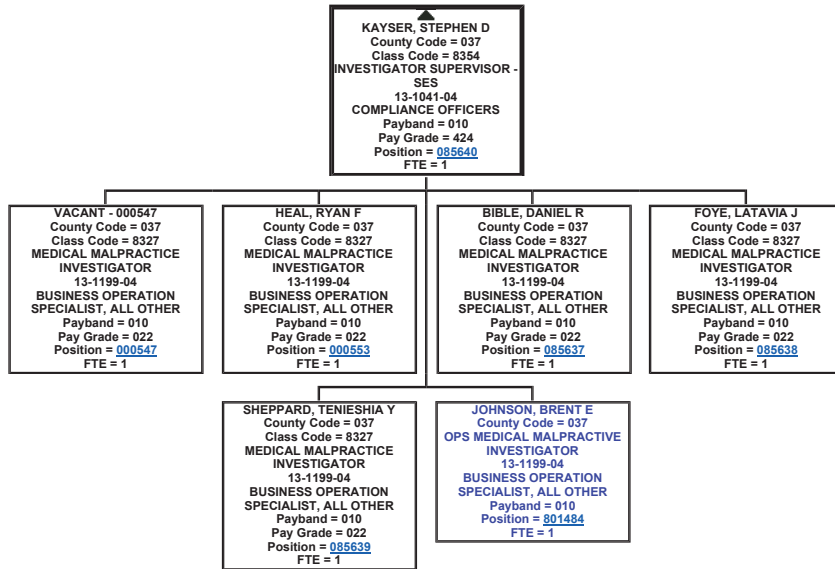


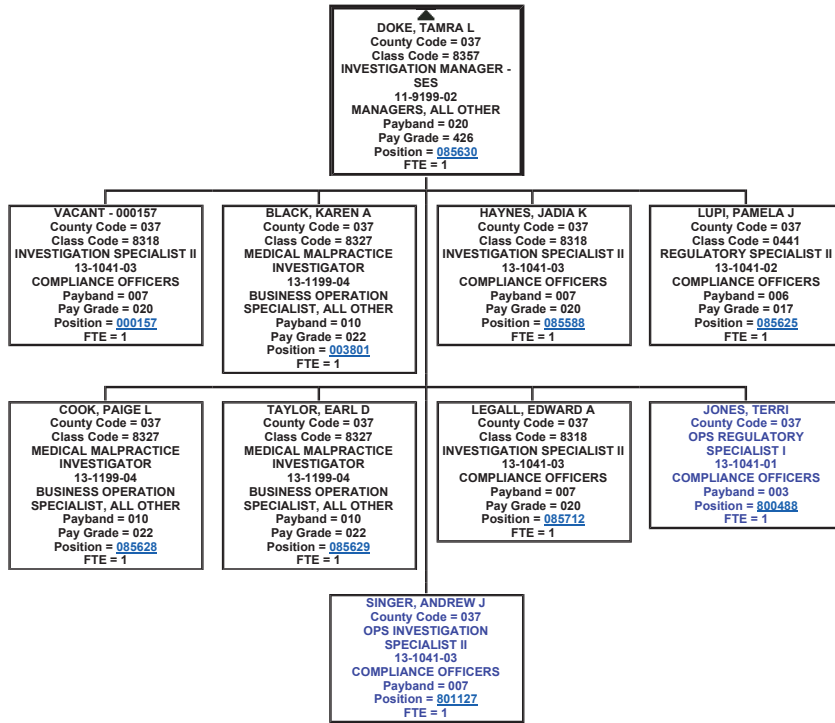


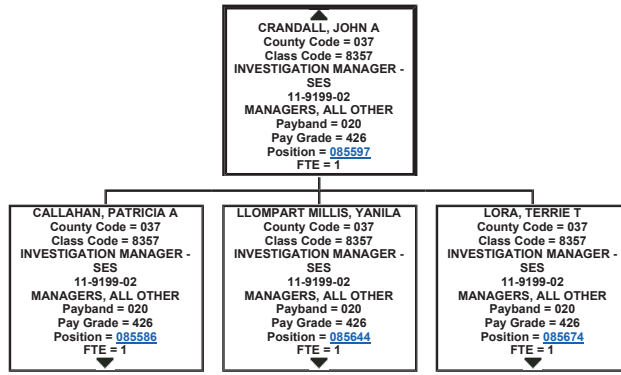


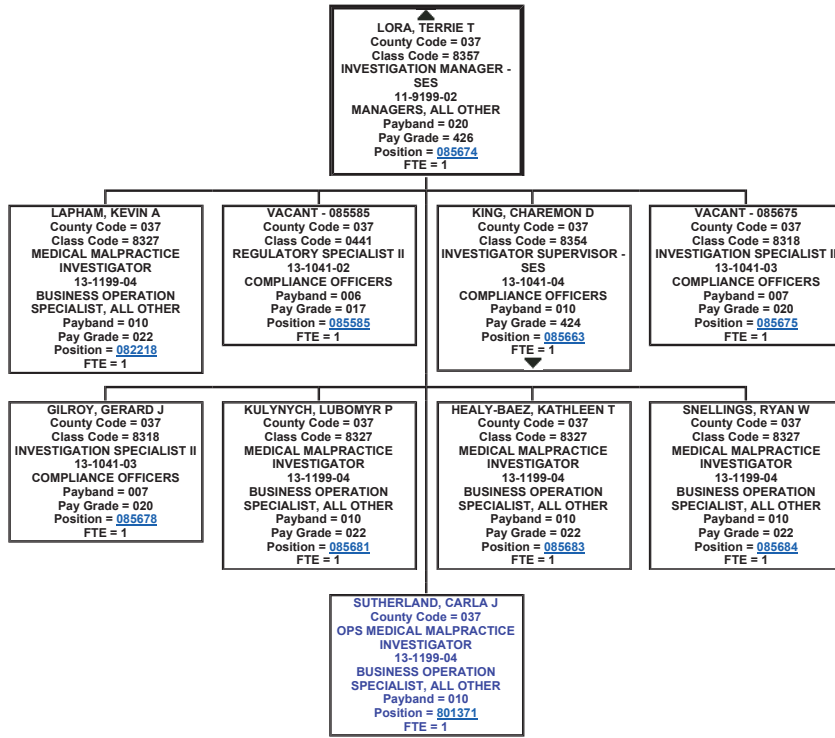


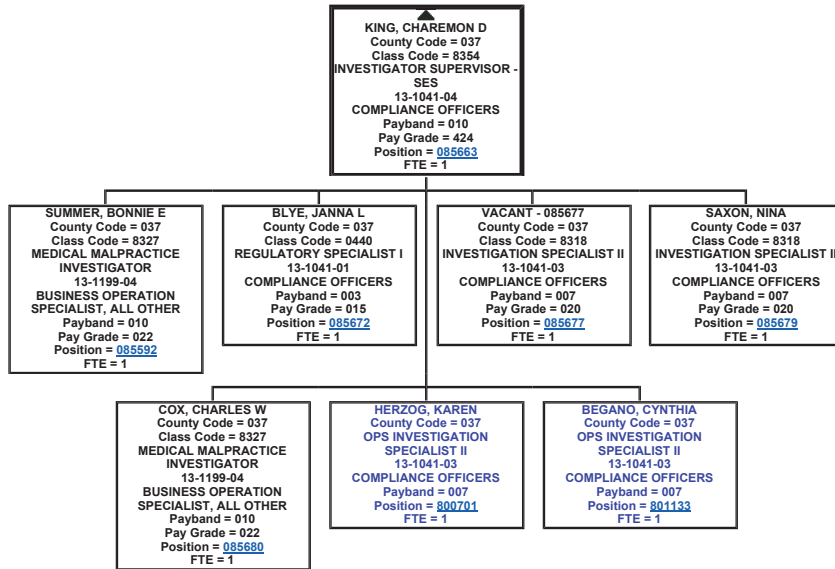


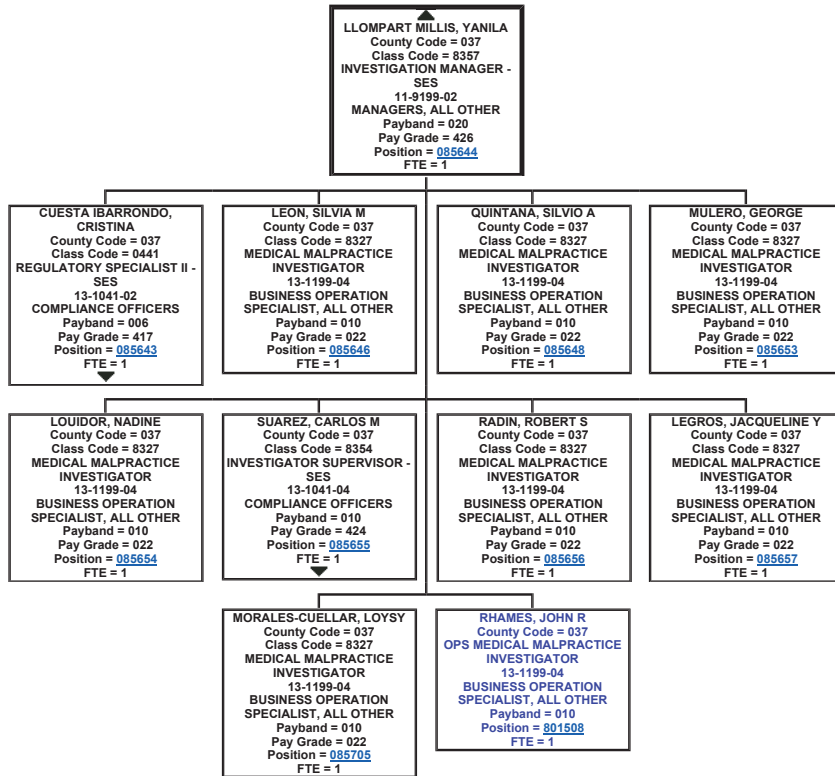




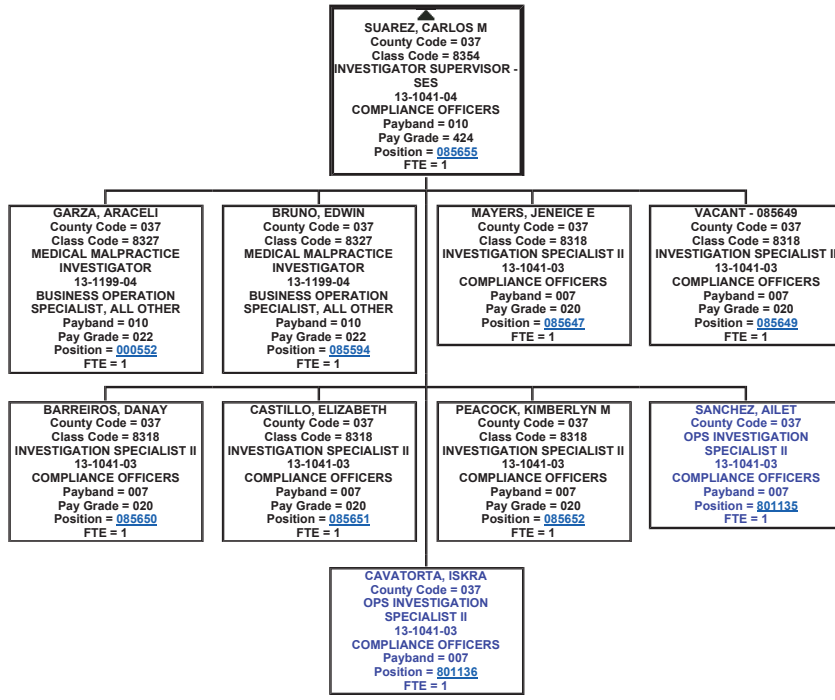








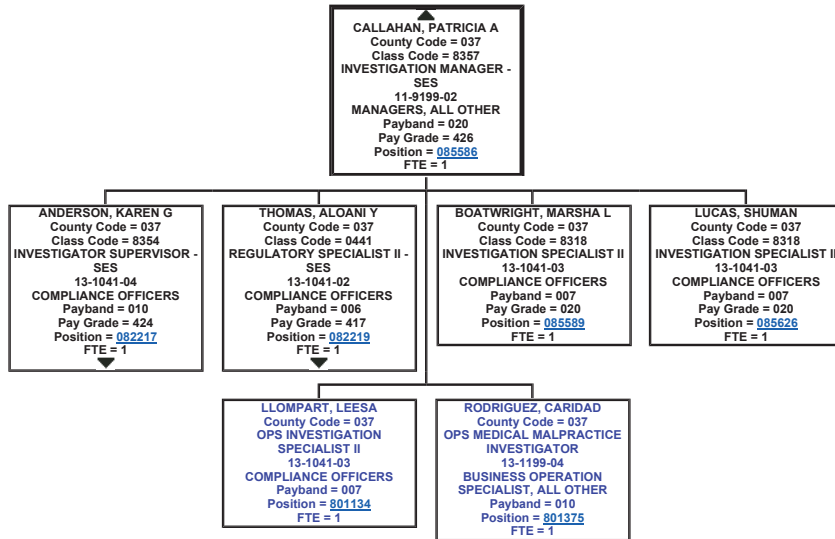


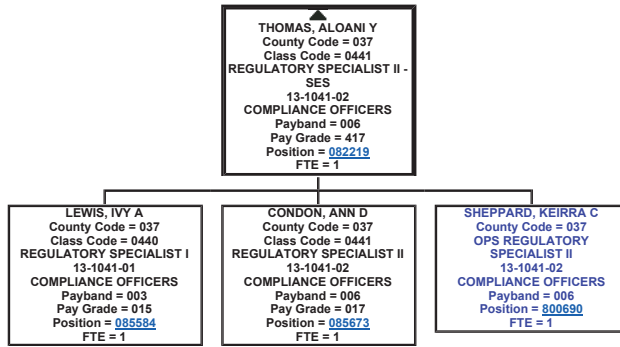


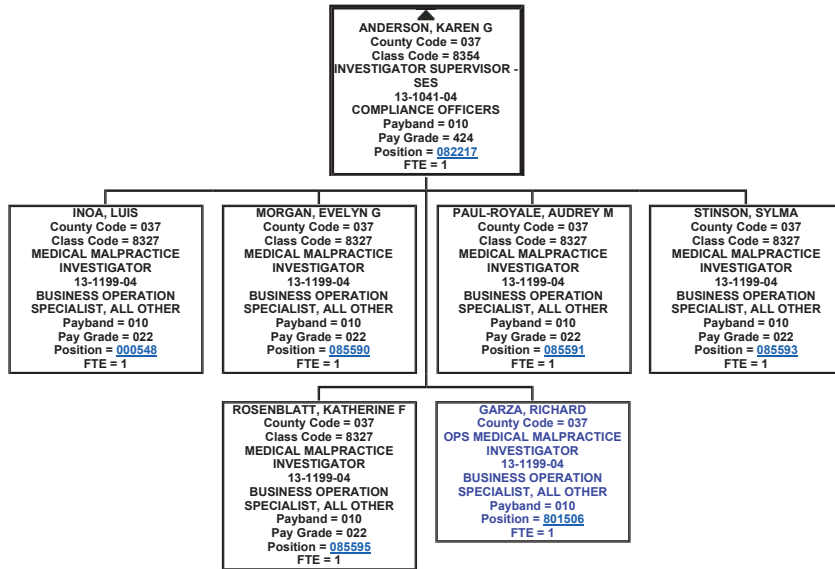
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CUESTA IBARRONDO,  
CRISTINA  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II -  
SES  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 417  
Position = [085643](#)  
FTE = 1

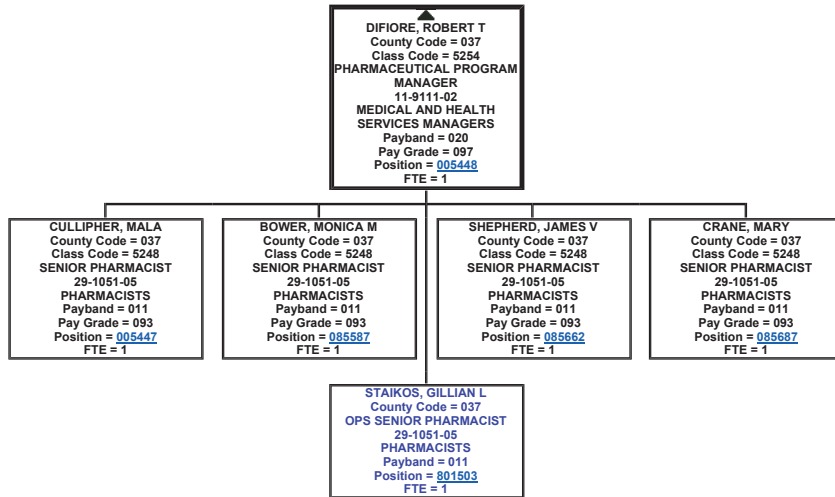
FLORES COX, SHILA E  
County Code = 037  
Class Code = 0440  
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COMPLIANCE OFFICERS  
Payband = 003  
Pay Grade = 015  
Position = [085641](#)  
FTE = 1

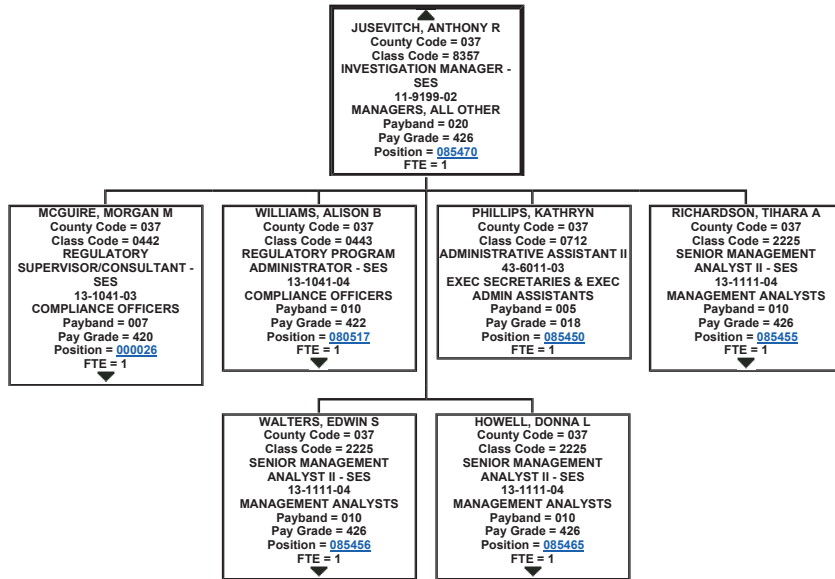
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County Code = 037  
Class Code = 0440  
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13-1041-01  
COMPLIANCE OFFICERS  
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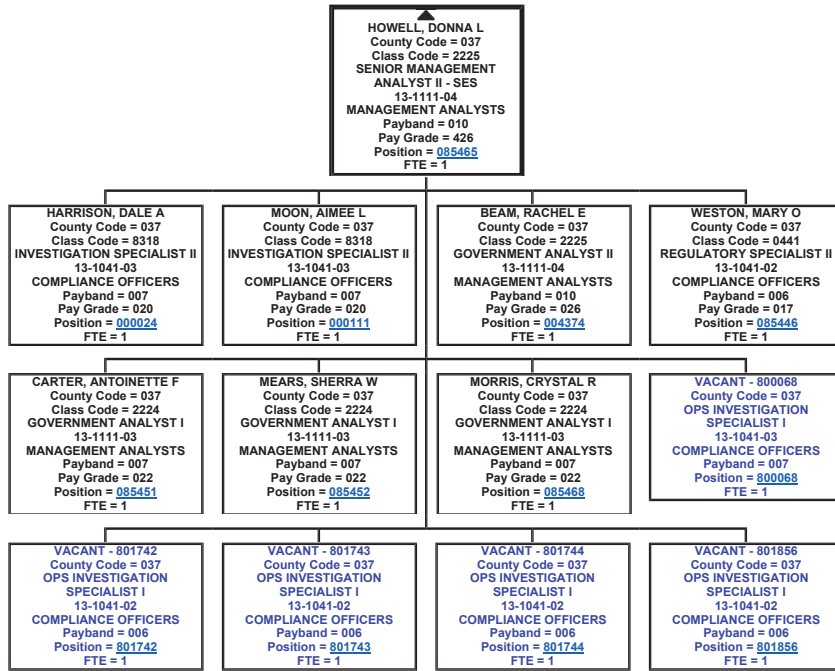




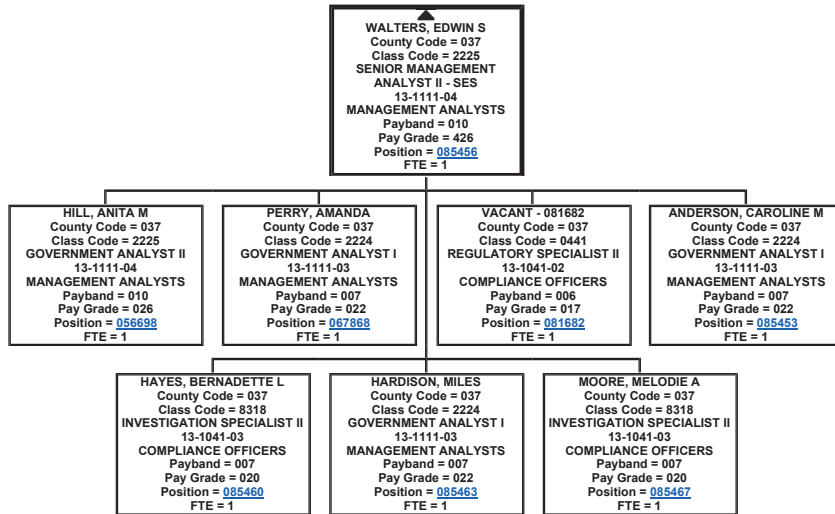


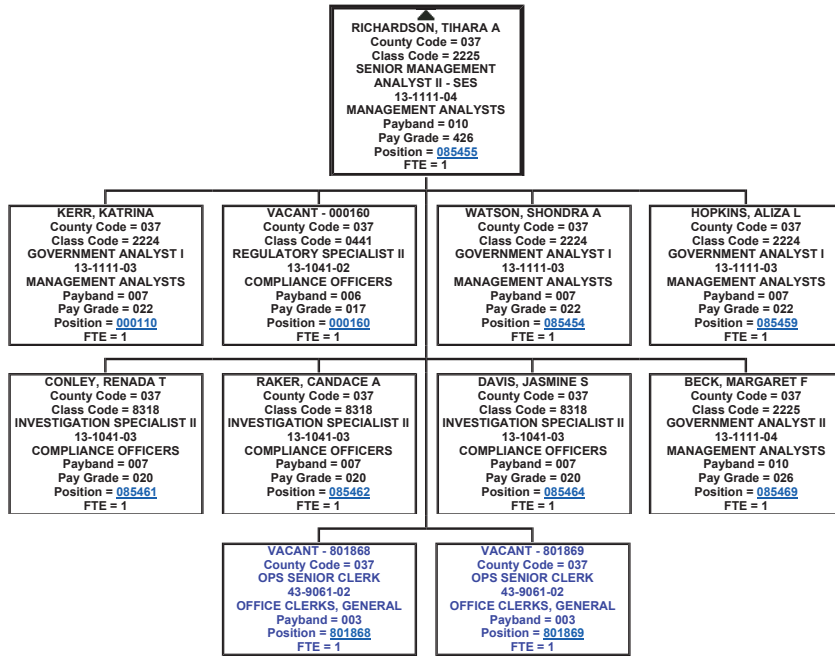


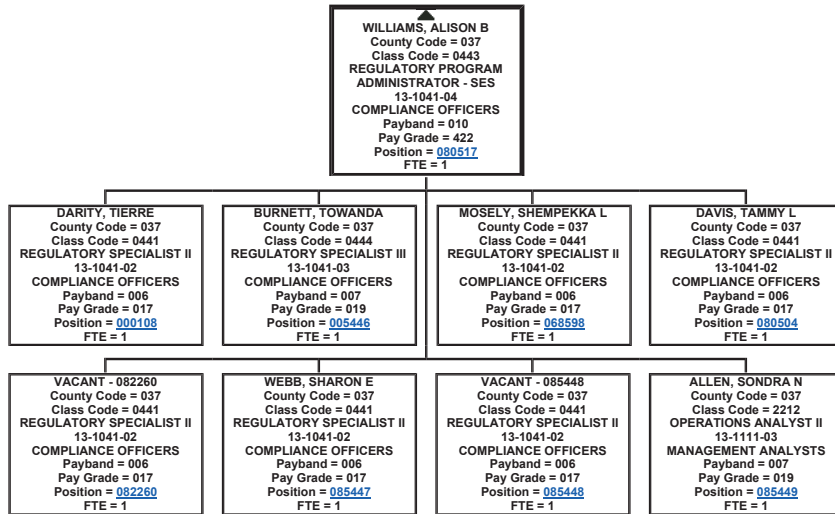


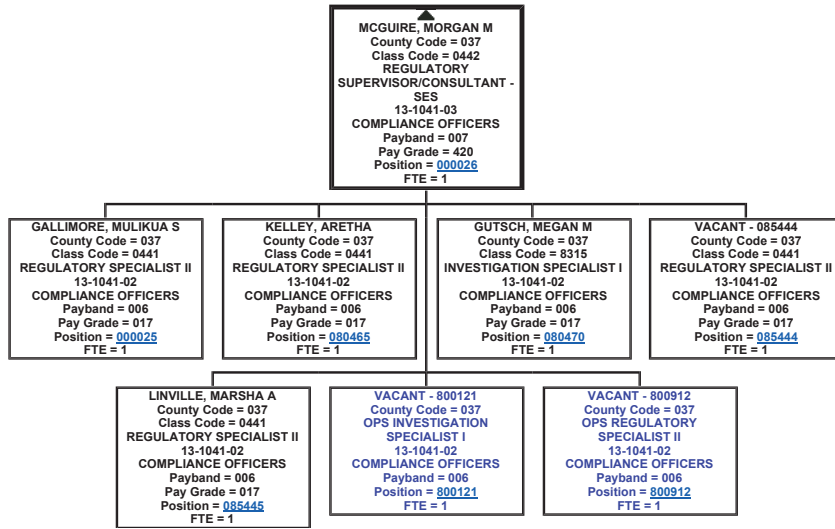












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County Code = 037  
Class Code = 2270  
SENIOR HEALTH BUDGET  
ANALYST A - SES  
13-2031-04  
BUDGET ANALYSTS  
Payband = 009  
Pay Grade = 426  
Position = [080462](#)  
FTE = 1

DAVID, VERNICE P  
County Code = 037  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [080507](#)  
FTE = 1

VACANT - 081519  
County Code = 037  
Class Code = 2271  
SENIOR HEALTH BUDGET  
ANALYST B-SES  
13-2031-04  
BUDGET ANALYSTS  
Payband = 009  
Pay Grade = 425  
Position = [081519](#)  
FTE = 1

SANDERS, SYLVIA R  
County Code = 037  
Class Code = 2236  
OPERATIONS MGMT  
CONSULTANT II-SES  
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MANAGEMENT ANALYSTS  
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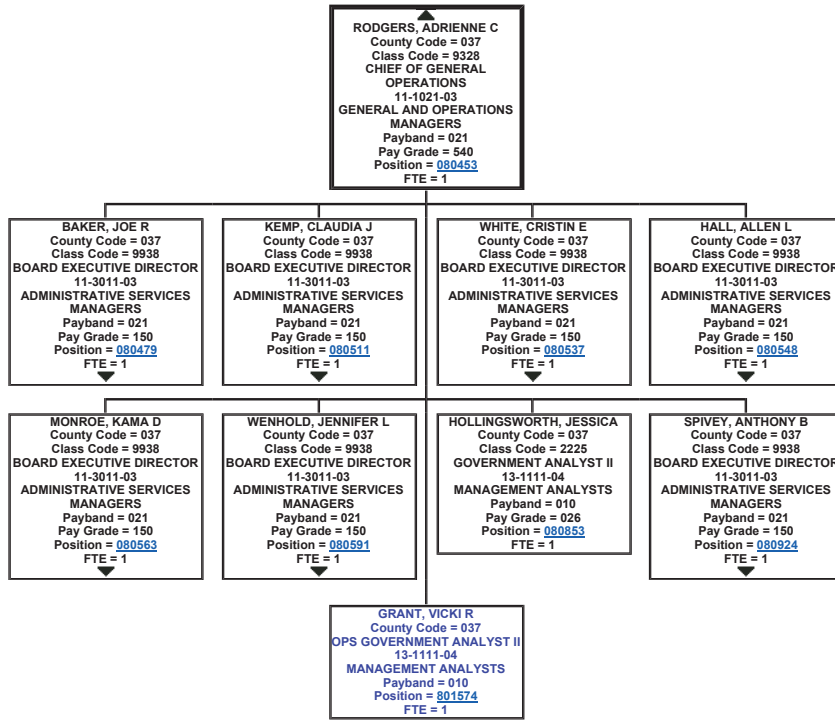
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ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [080458](#)  
FTE = 1

ERLICH, DONNA  
County Code = 037  
OPS OPERATIONS REVIEW  
SPECIALIST  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Position = [891670](#)  
FTE = 1

KEEN, BRITTAIN R  
County Code = 037  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [080454](#)  
FTE = 1

JOHNSON, HELAINE P  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [003804](#)  
FTE = 1

UBERTI, NICHOLAS P  
County Code = 037  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [080602](#)  
FTE = 1





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SPIVEY, ANTHONY B  
County Code = 037  
Class Code = 9938  
BOARD EXECUTIVE  
DIRECTOR  
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ADMINISTRATIVE SERVICES  
MANAGERS  
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Pay Grade = 150  
Position = [080924](#)  
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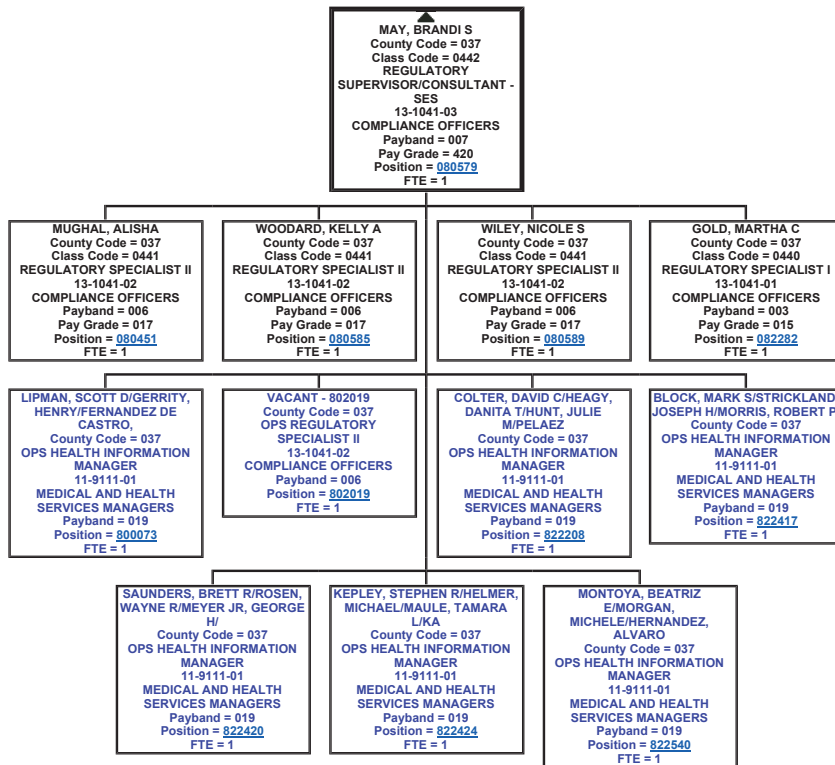
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Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 424  
Position = [080576](#)  
FTE = 1  
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MILLER, KAREN L  
County Code = 037  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [080582](#)  
FTE = 1

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CURRY, LORRAINE G  
County Code = 037  
Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 424  
Position = [080576](#)  
FTE = 1

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VACANT - 080575  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [080575](#)  
FTE = 1  
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MAY, BRANDI S  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [080579](#)  
FTE = 1  
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VACANT - 080575  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [080575](#)  
FTE = 1

CROWSON, KELLE L  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [080583](#)  
FTE = 1

HOPKINS, KATRINA M  
County Code = 037  
Class Code = 0440  
REGULATORY SPECIALIST I  
13-1041-01  
COMPLIANCE OFFICERS  
Payband = 003  
Pay Grade = 015  
Position = [080586](#)  
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KILGORE, KERI-ANN  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [080587](#)  
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GRUNEWALD III, FRANK J  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [081093](#)  
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WENHOLD, JENNIFER L  
County Code = 037  
Class Code = 9938  
BOARD EXECUTIVE  
DIRECTOR  
11-3011-03  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 021  
Pay Grade = 150  
Position = [080591](#)  
FTE = 1

DEAN, MICHAEL R  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [080592](#)  
FTE = 1

JOHNSON, PENNY L  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [080593](#)  
FTE = 1

MCKENZIE, ROBIN L  
County Code = 037  
Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
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Pay Grade = 424  
Position = [081686](#)  
FTE = 1

SAPP, JESSICA L  
County Code = 037  
Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
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Pay Grade = 424  
Position = [082149](#)  
FTE = 1

SAPP, JESSICA L  
County Code = 037  
Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 424  
Position = [082149](#)  
FTE = 1

THOMPKINS, MARQUITA Y  
County Code = 037  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [080564](#)  
FTE = 1

MILTON, JOHN D  
County Code = 037  
Class Code = 0441  
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13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [080569](#)  
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BESS, SHANNON  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [080570](#)  
FTE = 1

PRYOR, SHERRI  
County Code = 037  
Class Code = 0441  
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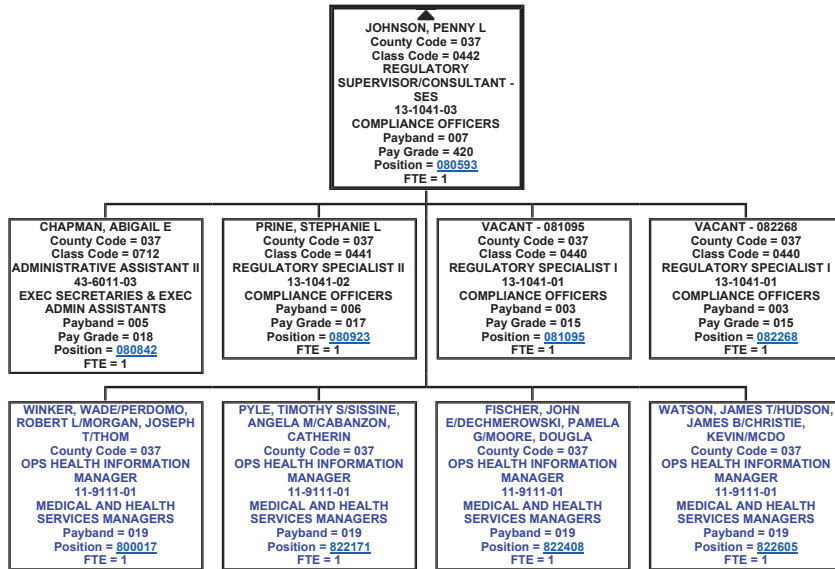
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ADMINISTRATOR - SES  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 424  
Position = [081686](#)  
FTE = 1

BOYD, TIM W  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [080594](#)  
FTE = 1

IRVING, ASHLEIGH K  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [080598](#)  
FTE = 1

WILSON, LATOSHA D  
County Code = 037  
Class Code = 0441  
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13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [080601](#)  
FTE = 1

JOHNSON III, GEORGE  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [080843](#)  
FTE = 1





DEAN, MICHAEL R  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [080592](#)  
FTE = 1

BUTLER KNIGHT, JULIA E  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [080595](#)  
FTE = 1

COVINGTON, AUDRIANA R  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [080596](#)  
FTE = 1

MITCHELL, KAHADISHA  
County Code = 037  
Class Code = 0441  
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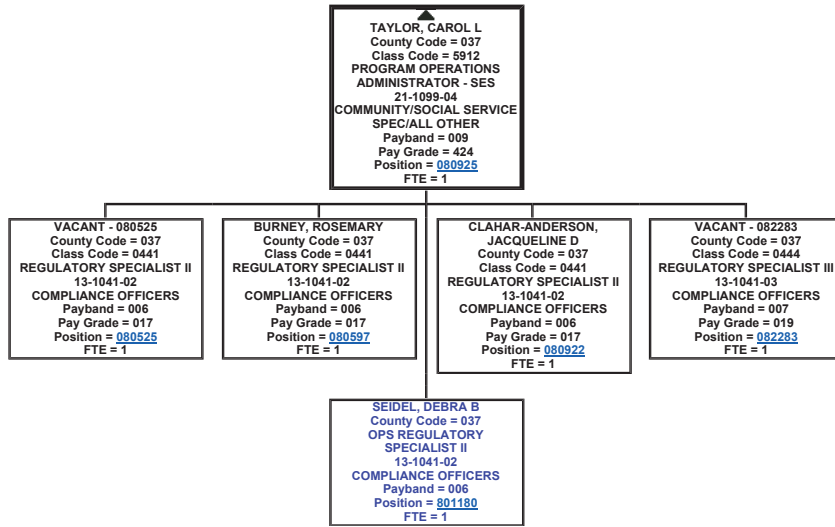
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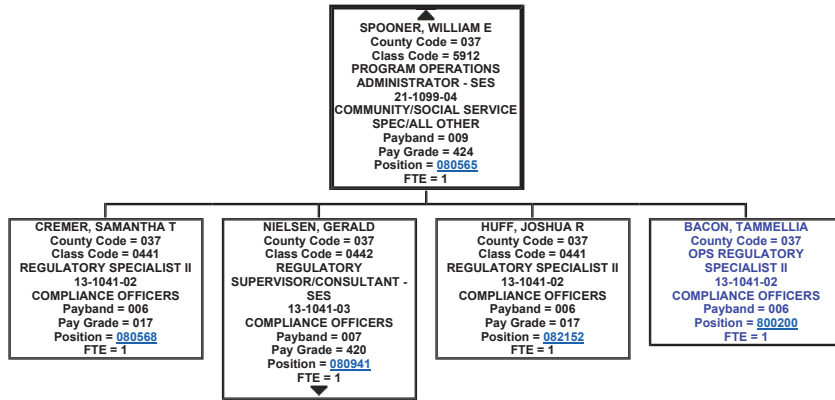
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ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 021  
Pay Grade = 150  
Position = [080563](#)  
FTE = 1

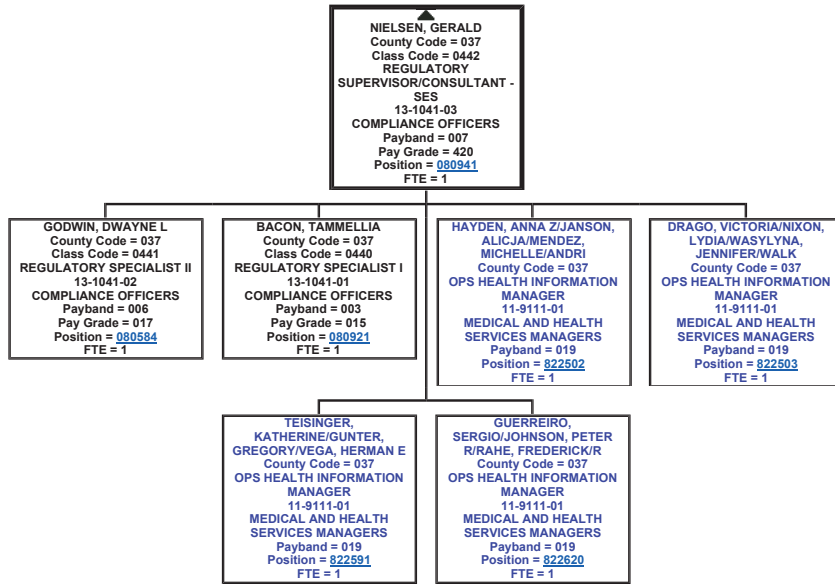
SPOONER, WILLIAM E  
County Code = 037  
Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 424  
Position = [080565](#)  
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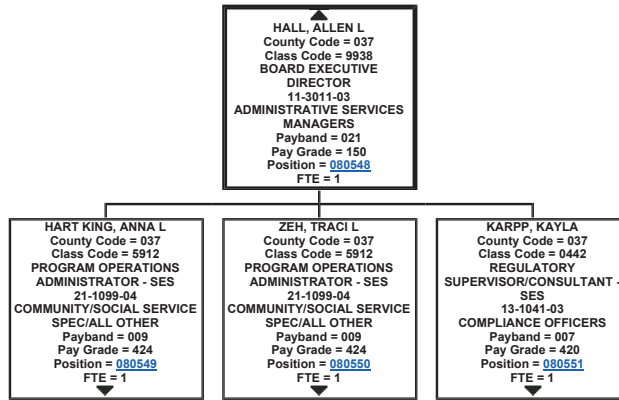
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Class Code = 0440  
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COMPLIANCE OFFICERS  
Payband = 003  
Pay Grade = 015  
Position = [080571](#)  
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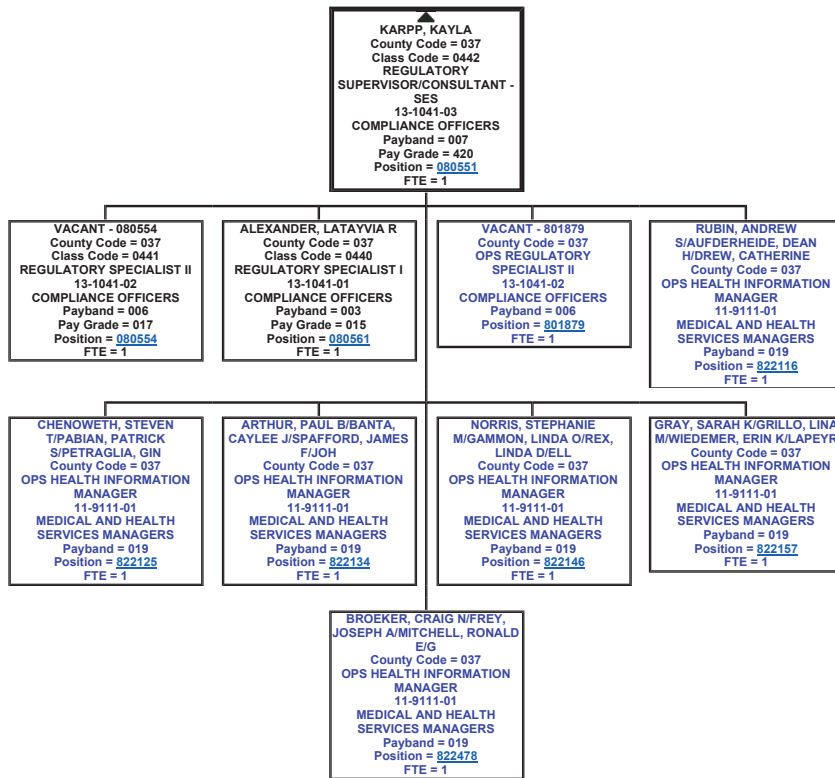
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Class Code = 5912  
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ADMINISTRATOR - SES  
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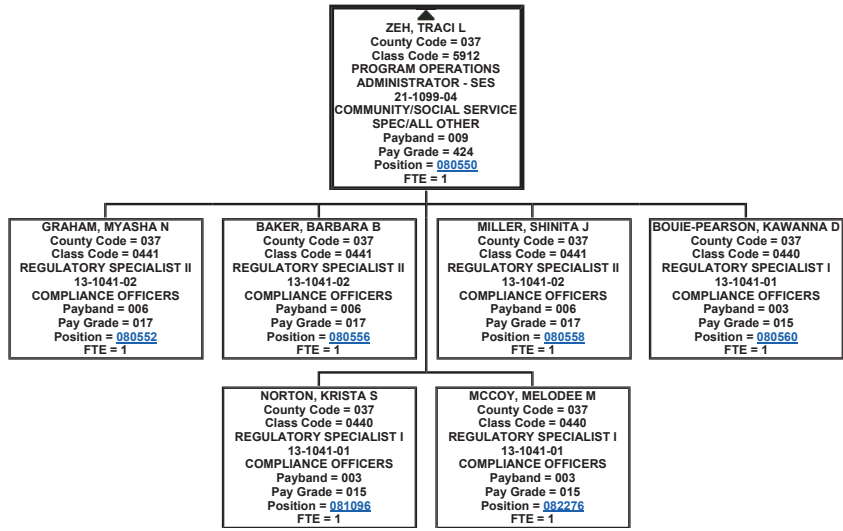




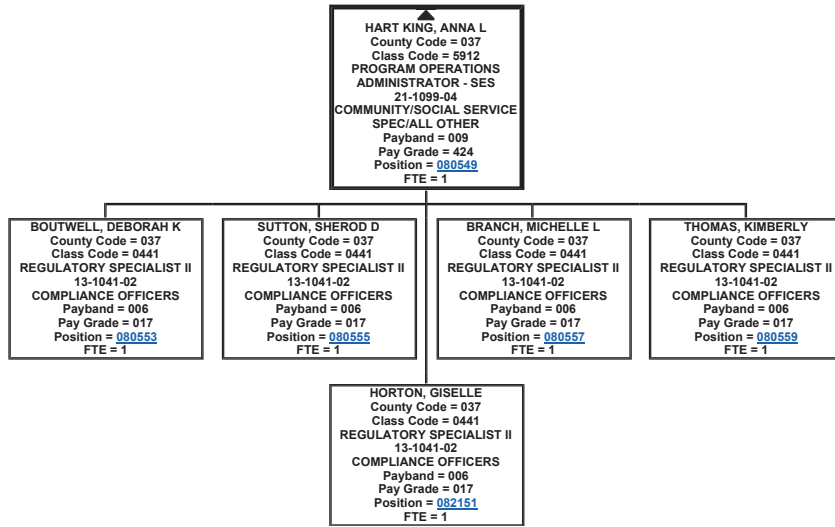








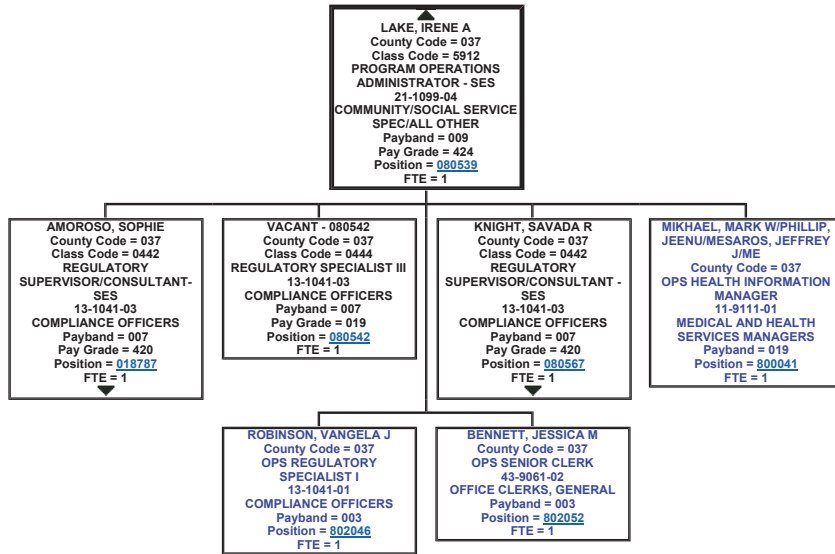


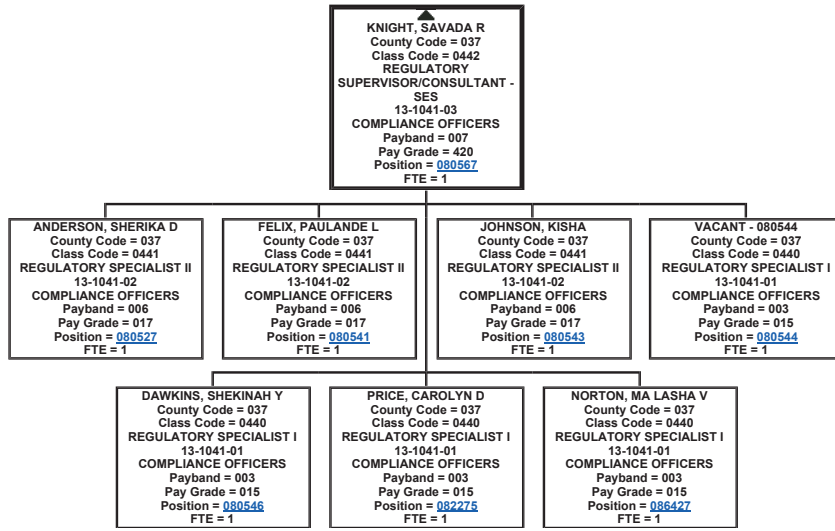


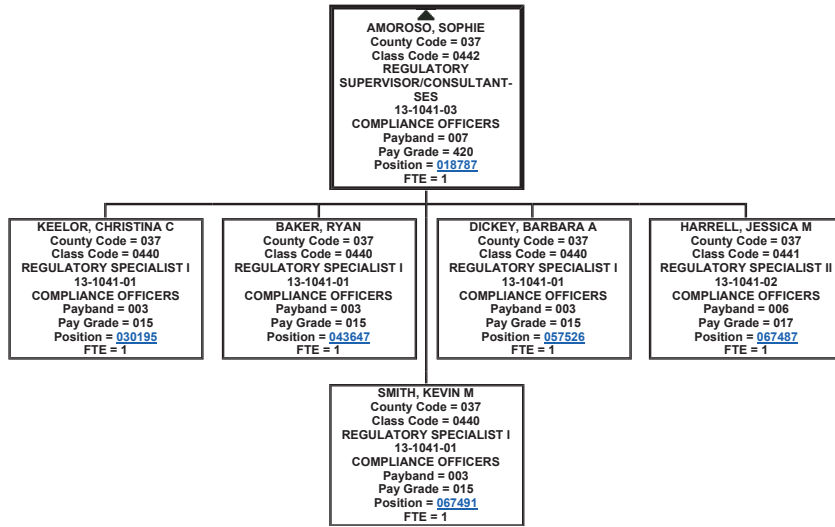
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ADMINISTRATIVE SERVICES  
MANAGERS  
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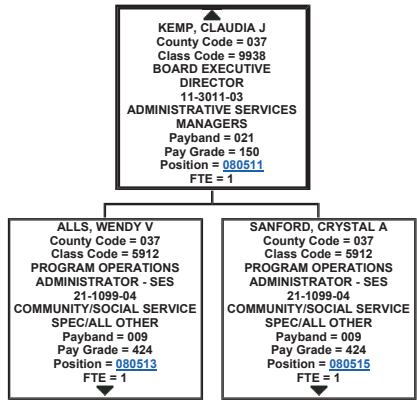
LAKE, IRENE A  
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Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
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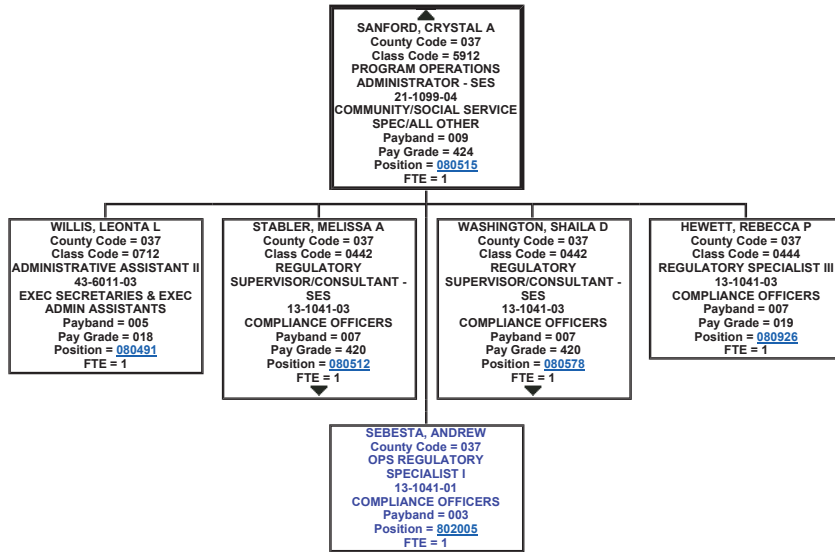
TATE, ALLISON  
County Code = 037  
OPS SENIOR PHARMACIST  
29-1051-05  
PHARMACISTS  
Payband = 011  
Position = [801404](#)  
FTE = 1











WASHINGTON, SHAILA D  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
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Payband = 007  
Pay Grade = 420  
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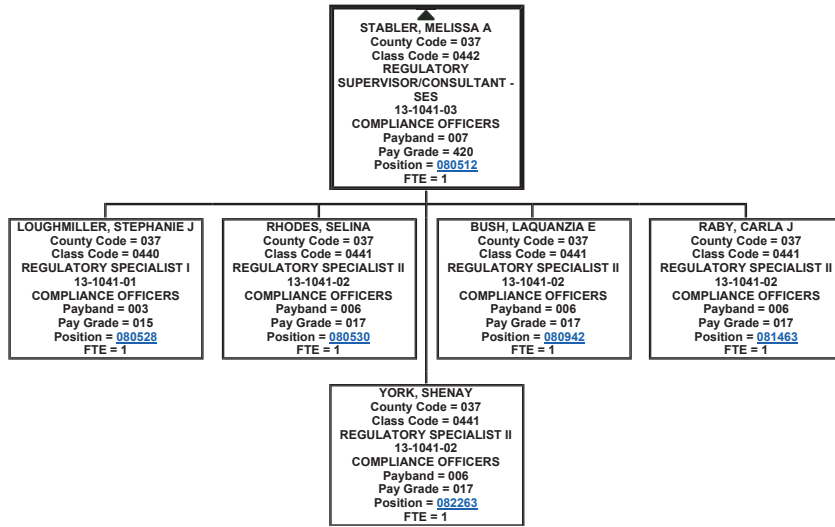
ERVIN, LATRISHA  
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COMPLIANCE OFFICERS  
Payband = 003  
Pay Grade = 015  
Position = [080521](#)  
FTE = 1

STRICKLAND, BETTYE C  
County Code = 037  
Class Code = 0440  
REGULATORY SPECIALIST I  
13-1041-01  
COMPLIANCE OFFICERS  
Payband = 003  
Pay Grade = 015  
Position = [080536](#)  
FTE = 0.5

DAVIS, MORGAN A  
County Code = 037  
Class Code = 0440  
REGULATORY SPECIALIST I  
13-1041-01  
COMPLIANCE OFFICERS  
Payband = 003  
Pay Grade = 015  
Position = [080600](#)  
FTE = 1

MARTIN, VICKIE M  
County Code = 037  
Class Code = 0440  
REGULATORY SPECIALIST I  
13-1041-01  
COMPLIANCE OFFICERS  
Payband = 003  
Pay Grade = 015  
Position = [082277](#)  
FTE = 1





ALLS, WENDY V  
County Code = 037  
Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 424  
Position = [080513](#)  
FTE = 1

GOLDWIRE, KARRELL D  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [059692](#)  
FTE = 1

NELSON, GLORIA J  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [080516](#)  
FTE = 1

MCKISSICK, PATRICE C  
County Code = 037  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [080790](#)  
FTE = 1

DENSON, ANGELA D  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
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COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [082265](#)  
FTE = 1

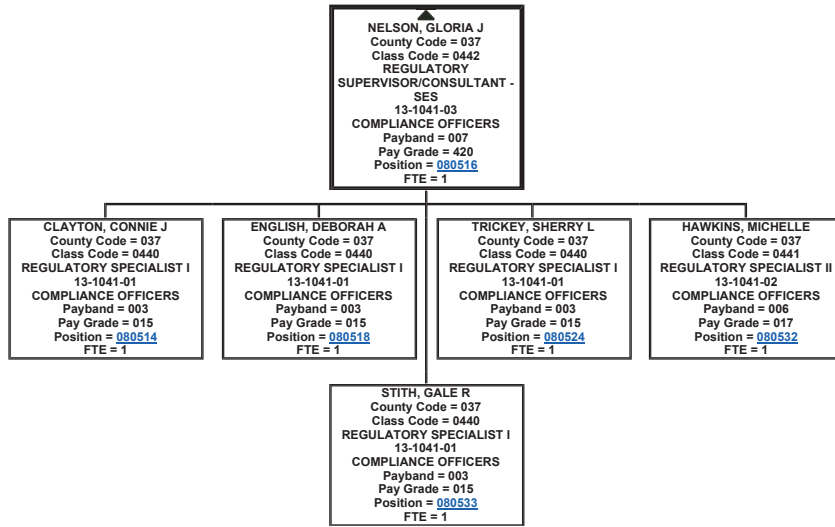
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Class Code = 0442  
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COMPLIANCE OFFICERS  
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Pay Grade = 420  
Position = [082265](#)  
FTE = 1

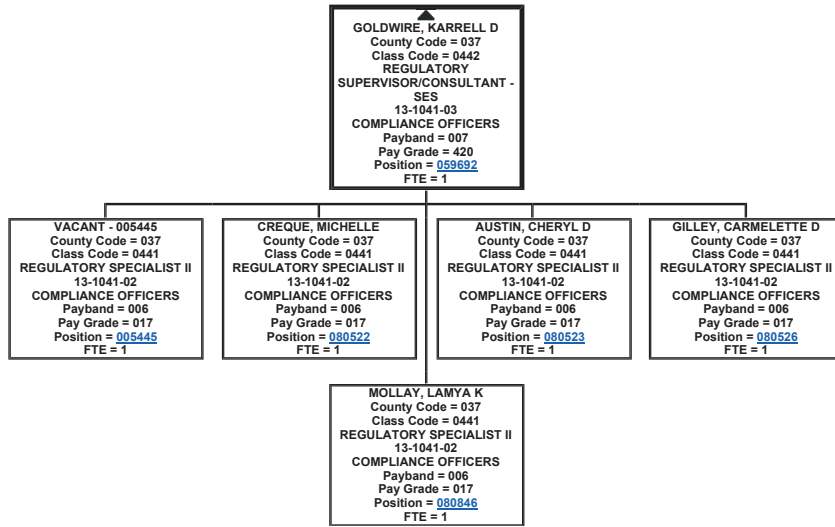
SMILEY, CHERYL D  
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Class Code = 0441  
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Payband = 006  
Pay Grade = 017  
Position = [080519](#)  
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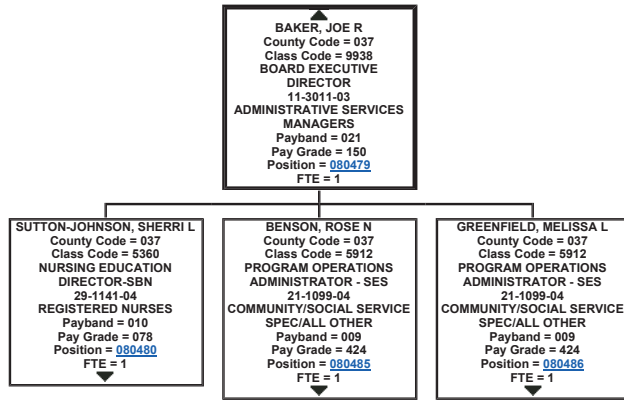
MYLES, HAZEL N  
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Class Code = 0440  
REGULATORY SPECIALIST I  
13-1041-01  
COMPLIANCE OFFICERS  
Payband = 003  
Pay Grade = 015  
Position = [080529](#)  
FTE = 1

HODGE, LAKESHA D  
County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
13-1041-02  
COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [080847](#)  
FTE = 1

BROWN, TASHUNDA C  
County Code = 037  
Class Code = 0441  
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COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [082279](#)  
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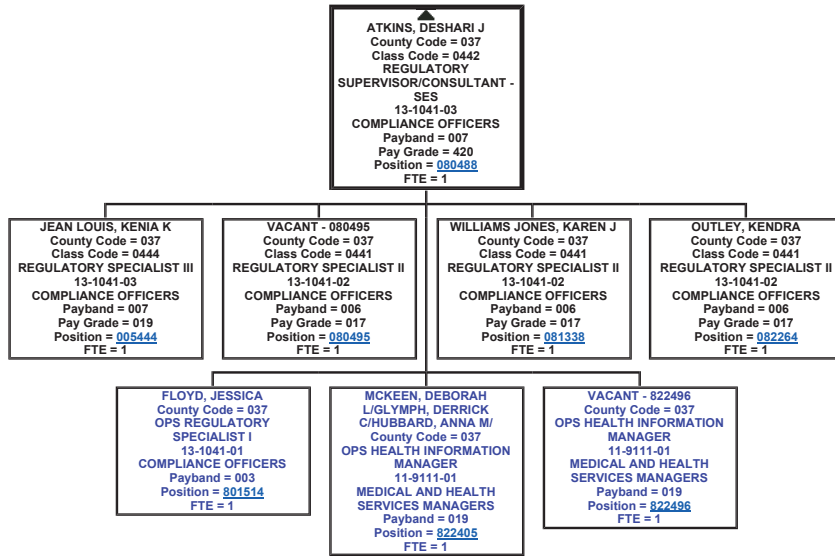
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County Code = 037  
Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 424  
Position = [080486](#)  
FTE = 1

ROBINSON, TIFFANY L  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [080481](#)  
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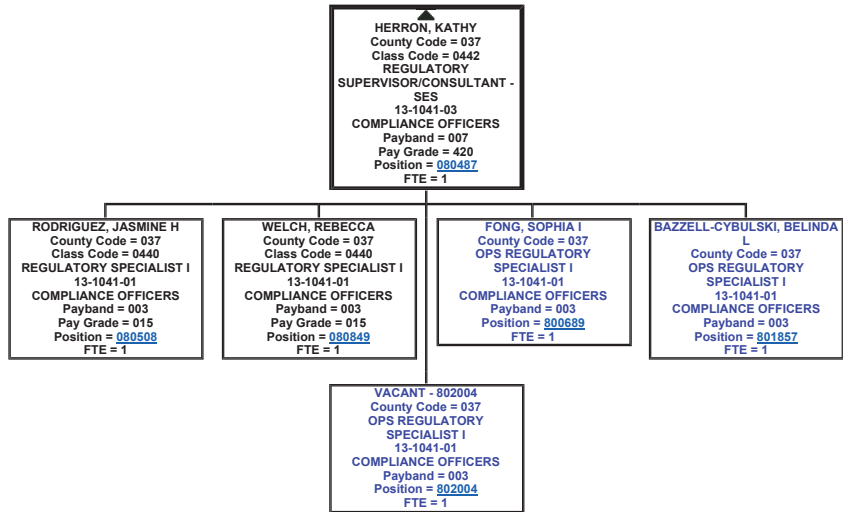
HERRON, KATHY  
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Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
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COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [080487](#)  
FTE = 1

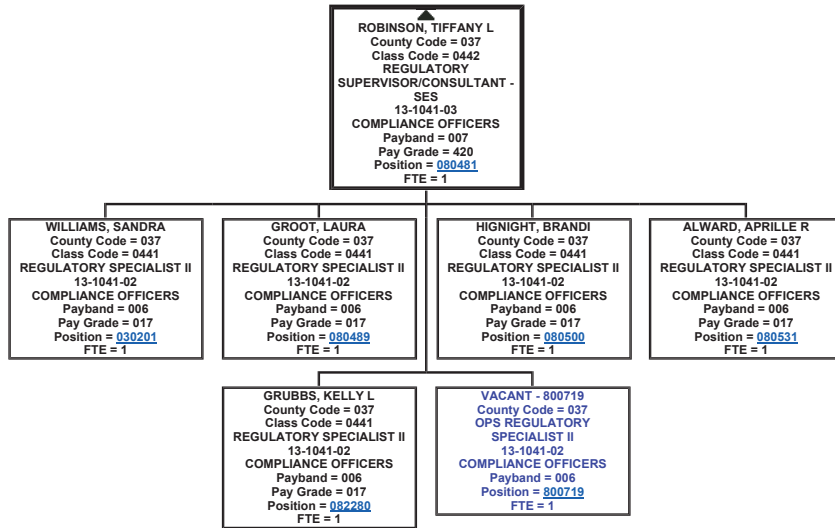
ATKINS, DESHARI J  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [080488](#)  
FTE = 1

DOKE, JANET L/FALLS,  
ANGELA M/GREENFIELD,  
MELISSA L/  
County Code = 037  
13-1111-04  
OPS GOVERNMENT ANALYST II  
MANAGEMENT ANALYSTS  
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FTE = 1









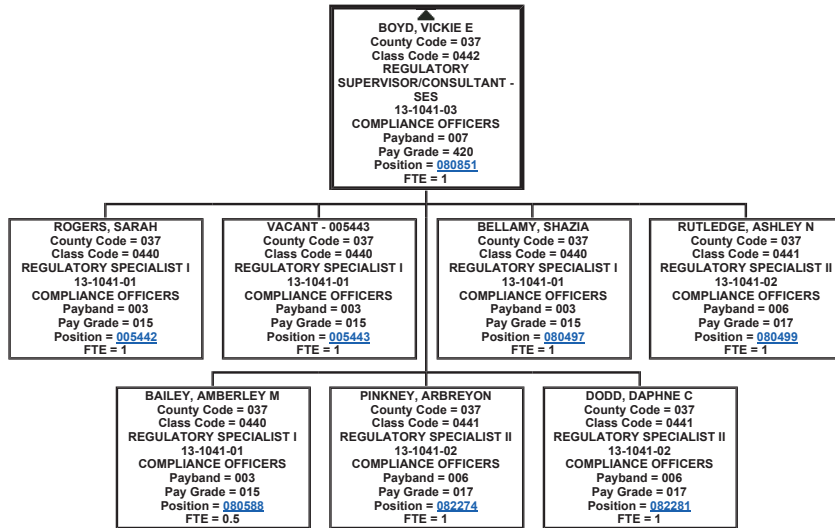
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Class Code = 5912  
PROGRAM OPERATIONS  
ADMINISTRATOR - SES  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
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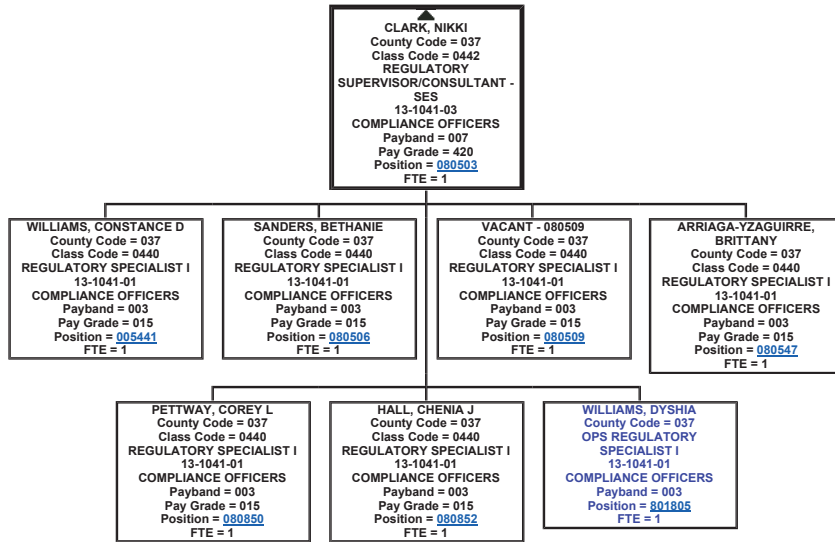
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SUPERVISOR/CONSULTANT -  
SES  
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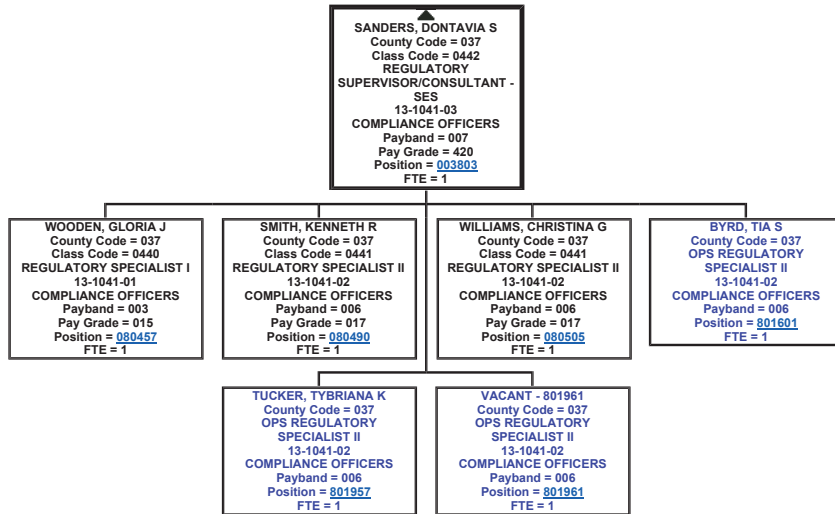
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County Code = 037  
Class Code = 0441  
REGULATORY SPECIALIST II  
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COMPLIANCE OFFICERS  
Payband = 006  
Pay Grade = 017  
Position = [080493](#)  
FTE = 1

CLARK, NIKKI  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [080503](#)  
FTE = 1  
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BOYD, VICKIE E  
County Code = 037  
Class Code = 0442  
REGULATORY  
SUPERVISOR/CONSULTANT -  
SES  
13-1041-03  
COMPLIANCE OFFICERS  
Payband = 007  
Pay Grade = 420  
Position = [080851](#)  
FTE = 1  
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SUTTON-JOHNSON, SHERRI L  
County Code = 037  
Class Code = 5360  
NURSING EDUCATION  
DIRECTOR-SBN  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Pay Grade = 078  
Position = [080480](#)  
FTE = 1

FALLS, ANGELA M  
County Code = 037  
Class Code = 5312  
REGISTERED NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Pay Grade = 079  
Position = [003802](#)  
FTE = 1

DOKE, JANET L  
County Code = 037  
Class Code = 5312  
REGISTERED NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Pay Grade = 079  
Position = [080478](#)  
FTE = 1

OWINGS, DEBRA C  
County Code = 037  
Class Code = 5312  
REGISTERED NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Pay Grade = 079  
Position = [080482](#)  
FTE = 1

MCGLOCKTON, SERINA W  
County Code = 037  
Class Code = 0444  
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COMPLIANCE OFFICERS  
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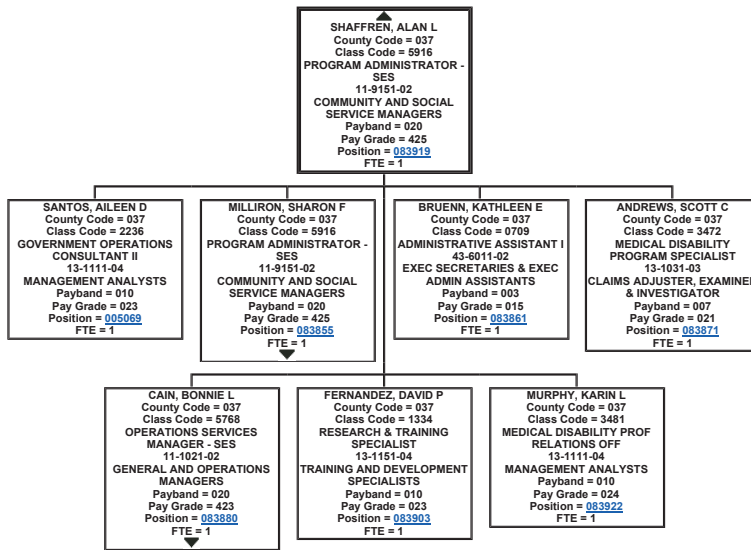
# Florida Department of Health

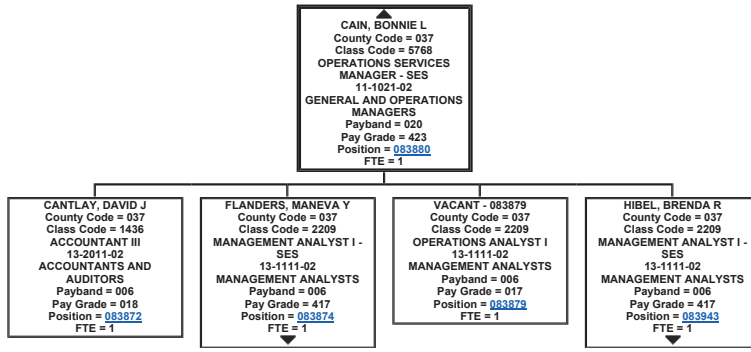
## Division of Disability Determinations

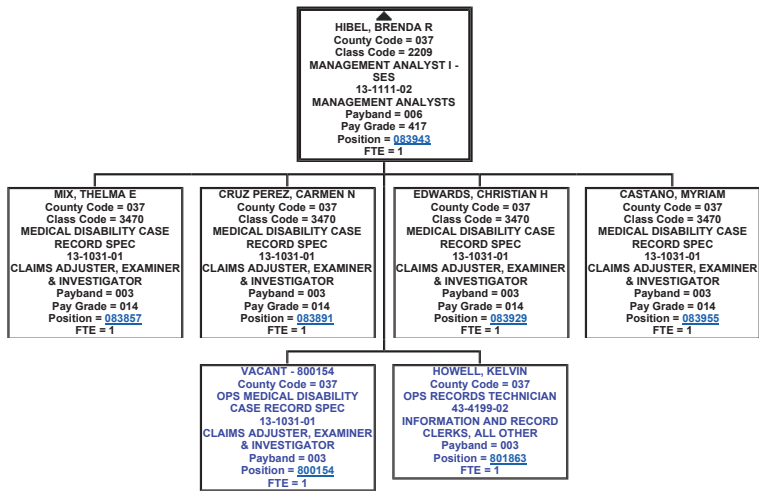
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

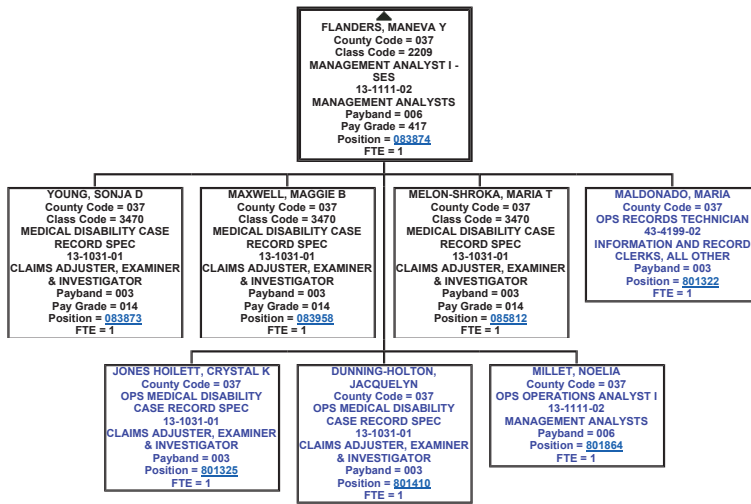


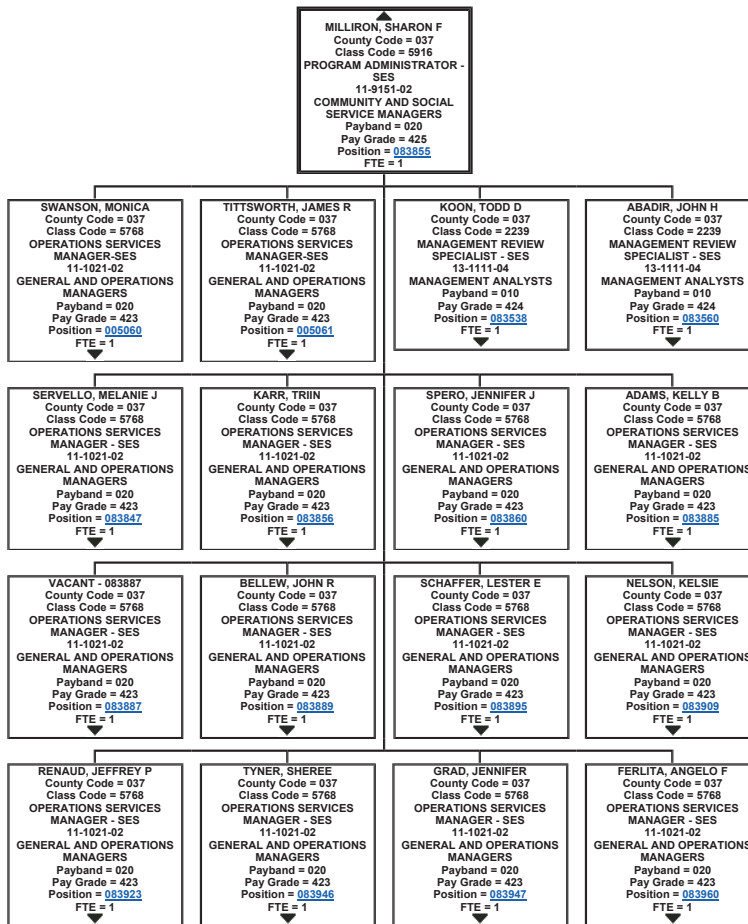




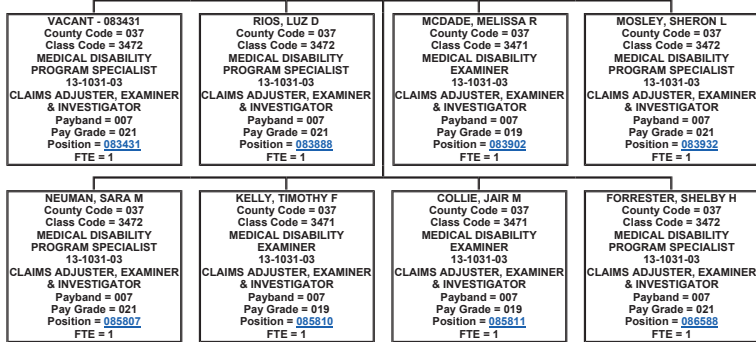


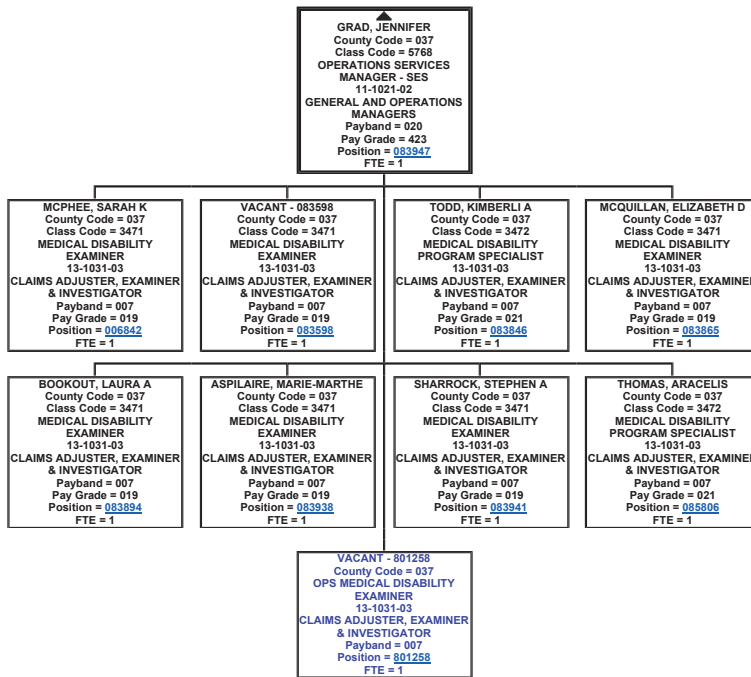


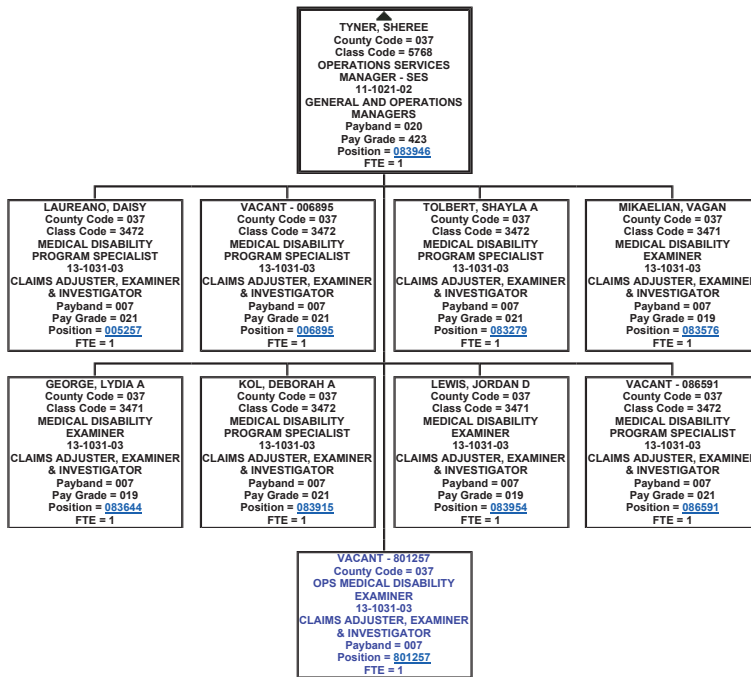




**FERLITA, ANGELO F**  
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 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 083960  
 FTE = 1

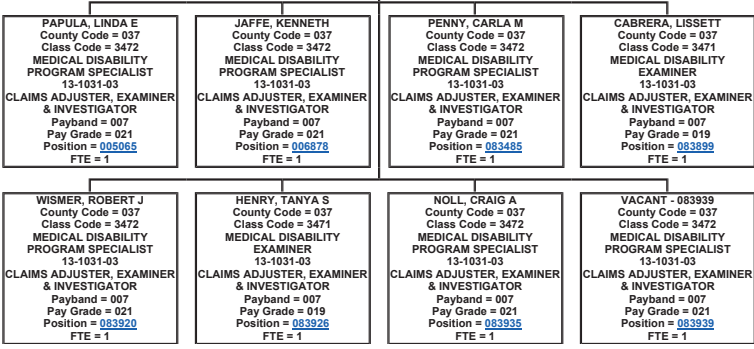




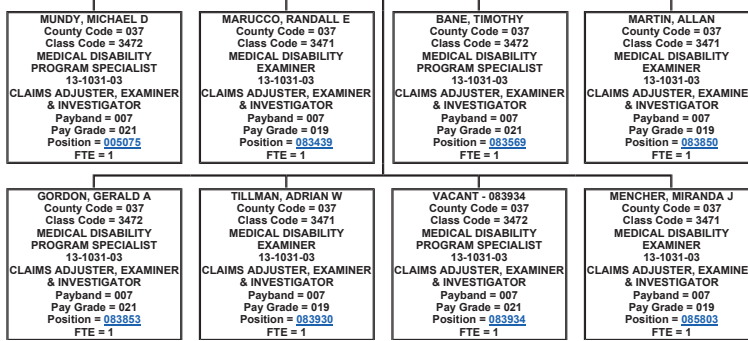


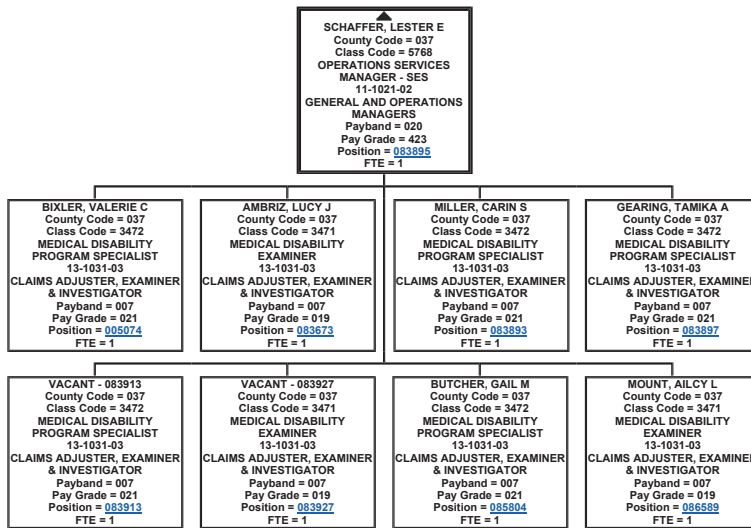


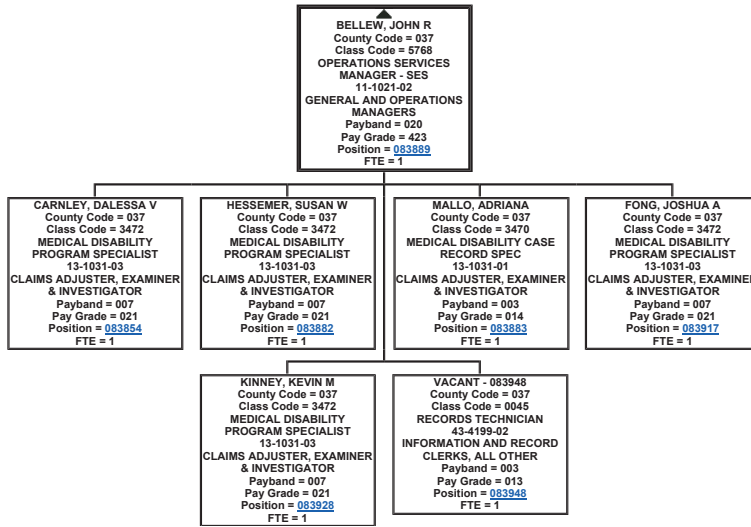
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 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
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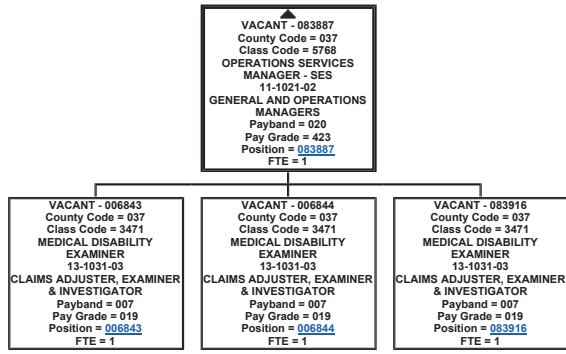


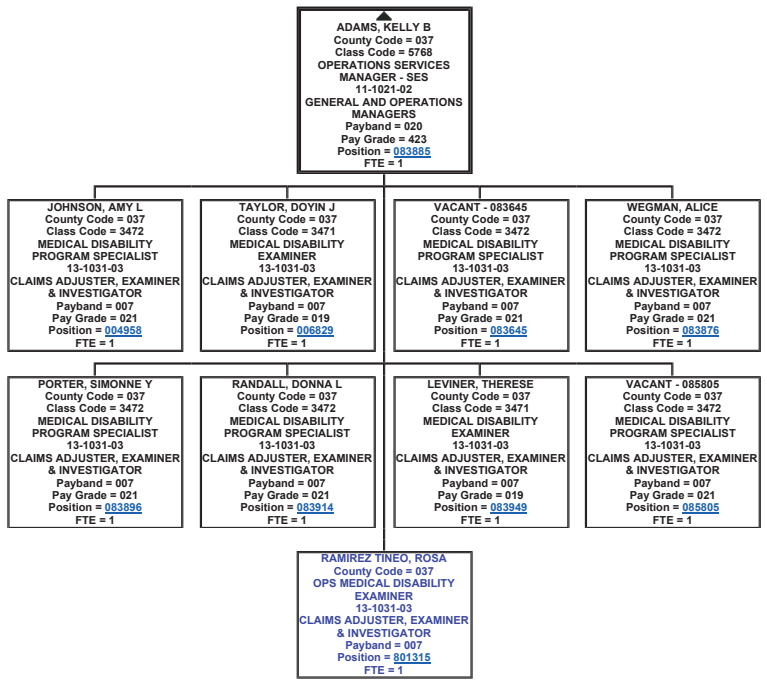
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 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = [083909](#)  
 FTE = 1



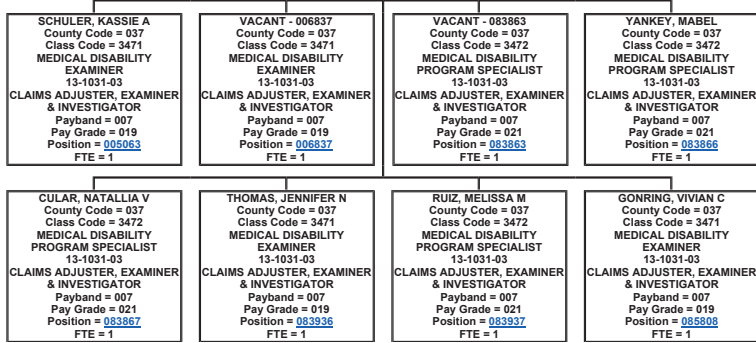


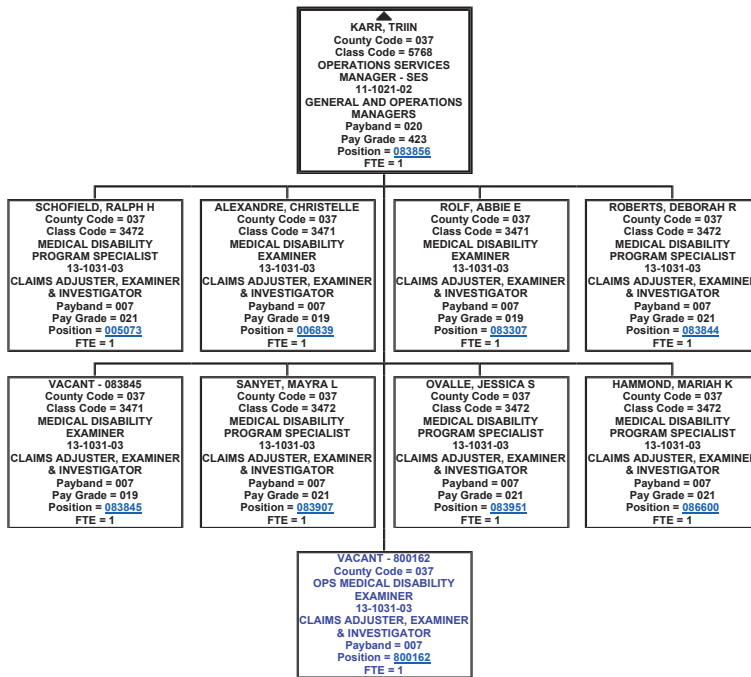




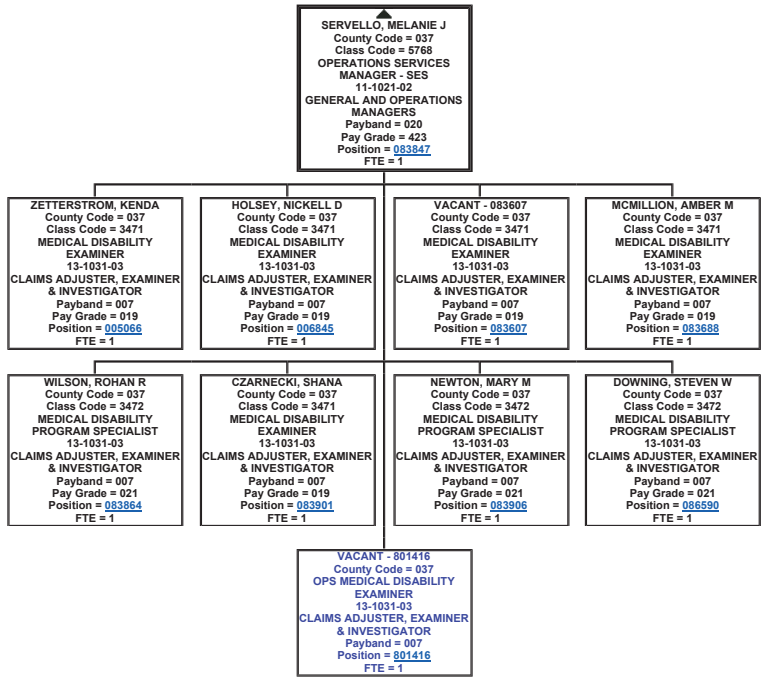


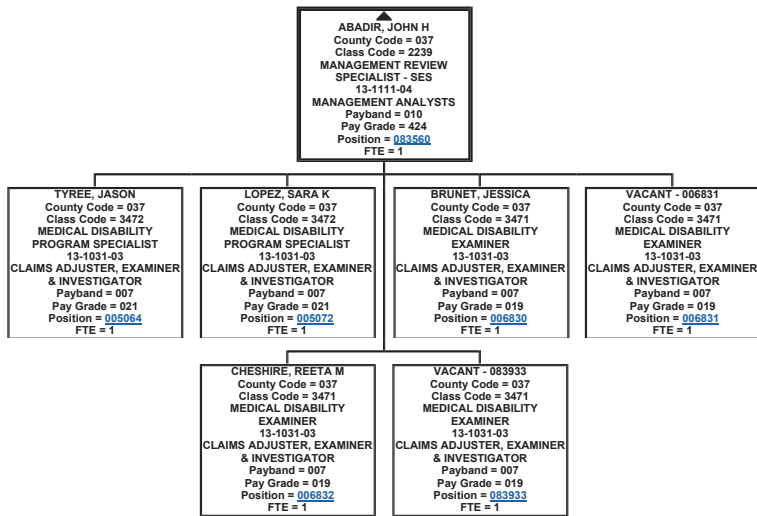
SPERO, JENNIFER J  
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 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
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 GENERAL AND OPERATIONS  
 MANAGERS  
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 Pay Grade = 423  
 Position = [083860](#)  
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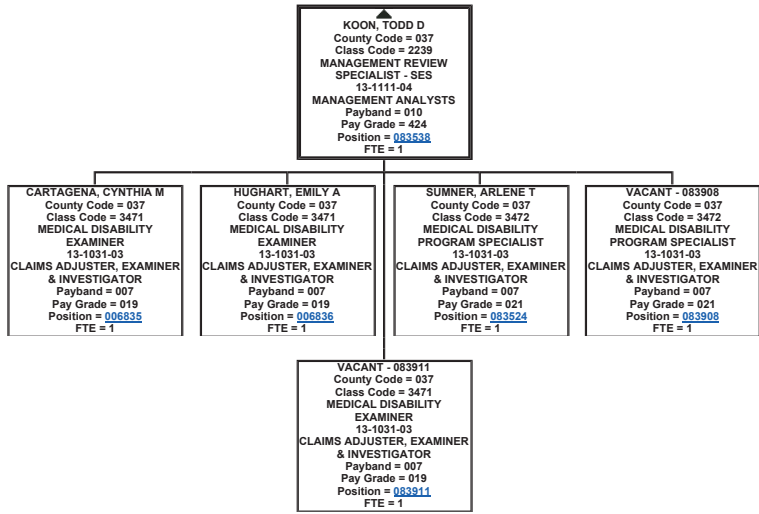




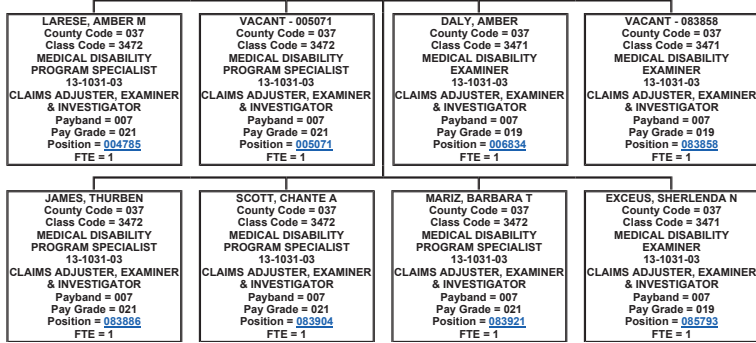


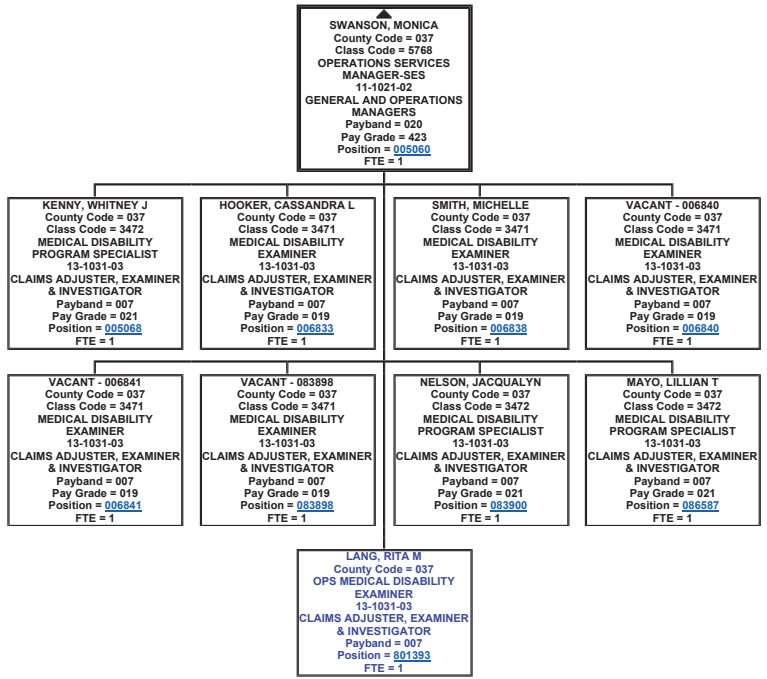


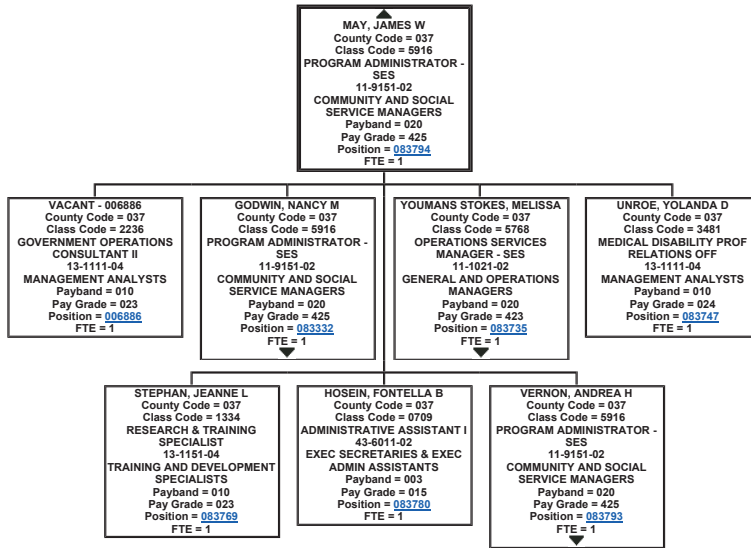


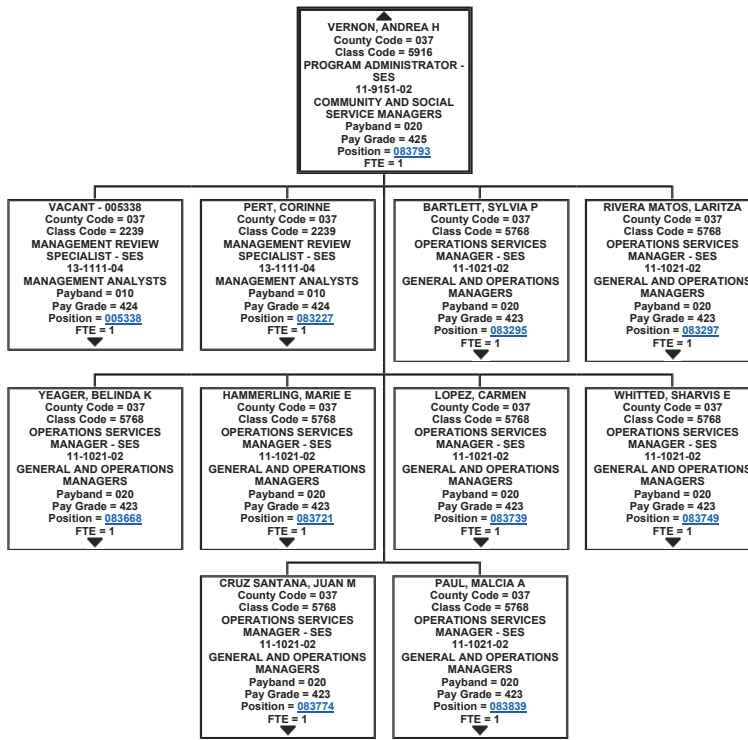


TITTSWORTH, JAMES R  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER-SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 005061  
 FTE = 1









PAUL, MALCIA A  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = [083839](#)  
 FTE = 1

PETERSON, TIFFANY V  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = [004797](#)  
 FTE = 1

PAETH, JEREMY  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = [006811](#)  
 FTE = 1

SCOTT, KEISHA R  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = [083239](#)  
 FTE = 1

JEANNETTE, MAUREEN M  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
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 Position = [083723](#)  
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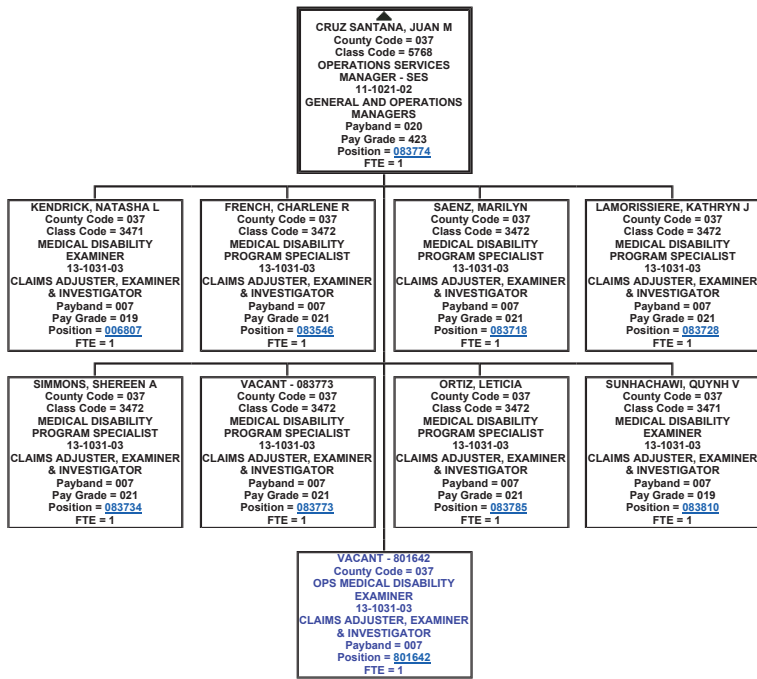
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 County Code = 037  
 Class Code = 3471  
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 EXAMINER  
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 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = [083727](#)  
 FTE = 1

EUBANKS, NATALIE N  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
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 & INVESTIGATOR  
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 Pay Grade = 021  
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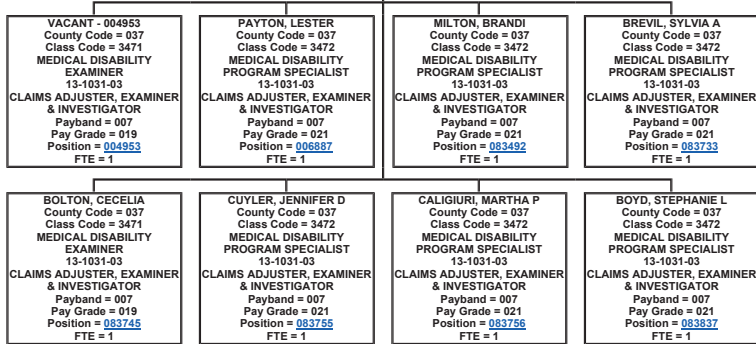
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 Class Code = 3472  
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 PROGRAM SPECIALIST  
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 Pay Grade = 021  
 Position = [083815](#)  
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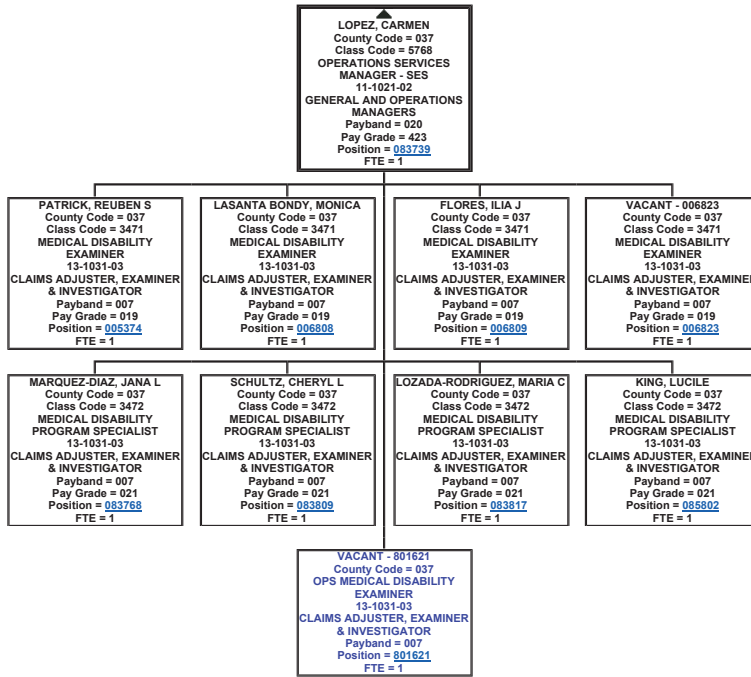
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 County Code = 037  
 Class Code = 3472  
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 PROGRAM SPECIALIST  
 13-1031-03  
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 Pay Grade = 021  
 Position = [083838](#)  
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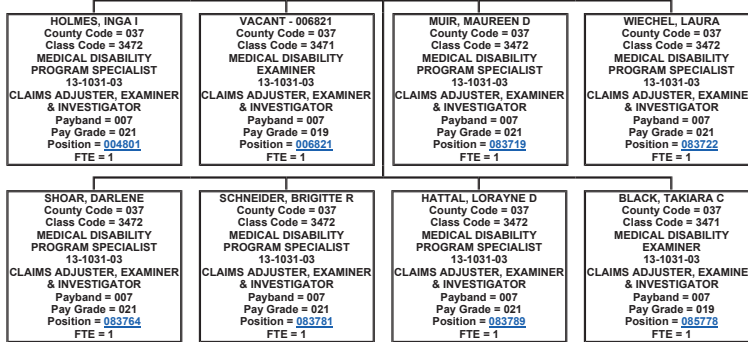


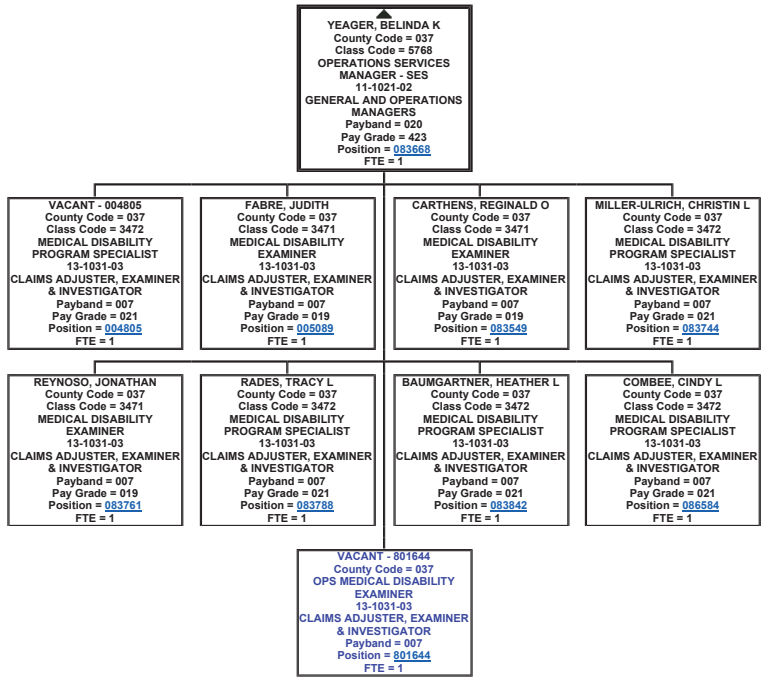
WHITTED, SHARVIS E  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
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 GENERAL AND OPERATIONS  
 MANAGERS  
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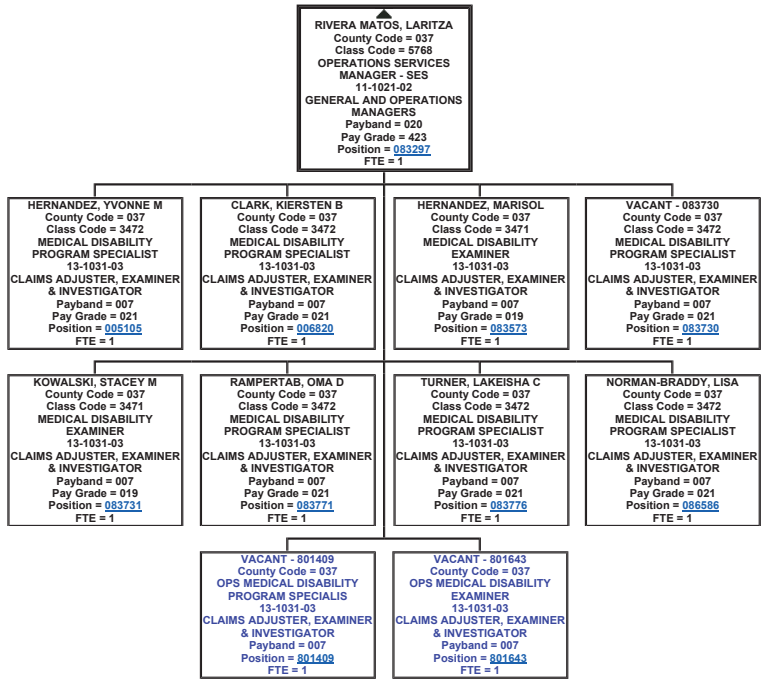




HAMMERLING, MARIE E  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 083721  
 FTE = 1







**BARTLETT, SYLVIA P**  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = [083295](#)  
 FTE = 1

**SCOTT, MARY E**  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = [004959](#)  
 FTE = 1

**FRANKLIN, LATISHA C**  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = [004960](#)  
 FTE = 1

**MALDONADO, RACHEL**  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
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 Position = [005118](#)  
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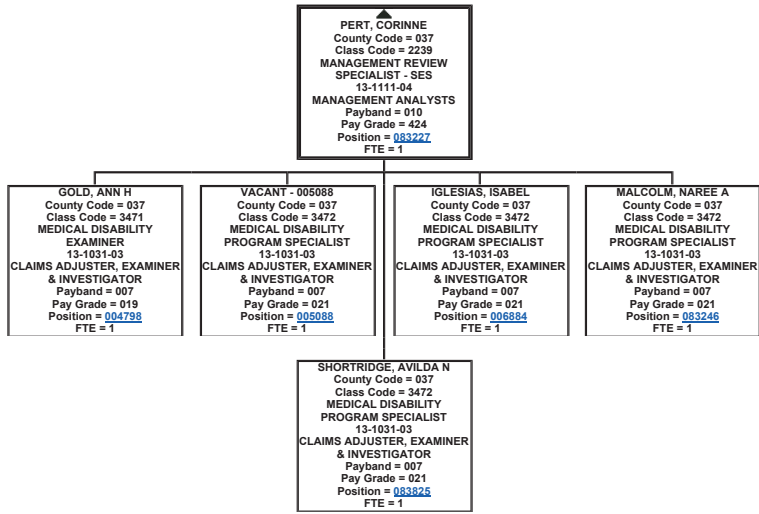
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 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
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 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = [006810](#)  
 FTE = 1

**LUCAS, NICOLE E**  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = [083342](#)  
 FTE = 1

**ALEXANDER, CHIQUITA N**  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = [083370](#)  
 FTE = 1

**CAMMACK, KAREN J**  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = [083760](#)  
 FTE = 1

**MCINTOSH, CHERYL E**  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
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 & INVESTIGATOR  
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 Position = [083816](#)  
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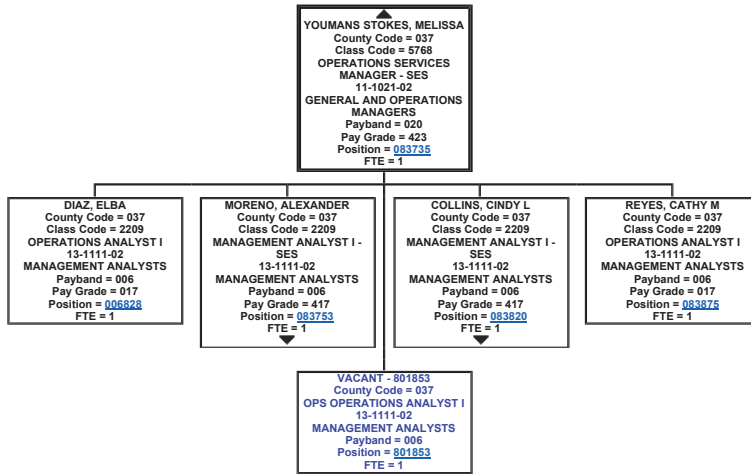


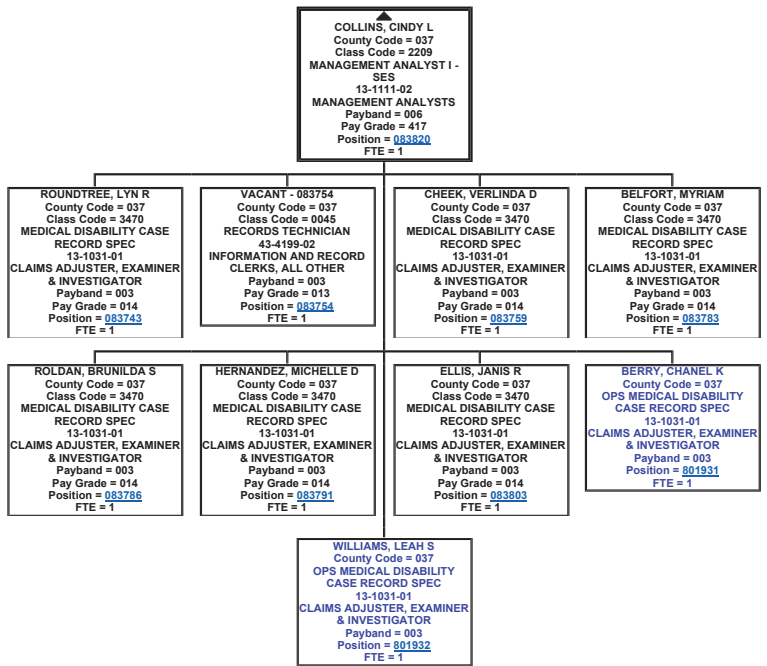
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SPECIALIST - SES  
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MANAGEMENT ANALYSTS  
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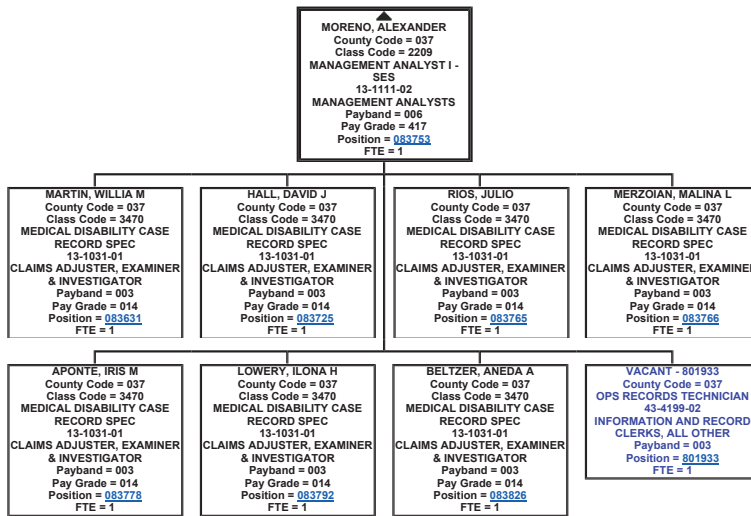
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EXAMINER  
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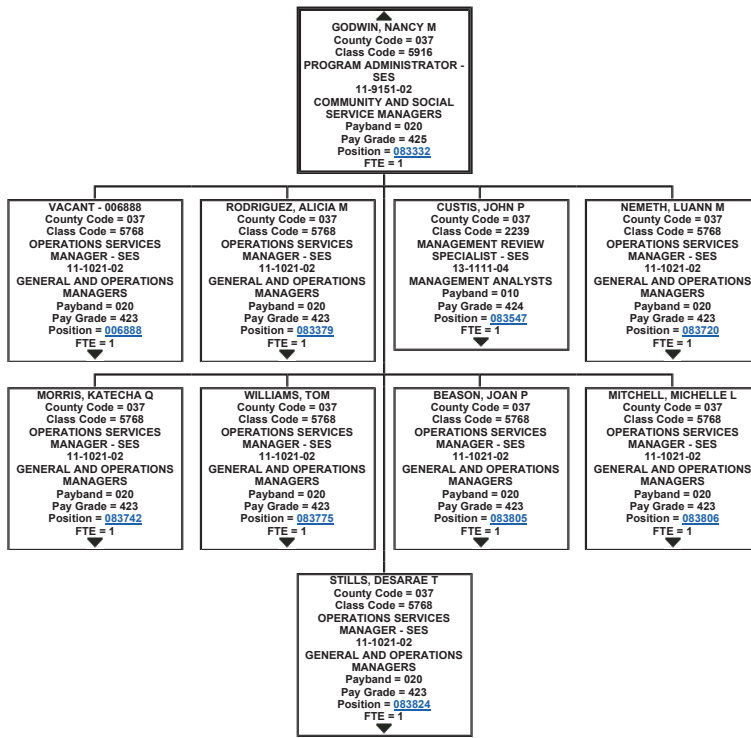
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EXAMINER  
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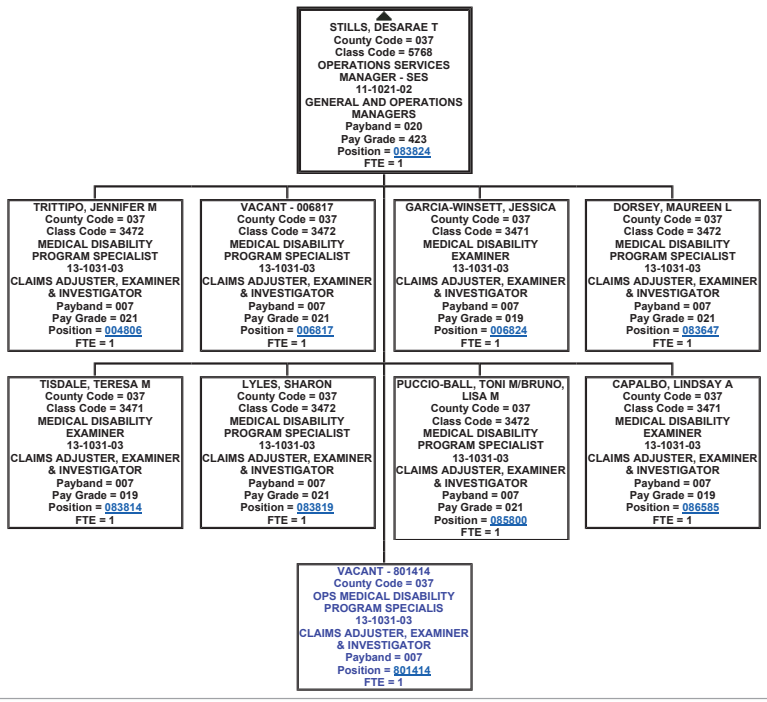
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Class Code = 3471  
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EXAMINER  
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Pay Grade = 019  
Position = 083716  
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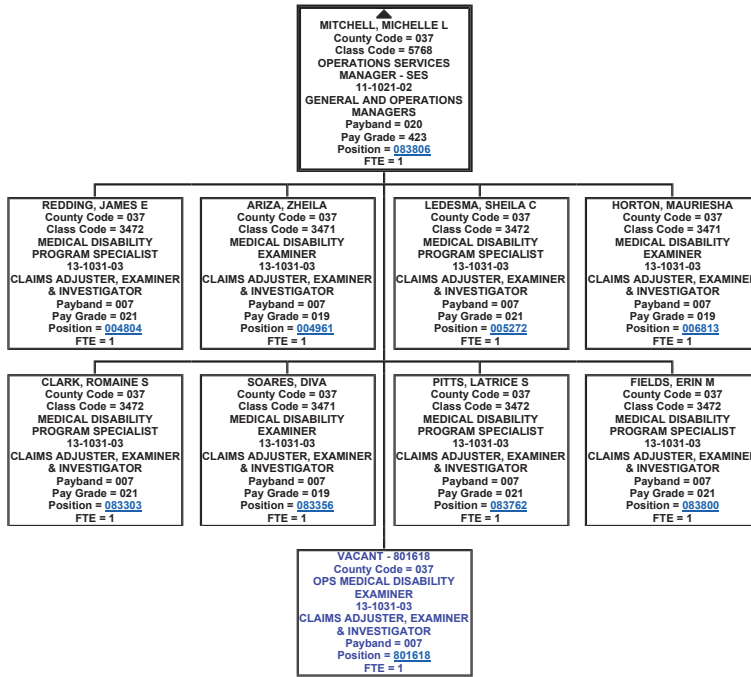


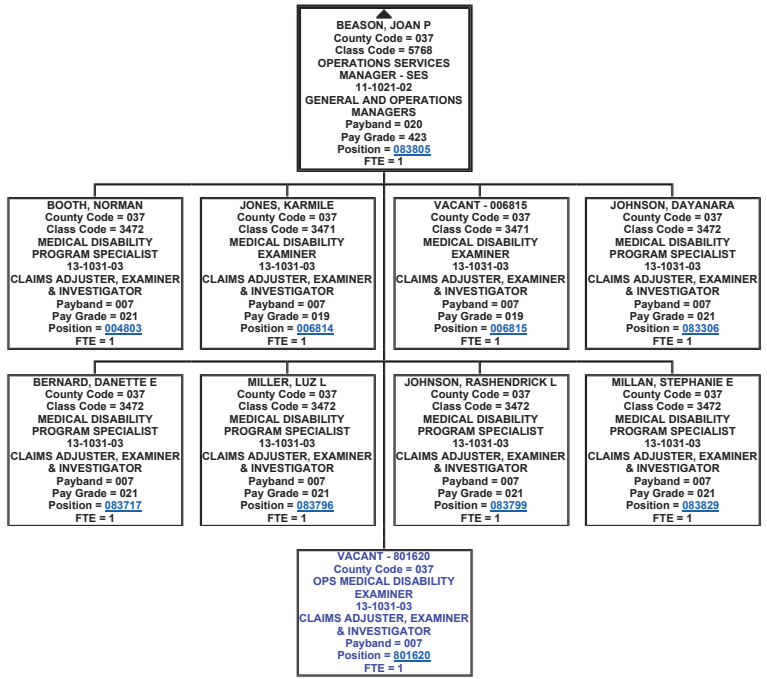




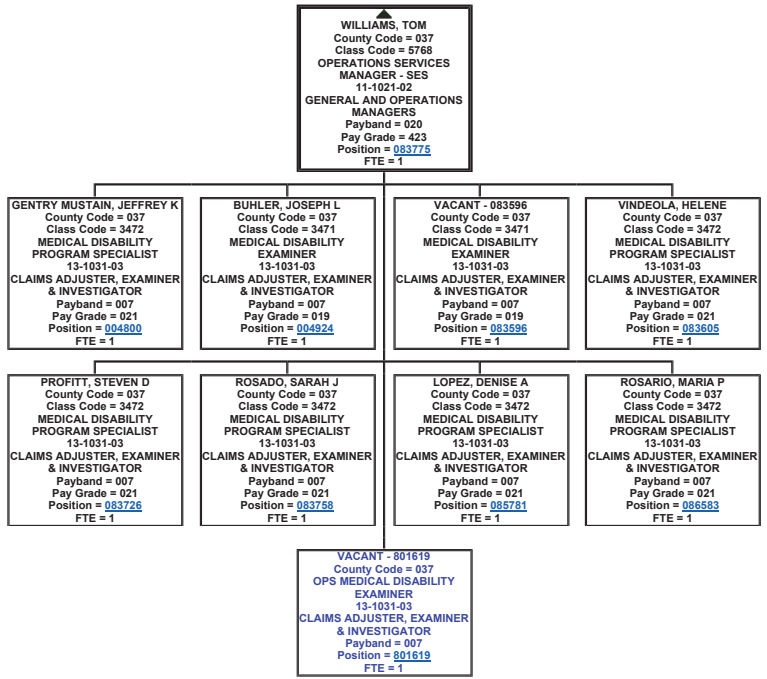












MORRIS, KATECHA Q  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 083742  
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JOHNSON, MELANIE K  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 004947  
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SINGER, PAMELA M  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
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 Position = 006816  
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WINROW, MATTHEW F  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
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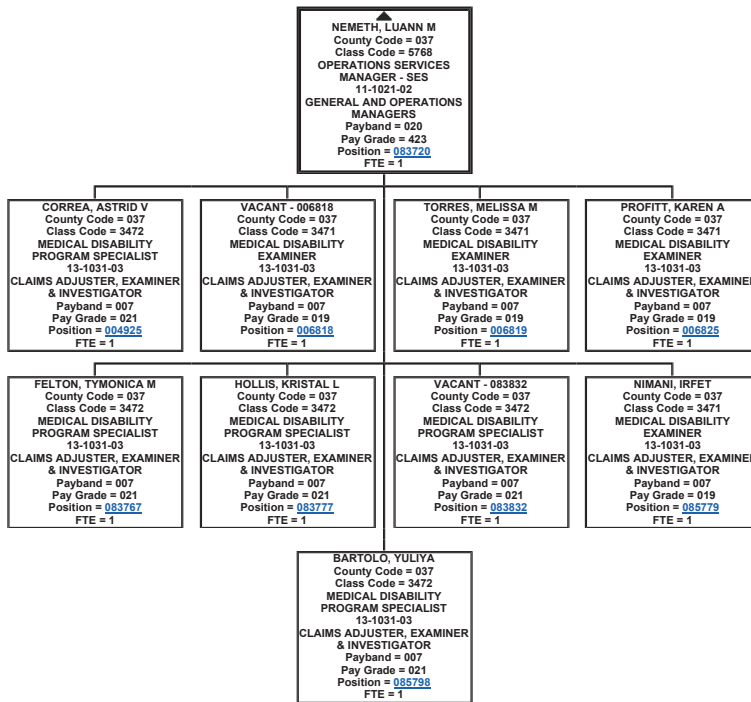
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 MELISSA Z  
 County Code = 037  
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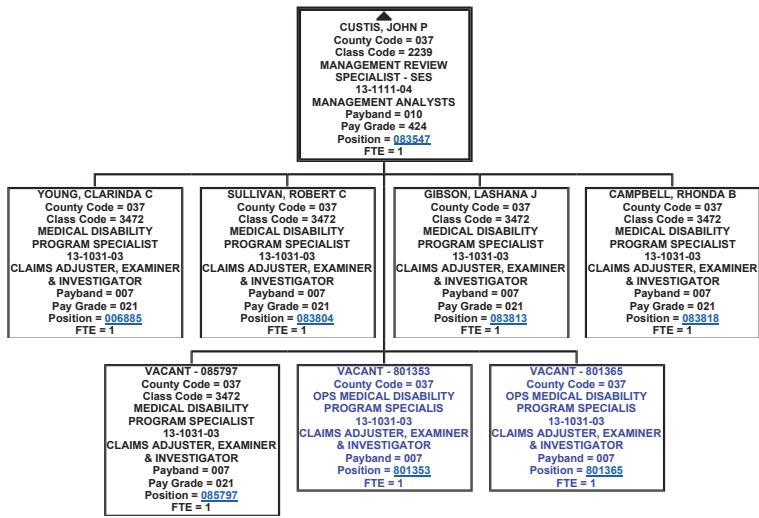
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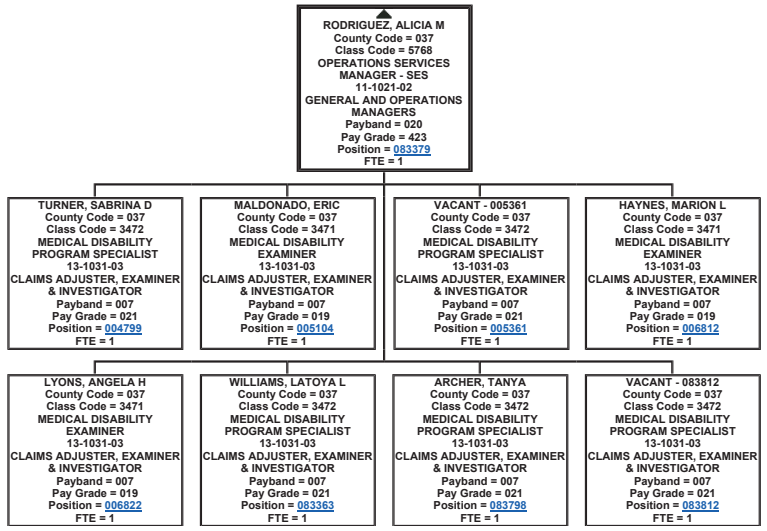
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 Class Code = 3472  
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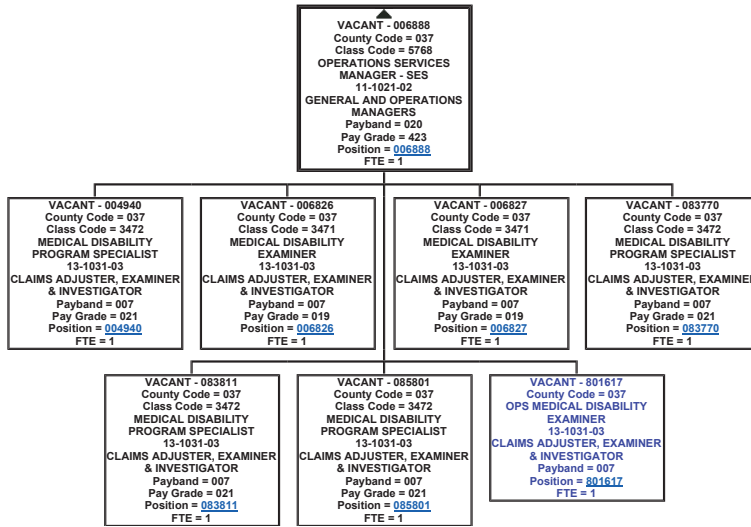
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 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
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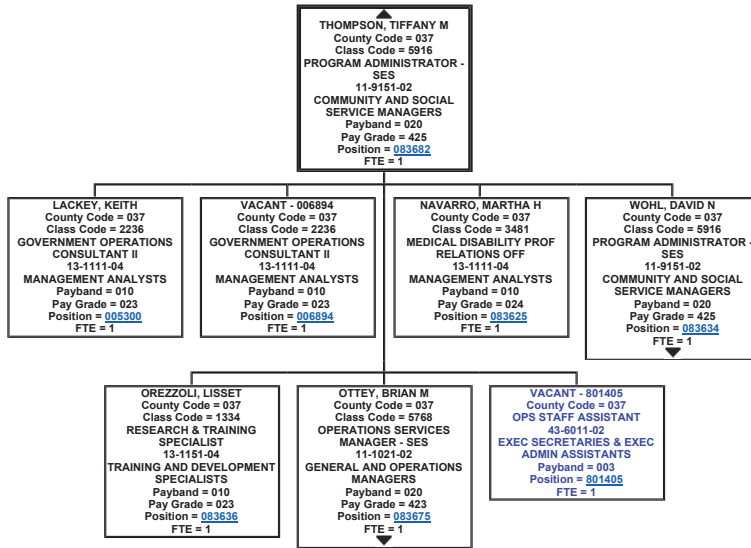
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 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
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 Position = 083841  
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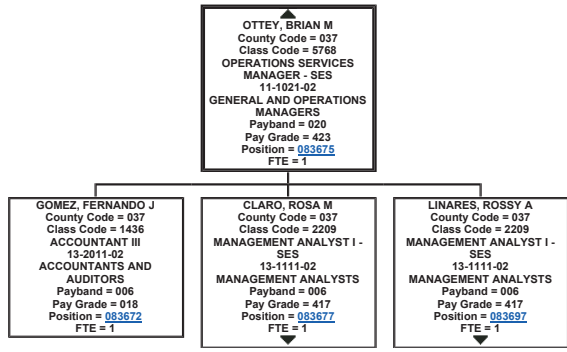




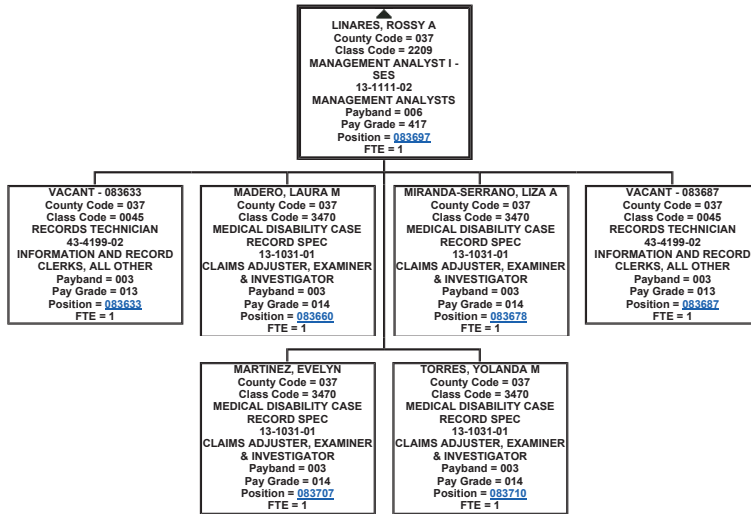


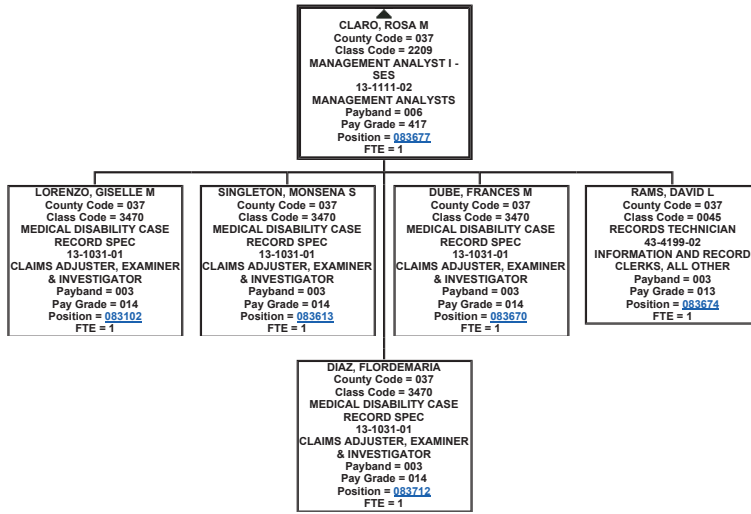


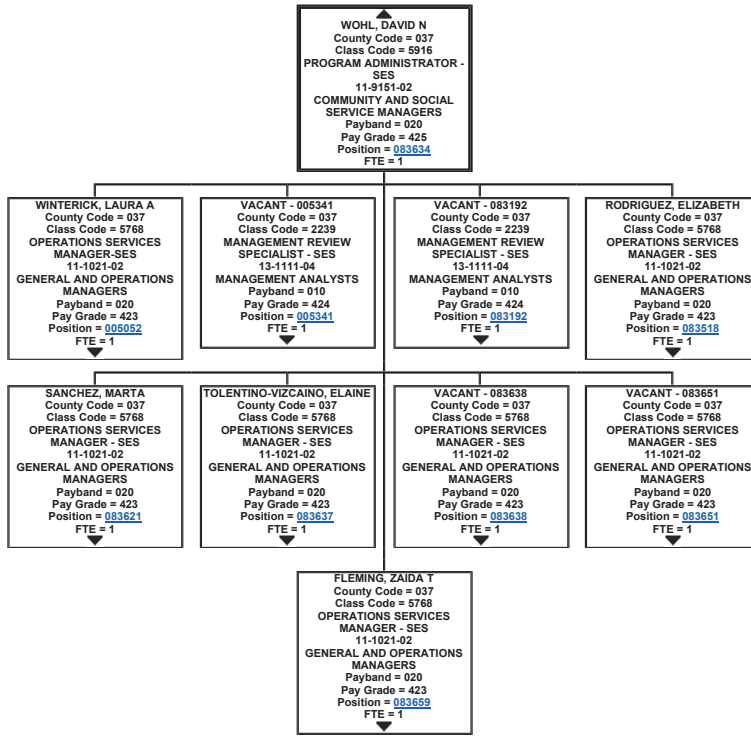




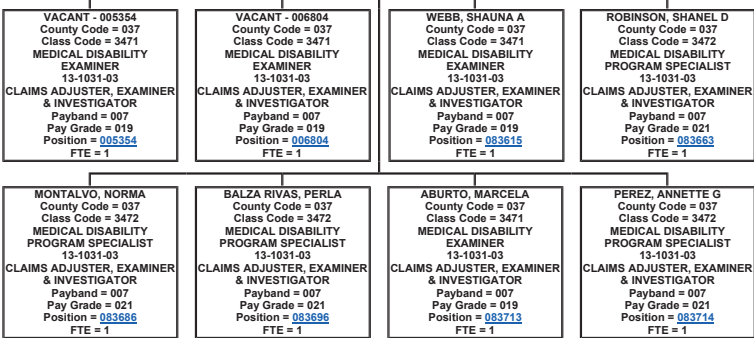


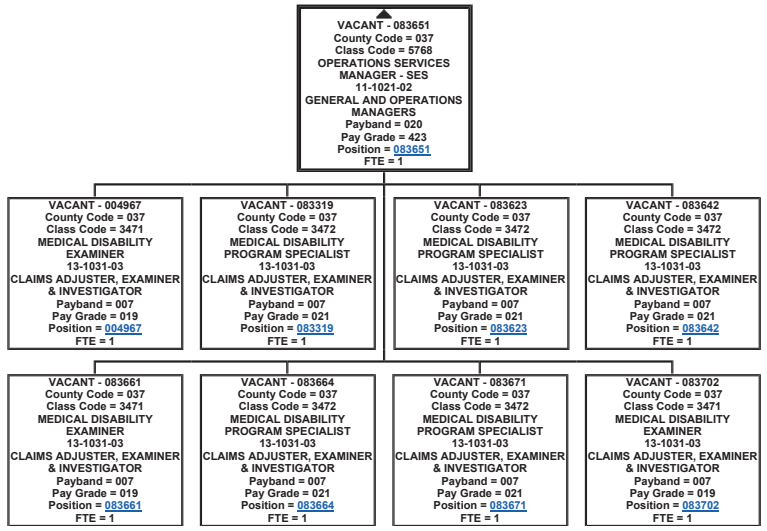


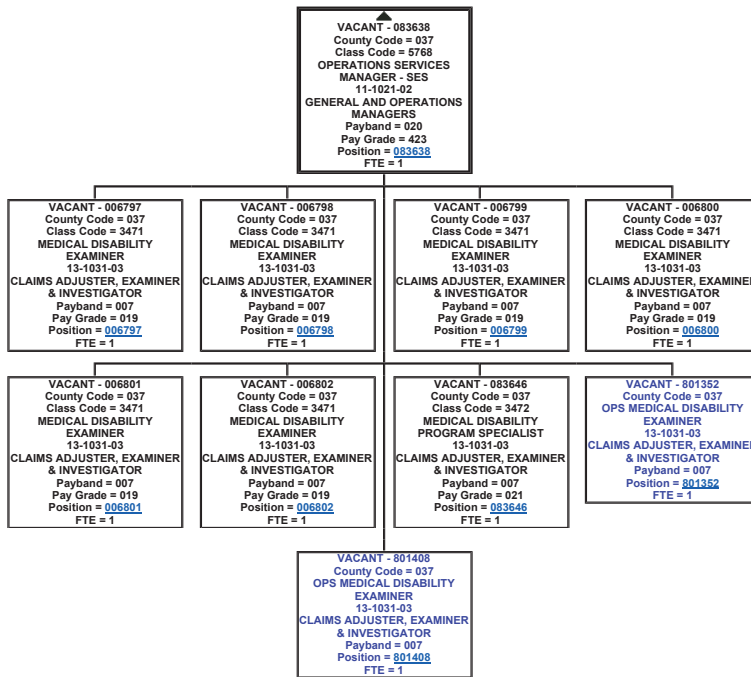


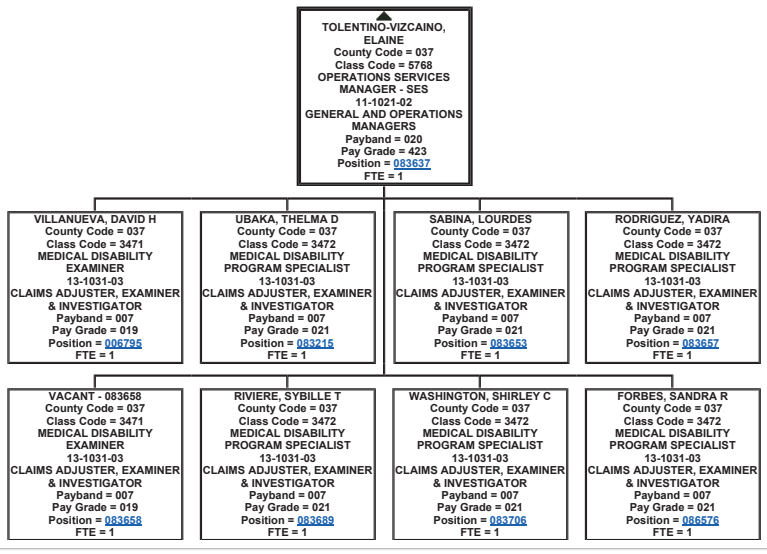


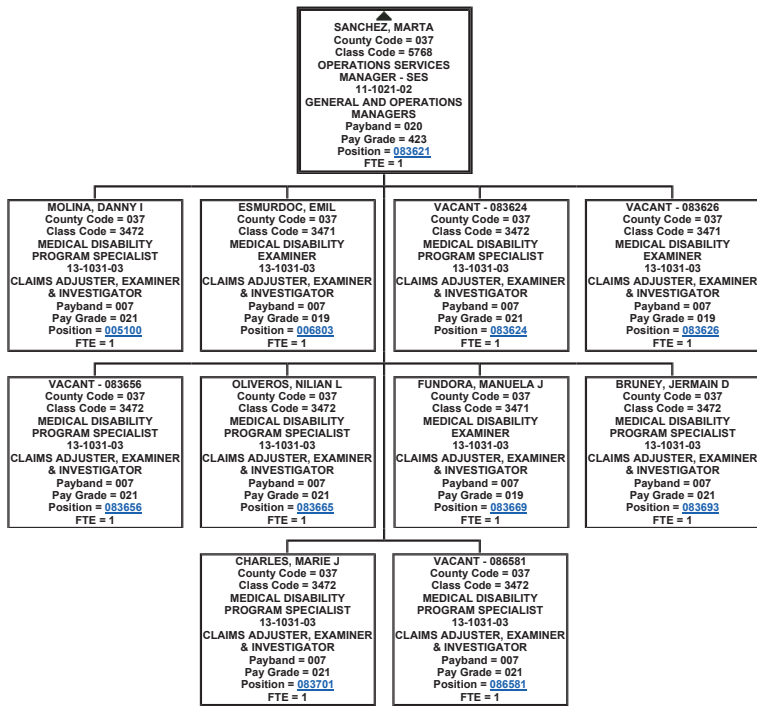
FLEMING, ZAIDA T  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 083659  
 FTE = 1



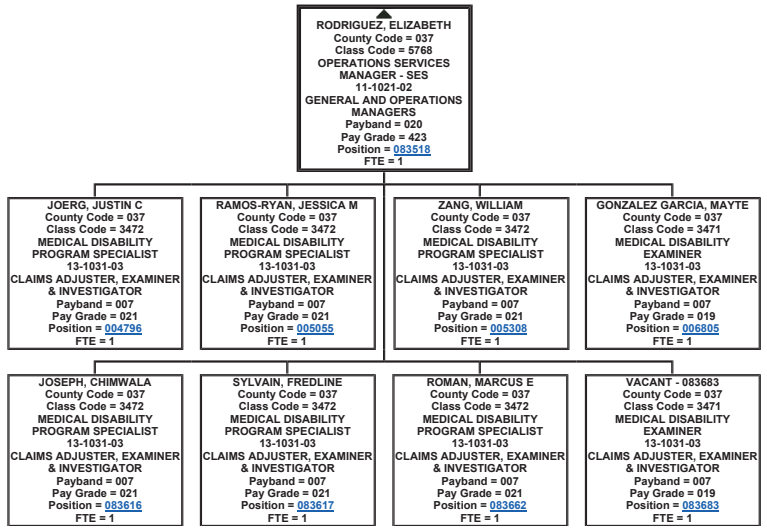


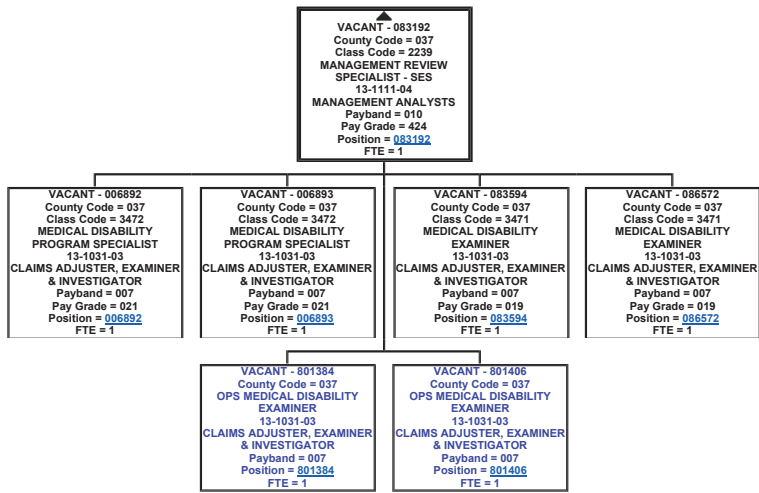


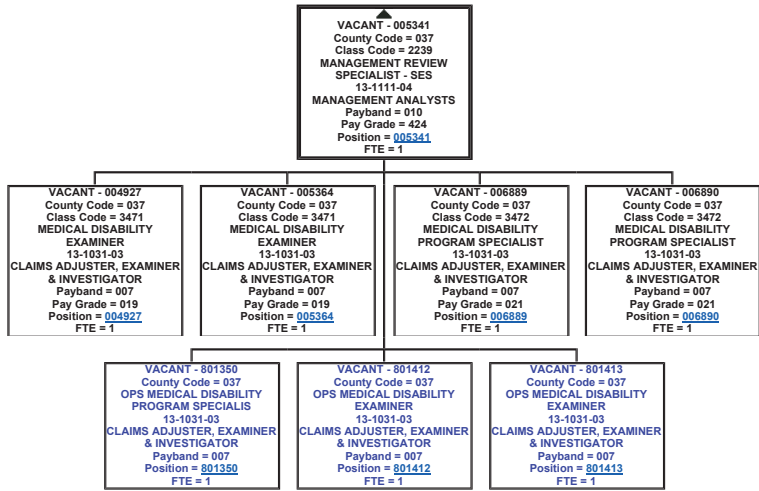












WINTERICK, LAURA A  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER-SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 005052  
 FTE = 1

MACKLIN, TAMEKA N  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 005058  
 FTE = 1

JOSEPH, RACHEL S  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 006794  
 FTE = 1

ESCARMENT, JUNIE  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
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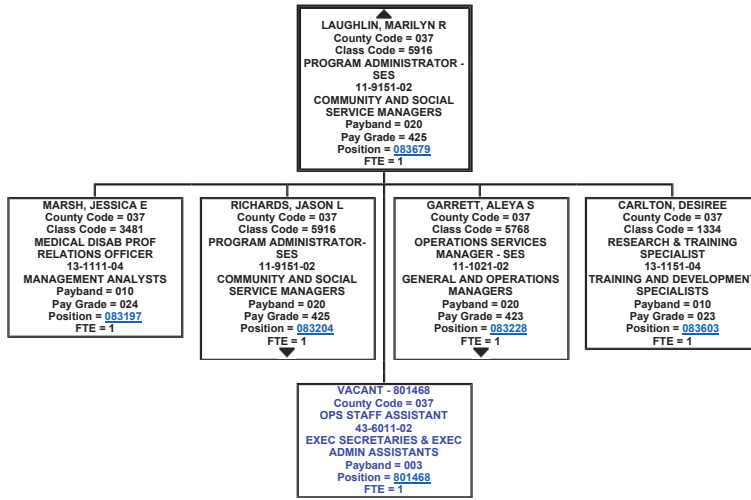
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 Class Code = 3471  
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 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 006806  
 FTE = 1

URIBE-VALDES, NATHALIA  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 083162  
 FTE = 1

REMARCK, ALISHA D  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 083190  
 FTE = 1

GRASS, STEPHANIE A  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 083387  
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VACANT - 083711  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
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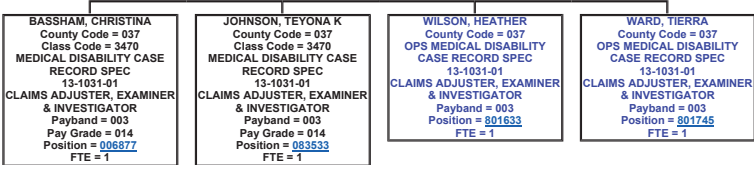


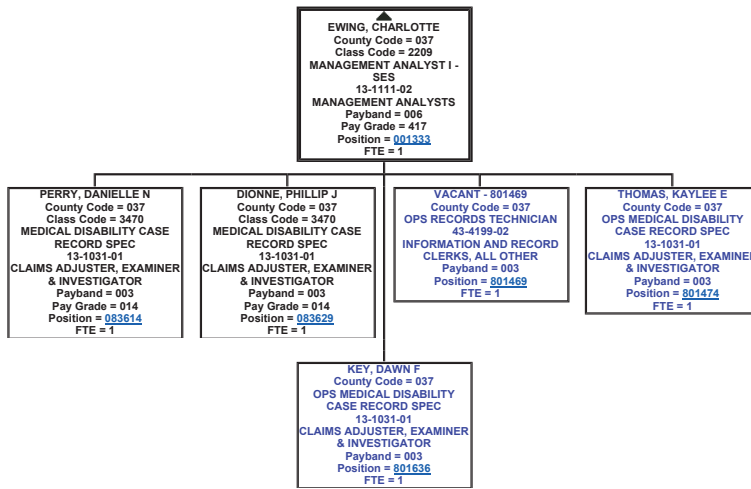
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County Code = 037  
Class Code = 5768  
OPERATIONS SERVICES  
MANAGER - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [083228](#)  
FTE = 1  
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EWING, CHARLOTTE  
County Code = 037  
Class Code = 2209  
MANAGEMENT ANALYST I -  
SES  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Pay Grade = 417  
Position = [001333](#)  
FTE = 1  
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CHAMBERS, STEPHANIE C  
County Code = 037  
Class Code = 2209  
MANAGEMENT ANALYST I -  
SES  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Pay Grade = 417  
Position = [083469](#)  
FTE = 1  
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CHAMBERS, STEPHANIE C  
County Code = 037  
Class Code = 2209  
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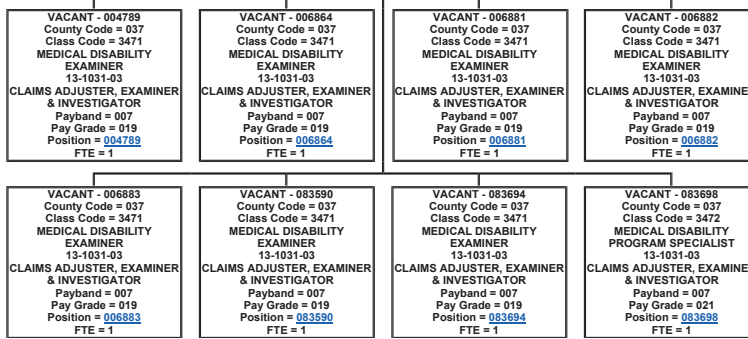


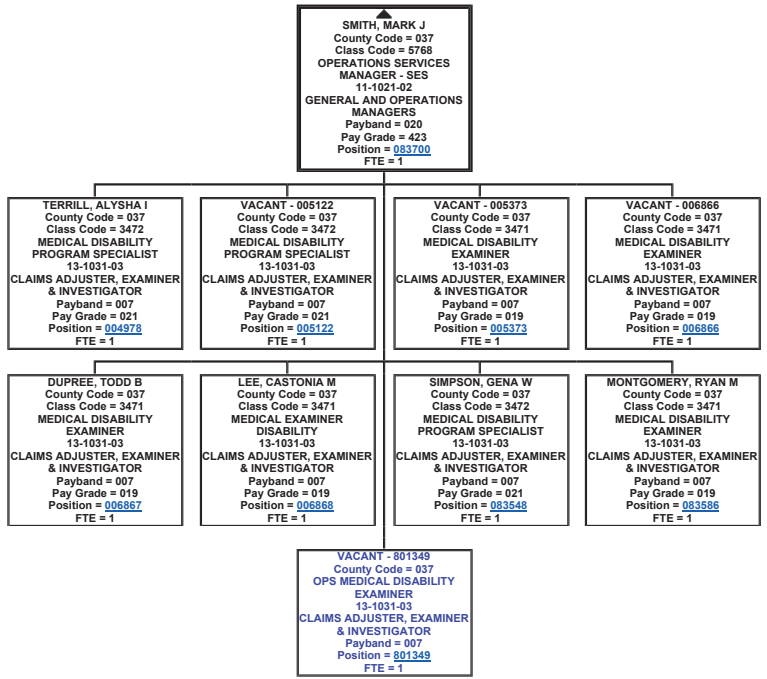


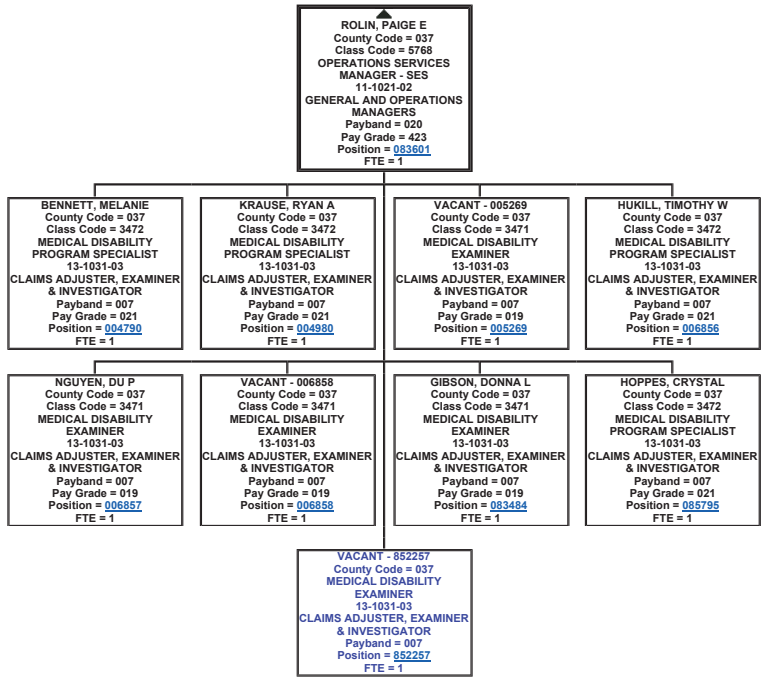


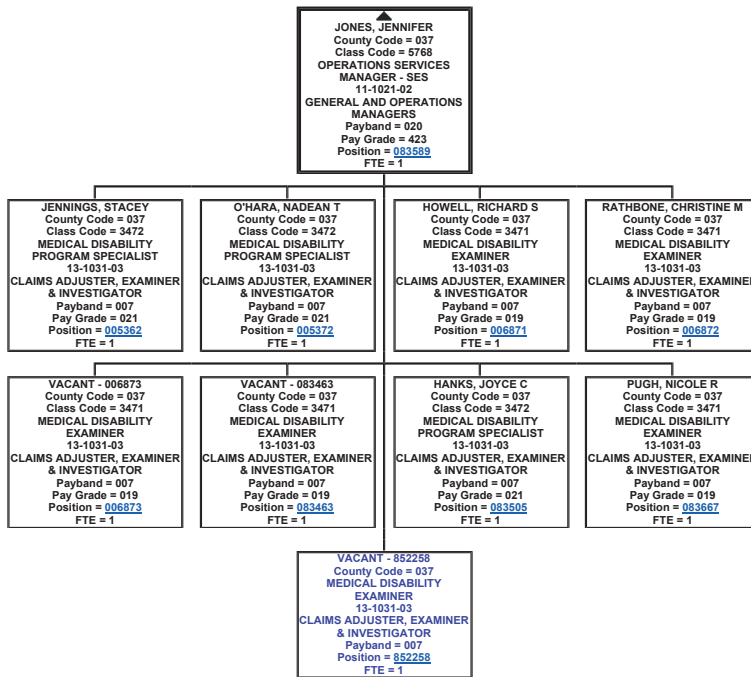


VACANT - 085790  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 085790  
 FTE = 1









VACANT - 083441  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER -SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 083441  
 FTE = 1

VACANT - 005056  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 005056  
 FTE = 1

VACANT - 006793  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 006793  
 FTE = 1

VACANT - 083618  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
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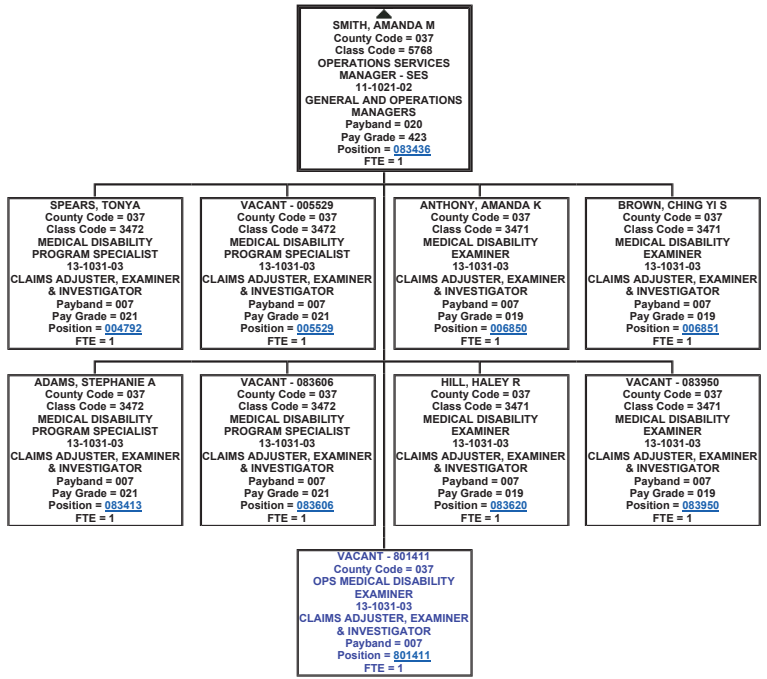
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 Class Code = 3471  
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 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 083655  
 FTE = 1

VACANT - 083685  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
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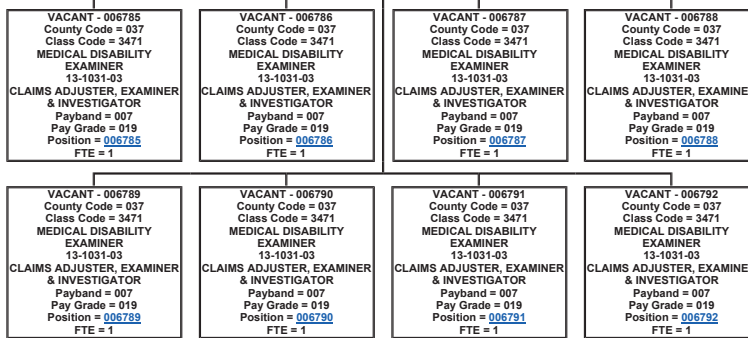
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 Class Code = 3471  
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 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 083691  
 FTE = 1

VACANT - 083703  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
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 Payband = 007  
 Pay Grade = 021  
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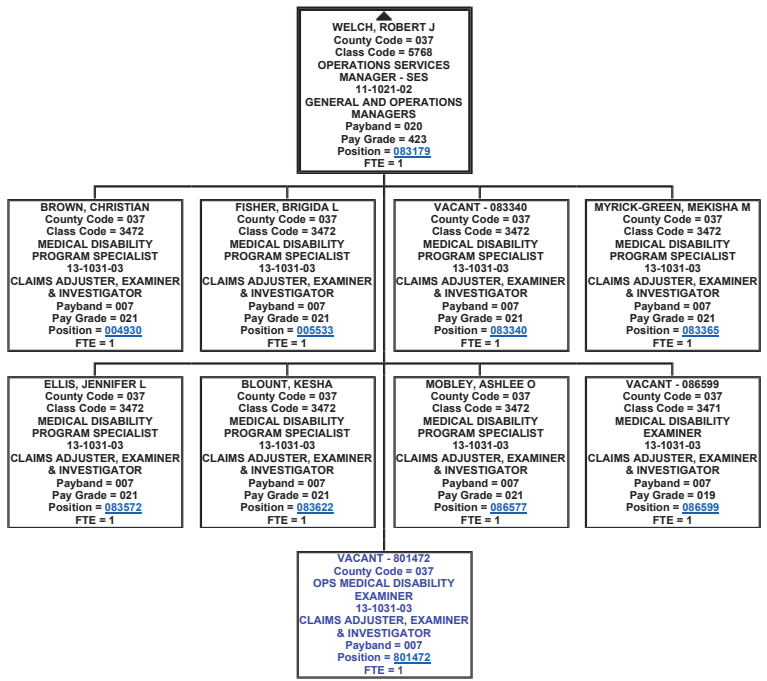
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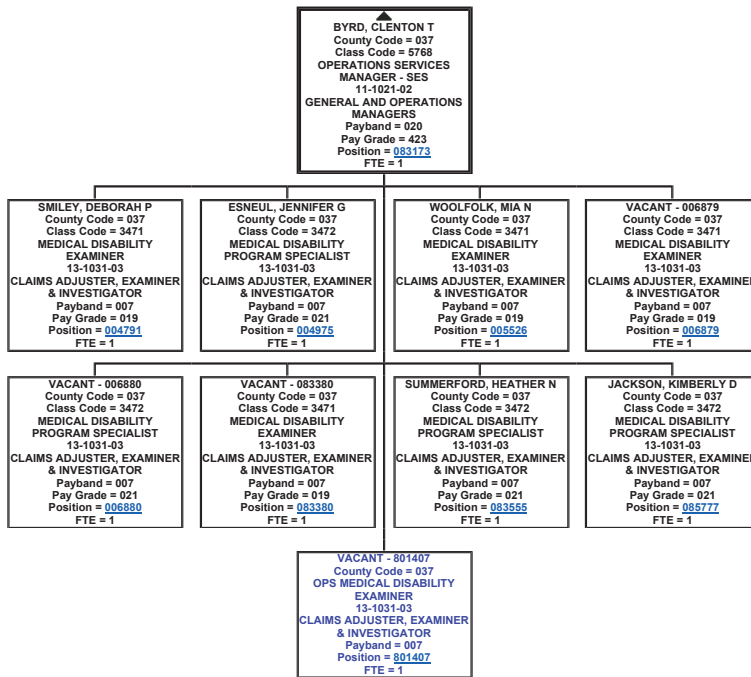


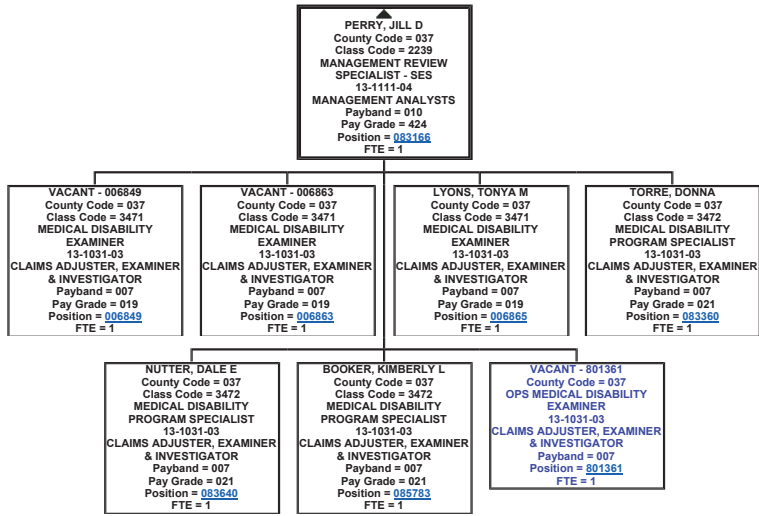
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 Class Code = 5768  
 OPERATIONS SERVICES  
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 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 083351  
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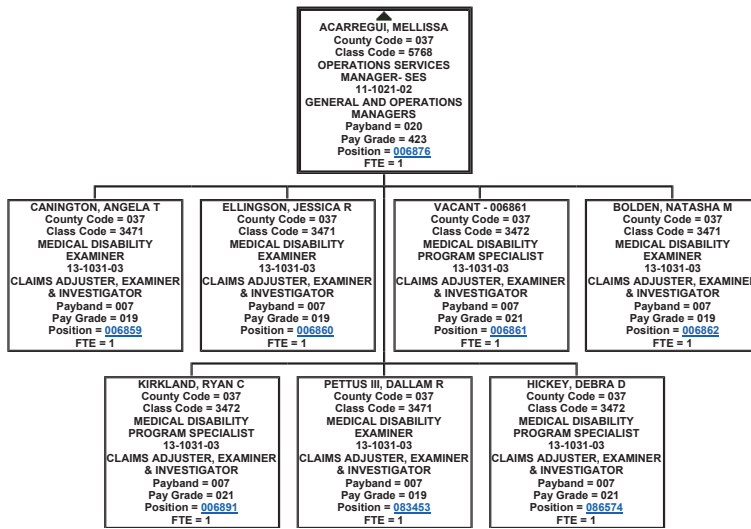


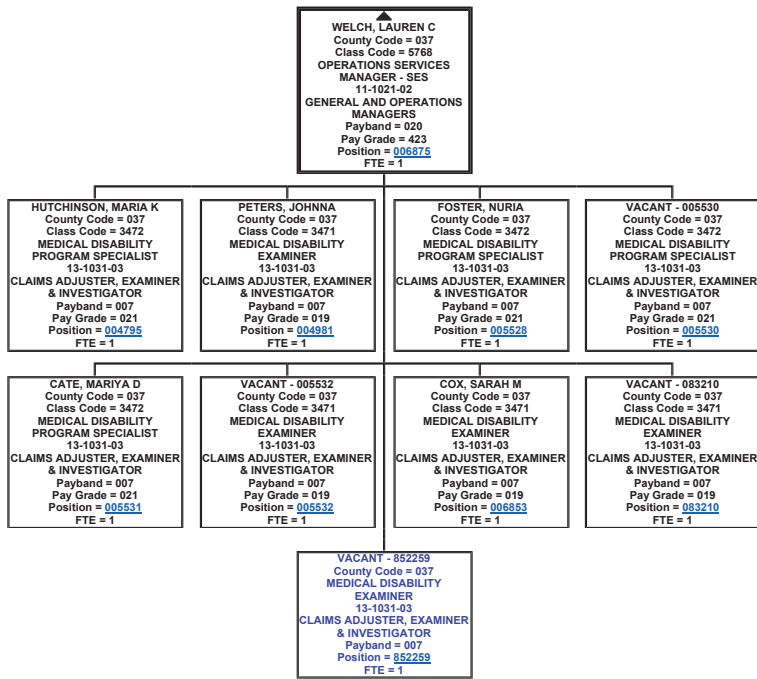


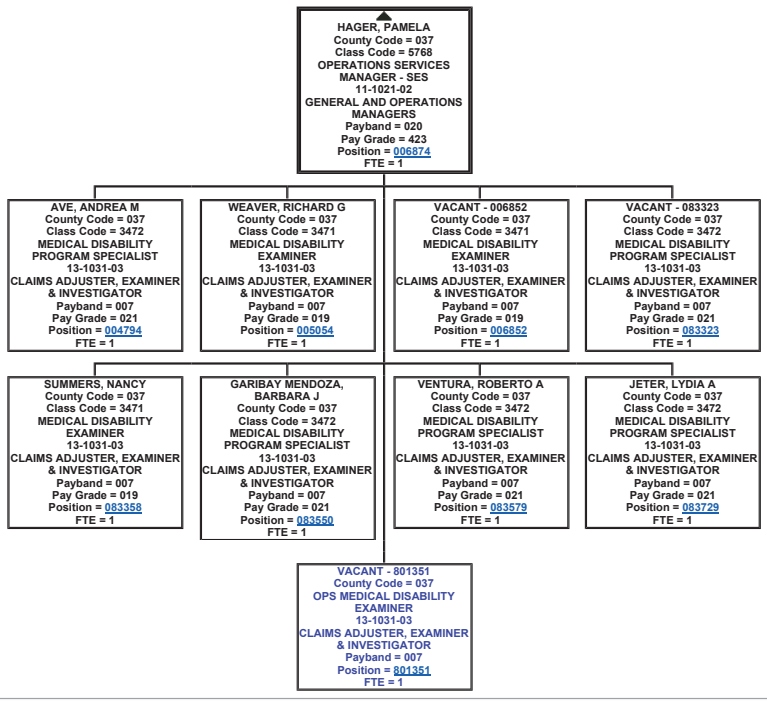


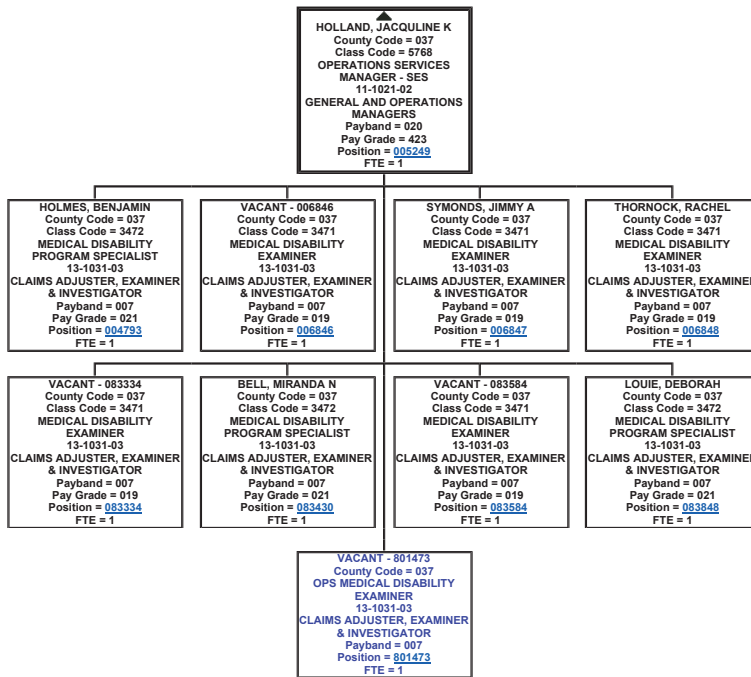


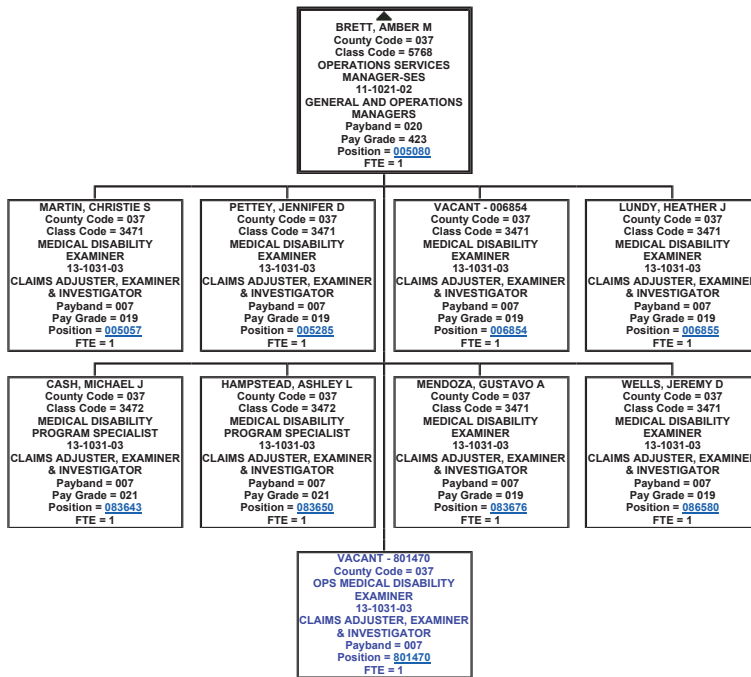




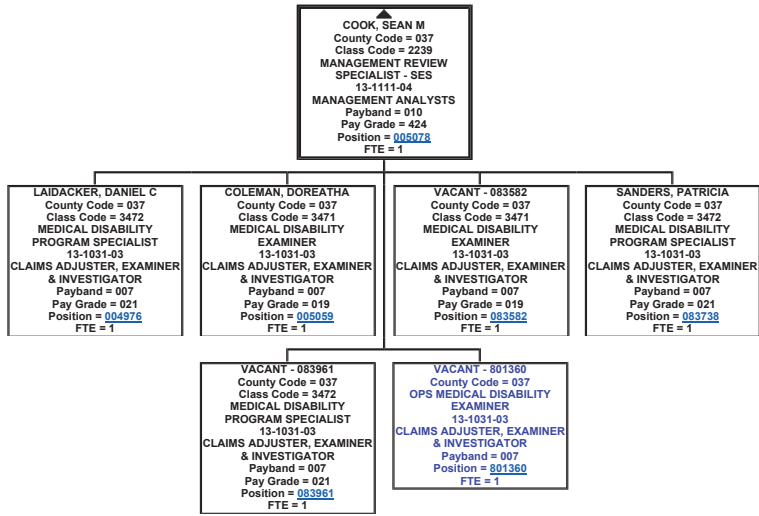


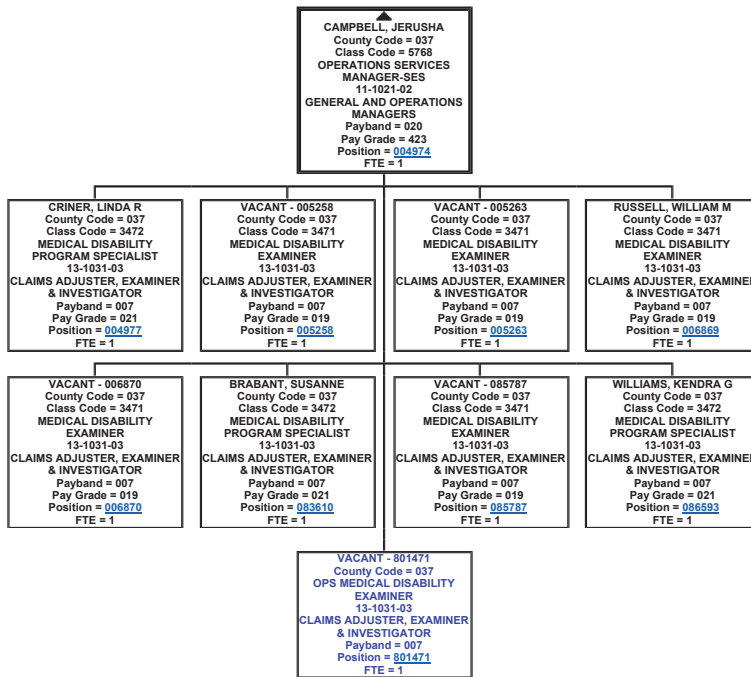


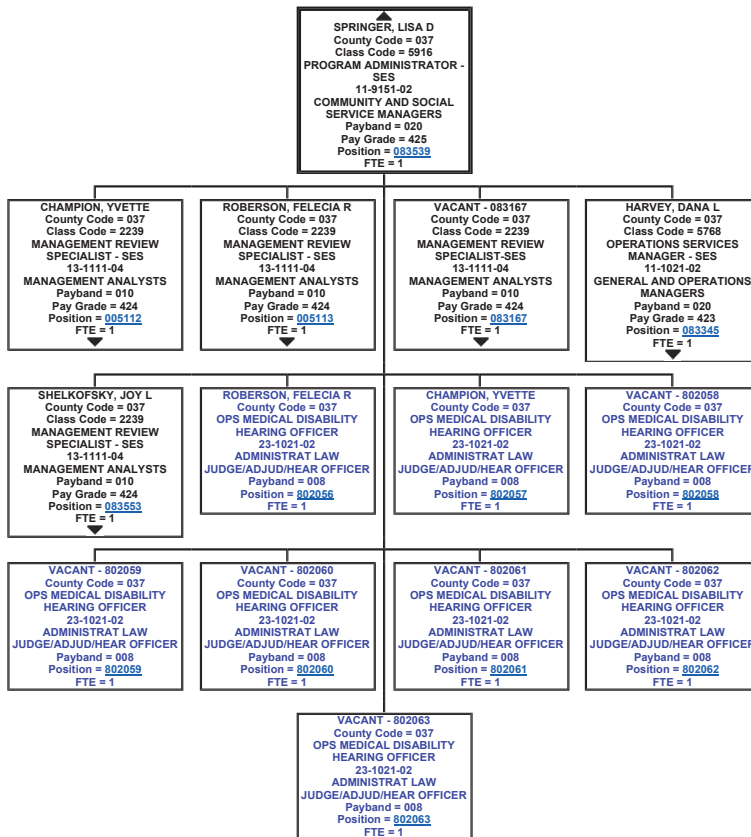


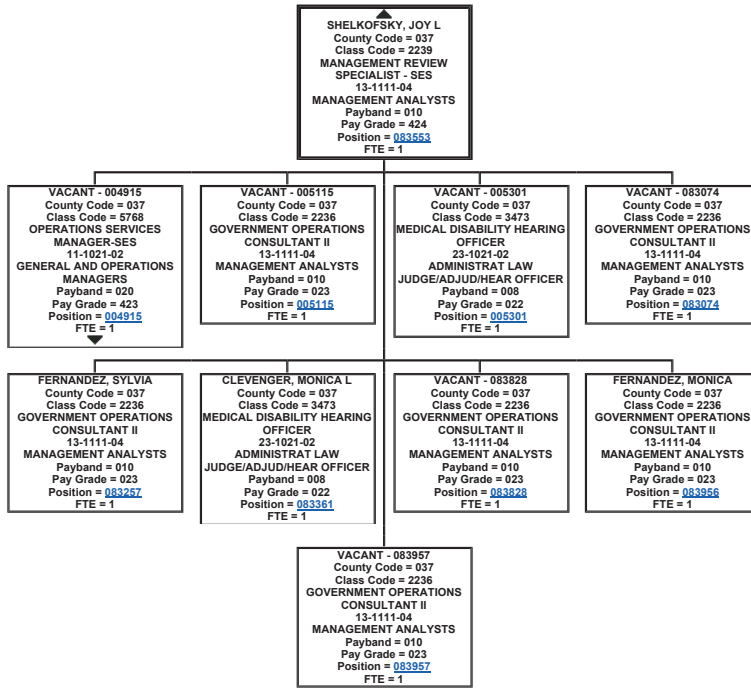


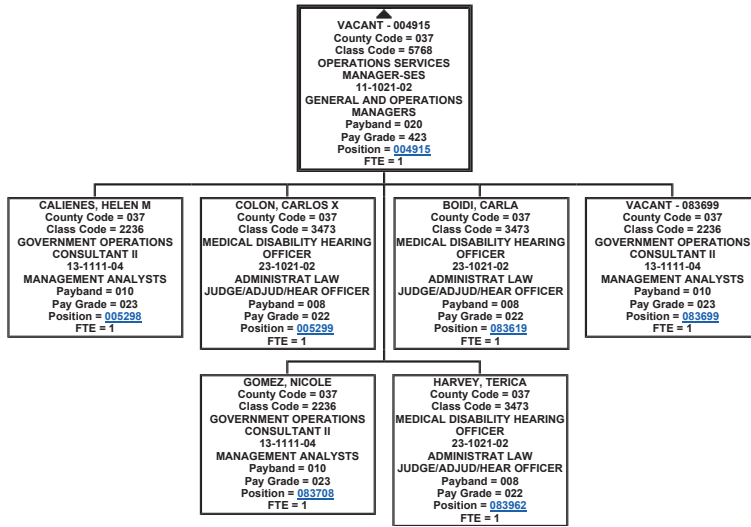


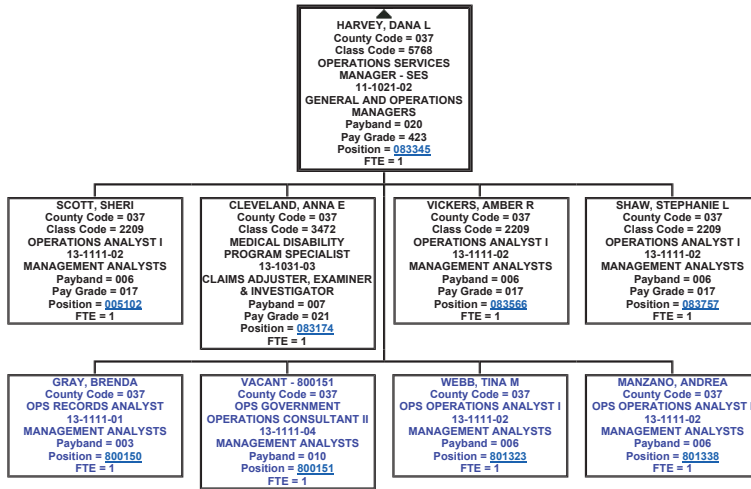




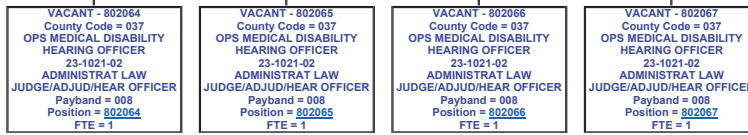


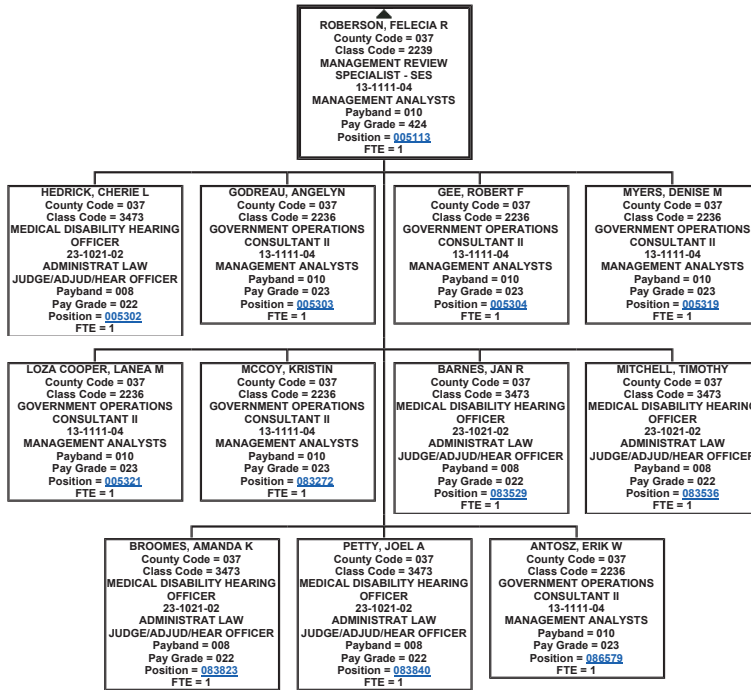




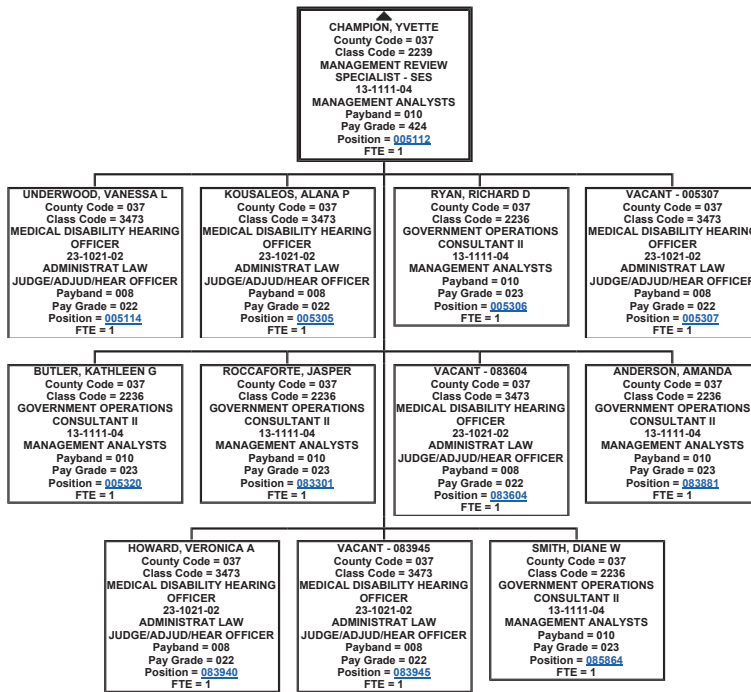


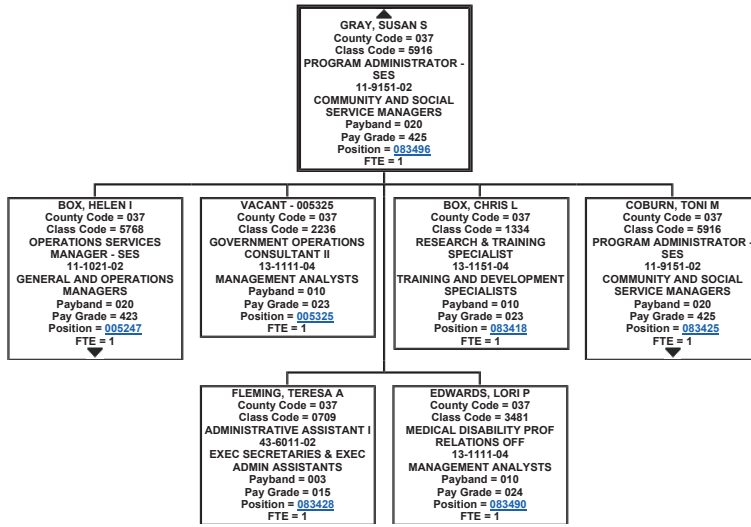
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Class Code = 2238  
MANAGEMENT REVIEW  
SPECIALIST-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 424  
Position = 083167  
FTE = 1

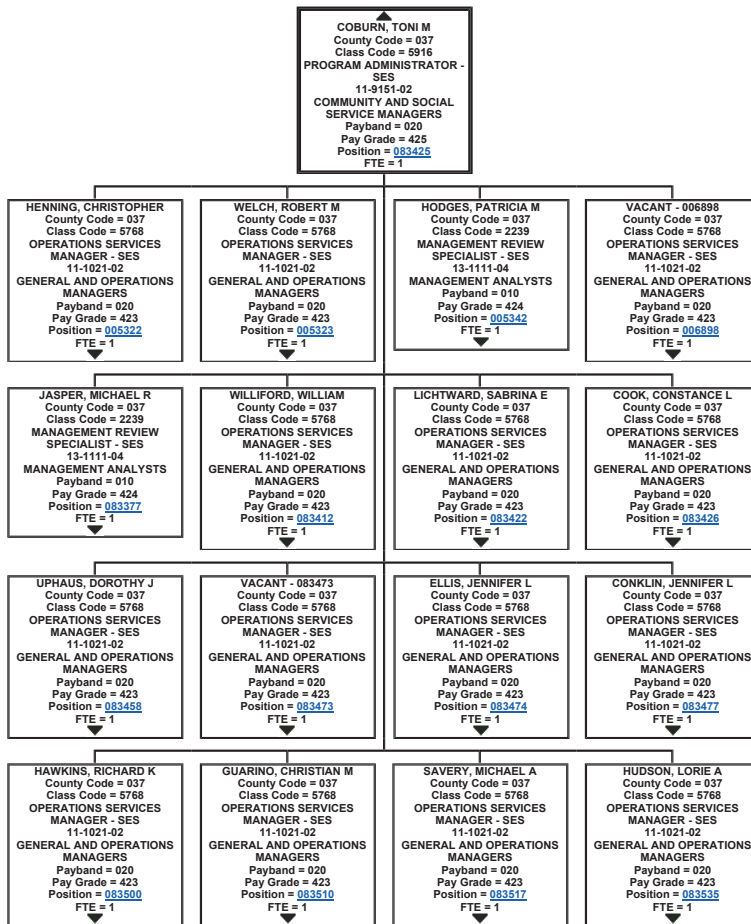


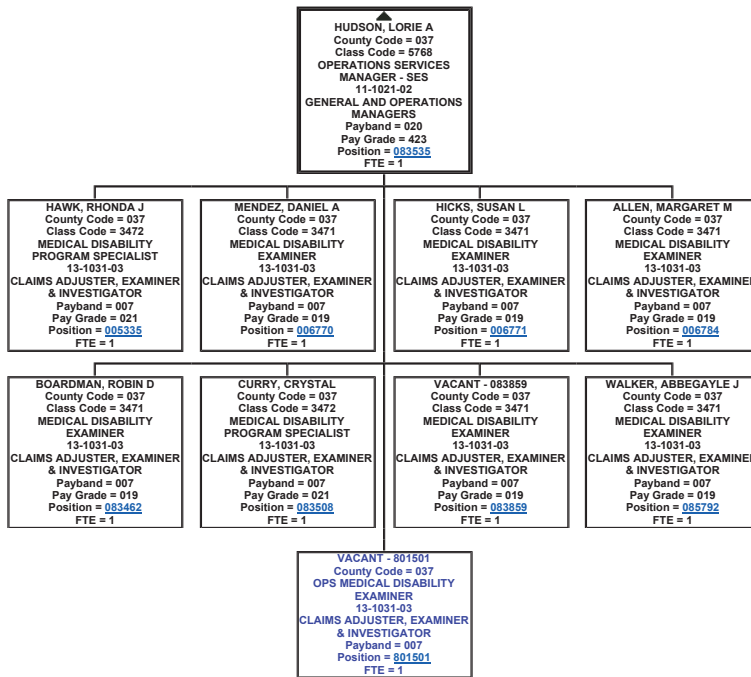


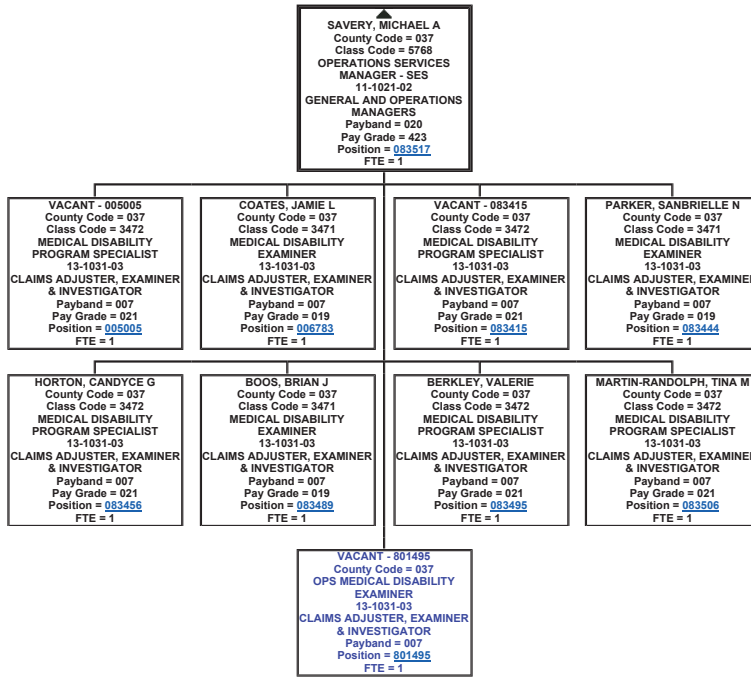




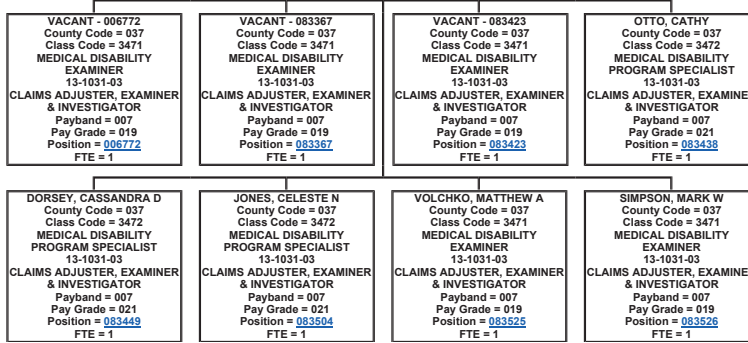




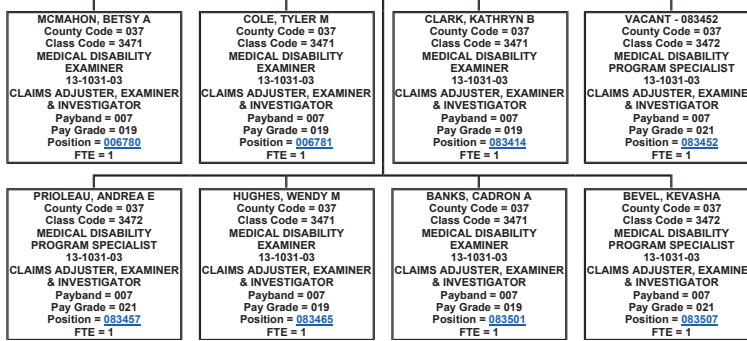


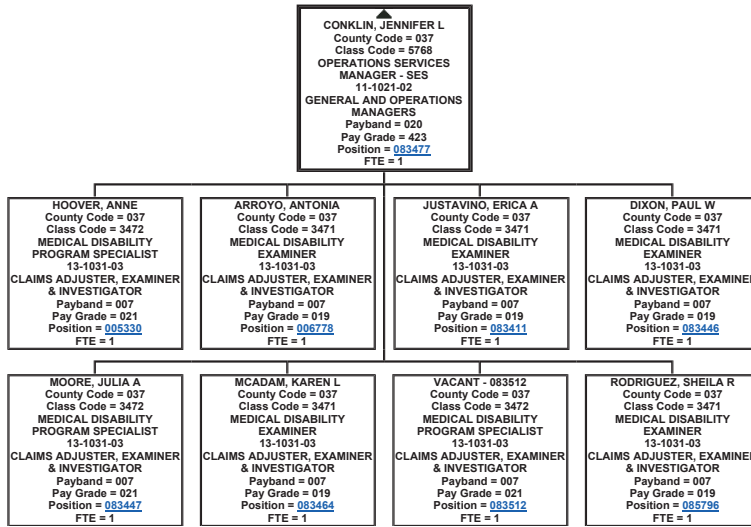


GUARINO, CHRISTIAN M  
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 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
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 GENERAL AND OPERATIONS  
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 Pay Grade = 423  
 Position = [083510](#)  
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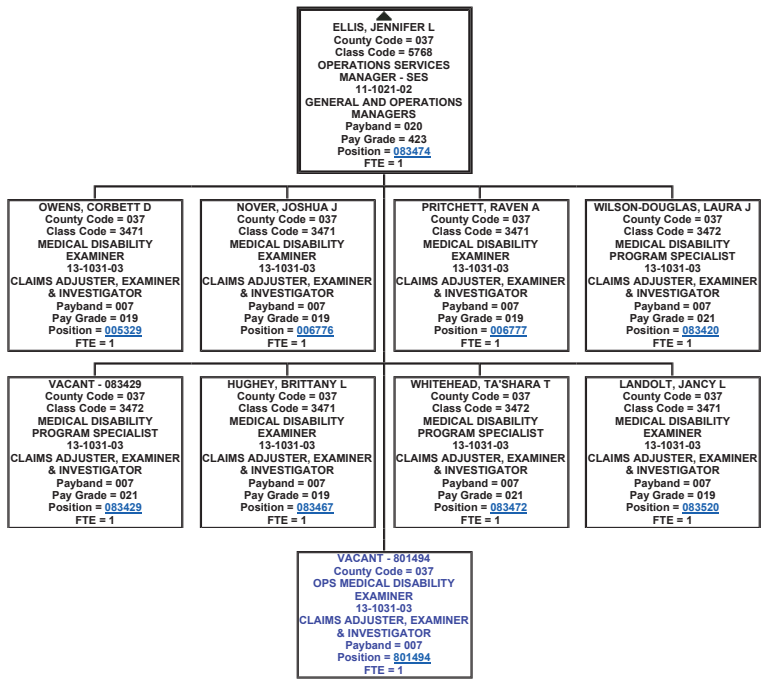


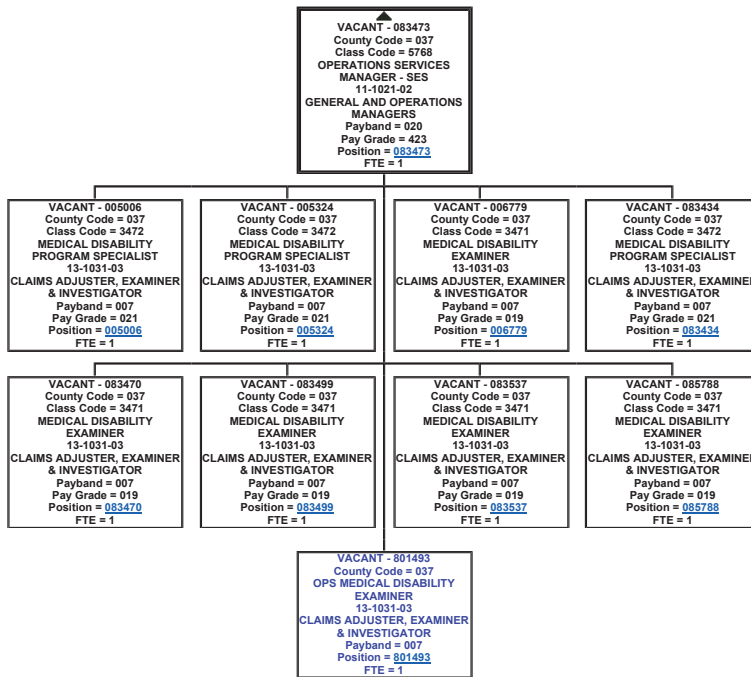
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 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
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 GENERAL AND OPERATIONS  
 MANAGERS  
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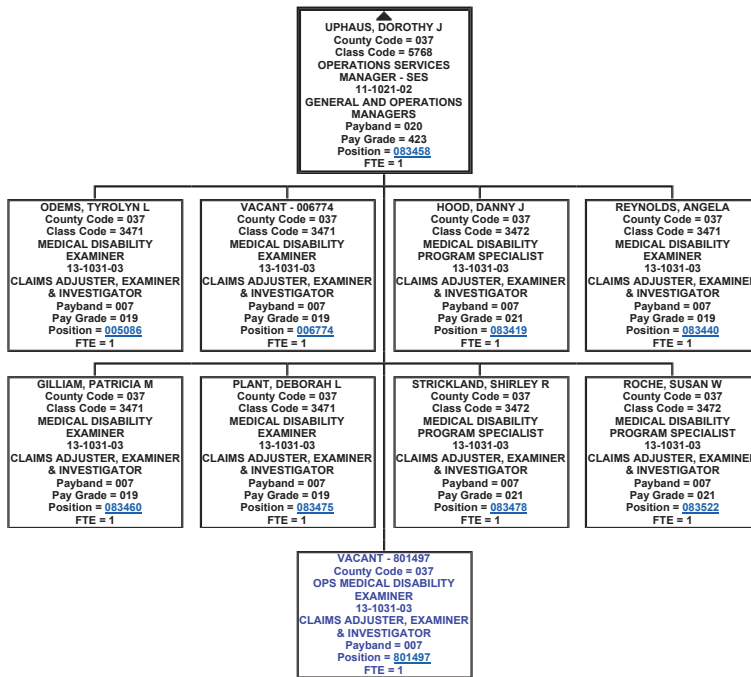




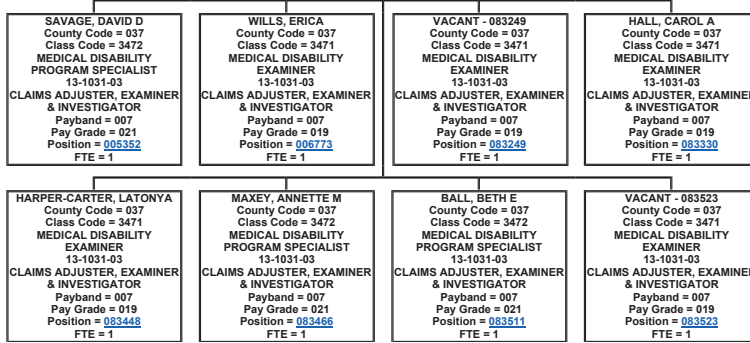




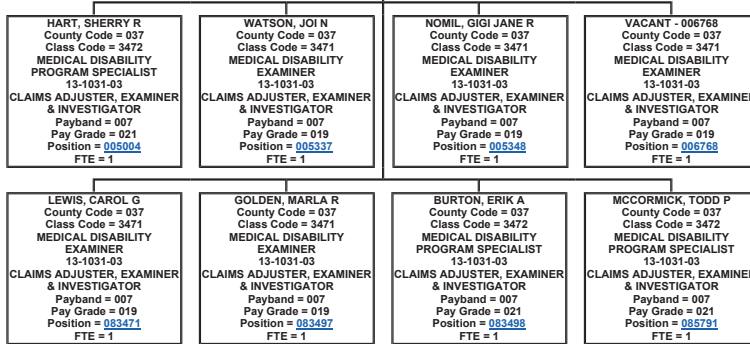




COOK, CONSTANCE L  
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 OPERATIONS SERVICES  
 MANAGER - SES  
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 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = [083426](#)  
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LICHTWARD, SABRINA E  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = [083422](#)  
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**WILLIFORD, WILLIAM**  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
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 Position = 083412  
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**VACANT - 004787**  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 004787  
 FTE = 1

**GARCIA-DICKERSON,  
NICHOLAS J**  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 004809  
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**EDGHILL, NICOLE H**  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 005121  
 FTE = 1

**VACANT - 006767**  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
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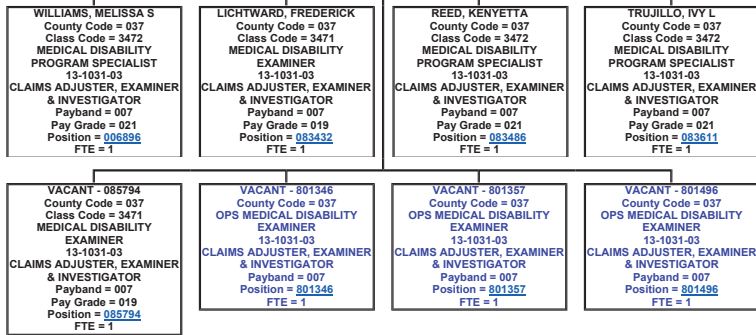
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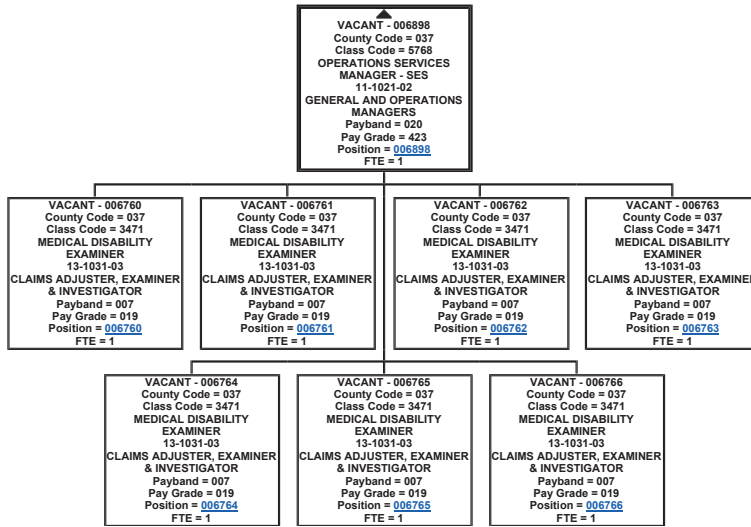
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 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
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 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 083433  
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**HUNT, DAVID E**  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
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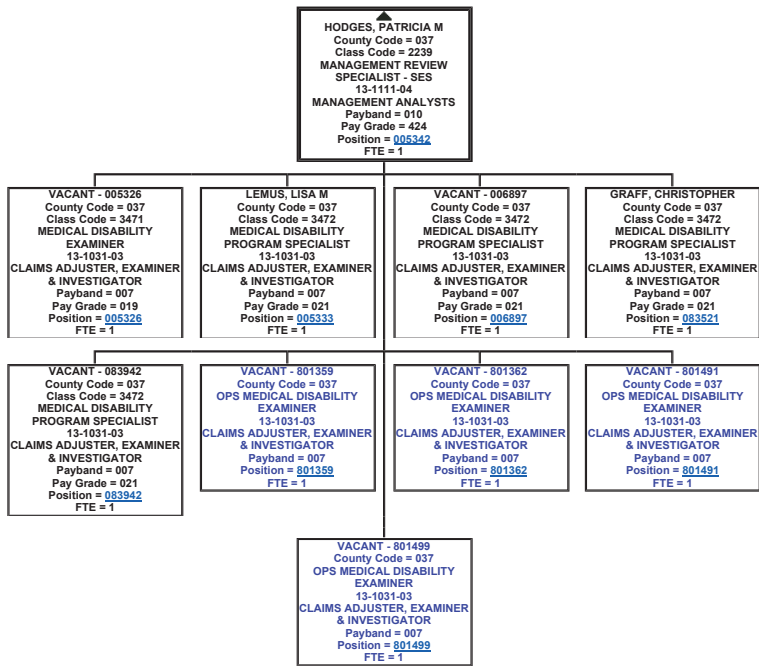
**LAWRENCE, DEIDRA K**  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
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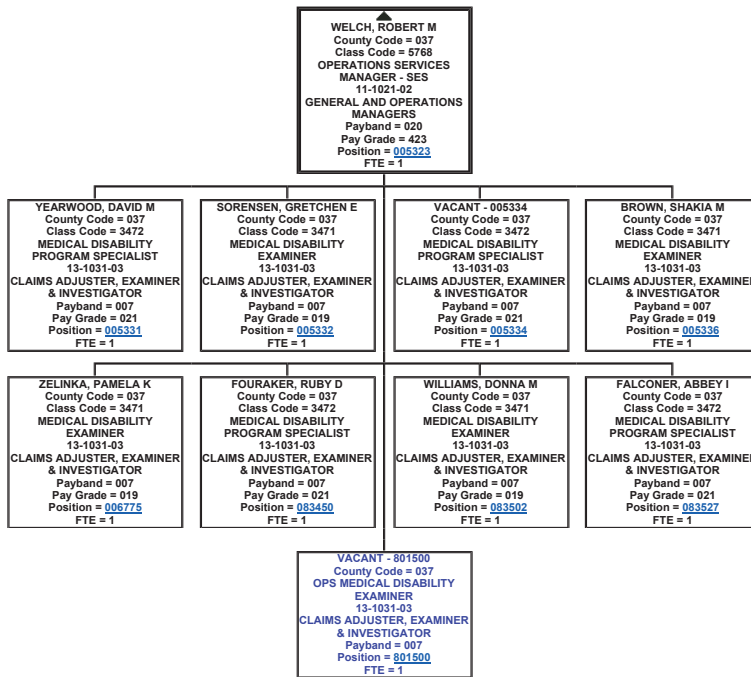
**JASPER, MICHAEL R**  
 County Code = 037  
 Class Code = 2238  
**MANAGEMENT REVIEW  
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**MANAGEMENT ANALYSTS**  
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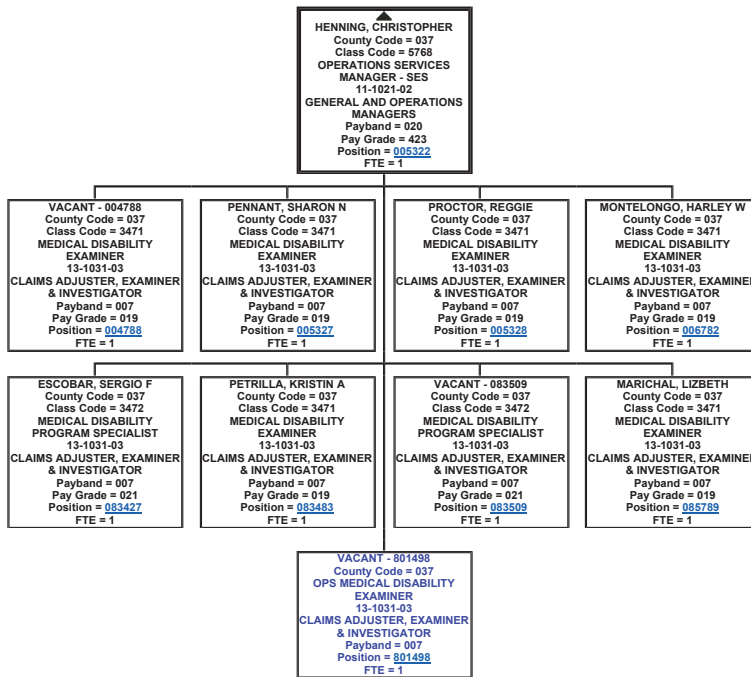


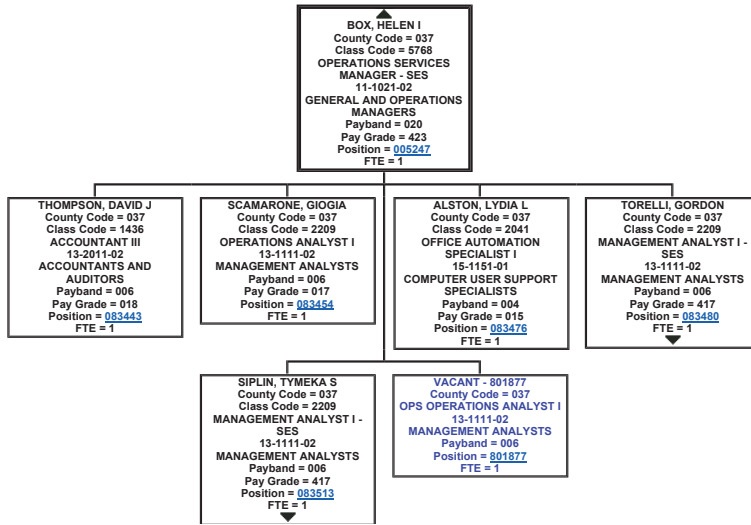


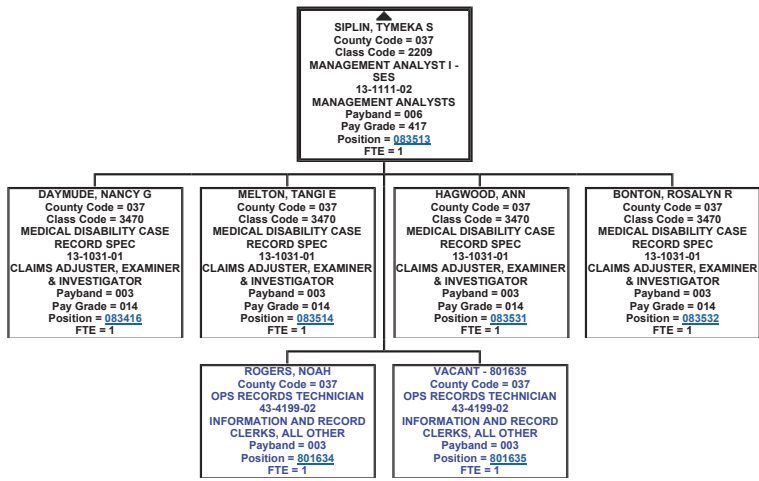


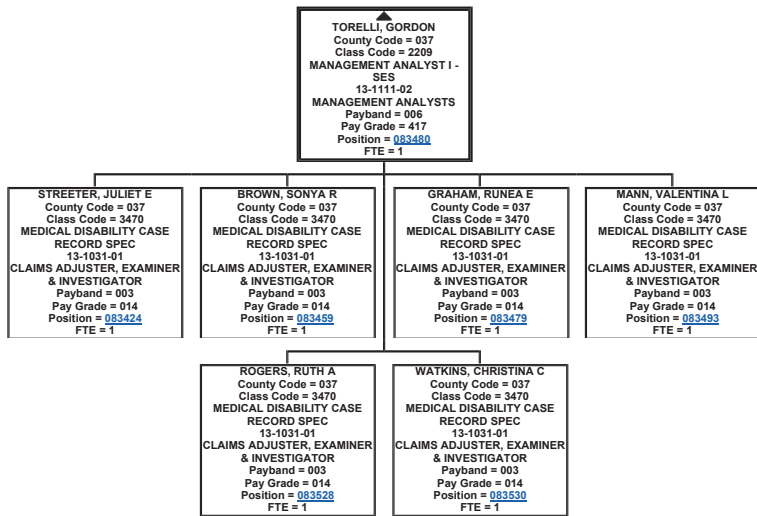


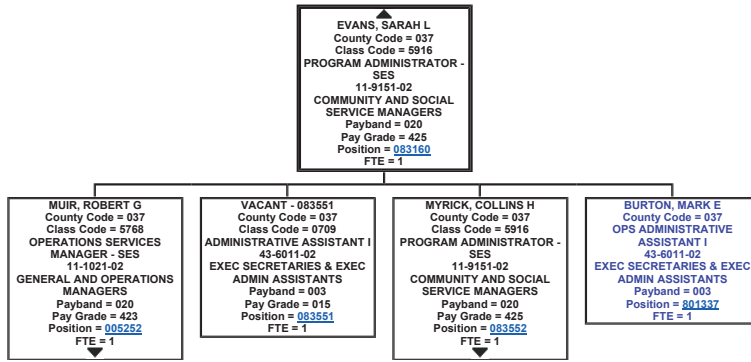


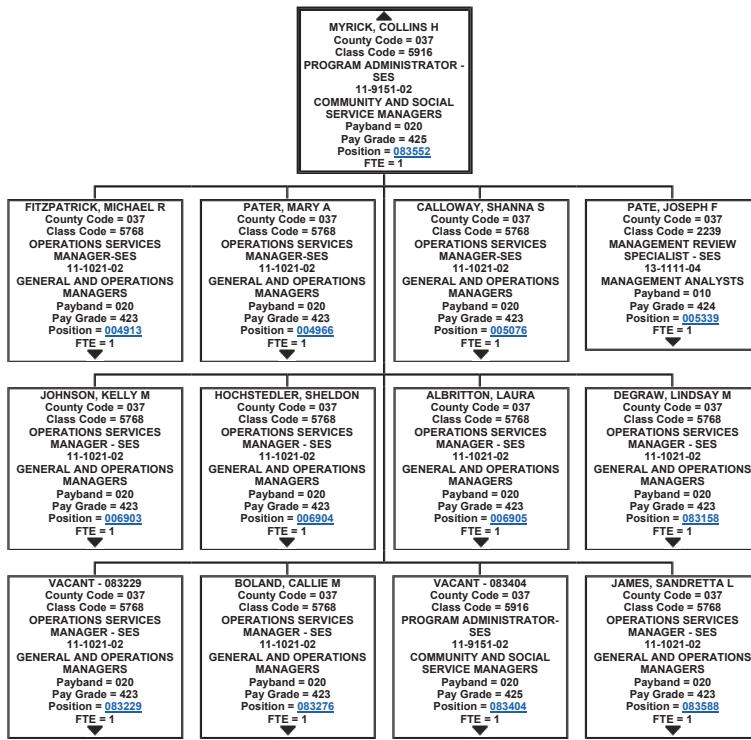






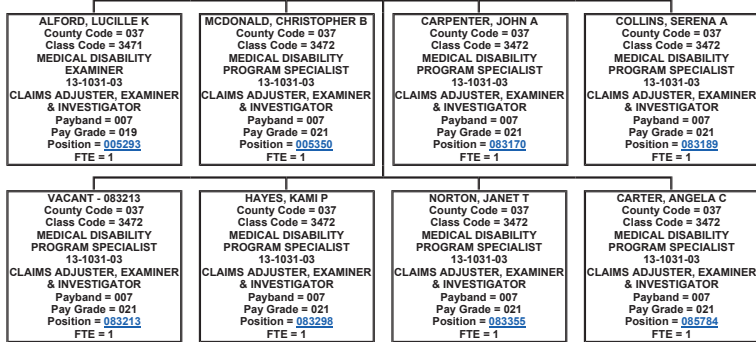


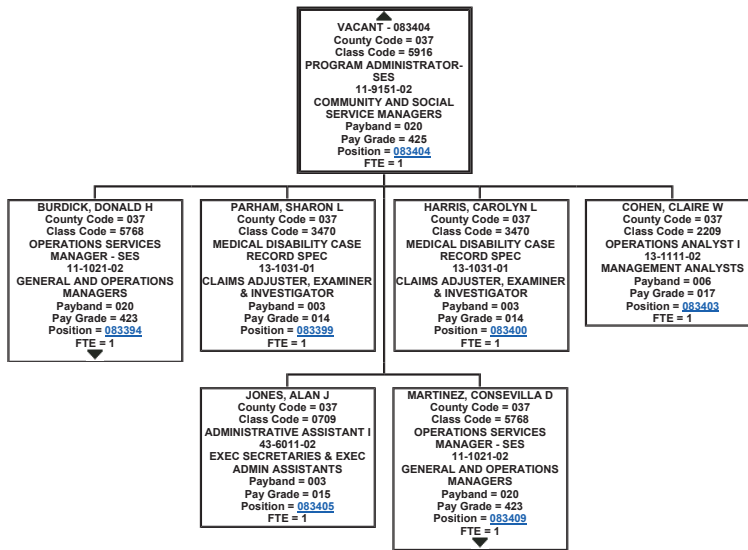






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**JAMES, SANDRETTA L**  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = [083588](#)  
 FTE = 1





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**MARTINEZ, CONSEVILLA D**  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = [083409](#)  
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**FIGGERS-COLE, SYLVIA E**  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
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 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = [083392](#)  
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**SANCHEZ, MARYLU**  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
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 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = [083395](#)  
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**CARTER, VERLON**  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = [083397](#)  
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**ALLEN MCLEOD, PAMELA S**  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
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 & INVESTIGATOR  
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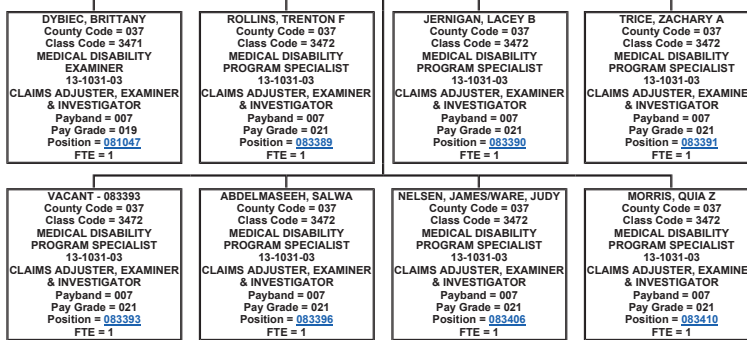
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 County Code = 037  
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 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = [083401](#)  
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**TYNER, ALYCE A**  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
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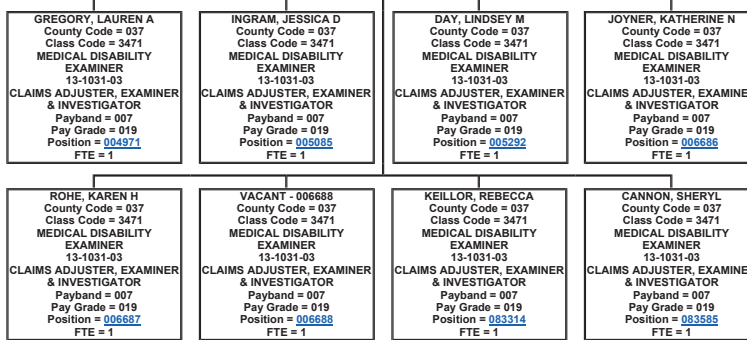
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 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = [083408](#)  
 FTE = 1

**ATKINSON, WILLIAM G**  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
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 & INVESTIGATOR  
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 Pay Grade = 021  
 Position = [083988](#)  
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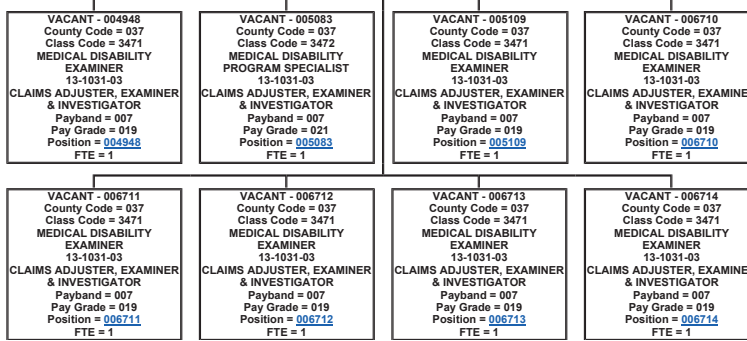
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 MANAGER - SES  
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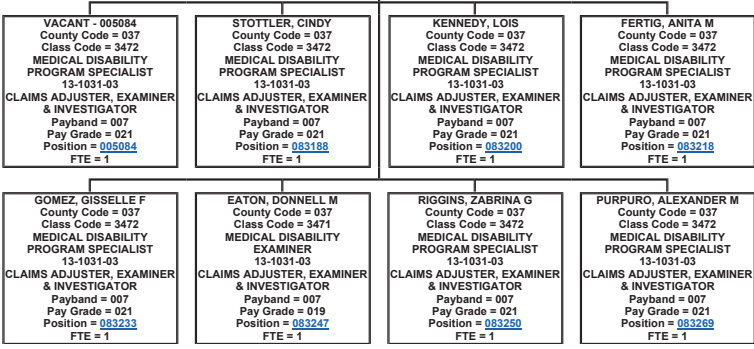
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 Class Code = 5768  
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 MANAGER - SES  
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 GENERAL AND OPERATIONS  
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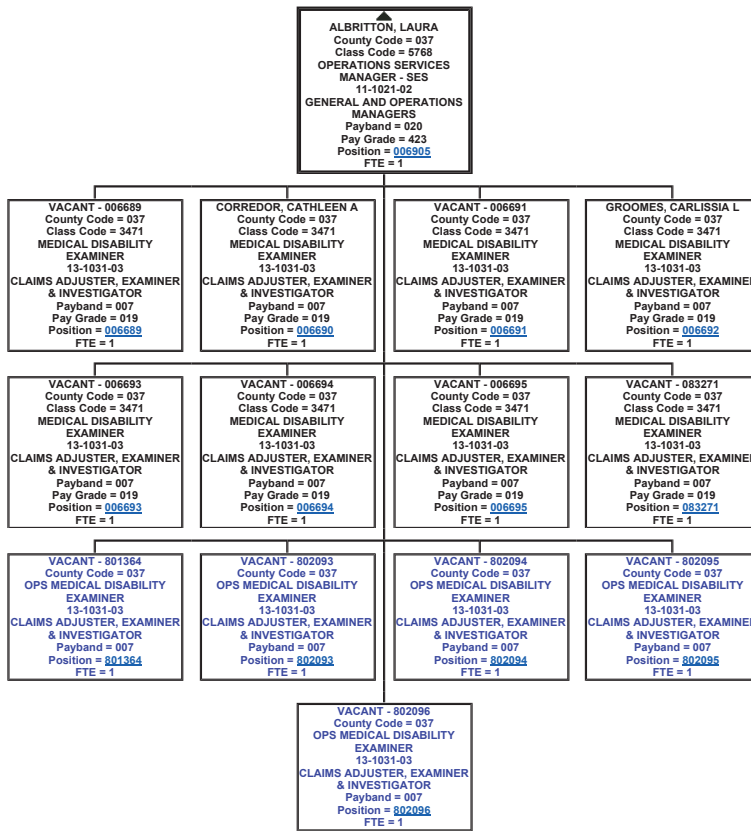


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 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
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 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 083229  
 FTE = 1



DEGRAW, LINDSAY M  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
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 GENERAL AND OPERATIONS  
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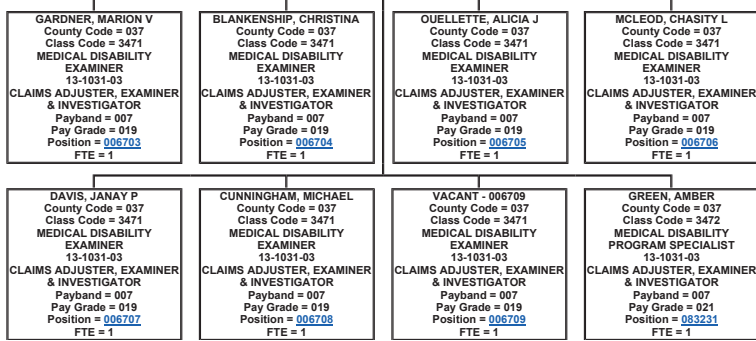


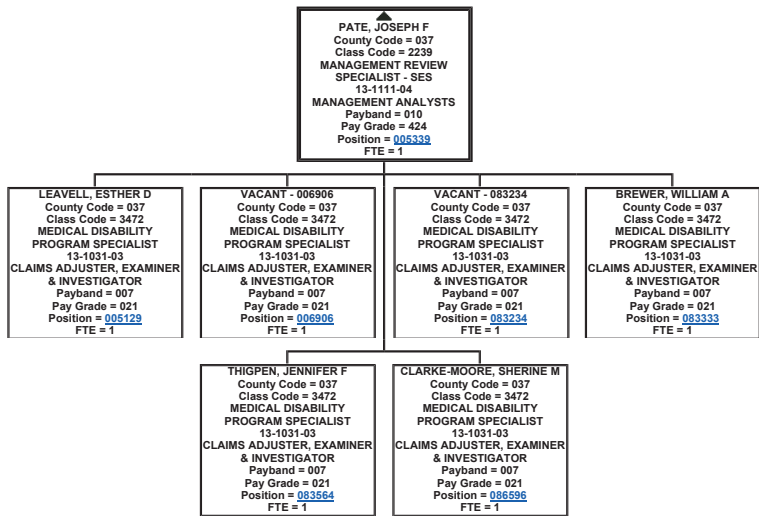


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 GENERAL AND OPERATIONS  
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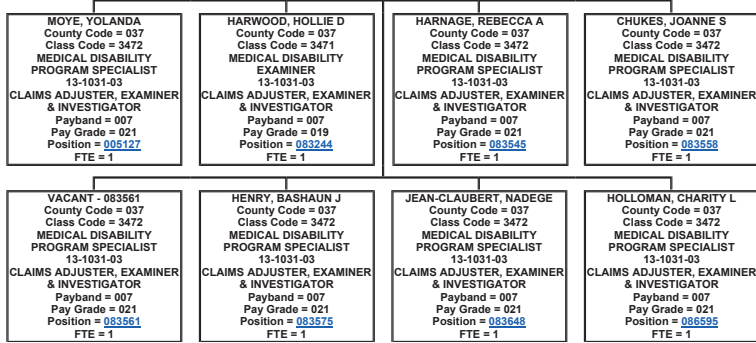


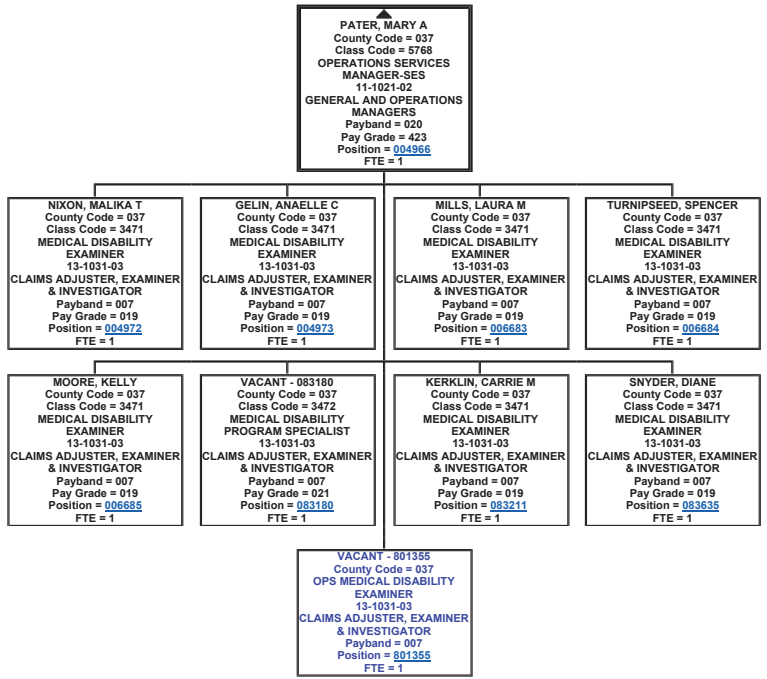
JOHNSON, KELLY M  
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 Class Code = 5768  
 OPERATIONS SERVICES  
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 GENERAL AND OPERATIONS  
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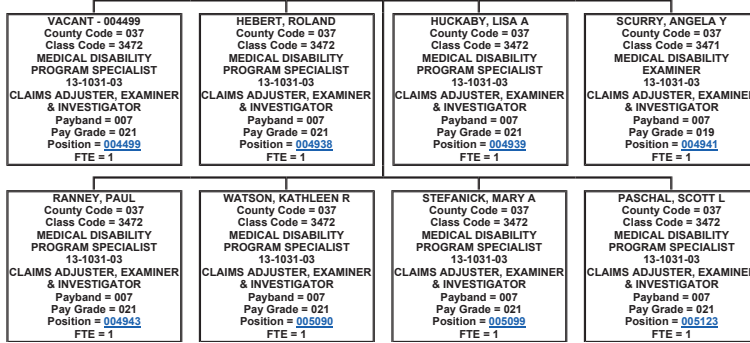


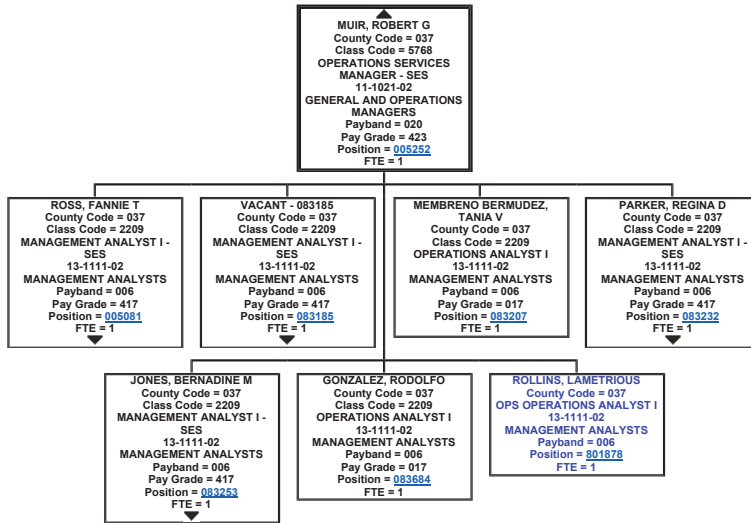
CALLOWAY, SHANNA S  
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 Class Code = 5768  
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 GENERAL AND OPERATIONS  
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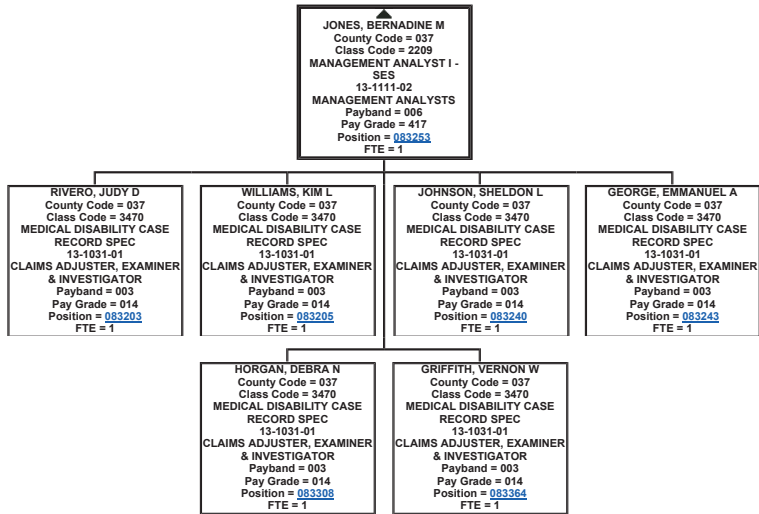




FITZPATRICK, MICHAEL R  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
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 GENERAL AND OPERATIONS  
 MANAGERS  
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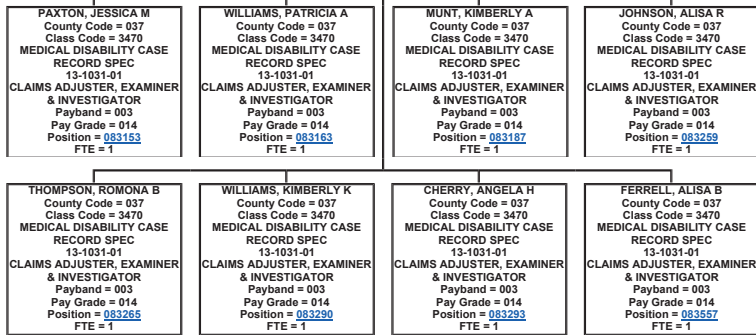








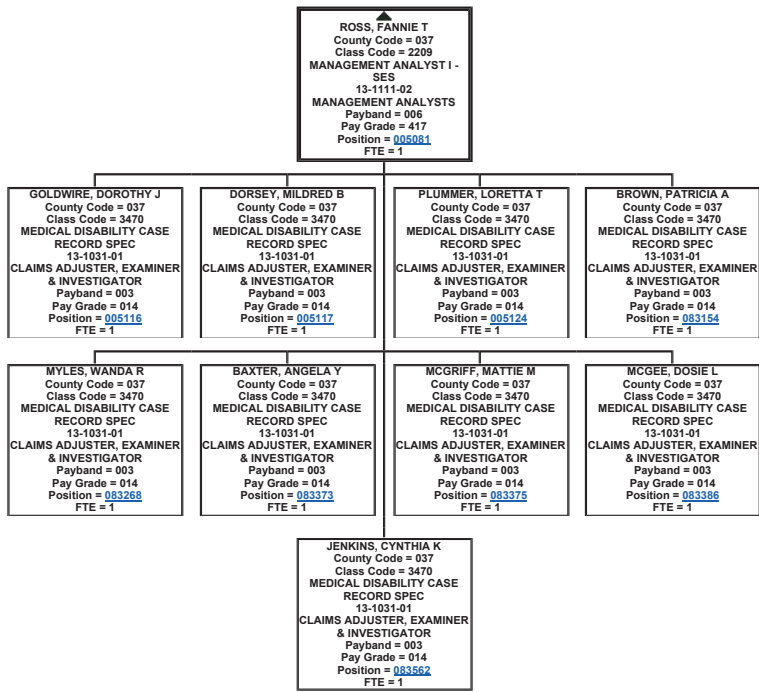
PARKER, REGINA D  
 County Code = 037  
 Class Code = 2209  
 MANAGEMENT ANALYST I -  
 SES  
 13-1111-02  
 MANAGEMENT ANALYSTS  
 Payband = 006  
 Pay Grade = 417  
 Position = [083232](#)  
 FTE = 1



VACANT - 083185  
County Code = 037  
Class Code = 2209  
MANAGEMENT ANALYST I -  
SES  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Pay Grade = 417  
Position = 083185  
FTE = 1

VACANT - 086602  
County Code = 037  
Class Code = 0045  
MEDICAL DISABILITY CASE  
RECORD SPEC  
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INFORMATION AND RECORD  
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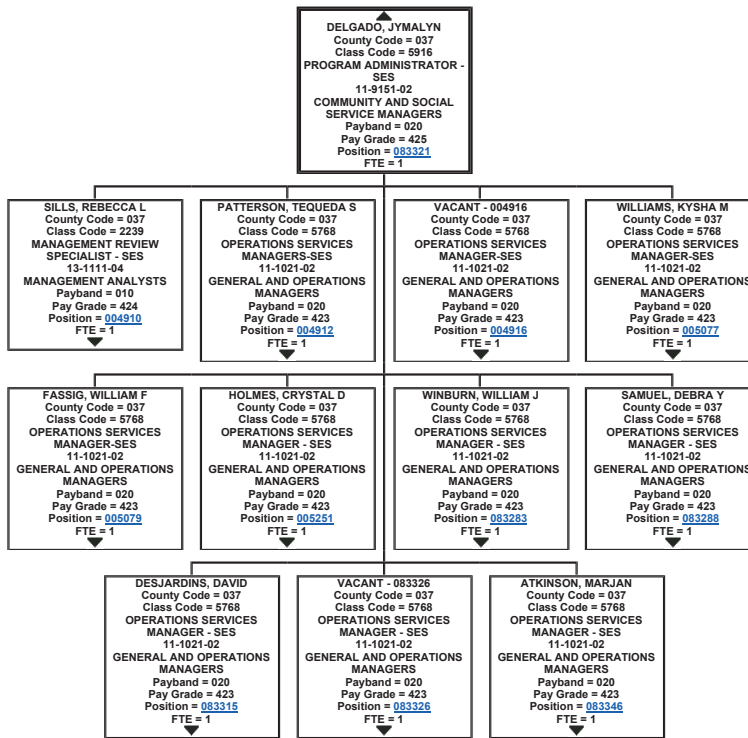
VACANT - 801746  
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CLAIMS ADJUSTER, EXAMINER  
& INVESTIGATOR  
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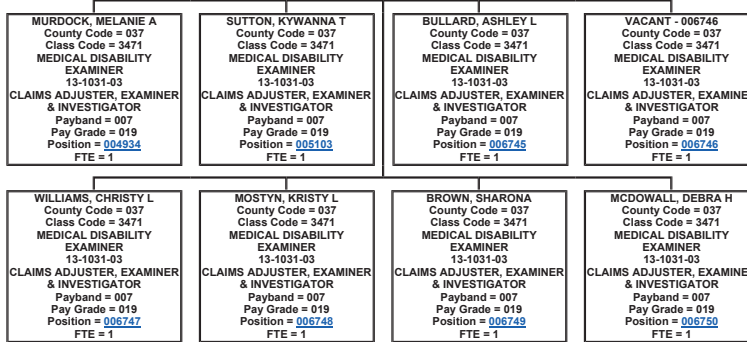
WOODY, MALIKAH T  
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Class Code = 5916  
PROGRAM ADMINISTRATOR -  
SES  
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COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [083143](#)  
FTE = 1

FETE, CHARLES L  
County Code = 037  
Class Code = 5916  
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SES  
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COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [005244](#)  
FTE = 1

DELGADO, JYMALYN  
County Code = 037  
Class Code = 5916  
PROGRAM ADMINISTRATOR -  
SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [083321](#)  
FTE = 1



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 ATKINSON, MARJAN  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
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VACANT - 083326  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
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 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 083326  
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VACANT - 005266  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 005266  
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VACANT - 005367  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
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 Pay Grade = 019  
 Position = 005367  
 FTE = 1

VACANT - 006751  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 006751  
 FTE = 1

VACANT - 006752  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
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 CLAIMS ADJUSTER, EXAMINER  
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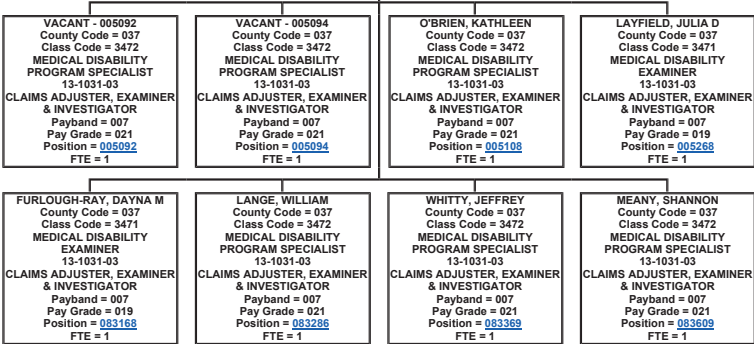
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 Class Code = 3471  
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 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 006753  
 FTE = 1

VACANT - 083382  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
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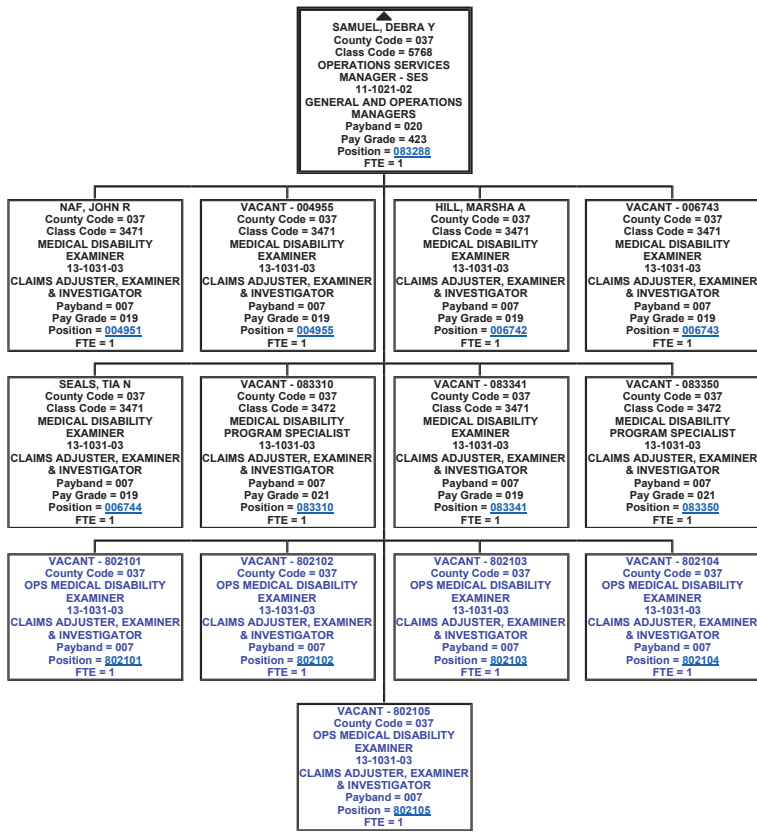
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 Class Code = 3472  
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 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 083592  
 FTE = 1

VACANT - 083608  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 083608  
 FTE = 1

DESJARDINS, DAVID  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = [083315](#)  
 FTE = 1







WINBURN, WILLIAM J  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 083283  
 FTE = 1

MAXWELL, THOMAS V  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 004500  
 FTE = 1

PARIS, MONICA  
 County Code = 037  
 Class Code = 3472  
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 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 004501  
 FTE = 1

ANDREW, CHARLENE E  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 004950  
 FTE = 1

HAIRE, TANYA C  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
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CLARK-JACKSON, SHEILA M  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 083278  
 FTE = 1

VACANT - 083357  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 083357  
 FTE = 1

LAMARR, CARLITA C  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
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 Position = 083366  
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JOHNSON, LEAH  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
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HOLMES, CRYSTAL D  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = 005251  
 FTE = 1

ARCHIE, CHRISTOPHER L  
 County Code = 037  
 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 019  
 Position = 004496  
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JONES, RENESIA A  
 County Code = 037  
 Class Code = 3471  
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 EXAMINER  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
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 Pay Grade = 019  
 Position = 005296  
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BETHEL, DEIDRA V  
 County Code = 037  
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 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
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VACANT - 083284  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
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 & INVESTIGATOR  
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 Pay Grade = 021  
 Position = 083284  
 FTE = 1

DUGGER, PATRICIA  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
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 & INVESTIGATOR  
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 Position = 083311  
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ANDERSON, KELLON E  
 County Code = 037  
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 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
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 Position = 083312  
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JONES, SHAGUANNA T  
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 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
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 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
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 Pay Grade = 021  
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JENKINS, ASHLEY P  
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 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
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FASSIG, WILLIAM F  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER-SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
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 FTE = 1

BUTLER, PATRICK L  
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 Class Code = 3472  
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 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
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 County Code = 037  
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 PROGRAM SPECIALIST  
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 & INVESTIGATOR  
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VOGT, DANNI T  
 County Code = 037  
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 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 005119  
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BROWN, CYNTHIA  
 County Code = 037  
 Class Code = 3472  
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 PROGRAM SPECIALIST  
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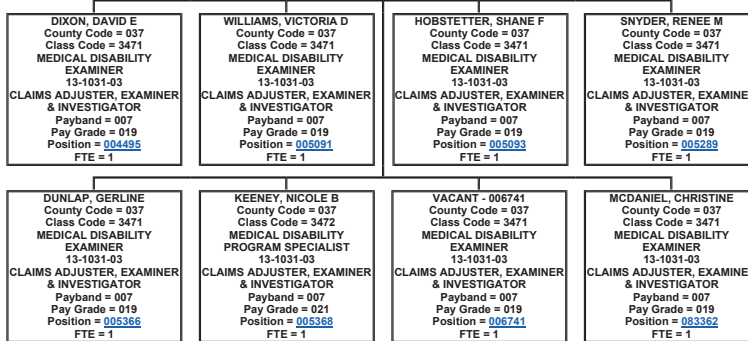
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 PROGRAM SPECIALIST  
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 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 005355  
 FTE = 1

WARD, KIMBERLY  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
 Pay Grade = 021  
 Position = 005356  
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JONES, JESSICA  
 County Code = 037  
 Class Code = 3472  
 MEDICAL DISABILITY  
 PROGRAM SPECIALIST  
 13-1031-03  
 CLAIMS ADJUSTER, EXAMINER  
 & INVESTIGATOR  
 Payband = 007  
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 Position = 005357  
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 Class Code = 3471  
 MEDICAL DISABILITY  
 EXAMINER  
 13-1031-03  
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 & INVESTIGATOR  
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 Position = 006754  
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WILLIAMS, KYSHA M  
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 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER-SES  
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 GENERAL AND OPERATIONS  
 MANAGERS  
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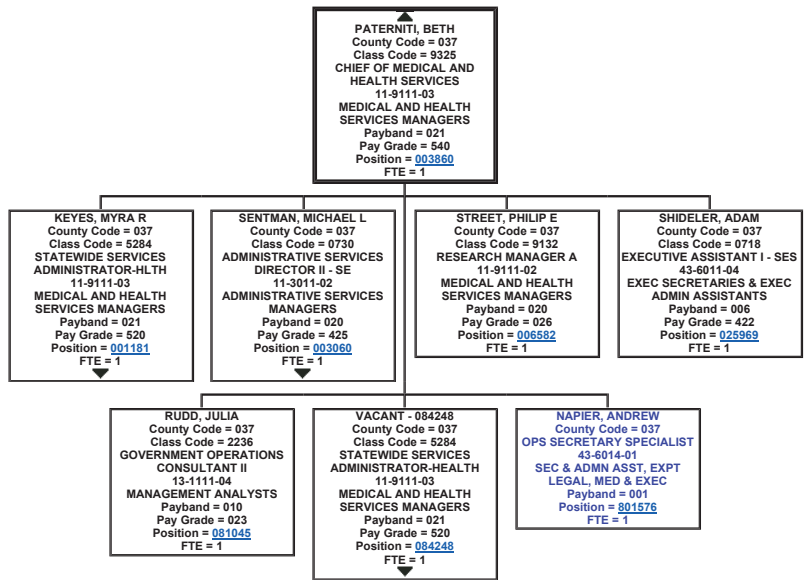


**Florida Department of Health**  
**Deputy Secretary for County Health Systems**

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

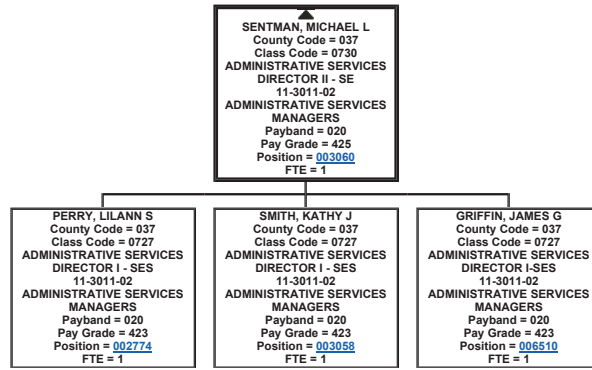
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COUNTY HEALTH SYSTE  
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MANAGERS  
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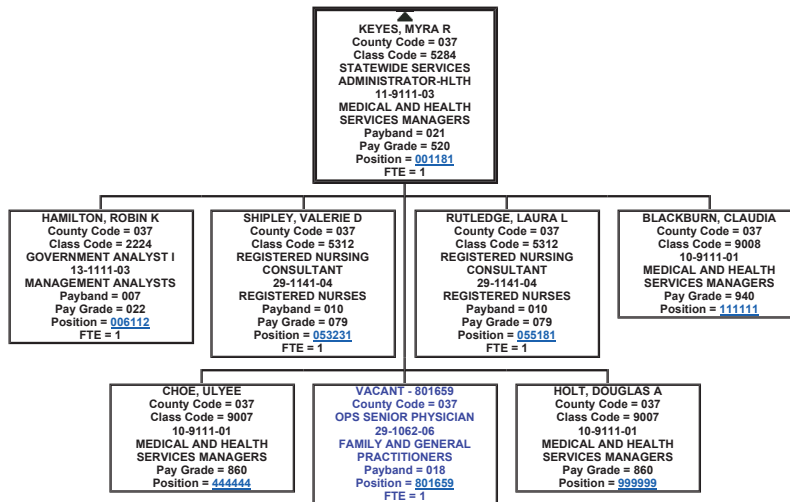
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PATERNITI, BETH  
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Class Code = 9325  
CHIEF OF MEDICAL AND  
HEALTH SERVICES  
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MEDICAL AND HEALTH  
SERVICES MANAGERS  
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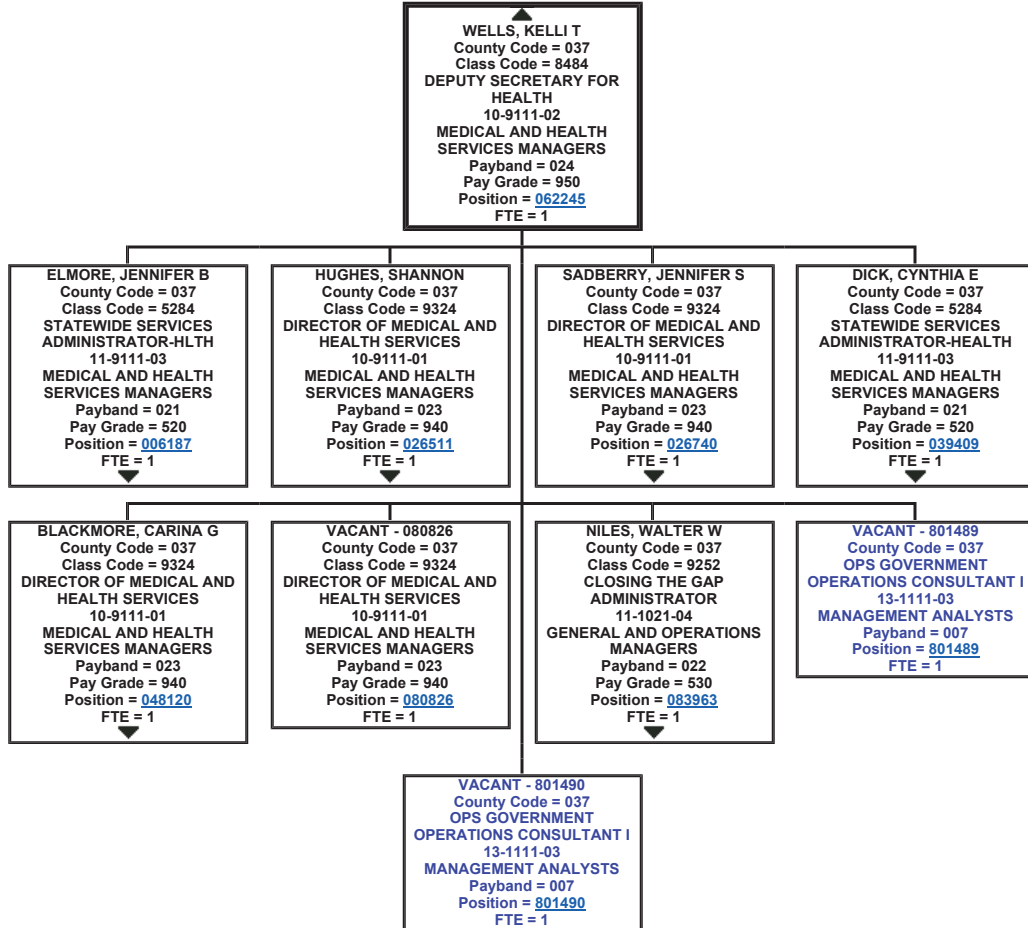


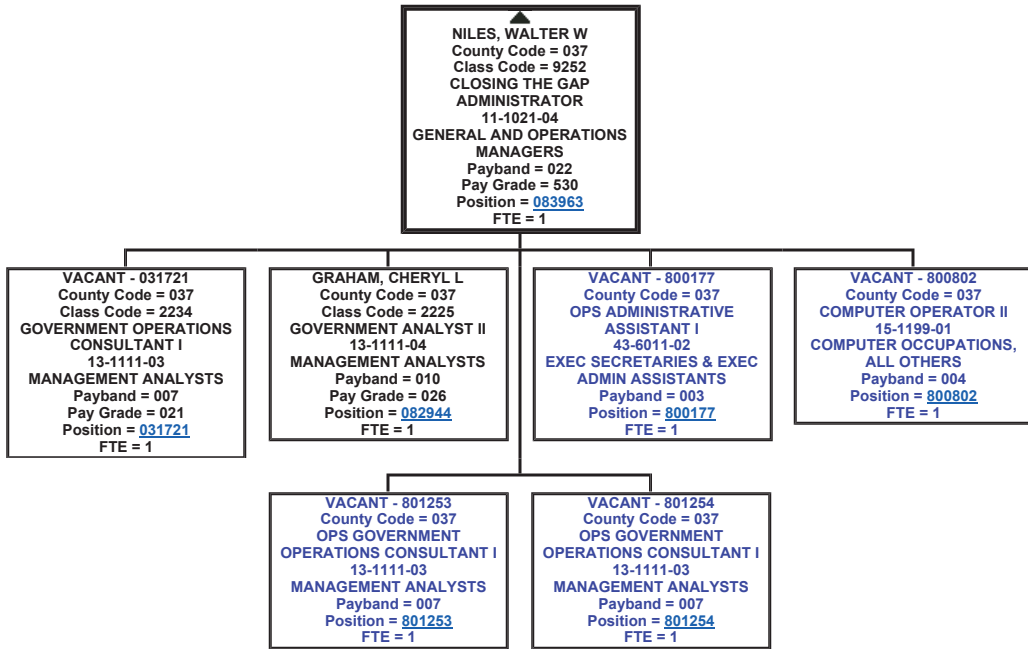


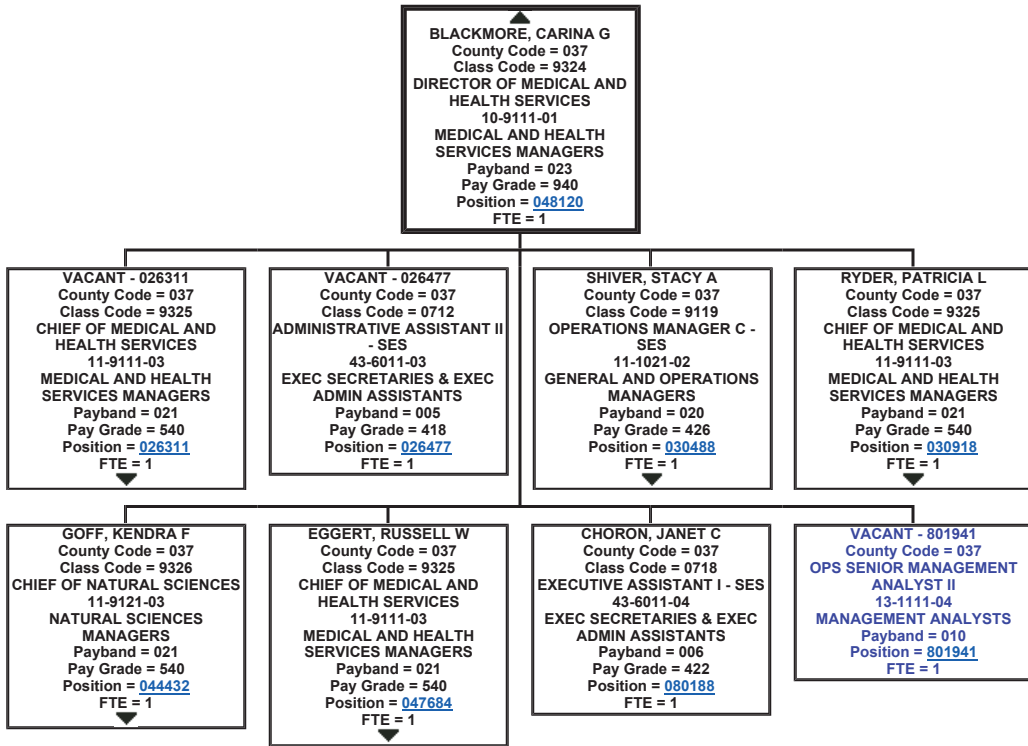
# Florida Department of Health

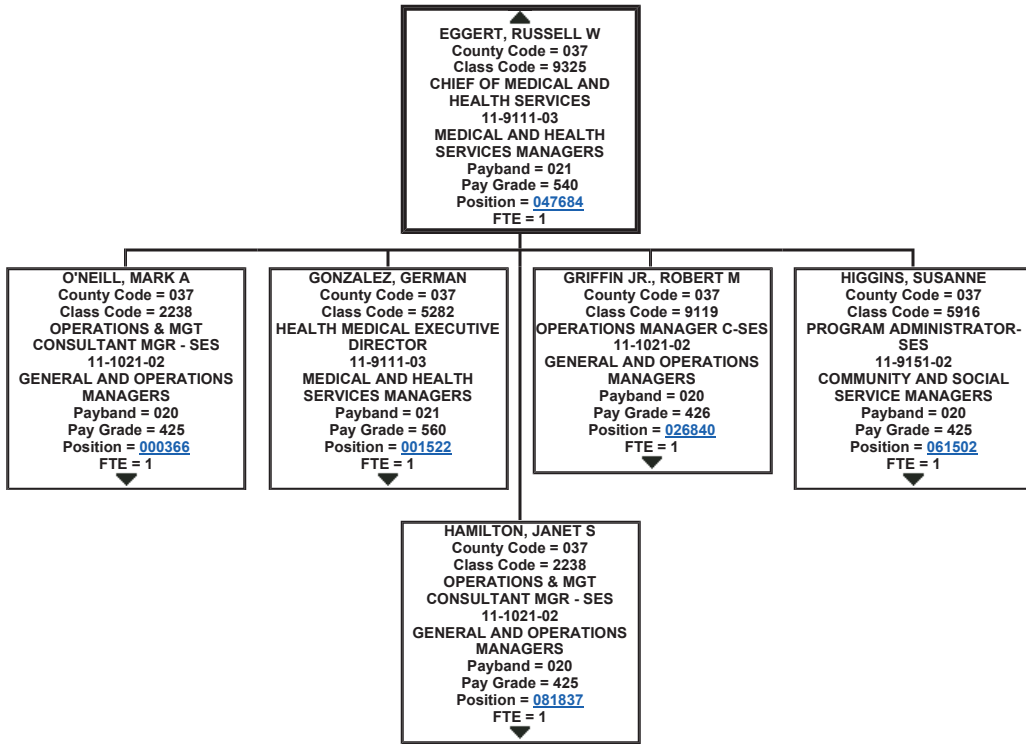
## Deputy Secretary for Health

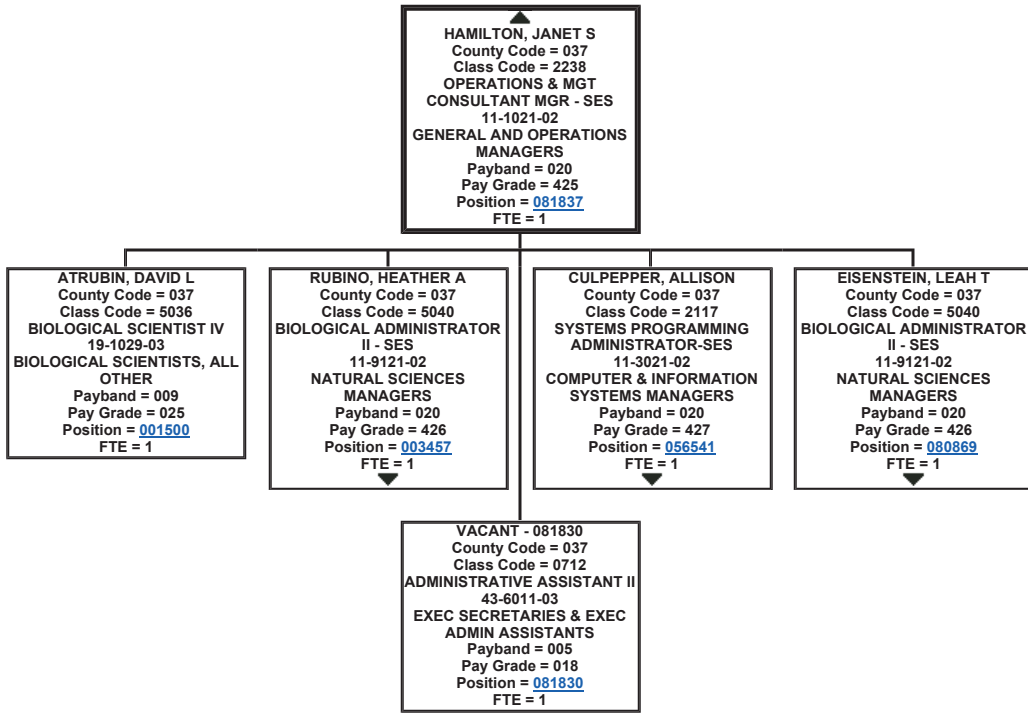
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

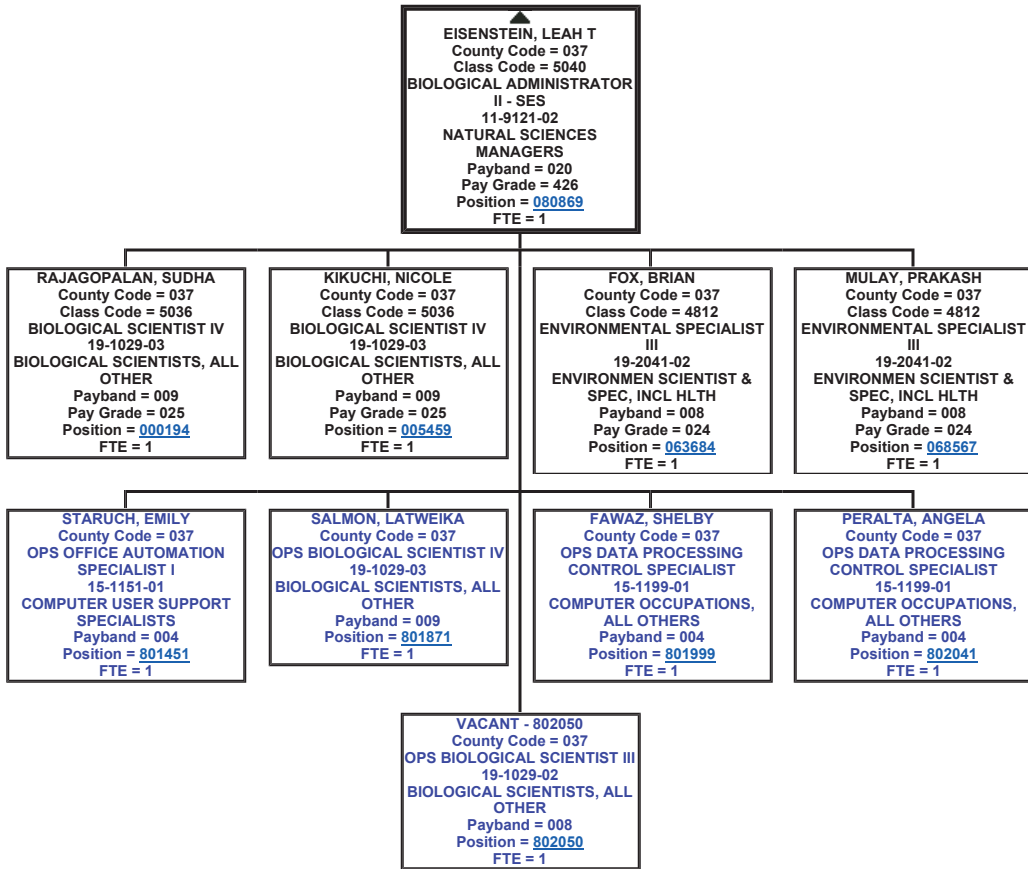




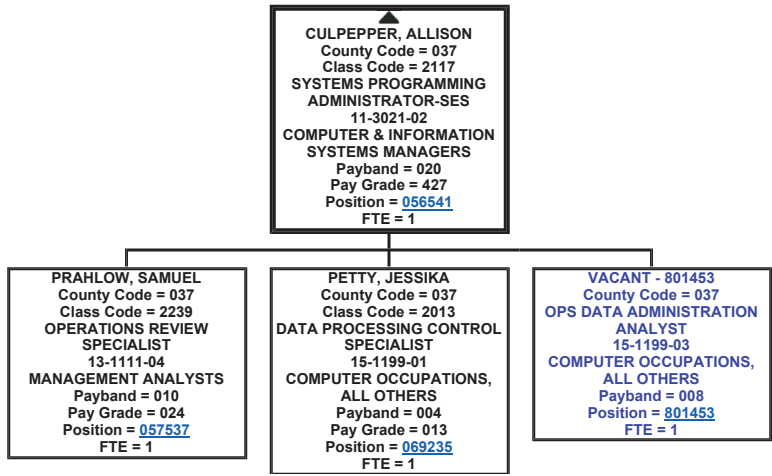












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RUBINO, HEATHER A  
County Code = 037  
Class Code = 5040  
BIOLOGICAL ADMINISTRATOR  
II - SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = 003457  
FTE = 1

MTENGA, MWEDUSASA B  
County Code = 037  
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19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
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FTE = 1

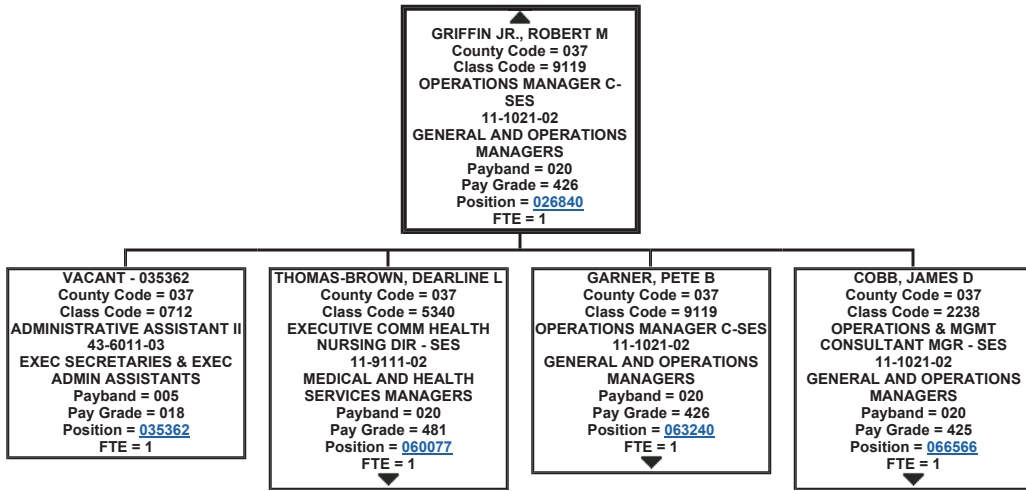
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County Code = 037  
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19-1029-03  
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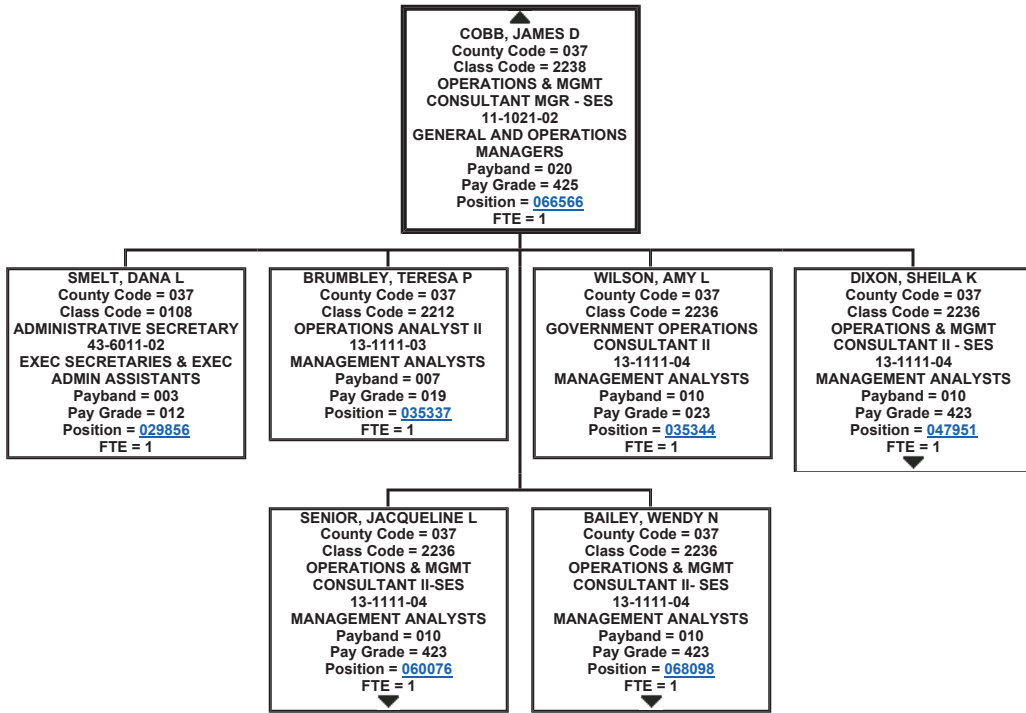
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Class Code = 5916  
PROGRAM ADMINISTRATOR-  
SES  
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COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
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Pay Grade = 425  
Position = [061502](#)  
FTE = 1

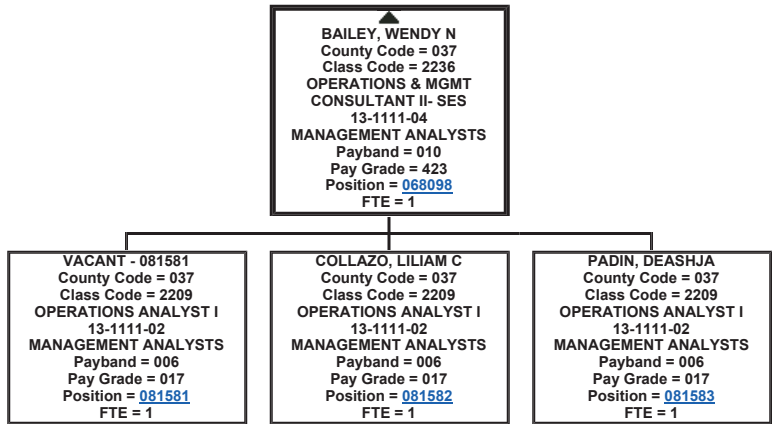
LIVENGOOD, MONICA M  
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Class Code = 5312  
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CONSULTANT  
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REGISTERED NURSES  
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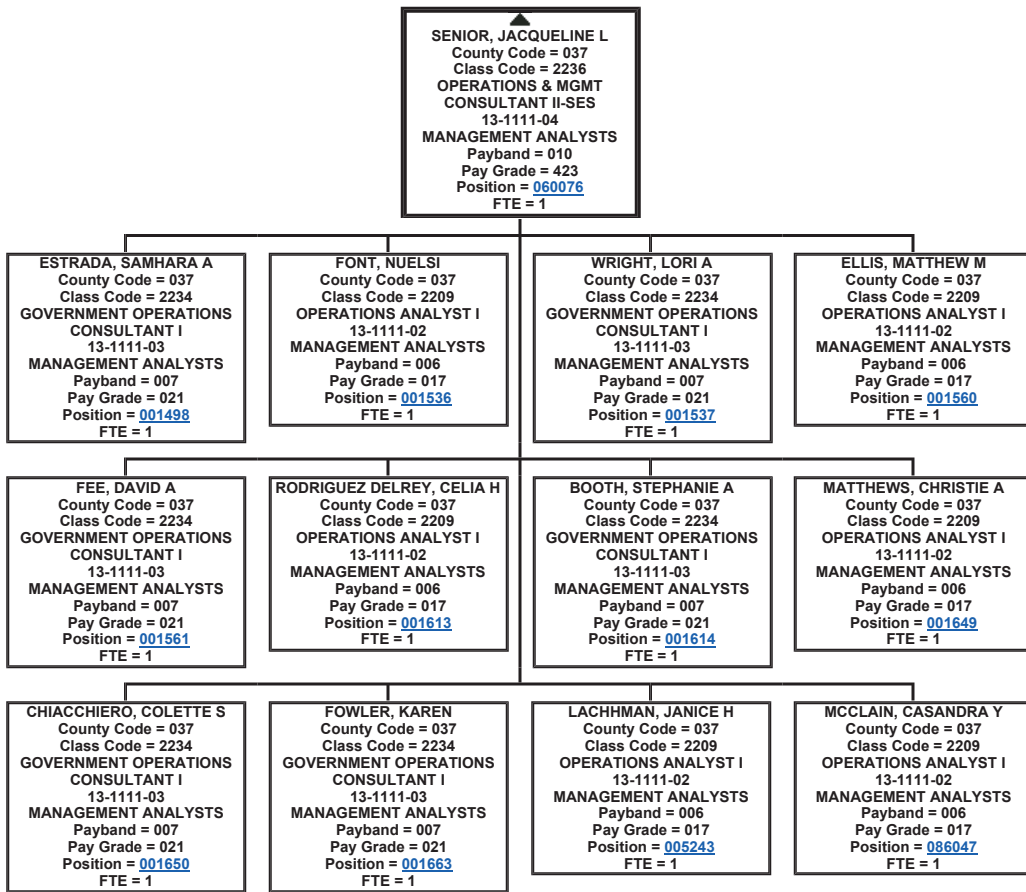
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County Code = 037  
Class Code = 2234  
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CONSULTANT I  
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MANAGEMENT ANALYSTS  
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Pay Grade = 021  
Position = [062357](#)  
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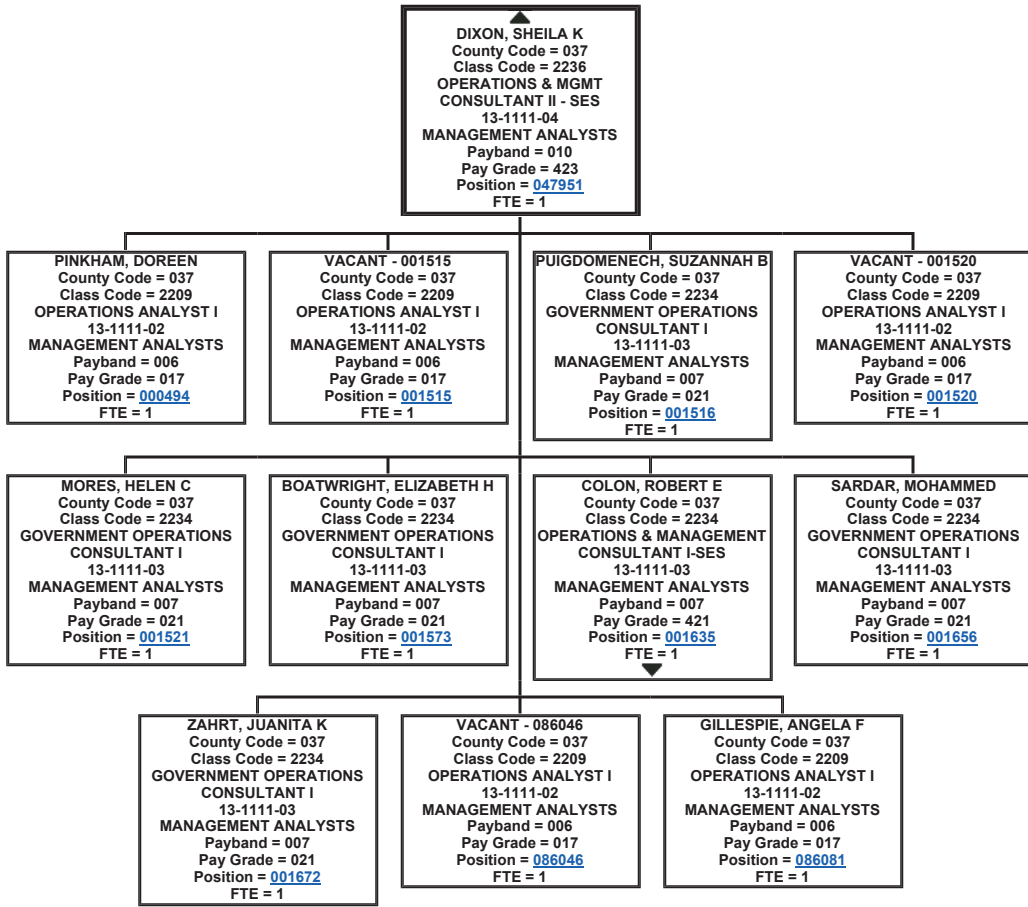
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County Code = 037  
Class Code = 5875  
MEDICAL/HEALTH CARE  
PROGRAM ANALYST  
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MANAGEMENT ANALYSTS  
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Pay Grade = 024  
Position = [085375](#)  
FTE = 1









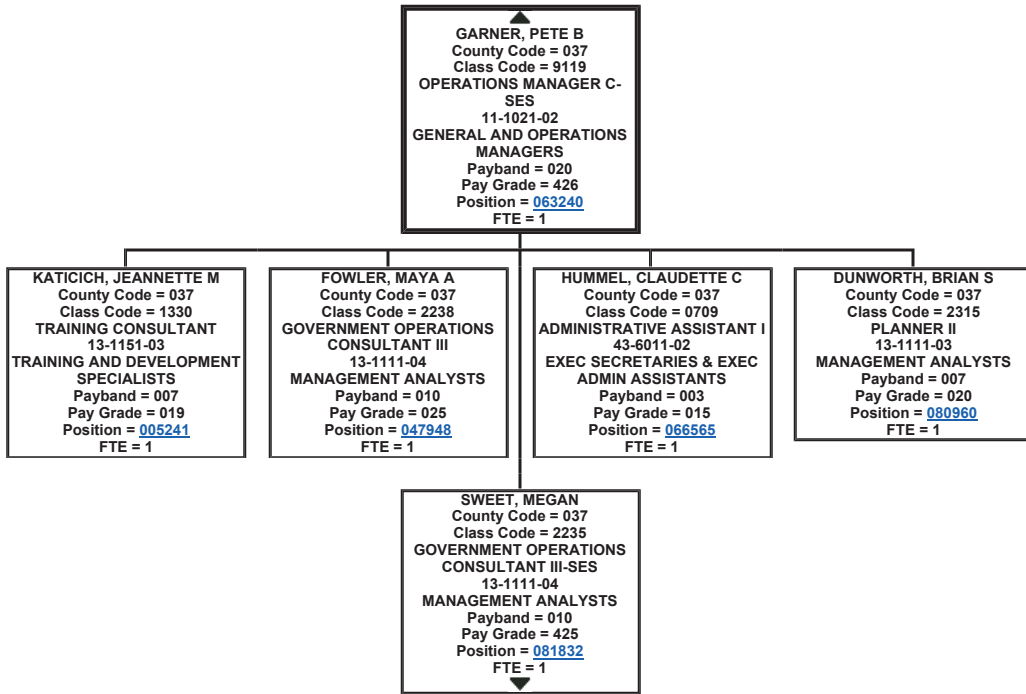




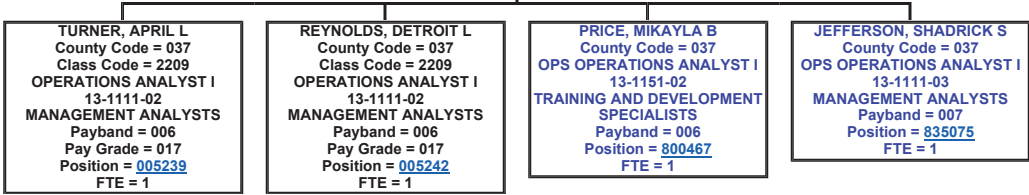
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COLON, ROBERT E  
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Class Code = 2234  
OPERATIONS &  
MANAGEMENT CONSULTANT  
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13-1111-03  
MANAGEMENT ANALYSTS  
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Pay Grade = 421  
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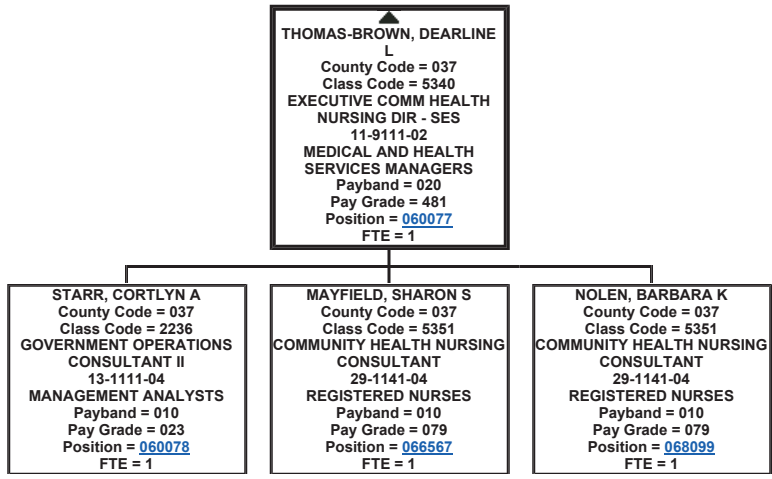
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Class Code = 2209  
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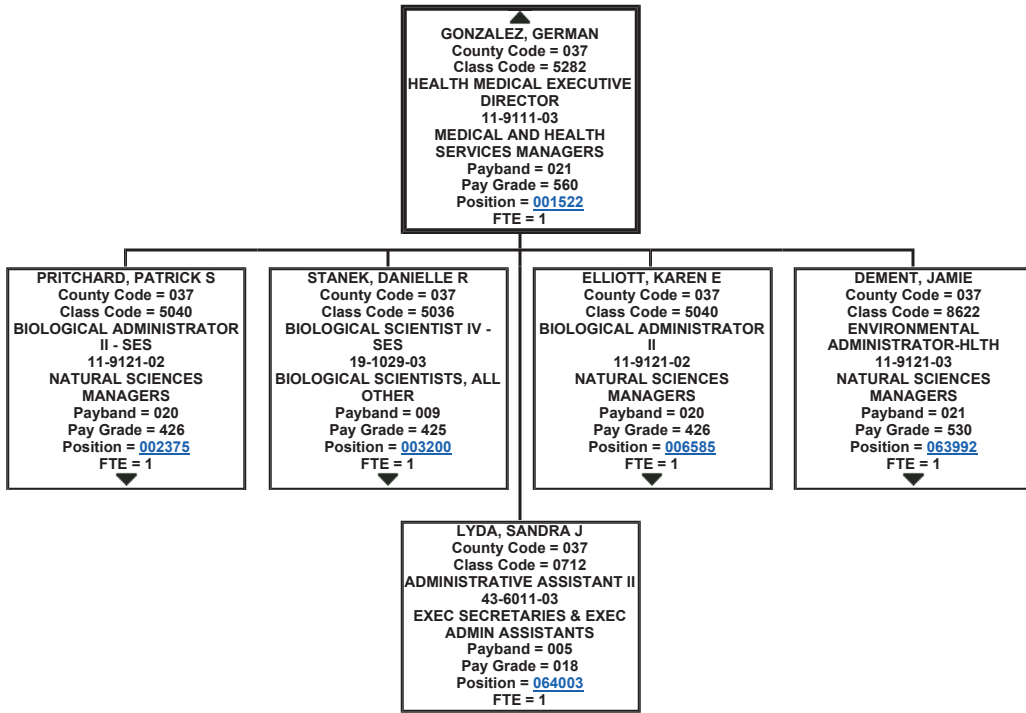
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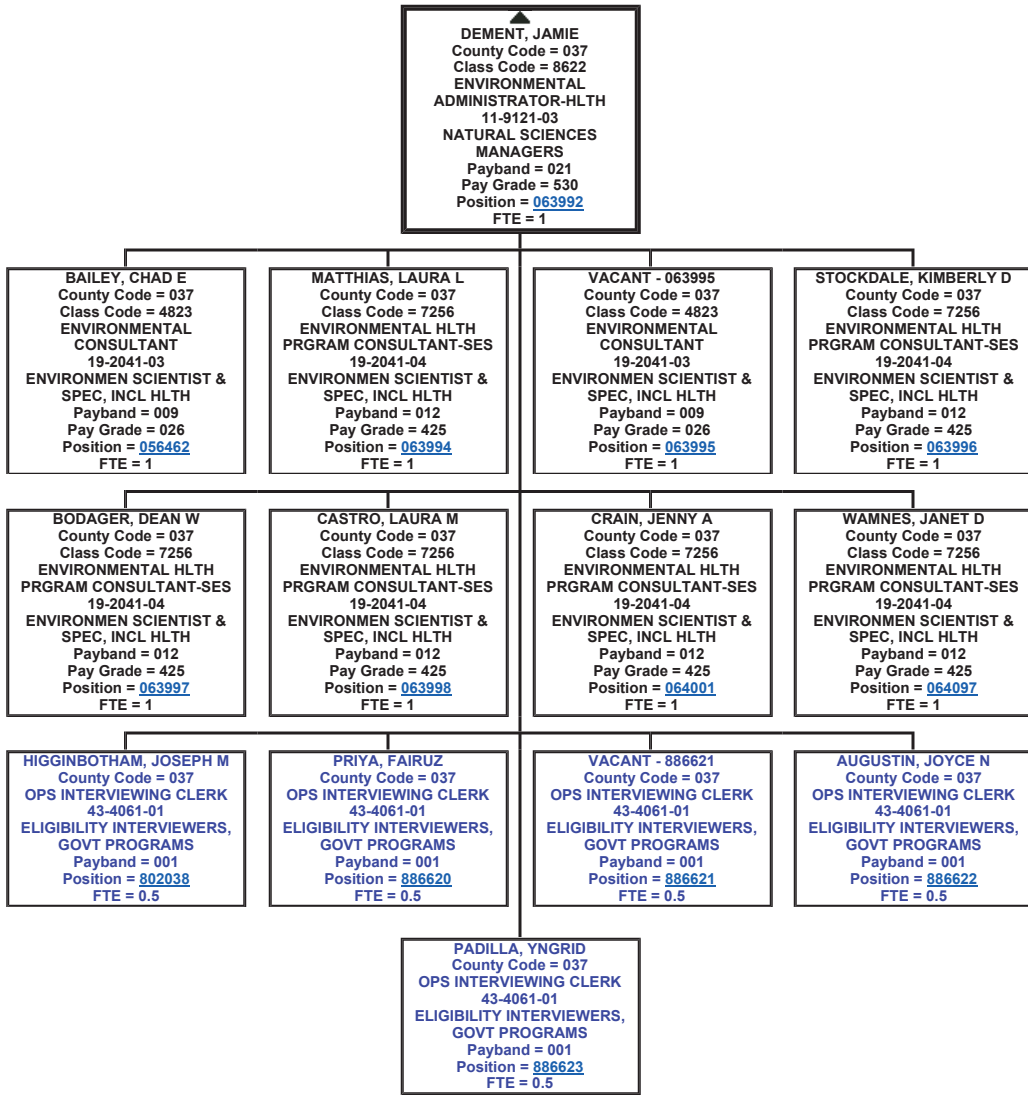


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SWEET, MEGAN  
County Code = 037  
Class Code = 2235  
GOVERNMENT OPERATIONS  
CONSULTANT III-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
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Pay Grade = 425  
Position = 081832  
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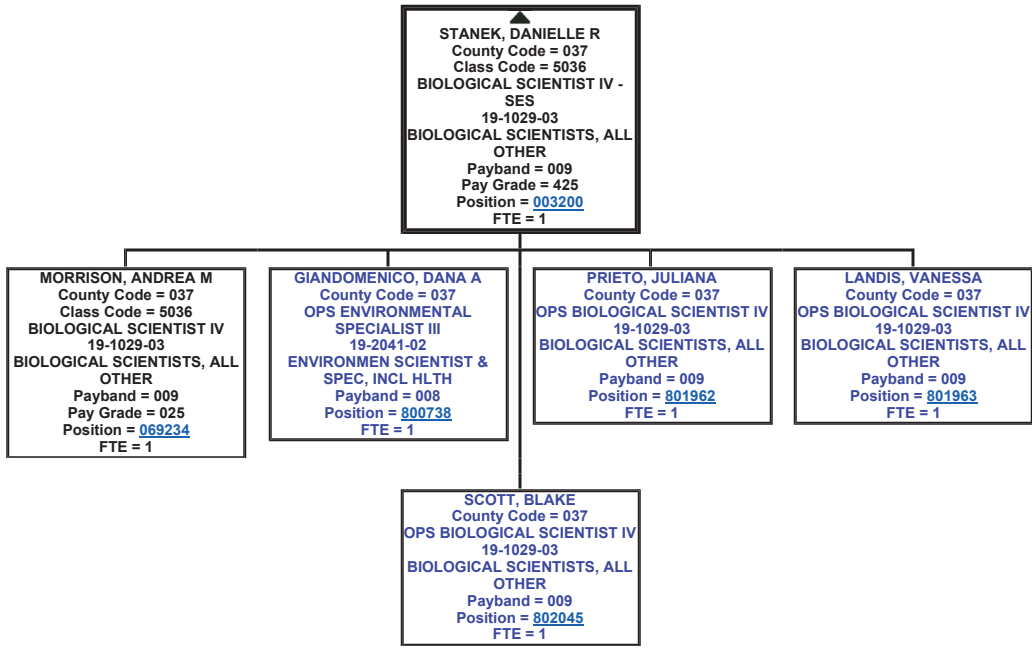




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ELLIOTT, KAREN E  
County Code = 037  
Class Code = 5040  
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II  
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NATURAL SCIENCES  
MANAGERS  
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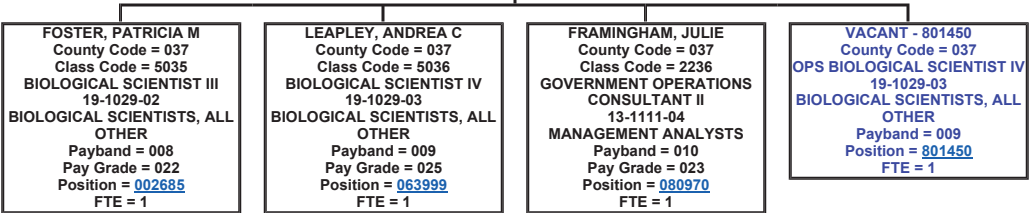
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COMPUTER USER SUPPORT  
SPECIALISTS  
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Position = 801509  
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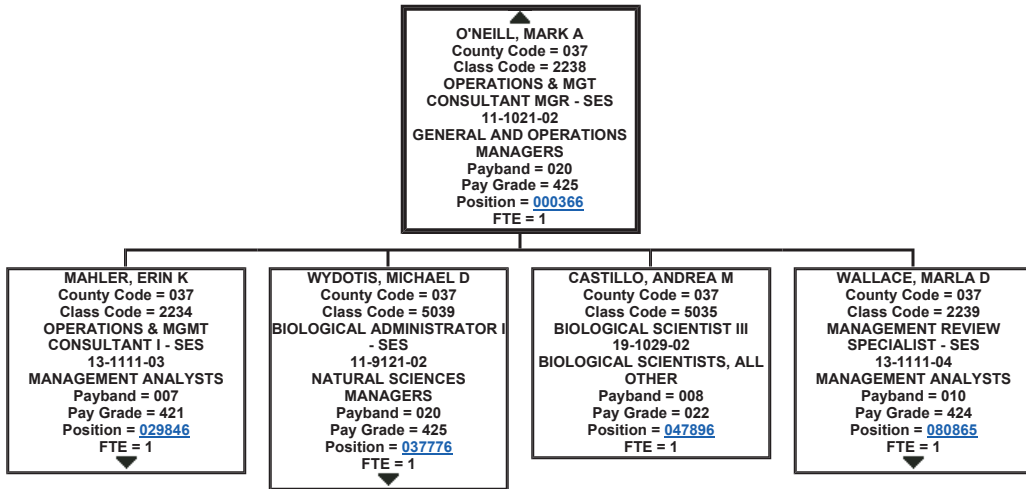
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Position = 801867  
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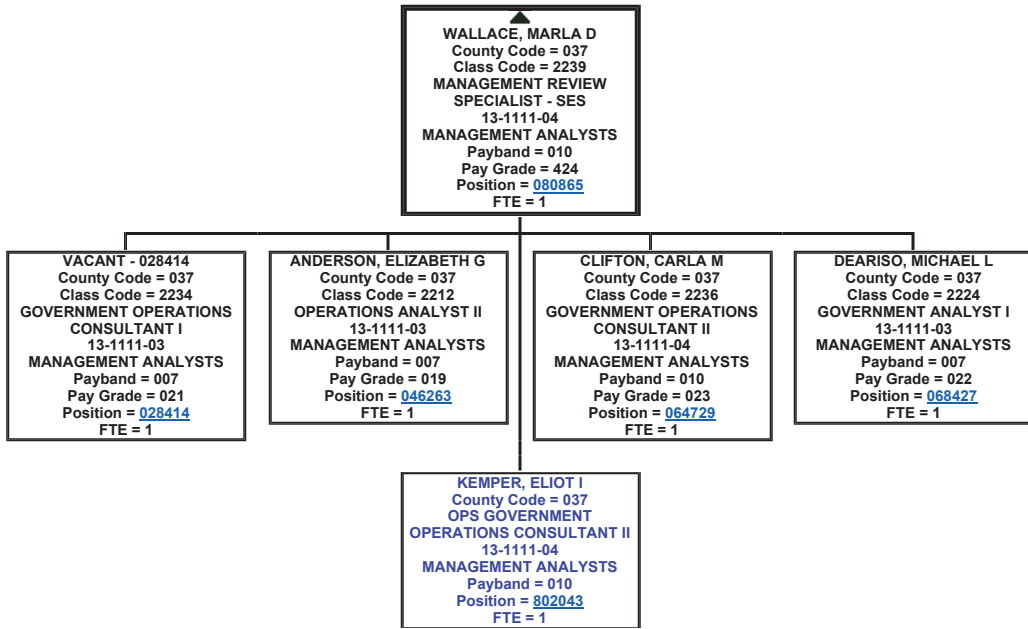




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PRITCHARD, PATRICK S  
County Code = 037  
Class Code = 5040  
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II - SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [002375](#)  
FTE = 1







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WYDOTIS, MICHAEL D  
County Code = 037  
Class Code = 5039  
BIOLOGICAL ADMINISTRATOR  
I - SES  
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NATURAL SCIENCES  
MANAGERS  
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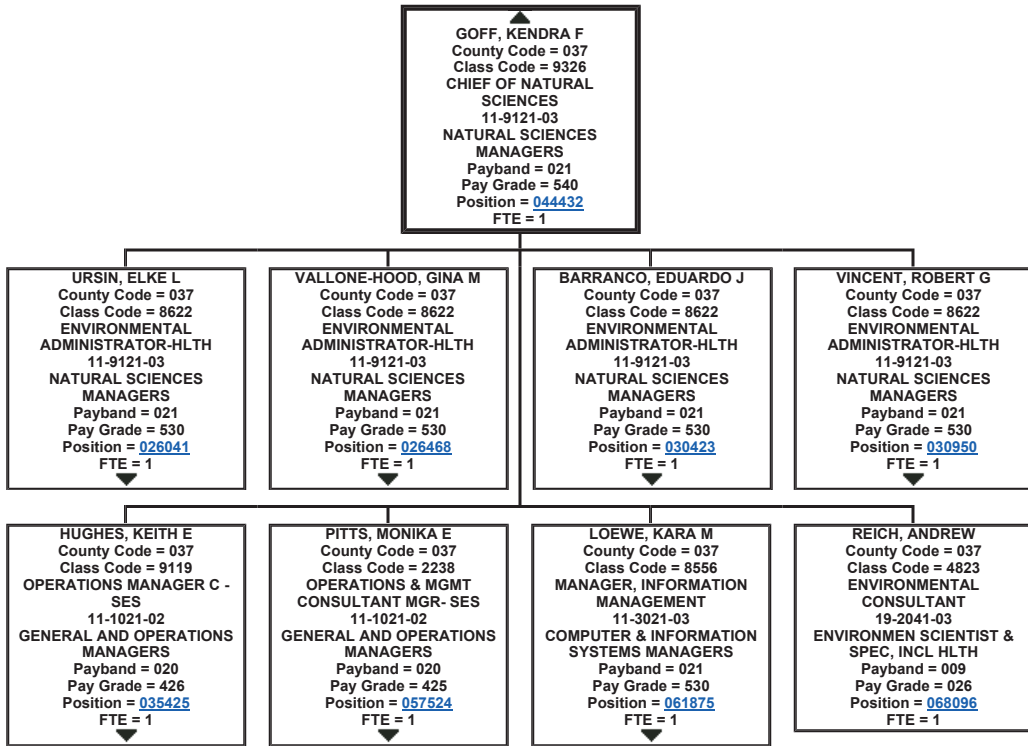
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Class Code = 2234  
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FTE = 1

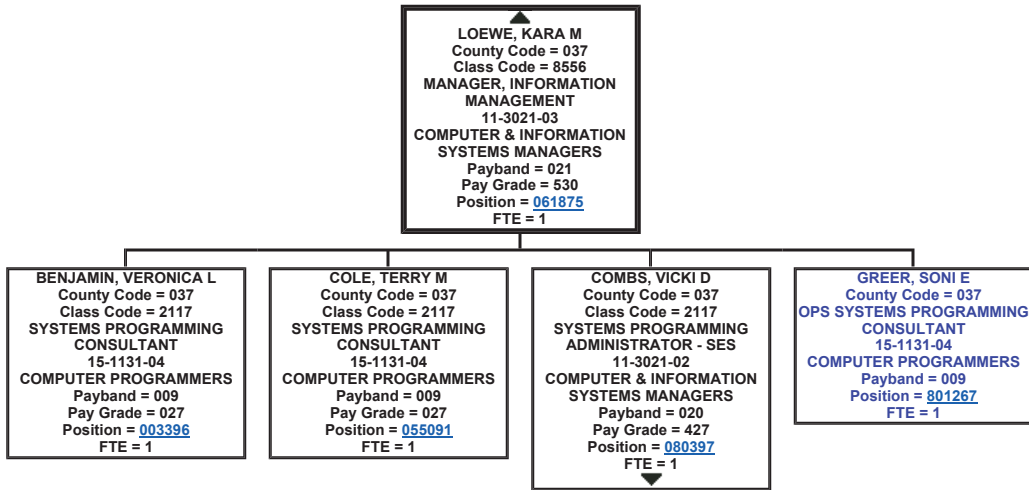
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OPS GOVERNMENT  
OPERATIONS CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Position = [801807](#)  
FTE = 1

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MAHLER, ERIN K  
County Code = 037  
Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [029846](#)  
FTE = 1

PATTERSON, GLORIA  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [055093](#)  
FTE = 1

VACANT - 801458  
County Code = 037  
OPS ADMINISTRATIVE  
ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Position = [801458](#)  
FTE = 1





▲  
COMBS, VICKI D  
County Code = 037  
Class Code = 2117  
SYSTEMS PROGRAMMING  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 427  
Position = [080397](#)  
FTE = 1

LARREA, ANTHONY J  
County Code = 037  
Class Code = 2102  
COMPUTER PROGRAMMER  
ANALYST I  
15-1131-02  
COMPUTER PROGRAMMERS  
Payband = 006  
Pay Grade = 020  
Position = [055086](#)  
FTE = 1

TYAGI, NEHA  
County Code = 037  
Class Code = 2117  
SYSTEMS PROGRAMMING  
CONSULTANT  
15-1131-04  
COMPUTER PROGRAMMERS  
Payband = 009  
Pay Grade = 027  
Position = [060667](#)  
FTE = 1

CHEENEAPALLI, ANITHA  
County Code = 037  
Class Code = 2117  
SYSTEMS PROGRAMMING  
CONSULTANT  
15-1131-04  
COMPUTER PROGRAMMERS  
Payband = 009  
Pay Grade = 027  
Position = [061898](#)  
FTE = 1



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PITTS, MONIKA E  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR- SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [057524](#)  
FTE = 1

VACANT - 801269  
County Code = 037  
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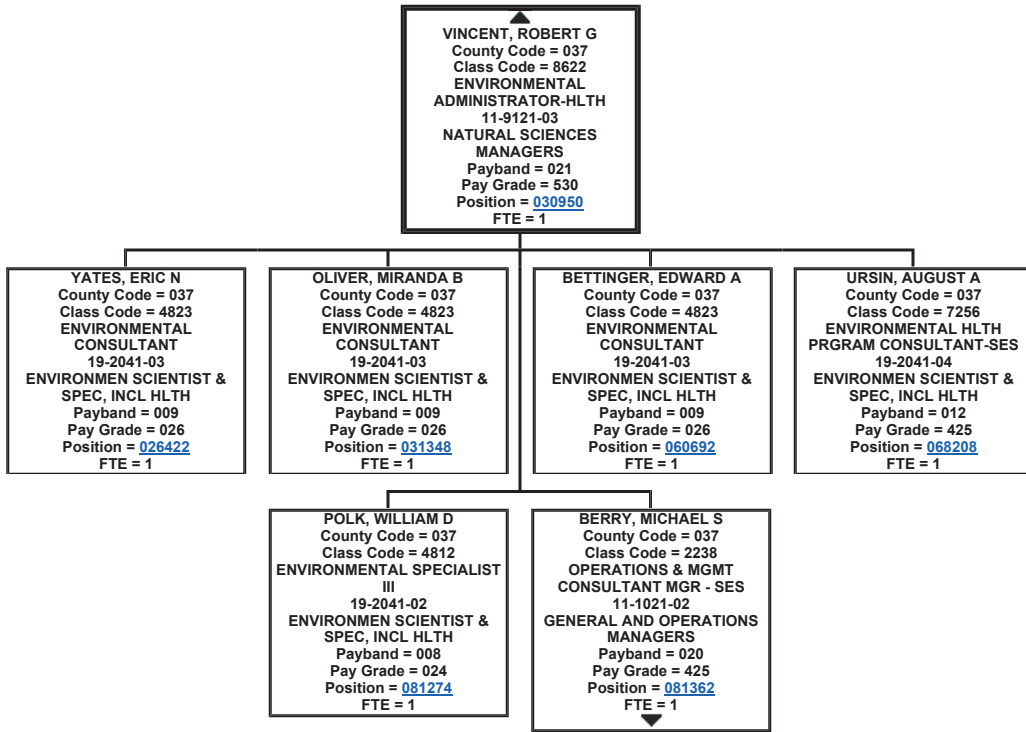
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SPECIALIST I  
15-1151-01  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 004  
Position = [831128](#)  
FTE = 1

HUGHES, KEITH E  
County Code = 037  
Class Code = 9119  
OPERATIONS MANAGER C -  
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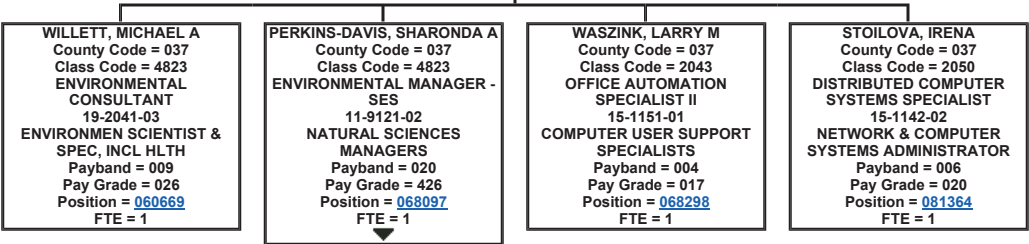
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43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [030223](#)  
FTE = 1

SANDERS, LINDA J  
County Code = 037  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [031350](#)  
FTE = 1

VACANT - 061877  
County Code = 037  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [061877](#)  
FTE = 1



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BERRY, MICHAEL S  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
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Position = [081362](#)  
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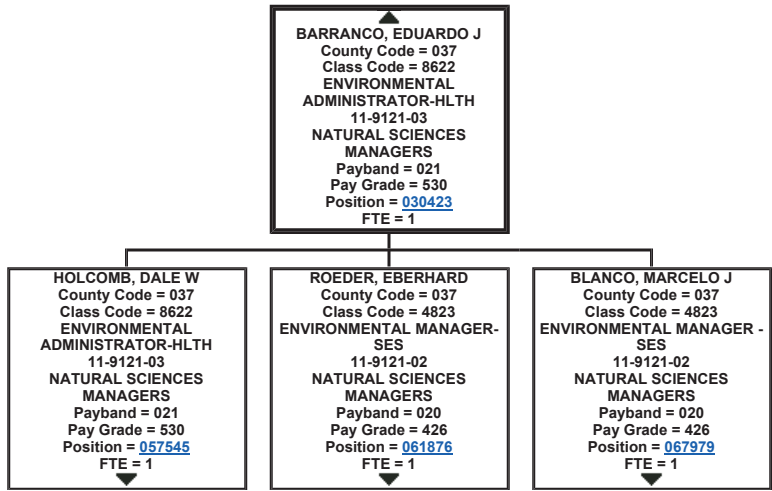


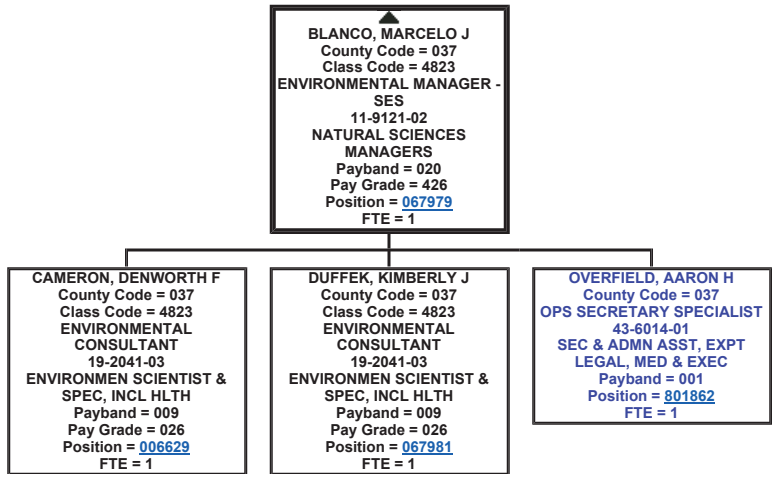
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**PERKINS-DAVIS, SHARONDA**  
A  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [068097](#)  
FTE = 1

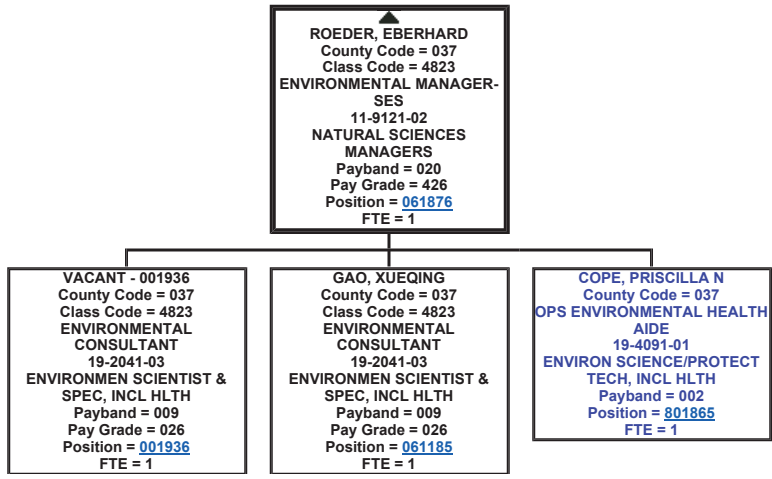
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County Code = 037  
Class Code = 7256  
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PRGRAM CONSULTANT-SES  
19-2041-04  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 012  
Pay Grade = 425  
Position = [060668](#)  
FTE = 1

**BOURGOIN, JANELLE E**  
County Code = 037  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [060670](#)  
FTE = 1

**MTENGA, RITHA M**  
County Code = 037  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [082388](#)  
FTE = 1









HOLCOMB, DALE W  
County Code = 037  
Class Code = 8622  
ENVIRONMENTAL  
ADMINISTRATOR-HLTH  
11-9121-03  
NATURAL SCIENCES  
MANAGERS  
Payband = 021  
Pay Grade = 530  
Position = [057545](#)  
FTE = 1

WILLIAMS, EDWARD P  
County Code = 037  
Class Code = 7256  
ENVIRONMENTAL HLTH  
PRGRAM CONSULTANT-SES  
19-2041-04  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 012  
Pay Grade = 425  
Position = [026492](#)  
FTE = 1

HAMMONDS, DAVID H  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL  
CONSULTANT  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
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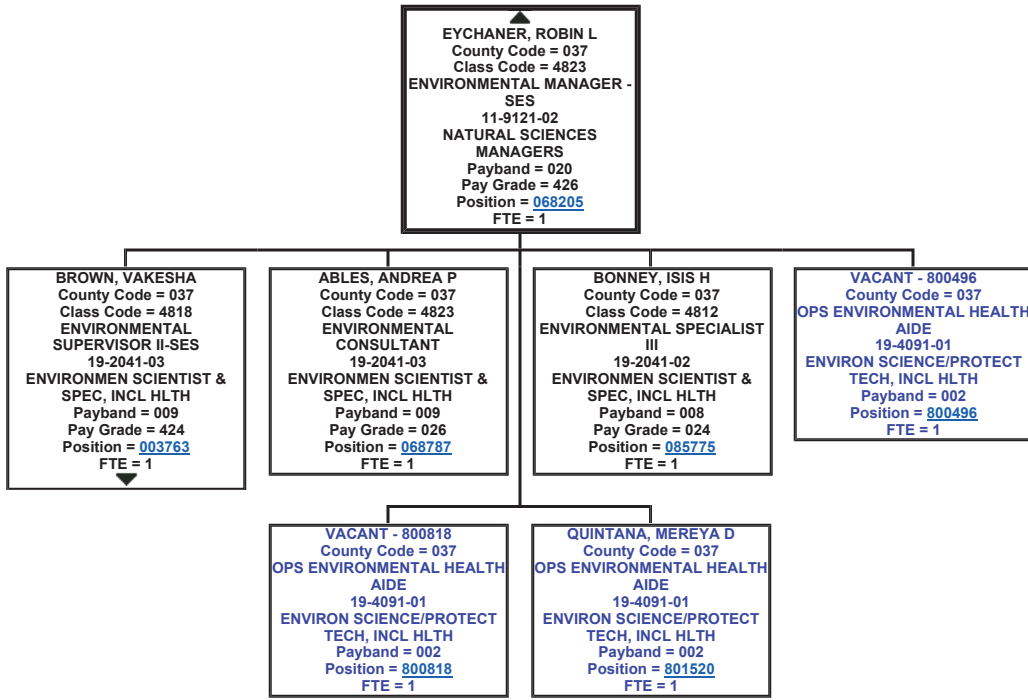
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County Code = 037  
Class Code = 8622  
ENVIRONMENTAL  
ADMINISTRATOR-HLTH  
11-9121-03  
NATURAL SCIENCES  
MANAGERS  
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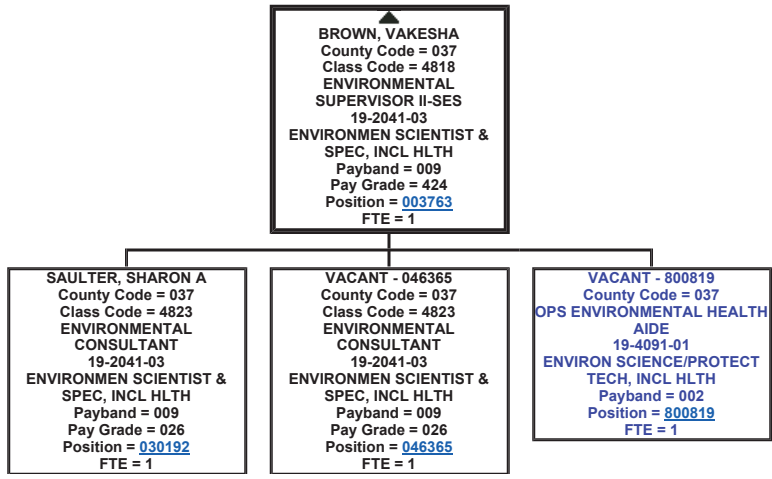
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Class Code = 4823  
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CONSULTANT  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
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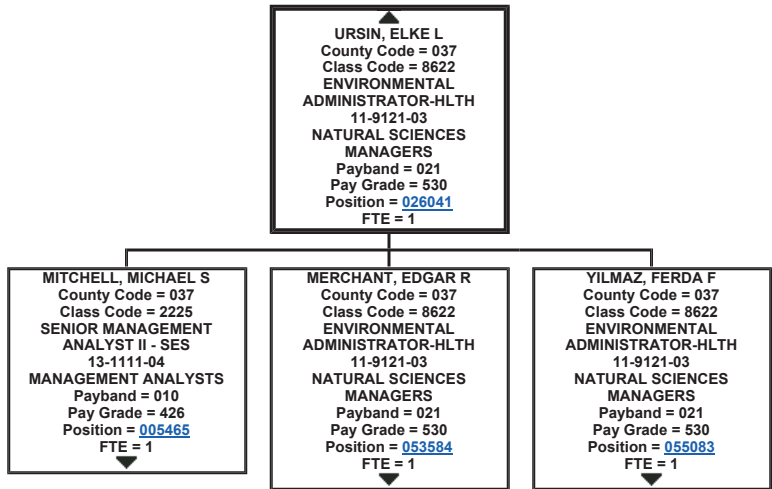
LAWHORN, MICHAEL J  
County Code = 037  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [026463](#)  
FTE = 1

BALCAR, CAROLYNN S  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL  
CONSULTANT  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 026  
Position = [031407](#)  
FTE = 1

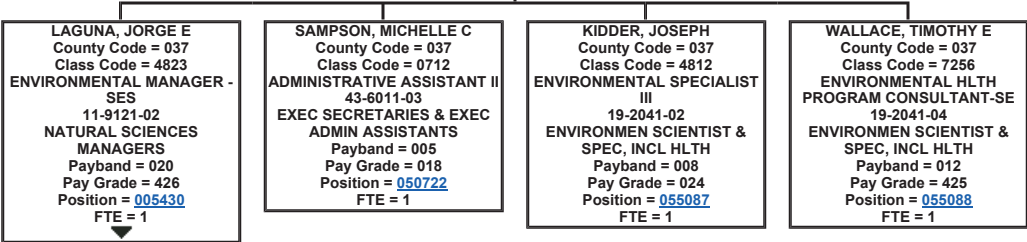
EYCHANER, ROBIN L  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [068205](#)  
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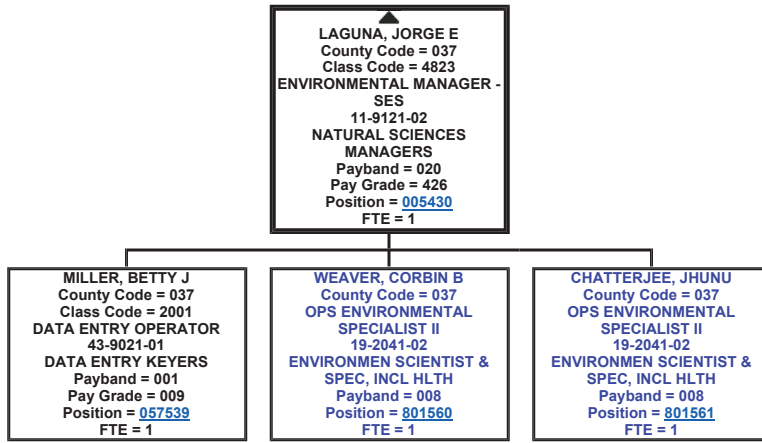




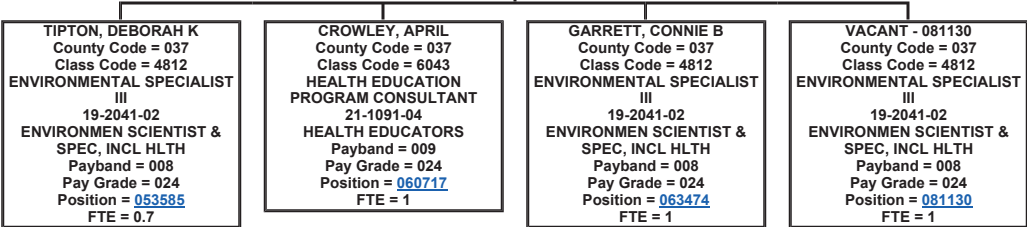


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YILMAZ, FERDA F  
County Code = 037  
Class Code = 8622  
ENVIRONMENTAL  
ADMINISTRATOR-HLTH  
11-9121-03  
NATURAL SCIENCES  
MANAGERS  
Payband = 021  
Pay Grade = 530  
Position = [055083](#)  
FTE = 1





MERCHANT, EDGAR R  
County Code = 037  
Class Code = 8622  
ENVIRONMENTAL  
ADMINISTRATOR-HLTH  
11-9121-03  
NATURAL SCIENCES  
MANAGERS  
Payband = 021  
Pay Grade = 530  
Position = [053584](#)  
FTE = 1

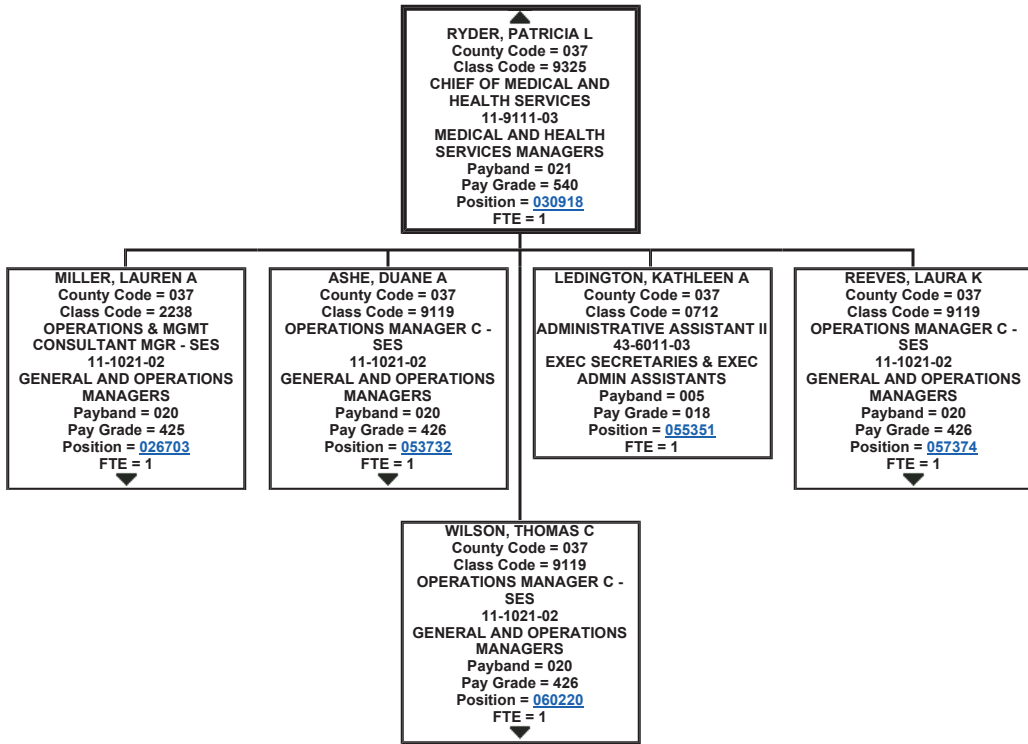


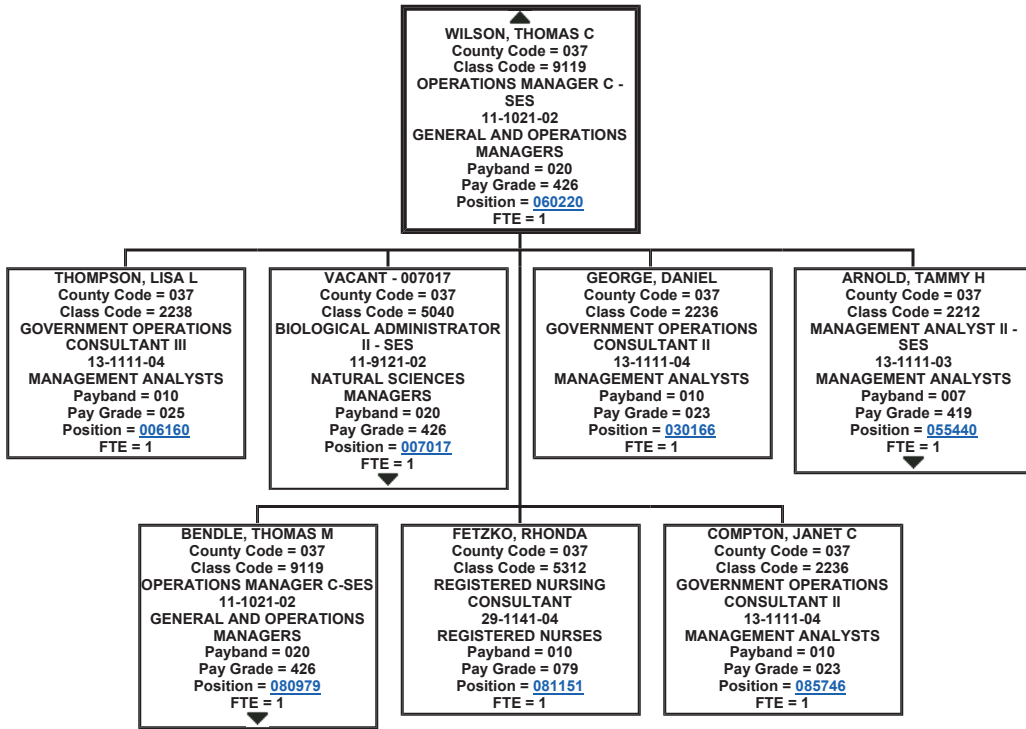


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MITCHELL, MICHAEL S  
County Code = 037  
Class Code = 2225  
SENIOR MANAGEMENT  
ANALYST II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [005465](#)  
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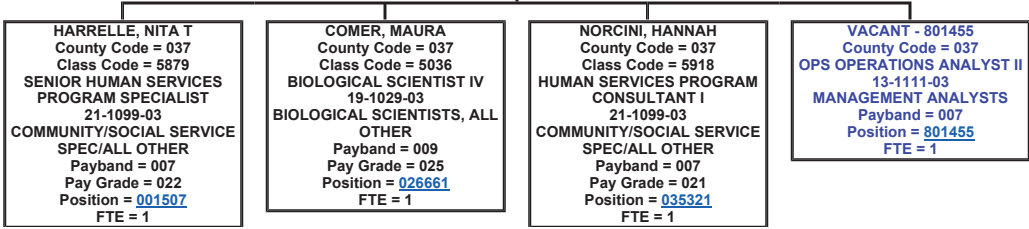
LEIVA, NANCY L  
County Code = 037  
Class Code = 2336  
PLANNING CONSULTANT  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 024  
Position = [005499](#)  
FTE = 1

VACANT - 801924  
County Code = 037  
OPS ENVIRONMENTAL  
SPECIALIST II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
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Position = [801924](#)  
FTE = 1





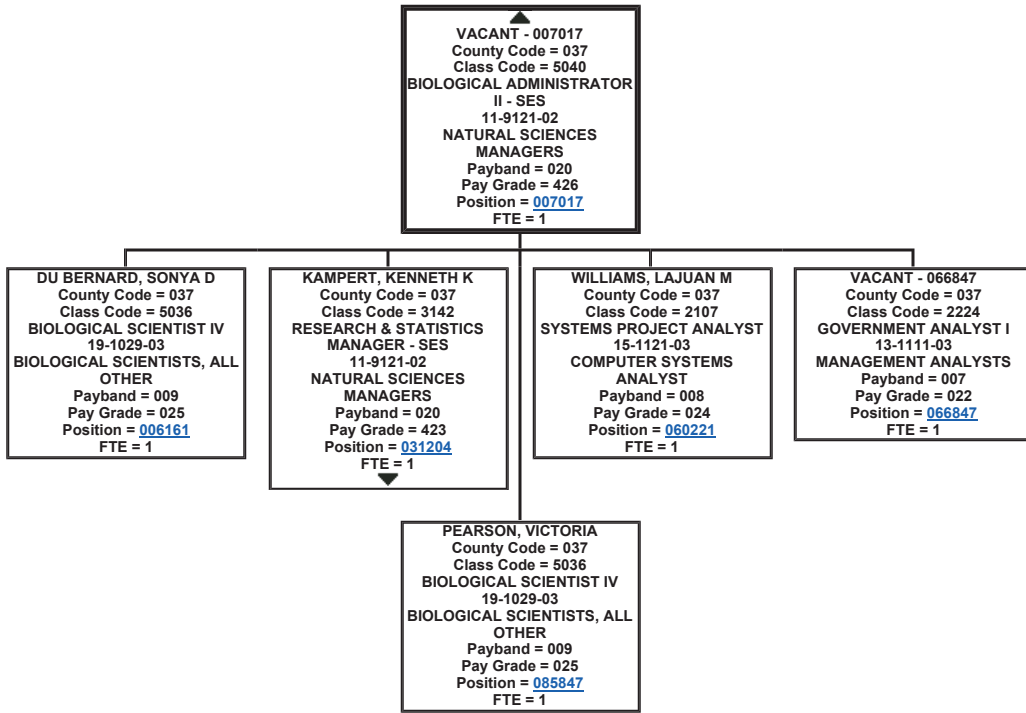
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BENDLE, THOMAS M  
County Code = 037  
Class Code = 9119  
OPERATIONS MANAGER C-  
SES  
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GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [080979](#)  
FTE = 1



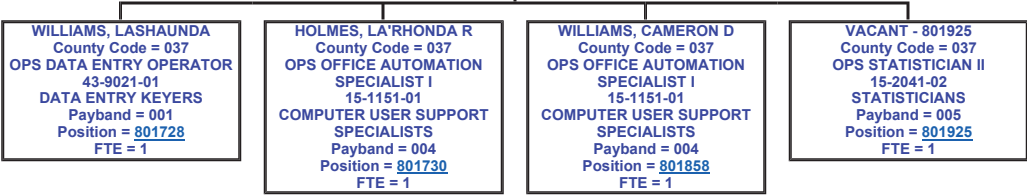
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ARNOLD, TAMMY H  
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Class Code = 2212  
MANAGEMENT ANALYST II -  
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Payband = 007  
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Position = [055440](#)  
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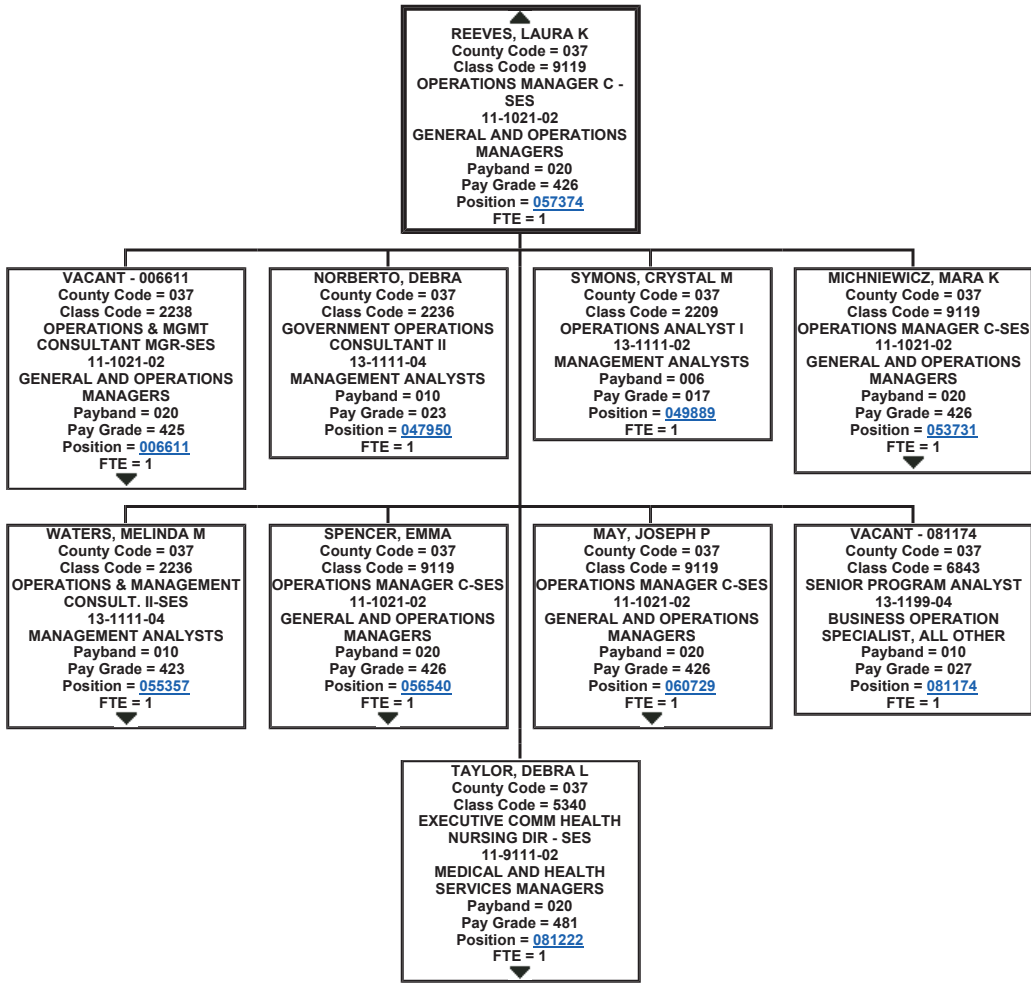
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County Code = 037  
Class Code = 2212  
OPERATIONS ANALYST II  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 019  
Position = [026666](#)  
FTE = 1

WALTERS, SHARRON L  
County Code = 037  
Class Code = 2212  
OPERATIONS ANALYST II  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 019  
Position = [081623](#)  
FTE = 1



▲  
KAMPERT, KENNETH K  
County Code = 037  
Class Code = 3142  
RESEARCH & STATISTICS  
MANAGER - SES  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = 031204  
FTE = 1



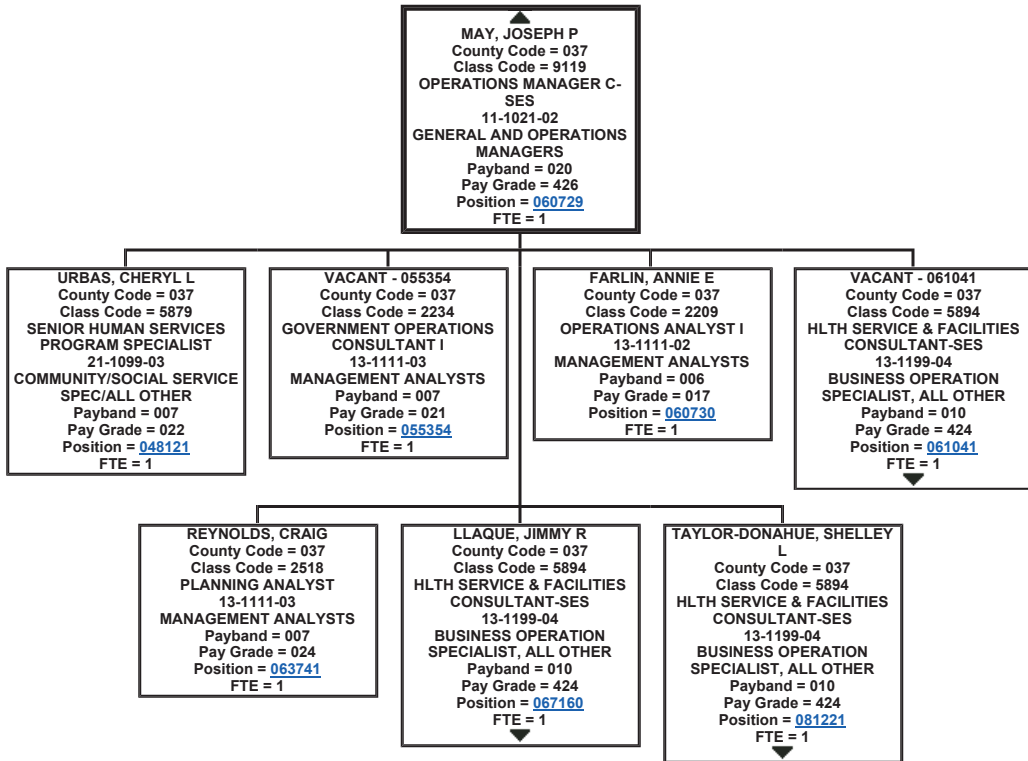


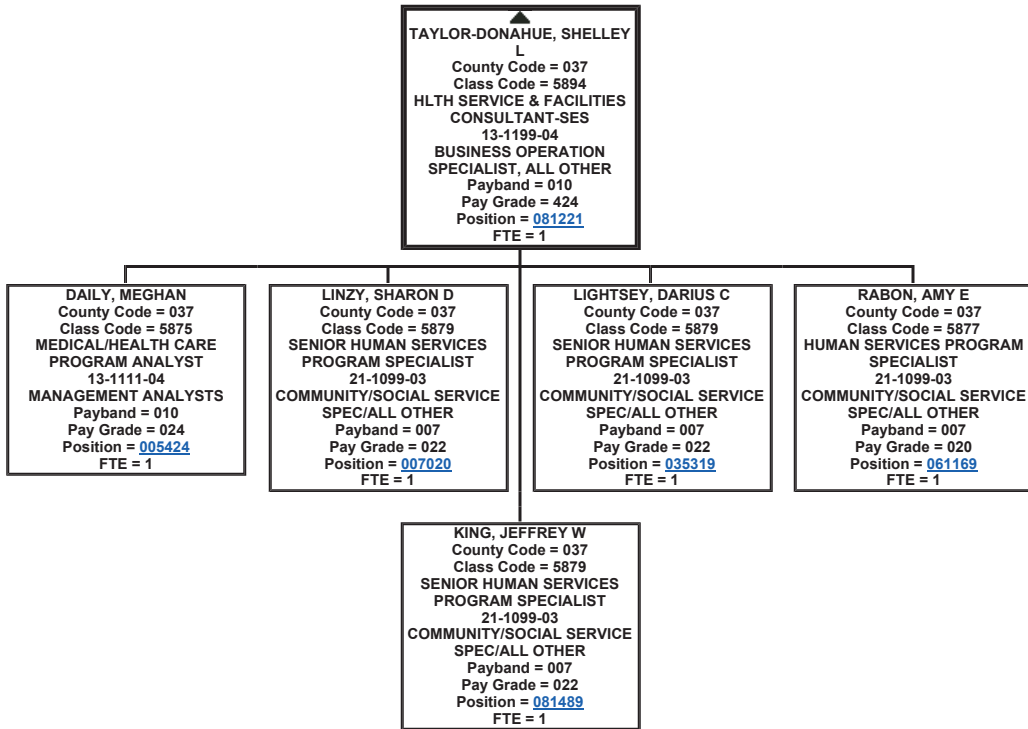


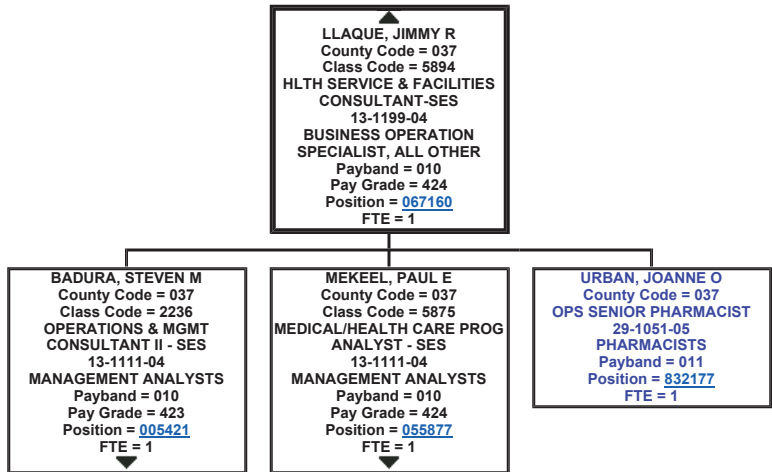
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County Code = 037  
Class Code = 5340  
EXECUTIVE COMM HEALTH  
NURSING DIR - SES  
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MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 481  
Position = [081222](#)  
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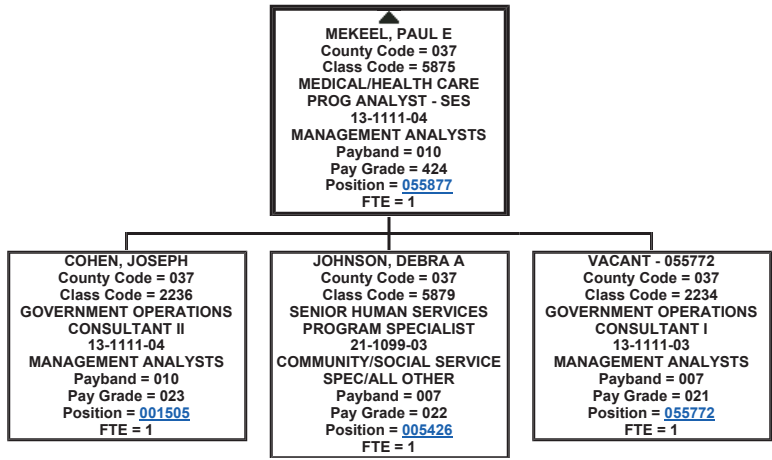
VACANT - 001503  
County Code = 037  
Class Code = 5312  
REGISTERED NURSING  
CONSULTANT  
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REGISTERED NURSES  
Payband = 010  
Pay Grade = 079  
Position = [001503](#)  
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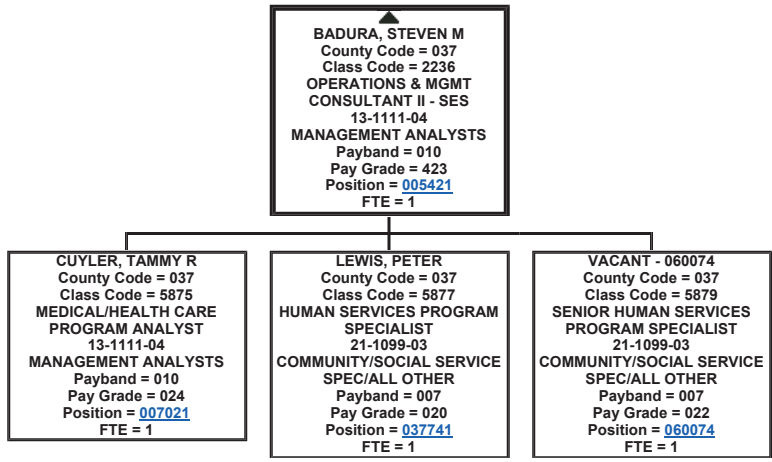
JASMIN, ROSELYN  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [081487](#)  
FTE = 1



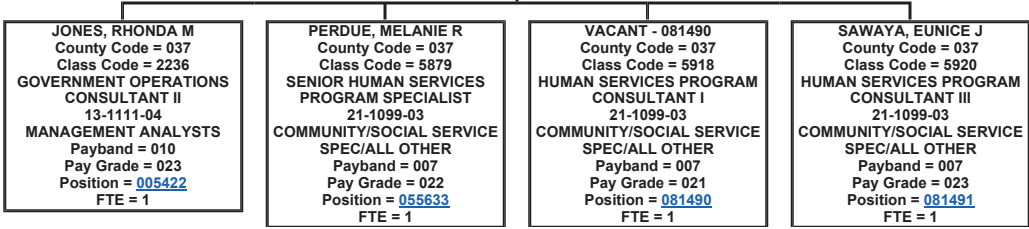


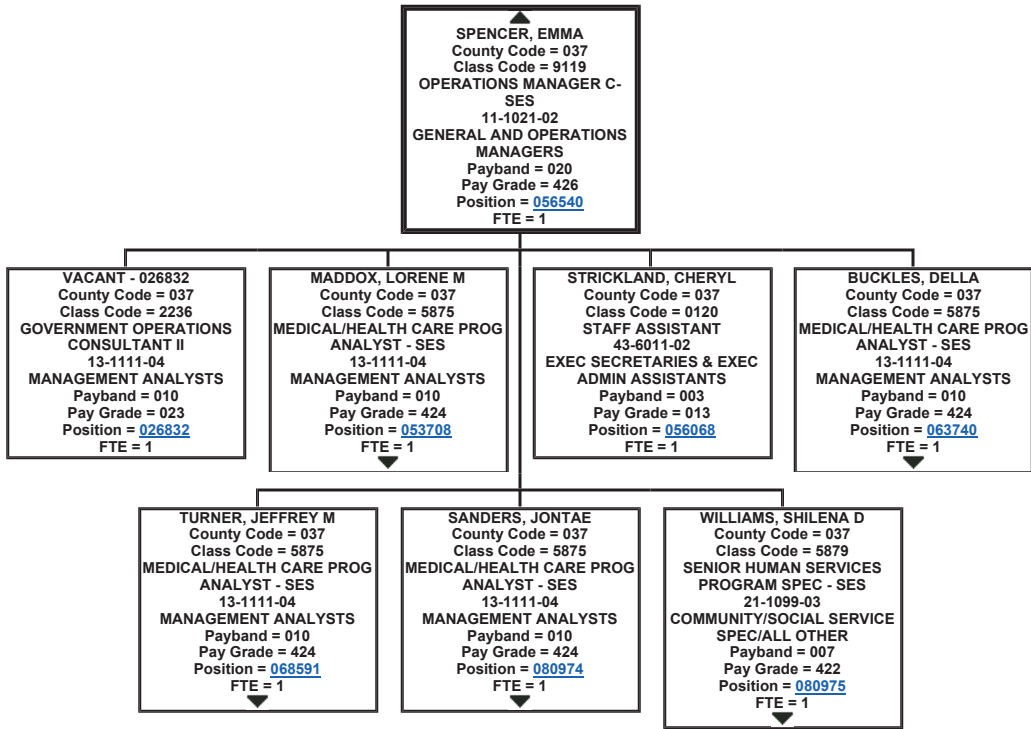






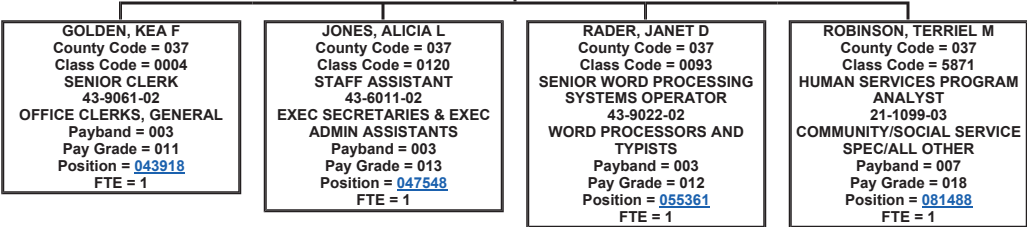
VACANT - 061041  
County Code = 037  
Class Code = 5894  
HLTH SERVICE & FACILITIES  
CONSULTANT-SES  
13-1199-04  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 010  
Pay Grade = 424  
Position = [061041](#)  
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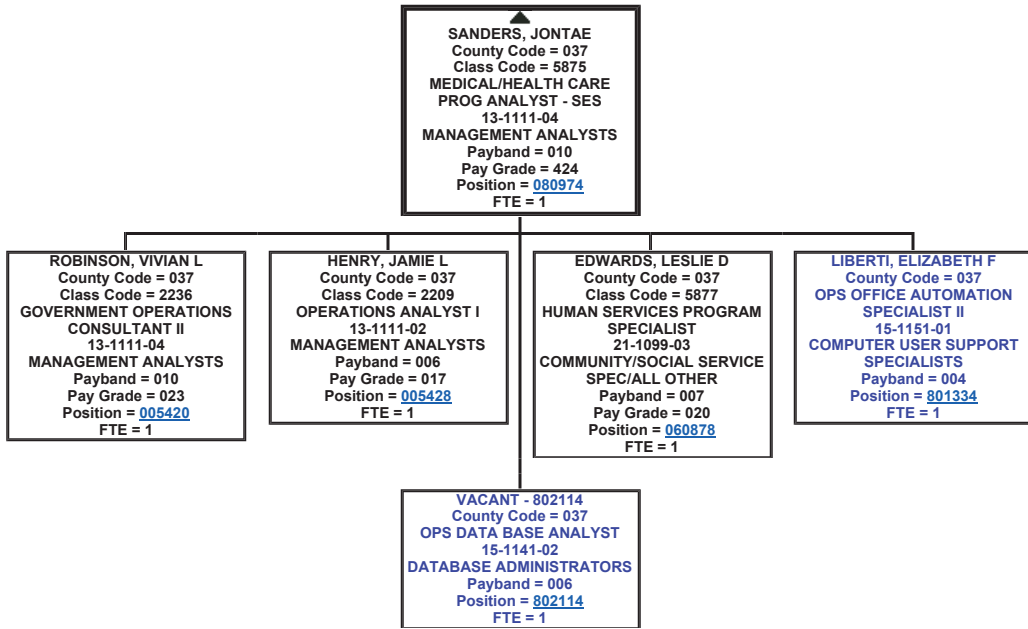


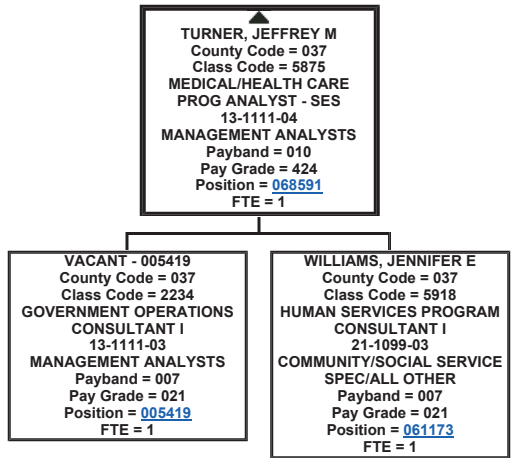


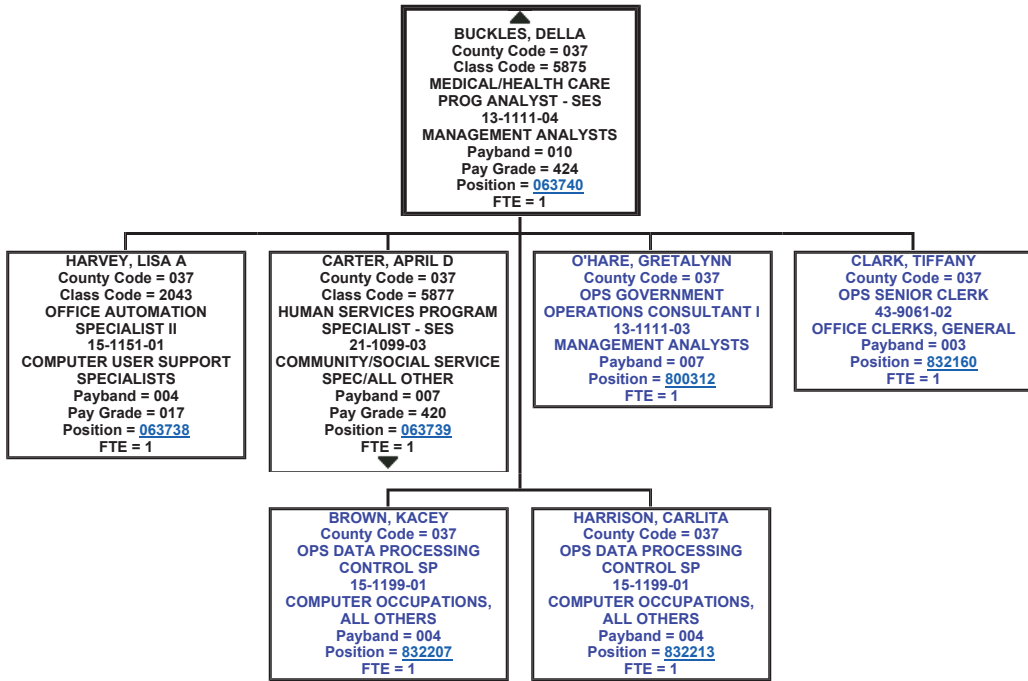


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WILLIAMS, SHILENA D  
County Code = 037  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPEC - SES  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 422  
Position = [080975](#)  
FTE = 1

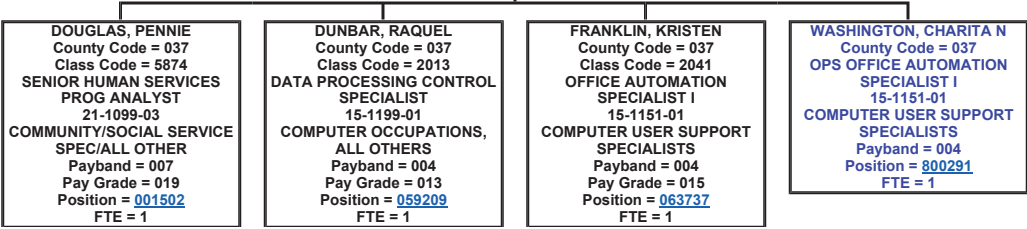


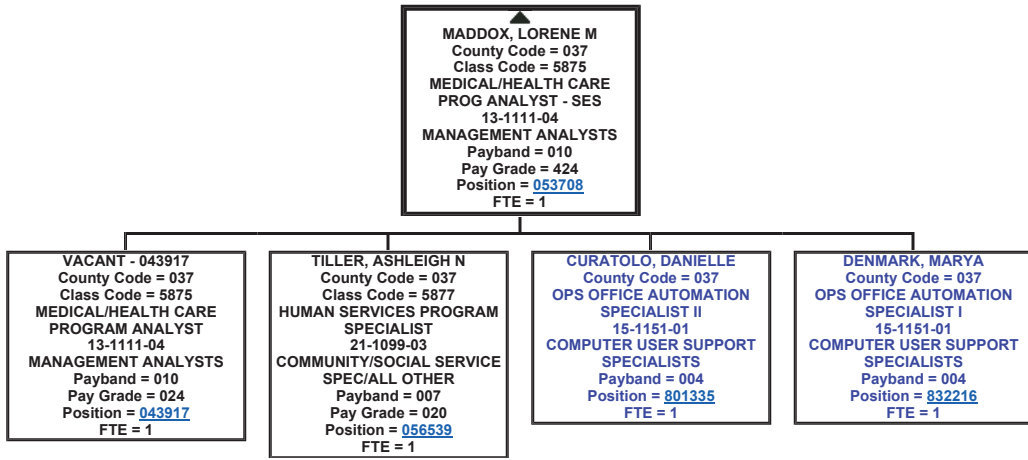


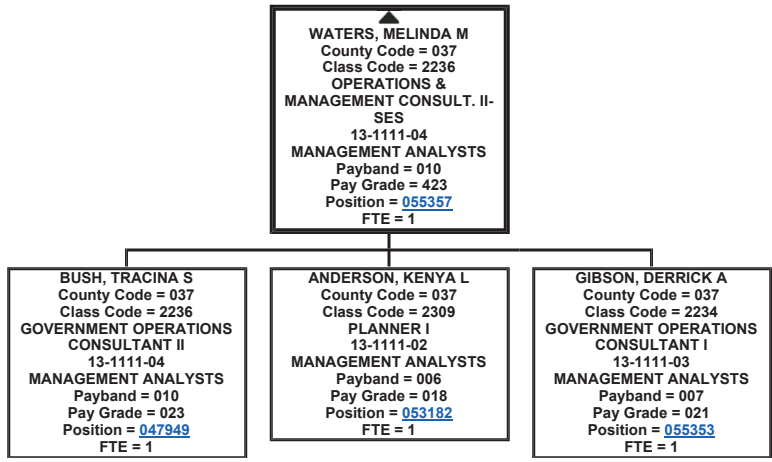


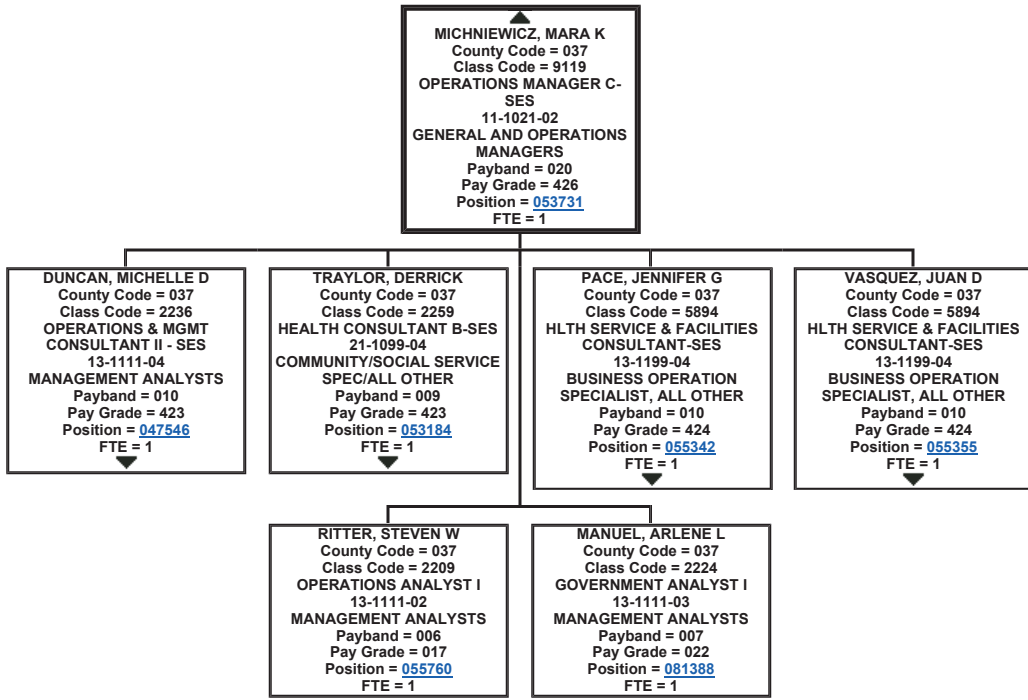


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CARTER, APRIL D  
County Code = 037  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST - SES  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
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Pay Grade = 420  
Position = [063739](#)  
FTE = 1

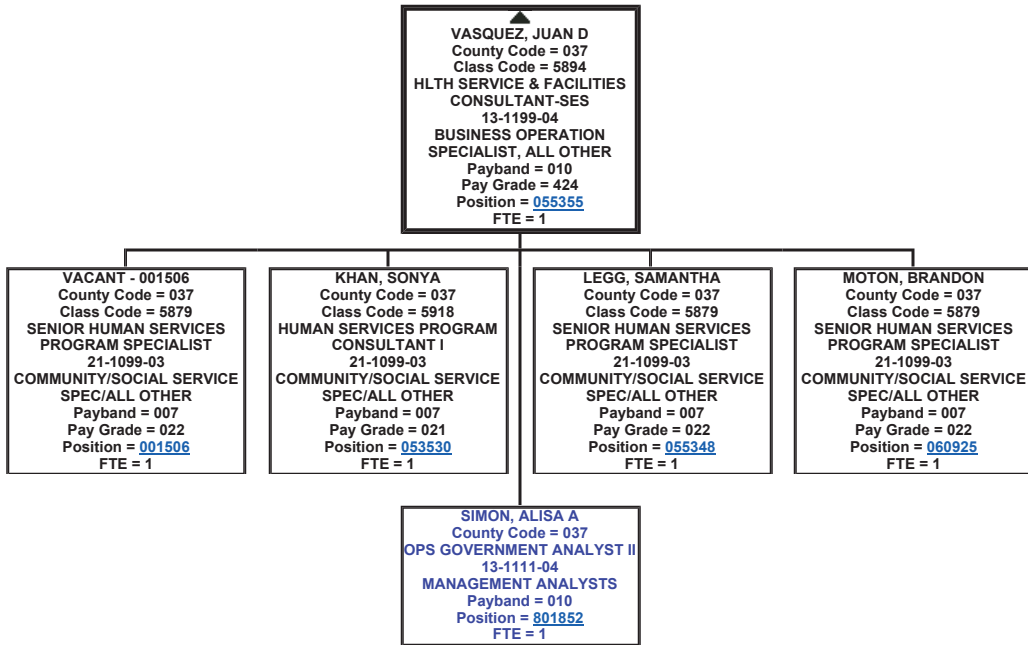


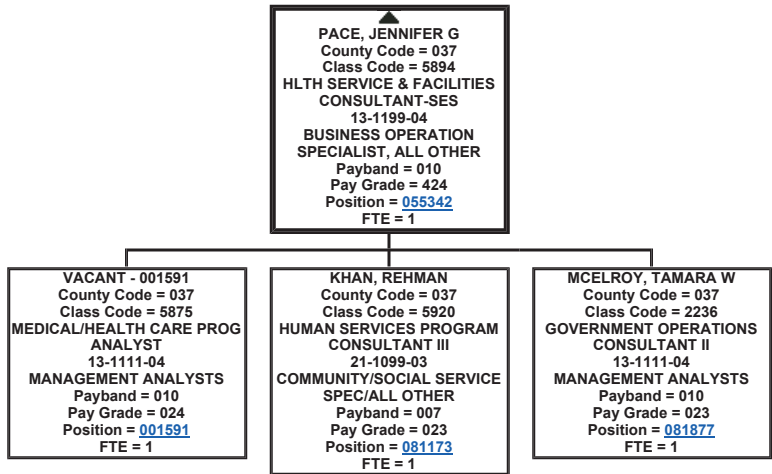


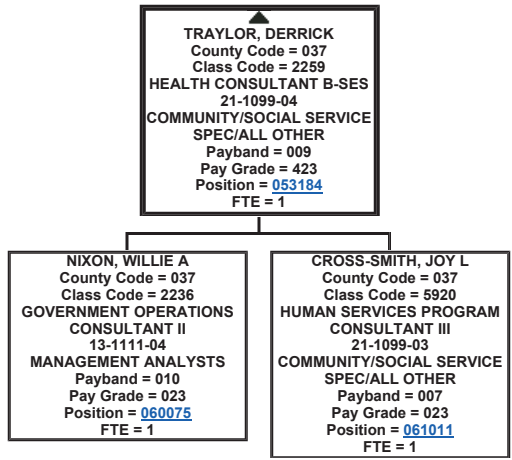


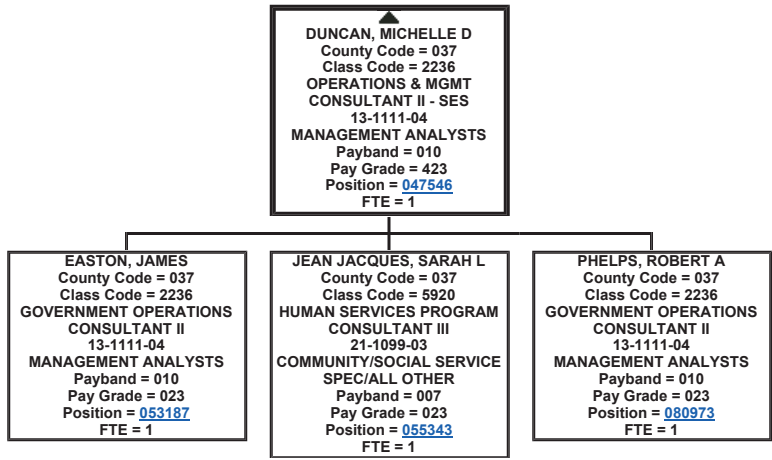


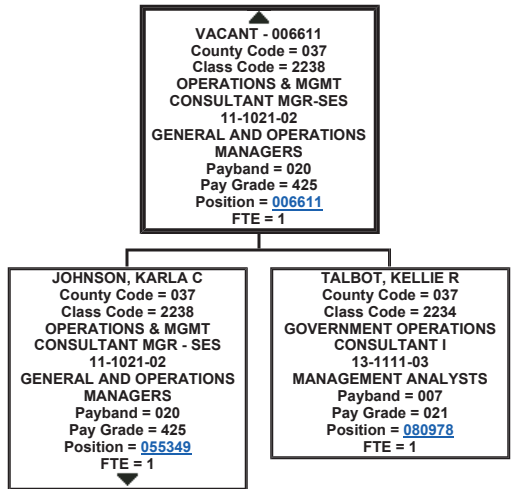




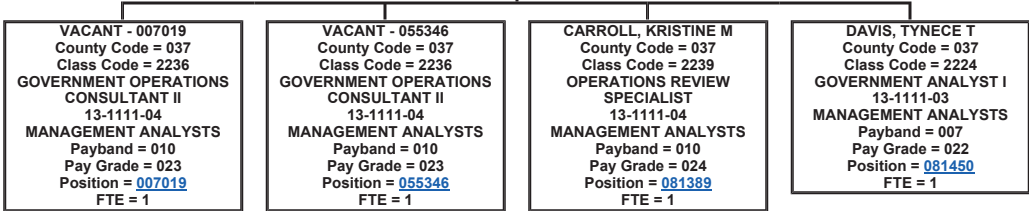


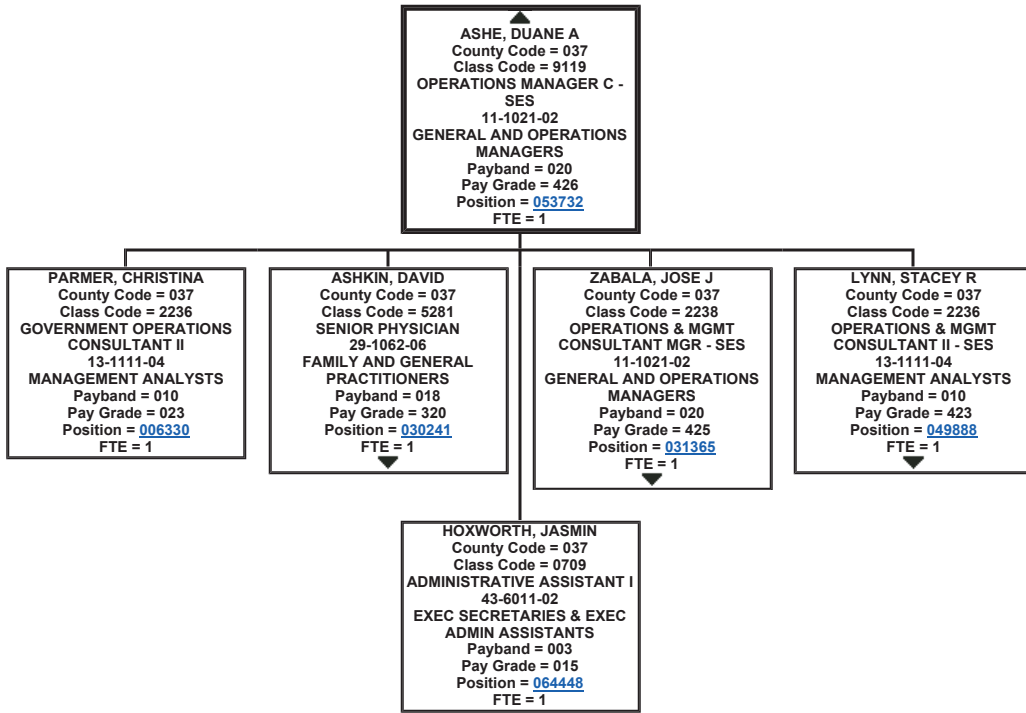


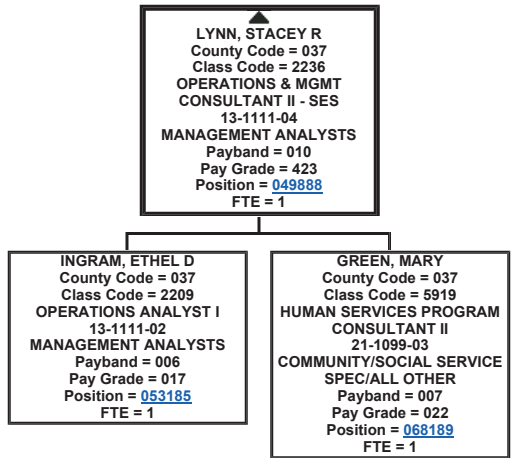




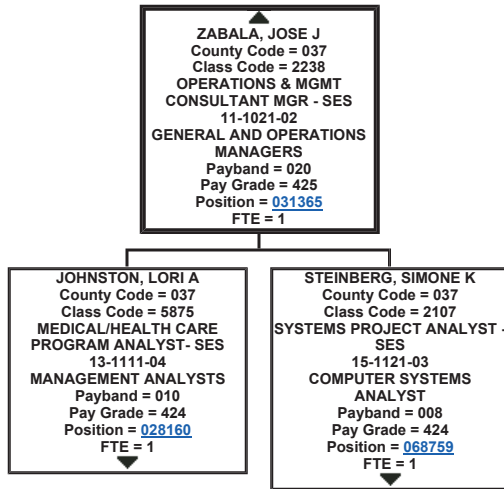
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JOHNSON, KARLA C  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [055349](#)  
FTE = 1











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STEINBERG, SIMONE K  
County Code = 037  
Class Code = 2107  
SYSTEMS PROJECT ANALYST  
- SES  
15-1121-03  
COMPUTER SYSTEMS  
ANALYST  
Payband = 008  
Pay Grade = 424  
Position = [068759](#)  
FTE = 1

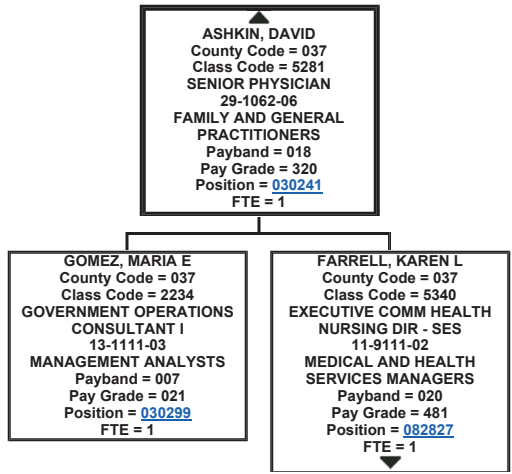
ROBERTSON, SEAN M  
County Code = 037  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
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NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [082700](#)  
FTE = 1

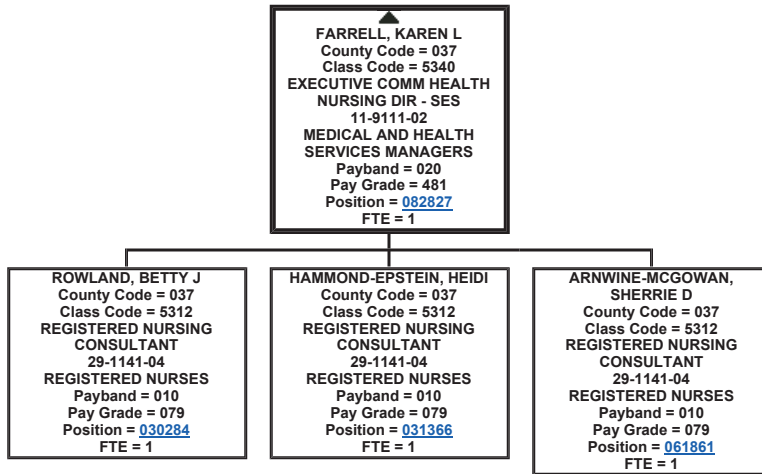
MEEKS, DONNIE  
County Code = 037  
OPS DATA BASE CONSULTANT  
15-1141-04  
DATABASE ADMINISTRATORS  
Payband = 009  
Position = [802083](#)  
FTE = 1

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JOHNSTON, LORI A  
County Code = 037  
Class Code = 5875  
MEDICAL/HEALTH CARE  
PROGRAM ANALYST - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 424  
Position = [028160](#)  
FTE = 1

ROSARIO, MIA L  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [026706](#)  
FTE = 1

VACANT - 043651  
County Code = 037  
Class Code = 5875  
MEDICAL/HEALTH CARE PROG  
ANALYST  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 024  
Position = [043651](#)  
FTE = 1

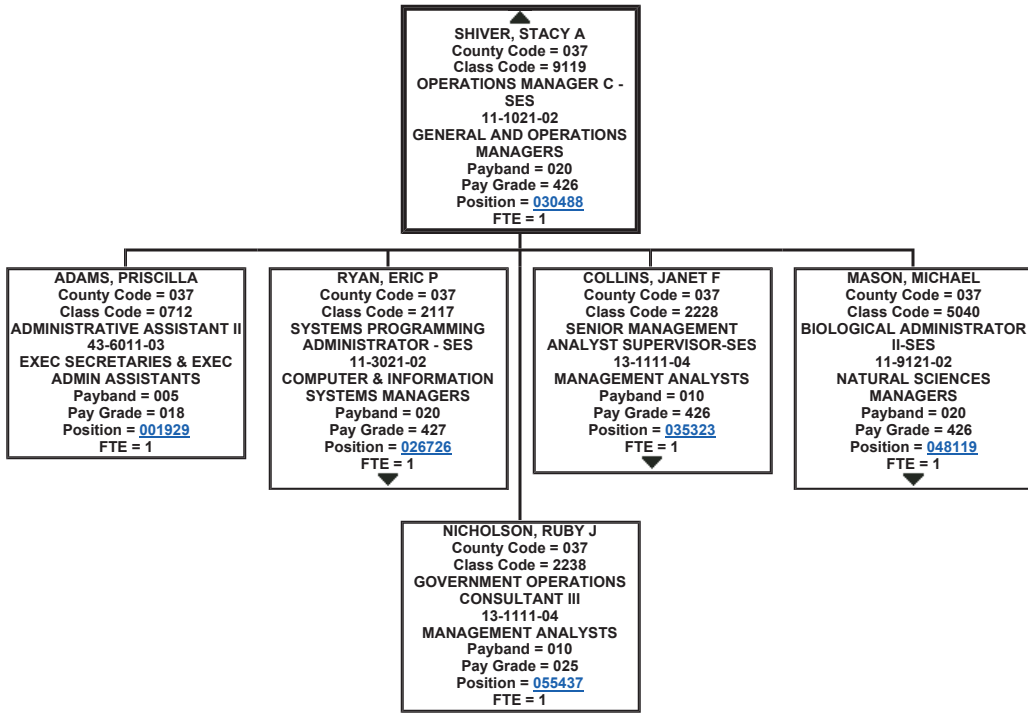


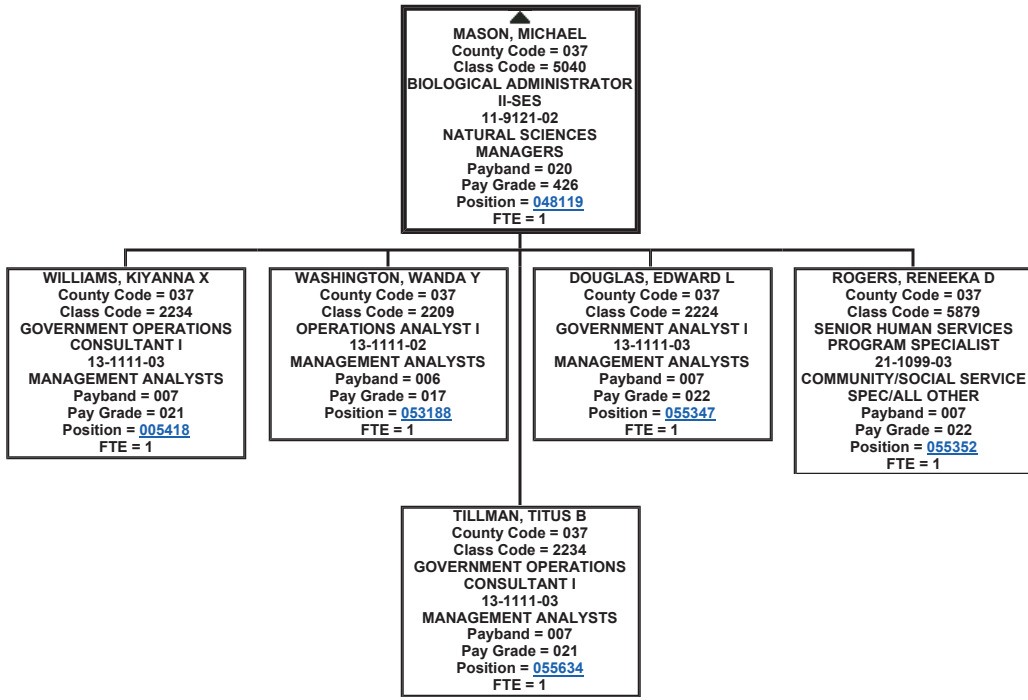


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MILLER, LAUREN A  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
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GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [026703](#)  
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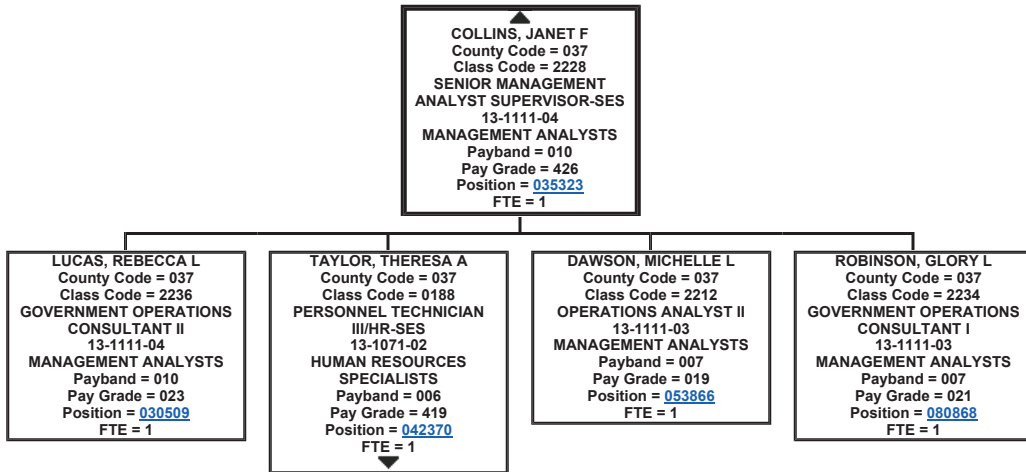
HENDERSON, RONALD D  
County Code = 037  
Class Code = 2238  
GOVERNMENT OPERATIONS  
CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 025  
Position = [055344](#)  
FTE = 1

MARTIN, JENNIFER V  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
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MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [081152](#)  
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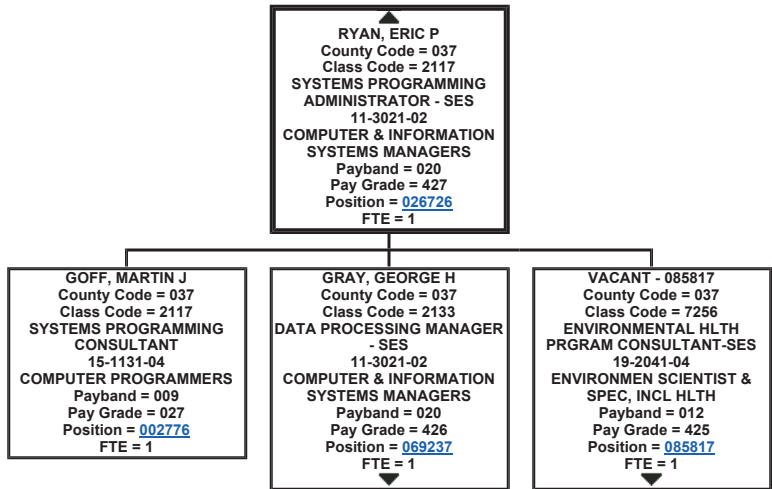




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TAYLOR, THERESA A  
County Code = 037  
Class Code = 0188  
PERSONNEL TECHNICIAN  
III/HR-SES  
13-1071-02  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 006  
Pay Grade = 419  
Position = [042370](#)  
FTE = 1

HURR, DONNA L  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [069355](#)  
FTE = 1

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VACANT - 085817  
County Code = 037  
Class Code = 7256  
ENVIRONMENTAL HLTH  
PRGRAM CONSULTANT-SES  
19-2041-04  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 012  
Pay Grade = 425  
Position = 085817  
FTE = 1

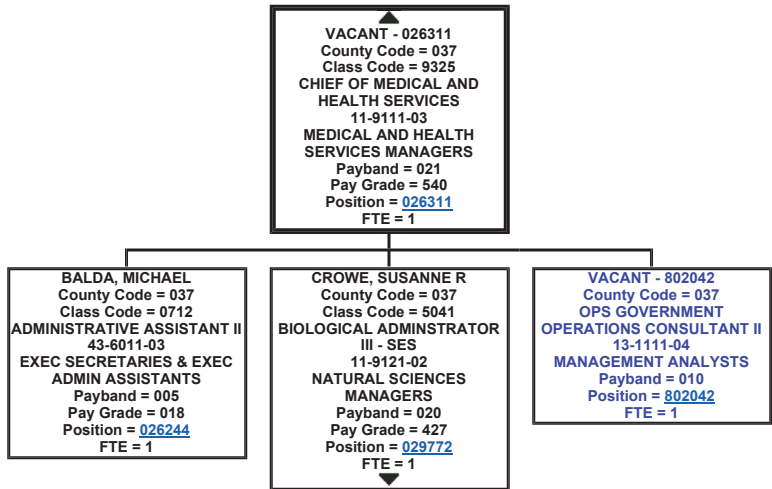
LITRICO, MARY  
County Code = 037  
OPS SYSTEMS PROGRAMMING  
CONSULTANT  
15-1121-04  
COMPUTER SYSTEMS  
ANALYST  
Payband = 009  
Position = 800789  
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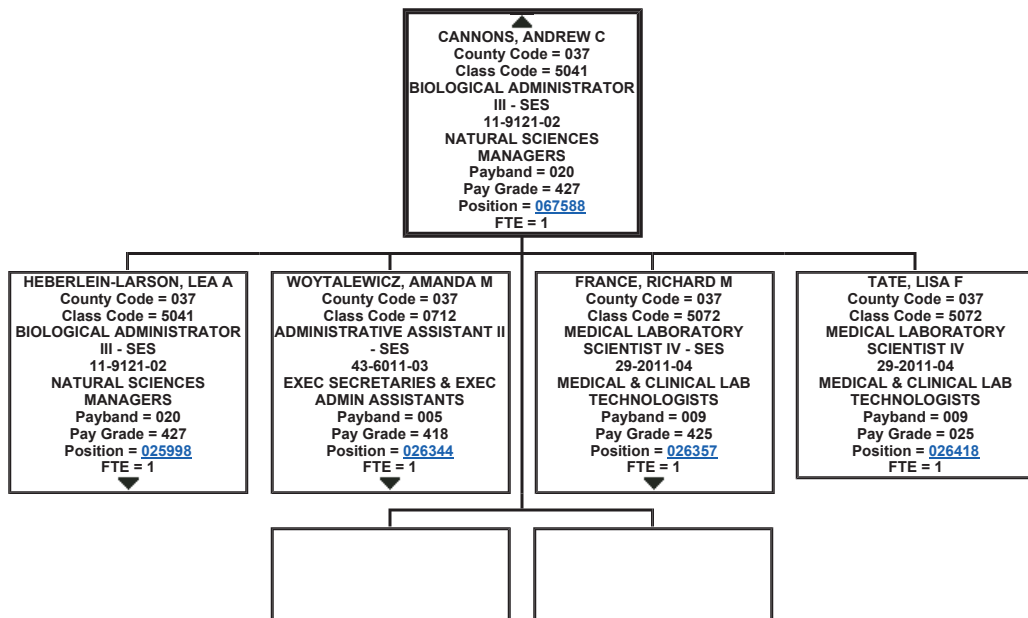
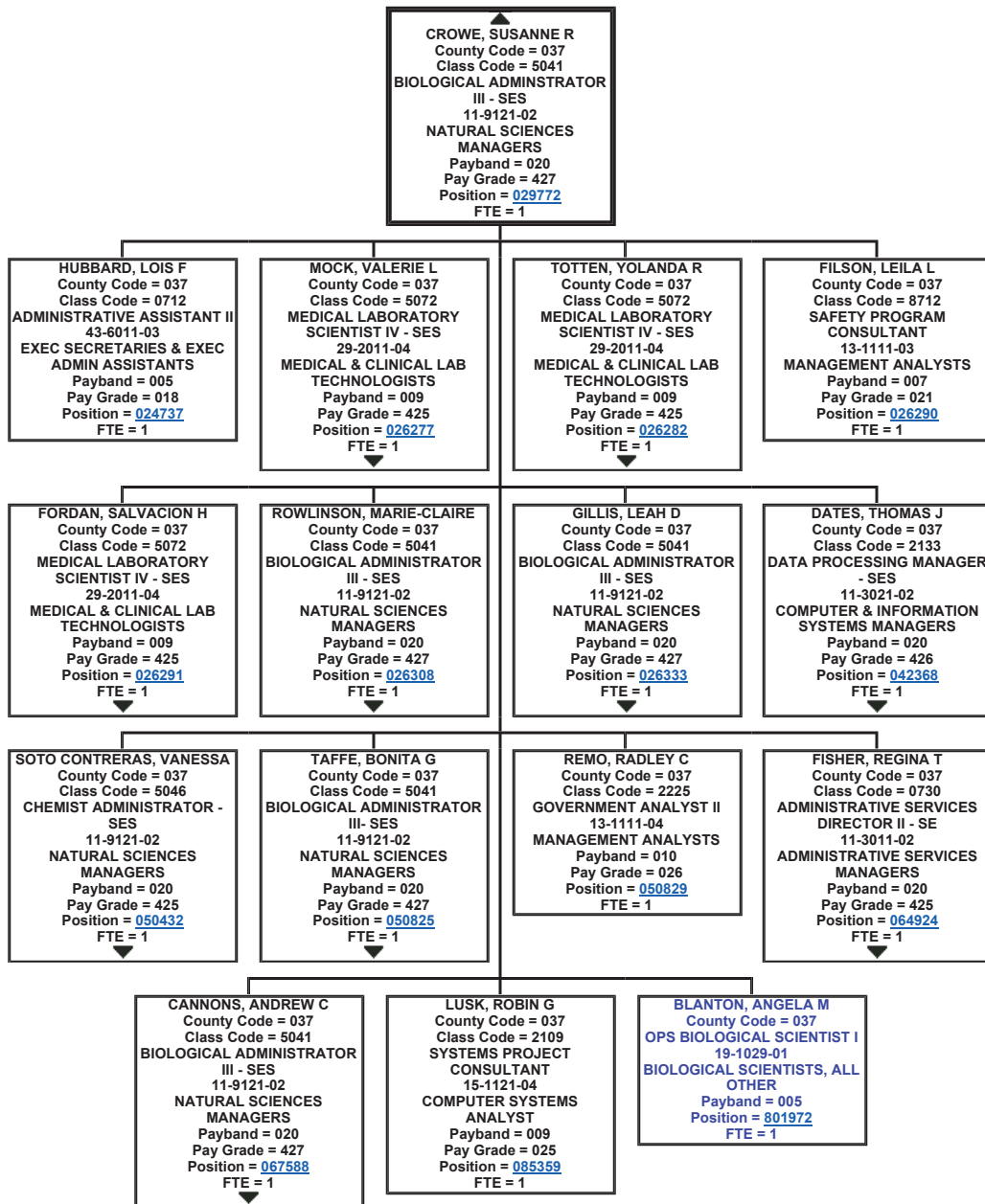
VACANT - 801268  
County Code = 037  
OPS SYSTEMS PROGRAMMING  
CONSULTANT  
15-1131-04  
COMPUTER PROGRAMMERS  
Payband = 009  
Position = 801268  
FTE = 1

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GRAY, GEORGE H  
County Code = 037  
Class Code = 2133  
DATA PROCESSING  
MANAGER - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = 069237  
FTE = 1

COWELL, MICHAEL S  
County Code = 037  
Class Code = 2124  
SENIOR NETWORK SYSTEMS  
ANALYST  
15-1142-04  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 009  
Pay Grade = 024  
Position = 005416  
FTE = 1

DANSEREAU, JAMES K  
County Code = 037  
OPS OFFICE AUTOMATION  
ANALYST  
15-1151-02  
COMPUTER USER SUPPORT  
SPECIALISTS  
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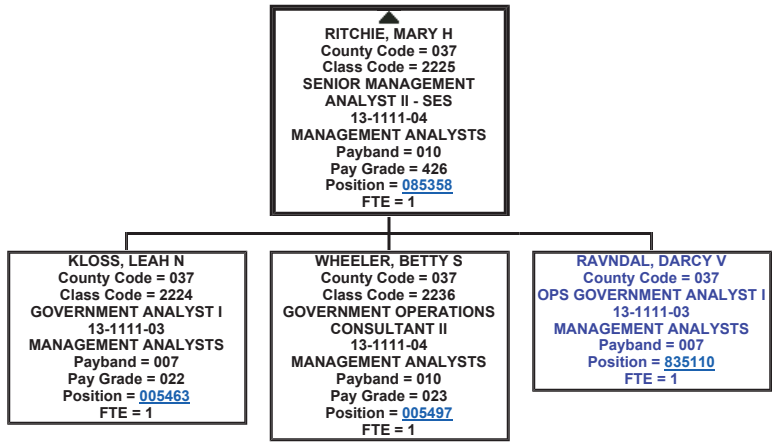


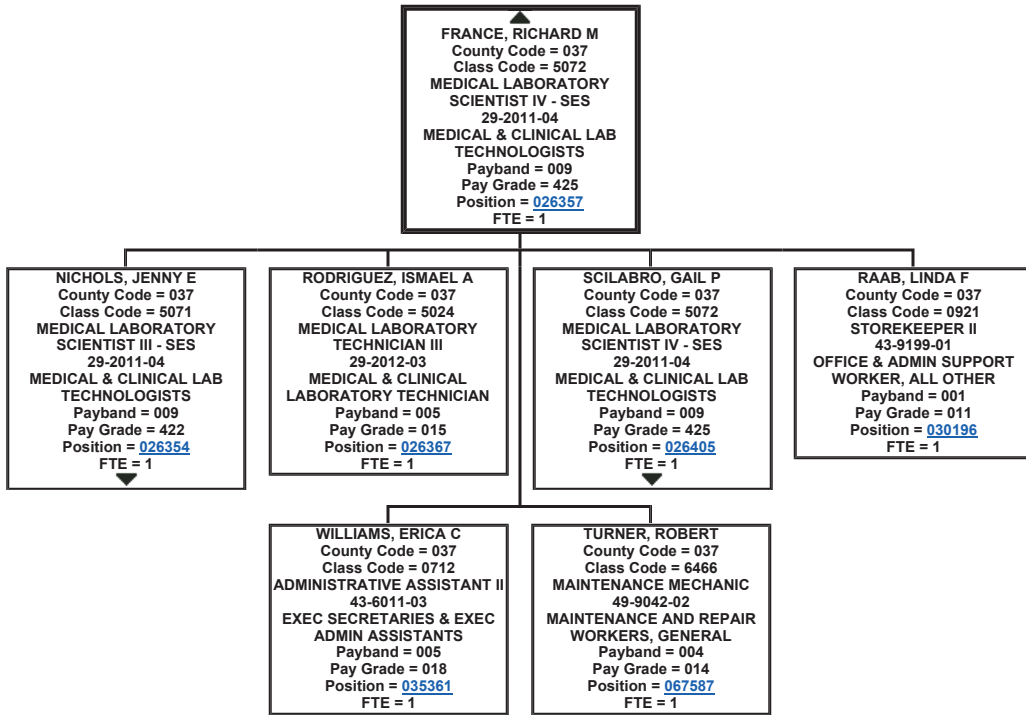


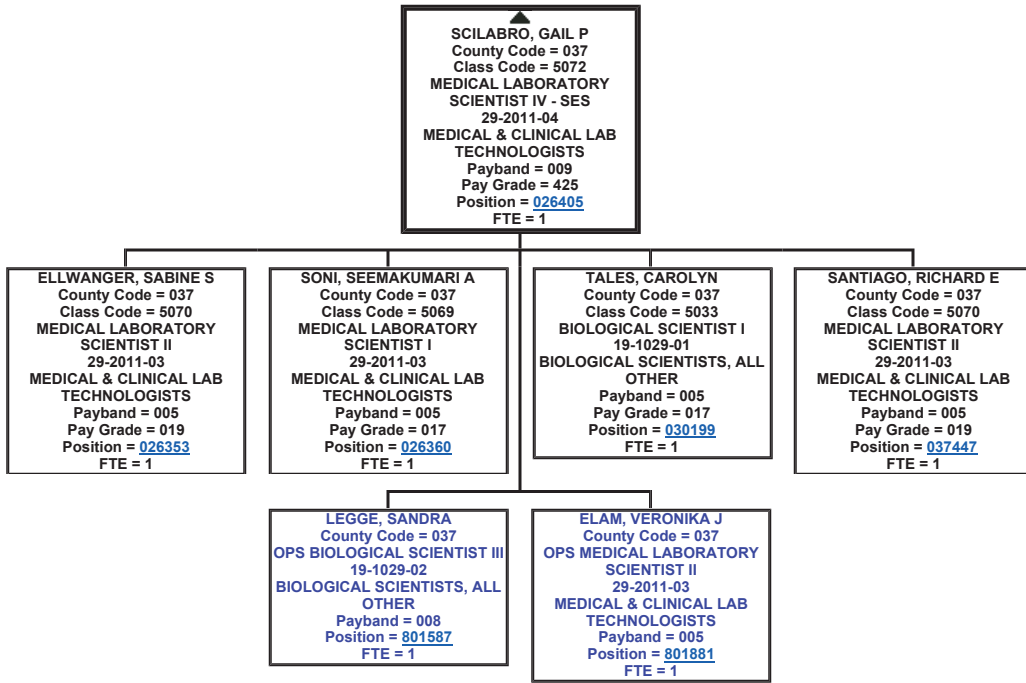
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SCIENTIST III  
29-2011-04  
MEDICAL & CLINICAL LAB  
TECHNOLOGISTS  
Payband = 009  
Pay Grade = 022  
Position = [085131](#)  
FTE = 1

RITCHIE, MARY H  
County Code = 037  
Class Code = 2225  
SENIOR MANAGEMENT  
ANALYST II - SES  
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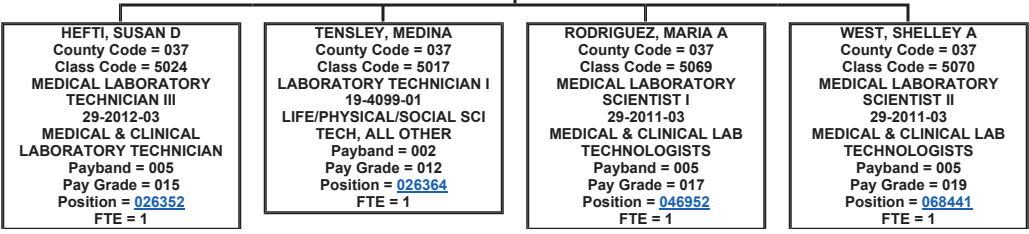


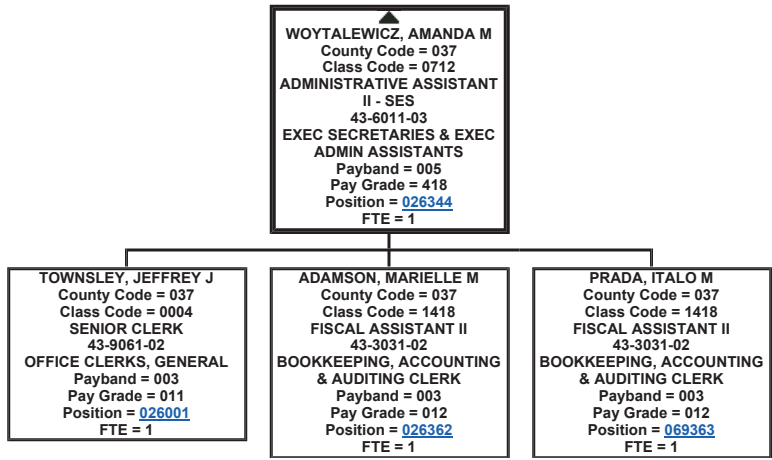


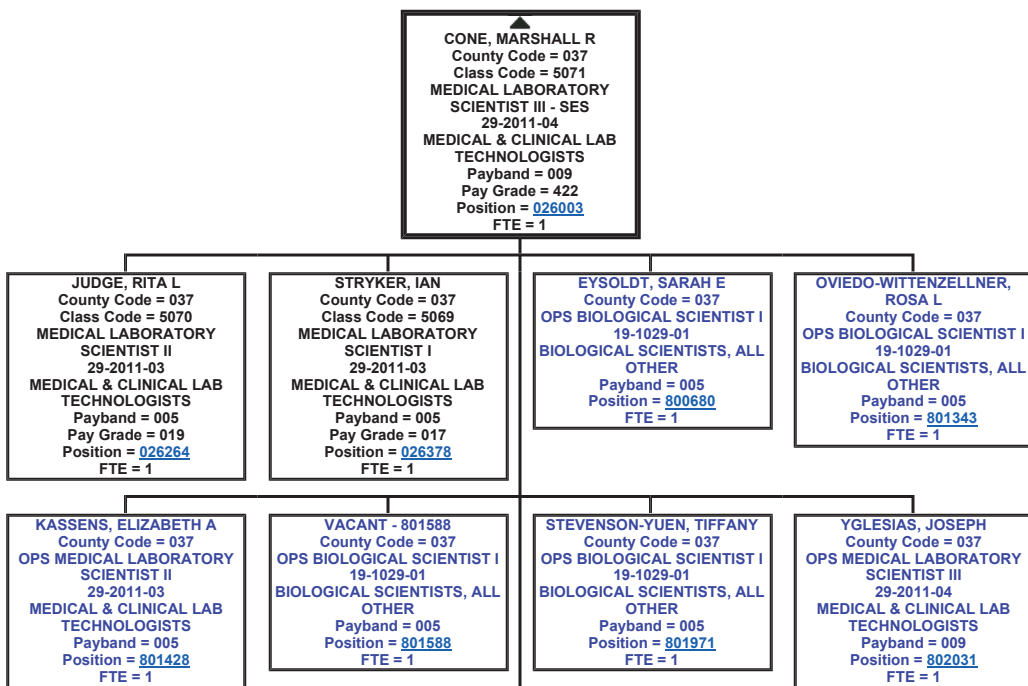
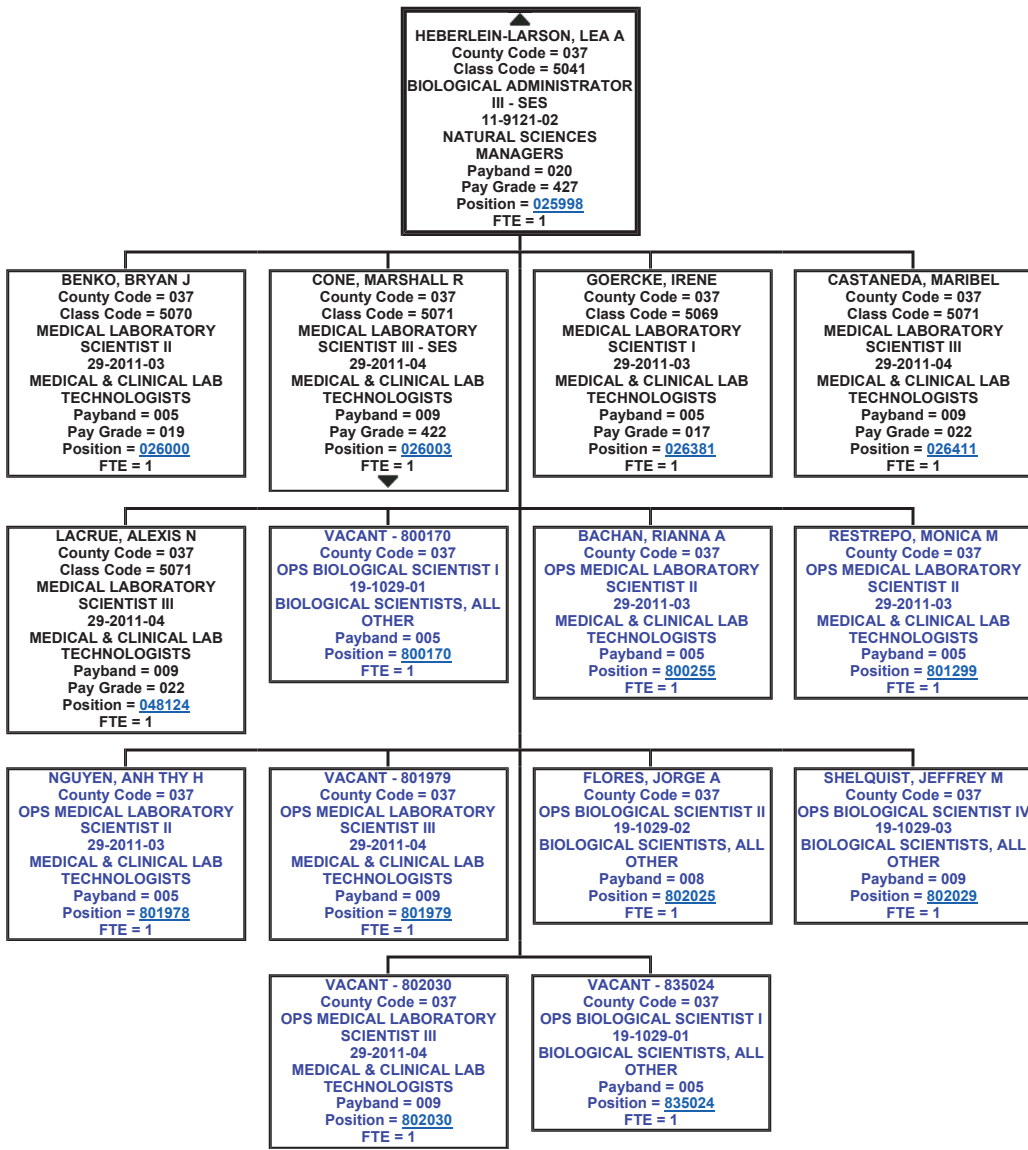




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SCIENTIST III - SES  
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MEDICAL & CLINICAL LAB  
TECHNOLOGISTS  
Payband = 009  
Pay Grade = 422  
Position = [026354](#)  
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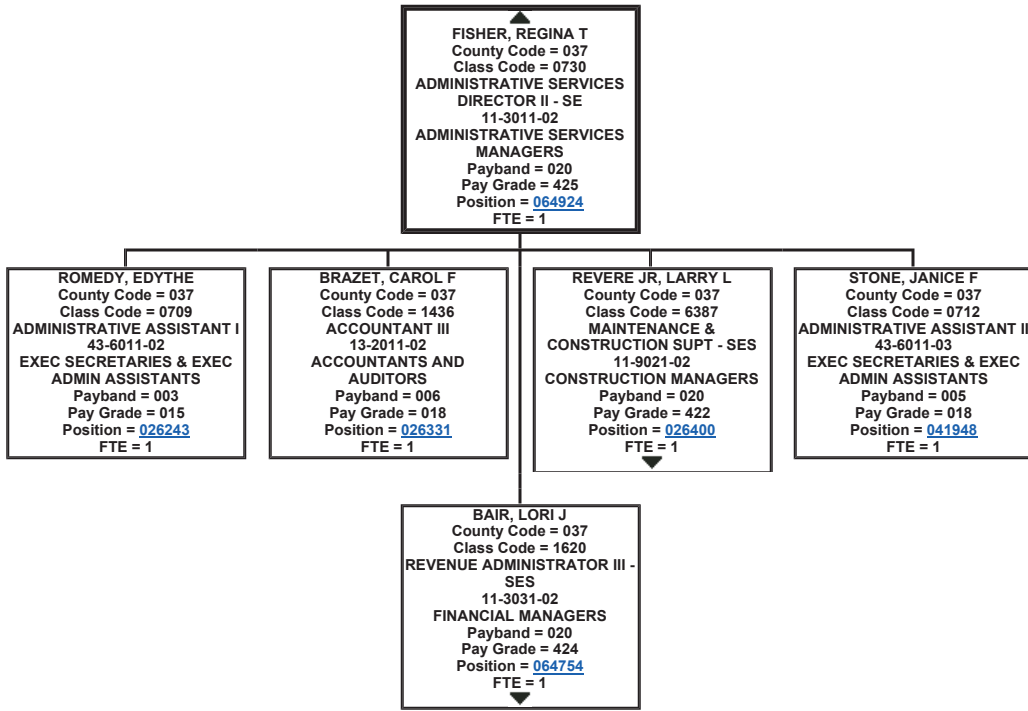


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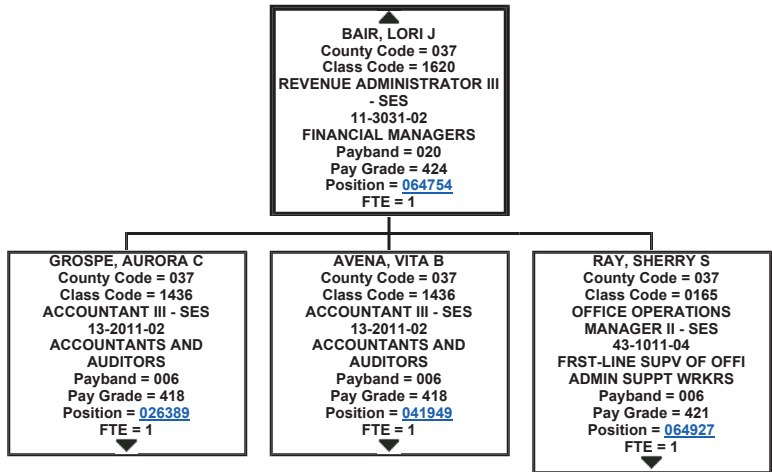
WRIGHT, JOSHUA P  
County Code = 037  
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SCIENTIST III  
29-2011-04  
MEDICAL & CLINICAL LAB  
TECHNOLOGISTS  
Payband = 009  
Position = 802037  
FTE = 1

WOLFE, CAITLIN  
County Code = 037  
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BIOLOGICAL SCIENTISTS, ALL  
OTHER  
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Position = 831076  
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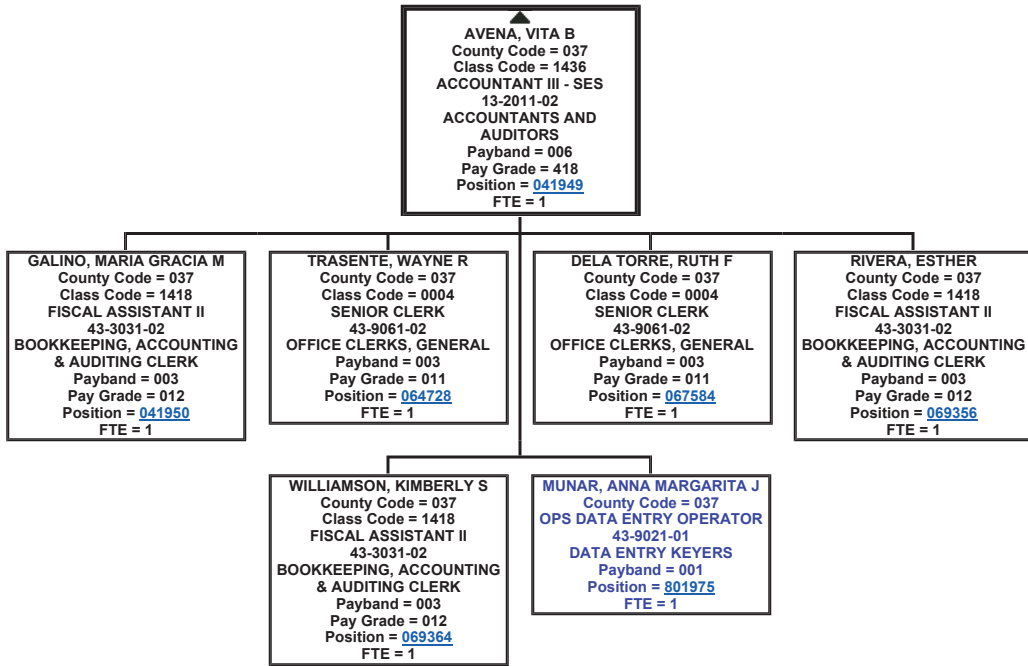


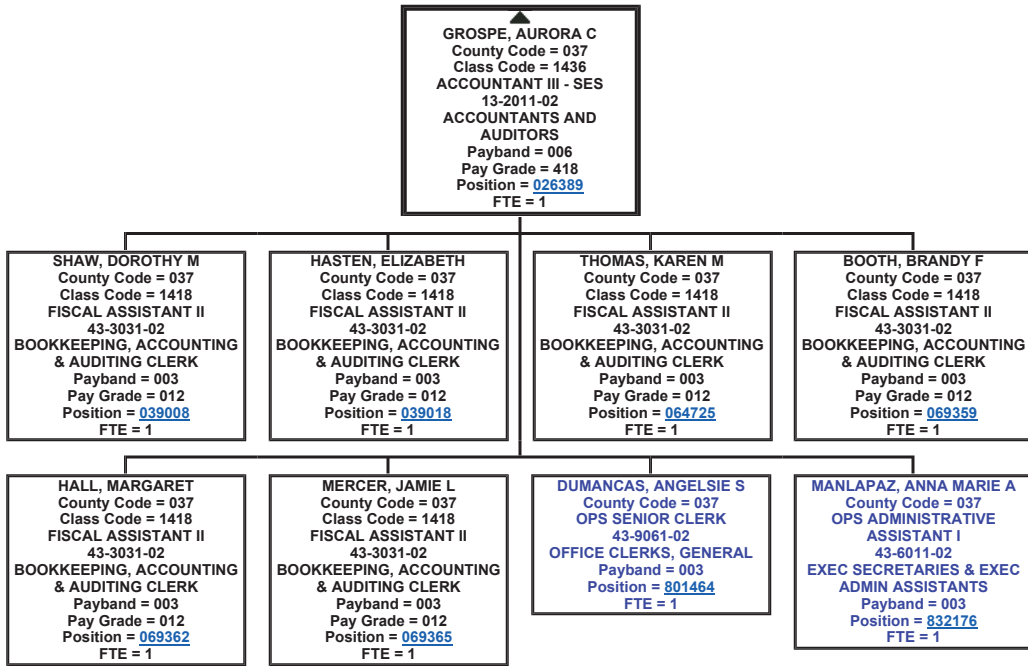




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 Class Code = 0165  
**OFFICE OPERATIONS  
 MANAGER II - SES**  
 43-1011-04  
**FRST-LINE SUPV OF OFFI  
 ADMIN SUPPT WRKRS**  
 Payband = 006  
 Pay Grade = 421  
 Position = [064927](#)  
 FTE = 1







REVERE JR, LARRY L  
County Code = 037  
Class Code = 6387  
MAINTENANCE &  
CONSTRUCTION SUPT - SES  
11-9021-02  
CONSTRUCTION MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [026400](#)  
FTE = 1

PAFFORD, BRIAN S  
County Code = 037  
Class Code = 6466  
MAINTENANCE MECHANIC  
49-9042-02  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
Position = [024741](#)  
FTE = 1

MCLAUGHLIN, MICHAEL L  
County Code = 037  
Class Code = 6466  
MAINTENANCE MECHANIC  
49-9042-02  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
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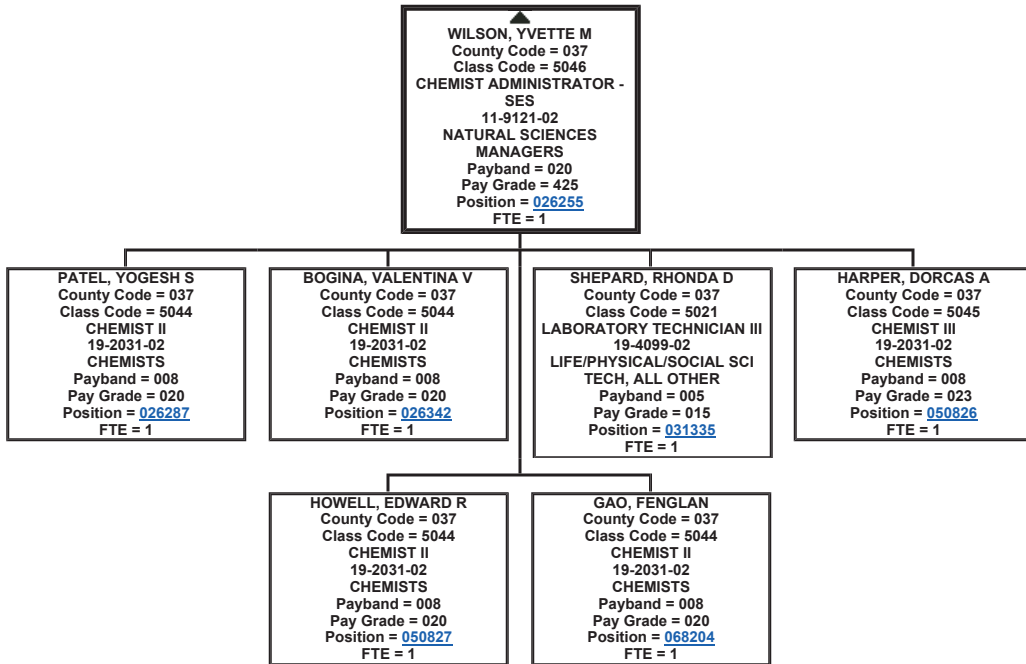
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Class Code = 6466  
MAINTENANCE MECHANIC  
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MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
Position = [064716](#)  
FTE = 1

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TAFTE, BONITA G  
County Code = 037  
Class Code = 5041  
BIOLOGICAL ADMINISTRATOR  
III- SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 427  
Position = [050825](#)  
FTE = 1

PALCIC, JASON D  
County Code = 037  
Class Code = 5046  
CHEMIST ADMINISTRATOR -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [003936](#)  
FTE = 1  
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VACANT - 023316  
County Code = 037  
Class Code = 5046  
CHEMIST ADMINISTRATOR -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [023316](#)  
FTE = 1  
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WILSON, YVETTE M  
County Code = 037  
Class Code = 5046  
CHEMIST ADMINISTRATOR -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [026255](#)  
FTE = 1  
▼



▲  
VACANT - 023316  
County Code = 037  
Class Code = 5046  
CHEMIST ADMINISTRATOR -  
SES  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [023316](#)  
FTE = 1

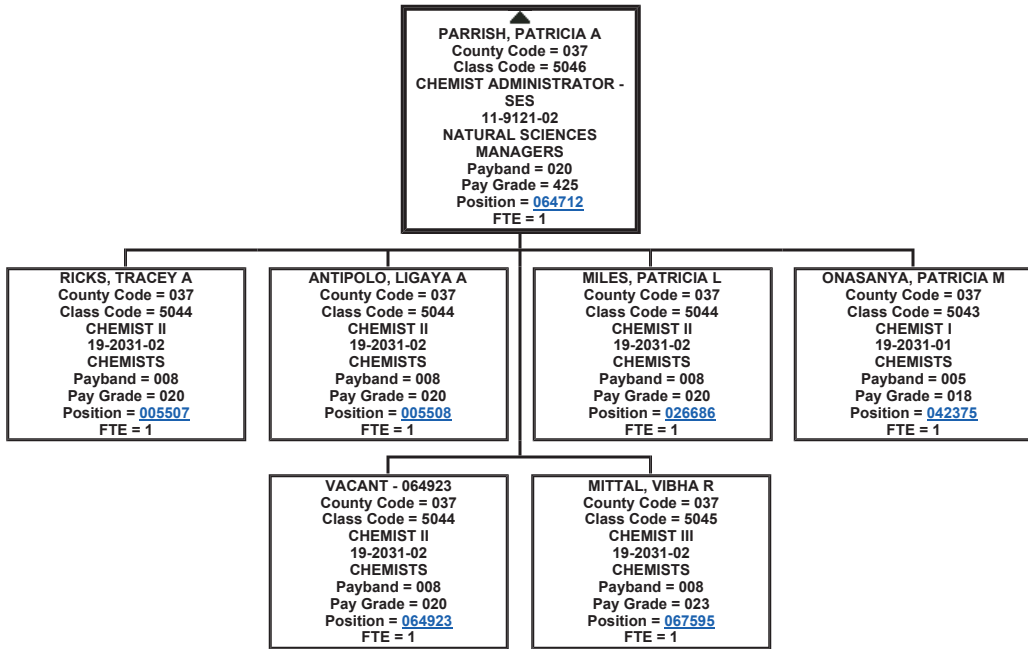
RYLAND, PATRICIA A  
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Class Code = 5046  
CHEMIST ADMINISTRATOR -  
SES  
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MANAGERS  
Payband = 020  
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Position = [039024](#)  
FTE = 1  
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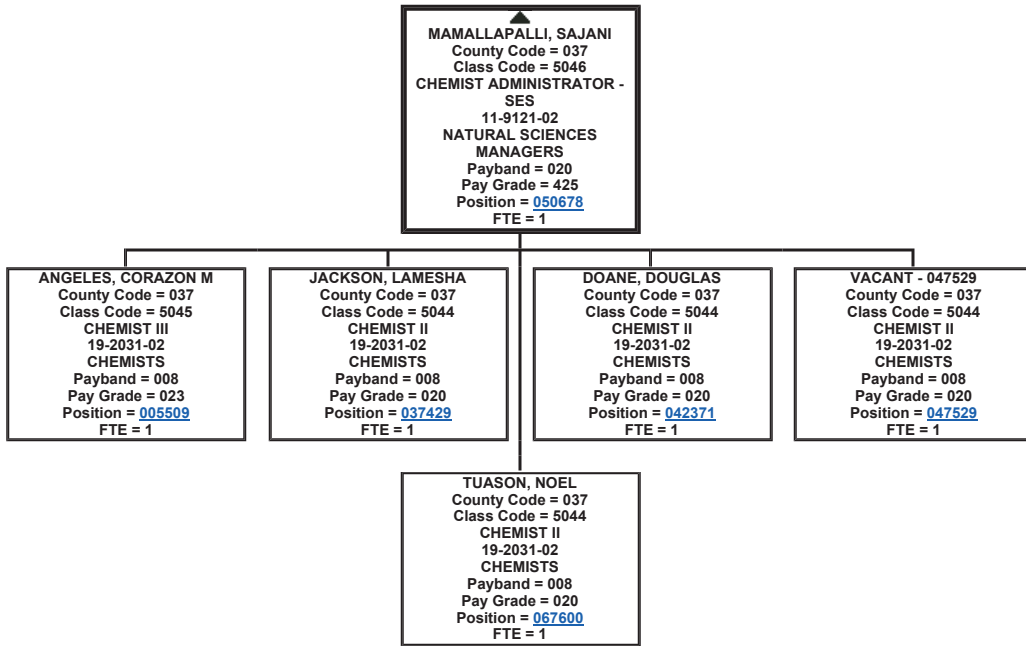
MAMALLAPALLI, SAJANI  
County Code = 037  
Class Code = 5046  
CHEMIST ADMINISTRATOR -  
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MANAGERS  
Payband = 020  
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FTE = 1  
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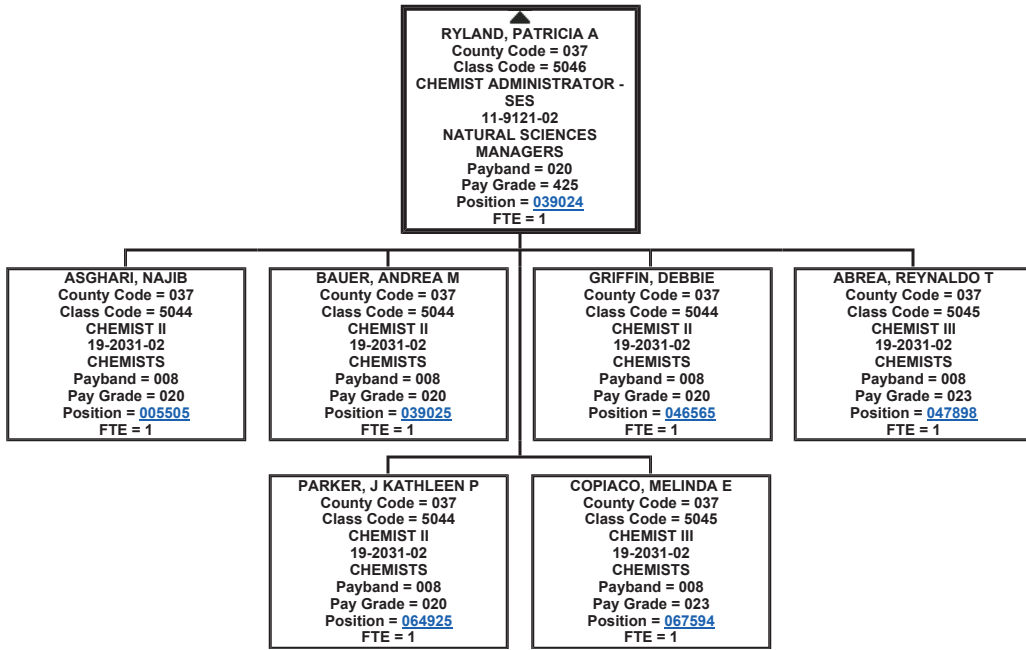
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County Code = 037  
Class Code = 5046  
CHEMIST ADMINISTRATOR -  
SES  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [064712](#)  
FTE = 1  
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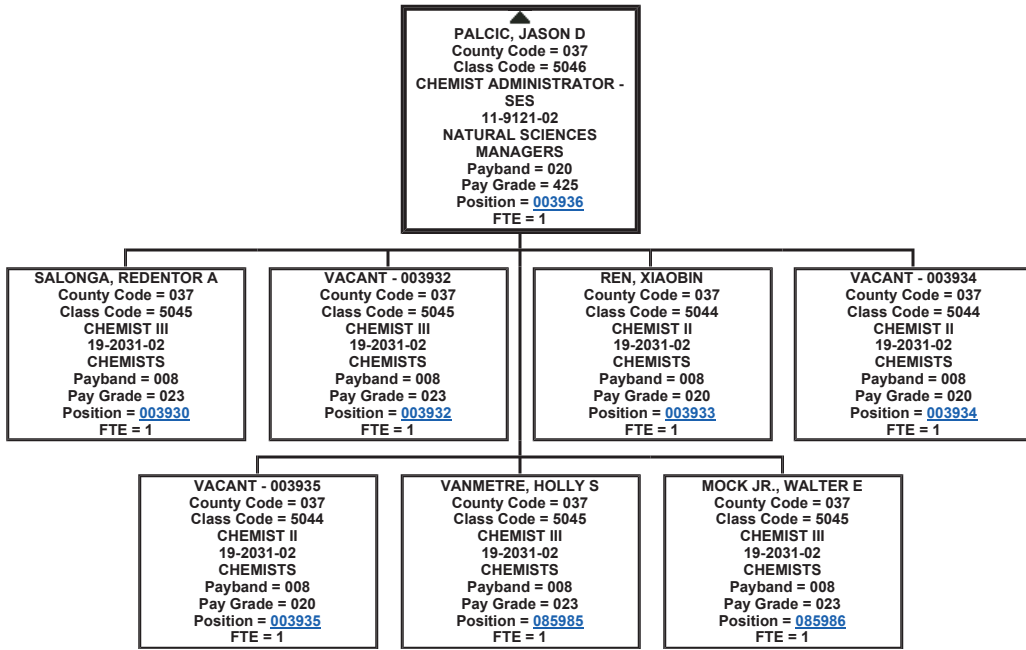
CHAN, MING S  
County Code = 037  
OPS GOVERNMENT ANALYST II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Position = [801159](#)  
FTE = 1

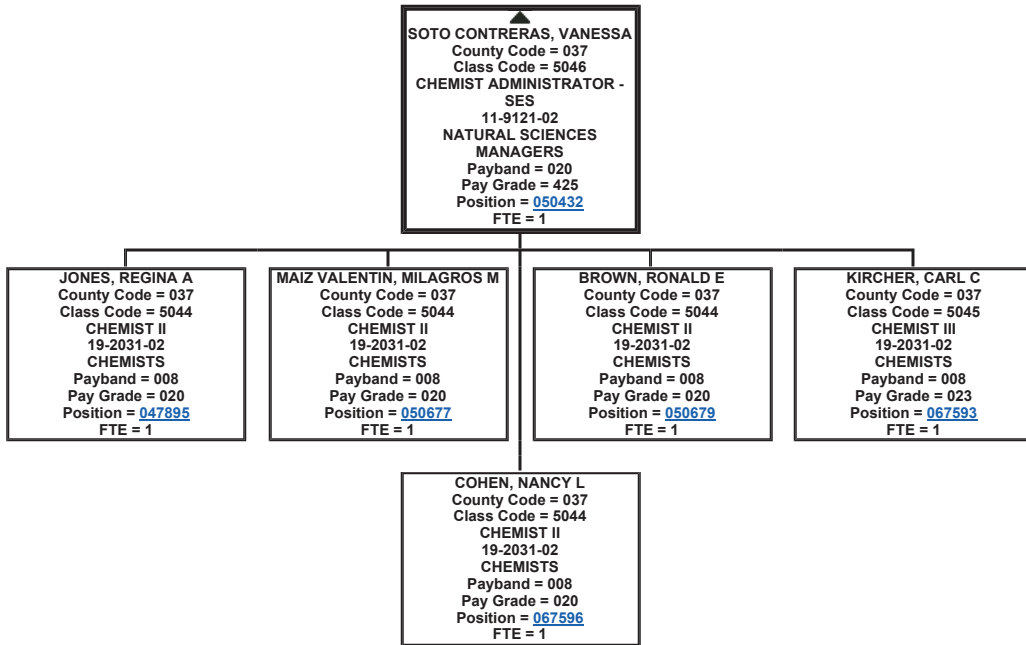


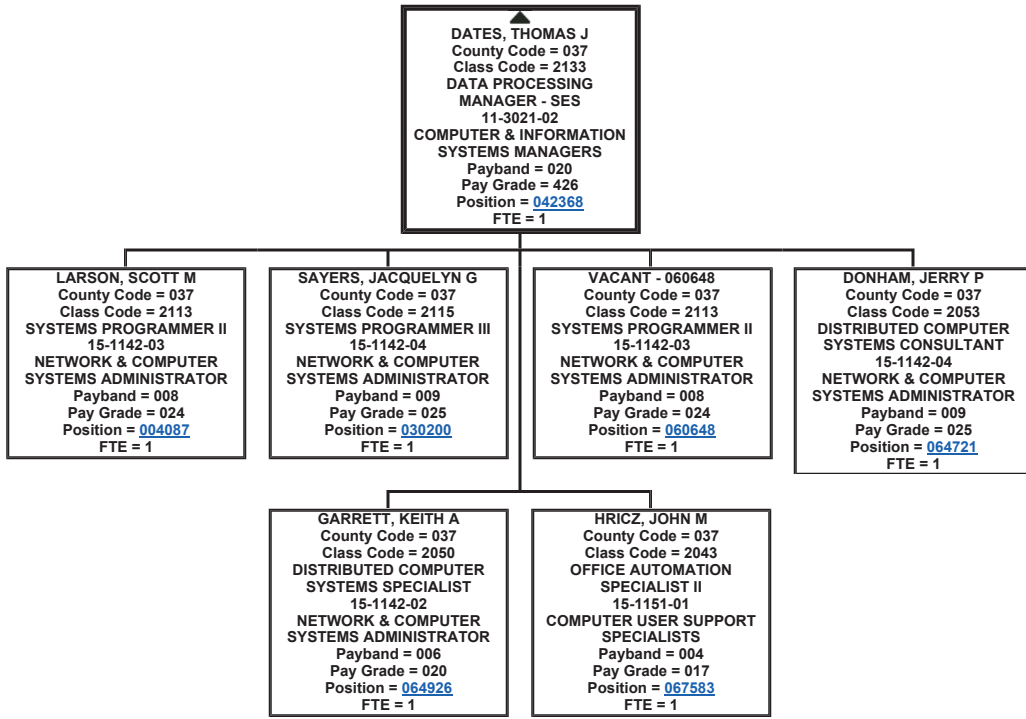


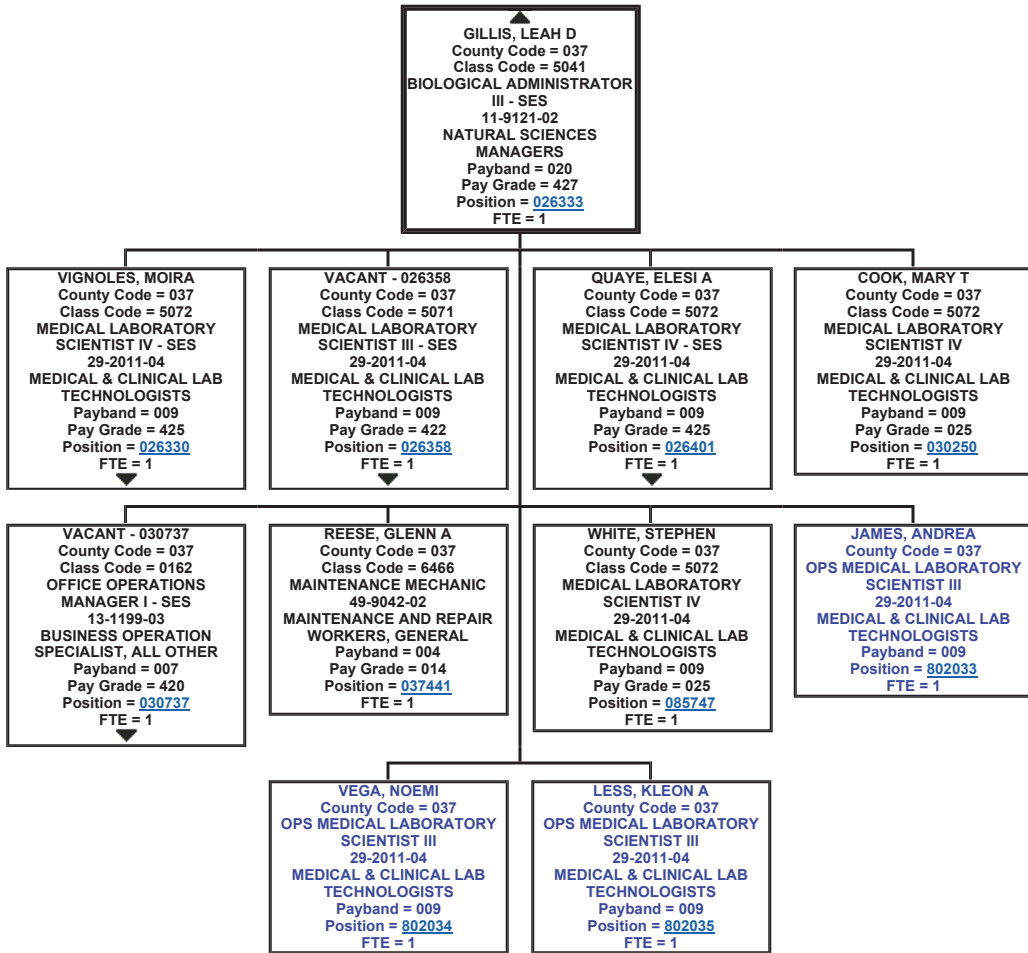


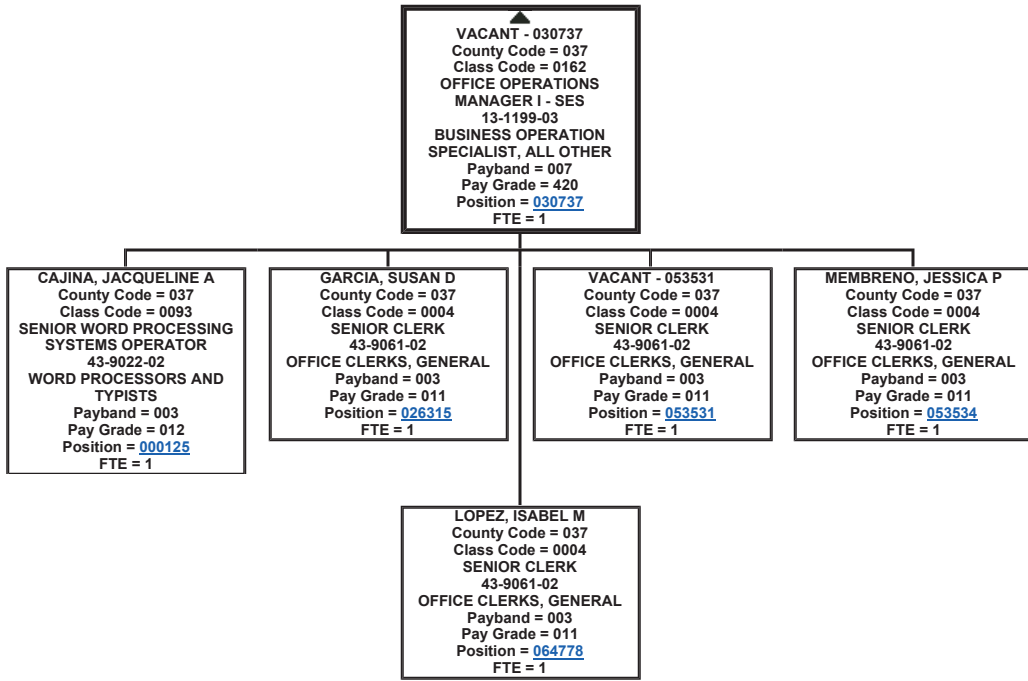




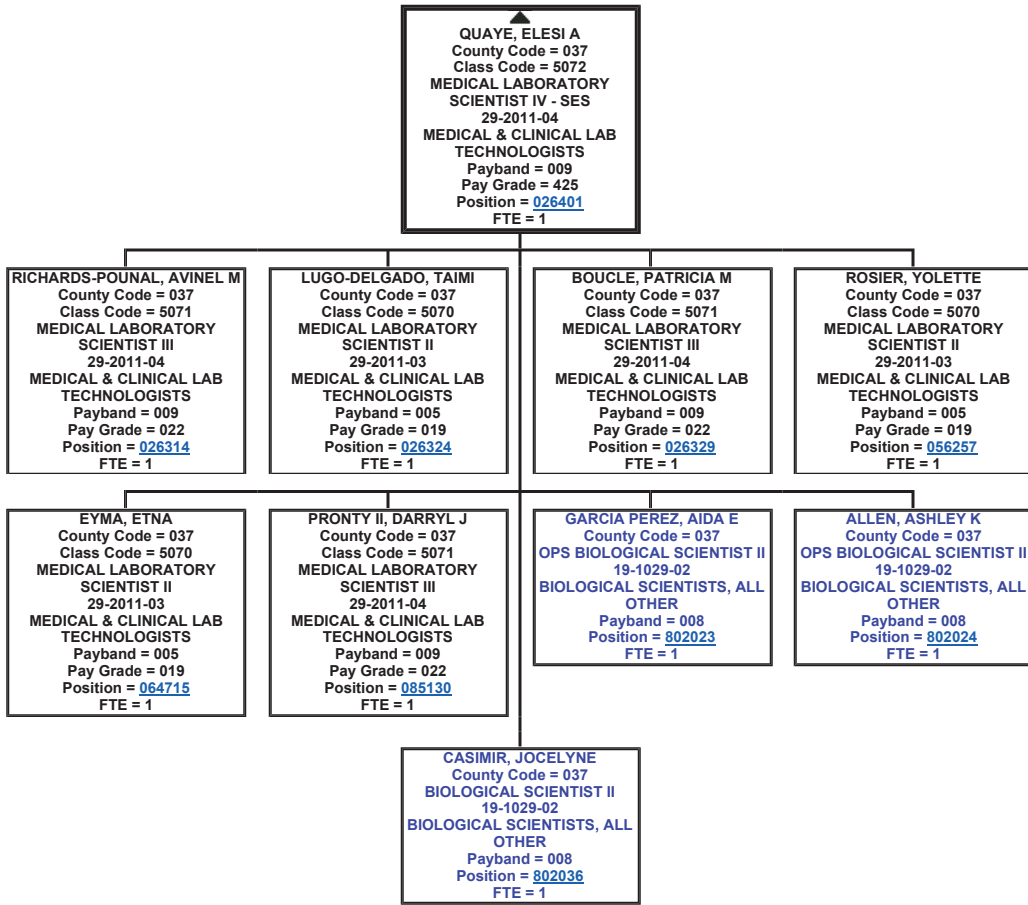








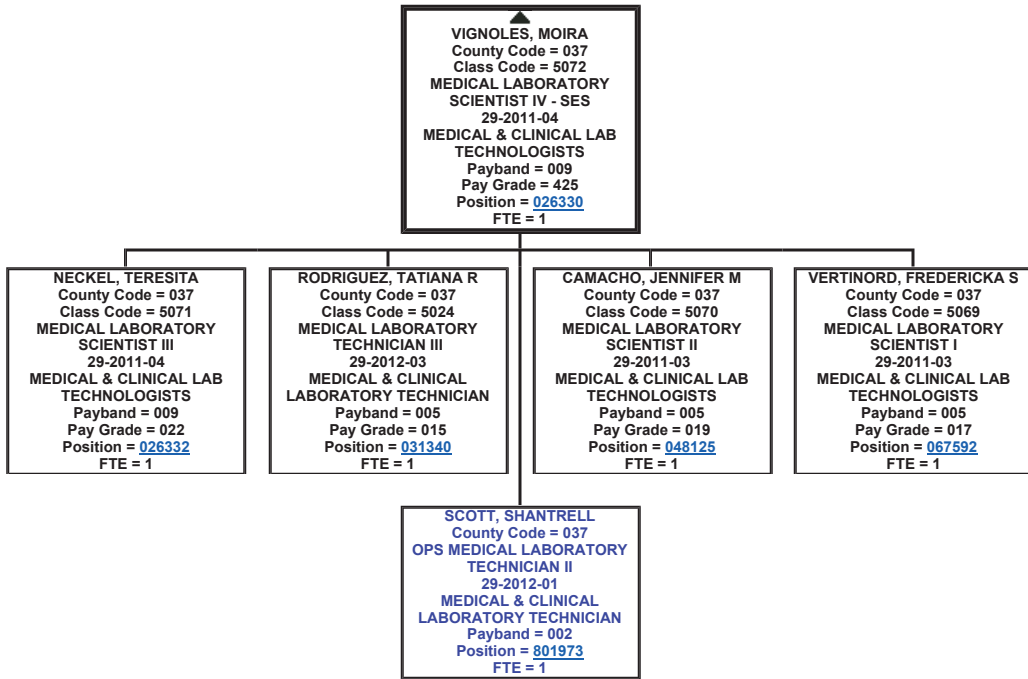


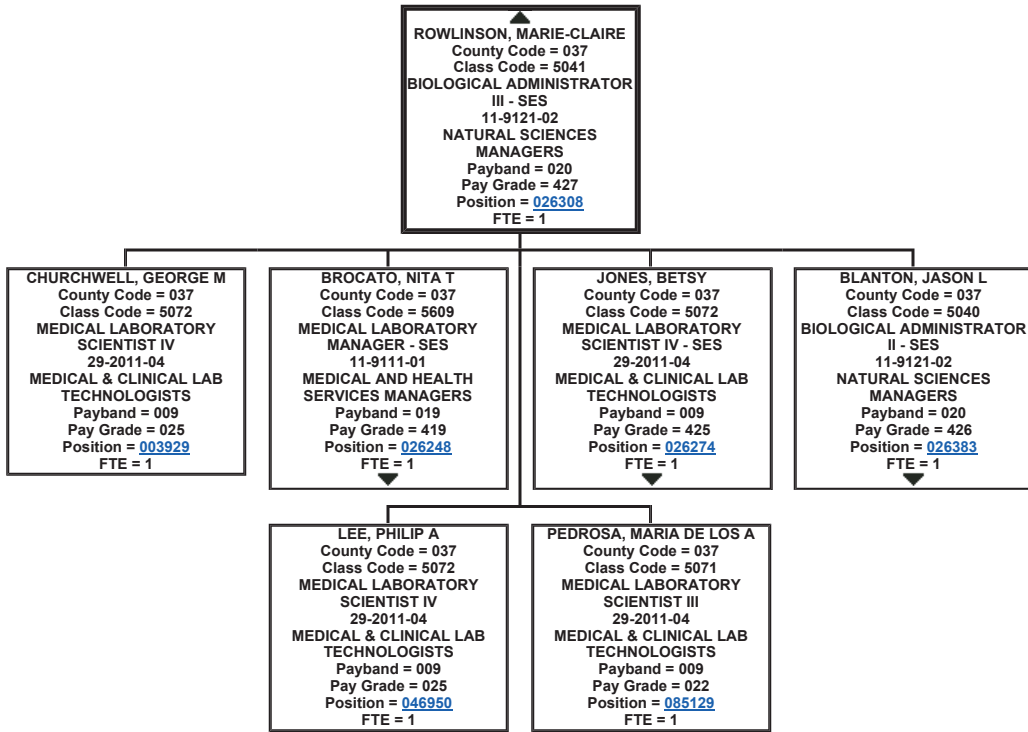


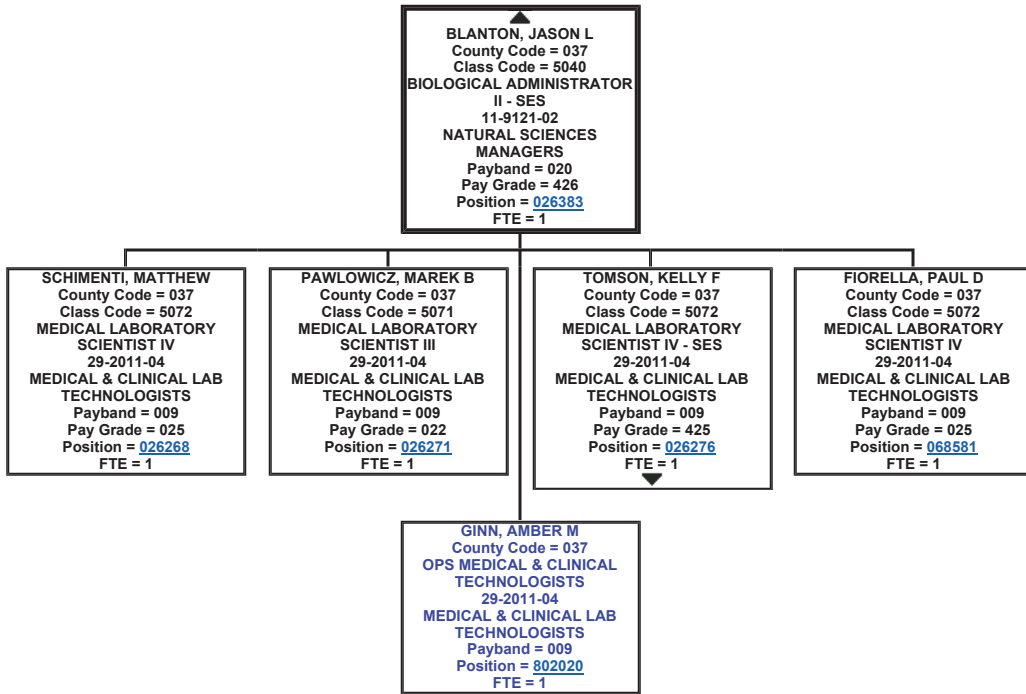
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County Code = 037  
Class Code = 5071  
MEDICAL LABORATORY  
SCIENTIST III - SES  
29-2011-04  
MEDICAL & CLINICAL LAB  
TECHNOLOGISTS  
Payband = 009  
Pay Grade = 422  
Position = [026358](#)  
FTE = 1

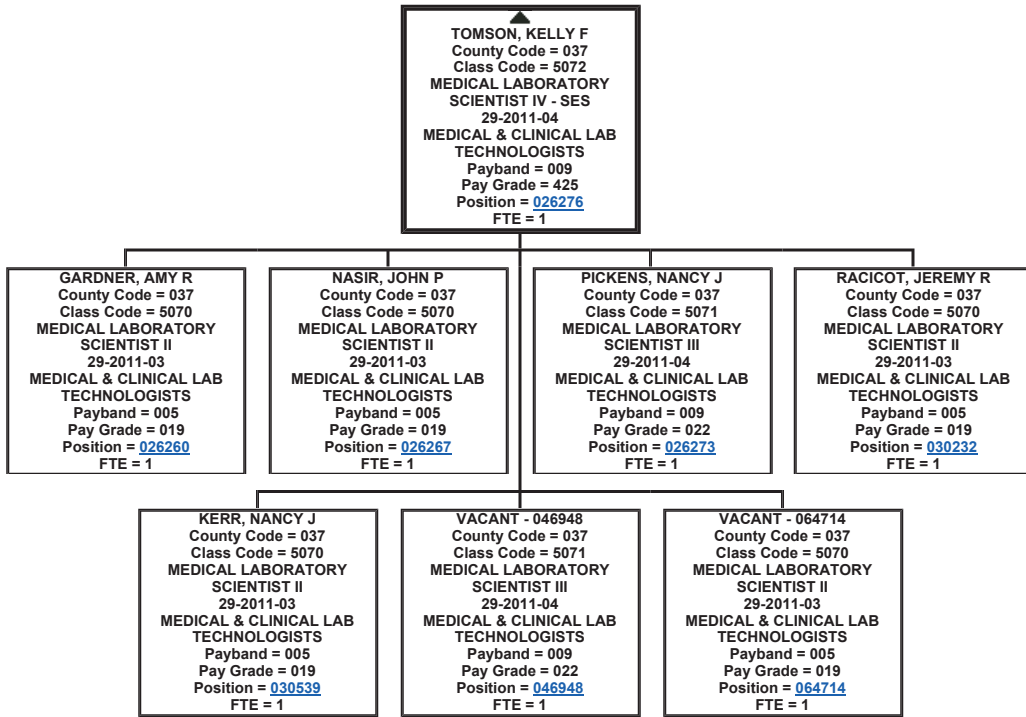
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County Code = 037  
Class Code = 5069  
MEDICAL LABORATORY  
SCIENTIST I  
29-2011-03  
MEDICAL & CLINICAL LAB  
TECHNOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [000801](#)  
FTE = 1

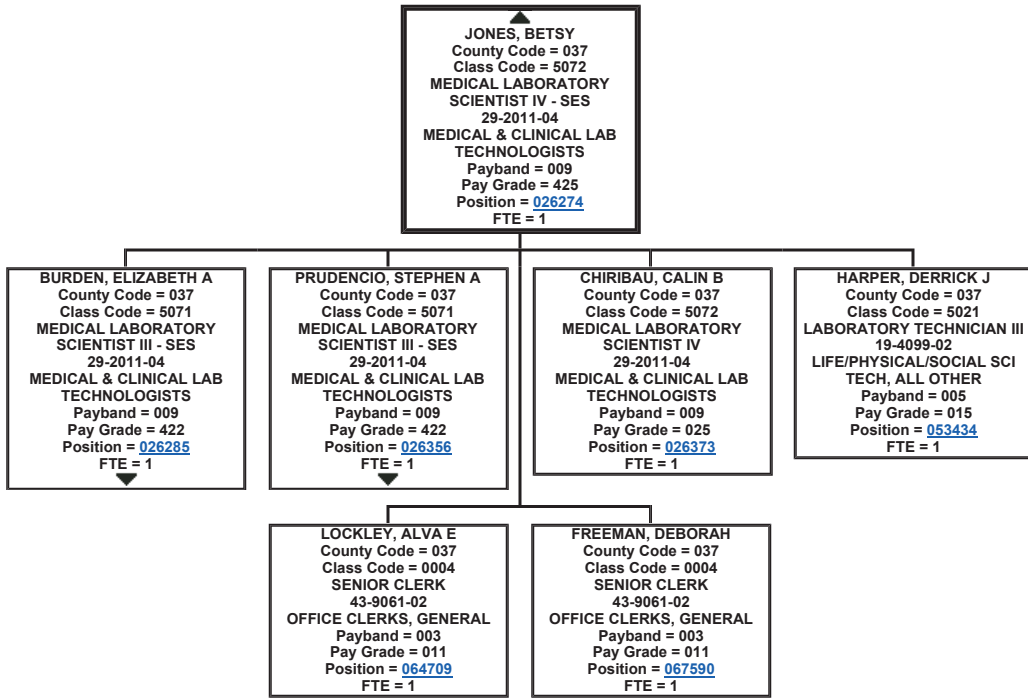
PEREZ, CARLOS A  
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Class Code = 5069  
MEDICAL LABORATORY  
SCIENTIST I  
29-2011-03  
MEDICAL & CLINICAL LAB  
TECHNOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [026321](#)  
FTE = 1

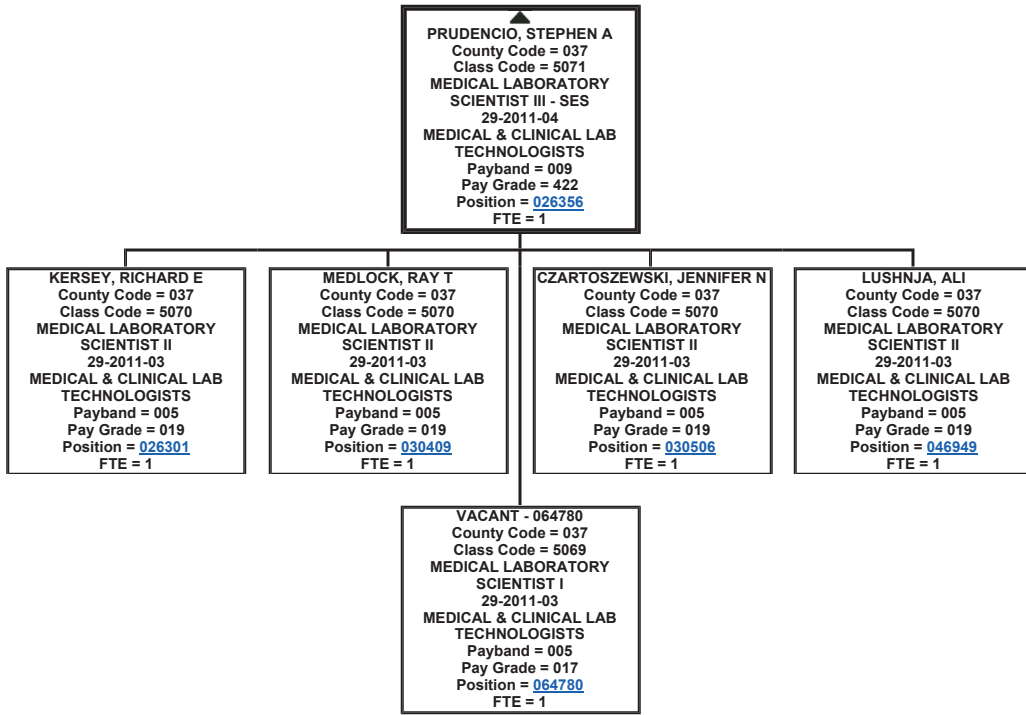




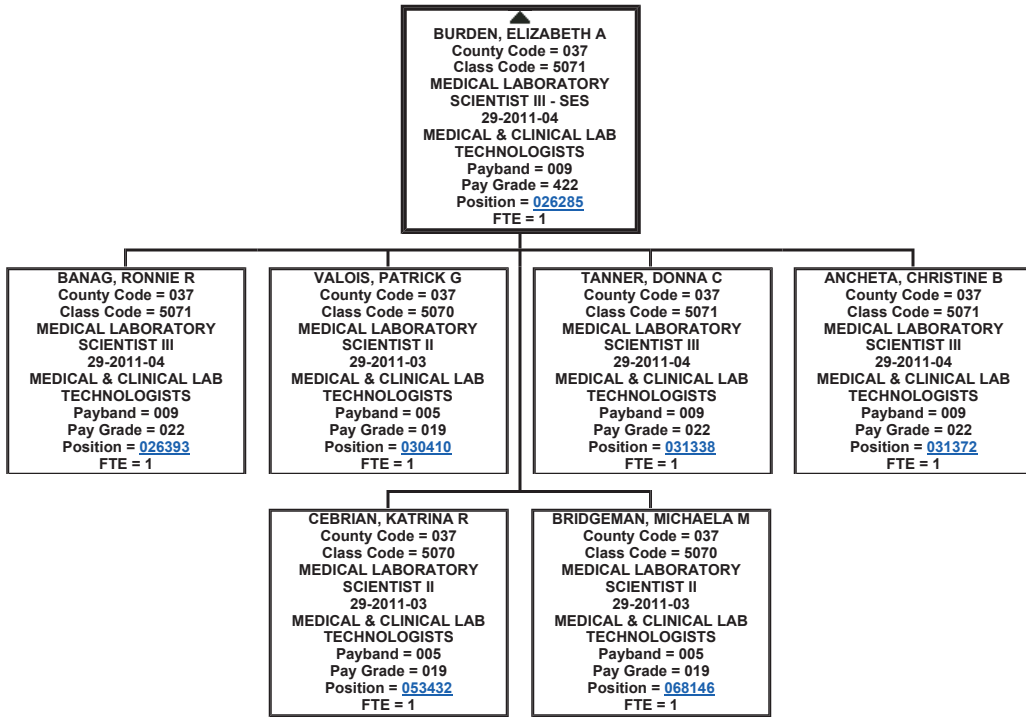


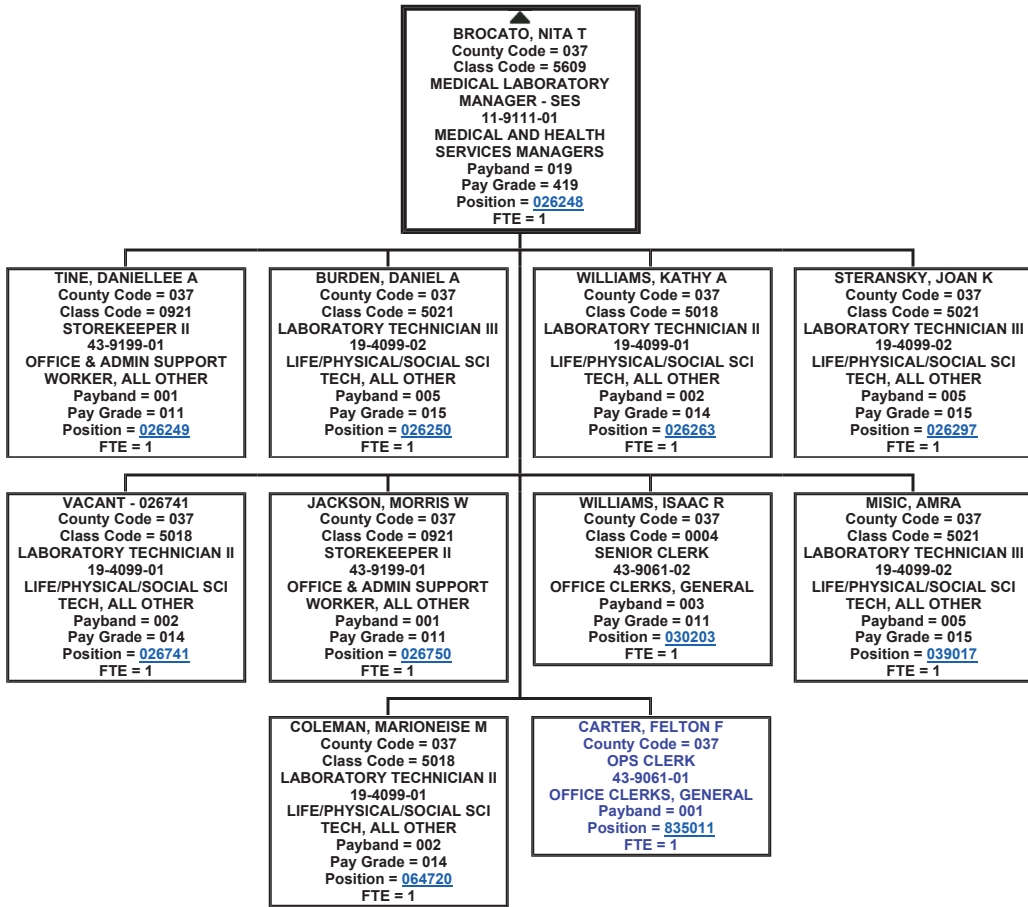


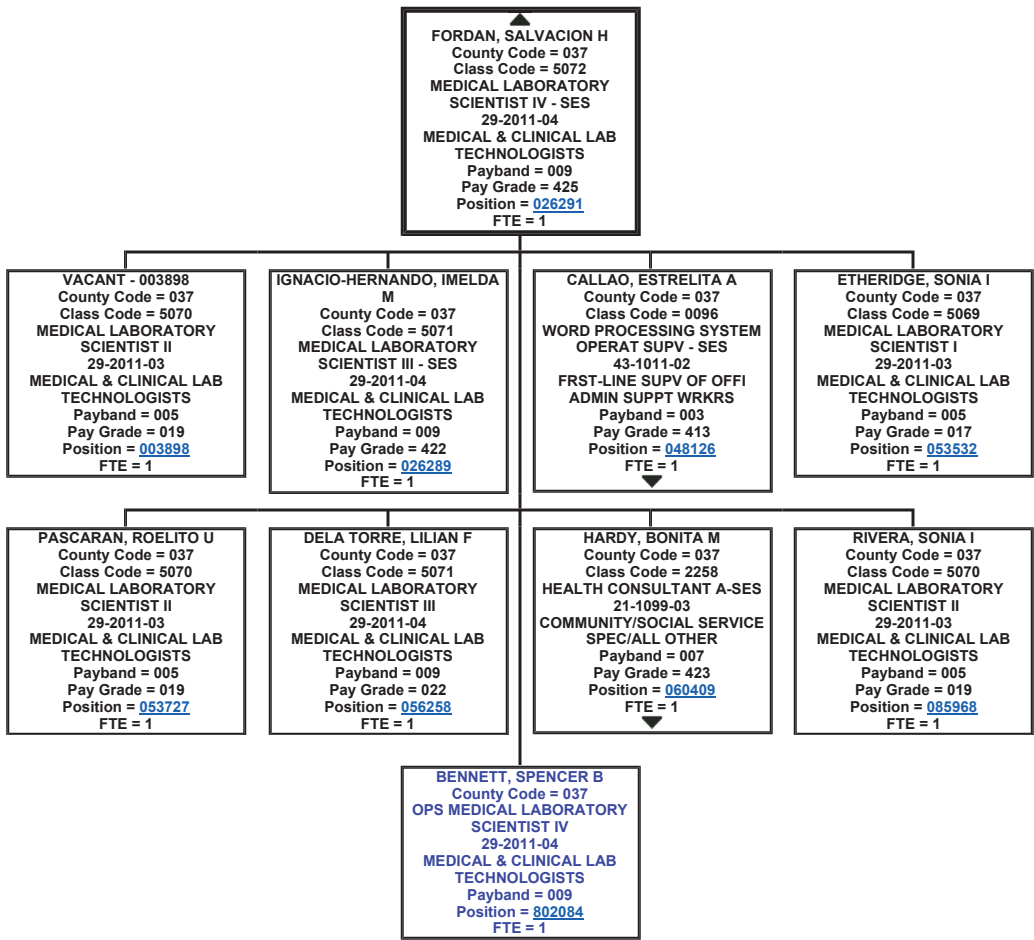












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HARDY, BONITA M  
County Code = 037  
Class Code = 2258  
HEALTH CONSULTANT A-SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 423  
Position = [060409](#)  
FTE = 1

GARFIN, TERESITA T  
County Code = 037  
Class Code = 5071  
MEDICAL LABORATORY  
SCIENTIST III  
29-2011-04  
MEDICAL & CLINICAL LAB  
TECHNOLOGISTS  
Payband = 009  
Pay Grade = 022  
Position = [026272](#)  
FTE = 1

JUANILLO, ARLENE  
County Code = 037  
Class Code = 0093  
SENIOR WORD PROCESSING  
SYSTEMS OPERATOR  
43-9022-02  
WORD PROCESSORS AND  
TYPISTS  
Payband = 003  
Pay Grade = 012  
Position = [069703](#)  
FTE = 1

CALLAO, ESTRELITA A  
County Code = 037  
Class Code = 0096  
WORD PROCESSING SYSTEM  
OPERAT SUPV - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 413  
Position = [048126](#)  
FTE = 1

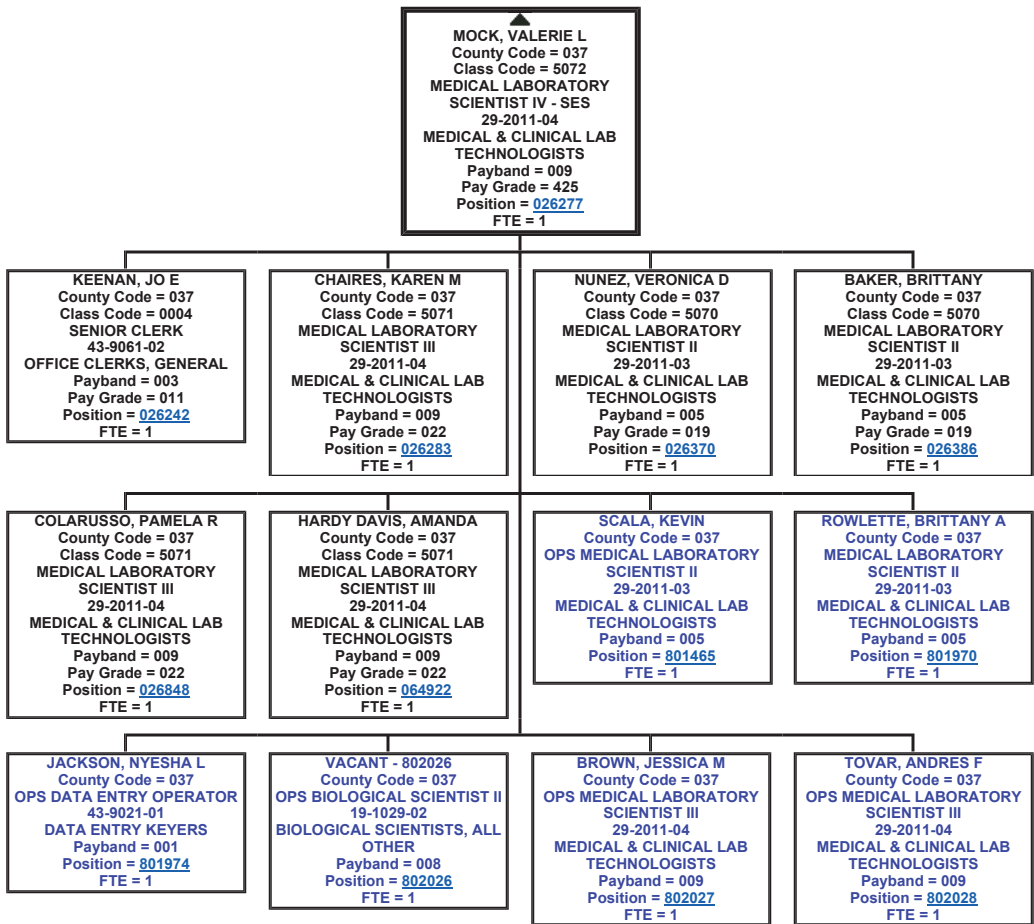
ABELLA-SANCHEZ, NEOMI M  
County Code = 037  
Class Code = 0090  
WORD PROCESSING SYSTEMS  
OPERATOR  
43-9022-01  
WORD PROCESSORS AND  
TYPISTS  
Payband = 001  
Pay Grade = 010  
Position = [053536](#)  
FTE = 1

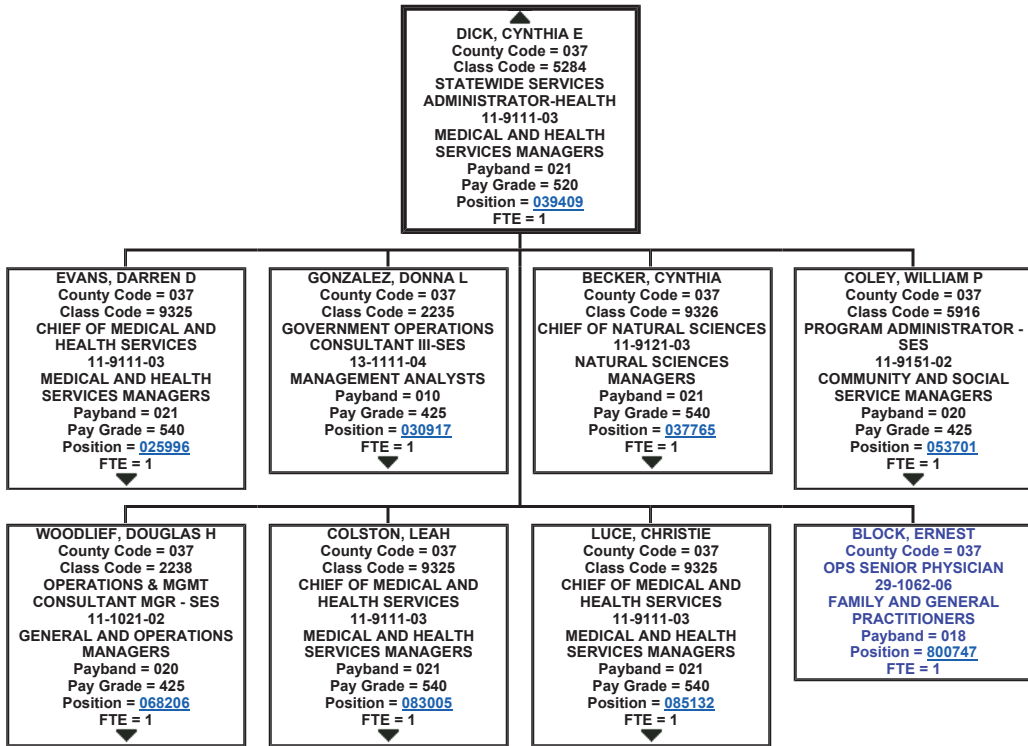
TUCKER, JACKIE P  
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Class Code = 0090  
WORD PROCESSING SYSTEMS  
OPERATOR  
43-9022-01  
WORD PROCESSORS AND  
TYPISTS  
Payband = 001  
Pay Grade = 010  
Position = [056262](#)  
FTE = 1

TOTTEN, YOLANDA R  
 County Code = 037  
 Class Code = 5072  
 MEDICAL LABORATORY  
 SCIENTIST IV - SES  
 29-2011-04  
 MEDICAL & CLINICAL LAB  
 TECHNOLOGISTS  
 Payband = 009  
 Pay Grade = 425  
 Position = [026282](#)  
 FTE = 1

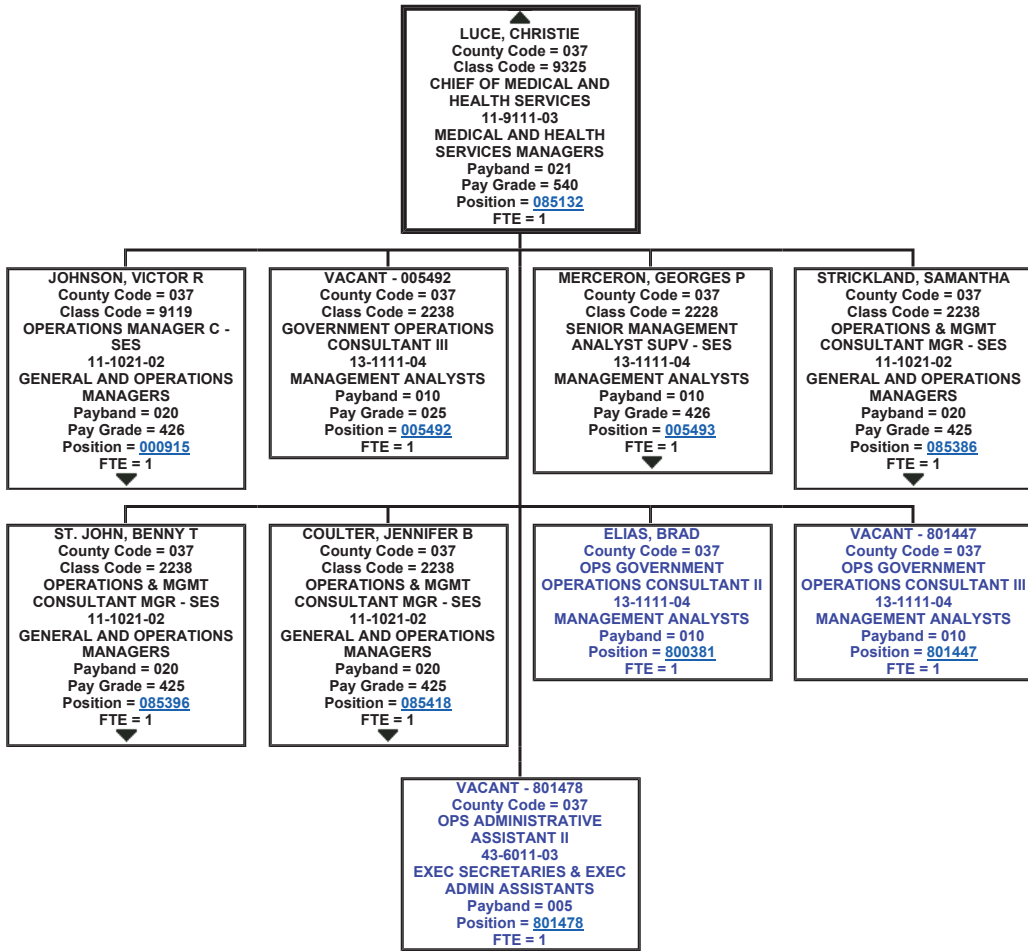
<p>           MCCAULEY, SHIRLEY            County Code = 037            Class Code = 5069            MEDICAL LABORATORY            SCIENTIST I            29-2011-03            MEDICAL &amp; CLINICAL LAB            TECHNOLOGISTS            Payband = 005            Pay Grade = 017            Position = <a href="#">030191</a>            FTE = 1         </p>	<p>           SCHOMBURG, PHILIP A            County Code = 037            Class Code = 5069            MEDICAL LABORATORY            SCIENTIST I            29-2011-03            MEDICAL &amp; CLINICAL LAB            TECHNOLOGISTS            Payband = 005            Pay Grade = 017            Position = <a href="#">037430</a>            FTE = 1         </p>	<p>           CIPRIANO, JOY P            County Code = 037            Class Code = 5071            MEDICAL LABORATORY            SCIENTIST III            29-2011-04            MEDICAL &amp; CLINICAL LAB            TECHNOLOGISTS            Payband = 009            Pay Grade = 022            Position = <a href="#">037445</a>            FTE = 1         </p>	<p>           VACANT - 037450            County Code = 037            Class Code = 5070            MEDICAL LABORATORY            SCIENTIST II            29-2011-03            MEDICAL &amp; CLINICAL LAB            TECHNOLOGISTS            Payband = 005            Pay Grade = 019            Position = <a href="#">037450</a>            FTE = 1         </p>
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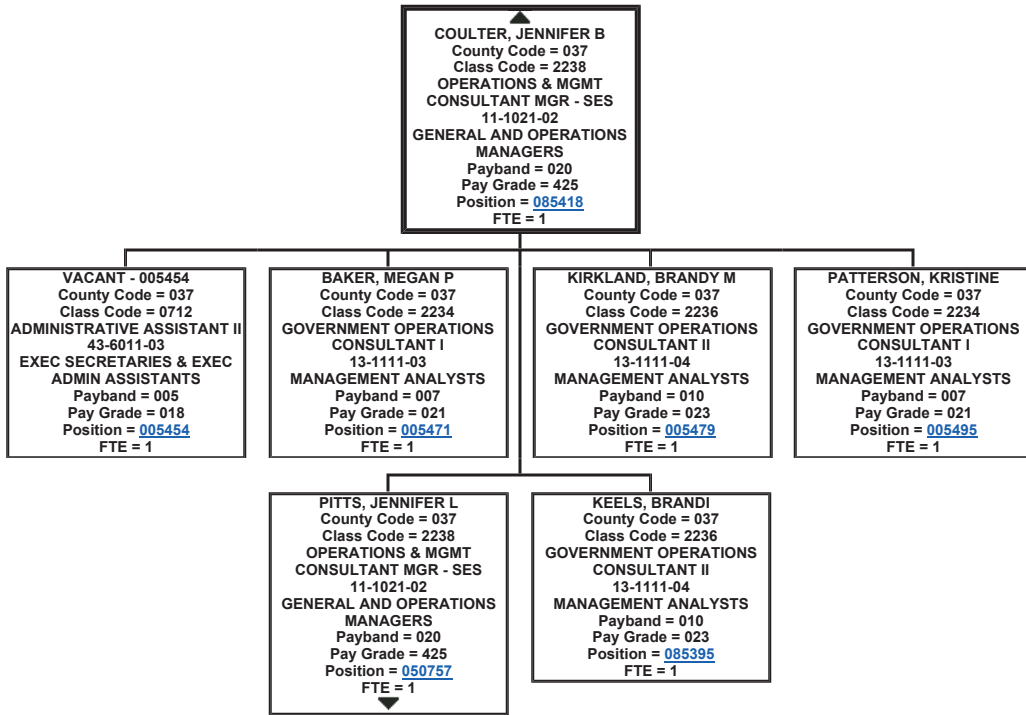
<p>           HEAPS, JENNIFER M            County Code = 037            Class Code = 5070            MEDICAL LABORATORY            SCIENTIST II            29-2011-03            MEDICAL &amp; CLINICAL LAB            TECHNOLOGISTS            Payband = 005            Pay Grade = 019            Position = <a href="#">039014</a>            FTE = 1         </p>	<p>           STEVENS, LUCIA A            County Code = 037            Class Code = 5070            MEDICAL LABORATORY            SCIENTIST II            29-2011-03            MEDICAL &amp; CLINICAL LAB            TECHNOLOGISTS            Payband = 005            Pay Grade = 019            Position = <a href="#">046946</a>            FTE = 1         </p>	<p>           WALKER, ASHLEIGH J            County Code = 037            Class Code = 5069            MEDICAL LABORATORY            SCIENTIST I            29-2011-03            MEDICAL &amp; CLINICAL LAB            TECHNOLOGISTS            Payband = 005            Pay Grade = 017            Position = <a href="#">046947</a>            FTE = 1         </p>	<p>           VACANT - 047893            County Code = 037            Class Code = 5071            MEDICAL LABORATORY            SCIENTIST III            29-2011-04            MEDICAL &amp; CLINICAL LAB            TECHNOLOGISTS            Payband = 009            Pay Grade = 022            Position = <a href="#">047893</a>            FTE = 1         </p>
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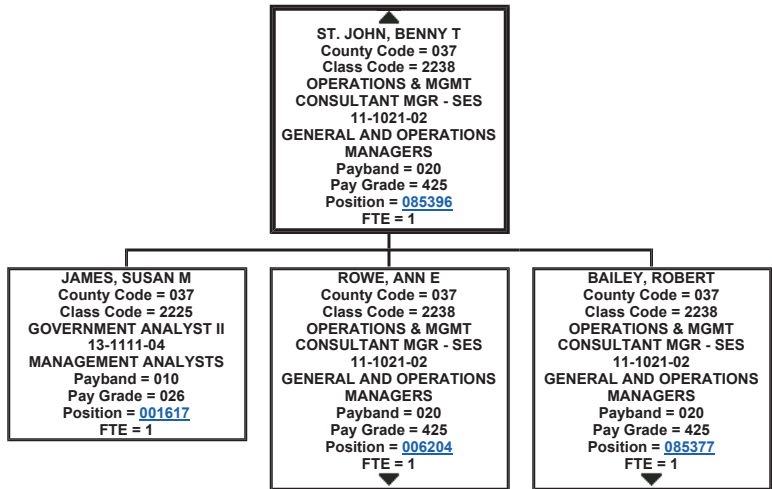


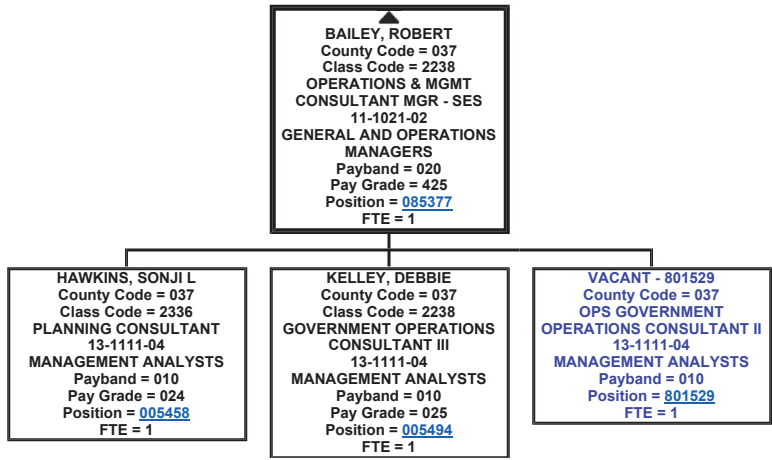
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PITTS, JENNIFER L  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [050757](#)  
FTE = 1

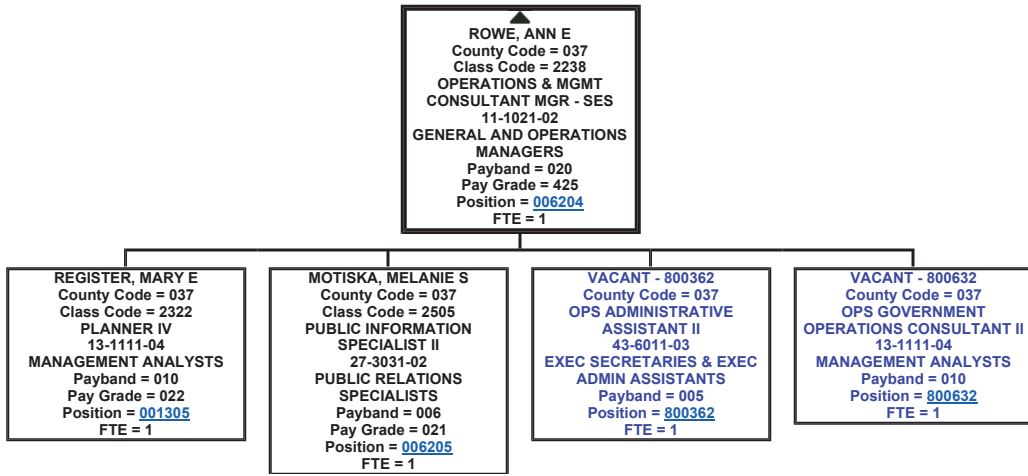
HARP, SHANNON L  
County Code = 037  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
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MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [005466](#)  
FTE = 1

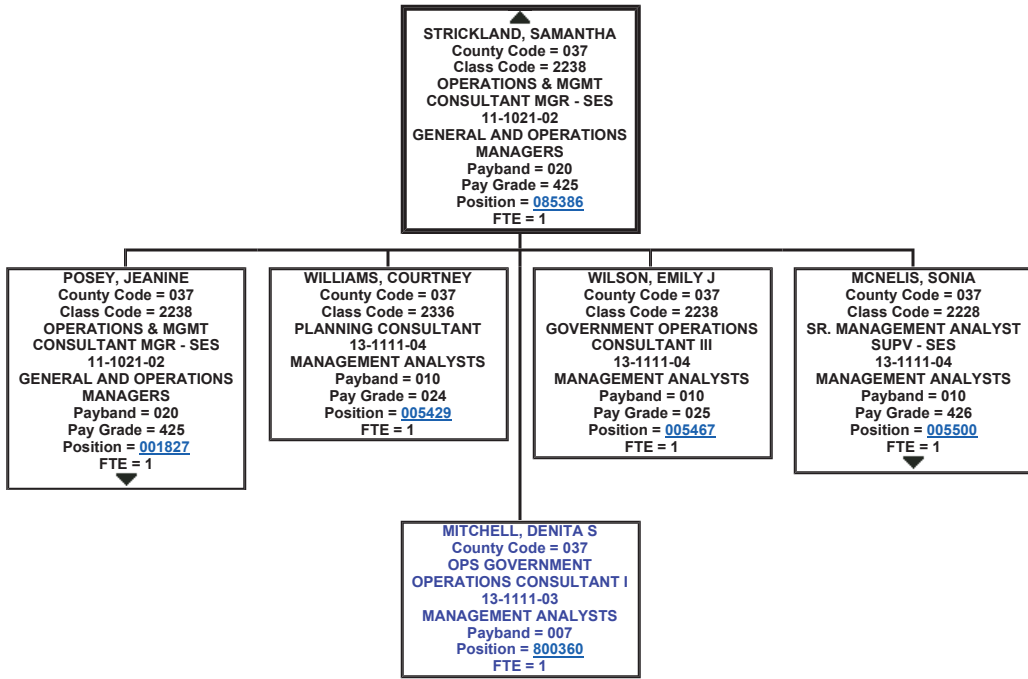
HOLM, SANDY G  
County Code = 037  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
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MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [005468](#)  
FTE = 1

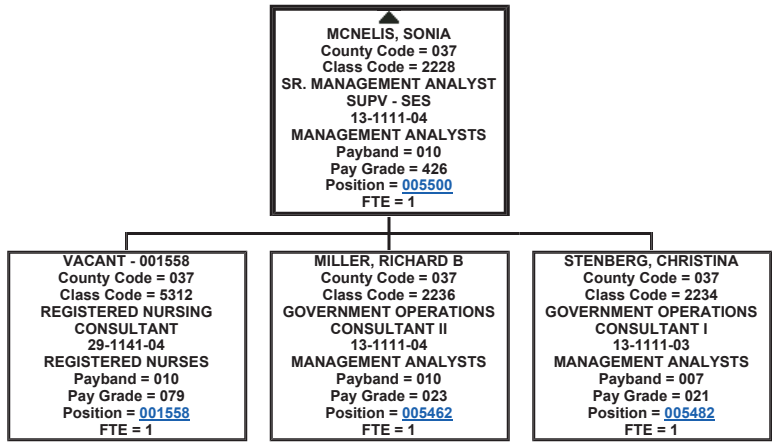
JACKSON, SHANEKA L  
County Code = 037  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [085394](#)  
FTE = 1



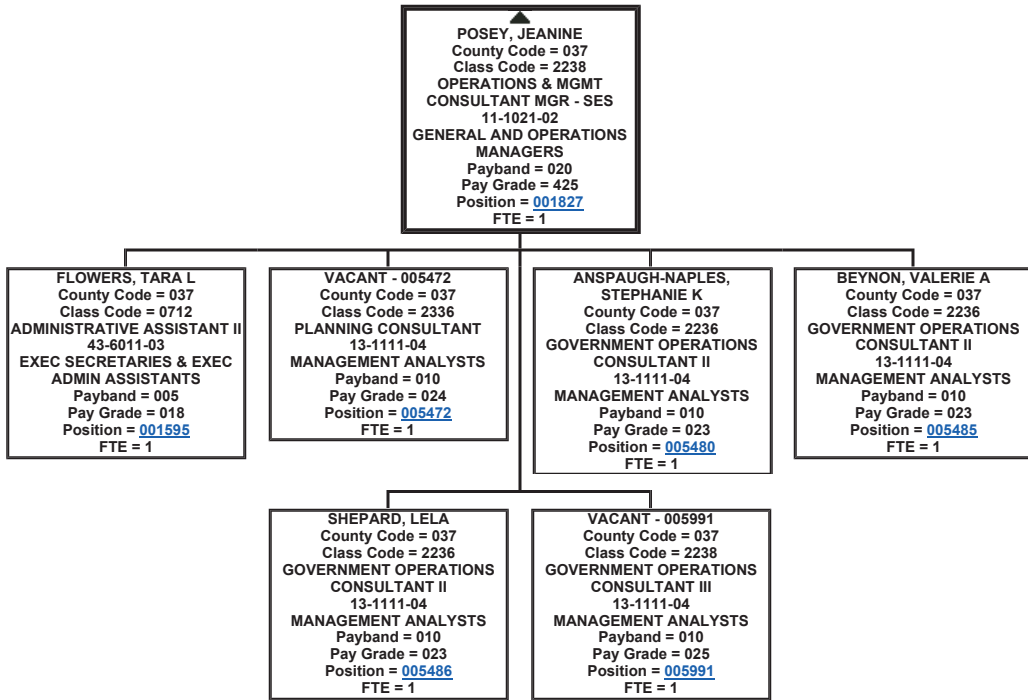


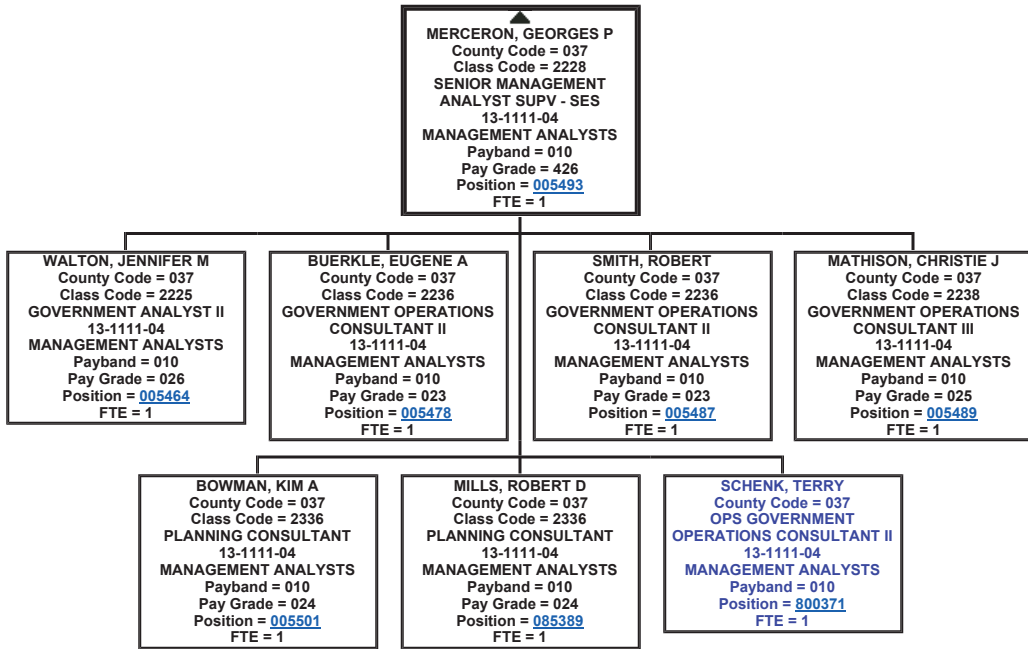


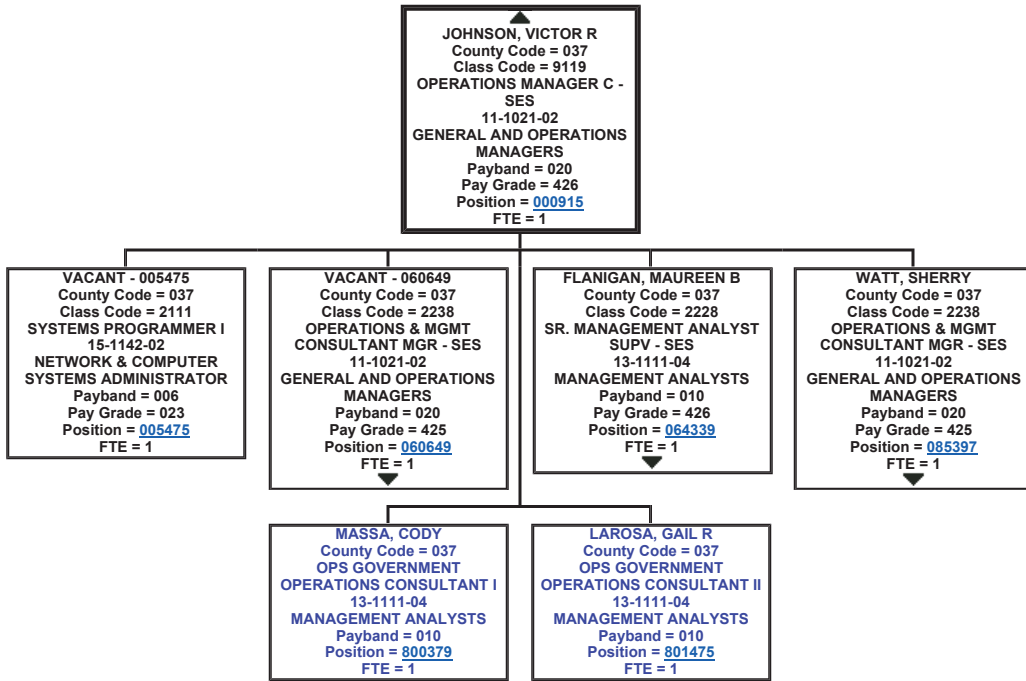


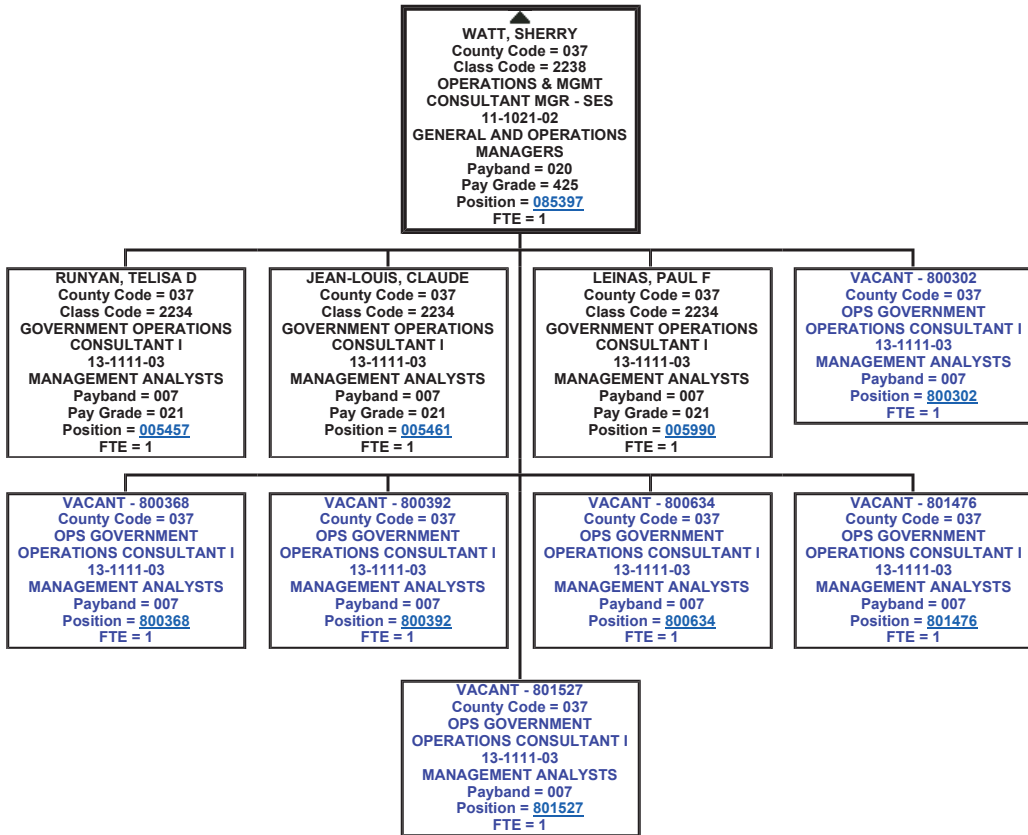


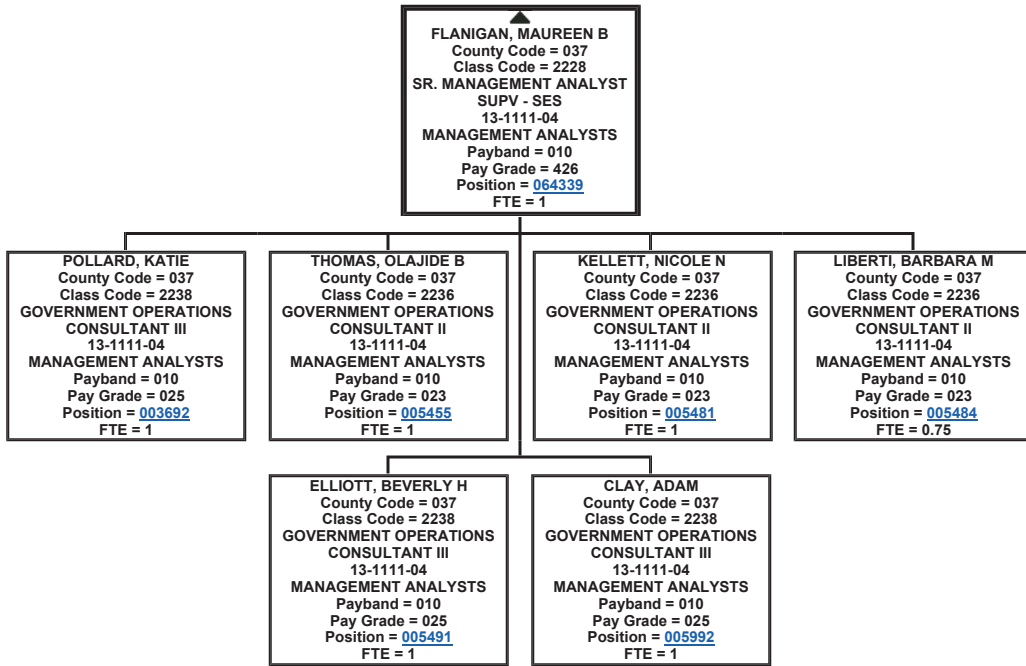


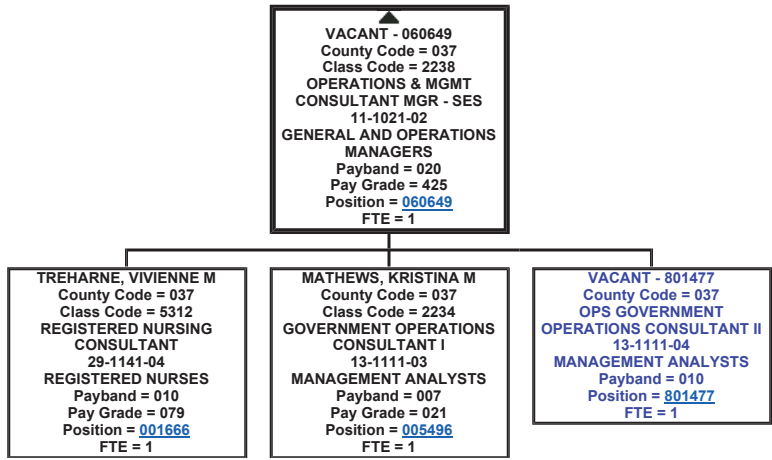


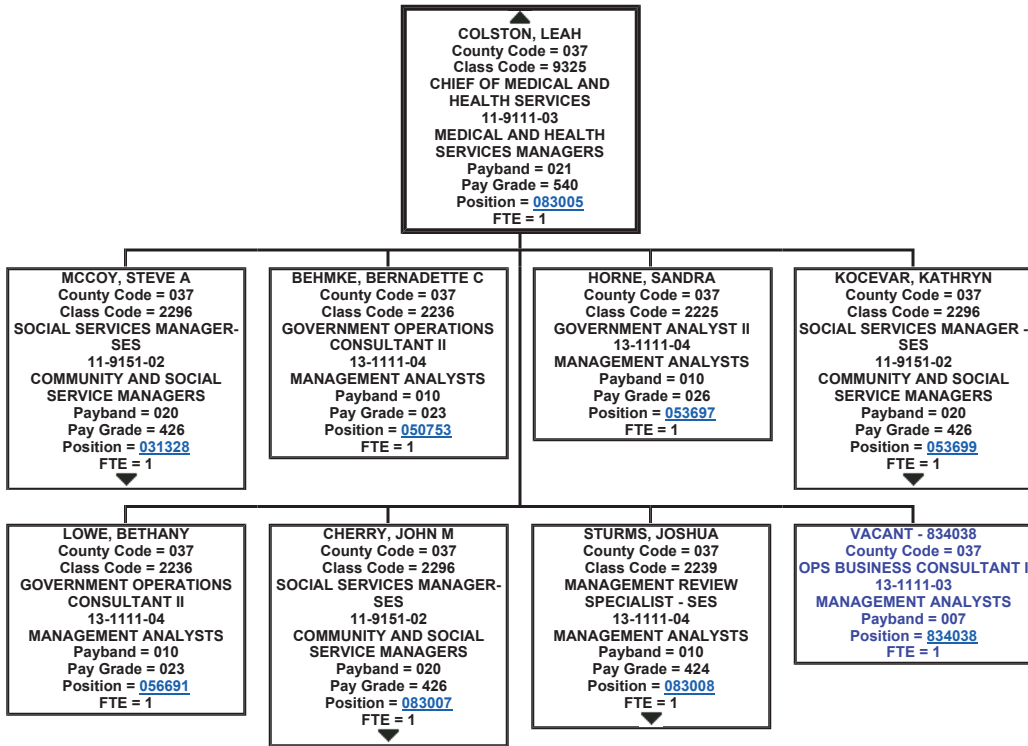


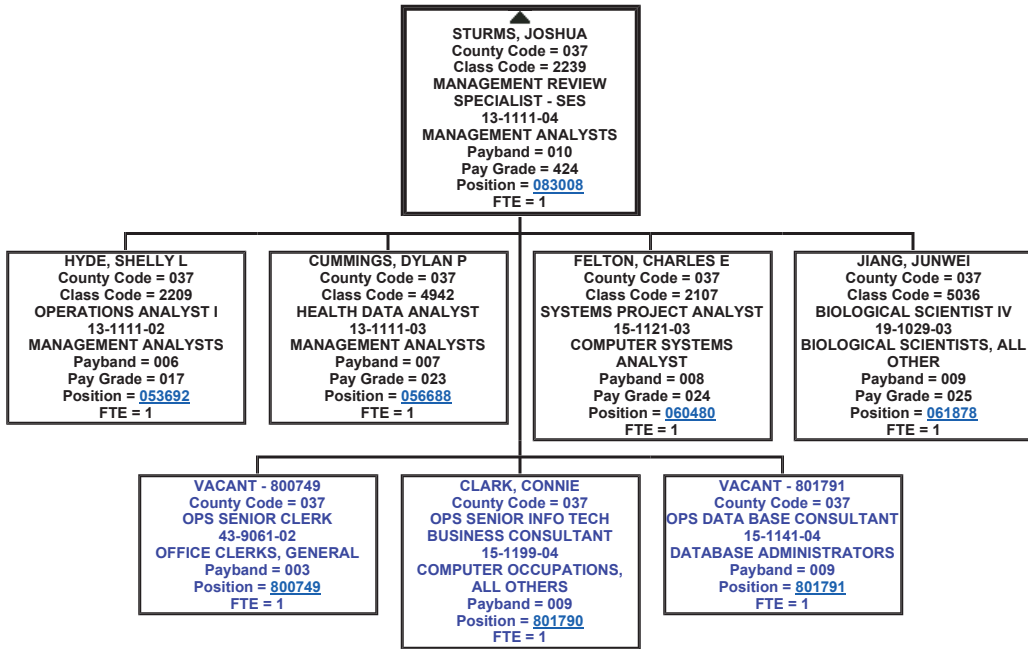




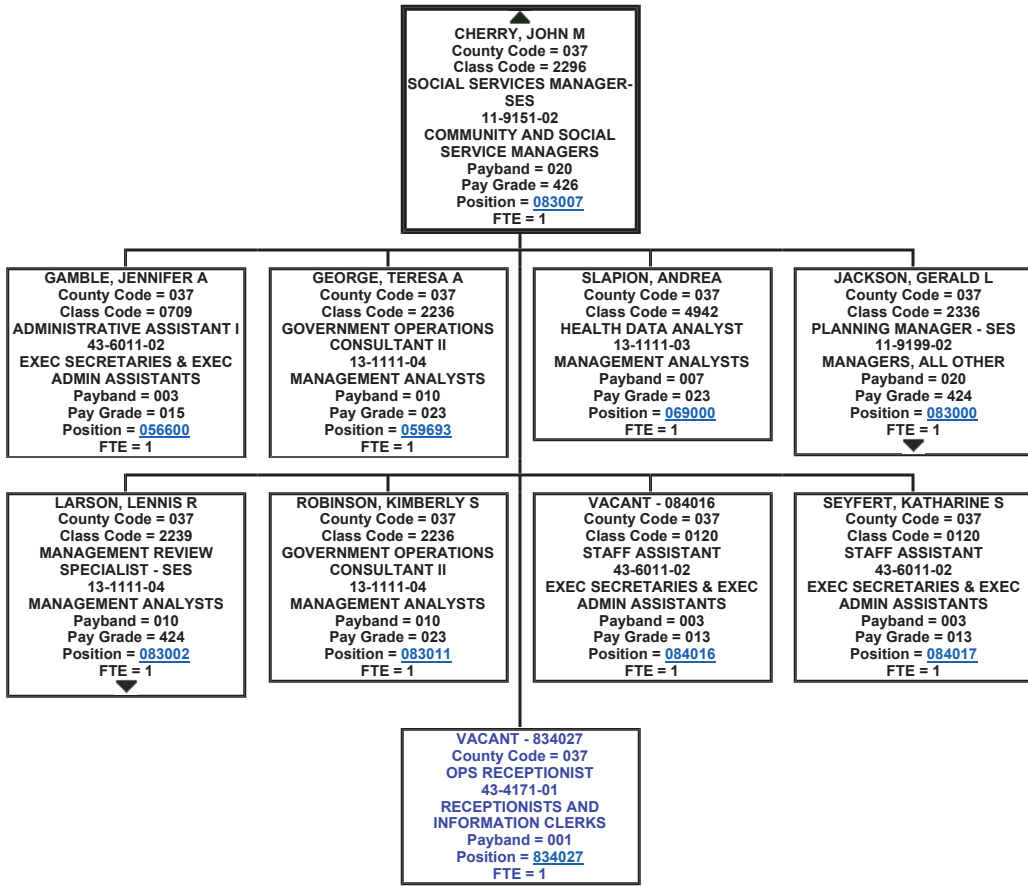




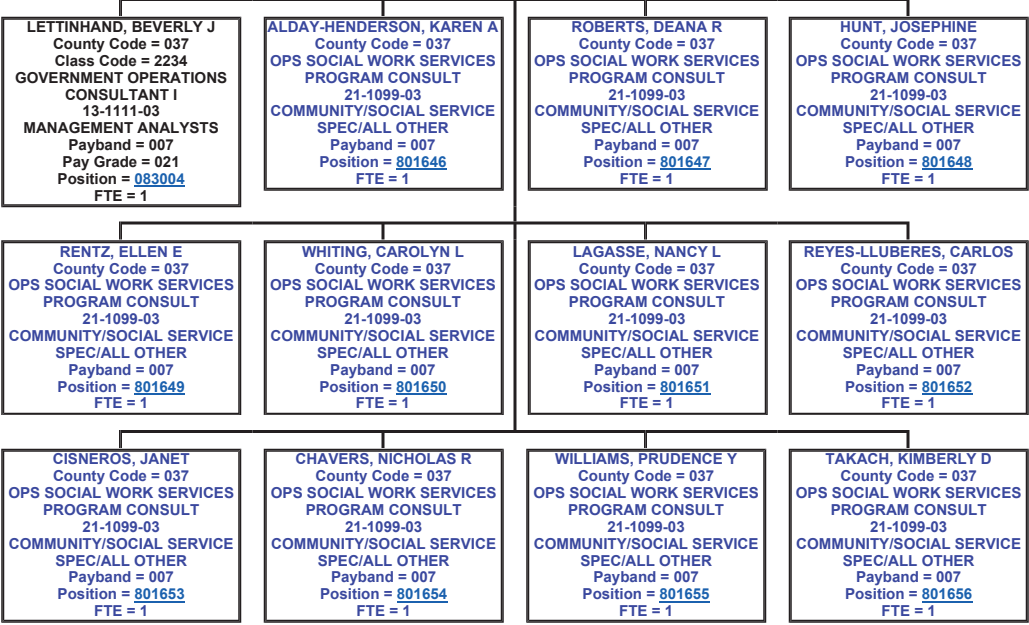


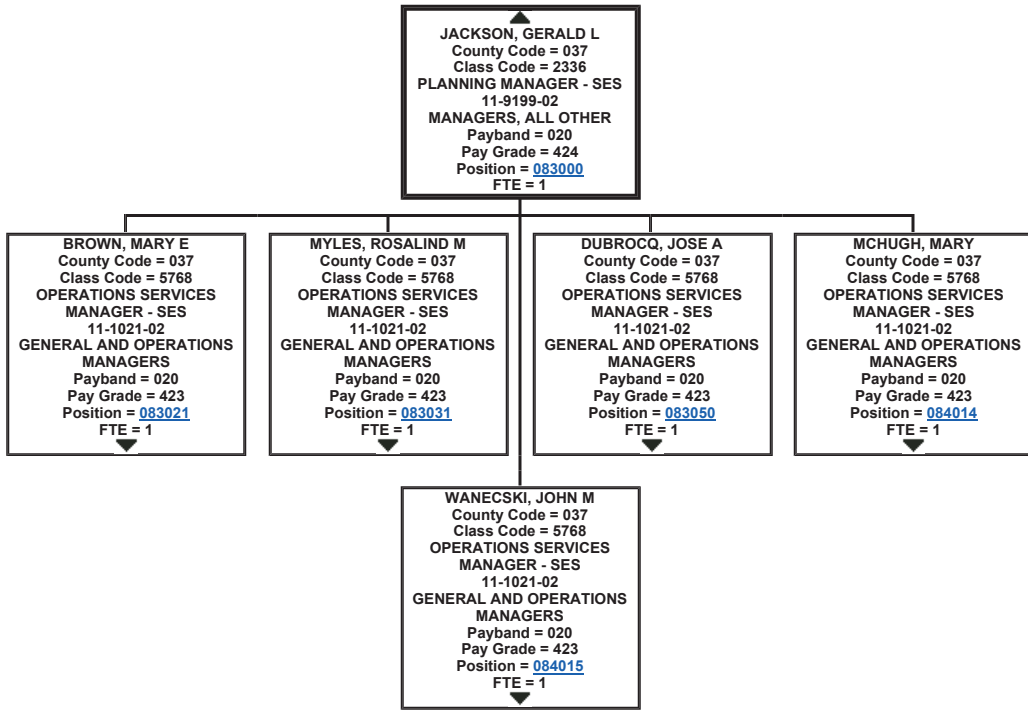




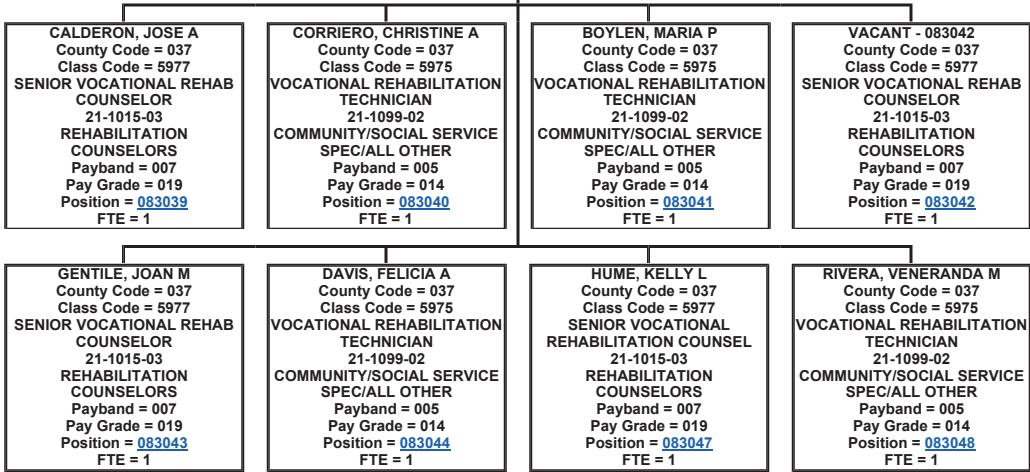


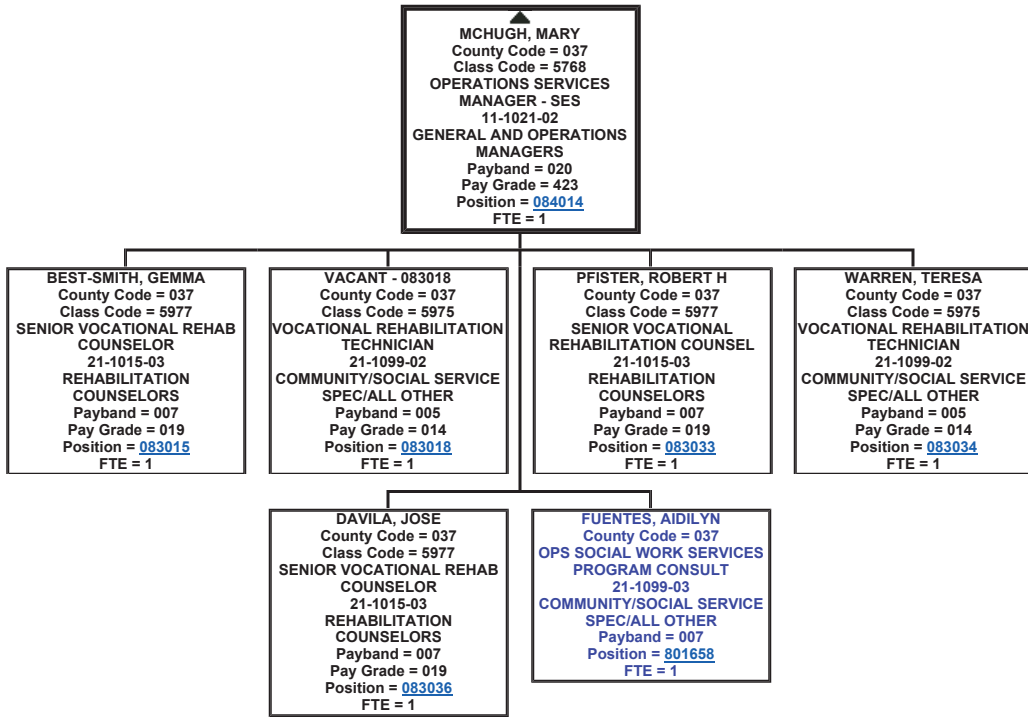
LARSON, LENNIS R  
 County Code = 037  
 Class Code = 2239  
 MANAGEMENT REVIEW  
 SPECIALIST - SES  
 13-1111-04  
 MANAGEMENT ANALYSTS  
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 Pay Grade = 424  
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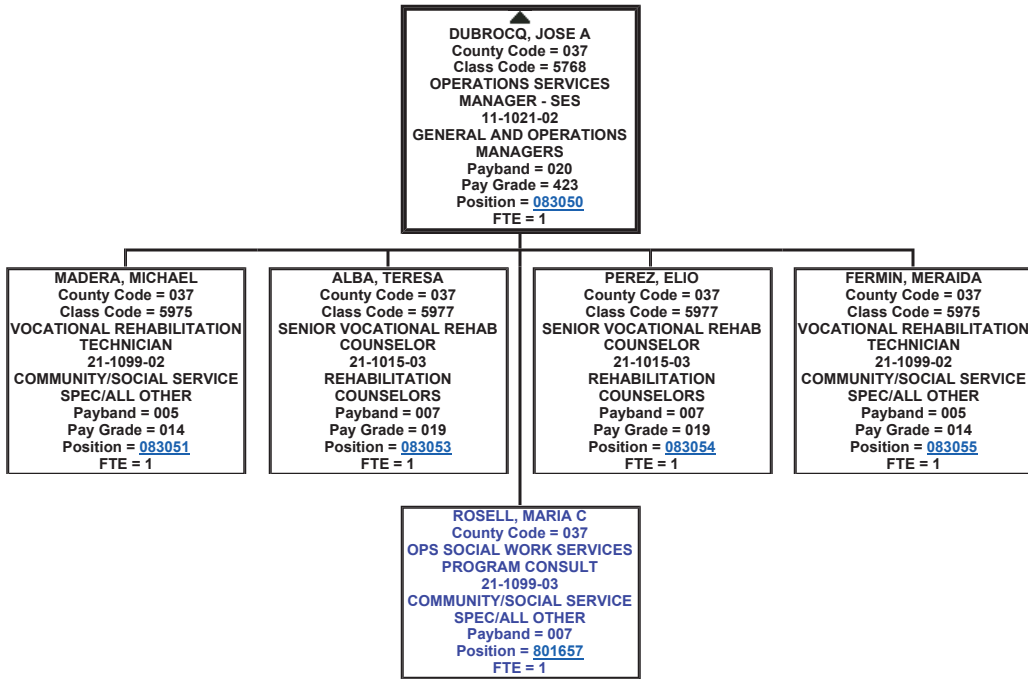


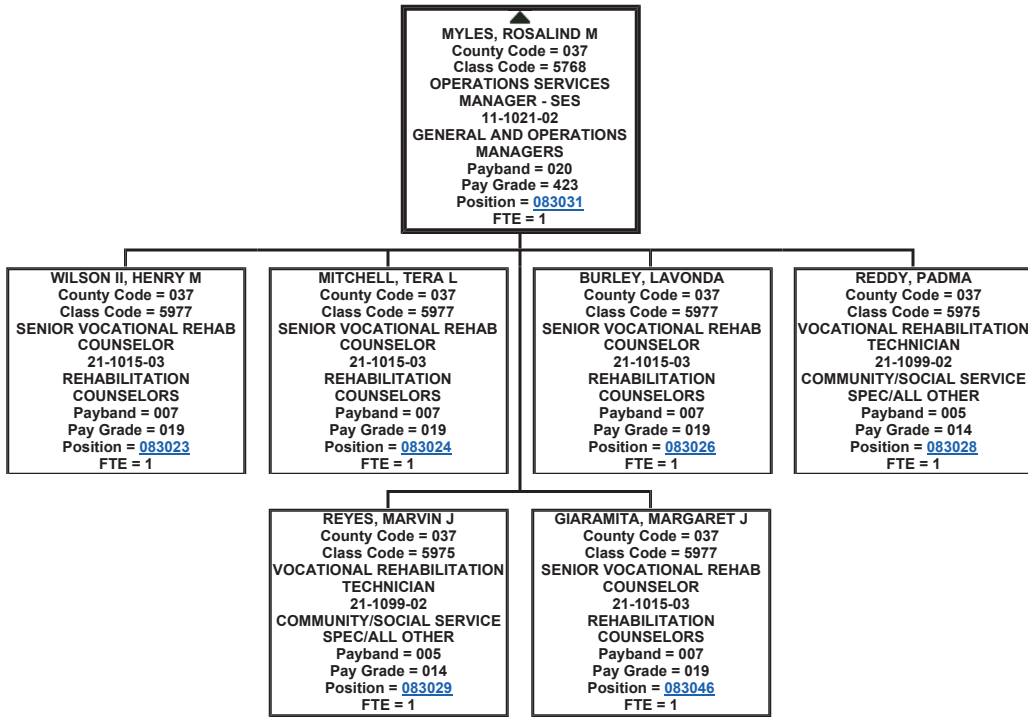


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**WANECKI, JOHN M**  
 County Code = 037  
 Class Code = 5768  
**OPERATIONS SERVICES**  
**MANAGER - SES**  
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**GENERAL AND OPERATIONS**  
**MANAGERS**  
 Payband = 020  
 Pay Grade = 423  
 Position = [084015](#)  
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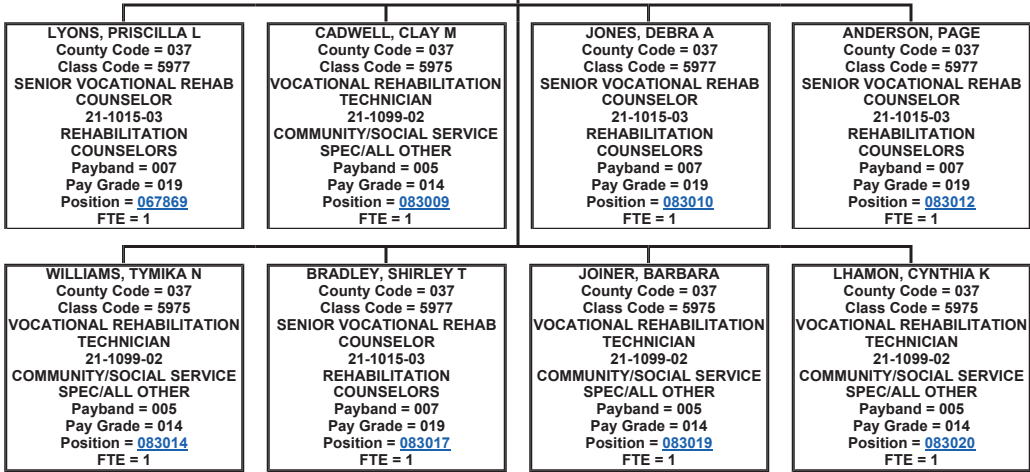




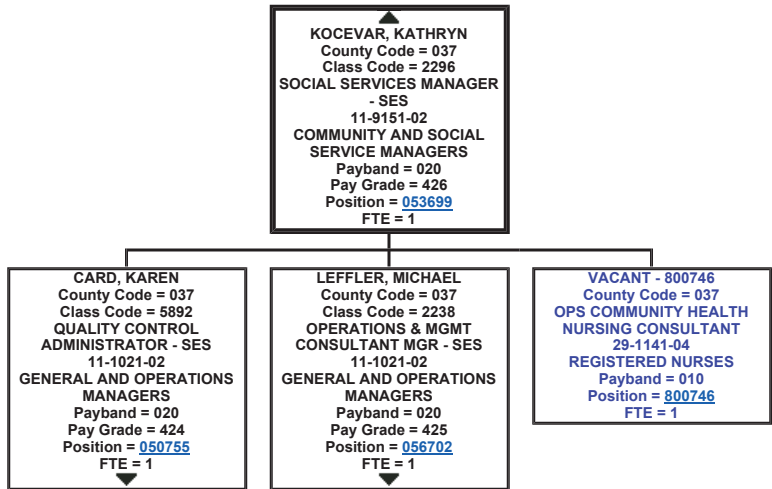


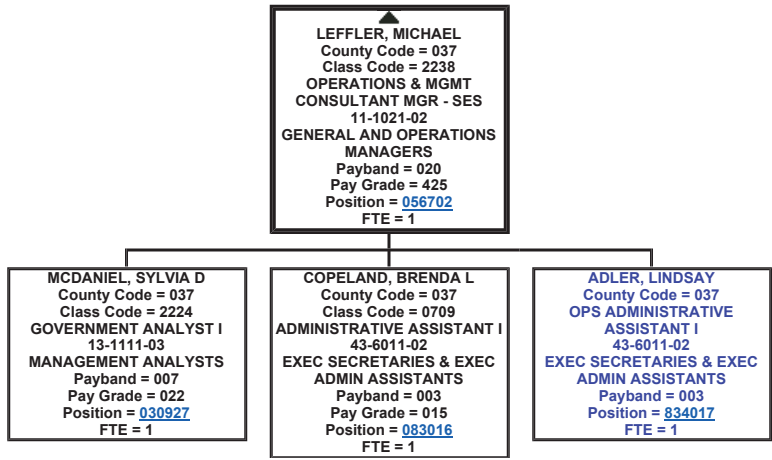


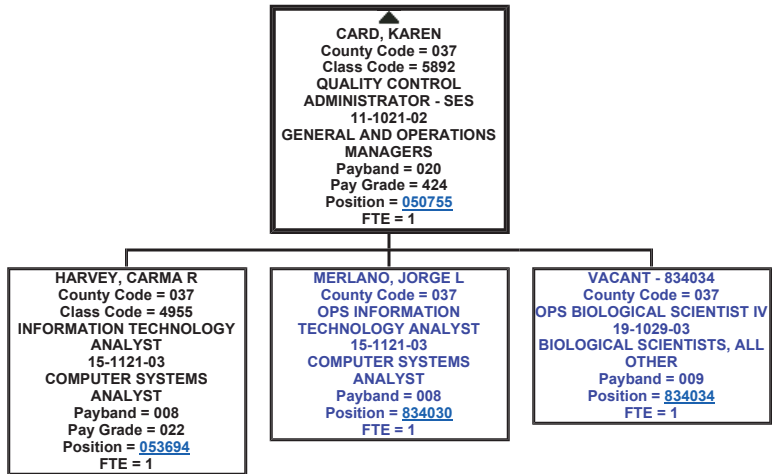
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 Class Code = 5768  
**OPERATIONS SERVICES**  
**MANAGER - SES**  
 11-1021-02  
**GENERAL AND OPERATIONS**  
**MANAGERS**  
 Payband = 020  
 Pay Grade = 423  
 Position = [083021](#)  
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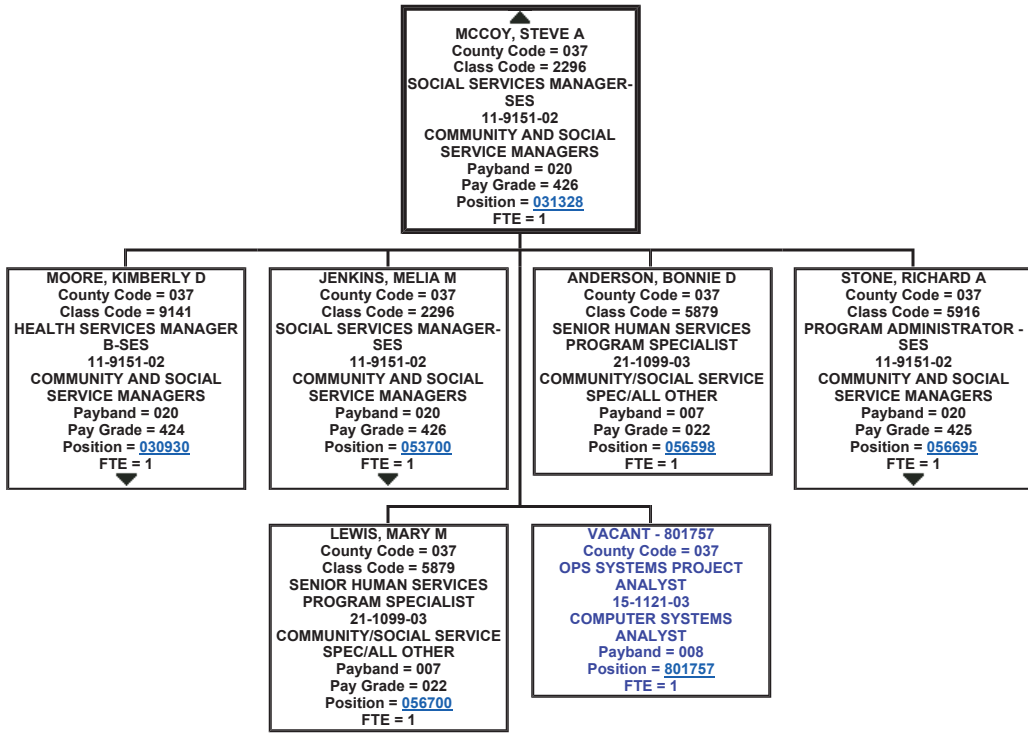




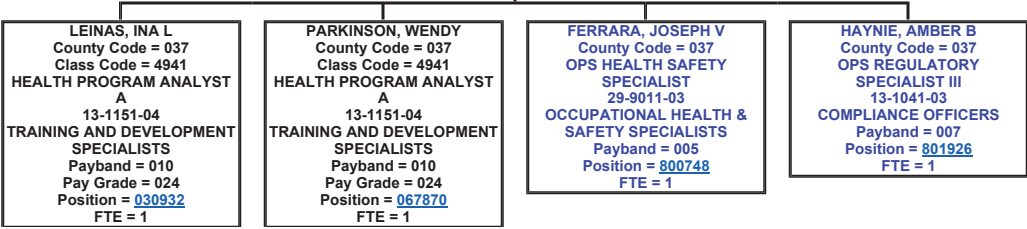








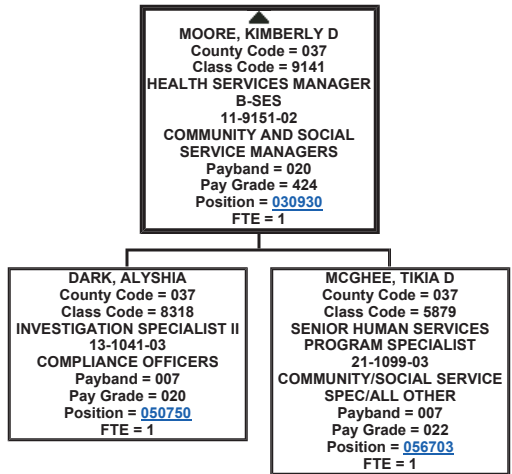
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STONE, RICHARD A  
County Code = 037  
Class Code = 5916  
PROGRAM ADMINISTRATOR -  
SES  
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COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 425  
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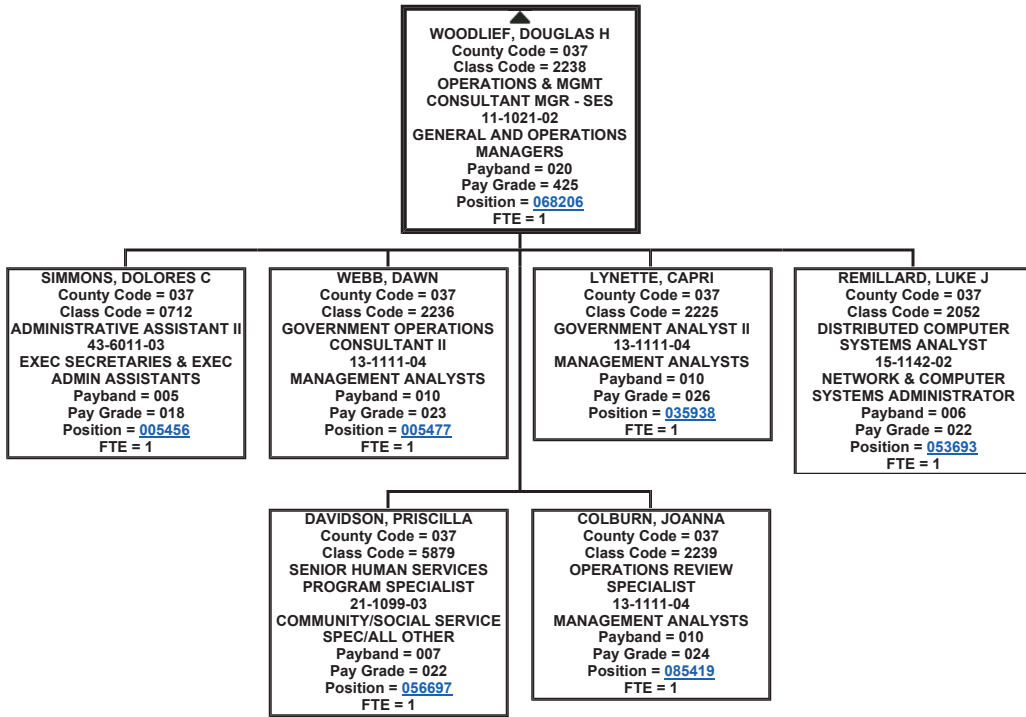


JENKINS, MELIA M  
County Code = 037  
Class Code = 2296  
SOCIAL SERVICES MANAGER-  
SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [053700](#)  
FTE = 1

VAN LEWEN, ALAN  
County Code = 037  
Class Code = 5894  
HEALTH SERVICES &  
FACILITIES CONSULTANT  
13-1199-04  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 010  
Pay Grade = 024  
Position = [050758](#)  
FTE = 1

BRIM, TRACY L  
County Code = 037  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [083006](#)  
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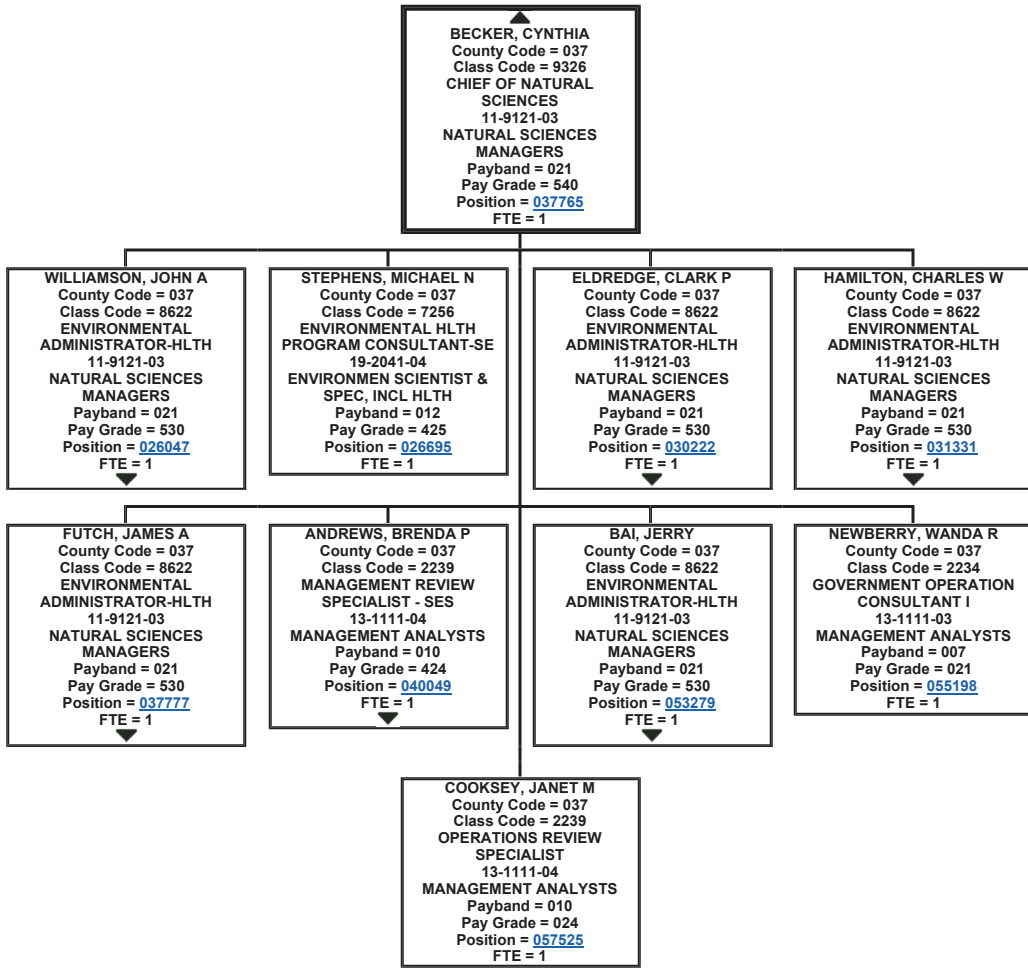


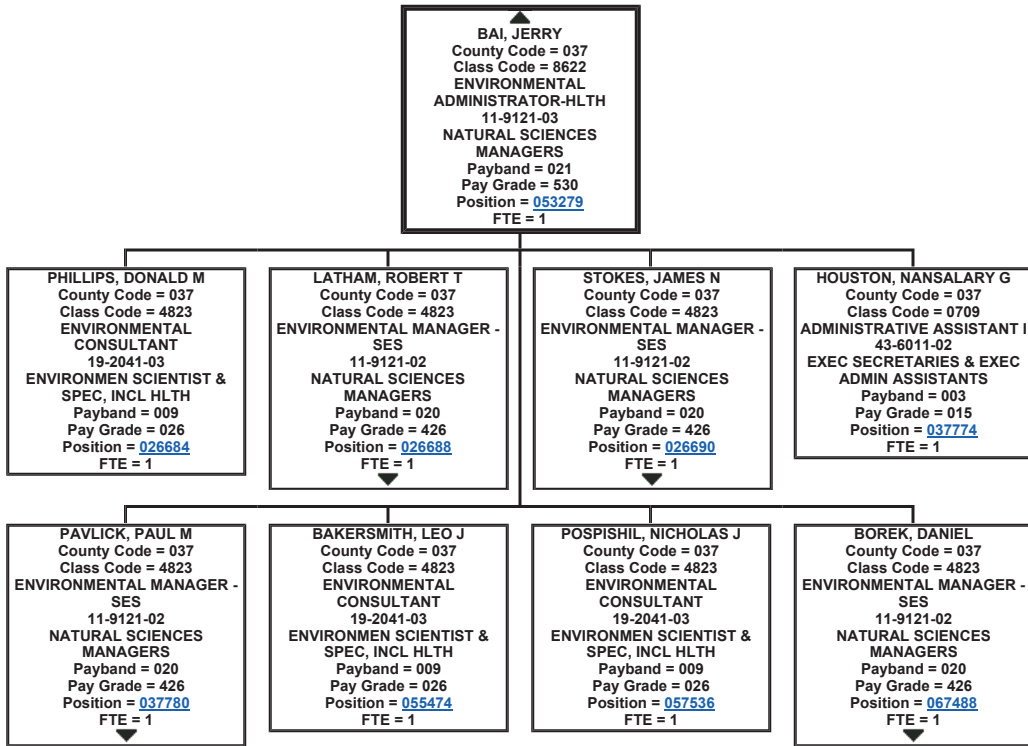


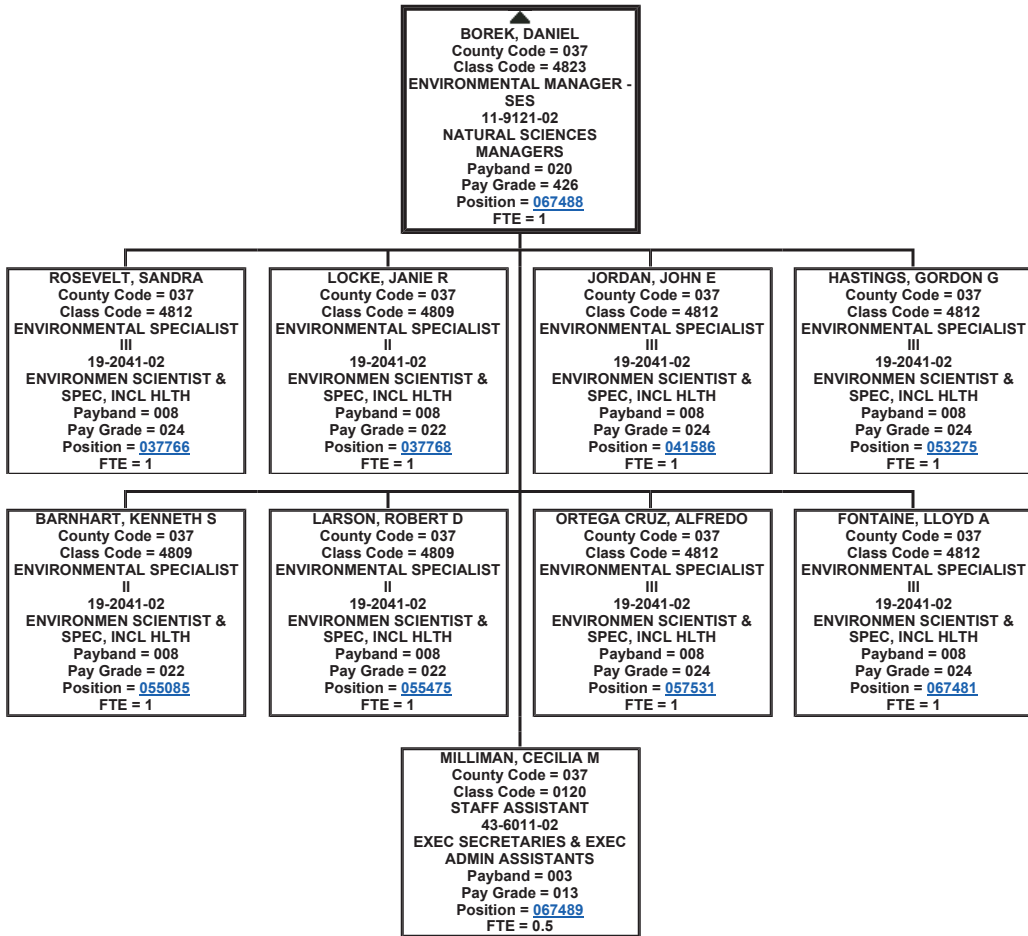
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COLEY, WILLIAM P  
County Code = 037  
Class Code = 5916  
PROGRAM ADMINISTRATOR -  
SES  
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COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
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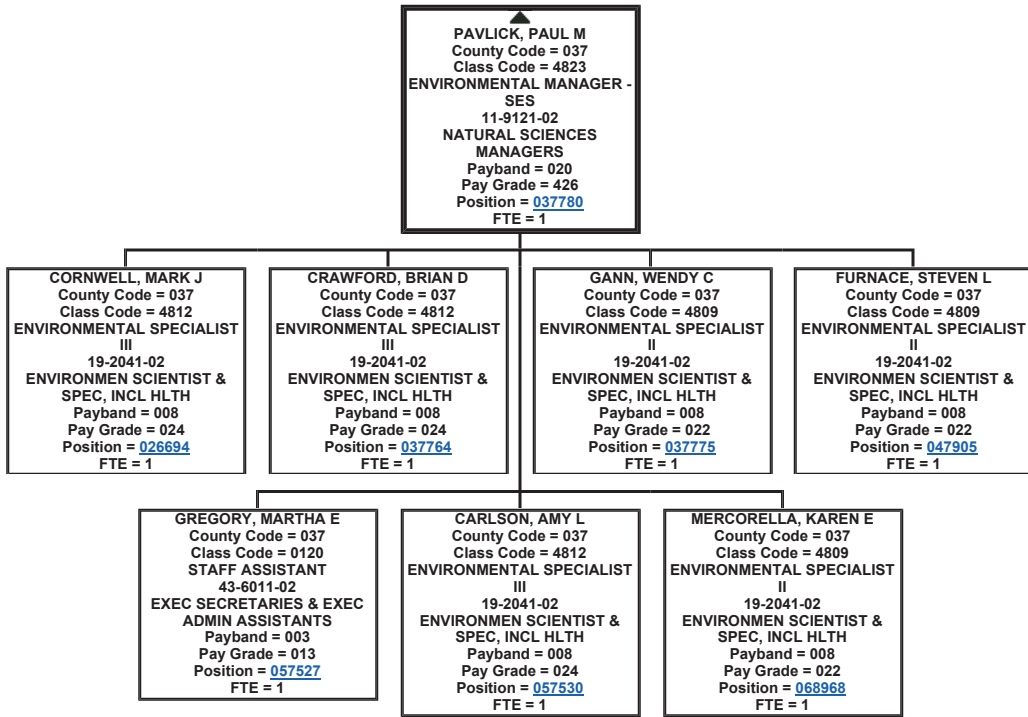
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Class Code = 2225  
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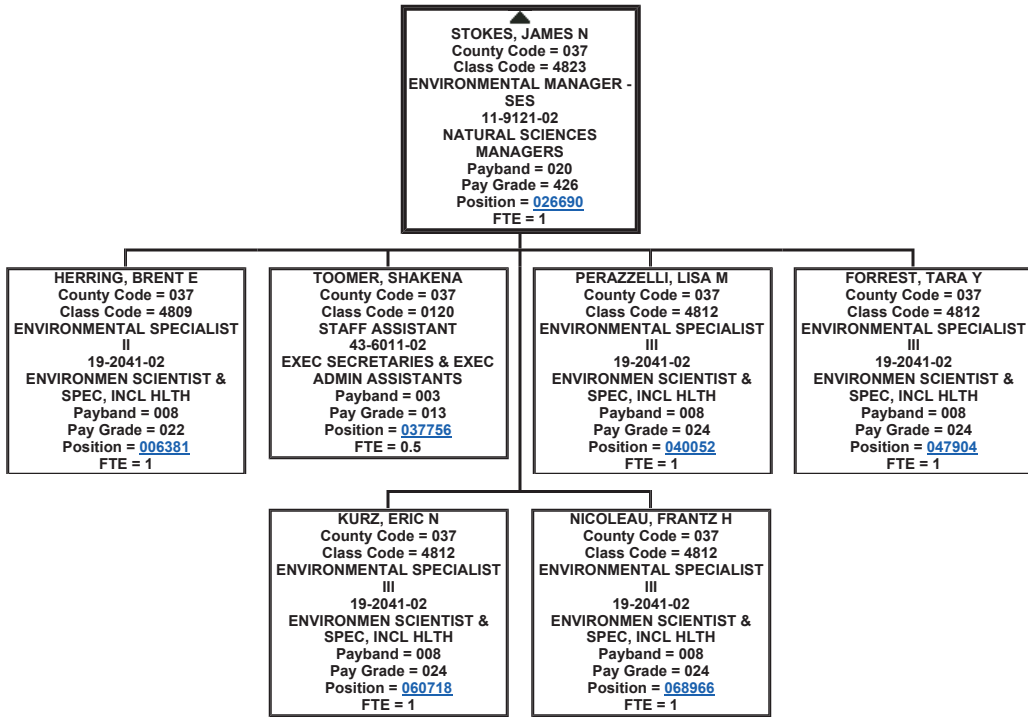
COLSTON, JASMYNE E  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
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EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [043646](#)  
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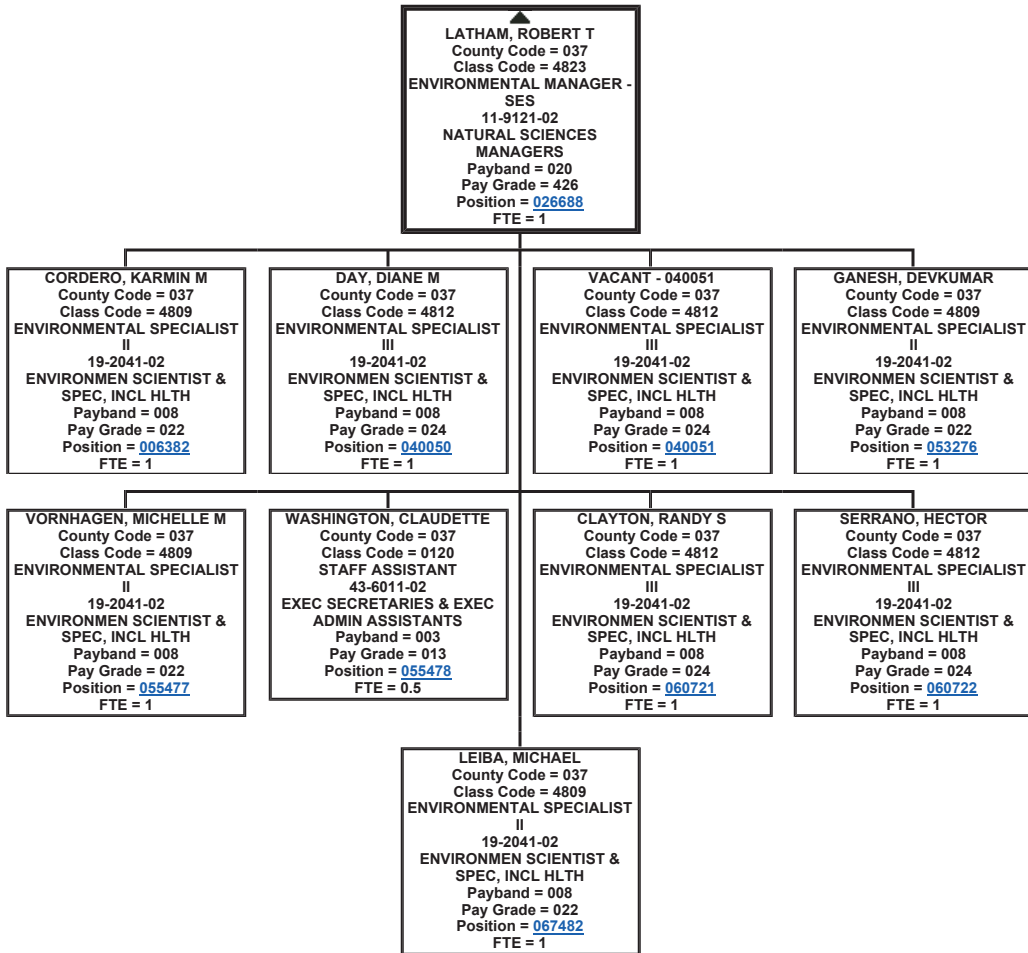


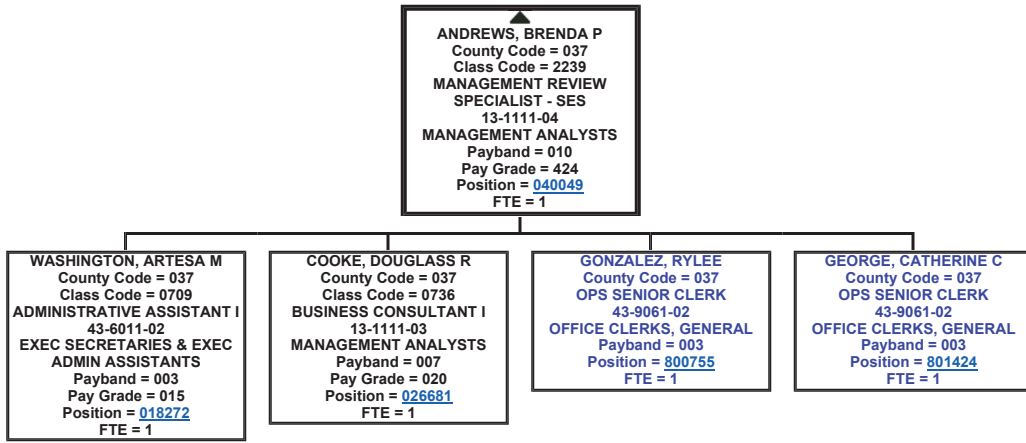






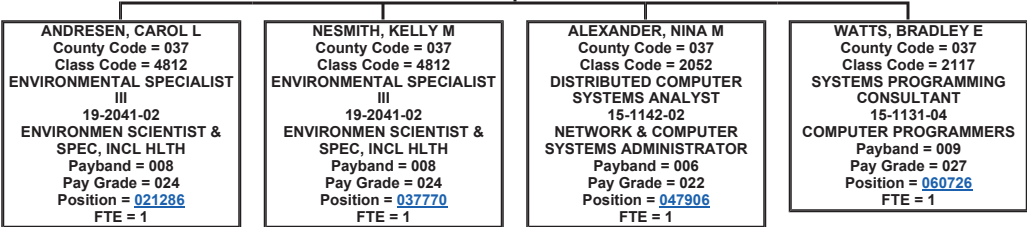


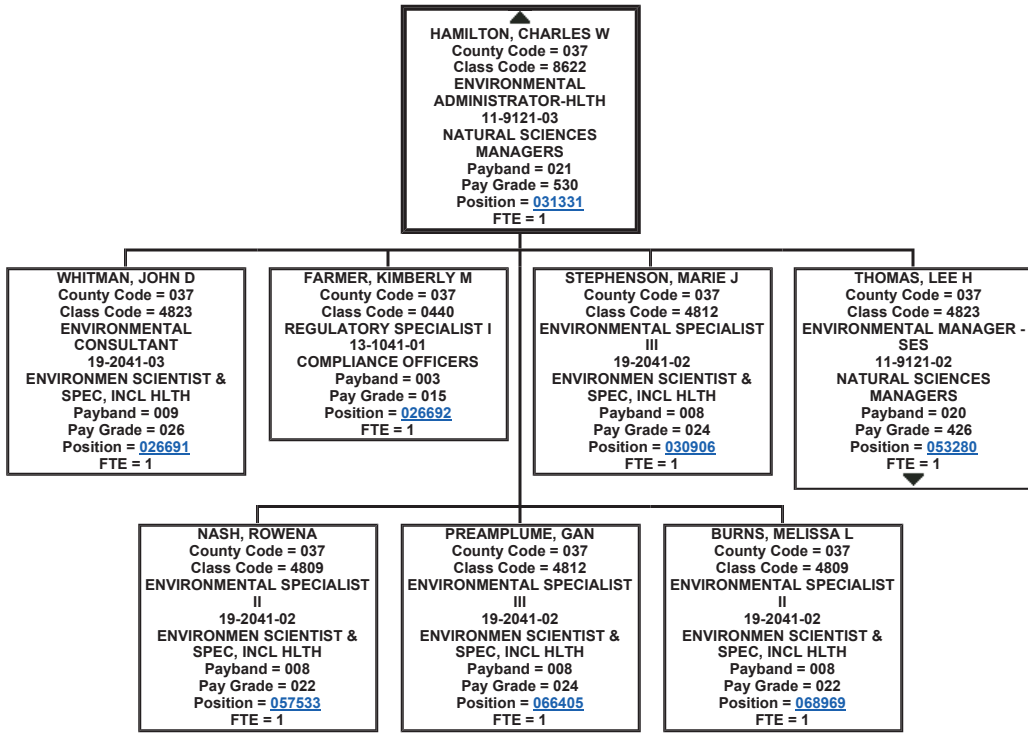


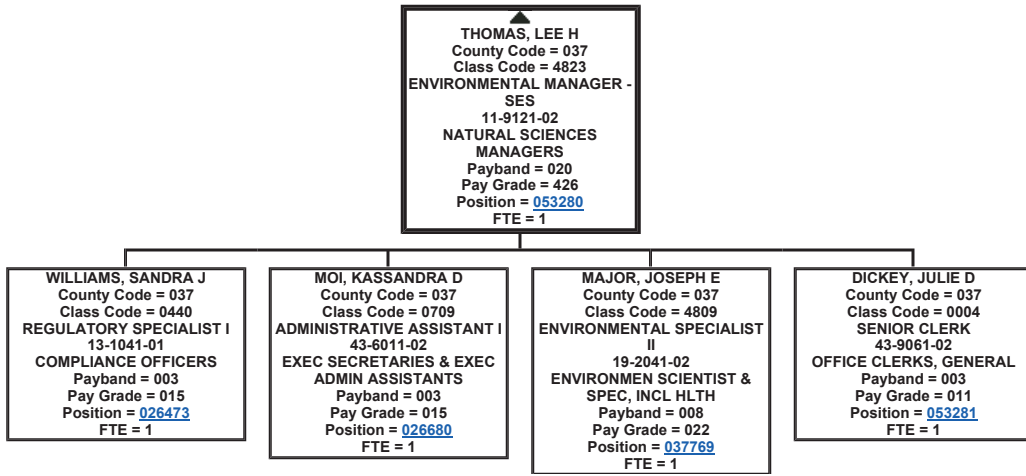




FUTCH, JAMES A  
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ENVIRONMENTAL  
ADMINISTRATOR-HLTH  
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NATURAL SCIENCES  
MANAGERS  
Payband = 021  
Pay Grade = 530  
Position = [037777](#)  
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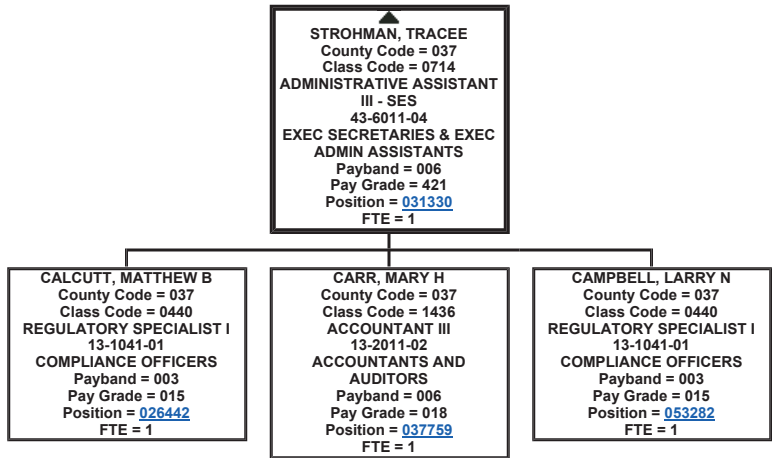
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ELDREDGE, CLARK P  
County Code = 037  
Class Code = 8622  
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ADMINISTRATOR-HLTH  
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NATURAL SCIENCES  
MANAGERS  
Payband = 021  
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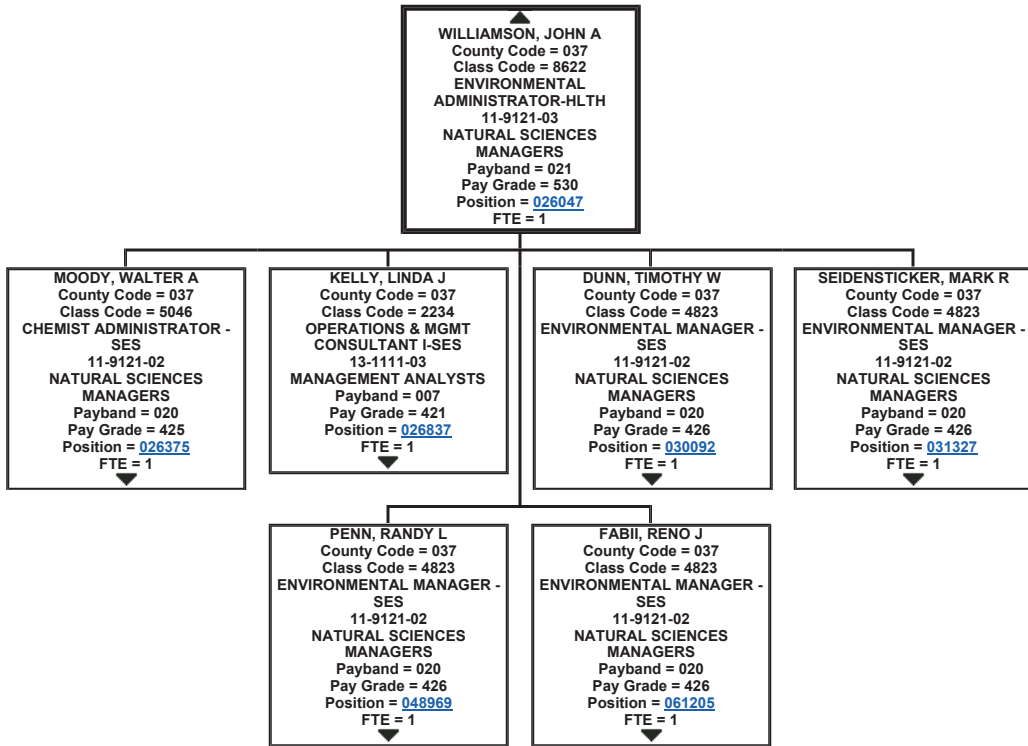
BURGESS, WILLIE R  
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Class Code = 7256  
ENVIRONMENTAL HLTH  
PRGRAM CONSULTANT-SES  
19-2041-04  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 012  
Pay Grade = 425  
Position = [026687](#)  
FTE = 1

VACANT - 029365  
County Code = 037  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [029365](#)  
FTE = 1

STROHMAN, TRACEE  
County Code = 037  
Class Code = 0714  
ADMINISTRATIVE ASSISTANT  
III - SES  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 421  
Position = [031330](#)  
FTE = 1  
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GAVATHAS, LISA  
County Code = 037  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [053277](#)  
FTE = 1





FABII, RENO J  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [061205](#)  
FTE = 1

SENISON, MATTHEW G  
County Code = 037  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [031302](#)  
FTE = 1

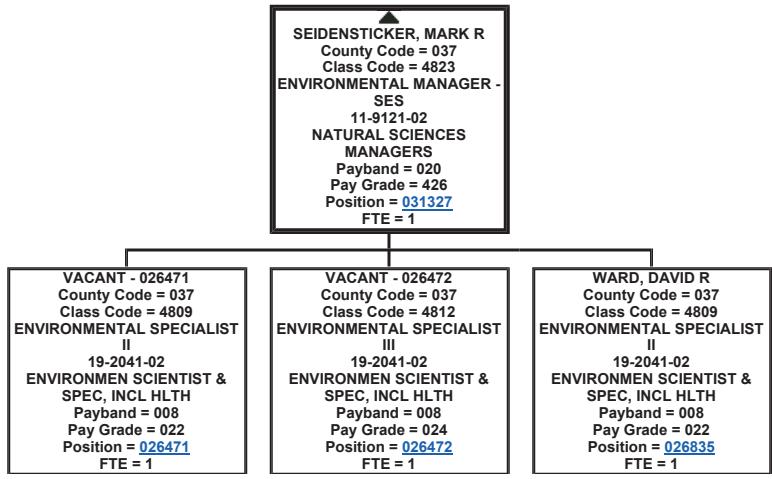
MCKELVEY, TIMOTHY A  
County Code = 037  
Class Code = 4812  
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III  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [037762](#)  
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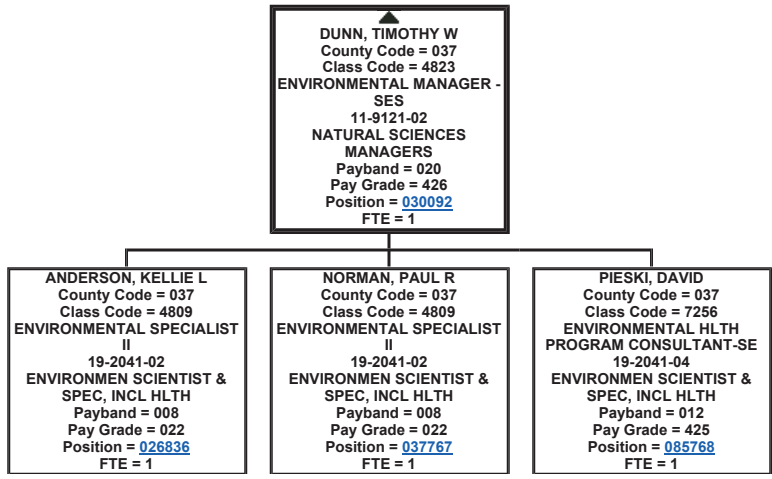
PENN, RANDY L  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [048969](#)  
FTE = 1

FORSETT, KEITH R  
County Code = 037  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [018304](#)  
FTE = 1

JOSEPH JR, GERALD C  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL  
CONSULTANT  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 026  
Position = [057532](#)  
FTE = 1





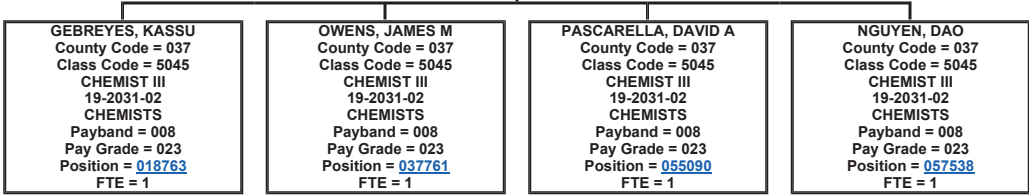


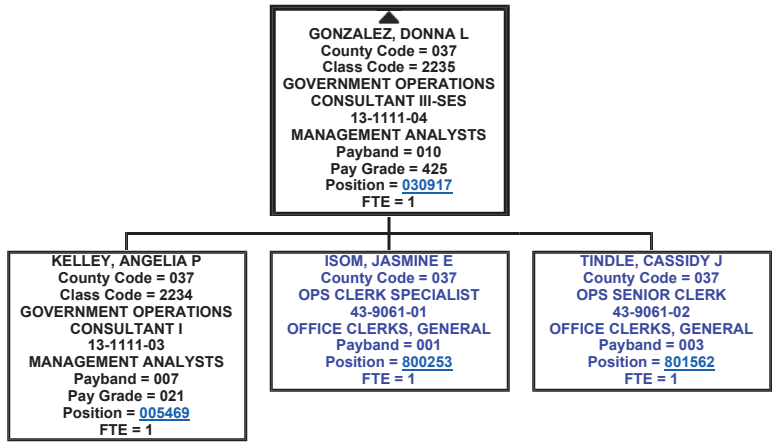
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KELLY, LINDA J  
County Code = 037  
Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I-SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [026837](#)  
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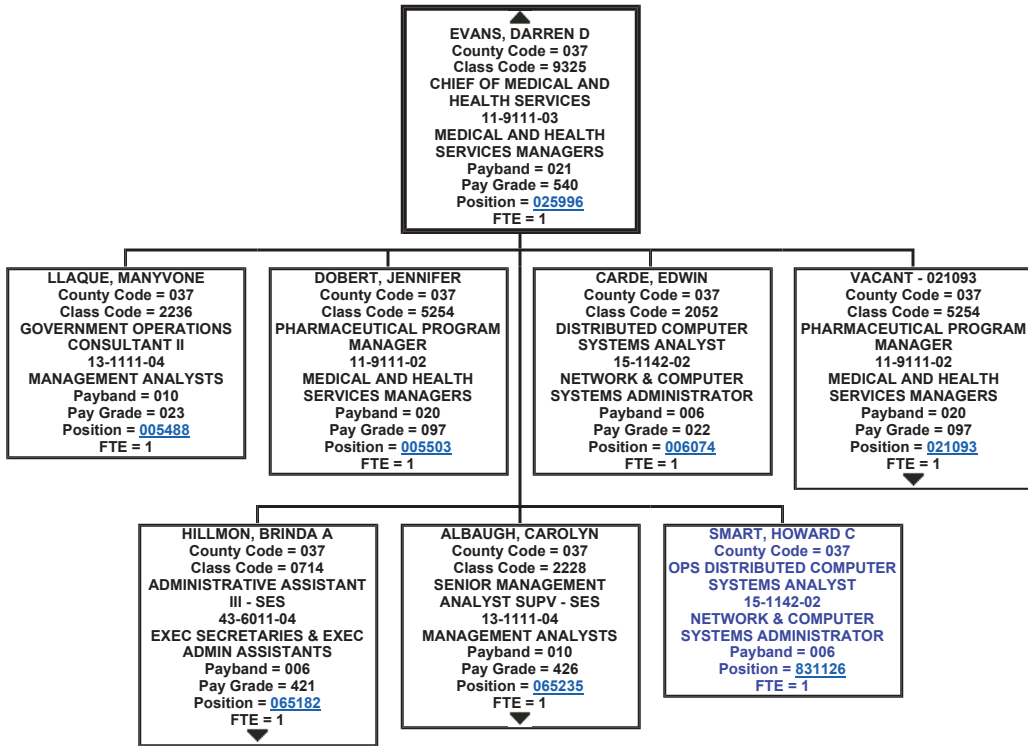
WALRATH, TERRY D  
County Code = 037  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [037760](#)  
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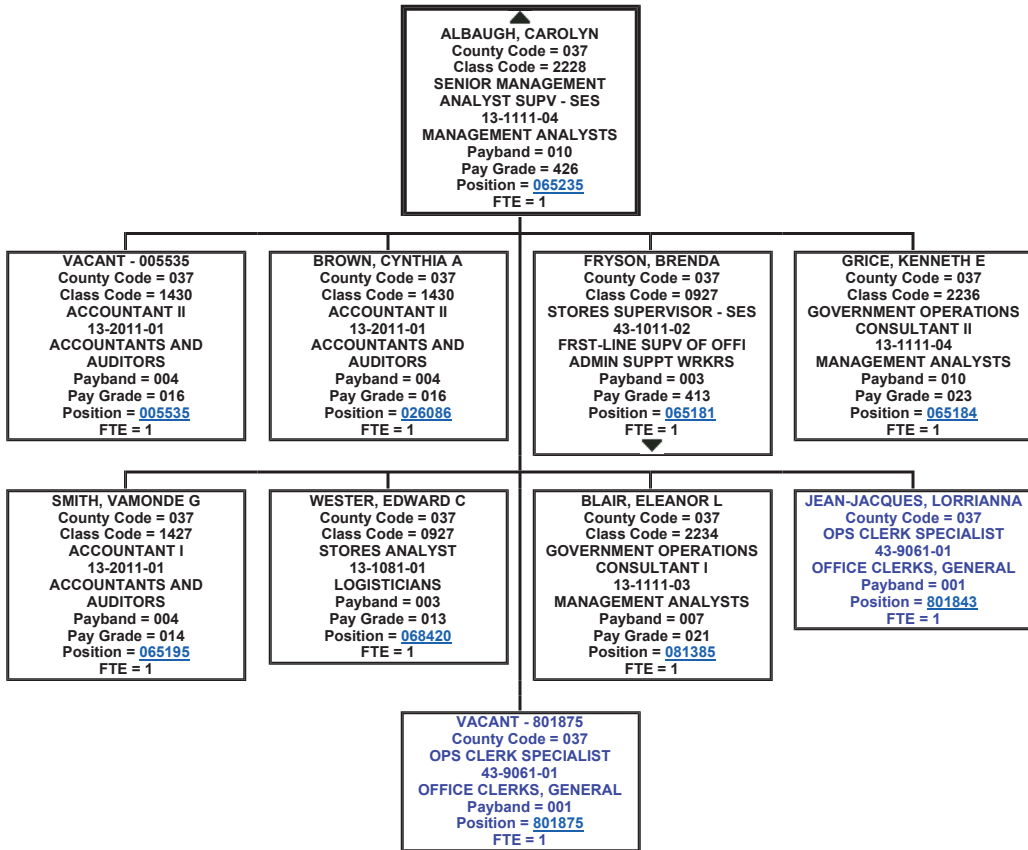
BEAN, SUE A  
County Code = 037  
Class Code = 1427  
ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [057528](#)  
FTE = 1

MOODY, WALTER A  
County Code = 037  
Class Code = 5046  
CHEMIST ADMINISTRATOR -  
SES  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [026375](#)  
FTE = 1

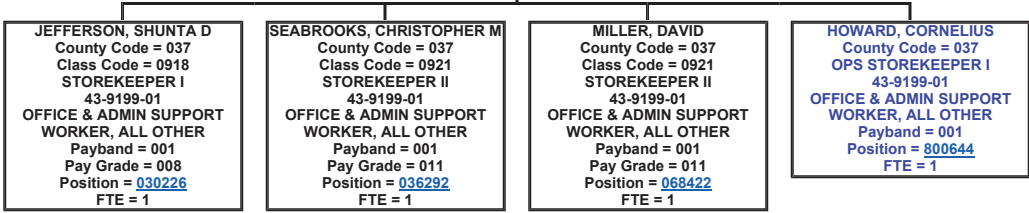








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FRYSON, BRENDA  
County Code = 037  
Class Code = 0927  
STORES SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 413  
Position = [065181](#)  
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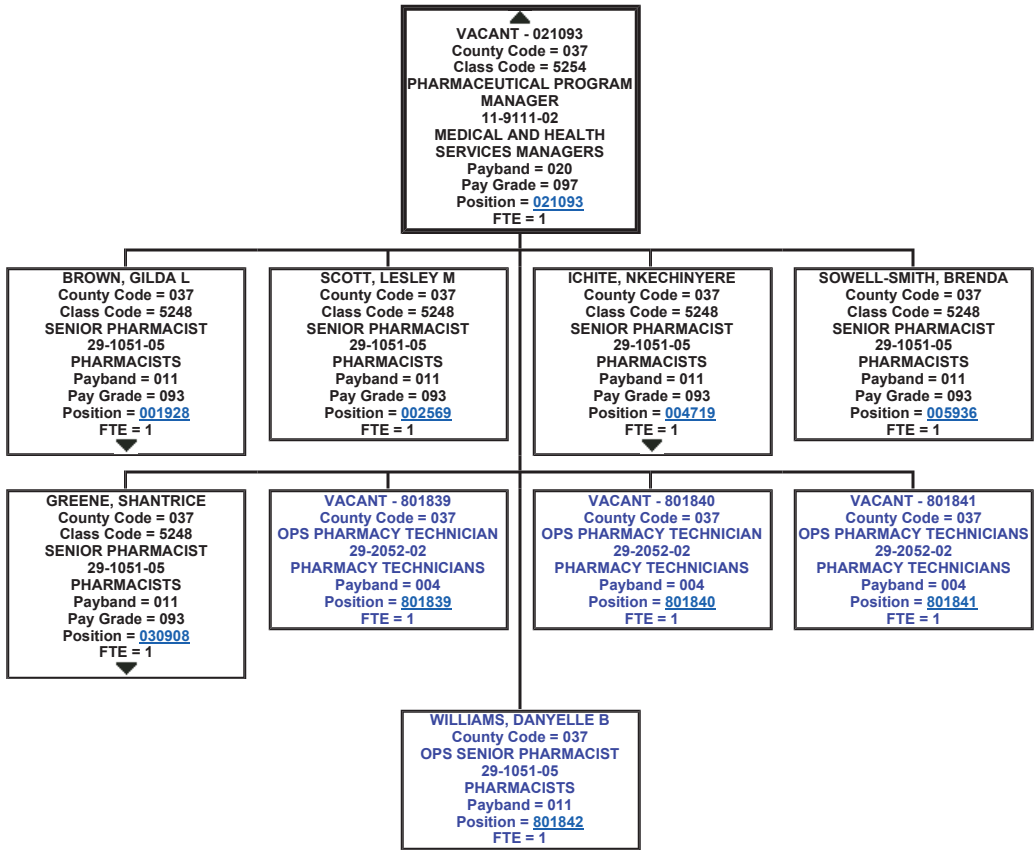




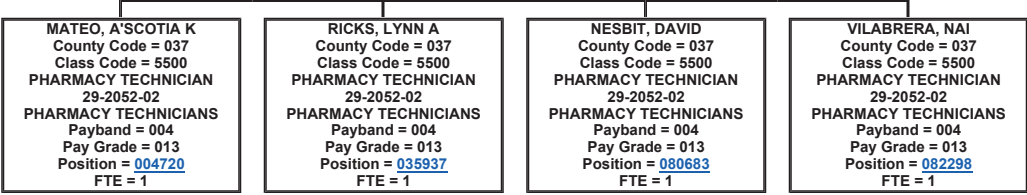
HILLMON, BRINDA A  
County Code = 037  
Class Code = 0714  
ADMINISTRATIVE ASSISTANT  
III - SES  
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EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 421  
Position = [065182](#)  
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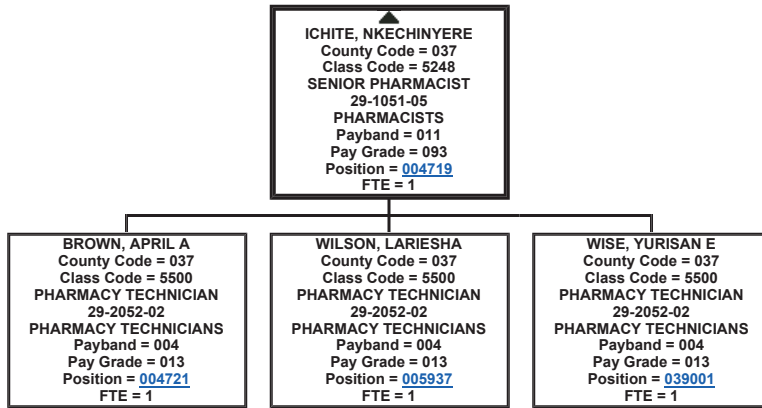
BRUMBLEY, JANICE M  
County Code = 037  
Class Code = 0004  
SENIOR CLERK  
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OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [068421](#)  
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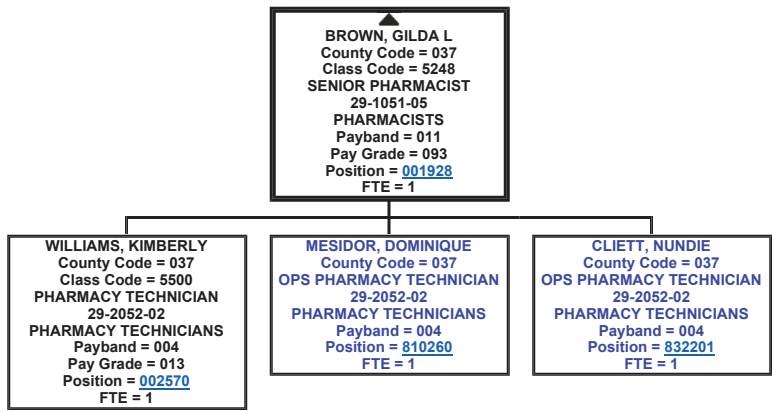
TURNER, SARA K  
County Code = 037  
Class Code = 2212  
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13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 019  
Position = [081432](#)  
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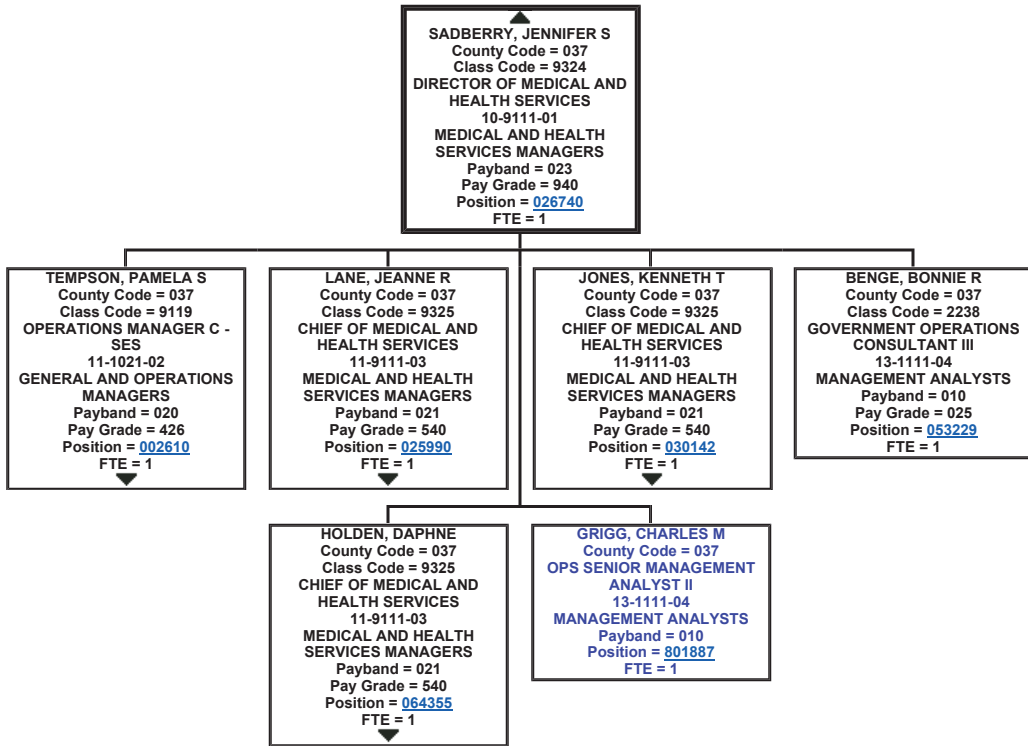


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GREENE, SHANTRICE  
County Code = 037  
Class Code = 5248  
SENIOR PHARMACIST  
29-1051-05  
PHARMACISTS  
Payband = 011  
Pay Grade = 093  
Position = [030908](#)  
FTE = 1









HOLDEN, DAPHNE  
County Code = 037  
Class Code = 9325  
CHIEF OF MEDICAL AND  
HEALTH SERVICES  
11-9111-03  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 021  
Pay Grade = 540  
Position = [064355](#)  
FTE = 1

FREEMAN, KAREN M  
County Code = 037  
Class Code = 9119  
OPERATIONS MANAGER C -  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [031671](#)  
FTE = 1

CROWTHER, VANESSA B  
County Code = 037  
Class Code = 9119  
OPERATIONS MANAGER C -  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [037907](#)  
FTE = 1

VACANT - 042204  
County Code = 037  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [042204](#)  
FTE = 1

HUMPHRIES, RONALD G  
County Code = 037  
Class Code = 9119  
OPERATIONS MANAGER C-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
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Position = [068425](#)  
FTE = 1

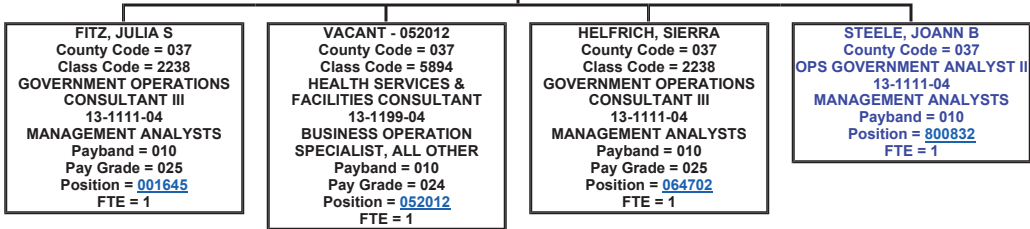
HUMPHRIES, RONALD G  
County Code = 037  
Class Code = 9119  
OPERATIONS MANAGER C-  
SES  
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GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
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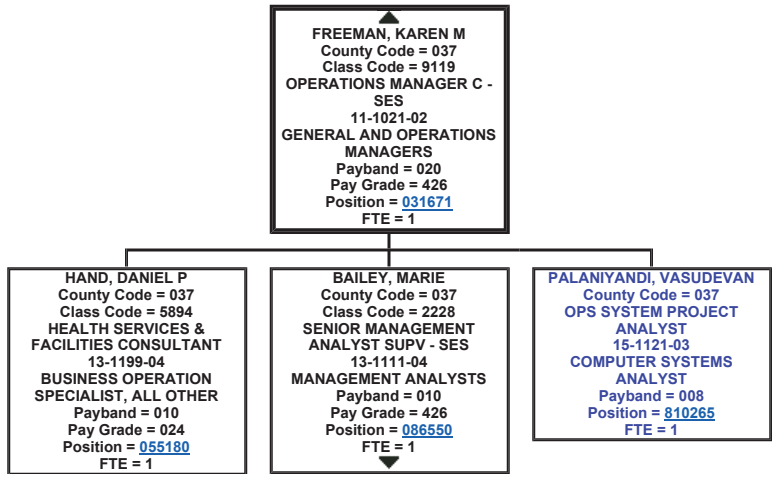
SCHIEVE, CORAL M  
County Code = 037  
OPS COMPUTER SUPPORT  
ANALYST  
15-1151-02  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 006  
Position = 801584  
FTE = 1

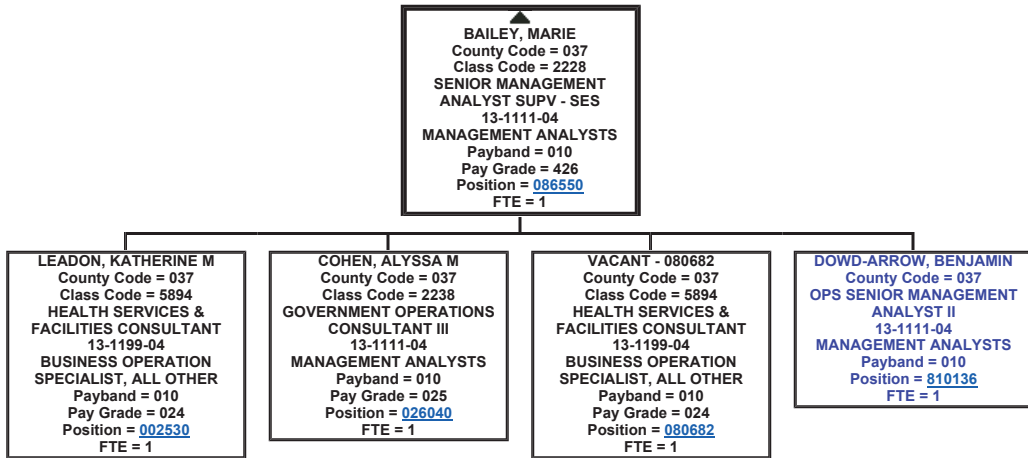
THOMPSON, DANIEL  
County Code = 037  
OPS SENIOR INFO TECH  
BUSINESS CONSULTANT  
15-1199-04  
COMPUTER OCCUPATIONS,  
ALL OTHERS  
Payband = 009  
Position = 810187  
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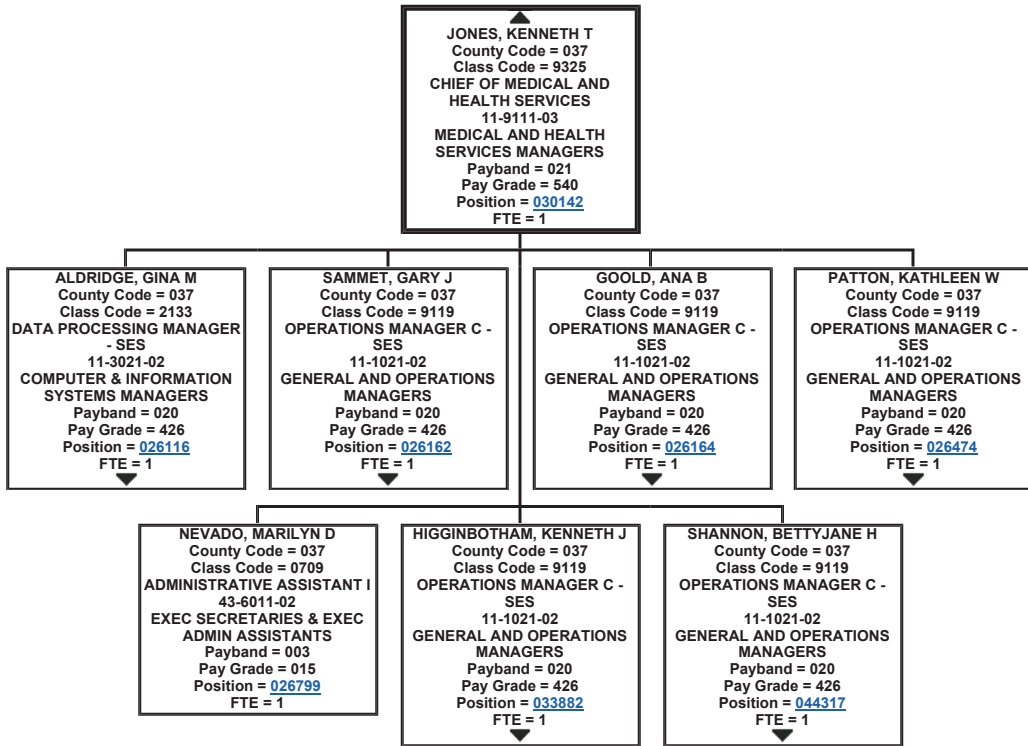


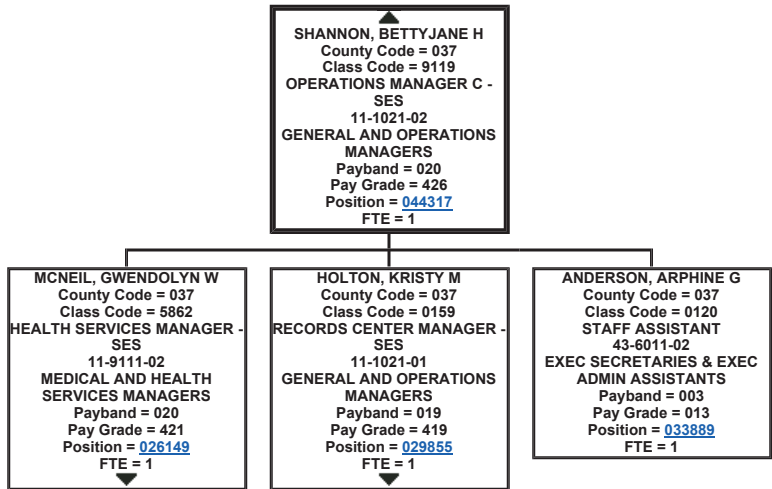
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CROWTHER, VANESSA B  
County Code = 037  
Class Code = 9119  
OPERATIONS MANAGER C -  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [037907](#)  
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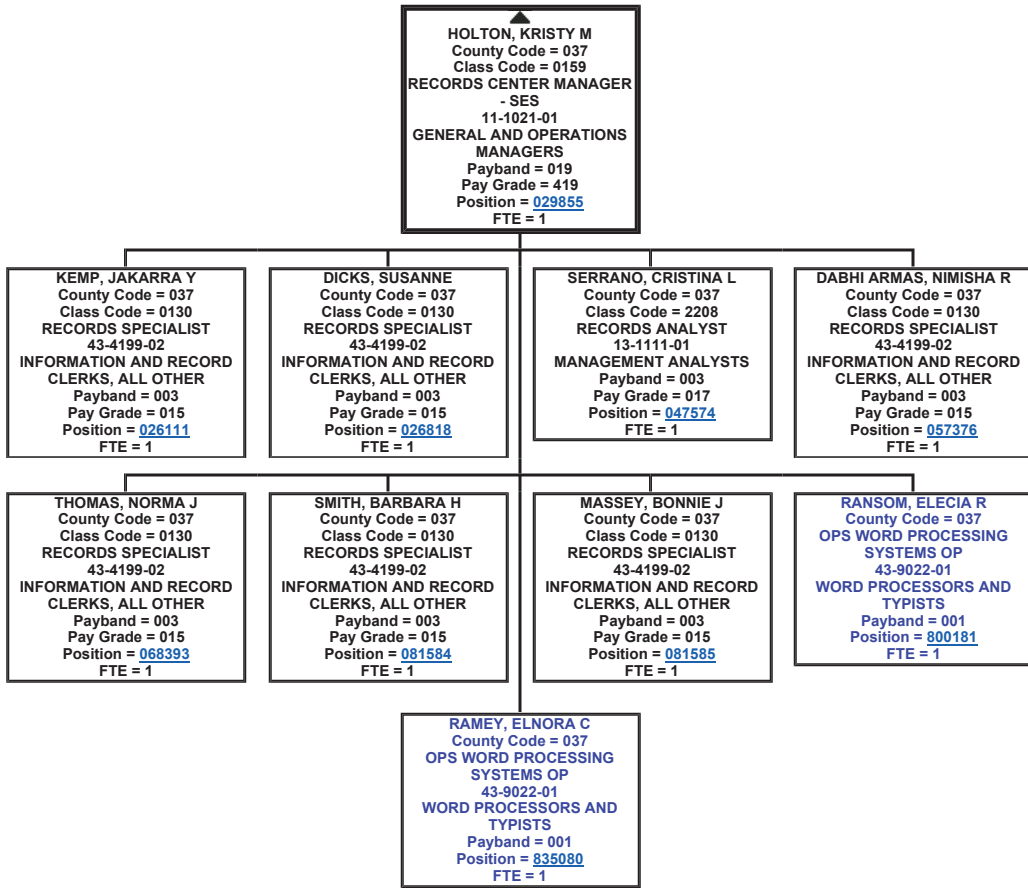


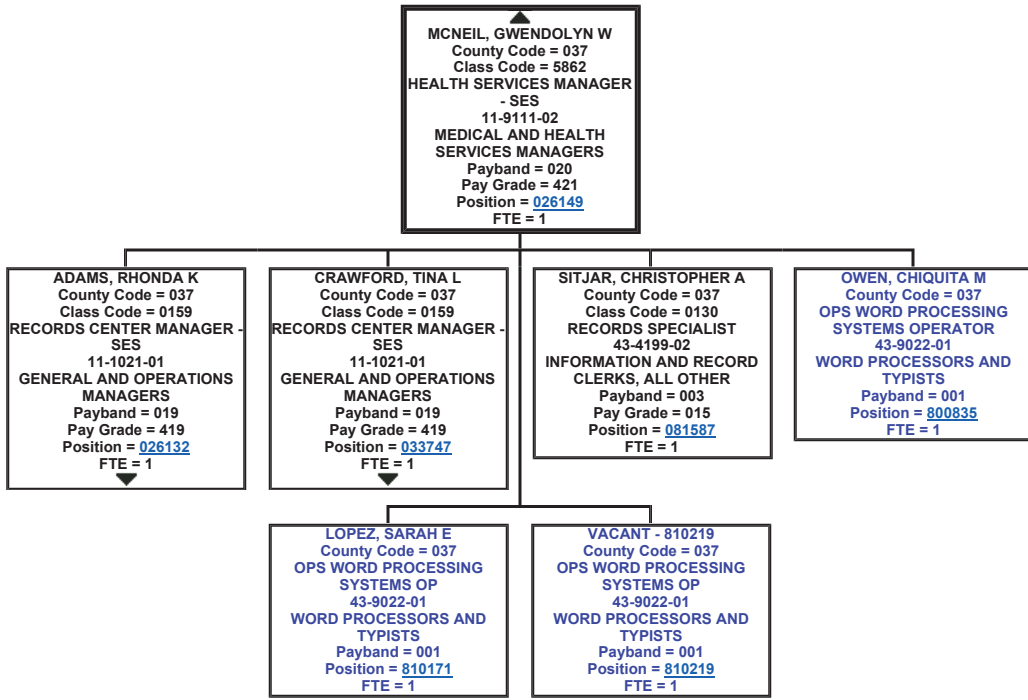


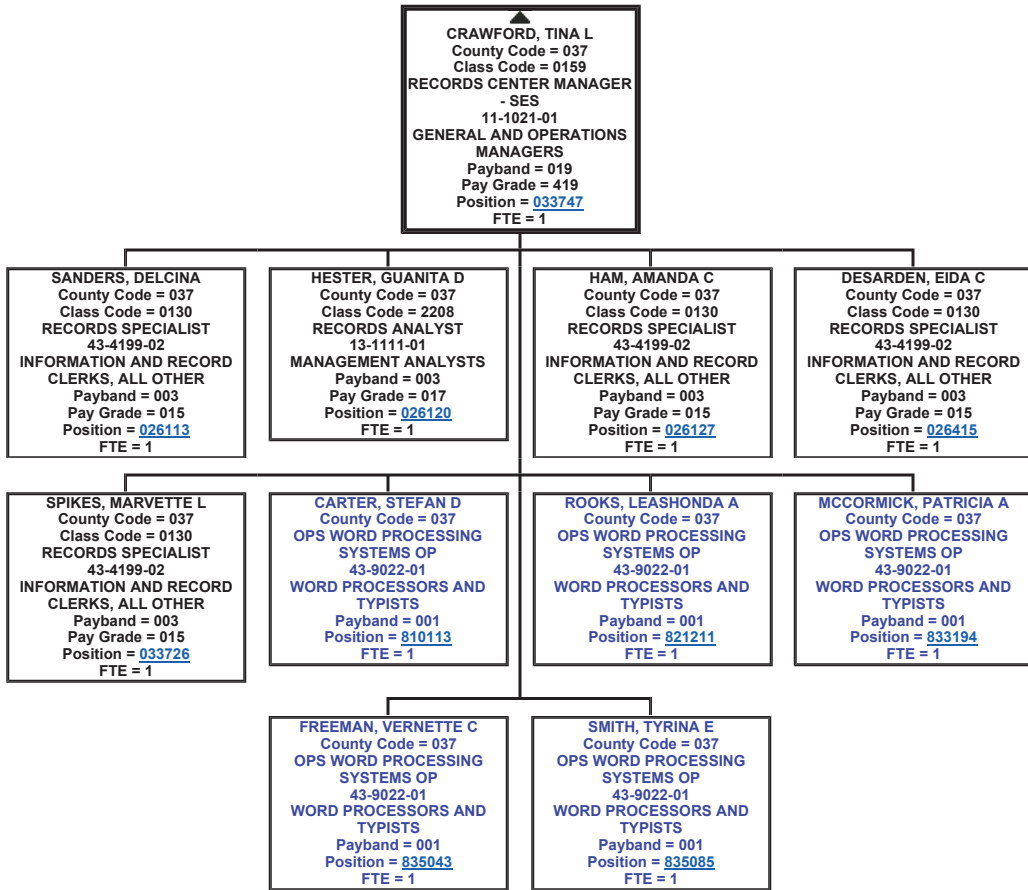








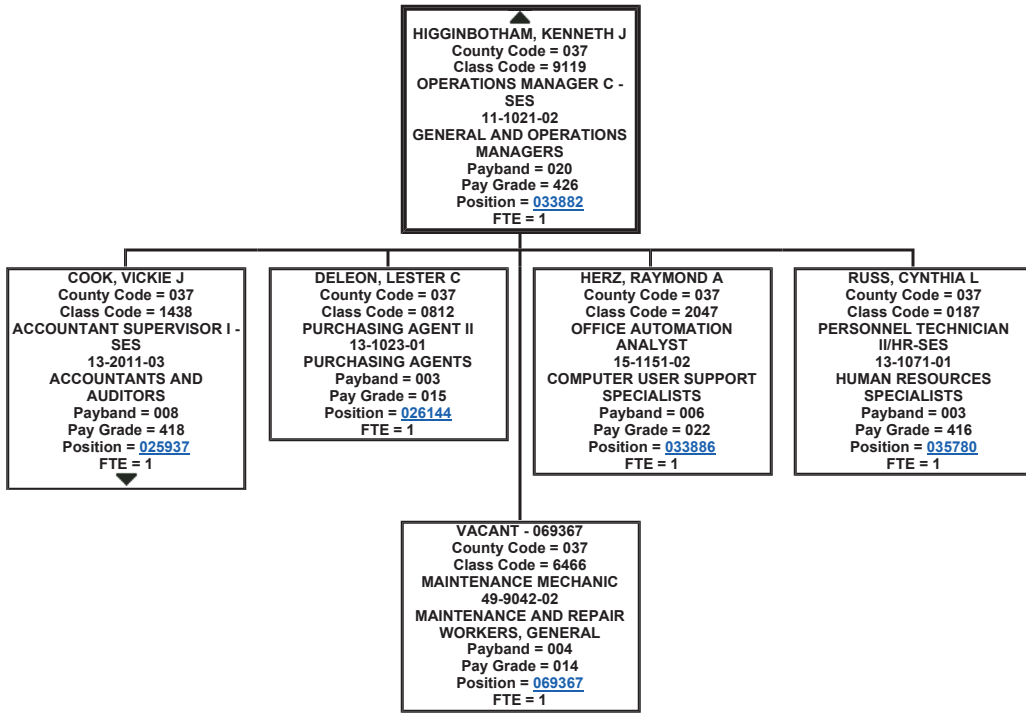


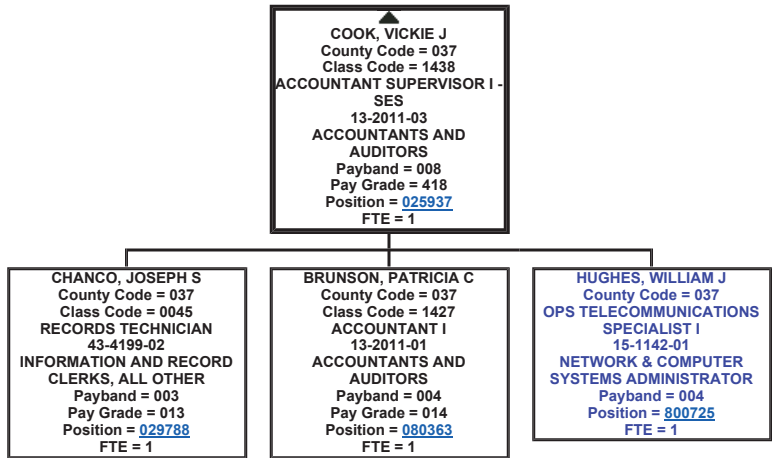


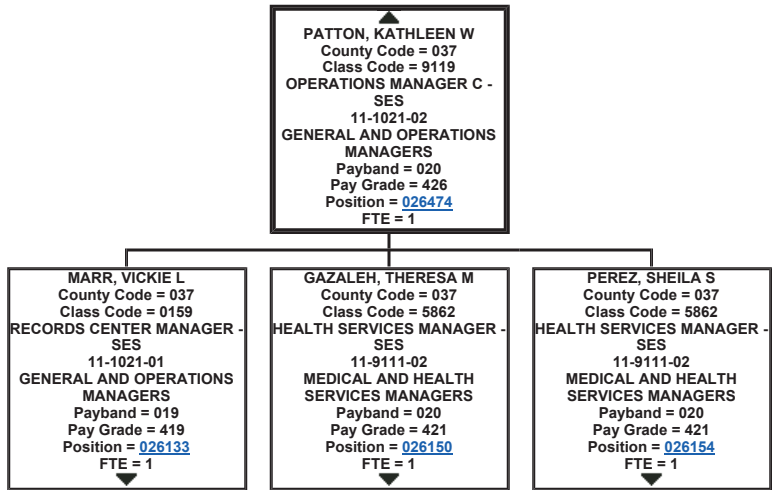


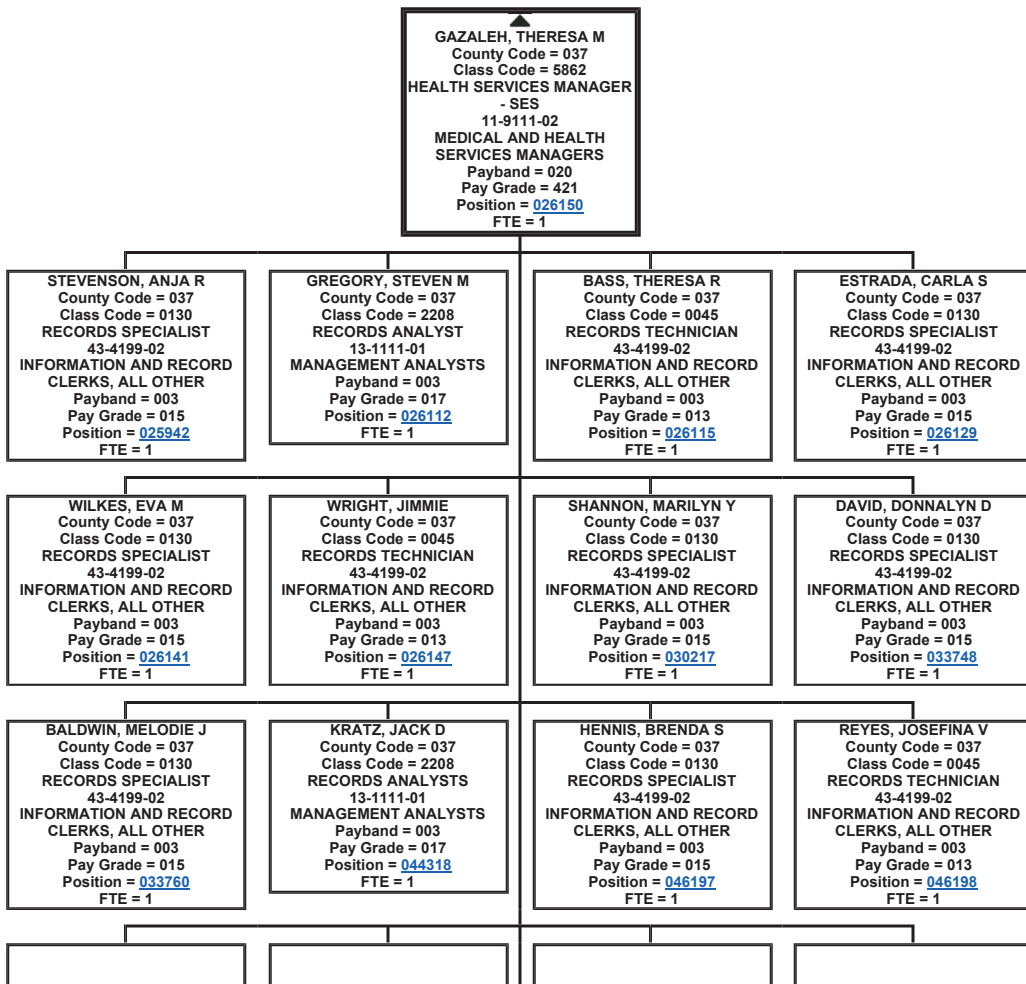
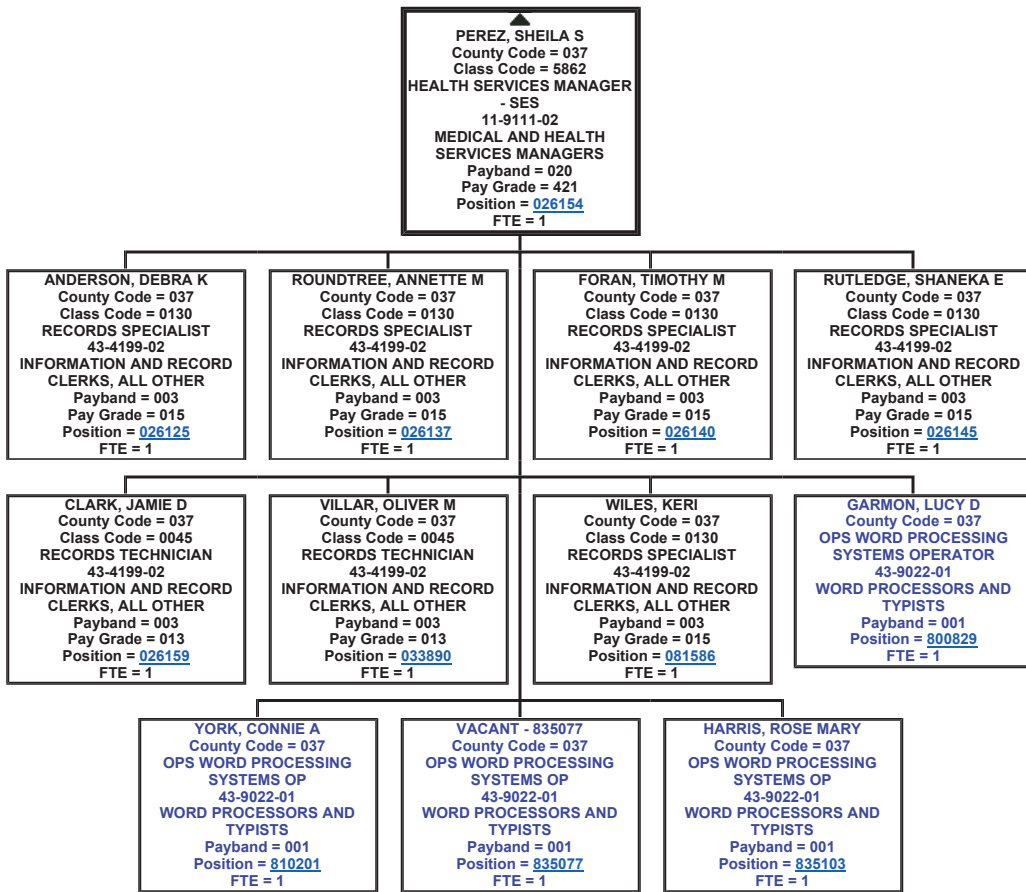
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 County Code = 037  
 Class Code = 0159  
**RECORDS CENTER MANAGER**  
 - SES  
 11-1021-01  
**GENERAL AND OPERATIONS**  
**MANAGERS**  
 Payband = 019  
 Pay Grade = 419  
 Position = [026132](#)  
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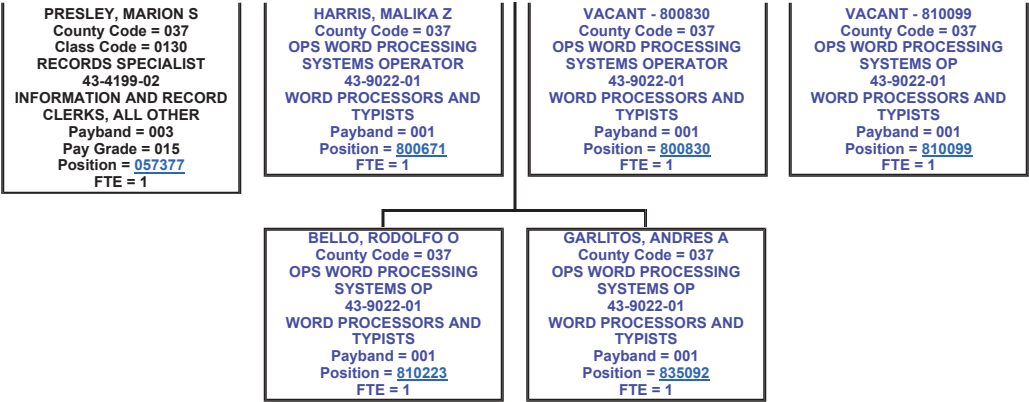


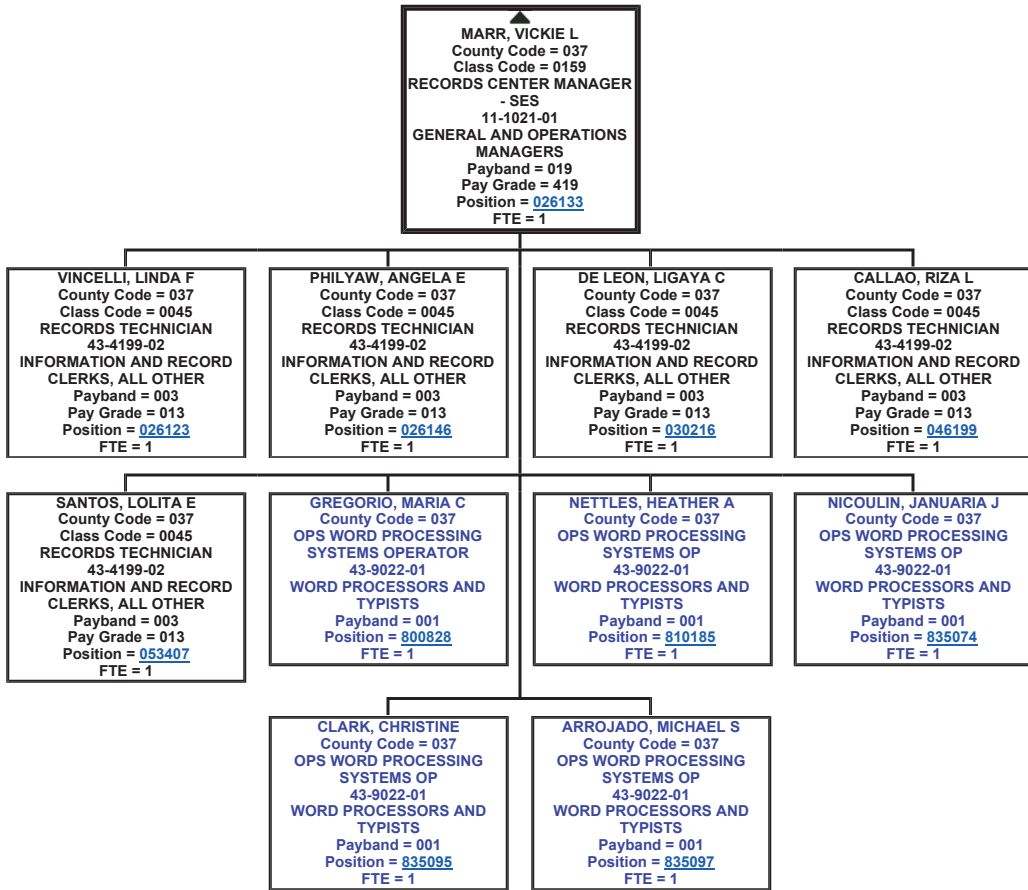


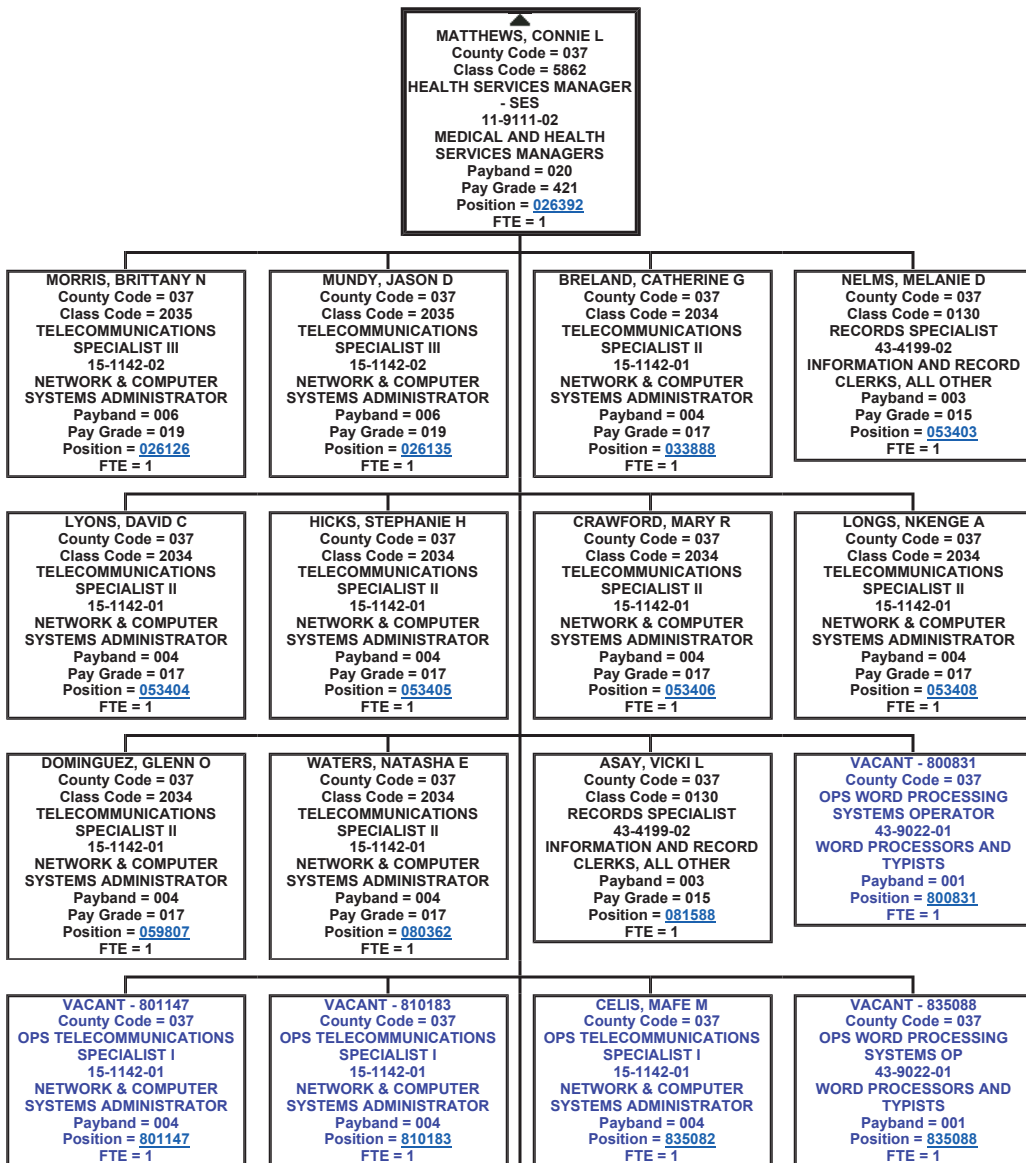
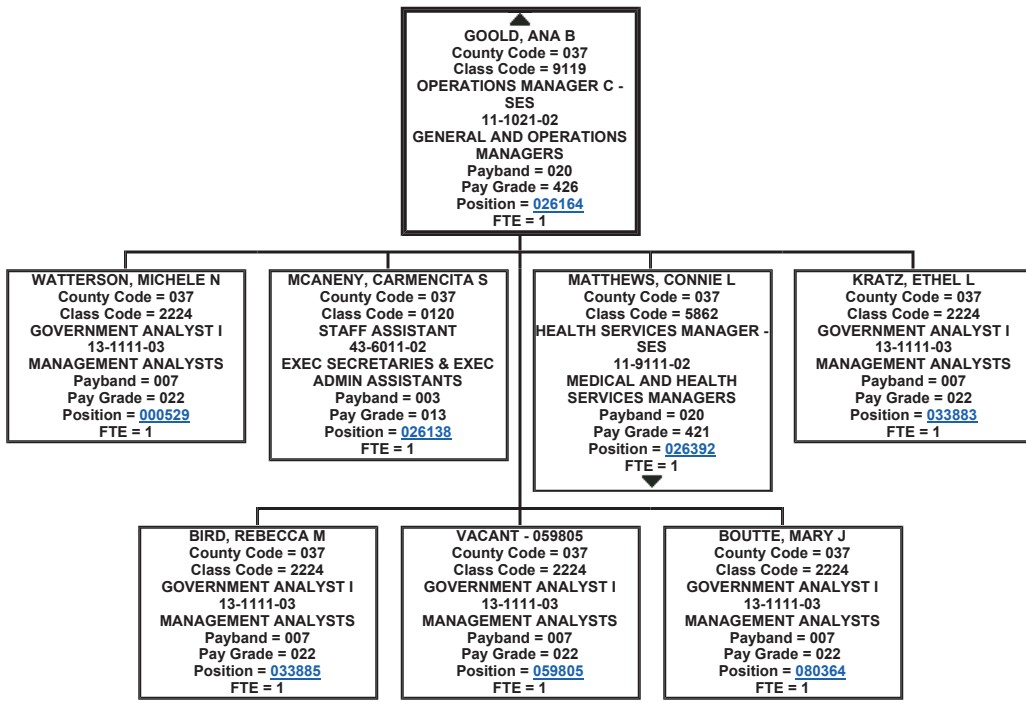




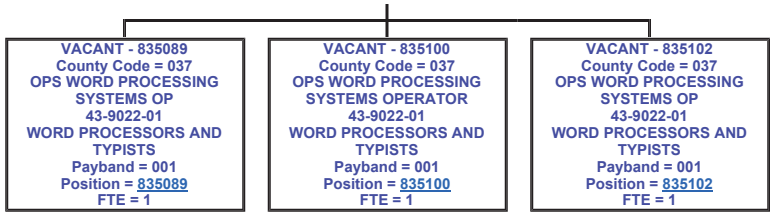










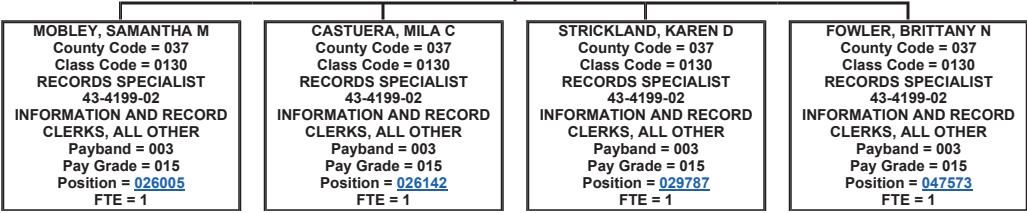


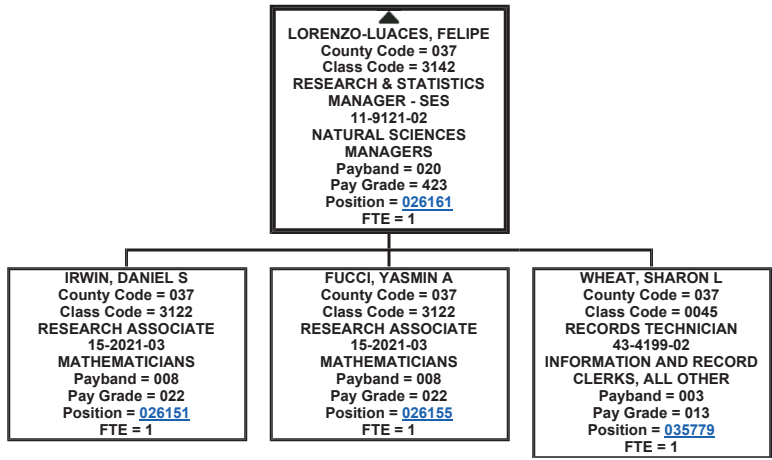
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SAMMET, GARY J  
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Class Code = 9119  
OPERATIONS MANAGER C -  
SES  
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GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [026162](#)  
FTE = 1

LORENZO-LUACES, FELIPE  
County Code = 037  
Class Code = 3142  
RESEARCH & STATISTICS  
MANAGER - SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [026161](#)  
FTE = 1  
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ROBINSON, MYRTLE L  
County Code = 037  
Class Code = 5862  
HEALTH SERVICES MANAGER -  
SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [053402](#)  
FTE = 1  
▼

ROBINSON, MYRTLE L  
County Code = 037  
Class Code = 5862  
HEALTH SERVICES MANAGER  
- SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [053402](#)  
FTE = 1





▲  
ALDRIDGE, GINA M  
County Code = 037  
Class Code = 2133  
DATA PROCESSING  
MANAGER - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [026116](#)  
FTE = 1

MAYS, CHRISTOPHER M  
County Code = 037  
Class Code = 2109  
SYSTEMS PROJECT  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [030813](#)  
FTE = 1  
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VACANT - 046200  
County Code = 037  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEMS ANALYST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 022  
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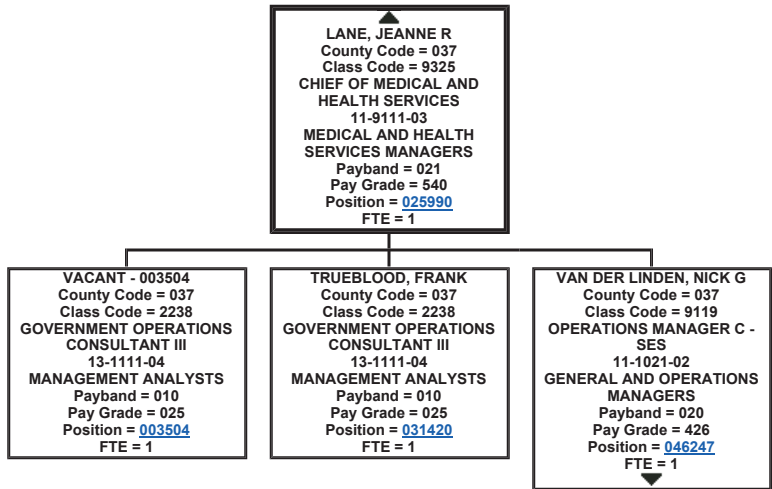
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Class Code = 2052  
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SYSTEMS ANALYST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 022  
Position = [064713](#)  
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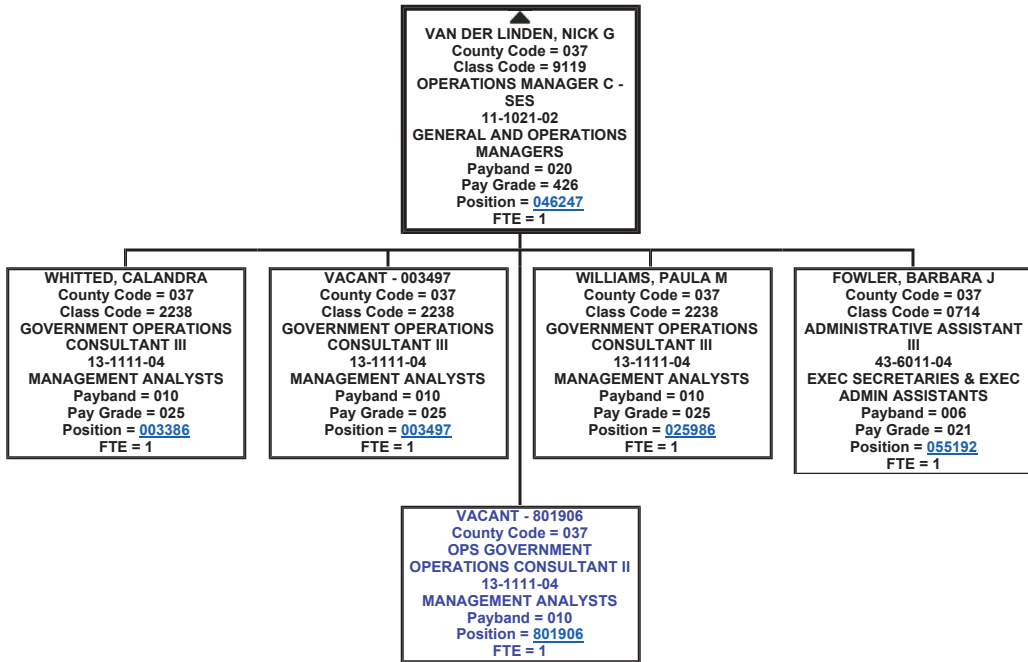
VACANT - 810147  
County Code = 037  
OPS TELECOMMUNICATIONS  
SPECIALIST I  
15-1142-01  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 004  
Position = [810147](#)  
FTE = 1

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MAYS, CHRISTOPHER M  
County Code = 037  
Class Code = 2109  
SYSTEMS PROJECT  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [030813](#)  
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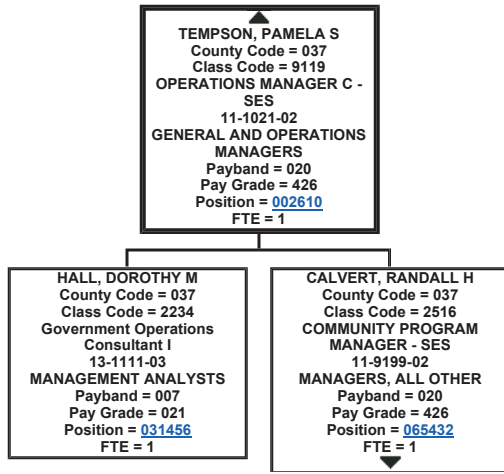
STEVENSON, JUSTIN A  
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Class Code = 2050  
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SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [026152](#)  
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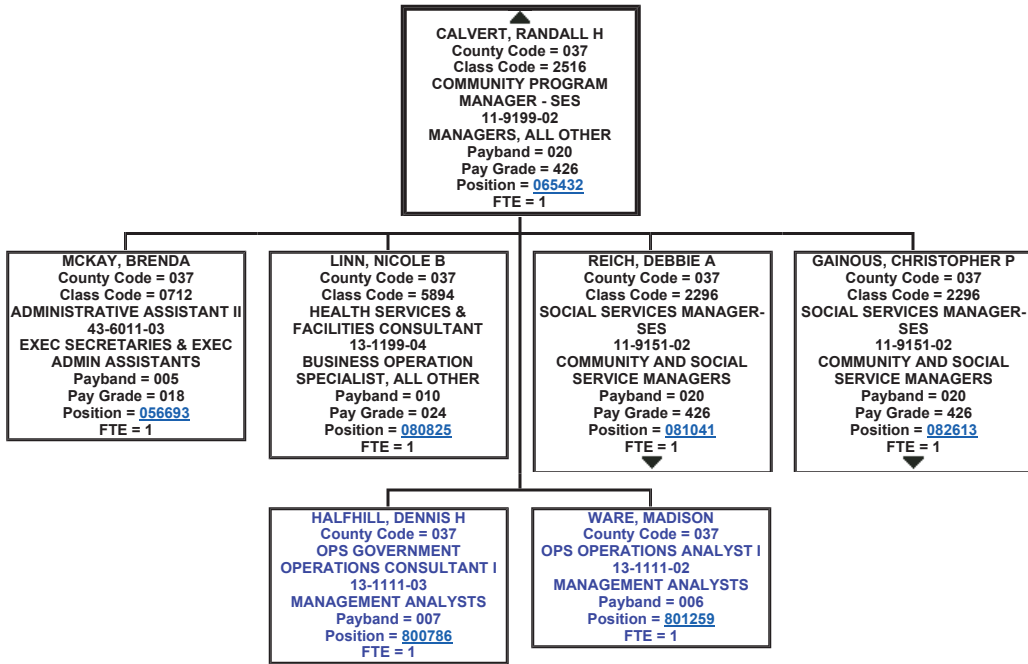
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County Code = 037  
OPS TELECOMMUNICATIONS  
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NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
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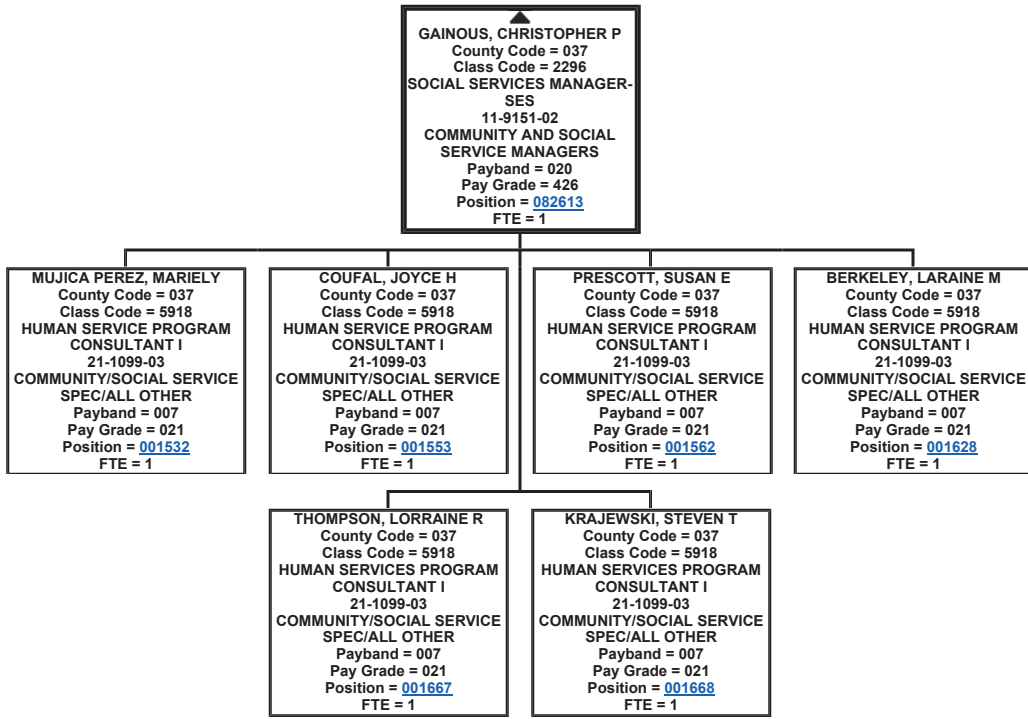










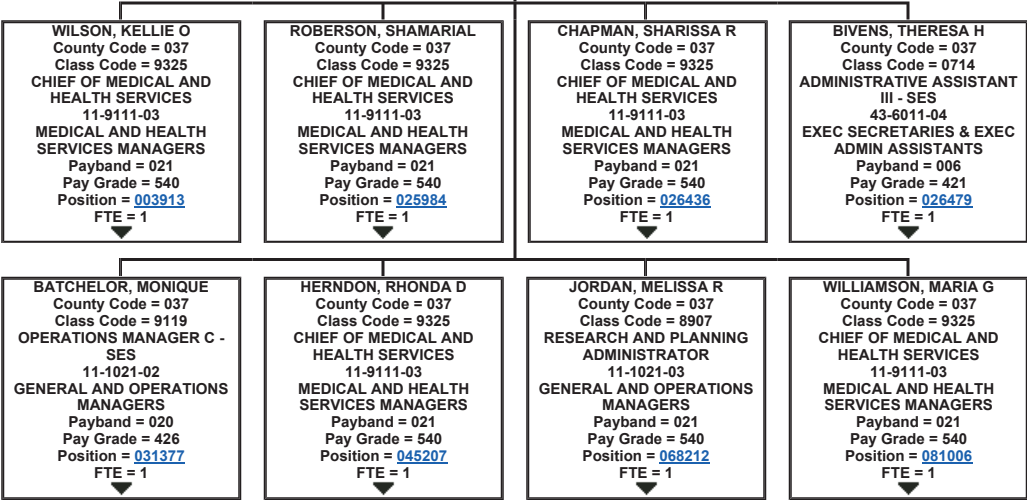


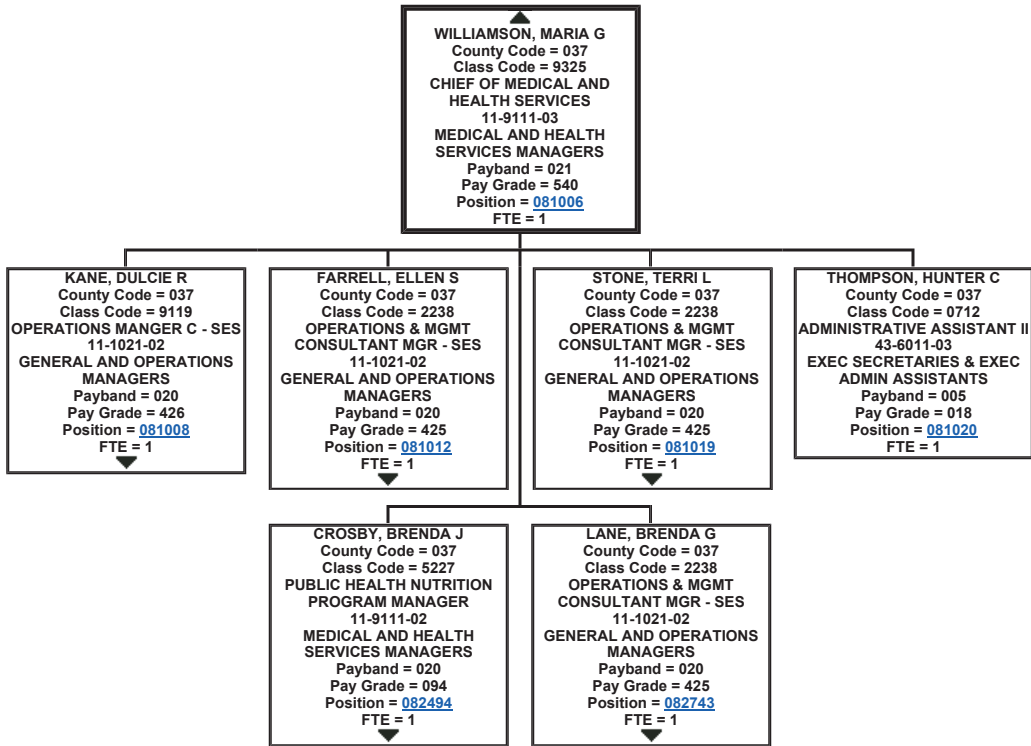
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SOCIAL SERVICES MANAGER-  
SES  
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COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [081041](#)  
FTE = 1

TAGGART, KIERSTEN J  
County Code = 037  
Class Code = 5875  
MEDICAL/HEALTH CARE  
PROGRAM ANALYST  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 024  
Position = [055175](#)  
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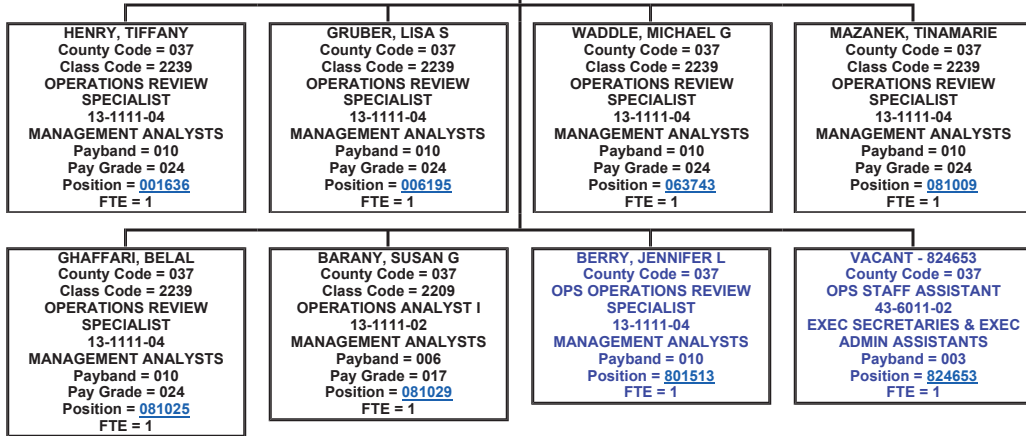
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Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
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EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [081133](#)  
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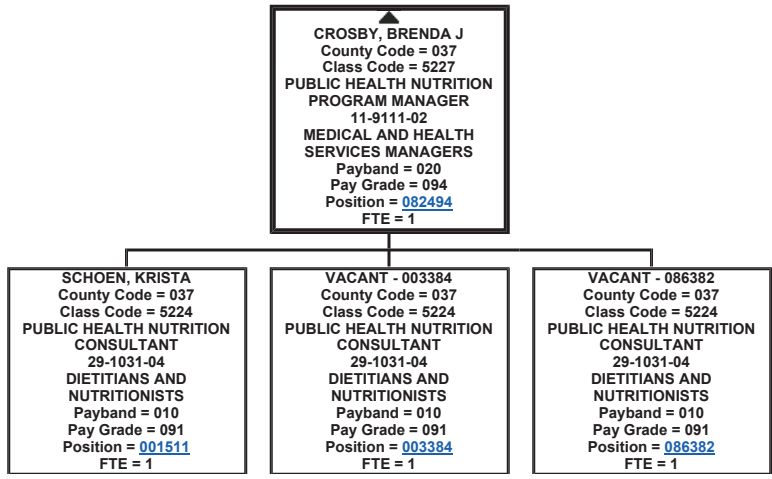
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County Code = 037  
Class Code = 9324  
DIRECTOR OF MEDICAL AND  
HEALTH SERVICES  
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MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 023  
Pay Grade = 940  
Position = [026511](#)  
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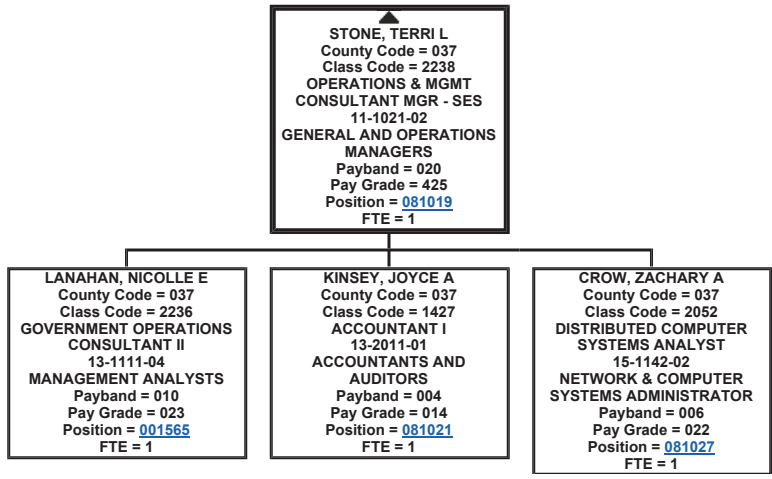


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 Class Code = 2238  
 OPERATIONS & MGMT  
 CONSULTANT MGR - SES  
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 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 425  
 Position = [082743](#)  
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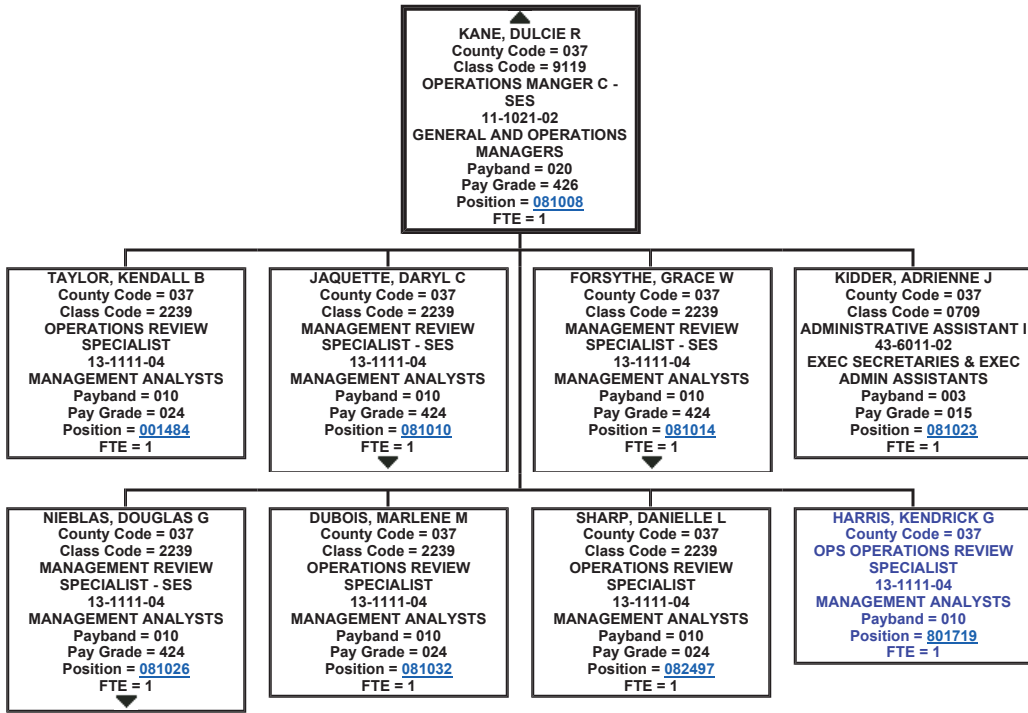


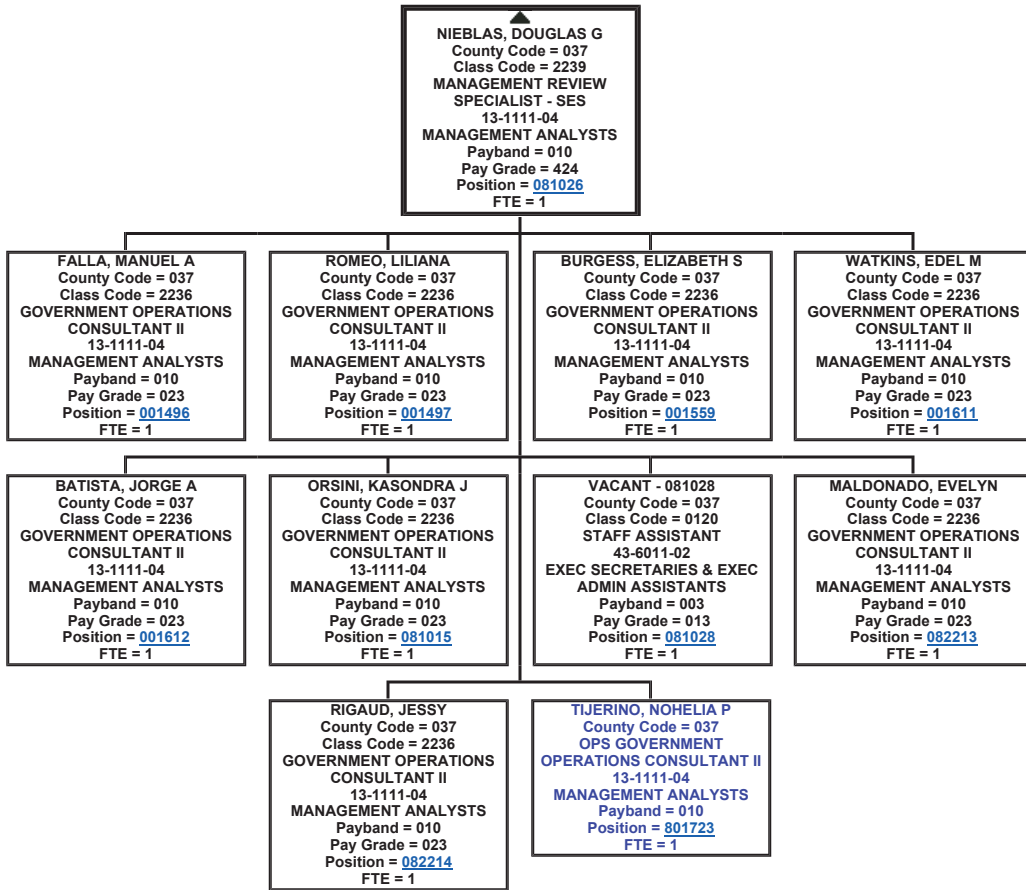


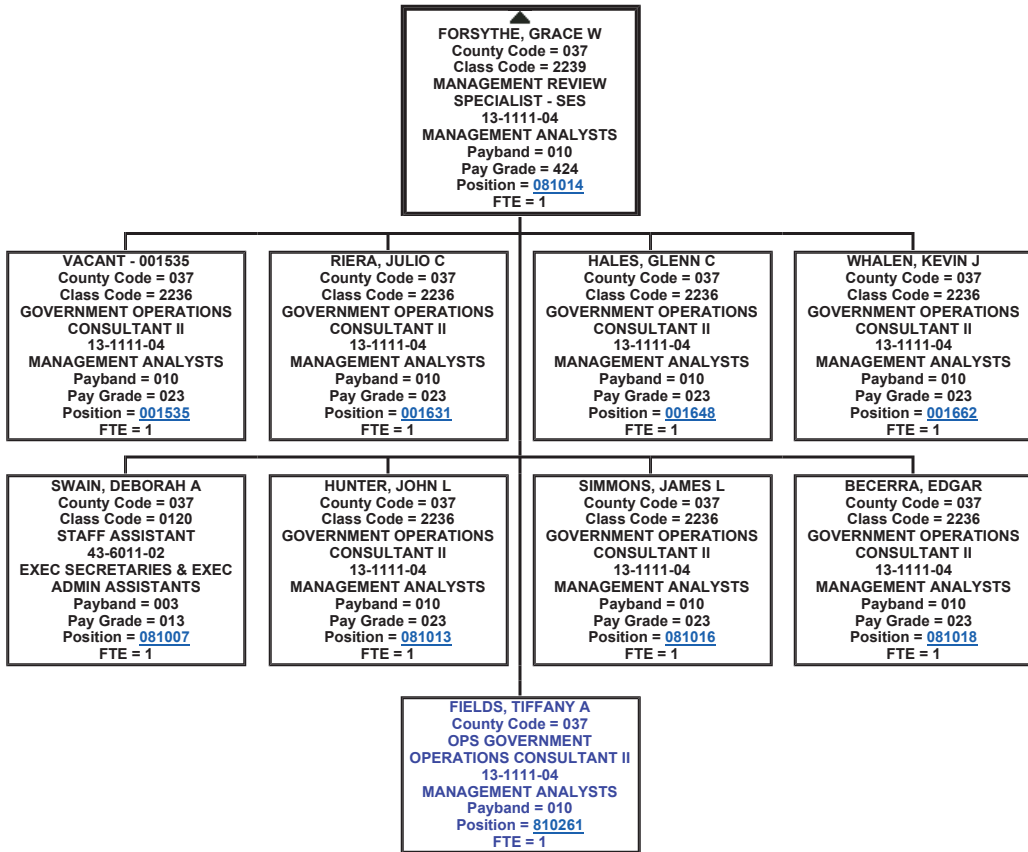
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OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [081012](#)  
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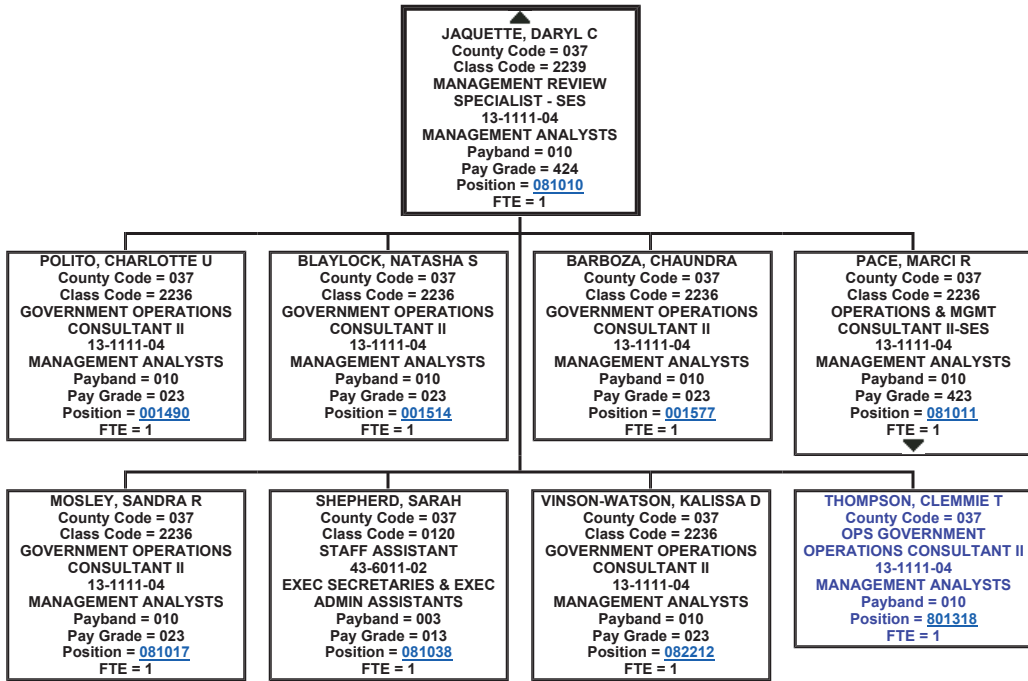
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Class Code = 2236  
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CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [002750](#)  
FTE = 1

CARNEY, YABRAE C  
County Code = 037  
Class Code = 2209  
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13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
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Position = [081024](#)  
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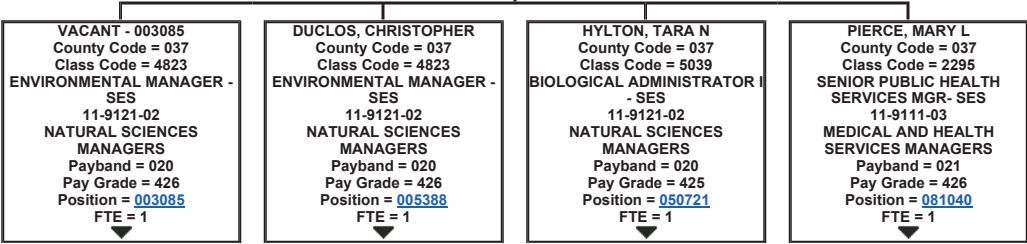


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Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II-SES  
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MANAGEMENT ANALYSTS  
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Pay Grade = 423  
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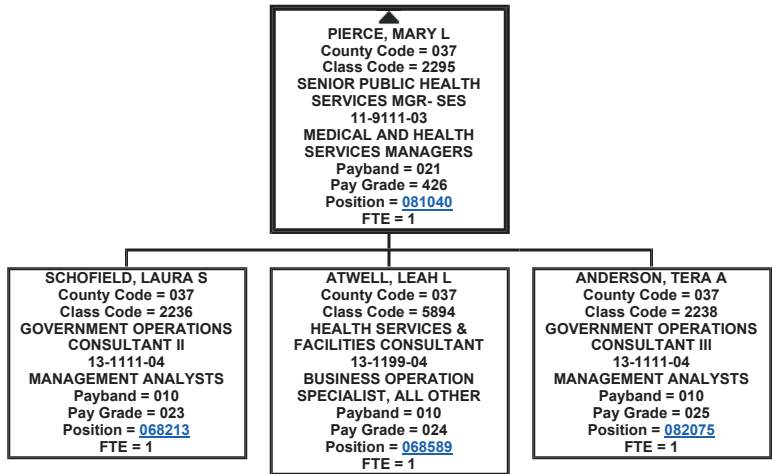
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County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
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Payband = 010  
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Position = [001483](#)  
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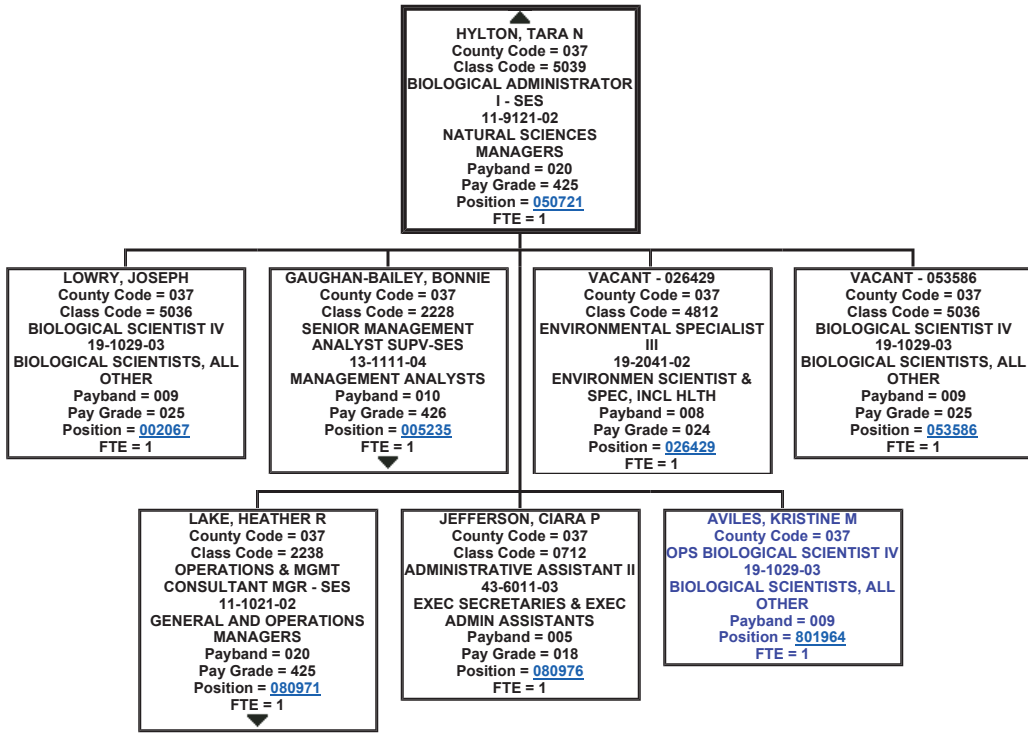
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Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
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Payband = 010  
Pay Grade = 023  
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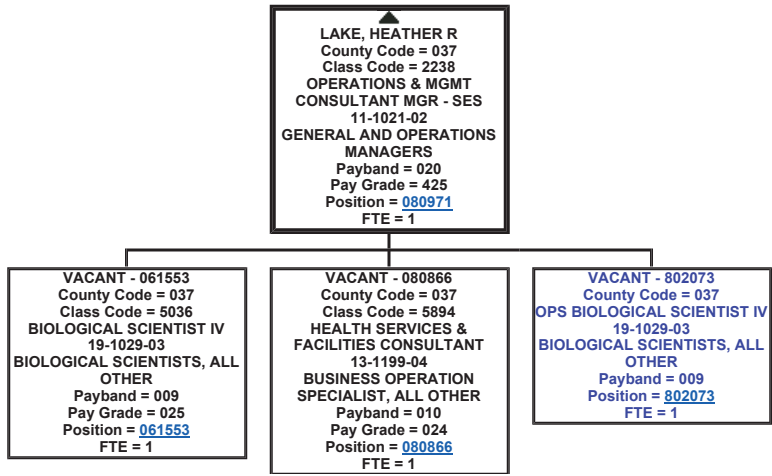
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County Code = 037  
Class Code = 8907  
RESEARCH AND PLANNING  
ADMINISTRATOR  
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GENERAL AND OPERATIONS  
MANAGERS  
Payband = 021  
Pay Grade = 540  
Position = [068212](#)  
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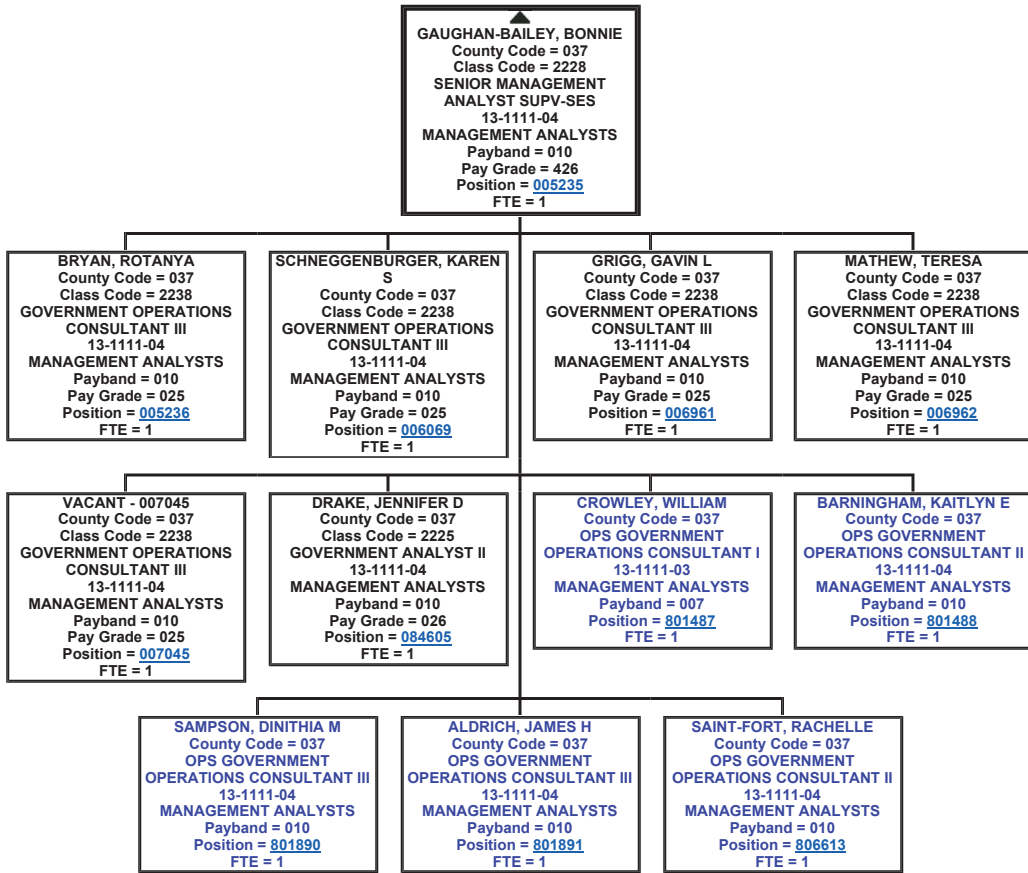


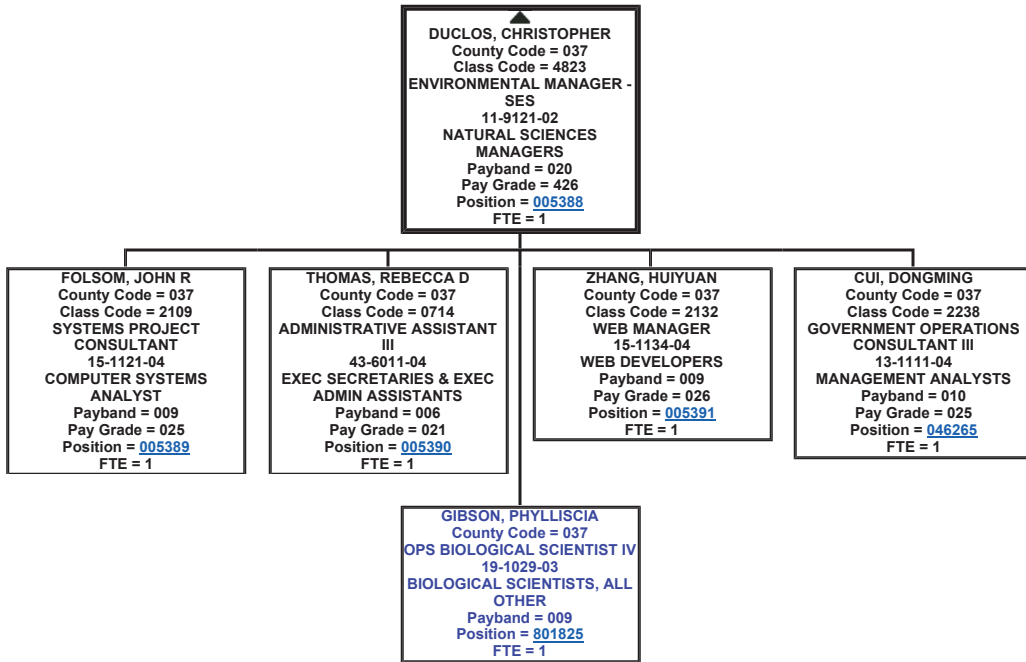


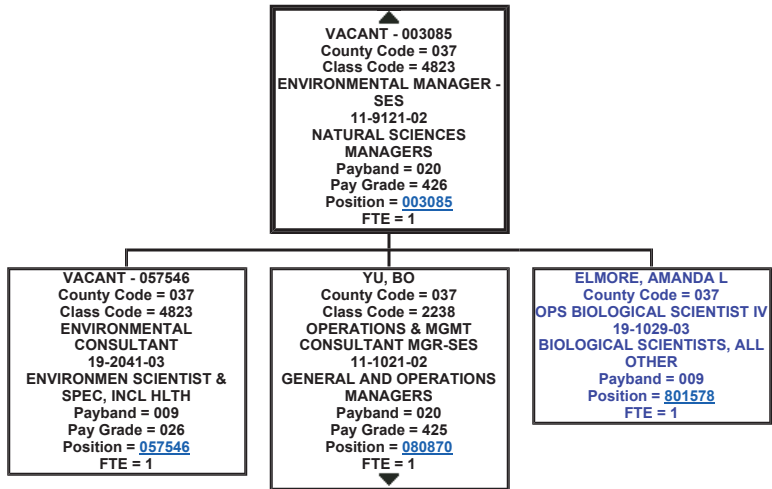








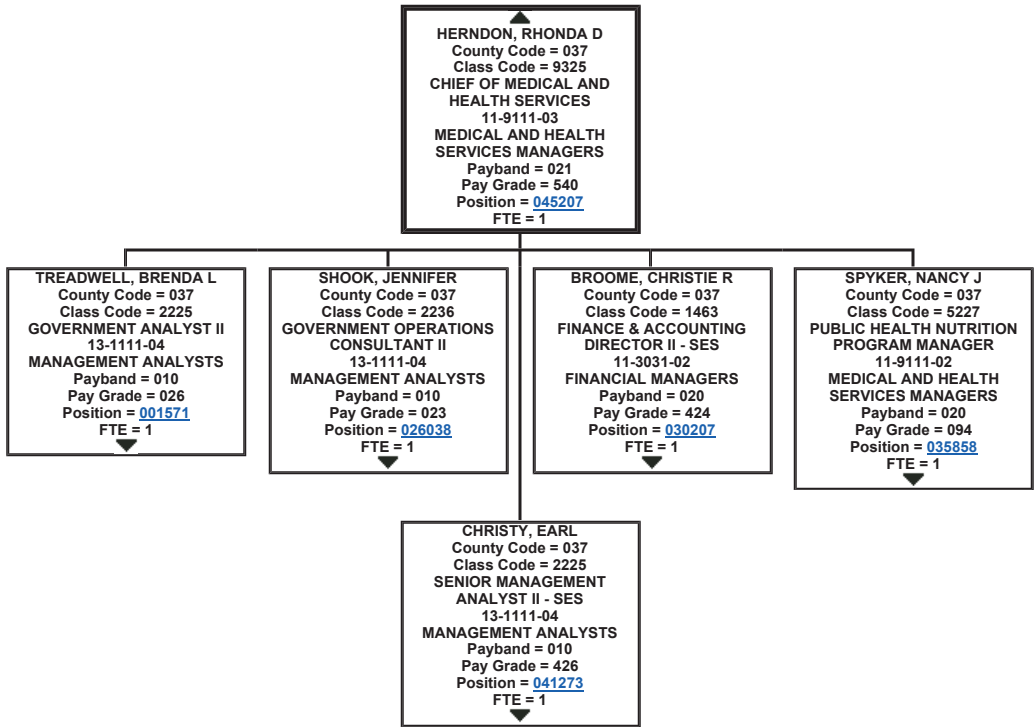




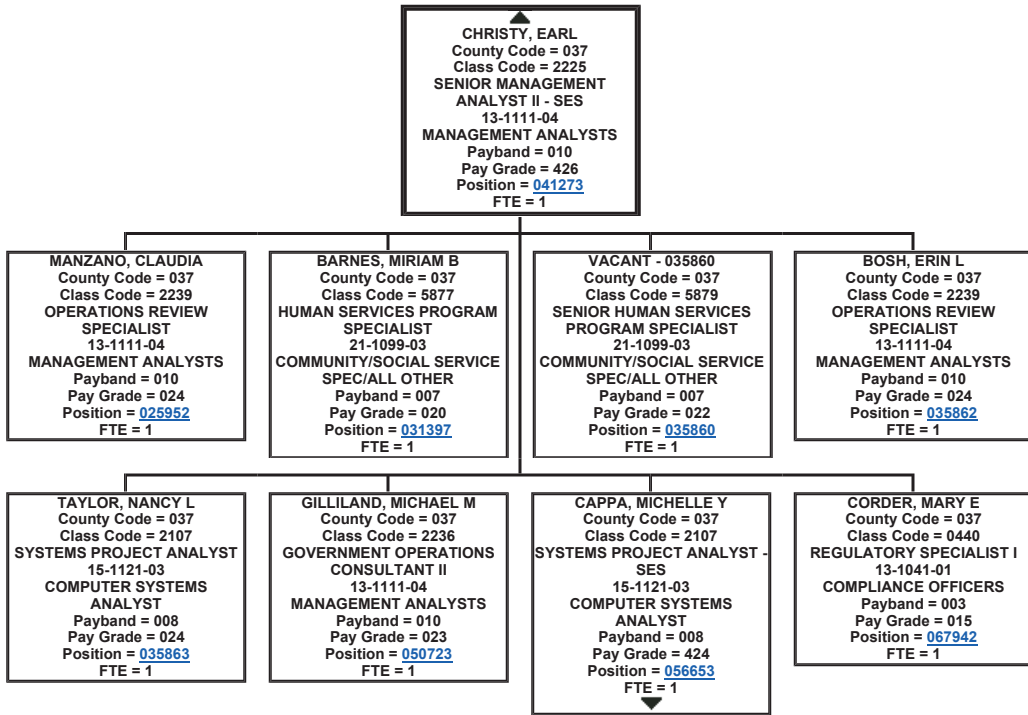
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YU, BO  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR-SES  
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GENERAL AND OPERATIONS  
MANAGERS  
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Pay Grade = 425  
Position = [080870](#)  
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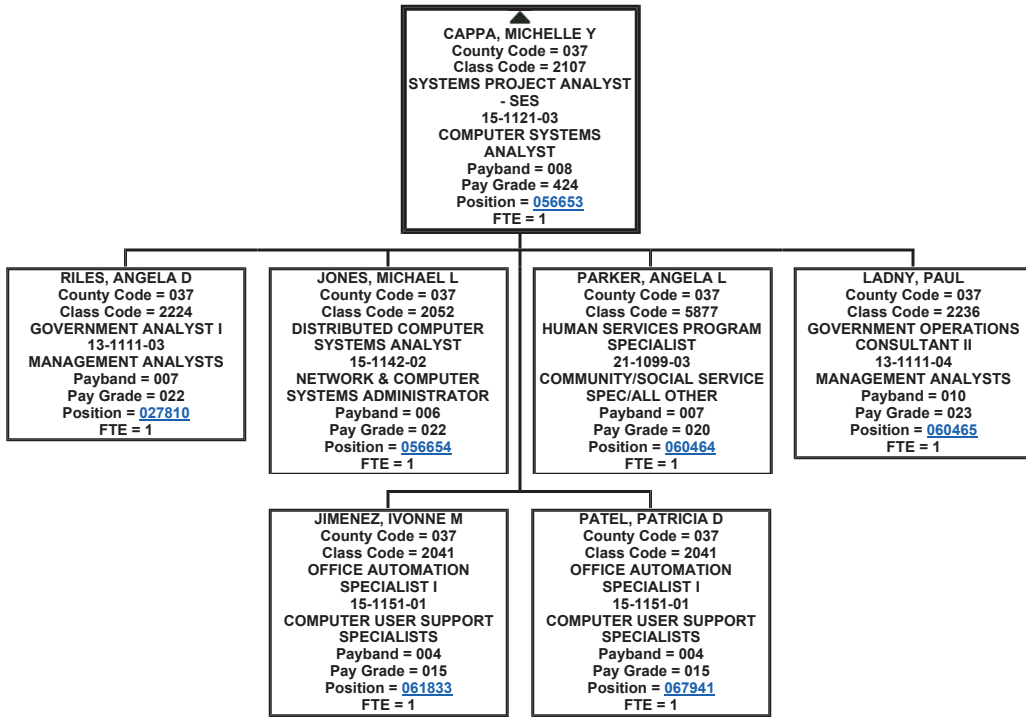
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County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [005387](#)  
FTE = 1

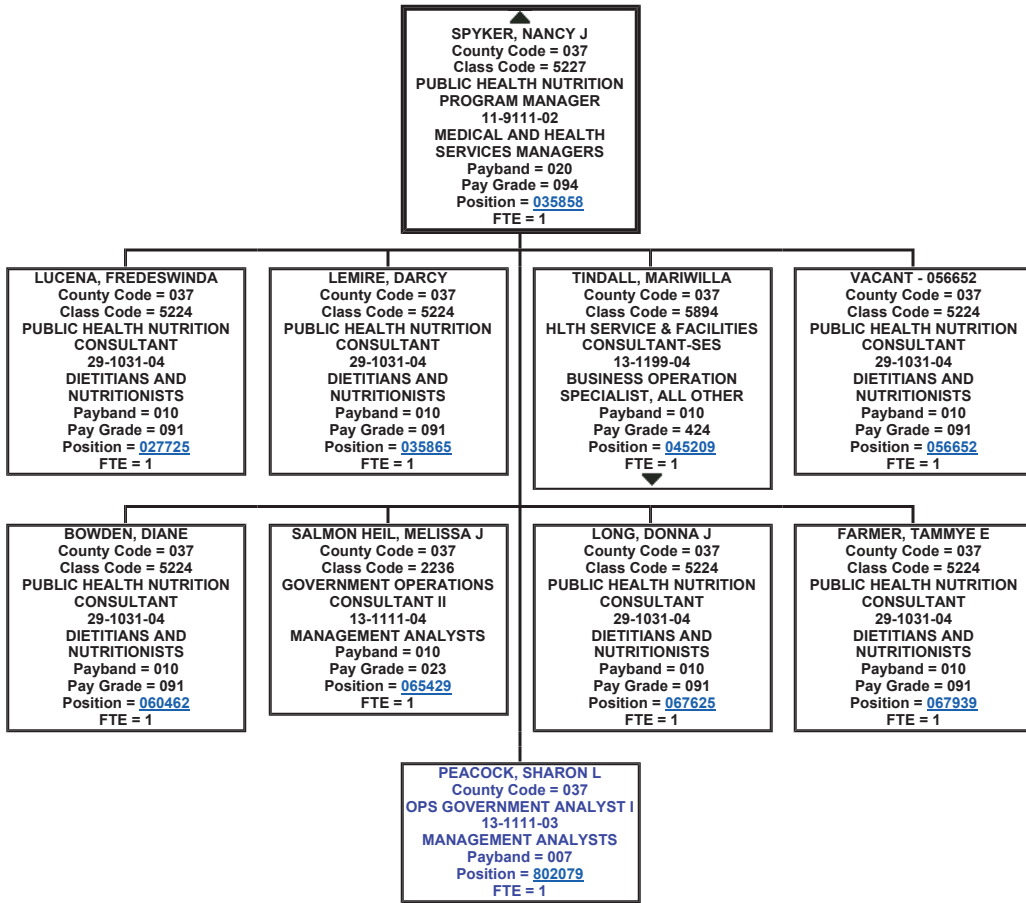
AN, QIANG  
County Code = 037  
Class Code = 5894  
HEALTH SERVICES &  
FACILITIES CONSULTANT  
13-1199-04  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 010  
Pay Grade = 024  
Position = [080867](#)  
FTE = 1

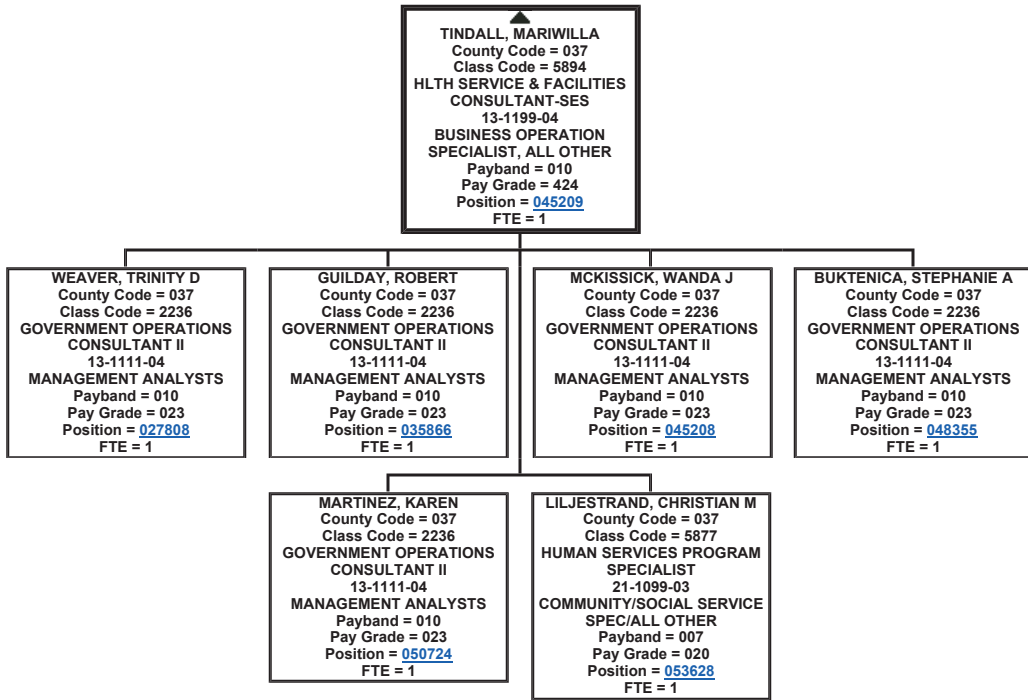












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BROOME, CHRISTIE R  
County Code = 037  
Class Code = 1463  
FINANCE & ACCOUNTING  
DIRECTOR II - SES  
11-3031-02  
FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 424  
Position = [030207](#)  
FTE = 1

VACANT - 026758  
County Code = 037  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [026758](#)  
FTE = 1

ASHE, TONYA L  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [065430](#)  
FTE = 1

VACANT - 065431  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [065431](#)  
FTE = 1

KEVER, KIMBERLY M  
County Code = 037  
Class Code = 1430  
ACCOUNTANT II  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = [067938](#)  
FTE = 1

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SHOOK, JENNIFER  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [026038](#)  
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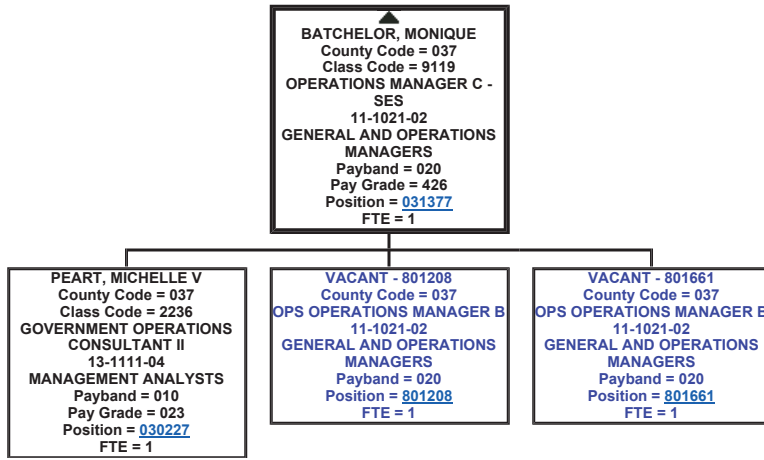
SOLOFF, YVONNE B  
County Code = 037  
Class Code = 0108  
ADMINISTRATIVE SECRETARY  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 012  
Position = [048356](#)  
FTE = 1

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TREADWELL, BRENDA L  
County Code = 037  
Class Code = 2225  
GOVERNMENT ANALYST II  
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Payband = 010  
Pay Grade = 026  
Position = 001571  
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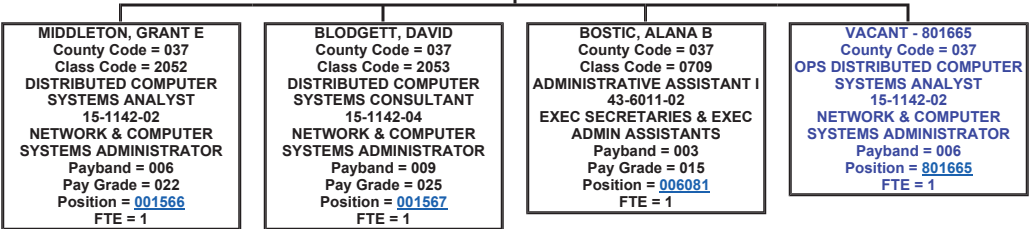
MENGES, JANE E  
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OPS GOVERNMENT ANALYST I  
13-1111-03  
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Payband = 007  
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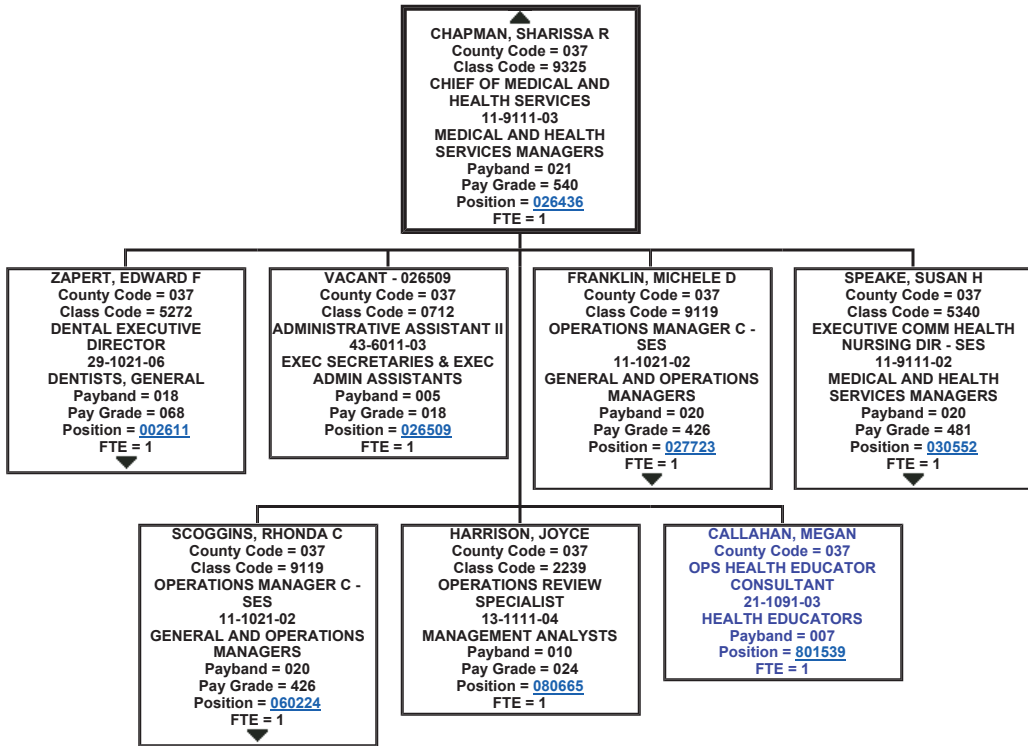
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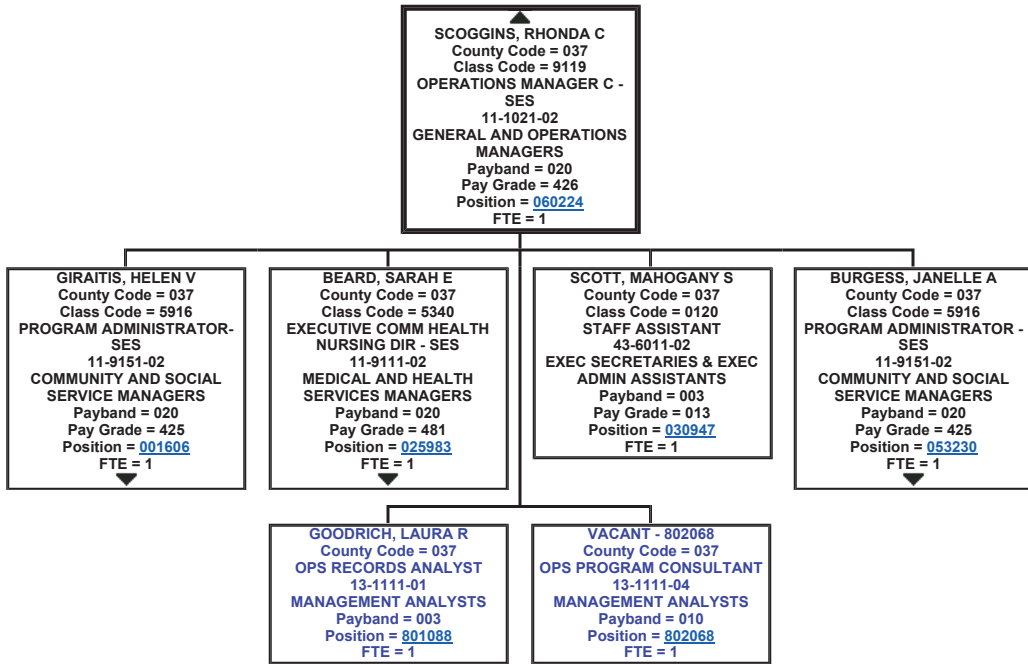


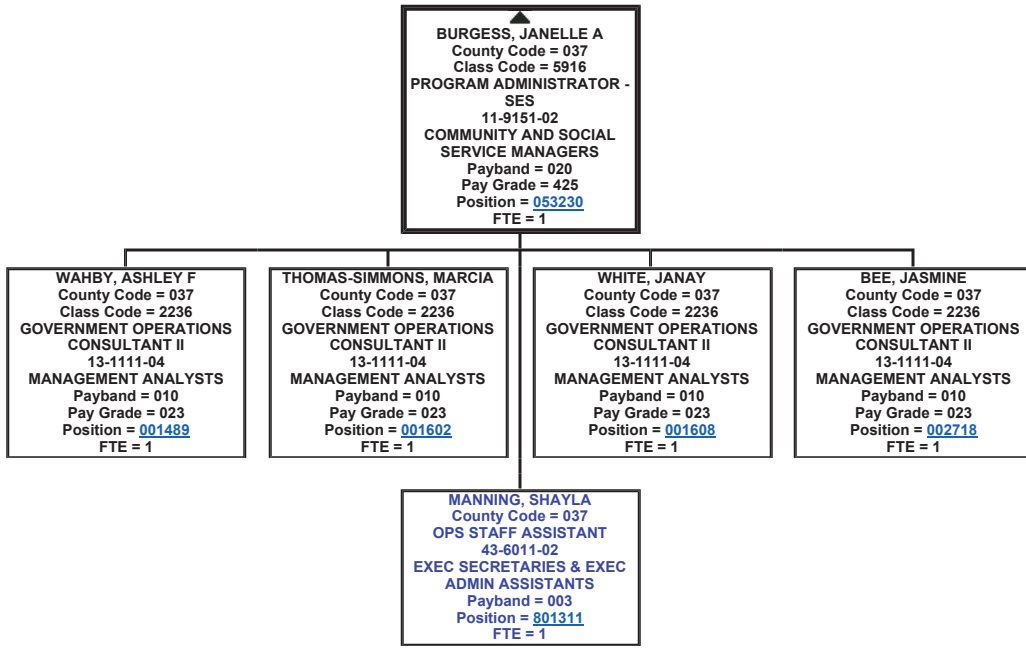


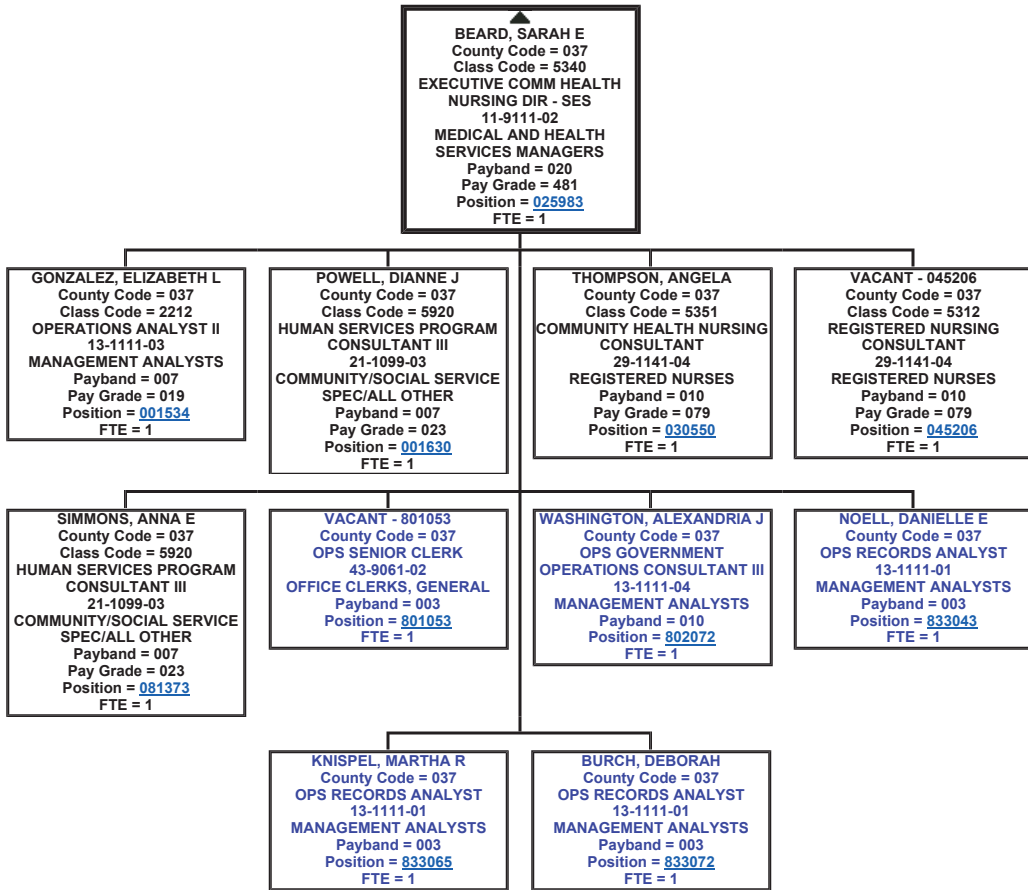
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BIVENS, THERESA H  
County Code = 037  
Class Code = 0714  
ADMINISTRATIVE ASSISTANT  
III - SES  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 421  
Position = [026479](#)  
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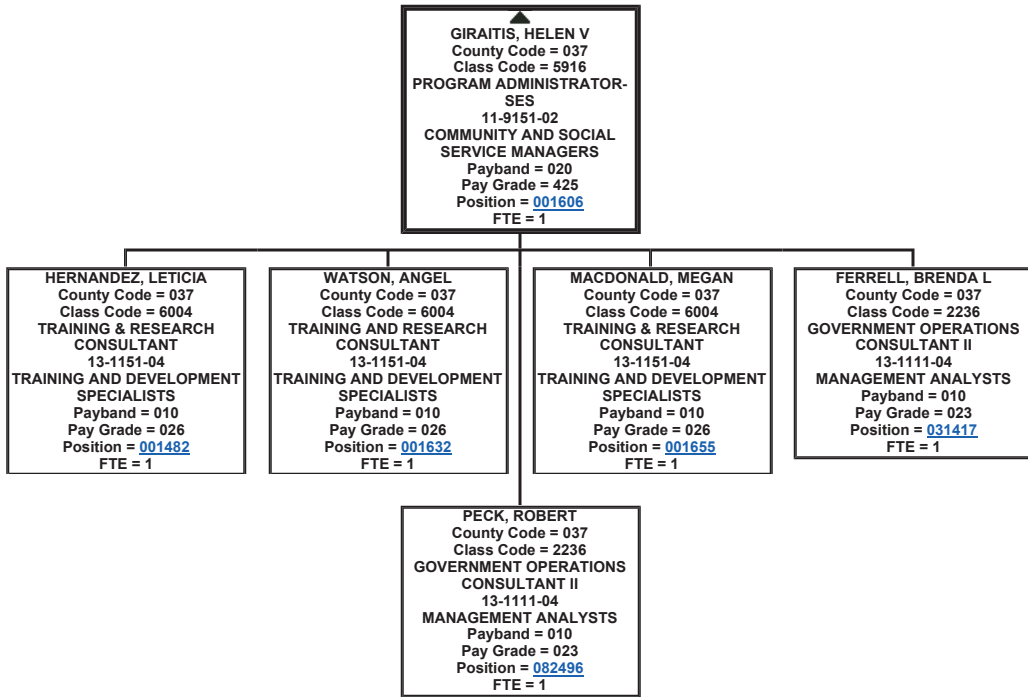


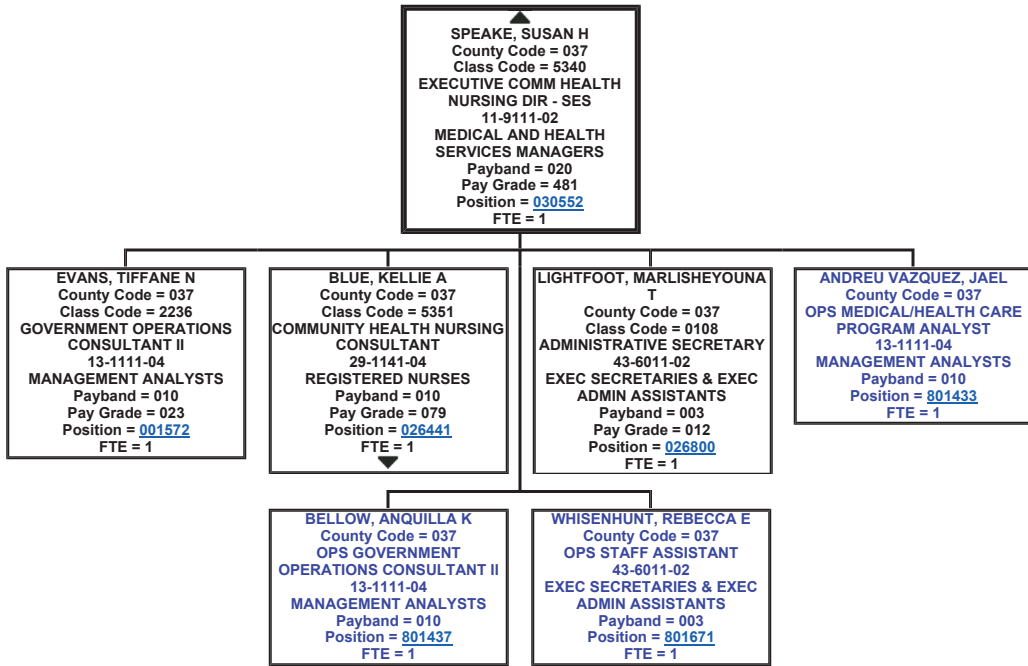


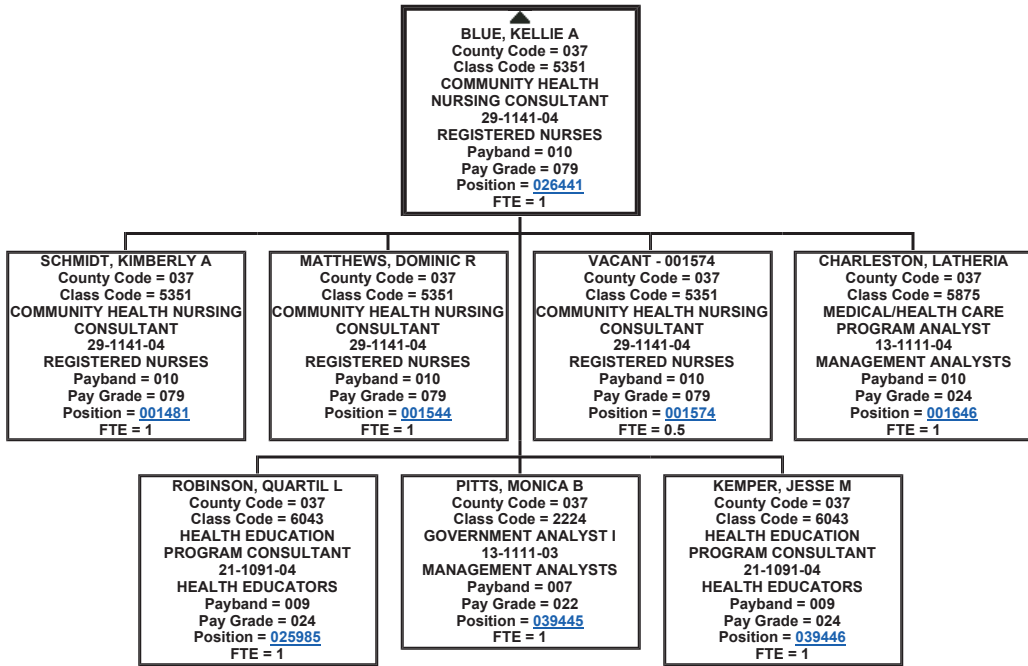




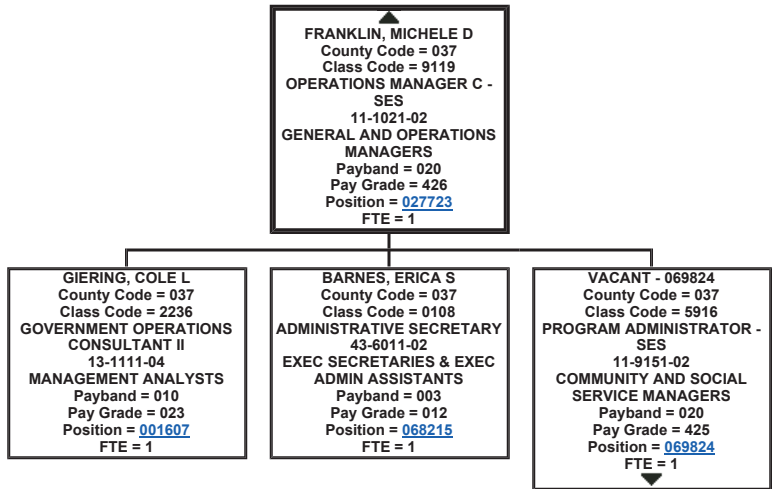


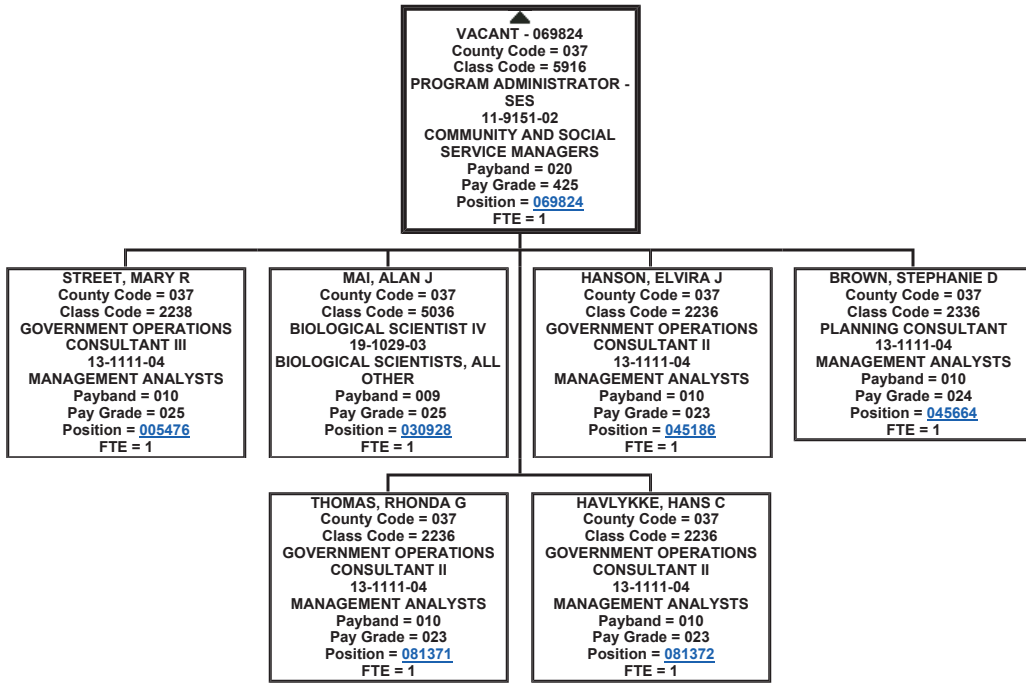


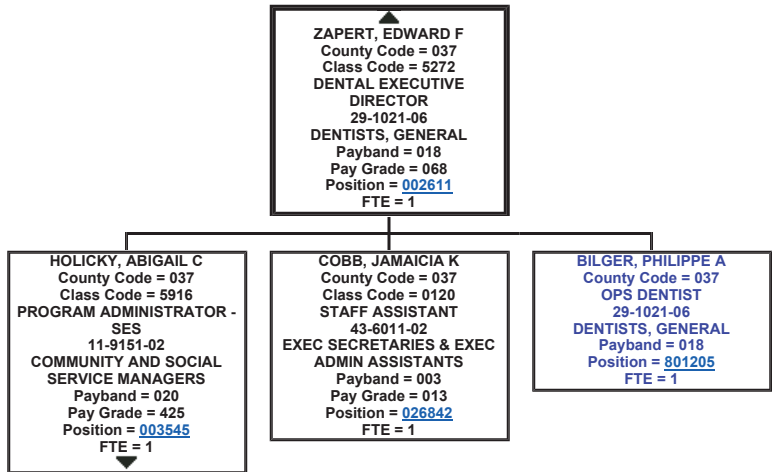




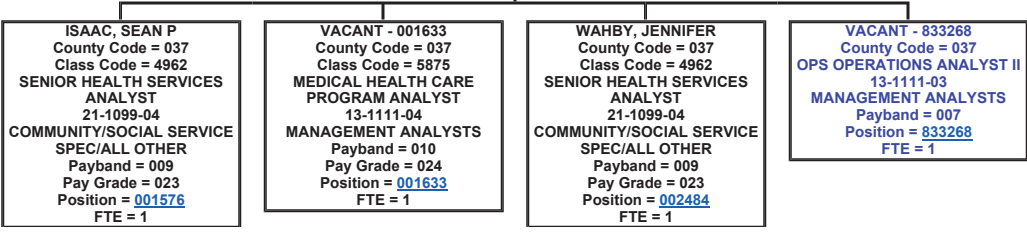


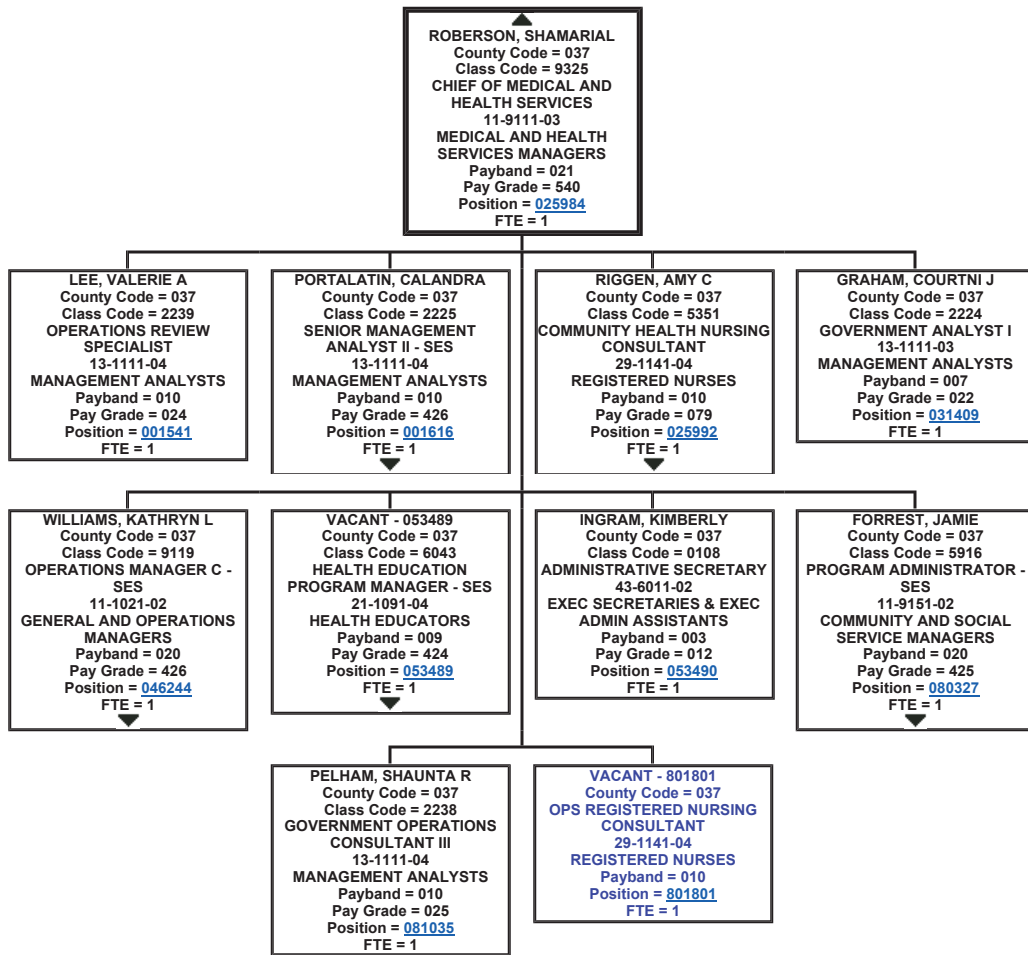




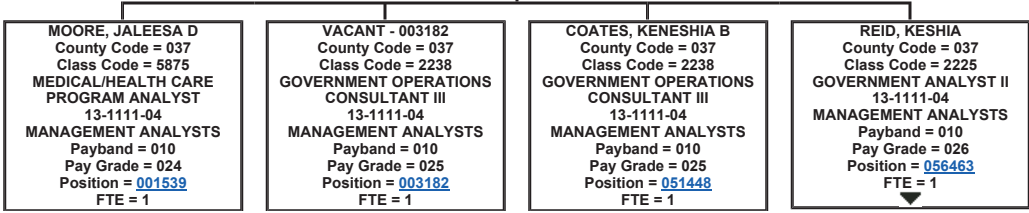


HOLICKY, ABIGAIL C  
County Code = 037  
Class Code = 5916  
PROGRAM ADMINISTRATOR -  
SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [003545](#)  
FTE = 1





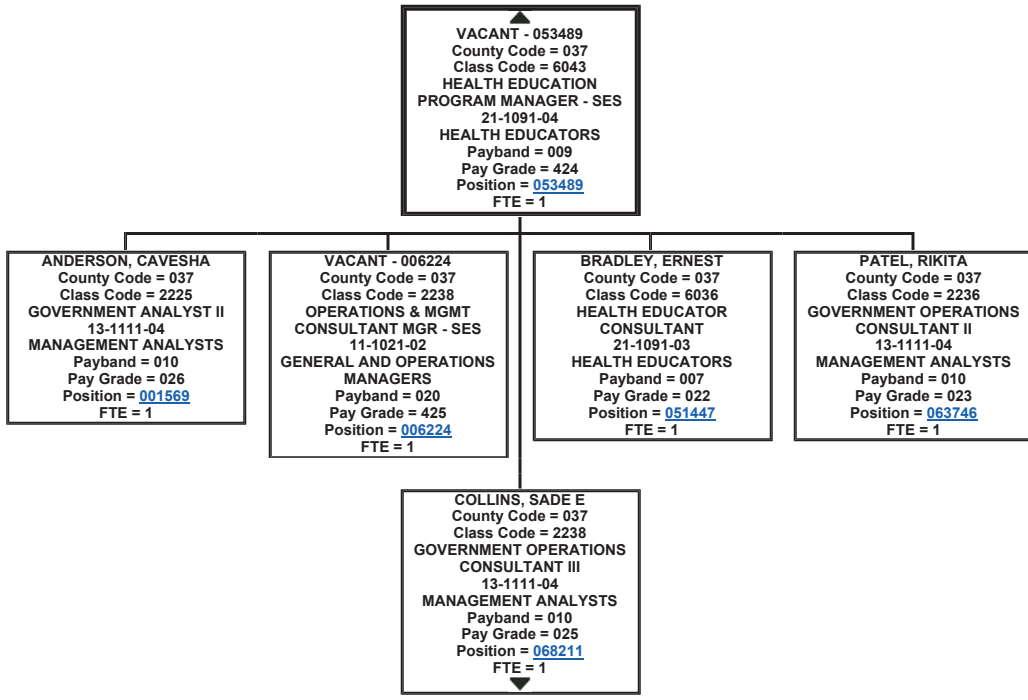
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FORREST, JAMIE  
County Code = 037  
Class Code = 5916  
PROGRAM ADMINISTRATOR -  
SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [080327](#)  
FTE = 1



REID, KESHIA  
County Code = 037  
Class Code = 2225  
GOVERNMENT ANALYST II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 026  
Position = 056463  
FTE = 1

CLARK, EDWARD  
County Code = 037  
OPS GOVERNMENT ANALYST II  
13-1111-04  
MANAGEMENT ANALYSTS  
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Position = 802048  
FTE = 1

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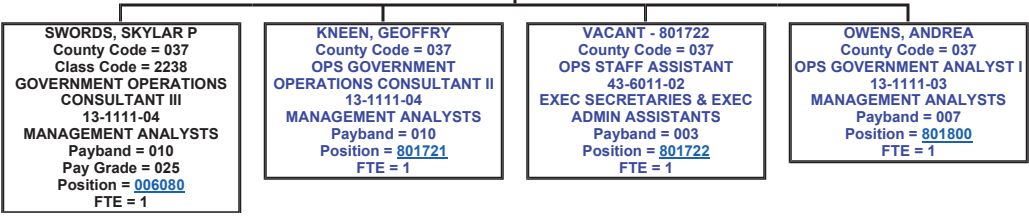


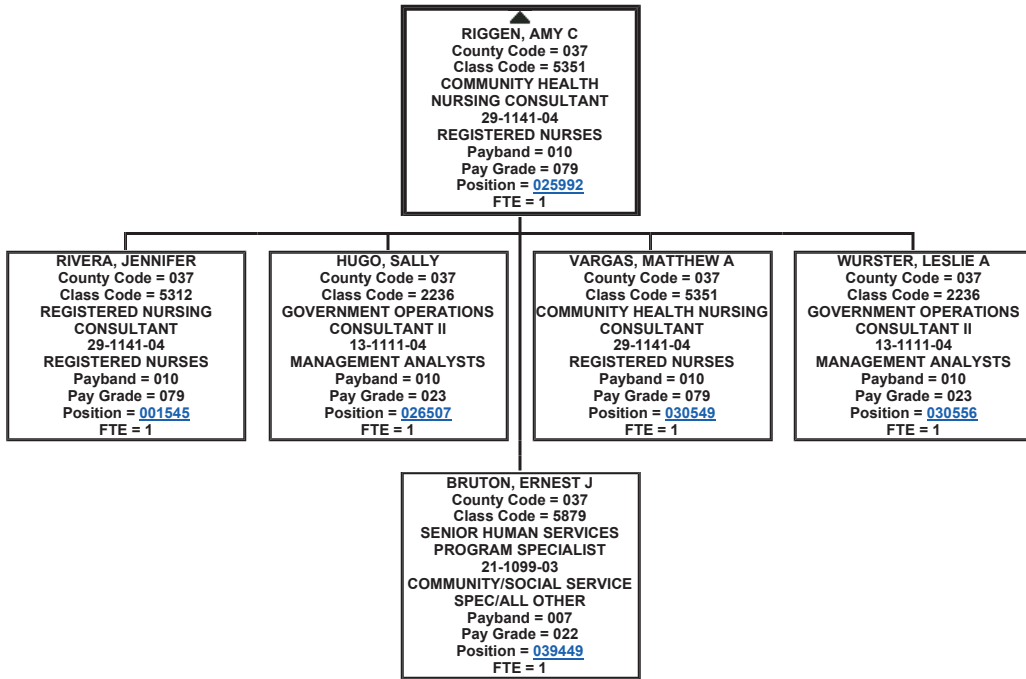


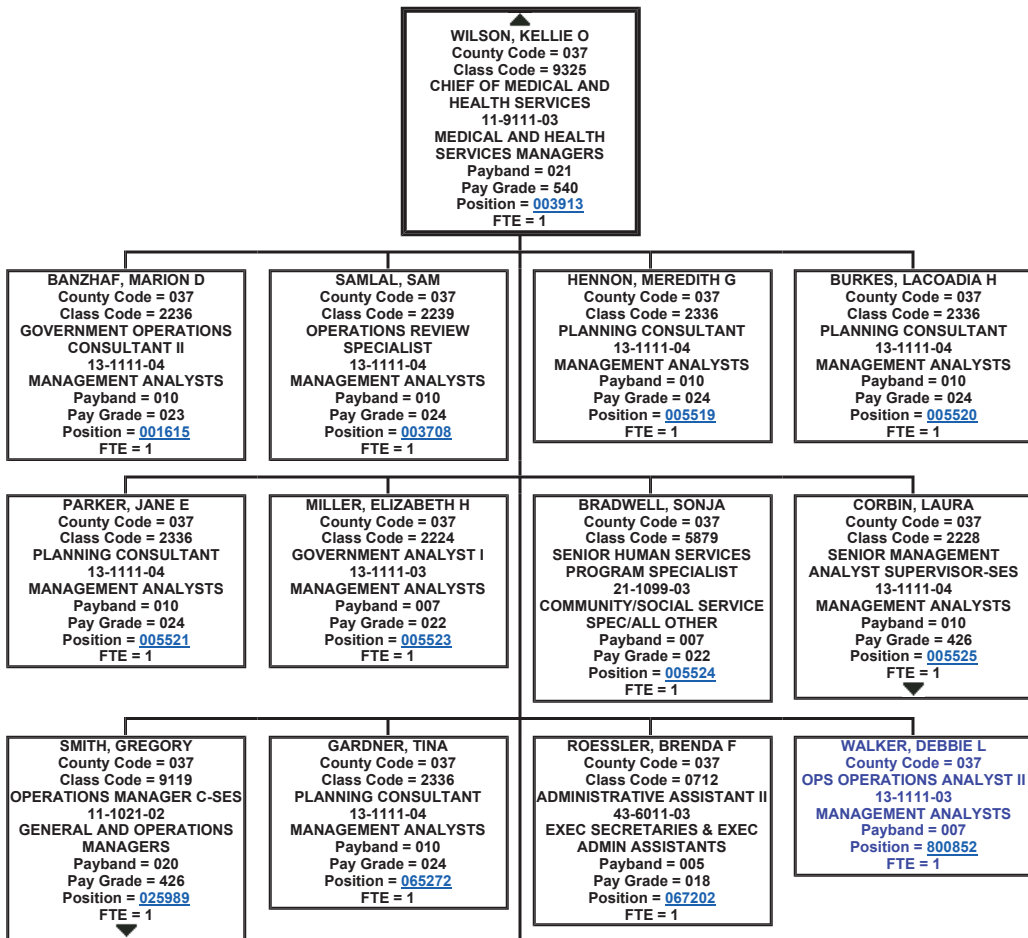
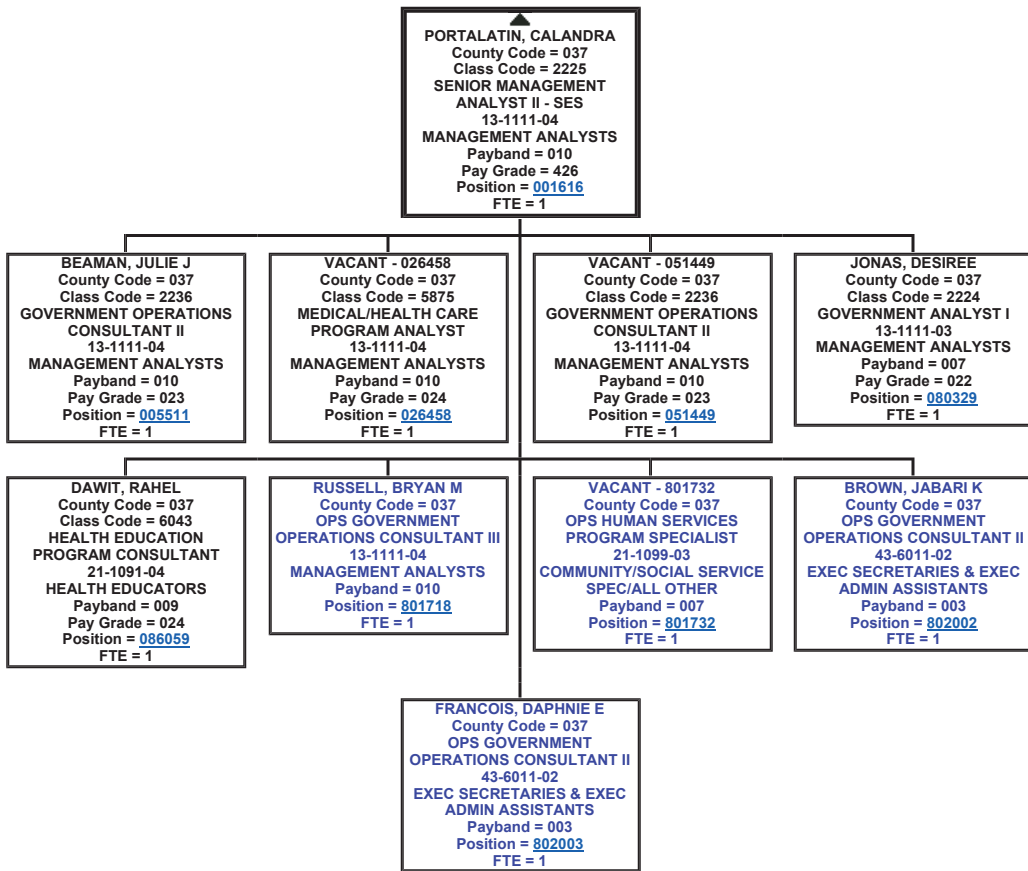
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COLLINS, SADE E  
County Code = 037  
Class Code = 2238  
GOVERNMENT OPERATIONS  
CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 025  
Position = 068211  
FTE = 1

LESTER, KEONDRA  
County Code = 037  
OPS GOVERNMENT  
OPERATIONS CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Position = 802047  
FTE = 1

▲  
WILLIAMS, KATHRYN L  
County Code = 037  
Class Code = 9119  
OPERATIONS MANAGER C -  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = 046244  
FTE = 1



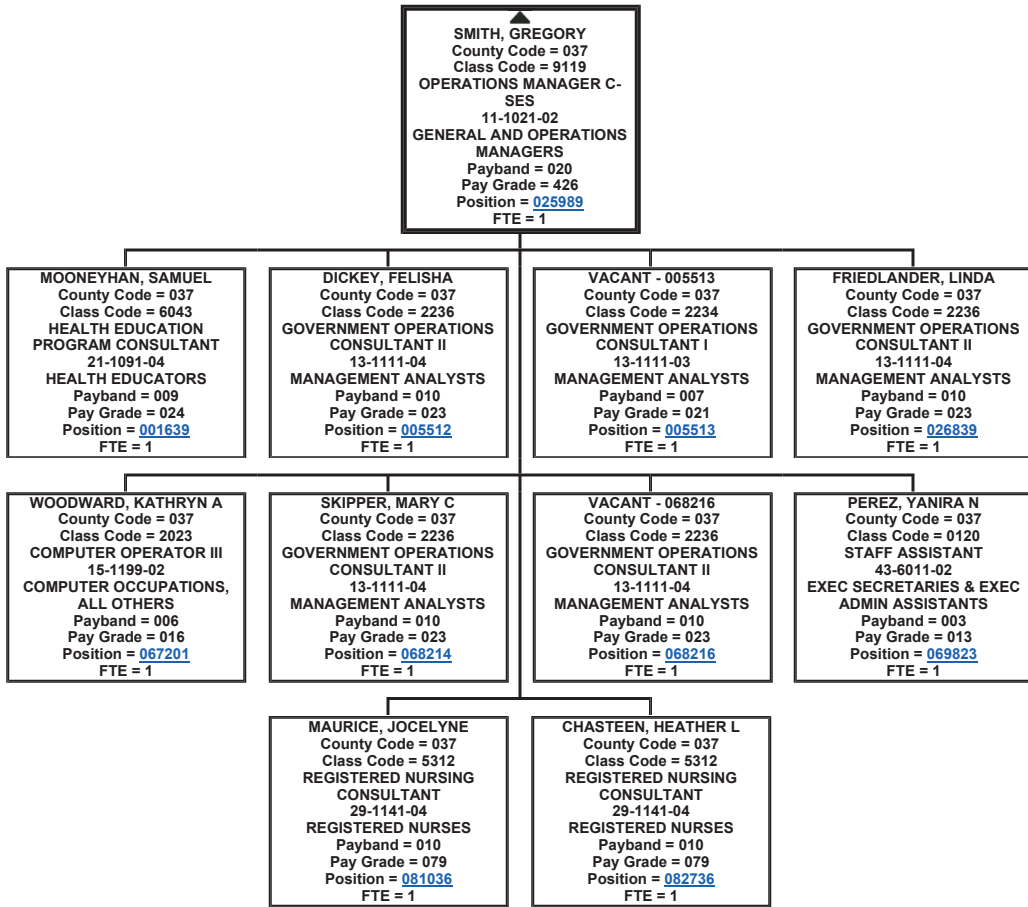


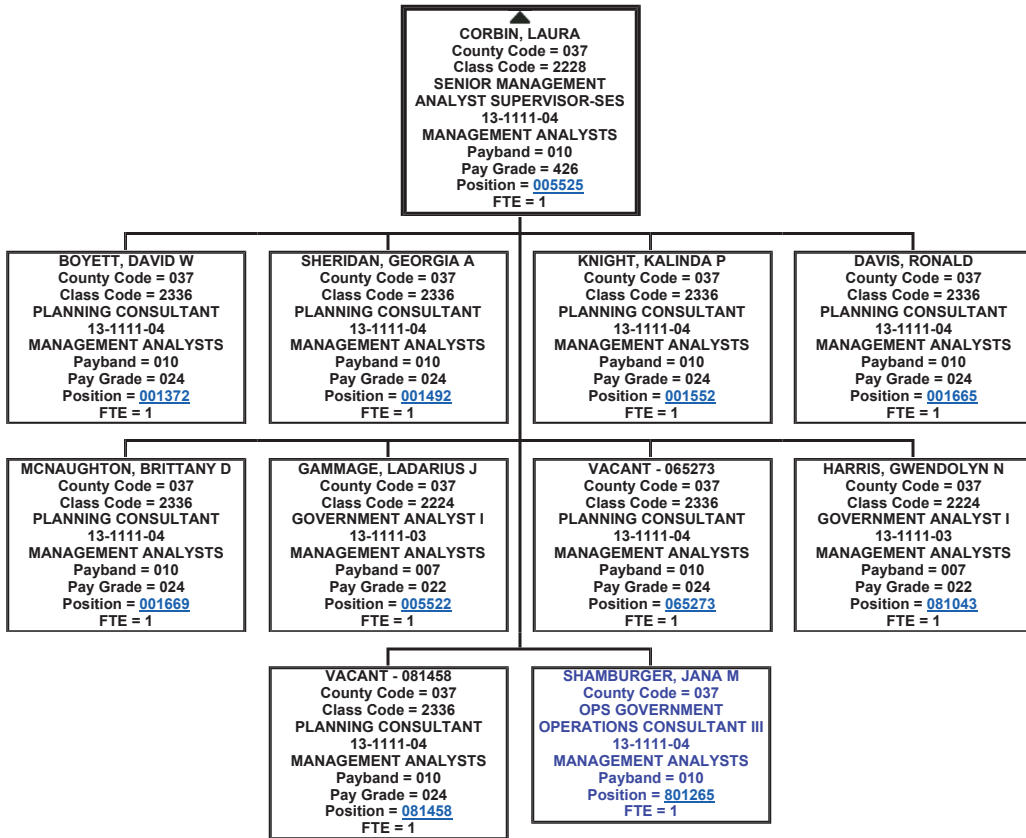


VACANT - 801236  
County Code = 037  
OPS MARKETING SPECIALIST  
IV  
13-1161-02  
MARKET RESEARCH ANALYTS &  
MARKETING SPECS  
Payband = 007  
Position = 801236  
FTE = 1

VACANT - 801691  
County Code = 037  
OPS GOVERNMENT  
OPERATIONS CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Position = 801691  
FTE = 1

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▲  
**ELMORE, JENNIFER B**  
 County Code = 037  
 Class Code = 5284  
**STATEWIDE SERVICES**  
**ADMINISTRATOR-HLTH**  
 11-9111-03  
**MEDICAL AND HEALTH**  
**SERVICES MANAGERS**  
 Payband = 021  
 Pay Grade = 520  
 Position = 006187  
 FTE = 1





# Florida Department of Health

## Office of Minority Health and Health Equity

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**

▲  
VACANT - 030559  
County Code = 037  
Class Code = 9254  
SENIOR HEALTH EQUITY  
OFFICER  
11-1021-04  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 022  
Pay Grade = 540  
Position = 030559  
FTE = 1

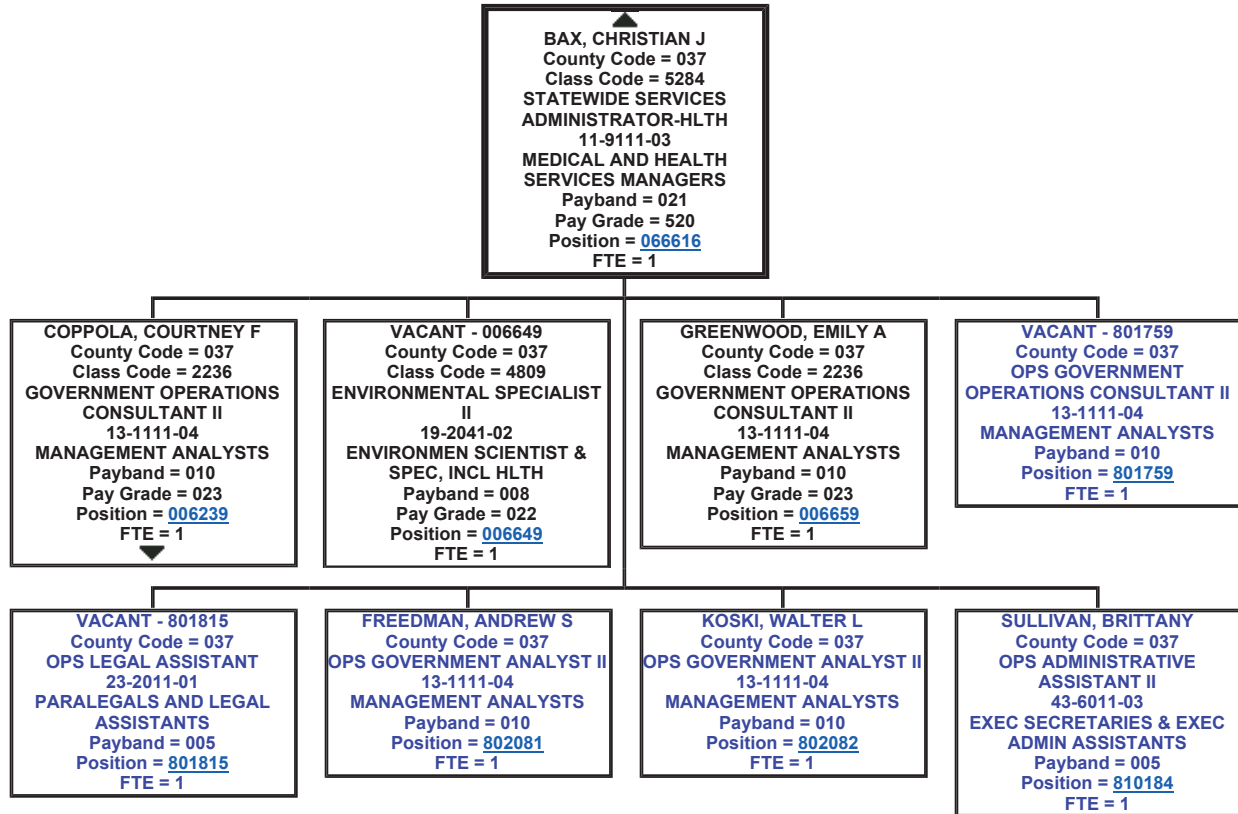
REDDINGS, SHEILA B  
County Code = 037  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = 005899  
FTE = 1

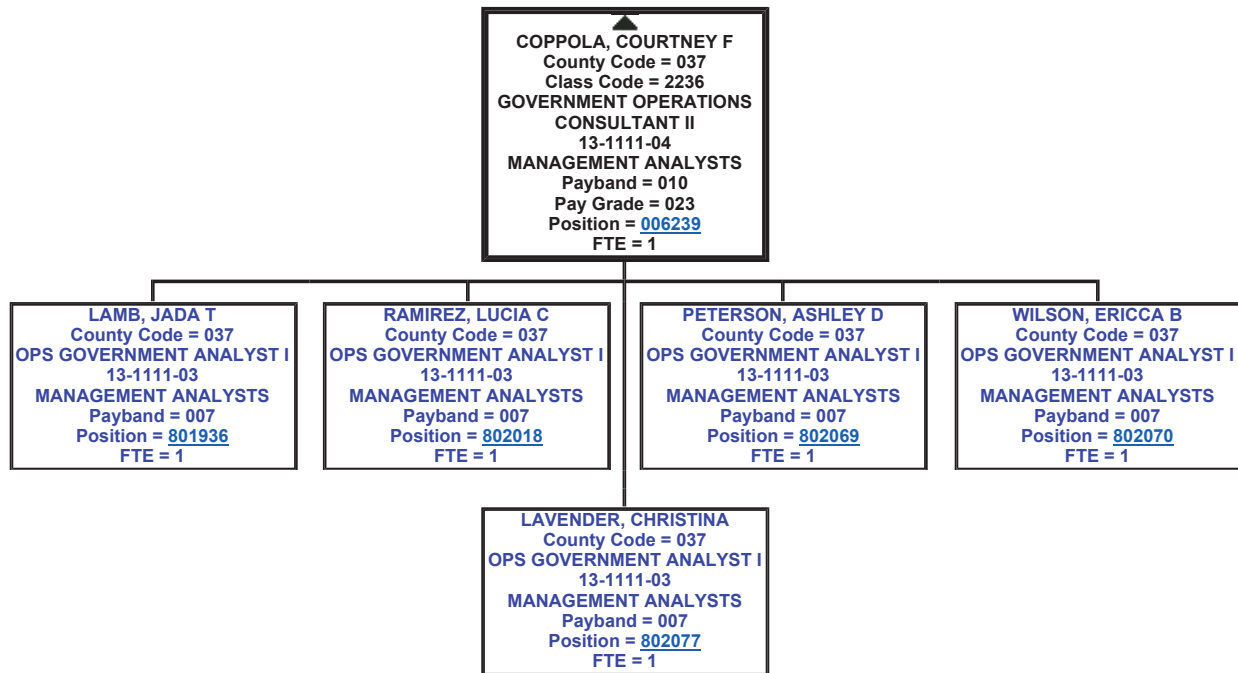
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# Florida Department of Health

## Office of Compassionate Use

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

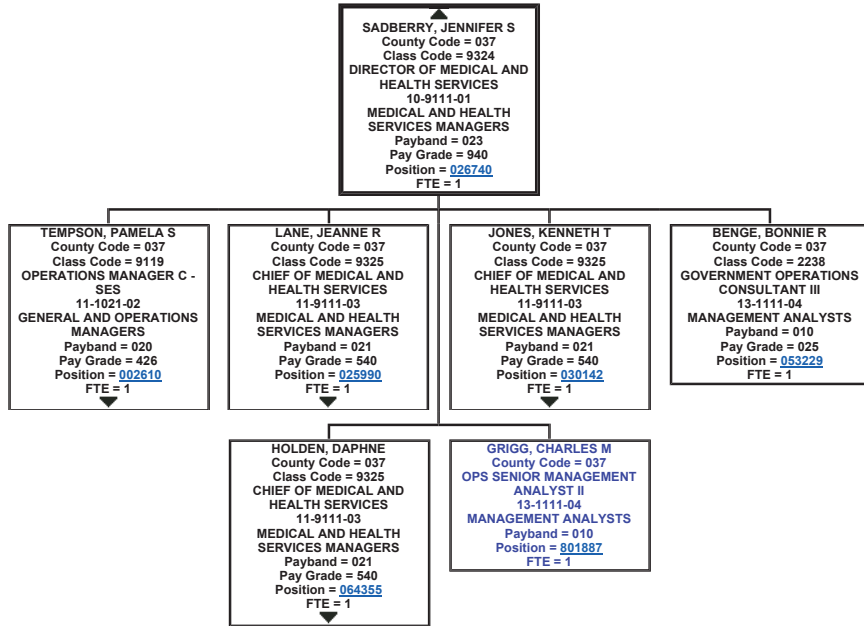


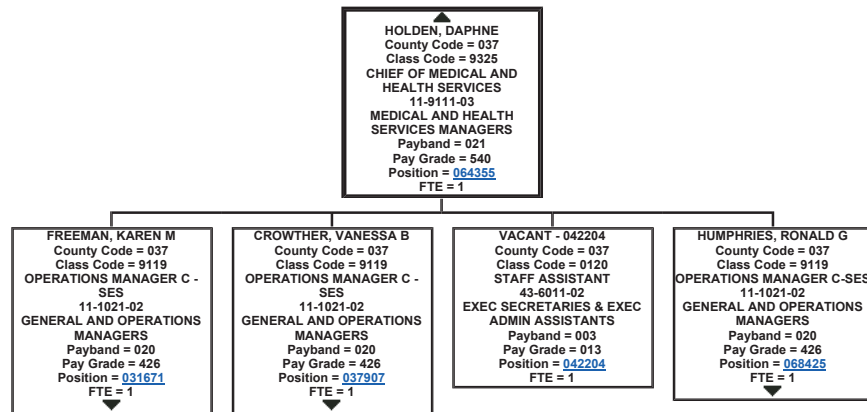


# Florida Department of Health

## Division of Public Health Statistics and Performance Management

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

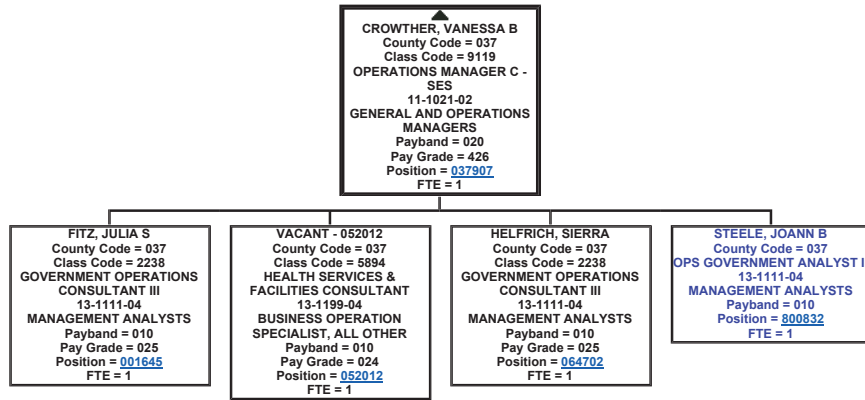




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Class Code = 9119  
OPERATIONS MANAGER C-  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = 068425  
FTE = 1

SCHIEVE, CORAL M  
County Code = 037  
OPS COMPUTER SUPPORT  
ANALYST  
15-1151-02  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 006  
Position = 801584  
FTE = 1

THOMPSON, DANIEL  
County Code = 037  
OPS SENIOR INFO TECH  
BUSINESS CONSULTANT  
15-1199-04  
COMPUTER OCCUPATIONS,  
ALL OTHERS  
Payband = 009  
Position = 810187  
FTE = 1



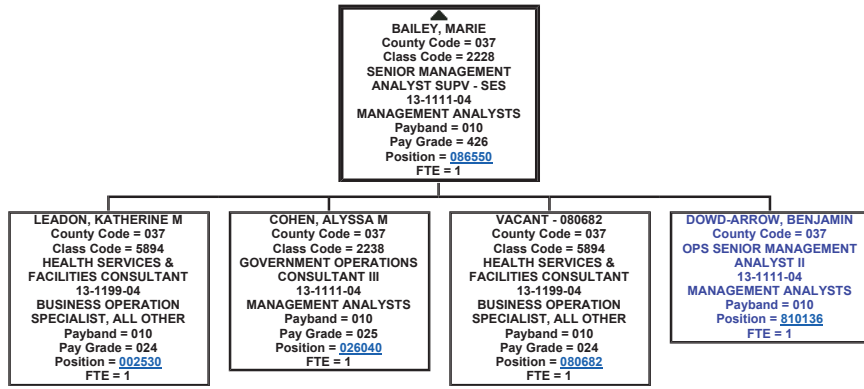
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FREEMAN, KAREN M  
County Code = 037  
Class Code = 9119  
OPERATIONS MANAGER C -  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [031671](#)  
FTE = 1  
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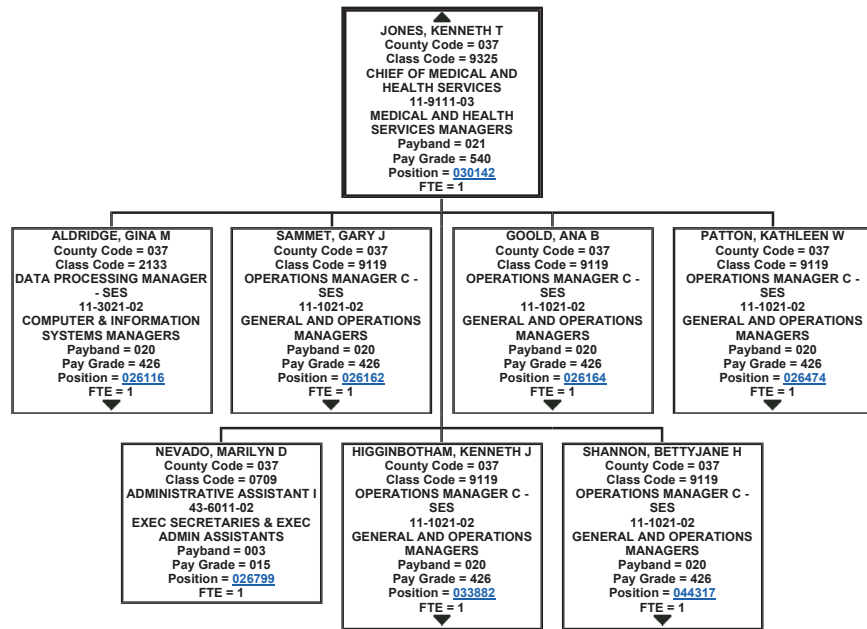
HAND, DANIEL P  
County Code = 037  
Class Code = 5894  
HEALTH SERVICES &  
FACILITIES CONSULTANT  
13-1199-04  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 010  
Pay Grade = 024  
Position = [055180](#)  
FTE = 1

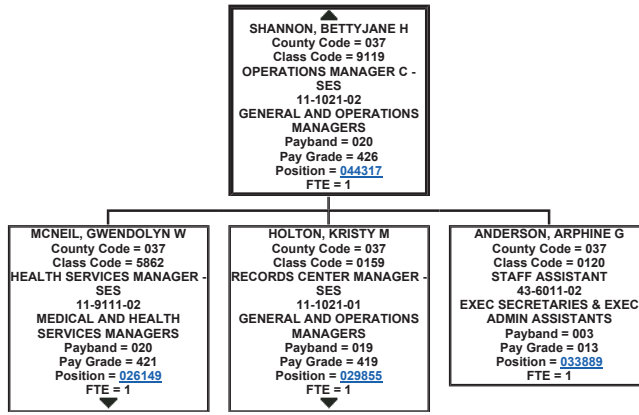
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Class Code = 2228  
SENIOR MANAGEMENT  
ANALYST SUPV - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
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Pay Grade = 426  
Position = [086550](#)  
FTE = 1  
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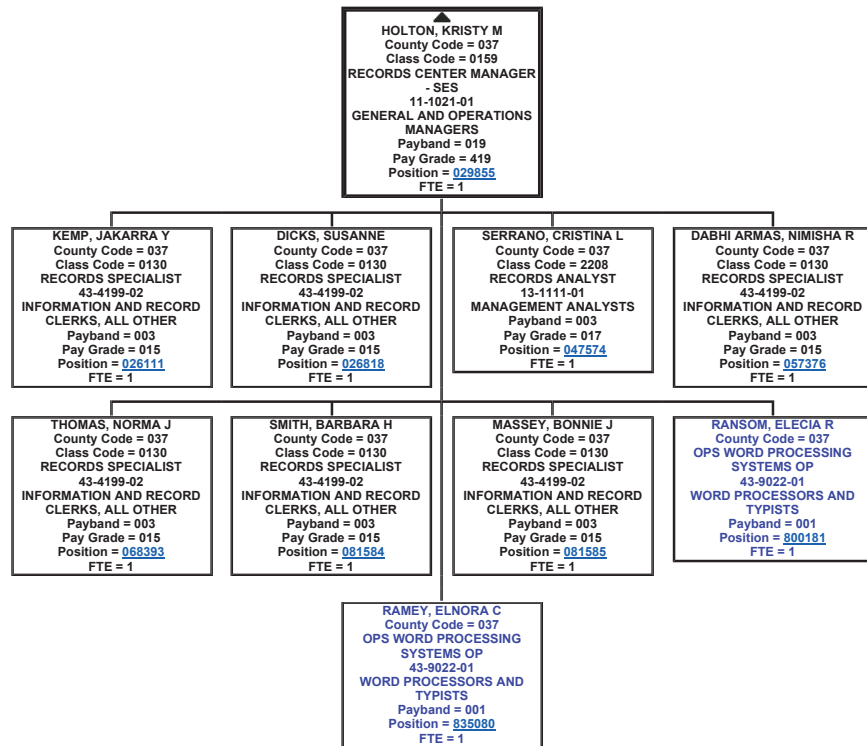
PALANIYANDI, VASUDEVAN  
County Code = 037  
OPS SYSTEM PROJECT  
ANALYST  
15-1121-03  
COMPUTER SYSTEMS  
ANALYST  
Payband = 008  
Position = [810265](#)  
FTE = 1

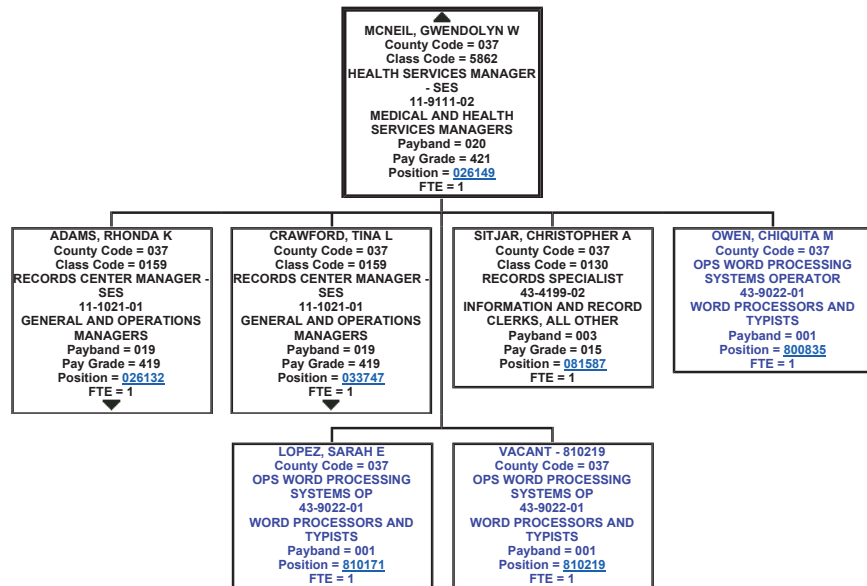


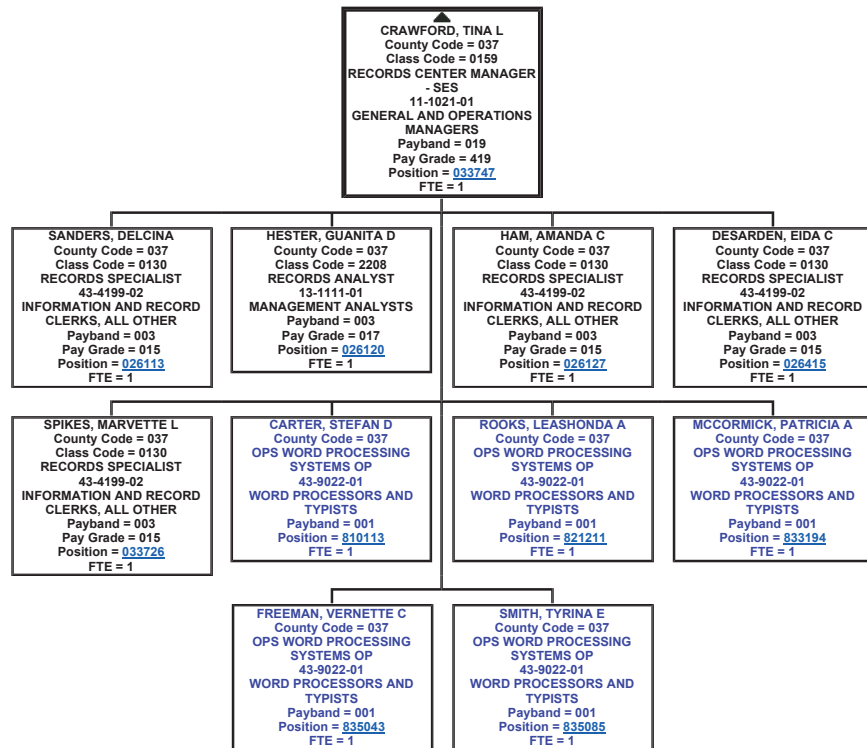


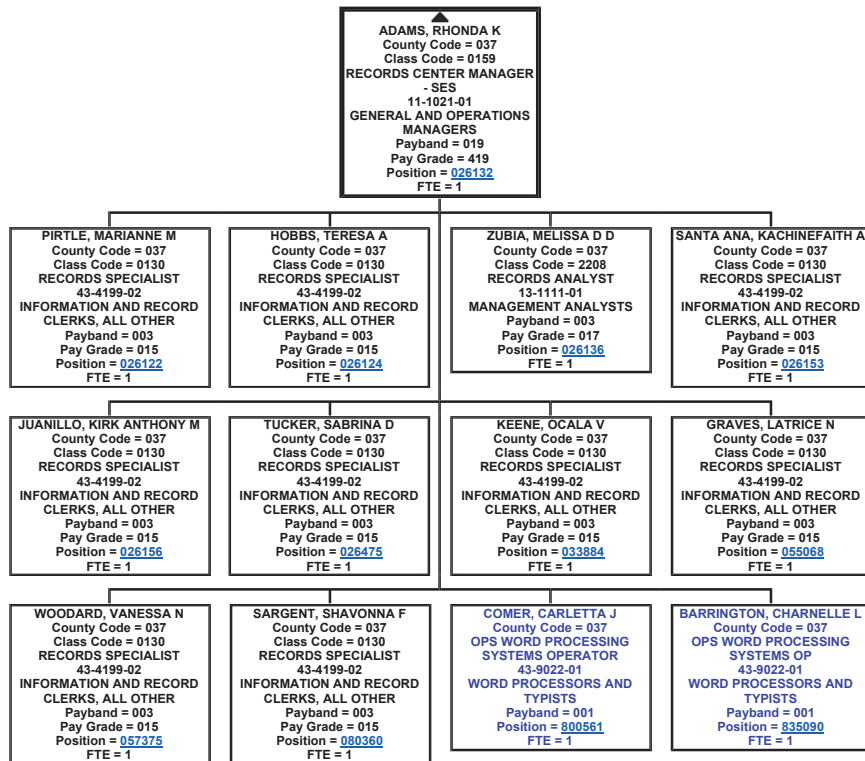


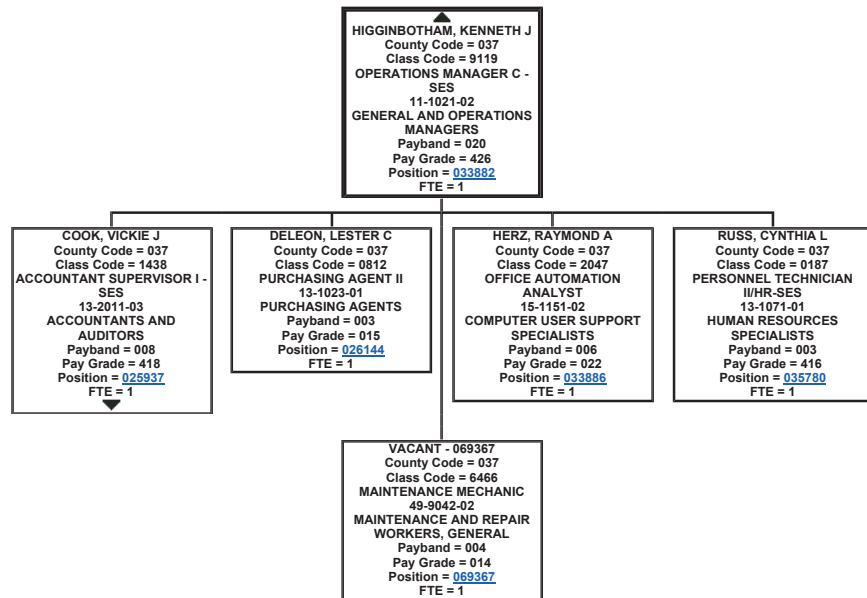




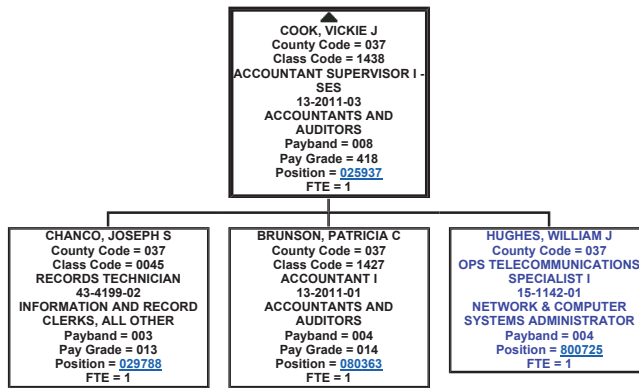


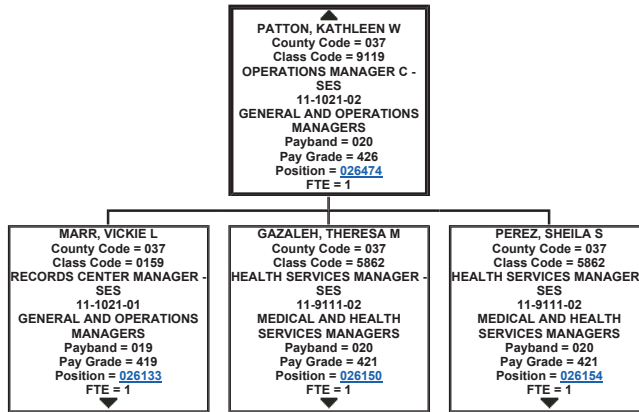


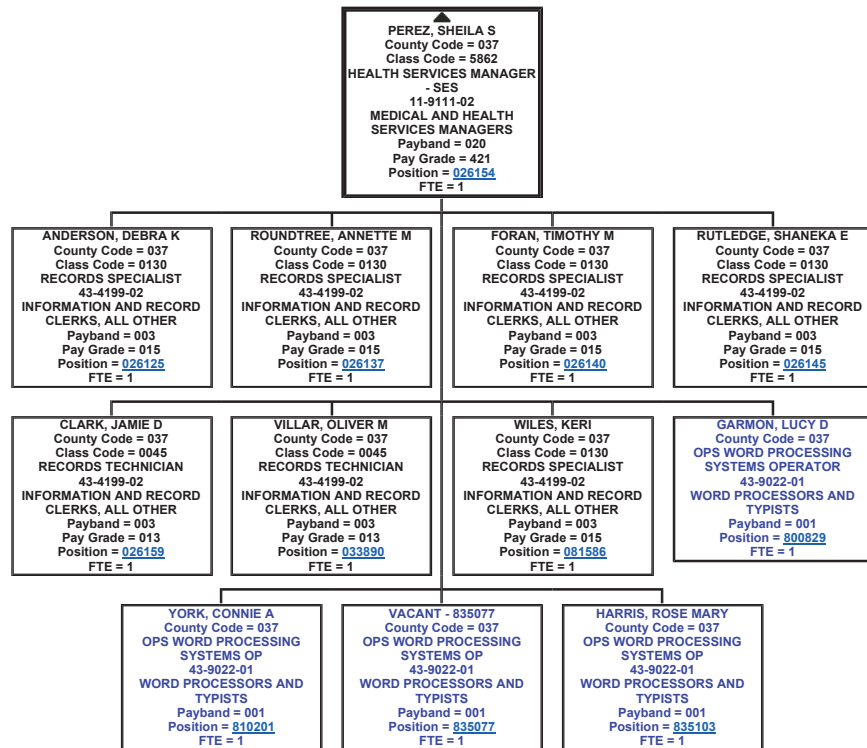


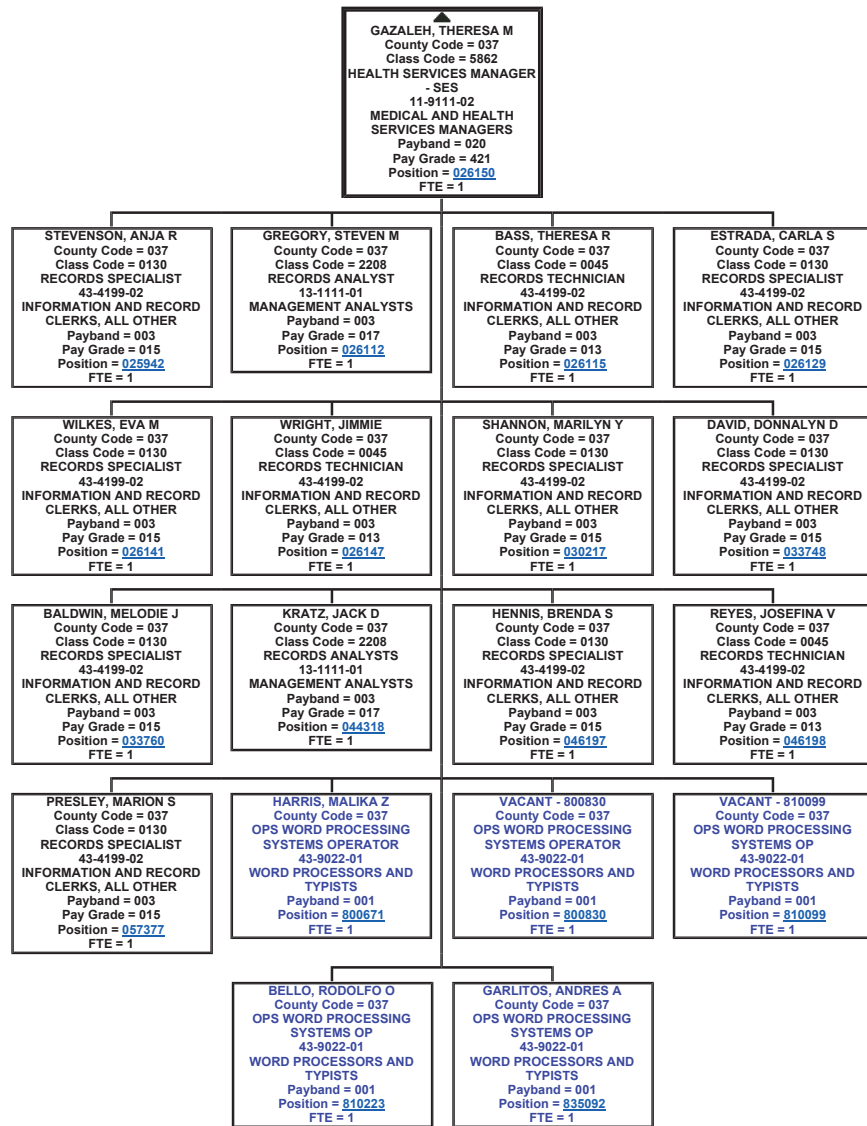


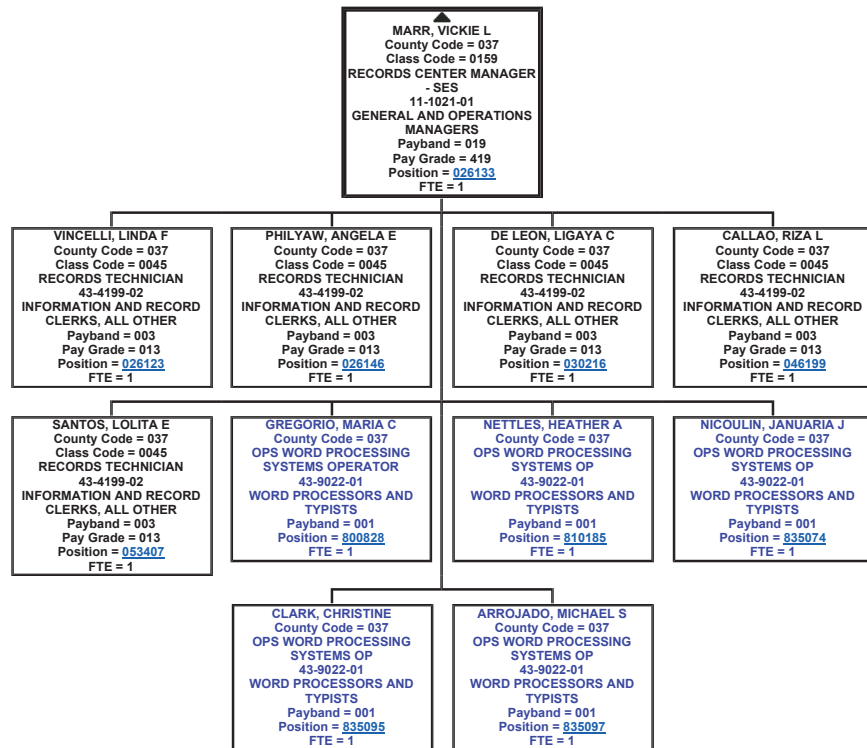


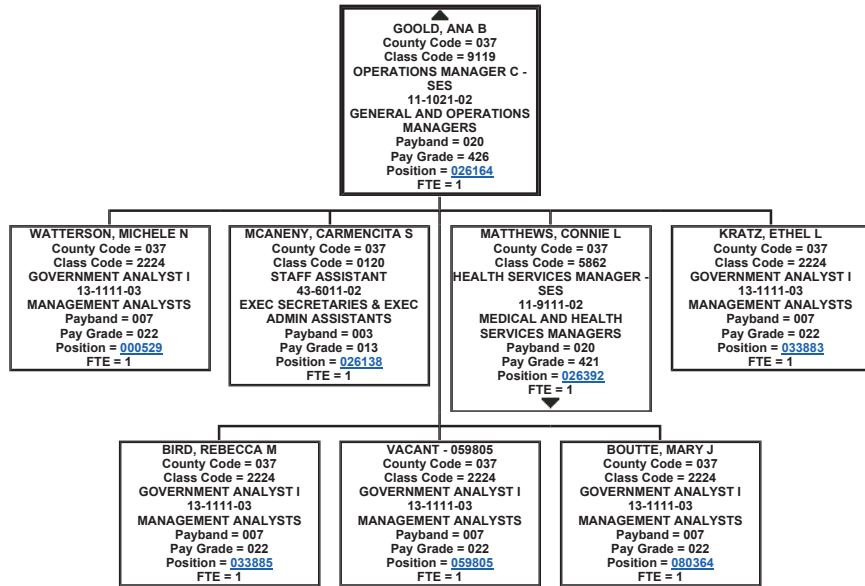


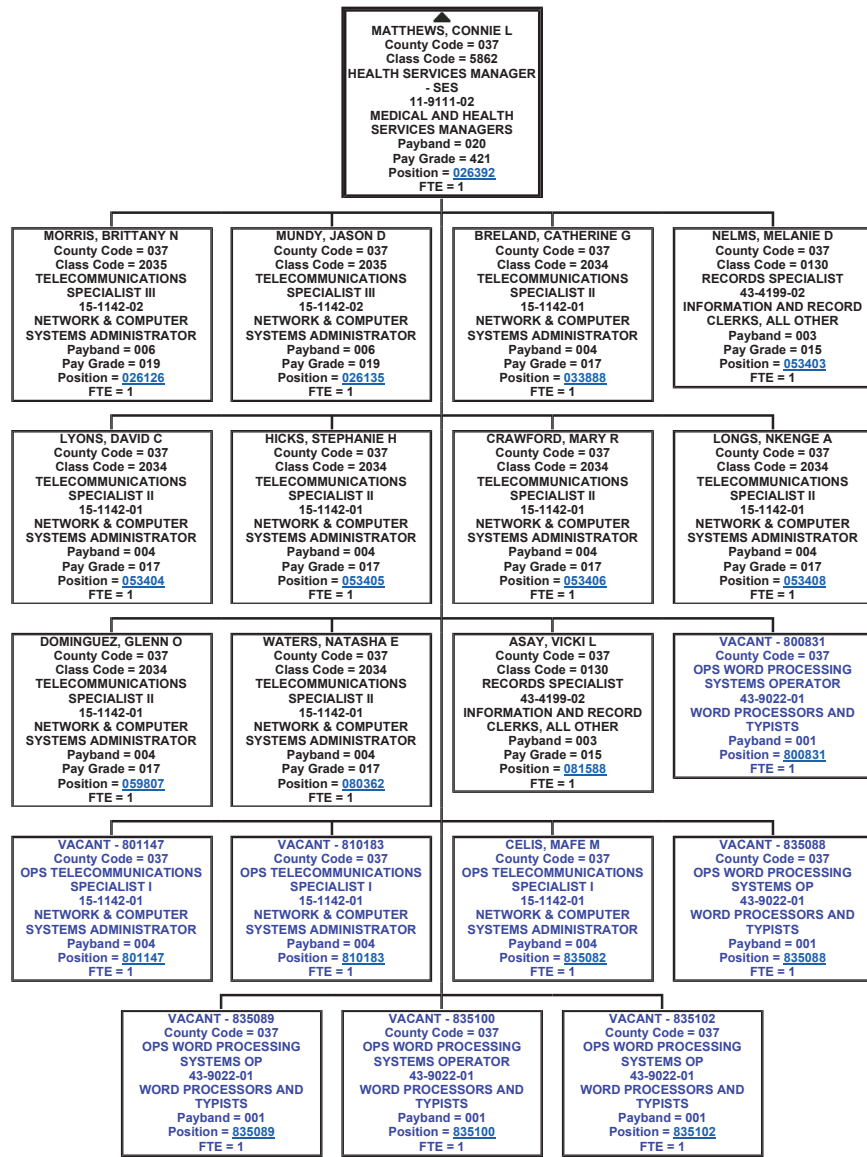












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Class Code = 9119  
OPERATIONS MANAGER C -  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [026162](#)  
FTE = 1

LORENZO-LUACES, FELIPE  
County Code = 037  
Class Code = 3142  
RESEARCH & STATISTICS  
MANAGER - SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [026161](#)  
FTE = 1  
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ROBINSON, MYRTLE L  
County Code = 037  
Class Code = 5862  
HEALTH SERVICES MANAGER -  
SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [053402](#)  
FTE = 1  
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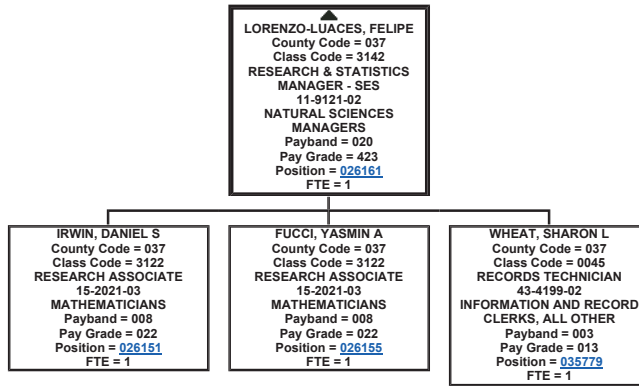
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Class Code = 5862  
HEALTH SERVICES MANAGER  
SES  
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MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [053402](#)  
FTE = 1

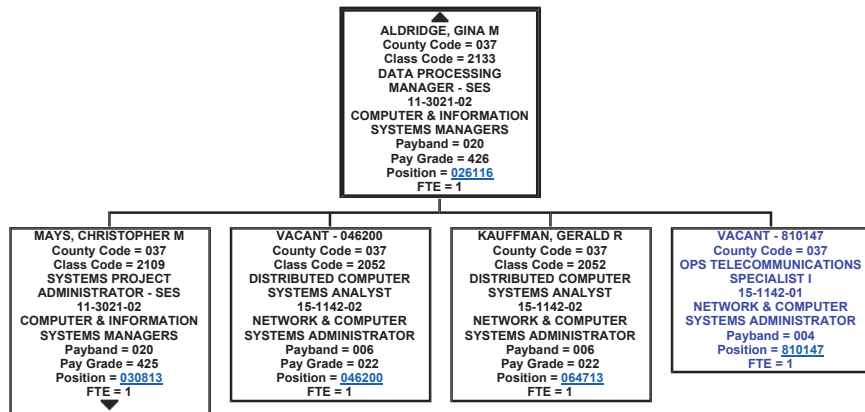
MOBLEY, SAMANTHA M  
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Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [026005](#)  
FTE = 1

CASTUERA, MILA C  
County Code = 037  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [026142](#)  
FTE = 1

STRICKLAND, KAREN D  
County Code = 037  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [029787](#)  
FTE = 1

FOWLER, BRITTANY N  
County Code = 037  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [047573](#)  
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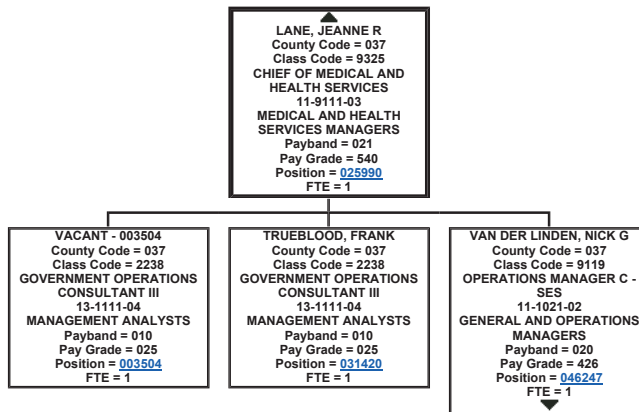


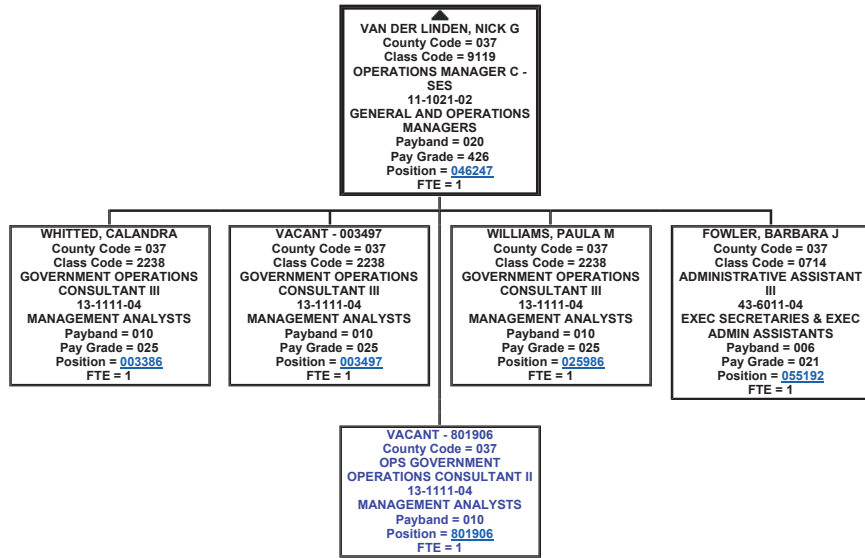


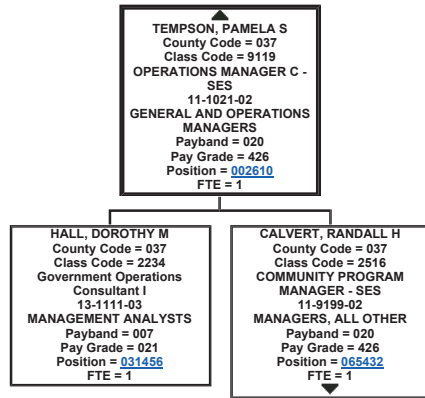
MAYS, CHRISTOPHER M  
County Code = 037  
Class Code = 2109  
SYSTEMS PROJECT  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [030813](#)  
FTE = 1

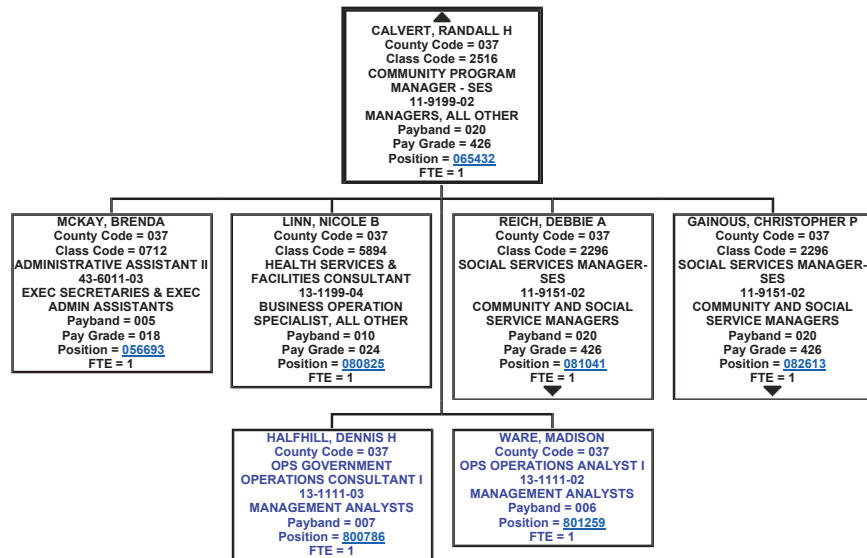
STEVENSON, JUSTIN A  
County Code = 037  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [028152](#)  
FTE = 1

VACANT - 801146  
County Code = 037  
OPS TELECOMMUNICATIONS  
SPECIALIST I  
15-1142-01  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 004  
Position = [801146](#)  
FTE = 1

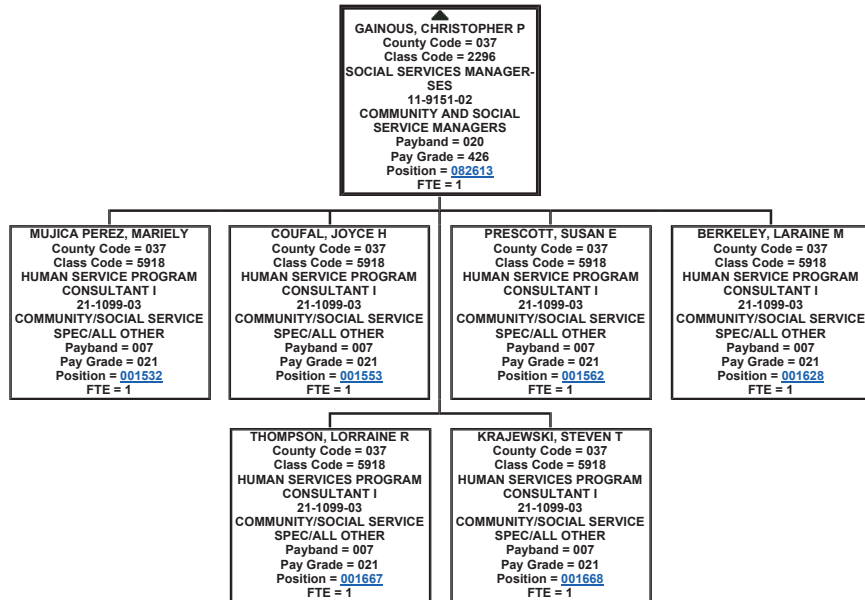












REICH, DEBBIE A  
County Code = 037  
Class Code = 2296  
SOCIAL SERVICES MANAGER-  
SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [081041](#)  
FTE = 1

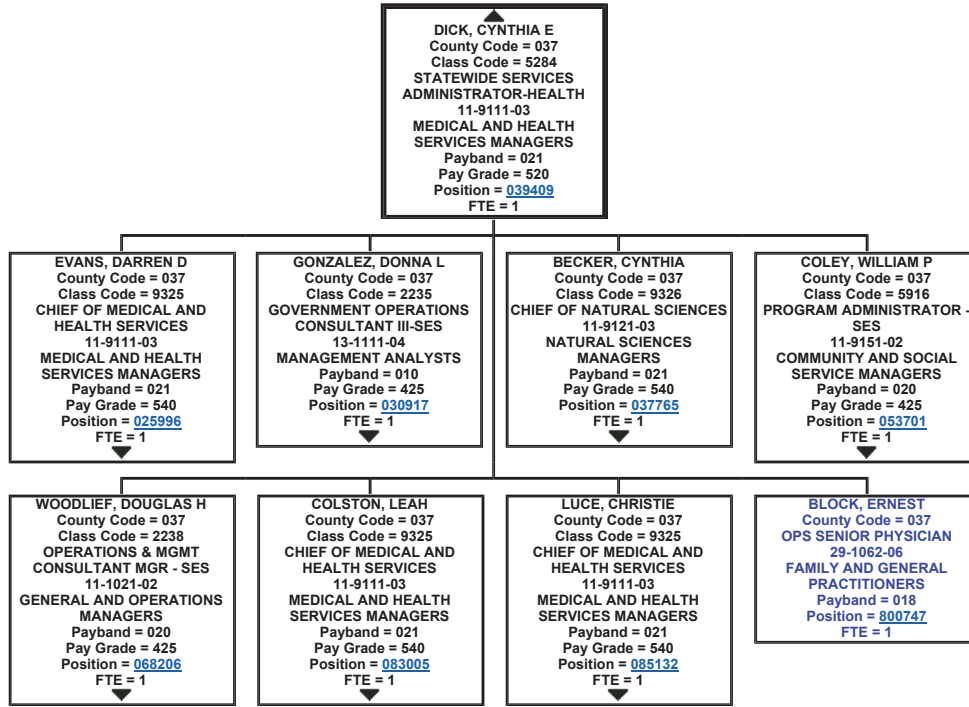
TAGGART, KIERSTEN J  
County Code = 037  
Class Code = 5675  
MEDICAL/HEALTH CARE  
PROGRAM ANALYST  
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MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 024  
Position = [055175](#)  
FTE = 1

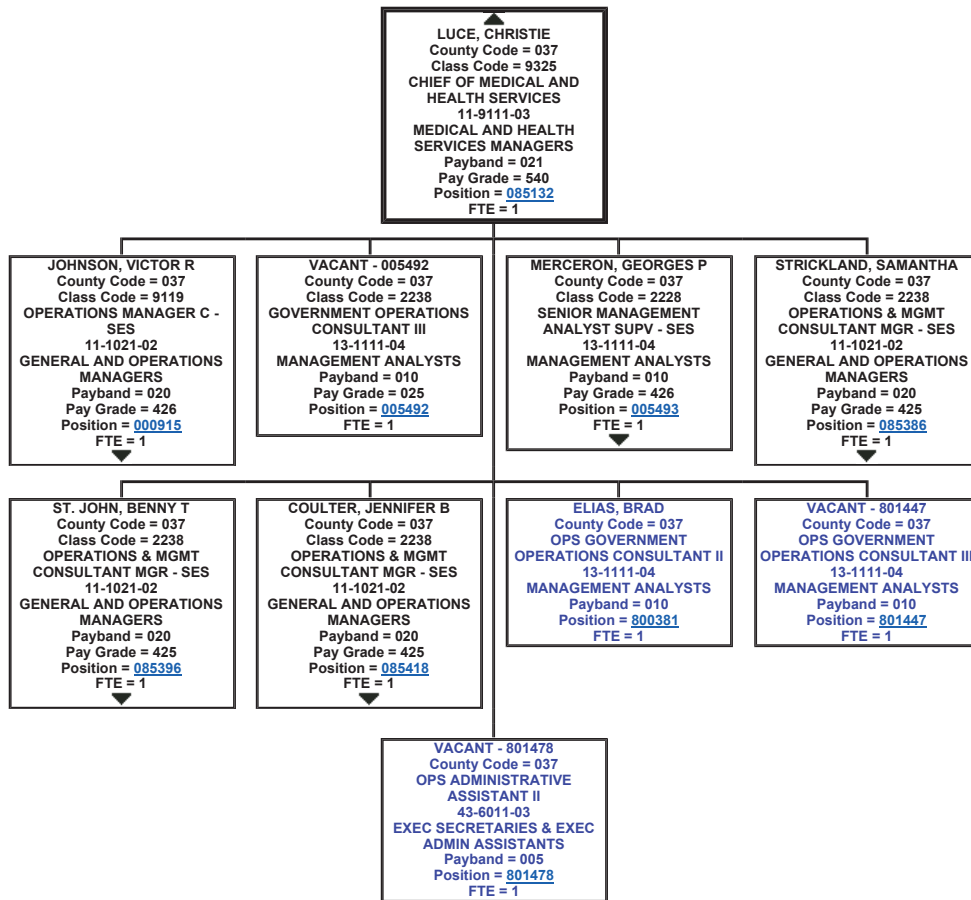
WILLIAMS, ELIJAH R  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
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Pay Grade = 015  
Position = [081133](#)  
FTE = 1

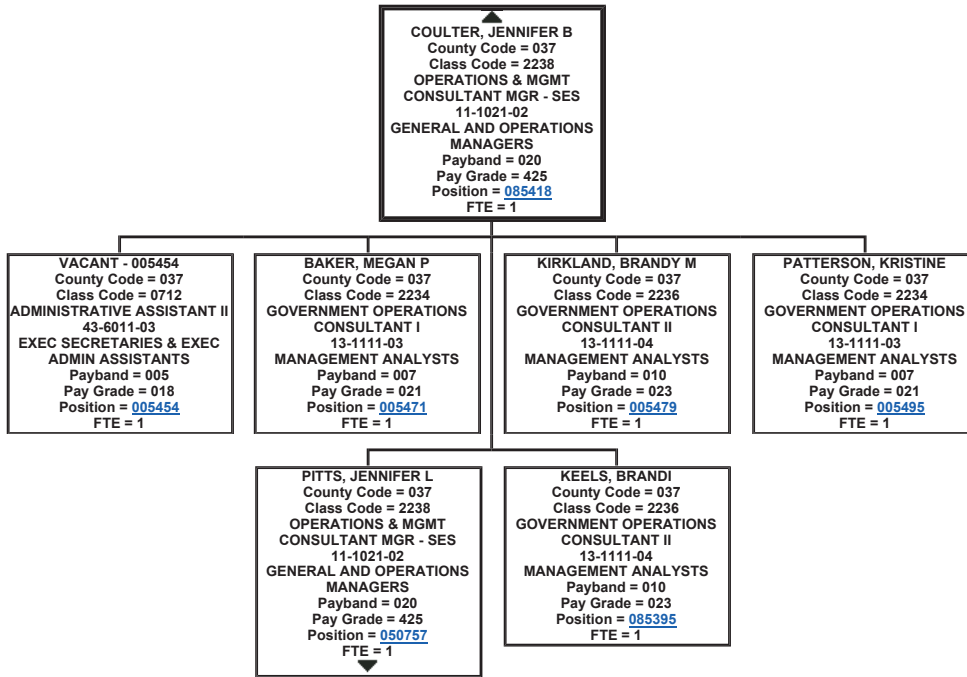
# Florida Department of Health

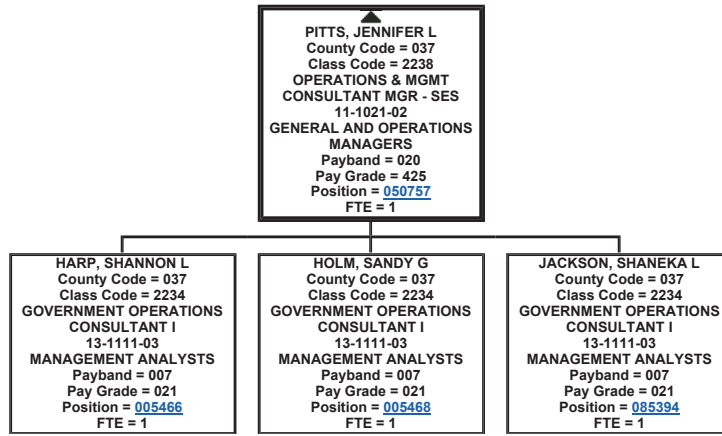
## Division of Emergency Preparedness and Community Support

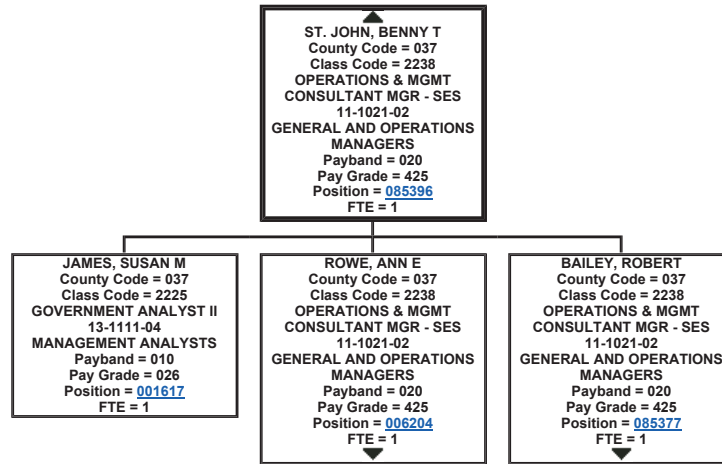
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

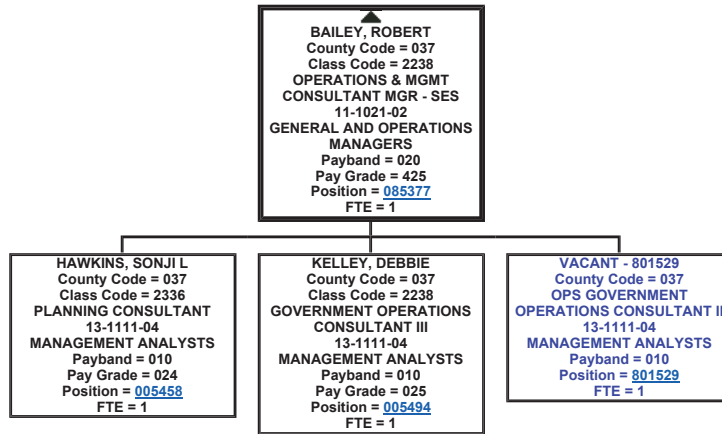














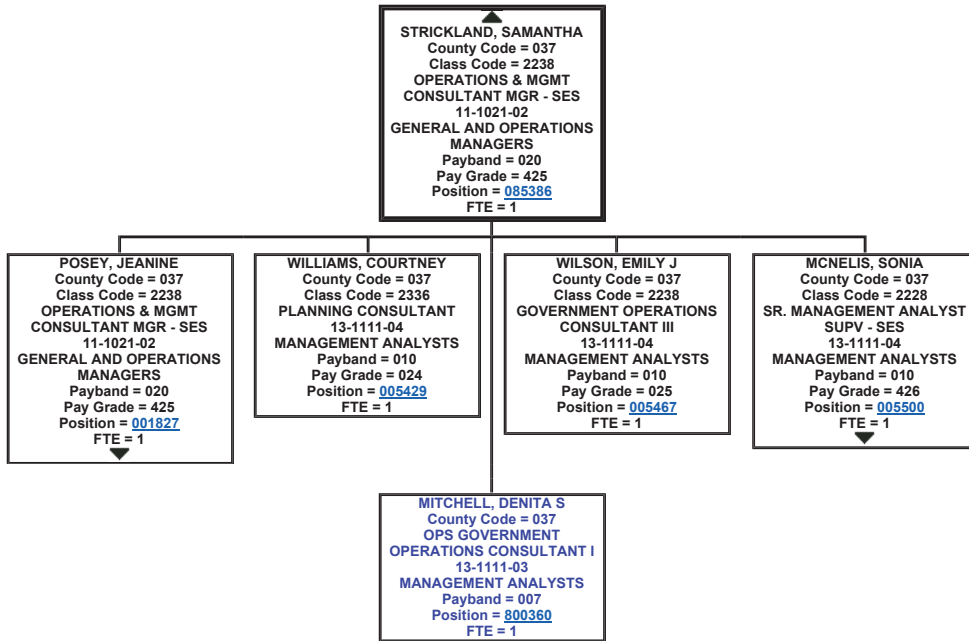
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ROWE, ANN E  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [006204](#)  
FTE = 1

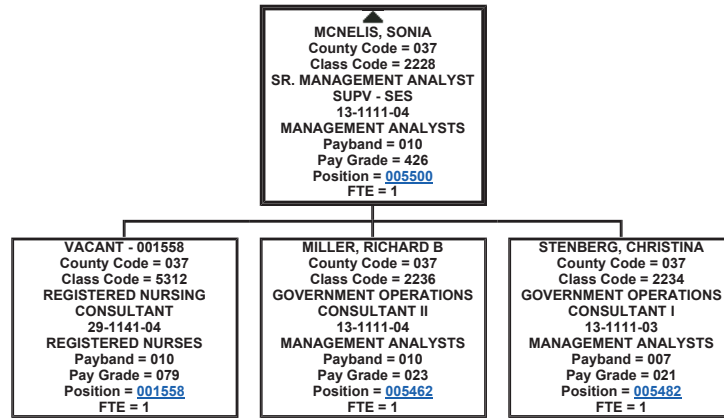
REGISTER, MARY E  
County Code = 037  
Class Code = 2322  
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MANAGEMENT ANALYSTS  
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Pay Grade = 022  
Position = [001305](#)  
FTE = 1

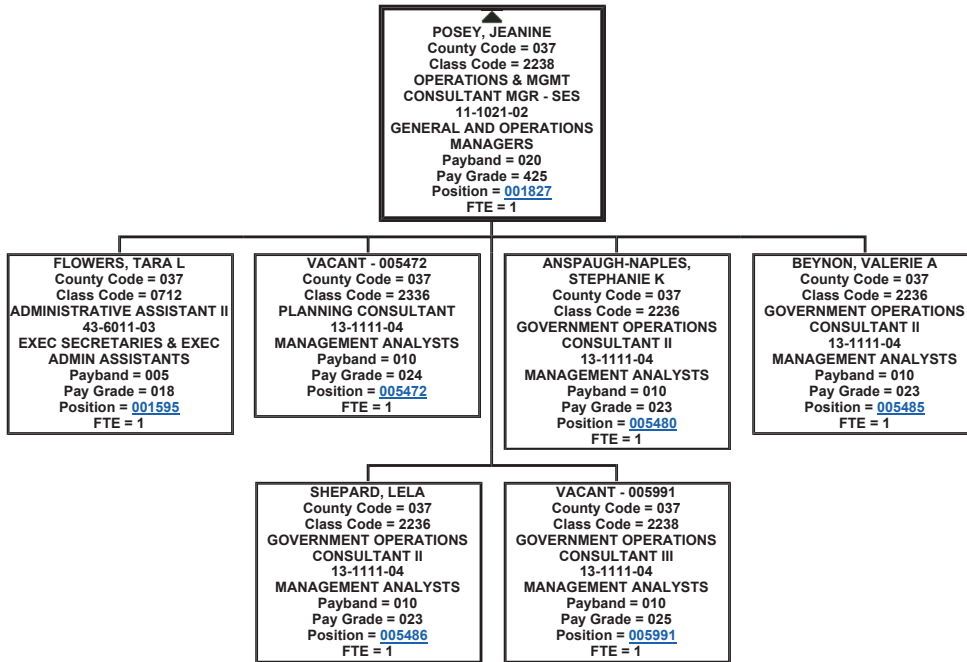
MOTISKA, MELANIE S  
County Code = 037  
Class Code = 2505  
PUBLIC INFORMATION  
SPECIALIST II  
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PUBLIC RELATIONS  
SPECIALISTS  
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Position = [006205](#)  
FTE = 1

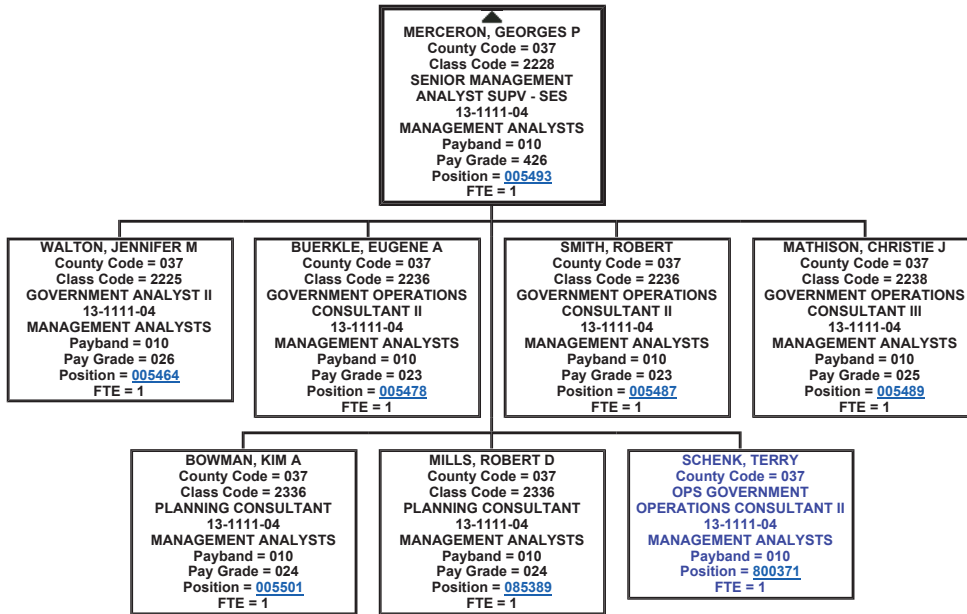
VACANT - 800362  
County Code = 037  
OPS ADMINISTRATIVE  
ASSISTANT II  
43-8011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Position = [800362](#)  
FTE = 1

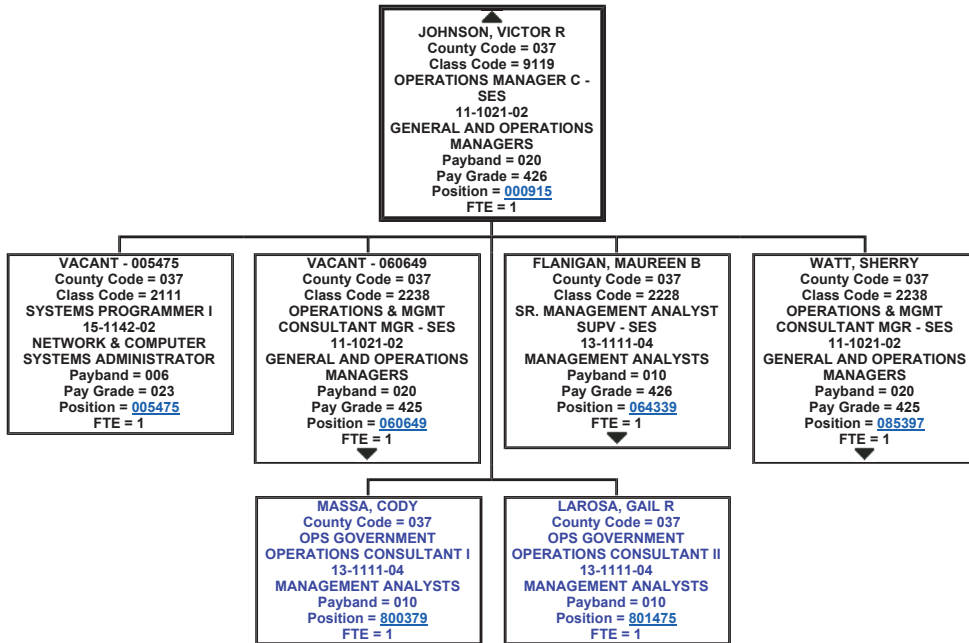
VACANT - 800632  
County Code = 037  
OPS GOVERNMENT  
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13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
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FTE = 1

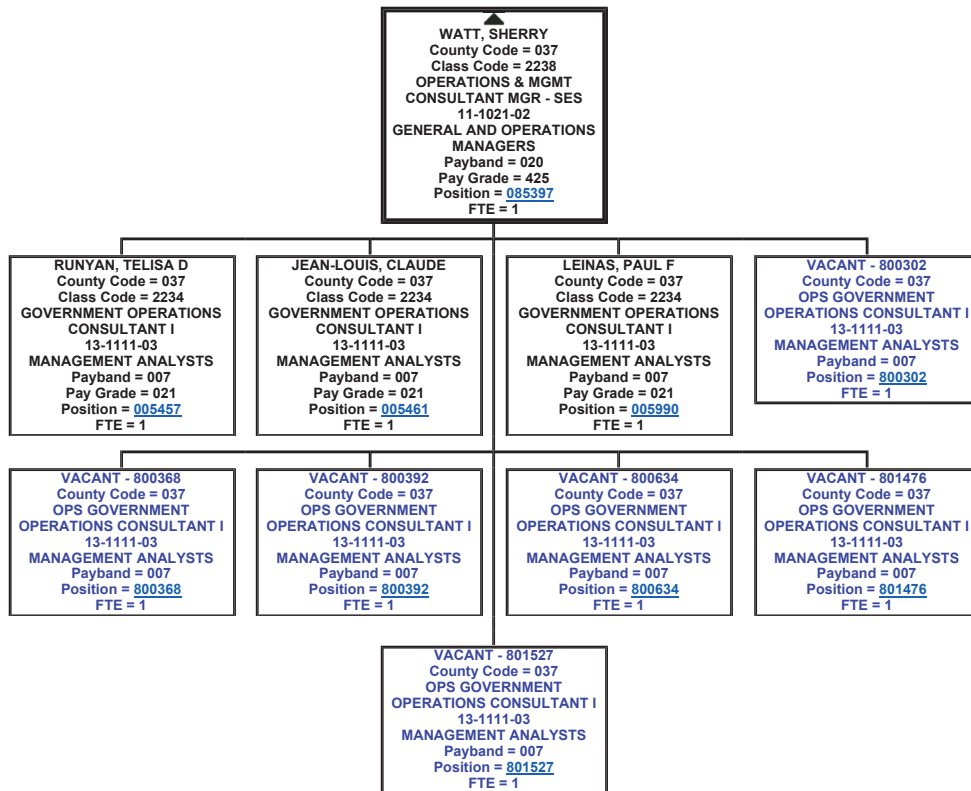


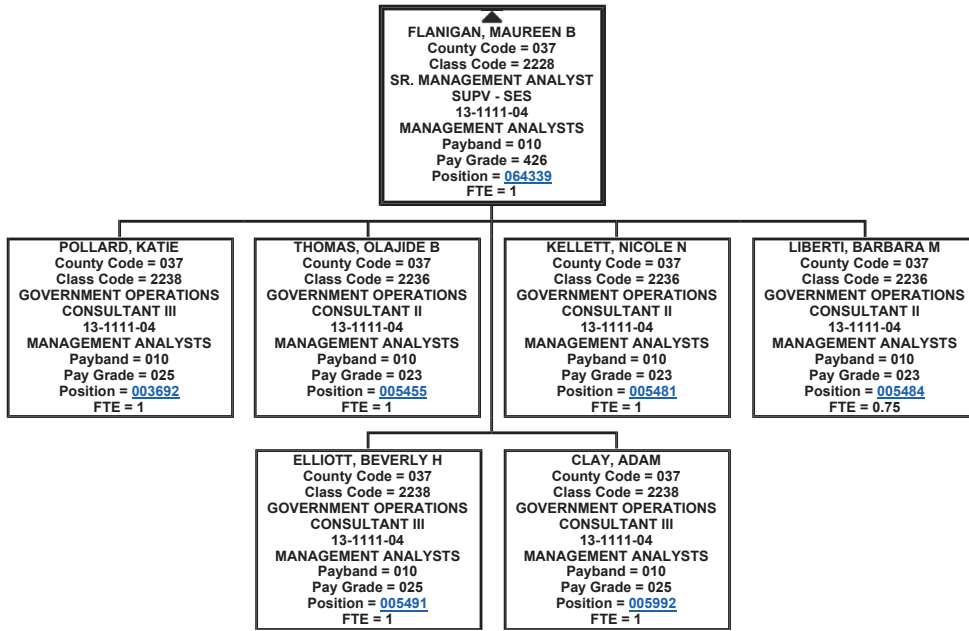




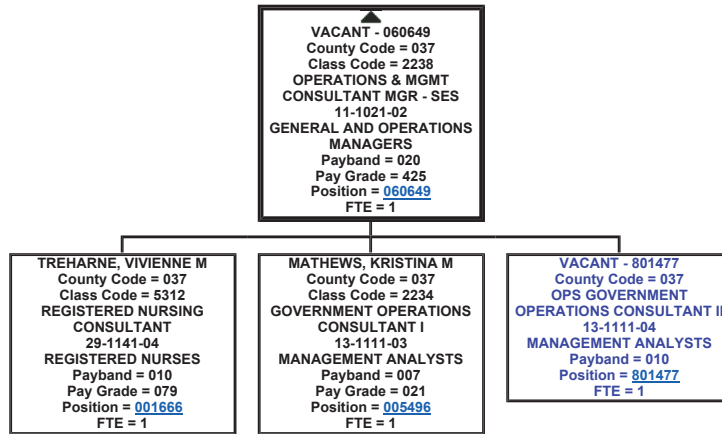


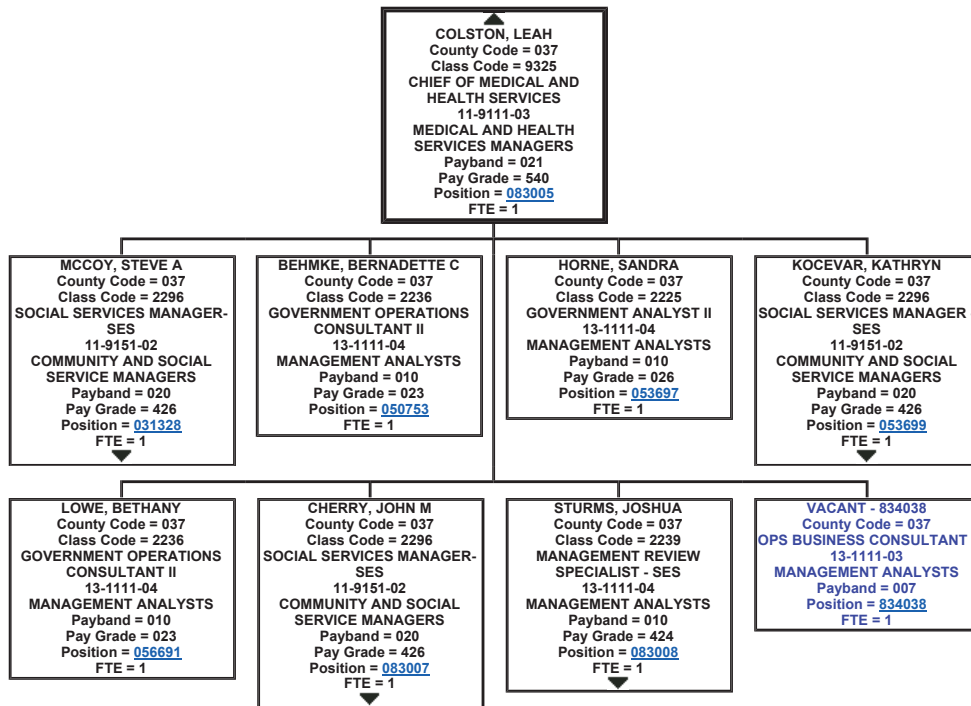


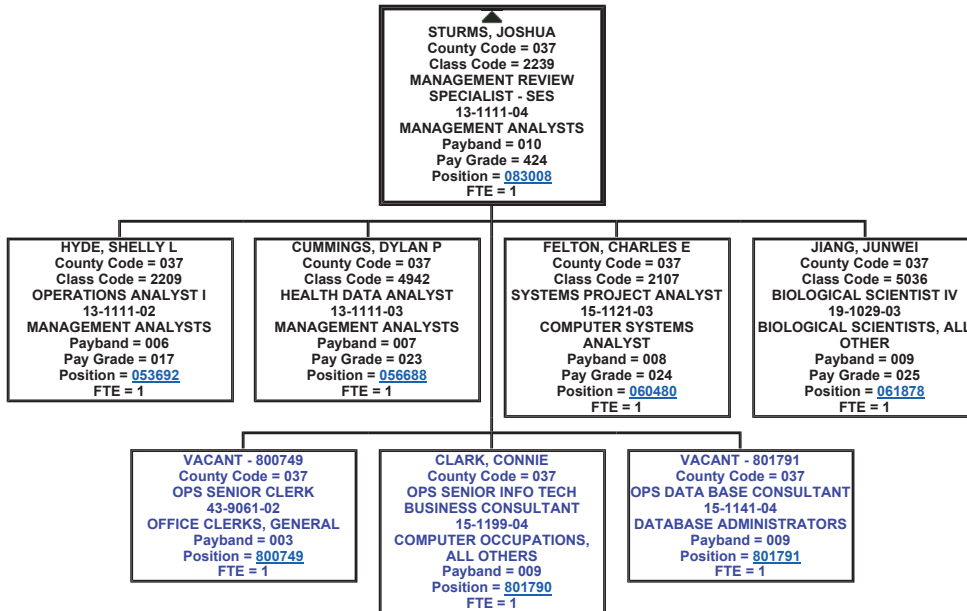


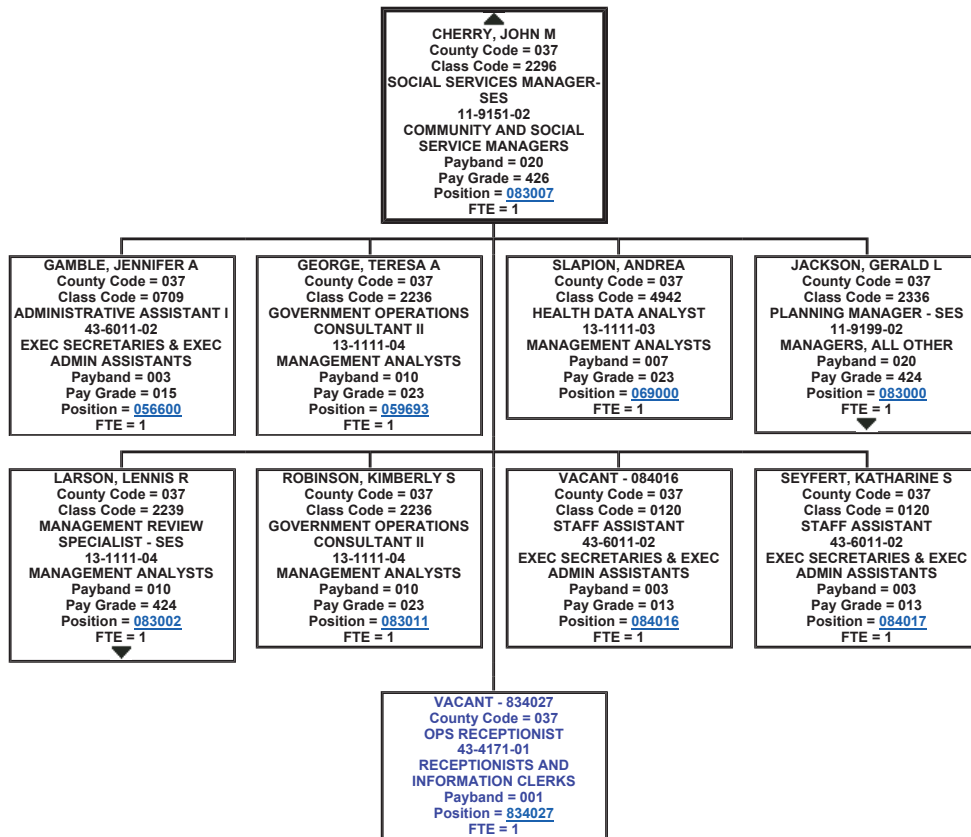












LARSON, LENNIS R  
 County Code = 037  
 Class Code = 2239  
 MANAGEMENT REVIEW  
 SPECIALIST - SES  
 13-1111-04  
 MANAGEMENT ANALYSTS  
 Payband = 010  
 Pay Grade = 424  
 Position = [083002](#)  
 FTE = 1

LETTINHAND, BEVERLY J  
 County Code = 037  
 Class Code = 2234  
 GOVERNMENT OPERATIONS  
 CONSULTANT I  
 13-1111-03  
 MANAGEMENT ANALYSTS  
 Payband = 007  
 Pay Grade = 021  
 Position = [083004](#)  
 FTE = 1

ALDAY-HENDERSON, KAREN A  
 County Code = 037  
 OPS SOCIAL WORK SERVICES  
 PROGRAM CONSULT  
 21-1099-03  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 007  
 Position = [801646](#)  
 FTE = 1

ROBERTS, DEANA R  
 County Code = 037  
 OPS SOCIAL WORK SERVICES  
 PROGRAM CONSULT  
 21-1099-03  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 007  
 Position = [801647](#)  
 FTE = 1

HUNT, JOSEPHINE  
 County Code = 037  
 OPS SOCIAL WORK SERVICES  
 PROGRAM CONSULT  
 21-1099-03  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 007  
 Position = [801648](#)  
 FTE = 1

RENTZ, ELLEN E  
 County Code = 037  
 OPS SOCIAL WORK SERVICES  
 PROGRAM CONSULT  
 21-1099-03  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 007  
 Position = [801649](#)  
 FTE = 1

WHITING, CAROLYN L  
 County Code = 037  
 OPS SOCIAL WORK SERVICES  
 PROGRAM CONSULT  
 21-1099-03  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 007  
 Position = [801650](#)  
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LAGASSE, NANCY L  
 County Code = 037  
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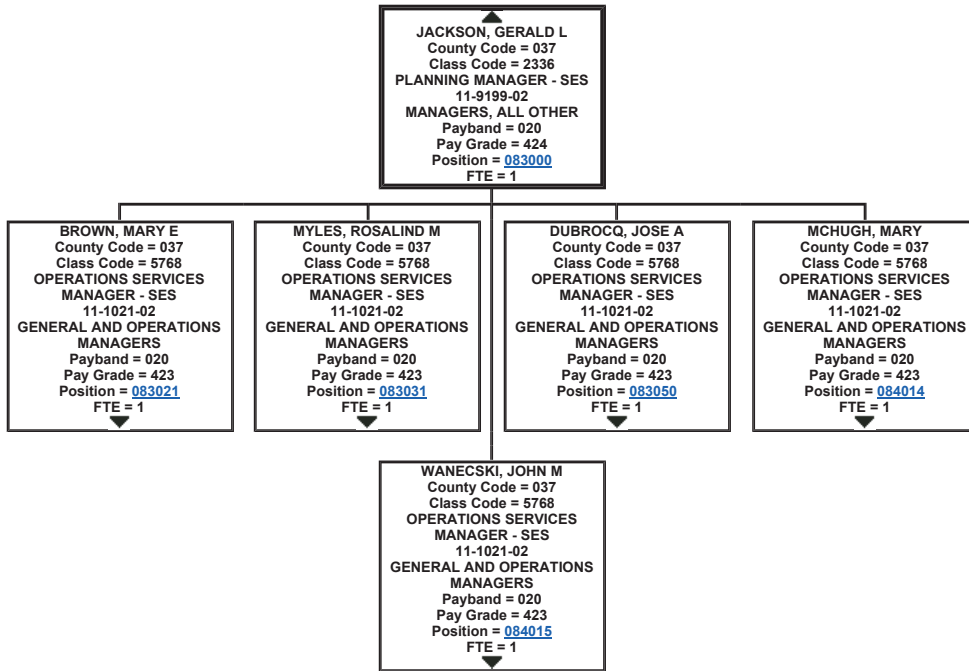
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 PROGRAM CONSULT  
 21-1099-03  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 007  
 Position = [801652](#)  
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CISNEROS, JANET  
 County Code = 037  
 OPS SOCIAL WORK SERVICES  
 PROGRAM CONSULT  
 21-1099-03  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 007  
 Position = [801653](#)  
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CHAVERS, NICHOLAS R  
 County Code = 037  
 OPS SOCIAL WORK SERVICES  
 PROGRAM CONSULT  
 21-1099-03  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 007  
 Position = [801654](#)  
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WILLIAMS, PRUDENCE Y  
 County Code = 037  
 OPS SOCIAL WORK SERVICES  
 PROGRAM CONSULT  
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 SPEC/ALL OTHER  
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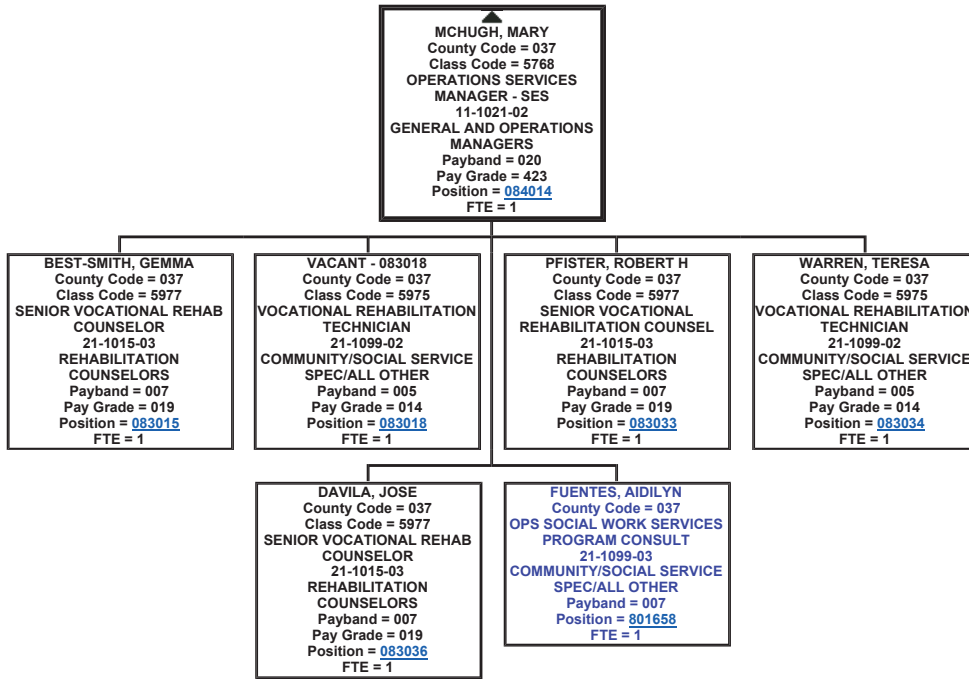
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 SPEC/ALL OTHER  
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 Position = [801656](#)  
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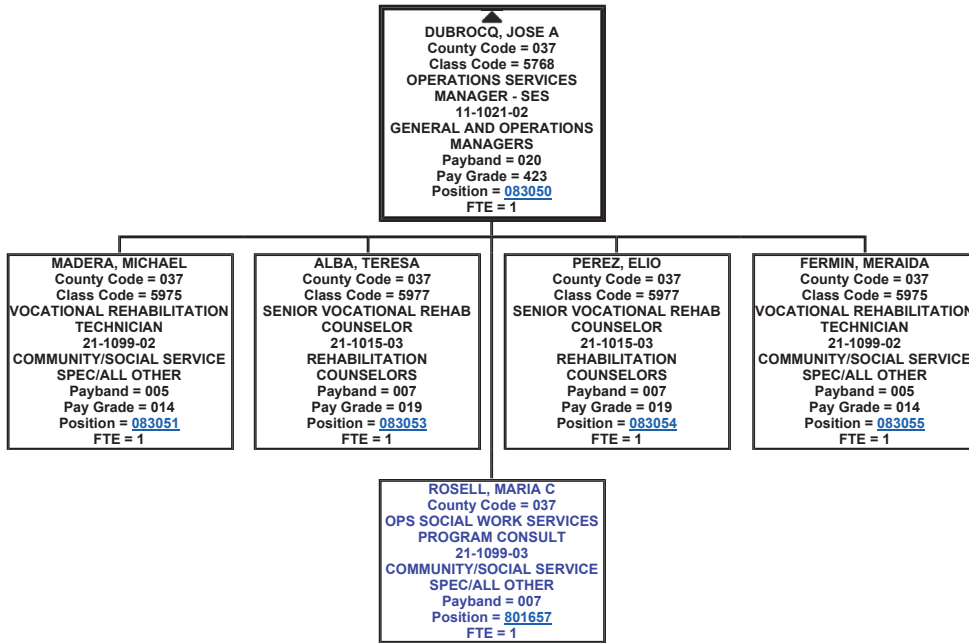
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**WANECKI, JOHN M**  
 County Code = 037  
 Class Code = 5768  
**OPERATIONS SERVICES**  
**MANAGER - SES**  
 11-1021-02  
**GENERAL AND OPERATIONS**  
**MANAGERS**  
 Payband = 020  
 Pay Grade = 423  
 Position = [084015](#)  
 FTE = 1

<p> <b>CALDERON, JOSE A</b>          County Code = 037          Class Code = 5977  <b>SENIOR VOCATIONAL REHAB</b>  <b>COUNSELOR</b>          21-1015-03  <b>REHABILITATION</b>  <b>COUNSELORS</b>          Payband = 007          Pay Grade = 019          Position = <a href="#">083039</a>          FTE = 1       </p>	<p> <b>CORRIERO, CHRISTINE A</b>          County Code = 037          Class Code = 5975  <b>VOCATIONAL REHABILITATION</b>  <b>TECHNICIAN</b>          21-1099-02  <b>COMMUNITY/SOCIAL SERVICE</b>  <b>SPEC/ALL OTHER</b>          Payband = 005          Pay Grade = 014          Position = <a href="#">083040</a>          FTE = 1       </p>	<p> <b>BOYLEN, MARIA P</b>          County Code = 037          Class Code = 5975  <b>VOCATIONAL REHABILITATION</b>  <b>TECHNICIAN</b>          21-1099-02  <b>COMMUNITY/SOCIAL SERVICE</b>  <b>SPEC/ALL OTHER</b>          Payband = 005          Pay Grade = 014          Position = <a href="#">083041</a>          FTE = 1       </p>	<p> <b>VACANT - 083042</b>          County Code = 037          Class Code = 5977  <b>SENIOR VOCATIONAL REHAB</b>  <b>COUNSELOR</b>          21-1015-03  <b>REHABILITATION</b>  <b>COUNSELORS</b>          Payband = 007          Pay Grade = 019          Position = <a href="#">083042</a>          FTE = 1       </p>
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<p> <b>GENTILE, JOAN M</b>          County Code = 037          Class Code = 5977  <b>SENIOR VOCATIONAL REHAB</b>  <b>COUNSELOR</b>          21-1015-03  <b>REHABILITATION</b>  <b>COUNSELORS</b>          Payband = 007          Pay Grade = 019          Position = <a href="#">083043</a>          FTE = 1       </p>	<p> <b>DAVIS, FELICIA A</b>          County Code = 037          Class Code = 5975  <b>VOCATIONAL REHABILITATION</b>  <b>TECHNICIAN</b>          21-1099-02  <b>COMMUNITY/SOCIAL SERVICE</b>  <b>SPEC/ALL OTHER</b>          Payband = 005          Pay Grade = 014          Position = <a href="#">083044</a>          FTE = 1       </p>	<p> <b>HUME, KELLY L</b>          County Code = 037          Class Code = 5977  <b>SENIOR VOCATIONAL</b>  <b>REHABILITATION COUNSEL</b>          21-1015-03  <b>REHABILITATION</b>  <b>COUNSELORS</b>          Payband = 007          Pay Grade = 019          Position = <a href="#">083047</a>          FTE = 1       </p>	<p> <b>RIVERA, VENERANDA M</b>          County Code = 037          Class Code = 5975  <b>VOCATIONAL REHABILITATION</b>  <b>TECHNICIAN</b>          21-1099-02  <b>COMMUNITY/SOCIAL SERVICE</b>  <b>SPEC/ALL OTHER</b>          Payband = 005          Pay Grade = 014          Position = <a href="#">083048</a>          FTE = 1       </p>
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**MYLES, ROSALIND M**  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 423  
 Position = [083031](#)  
 FTE = 1

**WILSON II, HENRY M**  
 County Code = 037  
 Class Code = 5977  
 SENIOR VOCATIONAL REHAB  
 COUNSELOR  
 21-1015-03  
 REHABILITATION  
 COUNSELORS  
 Payband = 007  
 Pay Grade = 019  
 Position = [083023](#)  
 FTE = 1

**MITCHELL, TERA L**  
 County Code = 037  
 Class Code = 5977  
 SENIOR VOCATIONAL REHAB  
 COUNSELOR  
 21-1015-03  
 REHABILITATION  
 COUNSELORS  
 Payband = 007  
 Pay Grade = 019  
 Position = [083024](#)  
 FTE = 1

**BURLEY, LAVONDA**  
 County Code = 037  
 Class Code = 5977  
 SENIOR VOCATIONAL REHAB  
 COUNSELOR  
 21-1015-03  
 REHABILITATION  
 COUNSELORS  
 Payband = 007  
 Pay Grade = 019  
 Position = [083026](#)  
 FTE = 1

**REDDY, PADMA**  
 County Code = 037  
 Class Code = 5975  
 VOCATIONAL REHABILITATION  
 TECHNICIAN  
 21-1099-02  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 005  
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 Position = [083028](#)  
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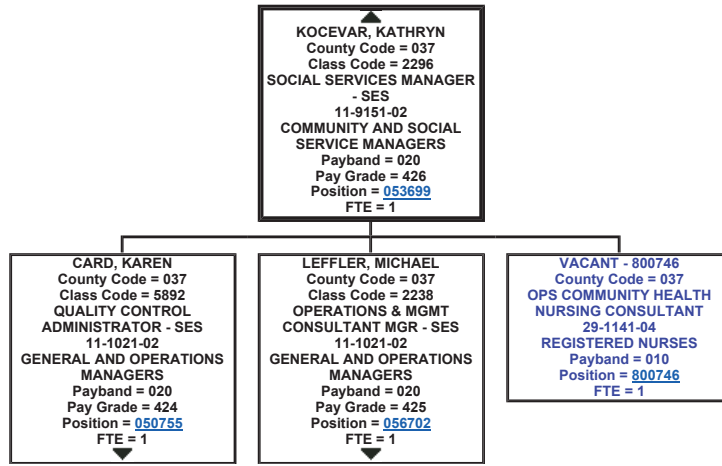
**REYES, MARVIN J**  
 County Code = 037  
 Class Code = 5975  
 VOCATIONAL REHABILITATION  
 TECHNICIAN  
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 SPEC/ALL OTHER  
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 Pay Grade = 014  
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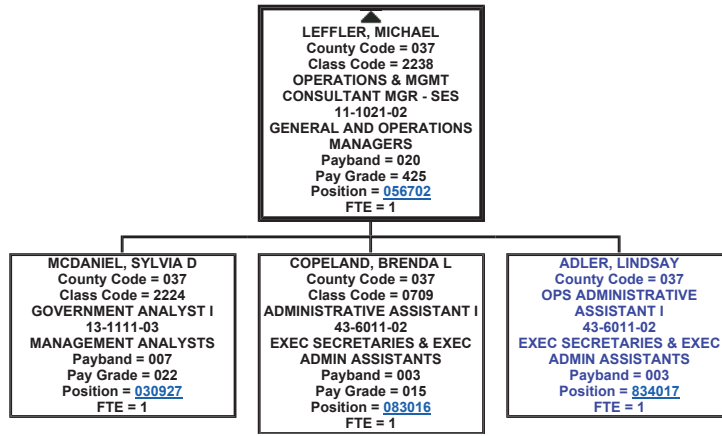
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 Class Code = 5977  
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 COUNSELORS  
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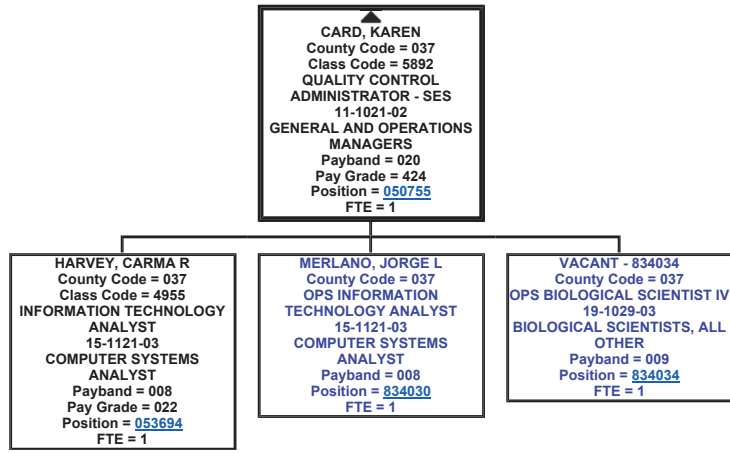
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**BROWN, MARY E**  
 County Code = 037  
 Class Code = 5768  
 OPERATIONS SERVICES  
 MANAGER - SES  
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 GENERAL AND OPERATIONS  
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 Pay Grade = 423  
 Position = [083021](#)  
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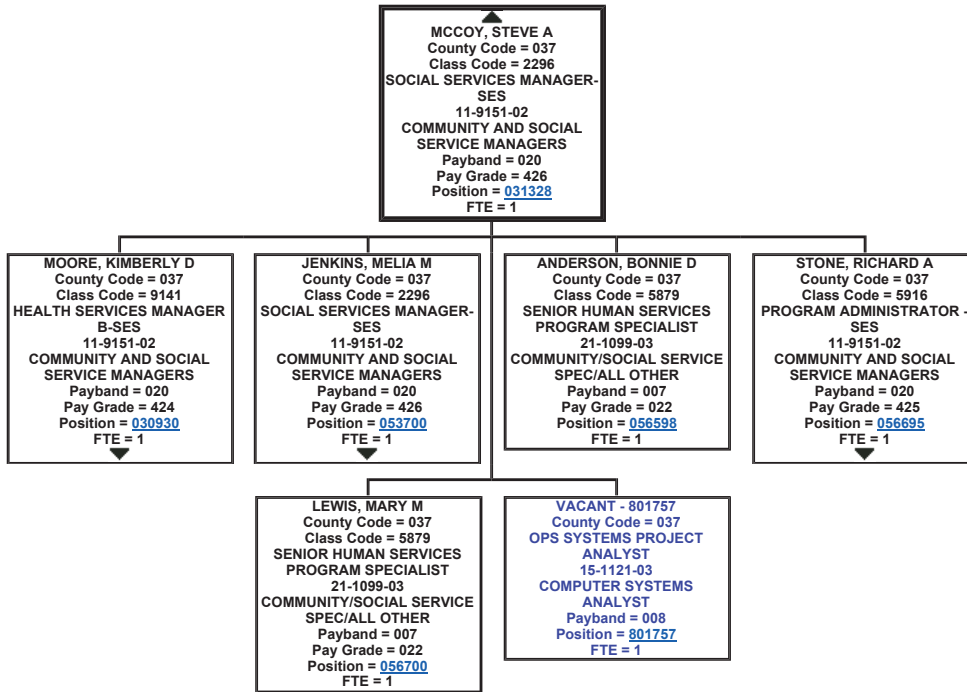
<p> <b>LYONS, PRISCILLA L</b>            County Code = 037            Class Code = 5977            SENIOR VOCATIONAL REHAB            COUNSELOR            21-1015-03            REHABILITATION            COUNSELORS            Payband = 007            Pay Grade = 019            Position = <a href="#">067869</a>            FTE = 1         </p>	<p> <b>CADWELL, CLAY M</b>            County Code = 037            Class Code = 5975            VOCATIONAL REHABILITATION            TECHNICIAN            21-1099-02            COMMUNITY/SOCIAL SERVICE            SPEC/ALL OTHER            Payband = 005            Pay Grade = 014            Position = <a href="#">083009</a>            FTE = 1         </p>	<p> <b>JONES, DEBRA A</b>            County Code = 037            Class Code = 5977            SENIOR VOCATIONAL REHAB            COUNSELOR            21-1015-03            REHABILITATION            COUNSELORS            Payband = 007            Pay Grade = 019            Position = <a href="#">083010</a>            FTE = 1         </p>	<p> <b>ANDERSON, PAGE</b>            County Code = 037            Class Code = 5977            SENIOR VOCATIONAL REHAB            COUNSELOR            21-1015-03            REHABILITATION            COUNSELORS            Payband = 007            Pay Grade = 019            Position = <a href="#">083012</a>            FTE = 1         </p>
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<p> <b>WILLIAMS, TYMIKA N</b>            County Code = 037            Class Code = 5975            VOCATIONAL REHABILITATION            TECHNICIAN            21-1099-02            COMMUNITY/SOCIAL SERVICE            SPEC/ALL OTHER            Payband = 005            Pay Grade = 014            Position = <a href="#">083014</a>            FTE = 1         </p>	<p> <b>BRADLEY, SHIRLEY T</b>            County Code = 037            Class Code = 5977            SENIOR VOCATIONAL REHAB            COUNSELOR            21-1015-03            REHABILITATION            COUNSELORS            Payband = 007            Pay Grade = 019            Position = <a href="#">083017</a>            FTE = 1         </p>	<p> <b>JOINER, BARBARA</b>            County Code = 037            Class Code = 5975            VOCATIONAL REHABILITATION            TECHNICIAN            21-1099-02            COMMUNITY/SOCIAL SERVICE            SPEC/ALL OTHER            Payband = 005            Pay Grade = 014            Position = <a href="#">083019</a>            FTE = 1         </p>	<p> <b>LHAMON, CYNTHIA K</b>            County Code = 037            Class Code = 5975            VOCATIONAL REHABILITATION            TECHNICIAN            21-1099-02            COMMUNITY/SOCIAL SERVICE            SPEC/ALL OTHER            Payband = 005            Pay Grade = 014            Position = <a href="#">083020</a>            FTE = 1         </p>
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STONE, RICHARD A  
County Code = 037  
Class Code = 5916  
PROGRAM ADMINISTRATOR -  
SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [056695](#)  
FTE = 1

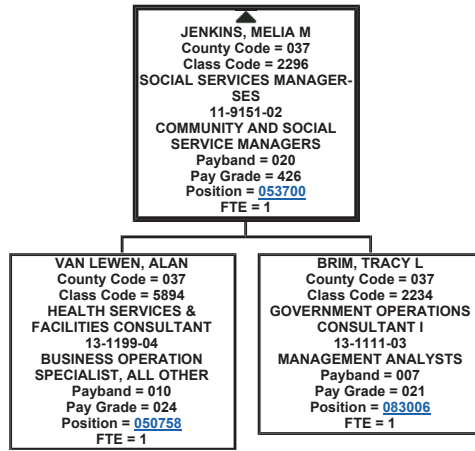
LEINAS, INA L  
County Code = 037  
Class Code = 4941  
HEALTH PROGRAM ANALYST  
A  
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TRAINING AND DEVELOPMENT  
SPECIALISTS  
Payband = 010  
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Position = [030932](#)  
FTE = 1

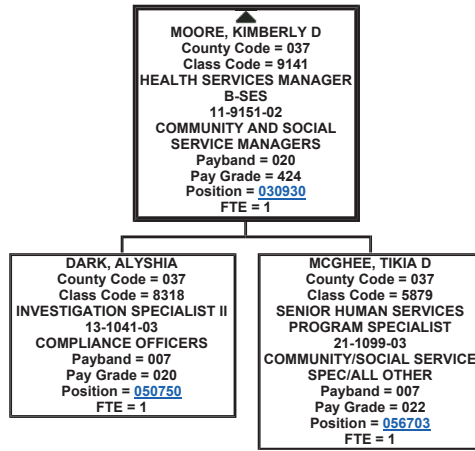
PARKINSON, WENDY  
County Code = 037  
Class Code = 4941  
HEALTH PROGRAM ANALYST  
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13-1151-04  
TRAINING AND DEVELOPMENT  
SPECIALISTS  
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Pay Grade = 024  
Position = [067870](#)  
FTE = 1

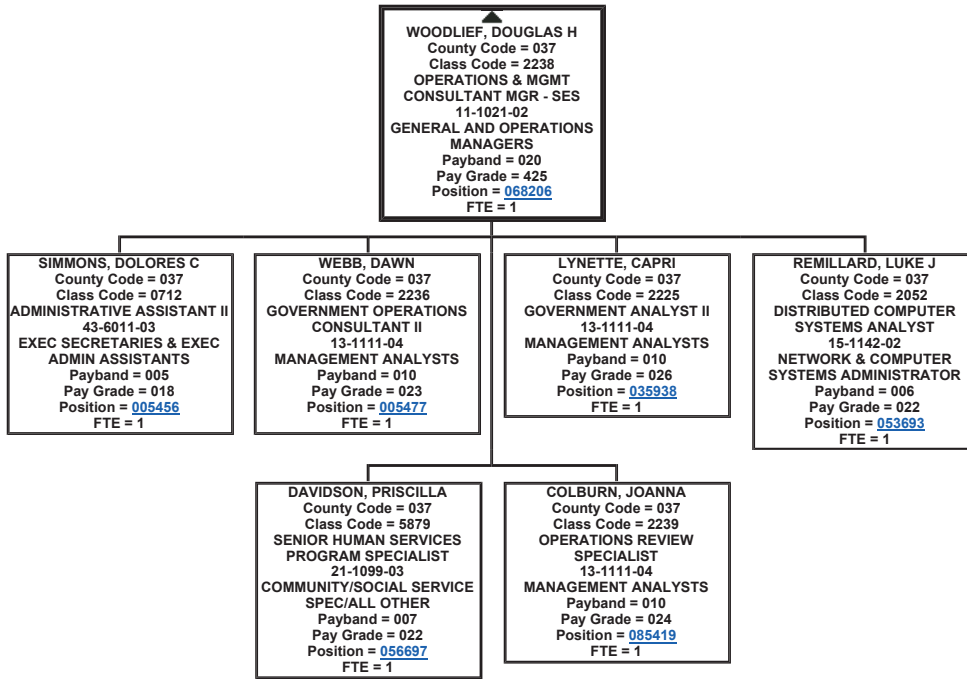
FERRARA, JOSEPH V  
County Code = 037  
OPS HEALTH SAFETY  
SPECIALIST  
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OCCUPATIONAL HEALTH &  
SAFETY SPECIALISTS  
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Position = [800748](#)  
FTE = 1

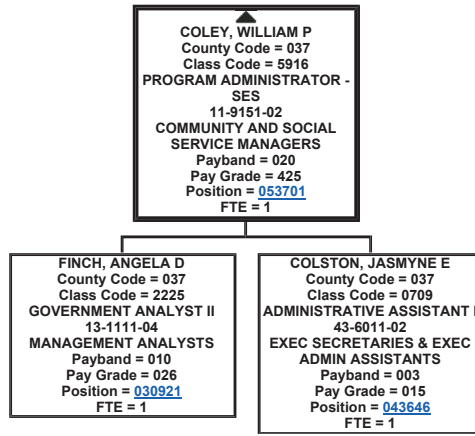
HAYNIE, AMBER B  
County Code = 037  
OPS REGULATORY  
SPECIALIST III  
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COMPLIANCE OFFICERS  
Payband = 007  
Position = [801926](#)  
FTE = 1

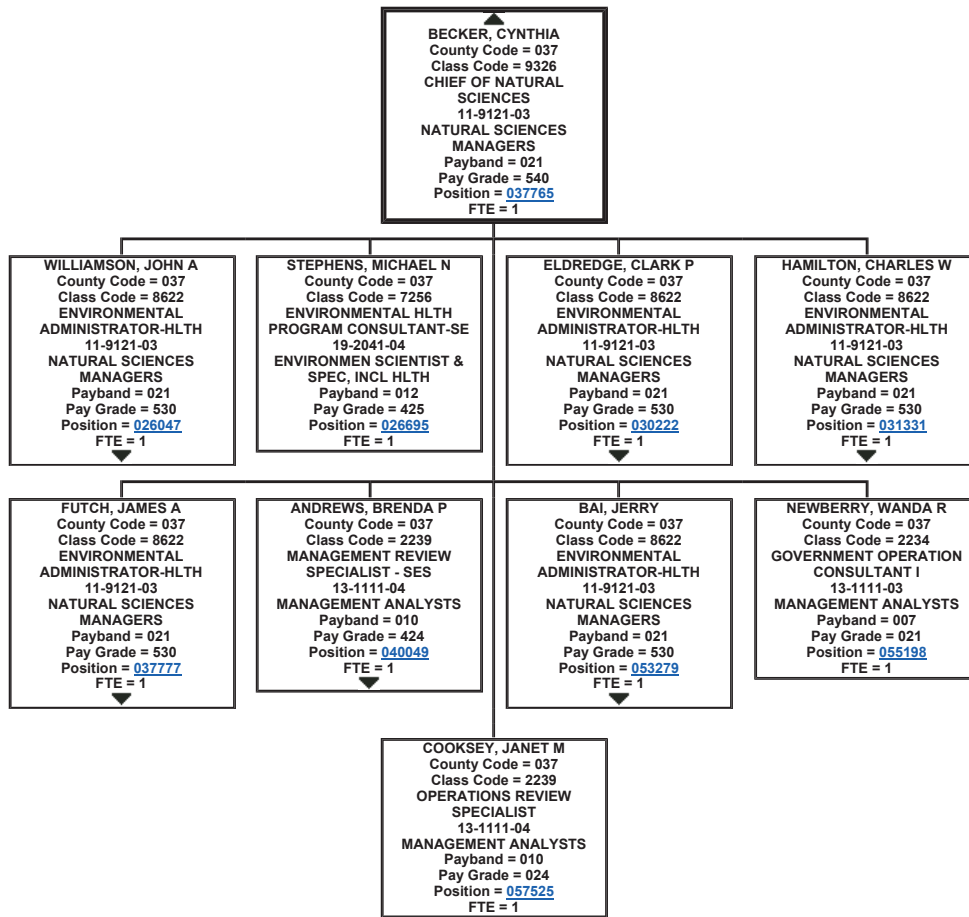


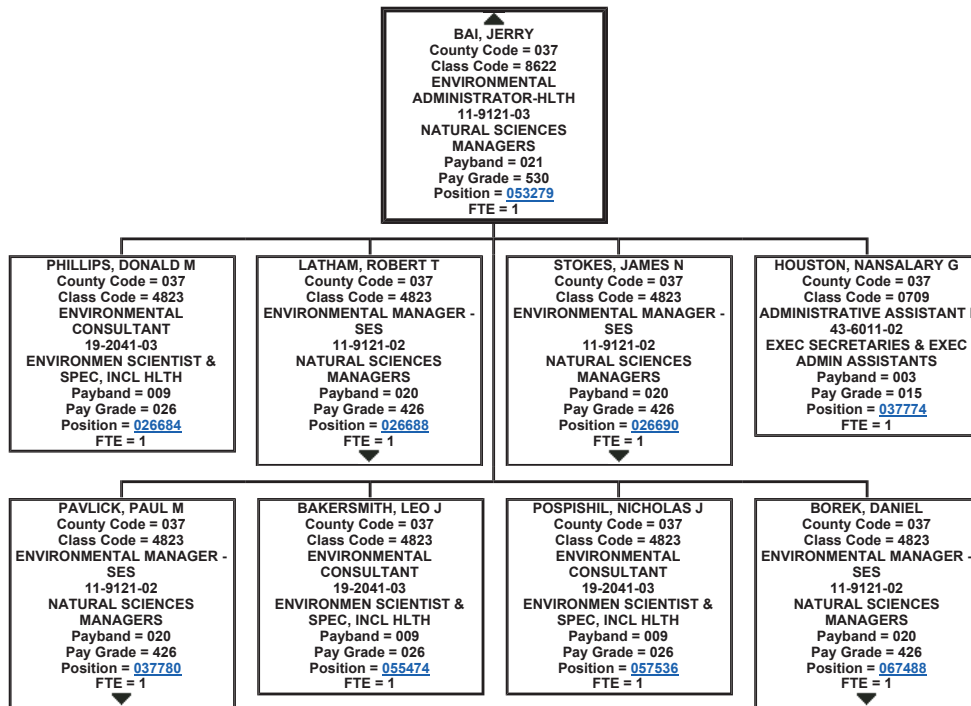


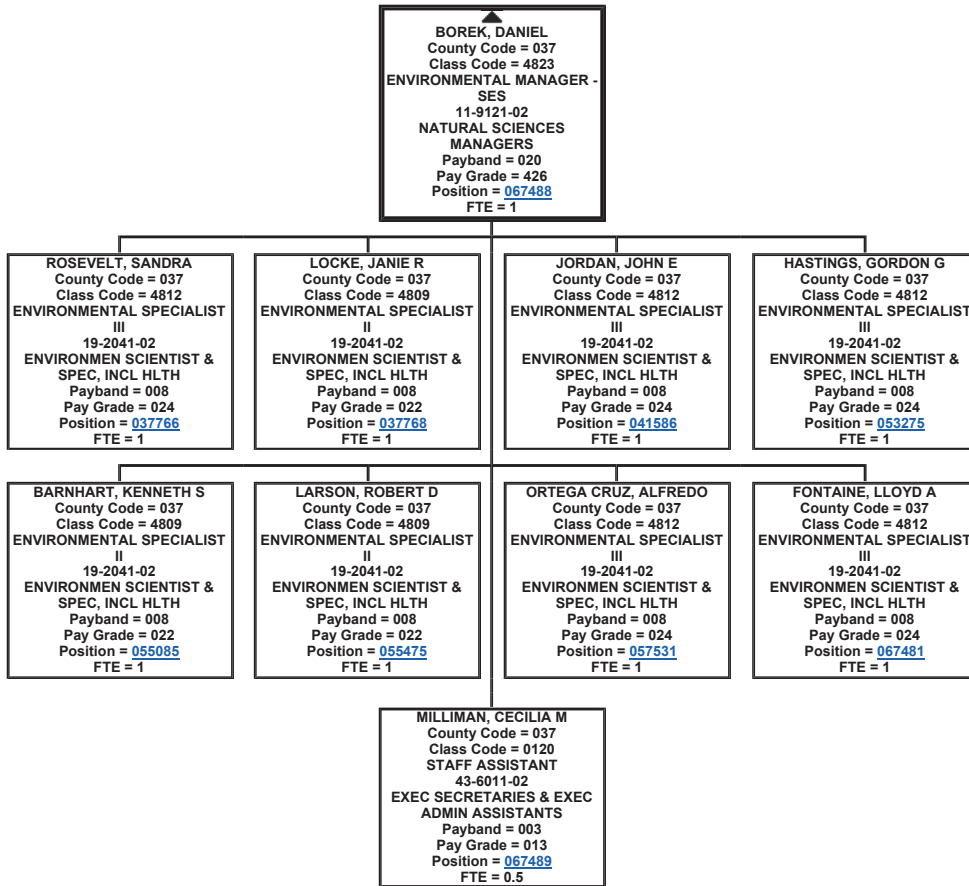


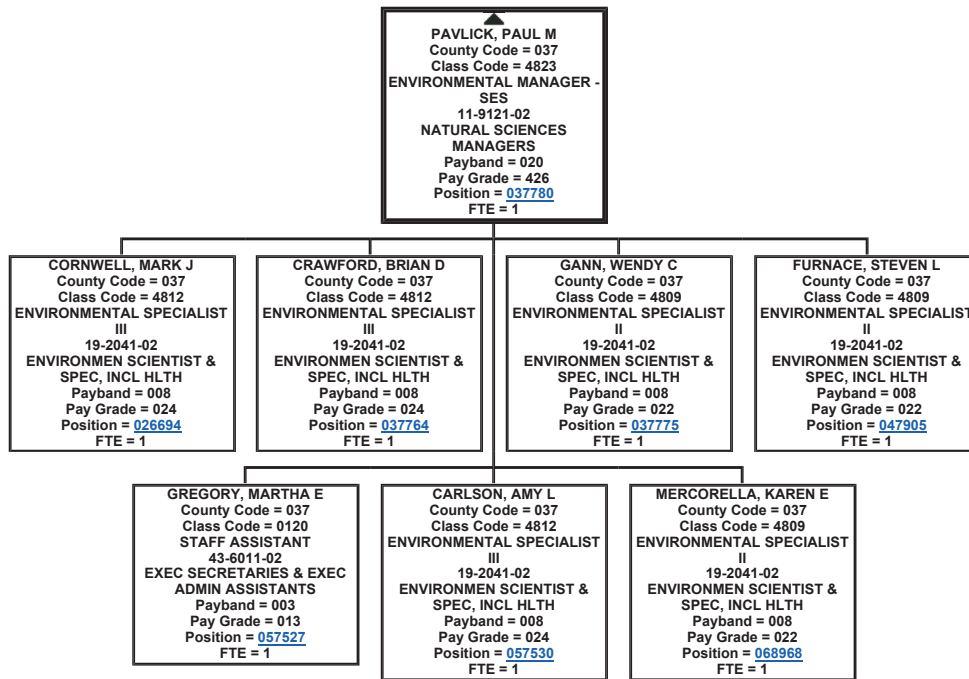




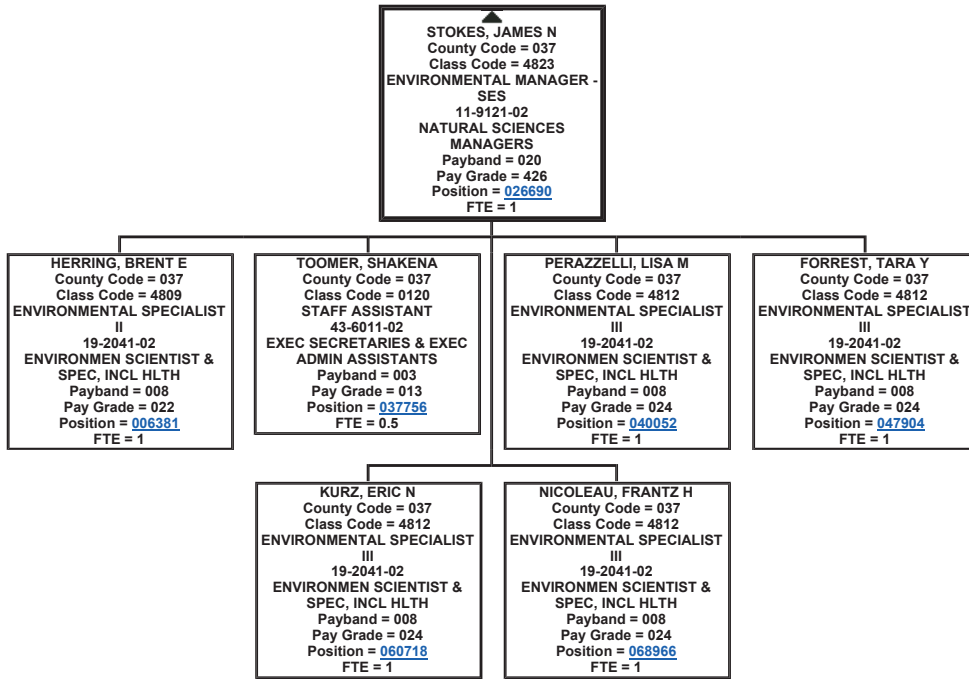


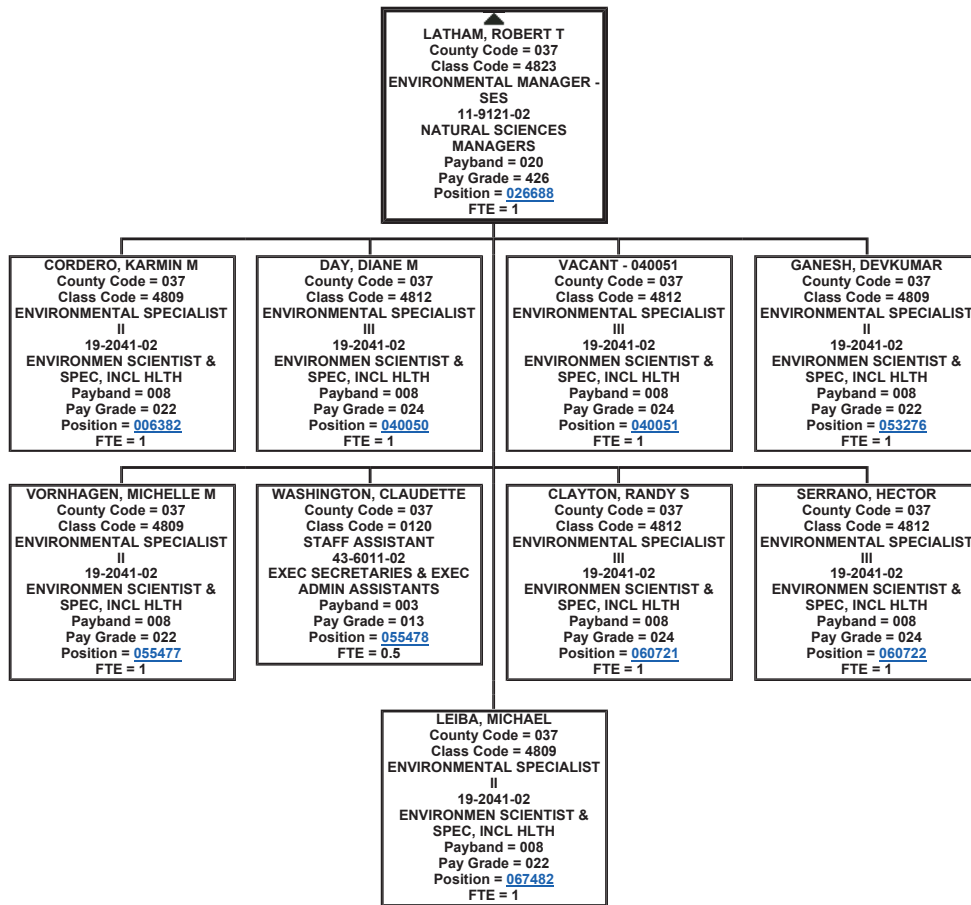












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ANDREWS, BRENDA P  
County Code = 037  
Class Code = 2239  
MANAGEMENT REVIEW  
SPECIALIST - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 424  
Position = [040049](#)  
FTE = 1

WASHINGTON, ARTESA M  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [018272](#)  
FTE = 1

COOKE, DOUGLASS R  
County Code = 037  
Class Code = 0736  
BUSINESS CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 020  
Position = [026681](#)  
FTE = 1

GONZALEZ, RYLEE  
County Code = 037  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [800755](#)  
FTE = 1

GEORGE, CATHERINE C  
County Code = 037  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [801424](#)  
FTE = 1

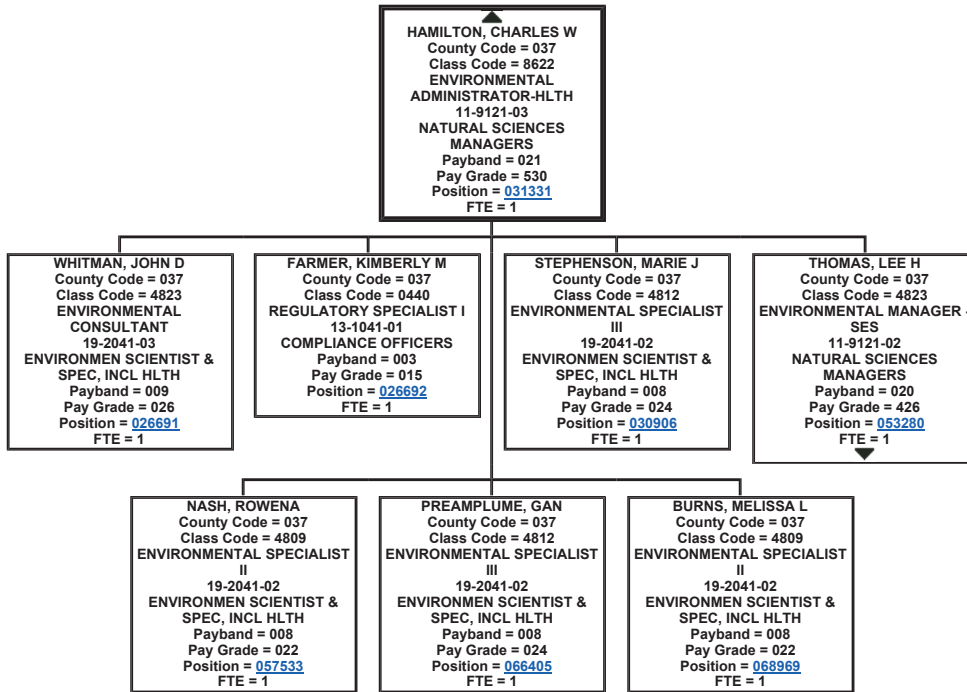
FUTCH, JAMES A  
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Class Code = 8622  
ENVIRONMENTAL  
ADMINISTRATOR-HLTH  
11-9121-03  
NATURAL SCIENCES  
MANAGERS  
Payband = 021  
Pay Grade = 530  
Position = [037777](#)  
FTE = 1

ANDRESEN, CAROL L  
County Code = 037  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [021286](#)  
FTE = 1

NESMITH, KELLY M  
County Code = 037  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [037770](#)  
FTE = 1

ALEXANDER, NINA M  
County Code = 037  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEMS ANALYST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 022  
Position = [047906](#)  
FTE = 1

WATTS, BRADLEY E  
County Code = 037  
Class Code = 2117  
SYSTEMS PROGRAMMING  
CONSULTANT  
15-1131-04  
COMPUTER PROGRAMMERS  
Payband = 009  
Pay Grade = 027  
Position = [060726](#)  
FTE = 1



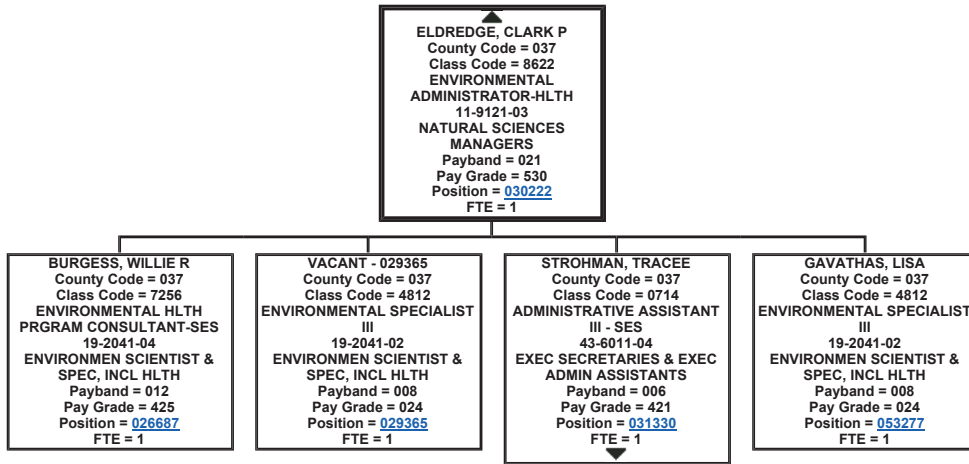
THOMAS, LEE H  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [053280](#)  
FTE = 1

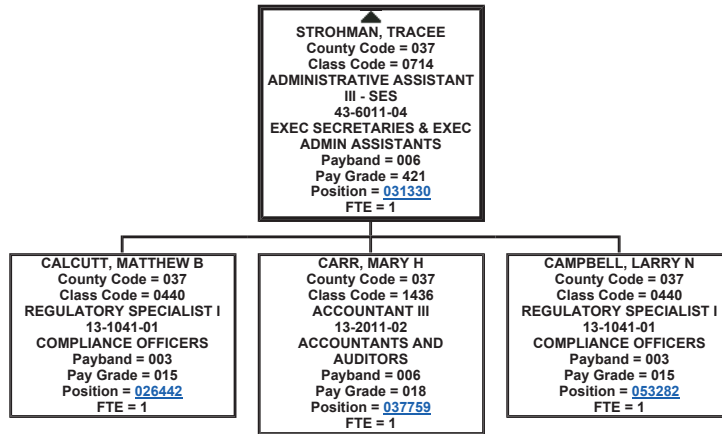
WILLIAMS, SANDRA J  
County Code = 037  
Class Code = 0440  
REGULATORY SPECIALIST I  
13-1041-01  
COMPLIANCE OFFICERS  
Payband = 003  
Pay Grade = 015  
Position = [026473](#)  
FTE = 1

MOI, KASSANDRA D  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-8011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [026680](#)  
FTE = 1

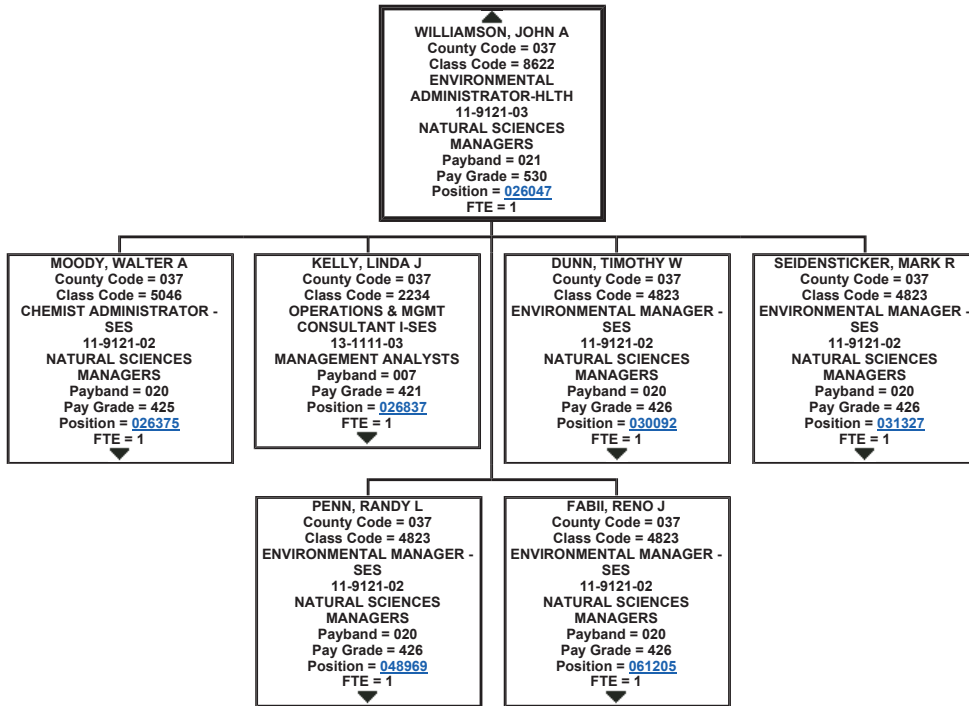
MAJOR, JOSEPH E  
County Code = 037  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [037769](#)  
FTE = 1

DICKEY, JULIE D  
County Code = 037  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [053281](#)  
FTE = 1









FABII, RENO J  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
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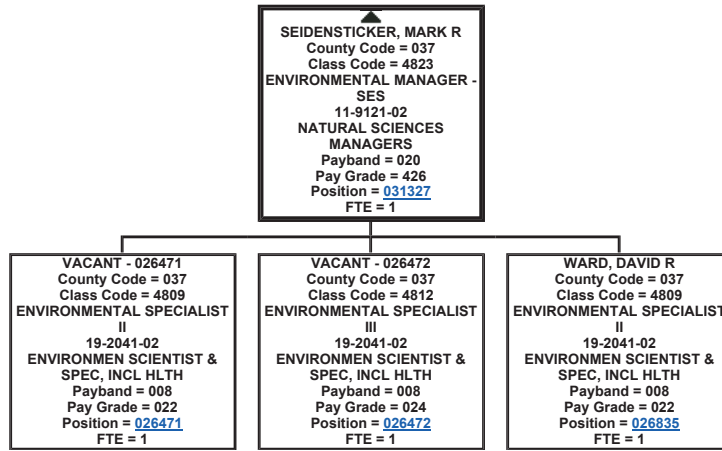
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Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
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SPEC, INCL HLTH  
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Position = [031302](#)  
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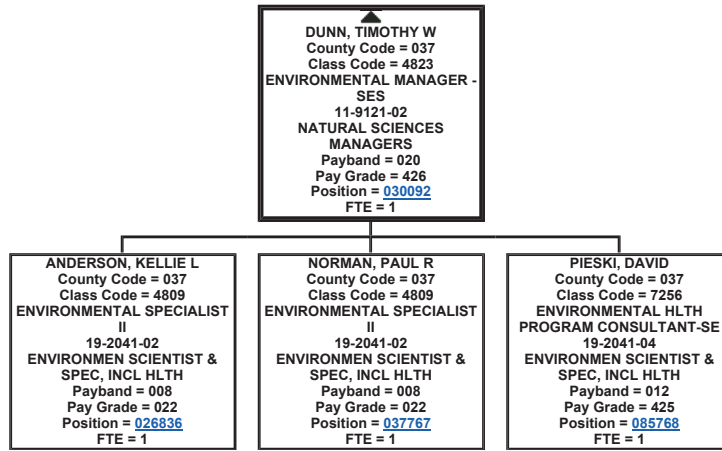
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III  
19-2041-02  
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SPEC, INCL HLTH  
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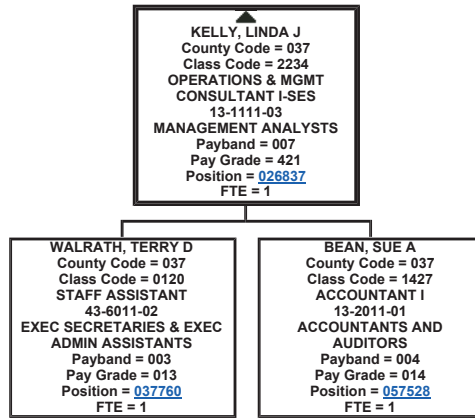
PENN, RANDY L  
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SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [048969](#)  
FTE = 1

FORSETT, KEITH R  
County Code = 037  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [018304](#)  
FTE = 1

JOSEPH JR, GERALD C  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL  
CONSULTANT  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
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Position = [057532](#)  
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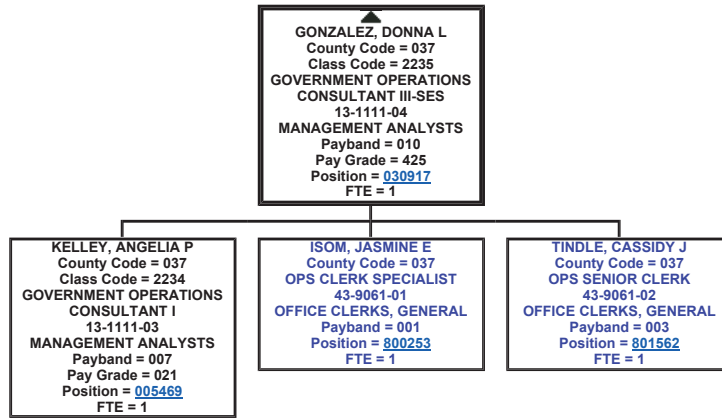
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Class Code = 5046  
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SES  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [026375](#)  
FTE = 1

GEBREYES, KASSU  
County Code = 037  
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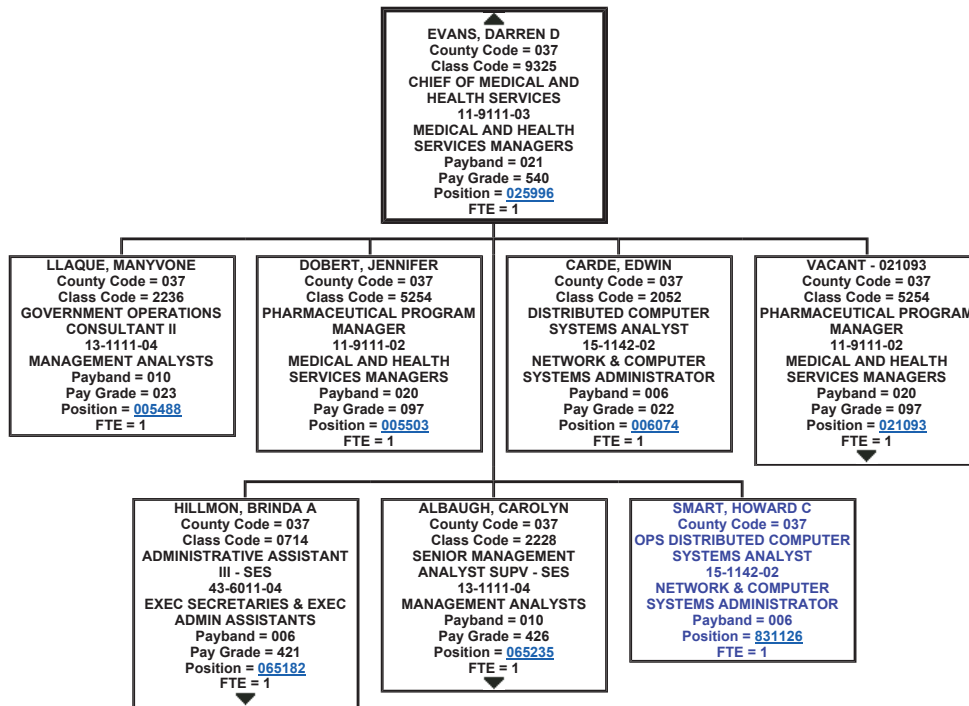
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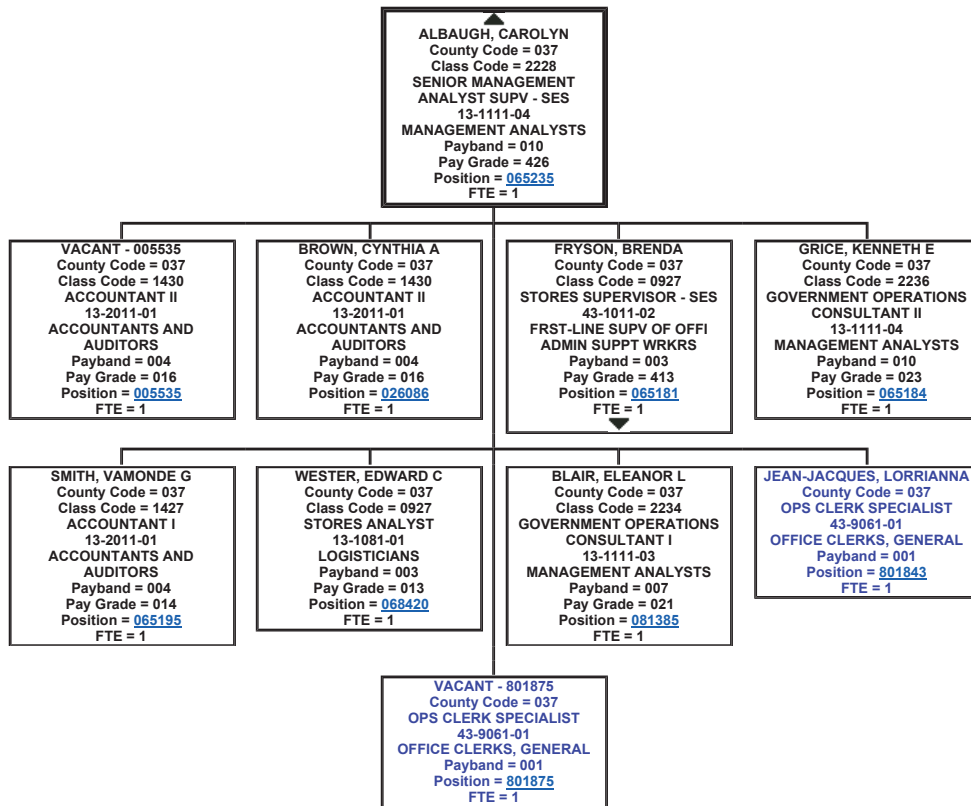
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Class Code = 5045  
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CHEMISTS  
Payband = 008  
Pay Grade = 023  
Position = [055090](#)  
FTE = 1

NGUYEN, DAO  
County Code = 037  
Class Code = 5045  
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19-2031-02  
CHEMISTS  
Payband = 008  
Pay Grade = 023  
Position = [057538](#)  
FTE = 1









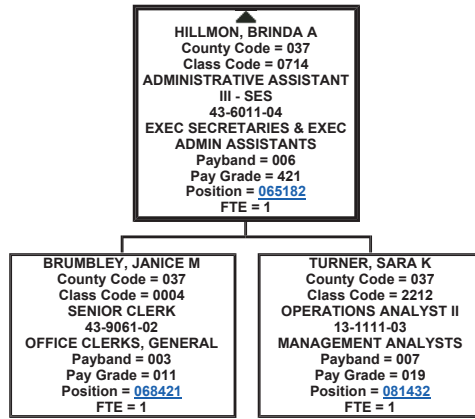
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FRYSON, BRENDA  
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STORES SUPERVISOR - SES  
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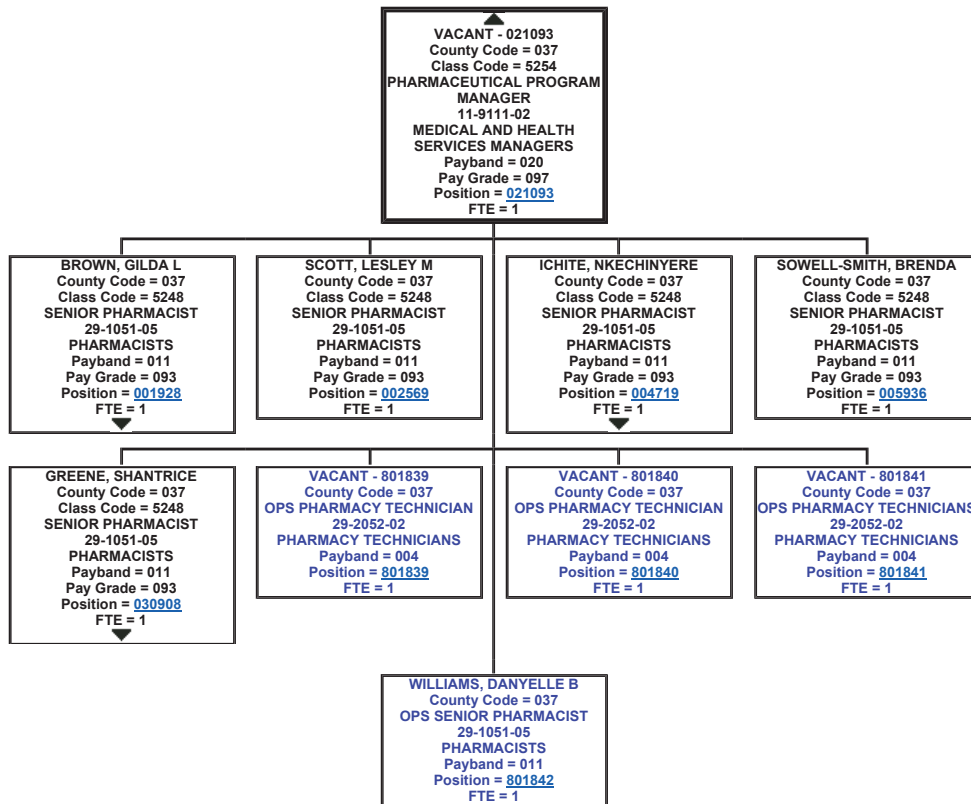
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STOREKEEPER I  
43-9199-01  
OFFICE & ADMIN SUPPORT  
WORKER, ALL OTHER  
Payband = 001  
Pay Grade = 008  
Position = [030226](#)  
FTE = 1

SEABROOKS, CHRISTOPHER M  
County Code = 037  
Class Code = 0921  
STOREKEEPER II  
43-9199-01  
OFFICE & ADMIN SUPPORT  
WORKER, ALL OTHER  
Payband = 001  
Pay Grade = 011  
Position = [036292](#)  
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MILLER, DAVID  
County Code = 037  
Class Code = 0921  
STOREKEEPER II  
43-9199-01  
OFFICE & ADMIN SUPPORT  
WORKER, ALL OTHER  
Payband = 001  
Pay Grade = 011  
Position = [068422](#)  
FTE = 1

HOWARD, CORNELIUS  
County Code = 037  
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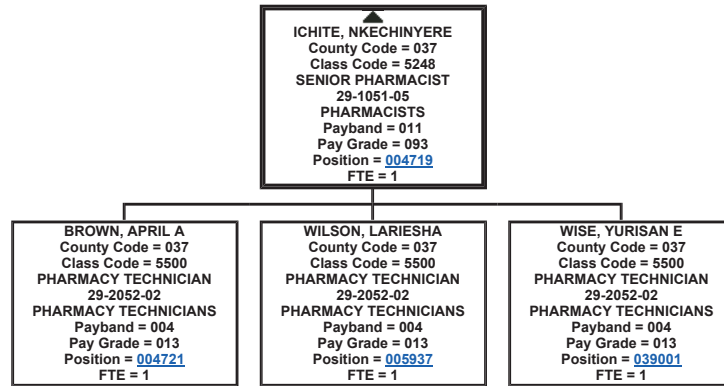
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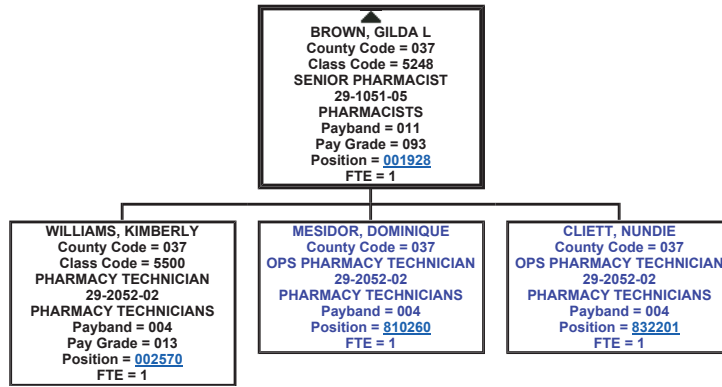
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PHARMACY TECHNICIANS  
Payband = 004  
Pay Grade = 013  
Position = [004720](#)  
FTE = 1

RICKS, LYNN A  
County Code = 037  
Class Code = 5500  
PHARMACY TECHNICIAN  
29-2052-02  
PHARMACY TECHNICIANS  
Payband = 004  
Pay Grade = 013  
Position = [035937](#)  
FTE = 1

NESBIT, DAVID  
County Code = 037  
Class Code = 5500  
PHARMACY TECHNICIAN  
29-2052-02  
PHARMACY TECHNICIANS  
Payband = 004  
Pay Grade = 013  
Position = [080683](#)  
FTE = 1

VILABRERA, NAI  
County Code = 037  
Class Code = 5500  
PHARMACY TECHNICIAN  
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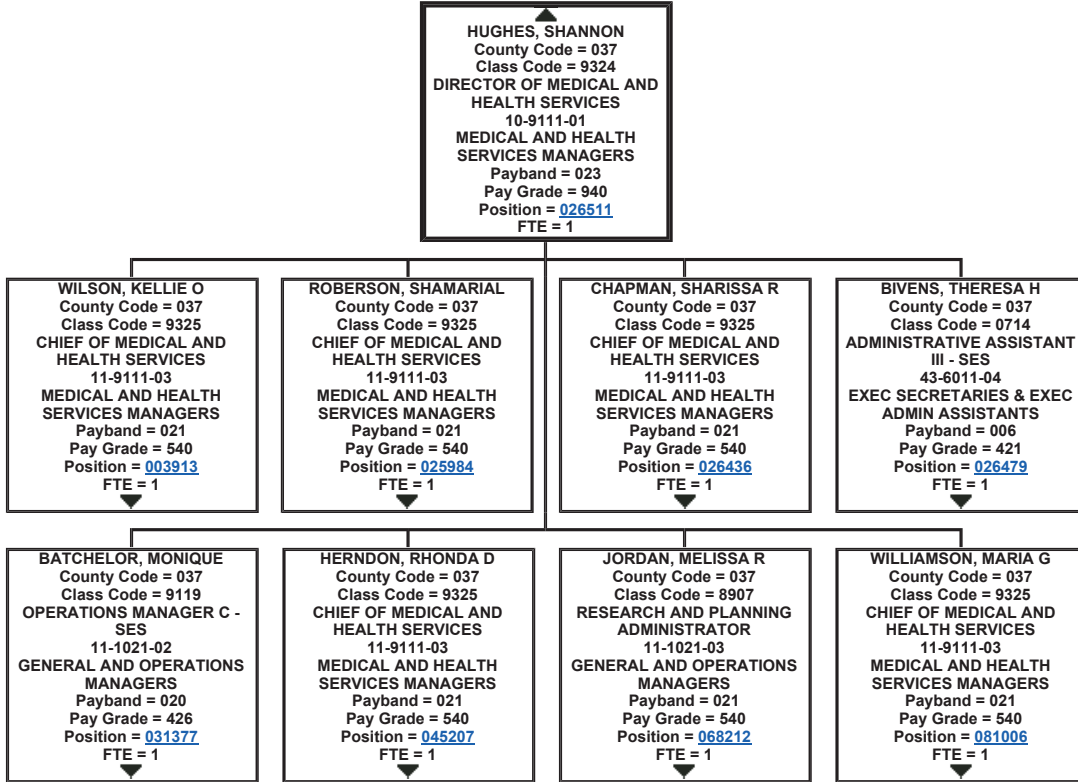


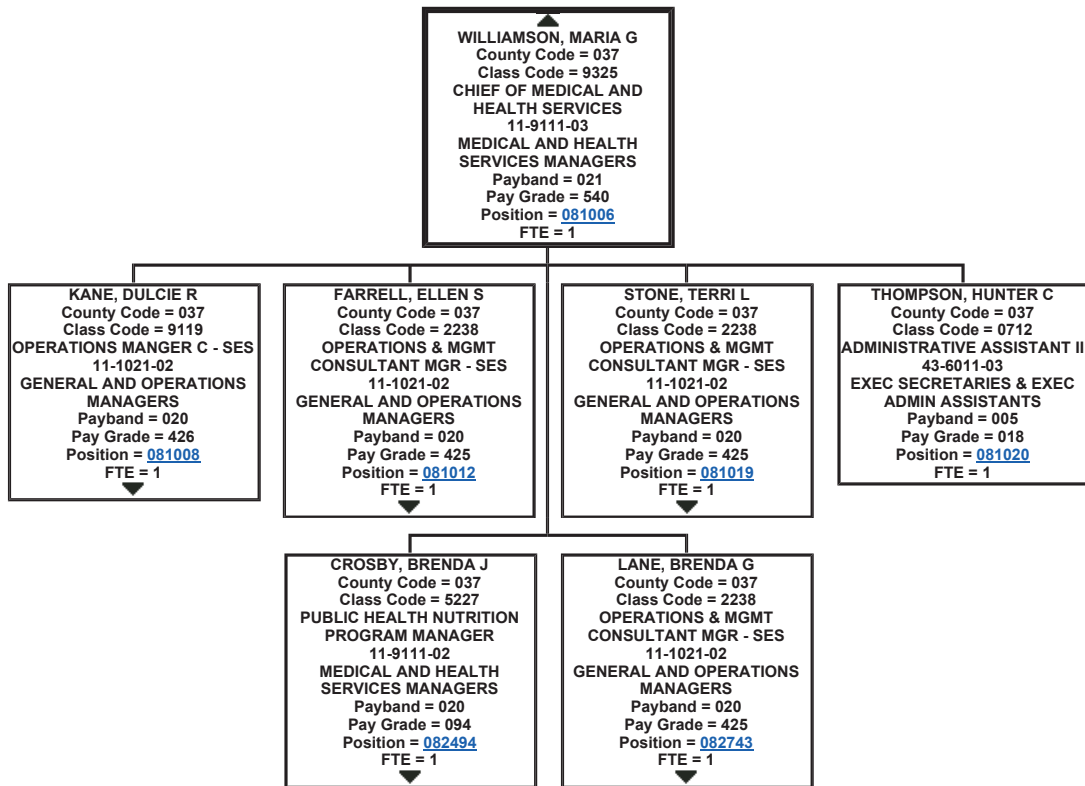


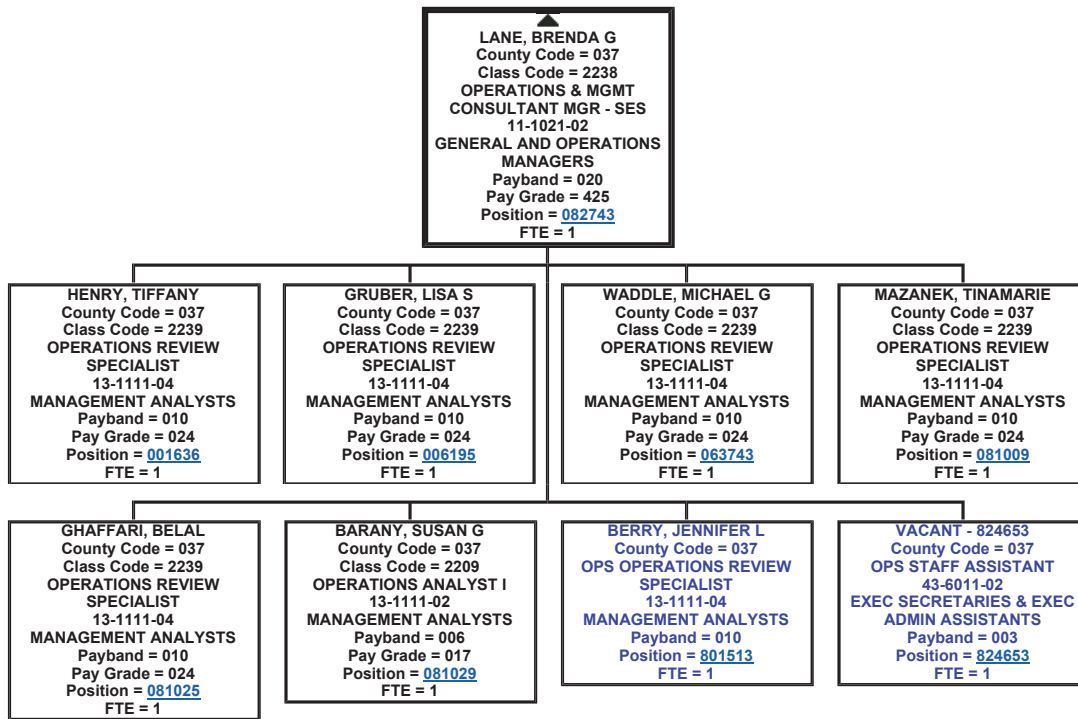
# Florida Department of Health

## Division of Community Health Promotion

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.





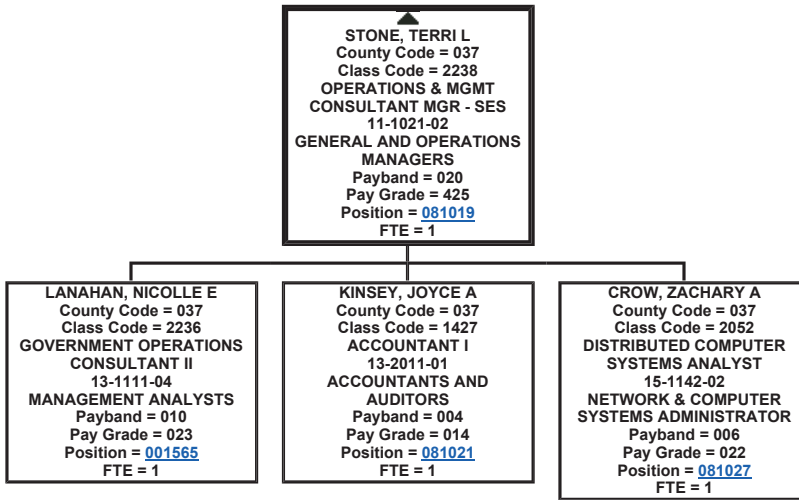


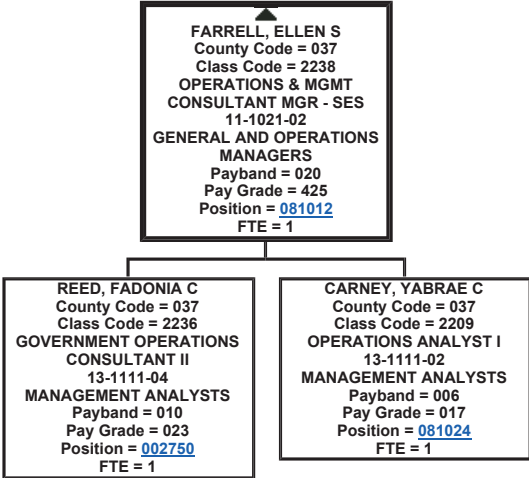
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PROGRAM MANAGER  
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MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
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Position = [082494](#)  
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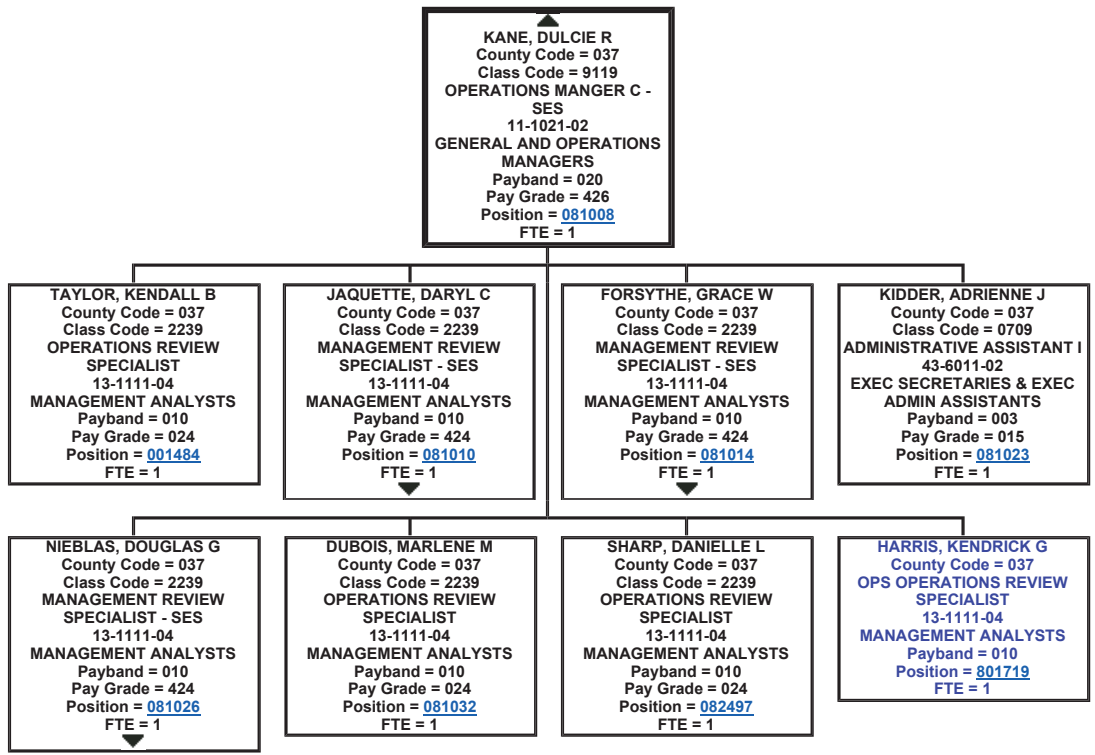
SCHOEN, KRISTA  
County Code = 037  
Class Code = 5224  
PUBLIC HEALTH NUTRITION  
CONSULTANT  
29-1031-04  
DIETITIANS AND  
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Pay Grade = 091  
Position = [001511](#)  
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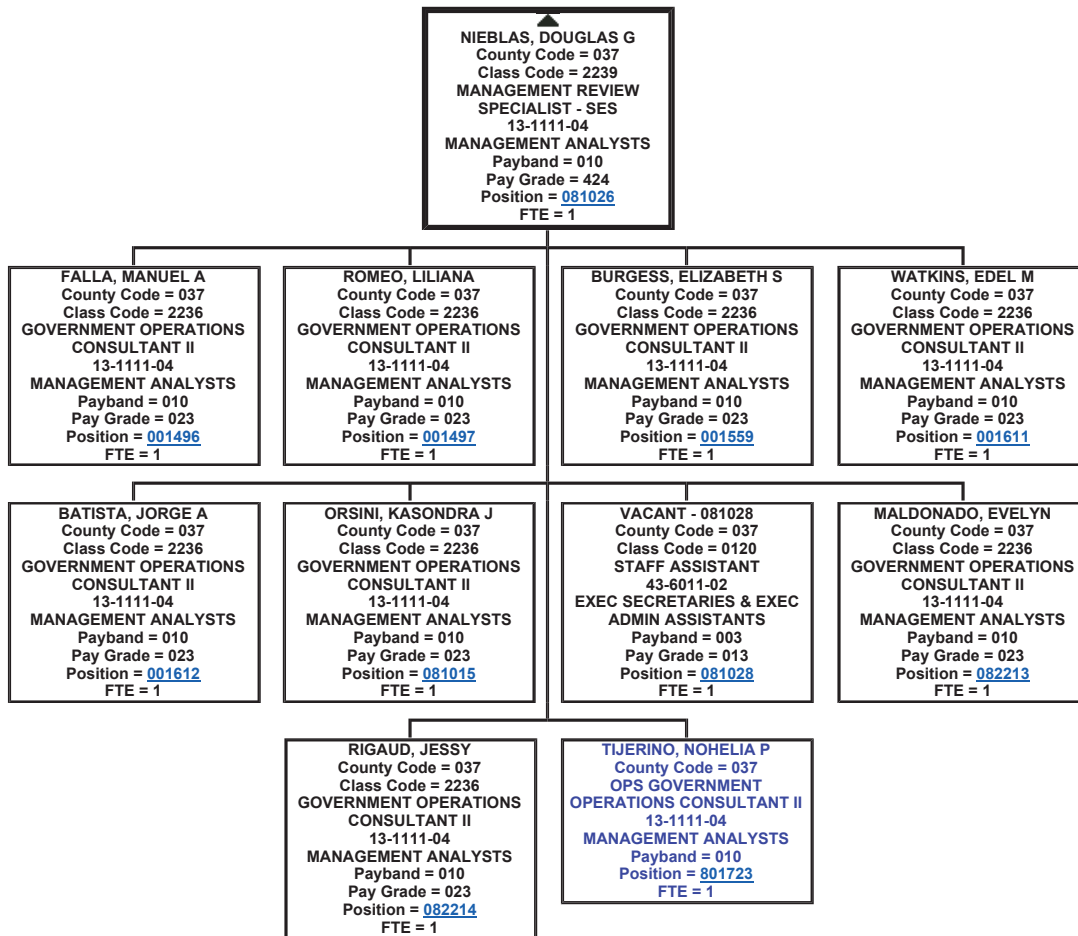
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Class Code = 5224  
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CONSULTANT  
29-1031-04  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 010  
Pay Grade = 091  
Position = [003384](#)  
FTE = 1

VACANT - 086382  
County Code = 037  
Class Code = 5224  
PUBLIC HEALTH NUTRITION  
CONSULTANT  
29-1031-04  
DIETITIANS AND  
NUTRITIONISTS  
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Pay Grade = 091  
Position = [086382](#)  
FTE = 1

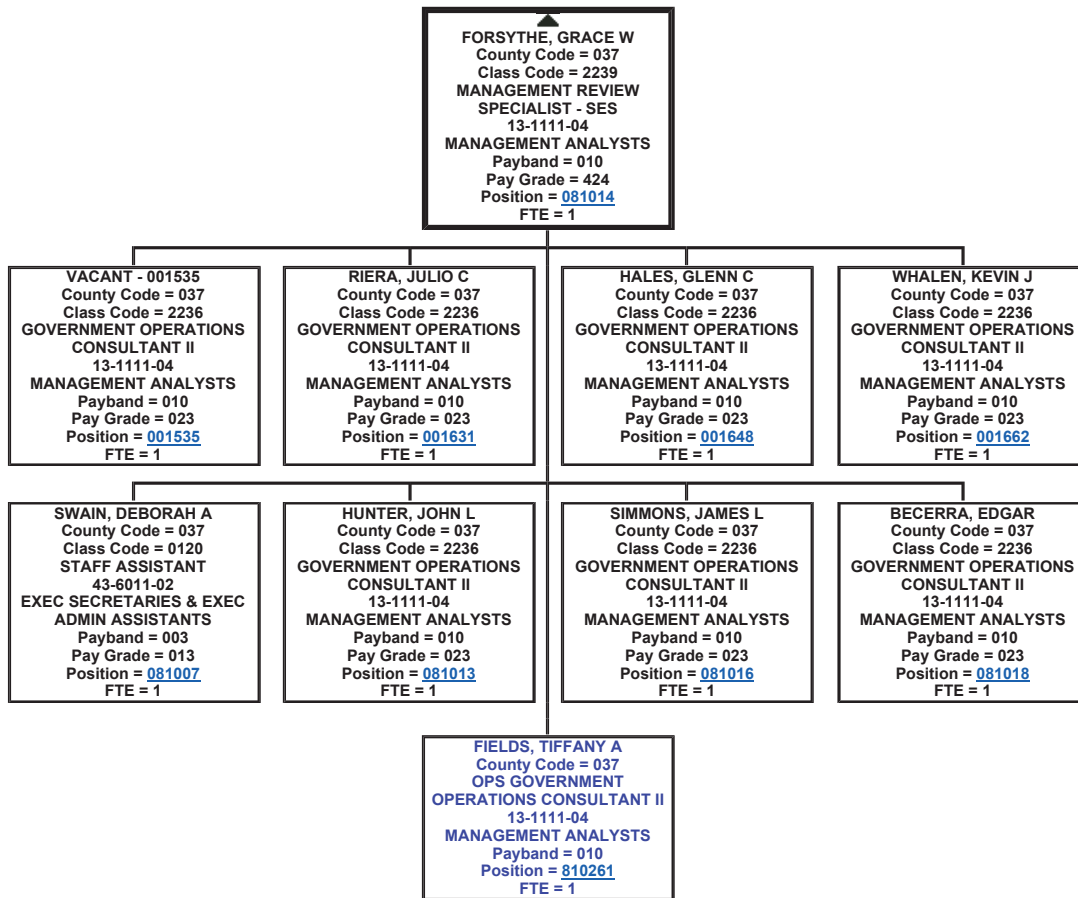


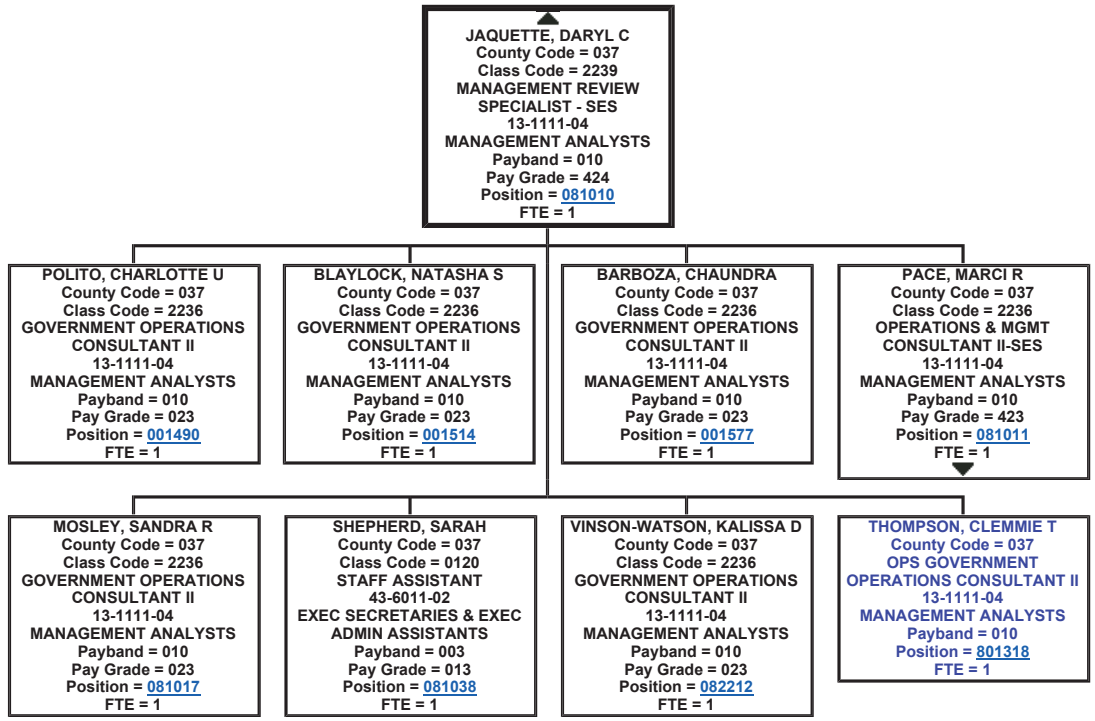












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PACE, MARCI R  
County Code = 037  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [081011](#)  
FTE = 1

JANOSIK, KAREN L  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [001483](#)  
FTE = 1

REED, MYRETTA F  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
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MANAGEMENT ANALYSTS  
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Pay Grade = 023  
Position = [001579](#)  
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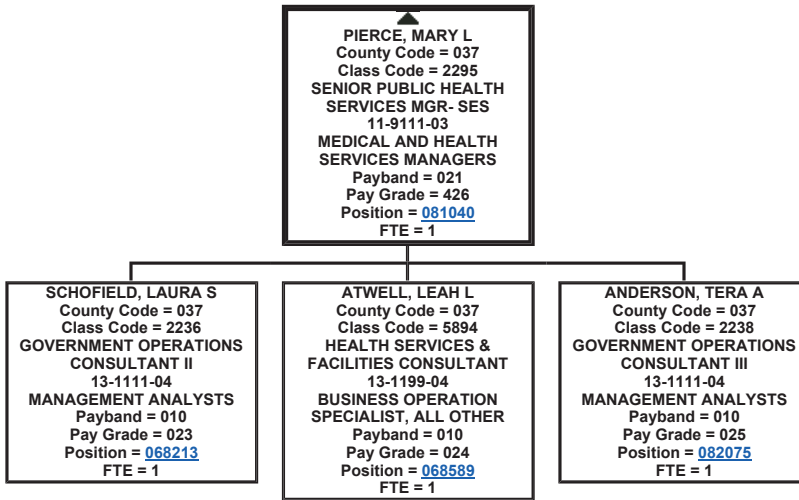
JORDAN, MELISSA R  
County Code = 037  
Class Code = 8907  
RESEARCH AND PLANNING  
ADMINISTRATOR  
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GENERAL AND OPERATIONS  
MANAGERS  
Payband = 021  
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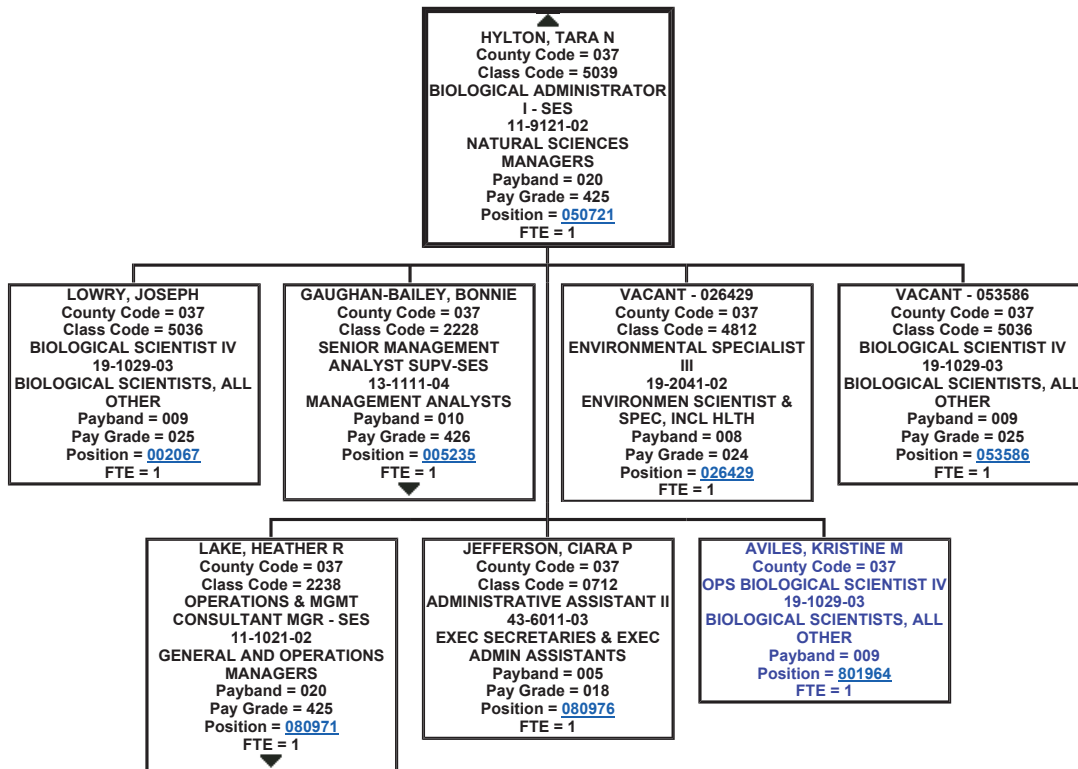
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County Code = 037  
Class Code = 4823  
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NATURAL SCIENCES  
MANAGERS  
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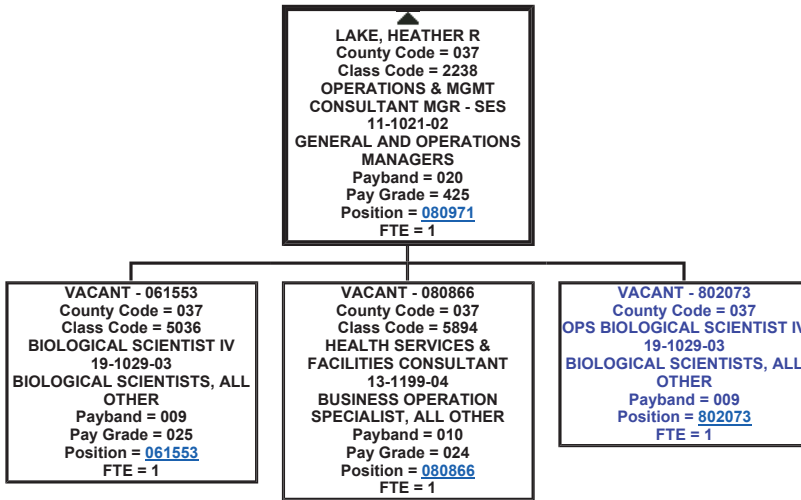
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Class Code = 4823  
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NATURAL SCIENCES  
MANAGERS  
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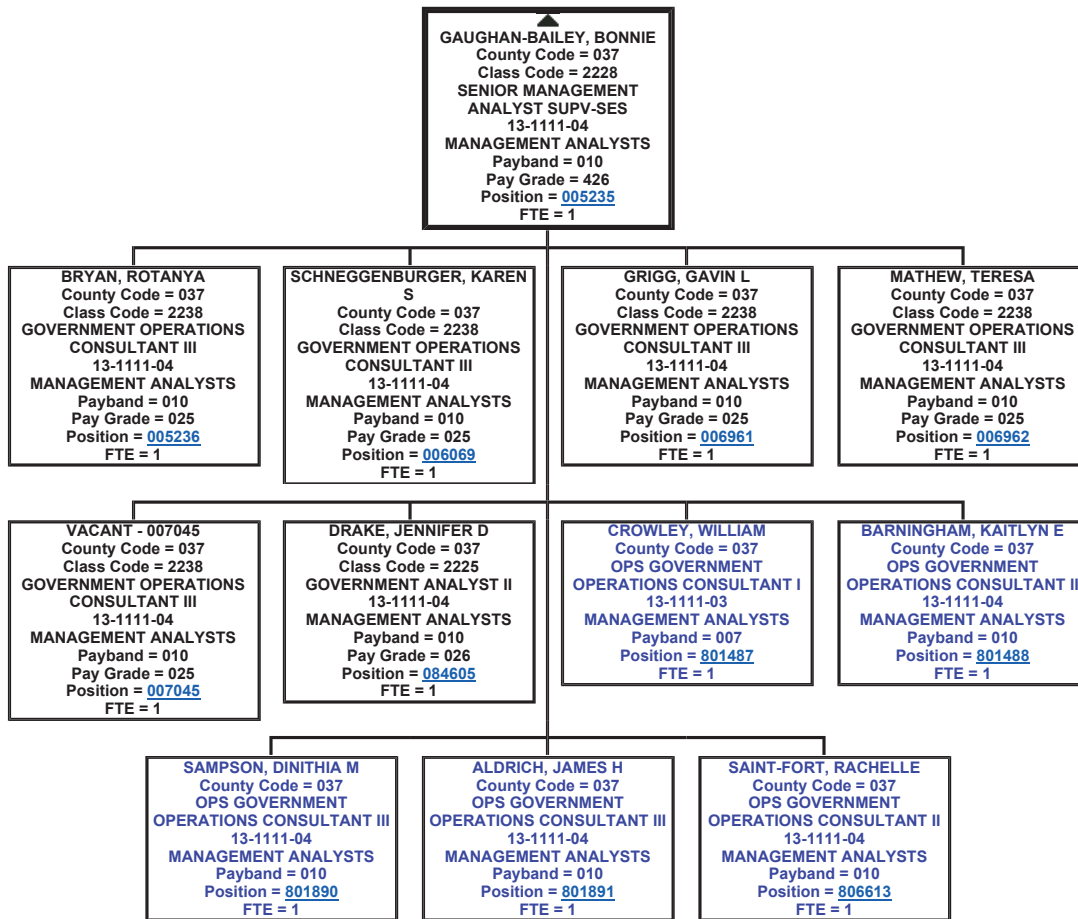
HYLTON, TARA N  
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Class Code = 5039  
BIOLOGICAL ADMINISTRATOR I  
- SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [050721](#)  
FTE = 1

PIERCE, MARY L  
County Code = 037  
Class Code = 2295  
SENIOR PUBLIC HEALTH  
SERVICES MGR- SES  
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MEDICAL AND HEALTH  
SERVICES MANAGERS  
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Pay Grade = 426  
Position = [081040](#)  
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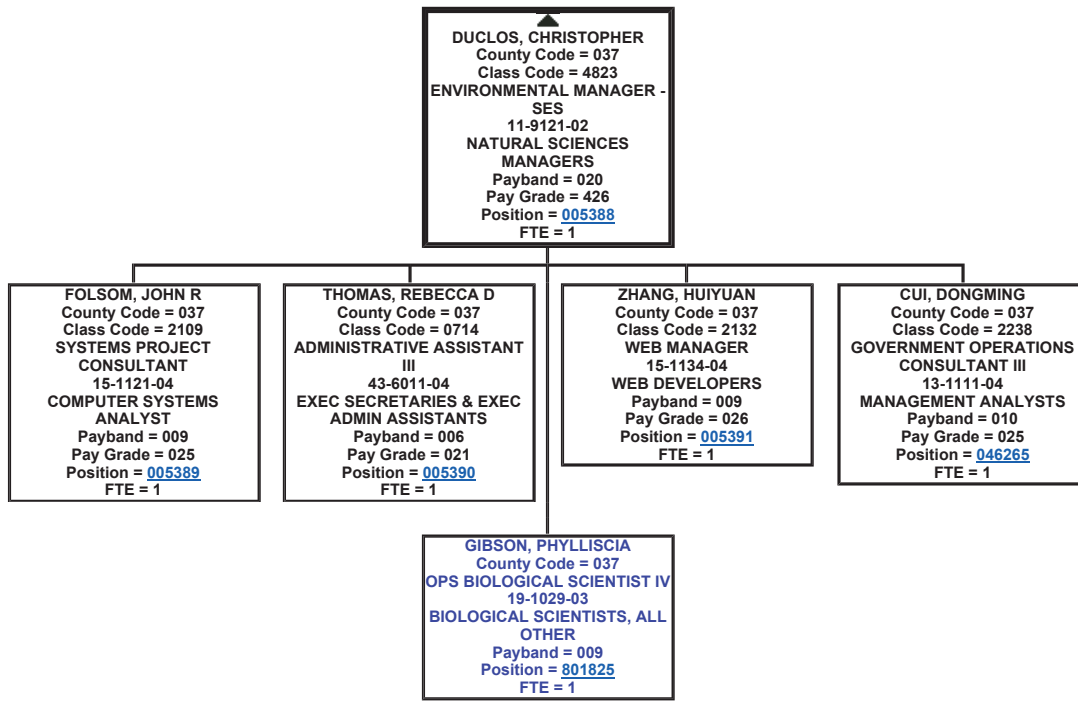


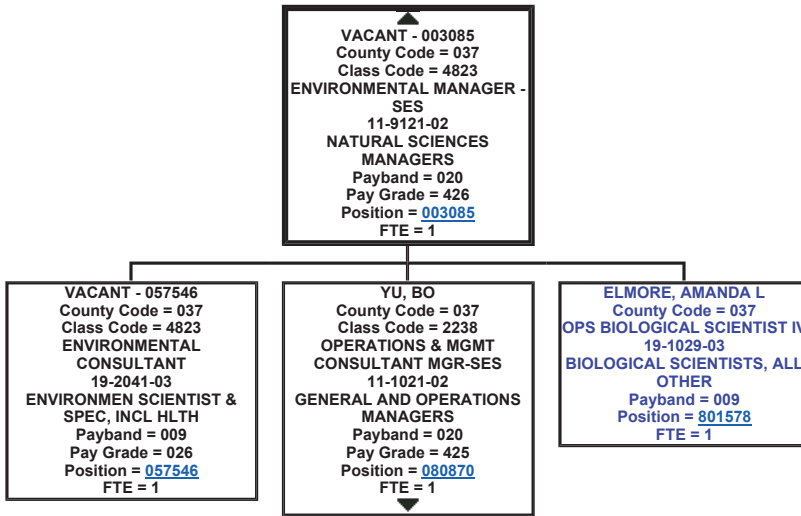


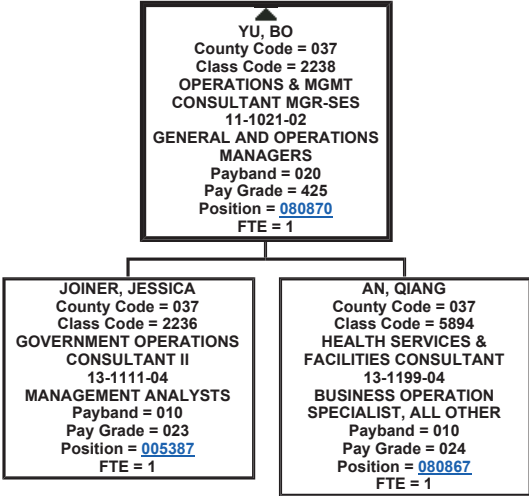


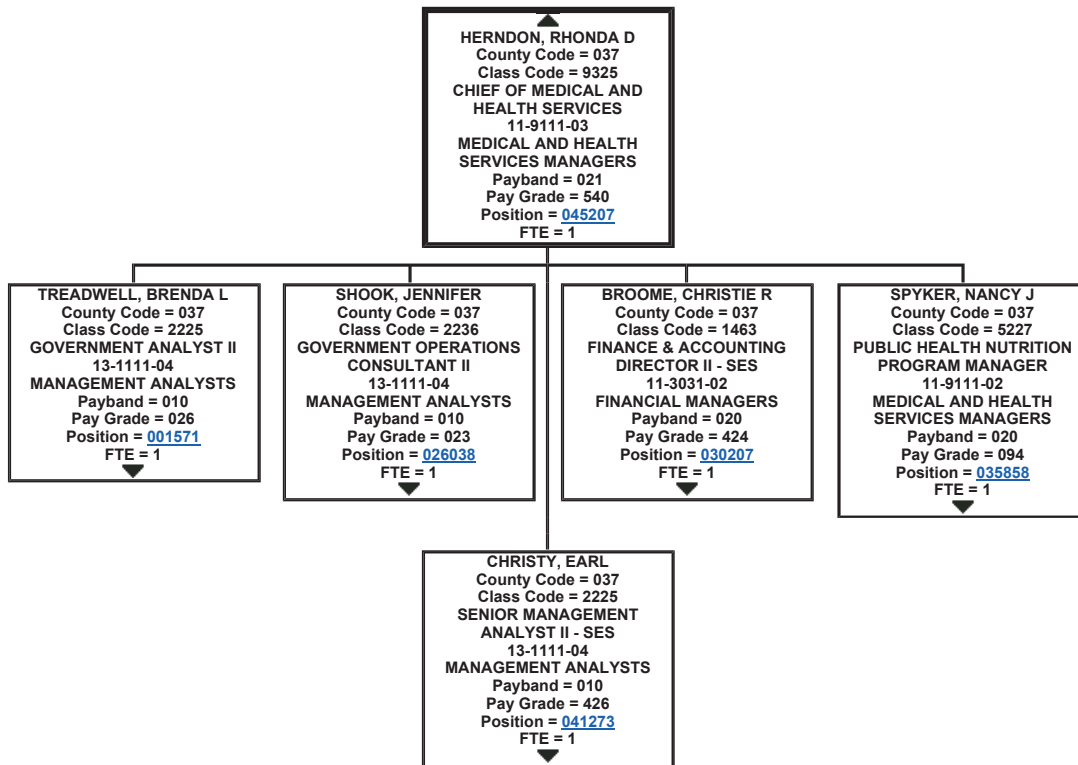


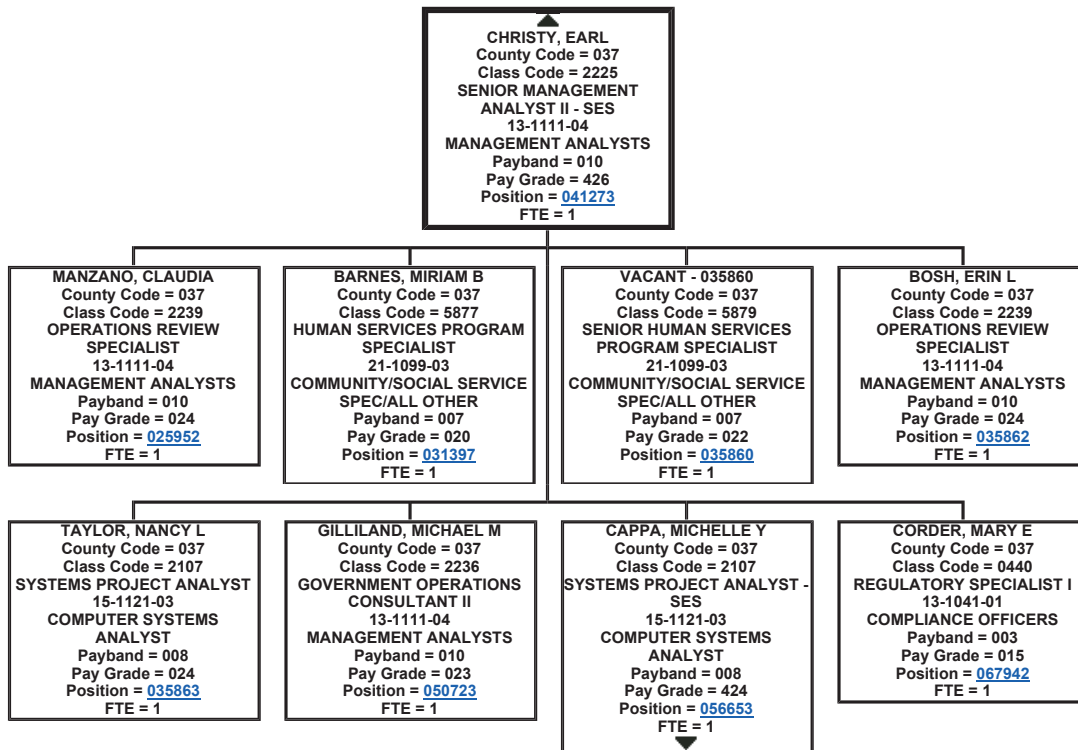


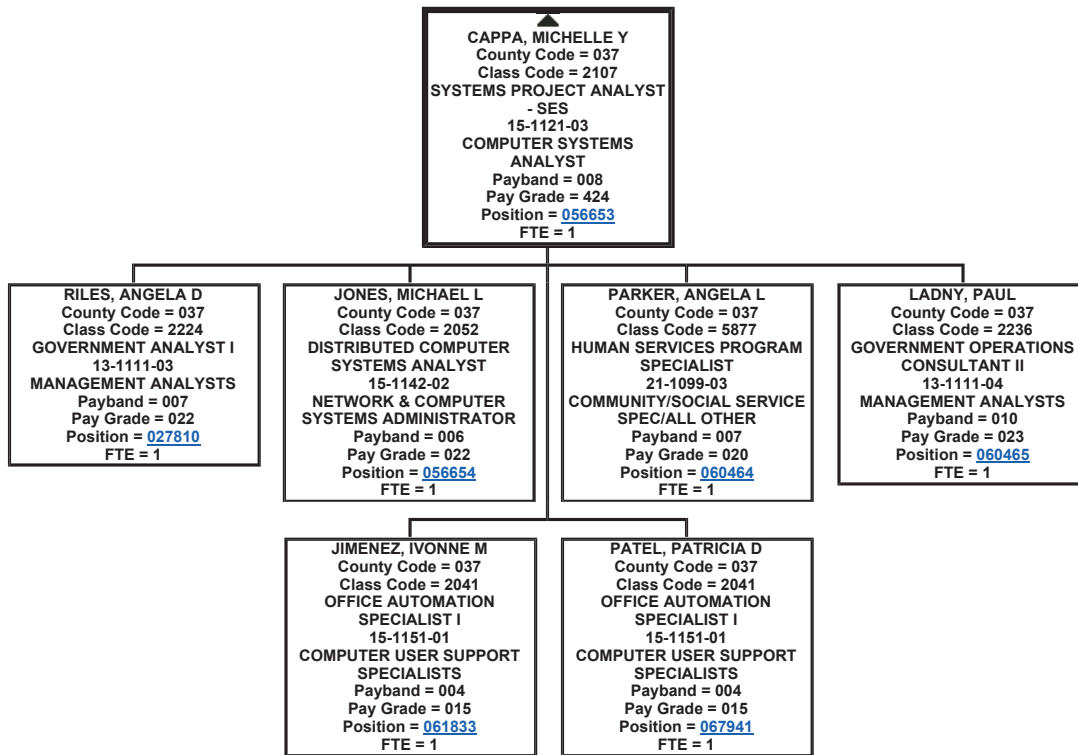


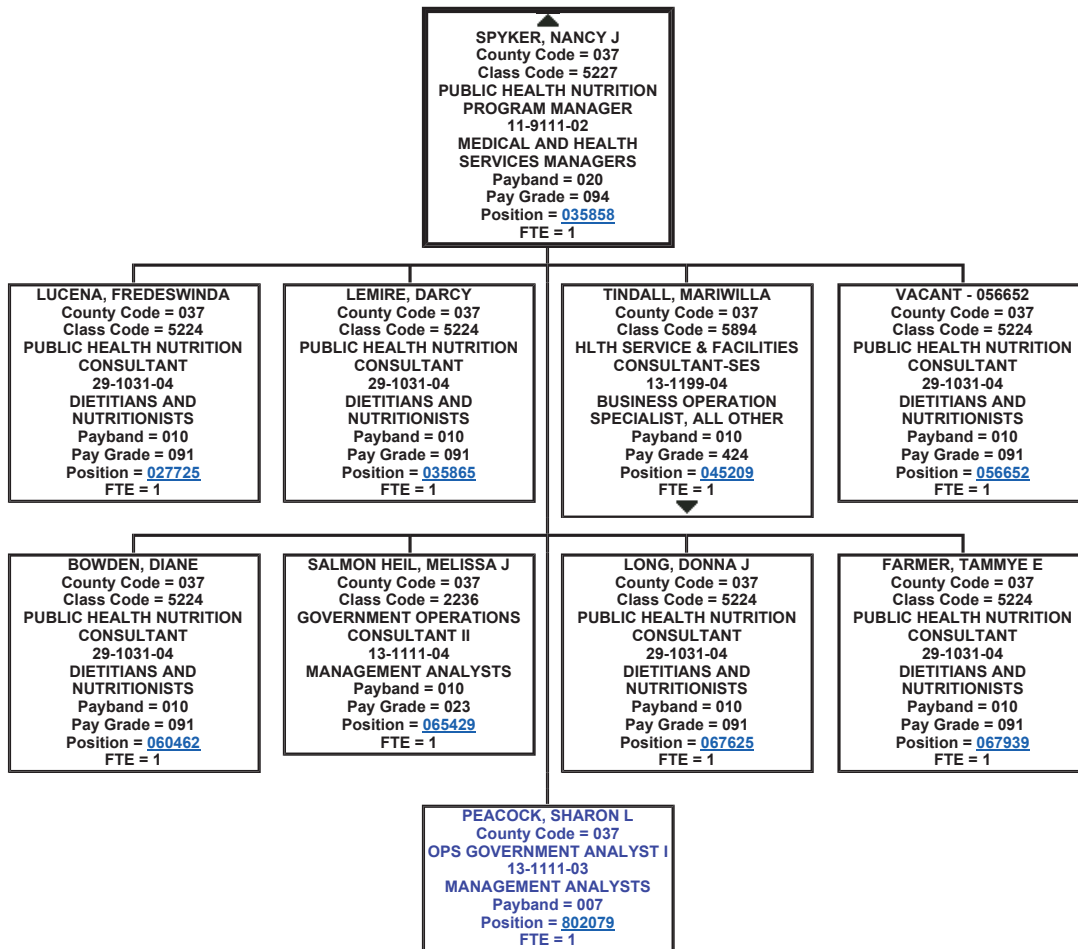


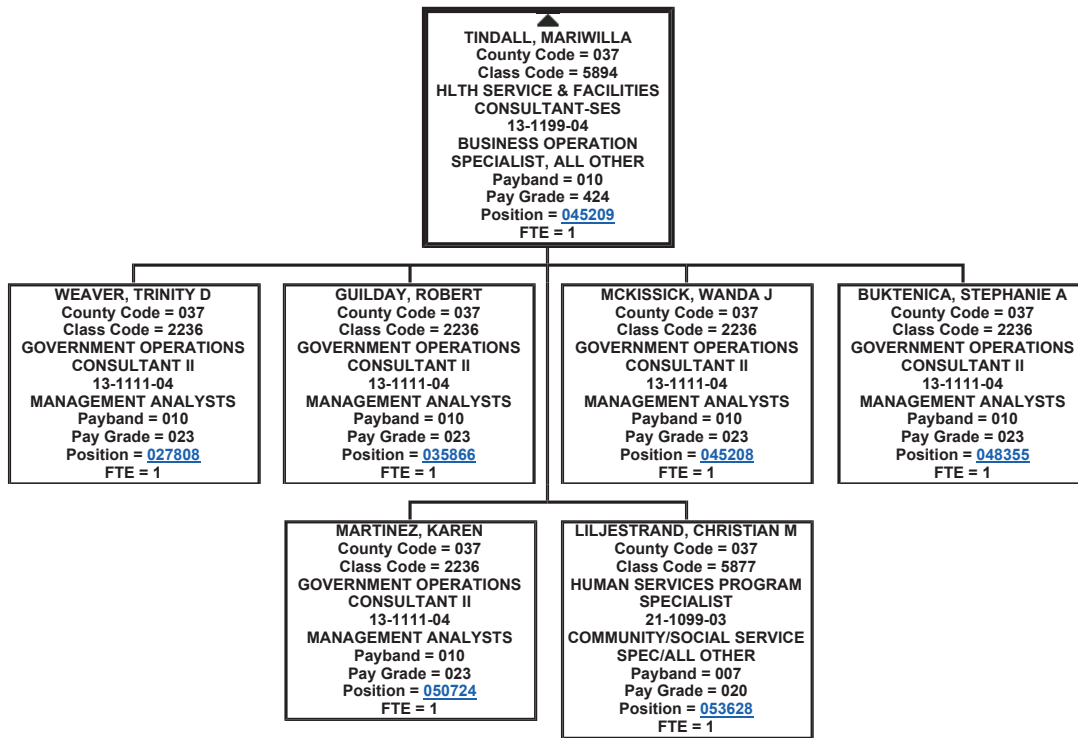














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**BROOME, CHRISTIE R**  
County Code = 037  
Class Code = 1463  
**FINANCE & ACCOUNTING**  
**DIRECTOR II - SES**  
11-3031-02  
**FINANCIAL MANAGERS**  
Payband = 020  
Pay Grade = 424  
Position = [030207](#)  
FTE = 1

VACANT - 026758  
County Code = 037  
Class Code = 0120  
**STAFF ASSISTANT**  
43-6011-02  
**EXEC SECRETARIES & EXEC**  
**ADMIN ASSISTANTS**  
Payband = 003  
Pay Grade = 013  
Position = [026758](#)  
FTE = 1

**ASHE, TONYA L**  
County Code = 037  
Class Code = 2236  
**GOVERNMENT OPERATIONS**  
**CONSULTANT II**  
13-1111-04  
**MANAGEMENT ANALYSTS**  
Payband = 010  
Pay Grade = 023  
Position = [065430](#)  
FTE = 1

VACANT - 065431  
County Code = 037  
Class Code = 2236  
**GOVERNMENT OPERATIONS**  
**CONSULTANT II**  
13-1111-04  
**MANAGEMENT ANALYSTS**  
Payband = 010  
Pay Grade = 023  
Position = [065431](#)  
FTE = 1

**KEVER, KIMBERLY M**  
County Code = 037  
Class Code = 1430  
**ACCOUNTANT II**  
13-2011-01  
**ACCOUNTANTS AND**  
**AUDITORS**  
Payband = 004  
Pay Grade = 016  
Position = [067938](#)  
FTE = 1

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SHOOK, JENNIFER  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
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Position = [026038](#)  
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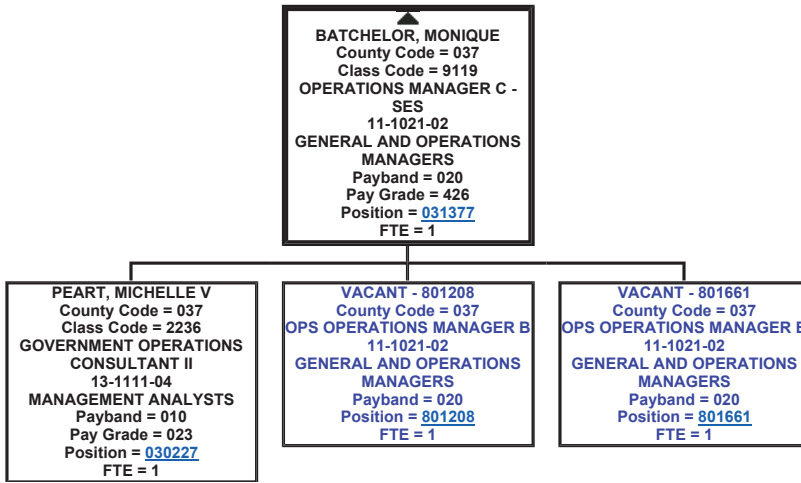
SOLOFF, YVONNE B  
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Class Code = 0108  
ADMINISTRATIVE SECRETARY  
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EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 012  
Position = [048356](#)  
FTE = 1

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TREADWELL, BRENDA L  
County Code = 037  
Class Code = 2225  
GOVERNMENT ANALYST II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 026  
Position = [001571](#)  
FTE = 1

MENGES, JANE E  
County Code = 037  
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Position = [801467](#)  
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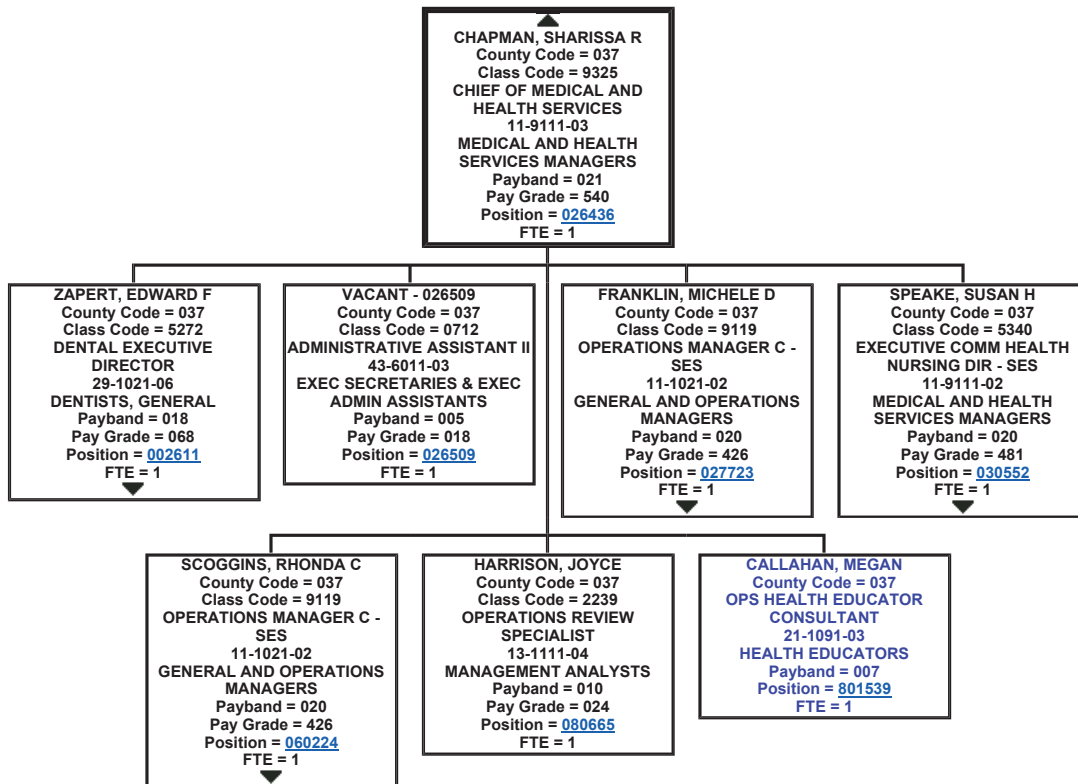
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III - SES  
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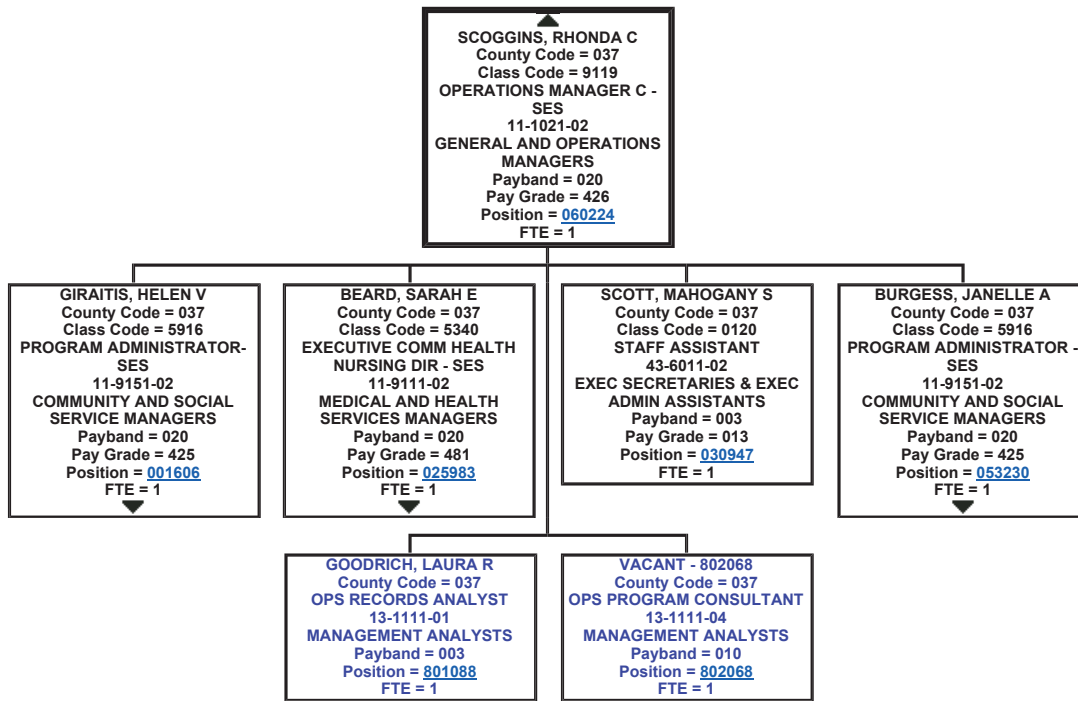
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DISTRIBUTED COMPUTER  
SYSTEMS ANALYST  
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NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
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Position = [001566](#)  
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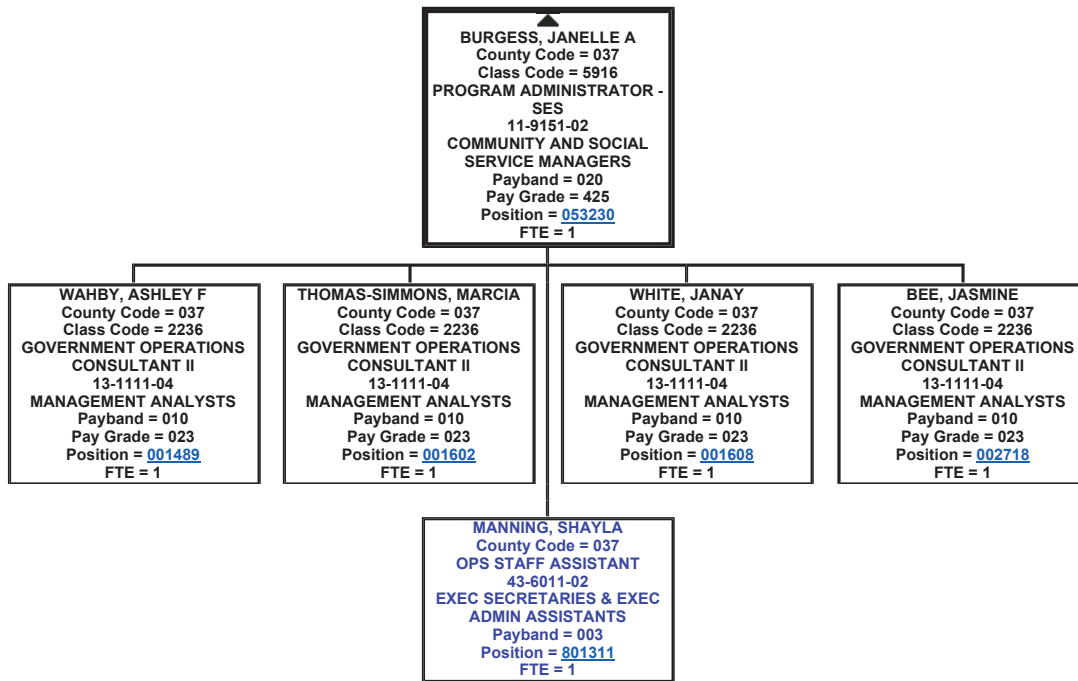
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Class Code = 2053  
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SYSTEMS CONSULTANT  
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NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 009  
Pay Grade = 025  
Position = [001567](#)  
FTE = 1

BOSTIC, ALANA B  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
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EXEC SECRETARIES & EXEC  
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Position = [006081](#)  
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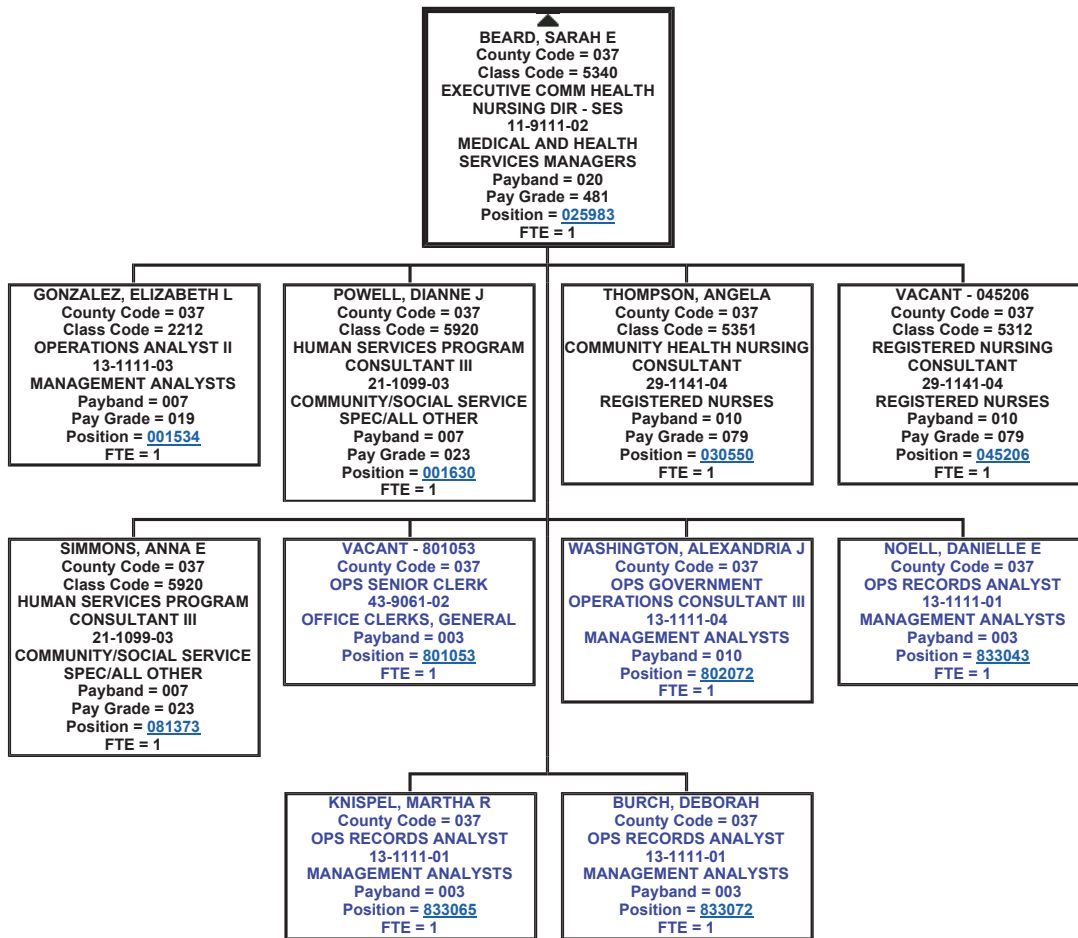
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OPS DISTRIBUTED COMPUTER  
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NETWORK & COMPUTER  
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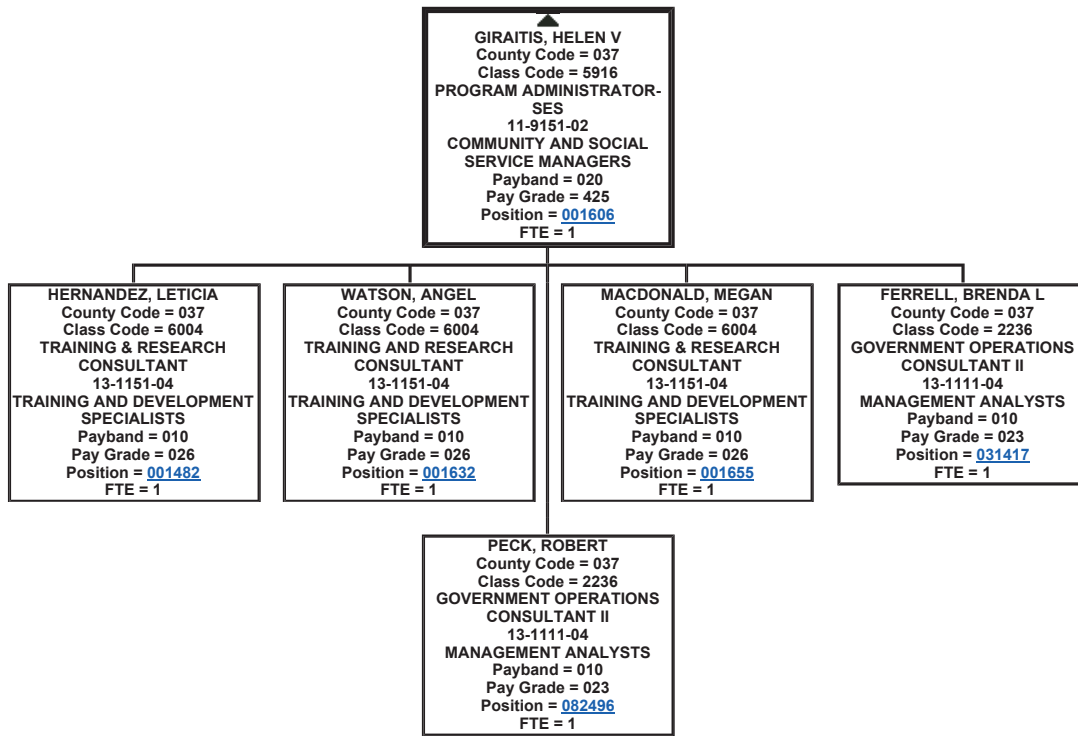


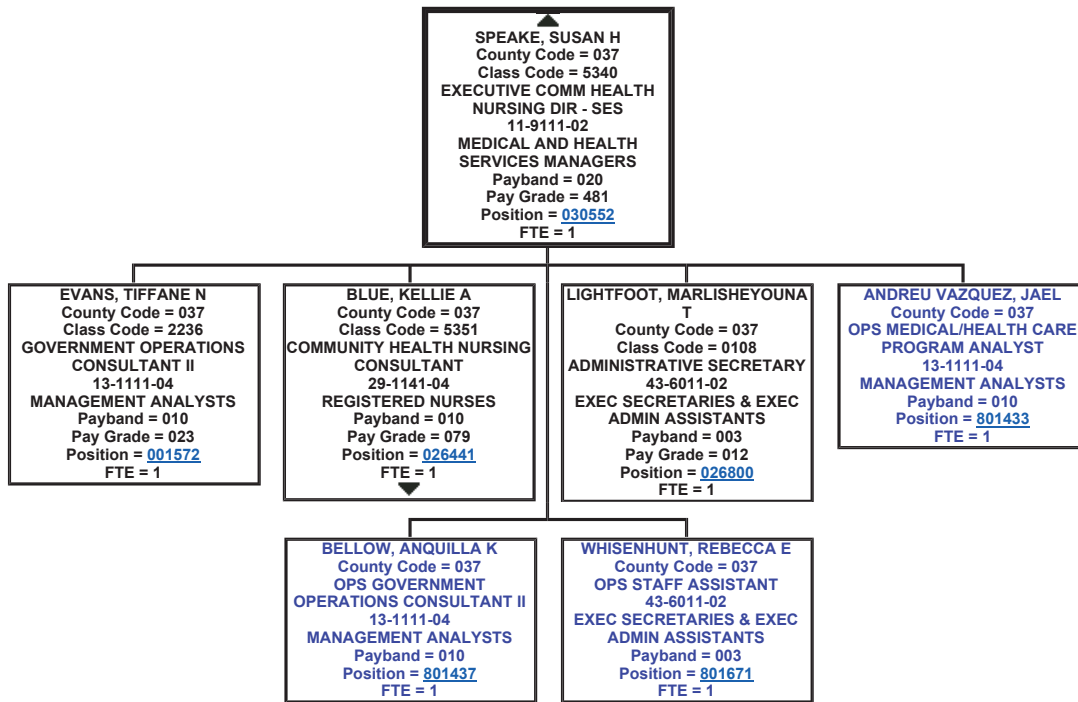


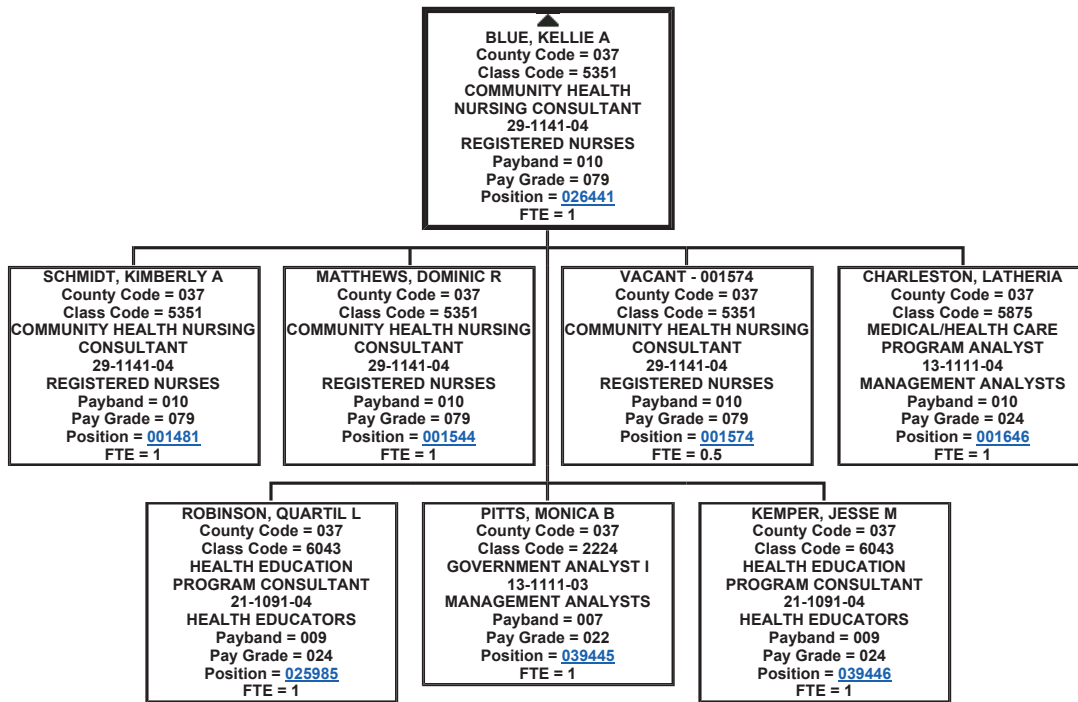


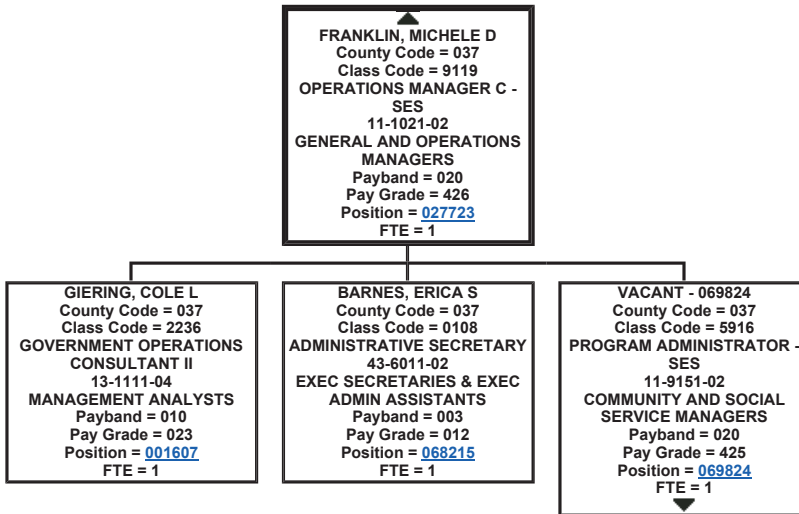


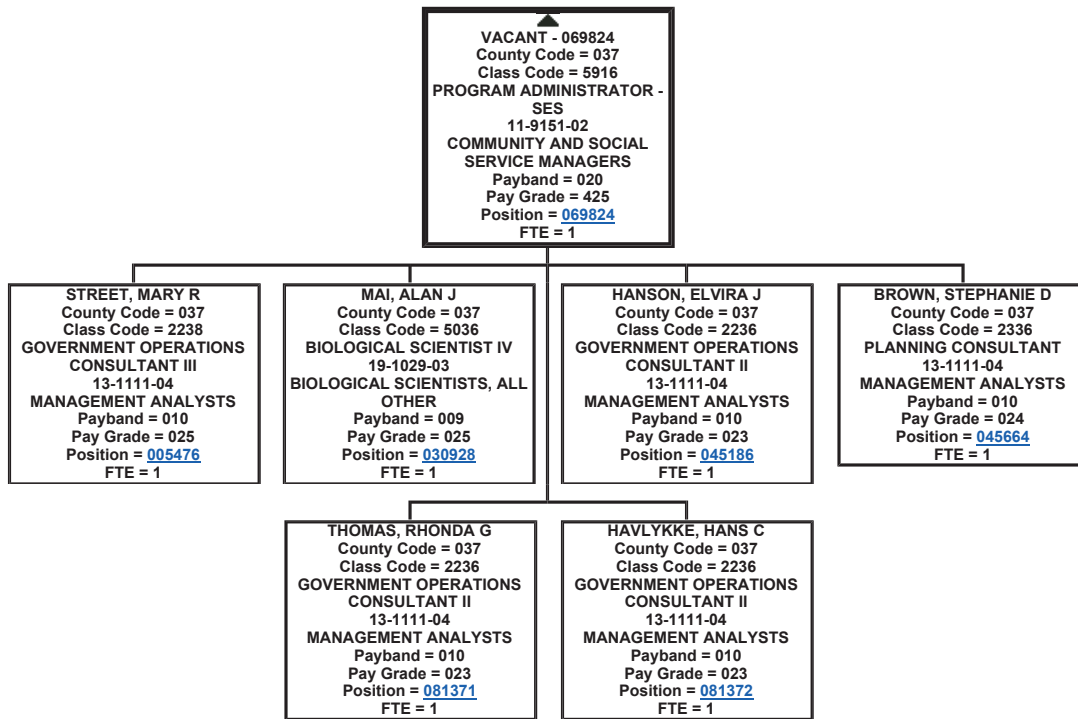


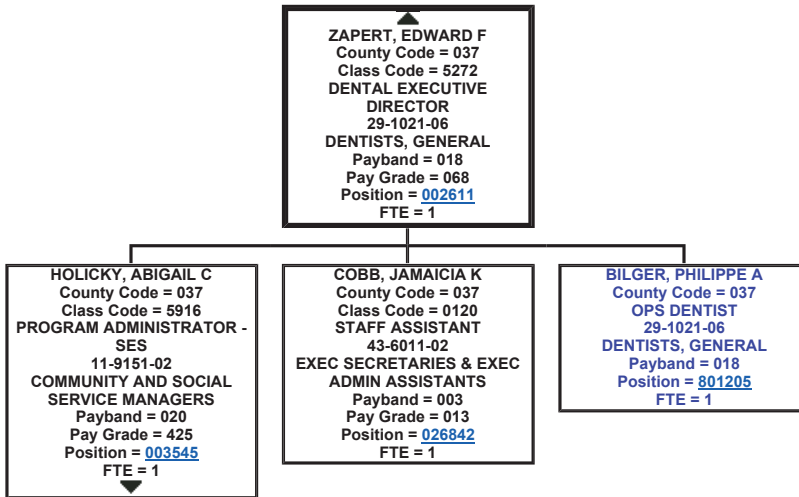












HOLICKY, ABIGAIL C  
County Code = 037  
Class Code = 5916  
PROGRAM ADMINISTRATOR -  
SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [003545](#)  
FTE = 1

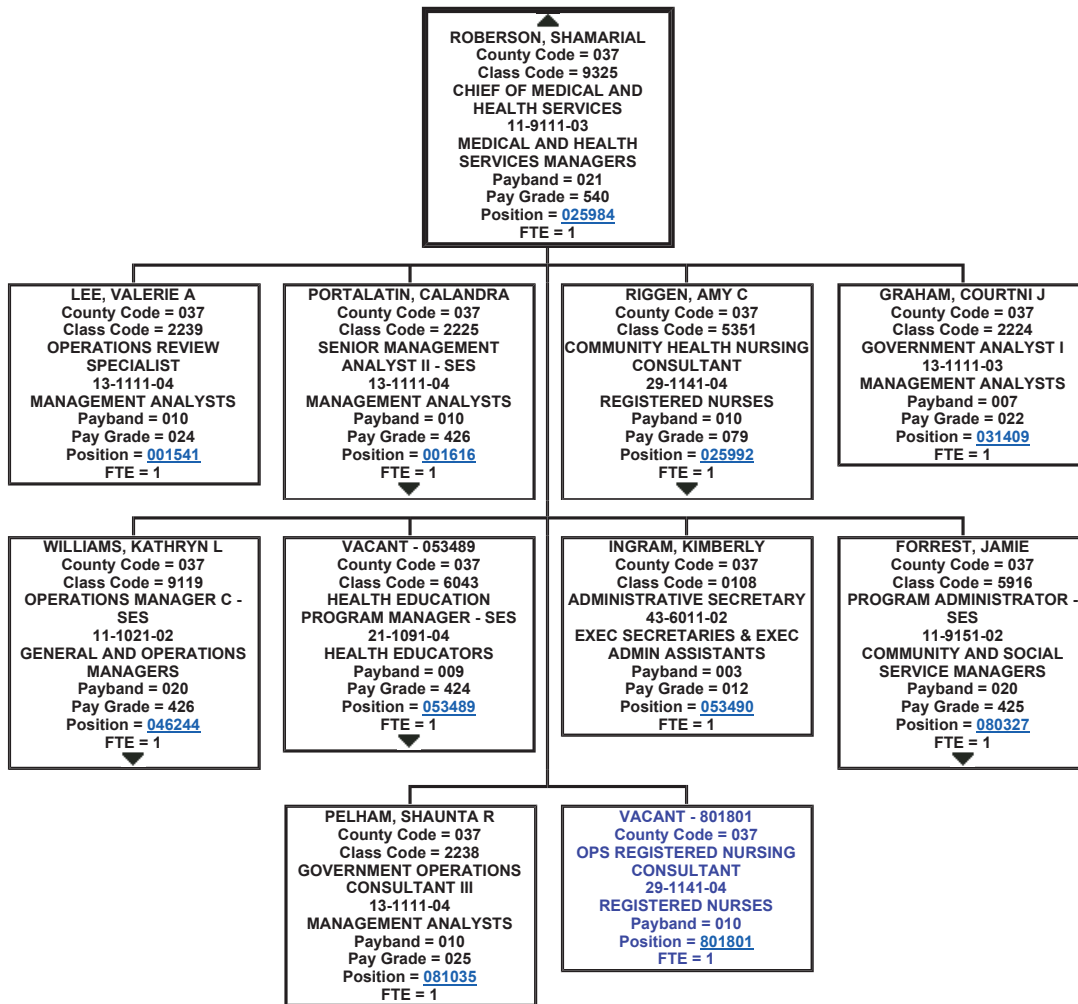
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County Code = 037  
Class Code = 4962  
SENIOR HEALTH SERVICES  
ANALYST  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 023  
Position = [001576](#)  
FTE = 1

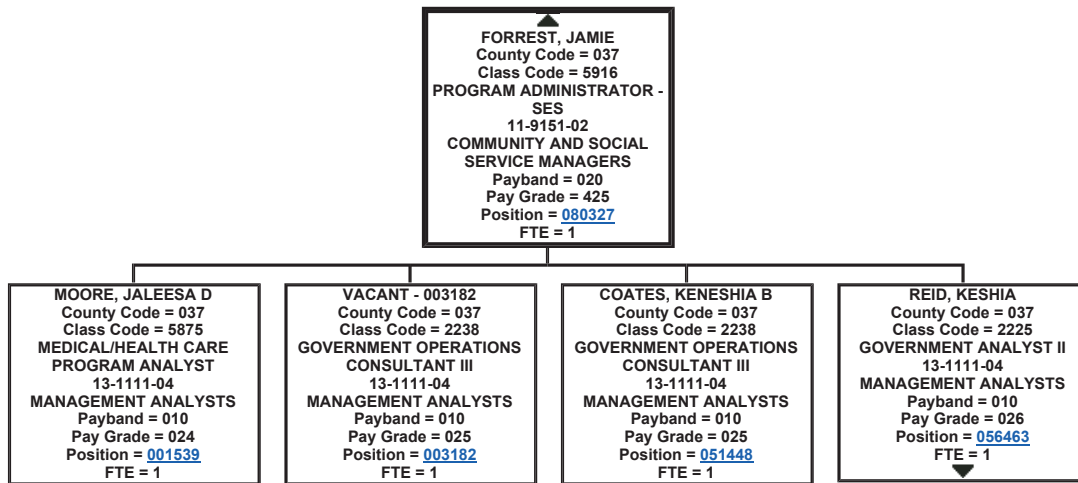
VACANT - 001633  
County Code = 037  
Class Code = 5875  
MEDICAL HEALTH CARE  
PROGRAM ANALYST  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 024  
Position = [001633](#)  
FTE = 1

WAHBY, JENNIFER  
County Code = 037  
Class Code = 4962  
SENIOR HEALTH SERVICES  
ANALYST  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 023  
Position = [002484](#)  
FTE = 1

VACANT - 833268  
County Code = 037  
OPS OPERATIONS ANALYST II  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Position = [833268](#)  
FTE = 1



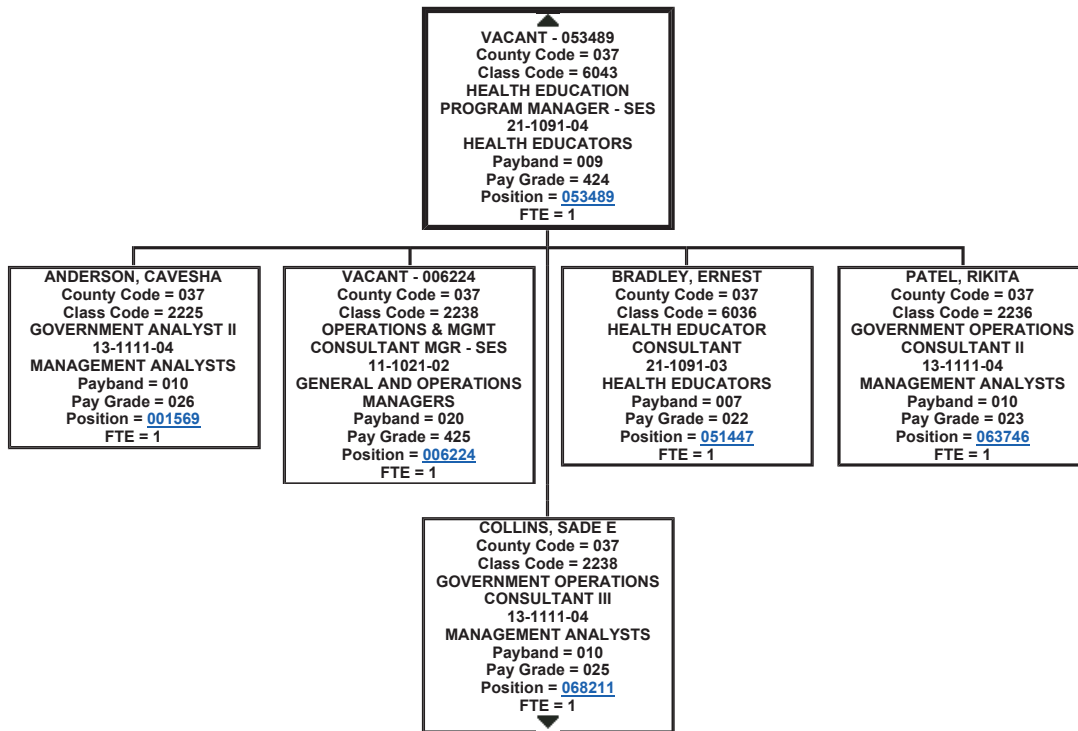




REID, KESHIA  
County Code = 037  
Class Code = 2225  
GOVERNMENT ANALYST II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 026  
Position = [056463](#)  
FTE = 1

CLARK, EDWARD  
County Code = 037  
OPS GOVERNMENT ANALYST II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Position = [802048](#)  
FTE = 1

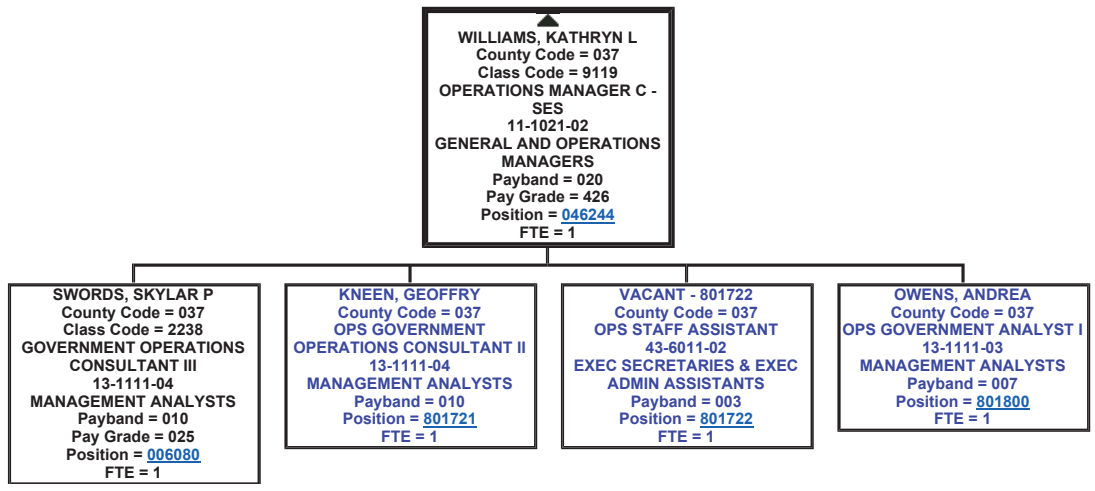
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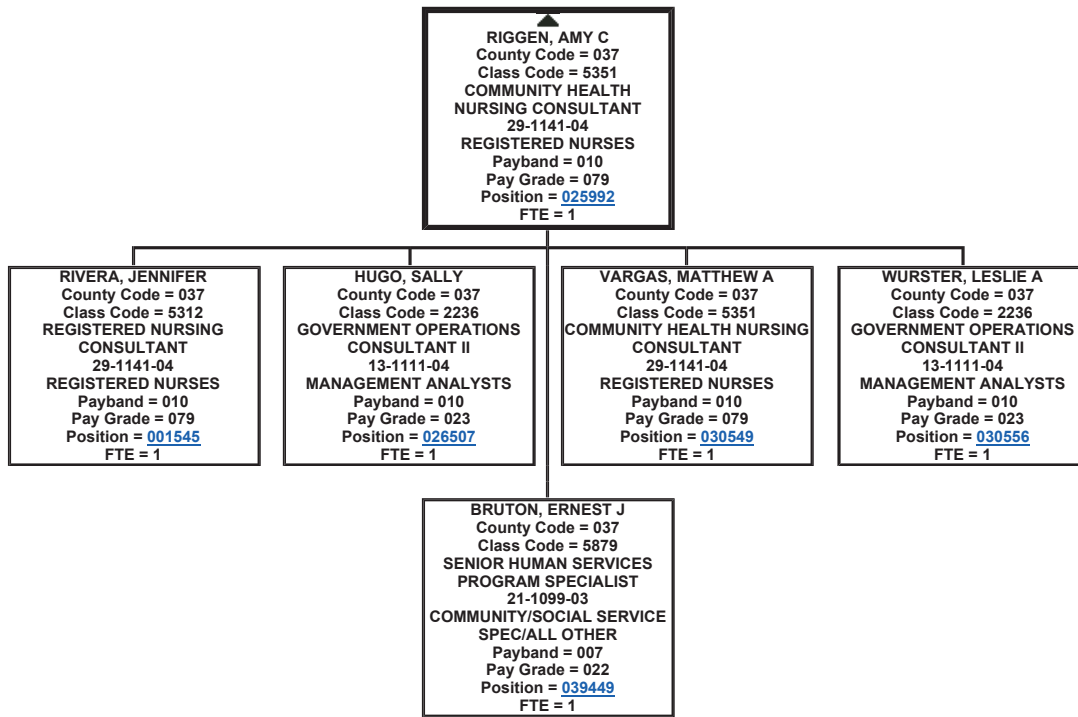


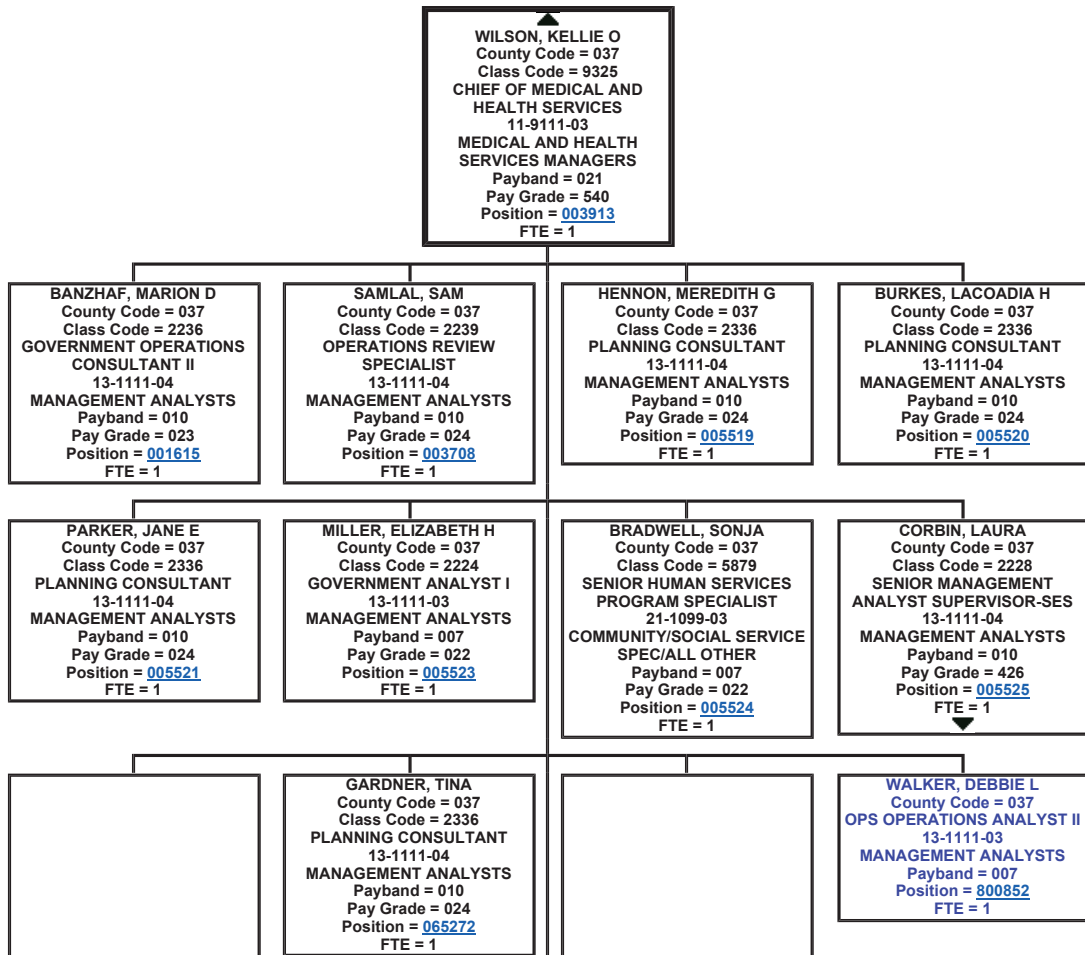
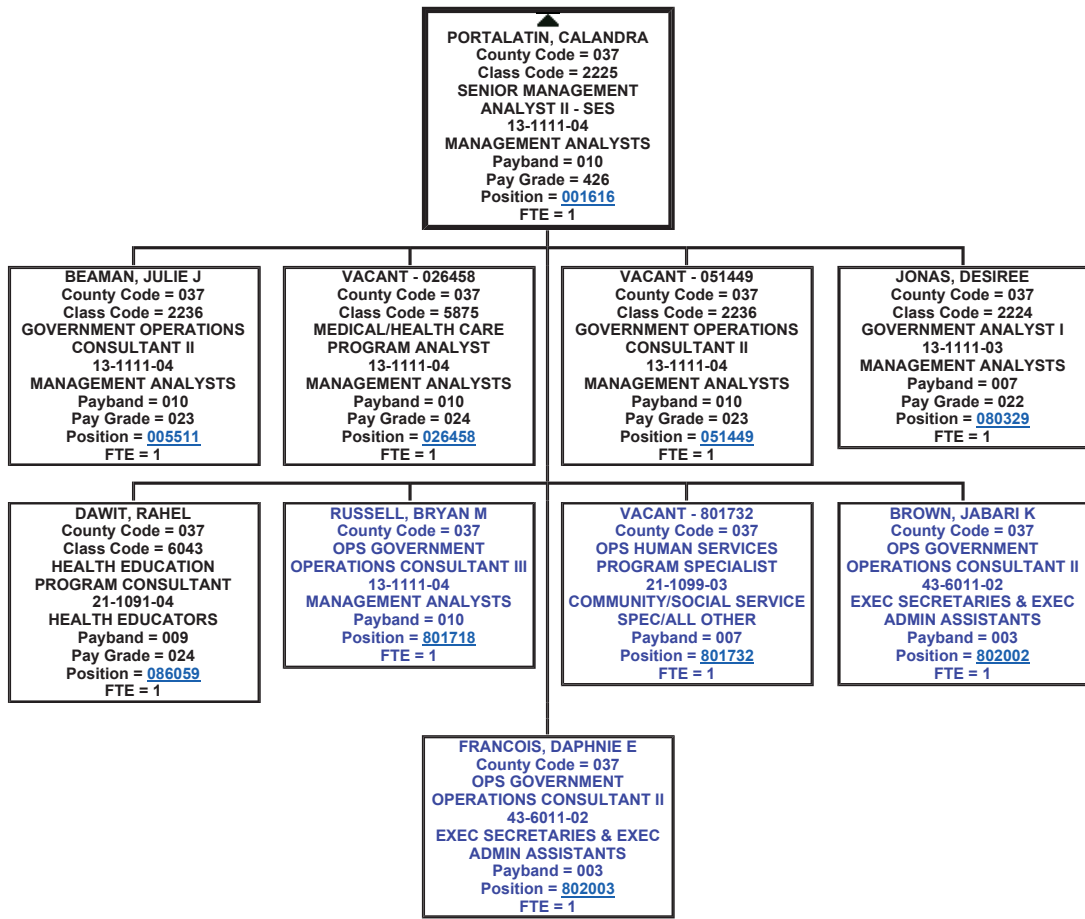
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COLLINS, SADE E  
County Code = 037  
Class Code = 2238  
GOVERNMENT OPERATIONS  
CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 025  
Position = [068211](#)  
FTE = 1

LESTER, KEONDRA  
County Code = 037  
OPS GOVERNMENT  
OPERATIONS CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Position = [802047](#)  
FTE = 1

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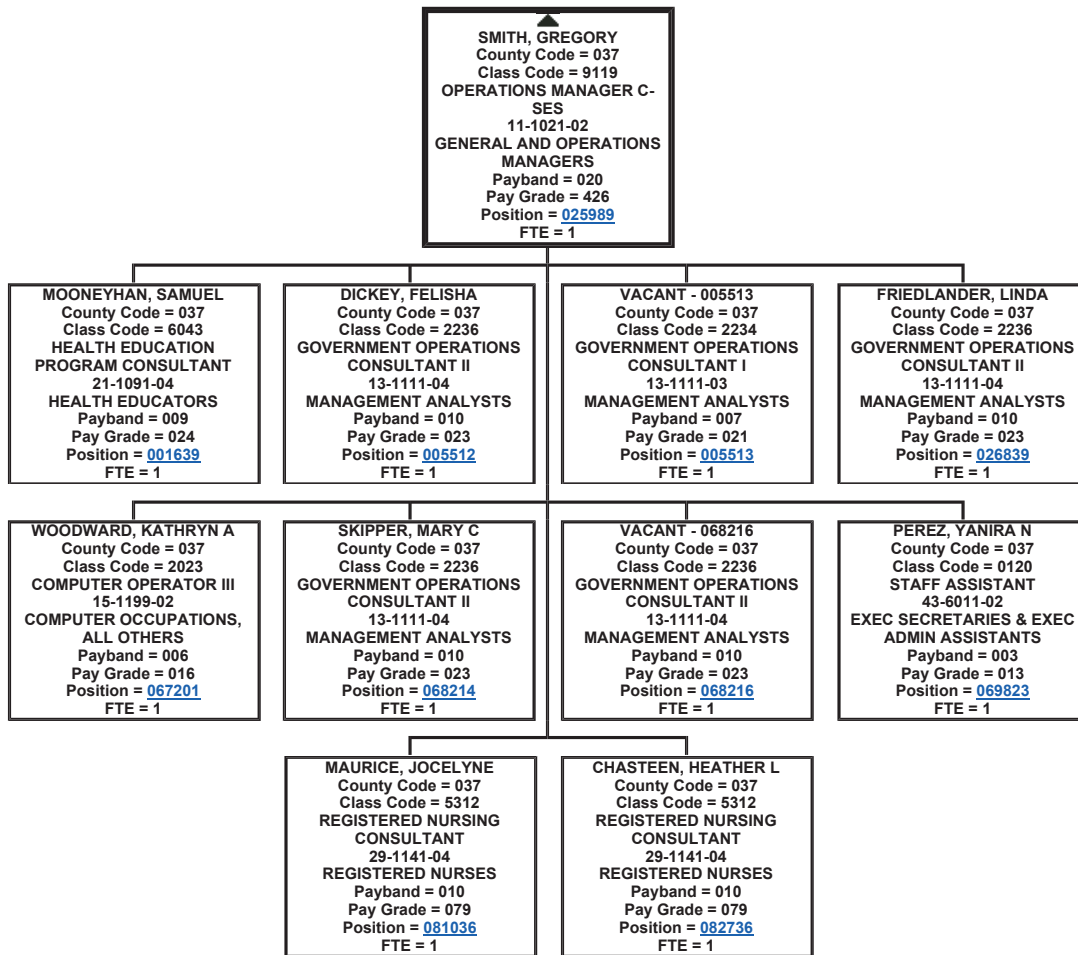


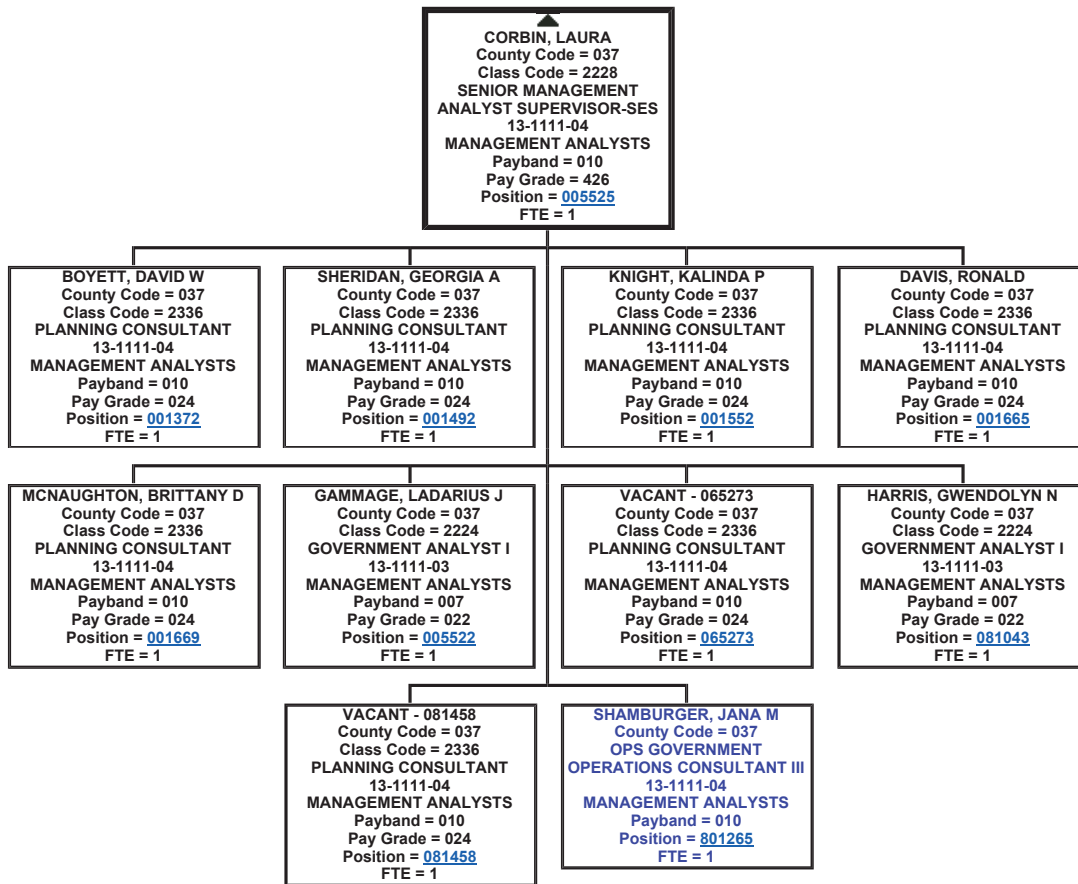
SMITH, GREGORY  
County Code = 037  
Class Code = 9119  
OPERATIONS MANAGER C-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [025989](#)  
FTE = 1

ROESSLER, BRENDA F  
County Code = 037  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [067202](#)  
FTE = 1

VACANT - 801236  
County Code = 037  
OPS MARKETING SPECIALIST  
IV  
13-1161-02  
MARKET RESEARCH ANALYTS &  
MARKETING SPECS  
Payband = 007  
Position = [801236](#)  
FTE = 1

VACANT - 801691  
County Code = 037  
OPS GOVERNMENT  
OPERATIONS CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Position = [801691](#)  
FTE = 1

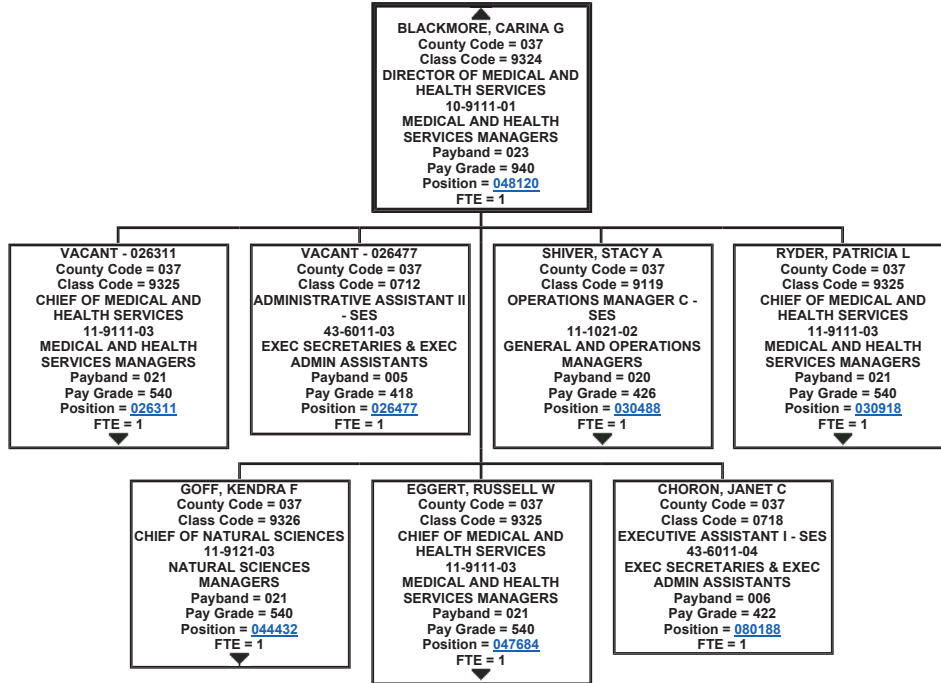


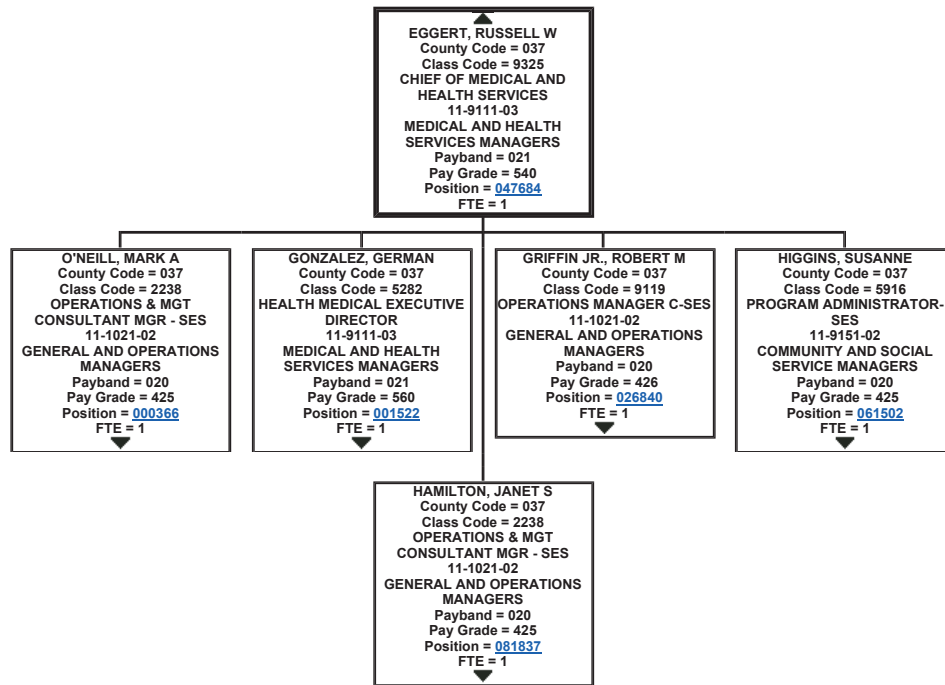


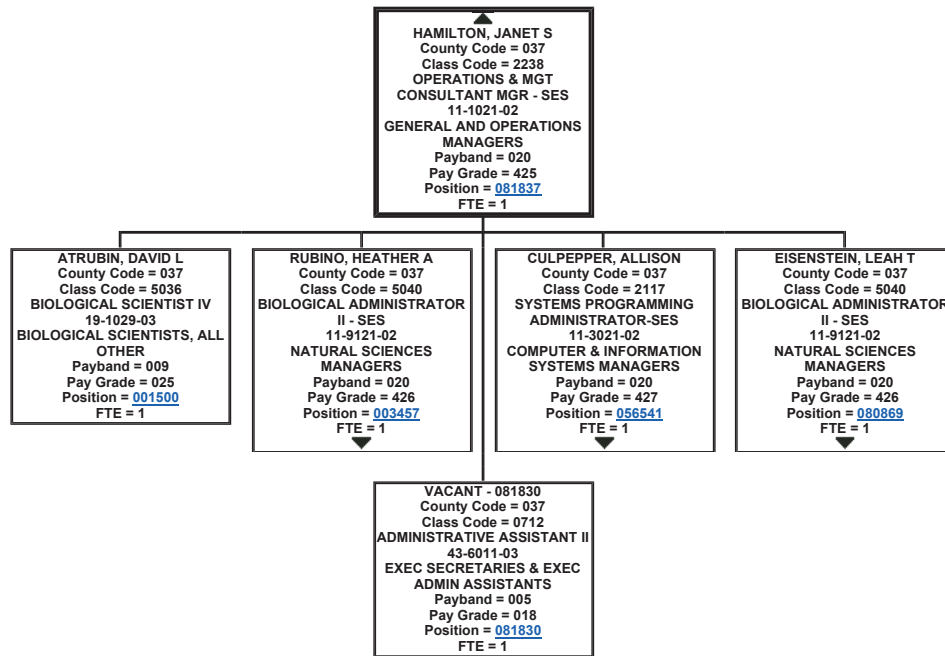
# Florida Department of Health

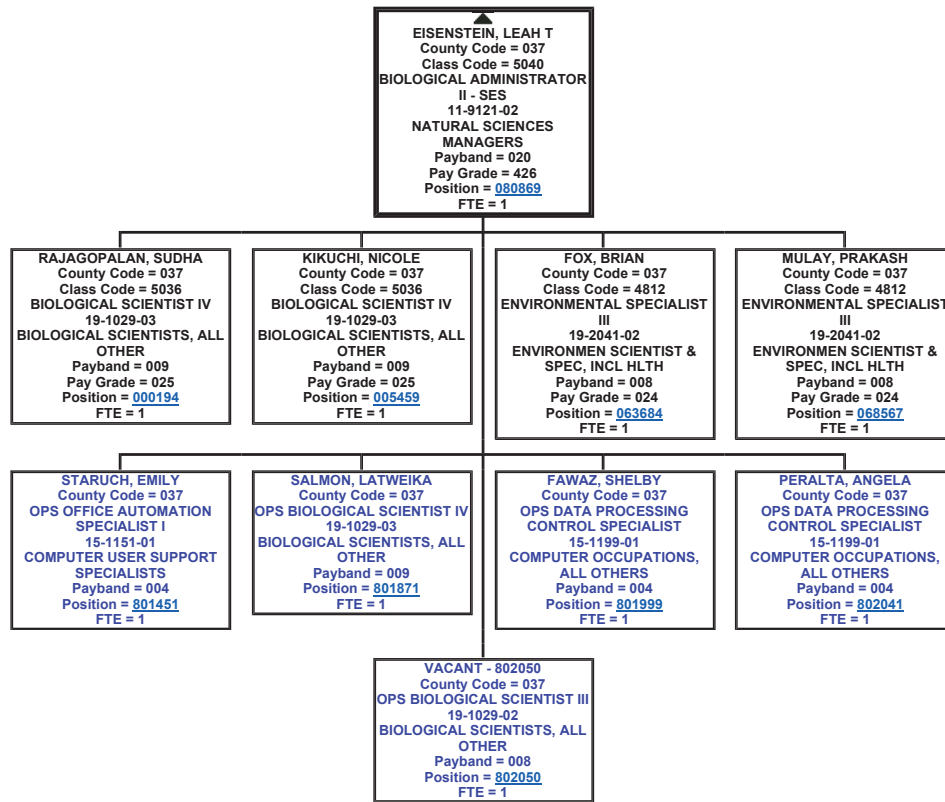
## Division of Disease Control and Health Protection

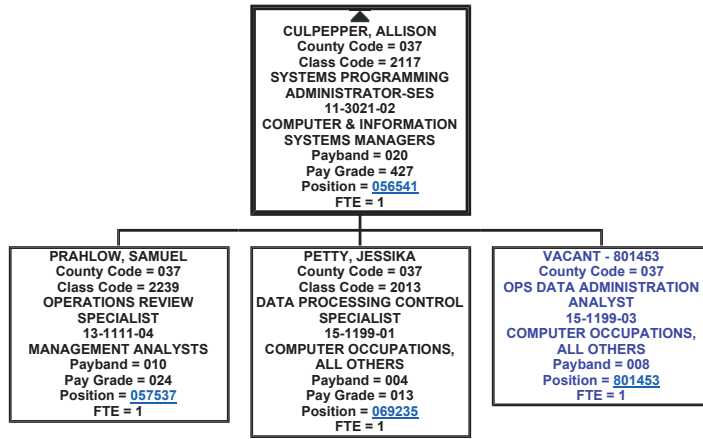
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.









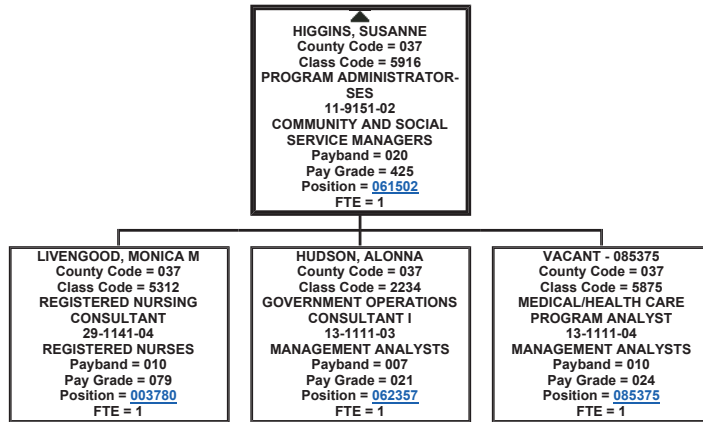


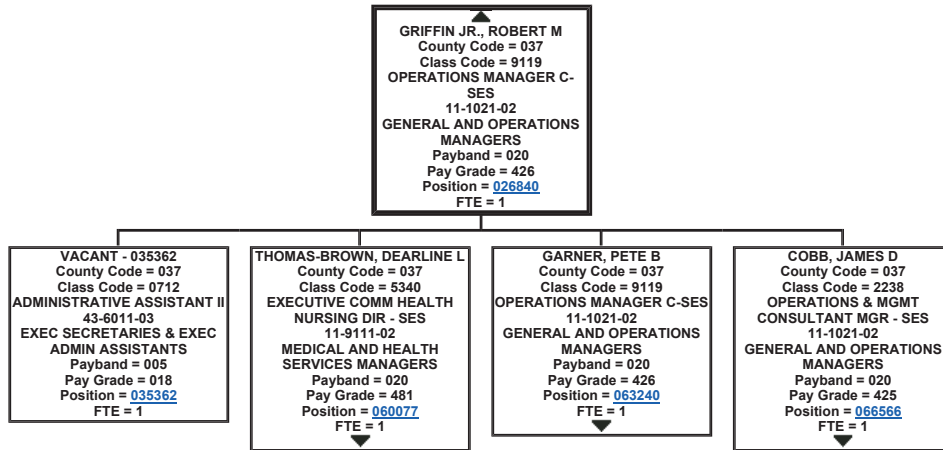


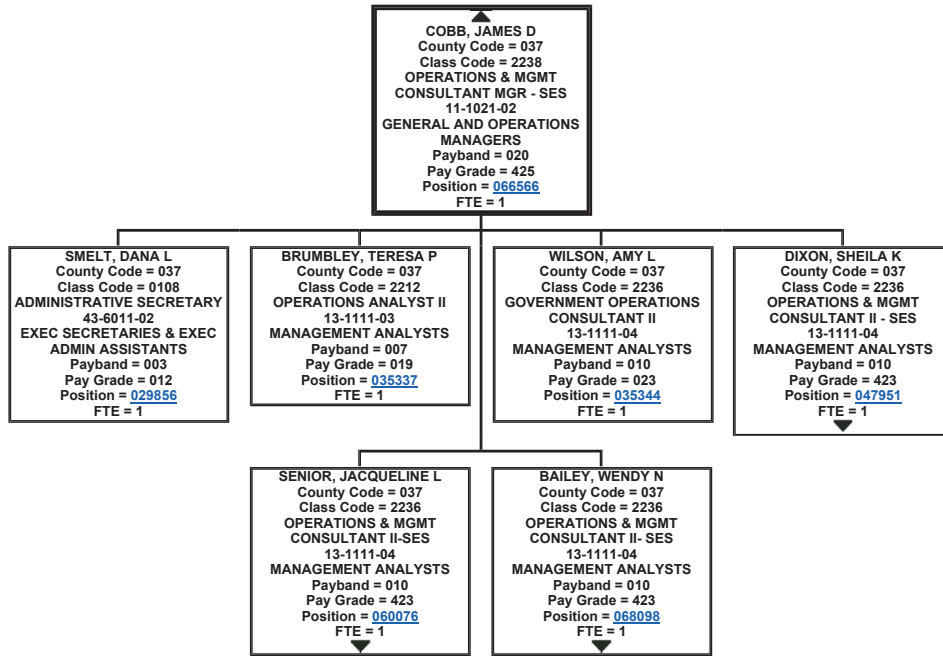
RUBINO, HEATHER A  
County Code = 037  
Class Code = 5040  
BIOLOGICAL ADMINISTRATOR  
II - SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = 003457  
FTE = 1

MTENGA, MWEDUSASA B  
County Code = 037  
OPS BIOLOGICAL SCIENTIST III  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Position = 801792  
FTE = 1

CAMPISI, NICHOLAS  
County Code = 037  
OPS BIOLOGICAL SCIENTIST IV  
19-1029-03  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 009  
Position = 801813  
FTE = 0.7





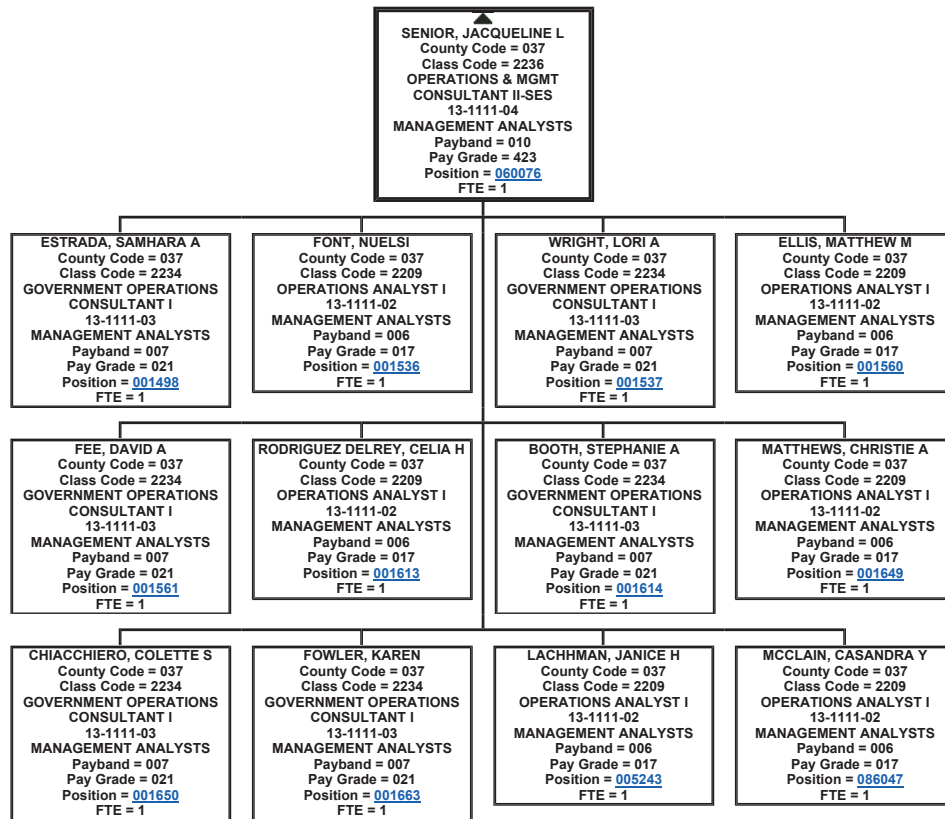


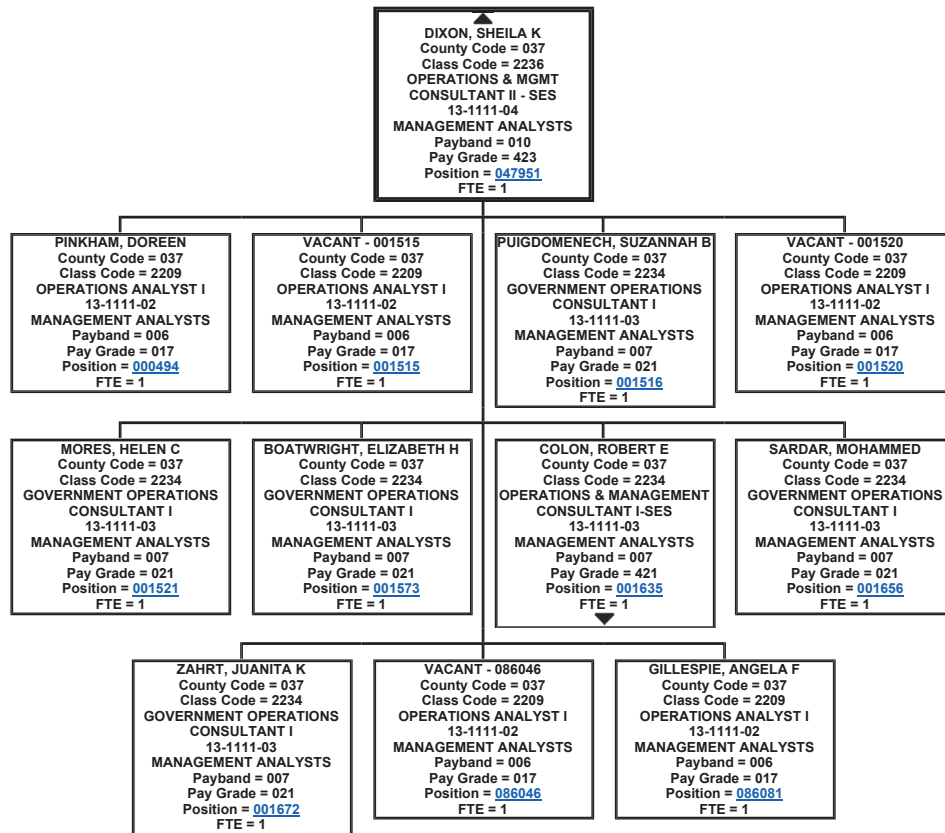
BAILEY, WENDY N  
County Code = 037  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II- SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [068098](#)  
FTE = 1

VACANT - 081581  
County Code = 037  
Class Code = 2209  
OPERATIONS ANALYST I  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Pay Grade = 017  
Position = [081581](#)  
FTE = 1

COLLAZO, LILIAM C  
County Code = 037  
Class Code = 2209  
OPERATIONS ANALYST I  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Pay Grade = 017  
Position = [081582](#)  
FTE = 1

PADIN, DEASHJA  
County Code = 037  
Class Code = 2209  
OPERATIONS ANALYST I  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Pay Grade = 017  
Position = [081583](#)  
FTE = 1



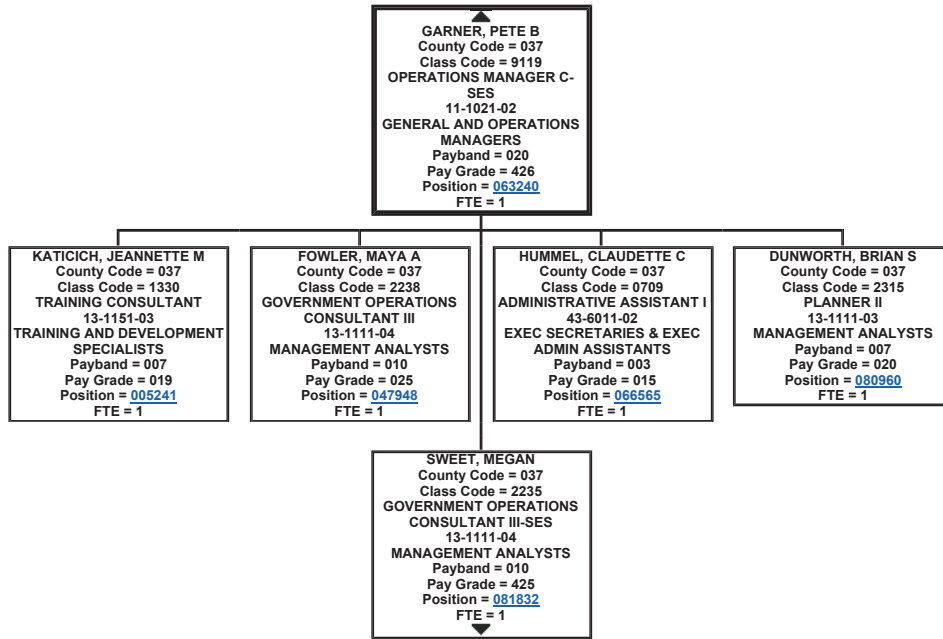


COLON, ROBERT E  
County Code = 037  
Class Code = 2234  
OPERATIONS &  
MANAGEMENT CONSULTANT  
I-SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [001635](#)  
FTE = 1

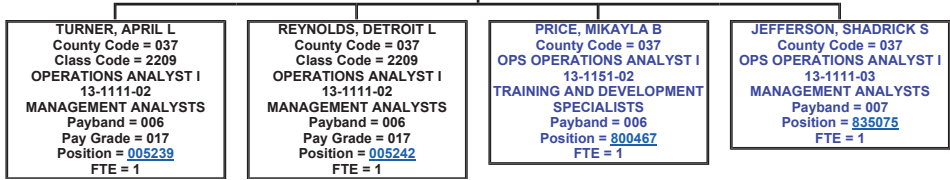
ROLDAN, ROSEMARY  
County Code = 037  
Class Code = 2209  
OPERATIONS ANALYST I  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Pay Grade = 017  
Position = [001634](#)  
FTE = 1

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SWEET, MEGAN  
County Code = 037  
Class Code = 2235  
GOVERNMENT OPERATIONS  
CONSULTANT III-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 425  
Position = [081832](#)  
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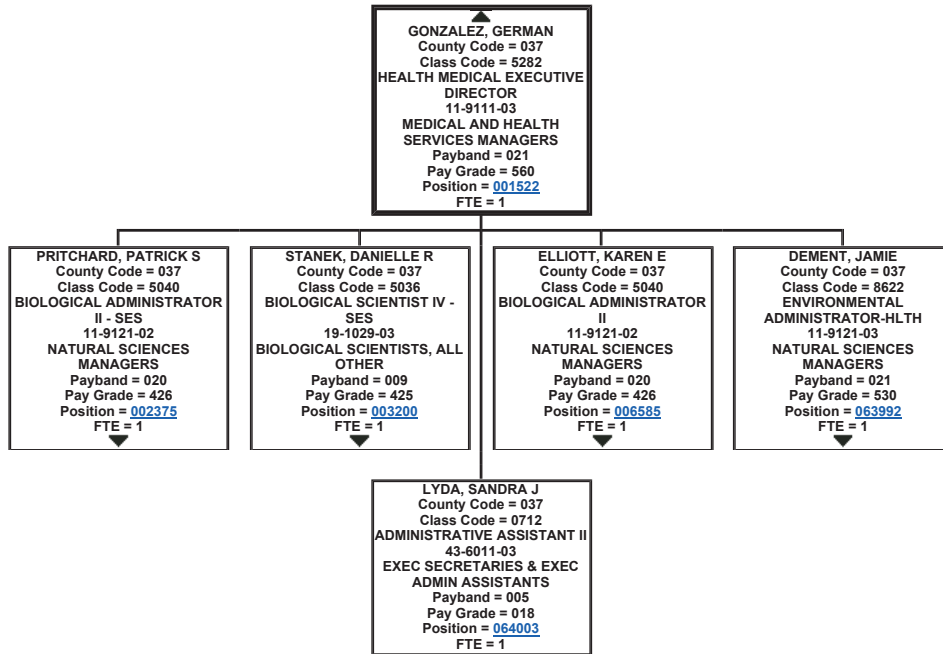


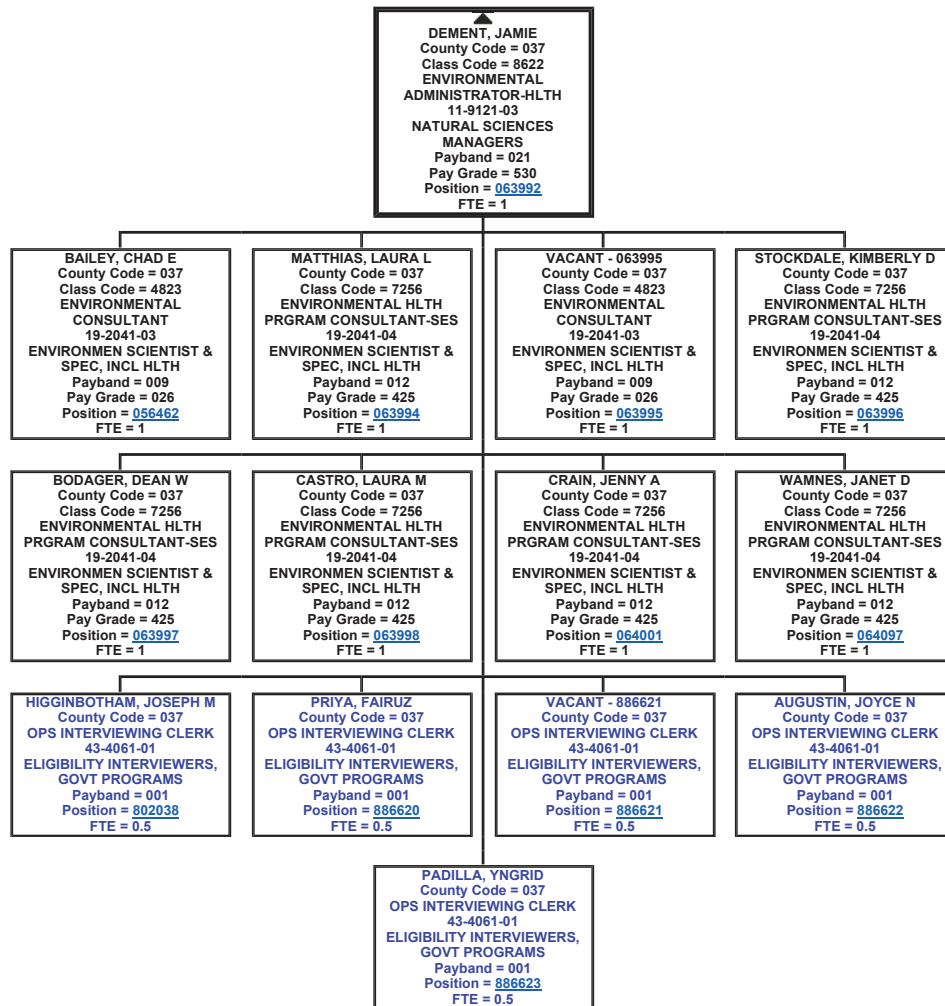
THOMAS-BROWN, DEARLINE  
L  
County Code = 037  
Class Code = 5340  
EXECUTIVE COMM HEALTH  
NURSING DIR - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 481  
Position = [060077](#)  
FTE = 1

STARR, CORTLYN A  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [060078](#)  
FTE = 1

MAYFIELD, SHARON S  
County Code = 037  
Class Code = 5351  
COMMUNITY HEALTH NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Pay Grade = 079  
Position = [066567](#)  
FTE = 1

NOLEN, BARBARA K  
County Code = 037  
Class Code = 5351  
COMMUNITY HEALTH NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Pay Grade = 079  
Position = [068099](#)  
FTE = 1

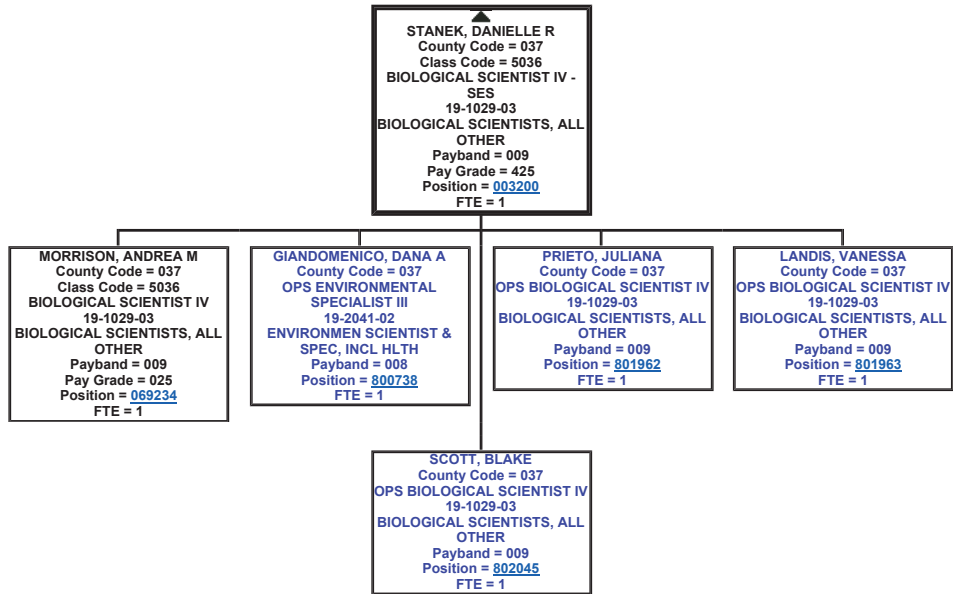




ELLIOTT, KAREN E  
County Code = 037  
Class Code = 5040  
BIOLOGICAL ADMINISTRATOR  
II  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = 006585  
FTE = 1

VACANT - 801509  
County Code = 037  
OPS OFFICE AUTOMATION  
SPECIALIST I  
15-1151-01  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 004  
Position = 801509  
FTE = 1

HIGGINS, DAVID W  
County Code = 037  
OPS GOVERNMENT  
OPERATIONS CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Position = 801867  
FTE = 1



PRITCHARD, PATRICK S  
County Code = 037  
Class Code = 5040  
BIOLOGICAL ADMINISTRATOR  
II - SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [002375](#)  
FTE = 1

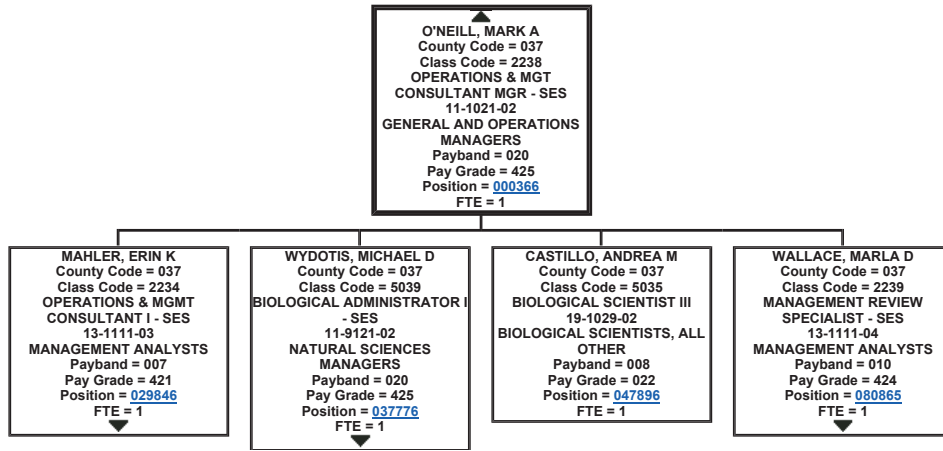
FOSTER, PATRICIA M  
County Code = 037  
Class Code = 5035  
BIOLOGICAL SCIENTIST III  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 022  
Position = [002685](#)  
FTE = 1

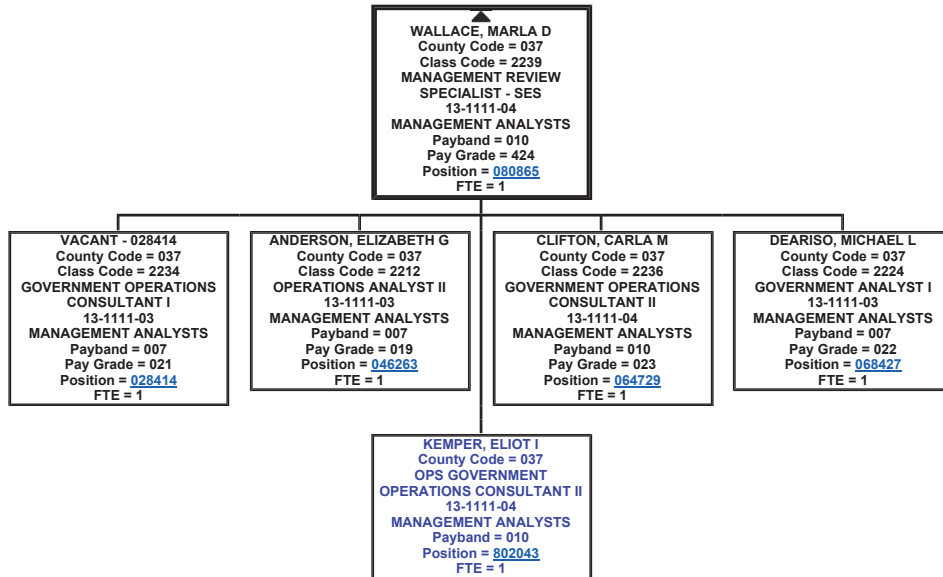
LEAPLEY, ANDREA C  
County Code = 037  
Class Code = 5036  
BIOLOGICAL SCIENTIST IV  
19-1029-03  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 009  
Pay Grade = 025  
Position = [063999](#)  
FTE = 1

FRAMINGHAM, JULIE  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [080970](#)  
FTE = 1

VACANT - 801450  
County Code = 037  
OPS BIOLOGICAL SCIENTIST IV  
19-1029-03  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 009  
Position = [801450](#)  
FTE = 1







WYDOTIS, MICHAEL D  
County Code = 037  
Class Code = 5039  
BIOLOGICAL ADMINISTRATOR  
I - SES  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [937776](#)  
FTE = 1

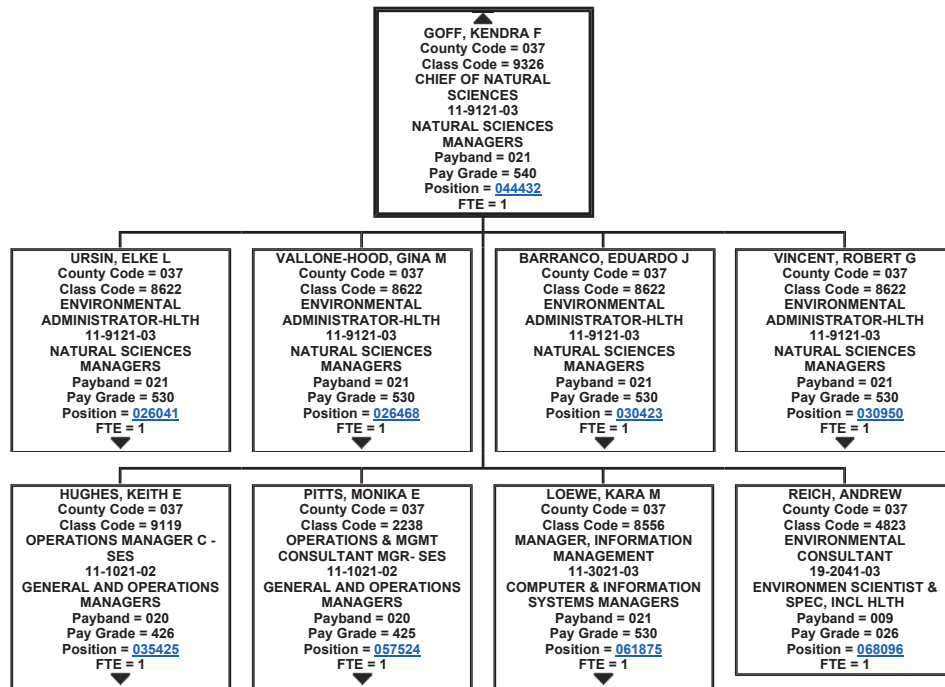
MORRILL, DONNA M  
County Code = 037  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [085196](#)  
FTE = 1

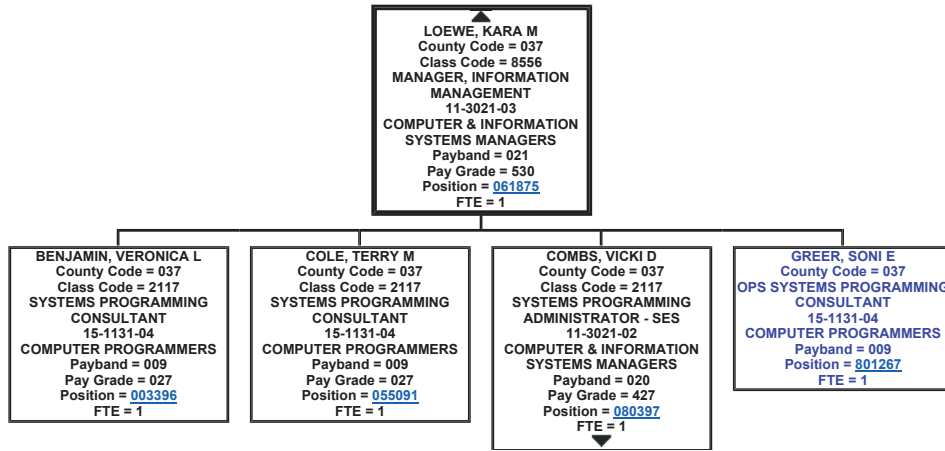
VACANT - 801807  
County Code = 037  
OPS GOVERNMENT  
OPERATIONS CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Position = [801807](#)  
FTE = 1

MAHLER, ERIN K  
County Code = 037  
Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [029846](#)  
FTE = 1

PATTERSON, GLORIA  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [055093](#)  
FTE = 1

VACANT - 801458  
County Code = 037  
OPS ADMINISTRATIVE  
ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Position = [801458](#)  
FTE = 1



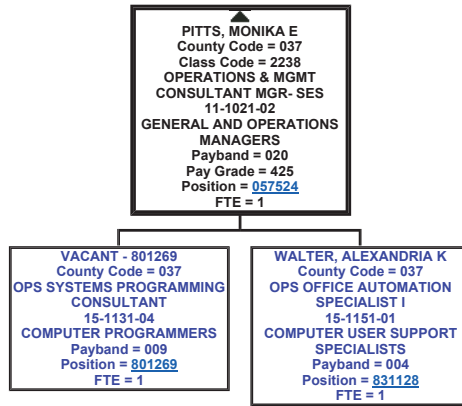


COMBS, VICKI D  
County Code = 037  
Class Code = 2117  
SYSTEMS PROGRAMMING  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 427  
Position = [080397](#)  
FTE = 1

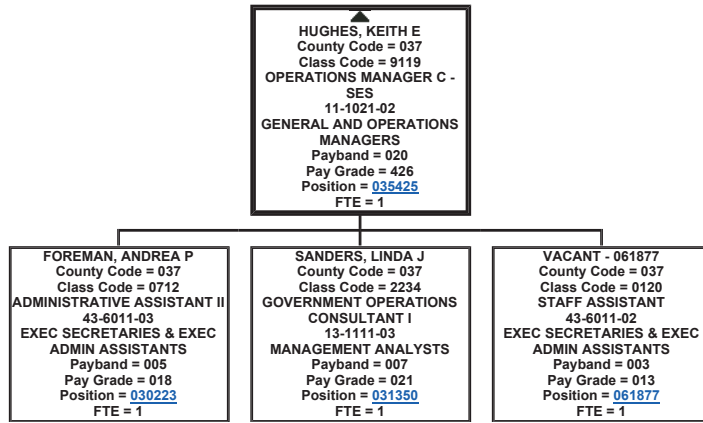
LARREA, ANTHONY J  
County Code = 037  
Class Code = 2102  
COMPUTER PROGRAMMER  
ANALYST I  
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COMPUTER PROGRAMMERS  
Payband = 006  
Pay Grade = 020  
Position = [055086](#)  
FTE = 1

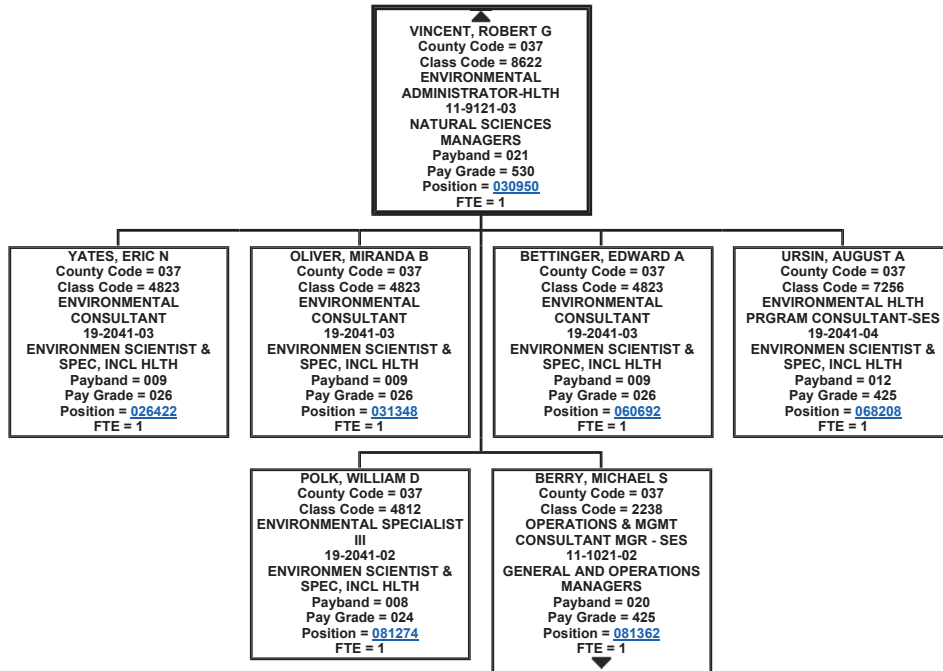
TYAGI, NEHA  
County Code = 037  
Class Code = 2117  
SYSTEMS PROGRAMMING  
CONSULTANT  
15-1131-04  
COMPUTER PROGRAMMERS  
Payband = 009  
Pay Grade = 027  
Position = [060667](#)  
FTE = 1

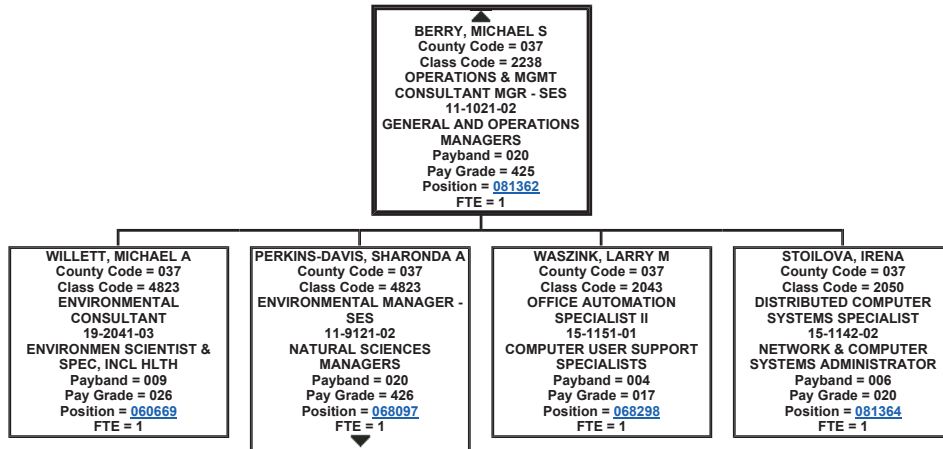
CHEENEAPALLI, ANITHA  
County Code = 037  
Class Code = 2117  
SYSTEMS PROGRAMMING  
CONSULTANT  
15-1131-04  
COMPUTER PROGRAMMERS  
Payband = 009  
Pay Grade = 027  
Position = [061898](#)  
FTE = 1









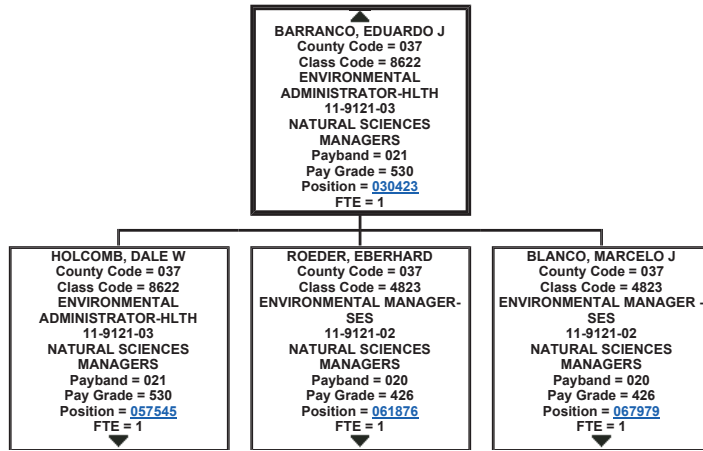


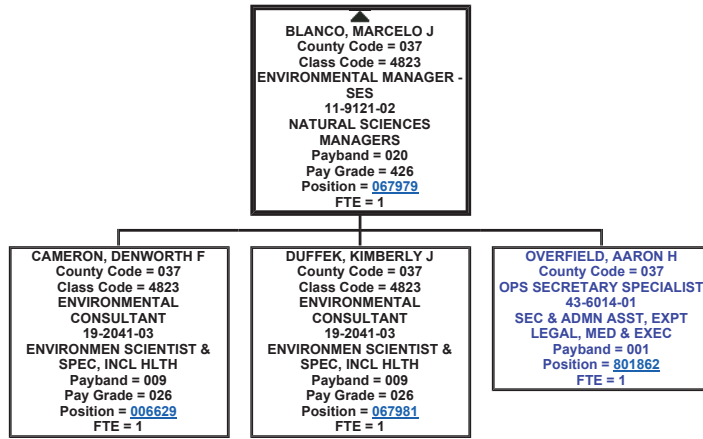
PERKINS-DAVIS, SHARONDA  
A  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [068097](#)  
FTE = 1

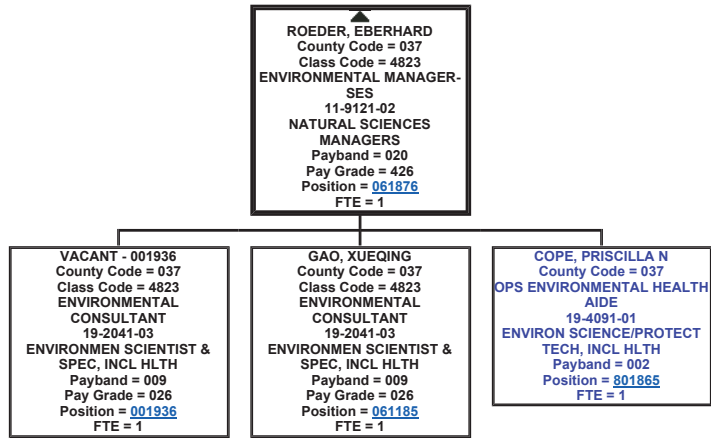
HOOVER, JAMES G  
County Code = 037  
Class Code = 7256  
ENVIRONMENTAL HLTH  
PRGRAM CONSULTANT-SES  
19-2041-04  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 012  
Pay Grade = 425  
Position = [060668](#)  
FTE = 1

BOURGOIN, JANELLE E  
County Code = 037  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [060670](#)  
FTE = 1

MTENGA, RITHA M  
County Code = 037  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
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SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [082388](#)  
FTE = 1





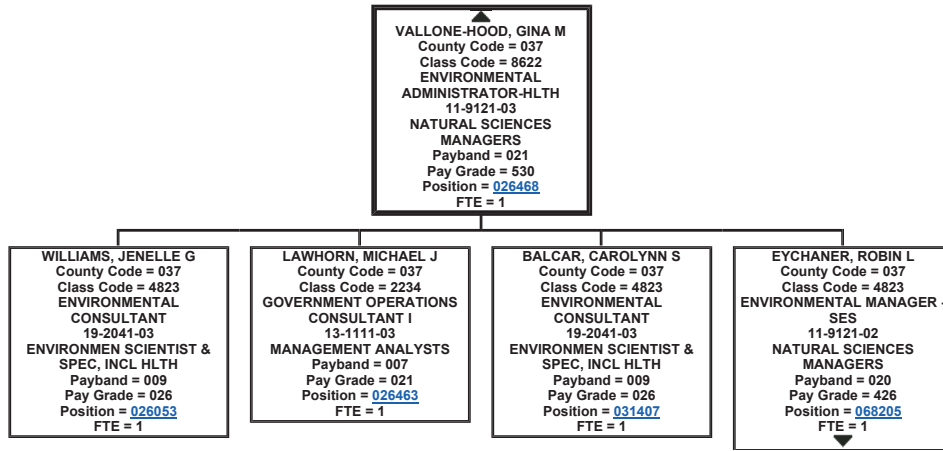


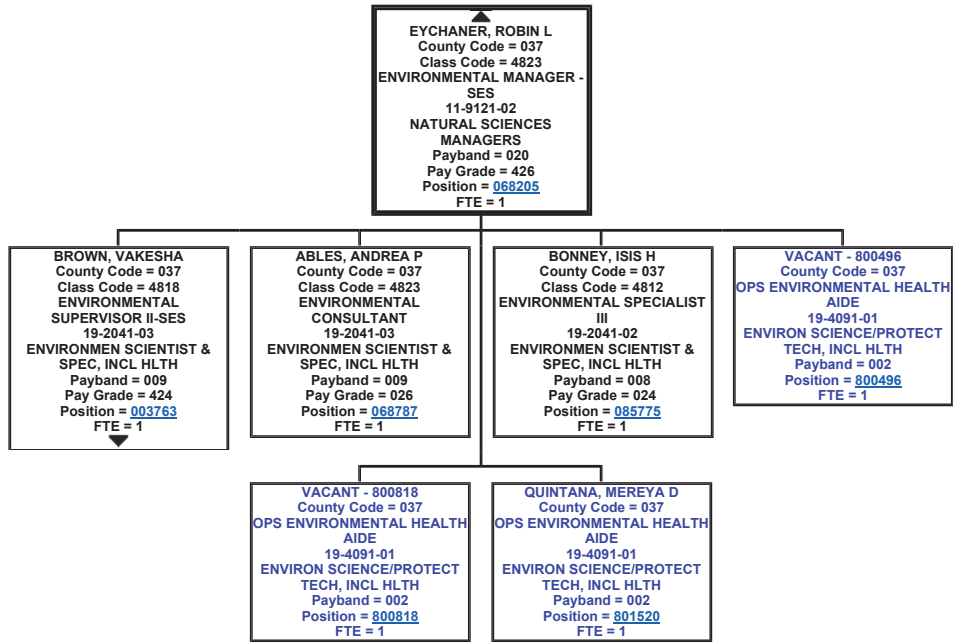
HOLCOMB, DALE W  
County Code = 037  
Class Code = 8622  
ENVIRONMENTAL  
ADMINISTRATOR-HLTH  
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NATURAL SCIENCES  
MANAGERS  
Payband = 021  
Pay Grade = 530  
Position = [057545](#)  
FTE = 1

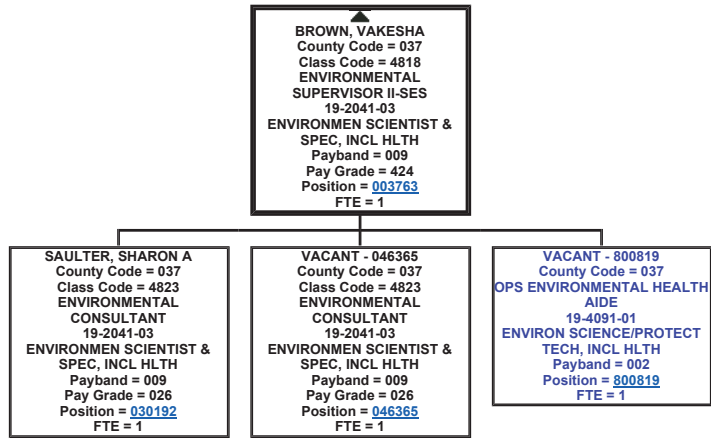
WILLIAMS, EDWARD P  
County Code = 037  
Class Code = 7256  
ENVIRONMENTAL HLTH  
PRGRAM CONSULTANT-SES  
19-2041-04  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 012  
Pay Grade = 425  
Position = [026492](#)  
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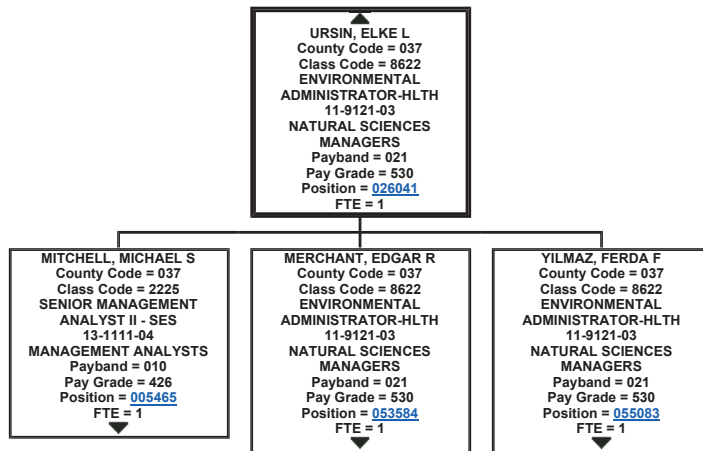
HAMMONDS, DAVID H  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL  
CONSULTANT  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 026  
Position = [067978](#)  
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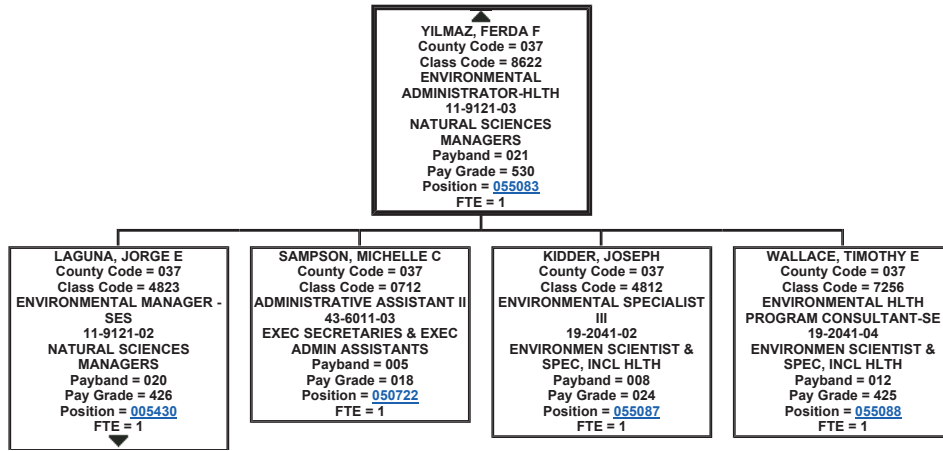












LAGUNA, JORGE E  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = 005430  
FTE = 1

MILLER, BETTY J  
County Code = 037  
Class Code = 2001  
DATA ENTRY OPERATOR  
43-9021-01  
DATA ENTRY KEYERS  
Payband = 001  
Pay Grade = 009  
Position = 057539  
FTE = 1

WEAVER, CORBIN B  
County Code = 037  
OPS ENVIRONMENTAL  
SPECIALIST II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Position = 801560  
FTE = 1

CHATTERJEE, JHUNU  
County Code = 037  
OPS ENVIRONMENTAL  
SPECIALIST II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Position = 801561  
FTE = 1

MERCHANT, EDGAR R  
County Code = 037  
Class Code = 8622  
ENVIRONMENTAL  
ADMINISTRATOR-HLTH  
11-9121-03  
NATURAL SCIENCES  
MANAGERS  
Payband = 021  
Pay Grade = 530  
Position = [053584](#)  
FTE = 1

TIPTON, DEBORAH K  
County Code = 037  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [053585](#)  
FTE = 0.7

CROWLEY, APRIL  
County Code = 037  
Class Code = 6043  
HEALTH EDUCATION  
PROGRAM CONSULTANT  
21-1091-04  
HEALTH EDUCATORS  
Payband = 009  
Pay Grade = 024  
Position = [060717](#)  
FTE = 1

GARRETT, CONNIE B  
County Code = 037  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III  
19-2041-02  
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SPEC, INCL HLTH  
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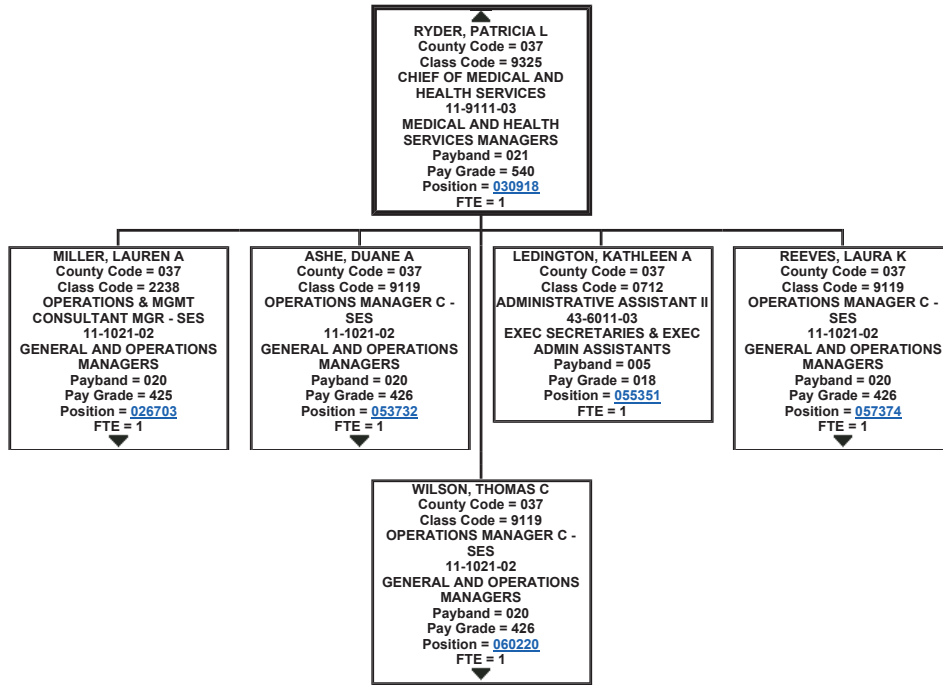
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County Code = 037  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III  
19-2041-02  
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SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [081130](#)  
FTE = 1

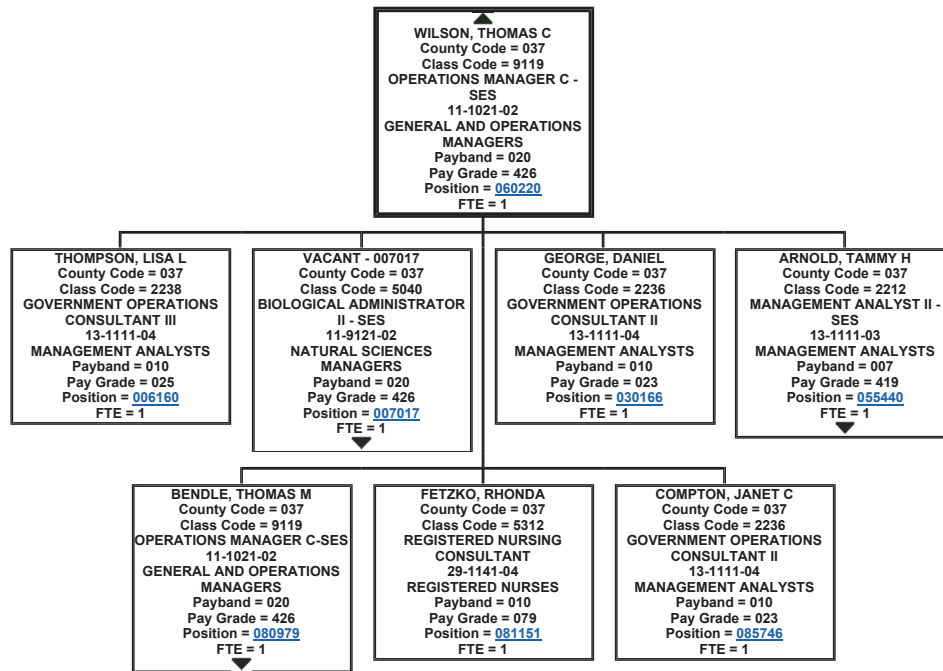
MITCHELL, MICHAEL S  
County Code = 037  
Class Code = 2225  
SENIOR MANAGEMENT  
ANALYST II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [005465](#)  
FTE = 1

LEIVA, NANCY L  
County Code = 037  
Class Code = 2336  
PLANNING CONSULTANT  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 024  
Position = [005499](#)  
FTE = 1

VACANT - 801924  
County Code = 037  
OPS ENVIRONMENTAL  
SPECIALIST II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Position = [801924](#)  
FTE = 1







BENDLE, THOMAS M  
County Code = 037  
Class Code = 9119  
OPERATIONS MANAGER C-  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [080979](#)  
FTE = 1

HARRELLE, NITA T  
County Code = 037  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 022  
Position = [001507](#)  
FTE = 1

COMER, MAURA  
County Code = 037  
Class Code = 5036  
BIOLOGICAL SCIENTIST IV  
19-1029-03  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 009  
Pay Grade = 025  
Position = [026661](#)  
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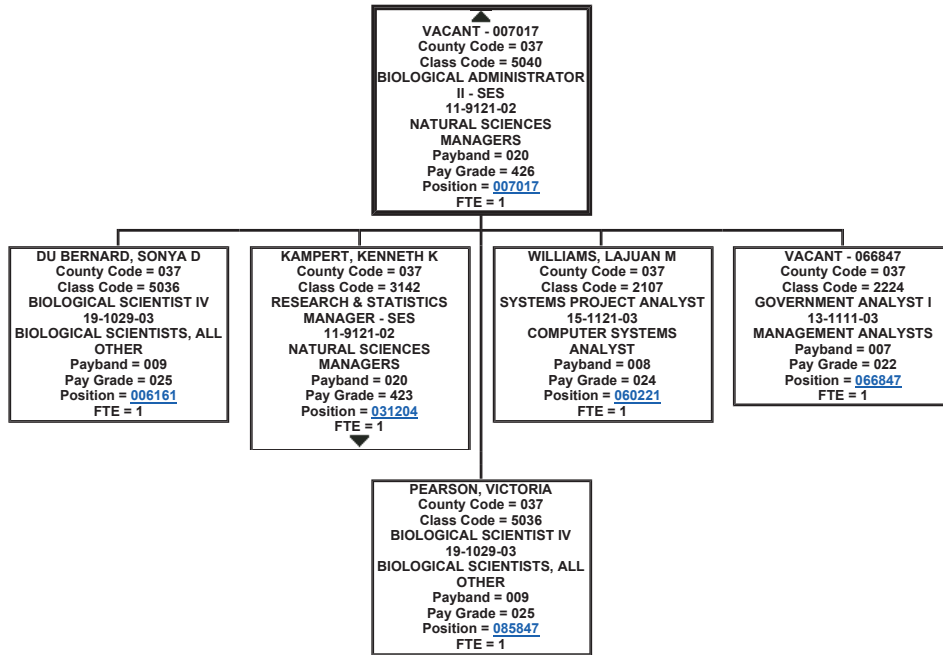
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County Code = 037  
Class Code = 5918  
HUMAN SERVICES PROGRAM  
CONSULTANT I  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 021  
Position = [035321](#)  
FTE = 1

VACANT - 801455  
County Code = 037  
OPS OPERATIONS ANALYST II  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Position = [801455](#)  
FTE = 1

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ARNOLD, TAMMY H  
County Code = 037  
Class Code = 2212  
MANAGEMENT ANALYST II -  
SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 419  
Position = [055440](#)  
FTE = 1

ELLIS, VALERIE J  
County Code = 037  
Class Code = 2212  
OPERATIONS ANALYST II  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 019  
Position = [026666](#)  
FTE = 1

WALTERS, SHARRON L  
County Code = 037  
Class Code = 2212  
OPERATIONS ANALYST II  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 019  
Position = [081623](#)  
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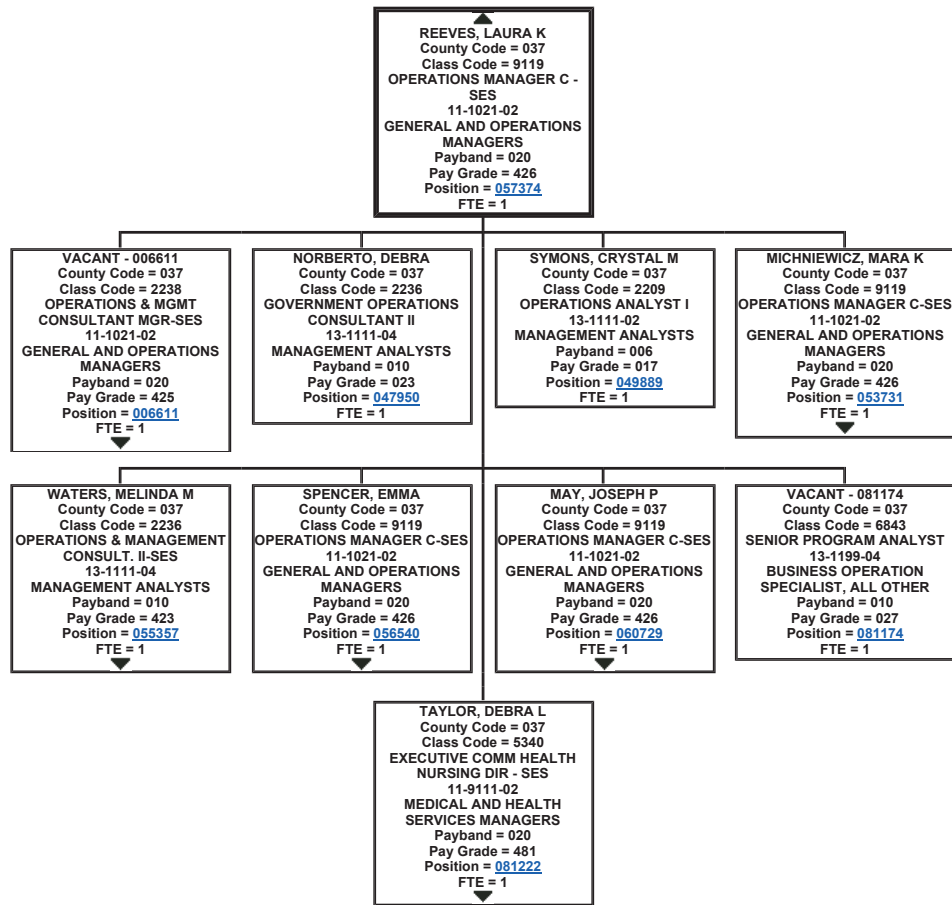
KAMPERT, KENNETH K  
County Code = 037  
Class Code = 3142  
RESEARCH & STATISTICS  
MANAGER - SES  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [031204](#)  
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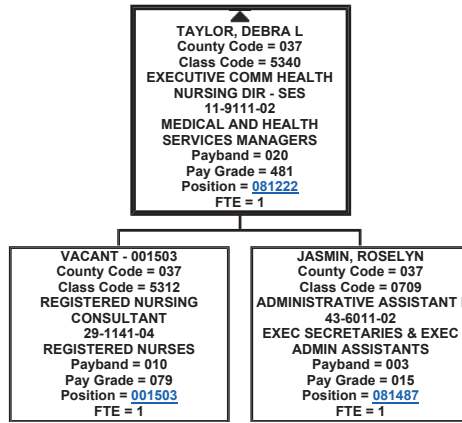
WILLIAMS, LASHAUNDA  
County Code = 037  
OPS DATA ENTRY OPERATOR  
43-9021-01  
DATA ENTRY KEYERS  
Payband = 001  
Position = [801728](#)  
FTE = 1

HOLMES, LA'RHONDA R  
County Code = 037  
OPS OFFICE AUTOMATION  
SPECIALIST I  
15-1151-01  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 004  
Position = [801730](#)  
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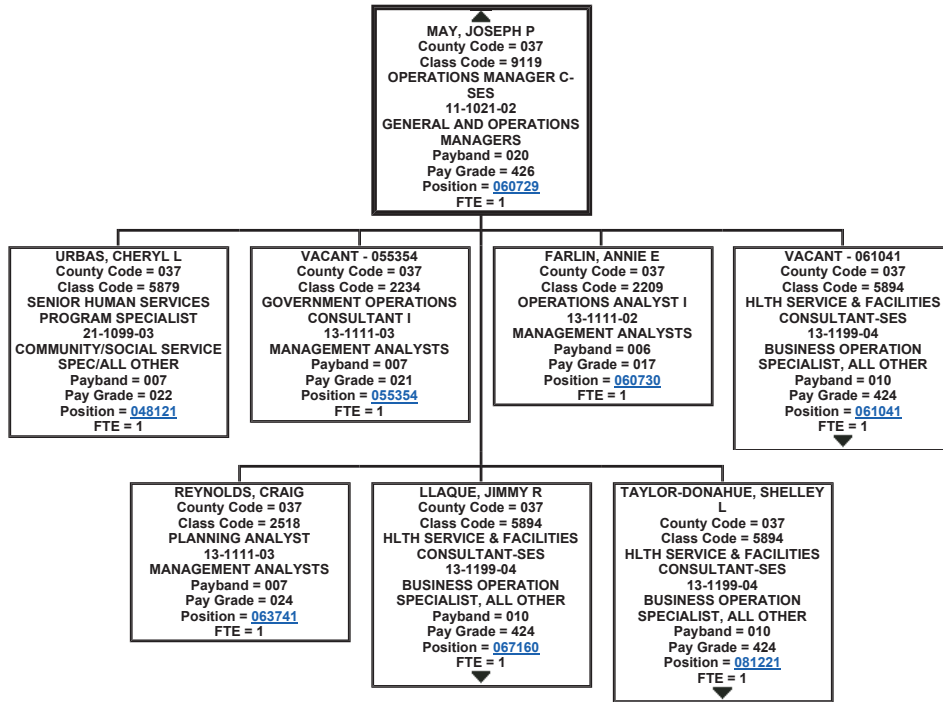
WILLIAMS, CAMERON D  
County Code = 037  
OPS OFFICE AUTOMATION  
SPECIALIST I  
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COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 004  
Position = [801858](#)  
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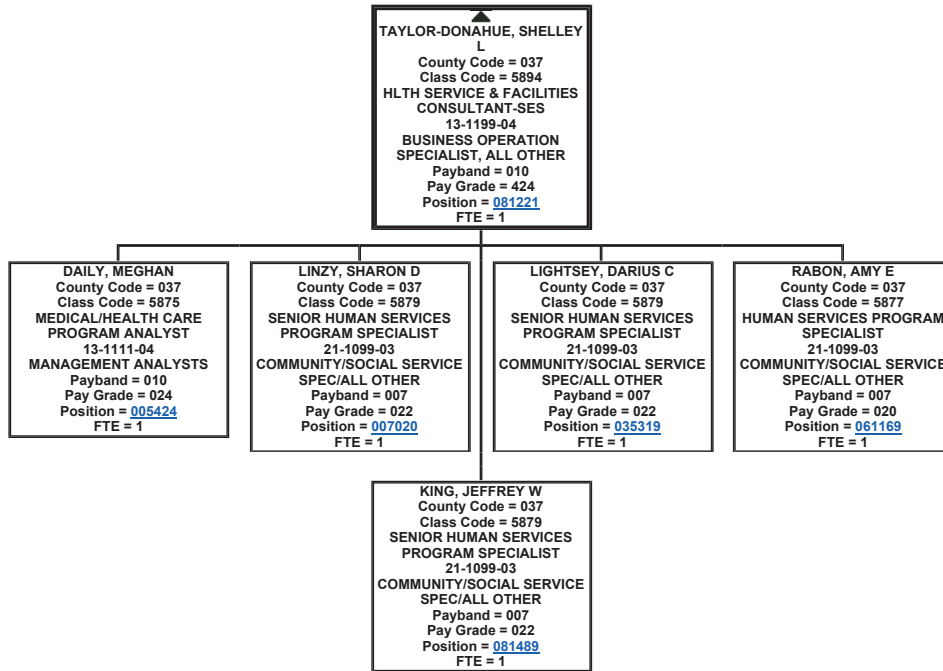
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OPS STATISTICIAN II  
15-2041-02  
STATISTICIANS  
Payband = 005  
Position = [801925](#)  
FTE = 1

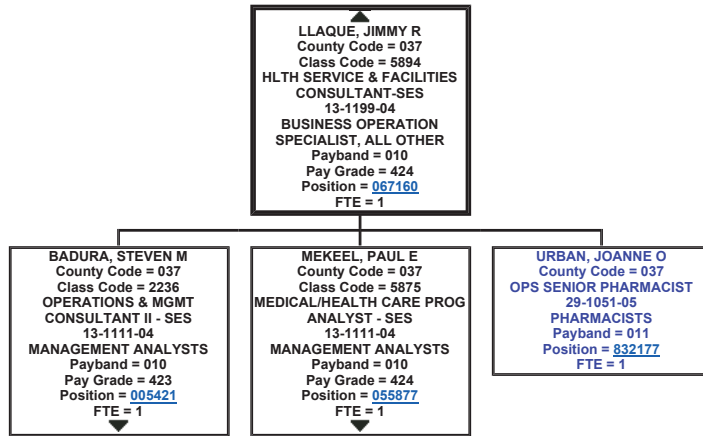


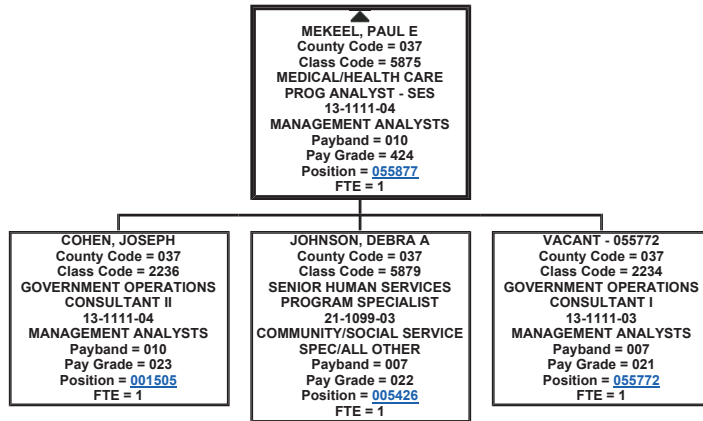


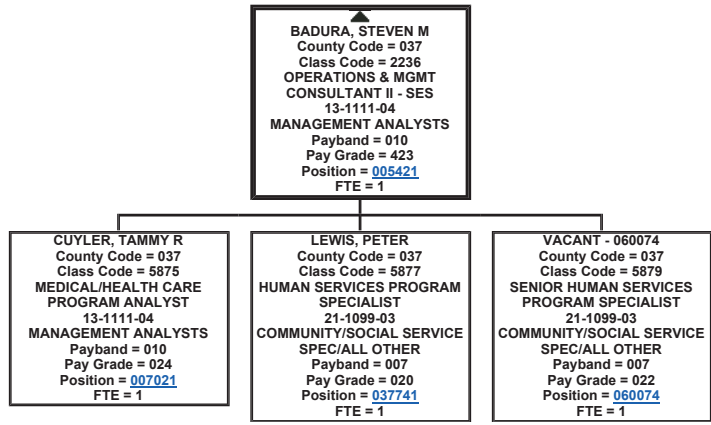












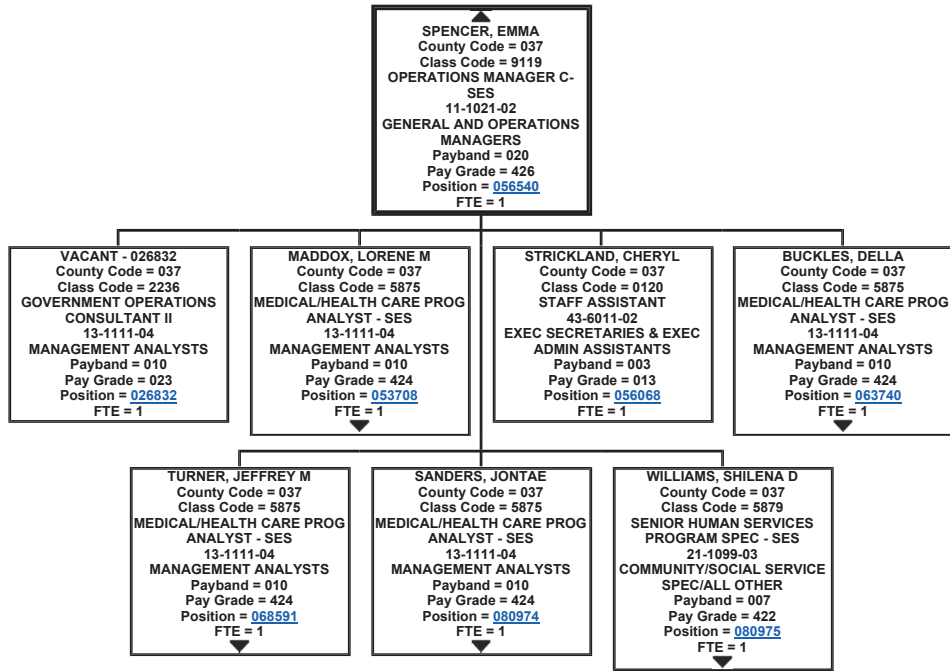
VACANT - 061041  
County Code = 037  
Class Code = 5894  
HLTH SERVICE & FACILITIES  
CONSULTANT-SES  
13-1199-04  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 010  
Pay Grade = 424  
Position = [061041](#)  
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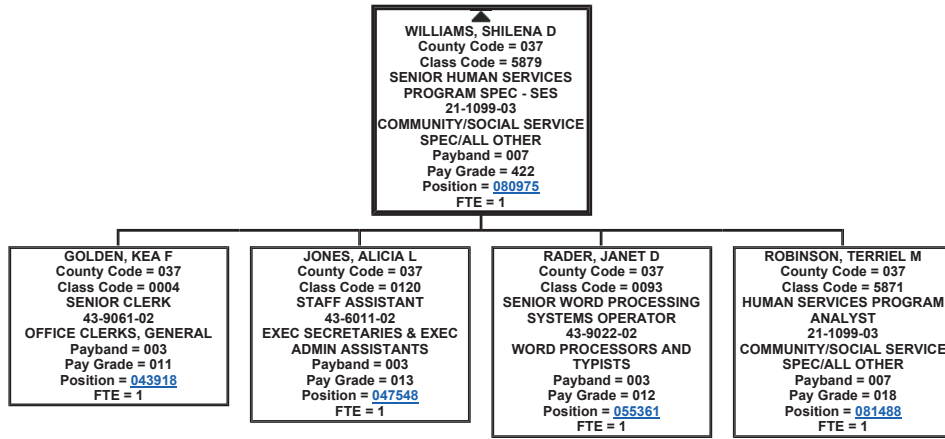
JONES, RHONDA M  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [005422](#)  
FTE = 1

PERDUE, MELANIE R  
County Code = 037  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 022  
Position = [055633](#)  
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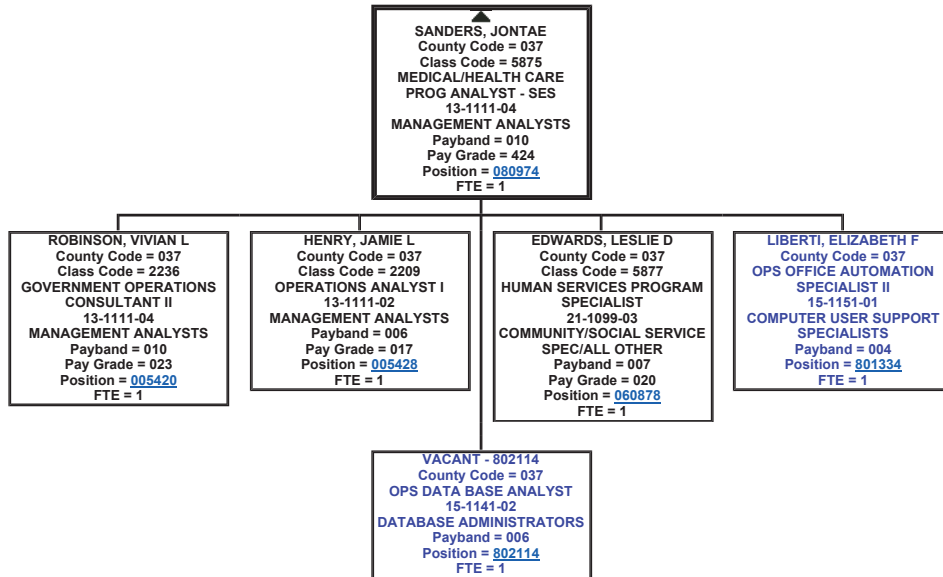
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County Code = 037  
Class Code = 5918  
HUMAN SERVICES PROGRAM  
CONSULTANT I  
21-1099-03  
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SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 021  
Position = [081490](#)  
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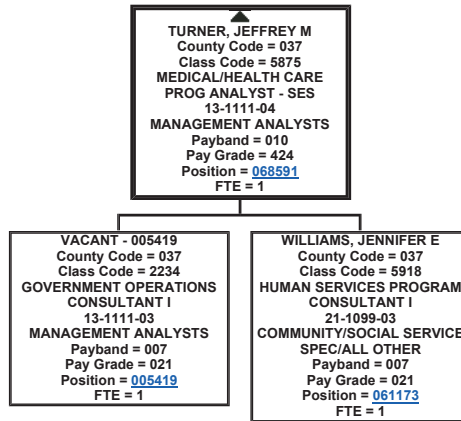
SAWAYA, EUNICE J  
County Code = 037  
Class Code = 5920  
HUMAN SERVICES PROGRAM  
CONSULTANT III  
21-1099-03  
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SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 023  
Position = [081491](#)  
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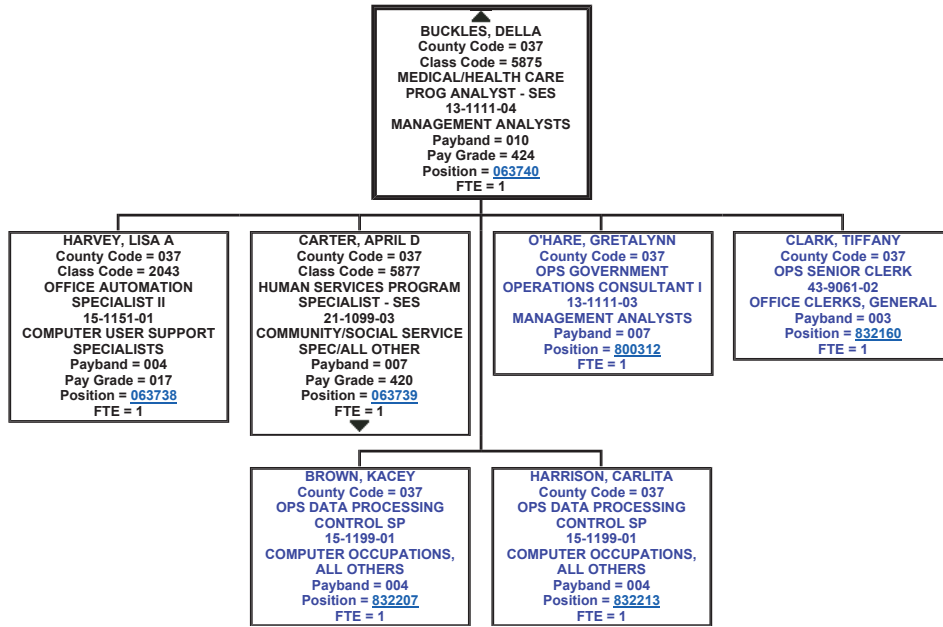




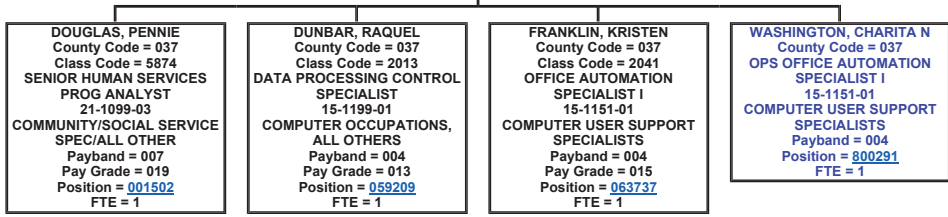








CARTER, APRIL D  
County Code = 037  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST - SES  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 420  
Position = [063739](#)  
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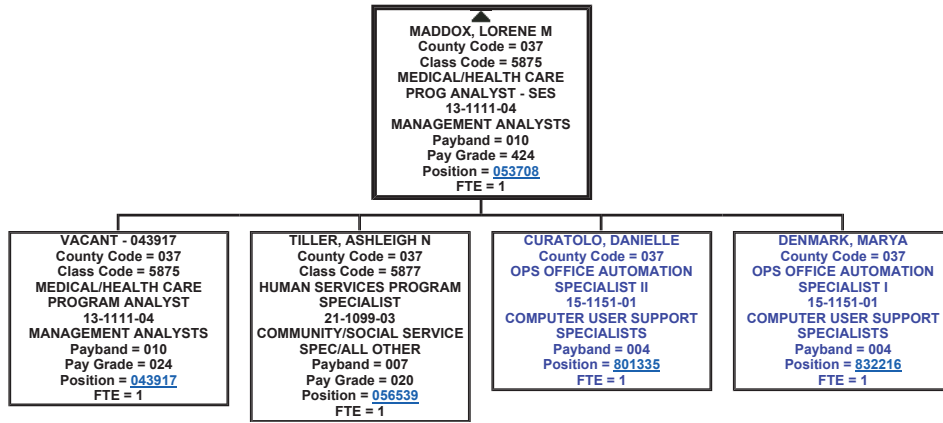


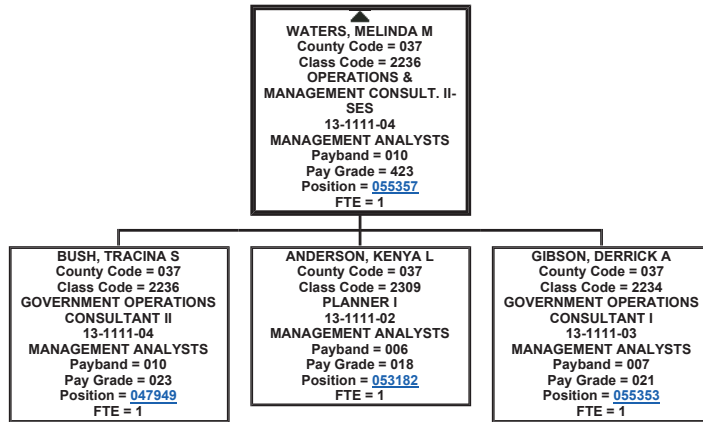
DOUGLAS, PENNIE  
County Code = 037  
Class Code = 5874  
SENIOR HUMAN SERVICES  
PROG ANALYST  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 019  
Position = [001502](#)  
FTE = 1

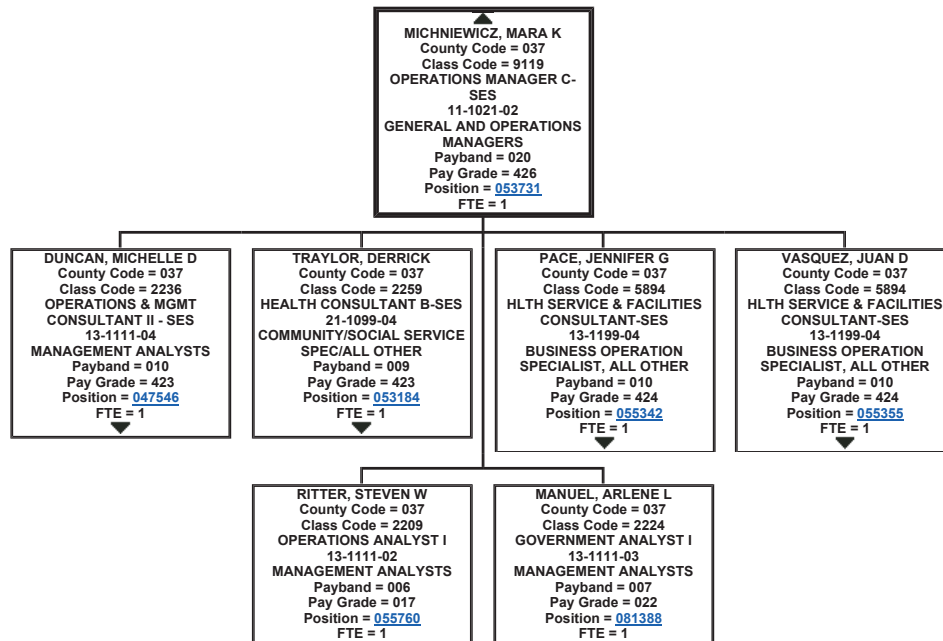
DUNBAR, RAQUEL  
County Code = 037  
Class Code = 2013  
DATA PROCESSING CONTROL  
SPECIALIST  
15-1199-01  
COMPUTER OCCUPATIONS,  
ALL OTHERS  
Payband = 004  
Pay Grade = 013  
Position = [059209](#)  
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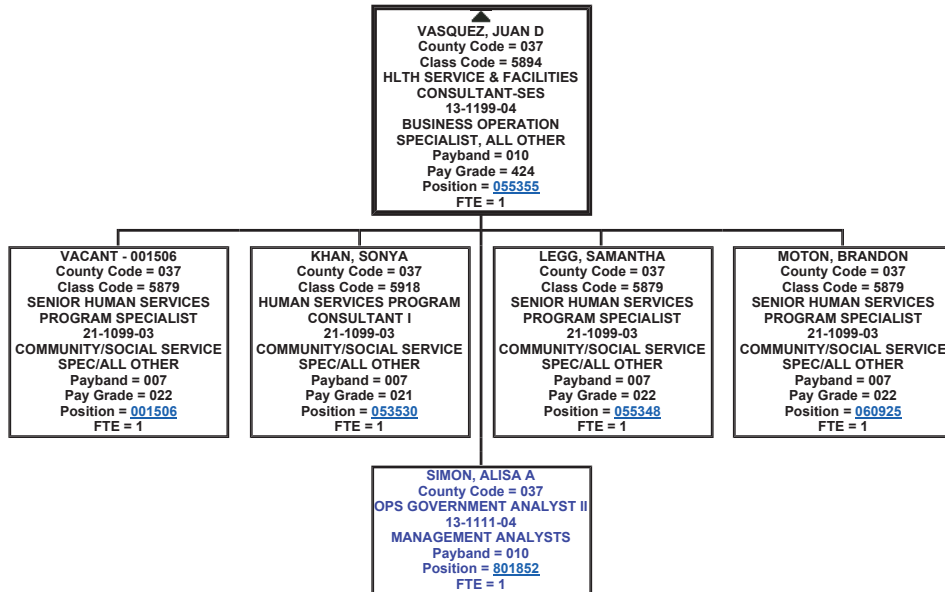
FRANKLIN, KRISTEN  
County Code = 037  
Class Code = 2041  
OFFICE AUTOMATION  
SPECIALIST I  
15-1151-01  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 004  
Pay Grade = 015  
Position = [063737](#)  
FTE = 1

WASHINGTON, CHARITA N  
County Code = 037  
OPS OFFICE AUTOMATION  
SPECIALIST I  
15-1151-01  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 004  
Position = [800291](#)  
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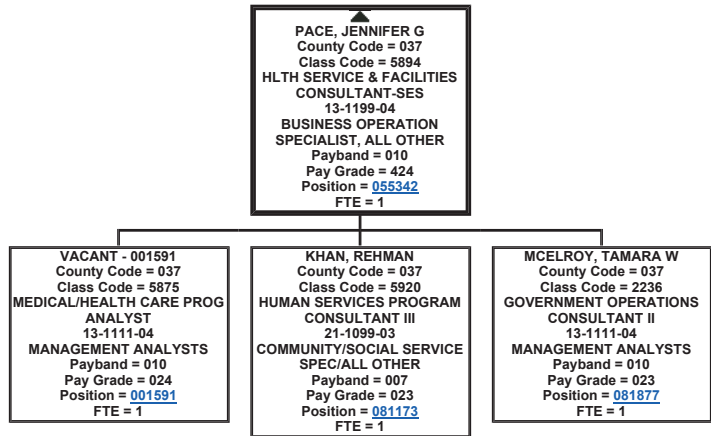








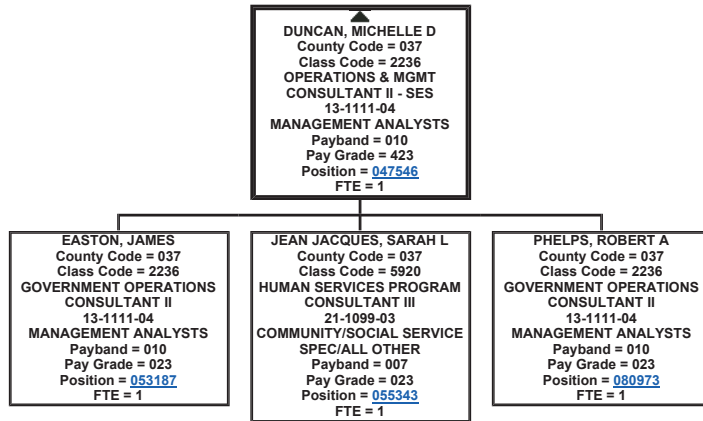


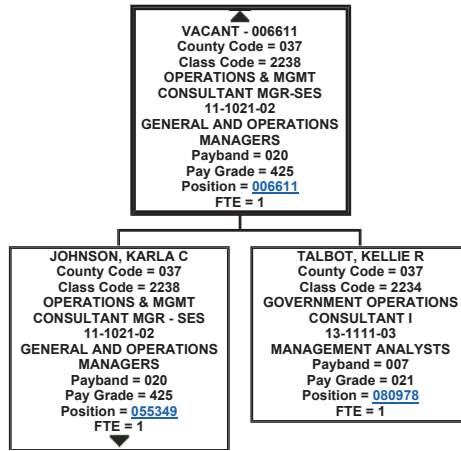


TRAYLOR, DERRICK  
County Code = 037  
Class Code = 2259  
HEALTH CONSULTANT B-SES  
21-1099-04  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 423  
Position = [053184](#)  
FTE = 1

NIXON, WILLIE A  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [060075](#)  
FTE = 1

CROSS-SMITH, JOY L  
County Code = 037  
Class Code = 5920  
HUMAN SERVICES PROGRAM  
CONSULTANT III  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 023  
Position = [061011](#)  
FTE = 1





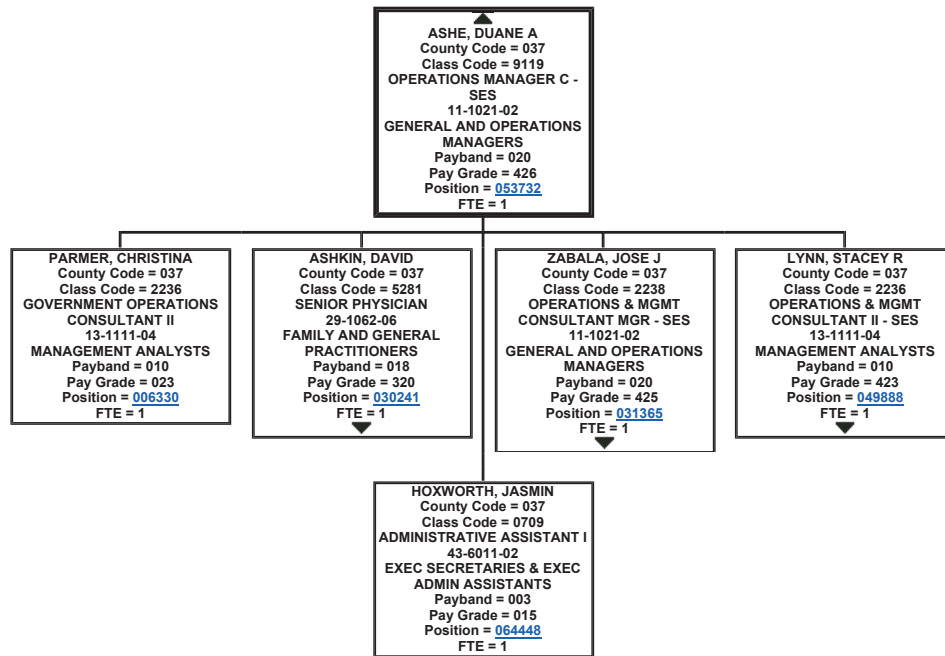
JOHNSON, KARLA C  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [055349](#)  
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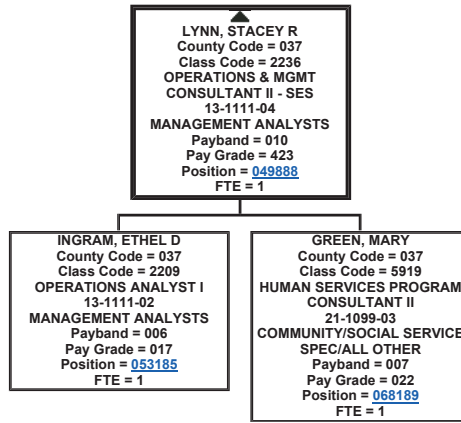
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County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
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MANAGEMENT ANALYSTS  
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Pay Grade = 023  
Position = [007019](#)  
FTE = 1

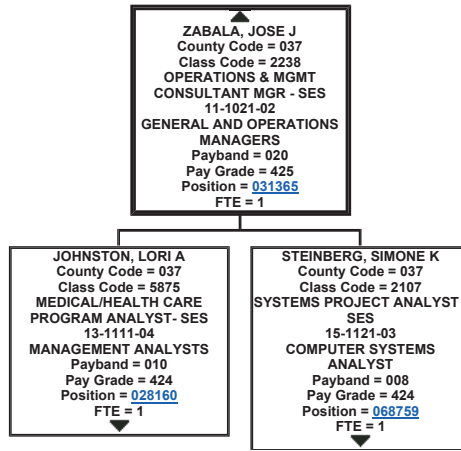
VACANT - 055346  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [055346](#)  
FTE = 1

CARROLL, KRISTINE M  
County Code = 037  
Class Code = 2239  
OPERATIONS REVIEW  
SPECIALIST  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 024  
Position = [081389](#)  
FTE = 1

DAVIS, TYNECE T  
County Code = 037  
Class Code = 2224  
GOVERNMENT ANALYST I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 022  
Position = [081450](#)  
FTE = 1









STEINBERG, SIMONE K  
County Code = 037  
Class Code = 2107  
SYSTEMS PROJECT ANALYST  
- SES  
15-1121-03  
COMPUTER SYSTEMS  
ANALYST  
Payband = 008  
Pay Grade = 424  
Position = [068759](#)  
FTE = 1

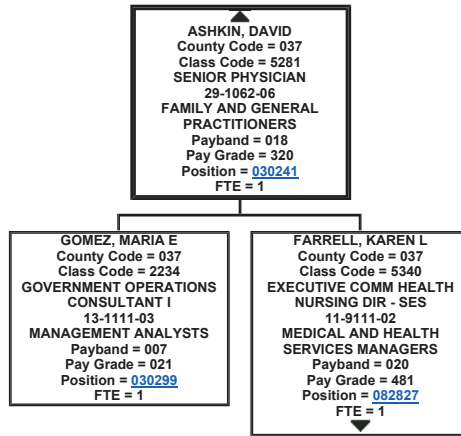
ROBERTSON, SEAN M  
County Code = 037  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [082700](#)  
FTE = 1

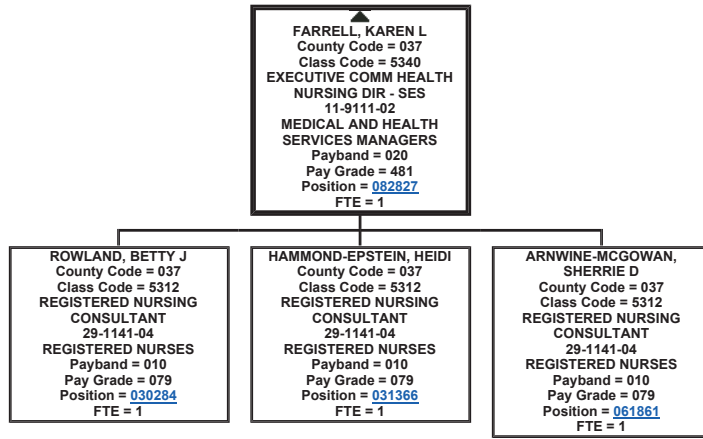
MEEKS, DONNIE  
County Code = 037  
OPS DATA BASE CONSULTANT  
15-1141-04  
DATABASE ADMINISTRATORS  
Payband = 009  
Position = [802083](#)  
FTE = 1

JOHNSTON, LORI A  
County Code = 037  
Class Code = 5875  
MEDICAL/HEALTH CARE  
PROGRAM ANALYST-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 424  
Position = [028160](#)  
FTE = 1

ROSARIO, MIA L  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [026706](#)  
FTE = 1

VACANT - 043651  
County Code = 037  
Class Code = 5875  
MEDICAL/HEALTH CARE PROG  
ANALYST  
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MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 024  
Position = [043651](#)  
FTE = 1

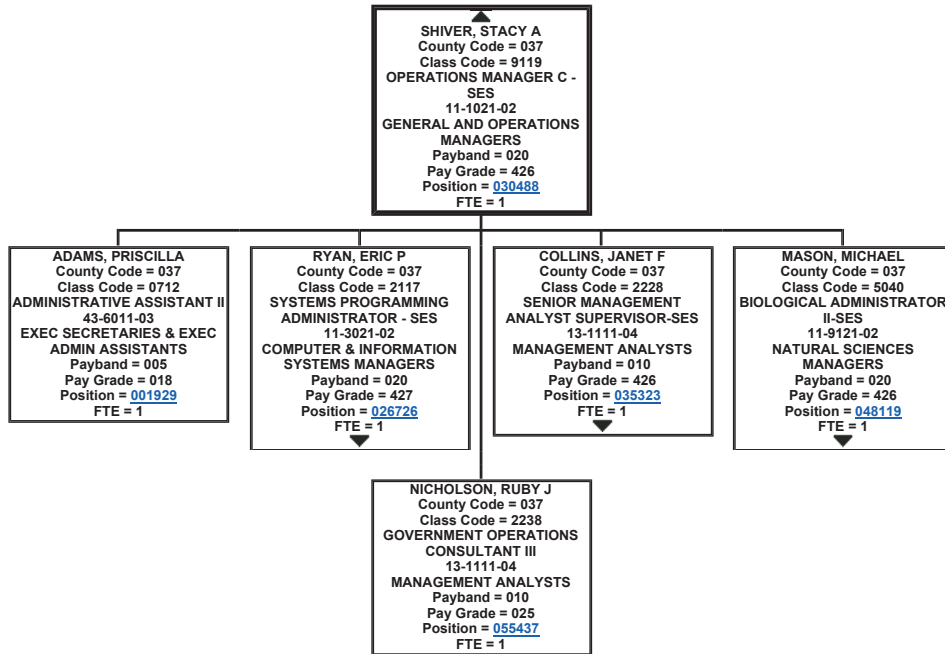


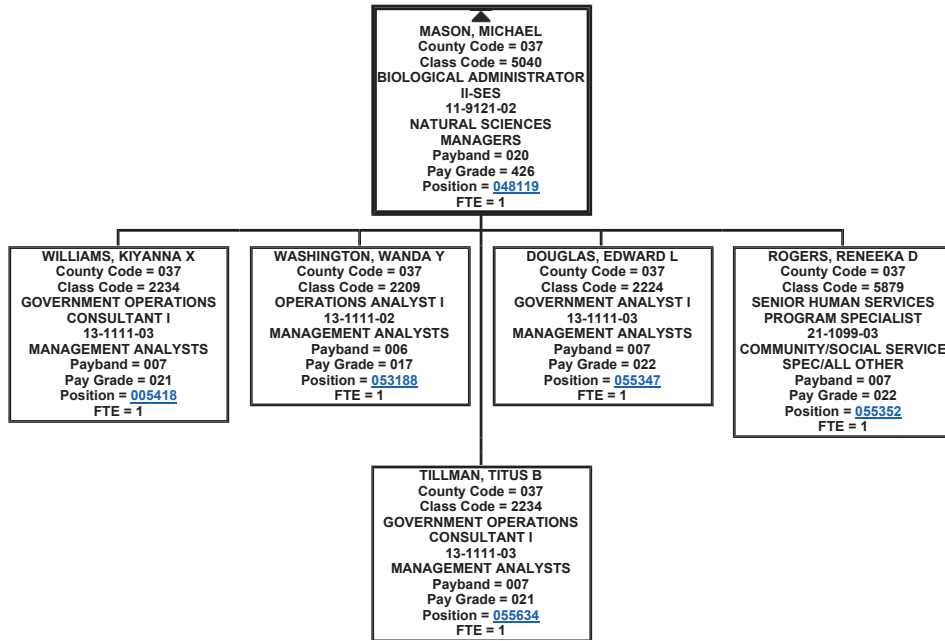


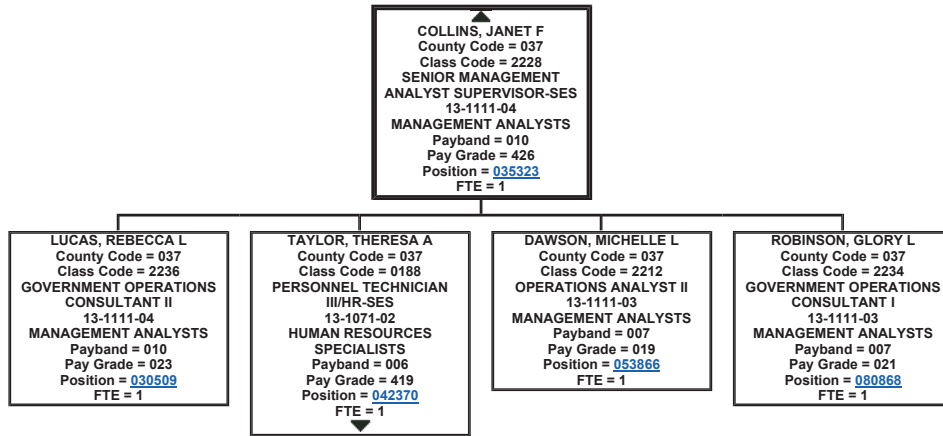
MILLER, LAUREN A  
County Code = 037  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [026703](#)  
FTE = 1

HENDERSON, RONALD D  
County Code = 037  
Class Code = 2238  
GOVERNMENT OPERATIONS  
CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 025  
Position = [055344](#)  
FTE = 1

MARTIN, JENNIFER V  
County Code = 037  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
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MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [081152](#)  
FTE = 1





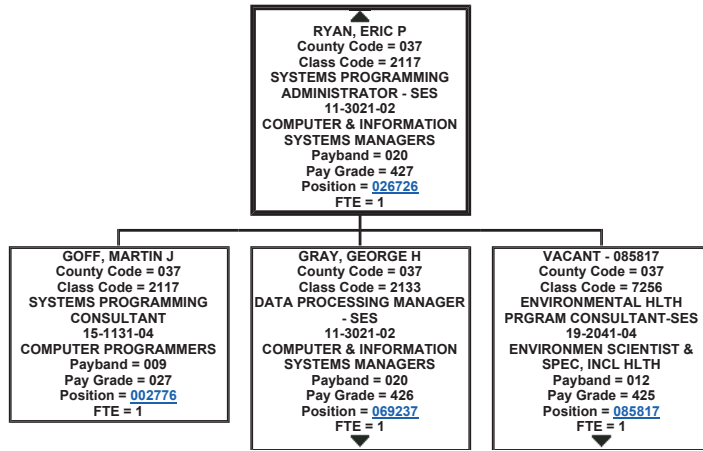




TAYLOR, THERESA A  
County Code = 037  
Class Code = 0188  
PERSONNEL TECHNICIAN  
III/HR-SES  
13-1071-02  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 006  
Pay Grade = 419  
Position = [042370](#)  
FTE = 1

HURR, DONNA L  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [069355](#)  
FTE = 1

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VACANT - 085817  
County Code = 037  
Class Code = 7256  
ENVIRONMENTAL HLTH  
PRGRAM CONSULTANT-SES  
19-2041-04  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 012  
Pay Grade = 425  
Position = 085817  
FTE = 1

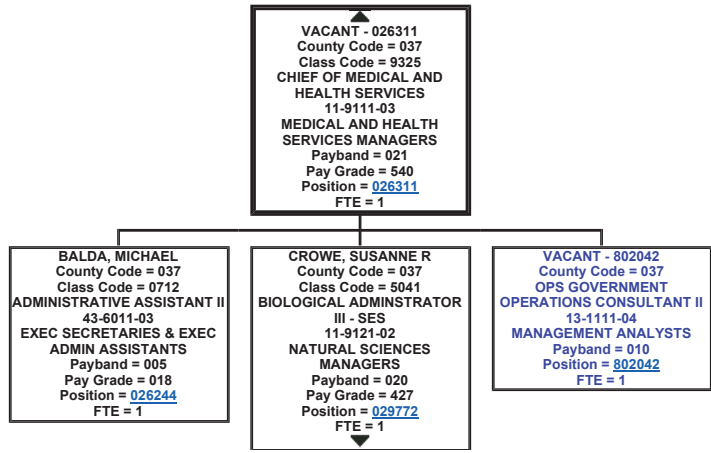
LITRICO, MARY  
County Code = 037  
OPS SYSTEMS PROGRAMMING  
CONSULTANT  
15-1121-04  
COMPUTER SYSTEMS  
ANALYST  
Payband = 009  
Position = 800789  
FTE = 1

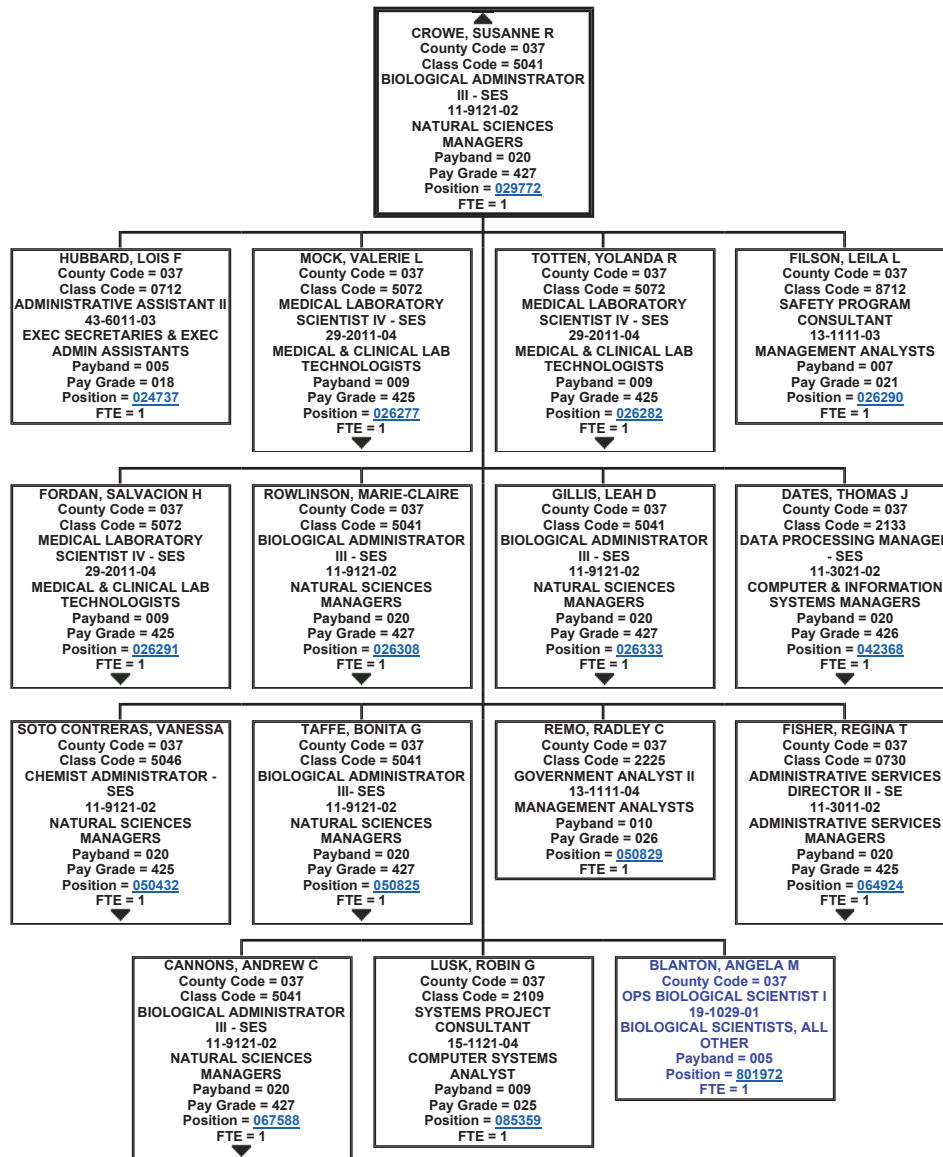
VACANT - 801268  
County Code = 037  
OPS SYSTEMS PROGRAMMING  
CONSULTANT  
15-1131-04  
COMPUTER PROGRAMMERS  
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Position = 801268  
FTE = 1

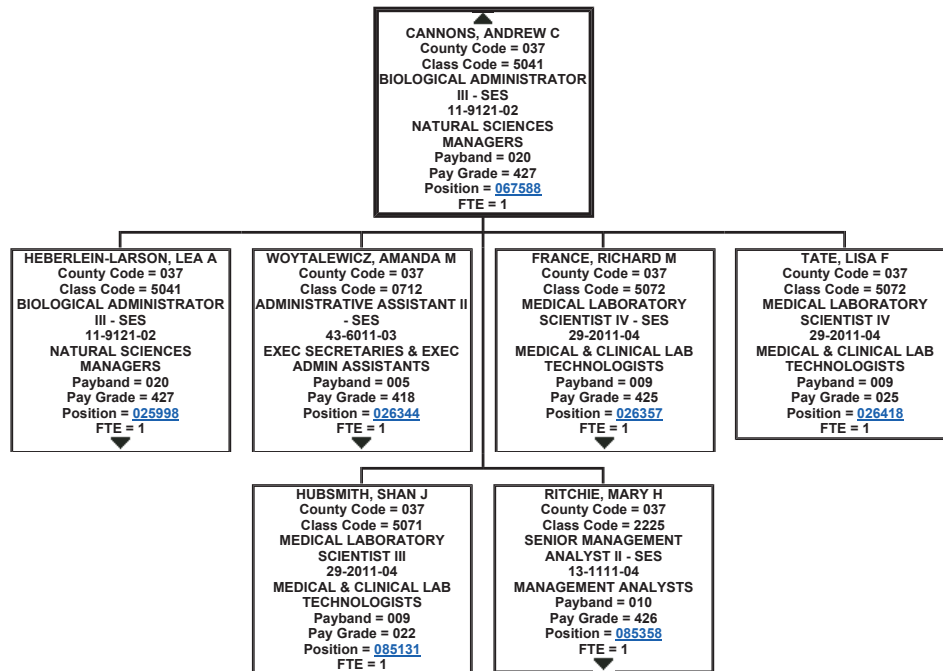
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GRAY, GEORGE H  
County Code = 037  
Class Code = 2133  
DATA PROCESSING  
MANAGER - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [069237](#)  
FTE = 1

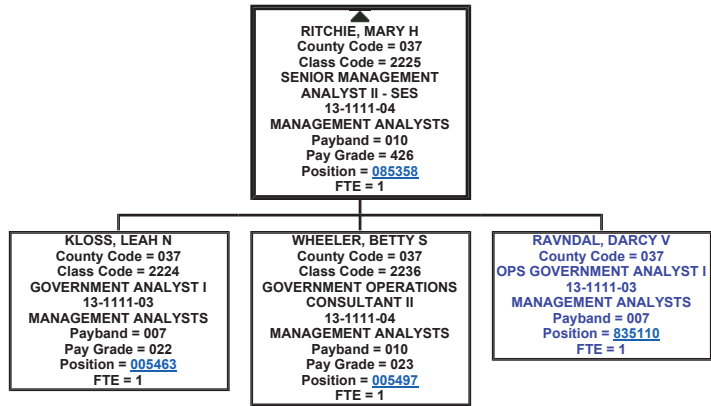
COWELL, MICHAEL S  
County Code = 037  
Class Code = 2124  
SENIOR NETWORK SYSTEMS  
ANALYST  
15-1142-04  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 009  
Pay Grade = 024  
Position = [005416](#)  
FTE = 1

DANSEREAU, JAMES K  
County Code = 037  
OPS OFFICE AUTOMATION  
ANALYST  
15-1151-02  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 006  
Position = [801547](#)  
FTE = 1

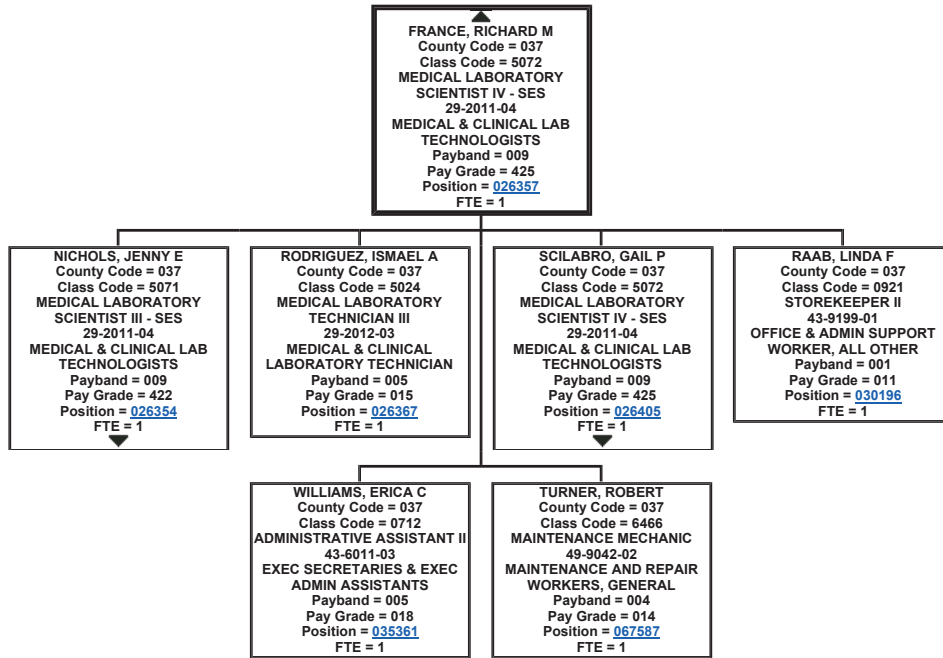


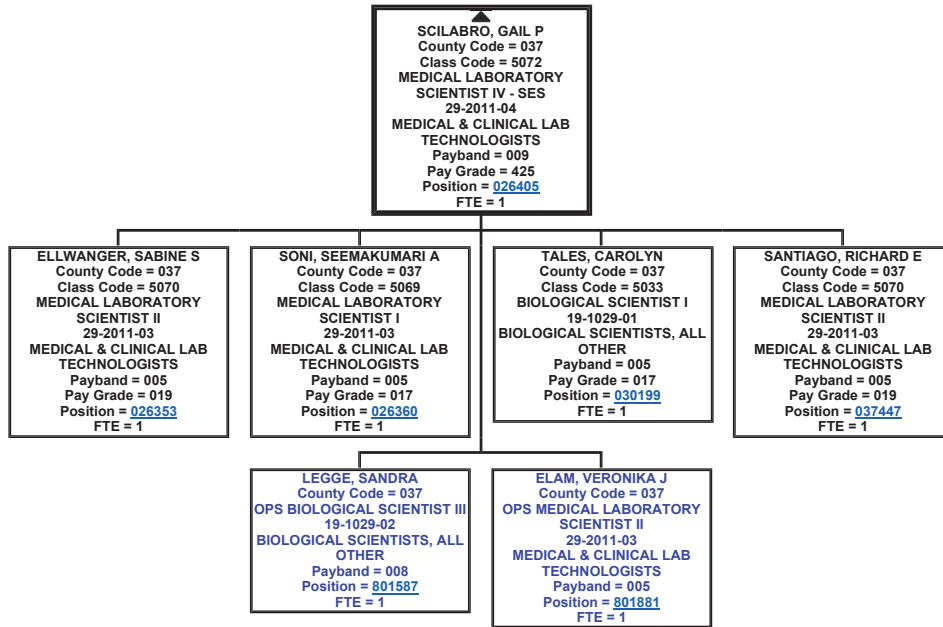












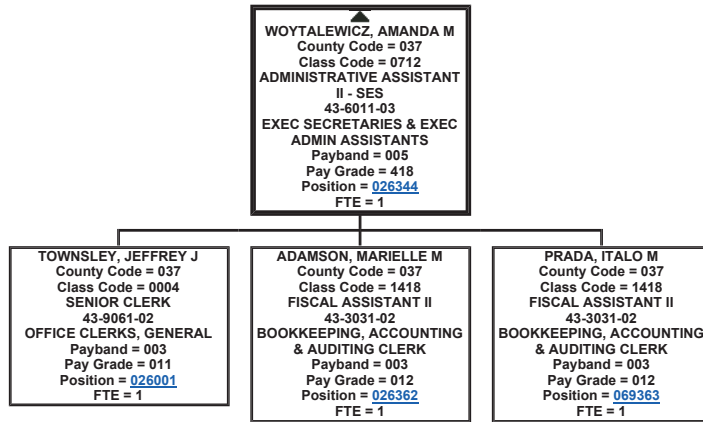
NICHOLS, JENNY E  
County Code = 037  
Class Code = 5071  
MEDICAL LABORATORY  
SCIENTIST III - SES  
29-2011-04  
MEDICAL & CLINICAL LAB  
TECHNOLOGISTS  
Payband = 009  
Pay Grade = 422  
Position = [026354](#)  
FTE = 1

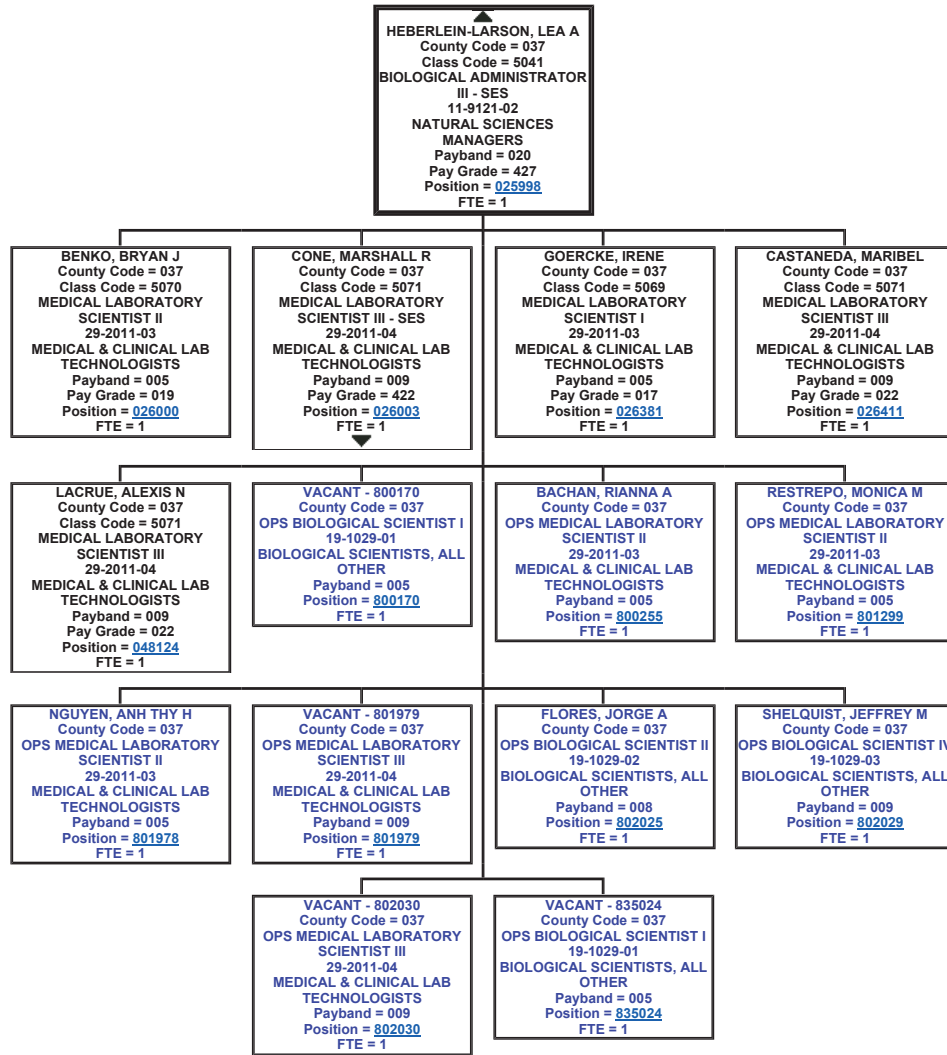
HEFTI, SUSAN D  
County Code = 037  
Class Code = 5024  
MEDICAL LABORATORY  
TECHNICIAN III  
29-2012-03  
MEDICAL & CLINICAL  
LABORATORY TECHNICIAN  
Payband = 005  
Pay Grade = 015  
Position = [026352](#)  
FTE = 1

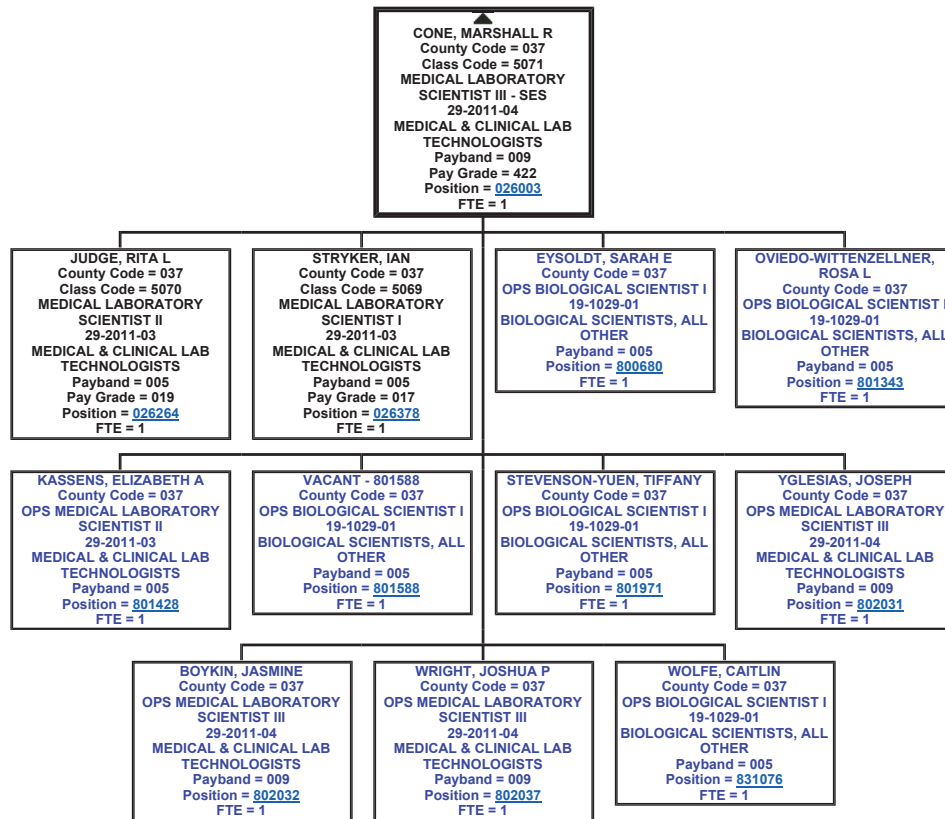
TENSLEY, MEDINA  
County Code = 037  
Class Code = 5017  
LABORATORY TECHNICIAN I  
19-4099-01  
LIFE/PHYSICAL/SOCIAL SCI  
TECH, ALL OTHER  
Payband = 002  
Pay Grade = 012  
Position = [026364](#)  
FTE = 1

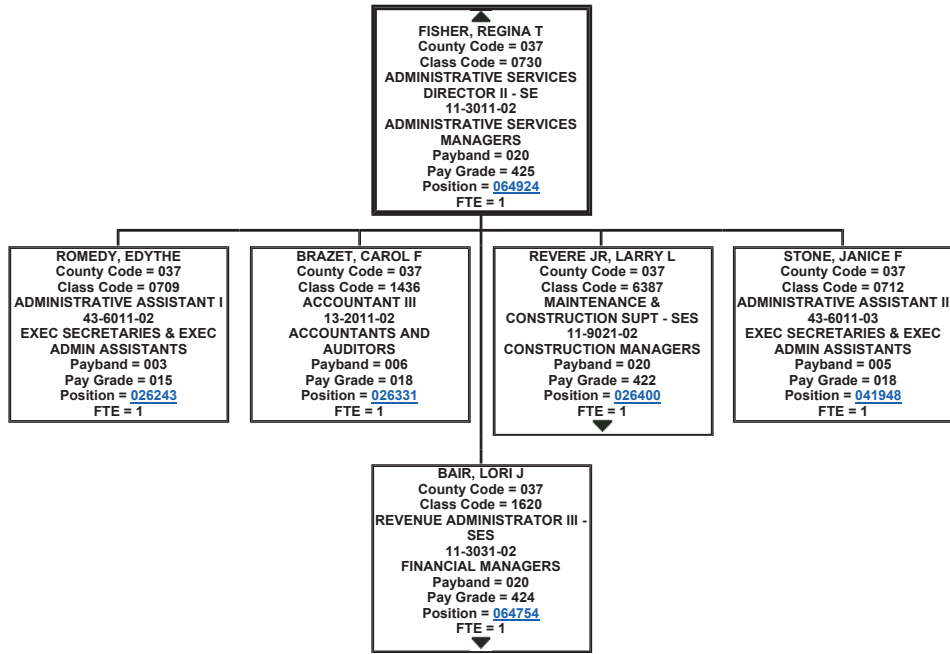
RODRIGUEZ, MARIA A  
County Code = 037  
Class Code = 5069  
MEDICAL LABORATORY  
SCIENTIST I  
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MEDICAL & CLINICAL LAB  
TECHNOLOGISTS  
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Pay Grade = 017  
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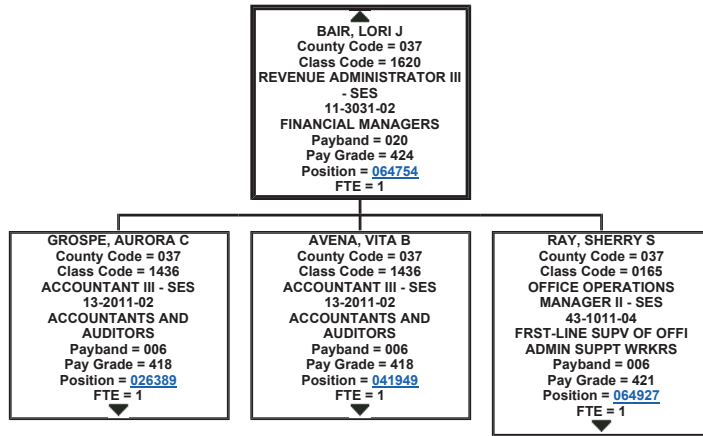
WEST, SHELLEY A  
County Code = 037  
Class Code = 5070  
MEDICAL LABORATORY  
SCIENTIST II  
29-2011-03  
MEDICAL & CLINICAL LAB  
TECHNOLOGISTS  
Payband = 005  
Pay Grade = 019  
Position = [068441](#)  
FTE = 1



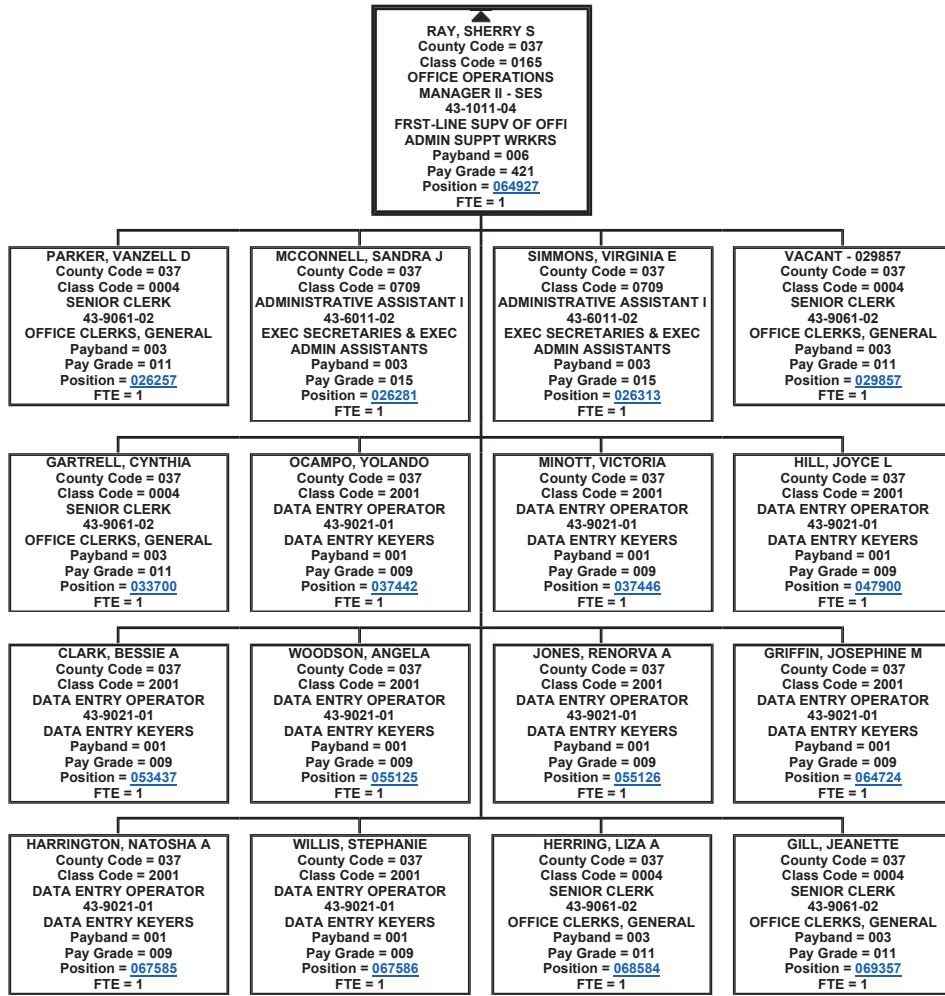


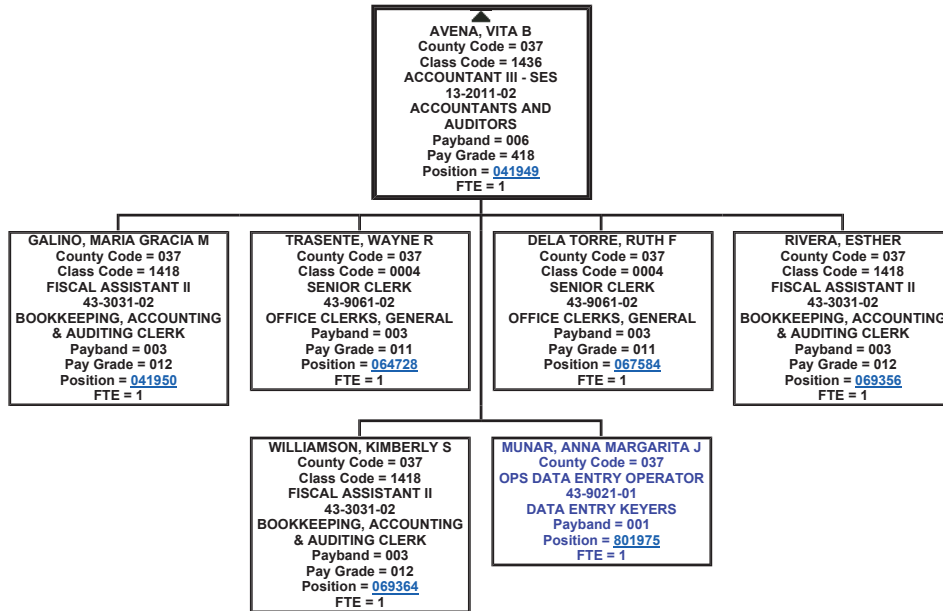


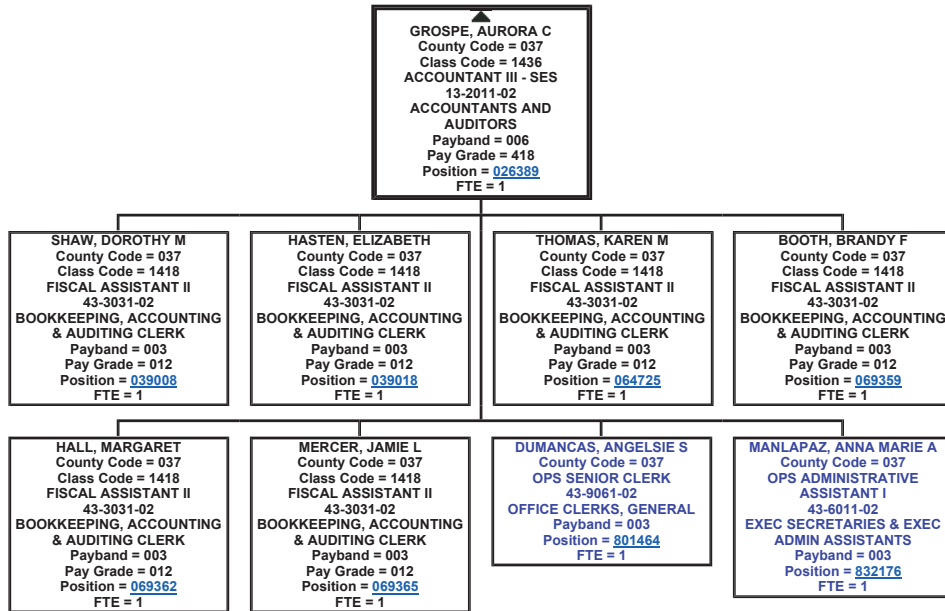










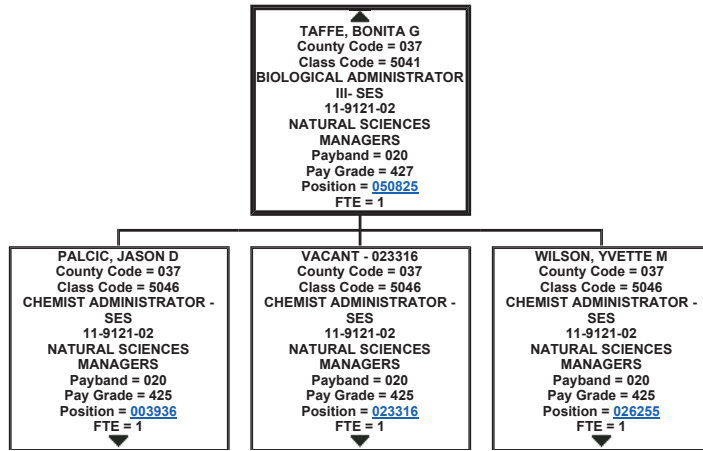


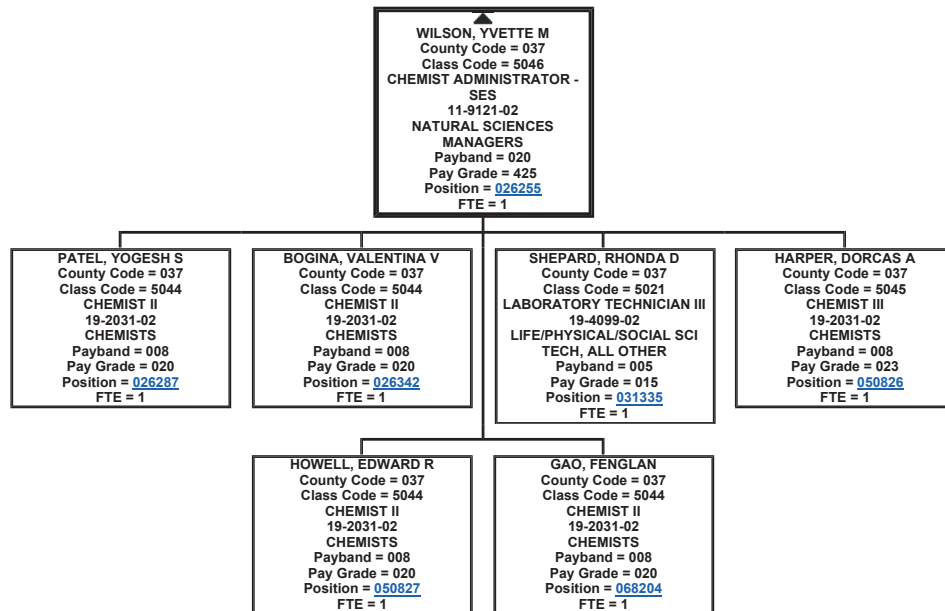
REVERE JR, LARRY L  
County Code = 037  
Class Code = 6387  
MAINTENANCE &  
CONSTRUCTION SUPT - SES  
11-9021-02  
CONSTRUCTION MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [026400](#)  
FTE = 1

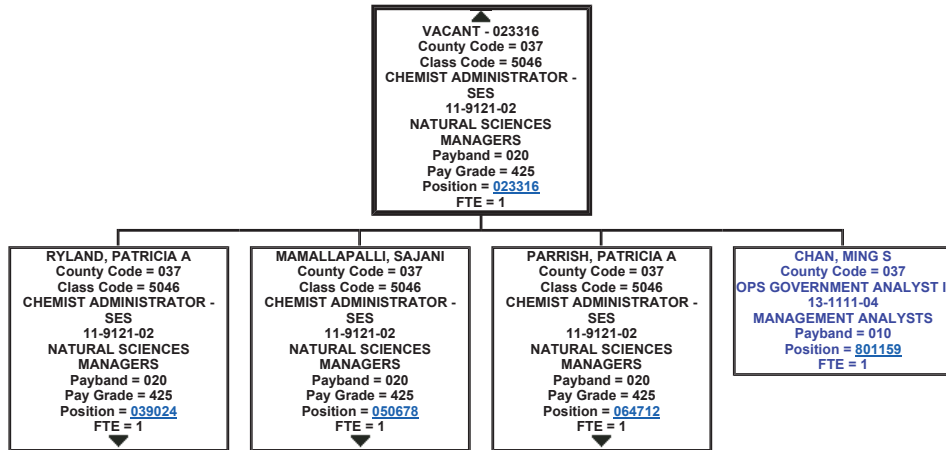
PAFFORD, BRIAN S  
County Code = 037  
Class Code = 6466  
MAINTENANCE MECHANIC  
49-9042-02  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
Position = [024741](#)  
FTE = 1

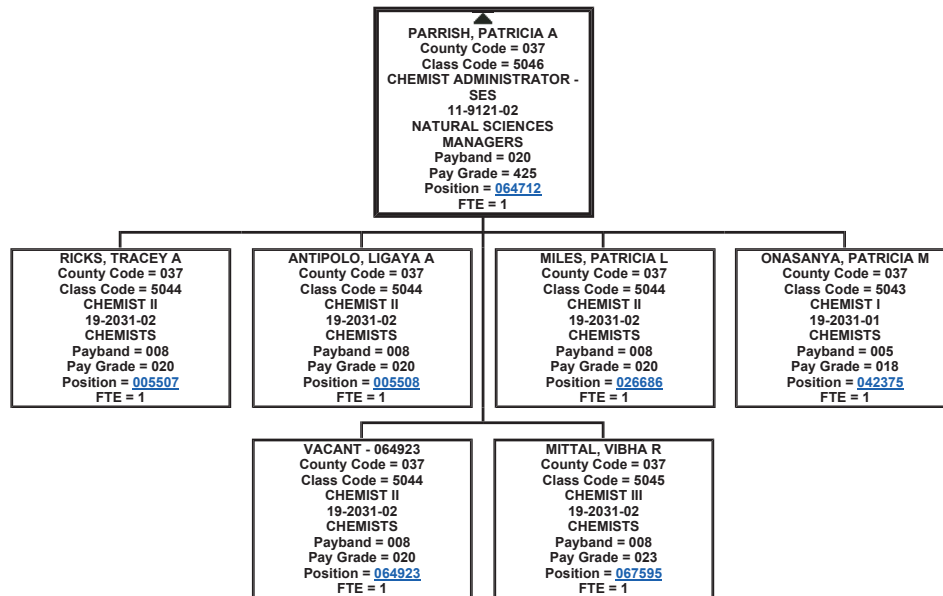
MCLAUGHLIN, MICHAEL L  
County Code = 037  
Class Code = 6466  
MAINTENANCE MECHANIC  
49-9042-02  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
Position = [060644](#)  
FTE = 1

STERANSKY, JAMES L  
County Code = 037  
Class Code = 6466  
MAINTENANCE MECHANIC  
49-9042-02  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
Position = [064716](#)  
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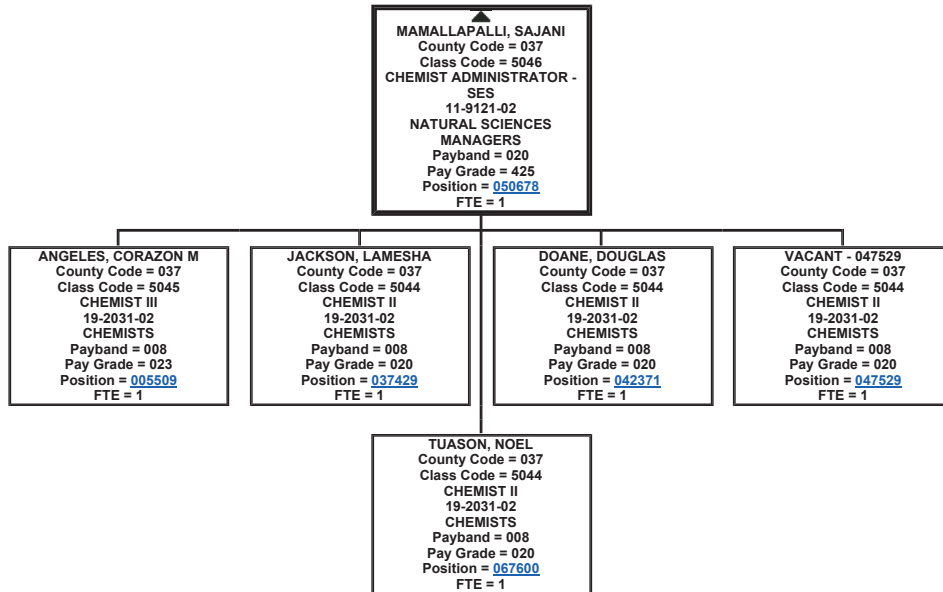


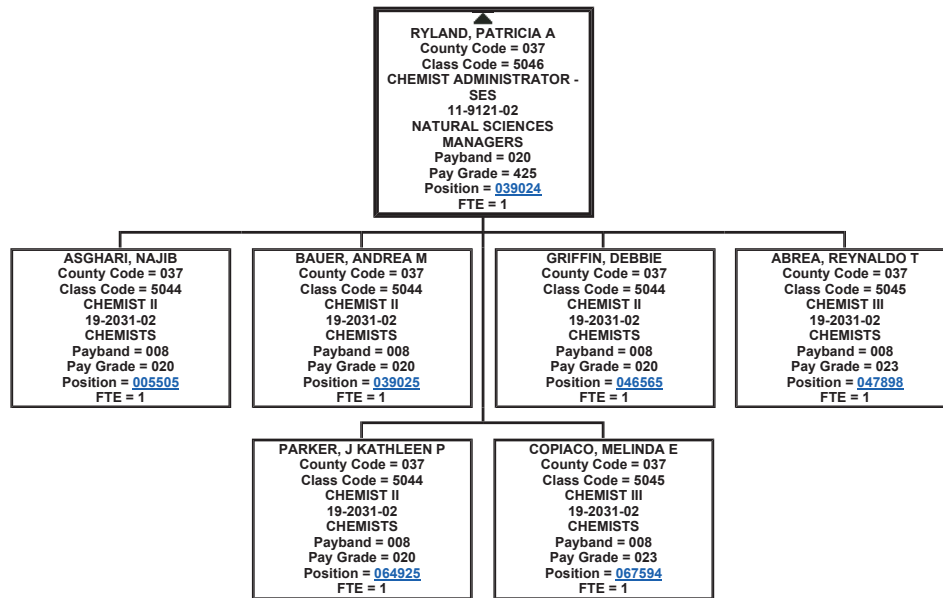


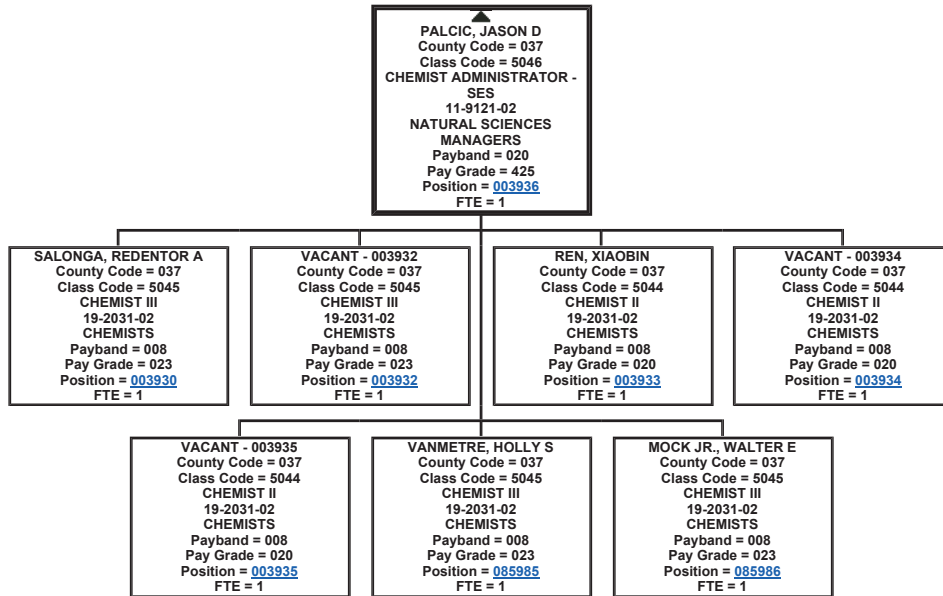


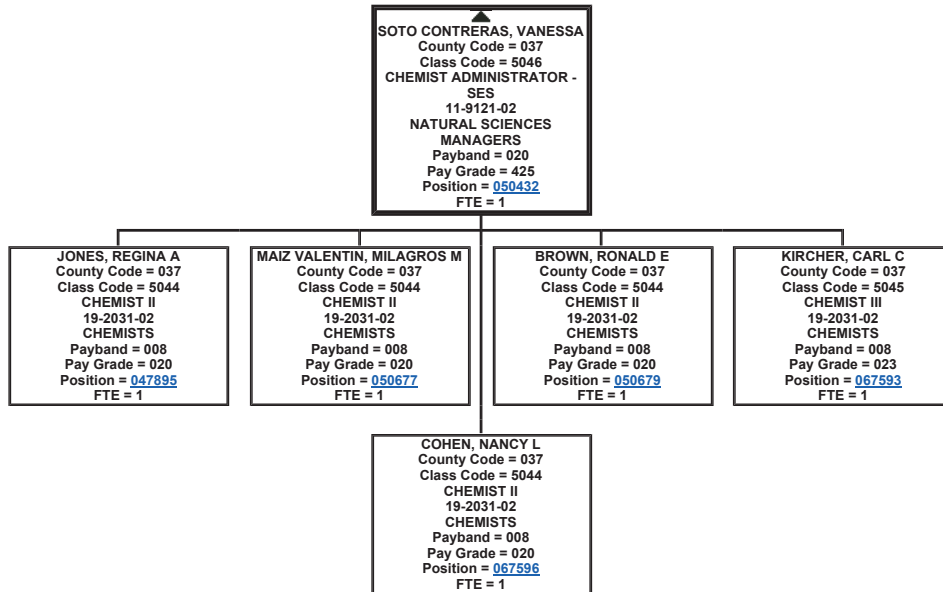


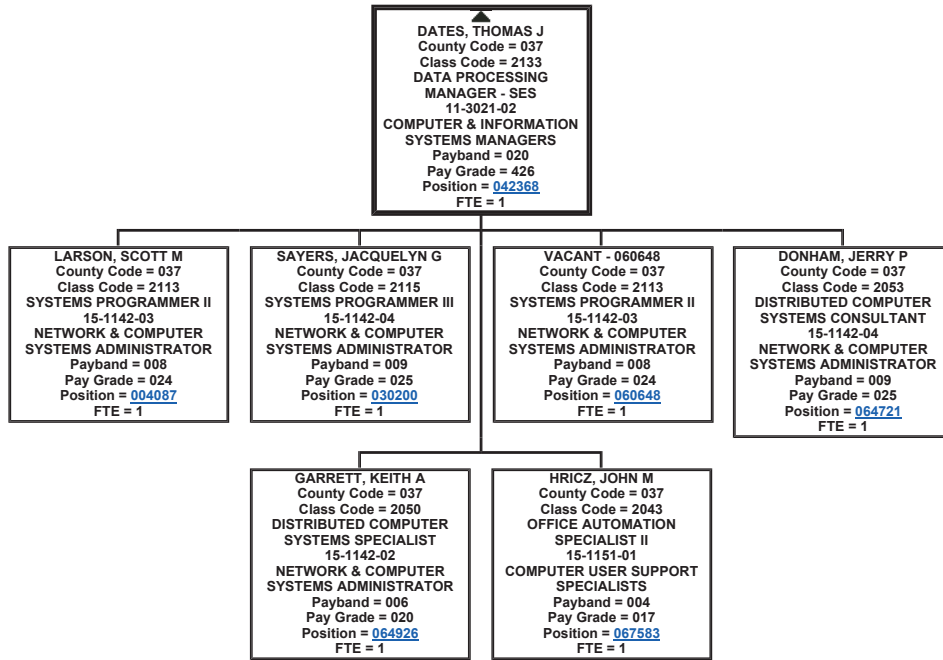


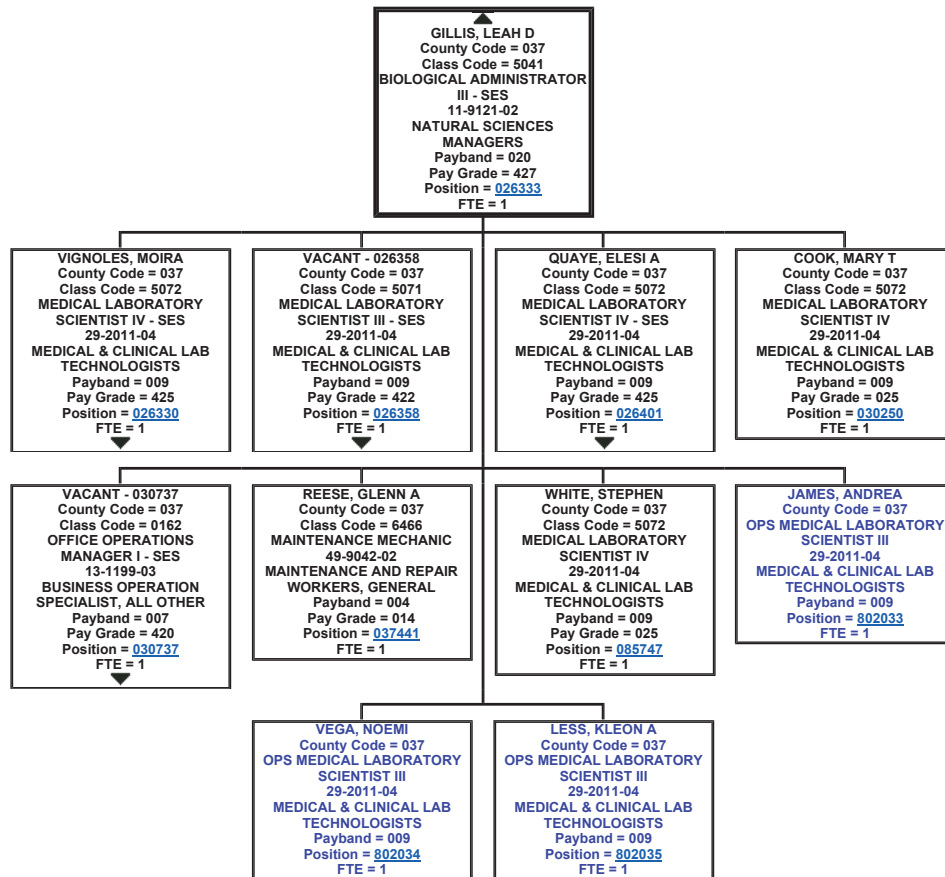


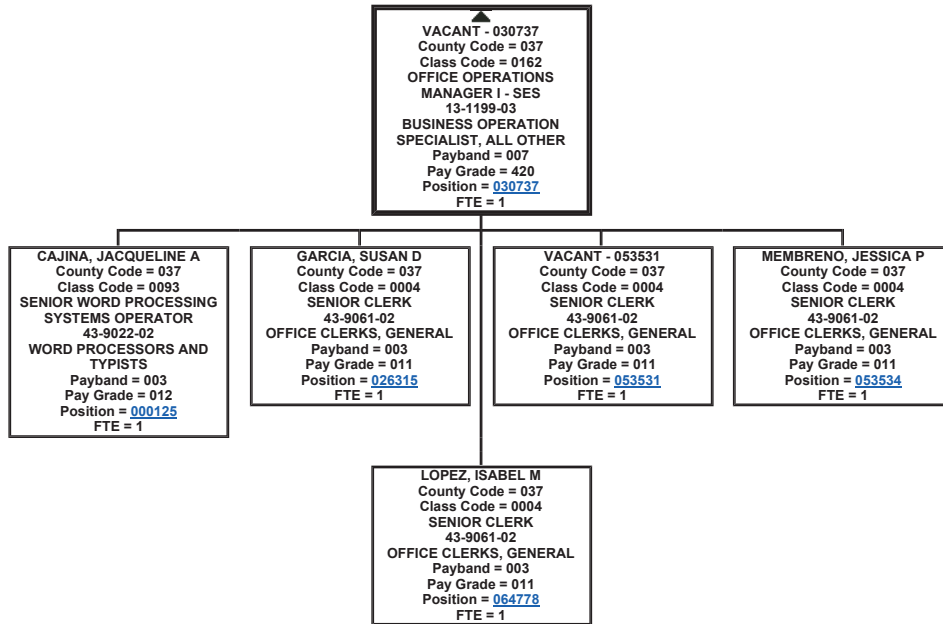


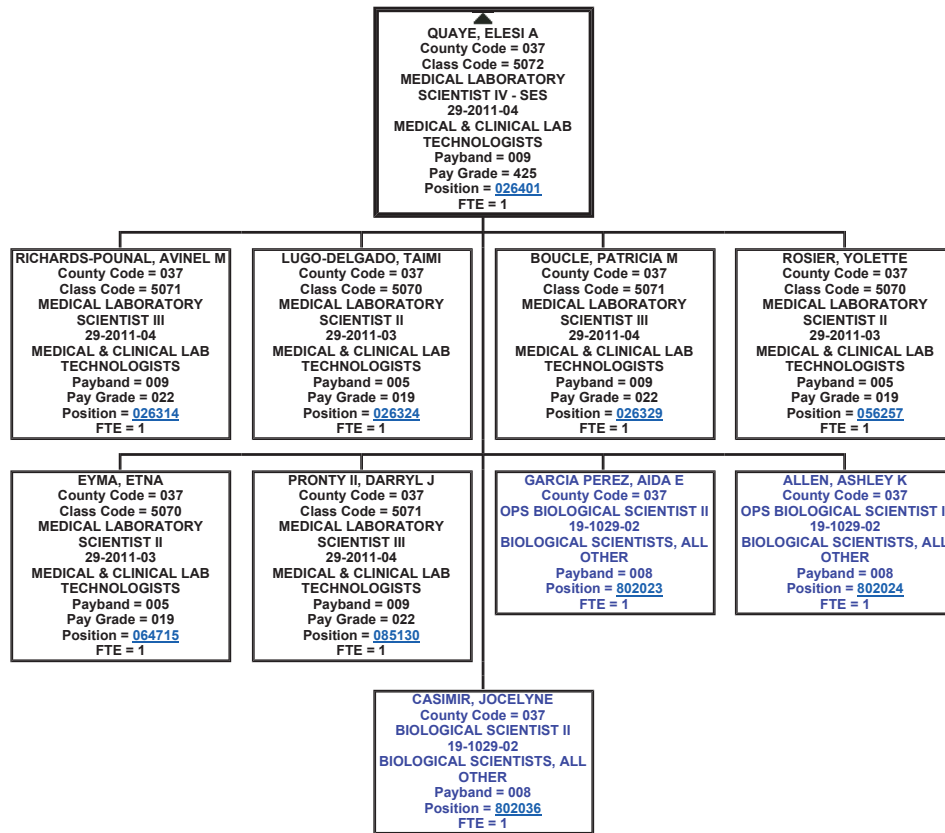




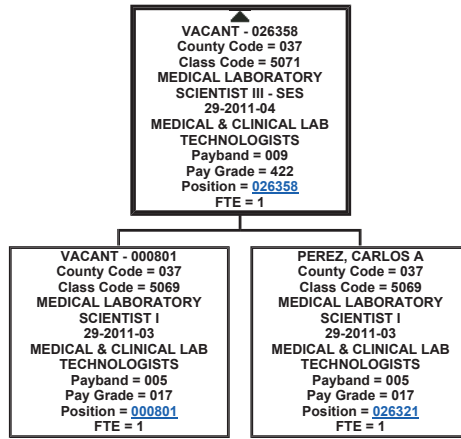


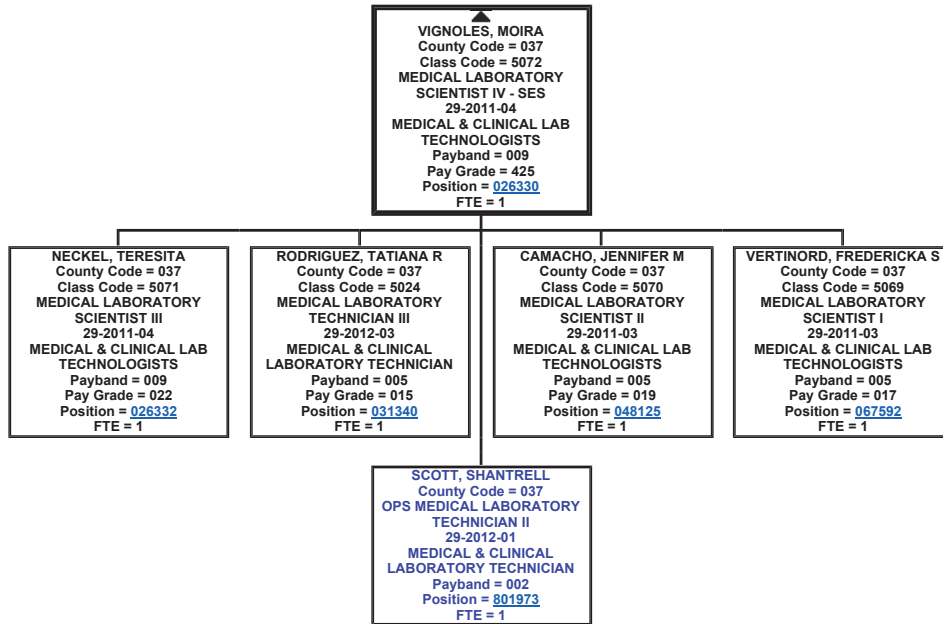


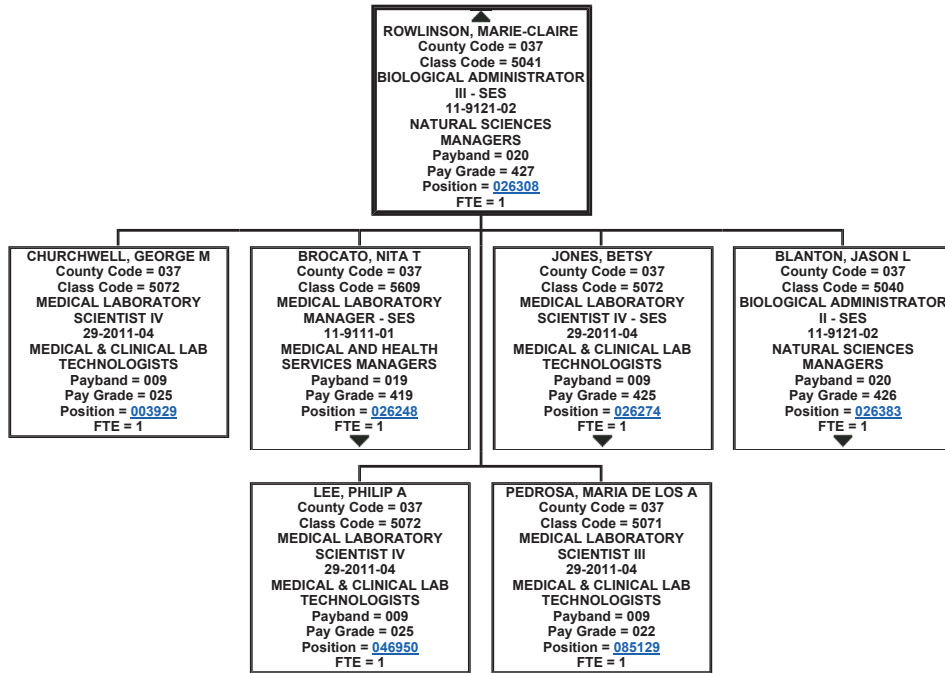


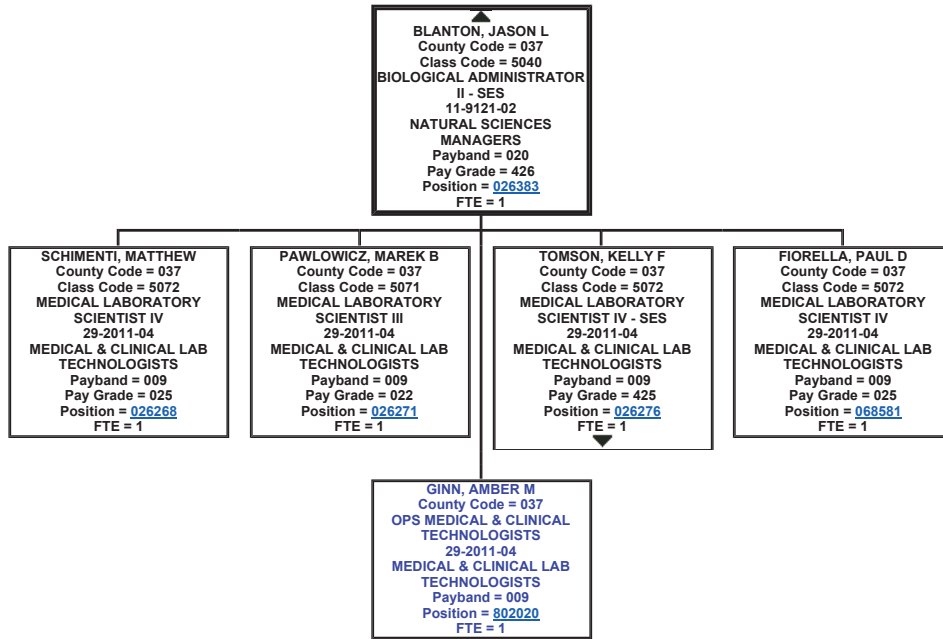


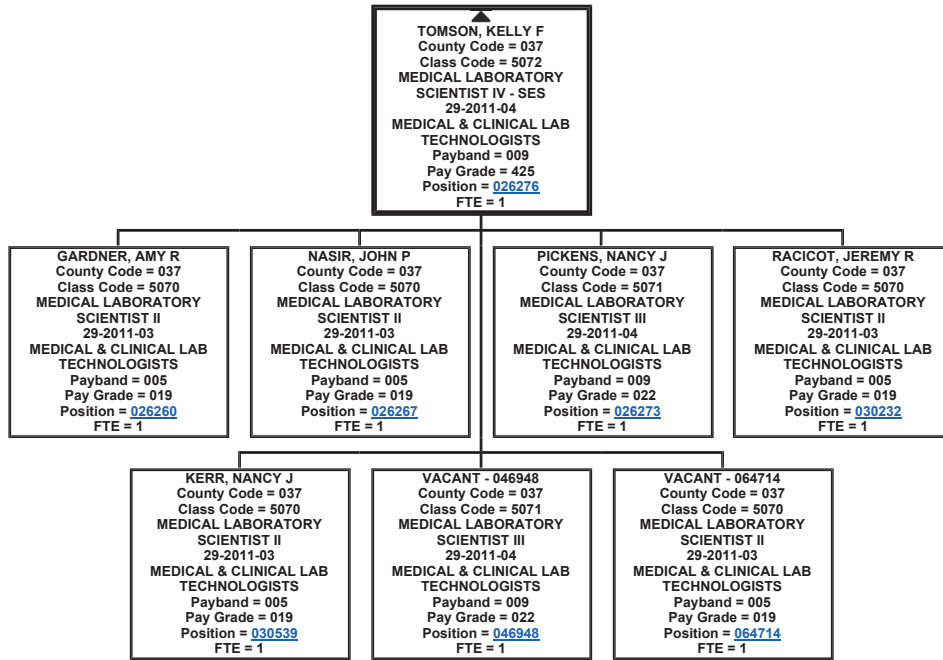


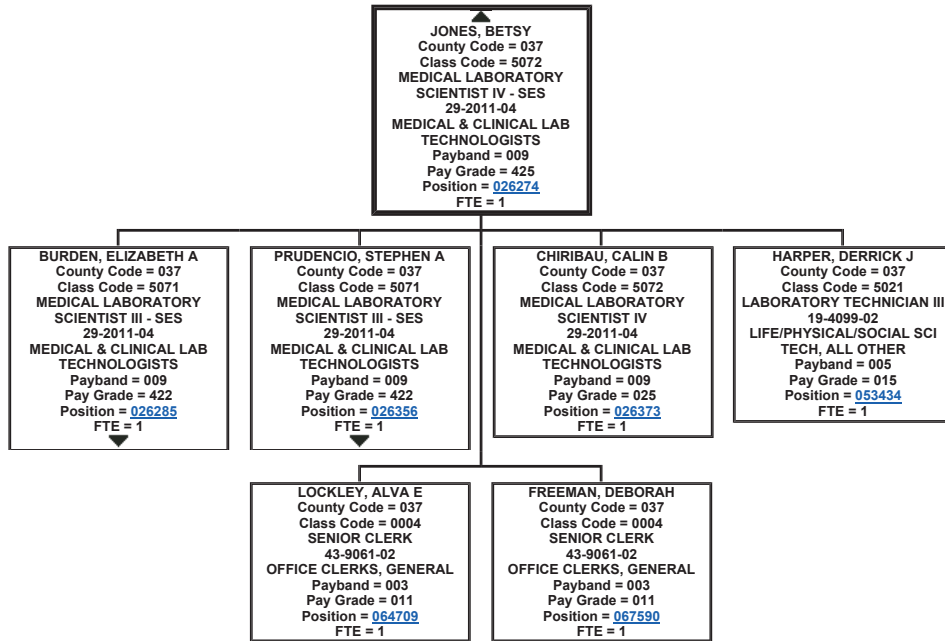


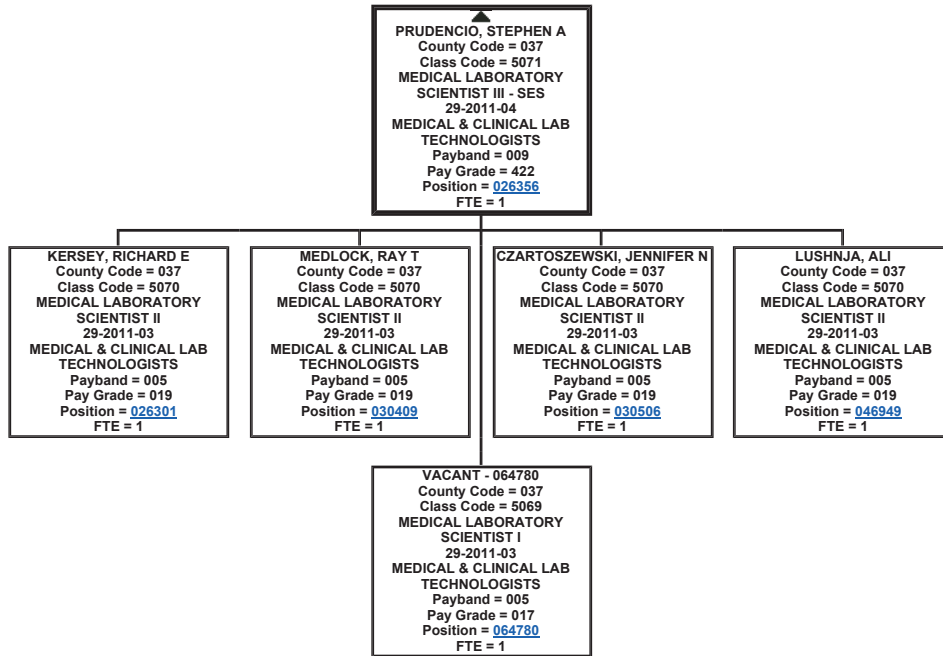


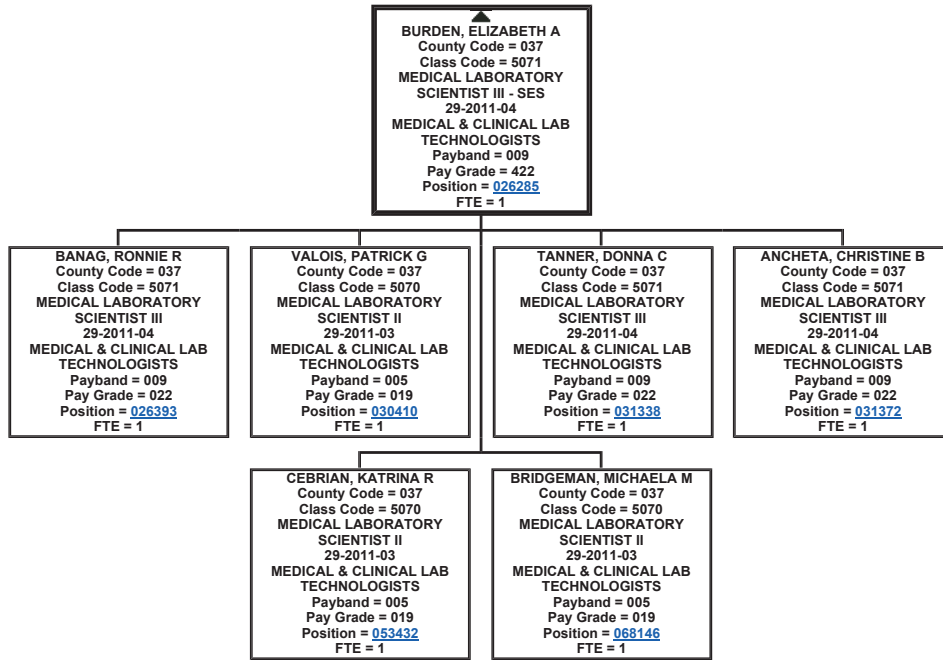




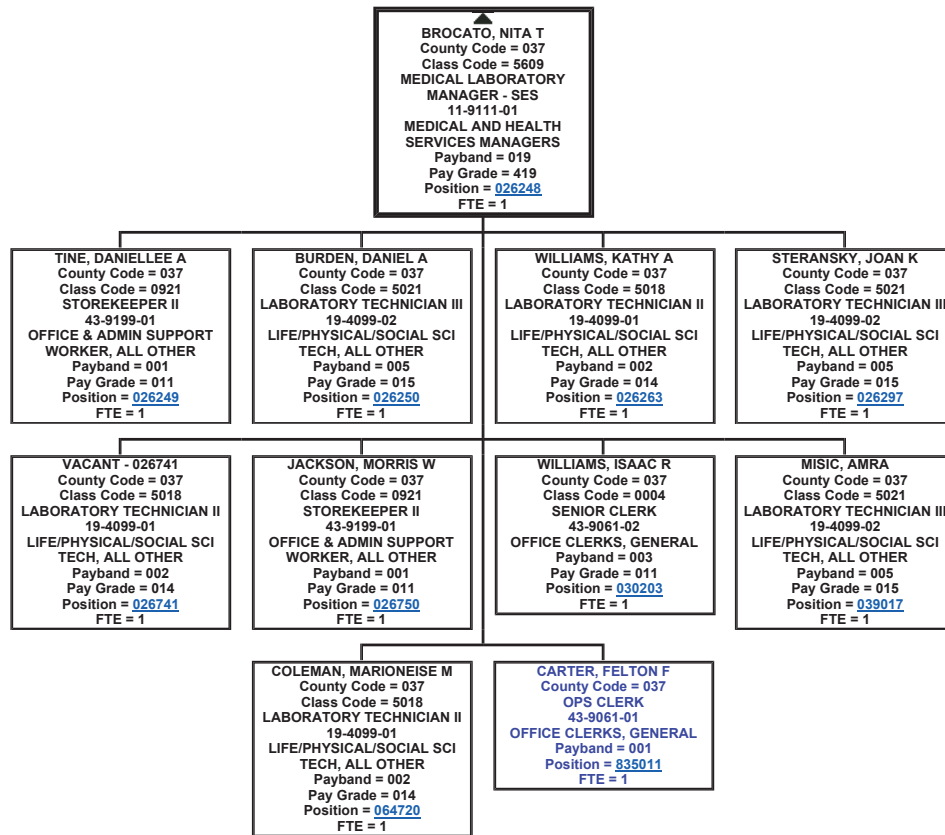


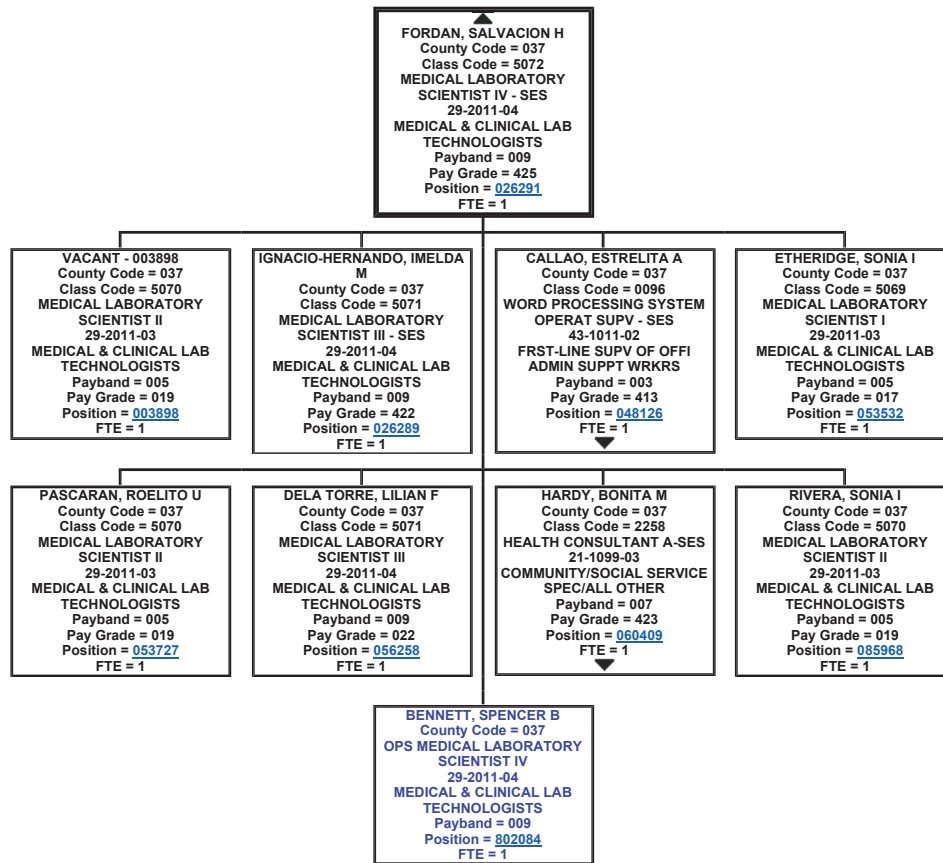












HARDY, BONITA M  
County Code = 037  
Class Code = 2258  
HEALTH CONSULTANT A-SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 423  
Position = [060409](#)  
FTE = 1

GARFIN, TERESITA T  
County Code = 037  
Class Code = 5071  
MEDICAL LABORATORY  
SCIENTIST III  
29-2011-04  
MEDICAL & CLINICAL LAB  
TECHNOLOGISTS  
Payband = 009  
Pay Grade = 022  
Position = [026272](#)  
FTE = 1

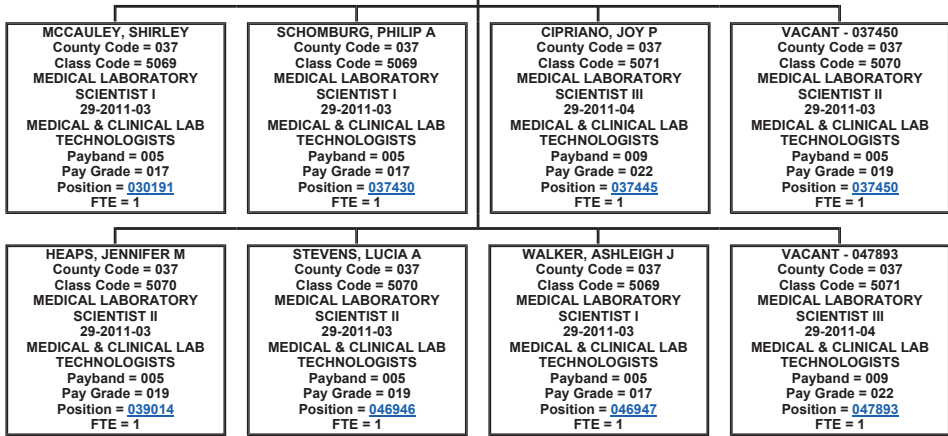
JUANILLO, ARLENE  
County Code = 037  
Class Code = 0093  
SENIOR WORD PROCESSING  
SYSTEMS OPERATOR  
43-9022-02  
WORD PROCESSORS AND  
TYPISTS  
Payband = 003  
Pay Grade = 012  
Position = [069703](#)  
FTE = 1

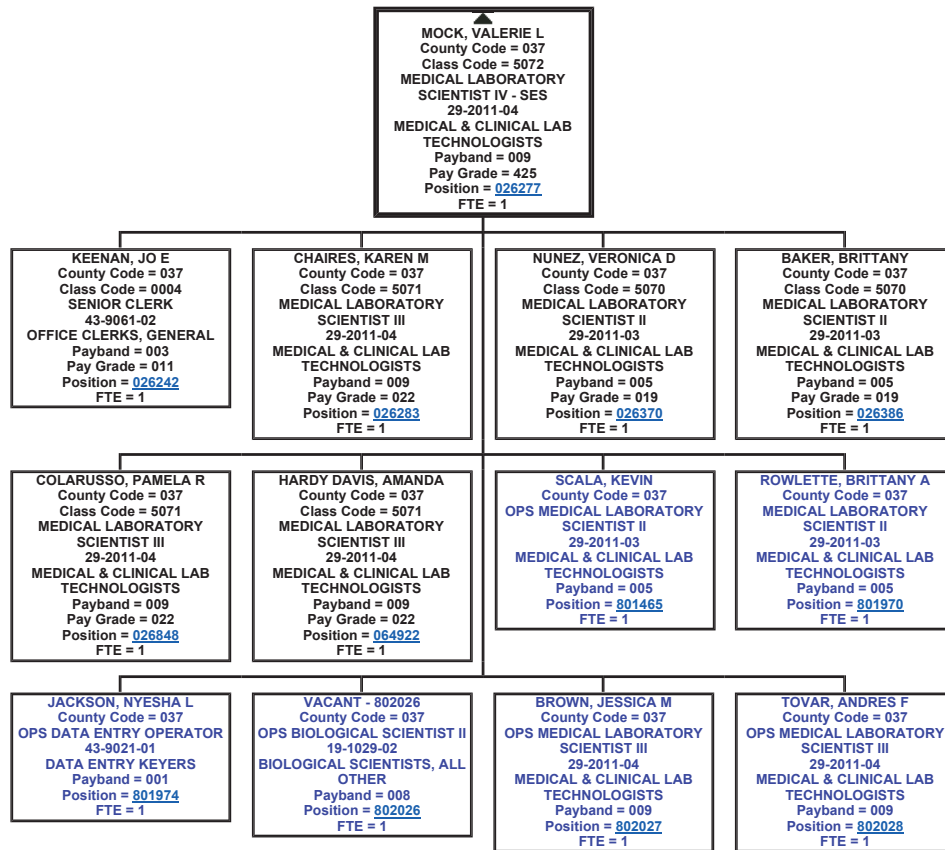
CALLAO, ESTRELITA A  
County Code = 037  
Class Code = 0096  
WORD PROCESSING SYSTEM  
OPERAT SUPV - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 413  
Position = [048126](#)  
FTE = 1

ABELLA-SANCHEZ, NEOMI M  
County Code = 037  
Class Code = 0090  
WORD PROCESSING SYSTEMS  
OPERATOR  
43-9022-01  
WORD PROCESSORS AND  
TYPISTS  
Payband = 001  
Pay Grade = 010  
Position = [053536](#)  
FTE = 1

TUCKER, JACKIE P  
County Code = 037  
Class Code = 0090  
WORD PROCESSING SYSTEMS  
OPERATOR  
43-9022-01  
WORD PROCESSORS AND  
TYPISTS  
Payband = 001  
Pay Grade = 010  
Position = [056262](#)  
FTE = 1

TOTTEN, YOLANDA R  
County Code = 037  
Class Code = 5072  
MEDICAL LABORATORY  
SCIENTIST IV - SES  
29-2011-04  
MEDICAL & CLINICAL LAB  
TECHNOLOGISTS  
Payband = 009  
Pay Grade = 425  
Position = [026282](#)  
FTE = 1

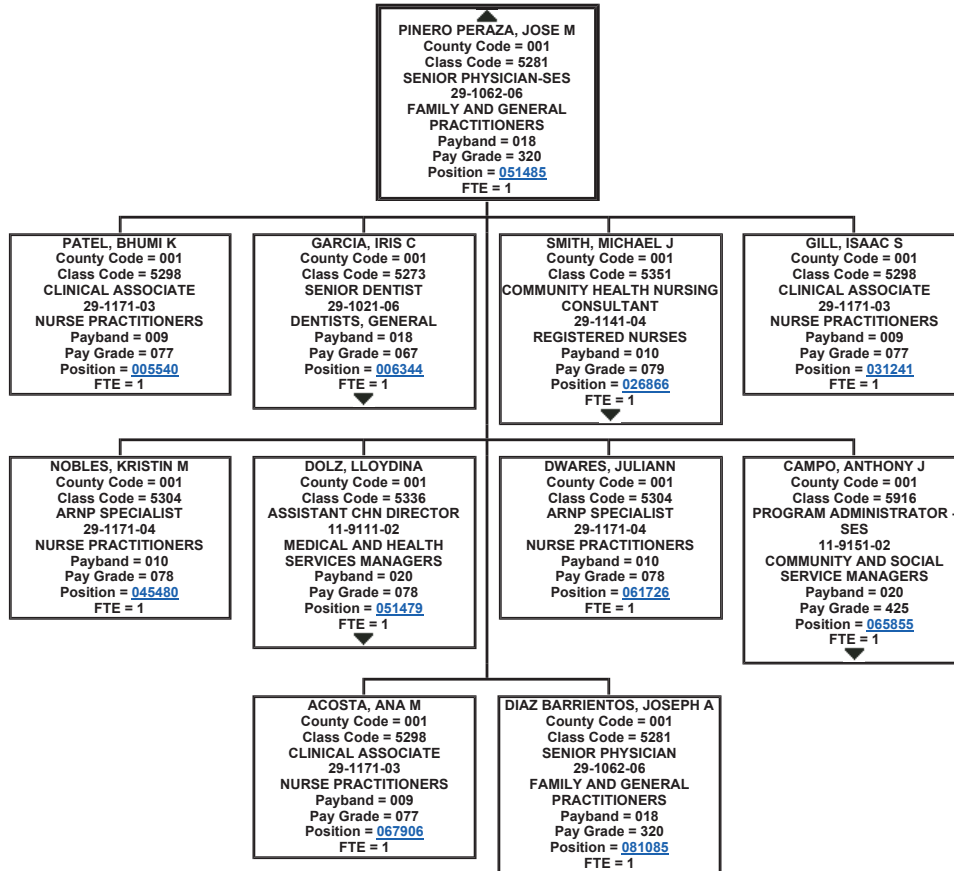




# Florida Department of Health

## CHD 01 - Alachua County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



▲  
CAMPO, ANTHONY J  
County Code = 001  
Class Code = 5916  
PROGRAM ADMINISTRATOR -  
SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [065855](#)  
FTE = 1

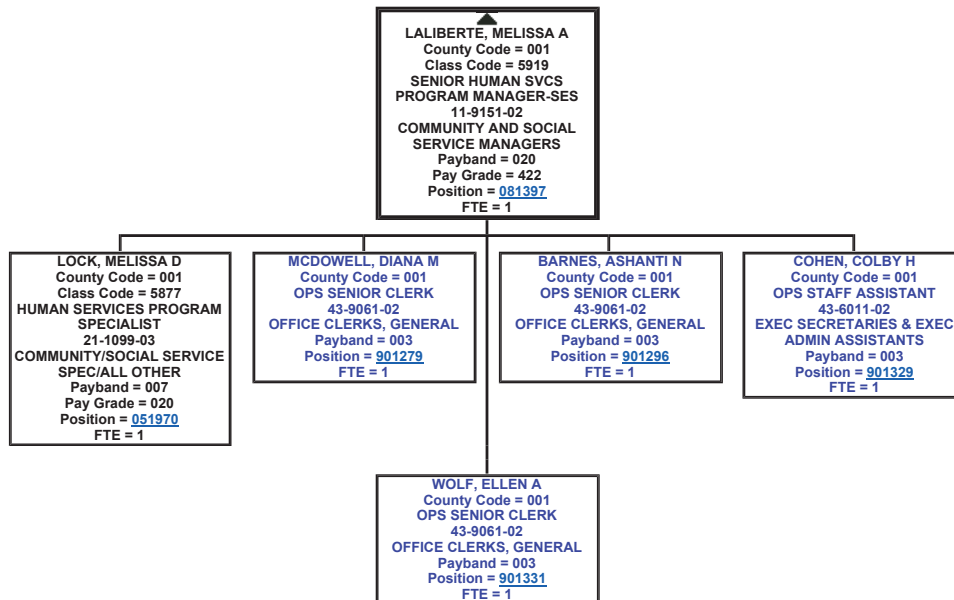
PETERSON, JESSICA E  
County Code = 001  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [006038](#)  
FTE = 1

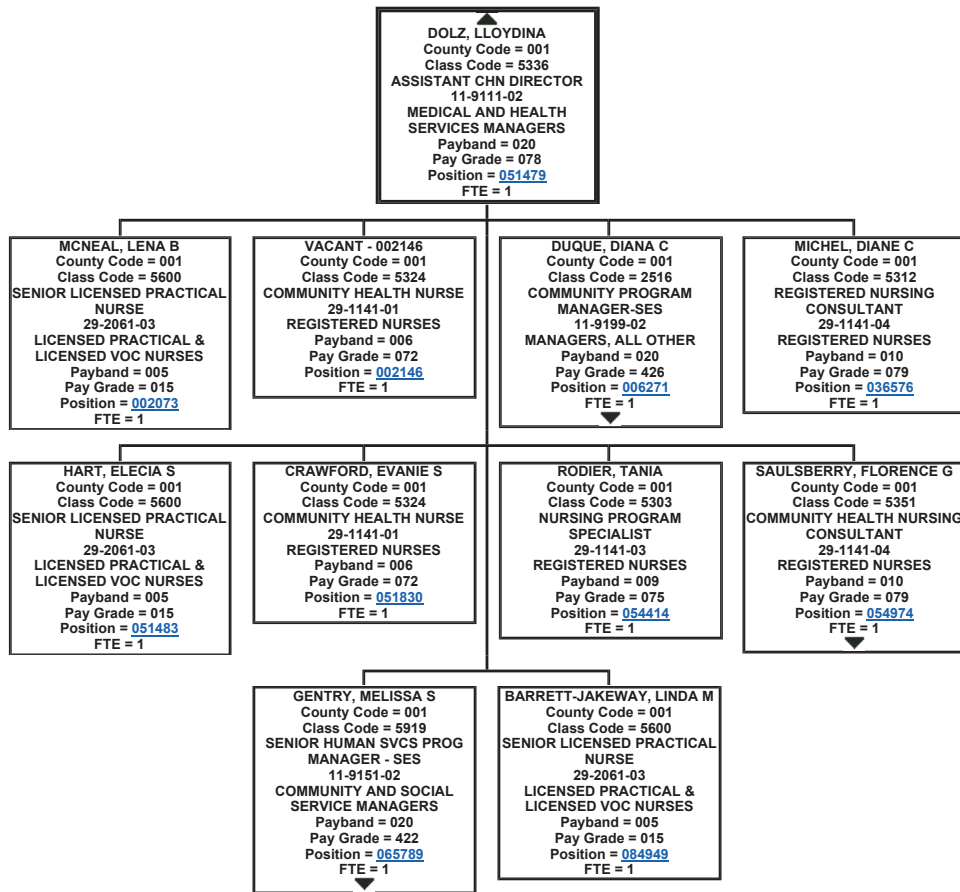
OLIVER, KOURTNEY G  
County Code = 001  
Class Code = 6043  
HEALTH EDUCATION  
PROGRAM CONSULTANT  
21-1091-04  
HEALTH EDUCATORS  
Payband = 009  
Pay Grade = 024  
Position = [006073](#)  
FTE = 1

WINDHAM, NANCY S  
County Code = 001  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 022  
Position = [080436](#)  
FTE = 1

LALIBERTE, MELISSA A  
County Code = 001  
Class Code = 5919  
SENIOR HUMAN SVCS  
PROGRAM MANAGER-SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [081397](#)  
FTE = 1  
▼







GENTRY, MELISSA S  
 County Code = 001  
 Class Code = 5919  
 SENIOR HUMAN SVCS PROG  
 MANAGER - SES  
 11-9151-02  
 COMMUNITY AND SOCIAL  
 SERVICE MANAGERS  
 Payband = 020  
 Pay Grade = 422  
 Position = [065789](#)  
 FTE = 1

PEARCE, MARY V  
 County Code = 001  
 Class Code = 5294  
 REGISTERED NURSE  
 SPECIALIST  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 075  
 Position = [004427](#)  
 FTE = 1

DEMKO, YVETTE Y  
 County Code = 001  
 Class Code = 5600  
 SENIOR LICENSED PRACTICAL  
 NURSE  
 29-2061-03  
 LICENSED PRACTICAL &  
 LICENSED VOC NURSES  
 Payband = 005  
 Pay Grade = 015  
 Position = [004696](#)  
 FTE = 1

RICHARDSON, JUANITA L  
 County Code = 001  
 Class Code = 0709  
 ADMINISTRATIVE ASSISTANT I  
 43-6011-02  
 EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS  
 Payband = 003  
 Pay Grade = 015  
 Position = [006349](#)  
 FTE = 1

SMITH, CLAUDIA J  
 County Code = 001  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [026888](#)  
 FTE = 1

DAY, KAREN C  
 County Code = 001  
 Class Code = 5294  
 REGISTERED NURSE  
 SPECIALIST  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 075  
 Position = [053994](#)  
 FTE = 1

GALLOWAY, SODONA M  
 County Code = 001  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [058647](#)  
 FTE = 1

SUMMERS, ELISABETH A  
 County Code = 001  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [066777](#)  
 FTE = 1

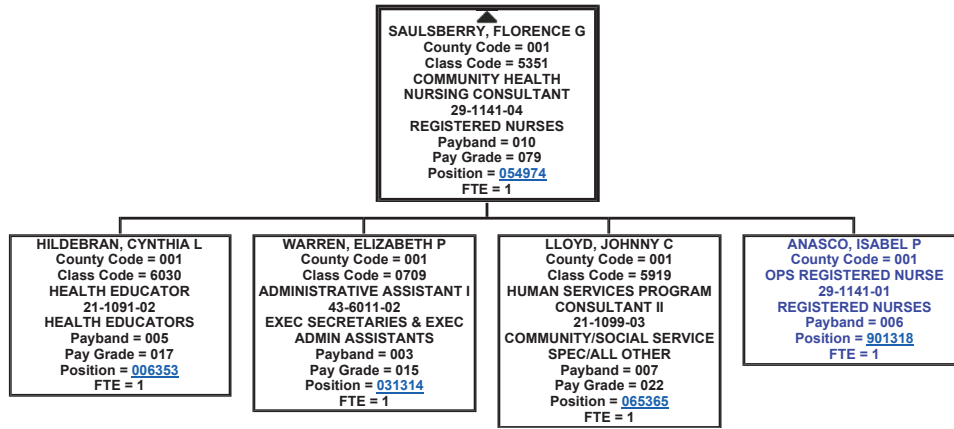
KOVACH, AMBER D  
 County Code = 001  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [085027](#)  
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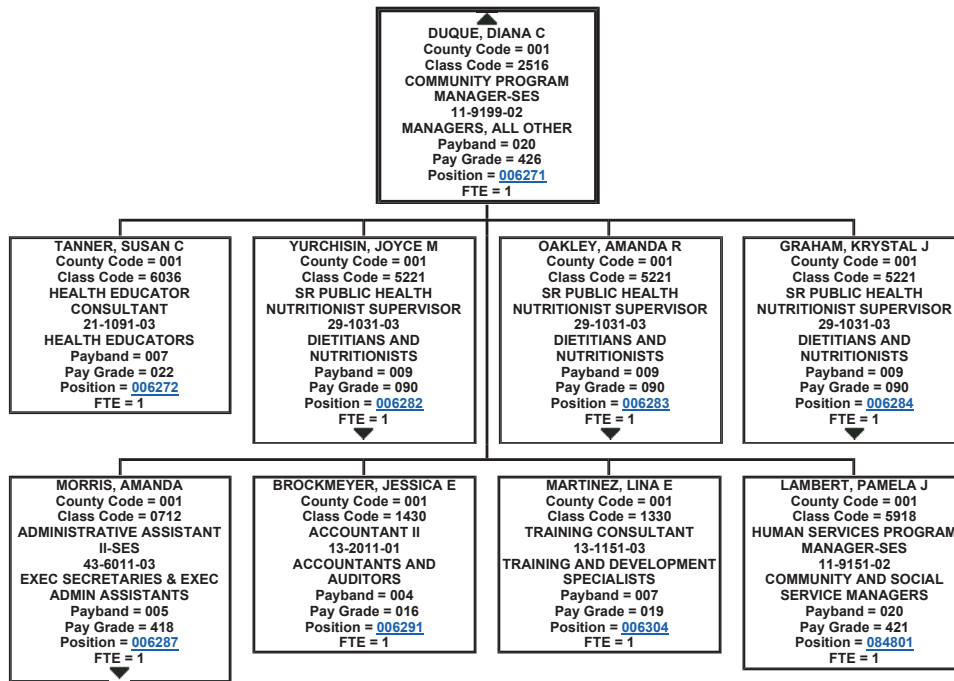
BUSH, MICHELE G  
 County Code = 001  
 Class Code = 5294  
 REGISTERED NURSE  
 SPECIALIST  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 075  
 Position = [086291](#)  
 FTE = 1

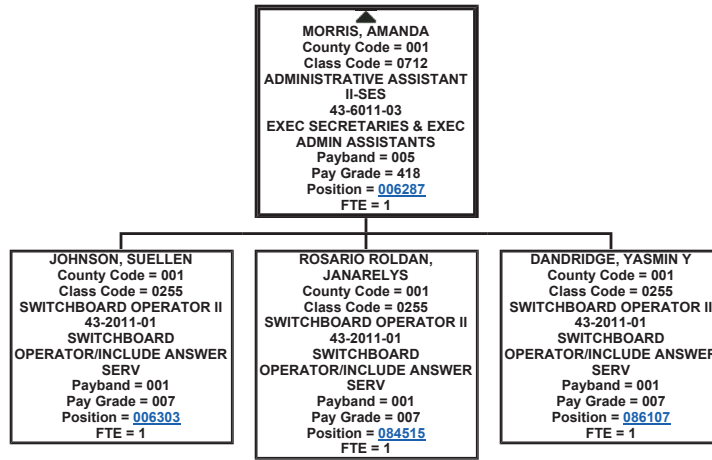
SHIMANSKY, LEE  
 County Code = 001  
 Class Code = 5294  
 REGISTERED NURSE  
 SPECIALIST  
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 REGISTERED NURSES  
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 Pay Grade = 075  
 Position = [086296](#)  
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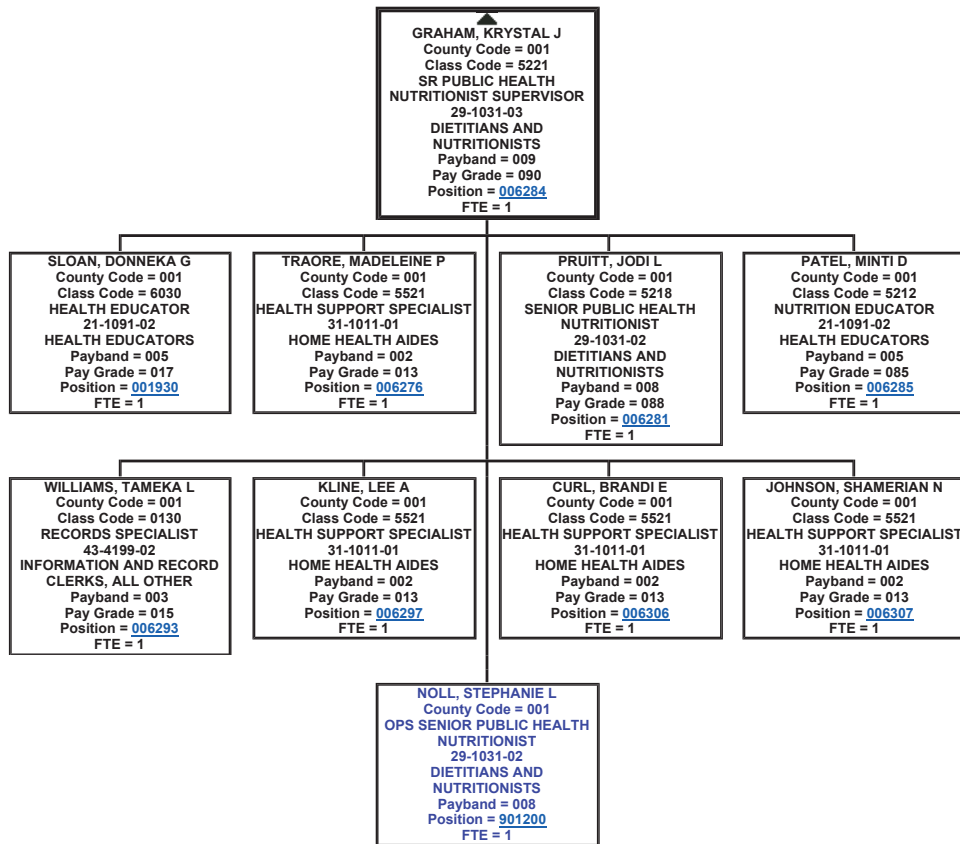
HERSOM, KRISTINE M  
 County Code = 001  
 Class Code = 5294  
 REGISTERED NURSE  
 SPECIALIST  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 075  
 Position = [086304](#)  
 FTE = 1

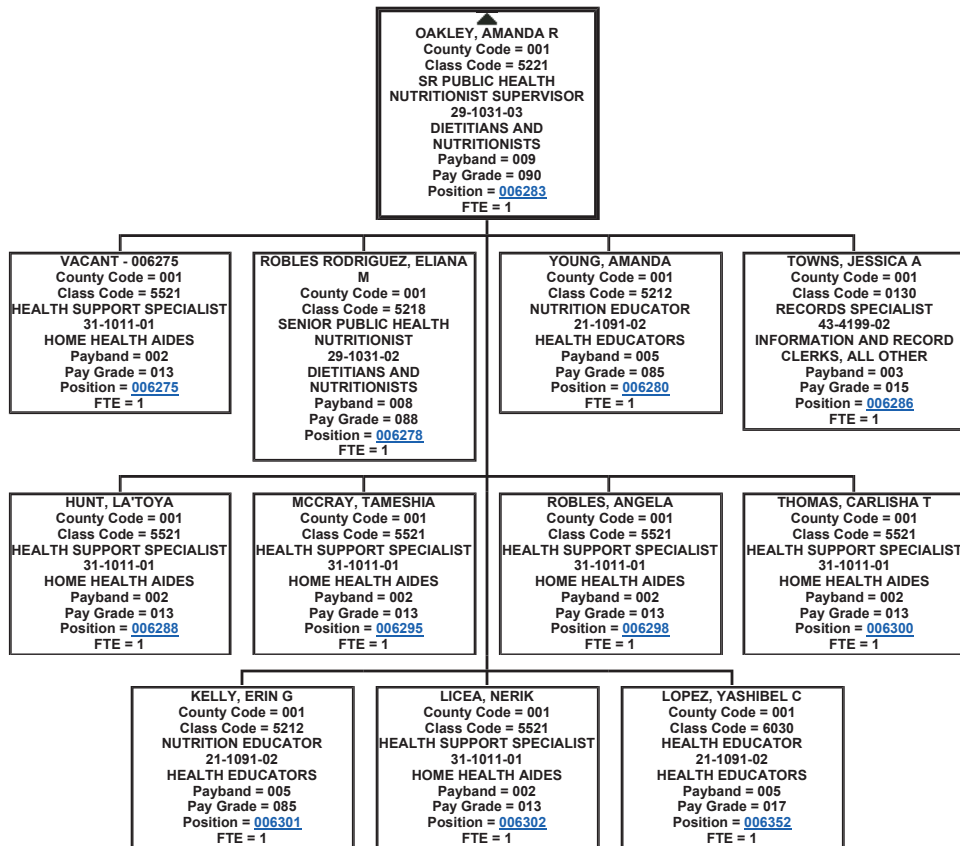
TOMAR, JILL S  
 County Code = 001  
 Class Code = 5294  
 REGISTERED NURSE  
 SPECIALIST  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 075  
 Position = [086305](#)  
 FTE = 1



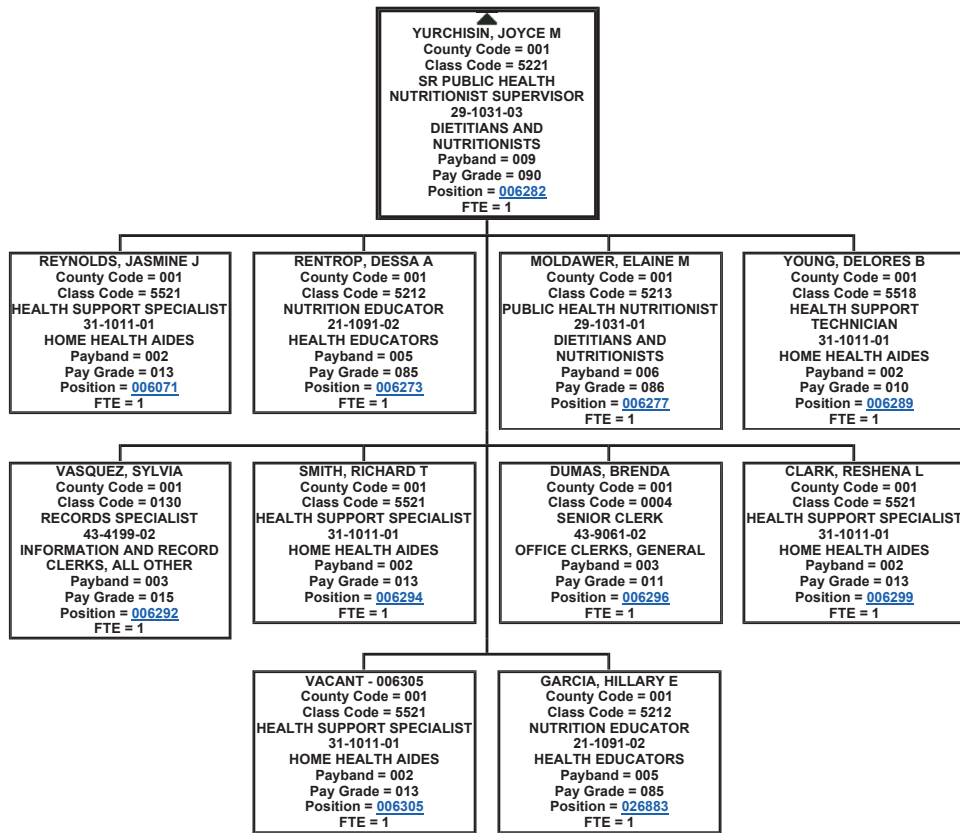


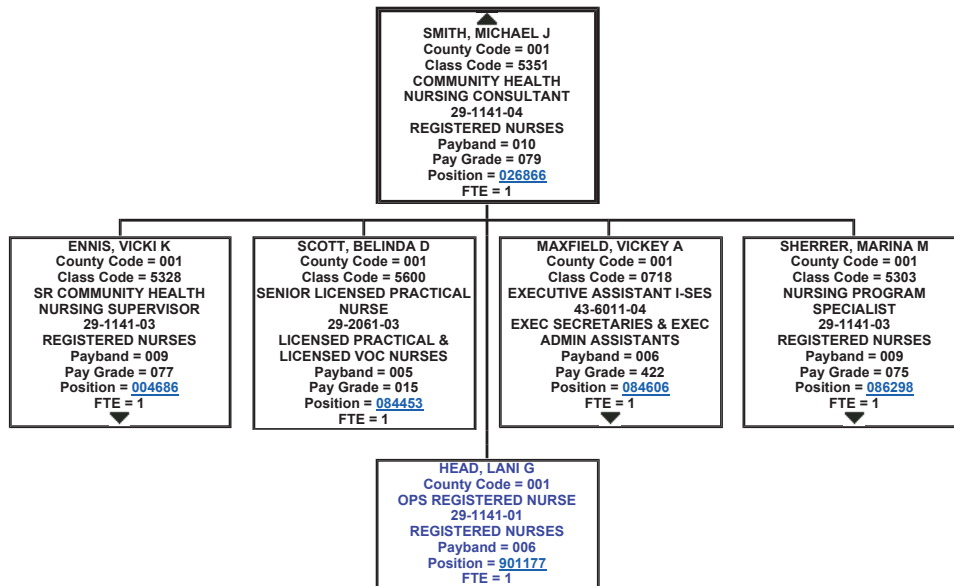


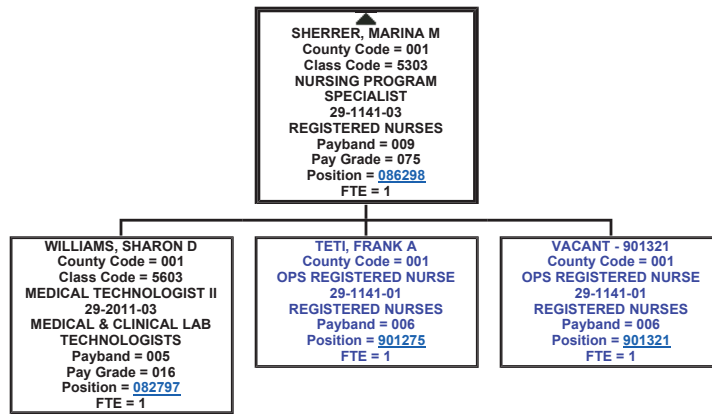












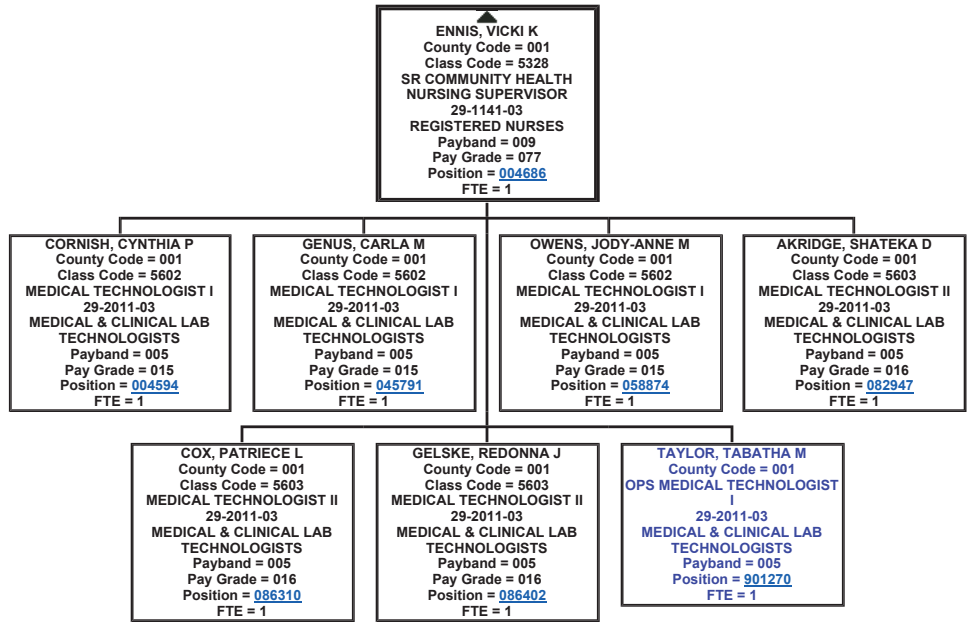
MAXFIELD, VICKEY A  
County Code = 001  
Class Code = 0718  
EXECUTIVE ASSISTANT I-SES  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 422  
Position = [084606](#)  
FTE = 1

ORTIZ, VENIZUE  
County Code = 001  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [002323](#)  
FTE = 1

MOSLEY, CAROL L  
County Code = 001  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [046258](#)  
FTE = 1

ROONEY, TIM J  
County Code = 001  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [085049](#)  
FTE = 1

STEWART, ALBINA  
County Code = 001  
Class Code = 5871  
HUMAN SERVICES PROGRAM  
ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 018  
Position = [086307](#)  
FTE = 1



GARCIA, IRIS C  
County Code = 001  
Class Code = 5273  
SENIOR DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 067  
Position = [006344](#)  
FTE = 1

VACANT - 901257  
County Code = 001  
OPS DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Position = [901257](#)  
FTE = 1

BROCK, DAVID L  
County Code = 001  
OPS DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Position = [901276](#)  
FTE = 1

HILL, ELIZABETH A  
County Code = 001  
OPS DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Position = [901294](#)  
FTE = 1

BALUYOT, RONDRE F  
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OPS DENTIST  
29-1021-06  
DENTISTS, GENERAL  
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FTE = 1

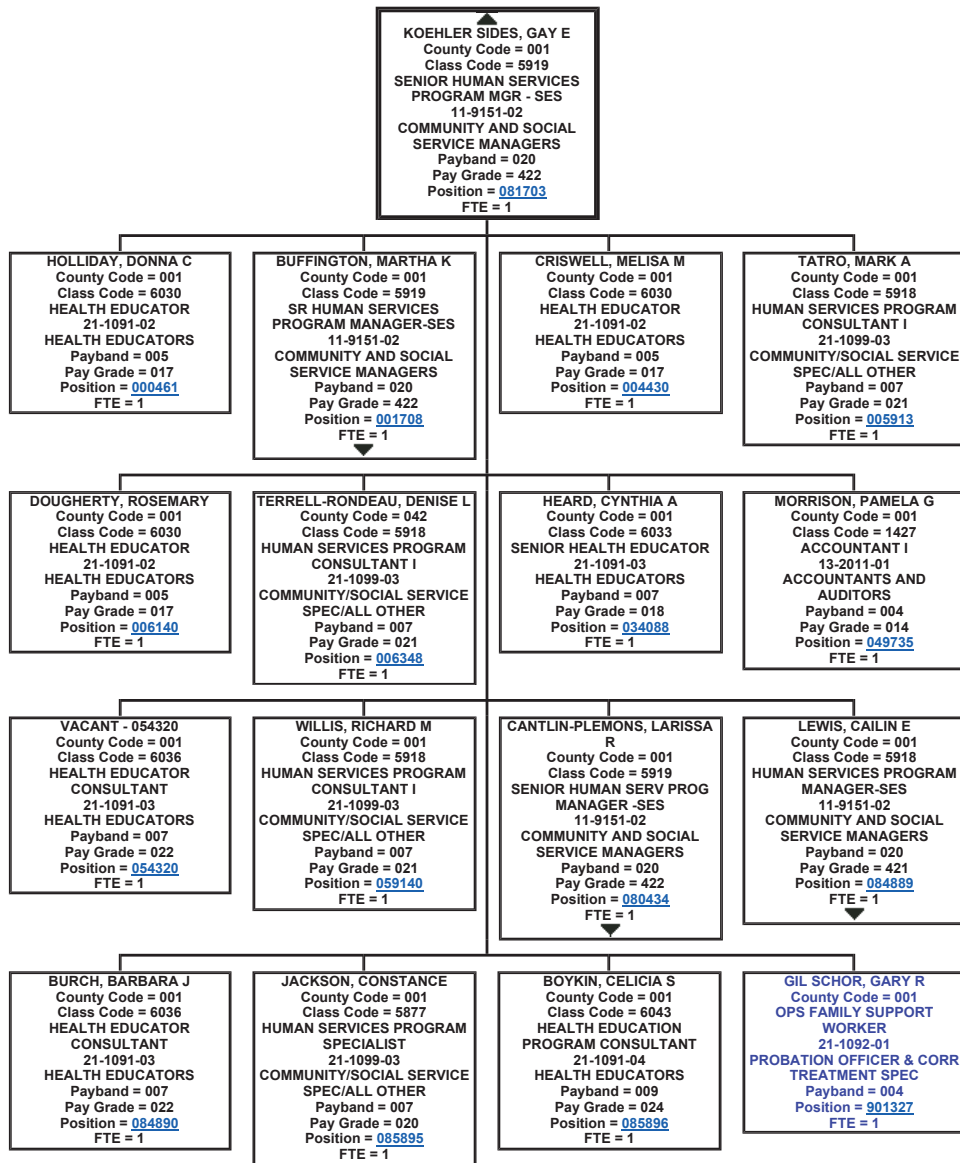
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DOLZ, ROGER A  
County Code = 001  
Class Code = 2295  
SENIOR PUBLIC HEALTH  
SVCS MANAGER-SES  
11-9111-03  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 021  
Pay Grade = 426  
Position = [051472](#)  
FTE = 1

▼  
DENNIS, ANTHONY D  
County Code = 001  
Class Code = 8622  
ENVIRONMENTAL  
ADMINISTRATOR-HLTH  
11-9121-03  
NATURAL SCIENCES  
MANAGERS  
Payband = 021  
Pay Grade = 530  
Position = [026889](#)  
FTE = 1

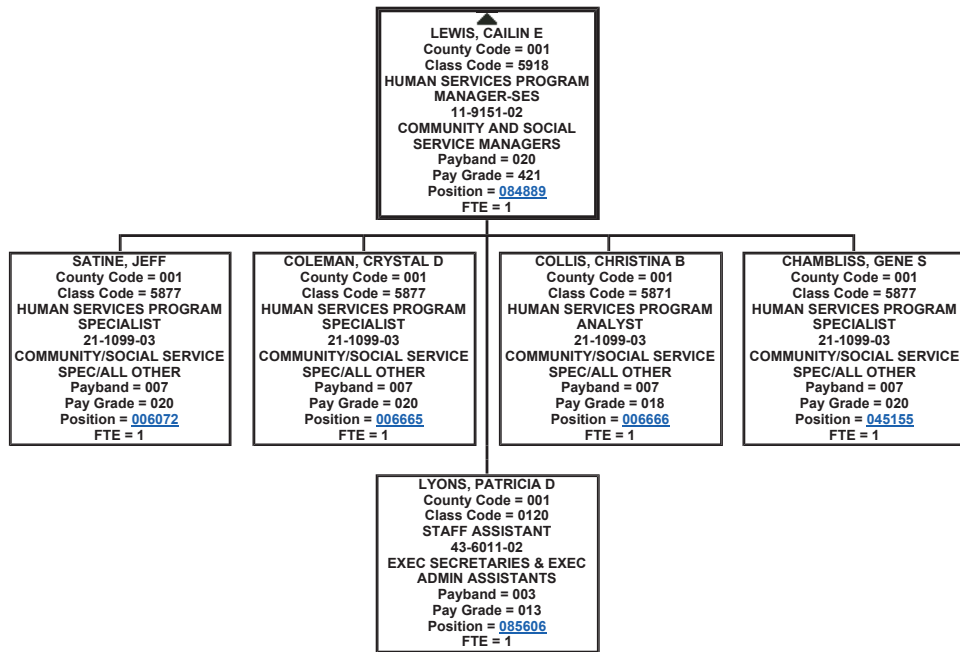
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WESTER, ROBERT S  
County Code = 001  
Class Code = 2137  
DATA CENTER DIRECTOR -  
SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 428  
Position = [045738](#)  
FTE = 1

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CARON, SARA K  
County Code = 001  
Class Code = 2281  
HUMAN RESOURCE MANAGER  
B-SES  
11-3121-02  
HUMAN RESOURCE  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [054023](#)  
FTE = 1

▼  
KOEHLER SIDES, GAY E  
County Code = 001  
Class Code = 5919  
SENIOR HUMAN SERVICES  
PROGRAM MGR - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [081703](#)  
FTE = 1







▲  
CANTLIN-PLEMONS, LARISSA  
R  
County Code = 001  
Class Code = 5919  
SENIOR HUMAN SERV PROG  
MANAGER -SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [080434](#)  
FTE = 1

BUTT, SABA T  
County Code = 001  
Class Code = 5919  
SENIOR HSP MANAGER-SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [006592](#)  
FTE = 1  
▼

COWART, NEVONNE A  
County Code = 001  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [053510](#)  
FTE = 1

ROSARIO-SAMMUELS, NANCY  
E  
County Code = 001  
Class Code = 5919  
SR HUMAN SERVICES  
PROGRAM MANAGER - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [054317](#)  
FTE = 1  
▼

COWART, NEVONNE A  
County Code = 001  
OPS HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Position = [901347](#)  
FTE = 1

ROSARIO-SAMMUELS, NANCY  
E  
County Code = 001  
Class Code = 5919  
SR HUMAN SERVICES  
PROGRAM MANAGER - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [054317](#)  
FTE = 1

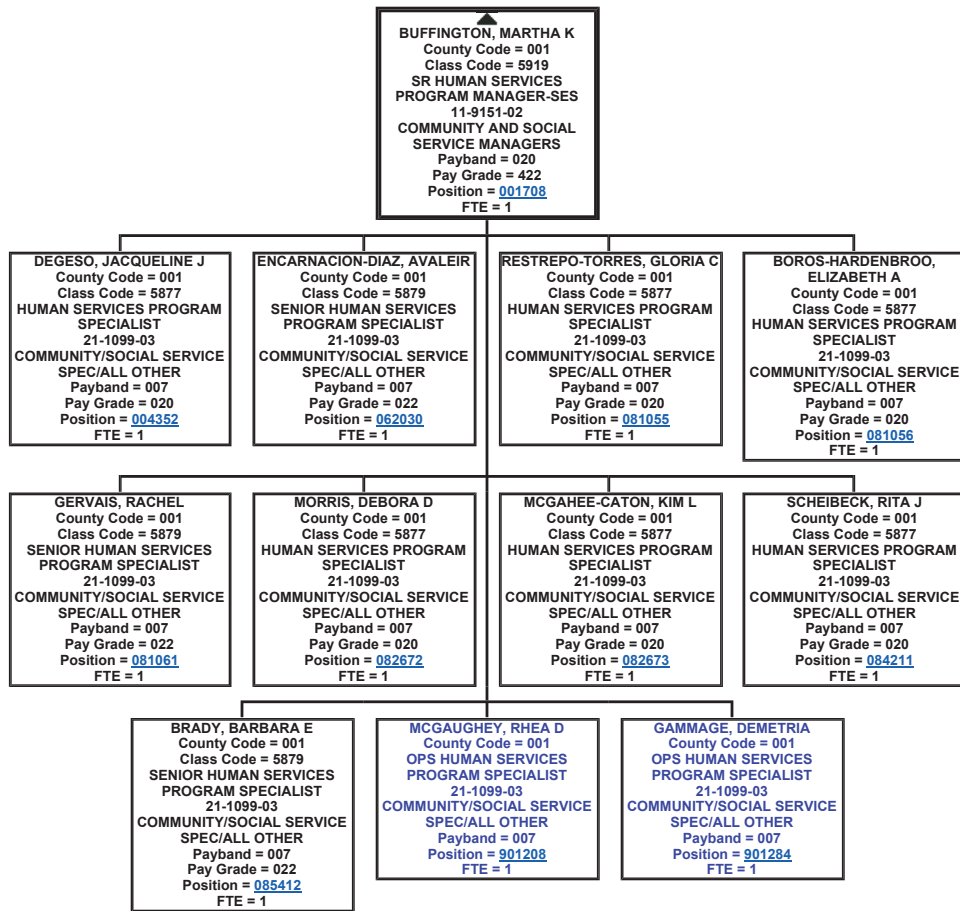
DESROSIERS, JEAN C  
County Code = 001  
Class Code = 6030  
HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 017  
Position = [058588](#)  
FTE = 1

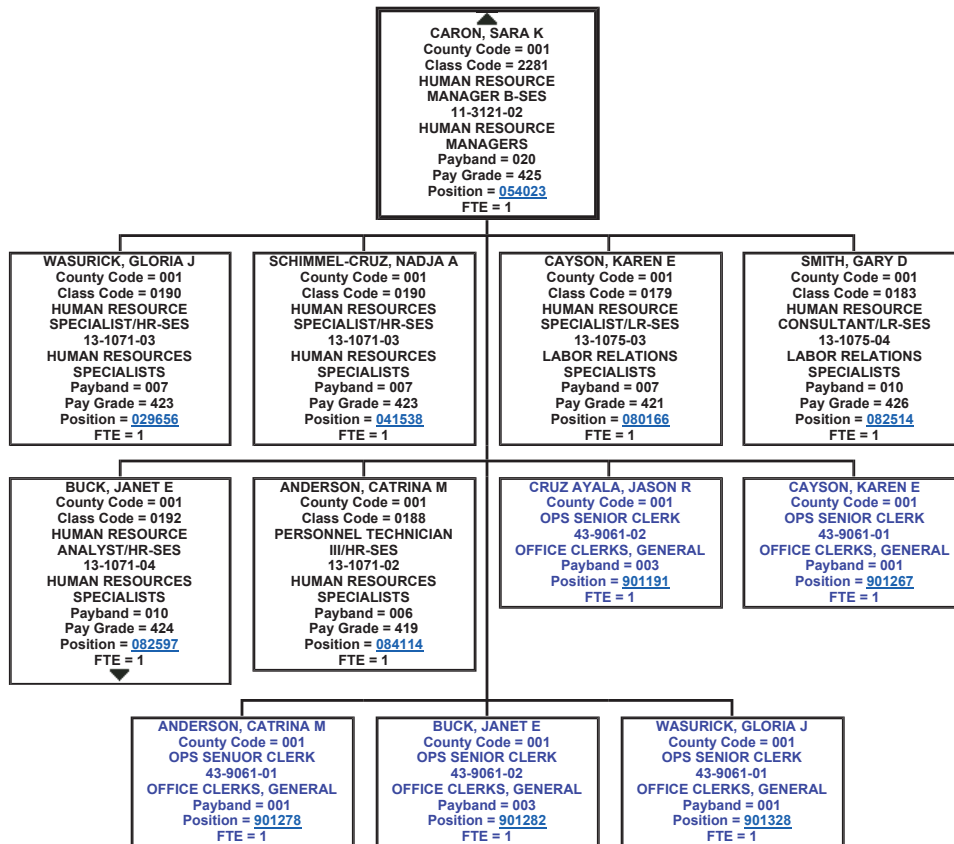
MILLER, CYNTHIA  
County Code = 001  
Class Code = 5864  
HUMAN SVCS PROGRAM  
RECORDS ANALYST  
13-1111-01  
MANAGEMENT ANALYSTS  
Payband = 003  
Pay Grade = 015  
Position = [058590](#)  
FTE = 1

▲  
BUTT, SABA T  
County Code = 001  
Class Code = 5919  
SENIOR HSP MANAGER-SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [006592](#)  
FTE = 1

VACANT - 058591  
County Code = 001  
Class Code = 6030  
HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 017  
Position = [058591](#)  
FTE = 1

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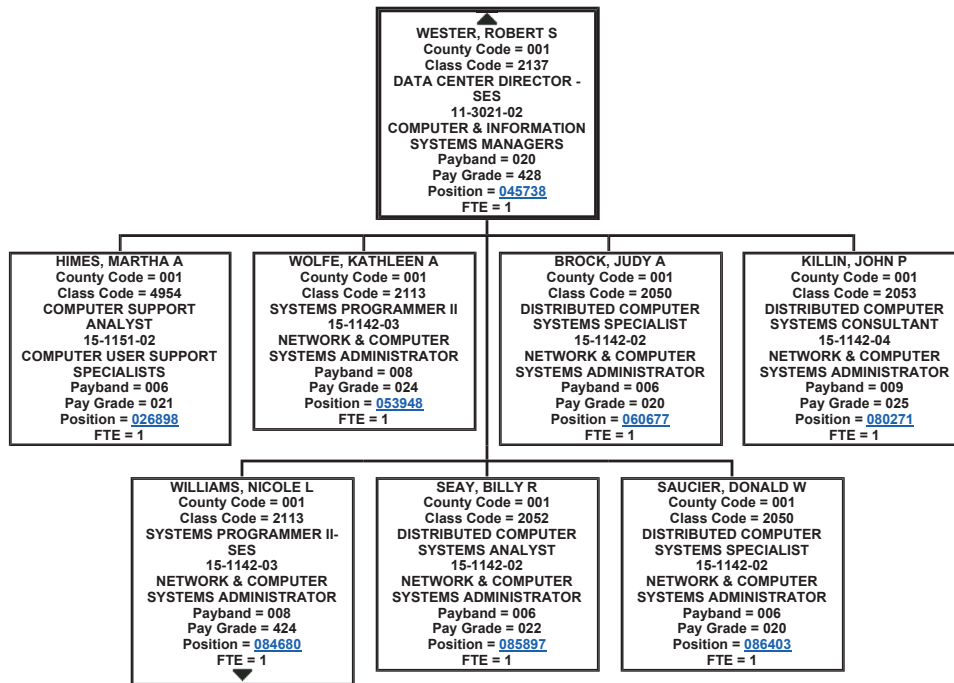




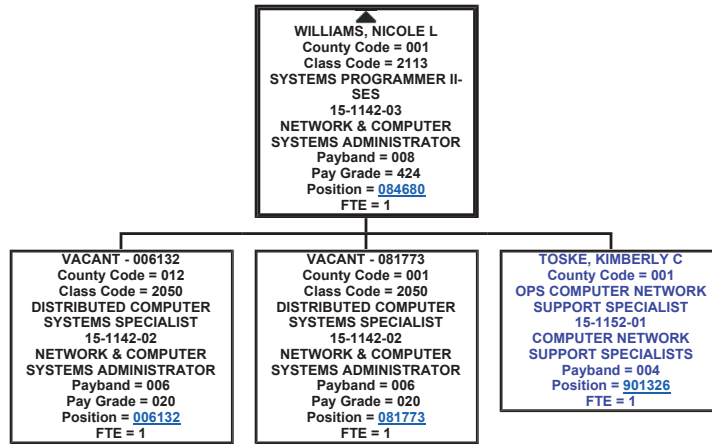
BUCK, JANET E  
County Code = 001  
Class Code = 0192  
HUMAN RESOURCE  
ANALYST/HR-SES  
13-1071-04  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 010  
Pay Grade = 424  
Position = [082597](#)  
FTE = 1

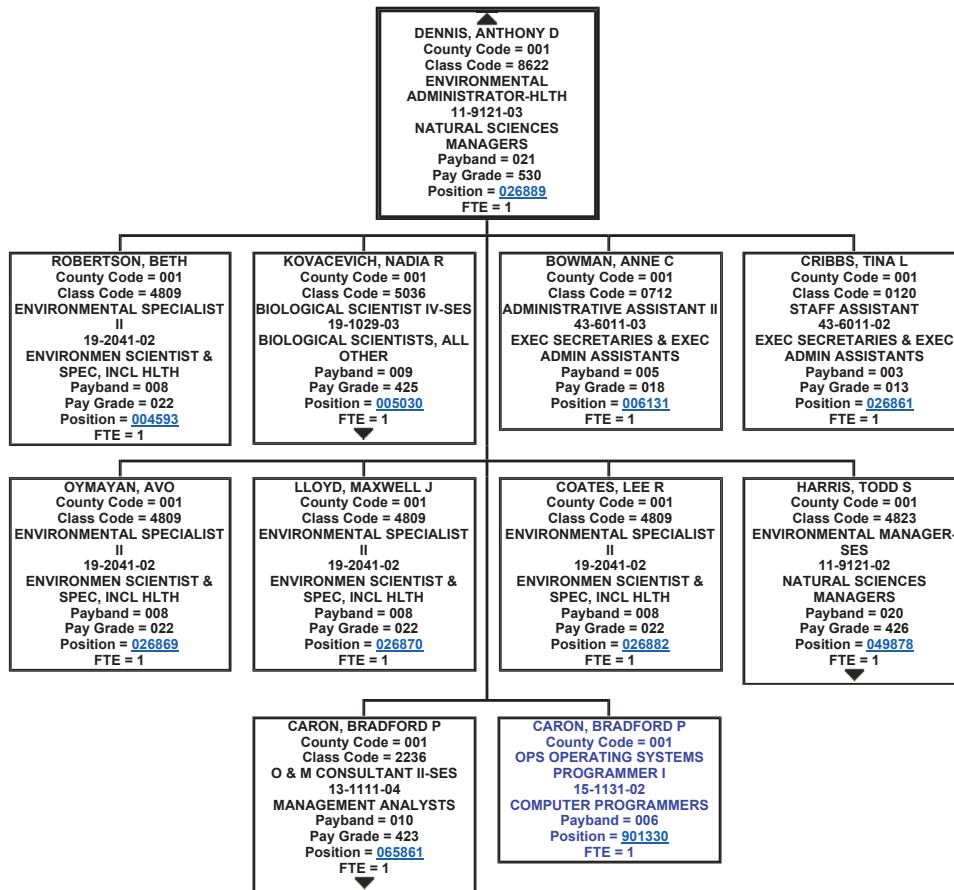
CRUZ AYALA, JASON R  
County Code = 001  
Class Code = 0188  
PERSONNEL TECHNICIAN  
III/HR - SES  
13-1071-02  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 006  
Pay Grade = 419  
Position = [054520](#)  
FTE = 1

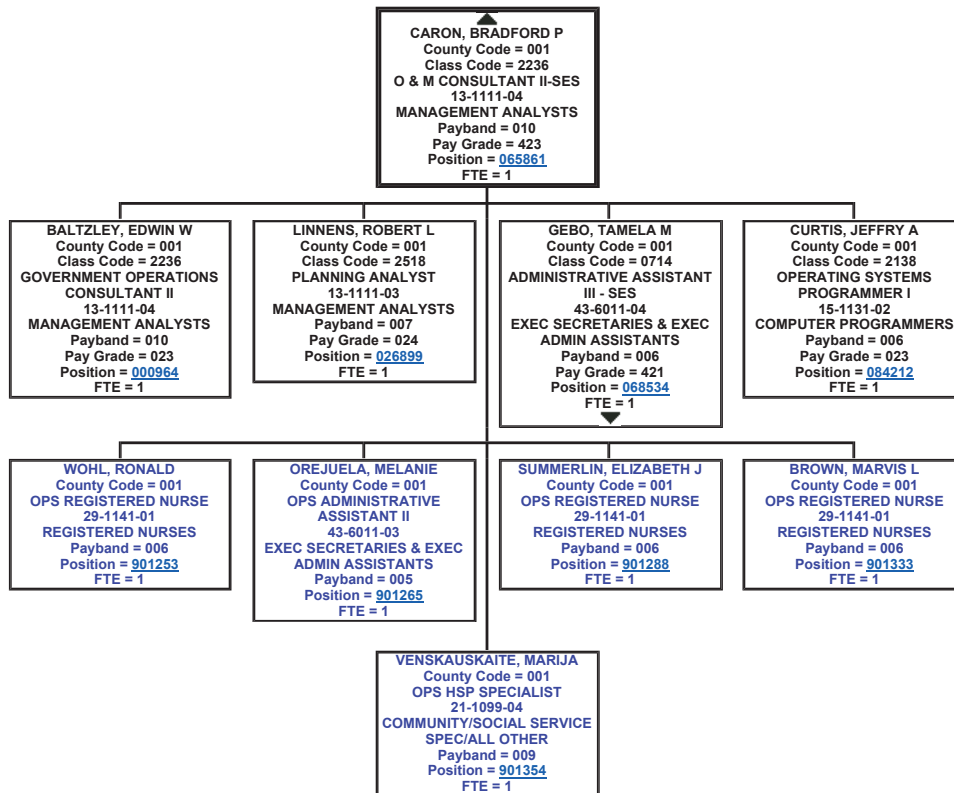
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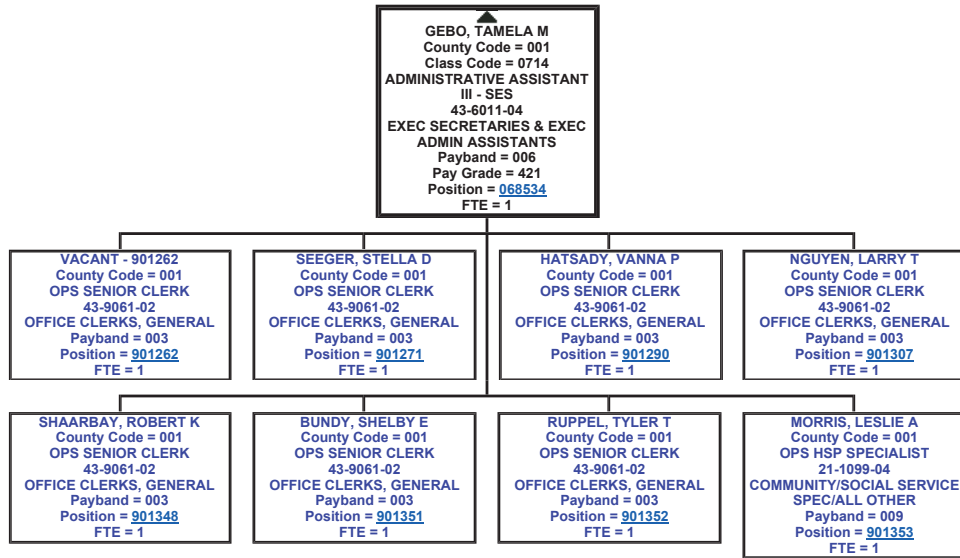


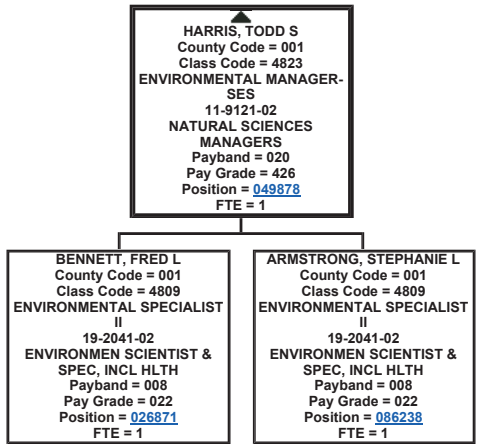


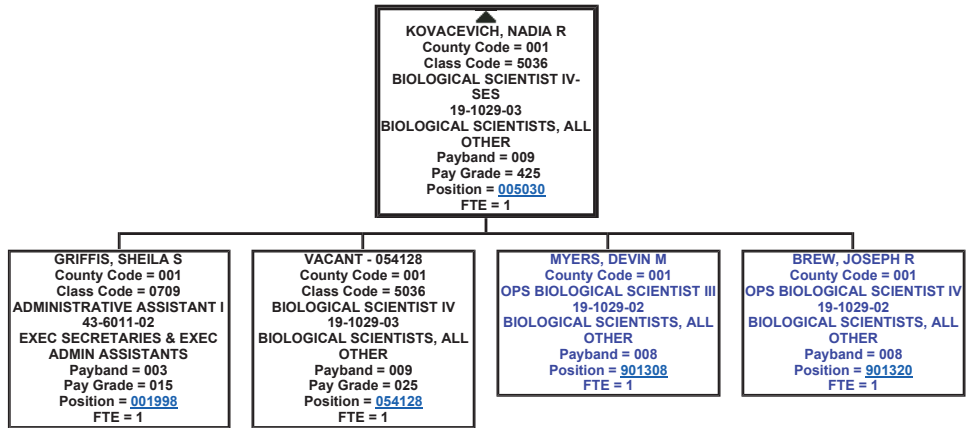


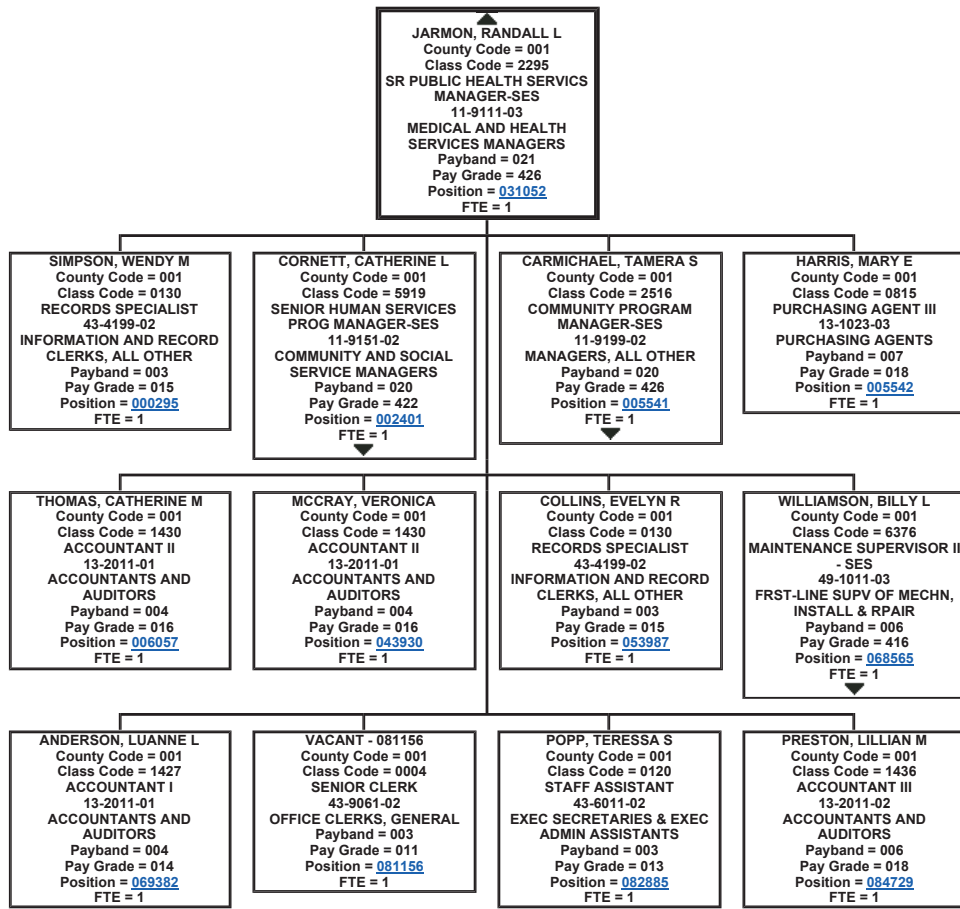


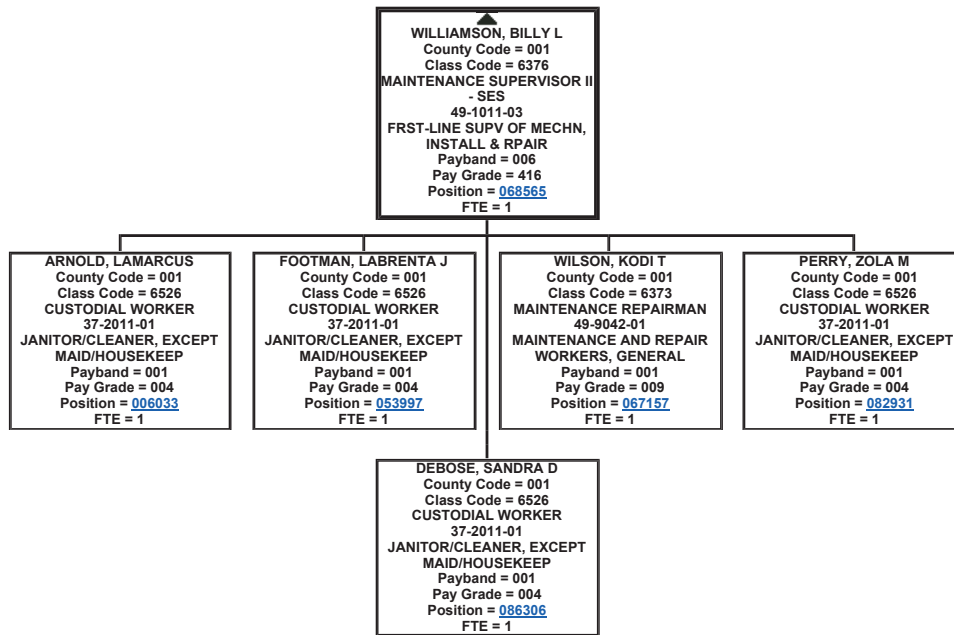




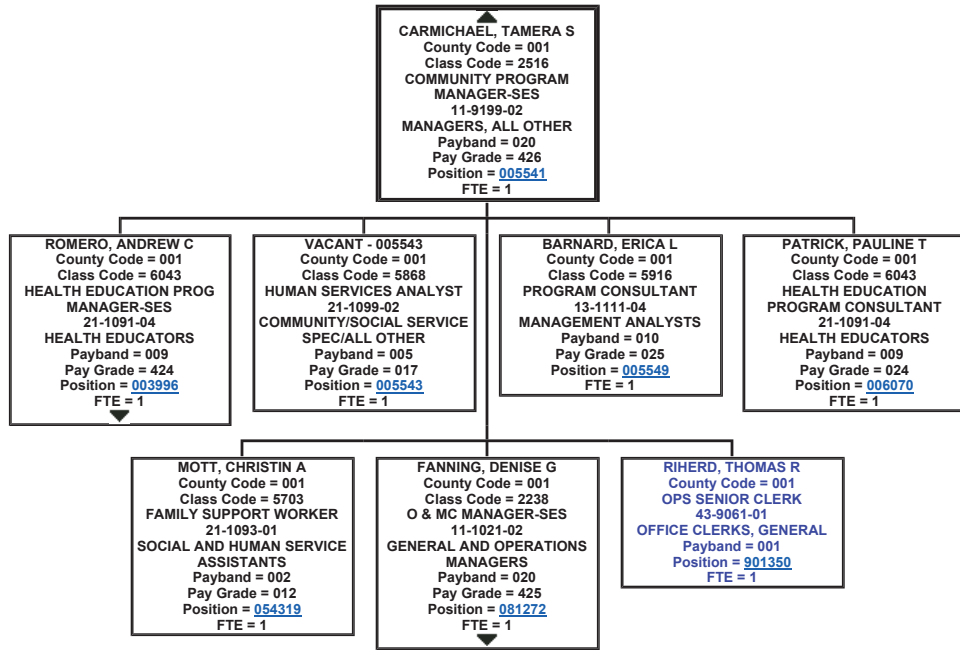












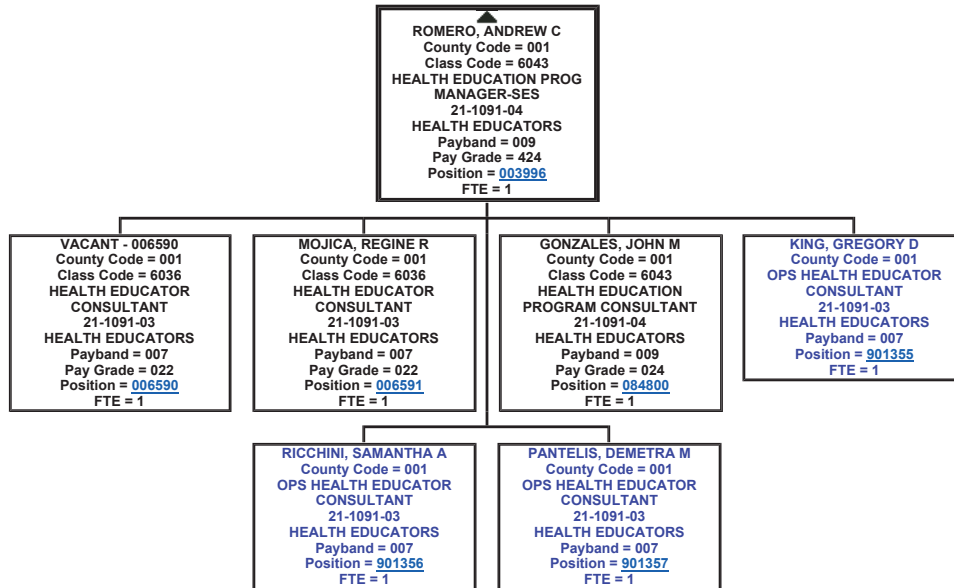
FANNING, DENISE G  
County Code = 001  
Class Code = 2238  
O & MC MANAGER-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [081272](#)  
FTE = 1

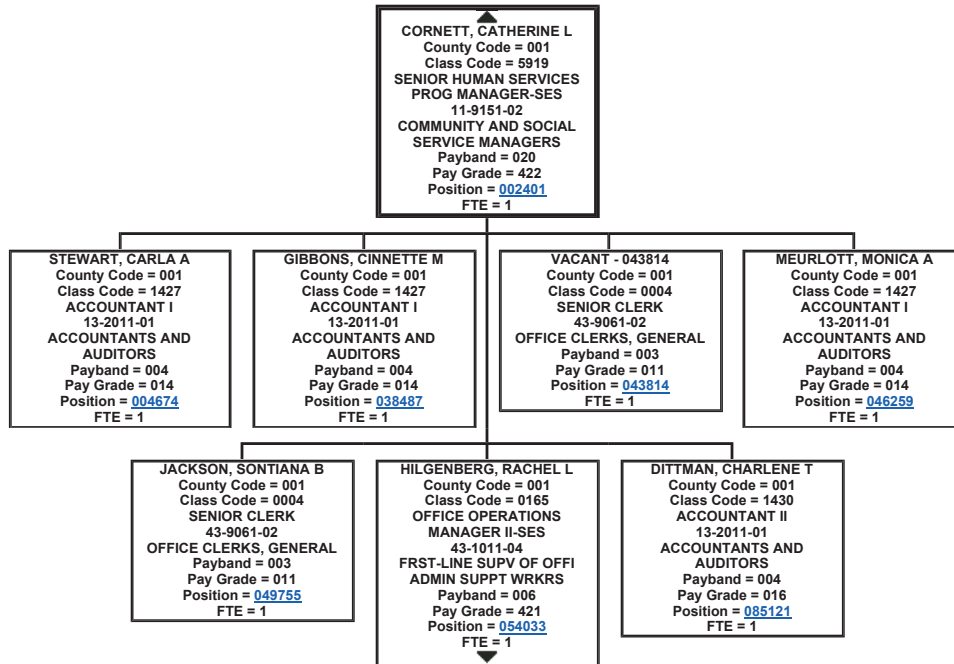
MILLER, DEBRA A  
County Code = 001  
Class Code = 5641  
DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Pay Grade = 015  
Position = [006345](#)  
FTE = 1

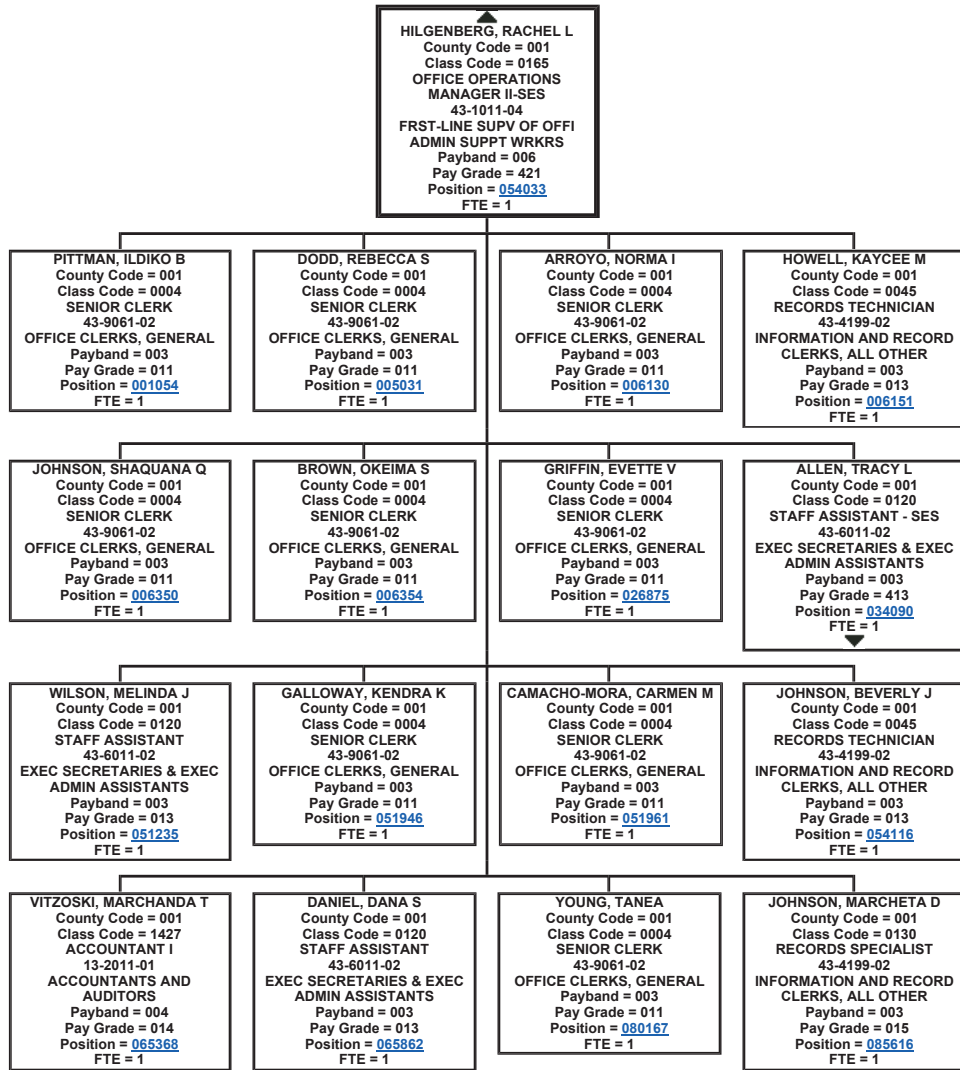
JONES, EBONEE' S  
County Code = 001  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [006346](#)  
FTE = 1

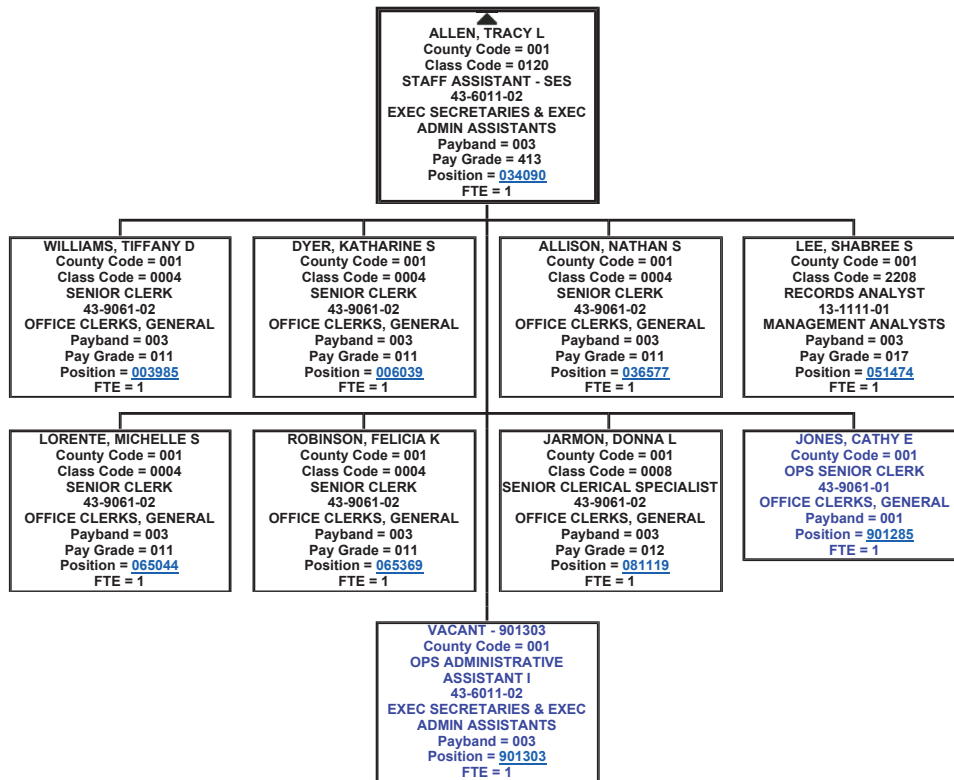
LUCAS, LAKEESHA R  
County Code = 001  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [006347](#)  
FTE = 1

KINGERY, BRITTANY A  
County Code = 001  
Class Code = 5641  
DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Pay Grade = 015  
Position = [006351](#)  
FTE = 1





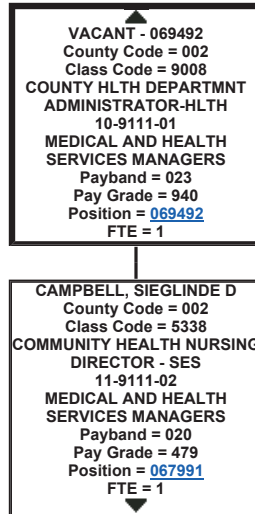


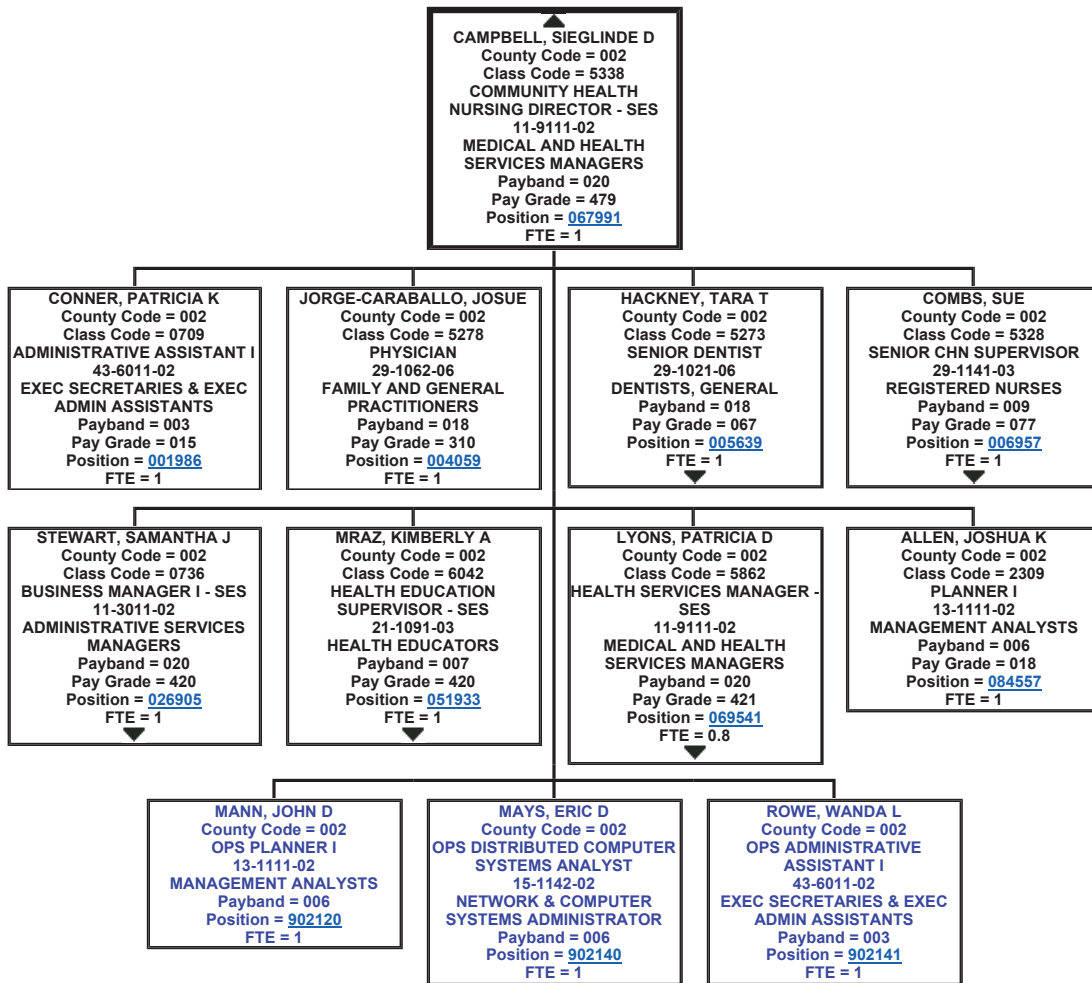


# Florida Department of Health

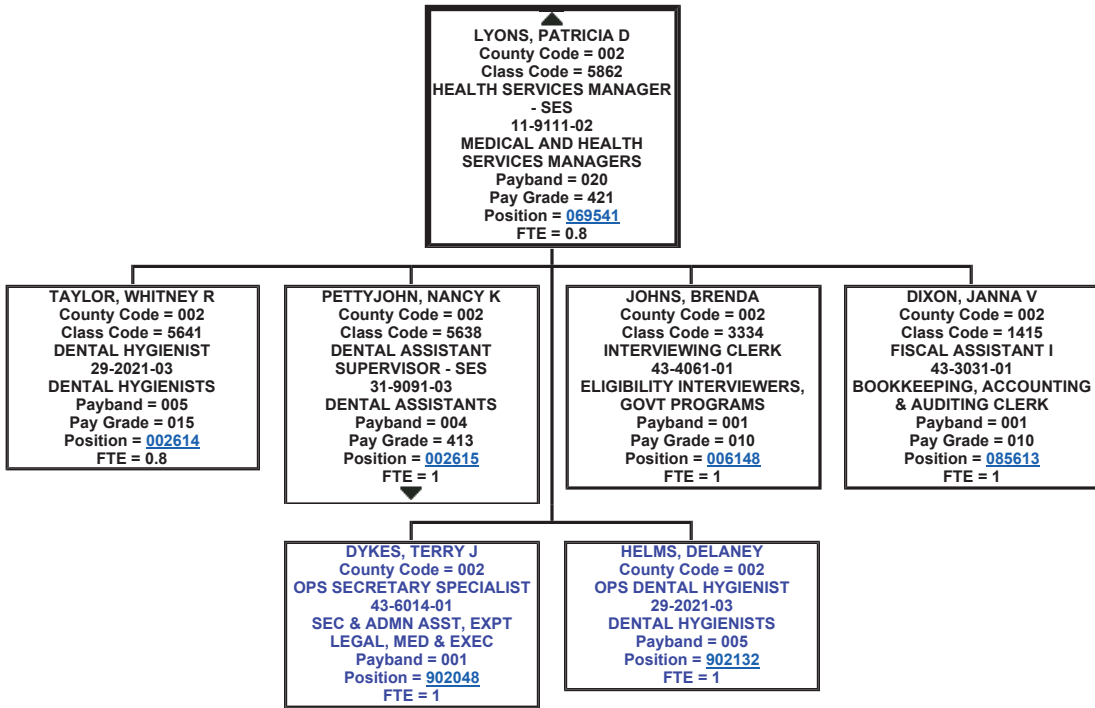
## CHD 02 - Baker County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.









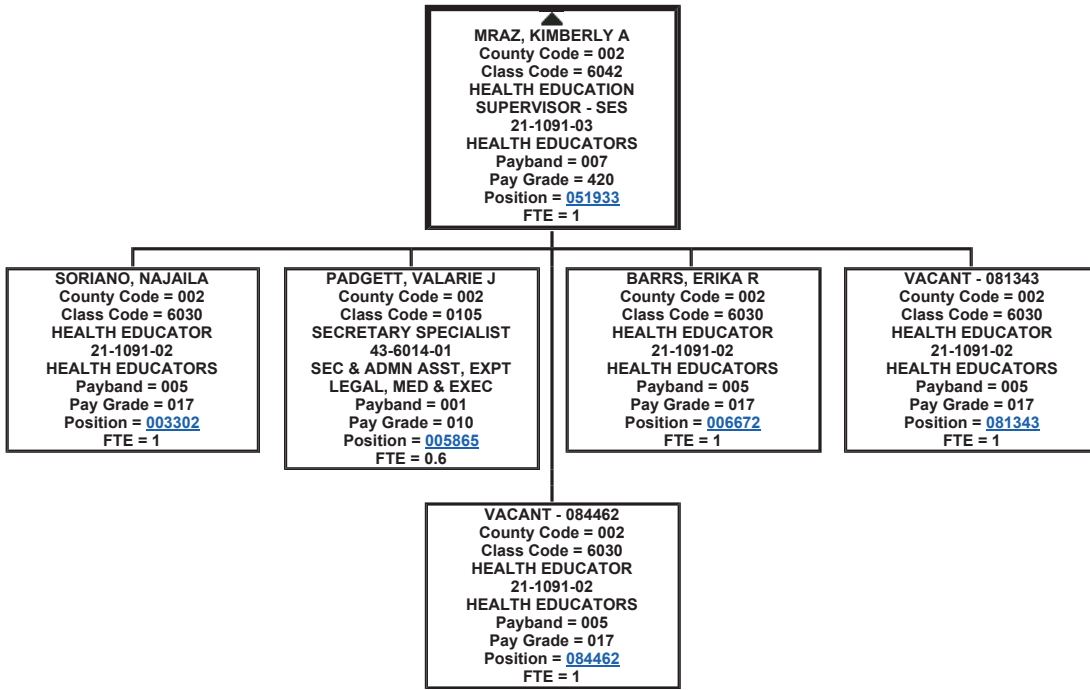
PETTYJOHN, NANCY K  
County Code = 002  
Class Code = 5638  
DENTAL ASSISTANT  
SUPERVISOR - SES  
31-9091-03  
DENTAL ASSISTANTS  
Payband = 004  
Pay Grade = 413  
Position = [002615](#)  
FTE = 1

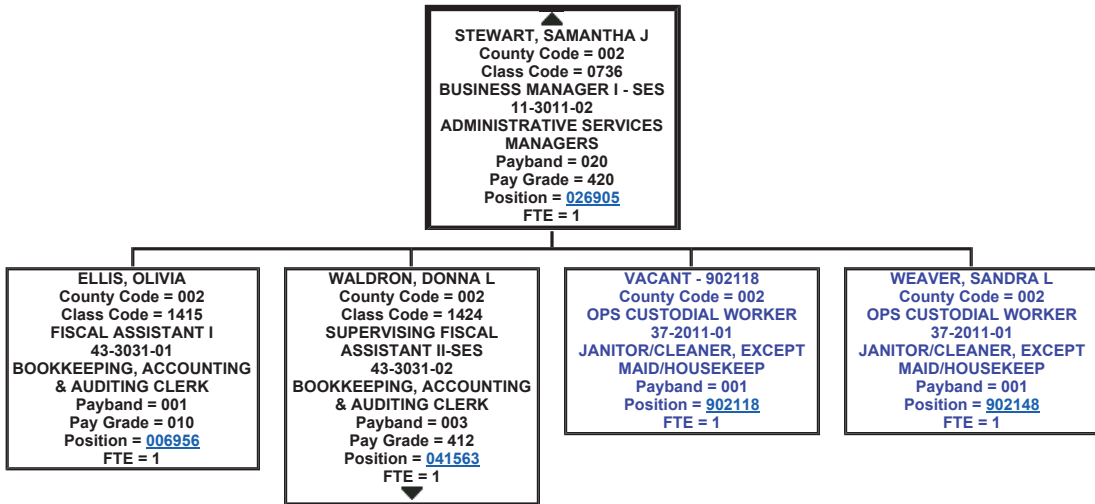
CREWS, RUTHIA R  
County Code = 002  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [001457](#)  
FTE = 1

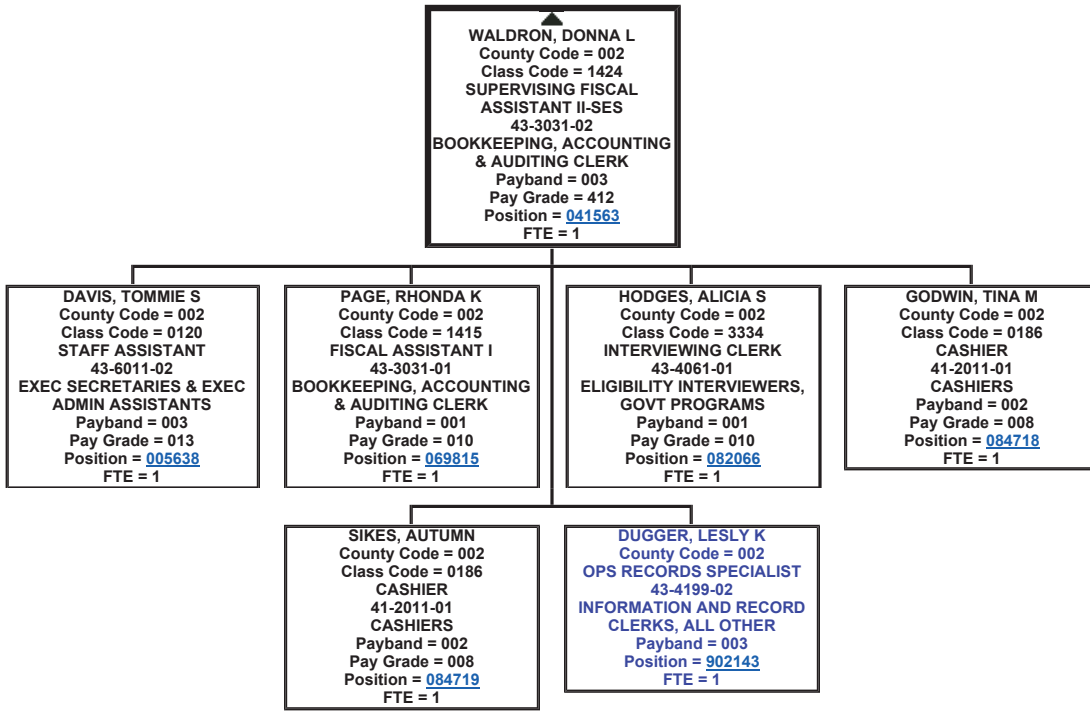
TEAGUE, TAMI D  
County Code = 002  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [003502](#)  
FTE = 1

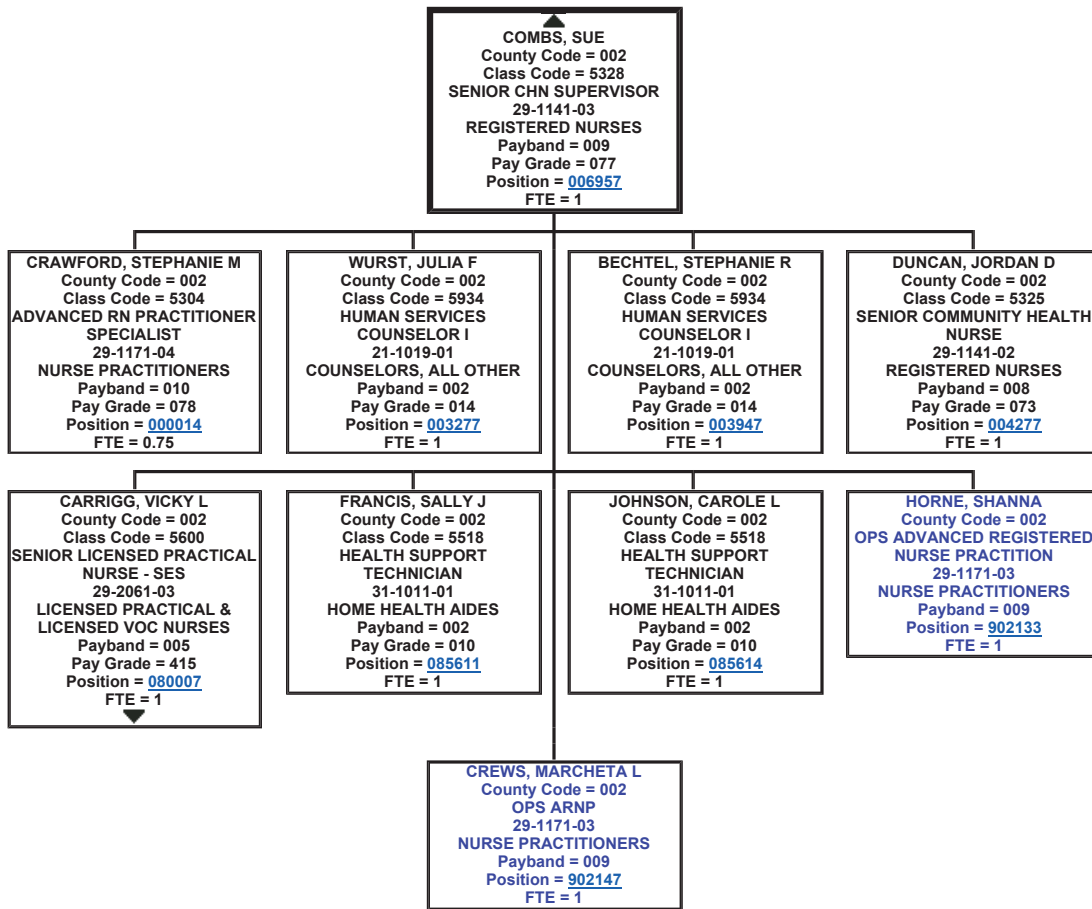
RHODEN, STACY L  
County Code = 002  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [003948](#)  
FTE = 1

BENNETT, KATHIE R  
County Code = 002  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [005819](#)  
FTE = 1





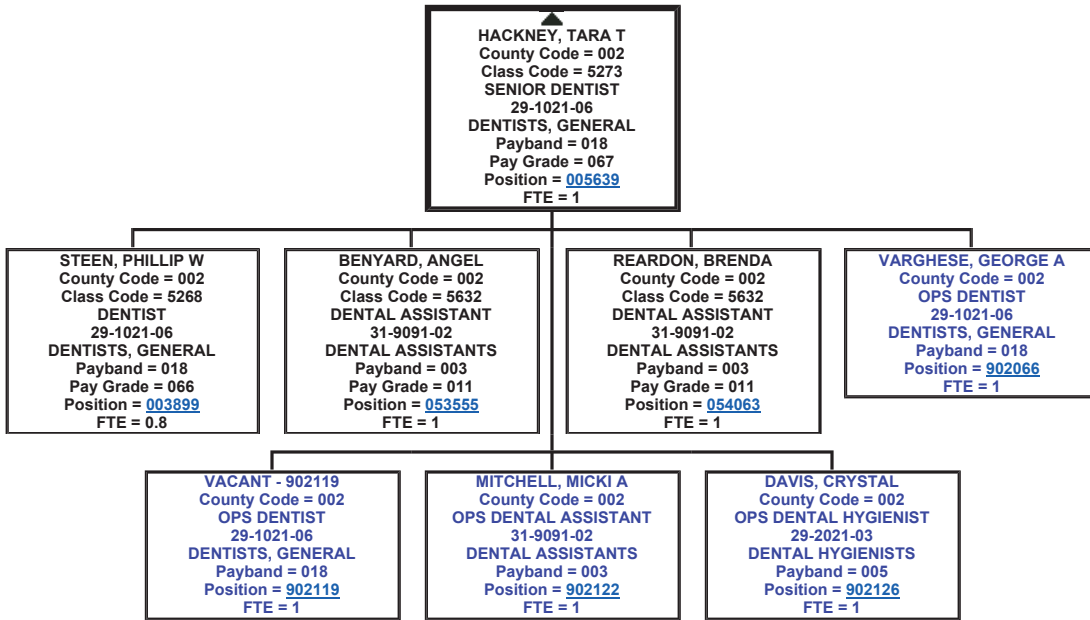




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CARRIGG, VICKY L  
County Code = 002  
Class Code = 5600  
SENIOR LICENSED  
PRACTICAL NURSE - SES  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 415  
Position = [080007](#)  
FTE = 1

FABIAN, KIMBERLY L  
County Code = 002  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [085612](#)  
FTE = 1

JACKSON, REBA L  
County Code = 002  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [085839](#)  
FTE = 1

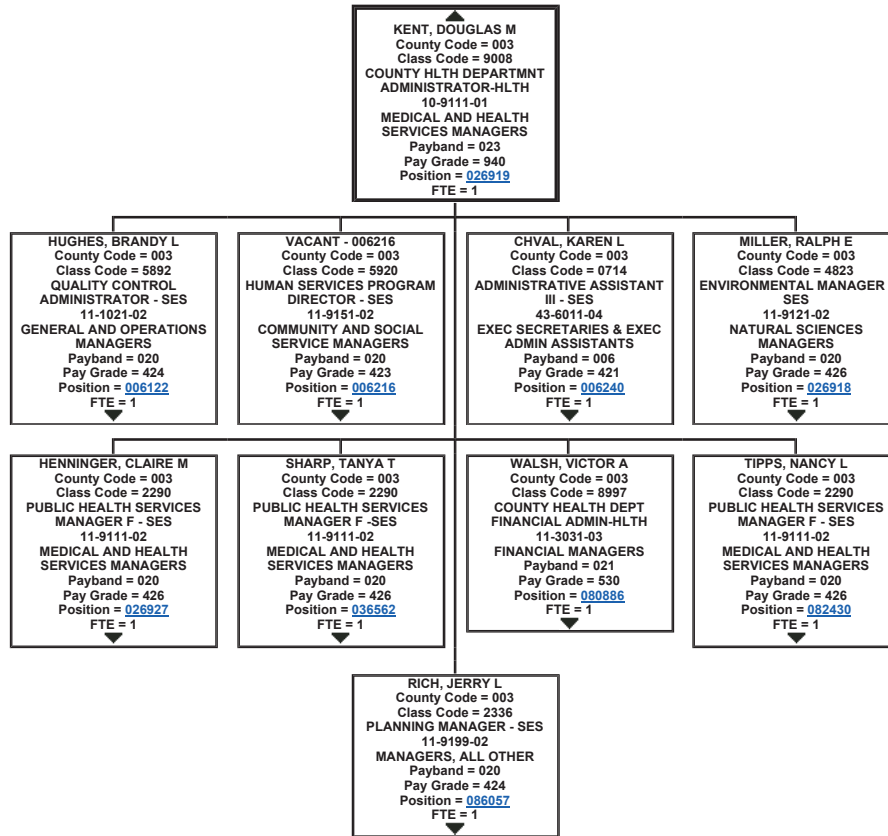


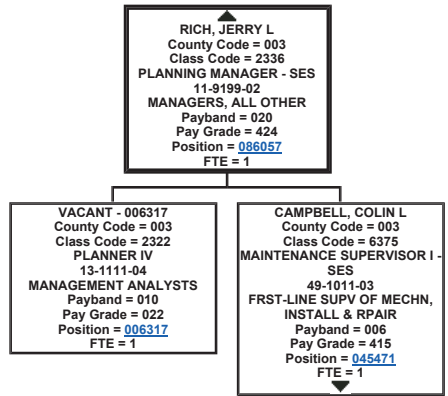


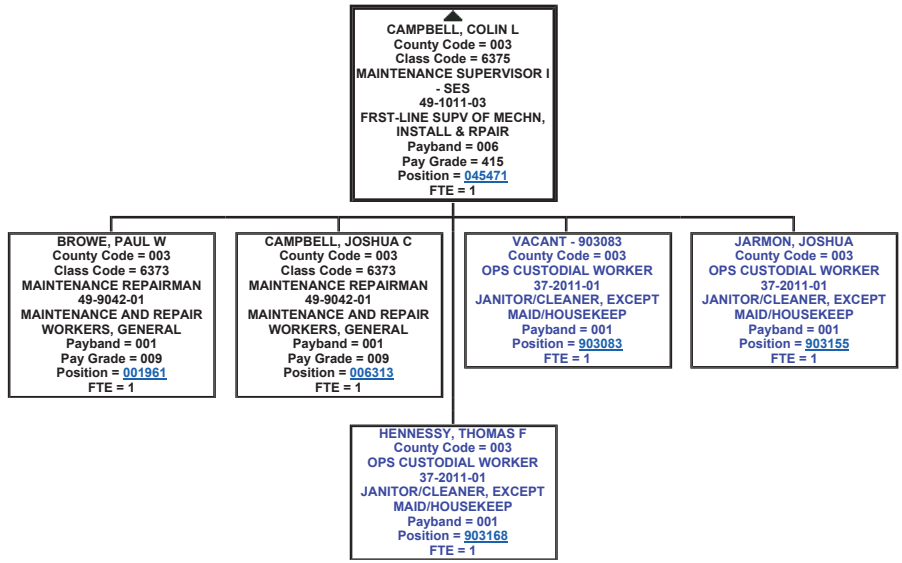
# Florida Department of Health

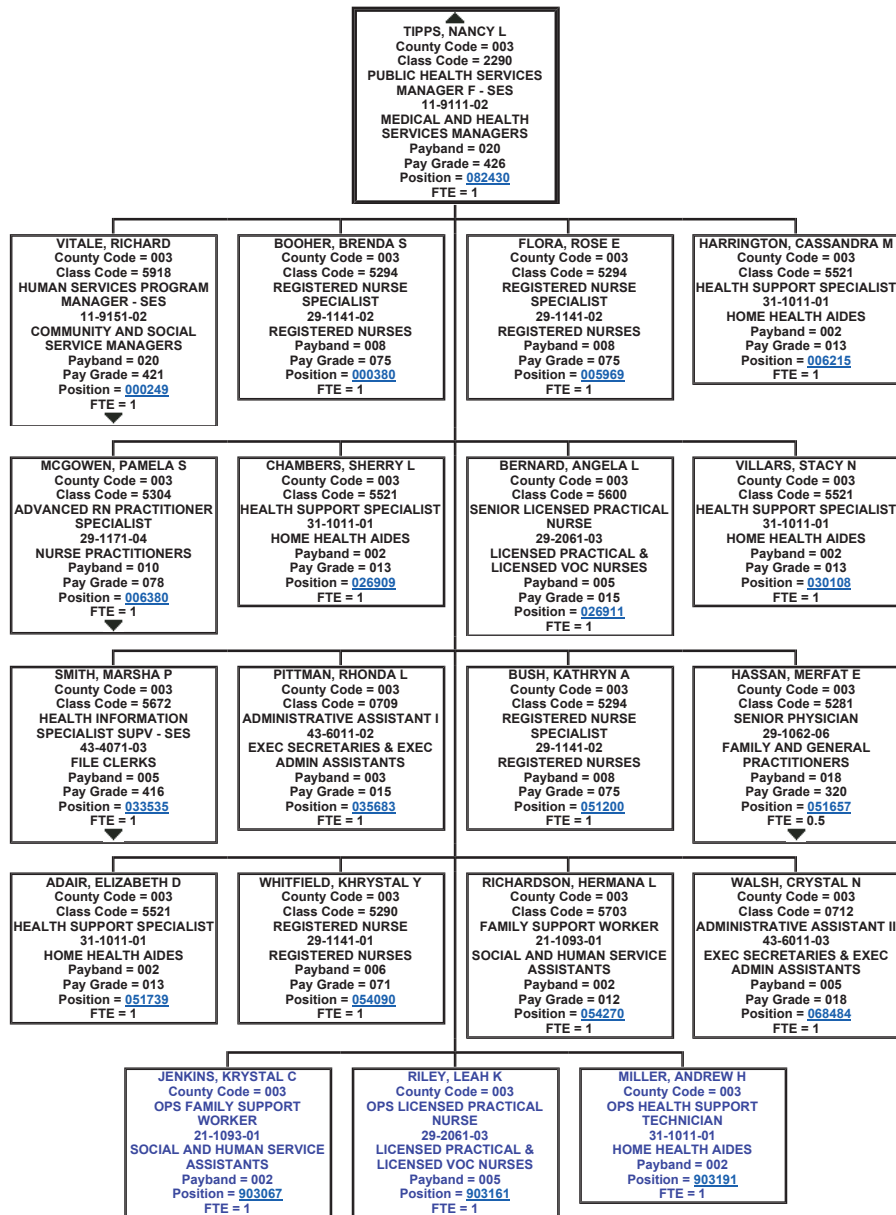
## CHD 03 - Bay County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.





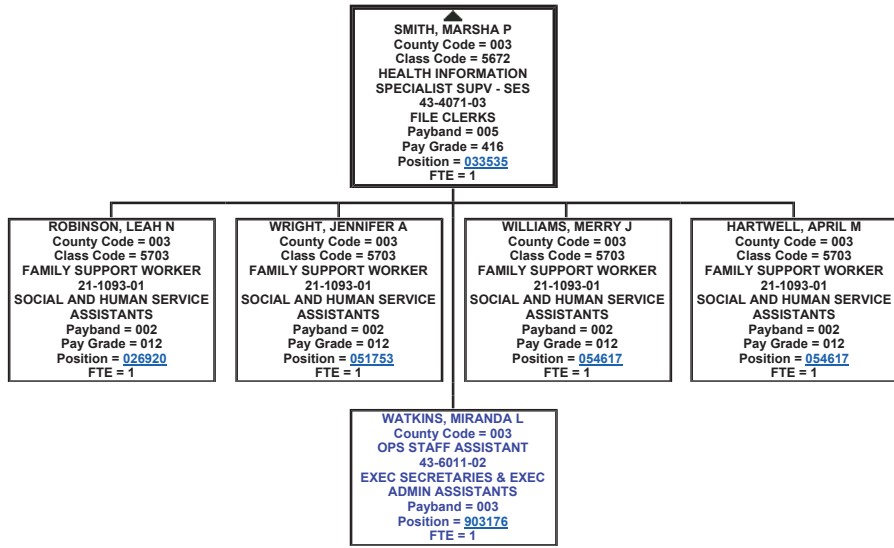


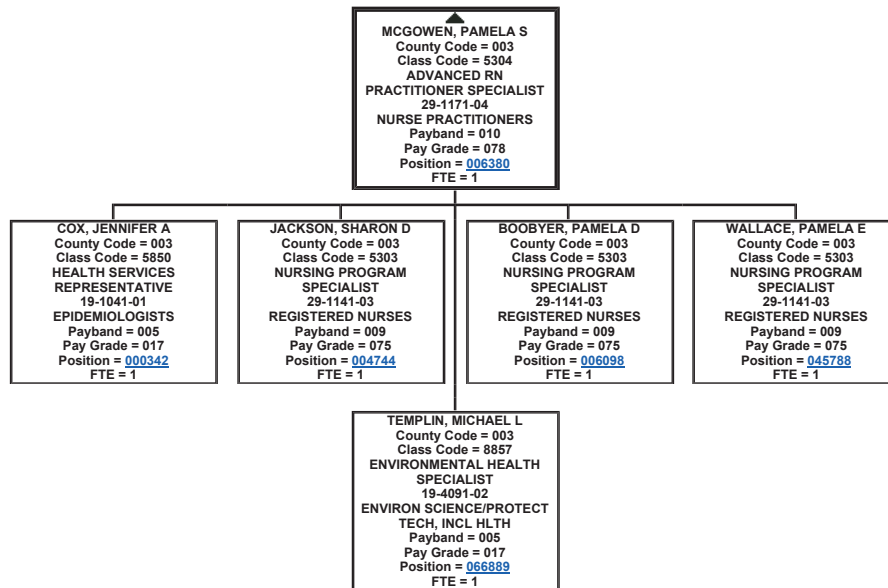


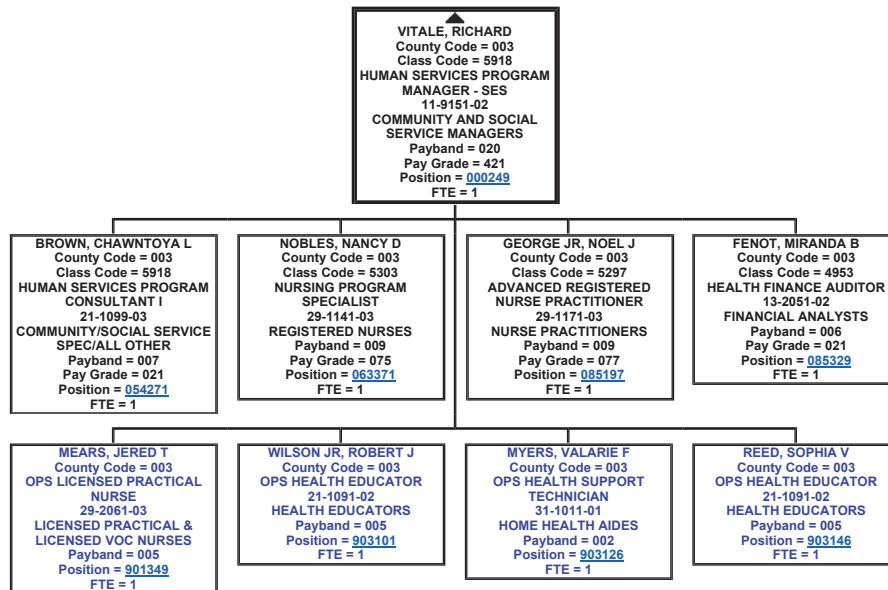
HASSAN, MERFAT E  
County Code = 003  
Class Code = 5281  
SENIOR PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Pay Grade = 320  
Position = [051657](#)  
FTE = 0,5

TAYLOR, BEVERLY A  
County Code = 003  
Class Code = 5297  
ADVANCED REGISTERED  
NURSE PRACTITIONER  
29-1171-03  
NURSE PRACTITIONERS  
Payband = 009  
Pay Grade = 077  
Position = [068665](#)  
FTE = 1

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WALSH, VICTOR A  
County Code = 003  
Class Code = 8997  
COUNTY HEALTH DEPT  
FINANCIAL ADMIN-HLTH  
11-3031-03  
FINANCIAL MANAGERS  
Payband = 021  
Pay Grade = 530  
Position = [080886](#)  
FTE = 1

CLARK, MARIE B  
County Code = 003  
Class Code = 1445  
ACCOUNTING SERVICES  
SUPERVISOR II - SES  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 422  
Position = [006149](#)  
FTE = 1

MOORE, KATHY S  
County Code = 003  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [045787](#)  
FTE = 1

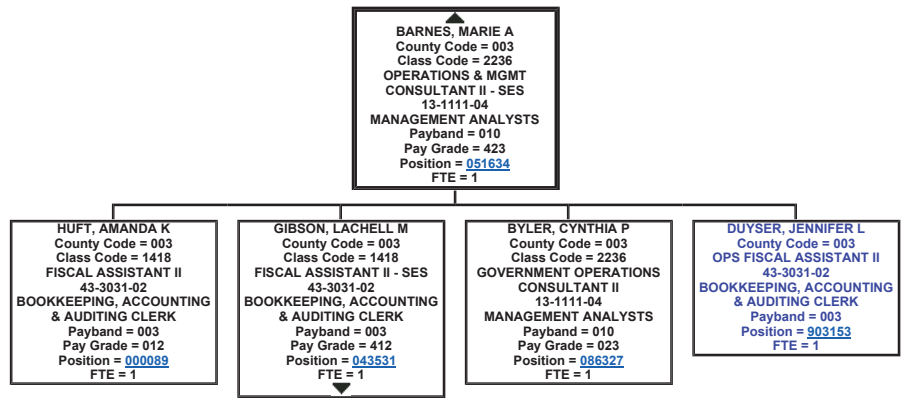
BARNES, MARIE A  
County Code = 003  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [051634](#)  
FTE = 1

JOHNSON, ROBERT  
County Code = 003  
Class Code = 2124  
SENIOR NETWORK SYSTEMS  
ANALYST - SES  
15-1142-04  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 009  
Pay Grade = 424  
Position = [061822](#)  
FTE = 1

JOHNSON, ROBERT  
County Code = 003  
Class Code = 2124  
SENIOR NETWORK SYSTEMS  
ANALYST - SES  
15-1142-04  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 009  
Pay Grade = 424  
Position = [061822](#)  
FTE = 1

GAY, RHONDA D  
County Code = 003  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEMS ANALYST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 022  
Position = [069471](#)  
FTE = 1

BACKS, CHRISTOPHER L  
County Code = 003  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [082136](#)  
FTE = 1



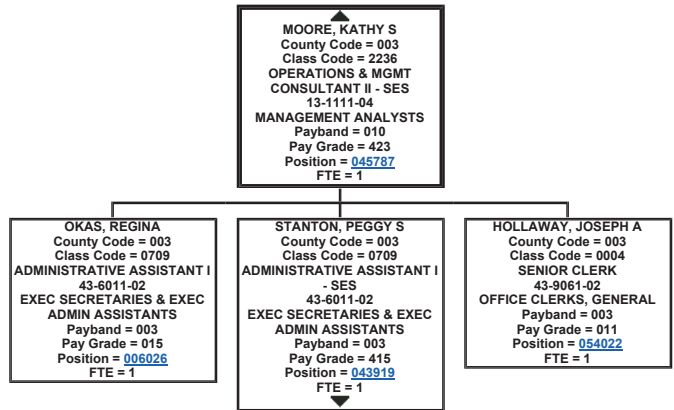
GIBSON, LACHELL M  
County Code = 003  
Class Code = 1418  
FISCAL ASSISTANT II - SES  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 412  
Position = [043531](#)  
FTE = 1

MARSE, SHARON L  
County Code = 003  
Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Pay Grade = 012  
Position = [005886](#)  
FTE = 1

HUDDLESTON, DARLENE D  
County Code = 003  
Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Pay Grade = 012  
Position = [051750](#)  
FTE = 1

COOLEY, KAREN M  
County Code = 003  
Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Pay Grade = 012  
Position = [061787](#)  
FTE = 1

BROWN, TEAIRA J  
County Code = 003  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = [903175](#)  
FTE = 1



STANTON, PEGGY S  
County Code = 003  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
- SES  
43-8011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 415  
Position = [043919](#)  
FTE = 1

LEWIS, PAMELA K  
County Code = 003  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [038341](#)  
FTE = 1

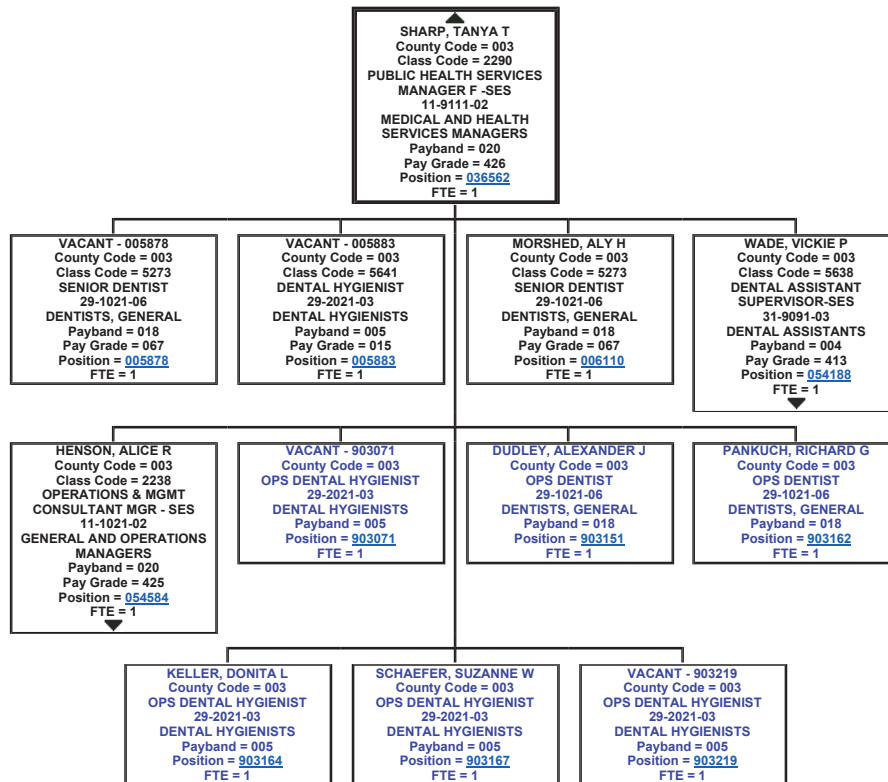
BROCK, TIFFANY N  
County Code = 003  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [903220](#)  
FTE = 1

CLARK, MARIE B  
County Code = 003  
Class Code = 1445  
ACCOUNTING SERVICES  
SUPERVISOR II - SES  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 422  
Position = [006149](#)  
FTE = 1

HOBBS, DANETTE R  
County Code = 003  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [051296](#)  
FTE = 1

GRIGGS, DONNA  
County Code = 003  
Class Code = 1427  
ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [051630](#)  
FTE = 1

TURNER, KATHRYN J  
County Code = 003  
Class Code = 1679  
PLANNING AND BUDGETING  
SPECIALIST  
13-2031-02  
BUDGET ANALYSTS  
Payband = 006  
Pay Grade = 020  
Position = [082134](#)  
FTE = 1





↑  
HENSON, ALICE R  
County Code = 003  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [054584](#)  
FTE = 1

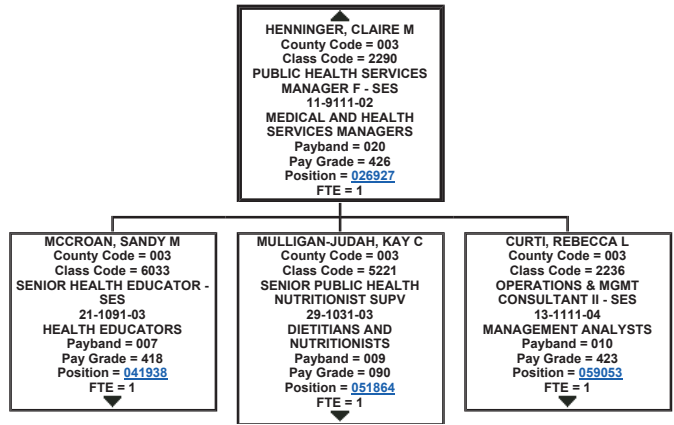
NUNNERY, PAMELA E  
County Code = 003  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [005887](#)  
FTE = 1

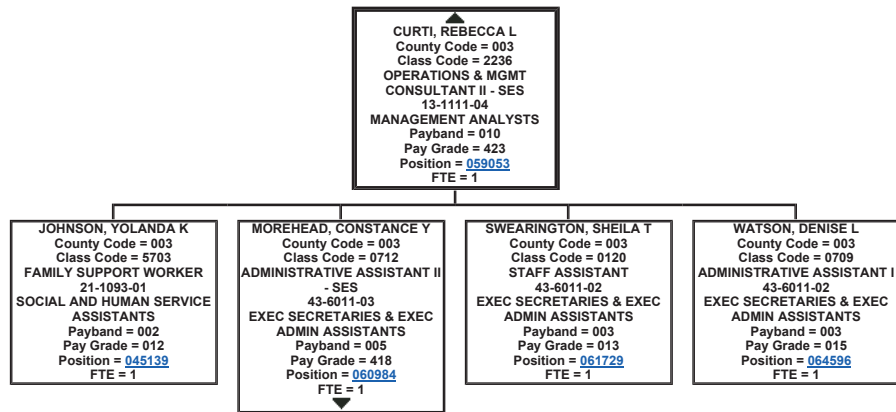
POINDEXTER, TIFFANY E  
County Code = 003  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [006163](#)  
FTE = 1

WADE, VICKIE P  
County Code = 003  
Class Code = 5638  
DENTAL ASSISTANT  
SUPERVISOR-SES  
31-9091-03  
DENTAL ASSISTANTS  
Payband = 004  
Pay Grade = 413  
Position = [054188](#)  
FTE = 1

VACANT - 005882  
County Code = 003  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [005882](#)  
FTE = 1

WARE, AMY L  
County Code = 003  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [006256](#)  
FTE = 1

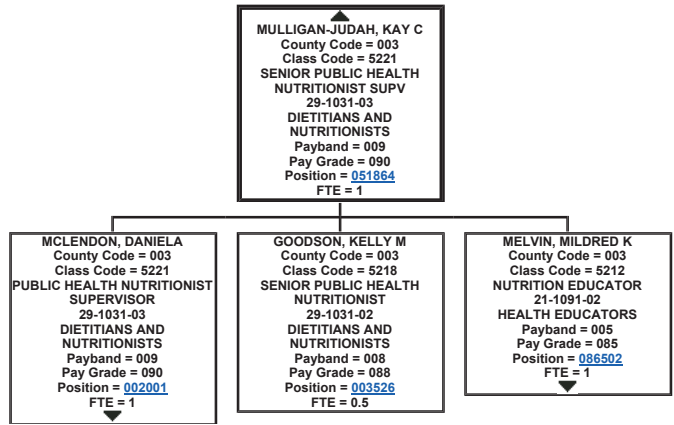


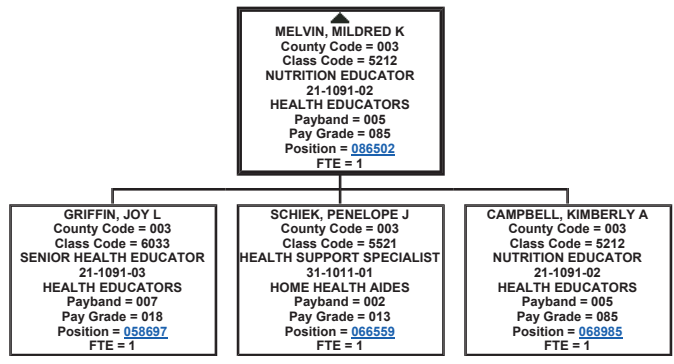


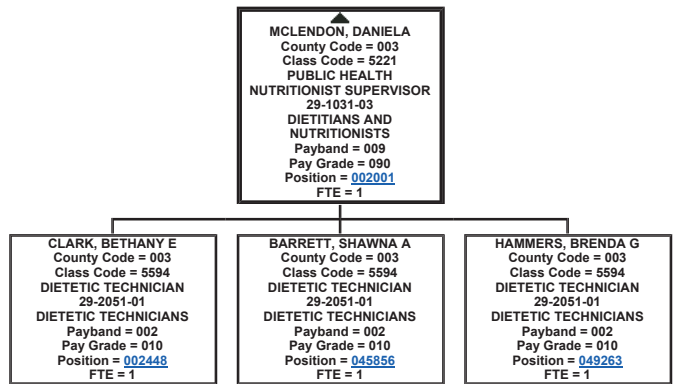
MOREHEAD, CONSTANCE Y  
County Code = 003  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT  
II - SES  
43-8011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [060984](#)  
FTE = 1

GAINER, TENISHA S  
County Code = 003  
Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Pay Grade = 012  
Position = [004307](#)  
FTE = 1

KELLY, EILEEN  
County Code = 003  
Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Pay Grade = 012  
Position = [059052](#)  
FTE = 1







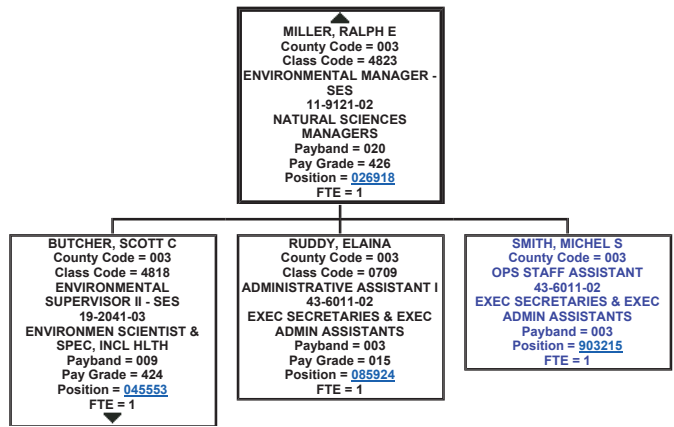


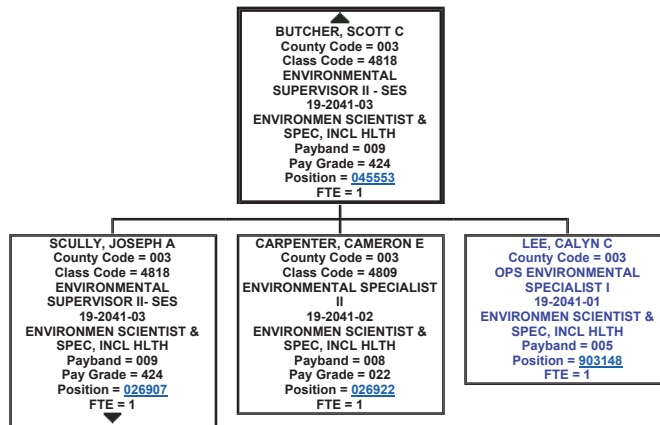
MCCROAN, SANDY M  
County Code = 003  
Class Code = 6033  
SENIOR HEALTH EDUCATOR -  
SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 418  
Position = [041938](#)  
FTE = 1

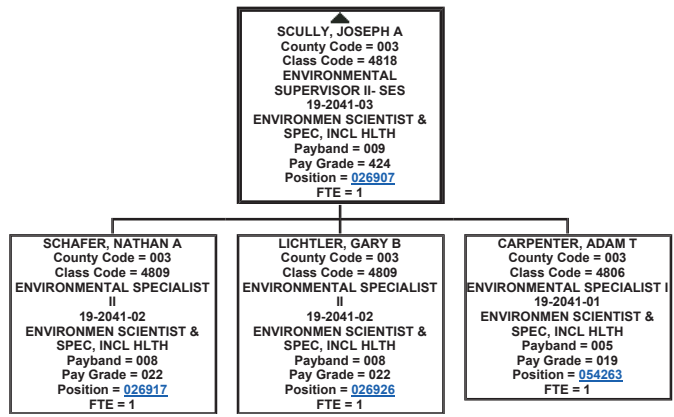
TOMASIEWICZ, ADRIANNE M  
County Code = 003  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = [903095](#)  
FTE = 1

ANDREWS, BERNADETTE L  
County Code = 003  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = [903105](#)  
FTE = 1

DOUGLAS, HOLLIND C  
County Code = 003  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = [903117](#)  
FTE = 1



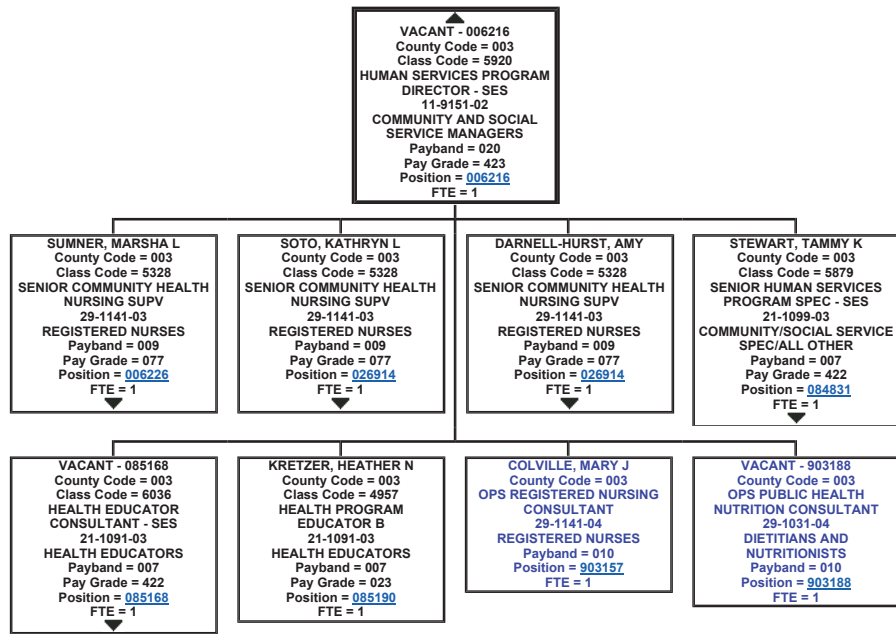




CHVAL, KAREN L  
County Code = 003  
Class Code = 0714  
ADMINISTRATIVE ASSISTANT  
III - SES  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 421  
Position = [006240](#)  
FTE = 1

MERCKLE, MAUREEN A  
County Code = 003  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [001018](#)  
FTE = 1

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VACANT - 085168  
County Code = 003  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT - SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 422  
Position = [085168](#)  
FTE = 1

STEELMAN, BONNIE J  
County Code = 003  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 022  
Position = [005903](#)  
FTE = 1

VACANT - 903159  
County Code = 003  
OPS TRAINING SPECIALIST I  
13-1151-01  
TRAINING AND DEVELOPMENT  
SPECIALISTS  
Payband = 003  
Position = [903159](#)  
FTE = 1

STEWART, TAMMY K  
 County Code = 003  
 Class Code = 5879  
 SENIOR HUMAN SERVICES  
 PROGRAM SPEC - SES  
 21-1099-03  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 007  
 Pay Grade = 422  
 Position = [084831](#)  
 FTE = 1

CUMMINGS, JONATHAN E  
 County Code = 003  
 Class Code = 6033  
 SENIOR HEALTH EDUCATOR  
 21-1091-03  
 HEALTH EDUCATORS  
 Payband = 007  
 Pay Grade = 018  
 Position = [049214](#)  
 FTE = 1

SMITH, SEAN S  
 County Code = 003  
 Class Code = 6033  
 SENIOR HEALTH EDUCATOR  
 21-1091-03  
 HEALTH EDUCATORS  
 Payband = 007  
 Pay Grade = 018  
 Position = [068486](#)  
 FTE = 1

WILLINGHAM, JESSICA L  
 County Code = 003  
 Class Code = 6033  
 SENIOR HEALTH EDUCATOR  
 21-1091-03  
 HEALTH EDUCATORS  
 Payband = 007  
 Pay Grade = 018  
 Position = [086339](#)  
 FTE = 1

VACANT - 903145  
 County Code = 003  
 OPS TRAINING SPECIALIST I  
 13-1151-01  
 TRAINING AND DEVELOPMENT  
 SPECIALISTS  
 Payband = 003  
 Position = [903145](#)  
 FTE = 1

SOTO, KATHRYN L  
 County Code = 003  
 Class Code = 5328  
 SENIOR COMMUNITY HEALTH  
 NURSING SUPV  
 29-1141-03  
 REGISTERED NURSES  
 Payband = 009  
 Pay Grade = 077  
 Position = [026914](#)  
 FTE = 1

SMITH, MARGARET P  
 County Code = 003  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [062242](#)  
 FTE = 1

ROBESON, CATHERINE R  
 County Code = 003  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [067428](#)  
 FTE = 1

FERLAND, GINA C  
 County Code = 003  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [068478](#)  
 FTE = 0.9

HOLLORAN, SCHERRY L  
 County Code = 003  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [068479](#)  
 FTE = 1

HALL, RUBY J  
 County Code = 003  
 Class Code = 0709  
 ADMINISTRATIVE ASSISTANT I  
 43-6011-02  
 EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS  
 Payband = 003  
 Pay Grade = 015  
 Position = [068811](#)  
 FTE = 1

WARREN, ANGELA R  
 County Code = 003  
 Class Code = 5518  
 HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Pay Grade = 010  
 Position = [069873](#)  
 FTE = 1

CHESSER, AMANDA  
 County Code = 003  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [081624](#)  
 FTE = 1

LEE, CATHY W  
 County Code = 003  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [081625](#)  
 FTE = 1

FOWLER, TAMMY M  
 County Code = 003  
 Class Code = 5518  
 HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Pay Grade = 010  
 Position = [081626](#)  
 FTE = 0.9

CARRIER, JESSICA R  
 County Code = 003  
 OPS REGISTERED NURSE  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903085](#)  
 FTE = 1

HOLLEY, SHEILA G  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903116](#)  
 FTE = 1

TROUPE, MAJIA T  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903140](#)  
 FTE = 1

HEDGES, DELORES S  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903141](#)  
 FTE = 1

SAPP, SHANNON M  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903143](#)  
 FTE = 1

CYRUS, STACEY M  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903156](#)  
 FTE = 1

VACANT - 903165  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903165](#)  
 FTE = 1

TRICKEY, CHRISTINA M  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903166](#)  
 FTE = 1

PACE, COCOA T  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903174](#)  
 FTE = 1

RICHARDSON, DONNA  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903189](#)  
 FTE = 1

STOVALL, TABITHA C  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903192](#)  
 FTE = 1

JULIEN, LAURA J  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903193](#)  
 FTE = 1

HALL, MICHELLE L  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903194](#)  
 FTE = 1

SCOTT, PAMELA J  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903195](#)  
 FTE = 1

KING, BLANNIE S  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903196](#)  
 FTE = 1

GUILFORD, PHAEDRA L  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903197](#)  
 FTE = 1

BUCHENHORST, MARY T  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903198](#)  
 FTE = 1

VINSON, COURTNEY D  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903199](#)  
 FTE = 1

MALDONADO, CAROL L  
 County Code = 003  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [903200](#)  
 FTE = 1

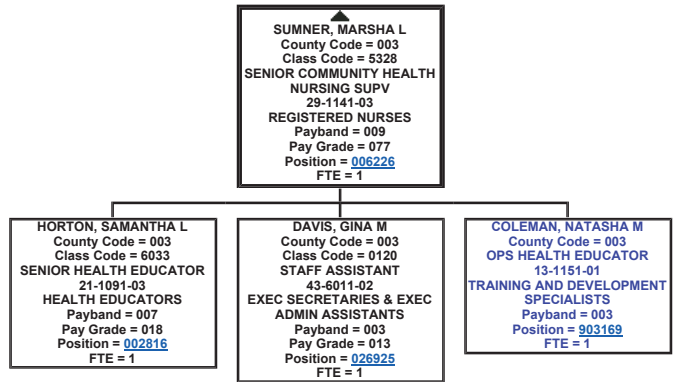


BOWSER, YVONNE W County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903201</a> FTE = 1	BENNETT, ANGELA R County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903202</a> FTE = 1	BLACK, DONNA L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903203</a> FTE = 1	LOWERY, KRISSI L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903204</a> FTE = 1
TYLER, AMANDA K County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903205</a> FTE = 1	KELLY, SHEILA L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903206</a> FTE = 1	LEE, DHARMA N County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903207</a> FTE = 1	TAITE, EDNA M County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903208</a> FTE = 1
TILLIS, SHELLIE L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903209</a> FTE = 1	SESSIONS, MATTIE L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903210</a> FTE = 1	VACANT - 903211 County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903211</a> FTE = 1	WILLIAMS, ALICISA R County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903212</a> FTE = 1
SMITH, SAMANTHA A County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903213</a> FTE = 1	VACANT - 903214 County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903214</a> FTE = 1	PINKSTON, RUBY F County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903216</a> FTE = 1	WOODS, HEATHER D County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903217</a> FTE = 1

▲  
SOTO, KATHRYN L  
County Code = 003  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [026914](#)  
FTE = 1

SMITH, MARGARET P County Code = 003 Class Code = 5325 SENIOR COMMUNITY HEALTH NURSE 29-1141-02 REGISTERED NURSES Payband = 008 Pay Grade = 073 Position = <a href="#">062242</a> FTE = 1	ROBESON, CATHERINE R County Code = 003 Class Code = 5325 SENIOR COMMUNITY HEALTH NURSE 29-1141-02 REGISTERED NURSES Payband = 008 Pay Grade = 073 Position = <a href="#">067428</a> FTE = 1	FERLAND, GINA C County Code = 003 Class Code = 5325 SENIOR COMMUNITY HEALTH NURSE 29-1141-02 REGISTERED NURSES Payband = 008 Pay Grade = 073 Position = <a href="#">068478</a> FTE = 0.9	HOLLORAN, SCHERRY L County Code = 003 Class Code = 5325 SENIOR COMMUNITY HEALTH NURSE 29-1141-02 REGISTERED NURSES Payband = 008 Pay Grade = 073 Position = <a href="#">068479</a> FTE = 1
HALL, RUBY J County Code = 003 Class Code = 0709 ADMINISTRATIVE ASSISTANT I 43-8011-02 EXEC SECRETARIES & EXEC ADMIN ASSISTANTS Payband = 003 Pay Grade = 015 Position = <a href="#">068811</a> FTE = 1	WARREN, ANGELA R County Code = 003 Class Code = 5518 HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Pay Grade = 010 Position = <a href="#">069873</a> FTE = 1	CHESSER, AMANDA County Code = 003 Class Code = 5325 SENIOR COMMUNITY HEALTH NURSE 29-1141-02 REGISTERED NURSES Payband = 008 Pay Grade = 073 Position = <a href="#">081624</a> FTE = 1	LEE, CATHY W County Code = 003 Class Code = 5325 SENIOR COMMUNITY HEALTH NURSE 29-1141-02 REGISTERED NURSES Payband = 008 Pay Grade = 073 Position = <a href="#">081625</a> FTE = 1
FOWLER, TAMMY M County Code = 003 Class Code = 5518 HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Pay Grade = 010 Position = <a href="#">081626</a> FTE = 0.9	CARRIER, JESSICA R County Code = 003 OPS REGISTERED NURSE 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903085</a> FTE = 1	HOLLEY, SHEILA G County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903116</a> FTE = 1	TROUPE, MAJA T County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903140</a> FTE = 1
HEDGES, DELORES S County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903141</a> FTE = 1	SAPP, SHANNON M County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903143</a> FTE = 1	CYRUS, STACEY M County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903156</a> FTE = 1	VACANT - 903165 County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903165</a> FTE = 1
TRICKEY, CHRISTINA M County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903166</a> FTE = 1	PACE, COCOA T County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903174</a> FTE = 1	RICHARDSON, DONNA County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903189</a> FTE = 1	STOVALL, TABITHA C County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">903192</a> FTE = 1

JULIEN, LAURA J County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903193</u> FTE = 1	HALL, MICHELLE L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903194</u> FTE = 1	SCOTT, PAMELA J County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903195</u> FTE = 1	KING, BLANNIE S County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903196</u> FTE = 1
GUILFORD, PHAEDRA L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903197</u> FTE = 1	BUCHENHORST, MARY T County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903198</u> FTE = 1	VINSON, COURTNEY D County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903199</u> FTE = 1	MALDONADO, CAROL L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903200</u> FTE = 1
BOWSER, YVONNE W County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903201</u> FTE = 1	BENNETT, ANGELA R County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903202</u> FTE = 1	BLACK, DONNA L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903203</u> FTE = 1	LOWERY, KRISSI L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903204</u> FTE = 1
TYLER, AMANDA K County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903205</u> FTE = 1	KELLY, SHEILA L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903206</u> FTE = 1	LEE, DHARMA N County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903207</u> FTE = 1	TAITE, EDNA M County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903208</u> FTE = 1
TILLIS, SHELLIE L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903209</u> FTE = 1	SESSIONS, MATTIE L County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903210</u> FTE = 1	VACANT - 903211 County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903211</u> FTE = 1	WILLIAMS, ALICISA R County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903212</u> FTE = 1
SMITH, SAMANTHA A County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903213</u> FTE = 1	VACANT - 903214 County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903214</u> FTE = 1	PINKSTON, RUBY F County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903216</u> FTE = 1	WOODS, HEATHER D County Code = 003 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <u>903217</u> FTE = 1



HUGHES, BRANDY L  
County Code = 003  
Class Code = 5892  
QUALITY CONTROL  
ADMINISTRATOR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 424  
Position = [006122](#)  
FTE = 1

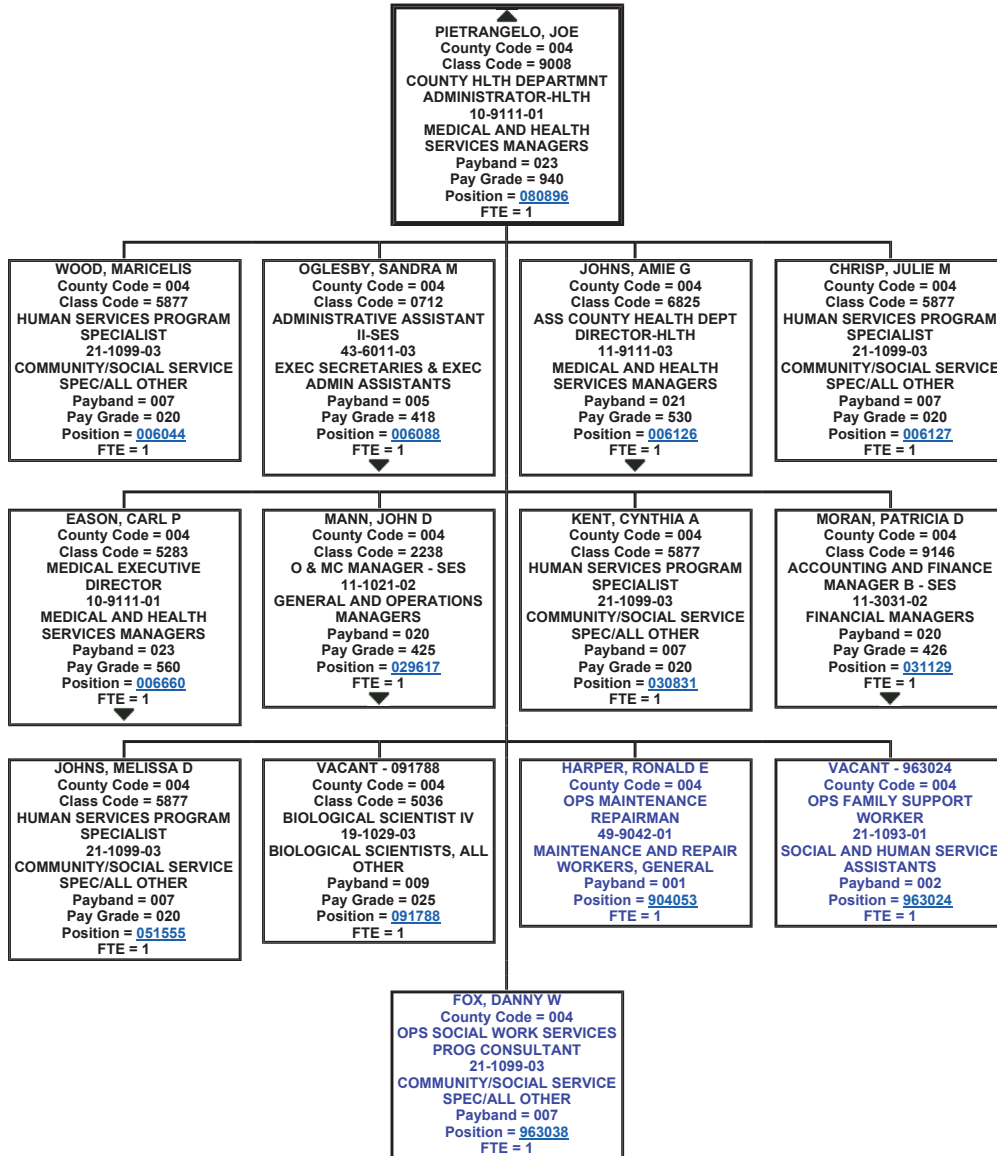
GILL, MARY M  
County Code = 003  
Class Code = 0004  
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43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [004090](#)  
FTE = 1

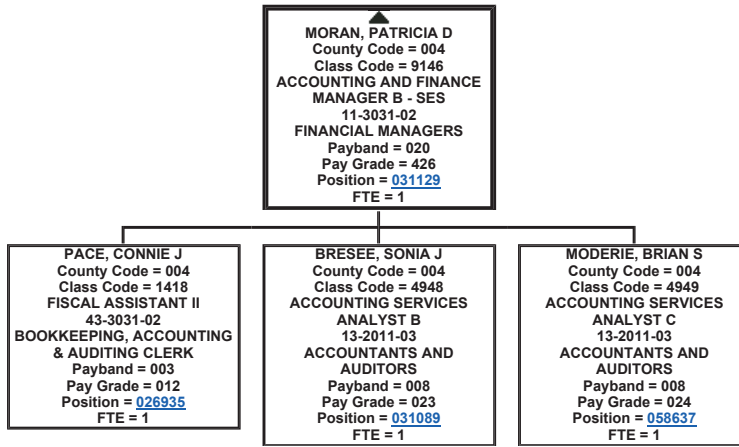
COLTON, DANA S  
County Code = 003  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [051631](#)  
FTE = 1

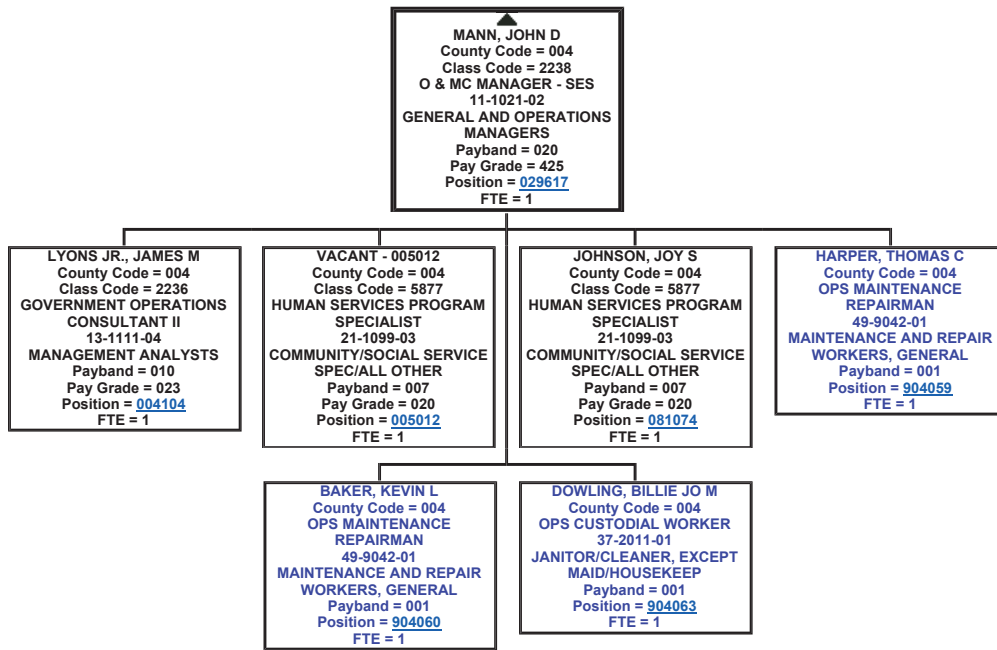
# Florida Department of Health

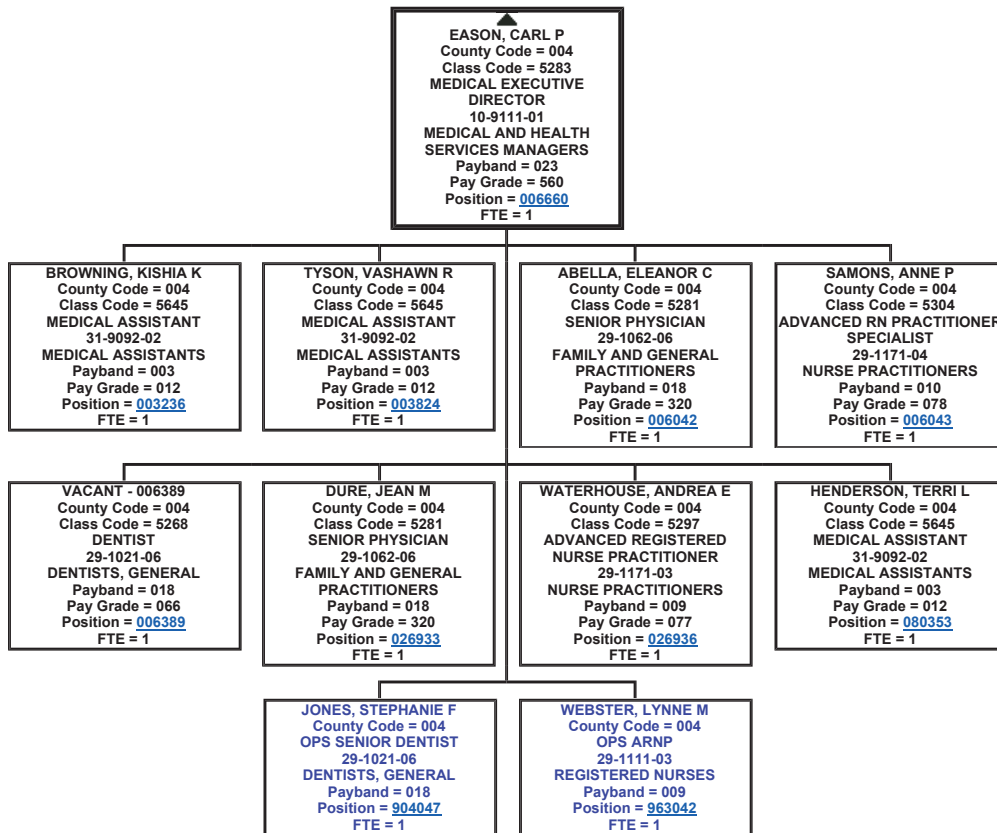
## CHD 04 - Bradford County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

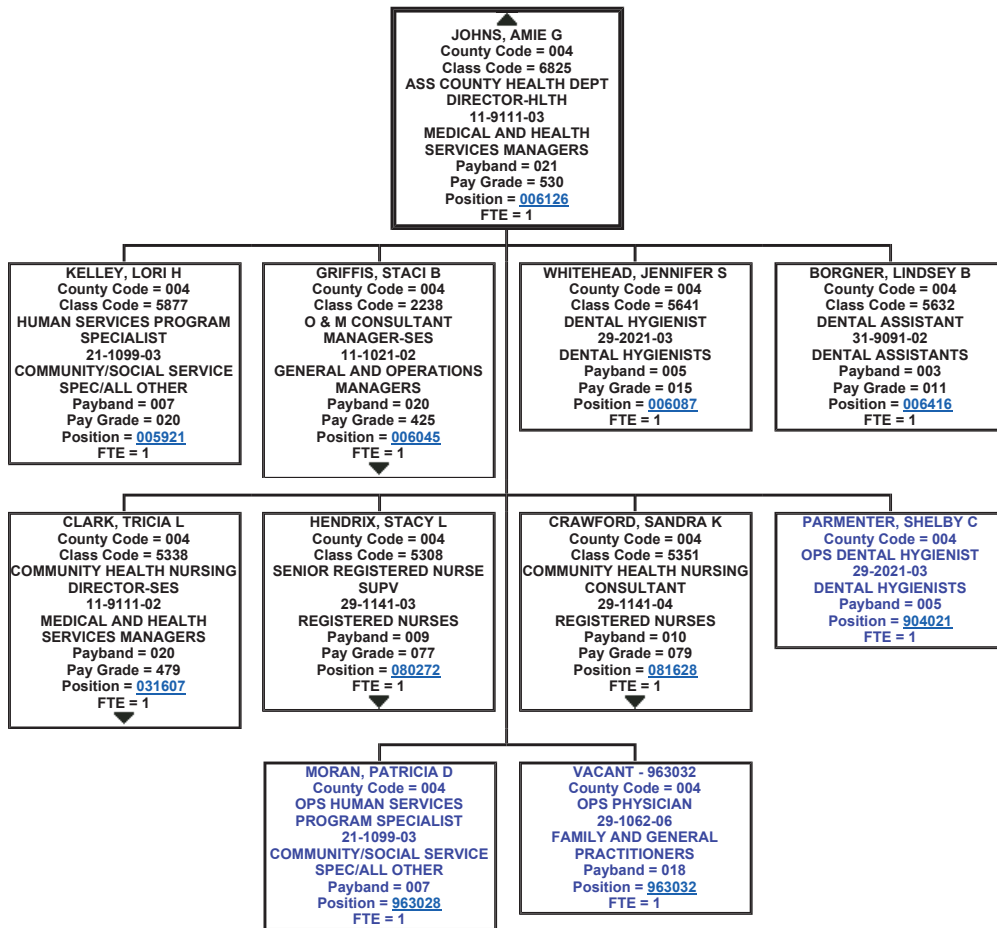


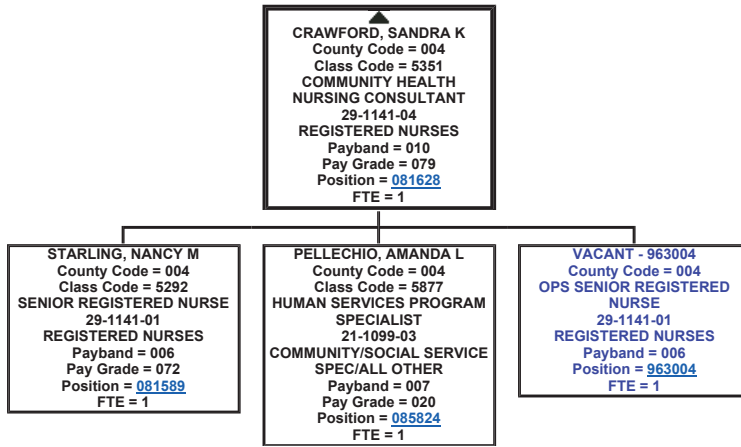












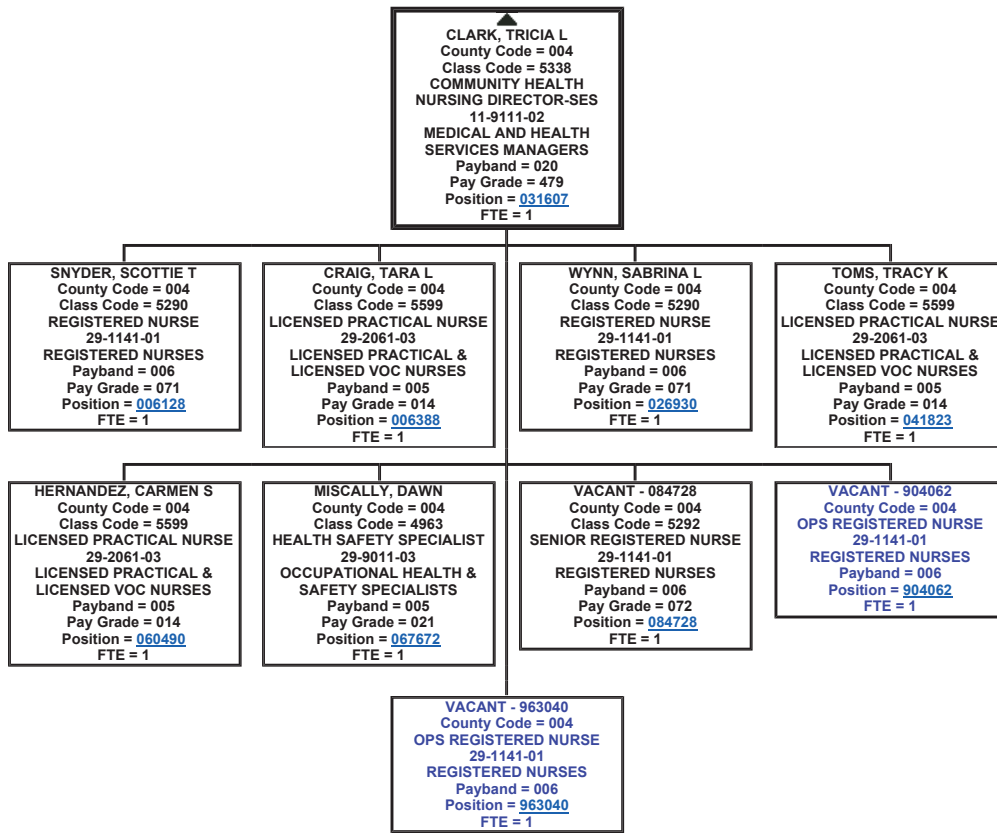
HENDRIX, STACY L  
County Code = 004  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [080272](#)  
FTE = 1

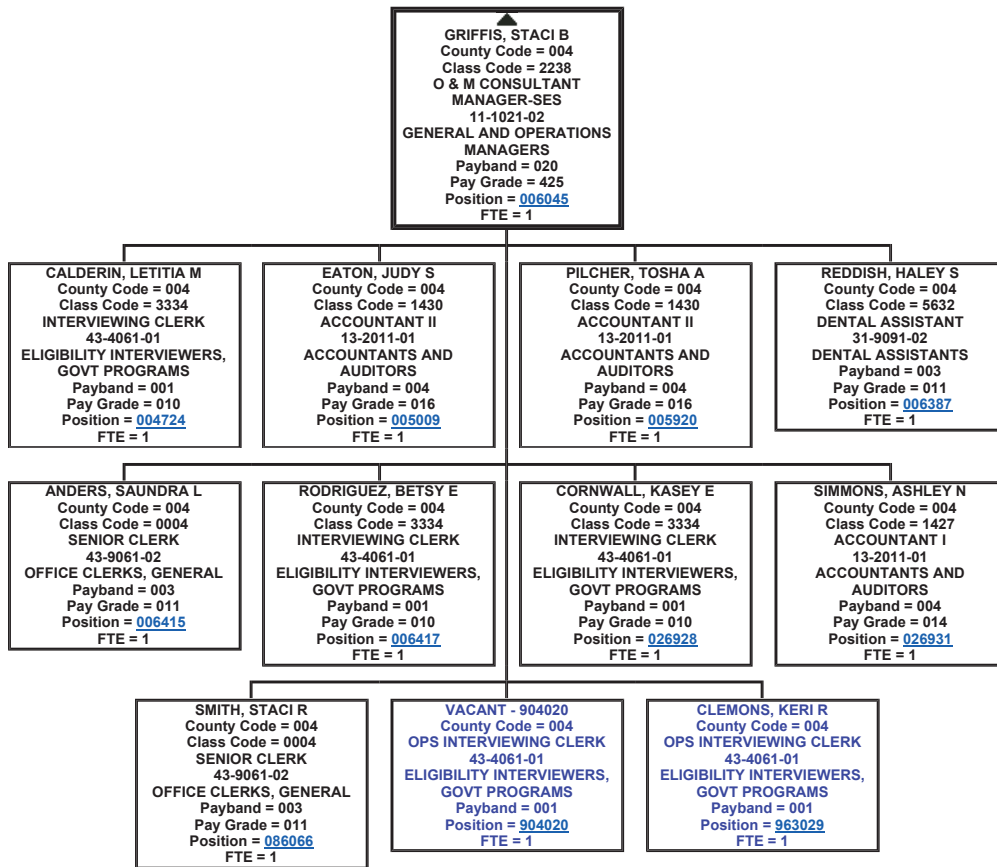
FISH, TIFFANY D  
County Code = 004  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [068773](#)  
FTE = 1

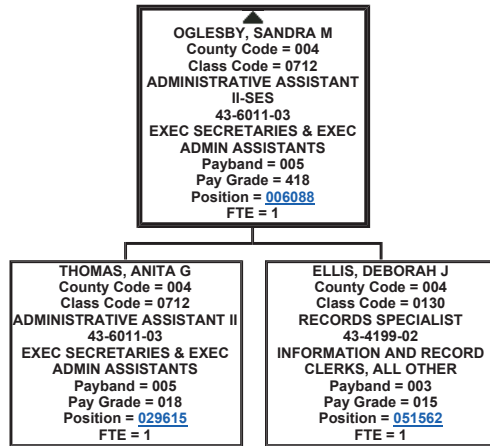
COX, MARGIE J  
County Code = 004  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [080355](#)  
FTE = 1

ALFORD, AUGUST K  
County Code = 004  
Class Code = 5505  
HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 006  
Position = [080356](#)  
FTE = 1

MATTHEWS, KAYLEN N  
County Code = 004  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [081600](#)  
FTE = 1



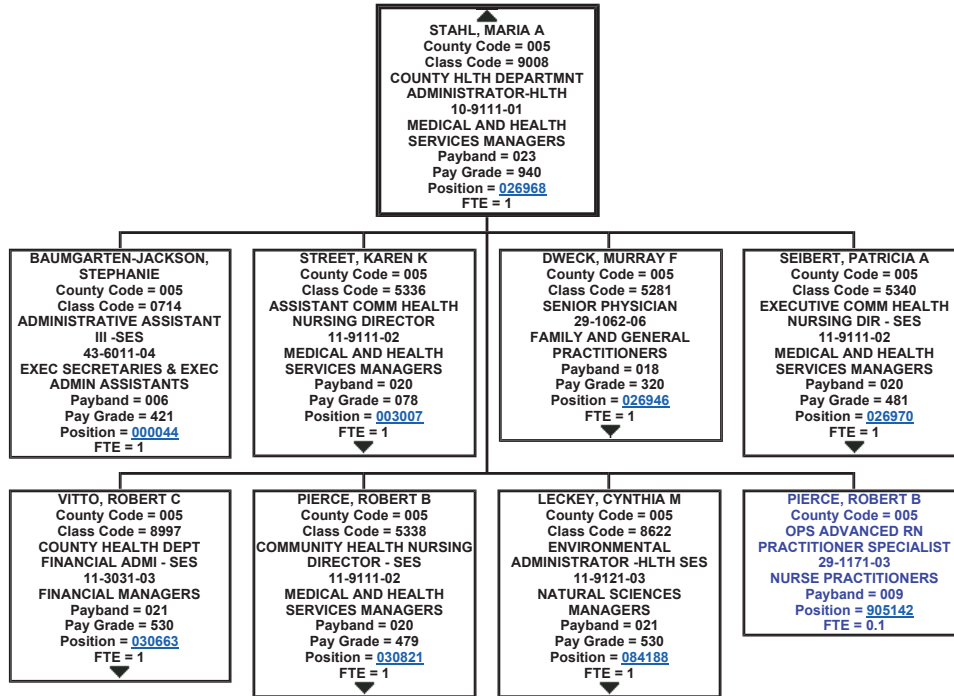


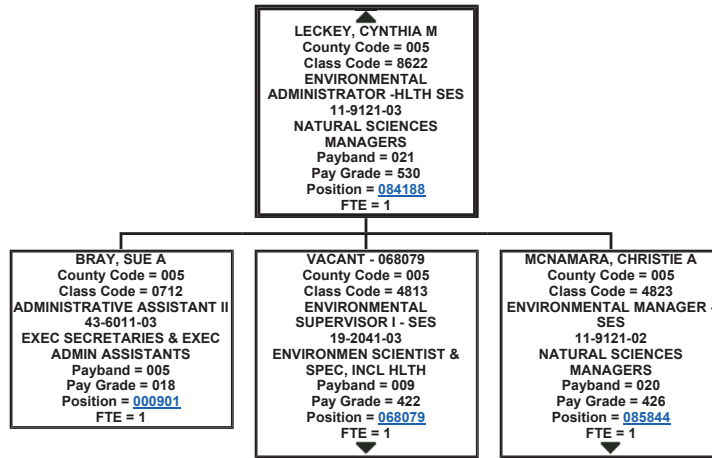


# Florida Department of Health

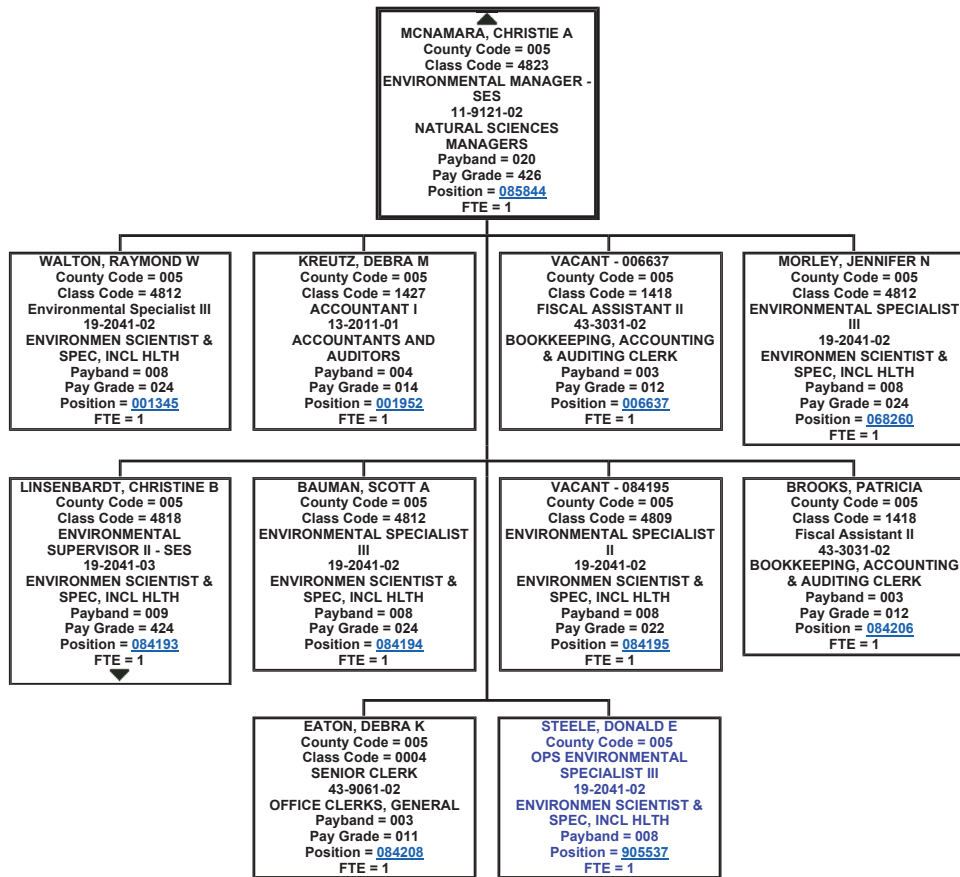
## CHD 05 - Brevard County Health Department

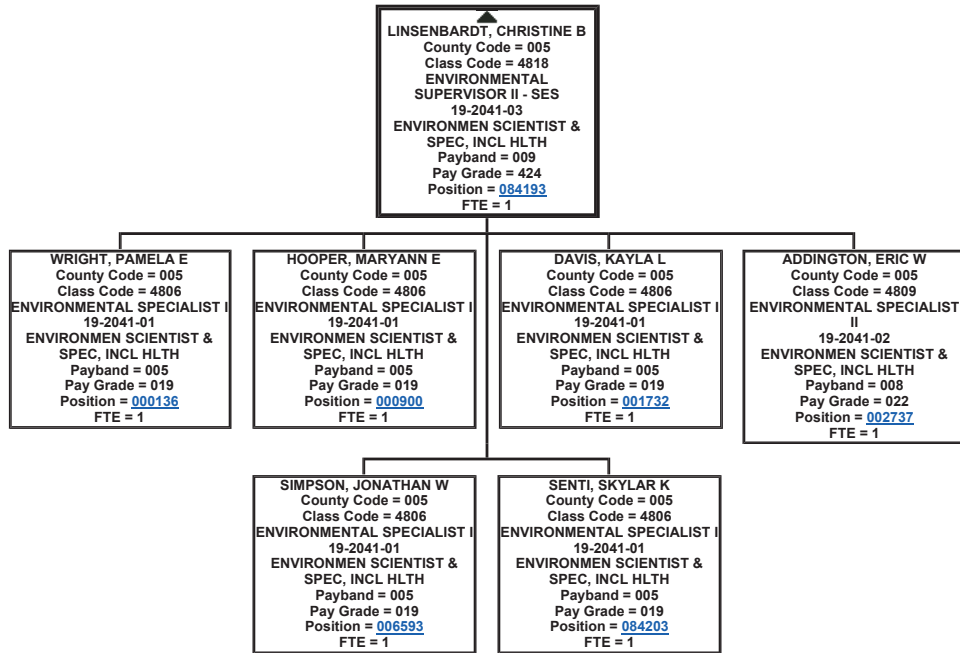
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

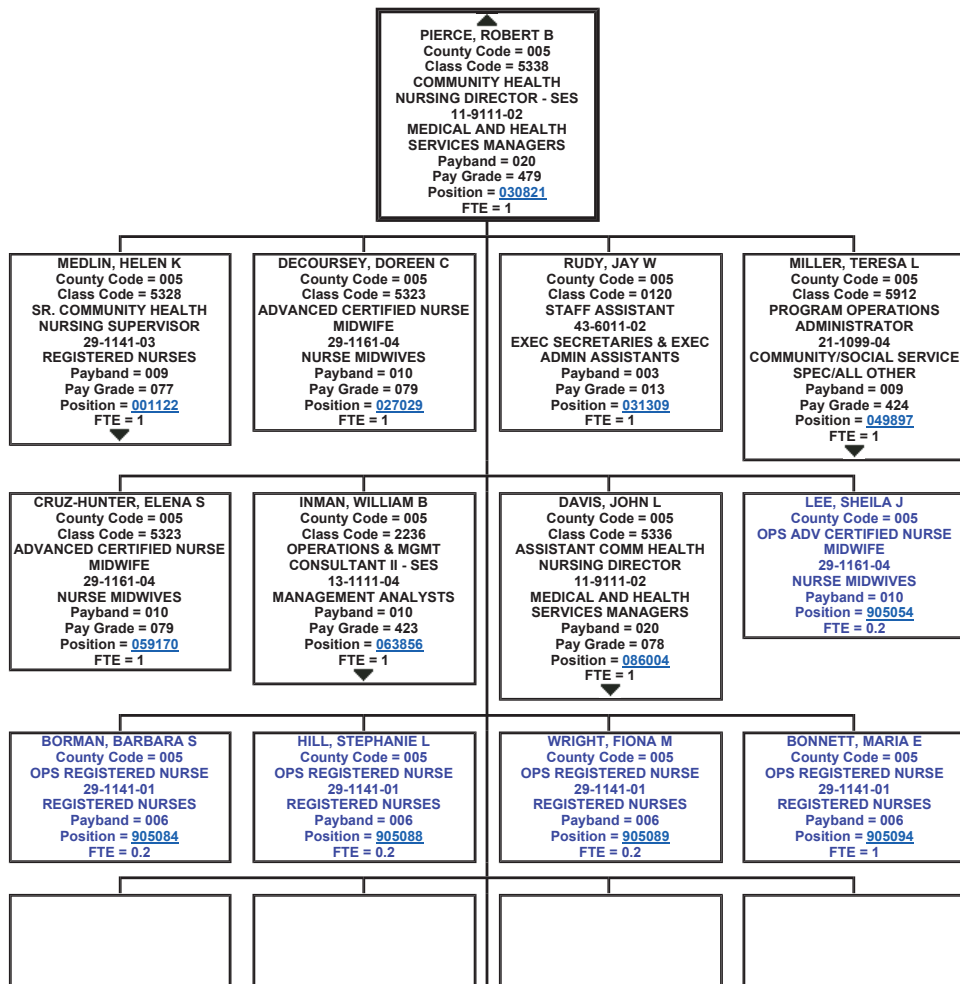
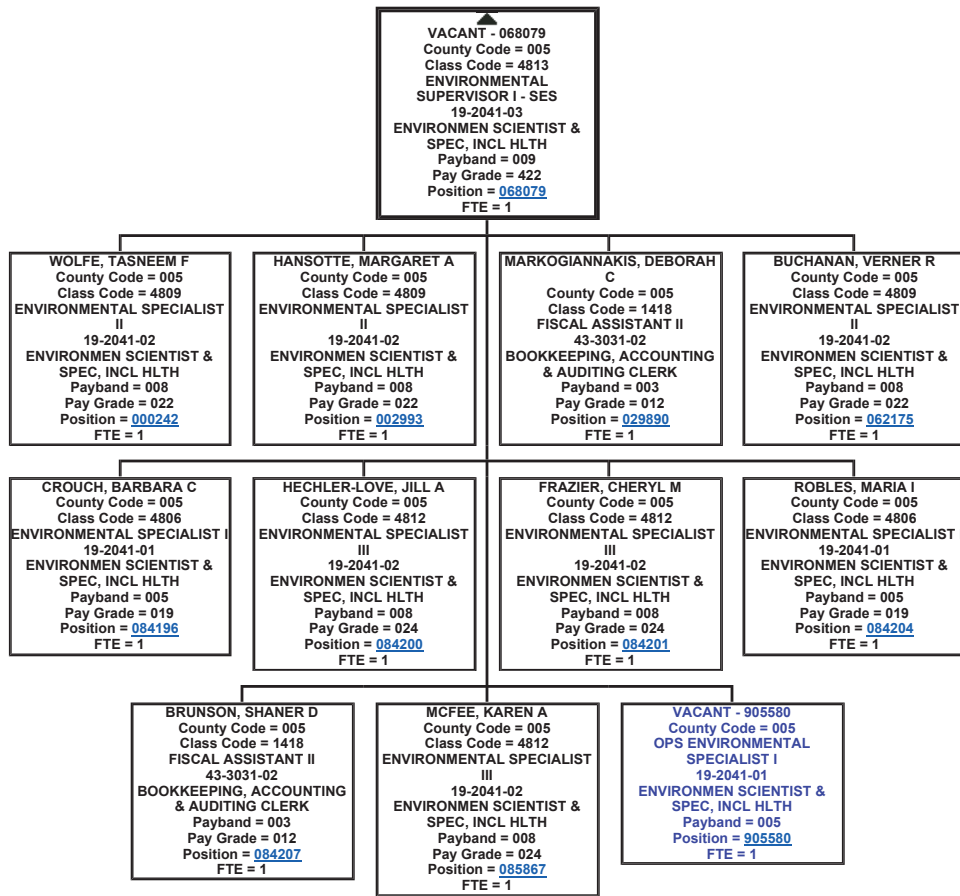




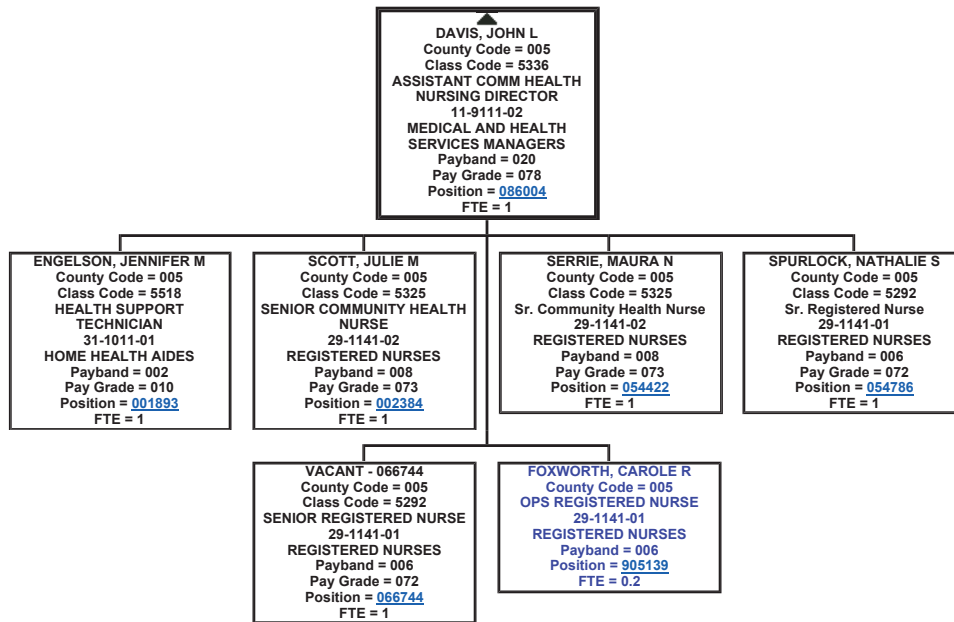


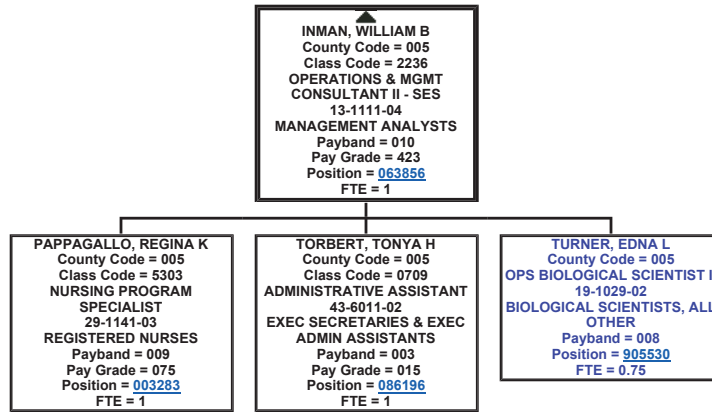


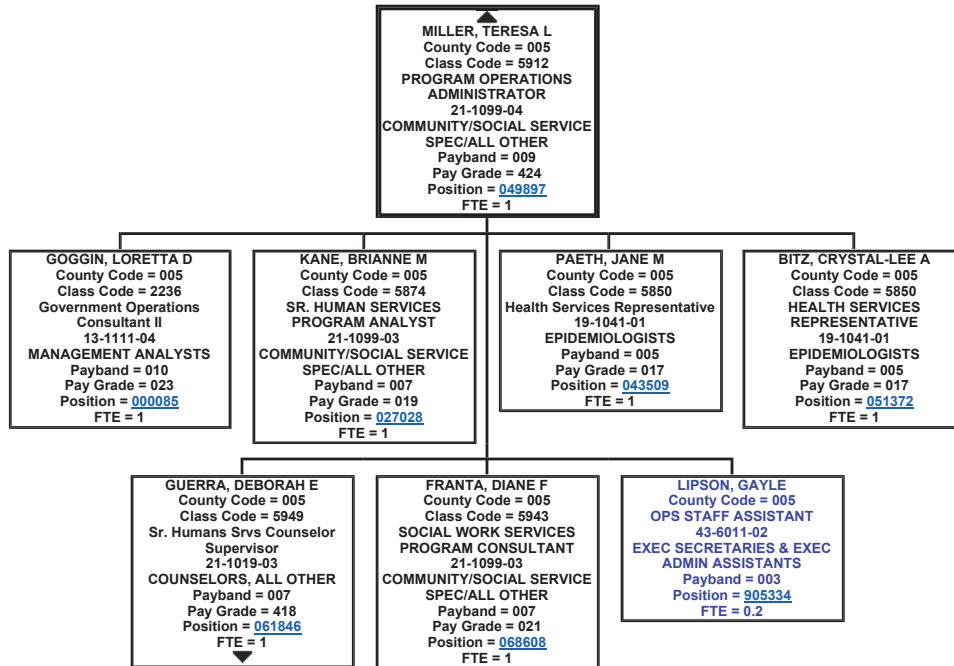


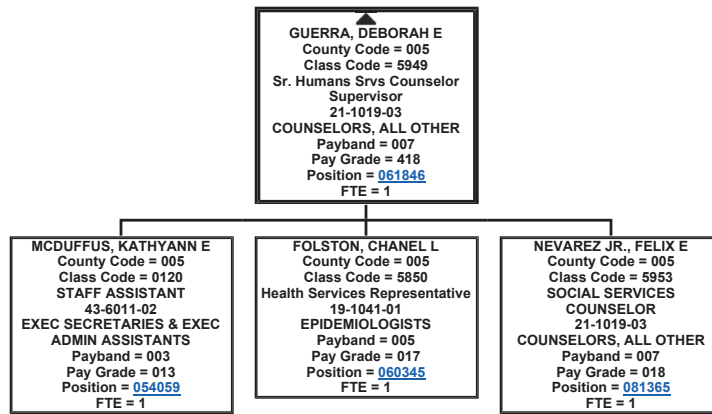












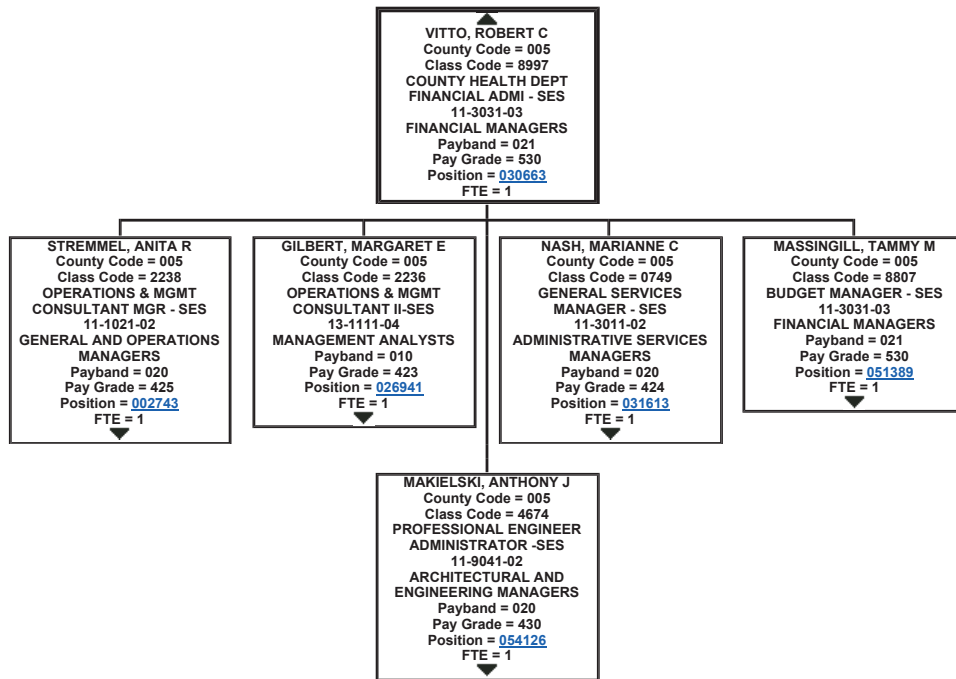


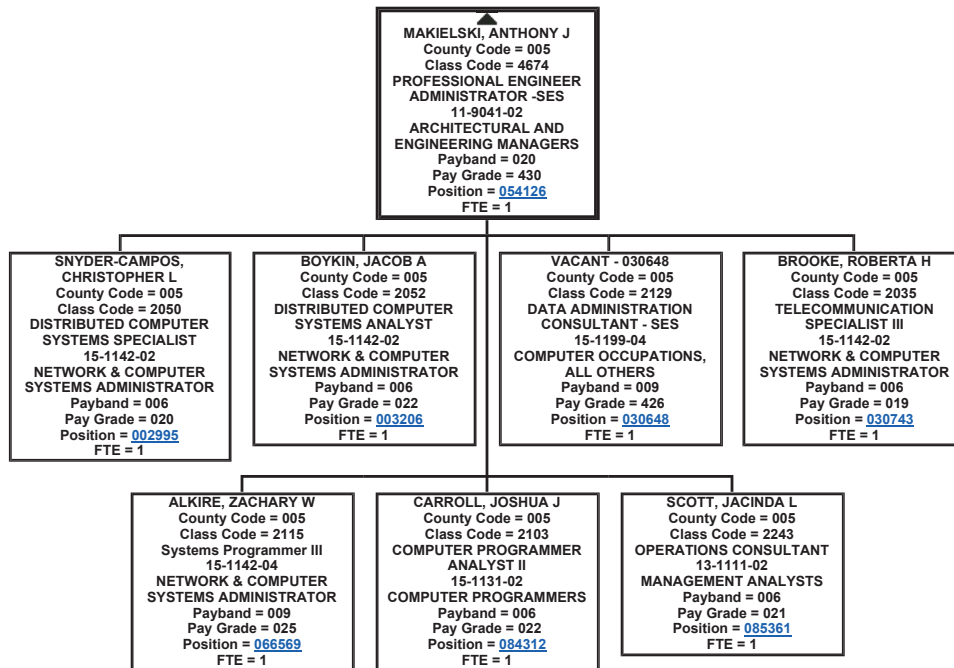
MEDLIN, HELEN K  
County Code = 005  
Class Code = 5328  
SR. COMMUNITY HEALTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [001122](#)  
FTE = 1

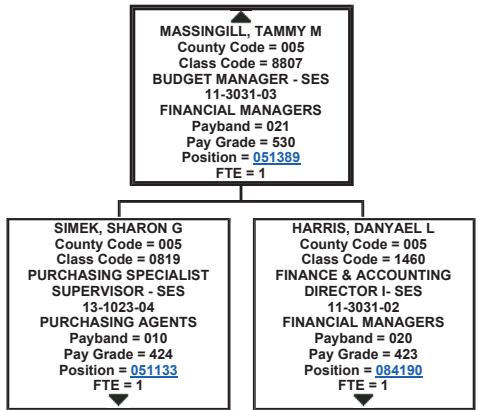
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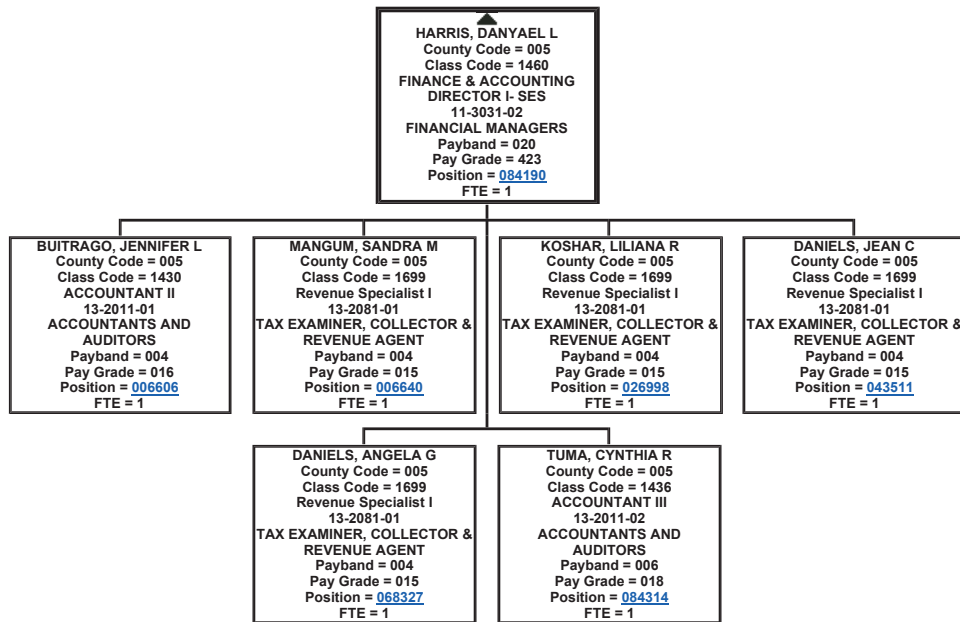
GRIFFIN, PHOEBE  
County Code = 005  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [068258](#)  
FTE = 1

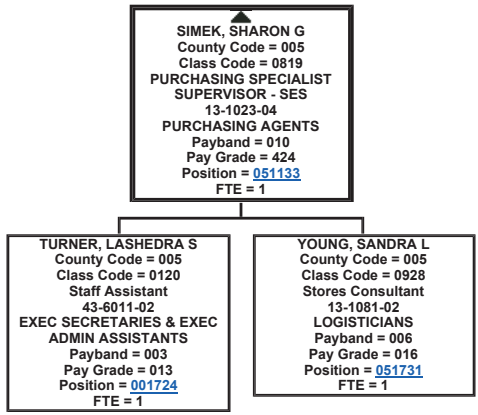
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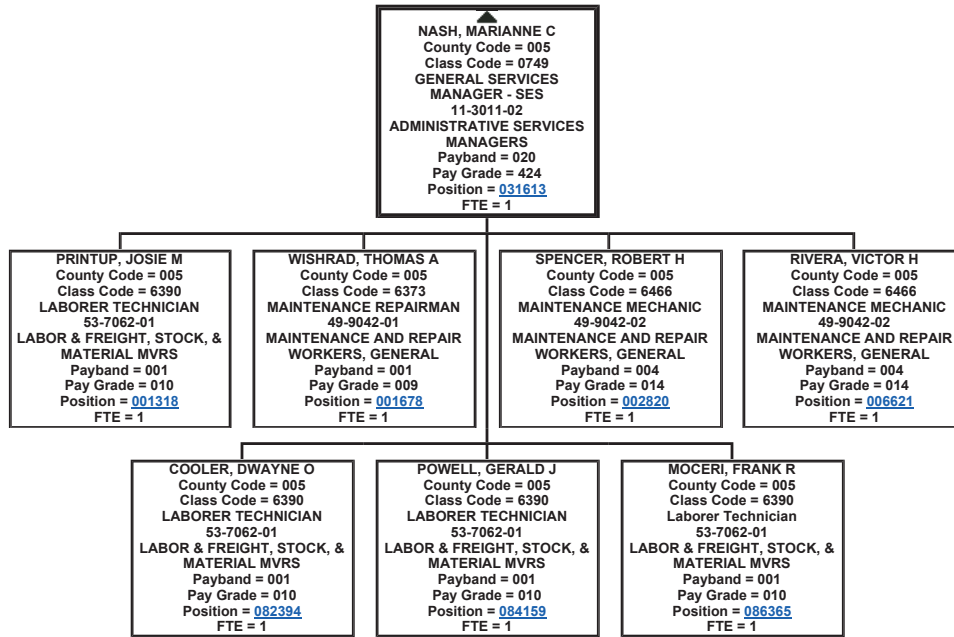












GILBERT, MARGARET E  
County Code = 005  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [026941](#)  
FTE = 1

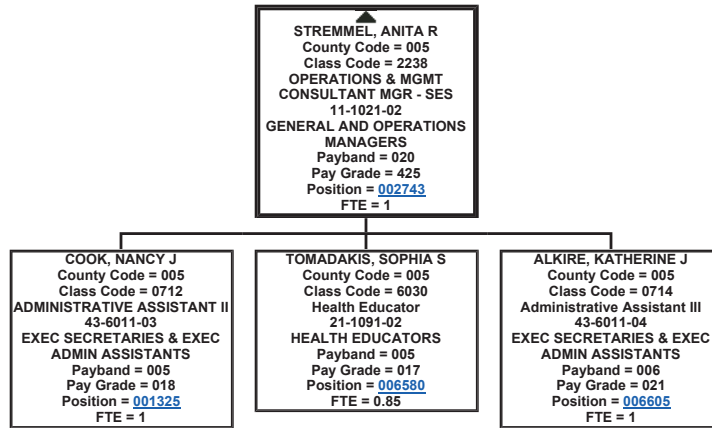
GUILFORD, DENISETRIA L  
County Code = 005  
Class Code = 0045  
Records Technician  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [000502](#)  
FTE = 1

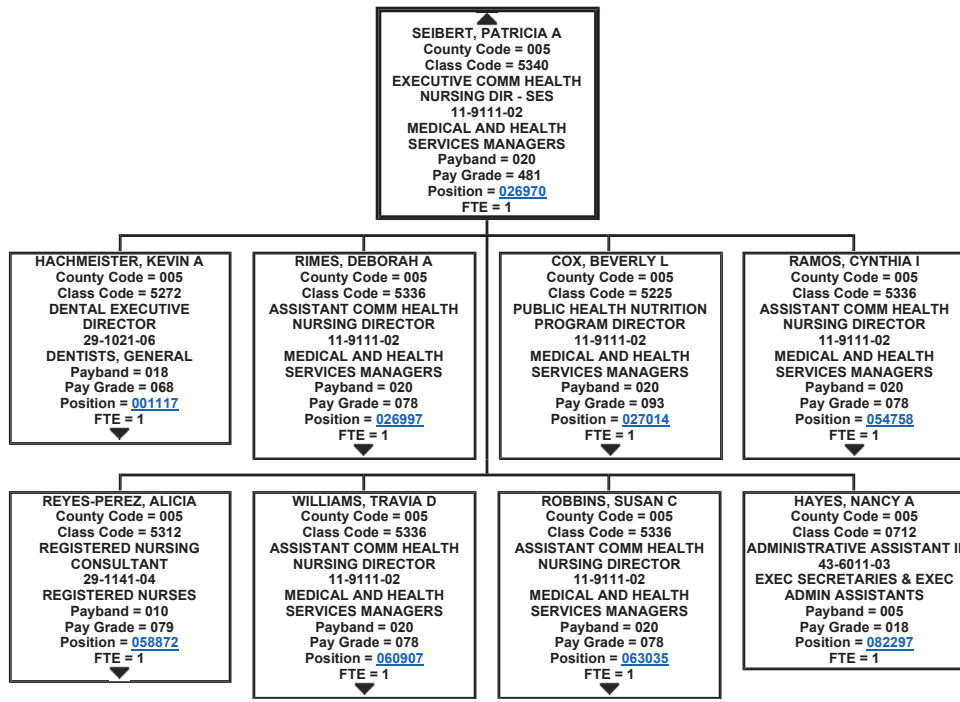
WHITE, BERNICE M  
County Code = 005  
Class Code = 0045  
Records Technician  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [003207](#)  
FTE = 1

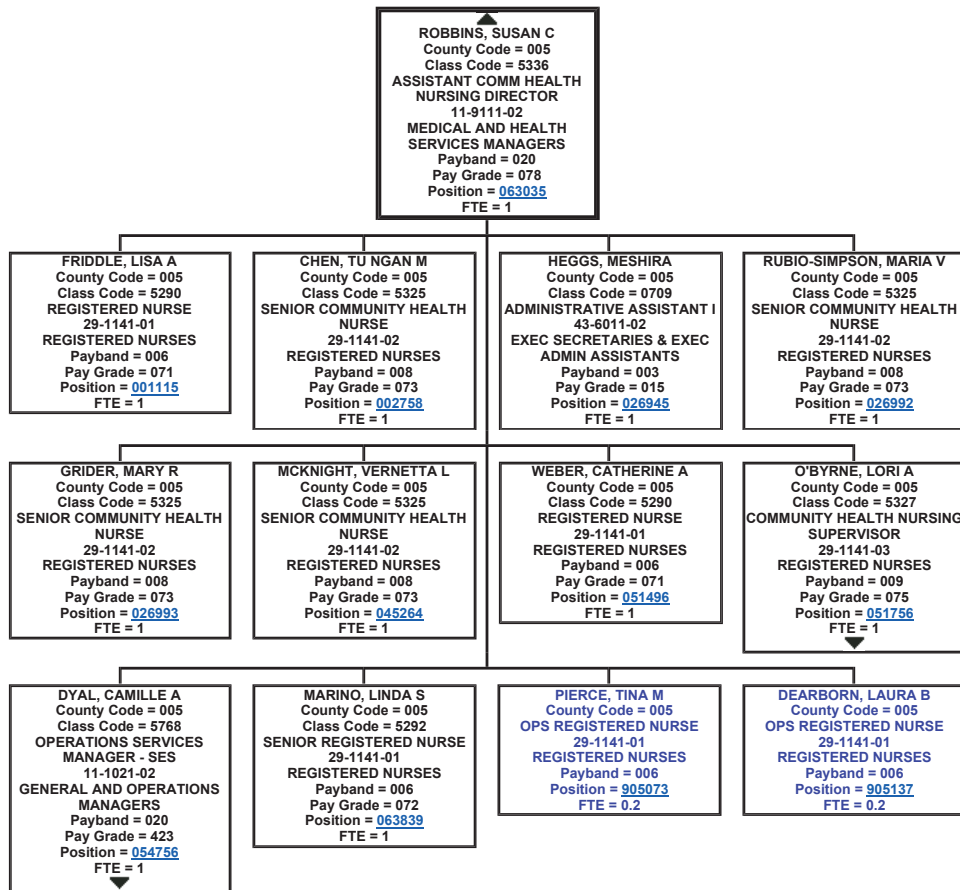
FLORES, IRITH D  
County Code = 005  
Class Code = 0045  
Records Technician  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [026944](#)  
FTE = 1

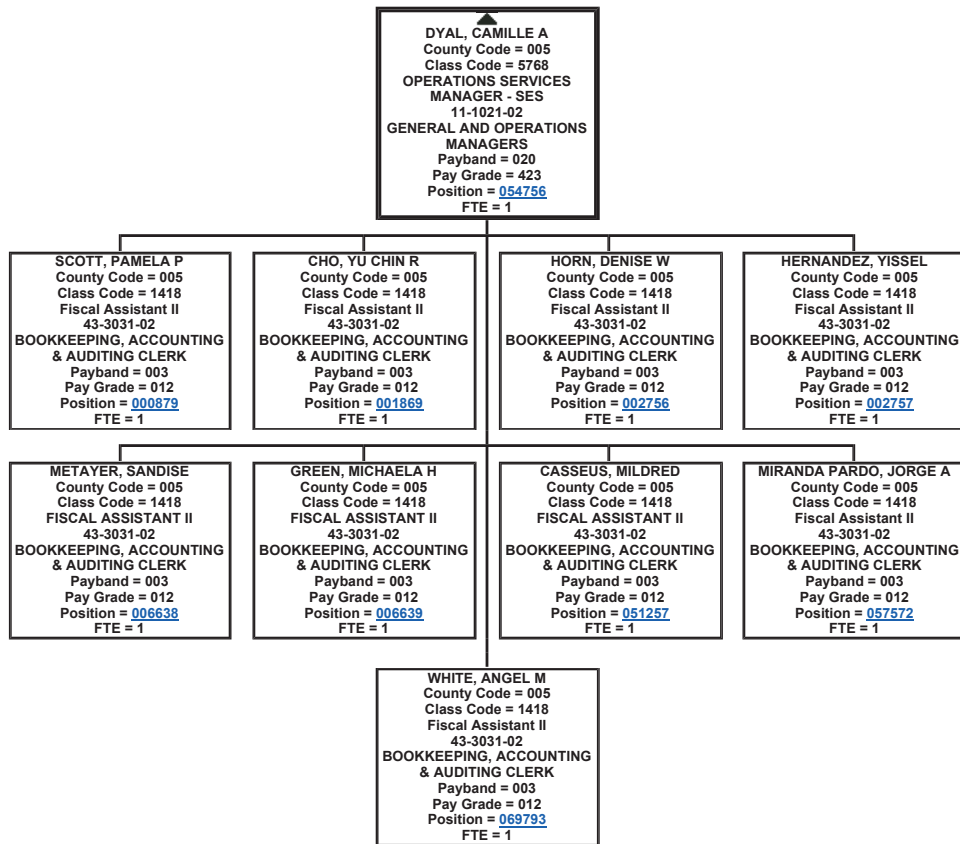
LARA, JOSE R  
County Code = 005  
OPS RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
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Position = [905629](#)  
FTE = 0.75

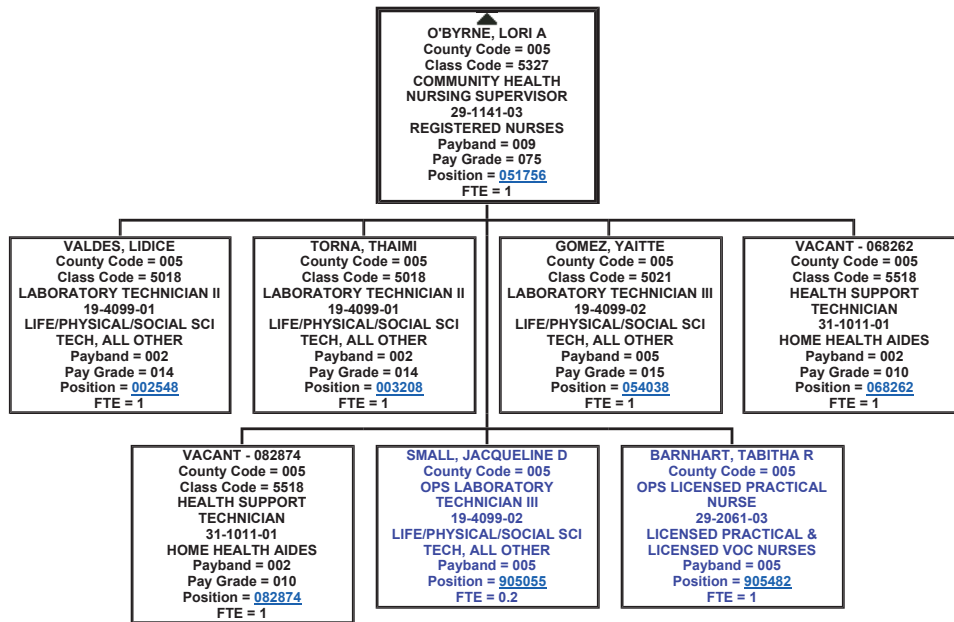


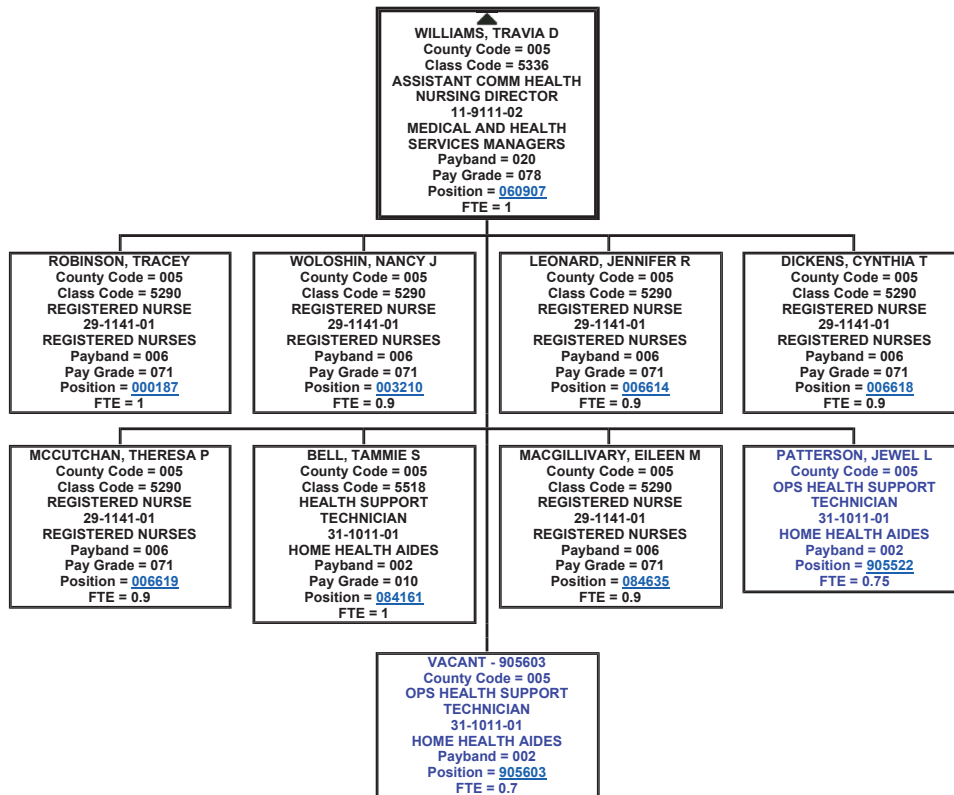












REYES-PEREZ, ALICIA  
County Code = 005  
Class Code = 5312  
REGISTERED NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Pay Grade = 079  
Position = [058872](#)  
FTE = 1

CORNETT, TAVER B  
County Code = 005  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPERVIS  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [006615](#)  
FTE = 1

BUCKMASTER, ROBIN L  
County Code = 005  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPERVIS  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [006616](#)  
FTE = 1

SAMPSON, MARILYN M  
County Code = 005  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPERVIS  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [006617](#)  
FTE = 1

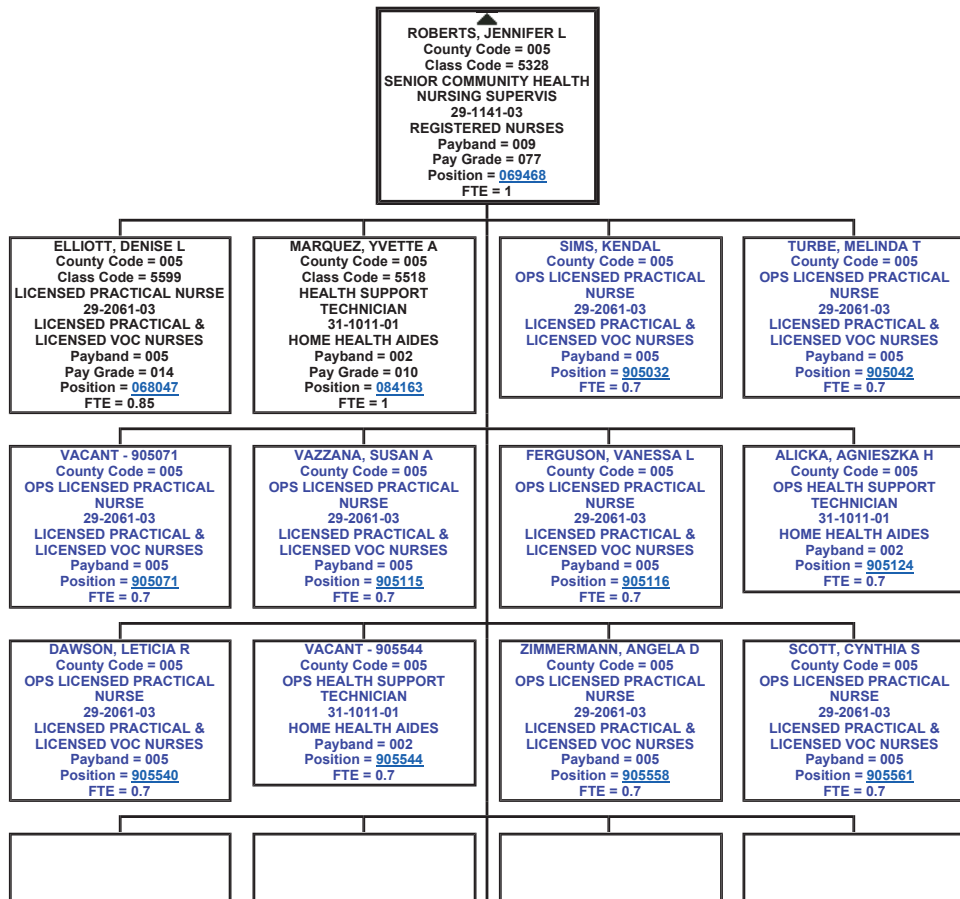
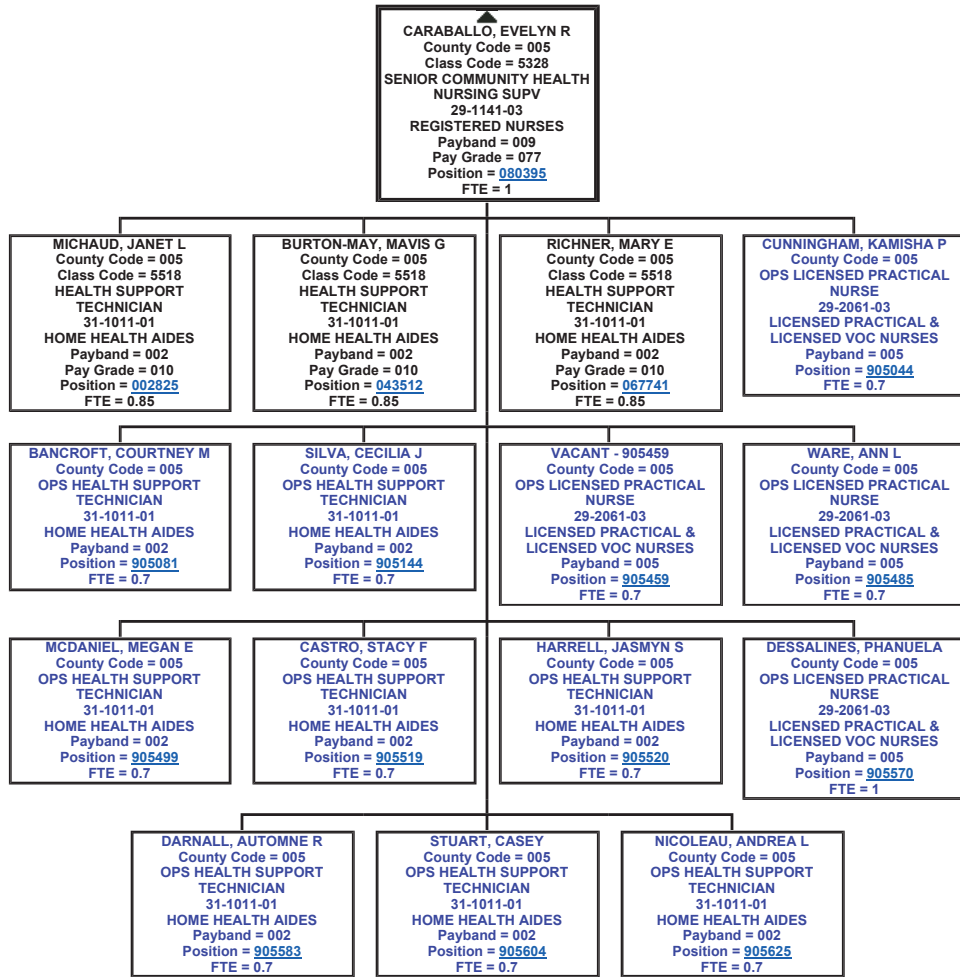
WATKINS, ALFREDA  
County Code = 005  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [057459](#)  
FTE = 1

ZAYAS, CHRISTINE L  
County Code = 005  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [068176](#)  
FTE = 1

CARNEY, ANJEANETTE P  
County Code = 005  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [069440](#)  
FTE = 1

ROBERTS, JENNIFER L  
County Code = 005  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPERVIS  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [069468](#)  
FTE = 1

CARABALLO, EVELYN R  
County Code = 005  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [080395](#)  
FTE = 1





VACANT - 905564  
County Code = 005  
OPS LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Position = 905564  
FTE = 0.7

MARKOWICH, COLBI J  
County Code = 005  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = 905578  
FTE = 0.7

ROLLINS, NEAL U  
County Code = 005  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
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Position = 905582  
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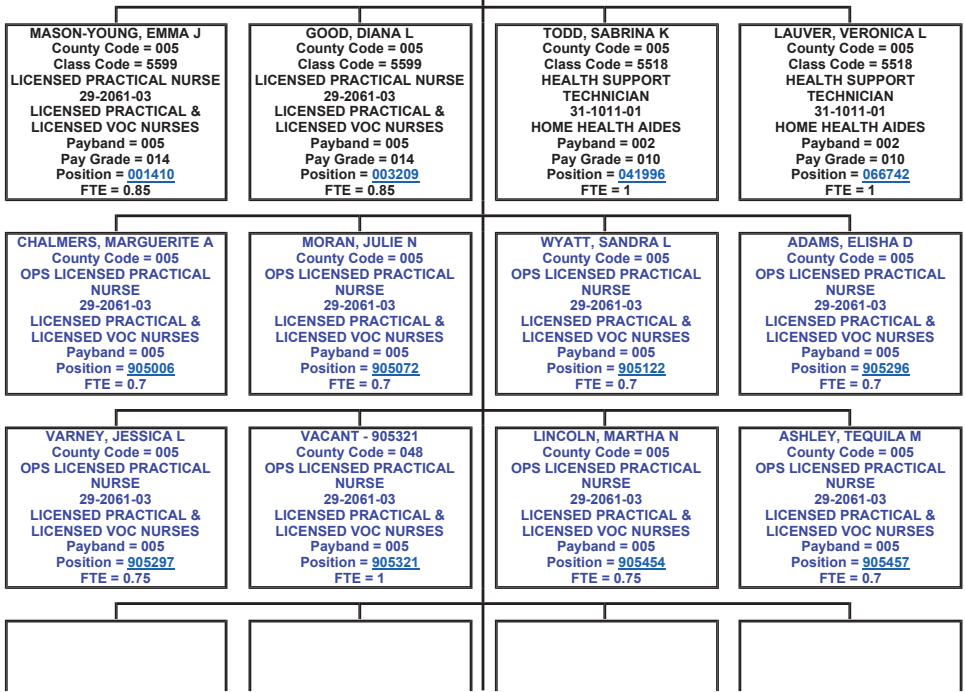
MANDERFIELD, PENNY L  
County Code = 005  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = 905600  
FTE = 0.7

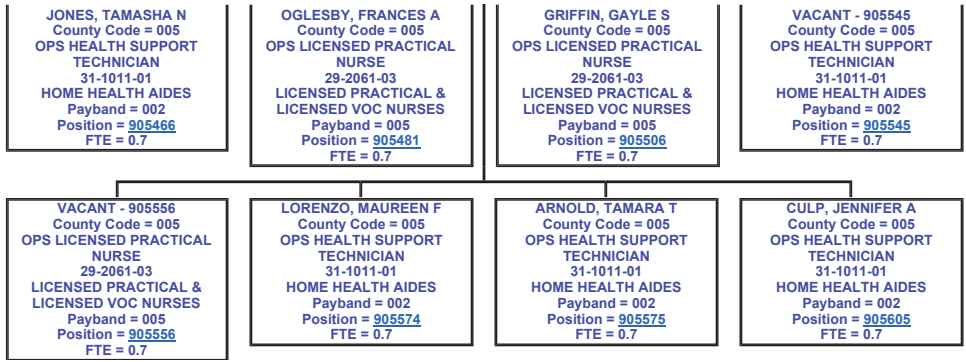
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County Code = 005  
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TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = 905602  
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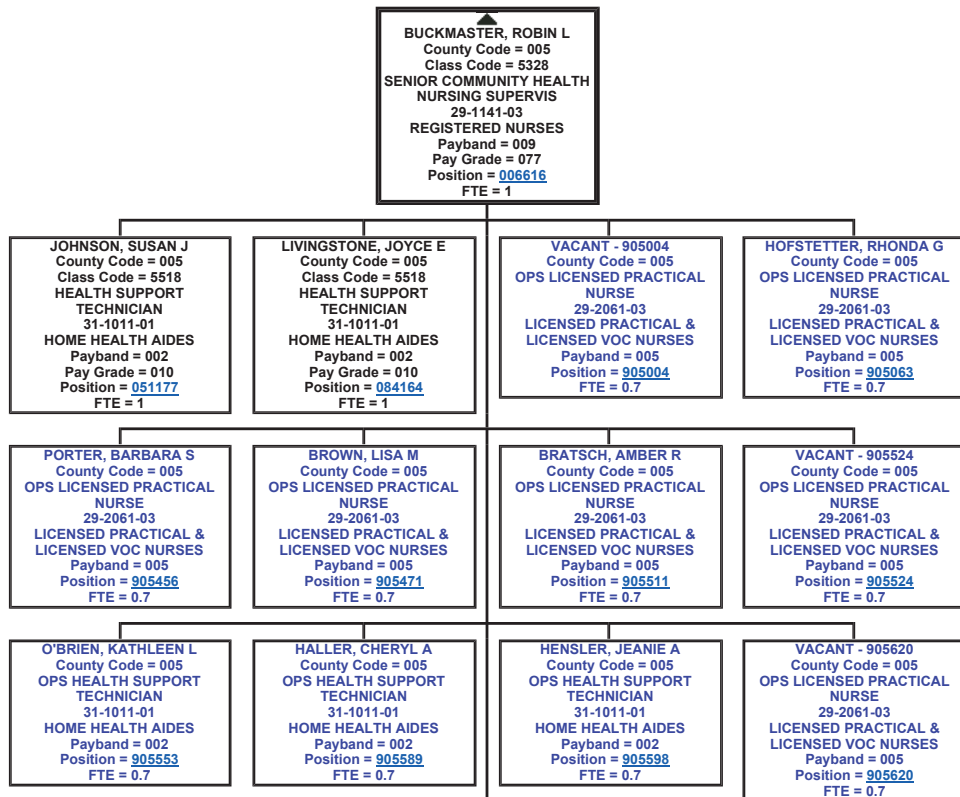
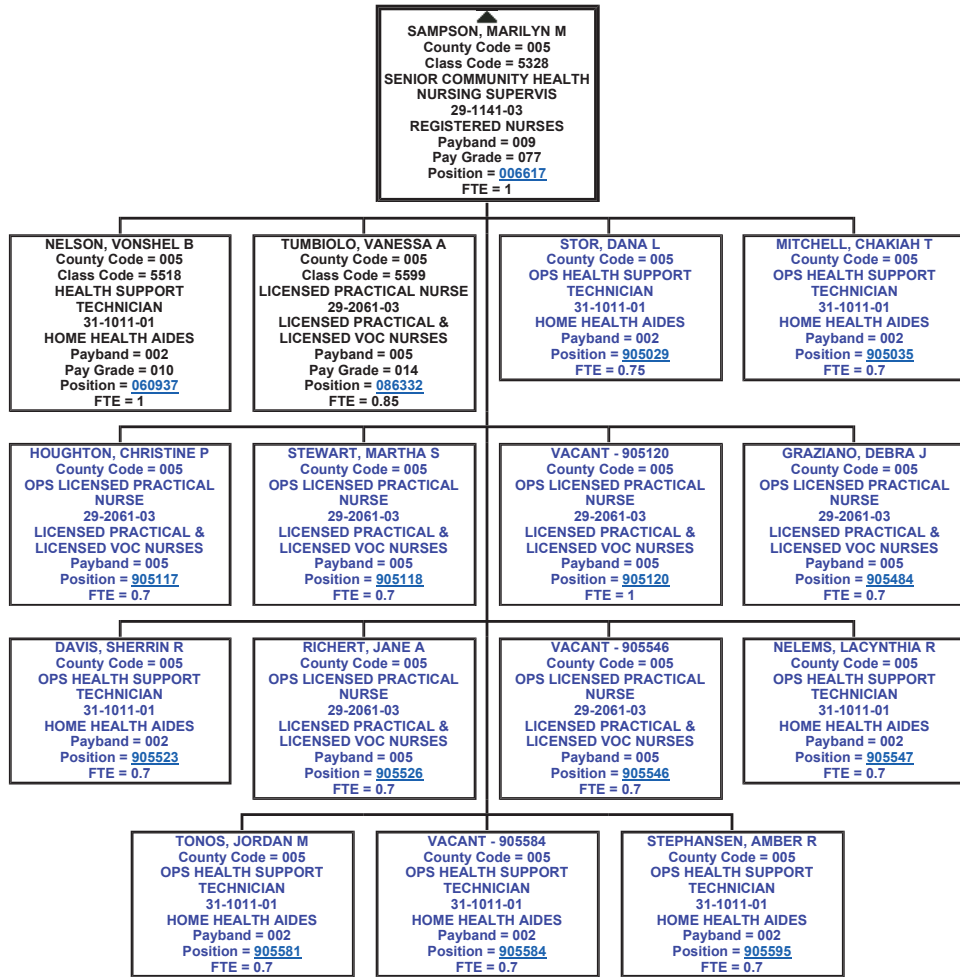
CARNEY, ANJEANETTE P  
 County Code = 005  
 Class Code = 5308  
 SENIOR REGISTERED NURSE  
 SUPV  
 29-1141-03  
 REGISTERED NURSES  
 Payband = 009  
 Pay Grade = 077  
 Position = [069440](#)  
 FTE = 1



ZAYAS, CHRISTINE L  
 County Code = 005  
 Class Code = 5308  
 SENIOR REGISTERED NURSE  
 SUPV  
 29-1141-03  
 REGISTERED NURSES  
 Payband = 009  
 Pay Grade = 077  
 Position = [068176](#)  
 FTE = 1

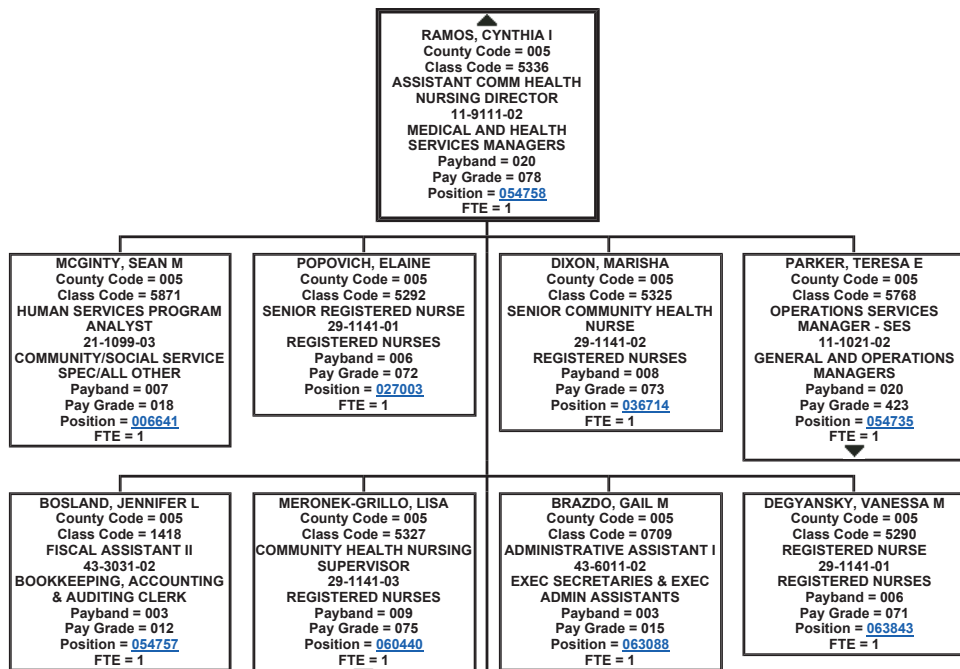
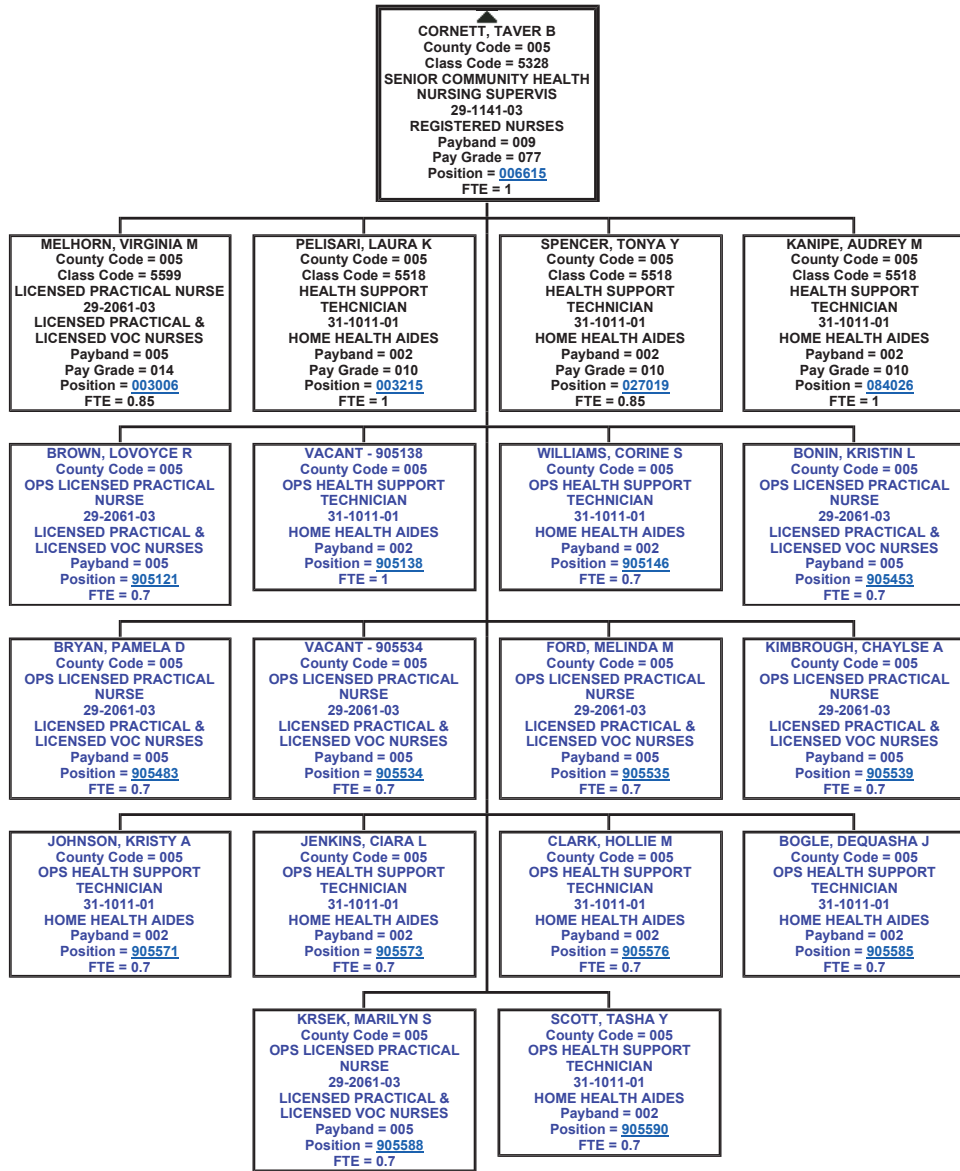






VACANT - 905622  
County Code = 005  
OPS LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
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FTE = 0.7

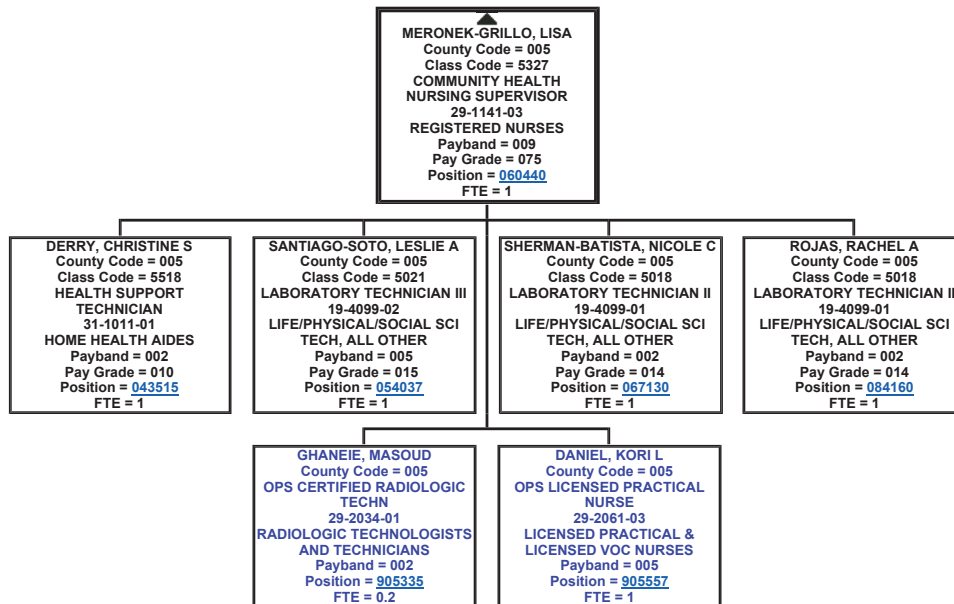
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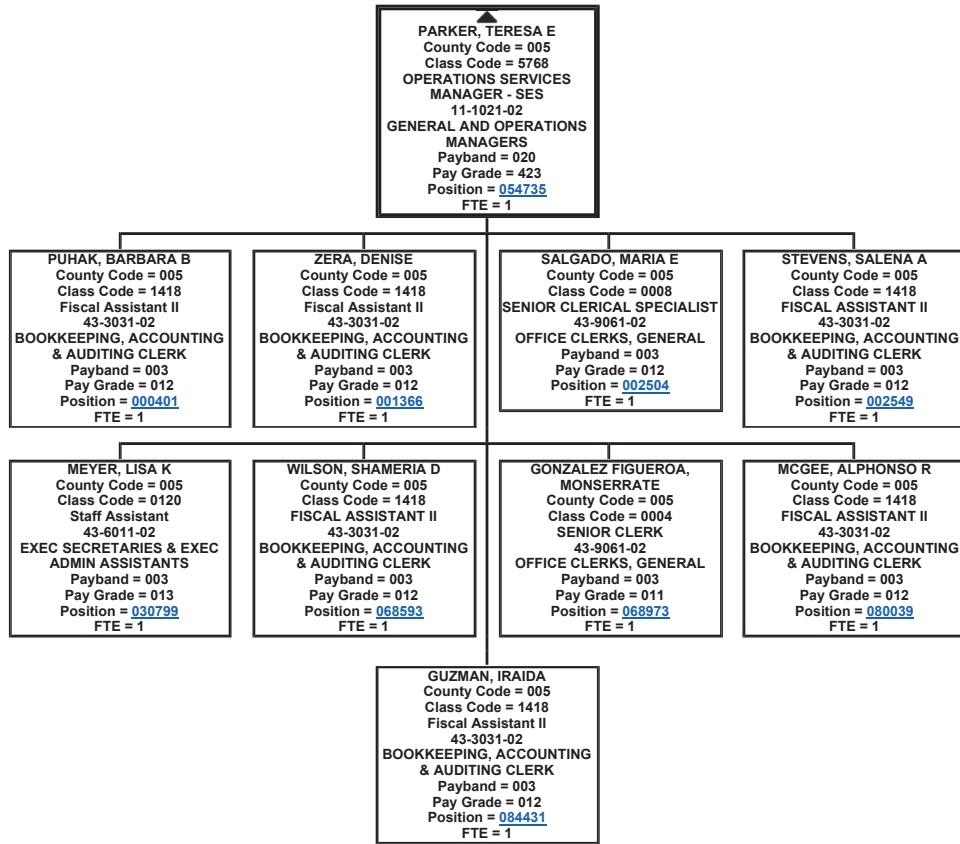
CALDERONI, BREANNE R  
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Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [069441](#)  
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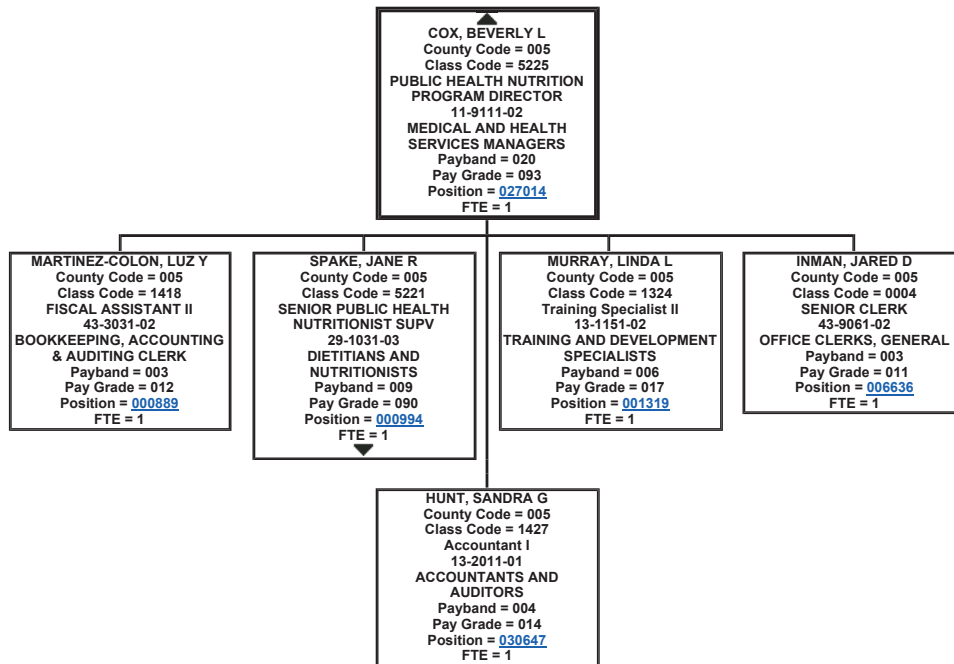
STRAUB, DESIREE A  
County Code = 005  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [084449](#)  
FTE = 1

CARNEY, CAROL L  
County Code = 005  
OPS NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
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Position = [905162](#)  
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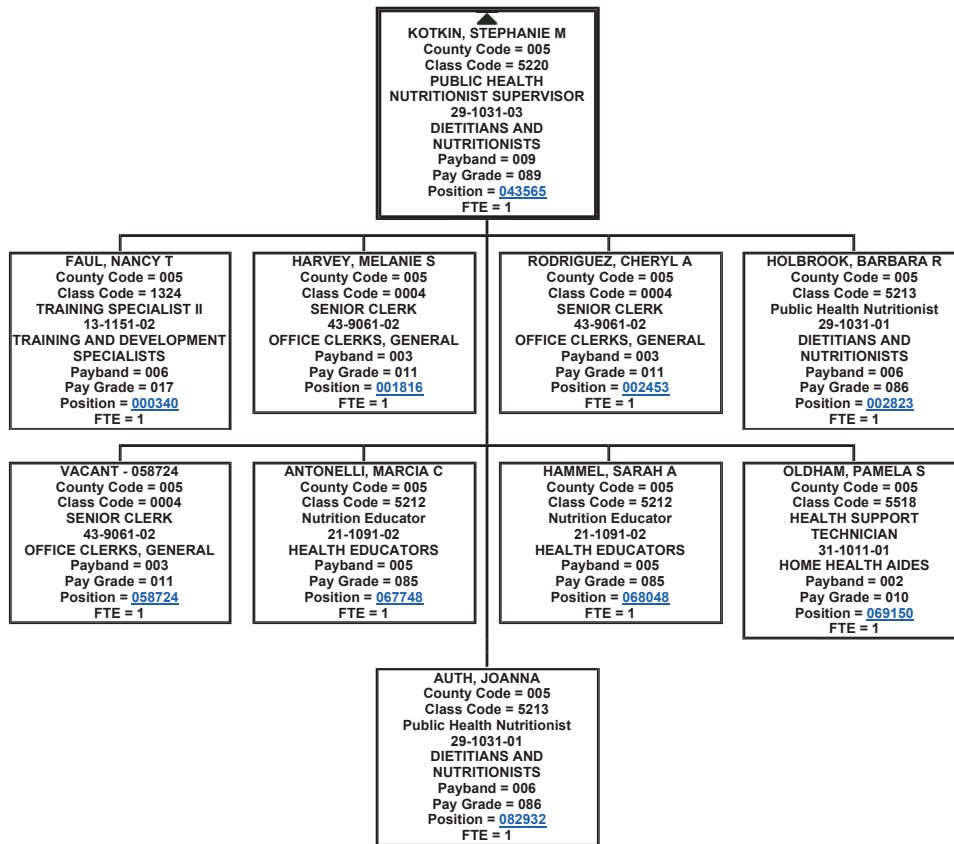
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SPAKE, JANE R  
County Code = 005  
Class Code = 5221  
SENIOR PUBLIC HEALTH  
NUTRITIONIST SUPV  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 090  
Position = [000994](#)  
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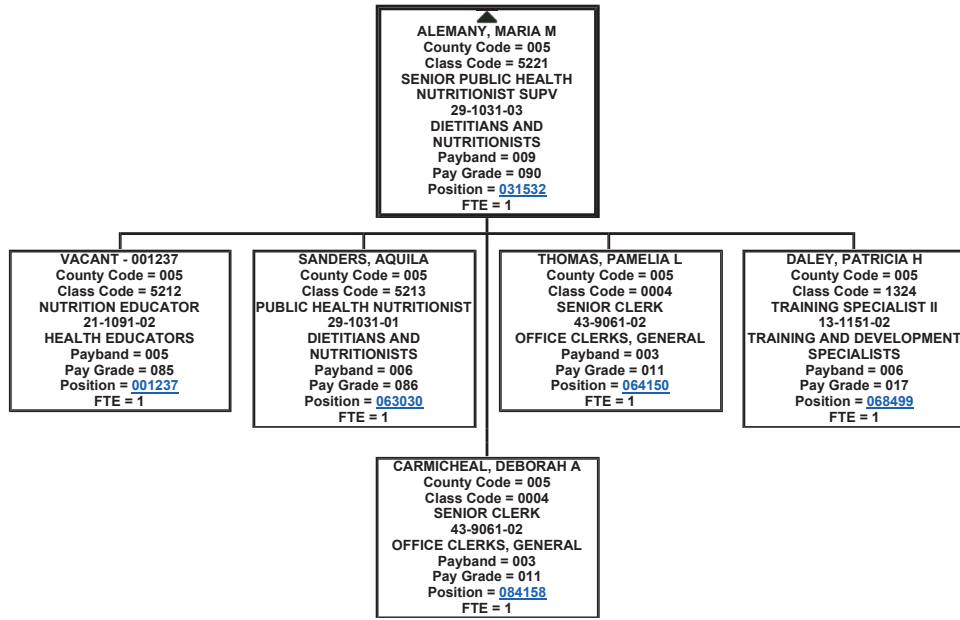
TOLEDO, KARA F  
County Code = 005  
Class Code = 5220  
PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
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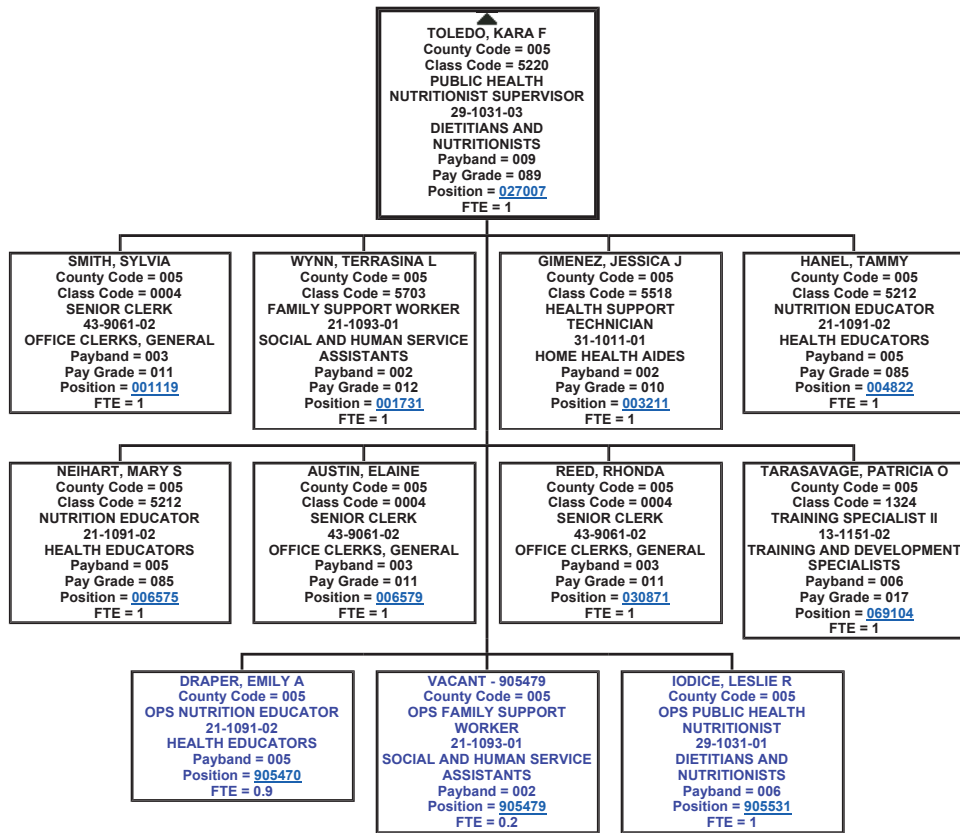
ALEMANY, MARIA M  
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Class Code = 5221  
SENIOR PUBLIC HEALTH  
NUTRITIONIST SUPV  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 090  
Position = [031532](#)  
FTE = 1  
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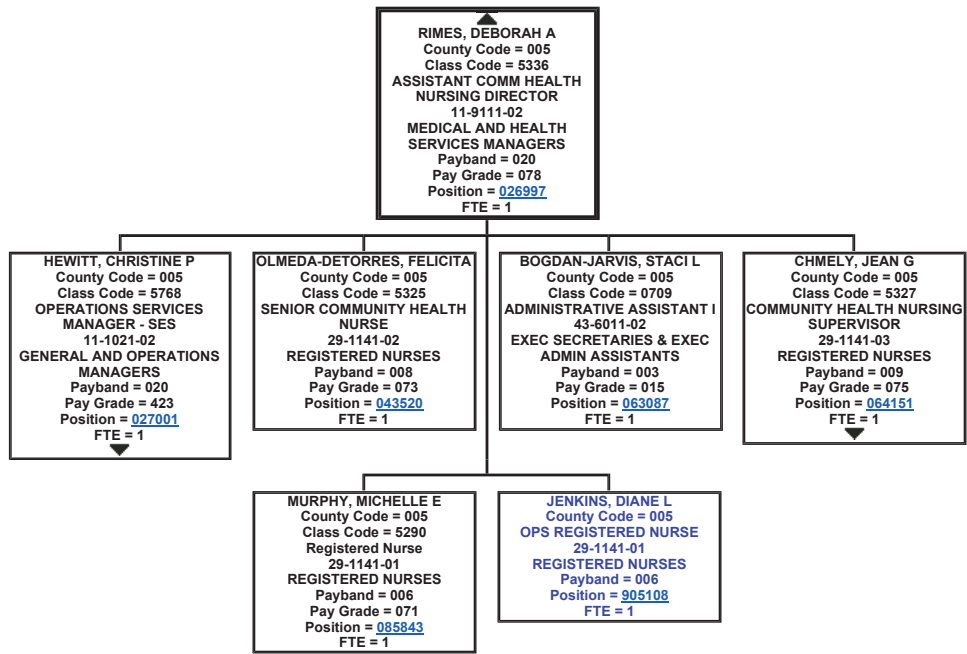
KOTKIN, STEPHANIE M  
County Code = 005  
Class Code = 5220  
PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
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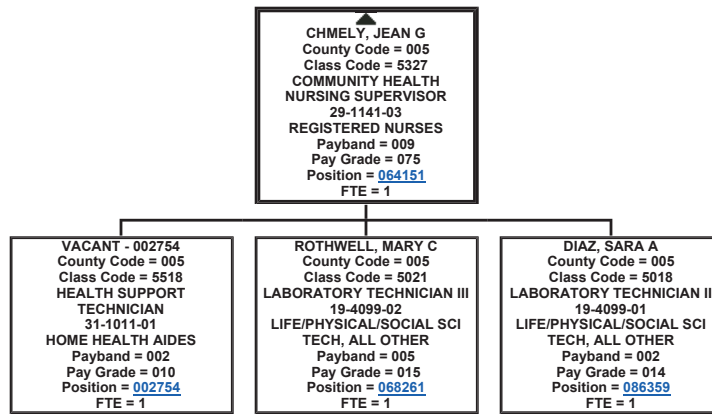
COIRA-TORO, ELBA  
County Code = 005  
Class Code = 5221  
SENIOR PUBLIC HEALTH  
NUTRITIONIST SUPV  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 090  
Position = [054475](#)  
FTE = 1



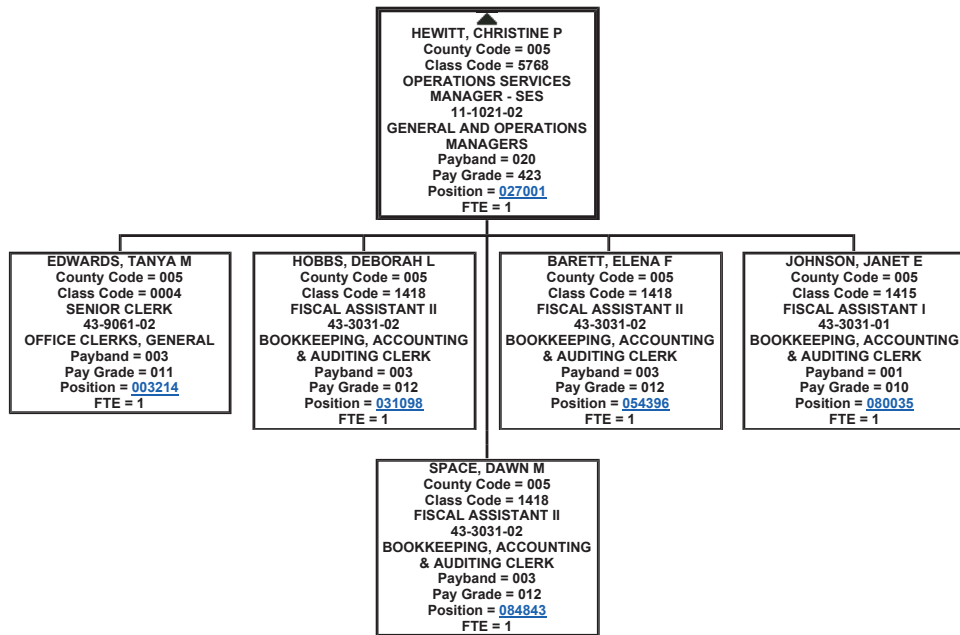


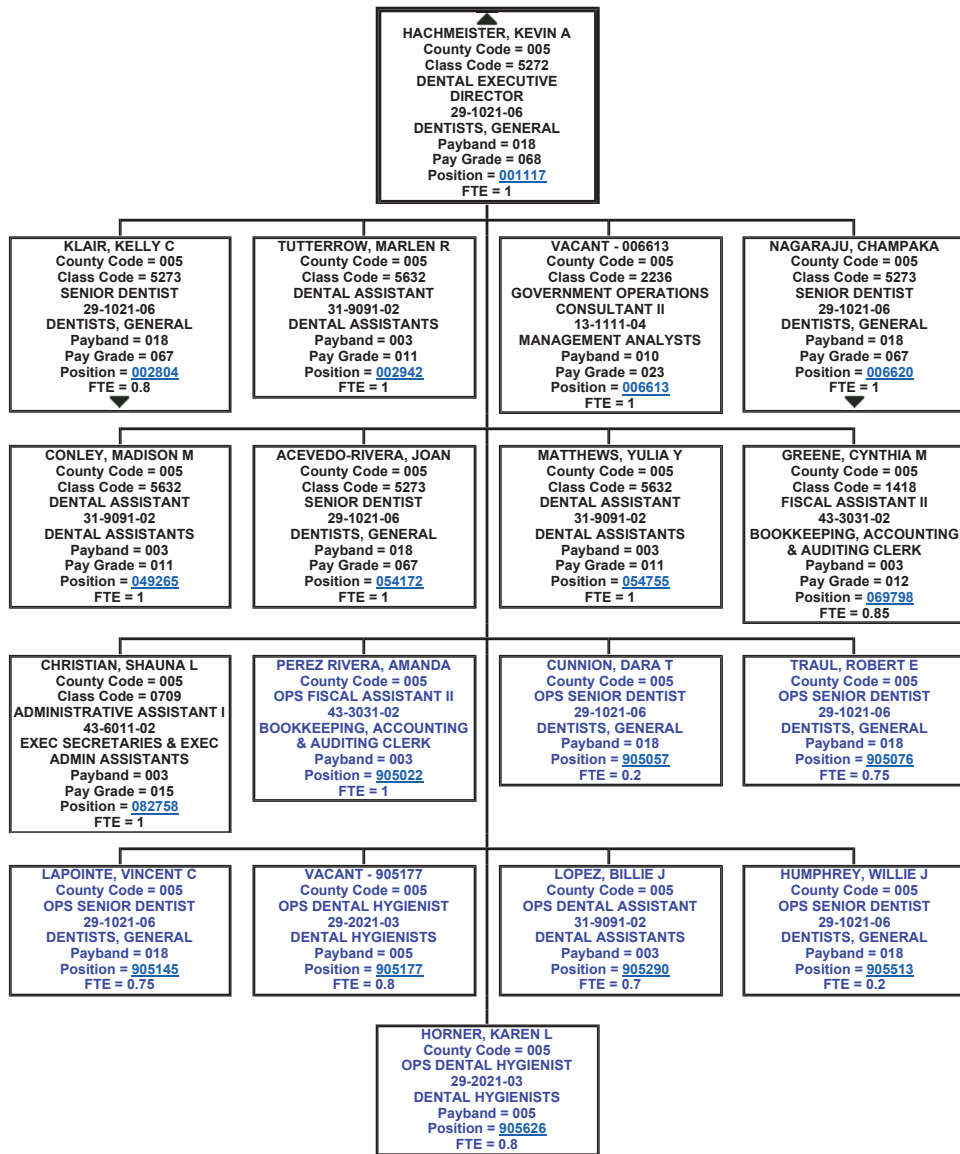


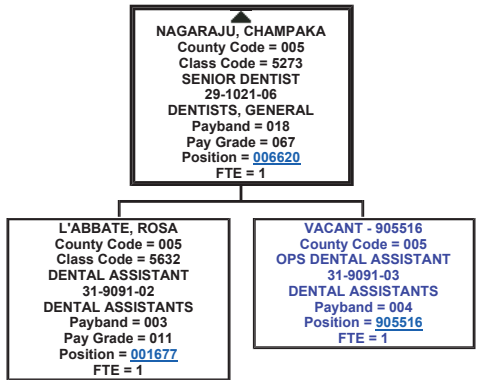


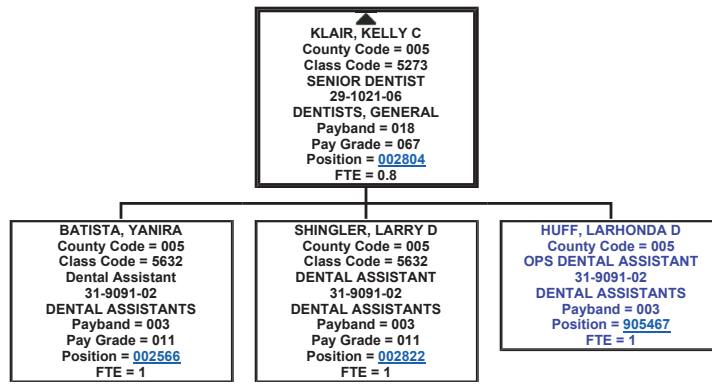


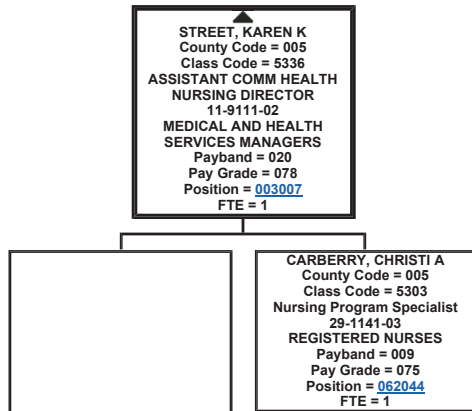












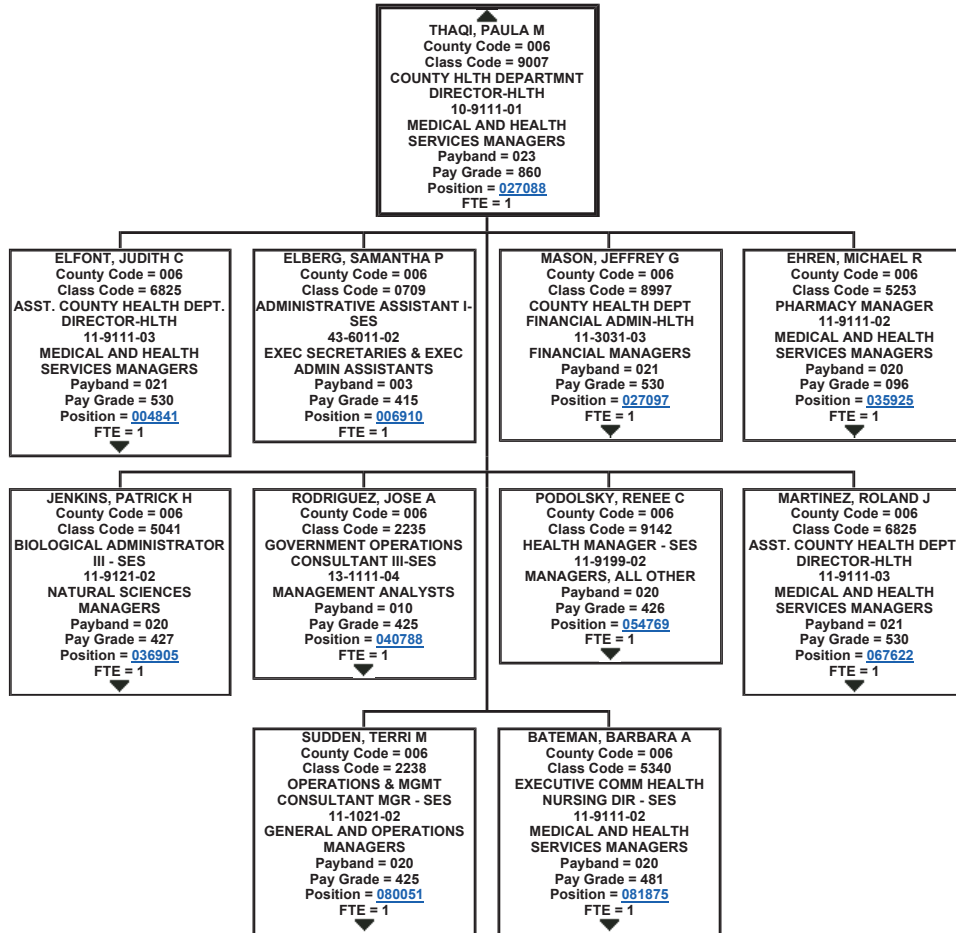
NIEVES, ANA M  
County Code = 005  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [000468](#)  
FTE = 1

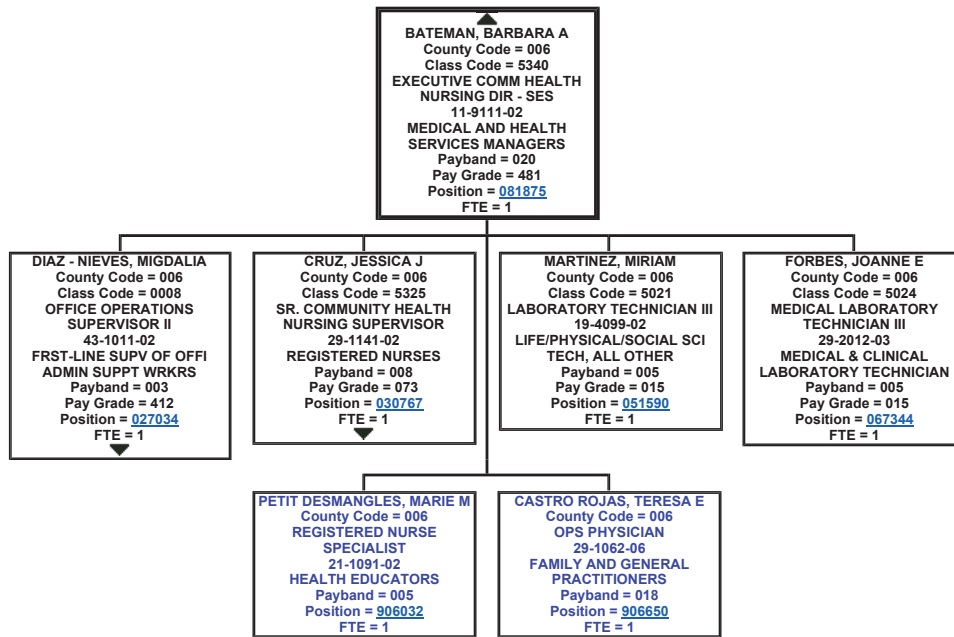
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# Florida Department of Health

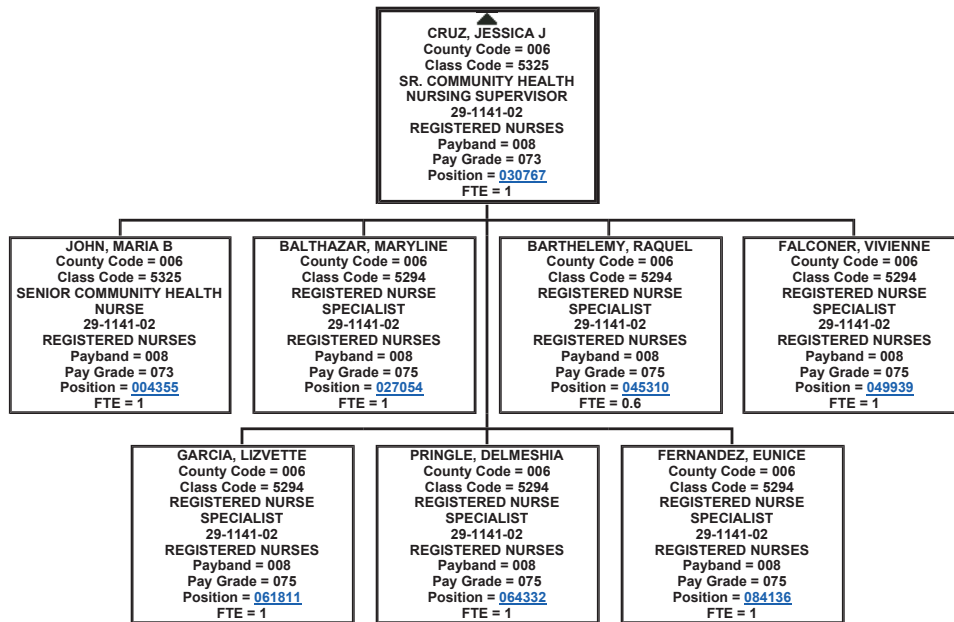
## CHD 06 - Broward County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.









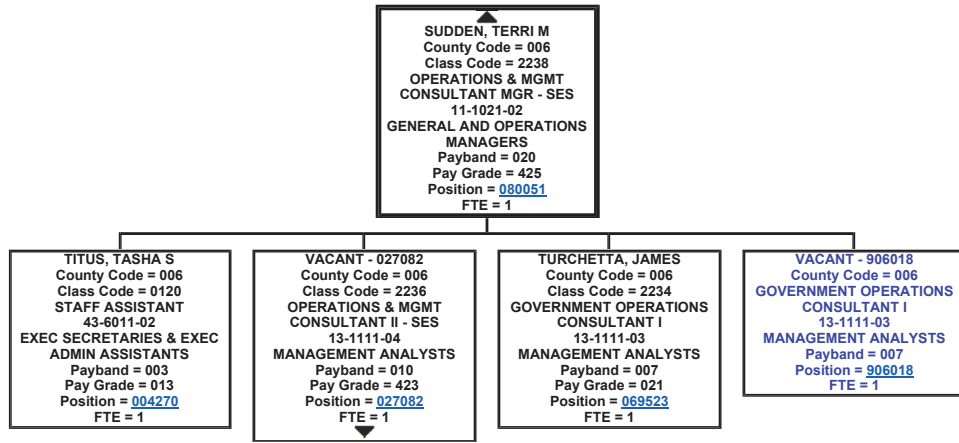
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County Code = 006  
Class Code = 0008  
OFFICE OPERATIONS  
SUPERVISOR II  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [027034](#)  
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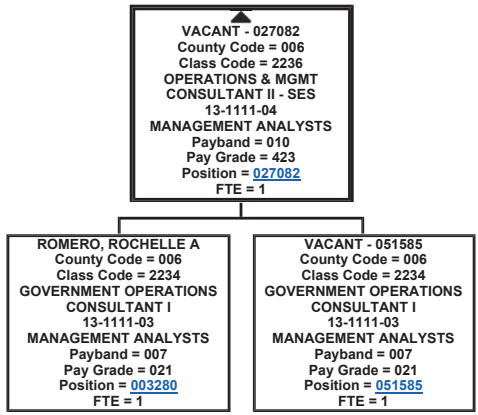
BARBOZA, CARMEN M  
County Code = 006  
Class Code = 0004  
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43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [002655](#)  
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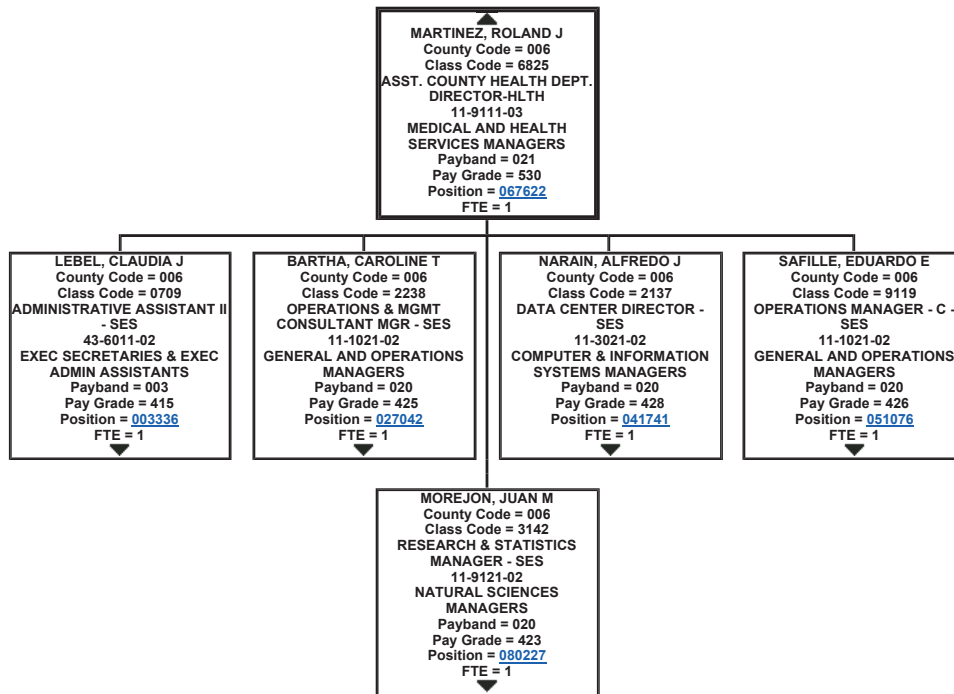
ALCINDOR, PAULENE M  
County Code = 006  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
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Pay Grade = 011  
Position = [058888](#)  
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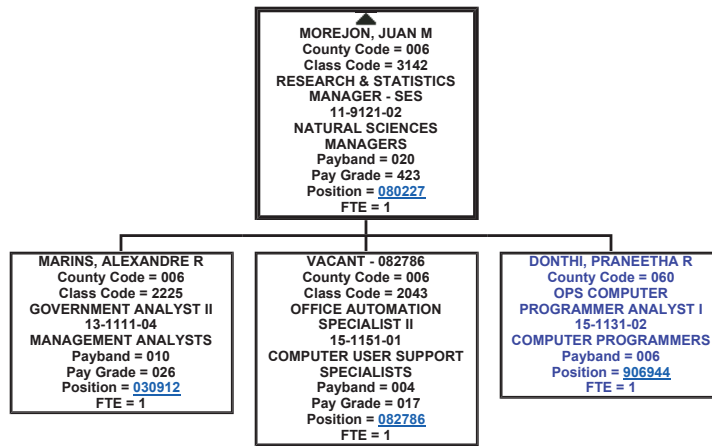
HINES, JAVITA  
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Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [064333](#)  
FTE = 1

HERNANDEZ, MIGUEL  
County Code = 006  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [906879](#)  
FTE = 1









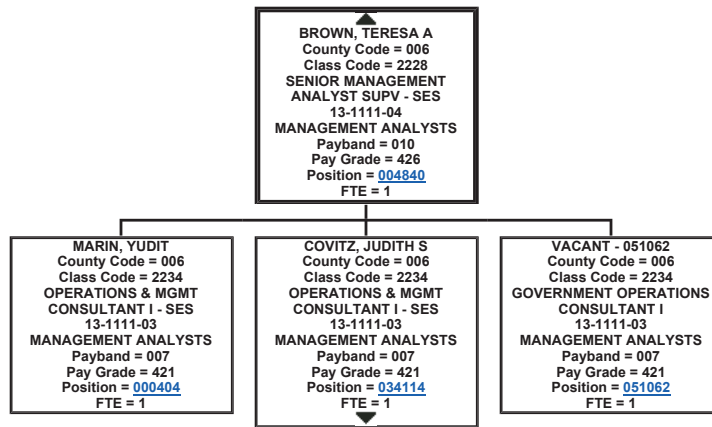
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SAFILLE, EDUARDO E  
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Class Code = 9119  
OPERATIONS MANAGER - C -  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [051076](#)  
FTE = 1

▼  
FRIEDMAN, CLIFFORD R  
County Code = 006  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [004834](#)  
FTE = 1

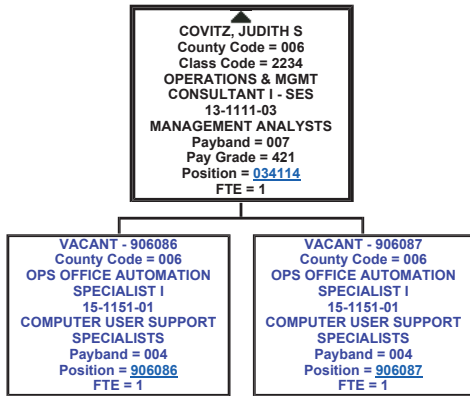
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Class Code = 2228  
SENIOR MANAGEMENT  
ANALYST SUPV - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [004840](#)  
FTE = 1

▼  
VACANT - 049170  
County Code = 006  
Class Code = 1324  
TRAINING SPECIALIST II  
13-1151-02  
TRAINING AND DEVELOPMENT  
SPECIALISTS  
Payband = 006  
Pay Grade = 017  
Position = [049170](#)  
FTE = 1

▼  
DUHE, KATHLENE G  
County Code = 006  
Class Code = 1324  
TRAINING SPECIALIST II-SES  
13-1151-02  
TRAINING AND DEVELOPMENT  
SPECIALISTS  
Payband = 006  
Pay Grade = 417  
Position = [049976](#)  
FTE = 1



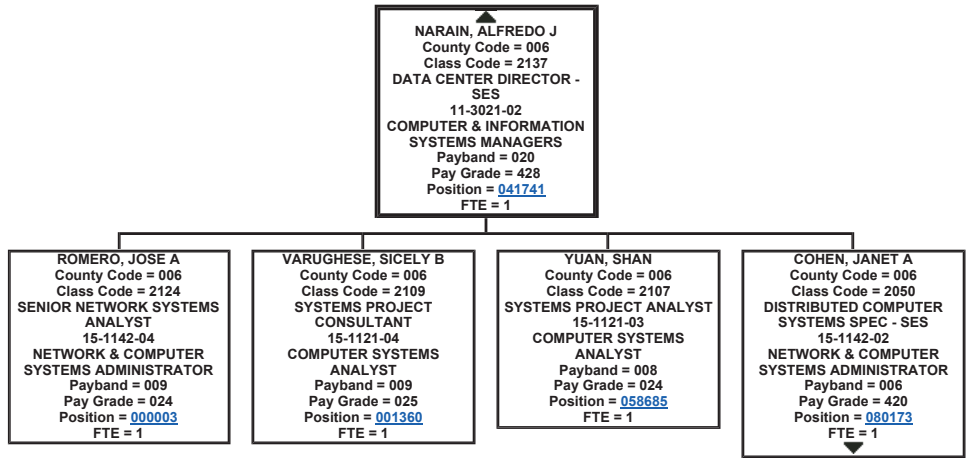


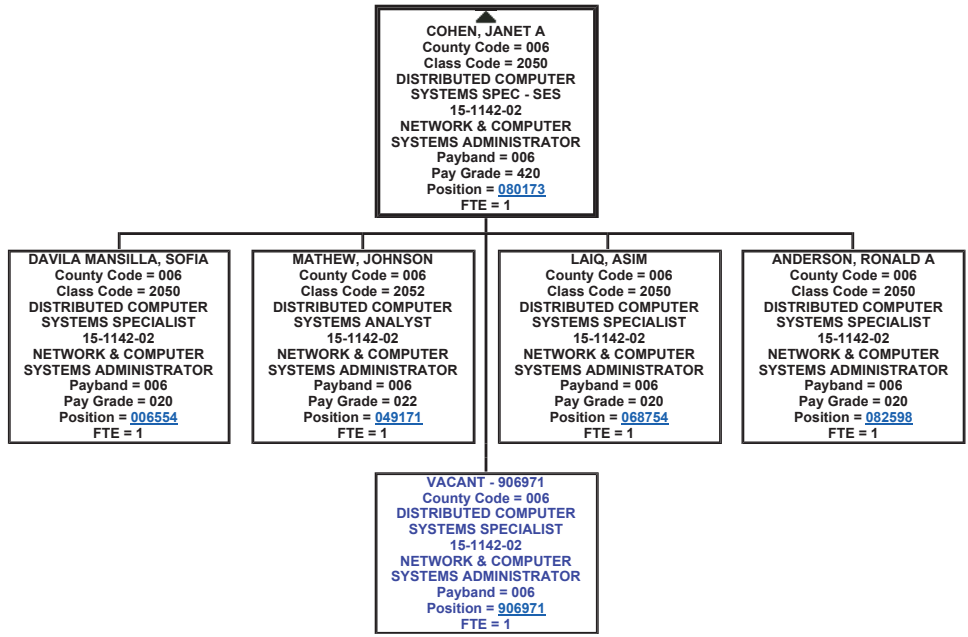


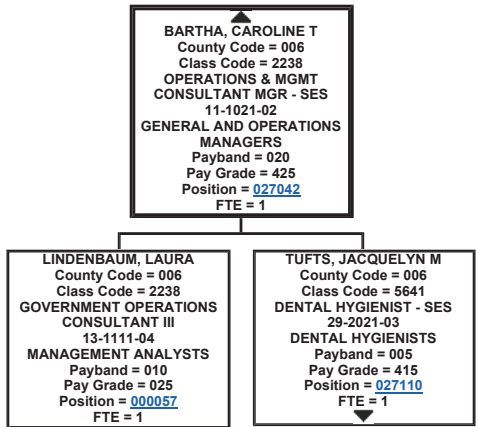
FRIEDMAN, CLIFFORD R  
County Code = 006  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [004834](#)  
FTE = 1

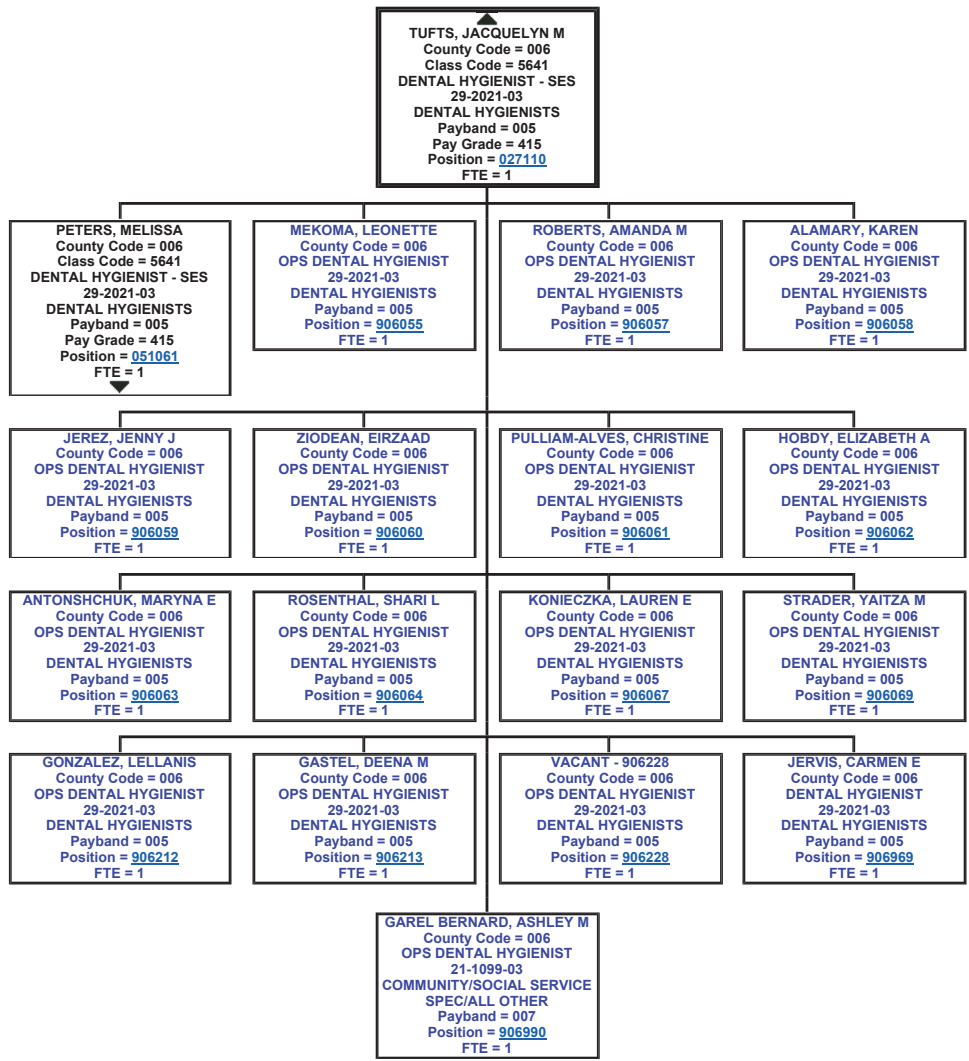
LANE, BRIAN C  
County Code = 006  
Class Code = 8711  
SENIOR SAFETY SPECIALIST  
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OCCUPATIONAL HEALTH &  
SAFETY SPECIALISTS  
Payband = 005  
Pay Grade = 016  
Position = [051033](#)  
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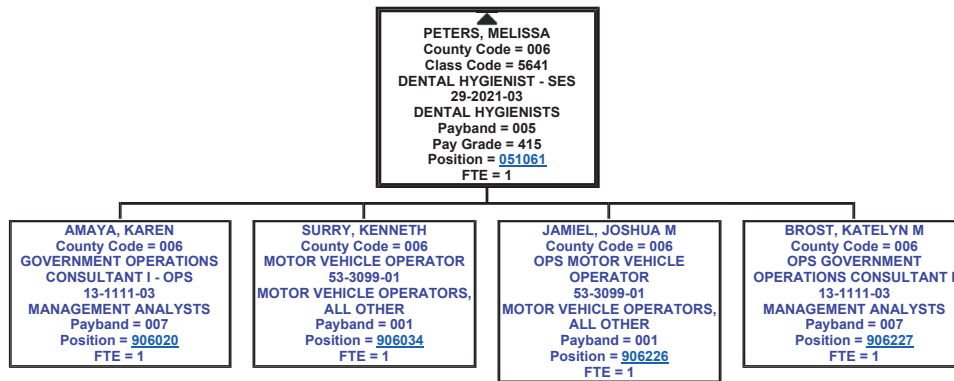
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County Code = 006  
OPS SAFETY SPECIALIST  
29-9011-02  
OCCUPATIONAL HEALTH &  
SAFETY SPECIALISTS  
Payband = 004  
Position = [906098](#)  
FTE = 1

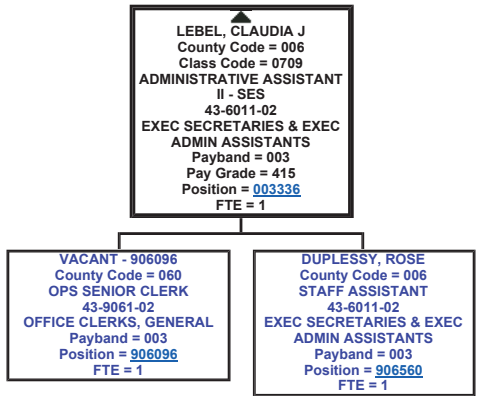




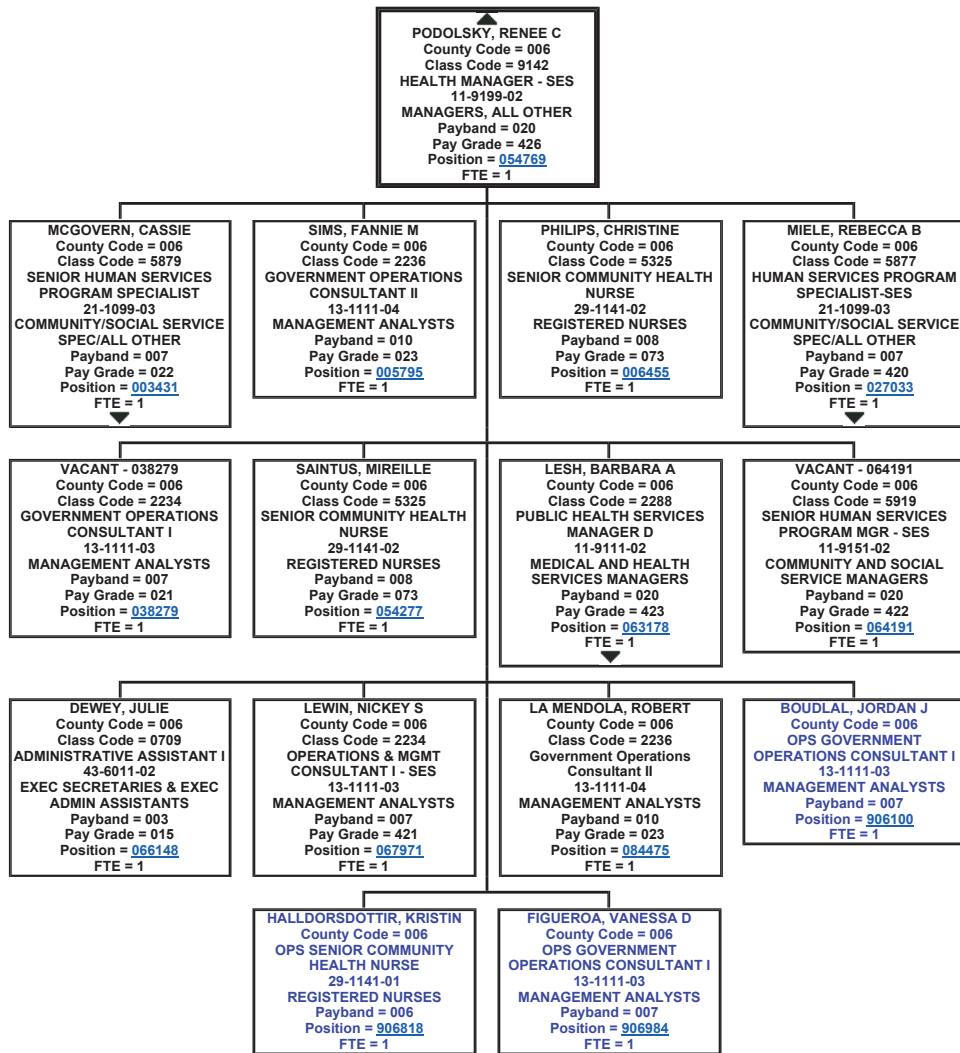


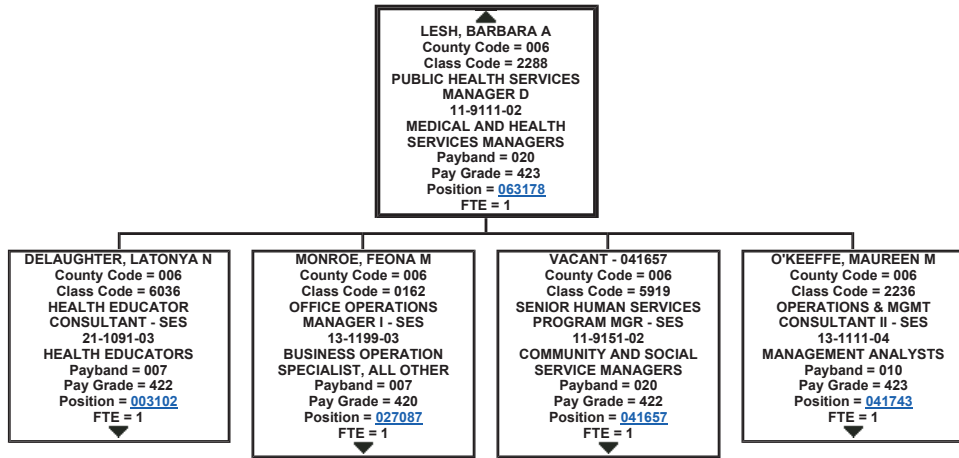


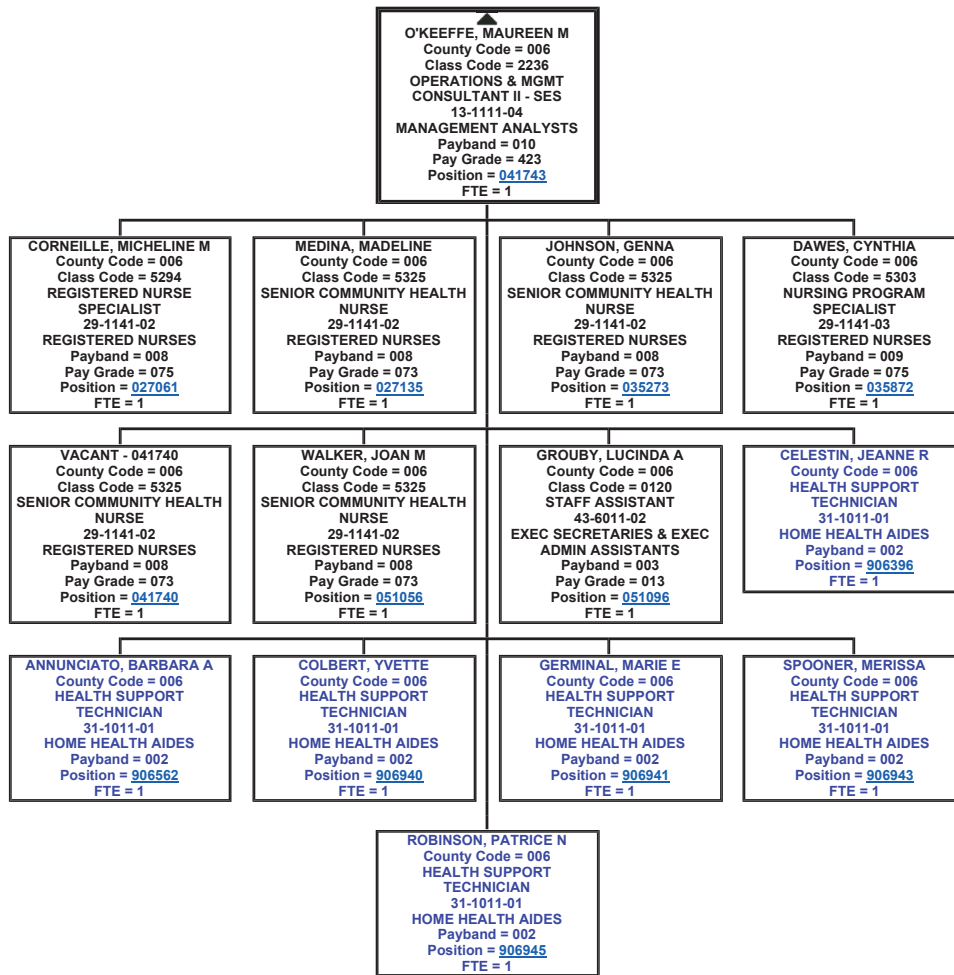


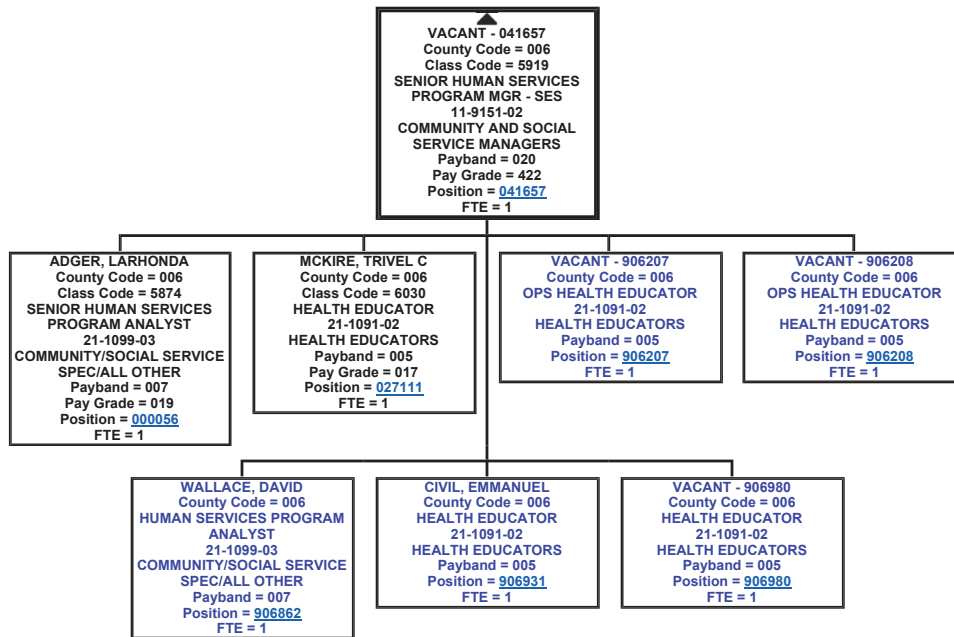


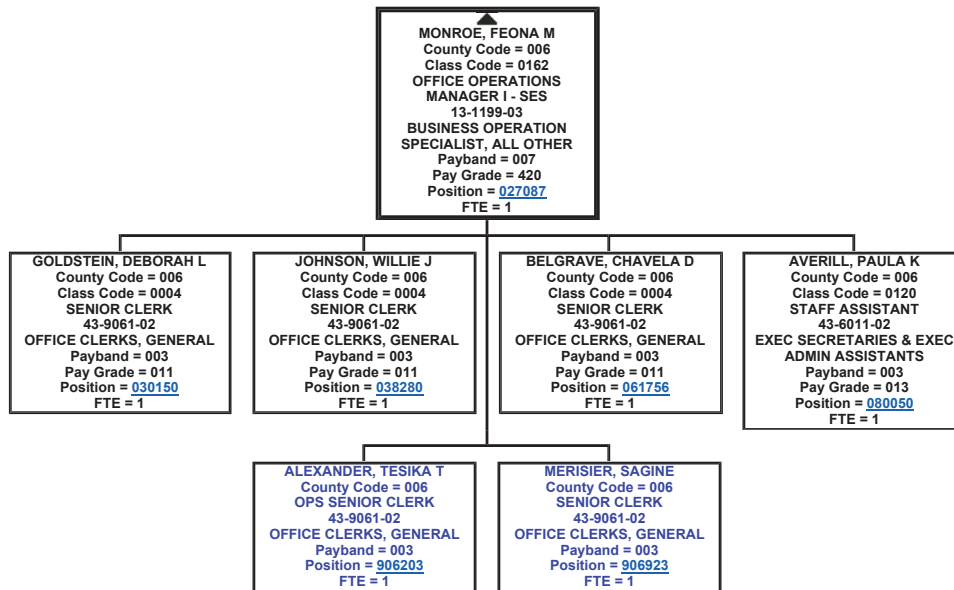


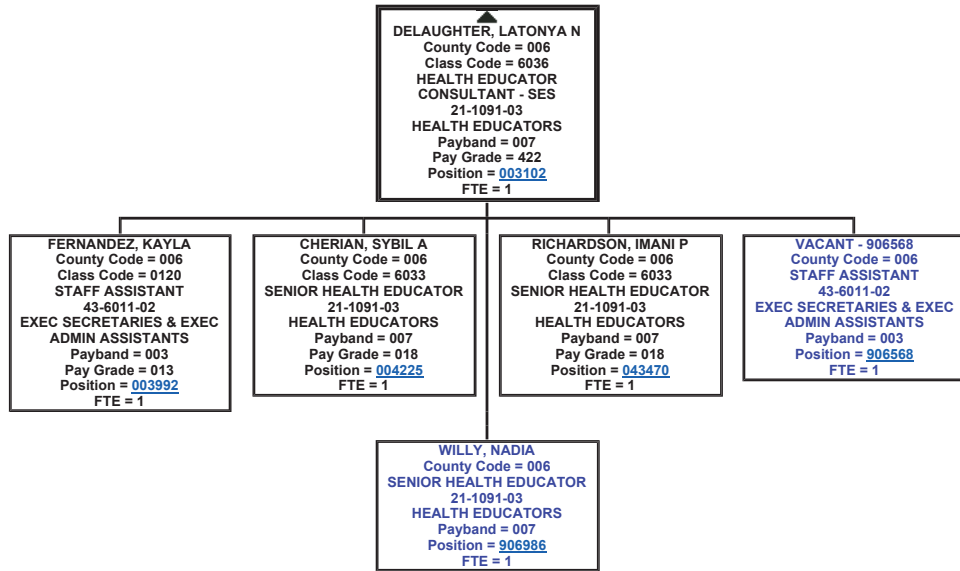


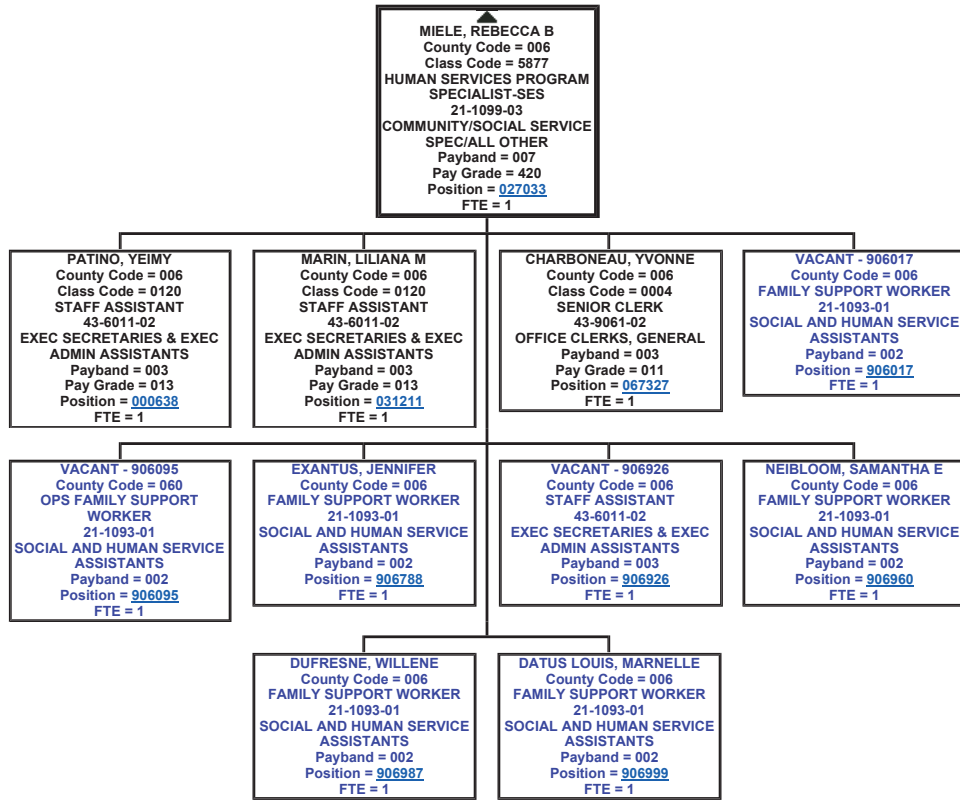










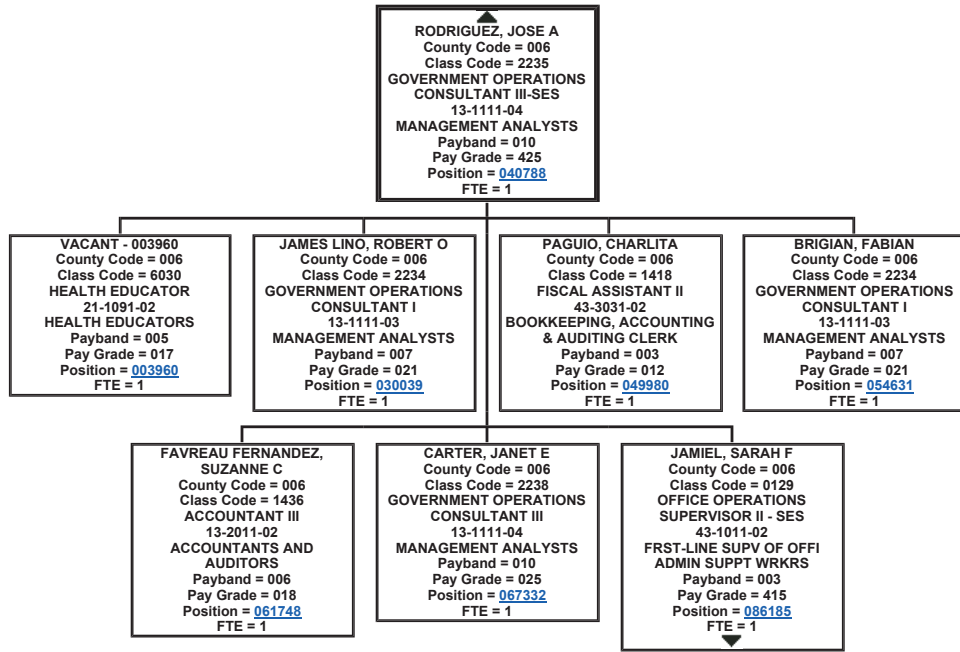


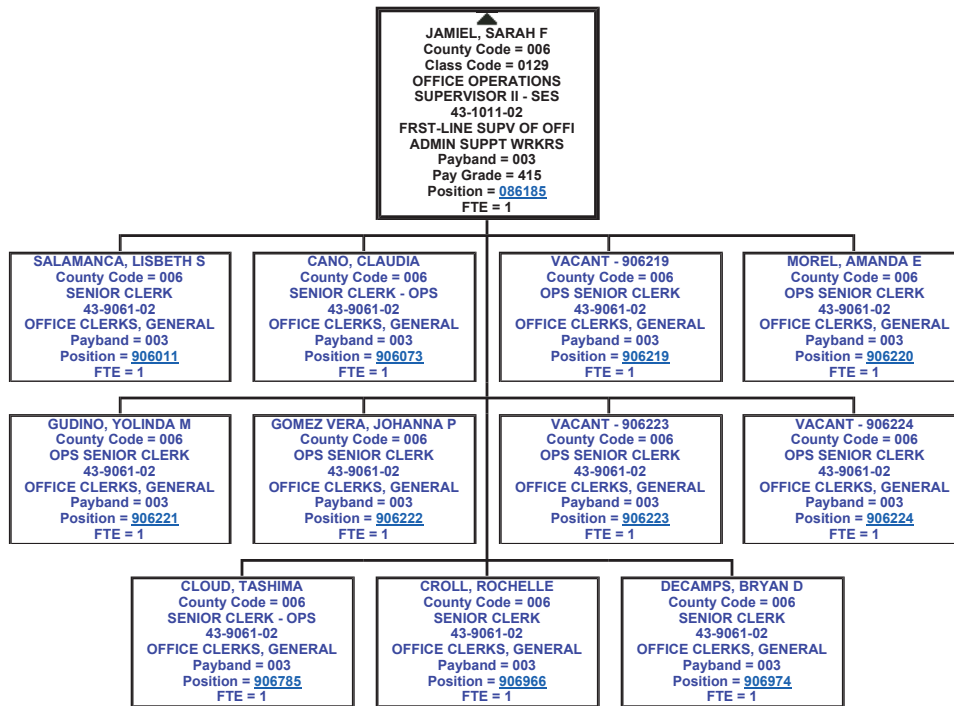
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MCGOVERN, CASSIE  
County Code = 006  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 022  
Position = [003431](#)  
FTE = 1

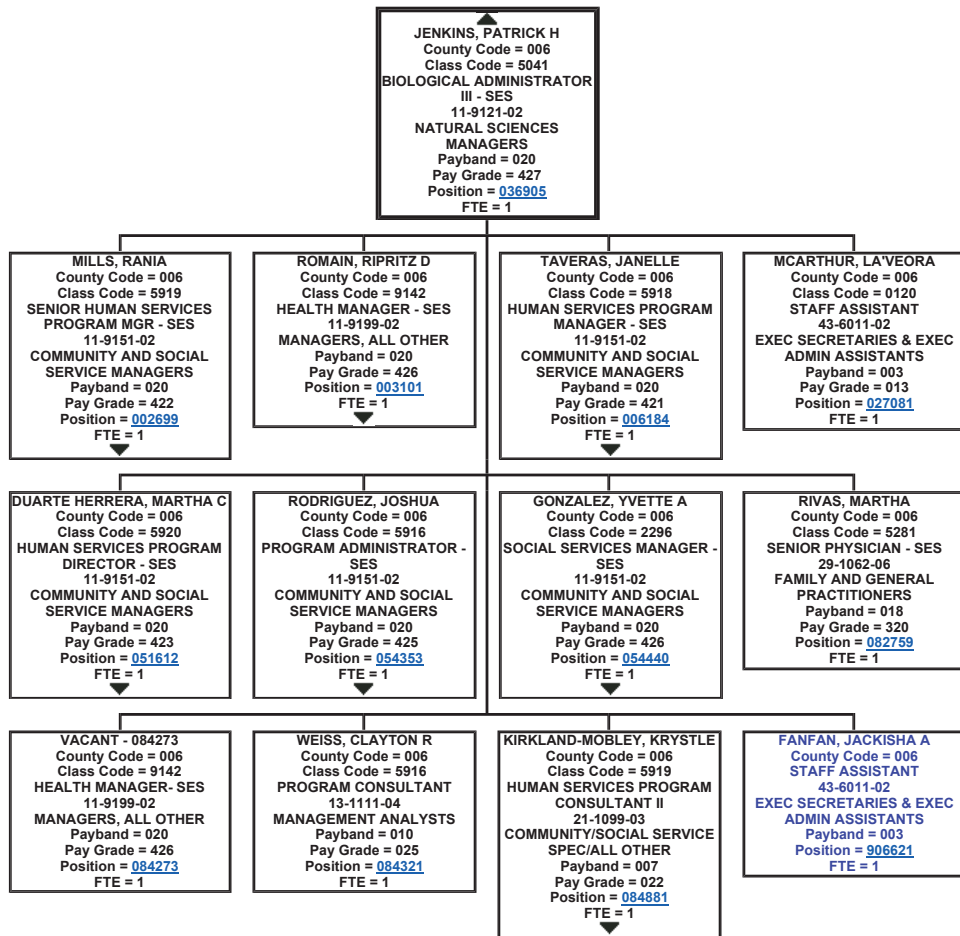
MARTIN, CHRISTINA S  
County Code = 006  
SENIOR HEALTH EDUCATOR  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Position = [906647](#)  
FTE = 1

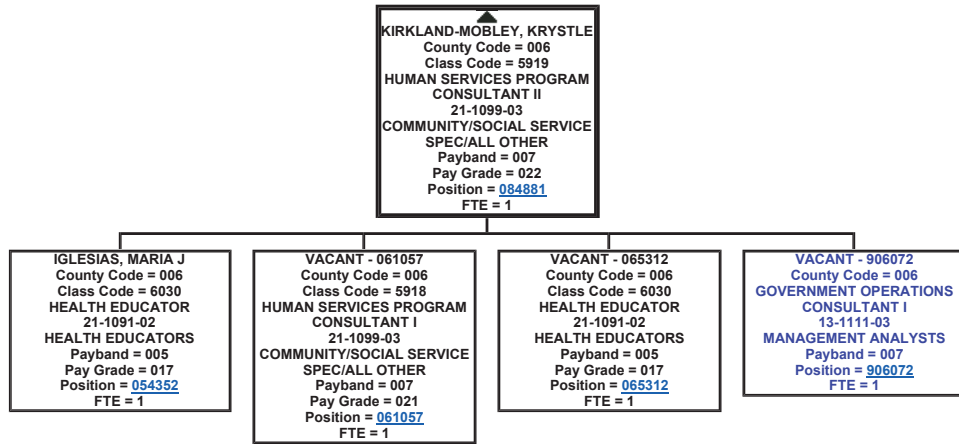
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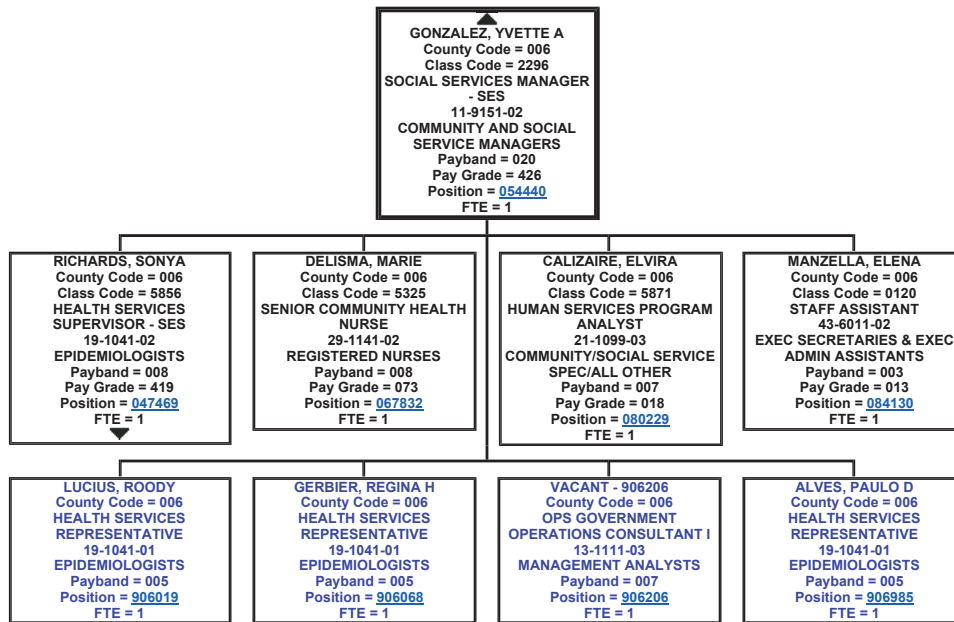


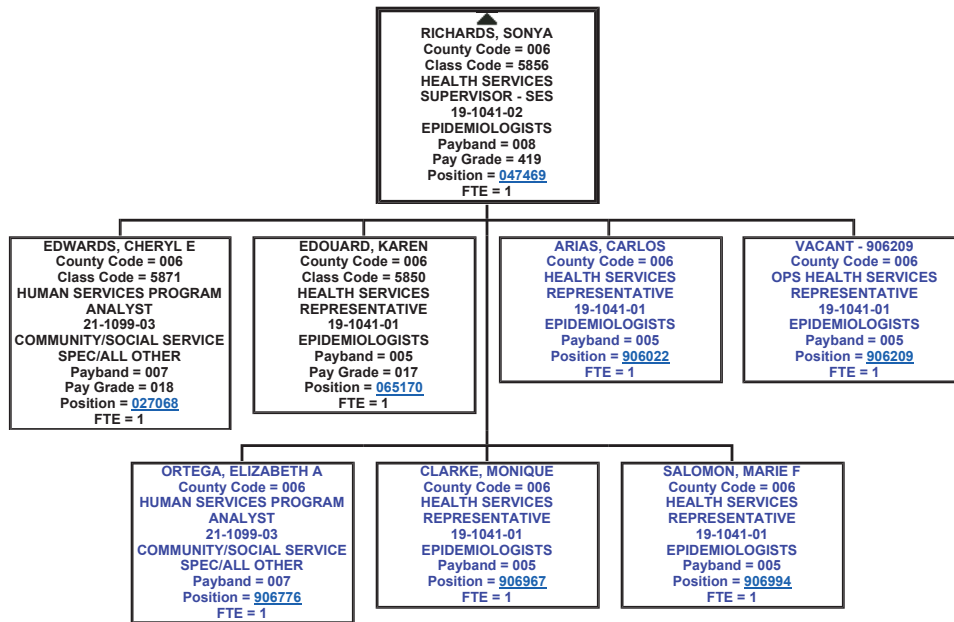


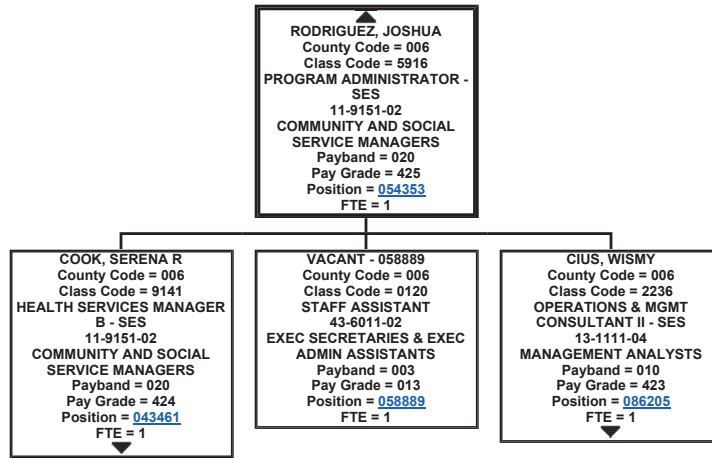


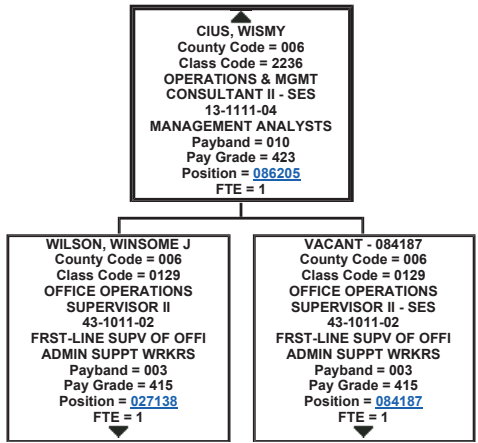




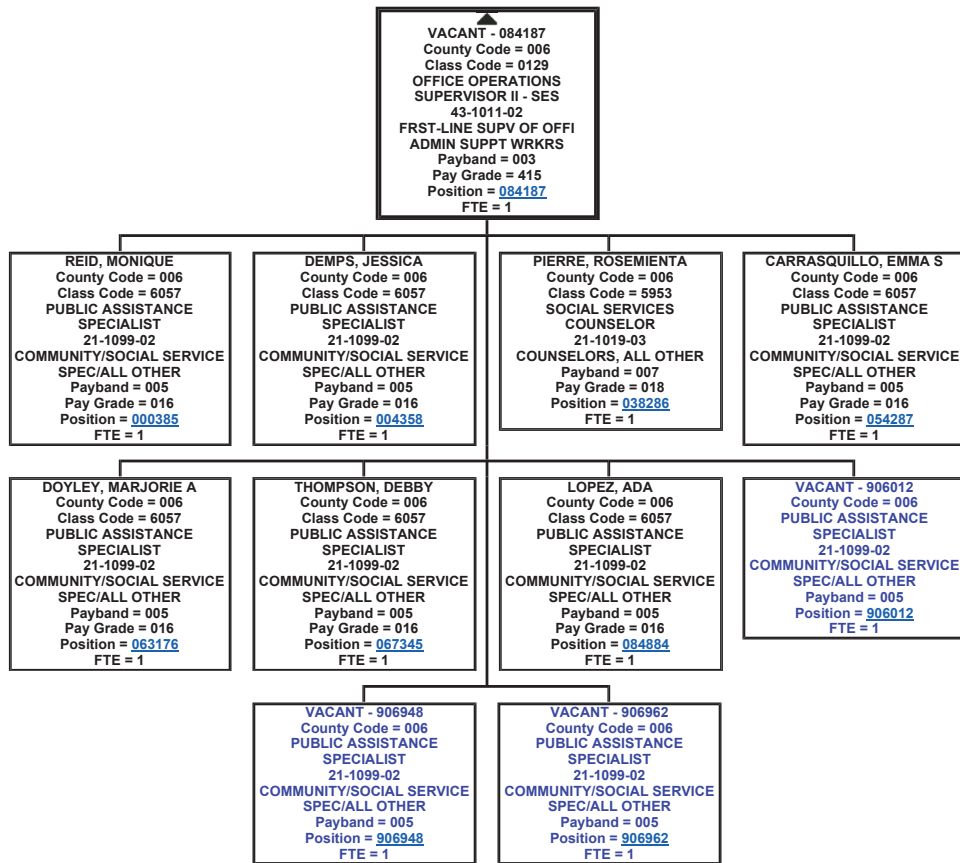


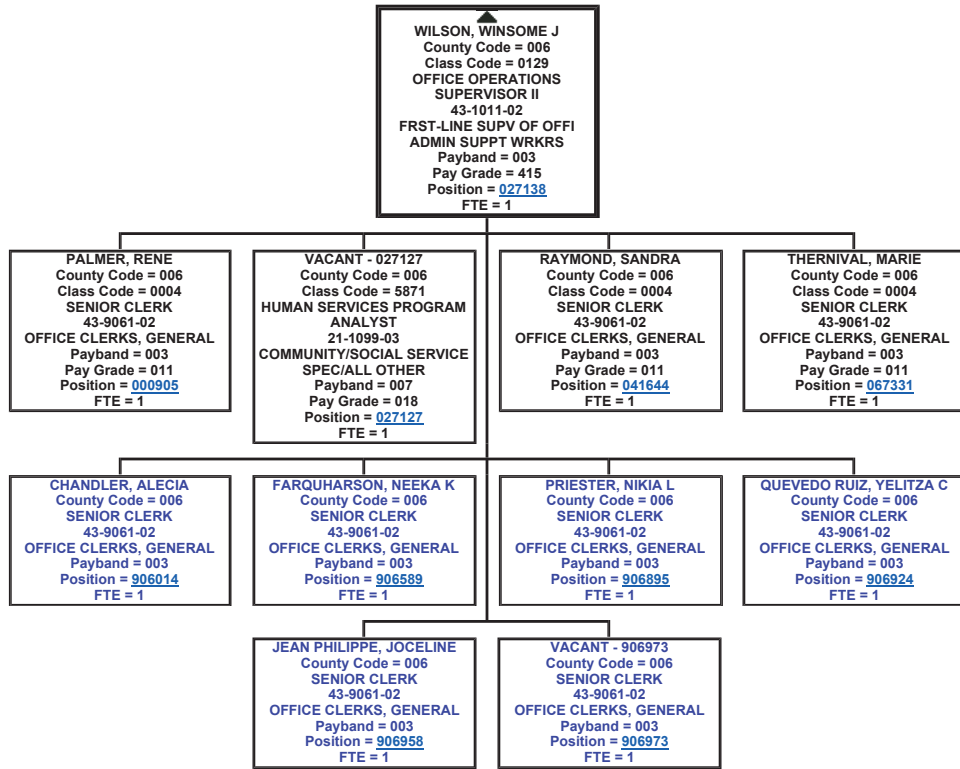


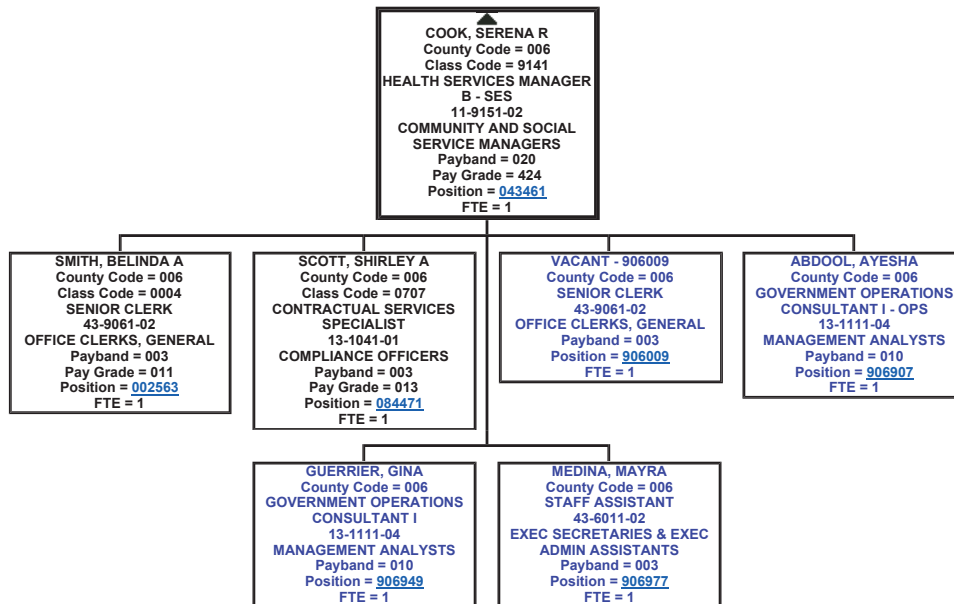


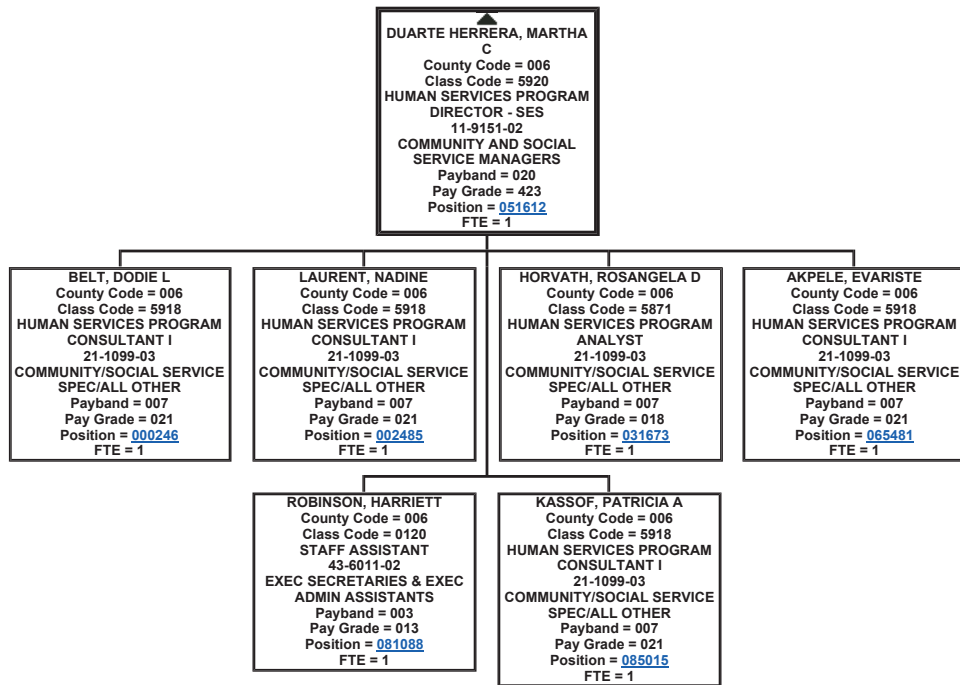


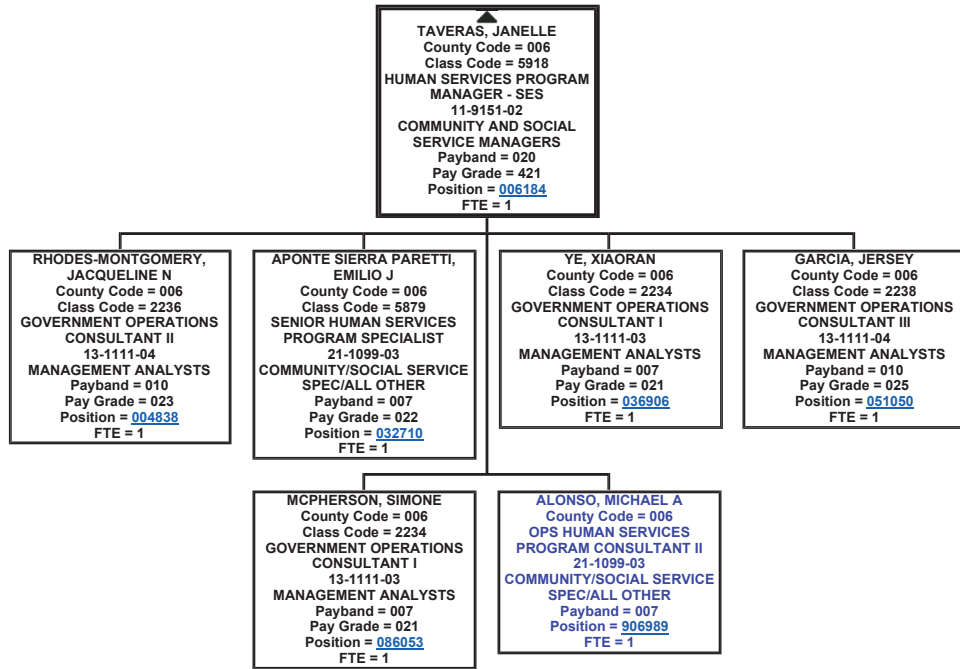


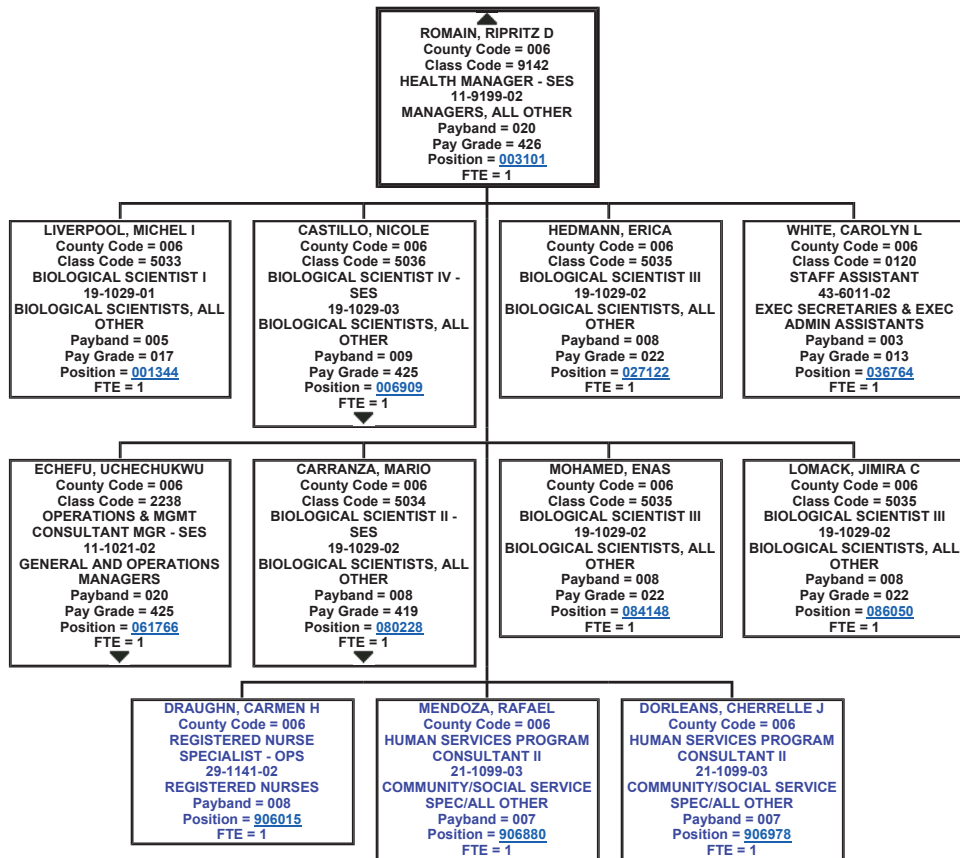


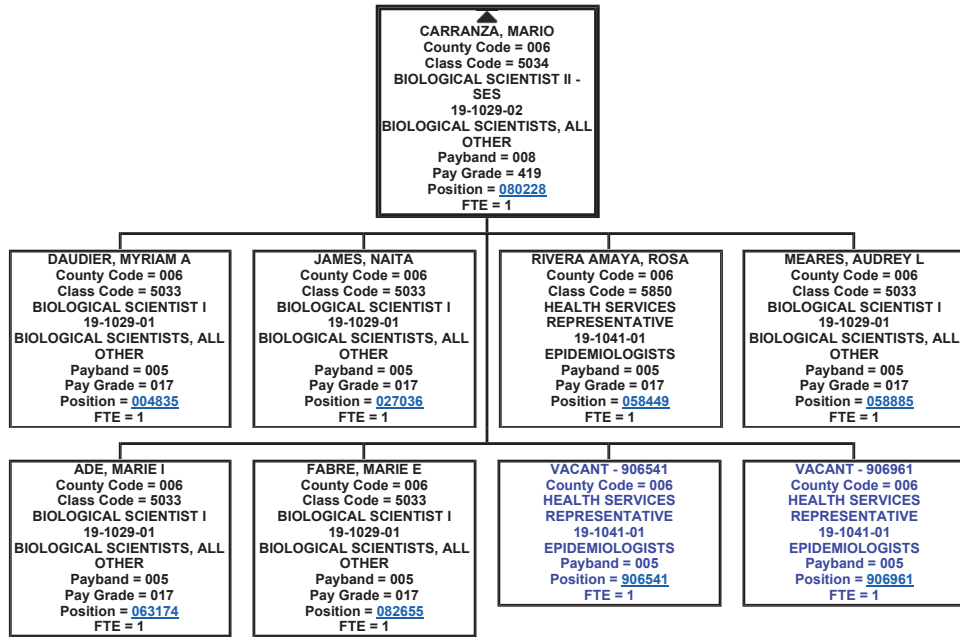












ECHEFU, UCHECHUKWU  
County Code = 006  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [061766](#)  
FTE = 1

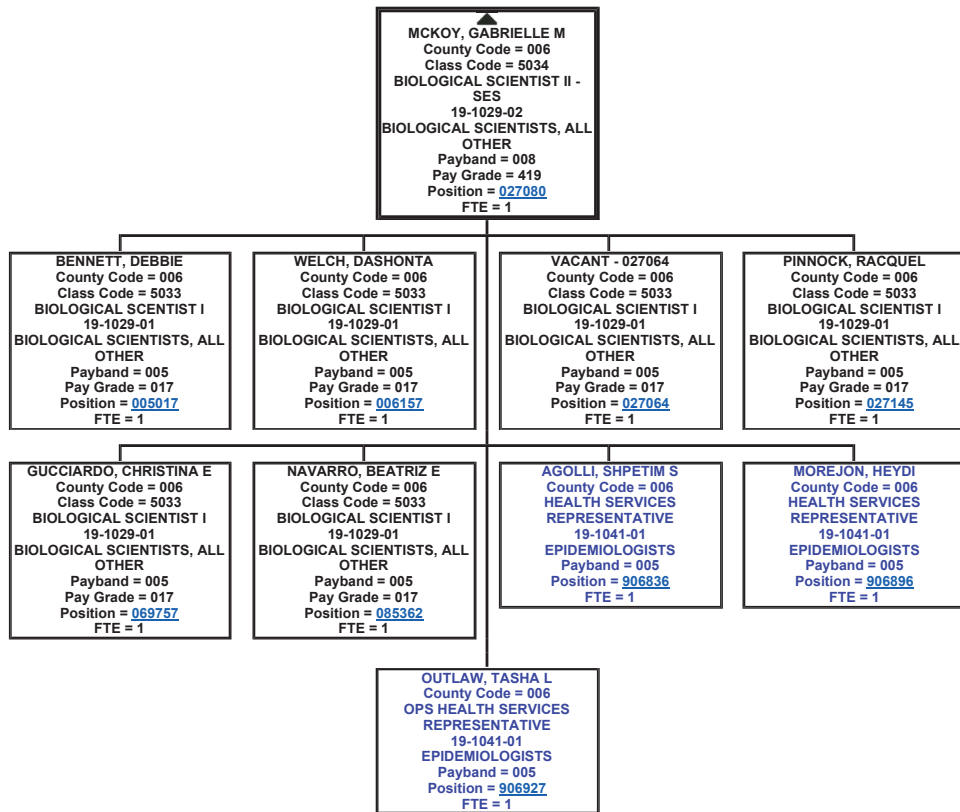
FAIN, TERYL U  
County Code = 006  
Class Code = 5034  
BIOLOGICAL SCIENTIST II-SES  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 419  
Position = [004837](#)  
FTE = 1

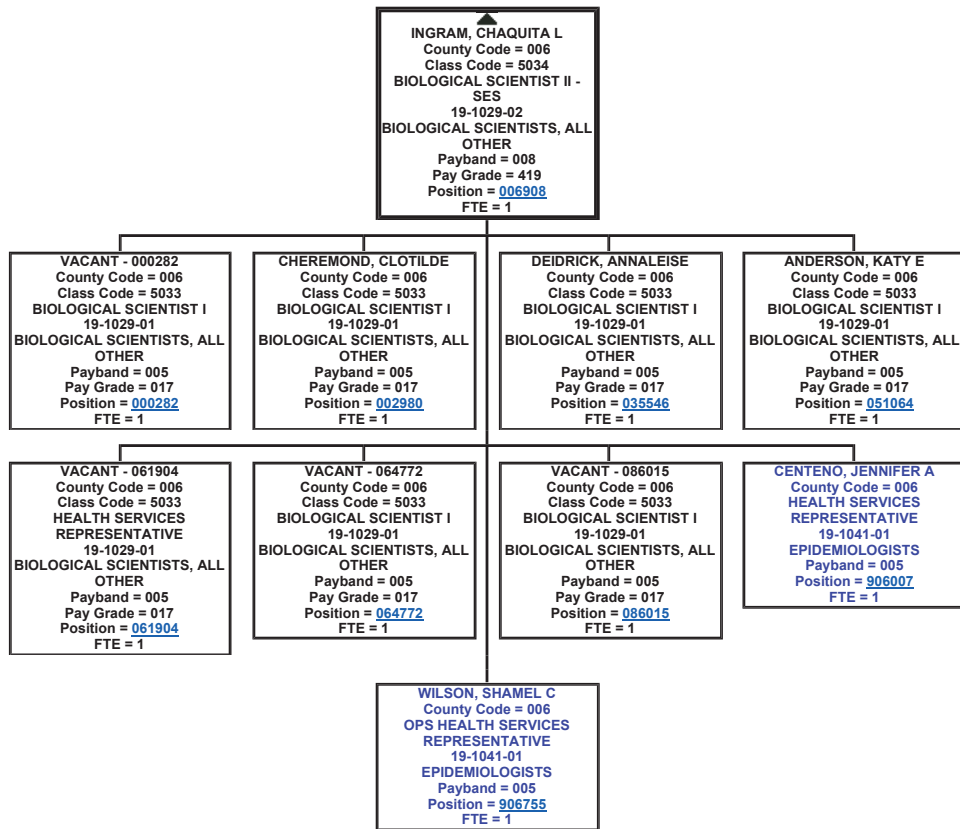
INGRAM, CHAQUITA L  
County Code = 006  
Class Code = 5034  
BIOLOGICAL SCIENTIST II -  
SES  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 419  
Position = [006908](#)  
FTE = 1

MCKOY, GABRIELLE M  
County Code = 006  
Class Code = 5034  
BIOLOGICAL SCIENTIST II -  
SES  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 419  
Position = [027080](#)  
FTE = 1

CORNETT, SARAH F  
County Code = 006  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [045022](#)  
FTE = 1







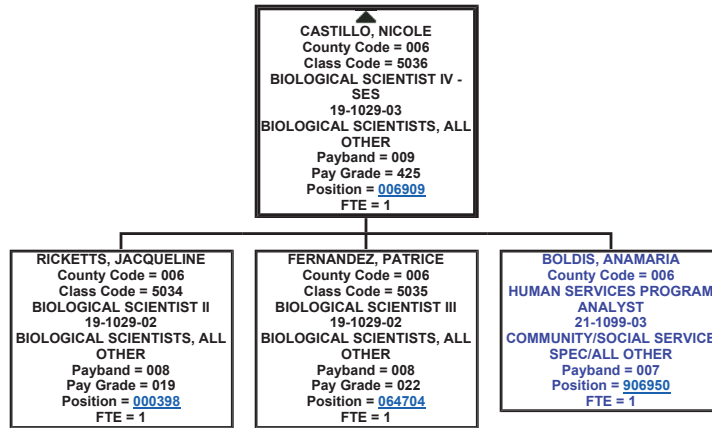
FAIN, TERYL U  
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Class Code = 5034  
BIOLOGICAL SCIENTIST II-SES  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 419  
Position = [004837](#)  
FTE = 1

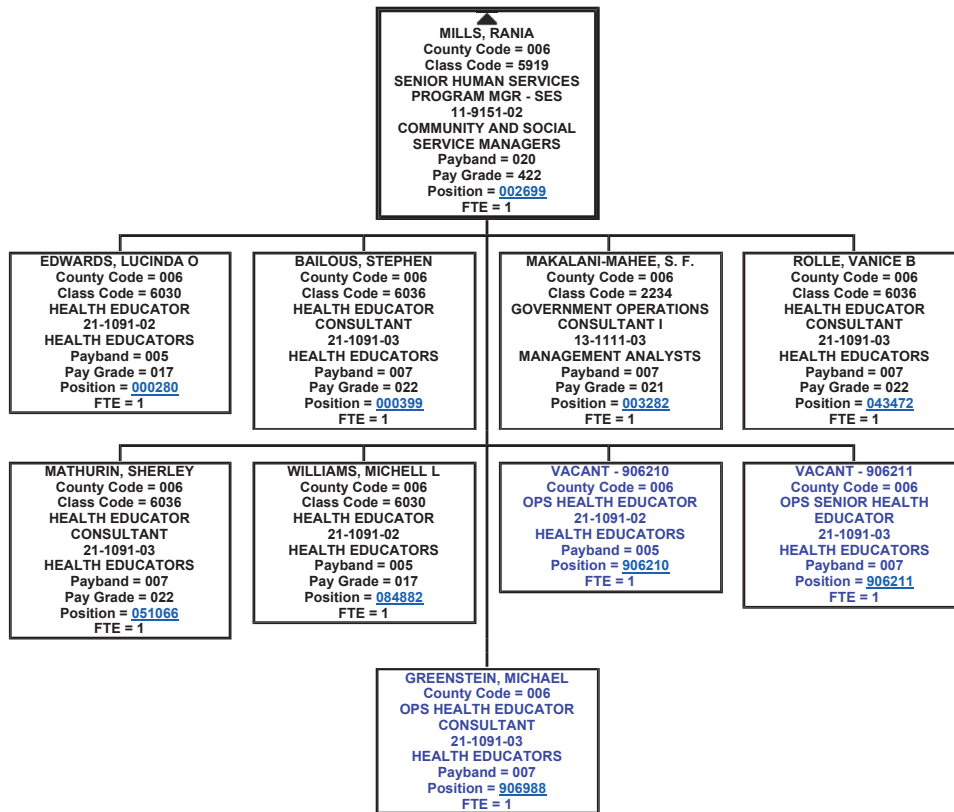
IMBERT, ABIGAIL  
County Code = 006  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [086260](#)  
FTE = 1

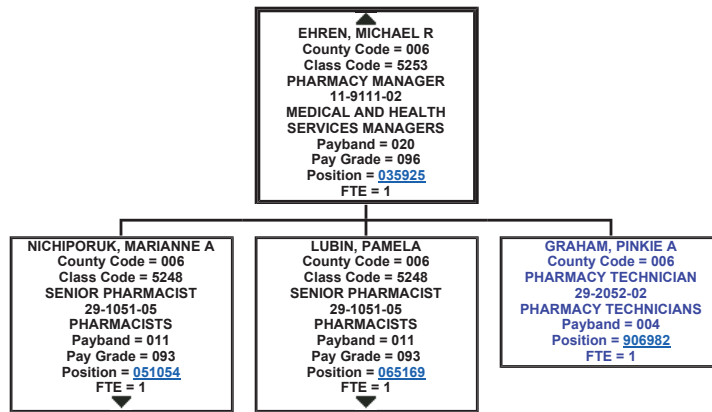
VACANT - 906922  
County Code = 006  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [906922](#)  
FTE = 1

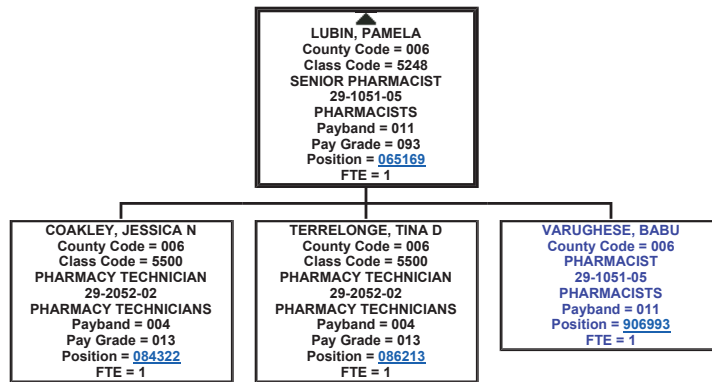
RUIZ, GABRIELA I  
County Code = 006  
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43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [906976](#)  
FTE = 1

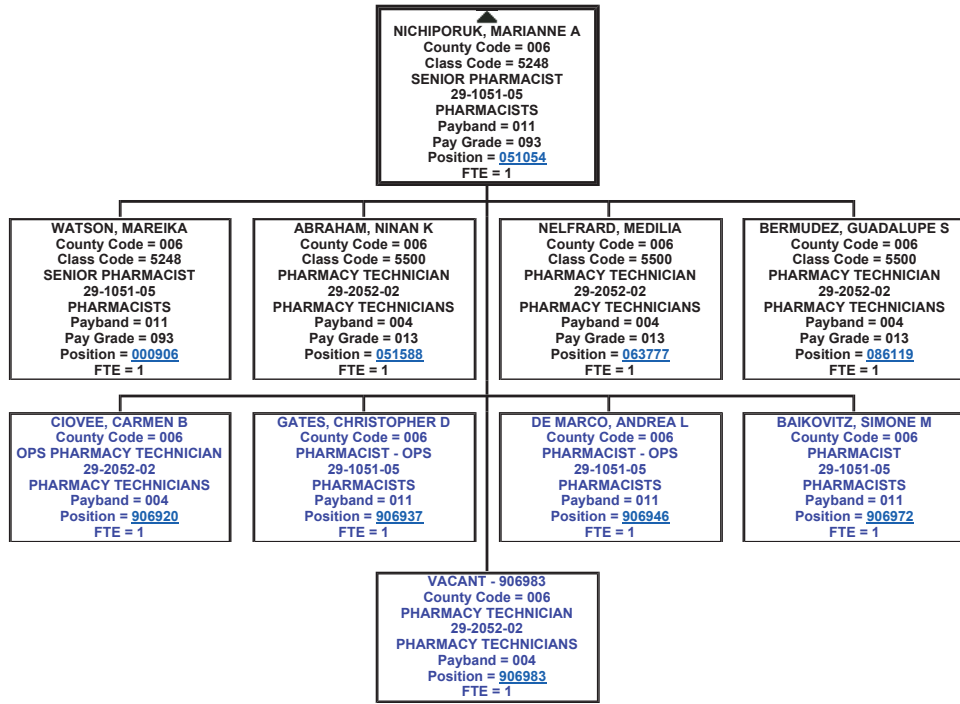
AGUDELO, SOPHIA  
County Code = 006  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [906996](#)  
FTE = 1



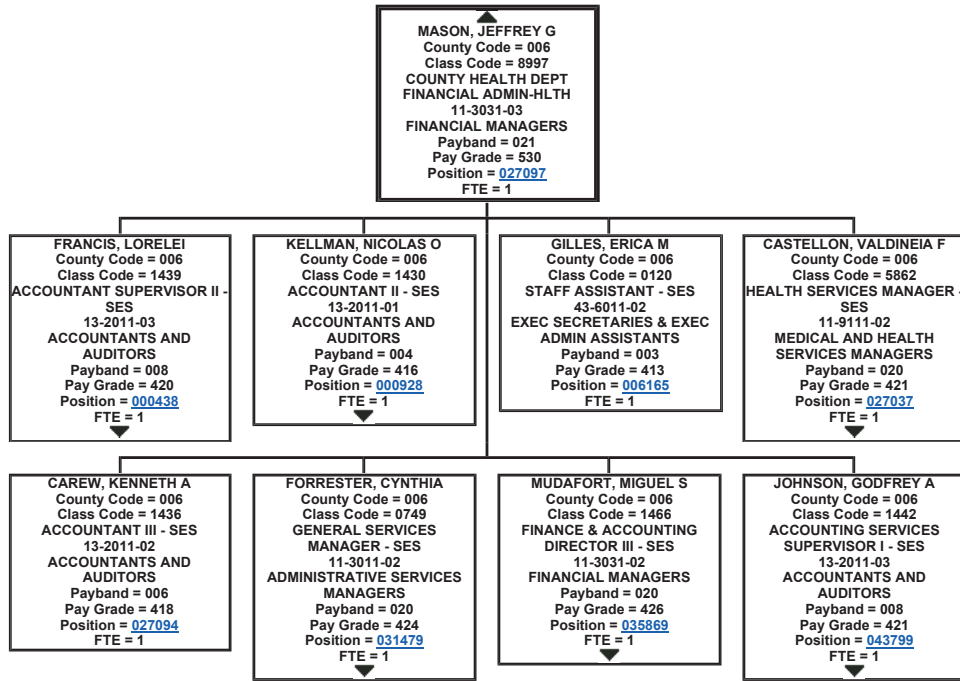


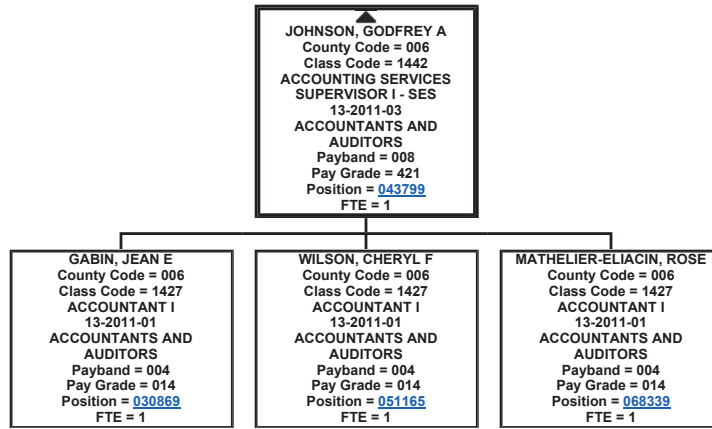


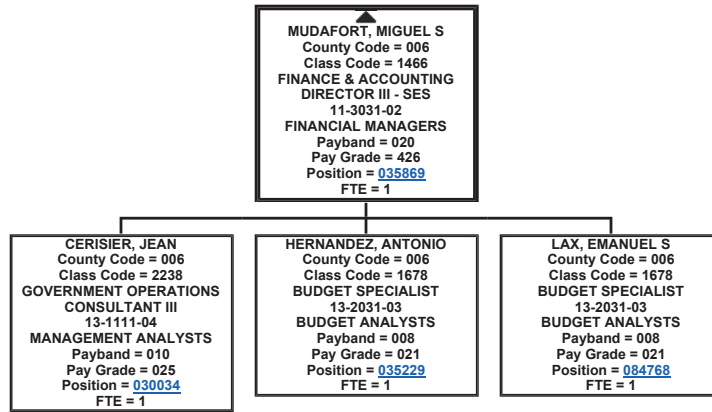


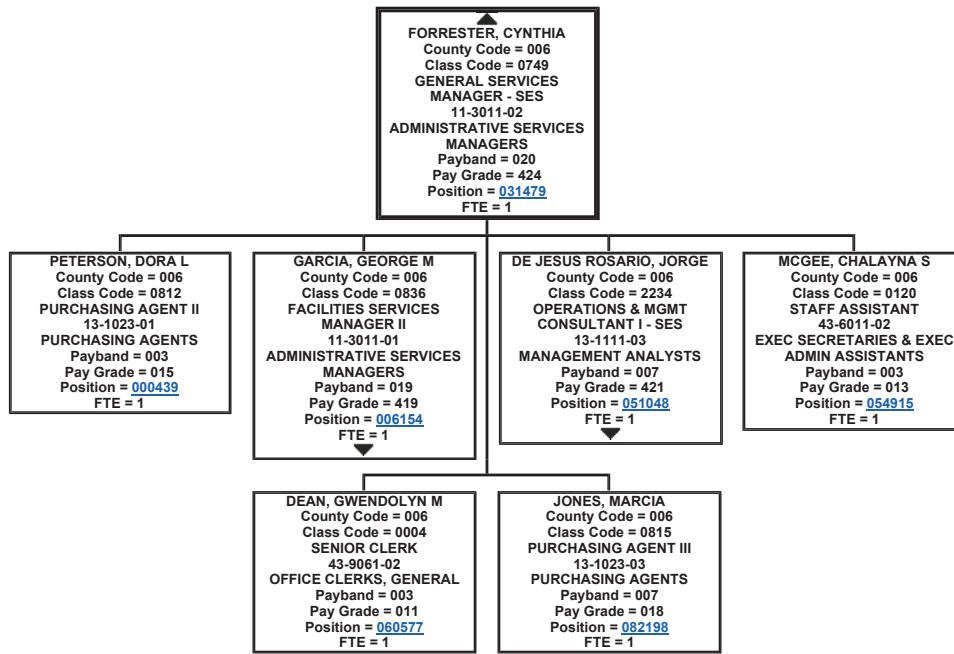


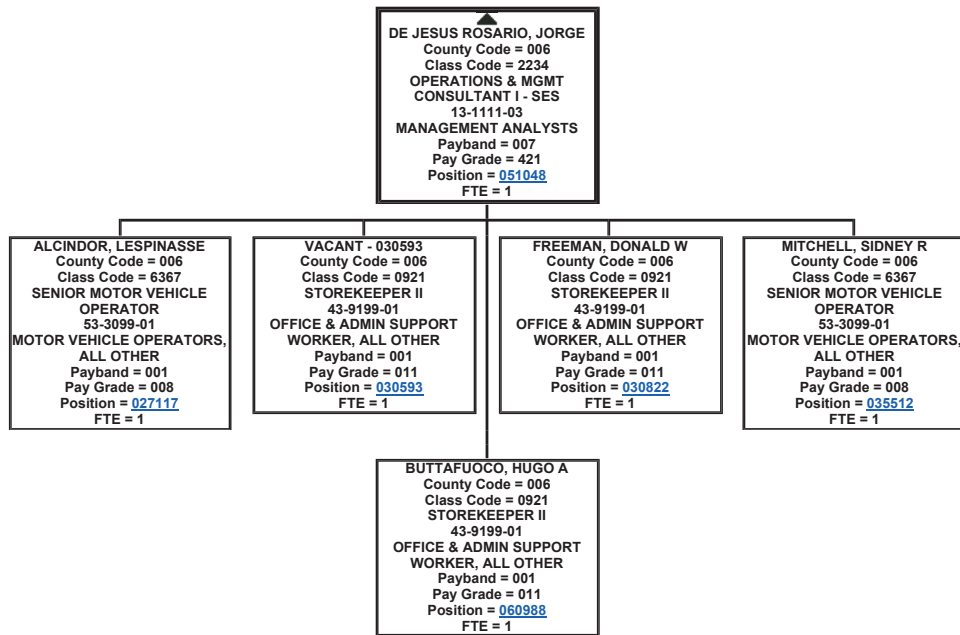


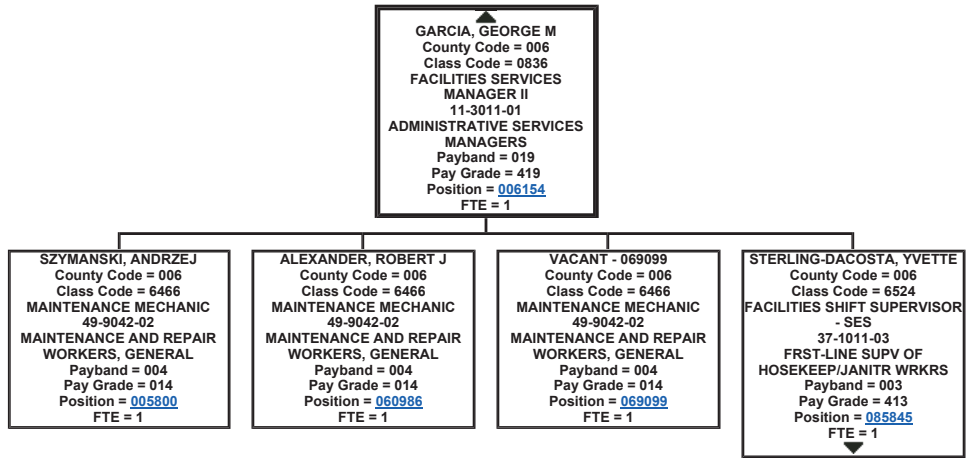


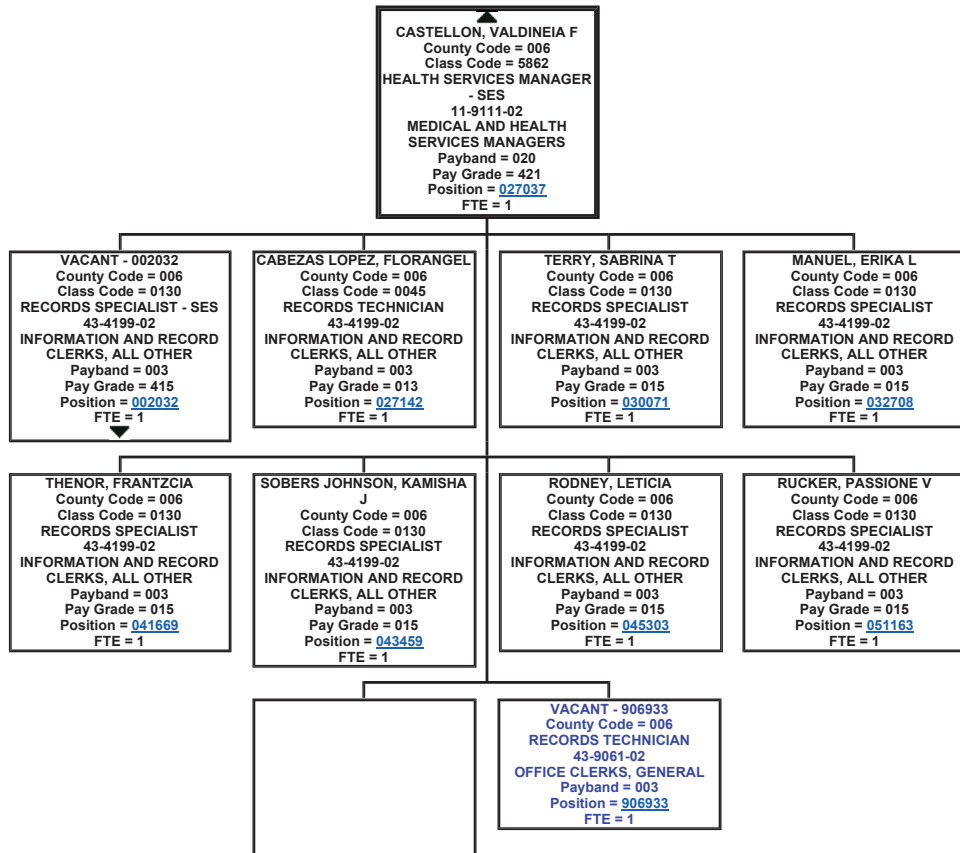
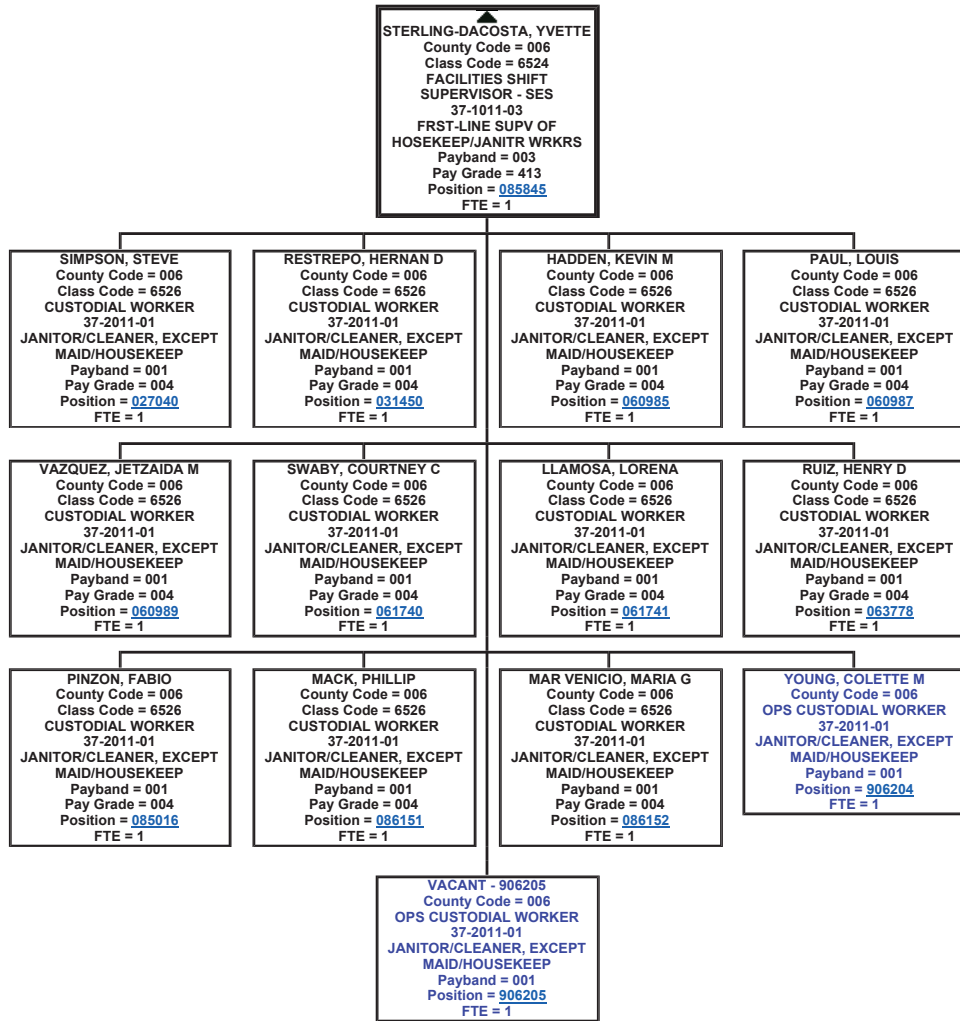












JONES, AVIS S  
County Code = 006  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [063807](#)  
FTE = 1

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VACANT - 002032  
County Code = 006  
Class Code = 0130  
RECORDS SPECIALIST - SES  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 415  
Position = [002032](#)  
FTE = 1

RODRIGUES, ANA C  
County Code = 006  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [000978](#)  
FTE = 1

DA SILVA, JULYA L  
County Code = 006  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [033899](#)  
FTE = 1

RAMIREZ, URSULA  
County Code = 006  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [060793](#)  
FTE = 1

ESPINOSA CASTILLO,  
FRANCISCO J  
County Code = 006  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Position = [906964](#)  
FTE = 1

▲  
KELLMAN, NICOLAS O  
County Code = 006  
Class Code = 1430  
ACCOUNTANT II - SES  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 416  
Position = [000928](#)  
FTE = 1

GERARD, PIERRE D  
County Code = 006  
Class Code = 1427  
ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [030820](#)  
FTE = 1

DAVIS, GAIL D  
County Code = 006  
Class Code = 1427  
ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [036902](#)  
FTE = 1

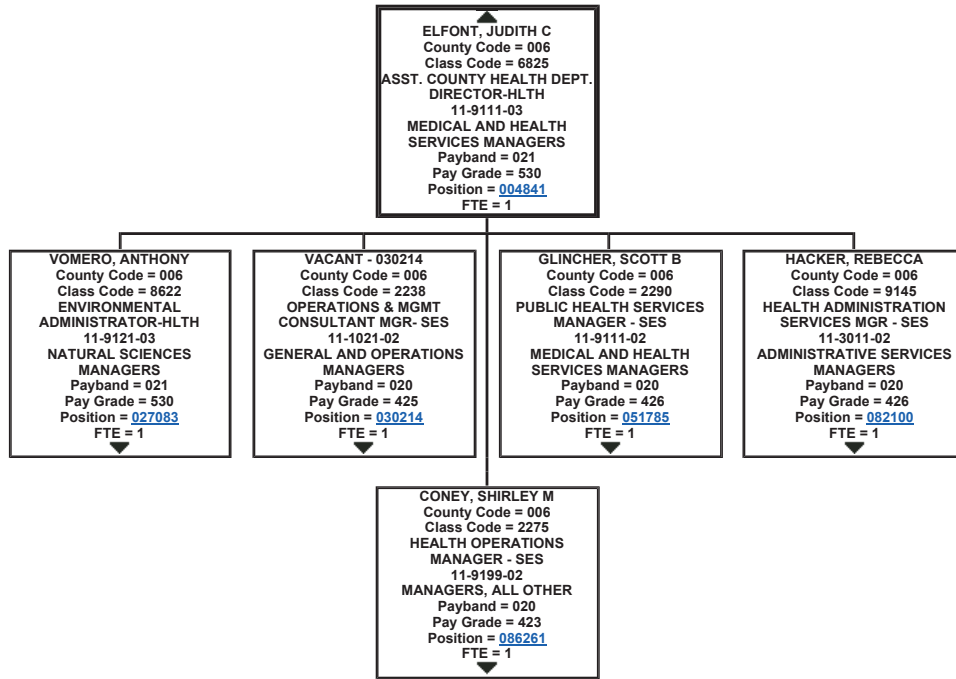
FRANCIS, LORELEI  
County Code = 006  
Class Code = 1439  
ACCOUNTANT SUPERVISOR II  
- SES  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 420  
Position = [000438](#)  
FTE = 1

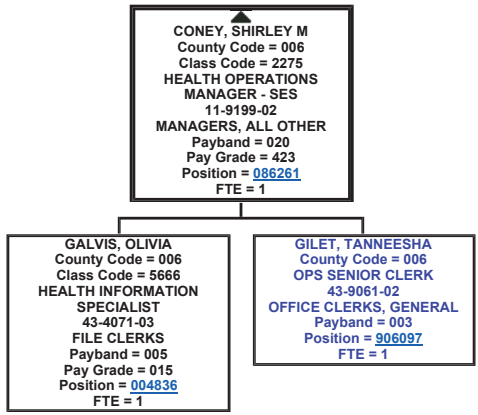
KAMPERVEEN, ZANDRA M  
County Code = 006  
Class Code = 1427  
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13-2011-01  
ACCOUNTANTS AND  
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Payband = 004  
Pay Grade = 014  
Position = [002230](#)  
FTE = 1

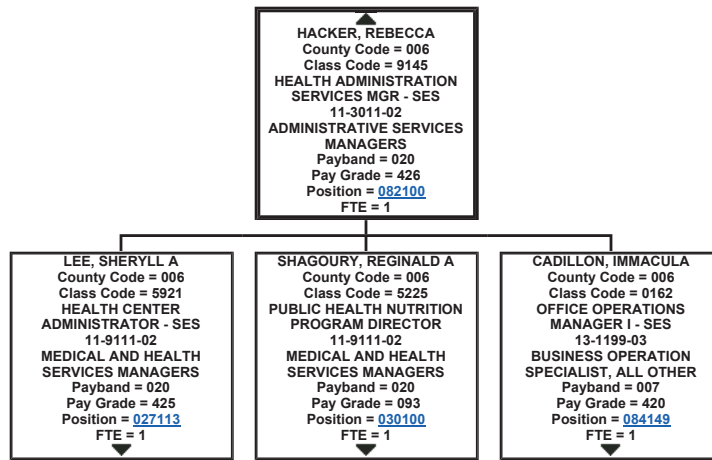
BIRJAH, PATSY  
County Code = 006  
Class Code = 1427  
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ACCOUNTANTS AND  
AUDITORS  
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Pay Grade = 014  
Position = [029946](#)  
FTE = 1

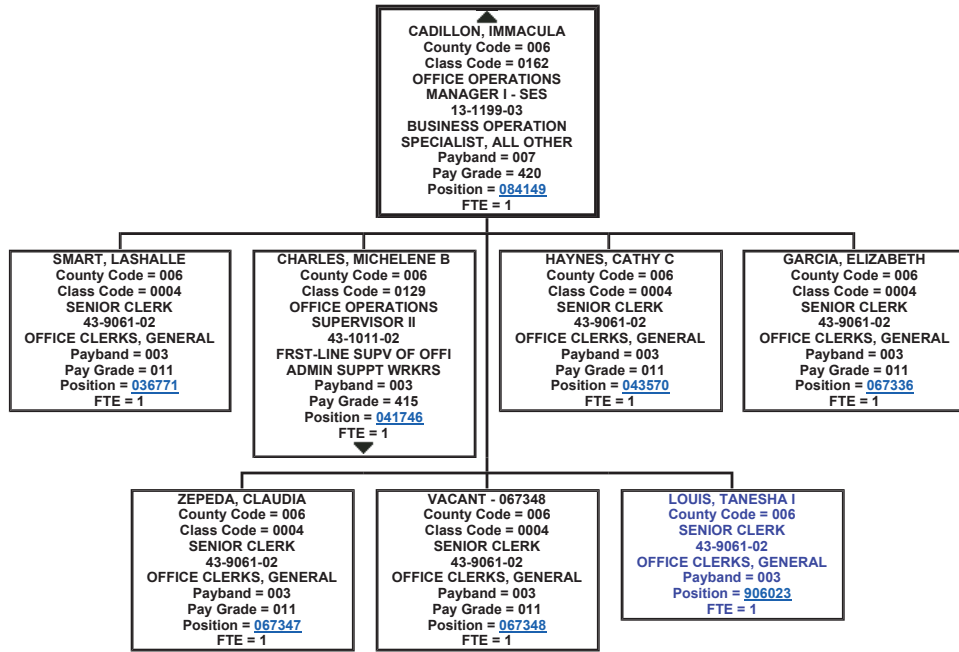
LOPEZ, SHERRELL  
County Code = 006  
Class Code = 1427  
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13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [030723](#)  
FTE = 1

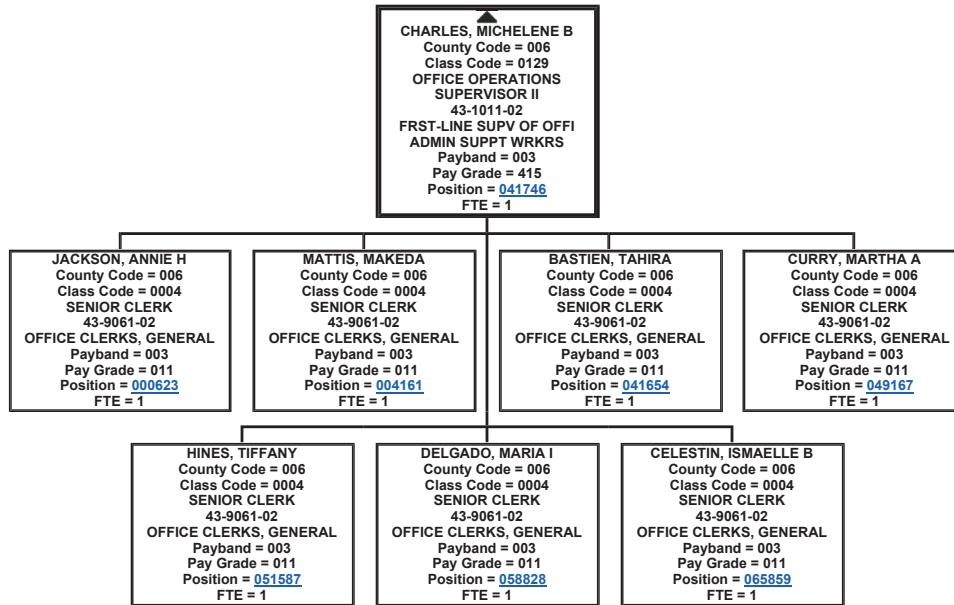
MITCHELL, MARILYN  
County Code = 006  
Class Code = 1427  
ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [061891](#)  
FTE = 1



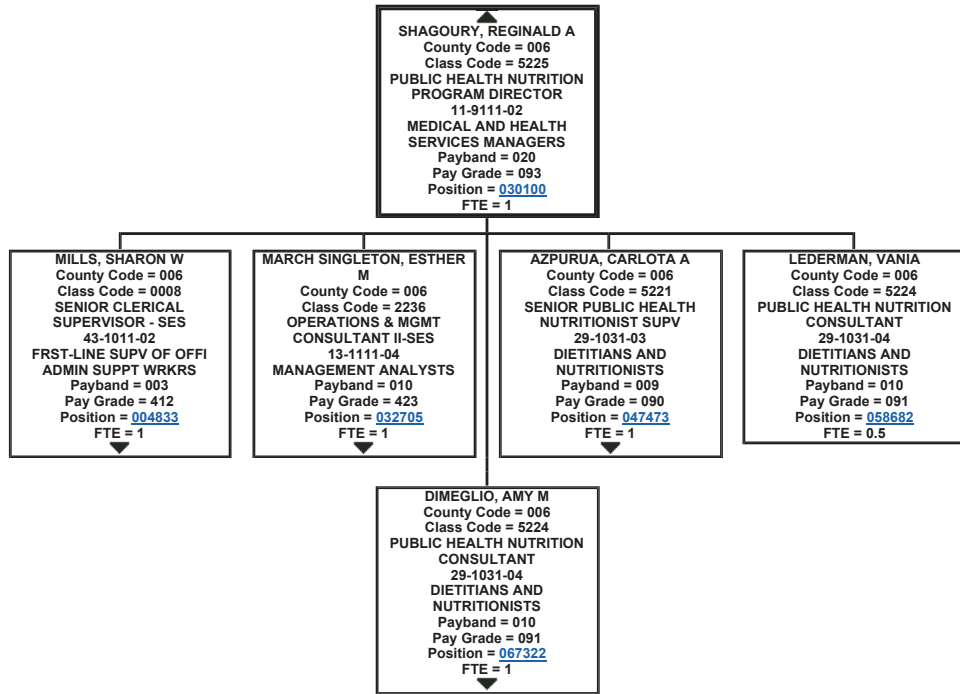


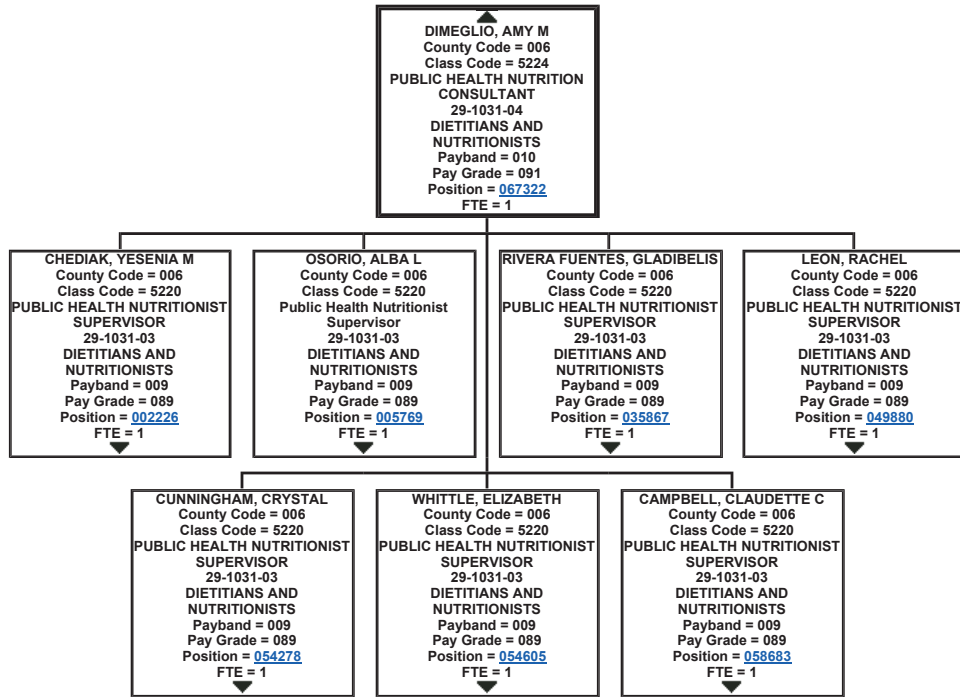


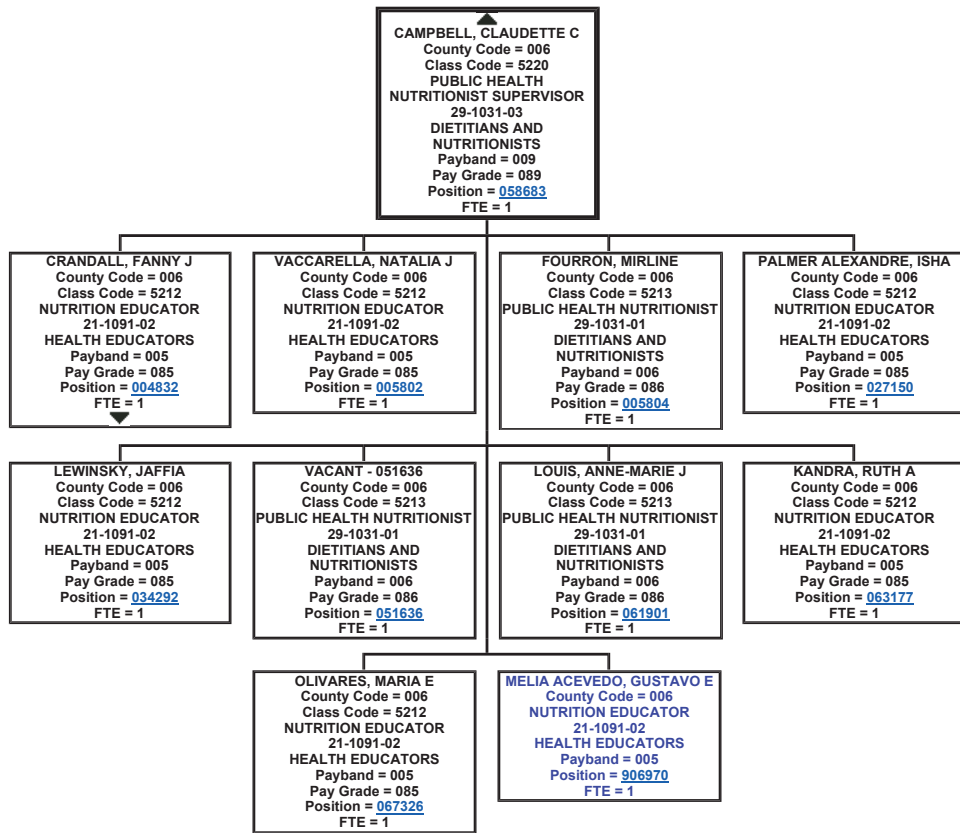


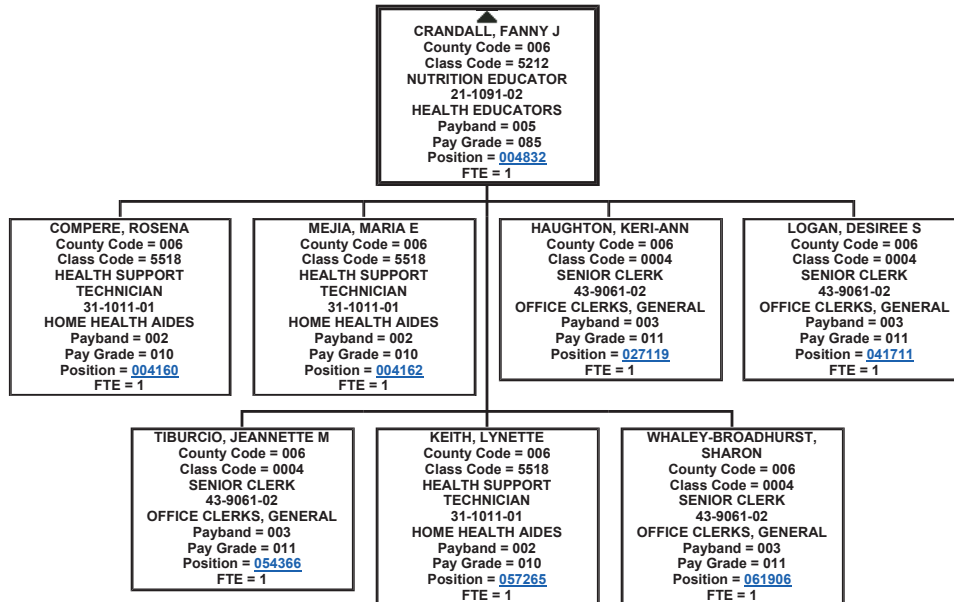


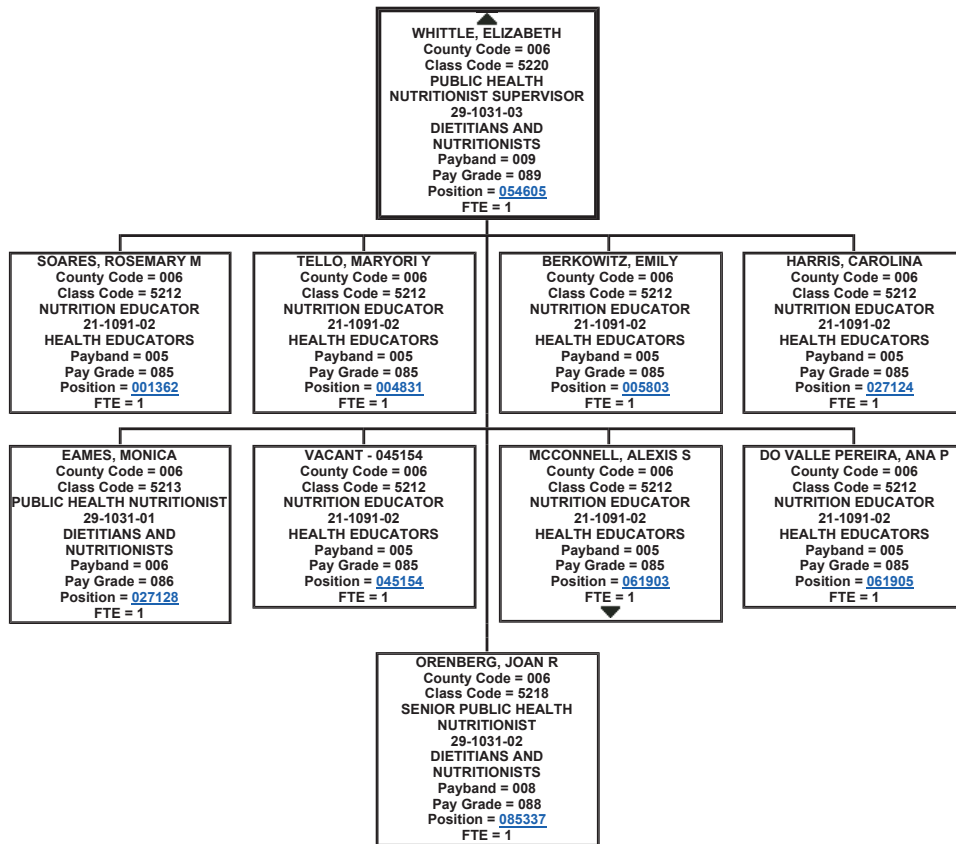


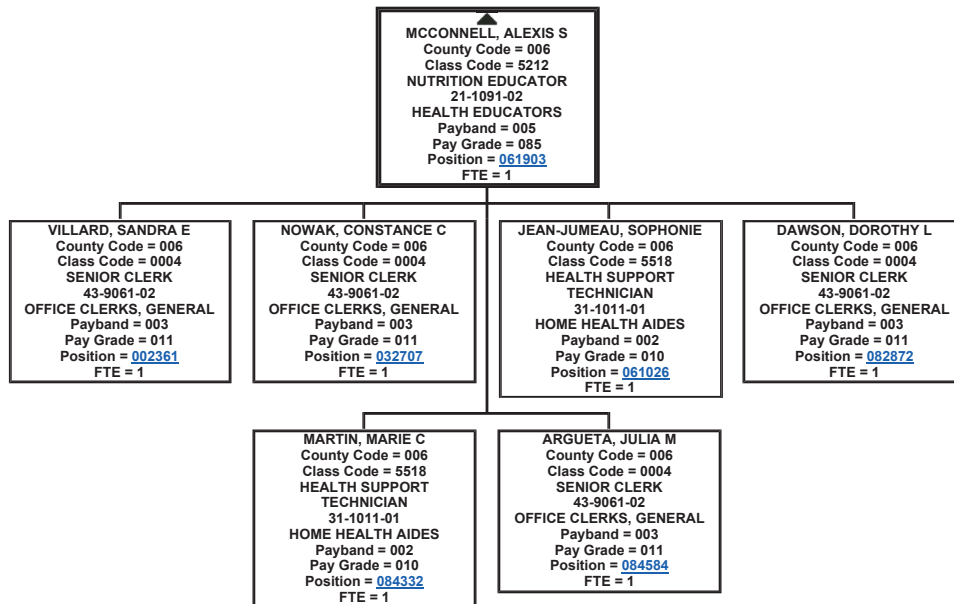


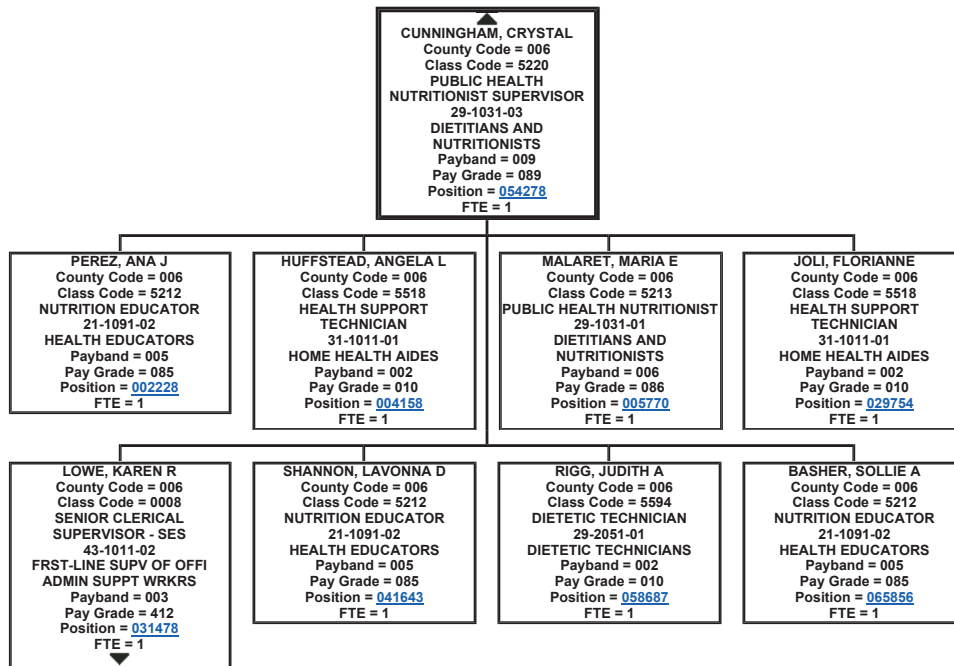


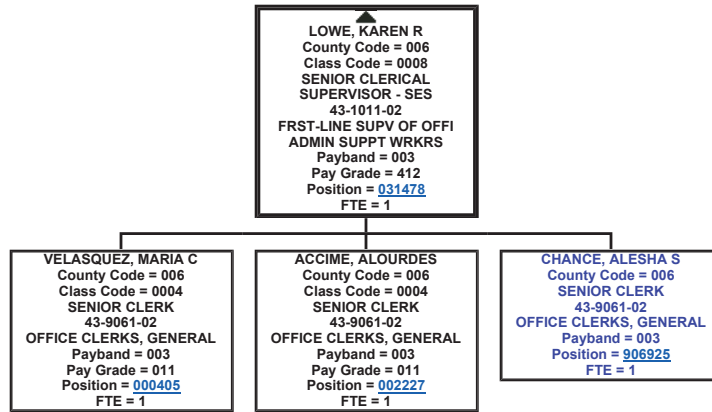




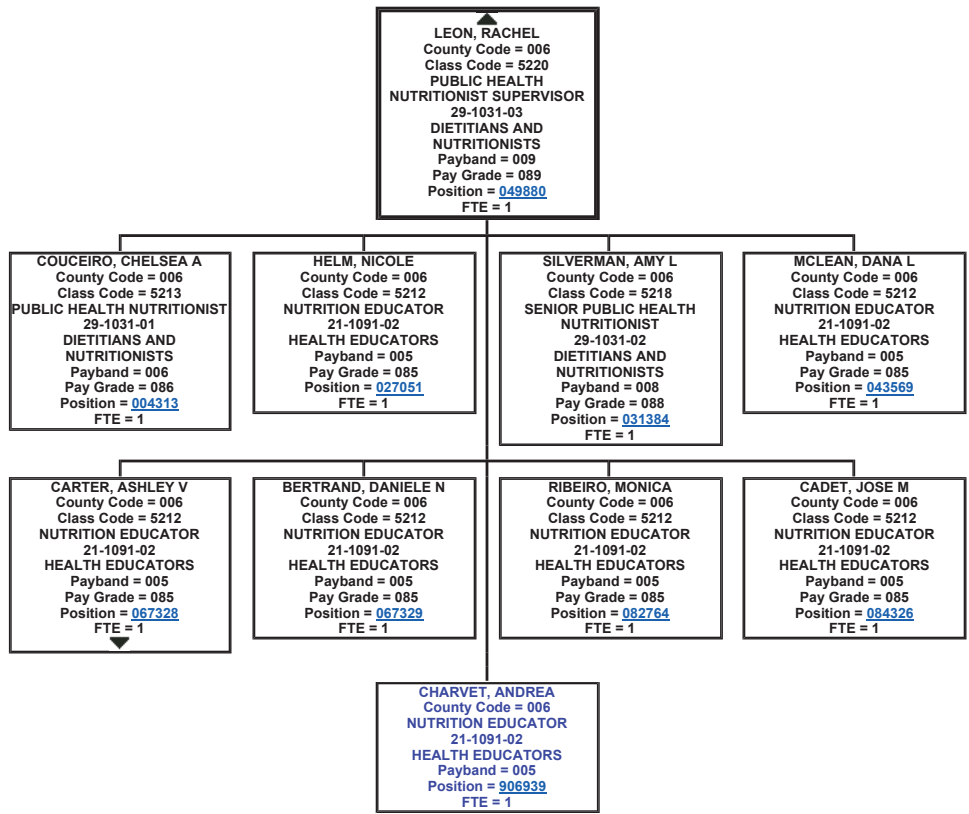


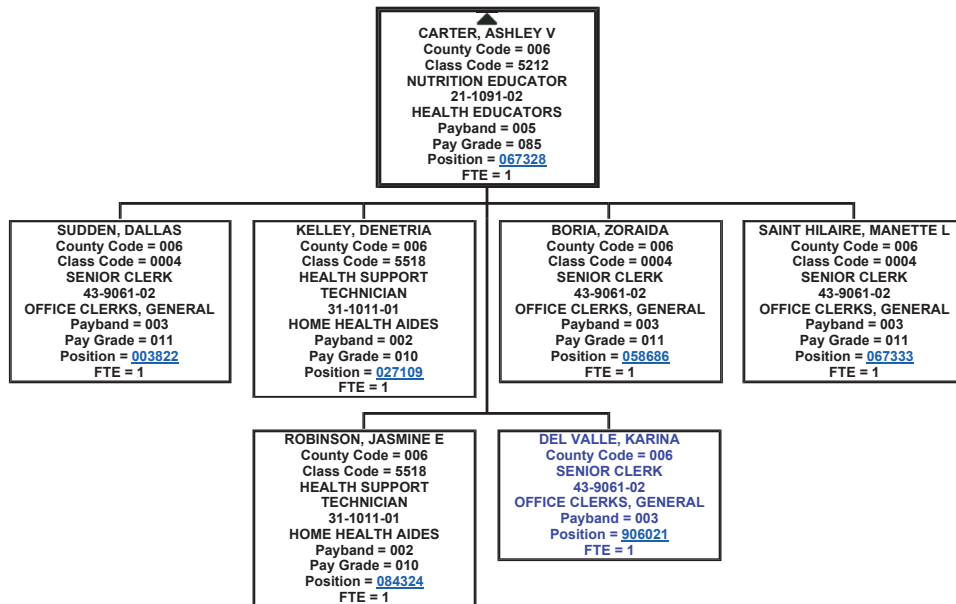


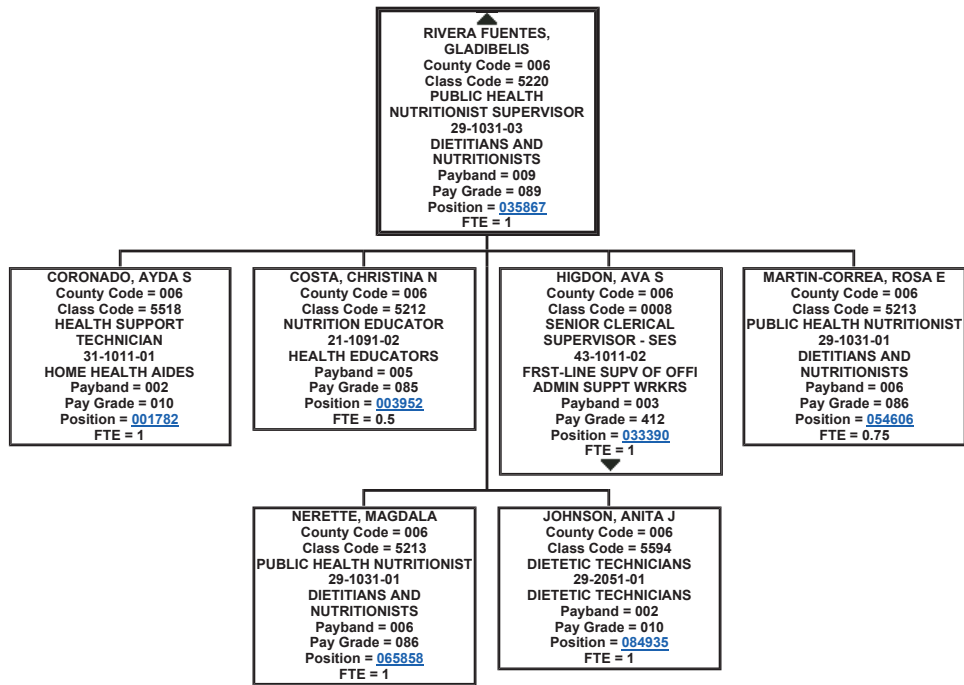


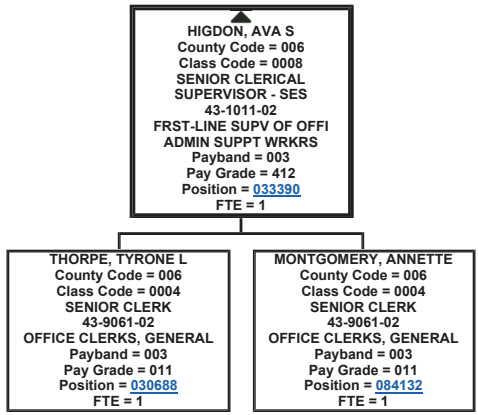


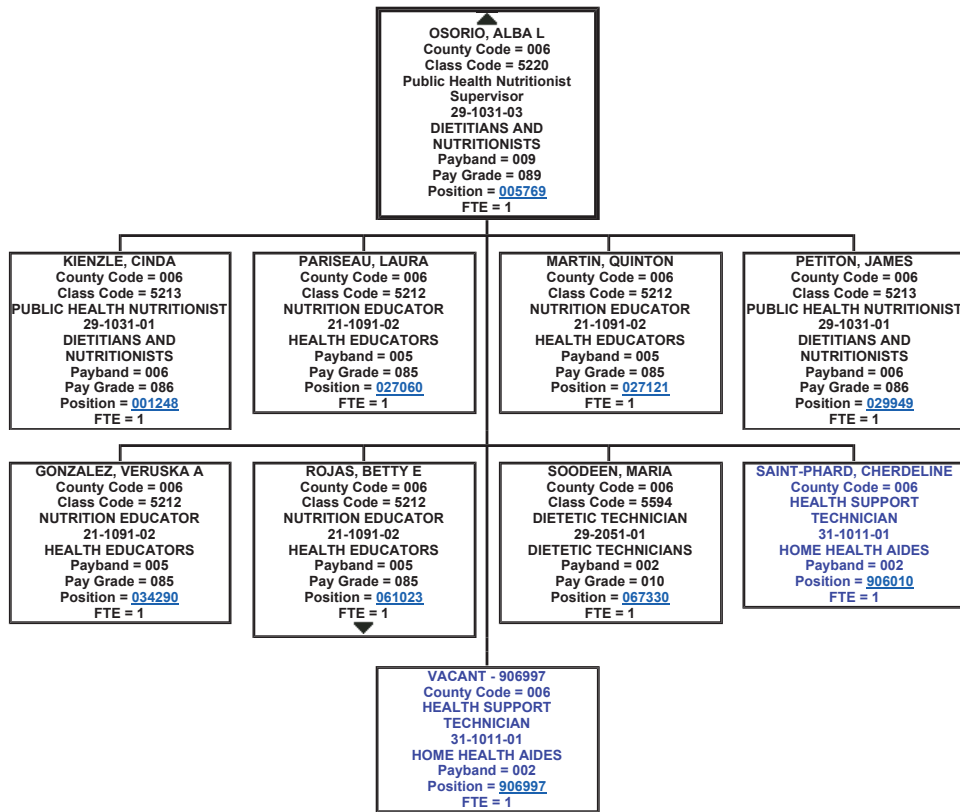


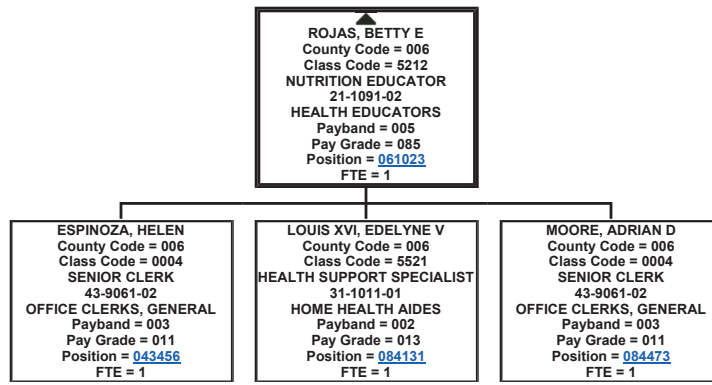


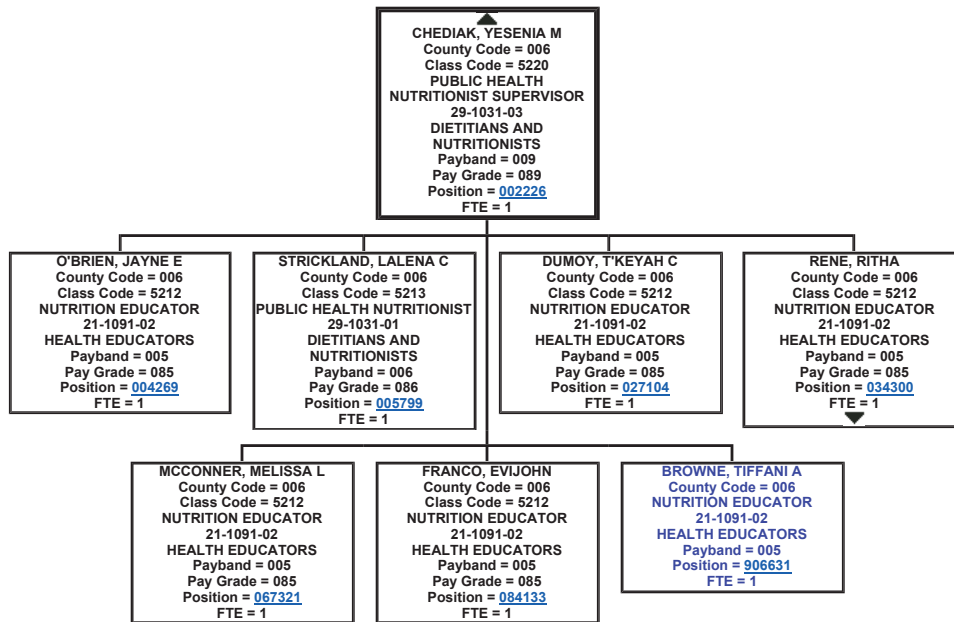


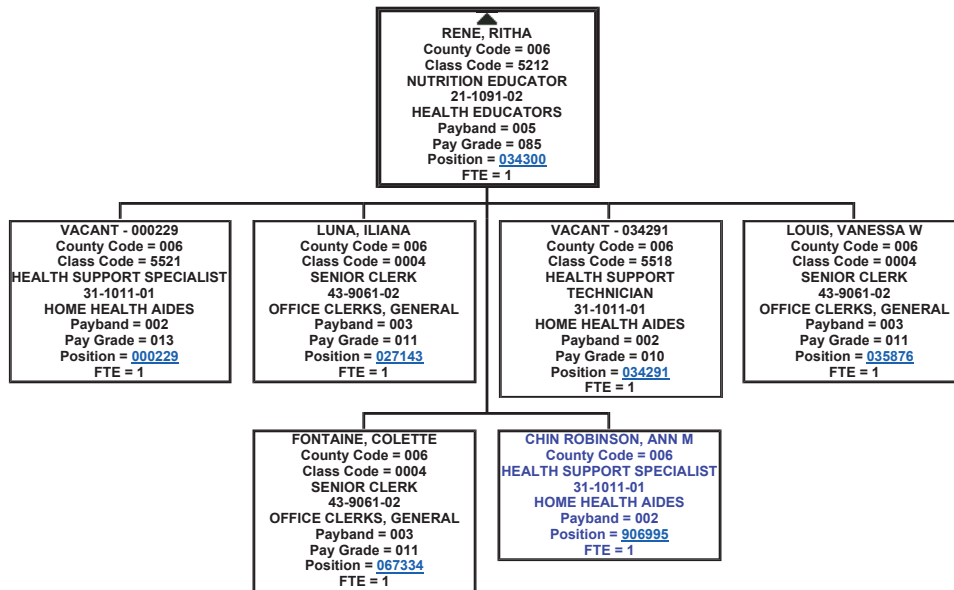




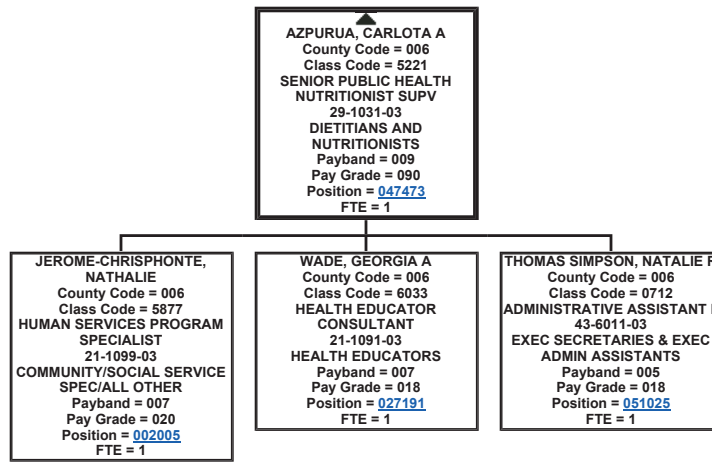


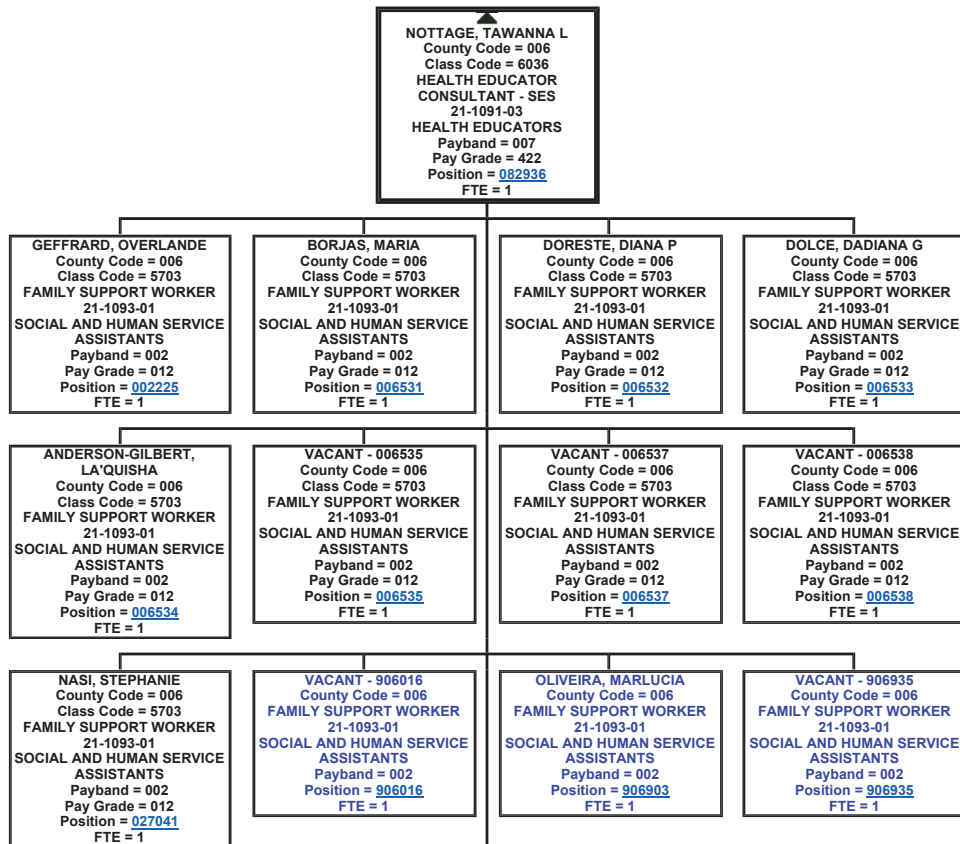
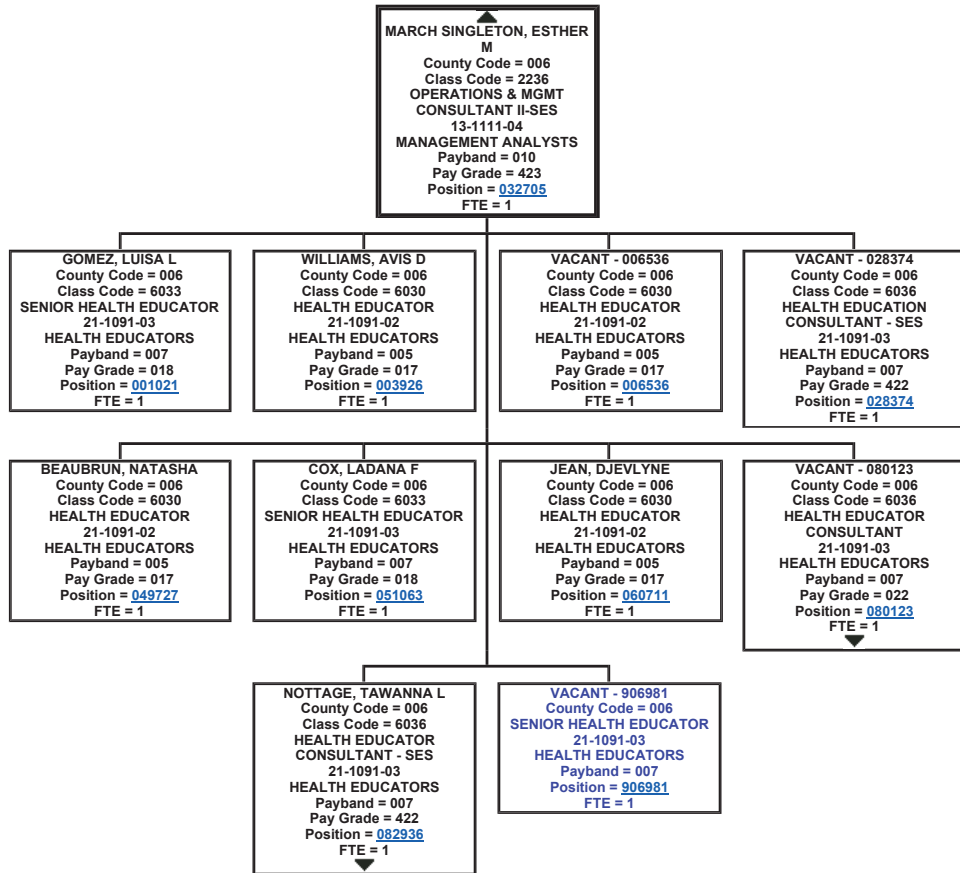






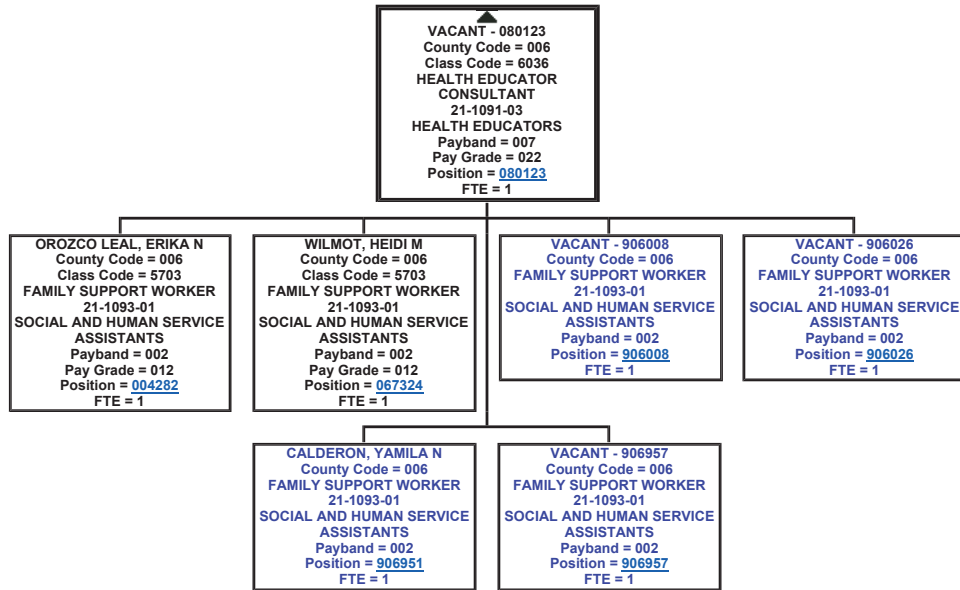


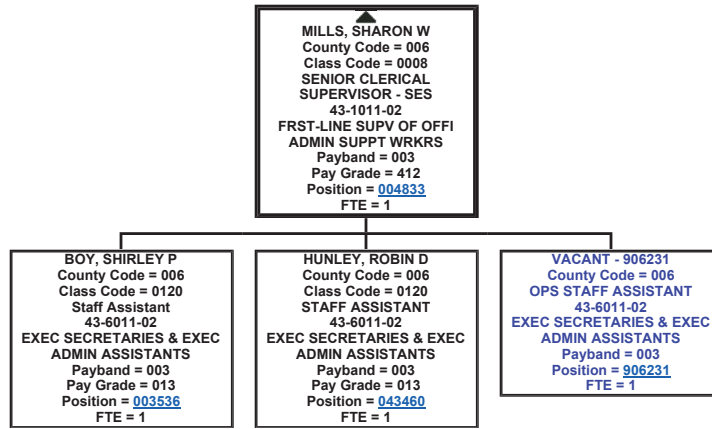


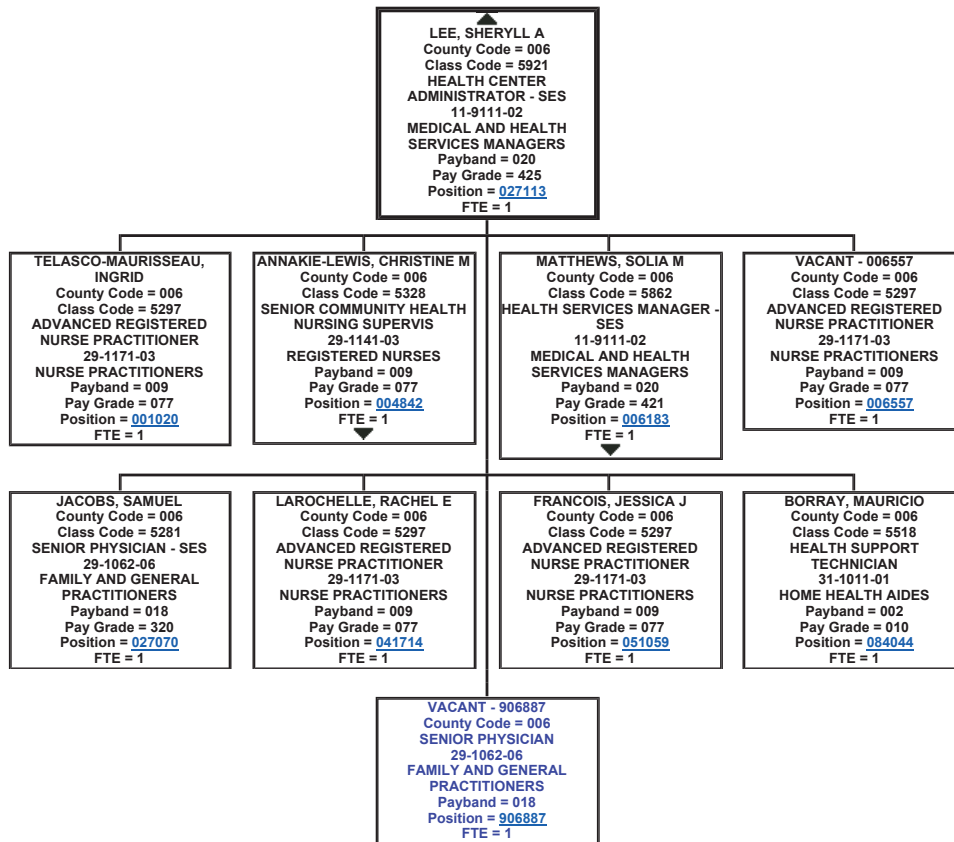


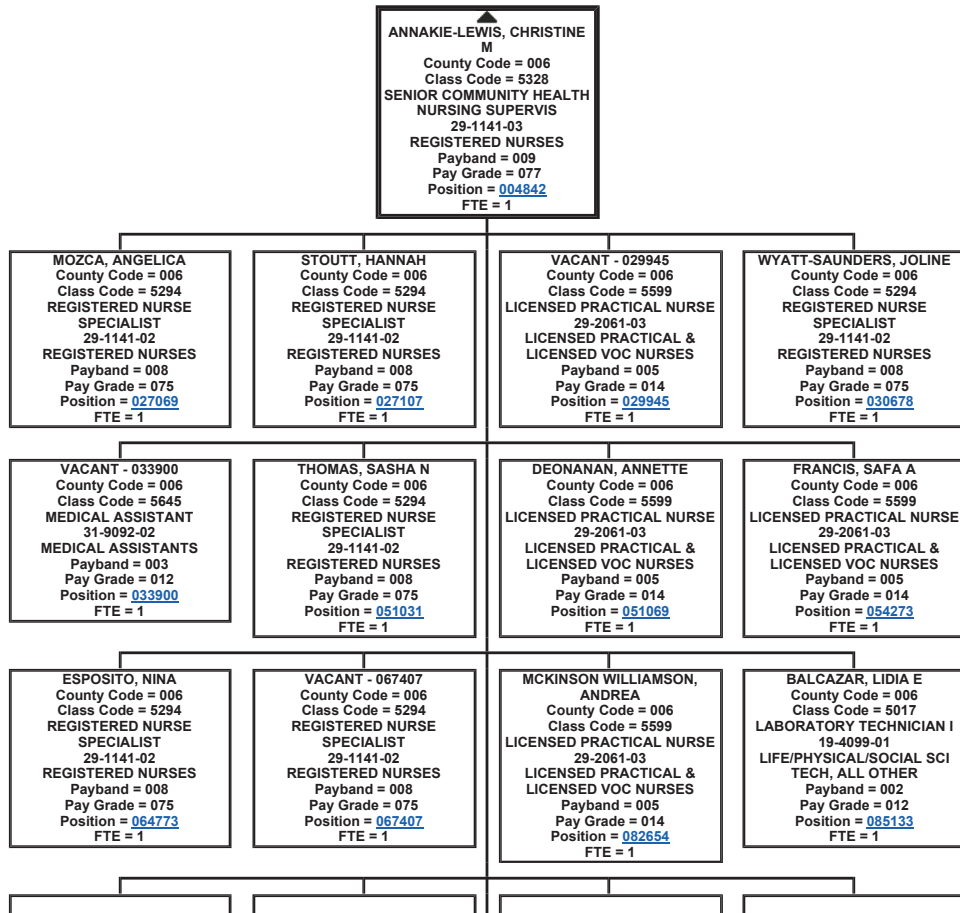
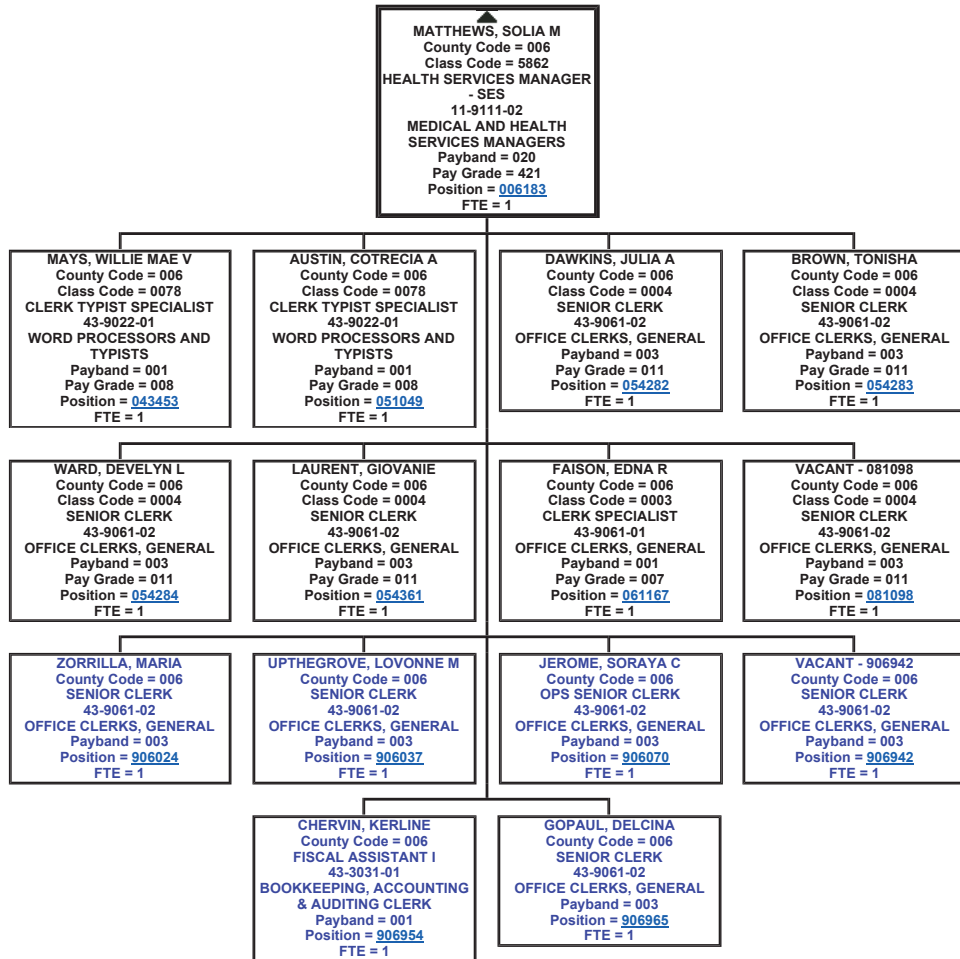
SMITH, PRECIOUS  
County Code = 006  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = 906991  
FTE = 1

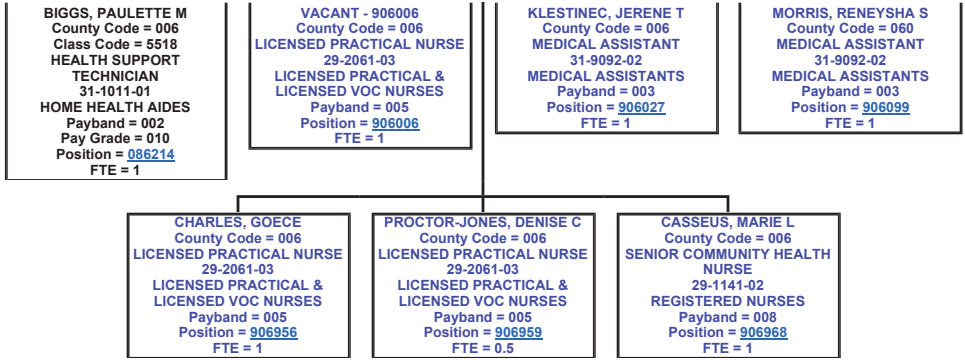
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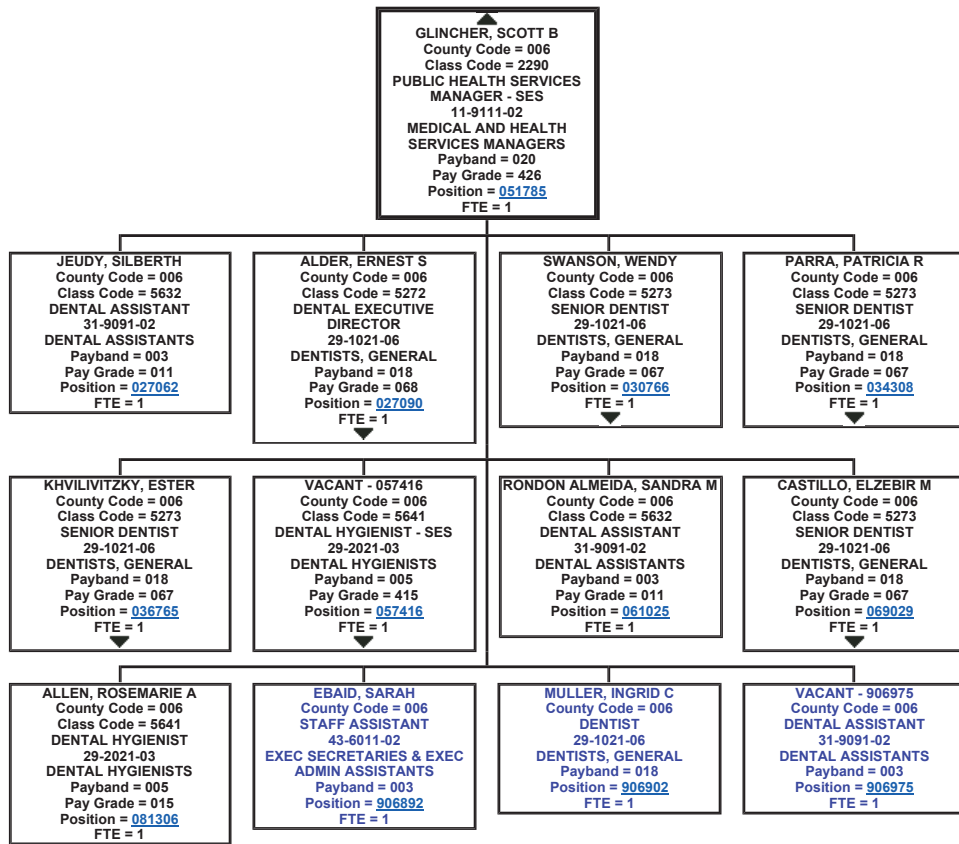


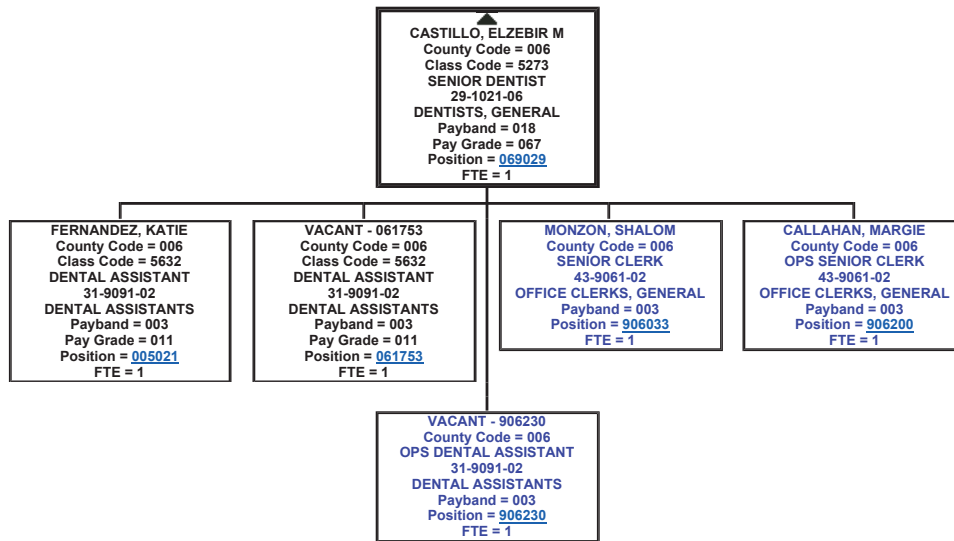


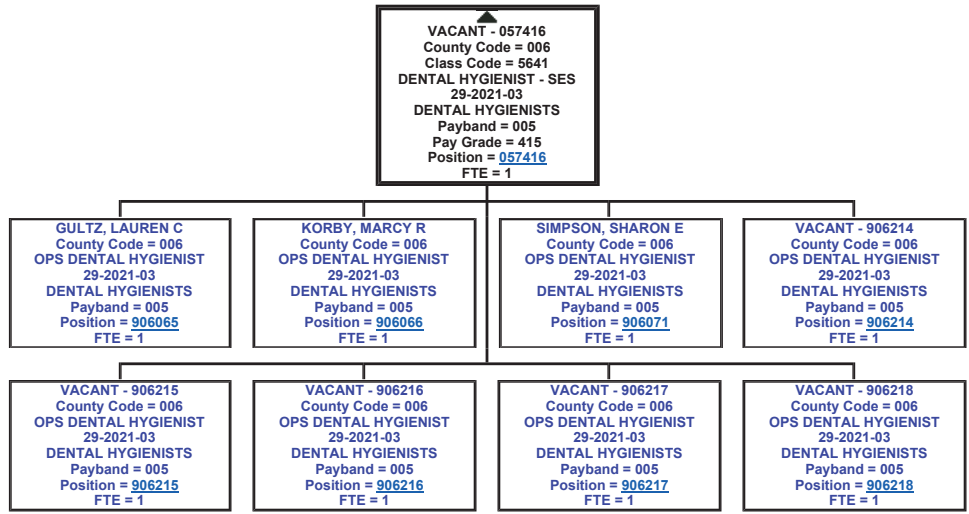


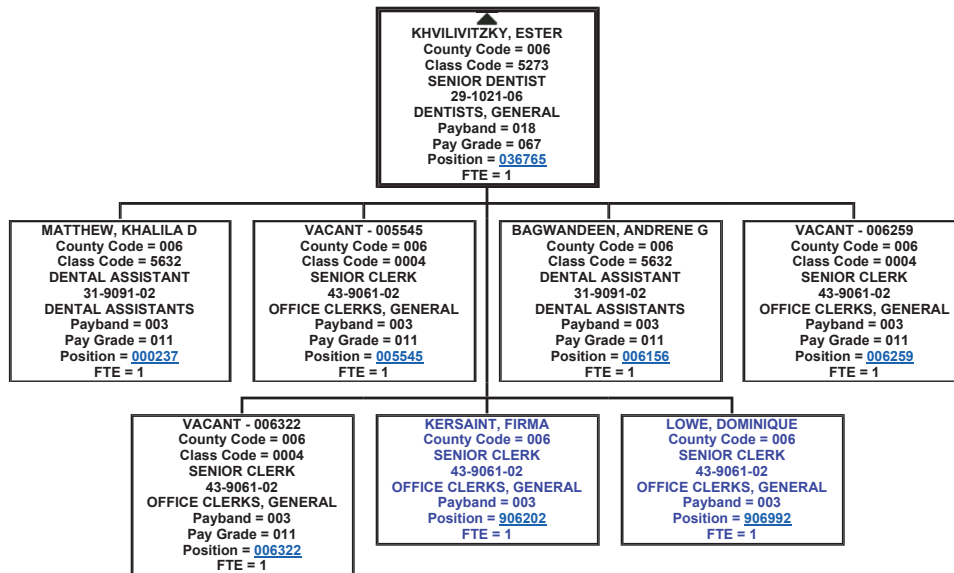








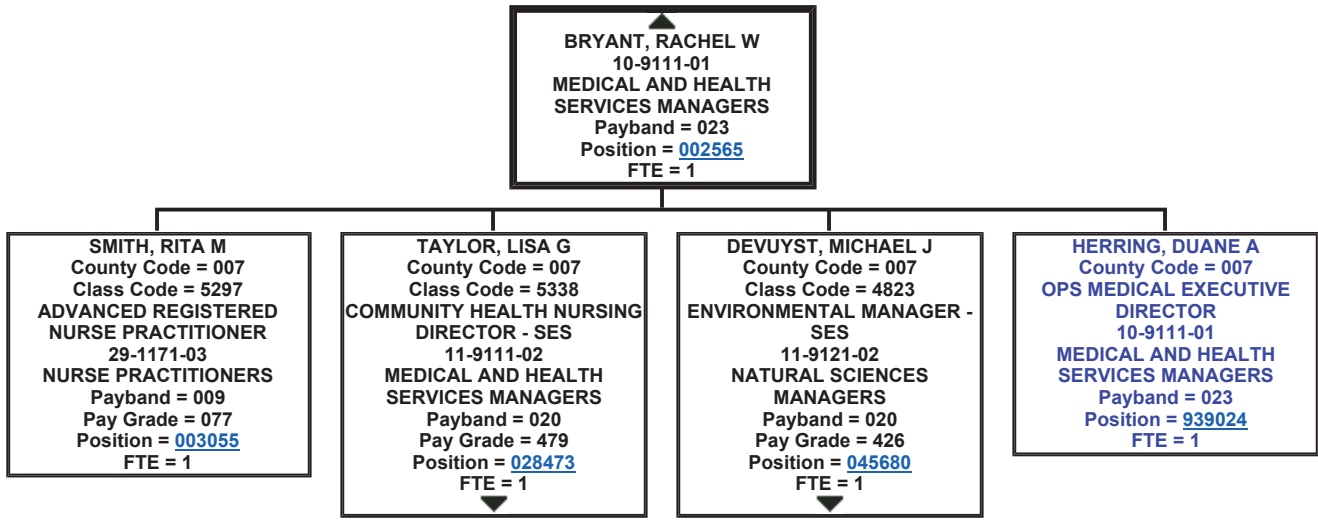




# Florida Department of Health

## CHD 07 - Calhoun County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



DEVUYST, MICHAEL J  
County Code = 007  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [045680](#)  
FTE = 1

MILLIGAN, JOSEPH D  
County Code = 007  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [081355](#)  
FTE = 1

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▲  
TAYLOR, LISA G  
County Code = 007  
Class Code = 5338  
COMMUNITY HEALTH  
NURSING DIRECTOR - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 479  
Position = [028473](#)  
FTE = 1

BARFIELD, MARISSA A  
County Code = 007  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [053966](#)  
FTE = 1  
▼

SPECIALE, JODI E  
County Code = 007  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPERVIS  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [061847](#)  
FTE = 1  
▼

▲  
SPECIALE, JODI E  
County Code = 007  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPERVIS  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [061847](#)  
FTE = 1

MCCLAIN, MALLORY N  
County Code = 007  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [058714](#)  
FTE = 1

MOORE, TAMMY R  
County Code = 007  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [084772](#)  
FTE = 1



BARFIELD, MARISSA A  
County Code = 007  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [053966](#)  
FTE = 1

SIMS, KATRINA  
County Code = 007  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [004152](#)  
FTE = 1

COOPER, YOLANDA  
County Code = 007  
Class Code = 5934  
HUMAN SERVICES  
COUNSELOR I  
21-1019-01  
COUNSELORS, ALL OTHER  
Payband = 002  
Pay Grade = 014  
Position = [081159](#)  
FTE = 1

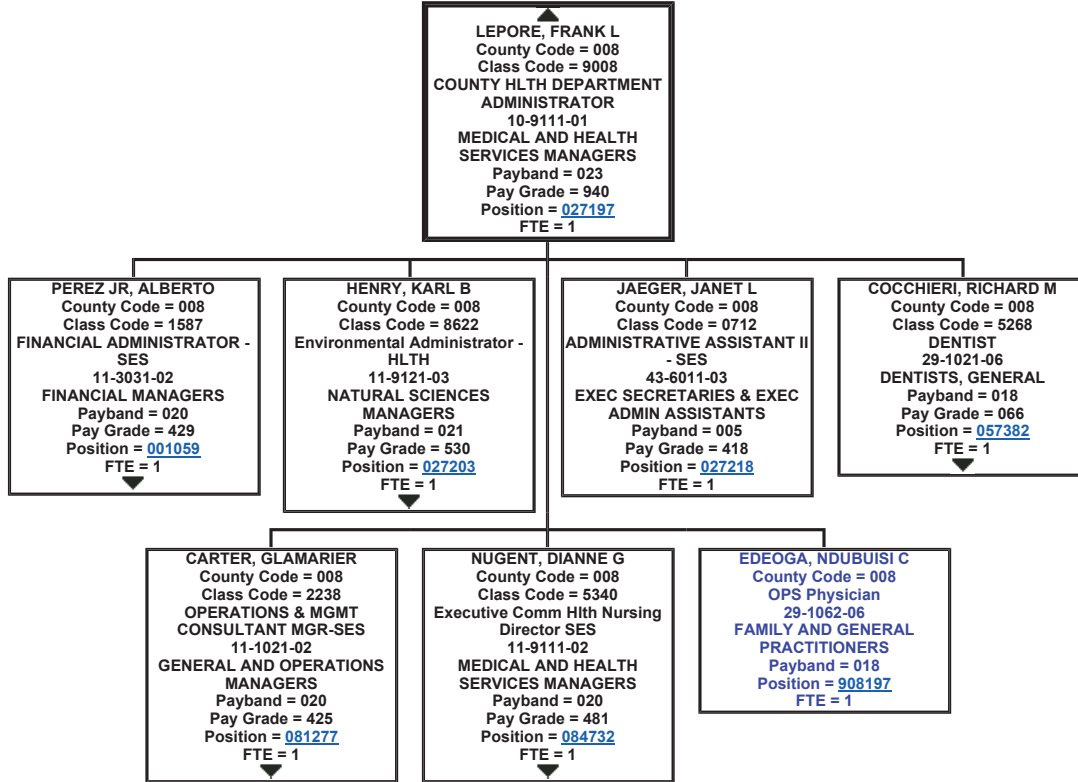
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County Code = 007  
Class Code = 5934  
HUMAN SERCIVES  
COUNSELOR I  
21-1019-01  
COUNSELORS, ALL OTHER  
Payband = 002  
Pay Grade = 014  
Position = [081865](#)  
FTE = 1

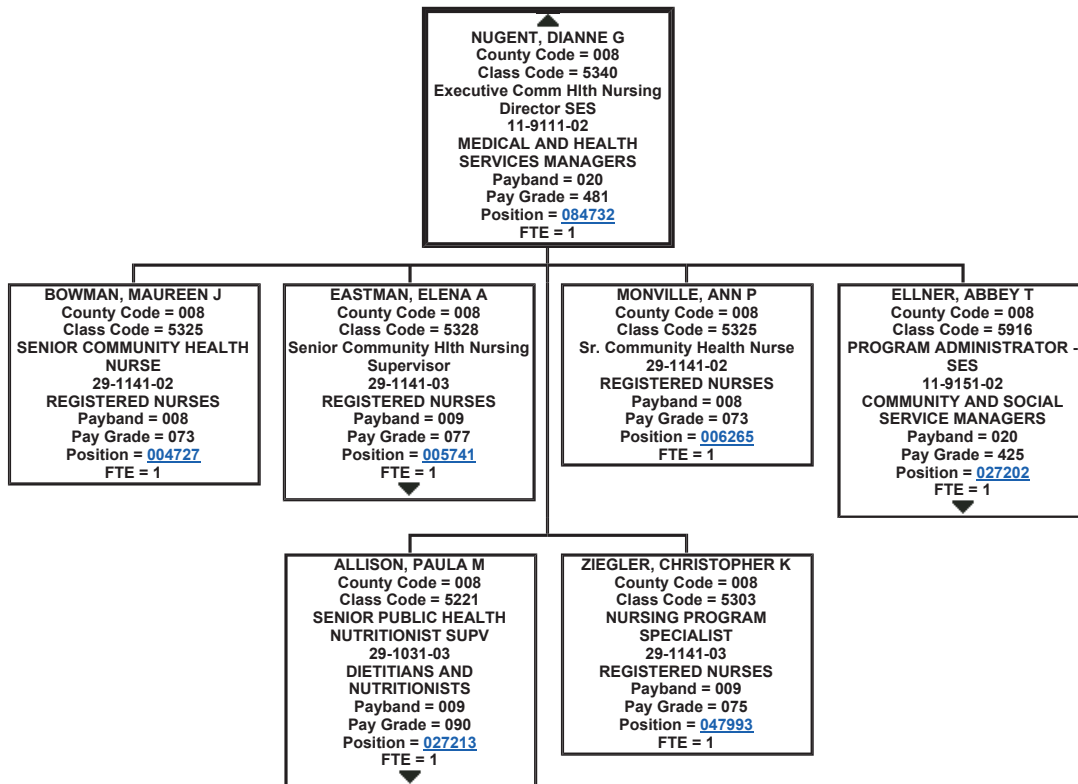
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County Code = 007  
OPS HUMAN SERVICES  
COUNSELOR I  
21-1019-01  
COUNSELORS, ALL OTHER  
Payband = 002  
Position = [939015](#)  
FTE = 1

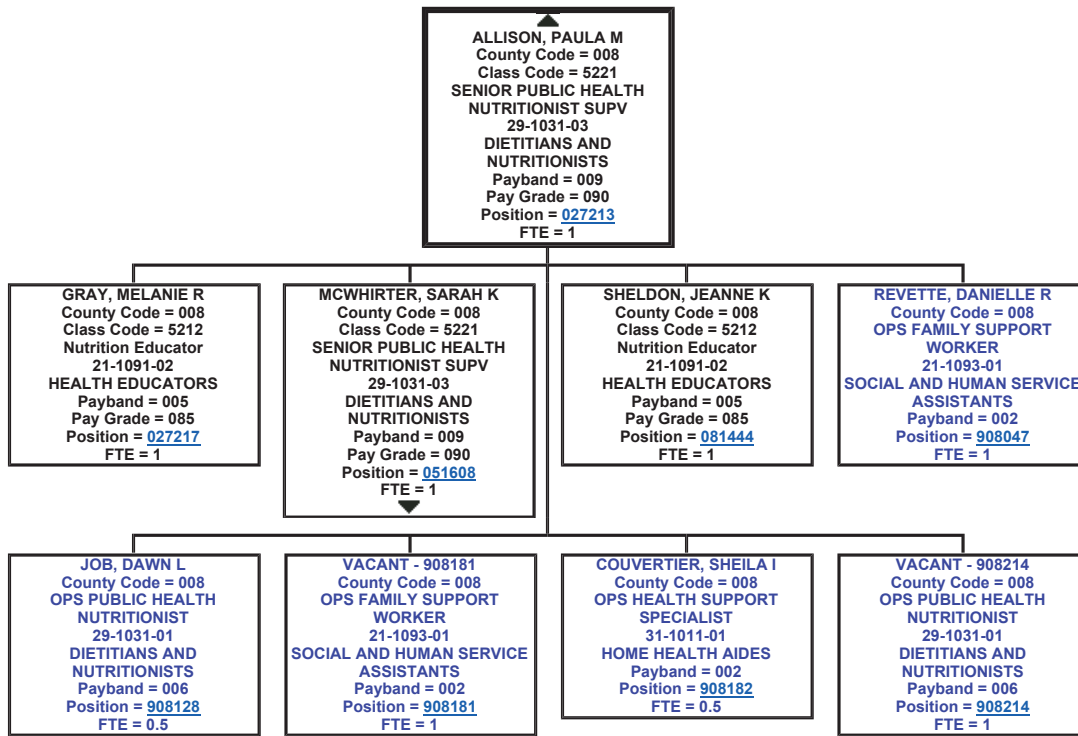
# Florida Department of Health

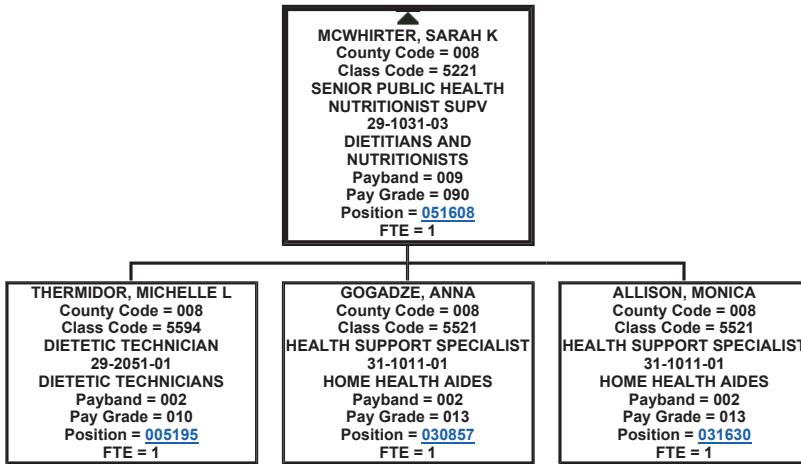
## CHD 08 - Charlotte County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.









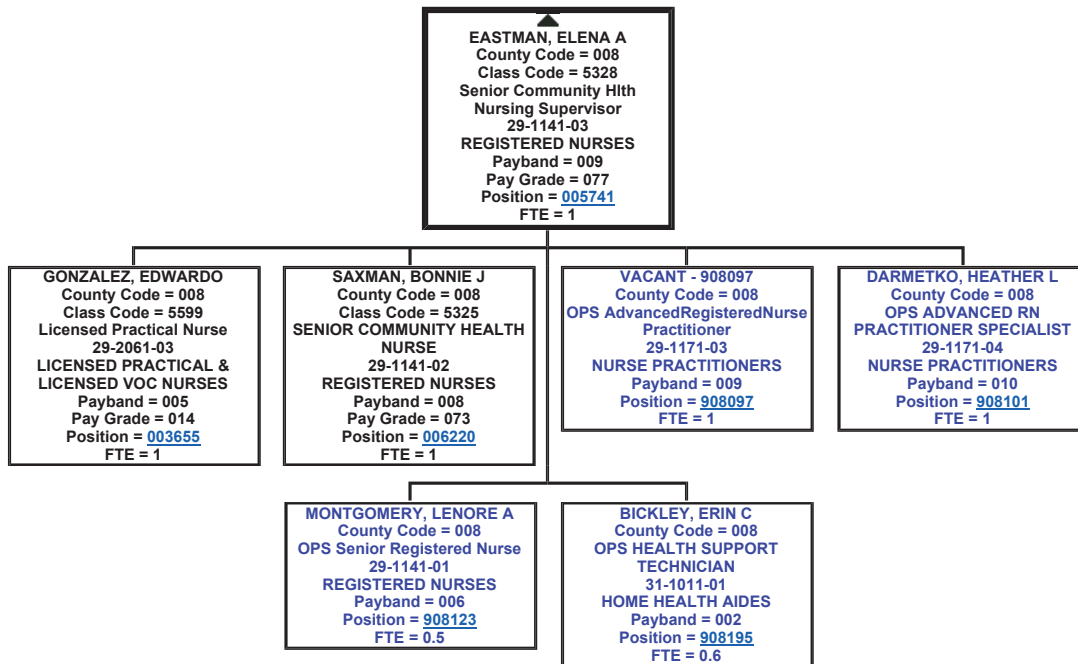
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ELLNER, ABBEY T  
County Code = 008  
Class Code = 5916  
PROGRAM ADMINISTRATOR -  
SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [027202](#)  
FTE = 1

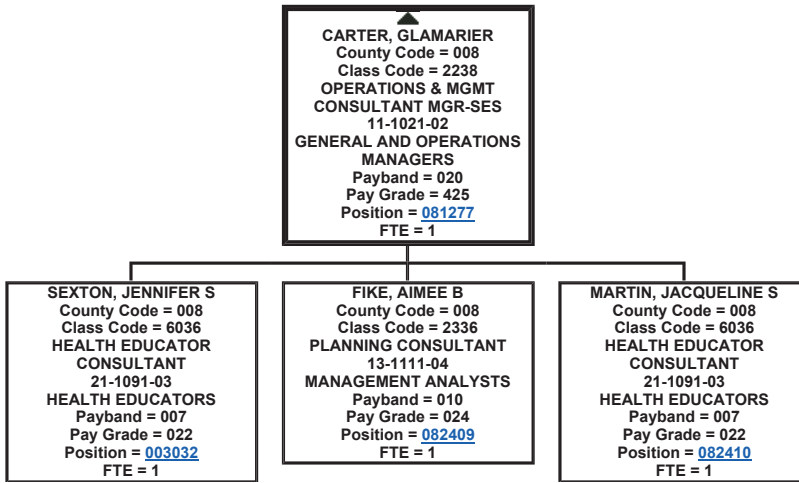
MCKEITHAN, ALEXANDER B  
County Code = 008  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [003293](#)  
FTE = 1

SCHMIDT, LAUREN  
County Code = 008  
Class Code = 6043  
HEALTH EDUCATION  
PROGRAM CONSULTANT  
21-1091-04  
HEALTH EDUCATORS  
Payband = 009  
Pay Grade = 024  
Position = [003462](#)  
FTE = 1

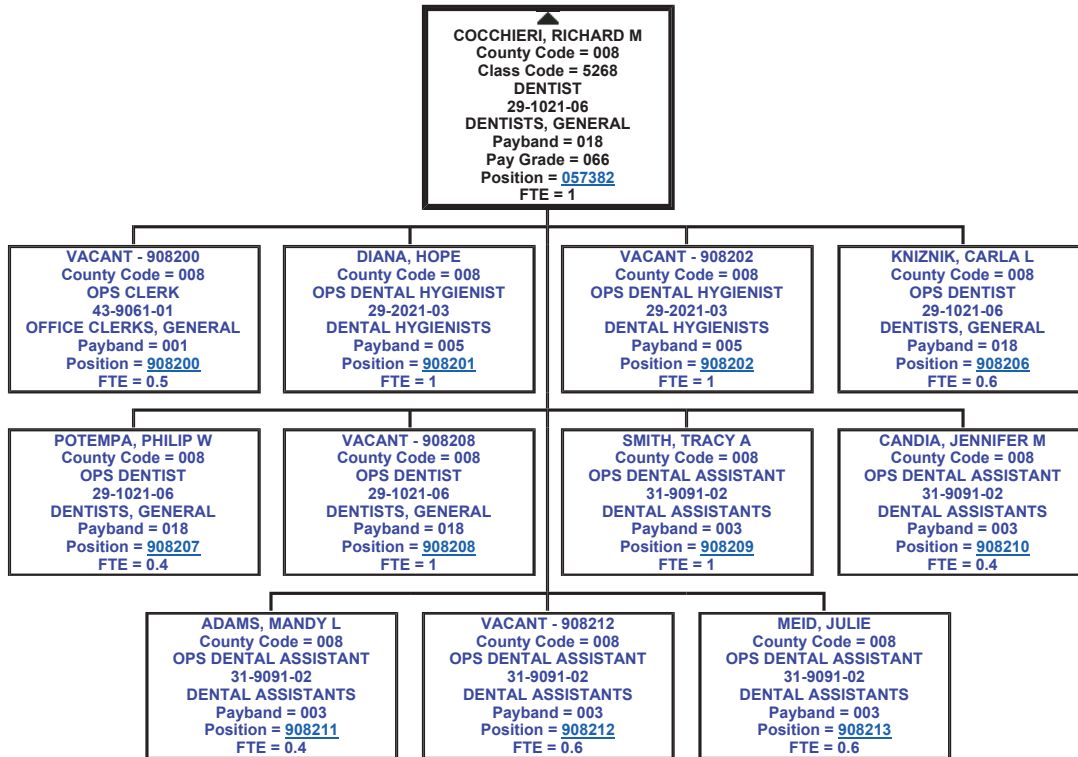
JEAN-PIERRE, JUDE D  
County Code = 008  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [006489](#)  
FTE = 1

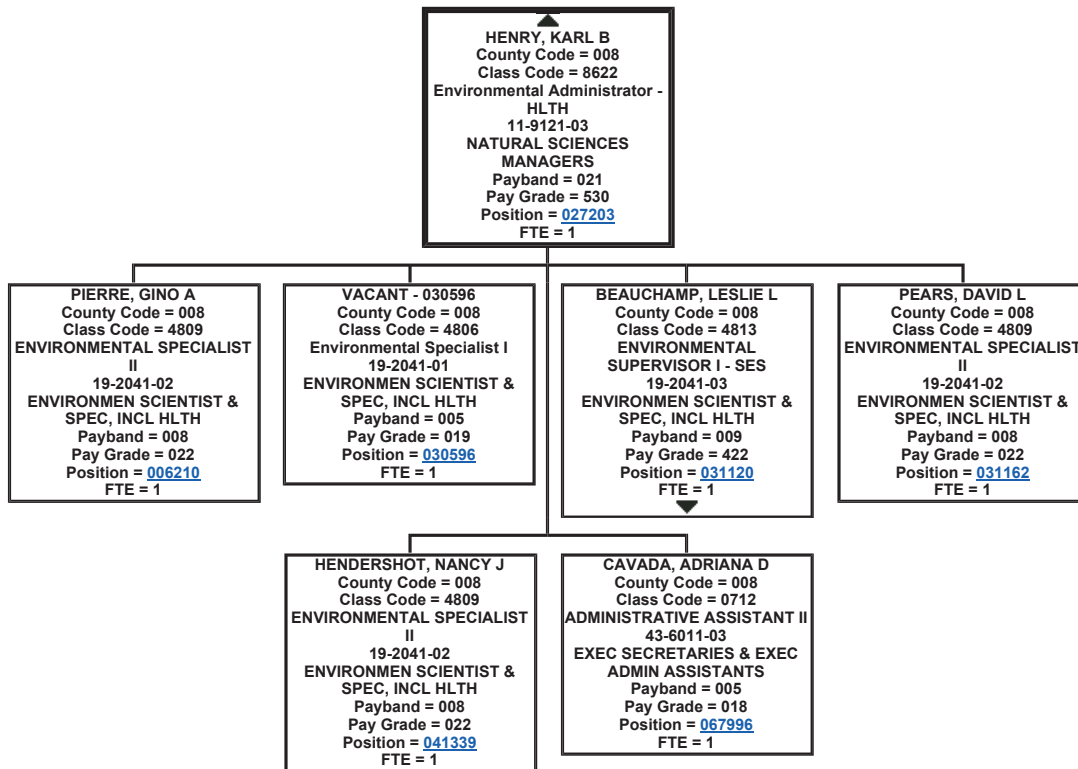
VACANT - 908078  
County Code = 008  
OPS HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Position = [908078](#)  
FTE = 1

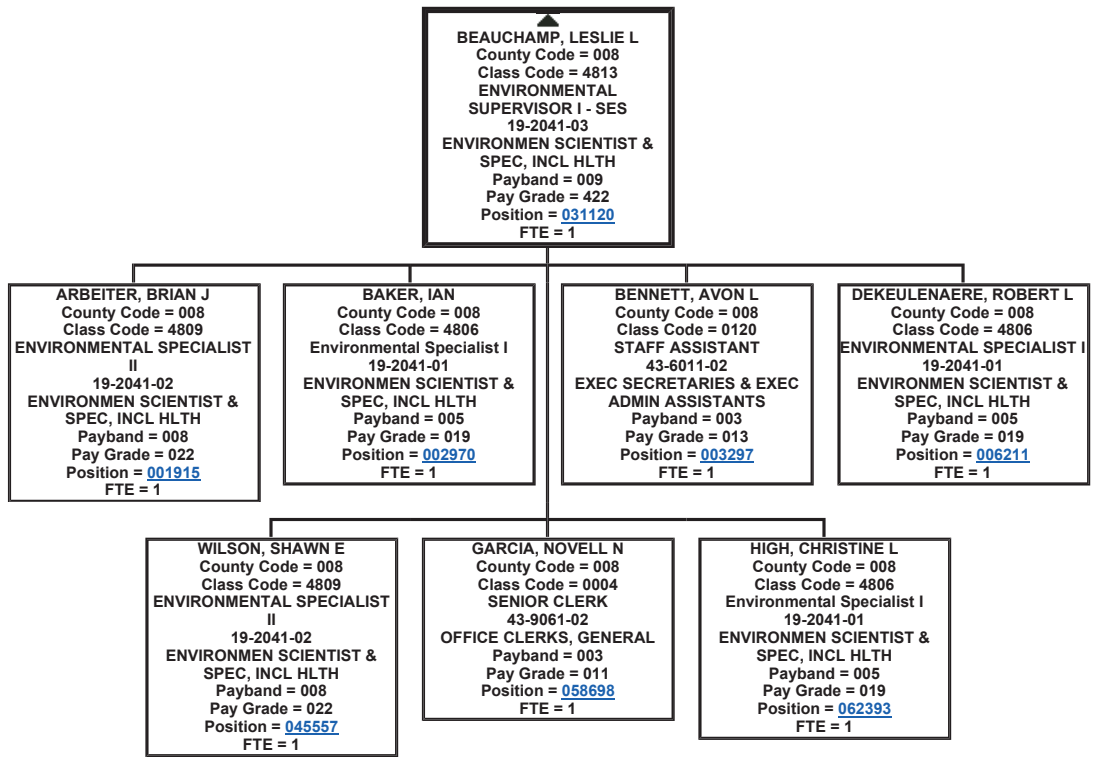


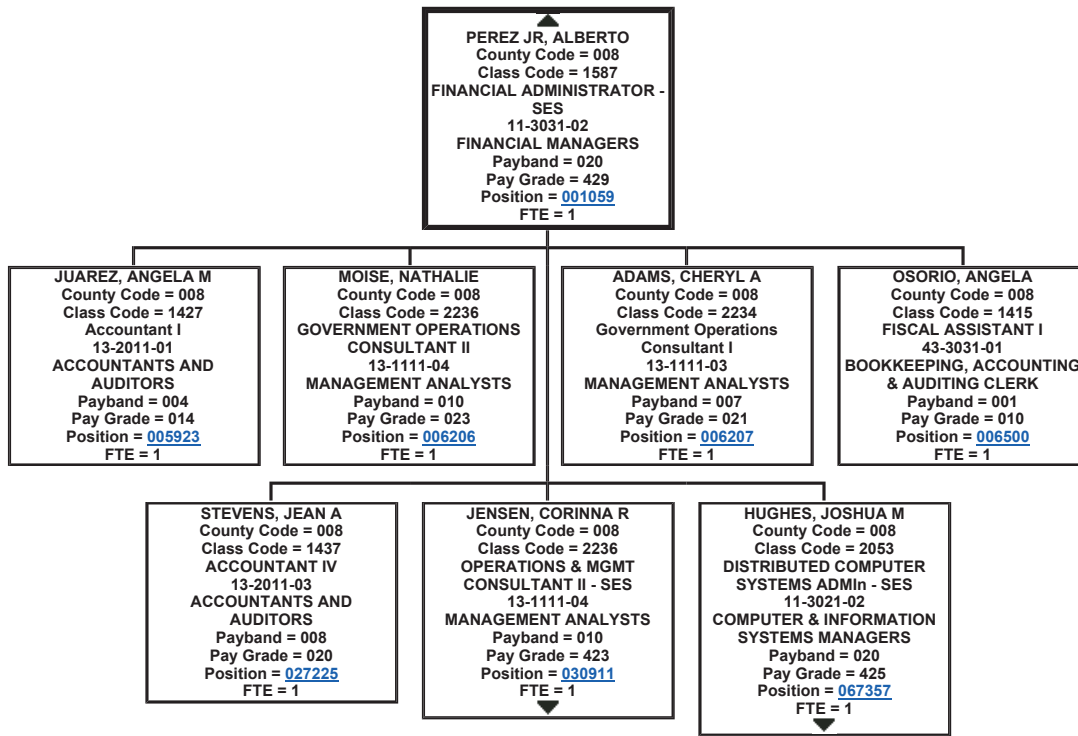


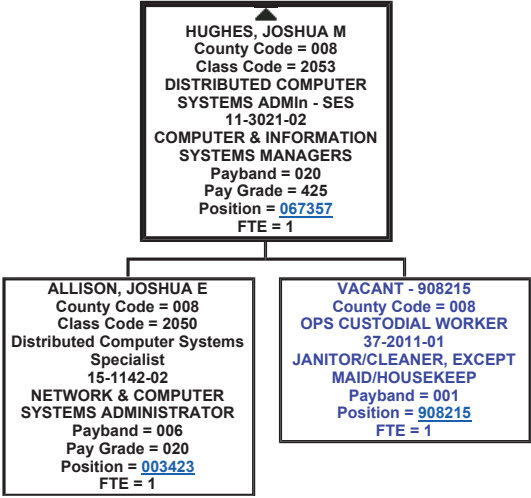


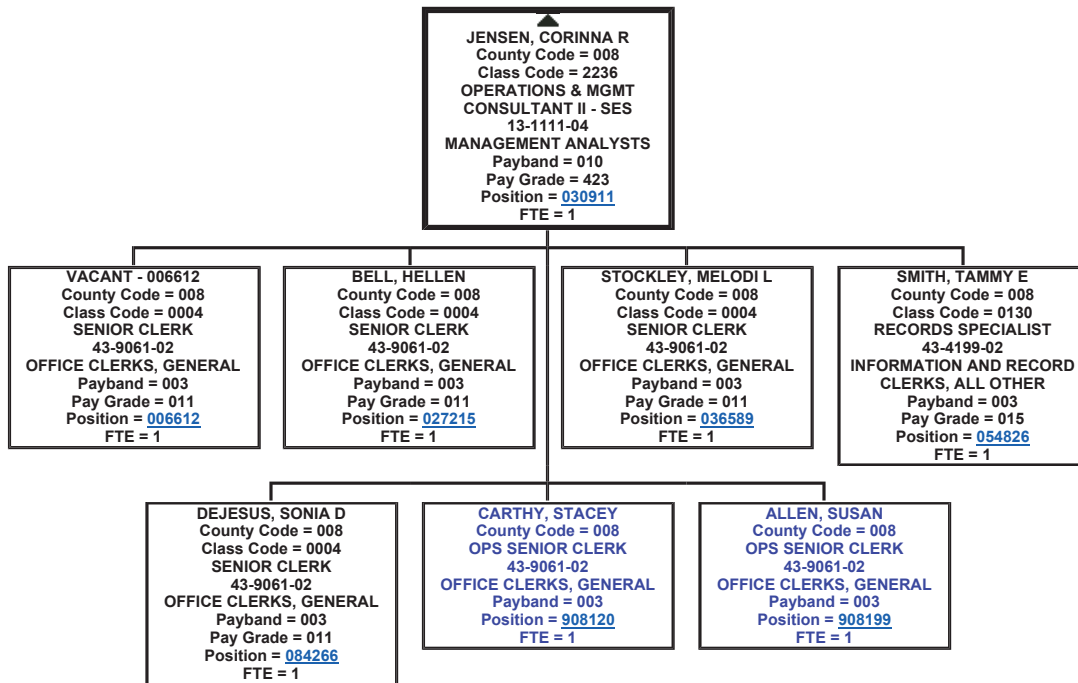








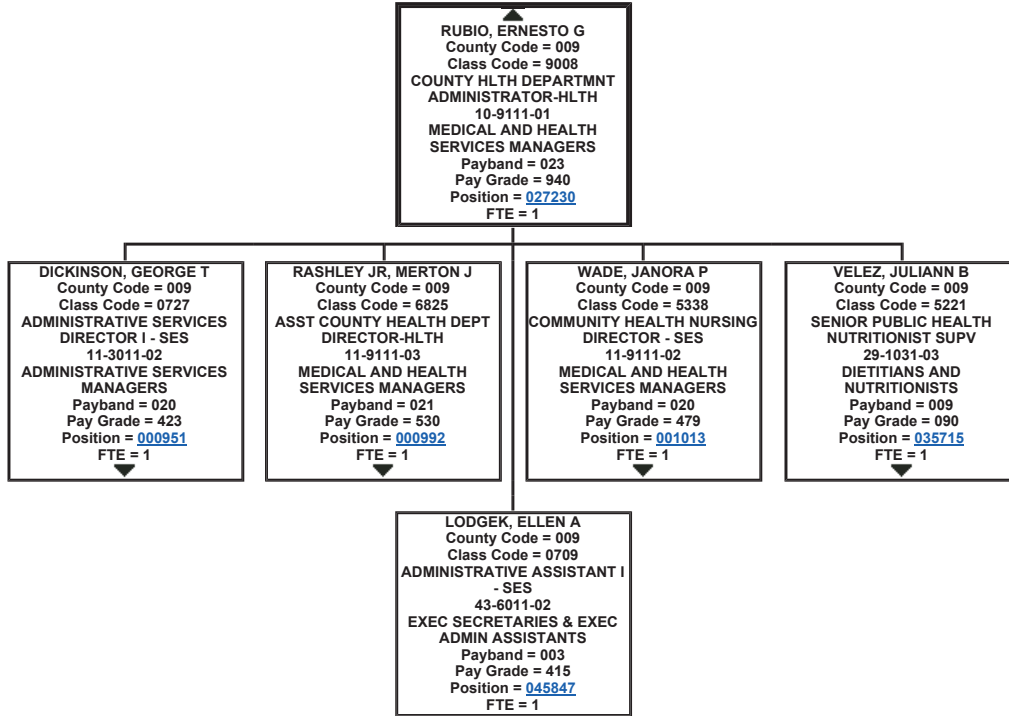


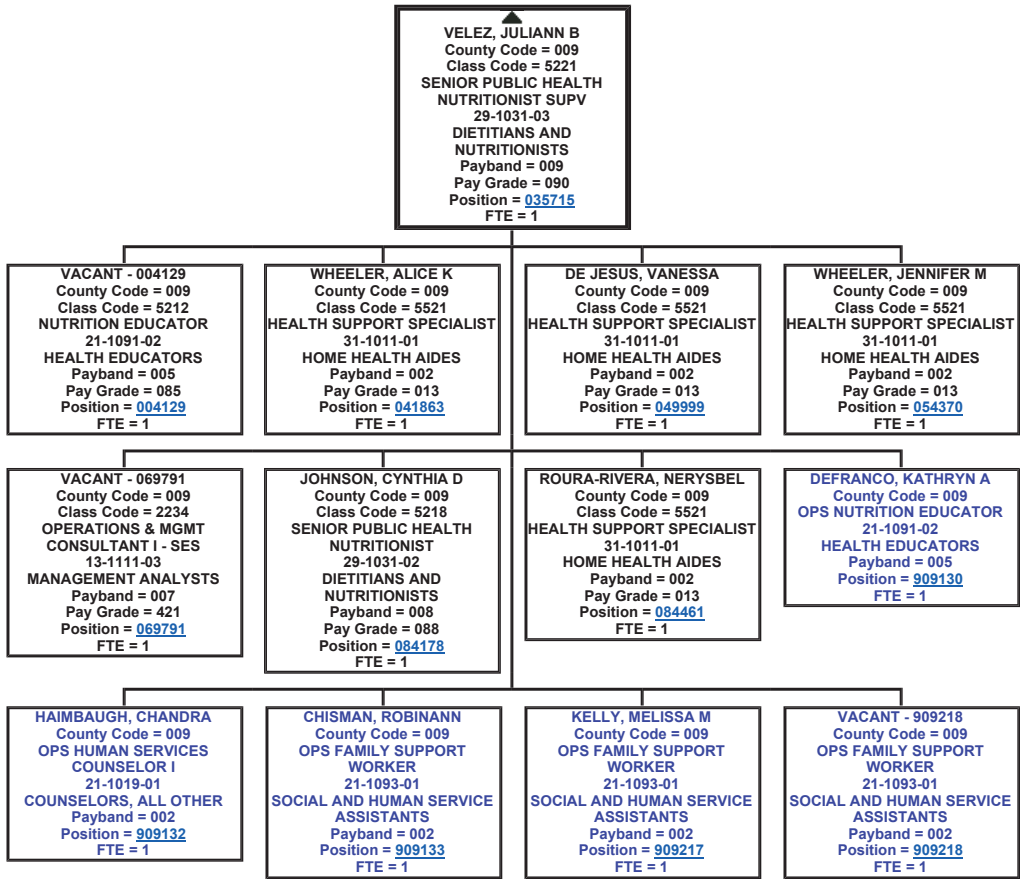


# Florida Department of Health

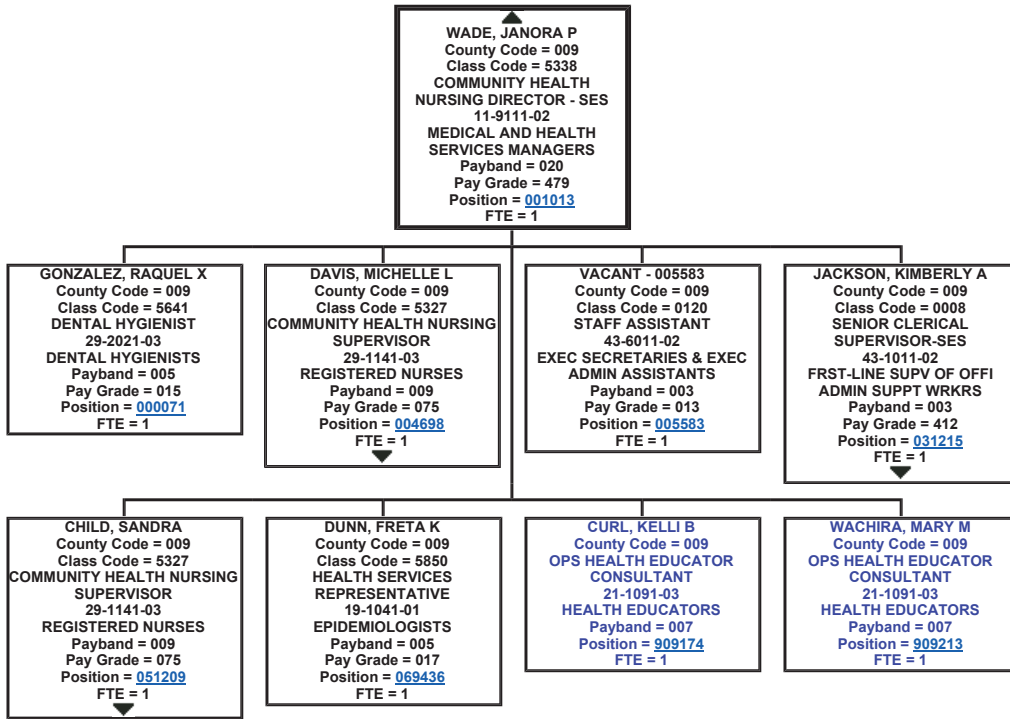
## CHD 09 - Citrus County Health Department

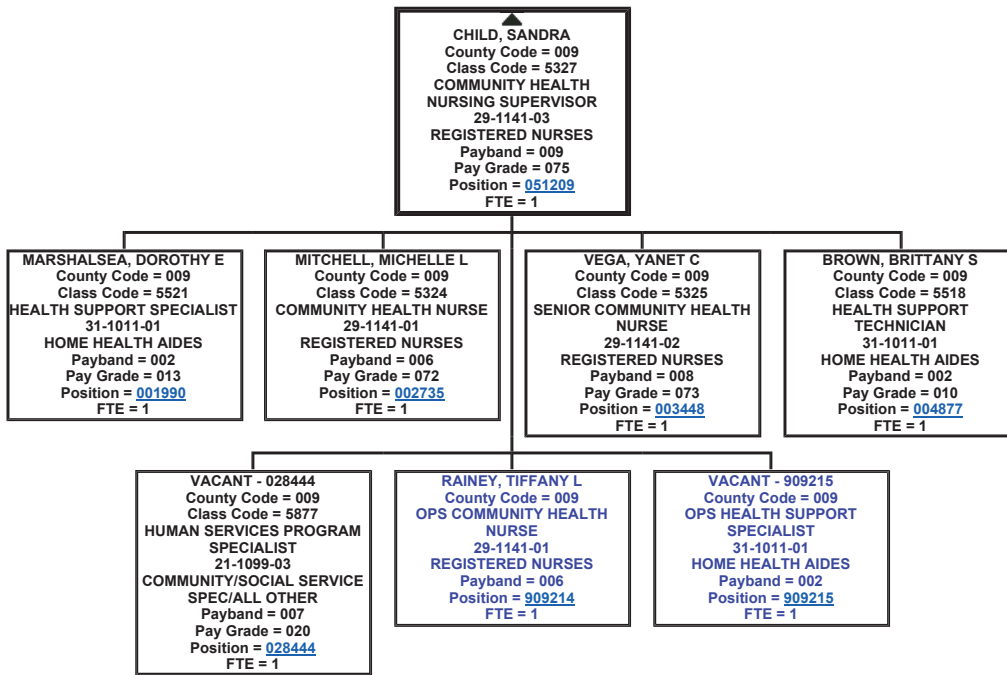
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

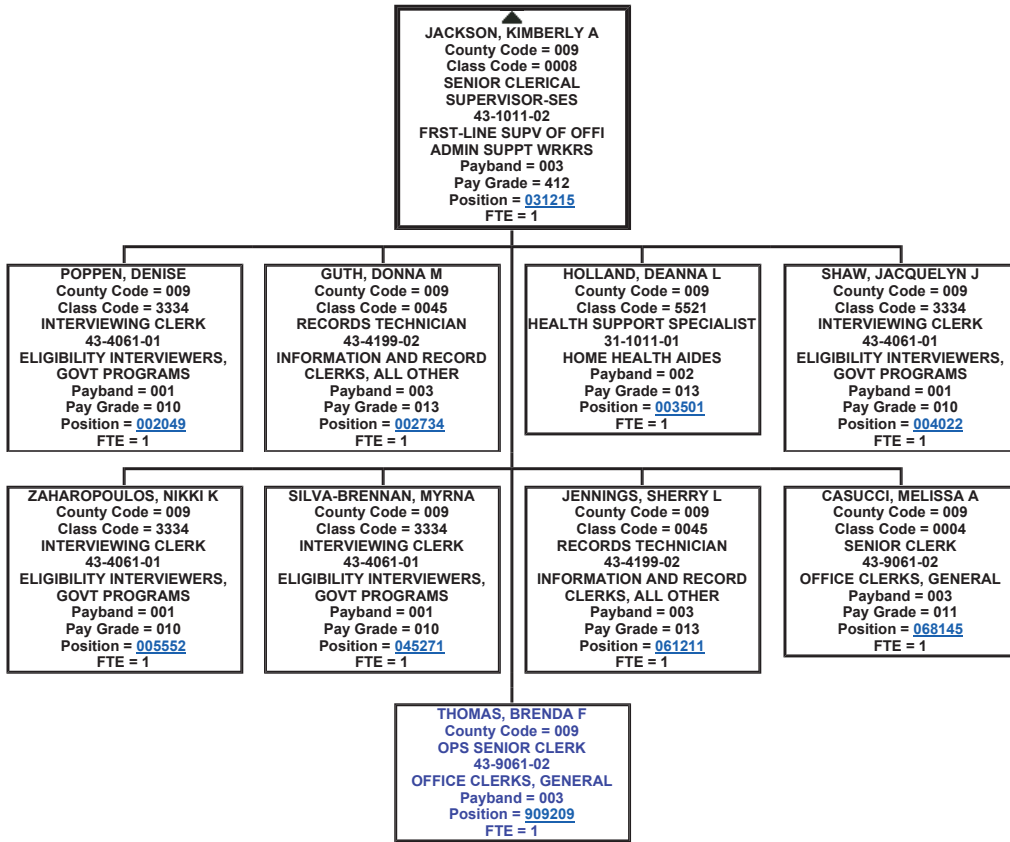


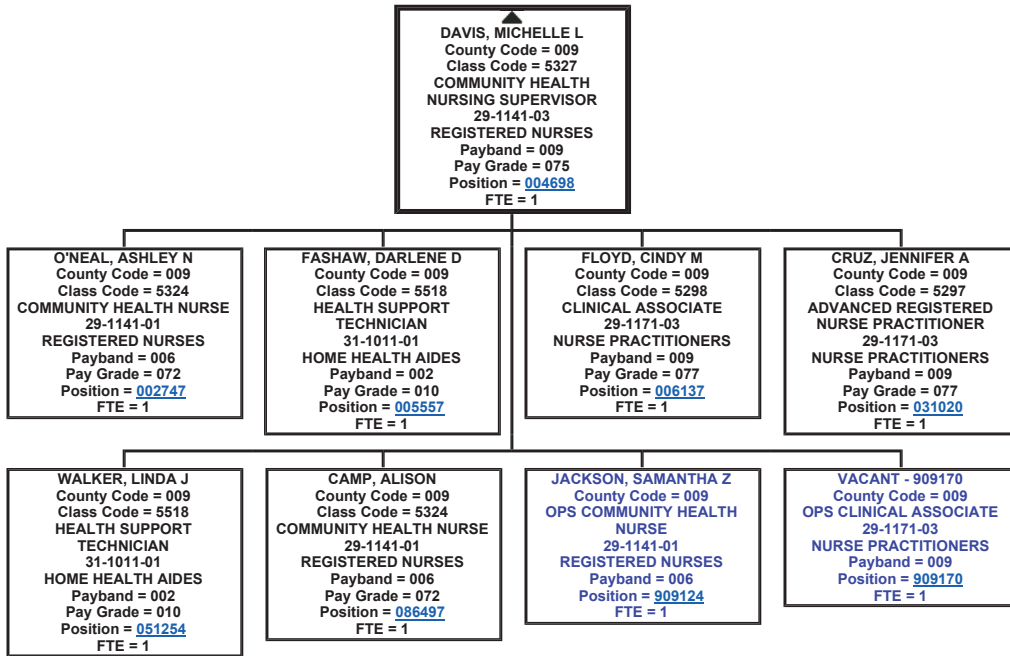


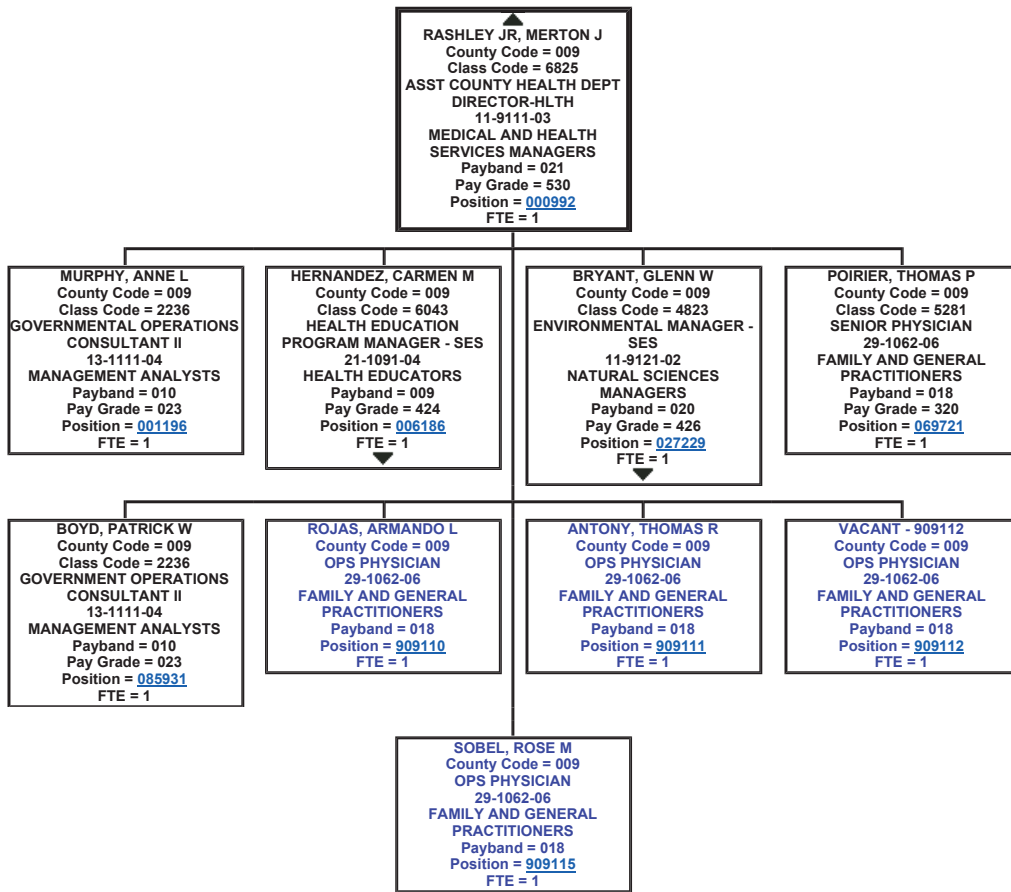


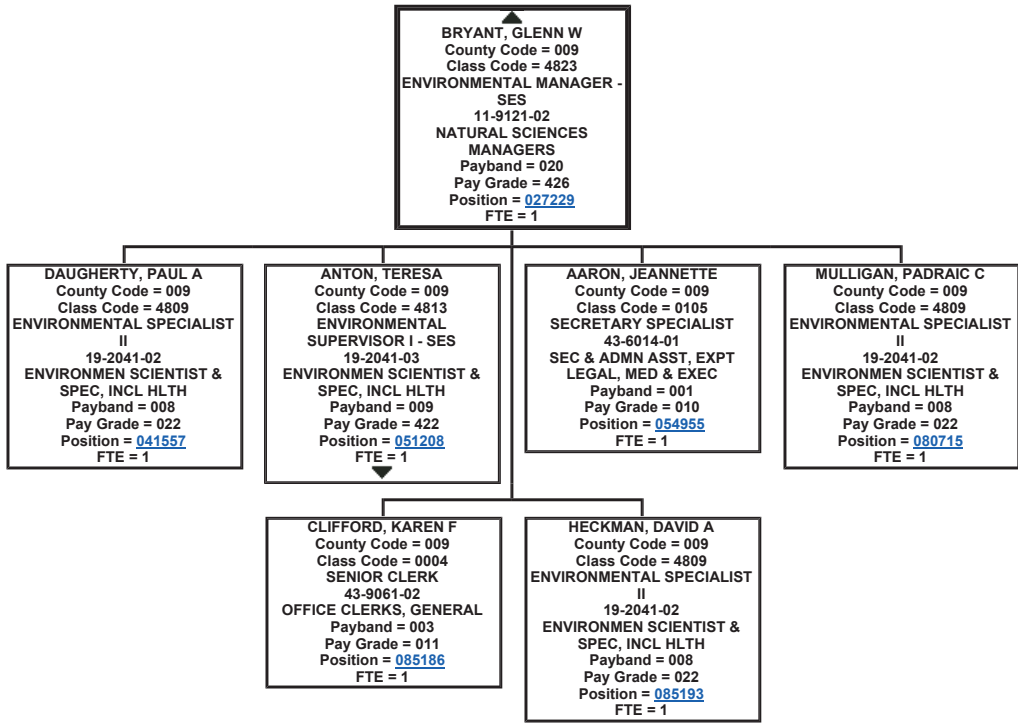


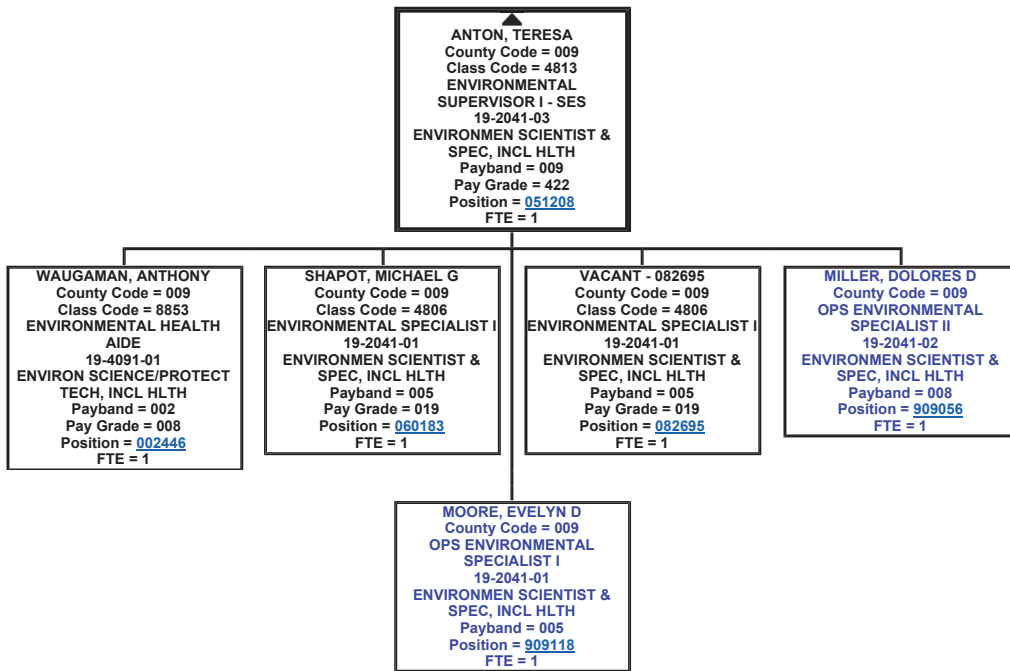


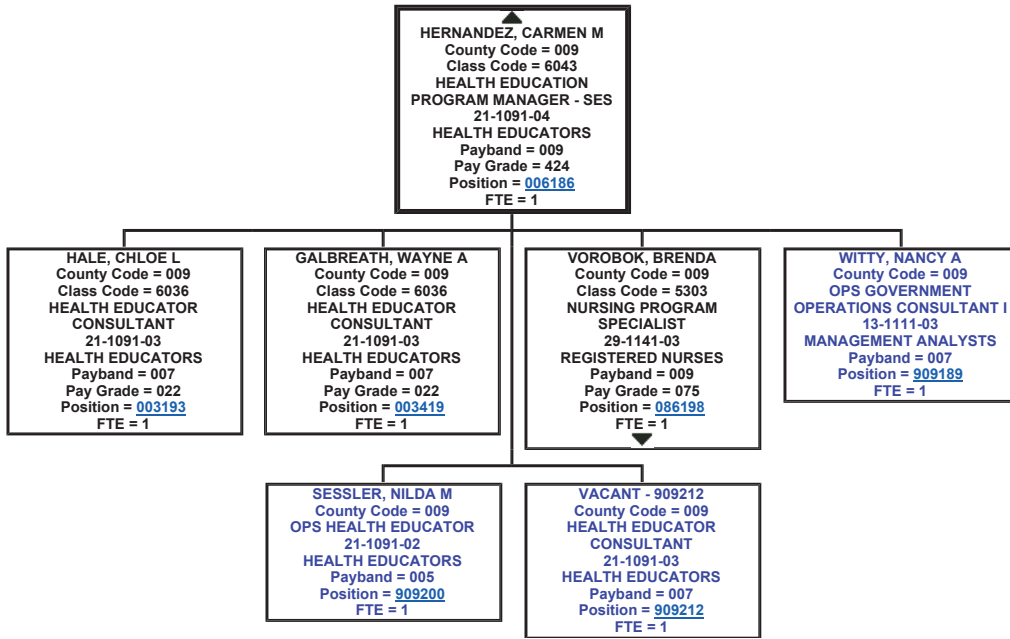




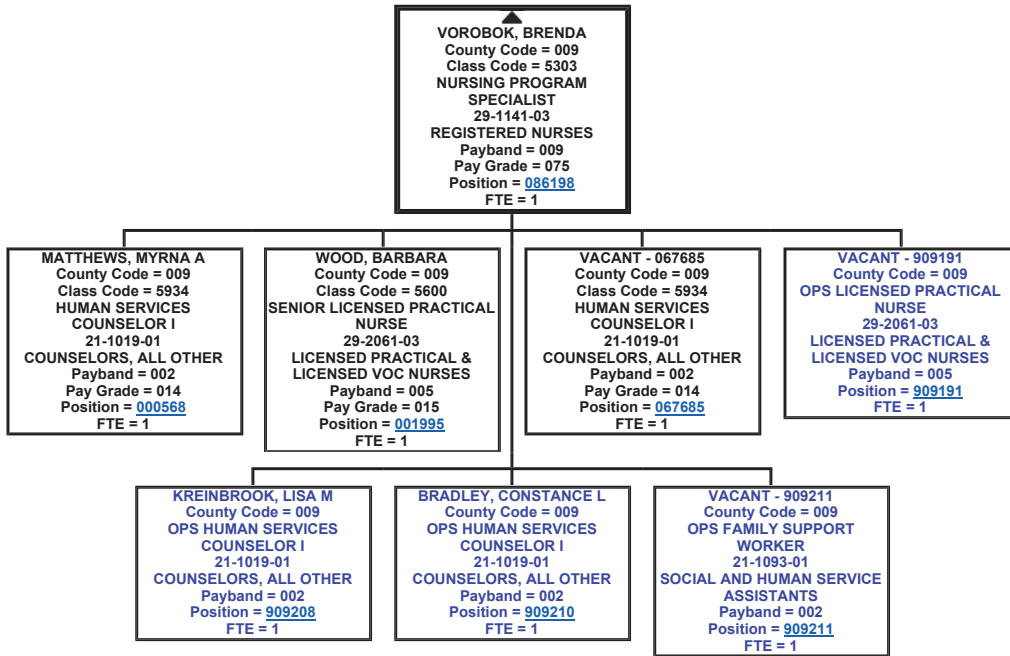












DICKINSON, GEORGE T  
County Code = 009  
Class Code = 0727  
ADMINISTRATIVE SERVICES  
DIRECTOR I - SES  
11-3011-02  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [000951](#)  
FTE = 1

STARKEY, BARBARA A  
County Code = 009  
Class Code = 1430  
ACCOUNTANT II  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = [034228](#)  
FTE = 1

MASSARO, PATRICIA G  
County Code = 009  
Class Code = 1430  
ACCOUNTANT II  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = [051708](#)  
FTE = 1

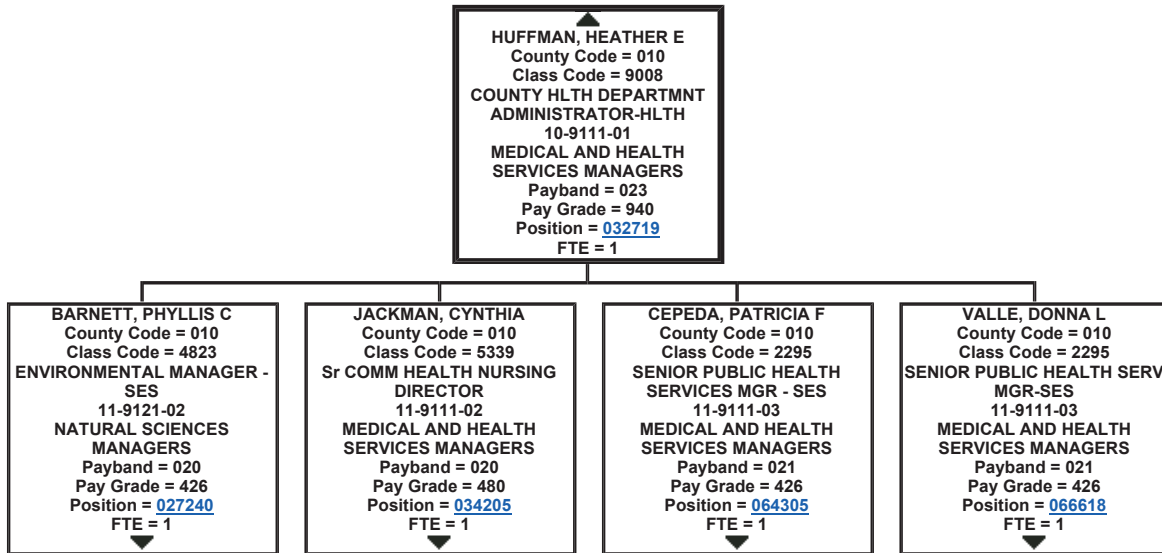
THOMAS, DANNY L  
County Code = 009  
Class Code = 0921  
STOREKEEPER II  
43-9199-01  
OFFICE & ADMIN SUPPORT  
WORKER, ALL OTHER  
Payband = 001  
Pay Grade = 011  
Position = [061421](#)  
FTE = 1

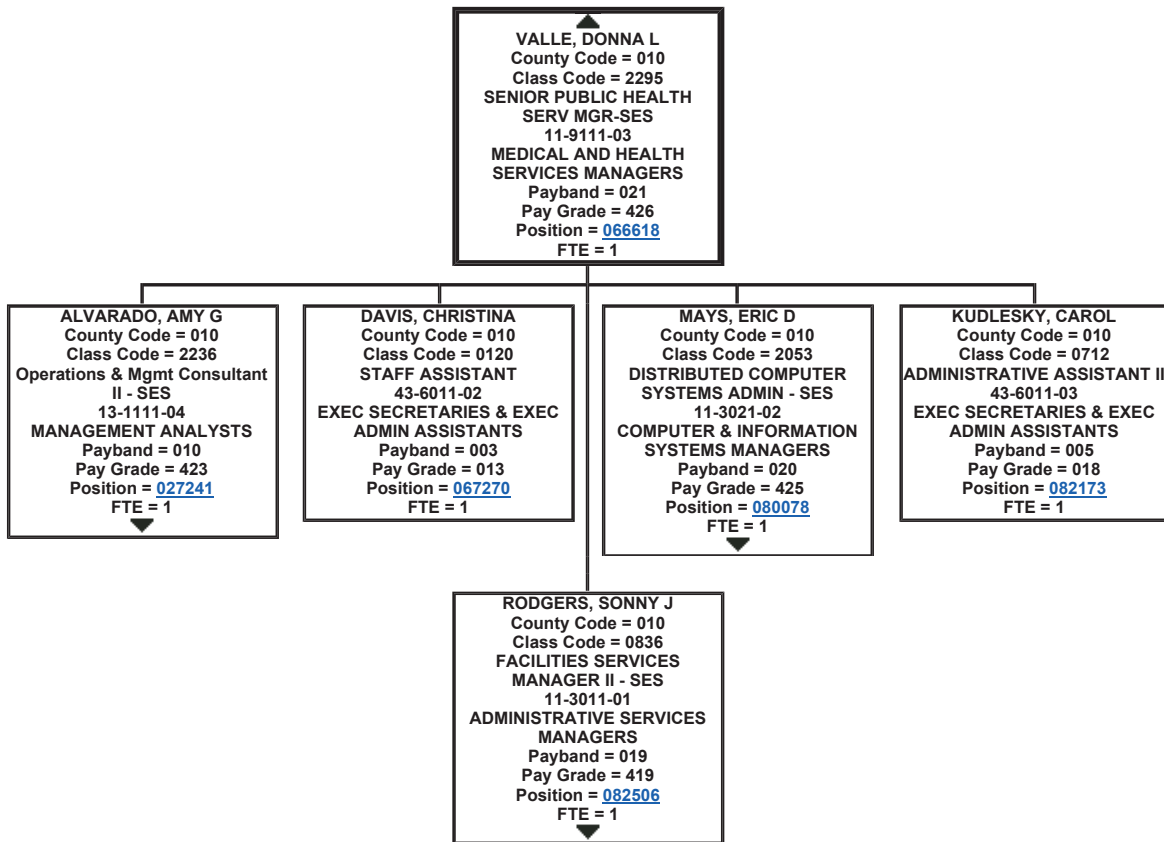
CONNER, DONNA R  
County Code = 009  
Class Code = 1427  
ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [069435](#)  
FTE = 1

# Florida Department of Health

## CHD 10 - Clay County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.





▲  
RODGERS, SONNY J  
County Code = 010  
Class Code = 0836  
FACILITIES SERVICES  
MANAGER II - SES  
11-3011-01  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 019  
Pay Grade = 419  
Position = [082506](#)  
FTE = 1

FIELDS, LASHAWN  
County Code = 010  
Class Code = 6526  
CUSTODIAL WORKER  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP  
Payband = 001  
Pay Grade = 004  
Position = [001401](#)  
FTE = 1

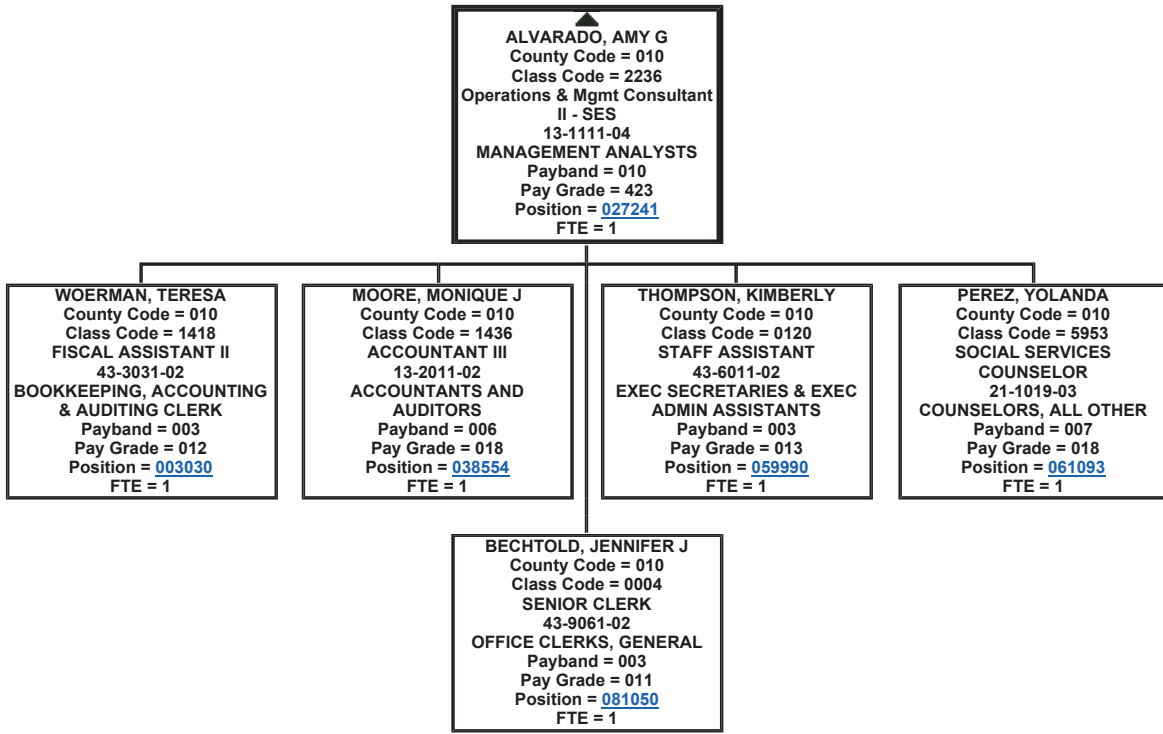
AVILES ORENGO, MIGUEL A  
County Code = 010  
Class Code = 6526  
Custodial Worker  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP  
Payband = 001  
Pay Grade = 004  
Position = [045258](#)  
FTE = 1

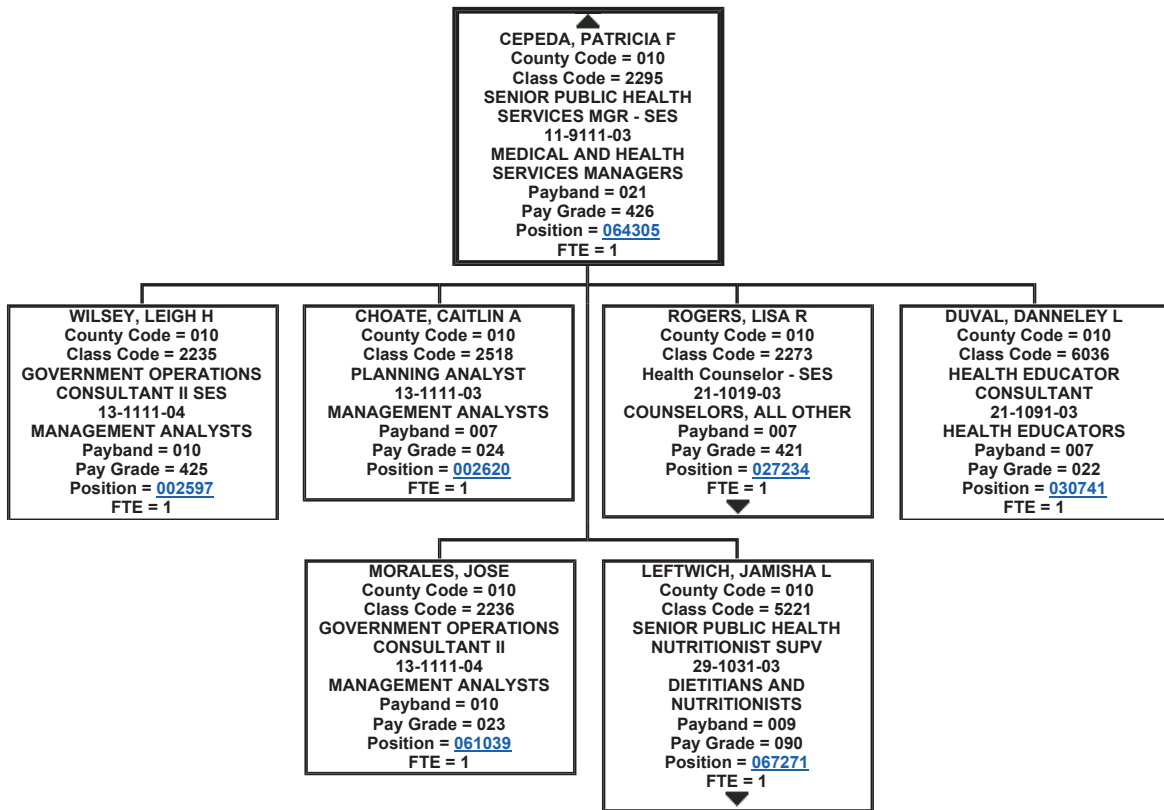
POWERS, KARLA  
County Code = 010  
Custodial Worker  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP  
Payband = 001  
Position = [910089](#)  
FTE = 1

▲  
MAYS, ERIC D  
County Code = 010  
Class Code = 2053  
DISTRIBUTED COMPUTER  
SYSTEMS ADMIN - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [080078](#)  
FTE = 1

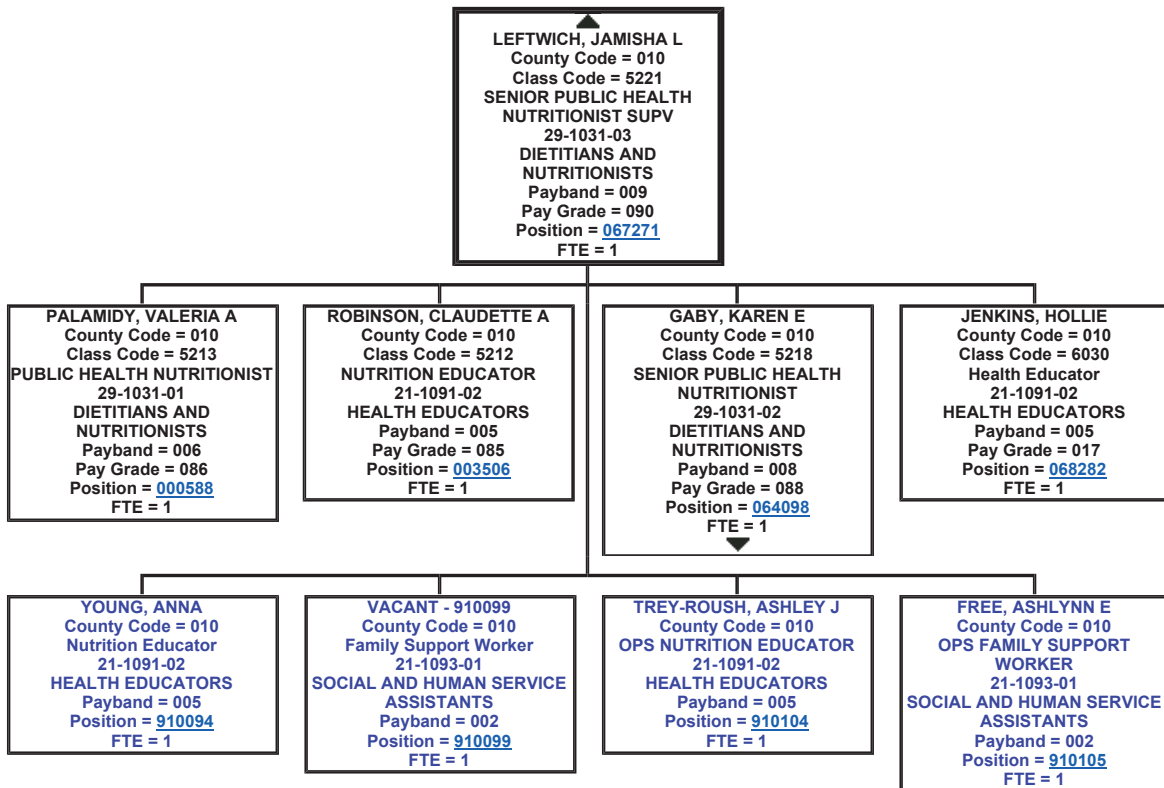
VACANT - 033403  
County Code = 010  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [033403](#)  
FTE = 1

HOPE, RICHARD  
County Code = 010  
Class Code = 2043  
Desktop Support Specialist  
15-1151-01  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 004  
Pay Grade = 017  
Position = [058934](#)  
FTE = 1









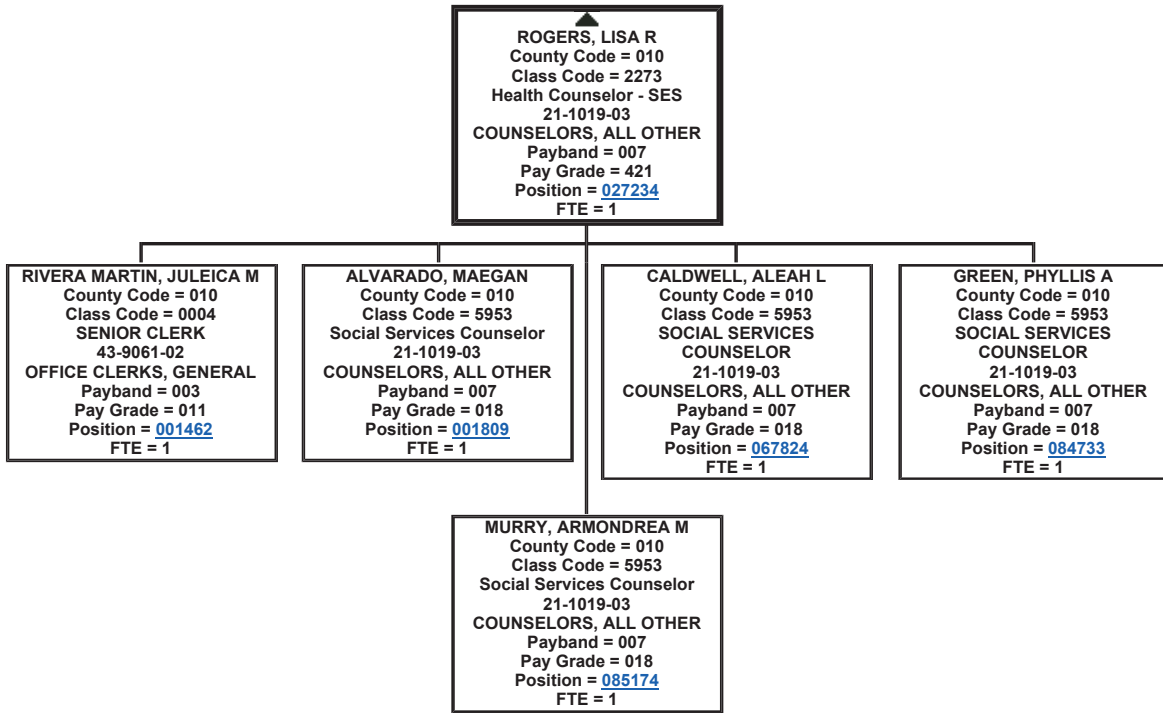
▲  
GABY, KAREN E  
County Code = 010  
Class Code = 5218  
SENIOR PUBLIC HEALTH  
NUTRITIONIST  
29-1031-02  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 008  
Pay Grade = 088  
Position = [064098](#)  
FTE = 1

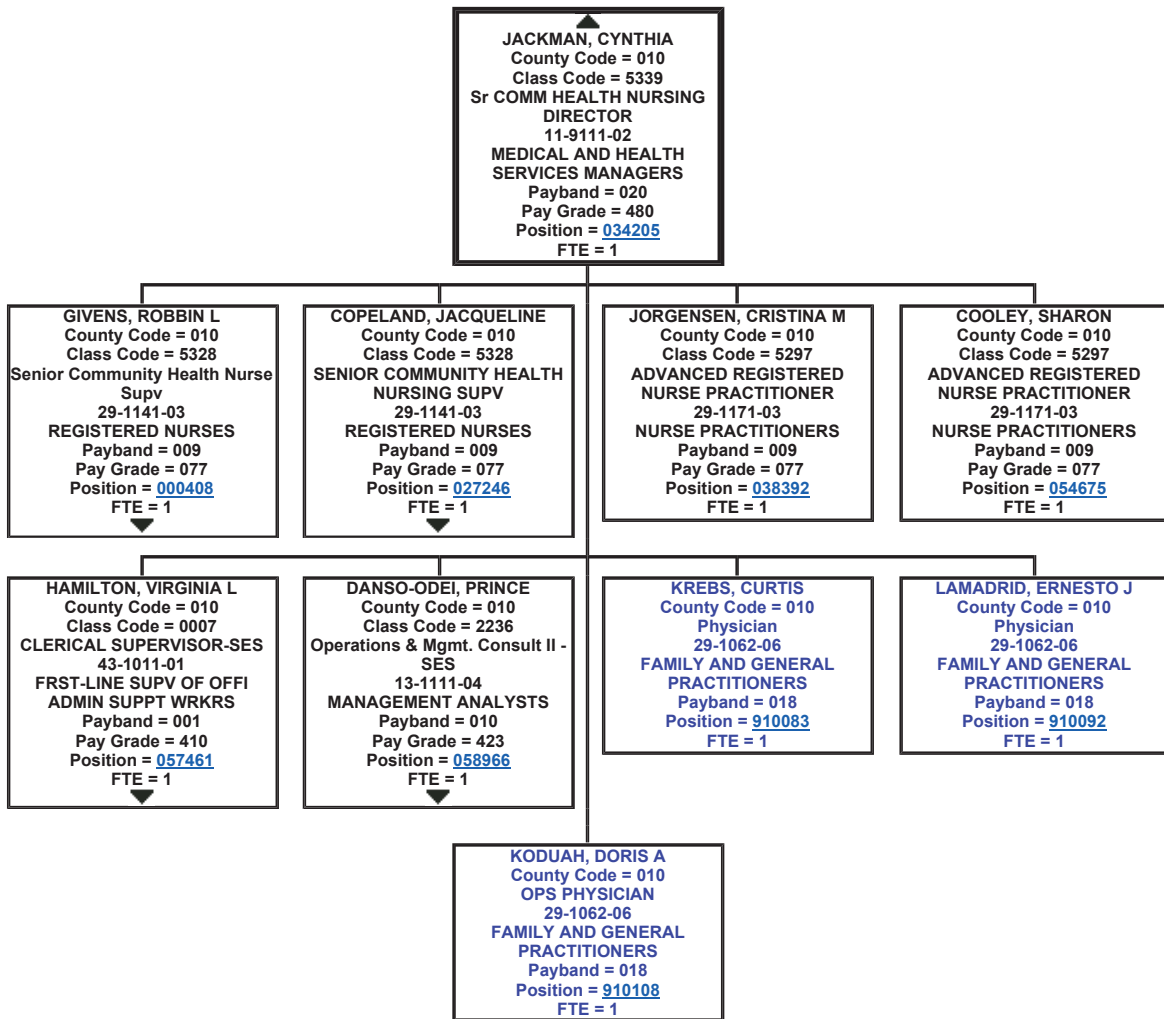
SAWDO, MISTY M  
County Code = 010  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [002483](#)  
FTE = 1

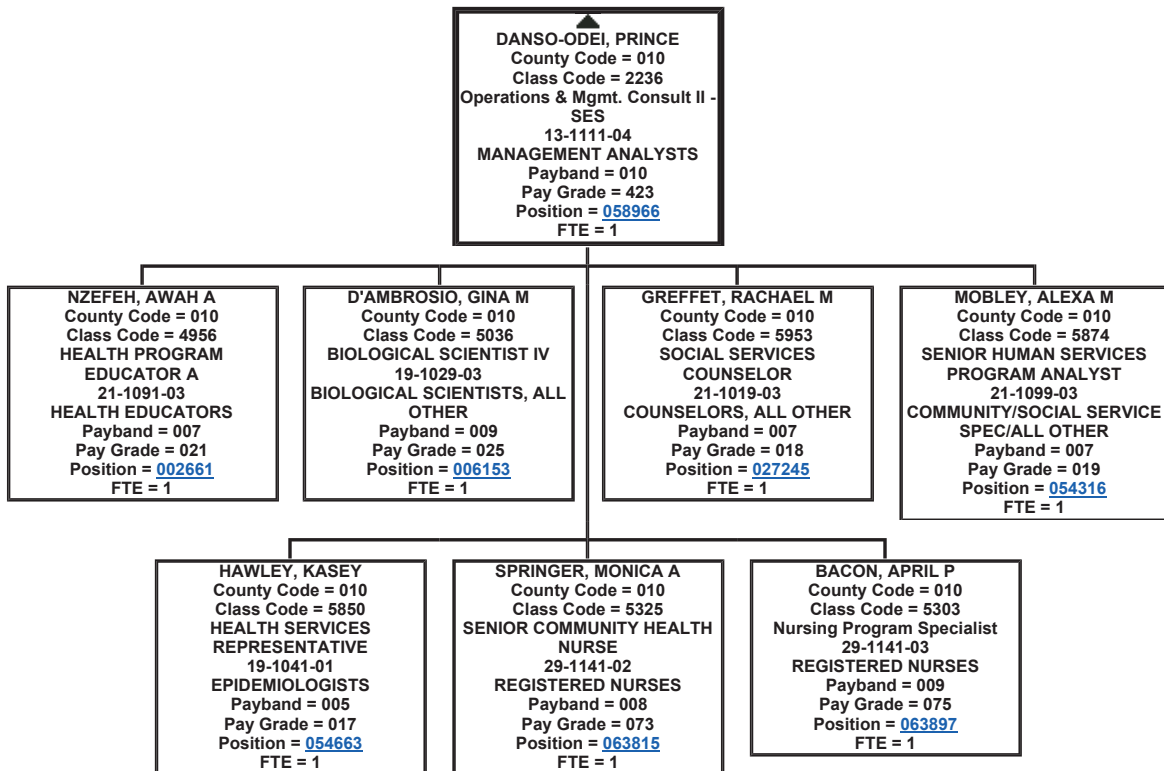
BRINSON, BRENDA L  
County Code = 010  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [045796](#)  
FTE = 1

HAUSER, ANGELA D  
County Code = 010  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [067045](#)  
FTE = 1

ALVARADO, DAISY  
County Code = 010  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [067269](#)  
FTE = 1







HAMILTON, VIRGINIA L  
County Code = 010  
Class Code = 0007  
CLERICAL SUPERVISOR-SES  
43-1011-01  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 001  
Pay Grade = 410  
Position = [057461](#)  
FTE = 1

WILLIAMS, ORLANDA M  
County Code = 010  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [002739](#)  
FTE = 1

MORRIS, JILL C  
County Code = 010  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [054575](#)  
FTE = 1

BUSH, DOREEN M  
County Code = 010  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [054578](#)  
FTE = 1

SCOTT, TRISHA  
County Code = 010  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [063896](#)  
FTE = 1

MARTIN, AYLEEN Y  
County Code = 010  
Class Code = 0004  
Senior Clerk  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [082953](#)  
FTE = 1

SELLERS, KAYLA M  
County Code = 010  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [084125](#)  
FTE = 1

WOOLLEY, AMANDA D  
County Code = 010  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [084245](#)  
FTE = 1

MORISSEAU-MOISE, ROSE L  
County Code = 010  
OPS SOCIAL SERVICES  
COUNSELOR  
21-1019-03  
COUNSELORS, ALL OTHER  
Payband = 007  
Position = [910103](#)  
FTE = 1

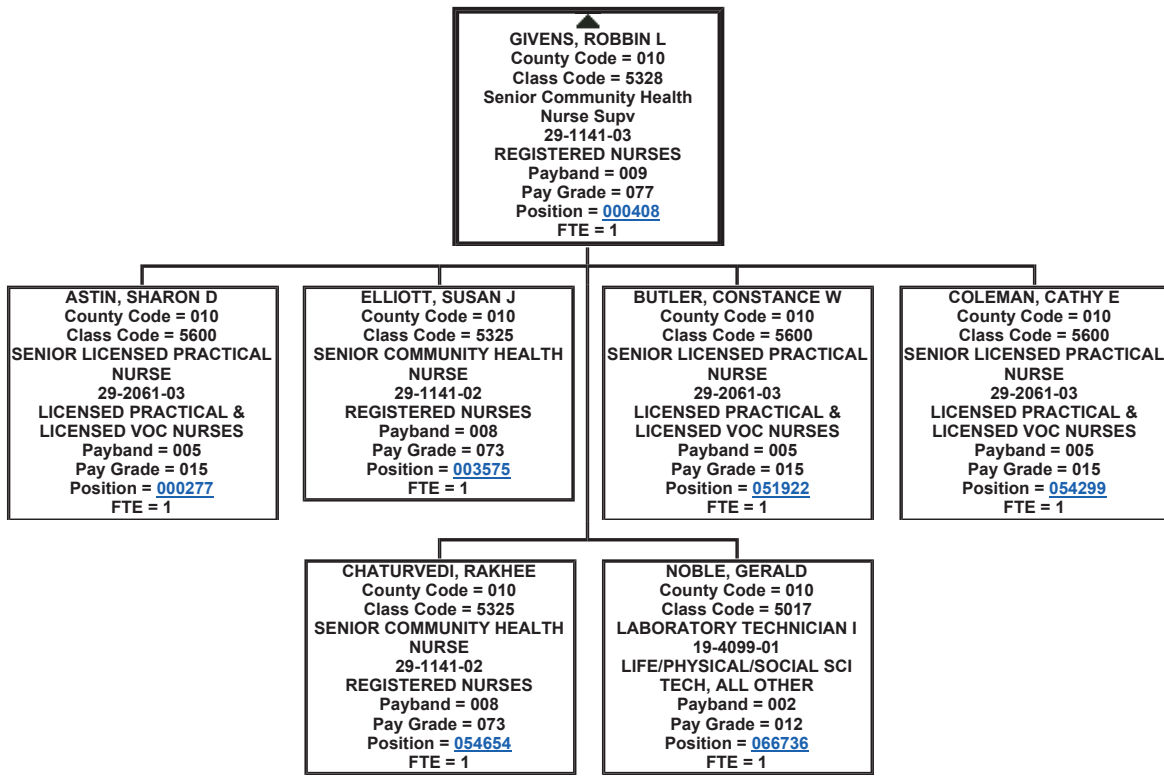
COPELAND, JACQUELINE  
County Code = 010  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [027246](#)  
FTE = 1

VACANT - 034203  
County Code = 010  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [034203](#)  
FTE = 1

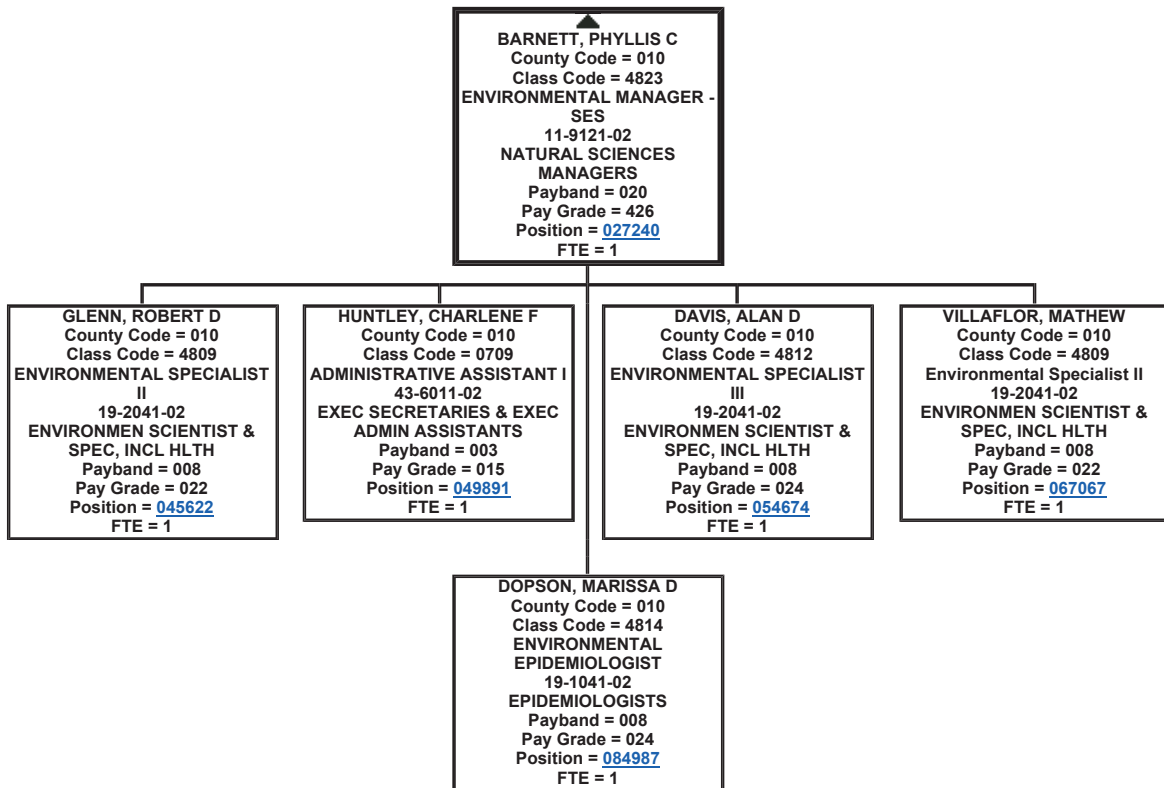
PORTER, BRITTANY M  
County Code = 010  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [051122](#)  
FTE = 1

MAYS, GRACE  
County Code = 010  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [061092](#)  
FTE = 1

VICENTE, STACEY  
County Code = 010  
Class Code = 5325  
Senior Community Health Nurse  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [085755](#)  
FTE = 1



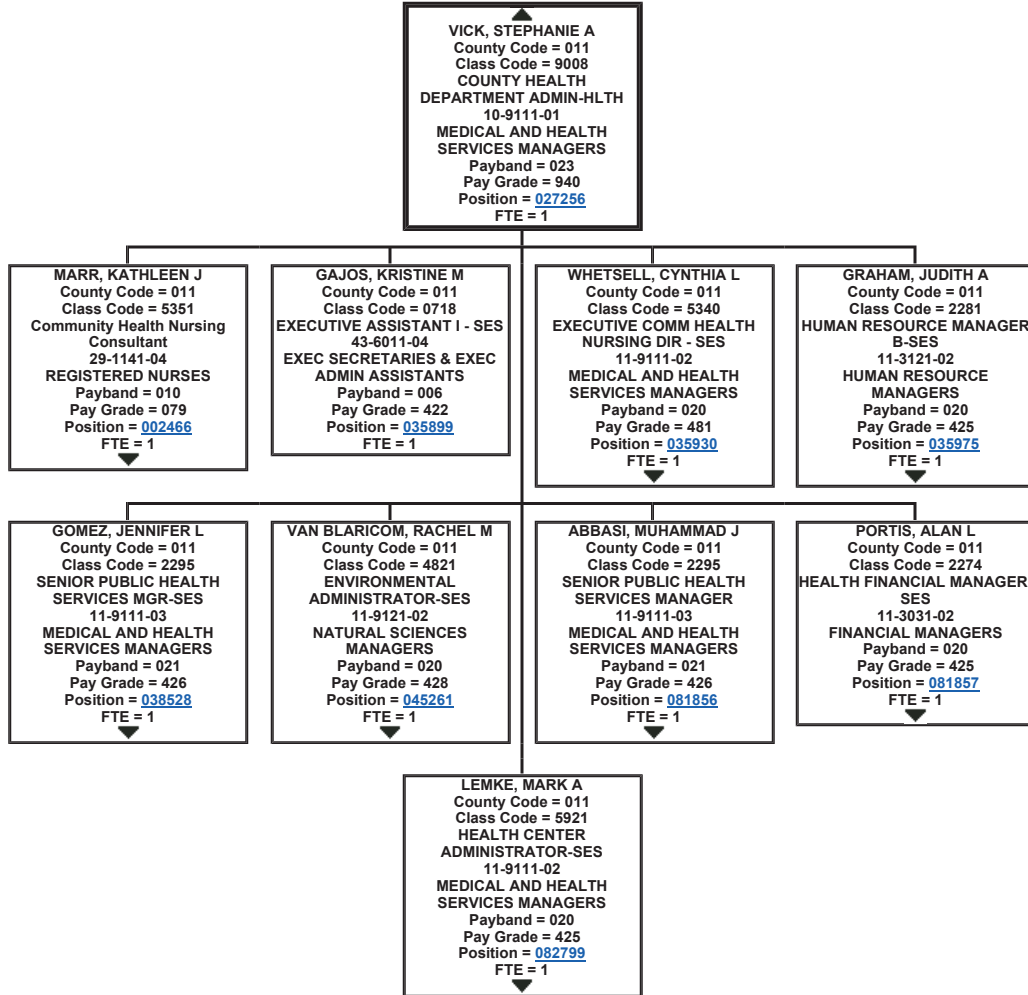




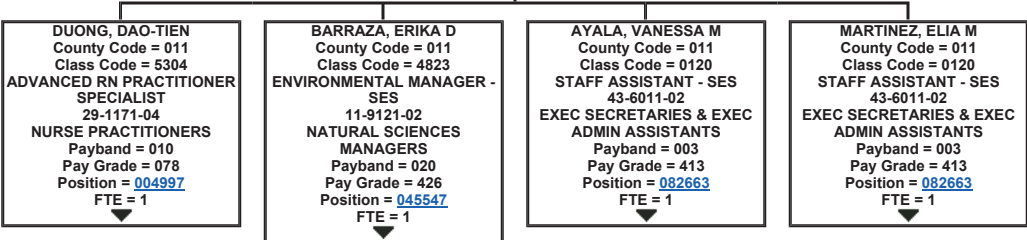
# Florida Department of Health

## CHD 11 - Collier County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



▲  
LEMKE, MARK A  
County Code = 011  
Class Code = 5921  
HEALTH CENTER  
ADMINISTRATOR-SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [082799](#)  
FTE = 1



▲  
AYALA, VANESSA M  
County Code = 011  
Class Code = 0120  
STAFF ASSISTANT - SES  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 413  
Position = [082663](#)  
FTE = 1

VIDAURRI, SAN JUANA  
County Code = 011  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [006457](#)  
FTE = 1

CISNEROS, MARGARITA  
County Code = 011  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [051438](#)  
FTE = 1

▲  
AYALA, VANESSA M  
County Code = 011  
Class Code = 0120  
STAFF ASSISTANT - SES  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 413  
Position = [082663](#)  
FTE = 1

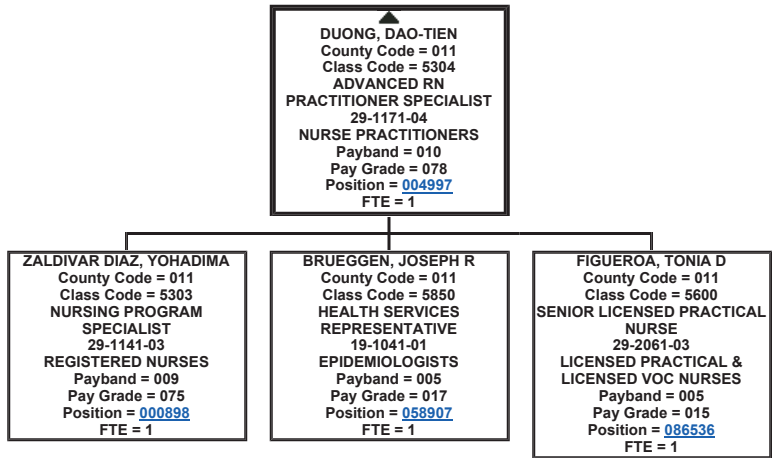
VIDAURRI, SAN JUANA  
County Code = 011  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [006457](#)  
FTE = 1

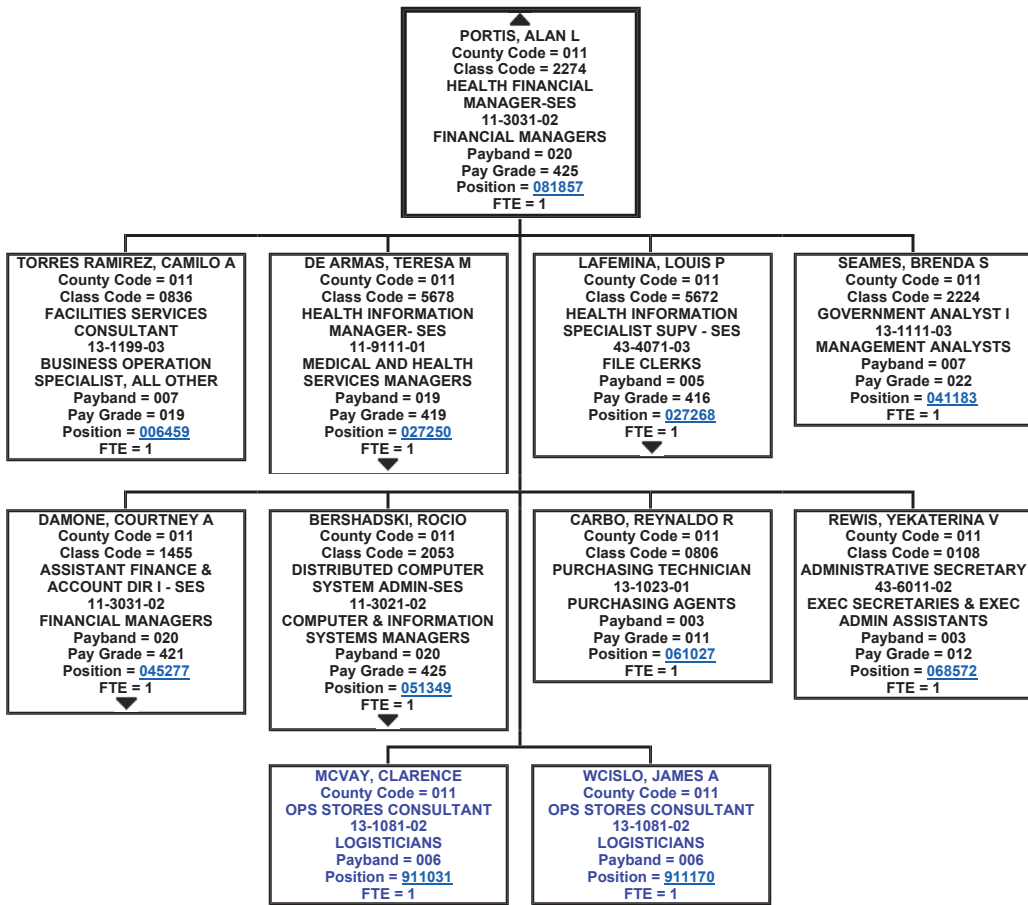
CISNEROS, MARGARITA  
County Code = 011  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [051438](#)  
FTE = 1

▲  
BARRAZA, ERIKA D  
County Code = 011  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [045547](#)  
FTE = 1

MARQUEZ-SOTO, JOVINO  
County Code = 011  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [045885](#)  
FTE = 1

HARRINGTON, SARAH E  
County Code = 011  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [054807](#)  
FTE = 1



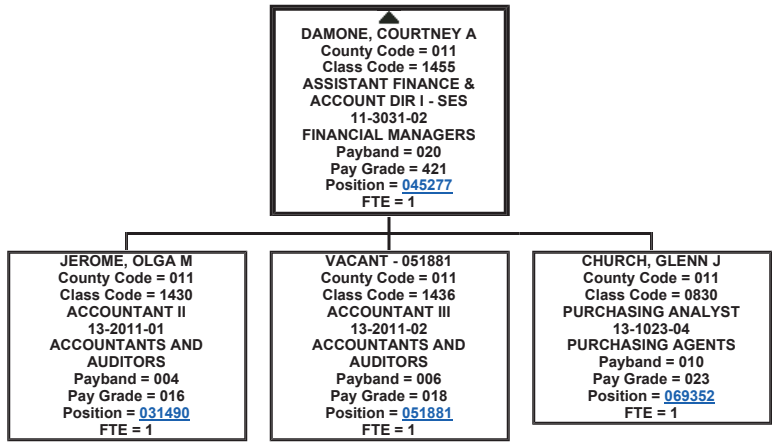




▲  
BERSHADSKI, ROCIO  
County Code = 011  
Class Code = 2053  
DISTRIBUTED COMPUTER  
SYSTEM ADMIN-SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [051349](#)  
FTE = 1

TERRY, LYDIA R  
County Code = 011  
Class Code = 2047  
OFFICE AUTOMATION  
ANALYST  
15-1151-02  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 006  
Pay Grade = 022  
Position = [051439](#)  
FTE = 1

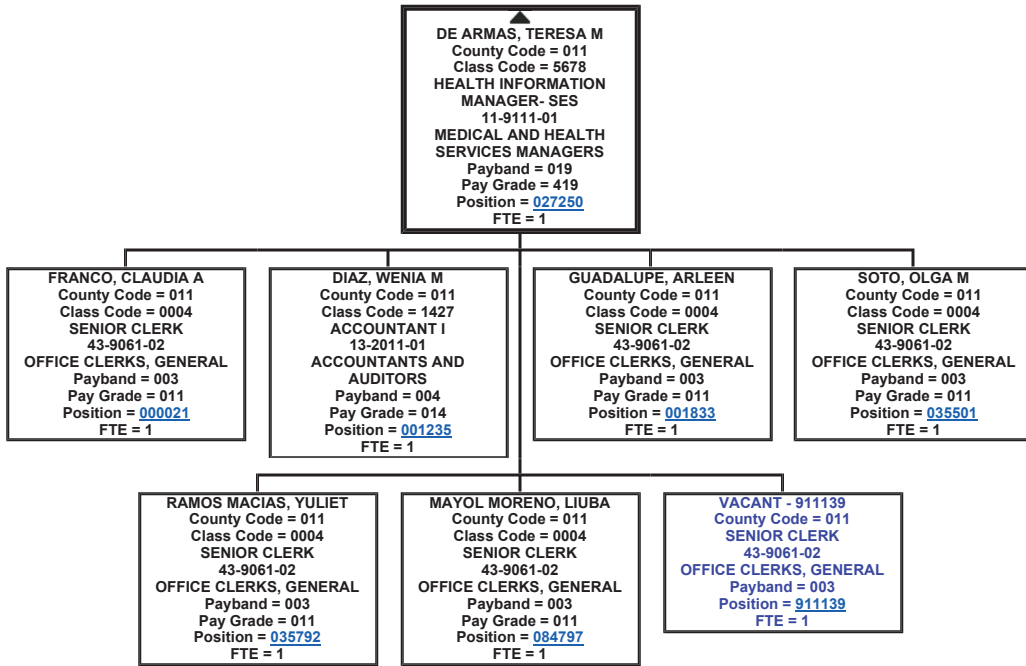
FUQUEN, GILMA E  
County Code = 011  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [051440](#)  
FTE = 1

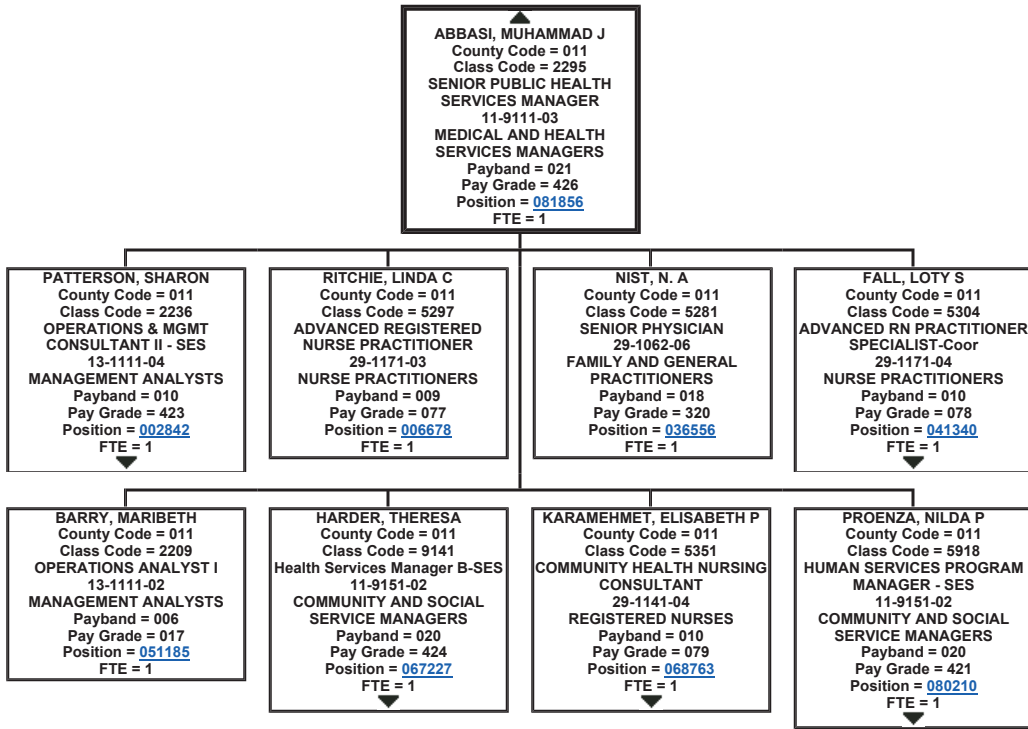


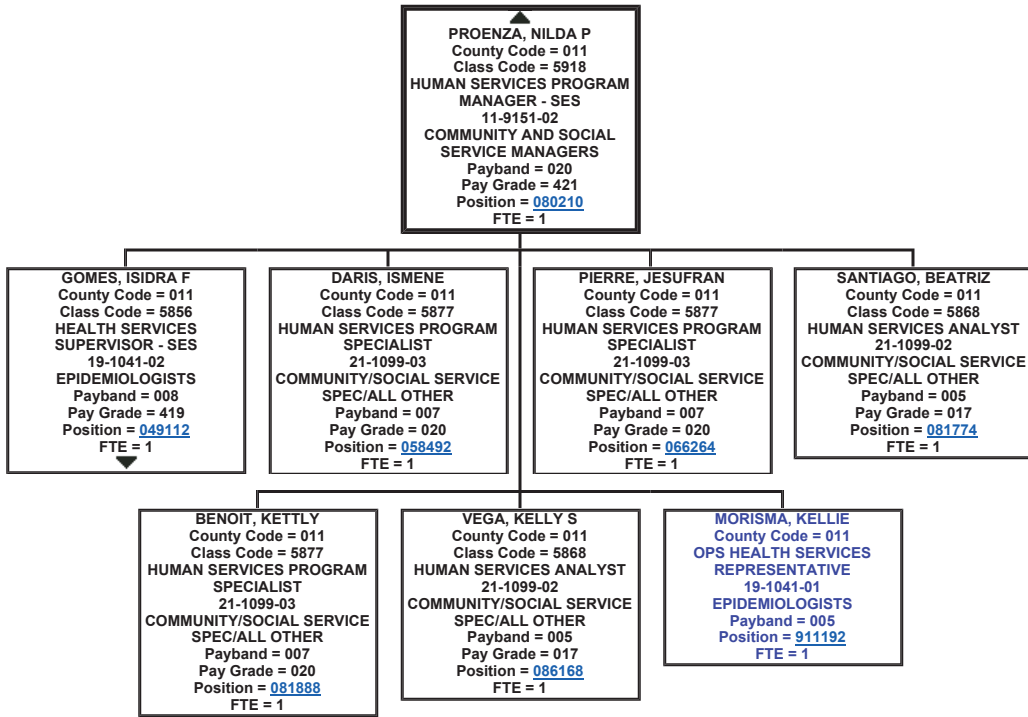
▲  
LAFEMINA, LOUIS P  
County Code = 011  
Class Code = 5672  
HEALTH INFORMATION  
SPECIALIST SUPV - SES  
43-4071-03  
FILE CLERKS  
Payband = 005  
Pay Grade = 416  
Position = [027268](#)  
FTE = 1

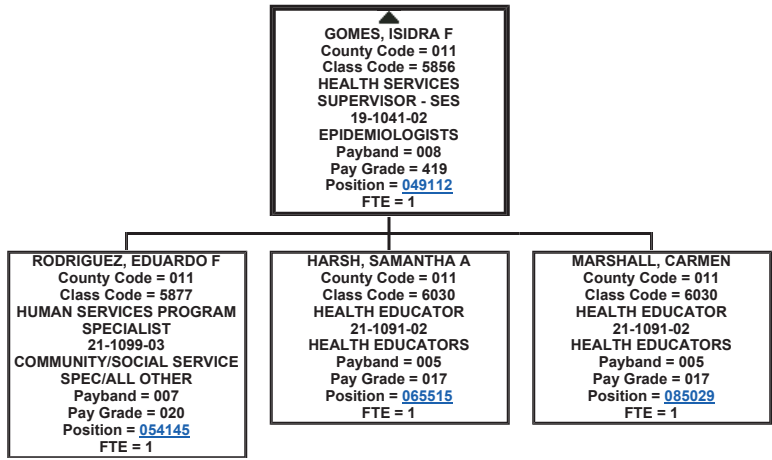
GUZMAN AIRAS, MARTINA  
County Code = 011  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [000635](#)  
FTE = 1

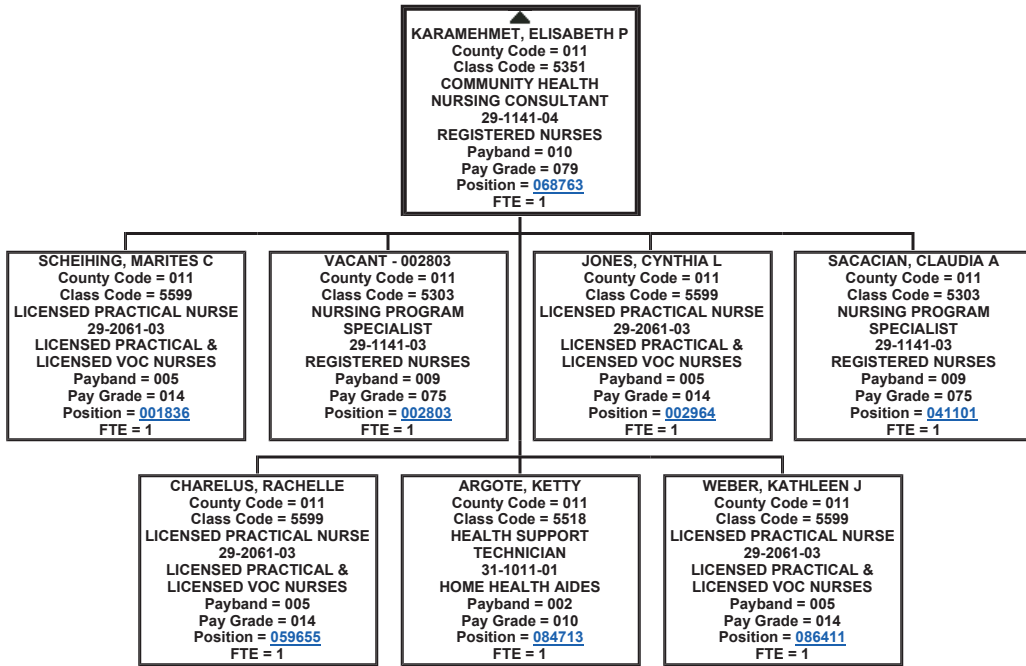
STOKES, LAKEYA T  
County Code = 011  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [084563](#)  
FTE = 1



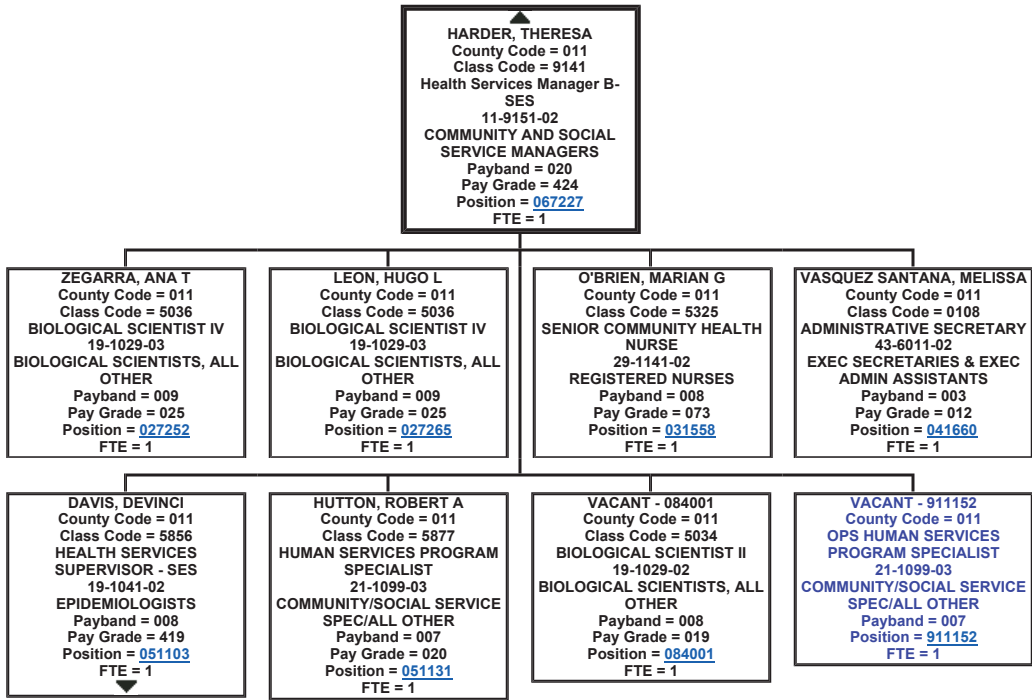


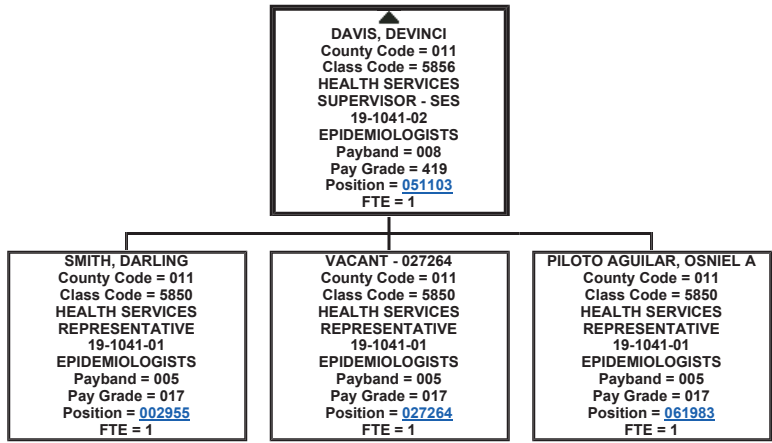








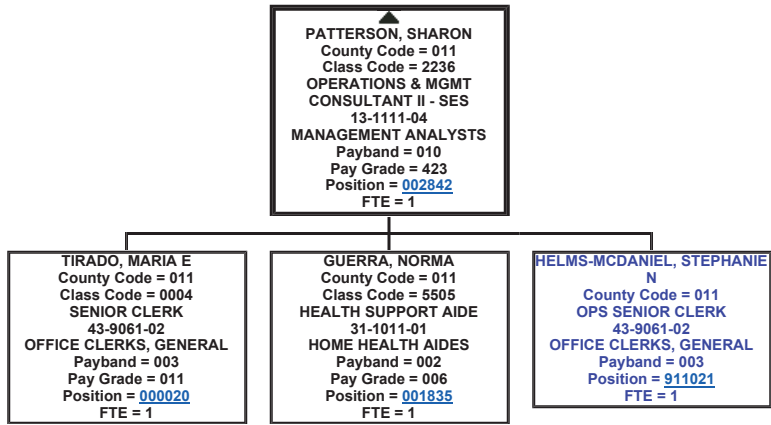


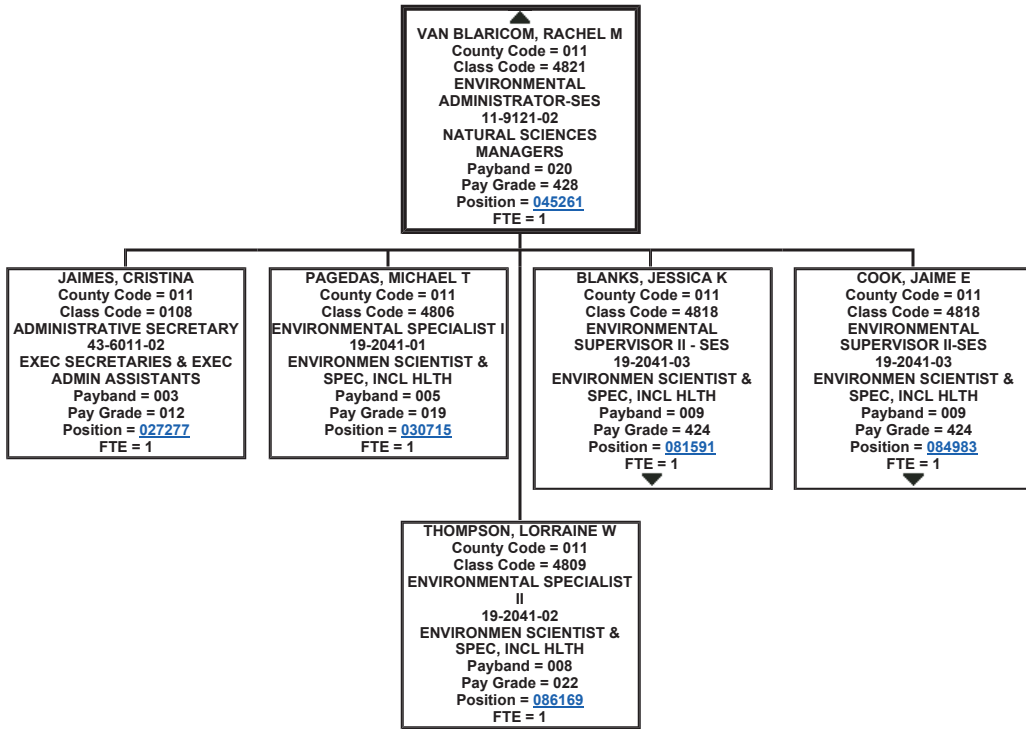


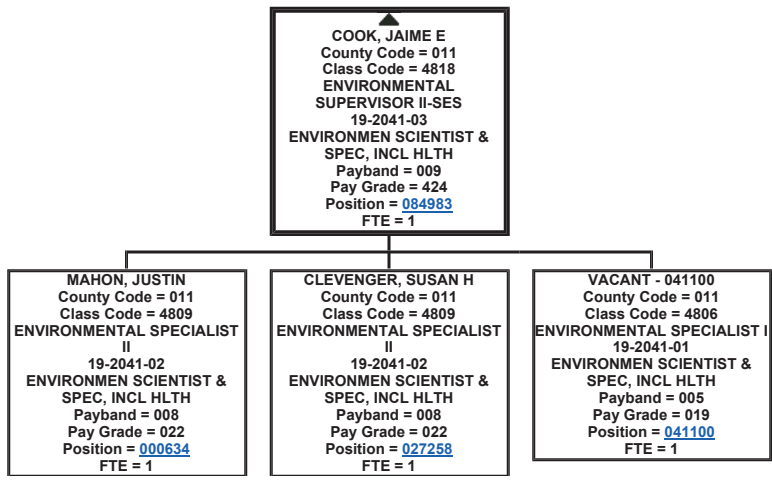
FALL, LOTY S  
County Code = 011  
Class Code = 5304  
ADVANCED RN  
PRACTITIONER SPECIALIST-  
Coor  
29-1171-04  
NURSE PRACTITIONERS  
Payband = 010  
Pay Grade = 078  
Position = [041340](#)  
FTE = 1

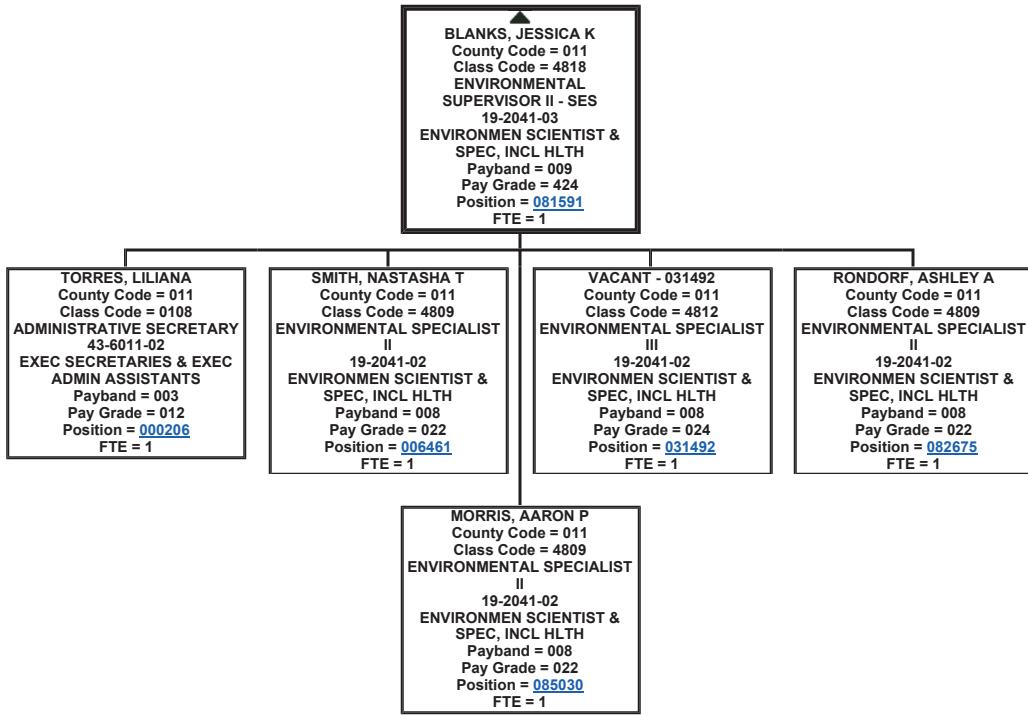
TIRADO, RUDY E  
County Code = 011  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [000105](#)  
FTE = 1

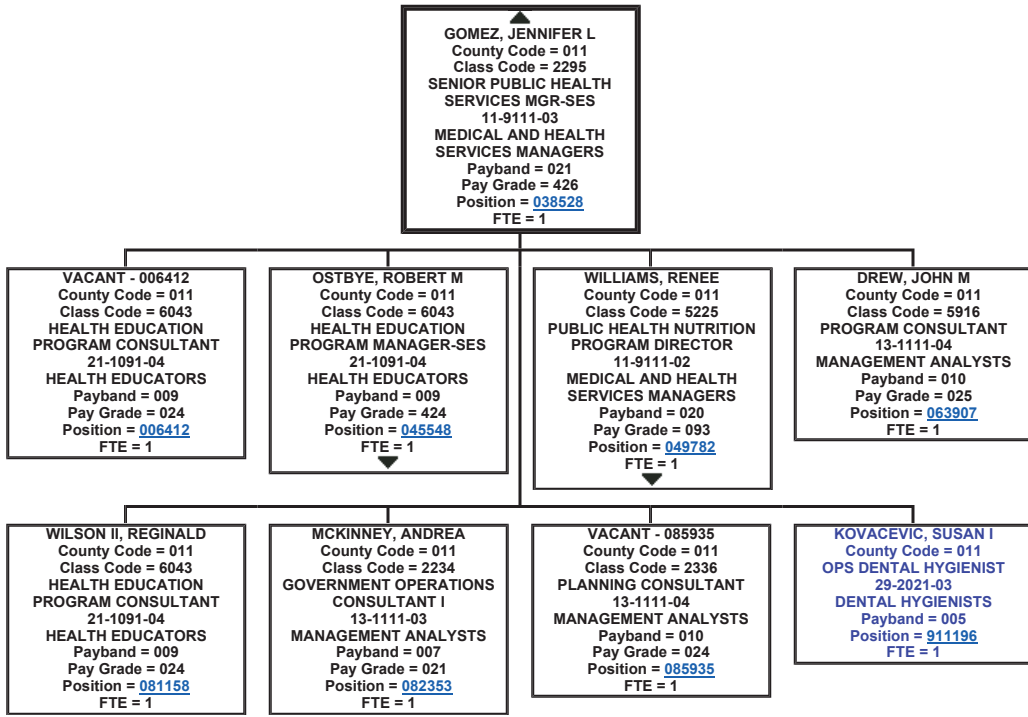
OHARA, ANN M  
County Code = 011  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [061423](#)  
FTE = 1



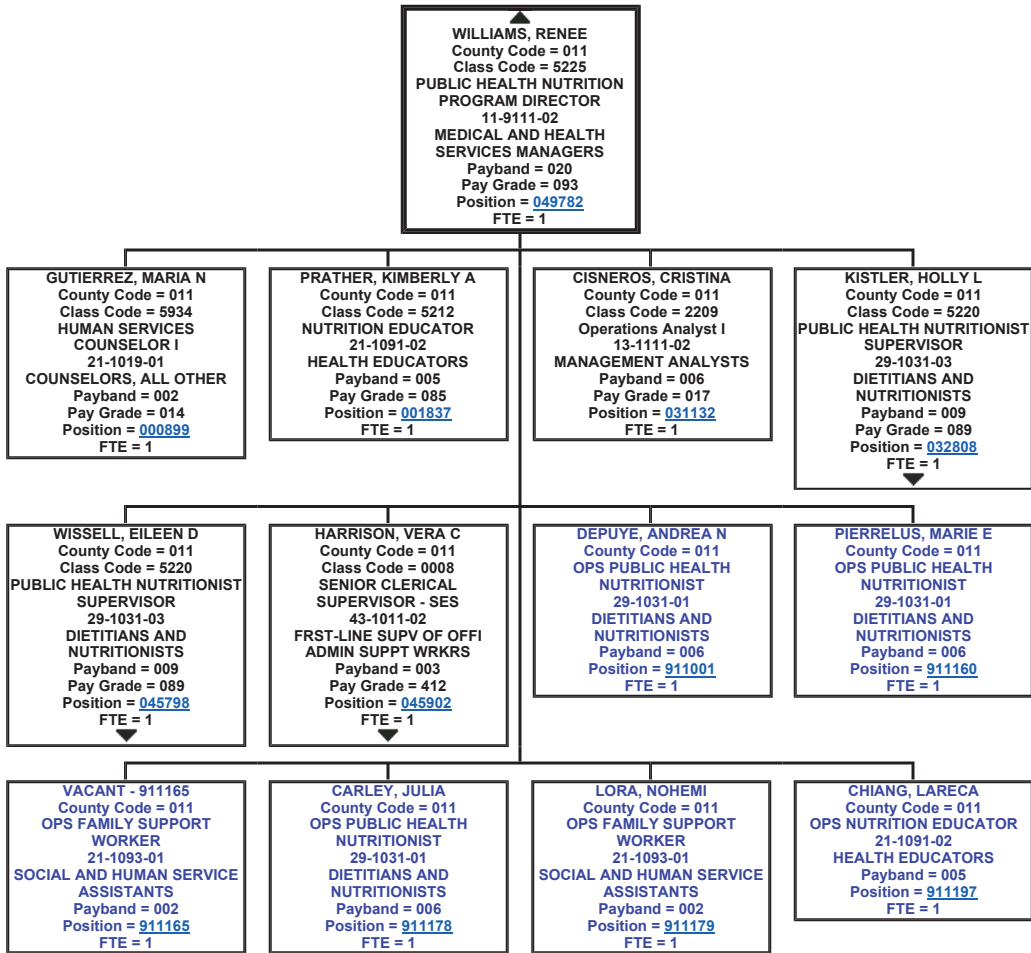








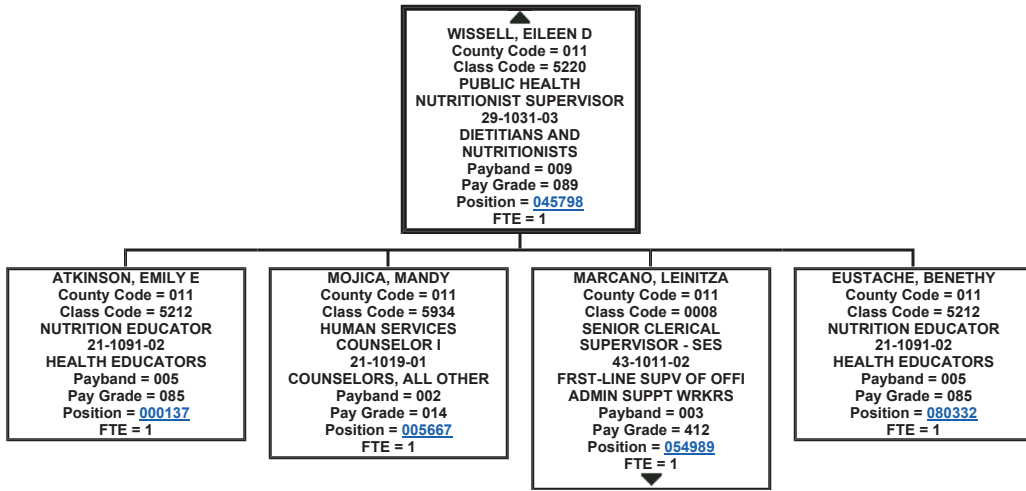




HARRISON, VERA C  
County Code = 011  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [045902](#)  
FTE = 1

GEORGES, LILA  
County Code = 011  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [045478](#)  
FTE = 1

RAMOS, MARIA A  
County Code = 011  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [068453](#)  
FTE = 1

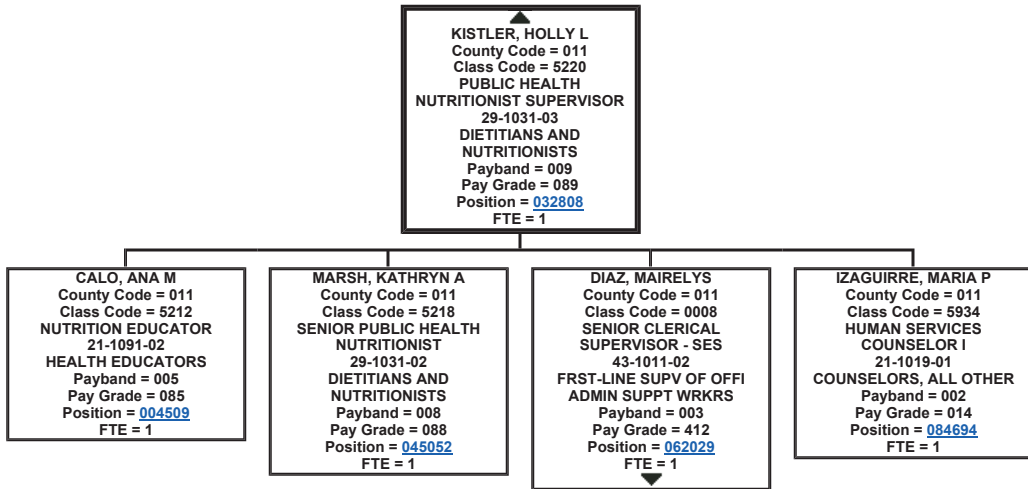


MARCANO, LEINITZA  
County Code = 011  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [054989](#)  
FTE = 1

LOURIDO, BARBARA L  
County Code = 011  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [041278](#)  
FTE = 1

LEYVA, MIGUELINA  
County Code = 011  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [049707](#)  
FTE = 1

PIERRE, ELVITA  
County Code = 011  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [067055](#)  
FTE = 1



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DIAZ, MAIRELYS  
County Code = 011  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [062029](#)  
FTE = 1

REFUSE, RAPHAEL  
County Code = 011  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [000073](#)  
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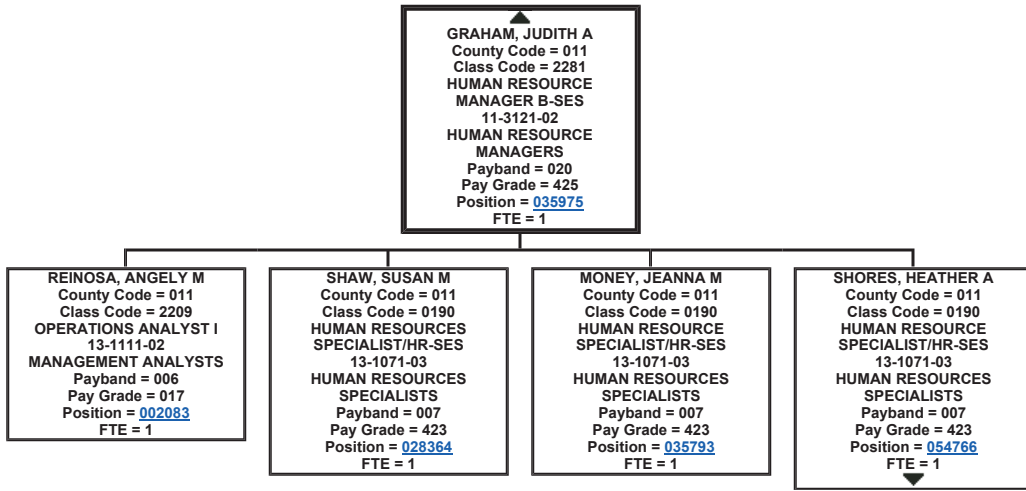
DE LA ROSA, MARISELA  
County Code = 011  
Class Code = 5521  
HEALTH SUPPOR SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [027271](#)  
FTE = 1

MARTINEZ, NORA  
County Code = 011  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [031589](#)  
FTE = 1

OSTBYE, ROBERT M  
County Code = 011  
Class Code = 6043  
HEALTH EDUCATION  
PROGRAM MANAGER-SES  
21-1091-04  
HEALTH EDUCATORS  
Payband = 009  
Pay Grade = 424  
Position = [045548](#)  
FTE = 1

PEACOCK, MELISSA  
County Code = 011  
Class Code = 6033  
SENIOR HEALTH EDUCATOR  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 018  
Position = [000674](#)  
FTE = 1

LABRA, CRIS L  
County Code = 011  
OPS HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Position = [911195](#)  
FTE = 1

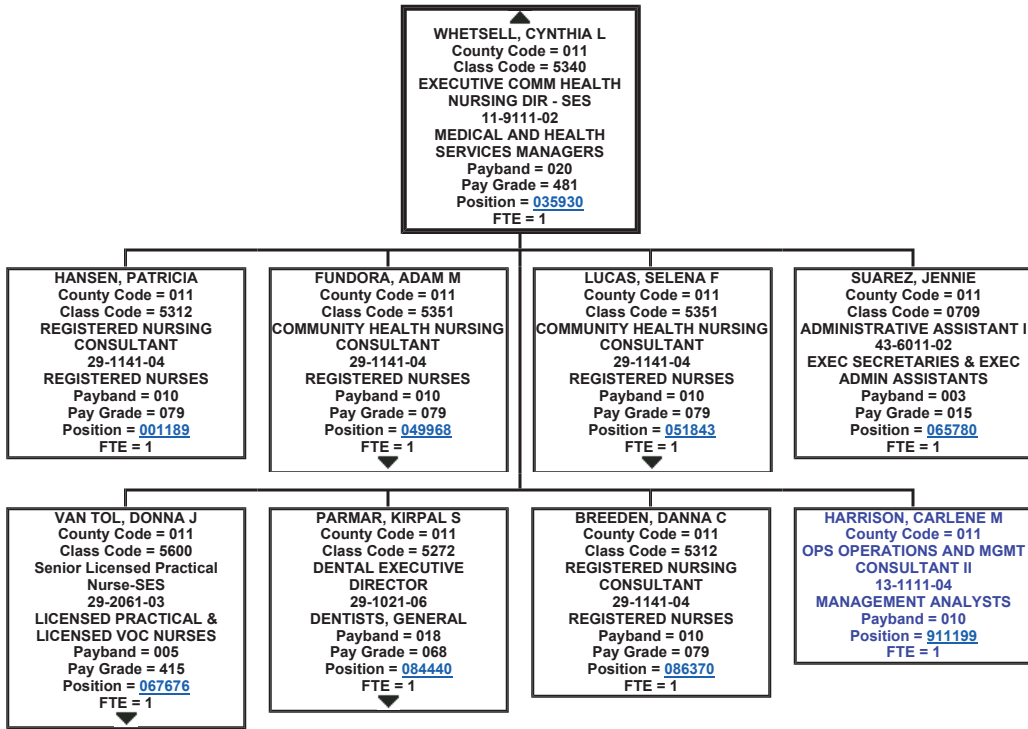


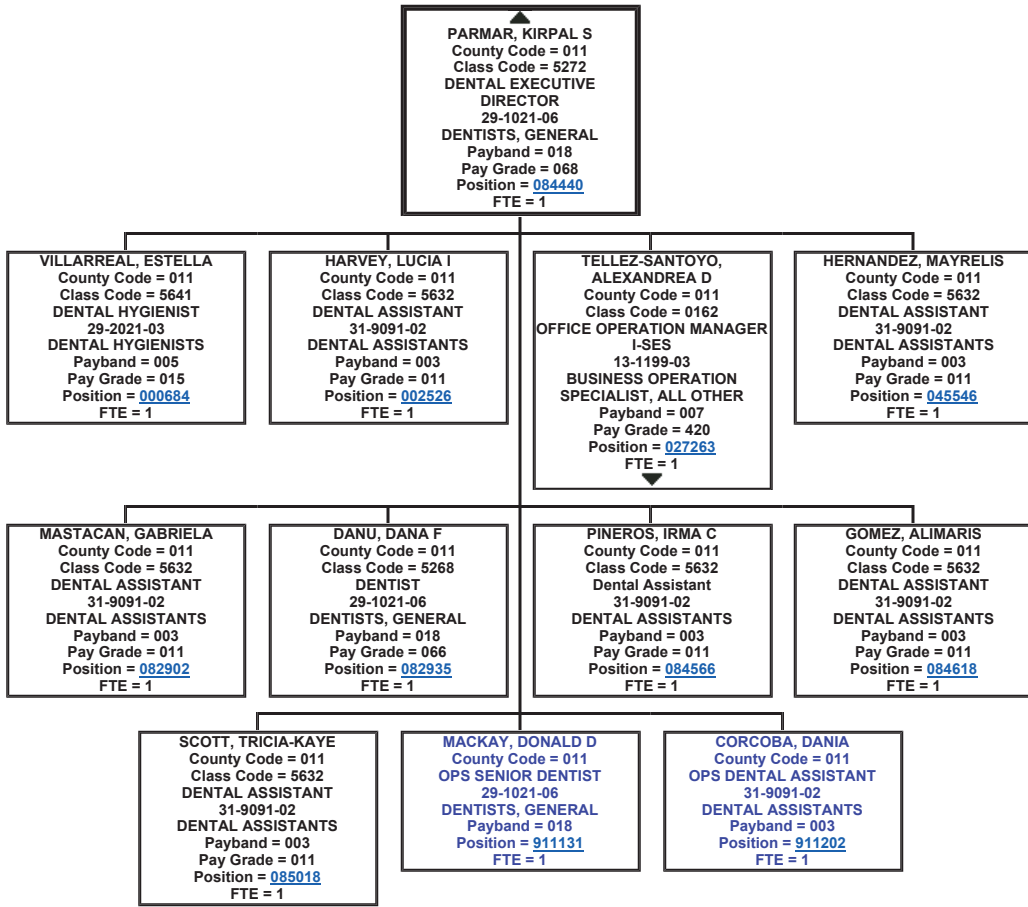


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SHORES, HEATHER A  
County Code = 011  
Class Code = 0190  
HUMAN RESOURCE  
SPECIALIST/HR-SES  
13-1071-03  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = 054766  
FTE = 1

SORIANO, LYDIA U  
County Code = 011  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = 001880  
FTE = 1

VACANT - 911201  
County Code = 011  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = 911201  
FTE = 1



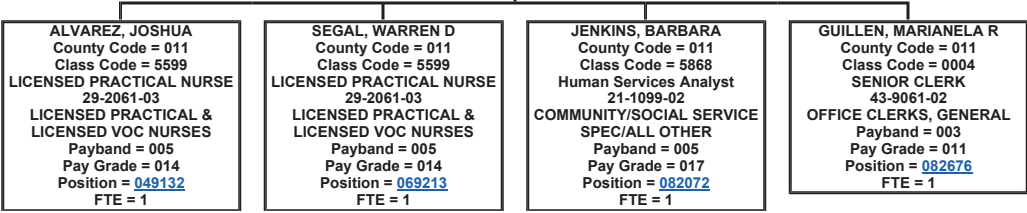


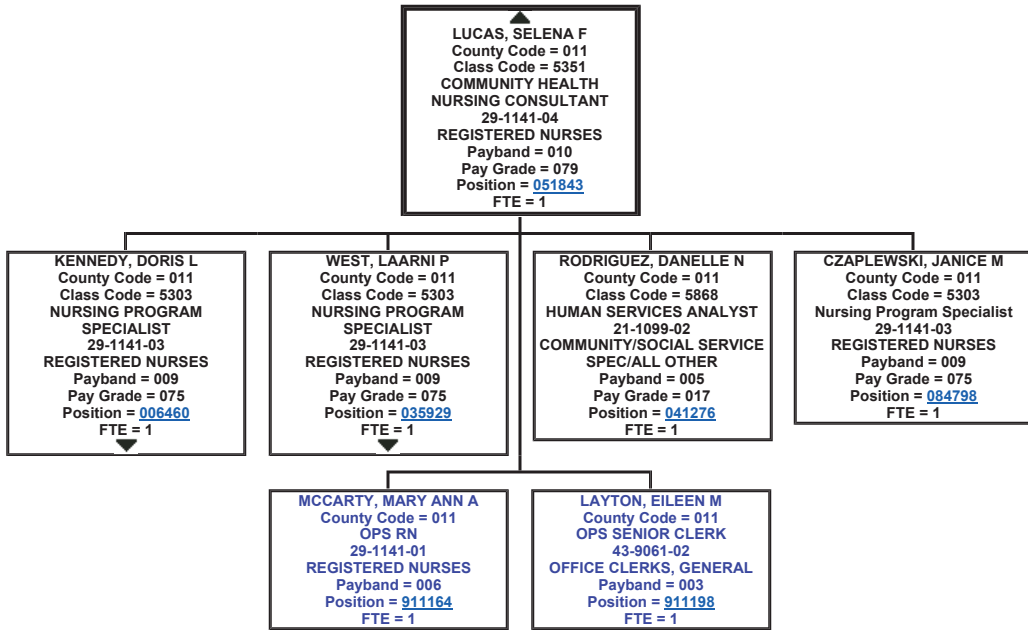
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TELLEZ-SANTOYO,  
ALEXANDREA D  
County Code = 011  
Class Code = 0162  
OFFICE OPERATION  
MANAGER I-SES  
13-1199-03  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 007  
Pay Grade = 420  
Position = [027263](#)  
FTE = 1

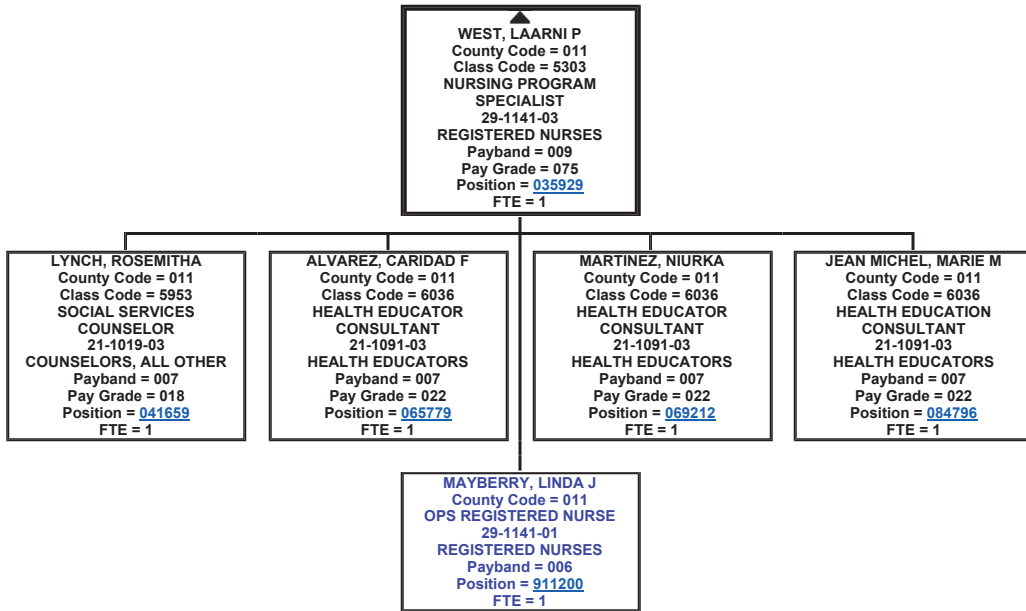
HAMILTON, AMANDA M  
County Code = 011  
Class Code = 5666  
HEALTH INFORMATION  
SPECIALIST  
43-4071-03  
FILE CLERKS  
Payband = 005  
Pay Grade = 015  
Position = [000887](#)  
FTE = 1

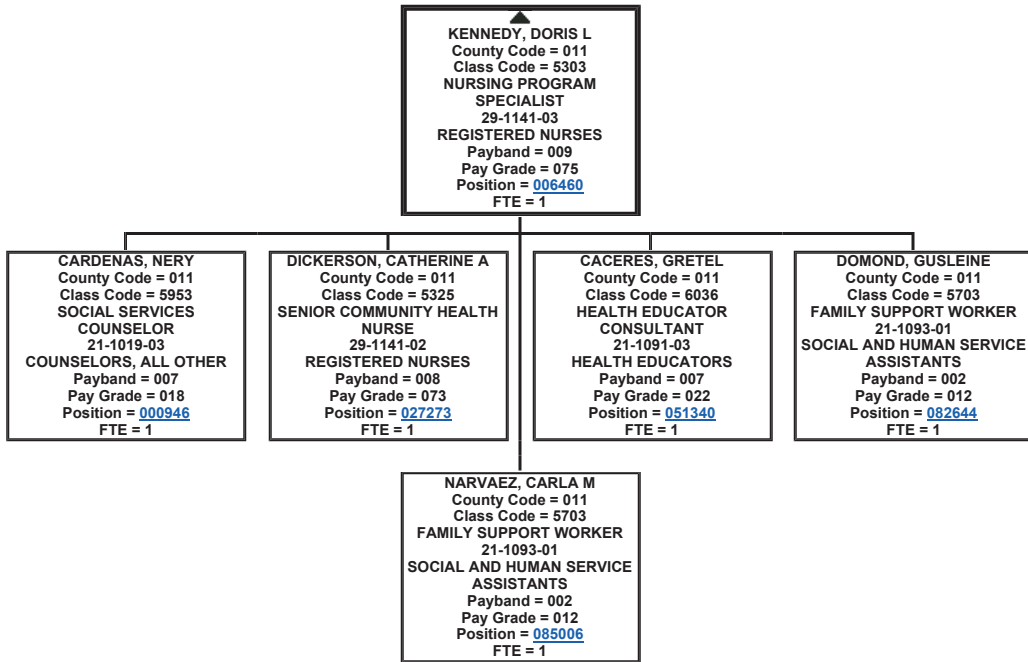
VACANT - 085848  
County Code = 011  
Class Code = 5666  
HEALTH INFORMATION  
SPECIALIST  
43-4071-03  
FILE CLERKS  
Payband = 005  
Pay Grade = 015  
Position = [085848](#)  
FTE = 1

▲  
VAN TOL, DONNA J  
County Code = 011  
Class Code = 5600  
Senior Licensed Practical  
Nurse-SES  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 415  
Position = [067676](#)  
FTE = 1

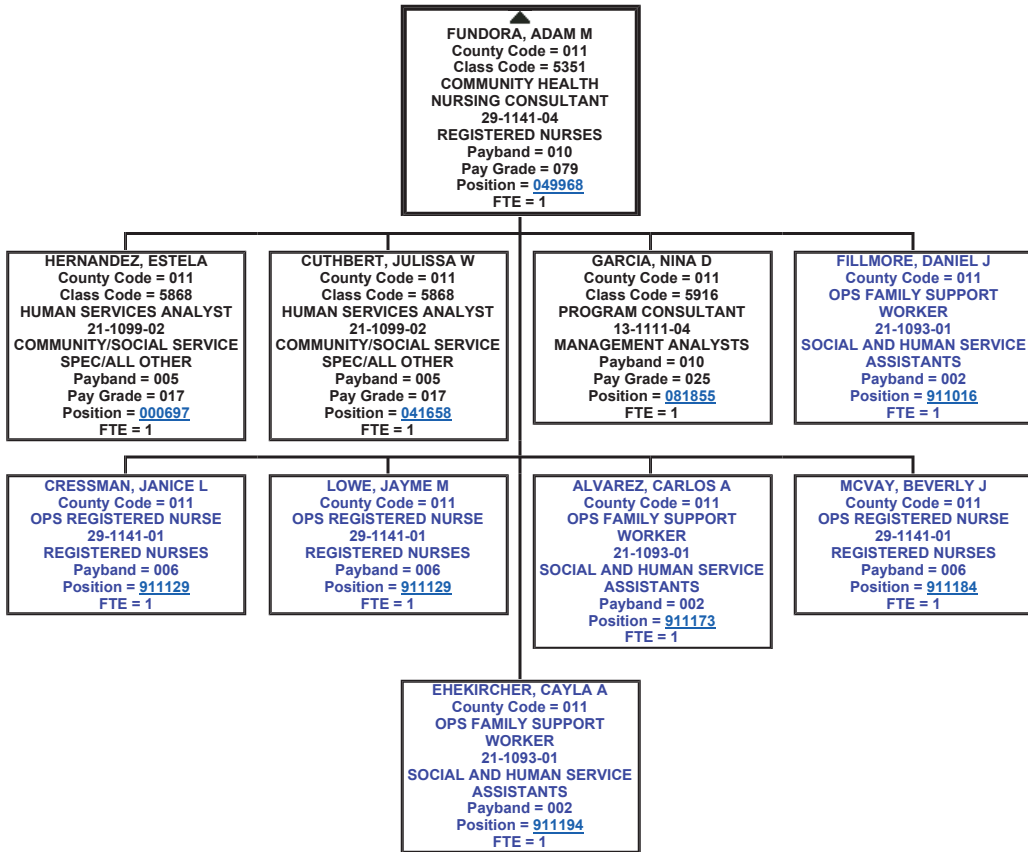


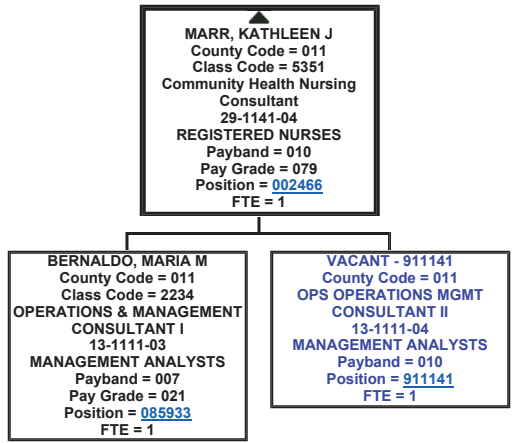








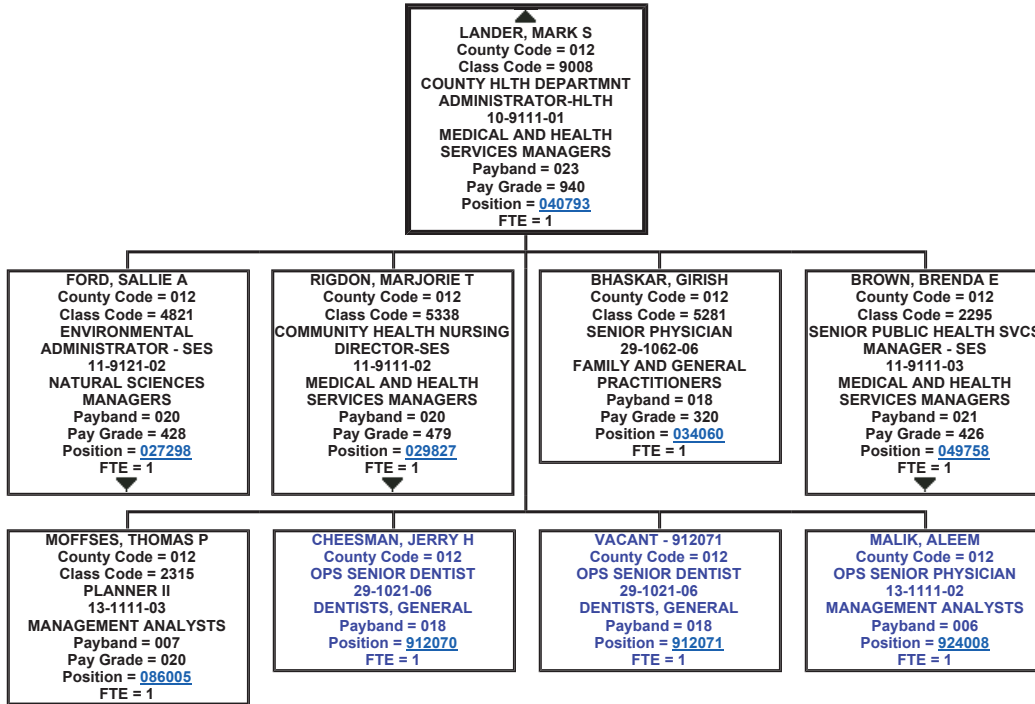


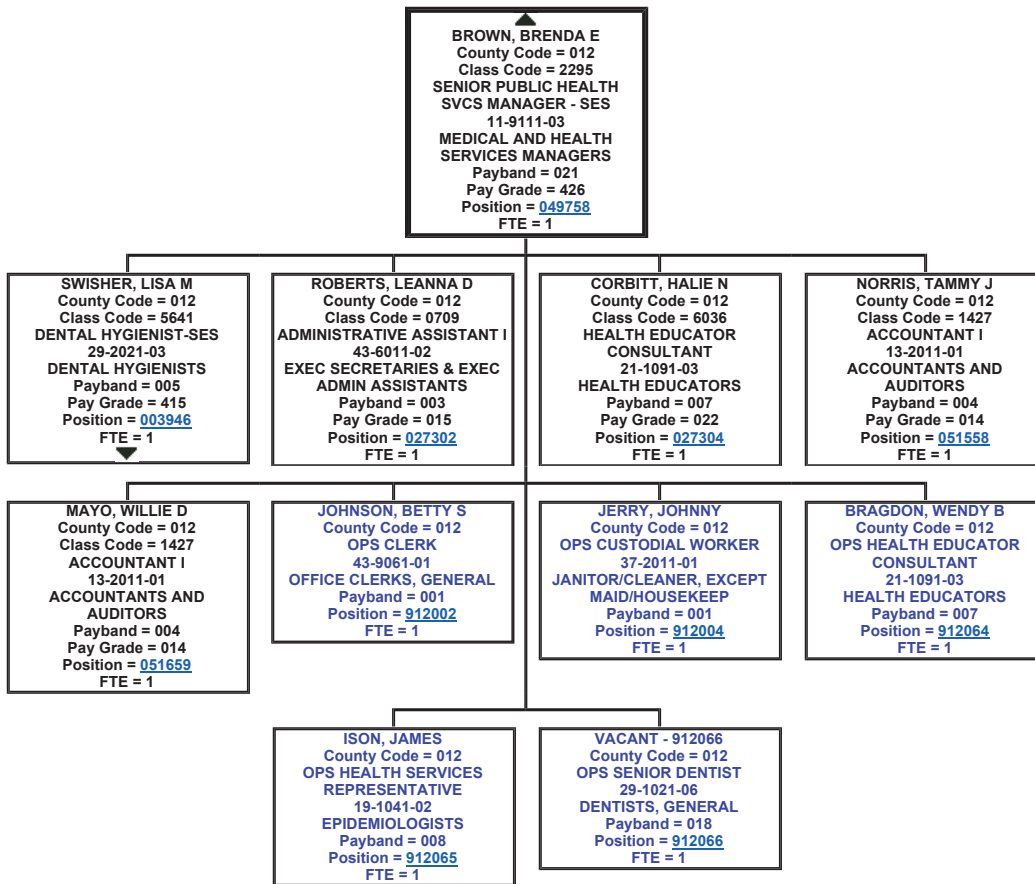


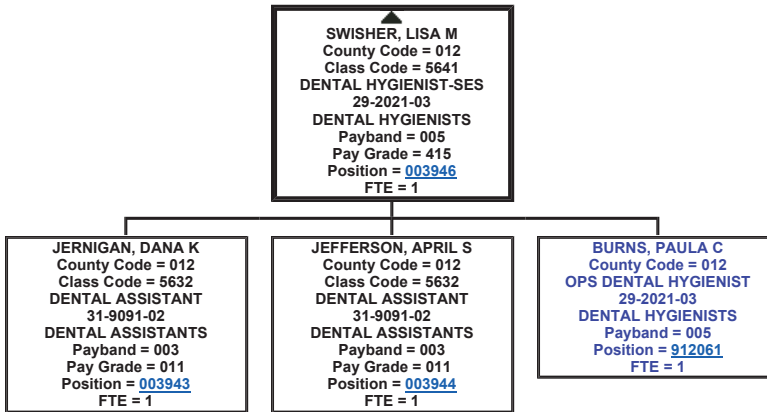
# Florida Department of Health

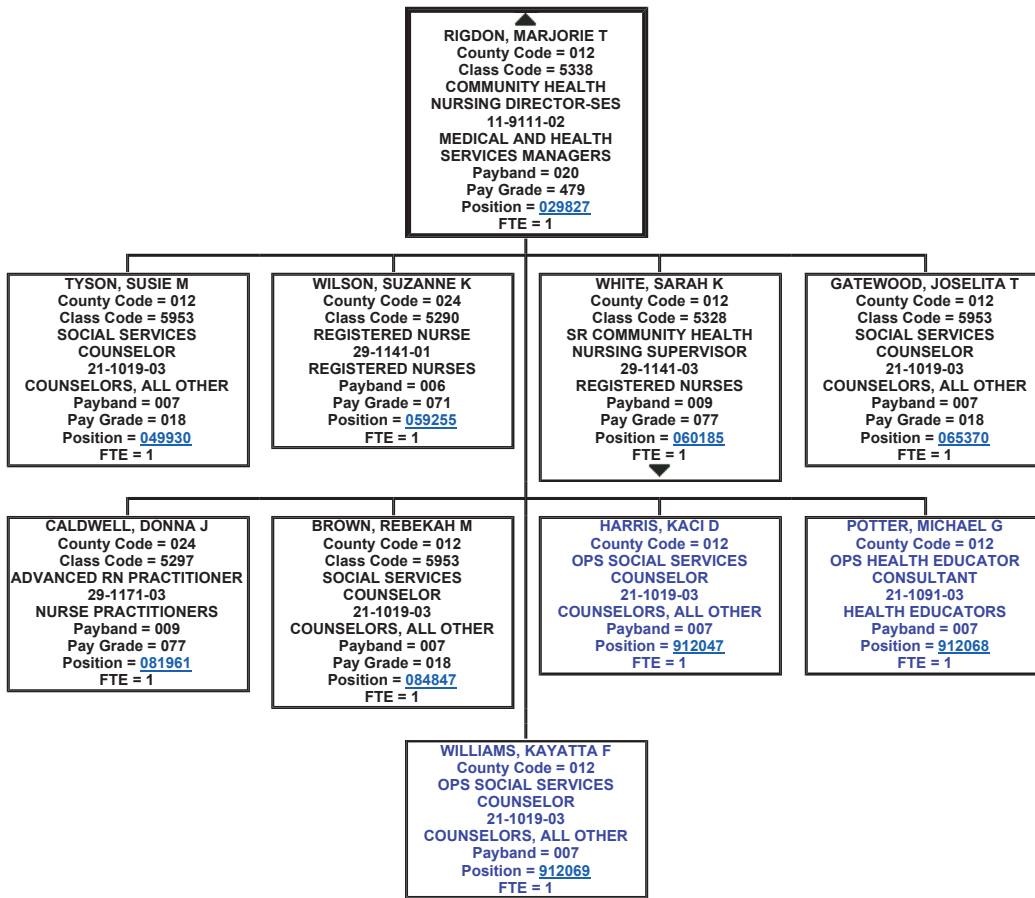
## CHD 12 - Columbia County Health Department

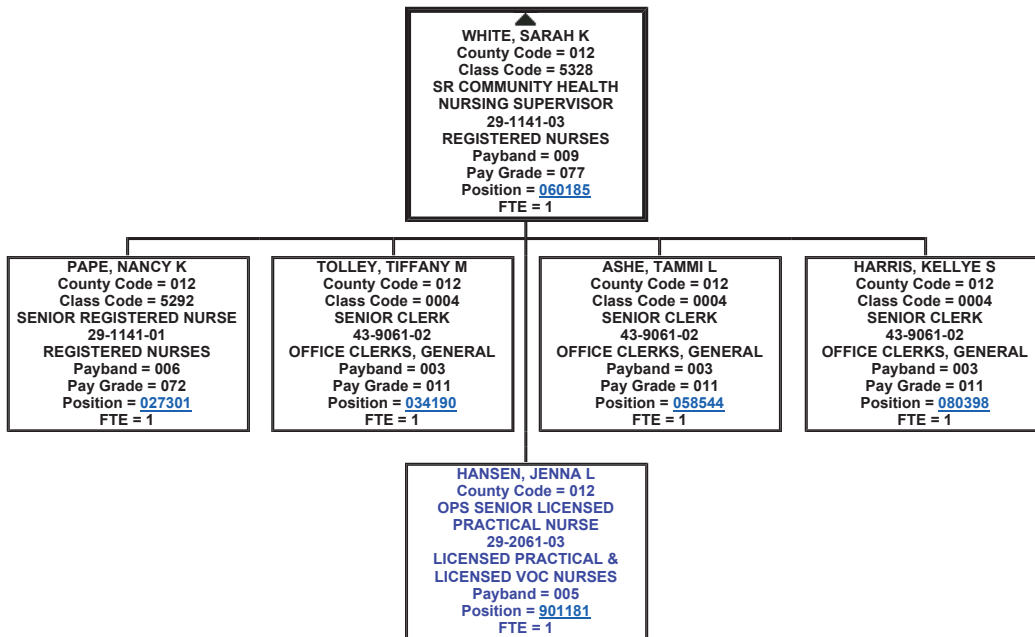
**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**

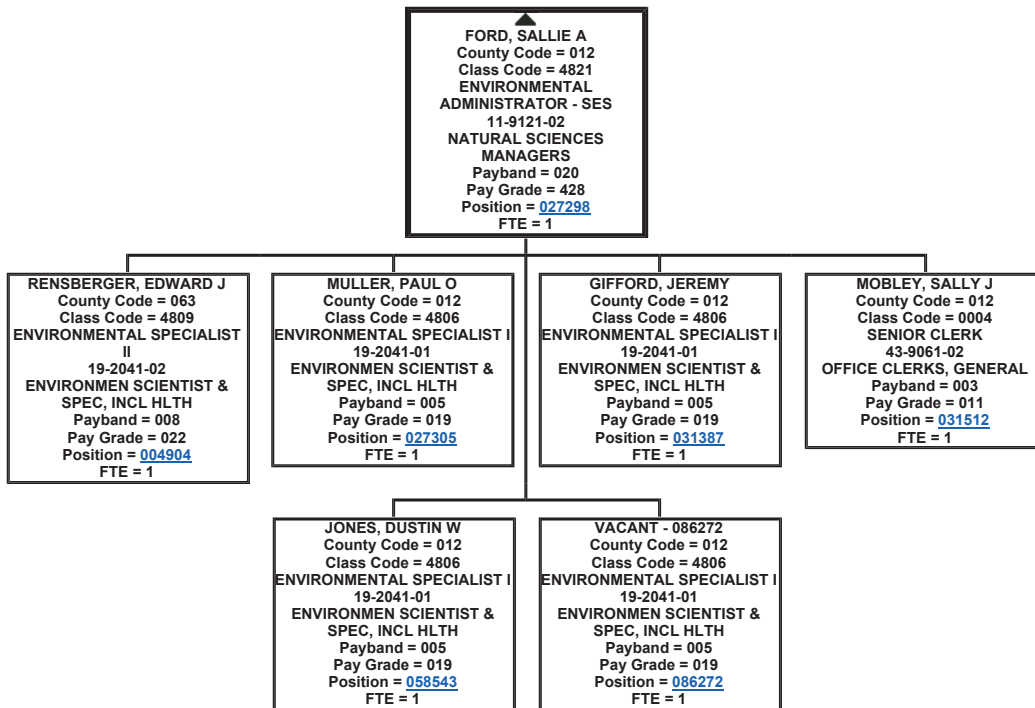








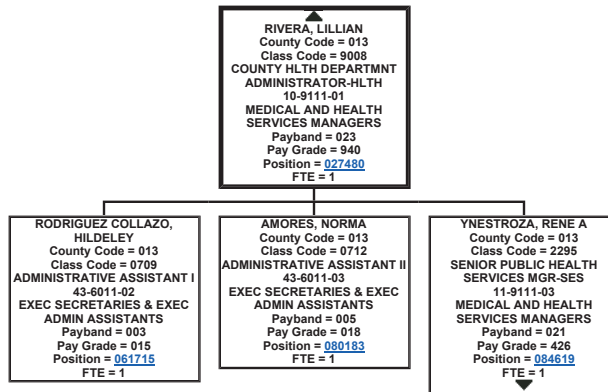


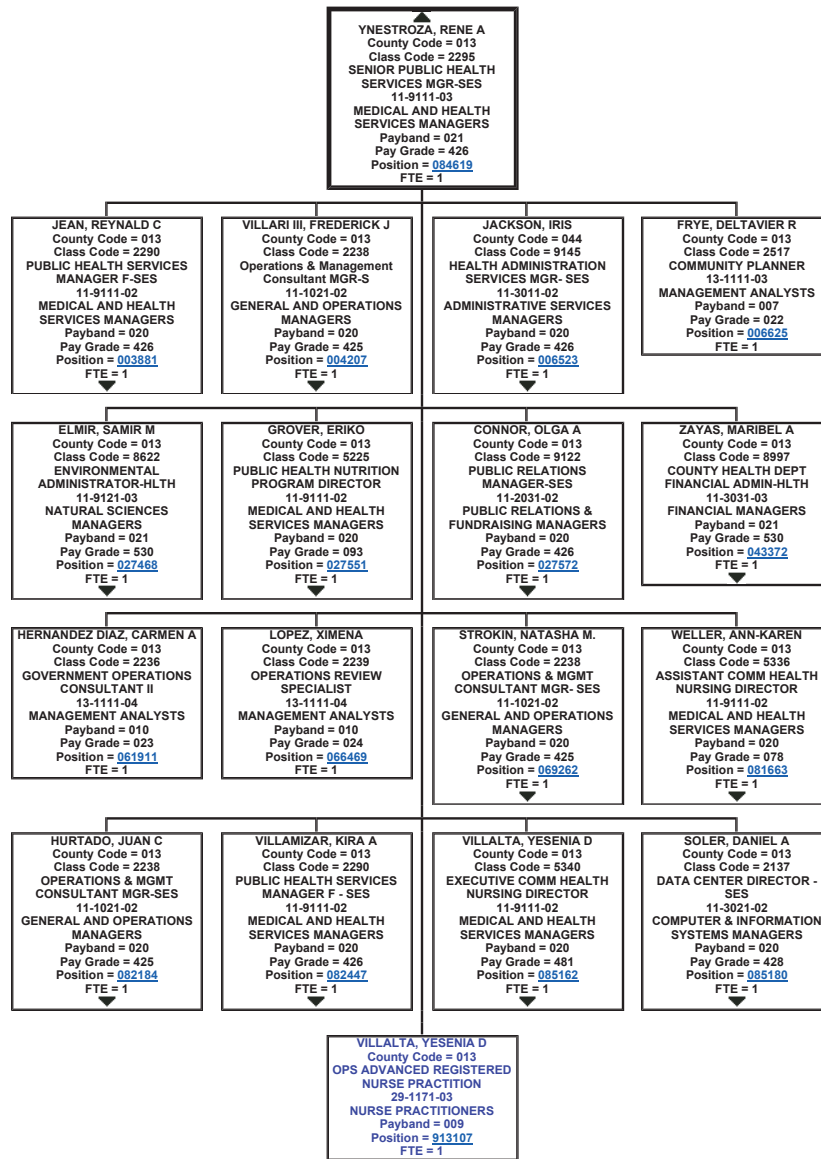


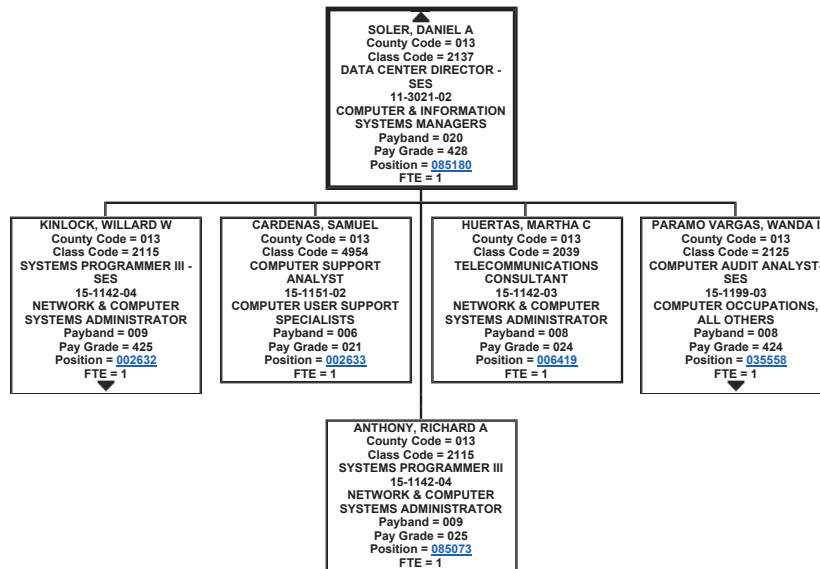


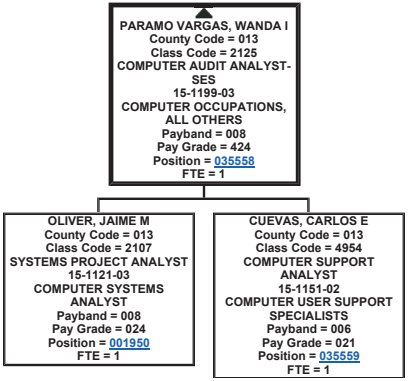
**Florida Department of Health**  
**CHD 13 - Dade County Health Department**

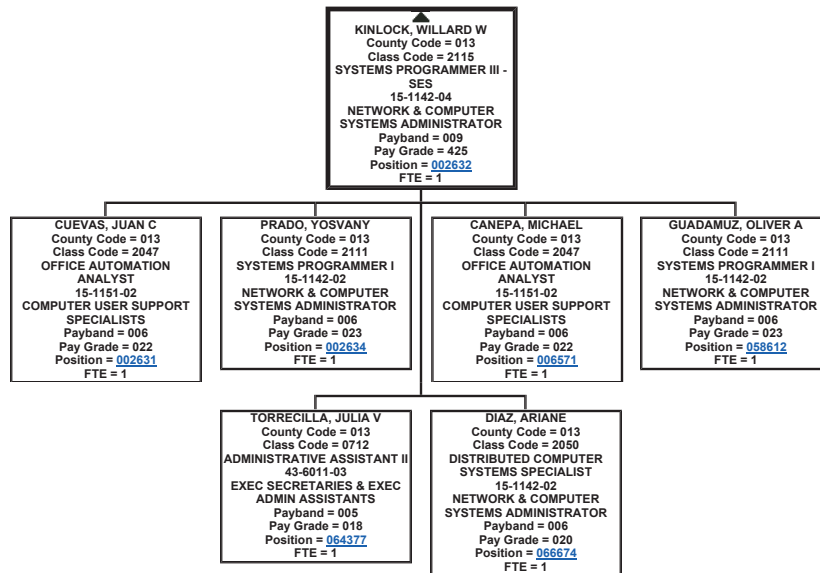
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

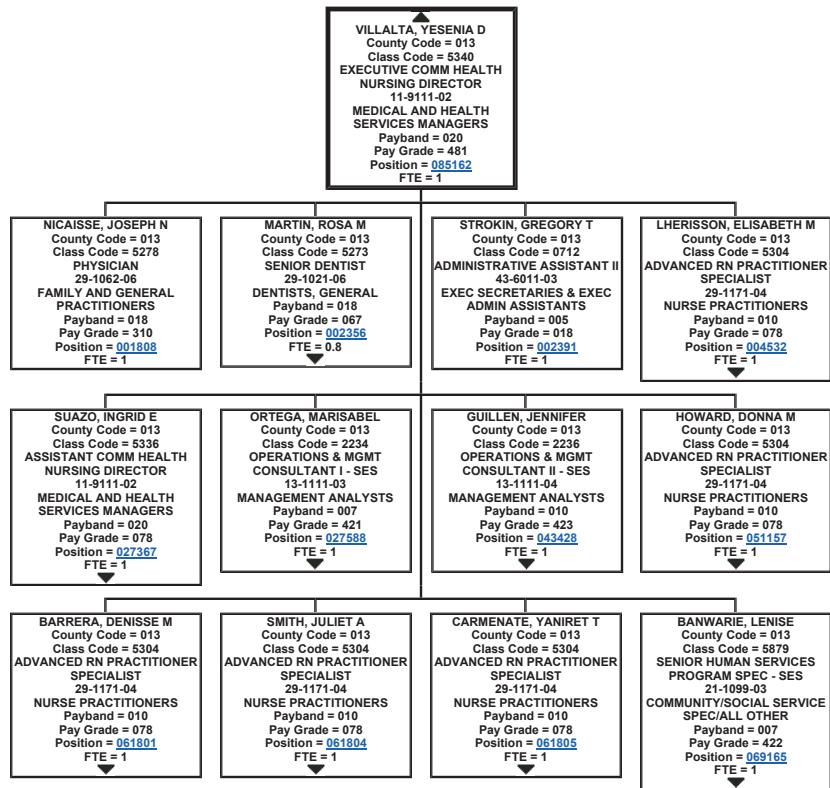












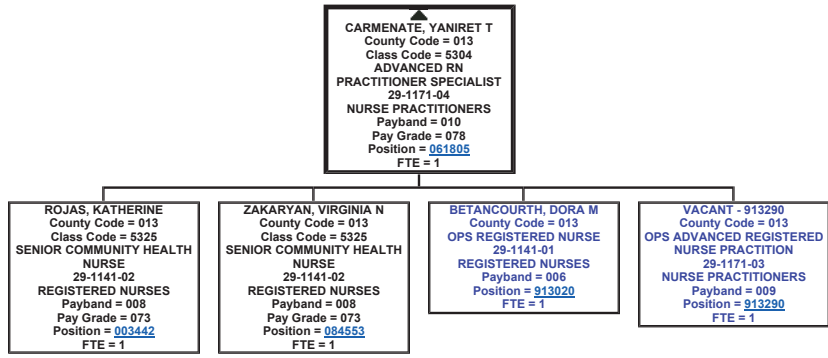
BANWARIE, LENISE  
 County Code = 013  
 Class Code = 5879  
 SENIOR HUMAN SERVICES  
 PROGRAM SPEC - SES  
 21-1099-03  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 007  
 Pay Grade = 422  
 Position = [069165](#)  
 FTE = 1

LOPEZ, SUSANA  
 County Code = 013  
 Class Code = 0712  
 ADMINISTRATIVE ASSISTANT II  
 43-6011-03  
 EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS  
 Payband = 005  
 Pay Grade = 018  
 Position = [002473](#)  
 FTE = 1

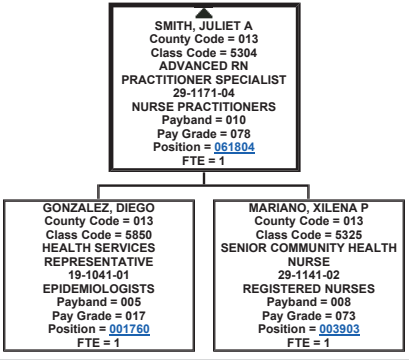
FUNDORA, NADYNE K  
 County Code = 013  
 Class Code = 0712  
 ADMINISTRATIVE ASSISTANT II  
 43-6011-03  
 EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS  
 Payband = 005  
 Pay Grade = 018  
 Position = [002476](#)  
 FTE = 1

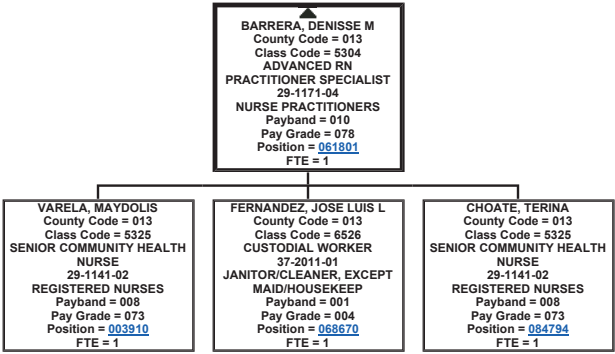
MUDARRA, JANET  
 County Code = 013  
 Class Code = 0709  
 ADMINISTRATIVE ASSISTANT I  
 43-6011-02  
 EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS  
 Payband = 003  
 Pay Grade = 015  
 Position = [081661](#)  
 FTE = 1

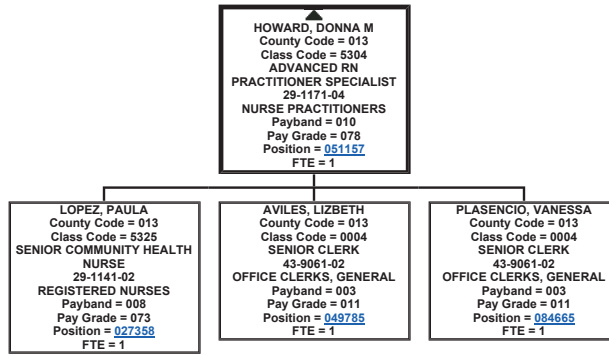
VACANT - 913142  
 County Code = 013  
 OPS STAFF ASSISTANT  
 43-6011-02  
 EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS  
 Payband = 003  
 Position = [913142](#)  
 FTE = 1

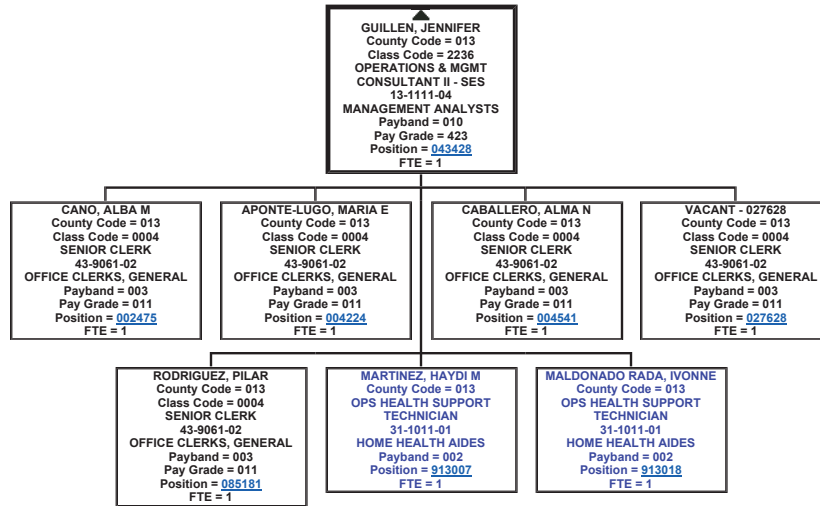


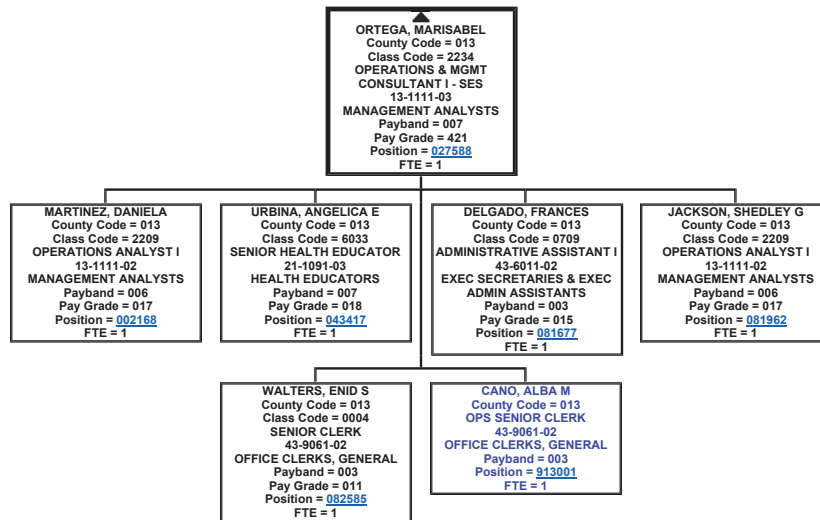


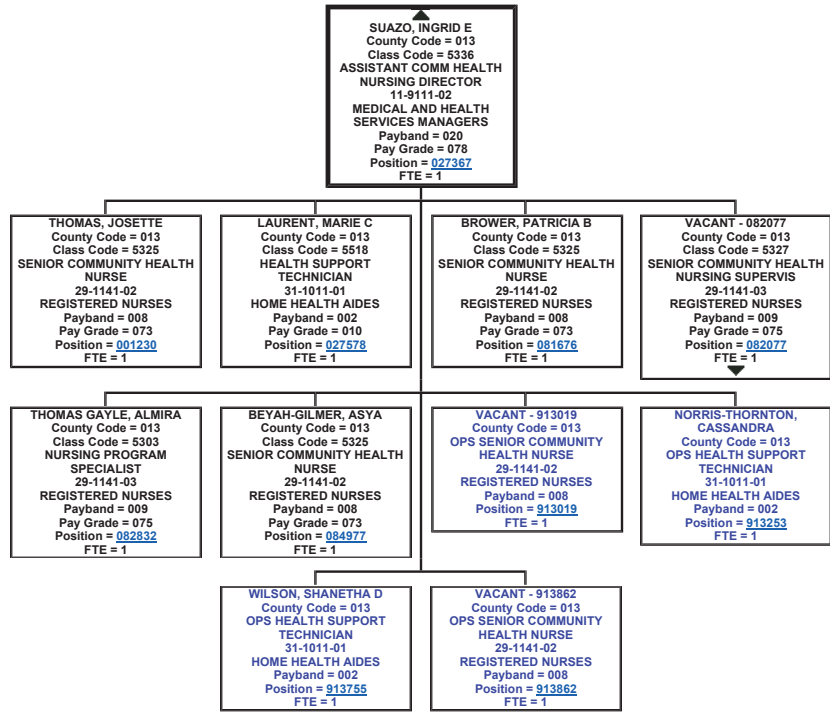


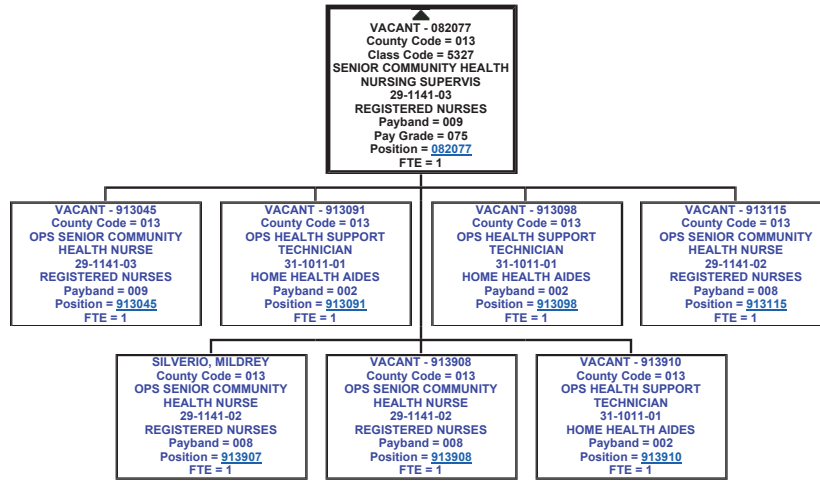


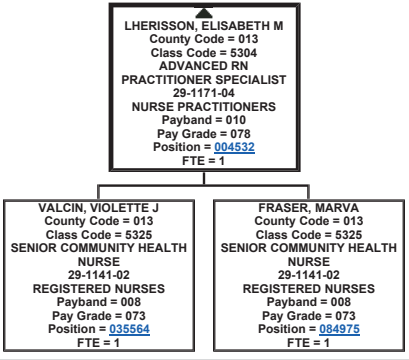




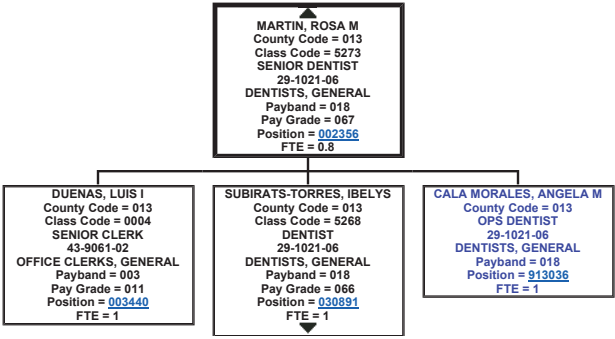


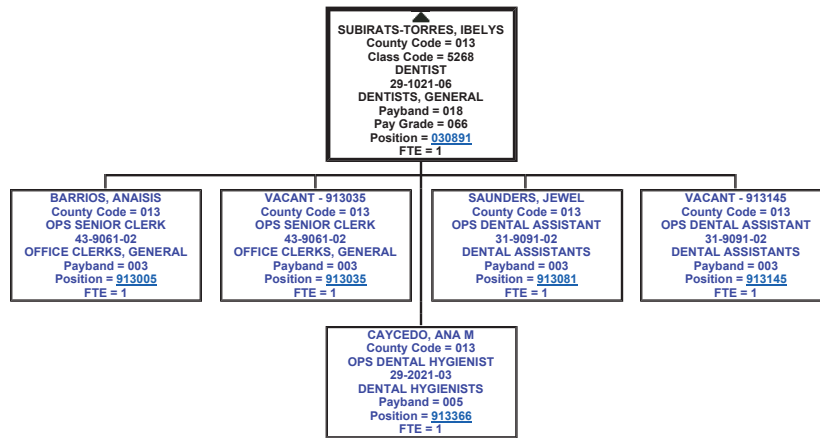


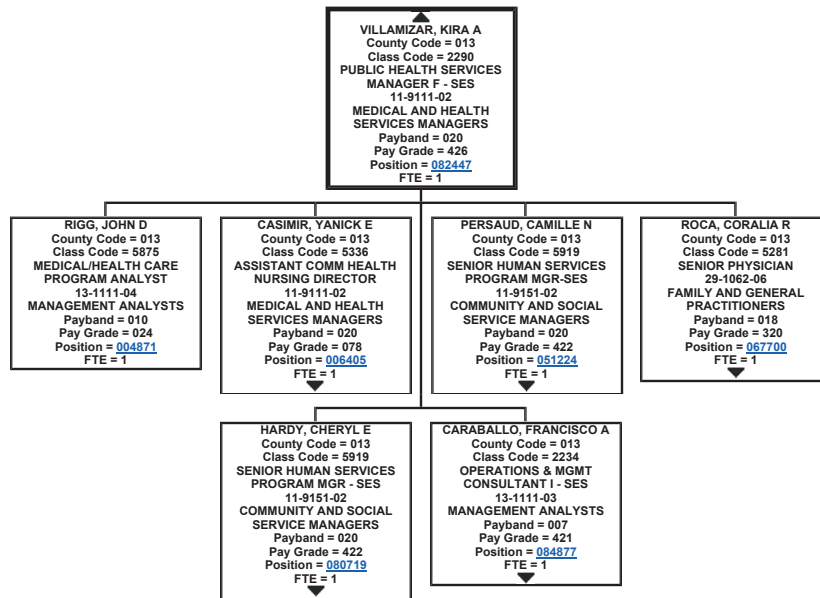


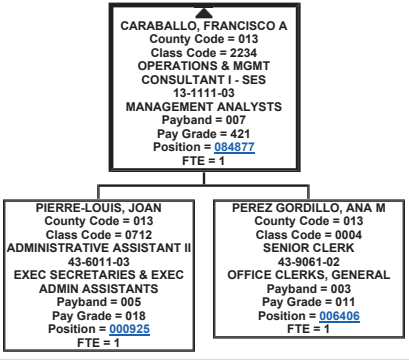


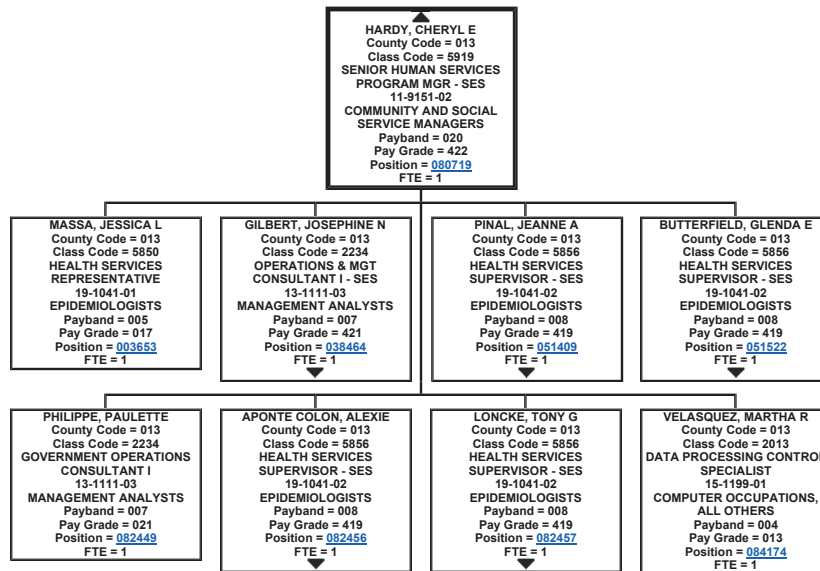












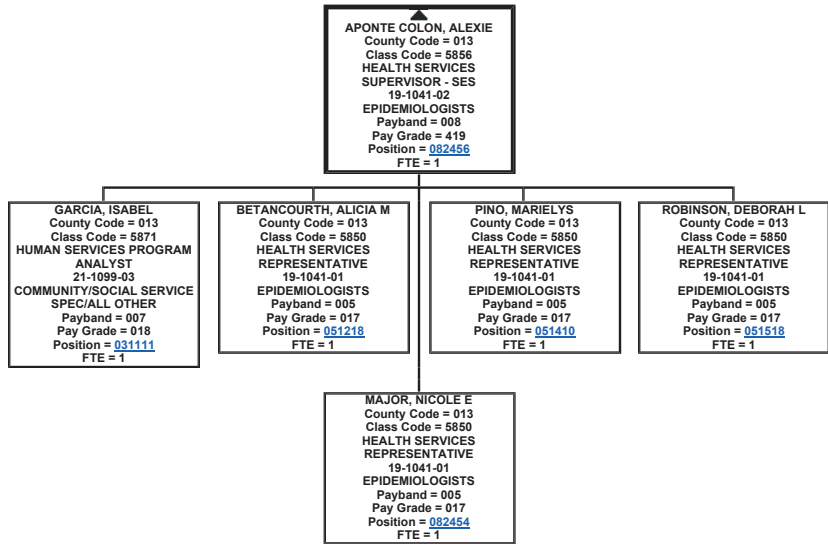
LONCKE, TONY G  
County Code = 013  
Class Code = 5856  
HEALTH SERVICES  
SUPERVISOR - SES  
19-1041-02  
EPIDEMIOLOGISTS  
Payband = 008  
Pay Grade = 419  
Position = [082457](#)  
FTE = 1

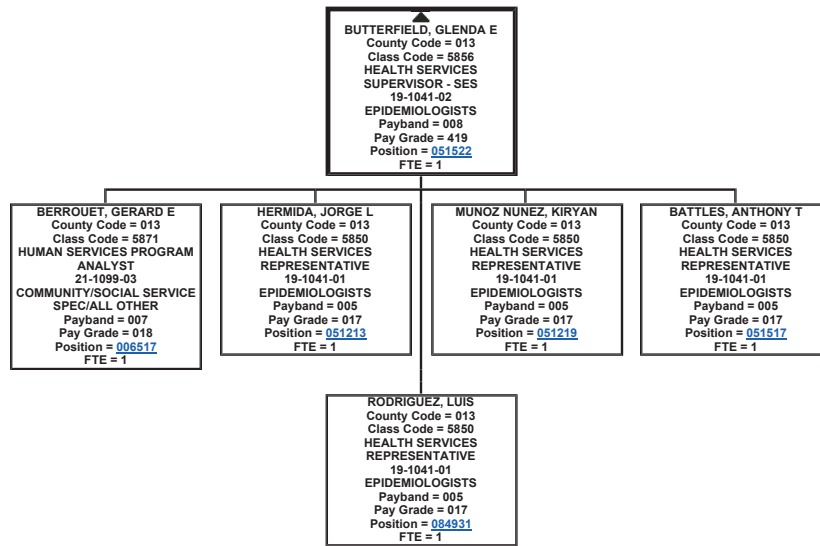
CHARLES, LUTHER  
County Code = 013  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [006623](#)  
FTE = 1

HOWARD, SONYA R  
County Code = 013  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [051516](#)  
FTE = 1

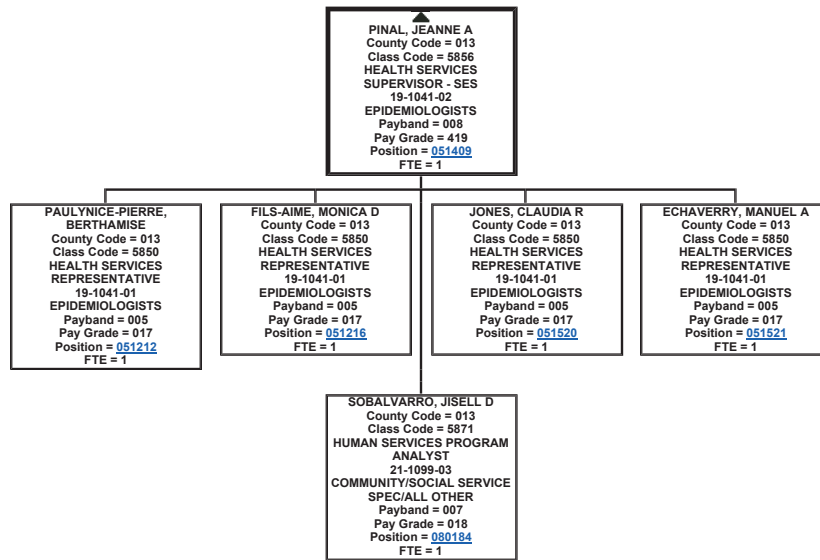
MIRELES HERRERA, ANGEL M  
County Code = 013  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [082453](#)  
FTE = 1

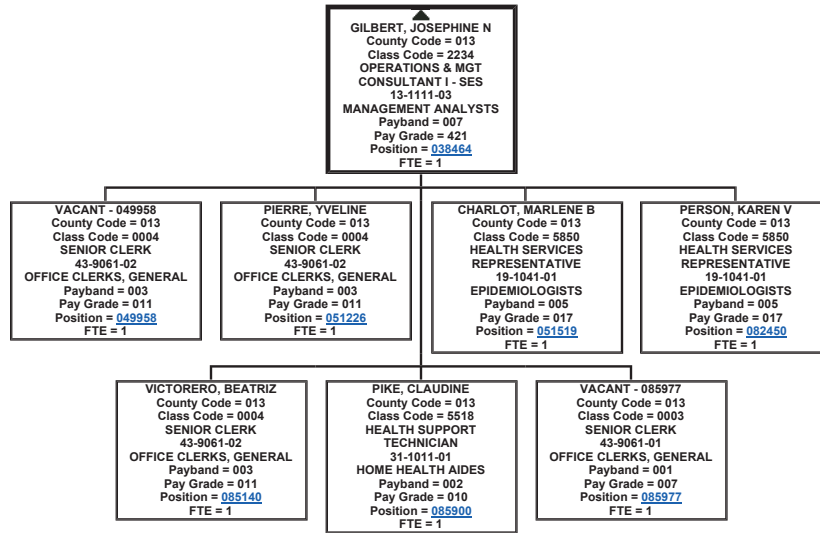
VACANT - 913008  
County Code = 013  
OPS HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Position = [913008](#)  
FTE = 1

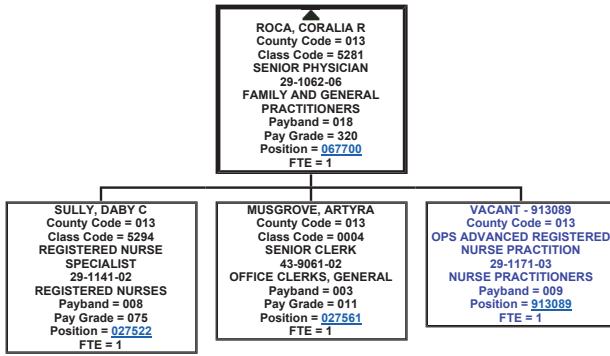


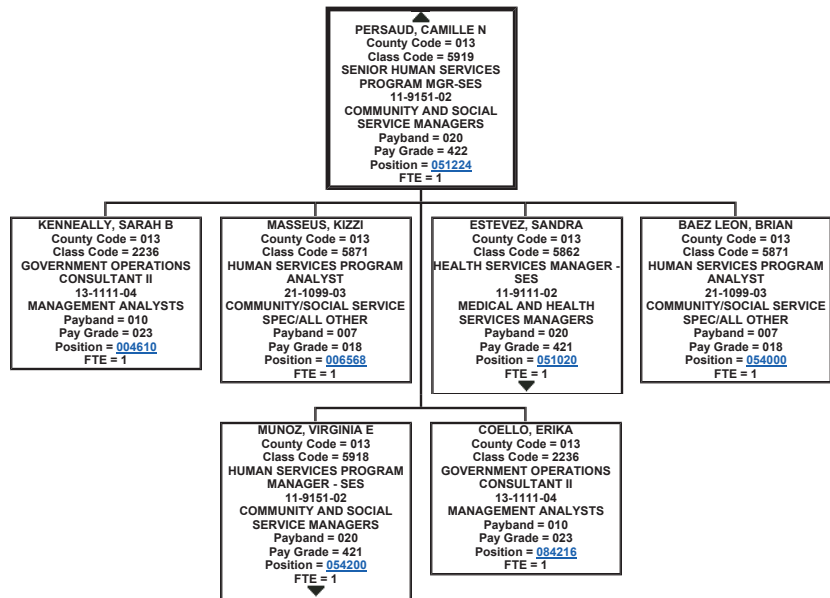


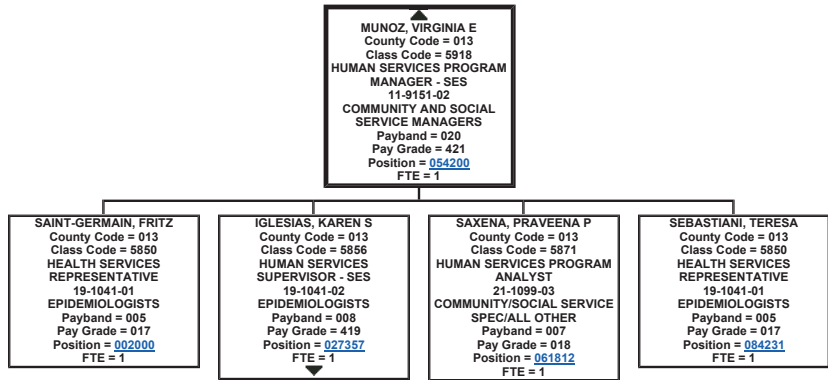


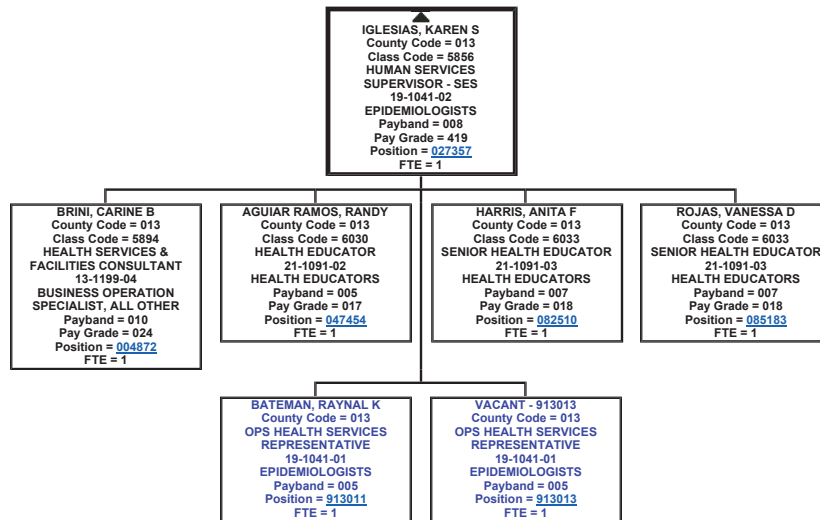


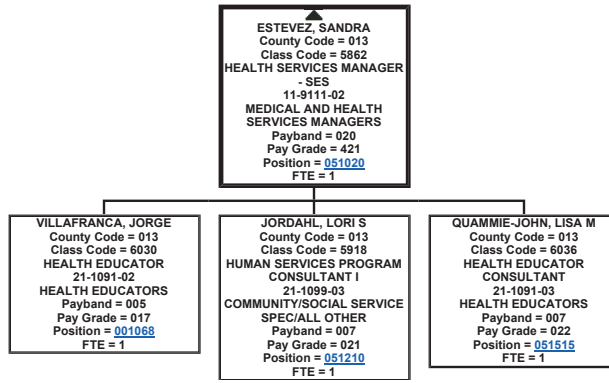


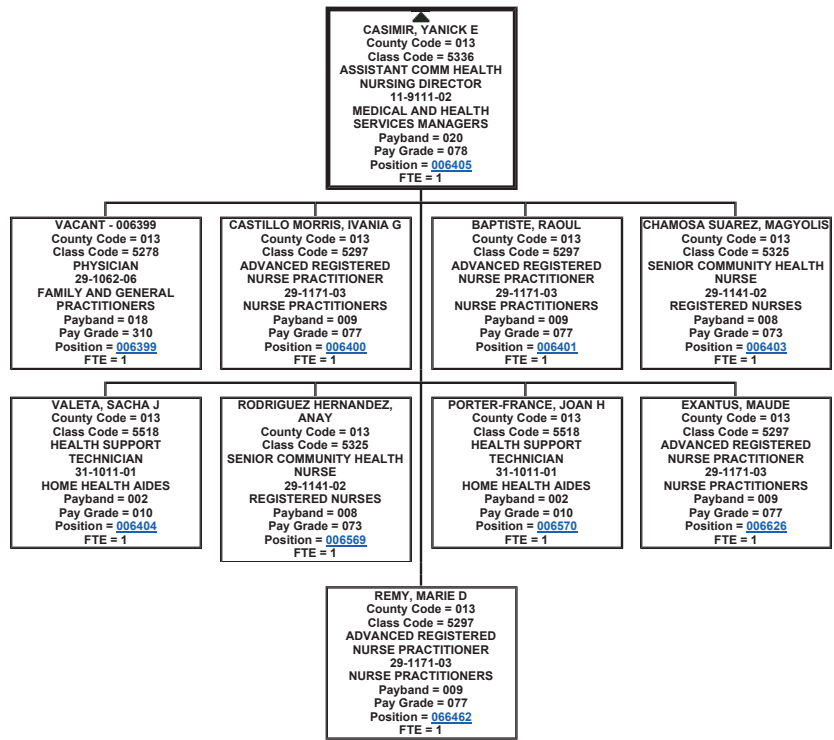












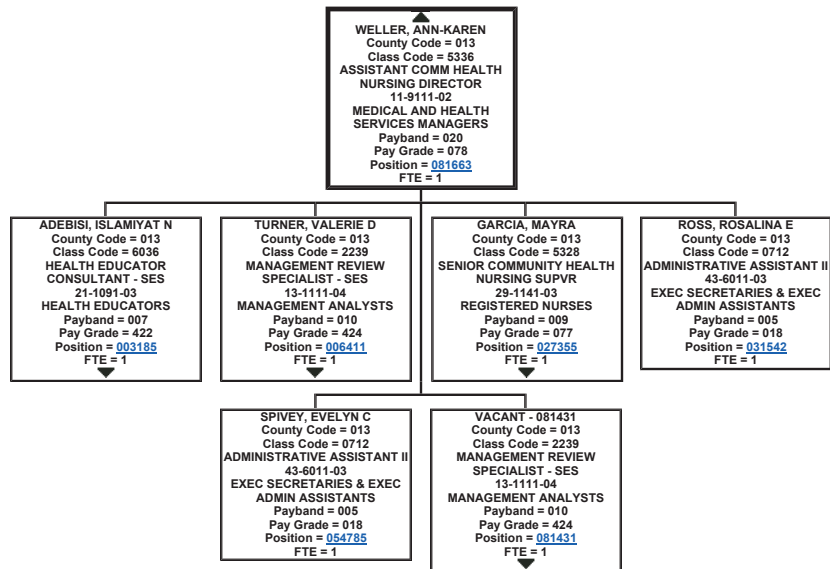


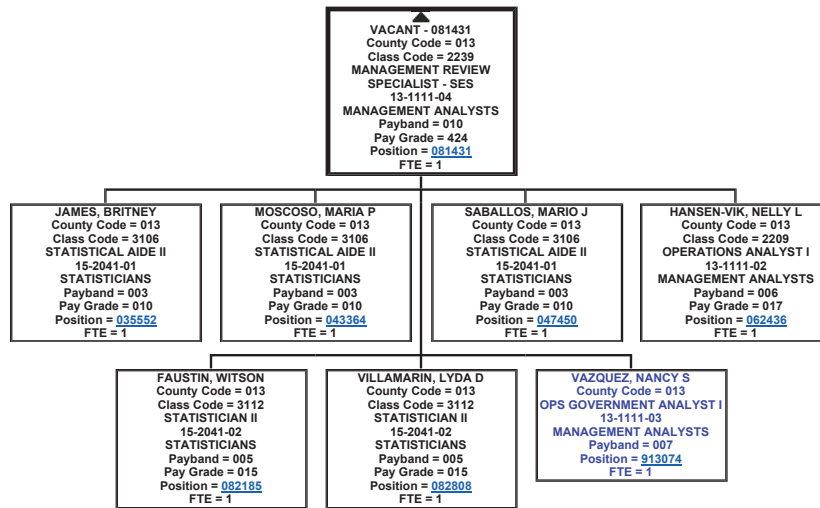
HURTADO, JUAN C  
County Code = 013  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [082184](#)  
FTE = 1

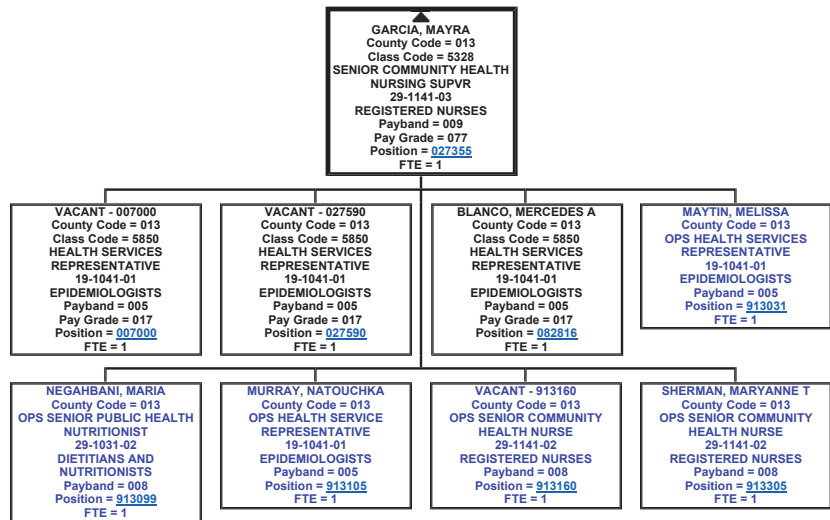
MARZO, MARIA  
County Code = 013  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [002445](#)  
FTE = 1

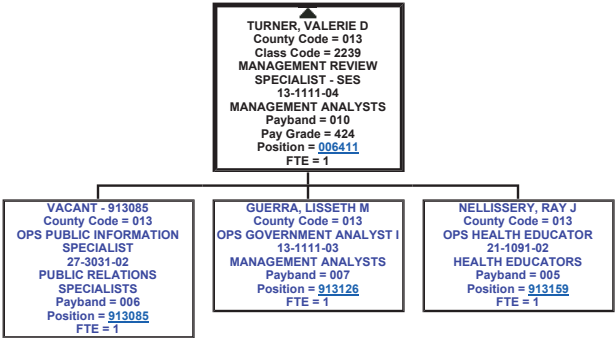
CASTILLO, JOEL A  
County Code = 013  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [027564](#)  
FTE = 1

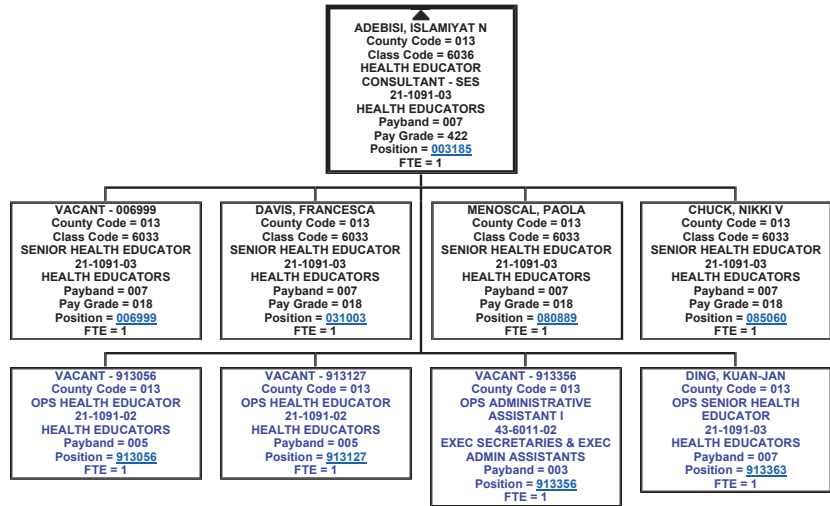
CABA, ROSA M  
County Code = 013  
Class Code = 2239  
OPERATIONS REVIEW  
SPECIALIST  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 024  
Position = [084170](#)  
FTE = 1











STROKIN, NATASHA M.  
 County Code = 013  
 Class Code = 2238  
 OPERATIONS & MGMT  
 CONSULTANT MGR- SES  
 11-1021-02  
 GENERAL AND OPERATIONS  
 MANAGERS  
 Payband = 020  
 Pay Grade = 425  
 Position = [069262](#)  
 FTE = 1

VACANT - 000402  
 County Code = 006  
 Class Code = 2236  
 GOVERNMENT OPERATIONS  
 CONSULTANT II  
 13-1111-04  
 MANAGEMENT ANALYSTS  
 Payband = 010  
 Pay Grade = 023  
 Position = [000402](#)  
 FTE = 1

MCCRAY, DEBRA A  
 County Code = 006  
 Class Code = 5294  
 REGISTERED NURSE  
 SPECIALIST  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 075  
 Position = [001250](#)  
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CASERO, MARTHA  
 County Code = 013  
 Class Code = 2236  
 GOVERNMENT OPERATIONS  
 CONSULTANT II  
 13-1111-04  
 MANAGEMENT ANALYSTS  
 Payband = 010  
 Pay Grade = 023  
 Position = [002316](#)  
 FTE = 1

CRUZE, ALAZANDRIA R  
 County Code = 013  
 Class Code = 2517  
 COMMUNITY PLANNER  
 13-1111-03  
 MANAGEMENT ANALYSTS  
 Payband = 007  
 Pay Grade = 022  
 Position = [002652](#)  
 FTE = 1

LOPEZ, JOSE MANUEL  
 County Code = 013  
 Class Code = 2322  
 PLANNER IV  
 13-1111-04  
 MANAGEMENT ANALYSTS  
 Payband = 010  
 Pay Grade = 022  
 Position = [002714](#)  
 FTE = 1

LAMSON, STEVEN D  
 County Code = 006  
 Class Code = 2236  
 GOVERNMENT OPERATIONS  
 CONSULTANT II  
 13-1111-04  
 MANAGEMENT ANALYSTS  
 Payband = 010  
 Pay Grade = 023  
 Position = [004262](#)  
 FTE = 1

LONG, JOEL L  
 County Code = 013  
 Class Code = 2234  
 GOVERNMENT OPERATIONS  
 CONSULTANT I  
 13-1111-03  
 MANAGEMENT ANALYSTS  
 Payband = 007  
 Pay Grade = 021  
 Position = [004333](#)  
 FTE = 1

MENDEZ-VEGA, VLADIMIR  
 County Code = 013  
 Class Code = 6384  
 FACILITIES MANAGER  
 11-9021-02  
 CONSTRUCTION MANAGERS  
 Payband = 020  
 Pay Grade = 419  
 Position = [006624](#)  
 FTE = 1

FYFFE, HADASA  
 County Code = 013  
 Class Code = 8712  
 SAFETY PROGRAM  
 CONSULTANT  
 13-1111-03  
 MANAGEMENT ANALYSTS  
 Payband = 007  
 Pay Grade = 021  
 Position = [006644](#)  
 FTE = 1

SUAREZ, KLELIA  
 County Code = 013  
 Class Code = 0004  
 SENIOR CLERK  
 43-9061-02  
 OFFICE CLERKS, GENERAL  
 Payband = 003  
 Pay Grade = 011  
 Position = [027533](#)  
 FTE = 1

VAUGHN, FREDA G  
 County Code = 006  
 Class Code = 2336  
 PLANNING CONSULTANT  
 13-1111-04  
 MANAGEMENT ANALYSTS  
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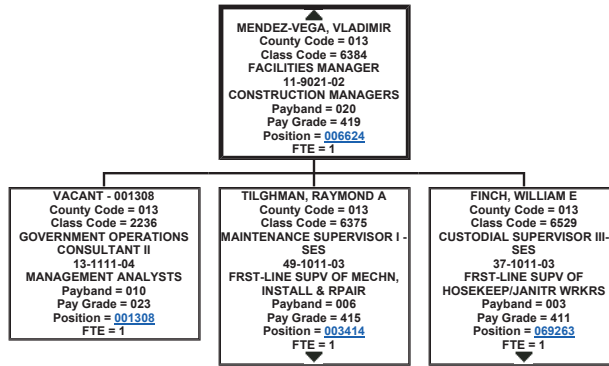
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 Class Code = 2336  
 GOVERNMENT OPERATIONS  
 CONSULTANT II  
 13-1111-04  
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 Payband = 010  
 Pay Grade = 024  
 Position = [085171](#)  
 FTE = 1

TOUSSAINT, GASTRUDE T  
 County Code = 013  
 Class Code = 2234  
 GOVERNMENT OPERATIONS  
 CONSULTANT I  
 13-1111-03  
 MANAGEMENT ANALYSTS  
 Payband = 007  
 Pay Grade = 021  
 Position = [086099](#)  
 FTE = 1

ALEXANDRE, ANTONINE  
 County Code = 013  
 Class Code = 0709  
 ADMINISTRATIVE ASSISTANT I  
 43-6011-02  
 EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS  
 Payband = 003  
 Pay Grade = 015  
 Position = [086104](#)  
 FTE = 1

SENYSHYN, WILLIAM  
 County Code = 006  
 Class Code = 2236  
 GOVERNMENT OPERATIONS  
 CONSULTANT II  
 13-1111-04  
 MANAGEMENT ANALYSTS  
 Payband = 010  
 Pay Grade = 023  
 Position = [086172](#)  
 FTE = 1

DENTON-GOW, SHARON G  
 County Code = 006  
 Class Code = 2236  
 GOVERNMENT OPERATIONS  
 CONSULTANT II  
 13-1111-04  
 MANAGEMENT ANALYSTS  
 Payband = 010  
 Pay Grade = 023  
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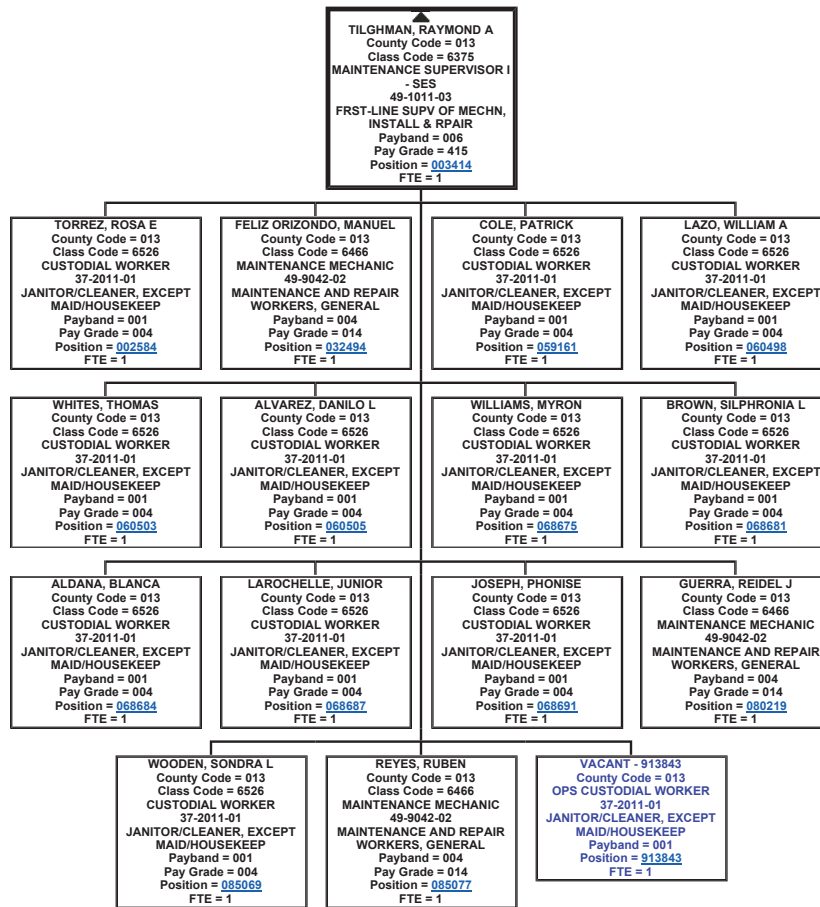
FINCH, WILLIAM E  
County Code = 013  
Class Code = 6529  
CUSTODIAL SUPERVISOR III-  
SES  
37-1011-03  
FRST-LINE SUPV OF  
HOSEKEEP/JANITR WRKRS  
Payband = 003  
Pay Grade = 411  
Position = [069263](#)  
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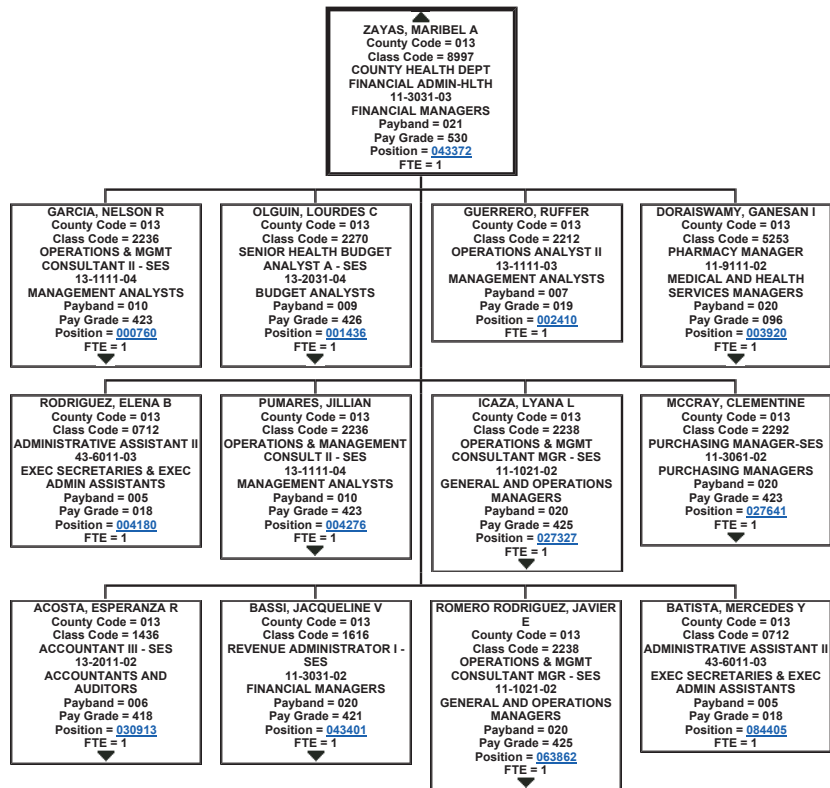
PILOTO ALVAREZ, IVAN  
County Code = 013  
Class Code = 6526  
CUSTODIAL WORKER  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP  
Payband = 001  
Pay Grade = 004  
Position = [032770](#)  
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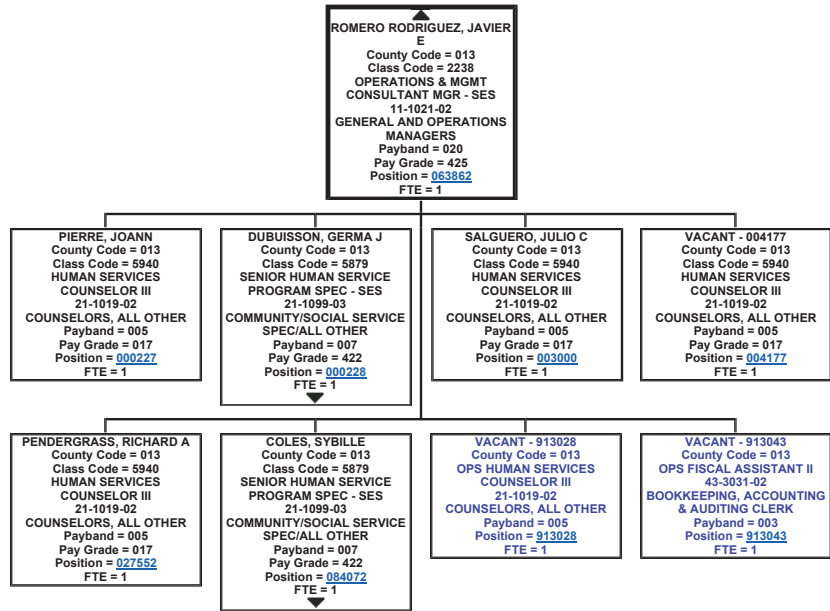
MARICHAL, JESUS  
County Code = 013  
Class Code = 6526  
CUSTODIAL WORKER  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
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Payband = 001  
Pay Grade = 004  
Position = [038431](#)  
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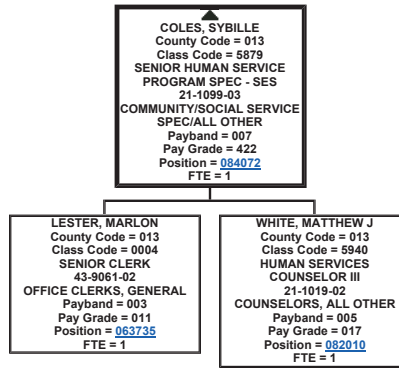
MOBLEY, HERMINA  
County Code = 013  
Class Code = 6526  
CUSTODIAL WORKER  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP  
Payband = 001  
Pay Grade = 004  
Position = [068682](#)  
FTE = 1

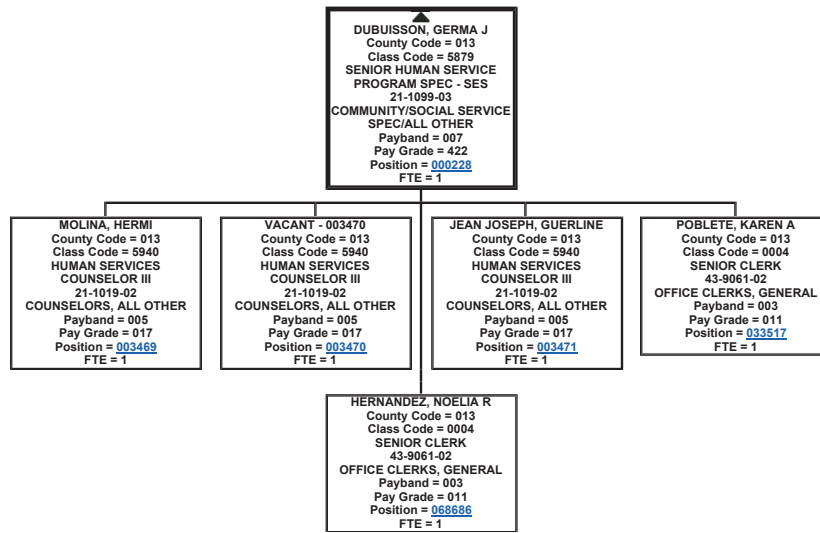
MCCALLA, CARLOS  
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Class Code = 6526  
CUSTODIAL WORKER  
37-2011-01  
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MAID/HOUSEKEEP  
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Pay Grade = 004  
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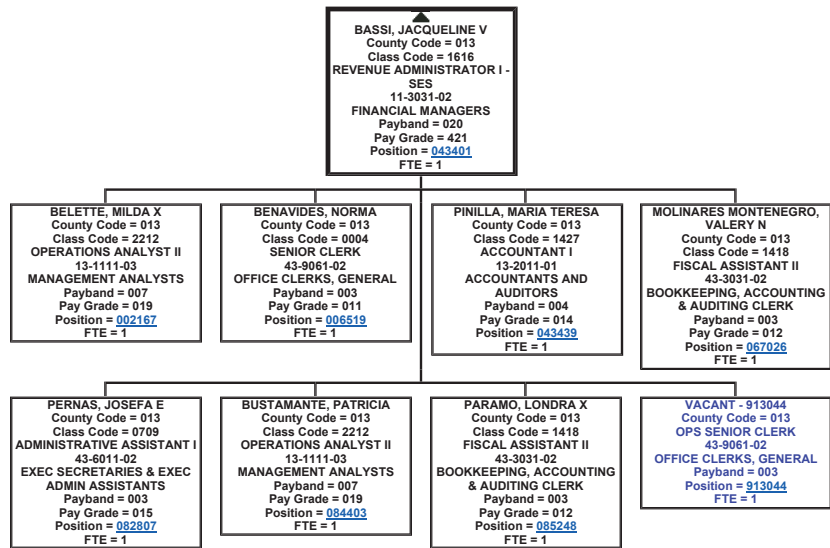












ACOSTA, ESPERANZA R  
County Code = 013  
Class Code = 1436  
ACCOUNTANT III - SES  
13-2011-02  
ACCOUNTANTS AND  
AUDITORS  
Payband = 006  
Pay Grade = 418  
Position = [030913](#)  
FTE = 1

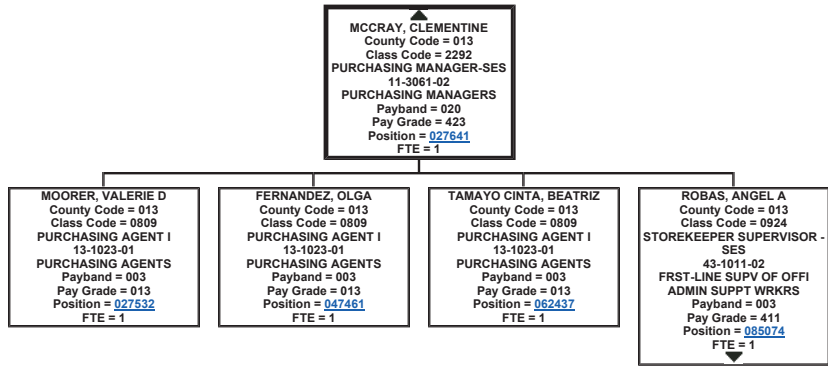
DE LA ROSA, LYDA  
County Code = 013  
Class Code = 1430  
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ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
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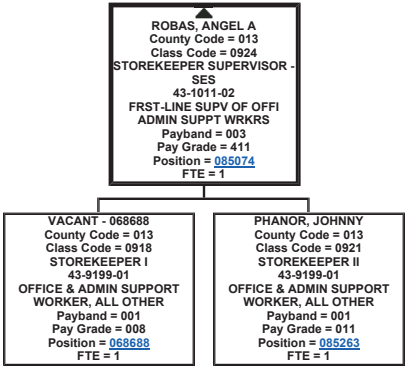
CARPENTER, MELBA N  
County Code = 013  
Class Code = 1427  
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ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [002147](#)  
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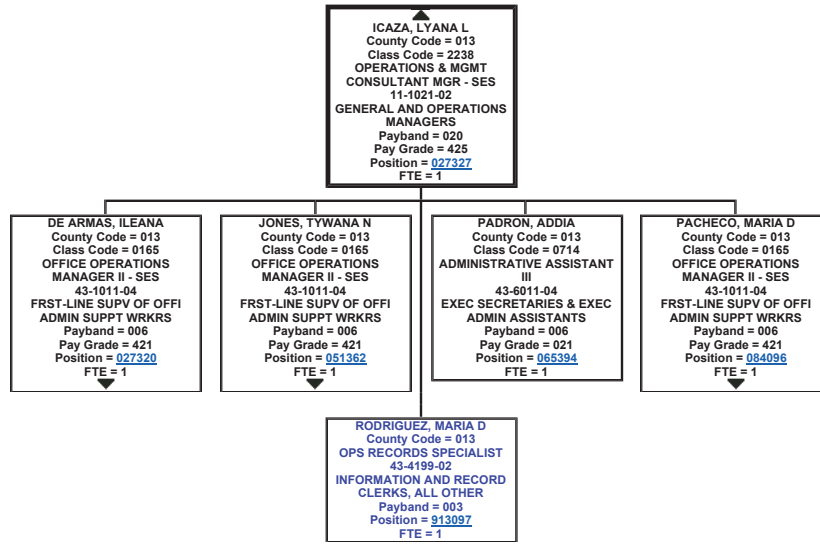
GONZALEZ JR, JUAN  
County Code = 013  
Class Code = 1430  
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ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = [084401](#)  
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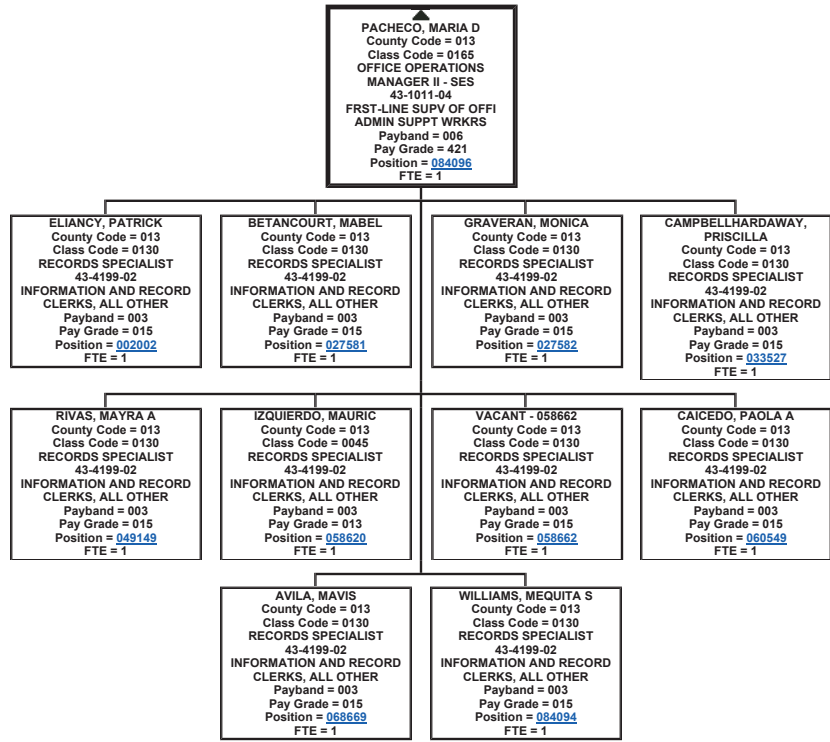
PELLON, CARIDAD D  
County Code = 013  
OPS FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Position = [913879](#)  
FTE = 1











JONES, TYWANA N  
County Code = 013  
Class Code = 0165  
OFFICE OPERATIONS  
MANAGER II - SES  
43-1011-04  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 006  
Pay Grade = 421  
Position = [051362](#)  
FTE = 1

ALCINDOR, KAREN L  
County Code = 013  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [027580](#)  
FTE = 1

VACANT - 045829  
County Code = 013  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [045829](#)  
FTE = 1

DE ARMAS, ILEANA  
County Code = 013  
Class Code = 0165  
OFFICE OPERATIONS  
MANAGER II - SES  
43-1011-04  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 006  
Pay Grade = 421  
Position = [027320](#)  
FTE = 1

MARENCO, MYRIAM  
County Code = 013  
Class Code = 0130  
RECORDS SPECIALIST  
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INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [035266](#)  
FTE = 1

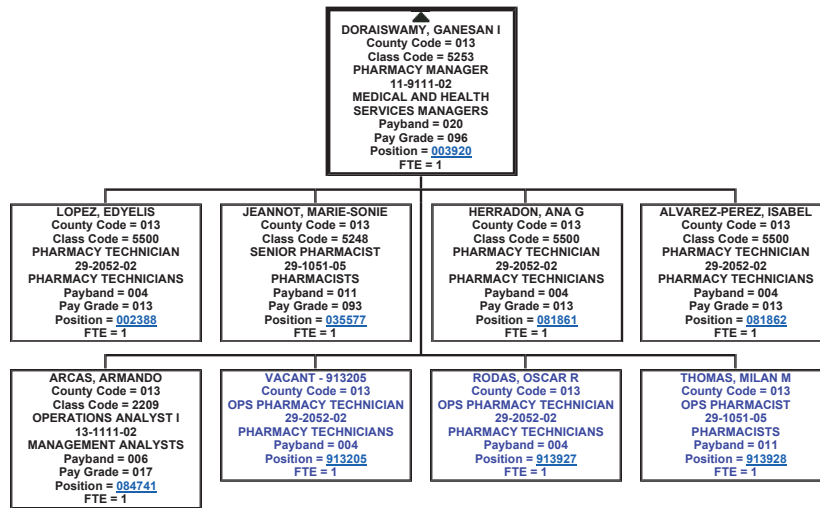
HOLMES, EDNA M  
County Code = 013  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [058661](#)  
FTE = 1

PUMARES, JILLIAN  
County Code = 013  
Class Code = 2236  
OPERATIONS &  
MANAGEMENT CONSULT II -  
SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = 004276  
FTE = 1

LEON GONZALEZ, MARIA  
County Code = 013  
Class Code = 1430  
ACCOUNTANT II  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = 004275  
FTE = 1

TEJEDA, LAZARA T  
County Code = 013  
Class Code = 1427  
ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = 027316  
FTE = 1

REYES, OFELIA A  
County Code = 013  
OPS ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Position = 913050  
FTE = 1





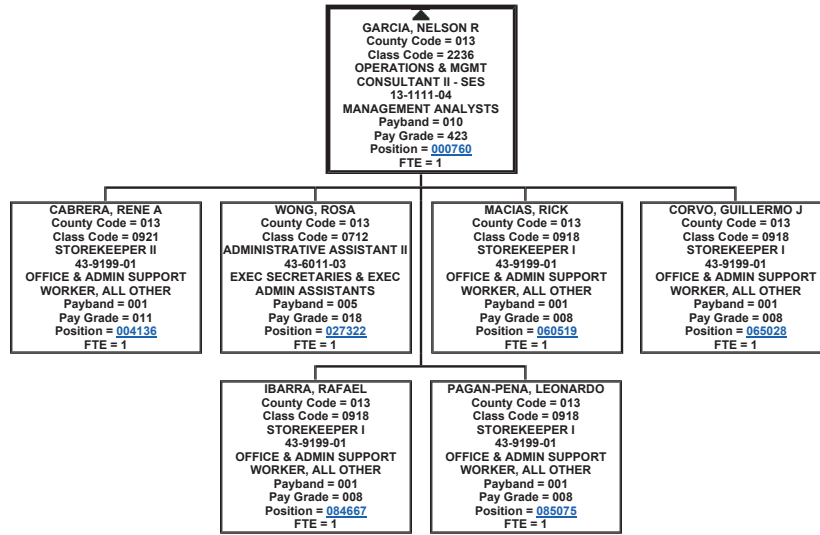
OLGUIN, LOURDES C  
County Code = 013  
Class Code = 2270  
SENIOR HEALTH BUDGET  
ANALYST A - SES  
13-2031-04  
BUDGET ANALYSTS  
Payband = 009  
Pay Grade = 426  
Position = [001436](#)  
FTE = 1

ALVARADO, VILMA D  
County Code = 013  
Class Code = 1686  
BUDGET ANALYST  
13-2031-03  
BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 022  
Position = [027496](#)  
FTE = 1

VERAS, BRAULIO J  
County Code = 013  
Class Code = 1686  
BUDGET ANALYST  
13-2031-03  
BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 022  
Position = [031543](#)  
FTE = 1

YONG, DIANA  
County Code = 013  
Class Code = 1686  
BUDGET ANALYST  
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BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 022  
Position = [049723](#)  
FTE = 1

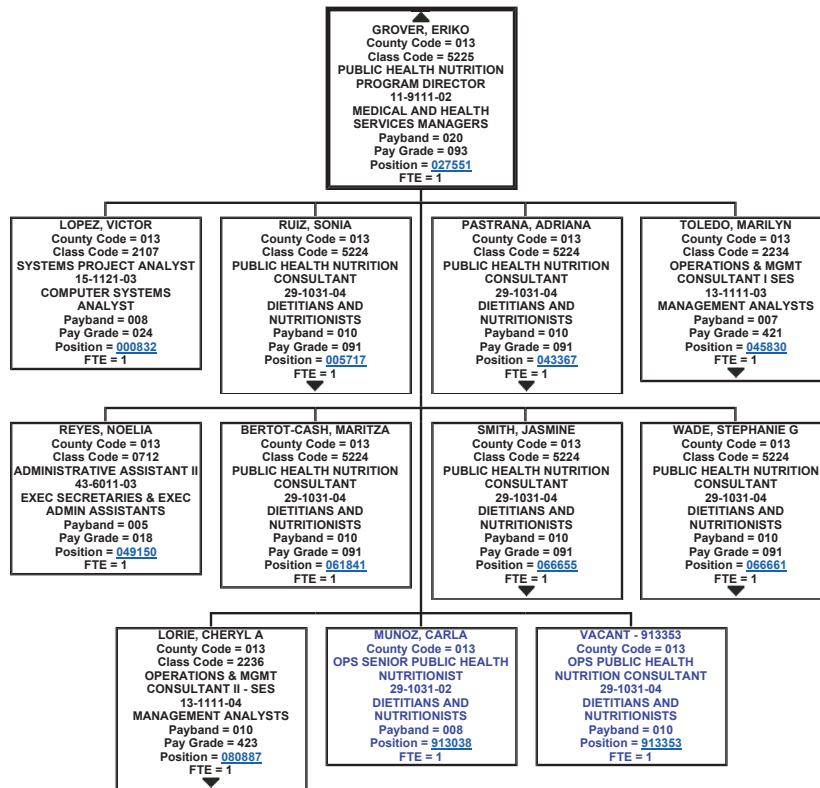
FONTE, ONDINA  
County Code = 013  
Class Code = 1686  
BUDGET ANALYST  
13-2031-03  
BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 022  
Position = [084397](#)  
FTE = 1



CONNOR, OLGA A  
County Code = 013  
Class Code = 9122  
PUBLIC RELATIONS  
MANAGER-SES  
11-2031-02  
PUBLIC RELATIONS &  
FUNDRAISING MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [027572](#)  
FTE = 1

OSES PREALONI, ROSA M  
County Code = 013  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [063761](#)  
FTE = 1

KORN, MONICA A  
County Code = 013  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-8011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [082925](#)  
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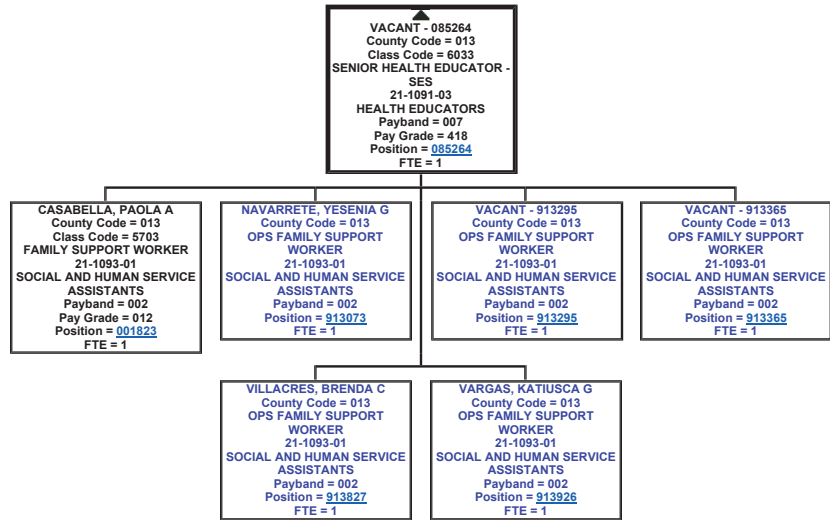
LORIE, CHERYL A  
County Code = 013  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [080887](#)  
FTE = 1

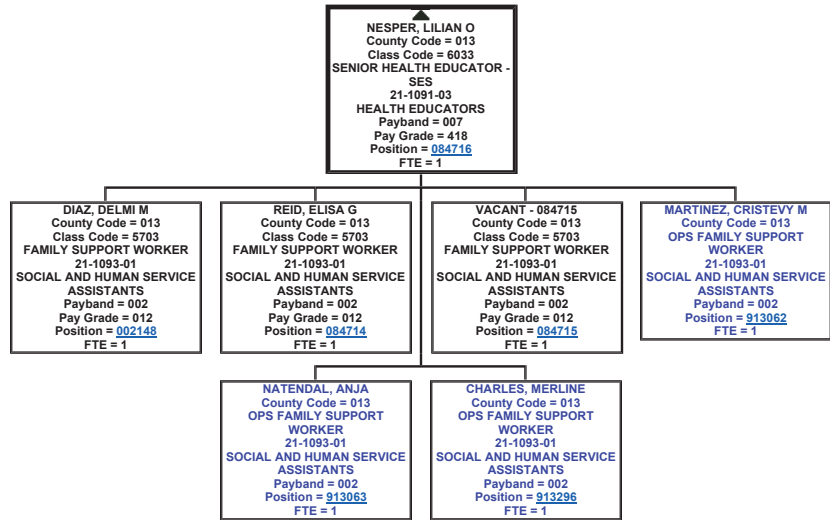
ROMAN, MIREYA P  
County Code = 013  
Class Code = 6042  
HEALTH EDUCATION  
SUPERVISOR - SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 420  
Position = [080890](#)  
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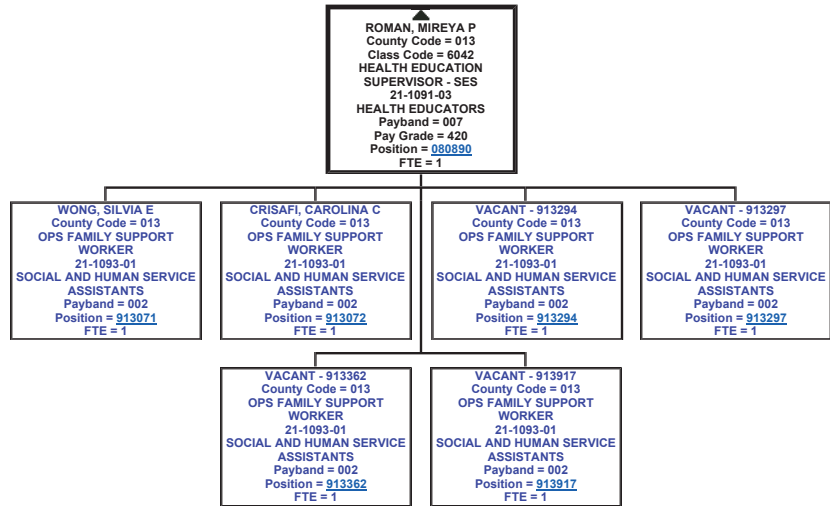
NESPER, LILIAN O  
County Code = 013  
Class Code = 6033  
SENIOR HEALTH EDUCATOR -  
SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 418  
Position = [084716](#)  
FTE = 1

VACANT - 085264  
County Code = 013  
Class Code = 6033  
SENIOR HEALTH EDUCATOR -  
SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 418  
Position = [085264](#)  
FTE = 1

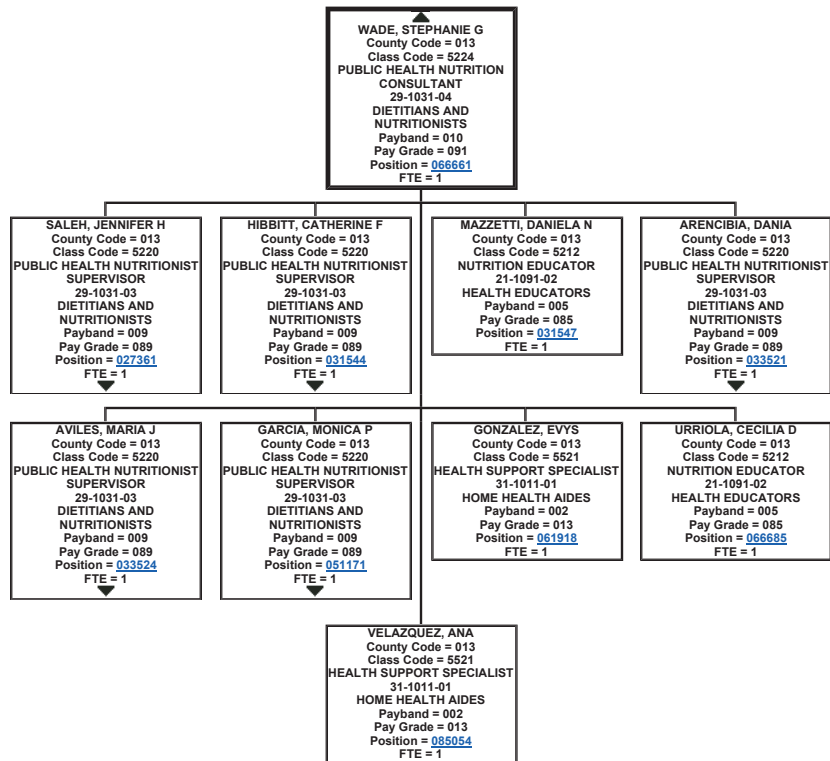
BELOVA, ELENA V  
County Code = 013  
OPS HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Position = [913922](#)  
FTE = 1

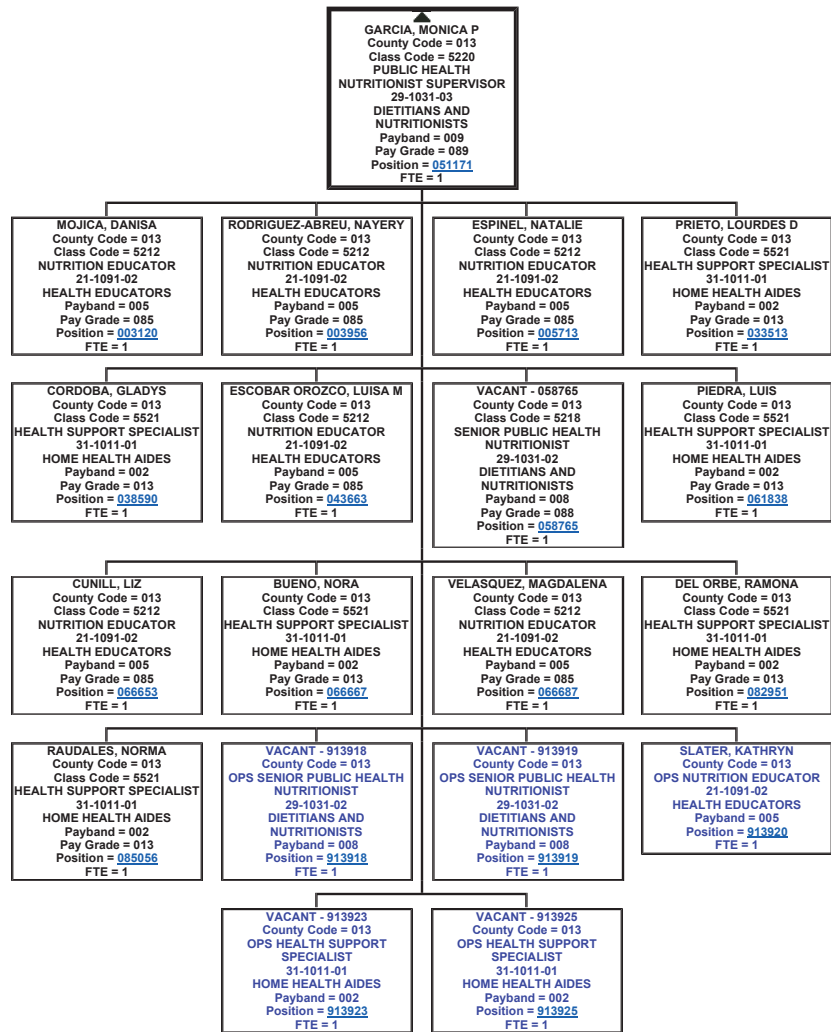


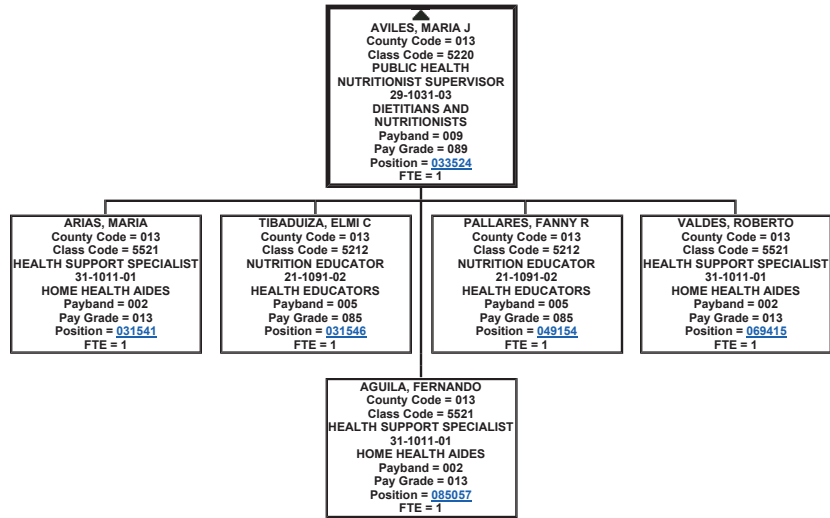


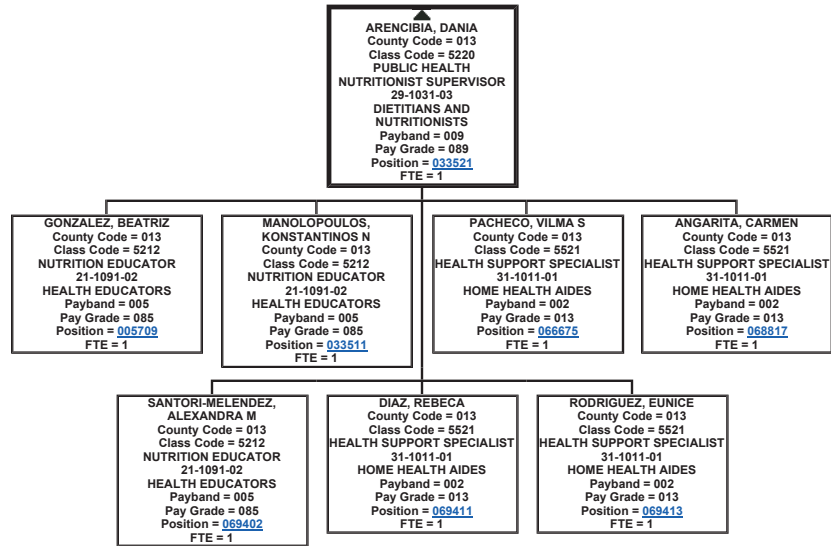


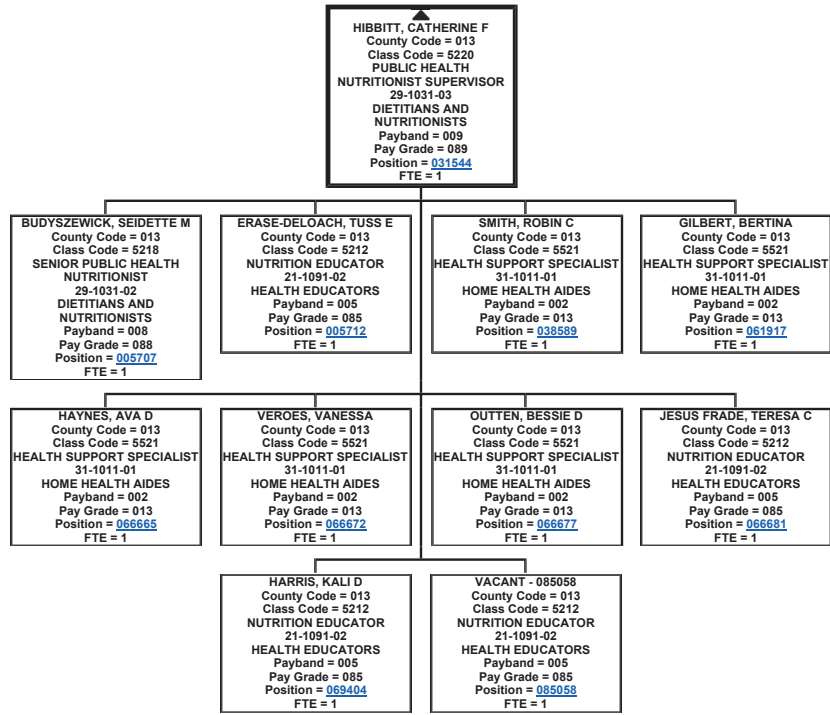


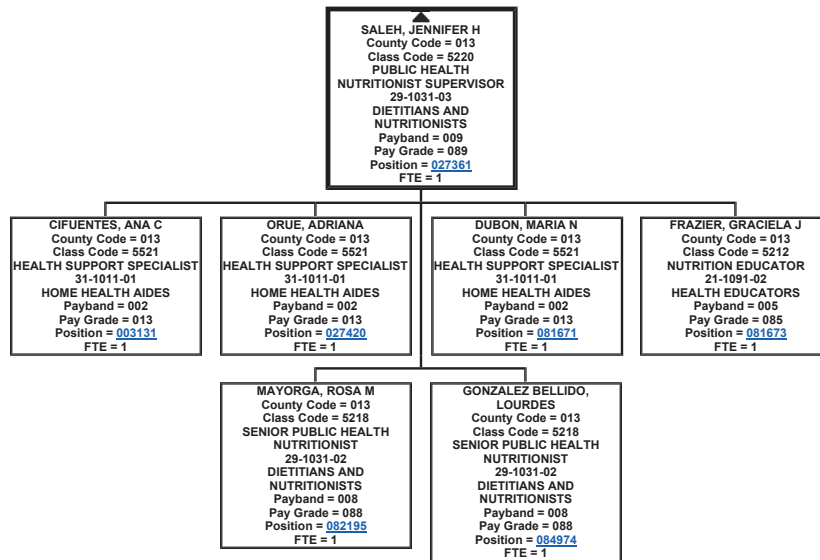


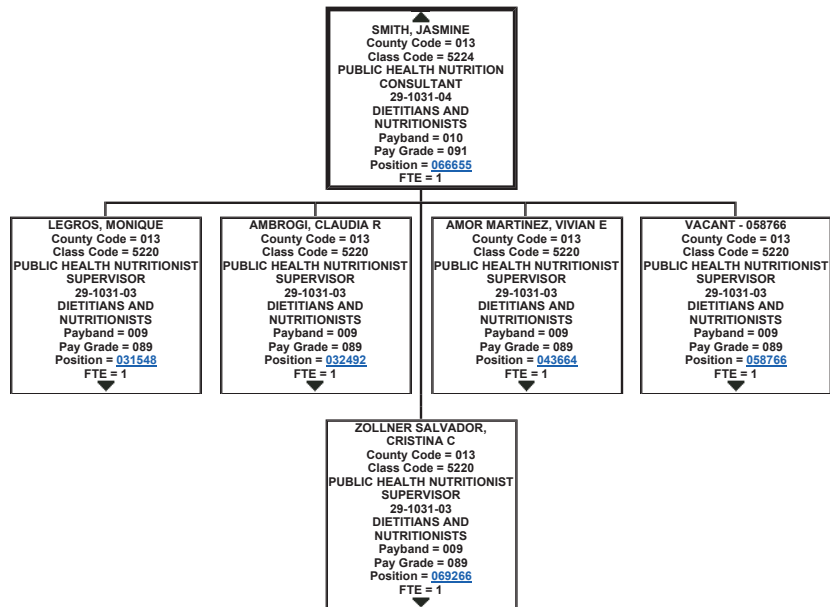


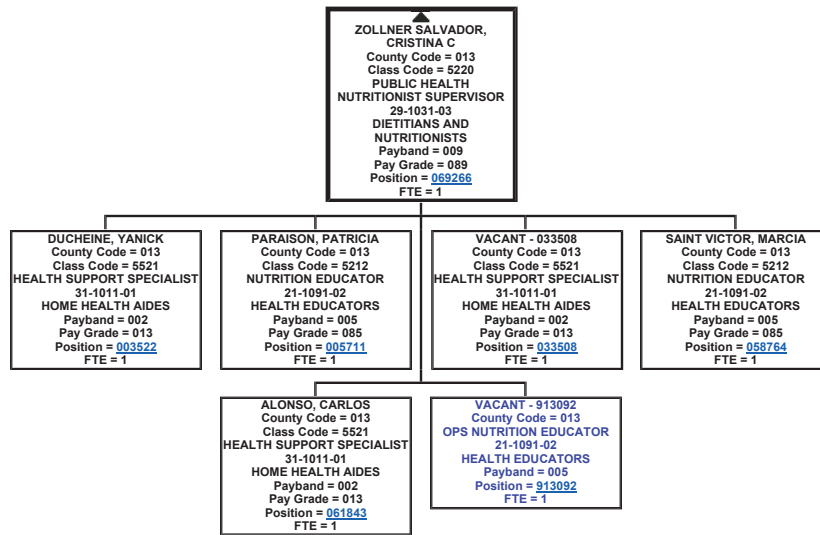




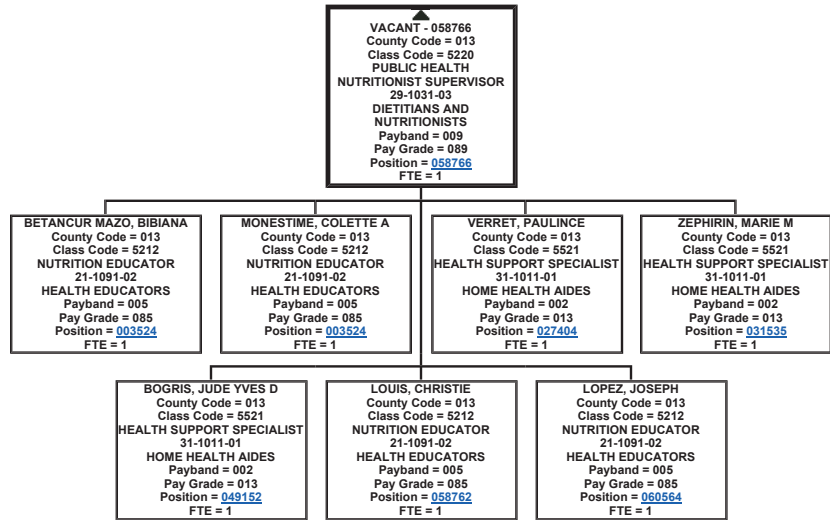


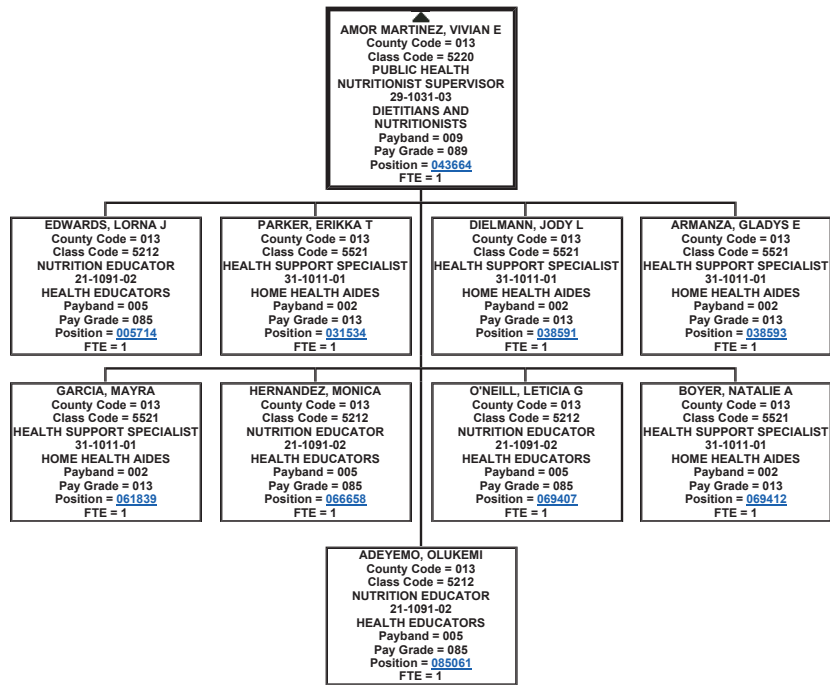


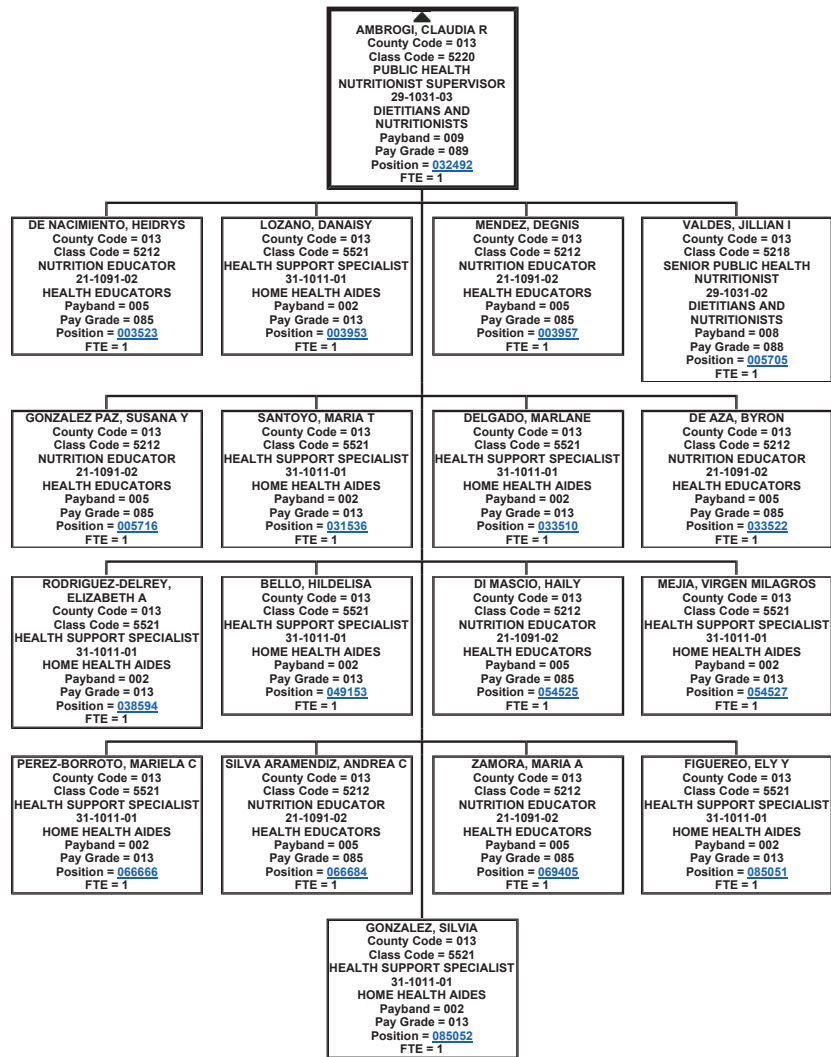


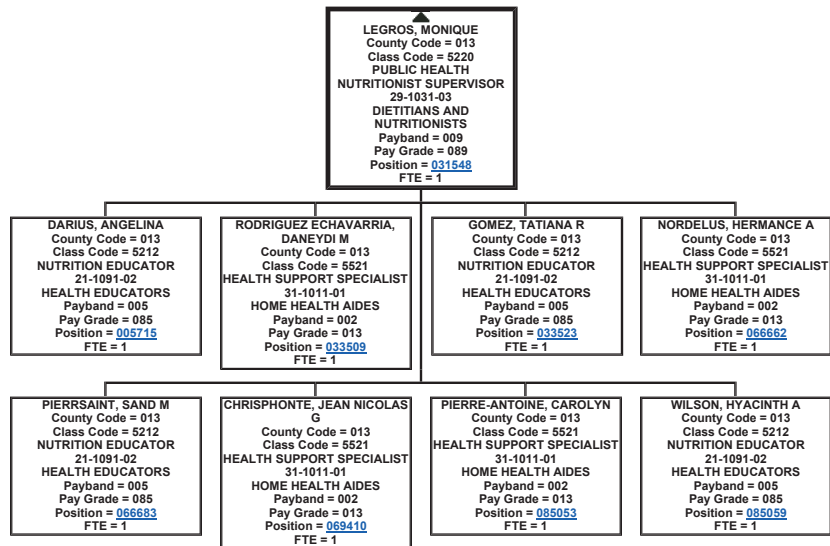


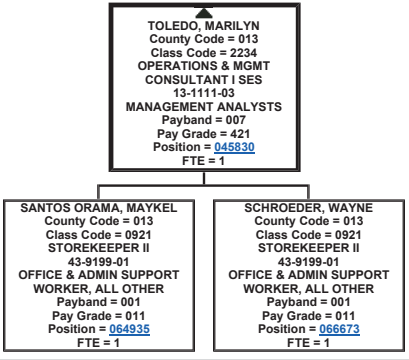


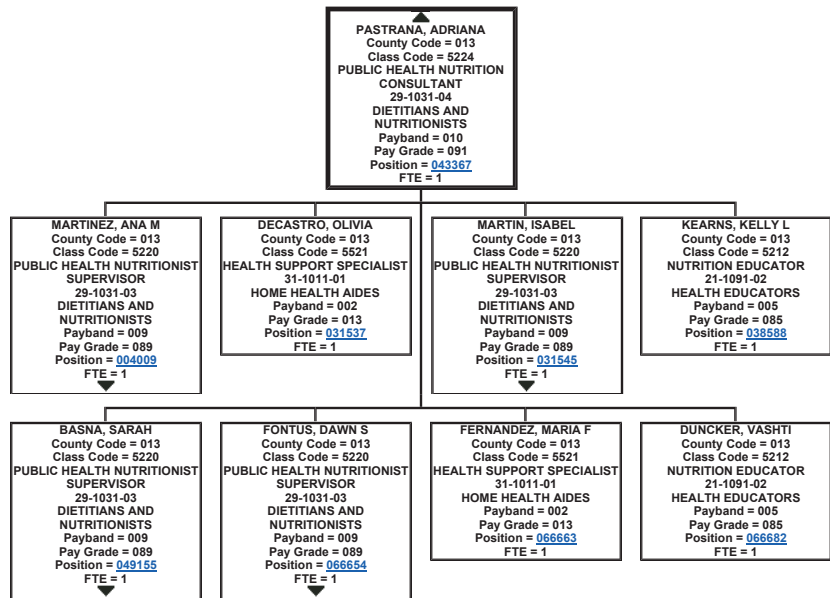


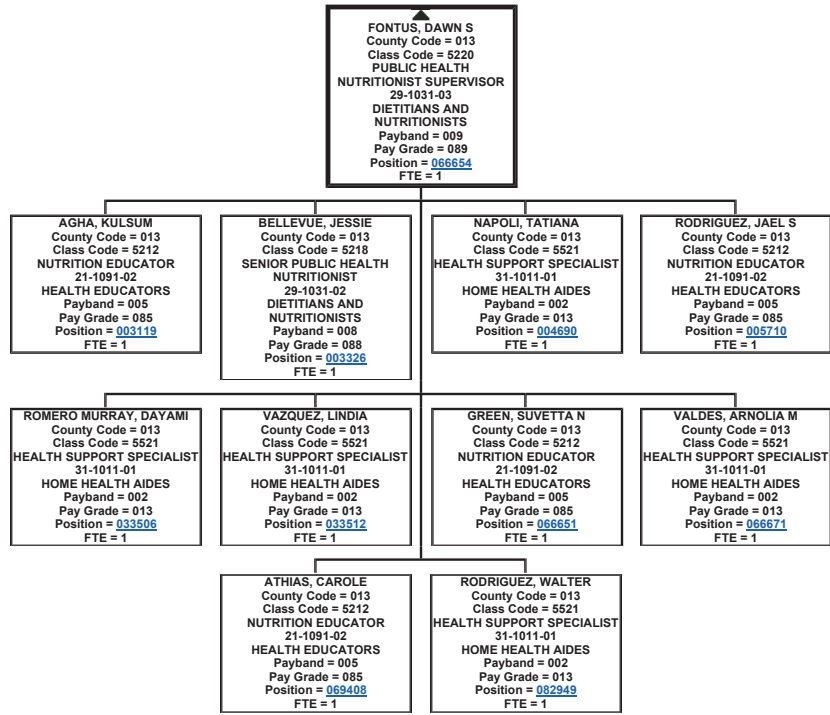


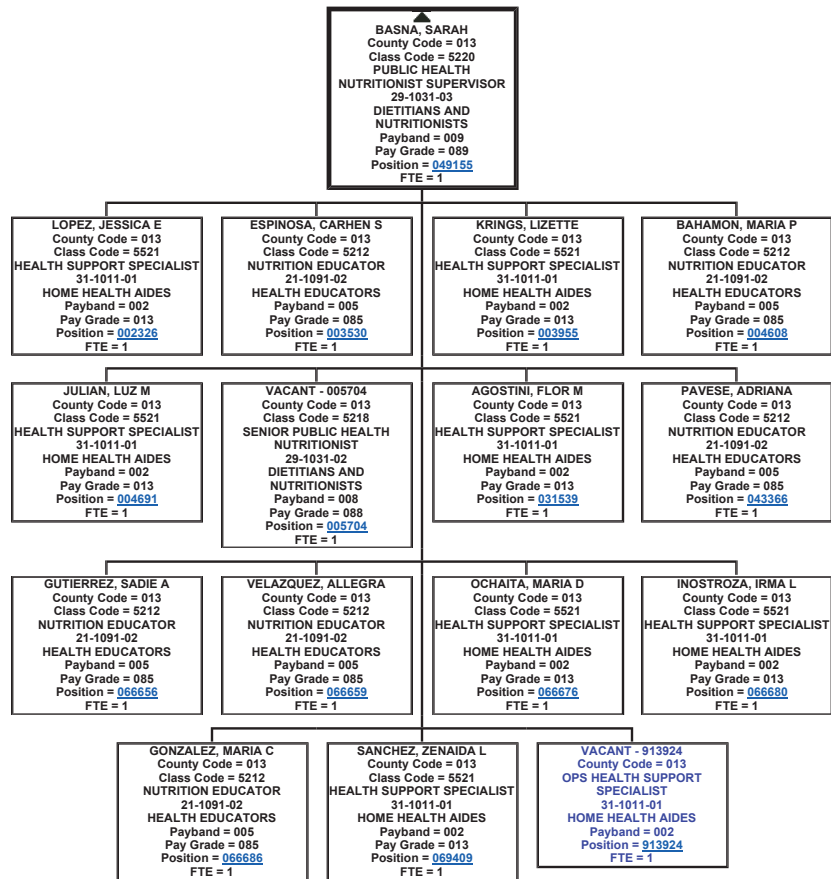




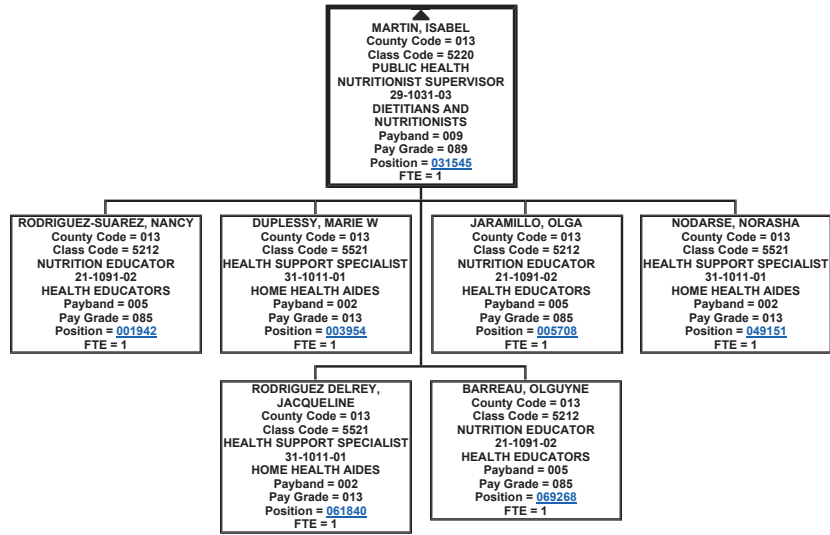












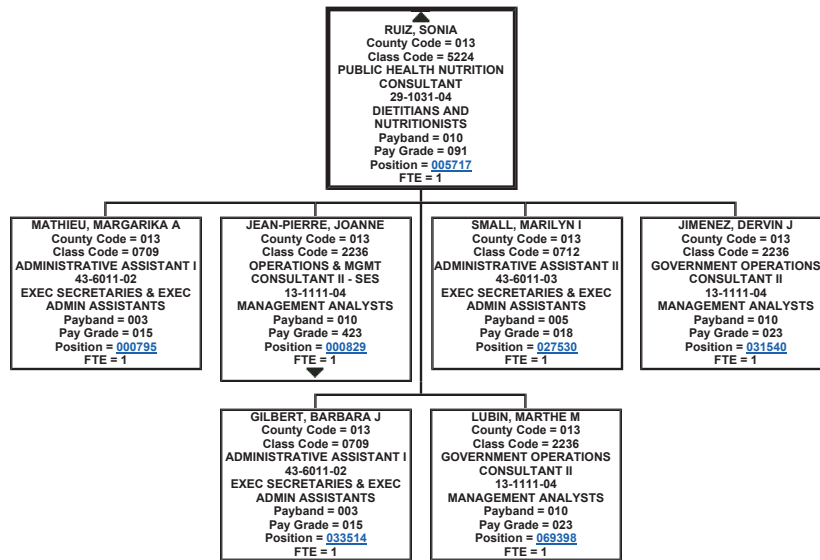
MARTINEZ, ANA M  
County Code = 013  
Class Code = 5220  
PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [004009](#)  
FTE = 1

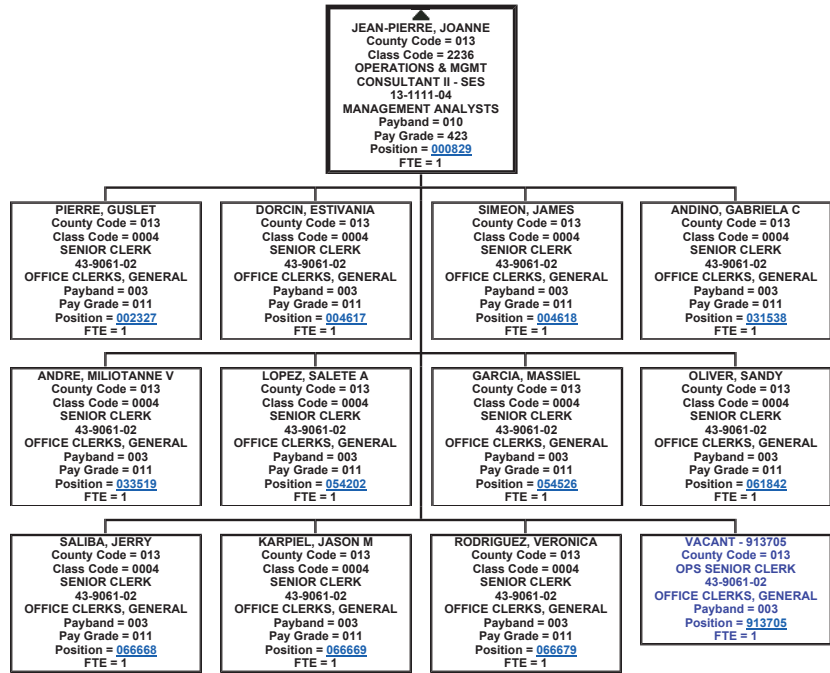
PALACIOS, DAVID  
County Code = 013  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [002112](#)  
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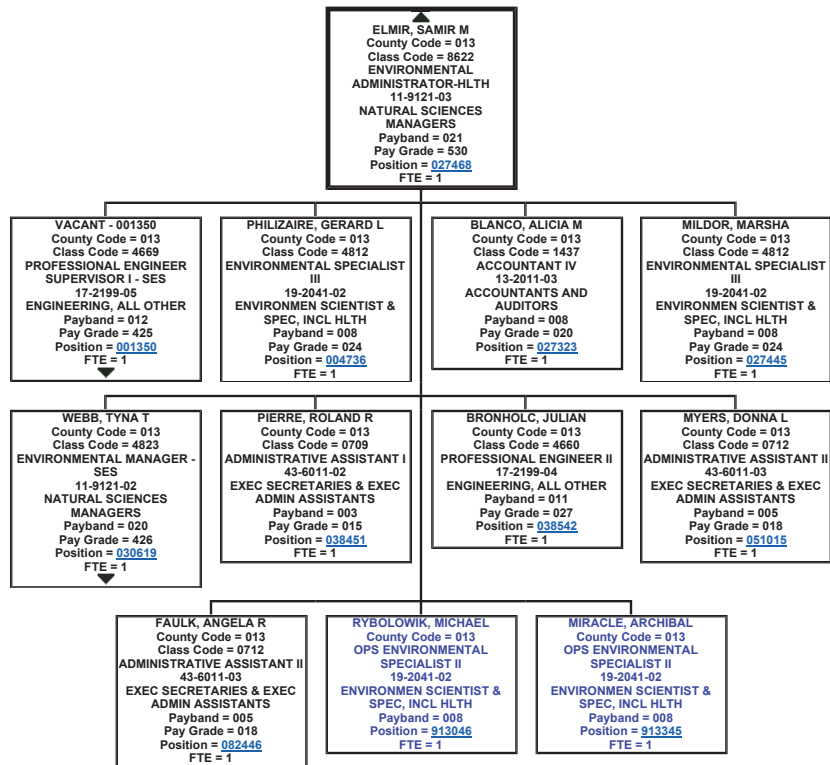
PEREZ, YAIMA  
County Code = 013  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [003521](#)  
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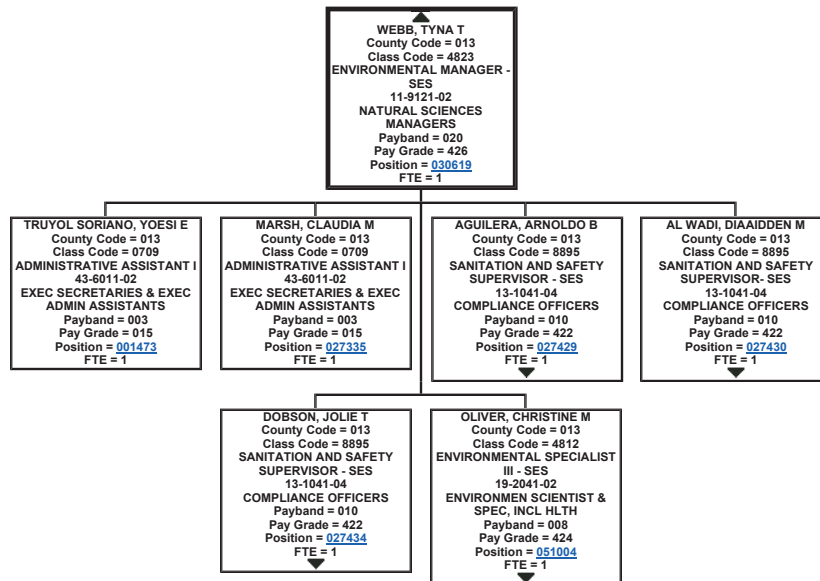
MEÑEZ, ALELY  
County Code = 013  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [085055](#)  
FTE = 1

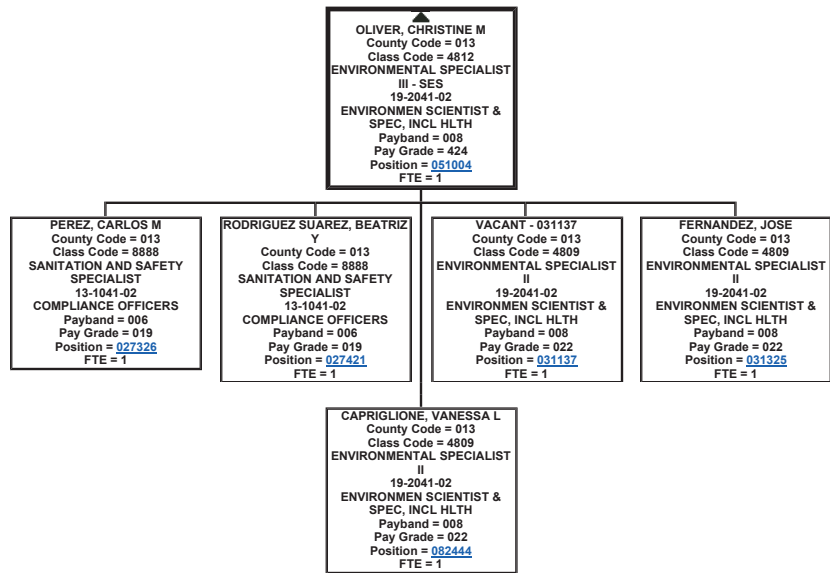
ABBASI, NAHID  
County Code = 013  
OPS NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Position = [913921](#)  
FTE = 1

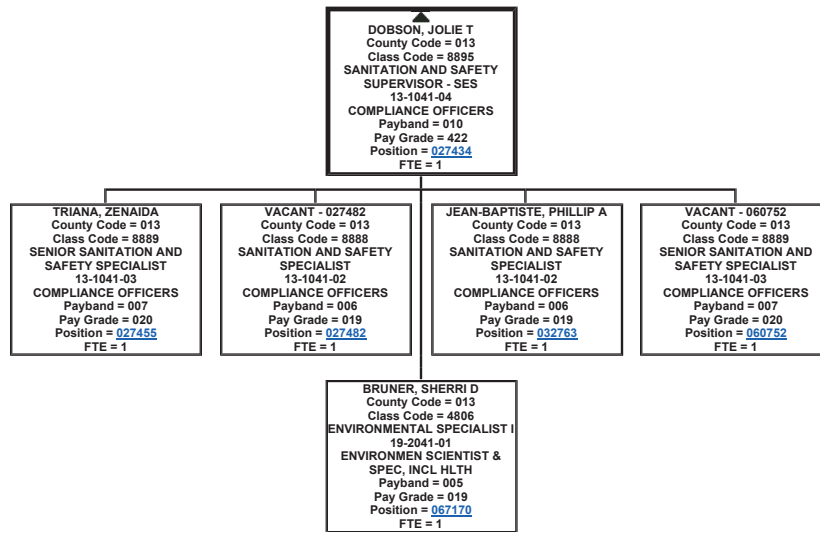




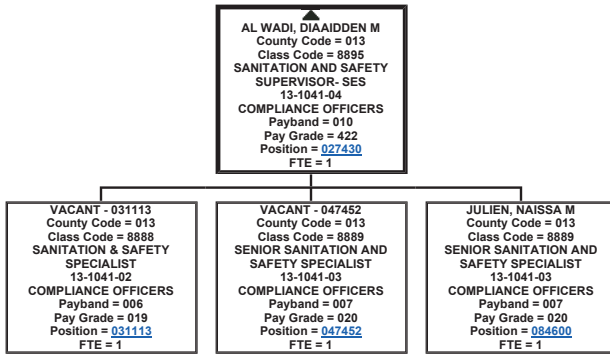


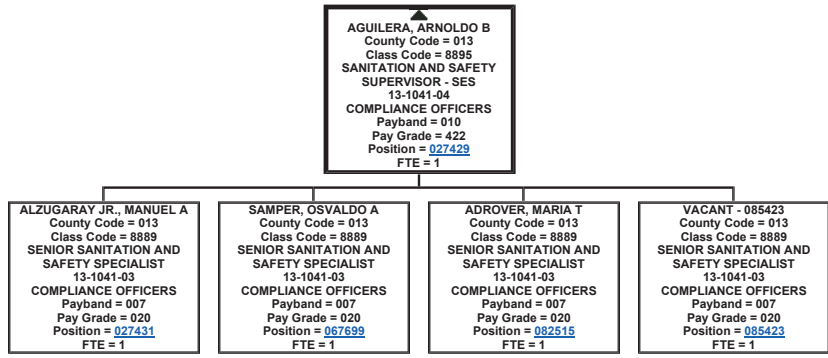


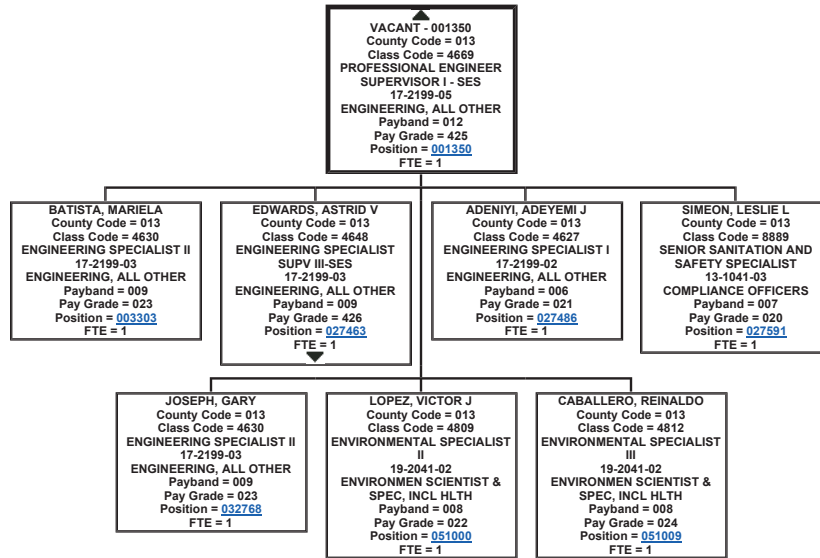


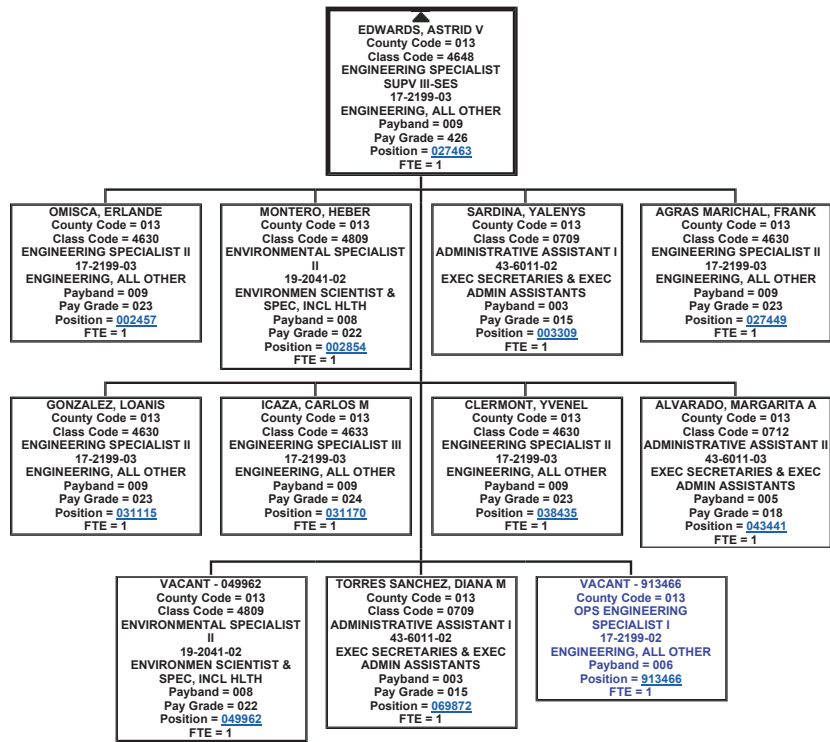


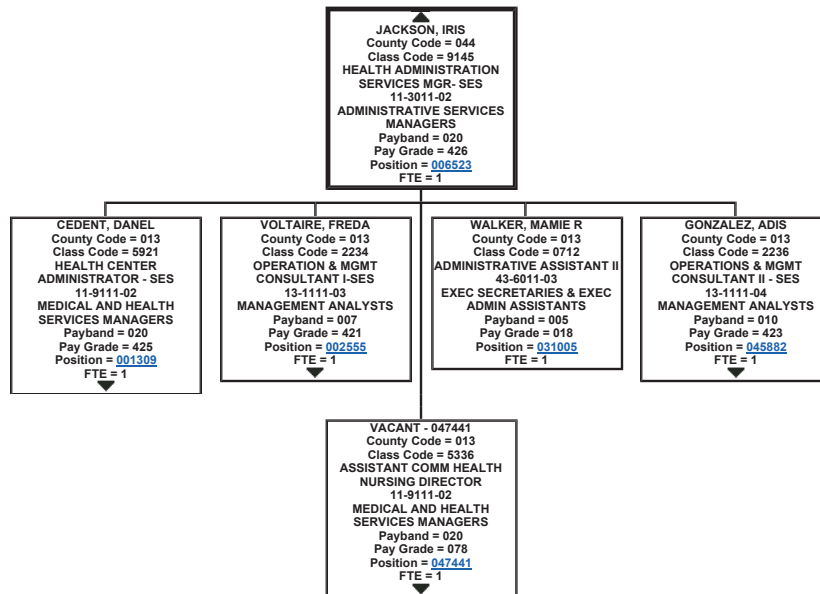


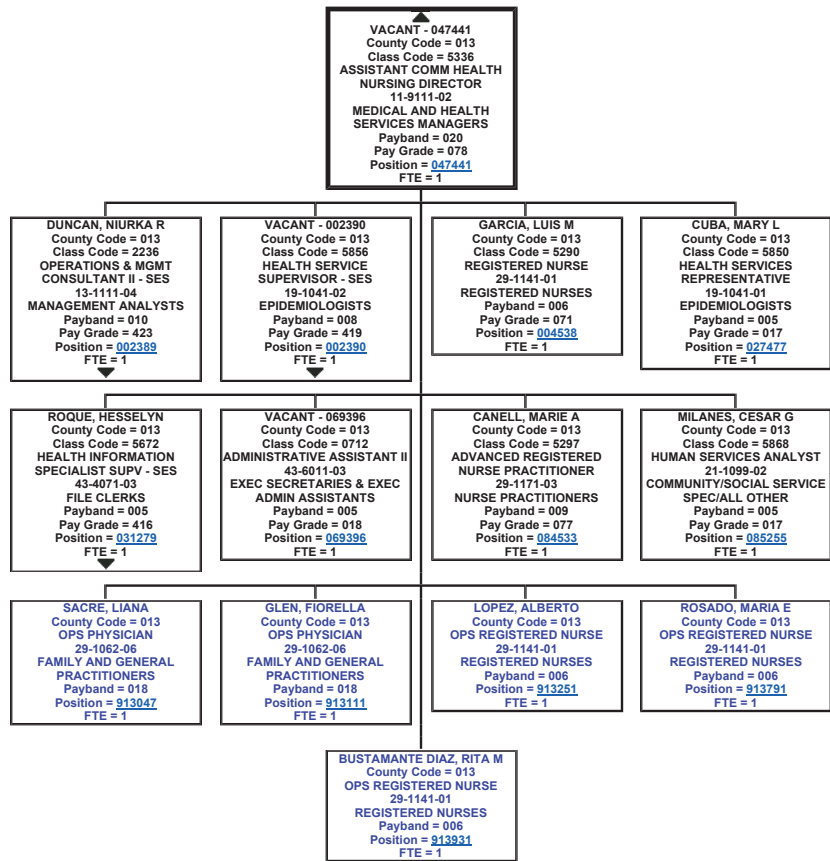


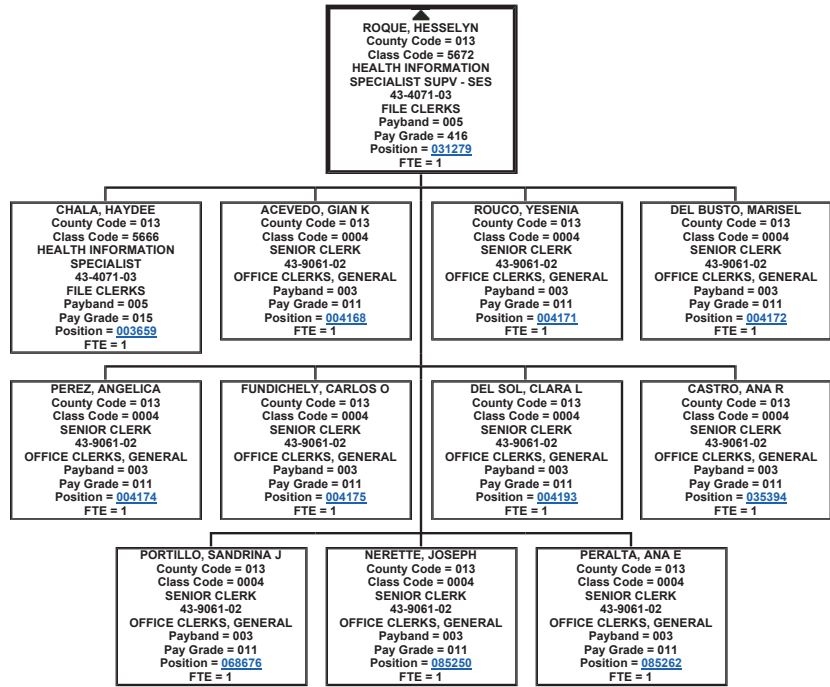


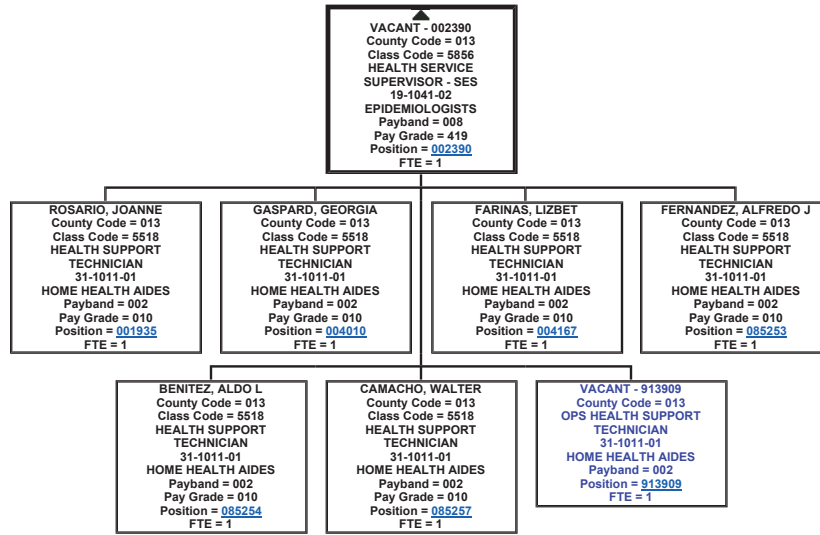




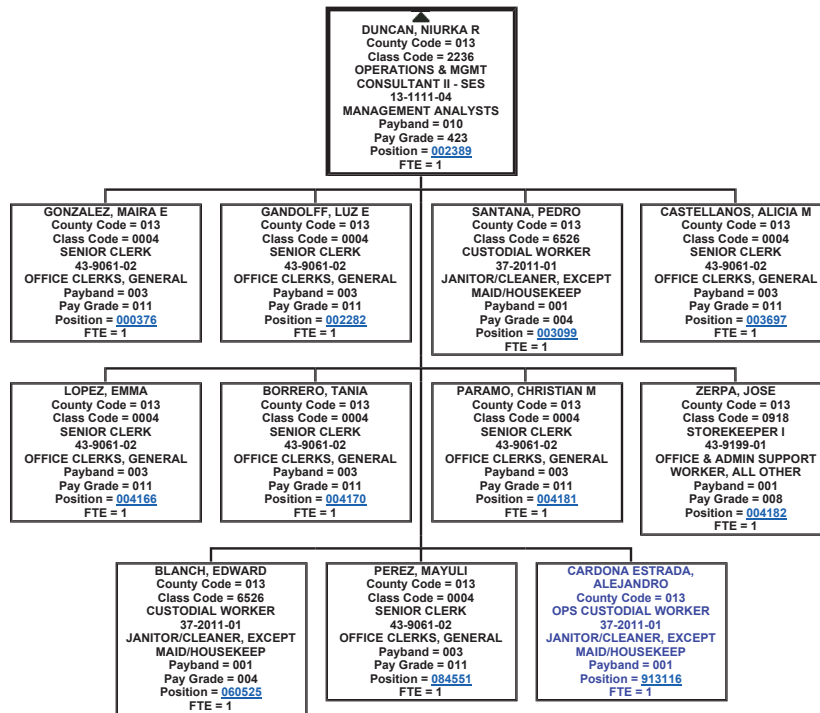


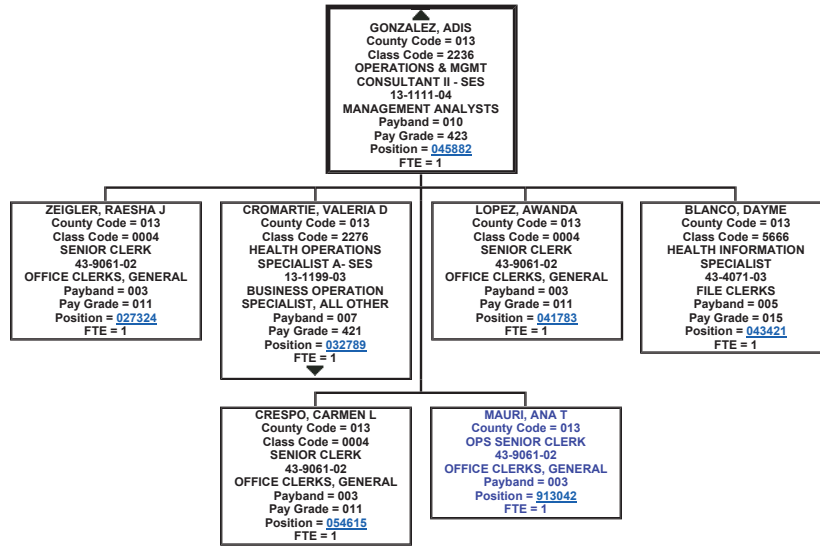


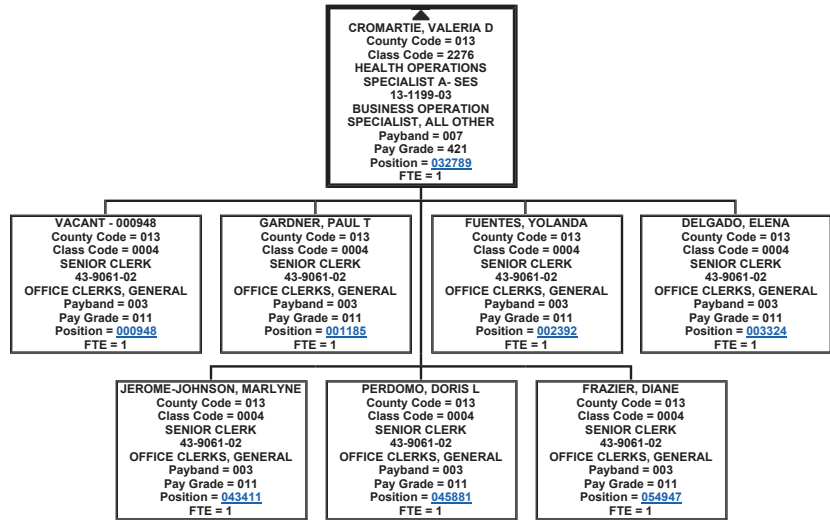


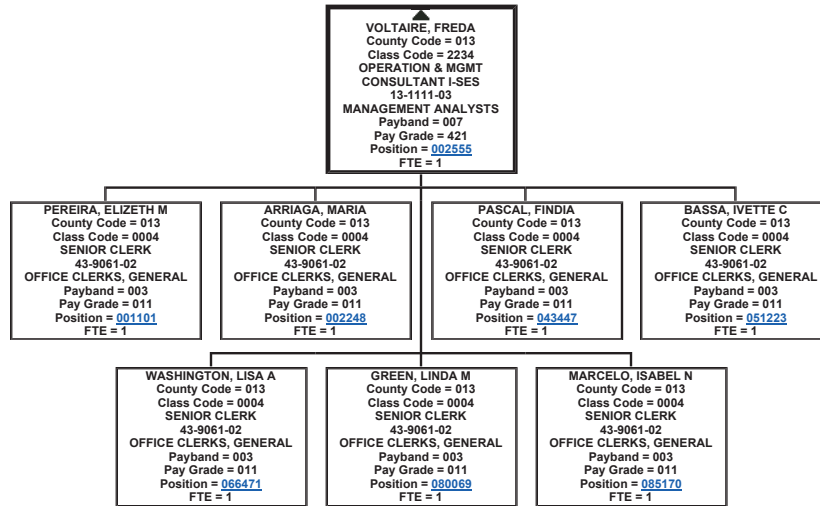


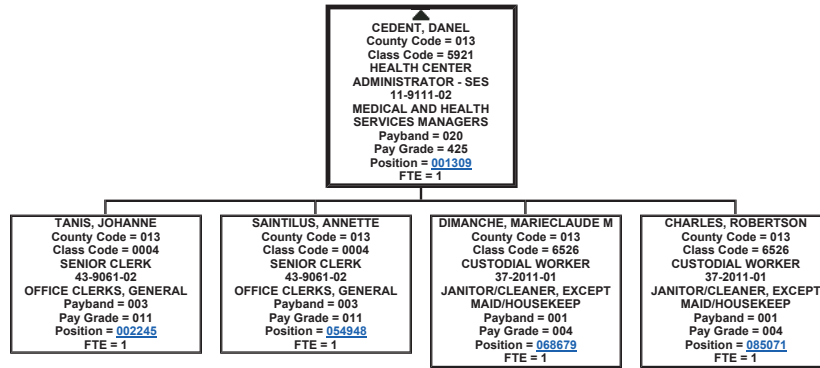


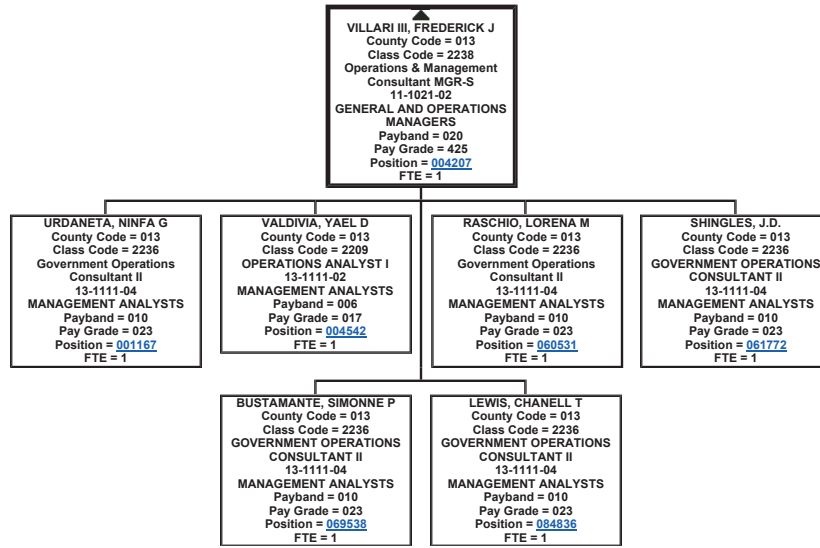


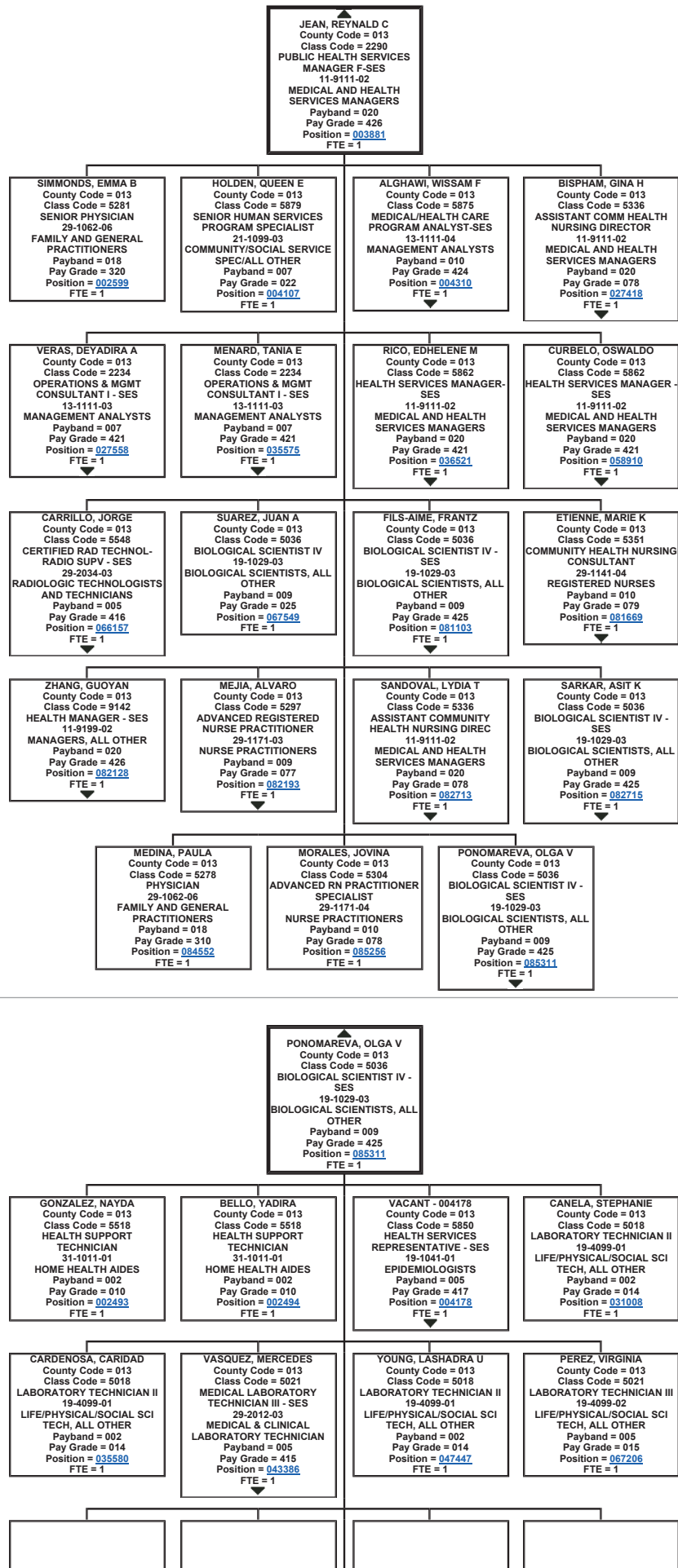












MESA, CARMEN J  
County Code = 013  
Class Code = 5018  
LABORATORY TECHNICIAN II  
19-4099-01  
LIFE/PHYSICAL/SOCIAL SCI  
TECH, ALL OTHER  
Payband = 002  
Pay Grade = 014  
Position = 068873  
FTE = 1

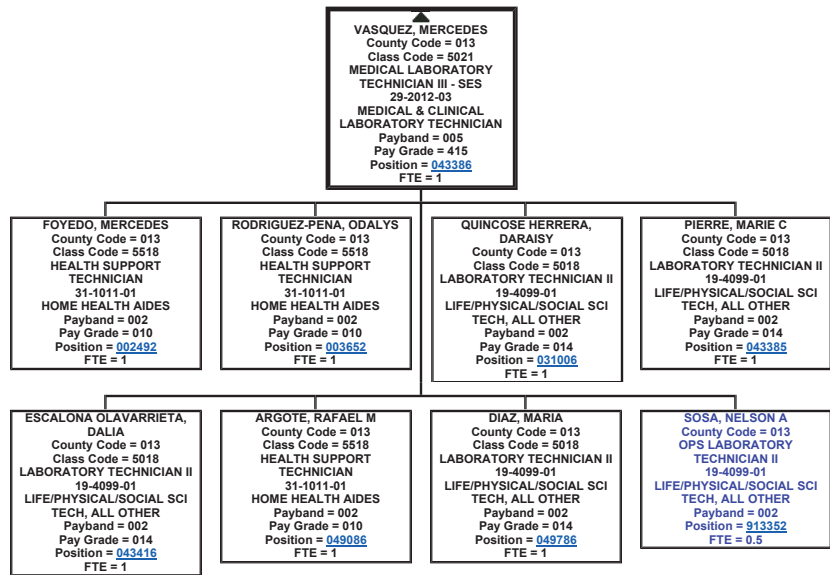
GONZALEZ, AILSA M  
County Code = 013  
Class Code = 0918  
STOREKEEPER I  
43-9199-01  
OFFICE & ADMIN SUPPORT  
WORKER, ALL OTHER  
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Pay Grade = 008  
Position = 085312  
FTE = 1

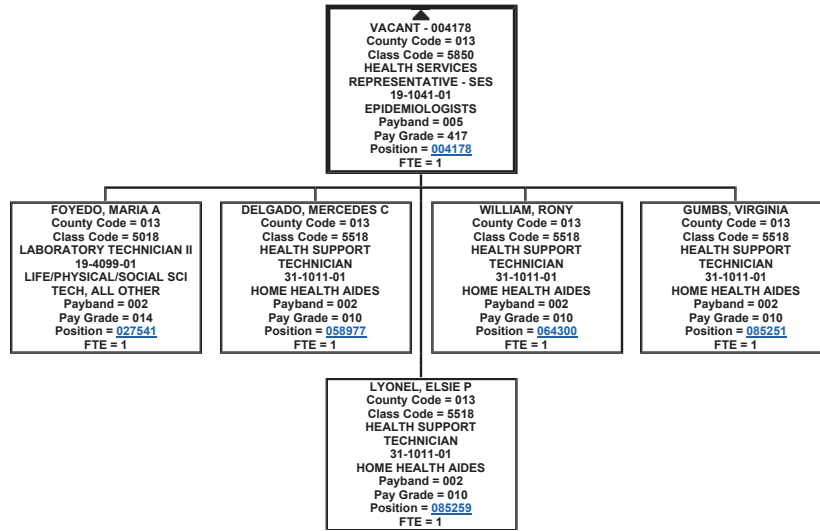
CRUZ, NADIA L  
County Code = 013  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = 913076  
FTE = 1

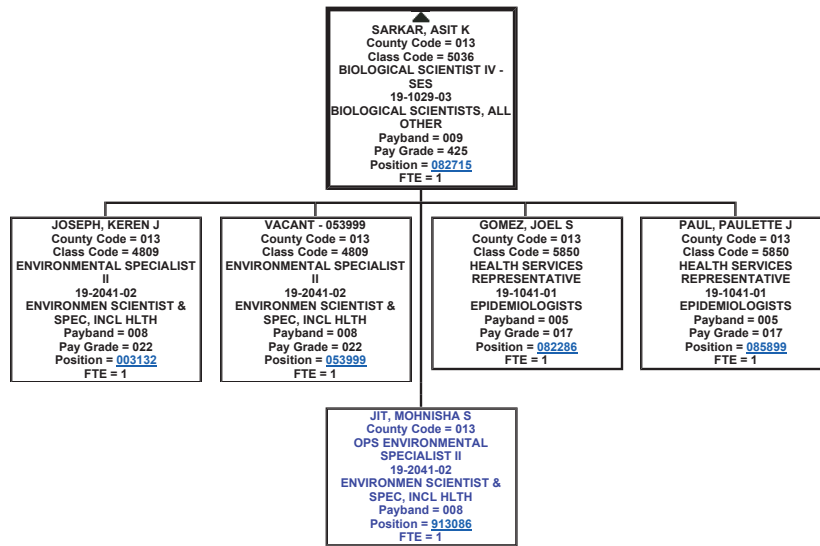
LOPEZ INFANTE, HILDA R  
County Code = 050  
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TECHNICIAN  
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HOME HEALTH AIDES  
Payband = 002  
Position = 913750  
FTE = 1

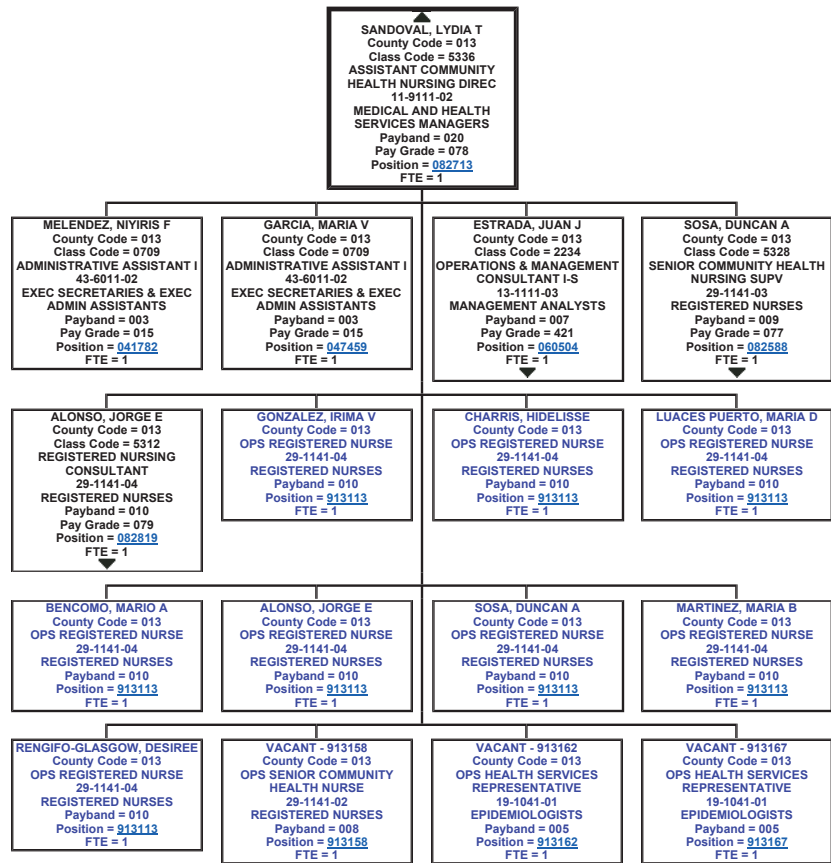
ALVAREZ, MARIANO A  
County Code = 050  
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TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = 913750  
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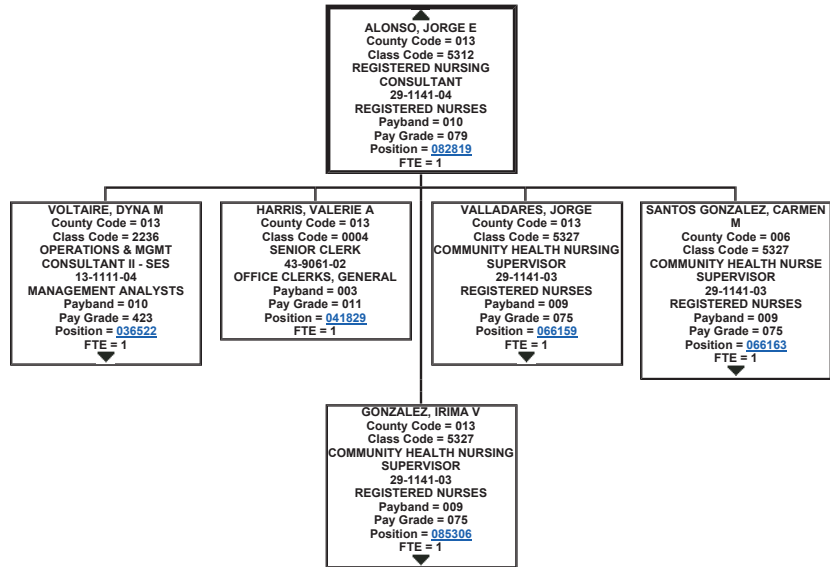


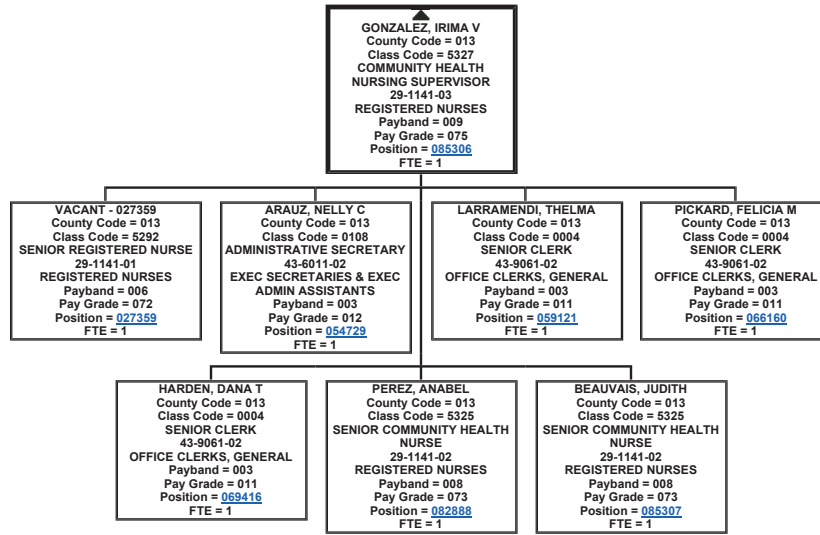












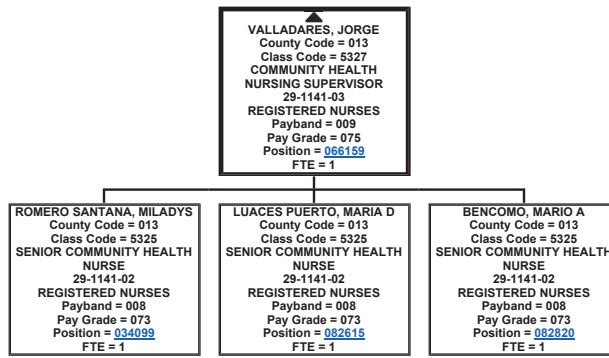
SANTOS GONZALEZ, CARMEN  
M  
County Code = 006  
Class Code = 5327  
COMMUNITY HEALTH NURSE  
SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [066163](#)  
FTE = 1

SURI, AMERICA  
County Code = 013  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [006996](#)  
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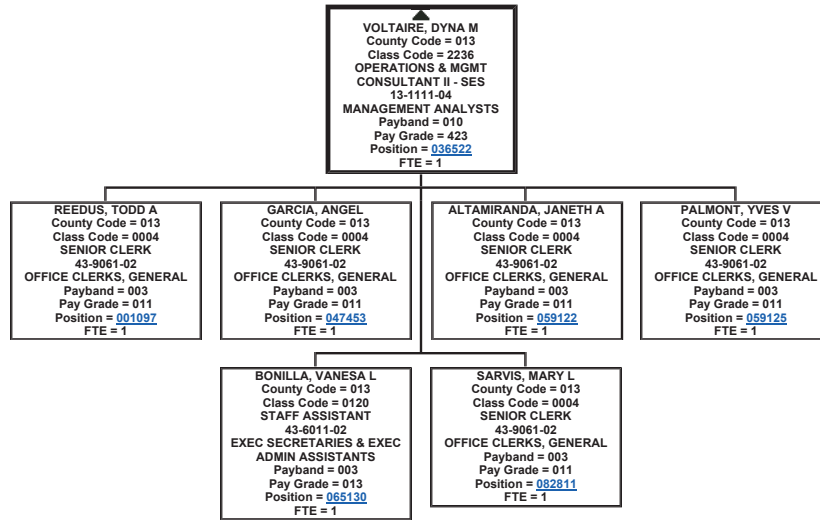
BATISTA, RAISA  
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Class Code = 0004  
SENIOR CLERK  
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OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [027507](#)  
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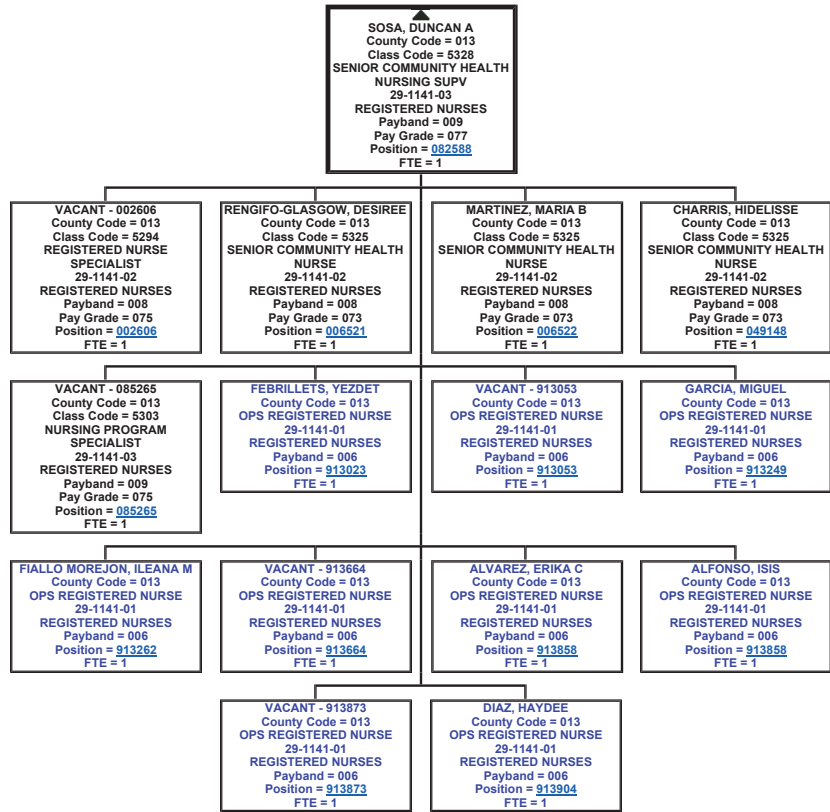
MONTECINOS, MARTHA E  
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Class Code = 0004  
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Payband = 003  
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Position = [047446](#)  
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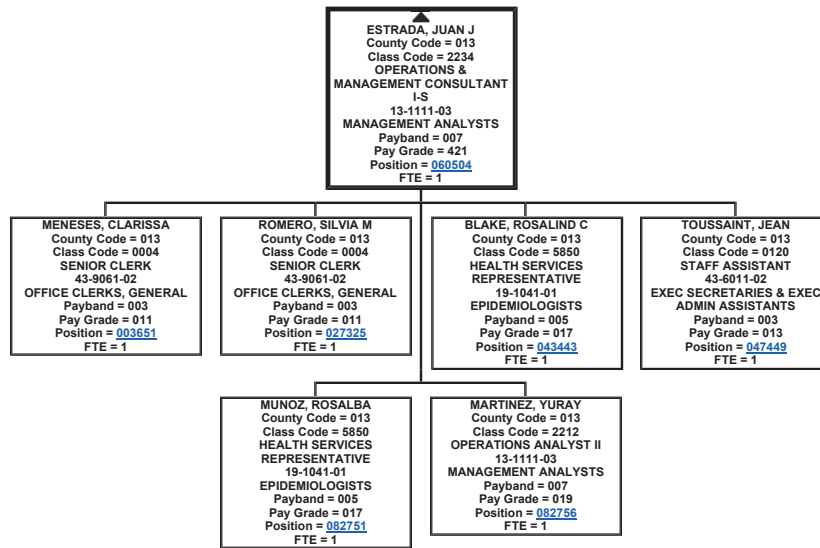
VELOSO, MAGALY L  
County Code = 013  
Class Code = 0004  
SENIOR CLERK  
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OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [061286](#)  
FTE = 1











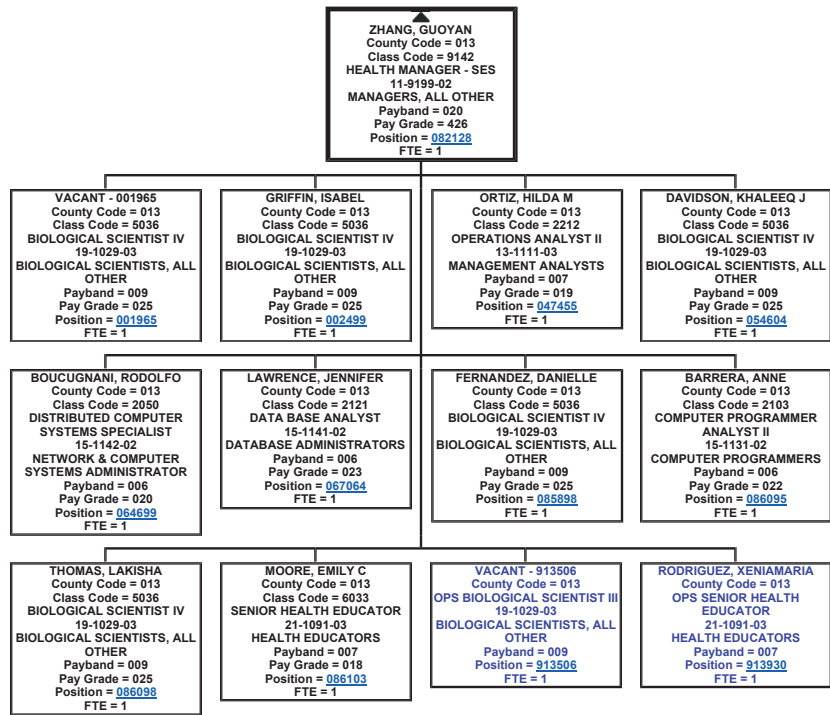
MEJIA, ALVARO  
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Class Code = 5297  
ADVANCED REGISTERED  
NURSE PRACTITIONER  
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NURSE PRACTITIONERS  
Payband = 009  
Pay Grade = 077  
Position = [082193](#)  
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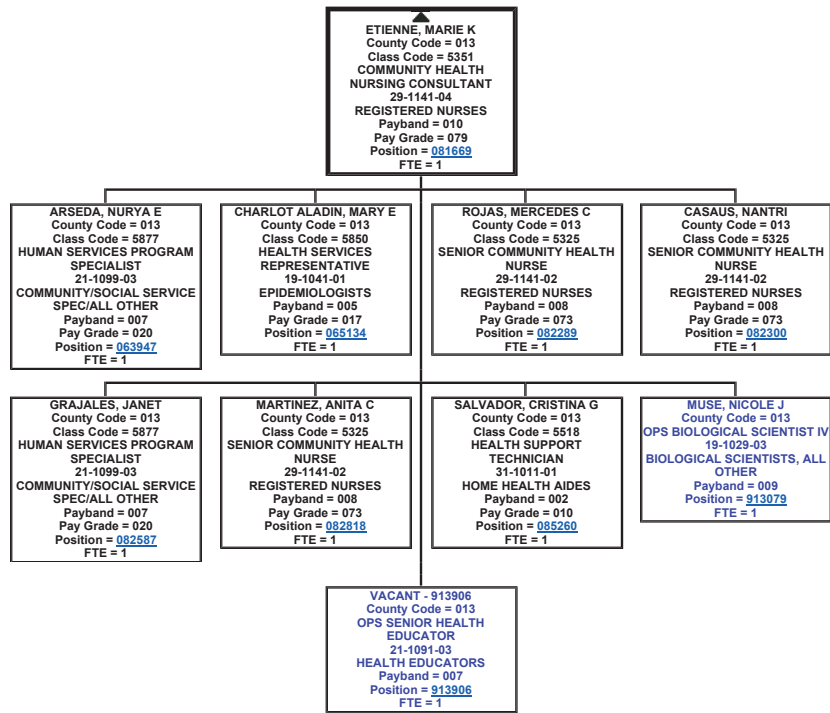
RODRIGUEZ, GENEVIE N  
County Code = 013  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [086096](#)  
FTE = 1

VACANT - 086100  
County Code = 013  
Class Code = 5035  
BIOLOGICAL SCIENTIST III  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 022  
Position = [086100](#)  
FTE = 1

ARSHAD, AMENA  
County Code = 013  
OPS GOVERNMENT  
OPERATIONS CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Position = [913134](#)  
FTE = 1

CALLE, STEPHANIE D  
County Code = 013  
OPS GOVERNMENT  
OPERATIONS CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Position = [913134](#)  
FTE = 1





FILS-AIME, FRANTZ  
County Code = 013  
Class Code = 5036  
BIOLOGICAL SCIENTIST IV -  
SES  
19-1029-03  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 009  
Pay Grade = 425  
Position = [081103](#)  
FTE = 1

DANIEL, EDWINE V  
County Code = 013  
Class Code = 5879  
SENIOR HUMAN SERVICE  
PROGRAM SPEC - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 422  
Position = [027405](#)  
FTE = 1

MORENO CUNNINGHAM,  
LEYLA A  
County Code = 013  
Class Code = 5879  
SENIOR HUMAN SERVICE  
PROGRAM SPEC - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 422  
Position = [031626](#)  
FTE = 1

LEWIS, ETHEL S  
County Code = 013  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-8011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [066206](#)  
FTE = 1

VACANT - 066927  
County Code = 013  
Class Code = 5879  
SENIOR HUMAN SERVICE  
PROGRAM SPEC - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 422  
Position = [066927](#)  
FTE = 1

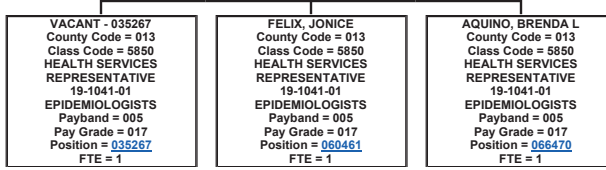
VACANT - 066927  
County Code = 013  
Class Code = 5879  
SENIOR HUMAN SERVICE  
PROGRAM SPEC - SES  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 422  
Position = [066927](#)  
FTE = 1

MEDEROS, AQUILINA M  
County Code = 013  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [038466](#)  
FTE = 1

OLIVA DIAZ, SAMUEL A  
County Code = 013  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [058909](#)  
FTE = 1



MORENO CUNNINGHAM,  
LEYLA A  
County Code = 013  
Class Code = 5879  
SENIOR HUMAN SERVICE  
PROGRAM SPEC - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 422  
Position = [031626](#)  
FTE = 1



DANIEL, EDWINE V  
County Code = 013  
Class Code = 5879  
SENIOR HUMAN SERVICE  
PROGRAM SPEC - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 422  
Position = [027405](#)  
FTE = 1

WEBBE, VIRGINIA  
County Code = 013  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [066464](#)  
FTE = 1

BAJUELO, DAINE E  
County Code = 013  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [066468](#)  
FTE = 1

CARRILLO, JORGE  
County Code = 013  
Class Code = 5548  
CERTIFIED RAD TECHNOL-  
RADIO SUPV - SES  
29-2034-03  
RADIOLOGIC  
TECHNOLOGISTS AND  
TECHNICIANS  
Payband = 005  
Pay Grade = 416  
Position = [066157](#)  
FTE = 1

CARTAS, EDUARDO  
County Code = 013  
Class Code = 5523  
CERTIFIED RAD TECHNOL-RAD  
I  
29-2034-01  
RADIOLOGIC TECHNOLOGISTS  
AND TECHNICIANS  
Payband = 002  
Pay Grade = 011  
Position = [027518](#)  
FTE = 1

MURRAY, CITA  
County Code = 013  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-8011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [066205](#)  
FTE = 1

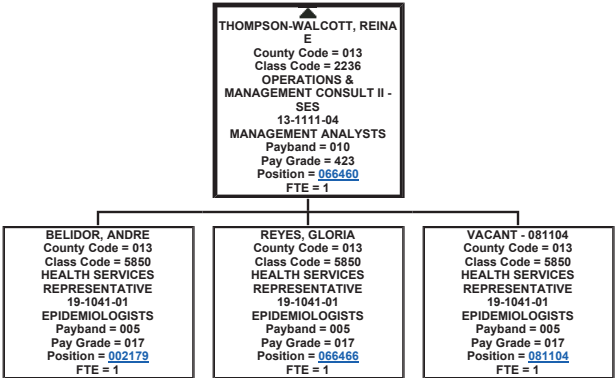
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CURBELO, OSWALDO  
County Code = 013  
Class Code = 5862  
HEALTH SERVICES MANAGER  
- SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [058910](#)  
FTE = 1

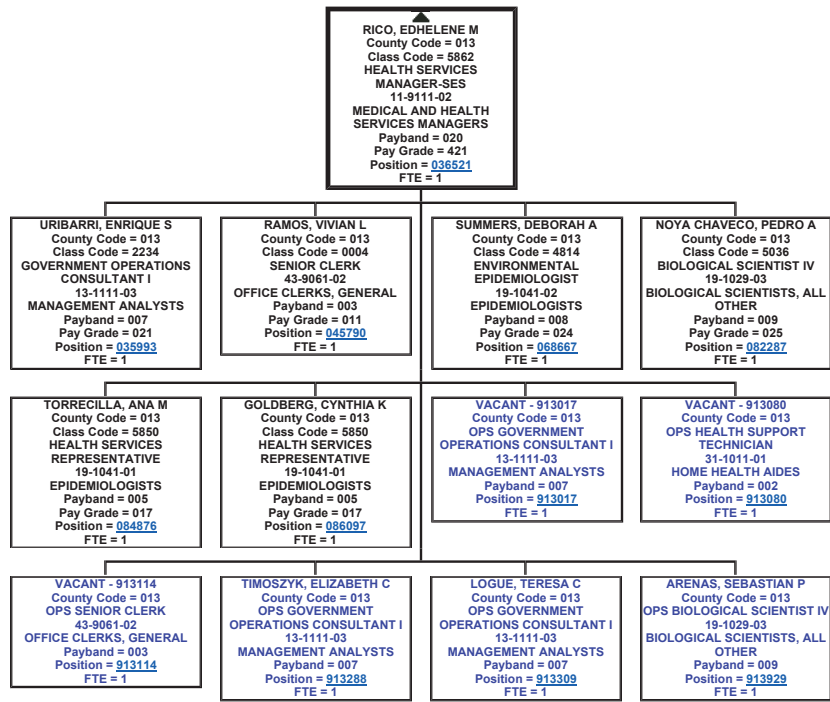
PEARSON, TERRY A  
County Code = 013  
Class Code = 5874  
SENIOR HUMAN SERVICES  
PROG ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 019  
Position = [038468](#)  
FTE = 1

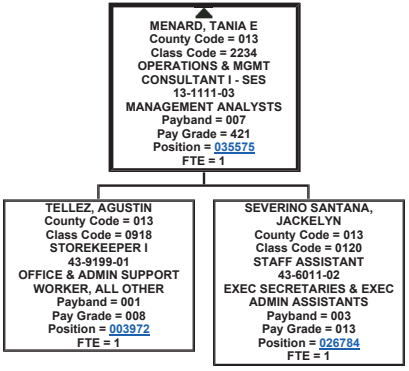
LOUIS JEUNE, FREDLINE  
County Code = 013  
Class Code = 5874  
SENIOR HUMAN SERVICES  
PROG ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
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Pay Grade = 019  
Position = [051217](#)  
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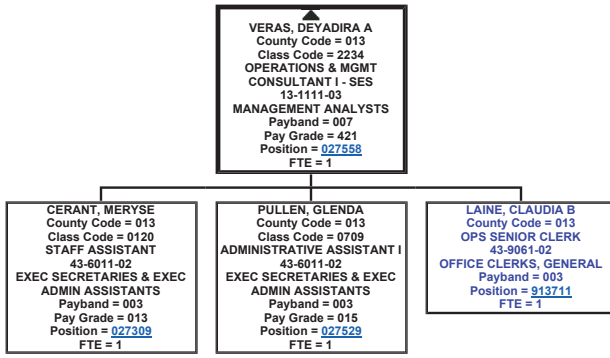
THOMPSON-WALCOTT, REINA  
E  
County Code = 013  
Class Code = 2236  
OPERATIONS & MANAGEMENT  
CONSULT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [066460](#)  
FTE = 1  
▼

CASTELLANO, DENNY  
County Code = 013  
Class Code = 5874  
SENIOR HUMAN SERVICES  
PROGRAM ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 019  
Position = [066463](#)  
FTE = 1

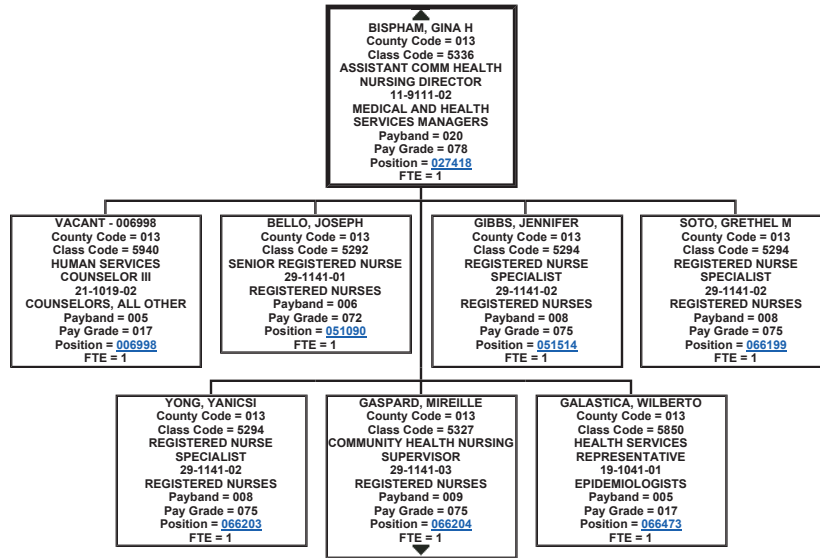


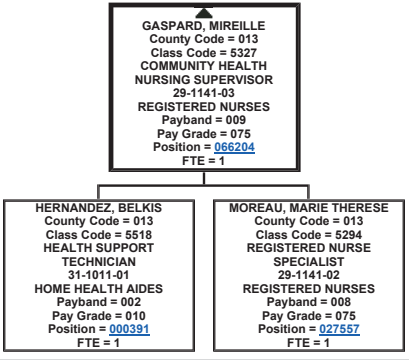


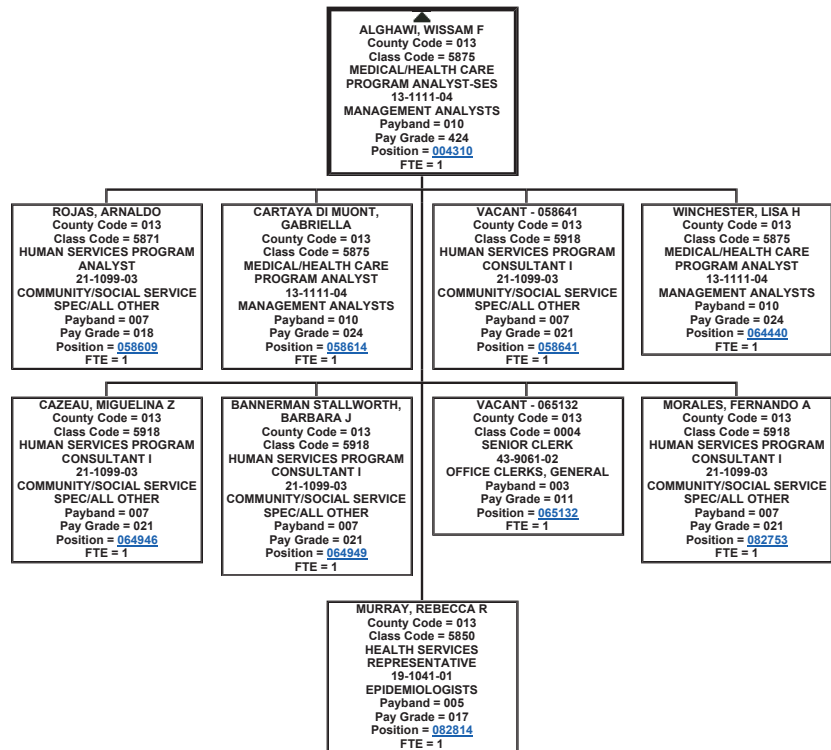








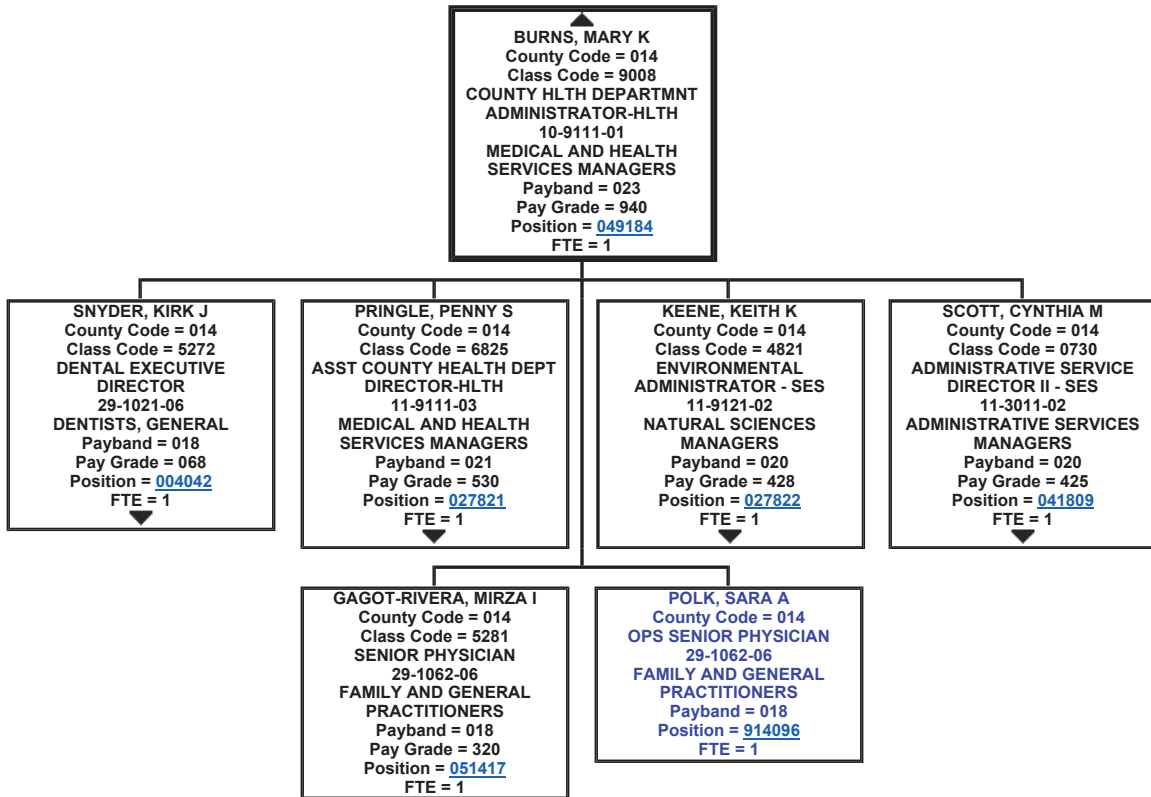




# Florida Department of Health

## CHD 14 - Desoto County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



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SCOTT, CYNTHIA M  
County Code = 014  
Class Code = 0730  
ADMINISTRATIVE SERVICE  
DIRECTOR II - SES  
11-3011-02  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [041809](#)  
FTE = 1

GARRETT, KATHERINE A  
County Code = 014  
Class Code = 1415  
FISCAL ASSISTANT I  
43-3031-01  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 001  
Pay Grade = 010  
Position = [049874](#)  
FTE = 1

THORPE, ALLYSON G  
County Code = 014  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [061180](#)  
FTE = 1

TURNER, JENILLE M  
County Code = 014  
Class Code = 0162  
OFFICE OPERATIONS  
CONSULTANT I  
13-1199-03  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [061618](#)  
FTE = 1

ALLSHOUSE, RAYMOND T  
County Code = 014  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 022  
Position = [081219](#)  
FTE = 1

▲  
KEENE, KEITH K  
County Code = 014  
Class Code = 4821  
ENVIRONMENTAL  
ADMINISTRATOR - SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 428  
Position = [027822](#)  
FTE = 1

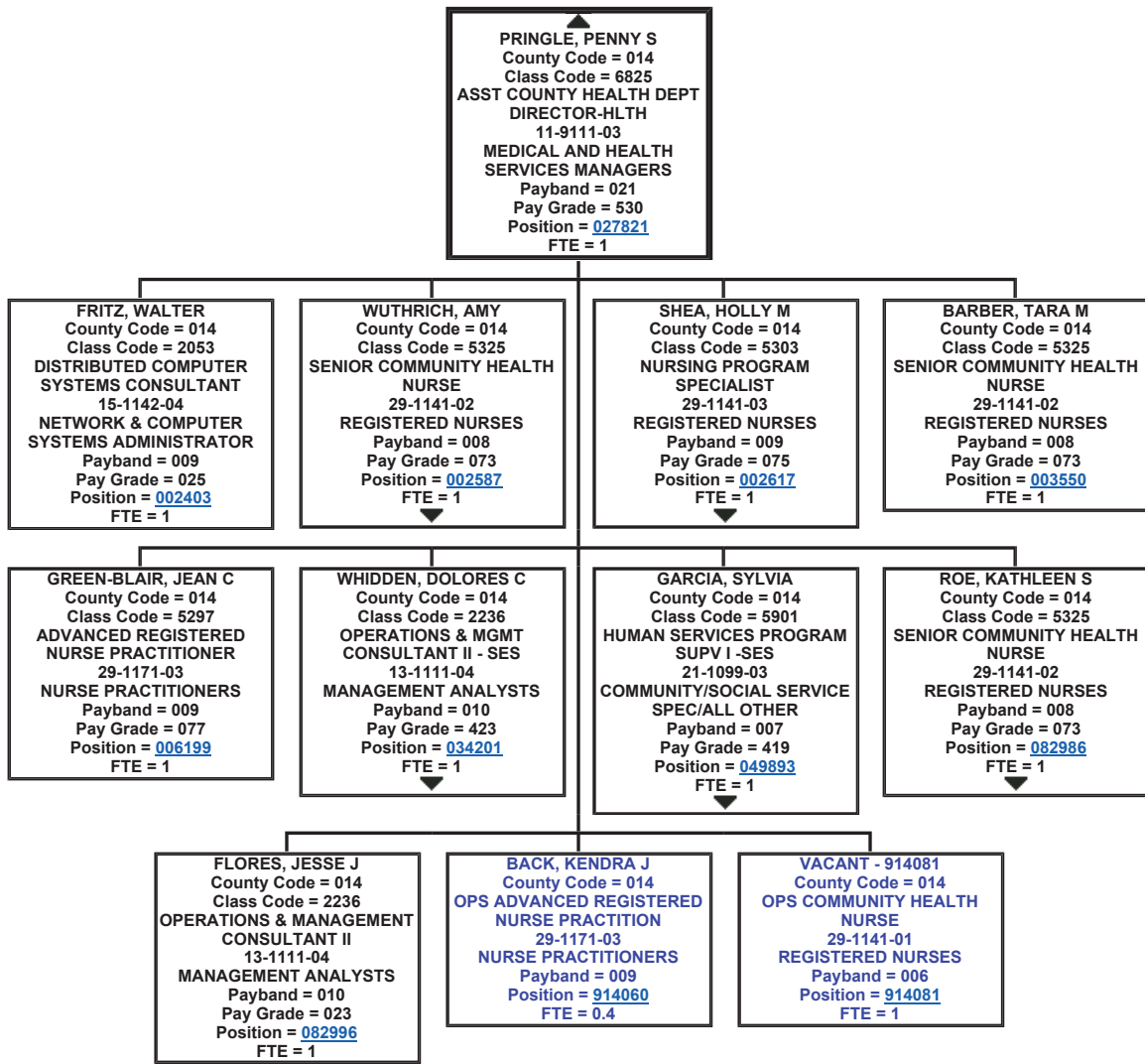
MELENDEZ, MARIO A  
County Code = 014  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III - SES  
19-2041-02  
ENVIRONMENTAL SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 424  
Position = [031525](#)  
FTE = 1  
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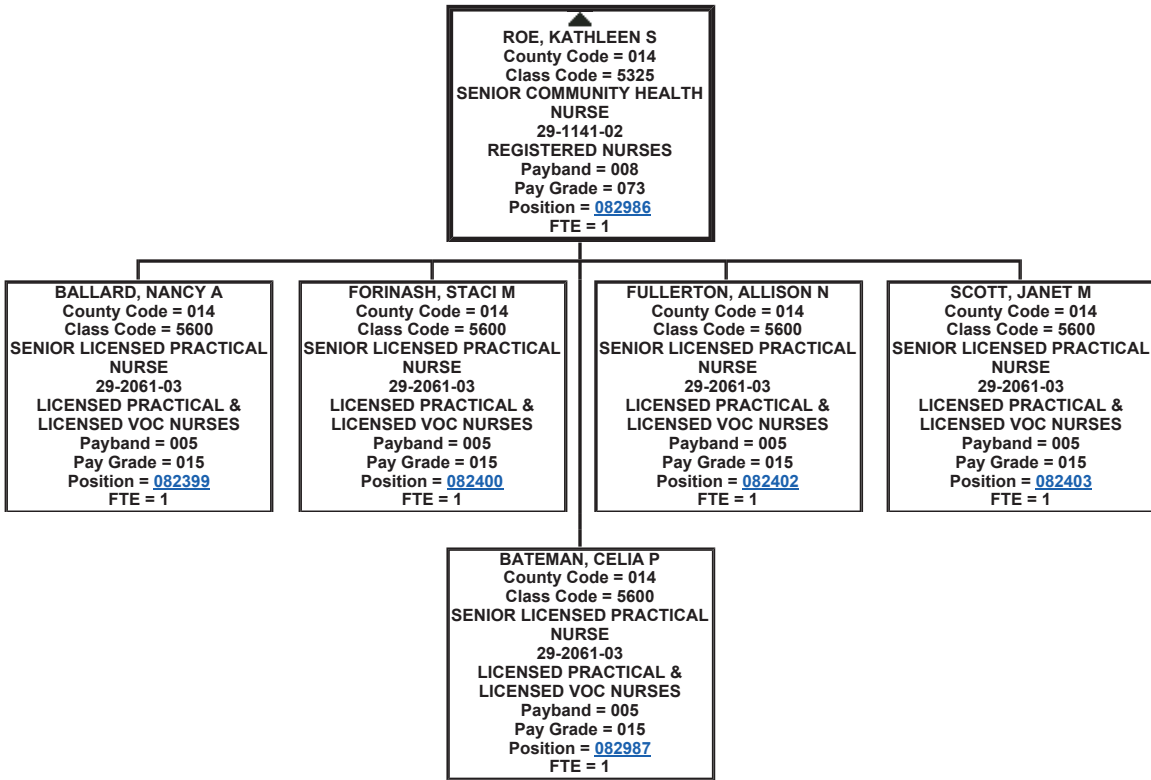
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MENDEZ, MARIO A  
County Code = 014  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III - SES  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 424  
Position = [031525](#)  
FTE = 1

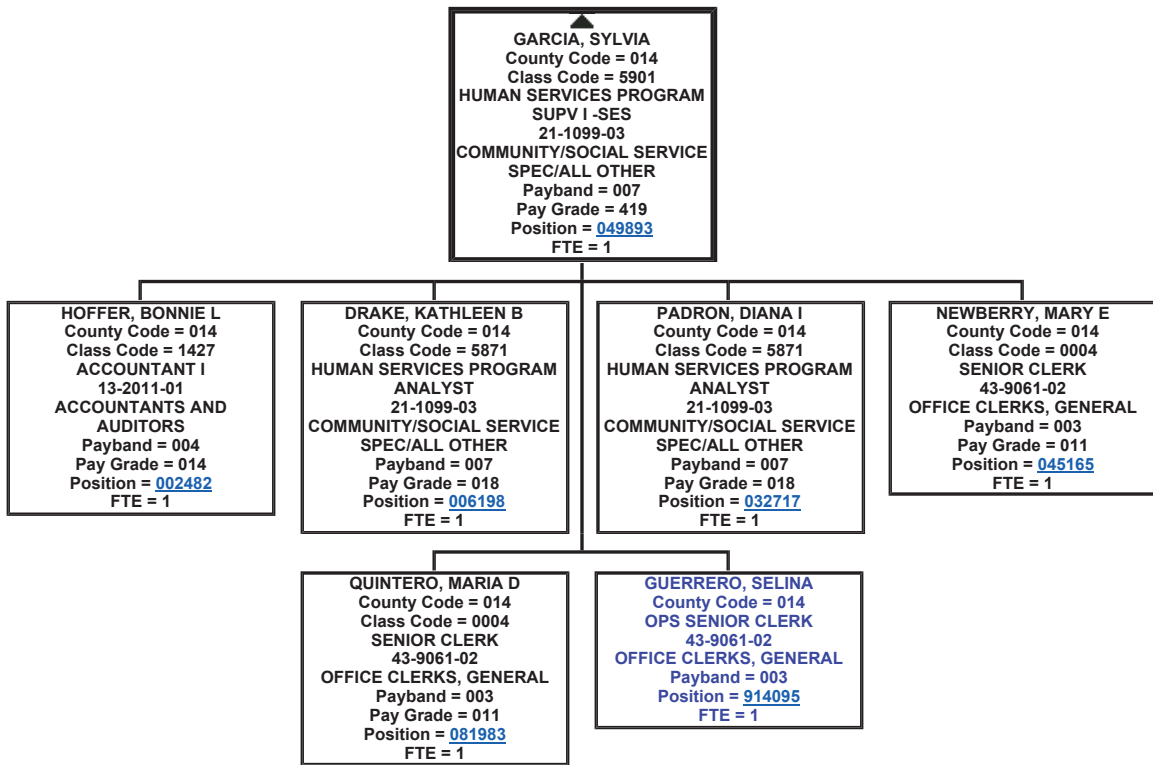
DURRANCE, WILLIAM K  
County Code = 014  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [082398](#)  
FTE = 1

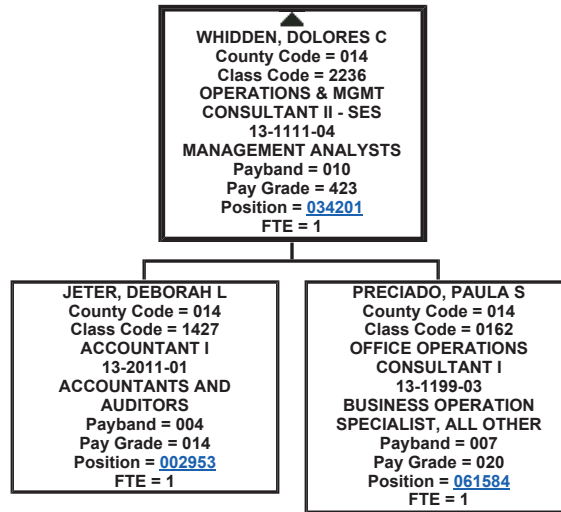
FISHER, MARILYN D  
County Code = 014  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [082984](#)  
FTE = 1







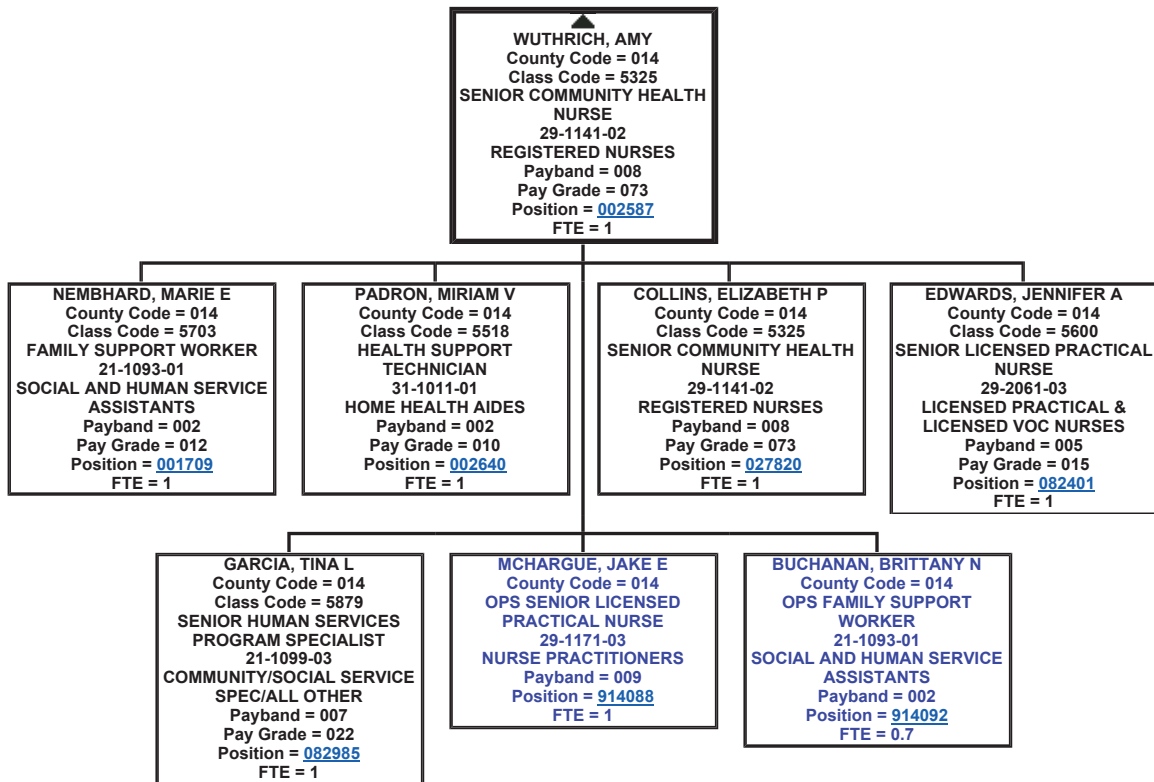


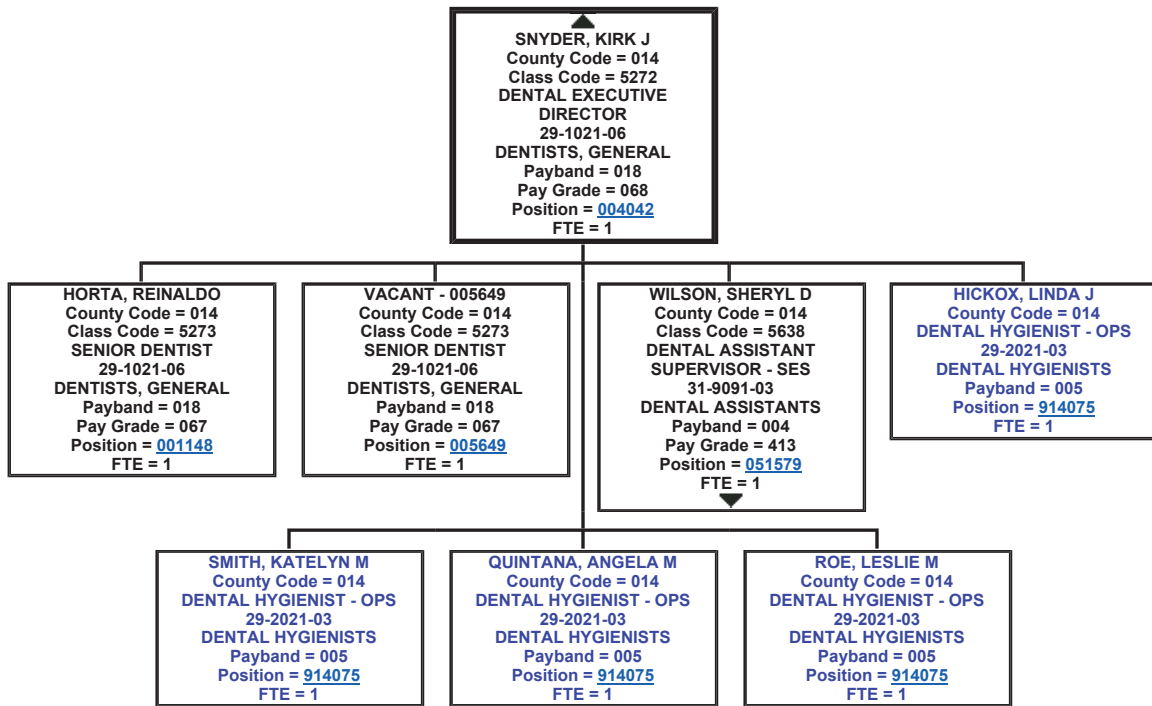


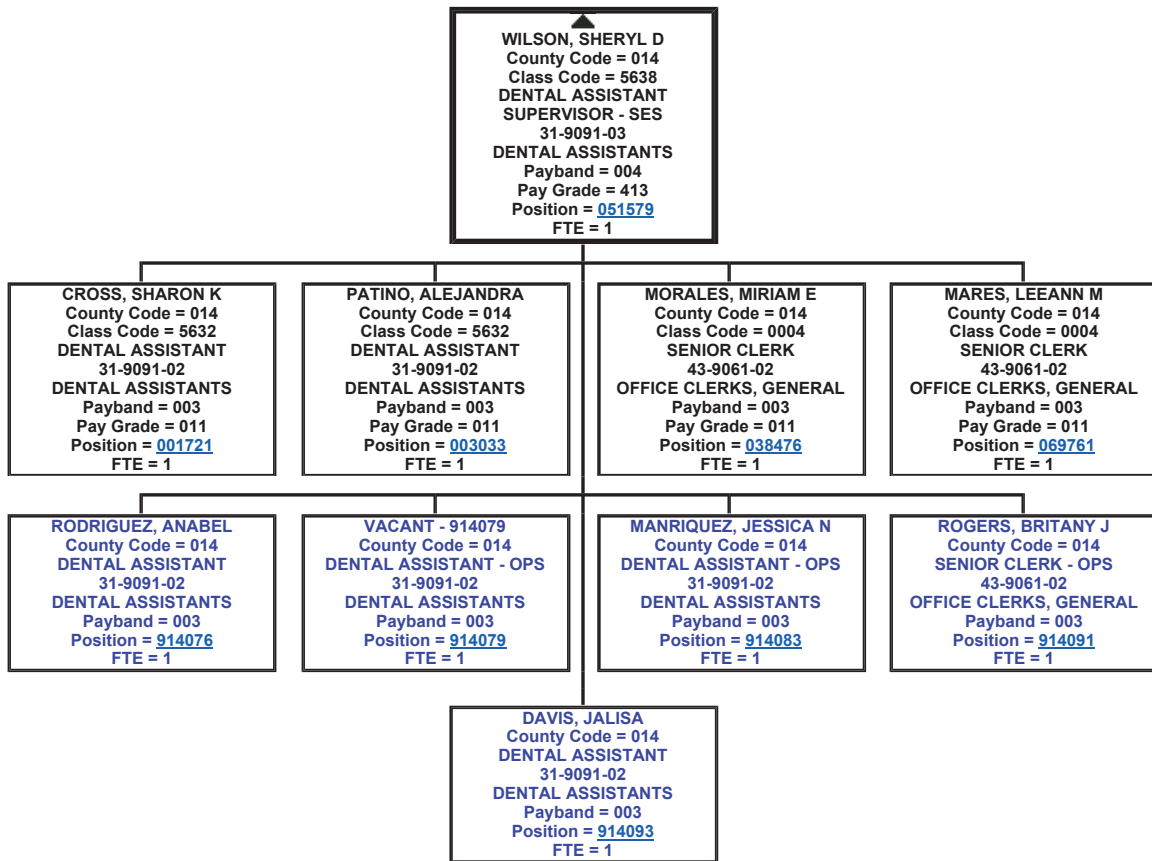
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SHEA, HOLLY M  
County Code = 014  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [002617](#)  
FTE = 1

CHANCEY, ADELA O  
County Code = 014  
Class Code = 5600  
SENIOR LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
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Position = [067912](#)  
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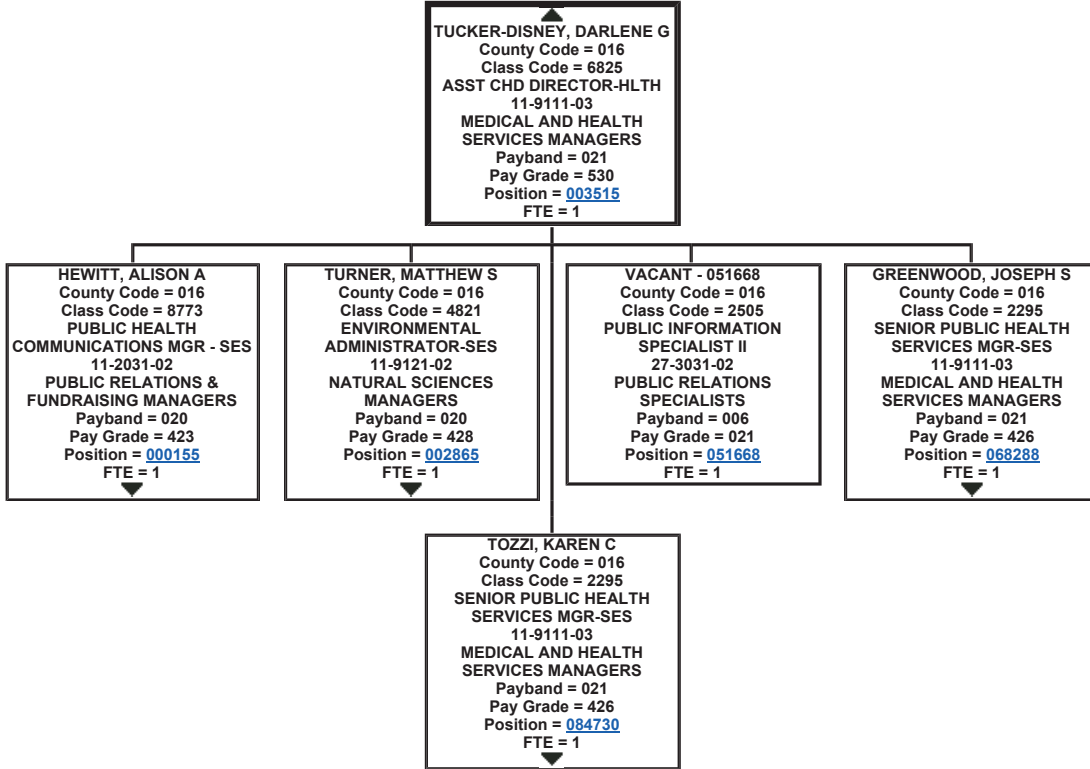




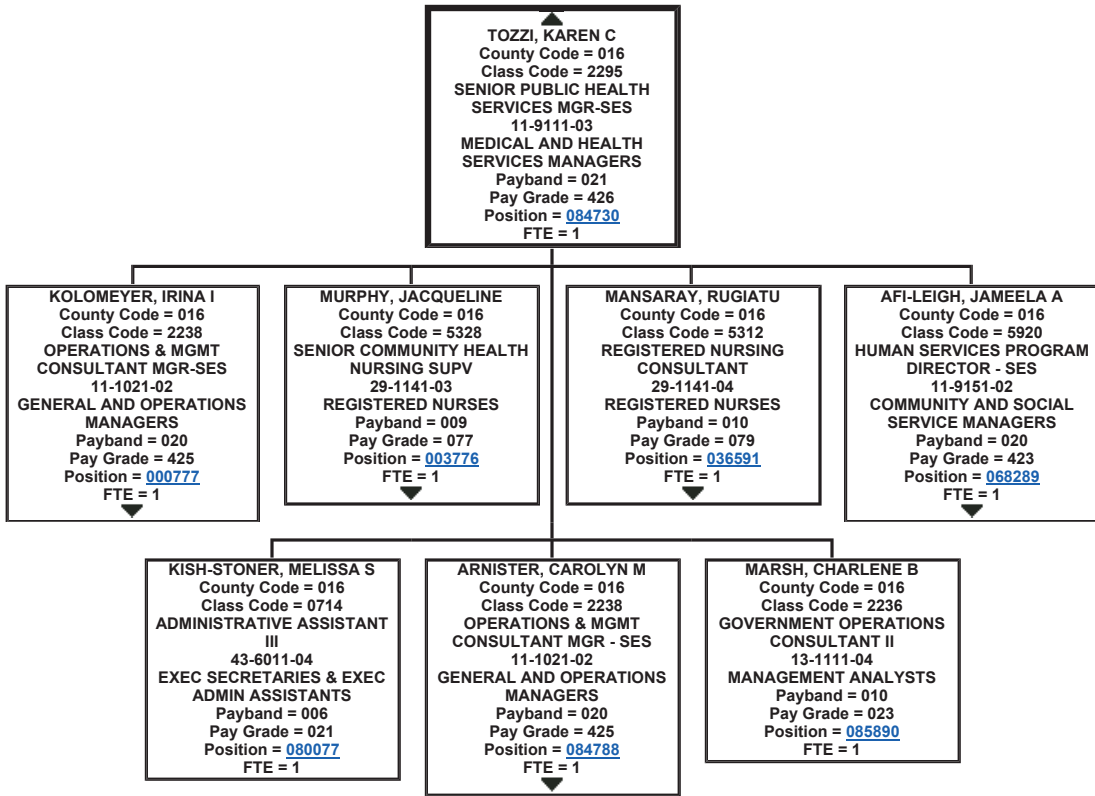
# Florida Department of Health

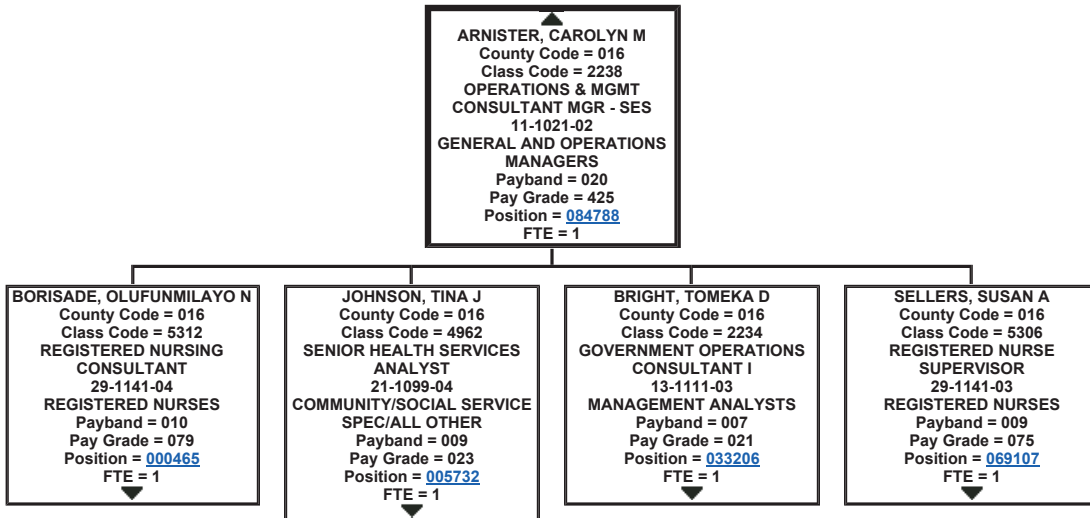
## CHD 16 - Duval County Health Department

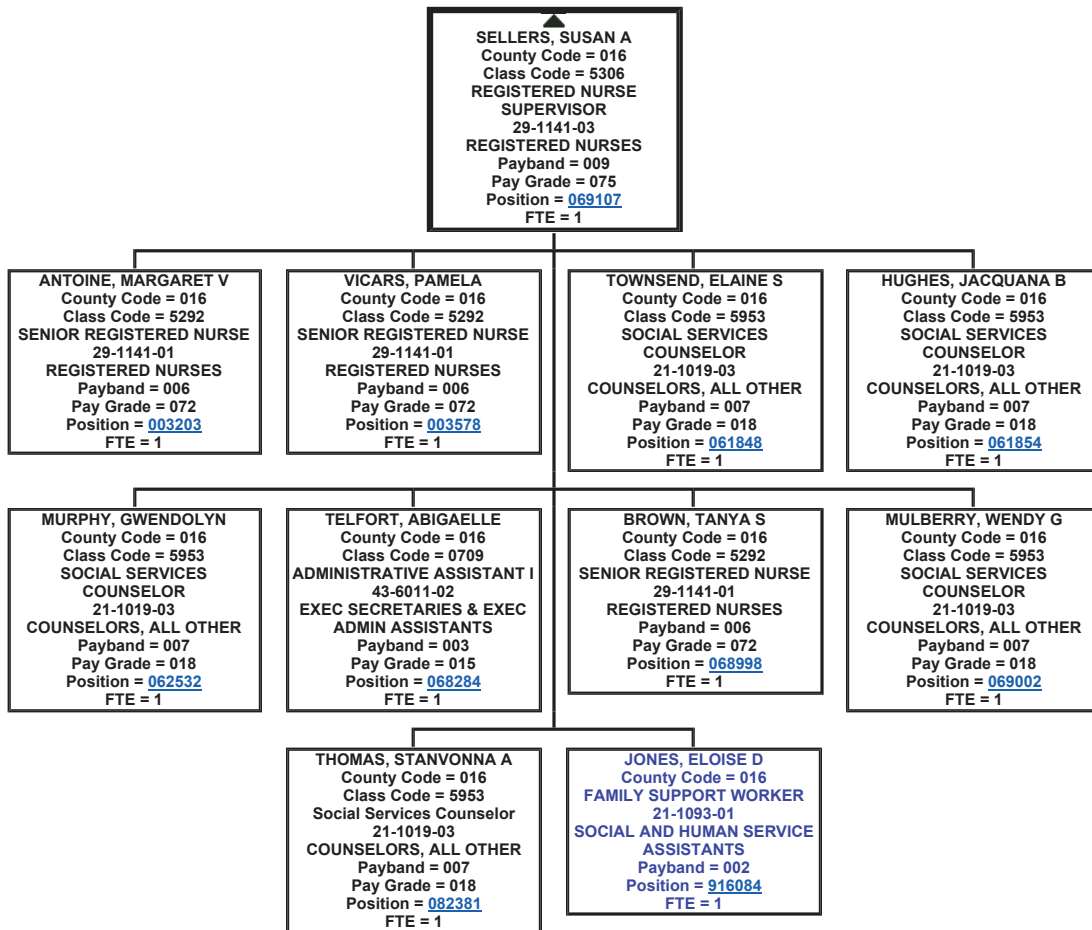
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

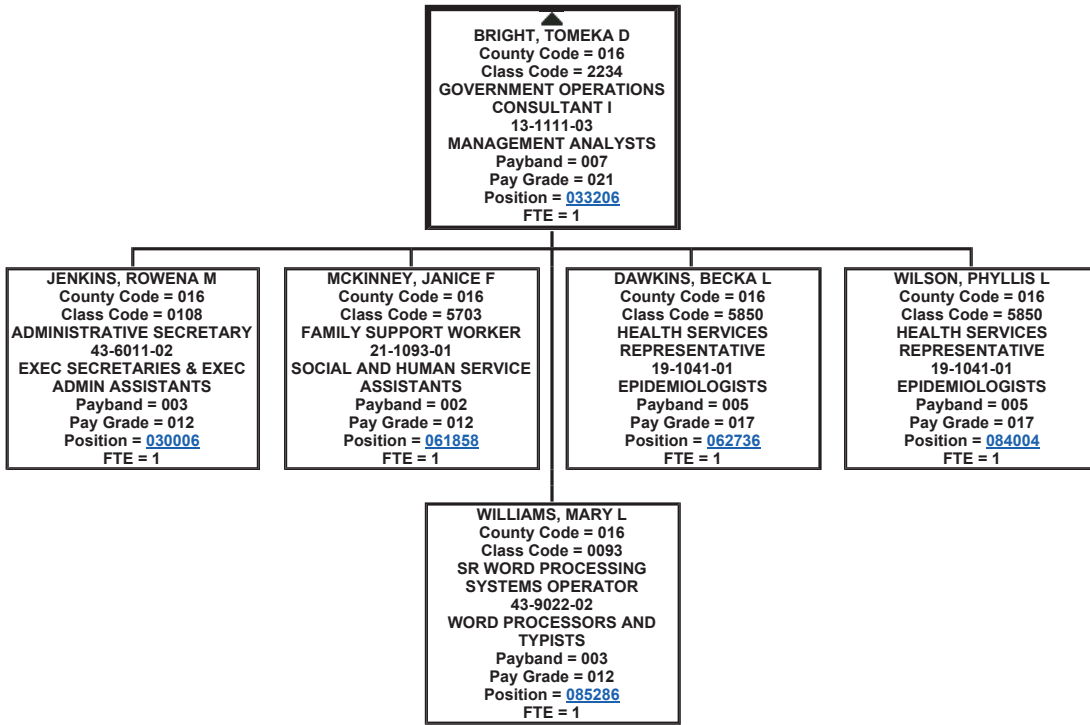


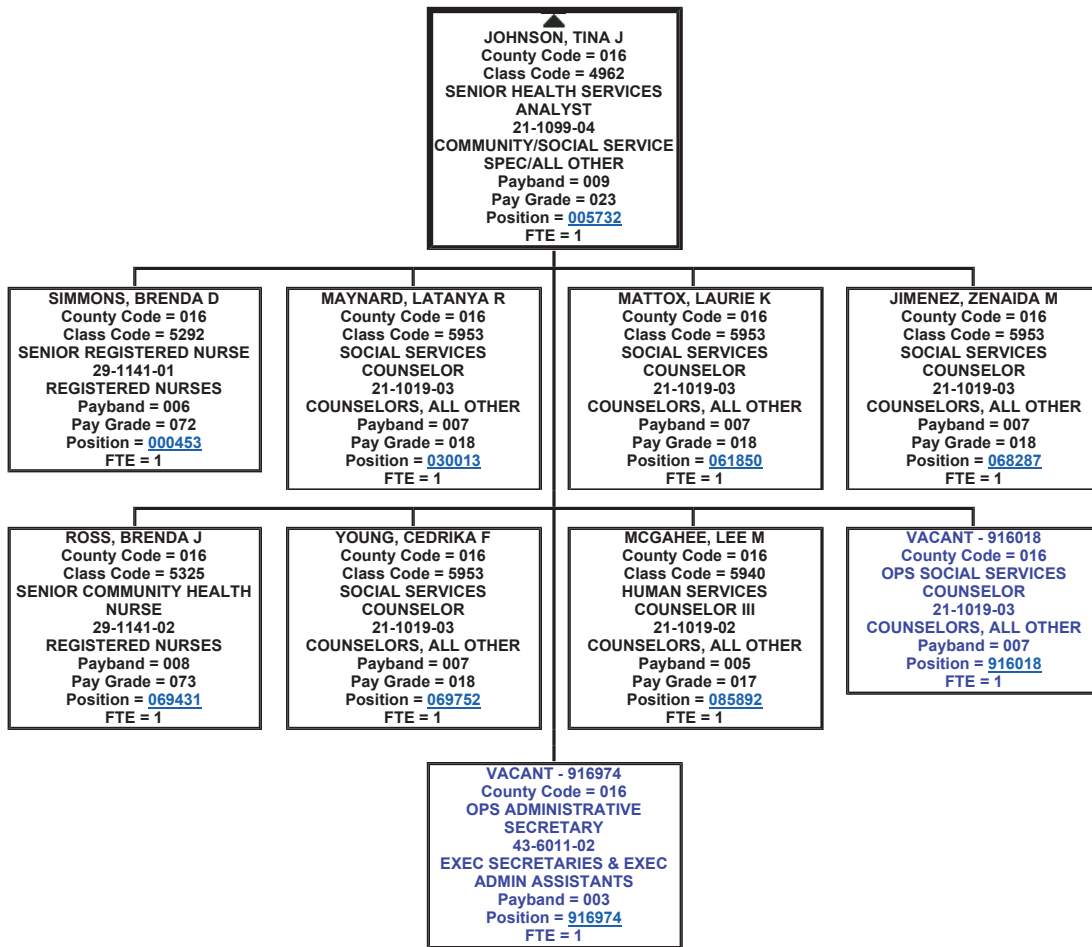


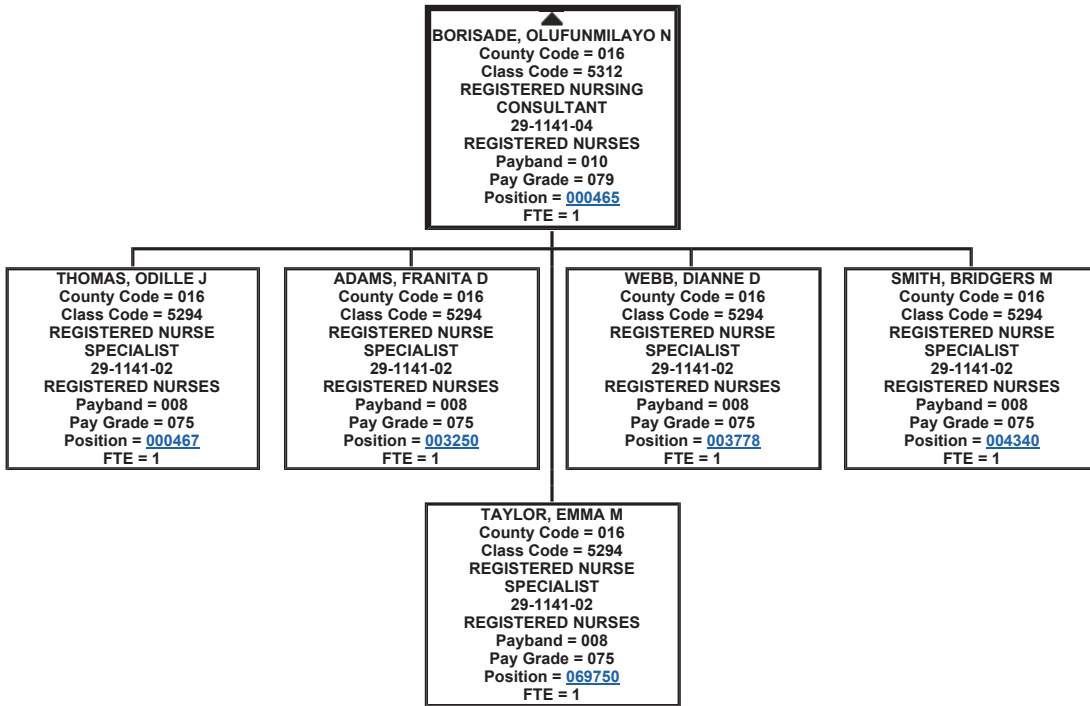


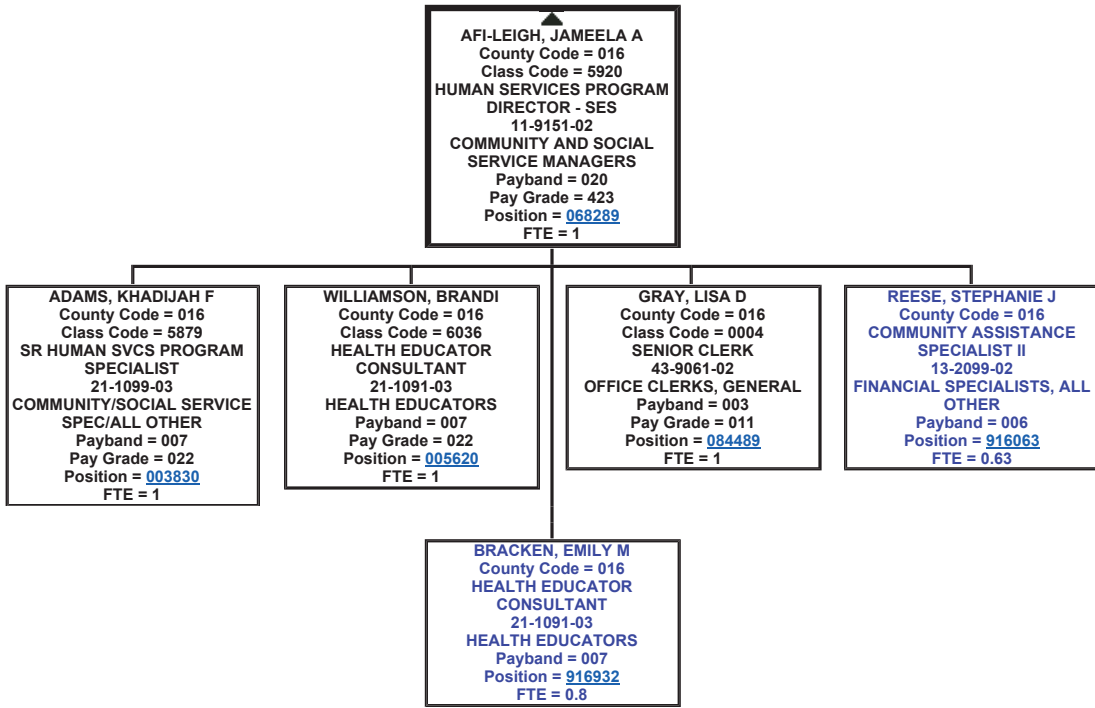


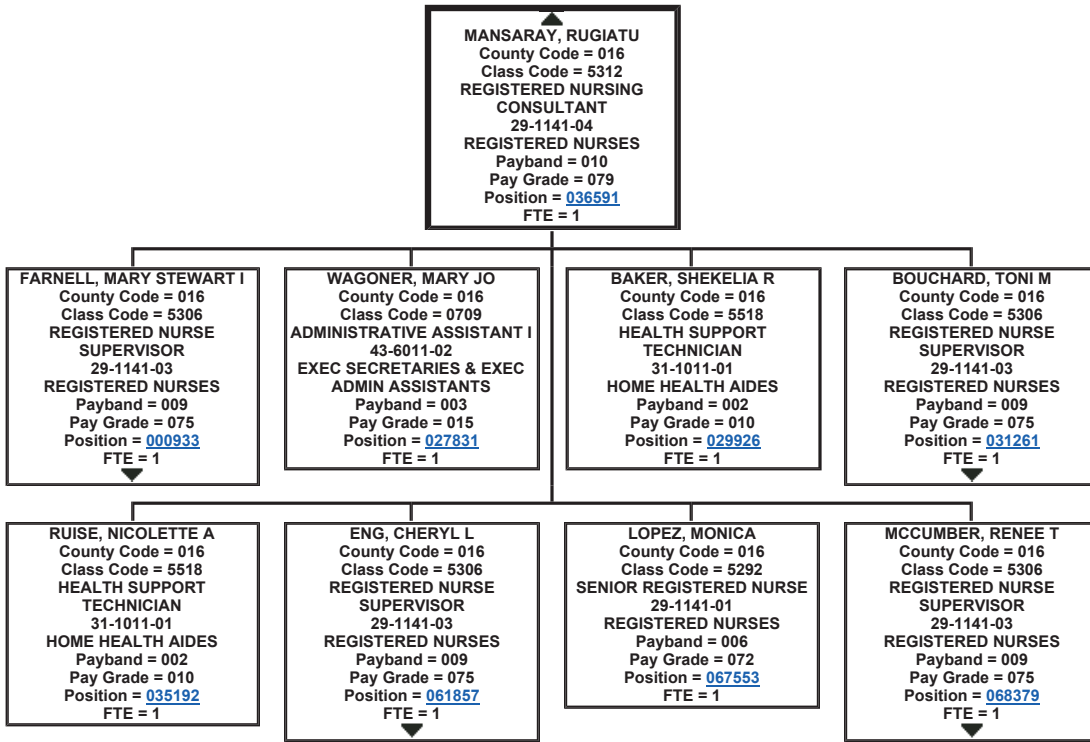




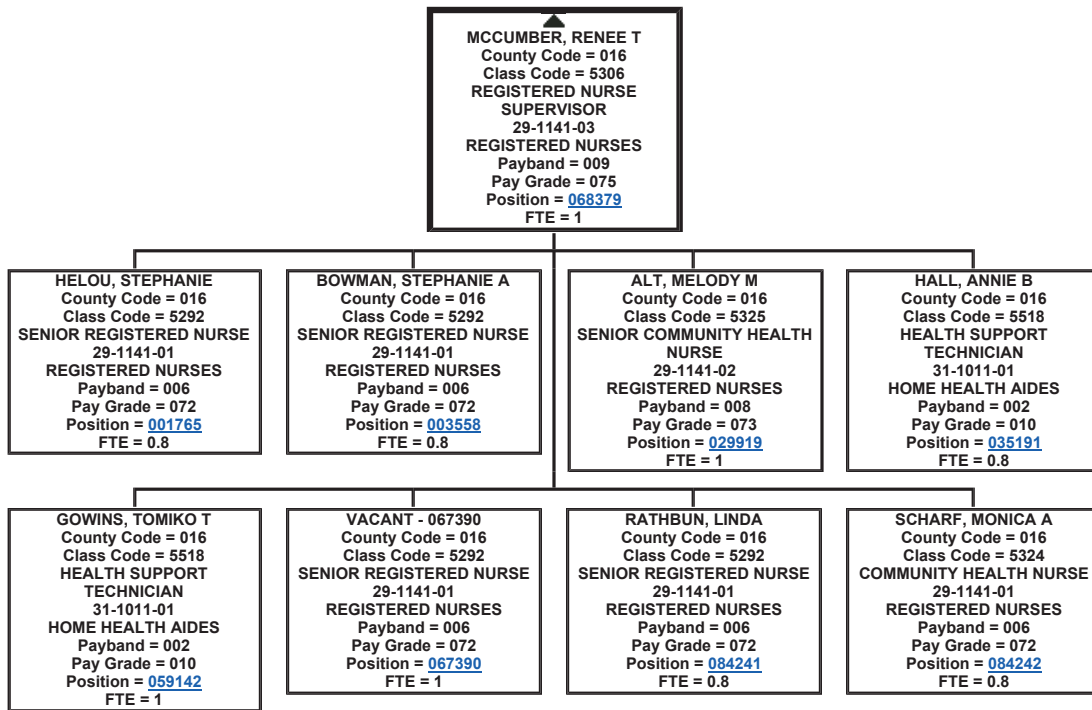


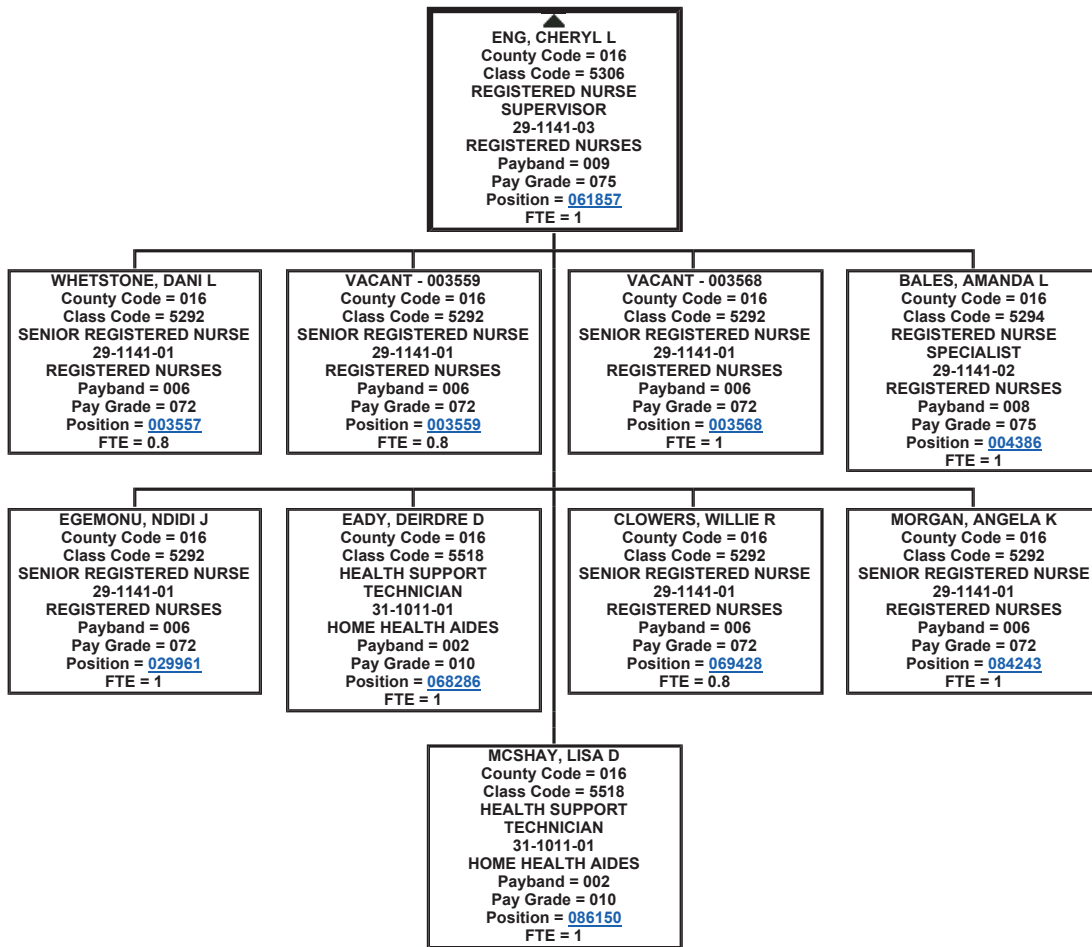


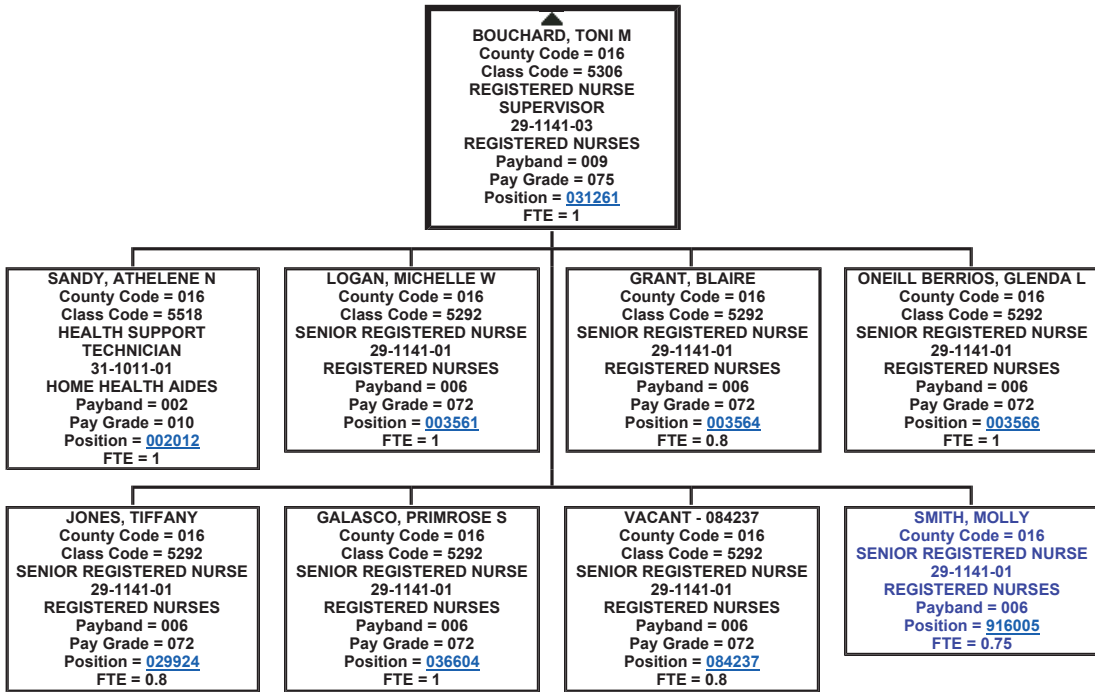




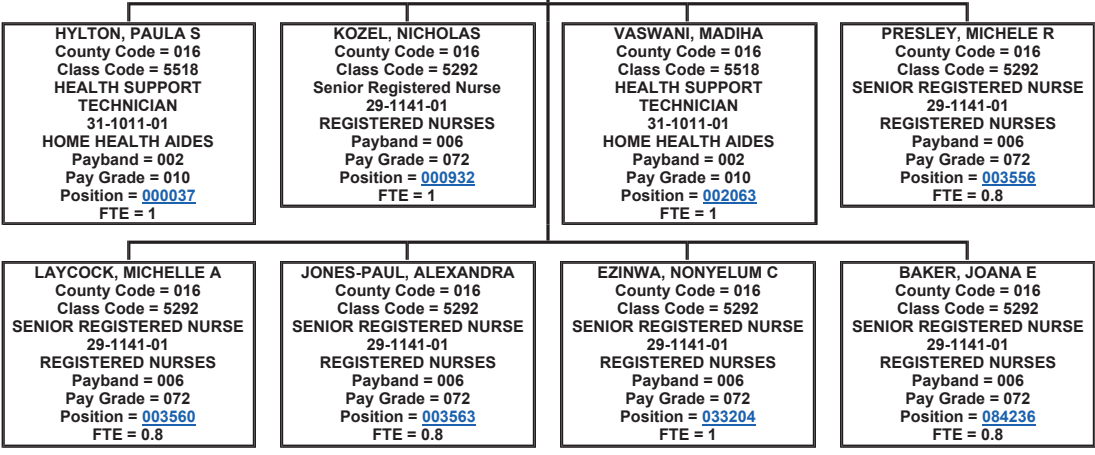


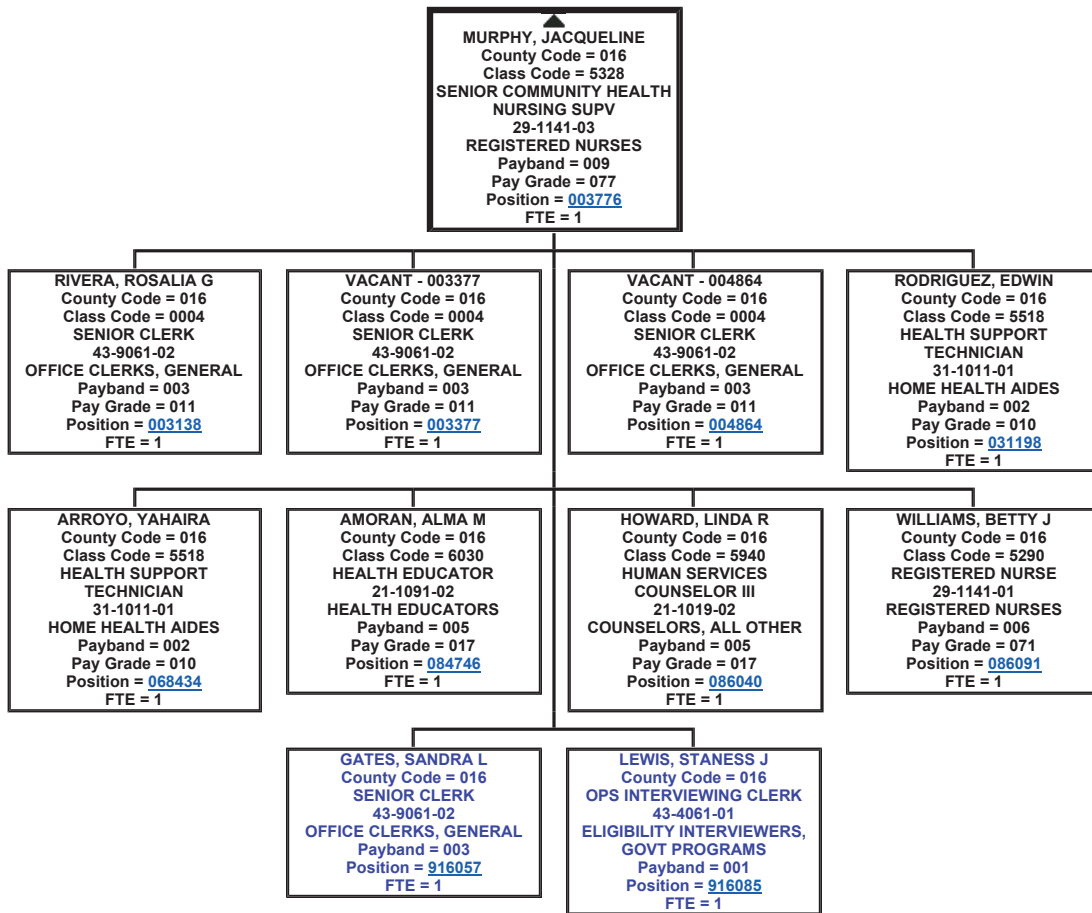






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 County Code = 016  
 Class Code = 5306  
**REGISTERED NURSE SUPERVISOR**  
 29-1141-03  
**REGISTERED NURSES**  
 Payband = 009  
 Pay Grade = 075  
 Position = [000933](#)  
 FTE = 1

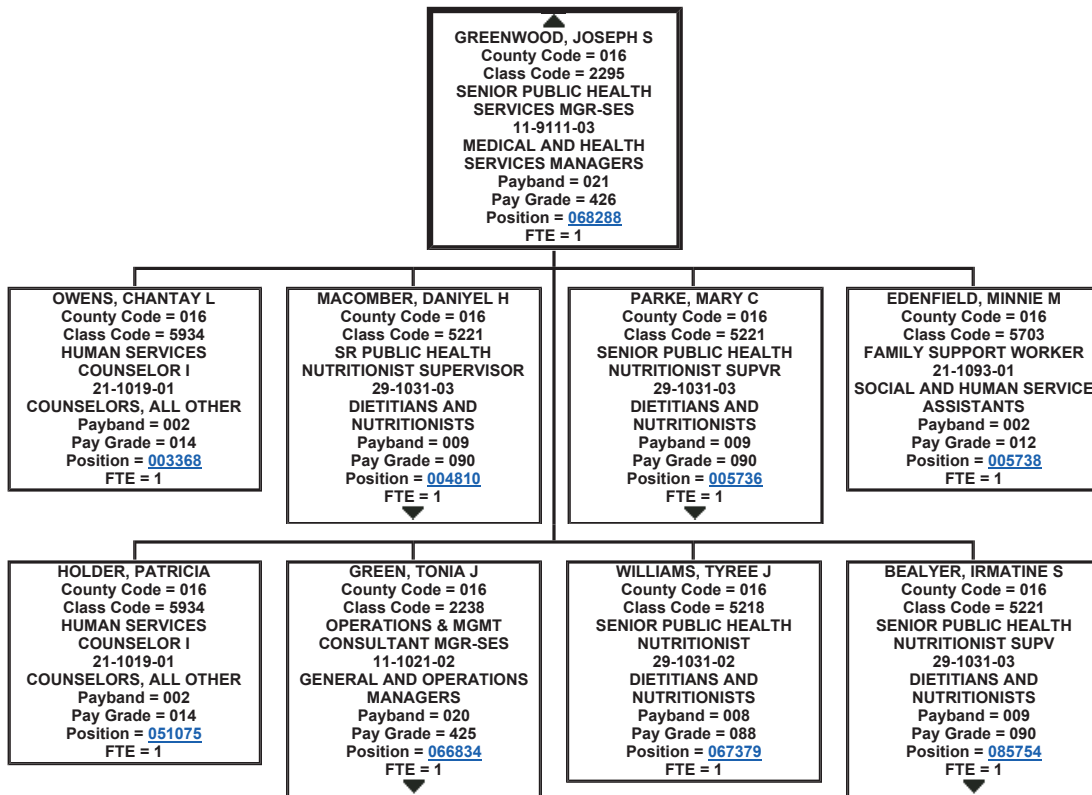




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KOLOMEYER, IRINA I  
County Code = 016  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = 000777  
FTE = 1

MTANGO, GLADNESS E  
County Code = 016  
Class Code = 6030  
HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 017  
Position = 029957  
FTE = 1

OWENS, JUANITA  
County Code = 016  
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13-2099-02  
FINANCIAL SPECIALISTS, ALL  
OTHER  
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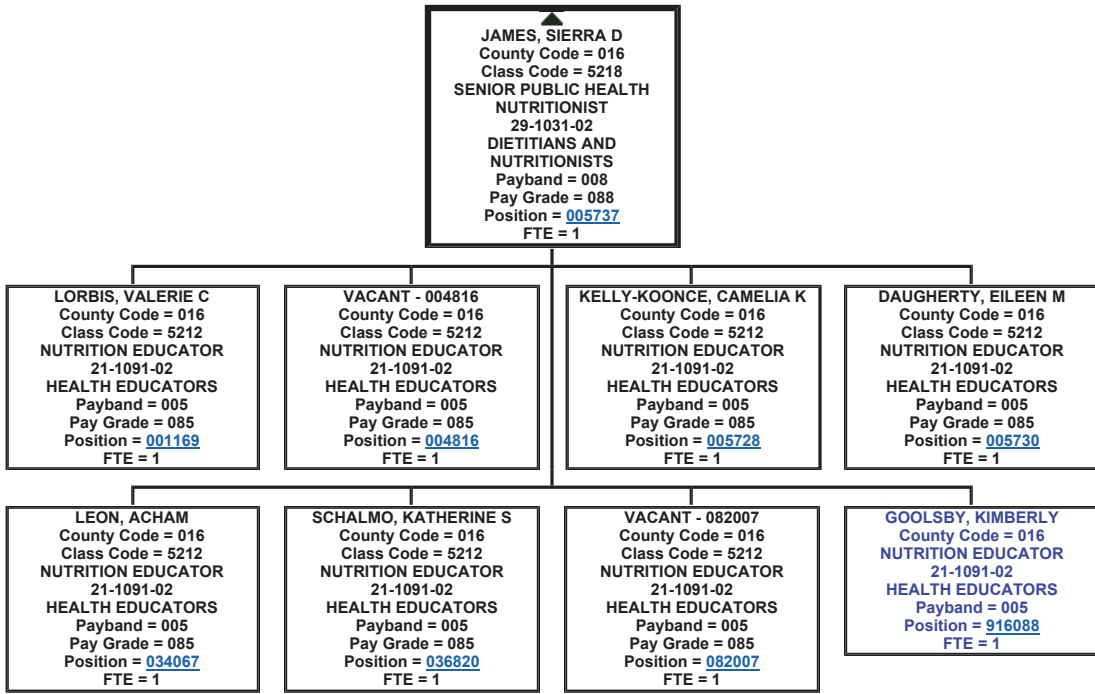


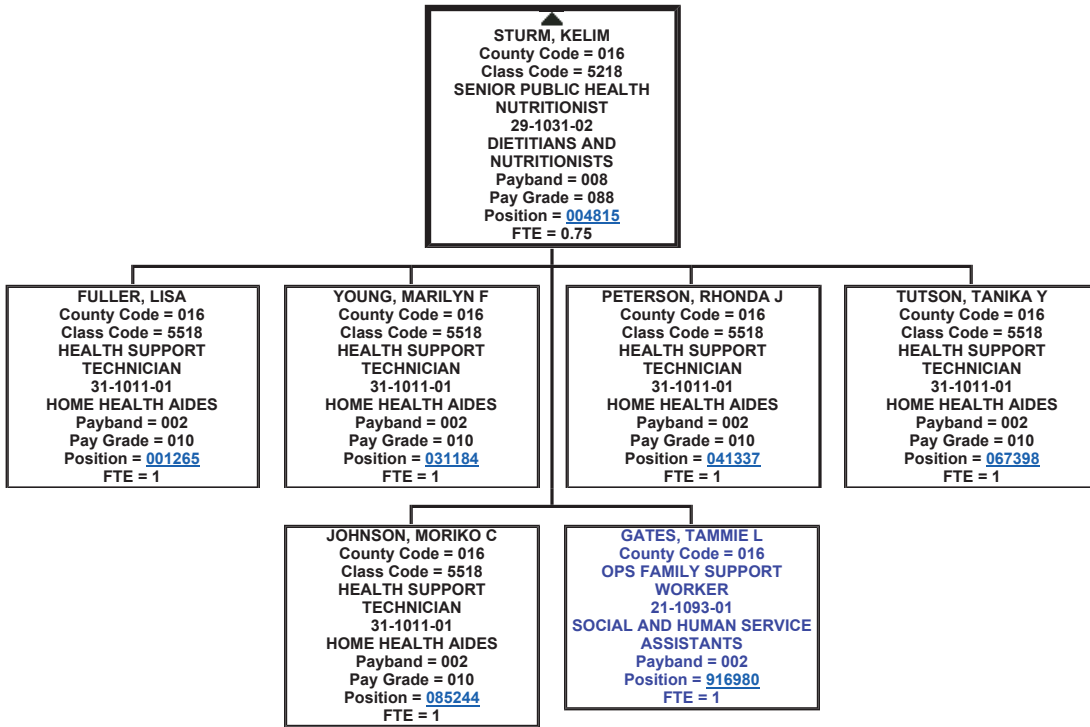
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NUTRITIONIST SUPV  
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DIETITIANS AND  
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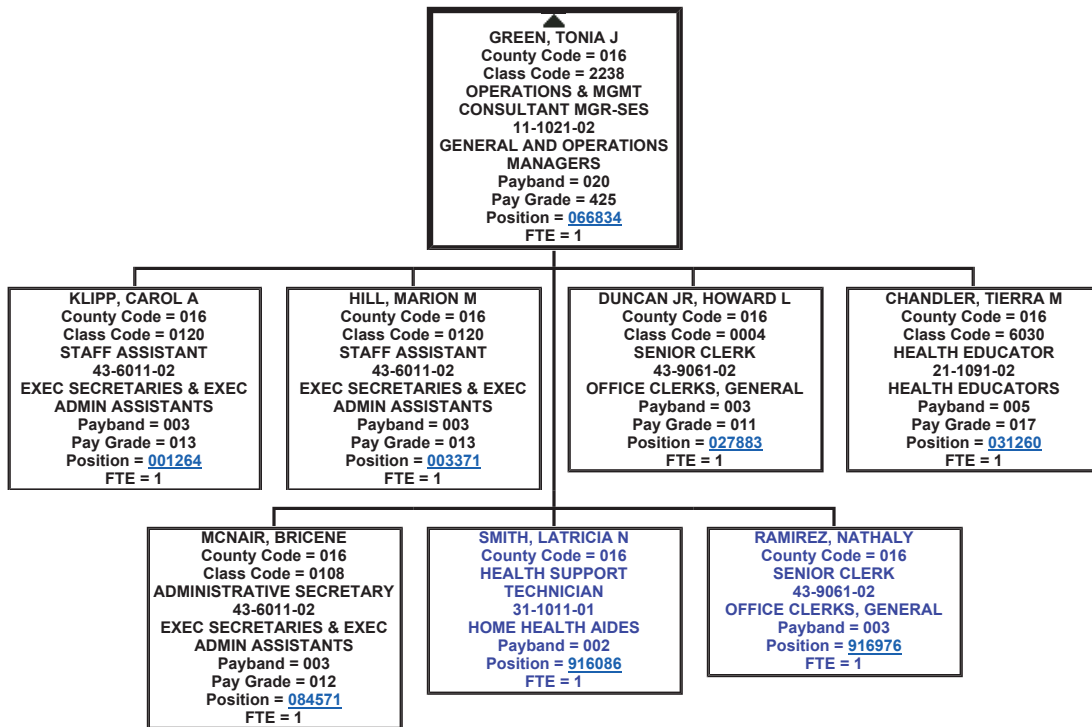
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NUTRITIONIST  
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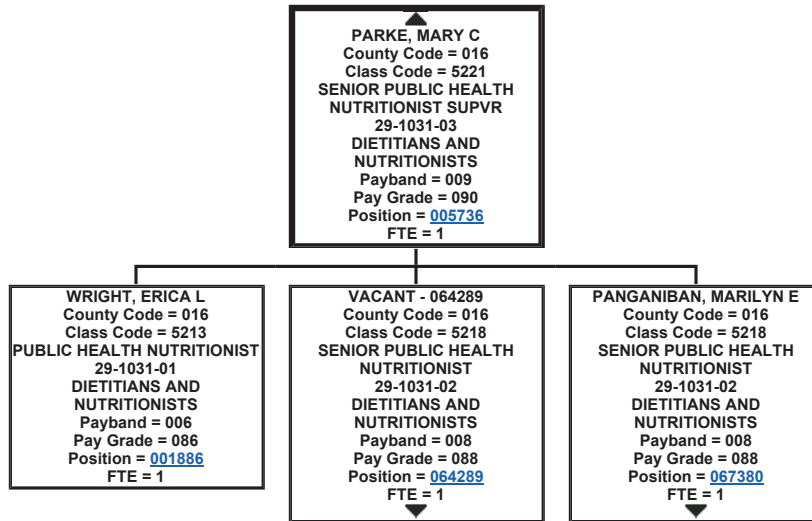
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NUTRITIONIST  
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DIETITIANS AND  
NUTRITIONISTS  
Payband = 008  
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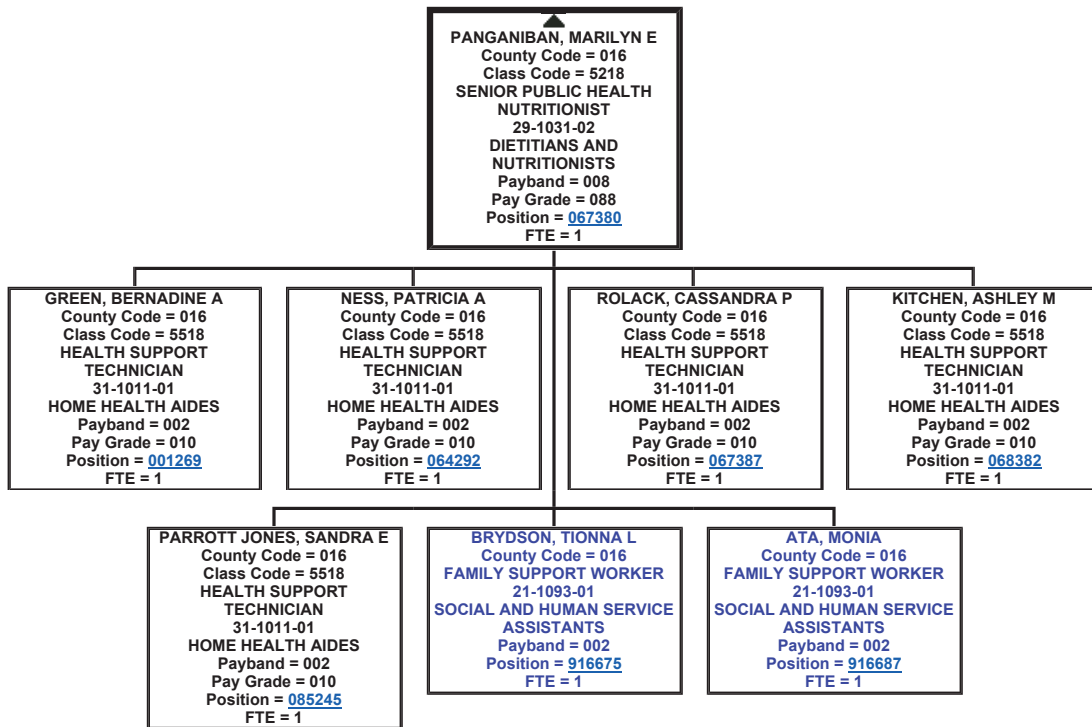


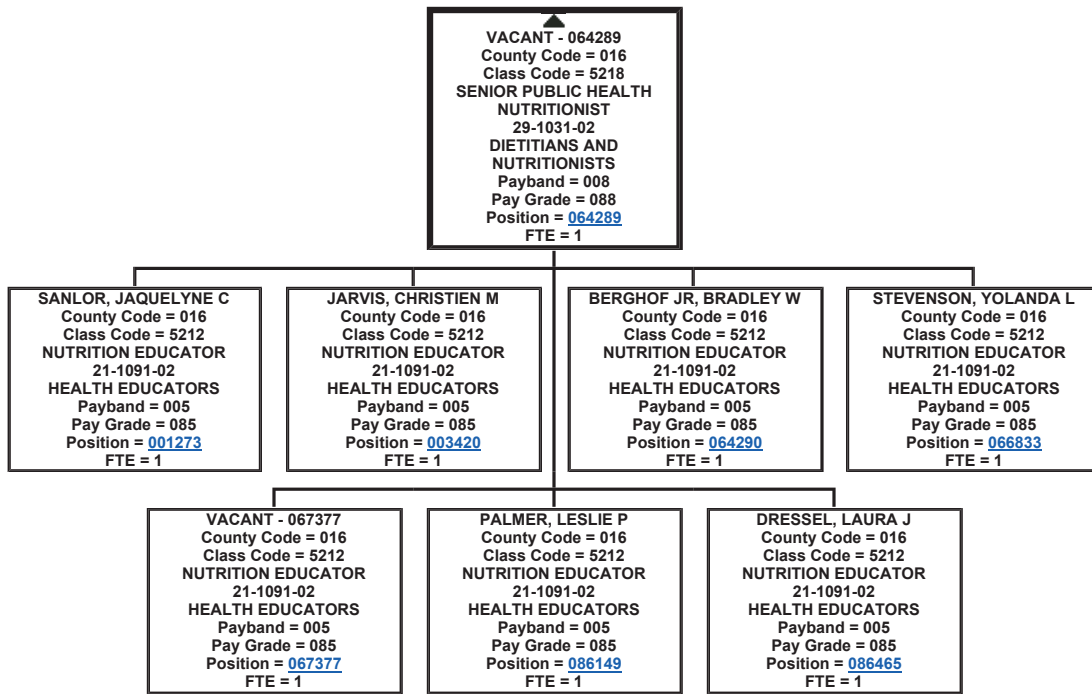


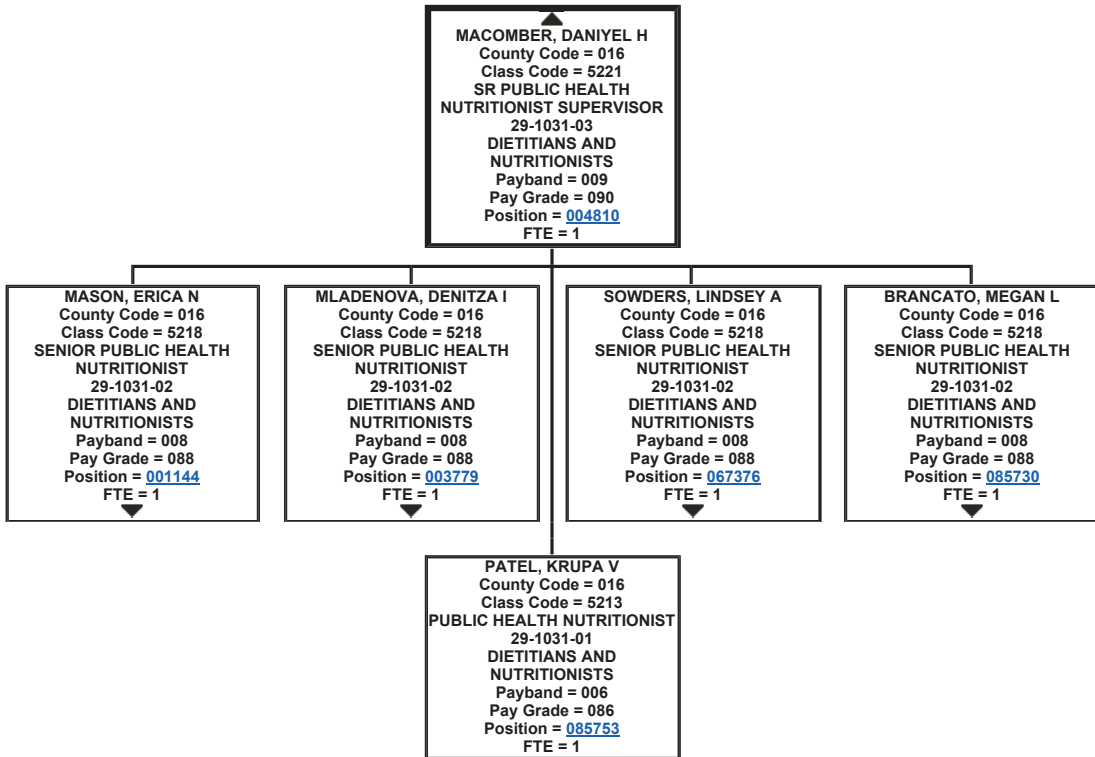


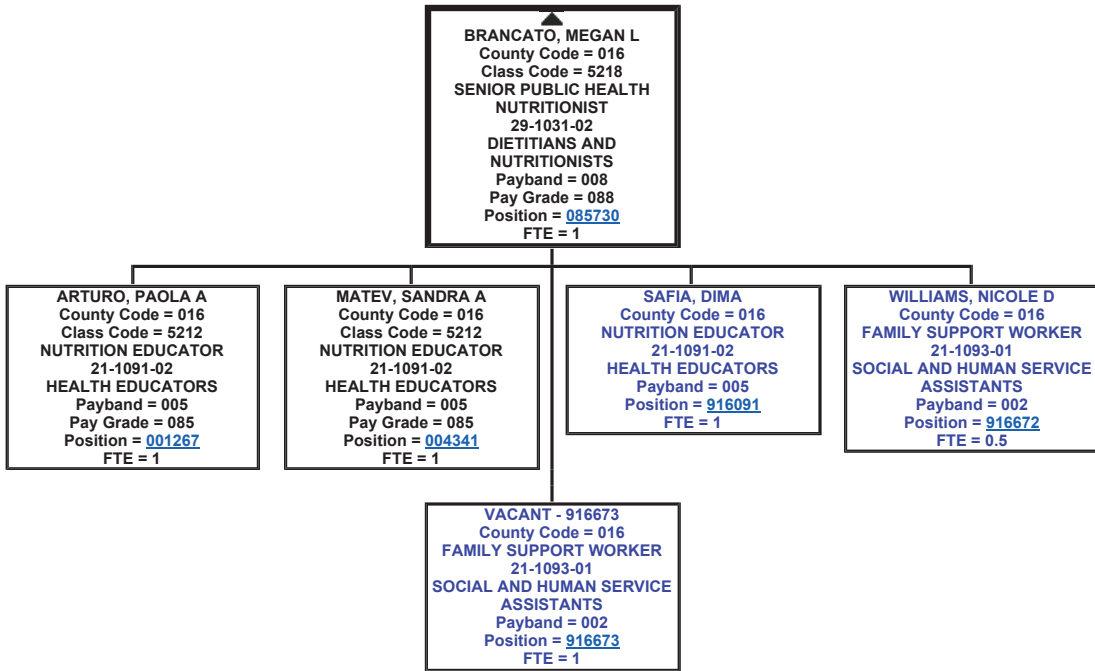




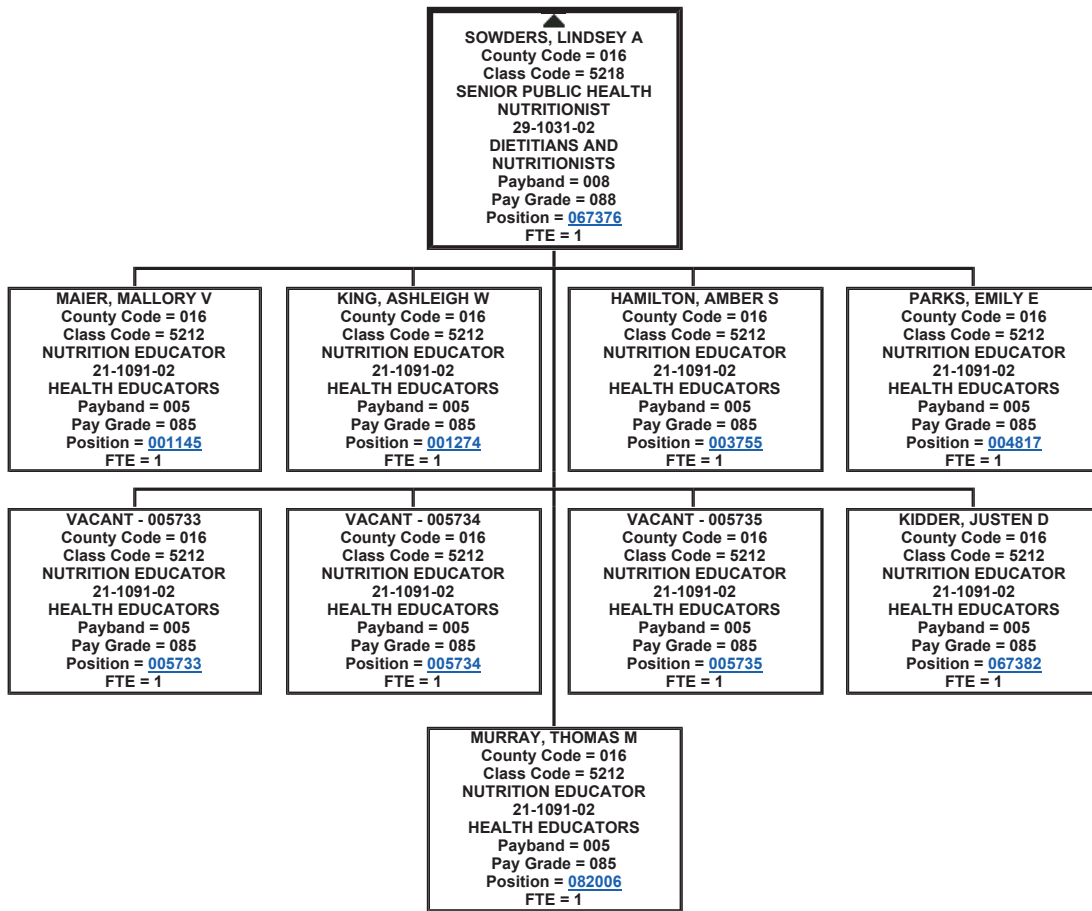


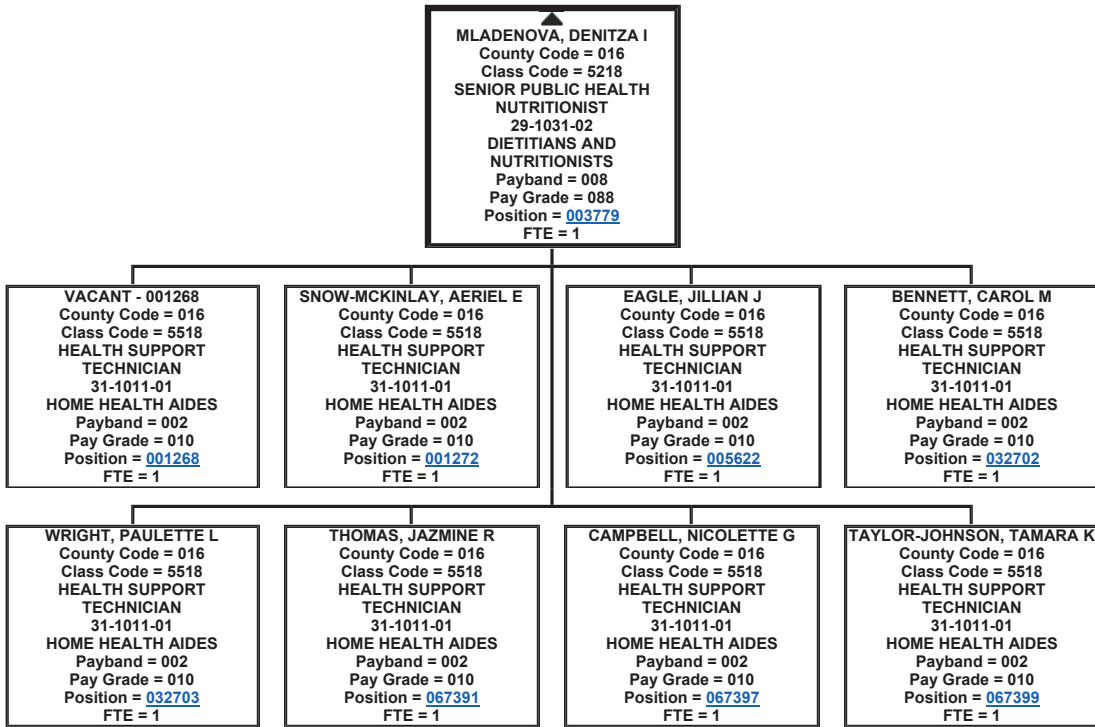


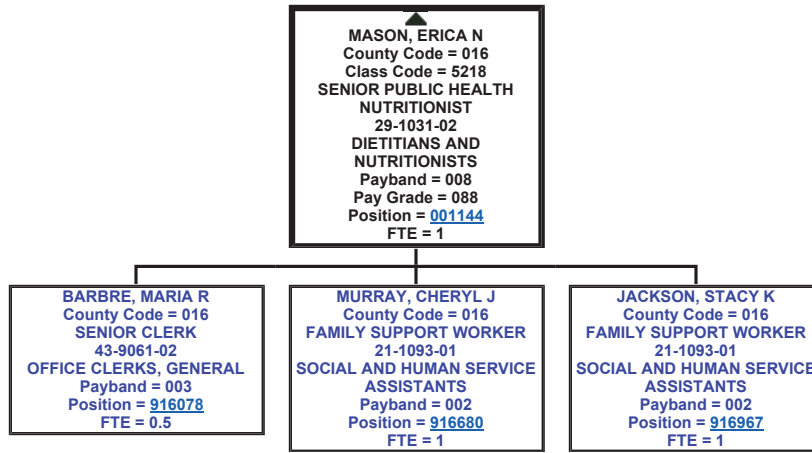


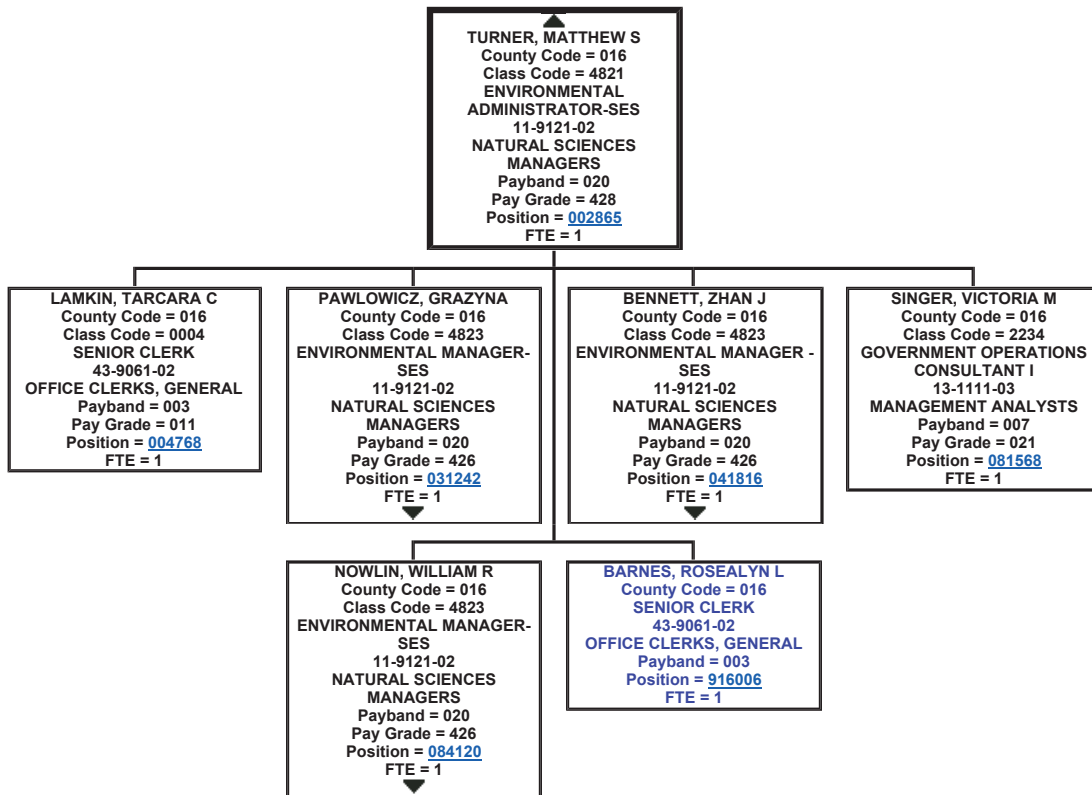


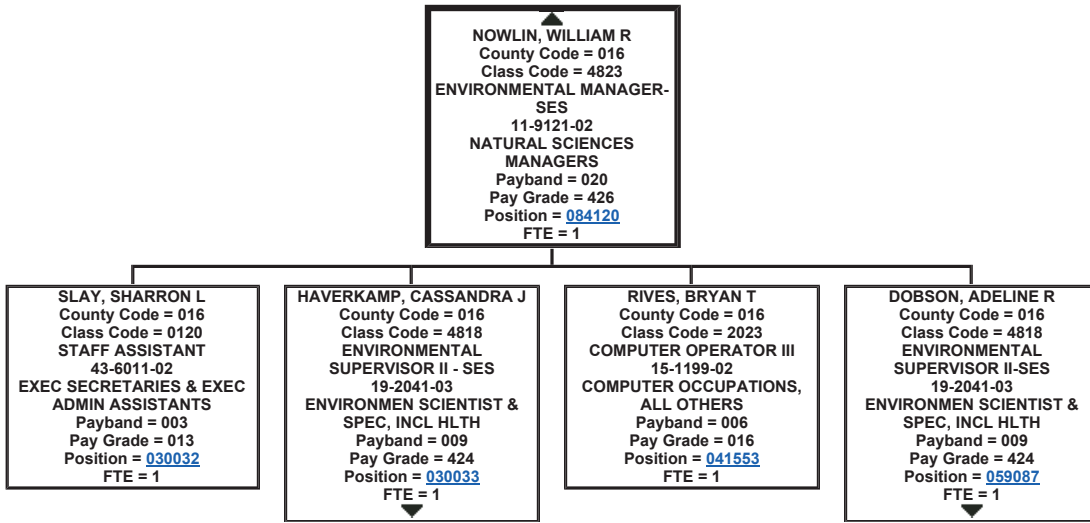












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DOBSON, ADELINE R  
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Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II-SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [059087](#)  
FTE = 1

POLITE, FREDRICK R  
County Code = 016  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
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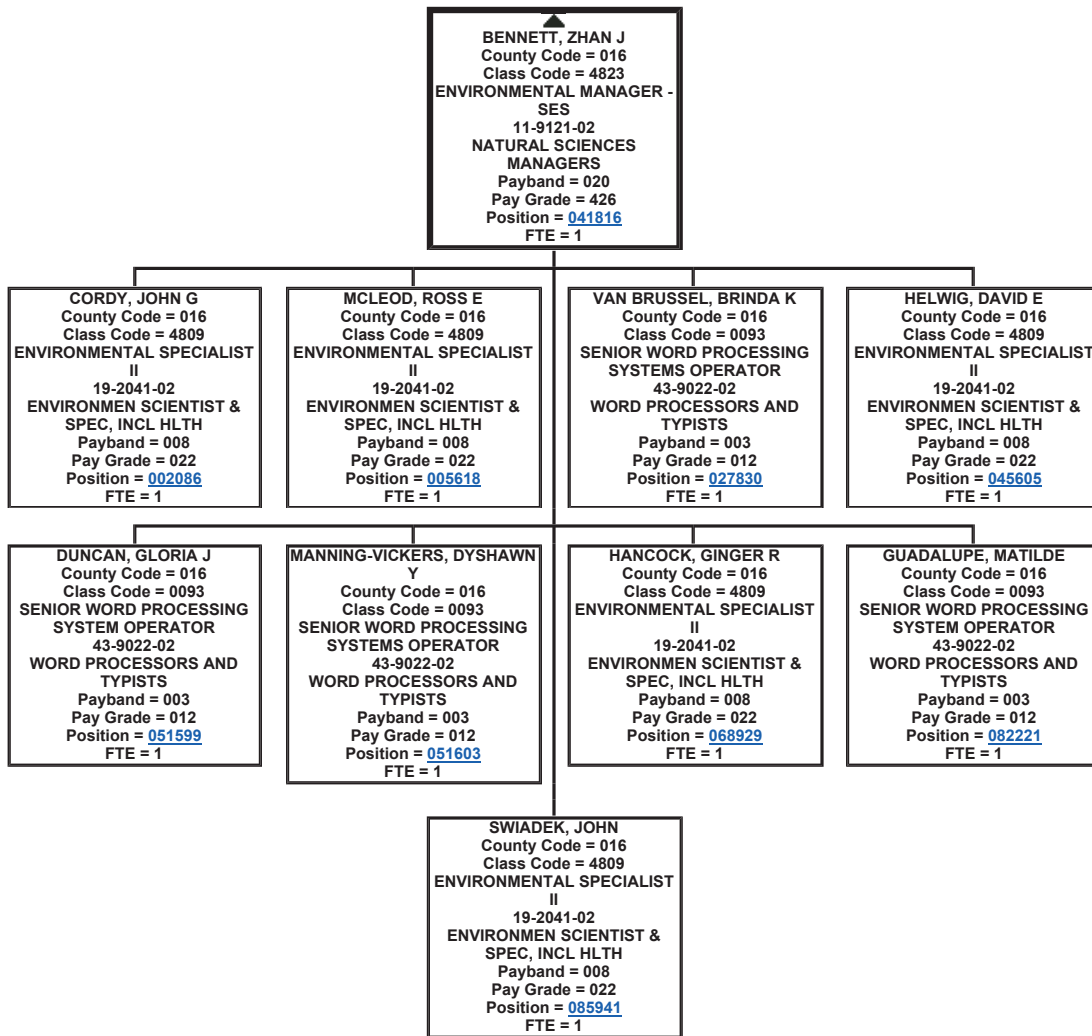
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Class Code = 4812  
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III  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [081447](#)  
FTE = 1

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HAVERKAMP, CASSANDRA J  
County Code = 016  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [030033](#)  
FTE = 1

VACANT - 030000  
County Code = 016  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [030000](#)  
FTE = 1

VACANT - 049176  
County Code = 016  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [049176](#)  
FTE = 1

KLEIN, VALENTINA  
County Code = 016  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [068844](#)  
FTE = 1





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PAWLOWICZ, GRAZYNA  
County Code = 016  
Class Code = 4823  
ENVIRONMENTAL MANAGER-  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [031242](#)  
FTE = 1

HARTFORD, WAYNE D  
County Code = 016  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III - SES  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 424  
Position = [027866](#)  
FTE = 1  
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HESTON, SCOTT D  
County Code = 016  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [030603](#)  
FTE = 1

MEYERS, ERIN D  
County Code = 016  
Class Code = 4809  
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19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [063238](#)  
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HARTFORD, WAYNE D  
County Code = 016  
Class Code = 4812  
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III - SES  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 424  
Position = [027866](#)  
FTE = 1

THOMAS, LATERICA  
County Code = 016  
Class Code = 4809  
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II  
19-2041-02  
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SPEC, INCL HLTH  
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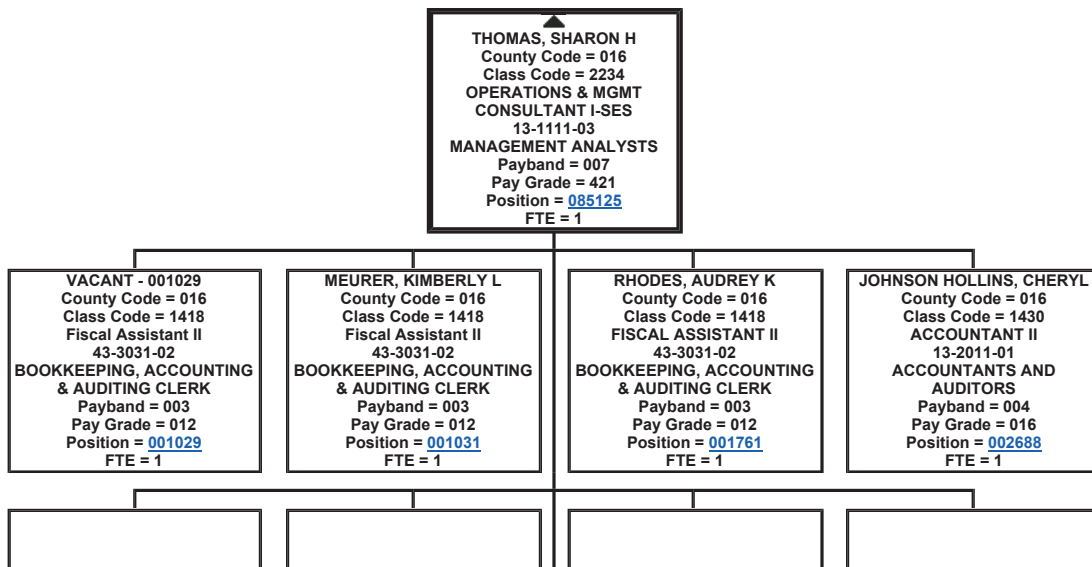
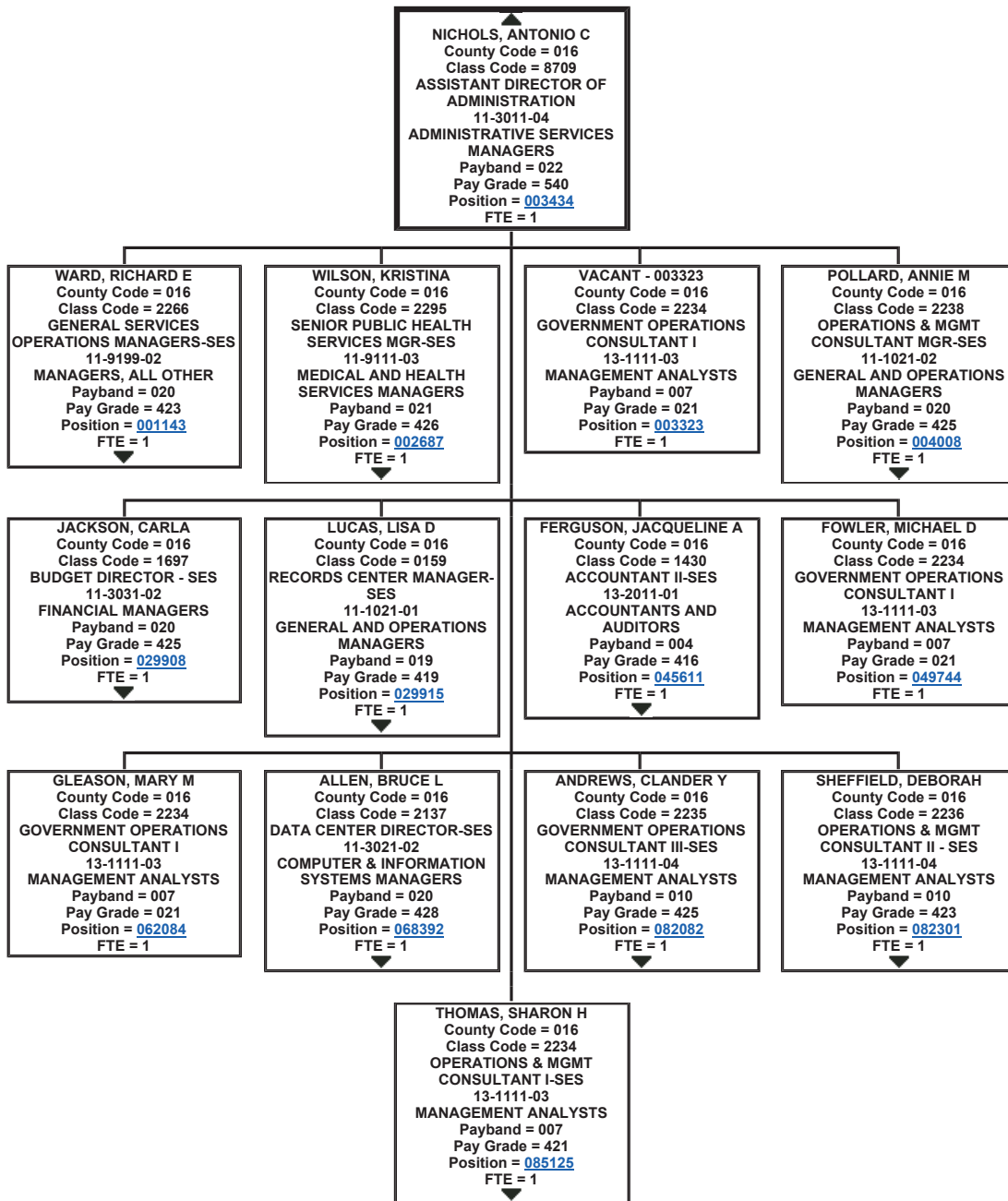
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Class Code = 4809  
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19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [027869](#)  
FTE = 1

HEWITT, ALISON A  
County Code = 016  
Class Code = 8773  
PUBLIC HEALTH  
COMMUNICATIONS MGR - SES  
11-2031-02  
PUBLIC RELATIONS &  
FUNDRAISING MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [000155](#)  
FTE = 1

AUSTIN, TONYA M  
County Code = 016  
Class Code = 3736  
INFORMATION SPECIALIST III  
27-3031-02  
PUBLIC RELATIONS  
SPECIALISTS  
Payband = 006  
Pay Grade = 017  
Position = [035674](#)  
FTE = 1

TURNER, JOCELYN E  
County Code = 016  
Class Code = 5916  
PROGRAM CONSULTANT  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 025  
Position = [082049](#)  
FTE = 1

FOSTER, ALISA M  
County Code = 016  
OPS PUBLIC INFORMATION  
SPECIALIST II  
27-3031-02  
PUBLIC RELATIONS  
SPECIALISTS  
Payband = 006  
Position = [916979](#)  
FTE = 1



BRENNER, PATRICK N  
County Code = 016  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [027880](#)  
FTE = 1

TESKA, KIMBERLEY A  
County Code = 016  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [030628](#)  
FTE = 1

JACKSON, SYBIL  
County Code = 016  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [045610](#)  
FTE = 1

ANDERSON, MICHAEL J  
County Code = 016  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [057351](#)  
FTE = 1

RILEY, BEVERLY A  
County Code = 016  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [086368](#)  
FTE = 1

MATTHEWS, VELANCIA J  
County Code = 016  
OPS FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Position = [916115](#)  
FTE = 1

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SHEFFIELD, DEBORAH  
County Code = 016  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [082301](#)  
FTE = 1

RIELY, SHARON E  
County Code = 016  
Class Code = 1430  
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ACCOUNTANTS AND  
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Position = [031223](#)  
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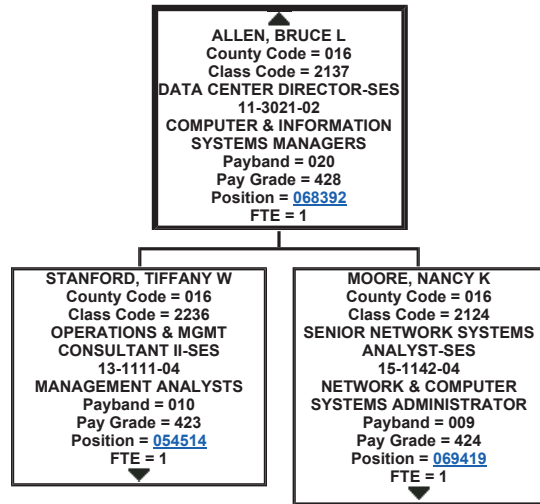
THOMPSON, KIMBERLY R  
County Code = 016  
Class Code = 1430  
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ACCOUNTANTS AND  
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Payband = 004  
Pay Grade = 016  
Position = [086219](#)  
FTE = 1

DANIELS, WONZA S  
County Code = 016  
Class Code = 1430  
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13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
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Pay Grade = 016  
Position = [086220](#)  
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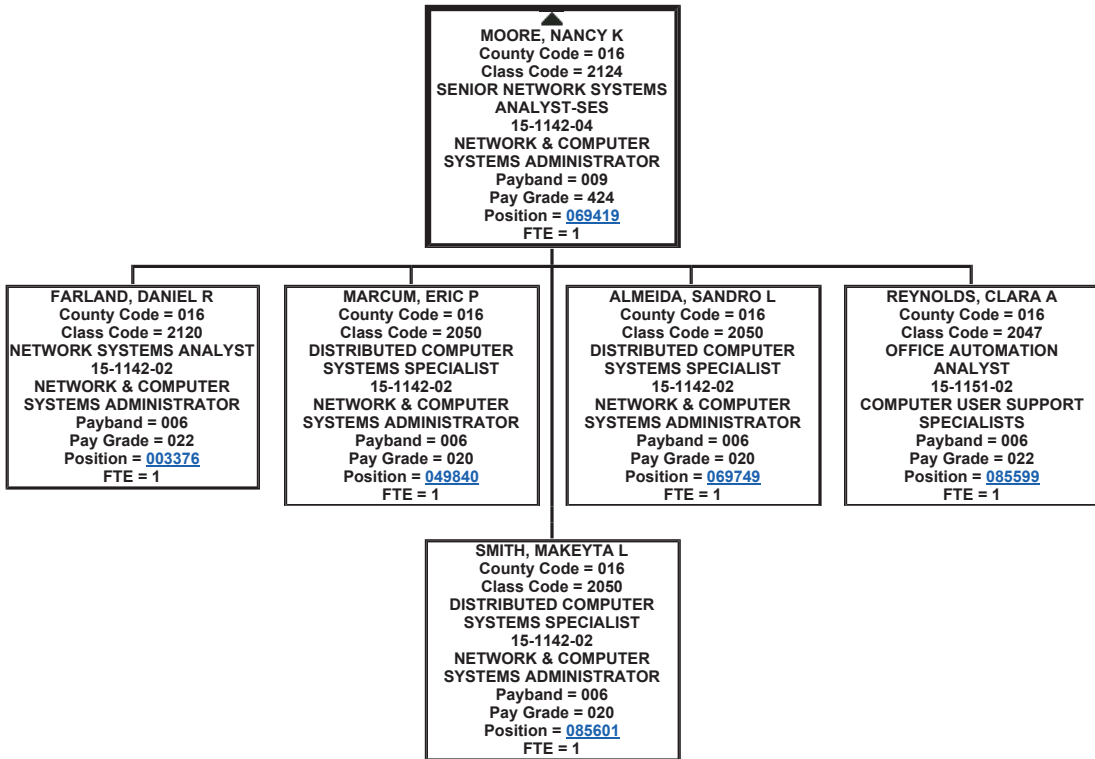
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ANDREWS, CLANDER Y  
County Code = 016  
Class Code = 2235  
GOVERNMENT OPERATIONS  
CONSULTANT III-SES  
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MANAGEMENT ANALYSTS  
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Position = [082082](#)  
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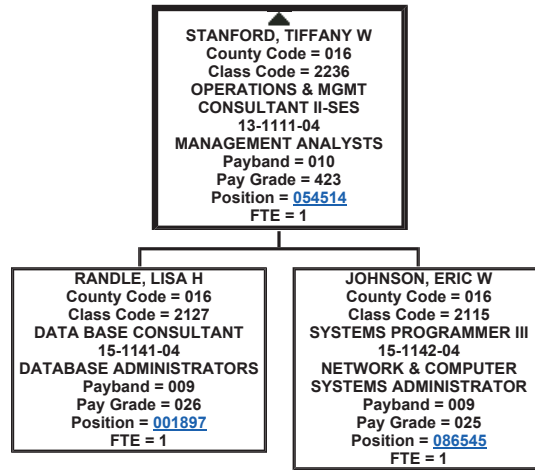
BENTLEY, STEPHANIE L  
County Code = 016  
Class Code = 2236  
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MANAGEMENT ANALYSTS  
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Pay Grade = 023  
Position = [003139](#)  
FTE = 1

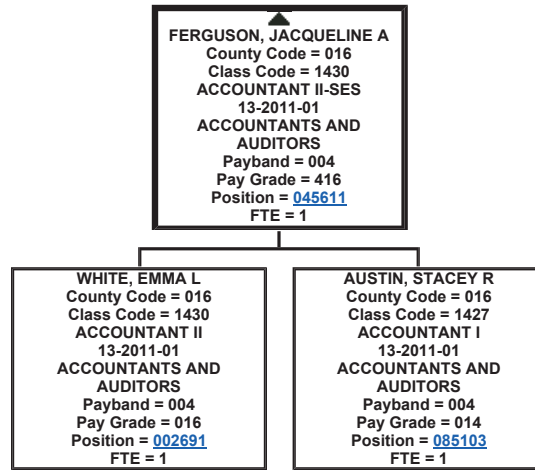
HOWARD, EMMA R  
County Code = 016  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [054903](#)  
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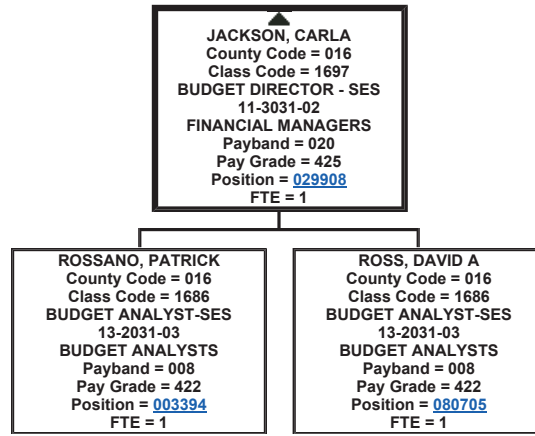


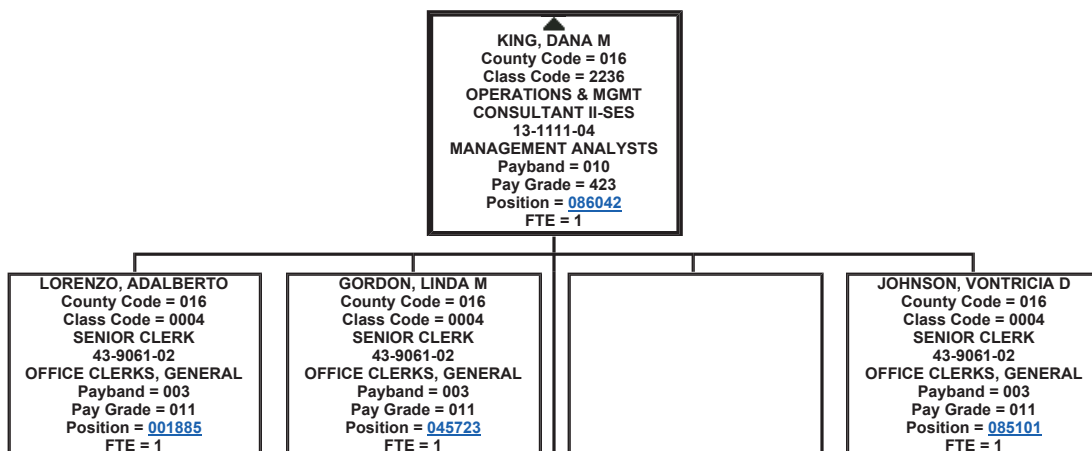
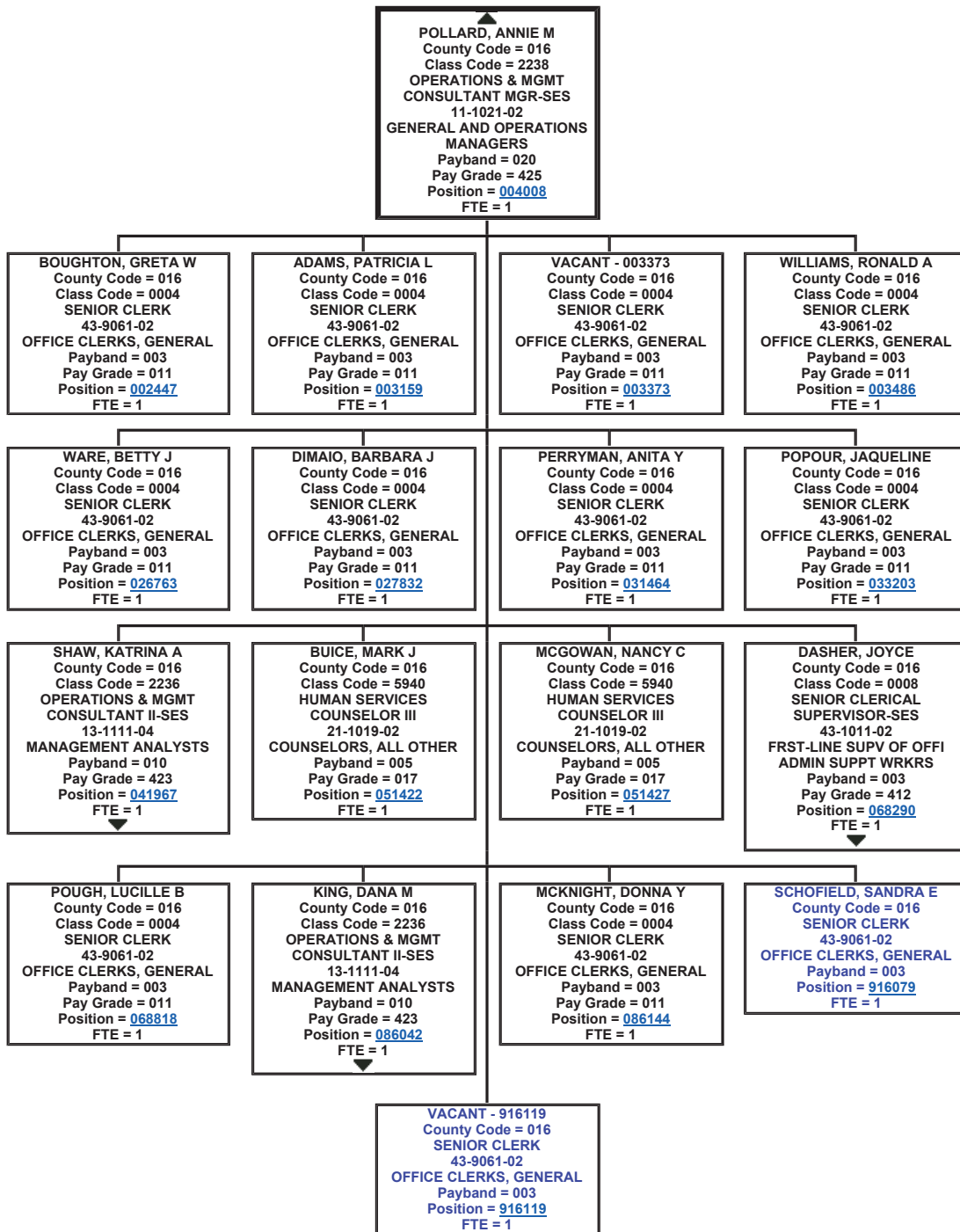
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LUCAS, LISA D  
County Code = 016  
Class Code = 0159  
RECORDS CENTER  
MANAGER-SES  
11-1021-01  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 019  
Pay Grade = 419  
Position = [029915](#)  
FTE = 1

HINES, BARBARA J  
County Code = 016  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [001289](#)  
FTE = 1

PEAK, CYNTHIA E  
County Code = 016  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [027884](#)  
FTE = 1

JONES, LINDA C  
County Code = 016  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
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Pay Grade = 013  
Position = [031150](#)  
FTE = 1

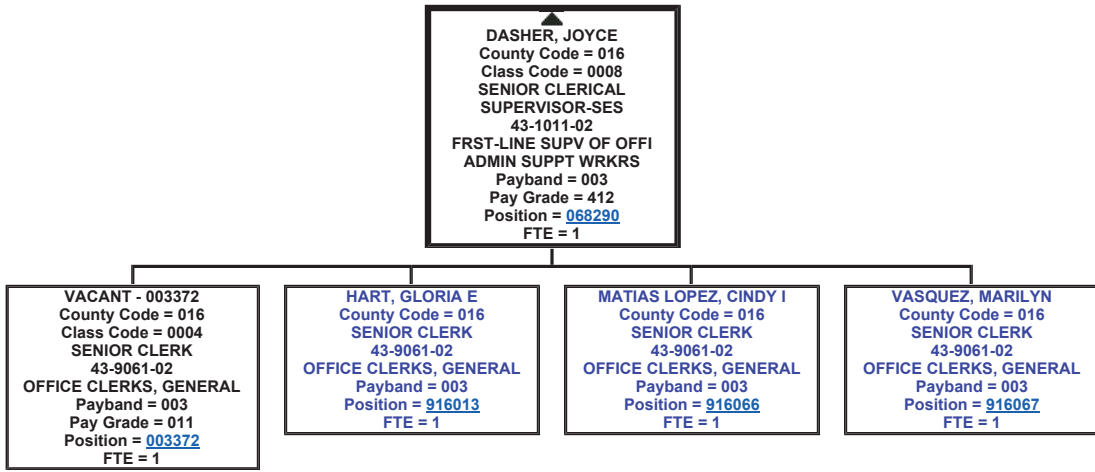




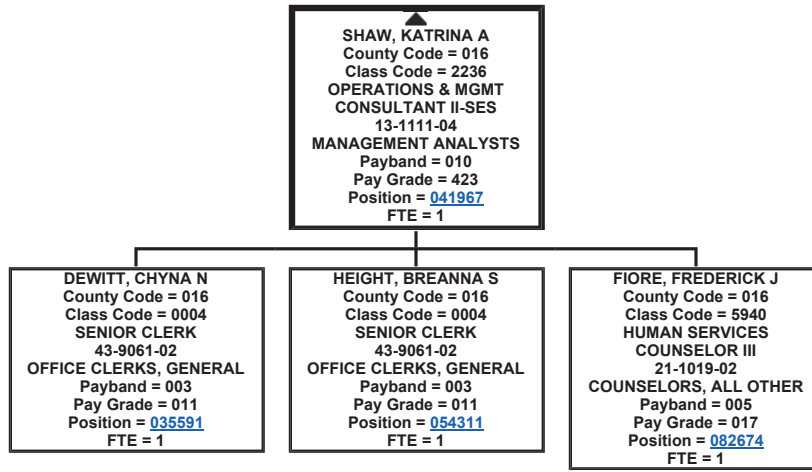
TURNER, ANGEL W  
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Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [049743](#)  
FTE = 1

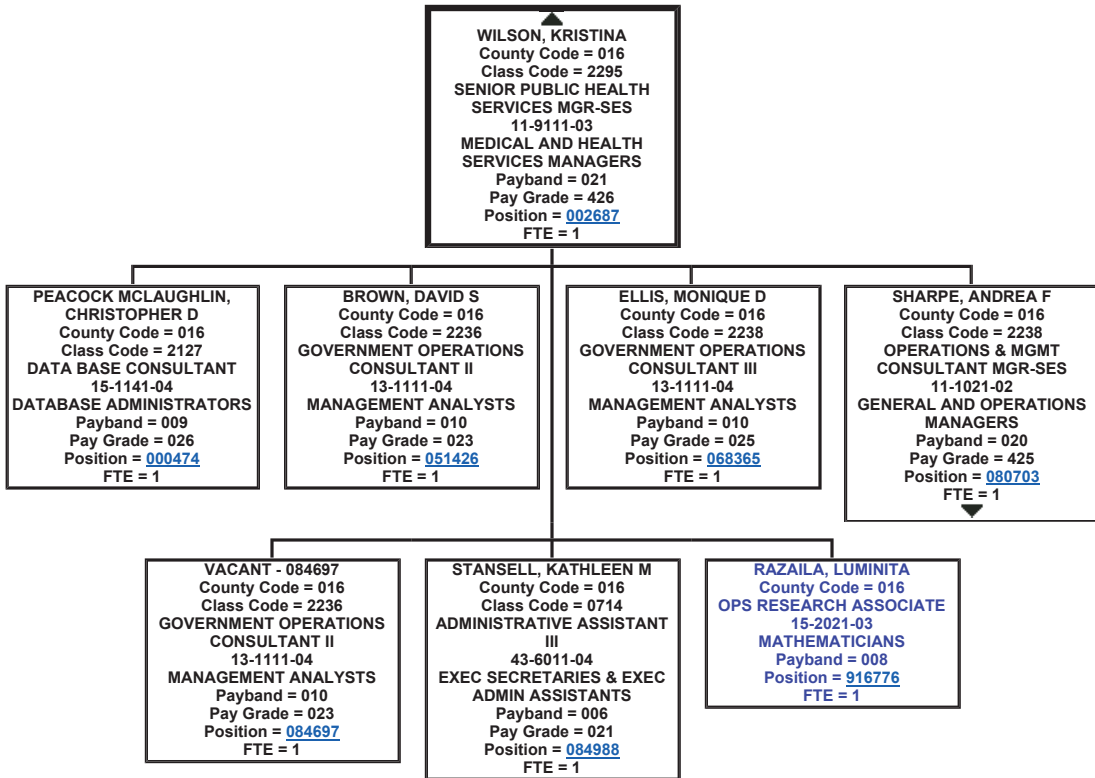
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County Code = 016  
Class Code = 5940  
HUMAN SERVICES  
COUNSELOR III  
21-1019-02  
COUNSELORS, ALL OTHER  
Payband = 005  
Pay Grade = 017  
Position = [085229](#)  
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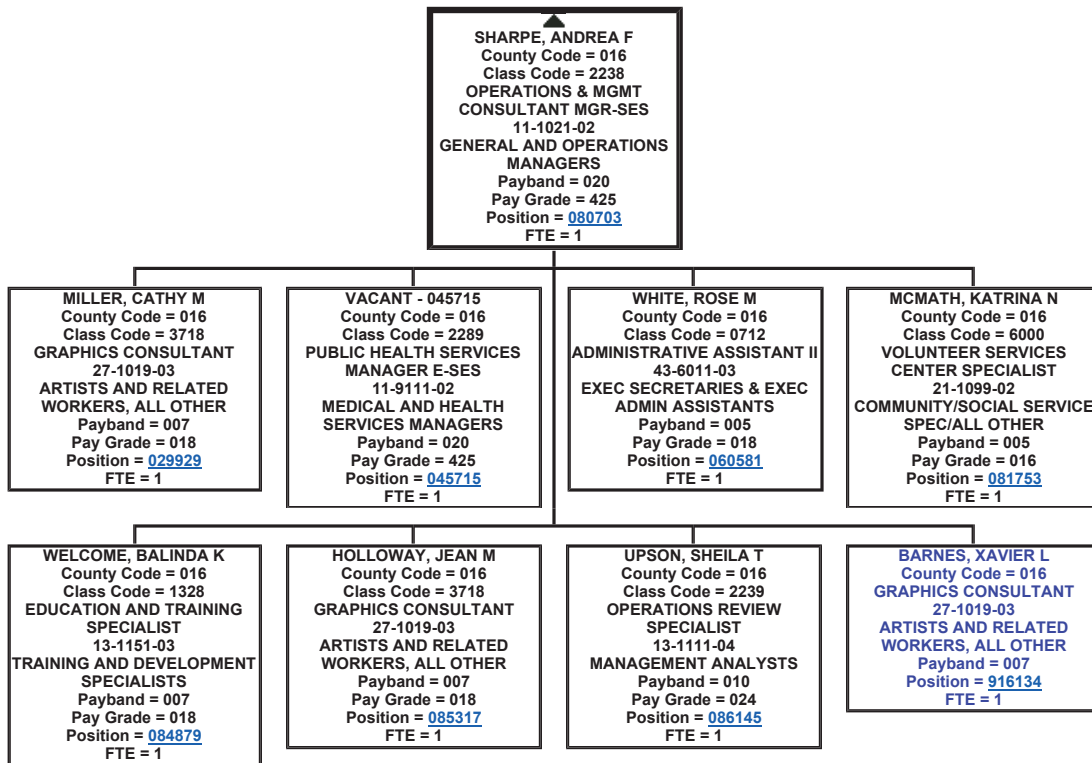
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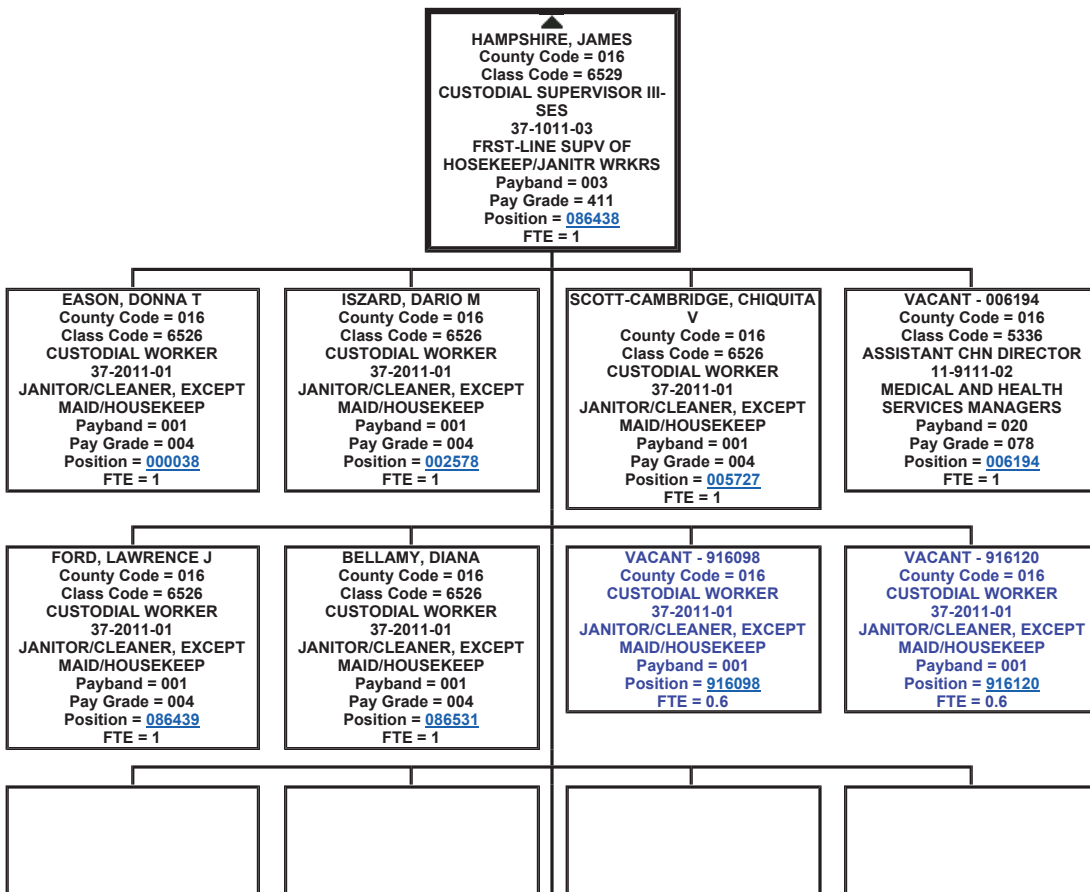
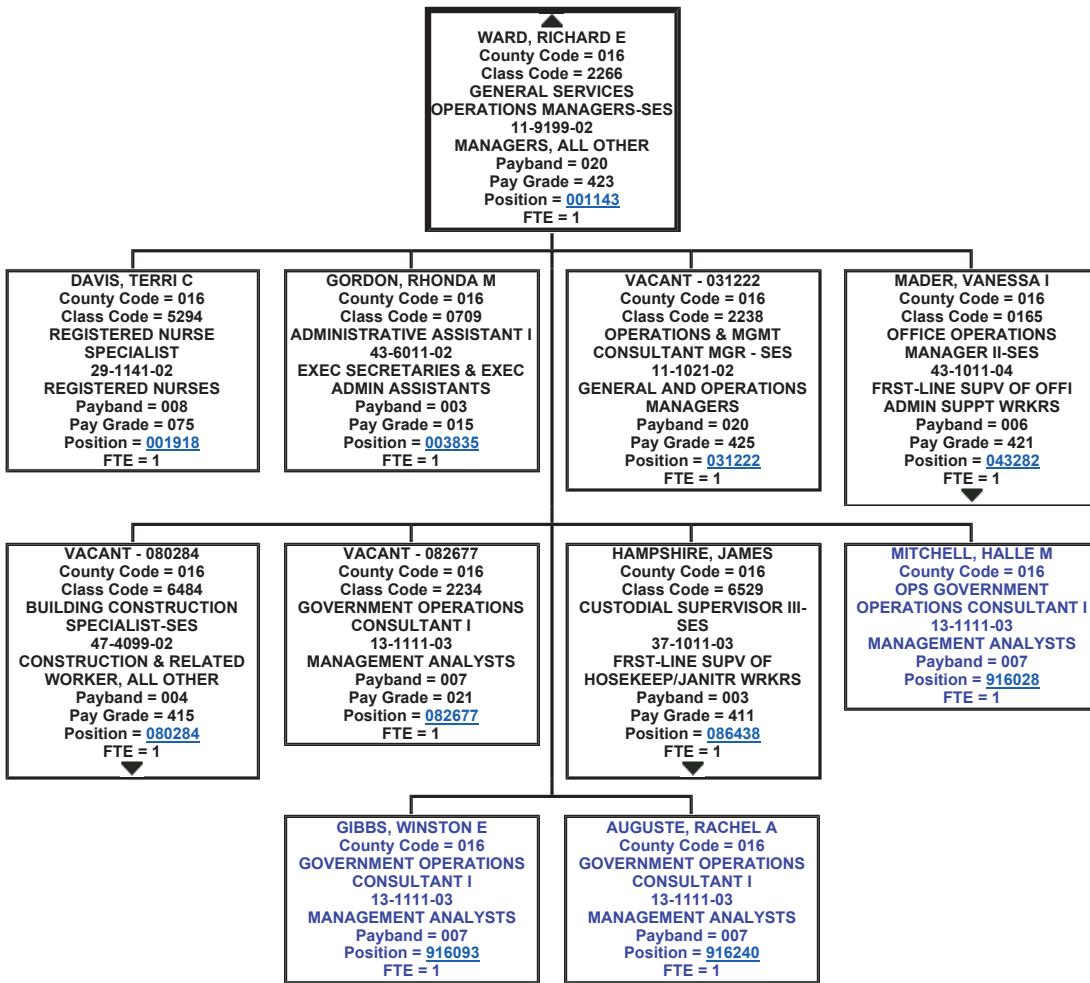


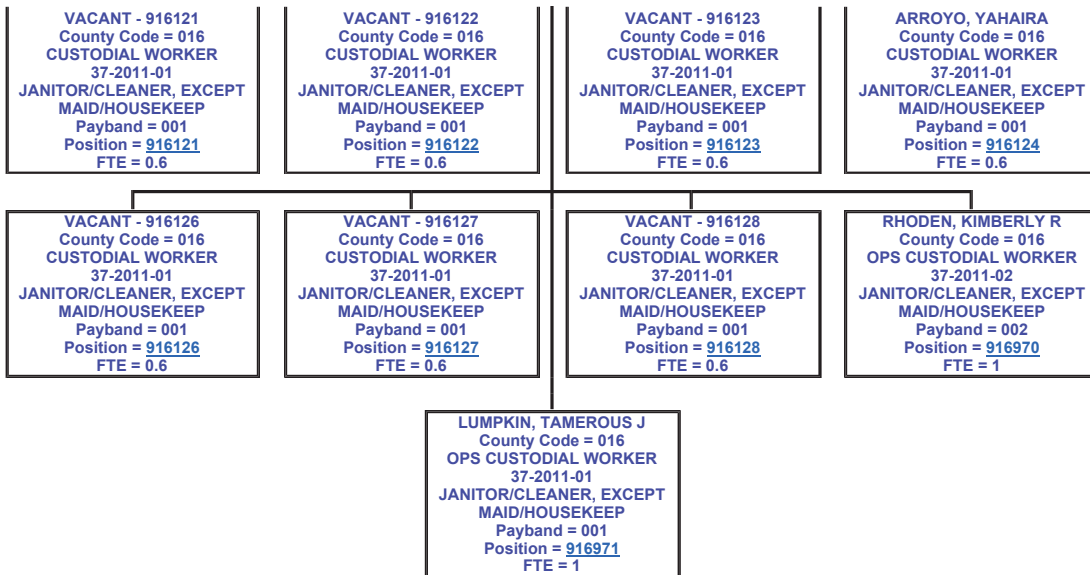








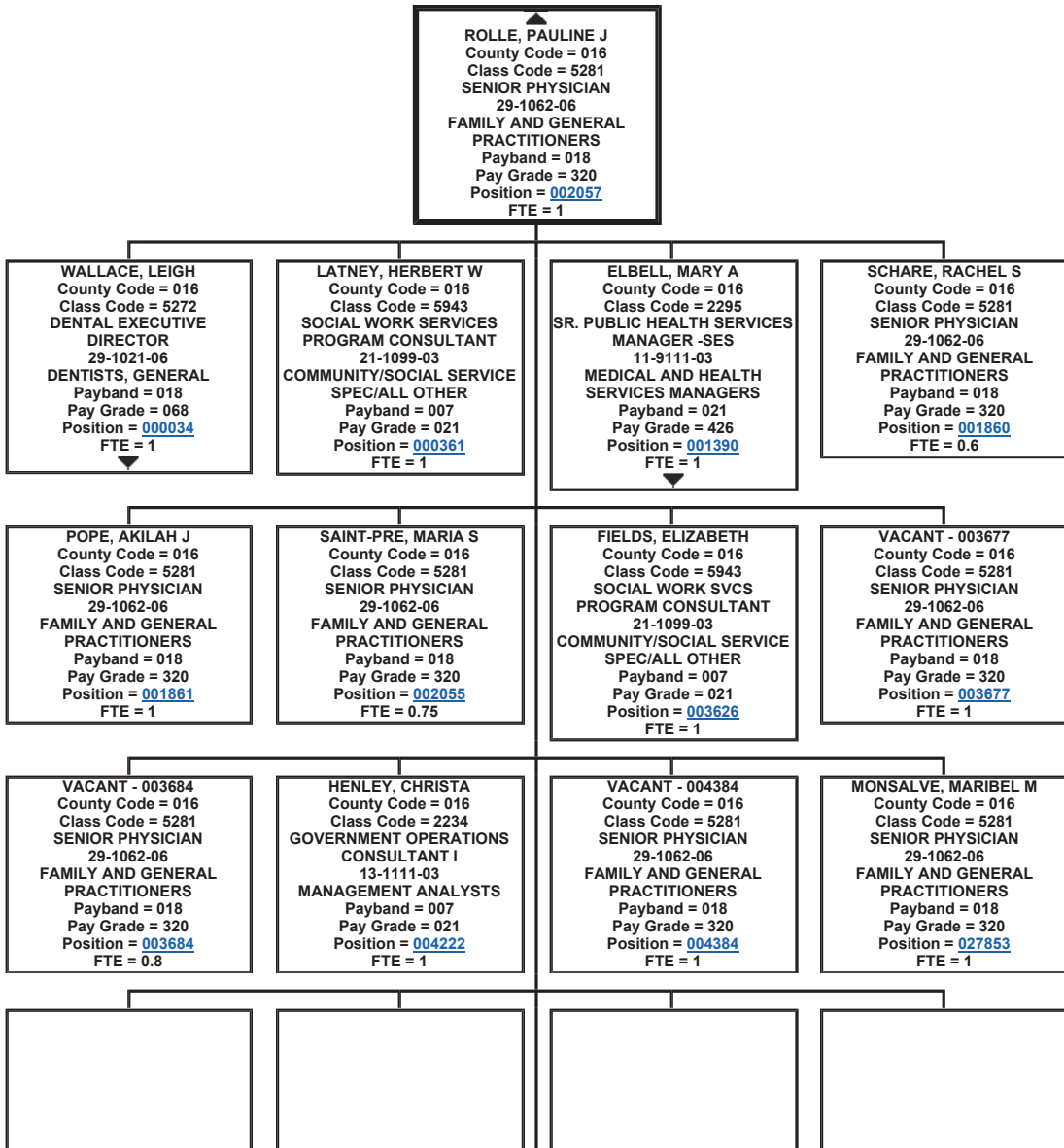
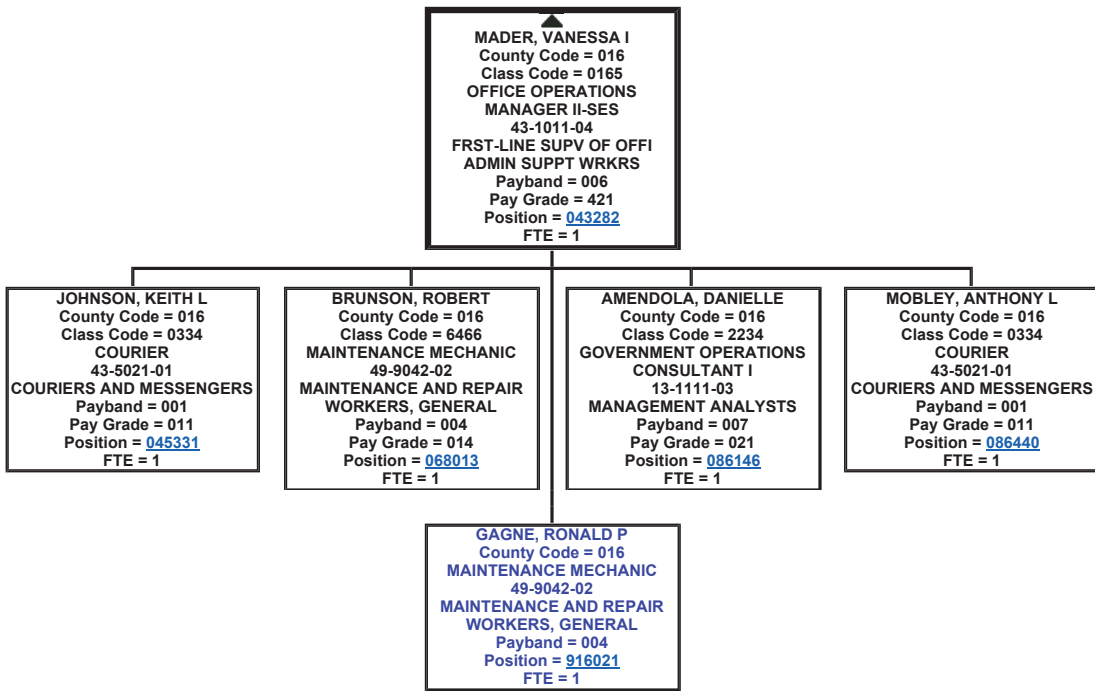


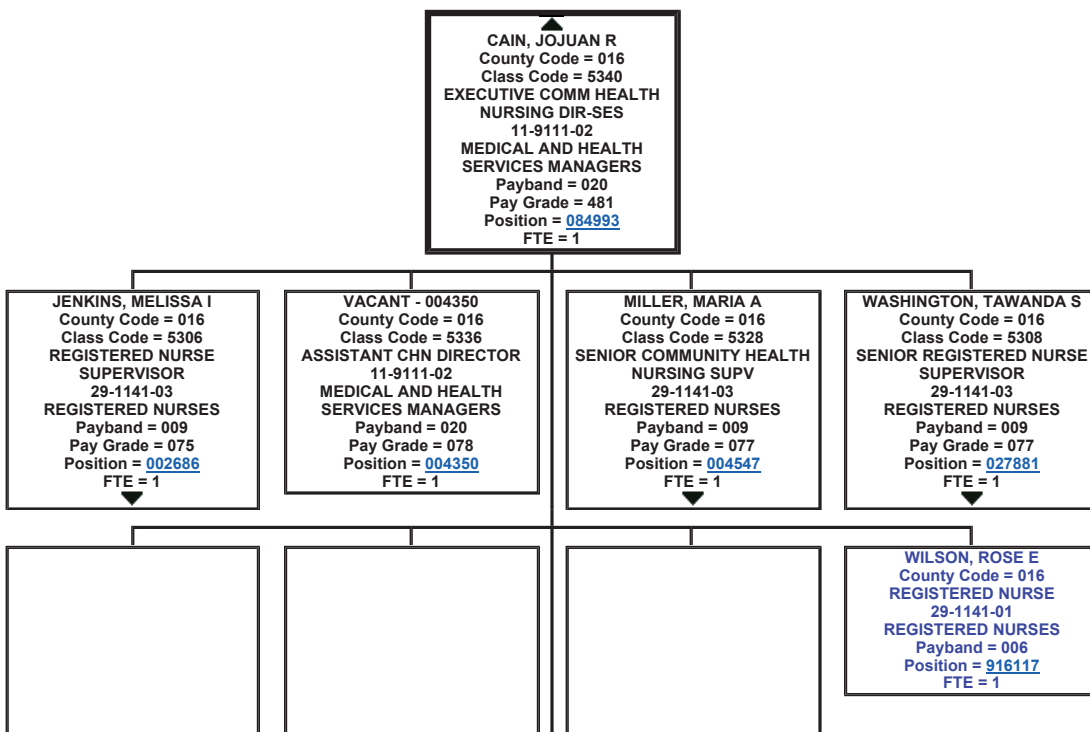


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County Code = 016  
Class Code = 6484  
BUILDING CONSTRUCTION  
SPECIALIST-SES  
47-4099-02  
CONSTRUCTION & RELATED  
WORKER, ALL OTHER  
Payband = 004  
Pay Grade = 415  
Position = [080284](#)  
FTE = 1

CUMMINGS, RAY  
County Code = 016  
Class Code = 0831  
FACILITIES SERVICES  
SPECIALIST  
13-1199-01  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [068012](#)  
FTE = 1

VACANT - 916138  
County Code = 016  
FACILITIES SERVICES  
SPECIALIST  
13-1199-01  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 003  
Position = [916138](#)  
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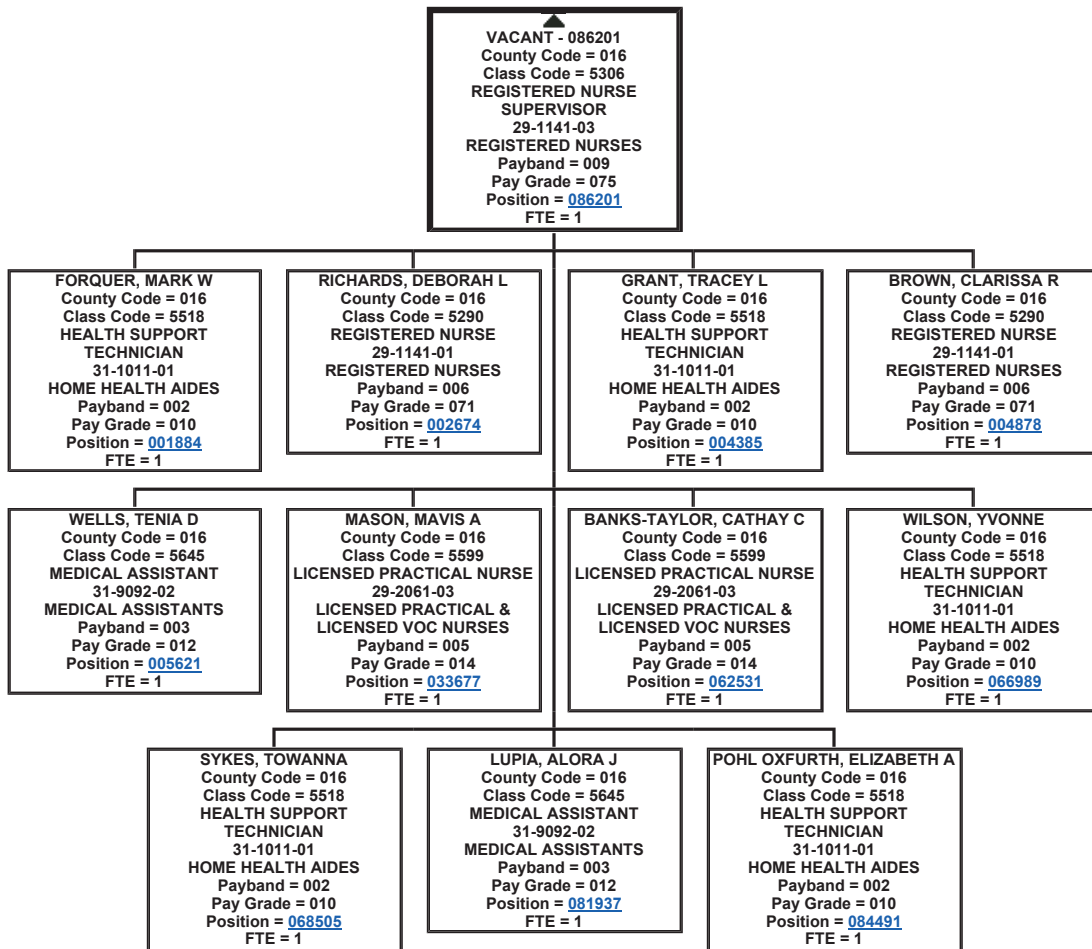
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Class Code = 5306  
REGISTERED NURSE  
SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
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Position = [027889](#)  
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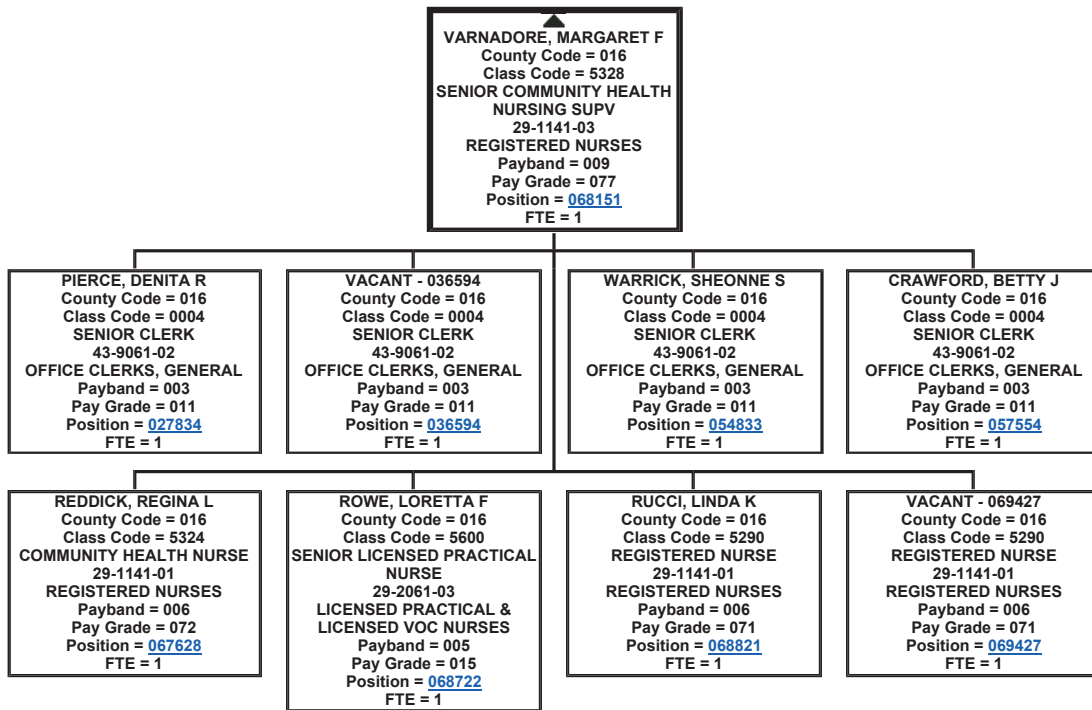
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Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
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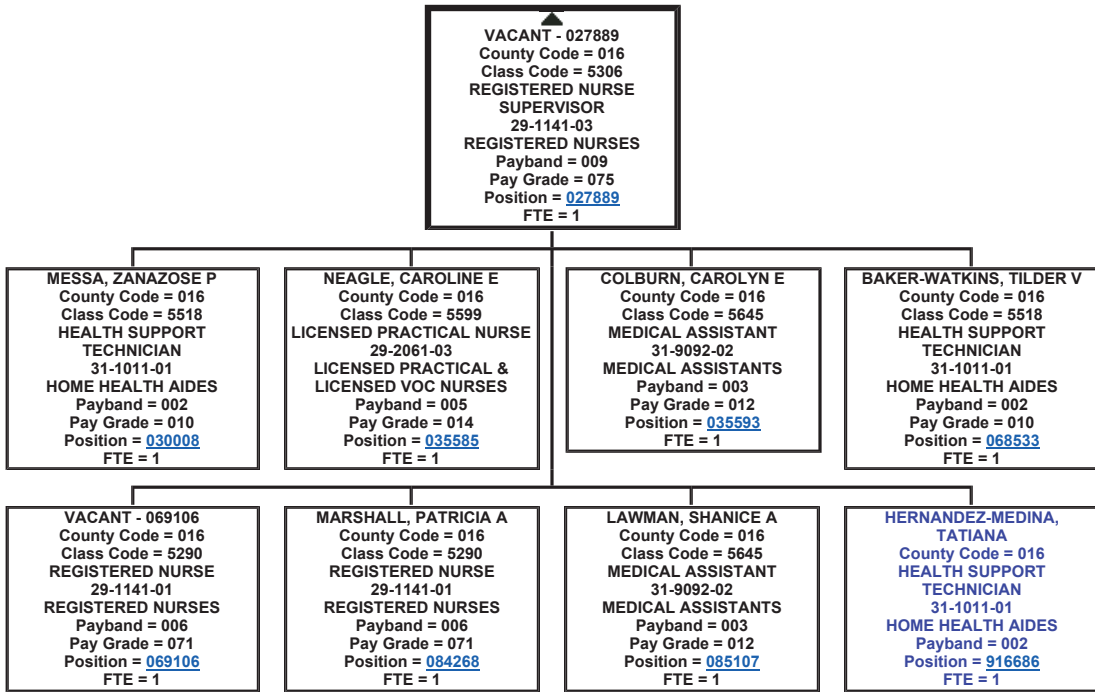
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County Code = 016  
Class Code = 5306  
REGISTERED NURSE  
SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
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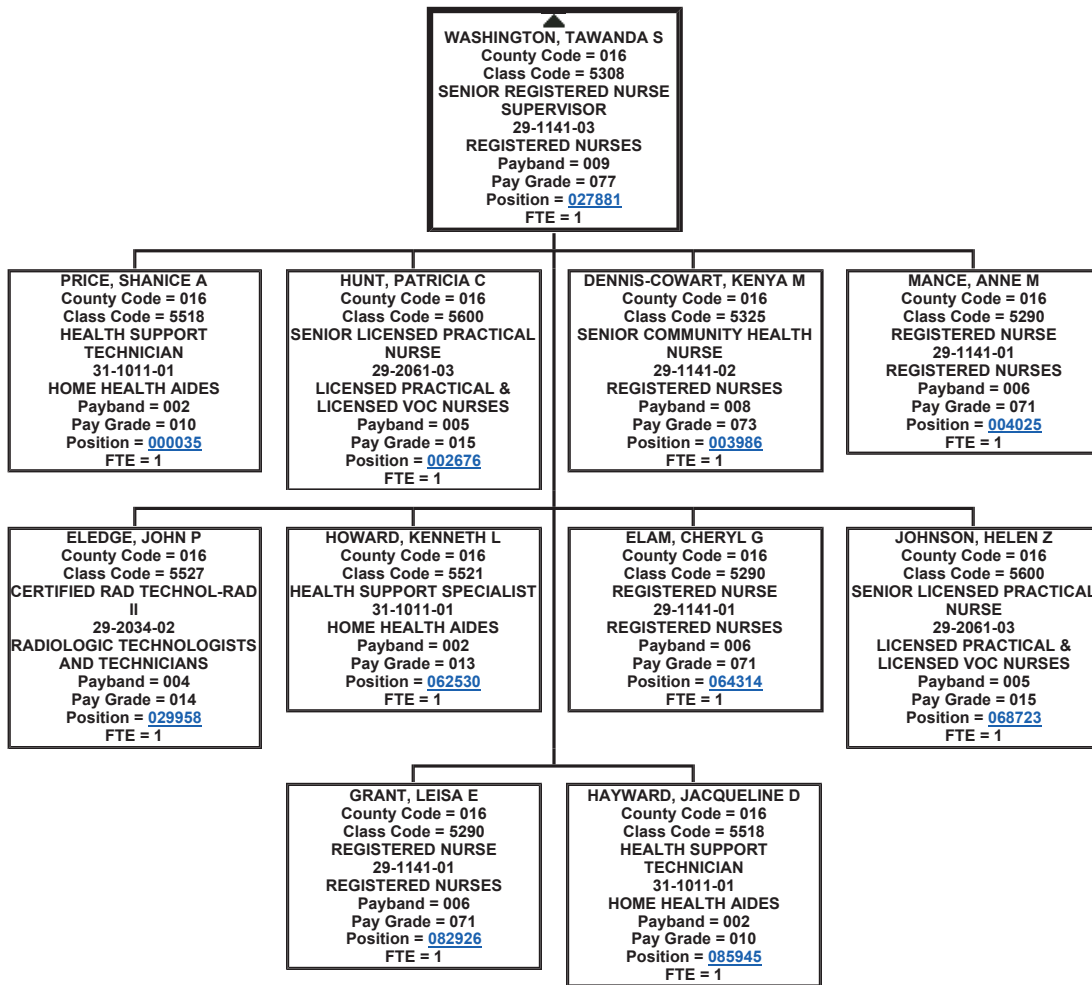
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REGISTERED NURSES  
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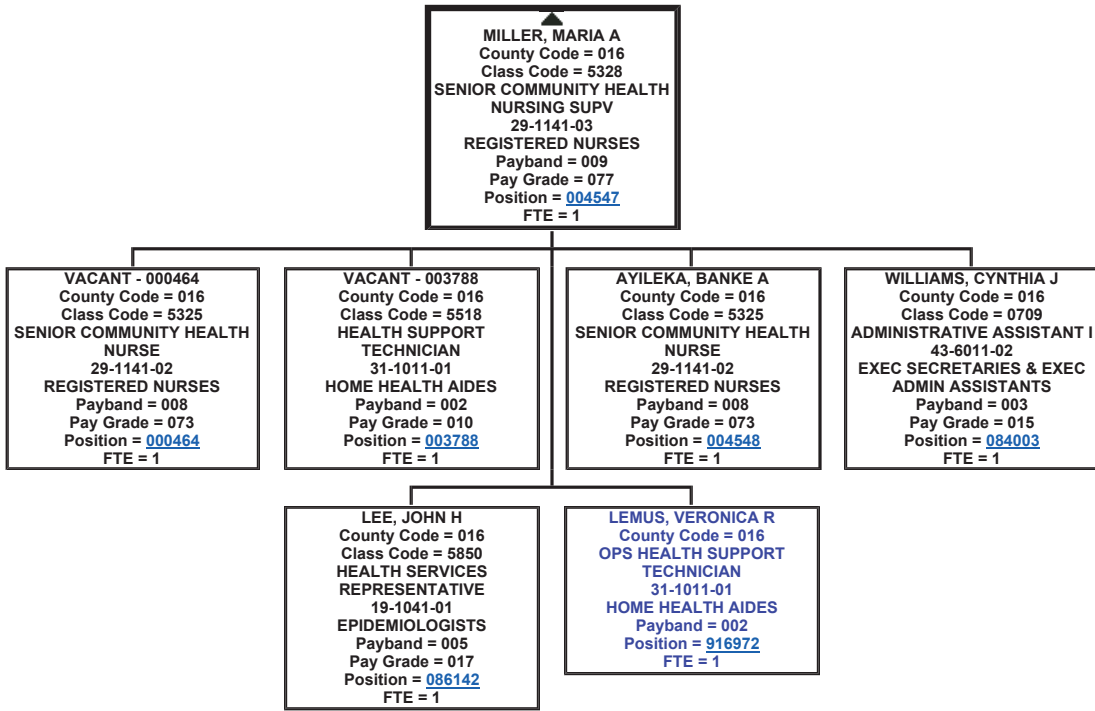
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County Code = 016  
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29-1141-01  
REGISTERED NURSES  
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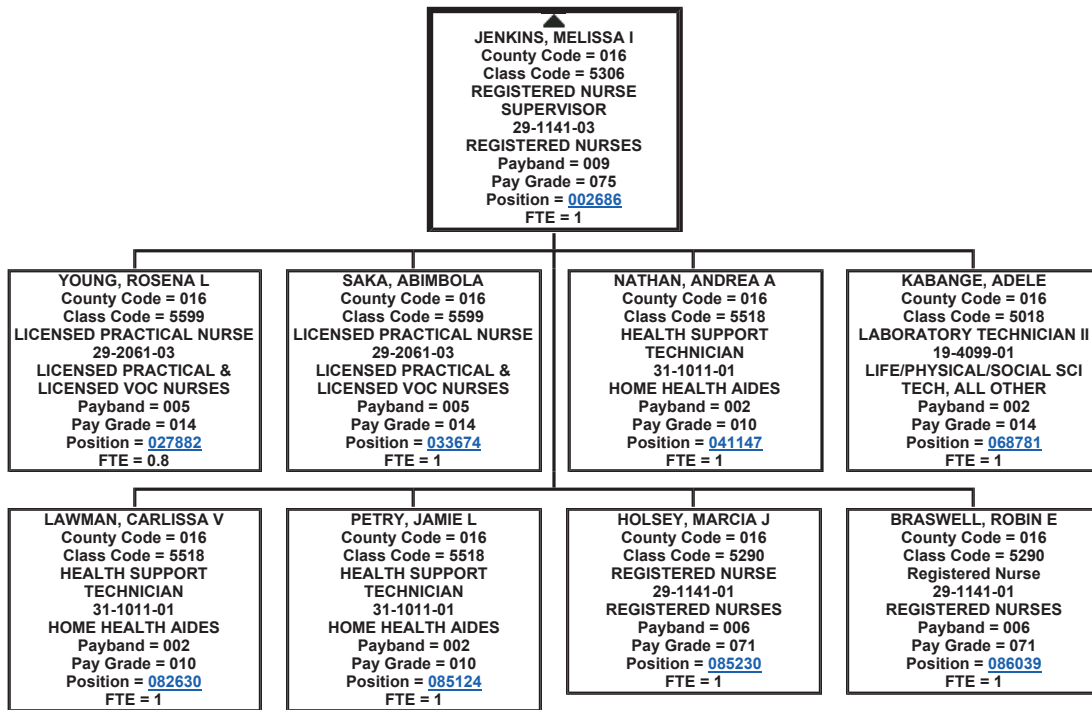


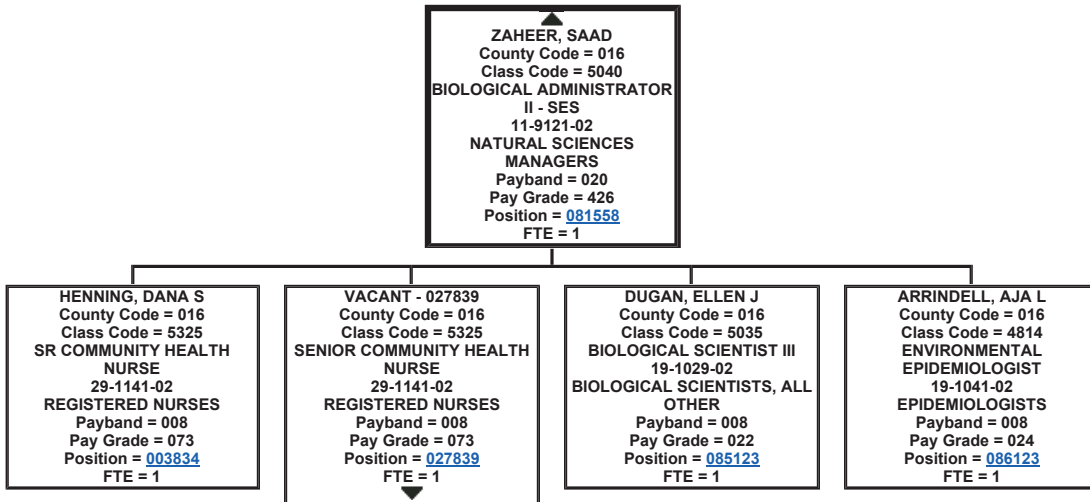




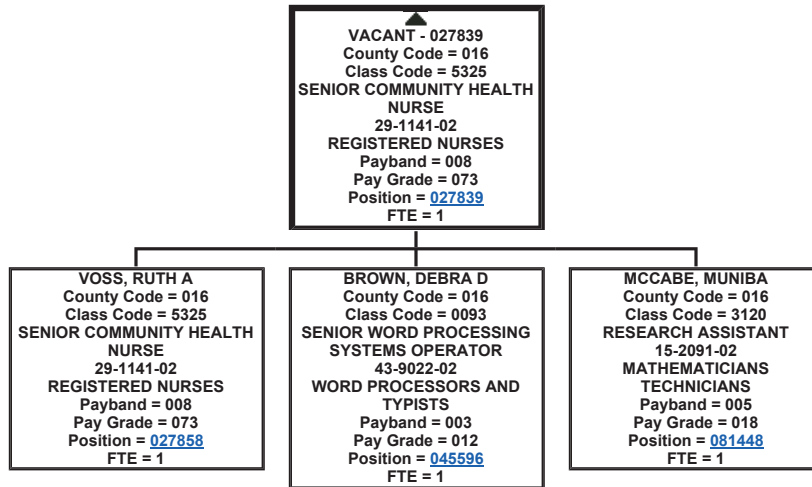


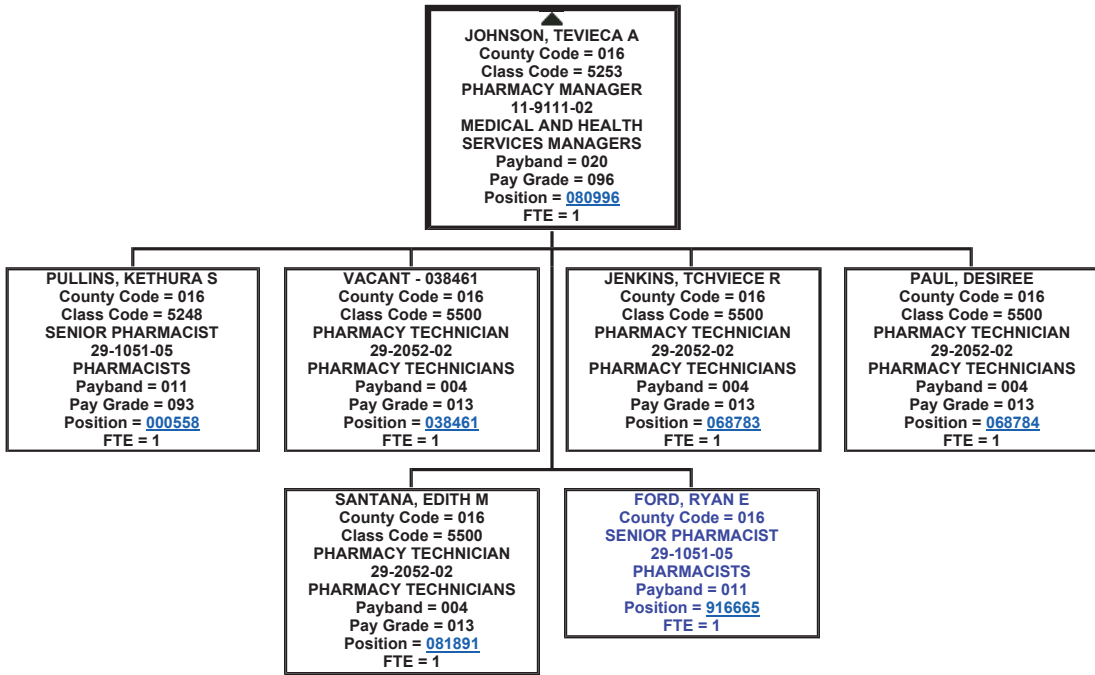


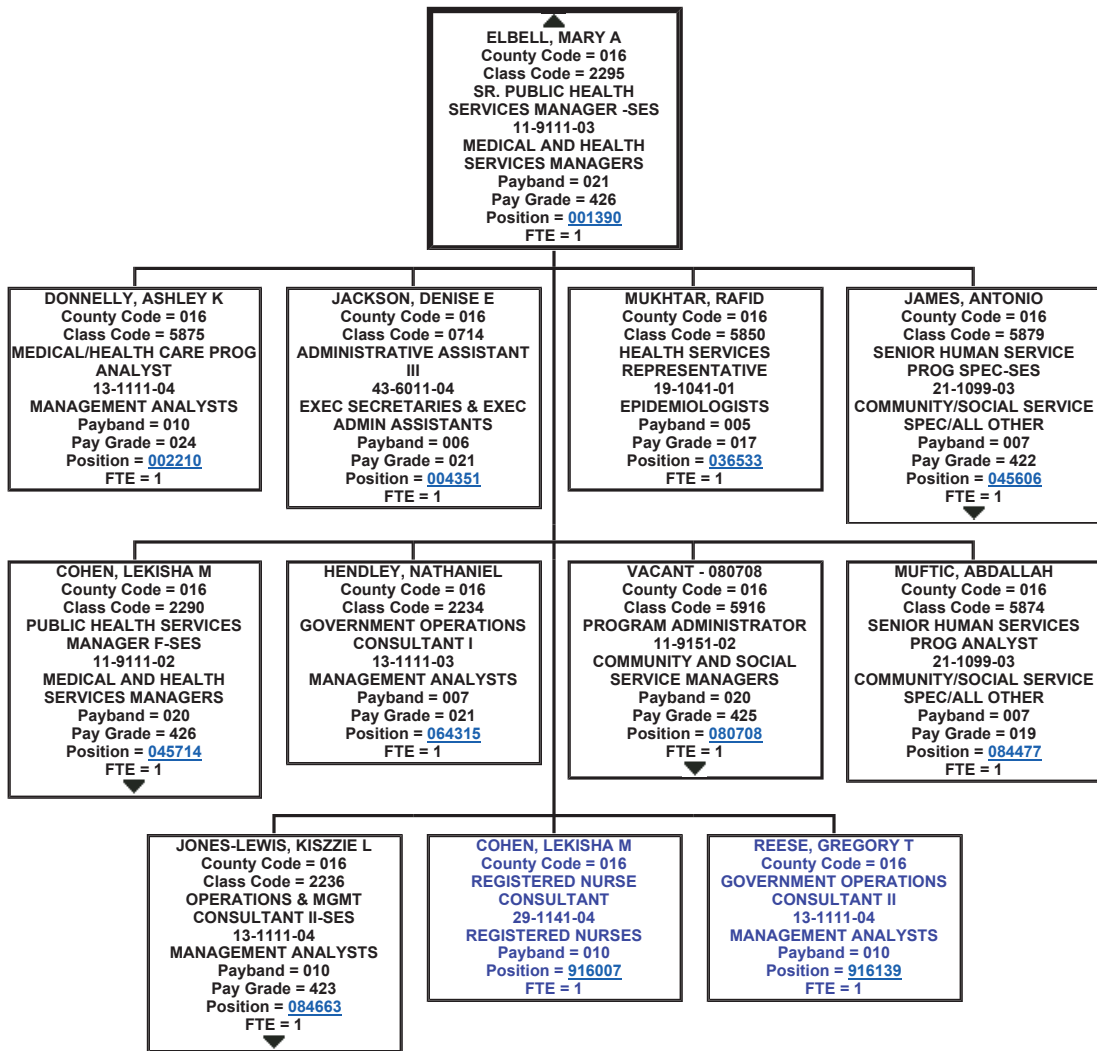


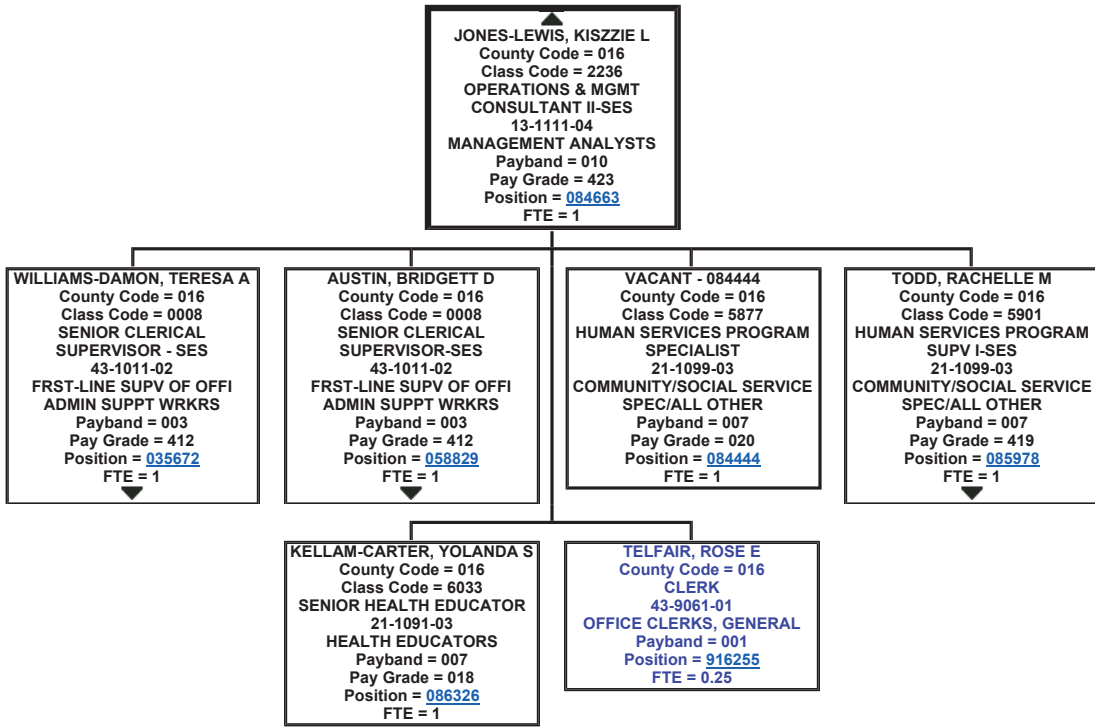


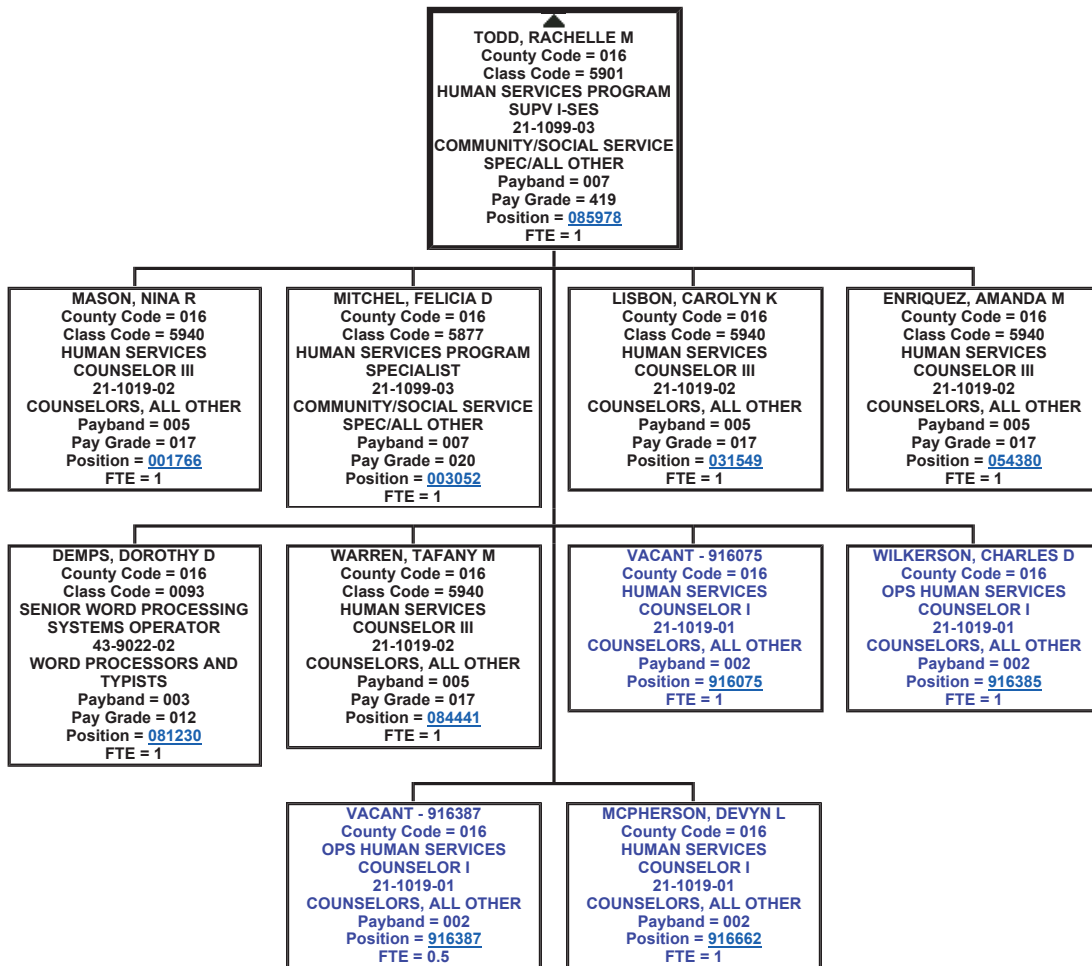


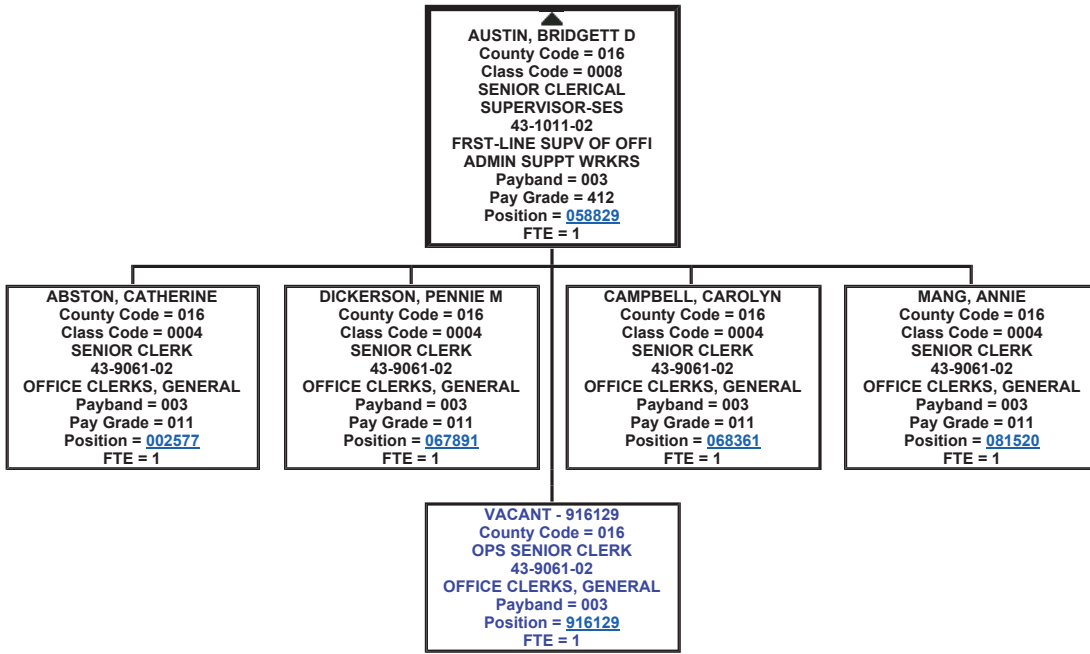




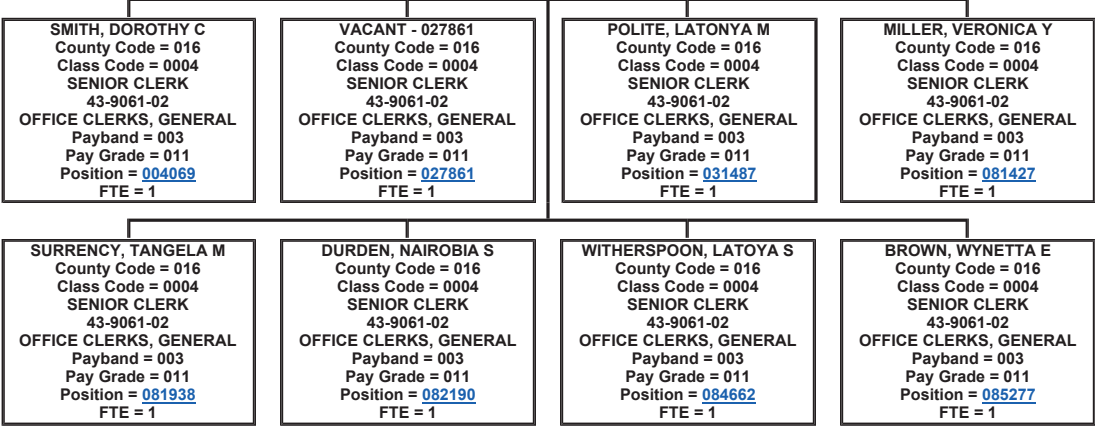


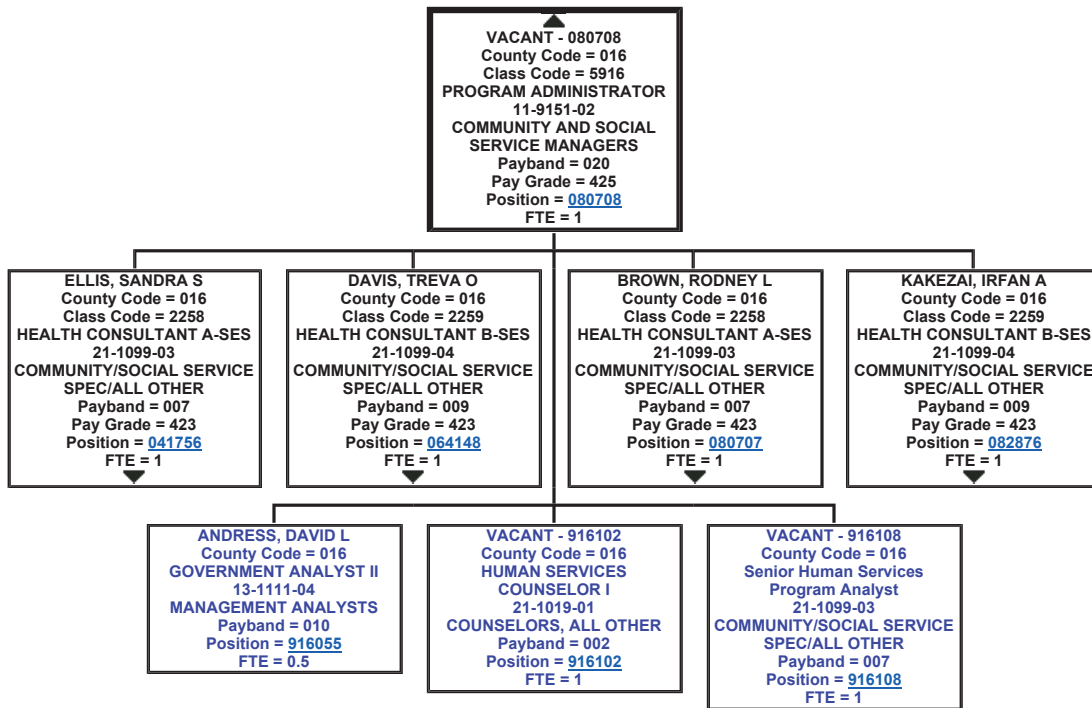






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Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
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FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [035672](#)  
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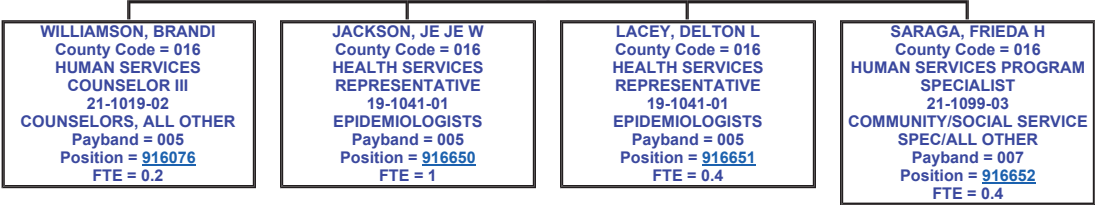
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County Code = 016  
Class Code = 2259  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 009  
Pay Grade = 423  
Position = [082876](#)  
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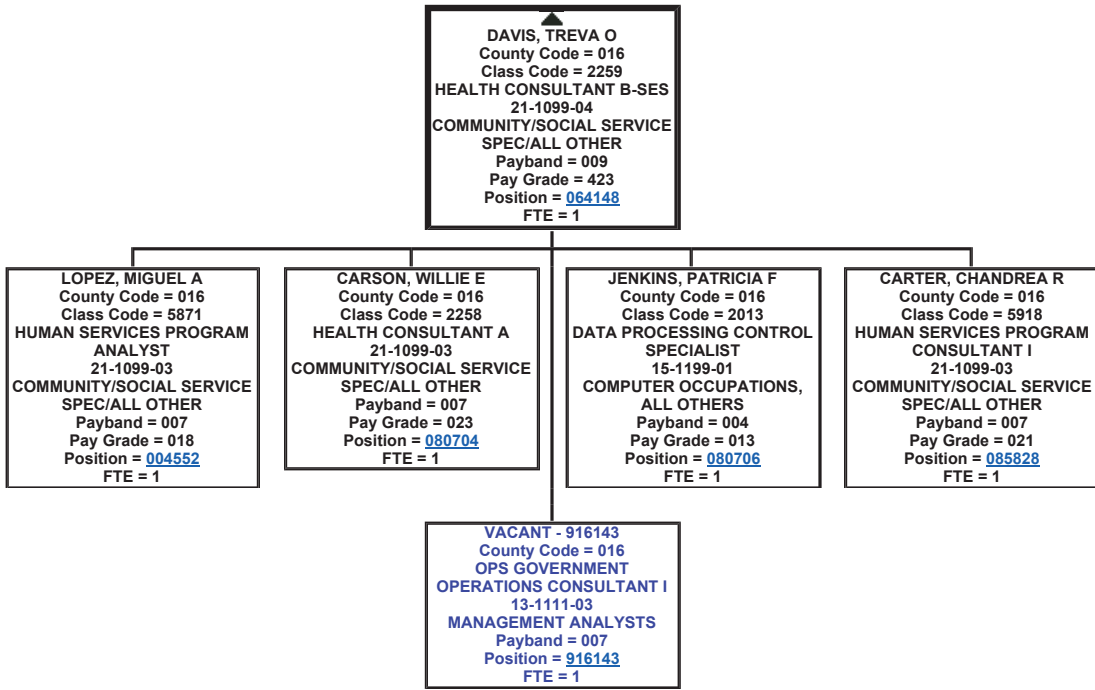
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County Code = 016  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [004312](#)  
FTE = 1

NEALE, ROBERTA R  
County Code = 016  
Class Code = 5874  
SENIOR HUMAN SERVICES  
PROG ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 019  
Position = [084902](#)  
FTE = 1

VACANT - 916073  
County Code = 016  
HUMAN SERVICES PROGRAM  
ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Position = [916073](#)  
FTE = 1

▲  
BROWN, RODNEY L  
County Code = 016  
Class Code = 2258  
HEALTH CONSULTANT A-SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 423  
Position = [080707](#)  
FTE = 1





▲  
ELLIS, SANDRA S  
County Code = 016  
Class Code = 2258  
HEALTH CONSULTANT A-SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 423  
Position = [041756](#)  
FTE = 1

JONES, CHERITA E  
County Code = 016  
Class Code = 1430  
ACCOUNTANT II  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = [068660](#)  
FTE = 1

JOHNSON, LORIE S  
County Code = 016  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Position = [916416](#)  
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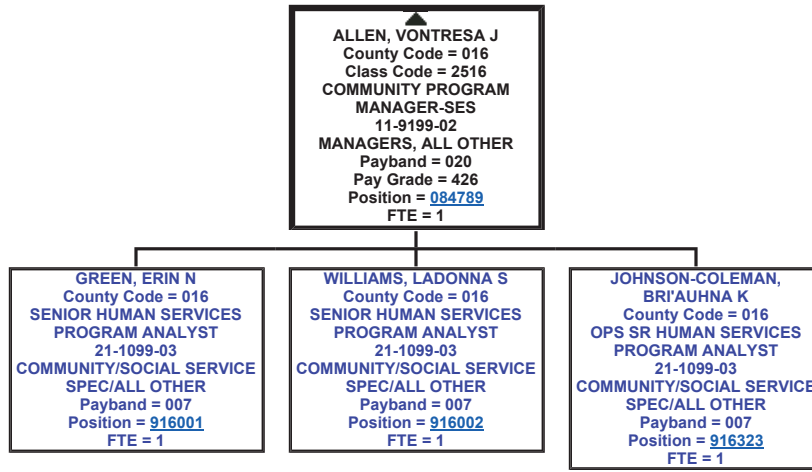
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COHEN, LEKISHA M  
County Code = 016  
Class Code = 2290  
PUBLIC HEALTH SERVICES  
MANAGER F-SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [045714](#)  
FTE = 1

CHANDLER, TOMMY J  
County Code = 016  
Class Code = 5874  
SENIOR HUMAN SVCS  
PROGRAM ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 019  
Position = [003177](#)  
FTE = 0.8  
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REVELS, RONA  
County Code = 016  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [058903](#)  
FTE = 1

RICHARDSON, CLEMENT A  
County Code = 016  
Class Code = 5879  
SENIOR HUMAN SERVICE  
PROGRAM SPEC-SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 422  
Position = [068775](#)  
FTE = 1  
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ALLEN, VONTRESA J  
County Code = 016  
Class Code = 2516  
COMMUNITY PROGRAM  
MANAGER-SES  
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MANAGERS, ALL OTHER  
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Pay Grade = 426  
Position = [084789](#)  
FTE = 1  
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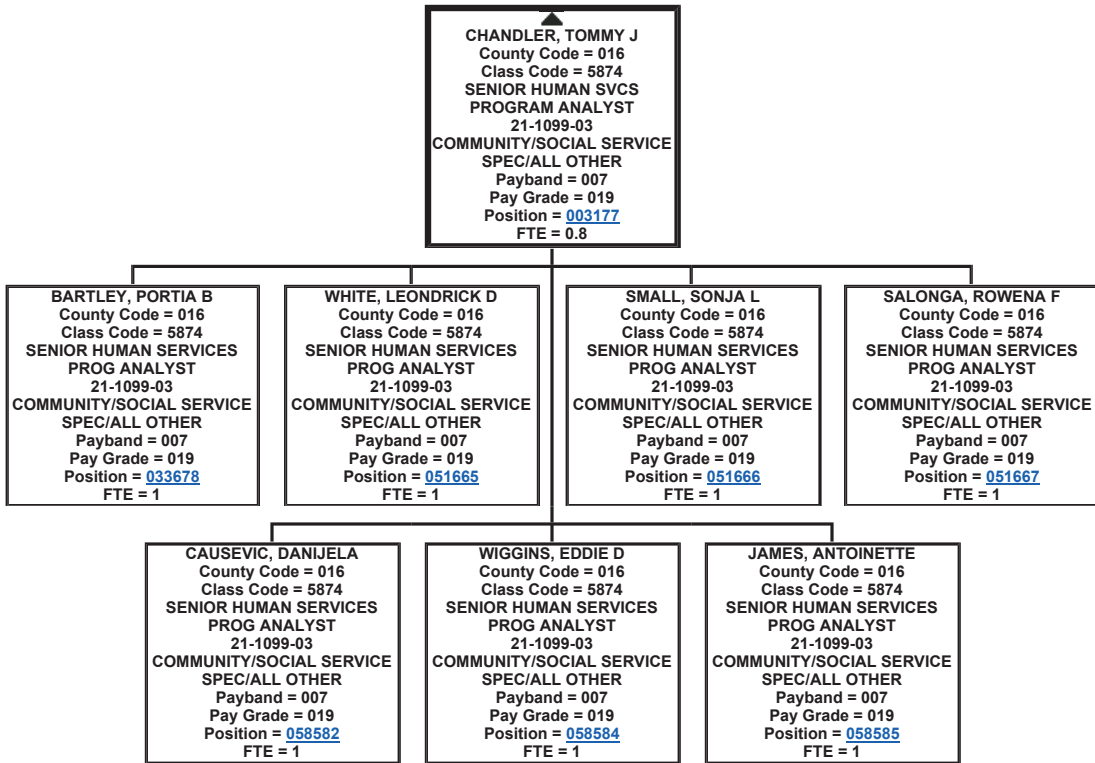
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Class Code = 5879  
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PROGRAM SPEC-SES  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 422  
Position = [068775](#)  
FTE = 1

ROSS, CHARMAINE H  
County Code = 016  
Class Code = 5871  
HUMAN SERVICES PROGRAM  
ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 018  
Position = [058581](#)  
FTE = 1

VACANT - 068435  
County Code = 016  
Class Code = 5874  
SENIOR HUMAN SERVICES  
PROGRAM ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 019  
Position = [068435](#)  
FTE = 1

BROWN, JUANITA  
County Code = 016  
Class Code = 0093  
SENIOR WORD PROCESSING  
SYSTEMS OPERATOR  
43-9022-02  
WORD PROCESSORS AND  
TYPISTS  
Payband = 003  
Pay Grade = 012  
Position = [085033](#)  
FTE = 1

GATLIN, MEREDITH D  
County Code = 016  
Class Code = 0093  
SENIOR WORD PROCESSING  
SYSTEMS OPERATOR  
43-9022-02  
WORD PROCESSORS AND  
TYPISTS  
Payband = 003  
Pay Grade = 012  
Position = [085836](#)  
FTE = 1





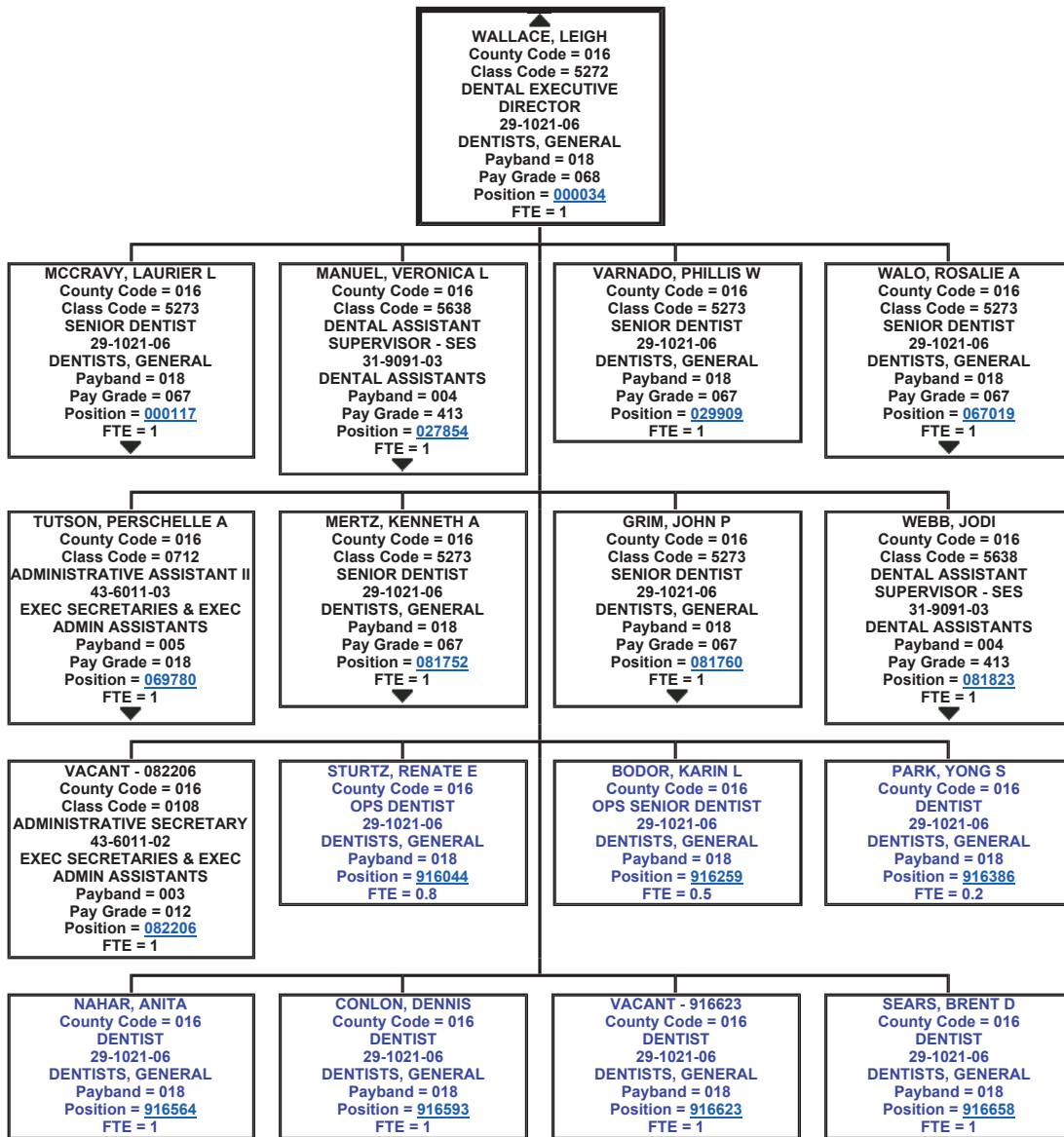
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JAMES, ANTONIO  
County Code = 016  
Class Code = 5879  
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PROG SPEC-SES  
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SPEC/ALL OTHER  
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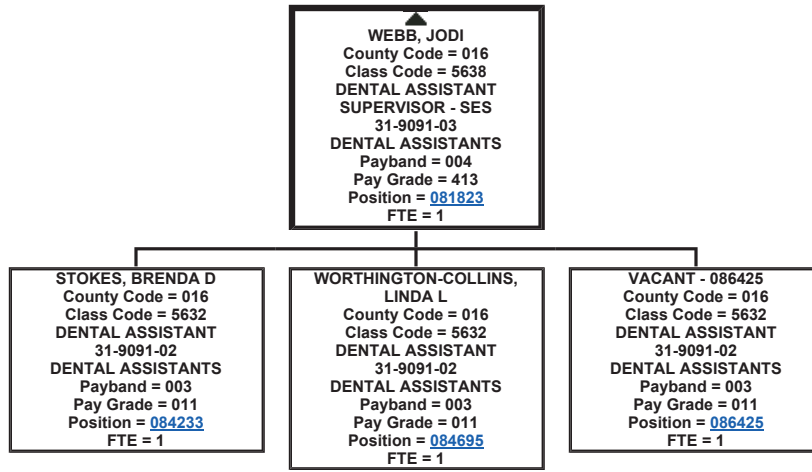
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County Code = 016  
Class Code = 5874  
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PROG ANALYST  
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SPEC/ALL OTHER  
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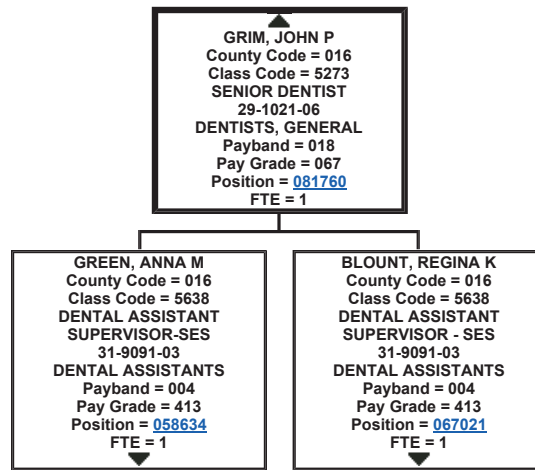
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Class Code = 5874  
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PROG ANALYST  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 019  
Position = [054100](#)  
FTE = 1

ROBINSON, JUNE  
County Code = 016  
Class Code = 5874  
SENIOR HUMAN SERVICES  
PROG ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 019  
Position = [064313](#)  
FTE = 1

DAVIS, SHERI R  
County Code = 016  
Class Code = 5874  
SENIOR HUMAN SERVICES  
PROG ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 019  
Position = [066836](#)  
FTE = 1







▲  
BLOUNT, REGINA K  
County Code = 016  
Class Code = 5638  
DENTAL ASSISTANT  
SUPERVISOR - SES  
31-9091-03  
DENTAL ASSISTANTS  
Payband = 004  
Pay Grade = 413  
Position = [067021](#)  
FTE = 1

MILLEDGE, QUNTRELLA S  
County Code = 016  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [067020](#)  
FTE = 1

SMITH, BERTHA  
County Code = 016  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [068536](#)  
FTE = 1

BULLARD, KAREN D  
County Code = 016  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [081763](#)  
FTE = 1

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GREEN, ANNA M  
County Code = 016  
Class Code = 5638  
DENTAL ASSISTANT  
SUPERVISOR-SES  
31-9091-03  
DENTAL ASSISTANTS  
Payband = 004  
Pay Grade = 413  
Position = [058634](#)  
FTE = 1

PRINCE, TEWANNAH C  
County Code = 016  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [029973](#)  
FTE = 1

PURVIS, DEBORAH L  
County Code = 016  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [081825](#)  
FTE = 1

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MERTZ, KENNETH A  
County Code = 016  
Class Code = 5273  
SENIOR DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 067  
Position = [081752](#)  
FTE = 1

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HORNE, THASA D  
County Code = 016  
Class Code = 5638  
DENTAL ASSISTANT  
SUPERVISOR-SES  
31-9091-03  
DENTAL ASSISTANTS  
Payband = 004  
Pay Grade = 413  
Position = [001856](#)  
FTE = 1  
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HORNE, THASA D  
County Code = 016  
Class Code = 5638  
DENTAL ASSISTANT  
SUPERVISOR-SES  
31-9091-03  
DENTAL ASSISTANTS  
Payband = 004  
Pay Grade = 413  
Position = [001856](#)  
FTE = 1

WRIGHT, LAVETA  
County Code = 016  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [004858](#)  
FTE = 1

ROSS, BENITA G  
County Code = 016  
Class Code = 5632  
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31-9091-02  
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Pay Grade = 011  
Position = [030606](#)  
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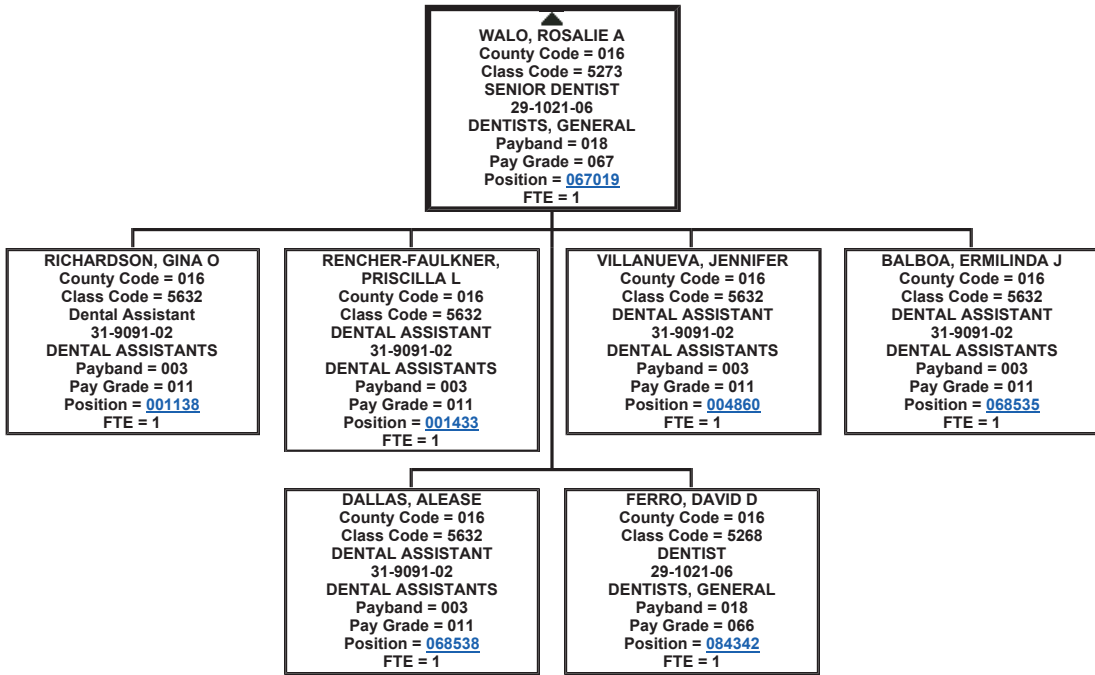
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Class Code = 5632  
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31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [081762](#)  
FTE = 1



TUTSON, PERSHELLE A  
County Code = 016  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT  
II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [069780](#)  
FTE = 1

DEVAUGHN, CHELSEA F  
County Code = 016  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [916008](#)  
FTE = 1

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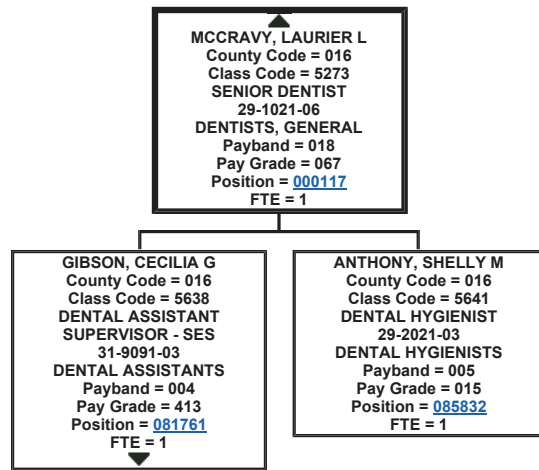
MANUEL, VERONICA L  
County Code = 016  
Class Code = 5638  
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SUPERVISOR - SES  
31-9091-03  
DENTAL ASSISTANTS  
Payband = 004  
Pay Grade = 413  
Position = [027854](#)  
FTE = 1

LOWRY, JACQUELYN E  
County Code = 016  
Class Code = 5632  
Dental Assistant  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [000926](#)  
FTE = 1

KENNEY, KIMBERLY  
County Code = 016  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [004861](#)  
FTE = 1

BROWN, SARAH A  
County Code = 016  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [068537](#)  
FTE = 1

GILLEY, MYRA B  
County Code = 016  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [085981](#)  
FTE = 1



GIBSON, CECILIA G  
County Code = 016  
Class Code = 5638  
DENTAL ASSISTANT  
SUPERVISOR - SES  
31-9091-03  
DENTAL ASSISTANTS  
Payband = 004  
Pay Grade = 413  
Position = [081761](#)  
FTE = 1

DUNN, JESSICA N  
County Code = 016  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [029921](#)  
FTE = 1

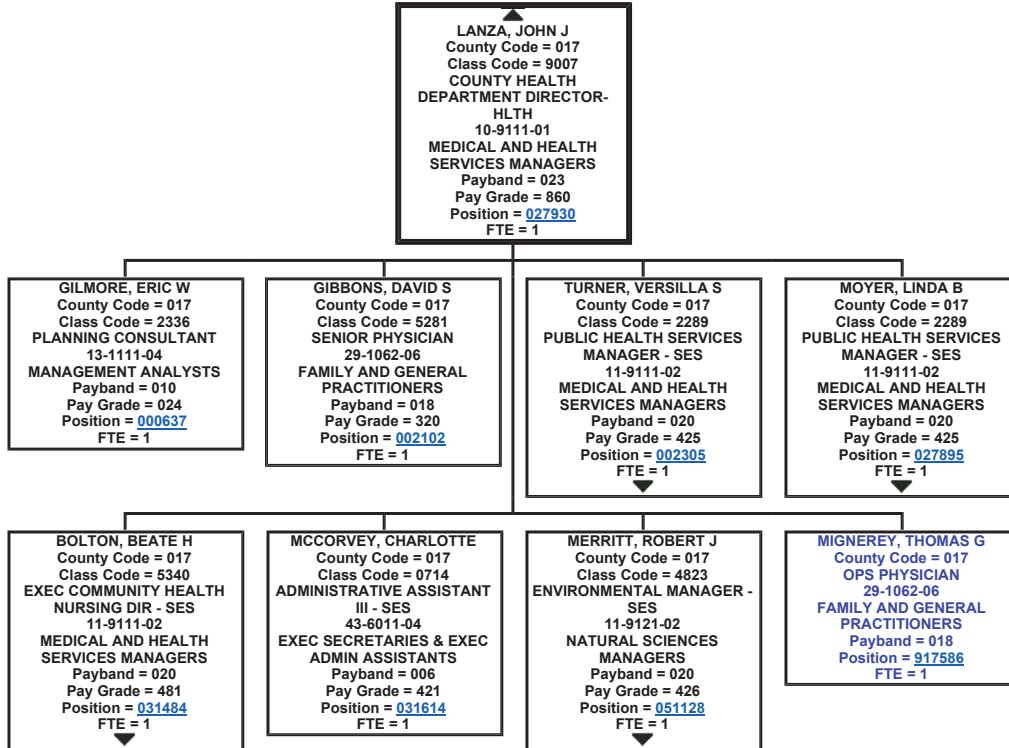
KRAUSIE, STACEY M  
County Code = 016  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [067237](#)  
FTE = 1

GRIFFIN, LESA  
County Code = 016  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [086324](#)  
FTE = 1

# Florida Department of Health

## CHD 17 - Escambia County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



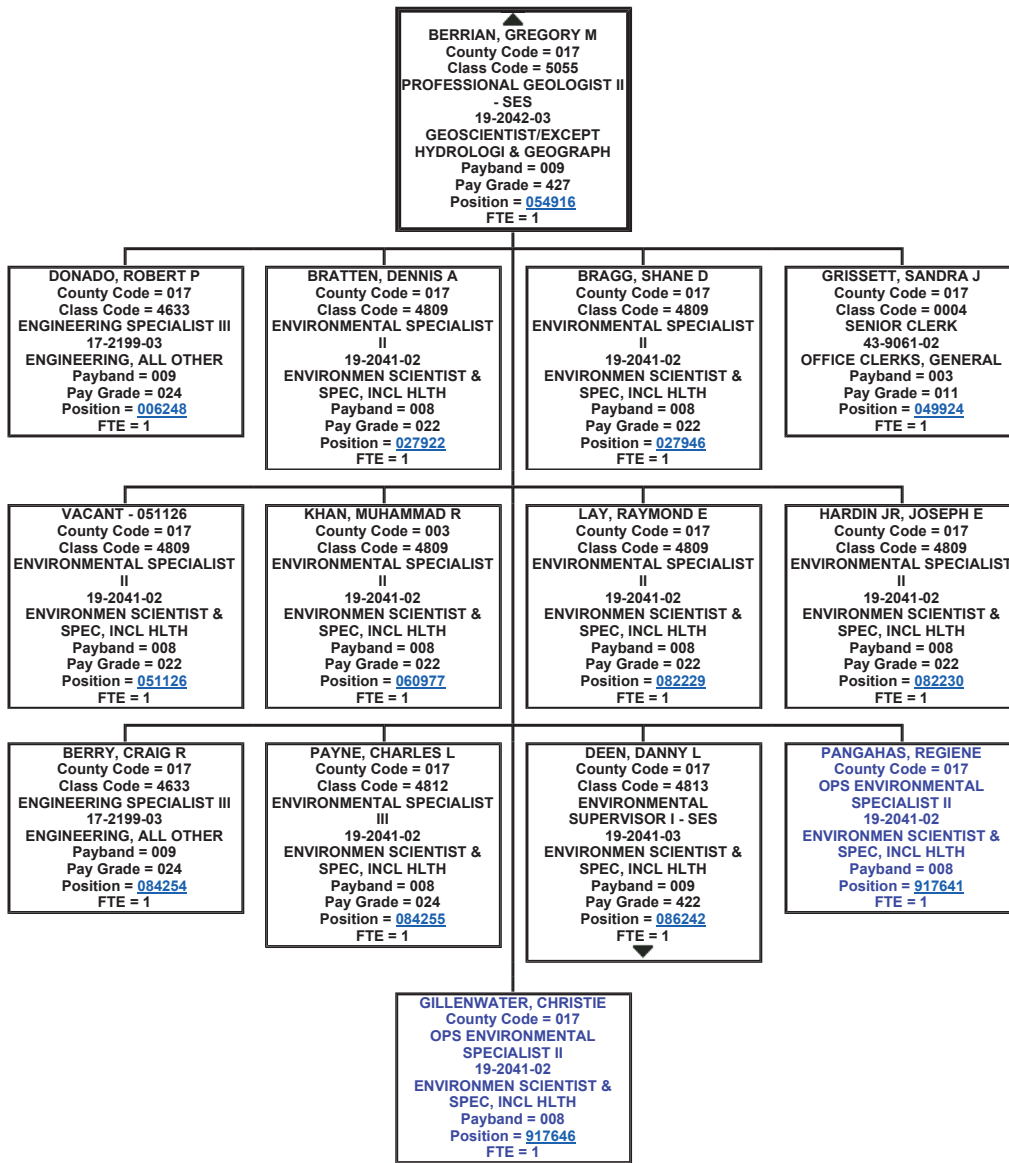
MERRITT, ROBERT J  
County Code = 017  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [051128](#)  
FTE = 1

LOPEZ, RODOLFO  
County Code = 017  
Class Code = 2112  
Information Tech Business  
Consultant SES  
15-1199-03  
COMPUTER OCCUPATIONS,  
ALL OTHERS  
Payband = 008  
Pay Grade = 424  
Position = [001019](#)  
FTE = 1

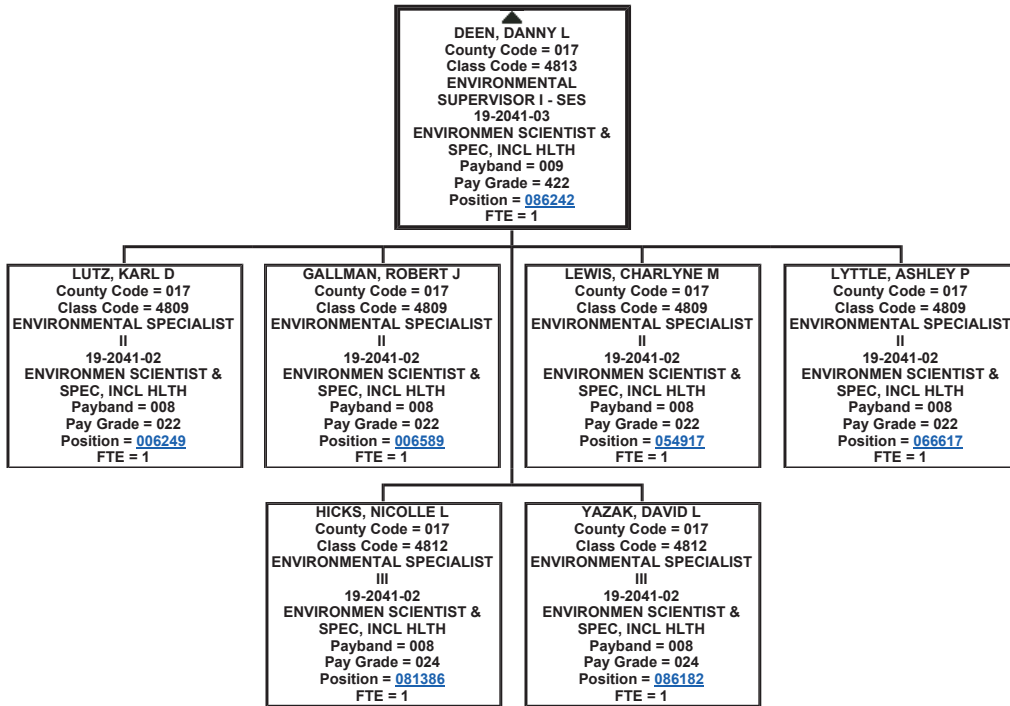
METZLER, STEPHEN C  
County Code = 017  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
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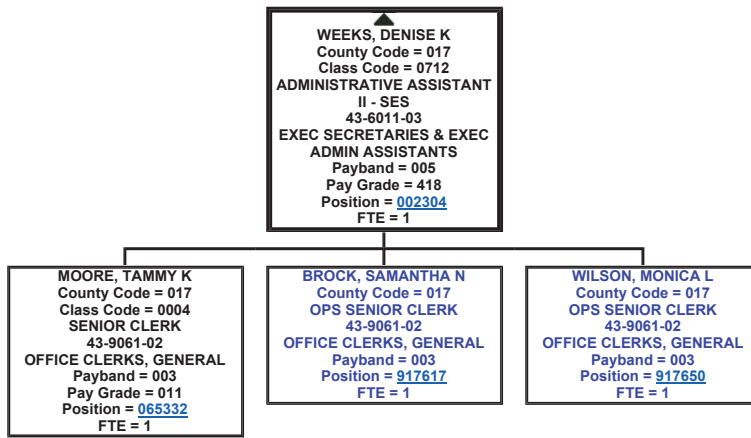
WEEKS, DENISE K  
County Code = 017  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
- SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [002304](#)  
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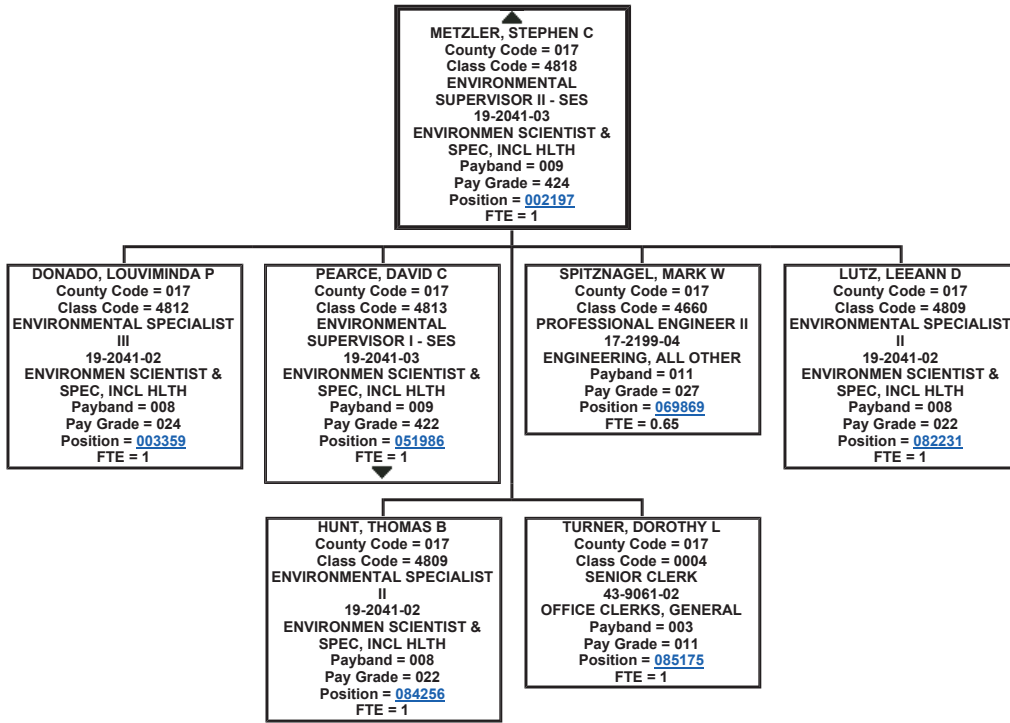
BERRIAN, GREGORY M  
County Code = 017  
Class Code = 5055  
PROFESSIONAL GEOLOGIST II  
- SES  
19-2042-03  
GEOSCIENTIST/EXCEPT  
HYDROLOGI & GEOGRAPH  
Payband = 009  
Pay Grade = 427  
Position = [054916](#)  
FTE = 1

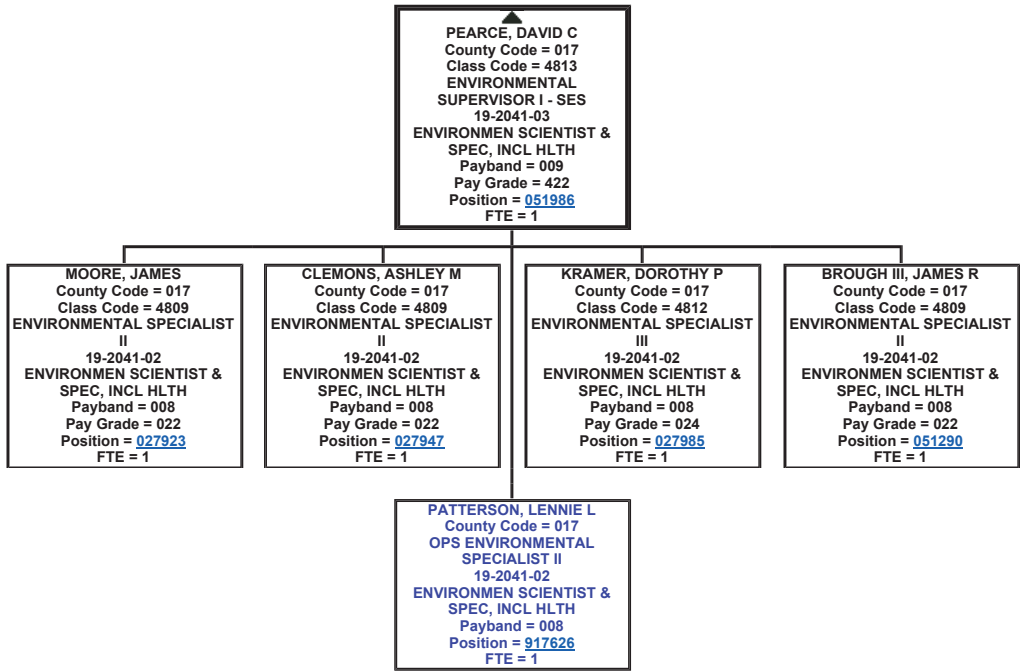


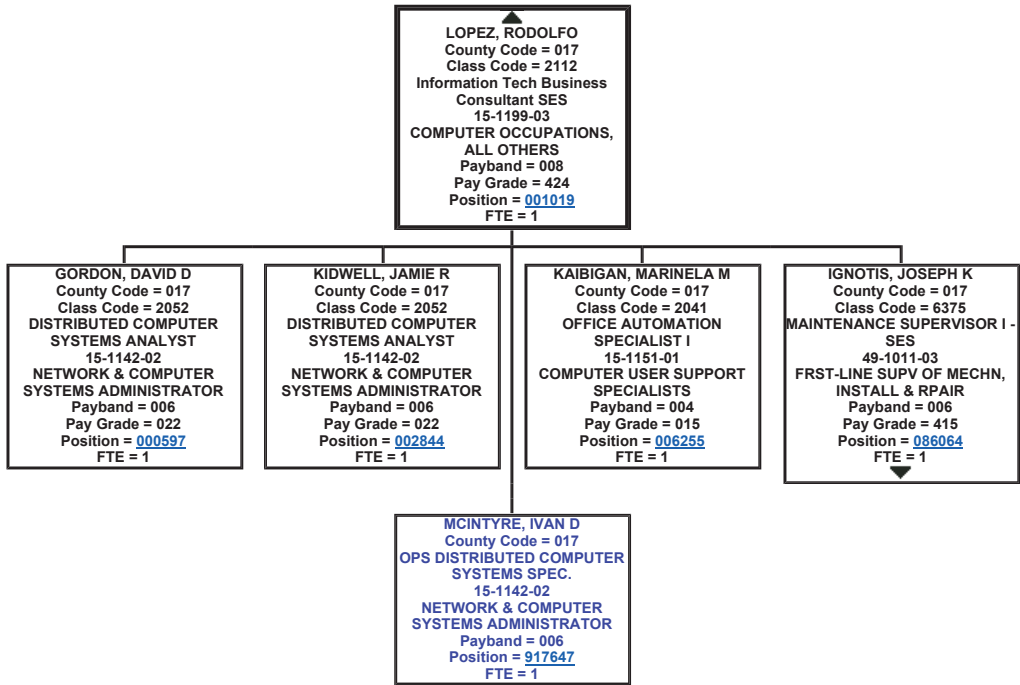












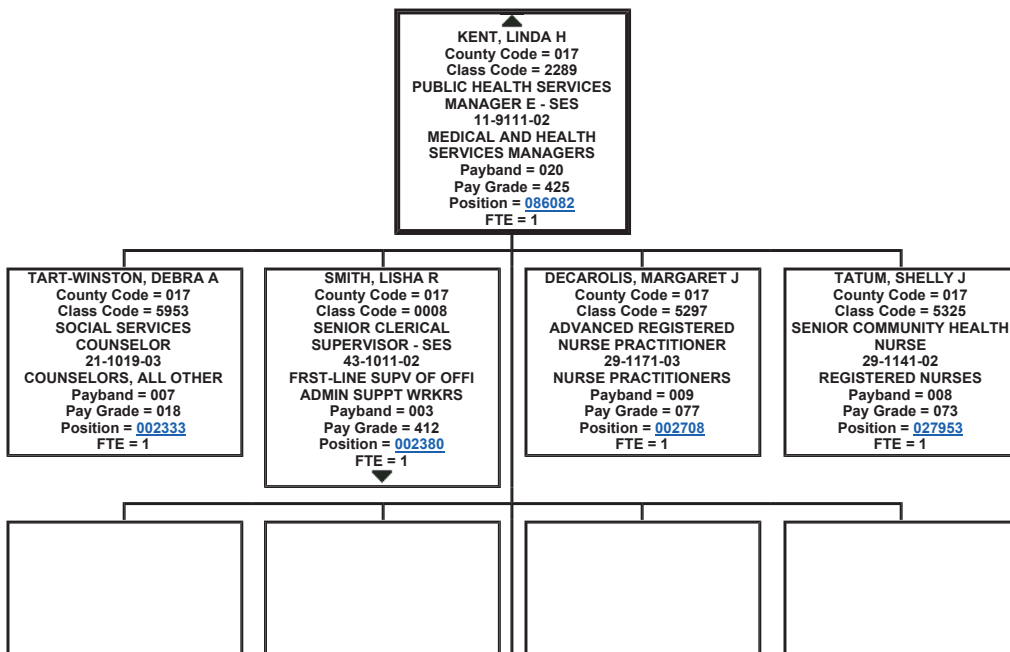
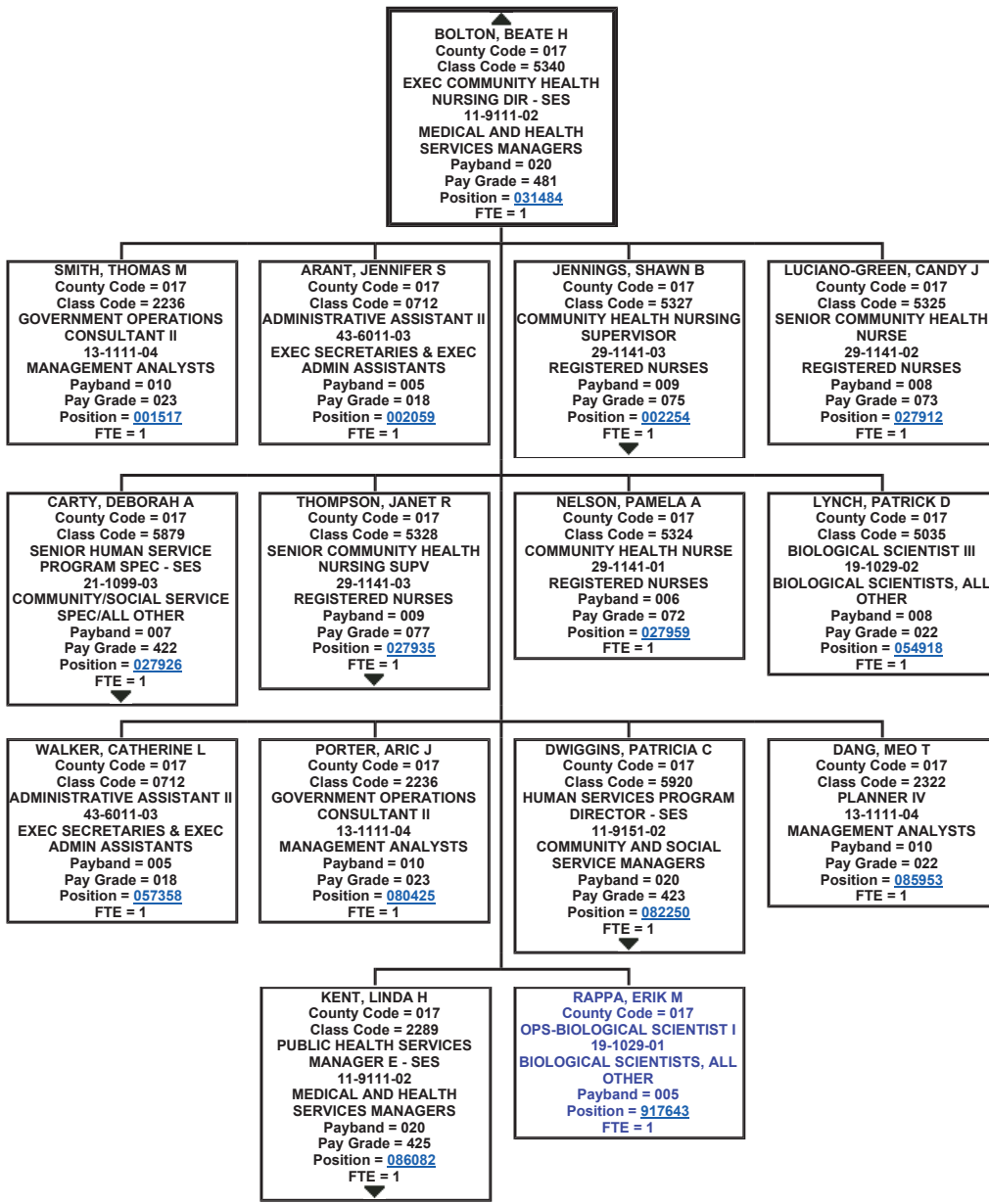
IGNOTIS, JOSEPH K  
County Code = 017  
Class Code = 6375  
MAINTENANCE SUPERVISOR I  
-SES  
49-1011-03  
FRST-LINE SUPV OF MECHN,  
INSTALL & RPAIR  
Payband = 006  
Pay Grade = 415  
Position = [086064](#)  
FTE = 1

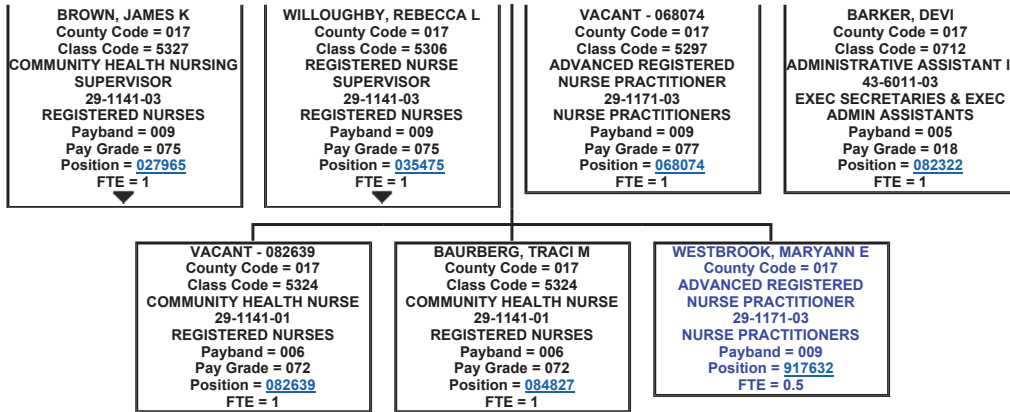
CAUDLE, ANTHONY D  
County Code = 017  
Class Code = 6466  
MAINTENANCE MECHANIC  
49-9042-02  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
Position = [006663](#)  
FTE = 1

VACANT - 080162  
County Code = 017  
Class Code = 6466  
MAINTENANCE MECHANIC  
49-9042-02  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
Position = [080162](#)  
FTE = 1

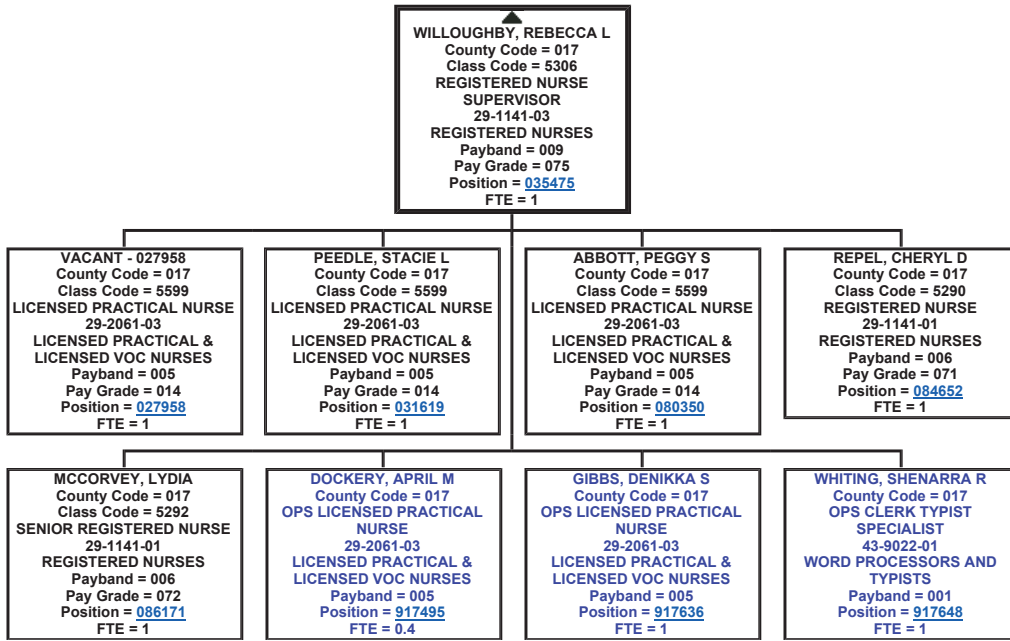
FRANKLIN, RICHARD J  
County Code = 017  
Class Code = 6466  
MAINTENANCE MECHANIC  
49-9042-02  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
Position = [084019](#)  
FTE = 1

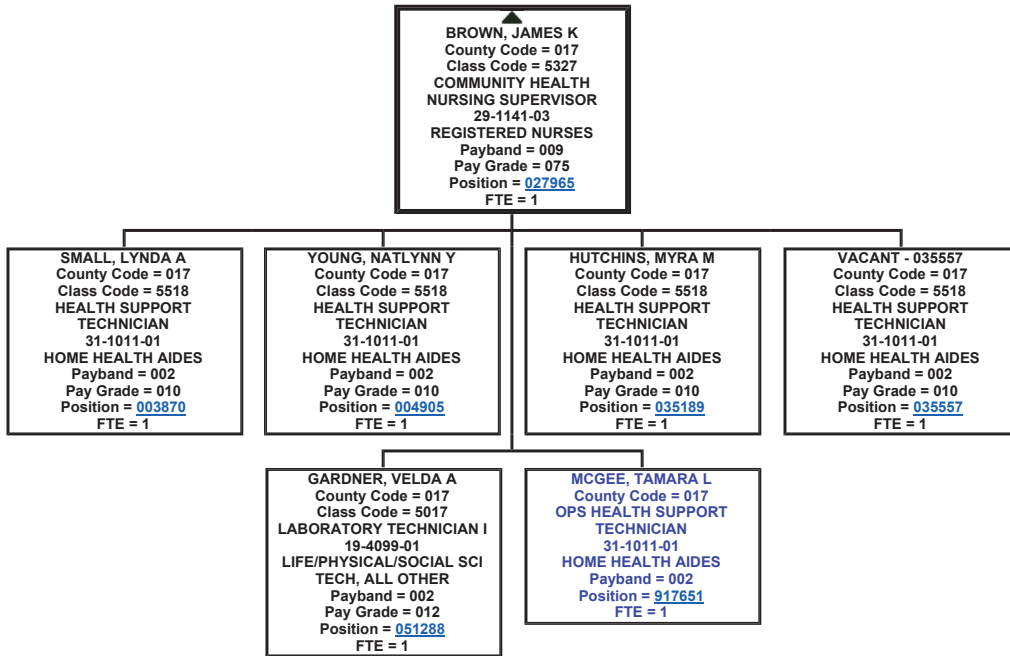
FIKE, PATRICK  
County Code = 017  
[OPS MAINTENANCE MECHANIC](#)  
49-9042-02  
[MAINTENANCE AND REPAIR](#)  
[WORKERS, GENERAL](#)  
Payband = 004  
Position = [917620](#)  
FTE = 1











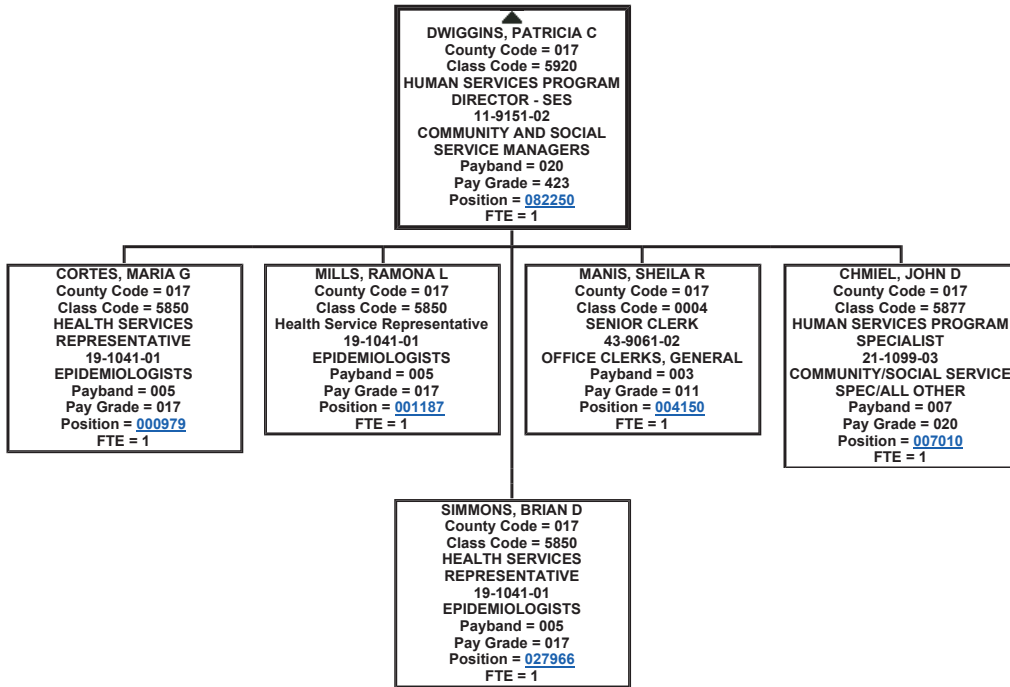
SMITH, LISHA R  
County Code = 017  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [002380](#)  
FTE = 1

HANNA, AMBER N  
County Code = 017  
Class Code = 0078  
CLERK TYPIST SPECIALIST  
43-9022-01  
WORD PROCESSORS AND  
TYPISTS  
Payband = 001  
Pay Grade = 008  
Position = [006654](#)  
FTE = 1

BRASCH, DONNA J  
County Code = 017  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOV'T PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [051239](#)  
FTE = 1

BOLAR, FRED A  
County Code = 017  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [067995](#)  
FTE = 1

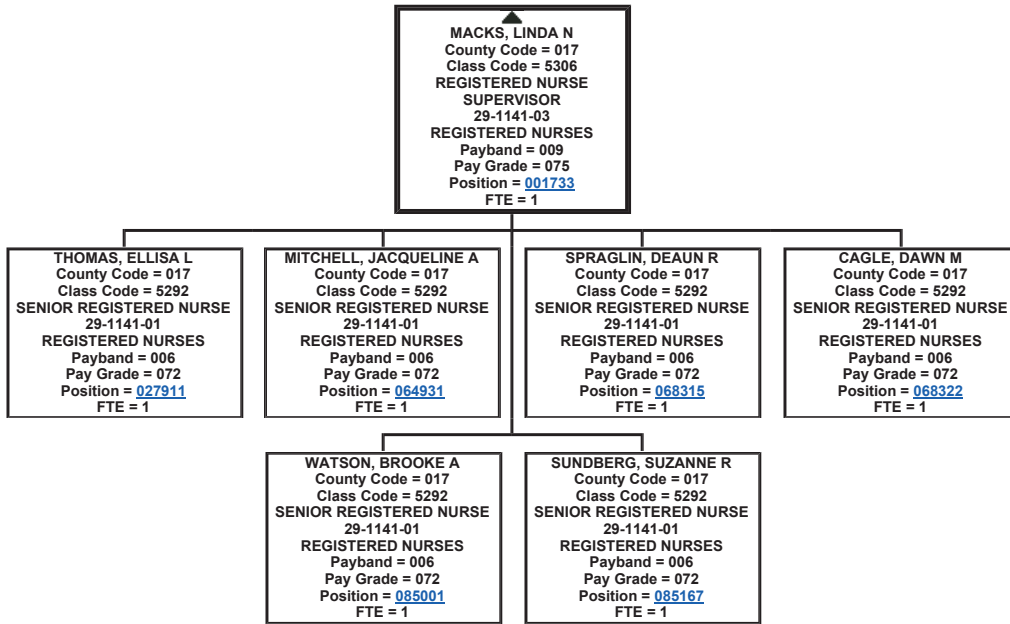
SCOTT, JAMESENA E  
County Code = 017  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [917640](#)  
FTE = 1

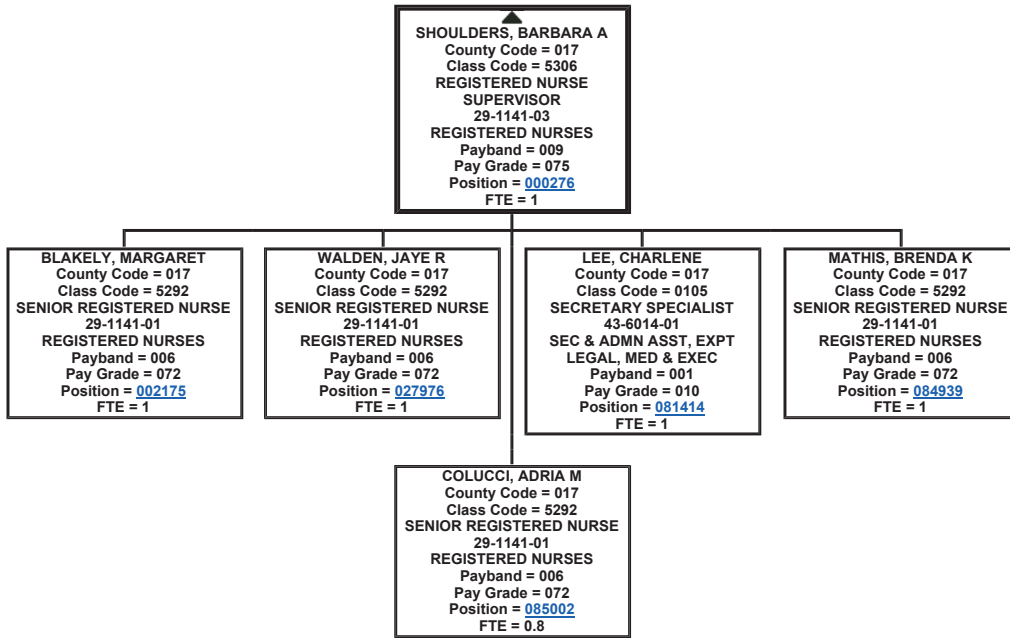


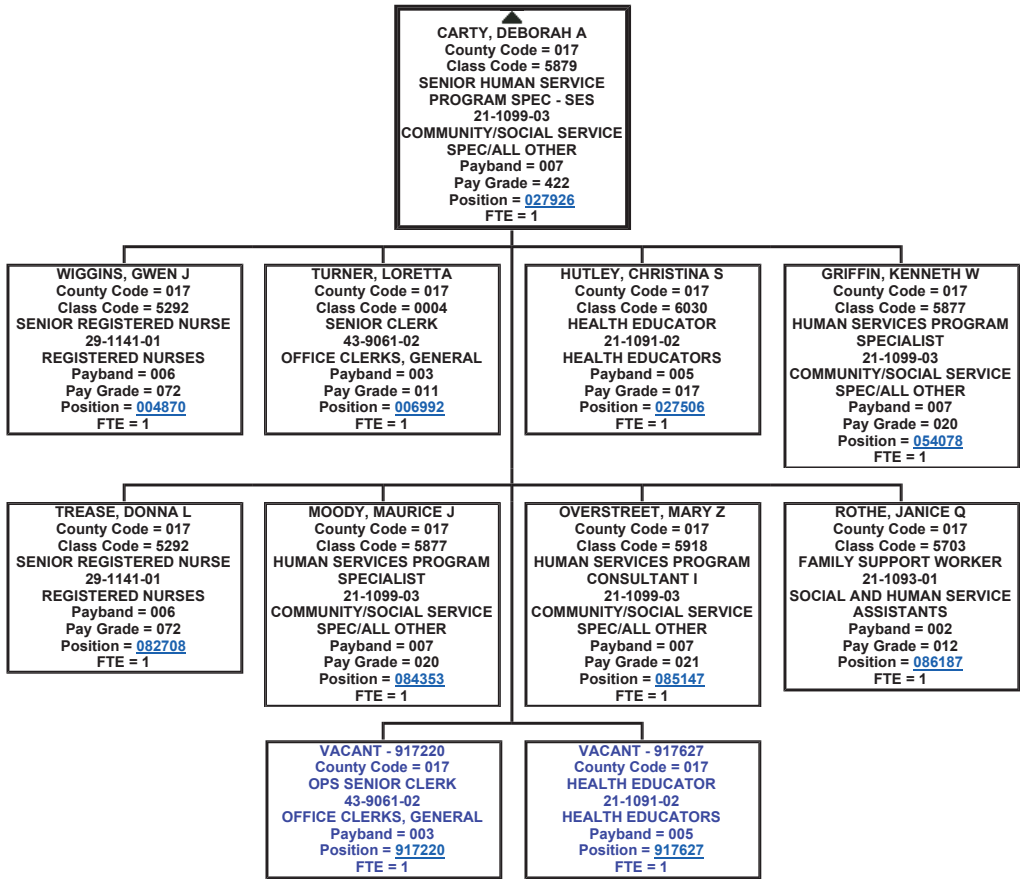
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THOMPSON, JANET R  
County Code = 017  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [027935](#)  
FTE = 1

SHOULDERS, BARBARA A  
County Code = 017  
Class Code = 5306  
REGISTERED NURSE  
SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [000276](#)  
FTE = 1  
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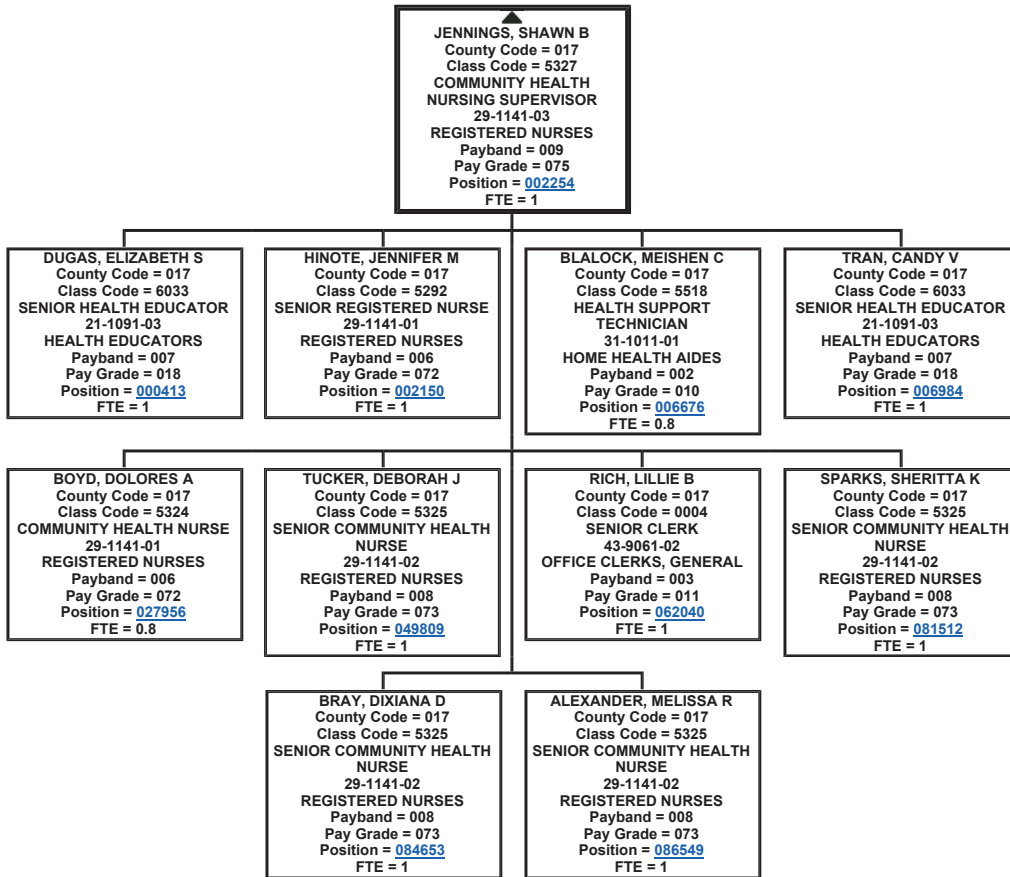
MACKS, LINDA N  
County Code = 017  
Class Code = 5306  
REGISTERED NURSE  
SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [001733](#)  
FTE = 1  
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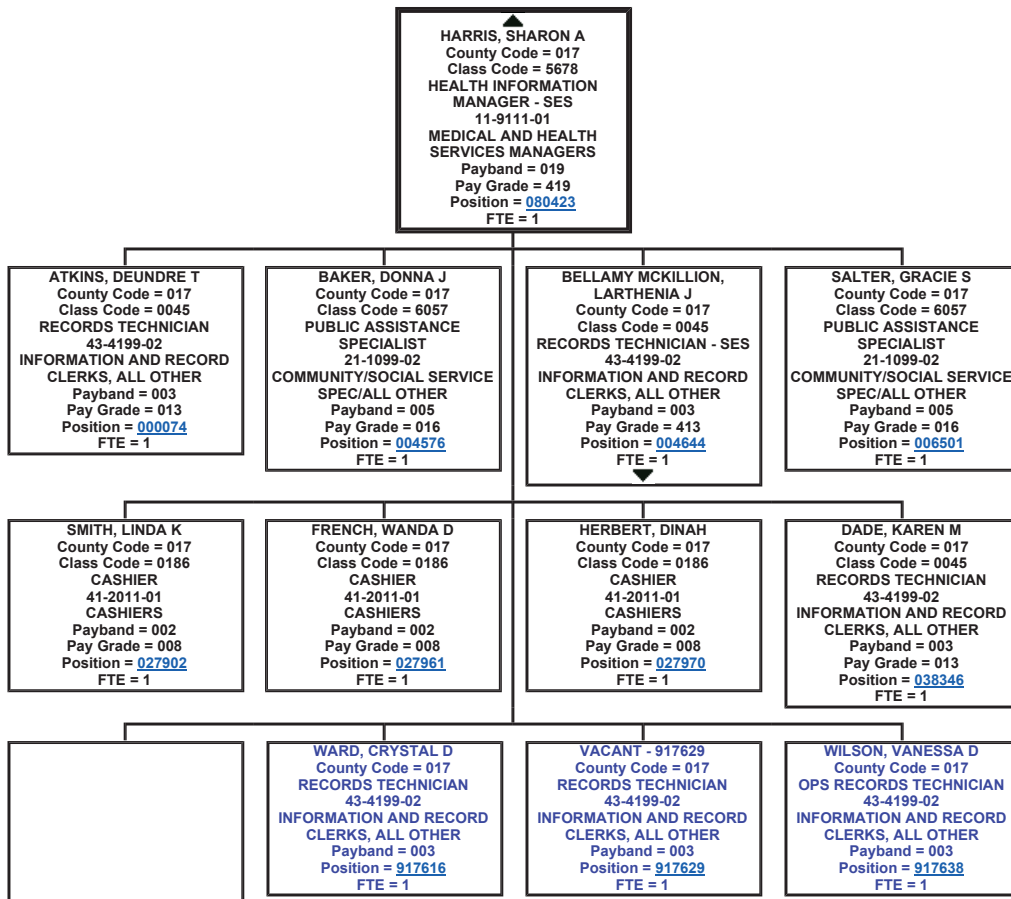
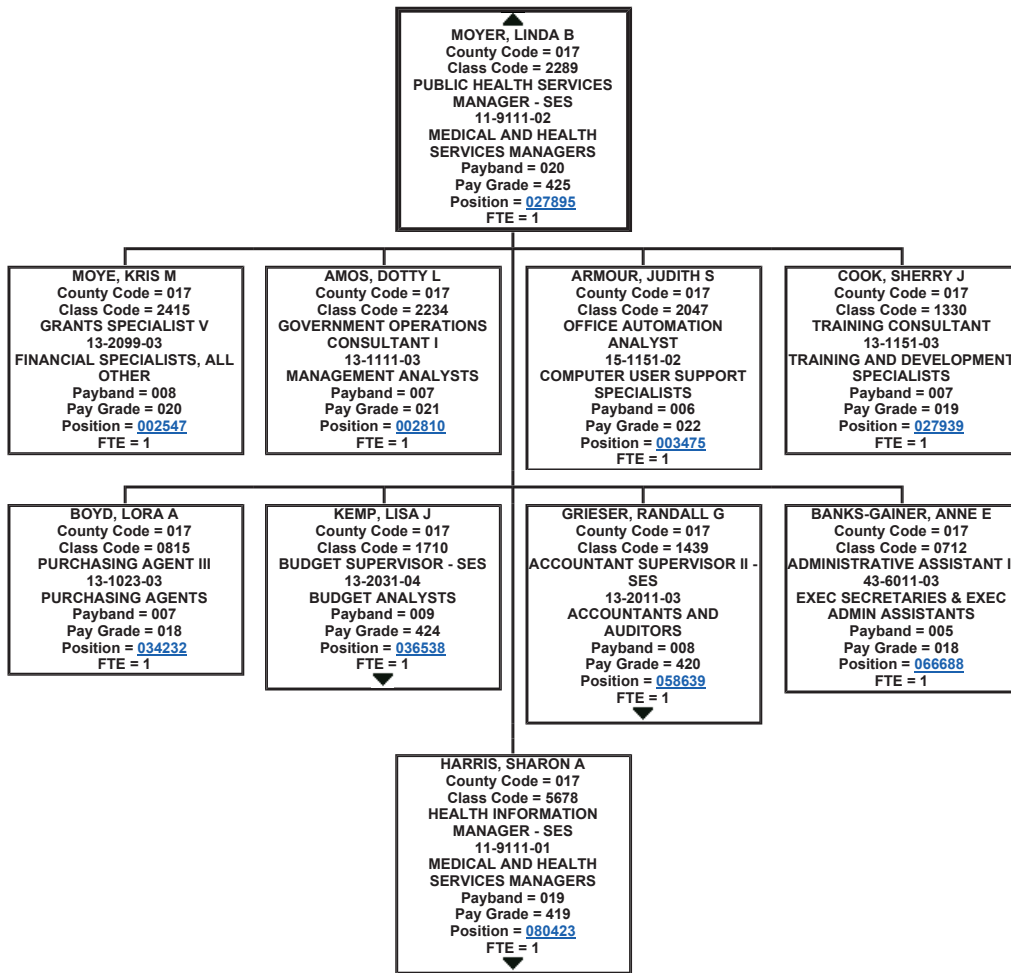






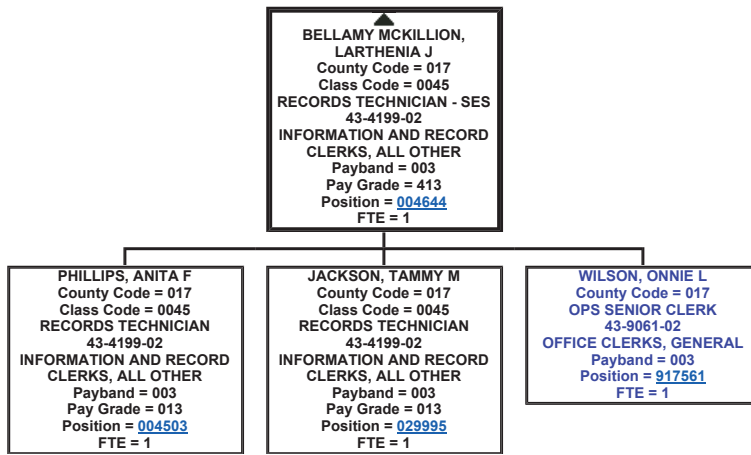






SMITH, LARETHEA S  
County Code = 017  
Class Code = 0186  
CASHIER  
41-2011-01  
CASHIERS  
Payband = 002  
Pay Grade = 008  
Position = [062244](#)  
FTE = 1

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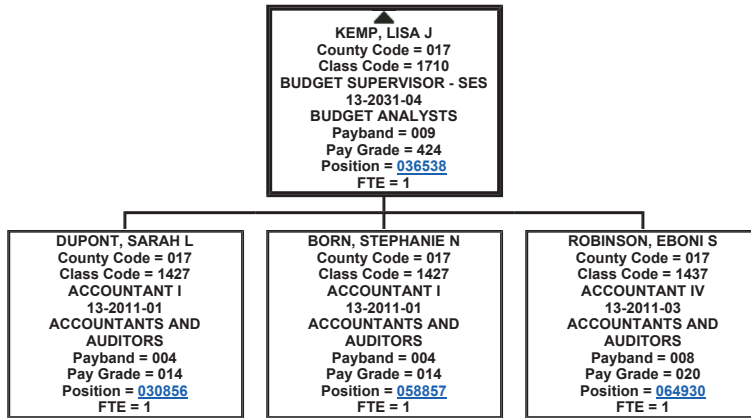
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GRIESER, RANDALL G  
County Code = 017  
Class Code = 1439  
ACCOUNTANT SUPERVISOR II  
- SES  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 420  
Position = [058639](#)  
FTE = 1

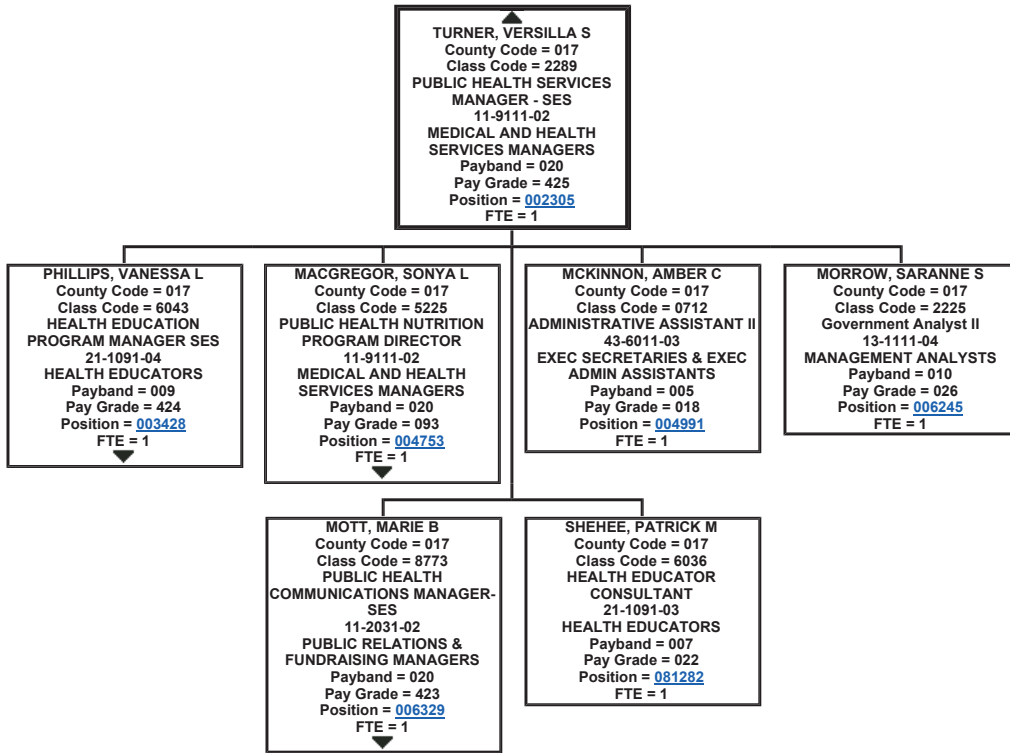
YELVINGTON, TERRY J  
County Code = 017  
Class Code = 1712  
FINANCIAL COUNSELOR  
13-2052-01  
PERSONAL FINANCIAL  
ADVISORS  
Payband = 004  
Pay Grade = 014  
Position = [000273](#)  
FTE = 1

CRUZ, FLOR M  
County Code = 017  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [001315](#)  
FTE = 1

DEAN, JENIPHER S  
County Code = 017  
Class Code = 1436  
ACCOUNTANT III  
13-2011-02  
ACCOUNTANTS AND  
AUDITORS  
Payband = 006  
Pay Grade = 018  
Position = [002540](#)  
FTE = 1

TABER, CAFFIE J  
County Code = 017  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [045169](#)  
FTE = 1





▲  
MOTT, MARIE B  
County Code = 017  
Class Code = 8773  
PUBLIC HEALTH  
COMMUNICATIONS  
MANAGER-SES  
11-2031-02  
PUBLIC RELATIONS &  
FUNDRAISING MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [006329](#)  
FTE = 1

HOLTON, KARA N  
County Code = 017  
Class Code = 5218  
Senior Public Health Nutritionist  
29-1031-02  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 008  
Pay Grade = 088  
Position = [001156](#)  
FTE = 1

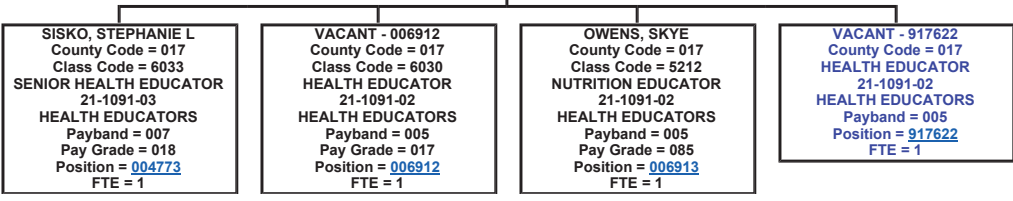
WOOD, JENEA E  
County Code = 017  
Class Code = 2099  
SENIOR WEB PAGE DESIGN  
SPECIALIST  
15-1134-02  
WEB DEVELOPERS  
Payband = 006  
Pay Grade = 020  
Position = [006562](#)  
FTE = 1

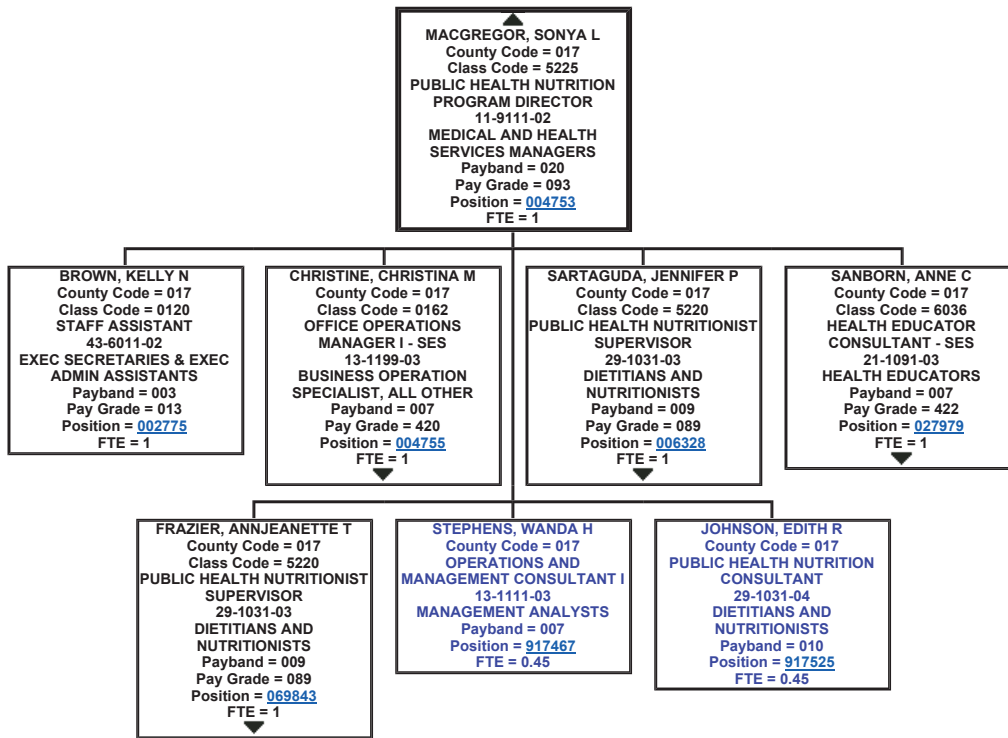
SANTORELLI, COREY M  
County Code = 017  
Class Code = 6042  
HEALTH EDUCATION  
SUPERVISOR - SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 420  
Position = [006911](#)  
FTE = 1  
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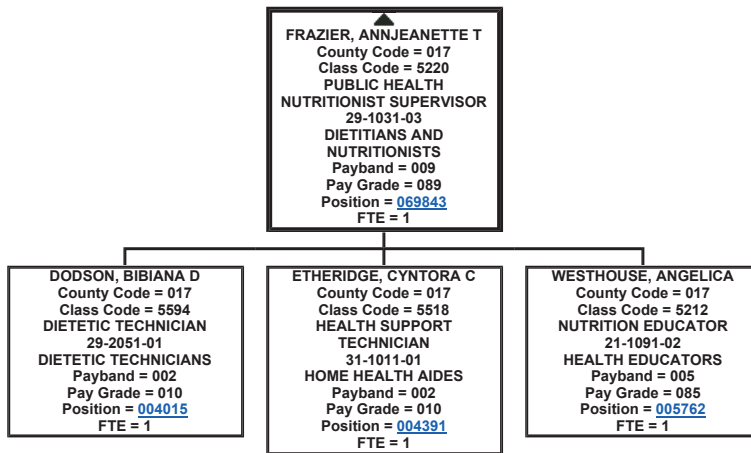
JEFFREYS, ERIN E  
County Code = 017  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [069841](#)  
FTE = 1

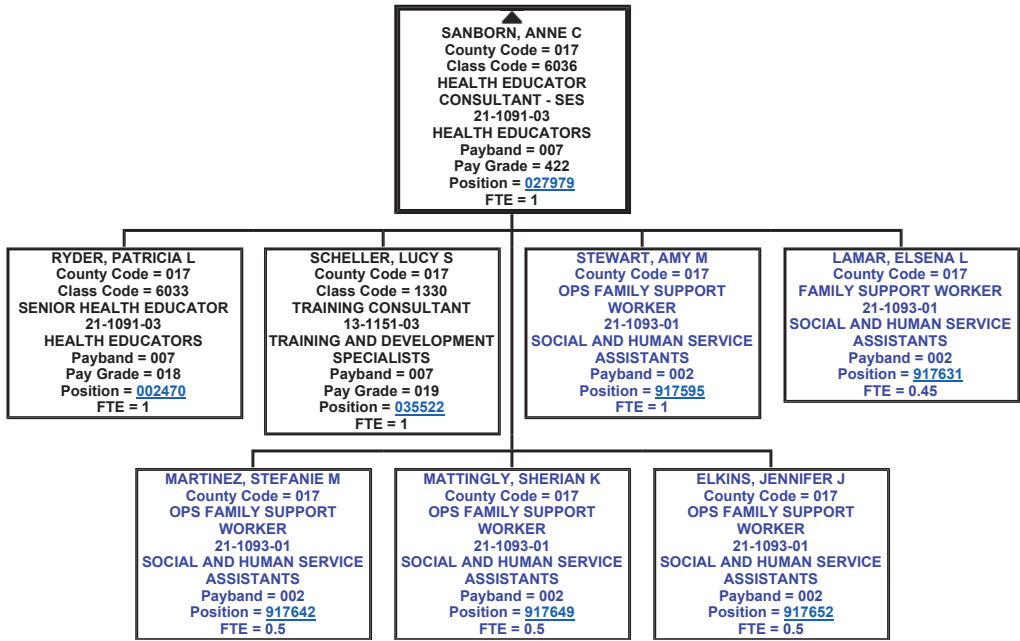


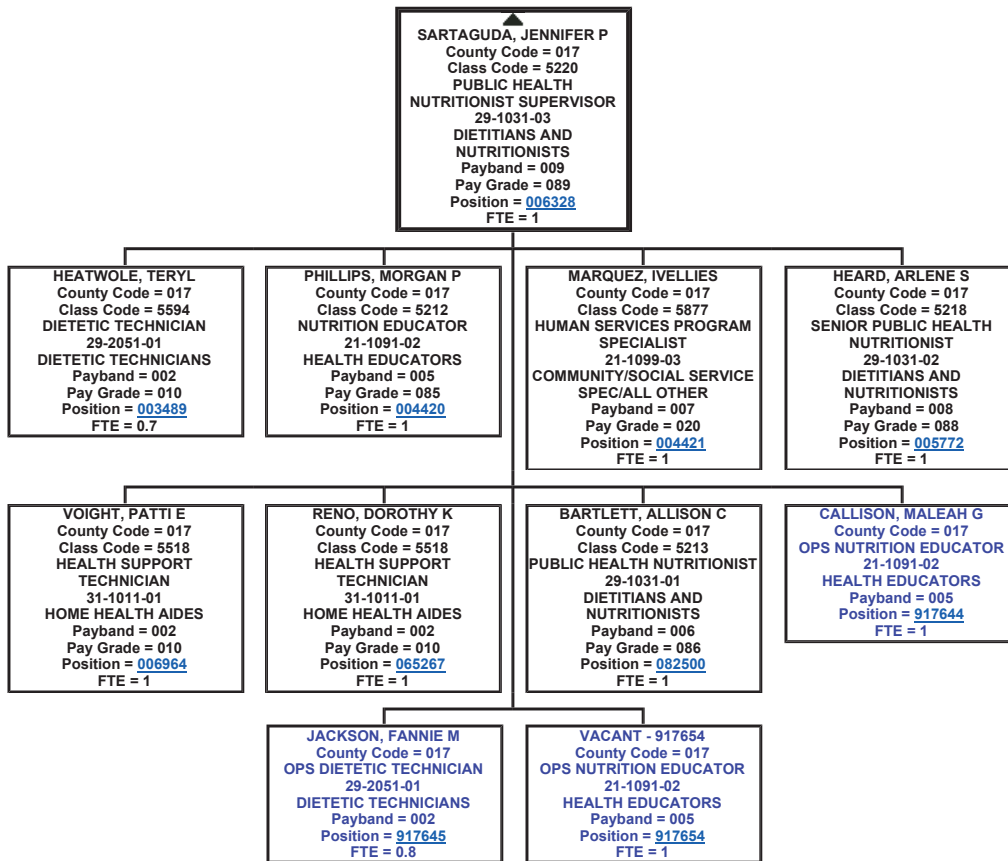
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SANTORELLI, COREY M  
County Code = 017  
Class Code = 6042  
HEALTH EDUCATION  
SUPERVISOR - SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 420  
Position = [006911](#)  
FTE = 1

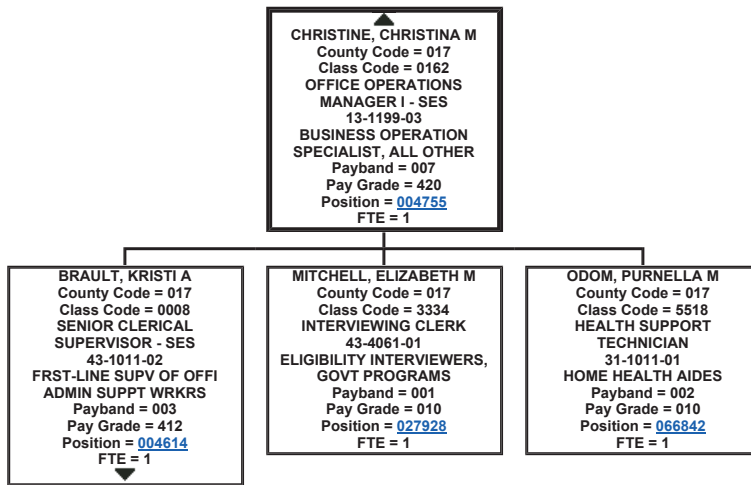












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BRAULT, KRISTI A  
County Code = 017  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [004614](#)  
FTE = 1

WATTS, PATRICIA P  
County Code = 017  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [002471](#)  
FTE = 1

DEWS, JEANNE M  
County Code = 017  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [041116](#)  
FTE = 1

GILLESPIE, THERESA L  
County Code = 017  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [069842](#)  
FTE = 1

VACANT - 917653  
County Code = 017  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [917653](#)  
FTE = 1

▲  
PHILLIPS, VANESSA L  
County Code = 017  
Class Code = 6043  
HEALTH EDUCATION  
PROGRAM MANAGER SES  
21-1091-04  
HEALTH EDUCATORS  
Payband = 009  
Pay Grade = 424  
Position = [003428](#)  
FTE = 1

BRADLEY, ANGEL R  
County Code = 017  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [005559](#)  
FTE = 1

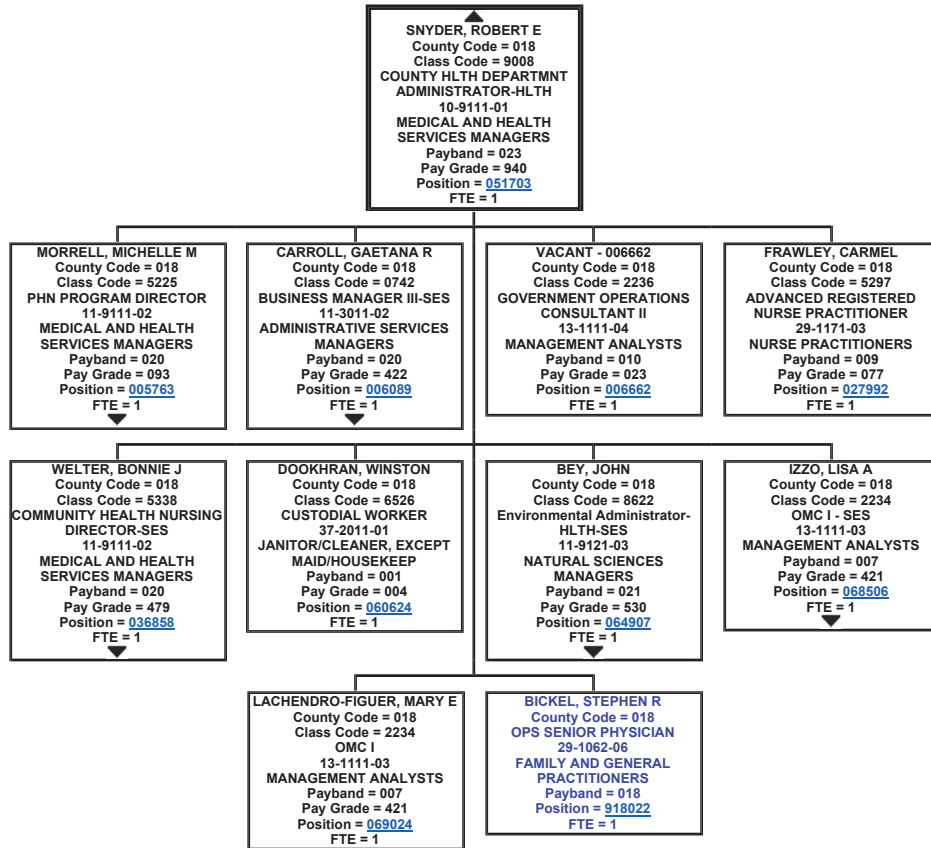
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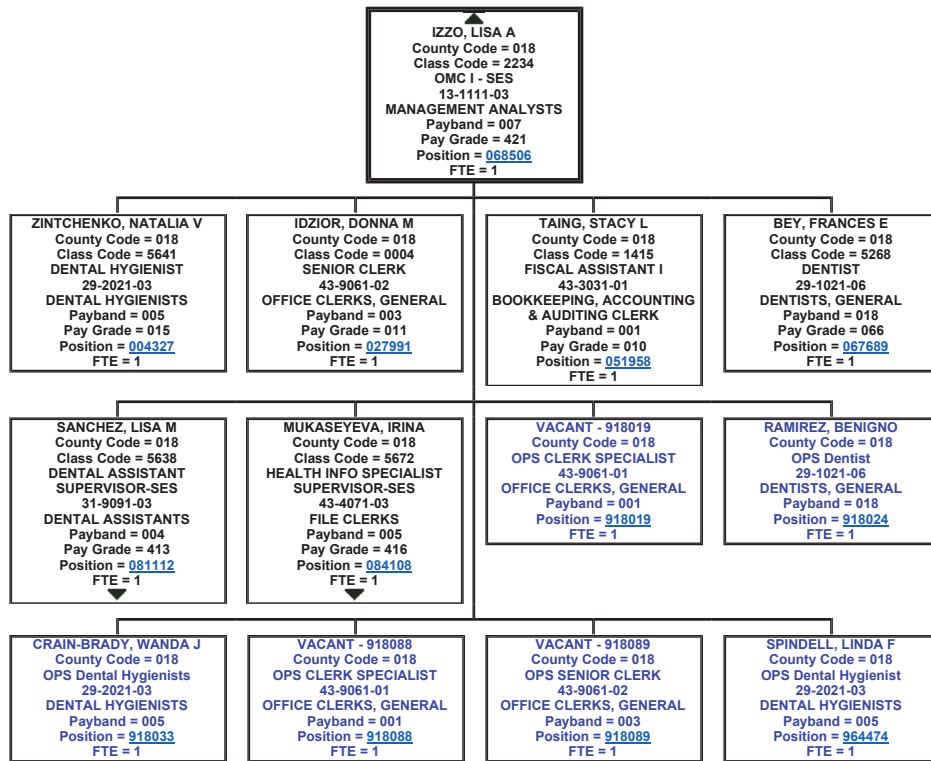


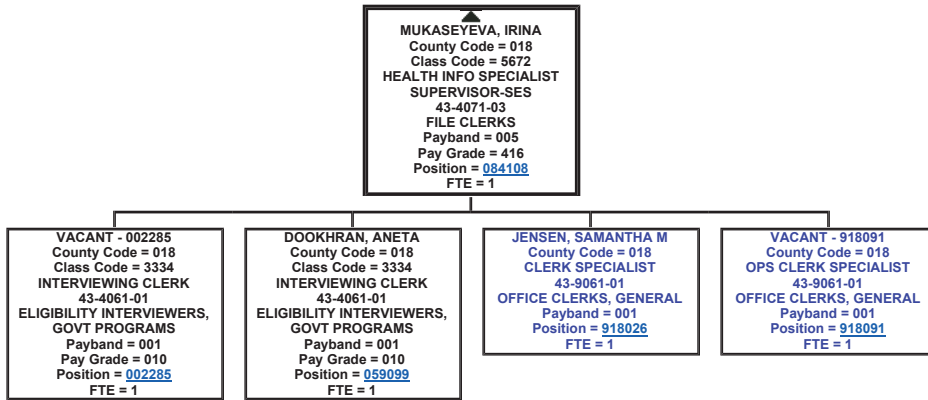
# Florida Department of Health

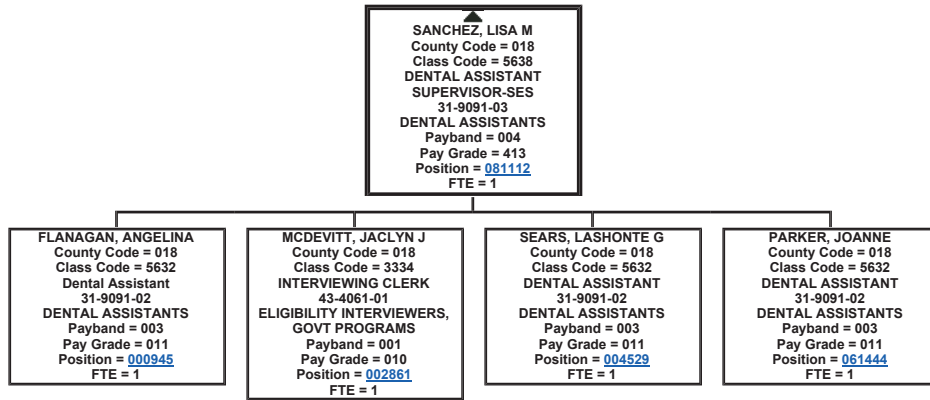
## CHD 18 - Flagler County Health Department

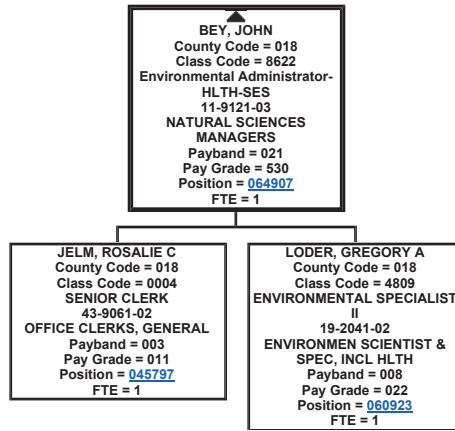
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

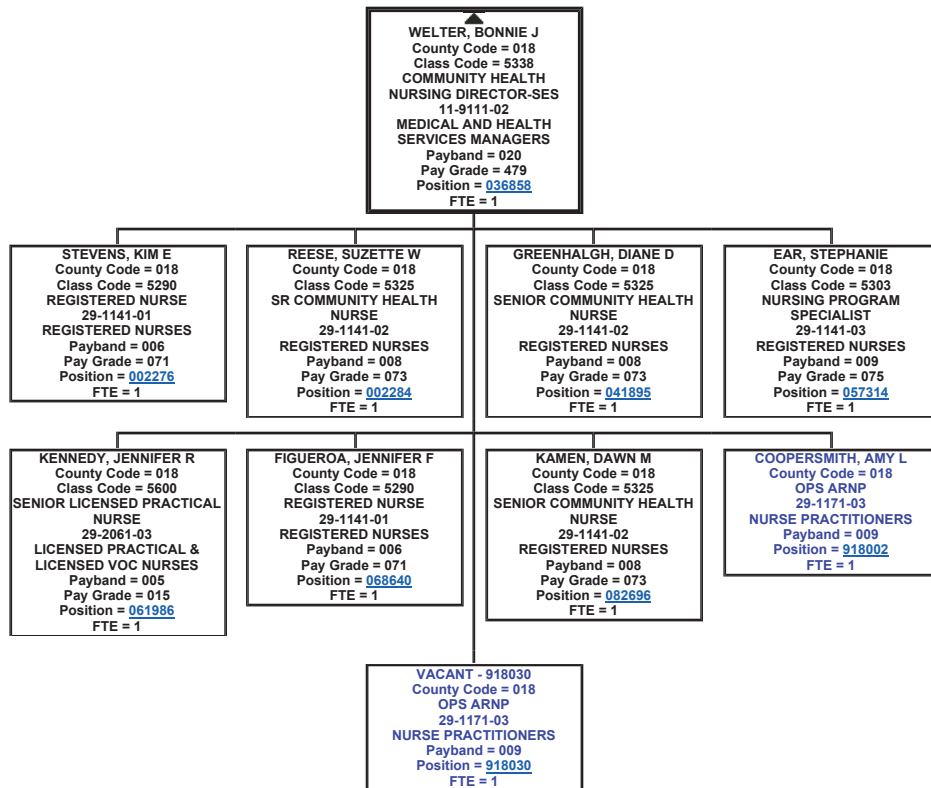










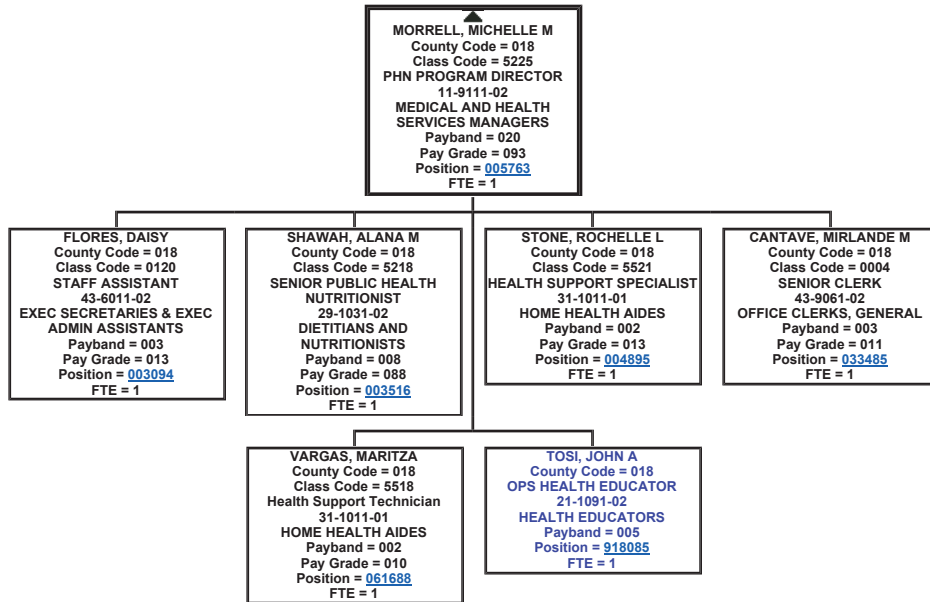


CARROLL, GAETANA R  
County Code = 018  
Class Code = 0742  
BUSINESS MANAGER III-SES  
11-3011-02  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [006089](#)  
FTE = 1

OTERO, CARMEN M  
County Code = 018  
Class Code = 1427  
ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [002438](#)  
FTE = 1

KENNEDY, PATRICIA M  
County Code = 018  
Class Code = 1436  
ACCOUNTANT III  
13-2011-02  
ACCOUNTANTS AND  
AUDITORS  
Payband = 006  
Pay Grade = 018  
Position = [031617](#)  
FTE = 1

HAVENS, KATHY A  
County Code = 018  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [081191](#)  
FTE = 1

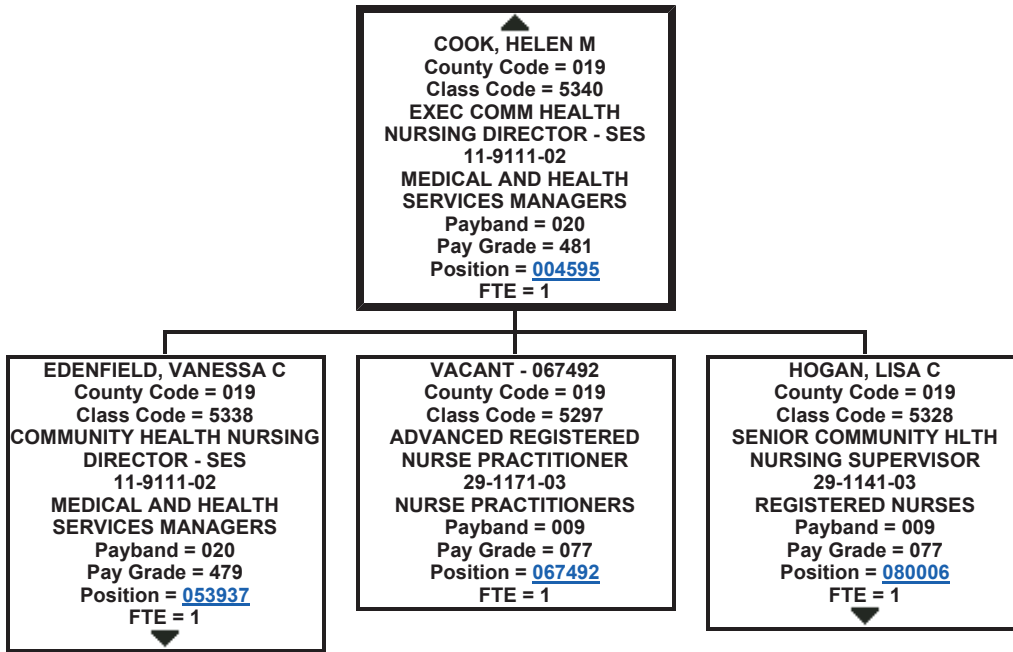




# Florida Department of Health

## CHD 19 - Franklin County Health Department

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**



HOGAN, LISA C  
County Code = 019  
Class Code = 5328  
SENIOR COMMUNITY HLTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [080006](#)  
FTE = 1

LARKIN, EMERALD A  
County Code = 019  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [002312](#)  
FTE = 1

HEATH, JAMIE J  
County Code = 023  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [005942](#)  
FTE = 1

RICKARDS, PATRICIA L  
County Code = 019  
Class Code = 5940  
HUMAN SERVICES  
COUNSELOR III  
21-1019-02  
COUNSELORS, ALL OTHER  
Payband = 005  
Pay Grade = 017  
Position = [084414](#)  
FTE = 1

EDENFIELD, VANESSA C  
County Code = 019  
Class Code = 5338  
COMMUNITY HEALTH  
NURSING DIRECTOR - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 479  
Position = [053937](#)  
FTE = 1

HUCKEBA, TERRAH M  
County Code = 019  
Class Code = 5600  
SENIOR LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 015  
Position = [006029](#)  
FTE = 1

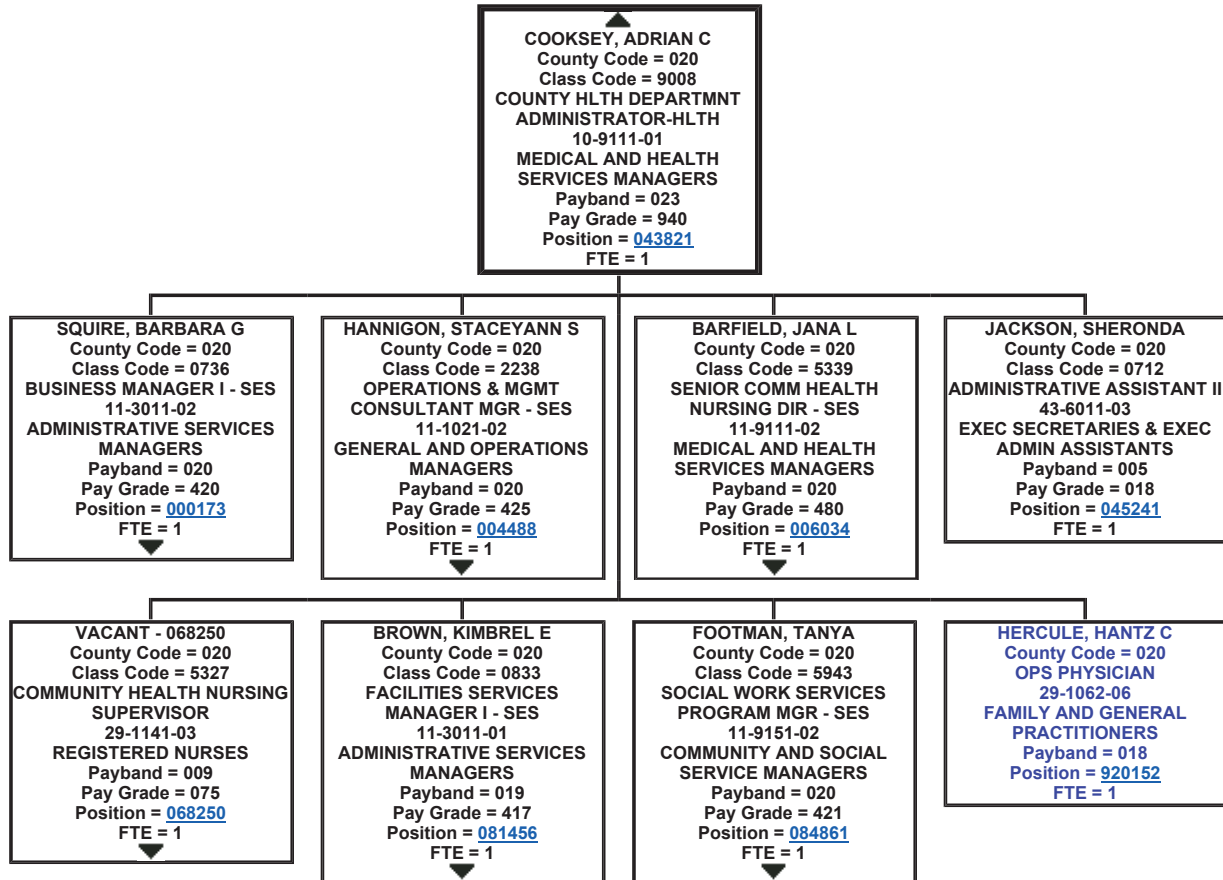
MILLENDER, MOLLY L  
County Code = 019  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [068251](#)  
FTE = 1

COGHILL, KIMBERLY D  
County Code = 019  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [081381](#)  
FTE = 1

# Florida Department of Health

## CHD 20 - Gadsden County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



▲  
**FOOTMAN, TANYA**  
County Code = 020  
Class Code = 5943  
**SOCIAL WORK SERVICES  
PROGRAM MGR - SES**  
11-9151-02  
**COMMUNITY AND SOCIAL  
SERVICE MANAGERS**  
Payband = 020  
Pay Grade = 421  
Position = [084861](#)  
FTE = 1

**WILLIAMS, MARY A**  
County Code = 020  
Class Code = 3334  
**INTERVIEWING CLERK**  
43-4061-01  
**ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS**  
Payband = 001  
Pay Grade = 010  
Position = [051262](#)  
FTE = 1

**BRYANT, MARQUISHA T**  
County Code = 020  
Class Code = 5940  
**HUMAN SERVICES  
COUNSELOR III**  
21-1019-02  
**COUNSELORS, ALL OTHER**  
Payband = 005  
Pay Grade = 017  
Position = [067362](#)  
FTE = 1

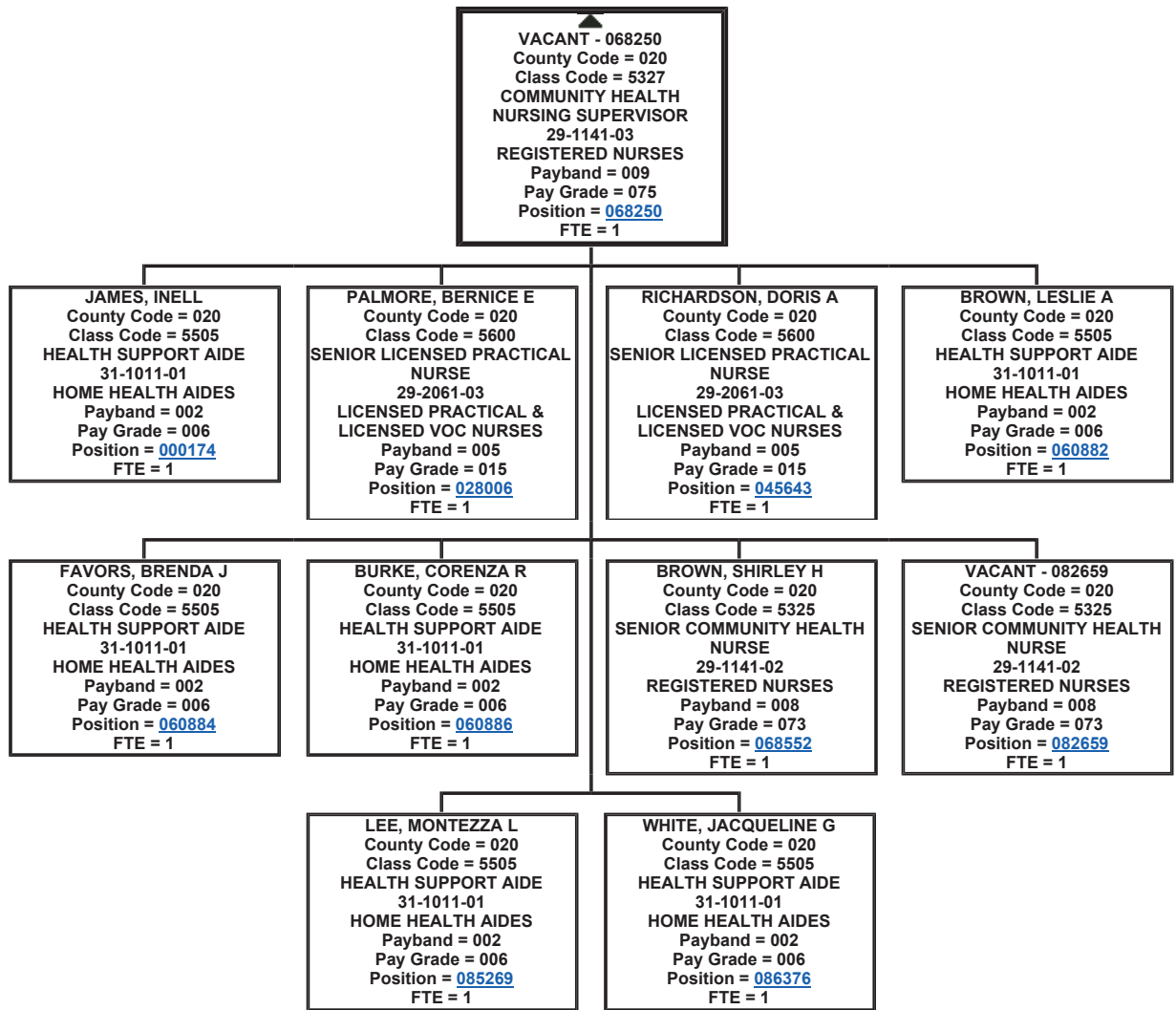
**HARLEY, DANYELL**  
County Code = 020  
Class Code = 5940  
**HUMAN SERVICES  
COUNSELOR III**  
21-1019-02  
**COUNSELORS, ALL OTHER**  
Payband = 005  
Pay Grade = 017  
Position = [084885](#)  
FTE = 1

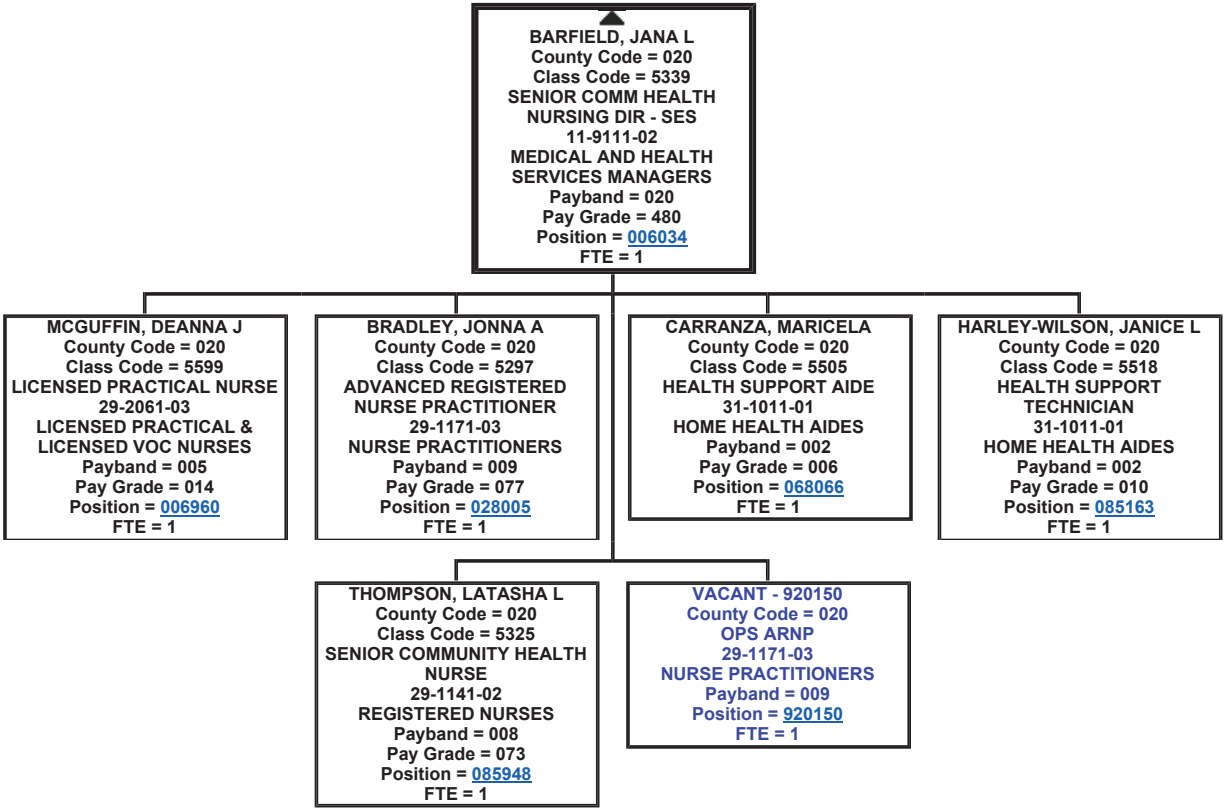
**GUERRA, MARIE I**  
County Code = 020  
**OPS FAMILY SUPPORT  
WORKER**  
21-1093-01  
**SOCIAL AND HUMAN SERVICE  
ASSISTANTS**  
Payband = 002  
Position = [920140](#)  
FTE = 1

▲  
BROWN, KIMBREL E  
County Code = 020  
Class Code = 0833  
FACILITIES SERVICES  
MANAGER I - SES  
11-3011-01  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 019  
Pay Grade = 417  
Position = 081456  
FTE = 1

BLOOD, JOSHUA S  
County Code = 020  
Class Code = 2315  
PLANNER II  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 020  
Position = 080727  
FTE = 1

VACANT - 920139  
County Code = 020  
OPS MAINTENANCE SUPPORT  
TECH  
49-9042-01  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 001  
Position = 920139  
FTE = 1





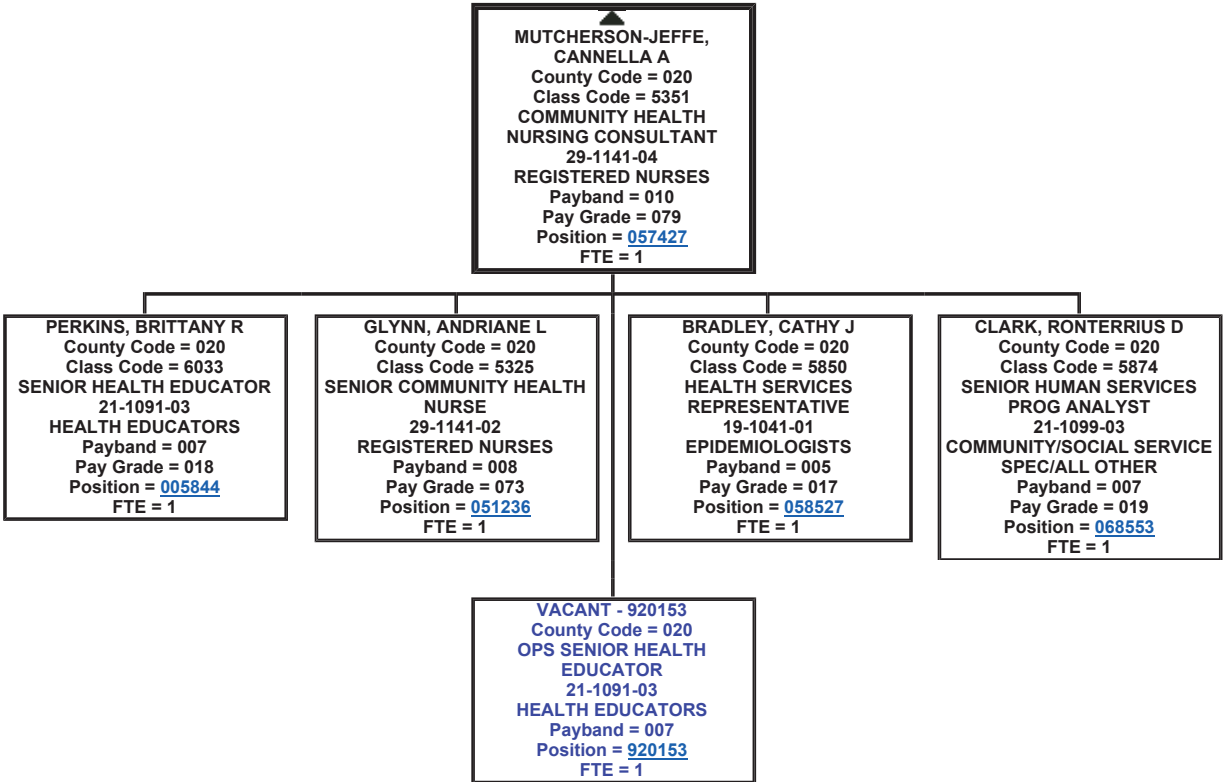


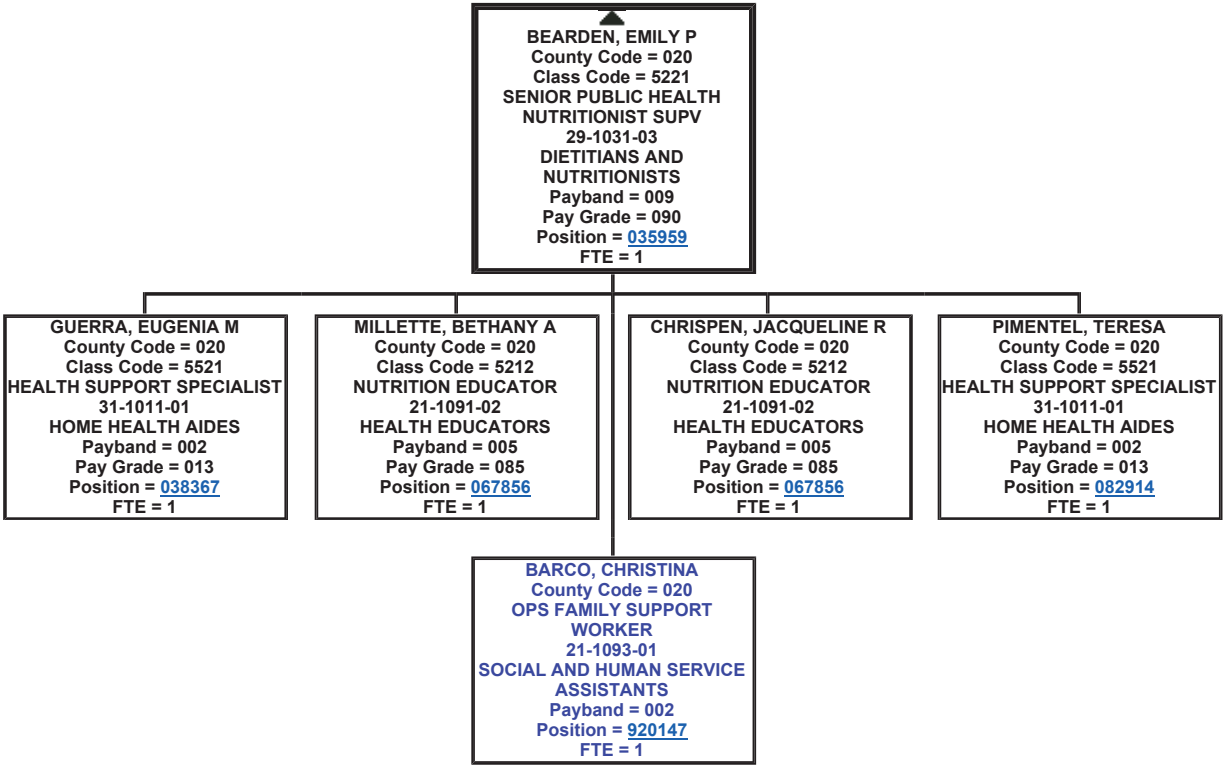
HANNIGON, STACEYANN S  
County Code = 020  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [004488](#)  
FTE = 1

BROOKS-REED, ADDIE H  
County Code = 020  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [028011](#)  
FTE = 1

BEARDEN, EMILY P  
County Code = 020  
Class Code = 5221  
SENIOR PUBLIC HEALTH  
NUTRITIONIST SUPV  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 090  
Position = [035959](#)  
FTE = 1

MUTCHERSON-JEFFE,  
CANNELLA A  
County Code = 020  
Class Code = 5351  
COMMUNITY HEALTH NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Pay Grade = 079  
Position = [057427](#)  
FTE = 1

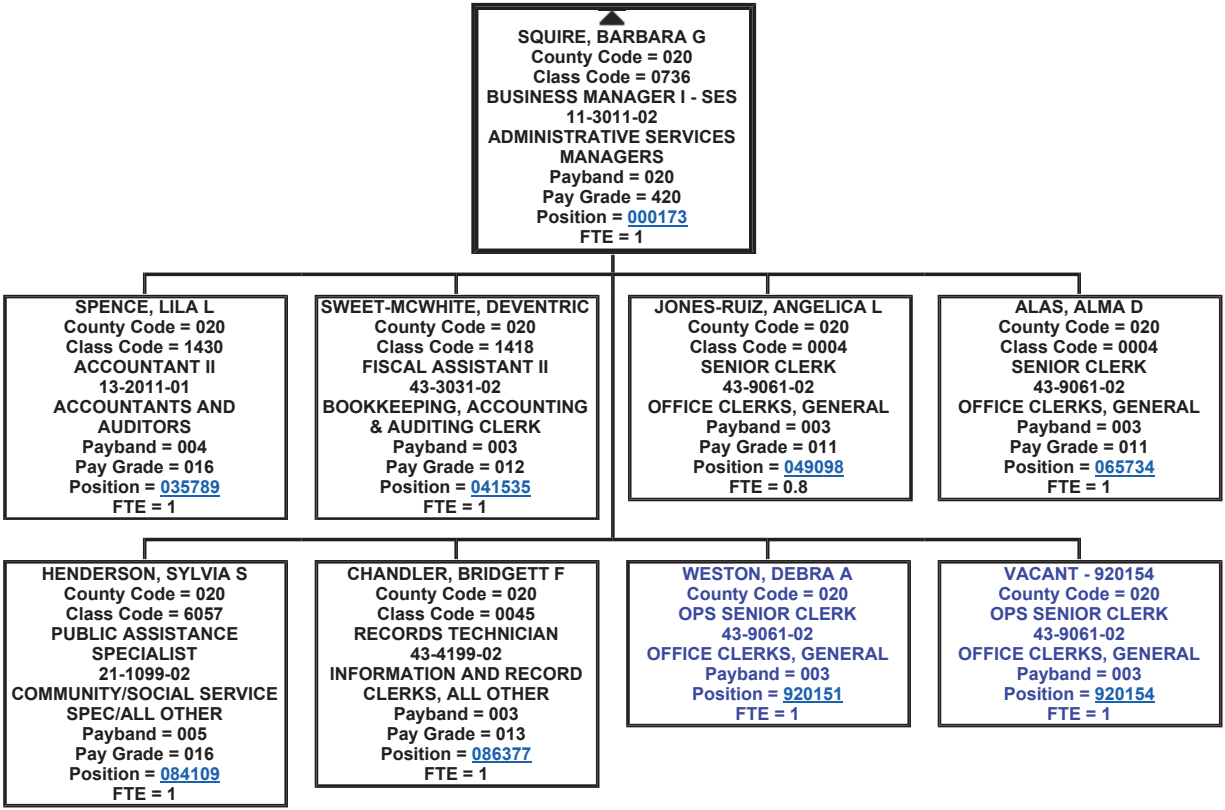




▲  
BROOKS-REED, ADDIE H  
County Code = 020  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [028011](#)  
FTE = 1

ROETT, PATRICIA L  
County Code = 020  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMENTAL SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [028009](#)  
FTE = 1

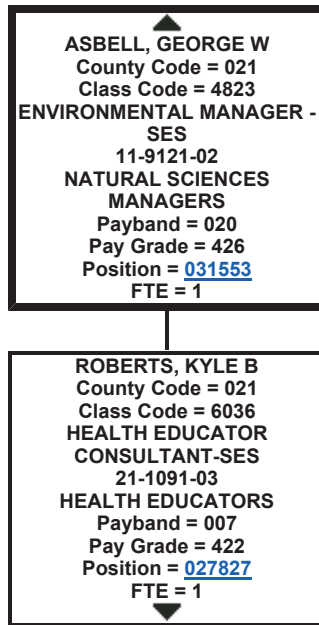
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# Florida Department of Health

## CHD 21 - Gilchrist County Health Department

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**



▲  
ROBERTS, KYLE B  
County Code = 021  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT-SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 422  
Position = [027827](#)  
FTE = 1

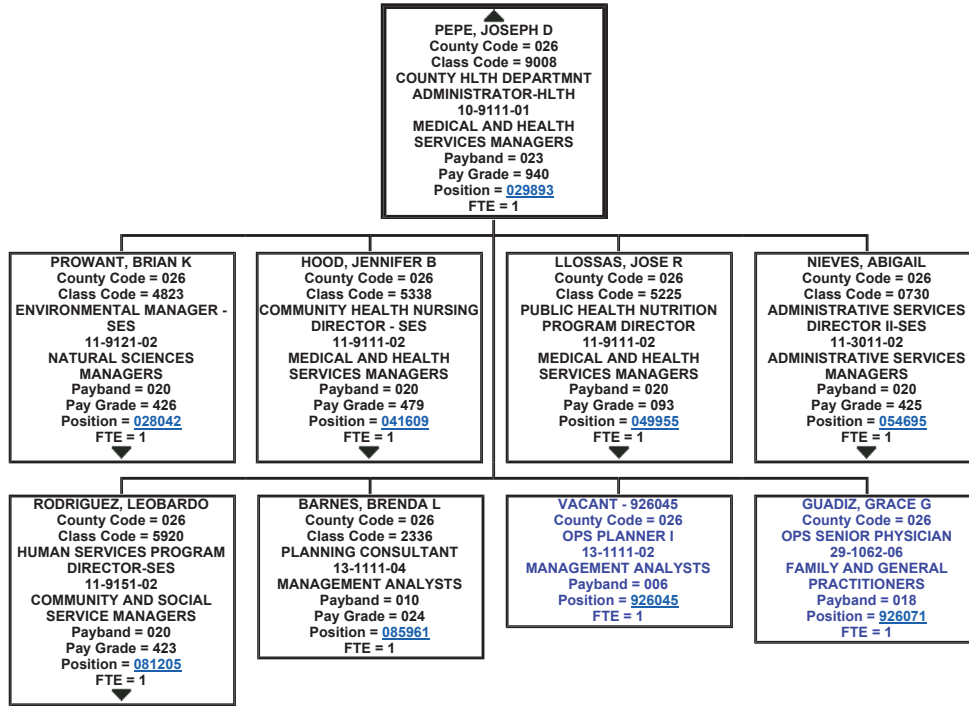
HARE, CYNTHIA D  
County Code = 021  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [053968](#)  
FTE = 1

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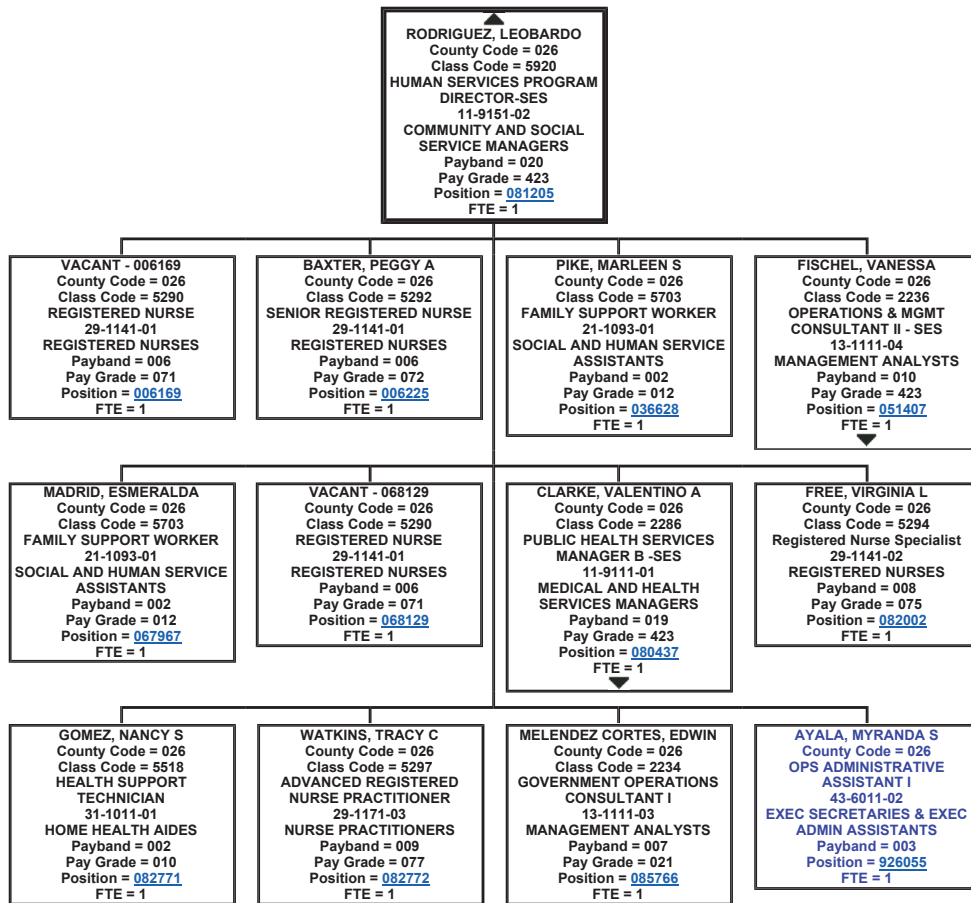
# Florida Department of Health

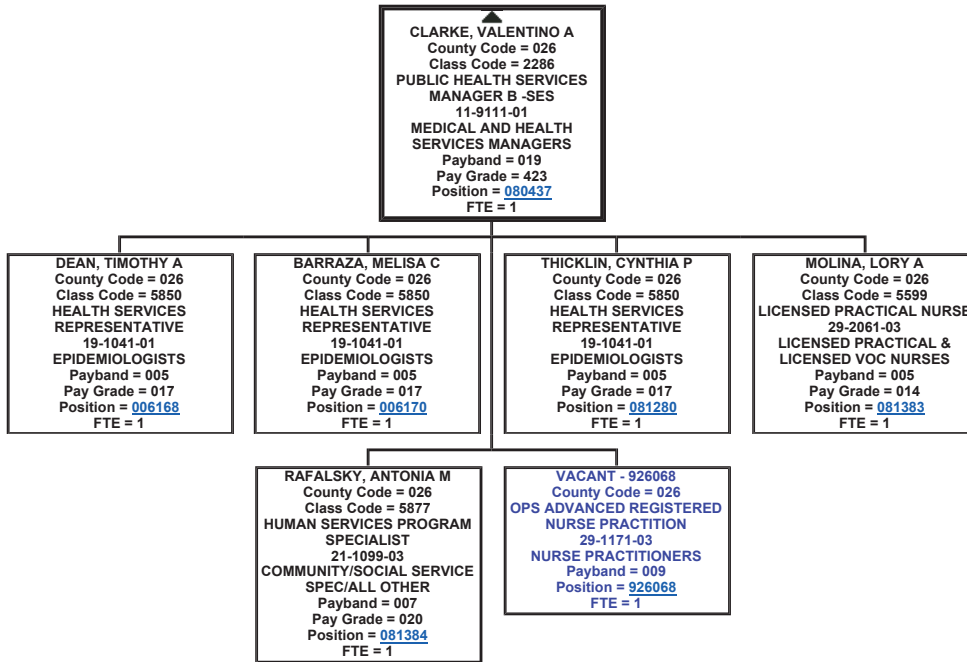
## CHD 22 - Glades County Health Department

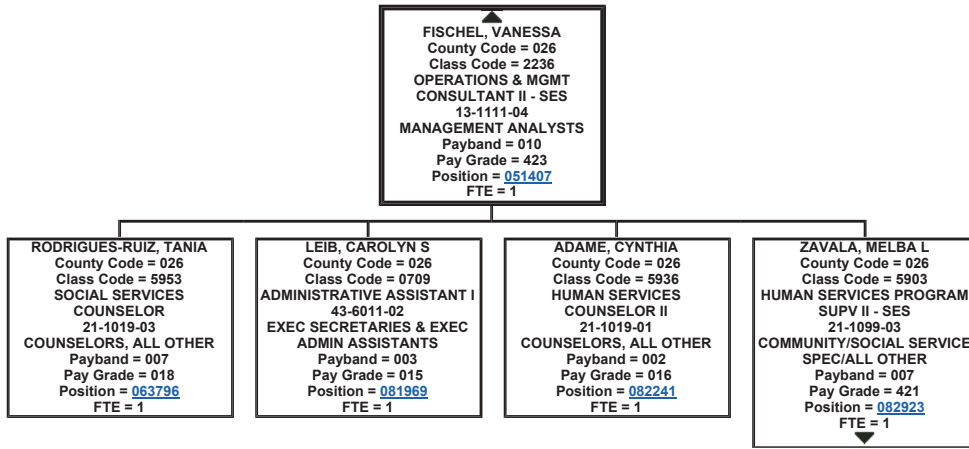
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



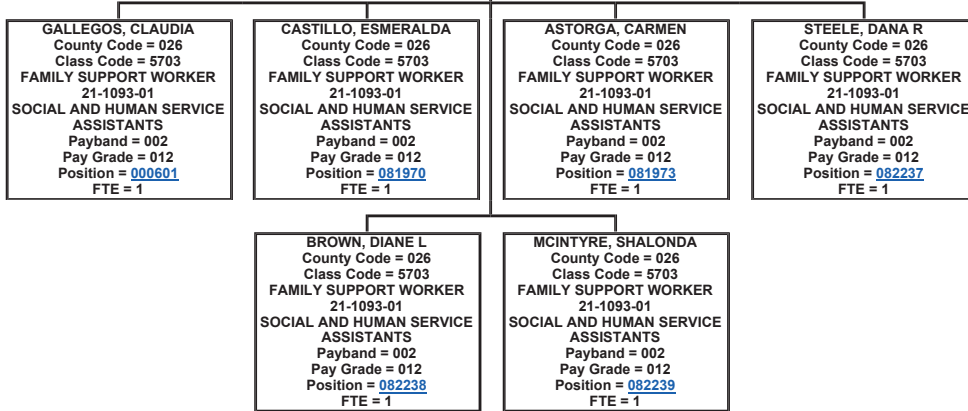


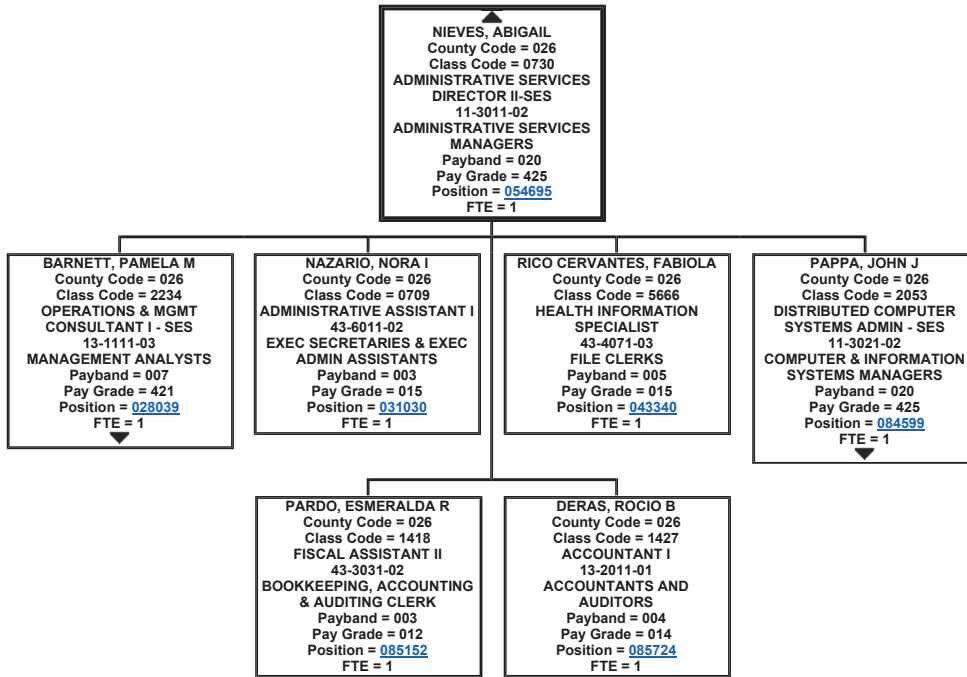


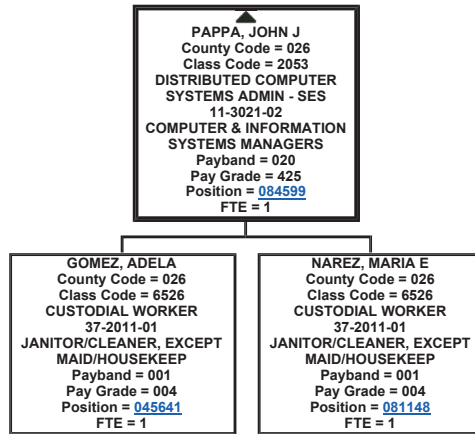


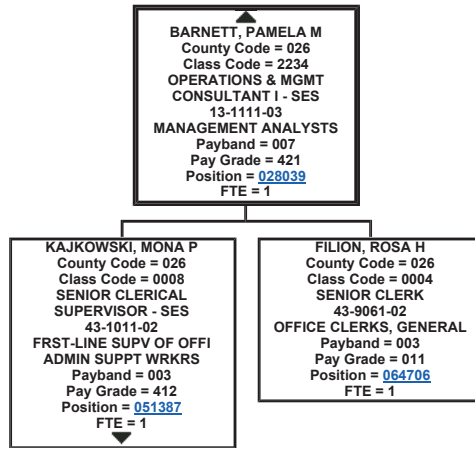


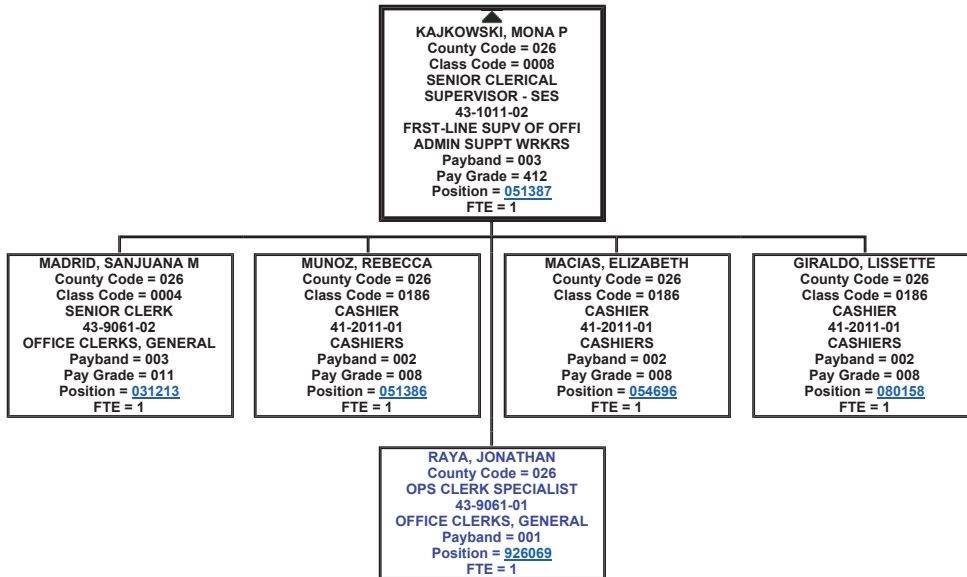
▲  
ZAVALA, MELBA L  
County Code = 026  
Class Code = 5903  
HUMAN SERVICES PROGRAM  
SUPV II - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 421  
Position = [082923](#)  
FTE = 1



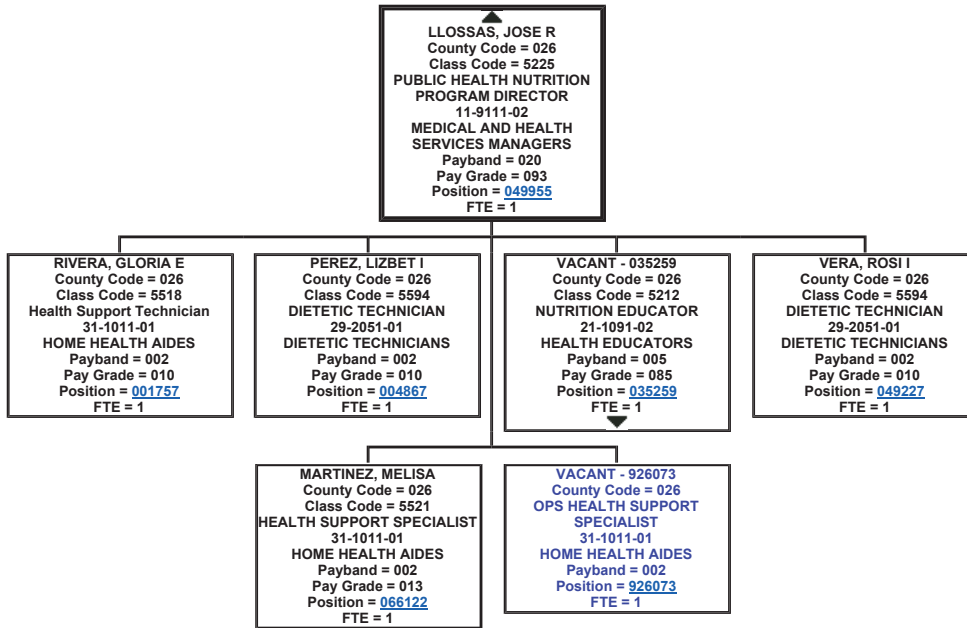












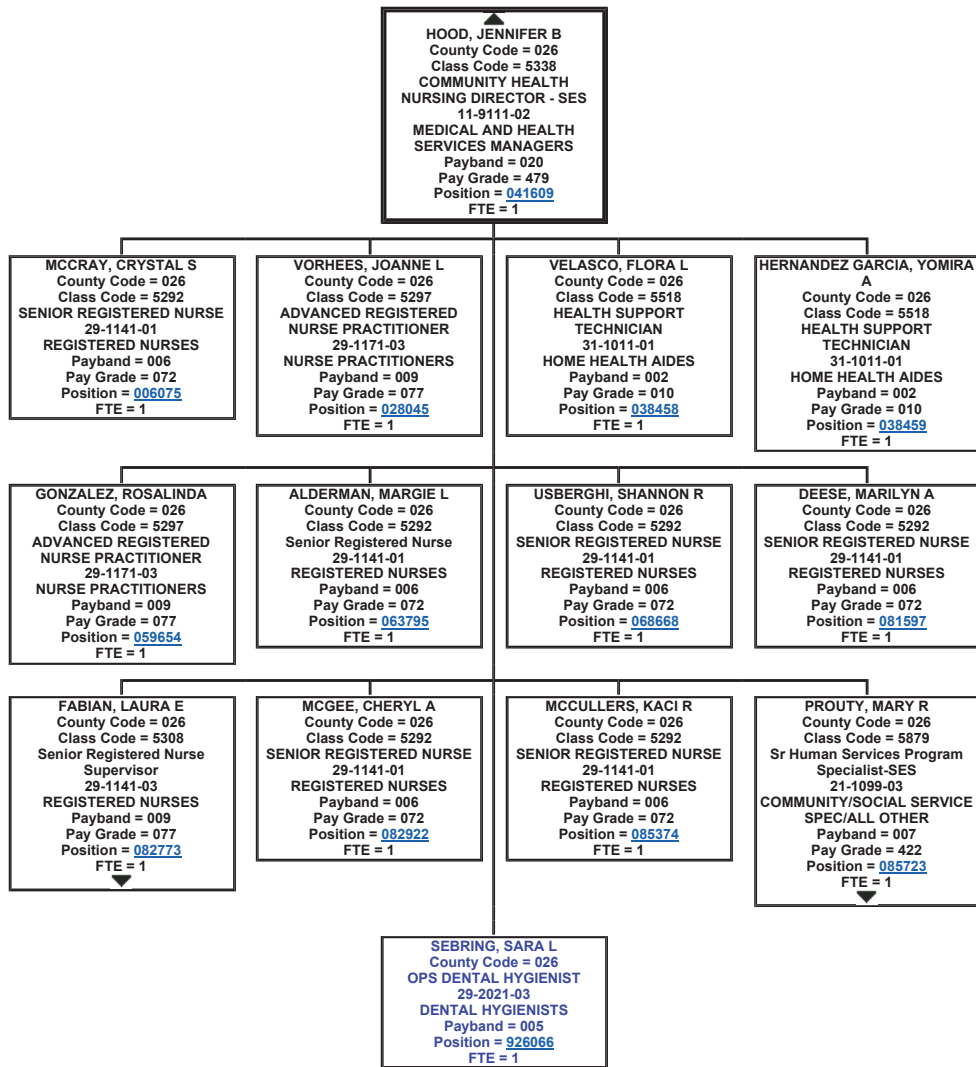
VACANT - 035259  
County Code = 026  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [035259](#)  
FTE = 1

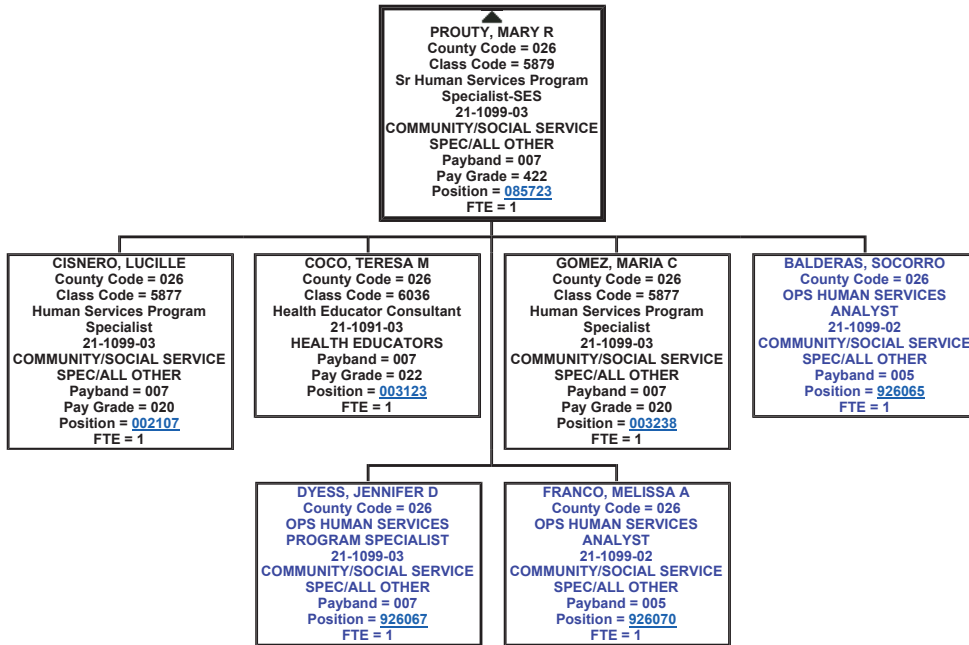
RICHTER, MARIA P  
County Code = 026  
Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Pay Grade = 012  
Position = [003836](#)  
FTE = 1

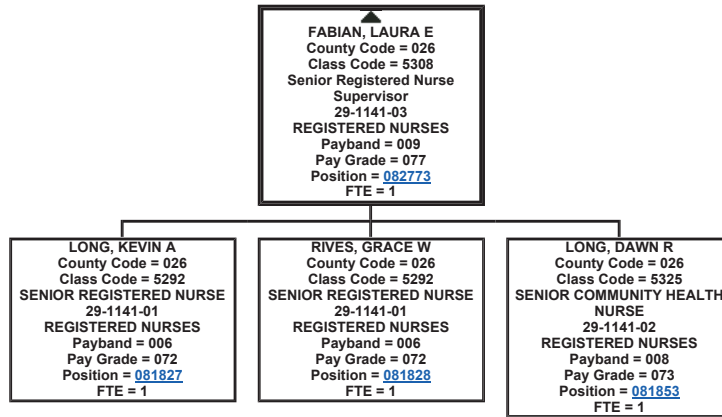
SANCHEZ, MARIA D  
County Code = 026  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [036830](#)  
FTE = 1

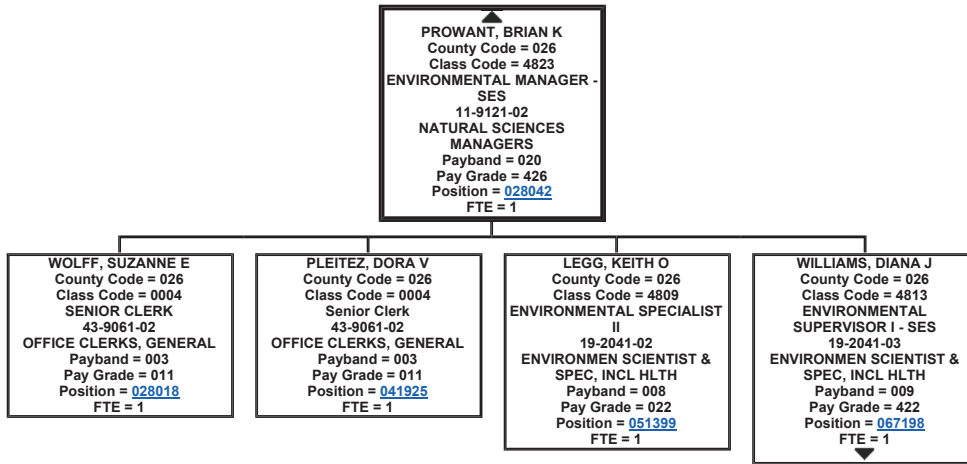
MARTINEZ ZEA, MARIA B  
County Code = 026  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = [926072](#)  
FTE = 1

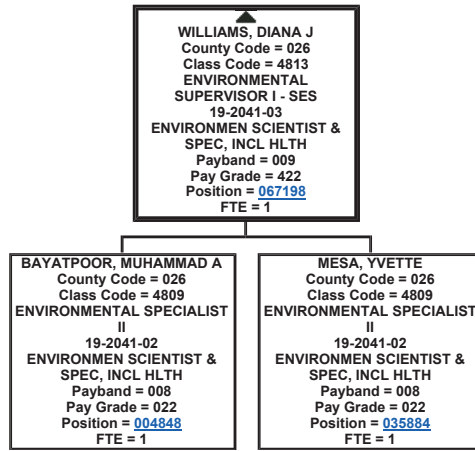
GOMEZ, MARIELA  
County Code = 026  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [936148](#)  
FTE = 1







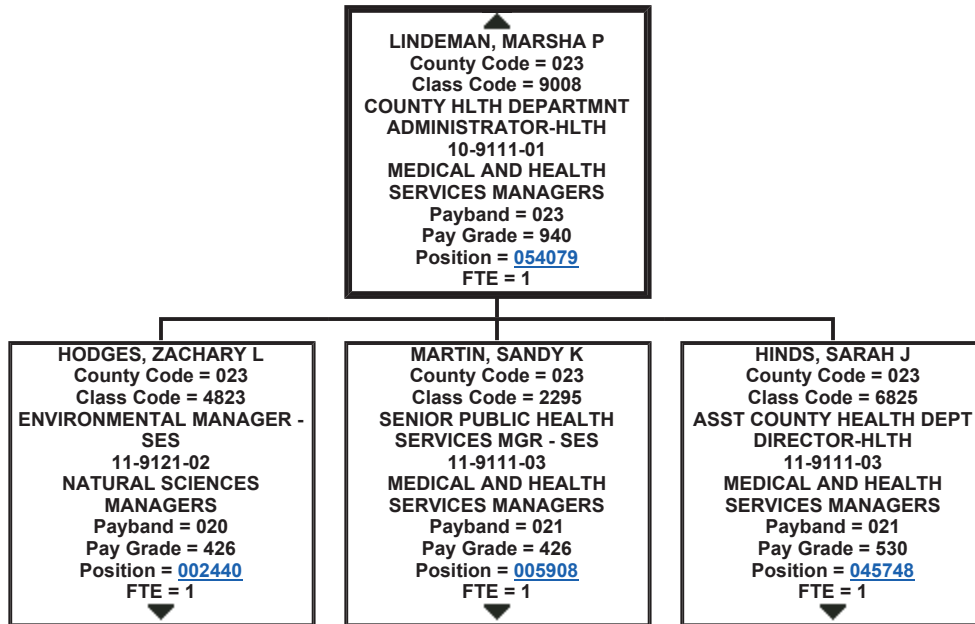




# Florida Department of Health

## CHD 23 - Gulf County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.





HINDS, SARAH J  
County Code = 023  
Class Code = 6825  
ASST COUNTY HEALTH DEPT  
DIRECTOR-HLTH  
11-9111-03  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 021  
Pay Grade = 530  
Position = [045748](#)  
FTE = 1

PIPPIN, JESSIE W  
County Code = 023  
Class Code = 2289  
PUBLIC HEALTH SERVICES  
MANAGER E-SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [004033](#)  
FTE = 1

SIMMONS, DEANNA T  
County Code = 023  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [006680](#)  
FTE = 1

BARNES, ANN G  
County Code = 023  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [080029](#)  
FTE = 1

▲  
BARNES, ANN G  
County Code = 023  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [080029](#)  
FTE = 1

HJORT, TRICIA K  
County Code = 023  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [000753](#)  
FTE = 1

RICHARDS, SHELBY D  
County Code = 023  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [003974](#)  
FTE = 1

FOREHAND, JANICE L  
County Code = 023  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [080024](#)  
FTE = 1

MCCLAIN, ROSALIND C  
County Code = 023  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [080027](#)  
FTE = 1

JOHNSON, ANN R  
County Code = 023  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [081864](#)  
FTE = 1

SMITH, MELODY F  
County Code = 023  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [923183](#)  
FTE = 0.7

▲  
PIPPIN, JESSIE W  
County Code = 023  
Class Code = 2289  
PUBLIC HEALTH SERVICES  
MANAGER E-SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [004033](#)  
FTE = 1

WILLIAMS, KARI N  
County Code = 023  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [005935](#)  
FTE = 1

CEASAR, SHELTON M  
County Code = 023  
Class Code = 6030  
HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 017  
Position = [006679](#)  
FTE = 1

VACANT - 028023  
County Code = 023  
Class Code = 6030  
HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 017  
Position = [028023](#)  
FTE = 1

VACANT - 051231  
County Code = 023  
Class Code = 6030  
HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 017  
Position = [051231](#)  
FTE = 1

▲  
MARTIN, SANDY K  
County Code = 023  
Class Code = 2295  
SENIOR PUBLIC HEALTH  
SERVICES MGR - SES  
11-9111-03  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 021  
Pay Grade = 426  
Position = [005908](#)  
FTE = 1

SHULER, JESSIE D  
County Code = 023  
Class Code = 2336  
PLANNING CONSULTANT  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 024  
Position = [001377](#)  
FTE = 1

VACANT - 041960  
County Code = 023  
Class Code = 0714  
ADMINISTRATIVE ASSISTANT  
III - SES  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 421  
Position = [041960](#)  
FTE = 1

MCDANIEL, LESIA H  
County Code = 023  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [081440](#)  
FTE = 1

FISCHER, DEBRA J  
County Code = 023  
Class Code = 2235  
GOVERNMENT OPERATIONS  
CONSULTANT III-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 425  
Position = [086400](#)  
FTE = 1  
▼

▲  
FISCHER, DEBRA J  
County Code = 023  
Class Code = 2235  
GOVERNMENT OPERATIONS  
CONSULTANT III-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 425  
Position = [086400](#)  
FTE = 1

▼  
WOOD, REBECCA K  
County Code = 023  
Class Code = 2239  
MANAGEMENT REVIEW  
SPECIALIST - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 424  
Position = [051366](#)  
FTE = 1

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WOOD, REBECCA K  
County Code = 023  
Class Code = 2239  
MANAGEMENT REVIEW  
SPECIALIST - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 424  
Position = [051366](#)  
FTE = 1

KELLER, JANICE R  
County Code = 023  
Class Code = 0003  
CLERK SPECIALIST  
43-9061-01  
OFFICE CLERKS, GENERAL  
Payband = 001  
Pay Grade = 007  
Position = [002992](#)  
FTE = 0.8

HIGHTOWER, ANNETTE  
County Code = 019  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [057357](#)  
FTE = 1

QUINN, CHERYL A  
County Code = 023  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [081129](#)  
FTE = 1

RUIZ, CHRISTY E  
County Code = 023  
Class Code = 6373  
MAINTENANCE REPAIRMAN  
49-9042-01  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 001  
Pay Grade = 009  
Position = [085272](#)  
FTE = 1

HODGES, ZACHARY L  
County Code = 023  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [002440](#)  
FTE = 1

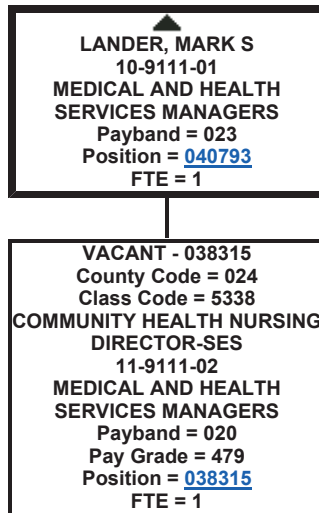
BURGESS, TORIE A  
County Code = 023  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMENTAL SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [027997](#)  
FTE = 1

ALLEN, GWENDOLYN M  
County Code = 023  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [060892](#)  
FTE = 1

# Florida Department of Health

## CHD 24 - Hamilton County Health Department

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**

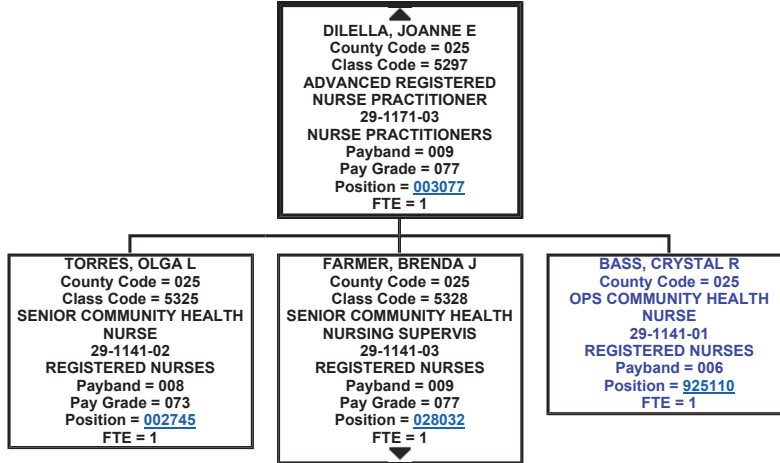


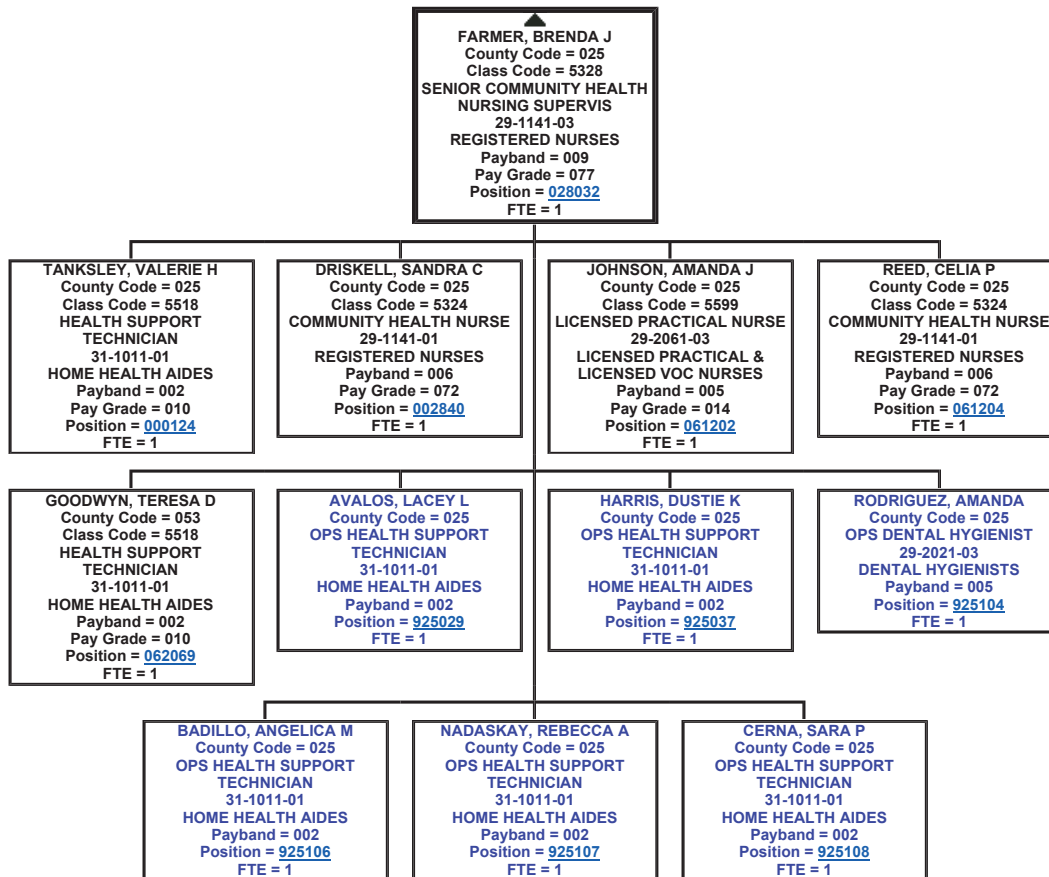


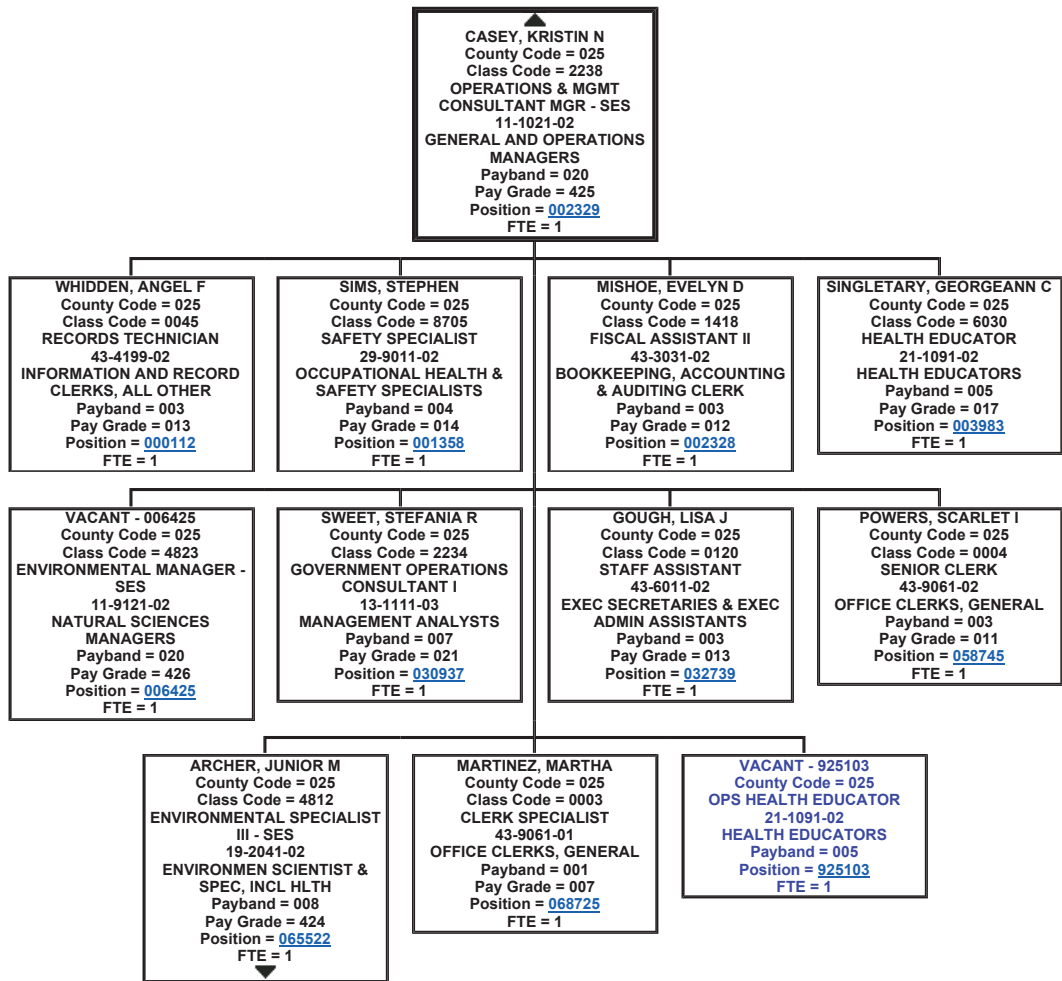
# Florida Department of Health

## CHD 25 - Hardee County Health Department

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**







▲  
ARCHER, JUNIOR M  
County Code = 025  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III - SES  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 424  
Position = [065522](#)  
FTE = 1

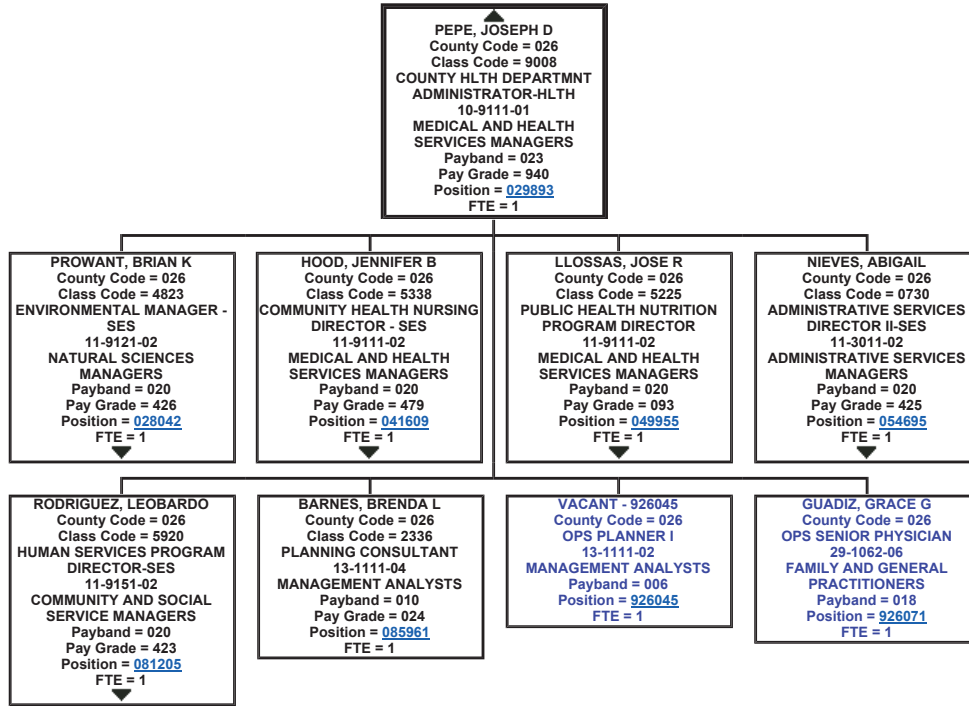
KITCHENS, RUSTY A  
County Code = 025  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [031308](#)  
FTE = 1

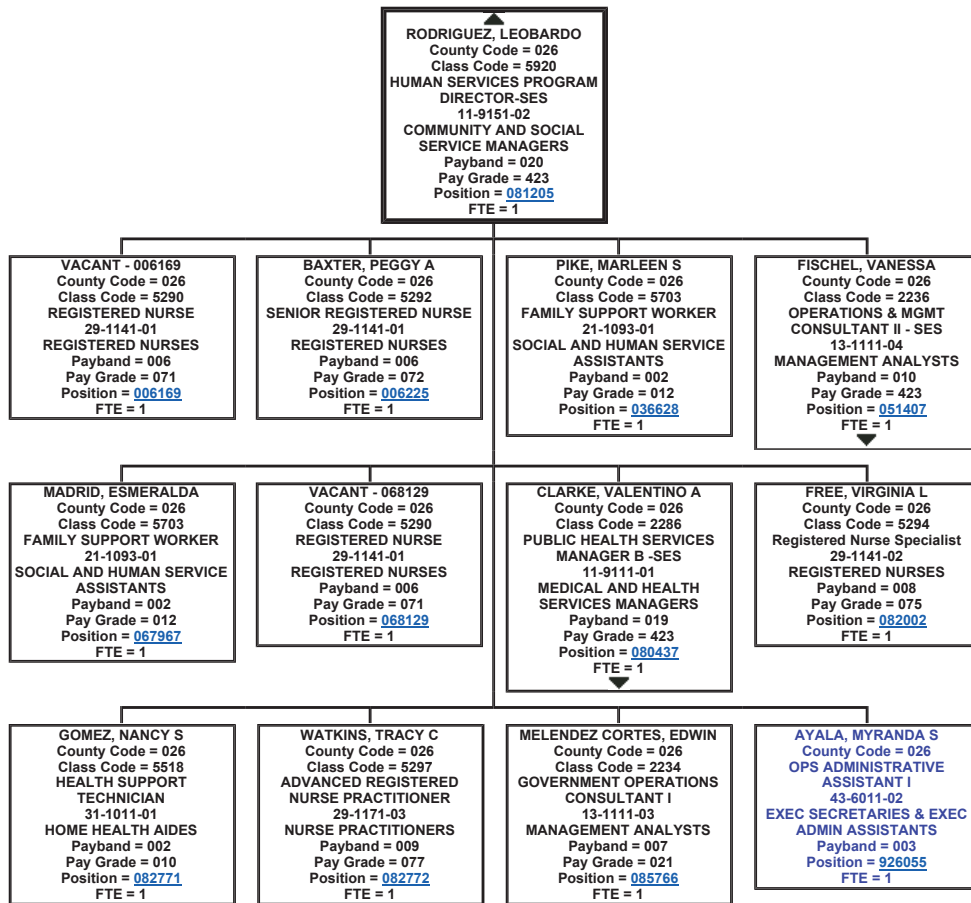
ATCHLEY, HEATHER N  
County Code = 025  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [063876](#)  
FTE = 1

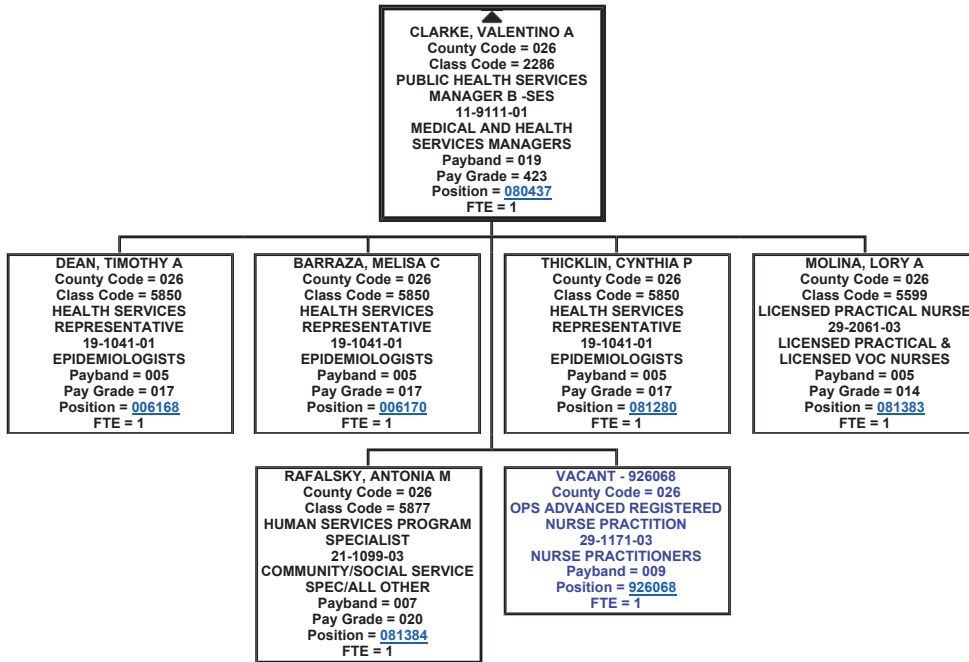
# Florida Department of Health

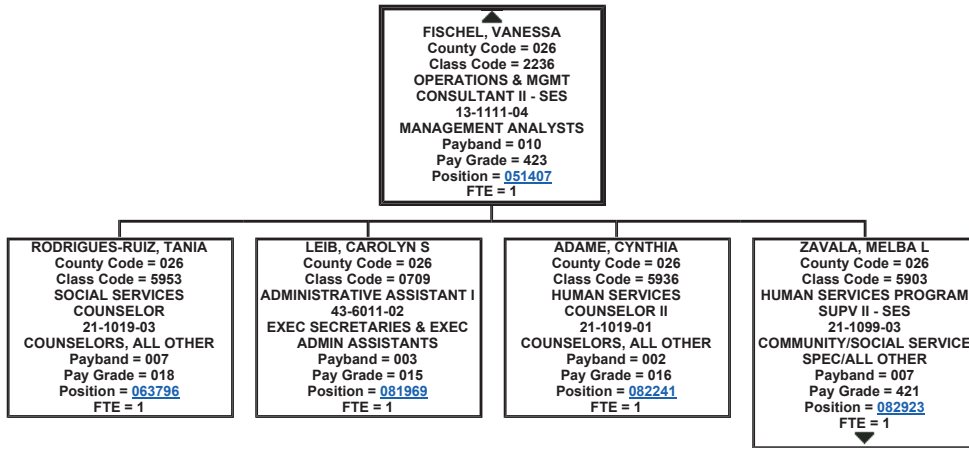
## CHD 26 - Hendry County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



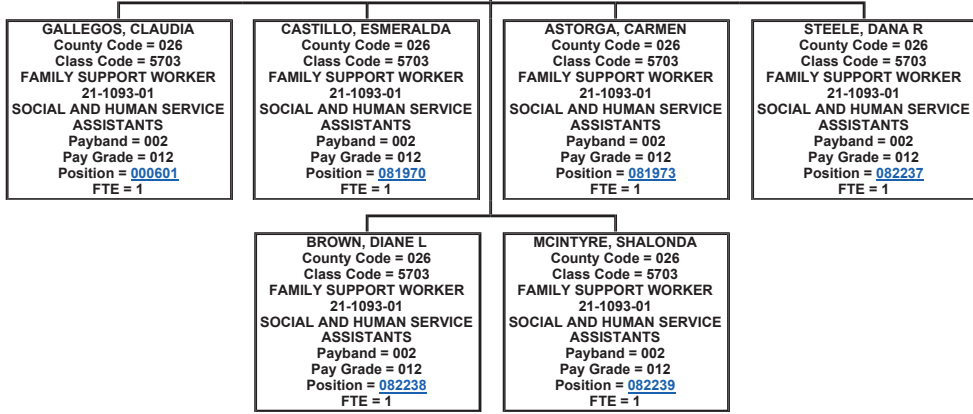


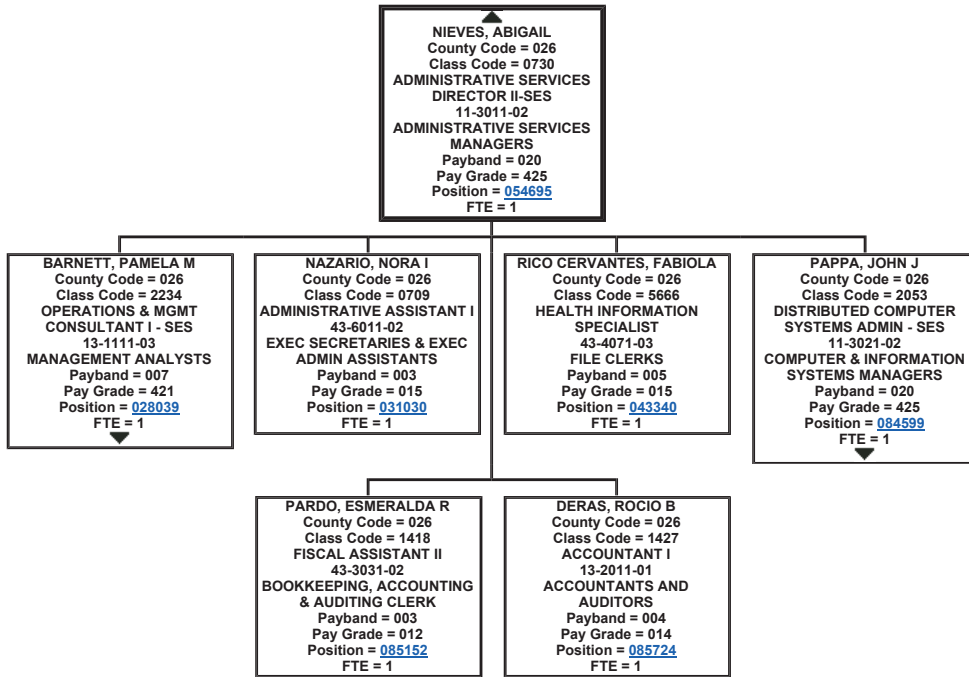


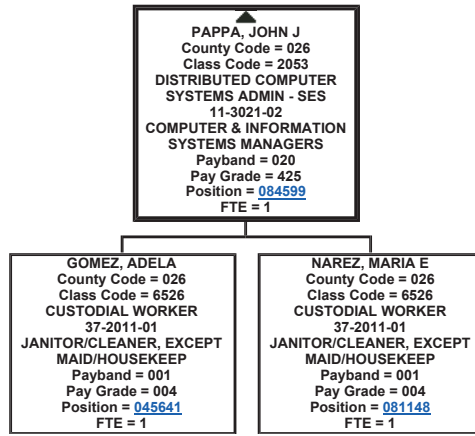


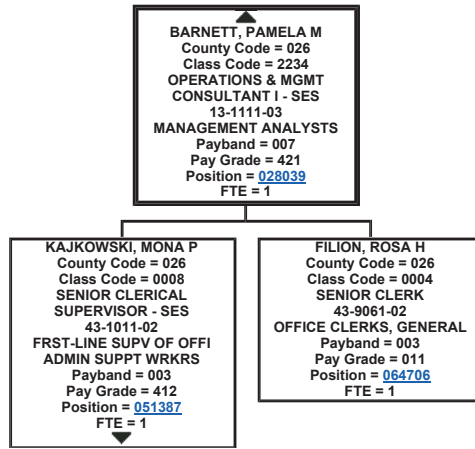


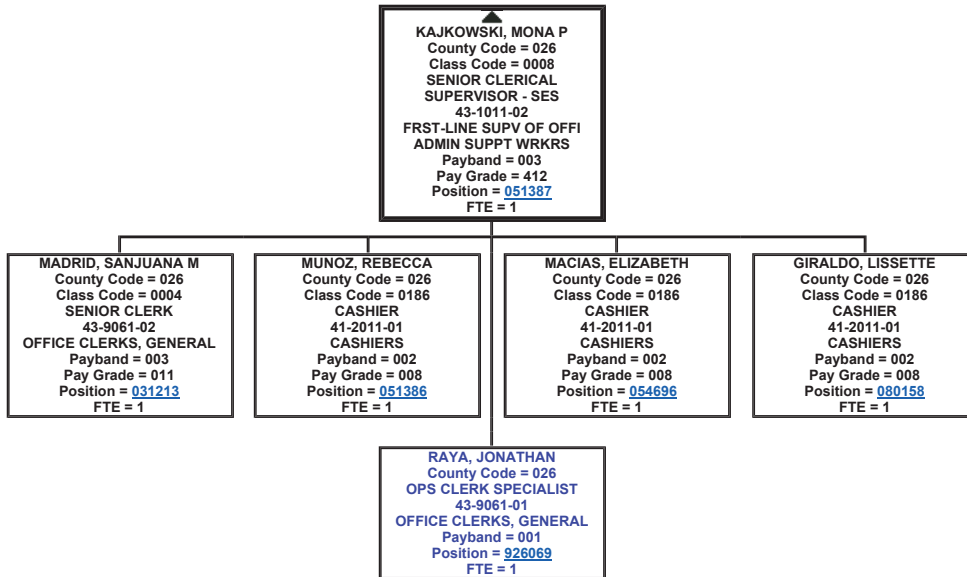
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ZAVALA, MELBA L  
County Code = 026  
Class Code = 5903  
HUMAN SERVICES PROGRAM  
SUPV II - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 421  
Position = [082923](#)  
FTE = 1

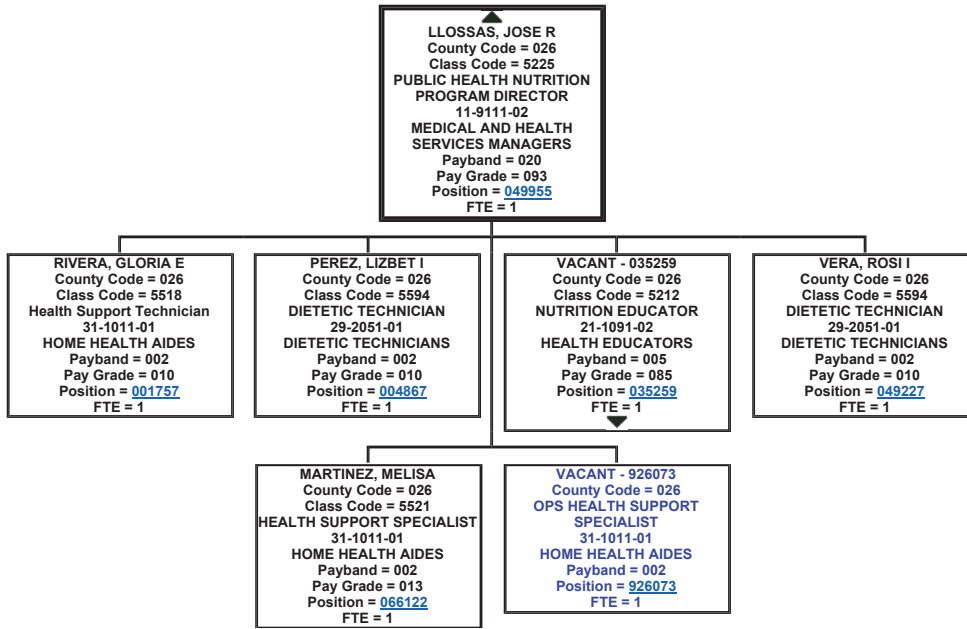












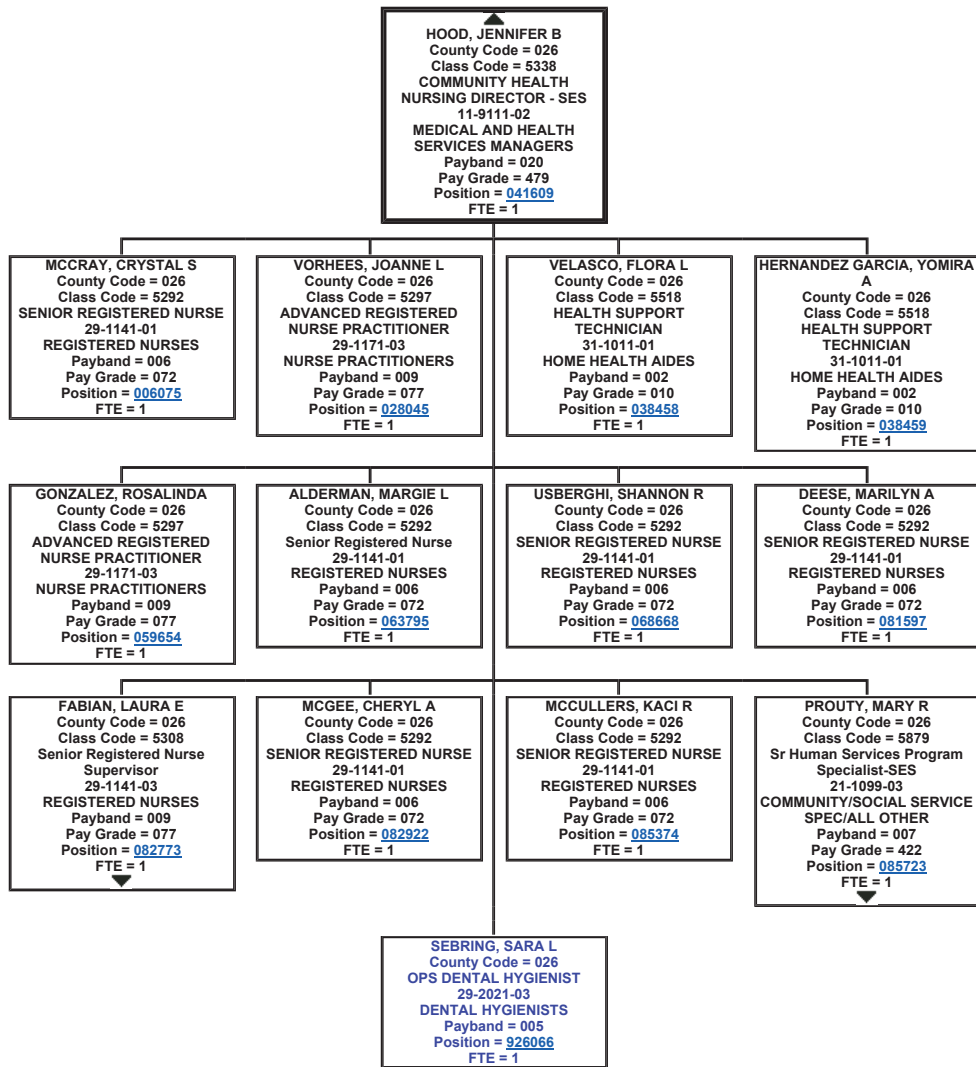
VACANT - 035259  
County Code = 026  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [035259](#)  
FTE = 1

RICHTER, MARIA P  
County Code = 026  
Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Pay Grade = 012  
Position = [003836](#)  
FTE = 1

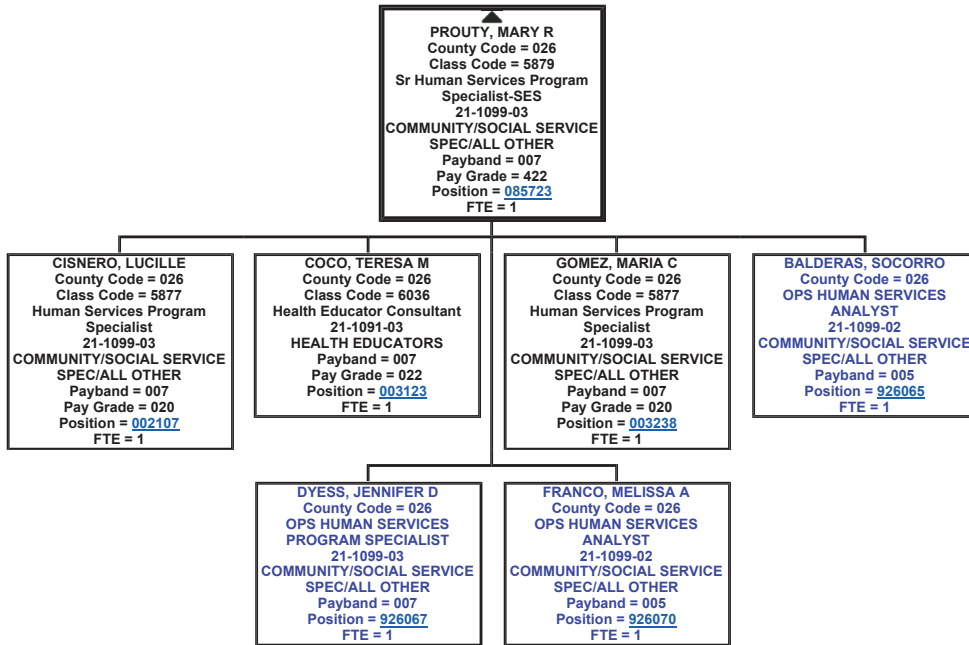
SANCHEZ, MARIA D  
County Code = 026  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [036830](#)  
FTE = 1

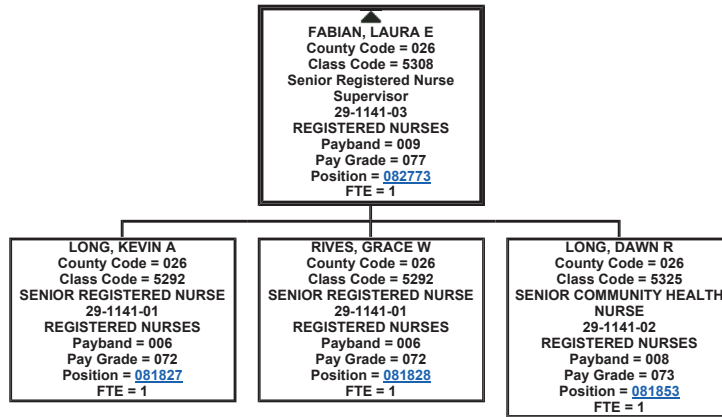
MARTINEZ ZEA, MARIA B  
County Code = 026  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = [926072](#)  
FTE = 1

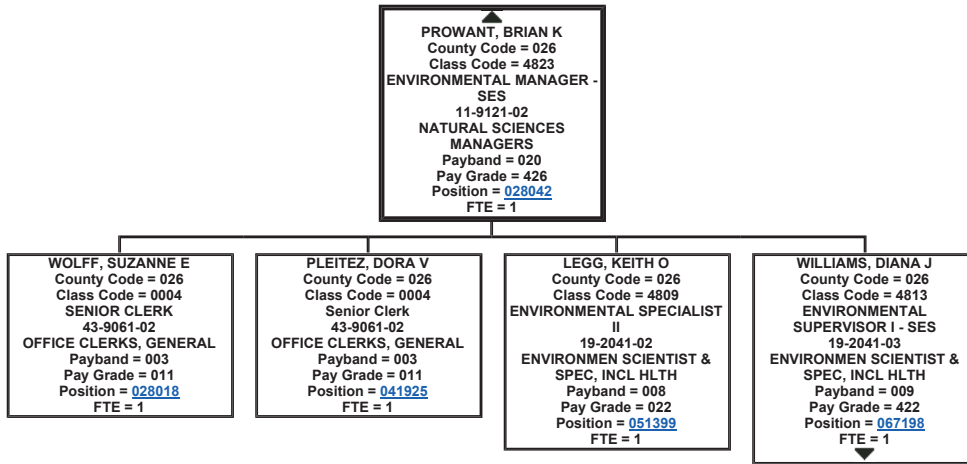
GOMEZ, MARIELA  
County Code = 026  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [936148](#)  
FTE = 1

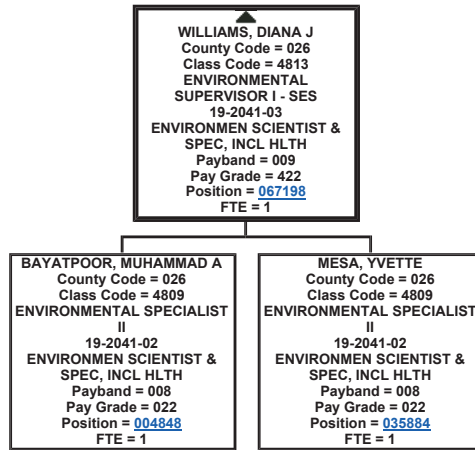








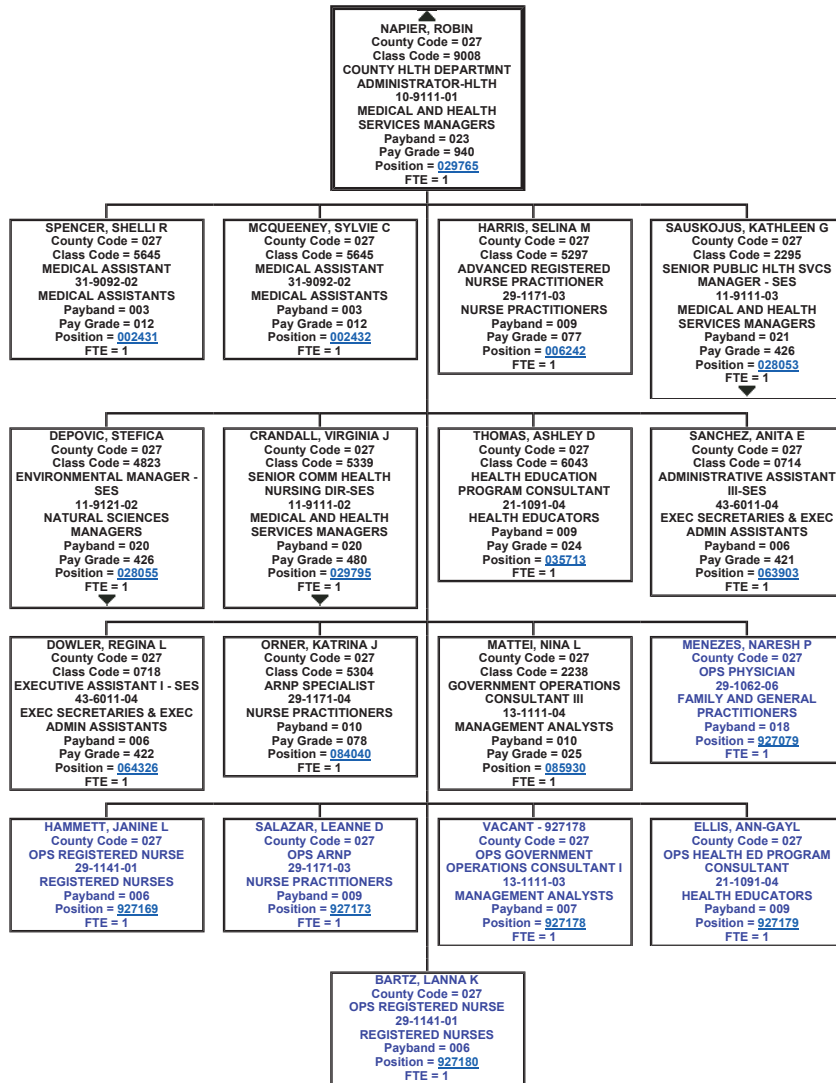


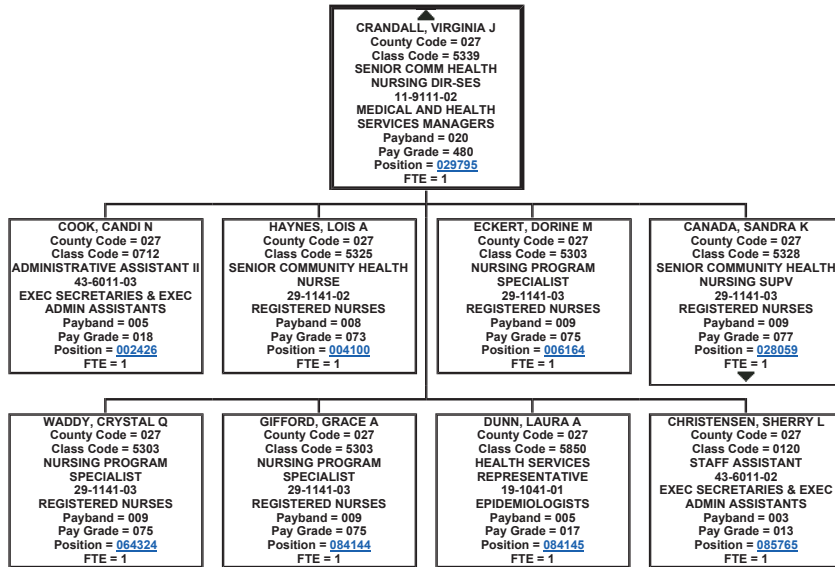


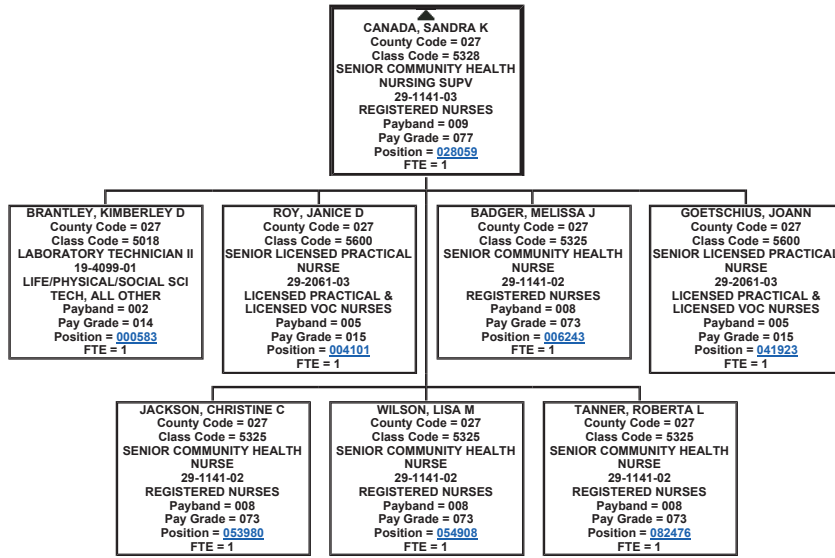
# Florida Department of Health

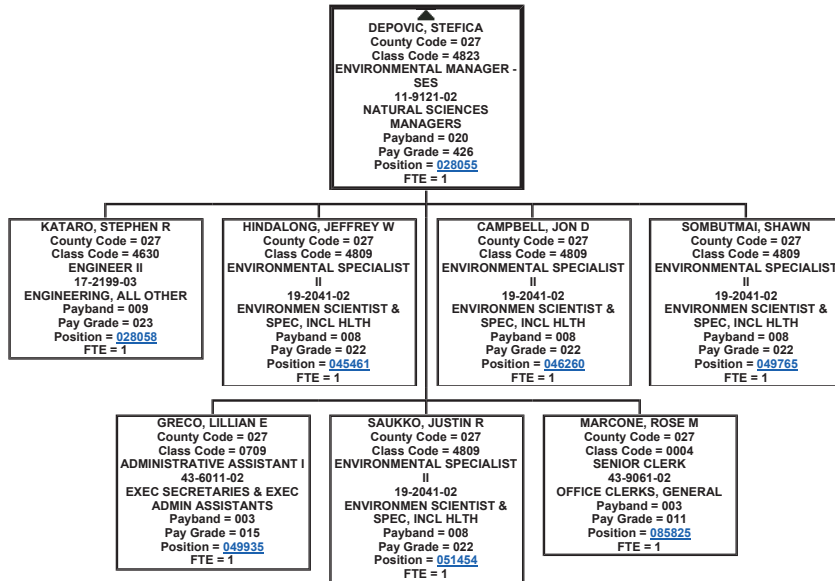
## CHD 27 - Hernando County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

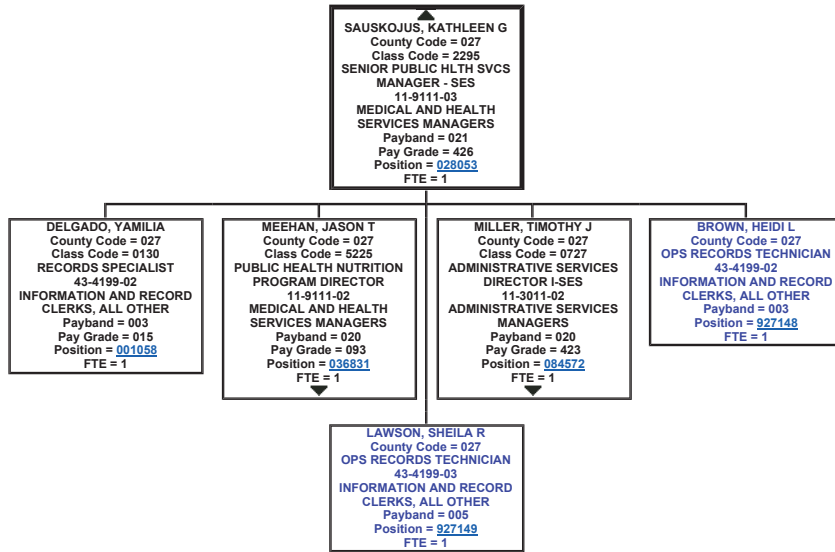


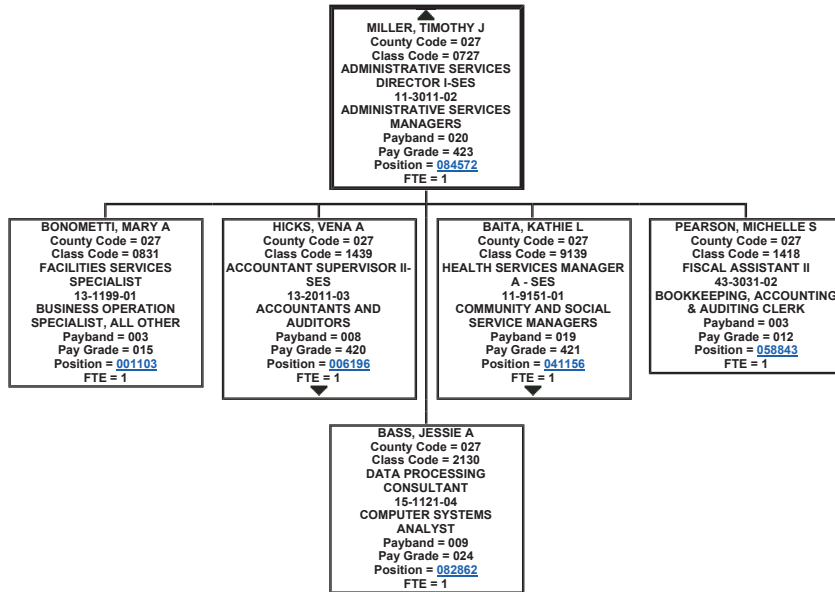


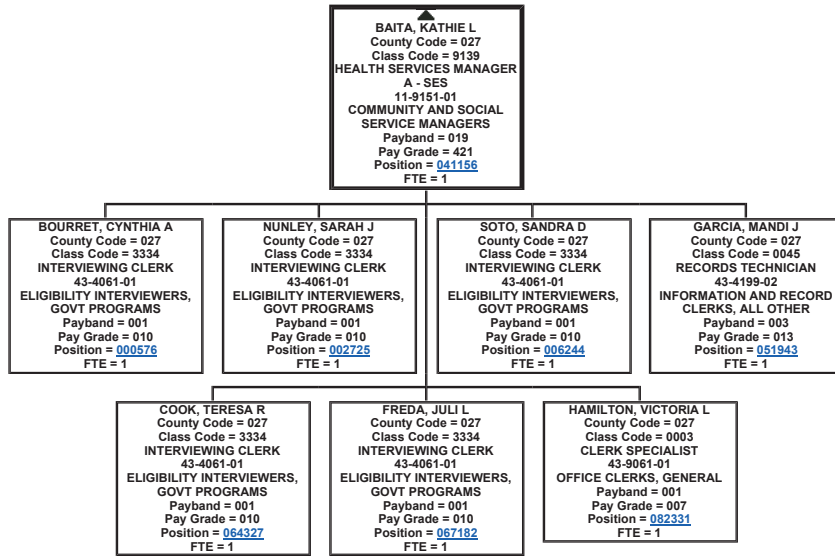










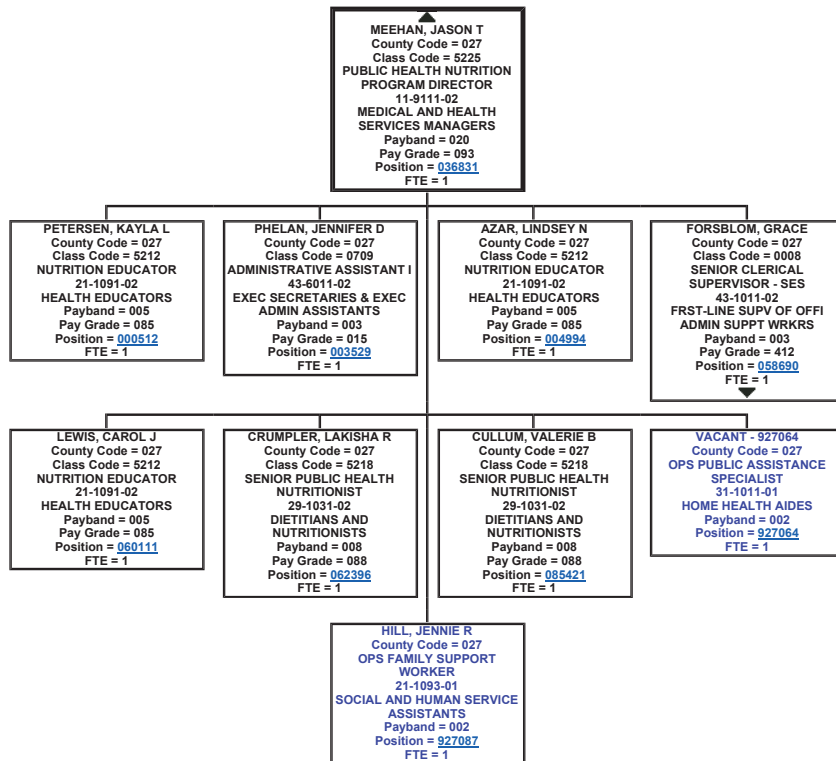


HICKS, VENA A  
County Code = 027  
Class Code = 1439  
ACCOUNTANT SUPERVISOR II-  
SES  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 420  
Position = [006196](#)  
FTE = 1

MOORE, LYNN M  
County Code = 027  
Class Code = 1427  
ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [000577](#)  
FTE = 1

DINGLER, ERNESTINA  
County Code = 027  
Class Code = 1427  
ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [006495](#)  
FTE = 1

ALSIP, NANNETTE A  
County Code = 027  
Class Code = 1427  
ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [035431](#)  
FTE = 1



▲  
FORSBLOM, GRACE  
County Code = 027  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [058690](#)  
FTE = 1

SANCHEZ, MARISOL  
County Code = 027  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [002436](#)  
FTE = 1

MERILLO, TANYA A  
County Code = 027  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [004443](#)  
FTE = 1

GERMAIN, MERIKA  
County Code = 027  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [051038](#)  
FTE = 1

HEATH, DELILAH  
County Code = 027  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [058807](#)  
FTE = 1

# Florida Department of Health

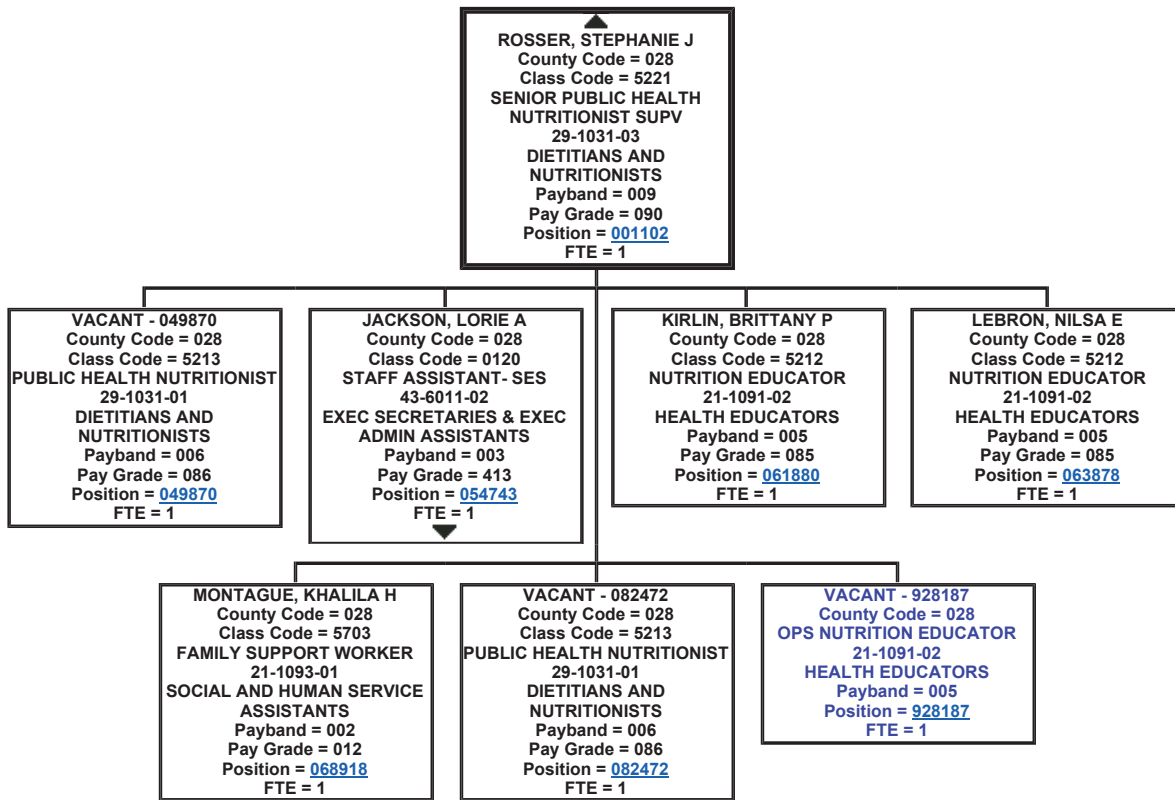
## CHD 28 - Highlands County Health Department

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**

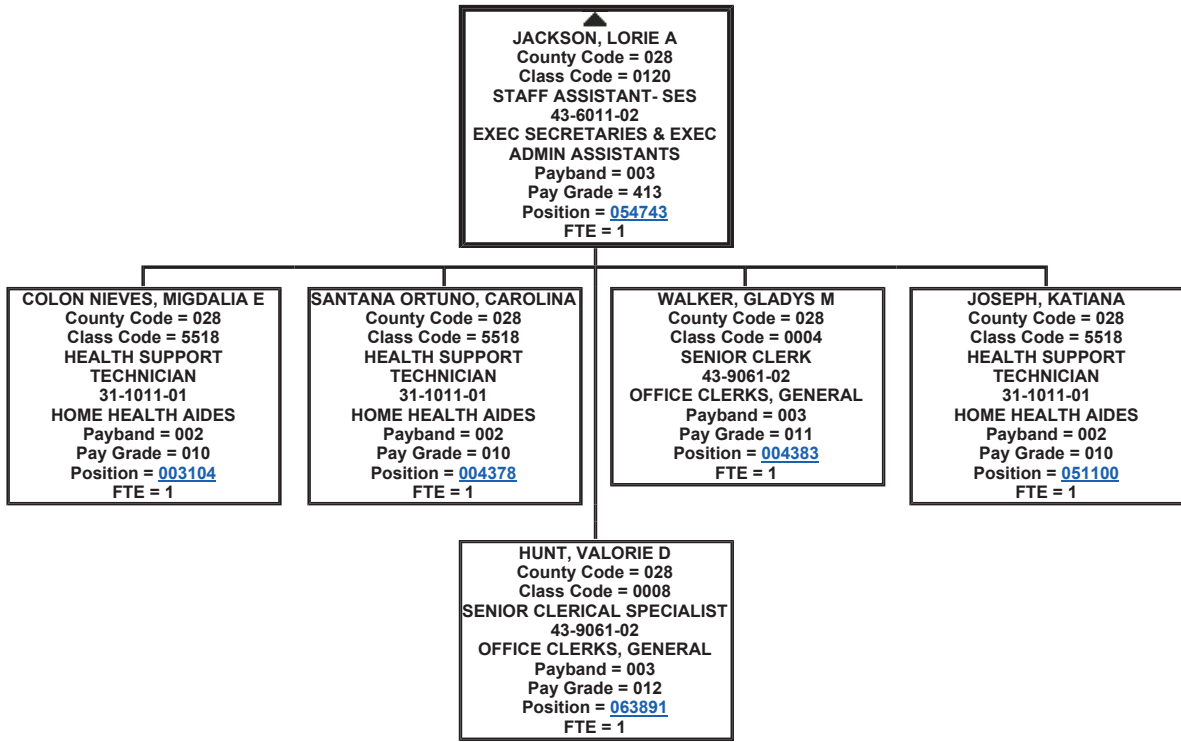
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TYNER, AMANDA L  
County Code = 014  
Class Code = 2528  
COMMUNITY PROGRAM  
ADMINISTRATOR - SES  
11-3031-02  
FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [082990](#)  
FTE = 1

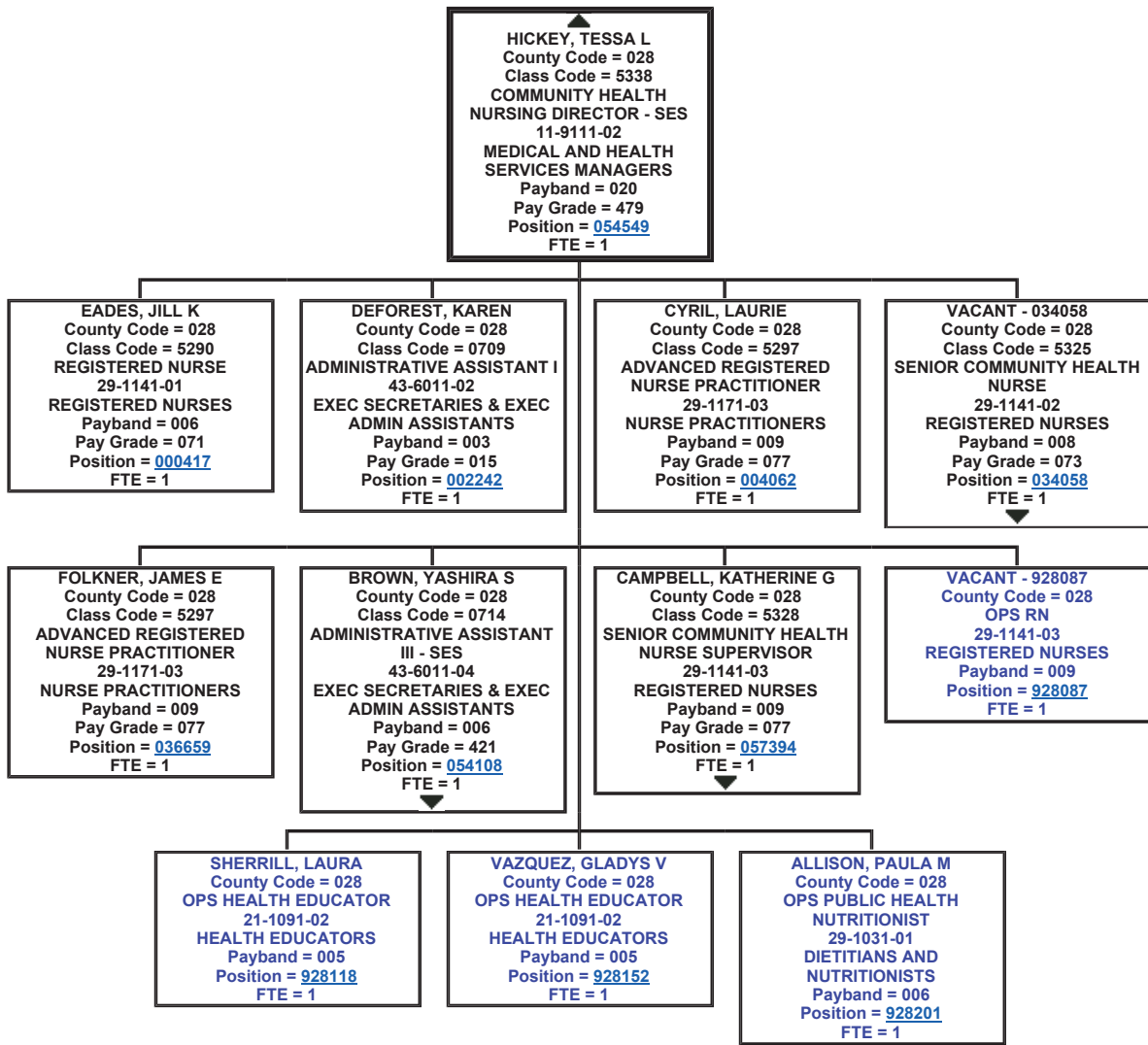
ROSSEY, STEPHANIE J  
County Code = 028  
Class Code = 5221  
SENIOR PUBLIC HEALTH  
NUTRITIONIST SUPV  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 090  
Position = [001102](#)  
FTE = 1  
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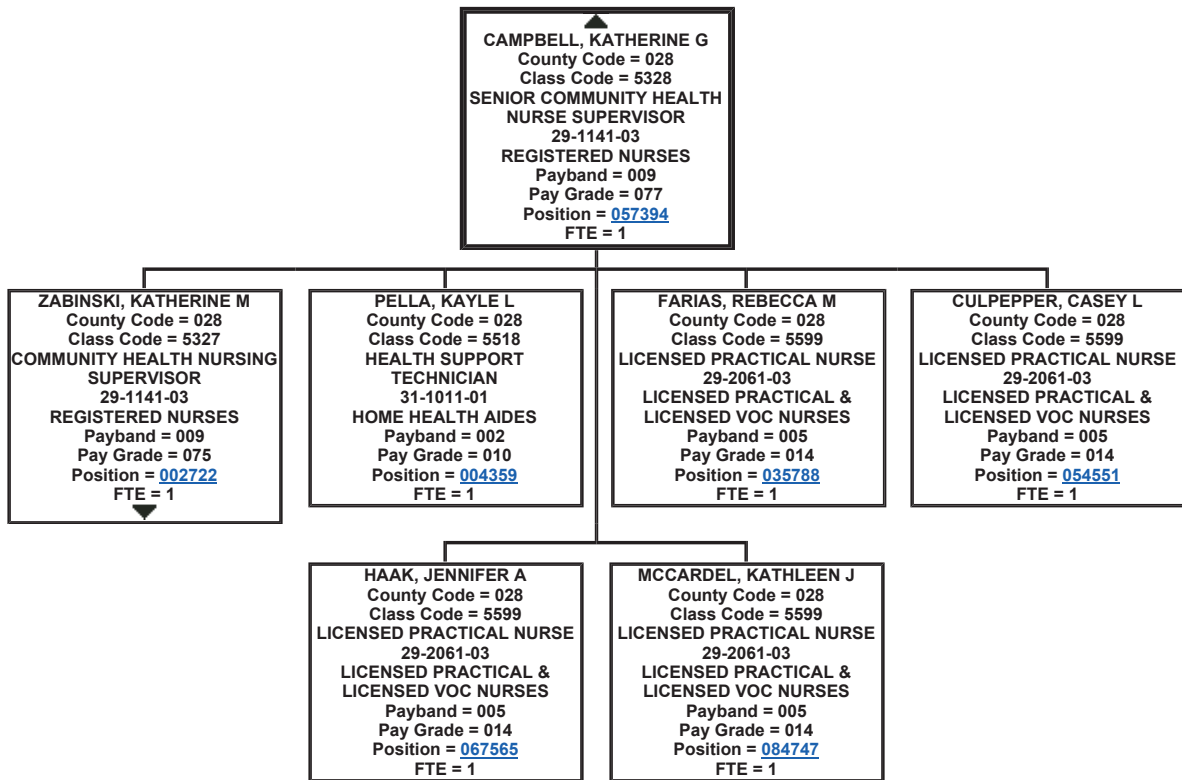
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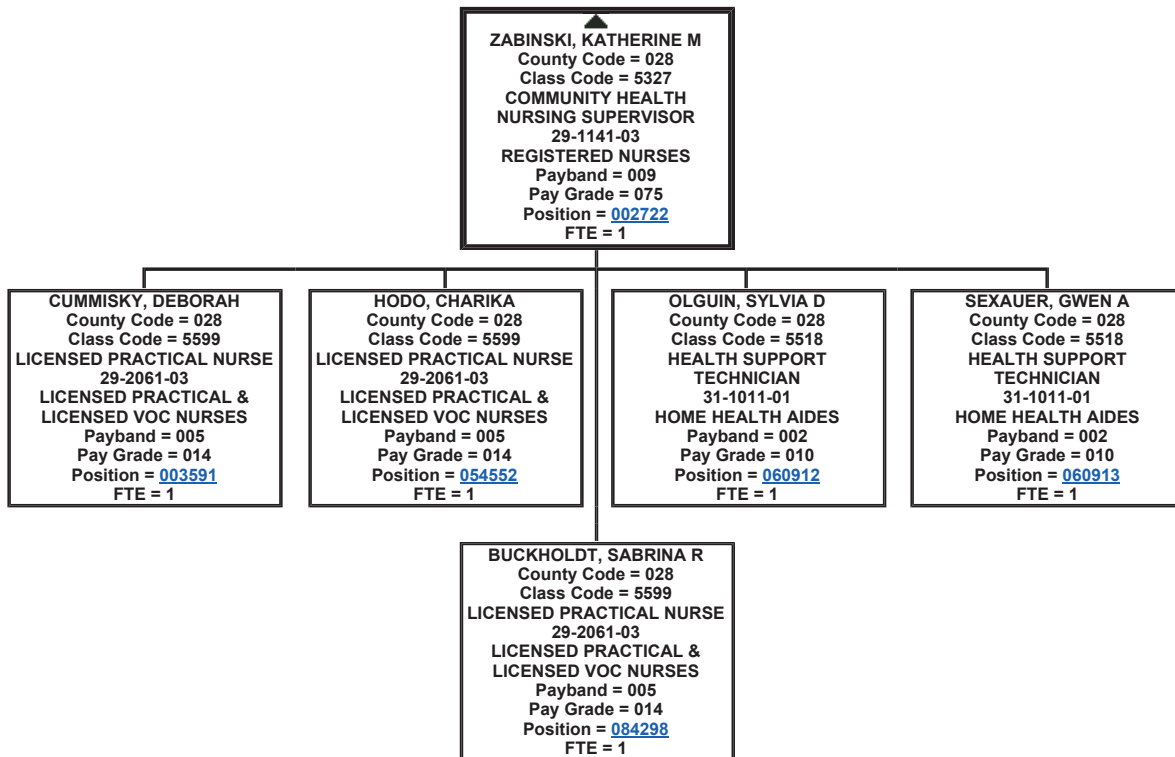












▲  
BROWN, YASHIRA S  
County Code = 028  
Class Code = 0714  
ADMINISTRATIVE ASSISTANT  
III - SES  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 421  
Position = [054108](#)  
FTE = 1

FREEMAN, CARLA N  
County Code = 028  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [002098](#)  
FTE = 1

WALTON, GWENITA A  
County Code = 028  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [004603](#)  
FTE = 1

RAMNARAIN, AHYLIA  
County Code = 028  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [004620](#)  
FTE = 1

CUBERO, REBECCA E  
County Code = 028  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [045603](#)  
FTE = 1

▲  
VACANT - 034058  
County Code = 028  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [034058](#)  
FTE = 1

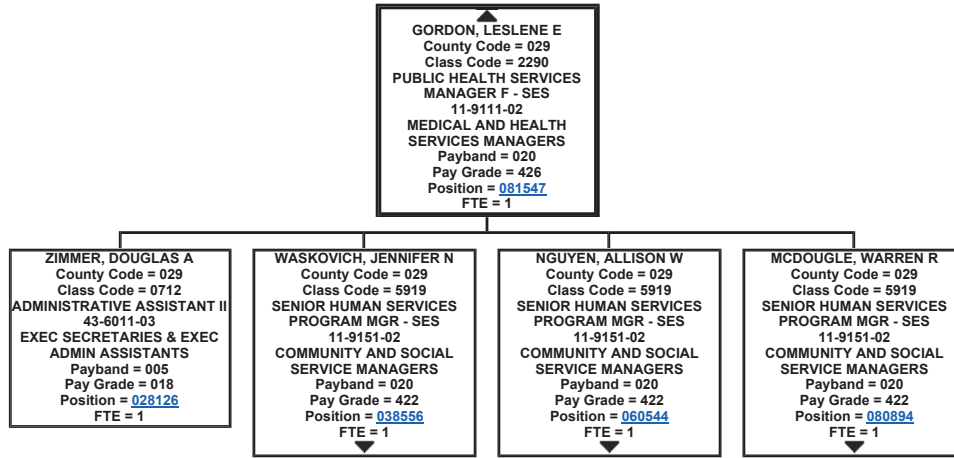
AMARO, MARIA G  
County Code = 028  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [045604](#)  
FTE = 1

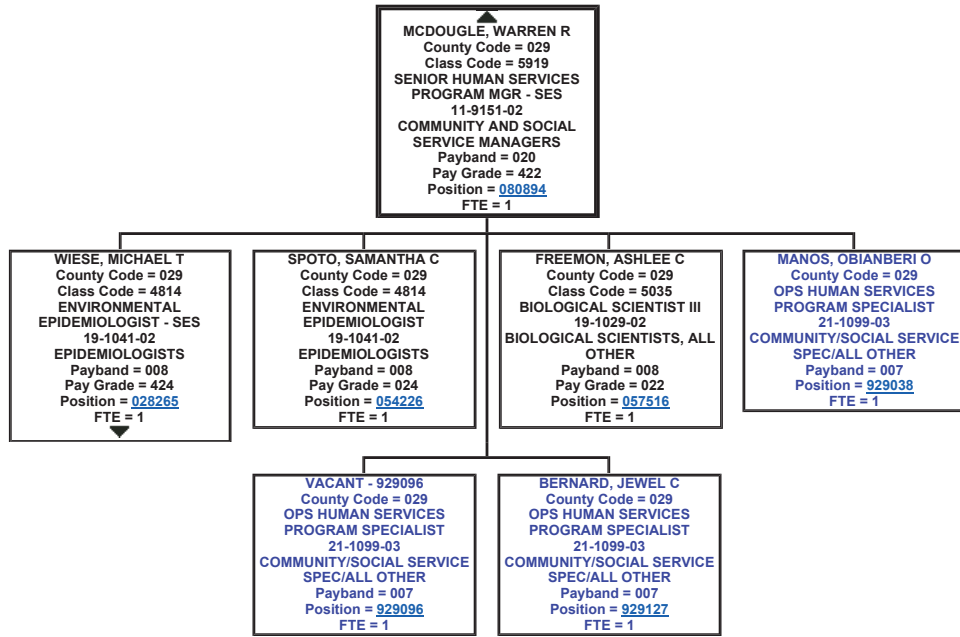
STIMSON, JACQUELINE S  
County Code = 028  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [086278](#)  
FTE = 1

# Florida Department of Health

## CHD 29 - Hillsborough County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.







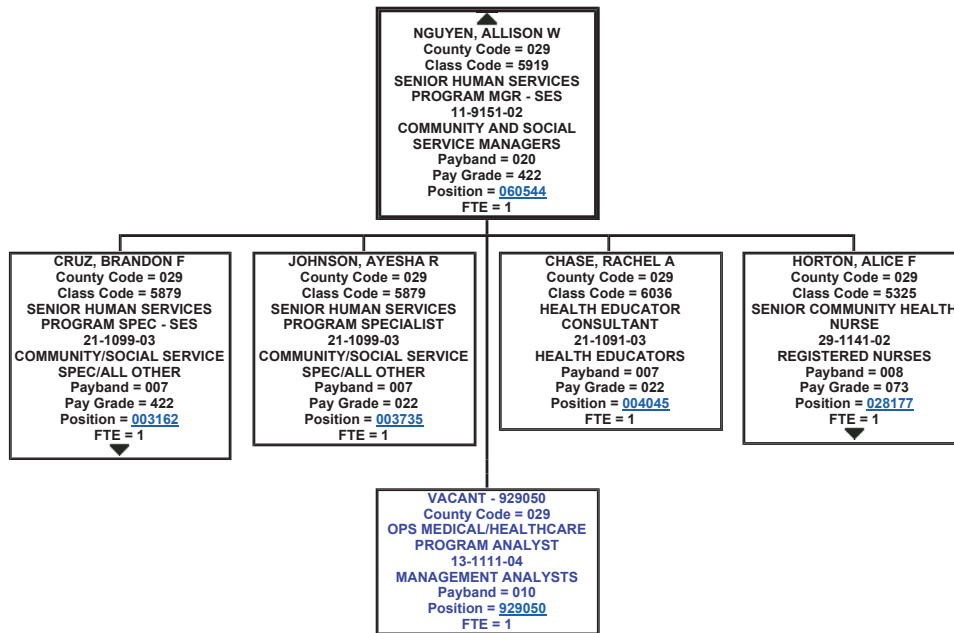
WIESE, MICHAEL T  
County Code = 029  
Class Code = 4814  
ENVIRONMENTAL  
EPIDEMIOLOGIST - SES  
19-1041-02  
EPIDEMIOLOGISTS  
Payband = 008  
Pay Grade = 424  
Position = [028265](#)  
FTE = 1

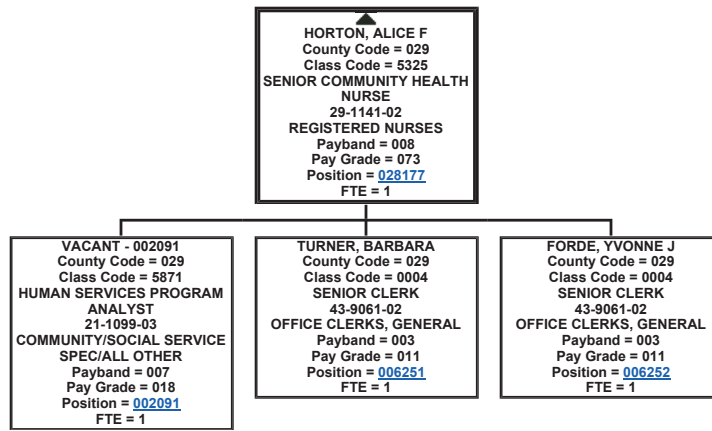
KENDRICK, CHELSEA D  
County Code = 029  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [028089](#)  
FTE = 1

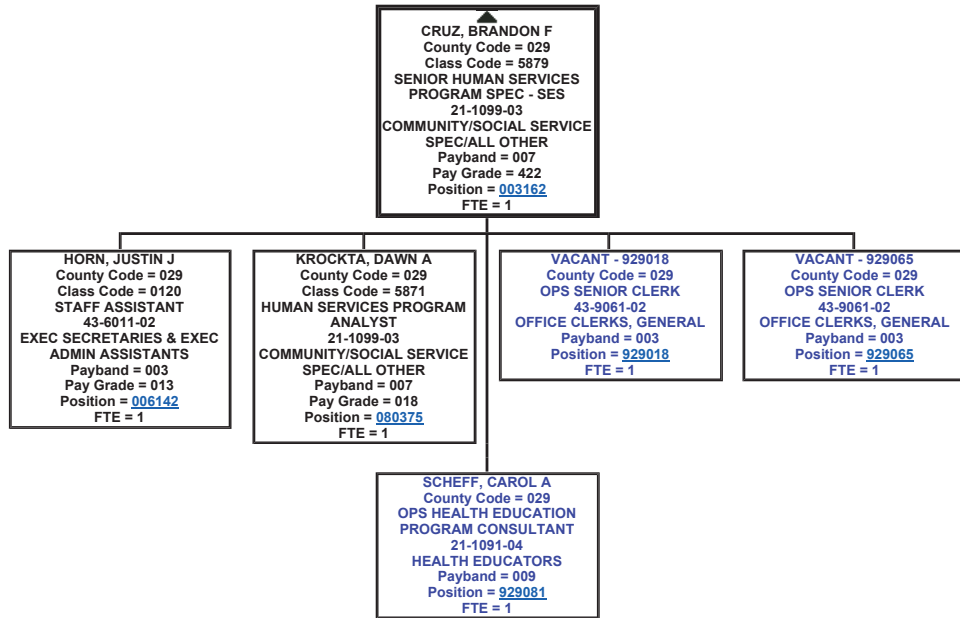
DIAZ, MARIA J  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [058917](#)  
FTE = 1

DELUCA, MARIA  
County Code = 029  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [058995](#)  
FTE = 1

RIVERA, SYLVIA J  
County Code = 029  
Class Code = 2013  
DATA PROCESSING CONTROL  
SPECIALIST  
15-1199-01  
COMPUTER OCCUPATIONS,  
ALL OTHERS  
Payband = 004  
Pay Grade = 013  
Position = [081405](#)  
FTE = 1







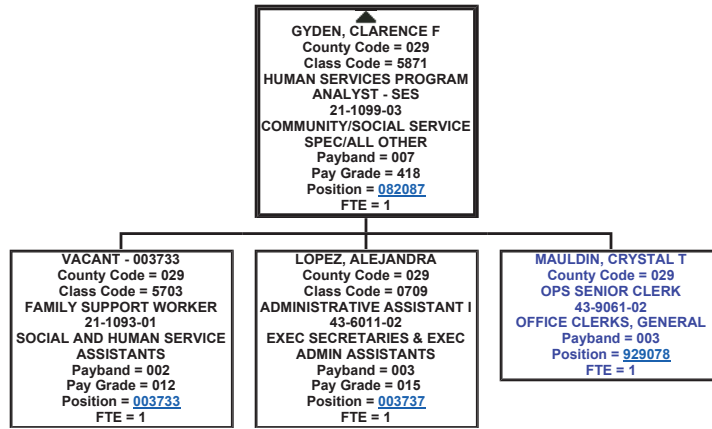
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WASKOVICH, JENNIFER N  
County Code = 029  
Class Code = 5919  
SENIOR HUMAN SERVICES  
PROGRAM MGR - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [038556](#)  
FTE = 1

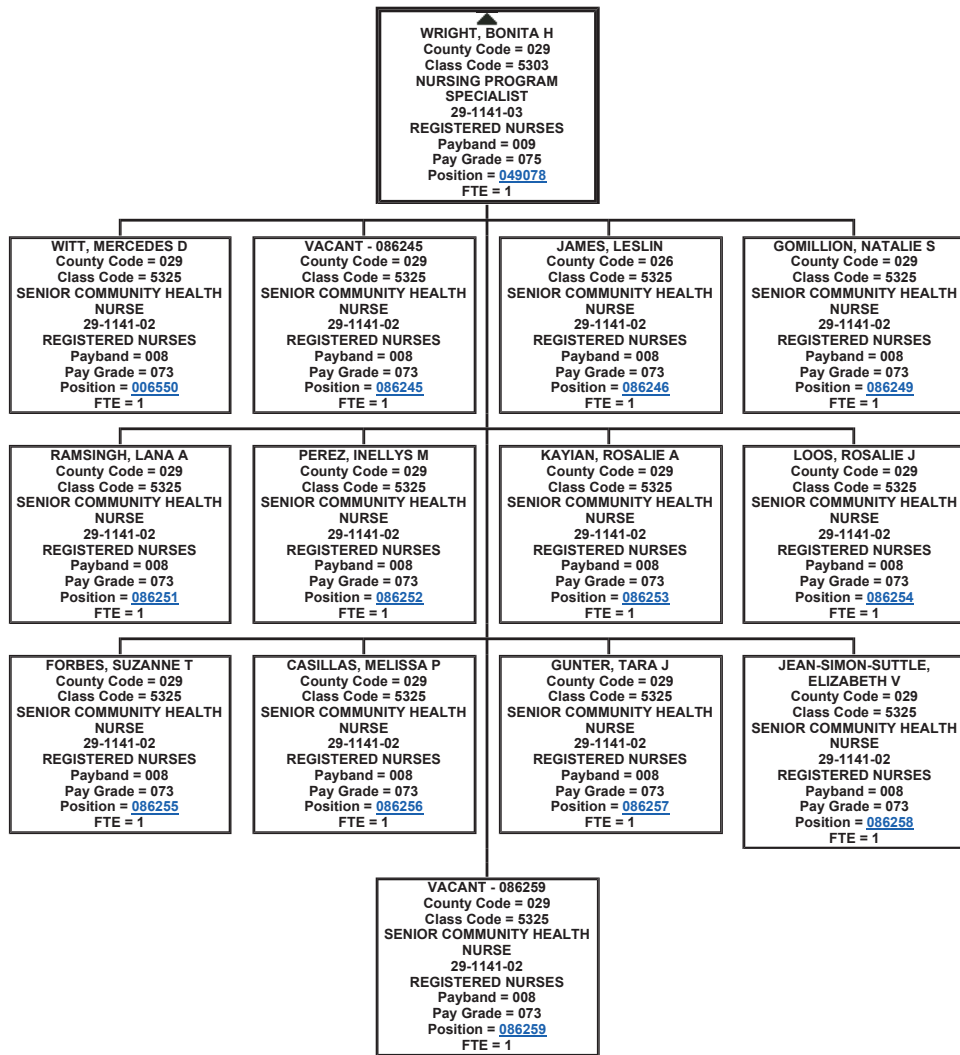
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SPILLER, TARA M  
County Code = 029  
Class Code = 5224  
PUBLIC HEALTH NUTRITION  
CONSULTANT  
29-1031-04  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 010  
Pay Grade = 091  
Position = [003736](#)  
FTE = 1

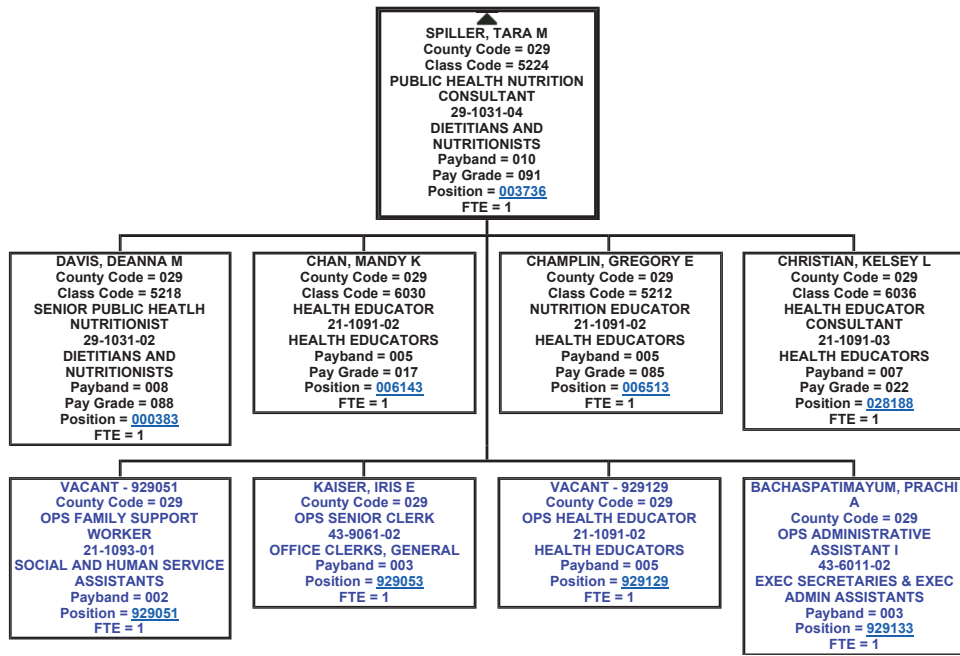
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WRIGHT, BONITA H  
County Code = 029  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [049078](#)  
FTE = 1

▼  
KEETON, CYNTHIA O  
County Code = 029  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [053903](#)  
FTE = 1

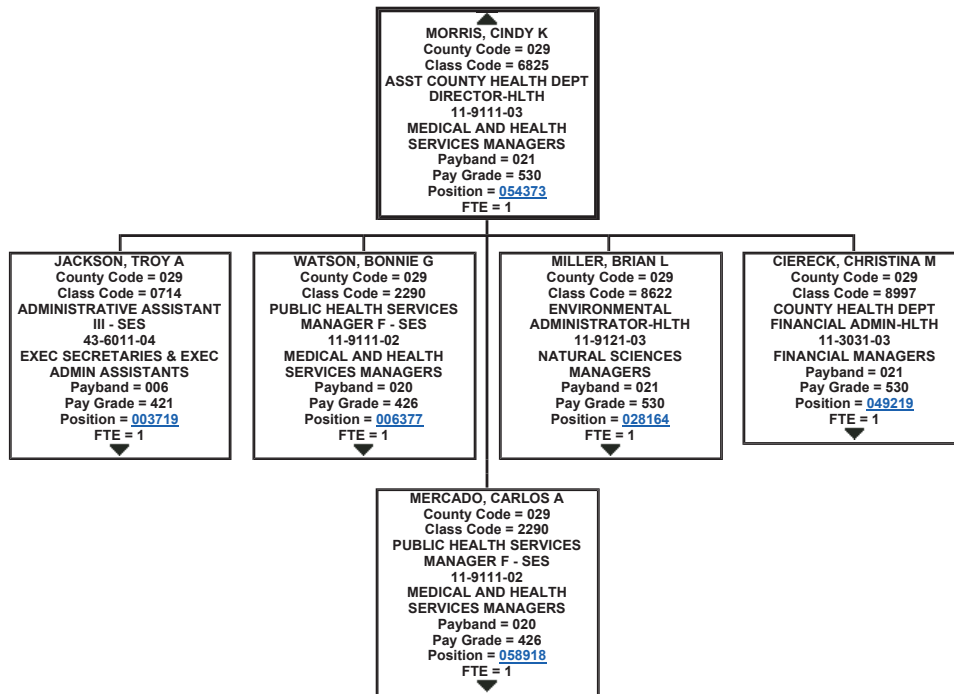
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GYDEN, CLARENCE F  
County Code = 029  
Class Code = 5871  
HUMAN SERVICES PROGRAM  
ANALYST - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 418  
Position = [082087](#)  
FTE = 1











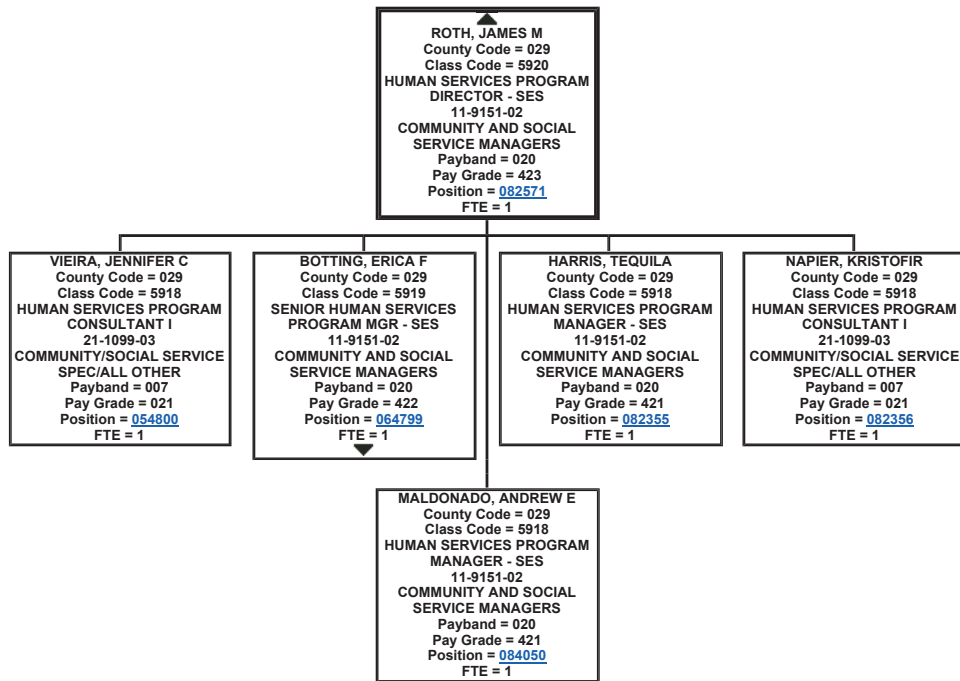
MERCADO, CARLOS A  
County Code = 029  
Class Code = 2290  
PUBLIC HEALTH SERVICES  
MANAGER F - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [058918](#)  
FTE = 1

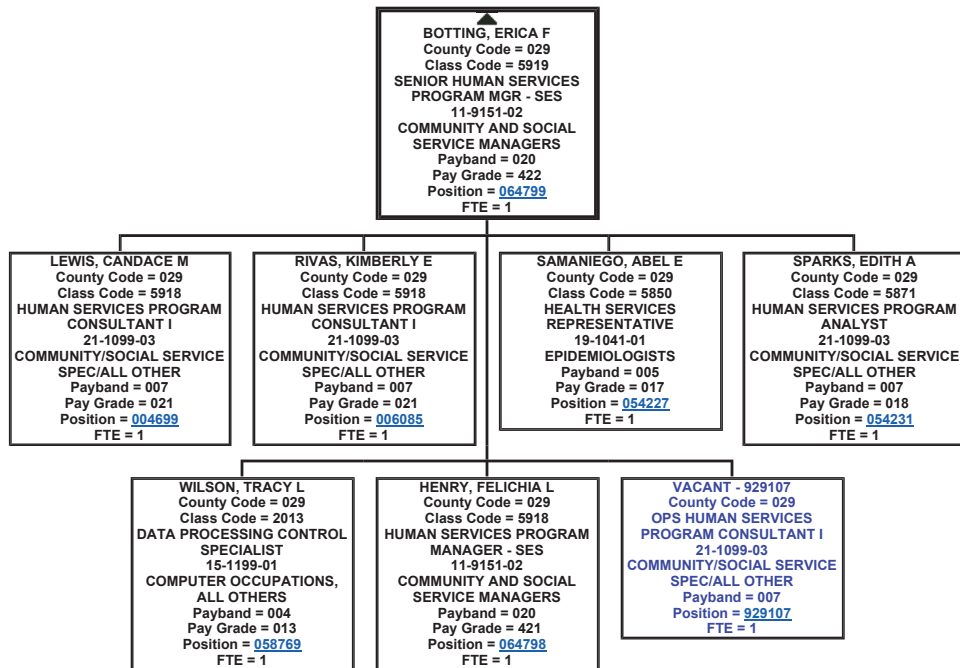
LEWIS, JYLMARIE F  
County Code = 029  
Class Code = 5919  
SENIOR HUMAN SERVICES  
PROGRAM MGR - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [080906](#)  
FTE = 1

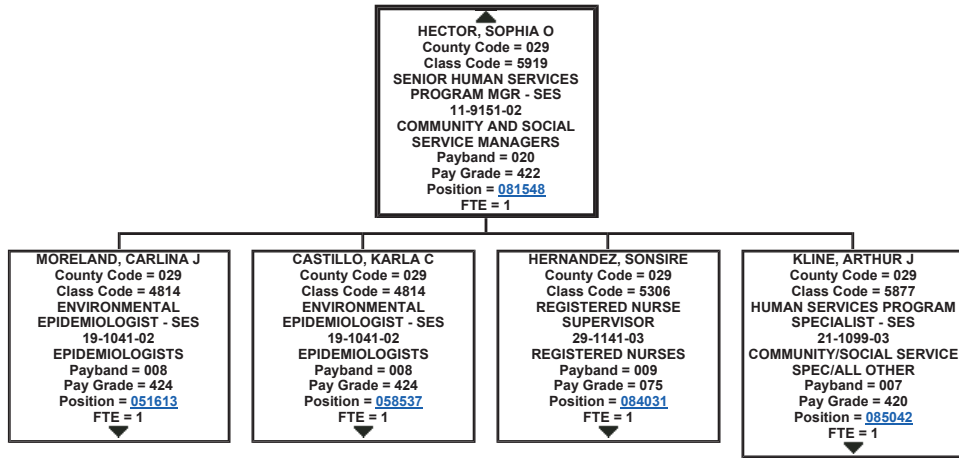
WAGNER, MICHAEL A  
County Code = 029  
Class Code = 5921  
HEALTH CENTER  
ADMINISTRATOR - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [081546](#)  
FTE = 1

HECTOR, SOPHIA O  
County Code = 029  
Class Code = 5919  
SENIOR HUMAN SERVICES  
PROGRAM MGR - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [081548](#)  
FTE = 1

ROTH, JAMES M  
County Code = 029  
Class Code = 5920  
HUMAN SERVICES PROGRAM  
DIRECTOR - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [082571](#)  
FTE = 1







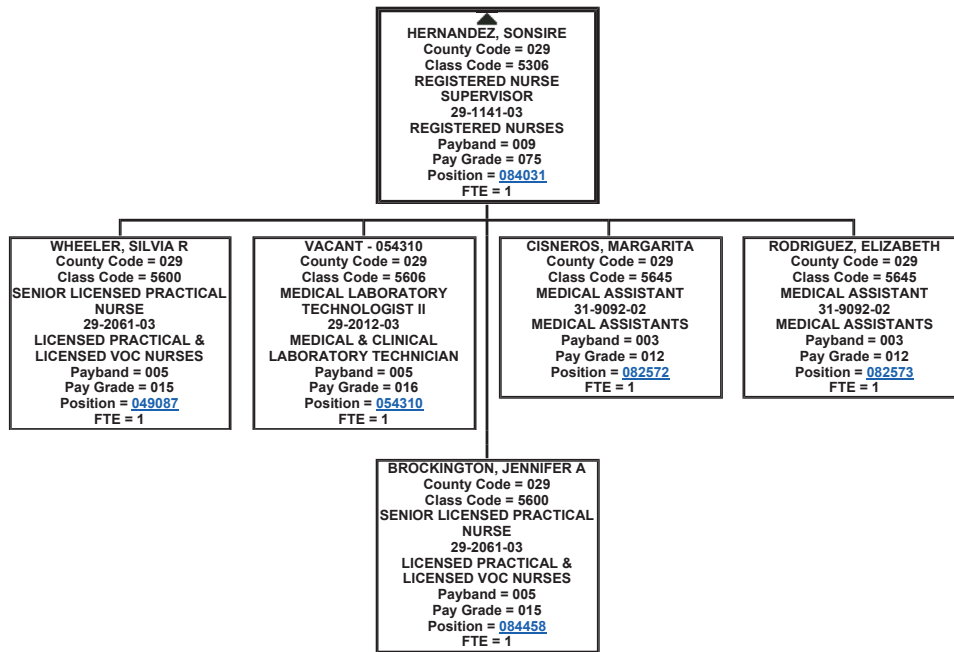
▲  
KLINE, ARTHUR J  
County Code = 029  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 420  
Position = [085042](#)  
FTE = 1

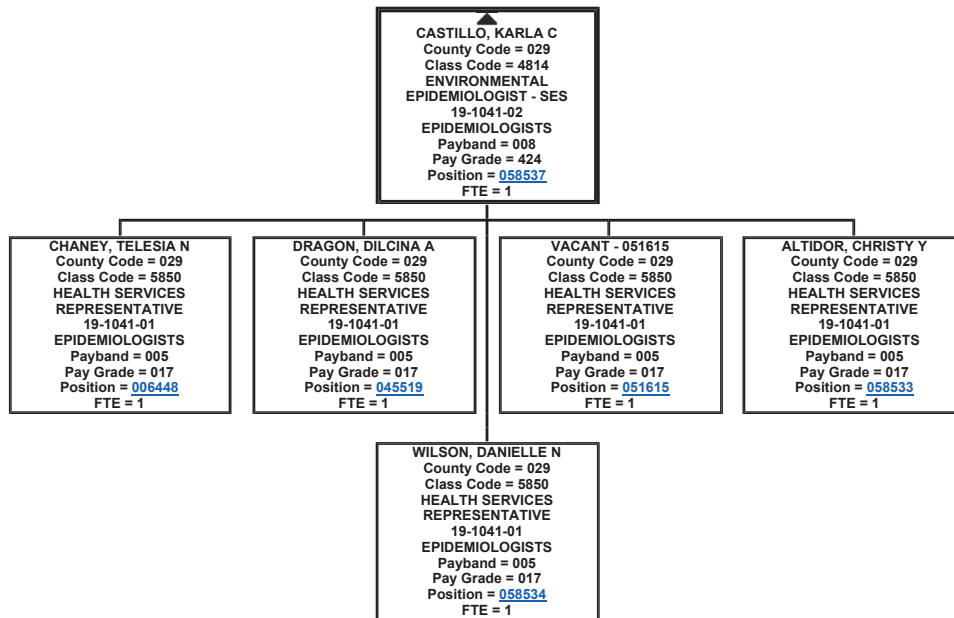
RICCOMBENI, GONZALO E  
County Code = 029  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [002956](#)  
FTE = 1

BRANTLEY, LENORA M  
County Code = 029  
Class Code = 2013  
DATA PROCESSING CONTROL  
SPECIALIST  
15-1199-01  
COMPUTER OCCUPATIONS,  
ALL OTHERS  
Payband = 004  
Pay Grade = 013  
Position = [054182](#)  
FTE = 1

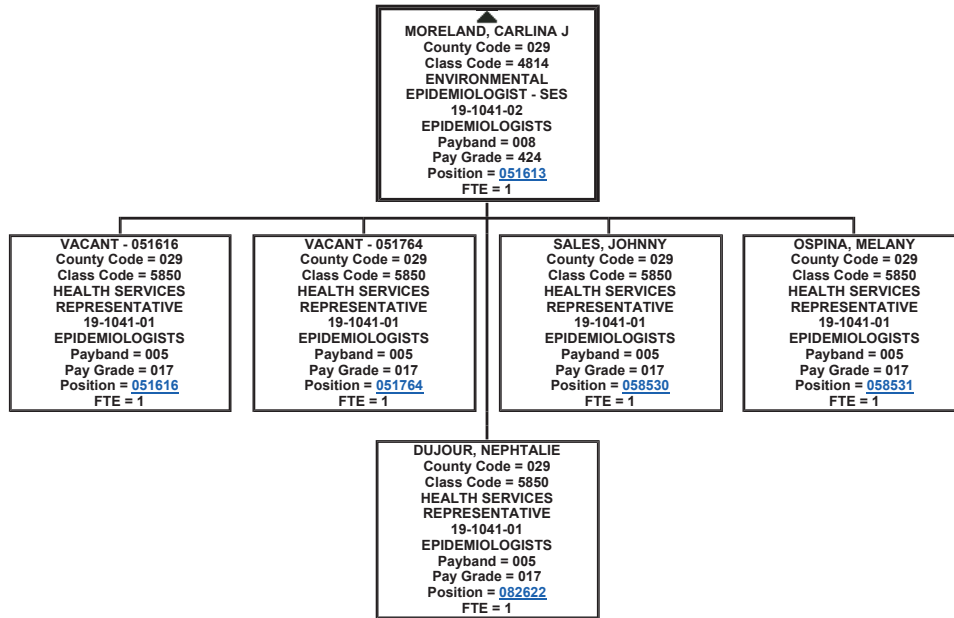
RICHARDSON, RONAIR F  
County Code = 029  
Class Code = 2013  
DATA PROCESSING CONTROL  
SPECIALIST  
15-1199-01  
COMPUTER OCCUPATIONS,  
ALL OTHERS  
Payband = 004  
Pay Grade = 013  
Position = [054945](#)  
FTE = 1

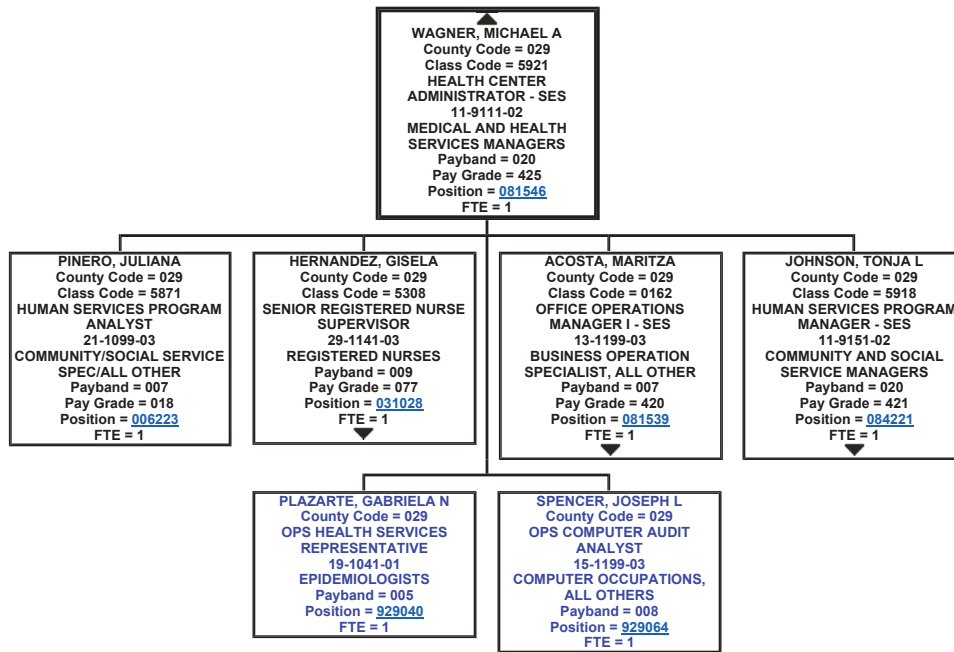
BOYD, DANA L  
County Code = 029  
Class Code = 2013  
DATA PROCESSING CONTROL  
SPECIALIST  
15-1199-01  
COMPUTER OCCUPATIONS,  
ALL OTHERS  
Payband = 004  
Pay Grade = 013  
Position = [058529](#)  
FTE = 1

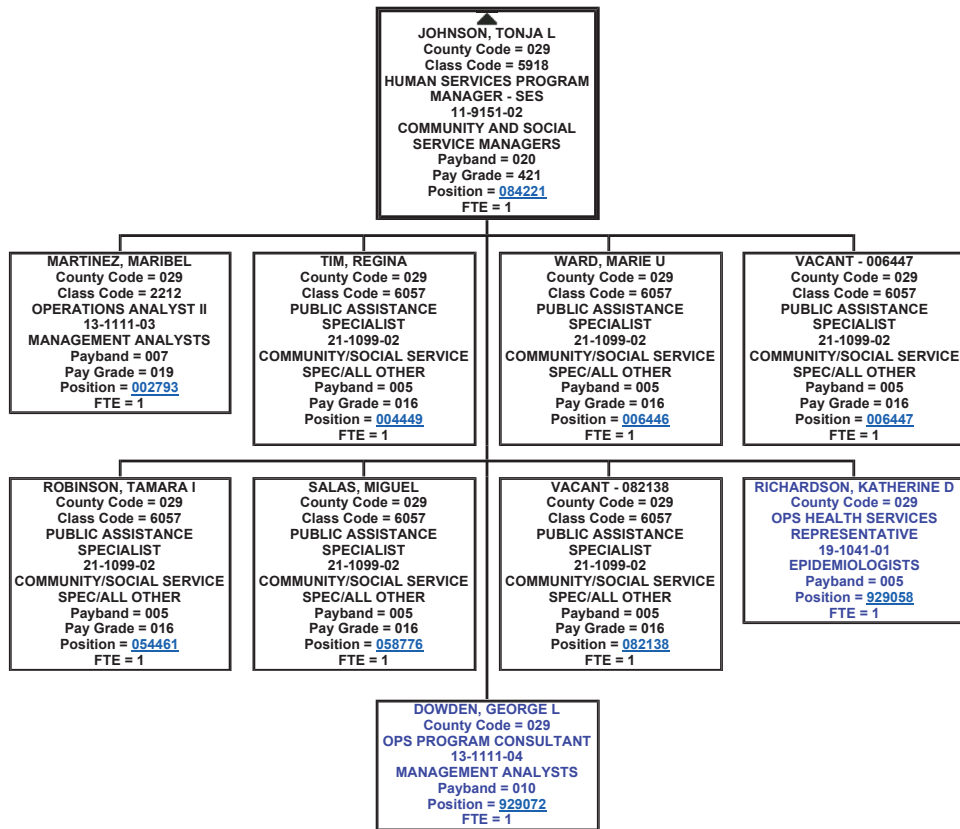


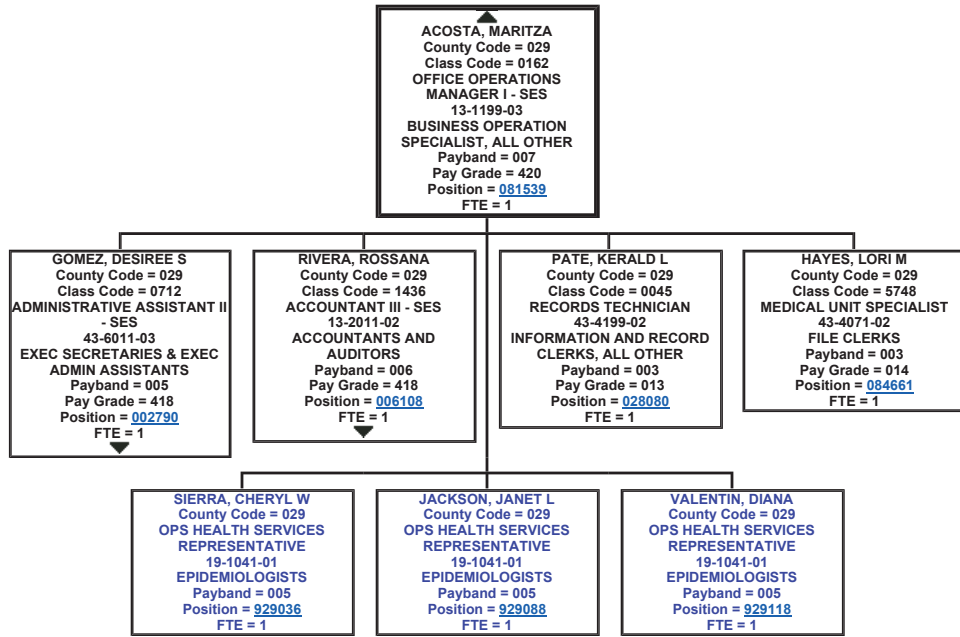


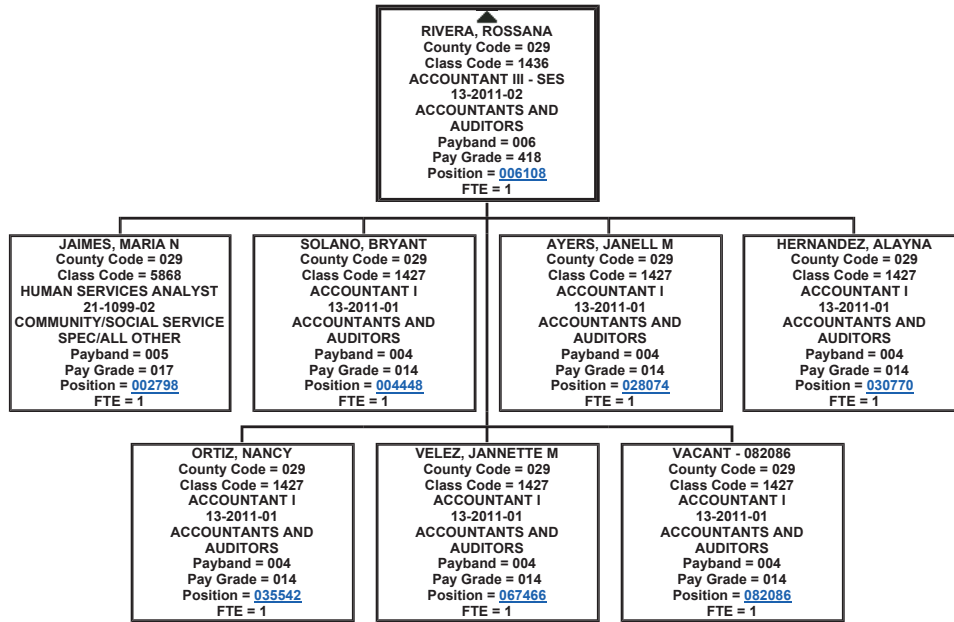


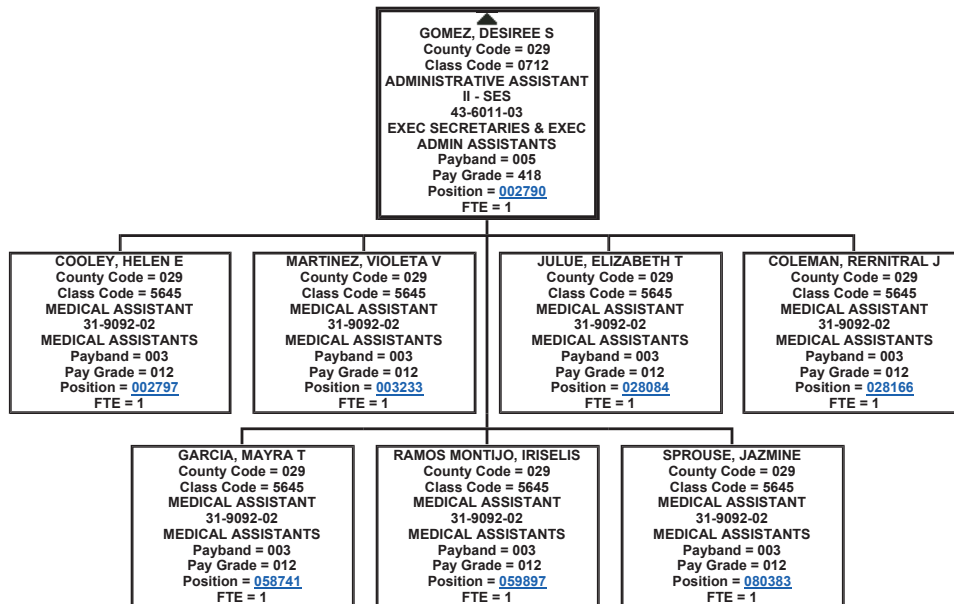


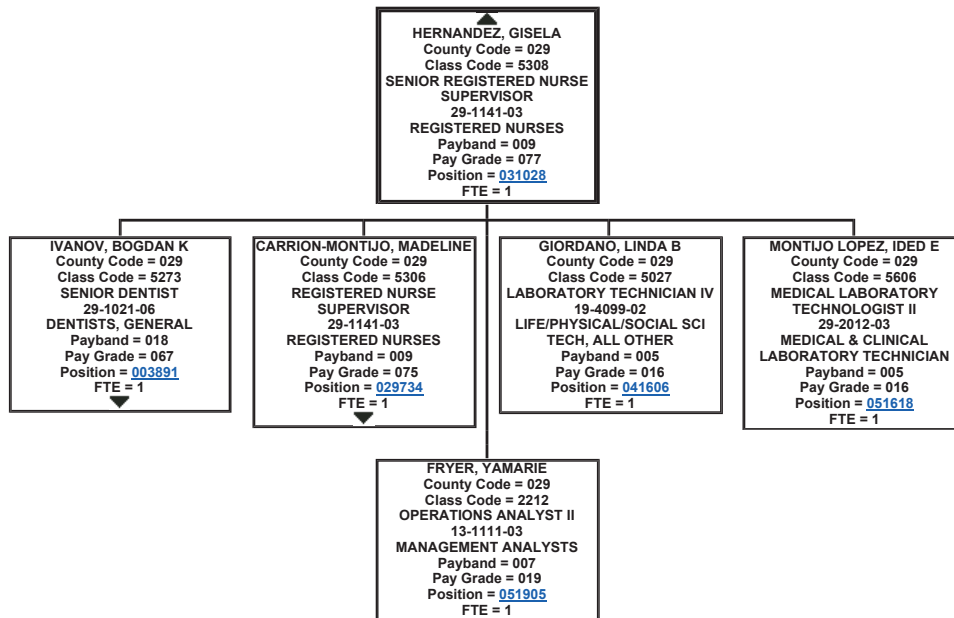


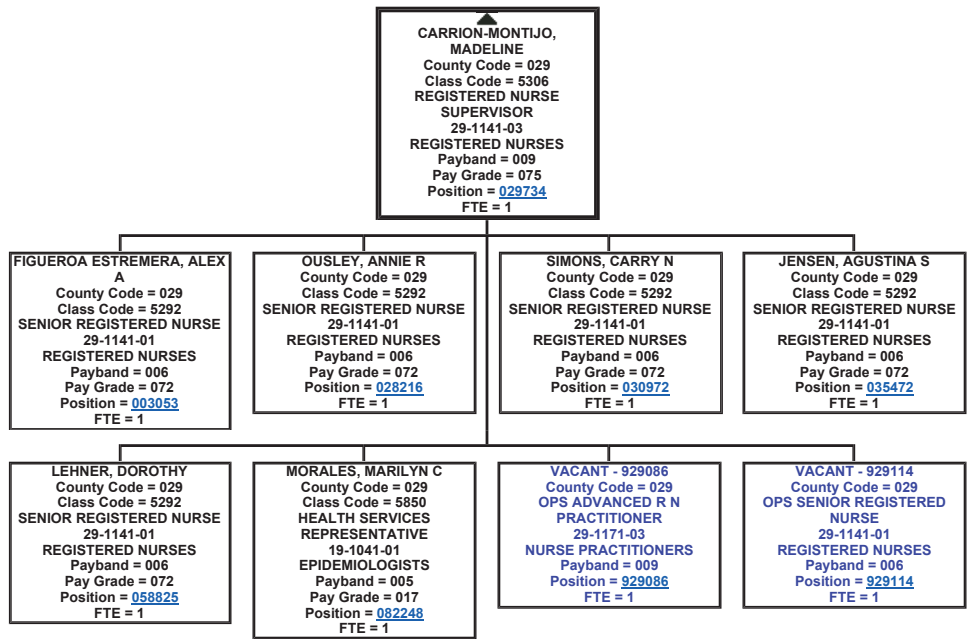














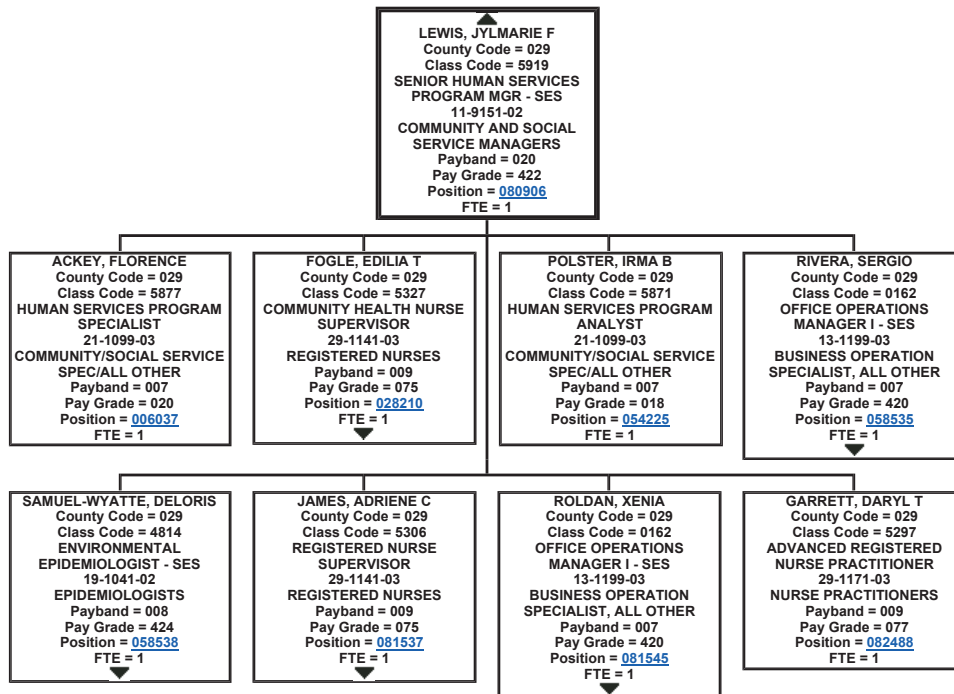
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Class Code = 5273  
SENIOR DENTIST  
29-1021-06  
DENTISTS, GENERAL  
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Pay Grade = 067  
Position = [003891](#)  
FTE = 1

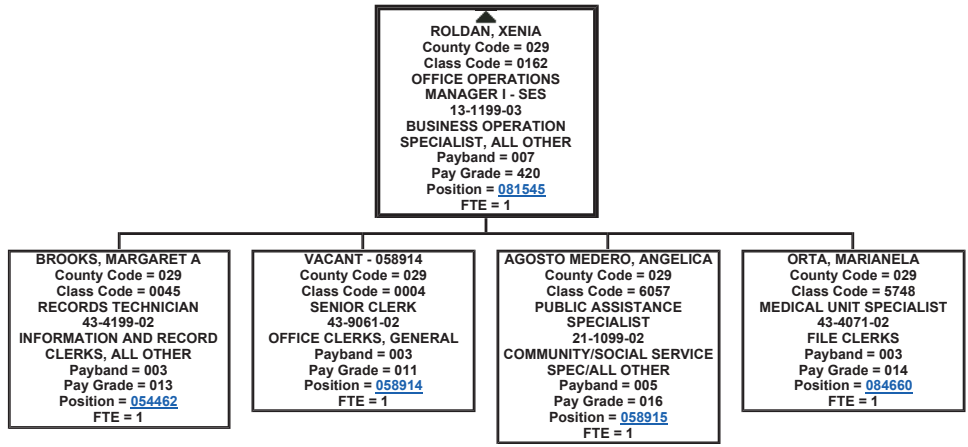
SANTOS, ROSA E  
County Code = 029  
Class Code = 5632  
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31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [004574](#)  
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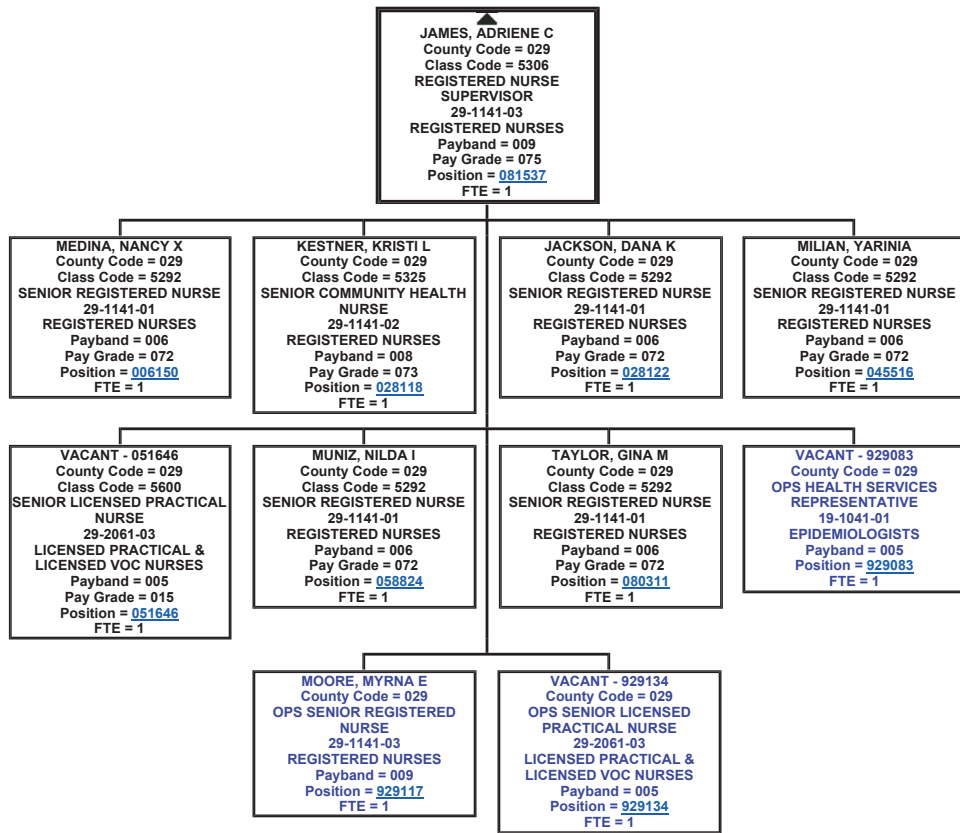
DIAZ, EVA E  
County Code = 029  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [082204](#)  
FTE = 1

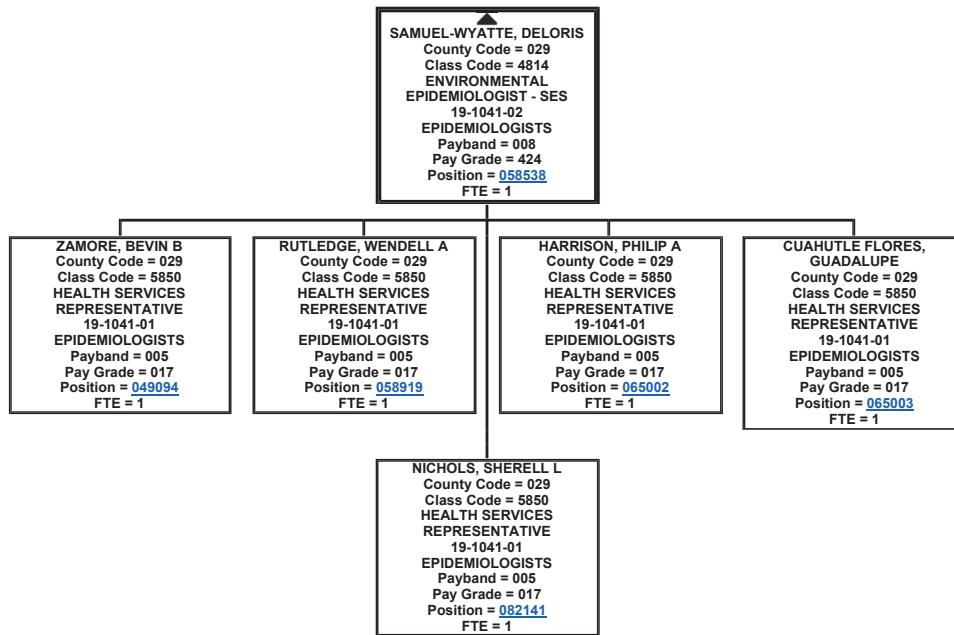
LAWSON, JOHNATHAN J  
County Code = 029  
OPS DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Position = [929061](#)  
FTE = 1

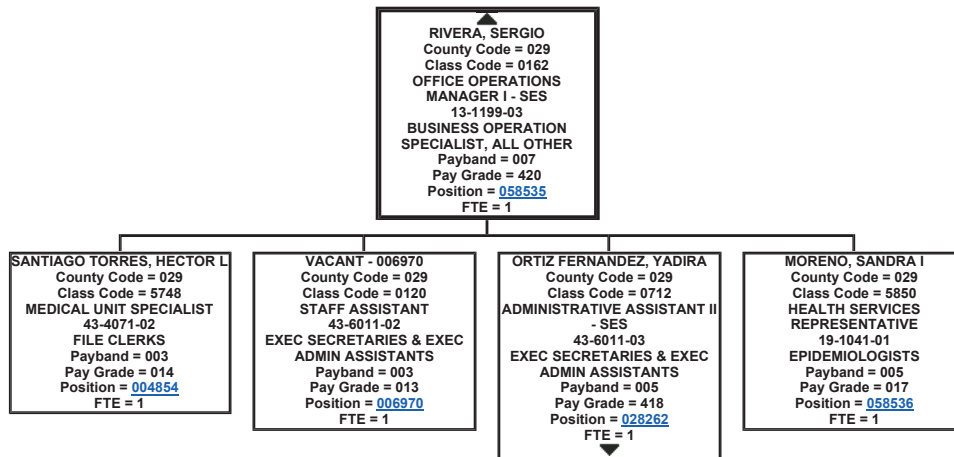
PLOTNER-GILLEN, KIMBERLY  
S  
County Code = 029  
OPS DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Position = [929080](#)  
FTE = 1

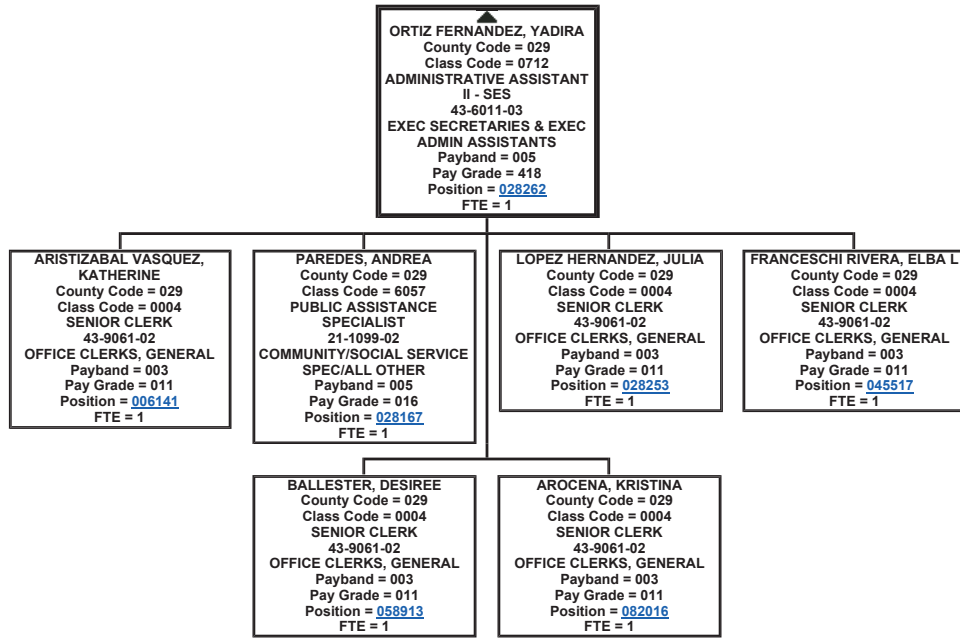


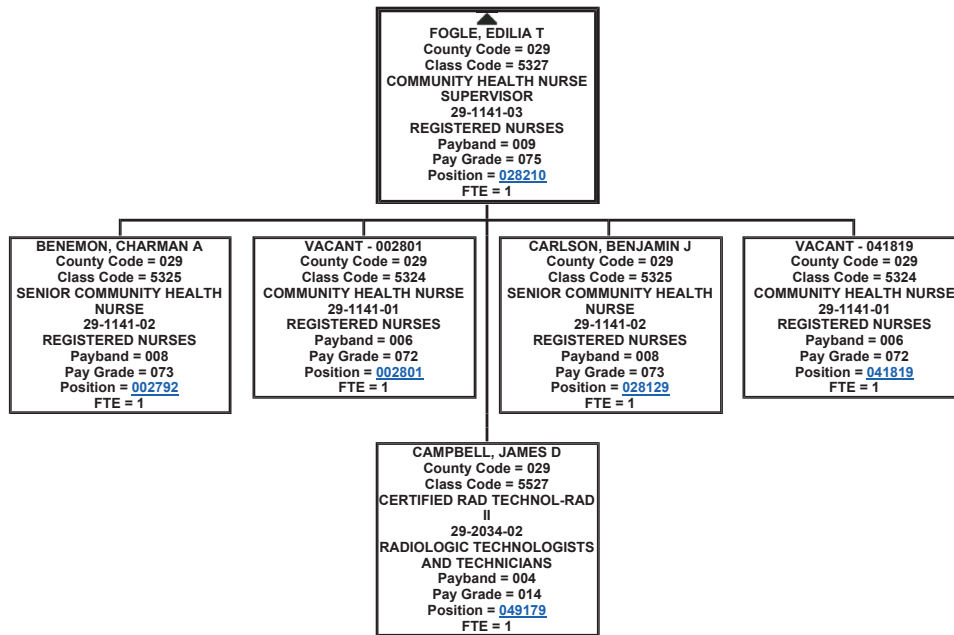




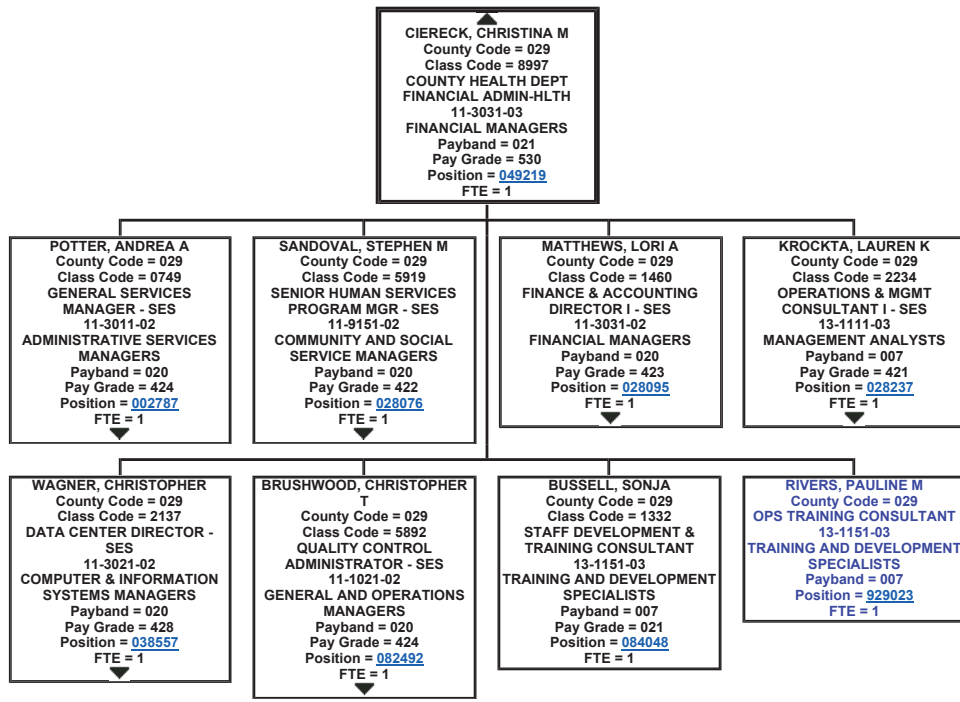


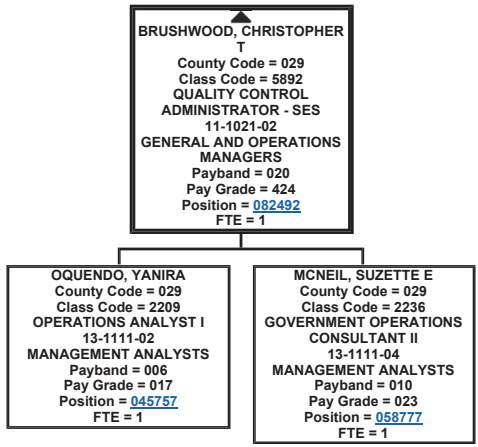












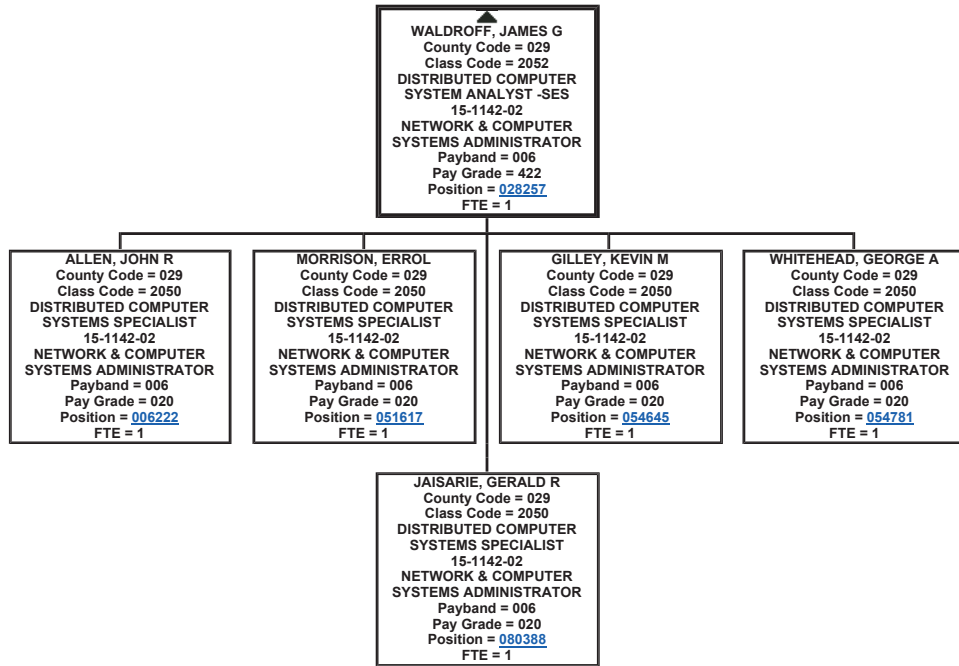
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WAGNER, CHRISTOPHER  
County Code = 029  
Class Code = 2137  
DATA CENTER DIRECTOR -  
SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 428  
Position = [038557](#)  
FTE = 1

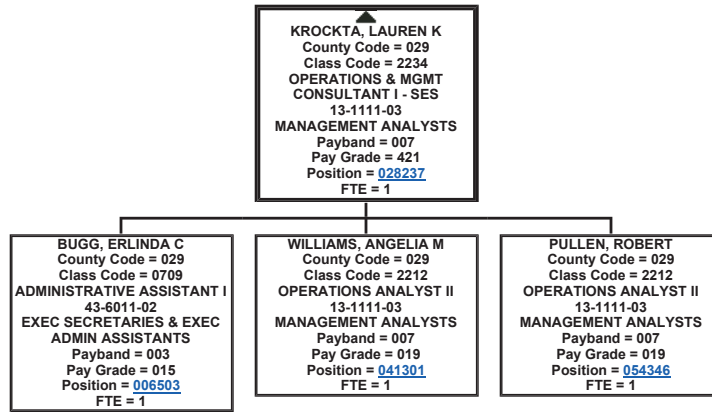
WALDROFF, JAMES G  
County Code = 029  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEM ANALYST -SES  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 422  
Position = [028257](#)  
FTE = 1  
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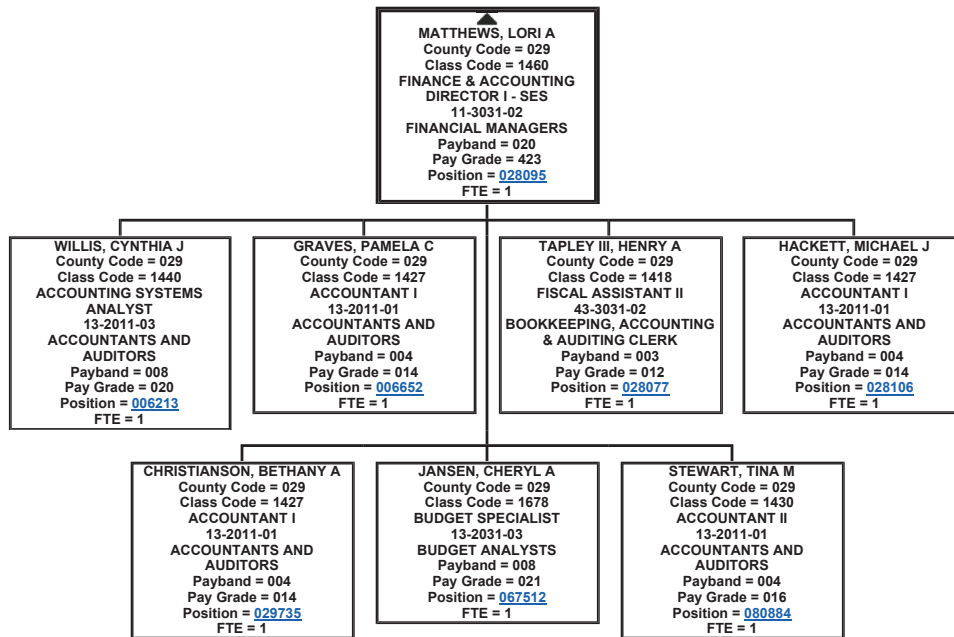
FORT, JOHN D  
County Code = 029  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEM ANALYST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 022  
Position = [081509](#)  
FTE = 1

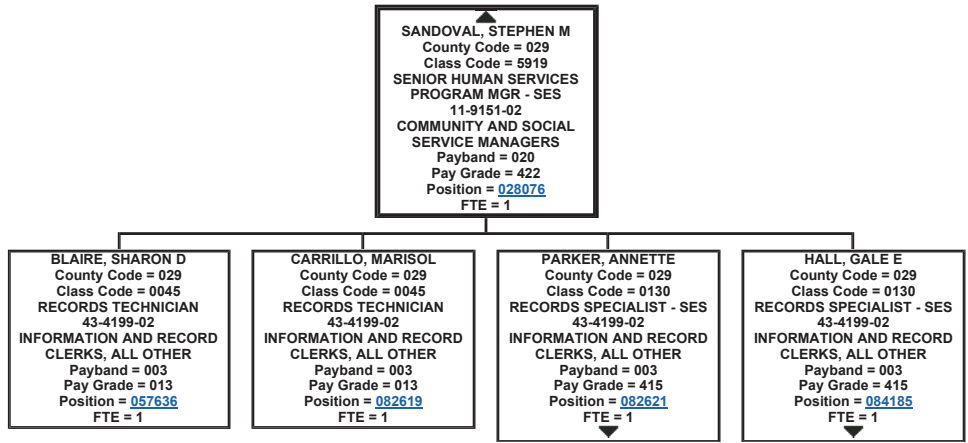
FREARSON, BRADLEY N  
County Code = 029  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEMS ANALYST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 022  
Position = [084355](#)  
FTE = 1

PULLIAM, TIMOTHY L  
County Code = 029  
Class Code = 2103  
COMPUTER PROGRAMMER  
ANALYST II  
15-1131-02  
COMPUTER PROGRAMMERS  
Payband = 006  
Pay Grade = 022  
Position = [084529](#)  
FTE = 1







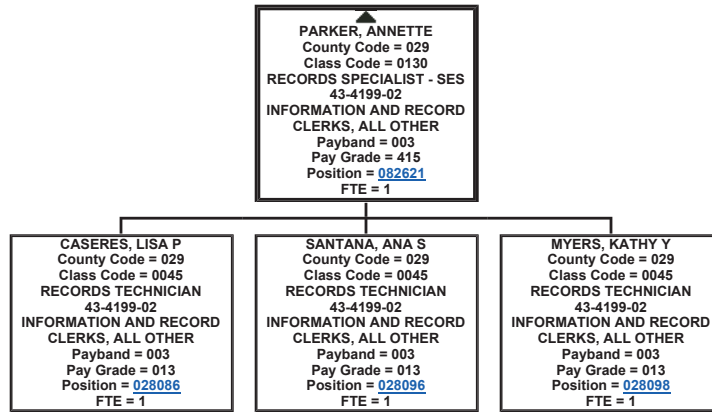


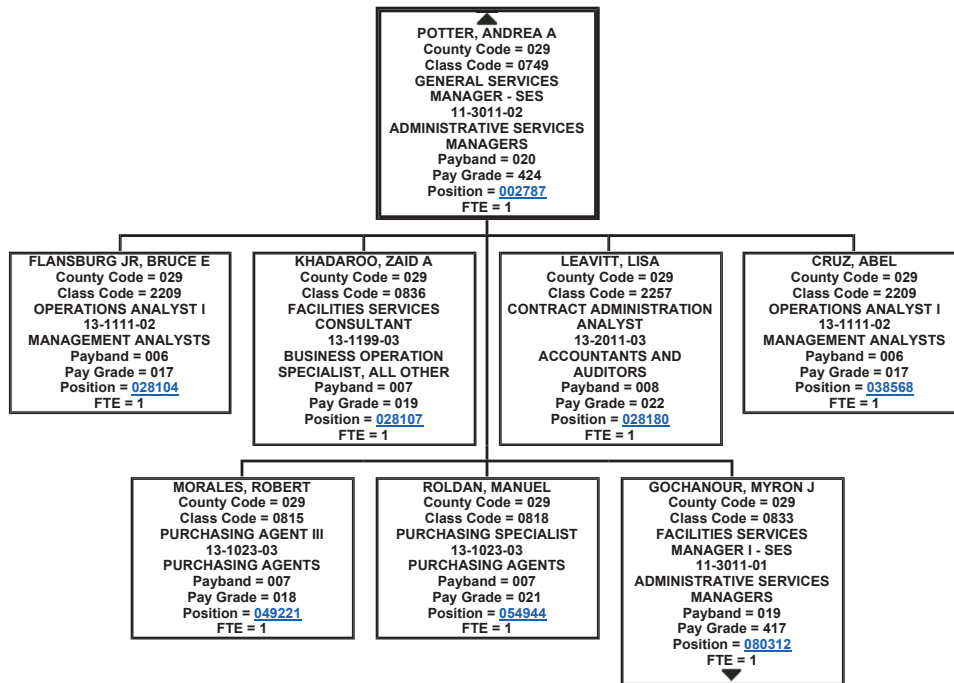
HALL, GALE E  
County Code = 029  
Class Code = 0130  
RECORDS SPECIALIST - SES  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 415  
Position = [084185](#)  
FTE = 1

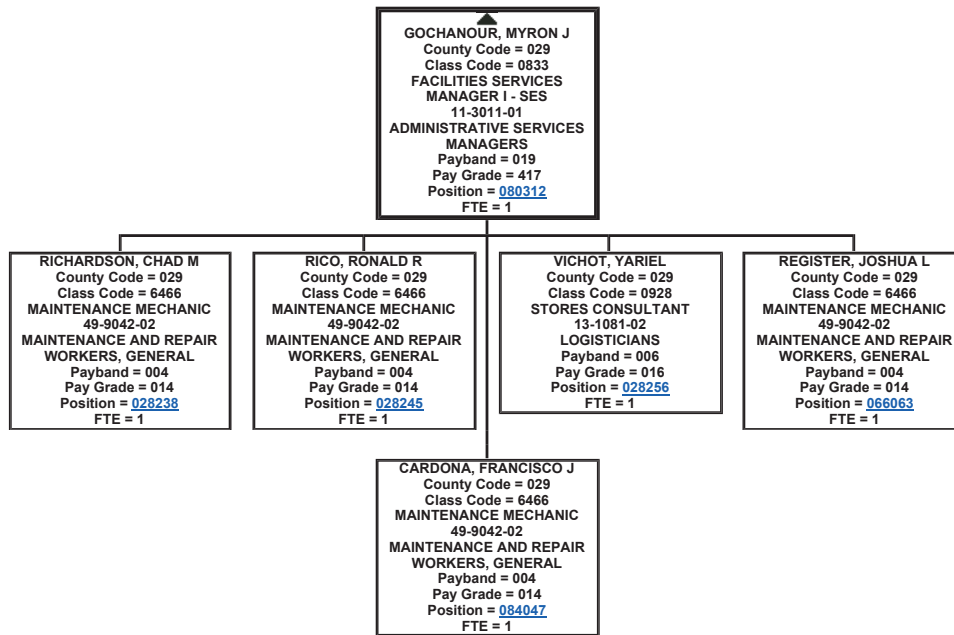
HERNANDEZ, MARYANN  
County Code = 029  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [001800](#)  
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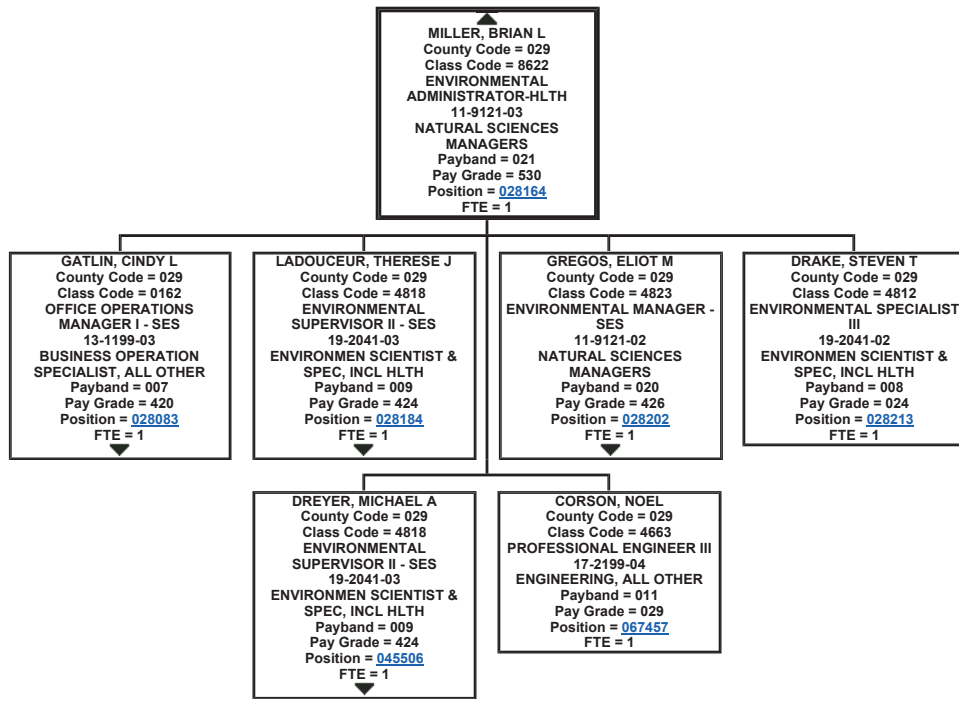
MCLOWERY, MONIQUE S  
County Code = 029  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [085222](#)  
FTE = 1

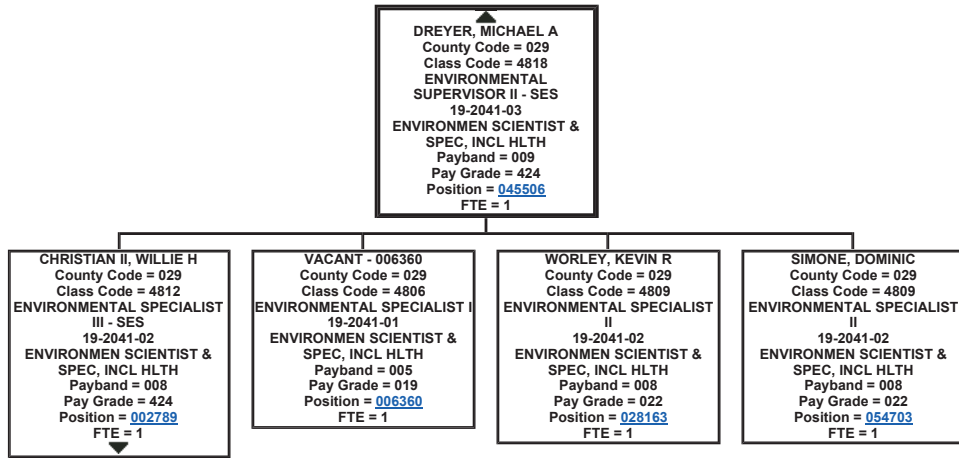


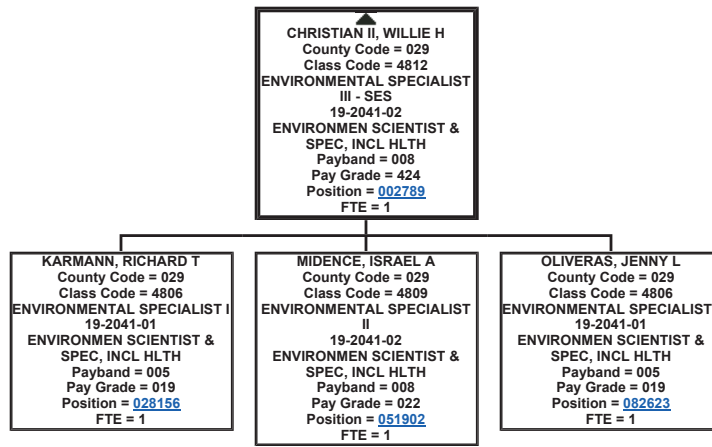










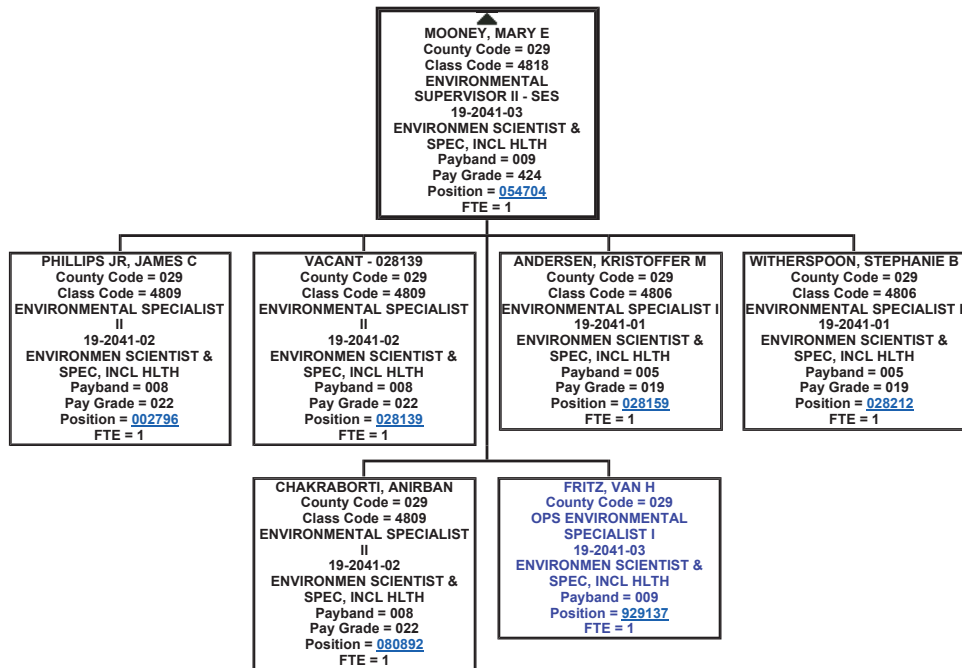


GREGOS, ELIOT M  
County Code = 029  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [028202](#)  
FTE = 1

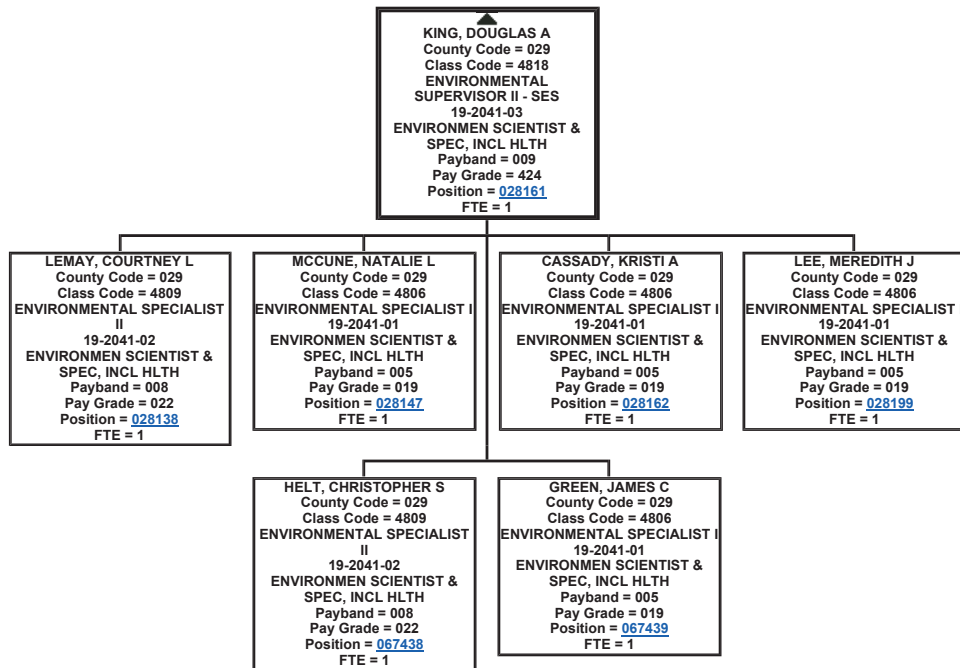
ROTTLER, GREGG W  
County Code = 029  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [028157](#)  
FTE = 1

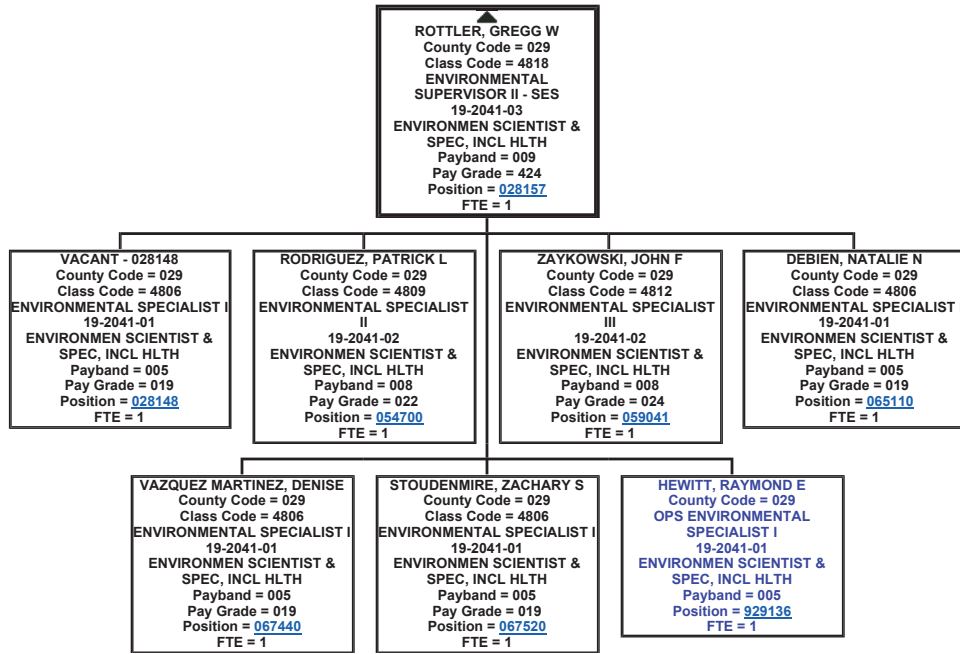
KING, DOUGLAS A  
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Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
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Pay Grade = 424  
Position = [028161](#)  
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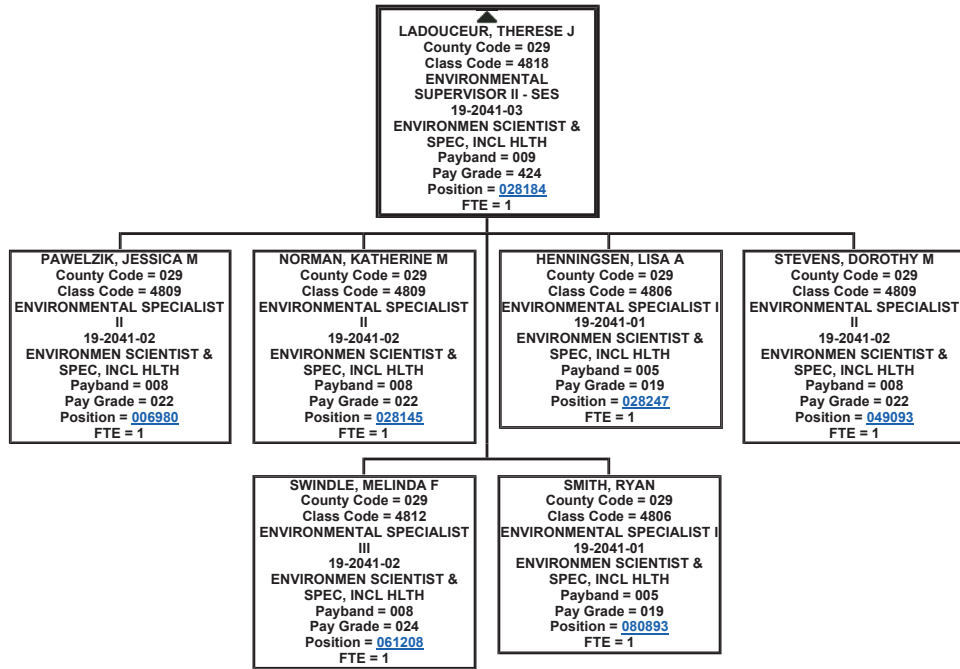
MOONEY, MARY E  
County Code = 029  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
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FTE = 1

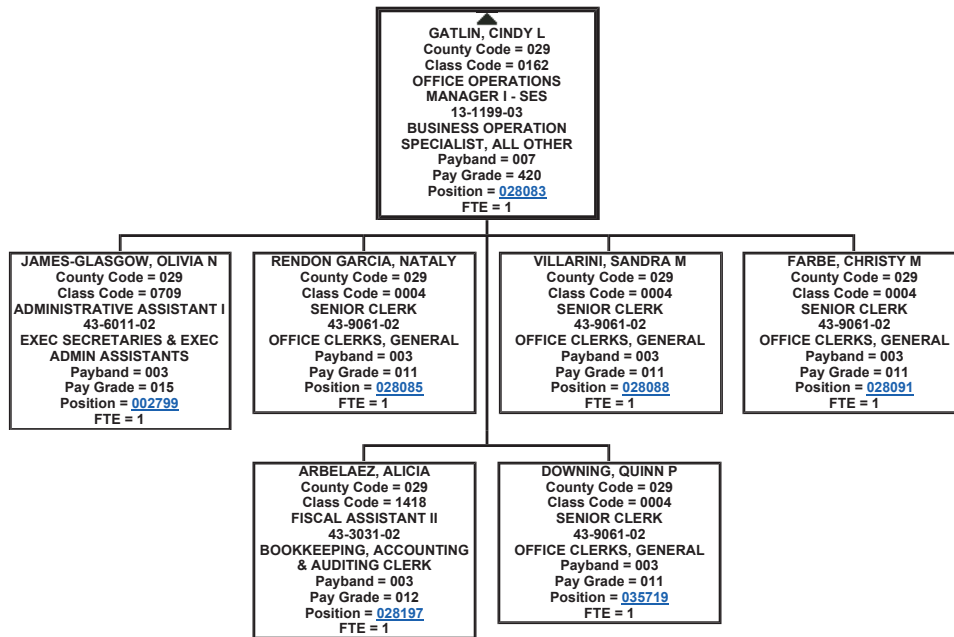


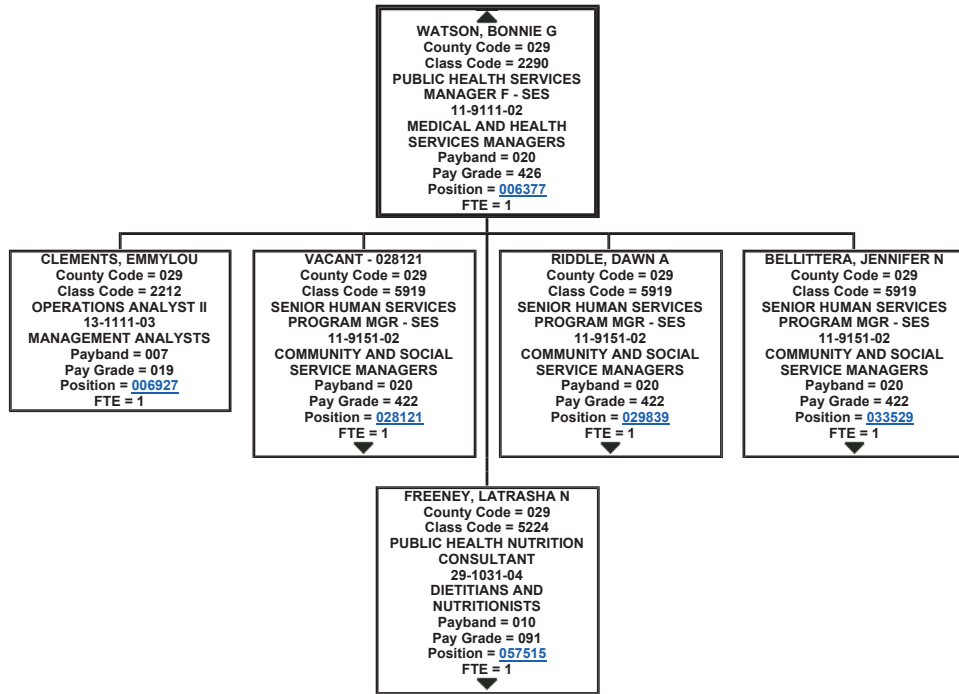


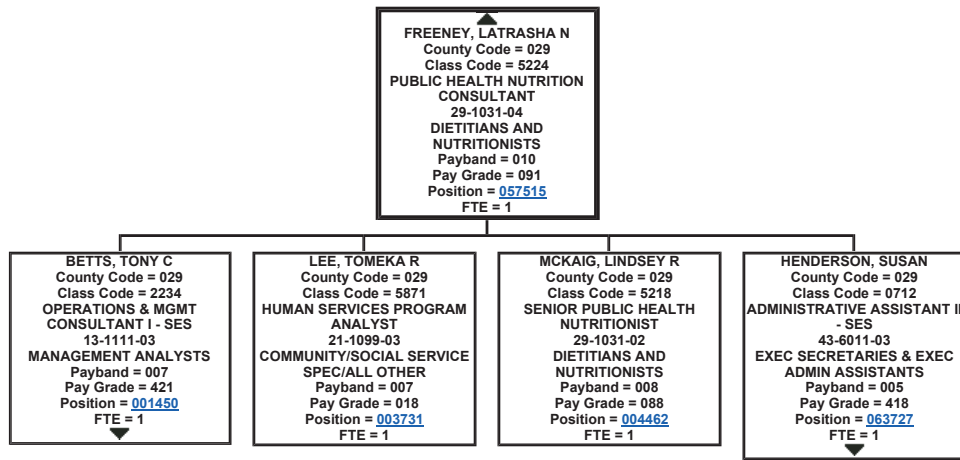


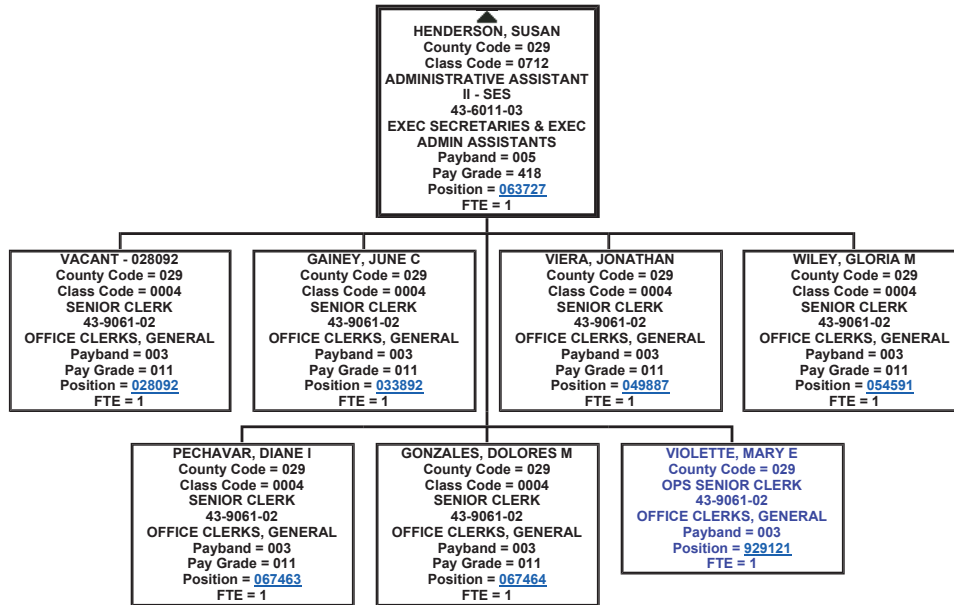


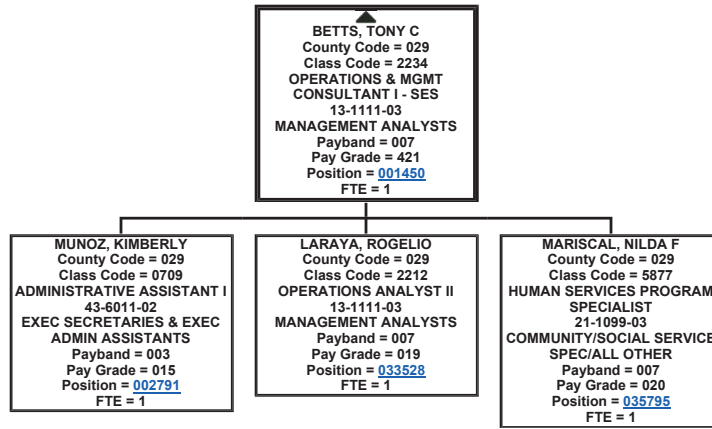




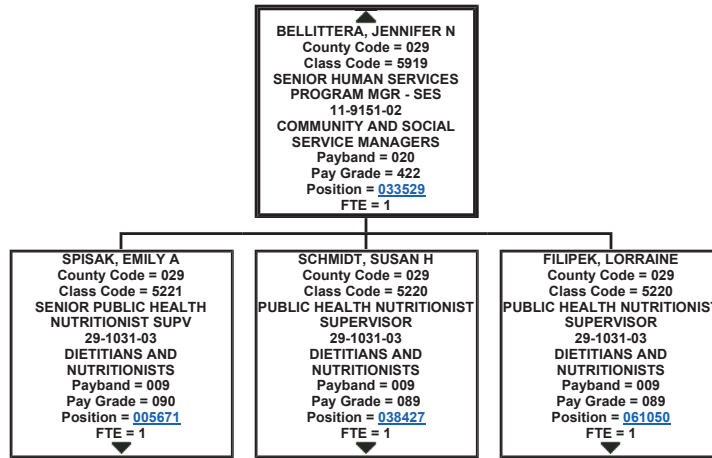


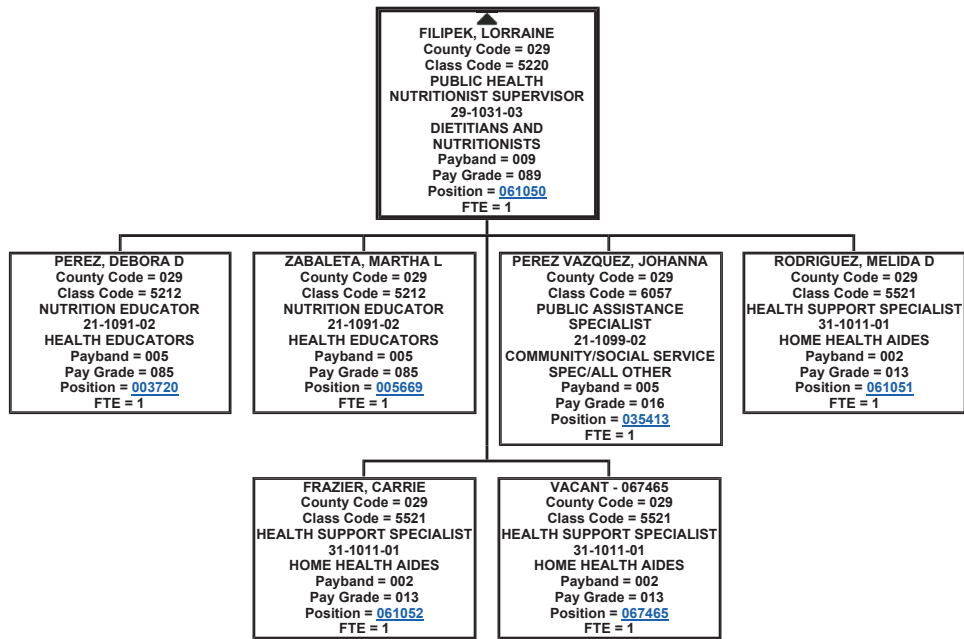


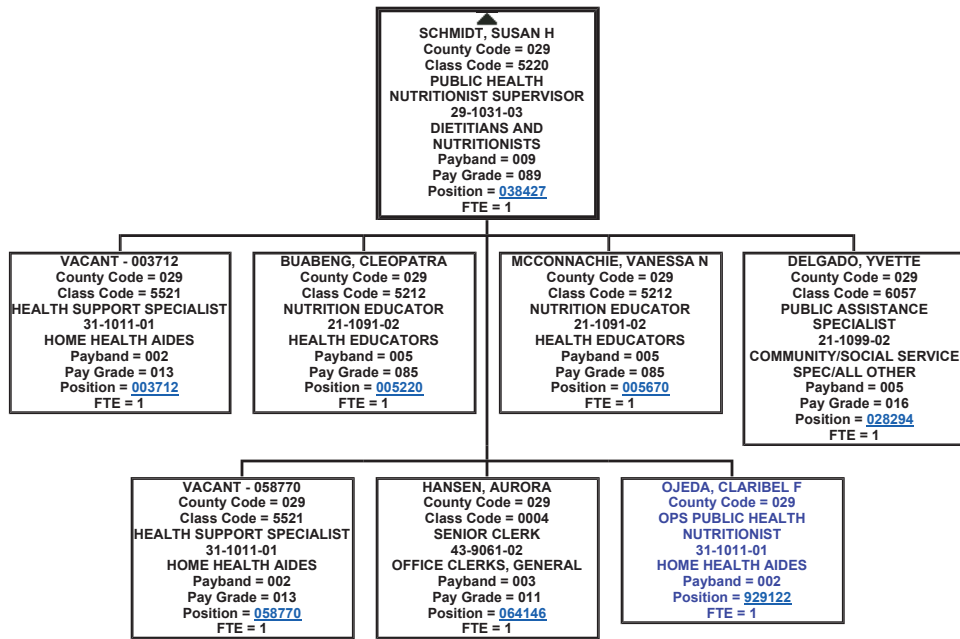


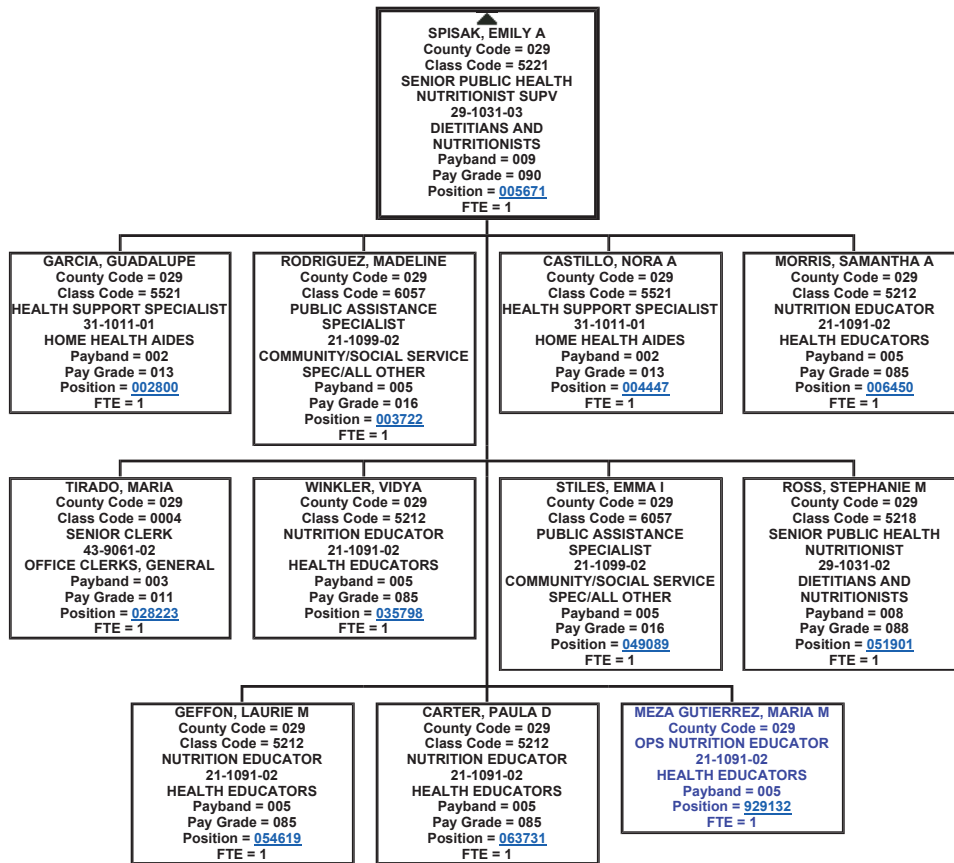


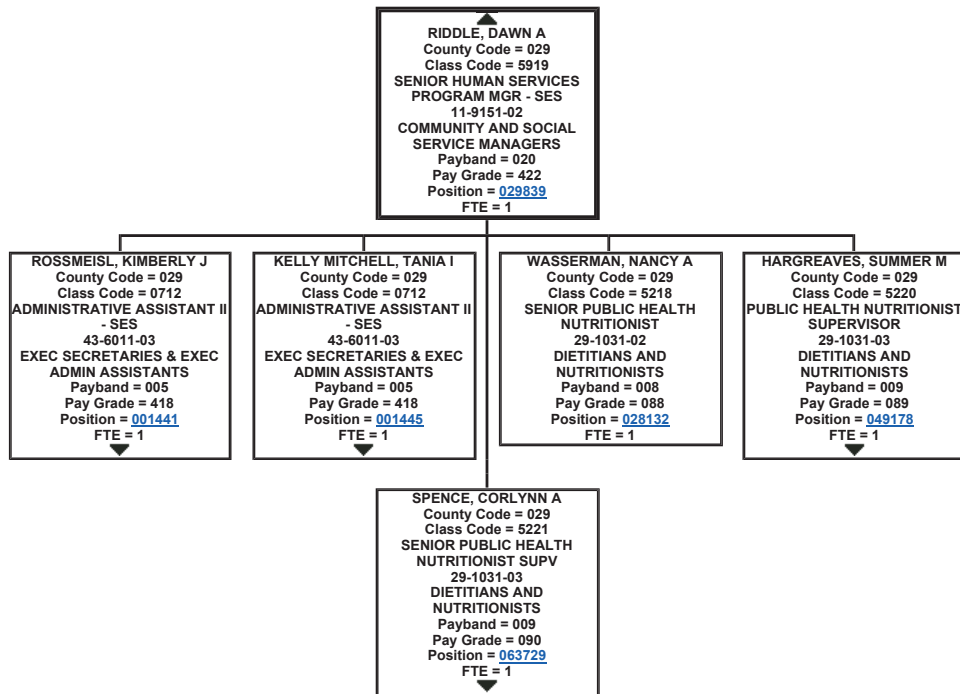


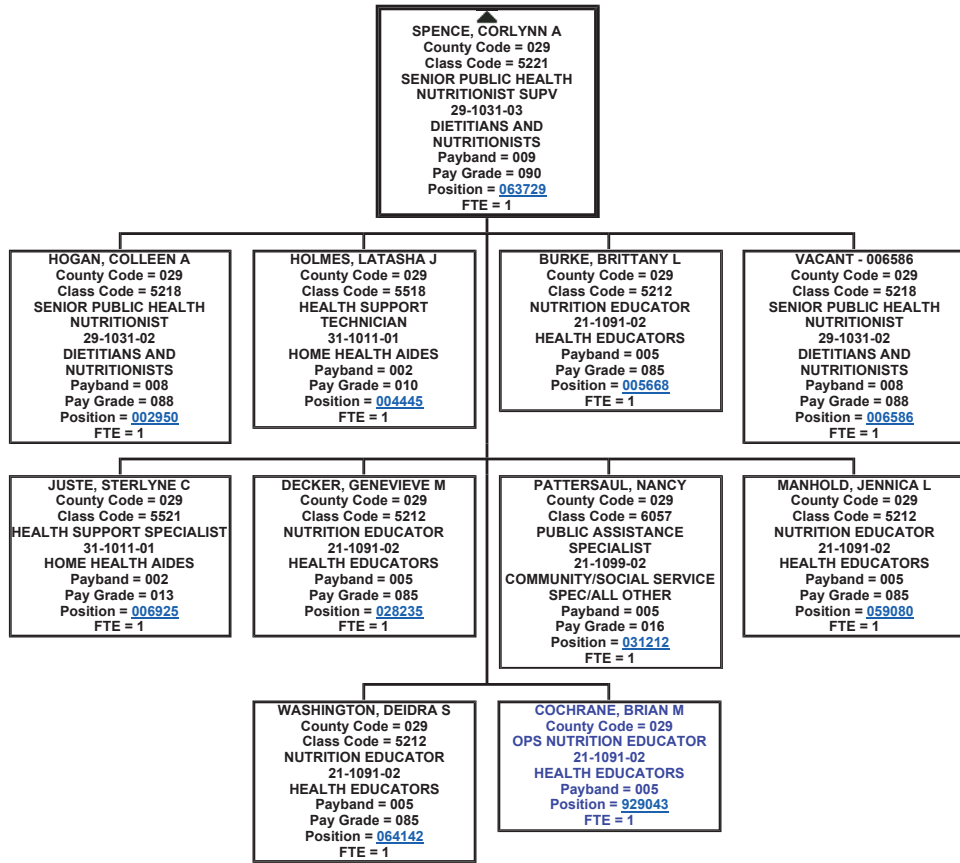


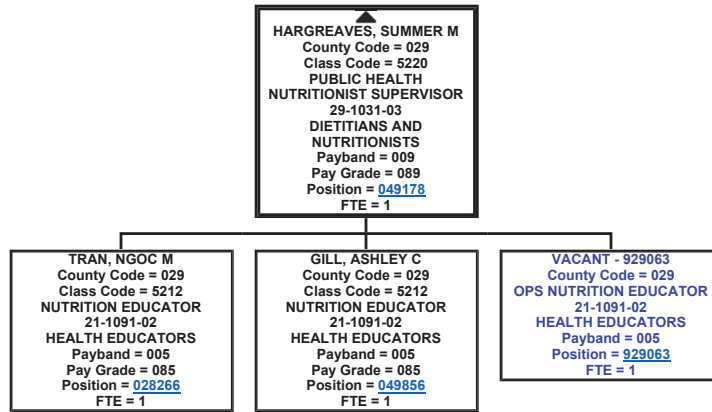












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KELLY MITCHELL, TANIA I  
County Code = 029  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT  
II - SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [001445](#)  
FTE = 1

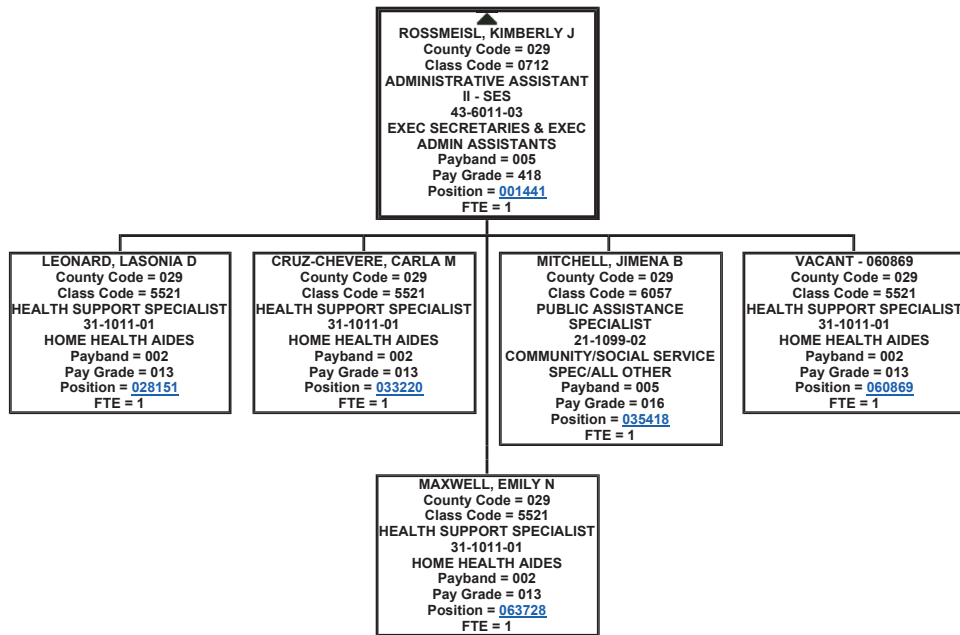
RODRIGUEZ, NOHEMY S  
County Code = 029  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [004446](#)  
FTE = 1

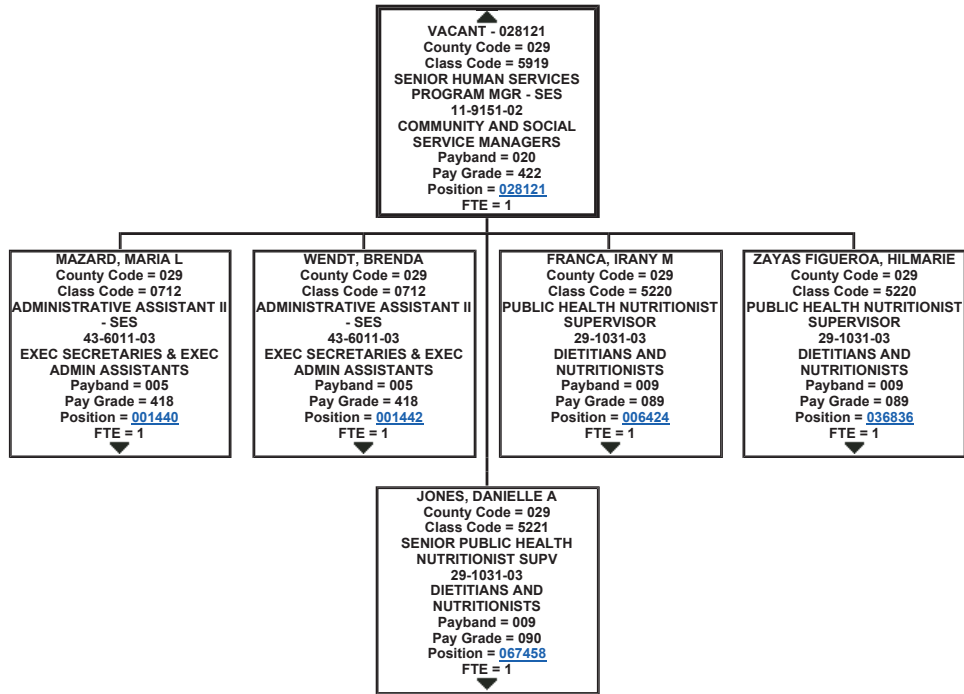
BROWN, LATOCIA T  
County Code = 029  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [049763](#)  
FTE = 1

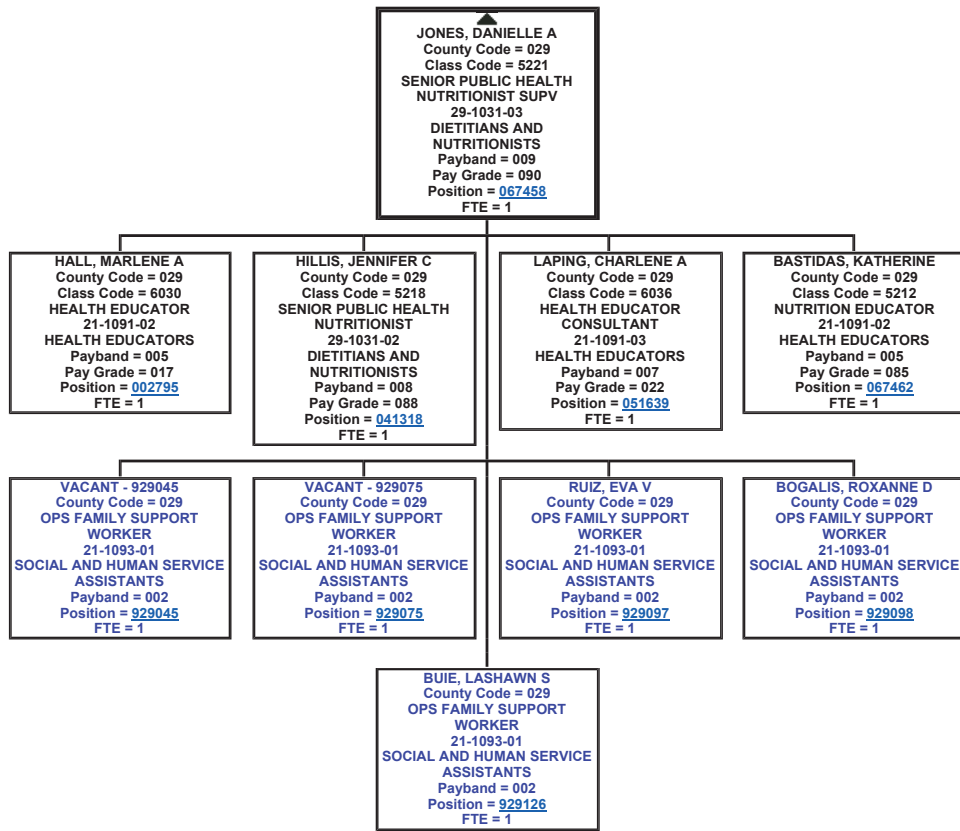
ROBINSON, DIANE T  
County Code = 029  
Class Code = 6057  
PUBLIC ASSISTANCE  
SPECIALIST  
21-1099-02  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 005  
Pay Grade = 016  
Position = [051774](#)  
FTE = 1

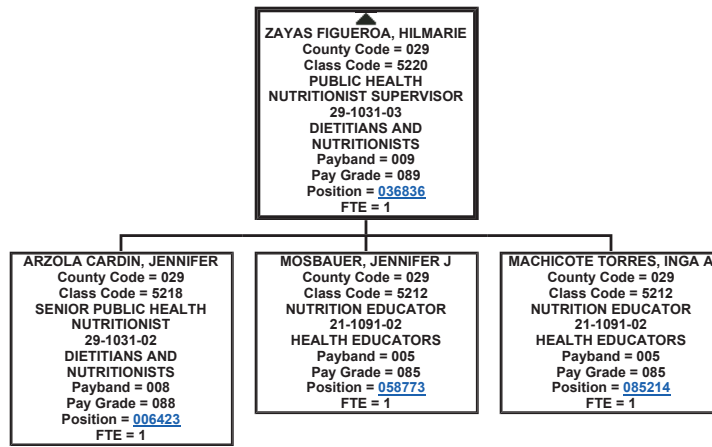
EKWUNIFE, IRIS A  
County Code = 029  
Class Code = 6057  
PUBLIC ASSISTANCE  
SPECIALIST  
21-1099-02  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 005  
Pay Grade = 016  
Position = [059083](#)  
FTE = 1

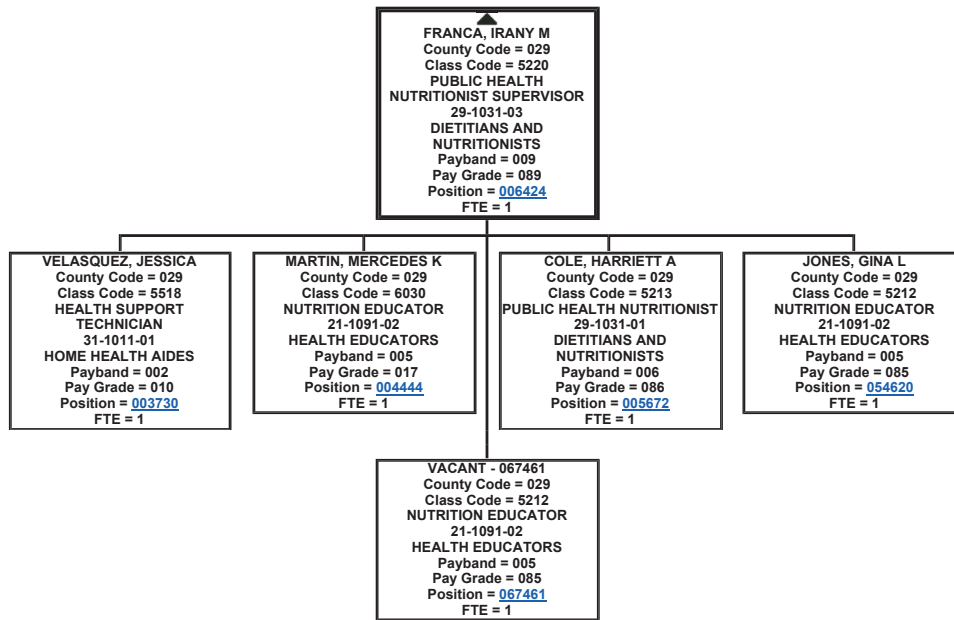


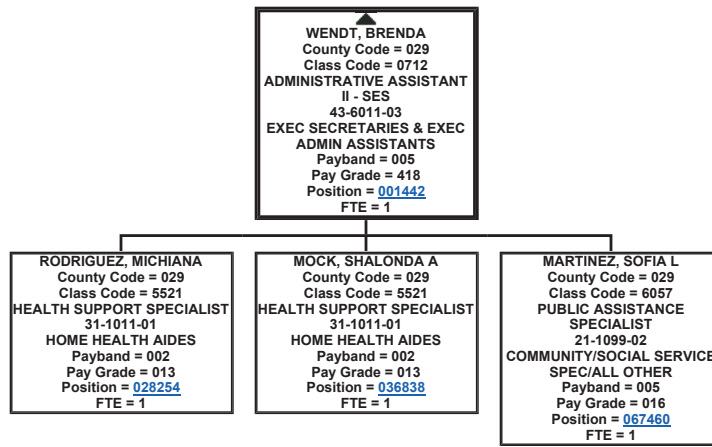


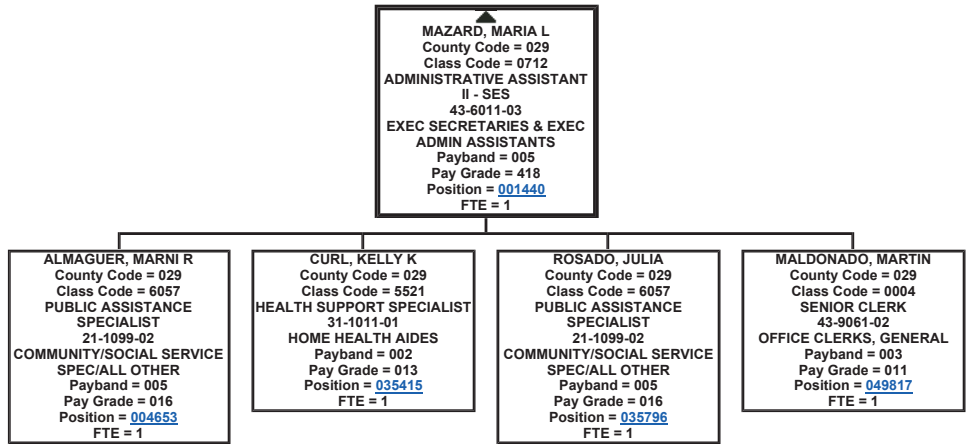










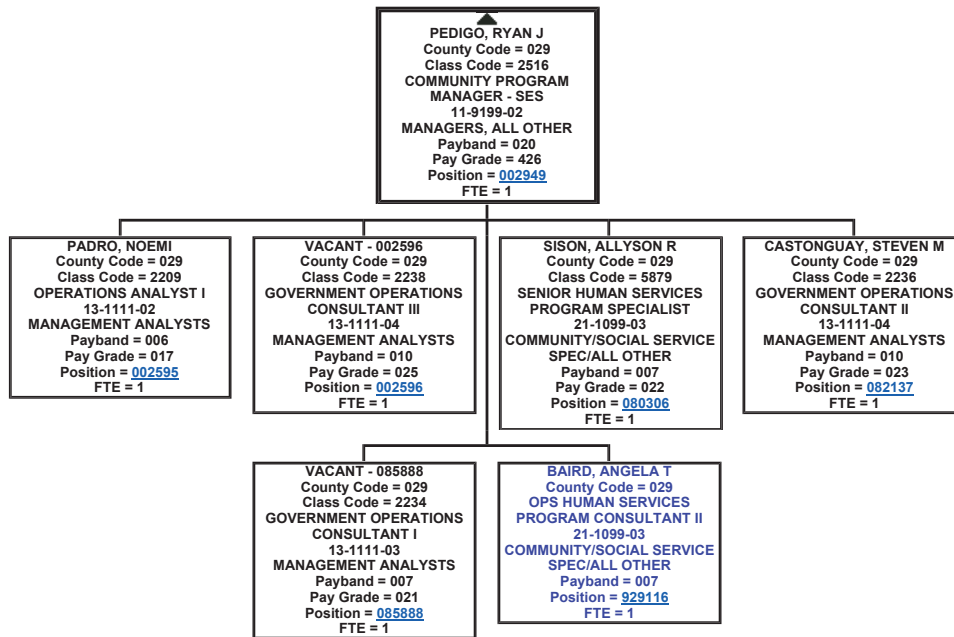


JACKSON, TROY A  
County Code = 029  
Class Code = 0714  
ADMINISTRATIVE ASSISTANT  
III - SES  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 421  
Position = [003719](#)  
FTE = 1

BRZEZINSKI, ANGELY A  
County Code = 029  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [002713](#)  
FTE = 1

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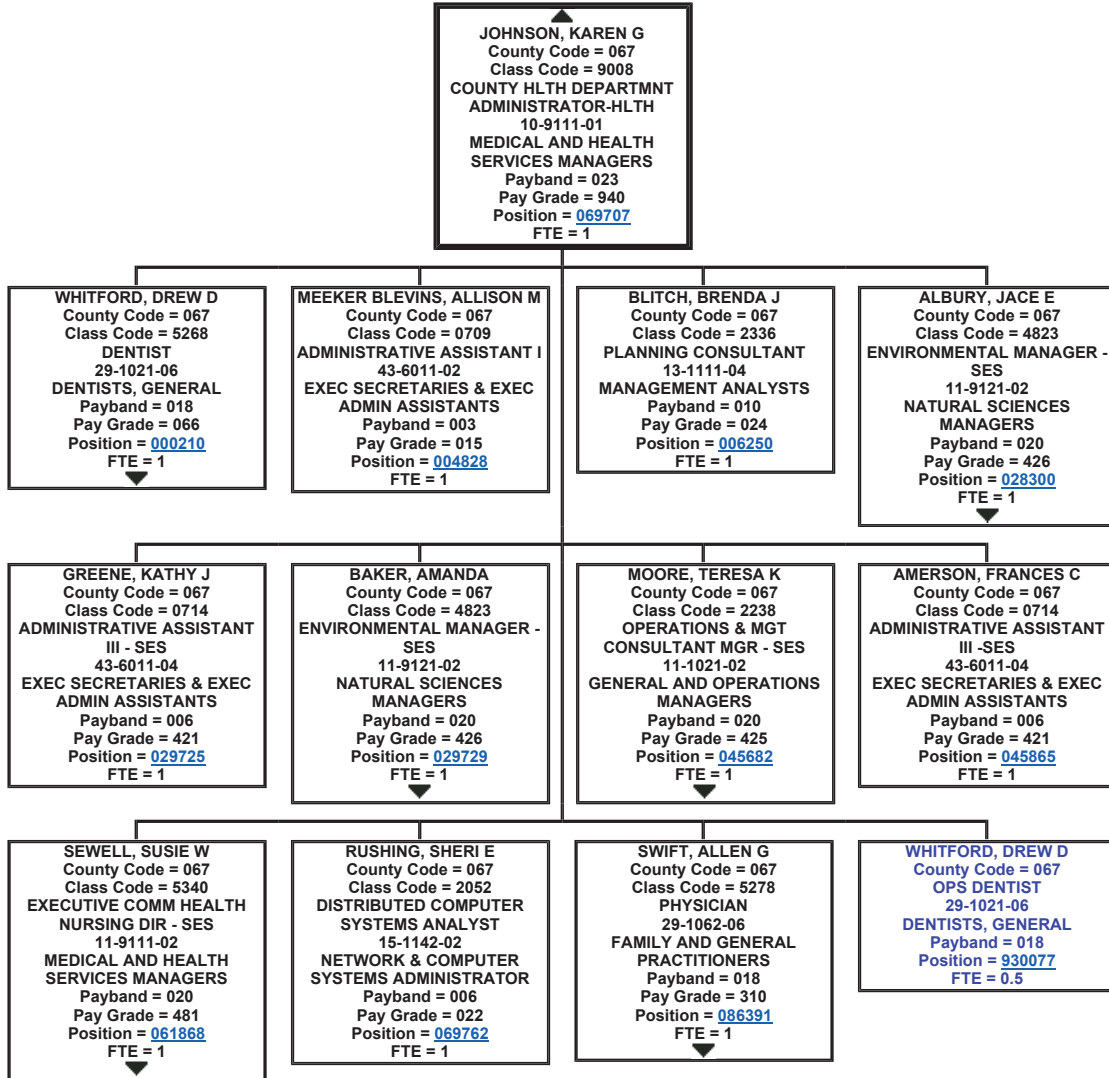




# Florida Department of Health

## CHD 30 - Holmes County Health Department

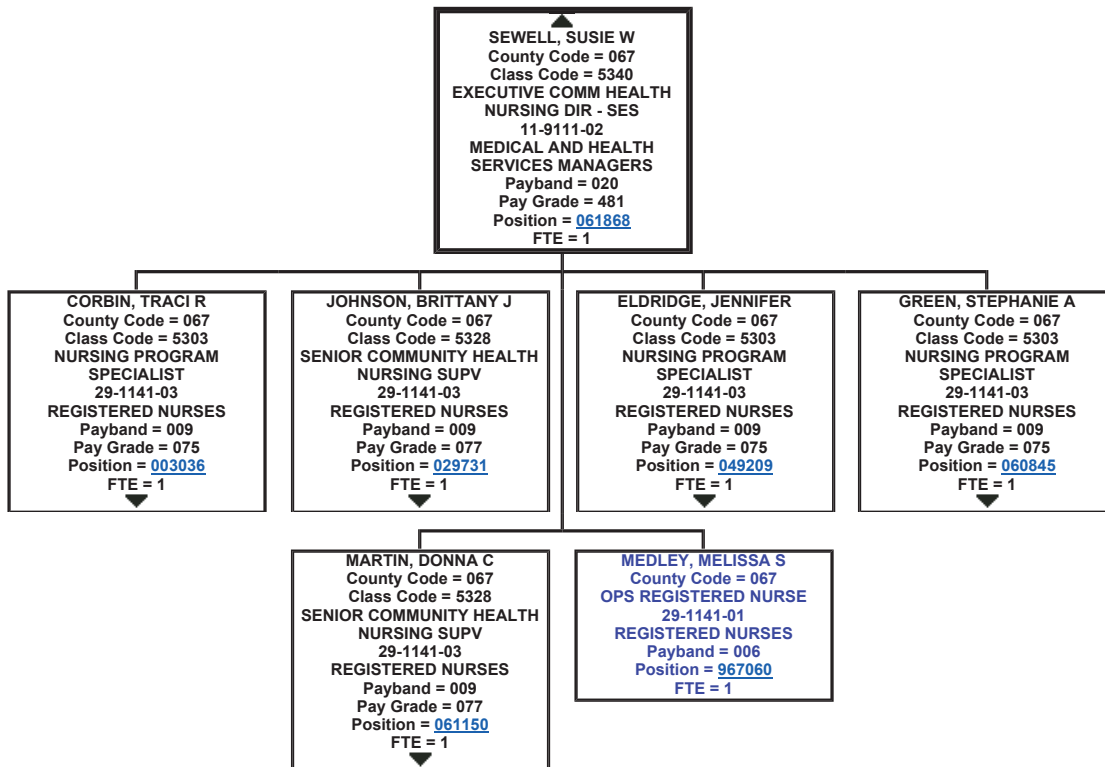
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

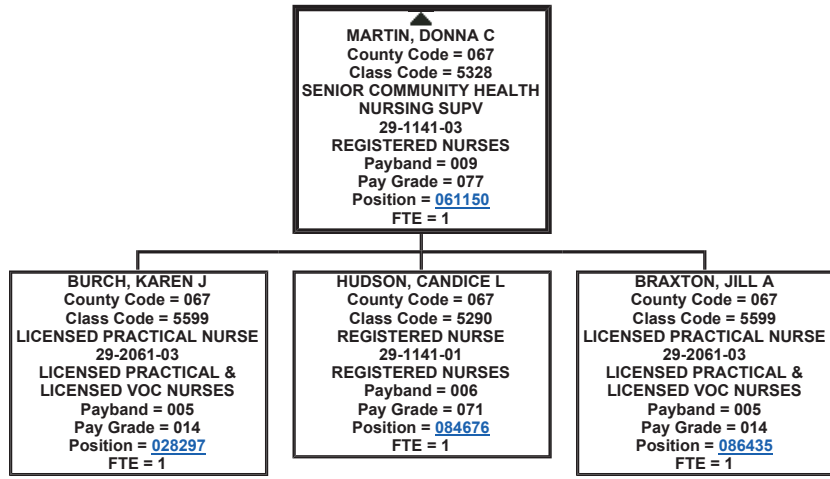


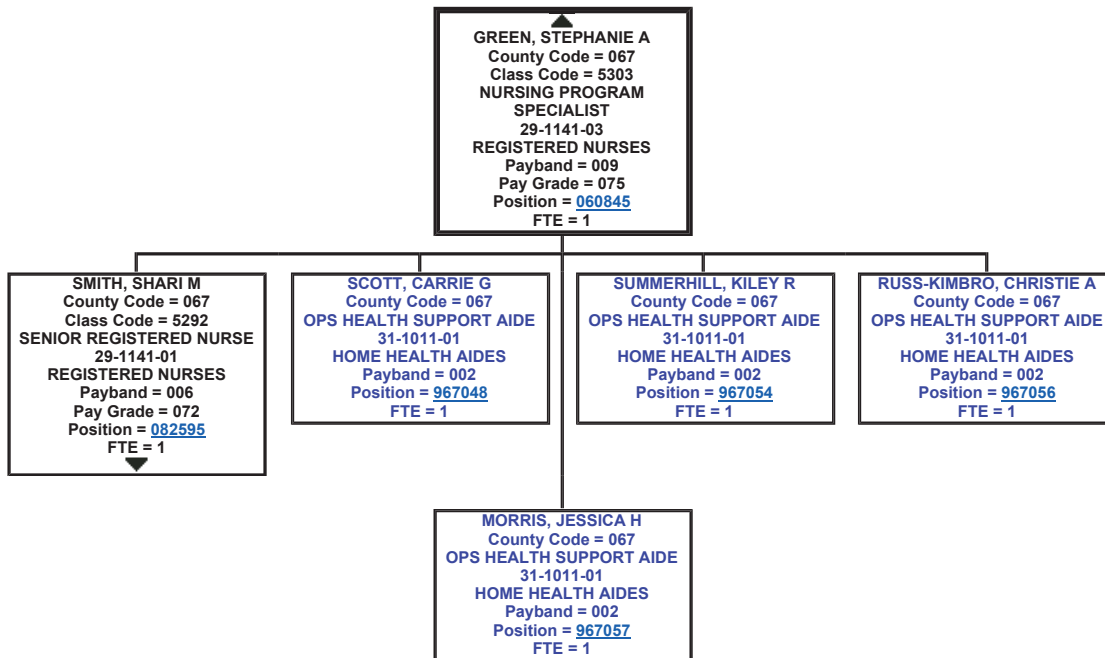
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SWIFT, ALLEN G  
County Code = 067  
Class Code = 5278  
PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Pay Grade = 310  
Position = [086391](#)  
FTE = 1

VACANT - 004003  
County Code = 067  
Class Code = 5297  
ADVANCED REGISTERED  
NURSE PRACTITIONER  
29-1171-03  
NURSE PRACTITIONERS  
Payband = 009  
Pay Grade = 077  
Position = [004003](#)  
FTE = 1

NOBLES, GLEN C  
County Code = 067  
Class Code = 5297  
ADVANCED REGISTERED  
NURSE PRACTITIONER  
29-1171-03  
NURSE PRACTITIONERS  
Payband = 009  
Pay Grade = 077  
Position = [004902](#)  
FTE = 1



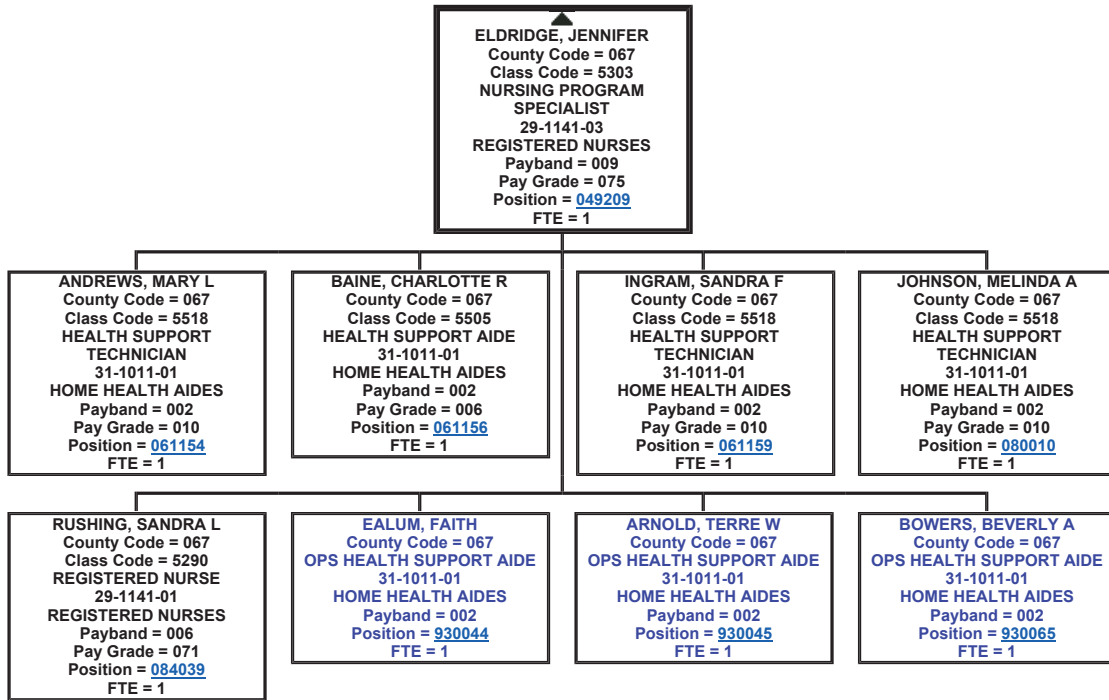




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SMITH, SHARI M  
County Code = 067  
Class Code = 5292  
SENIOR REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 072  
Position = [082595](#)  
FTE = 1

MOON, ANDREA C  
County Code = 067  
OPS HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [967049](#)  
FTE = 1

POTTER, MAEGON R  
County Code = 067  
OPS HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [967051](#)  
FTE = 1



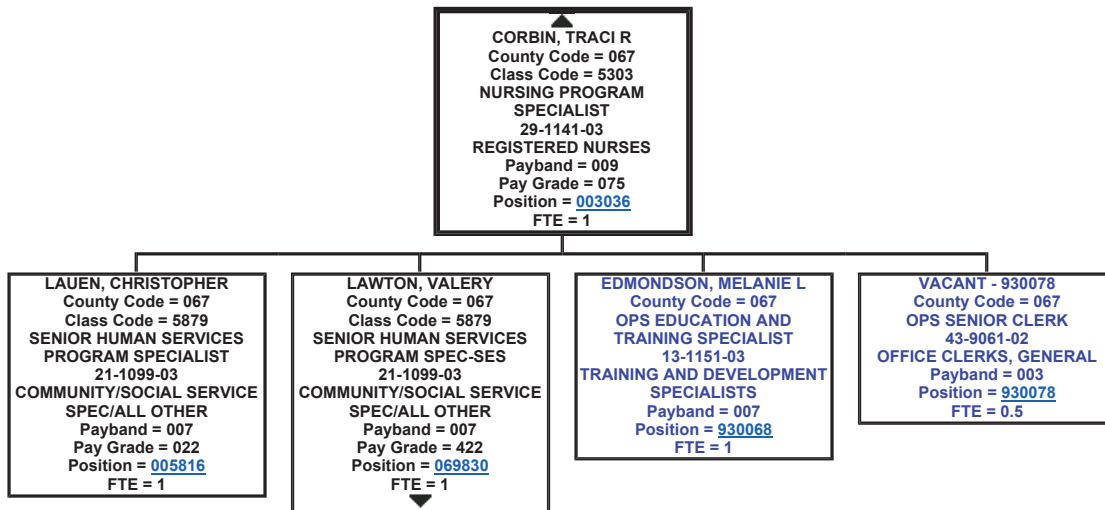


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JOHNSON, BRITTANY J  
County Code = 067  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [029731](#)  
FTE = 1

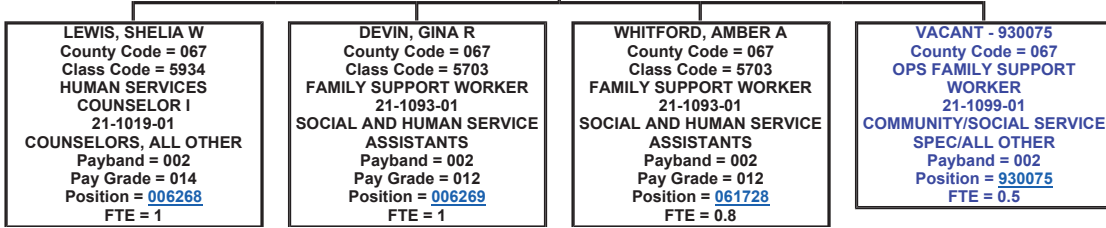
BRIDGES, CANDICE D  
County Code = 067  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [003904](#)  
FTE = 1

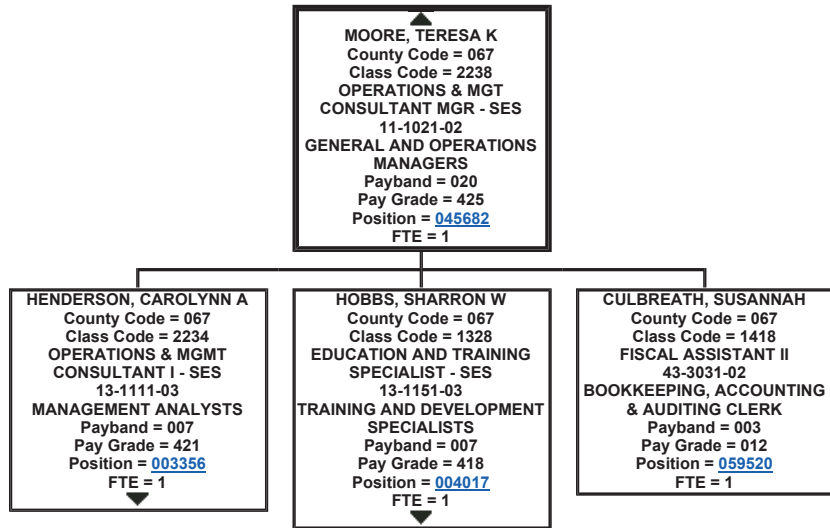
SANDERS, BARBARA E  
County Code = 067  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [029726](#)  
FTE = 1

SANDERS, GABRIEL M  
County Code = 067  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [049797](#)  
FTE = 1

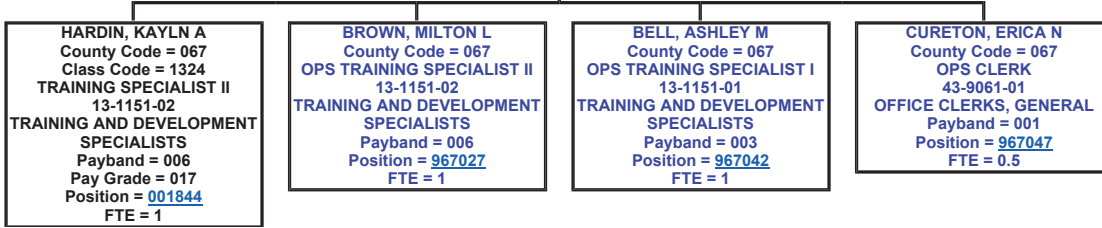


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LAWTON, VALERY  
County Code = 067  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPEC-SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 422  
Position = [069830](#)  
FTE = 1





▲  
HOBBS, SHARRON W  
County Code = 067  
Class Code = 1328  
EDUCATION AND TRAINING  
SPECIALIST - SES  
13-1151-03  
TRAINING AND  
DEVELOPMENT SPECIALISTS  
Payband = 007  
Pay Grade = 418  
Position = [004017](#)  
FTE = 1



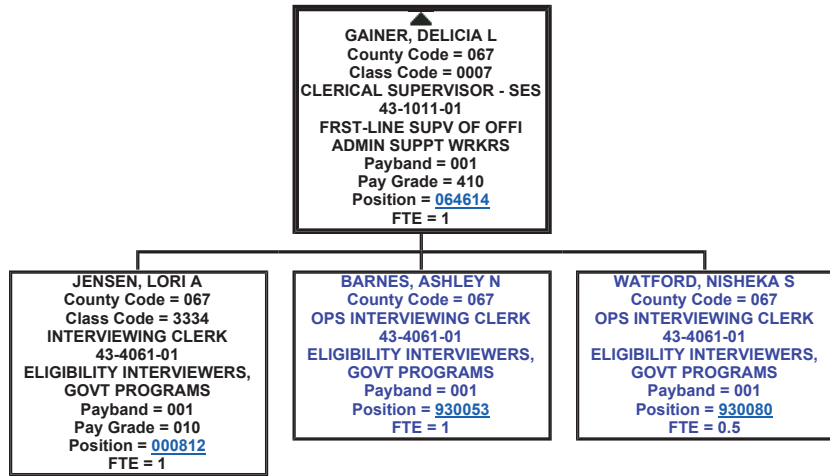
HENDERSON, CAROLYNN A  
County Code = 067  
Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [003356](#)  
FTE = 1

SHIVER, MARY E  
County Code = 067  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [002003](#)  
FTE = 1

REVELS, MISTY M  
County Code = 067  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [030721](#)  
FTE = 1

WARDEN, KAY C  
County Code = 067  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [061153](#)  
FTE = 1

GAINER, DELICIA L  
County Code = 067  
Class Code = 0007  
CLERICAL SUPERVISOR - SES  
43-1011-01  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 001  
Pay Grade = 410  
Position = [064614](#)  
FTE = 1



▲  
SHIVER, MARY E  
County Code = 067  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [002003](#)  
FTE = 1

BAILEY, TAMMY L  
County Code = 067  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [032712](#)  
FTE = 1

STRICKLAND, HANNAH G  
County Code = 067  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [059519](#)  
FTE = 1



▲  
BAKER, AMANDA  
County Code = 067  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [029729](#)  
FTE = 1

TAYLOR, JASON M  
County Code = 067  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMENTAL SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [082916](#)  
FTE = 1

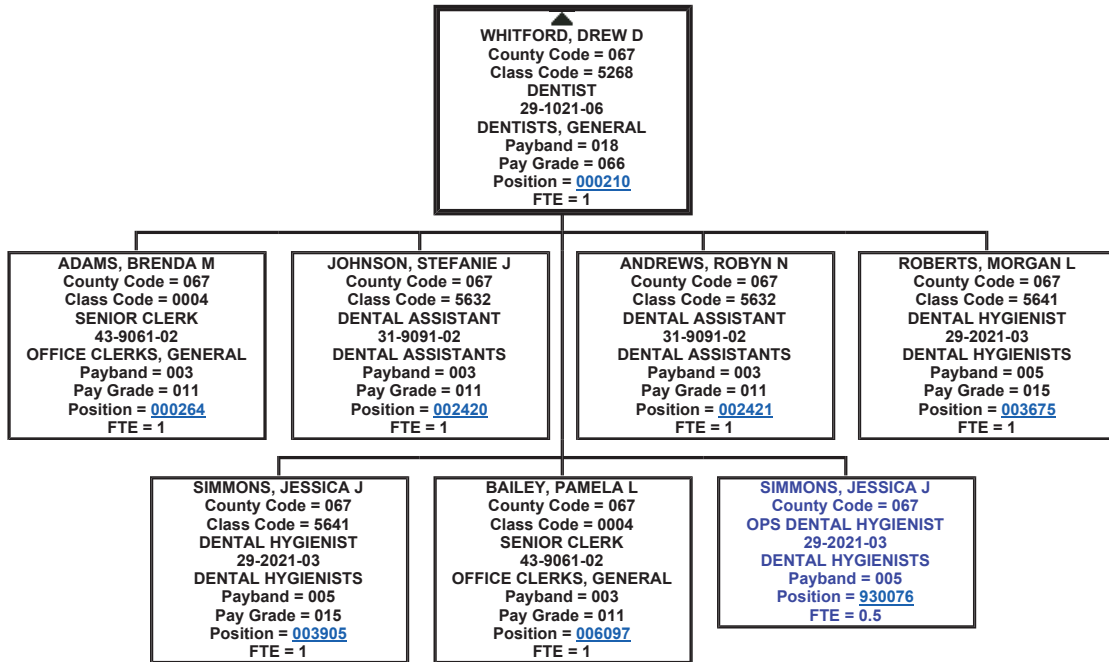
VACANT - 967043  
County Code = 067  
OPS DISTRIBUTED COMPUTER  
SYSTEMS SPECIAL  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Position = [967043](#)  
FTE = 0.5

ALBURY, JACE E  
County Code = 067  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [028300](#)  
FTE = 1

ELDRIDGE, LEON H  
County Code = 067  
Class Code = 6373  
MAINTENANCE REPAIRMAN  
49-9042-01  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 001  
Pay Grade = 009  
Position = [045685](#)  
FTE = 1

VACANT - 930062  
County Code = 067  
OPS CUSTODIAL WORKER  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP  
Payband = 001  
Position = [930062](#)  
FTE = 0.5

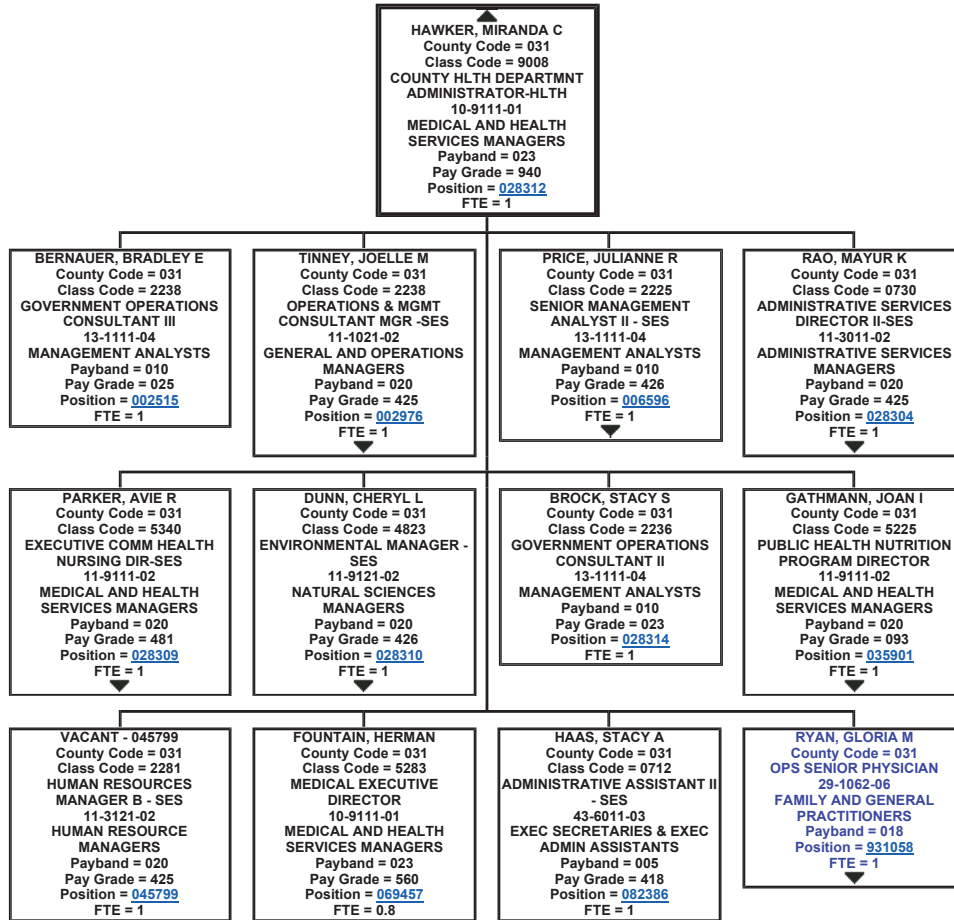
BEARDEN, EWA L  
County Code = 067  
OPS ENVIRONMENTAL HEALTH  
AIDE  
19-4091-01  
ENVIRON SCIENCE/PROTECT  
TECH, INCL HLTH  
Payband = 002  
Position = [930079](#)  
FTE = 0.5

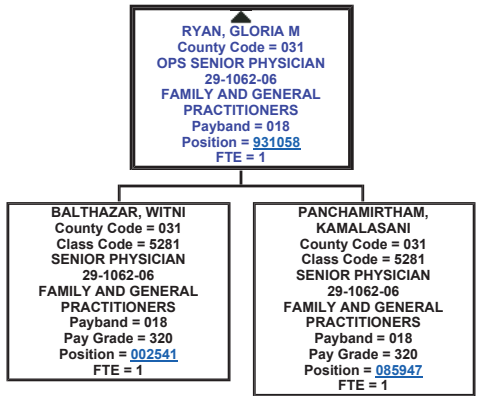


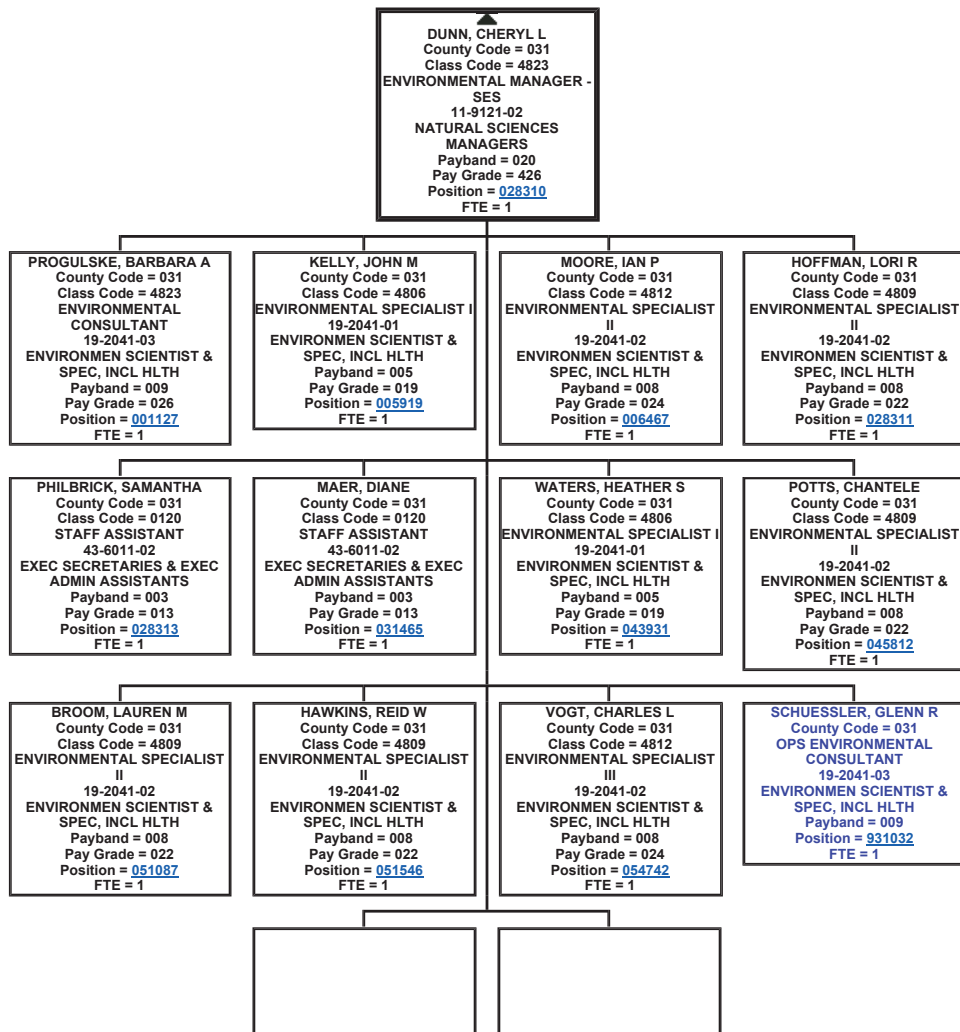
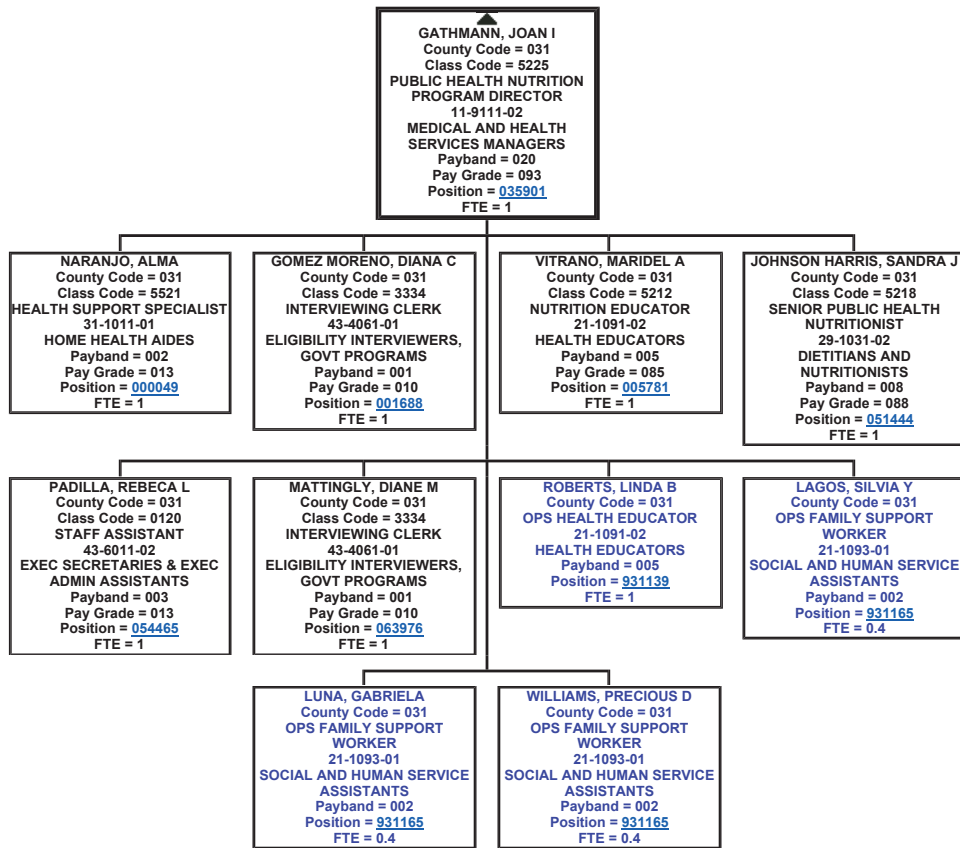
# Florida Department of Health

## CHD 31 - Indian River County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.







VACANT - 931167  
 County Code = 031  
 OPS STAFF ASSISTANT  
 43-6011-02  
 EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS  
 Payband = 003  
 Position = [931167](#)  
 FTE = 1

HOWARD, DANIELLE N  
 County Code = 031  
 OPS STAFF ASSISTANT  
 43-6011-02  
 EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS  
 Payband = 003  
 Position = [931171](#)  
 FTE = 1

PARKER, AVIE R  
 County Code = 031  
 Class Code = 5340  
 EXECUTIVE COMM HEALTH  
 NURSING DIR-SES  
 11-9111-02  
 MEDICAL AND HEALTH  
 SERVICES MANAGERS  
 Payband = 020  
 Pay Grade = 481  
 Position = [028309](#)  
 FTE = 1

RIDDLE, LEIGH A  
 County Code = 031  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [001060](#)  
 FTE = 1

MANERA, CARRIE  
 County Code = 031  
 Class Code = 0120  
 STAFF ASSISTANT  
 43-6011-02  
 EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS  
 Payband = 003  
 Pay Grade = 013  
 Position = [001125](#)  
 FTE = 1

SANCHEZ, ANTHONY  
 County Code = 031  
 Class Code = 5632  
 DENTAL ASSISTANT  
 31-9091-02  
 DENTAL ASSISTANTS  
 Payband = 003  
 Pay Grade = 011  
 Position = [001126](#)  
 FTE = 1

PERSAD, LENA  
 County Code = 031  
 Class Code = 0004  
 SENIOR CLERK  
 43-9061-02  
 OFFICE CLERKS, GENERAL  
 Payband = 003  
 Pay Grade = 011  
 Position = [005891](#)  
 FTE = 1

SPIERS III, JOHN B  
 County Code = 031  
 Class Code = 5304  
 ADVANCED RN PRACTITIONER  
 SPECIALIST  
 29-1171-04  
 NURSE PRACTITIONERS  
 Payband = 010  
 Pay Grade = 078  
 Position = [006468](#)  
 FTE = 1

KNOX, NANCY A  
 County Code = 031  
 Class Code = 5328  
 SENIOR COMMUNITY HEALTH  
 NURSING SUPV  
 29-1141-03  
 REGISTERED NURSES  
 Payband = 009  
 Pay Grade = 077  
 Position = [006469](#)  
 FTE = 1

AIELLO, JENNIFER  
 County Code = 031  
 Class Code = 5632  
 DENTAL ASSISTANT  
 31-9091-02  
 DENTAL ASSISTANTS  
 Payband = 003  
 Pay Grade = 011  
 Position = [028305](#)  
 FTE = 1

ZAYAS, FATIMA A  
 County Code = 031  
 Class Code = 6036  
 HEALTH EDUCATOR  
 CONSULTANT  
 21-1091-03  
 HEALTH EDUCATORS  
 Payband = 007  
 Pay Grade = 022  
 Position = [043929](#)  
 FTE = 1

ANGLIN, ANNA M  
 County Code = 031  
 Class Code = 0120  
 STAFF ASSISTANT  
 43-6011-02  
 EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS  
 Payband = 003  
 Pay Grade = 013  
 Position = [045859](#)  
 FTE = 1

AULD, SYLVIA  
 County Code = 031  
 Class Code = 5328  
 SENIOR COMMUNITY HEALTH  
 NURSING SUPV  
 29-1141-03  
 REGISTERED NURSES  
 Payband = 009  
 Pay Grade = 077  
 Position = [049923](#)  
 FTE = 1

BASS, JESSICA L  
 County Code = 031  
 Class Code = 5304  
 ADVANCED RN PRACTITIONER  
 SPECIALIST  
 29-1171-04  
 NURSE PRACTITIONERS  
 Payband = 010  
 Pay Grade = 078  
 Position = [051047](#)  
 FTE = 1

GORDON, DARLENE M  
 County Code = 031  
 Class Code = 5328  
 SENIOR COMMUNITY HEALTH  
 NURSING SUPV  
 29-1141-03  
 REGISTERED NURSES  
 Payband = 009  
 Pay Grade = 077  
 Position = [051358](#)  
 FTE = 1

SCHUTT, LISA D  
 County Code = 031  
 Class Code = 5328  
 SR COMMUNITY HEALTH  
 NURSING SUPERVISOR  
 29-1141-03  
 REGISTERED NURSES  
 Payband = 009  
 Pay Grade = 077  
 Position = [051359](#)  
 FTE = 1

DE ANGELIS, KATHERINE A  
 County Code = 031  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [051982](#)  
 FTE = 1

IRVIN, MARGARET W  
 County Code = 031  
 Class Code = 0120  
 STAFF ASSISTANT  
 43-6011-02  
 EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS  
 Payband = 003  
 Pay Grade = 013  
 Position = [062572](#)  
 FTE = 1

SINGH, RAJINDER  
 County Code = 031  
 Class Code = 5273  
 SENIOR DENTIST  
 29-1021-06  
 DENTISTS, GENERAL  
 Payband = 018  
 Pay Grade = 067  
 Position = [063362](#)  
 FTE = 0.8

JENKINS, JESSICA D  
 County Code = 031  
 Class Code = 5304  
 ADVANCED RN PRACTITIONER  
 SPECIALIST  
 29-1171-04  
 NURSE PRACTITIONERS  
 Payband = 010  
 Pay Grade = 078  
 Position = [063975](#)  
 FTE = 1

VACANT - 065439  
 County Code = 031  
 Class Code = 0004  
 SENIOR CLERK  
 43-9061-02  
 OFFICE CLERKS, GENERAL  
 Payband = 003  
 Pay Grade = 011  
 Position = [065439](#)  
 FTE = 1

MAY III, JOHN W  
 County Code = 031  
 Class Code = 5871  
 HUMAN SERVICES PROGRAM  
 ANALYST  
 21-1099-03  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 007  
 Pay Grade = 018  
 Position = [086049](#)  
 FTE = 1

AMBRIZ, ARACELI  
 County Code = 031  
 OPS DENTAL ASSISTANT  
 31-9091-02  
 DENTAL ASSISTANTS  
 Payband = 003  
 Position = [931138](#)  
 FTE = 1

DIXON, SONIA V  
 County Code = 031  
 OPS HUMAN SERVICES  
 PROGRAM SPECIALIST  
 21-1099-03  
 COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER  
 Payband = 007  
 Position = [931149](#)  
 FTE = 1

GATES, GLORIA F  
 County Code = 031  
 OPS DENTAL HYGIENIST  
 29-2021-03  
 DENTAL HYGIENISTS  
 Payband = 005  
 Position = [931151](#)  
 FTE = 1

LAYNE, MICHELLE K  
 County Code = 031  
 OPS DENTAL HYGIENIST  
 29-2021-03  
 DENTAL HYGIENISTS  
 Payband = 005  
 Position = [931151](#)  
 FTE = 1

HARDIN, YVONNE I  
 County Code = 031  
 OPS DENTAL HYGIENIST  
 29-2021-03  
 DENTAL HYGIENISTS  
 Payband = 005  
 Position = [931151](#)  
 FTE = 1

ROQUE, LUIS R  
 County Code = 031  
 OPS SENIOR DENTIST  
 29-1021-06  
 DENTISTS, GENERAL  
 Payband = 018  
 Position = [931155](#)  
 FTE = 1

KUSEL, CONRAD J  
 County Code = 031  
 OPS SENIOR DENTIST  
 29-1021-06  
 DENTISTS, GENERAL  
 Payband = 018  
 Position = [931155](#)  
 FTE = 1

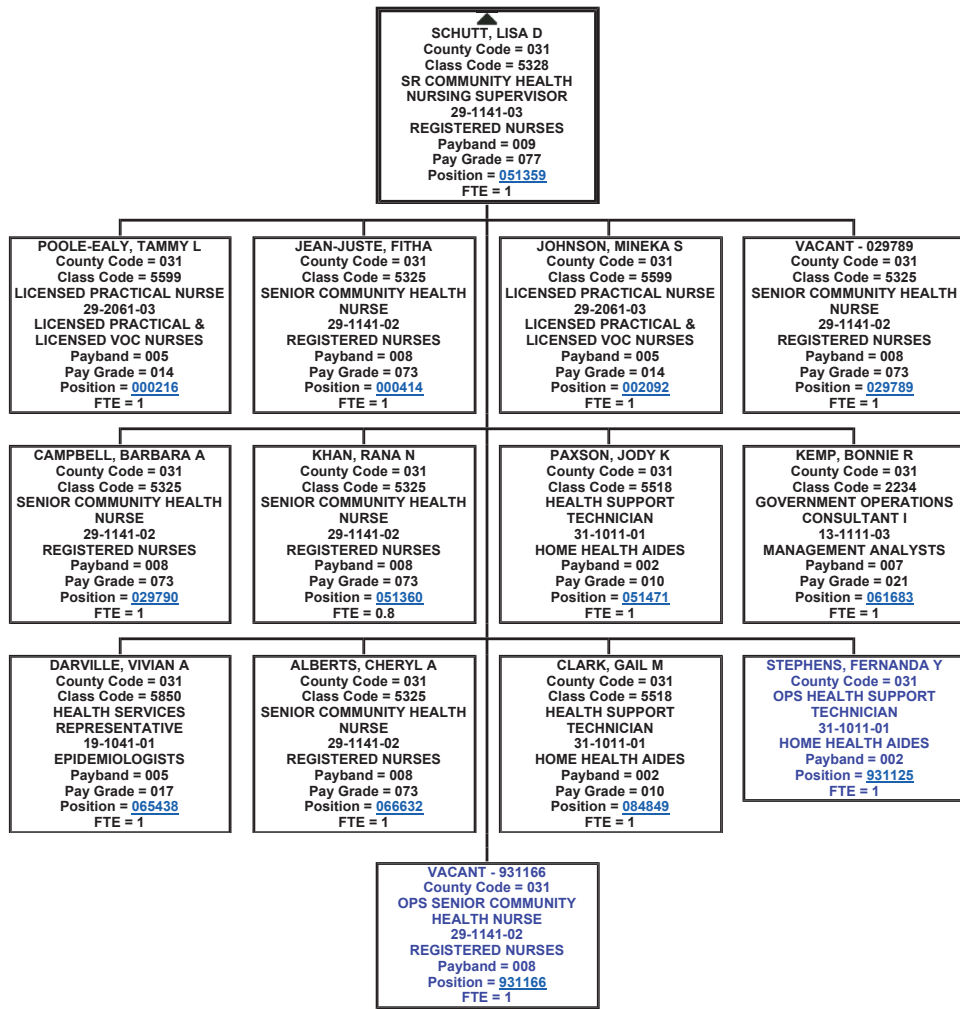
TURK, HEIDI  
 County Code = 031  
 OPS SENIOR DENTIST  
 29-1021-06  
 DENTISTS, GENERAL  
 Payband = 018  
 Position = [931155](#)  
 FTE = 1

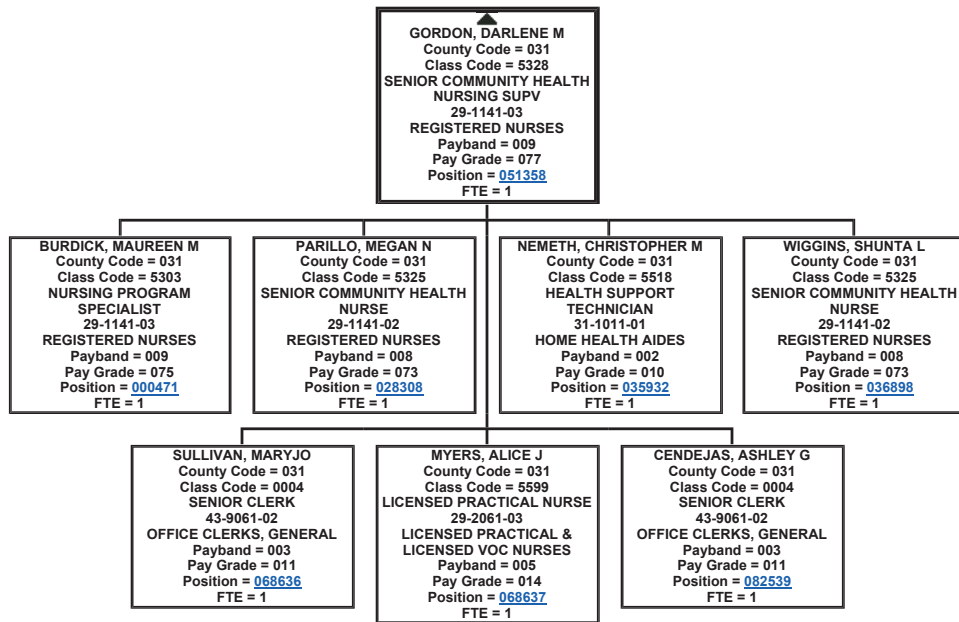
RODRIGUEZ HUSSEIN, MARIA D  
 County Code = 031  
 OPS HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Position = [931164](#)  
 FTE = 1

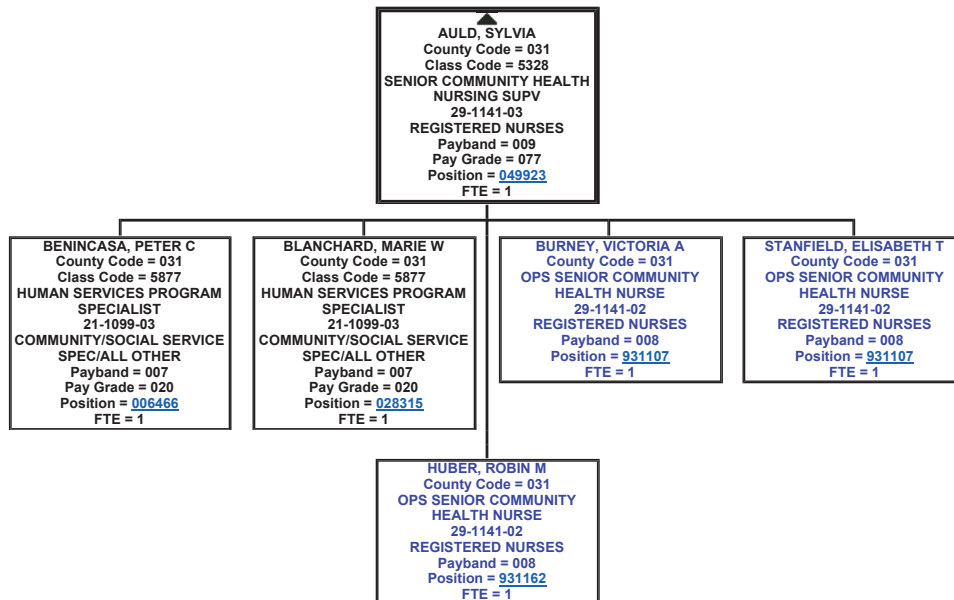
VACANT - 931170  
County Code = 031  
OPS SENIOR COMMUNITY  
HEALTH NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Position = 931170  
FTE = 1

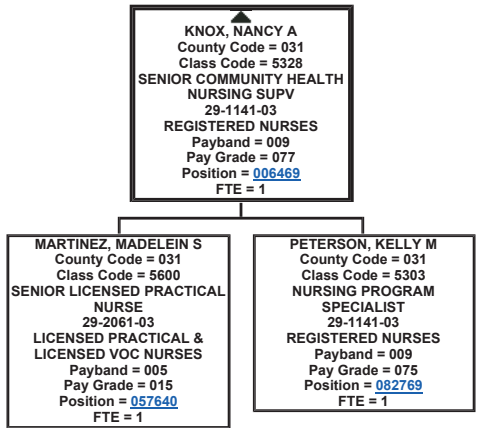
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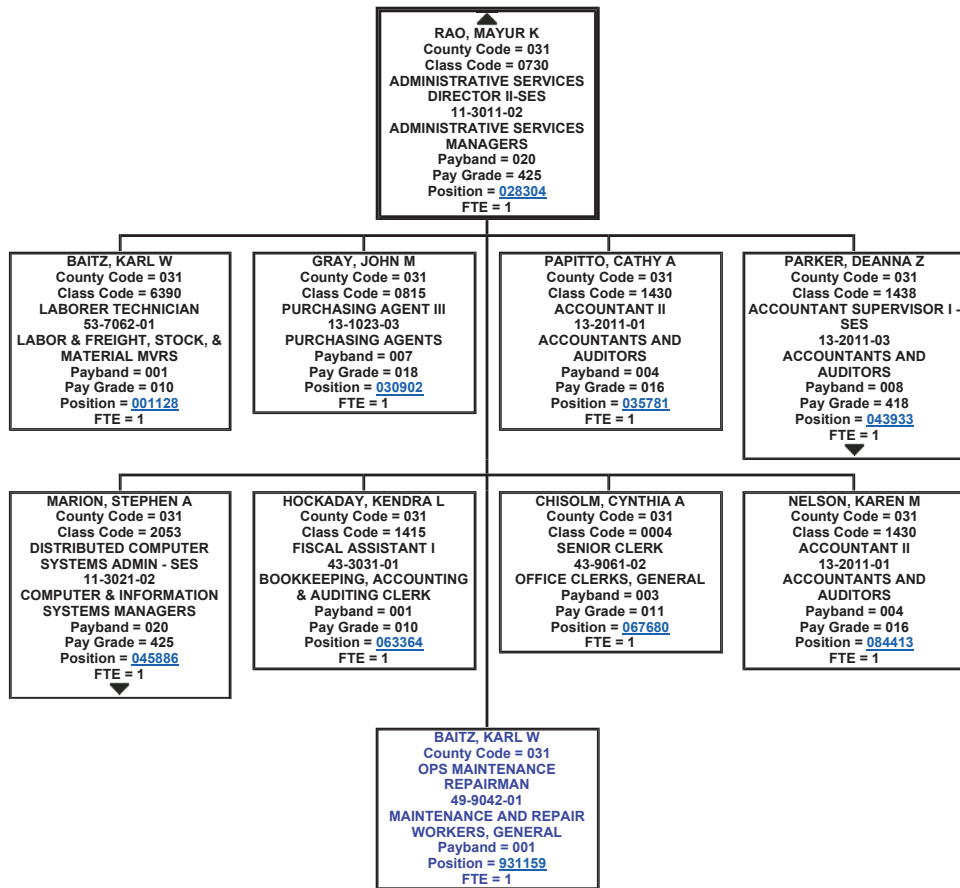












MARION, STEPHEN A  
County Code = 031  
Class Code = 2053  
DISTRIBUTED COMPUTER  
SYSTEMS ADMIN - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [045886](#)  
FTE = 1

WALSH, MICHELLE L  
County Code = 031  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [005890](#)  
FTE = 1

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PARKER, DEANNA Z  
County Code = 031  
Class Code = 1438  
ACCOUNTANT SUPERVISOR I -  
SES  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 418  
Position = [043933](#)  
FTE = 1

URSO, JAMEY C  
County Code = 031  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [000045](#)  
FTE = 1

PATTON, KARA A  
County Code = 031  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [006465](#)  
FTE = 1

JOHNSON, PATRICIA Z  
County Code = 031  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [030808](#)  
FTE = 1

WILLIAMS, GEORGIA M  
County Code = 031  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [082638](#)  
FTE = 1

PRICE, JULIANNE R  
County Code = 031  
Class Code = 2225  
SENIOR MANAGEMENT  
ANALYST II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [006596](#)  
FTE = 1

BROWN, ANTHONY J  
County Code = 031  
OPS ENVIRONMENTAL  
CONSULTANT  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC. INCL HLTH  
Payband = 009  
Position = [931079](#)  
FTE = 1

MILLER, ALMA  
County Code = 031  
OPS HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Position = [931168](#)  
FTE = 1



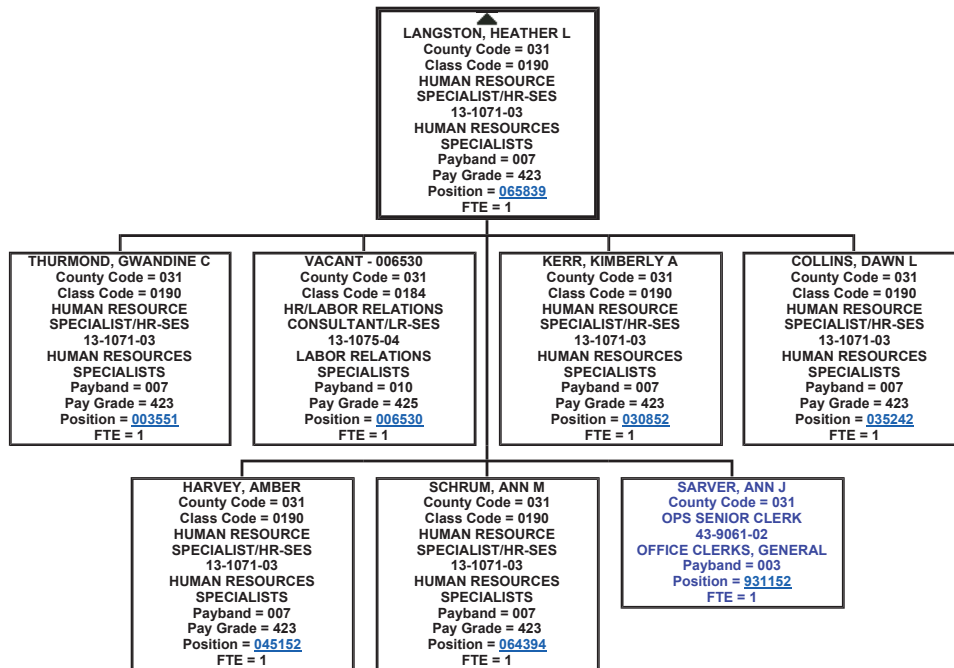
TINNEY, JOELLE M  
County Code = 031  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR -SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [002976](#)  
FTE = 1

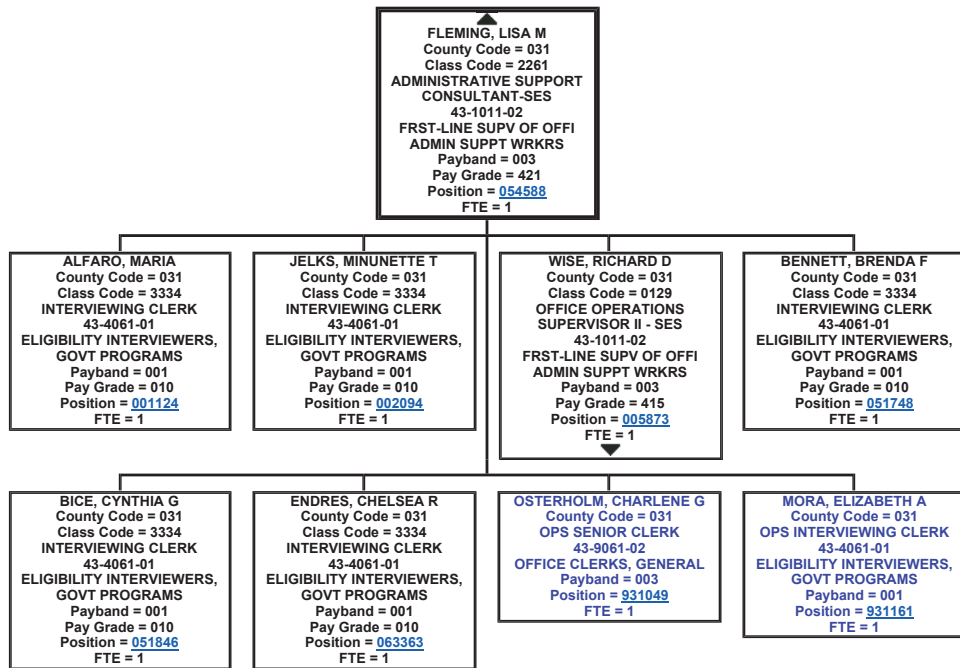
LINDSEY, VONNIE L  
County Code = 031  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [006511](#)  
FTE = 1

BOYLE, CYNTHIA R  
County Code = 031  
Class Code = 0129  
OFFICE OPERATIONS  
SUPERVISOR II - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 415  
Position = [031181](#)  
FTE = 1

FLEMING, LISA M  
County Code = 031  
Class Code = 2261  
ADMINISTRATIVE SUPPORT  
CONSULTANT-SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 421  
Position = [054588](#)  
FTE = 1

LANGSTON, HEATHER L  
County Code = 031  
Class Code = 0190  
HUMAN RESOURCE  
SPECIALIST/HR-SES  
13-1071-03  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = [065839](#)  
FTE = 1





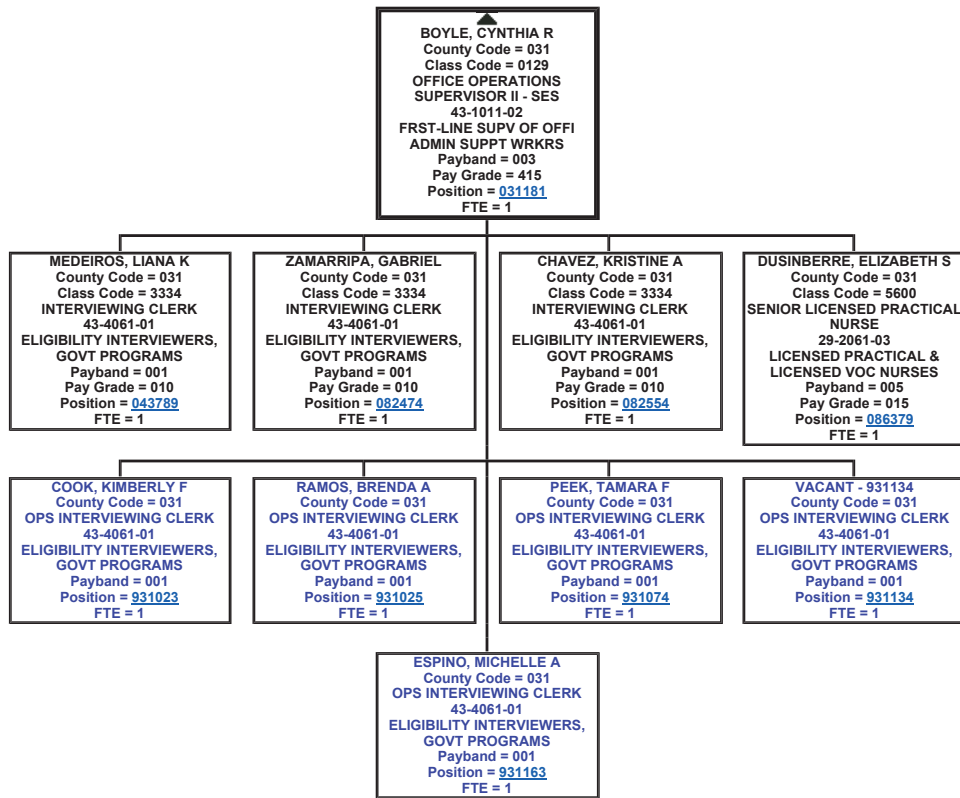
WISE, RICHARD D  
County Code = 031  
Class Code = 0129  
OFFICE OPERATIONS  
SUPERVISOR II - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 415  
Position = [005873](#)  
FTE = 1

QUINTERO, IVELISSE M  
County Code = 031  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [001194](#)  
FTE = 1

BERNSTEIN, JANET M  
County Code = 031  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [054206](#)  
FTE = 1

MORA, ANIBELKIS  
County Code = 031  
OPS INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Position = [931089](#)  
FTE = 1

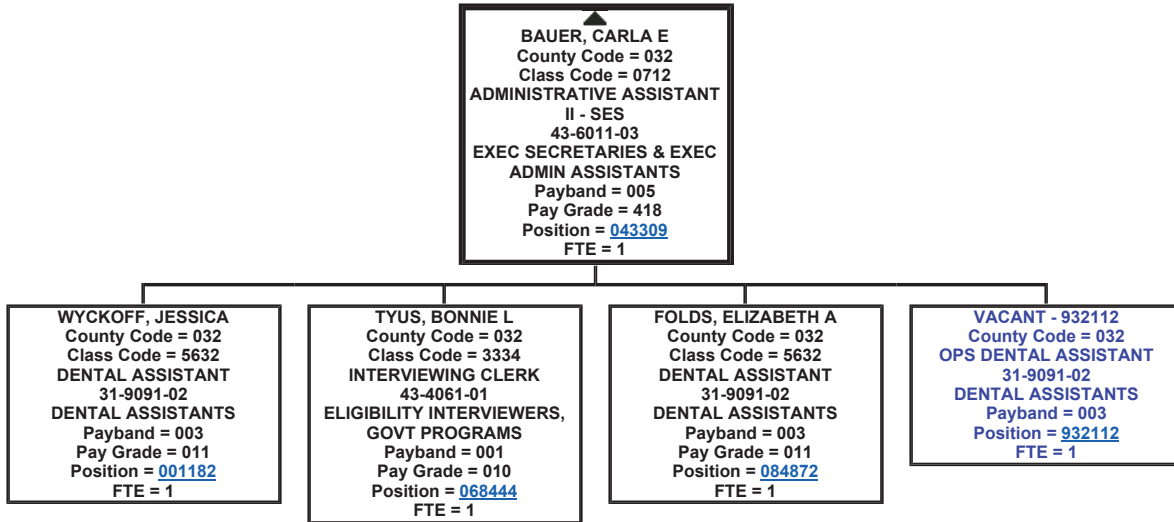
SOSA, AMBER R  
County Code = 031  
OPS INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Position = [931144](#)  
FTE = 1

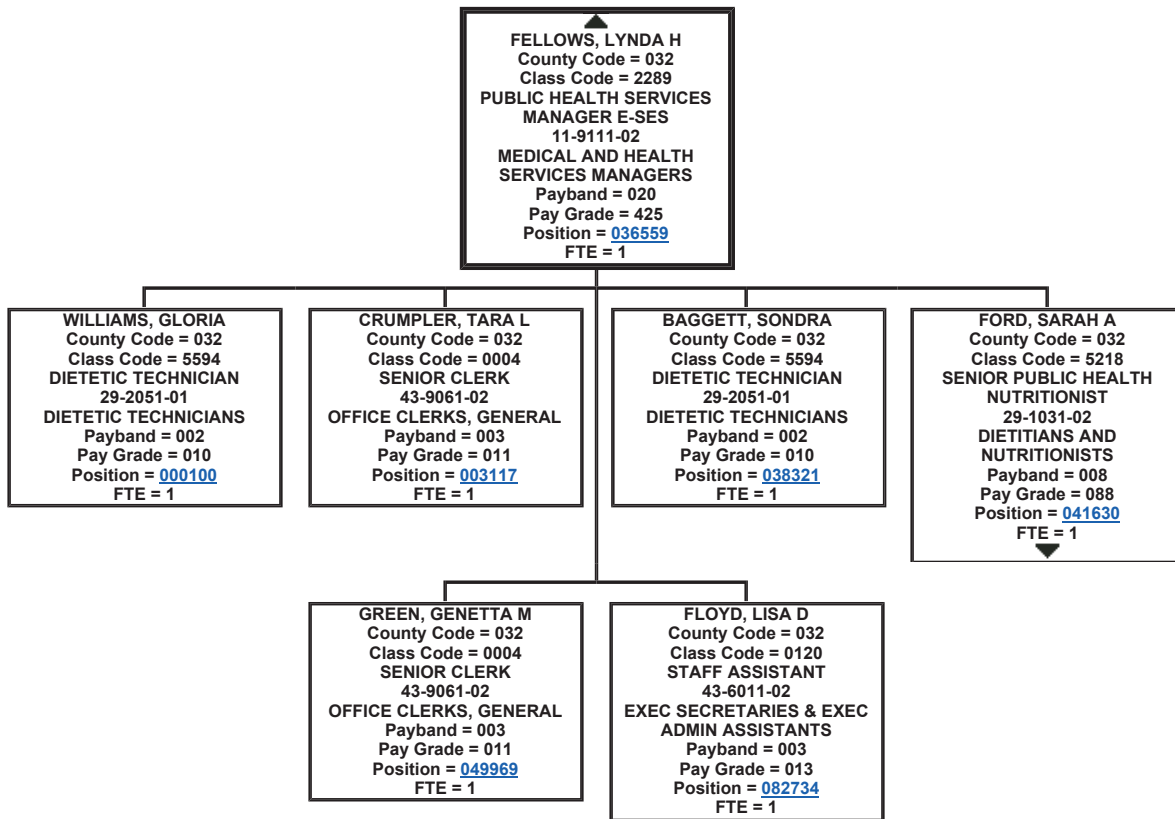


# Florida Department of Health

## CHD 32 - Jackson County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.





▲  
FORD, SARAH A  
County Code = 032  
Class Code = 5218  
SENIOR PUBLIC HEALTH  
NUTRITIONIST  
29-1031-02  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 008  
Pay Grade = 088  
Position = [041630](#)  
FTE = 1

VACANT - 059093  
County Code = 032  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [059093](#)  
FTE = 1  
▼

GOODWIN, ERIN L  
County Code = 032  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [081356](#)  
FTE = 1  
▼

VACANT - 932099  
County Code = 032  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = [932099](#)  
FTE = 1

PACE, KINSEY D  
County Code = 032  
OPS DIETETIC TECHNICIAN  
29-2051-01  
DIETETIC TECHNICIANS  
Payband = 002  
Position = [932109](#)  
FTE = 1



▲  
GOODWIN, ERIN L  
County Code = 032  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [081356](#)  
FTE = 1

BENTON, WENDY C  
County Code = 032  
Class Code = 5594  
DIETETIC TECHNICIAN  
29-2051-01  
DIETETIC TECHNICIANS  
Payband = 002  
Pay Grade = 010  
Position = [082833](#)  
FTE = 1

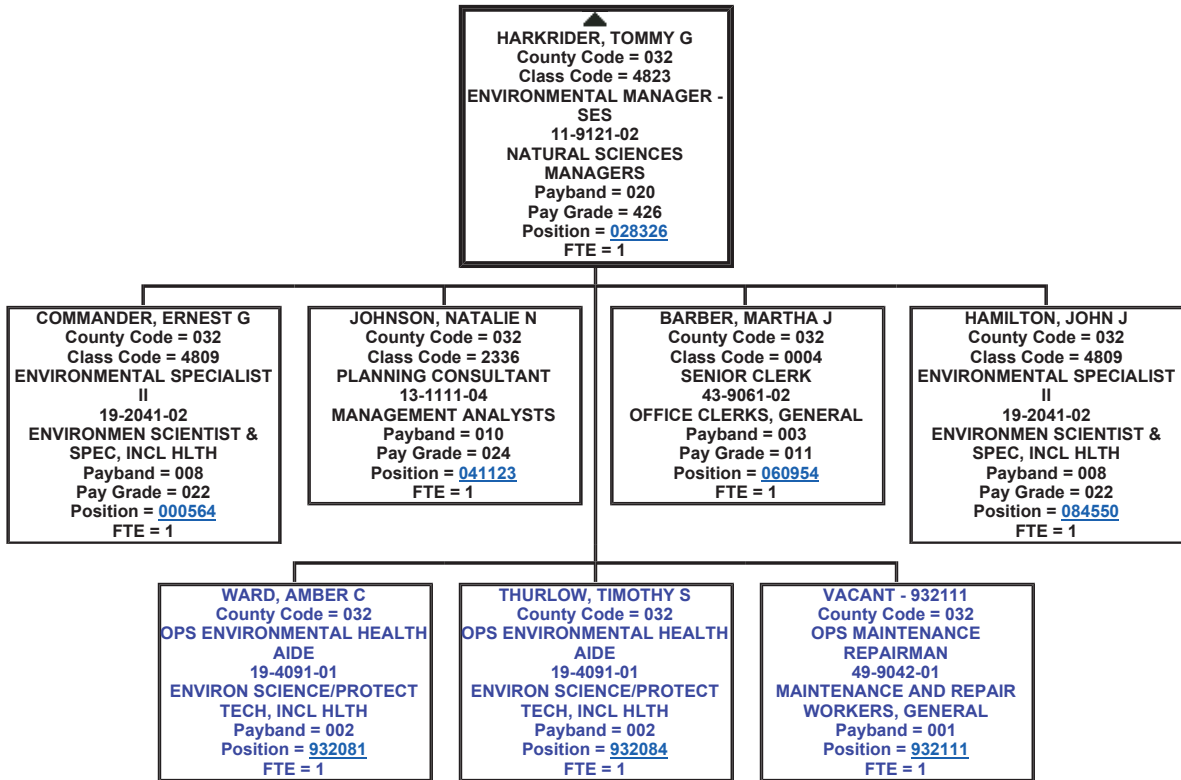
SEGERS, CAROLYN E  
County Code = 032  
OPS DIETETIC TECHNICIAN  
29-2051-01  
DIETETIC TECHNICIANS  
Payband = 002  
Position = [932100](#)  
FTE = 1

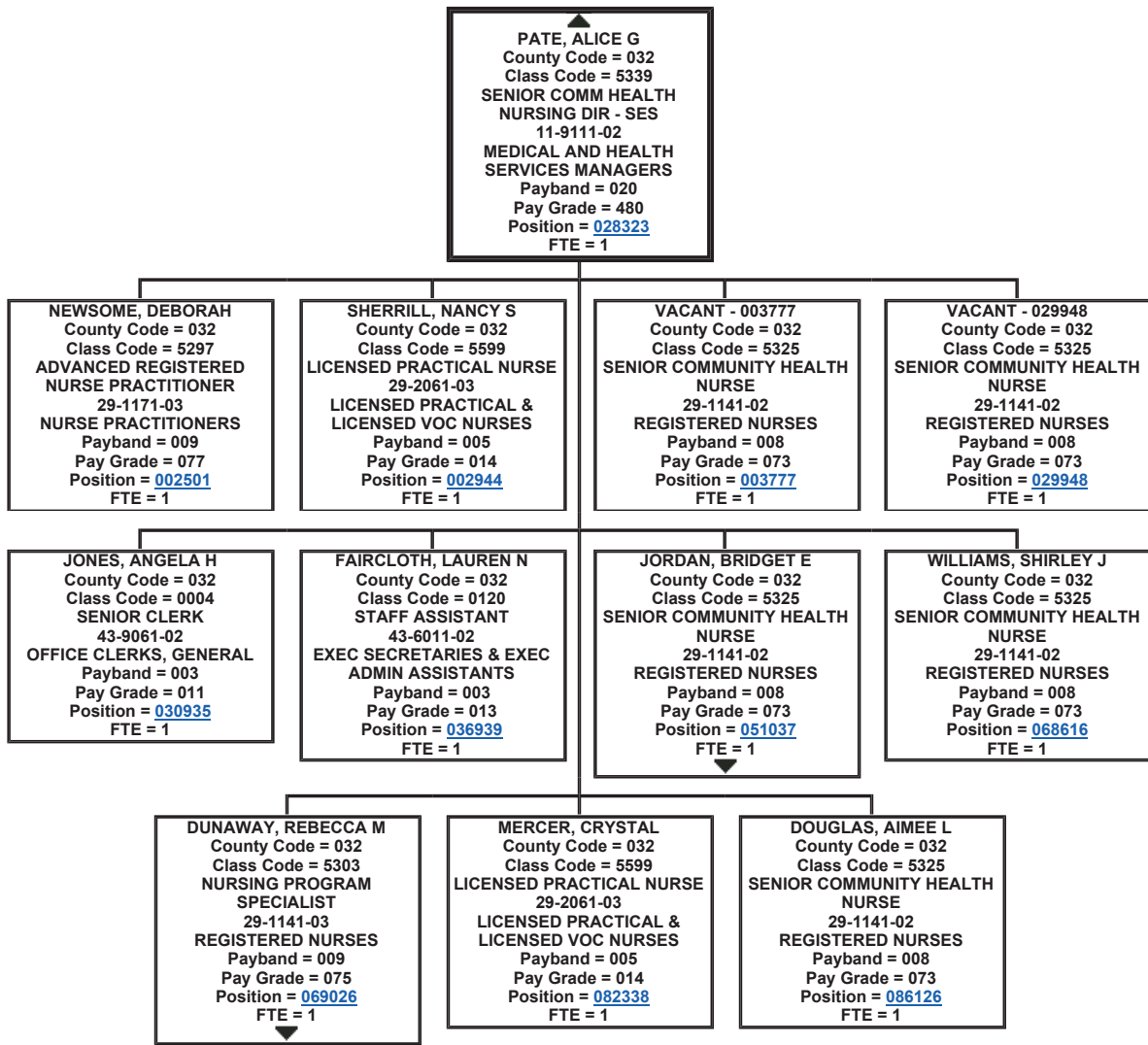
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VACANT - 059093  
County Code = 032  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [059093](#)  
FTE = 1

PATRICK, ANGELIA D  
County Code = 032  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [002533](#)  
FTE = 1

MERRITT, REGINA  
County Code = 032  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [003492](#)  
FTE = 1

CLOPTON, SUMMER  
County Code = 032  
Class Code = 5594  
DIETETIC TECHNICIAN  
29-2051-01  
DIETETIC TECHNICIANS  
Payband = 002  
Pay Grade = 010  
Position = [003493](#)  
FTE = 1





▲  
DUNAWAY, REBECCA M  
County Code = 032  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [069026](#)  
FTE = 1

BASS, EMILY G  
County Code = 032  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = [932023](#)  
FTE = 1

▲  
JORDAN, BRIDGET E  
County Code = 032  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [051037](#)  
FTE = 1

HENDERSON, GLENDA J  
County Code = 032  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [000131](#)  
FTE = 1

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▲  
STREETMAN, SANDRA J  
County Code = 032  
Class Code = 5320  
EXECUTIVE NURSING  
DIRECTOR - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 478  
Position = [004703](#)  
FTE = 1

MCDONALD, ELIZABETH K  
County Code = 032  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [004429](#)  
FTE = 1

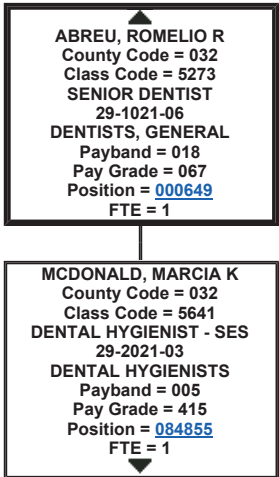
SPEIGHTS, HEATHER M  
County Code = 032  
Class Code = 6030  
HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 017  
Position = [004757](#)  
FTE = 1

▲  
EDWARDS, KAREN K  
County Code = 032  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [003271](#)  
FTE = 1

VACANT - 932110  
County Code = 032  
OPS INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Position = [932110](#)  
FTE = 1

---





▲  
MCDONALD, MARCIA K  
County Code = 032  
Class Code = 5641  
DENTAL HYGIENIST - SES  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Pay Grade = 415  
Position = [084855](#)  
FTE = 1

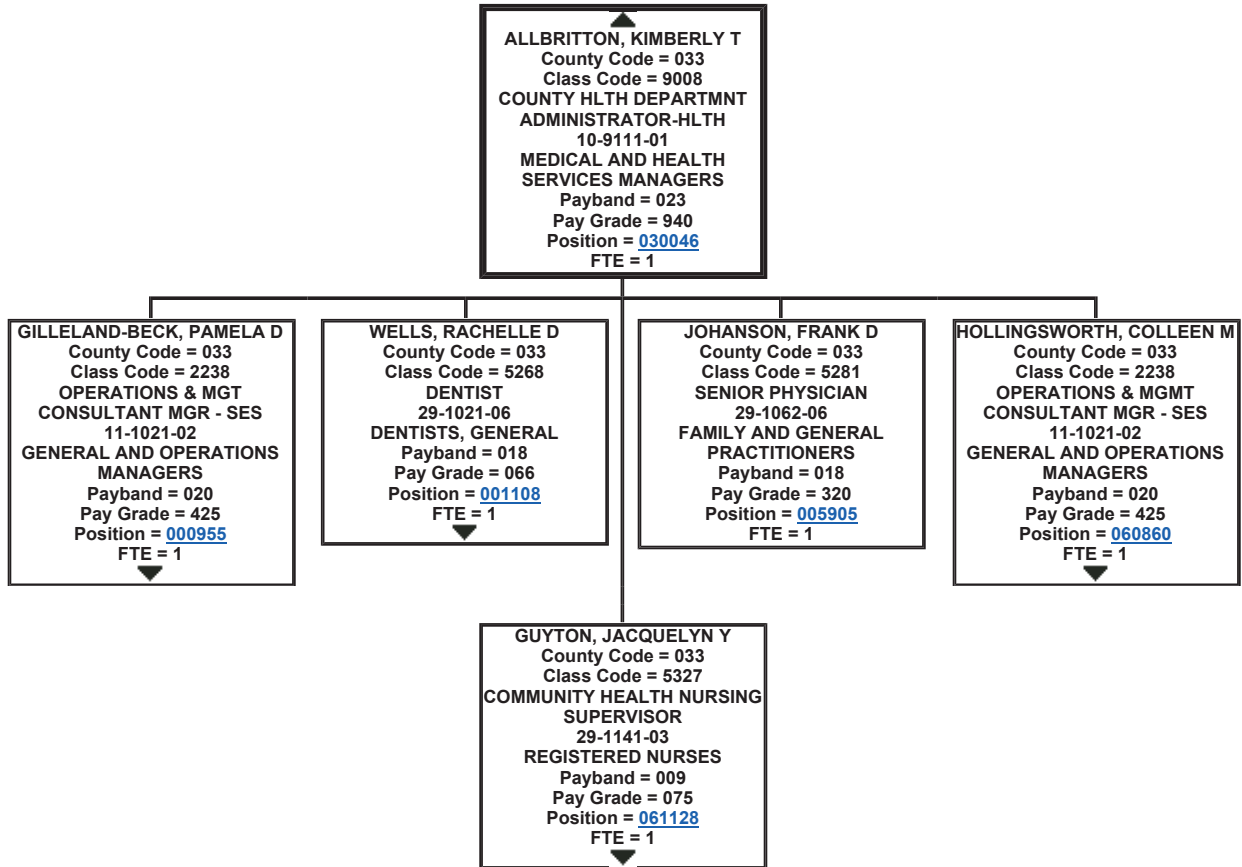
WELCH, ASHLEY M  
County Code = 032  
Class Code = 5641  
DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Pay Grade = 015  
Position = [000914](#)  
FTE = 1

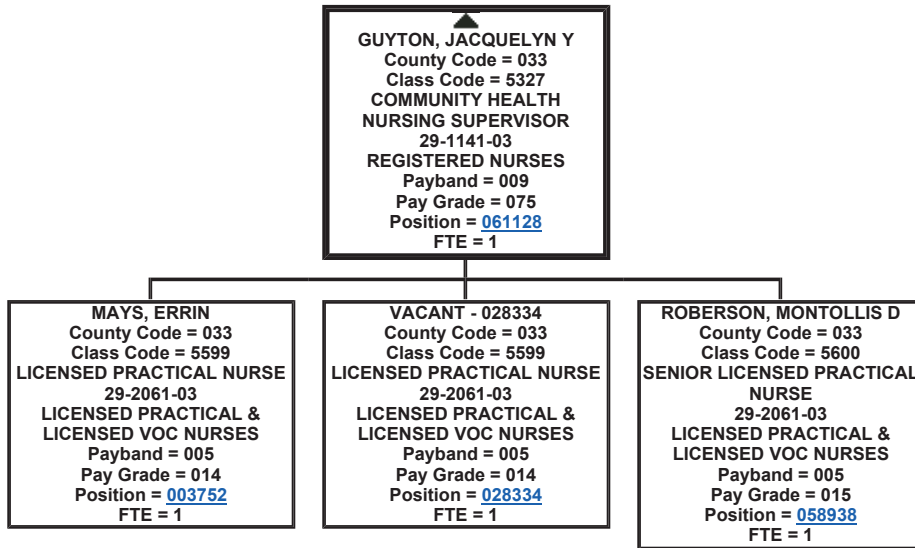
WORRELL, EMILY S  
County Code = 032  
Class Code = 5641  
DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Pay Grade = 015  
Position = [000918](#)  
FTE = 1

# Florida Department of Health

## CHD 33 - Jefferson County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.





HOLLINGSWORTH, COLLEEN  
M  
County Code = 033  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = 060860  
FTE = 1

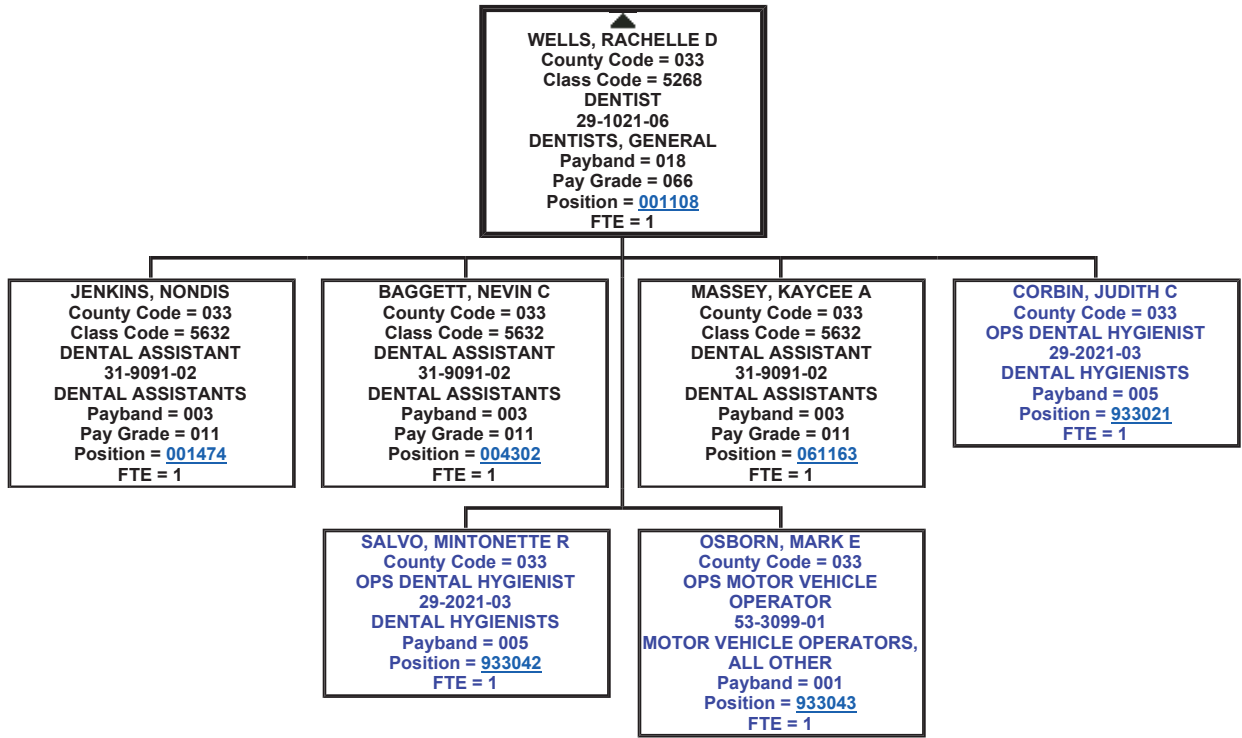
KELLY, JEANNA M  
County Code = 033  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
- SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = 068809  
FTE = 1

ERWIN, SUSAN D  
County Code = 033  
OPS SENIOR WORD  
PROCESSING SYSTEMS  
OPERA  
43-9022-02  
WORD PROCESSORS AND  
TYPISTS  
Payband = 003  
Position = 933047  
FTE = 1

▲  
KELLY, JEANNA M  
County Code = 033  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT  
II - SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [068809](#)  
FTE = 1

KINSEY, RAMONA C  
County Code = 033  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [004280](#)  
FTE = 1

MERRITT, SHENIKA C  
County Code = 033  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [045644](#)  
FTE = 1



GILLELAND-BECK, PAMELA D  
County Code = 033  
Class Code = 2238  
OPERATIONS & MGT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [000955](#)  
FTE = 1

MCCARTHY, CHASTITY L  
County Code = 033  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [001675](#)  
FTE = 1

LEVINGS, MARGARET A  
County Code = 033  
Class Code = 2315  
PLANNER II  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 020  
Position = [086175](#)  
FTE = 1

BRUTON, VERONICA  
County Code = 033  
OPS HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Position = [933045](#)  
FTE = 1

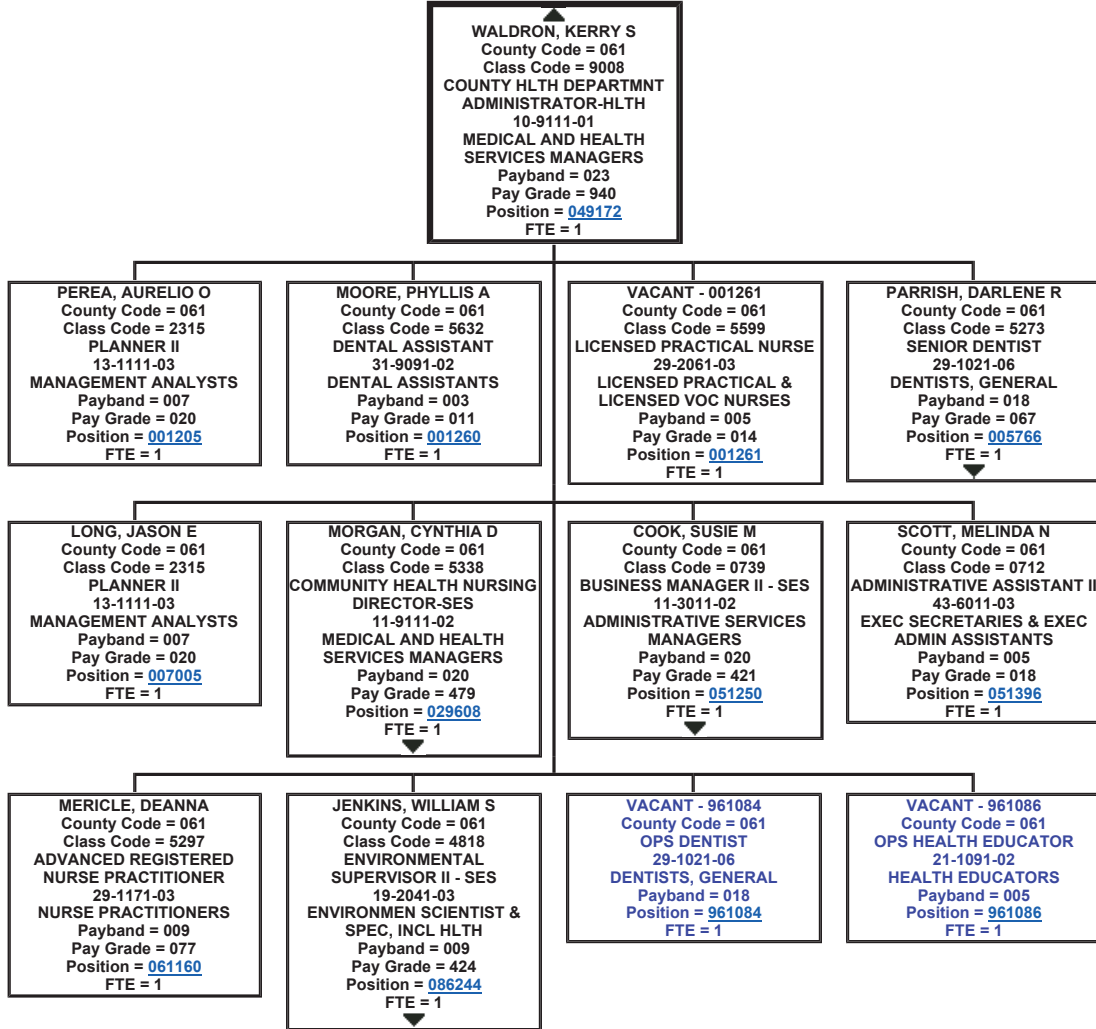
WHITFORD, DREW D  
County Code = 033  
OPS SENIOR DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Position = [933046](#)  
FTE = 1



# Florida Department of Health

## CHD 34 - Lafayette County Health Department

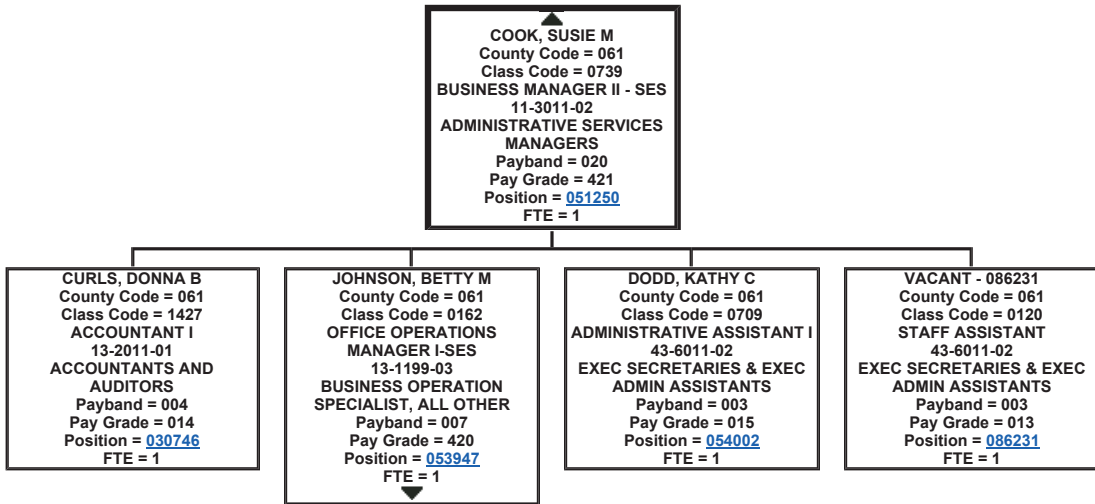
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

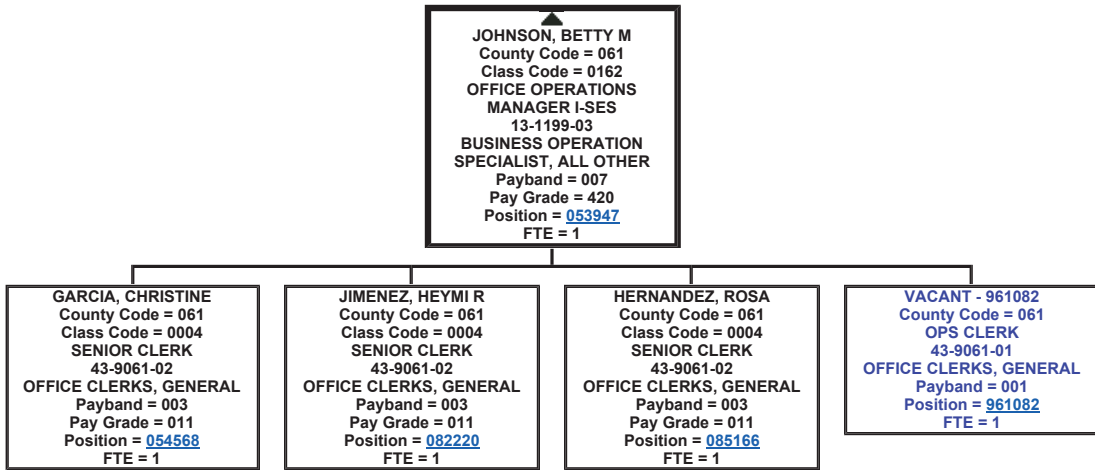


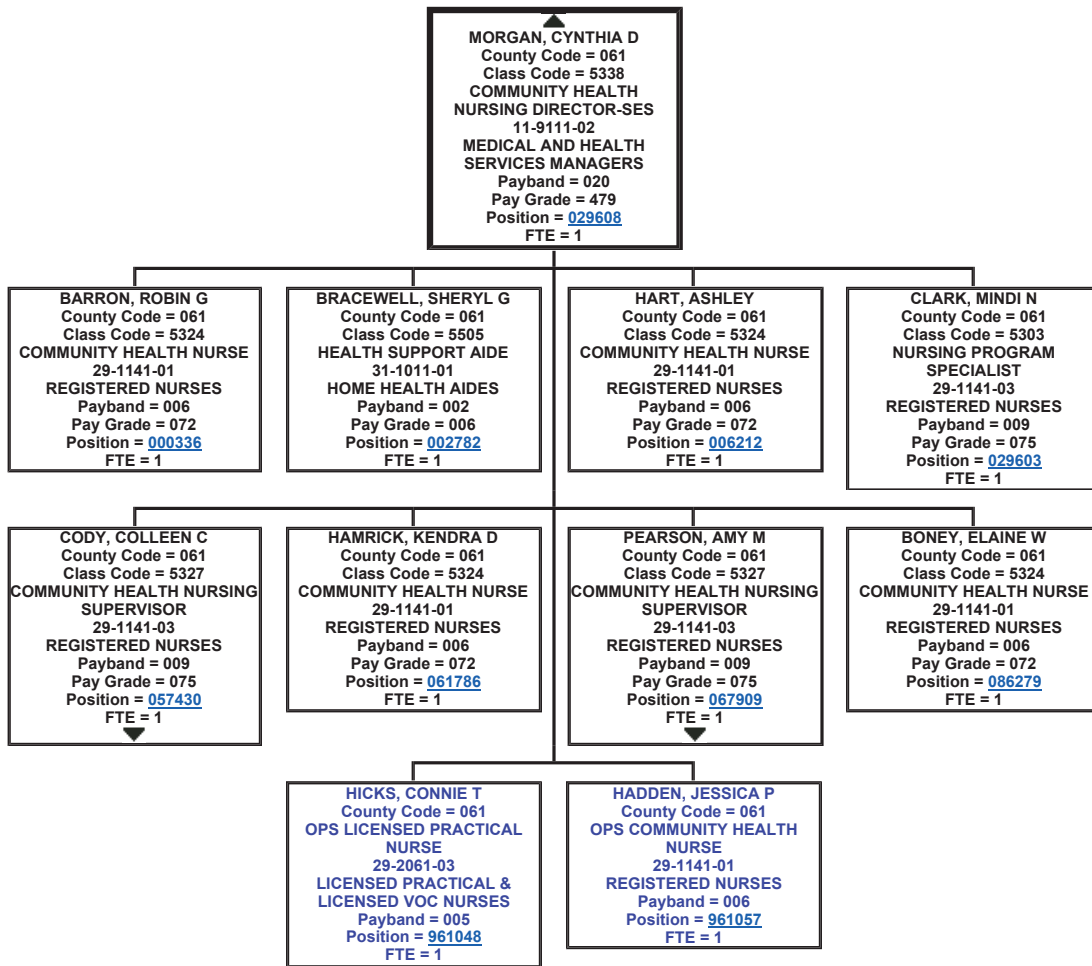
JENKINS, WILLIAM S  
County Code = 061  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [086244](#)  
FTE = 1

SQUITIERI, MARK D  
County Code = 061  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [006497](#)  
FTE = 1

ROGERS, KELLI C  
County Code = 061  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [029609](#)  
FTE = 1



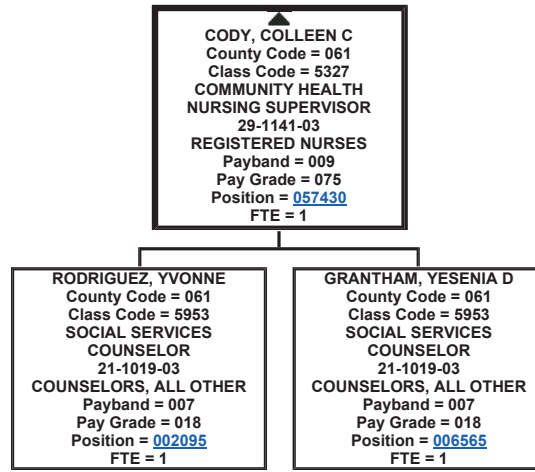




PEARSON, AMY M  
County Code = 061  
Class Code = 5327  
COMMUNITY HEALTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [067909](#)  
FTE = 1

POWE, BREENDCILLA  
County Code = 061  
Class Code = 5505  
HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 006  
Position = [061048](#)  
FTE = 1

BELL, LISA S  
County Code = 061  
Class Code = 5505  
HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 006  
Position = [067883](#)  
FTE = 1



▲  
PARRISH, DARLENE R  
County Code = 061  
Class Code = 5273  
SENIOR DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 067  
Position = [005766](#)  
FTE = 1

VACANT - 961083  
County Code = 061  
OPS DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Position = [961083](#)  
FTE = 1

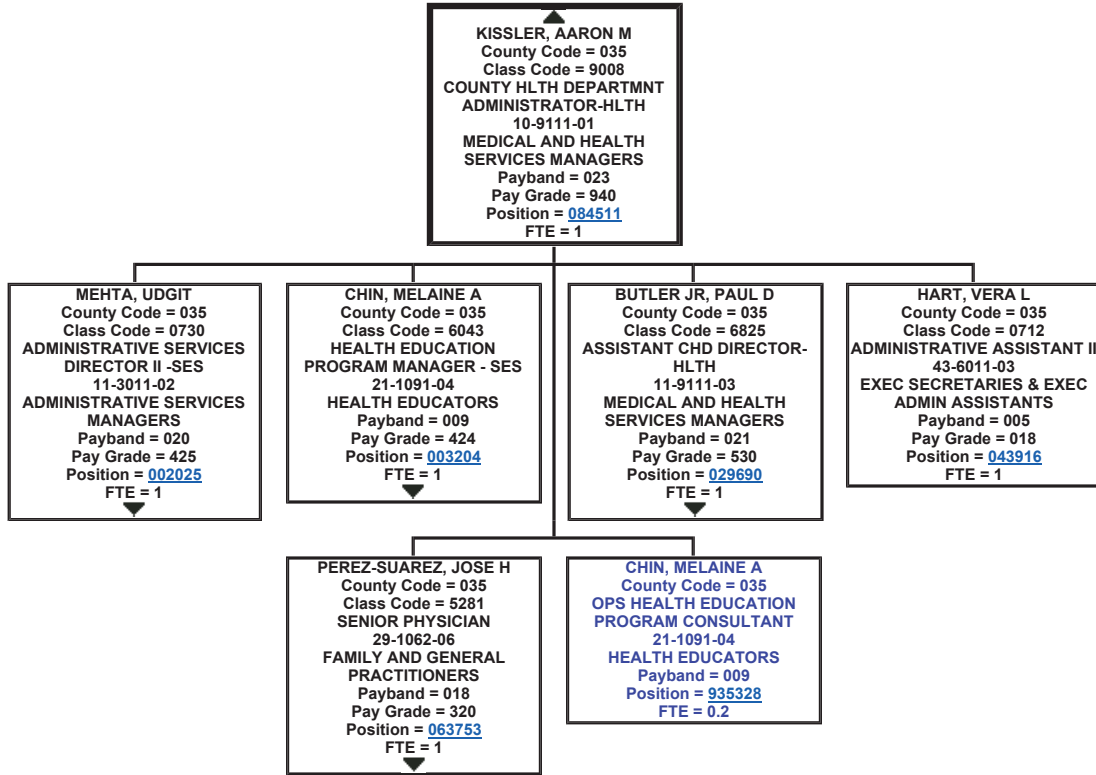
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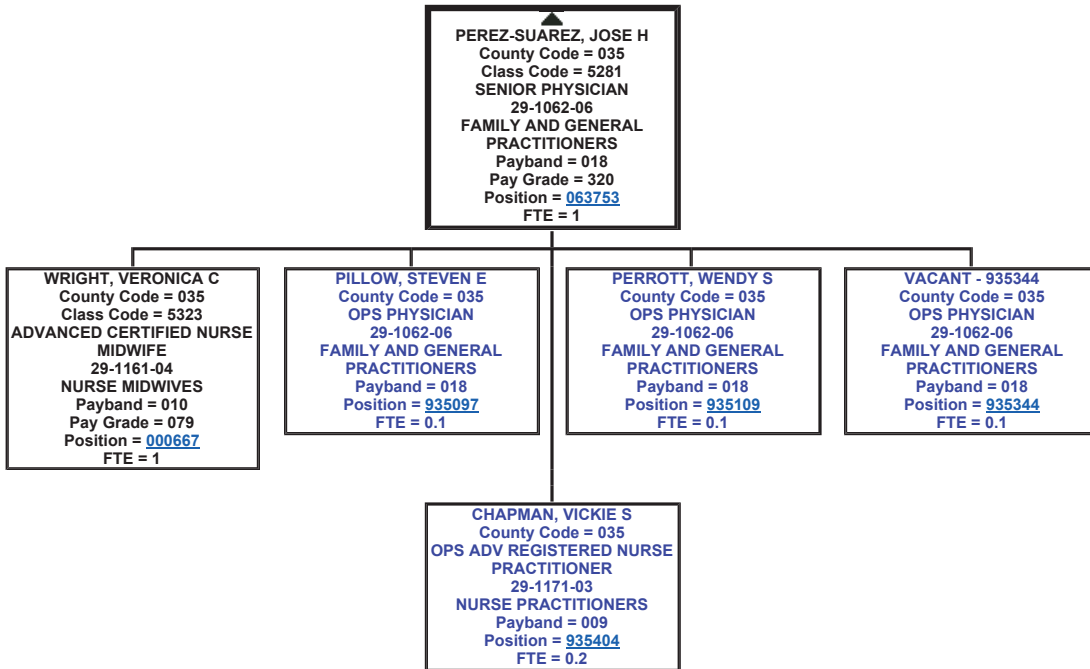


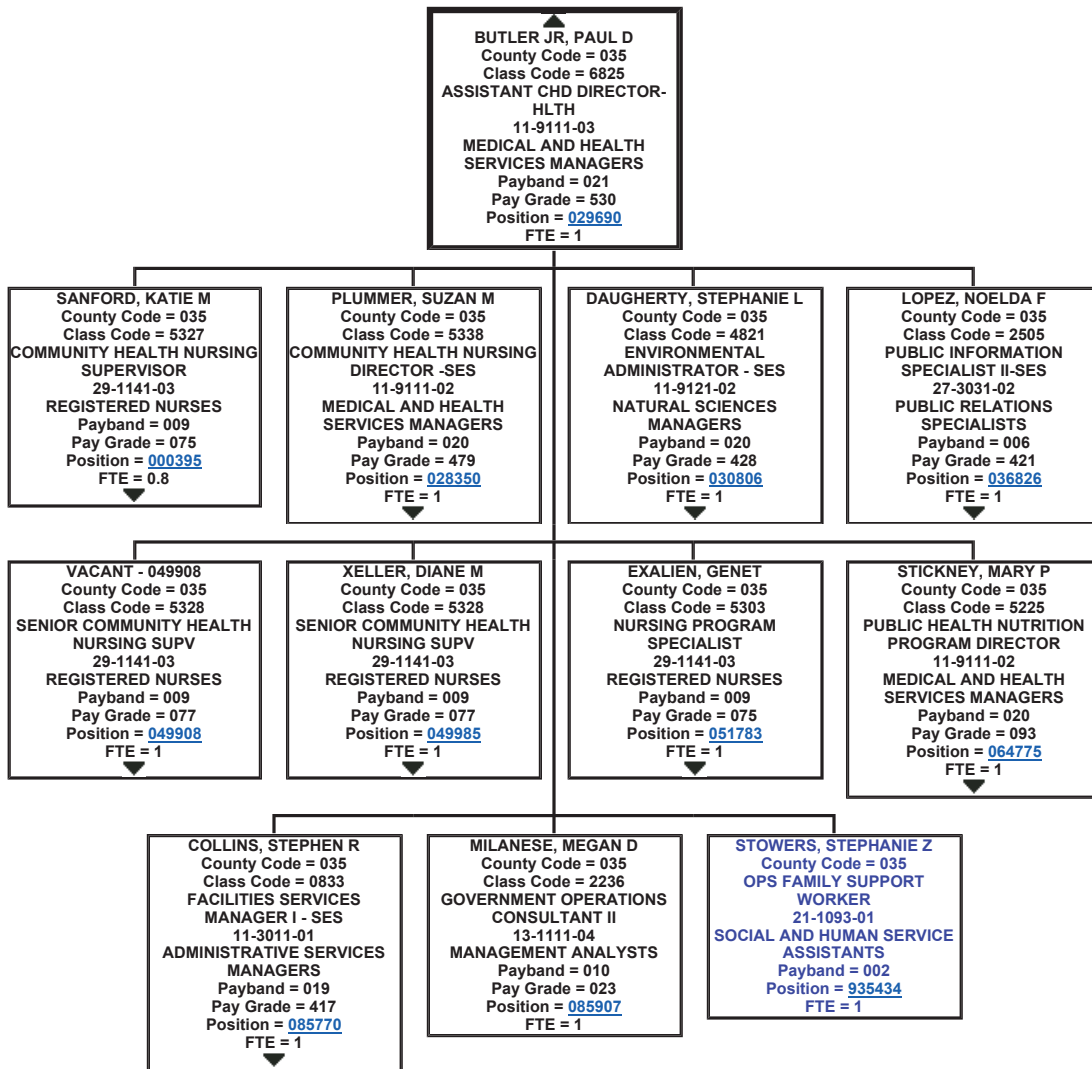
# Florida Department of Health

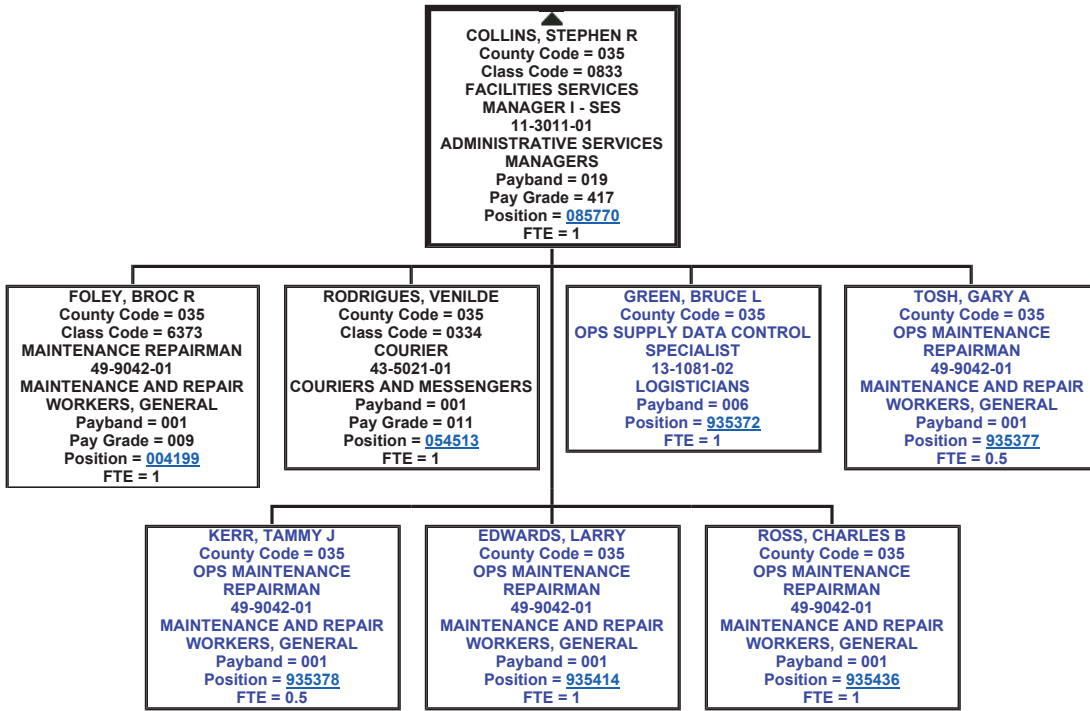
## CHD 35 - Lake County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.









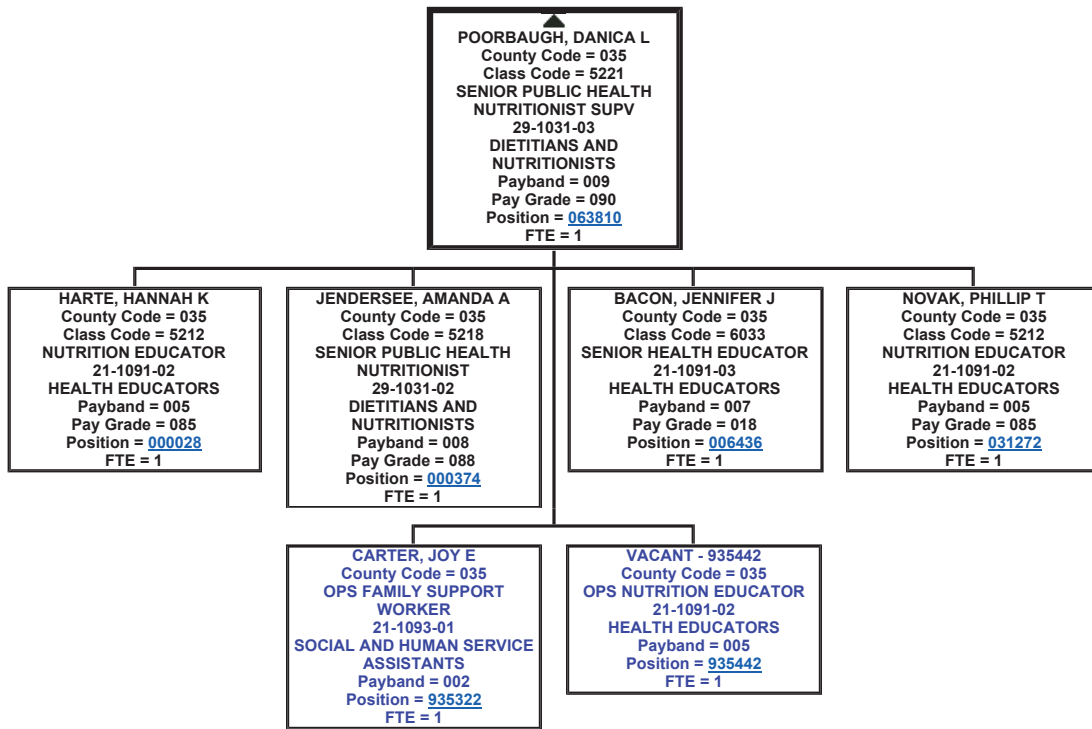
STICKNEY, MARY P  
County Code = 035  
Class Code = 5225  
PUBLIC HEALTH NUTRITION  
PROGRAM DIRECTOR  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 093  
Position = [064775](#)  
FTE = 1

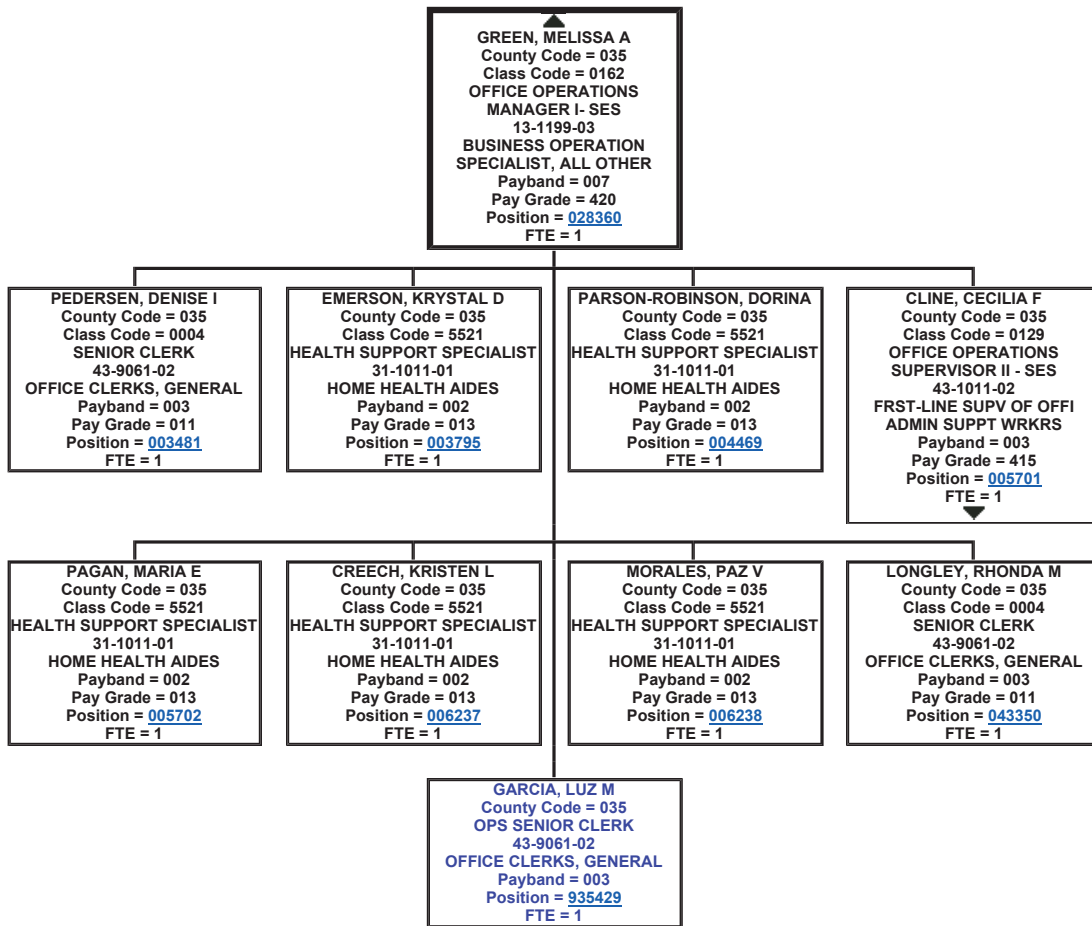
MULLER, ADRIENE C  
County Code = 035  
Class Code = 5220  
PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [001210](#)  
FTE = 1

GREEN, MELISSA A  
County Code = 035  
Class Code = 0162  
OFFICE OPERATIONS  
MANAGER I- SES  
13-1199-03  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 007  
Pay Grade = 420  
Position = [028360](#)  
FTE = 1

SMITH, CHRISTINA A  
County Code = 035  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [051294](#)  
FTE = 1

POORBAUGH, DANICA L  
County Code = 035  
Class Code = 5221  
SENIOR PUBLIC HEALTH  
NUTRITIONIST SUPV  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 090  
Position = [063810](#)  
FTE = 1





▲  
CLINE, CECILIA F  
County Code = 035  
Class Code = 0129  
OFFICE OPERATIONS  
SUPERVISOR II - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 415  
Position = [005701](#)  
FTE = 1

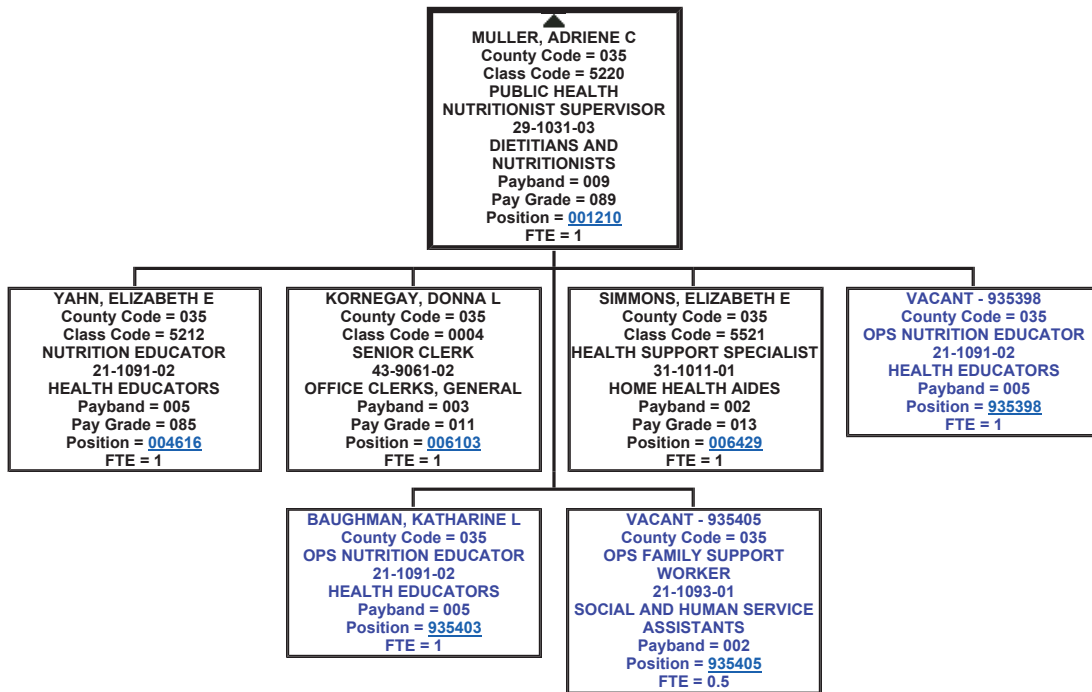
CARDONA, LISETTE  
County Code = 035  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [062087](#)  
FTE = 1

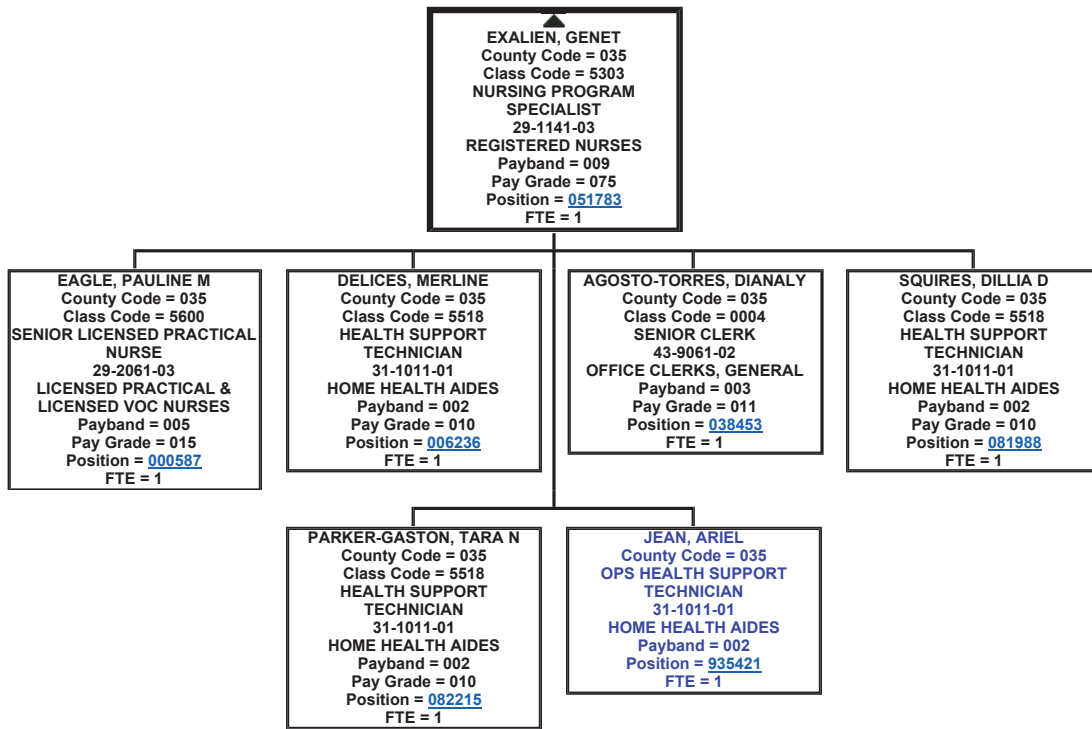
LUNA, MARIA V  
County Code = 035  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [069740](#)  
FTE = 1

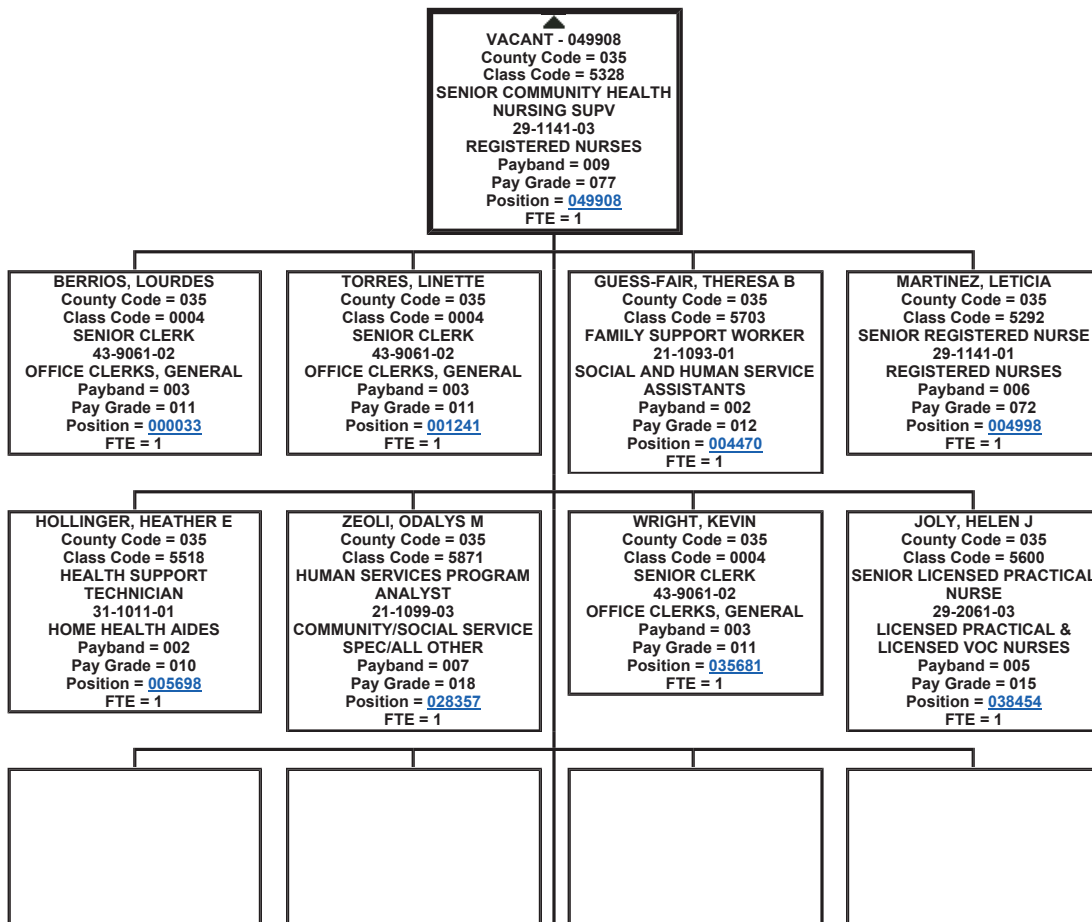
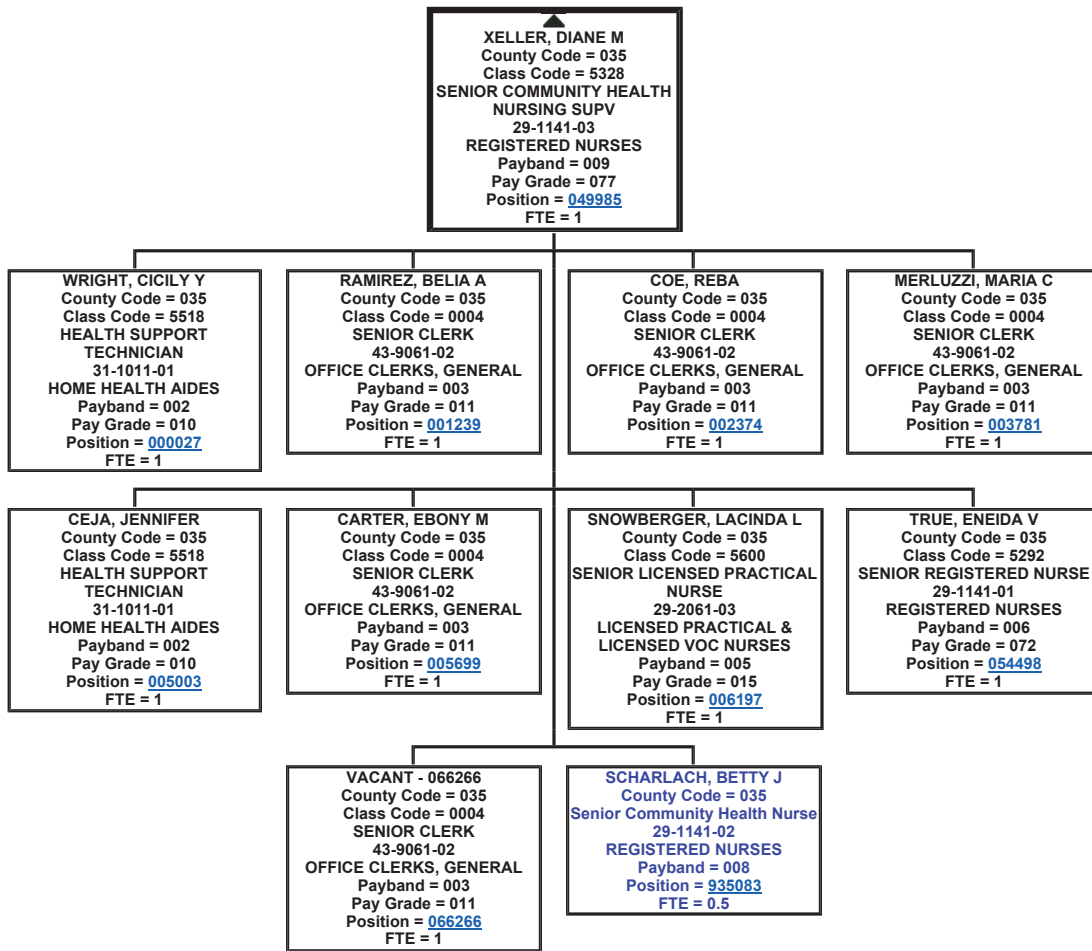
HALL, MELODY L  
County Code = 035  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [086067](#)  
FTE = 1

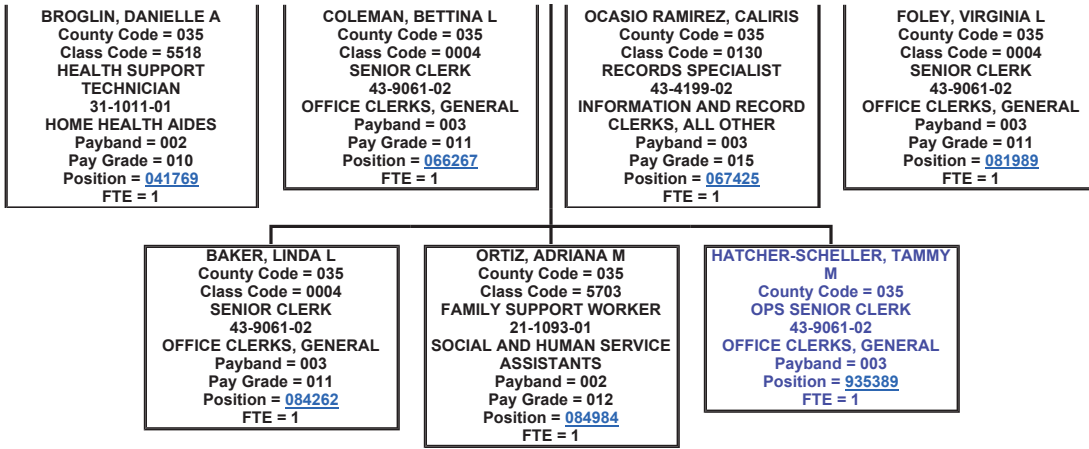
RODRIGUEZ, LILLIAN  
County Code = 035  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = [935321](#)  
FTE = 1







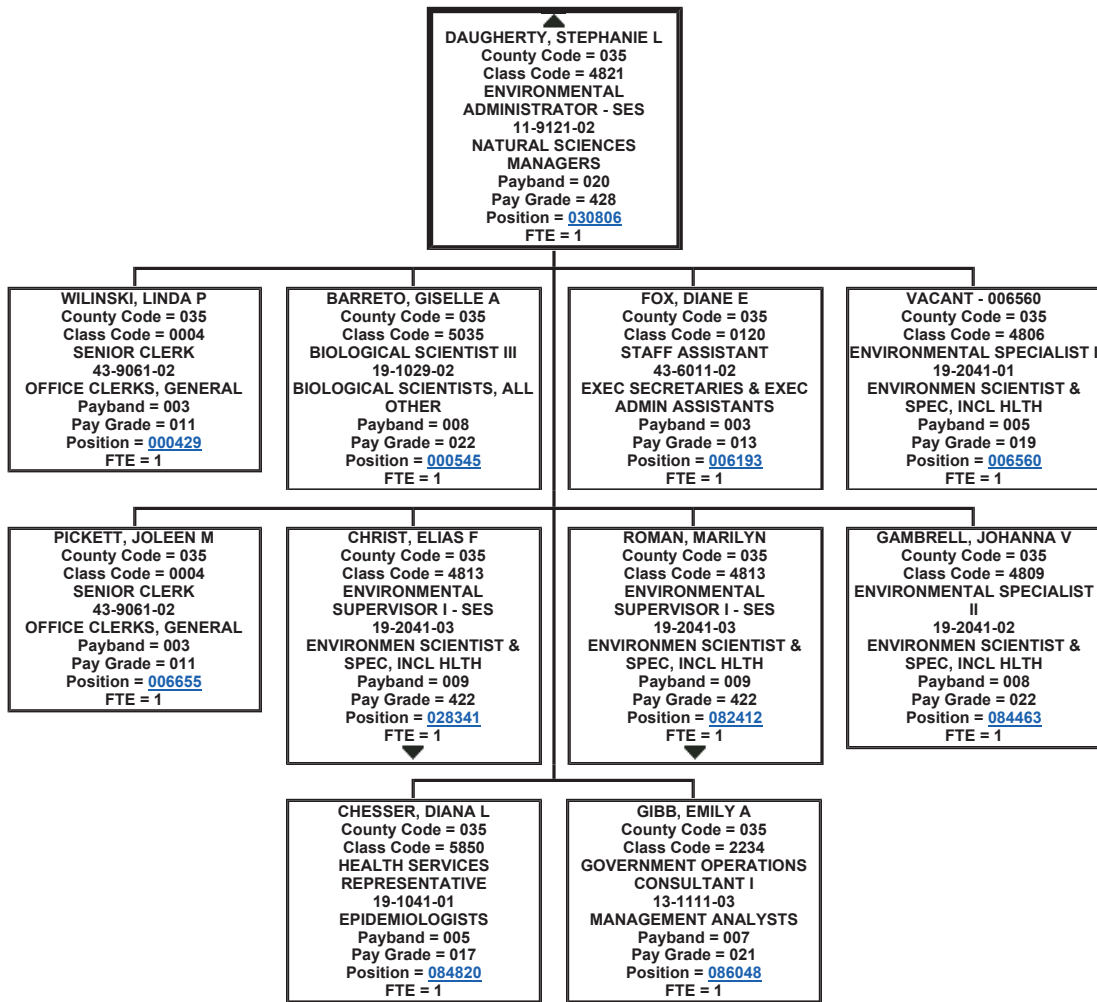




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LOPEZ, NOELDA F  
County Code = 035  
Class Code = 2505  
PUBLIC INFORMATION  
SPECIALIST II-SES  
27-3031-02  
PUBLIC RELATIONS  
SPECIALISTS  
Payband = 006  
Pay Grade = 421  
Position = [036826](#)  
FTE = 1

HOYTE, VANESSA P  
County Code = 035  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [003786](#)  
FTE = 1

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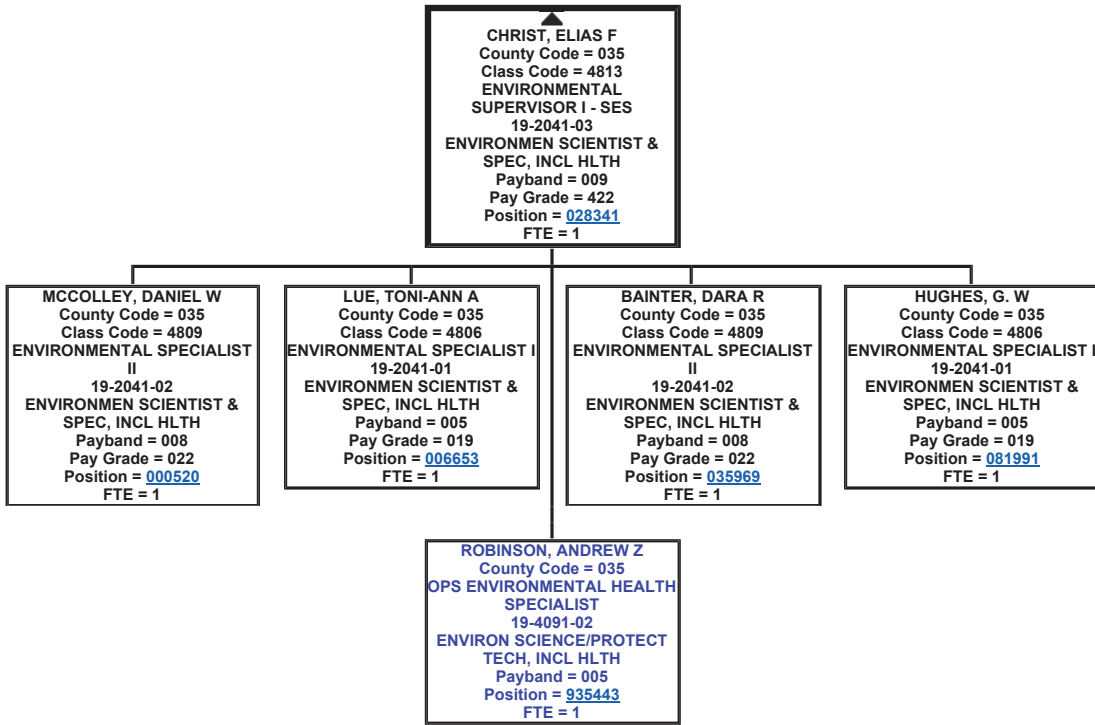


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ROMAN, MARILYN  
County Code = 035  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [082412](#)  
FTE = 1

BREEDEN, JAMES R  
County Code = 035  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [032750](#)  
FTE = 1

HERRICK, ROBBIE C  
County Code = 035  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [035968](#)  
FTE = 1

VACANT - 049082  
County Code = 035  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [049082](#)  
FTE = 1





▲  
PLUMMER, SUZAN M  
County Code = 035  
Class Code = 5338  
COMMUNITY HEALTH  
NURSING DIRECTOR -SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 479  
Position = [028350](#)  
FTE = 1

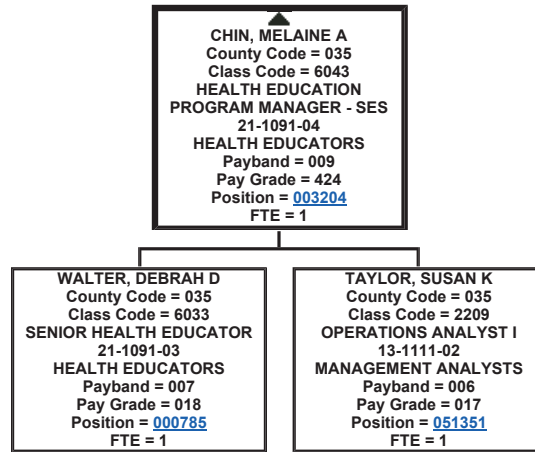
VACANT - 935366  
County Code = 035  
OPS COMMUNITY HEALTH  
NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Position = [935366](#)  
FTE = 0.65

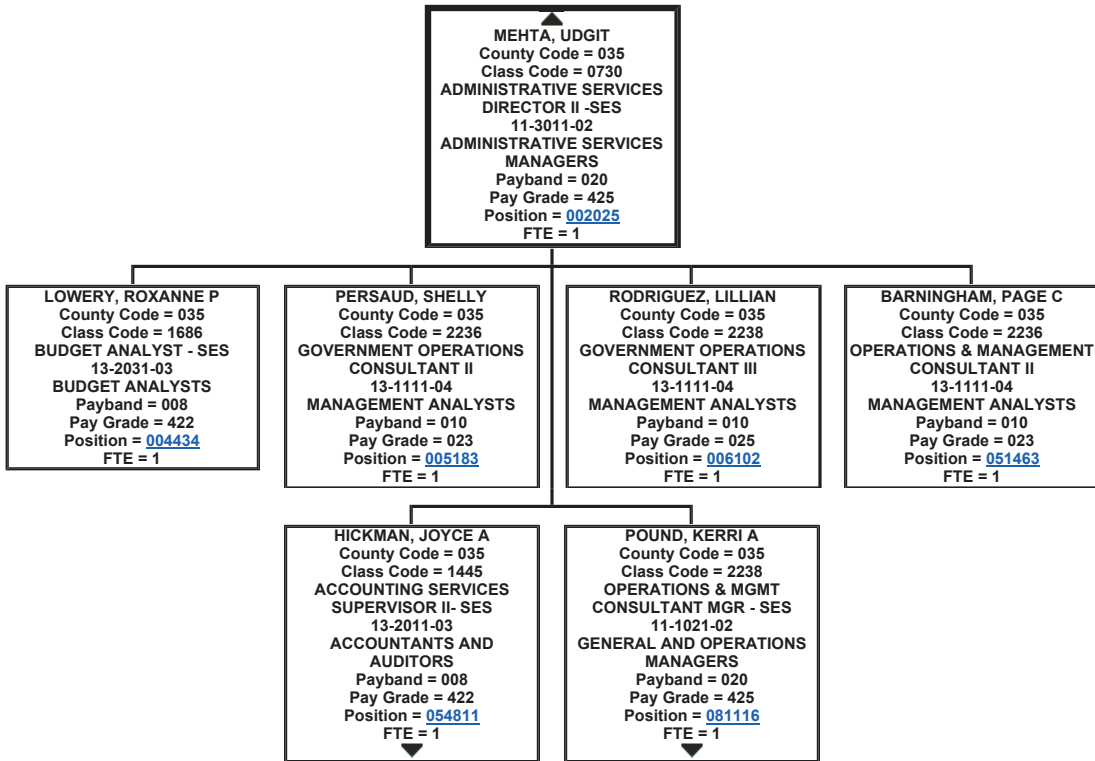
VACANT - 935382  
County Code = 035  
OPS DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Position = [935382](#)  
FTE = 1

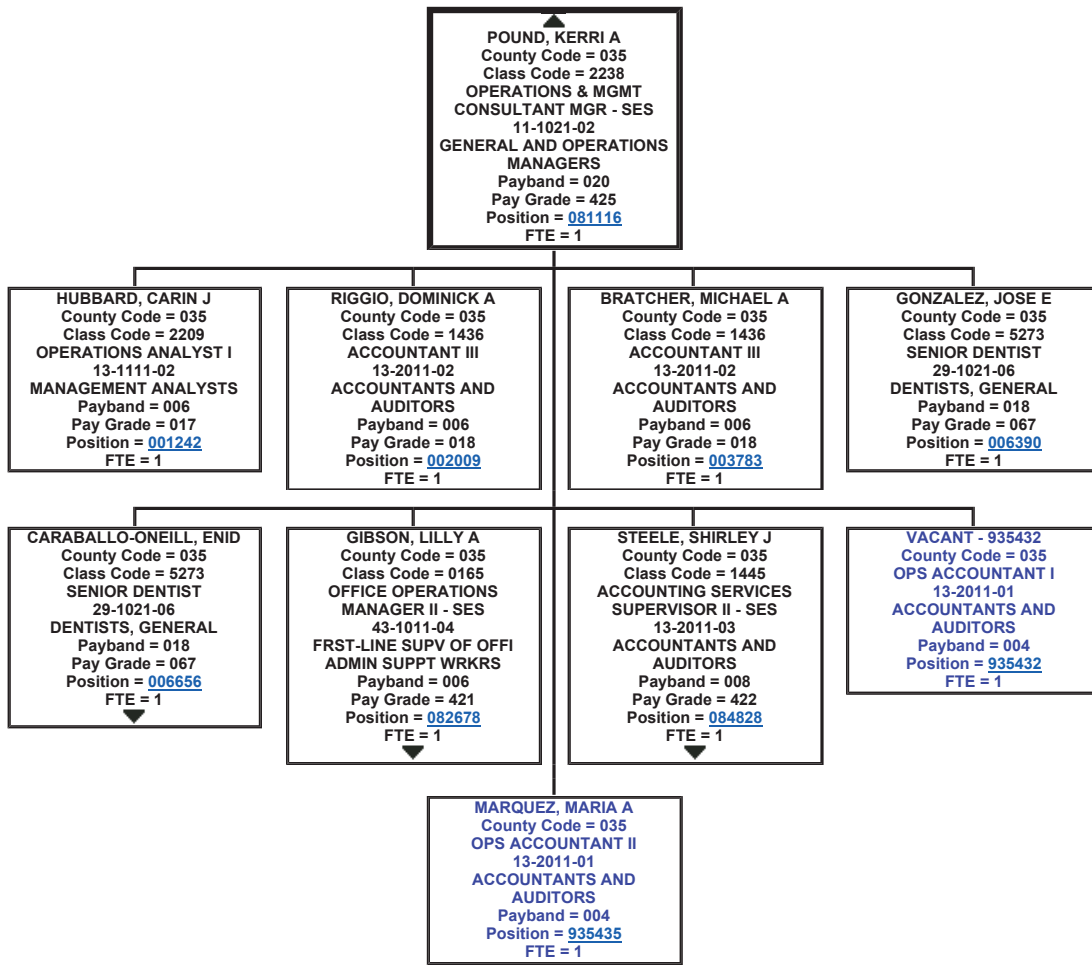
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SANFORD, KATIE M  
County Code = 035  
Class Code = 5327  
COMMUNITY HEALTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [000395](#)  
FTE = 0.8

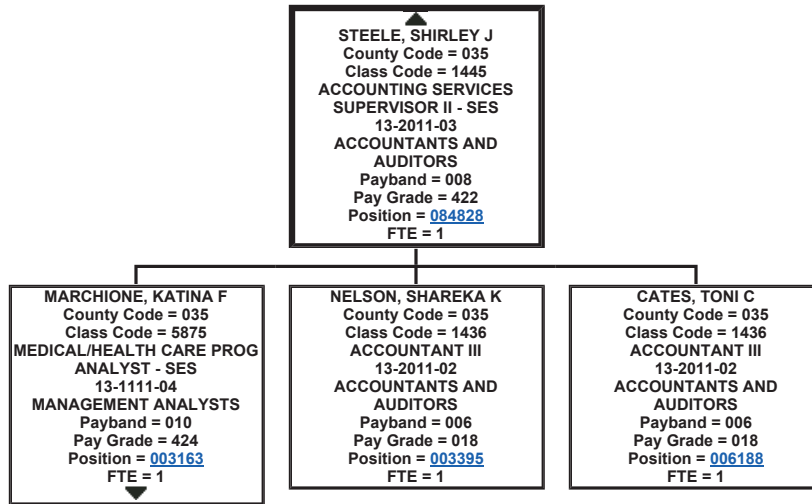
JABBAR, HABIBAH A  
County Code = 035  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [000865](#)  
FTE = 1

VACANT - 935410  
County Code = 035  
OPS HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Position = [935410](#)  
FTE = 1





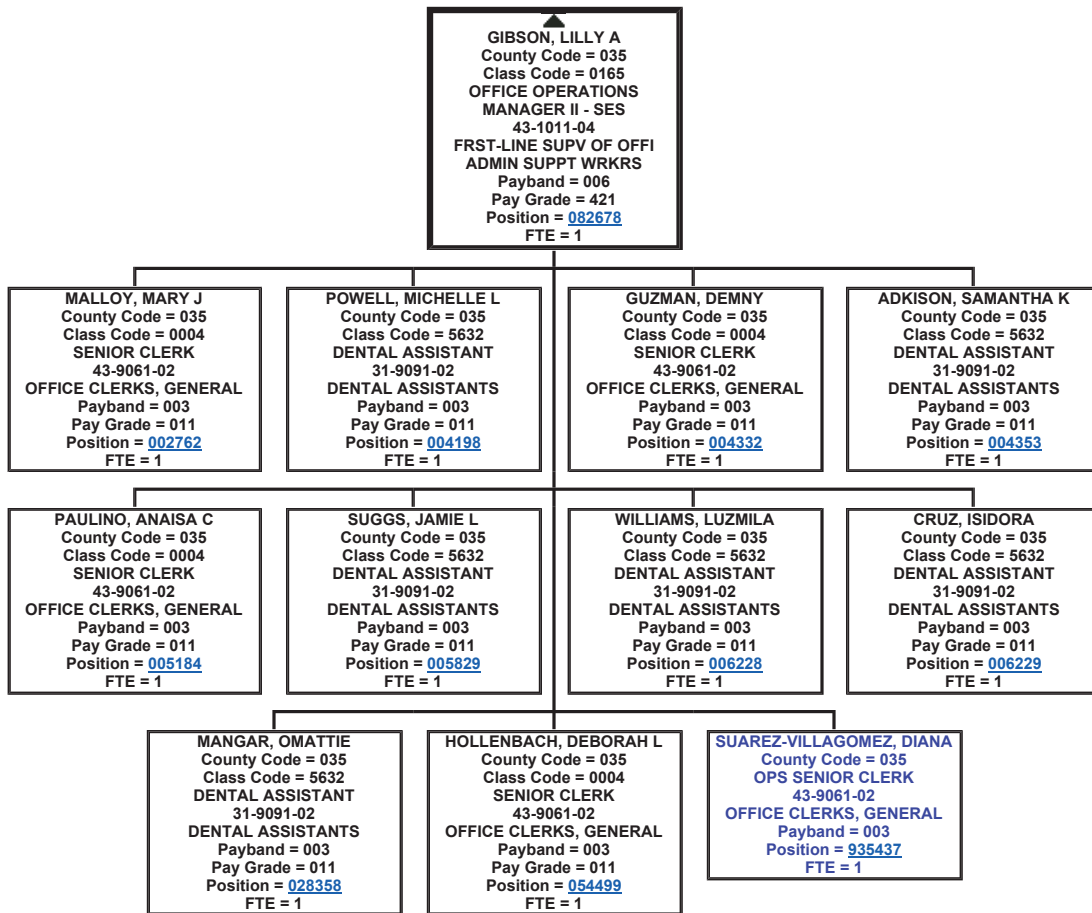




MARCHIONE, KATINA F  
County Code = 035  
Class Code = 5875  
MEDICAL/HEALTH CARE  
PROG ANALYST - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 424  
Position = [003163](#)  
FTE = 1

REARDON, ROBERT P  
County Code = 035  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [000368](#)  
FTE = 1

VACANT - 004471  
County Code = 035  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [004471](#)  
FTE = 1

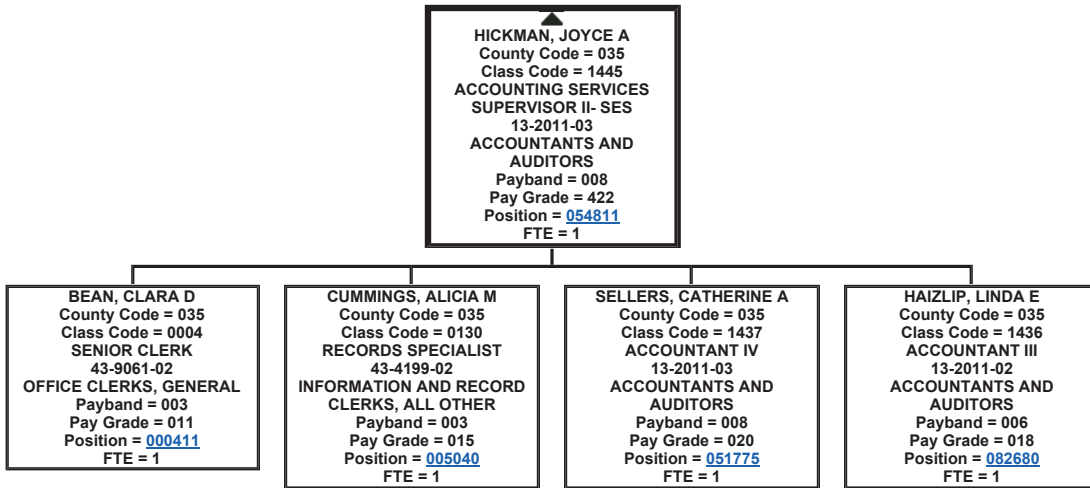




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CARABALLO-ONEILL, ENID  
County Code = 035  
Class Code = 5273  
SENIOR DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 067  
Position = [006656](#)  
FTE = 1

LOSCHIAVO, LORIANN  
County Code = 035  
OPS DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Position = [935409](#)  
FTE = 1

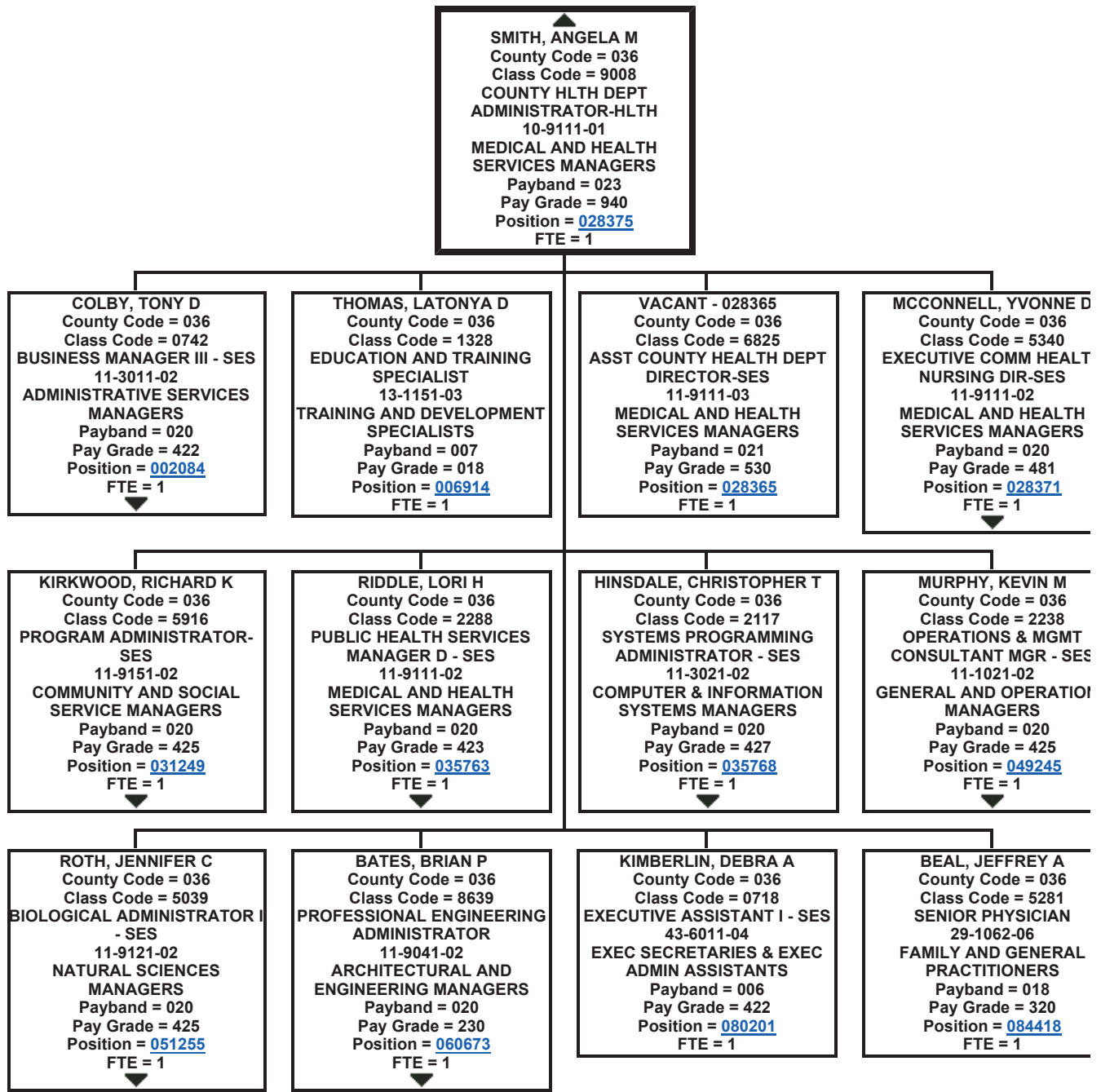
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# Florida Department of Health

## CHD 36 - Lee County Health Department

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**



BATES, BRIAN P  
County Code = 036  
Class Code = 8639  
PROFESSIONAL  
ENGINEERING  
ADMINISTRATOR  
11-9041-02  
ARCHITECTURAL AND  
ENGINEERING MANAGERS  
Payband = 020  
Pay Grade = 230  
Position = [060673](#)  
FTE = 1

LIM, FUNG  
County Code = 036  
Class Code = 4633  
Engineering Specialist III  
17-2199-03  
ENGINEERING, ALL OTHER  
Payband = 009  
Pay Grade = 024  
Position = [001146](#)  
FTE = 1

GARCIA, ANDREA  
County Code = 036  
Class Code = 4633  
ENGINEERING SPECIALIST III  
17-2199-03  
ENGINEERING, ALL OTHER  
Payband = 009  
Pay Grade = 024  
Position = [028402](#)  
FTE = 1

SMITH, GEORDIE D  
County Code = 036  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [035716](#)  
FTE = 1

NEICE, REBECCA L  
County Code = 036  
Class Code = 4633  
ENGINEERING SPECIALIST  
SES  
17-2199-03  
ENGINEERING, ALL OTHE  
Payband = 009  
Pay Grade = 424  
Position = [035751](#)  
FTE = 1

BRACETE, ILEANA N  
County Code = 036  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [035752](#)  
FTE = 1

SMITH, HELEN L  
County Code = 036  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
- SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [038283](#)  
FTE = 1

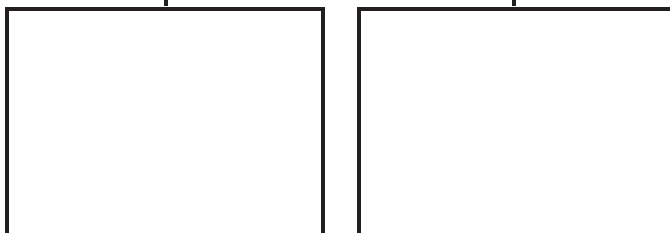
KREKIC, NELICA  
County Code = 036  
Class Code = 5044  
CHEMIST II - SES  
19-2031-02  
CHEMISTS  
Payband = 008  
Pay Grade = 420  
Position = [041626](#)  
FTE = 1

STONE, CINDY L  
County Code = 036  
Class Code = 0712  
Administrative Assistant II -  
SES  
43-6011-03  
EXEC SECRETARIES & EXE  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [051654](#)  
FTE = 1

LYNGSE, IAN C  
County Code = 036  
Class Code = 4633  
ENGINEERING SPECIALIST III  
17-2199-03  
ENGINEERING, ALL OTHER  
Payband = 009  
Pay Grade = 024  
Position = [054497](#)  
FTE = 1

SAMSON, ROBERT A  
County Code = 036  
OPS ENVIRONMENTAL  
SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Position = [936169](#)  
FTE = 1

STONE, CINDY L  
County Code = 036  
Class Code = 0712  
Administrative Assistant II -  
SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [051654](#)  
FTE = 1



DAVIS, LYNN A  
County Code = 036  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
- SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [000347](#)  
FTE = 1  
▼

CHAPMAN, KRISTEN K  
County Code = 036  
Class Code = 0105  
SECRETARY SPECIALIST  
43-6014-01  
SEC & ADMN ASST, EXPT  
LEGAL, MED & EXEC  
Payband = 001  
Pay Grade = 010  
Position = [054622](#)  
FTE = 1

▲  
DAVIS, LYNN A  
County Code = 036  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT  
II - SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [000347](#)  
FTE = 1

CALLAHAN, LISA B  
County Code = 036  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [001428](#)  
FTE = 1

FRALEY, CONNIE L  
County Code = 036  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [006650](#)  
FTE = 1

CIAMILLO, RITA E  
County Code = 036  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [028398](#)  
FTE = 1

HEREDIA, DAYANA  
County Code = 036  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERA  
Payband = 003  
Pay Grade = 011  
Position = [051742](#)  
FTE = 1

BURNS, LISA A  
County Code = 036  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [054653](#)  
FTE = 1

▲  
KREKIC, NELICA  
County Code = 036  
Class Code = 5044  
CHEMIST II - SES  
19-2031-02  
CHEMISTS  
Payband = 008  
Pay Grade = 420  
Position = [041626](#)  
FTE = 1

SCHNEIDER, RAYMOND J  
County Code = 036  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [001970](#)  
FTE = 1

BOON, SUSAN D  
County Code = 036  
Class Code = 5018  
LABORATORY TECHNICIAN II  
19-4099-01  
LIFE/PHYSICAL/SOCIAL SCI  
TECH, ALL OTHER  
Payband = 002  
Pay Grade = 014  
Position = [051228](#)  
FTE = 1

▲  
SMITH, HELEN L  
County Code = 036  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT  
II - SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [038283](#)  
FTE = 1

BUTAR, DANIELA  
County Code = 036  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [045582](#)  
FTE = 1

MARTINEZ, CARMEN G  
County Code = 036  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [054487](#)  
FTE = 1

FORT-GERVAIS, NORA E  
County Code = 036  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [060674](#)  
FTE = 1



▲  
BRACETE, ILEANA N  
County Code = 036  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [035752](#)  
FTE = 1

LINDNER, ERIC M  
County Code = 036  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [035712](#)  
FTE = 1

BISCHOFF, AVERY L  
County Code = 036  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [045883](#)  
FTE = 1

VEGA, DANA I  
County Code = 036  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [081887](#)  
FTE = 1

NEICE, REBECCA L  
County Code = 036  
Class Code = 4633  
ENGINEERING SPECIALIST III -  
SES  
17-2199-03  
ENGINEERING, ALL OTHER  
Payband = 009  
Pay Grade = 424  
Position = [035751](#)  
FTE = 1

MILIVOJEVIC, MARIJA  
County Code = 036  
Class Code = 4612  
ENGINEERING TECHNICIAN IV  
17-3029-02  
ENGINEERING TECHNICIANS,  
ALL OTHER  
Payband = 006  
Pay Grade = 017  
Position = [054481](#)  
FTE = 1

MCCAFFREY, JULIE  
County Code = 036  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [068095](#)  
FTE = 1

▲  
SMITH, GEORDIE D  
County Code = 036  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [035716](#)  
FTE = 1

WHELAN, JOHANNA M  
County Code = 036  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [028372](#)  
FTE = 1  
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BRESE, MELANIE R  
County Code = 036  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [054488](#)  
FTE = 1  
▼

DANIELSON, KENNETH C  
County Code = 036  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [086384](#)  
FTE = 1  
▼

▲  
DANIELSON, KENNETH C  
County Code = 036  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [086384](#)  
FTE = 1

LOISELLE, JOSEPH D  
County Code = 036  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [000371](#)  
FTE = 1

BAUER-WINDHORST, HOLLY L  
County Code = 036  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [002550](#)  
FTE = 1

VACANT - 031178  
County Code = 036  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [031178](#)  
FTE = 1

VACANT - 054489  
County Code = 036  
Class Code = 4806  
ENVIRONMENTAL SPECIALI  
19-2041-01  
ENVIRONMEN SCIENTIST  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [054489](#)  
FTE = 1

CHANG, LOUISE  
County Code = 036  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [086346](#)  
FTE = 1

▲  
BRESE, MELANIE R  
County Code = 036  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [054488](#)  
FTE = 1

RIVERA, EDGARDO O  
County Code = 036  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [004763](#)  
FTE = 1

GALLANT SMITH, GRAYCE M  
County Code = 036  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [006978](#)  
FTE = 1

FREKING, TIMOTHY M  
County Code = 036  
Class Code = 4627  
ENGINEERING SPECIALIST I  
17-2199-02  
ENGINEERING, ALL OTHER  
Payband = 006  
Pay Grade = 021  
Position = [028394](#)  
FTE = 1

ABER, DEBORAH A  
County Code = 036  
Class Code = 4809  
ENVIRONMENTAL SPECIAL  
II  
19-2041-02  
ENVIRONMEN SCIENTIST  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [051835](#)  
FTE = 1

JONES, ROBIN D  
County Code = 036  
Class Code = 4627  
ENGINEERING SPECIALIST I  
17-2199-02  
ENGINEERING, ALL OTHER  
Payband = 006  
Pay Grade = 021  
Position = [084366](#)  
FTE = 1

FIORE, PETER V  
County Code = 036  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [058945](#)  
FTE = 1

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▲  
WHELAN, JOHANNA M  
County Code = 036  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [028372](#)  
FTE = 1

BROWN, TAYLOR M  
County Code = 036  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [028411](#)  
FTE = 1  
▼

SABINS, DUSTIN J  
County Code = 036  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [082330](#)  
FTE = 1  
▼

▲  
SABINS, DUSTIN J  
County Code = 036  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [082330](#)  
FTE = 1

HANSEN, CLAYTON E  
County Code = 036  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [002619](#)  
FTE = 1

BURNETTE, JOHN P  
County Code = 036  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [006643](#)  
FTE = 1

OWITI, DESSY A  
County Code = 036  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [080918](#)  
FTE = 1

HALLORAN, JACK S  
County Code = 036  
Class Code = 4809  
ENVIRONMENTAL SPECIAL  
II  
19-2041-02  
ENVIRONMEN SCIENTIST  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [086345](#)  
FTE = 1

▲  
BROWN, TAYLOR M  
County Code = 036  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [028411](#)  
FTE = 1

KISH, GINNY A  
County Code = 036  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [000373](#)  
FTE = 1

CAPPIELLO, CHRISTOPHER J  
County Code = 036  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [006496](#)  
FTE = 1

SMALLWOOD, JONATHAN  
County Code = 036  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [006658](#)  
FTE = 1

SCHALLER, MARK S  
County Code = 036  
Class Code = 4809  
ENVIRONMENTAL SPECIAL  
II  
19-2041-02  
ENVIRONMEN SCIENTIST  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [066746](#)  
FTE = 1



▲  
ROTH, JENNIFER C  
County Code = 036  
Class Code = 5039  
BIOLOGICAL ADMINISTRATOR  
I - SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [051255](#)  
FTE = 1

POWELL, BRIONNA T  
County Code = 036  
Class Code = 5035  
BIOLOGICAL SCIENTIST III  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 022  
Position = [000050](#)  
FTE = 1

JOSEPH, JERRY A  
County Code = 036  
Class Code = 6030  
HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 017  
Position = [000478](#)  
FTE = 1

DEOLIVEIRA, WANDSON D  
County Code = 036  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [035765](#)  
FTE = 1

HUTTON, MARY C  
County Code = 036  
Class Code = 5351  
COMMUNITY HEALTH NURS  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Pay Grade = 079  
Position = [053940](#)  
FTE = 1

SMITH, DUANE S  
County Code = 036  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [085370](#)  
FTE = 1

ECK, CAITLYN  
County Code = 036  
Class Code = 2336  
PLANNING CONSULTANT  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 024  
Position = [085856](#)  
FTE = 0.8

▲  
MURPHY, KEVIN M  
County Code = 036  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [049245](#)  
FTE = 1

BARRETT, THERESA J  
County Code = 036  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [002497](#)  
FTE = 1

VACANT - 085164  
County Code = 036  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [085164](#)  
FTE = 1

HINSDALE, CHRISTOPHER T  
County Code = 036  
Class Code = 2117  
SYSTEMS PROGRAMMING  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 427  
Position = [035768](#)  
FTE = 1

OWENS, MICHAEL D  
County Code = 036  
Class Code = 2065  
COMPUTER NETWORK  
SUPPORT SPECIALIST III  
15-1152-03  
COMPUTER NETWORK  
SUPPORT SPECIALISTS  
Payband = 008  
Pay Grade = 022  
Position = [000561](#)  
FTE = 1

POLLOCK, DANIELLE A  
County Code = 036  
Class Code = 4954  
COMPUTER SUPPORT  
ANALYST  
15-1151-02  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 006  
Pay Grade = 021  
Position = [006651](#)  
FTE = 1

JASZEWSKI, CATHERINE  
County Code = 036  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEMS ANALYST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 022  
Position = [041107](#)  
FTE = 1

MCALLISTER, KEITH W  
County Code = 036  
Class Code = 2065  
COMPUTER NETWORK  
SUPPORT SPECIALIST III  
15-1152-03  
COMPUTER NETWORK  
SUPPORT SPECIALISTS  
Payband = 008  
Pay Grade = 022  
Position = [068345](#)  
FTE = 1

RIDDLE, LORI H  
County Code = 036  
Class Code = 2288  
PUBLIC HEALTH SERVICES  
MANAGER D - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [035763](#)  
FTE = 1

CANIL, NORMA T  
County Code = 036  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [001369](#)  
FTE = 1

FOLTICE, CHELSEA E  
County Code = 036  
Class Code = 5220  
PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [001994](#)  
FTE = 1

RODRIGUEZ, CARMEN I  
County Code = 036  
Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [051648](#)  
FTE = 1

LUNSFORD, ELIZABETH J  
County Code = 036  
Class Code = 2234  
HEALTH EDUCATION  
SUPERVISOR-SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 420  
Position = [051650](#)  
FTE = 1

VELOZ, GIOMAR  
County Code = 036  
Class Code = 5220  
PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [063744](#)  
FTE = 1

RODRIGUEZ, RUTH  
County Code = 036  
Class Code = 5220  
PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [064296](#)  
FTE = 1

BRUSEHABER, JULIE R  
County Code = 036  
Class Code = 5220  
PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [066774](#)  
FTE = 1

BLACKETER, SUSAN S  
County Code = 036  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [067852](#)  
FTE = 1

▲  
**BLACKETER, SUSAN S**  
County Code = 036  
Class Code = 5212  
**NUTRITION EDUCATOR**  
21-1091-02  
**HEALTH EDUCATORS**  
Payband = 005  
Pay Grade = 085  
Position = [067852](#)  
FTE = 1

**MARTINEZ, MONICA A**  
County Code = 036  
Class Code = 5518  
**HEALTH SUPPORT  
TECHNICIAN**  
31-1011-01  
**HOME HEALTH AIDES**  
Payband = 002  
Pay Grade = 010  
Position = [004846](#)  
FTE = 1

**VACANT - 006357**  
County Code = 036  
Class Code = 5518  
**HEALTH SUPPORT  
TECHNICIAN**  
31-1011-01  
**HOME HEALTH AIDES**  
Payband = 002  
Pay Grade = 010  
Position = [006357](#)  
FTE = 1

**STONE, CIARA J**  
County Code = 036  
Class Code = 5518  
**HEALTH SUPPORT  
TECHNICIAN**  
31-1011-01  
**HOME HEALTH AIDES**  
Payband = 002  
Pay Grade = 010  
Position = [067710](#)  
FTE = 1

**FONTANEZ VENDRELL,  
ITCHAQUEIRA B**  
County Code = 036  
Class Code = 5212  
**NUTRITION EDUCATOR**  
21-1091-02  
**HEALTH EDUCATORS**  
Payband = 005  
Pay Grade = 085  
Position = [069809](#)  
FTE = 1

▲  
**BRUSEHABER, JULIE R**  
County Code = 036  
Class Code = 5220  
**PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR**  
29-1031-03  
**DIETITIANS AND  
NUTRITIONISTS**  
Payband = 009  
Pay Grade = 089  
Position = [066774](#)  
FTE = 1

**DELANOY, MERARI**  
County Code = 036  
Class Code = 5518  
**HEALTH SUPPORT  
TECHNICIAN**  
31-1011-01  
**HOME HEALTH AIDES**  
Payband = 002  
Pay Grade = 010  
Position = [001432](#)  
FTE = 1

**COTTO, JACKELYN D**  
County Code = 036  
Class Code = 5521  
**HEALTH SUPPORT SPECIALIST**  
31-1011-01  
**HOME HEALTH AIDES**  
Payband = 002  
Pay Grade = 013  
Position = [006356](#)  
FTE = 1

**HALL, ELIZABETH O**  
County Code = 036  
Class Code = 5594  
**DIETETIC TECHNICIAN**  
29-2051-01  
**DIETETIC TECHNICIANS**  
Payband = 002  
Pay Grade = 010  
Position = [067851](#)  
FTE = 1

▲  
RODRIGUEZ, RUTH  
County Code = 036  
Class Code = 5220  
PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [064296](#)  
FTE = 1

ETIENNE, SABINE  
County Code = 036  
Class Code = 5594  
DIET TECHNICIAN  
29-2051-01  
DIETETIC TECHNICIANS  
Payband = 002  
Pay Grade = 010  
Position = [063689](#)  
FTE = 1

OVIDES, YADATNYCELIS  
County Code = 036  
OPS DIETETIC TECHNICIAN  
29-2051-01  
DIETETIC TECHNICIANS  
Payband = 002  
Position = [936180](#)  
FTE = 1

VELOZ, GIOMAR  
County Code = 036  
Class Code = 5220  
PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [063744](#)  
FTE = 1

TROYAN, PAIGE C  
County Code = 036  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [001883](#)  
FTE = 1

JOHNSON, CARETTA A  
County Code = 036  
Class Code = 5594  
DIETETIC TECHNICIAN  
29-2051-01  
DIETETIC TECHNICIANS  
Payband = 002  
Pay Grade = 010  
Position = [004844](#)  
FTE = 1

DEEP, KERRY L  
County Code = 036  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [005719](#)  
FTE = 1

OLIVENCIA CARDE, HIRAI  
County Code = 036  
Class Code = 5594  
DIETETIC TECHNICIAN  
29-2051-01  
DIETETIC TECHNICIANS  
Payband = 002  
Pay Grade = 010  
Position = [035764](#)  
FTE = 1

CORREA, MONICA  
County Code = 036  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [041086](#)  
FTE = 1



**CORREA, MONICA**  
County Code = 036  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [041086](#)  
FTE = 1

**WEST, SHIRLEY B**  
County Code = 036  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [005720](#)  
FTE = 1

**ROSA AMEZQUITA, YAMILKA L**  
County Code = 036  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [085333](#)  
FTE = 1

**LOPEZ, VERONICA**  
County Code = 036  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [086090](#)  
FTE = 1

**VACANT - 936155**  
County Code = 036  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [936155](#)  
FTE = 1

**VACANT - 936158**  
County Code = 036  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [936158](#)  
FTE = 1

DEEP, KERRY L  
County Code = 036  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [005719](#)  
FTE = 1

VACANT - 000419  
County Code = 036  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [000419](#)  
FTE = 1

LAUKAITIS, AMANDA A  
County Code = 036  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [005718](#)  
FTE = 1

RUEDA, GHISLAINE  
County Code = 036  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [084816](#)  
FTE = 1

DALACIO, YANIS D  
County Code = 036  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [086237](#)  
FTE = 1

VRANEY, JOY M  
County Code = 036  
OPS NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Position = [936146](#)  
FTE = 1

▲  
**LUNSFORD, ELIZABETH A**  
County Code = 036  
Class Code = 6042  
**HEALTH EDUCATION  
SUPERVISOR-SES**  
21-1091-03  
**HEALTH EDUCATORS**  
Payband = 007  
Pay Grade = 420  
Position = 051650  
FTE = 1

**MCCRAY, DWAN D**  
County Code = 036  
Class Code = 5703  
**FAMILY SUPPORT WORKER**  
21-1093-01  
**SOCIAL AND HUMAN SERVICE  
ASSISTANTS**  
Payband = 002  
Pay Grade = 012  
Position = 054480  
FTE = 1

**DA SILVA, JOCIVANE S**  
County Code = 036  
**OPS FAMILY SUPPORT  
WORKER**  
21-1093-01  
**SOCIAL AND HUMAN SERVICE  
ASSISTANTS**  
Payband = 002  
Position = 936139  
FTE = 1

**ARBOLEDA, IVELISSE**  
County Code = 036  
**OPS FAMILY SUPPORT  
WORKER**  
21-1093-01  
**SOCIAL AND HUMAN SERVICE  
ASSISTANTS**  
Payband = 002  
Position = 936151  
FTE = 1

**CHARRON, GISELLE A**  
County Code = 036  
**OPS FAMILY SUPPORT  
WORKER**  
21-1093-01  
**SOCIAL AND HUMAN SERVI  
ASSISTANTS**  
Payband = 002  
Position = 936156  
FTE = 1

**SCHAEFFER, SABRINA**  
County Code = 036  
**OPS FAMILY SUPPORT  
WORKER**  
21-1093-01  
**SOCIAL AND HUMAN SERVICE  
ASSISTANTS**  
Payband = 002  
Position = 936166  
FTE = 1

▲  
**RODRIGUEZ, CARMEN I**  
County Code = 036  
Class Code = 2234  
**OPERATIONS & MGMT  
CONSULTANT I - SES**  
13-1111-03  
**MANAGEMENT ANALYSTS**  
Payband = 007  
Pay Grade = 421  
Position = [051648](#)  
FTE = 1

**VOUKITCHEVITCH, NADIRA B**  
County Code = 036  
Class Code = 5521  
**HEALTH SUPPORT SPECIALIST**  
31-1011-01  
**HOME HEALTH AIDES**  
Payband = 002  
Pay Grade = 013  
Position = [001082](#)  
FTE = 1

**MEDINA, BERNICE**  
County Code = 036  
Class Code = 5518  
**HEALTH SUPPORT  
TECHNICIAN**  
31-1011-01  
**HOME HEALTH AIDES**  
Payband = 002  
Pay Grade = 010  
Position = [054636](#)  
FTE = 1

**MALDONADO, ESTER**  
County Code = 036  
Class Code = 5521  
**HEALTH SUPPORT SPECIALIST**  
31-1011-01  
**HOME HEALTH AIDES**  
Payband = 002  
Pay Grade = 013  
Position = [086132](#)  
FTE = 1

FOLTICE, CHELSEA E  
County Code = 036  
Class Code = 5220  
PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [001994](#)  
FTE = 1

LEGG, HELENORE E  
County Code = 036  
Class Code = 5594  
DIETETIC TECHNICIAN  
29-2051-01  
DIETETIC TECHNICIANS  
Payband = 002  
Pay Grade = 010  
Position = [004868](#)  
FTE = 1

CUBIAS, YOLIANNE S  
County Code = 036  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [005755](#)  
FTE = 1

SUTTON, JOSHUA T  
County Code = 036  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [005888](#)  
FTE = 1

VACANT - 041098  
County Code = 036  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [041098](#)  
FTE = 1

VACANT - 051655  
County Code = 036  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [051655](#)  
FTE = 1

MONSALVES, DEBRA A  
County Code = 036  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [085113](#)  
FTE = 1

VACANT - 936145  
County Code = 036  
OPS NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Position = [936145](#)  
FTE = 1

▲  
VACANT - 051655  
County Code = 036  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [051655](#)  
FTE = 1

SALGADO, GLORIA E  
County Code = 036  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [001940](#)  
FTE = 1

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▲  
CUBIAS, YOLIANNE S  
County Code = 036  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [005755](#)  
FTE = 1

YOUNG, TAKIA J  
County Code = 036  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [004575](#)  
FTE = 1

MALDONADO AYALA,  
YAMILLETTE  
County Code = 036  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [035762](#)  
FTE = 1

PEREZ, ANA P  
County Code = 026  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [063688](#)  
FTE = 1

FLOREXIL, KERLINE  
County Code = 036  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [067480](#)  
FTE = 1

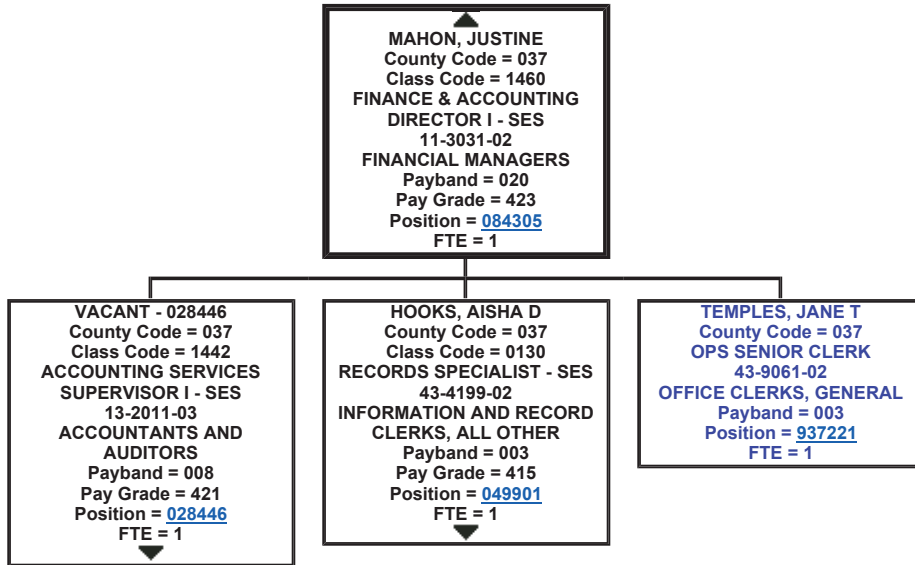
MONTANEZ, LORENA  
County Code = 036  
Class Code = 5518  
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TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [085111](#)  
FTE = 1

KOEHN, ANA M  
County Code = 036  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [936160](#)  
FTE = 1

# Florida Department of Health

## CHD 37 - Leon County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

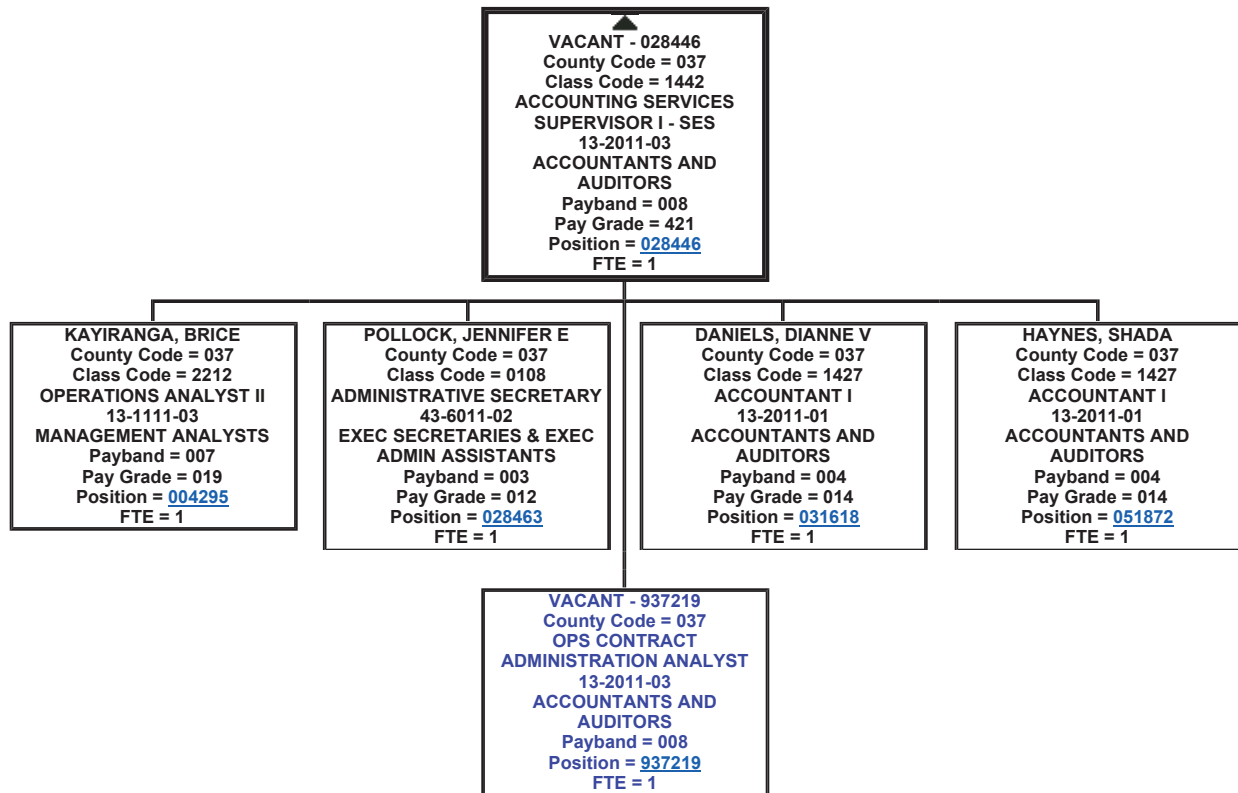


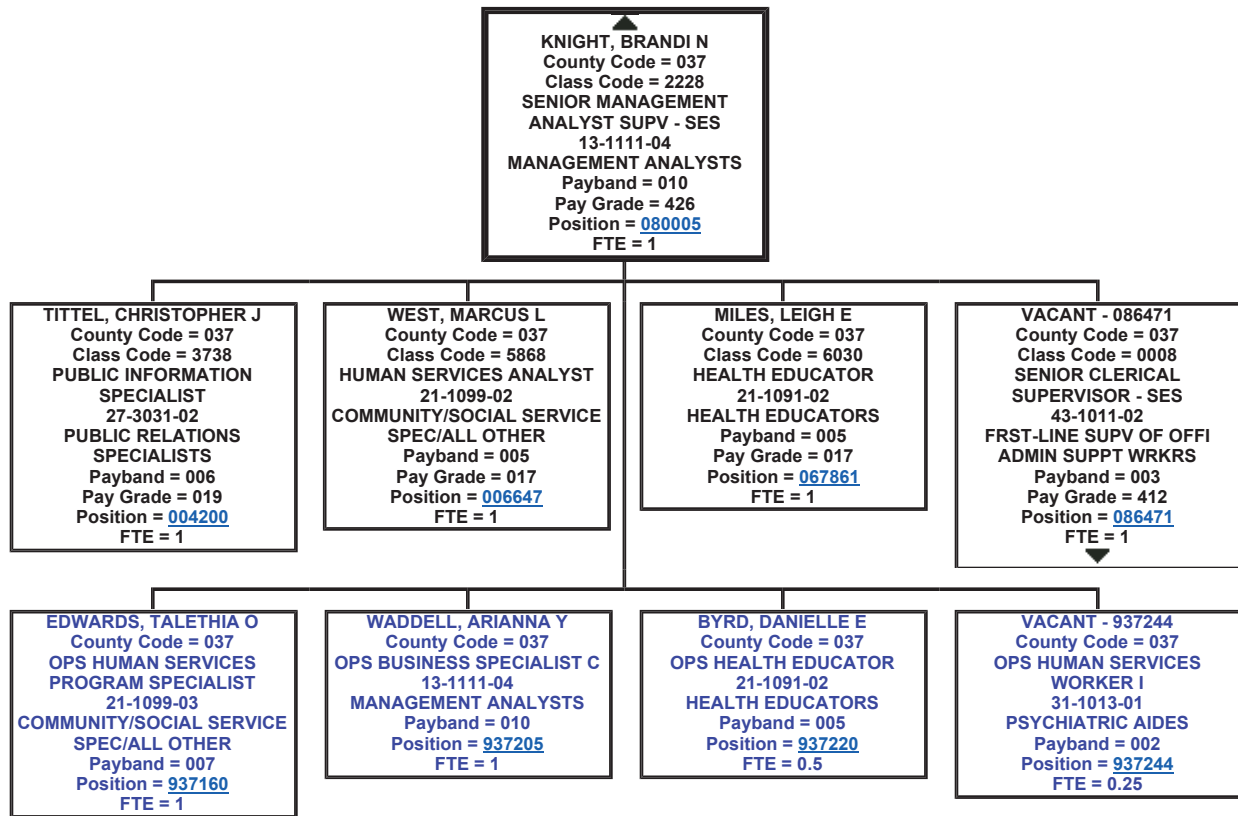


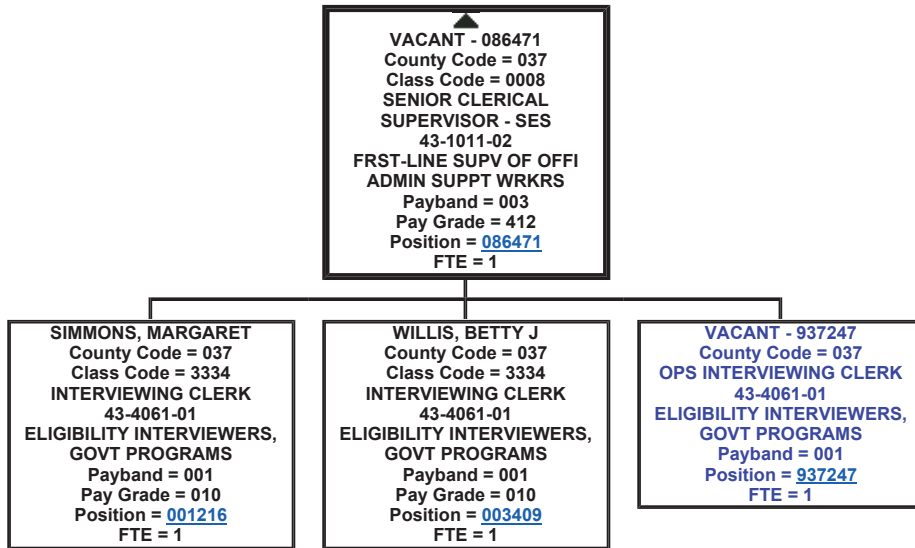
HOOKS, AISHA D  
County Code = 037  
Class Code = 0130  
RECORDS SPECIALIST - SES  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 415  
Position = [049901](#)  
FTE = 1

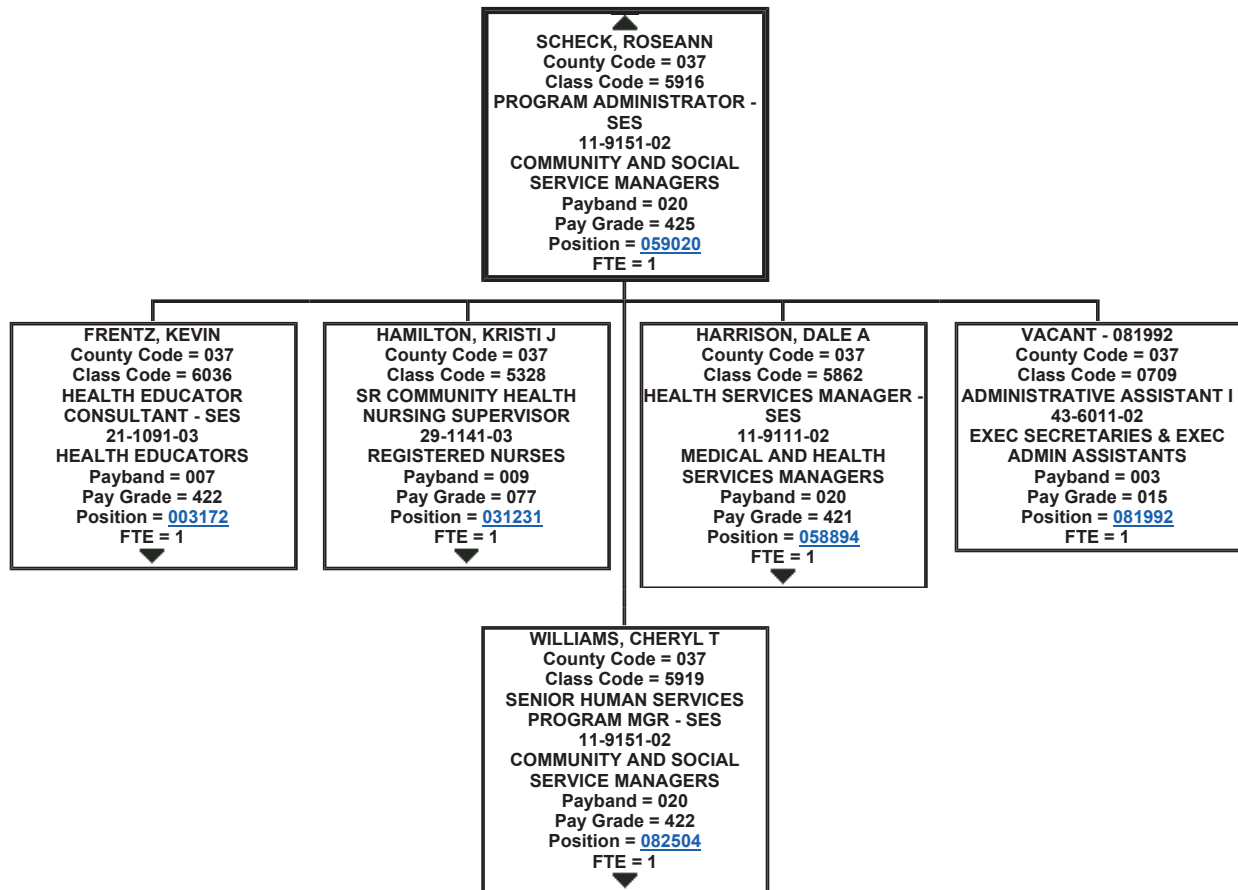
HINSON, MARGIE N  
County Code = 037  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [065046](#)  
FTE = 1

MATHIS, MARILYN W  
County Code = 037  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [082928](#)  
FTE = 1









▲  
WILLIAMS, CHERYL T  
County Code = 037  
Class Code = 5919  
SENIOR HUMAN SERVICES  
PROGRAM MGR - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [082504](#)  
FTE = 1

DALE, KIARA L  
County Code = 037  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 022  
Position = [004823](#)  
FTE = 1

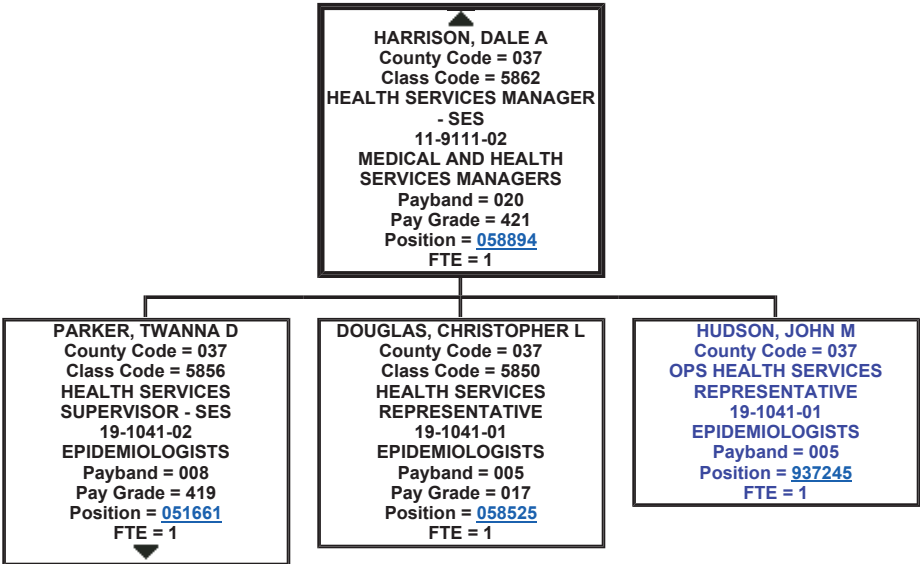
BAILEY, MARVIS  
County Code = 037  
Class Code = 0008  
SENIOR CLERICAL SPECIALIST  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 012  
Position = [005845](#)  
FTE = 1

BARFIELD, DARRELL D  
County Code = 037  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [054216](#)  
FTE = 1

RISK, THOMAS W  
County Code = 037  
Class Code = 5918  
HUMAN SERVICES PROGRAM  
CONSULTANT I  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 021  
Position = [084147](#)  
FTE = 1

BONAMY, ABRAHAM  
County Code = 037  
OPS HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Position = [937248](#)  
FTE = 1

CARBAJAL, DANIELA  
County Code = 037  
OPS SR. HUMAN SERVICES  
PROG. SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Position = [937249](#)  
FTE = 1

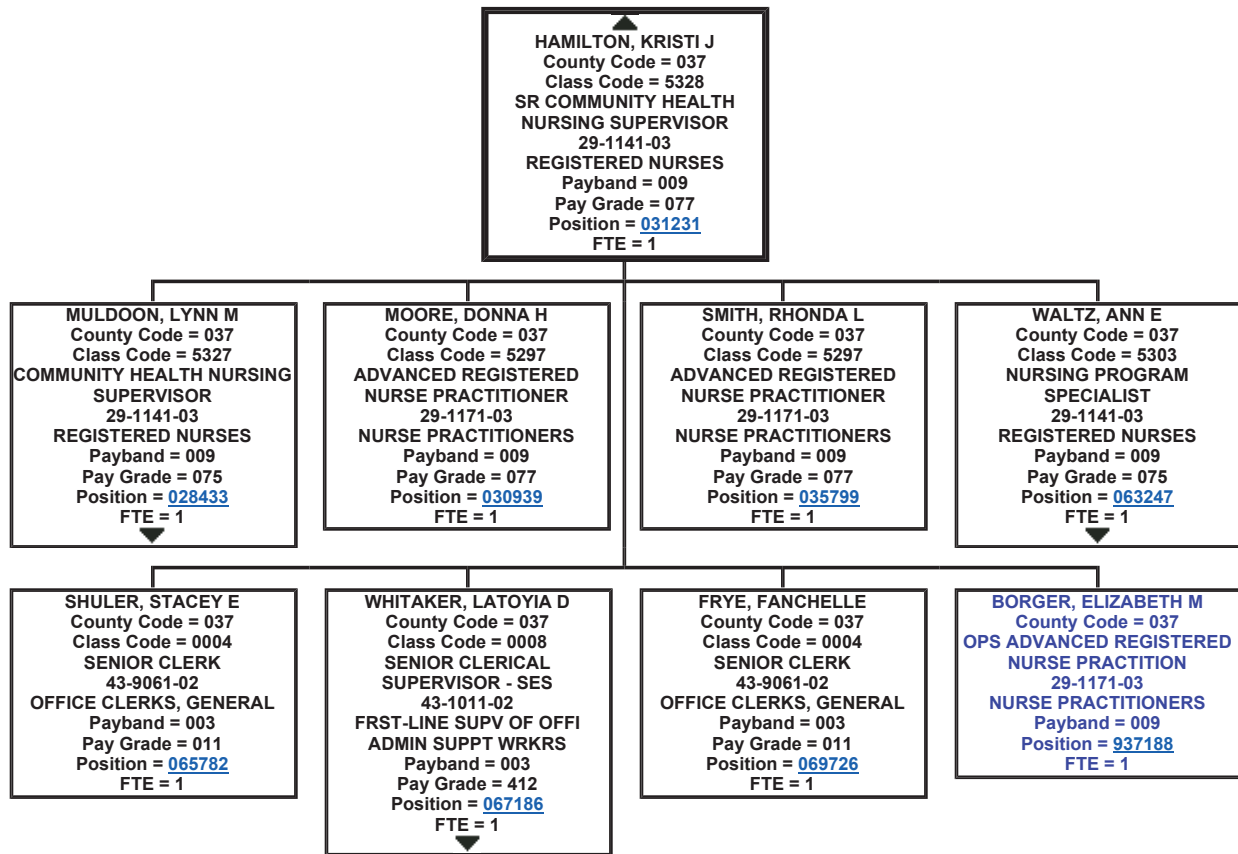


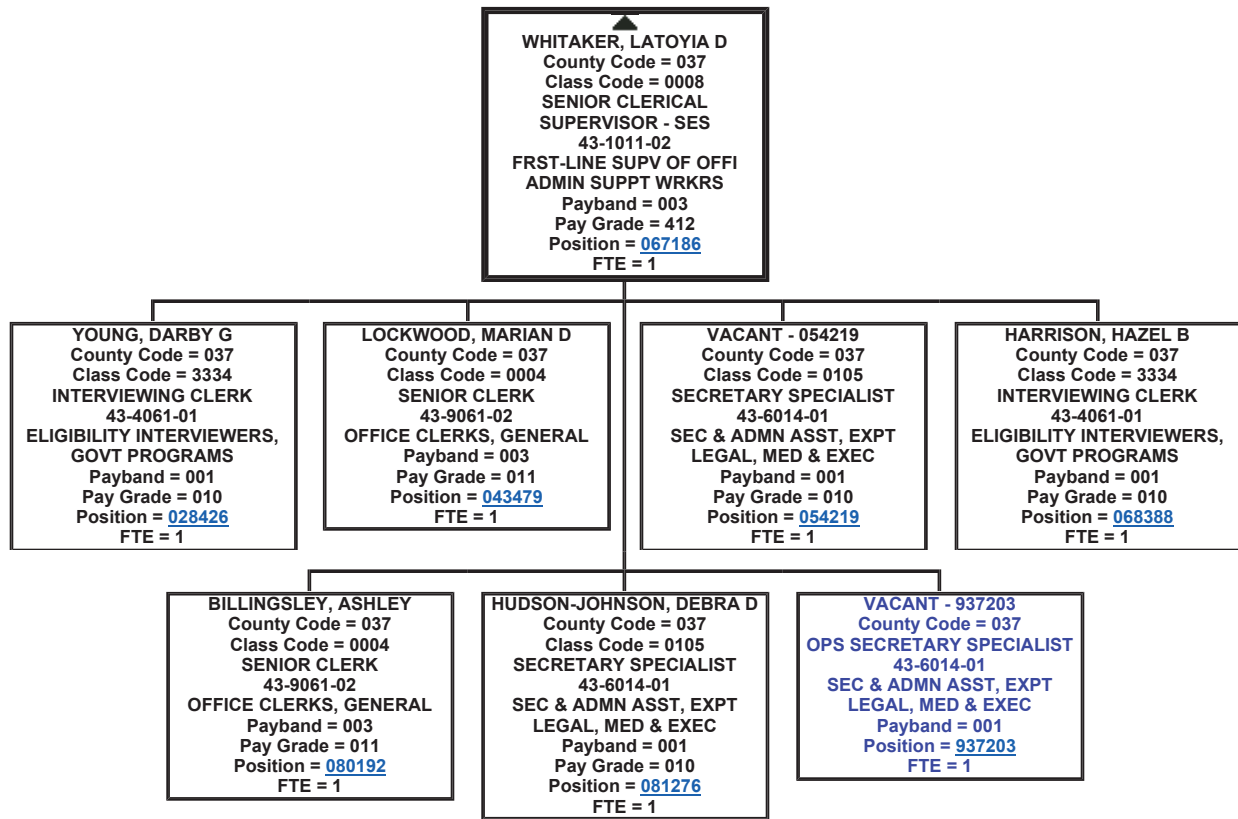
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PARKER, TWANNA D  
County Code = 037  
Class Code = 5856  
HEALTH SERVICES  
SUPERVISOR - SES  
19-1041-02  
EPIDEMIOLOGISTS  
Payband = 008  
Pay Grade = 419  
Position = [051661](#)  
FTE = 1

MADDOX, FELICIA  
County Code = 037  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [051662](#)  
FTE = 1

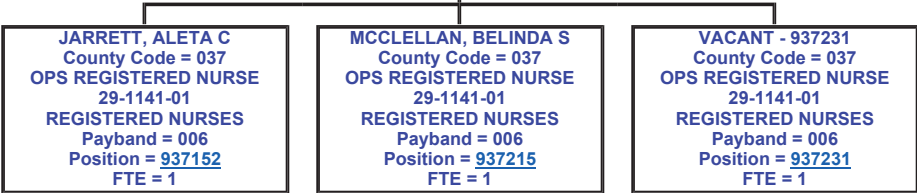
GITHENS, MARK F  
County Code = 037  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [054215](#)  
FTE = 1

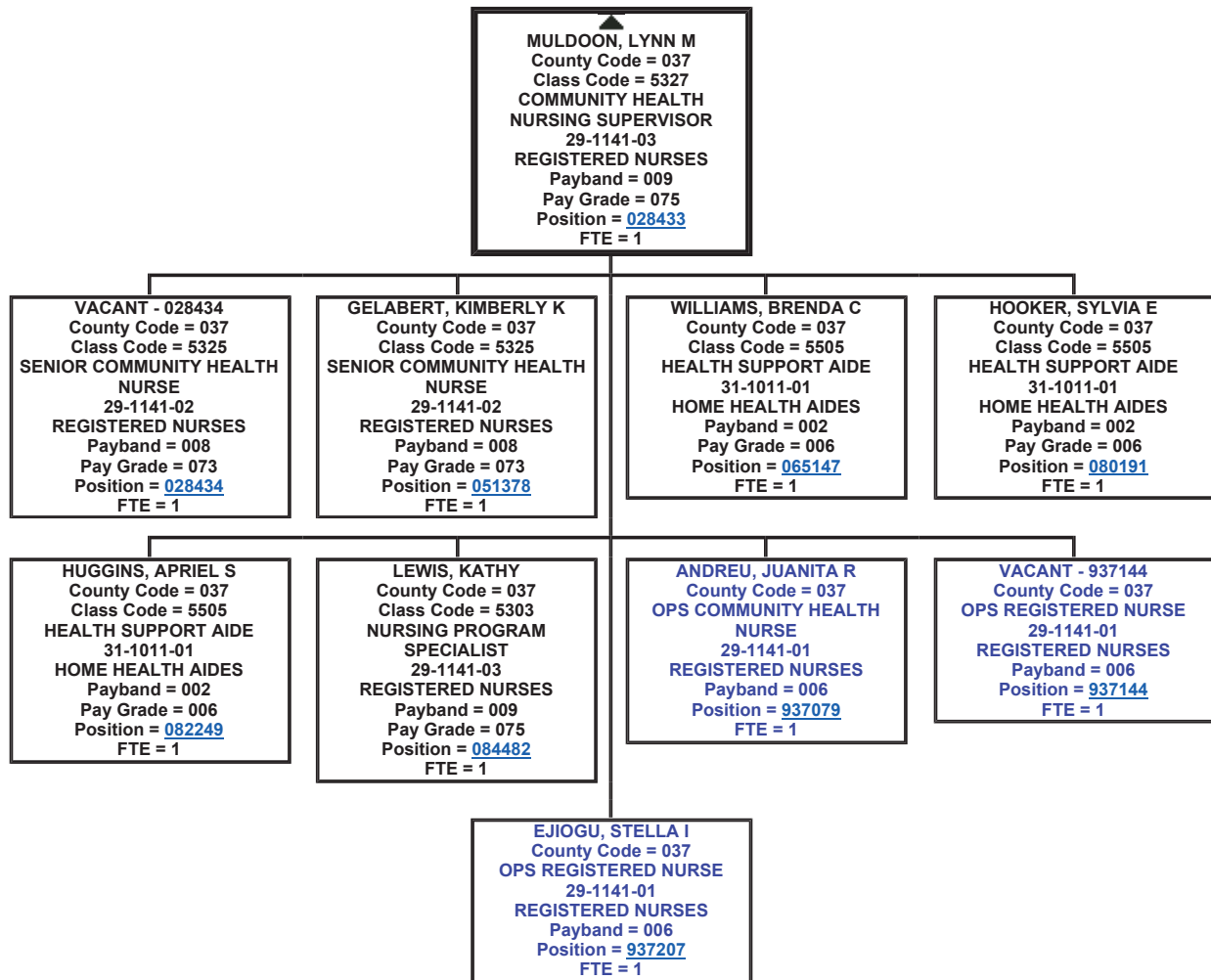


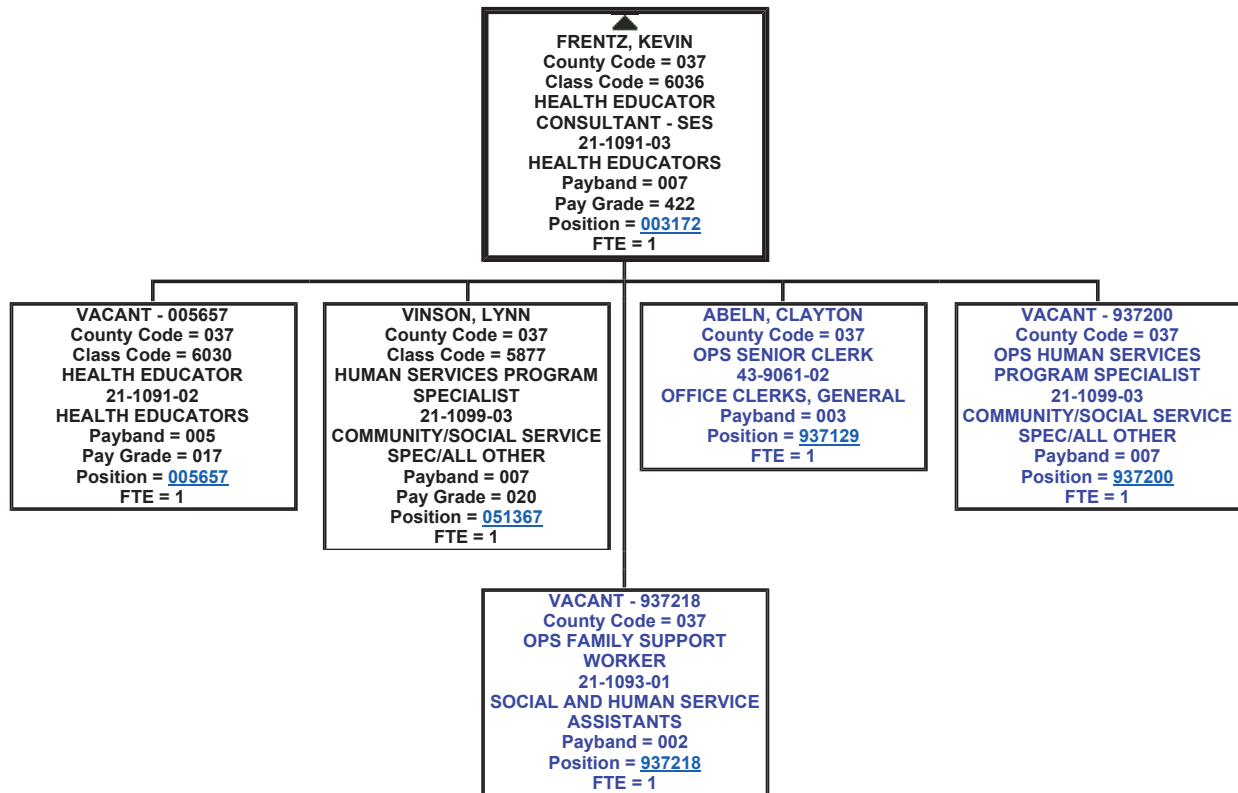




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WALTZ, ANN E  
County Code = 037  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [063247](#)  
FTE = 1







▲  
MAHON, LAWRENCE A  
County Code = 037  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [028439](#)  
FTE = 1

DAVIS, KATHERINE L  
County Code = 037  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [028435](#)  
FTE = 1  
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MCCARTY, JOYA C  
County Code = 037  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [054950](#)  
FTE = 1  
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D'ALESSIO, REBECCA L  
County Code = 037  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [058895](#)  
FTE = 1  
▼

EYE, JAMES  
County Code = 037  
OPS GEOGRAPHIC  
INFORMATION SYSTEM TECHNI  
17-3031-02  
SURVEYING AND MAPPING  
TECHNICIANS  
Payband = 006  
Position = [937211](#)  
FTE = 1

D'ALESSIO, REBECCA L  
County Code = 037  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [058895](#)  
FTE = 1

GUMKE, MEGAN R  
County Code = 037  
Class Code = 5036  
BIOLOGICAL SCIENTIST IV  
19-1029-03  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 009  
Pay Grade = 025  
Position = [000346](#)  
FTE = 1

AJAYI, OMOLABAKE  
County Code = 037  
Class Code = 5034  
BIOLOGICAL SCIENTIST II  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 019  
Position = [004035](#)  
FTE = 1

LEVENS, MARY L  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [054214](#)  
FTE = 1

MCCARTY, JOYA C  
County Code = 037  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [054950](#)  
FTE = 1

VACANT - 006529  
County Code = 037  
Class Code = 8853  
ENVIRONMENTAL HEALTH  
AIDE  
19-4091-01  
ENVIRON SCIENCE/PROTECT  
TECH, INCL HLTH  
Payband = 002  
Pay Grade = 008  
Position = [006529](#)  
FTE = 1

GRIGG, JOSEPH G  
County Code = 037  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [028438](#)  
FTE = 1

ARMSTRONG, JAKE  
County Code = 037  
Class Code = 0108  
ADMINISTRATIVE SECRETARY  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 012  
Position = [029766](#)  
FTE = 1

PRYCE, LARISSA K  
County Code = 037  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [049899](#)  
FTE = 1



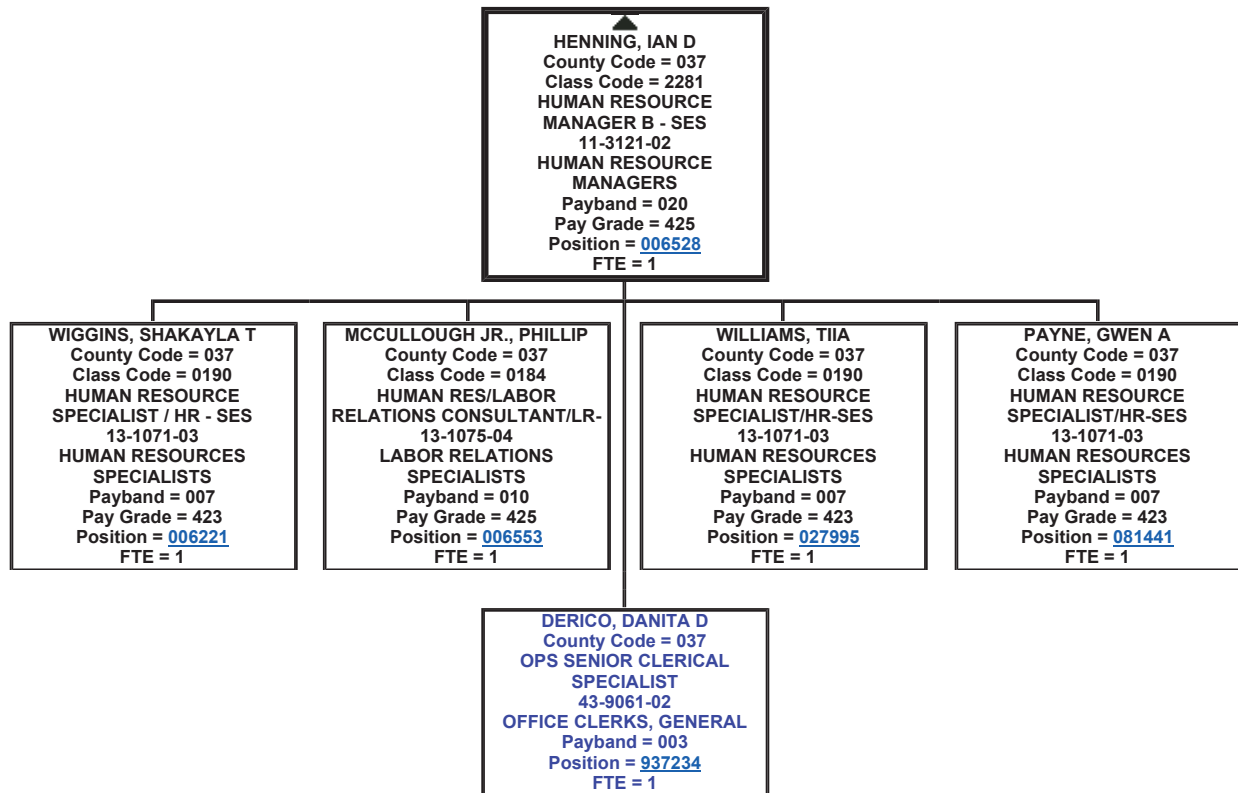
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County Code = 037  
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SUPERVISOR II - SES  
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ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [028435](#)  
FTE = 1

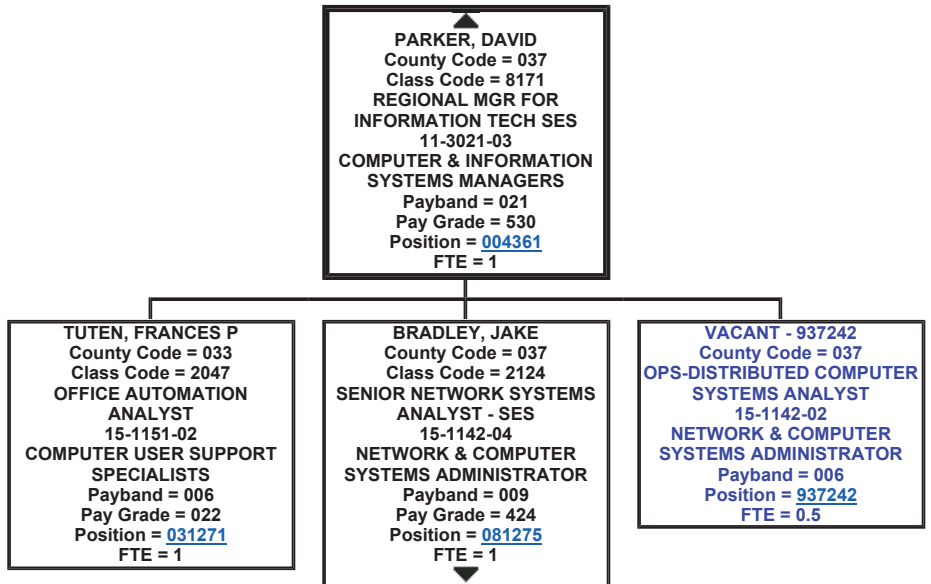
MAC DONALD, DAN H  
County Code = 037  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [028424](#)  
FTE = 1

BAKER, MATTHEW  
County Code = 037  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [028424](#)  
FTE = 1

RUSSO, JOSEPH V  
County Code = 037  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [028454](#)  
FTE = 1

PAYNE, DONNA F  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [082844](#)  
FTE = 1





▲  
**BRADLEY, JAKE**  
County Code = 037  
Class Code = 2124  
**SENIOR NETWORK SYSTEMS  
ANALYST - SES**  
15-1142-04  
**NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR**  
Payband = 009  
Pay Grade = 424  
Position = [081275](#)  
FTE = 1

**VARELA, JESSE H**  
County Code = 037  
Class Code = 2050  
**DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST**  
15-1142-02  
**NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR**  
Payband = 006  
Pay Grade = 020  
Position = [000425](#)  
FTE = 1

**CHAIRES, BRITTANY N**  
County Code = 037  
Class Code = 2050  
**DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST**  
15-1142-02  
**NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR**  
Payband = 006  
Pay Grade = 020  
Position = [002520](#)  
FTE = 1

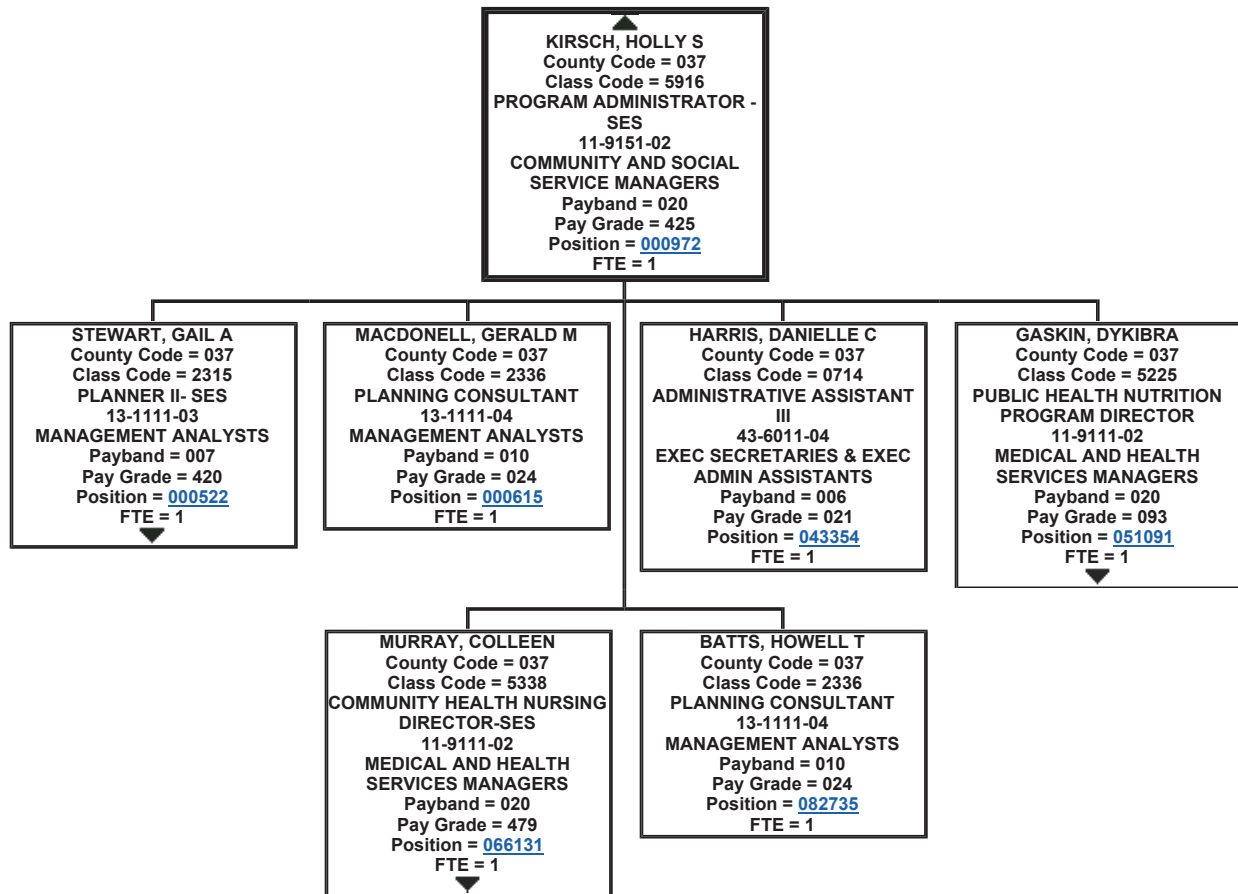
**ESQUIVEL, ISMAEL**  
County Code = 020  
Class Code = 2052  
**DISTRIBUTED COMPUTER  
SYSTEMS ANALYST**  
15-1142-02  
**NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR**  
Payband = 006  
Pay Grade = 022  
Position = [003380](#)  
FTE = 1

**JOHNSON, AWANDA D**  
County Code = 037  
Class Code = 2050  
**DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST**  
15-1142-02  
**NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR**  
Payband = 006  
Pay Grade = 020  
Position = [040457](#)  
FTE = 1

**POWELL, JOSEPH M**  
County Code = 065  
Class Code = 2050  
**DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST**  
15-1142-02  
**NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR**  
Payband = 006  
Pay Grade = 020  
Position = [054724](#)  
FTE = 1

**LINDEMAN, PAUL**  
County Code = 023  
Class Code = 2050  
**DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST**  
15-1142-02  
**NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR**  
Payband = 006  
Pay Grade = 020  
Position = [067361](#)  
FTE = 1

**WELLS, SHOSHANA R**  
County Code = 037  
Class Code = 2050  
**DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST**  
15-1142-02  
**NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR**  
Payband = 006  
Pay Grade = 020  
Position = [069767](#)  
FTE = 1



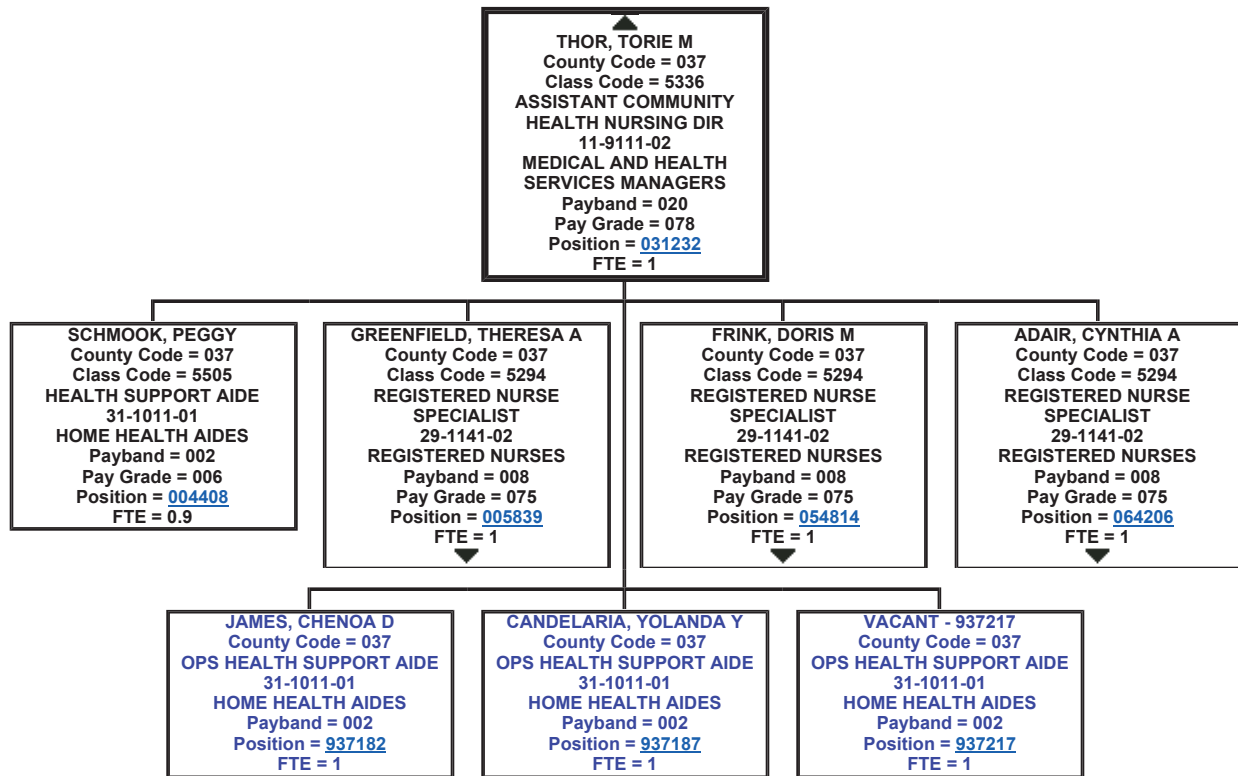
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MURRAY, COLLEEN  
County Code = 037  
Class Code = 5338  
COMMUNITY HEALTH  
NURSING DIRECTOR-SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 479  
Position = [066131](#)  
FTE = 1

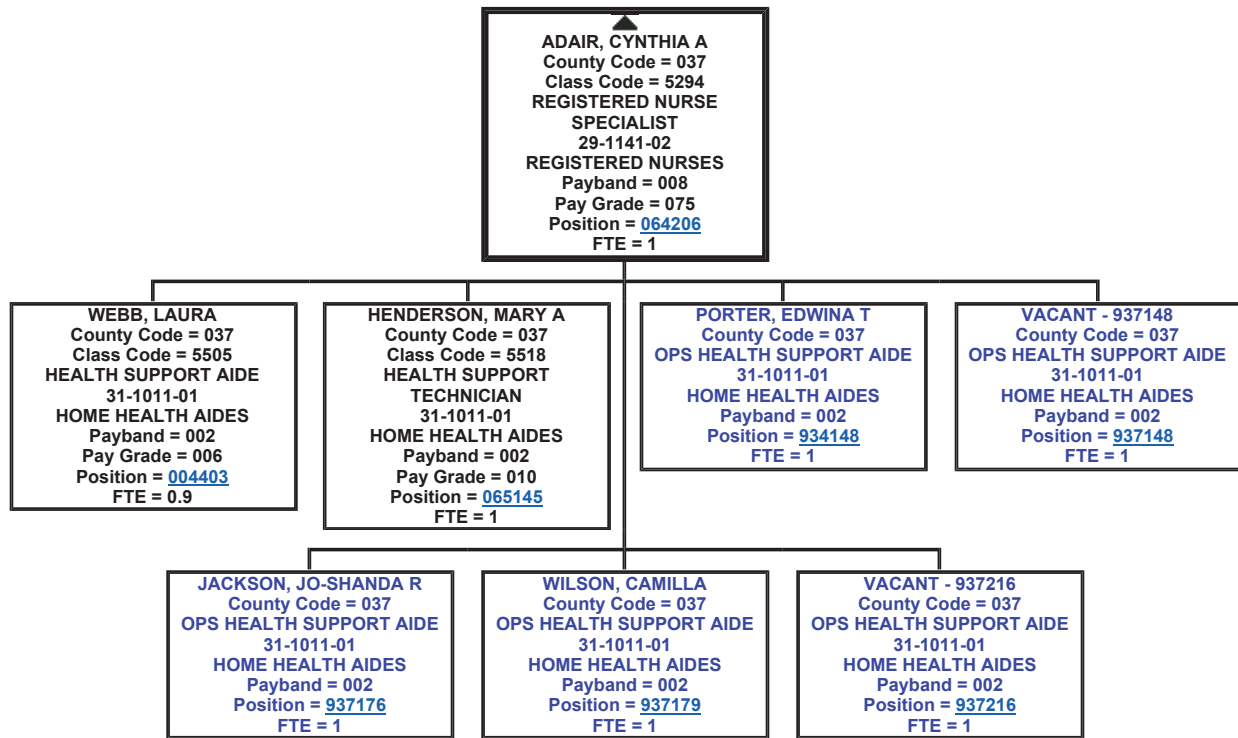
VACANT - 004337  
County Code = 037  
Class Code = 5327  
COMMUNITY HEALTH NURSING  
SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [004337](#)  
FTE = 1

WARREN, SKYLER C  
County Code = 037  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [004400](#)  
FTE = 1

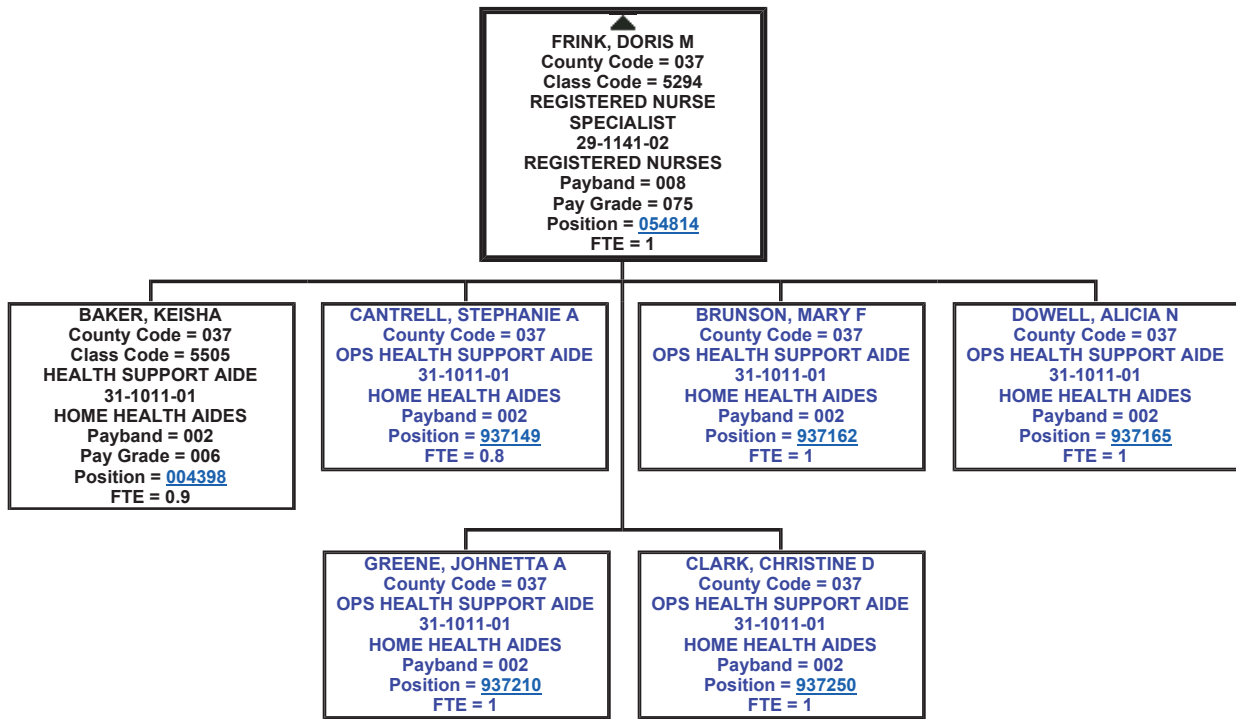
BASS, KARLA K  
County Code = 037  
Class Code = 5336  
ASSISTANT COMMUNITY  
HEALTH NURSING DIR  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 078  
Position = [030095](#)  
FTE = 1  
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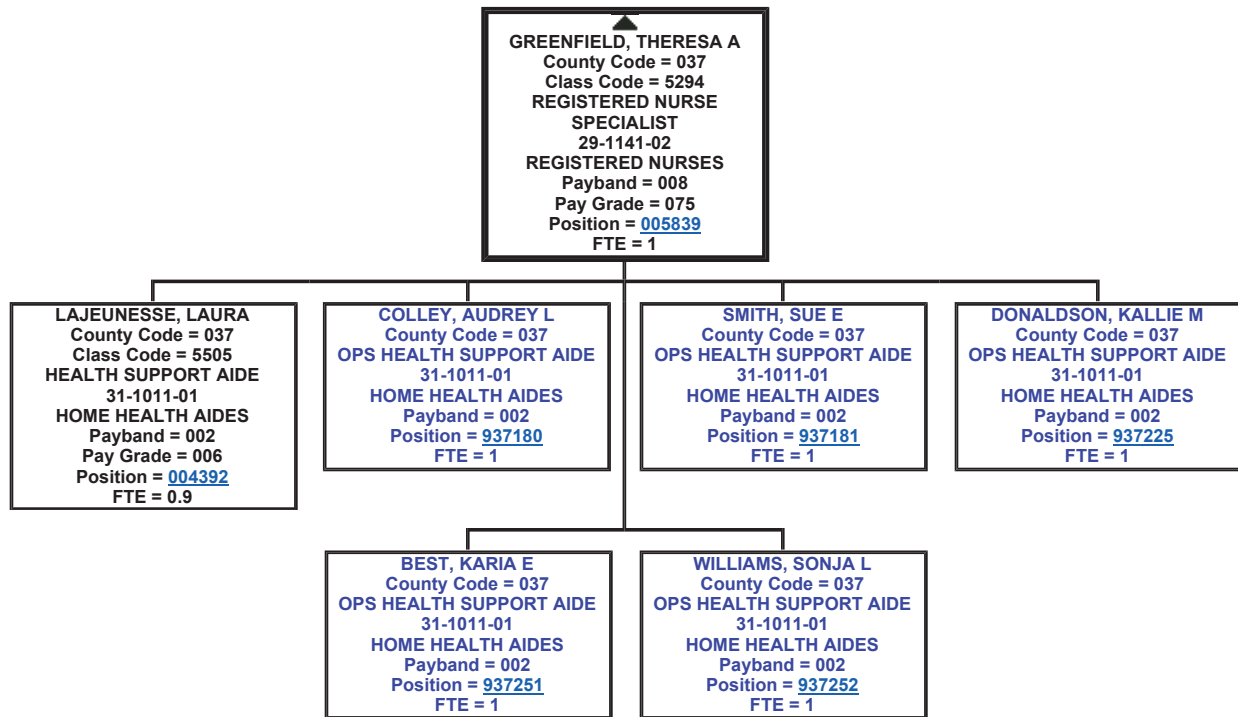
THOR, TORIE M  
County Code = 037  
Class Code = 5336  
ASSISTANT COMMUNITY  
HEALTH NURSING DIR  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 078  
Position = [031232](#)  
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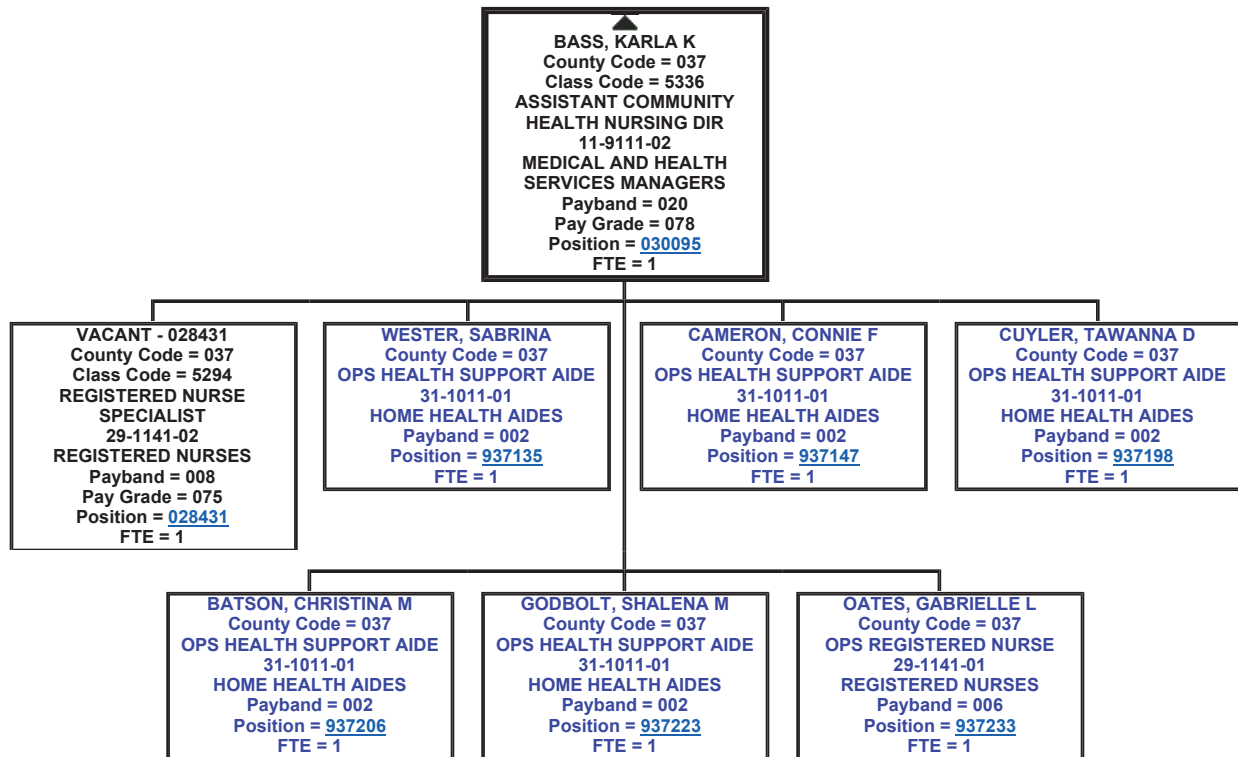












GASKIN, DYKIBRA  
County Code = 037  
Class Code = 5225  
PUBLIC HEALTH NUTRITION  
PROGRAM DIRECTOR  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 093  
Position = [051091](#)  
FTE = 1

VACANT - 000973  
County Code = 037  
Class Code = 8925  
ADMINISTRATIVE ASSISTANT I-  
SES  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 110  
Position = [000973](#)  
FTE = 1

AWASTHI, ANJALI  
County Code = 037  
Class Code = 5220  
PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [005817](#)  
FTE = 1

STUBBS, JACKIE  
County Code = 037  
Class Code = 5220  
PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [067363](#)  
FTE = 1

BORGERSEN, MERLINDA R  
County Code = 037  
Class Code = 5218  
SENIOR PUBLIC HEALTH  
NUTRITIONIST  
29-1031-02  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 008  
Pay Grade = 088  
Position = [086605](#)  
FTE = 1

STUBBS, JACKIE  
County Code = 037  
Class Code = 5220  
PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [067363](#)  
FTE = 1

MITCHELL, FONTELLA B  
County Code = 037  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [004435](#)  
FTE = 1

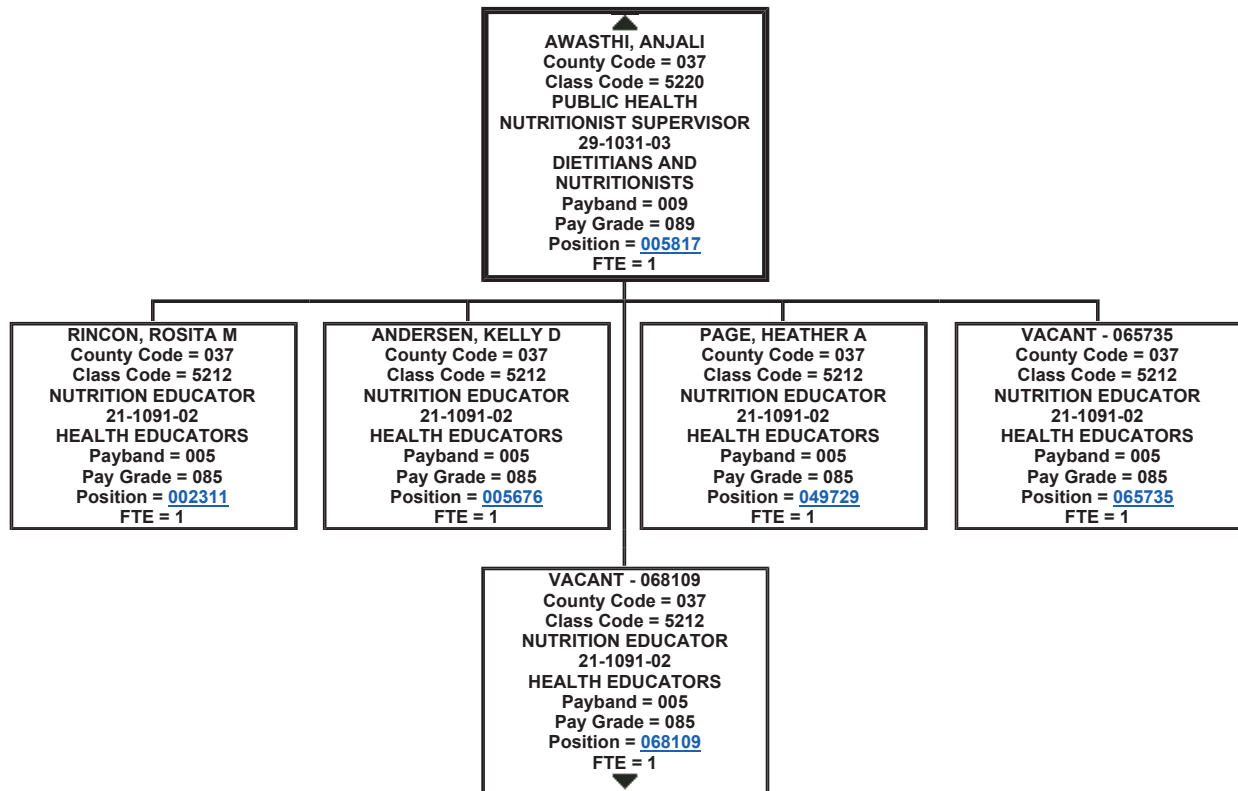
HELM, KAYLA M  
County Code = 037  
Class Code = 5218  
SENIOR PUBLIC HEALTH  
NUTRITIONIST  
29-1031-02  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 008  
Pay Grade = 088  
Position = [054964](#)  
FTE = 1

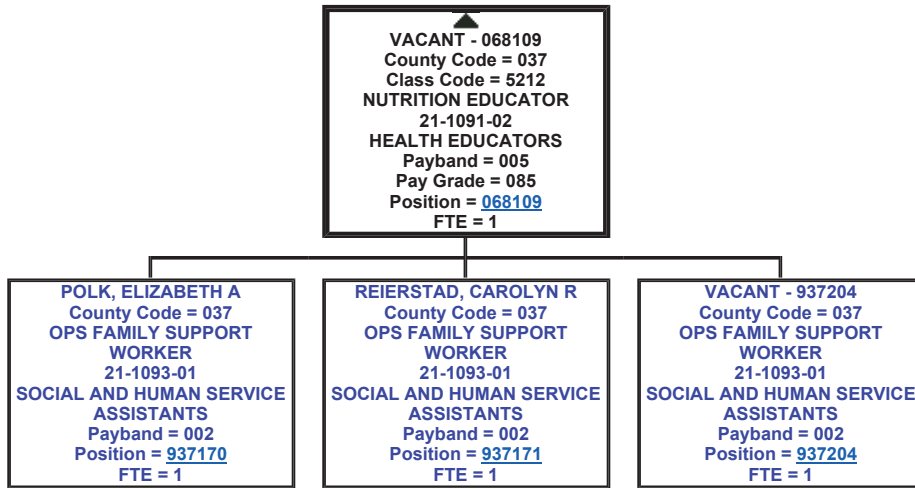
DEAN, SHIRLEY J  
County Code = 037  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [086354](#)  
FTE = 1

ALEXANDER, RENE H  
County Code = 037  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [086355](#)  
FTE = 1

BEGGS, CAROL H  
County Code = 037  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [086356](#)  
FTE = 1

FOREHAND, LYDIA  
County Code = 037  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = [937169](#)  
FTE = 1





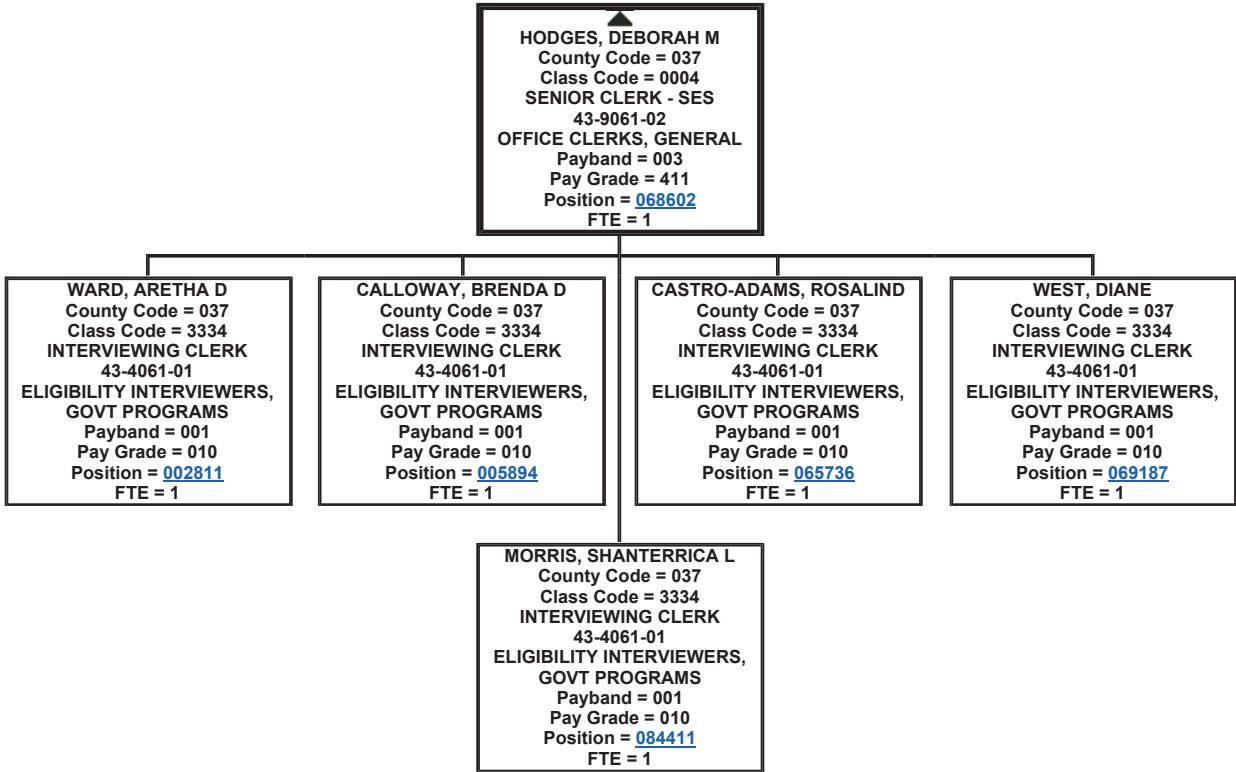
VACANT - 000973  
County Code = 037  
Class Code = 8925  
ADMINISTRATIVE ASSISTANT  
I-SES  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 110  
Position = [000973](#)  
FTE = 1

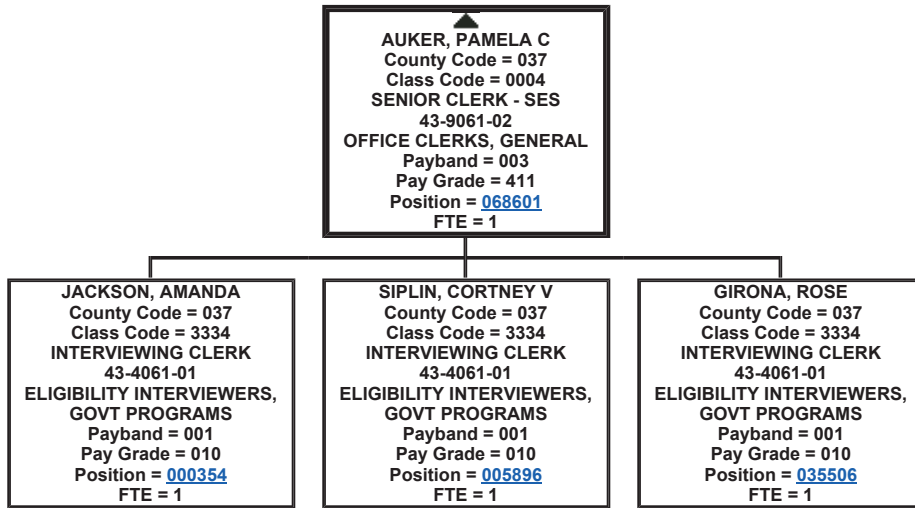
KEEN, RUTH C  
County Code = 037  
Class Code = 0004  
SENIOR CLERK - SES  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 411  
Position = [058898](#)  
FTE = 1

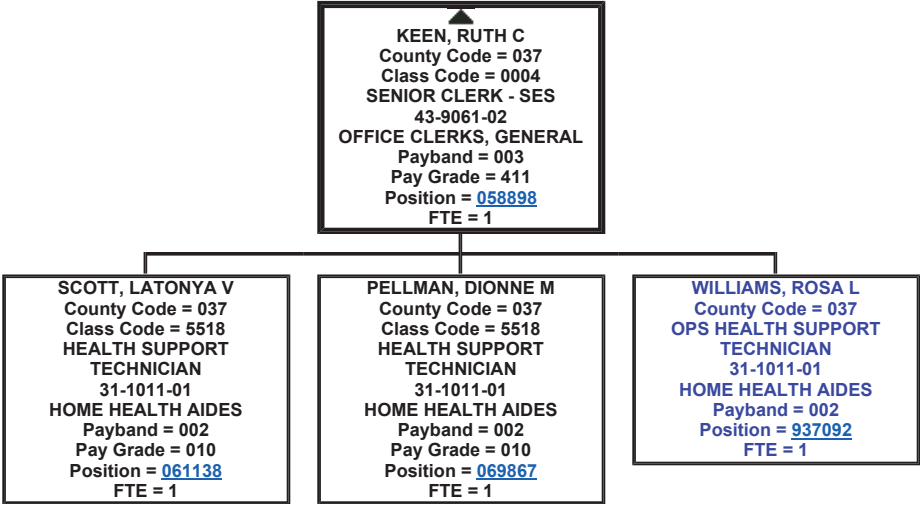
AUKER, PAMELA C  
County Code = 037  
Class Code = 0004  
SENIOR CLERK - SES  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 411  
Position = [068601](#)  
FTE = 1

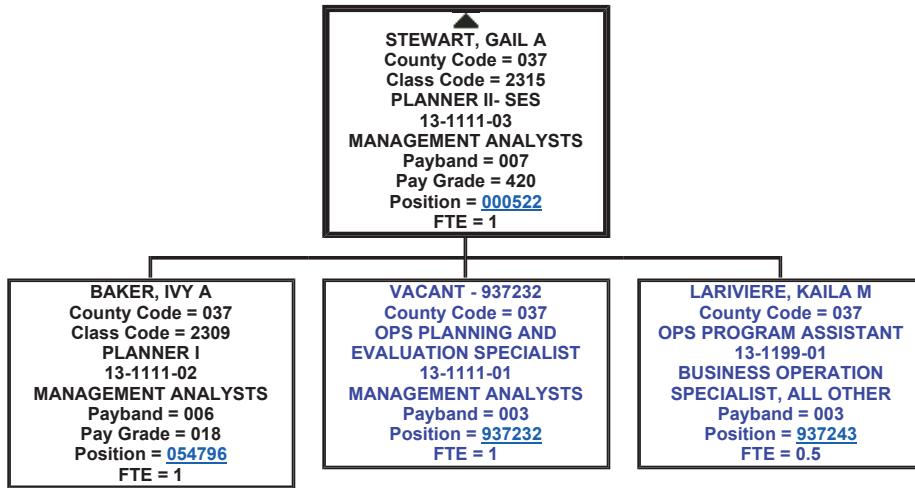
HODGES, DEBORAH M  
County Code = 037  
Class Code = 0004  
SENIOR CLERK - SES  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 411  
Position = [068602](#)  
FTE = 1







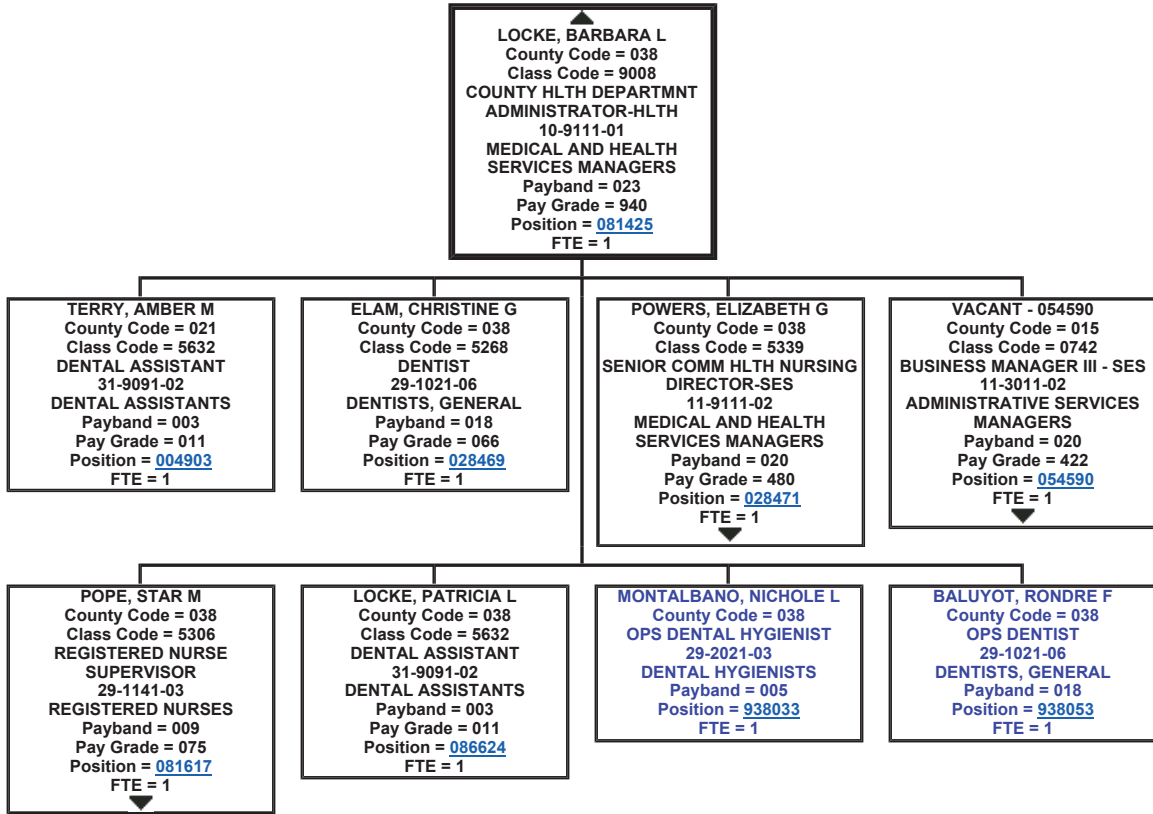


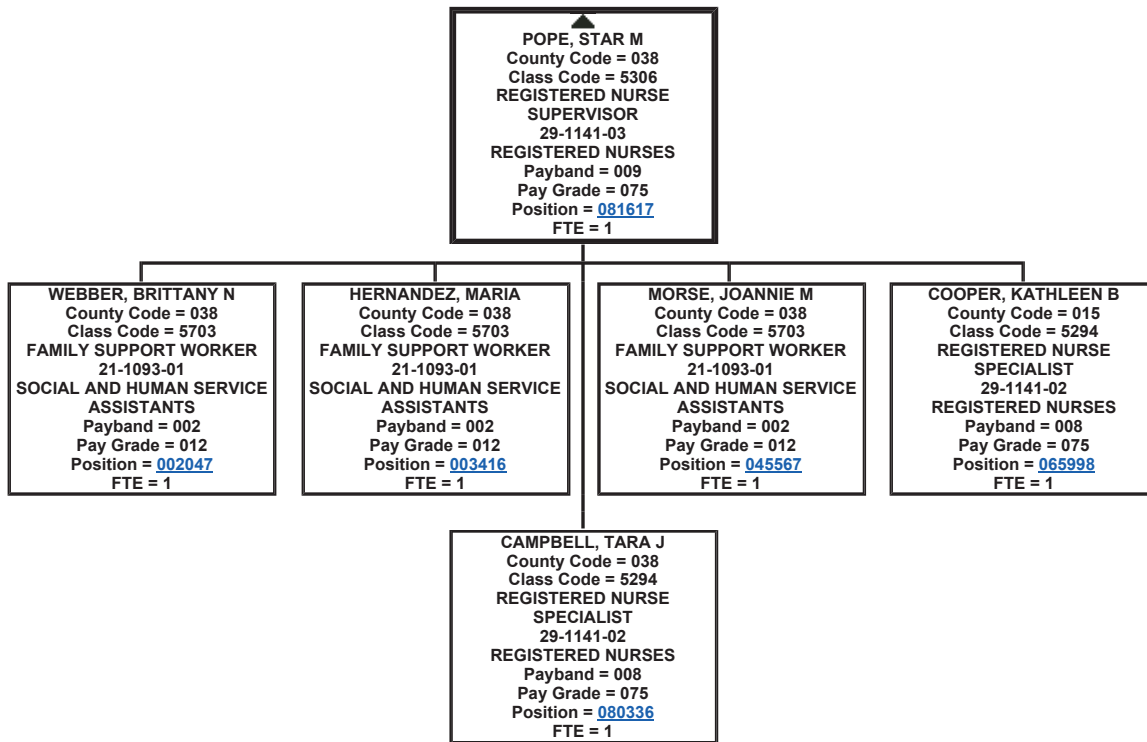


# Florida Department of Health

## CHD 38 - Levy County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

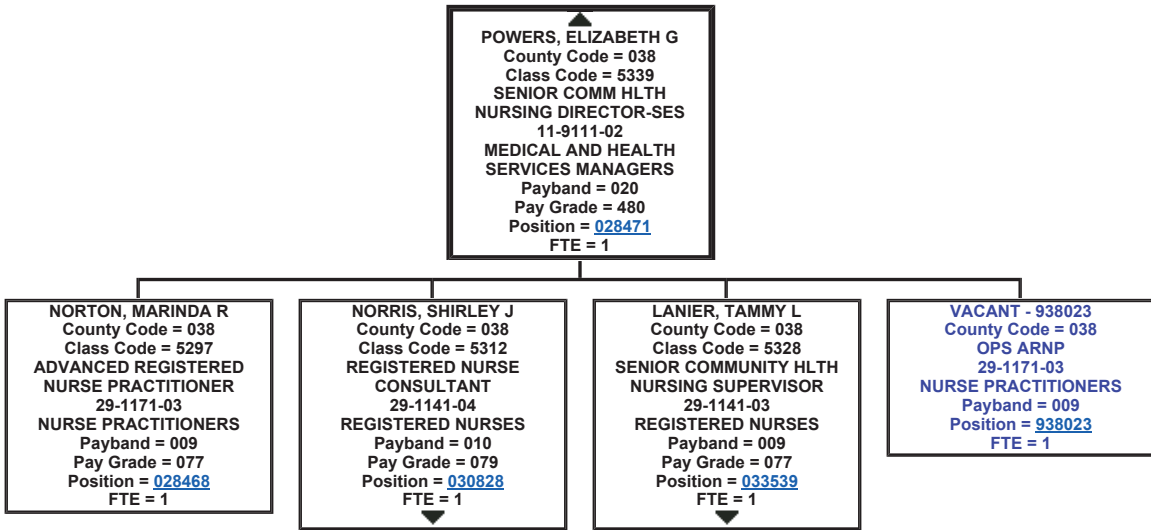




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VACANT - 054590  
County Code = 015  
Class Code = 0742  
BUSINESS MANAGER III - SES  
11-3011-02  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [054590](#)  
FTE = 1

LANGFORD, TINA M  
County Code = 015  
Class Code = 1430  
ACCOUNTANT II  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = [059349](#)  
FTE = 1

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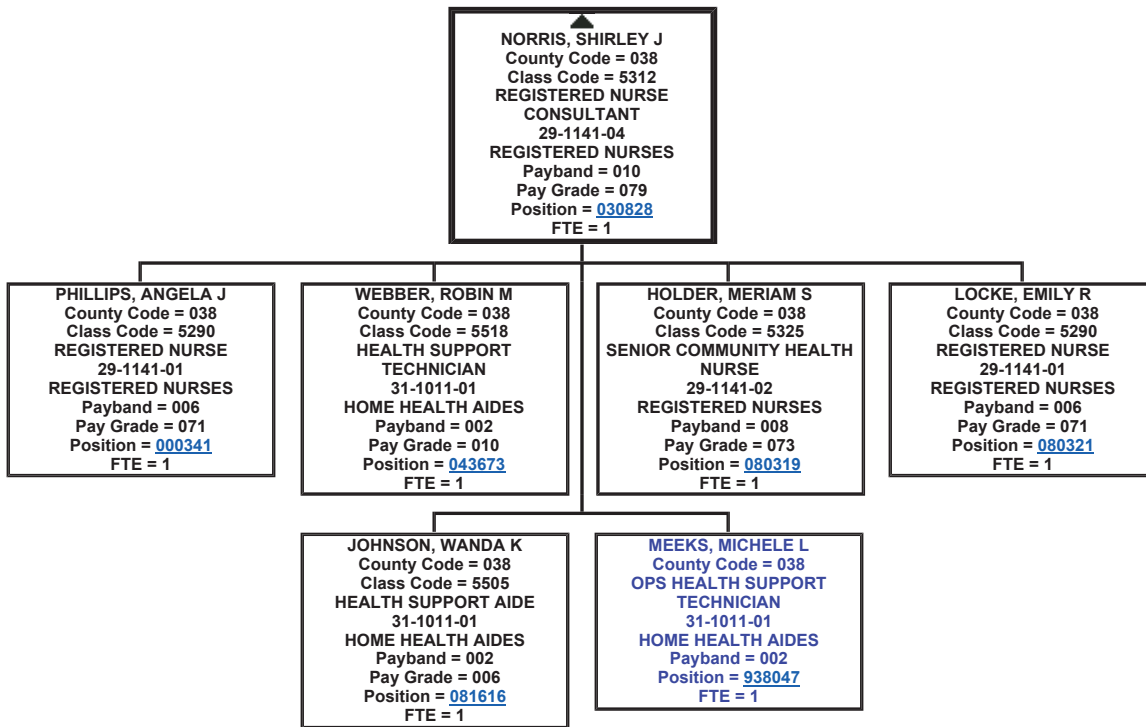




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LANIER, TAMMY L  
County Code = 038  
Class Code = 5328  
SENIOR COMMUNITY HLTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [033539](#)  
FTE = 1

RODGERS, CRYSTAL  
County Code = 021  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [002301](#)  
FTE = 1

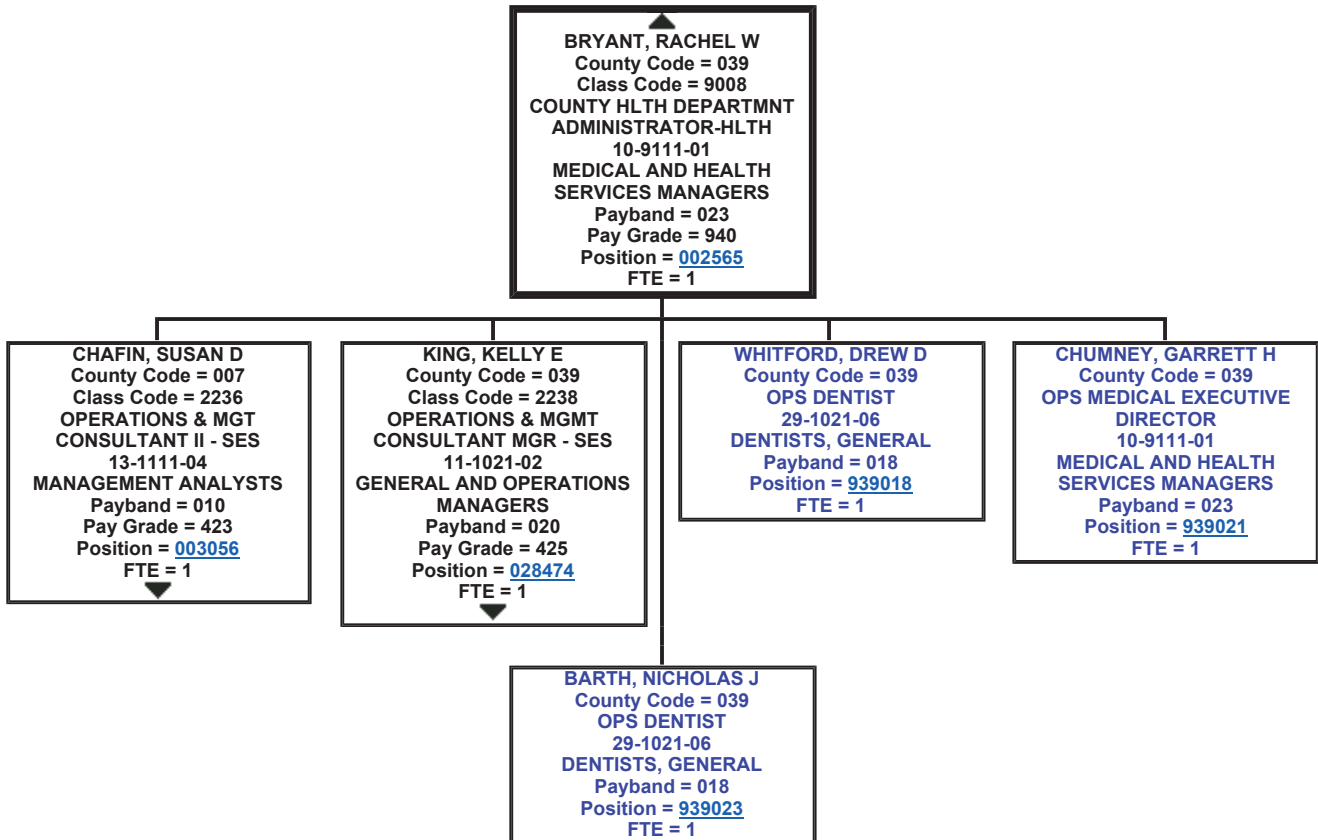
ALLEN, BERNADETTE  
County Code = 038  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [002396](#)  
FTE = 1



# Florida Department of Health

## CHD 39 - Liberty County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



▲  
KING, KELLY E  
County Code = 039  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [028474](#)  
FTE = 1

KINCAID, MELISSA A  
County Code = 039  
Class Code = 5641  
DENTAL HYGIENIST-SES  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Pay Grade = 415  
Position = [003864](#)  
FTE = 1  
▼

GREENE, DAWN L  
County Code = 039  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [003923](#)  
FTE = 1

MALLORY, THERESA Z  
County Code = 039  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [085877](#)  
FTE = 1

VACANT - 907016  
County Code = 039  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [907016](#)  
FTE = 1

▲  
KINCAID, MELISSA A  
County Code = 039  
Class Code = 5641  
DENTAL HYGIENIST-SES  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Pay Grade = 415  
Position = [003864](#)  
FTE = 1

SMITH, KIMBERLY A  
County Code = 039  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [000431](#)  
FTE = 1

JOHNSON, DARRELL  
County Code = 039  
OPS MAINTENANCE  
REPAIRMAN  
49-9042-01  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 001  
Position = [939014](#)  
FTE = 1

▲  
CHAFIN, SUSAN D  
County Code = 007  
Class Code = 2236  
OPERATIONS & MGT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [003056](#)  
FTE = 1

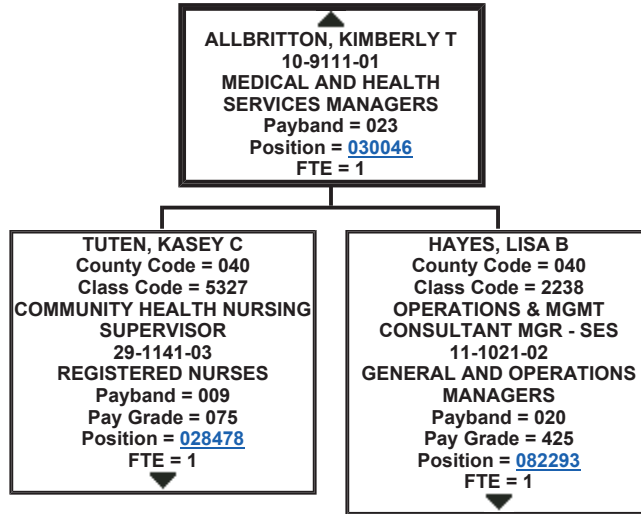
L'HEUREUX, MELISSA R  
County Code = 039  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [006025](#)  
FTE = 1

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# Florida Department of Health

## CHD 40 - Madison County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



▲  
HAYES, LISA B  
County Code = 040  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [082293](#)  
FTE = 1

MITCHELL, SHANETHA  
County Code = 040  
Class Code = 5918  
HUMAN SERVICES PROGRAM  
MANAGER - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [003140](#)  
FTE = 1  
▼

RYKARD, LEILA C  
County Code = 040  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [069821](#)  
FTE = 1

AGNER, TRISTA M  
County Code = 040  
OPS HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Position = [940026](#)  
FTE = 1



▲  
MITCHELL, SHANETHA  
County Code = 040  
Class Code = 5918  
HUMAN SERVICES PROGRAM  
MANAGER - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [003140](#)  
FTE = 1

ALLEN, CUMI T  
County Code = 033  
Class Code = 5934  
HUMAN SERVICES  
COUNSELOR I  
21-1019-01  
COUNSELORS, ALL OTHER  
Payband = 002  
Pay Grade = 014  
Position = [002859](#)  
FTE = 1

KNIGHT, TANGELA R  
County Code = 040  
Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Pay Grade = 012  
Position = [029611](#)  
FTE = 1

HINSON, TAMMY  
County Code = 040  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = [940029](#)  
FTE = 1

▲  
**TUTEN, KASEY C**  
 County Code = 040  
 Class Code = 5327  
**COMMUNITY HEALTH  
 NURSING SUPERVISOR**  
 29-1141-03  
**REGISTERED NURSES**  
 Payband = 009  
 Pay Grade = 075  
 Position = [028478](#)  
 FTE = 1

**WARD, ALICIA**  
 County Code = 040  
 Class Code = 5599  
**LICENSED PRACTICAL NURSE**  
 29-2061-03  
**LICENSED PRACTICAL &  
 LICENSED VOC NURSES**  
 Payband = 005  
 Pay Grade = 014  
 Position = [028481](#)  
 FTE = 1

**DAVIS, DONNA**  
 County Code = 040  
 Class Code = 5599  
**LICENSED PRACTICAL NURSE**  
 29-2061-03  
**LICENSED PRACTICAL &  
 LICENSED VOC NURSES**  
 Payband = 005  
 Pay Grade = 014  
 Position = [060821](#)  
 FTE = 1

**SILVERNELL, WENDY M**  
 County Code = 040  
 Class Code = 5324  
**COMMUNITY HEALTH NURSE**  
 29-1141-01  
**REGISTERED NURSES**  
 Payband = 006  
 Pay Grade = 072  
 Position = [061147](#)  
 FTE = 1

**HILL, JUDITH E**  
 County Code = 040  
 Class Code = 5518  
**HEALTH SUPPORT  
 TECHNICIAN**  
 31-1011-01  
**HOME HEALTH AIDES**  
 Payband = 002  
 Pay Grade = 010  
 Position = [061148](#)  
 FTE = 0.6

**HAYNES, SHIRLEY M**  
 County Code = 040  
 Class Code = 5599  
**LICENSED PRACTICAL NURSE**  
 29-2061-03  
**LICENSED PRACTICAL &  
 LICENSED VOC NURSES**  
 Payband = 005  
 Pay Grade = 014  
 Position = [061149](#)  
 FTE = 1

**BELL, JENNIFER**  
 County Code = 040  
 Class Code = 5518  
**HEALTH SUPPORT  
 TECHNICIAN**  
 31-1011-01  
**HOME HEALTH AIDES**  
 Payband = 002  
 Pay Grade = 010  
 Position = [061165](#)  
 FTE = 1

**BLAIR, PATRICIA J**  
 County Code = 040  
 Class Code = 6033  
**SENIOR HEALTH EDUCATOR**  
 21-1091-03  
**HEALTH EDUCATORS**  
 Payband = 007  
 Pay Grade = 018  
 Position = [065047](#)  
 FTE = 1

**WILLIAMS, TANIA**  
 County Code = 040  
 Class Code = 5600  
**SENIOR LICENSED PRACTICAL  
 NURSE**  
 29-2061-03  
**LICENSED PRACTICAL &  
 LICENSED VOC NURSES**  
 Payband = 005  
 Pay Grade = 015  
 Position = [080235](#)  
 FTE = 1

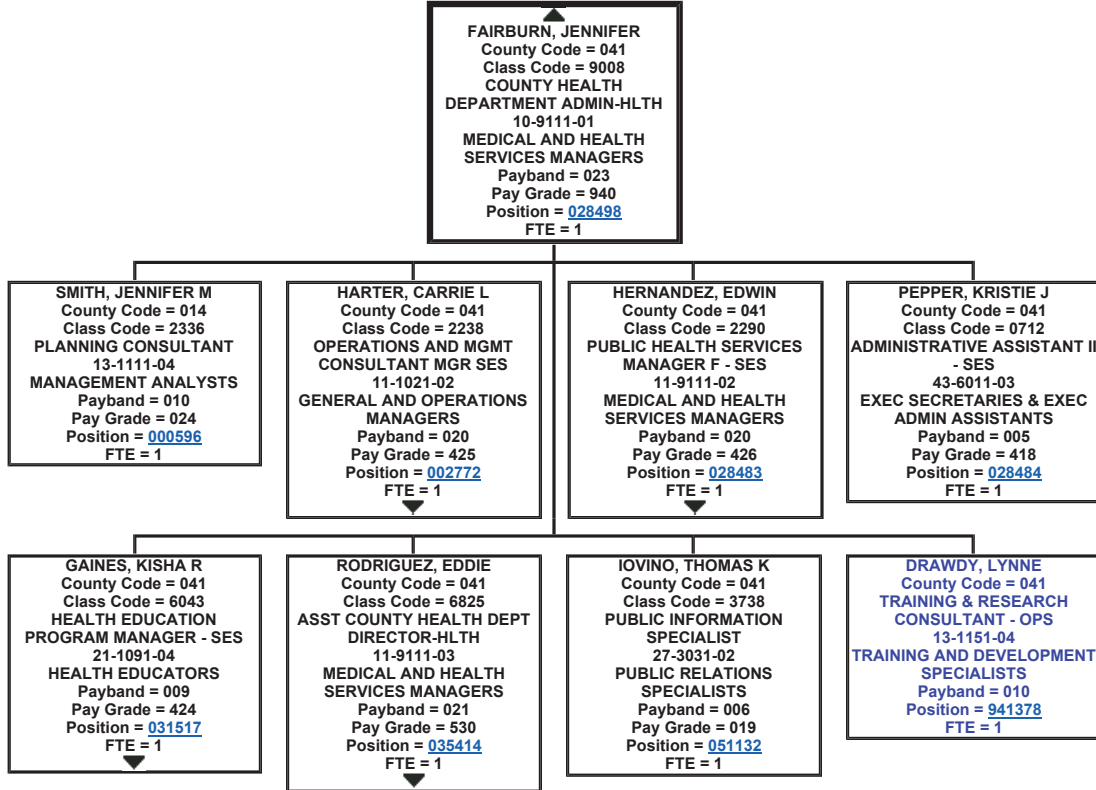
**FICO, JUANITA**  
 County Code = 040  
**OPS ADV REGISTERED NURSE  
 PRACTITIONER**  
 29-1171-03  
**NURSE PRACTITIONERS**  
 Payband = 009  
 Position = [940023](#)  
 FTE = 0.2

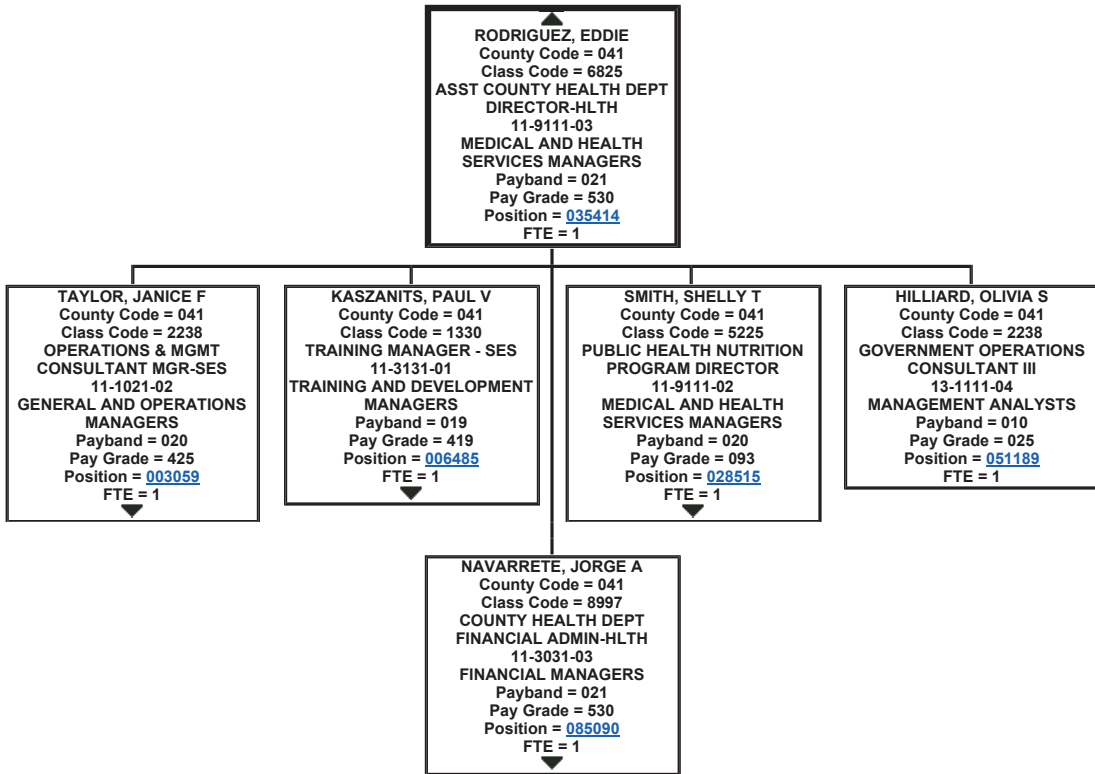
**BROWN, CYNTHIA S**  
 County Code = 040  
**OPS REGISTERED NURSE**  
 29-1141-01  
**REGISTERED NURSES**  
 Payband = 006  
 Position = [940034](#)  
 FTE = 1

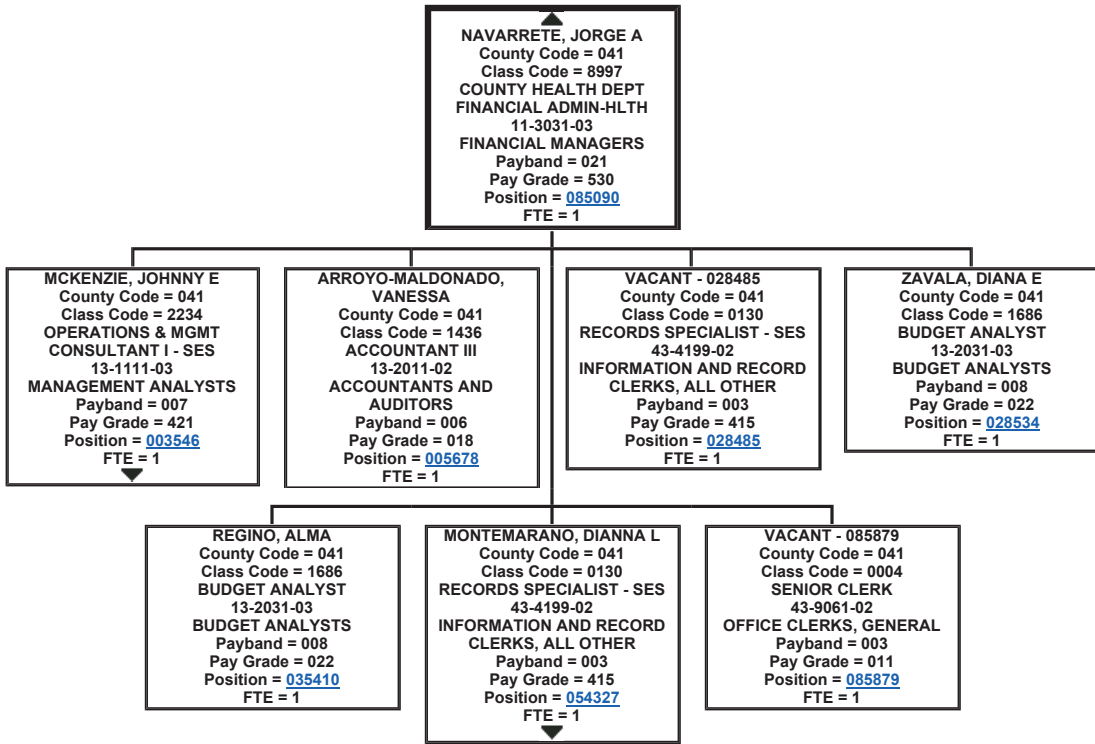
# Florida Department of Health

## CHD 41 - Manatee County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.





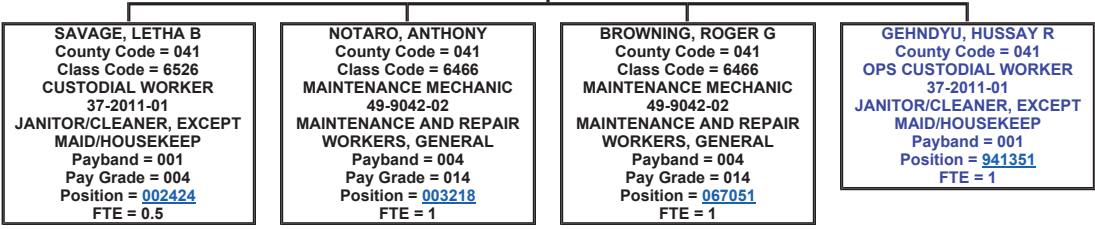


▲  
MONTEMARANO, DIANNA L  
County Code = 041  
Class Code = 0130  
RECORDS SPECIALIST - SES  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 415  
Position = [054327](#)  
FTE = 1

ROJAS, CARMEN L  
County Code = 041  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [030868](#)  
FTE = 1

MEDEZ FLORES, FERNANDA  
A  
County Code = 041  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [058836](#)  
FTE = 1

MCKENZIE, JOHNNY E  
County Code = 041  
Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [003546](#)  
FTE = 1

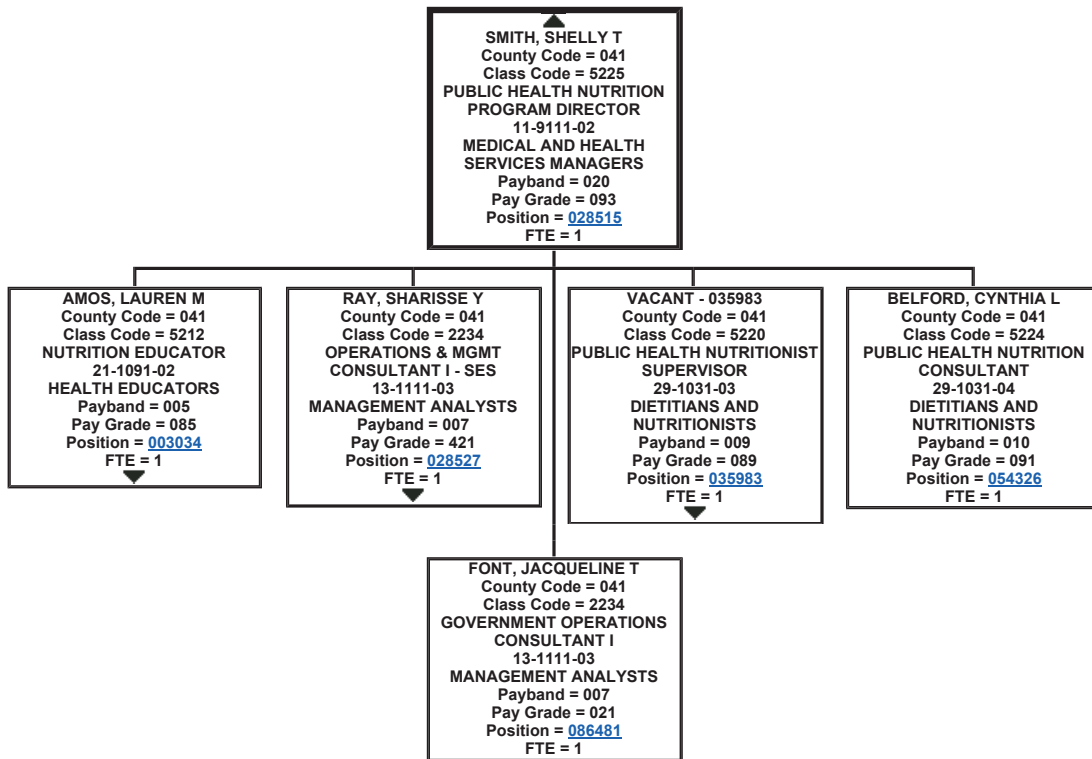


SAVAGE, LETHA B  
County Code = 041  
Class Code = 6526  
CUSTODIAL WORKER  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP  
Payband = 001  
Pay Grade = 004  
Position = [002424](#)  
FTE = 0.5

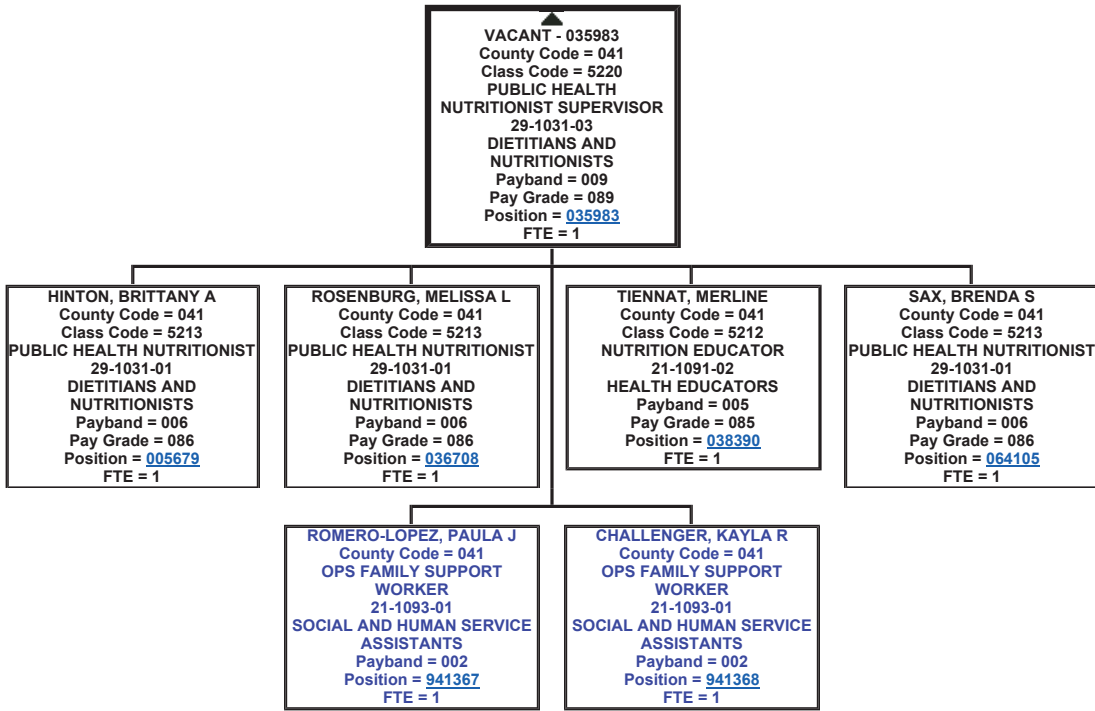
NOTARO, ANTHONY  
County Code = 041  
Class Code = 6466  
MAINTENANCE MECHANIC  
49-9042-02  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
Position = [003218](#)  
FTE = 1

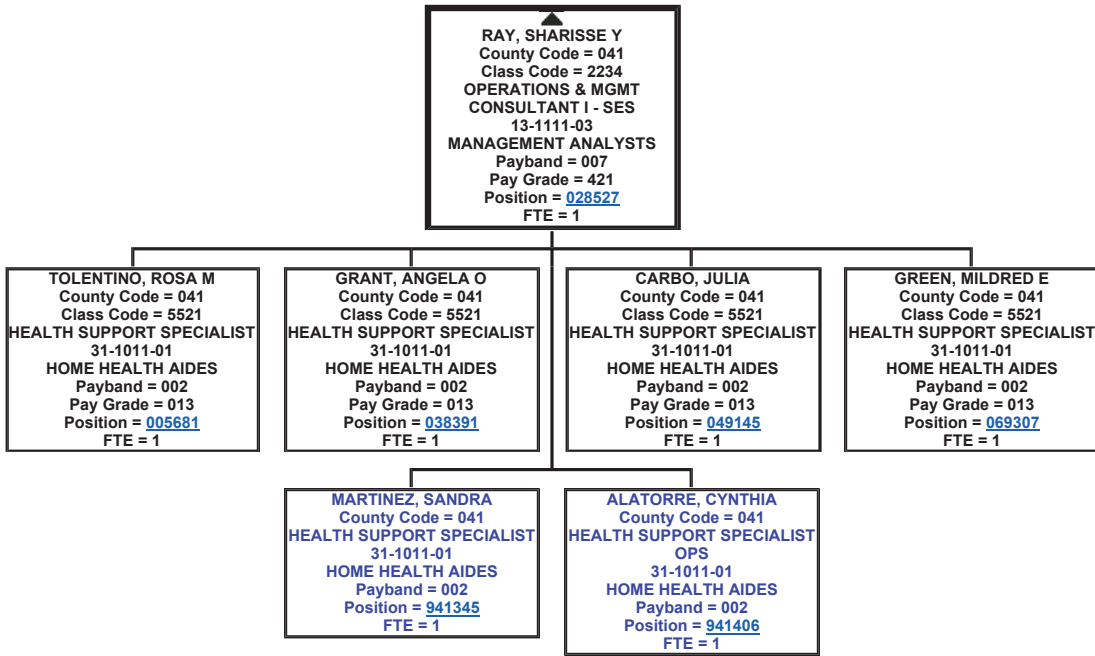
BROWNING, ROGER G  
County Code = 041  
Class Code = 6466  
MAINTENANCE MECHANIC  
49-9042-02  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
Position = [067051](#)  
FTE = 1

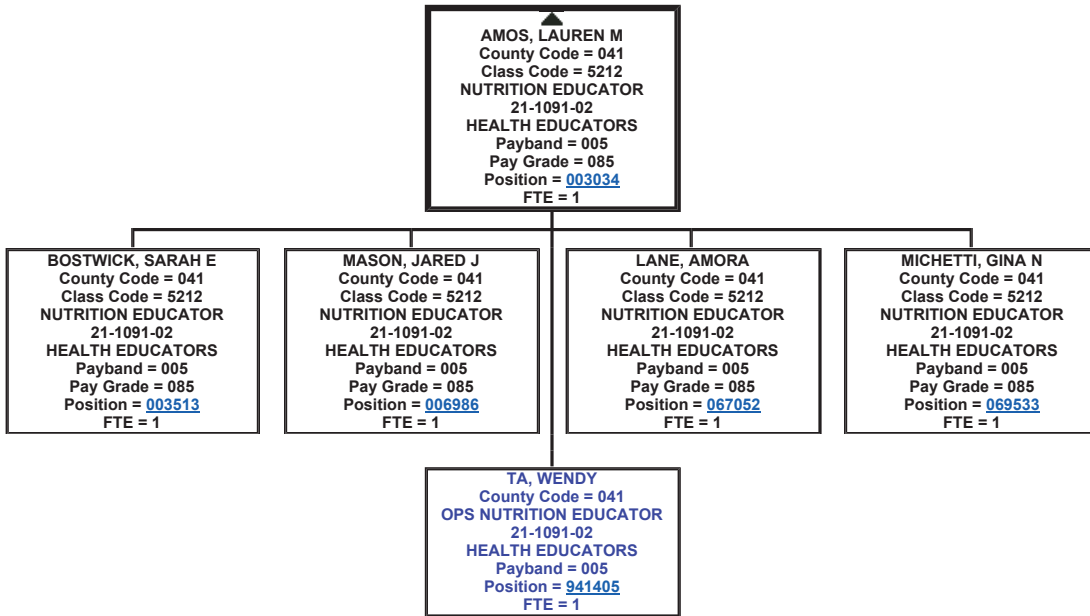
GEHNDYU, HUSSAY R  
County Code = 041  
Class Code = 6466  
OPS CUSTODIAL WORKER  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP  
Payband = 001  
Position = [941351](#)  
FTE = 1







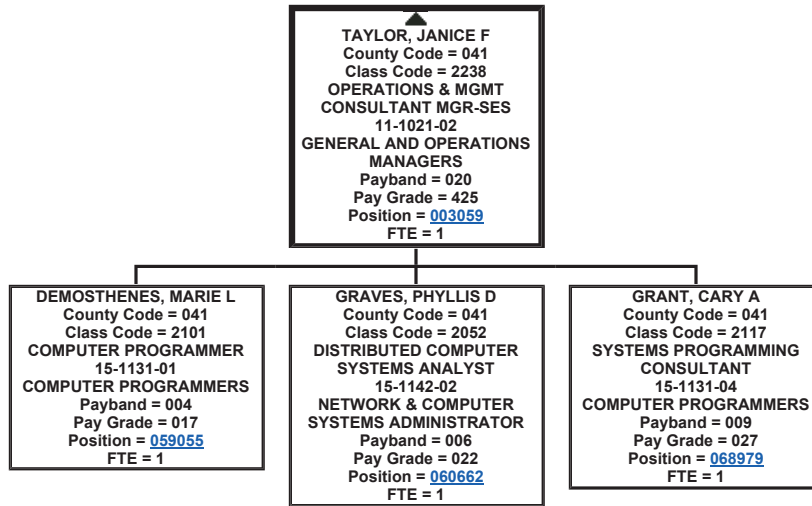


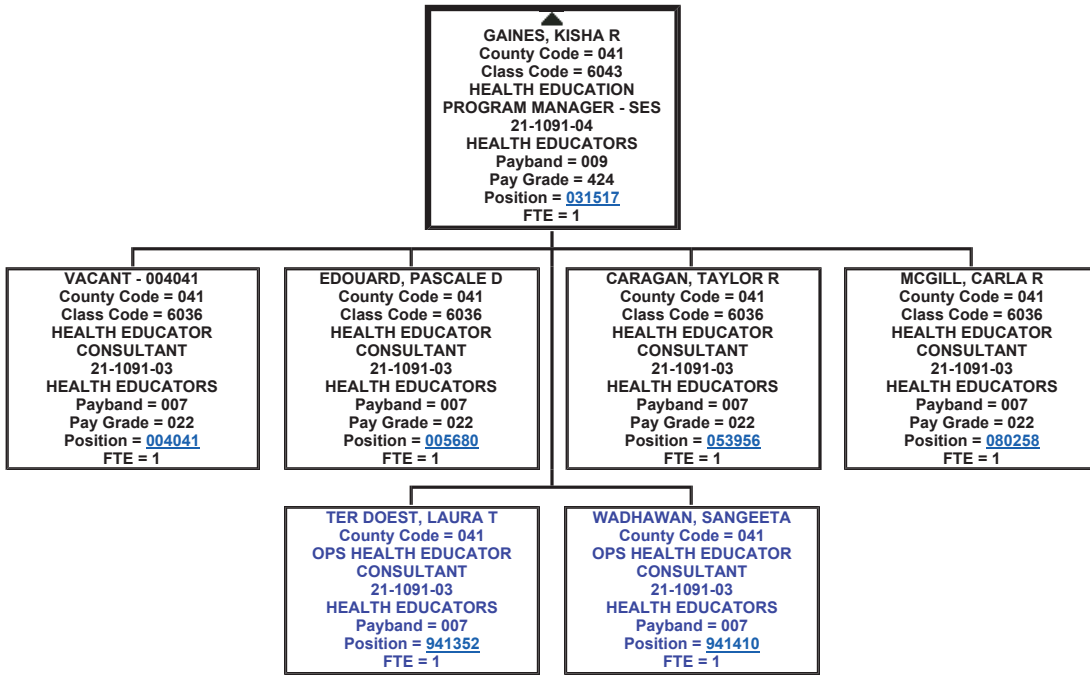


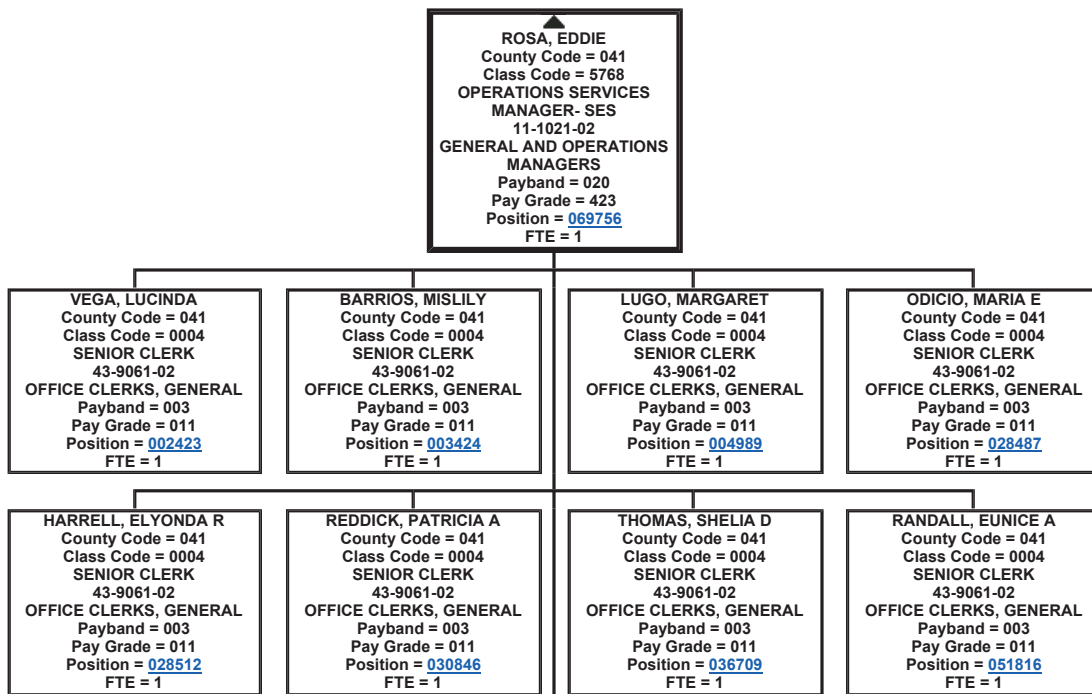
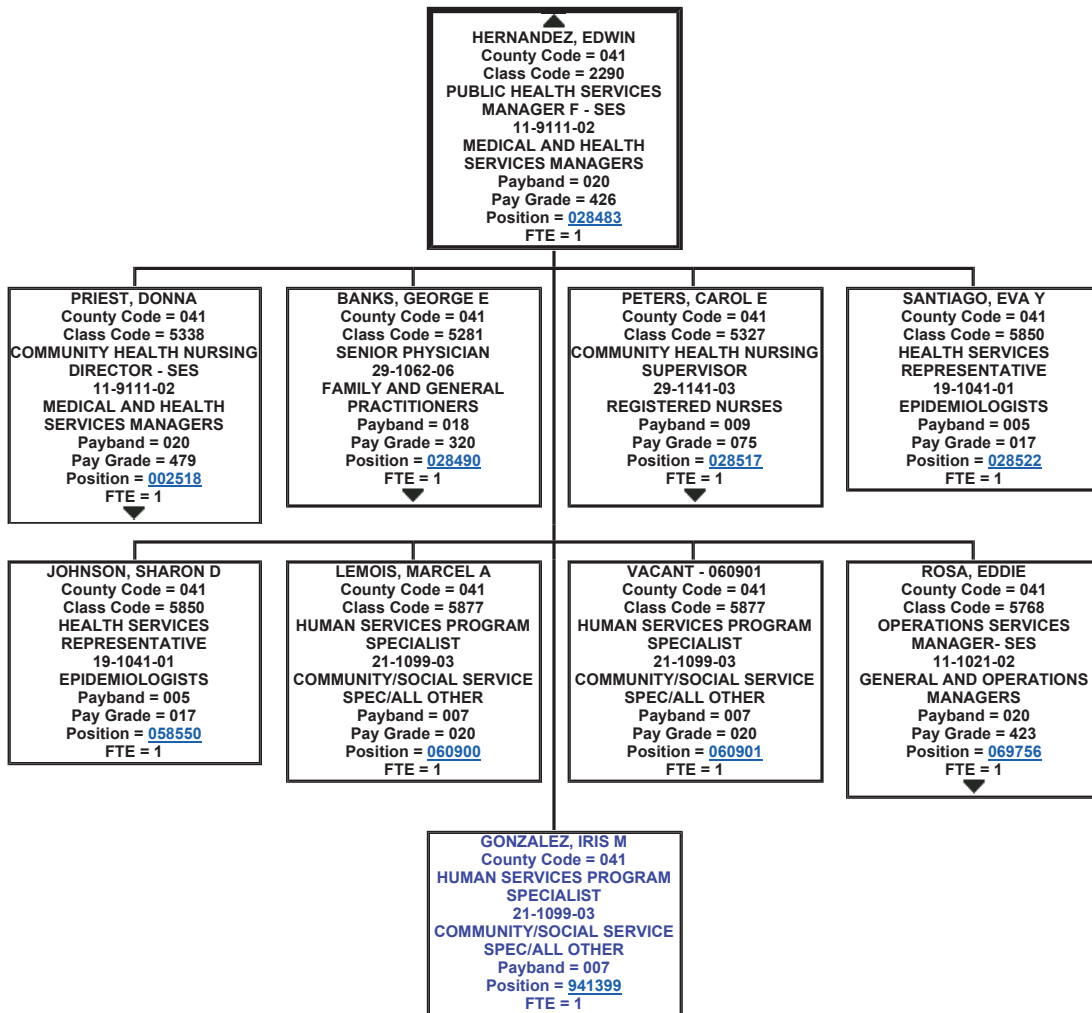
▲  
KASZANITS, PAUL V  
County Code = 041  
Class Code = 1330  
TRAINING MANAGER - SES  
11-3131-01  
TRAINING AND  
DEVELOPMENT MANAGERS  
Payband = 019  
Pay Grade = 419  
Position = [006485](#)  
FTE = 1

DIB, KARA S  
County Code = 041  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [028488](#)  
FTE = 1

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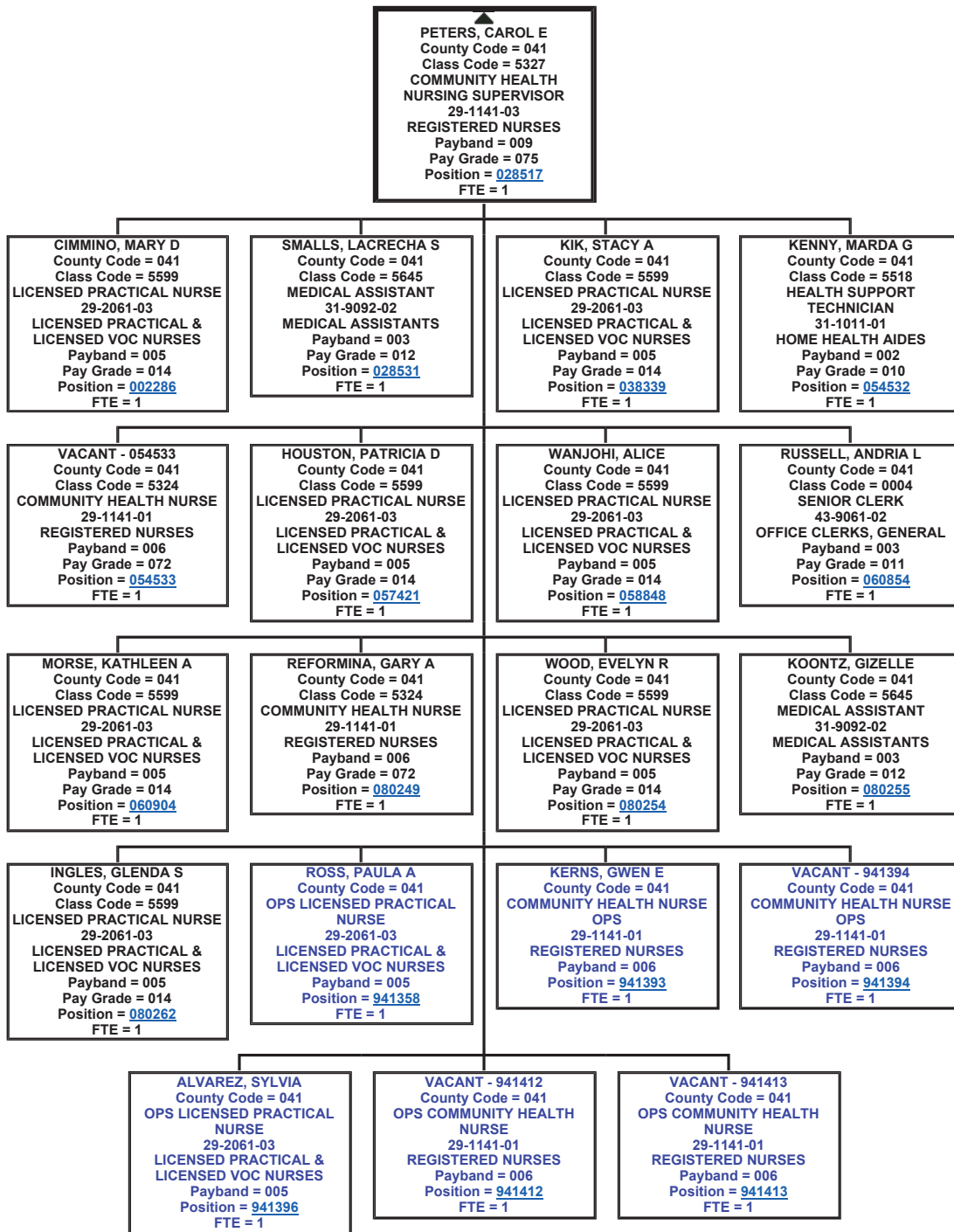




HADE, ILIANA  
County Code = 041  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = 941409  
FTE = 1

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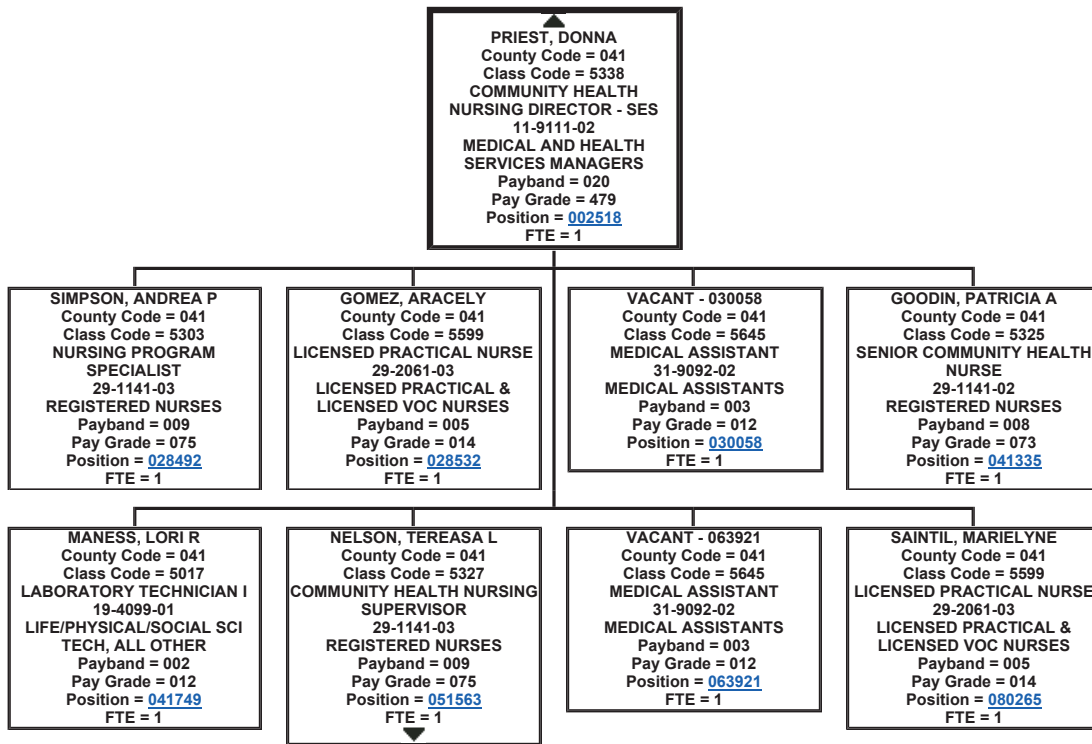


▲  
BANKS, GEORGE E  
County Code = 041  
Class Code = 5281  
SENIOR PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Pay Grade = 320  
Position = [028490](#)  
FTE = 1

VACANT - 941009  
County Code = 041  
OPS SENIOR PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Position = [941009](#)  
FTE = 1

LOVETT, JAMES C  
County Code = 041  
SENIOR PHYSICIAN - OPS  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Position = [941348](#)  
FTE = 1

ABU, JOHN I  
County Code = 041  
SENIOR PHYSICIAN OPS  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Position = [941395](#)  
FTE = 1

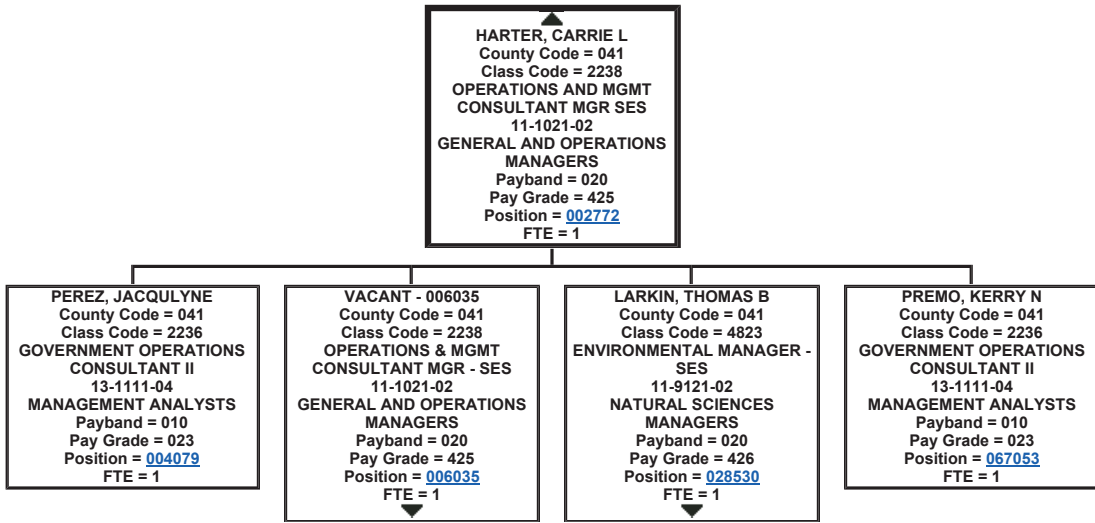


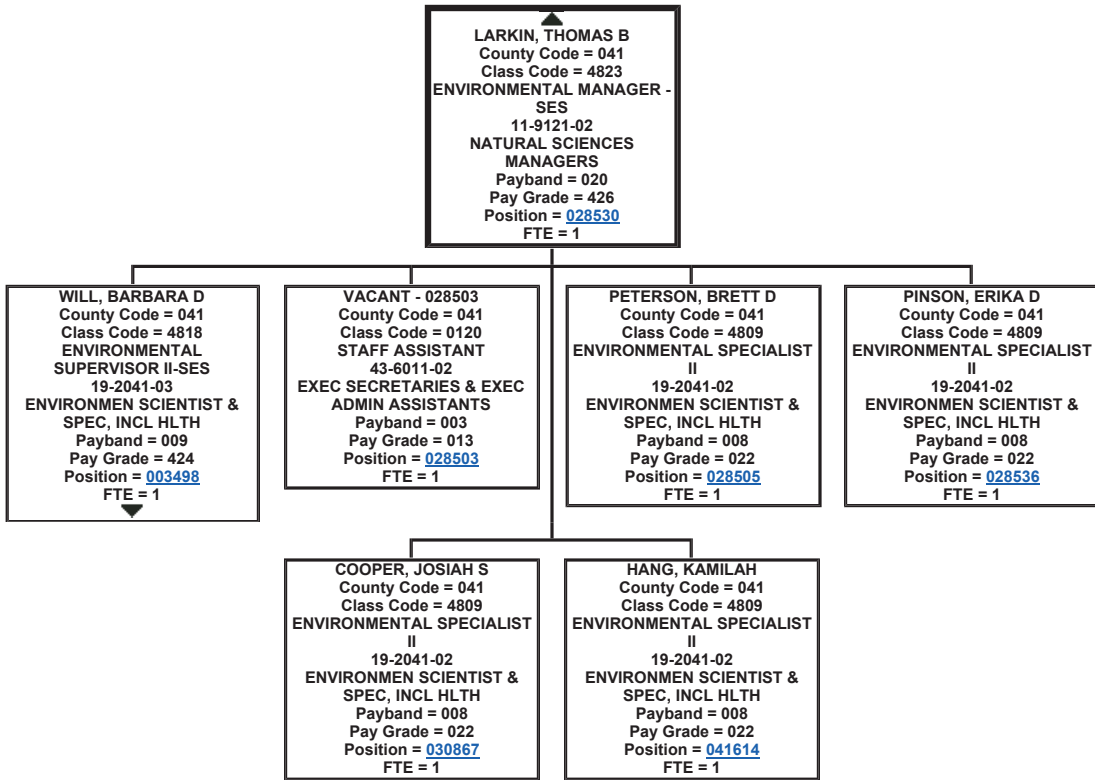
▲  
NELSON, TEREASA L  
County Code = 041  
Class Code = 5327  
COMMUNITY HEALTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [051563](#)  
FTE = 1

VACANT - 000420  
County Code = 041  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [000420](#)  
FTE = 1

QUAINTANCE, BRENDA L  
County Code = 041  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [053953](#)  
FTE = 1

ST. ESPRIT, ERIN L  
County Code = 041  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [053957](#)  
FTE = 1

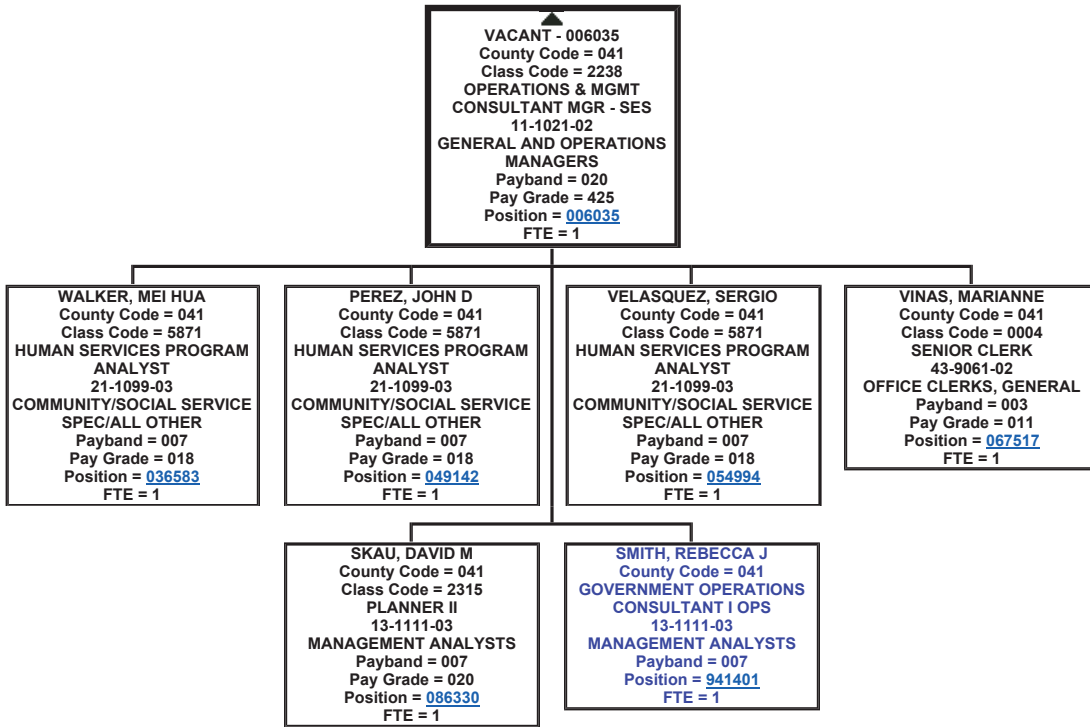




▲  
WILL, BARBARA D  
County Code = 041  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II-SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [003498](#)  
FTE = 1

STRIPLING, TERRI L  
County Code = 041  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [028521](#)  
FTE = 1

ROPER, JULIA N  
County Code = 041  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [029861](#)  
FTE = 1

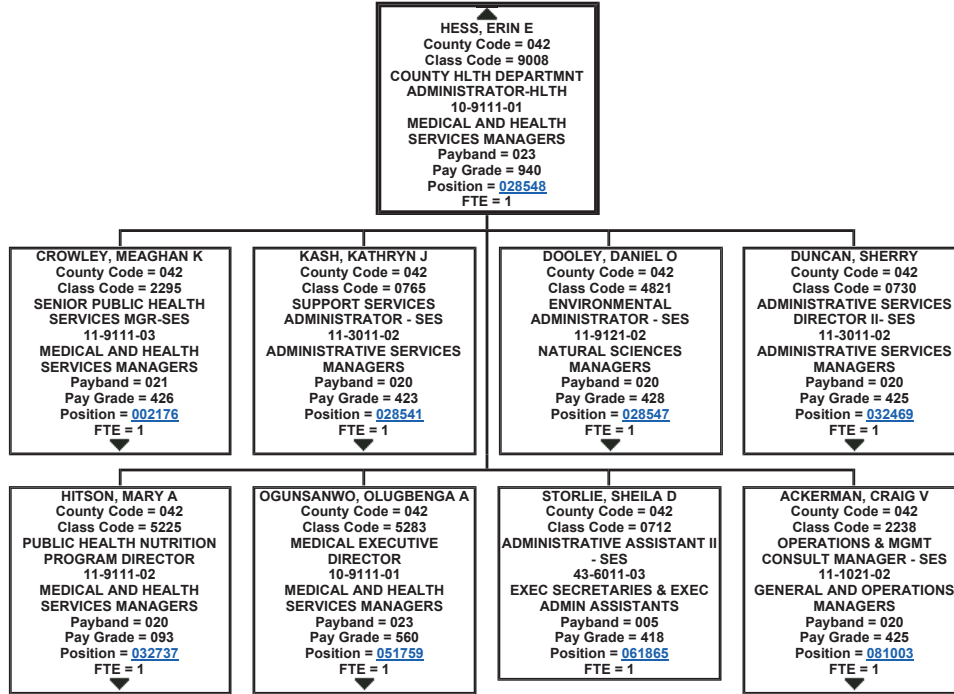


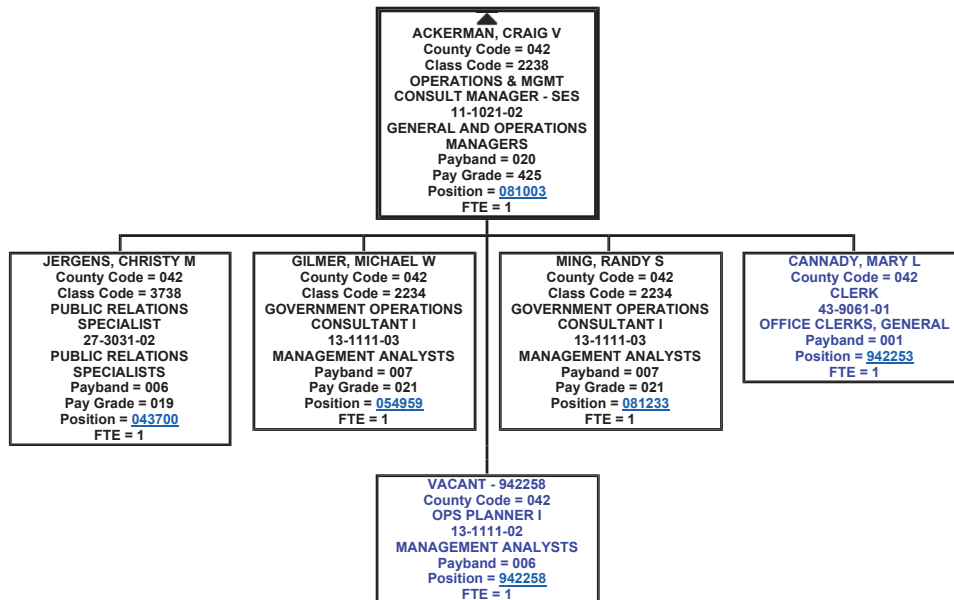


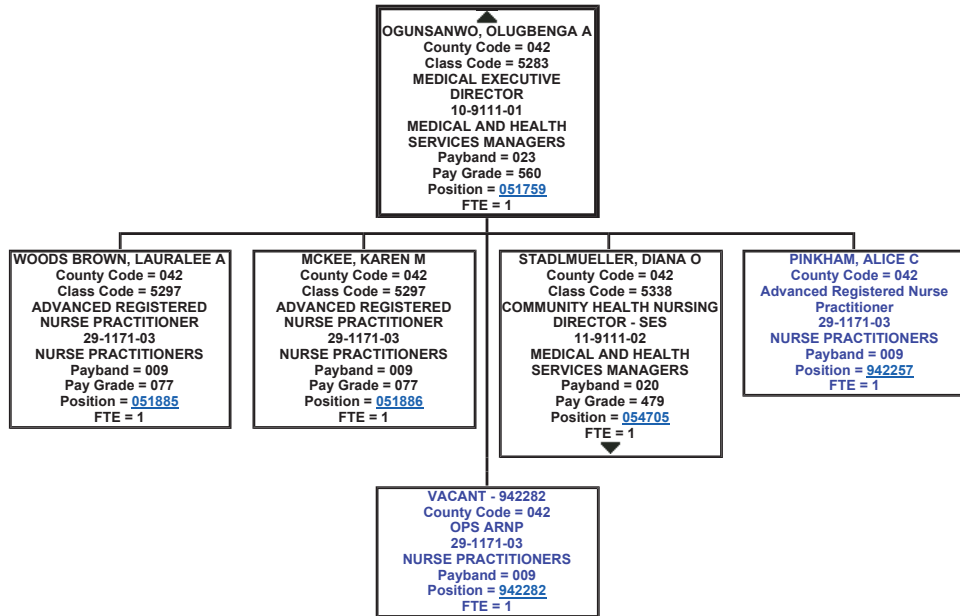
# Florida Department of Health

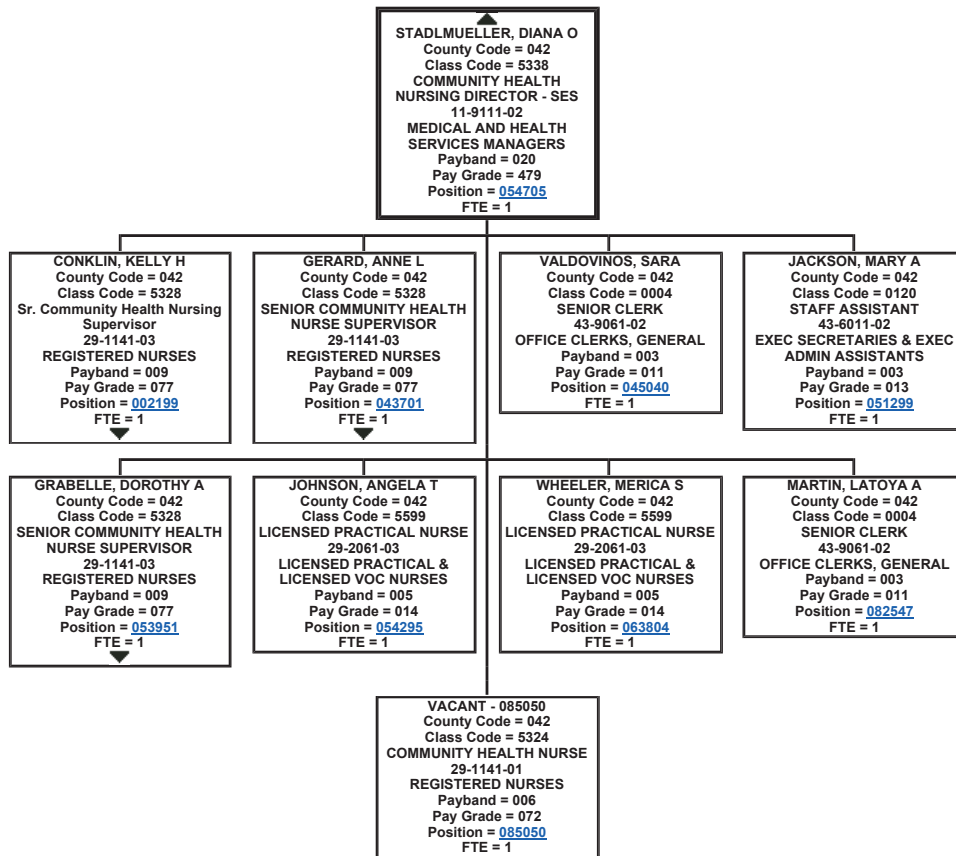
## CHD 42 - Marion County Health Department

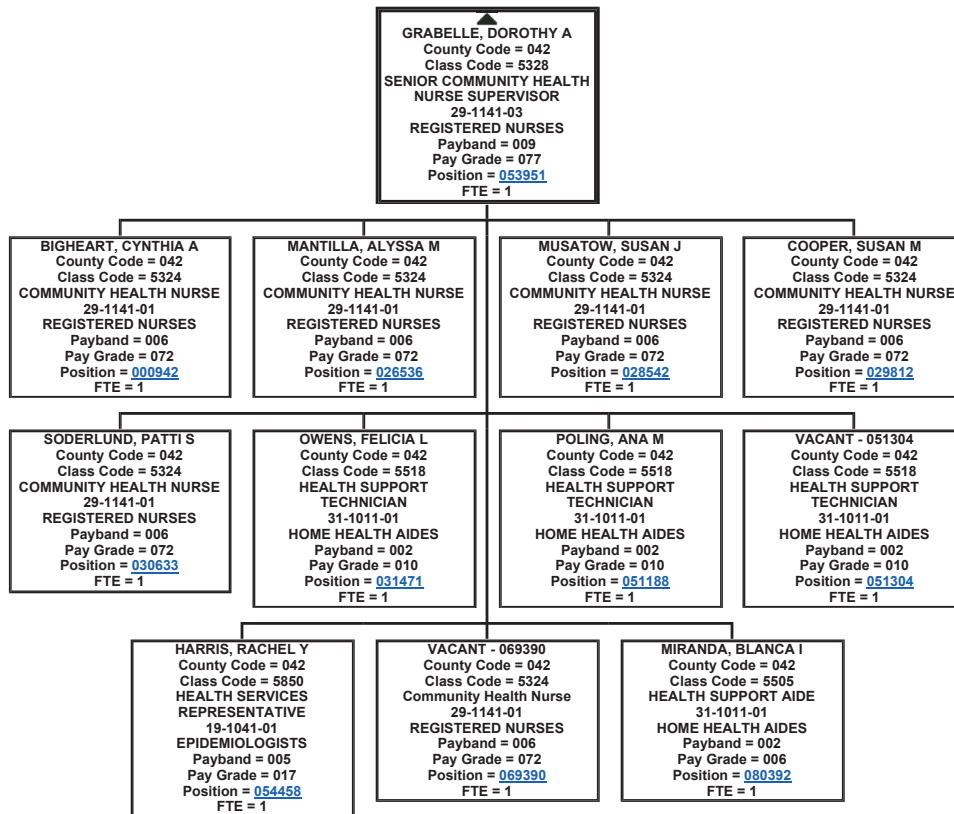
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

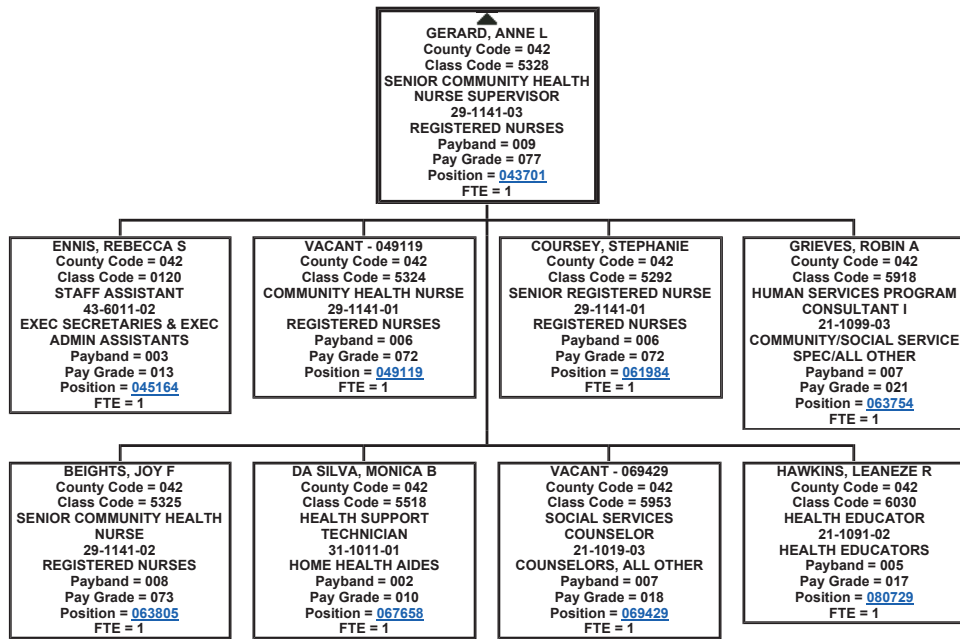


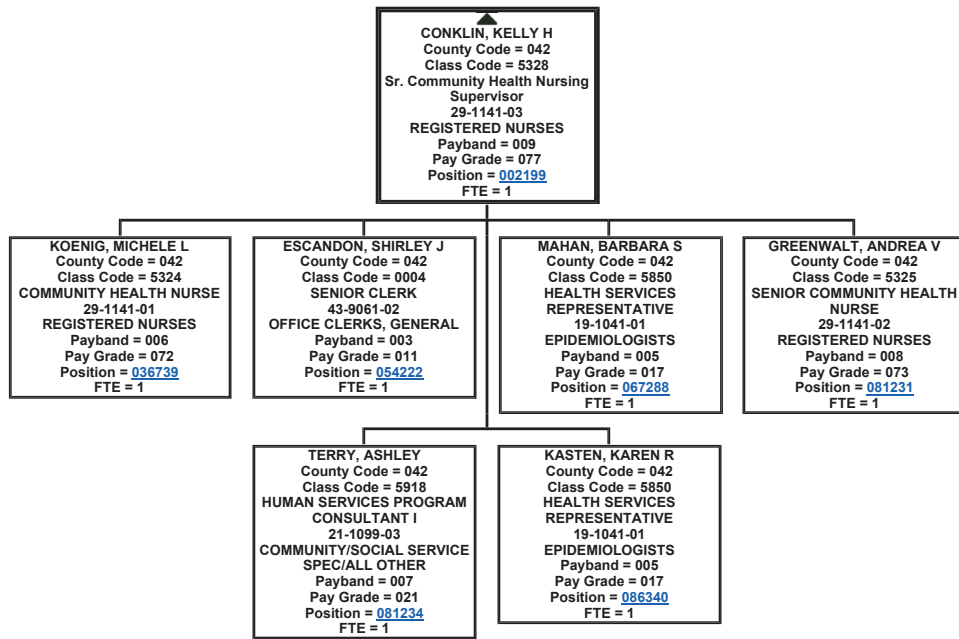


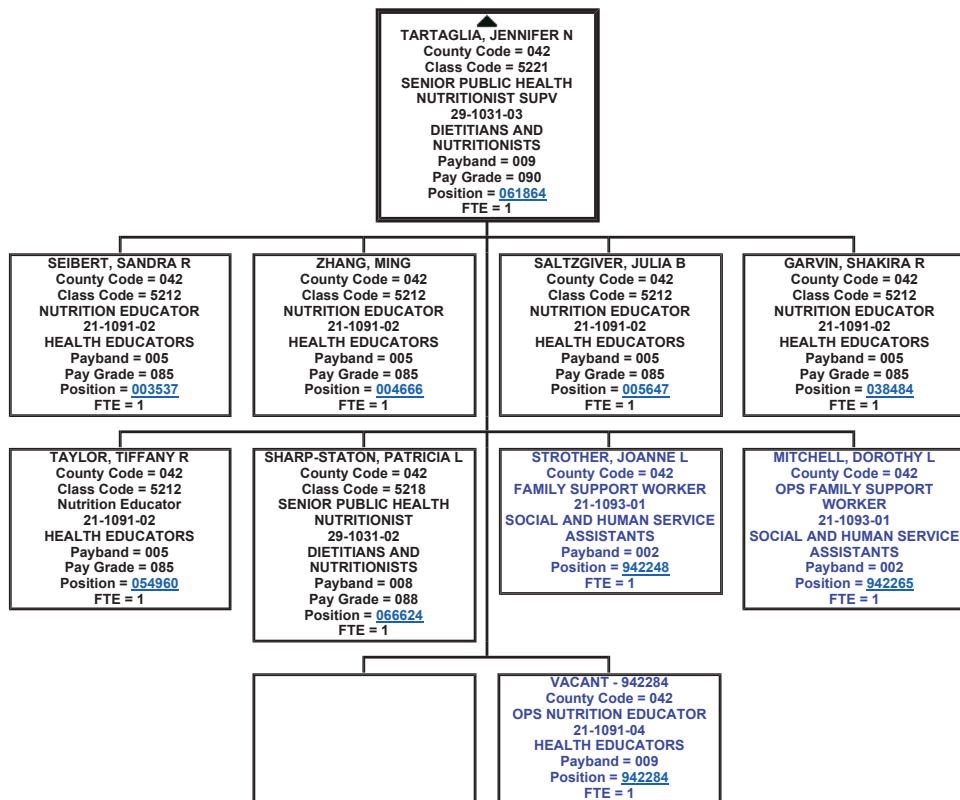
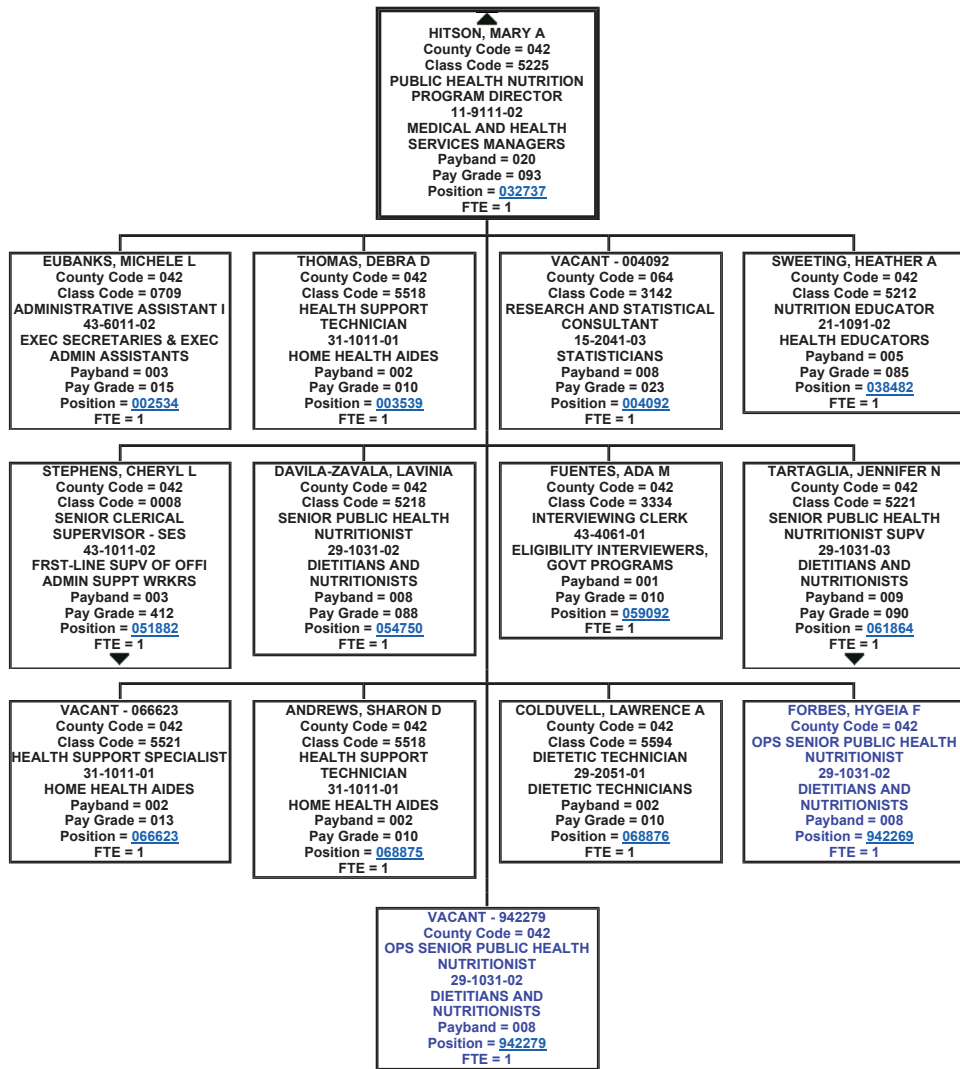








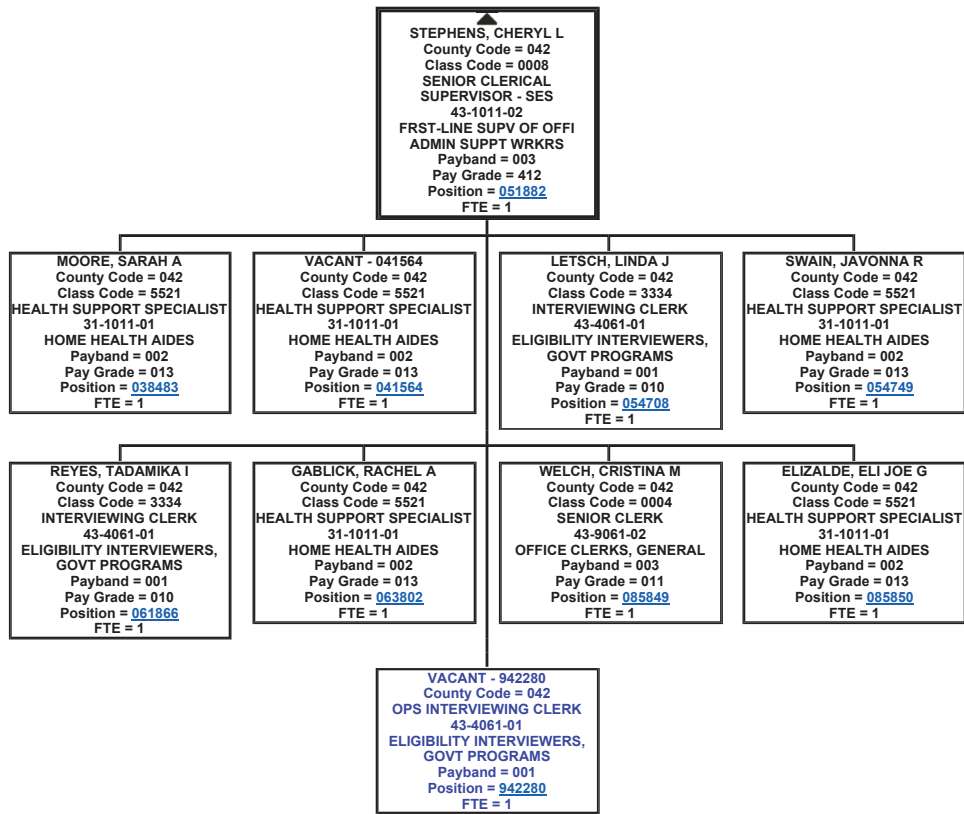


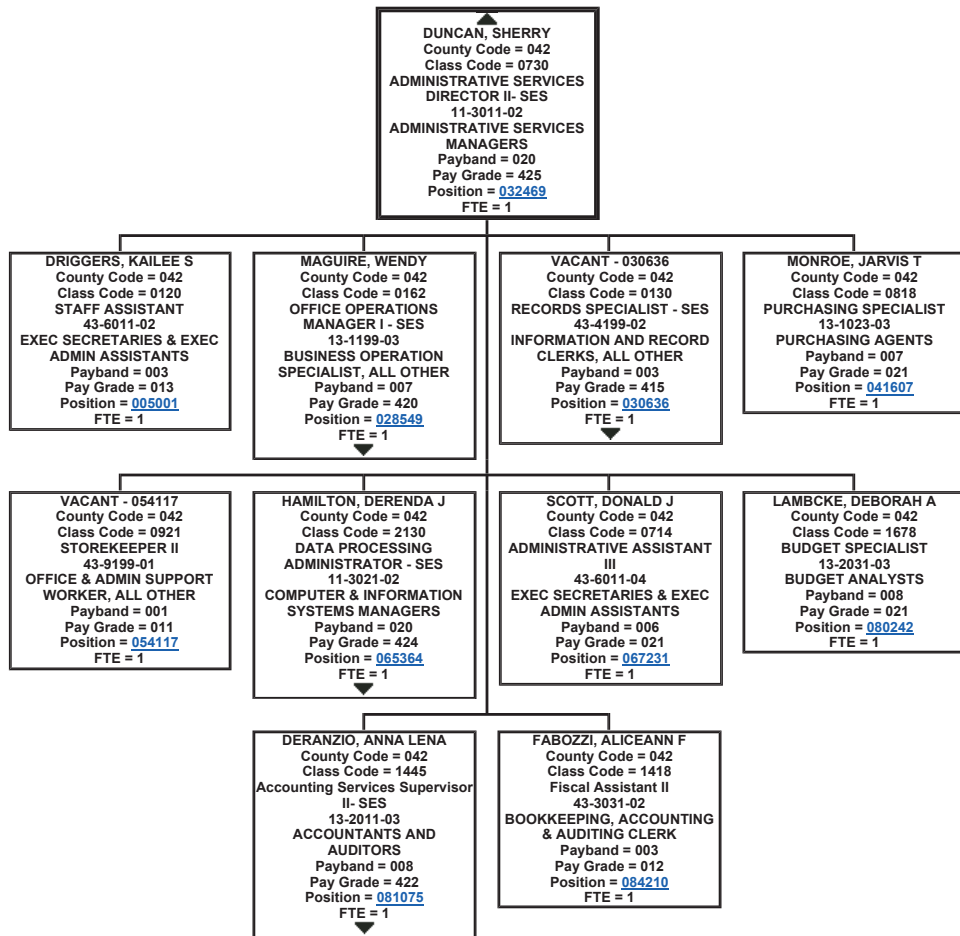


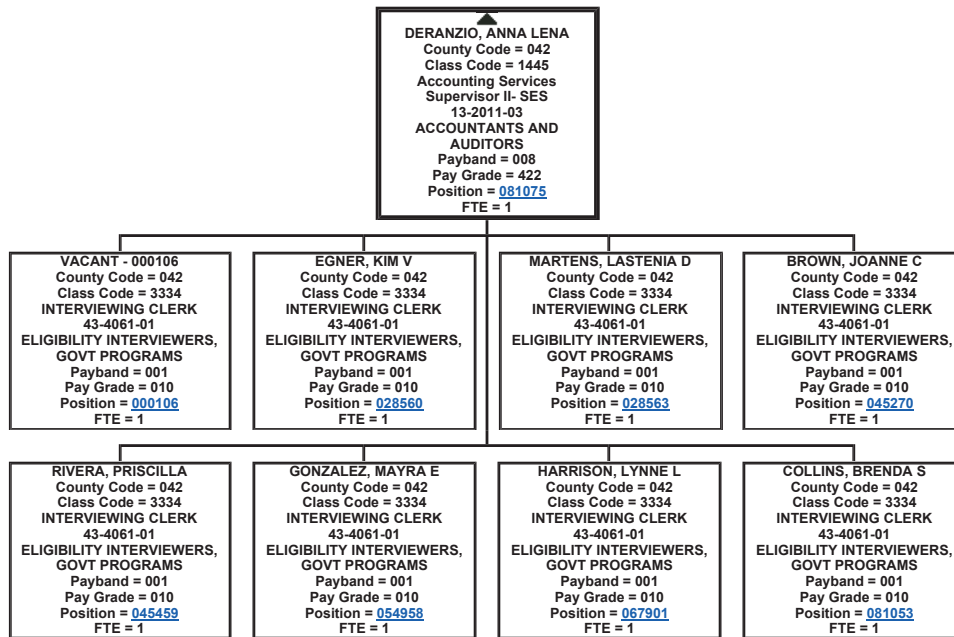


HOPPE, MARCIA K  
County Code = 042  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = 942266  
FTE = 1

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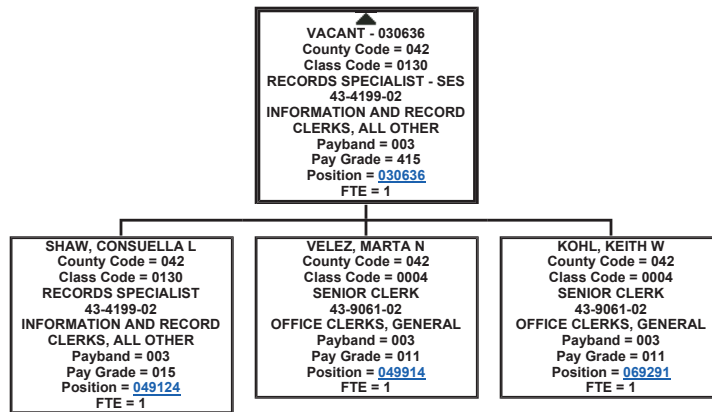
HAMILTON, DERENDA J  
County Code = 042  
Class Code = 2130  
DATA PROCESSING  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 424  
Position = [065364](#)  
FTE = 1

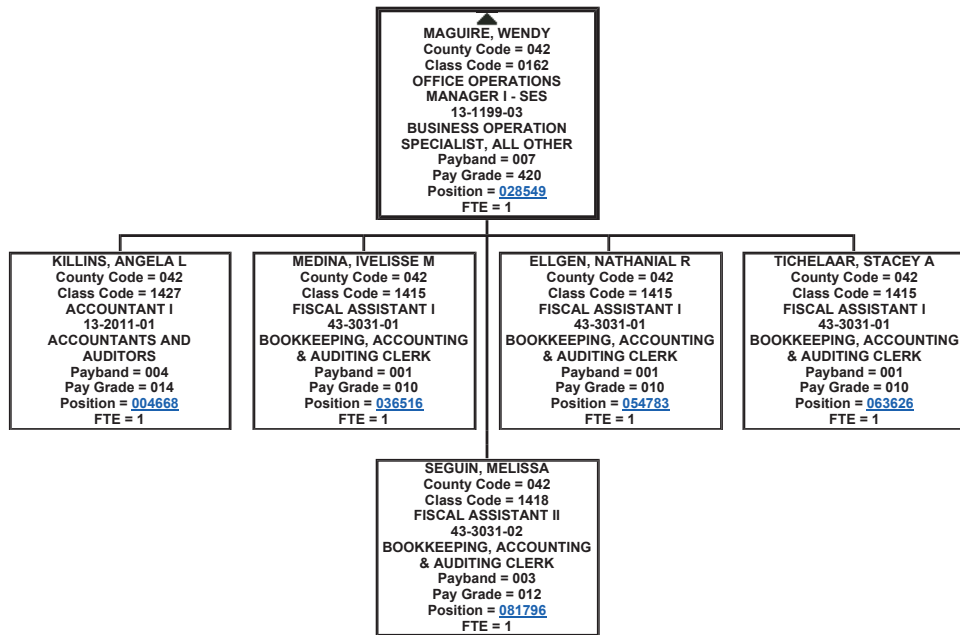
DESANTO, DAVID  
County Code = 042  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [001707](#)  
FTE = 1

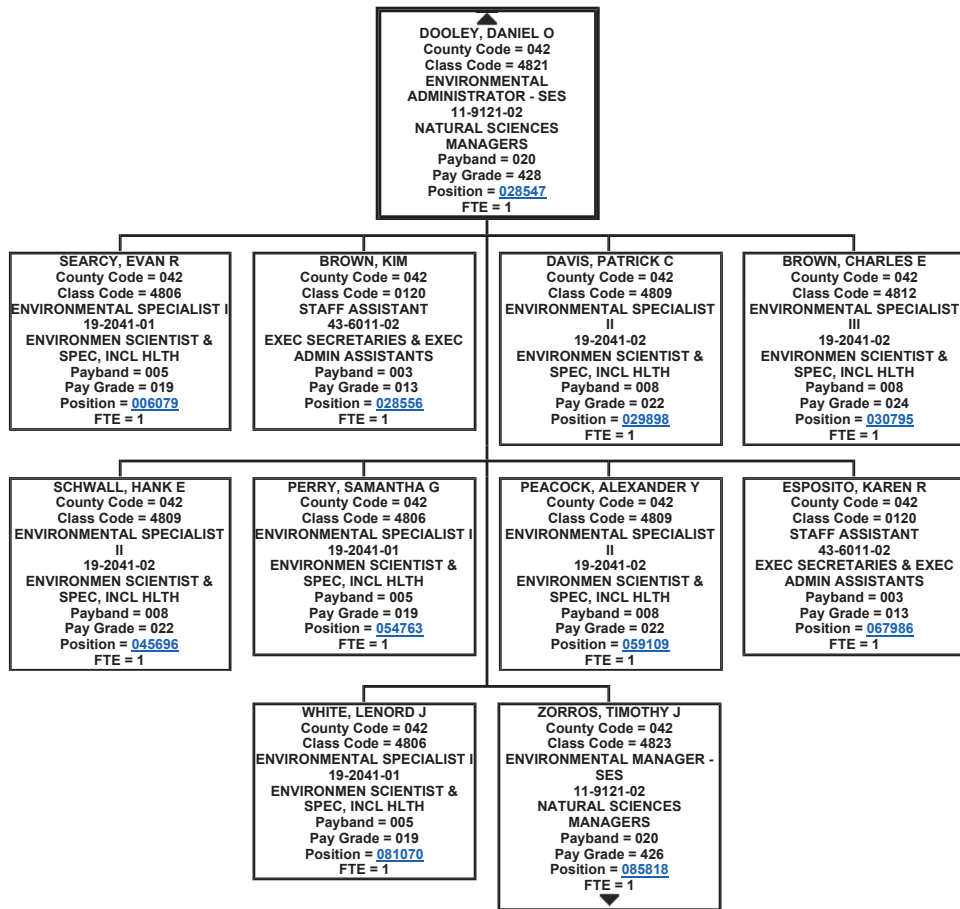
SPELL, KENNETH A  
County Code = 042  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [060979](#)  
FTE = 1

TARTAGLIA III, ANTHONY M  
County Code = 042  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [067987](#)  
FTE = 1

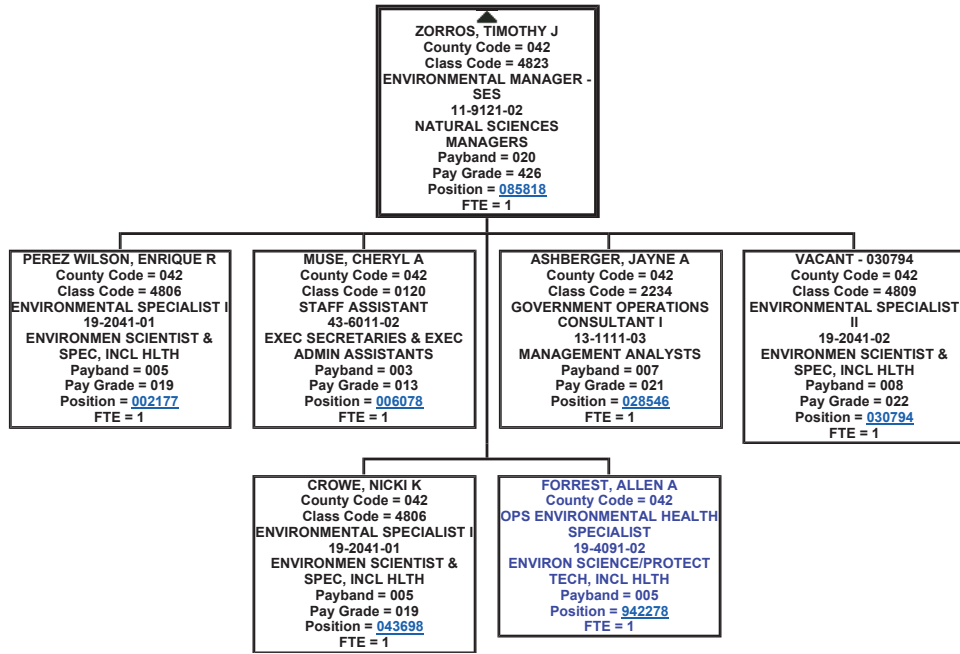
LANE, CAROL D  
County Code = 042  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [081001](#)  
FTE = 1

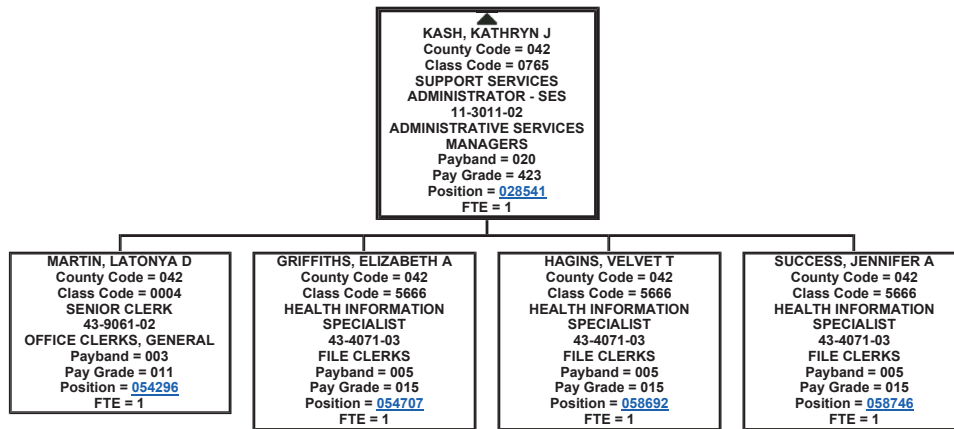


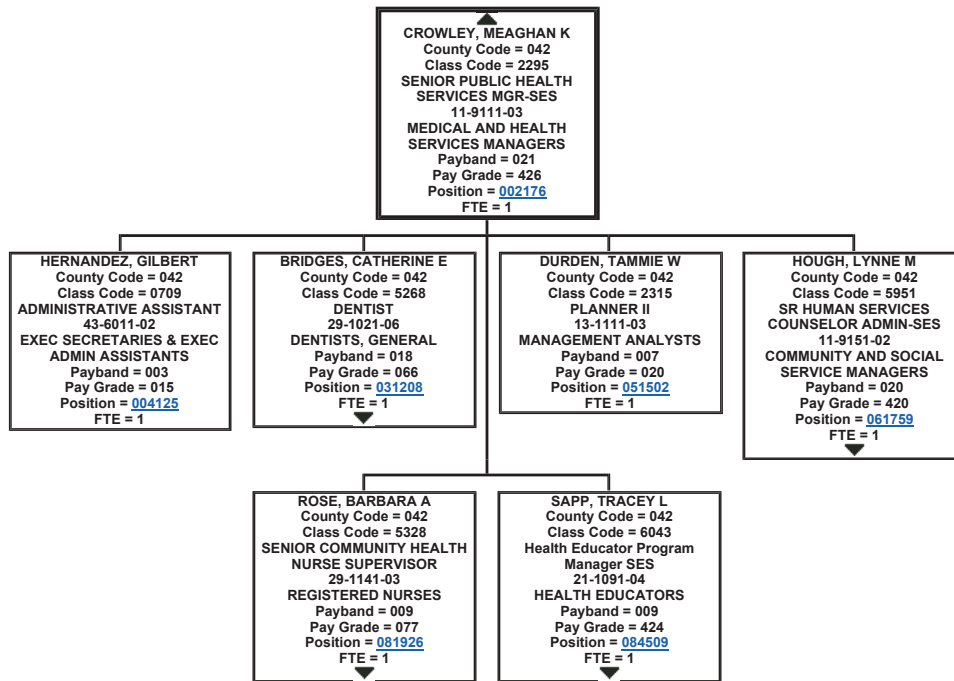


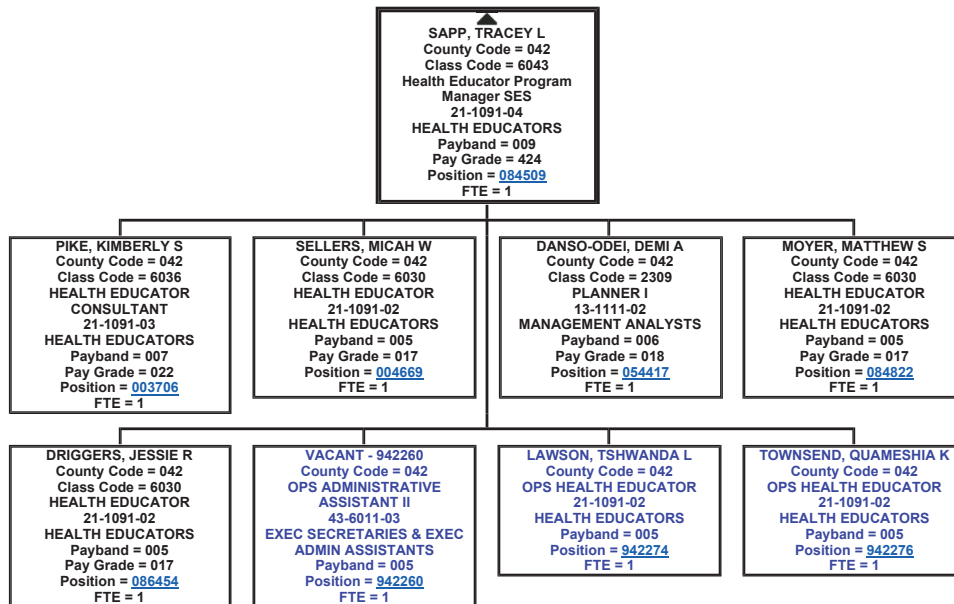


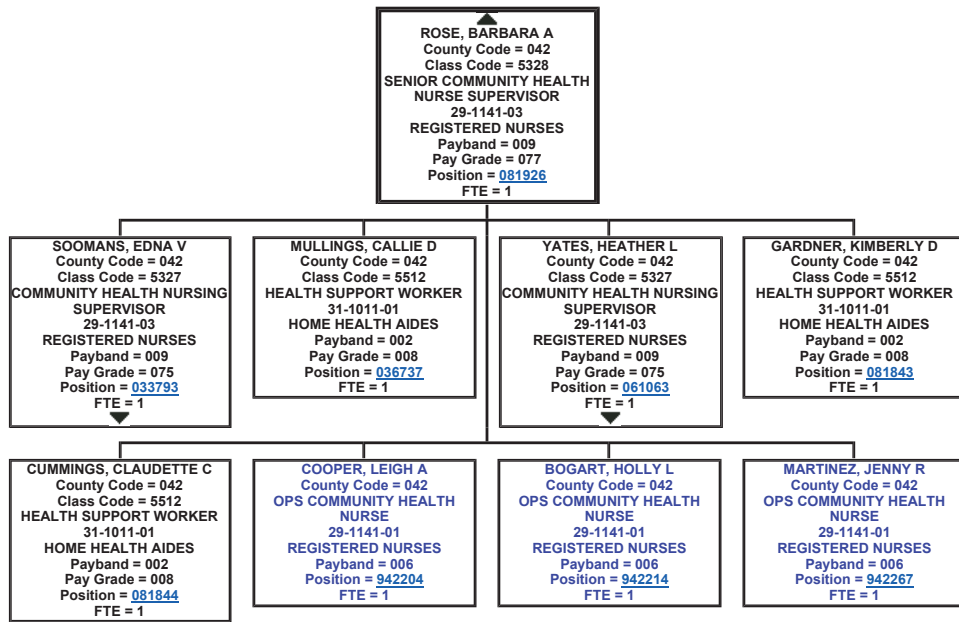


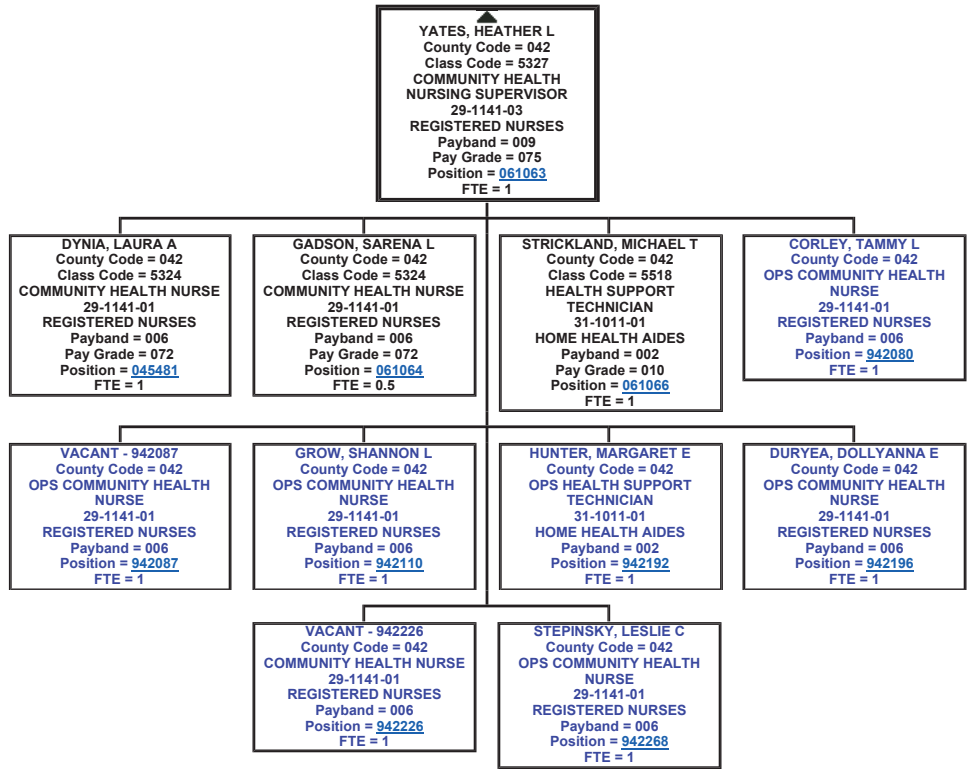


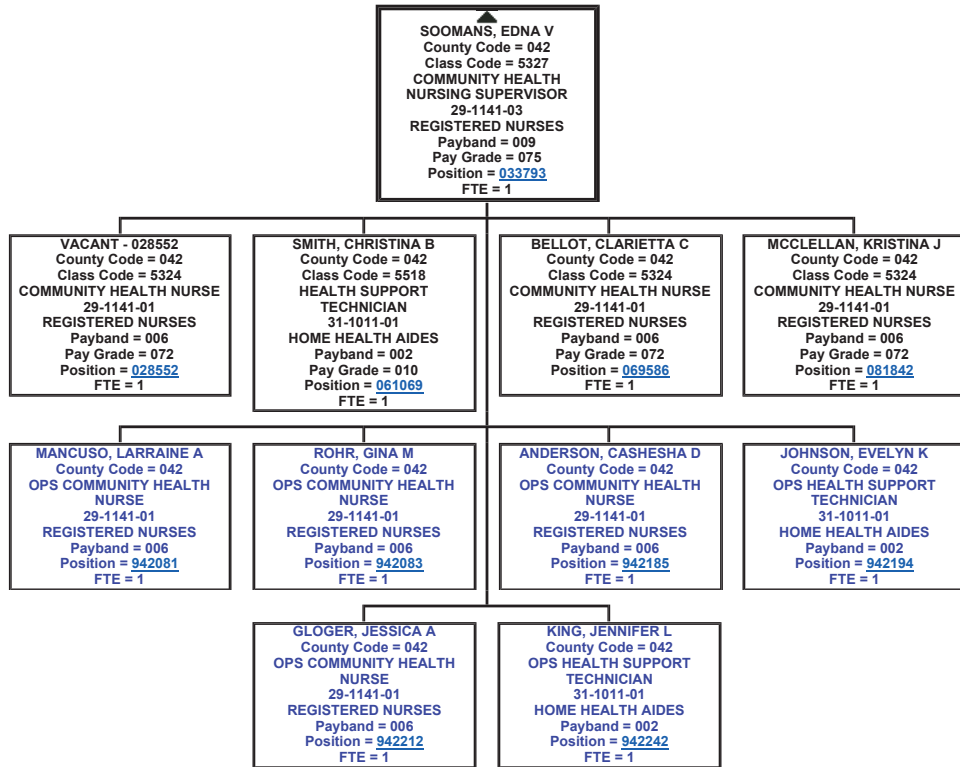


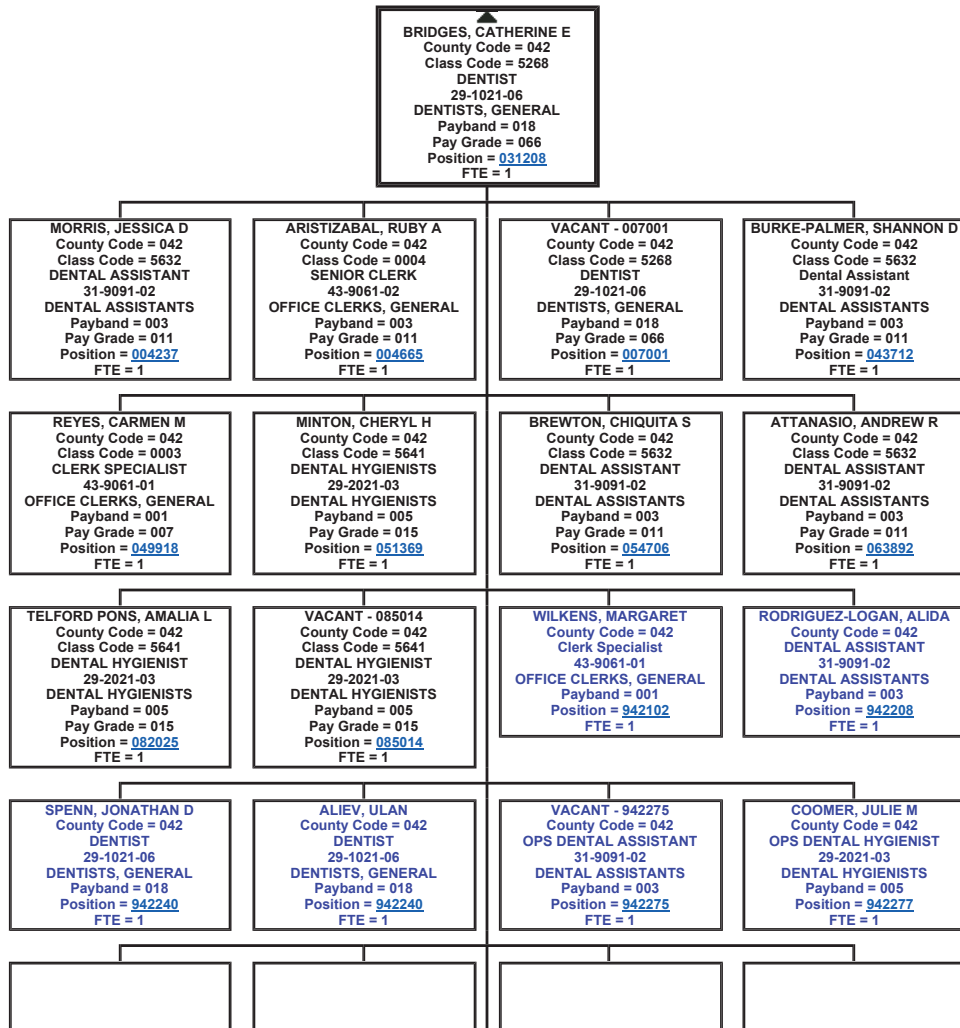
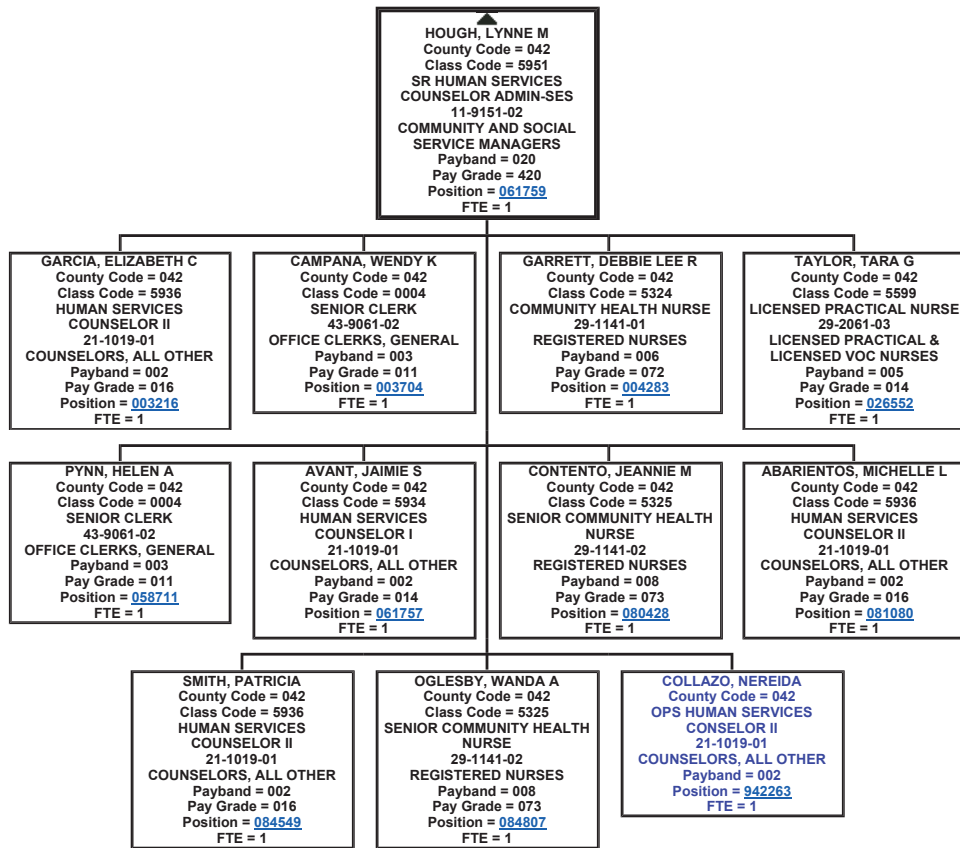














VACANT - 942283  
County Code = 042  
OPS DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Position = [942283](#)  
FTE = 1

VACANT - 942285  
County Code = 042  
OPS DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Position = [942285](#)  
FTE = 1

VACANT - 942286  
County Code = 042  
OPS DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Position = [942286](#)  
FTE = 1

VACANT - 942287  
County Code = 042  
OPS DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Position = [942287](#)  
FTE = 1

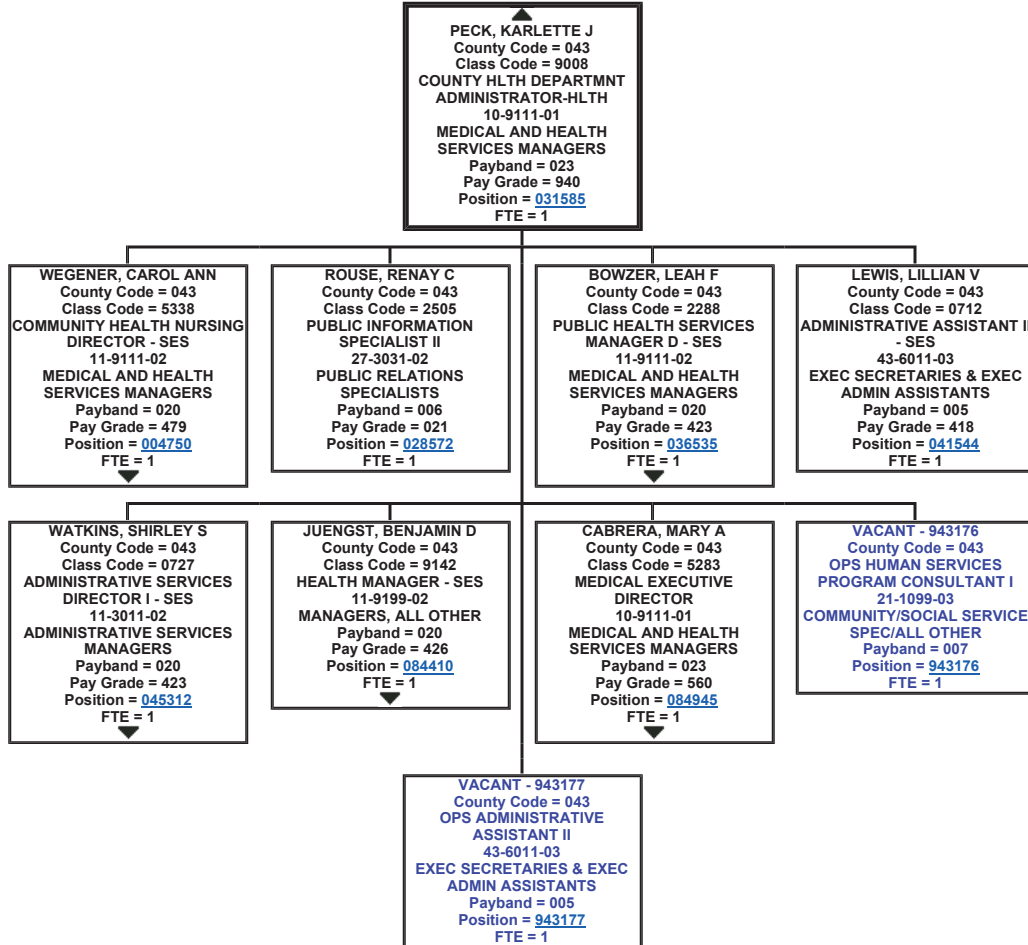
VACANT - 942288  
County Code = 042  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [942288](#)  
FTE = 1

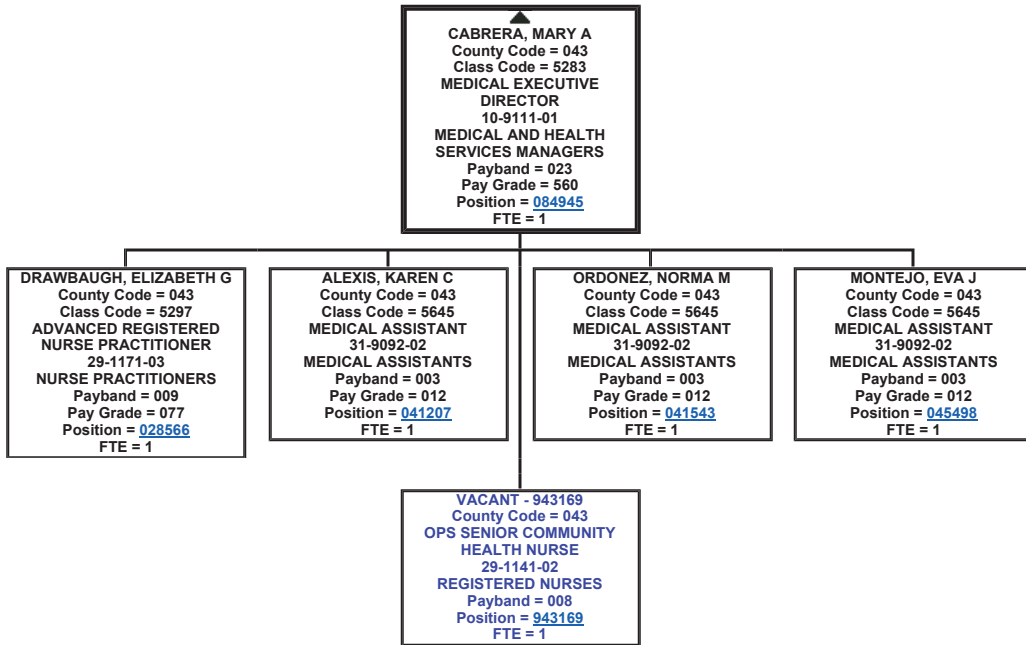
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# Florida Department of Health

## CHD 43 - Martin County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.





▲  
JUENGST, BENJAMIN D  
County Code = 043  
Class Code = 9142  
HEALTH MANAGER - SES  
11-9199-02  
MANAGERS, ALL OTHER  
Payband = 020  
Pay Grade = 426  
Position = [084410](#)  
FTE = 1

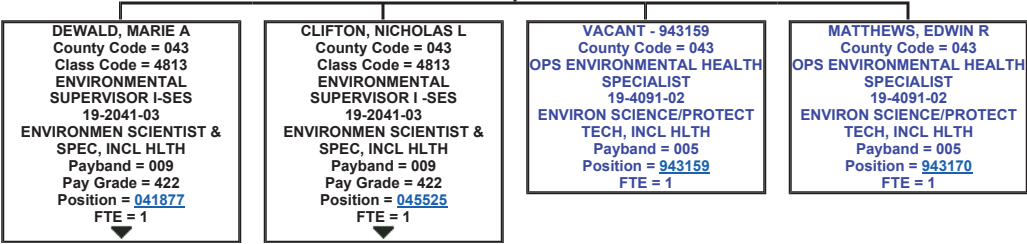
CUPID, MICHELE A  
County Code = 043  
Class Code = 9139  
HEALTH SERVICES MANAGER  
A-SES  
11-9151-01  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 019  
Pay Grade = 421  
Position = [001422](#)  
FTE = 1  
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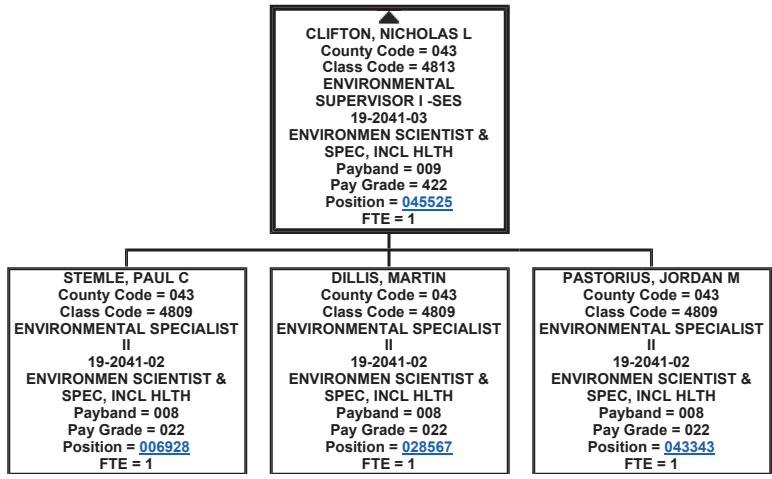
REINHOLD, TODD A  
County Code = 043  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [030049](#)  
FTE = 1  
▼

POZIOMEK, LISA A  
County Code = 043  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [061071](#)  
FTE = 1

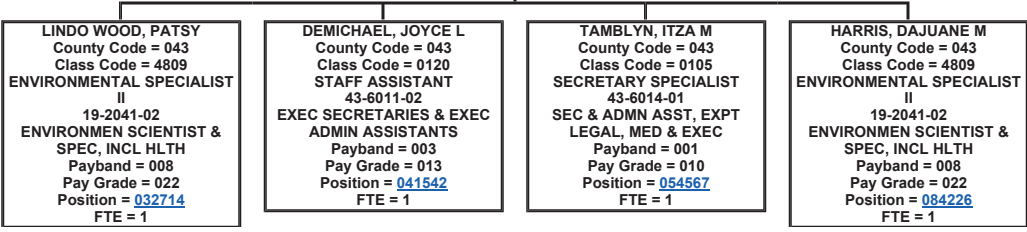
SONYA J  
CROSBY, SONYA J  
County Code = 004  
OPS VOLUNTEER SERVICES  
SPECIALIST  
21-1099-01  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 002  
Position = [943178](#)  
FTE = 1

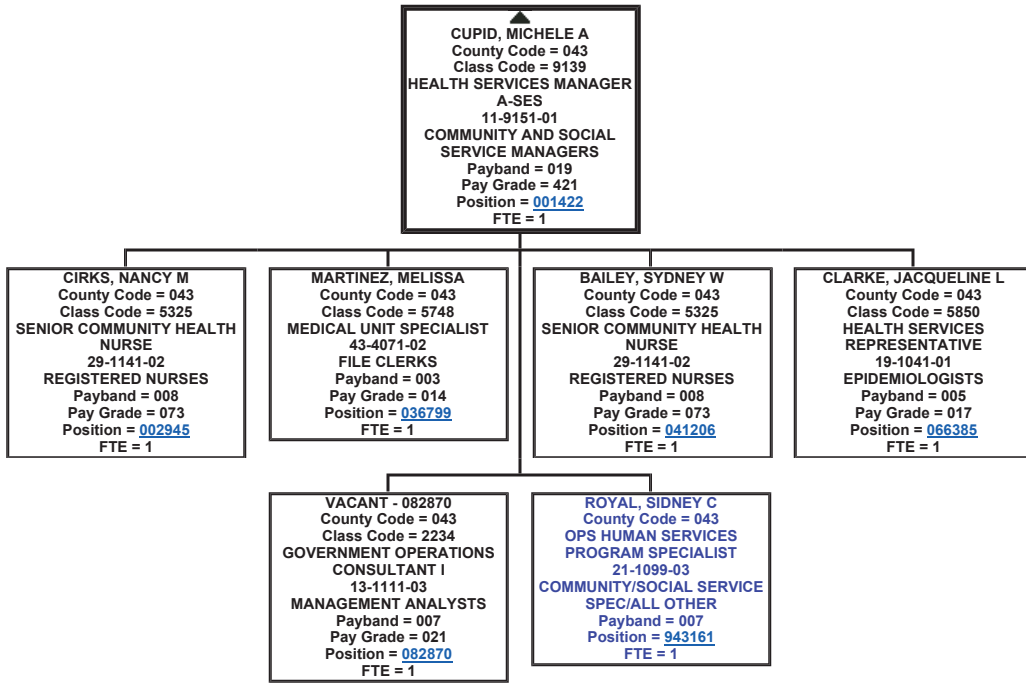
REINHOLD, TODD A  
County Code = 043  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [030049](#)  
FTE = 1



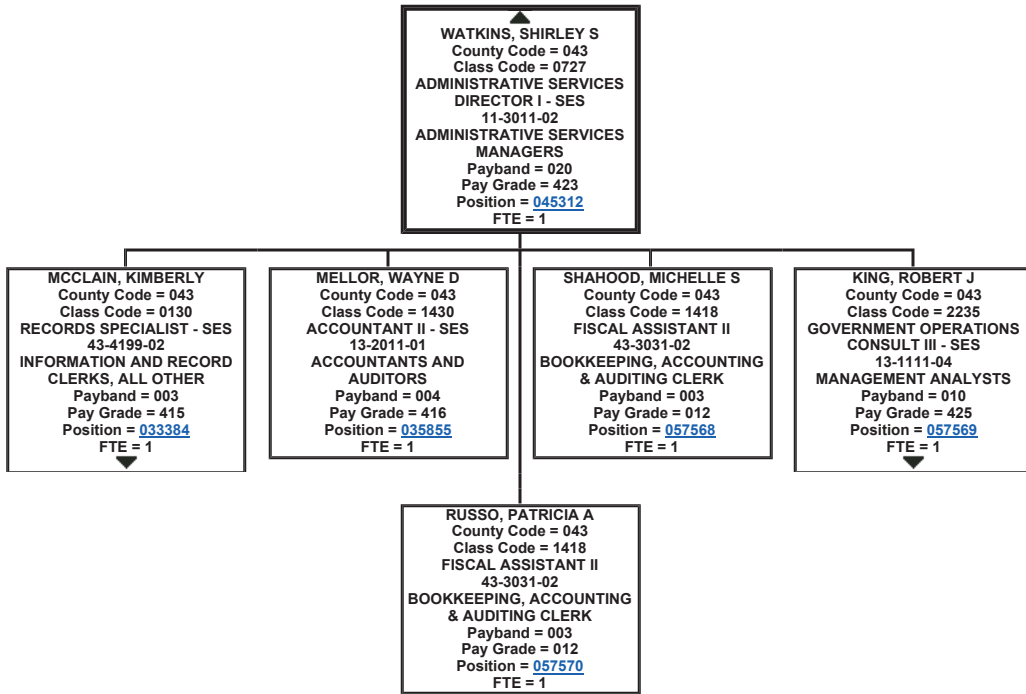


DEWALD, MARIE A  
County Code = 043  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I-SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [041877](#)  
FTE = 1





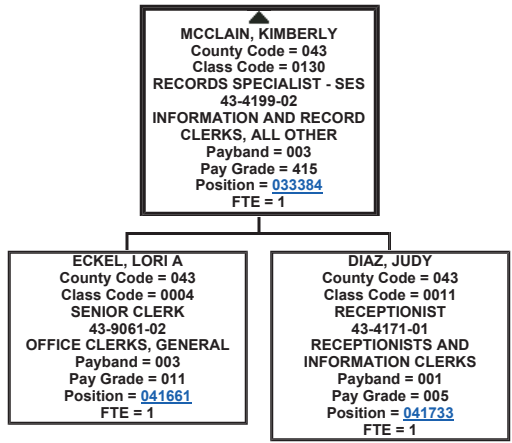


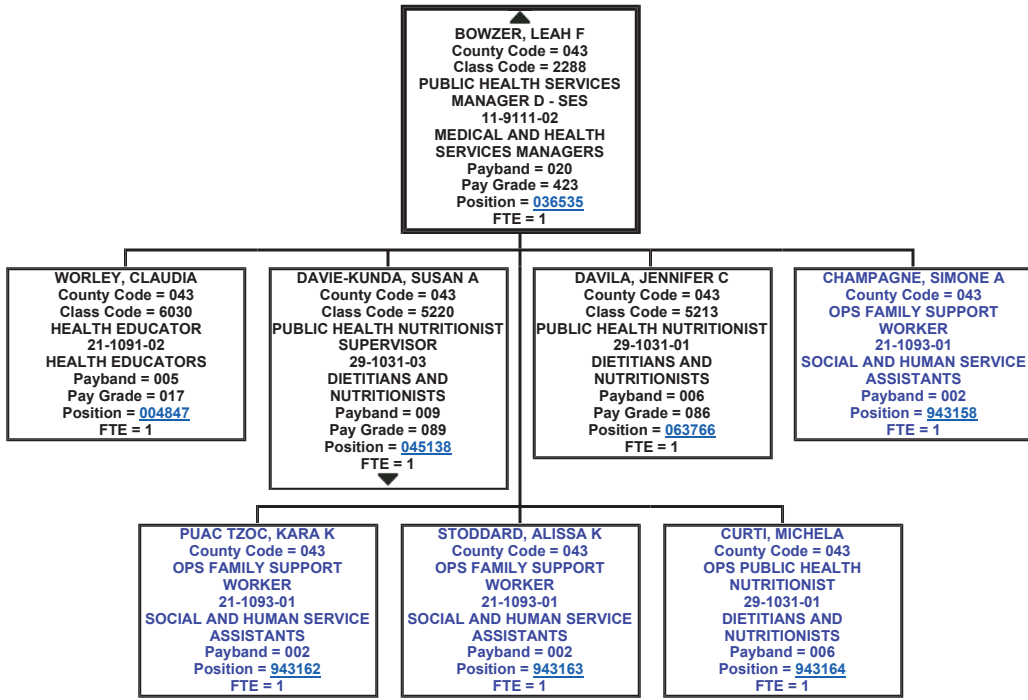


▲  
KING, ROBERT J  
County Code = 043  
Class Code = 2235  
GOVERNMENT OPERATIONS  
CONSULT III - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 425  
Position = [057569](#)  
FTE = 1

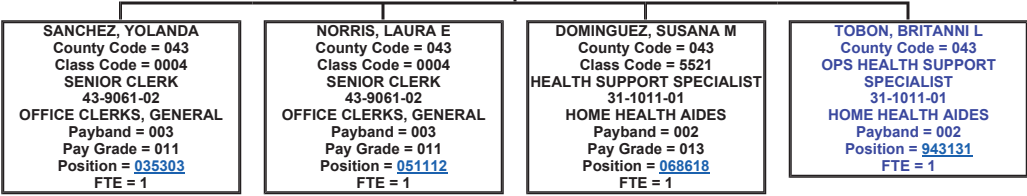
MATHENY, MALECIA D  
County Code = 043  
Class Code = 0806  
PURCHASING TECHNICIAN  
13-1023-01  
PURCHASING AGENTS  
Payband = 003  
Pay Grade = 011  
Position = [084316](#)  
FTE = 1

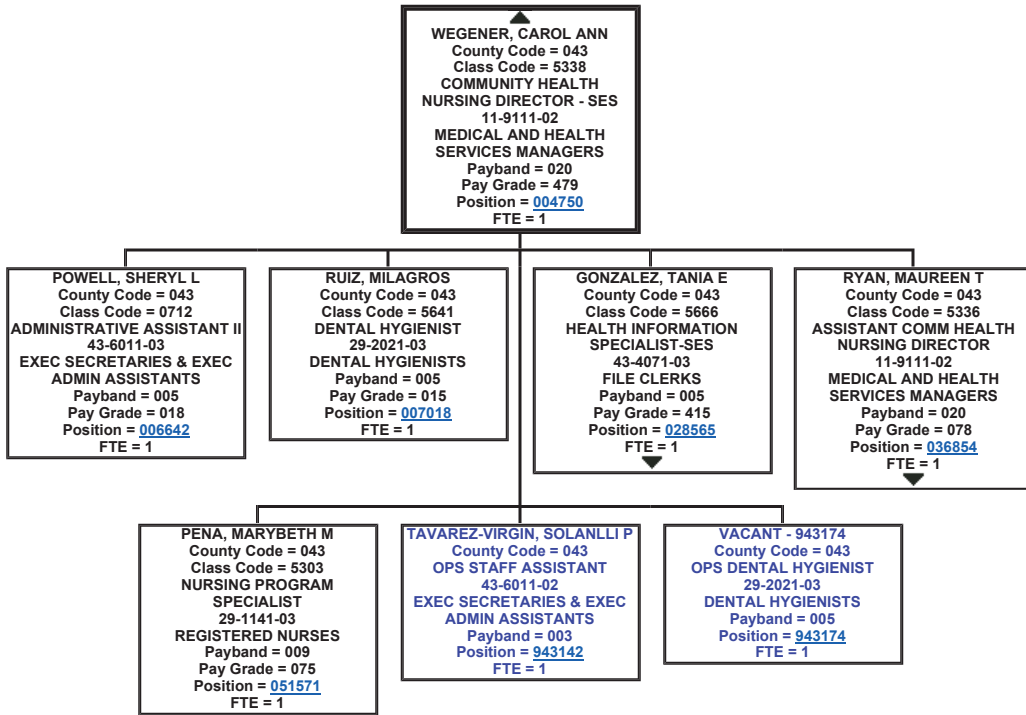
TOLVE, KENNETH  
County Code = 043  
OPS MOTOR VEHICLE  
OPERATOR  
53-3099-01  
MOTOR VEHICLE OPERATORS,  
ALL OTHER  
Payband = 001  
Position = [943102](#)  
FTE = 1





DAVIE-KUNDA, SUSAN A  
County Code = 043  
Class Code = 5220  
PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [045138](#)  
FTE = 1





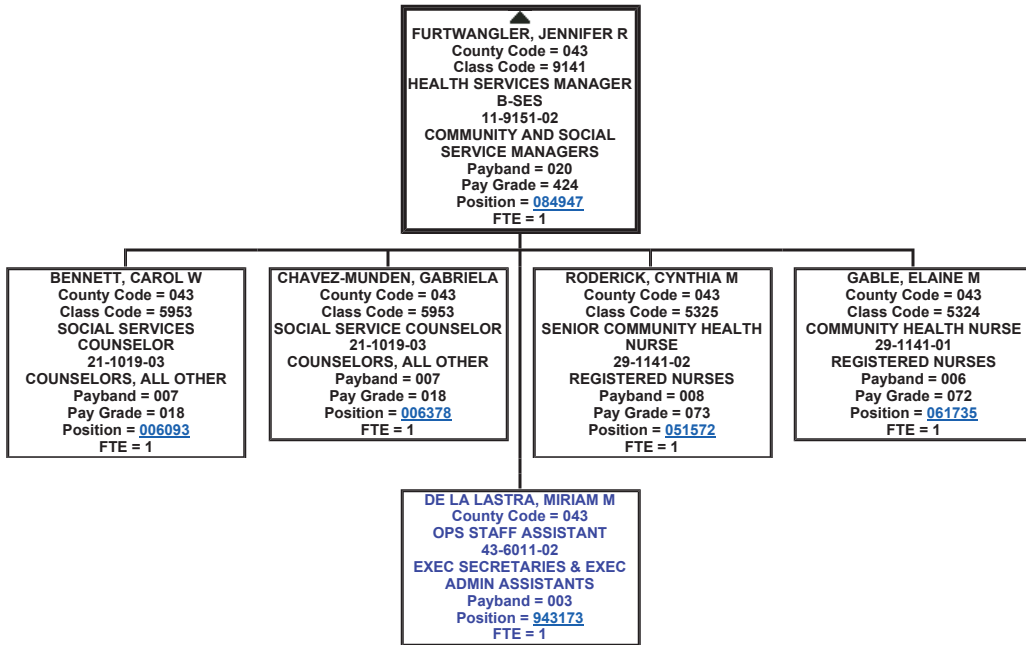
RYAN, MAUREEN T  
County Code = 043  
Class Code = 5336  
ASSISTANT COMM HEALTH  
NURSING DIRECTOR  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 078  
Position = [036854](#)  
FTE = 1

WRIGHT, DIANE K  
County Code = 043  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [002958](#)  
FTE = 1

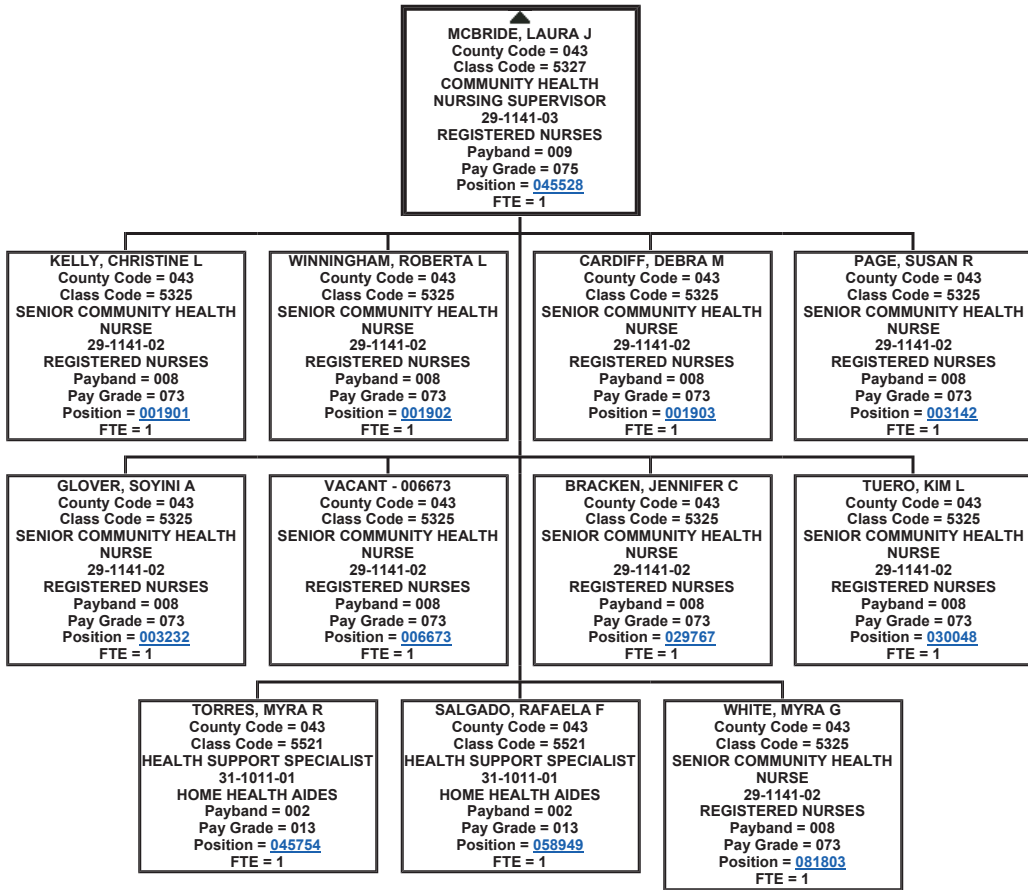
BROOKS, AUDREY M  
County Code = 043  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [006379](#)  
FTE = 1

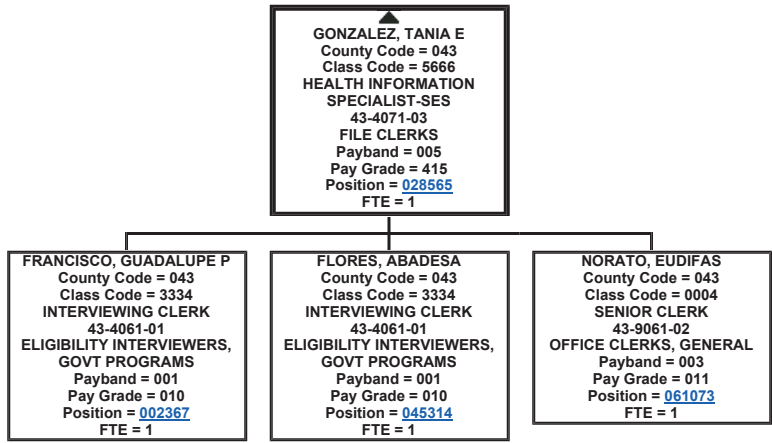
MCBRIDE, LAURA J  
County Code = 043  
Class Code = 5327  
COMMUNITY HEALTH NURSING  
SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [045528](#)  
FTE = 1

FURTWANGLER, JENNIFER R  
County Code = 043  
Class Code = 9141  
HEALTH SERVICES MANAGER  
B-SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 424  
Position = [084947](#)  
FTE = 1





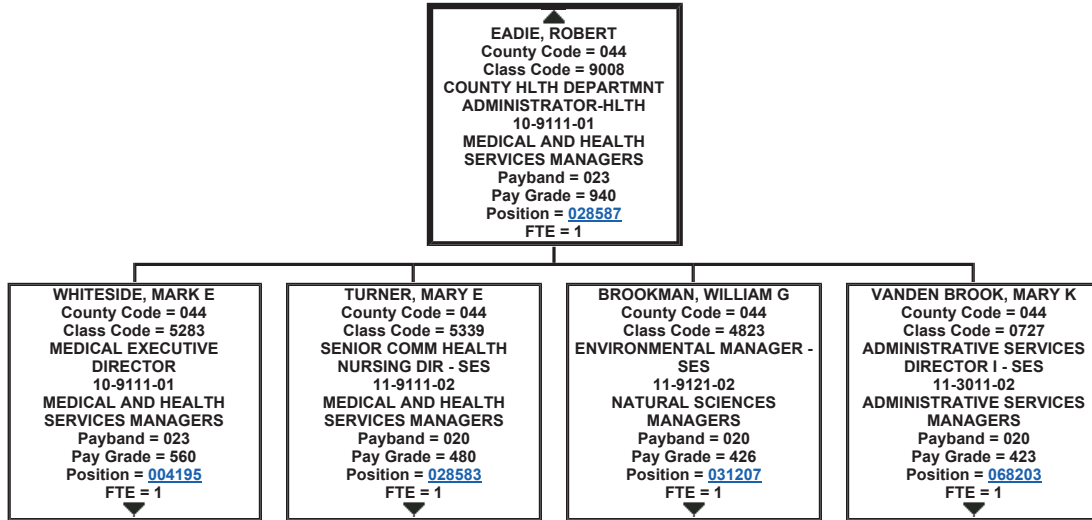


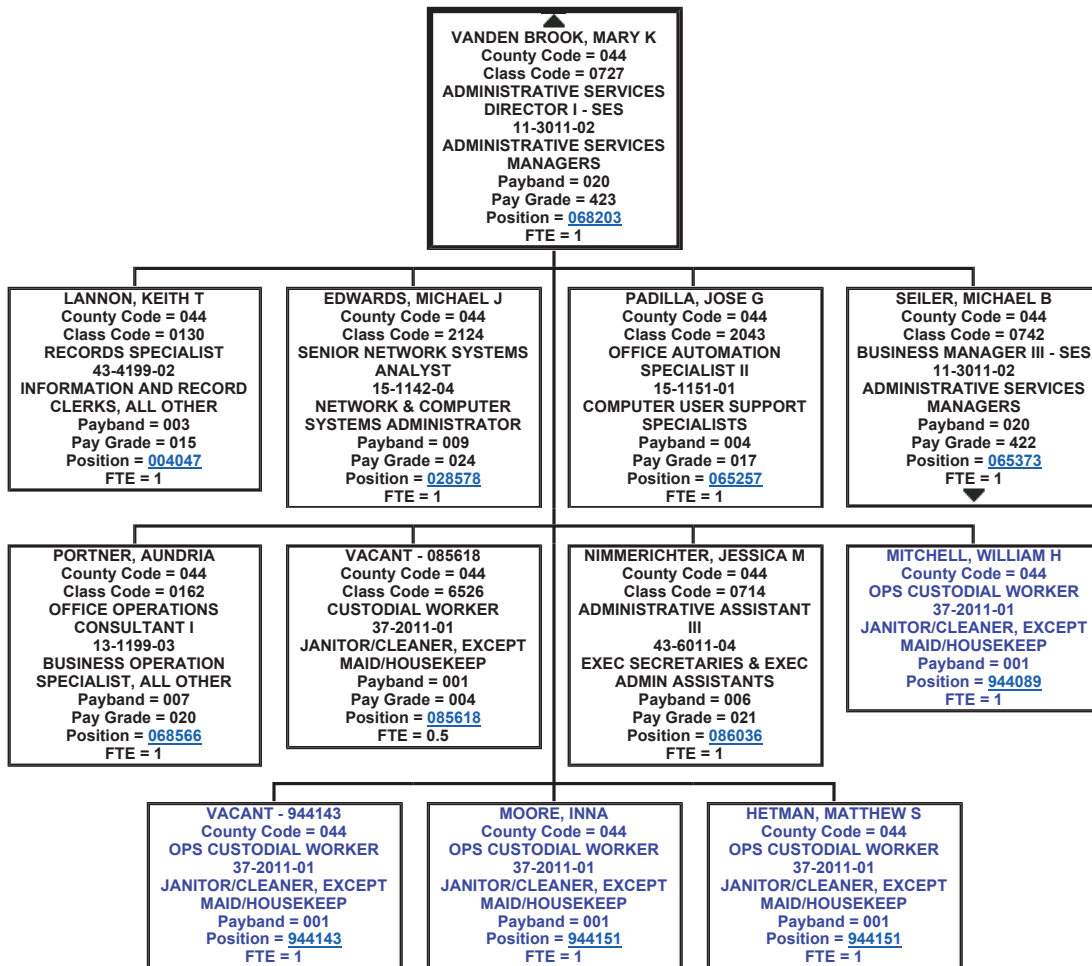


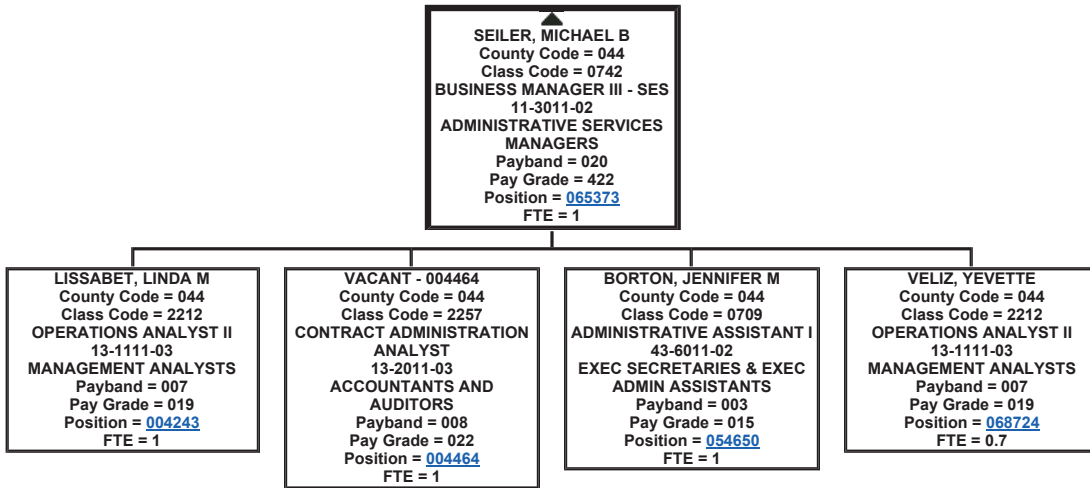
# Florida Department of Health

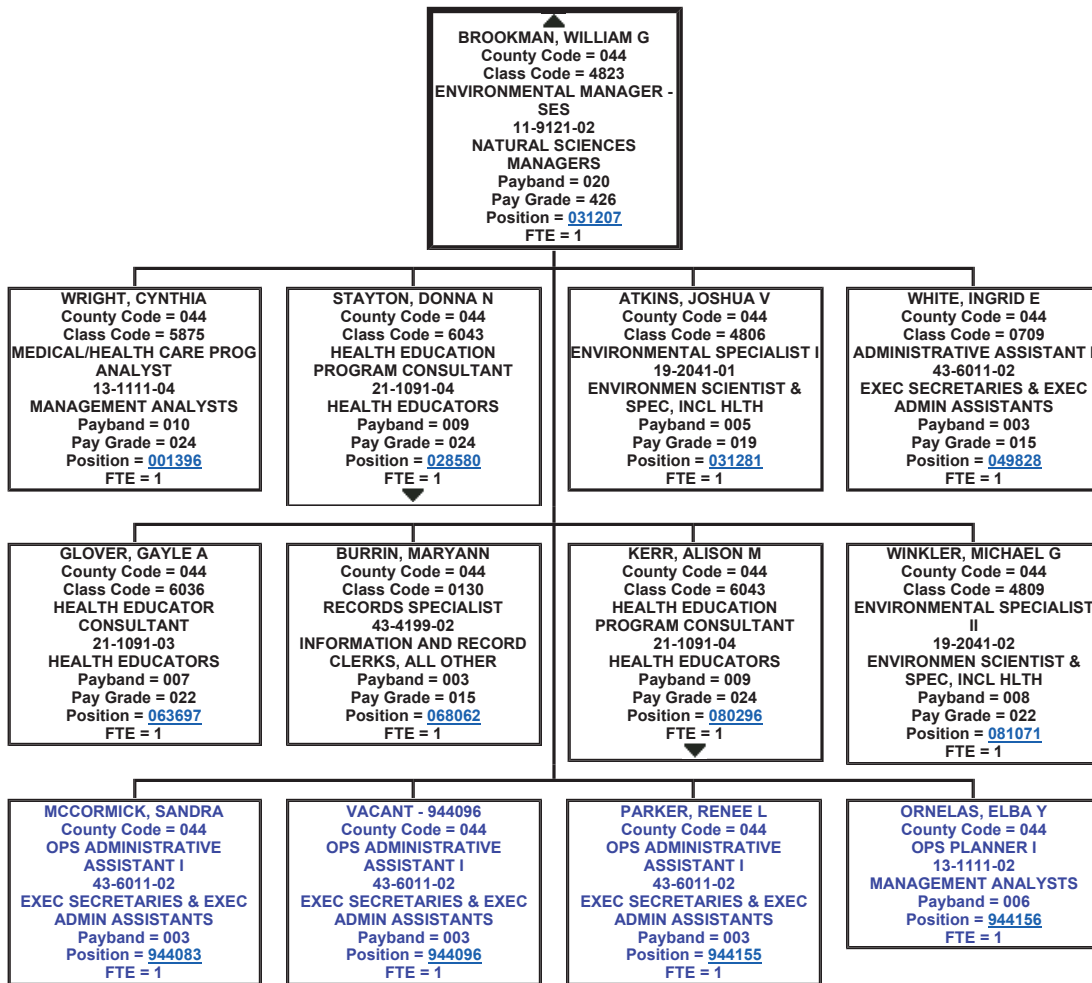
## CHD 44 - Monroe County Health Department

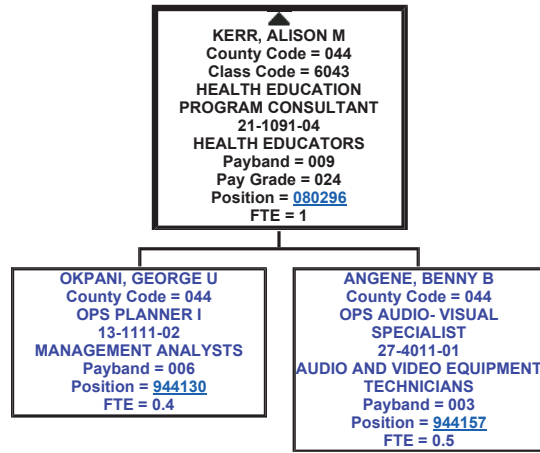
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

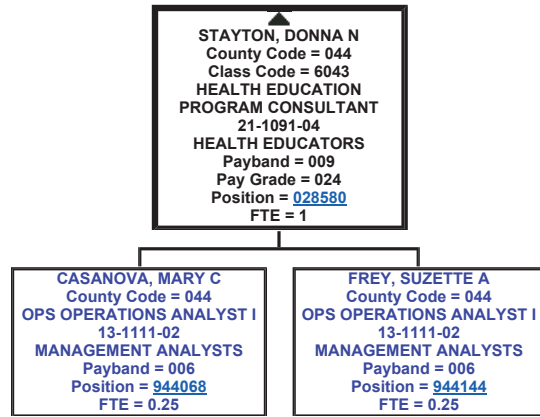




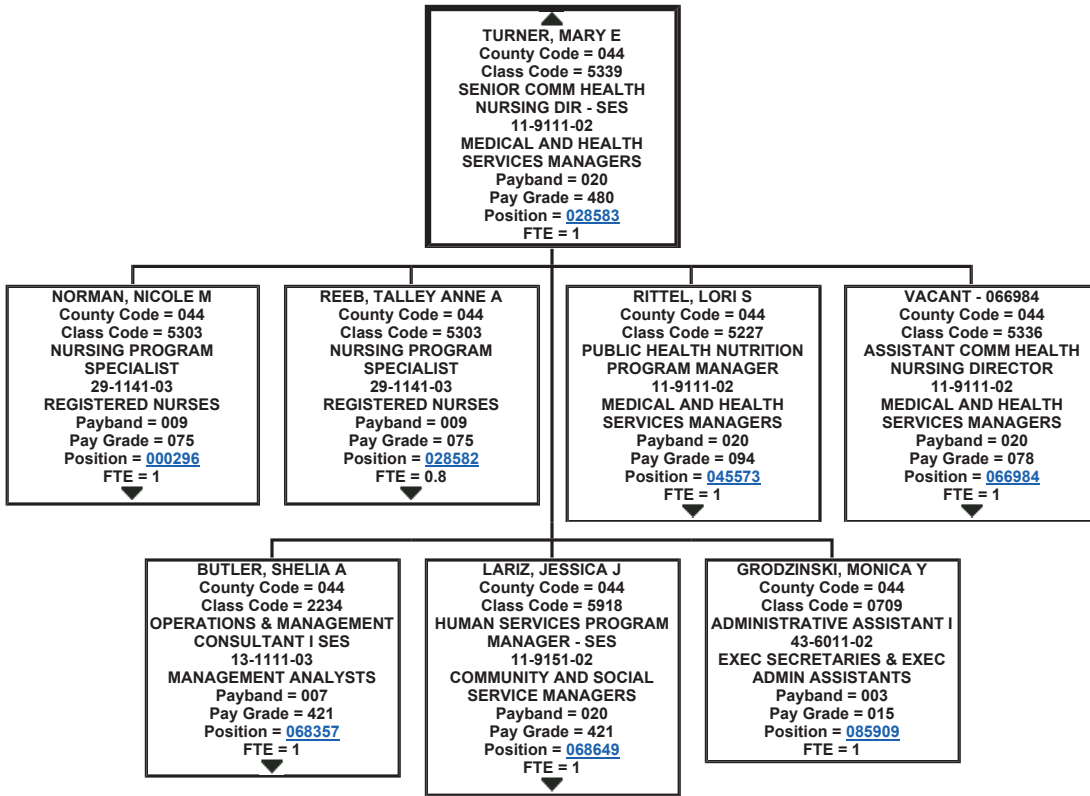


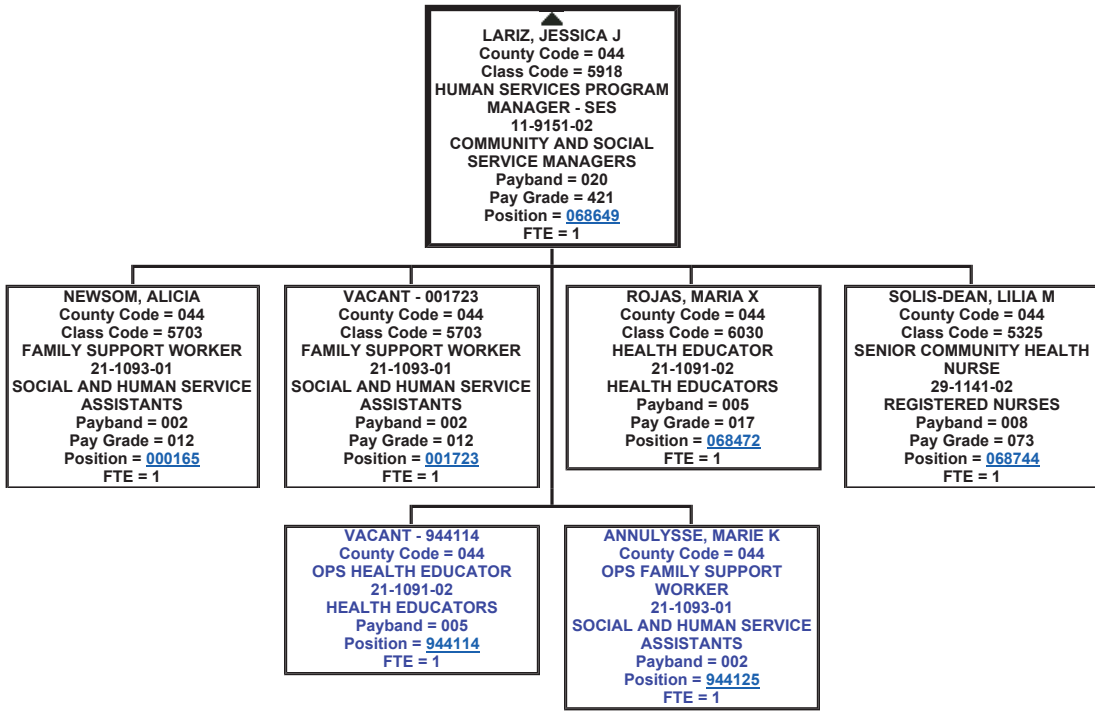


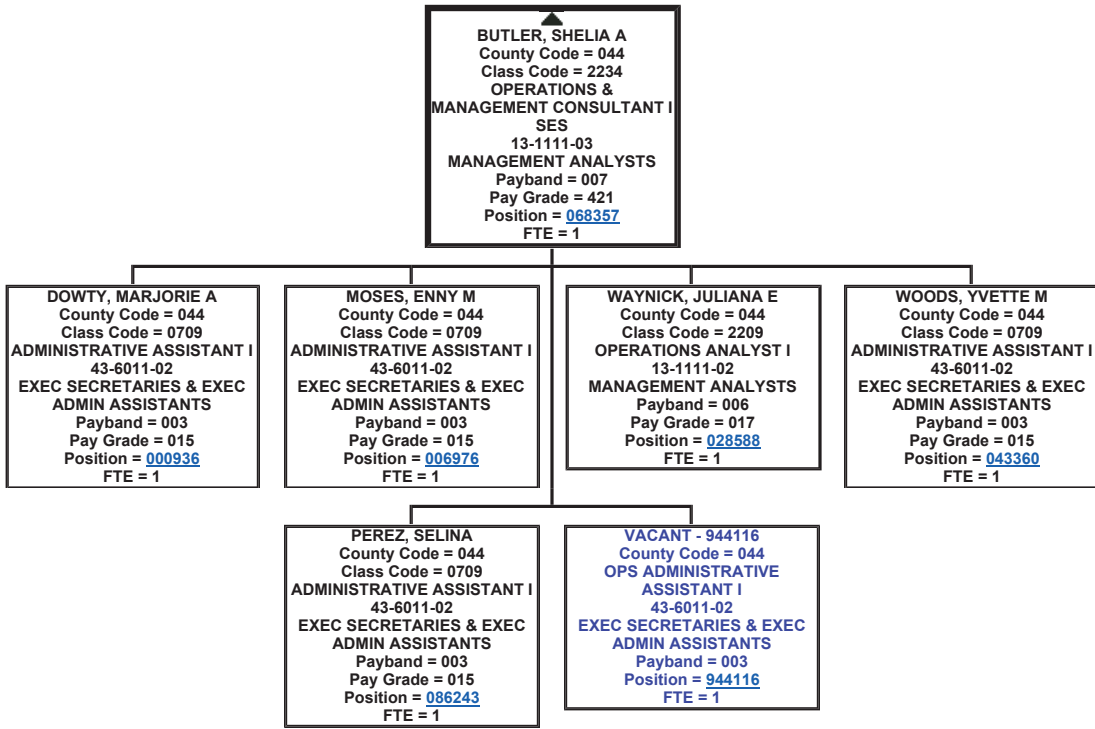












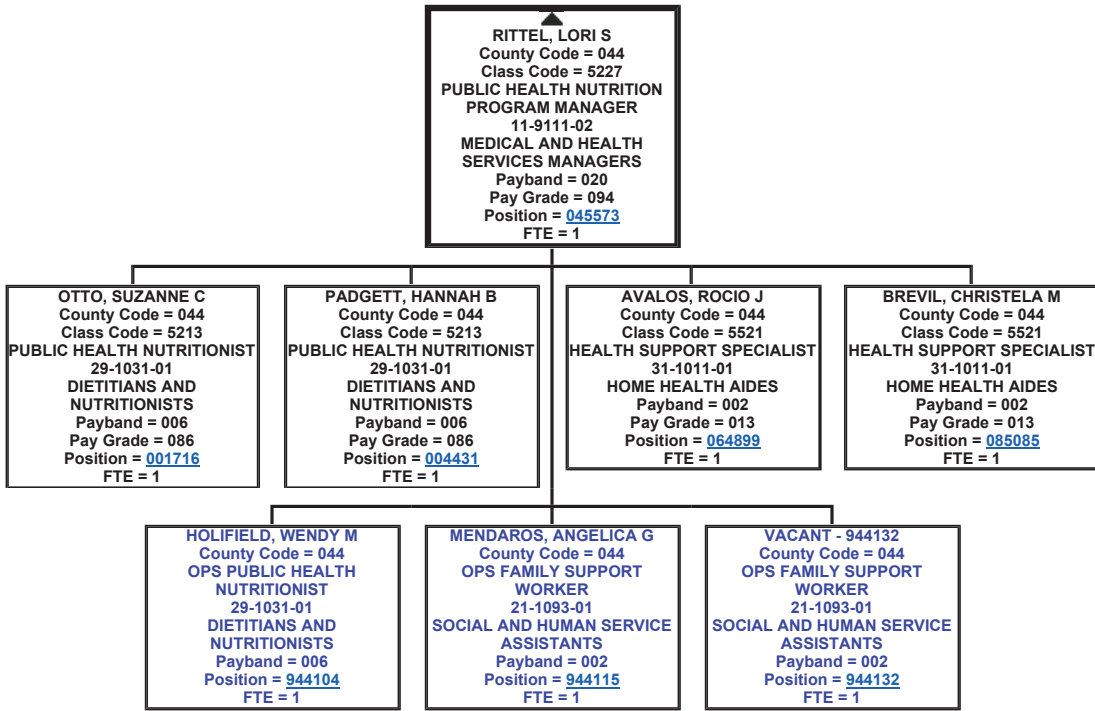
VACANT - 066984  
County Code = 044  
Class Code = 5336  
ASSISTANT COMM HEALTH  
NURSING DIRECTOR  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 078  
Position = [066984](#)  
FTE = 1

GRIMM, AMELIA G  
County Code = 044  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [004281](#)  
FTE = 1

STRANG, CLARICE R  
County Code = 044  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [082187](#)  
FTE = 1

WOLFE, KATHLEEN D  
County Code = 044  
Class Code = 2209  
MANAGEMENT ANALYST I -  
SES  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Pay Grade = 417  
Position = [086373](#)  
FTE = 1

VACANT - 944139  
County Code = 044  
OPS SENIOR REGISTERED  
NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Position = [944139](#)  
FTE = 1



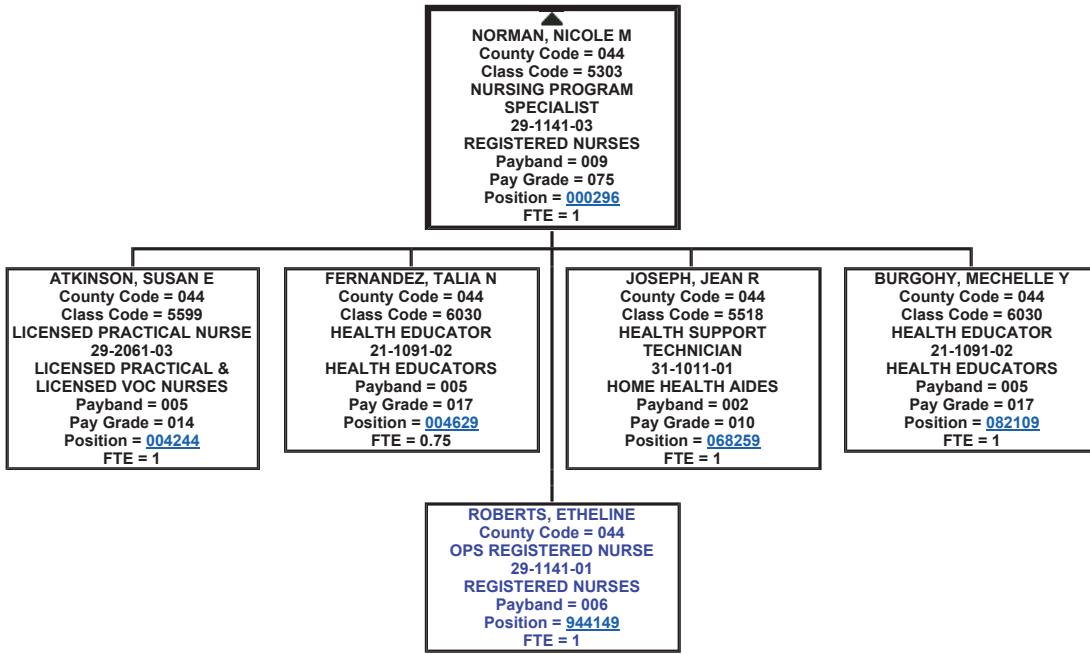
REEB, TALLEY ANNE A  
County Code = 044  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [028582](#)  
FTE = 0.8

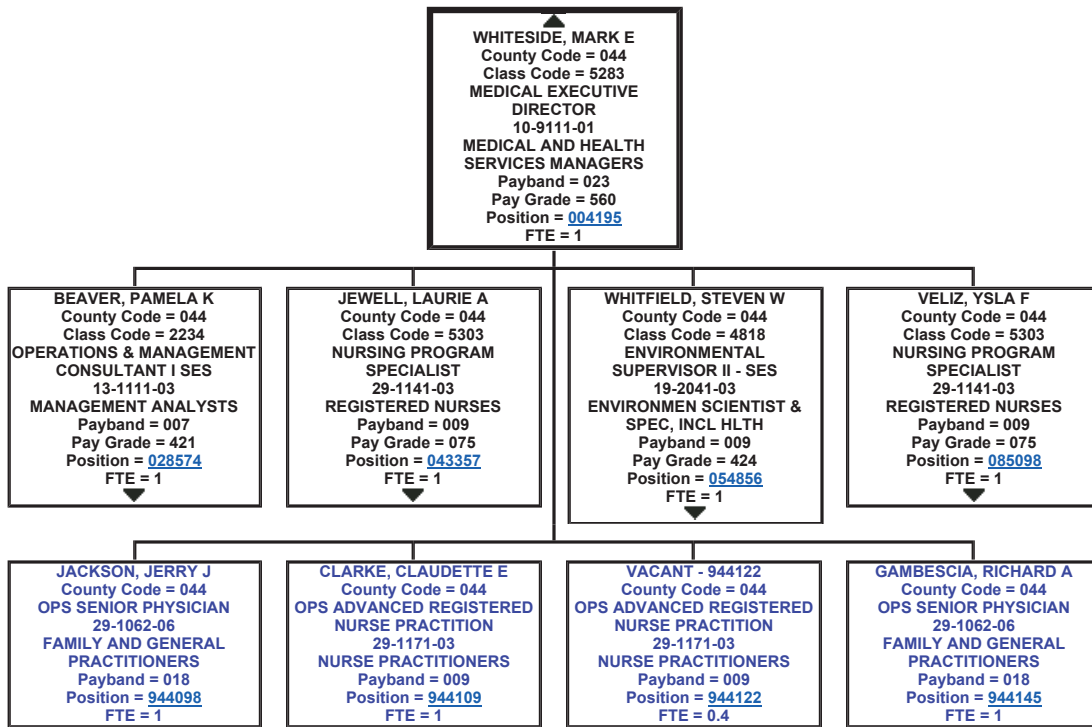
PORTILLO, DANA L  
County Code = 044  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [004343](#)  
FTE = 1

OROPEZA, ELIZABETH C  
County Code = 044  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [038520](#)  
FTE = 0.6

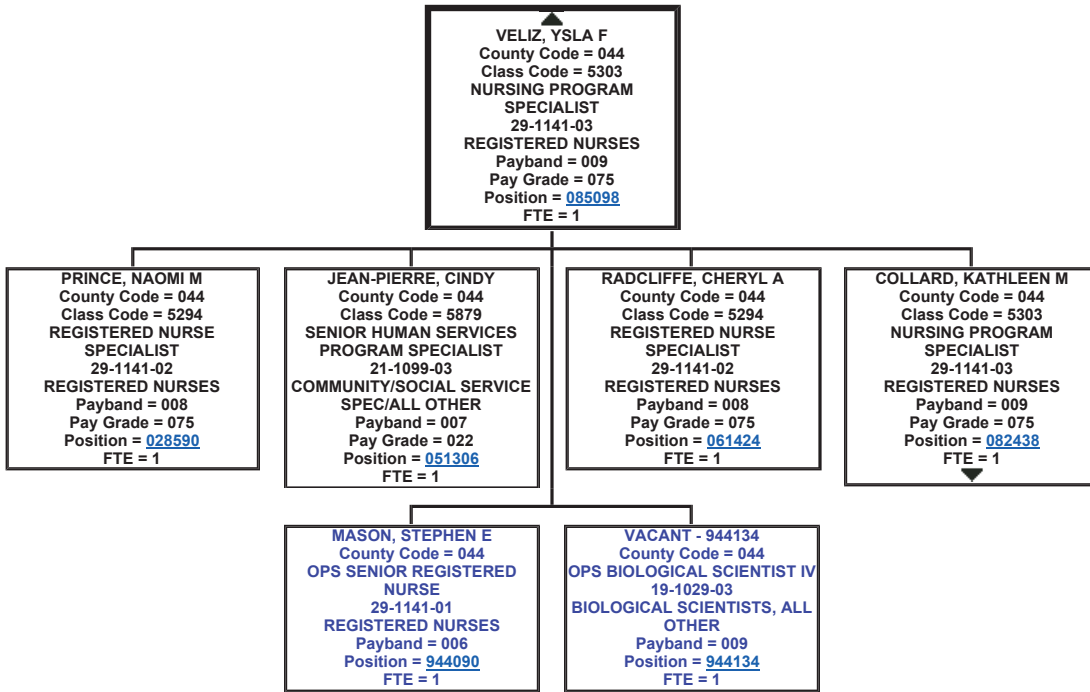
JOHANNES, HANNAH L  
County Code = 044  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [061924](#)  
FTE = 1

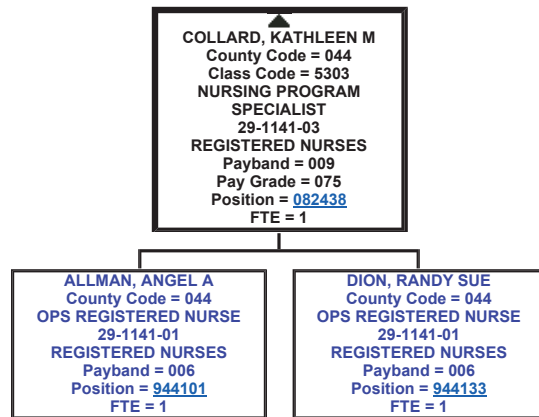
IGLESIAS, MELISSA  
County Code = 044  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [061925](#)  
FTE = 1

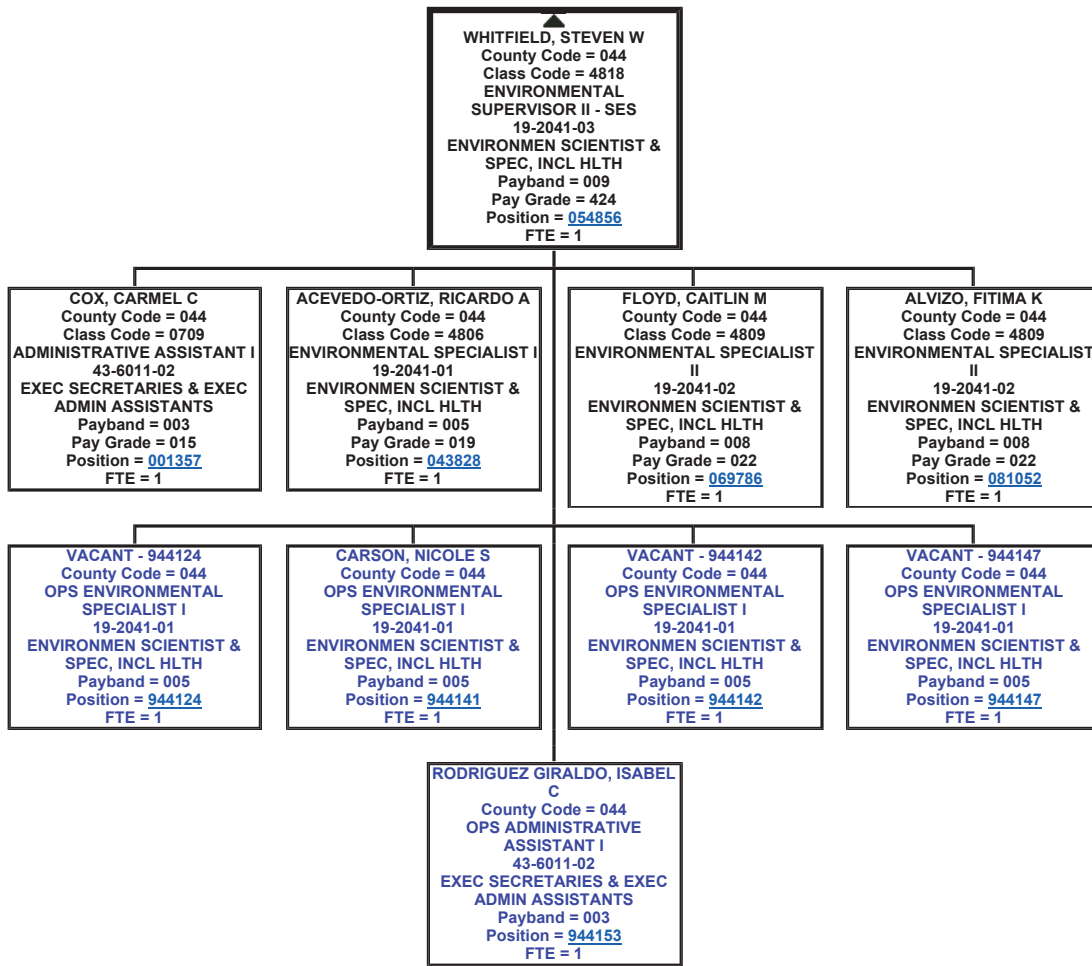


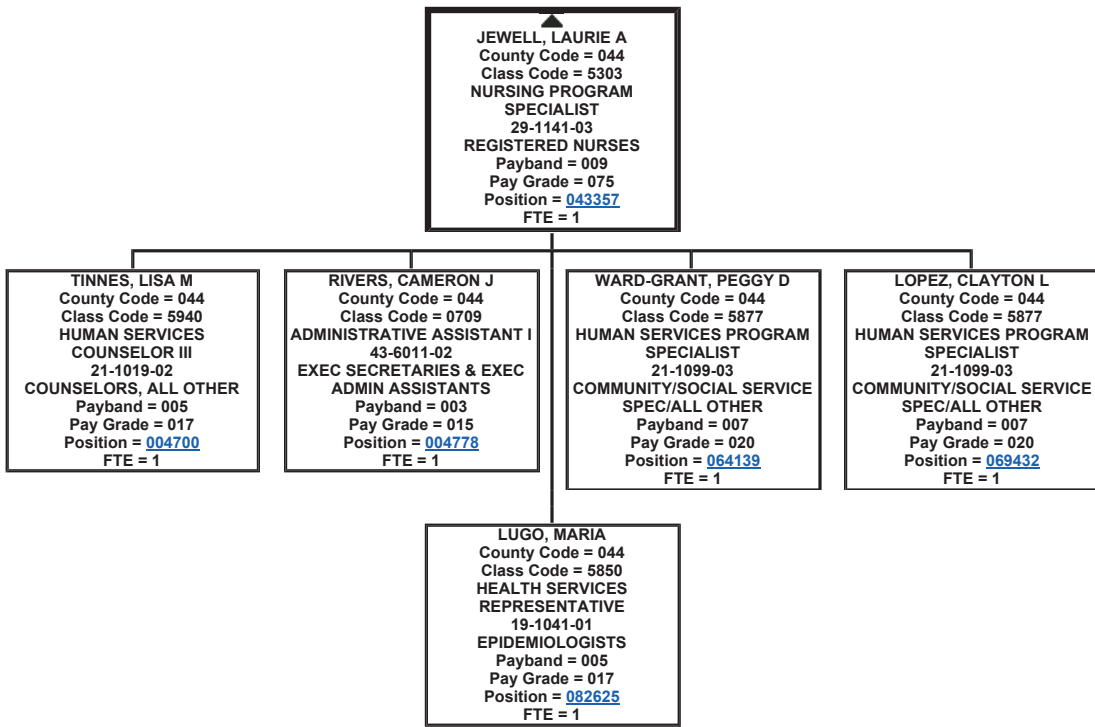












▲  
BEAVER, PAMELA K  
County Code = 044  
Class Code = 2234  
OPERATIONS &  
MANAGEMENT CONSULTANT I  
SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [028574](#)  
FTE = 1

O'LEAR, JOSEPH E  
County Code = 044  
Class Code = 5281  
SENIOR PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Pay Grade = 320  
Position = [004670](#)  
FTE = 0.2

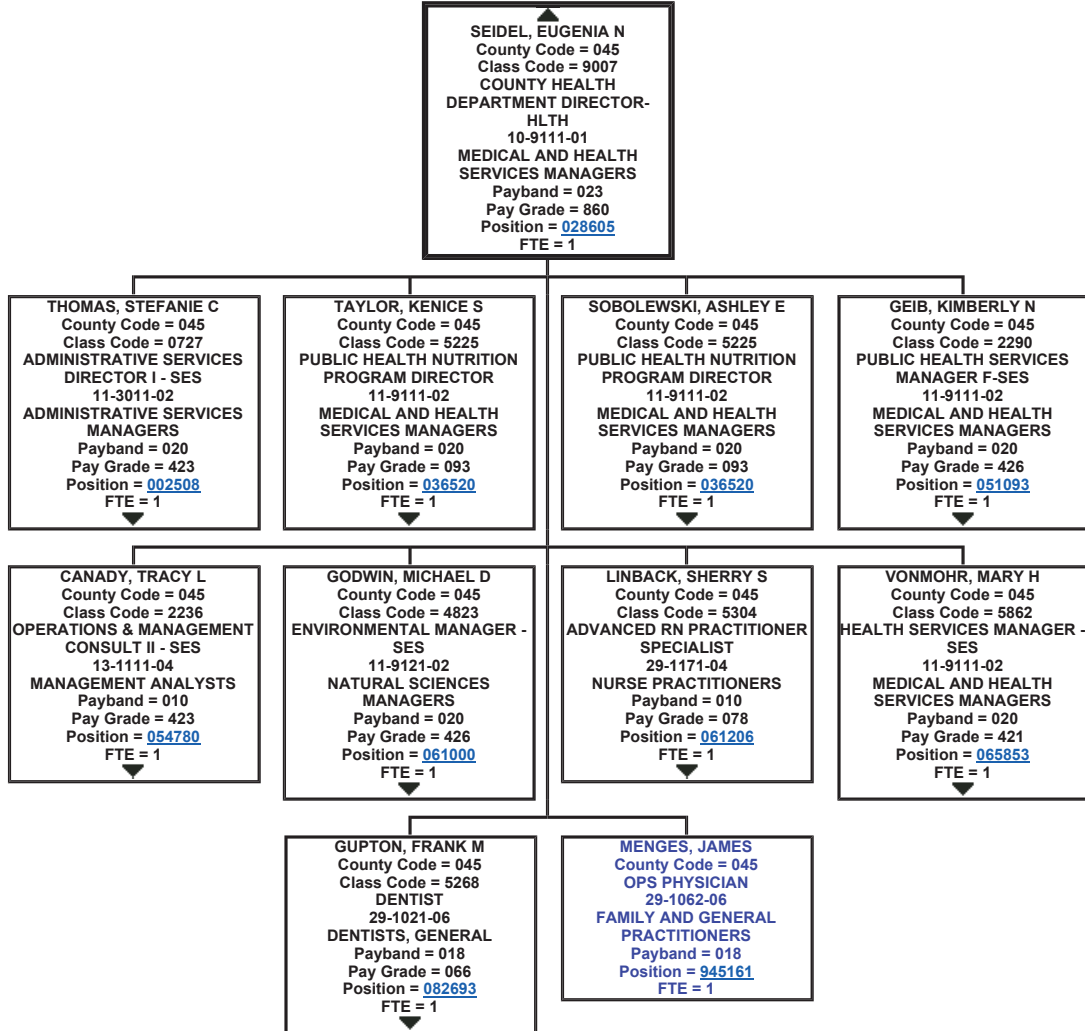
RAGUSEA, STEPHEN A  
County Code = 044  
OPS BEHAVIORAL ANALYST  
19-3099-03  
SOCIAL SCIENTISTS &  
RELATED WORKERS, ALL  
Payband = 008  
Position = [944070](#)  
FTE = 1

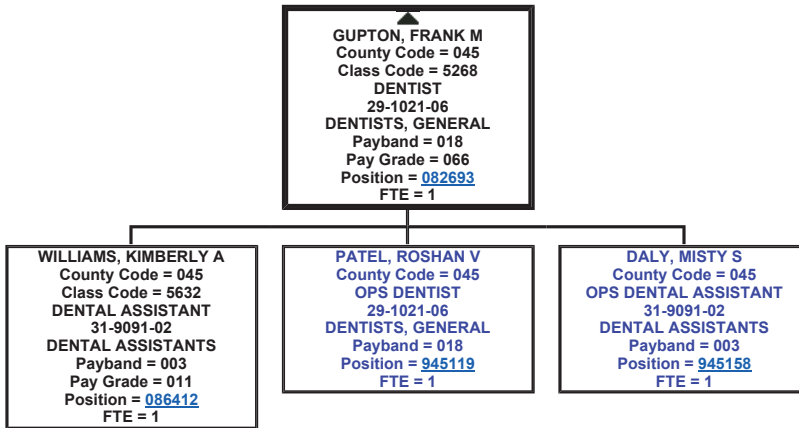
VACANT - 944088  
County Code = 044  
OPS BEHAVIORAL ANALYST  
19-3099-03  
SOCIAL SCIENTISTS &  
RELATED WORKERS, ALL  
Payband = 008  
Position = [944088](#)  
FTE = 1

# Florida Department of Health

## CHD 45 - Nassau County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



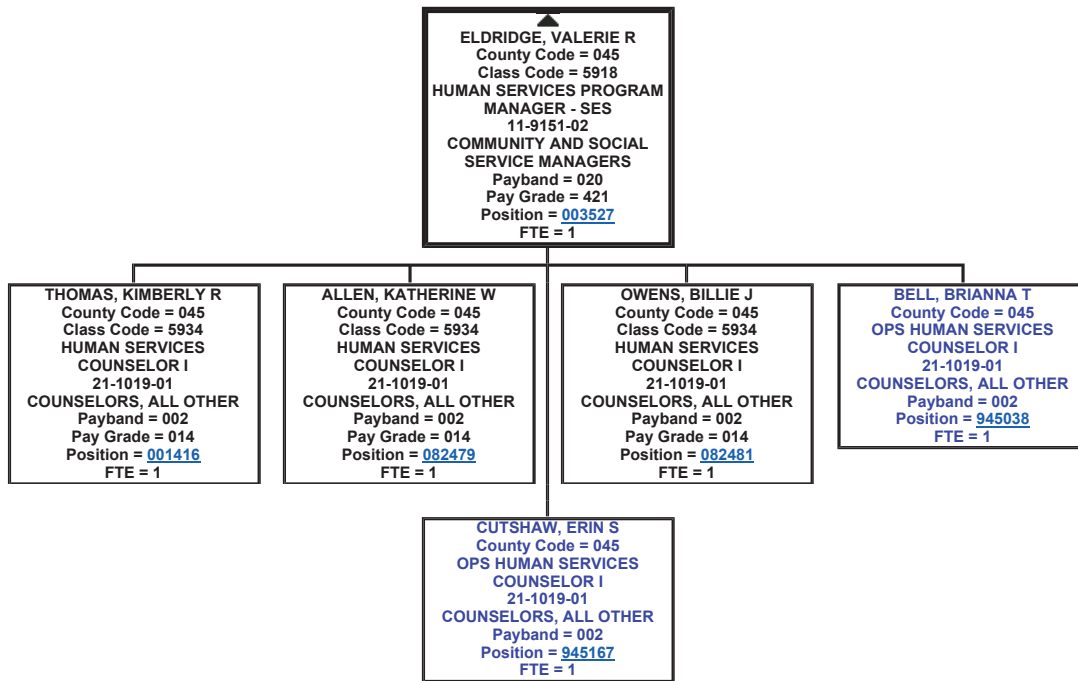


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VONMOHR, MARY H  
County Code = 045  
Class Code = 5862  
HEALTH SERVICES MANAGER  
- SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [065853](#)  
FTE = 1

ELDRIDGE, VALERIE R  
County Code = 045  
Class Code = 5918  
HUMAN SERVICES PROGRAM  
MANAGER - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [003527](#)  
FTE = 1  
▼

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LINBACK, SHERRY S  
 County Code = 045  
 Class Code = 5304  
 ADVANCED RN  
 PRACTITIONER SPECIALIST  
 29-1171-04  
 NURSE PRACTITIONERS  
 Payband = 010  
 Pay Grade = 078  
 Position = [061206](#)  
 FTE = 1

STEPHENS, LEE A  
 County Code = 045  
 Class Code = 5599  
 LICENSED PRACTICAL NURSE  
 29-2061-03  
 LICENSED PRACTICAL &  
 LICENSED VOC NURSES  
 Payband = 005  
 Pay Grade = 014  
 Position = [000065](#)  
 FTE = 1

CURTIS, DEBORAH A  
 County Code = 045  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [003549](#)  
 FTE = 1

PLATT, MAGON C  
 County Code = 045  
 Class Code = 5518  
 HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Pay Grade = 010  
 Position = [003995](#)  
 FTE = 1

BENJAMIN, ANNETTE M  
 County Code = 045  
 Class Code = 3334  
 INTERVIEWING CLERK  
 43-4061-01  
 ELIGIBILITY INTERVIEWERS,  
 GOVT PROGRAMS  
 Payband = 001  
 Pay Grade = 010  
 Position = [030601](#)  
 FTE = 1

TAYLOR, STELLAJEAN A  
 County Code = 045  
 Class Code = 5518  
 HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Pay Grade = 010  
 Position = [030977](#)  
 FTE = 1

JOHNS, MICHAEL R  
 County Code = 045  
 Class Code = 5599  
 LICENSED PRACTICAL NURSE  
 29-2061-03  
 LICENSED PRACTICAL &  
 LICENSED VOC NURSES  
 Payband = 005  
 Pay Grade = 014  
 Position = [051965](#)  
 FTE = 1

SLOAN, SARA R  
 County Code = 045  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [081180](#)  
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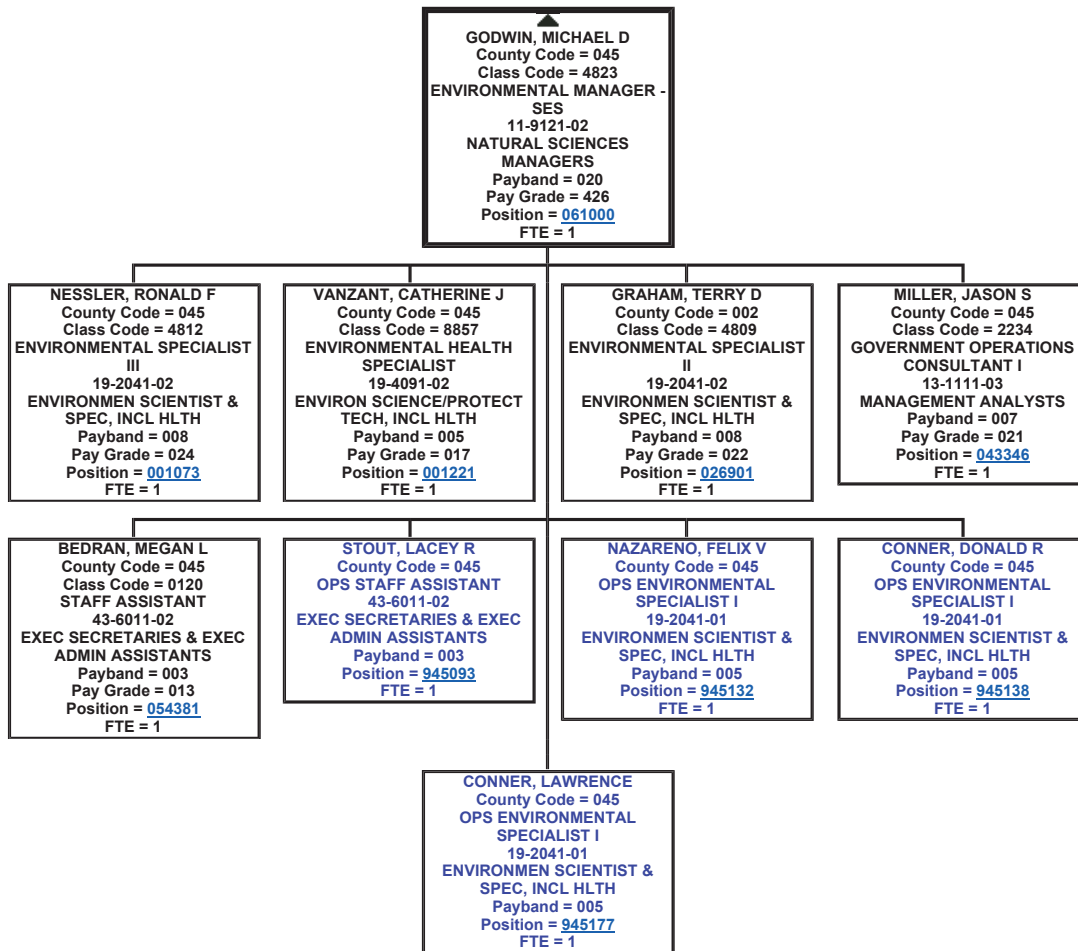
SAWYER, VERNITA D  
 County Code = 045  
 Class Code = 0004  
 SENIOR CLERK  
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 OFFICE CLERKS, GENERAL  
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 Pay Grade = 011  
 Position = [082324](#)  
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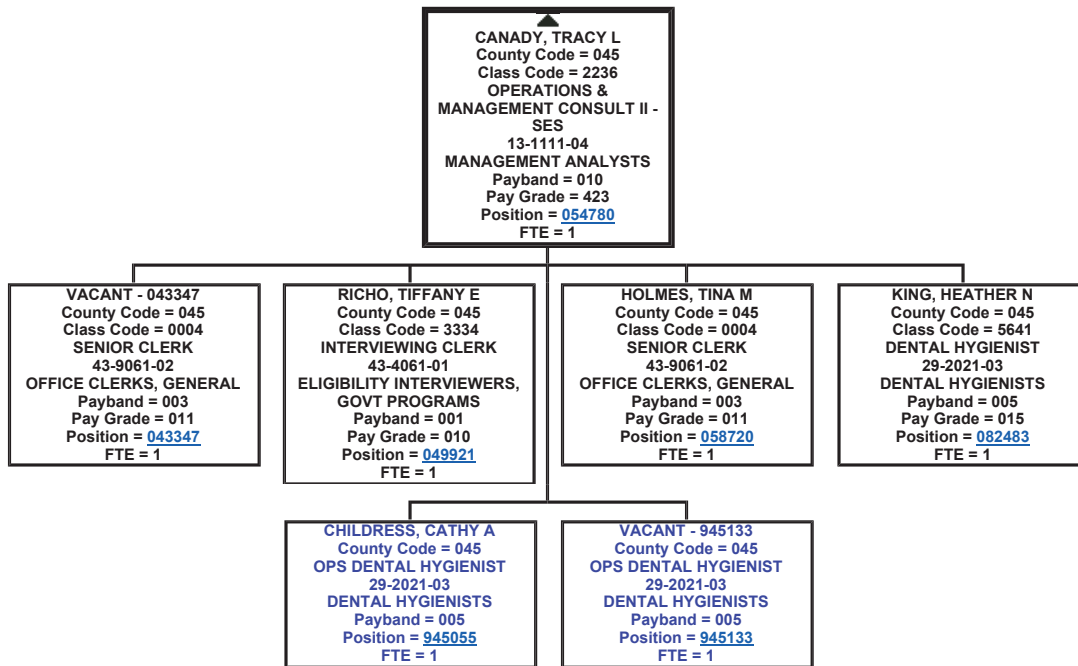
GEIB, KIMBERLY N  
 County Code = 045  
 OPS SENIOR COMMUNITY  
 HEALTH NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Position = [945012](#)  
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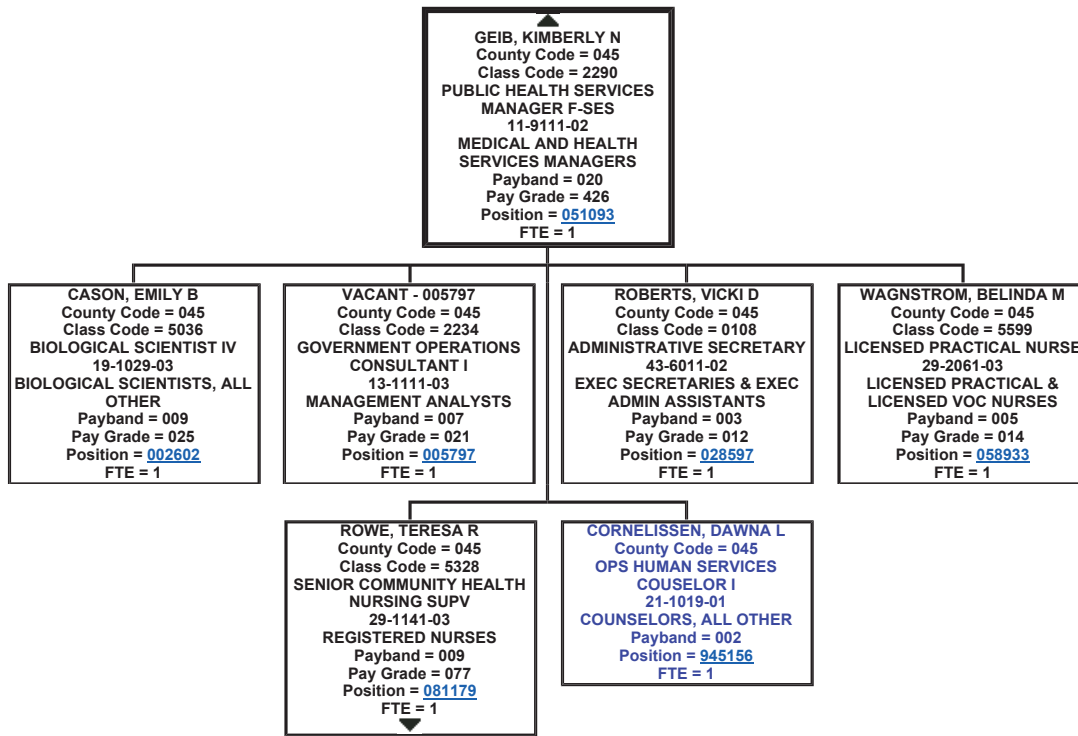
VACANT - 945100  
 County Code = 045  
 OPS ADVANCED REGISTERED  
 NURSE PRACTITIONER  
 29-1171-03  
 NURSE PRACTITIONERS  
 Payband = 009  
 Position = [945100](#)  
 FTE = 1

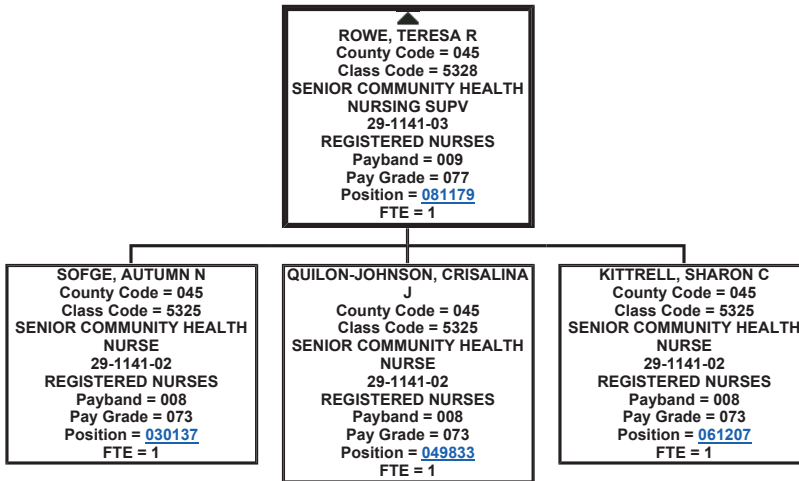
PEEPLES, BARBARA L  
 County Code = 045  
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 NURSE PRACTITIONER  
 29-1171-03  
 NURSE PRACTITIONERS  
 Payband = 009  
 Position = [945116](#)  
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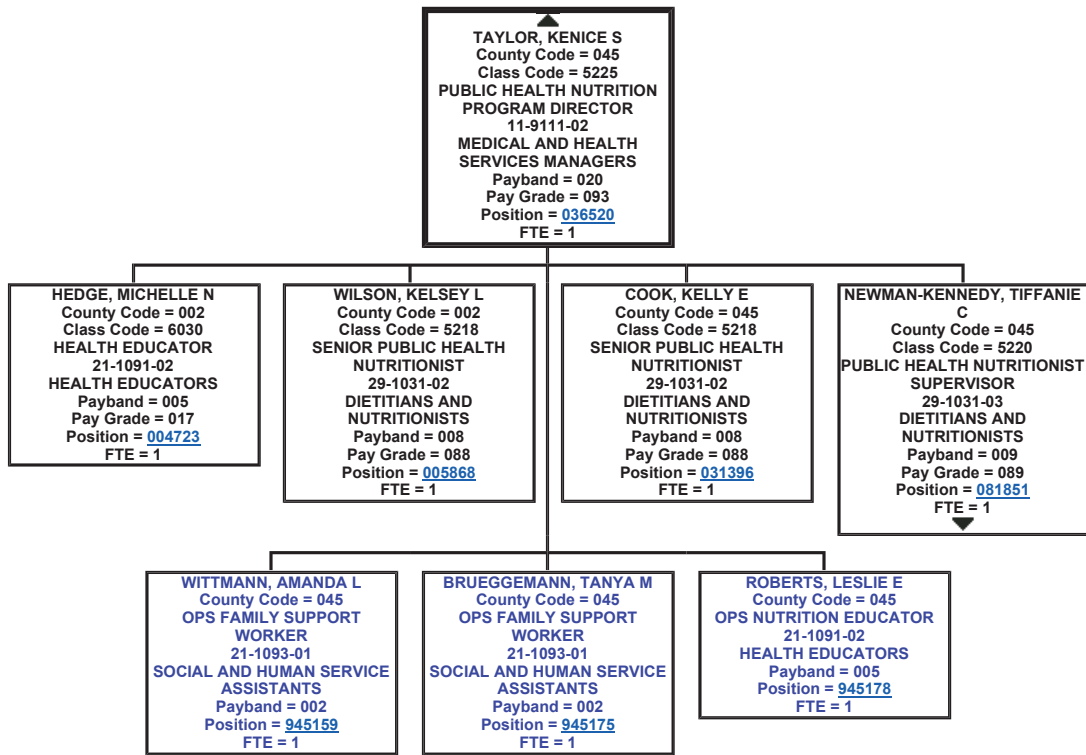
IRWIN, DONNA L  
 County Code = 045  
 OPS ADVANCED REGISTERED  
 NURSE PRACTITIONER  
 29-1171-03  
 NURSE PRACTITIONERS  
 Payband = 009  
 Position = [945139](#)  
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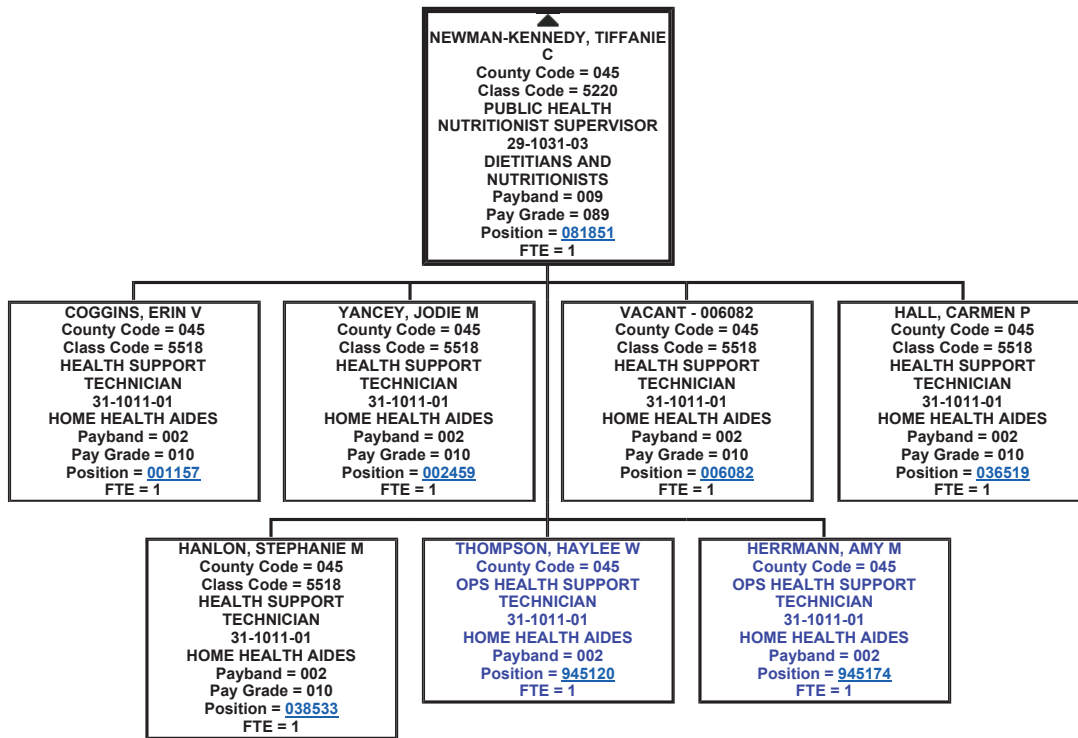




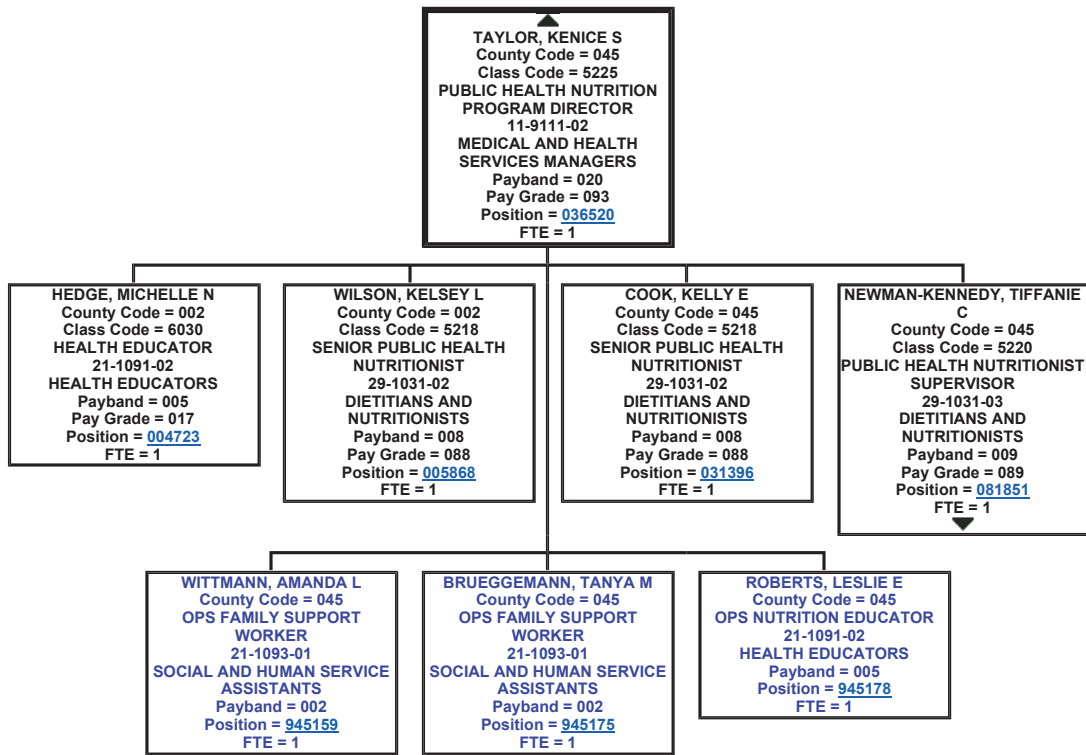


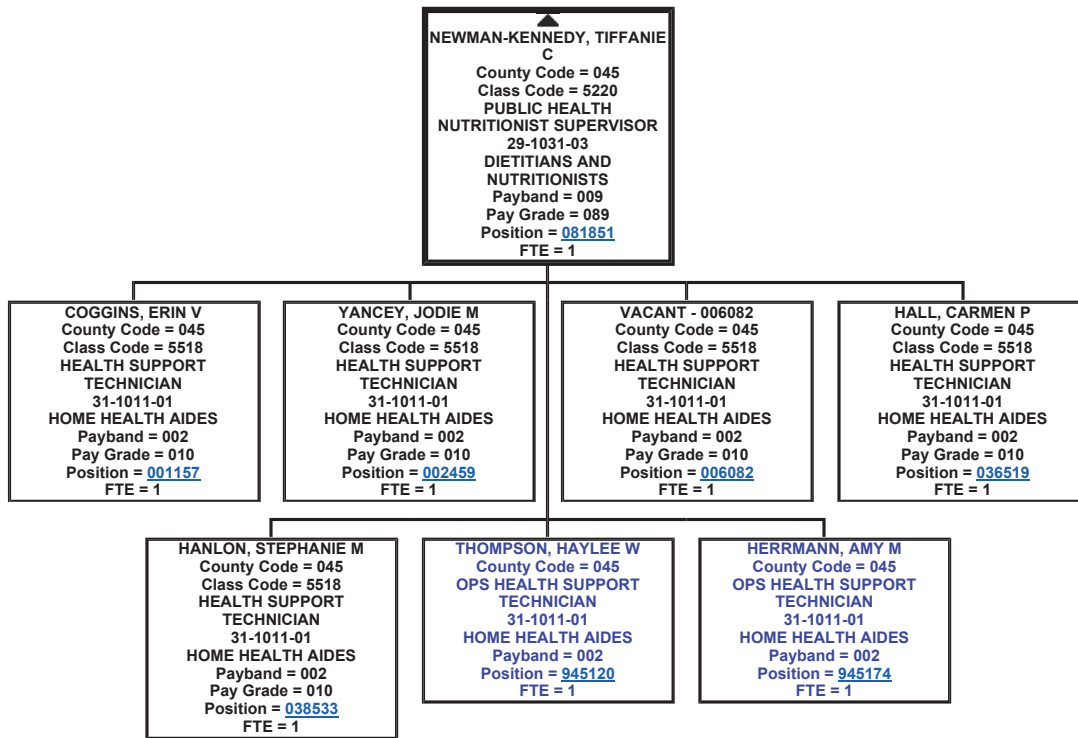


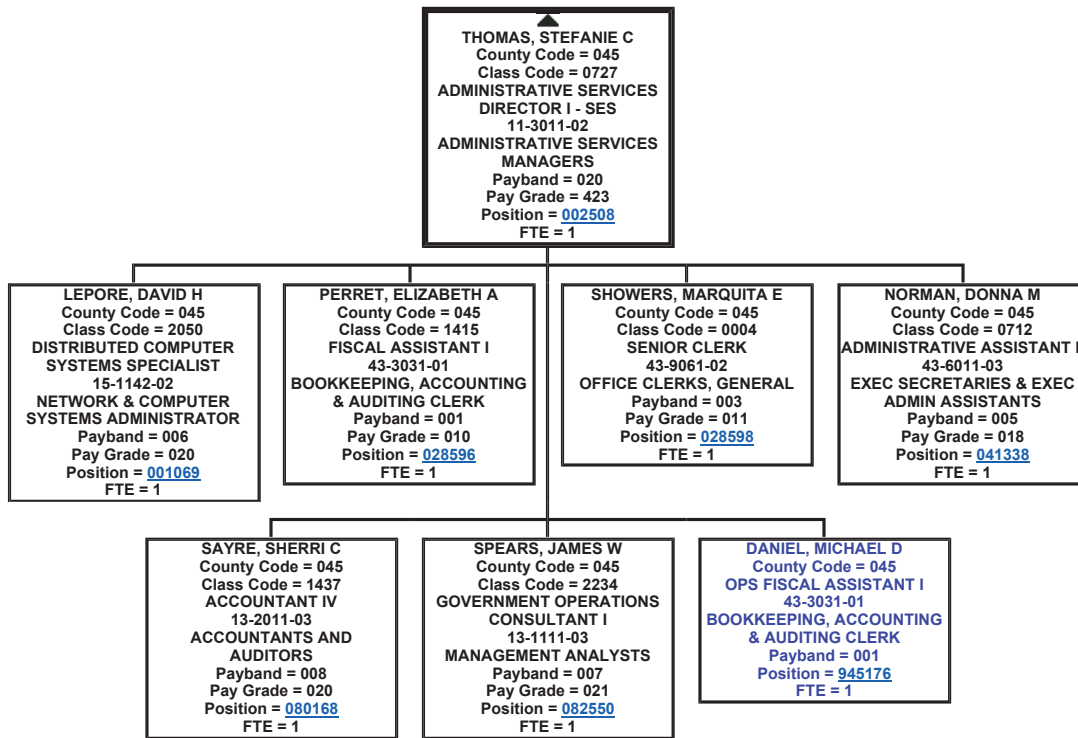








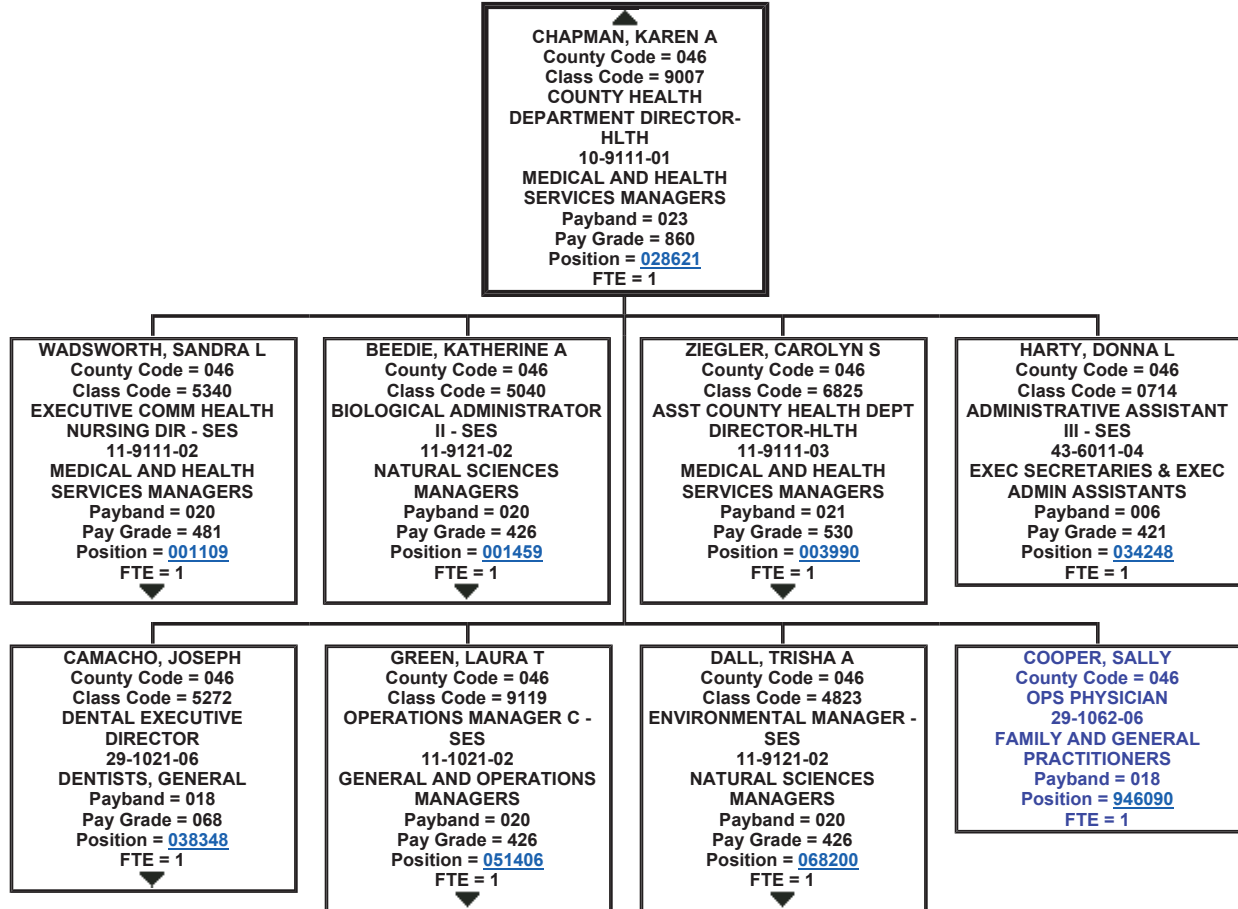




# Florida Department of Health

## CHD 46 - Okaloosa County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



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DALL, TRISHA A  
County Code = 046  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [068200](#)  
FTE = 1

JOHNSON, GABRIELLE R  
County Code = 046  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [001745](#)  
FTE = 1

JACKSON, STEVEN M  
County Code = 046  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [028619](#)  
FTE = 1

OAKS, LOYNA R  
County Code = 046  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [028627](#)  
FTE = 1

VACANT - 043573  
County Code = 046  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [043573](#)  
FTE = 1  
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VACANT - 043573  
County Code = 046  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [043573](#)  
FTE = 1

BORRIES, MARINA L  
County Code = 046  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [001744](#)  
FTE = 1

BORN, TIMOTHY G  
County Code = 046  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [006066](#)  
FTE = 1

CLARK, WILLIAM C  
County Code = 046  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [006947](#)  
FTE = 1

MORGAN, SUSAN M  
County Code = 046  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [029965](#)  
FTE = 1

▲  
GREEN, LAURA T  
County Code = 046  
Class Code = 9119  
OPERATIONS MANAGER C -  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [051406](#)  
FTE = 1

SCHWADER, LINDA  
County Code = 046  
Class Code = 1445  
ACCOUNTING SERVICES  
SUPERVISOR II - SES  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 422  
Position = [068439](#)  
FTE = 1  
▼

WAGNER, SUSAN J  
County Code = 046  
Class Code = 1460  
FINANCE & ACCOUNTING  
DIRECTOR I - SES  
11-3031-02  
FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [081172](#)  
FTE = 1  
▼

ALFONE, JOHN R  
County Code = 046  
Class Code = 0839  
GENERAL SERVICES  
SPECIALIST  
13-1199-03  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 007  
Pay Grade = 021  
Position = [081342](#)  
FTE = 1

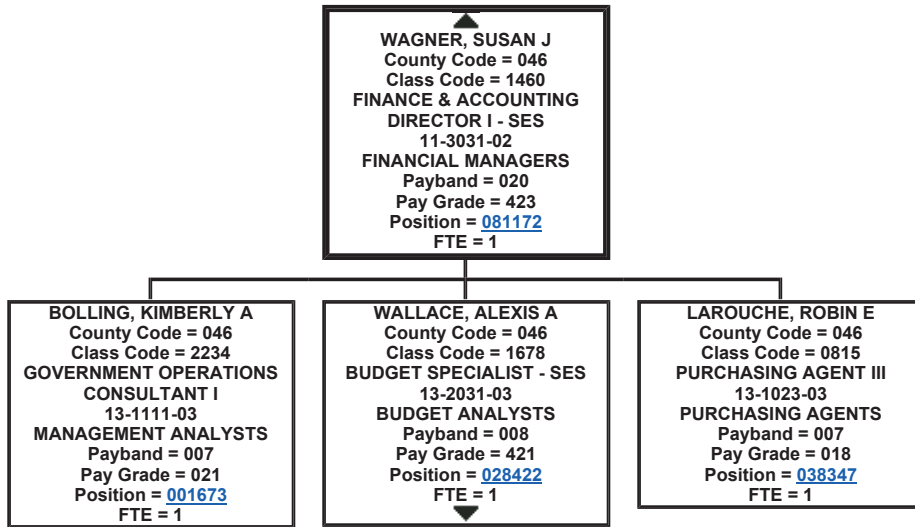
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County Code = 046  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEMS ANALYST - S  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 422  
Position = [081854](#)  
FTE = 1  
▼

HUMPHREY, JAMES G  
County Code = 046  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEMS ANALYST - S  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 422  
Position = [081854](#)  
FTE = 1

MEANS, SEAN E  
County Code = 046  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [054871](#)  
FTE = 1

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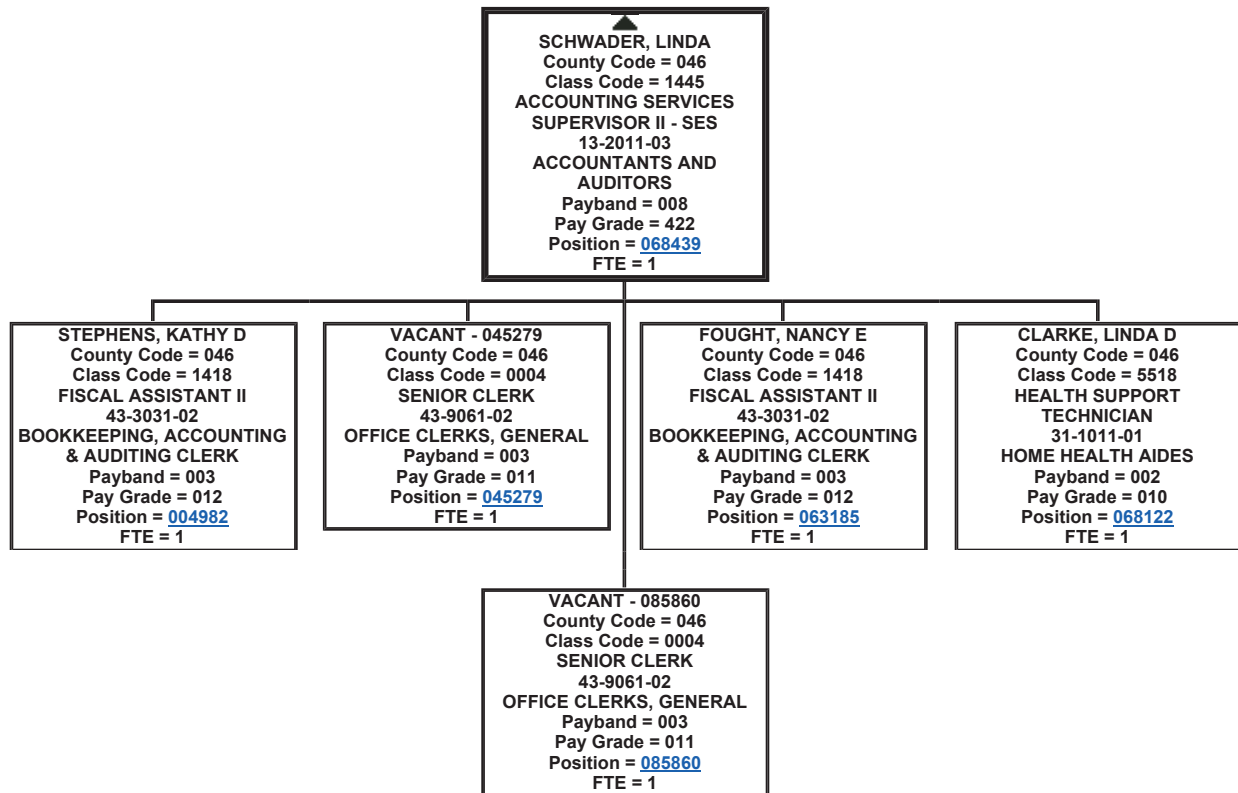
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WALLACE, ALEXIS A  
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Class Code = 1678  
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BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 421  
Position = [028422](#)  
FTE = 1

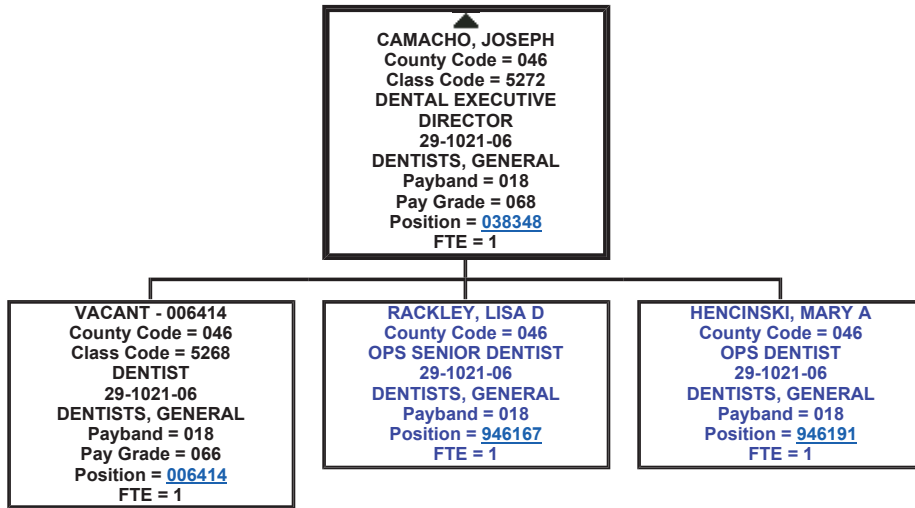
MILLARD, LINDA X  
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Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [005050](#)  
FTE = 1

RUGGLES, DONNA J  
County Code = 046  
Class Code = 1436  
ACCOUNTANT III  
13-2011-02  
ACCOUNTANTS AND  
AUDITORS  
Payband = 006  
Pay Grade = 018  
Position = [006939](#)  
FTE = 1

MILLER, CHERYL L  
County Code = 046  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [068440](#)  
FTE = 1

SCHEMBRI, MELISSA L  
County Code = 046  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [081269](#)  
FTE = 1



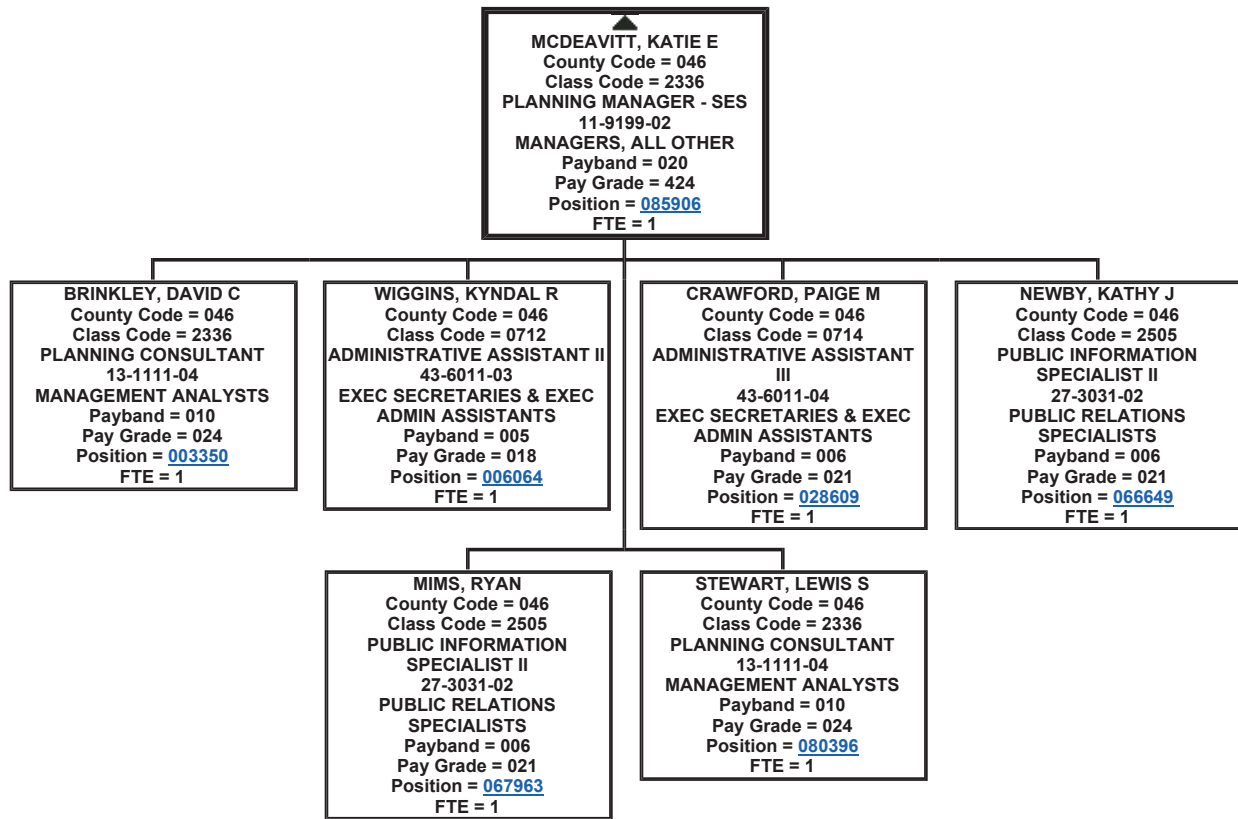


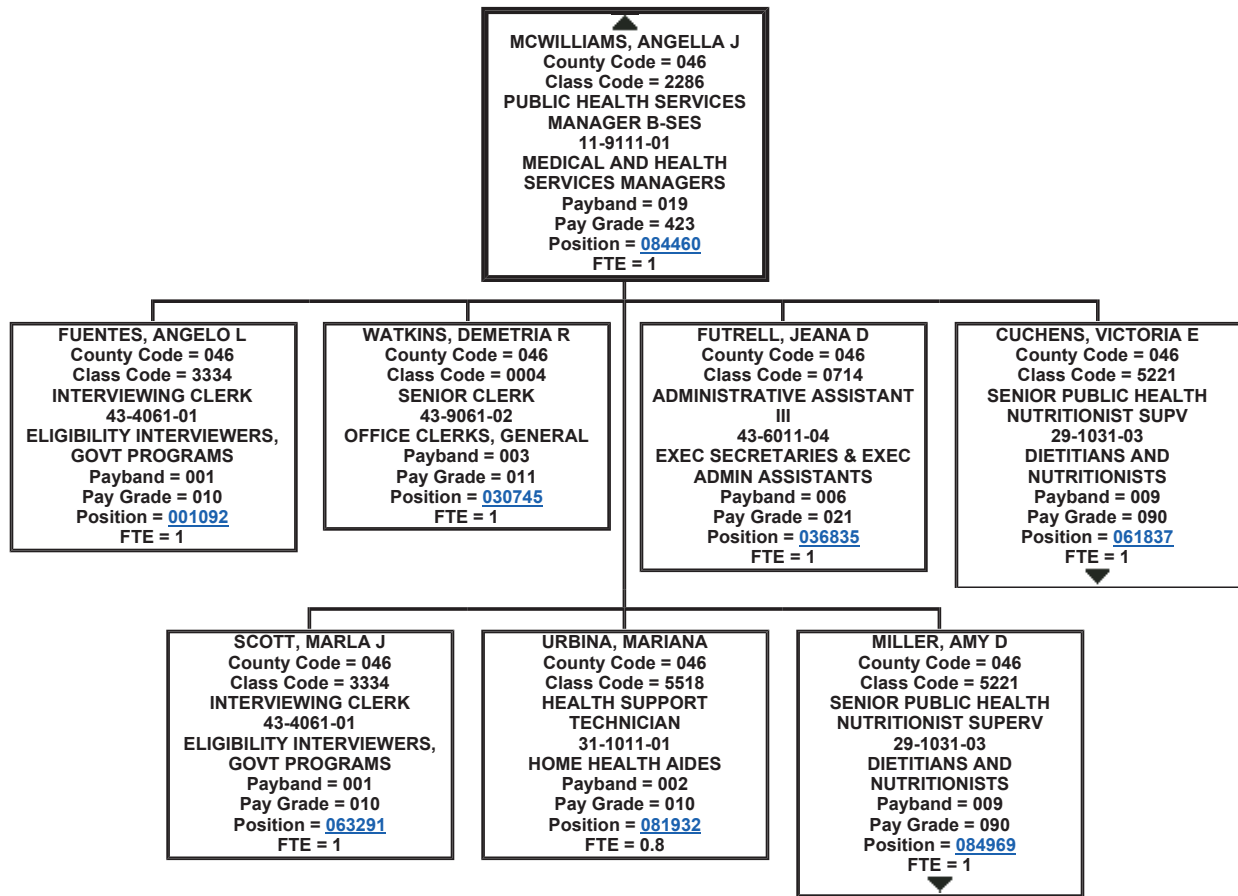
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County Code = 046  
Class Code = 6825  
ASST COUNTY HEALTH DEPT  
DIRECTOR-HLTH  
11-9111-03  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 021  
Pay Grade = 530  
Position = [003990](#)  
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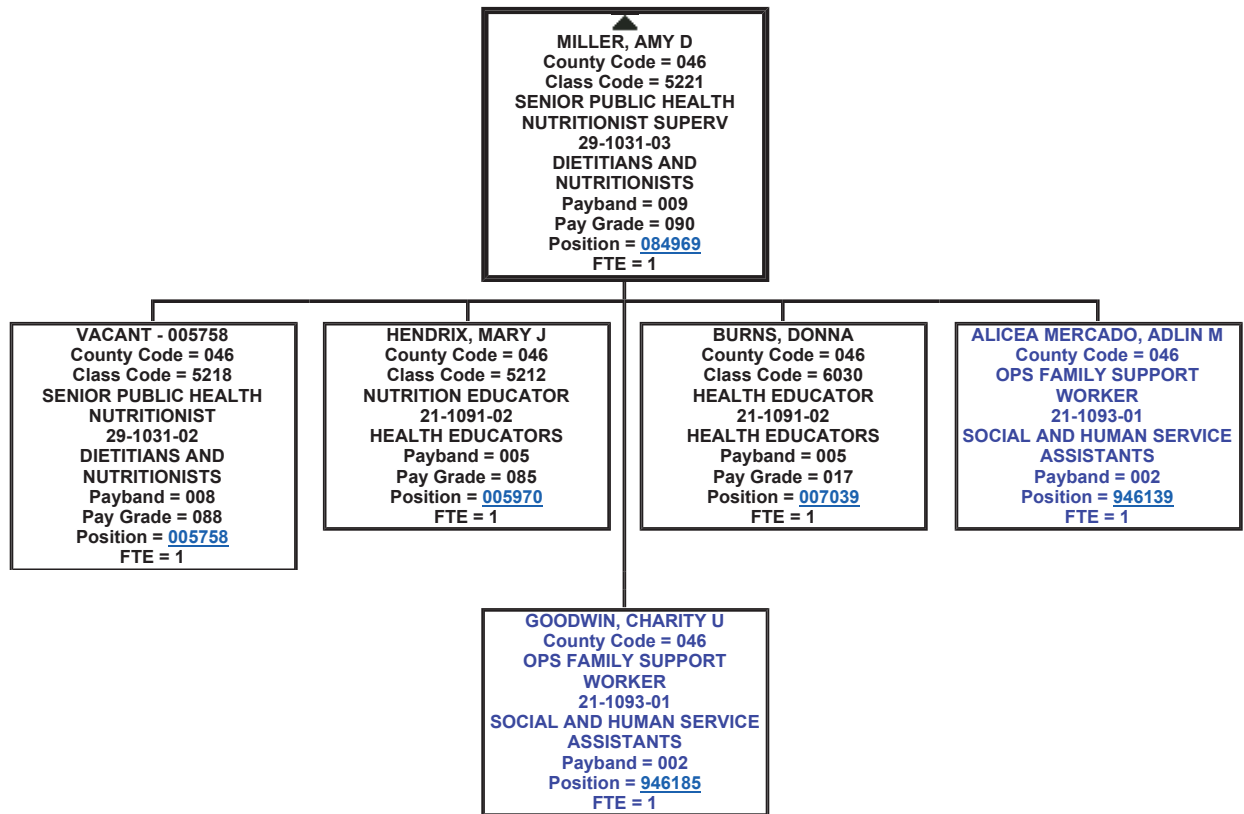
COLWELL, AMANDA R  
County Code = 046  
Class Code = 2290  
PUBLIC HEALTH SERVICES  
MANAGER F - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [004772](#)  
FTE = 1

MCWILLIAMS, ANGELLA J  
County Code = 046  
Class Code = 2286  
PUBLIC HEALTH SERVICES  
MANAGER B-SES  
11-9111-01  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 019  
Pay Grade = 423  
Position = [084460](#)  
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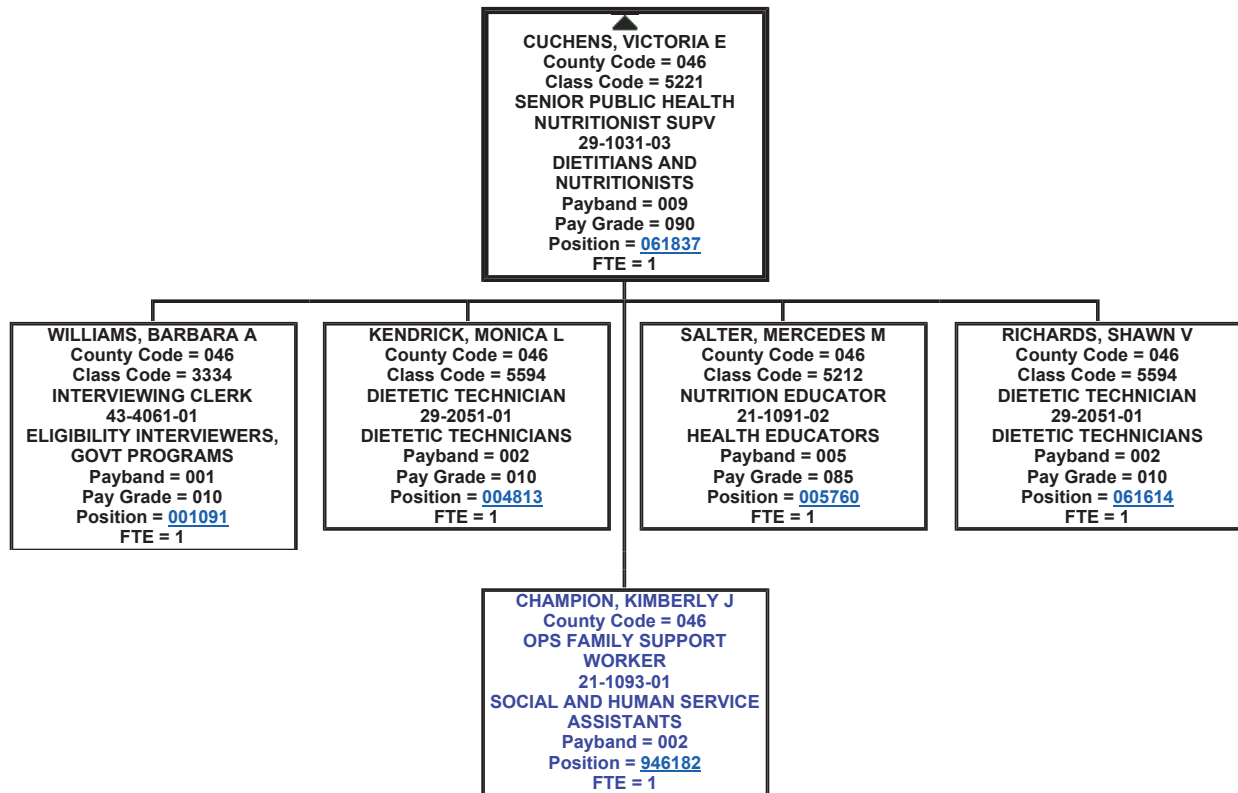
MCDEAVITT, KATIE E  
County Code = 046  
Class Code = 2336  
PLANNING MANAGER - SES  
11-9199-02  
MANAGERS, ALL OTHER  
Payband = 020  
Pay Grade = 424  
Position = [085906](#)  
FTE = 1











▲  
COLWELL, AMANDA R  
County Code = 046  
Class Code = 2290  
PUBLIC HEALTH SERVICES  
MANAGER F - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [004772](#)  
FTE = 1

HICKOK, CARISSA  
County Code = 046  
Class Code = 2286  
PUBLIC HEALTH SERVICES  
MANAGER B - SES  
11-9111-01  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 019  
Pay Grade = 423  
Position = [002051](#)  
FTE = 1  
▼

HARPER, SYDNEY K  
County Code = 046  
Class Code = 6043  
HEALTH EDUCATION  
PROGRAM CONSULTANT  
21-1091-04  
HEALTH EDUCATORS  
Payband = 009  
Pay Grade = 024  
Position = [006063](#)  
FTE = 1

POURCILLIE, DARLENE M  
County Code = 046  
Class Code = 2286  
PUBLIC HEALTH SERVICES  
MANAGER B - SES  
11-9111-01  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 019  
Pay Grade = 423  
Position = [028620](#)  
FTE = 1  
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WILLIAMS, CHANDRA D  
County Code = 046  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [058557](#)  
FTE = 1

**POURCILLIE, DARLENE M**  
 County Code = 046  
 Class Code = 2286  
**PUBLIC HEALTH SERVICES  
 MANAGER B - SES**  
 11-9111-01  
**MEDICAL AND HEALTH  
 SERVICES MANAGERS**  
 Payband = 019  
 Pay Grade = 423  
 Position = [028620](#)  
 FTE = 1

**ENTERKIN, LORI**  
 County Code = 046  
 Class Code = 5632  
**DENTAL ASSISTANT**  
 31-9091-02  
**DENTAL ASSISTANTS**  
 Payband = 003  
 Pay Grade = 011  
 Position = [001340](#)  
 FTE = 1

**SHATZER, NOELLE M**  
 County Code = 046  
 Class Code = 5632  
**DENTAL ASSISTANT**  
 31-9091-02  
**DENTAL ASSISTANTS**  
 Payband = 003  
 Pay Grade = 011  
 Position = [001749](#)  
 FTE = 1

**BLOCKER, LAURA A**  
 County Code = 046  
 Class Code = 5632  
**DENTAL ASSISTANT**  
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**DENTAL ASSISTANTS**  
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 Pay Grade = 011  
 Position = [002240](#)  
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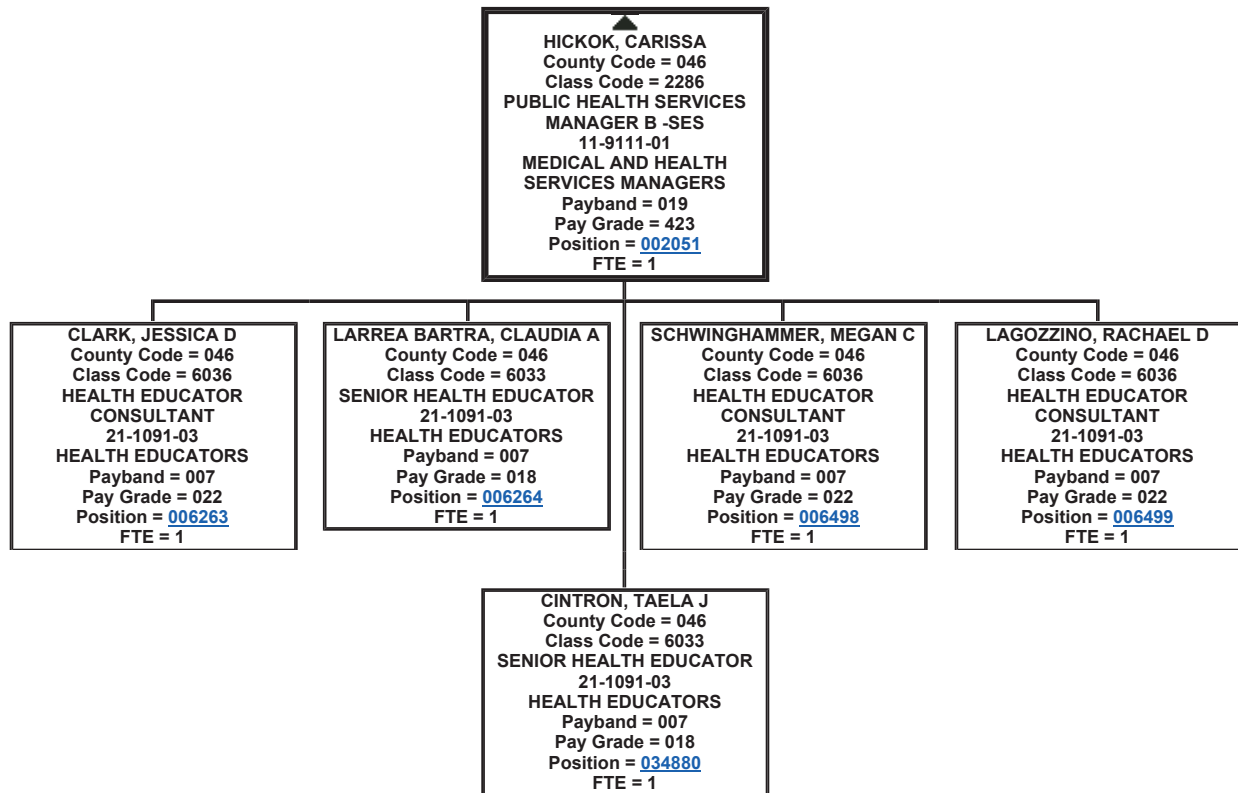
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 County Code = 046  
 Class Code = 0004  
**SENIOR CLERK**  
 43-9061-02  
**OFFICE CLERKS, GENERAL**  
 Payband = 003  
 Pay Grade = 011  
 Position = [002241](#)  
 FTE = 1

**ZANDI-KARIMI, ANGEL S**  
 County Code = 046  
 Class Code = 5641  
**DENTAL HYGIENIST**  
 29-2021-03  
**DENTAL HYGIENISTS**  
 Payband = 005  
 Pay Grade = 015  
 Position = [031122](#)  
 FTE = 1

**FERGUSON, ADRIENNE**  
 County Code = 046  
 Class Code = 5518  
**HEALTH SUPPORT  
 TECHNICIAN**  
 31-1011-01  
**HOME HEALTH AIDES**  
 Payband = 002  
 Pay Grade = 010  
 Position = [045475](#)  
 FTE = 1

**COLLINS, MELISSA R**  
 County Code = 046  
**OPS DENTAL HYGIENIST**  
 29-2021-03  
**DENTAL HYGIENISTS**  
 Payband = 005  
 Position = [946189](#)  
 FTE = 1

**KAMM, TARA L**  
 County Code = 046  
**OPS DENTAL HYGIENIST**  
 29-2021-03  
**DENTAL HYGIENISTS**  
 Payband = 005  
 Position = [946190](#)  
 FTE = 1



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BEEDIE, KATHERINE A  
County Code = 046  
Class Code = 5040  
BIOLOGICAL ADMINISTRATOR  
II - SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [001459](#)  
FTE = 1

WALTERS, TANE M  
County Code = 046  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [002027](#)  
FTE = 1

ALAM, NUSHRAT Z  
County Code = 046  
Class Code = 5035  
BIOLOGICAL SCIENTIST III  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 022  
Position = [006661](#)  
FTE = 1

CATHEY, ERIKA F  
County Code = 046  
Class Code = 5036  
BIOLOGICAL SCIENTIST IV  
19-1029-03  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 009  
Pay Grade = 025  
Position = [006940](#)  
FTE = 1

SYFRETT, CHRISTINE  
County Code = 046  
Class Code = 5035  
BIOLOGICAL SCIENTIST III  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 022  
Position = [086021](#)  
FTE = 1

▲  
**WADSWORTH, SANDRA L**  
 County Code = 046  
 Class Code = 5340  
**EXECUTIVE COMM HEALTH  
 NURSING DIR - SES**  
 11-9111-02  
**MEDICAL AND HEALTH  
 SERVICES MANAGERS**  
 Payband = 020  
 Pay Grade = 481  
 Position = [001109](#)  
 FTE = 1

**VESTEL, NAOMI R**  
 County Code = 046  
 Class Code = 5304  
**ADVANCED RN PRACTITIONER  
 SPECIALIST**  
 29-1171-04  
**NURSE PRACTITIONERS**  
 Payband = 010  
 Pay Grade = 078  
 Position = [006041](#)  
 FTE = 0.6

**QUITUGUA, SANDRA A**  
 County Code = 046  
 Class Code = 0712  
**ADMINISTRATIVE ASSISTANT II**  
 43-6011-03  
**EXEC SECRETARIES & EXEC  
 ADMIN ASSISTANTS**  
 Payband = 005  
 Pay Grade = 018  
 Position = [006116](#)  
 FTE = 1

**AKPUDIETE, CLAUDETTE E**  
 County Code = 046  
 Class Code = 5304  
**ADVANCED RN PRACTITIONER  
 SPECIALIST**  
 29-1171-04  
**NURSE PRACTITIONERS**  
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 Pay Grade = 078  
 Position = [006944](#)  
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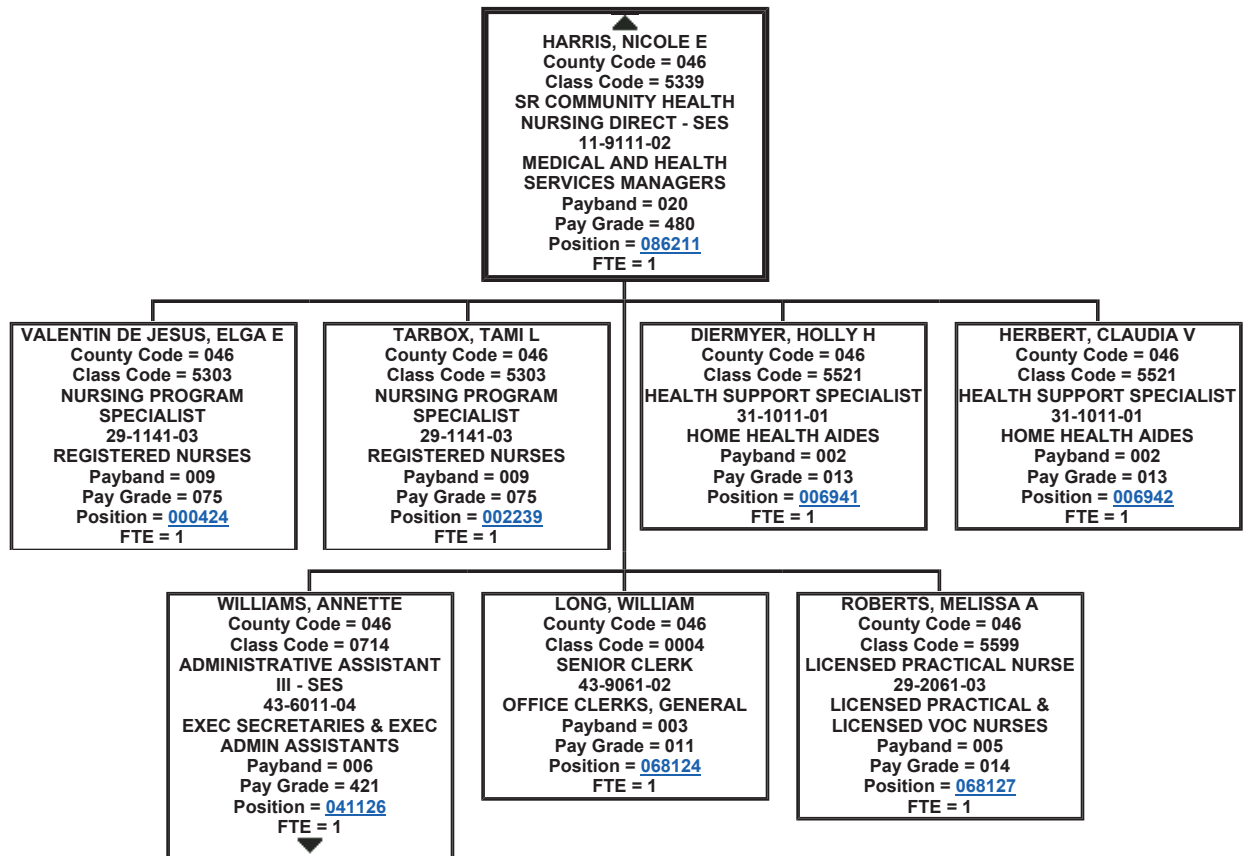
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 County Code = 046  
 Class Code = 5304  
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 SPECIALIST**  
 29-1171-04  
**NURSE PRACTITIONERS**  
 Payband = 010  
 Pay Grade = 078  
 Position = [028617](#)  
 FTE = 1

**BAGBY, MARK L**  
 County Code = 046  
 Class Code = 5338  
**COMMUNITY HEALTH NURSING  
 DIRECTOR - SES**  
 11-9111-02  
**MEDICAL AND HEALTH  
 SERVICES MANAGERS**  
 Payband = 020  
 Pay Grade = 479  
 Position = [069803](#)  
 FTE = 1  
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**BIRCHETT, LANI A**  
 County Code = 046  
 Class Code = 2286  
**PUBLIC HEALTH SERVICES  
 MANAGER B - SES**  
 11-9111-01  
**MEDICAL AND HEALTH  
 SERVICES MANAGERS**  
 Payband = 019  
 Pay Grade = 423  
 Position = [084892](#)  
 FTE = 1  
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**BACH, SANDRA L**  
 County Code = 046  
 Class Code = 5338  
**COMMUNITY HEALTH NURSING  
 DIRECTOR - SES**  
 11-9111-02  
**MEDICAL AND HEALTH  
 SERVICES MANAGERS**  
 Payband = 020  
 Pay Grade = 479  
 Position = [085344](#)  
 FTE = 1  
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**HARRIS, NICOLE E**  
 County Code = 046  
 Class Code = 5339  
**SR COMMUNITY HEALTH  
 NURSING DIRECT - SES**  
 11-9111-02  
**MEDICAL AND HEALTH  
 SERVICES MANAGERS**  
 Payband = 020  
 Pay Grade = 480  
 Position = [086211](#)  
 FTE = 1  
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▲  
WILLIAMS, ANNETTE  
County Code = 046  
Class Code = 0714  
ADMINISTRATIVE ASSISTANT  
III - SES  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 421  
Position = [041126](#)  
FTE = 1

HENDERSON, MARGARET  
County Code = 046  
Class Code = 0003  
CLERK SPECIALIST  
43-9061-01  
OFFICE CLERKS, GENERAL  
Payband = 001  
Pay Grade = 007  
Position = [064275](#)  
FTE = 1

WHITNEY, SUSANNE B  
County Code = 046  
Class Code = 0003  
CLERK SPECIALIST  
43-9061-01  
OFFICE CLERKS, GENERAL  
Payband = 001  
Pay Grade = 007  
Position = [069820](#)  
FTE = 1



▲  
BACH, SANDRA L  
County Code = 046  
Class Code = 5338  
COMMUNITY HEALTH  
NURSING DIRECTOR - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 479  
Position = [085344](#)  
FTE = 1

SCHAK, LAUREN M  
County Code = 046  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [006587](#)  
FTE = 1

MOSLEY, SHARLENE M  
County Code = 046  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [045466](#)  
FTE = 1

▲  
BIRCHETT, LANI A  
County Code = 046  
Class Code = 2286  
PUBLIC HEALTH SERVICES  
MANAGER B - SES  
11-9111-01  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 019  
Pay Grade = 423  
Position = [084892](#)  
FTE = 1

SINGLETON, MEKIAYLA C  
County Code = 046  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [005915](#)  
FTE = 1

BLANKENSHIP, KAYE W  
County Code = 046  
Class Code = 6036  
HEALTH EDUCATION  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [006114](#)  
FTE = 1

HILL, AARON C  
County Code = 046  
Class Code = 6033  
SENIOR HEALTH EDUCATOR -  
SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 418  
Position = [051127](#)  
FTE = 1  
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VACANT - 086491  
County Code = 046  
Class Code = 5871  
HUMAN SERVICES PROGRAM  
ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 018  
Position = [086491](#)  
FTE = 1

HILL, AARON C  
County Code = 046  
Class Code = 6033  
SENIOR HEALTH EDUCATOR -  
SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 418  
Position = [051127](#)  
FTE = 1

DOVER, LAKEESHA M  
County Code = 046  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [004907](#)  
FTE = 1

SHAW, KEISHA T  
County Code = 046  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [081632](#)  
FTE = 1

**BAGBY, MARK L**  
County Code = 046  
Class Code = 5338  
**COMMUNITY HEALTH  
NURSING DIRECTOR - SES**  
11-9111-02  
**MEDICAL AND HEALTH  
SERVICES MANAGERS**  
Payband = 020  
Pay Grade = 479  
Position = [069803](#)  
FTE = 1

**GLASS, JEANNETTE J**  
County Code = 046  
Class Code = 5351  
**COMMUNITY HEALTH NURSING  
CONSULTANT**  
29-1141-04  
**REGISTERED NURSES**  
Payband = 010  
Pay Grade = 079  
Position = [003662](#)  
FTE = 1

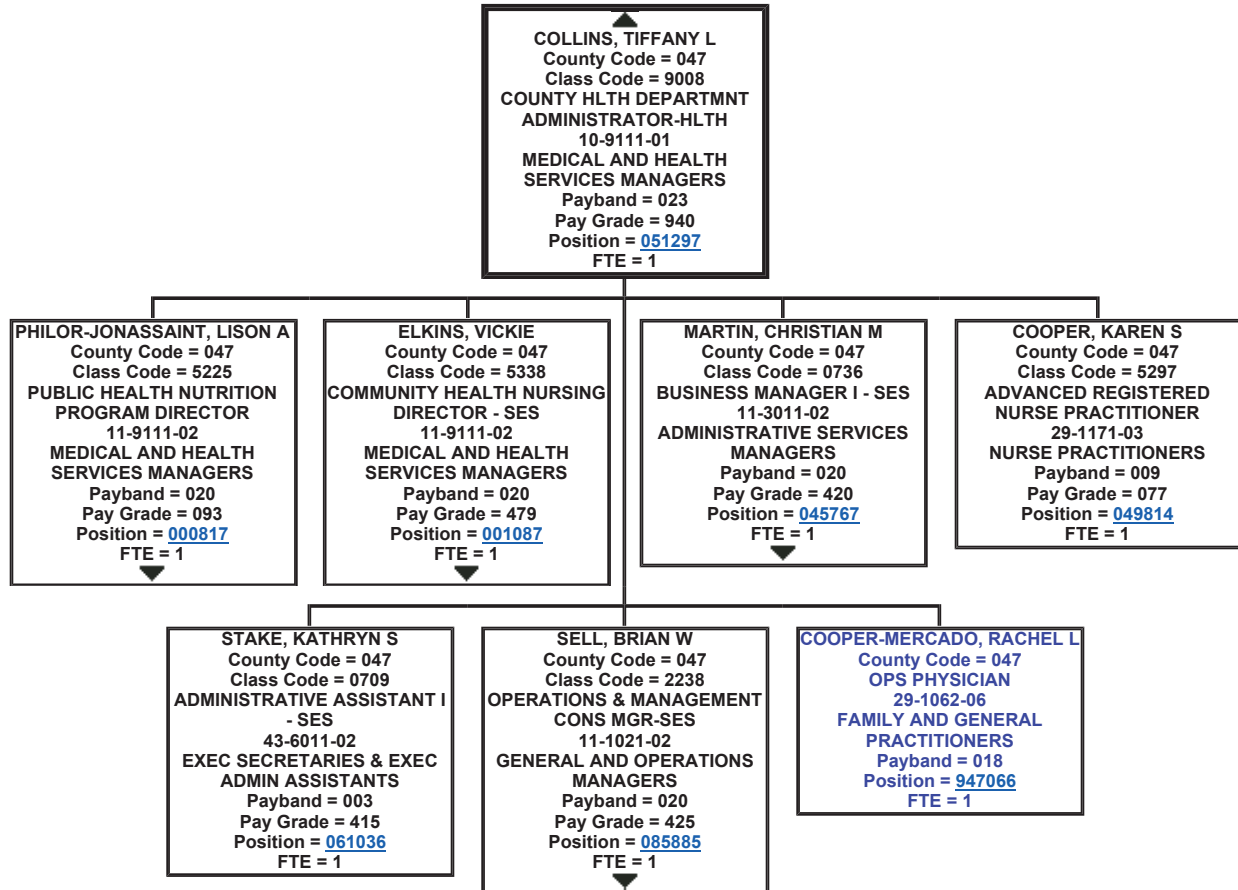
**MCLEAN, DEIDRE**  
County Code = 046  
Class Code = 0004  
**SENIOR CLERK**  
43-9061-02  
**OFFICE CLERKS, GENERAL**  
Payband = 003  
Pay Grade = 011  
Position = [063101](#)  
FTE = 1

**DUNN, PHOEBE J**  
County Code = 046  
Class Code = 5351  
**COMMUNITY HEALTH NURSING  
CONSULTANT**  
29-1141-04  
**REGISTERED NURSES**  
Payband = 010  
Pay Grade = 079  
Position = [068128](#)  
FTE = 1

# Florida Department of Health

## CHD 47 - Okeechobee County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

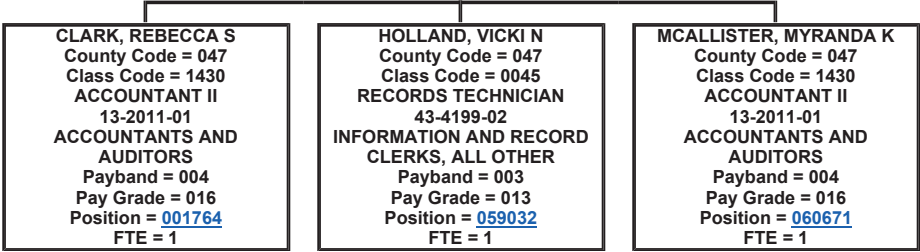


SELL, BRIAN W  
County Code = 047  
Class Code = 2238  
OPERATIONS &  
MANAGEMENT CONS MGR-  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [085885](#)  
FTE = 1

LOFTIS, STACEY L  
County Code = 047  
Class Code = 6030  
HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 017  
Position = [004016](#)  
FTE = 1

HARDACRE, TOD B  
County Code = 047  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [006987](#)  
FTE = 1

MARTIN, CHRISTIAN M  
County Code = 047  
Class Code = 0736  
BUSINESS MANAGER I - SES  
11-3011-02  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 020  
Pay Grade = 420  
Position = [045767](#)  
FTE = 1



ELKINS, VICKIE  
County Code = 047  
Class Code = 5338  
COMMUNITY HEALTH  
NURSING DIRECTOR - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 479  
Position = [001087](#)  
FTE = 1

WADE, RACHEL L  
County Code = 047  
Class Code = 5666  
HEALTH INFORMATION  
SPECIALIST  
43-4071-03  
FILE CLERKS  
Payband = 005  
Pay Grade = 015  
Position = [003632](#)  
FTE = 1

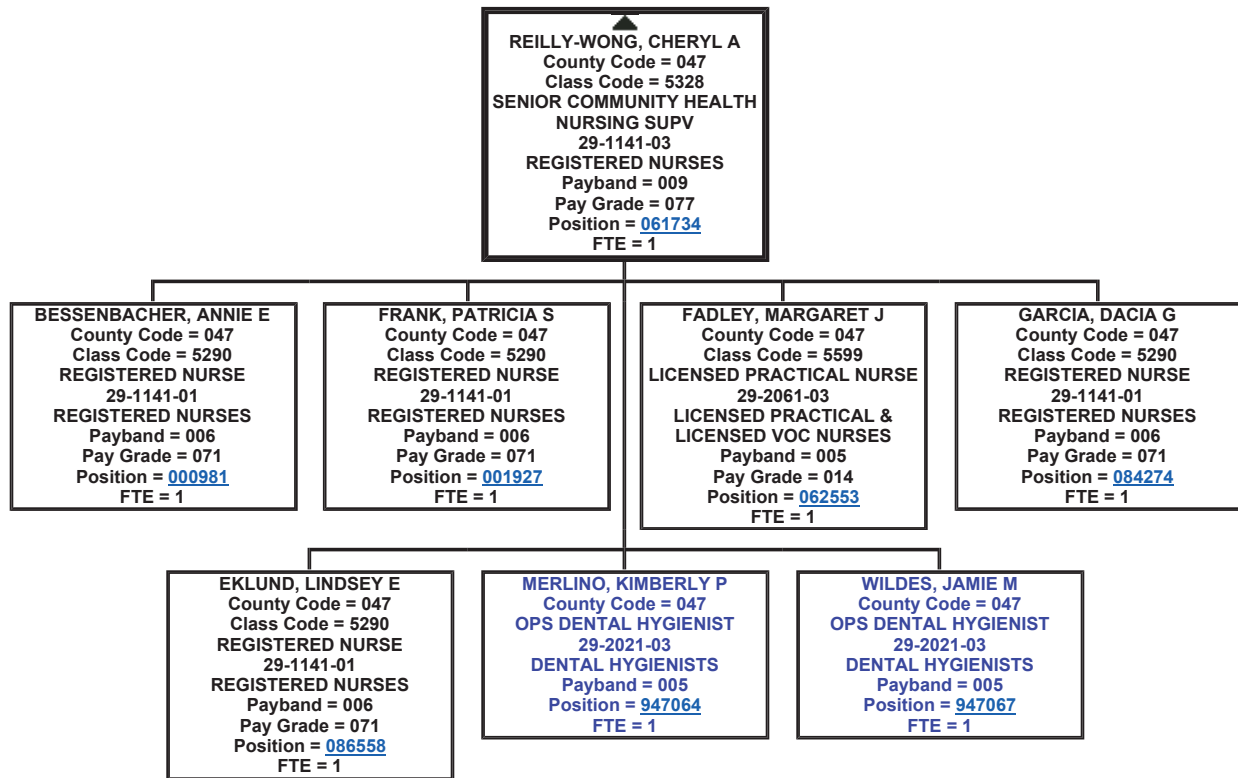
RIVERA, MARIA L  
County Code = 047  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [043827](#)  
FTE = 1

REILLY-WONG, CHERYL A  
County Code = 047  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [061734](#)  
FTE = 1

PELAYO, PATRICIA A  
County Code = 047  
Class Code = 5600  
SENIOR LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 015  
Position = [085841](#)  
FTE = 1

VACANT - 086389  
County Code = 047  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [086389](#)  
FTE = 1





PHILOR-JONASSAINT, LISON  
A  
County Code = 047  
Class Code = 5225  
PUBLIC HEALTH NUTRITION  
PROGRAM DIRECTOR  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 093  
Position = [000817](#)  
FTE = 1

ANSELMO, MARINA  
County Code = 047  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [043574](#)  
FTE = 1

DENNARD, TAREND A C  
County Code = 047  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [054115](#)  
FTE = 1

BRAINARD-LUND, LINDA D  
County Code = 047  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [063144](#)  
FTE = 1

RHYMES, DIANE S  
County Code = 047  
Class Code = 5594  
DIETETIC TECHNICIAN  
29-2051-01  
DIETETIC TECHNICIANS  
Payband = 002  
Pay Grade = 010  
Position = [069229](#)  
FTE = 1

FLORES, SHONDA N  
County Code = 047  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [069230](#)  
FTE = 1

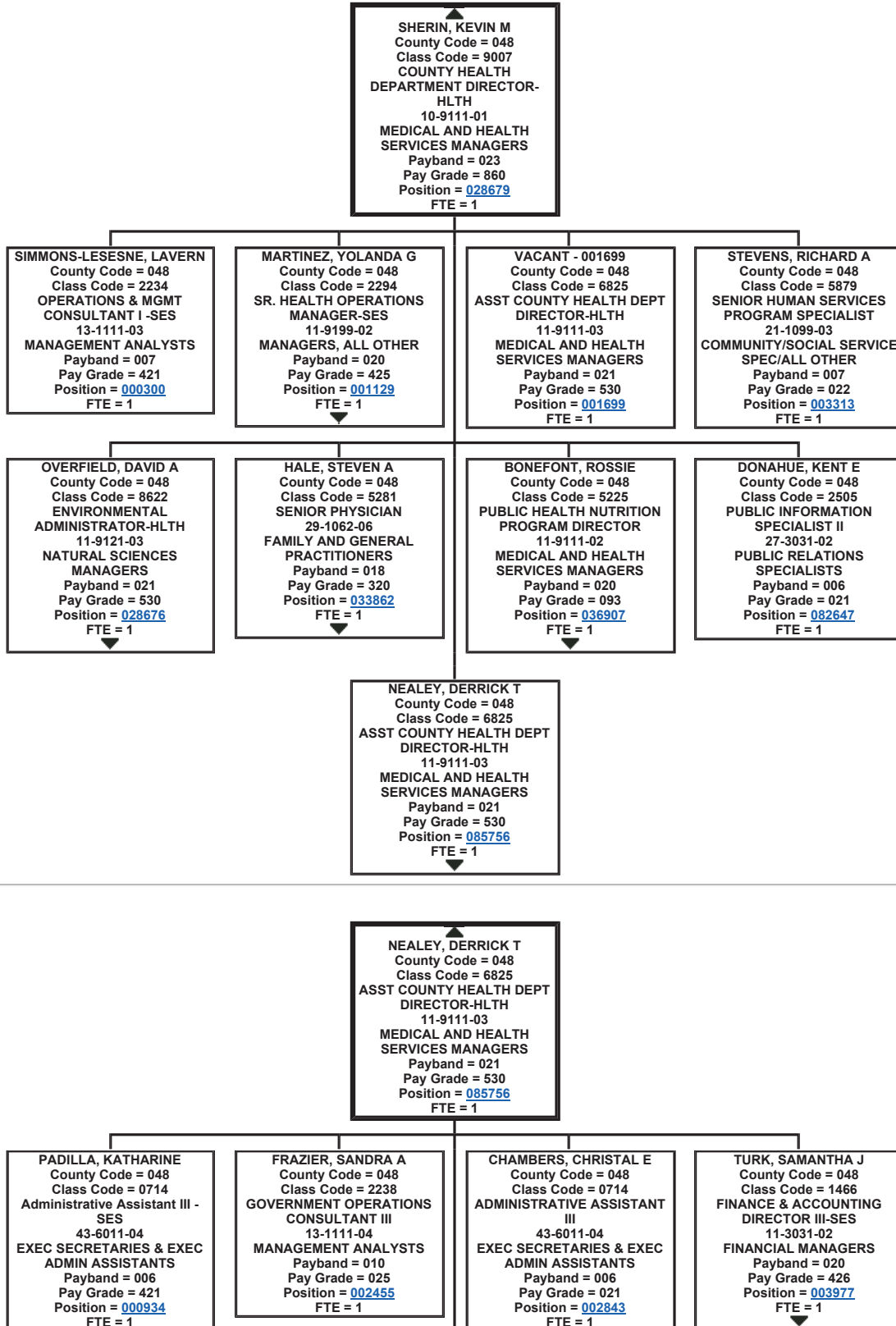
CASTANEDA, MARIBEL  
County Code = 047  
OPS HEALTH SUPPORT  
WORKER  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [947044](#)  
FTE = 1

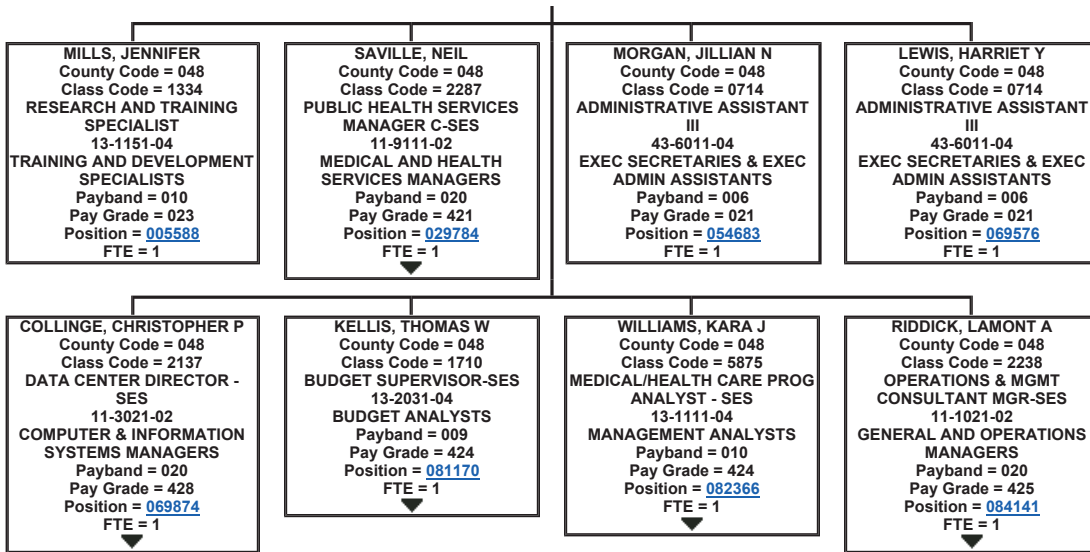
RODRIGUEZ MARTINEZ, JUANA  
I  
County Code = 047  
OPS HEALTH SUPPORT  
WORKER  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [947055](#)  
FTE = 1

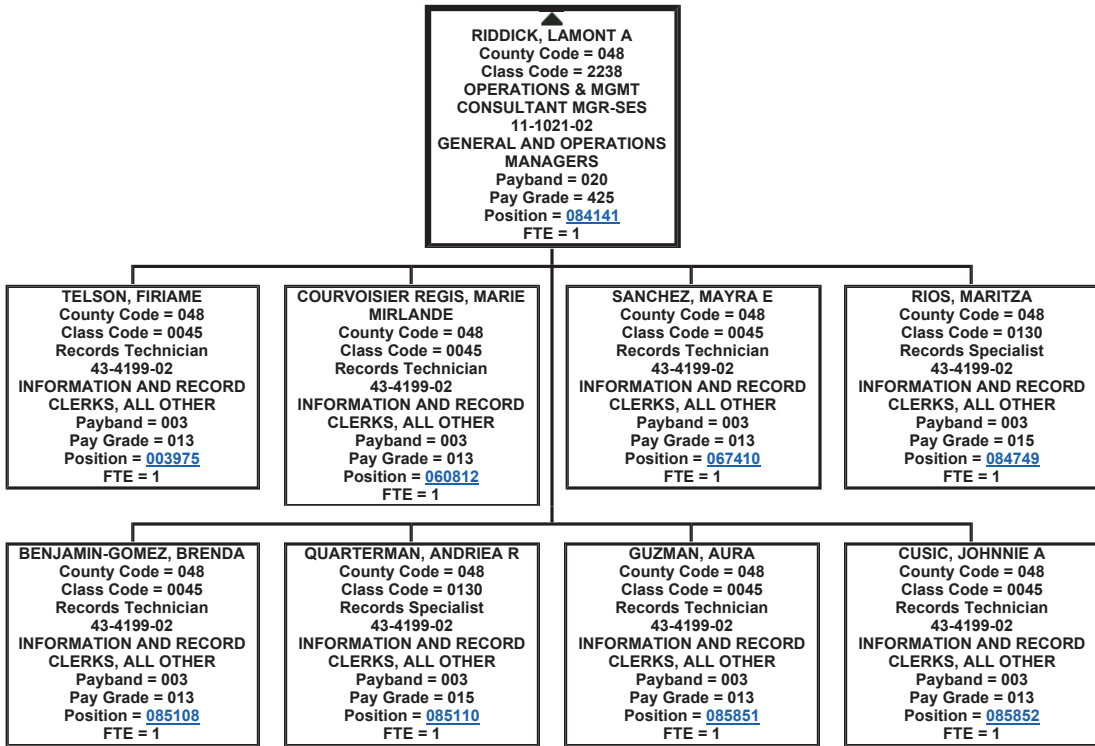
# Florida Department of Health

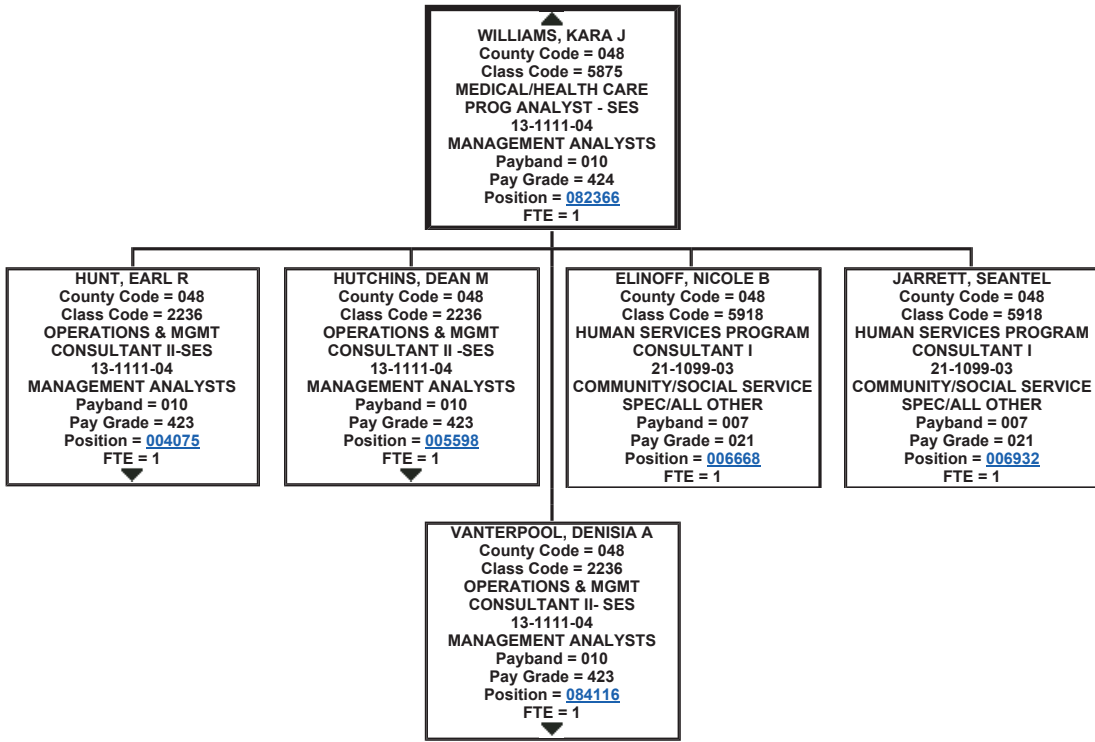
## CHD 48 - Orange County Health Department

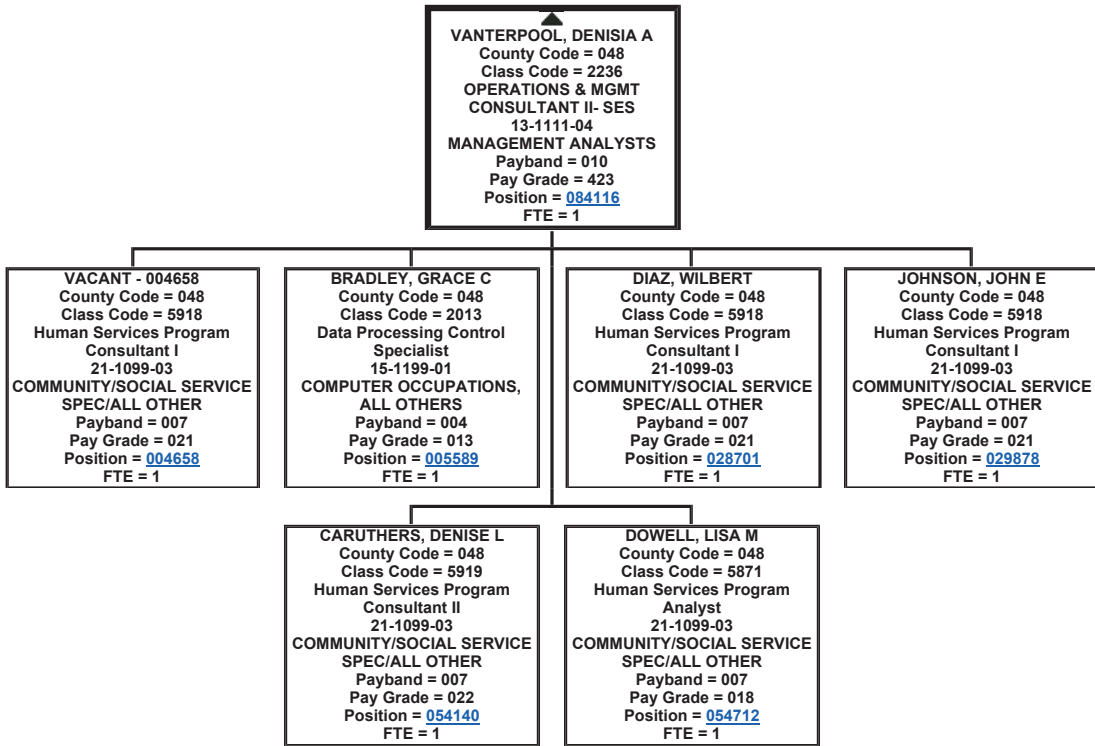
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

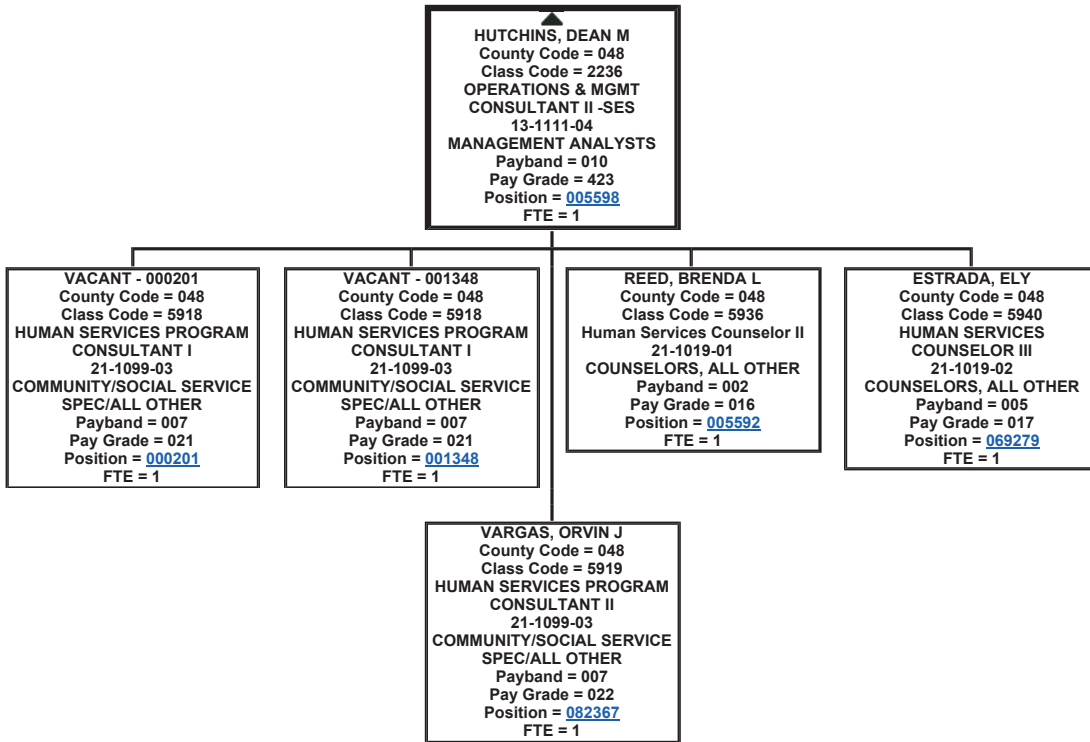














HUNT, EARL R  
County Code = 048  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [004075](#)  
FTE = 1

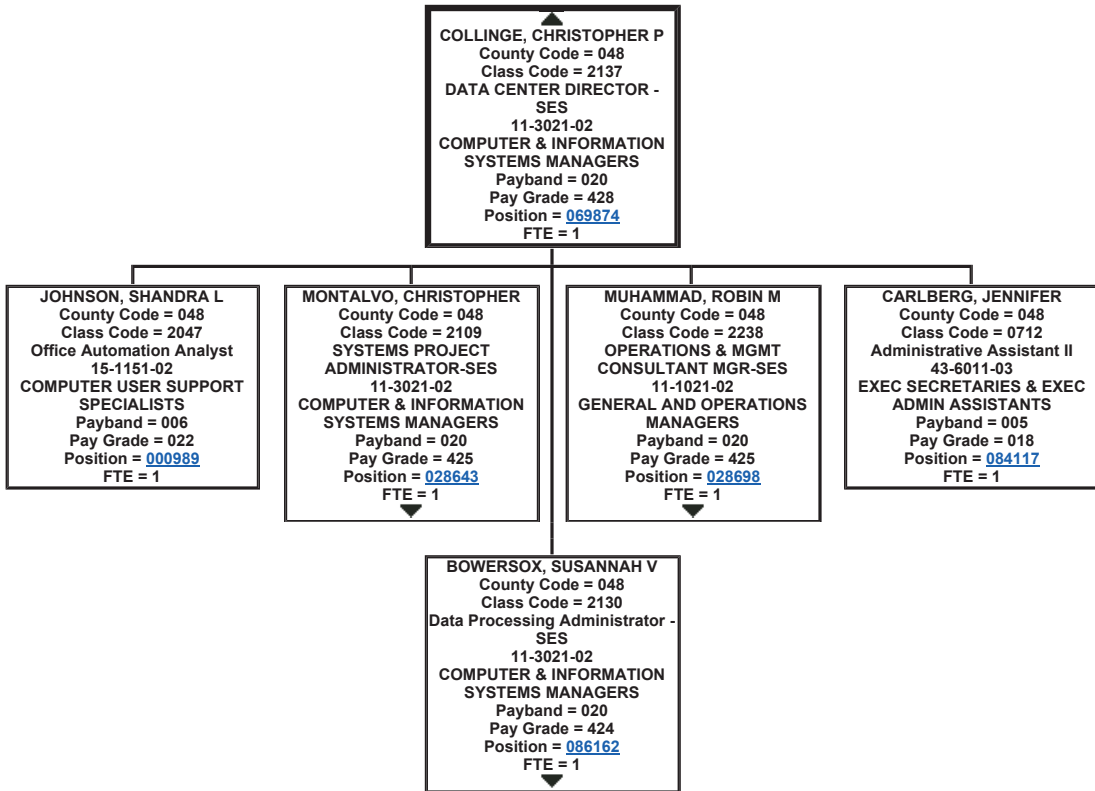
HAUBENESTEL, WILLIAM C  
County Code = 048  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [057417](#)  
FTE = 1

REYES, LUZ M  
County Code = 048  
Class Code = 2234  
GOVERNMENT OPERATIONS  
CONSULTANT I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [082364](#)  
FTE = 1

▲  
KELLIS, THOMAS W  
County Code = 048  
Class Code = 1710  
BUDGET SUPERVISOR-SES  
13-2031-04  
BUDGET ANALYSTS  
Payband = 009  
Pay Grade = 424  
Position = [081170](#)  
FTE = 1

CARABALLO, MILAGROS  
County Code = 048  
Class Code = 1686  
BUDGET ANALYST - SES  
13-2031-03  
BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 422  
Position = [085757](#)  
FTE = 1

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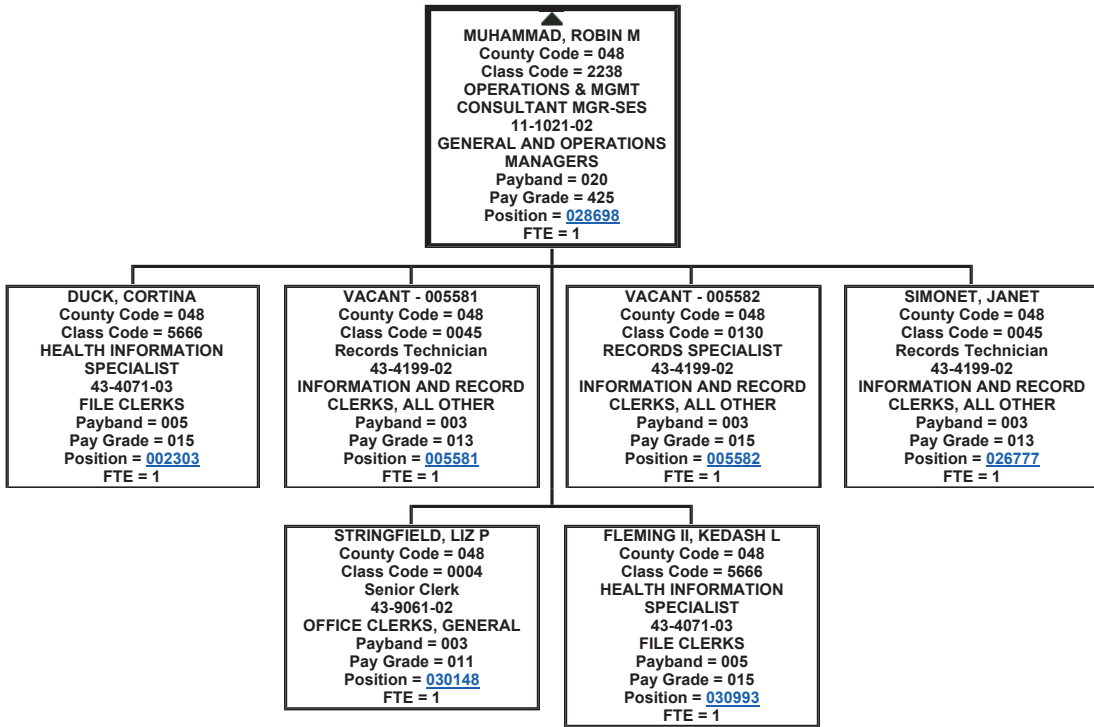


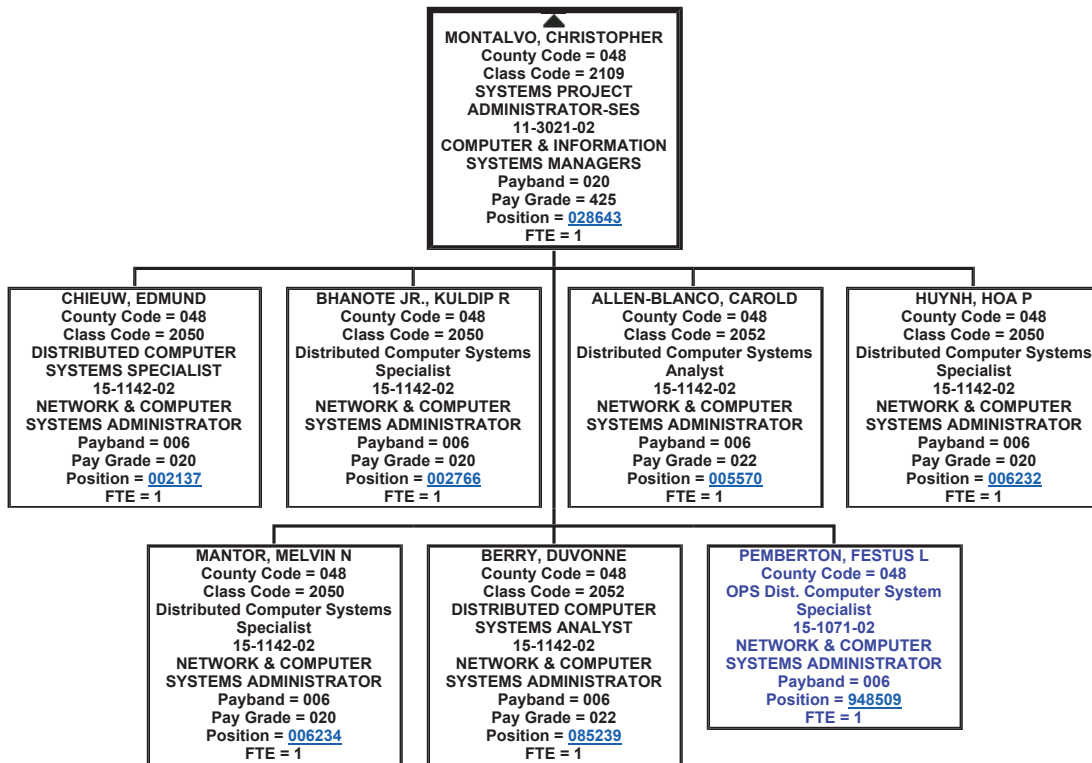
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**BOWERSOX, SUSANNAH V**  
County Code = 048  
Class Code = 2130  
Data Processing Administrator  
- SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 424  
Position = [086162](#)  
FTE = 1

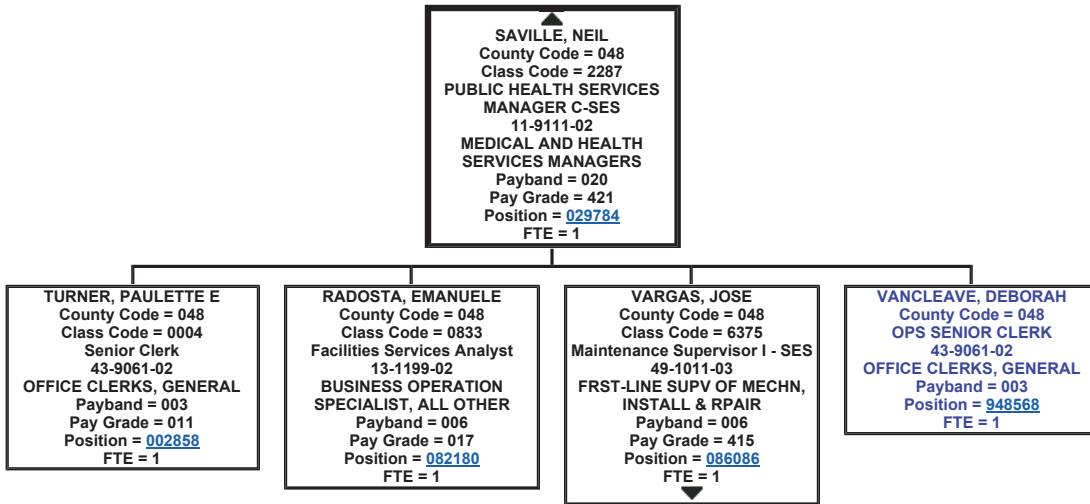
**CHINFATT, MARCUS C**  
County Code = 048  
Class Code = 2103  
COMPUTER PROGRAMMER  
ANALYST II  
15-1131-02  
COMPUTER PROGRAMMERS  
Payband = 006  
Pay Grade = 022  
Position = [000169](#)  
FTE = 0.5

**CUDEBEC, GEORGE F**  
County Code = 048  
Class Code = 2103  
COMPUTER PROGRAMMER  
ANALYST II  
15-1131-02  
COMPUTER PROGRAMMERS  
Payband = 006  
Pay Grade = 022  
Position = [002355](#)  
FTE = 1

**HULSE, MELISSA D**  
County Code = 048  
Class Code = 2121  
DATA BASE ANALYST  
15-1141-02  
DATABASE ADMINISTRATORS  
Payband = 006  
Pay Grade = 023  
Position = [003695](#)  
FTE = 1







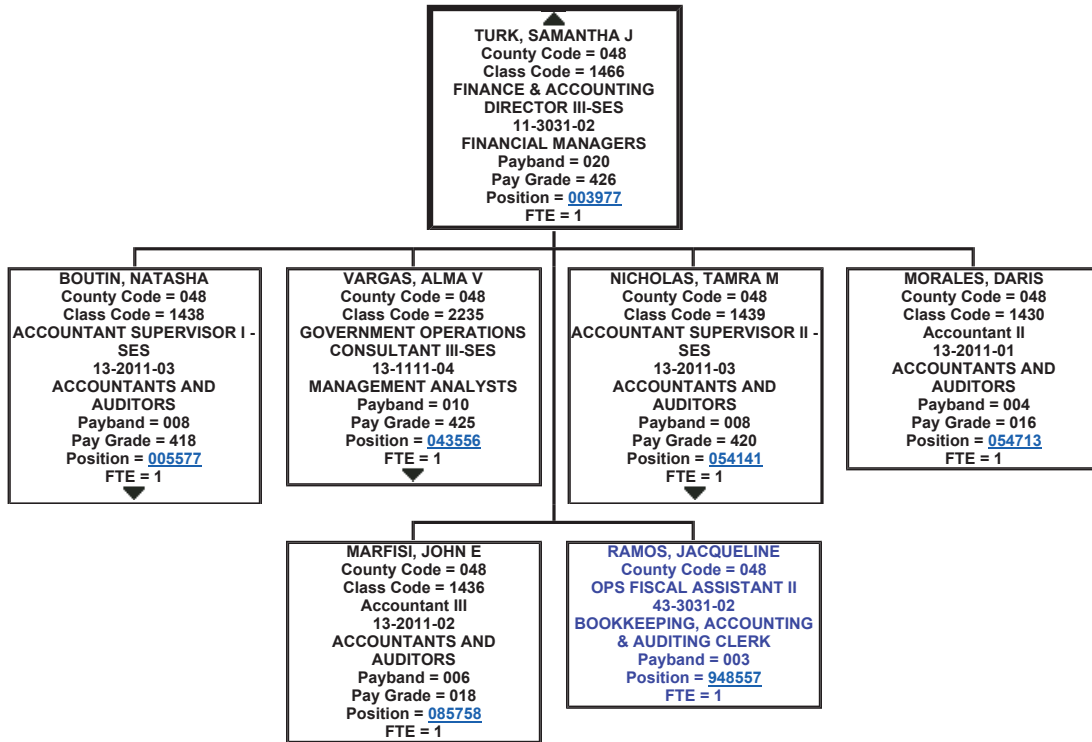
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VARGAS, JOSE  
County Code = 048  
Class Code = 6375  
Maintenance Supervisor I - SES  
49-1011-03  
FRST-LINE SUPV OF MECHN,  
INSTALL & RPAIR  
Payband = 006  
Pay Grade = 415  
Position = [086086](#)  
FTE = 1

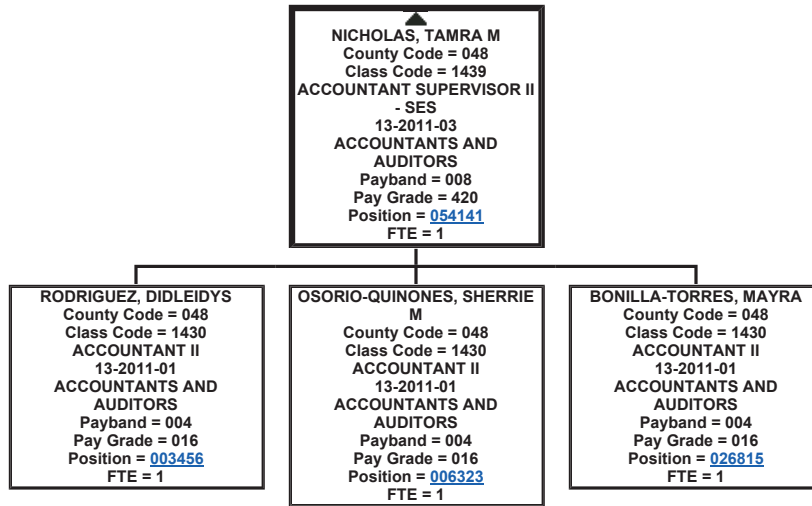
BARON, DONALD  
County Code = 048  
Class Code = 6373  
MAINTENANCE REPAIRMAN  
49-9042-01  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 001  
Pay Grade = 009  
Position = [001094](#)  
FTE = 1

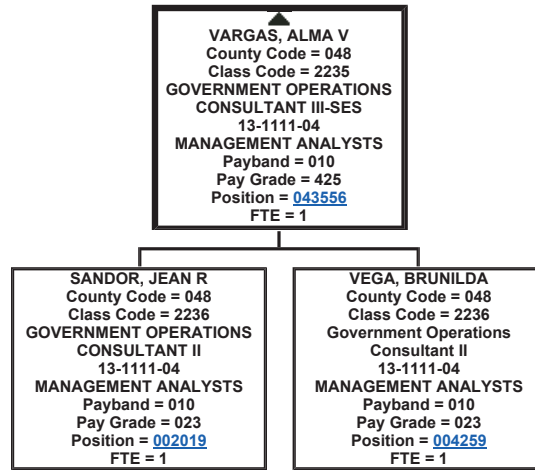
EDGAR, JOHN  
County Code = 048  
Class Code = 6373  
MAINTENANCE REPAIRMAN  
49-9042-01  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 001  
Pay Grade = 009  
Position = [001139](#)  
FTE = 1

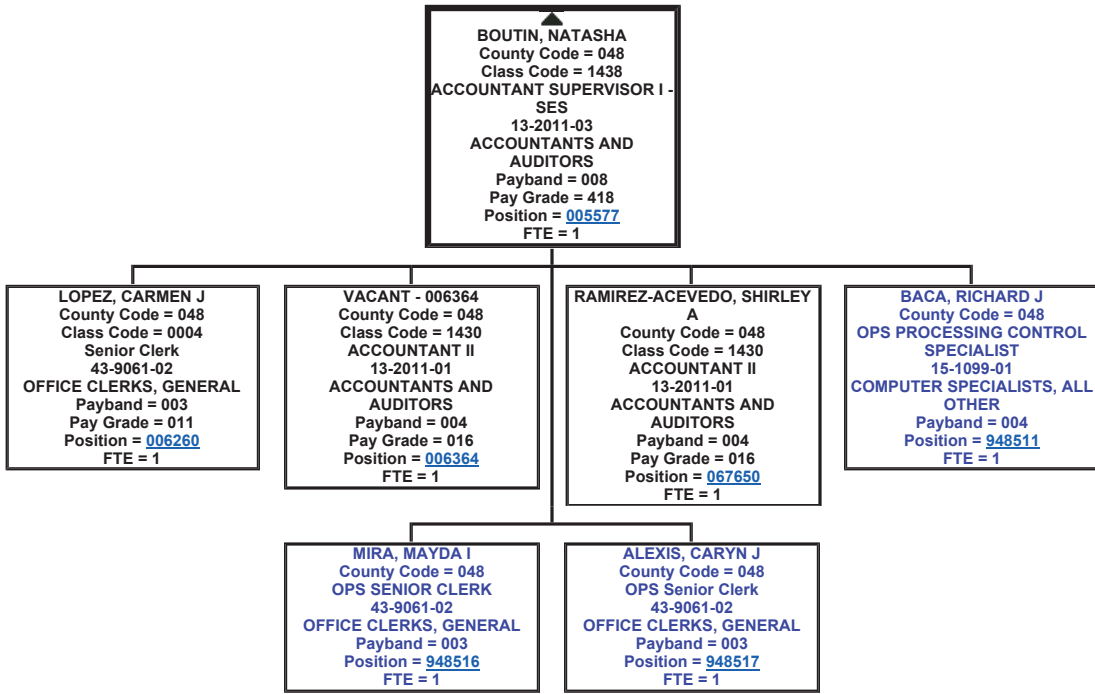
MADERA, ABEL  
County Code = 048  
Class Code = 6373  
Maintenance Repairman  
49-9042-01  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 001  
Pay Grade = 009  
Position = [003893](#)  
FTE = 1

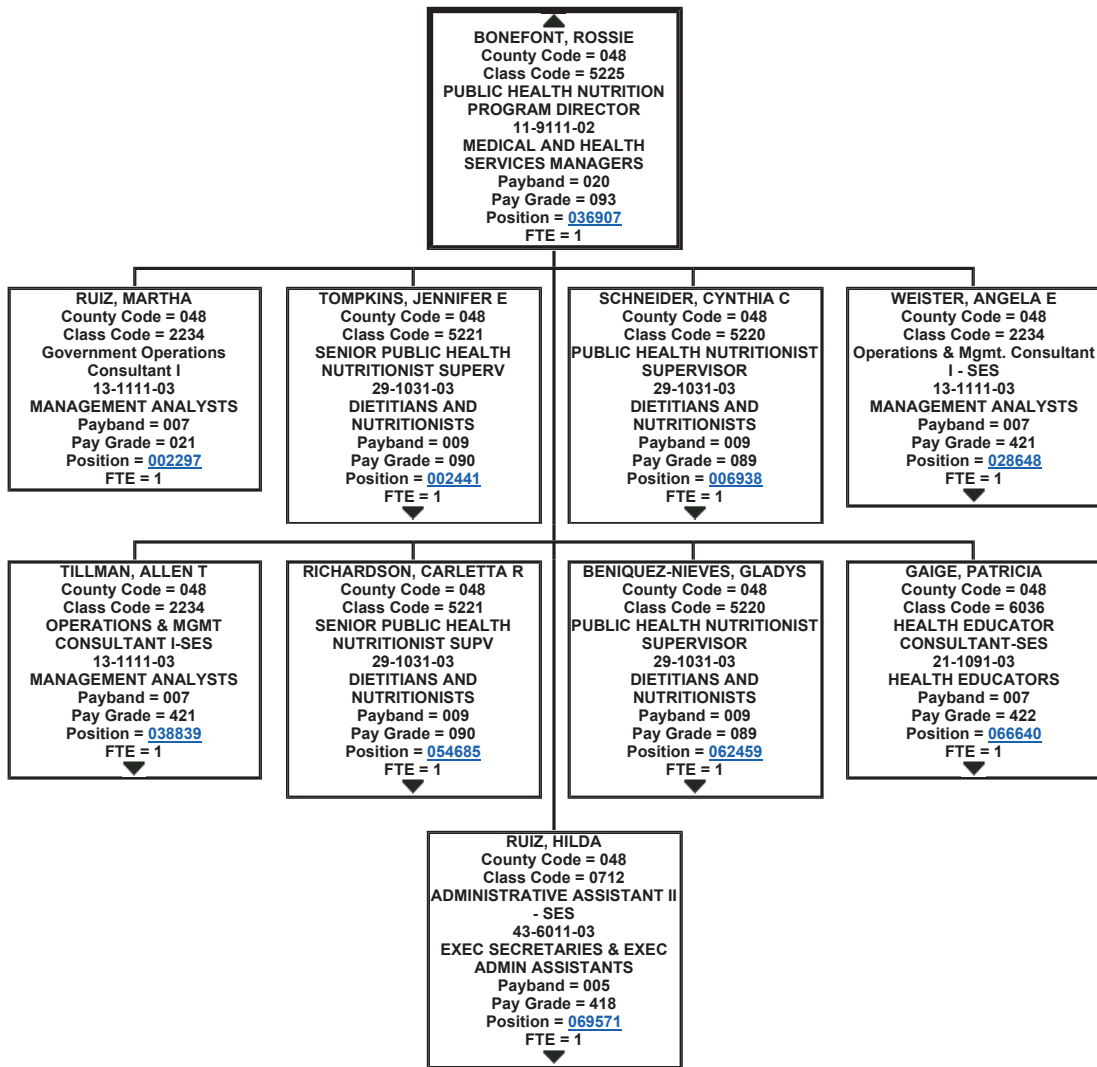


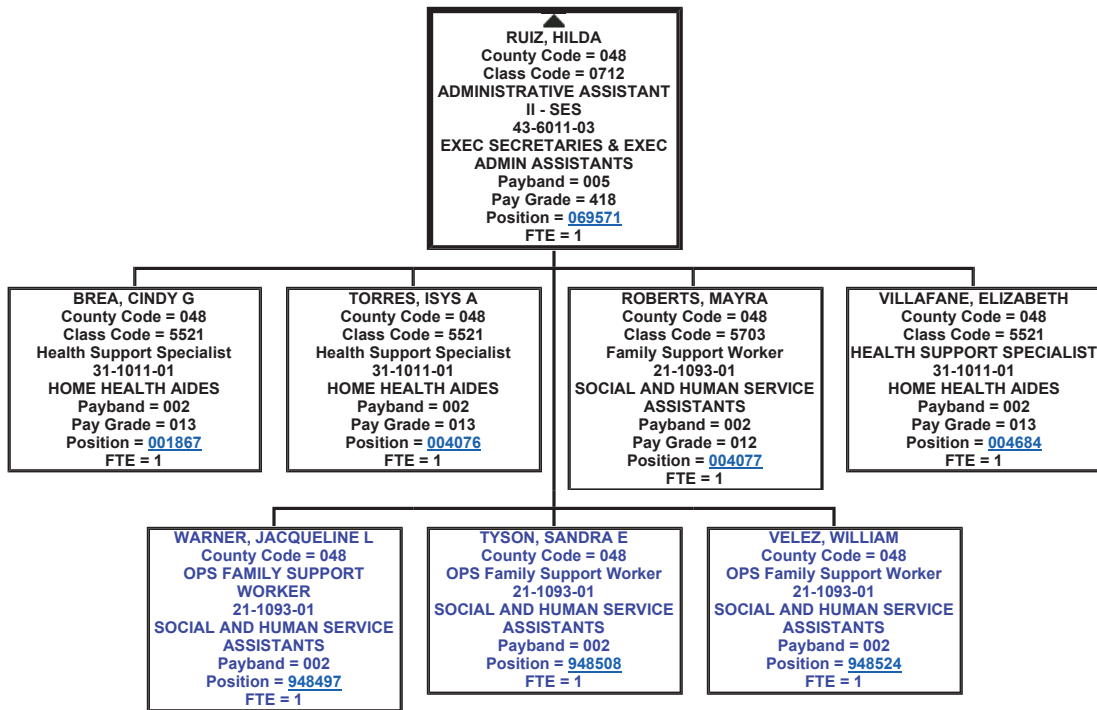


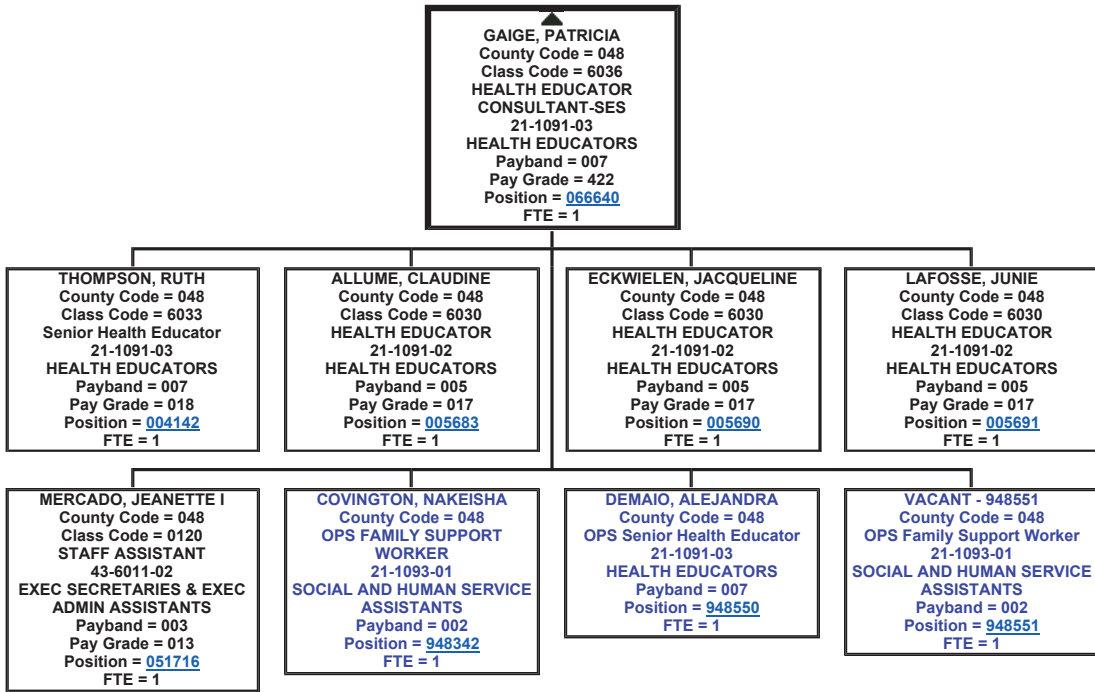


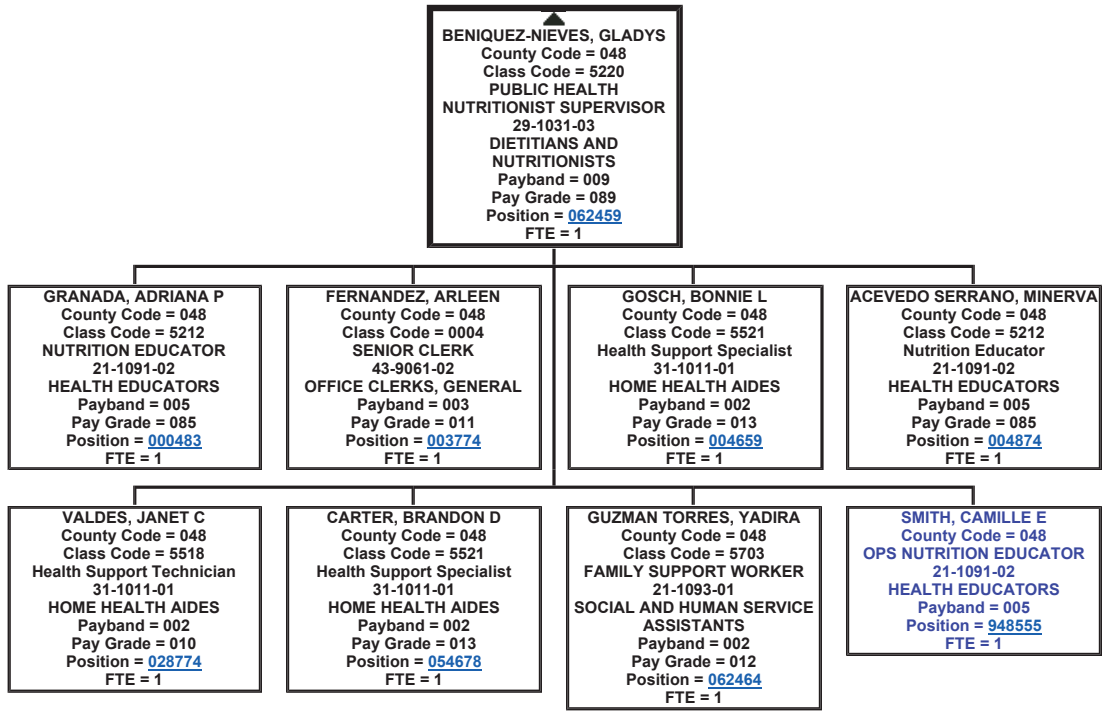




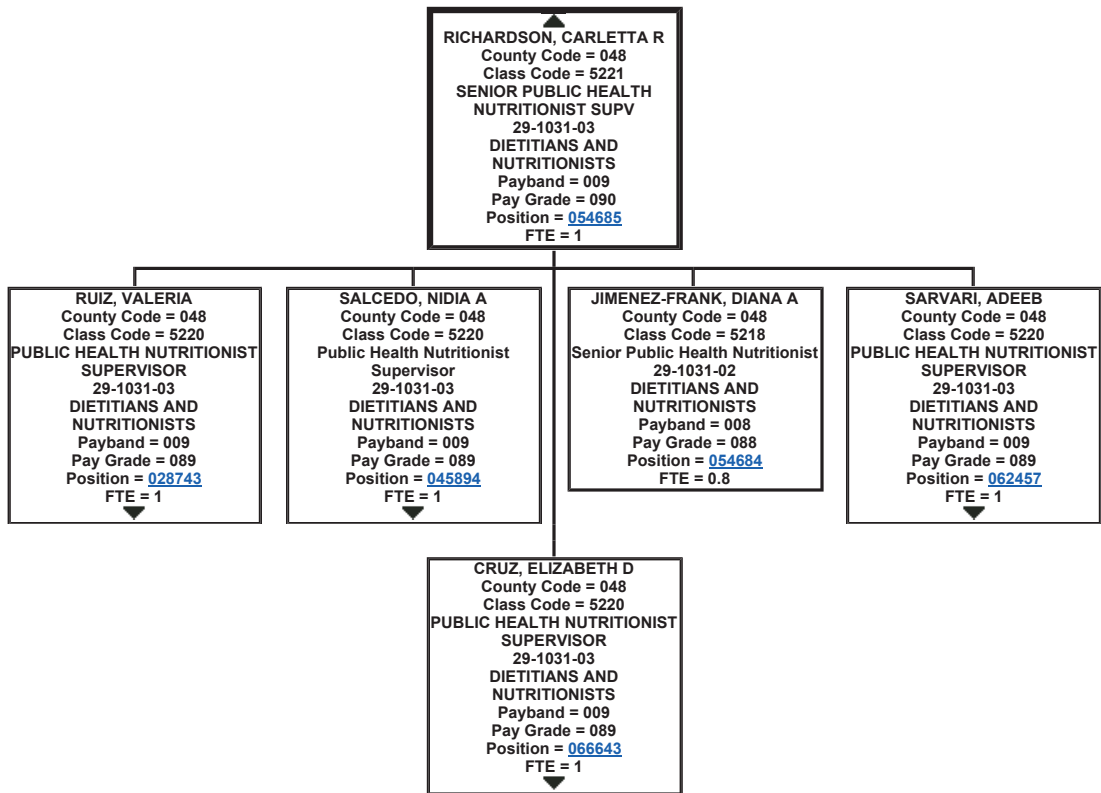


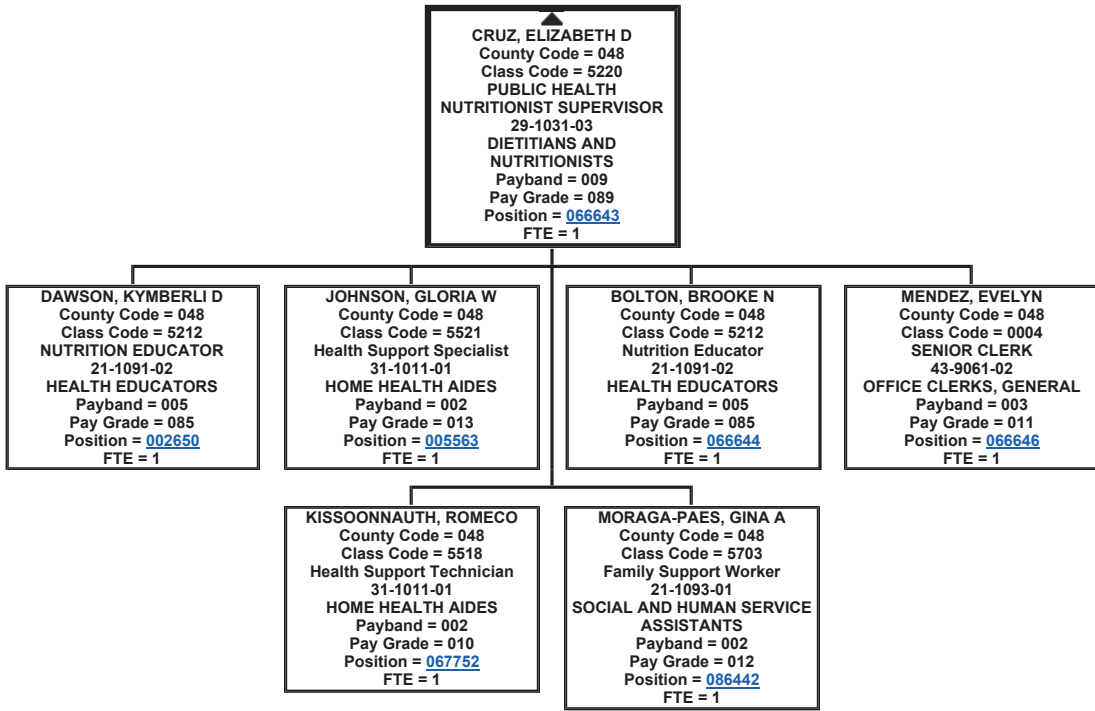












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SARVARI, ADEEB  
County Code = 048  
Class Code = 5220  
PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [062457](#)  
FTE = 1

MONDELUS, CYNDY V  
County Code = 048  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [006107](#)  
FTE = 1

BERNADEAU, CONCHISE  
County Code = 048  
Class Code = 5521  
Health Support Specialist  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [028702](#)  
FTE = 1

PIERCE, SANDRA M  
County Code = 048  
Class Code = 5212  
Nutrition Educator  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [069573](#)  
FTE = 1

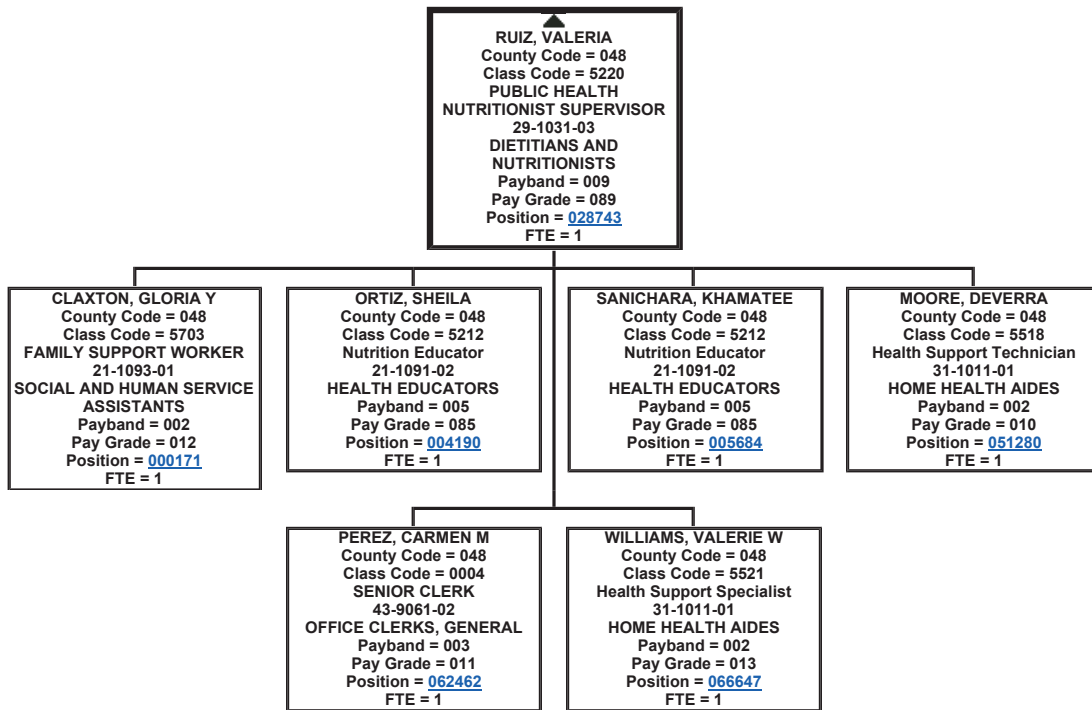
PALMER, DANNIELLE A  
County Code = 048  
OPS NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Position = [948504](#)  
FTE = 1

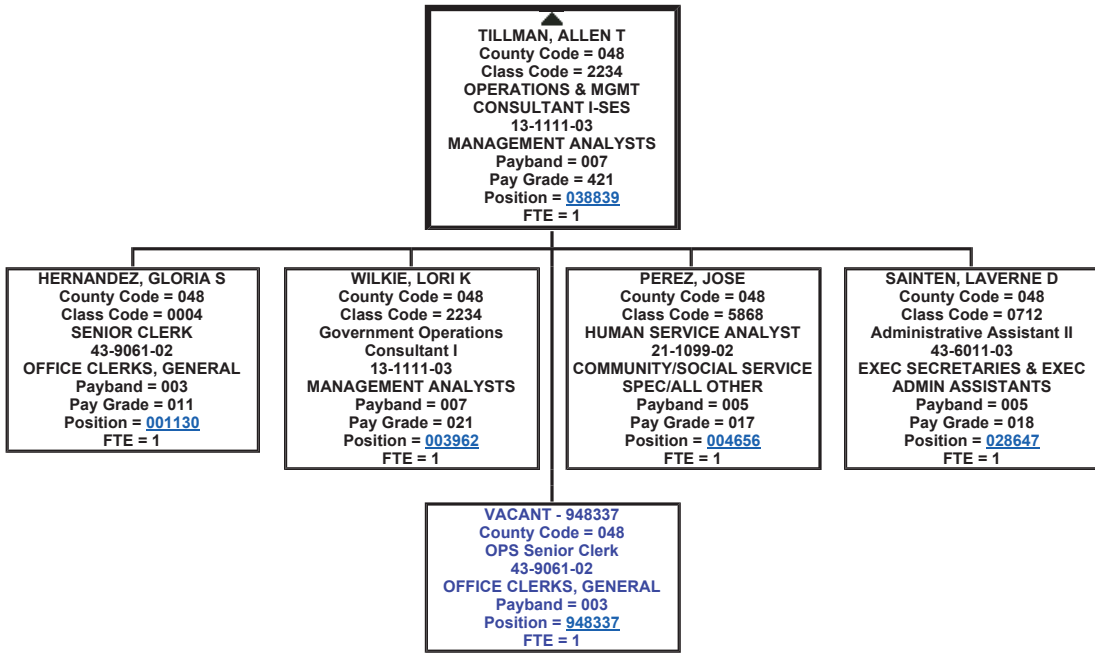
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SALCEDO, NIDIA A  
County Code = 048  
Class Code = 5220  
Public Health Nutritionist  
Supervisor  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [045894](#)  
FTE = 1

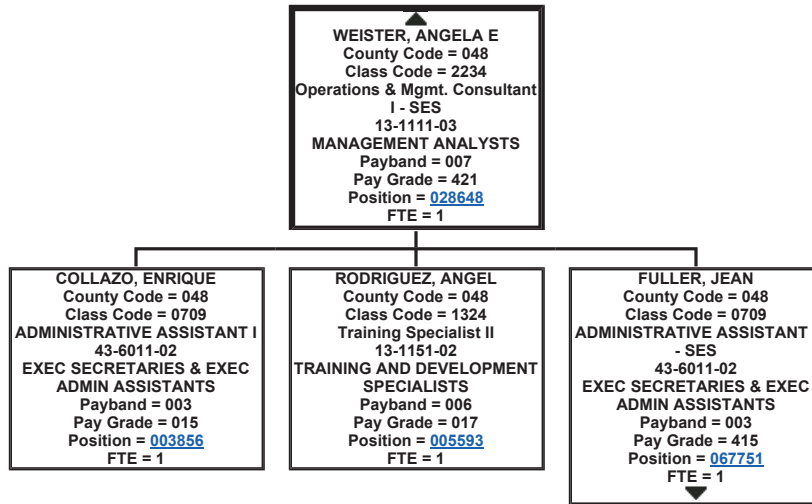
VEGA, ERICA  
County Code = 048  
Class Code = 5521  
Health Support Specialist  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [001253](#)  
FTE = 1

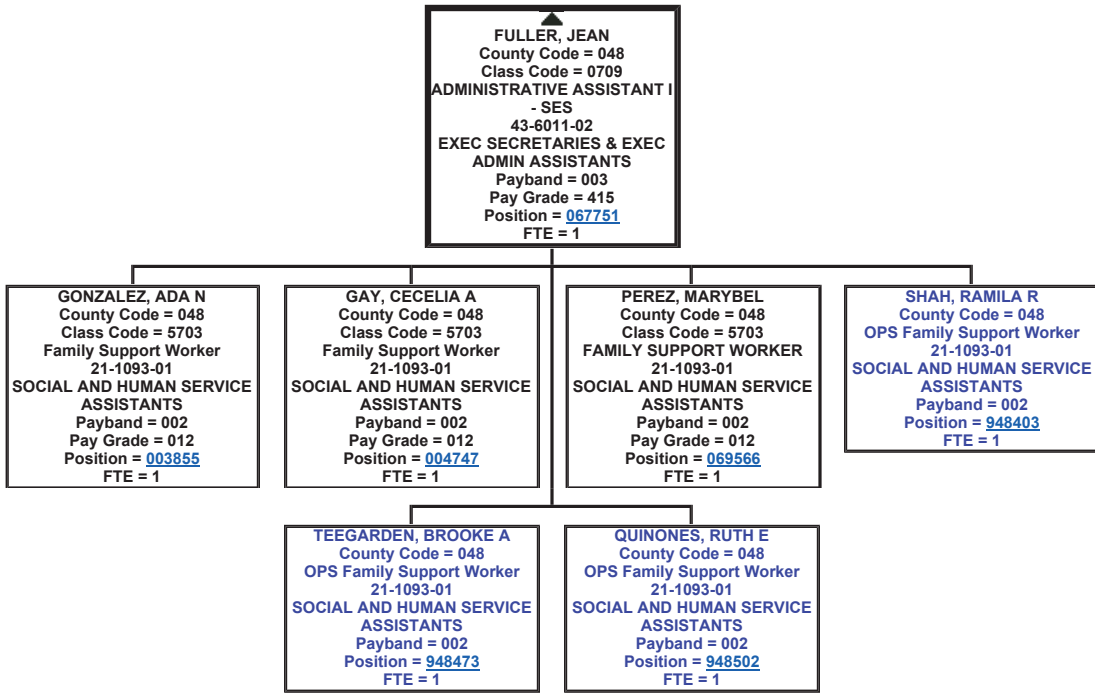
GOPIE, SAVITRI  
County Code = 048  
Class Code = 5521  
Health Support Specialist  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [005585](#)  
FTE = 1

BLAKE, ANDREA A  
County Code = 048  
Class Code = 5521  
Health Support Specialist  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [069572](#)  
FTE = 1

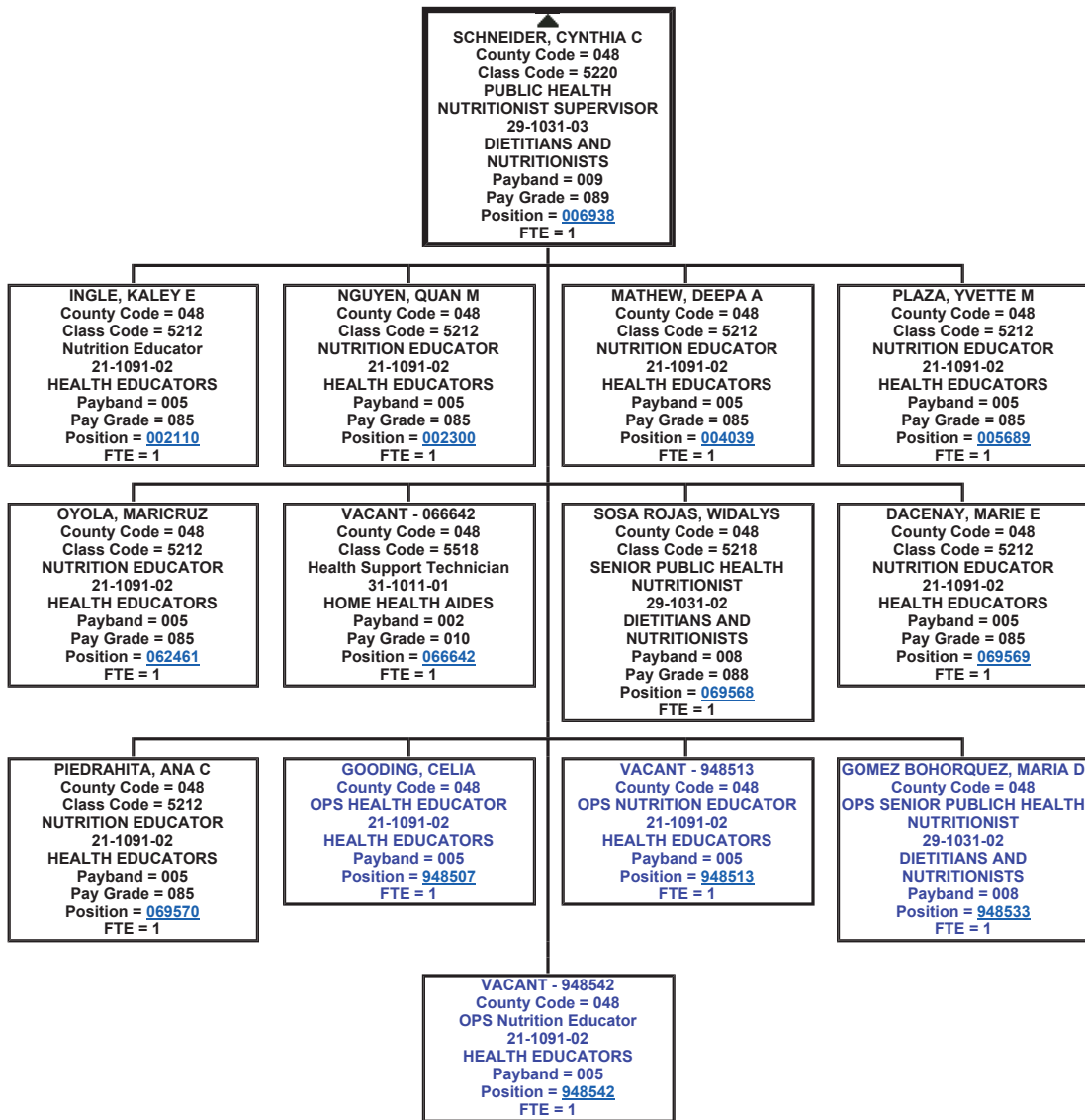












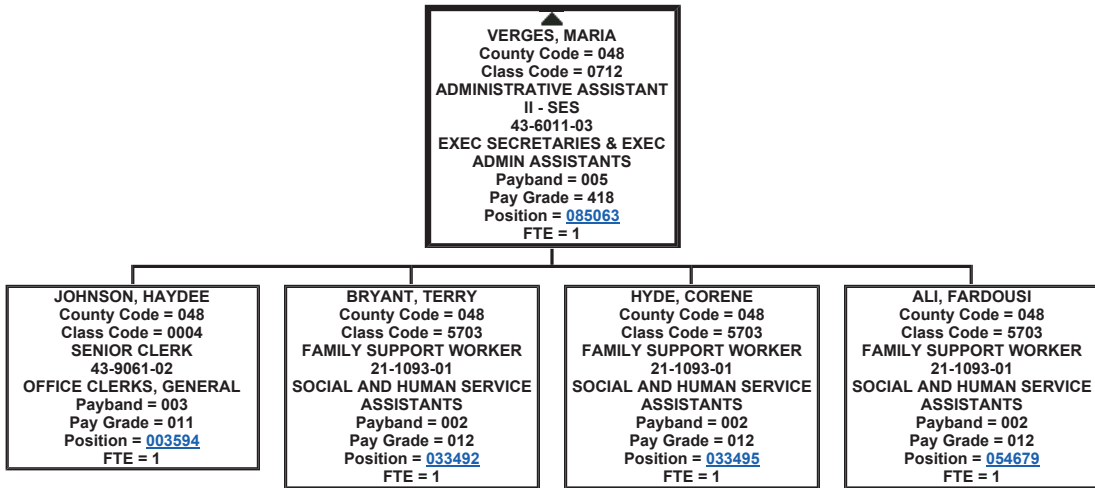
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TOMPKINS, JENNIFER E  
County Code = 048  
Class Code = 5221  
SENIOR PUBLIC HEALTH  
NUTRITIONIST SUPERV  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 090  
Position = [002441](#)  
FTE = 1

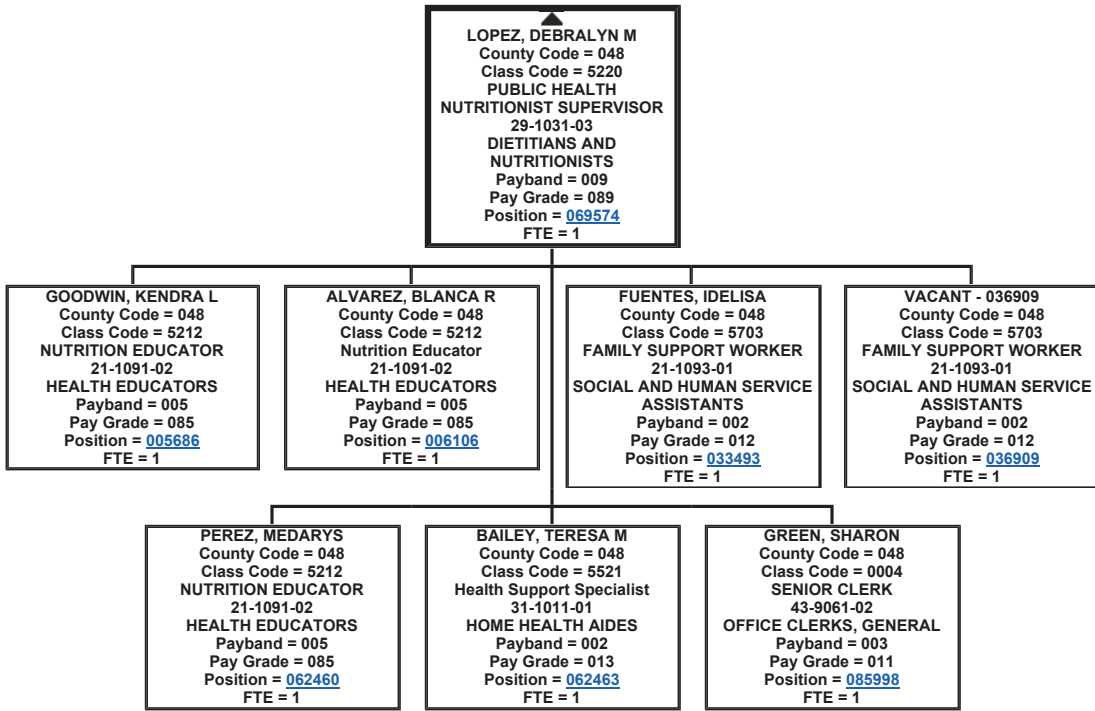
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FORTY-LOPEZ, YAZMIN  
County Code = 048  
Class Code = 5220  
Public Health Nutritionist  
Supervisor  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [035494](#)  
FTE = 1

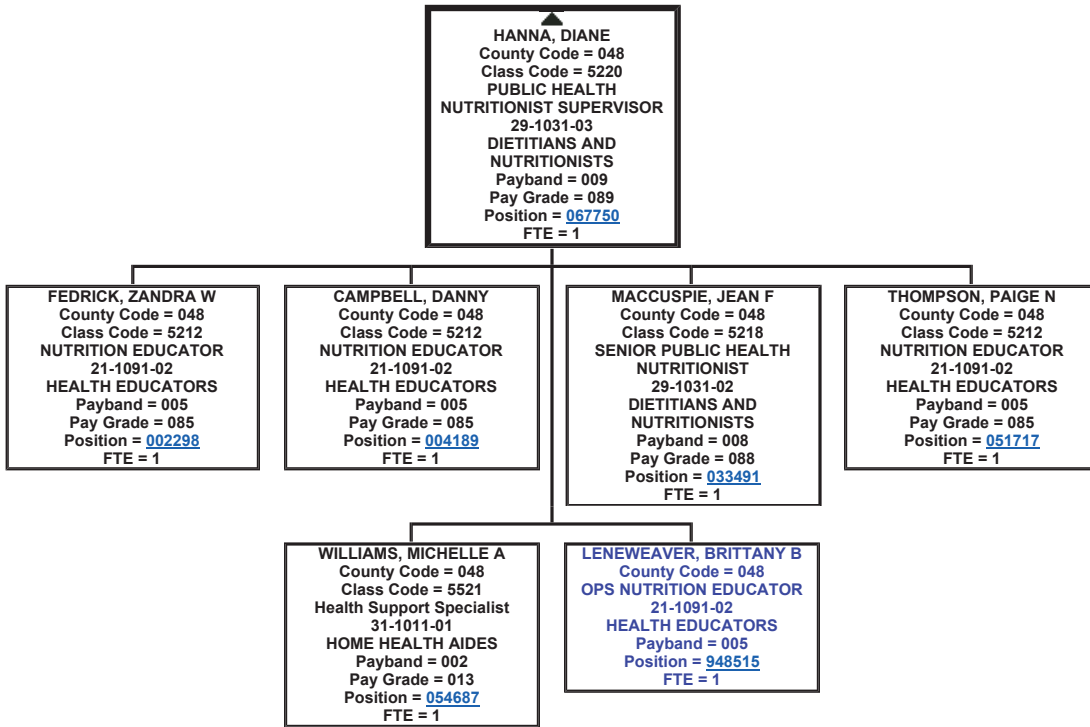
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HANNA, DIANE  
County Code = 048  
Class Code = 5220  
PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [067750](#)  
FTE = 1

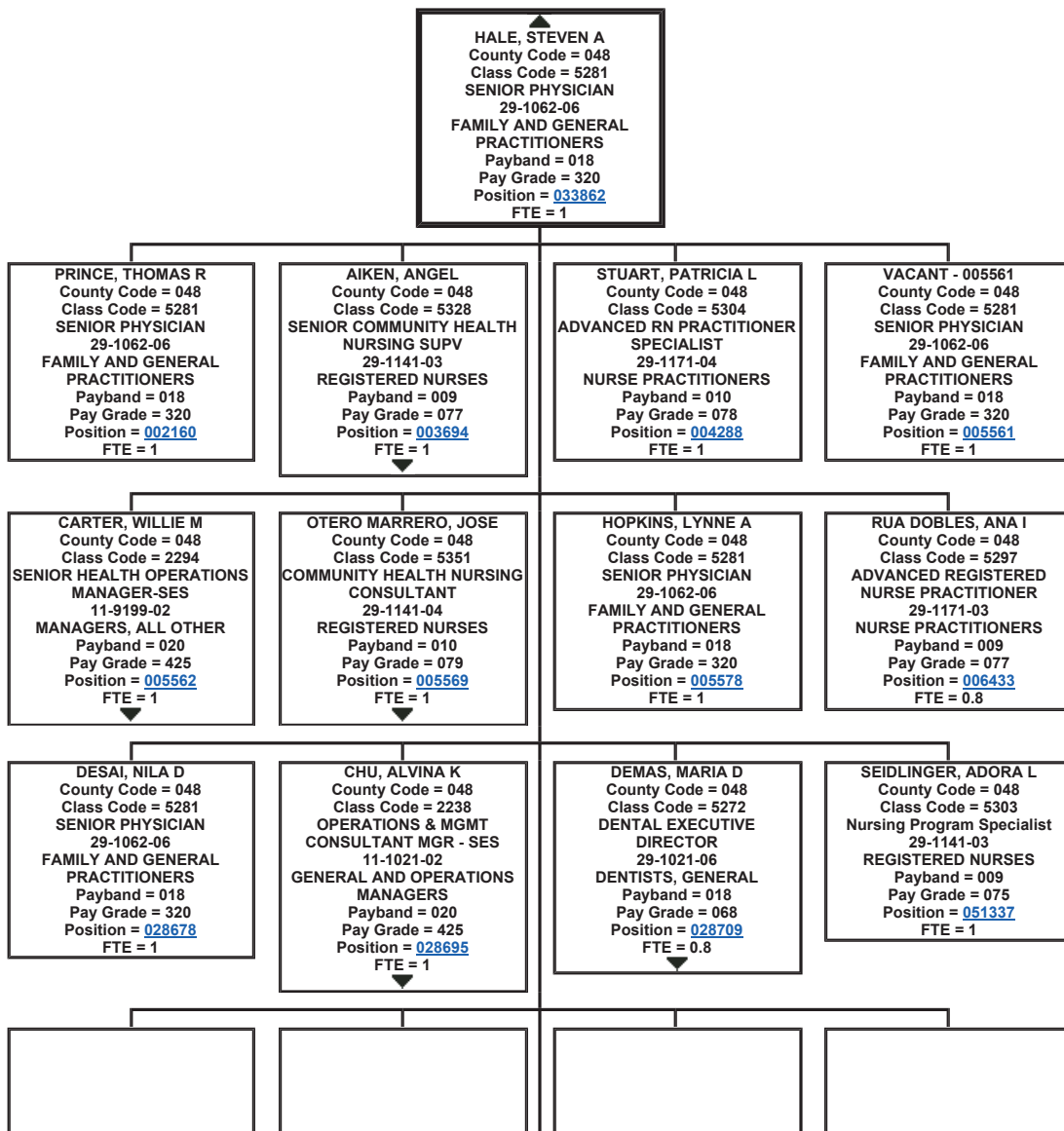
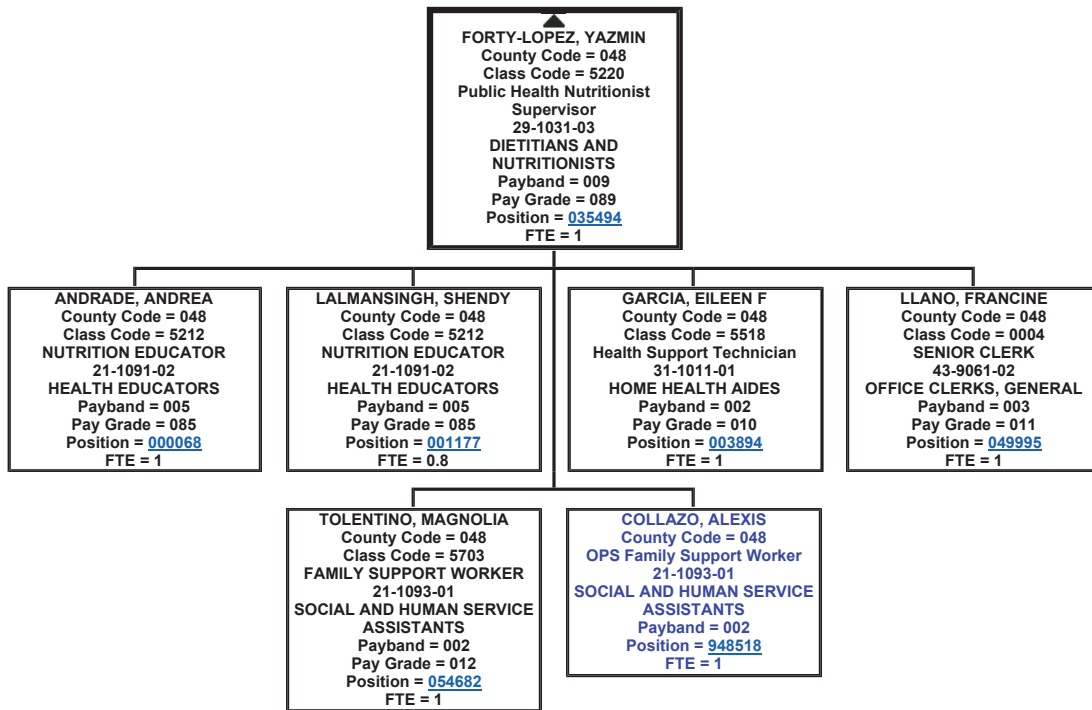
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LOPEZ, DEBRALYN M  
County Code = 048  
Class Code = 5220  
PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [069574](#)  
FTE = 1

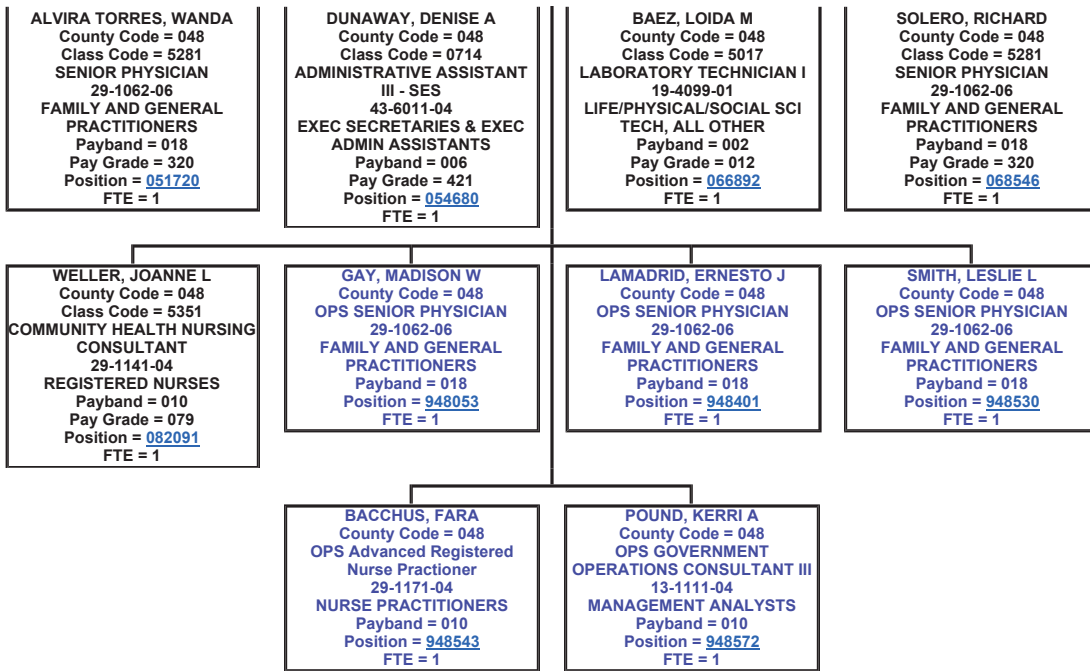
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VERGES, MARIA  
County Code = 048  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
- SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [085063](#)  
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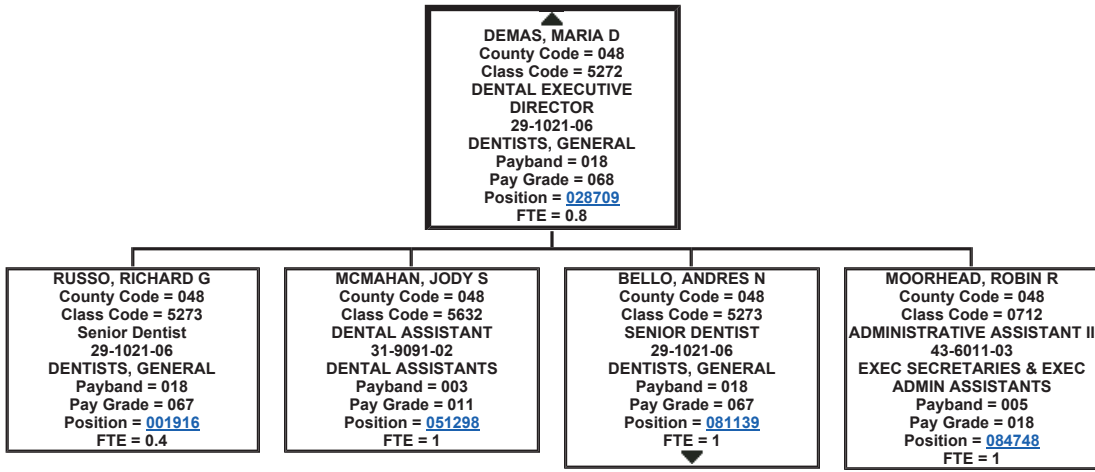




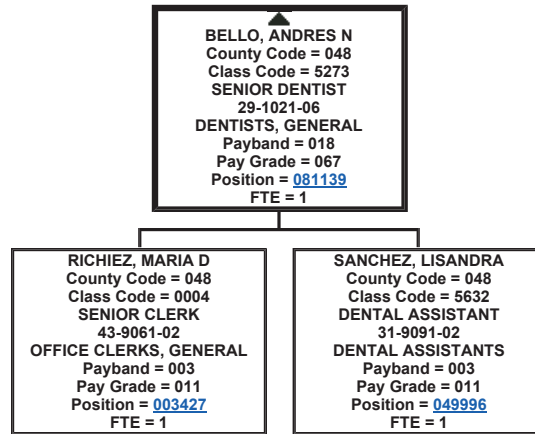


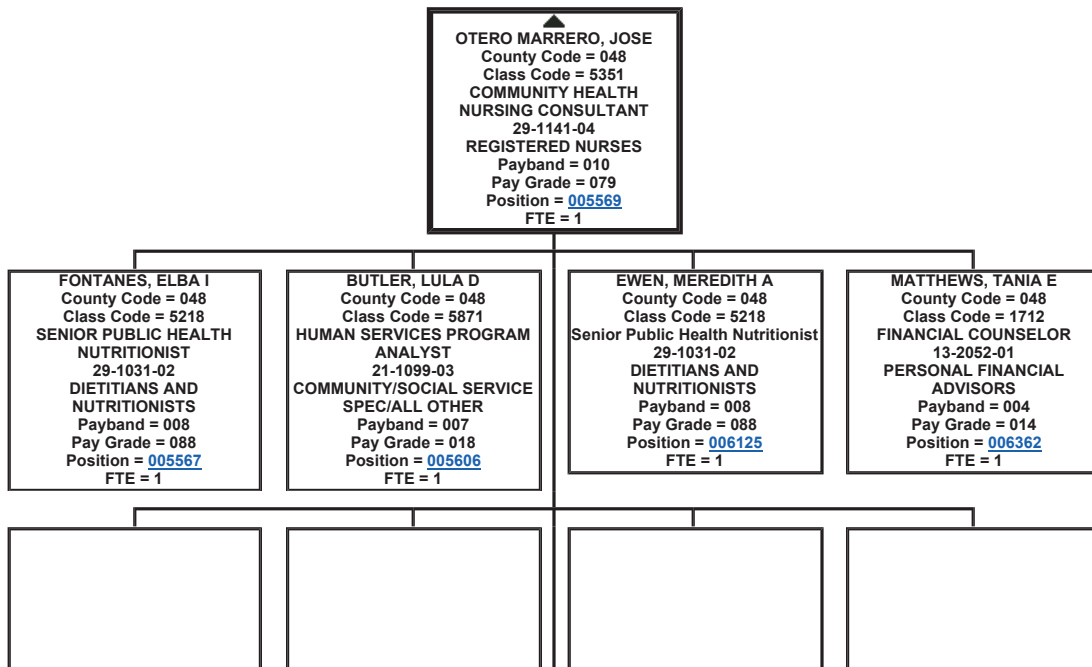
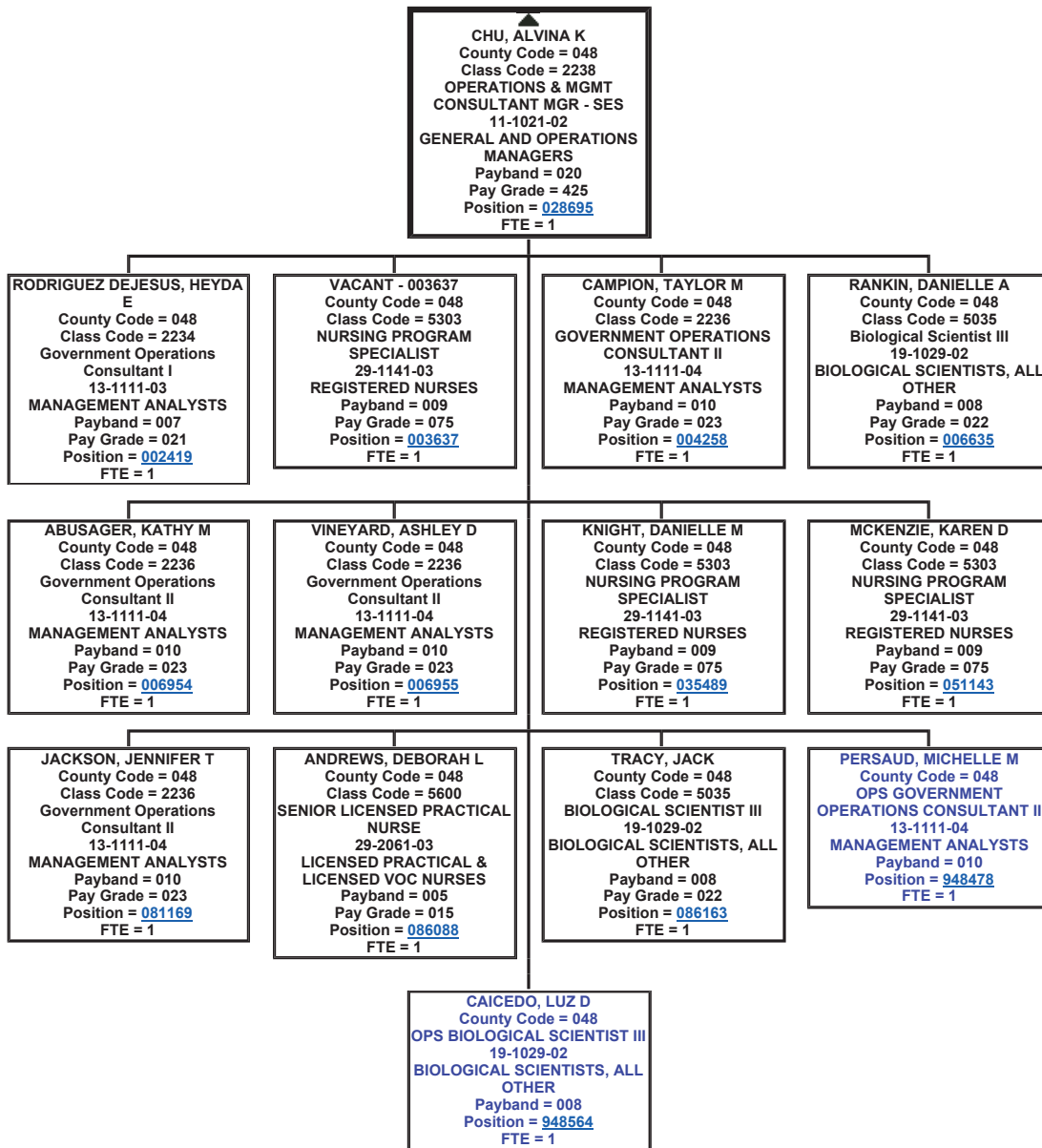












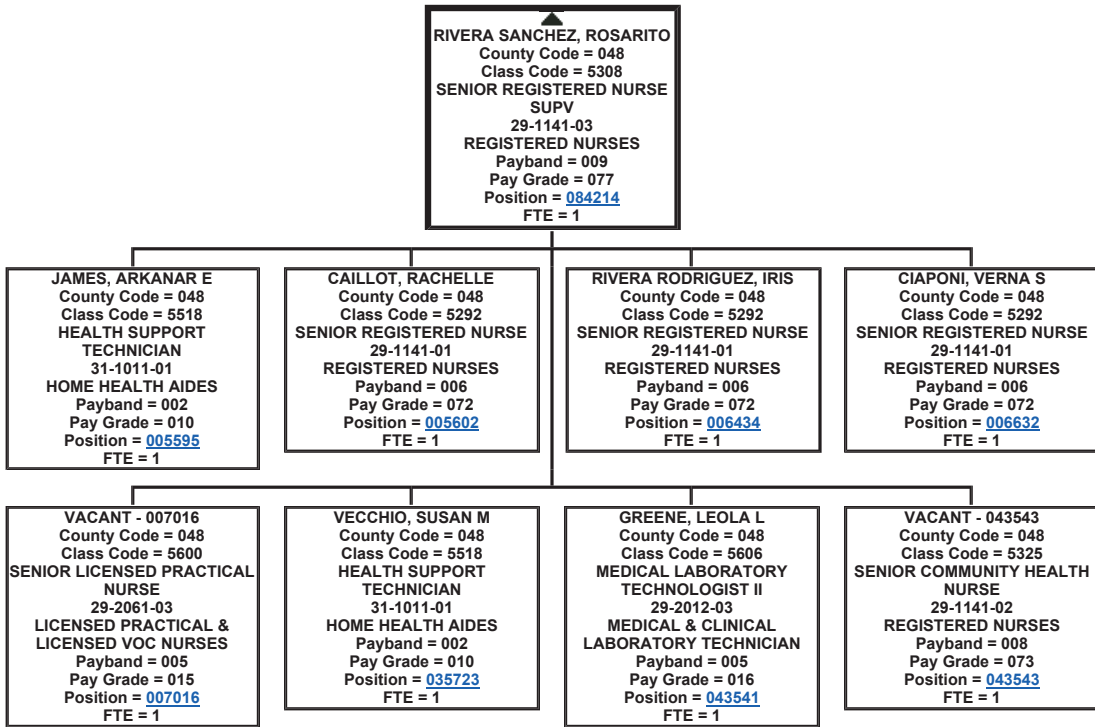
BERNAL, MANUEL D  
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Class Code = 1712  
FINANCIAL COUNSELOR  
13-2052-01  
PERSONAL FINANCIAL  
ADVISORS  
Payband = 004  
Pay Grade = 014  
Position = [006631](#)  
FTE = 1

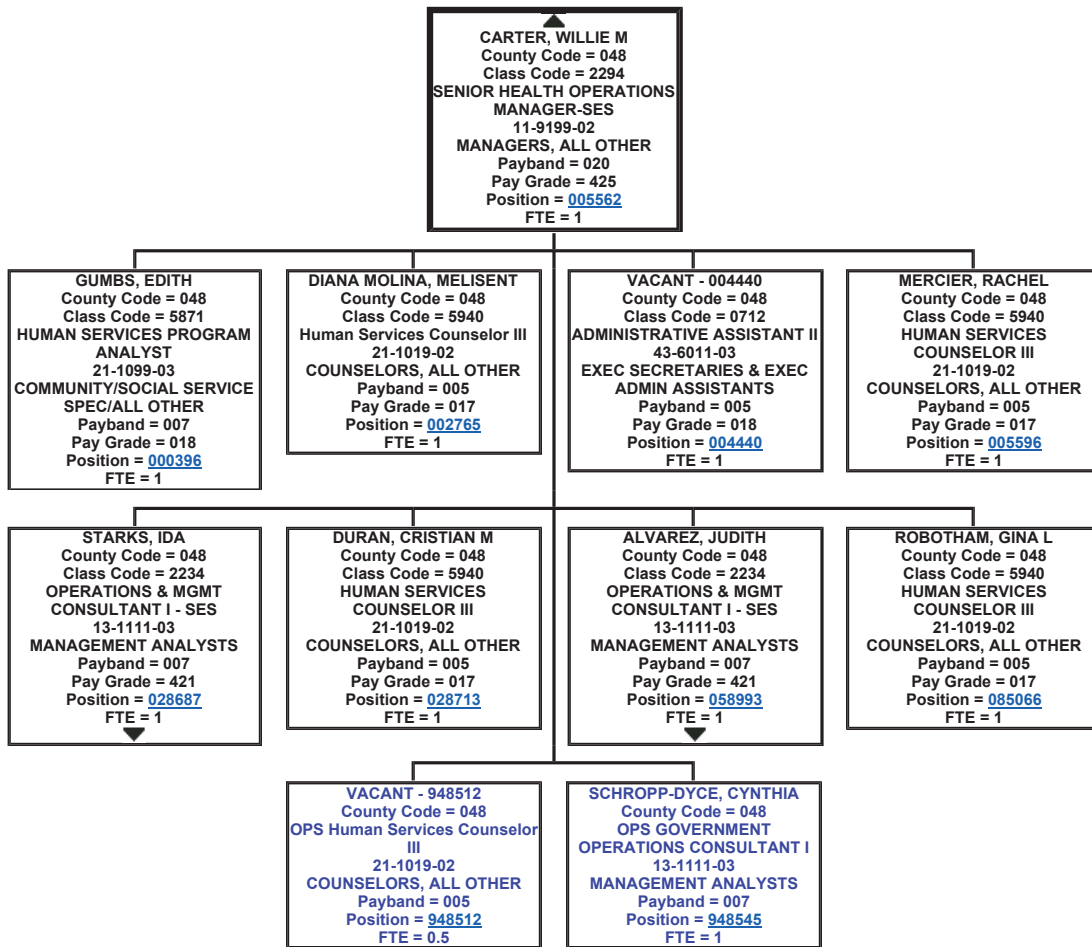
BUSH, DARLENE A  
County Code = 048  
Class Code = 1712  
FINANCIAL COUNSELOR  
13-2052-01  
PERSONAL FINANCIAL  
ADVISORS  
Payband = 004  
Pay Grade = 014  
Position = [035493](#)  
FTE = 1

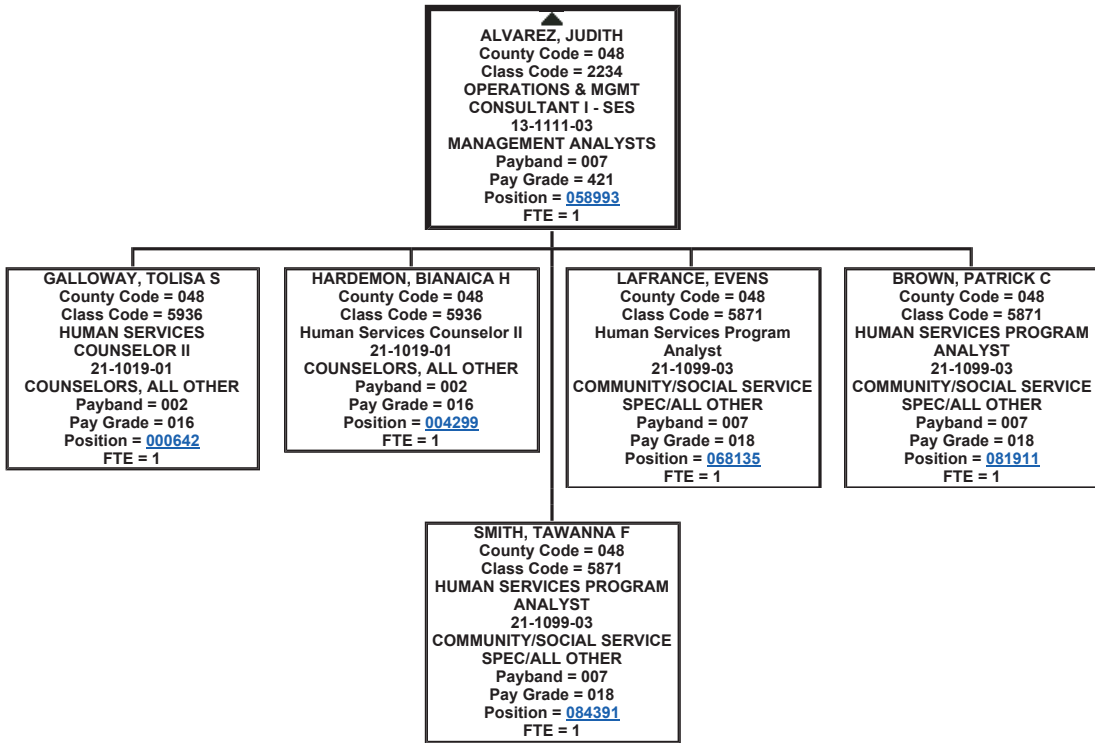
STANFORD-WILLIAM, TYLETTE  
County Code = 048  
Class Code = 5871  
HUMAN SERVICES PROGRAM  
ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 018  
Position = [082036](#)  
FTE = 1

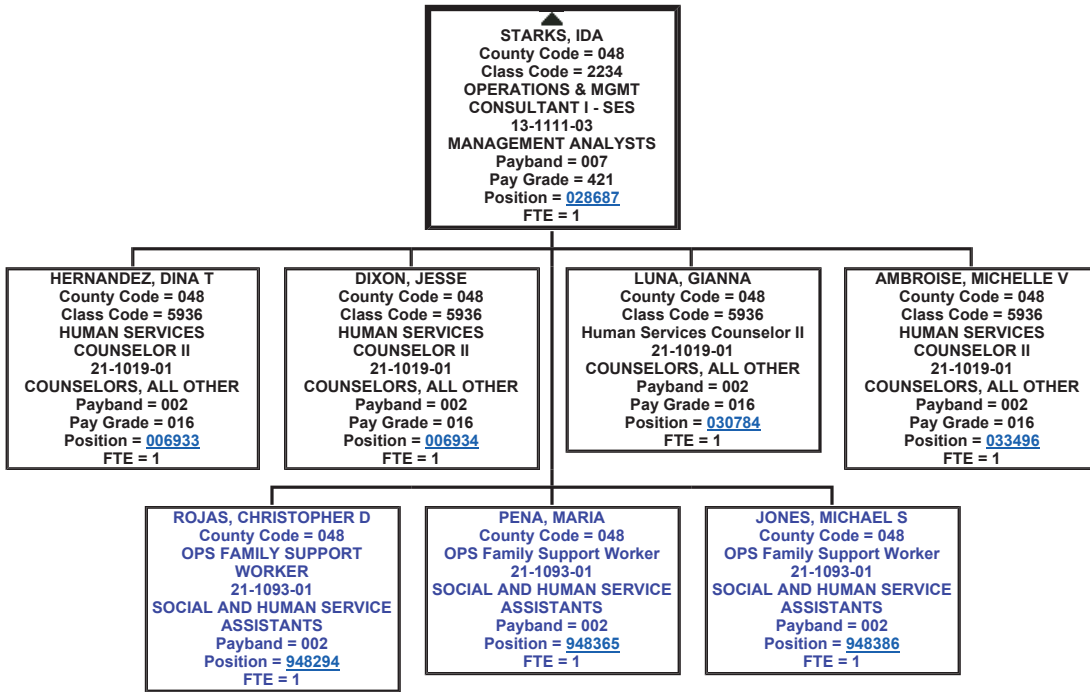
RIVERA SANCHEZ, ROSARITO  
County Code = 048  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
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REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [084214](#)  
FTE = 1  
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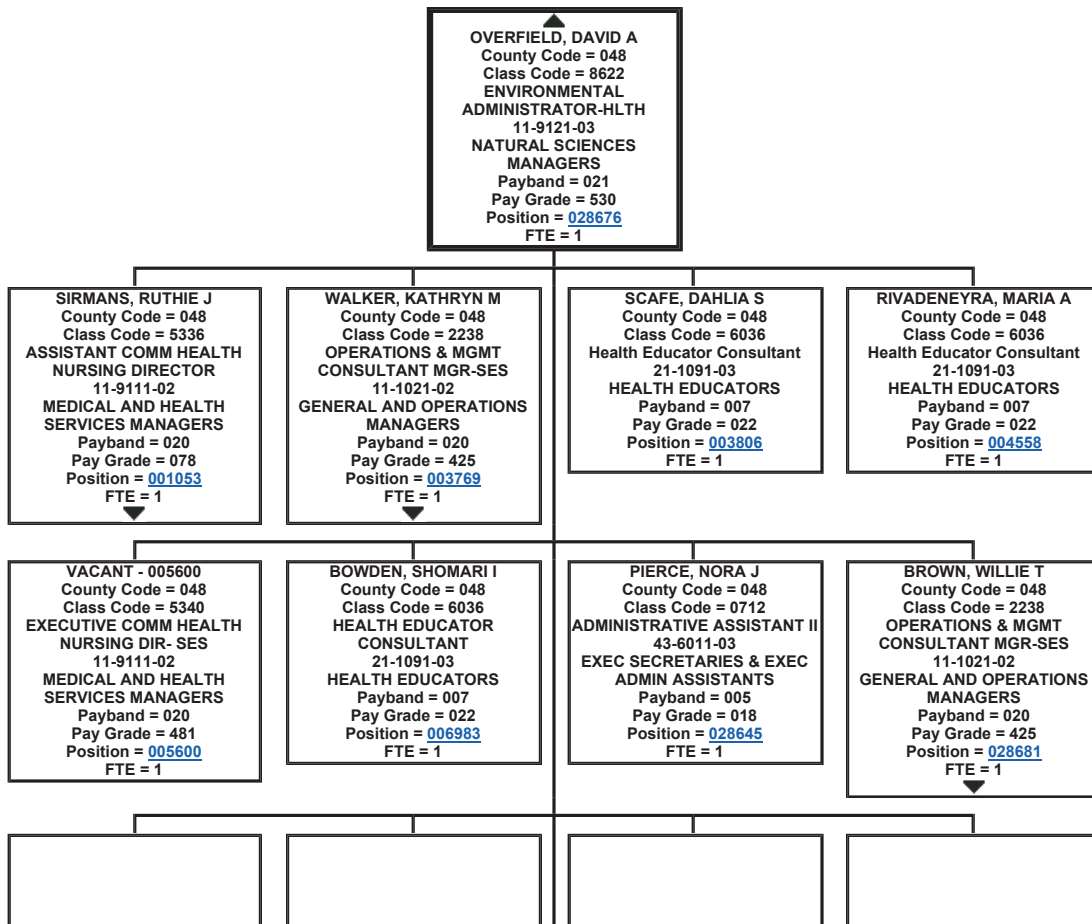
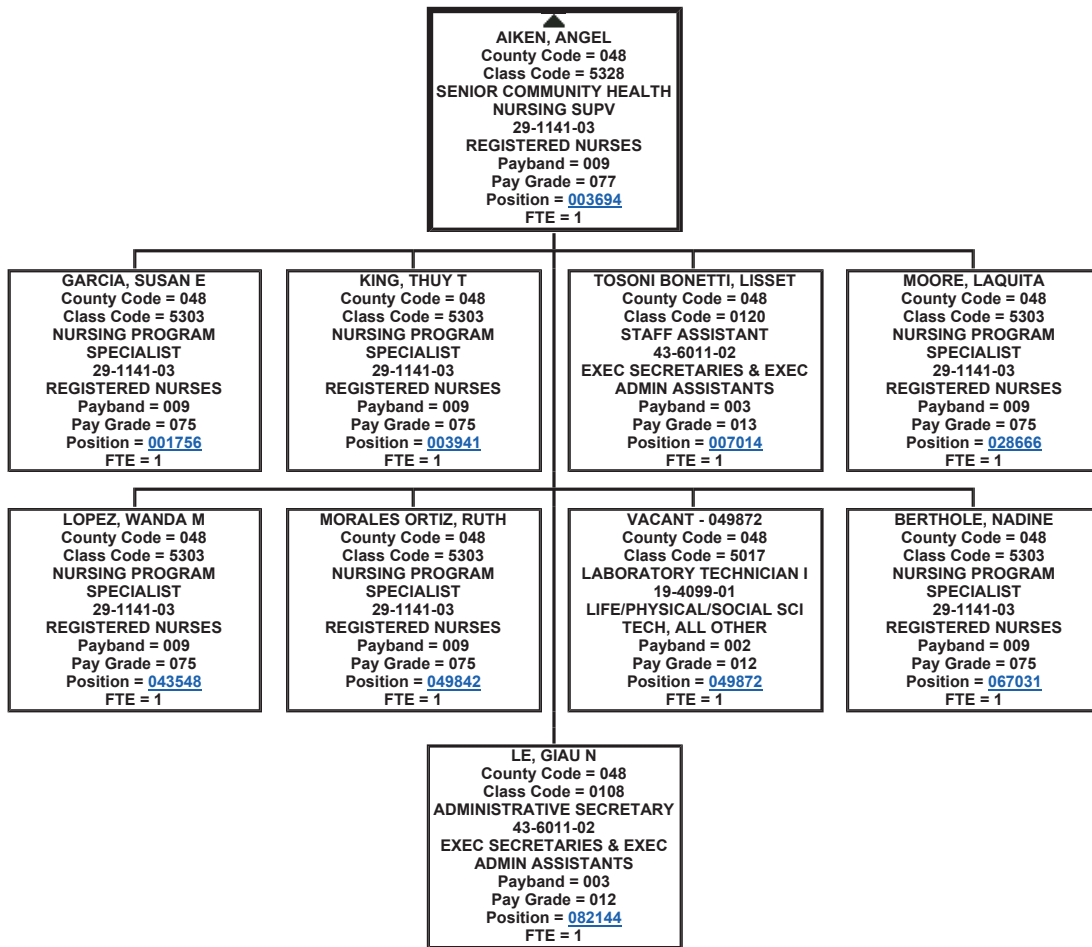
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13-2052-01  
PERSONAL FINANCIAL  
ADVISORS  
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Position = [948573](#)  
FTE = 1



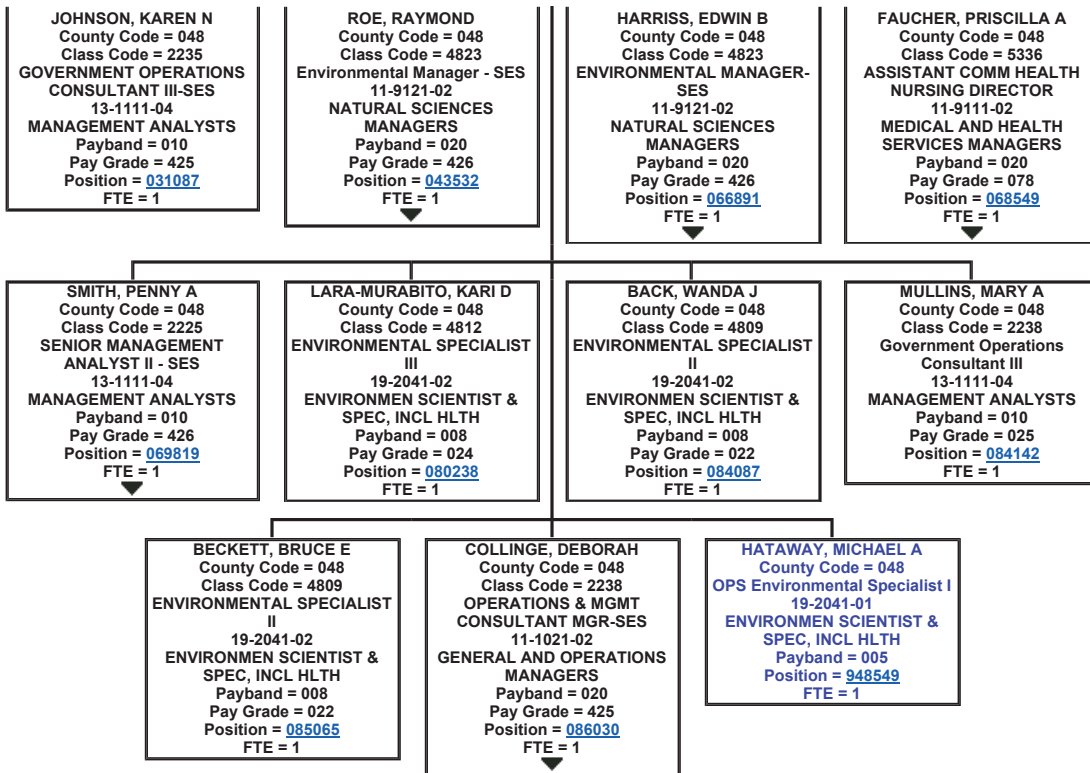










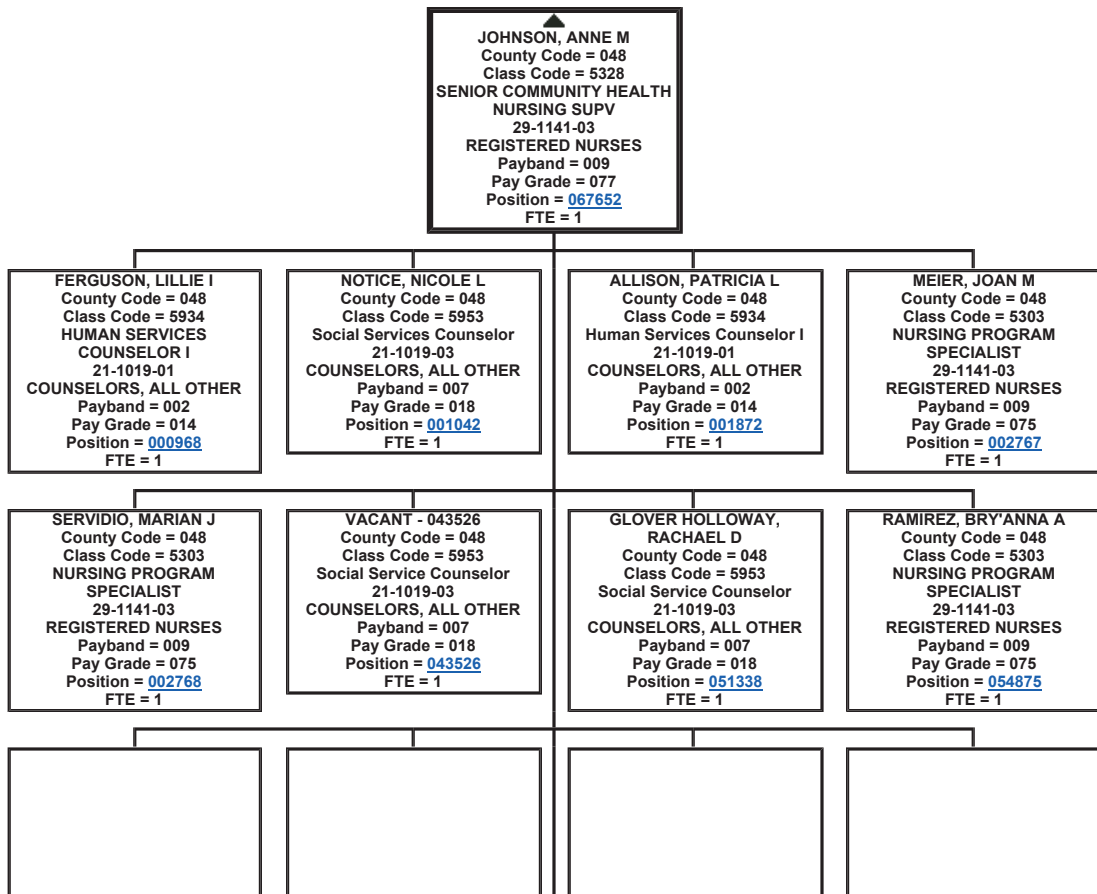
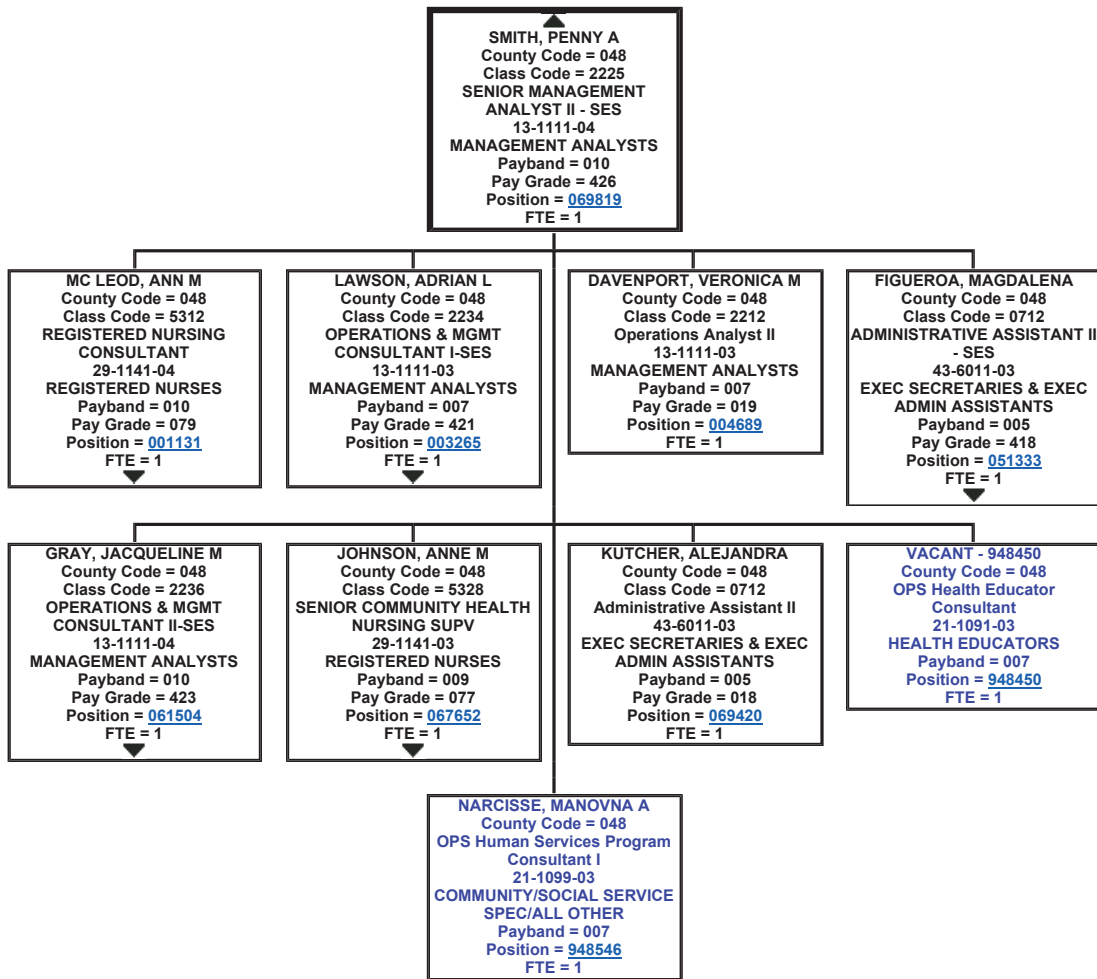


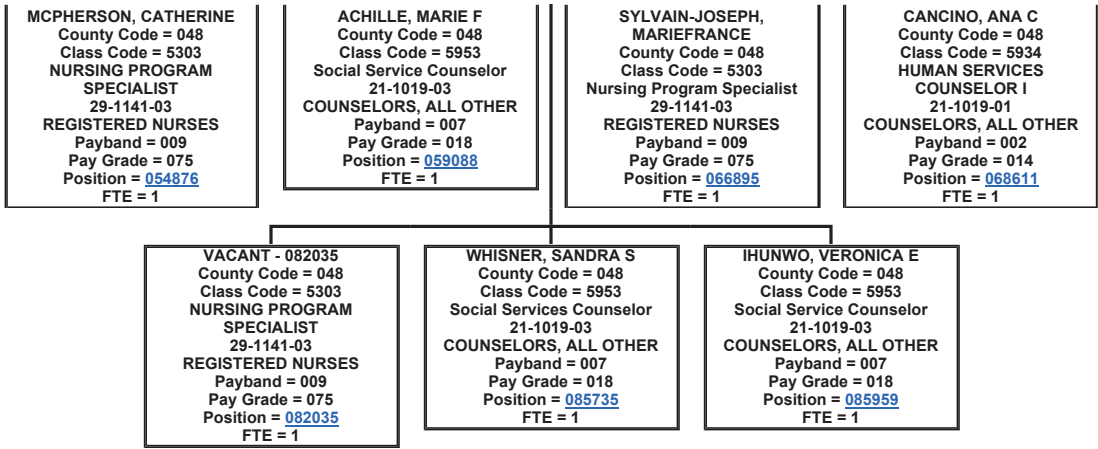
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COLLINGE, DEBORAH  
County Code = 048  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [086030](#)  
FTE = 1

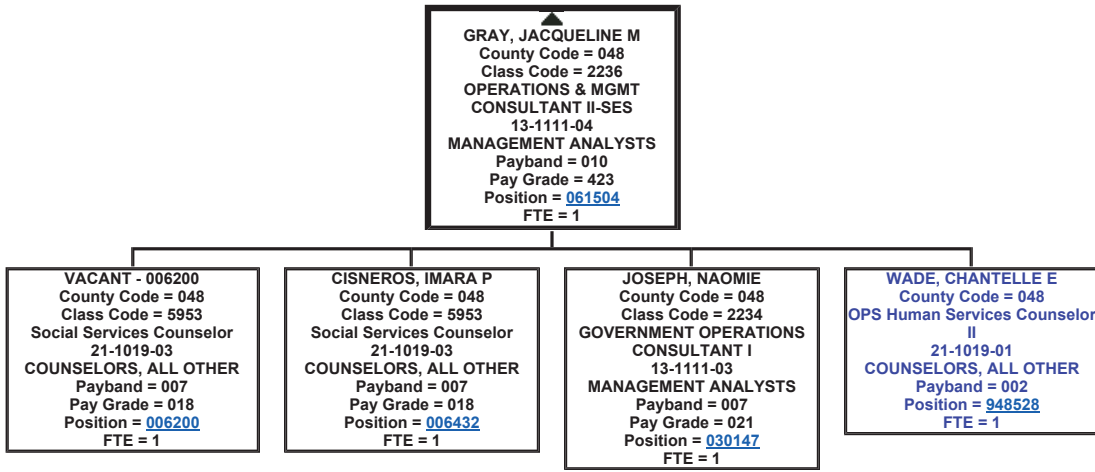
OSMAN, IHAB N  
County Code = 048  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [001178](#)  
FTE = 1

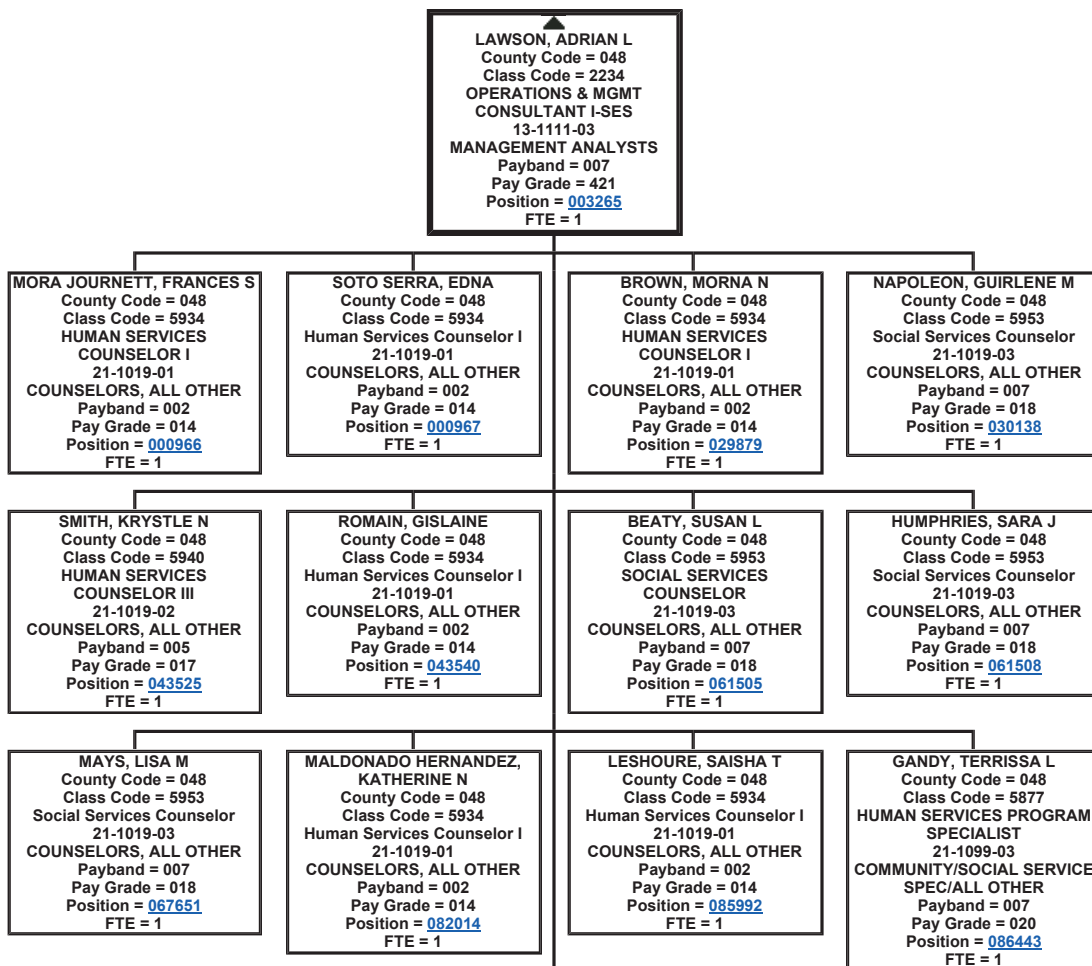
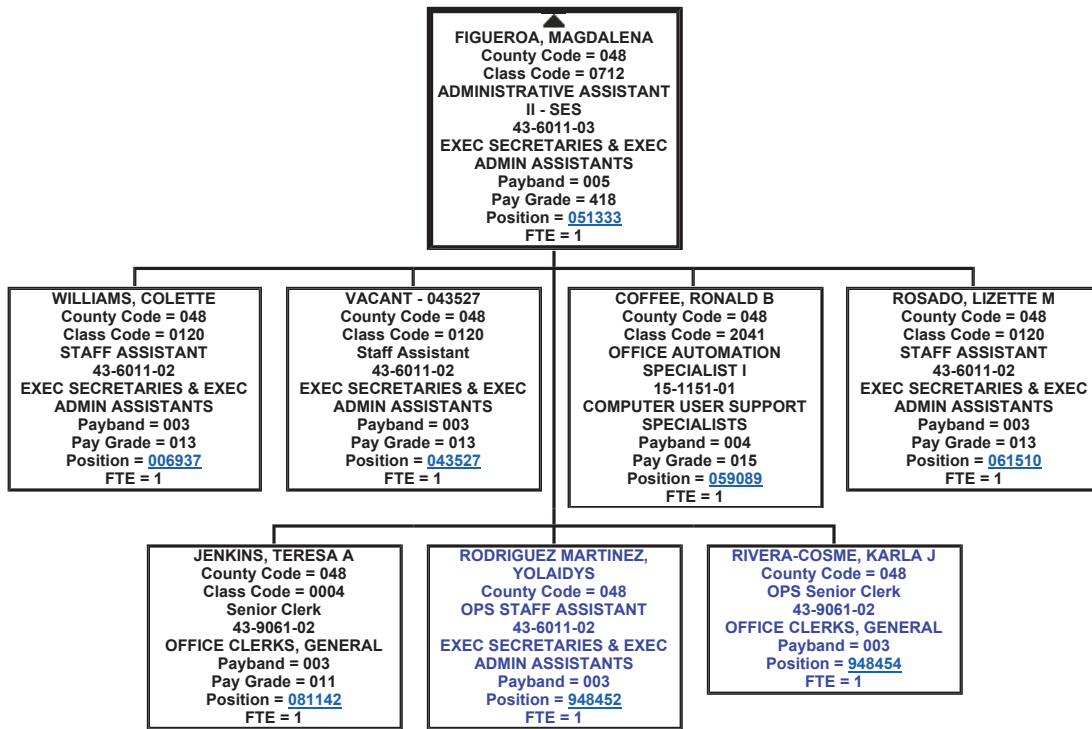
HAMLETT, ELIZABETH V  
County Code = 048  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [086001](#)  
FTE = 1

ROE, SANDRA D  
County Code = 048  
OPS ADMINISTRATIVE  
ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Position = [948558](#)  
FTE = 1









CASIMIR, MICHENA  
County Code = 048  
OPS HUMAN SERVICES  
COUNSELOR I  
21-1019-01  
COUNSELORS, ALL OTHER  
Payband = 002  
Position = 948565  
FTE = 1

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▲  
**MC LEOD, ANN M**  
 County Code = 048  
 Class Code = 5312  
**REGISTERED NURSING  
 CONSULTANT**  
 29-1141-04  
**REGISTERED NURSES**  
 Payband = 010  
 Pay Grade = 079  
 Position = [001131](#)  
 FTE = 1

<b>CORNEILLE, KETURAH J</b> County Code = 048 Class Code = 5294 <b>Registered Nurse Specialist</b> 29-1141-02 <b>REGISTERED NURSES</b> Payband = 008 Pay Grade = 075 Position = <a href="#">004657</a> FTE = 1	<b>RUSSELL-WEBSTER, PATRICIA A</b> County Code = 048 Class Code = 5294 <b>REGISTERED NURSE          SPECIALIST</b> 29-1141-02 <b>REGISTERED NURSES</b> Payband = 008 Pay Grade = 075 Position = <a href="#">006258</a> FTE = 1	<b>VACANT - 006633</b> County Code = 048 Class Code = 5934 <b>HUMAN SERVICES          COUNSELOR I</b> 21-1019-01 <b>COUNSELORS, ALL OTHER</b> Payband = 002 Pay Grade = 014 Position = <a href="#">006633</a> FTE = 1	<b>BAYLEY, JOY M</b> County Code = 048 Class Code = 5294 <b>REGISTERED NURSE          SPECIALIST</b> 29-1141-02 <b>REGISTERED NURSES</b> Payband = 008 Pay Grade = 075 Position = <a href="#">006971</a> FTE = 1
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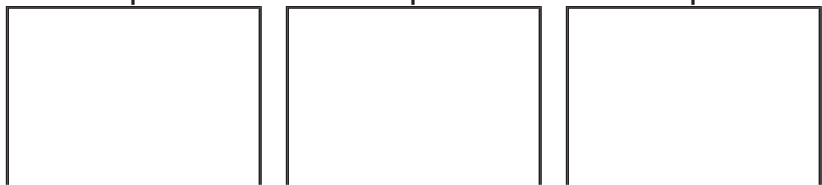
<b>LE NGUYEN, HANG T</b> County Code = 048 Class Code = 5294 <b>REGISTERED NURSE          SPECIALIST</b> 29-1141-02 <b>REGISTERED NURSES</b> Payband = 008 Pay Grade = 075 Position = <a href="#">006972</a> FTE = 1	<b>RIVERA, ALEXANDRA</b> County Code = 048 Class Code = 5936 <b>HUMAN SERVICES          COUNSELOR II</b> 21-1019-01 <b>COUNSELORS, ALL OTHER</b> Payband = 002 Pay Grade = 016 Position = <a href="#">067648</a> FTE = 1	<b>BEAMON, KISHA N</b> County Code = 048 Class Code = 5934 <b>HUMAN SERVICES          COUNSELOR I</b> 21-1019-01 <b>COUNSELORS, ALL OTHER</b> Payband = 002 Pay Grade = 014 Position = <a href="#">068610</a> FTE = 1	<b>DESIR, LUC</b> County Code = 048 Class Code = 5934 <b>Human Services Counselor I</b> 21-1019-01 <b>COUNSELORS, ALL OTHER</b> Payband = 002 Pay Grade = 014 Position = <a href="#">080011</a> FTE = 1
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<b>CLARKE, LESLINE A</b> County Code = 048 Class Code = 5303 <b>NURSING PROGRAM          SPECIALIST</b> 29-1141-03 <b>REGISTERED NURSES</b> Payband = 009 Pay Grade = 075 Position = <a href="#">084785</a> FTE = 1	<b>SAINTILUS, GINETTE</b> County Code = 048 Class Code = 5953 <b>Social Service Counselor</b> 21-1019-03 <b>COUNSELORS, ALL OTHER</b> Payband = 007 Pay Grade = 018 Position = <a href="#">085736</a> FTE = 1	<b>CORRALES, MARIA M</b> County Code = 048 Class Code = 5934 <b>HUMAN SERVICES          COUNSELOR I</b> 21-1019-01 <b>COUNSELORS, ALL OTHER</b> Payband = 002 Pay Grade = 014 Position = <a href="#">085759</a> FTE = 1	<b>HUGGINS-EBY, CYNTHIA L</b> County Code = 048 <b>OPS Human Services Counselor          I</b> 21-1019-01 <b>COUNSELORS, ALL OTHER</b> Payband = 002 Position = <a href="#">948501</a> FTE = 1
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<b>VACANT - 948527</b> County Code = 048 <b>OPS Human Services Counselor          II</b> 21-1019-01 <b>COUNSELORS, ALL OTHER</b> Payband = 002 Position = <a href="#">948527</a> FTE = 1	<b>SOTO-RAMOS, LYANNE M</b> County Code = 048 <b>OPS HUMAN SERVICES          COUNSELOR I</b> 21-1019-01 <b>COUNSELORS, ALL OTHER</b> Payband = 002 Position = <a href="#">948529</a> FTE = 1	<b>ENSIGN, ALBA L</b> County Code = 048 <b>OPS Human Services Counselor          II</b> 21-1019-01 <b>COUNSELORS, ALL OTHER</b> Payband = 002 Position = <a href="#">948554</a> FTE = 1	<b>VACANT - 948556</b> County Code = 048 <b>OPS Nursing Program          Specialist</b> 29-1141-03 <b>REGISTERED NURSES</b> Payband = 009 Position = <a href="#">948556</a> FTE = 1
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▲  
**FAUCHER, PRISCILLA A**  
 County Code = 048  
 Class Code = 5336  
**ASSISTANT COMM HEALTH  
 NURSING DIRECTOR**  
 11-9111-02  
**MEDICAL AND HEALTH  
 SERVICES MANAGERS**  
 Payband = 020  
 Pay Grade = 078  
 Position = [068549](#)  
 FTE = 1

<b>SHAH, SHOBHA R</b> County Code = 048 Class Code = 5297 <b>ADVANCED REGISTERED          NURSE PRACTITIONER</b> 29-1171-03 <b>NURSE PRACTITIONERS</b> Payband = 009 Pay Grade = 077 Position = <a href="#">000172</a> FTE = 1	<b>BROOKS, MARY C</b> County Code = 048 Class Code = 5297 <b>ADVANCED REGISTERED          NURSE PRACTITIONER</b> 29-1171-03 <b>NURSE PRACTITIONERS</b> Payband = 009 Pay Grade = 077 Position = <a href="#">002827</a> FTE = 1	<b>VACANT - 004522</b> County Code = 048 Class Code = 5297 <b>ADVANCED REGISTERED          NURSE PRACTITIONER</b> 29-1171-03 <b>NURSE PRACTITIONERS</b> Payband = 009 Pay Grade = 077 Position = <a href="#">004522</a> FTE = 1	<b>QUINONES, SARAI</b> County Code = 048 Class Code = 0712 <b>ADMINISTRATIVE ASSISTANT II</b> 43-6011-03 <b>EXEC SECRETARIES &amp; EXEC          ADMIN ASSISTANTS</b> Payband = 005 Pay Grade = 018 Position = <a href="#">005612</a> FTE = 1
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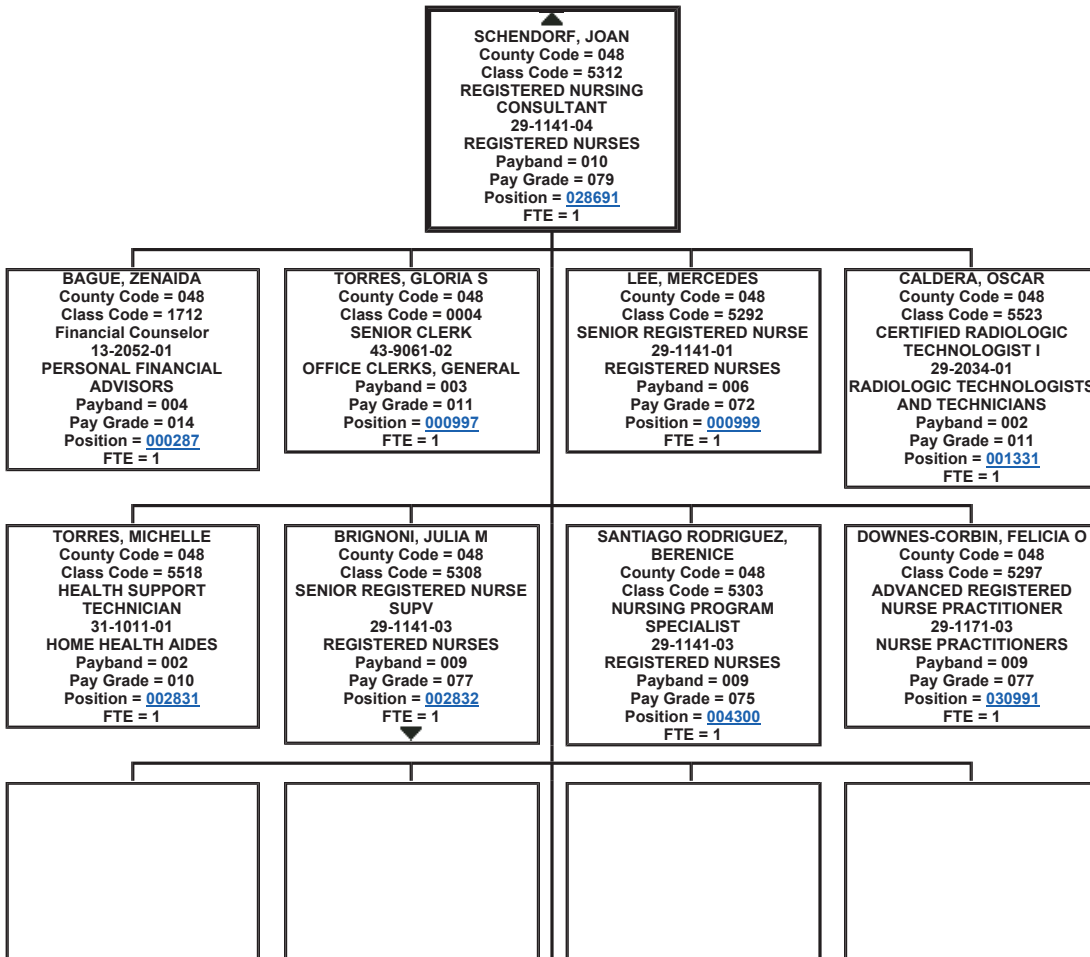
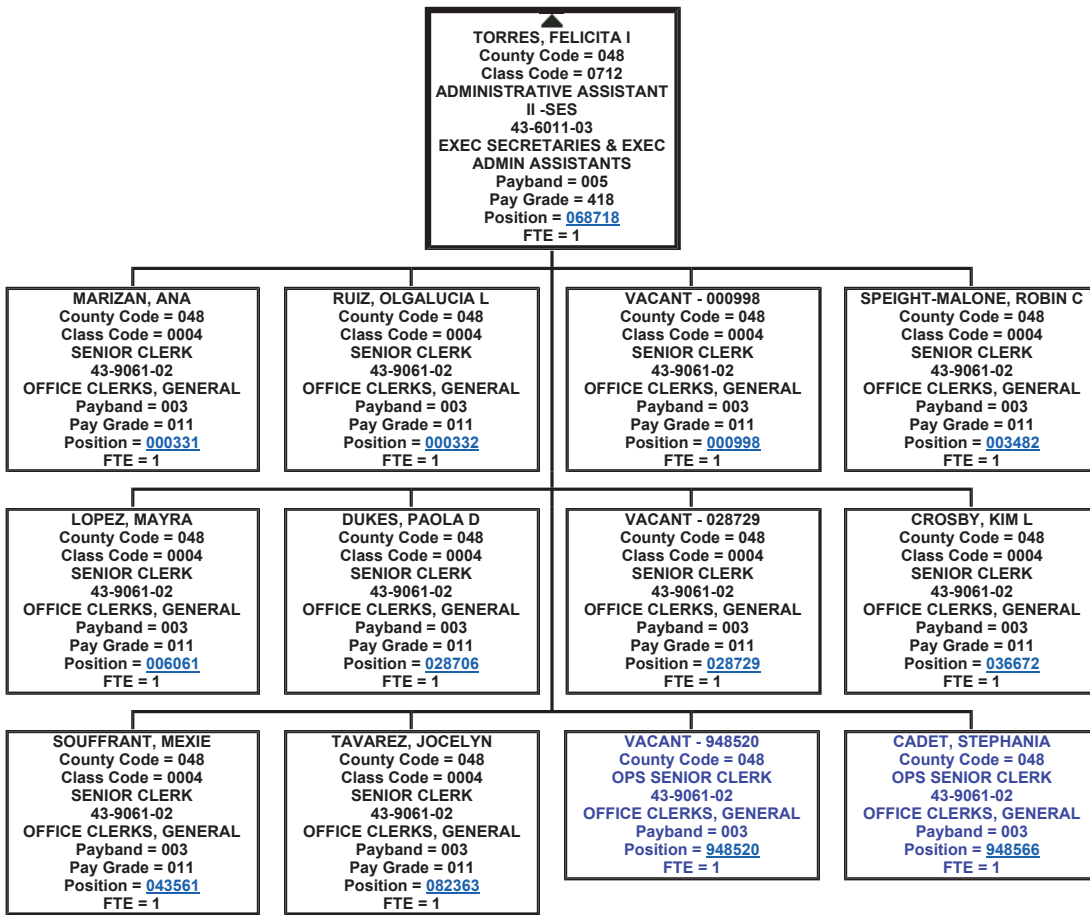


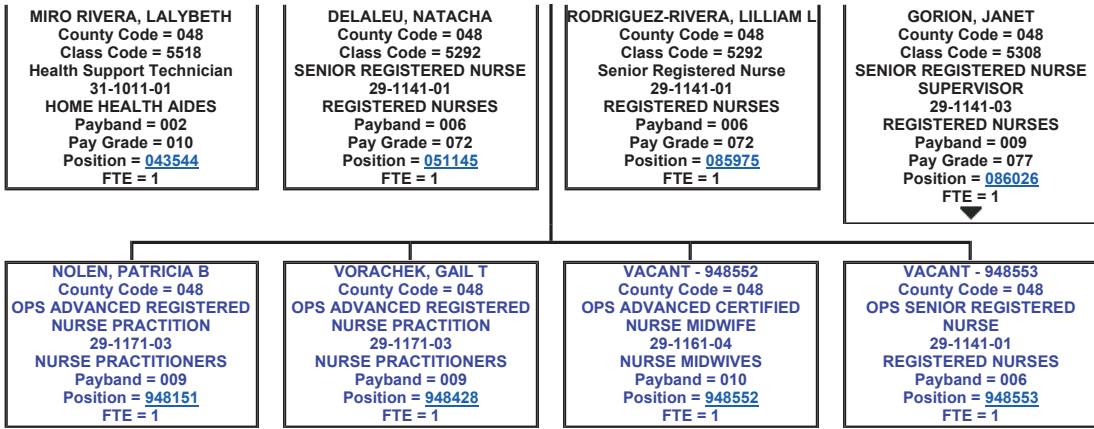


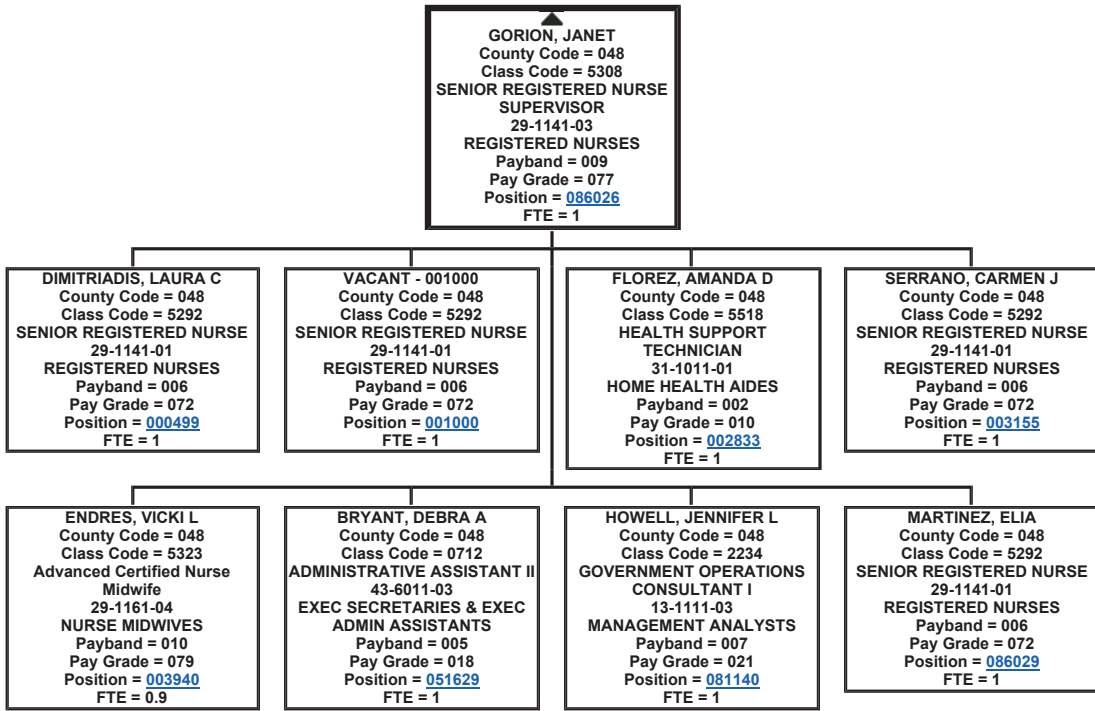
TAVAREZ, EVELYN  
County Code = 048  
Class Code = 1712  
FINANCIAL COUNSELOR  
13-2052-01  
PERSONAL FINANCIAL  
ADVISORS  
Payband = 004  
Pay Grade = 014  
Position = [006324](#)  
FTE = 1

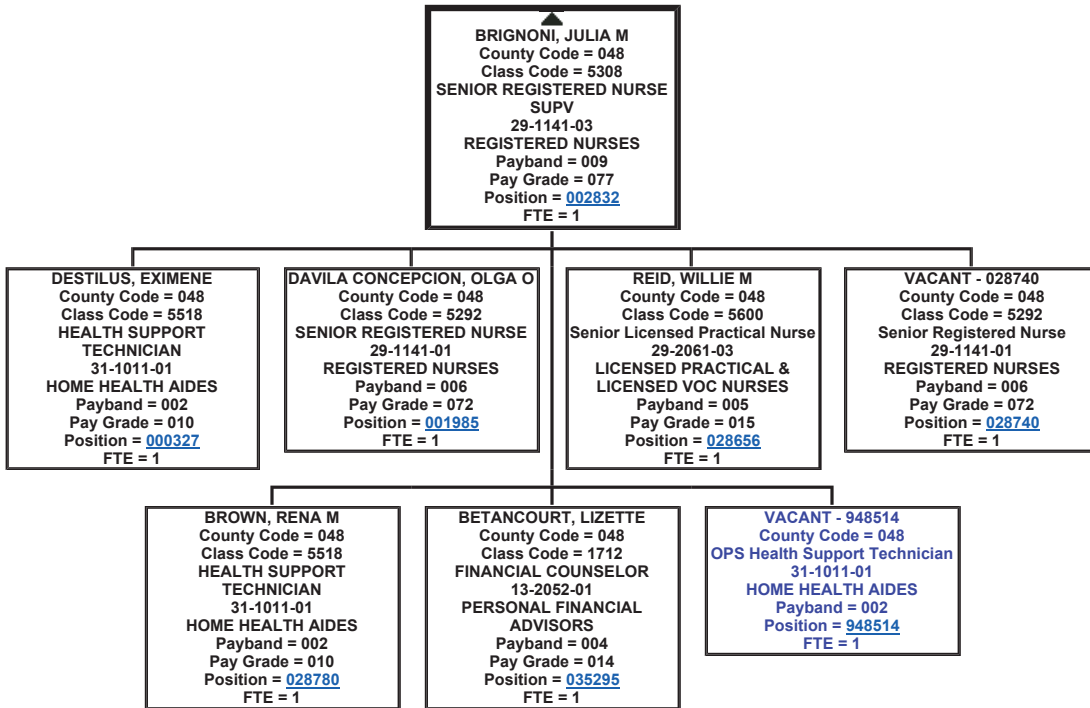
SCHENDORF, JOAN  
County Code = 048  
Class Code = 5312  
REGISTERED NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Pay Grade = 079  
Position = [028691](#)  
FTE = 1

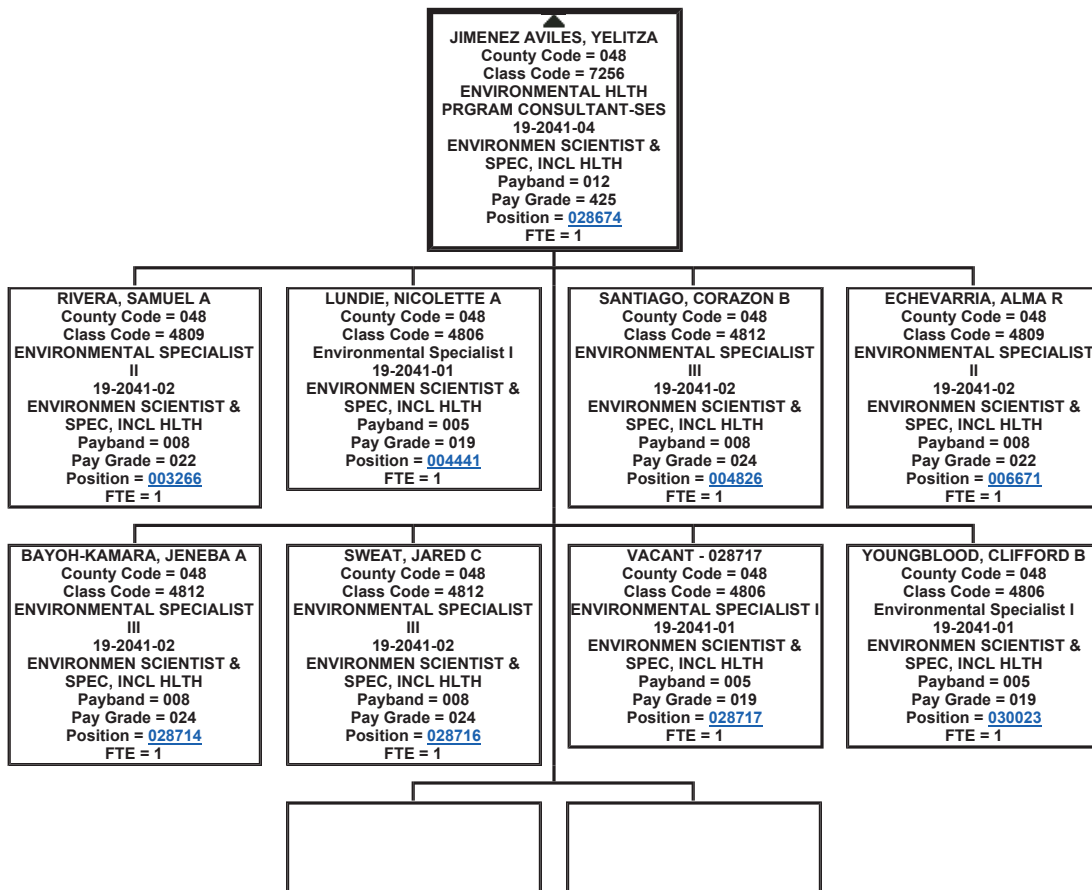
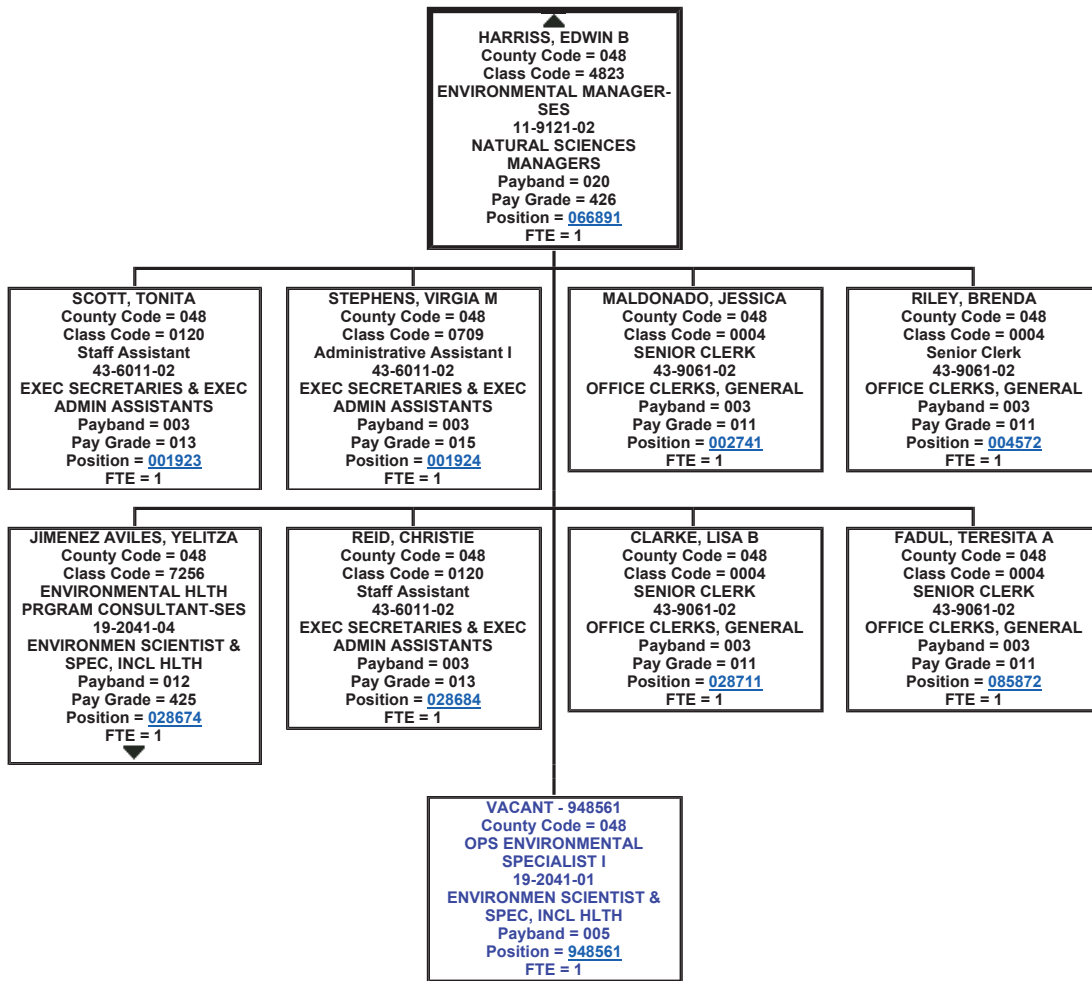
TORRES, FELICITA I  
County Code = 048  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
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EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [068718](#)  
FTE = 1







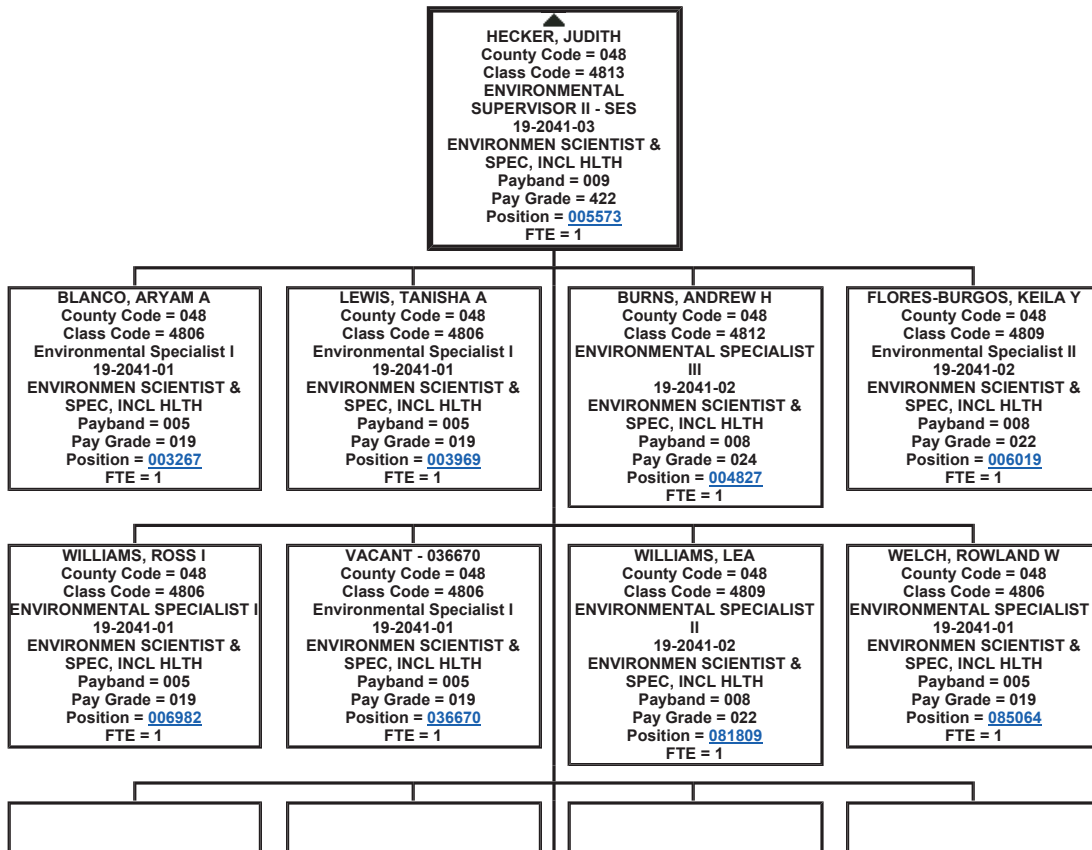
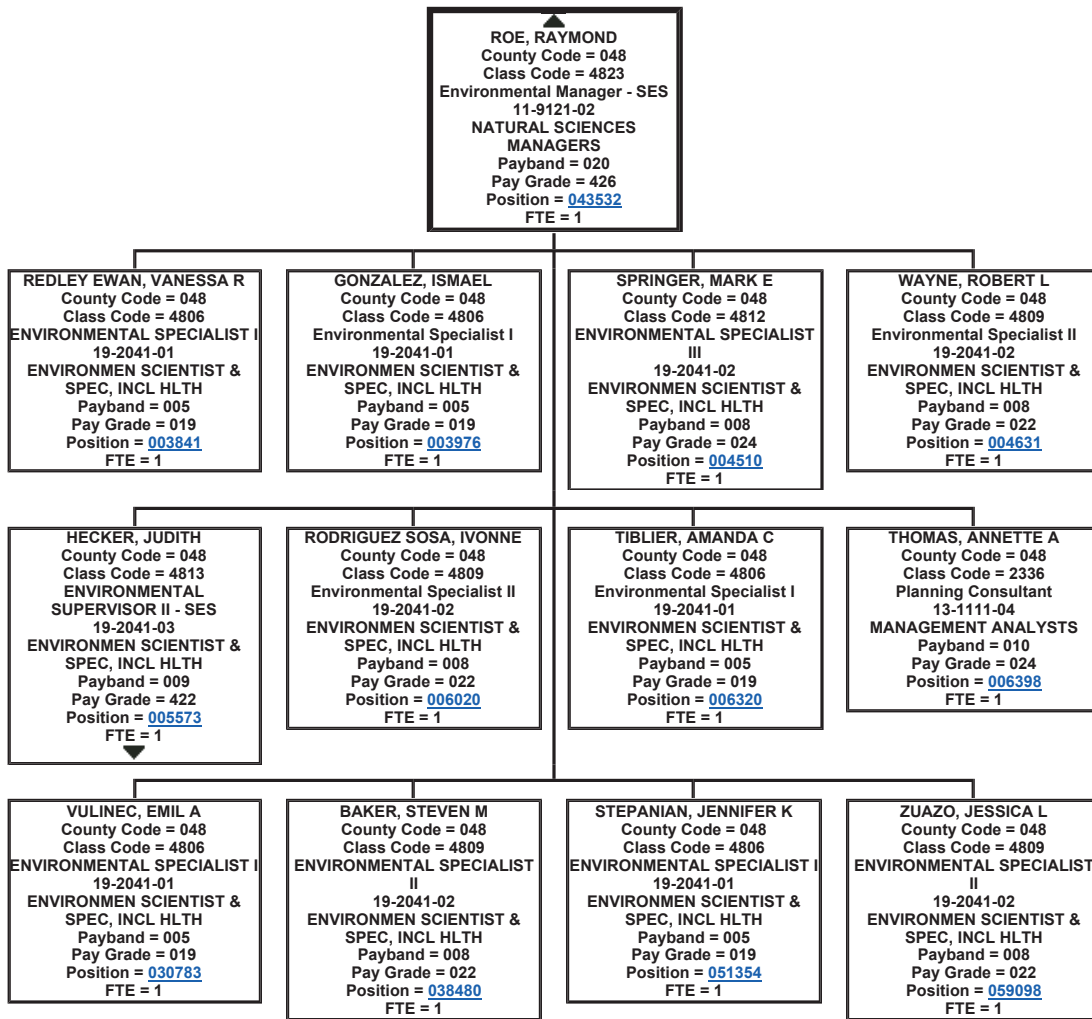




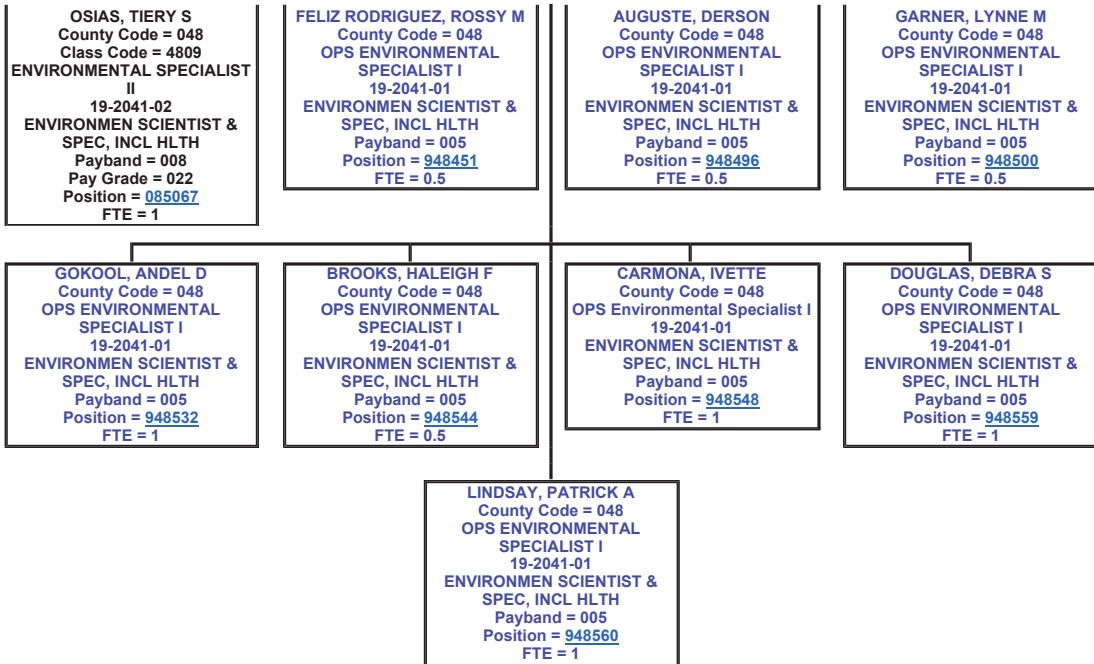
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Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
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ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [031154](#)  
FTE = 1

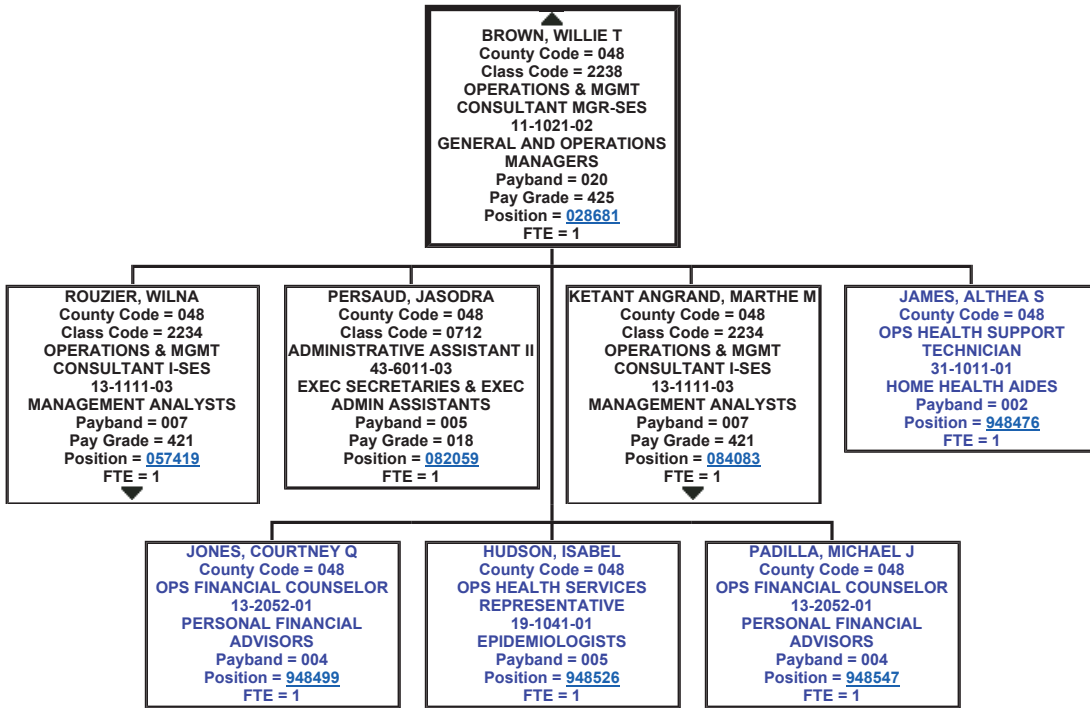
BURCHFIELD, AUDRA N  
County Code = 048  
Class Code = 4812  
Environmental Specialist III  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [086229](#)  
FTE = 1

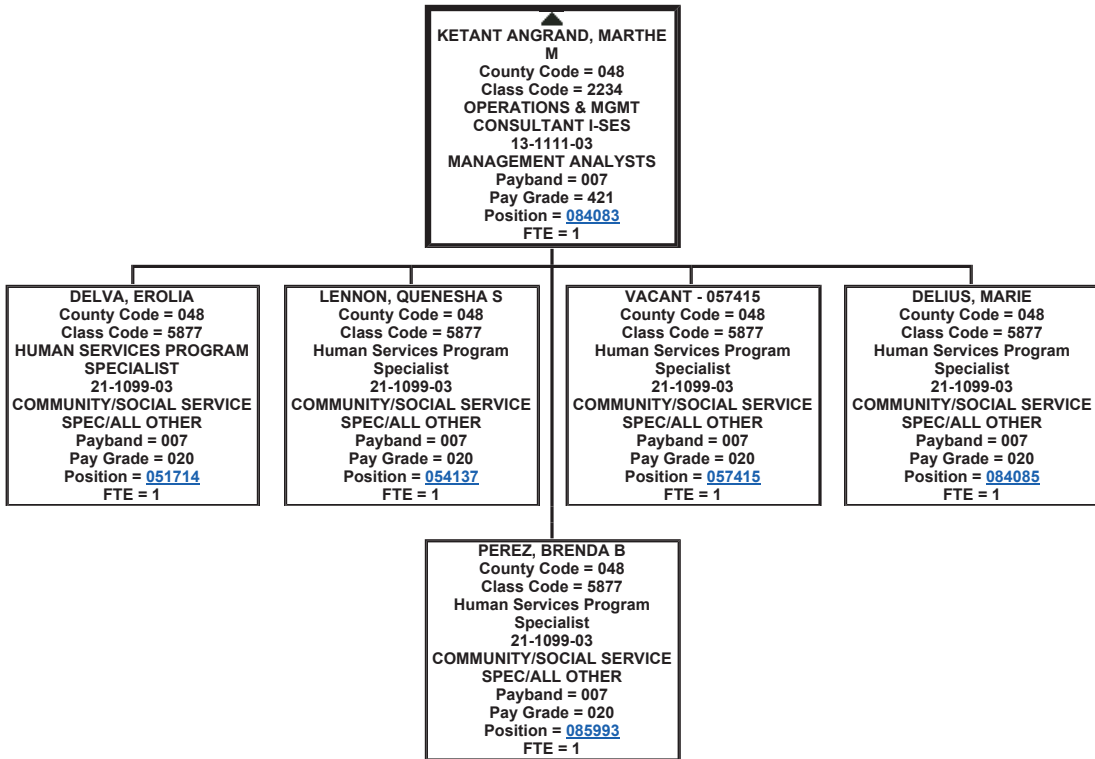
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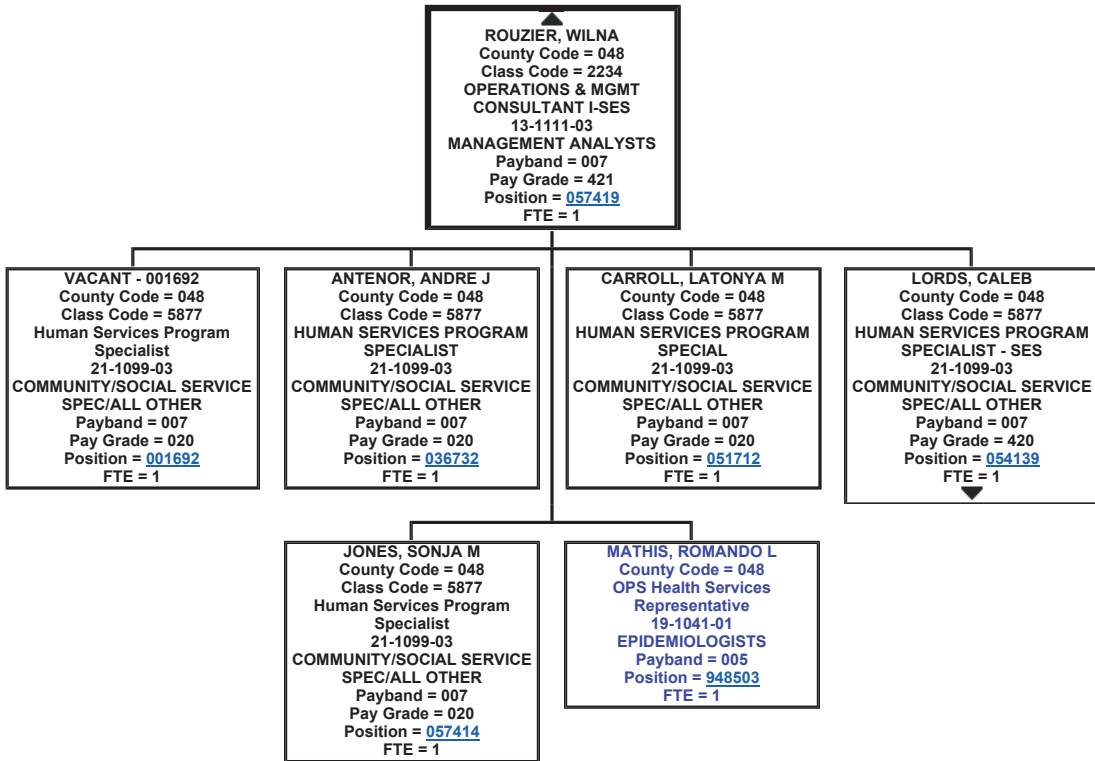










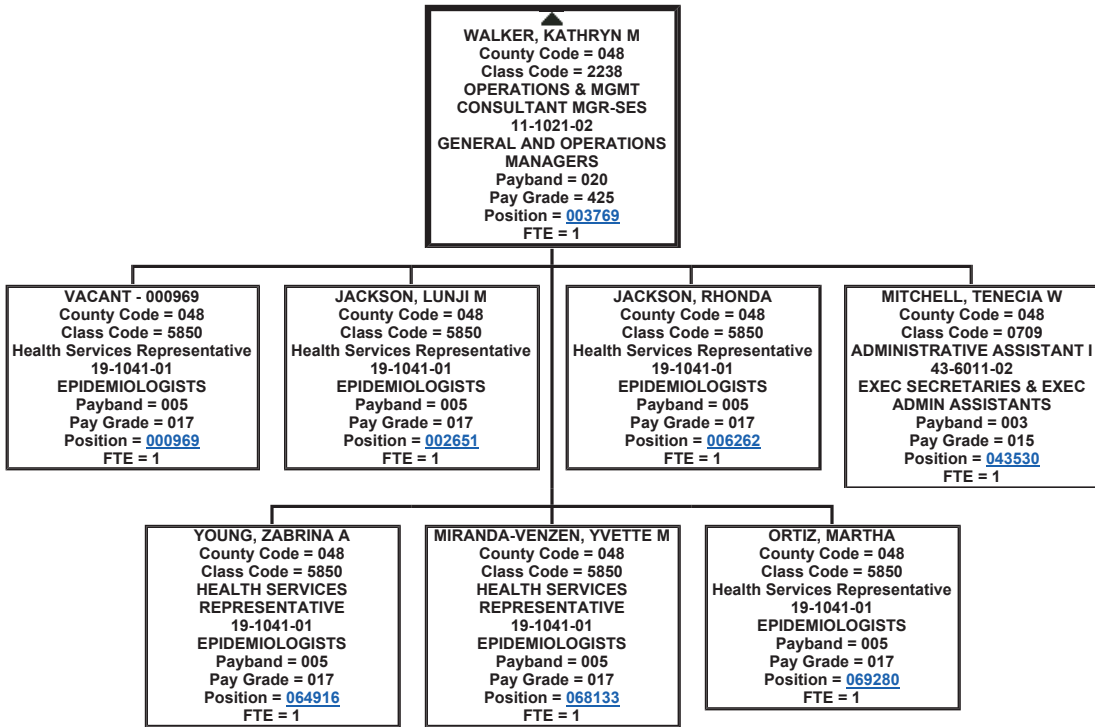


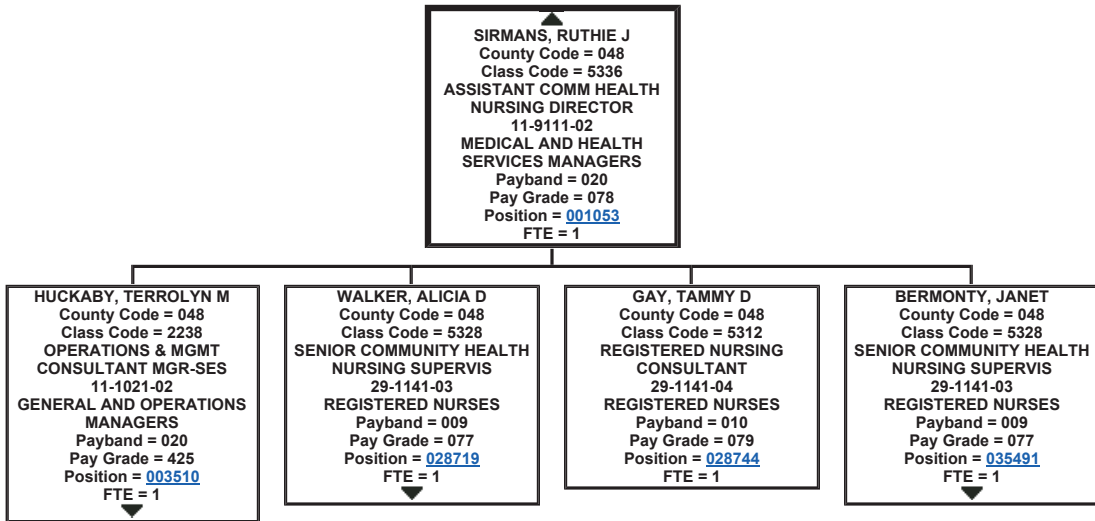
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LORDS, CALEB  
County Code = 048  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST - SES  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
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Pay Grade = 420  
Position = [054139](#)  
FTE = 1

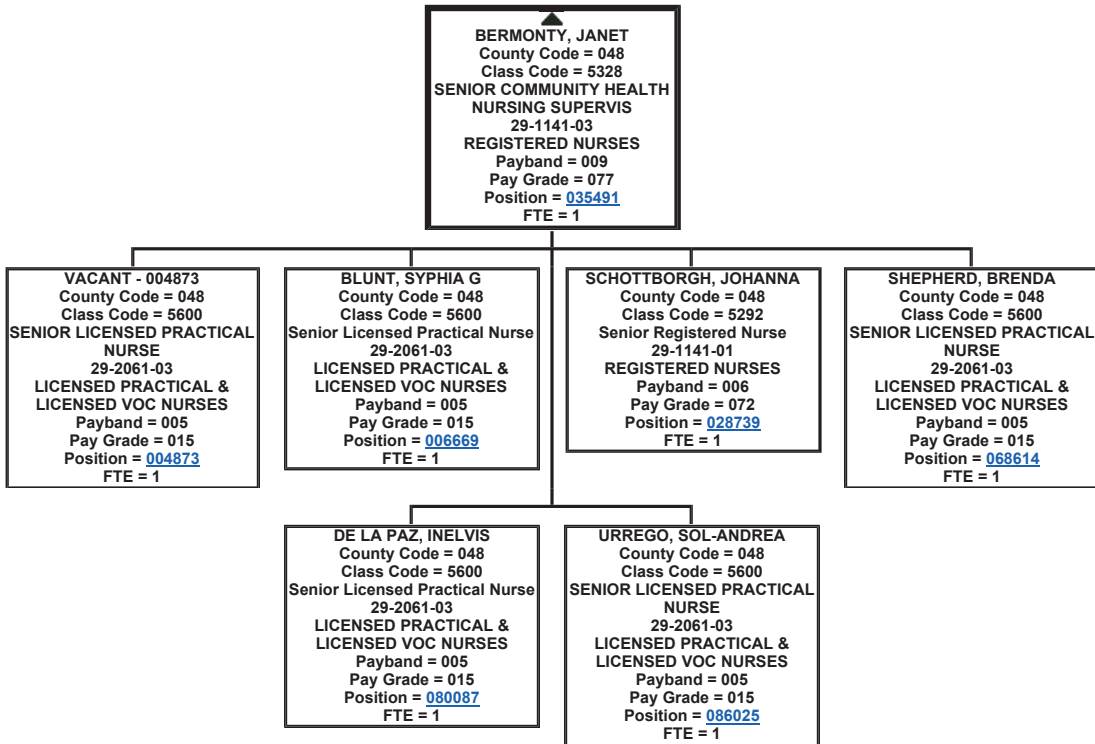
JOSIAS, REGINALD G  
County Code = 048  
OPS HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Position = [948569](#)  
FTE = 1

SCONIERS, NORMAN A  
County Code = 048  
OPS HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Position = [948570](#)  
FTE = 1

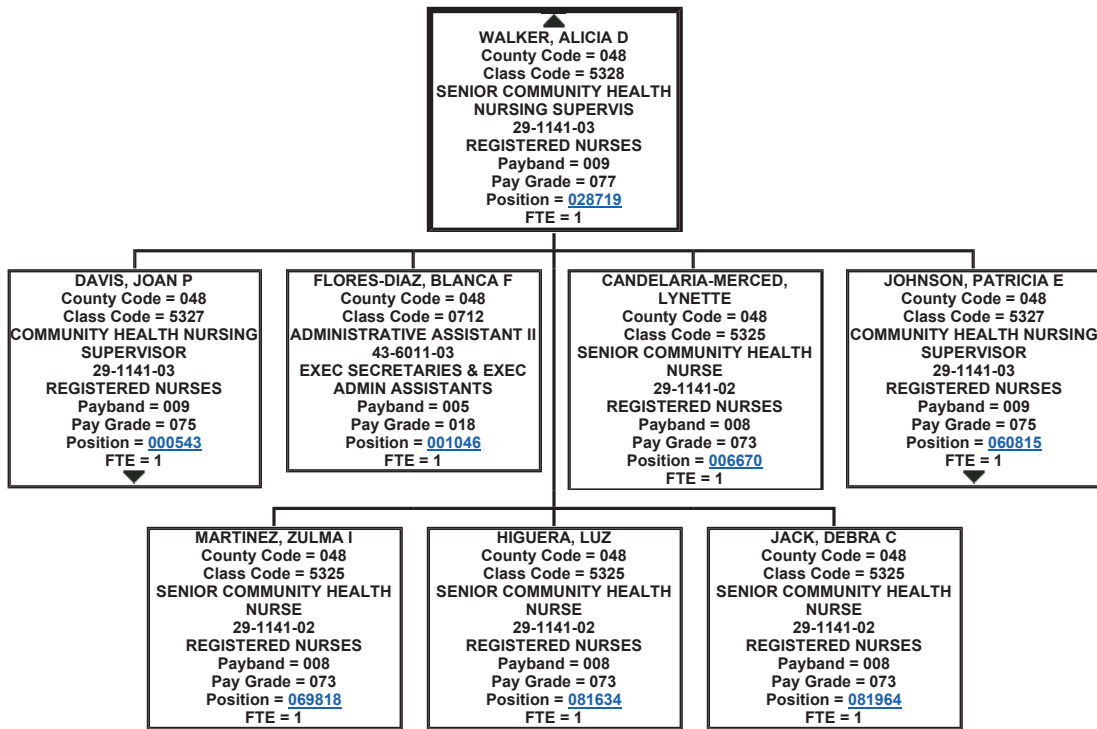
RIJO, ARMAIDO A  
County Code = 048  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [948571](#)  
FTE = 1

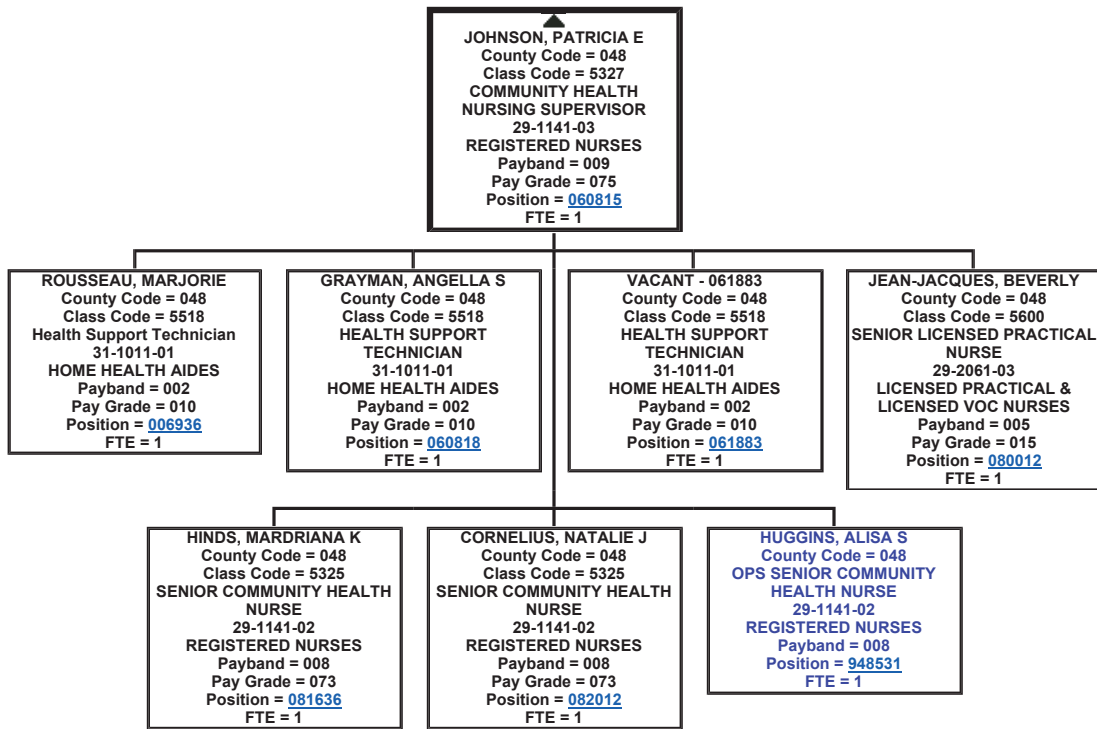












DAVIS, JOAN P  
County Code = 048  
Class Code = 5327  
COMMUNITY HEALTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [000543](#)  
FTE = 1

CHOU, YA-LING L  
County Code = 048  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [028723](#)  
FTE = 1

CARTAGENA, MARILYN  
County Code = 048  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [060814](#)  
FTE = 1

BUCKNER, SHERRAN R  
County Code = 048  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [060817](#)  
FTE = 1

ANTHONY, CASSANDRA T  
County Code = 048  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [069034](#)  
FTE = 1

ALVAREZ, LORRAINE N  
County Code = 048  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [069035](#)  
FTE = 1

MARTINEZ, SILVIA V  
County Code = 048  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [081635](#)  
FTE = 1

SAMUELS, JOSETT V  
County Code = 048  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [081638](#)  
FTE = 1

NGUYEN, VANESSA  
County Code = 048  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [086087](#)  
FTE = 1

▲  
HUCKABY, TERROLYN M  
County Code = 048  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [003510](#)  
FTE = 1

GRANT, VICTORIA L  
County Code = 048  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [003483](#)  
FTE = 1

DAVIS, ORETHERA C  
County Code = 048  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I-  
SES  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 415  
Position = [004074](#)  
FTE = 1  
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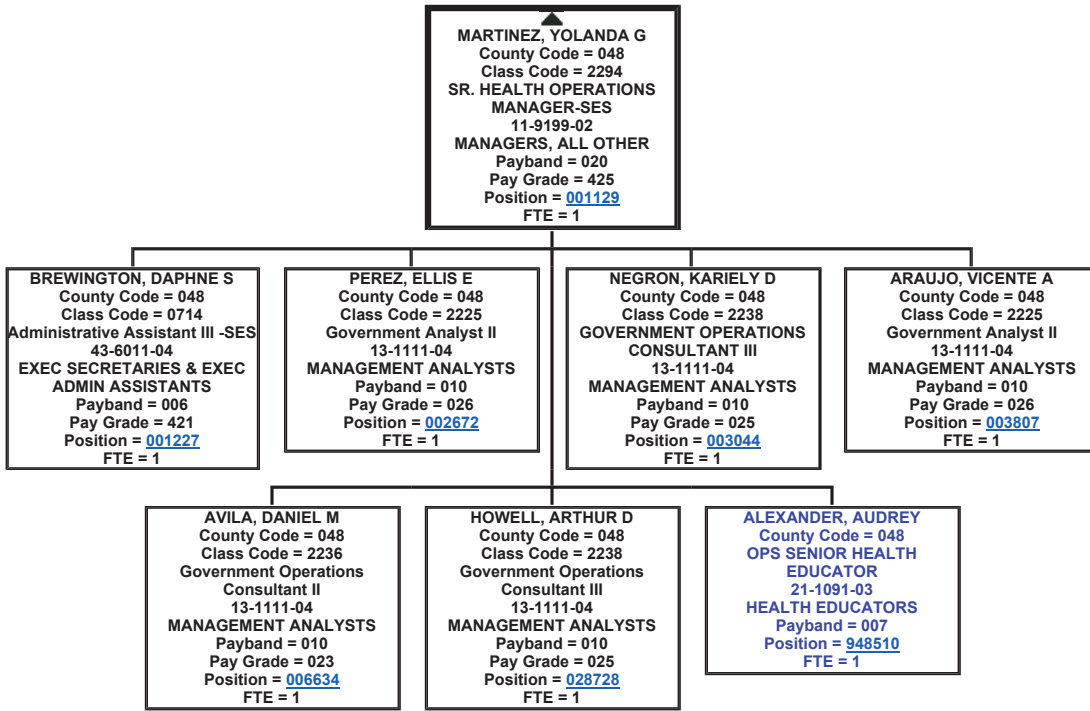
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DAVIS, ORETHEA C  
County Code = 048  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT  
I-SES  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 415  
Position = [004074](#)  
FTE = 1

VACANT - 003773  
County Code = 048  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [003773](#)  
FTE = 1

TORRES, DAISY  
County Code = 048  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [069354](#)  
FTE = 1

BARGAINEER, VELMA L  
County Code = 048  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [080108](#)  
FTE = 1

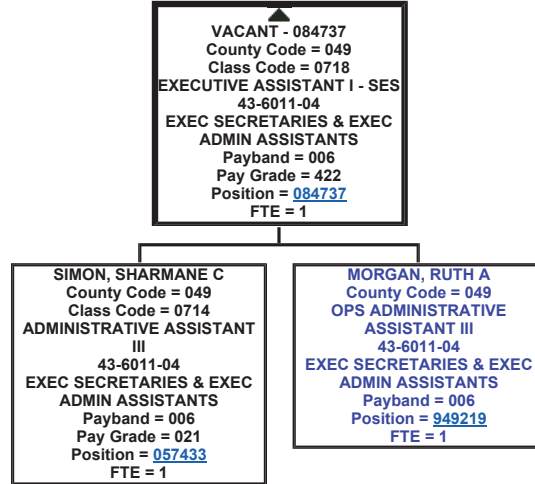
CABRERA, MARIA M  
County Code = 048  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [082070](#)  
FTE = 1

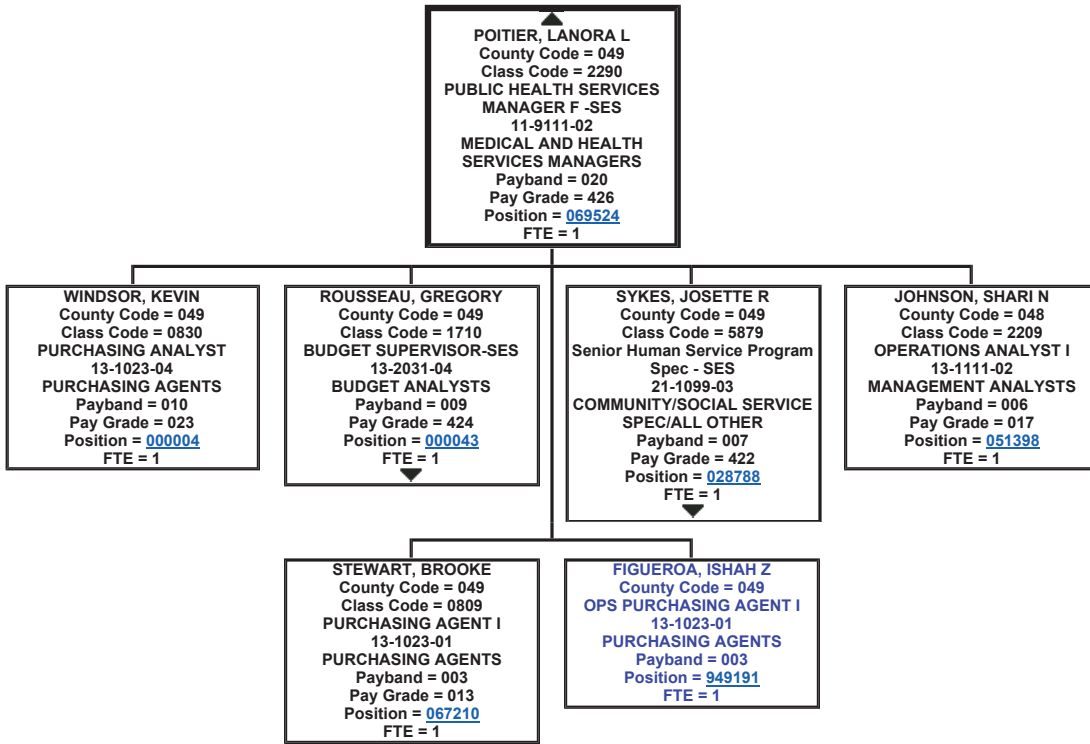


# Florida Department of Health

## CHD 49 - Osceola County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



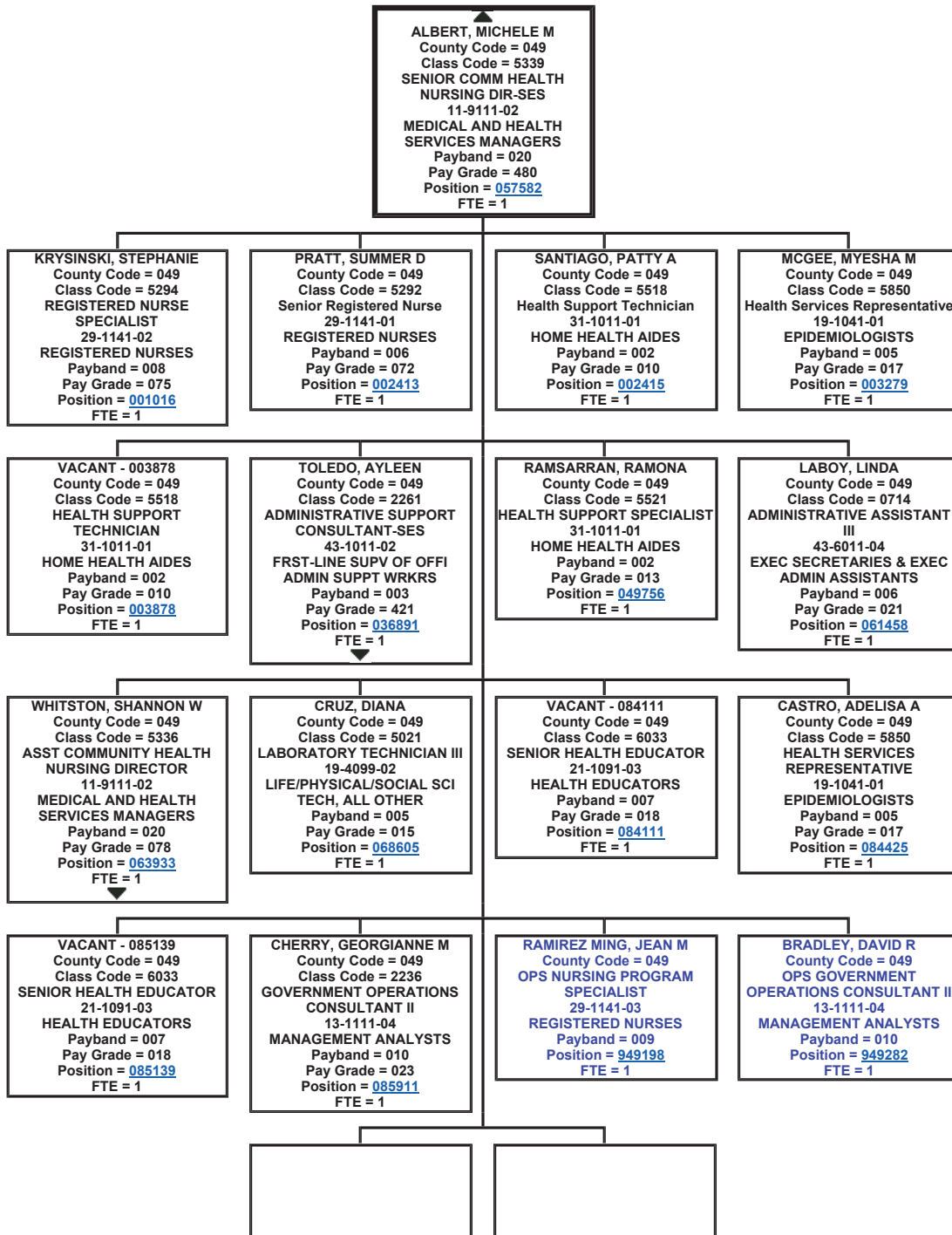
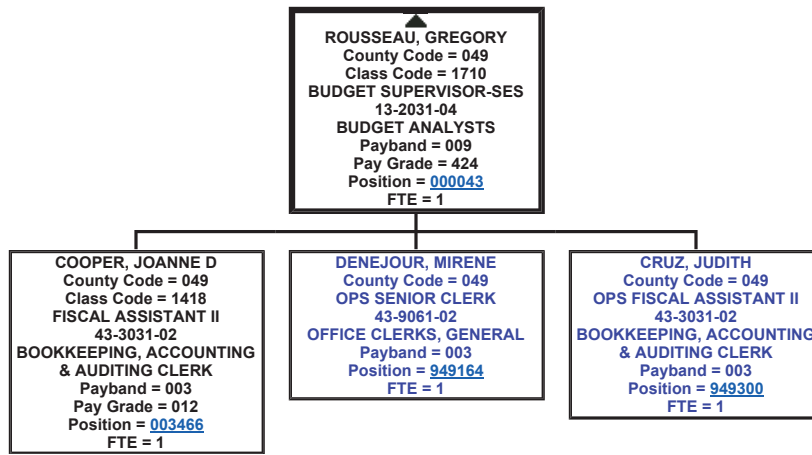




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SYKES, JOSETTE R  
County Code = 049  
Class Code = 5879  
Senior Human Service Program  
Spec - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 422  
Position = [028788](#)  
FTE = 1

LIVINGSTONE, MONICA R  
County Code = 049  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [005814](#)  
FTE = 1

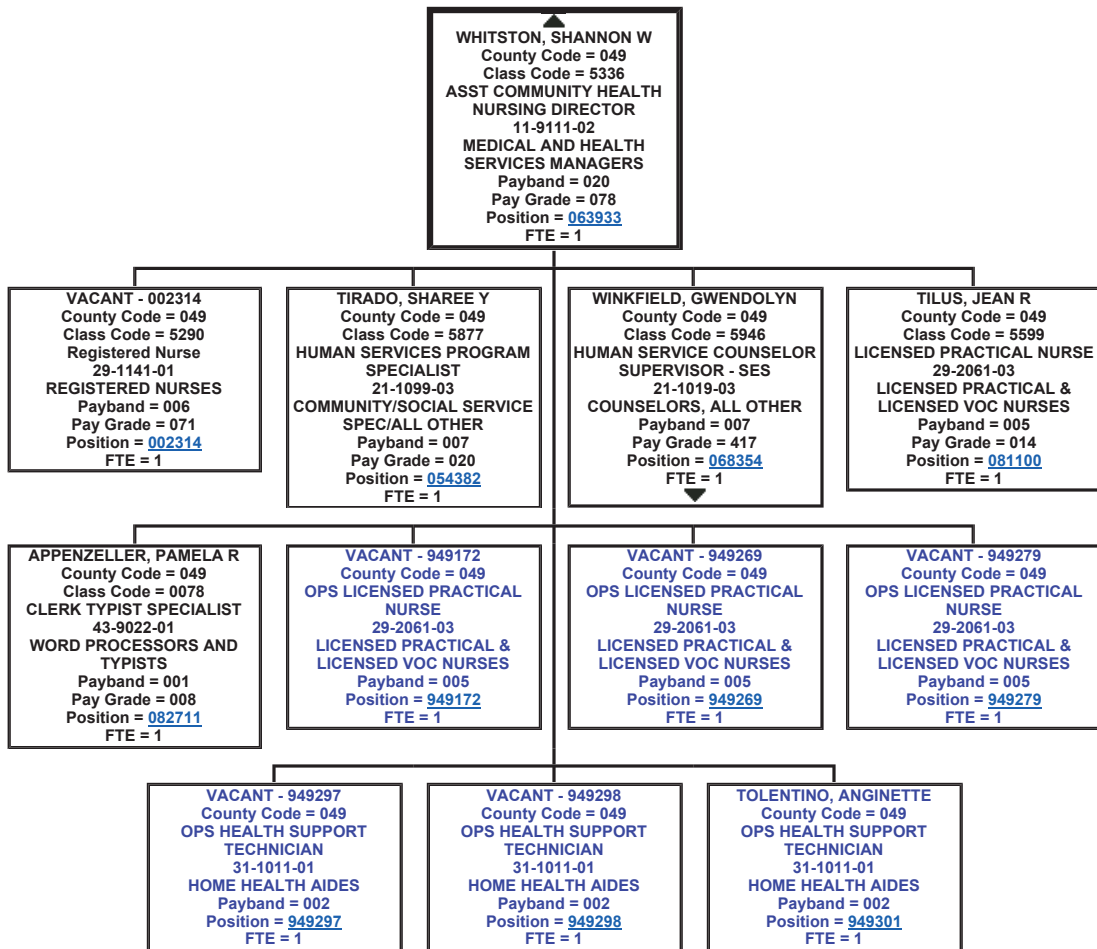
BRITTON, JEANNE M  
County Code = 049  
OPS Health Educator  
Consultant  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Position = [949260](#)  
FTE = 1

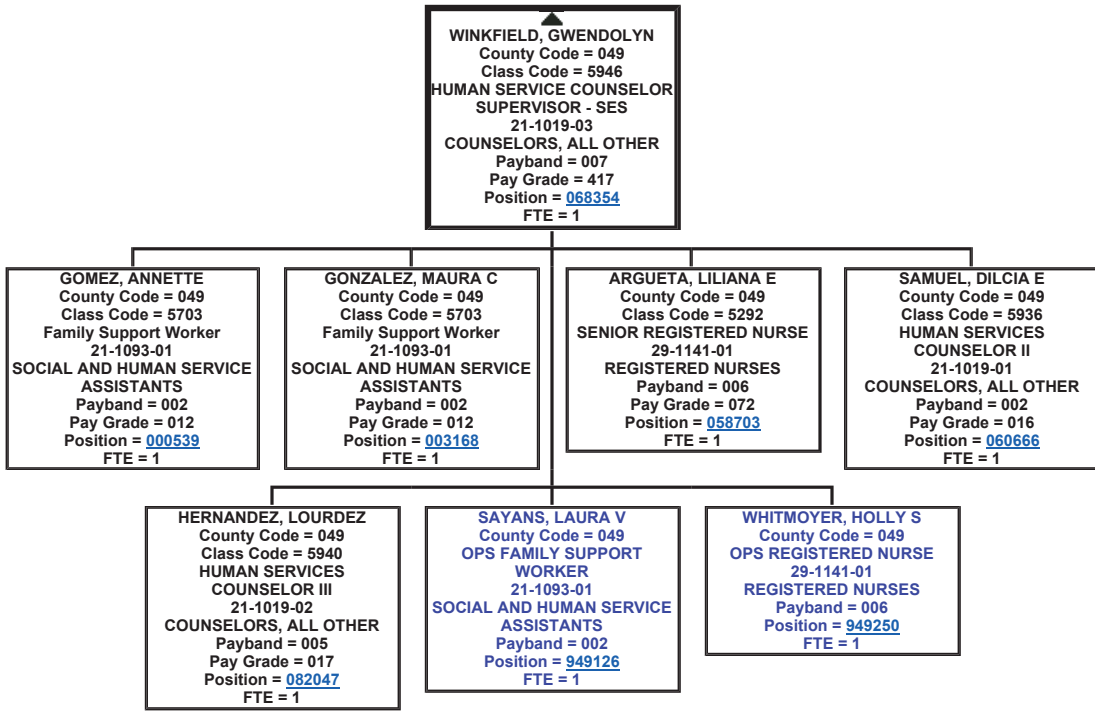


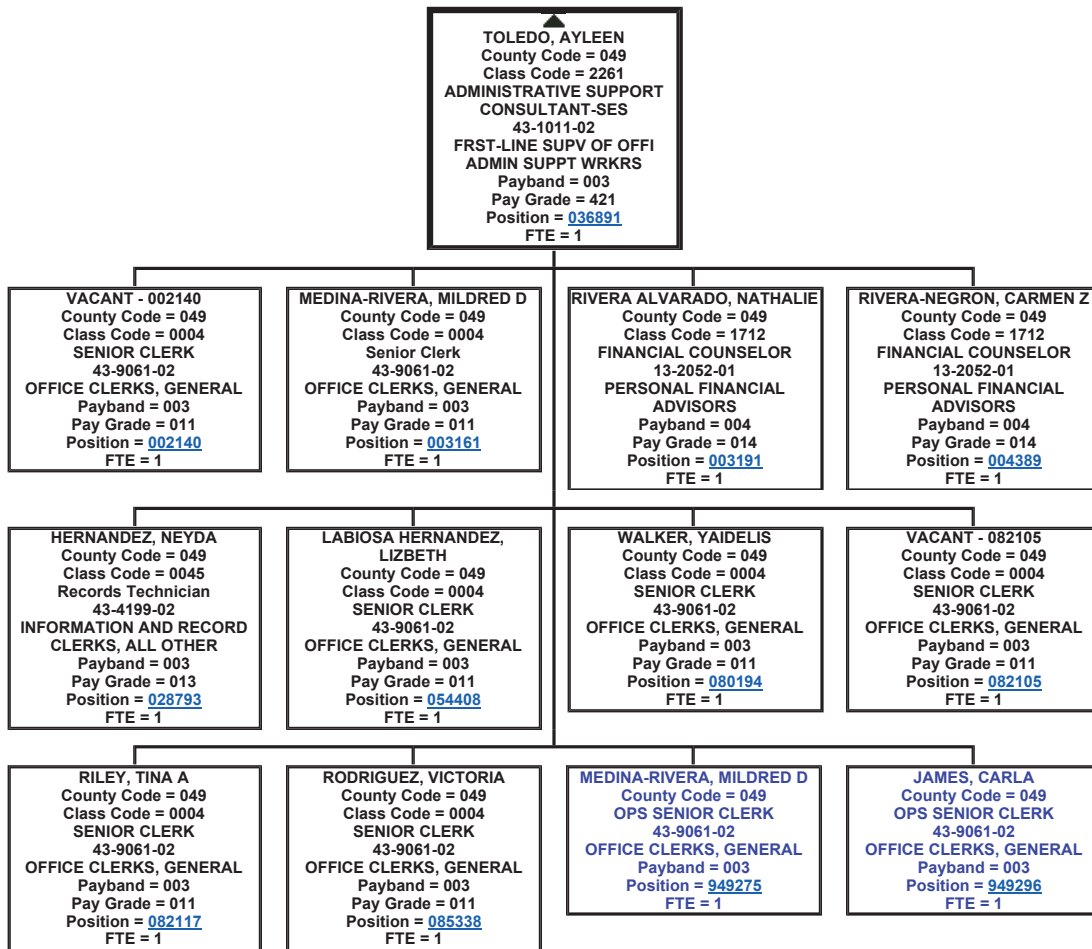
FIGUEROA LOPEZ, EILEEN  
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29-1141-01  
REGISTERED NURSES  
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Position = 949287  
FTE = 1

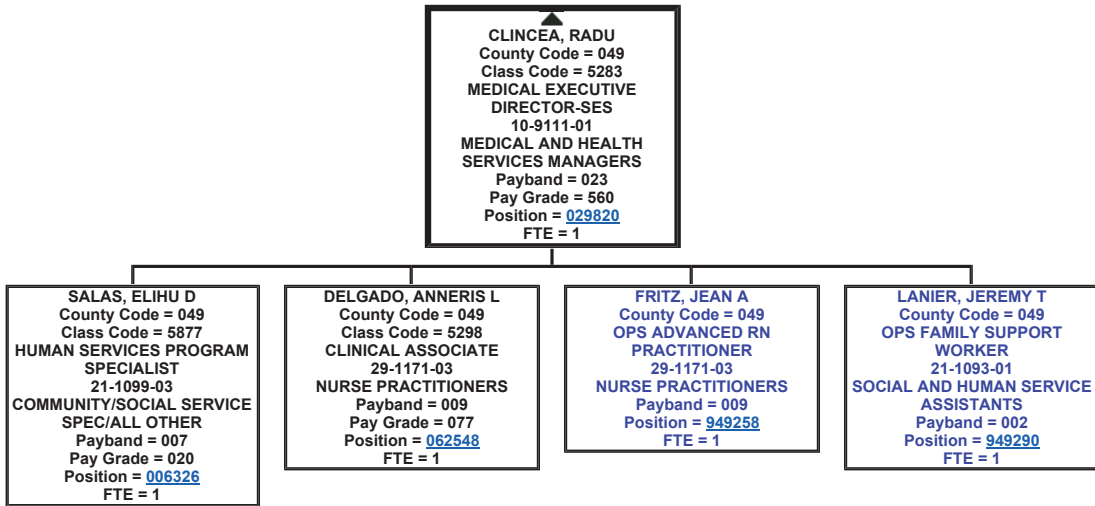
DEL PALACIO, REBECA A  
County Code = 049  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = 949288  
FTE = 1

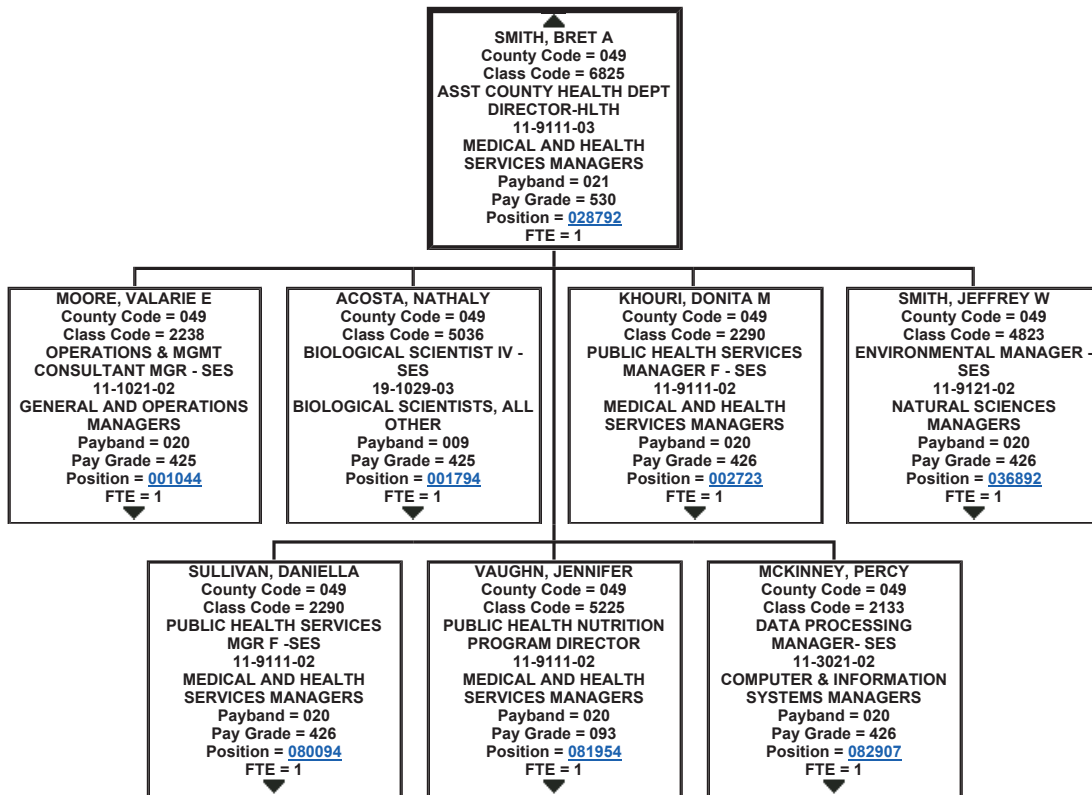
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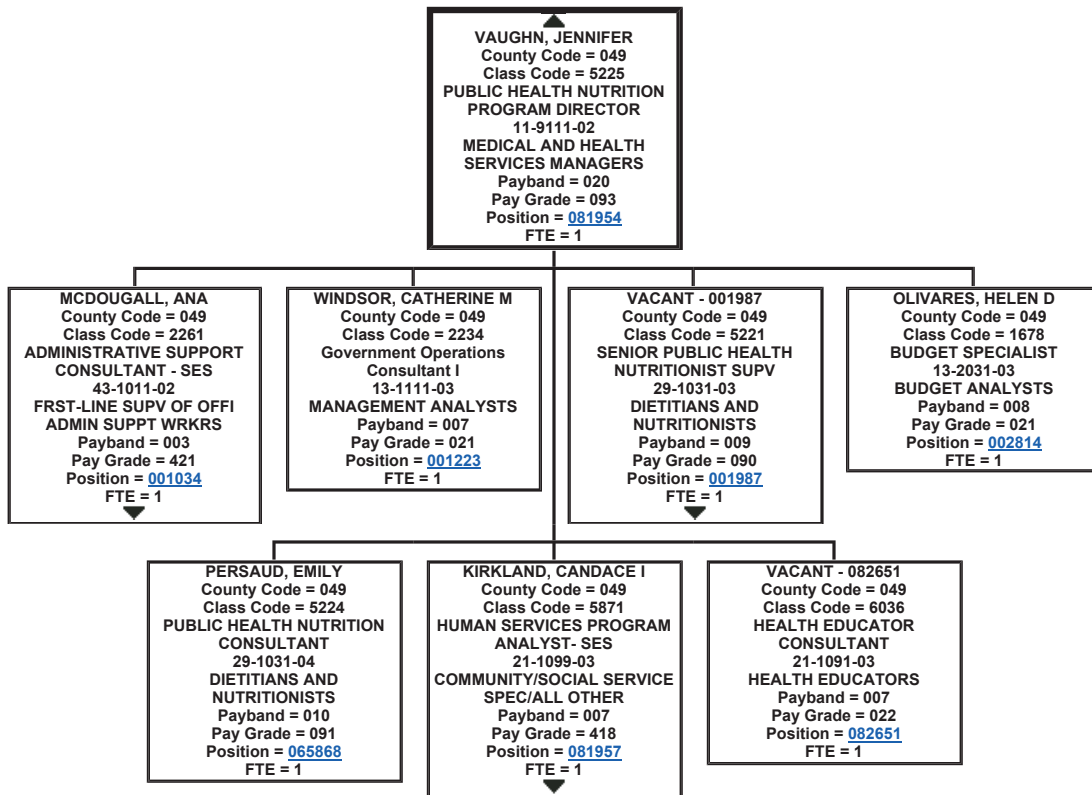


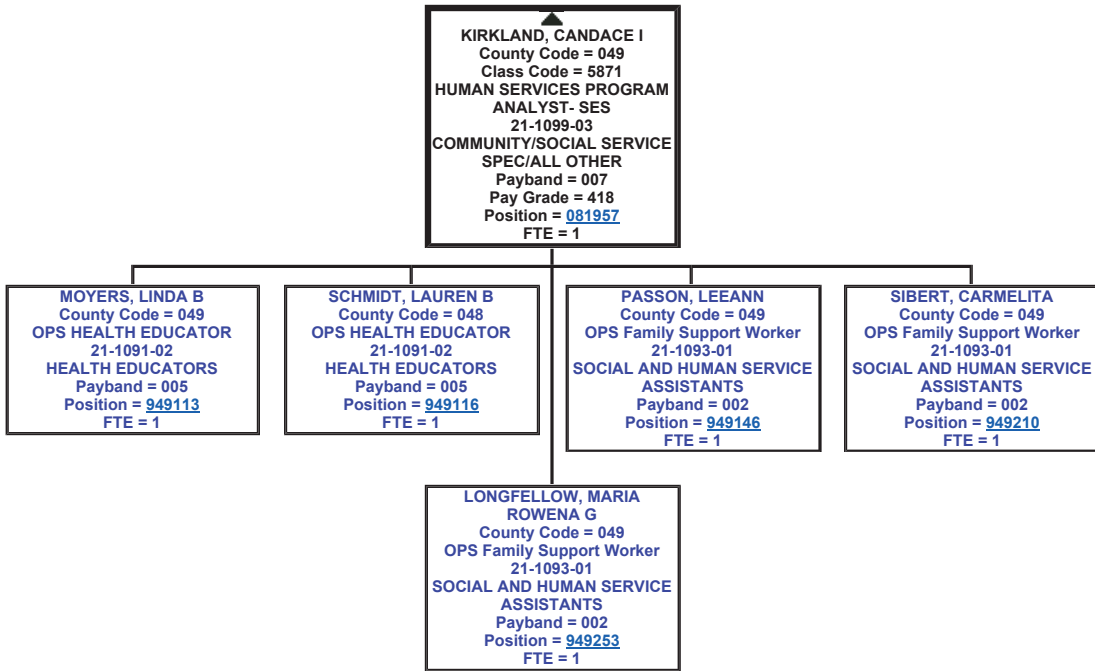


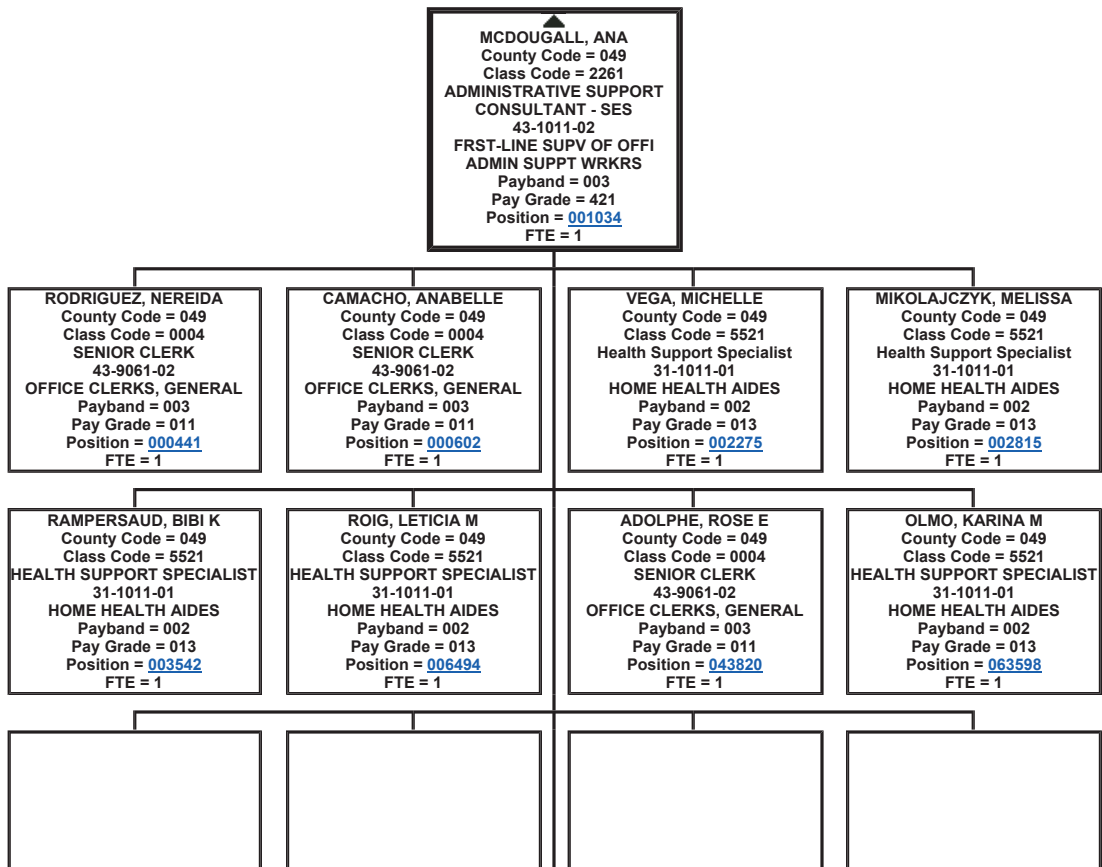
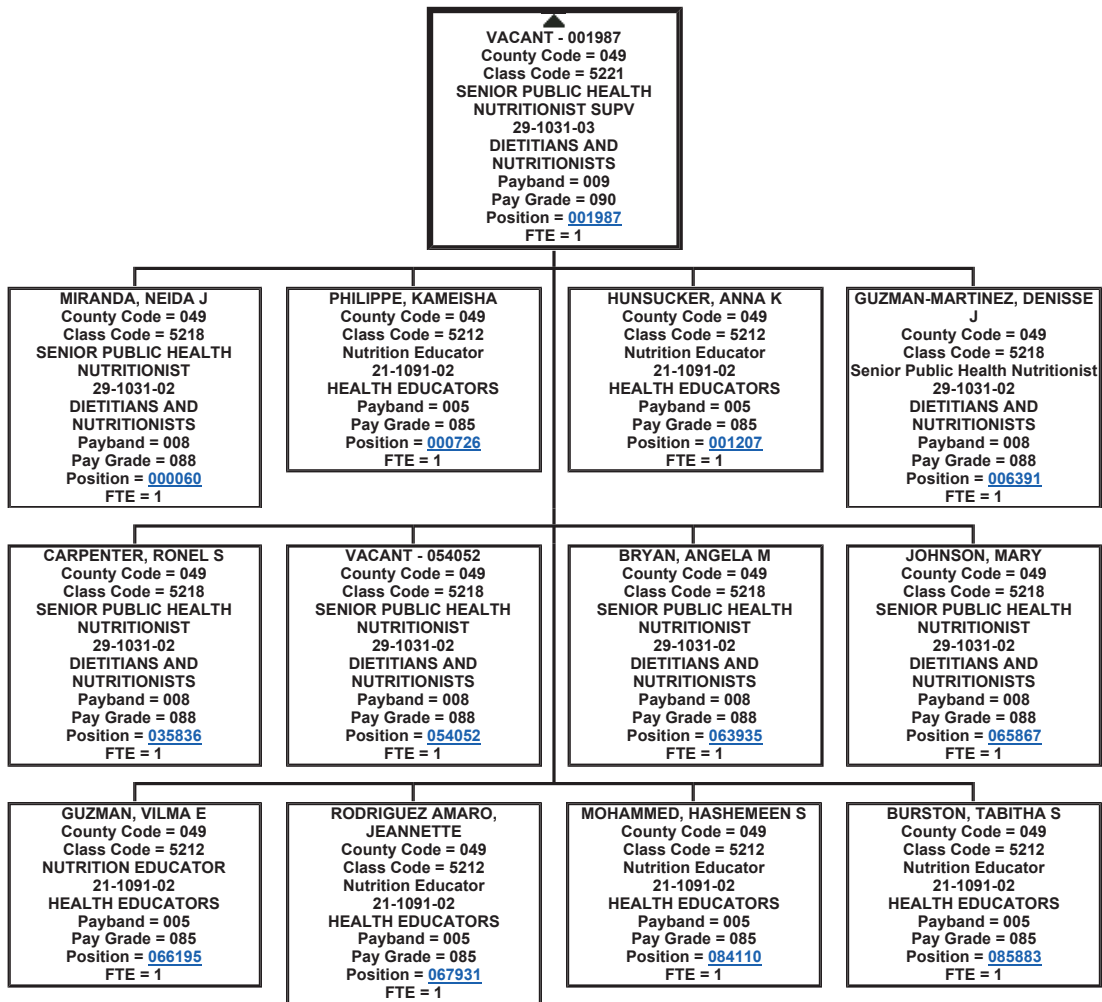
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MCKINNEY, PERCY  
County Code = 049  
Class Code = 2133  
DATA PROCESSING  
MANAGER- SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [082907](#)  
FTE = 1

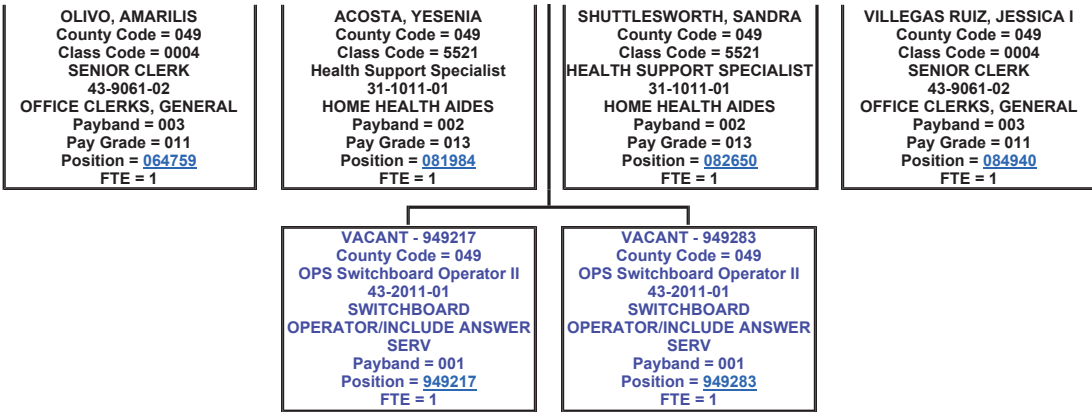
MAURICE, YVELLE  
County Code = 049  
Class Code = 2050  
Distributed Computer Systems  
Specialist  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [031106](#)  
FTE = 1

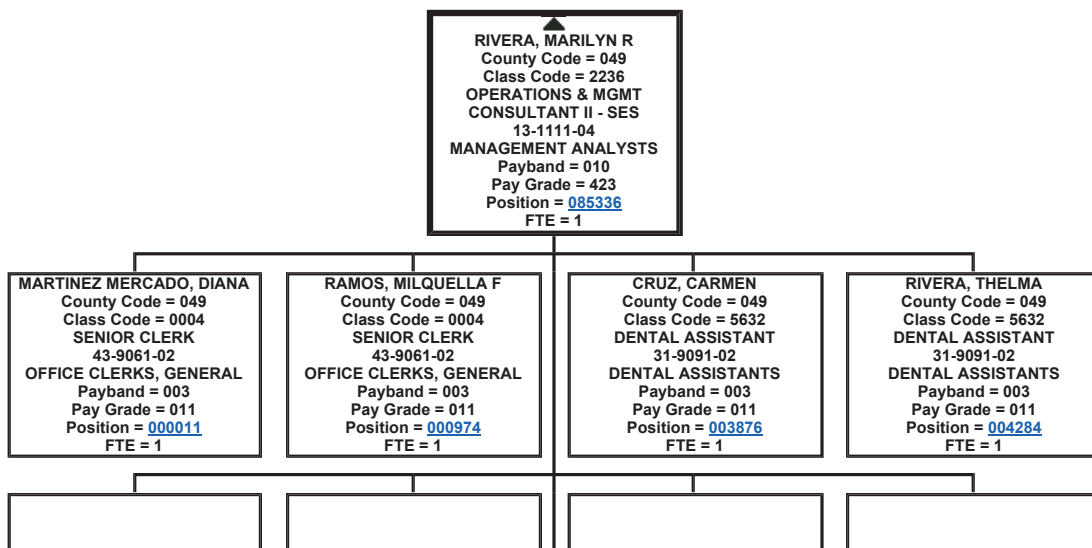
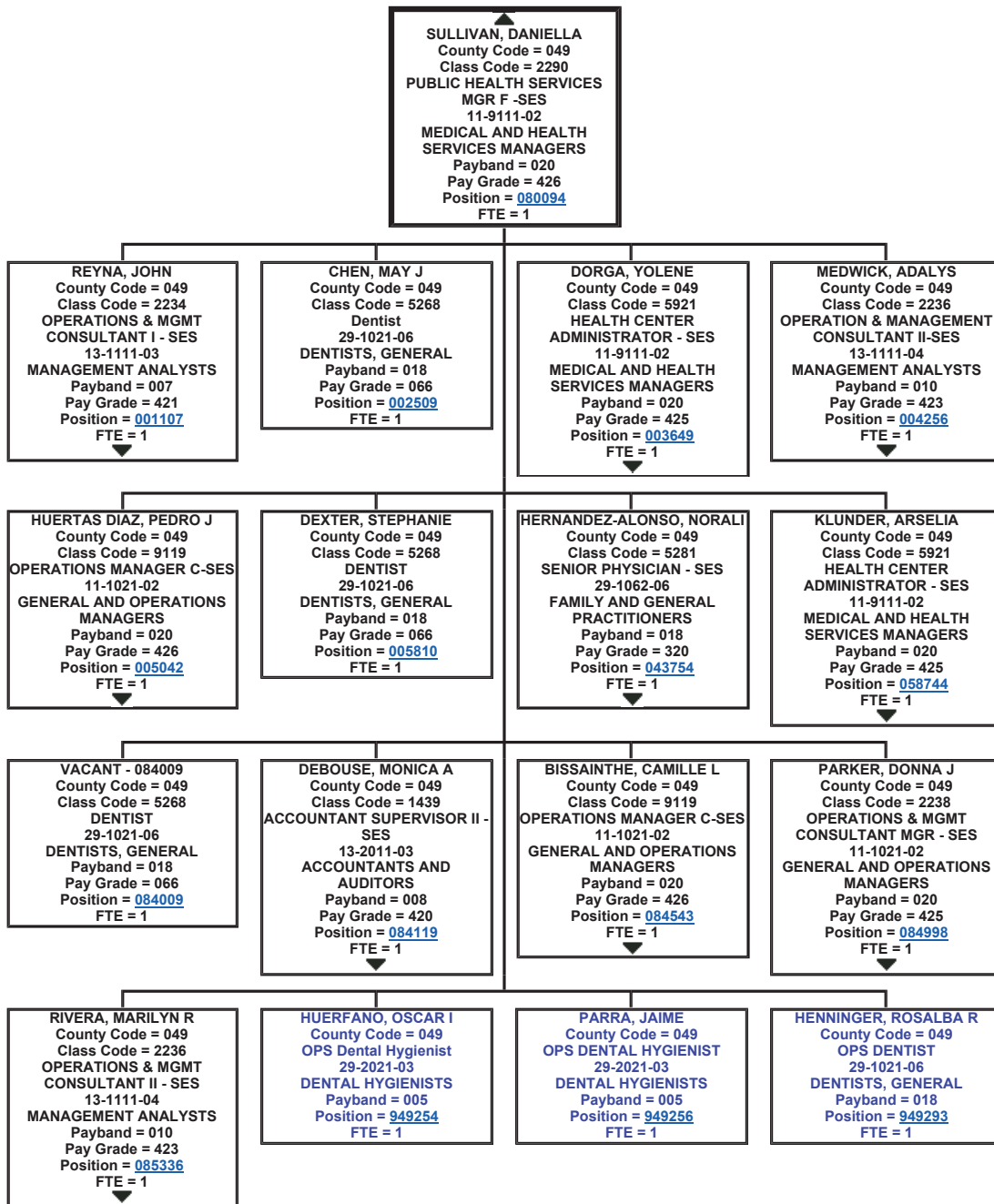
SMITH, SHELDON W  
County Code = 049  
Class Code = 2050  
DISTRIBUTED COMPUTER SYS  
SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [086158](#)  
FTE = 1











GONZALEZ, MARILYN  
County Code = 049  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [005811](#)  
FTE = 1

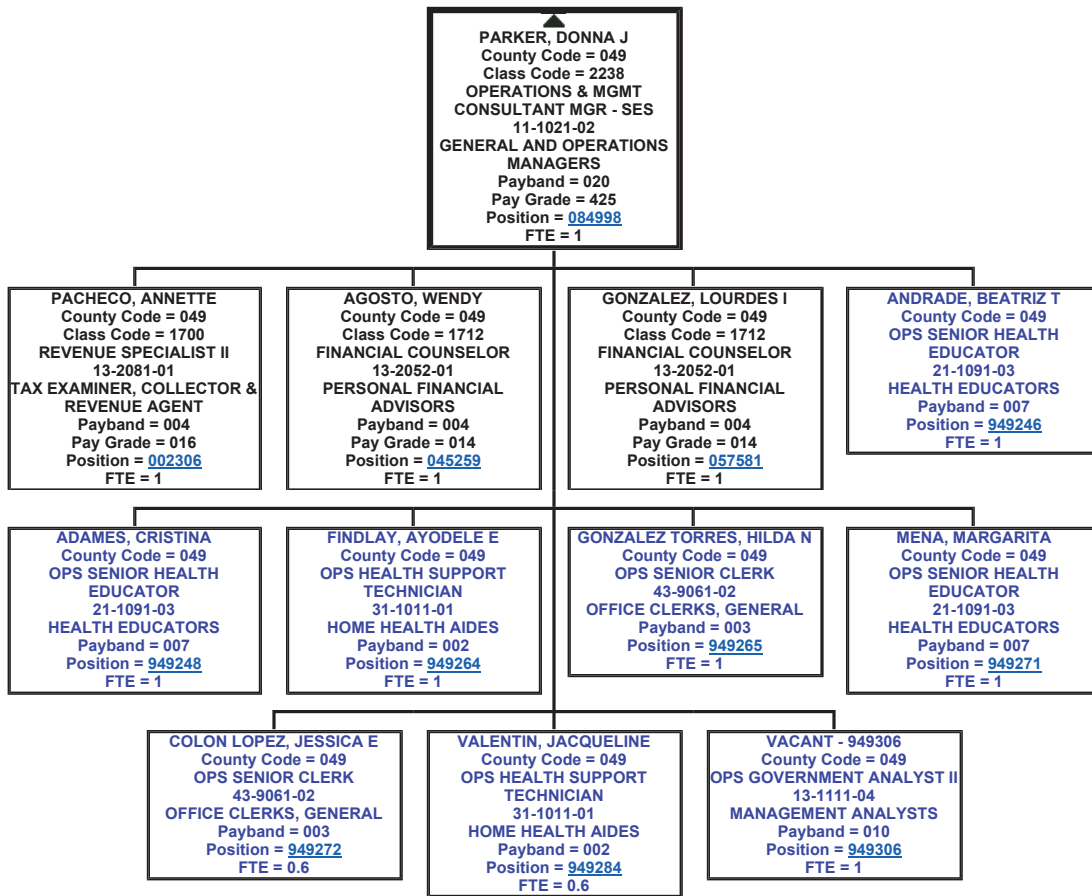
FLORES, LESLIE J  
County Code = 049  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [005812](#)  
FTE = 1

ACOSTA, SALMA  
County Code = 049  
Class Code = 5632  
Dental Assistant  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [084010](#)  
FTE = 1

RIVERA REY, ISABEL C  
County Code = 049  
OPS SENIOR CLERK  
43-9061-01  
OFFICE CLERKS, GENERAL  
Payband = 001  
Position = [949152](#)  
FTE = 1

MATOS, KATIRIA  
County Code = 049  
OPS Senior Clerk  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [949242](#)  
FTE = 1

VACANT - 949299  
County Code = 049  
OPS DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Position = [949299](#)  
FTE = 1



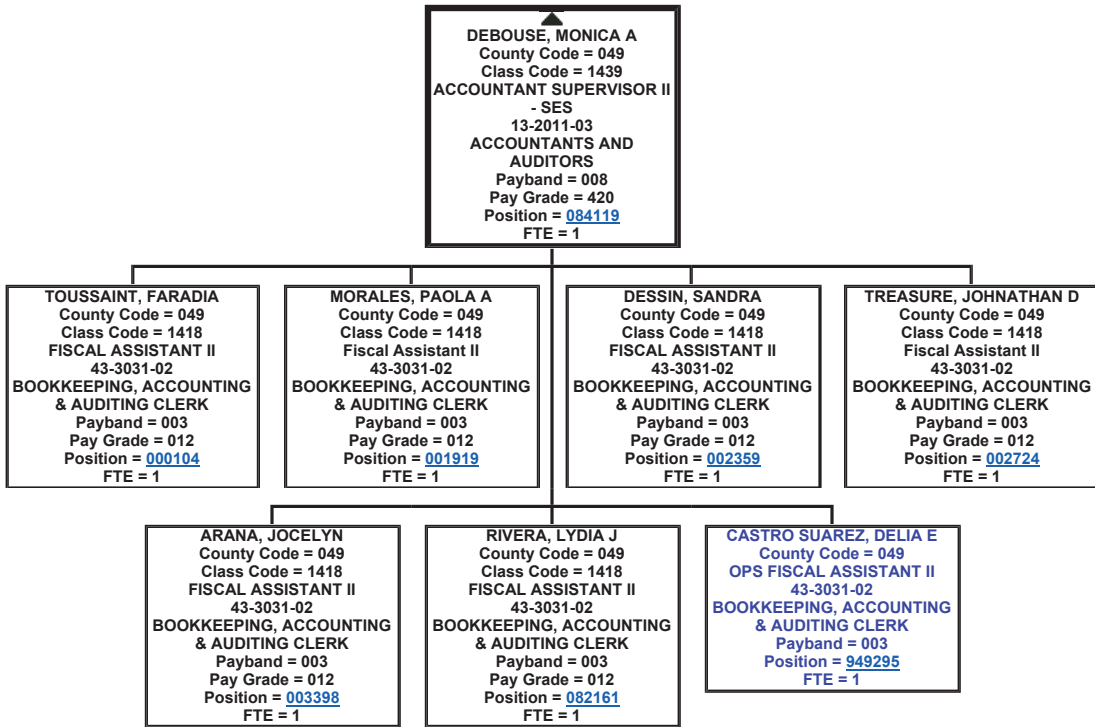


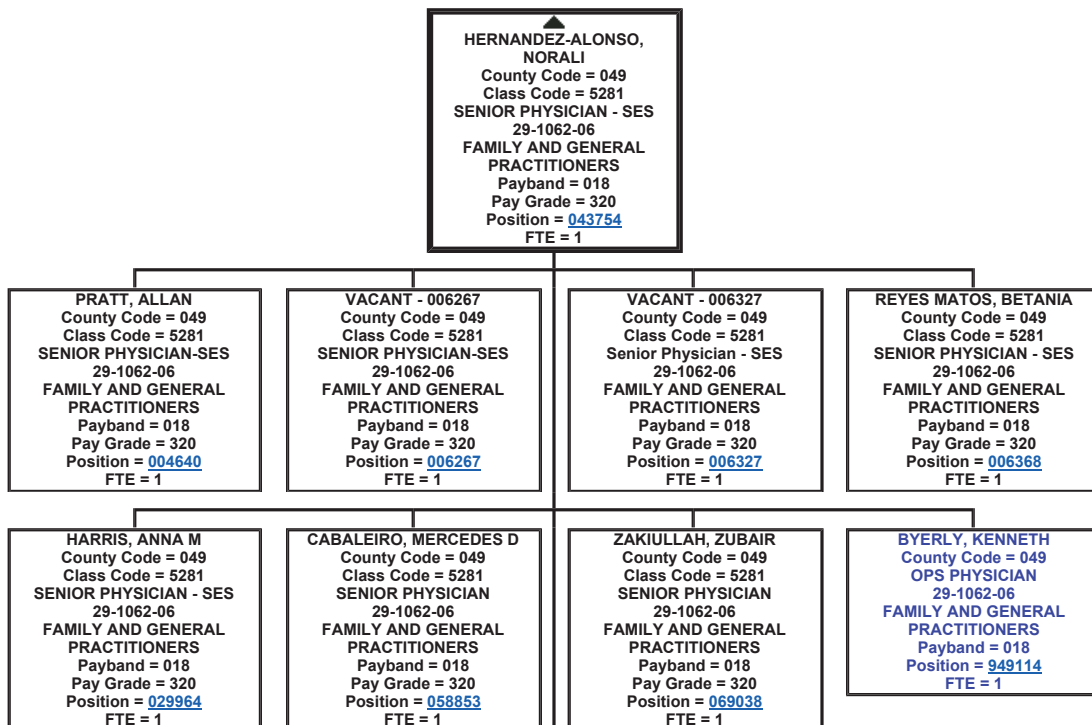
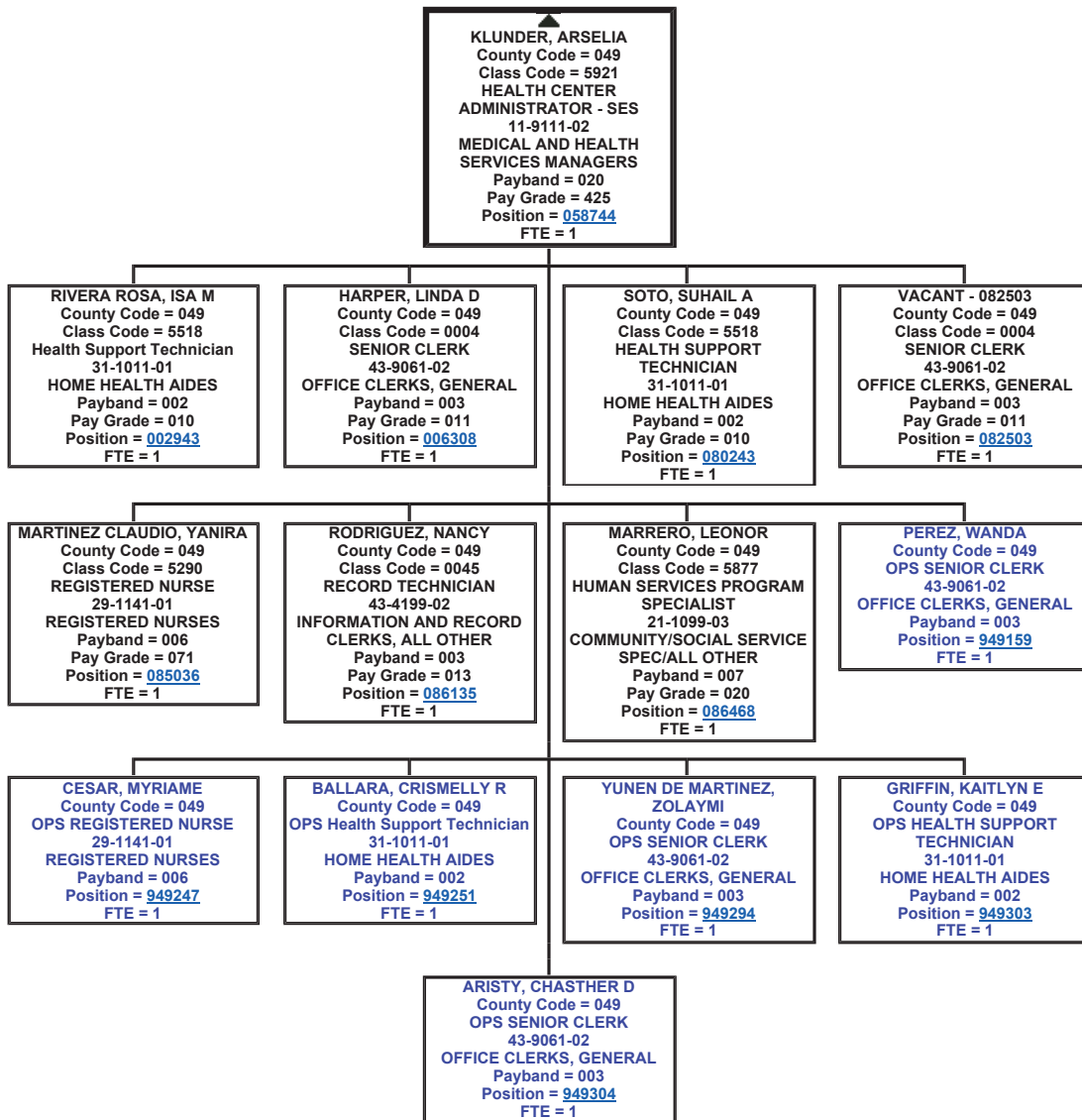
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BISSAINTHE, CAMILLE L  
County Code = 049  
Class Code = 9119  
OPERATIONS MANAGER C-  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [084543](#)  
FTE = 1

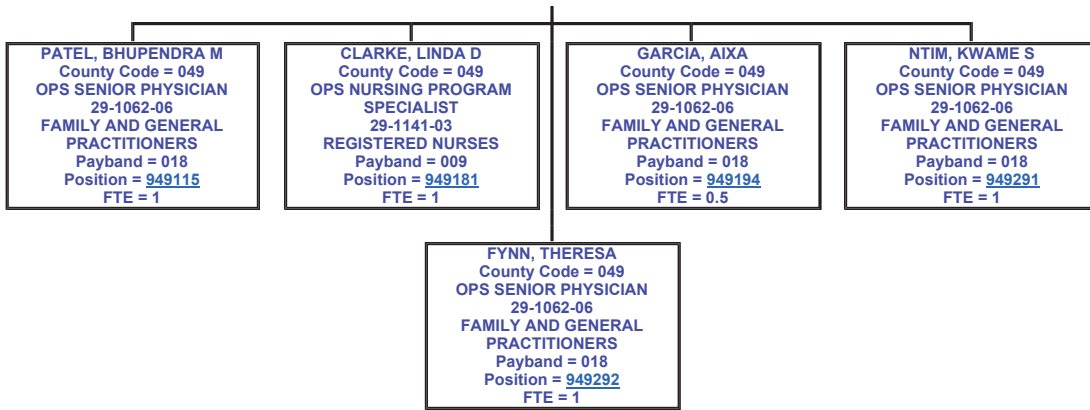
NICKENS, ADRIENNE Y  
County Code = 049  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [000594](#)  
FTE = 1

VACANT - 003135  
County Code = 049  
Class Code = 2238  
Government Operations  
Consultant III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 025  
Position = [003135](#)  
FTE = 1

BLAIS, DONNA L  
County Code = 049  
Class Code = 0709  
Administrative Assistant I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [054405](#)  
FTE = 1



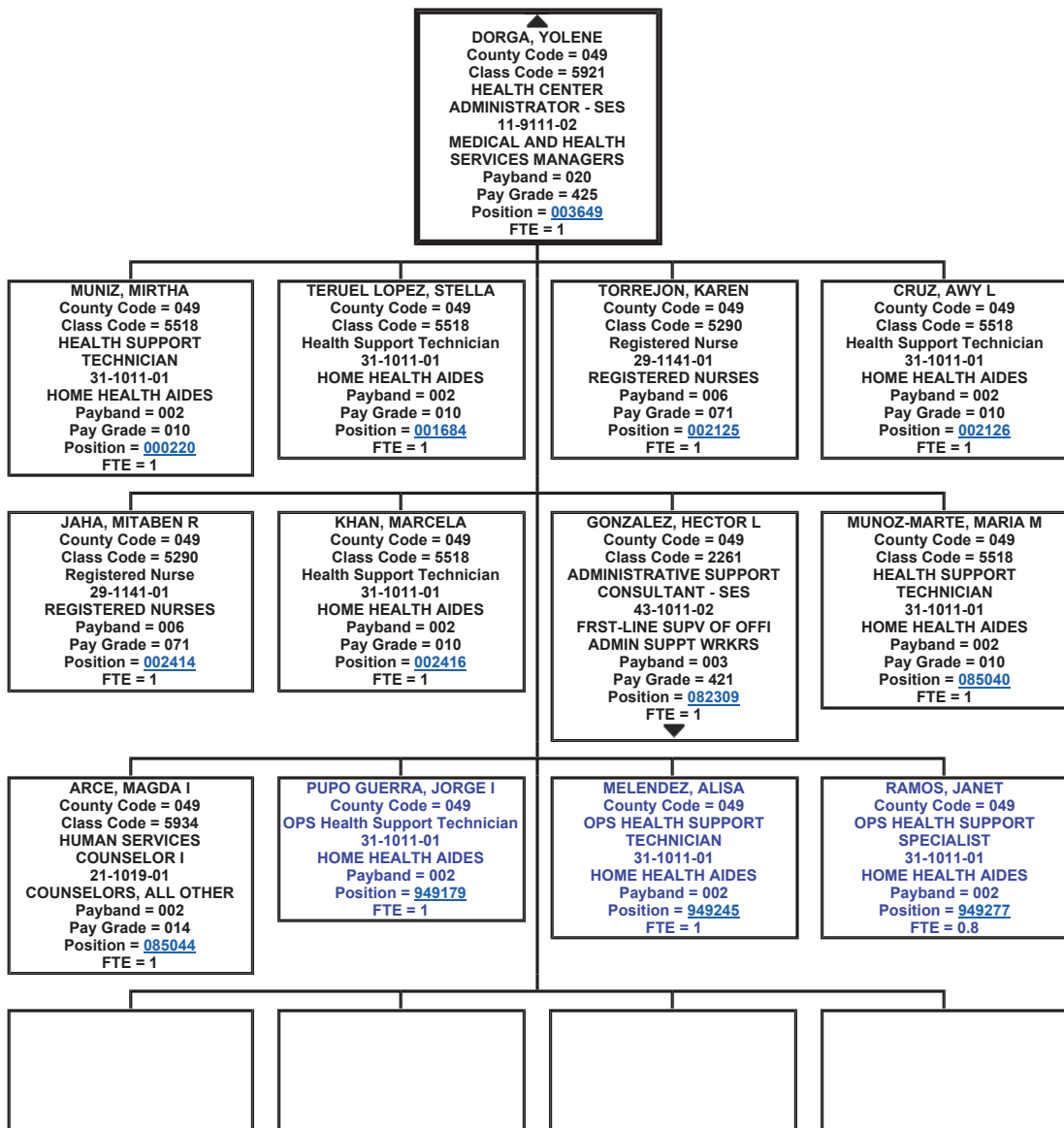
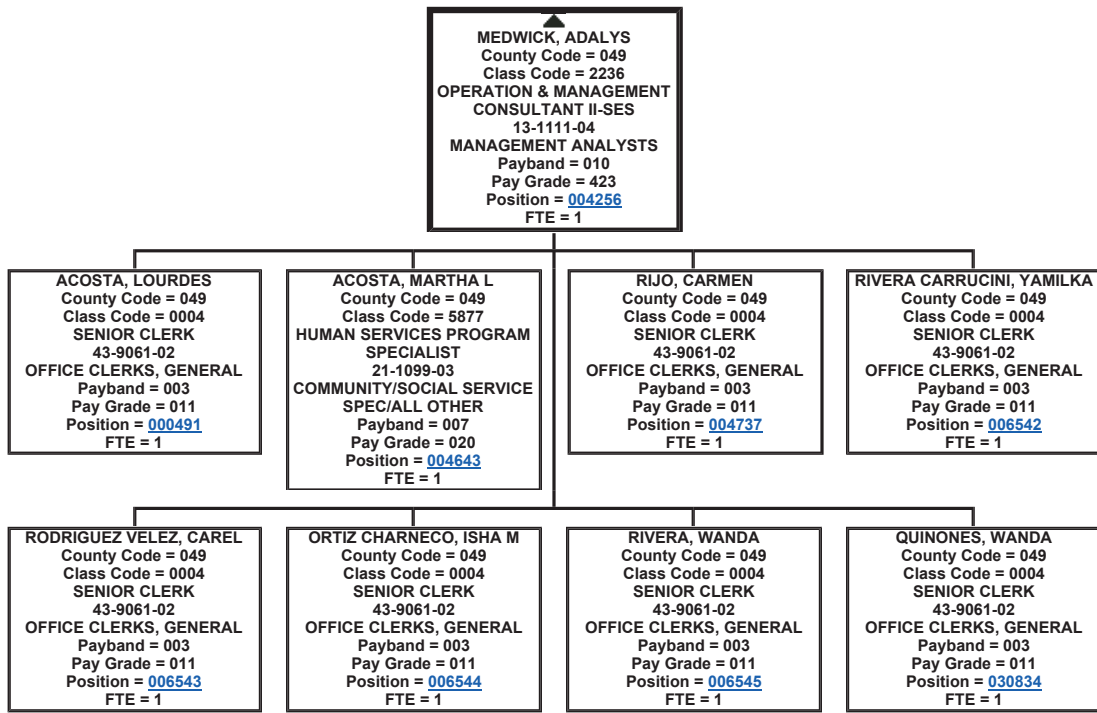




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HUERTAS DIAZ, PEDRO J  
County Code = 049  
Class Code = 9119  
OPERATIONS MANAGER C-  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [005042](#)  
FTE = 1

KNIGHT, KIMBERLY A  
County Code = 049  
Class Code = 4956  
HEALTH PROGRAM  
EDUCATOR  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 021  
Position = [084942](#)  
FTE = 1

CRUZ GOMEZ, SANDRA I  
County Code = 049  
OPS HEALTH PROGRAM  
EDUCATOR  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Position = [949305](#)  
FTE = 1

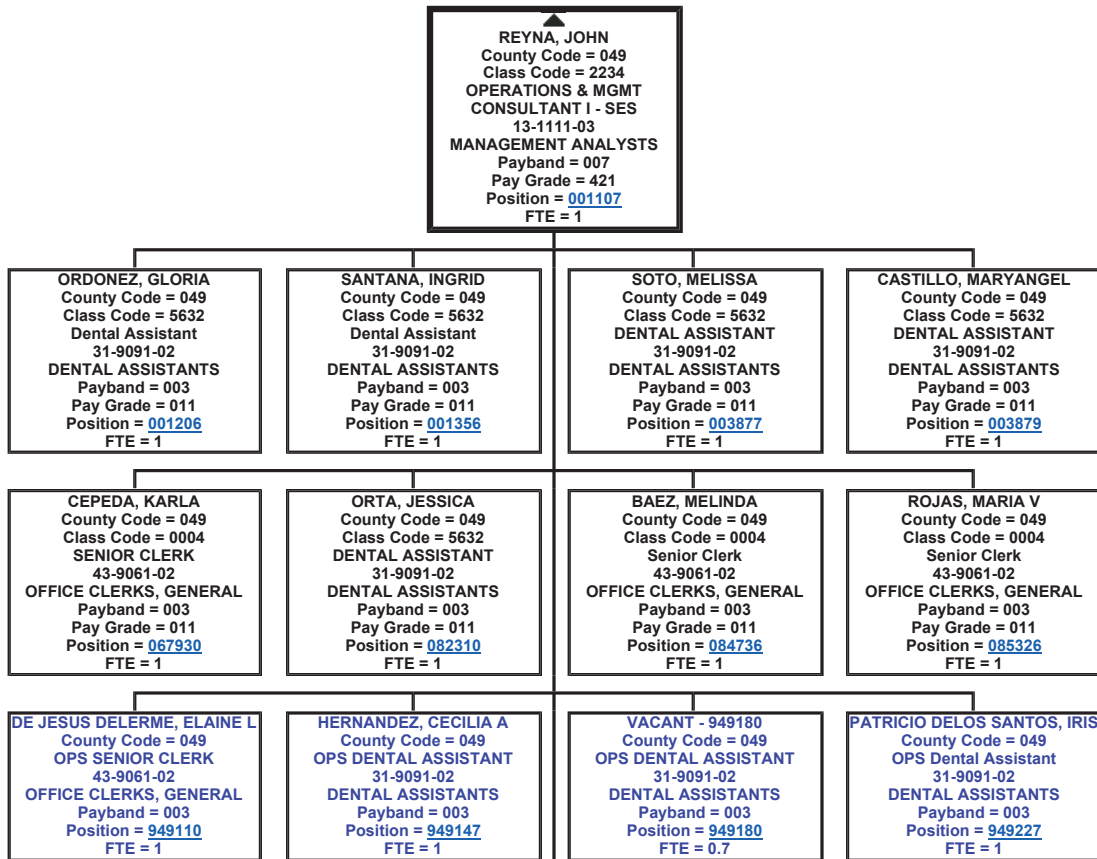
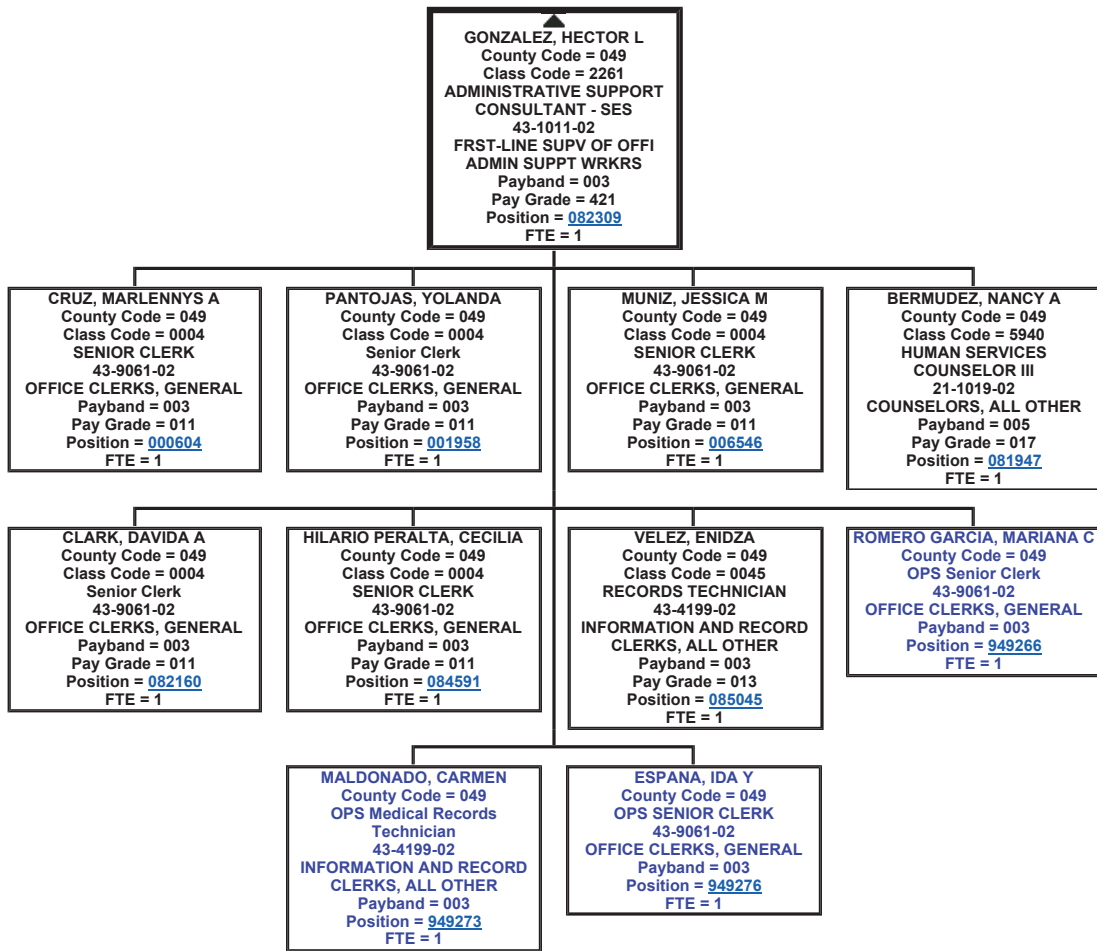


VACANT - 949280  
County Code = 049  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = 949280  
FTE = 1

COBY, MARGA  
County Code = 049  
OPS REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Position = 949281  
FTE = 1

PRATTS, ELIZABETH  
County Code = 049  
OPS HEALTH SUPPORT  
SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = 949289  
FTE = 1

OQUENDO, MAYRA E  
County Code = 049  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = 949302  
FTE = 1

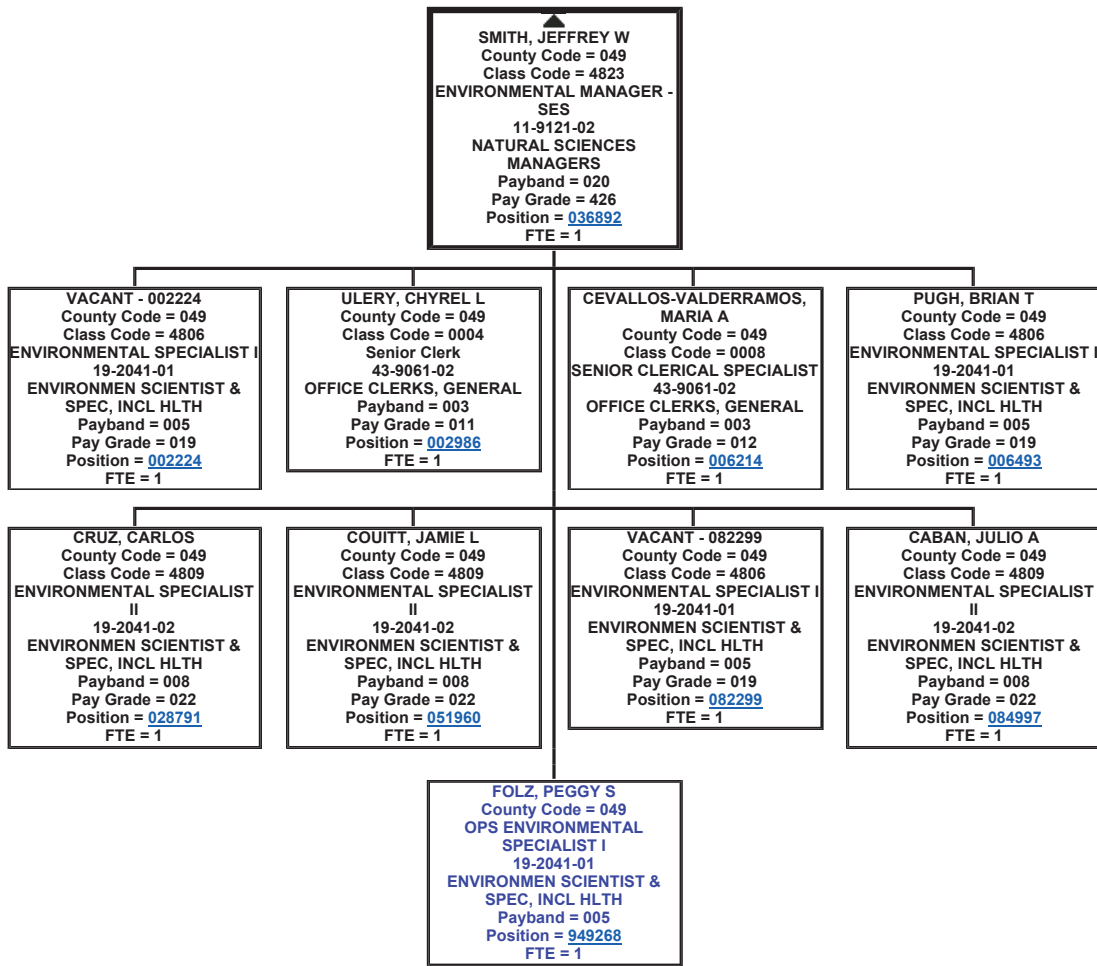


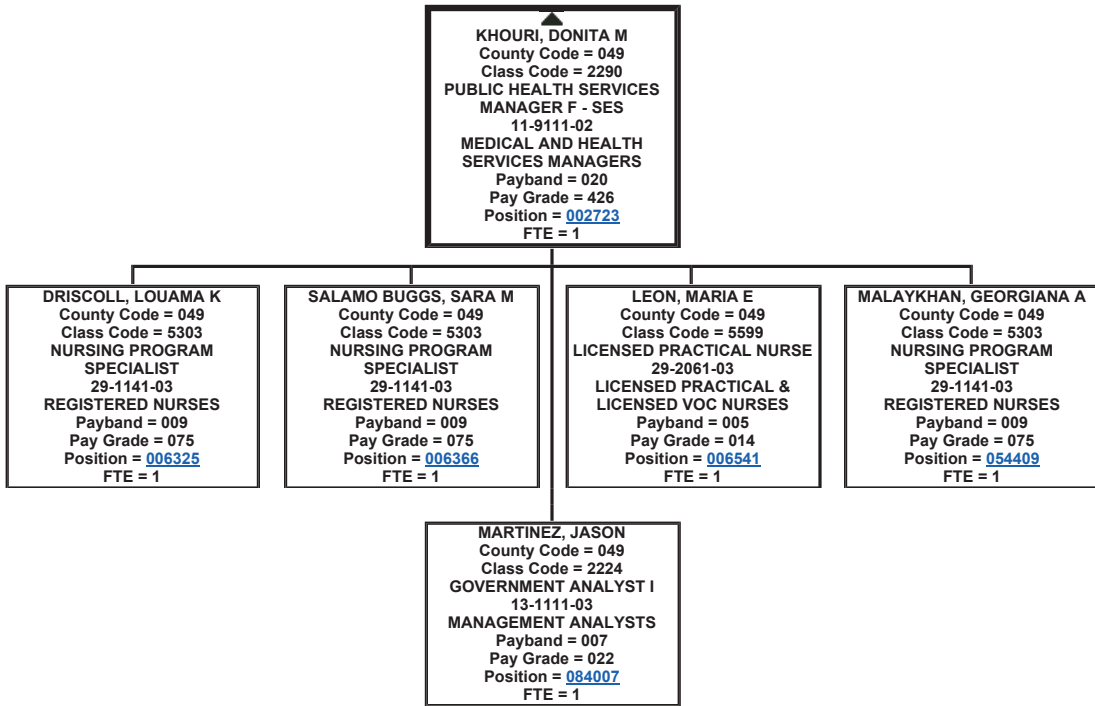


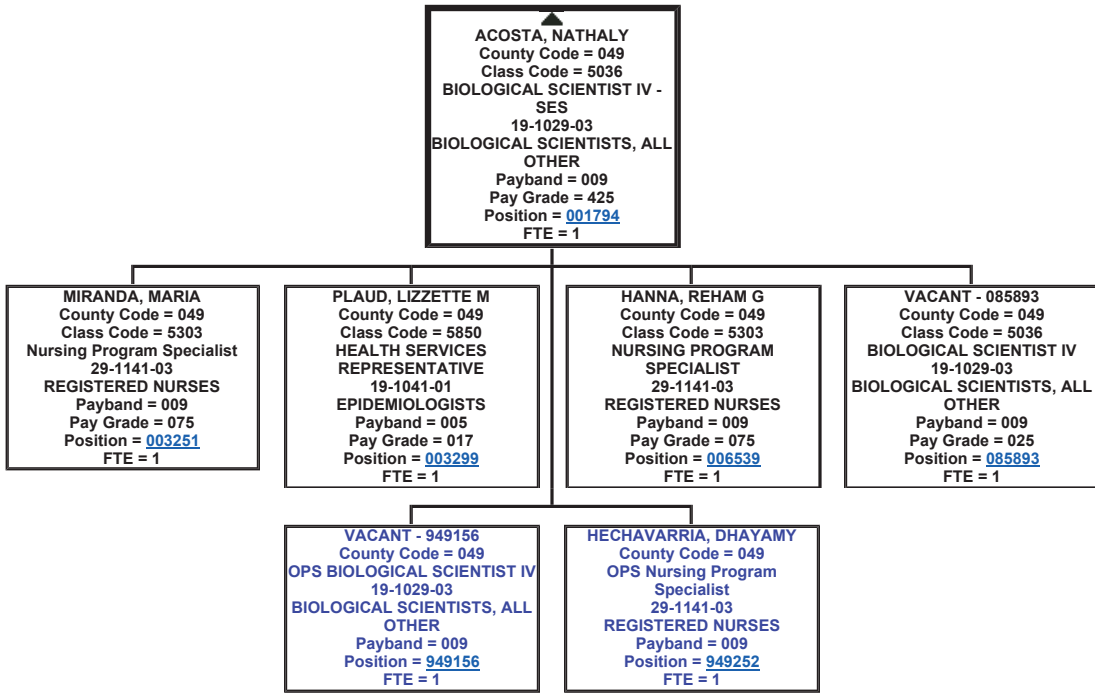
RODRIGUEZ, MAYRA G  
County Code = 049  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = 949285  
FTE = 1

NEGRON, ALICE  
County Code = 049  
OPS DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Position = 949286  
FTE = 1

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▲  
MOORE, VALARIE E  
County Code = 049  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [001044](#)  
FTE = 1

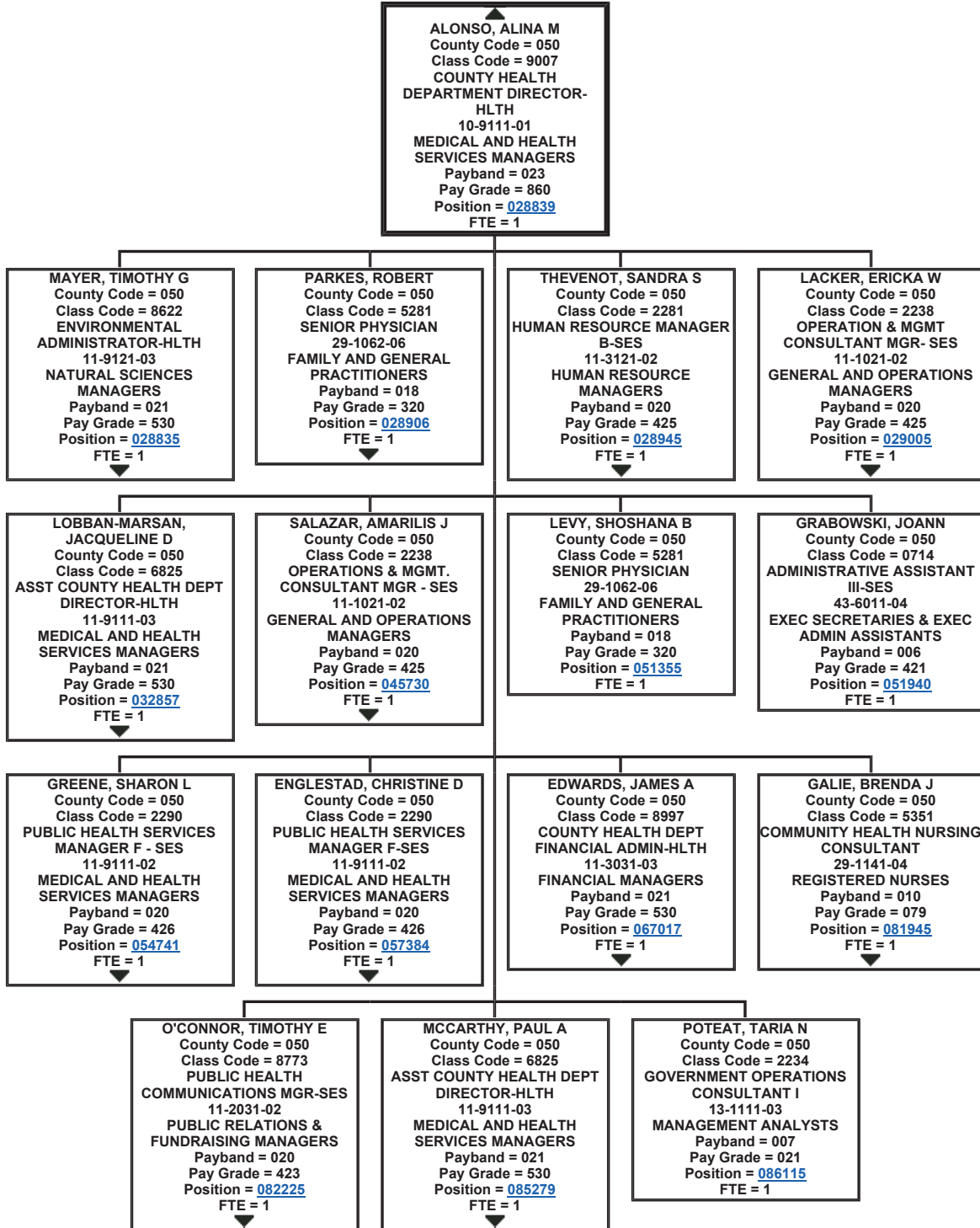
ACOSTA, JEZABEL  
County Code = 049  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [002985](#)  
FTE = 1

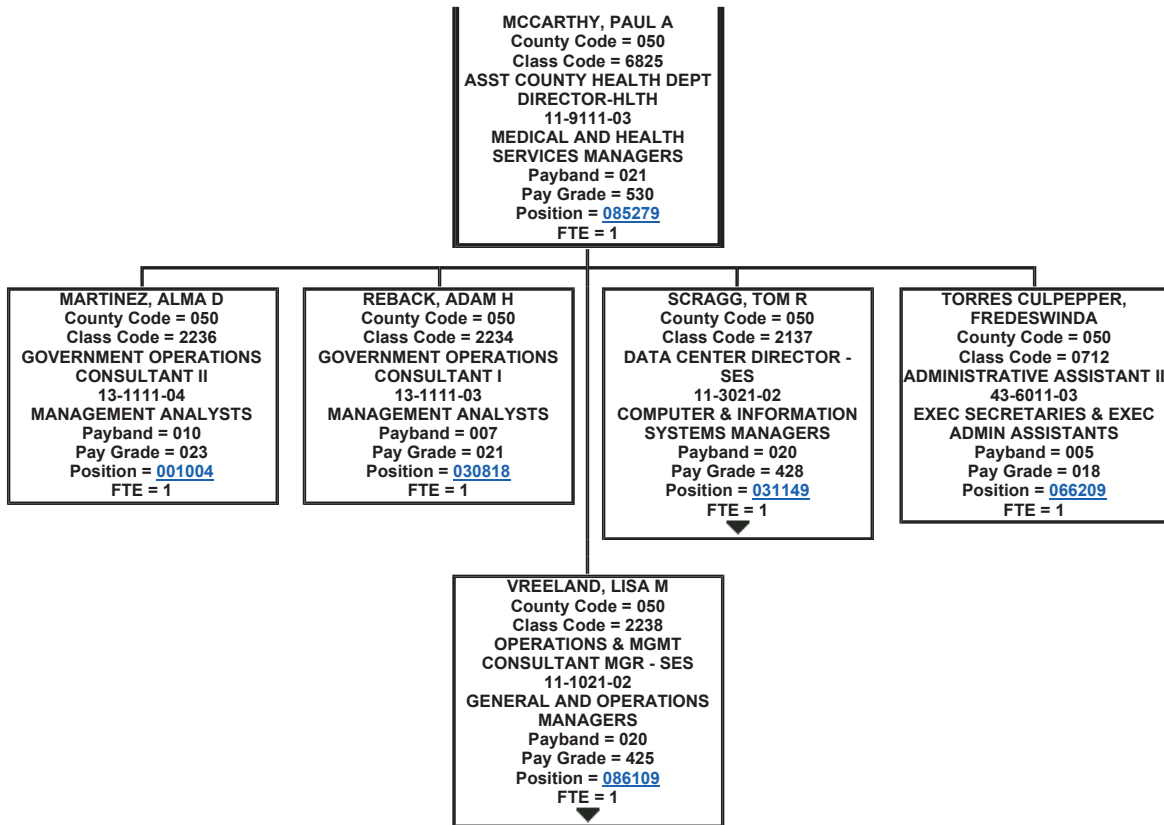
ACOSTA, JEZABEL  
County Code = 049  
OPS RECORDS TECHNICIAN  
43-4199-03  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 005  
Position = [949225](#)  
FTE = 1

# Florida Department of Health

## CHD 50 - Palm Beach County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.





▲  
VREELAND, LISA M  
County Code = 050  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [086109](#)  
FTE = 1

LUTCHMAN, SHAMILLA N  
County Code = 050  
Class Code = 2238  
GOVERNMENT OPERATIONS  
CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 025  
Position = [001329](#)  
FTE = 1

CHIRINOS, PETER P  
County Code = 050  
Class Code = 2238  
GOVERNMENT OPERATIONS  
CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 025  
Position = [068032](#)  
FTE = 1

HARP, LOUISE M  
County Code = 050  
OPS GOVERNMENT  
OPERATIONS CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Position = [950018](#)  
FTE = 1

VACANT - 950065  
County Code = 050  
OPS GOVERNMENT  
OPERATIONS CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Position = [950065](#)  
FTE = 1



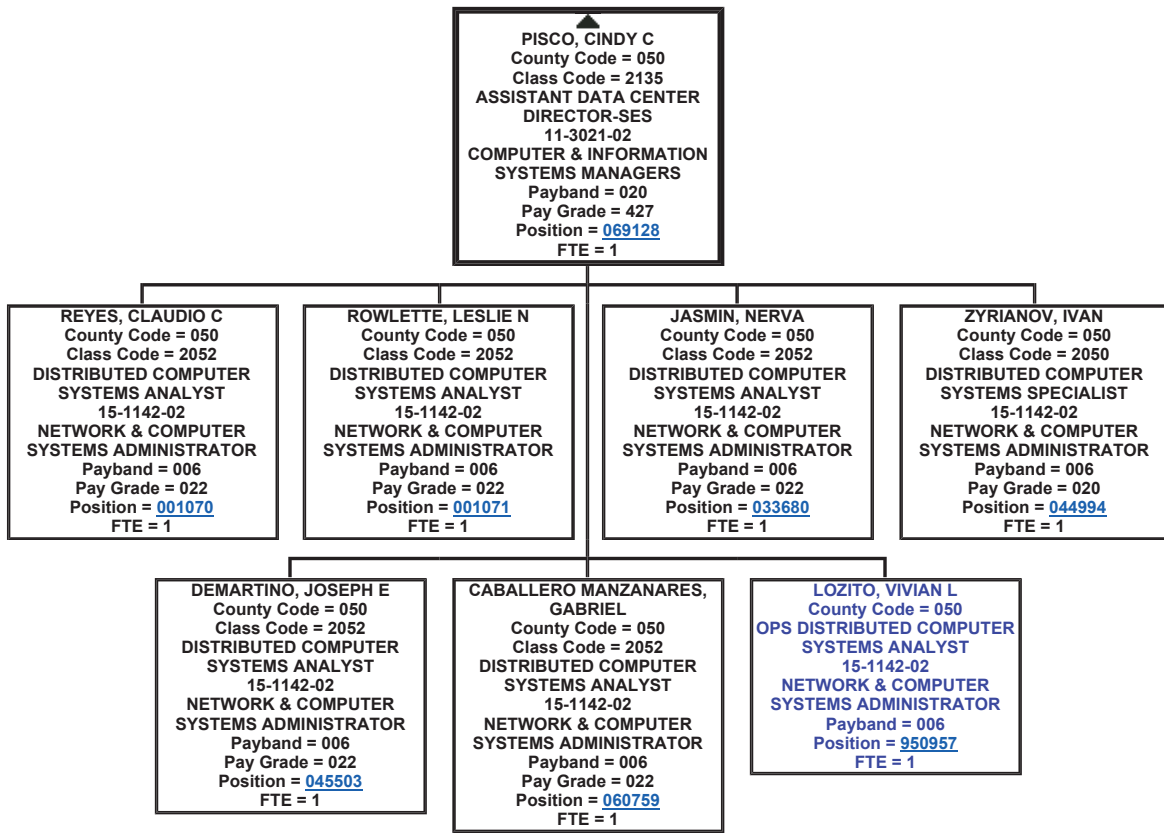
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SCRAGG, TOM R  
County Code = 050  
Class Code = 2137  
DATA CENTER DIRECTOR -  
SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 428  
Position = [031149](#)  
FTE = 1

BUTTS-JACKSON, THERESA A  
County Code = 050  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [031265](#)  
FTE = 1

CARBERRY, JOHN W  
County Code = 050  
Class Code = 2117  
SYSTEMS PROGRAMMING  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 427  
Position = [049778](#)  
FTE = 1  
▼

MISTRETTA, VINCENT J  
County Code = 050  
Class Code = 2109  
SYSTEMS PROJECT  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [049779](#)  
FTE = 1  
▼

PISCO, CINDY C  
County Code = 050  
Class Code = 2135  
ASSISTANT DATA CENTER  
DIRECTOR-SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 427  
Position = [069128](#)  
FTE = 1  
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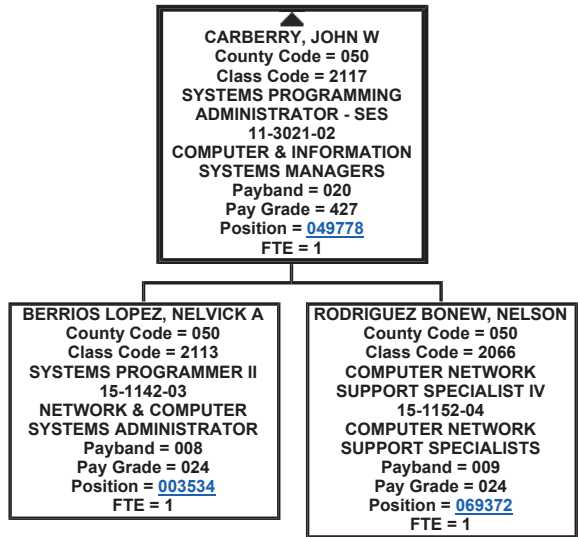
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County Code = 050  
Class Code = 2109  
SYSTEMS PROJECT  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [049779](#)  
FTE = 1

TUMMOLO, JOHN  
County Code = 050  
Class Code = 2107  
SYSTEMS PROJECT ANALYST  
15-1121-03  
COMPUTER SYSTEMS  
ANALYST  
Payband = 008  
Pay Grade = 024  
Position = [000310](#)  
FTE = 1

HINDS, BAINS J  
County Code = 050  
Class Code = 4955  
INFORMATION TECHNOLOGY  
ANALYST  
15-1121-03  
COMPUTER SYSTEMS  
ANALYST  
Payband = 008  
Pay Grade = 022  
Position = [004291](#)  
FTE = 1

MCCABE, TEREZA C  
County Code = 050  
Class Code = 2107  
SYSTEMS PROJECT ANALYST  
15-1121-03  
COMPUTER SYSTEMS  
ANALYST  
Payband = 008  
Pay Grade = 024  
Position = [033681](#)  
FTE = 1

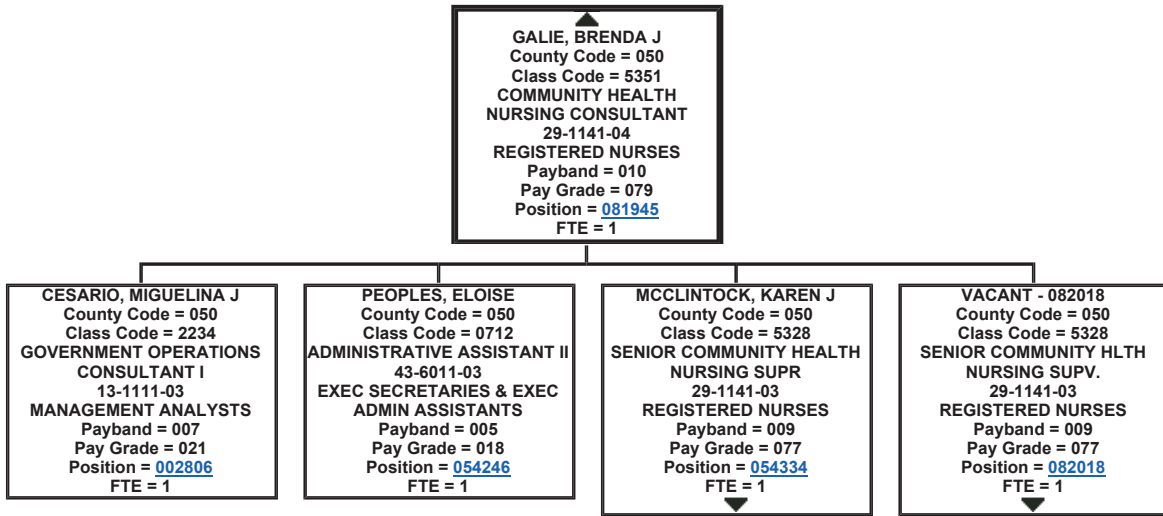
KELLY, ERIC A  
County Code = 050  
Class Code = 2043  
OFFICE AUTOMATION  
SPECIALIST II  
15-1151-01  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 004  
Pay Grade = 017  
Position = [081920](#)  
FTE = 1

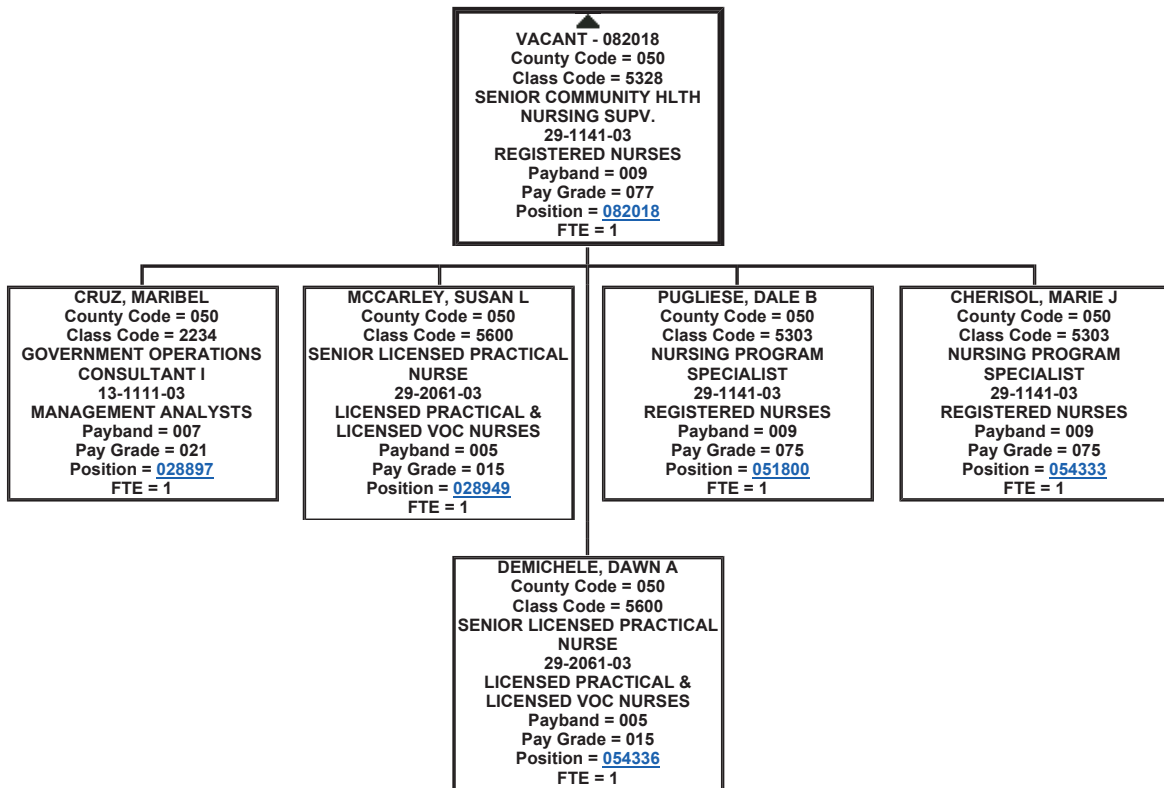


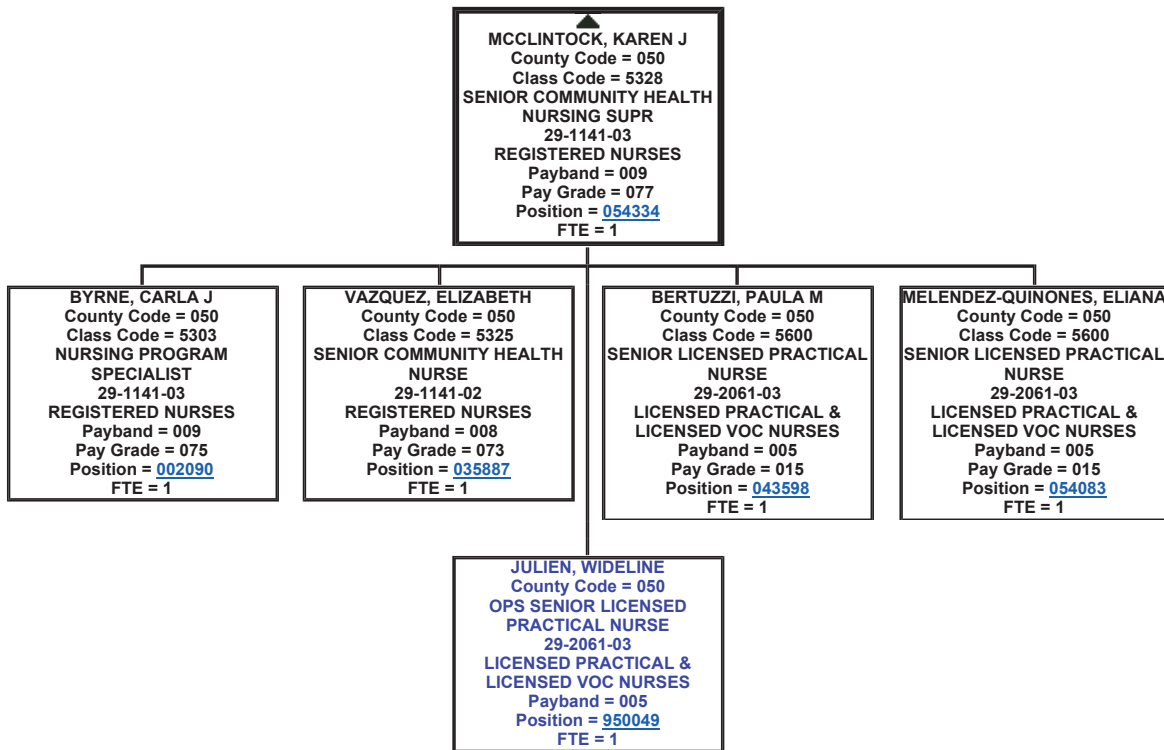
O'CONNOR, TIMOTHY E  
County Code = 050  
Class Code = 8773  
PUBLIC HEALTH  
COMMUNICATIONS MGR-SES  
11-2031-02  
PUBLIC RELATIONS &  
FUNDRAISING MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [082225](#)  
FTE = 1

LAS CASAS, MICHAEL V  
County Code = 050  
Class Code = 2739  
ARTS CONSULTANT  
27-1019-04  
ARTISTS AND RELATED  
WORKERS, ALL OTHER  
Payband = 008  
Pay Grade = 021  
Position = [028935](#)  
FTE = 1

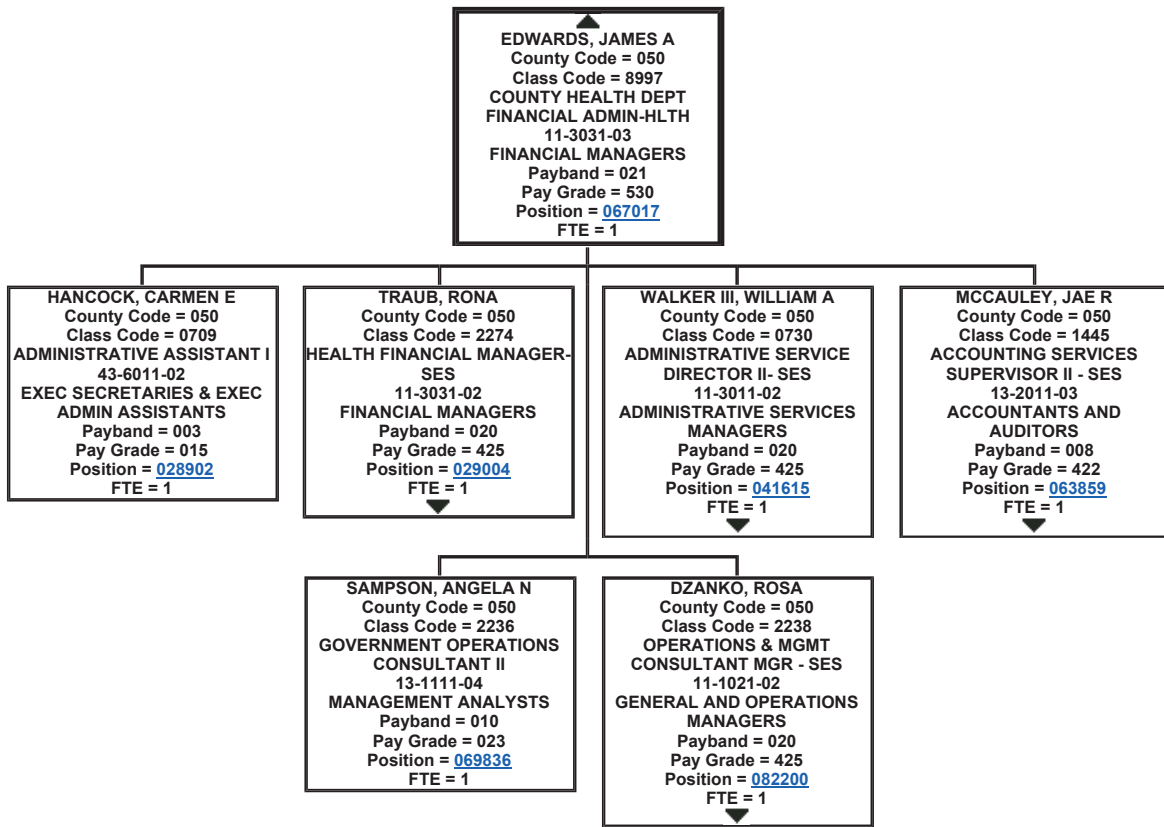
SMITH, MATTIE M  
County Code = 050  
Class Code = 0714  
ADMINISTRATIVE ASSISTANT  
III  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 021  
Position = [054738](#)  
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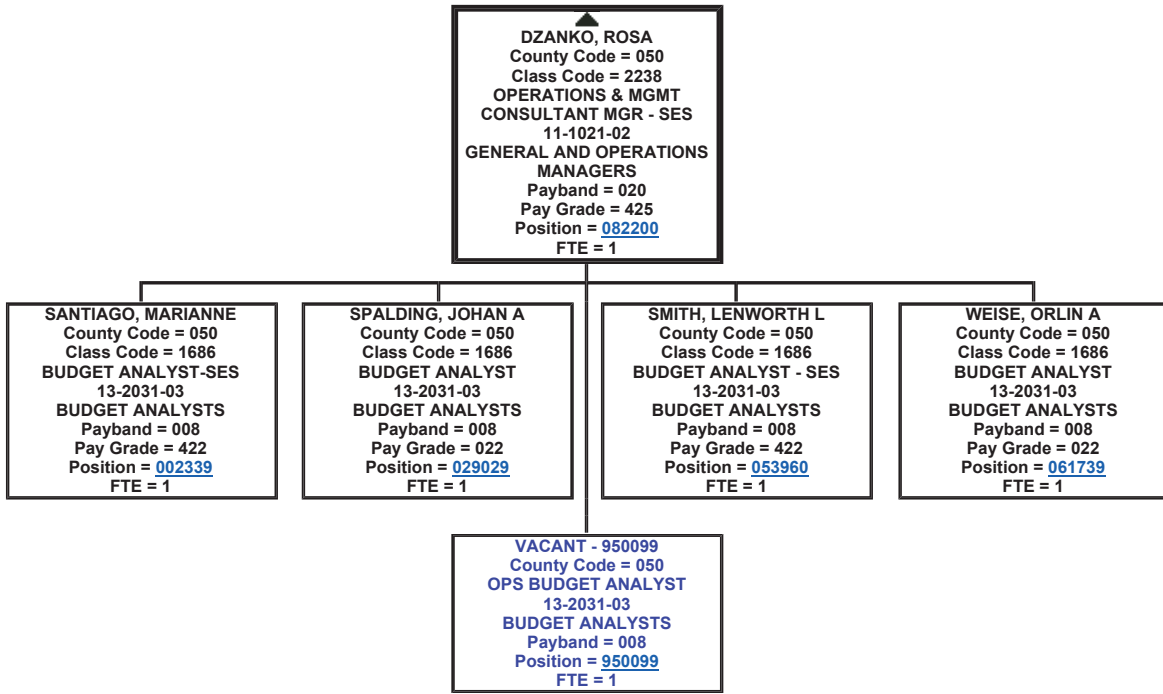


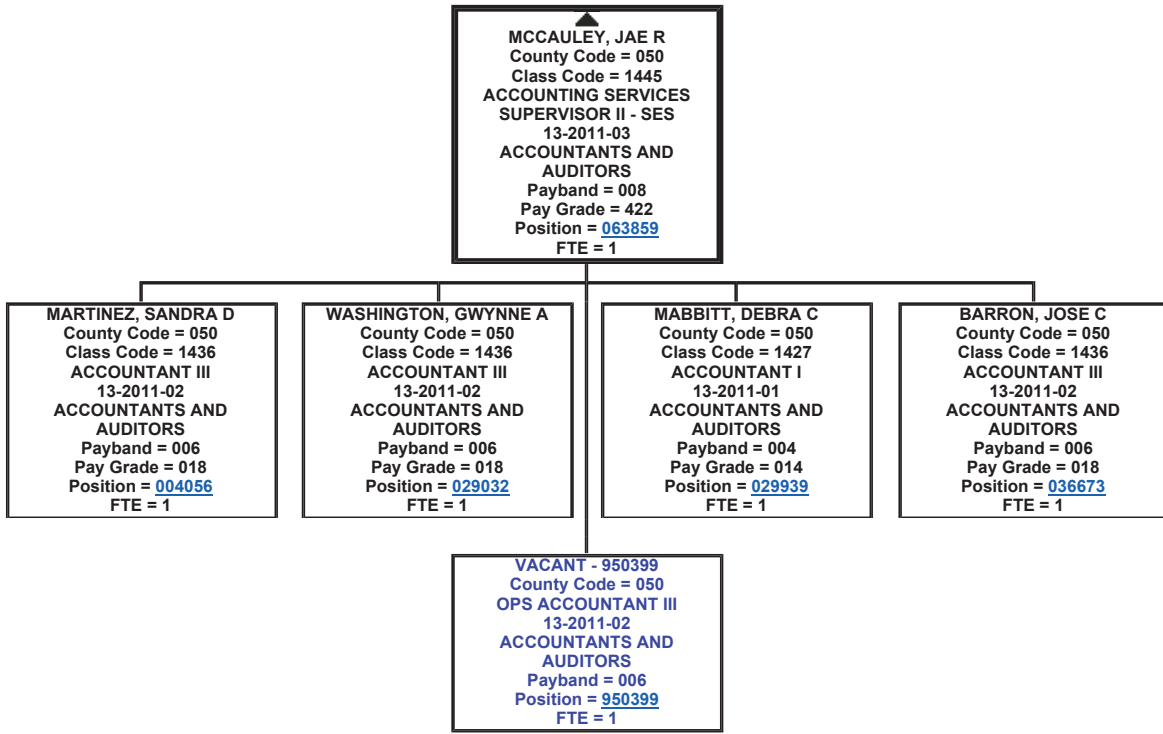












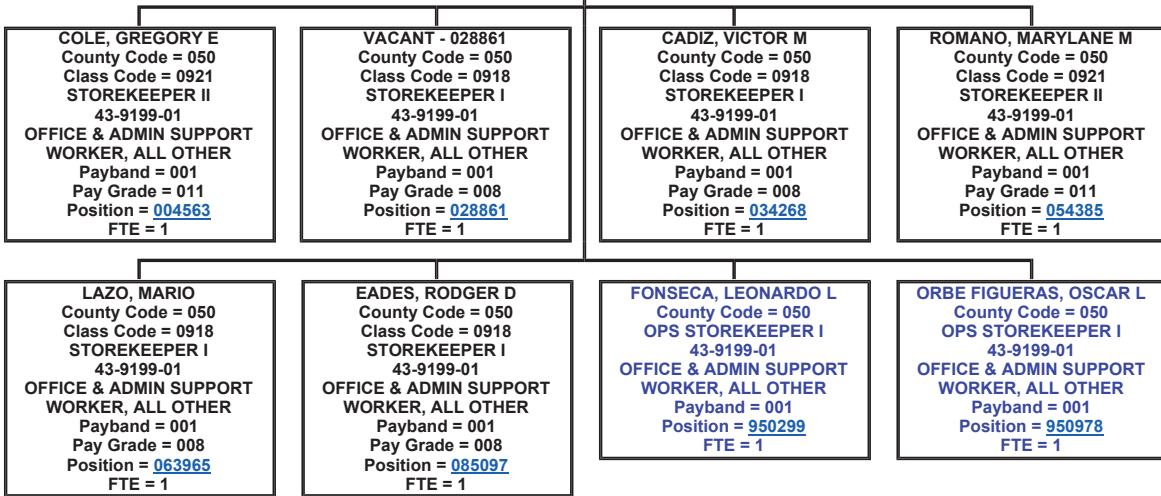
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Class Code = 0730  
ADMINISTRATIVE SERVICE  
DIRECTOR II- SES  
11-3011-02  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [041615](#)  
FTE = 1

MCCULLOUGH, LYNN J  
County Code = 050  
Class Code = 5768  
OPERATIONS SERVICES  
MANAGER-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [000815](#)  
FTE = 1  
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CARTER, JUDY K  
County Code = 050  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [045758](#)  
FTE = 1  
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AMBRIS, SANDRA K  
County Code = 050  
Class Code = 2235  
GOVERNMENT OPERATIONS  
CONSULTANT III-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 425  
Position = [082080](#)  
FTE = 1  
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**AMBRIS, SANDRA K**  
 County Code = 050  
 Class Code = 2235  
**GOVERNMENT OPERATIONS**  
**CONSULTANT III-SES**  
 13-1111-04  
**MANAGEMENT ANALYSTS**  
 Payband = 010  
 Pay Grade = 425  
 Position = [082080](#)  
 FTE = 1



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CARTER, JUDY K  
County Code = 050  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [045758](#)  
FTE = 1

DEVOSE, PRISCILLA A  
County Code = 050  
Class Code = 0818  
PURCHASING SPECIALIST  
13-1023-03  
PURCHASING AGENTS  
Payband = 007  
Pay Grade = 021  
Position = [035880](#)  
FTE = 1

SPENCE, SARAH J  
County Code = 050  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [035881](#)  
FTE = 1

GETER, PRISCILLA L  
County Code = 050  
Class Code = 0815  
PURCHASING AGENT III  
13-1023-03  
PURCHASING AGENTS  
Payband = 007  
Pay Grade = 018  
Position = [065021](#)  
FTE = 1

DE LA ROSA VALDEZ, DAVID E  
County Code = 050  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [085115](#)  
FTE = 1

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MCCULLOUGH, LYNN J  
County Code = 050  
Class Code = 5768  
OPERATIONS SERVICES  
MANAGER-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [000815](#)  
FTE = 1

HERRERA, LUIS M  
County Code = 050  
Class Code = 9121  
OPERATIONS MANAGER A-SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [004992](#)  
FTE = 1  
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HERRON, JAMES M  
County Code = 050  
Class Code = 6466  
MAINTENANCE MECHANIC  
49-9042-02  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
Position = [028940](#)  
FTE = 1

SIENES, ARTHUR L  
County Code = 050  
Class Code = 0833  
FACILITIES SERVICES  
ANALYST  
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BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
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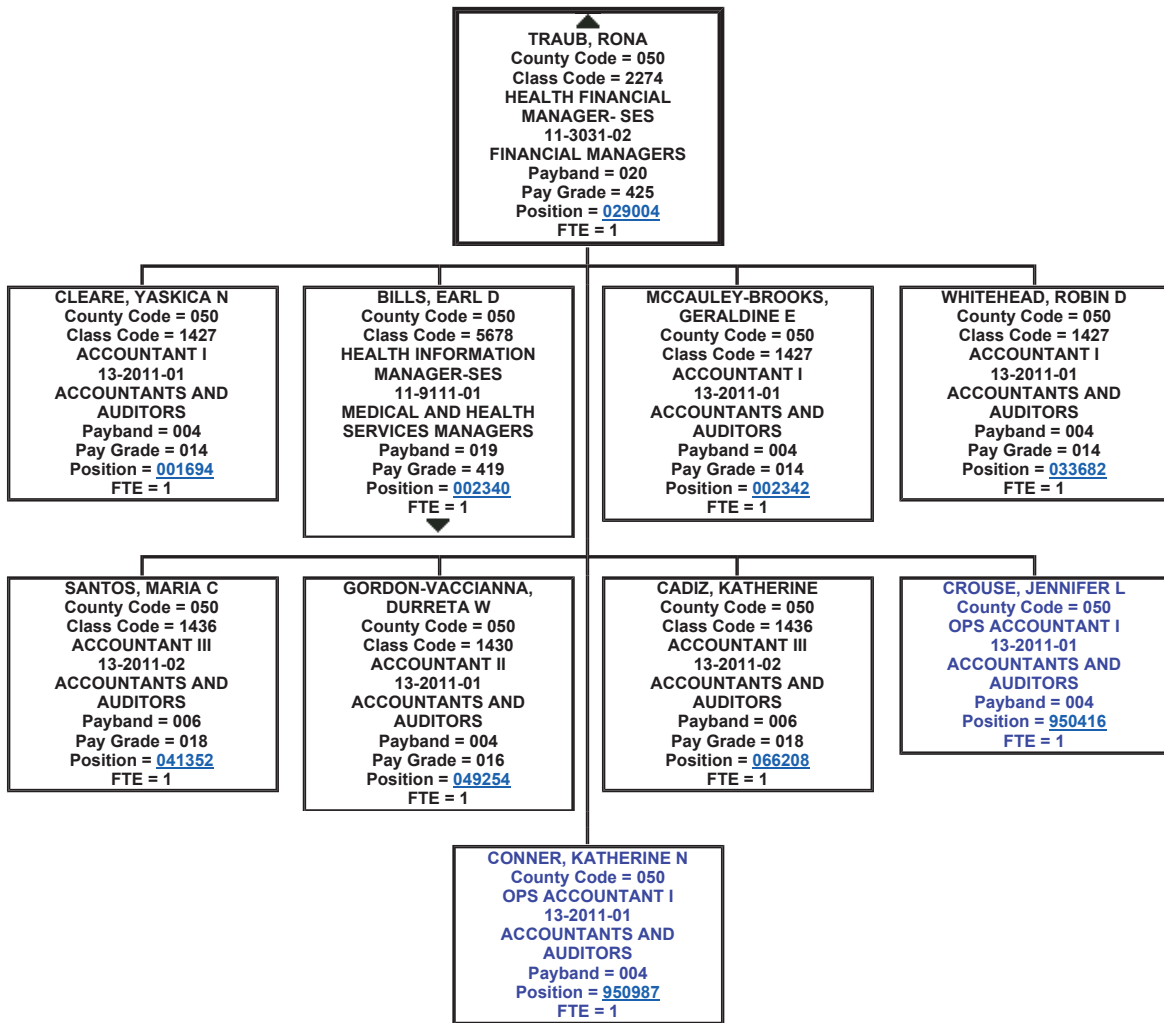
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Class Code = 6466  
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49-9042-02  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 004  
Pay Grade = 014  
Position = [063756](#)  
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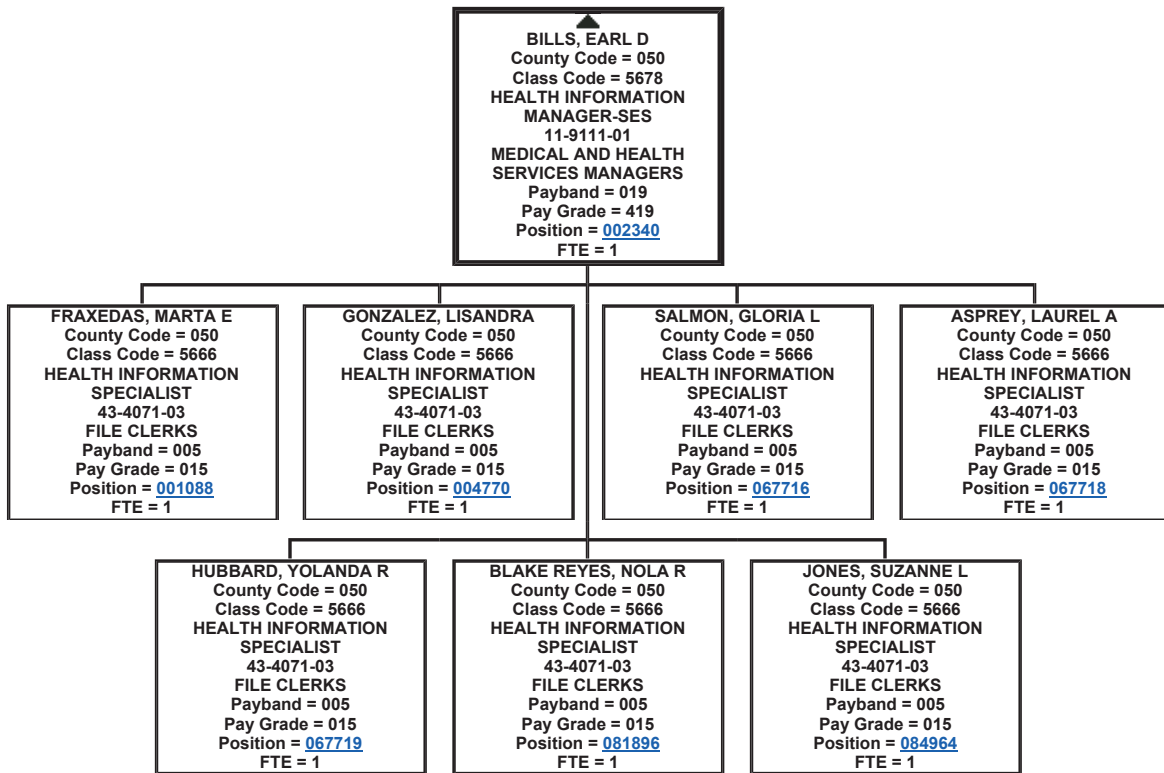
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Class Code = 9121  
OPERATIONS MANAGER A-  
SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [004992](#)  
FTE = 1

SCALES, SAVIOR T  
County Code = 050  
Class Code = 8200  
SECURITY GUARD  
33-9032-01  
SECURITY GUARDS  
Payband = 001  
Pay Grade = 005  
Position = [041617](#)  
FTE = 1

GREEN, LESMOND C  
County Code = 050  
Class Code = 6526  
CUSTODIAL WORKER  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP  
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Position = [064959](#)  
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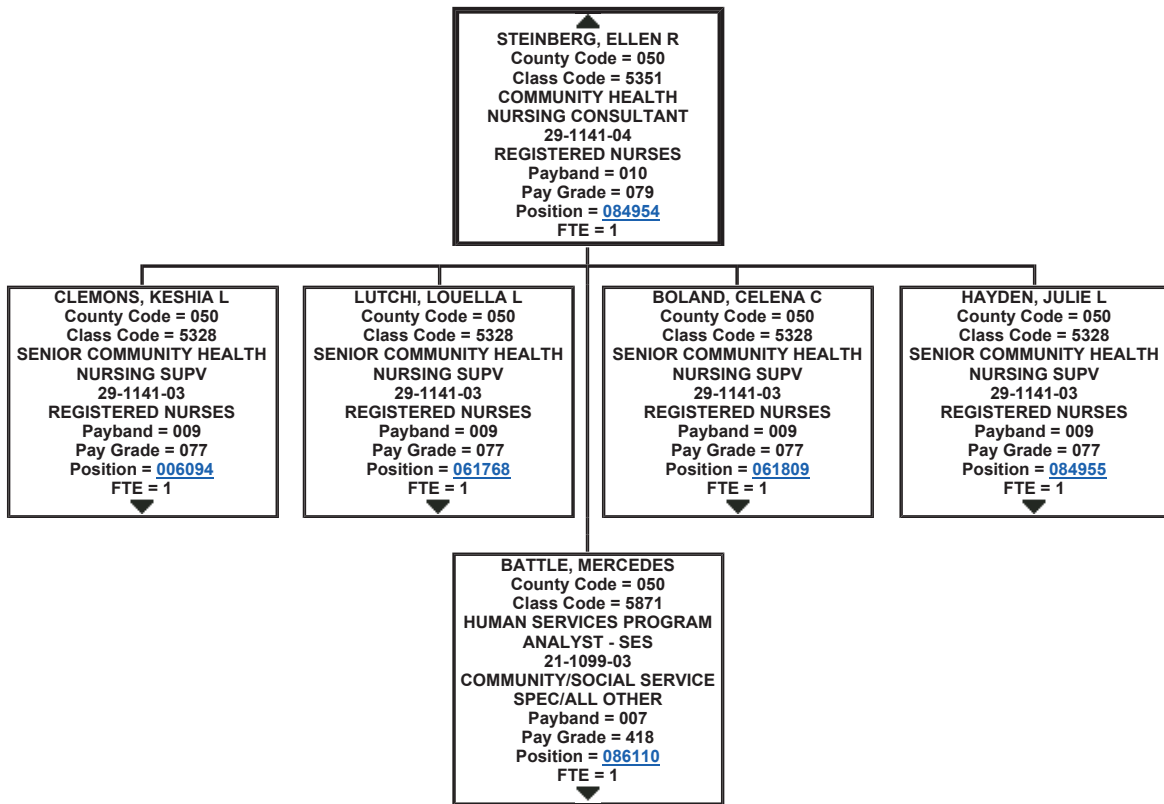
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County Code = 050  
Class Code = 2290  
PUBLIC HEALTH SERVICES  
MANAGER F-SES  
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MEDICAL AND HEALTH  
SERVICES MANAGERS  
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Pay Grade = 426  
Position = [057384](#)  
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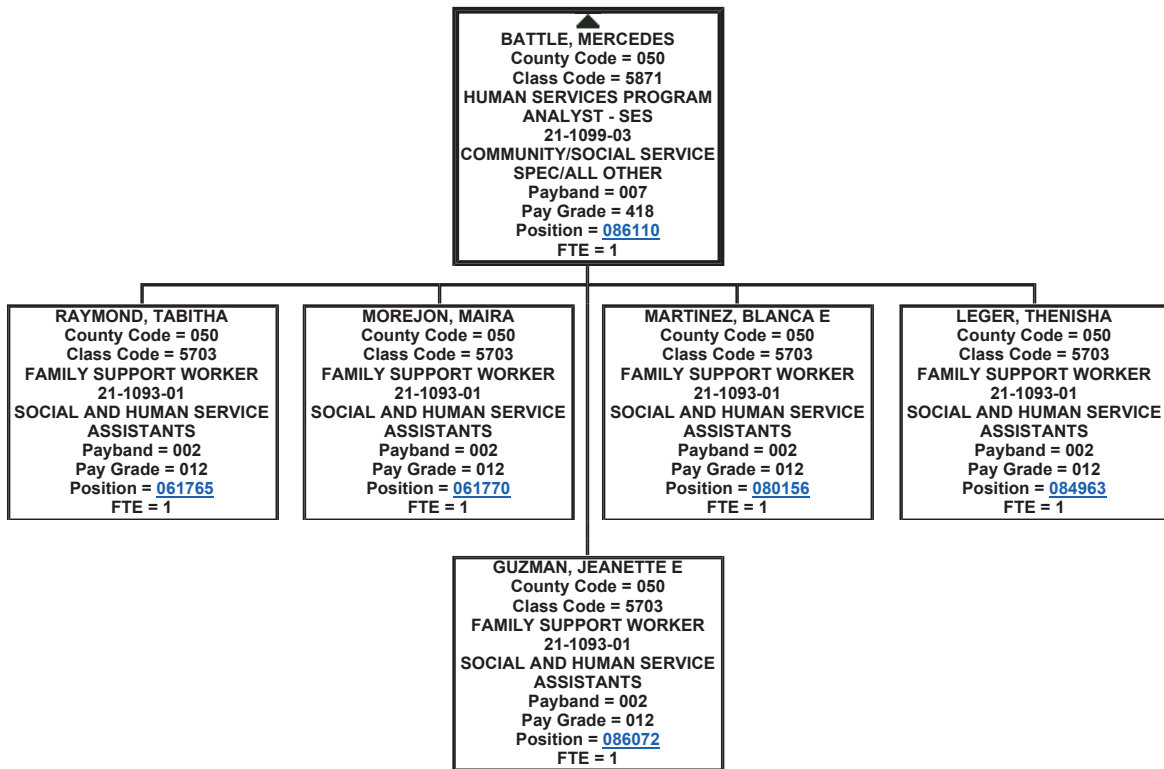
SCHNEYER, JOHN J  
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OPERATIONS & MGMT  
CONSULTANT MGR-SES  
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GENERAL AND OPERATIONS  
MANAGERS  
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Pay Grade = 425  
Position = [057388](#)  
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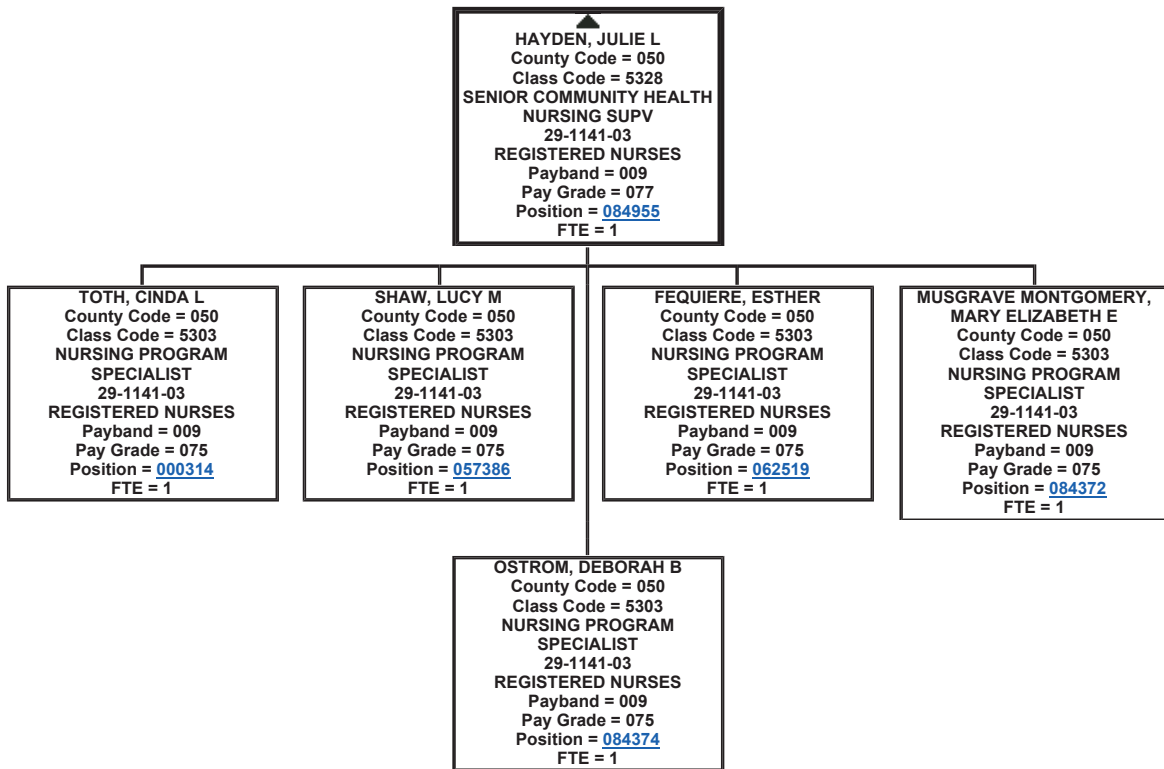
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Class Code = 5351  
COMMUNITY HEALTH NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
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Position = [081318](#)  
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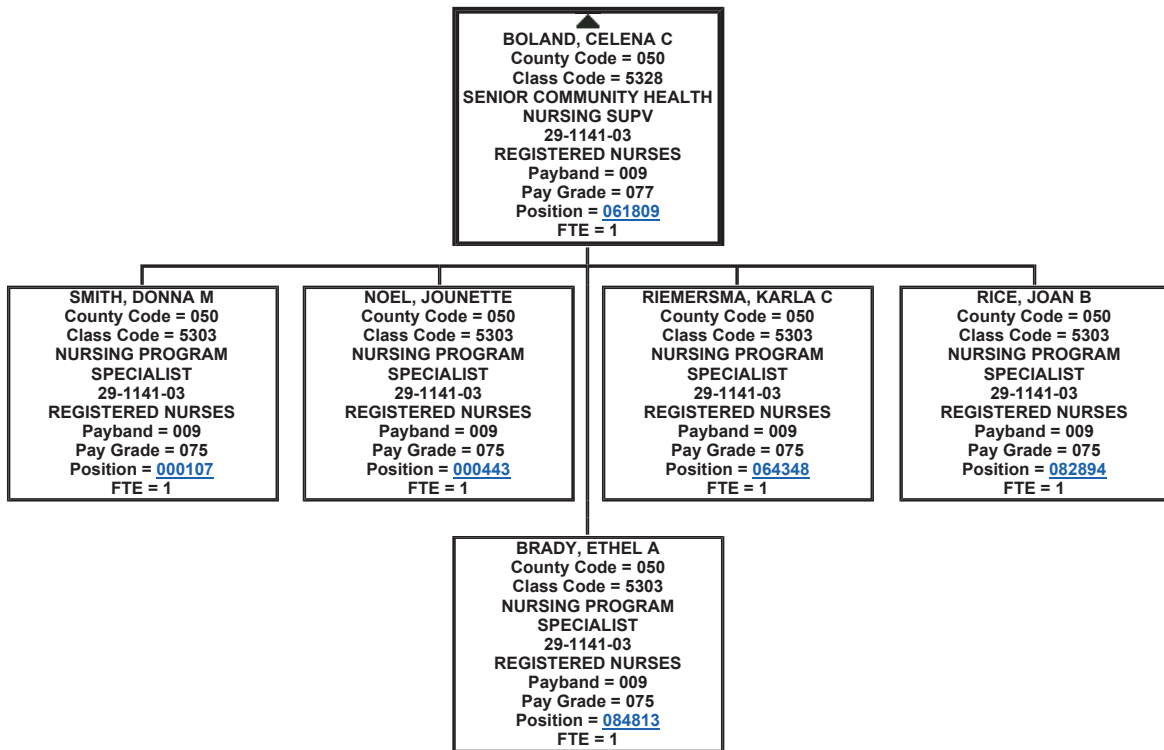
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County Code = 050  
Class Code = 1678  
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13-2031-03  
BUDGET ANALYSTS  
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Pay Grade = 421  
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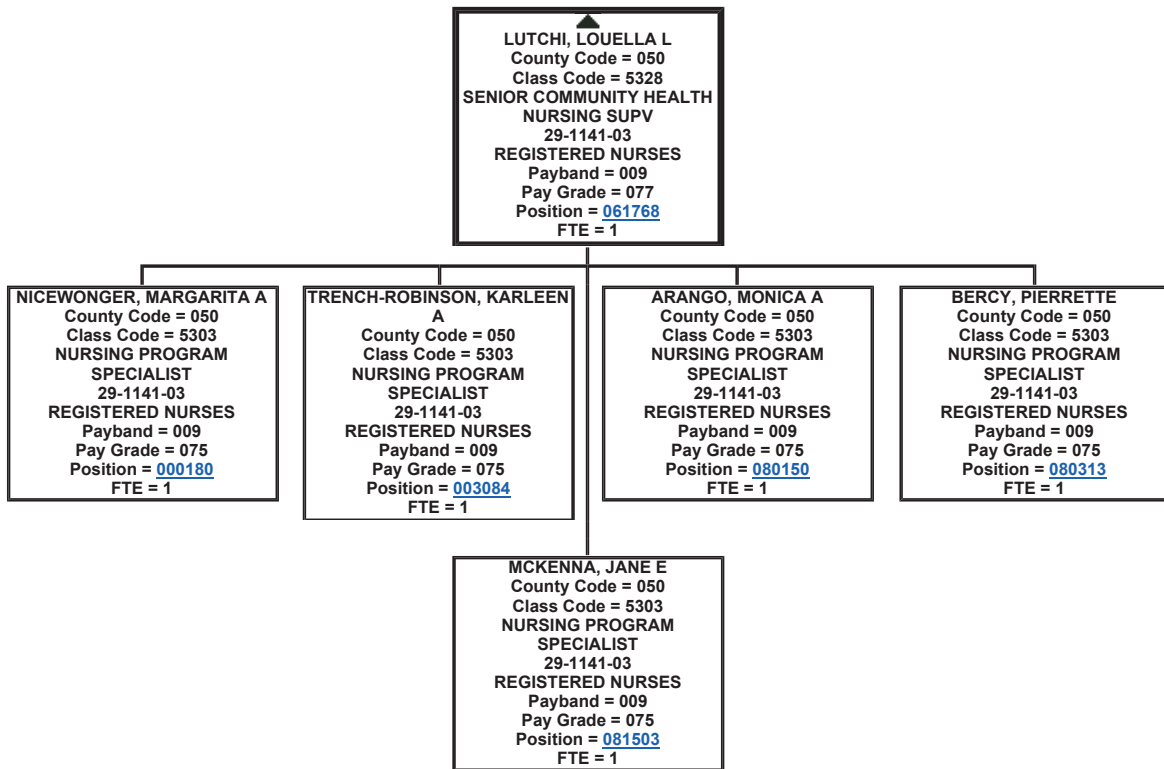
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County Code = 050  
Class Code = 5351  
COMMUNITY HEALTH NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
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Position = [084954](#)  
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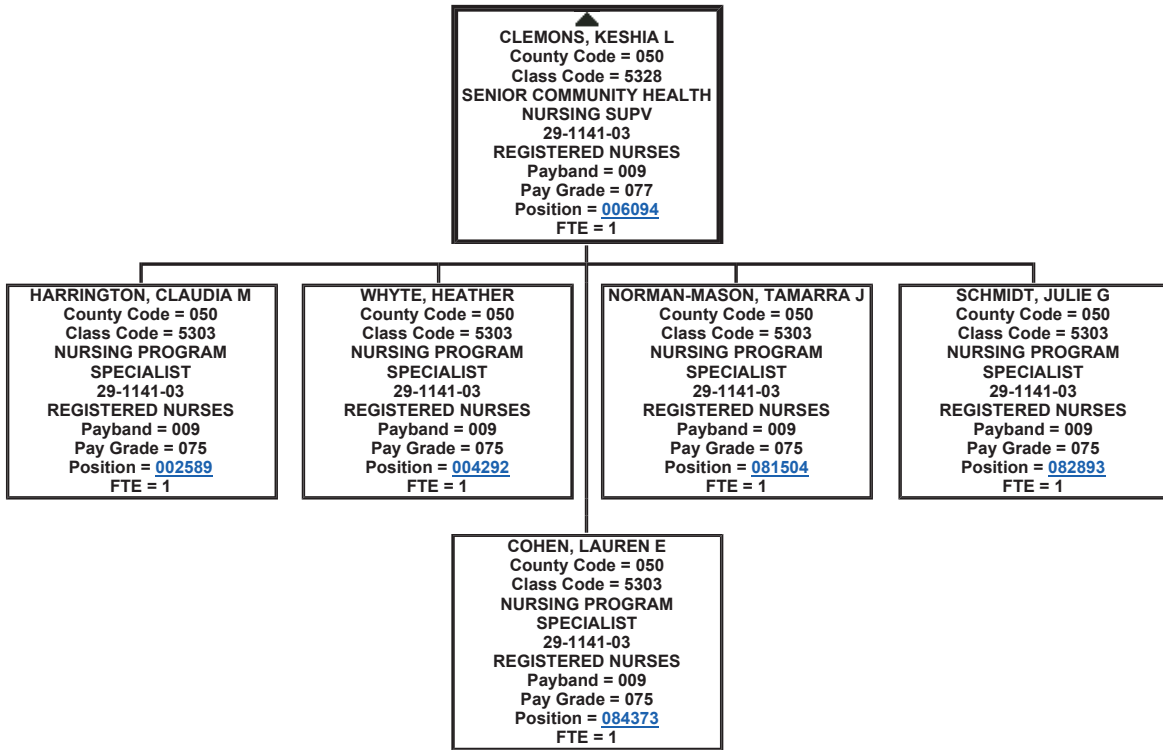








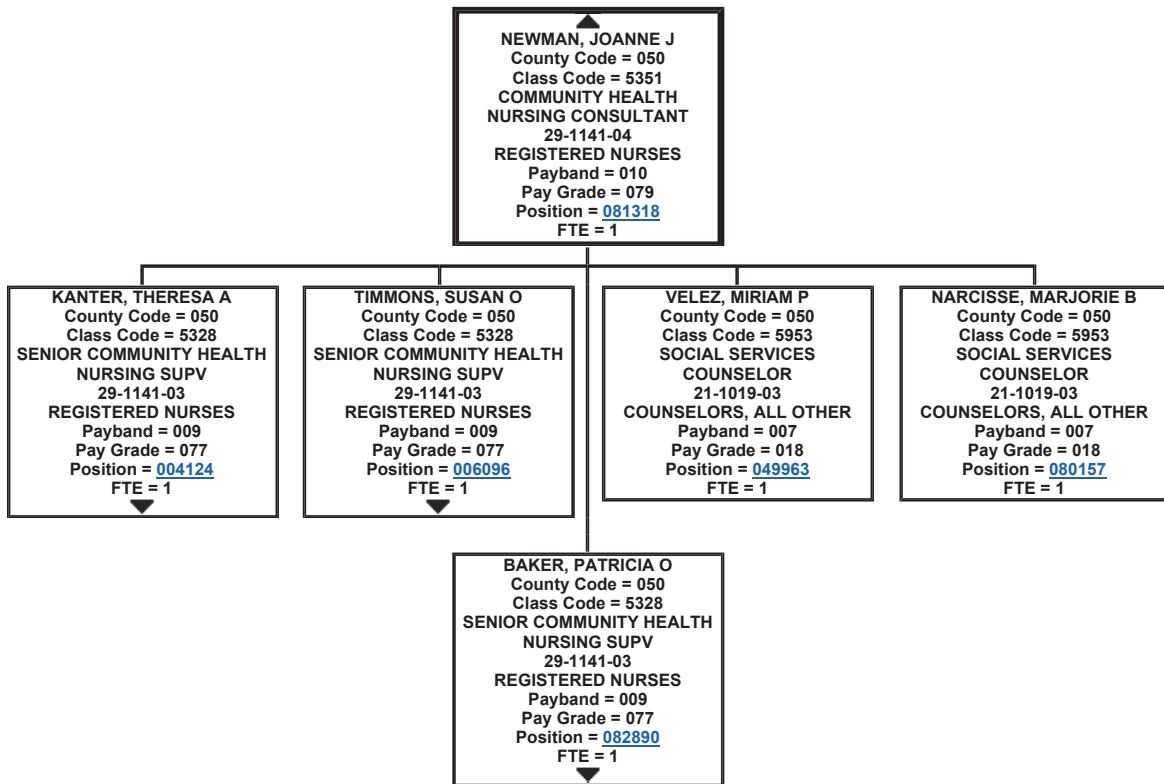




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County Code = 050  
Class Code = 1678  
BUDGET SPECIALIST-SES  
13-2031-03  
BUDGET ANALYSTS  
Payband = 008  
Pay Grade = 421  
Position = [084301](#)  
FTE = 1

EVANS, NANCY C  
County Code = 050  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 018  
Position = [004226](#)  
FTE = 1

VACANT - 006975  
County Code = 050  
Class Code = 1436  
ACCOUNTANT III  
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ACCOUNTANTS AND  
AUDITORS  
Payband = 006  
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Position = [006975](#)  
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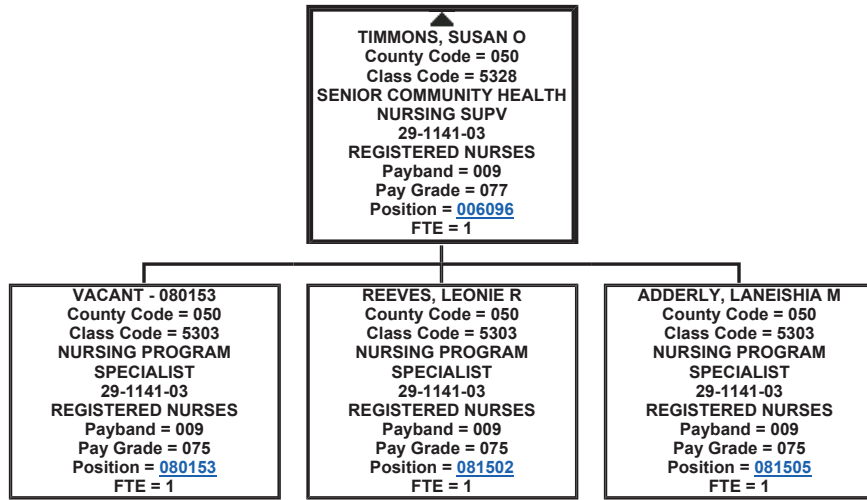
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County Code = 050  
Class Code = 5328  
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NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [082890](#)  
FTE = 1

DEFAZIO, DENISE R  
County Code = 050  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [081501](#)  
FTE = 1

VALENTIN, IRLANDE O  
County Code = 050  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [081507](#)  
FTE = 1

O'MARA, DIANE E  
County Code = 050  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [082891](#)  
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DIXON, KERRY ANN A  
County Code = 050  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
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REGISTERED NURSES  
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Position = [084960](#)  
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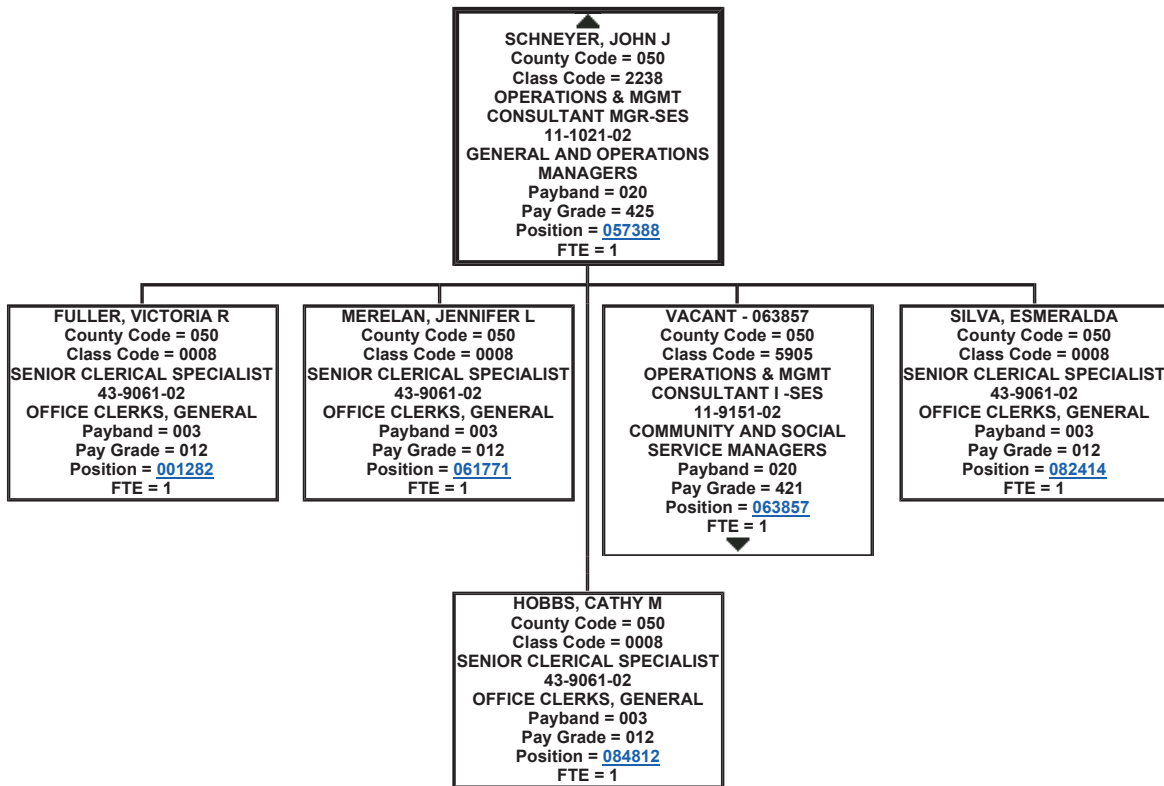
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Class Code = 5328  
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NURSING SUPV  
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REGISTERED NURSES  
Payband = 009  
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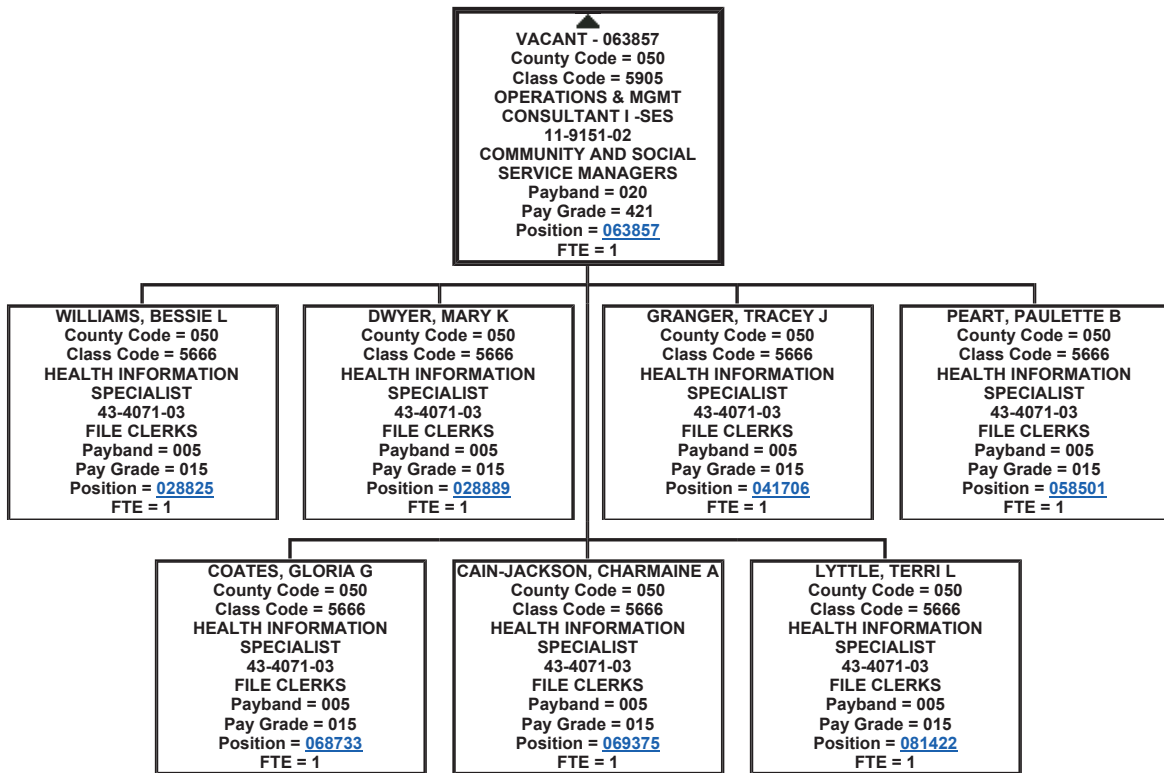
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County Code = 050  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
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REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [004122](#)  
FTE = 1

DE SANTIS, BRENDA J  
County Code = 050  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [004123](#)  
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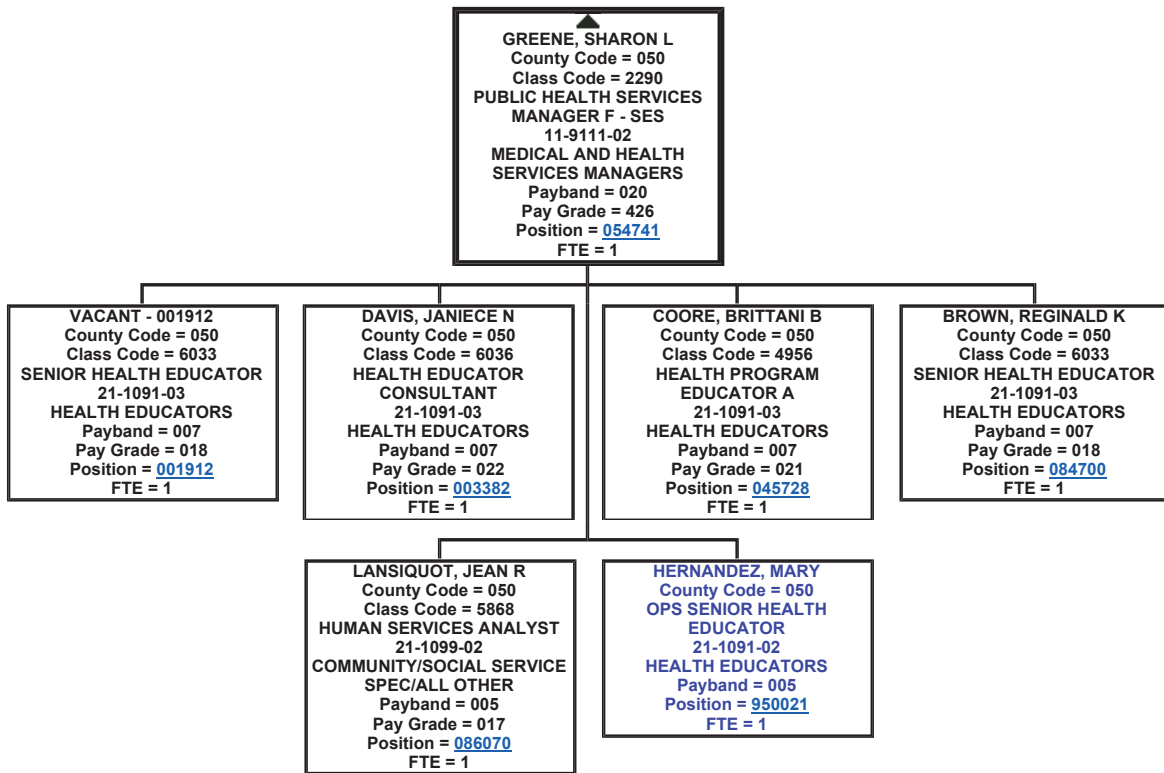
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County Code = 050  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
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REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [082806](#)  
FTE = 1

LEON, CHRISTINA M  
County Code = 050  
Class Code = 5303  
NURSING PROGRAM  
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REGISTERED NURSES  
Payband = 009  
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Position = [084957](#)  
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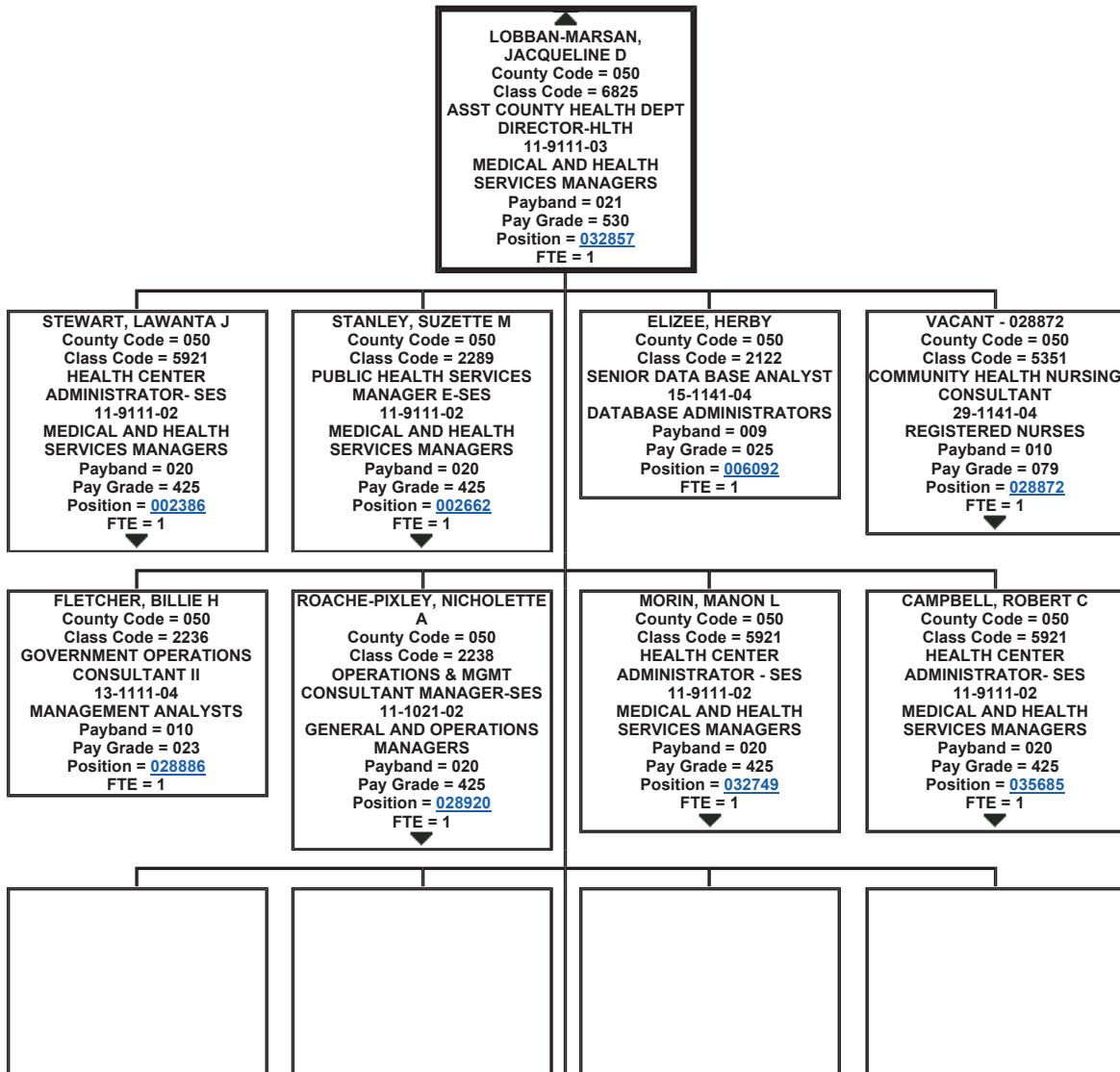
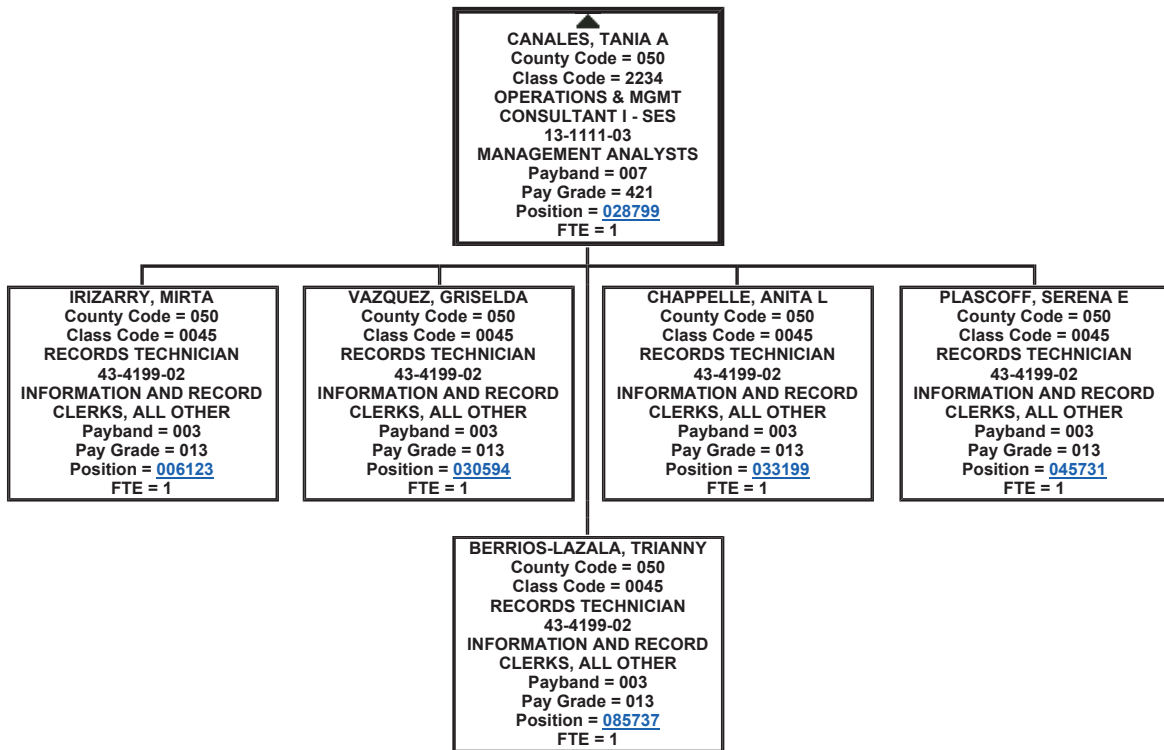
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County Code = 050  
Class Code = 2238  
OPERATIONS & MGMT.  
CONSULTANT MGR - SES  
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GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [045730](#)  
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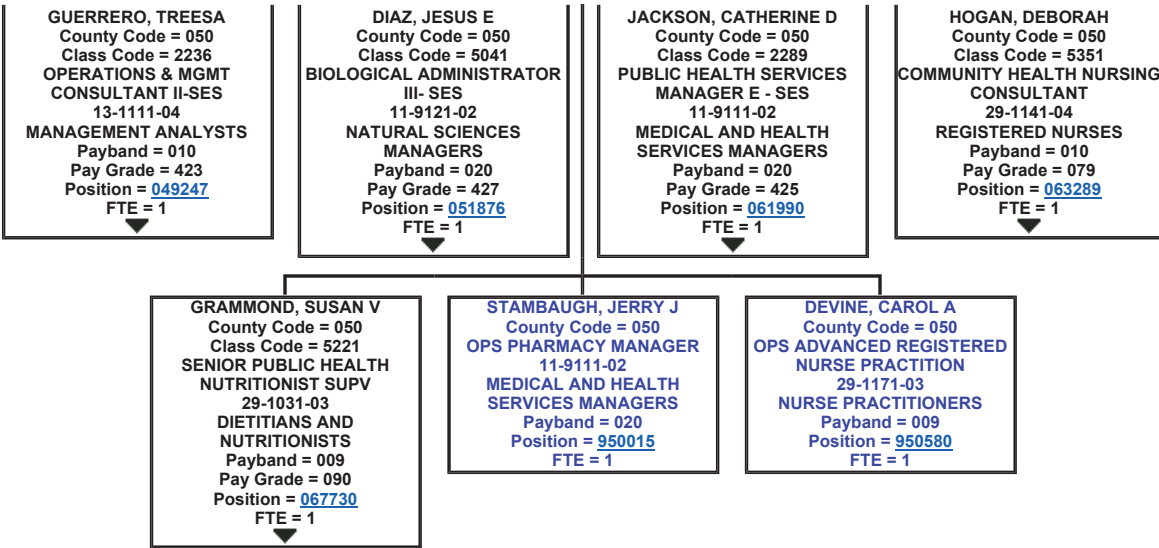
JONES, TARSA S  
County Code = 050  
Class Code = 0130  
RECORDS SPECIALIST  
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INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [001170](#)  
FTE = 1

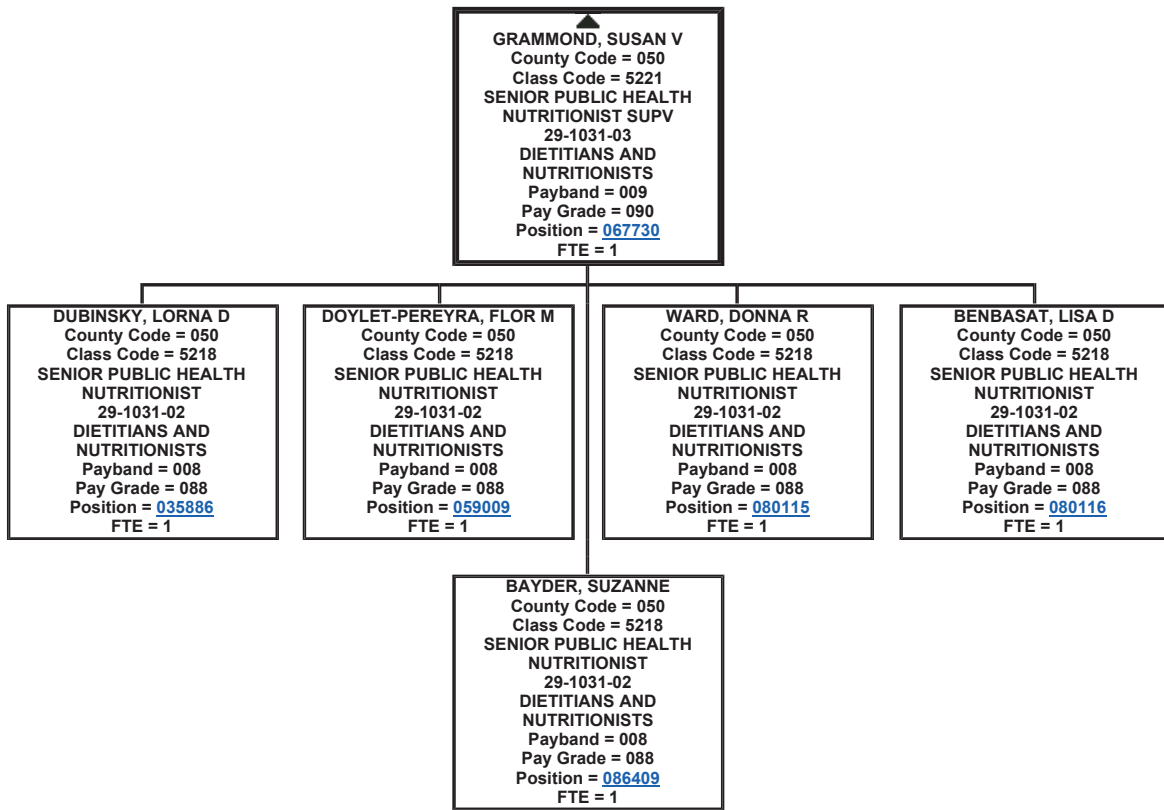
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County Code = 050  
Class Code = 0130  
RECORDS SPECIALIST  
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INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [004293](#)  
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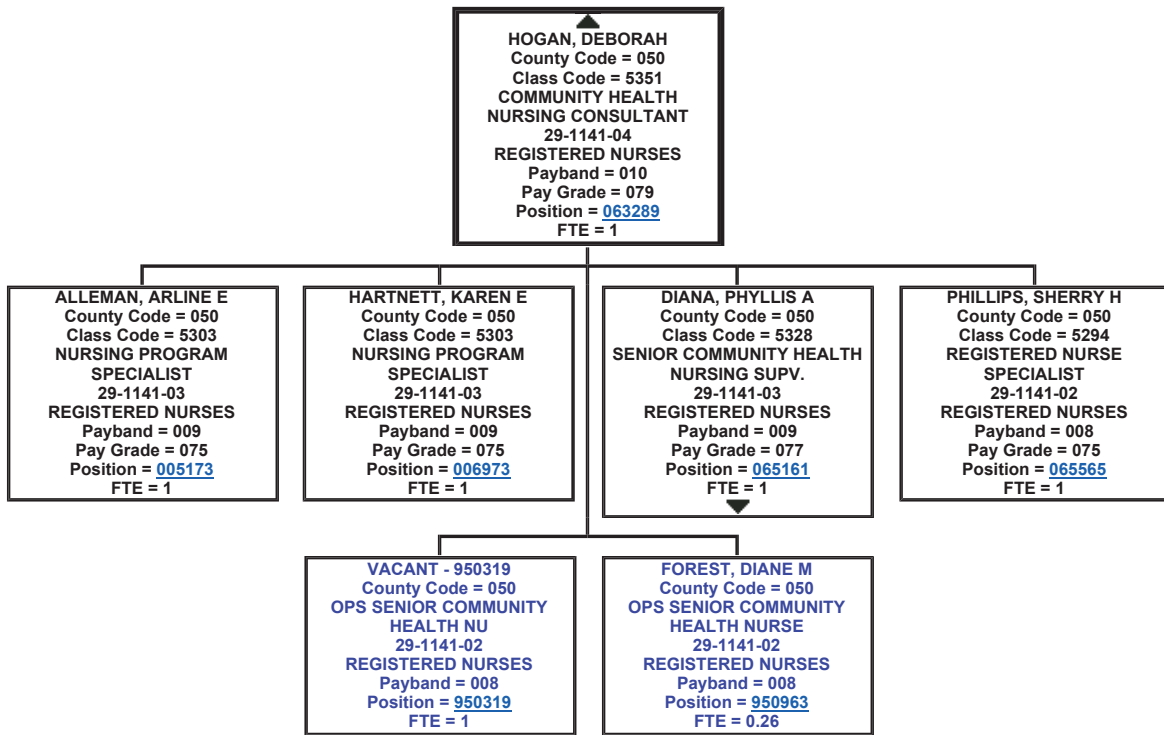
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County Code = 050  
Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
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MANAGEMENT ANALYSTS  
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Pay Grade = 421  
Position = [028799](#)  
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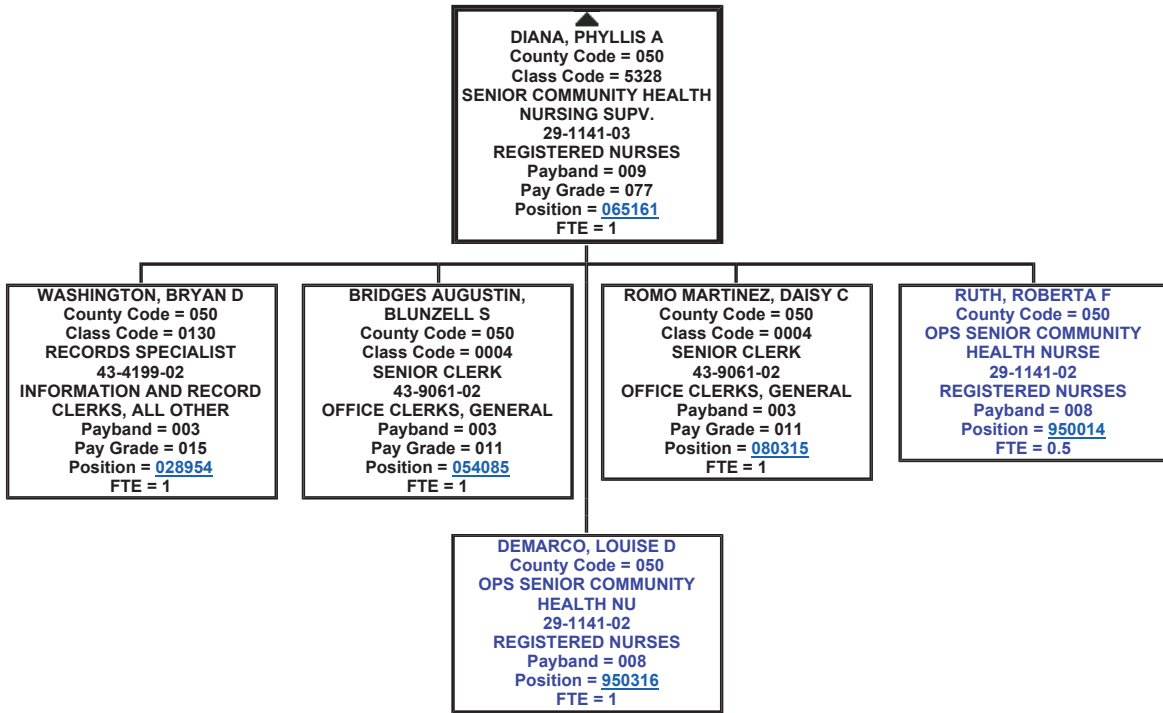
AARONS, YOLANDA J  
County Code = 050  
Class Code = 0130  
RECORDS SPECIALIST  
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INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [054400](#)  
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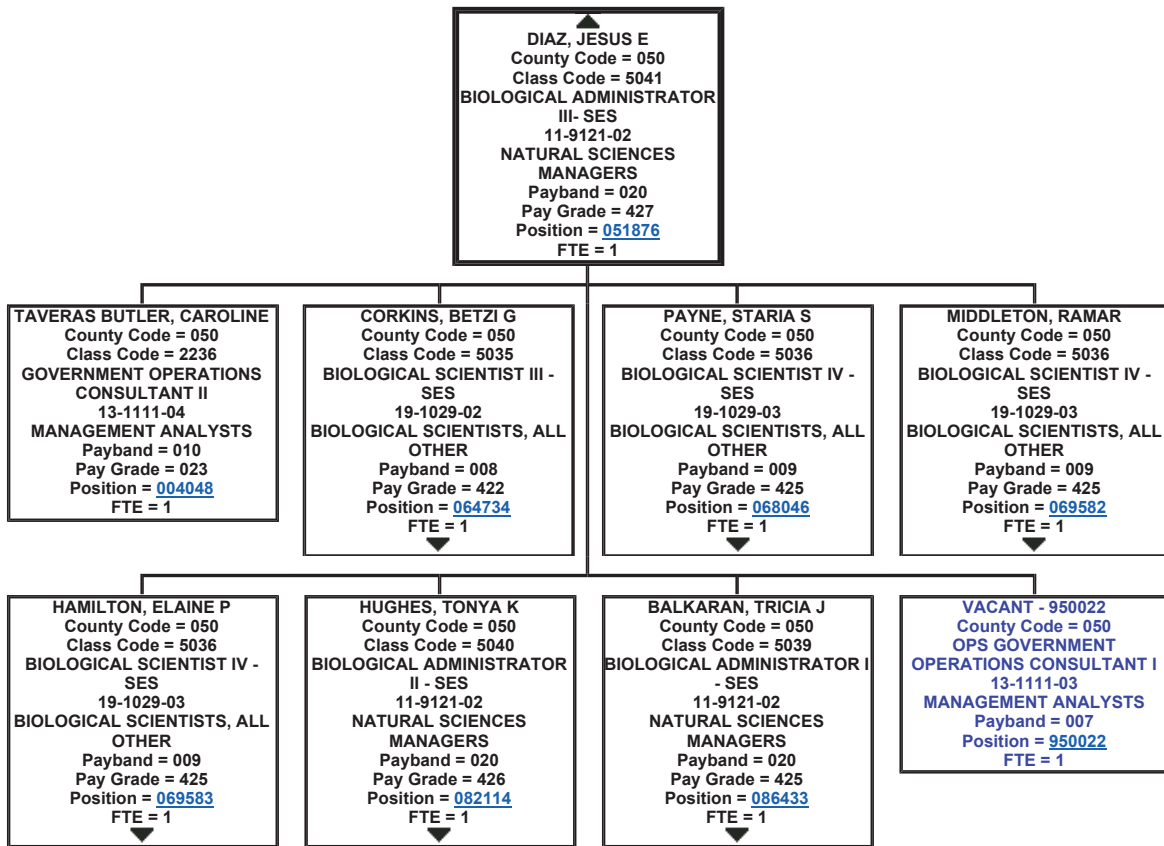
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County Code = 050  
Class Code = 2289  
PUBLIC HEALTH SERVICES  
MANAGER E - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [061990](#)  
FTE = 1

WILLIAMS, NORMA S  
County Code = 050  
Class Code = 6000  
VOLUNTEER SERVICES  
CENTER SPECIALIST  
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COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
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Position = [041350](#)  
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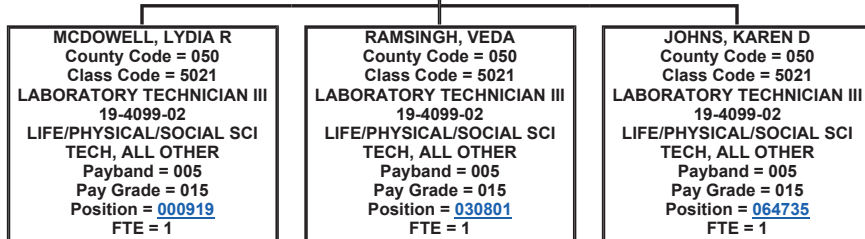
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County Code = 050  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [081767](#)  
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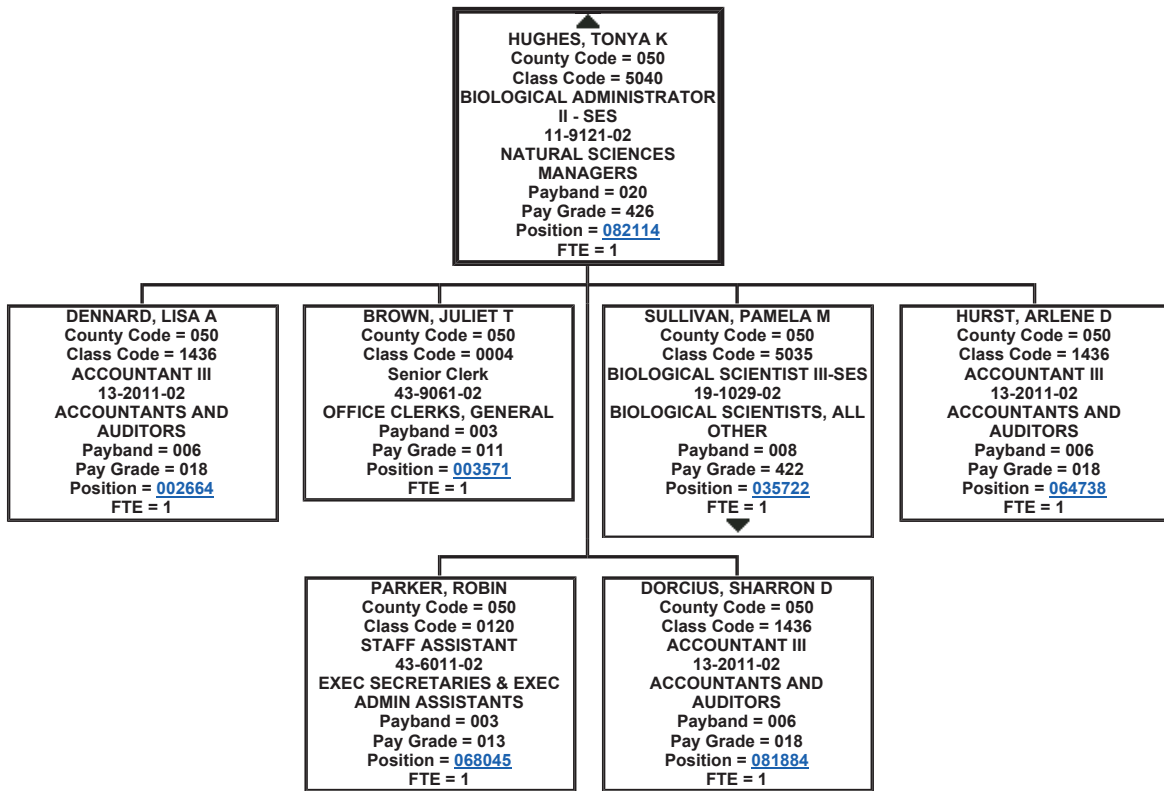
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County Code = 050  
Class Code = 6000  
VOLUNTEER SERVICES  
CENTER SPECIALIST  
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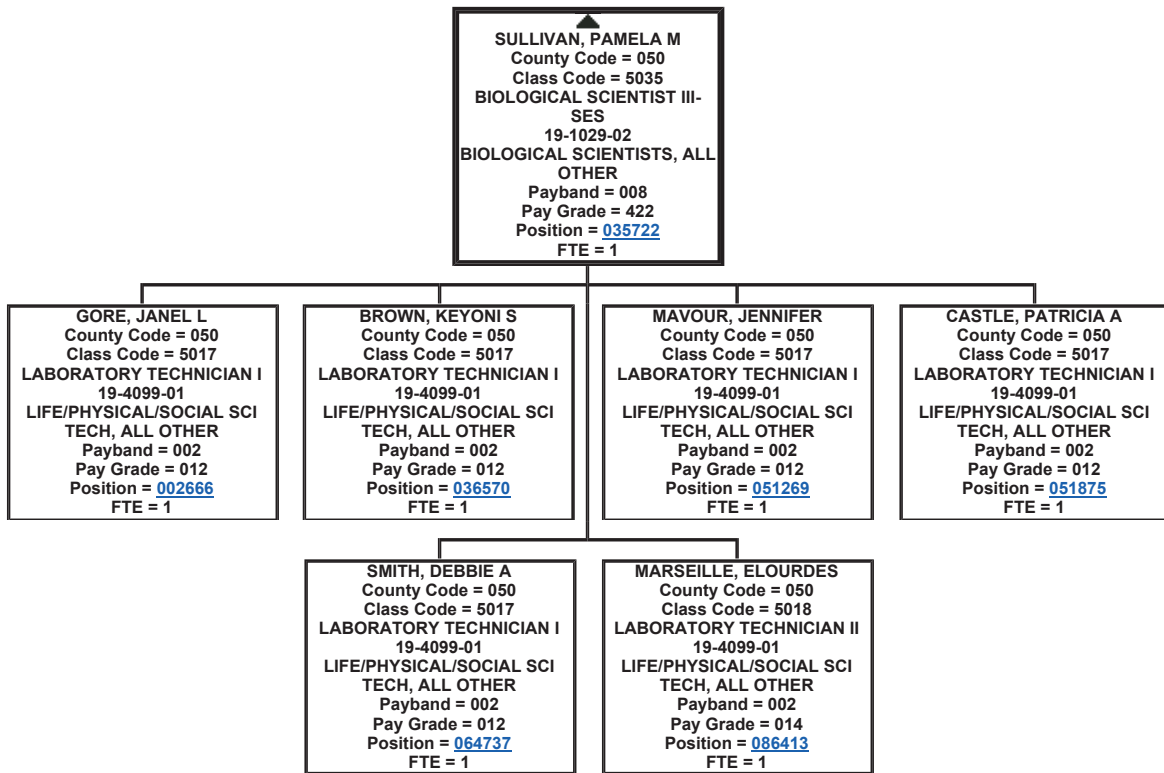




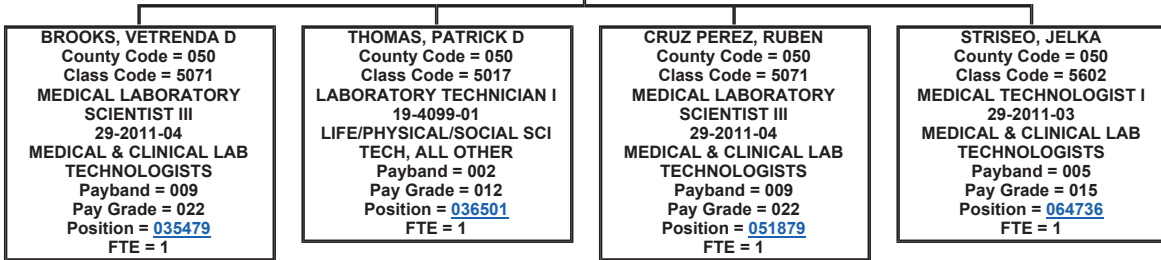
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County Code = 050  
Class Code = 5039  
BIOLOGICAL ADMINISTRATOR  
I - SES  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [086433](#)  
FTE = 1



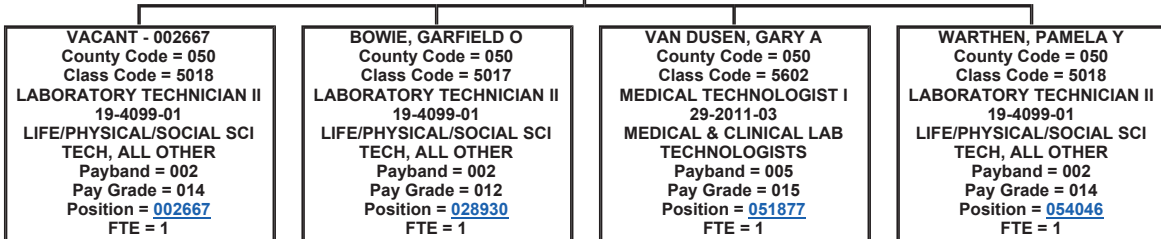




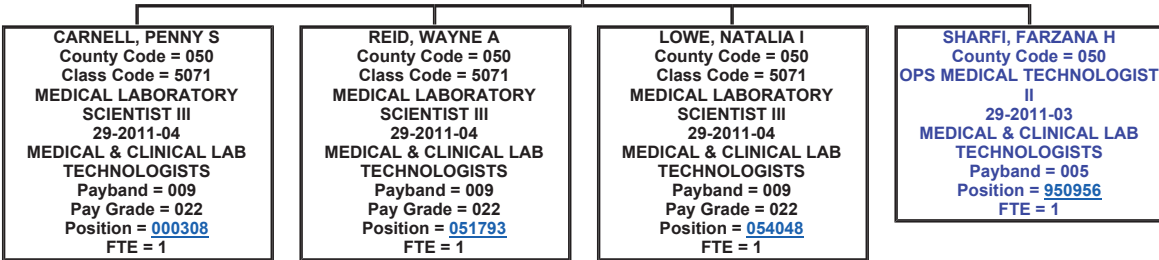
HAMILTON, ELAINE P  
County Code = 050  
Class Code = 5036  
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SES  
19-1029-03  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 009  
Pay Grade = 425  
Position = [069583](#)  
FTE = 1



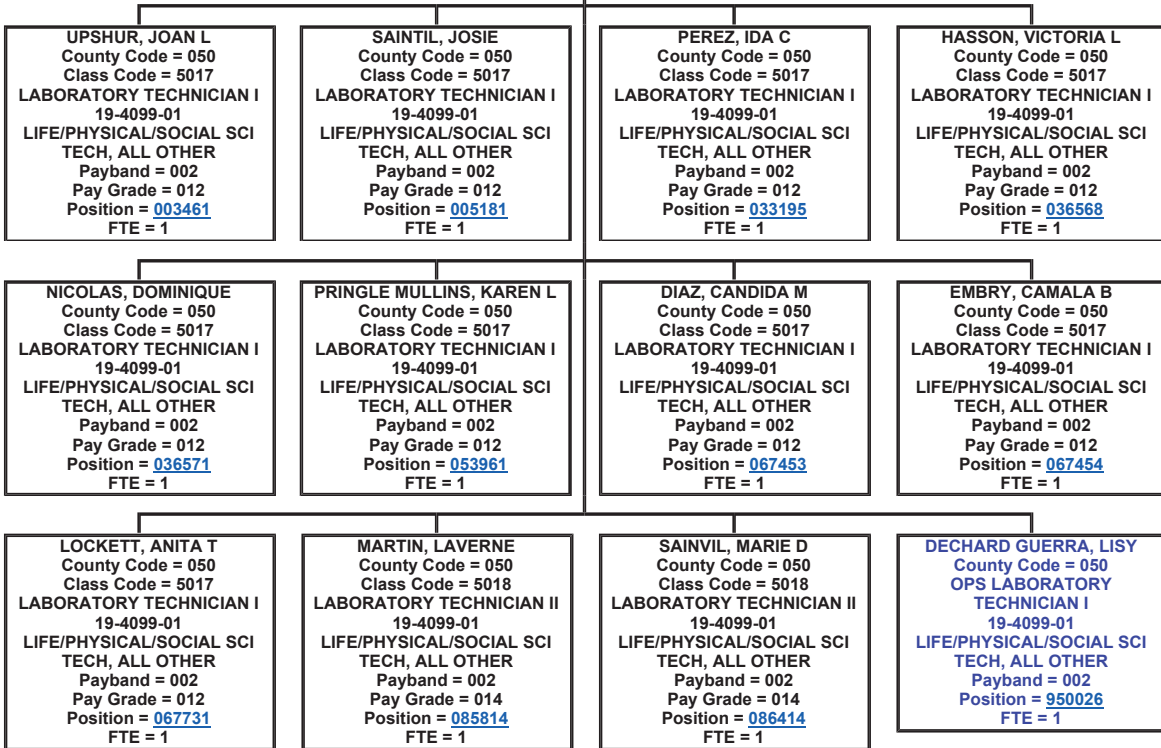
MIDDLETON, RAMAR  
County Code = 050  
Class Code = 5036  
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OTHER  
Payband = 009  
Pay Grade = 425  
Position = [069582](#)  
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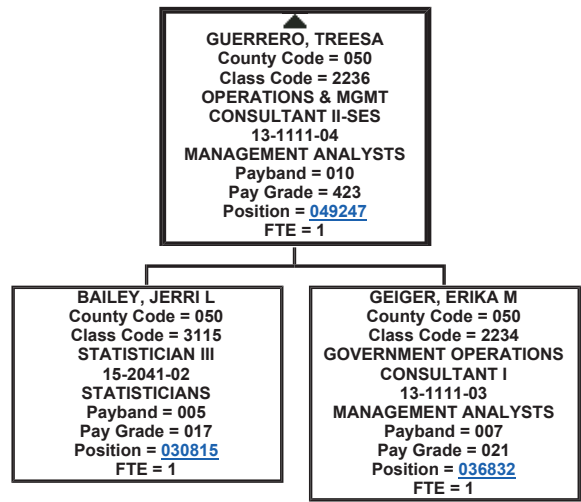
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County Code = 050  
Class Code = 5036  
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OTHER  
Payband = 009  
Pay Grade = 425  
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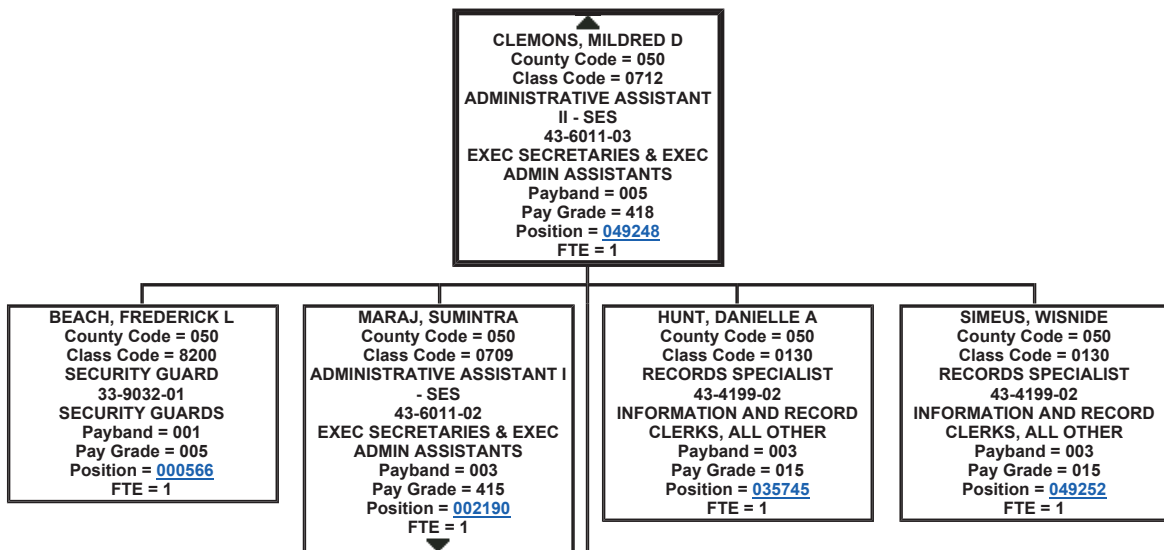
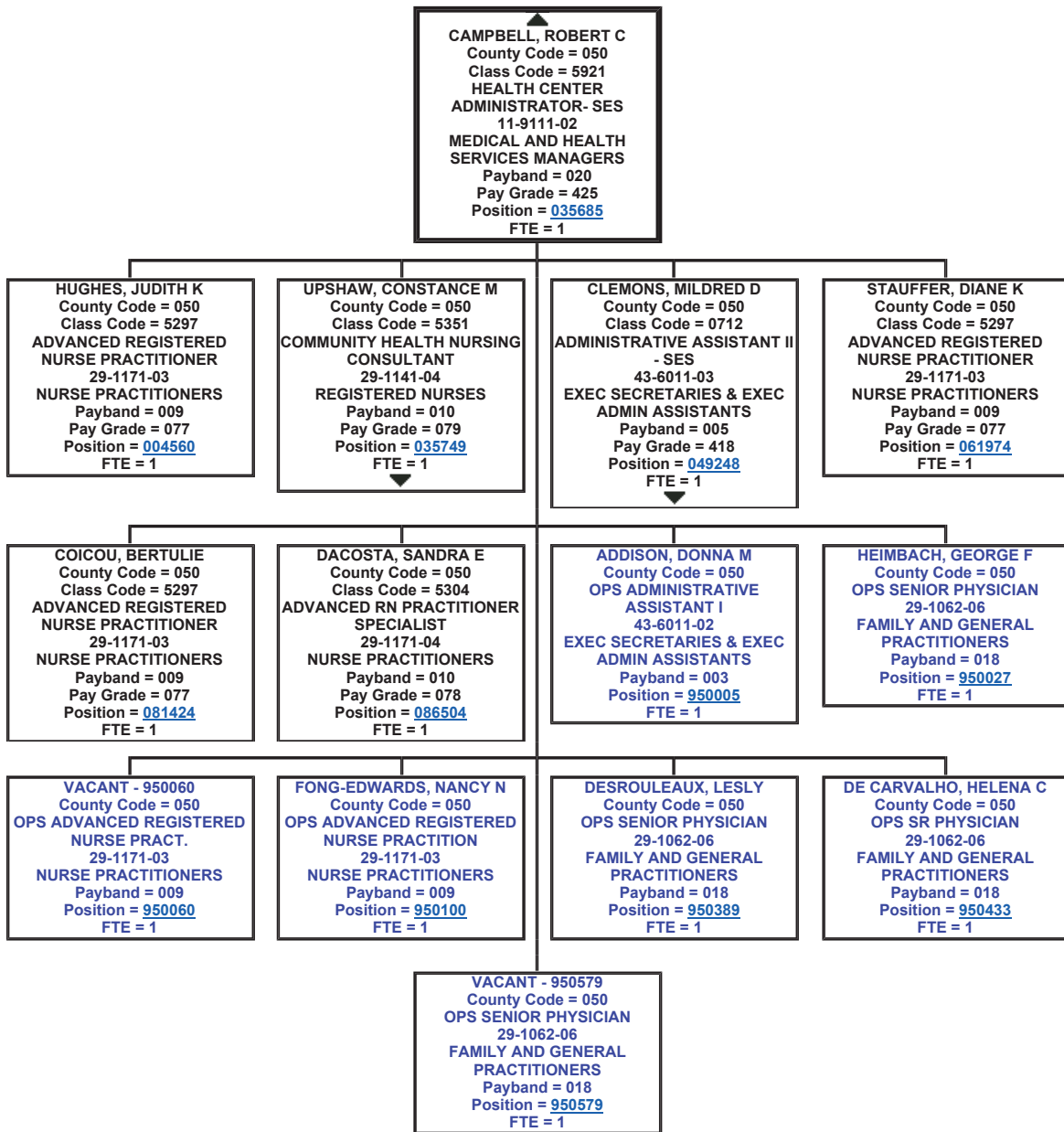


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**CORKINS, BETZI G**  
 County Code = 050  
 Class Code = 5035  
**BIOLOGICAL SCIENTIST III -**  
**SES**  
 19-1029-02  
**BIOLOGICAL SCIENTISTS, ALL**  
**OTHER**  
 Payband = 008  
 Pay Grade = 422  
 Position = [064734](#)  
 FTE = 1









TORRES-PEREZ, DIANA R  
County Code = 050  
Class Code = 1712  
FINANCIAL COUNSELOR  
13-2052-01  
PERSONAL FINANCIAL  
ADVISORS  
Payband = 004  
Pay Grade = 014  
Position = [051813](#)  
FTE = 1

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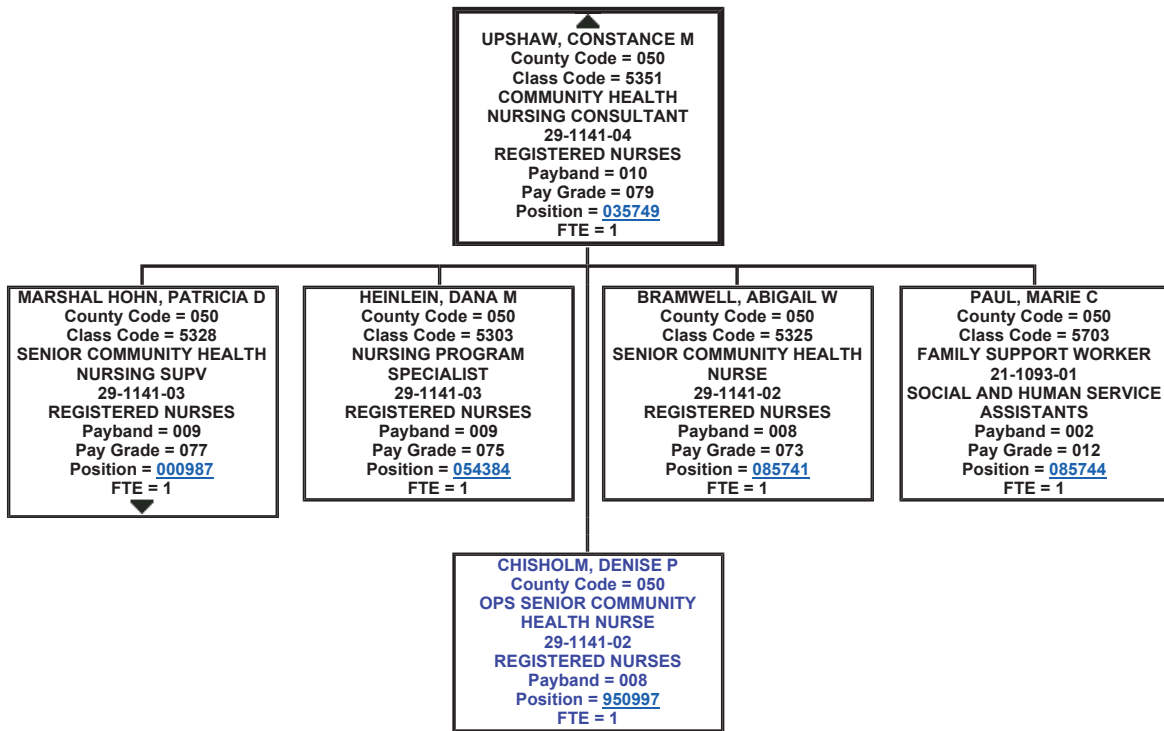
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MARAJ, SUMINTRA  
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Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
- SES  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 415  
Position = [002190](#)  
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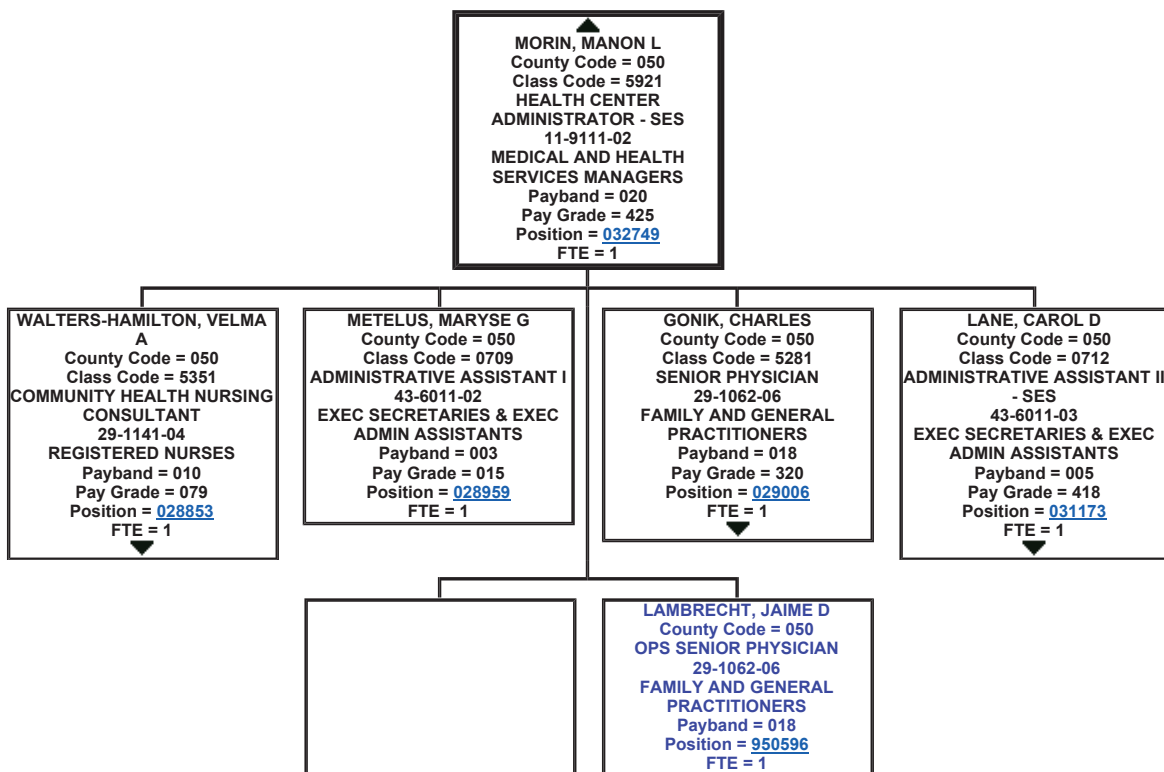
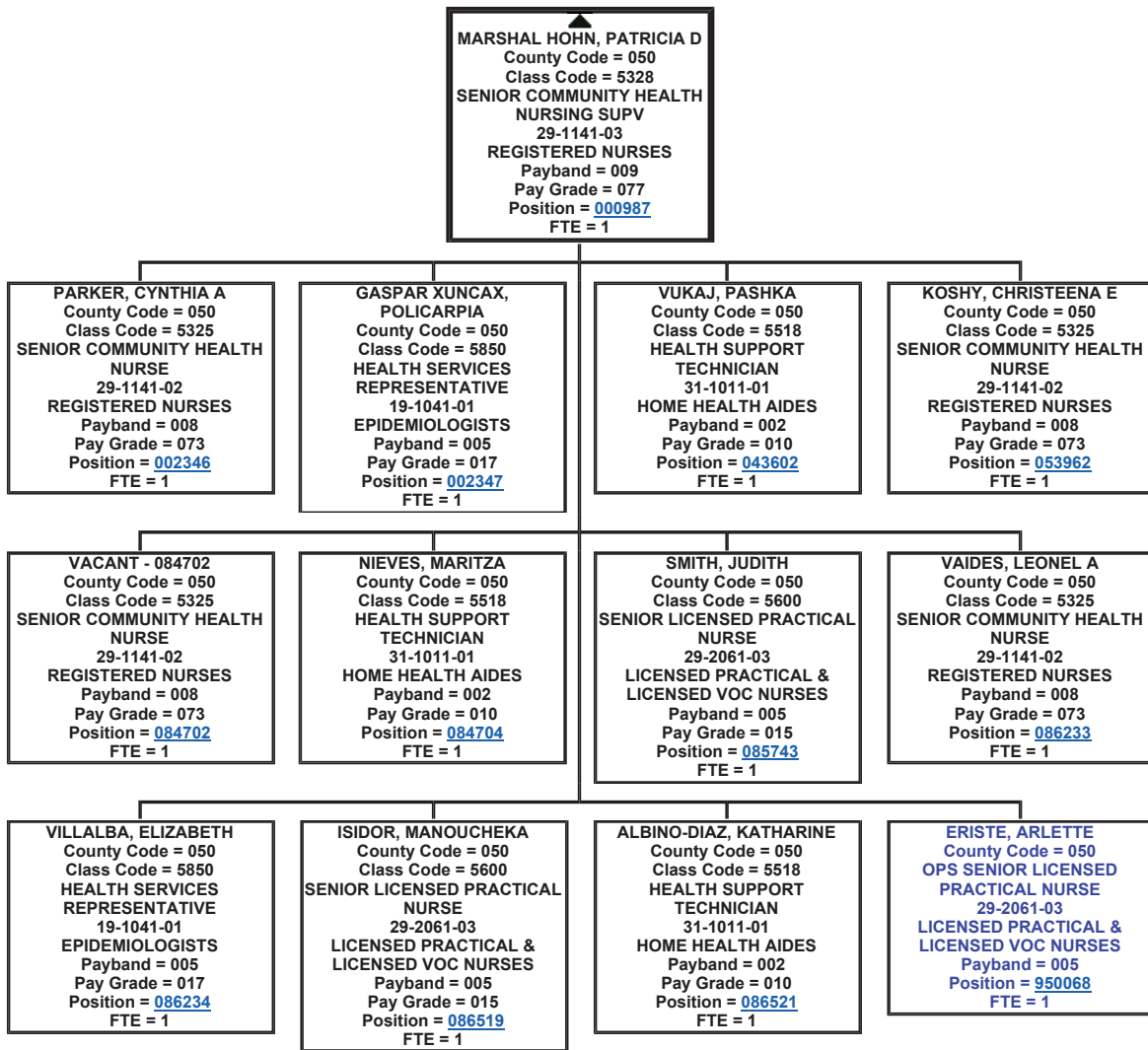
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Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [002345](#)  
FTE = 1

ESPINAL, PAMELA Y  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [005176](#)  
FTE = 1

BLAKE, RENEE M  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
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OFFICE CLERKS, GENERAL  
Payband = 003  
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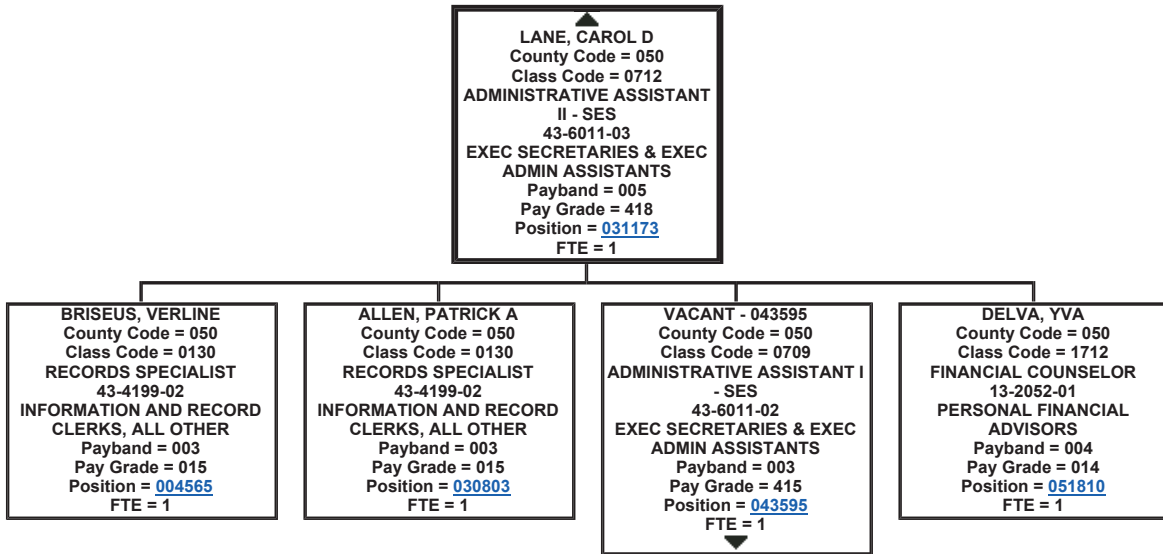
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County Code = 050  
Class Code = 0004  
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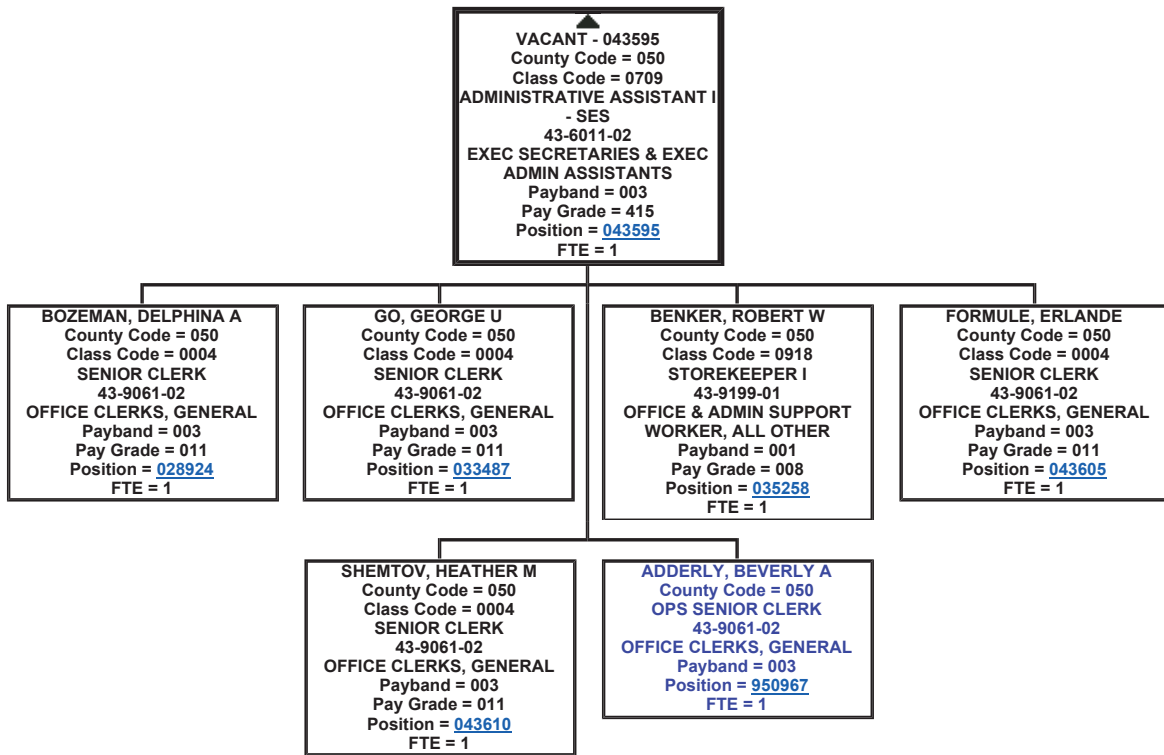


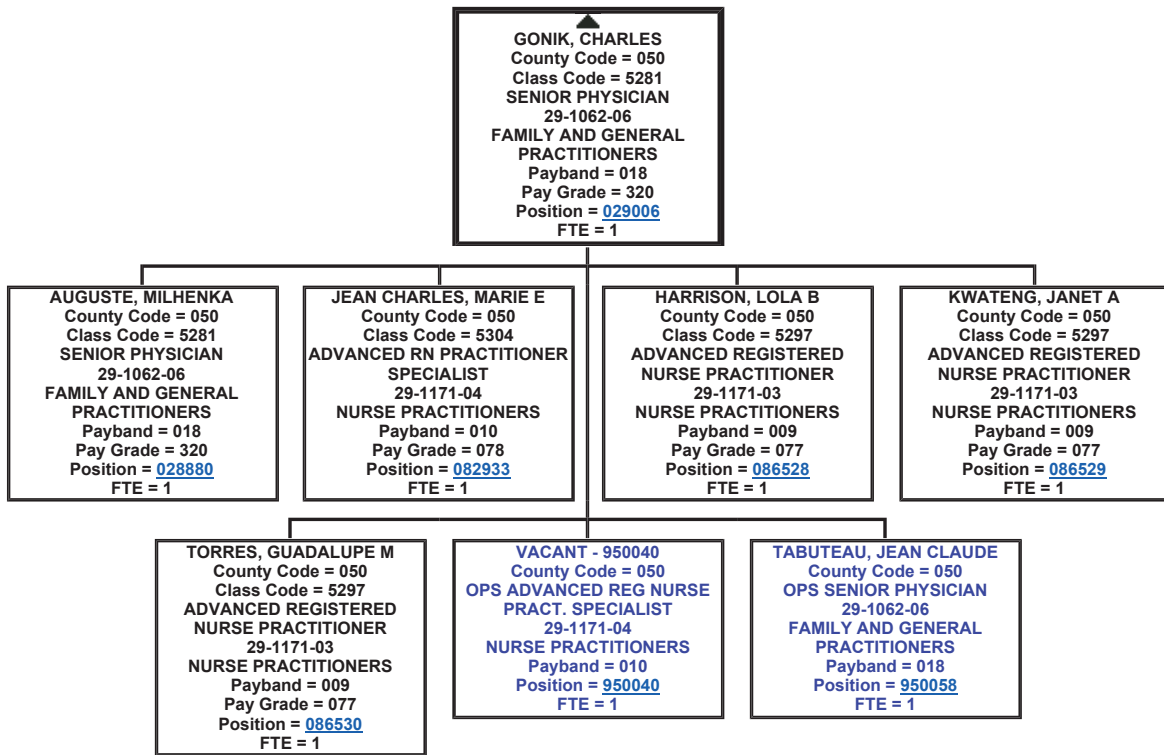
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County Code = 050  
Class Code = 5527  
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II  
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AND TECHNICIANS  
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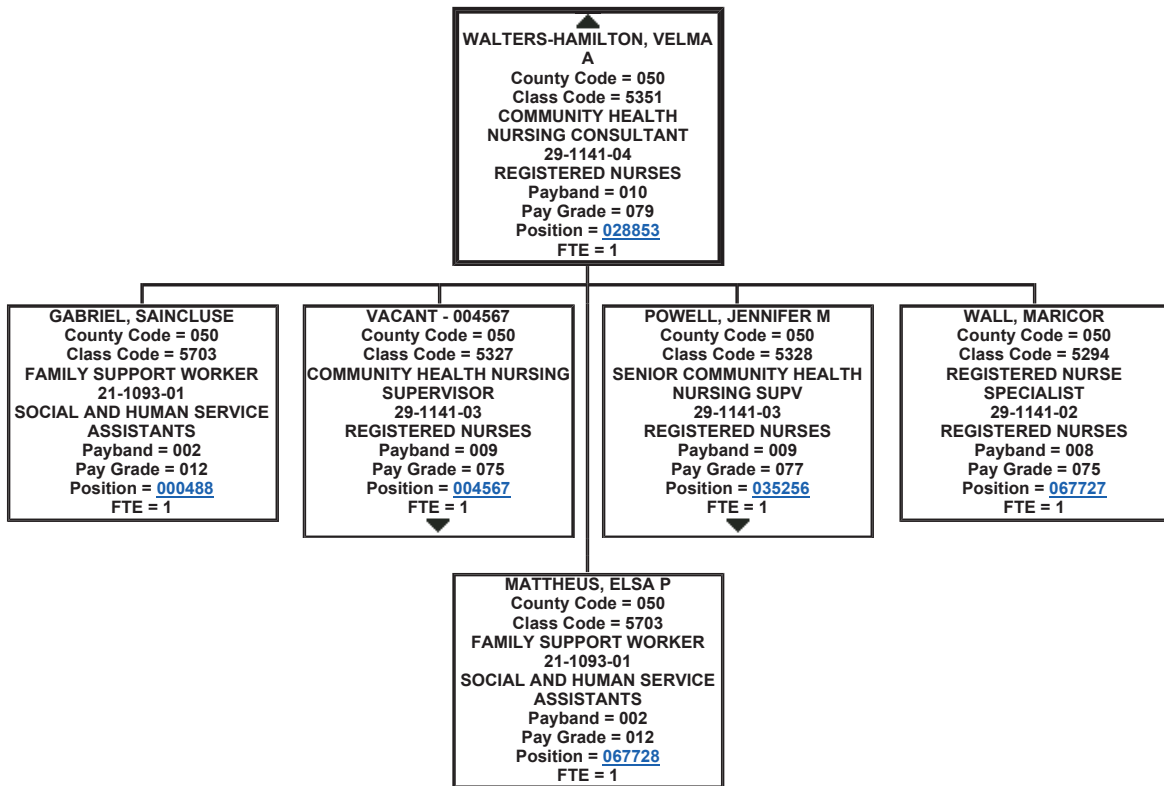
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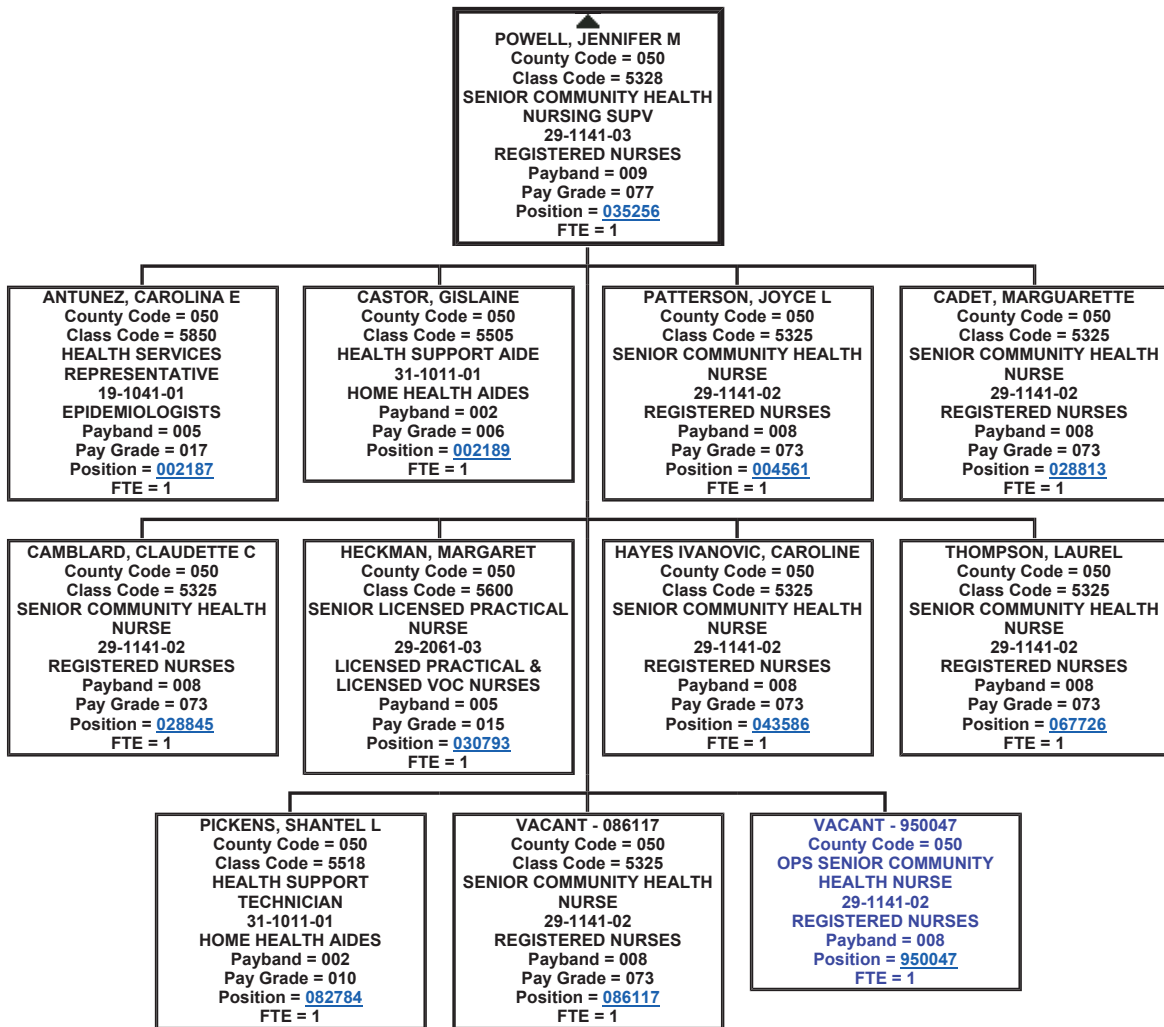


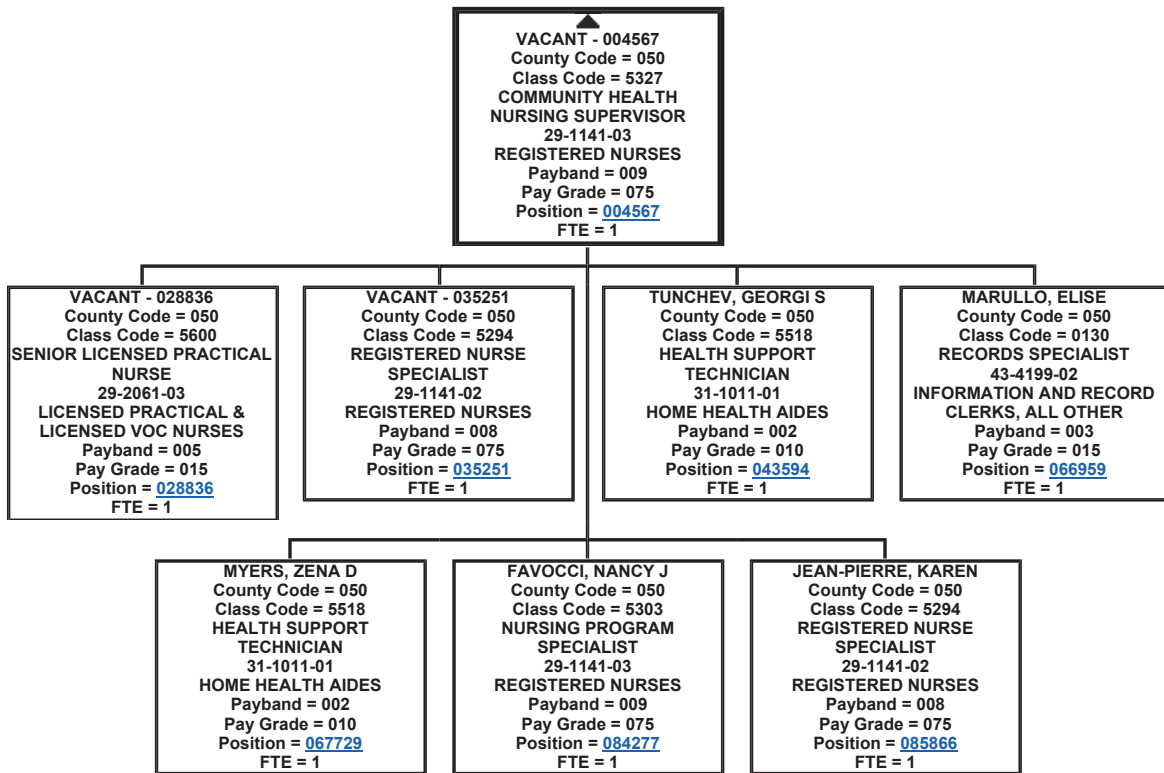


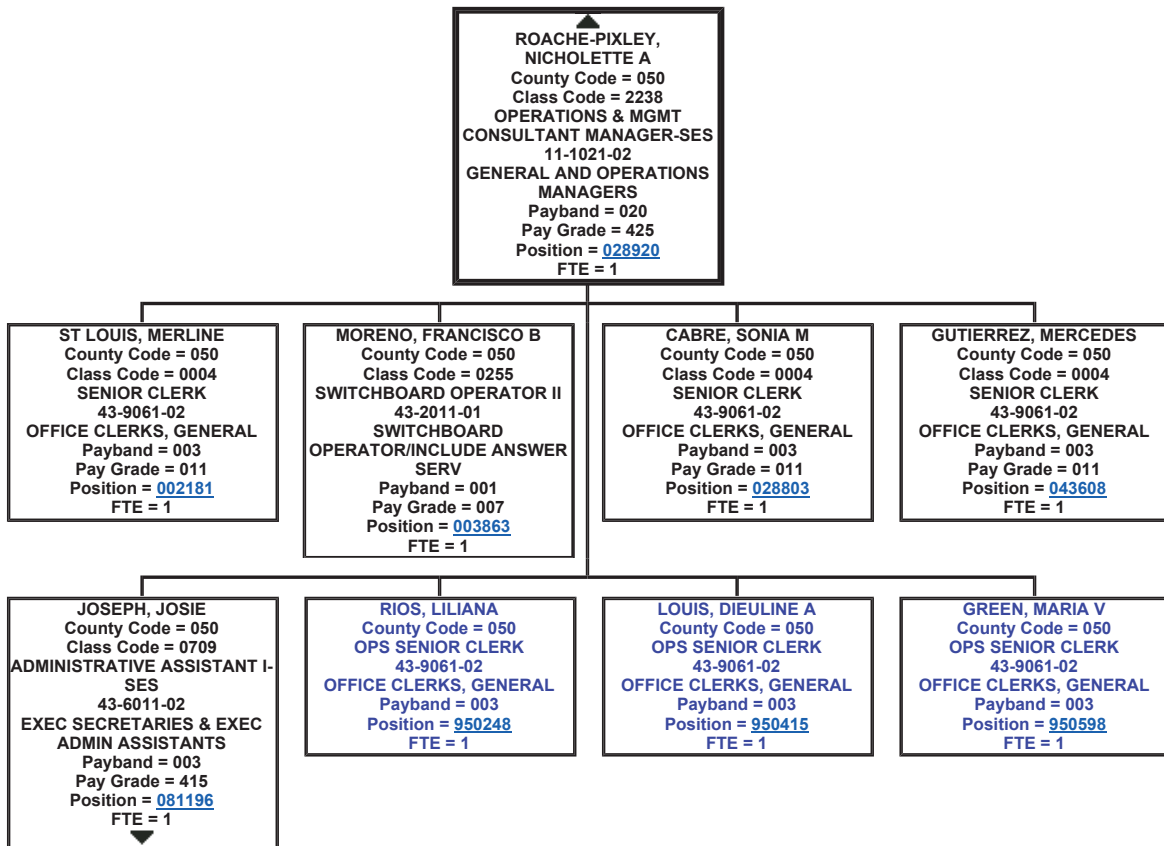








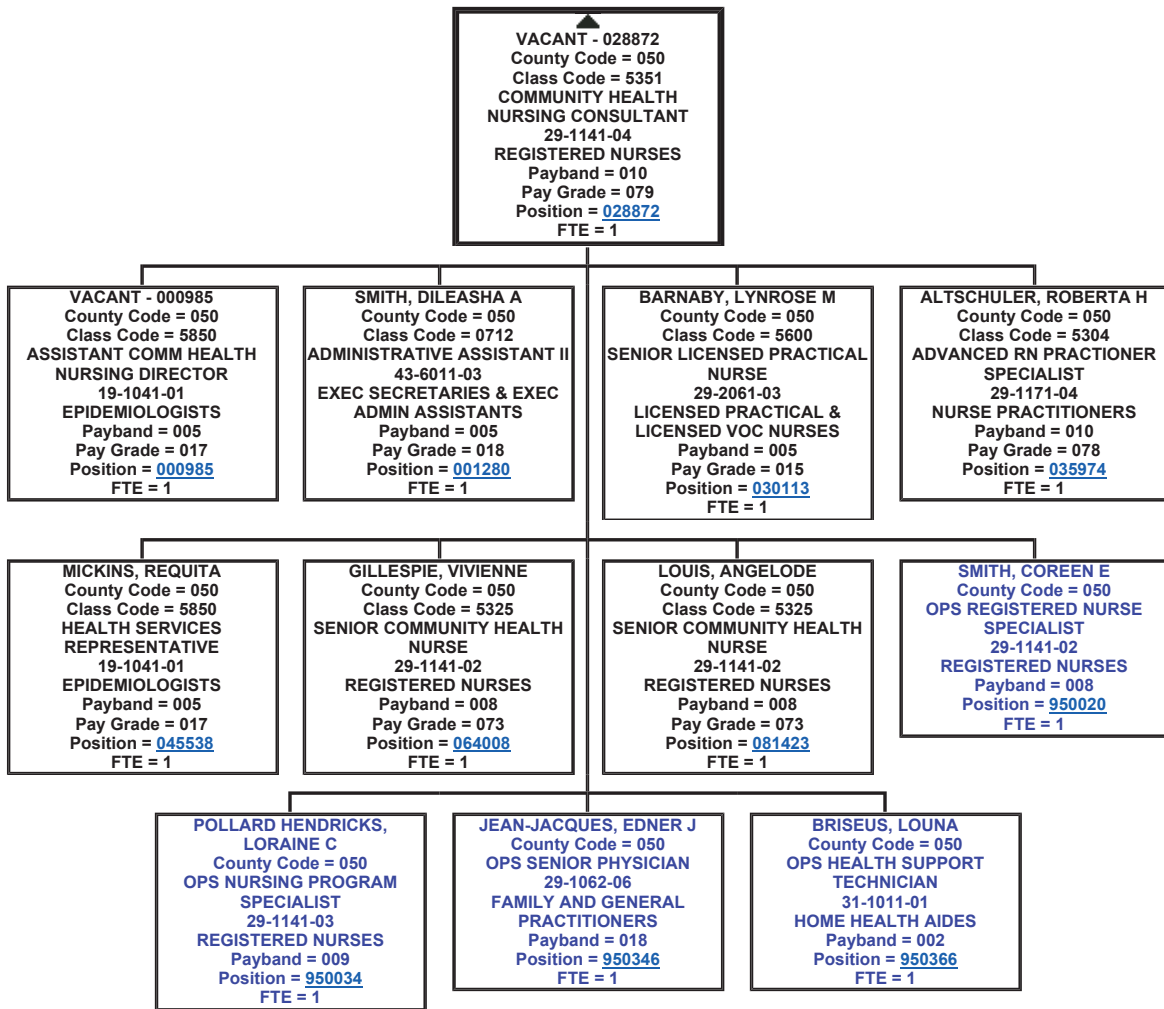




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JOSEPH, JOSIE  
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Class Code = 0709  
ADMINISTRATIVE ASSISTANT  
I-SES  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 415  
Position = [081196](#)  
FTE = 1

VACANT - 043609  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
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Position = [043609](#)  
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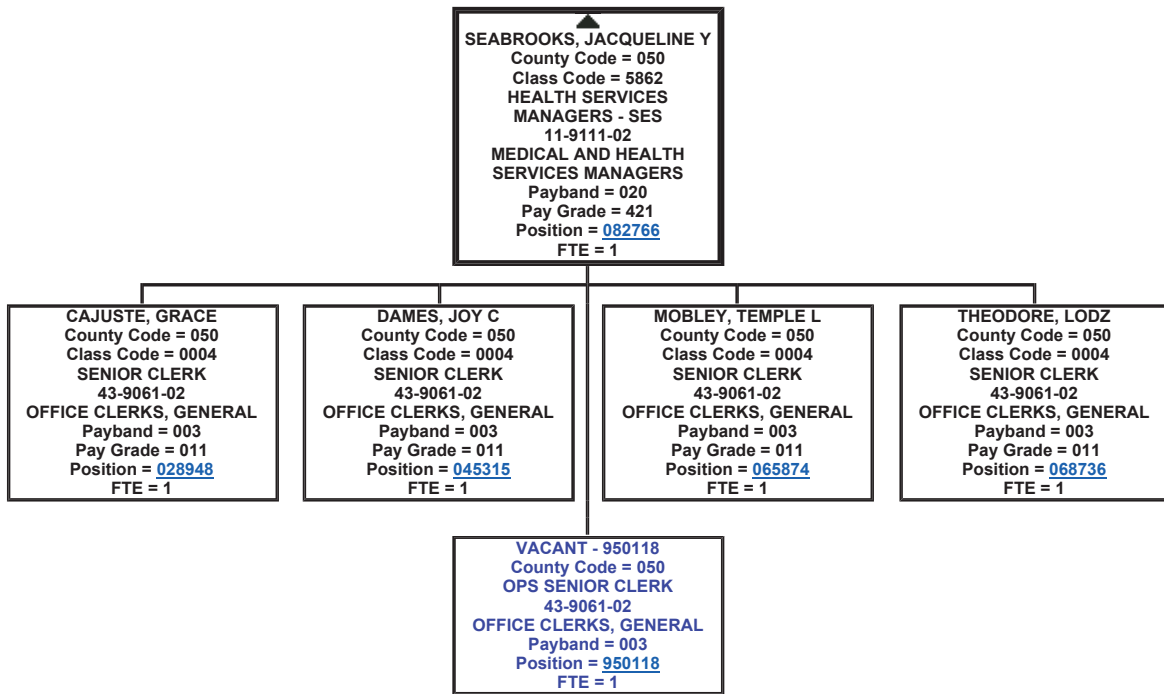


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STANLEY, SUZETTE M  
County Code = 050  
Class Code = 2289  
PUBLIC HEALTH SERVICES  
MANAGER E-SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [002662](#)  
FTE = 1

MARQUEZ, MARTHA R  
County Code = 050  
Class Code = 5862  
HEALTH SERVICES MANAGER-  
SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [053905](#)  
FTE = 1  
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SKEETE, QUEEN D  
County Code = 050  
Class Code = 5862  
HEALTH SERVICES MANAGER -  
SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [054676](#)  
FTE = 1  
▼

SEABROOKS, JACQUELINE Y  
County Code = 050  
Class Code = 5862  
HEALTH SERVICES  
MANAGERS - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
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Position = [082766](#)  
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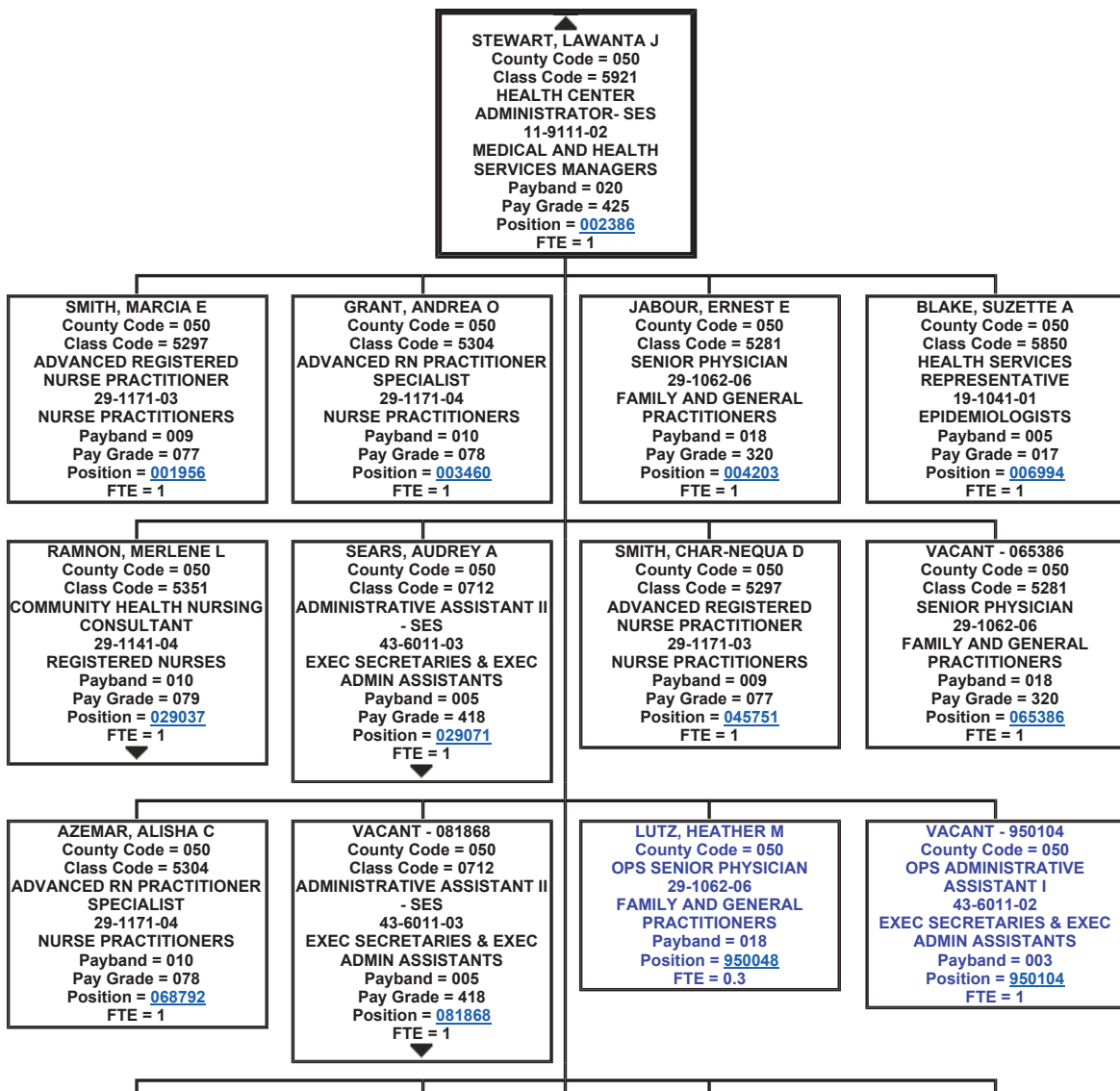
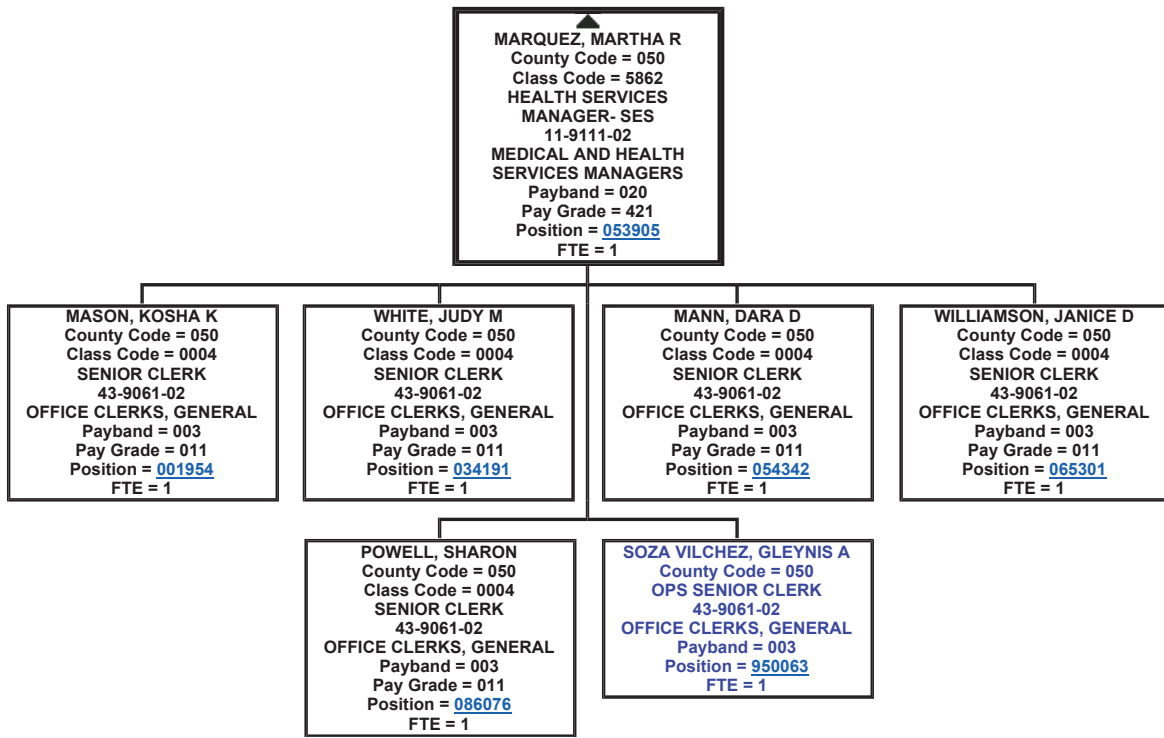
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County Code = 050  
Class Code = 5862  
HEALTH SERVICES MANAGER  
- SES  
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MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
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Position = [054676](#)  
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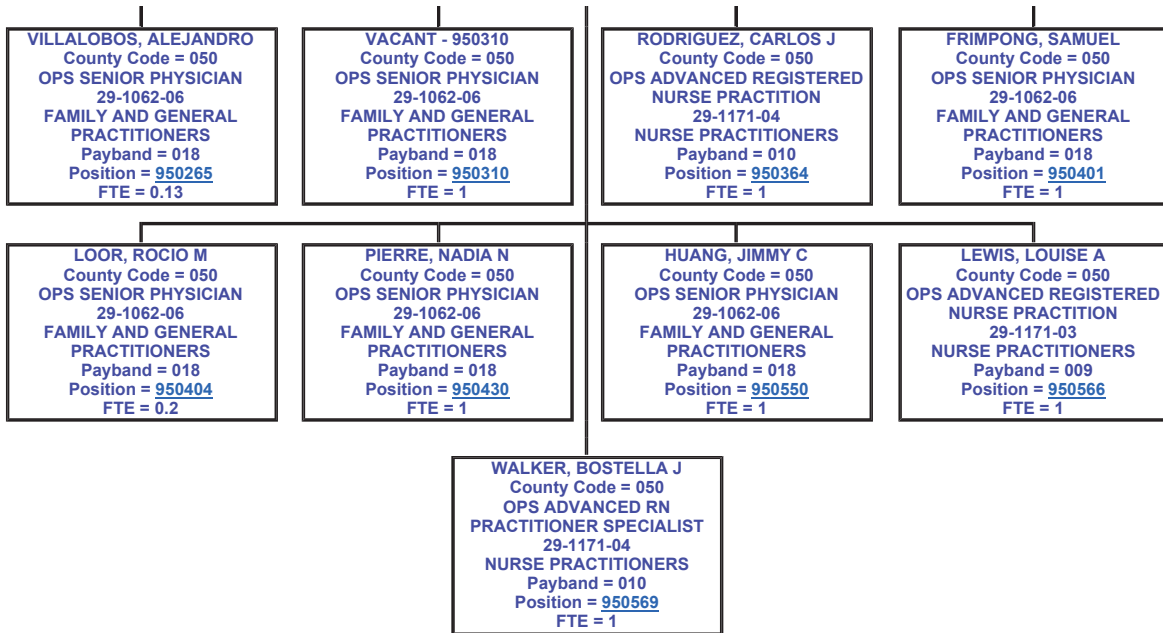
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Payband = 003  
Pay Grade = 011  
Position = [002522](#)  
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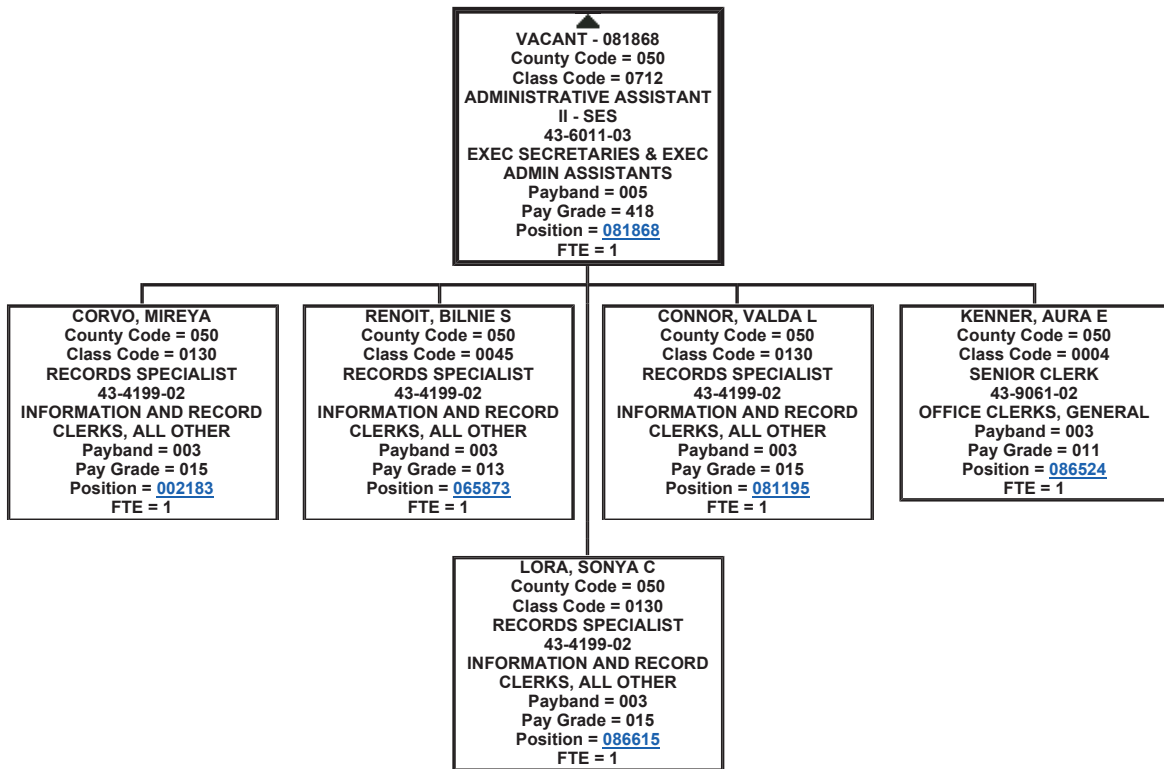
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Payband = 003  
Pay Grade = 011  
Position = [036547](#)  
FTE = 1

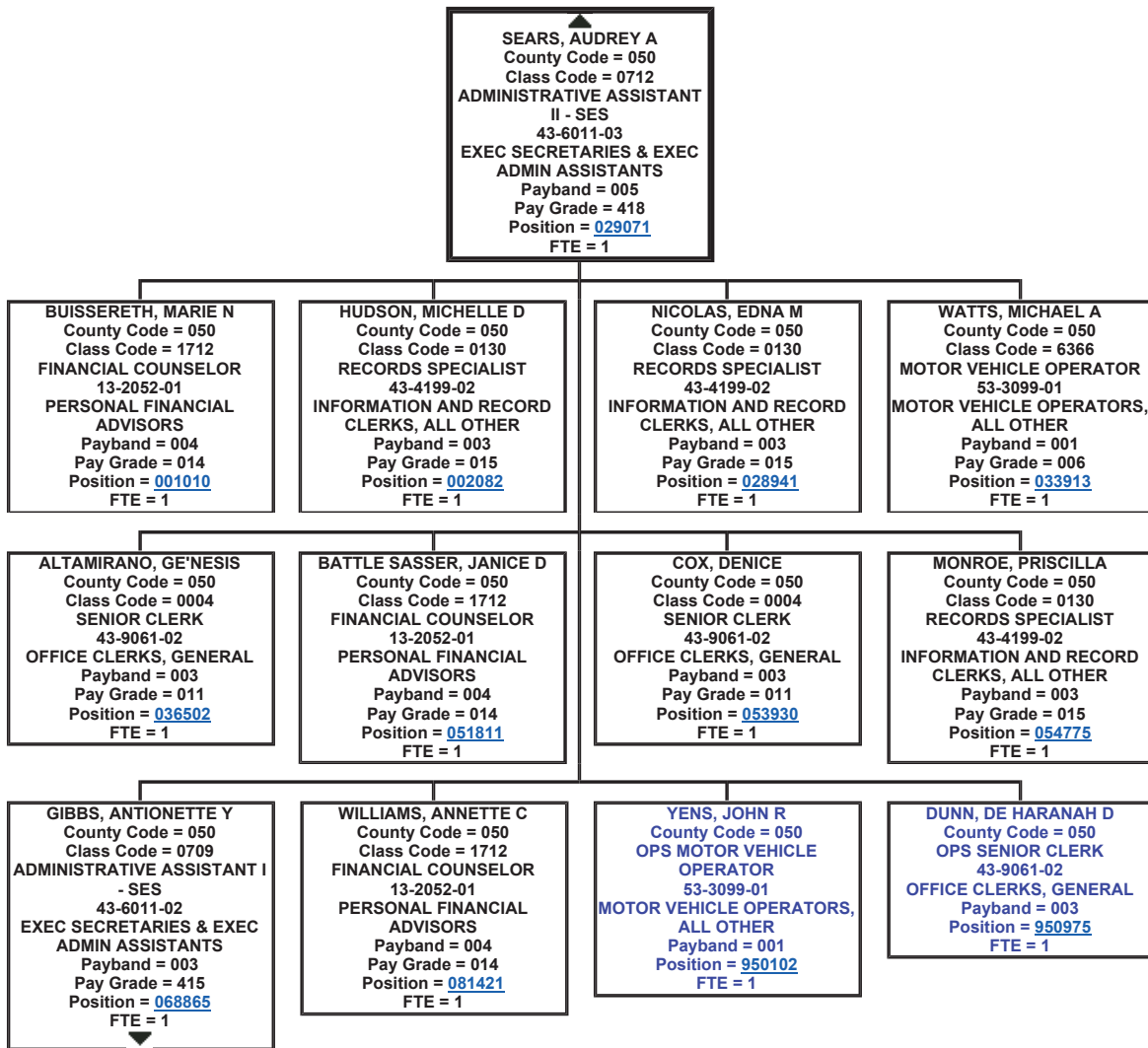
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County Code = 050  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [082203](#)  
FTE = 1

DENNARD, JACQUELINE A  
County Code = 050  
Class Code = 5666  
HEALTH INFORMATION  
SPECIALIST  
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FILE CLERKS  
Payband = 005  
Pay Grade = 015  
Position = [086446](#)  
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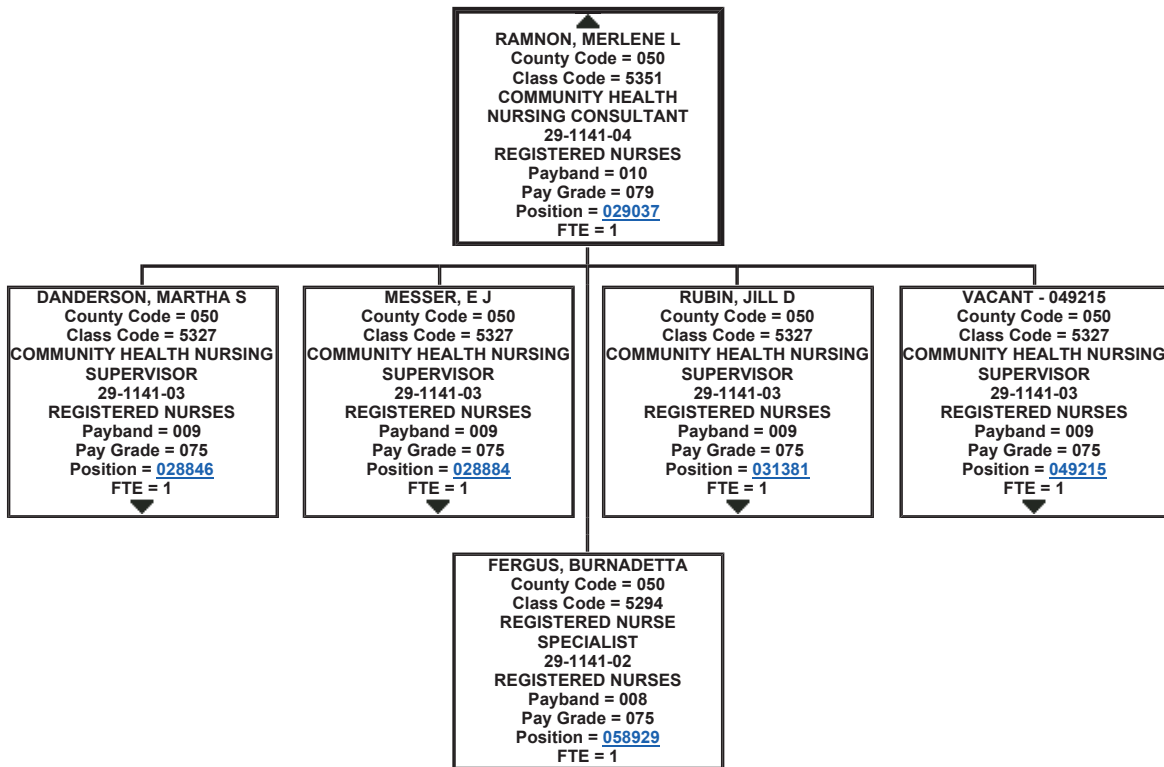
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County Code = 050  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
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ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 415  
Position = [068865](#)  
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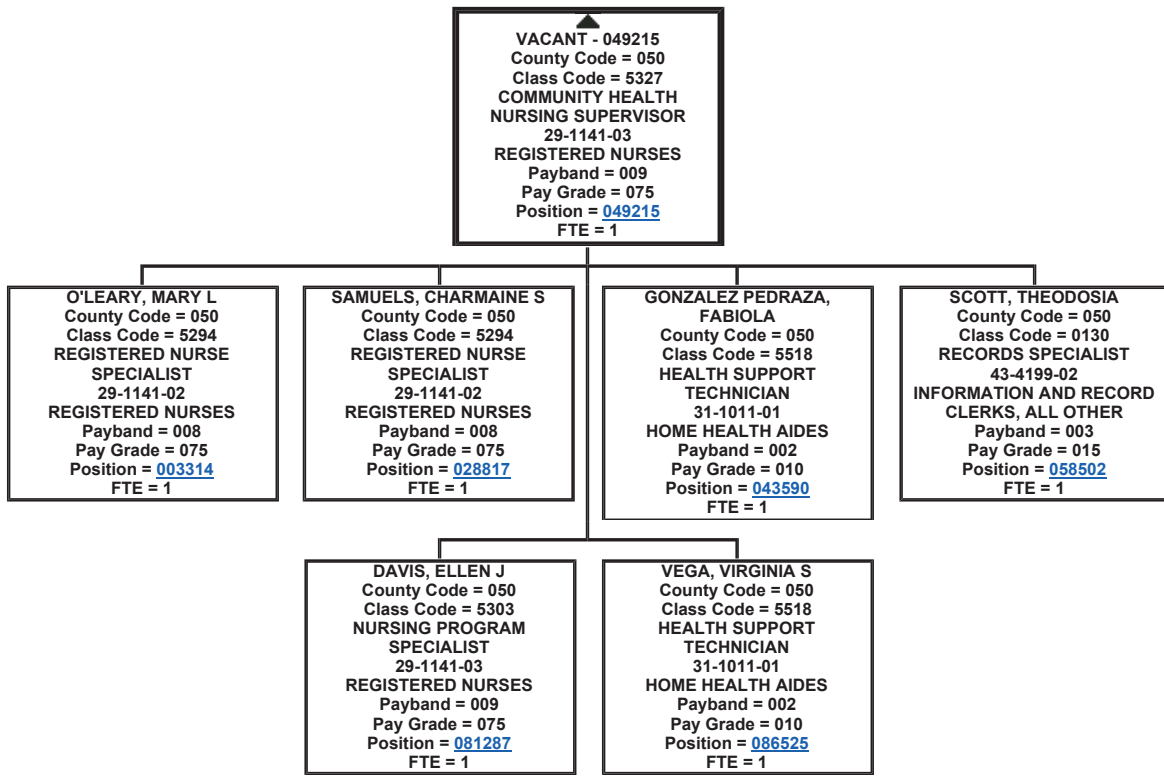
MORALEZ-DELGADO, MELISSA  
County Code = 050  
Class Code = 0004  
Senior Clerk  
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OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [028866](#)  
FTE = 1

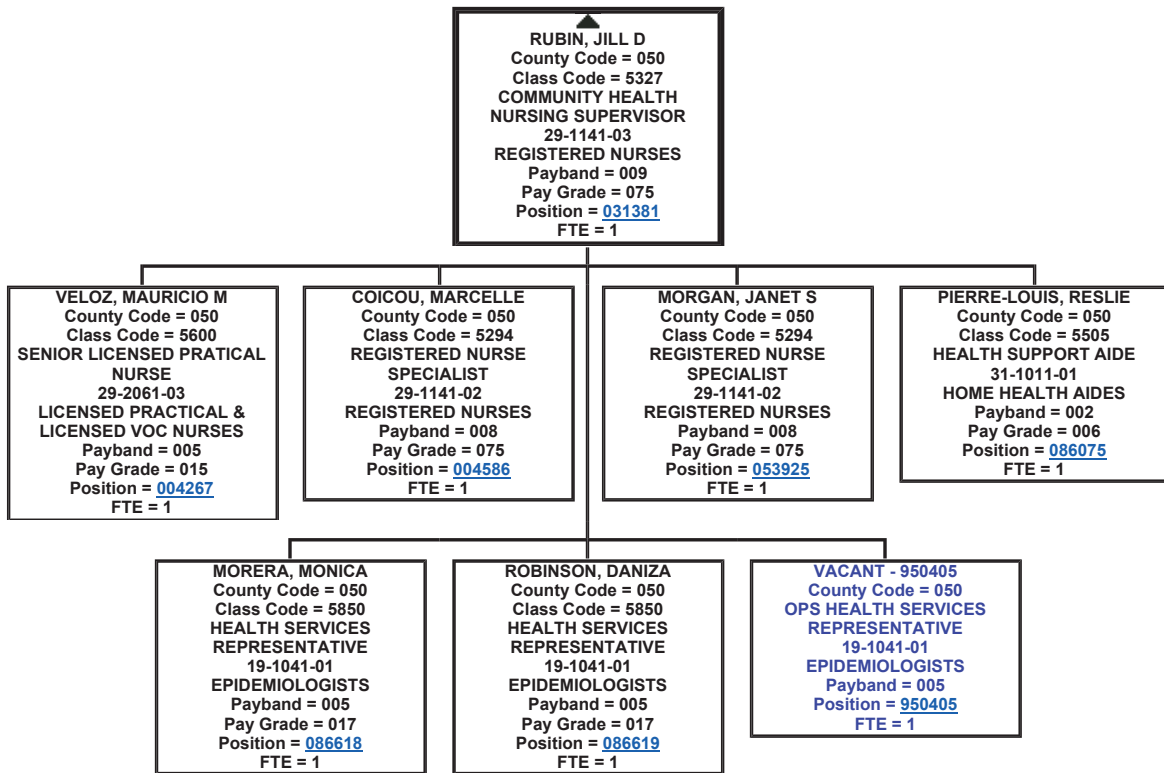
WHITE, TERRION M  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
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OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [049240](#)  
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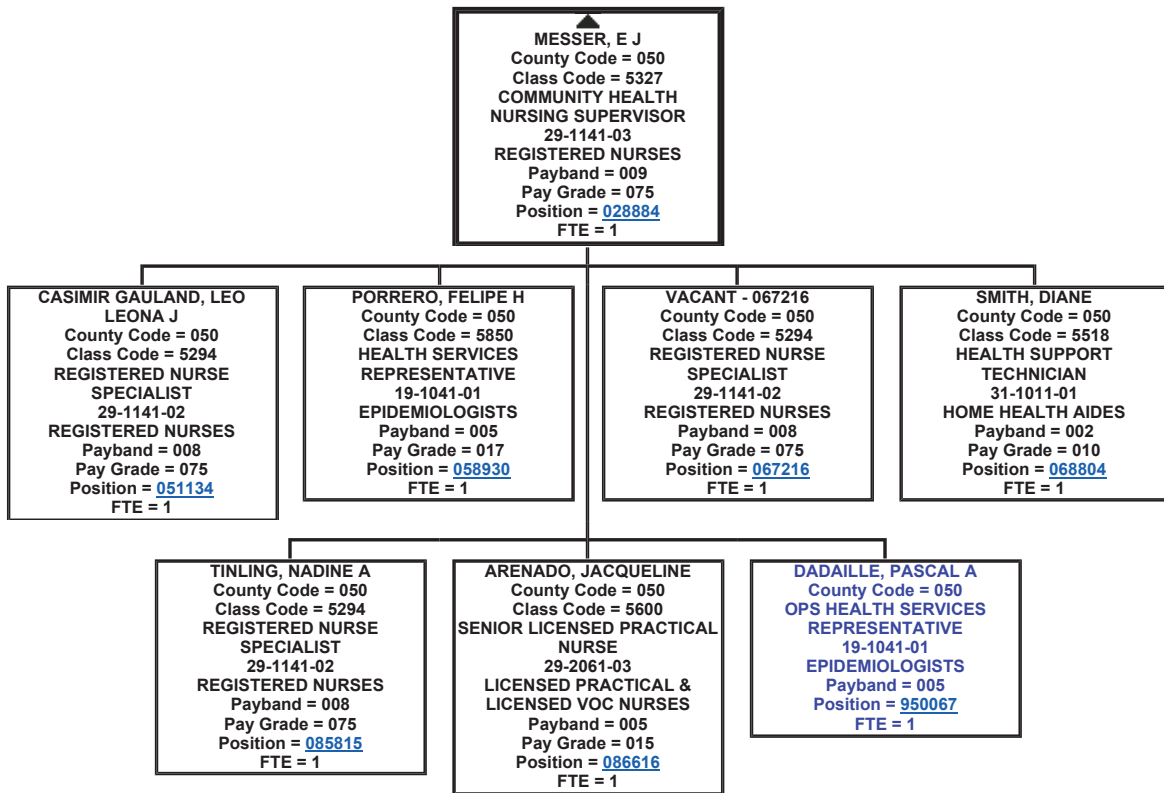
TILLMAN, DAWN B  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
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OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [067224](#)  
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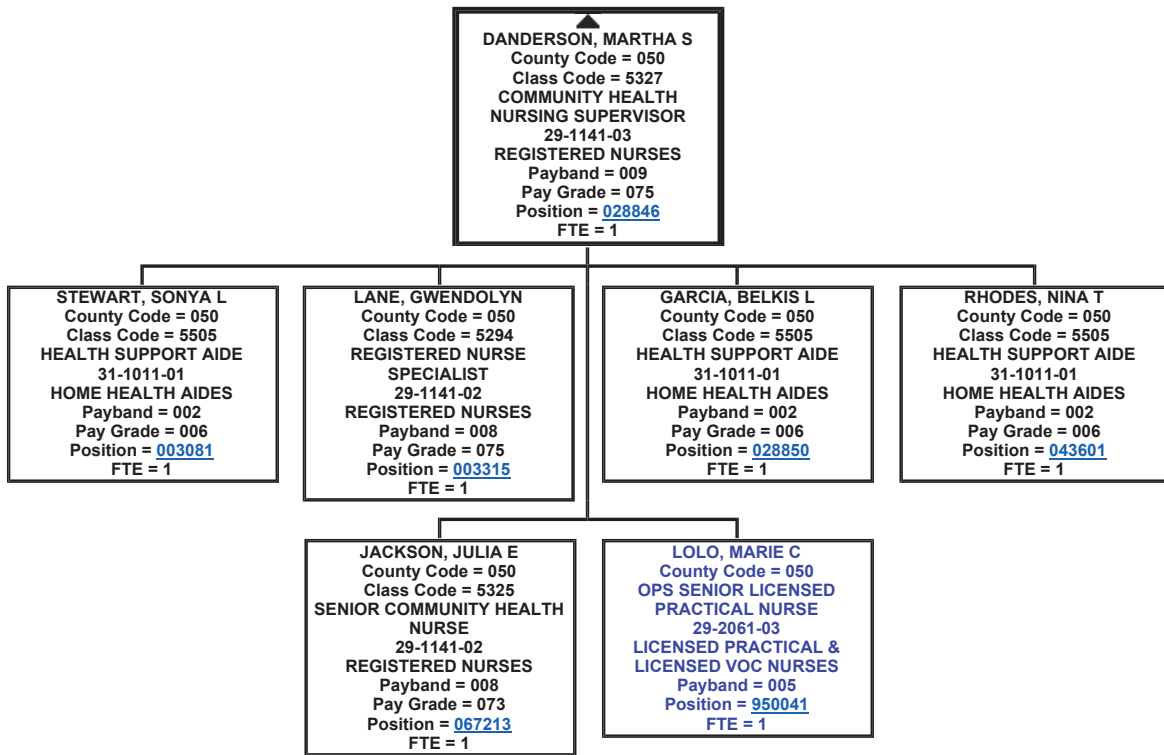


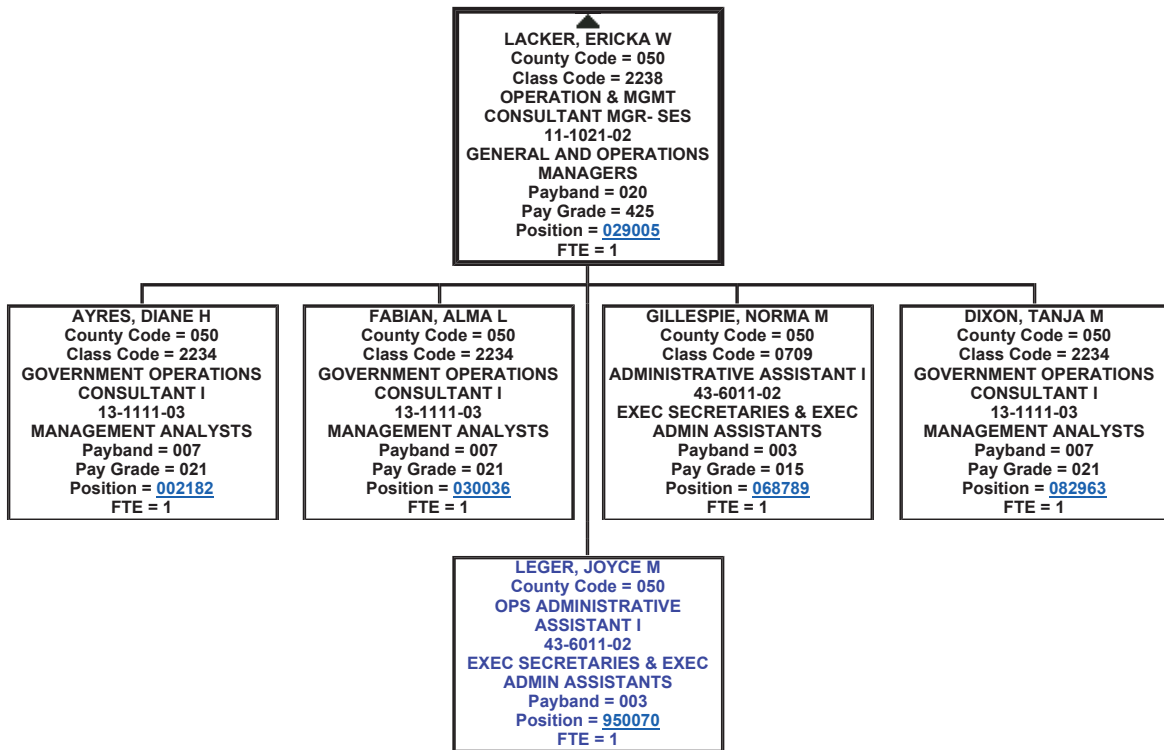












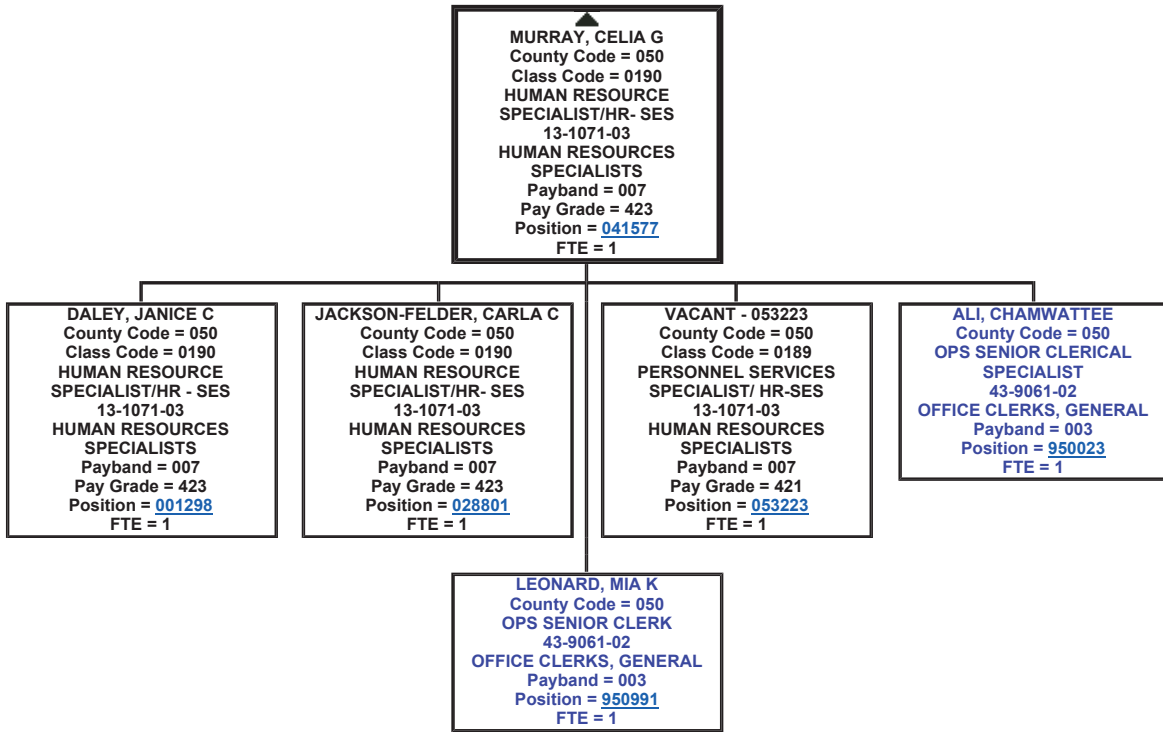
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Class Code = 2281  
HUMAN RESOURCE  
MANAGER B-SES  
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HUMAN RESOURCE  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [028945](#)  
FTE = 1

FINKLEY, SHEILA B  
County Code = 050  
Class Code = 0190  
HUMAN RESOURCE  
SPECIALIST/HR-SES  
13-1071-03  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = [028893](#)  
FTE = 1

MURRAY, CELIA G  
County Code = 050  
Class Code = 0190  
HUMAN RESOURCE  
SPECIALIST/HR- SES  
13-1071-03  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = [041577](#)  
FTE = 1

SIMLER, ANDREW G  
County Code = 050  
Class Code = 0194  
HUMAN RES/LABOR  
RELATIONS CONSULT/LR-SES  
13-1071-04  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 010  
Pay Grade = 425  
Position = [068525](#)  
FTE = 1

VACANT - 950087  
County Code = 050  
OPS STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Position = [950087](#)  
FTE = 1



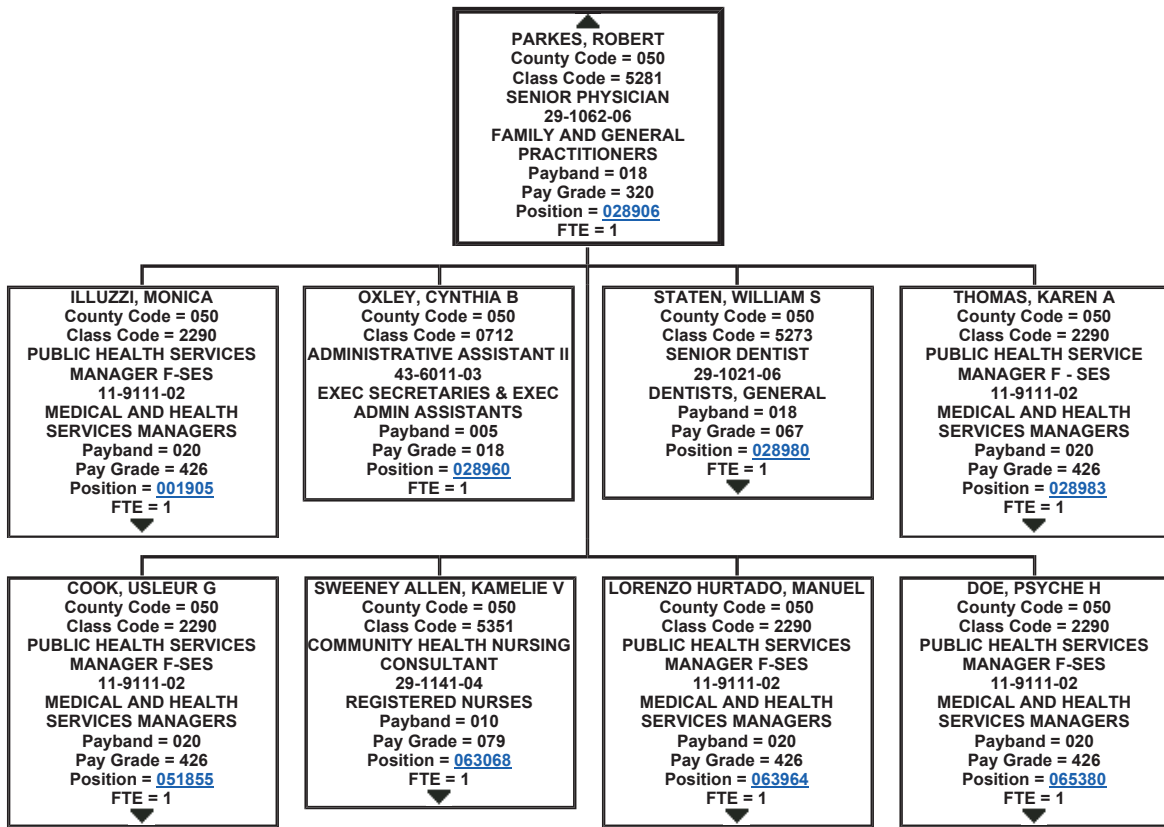


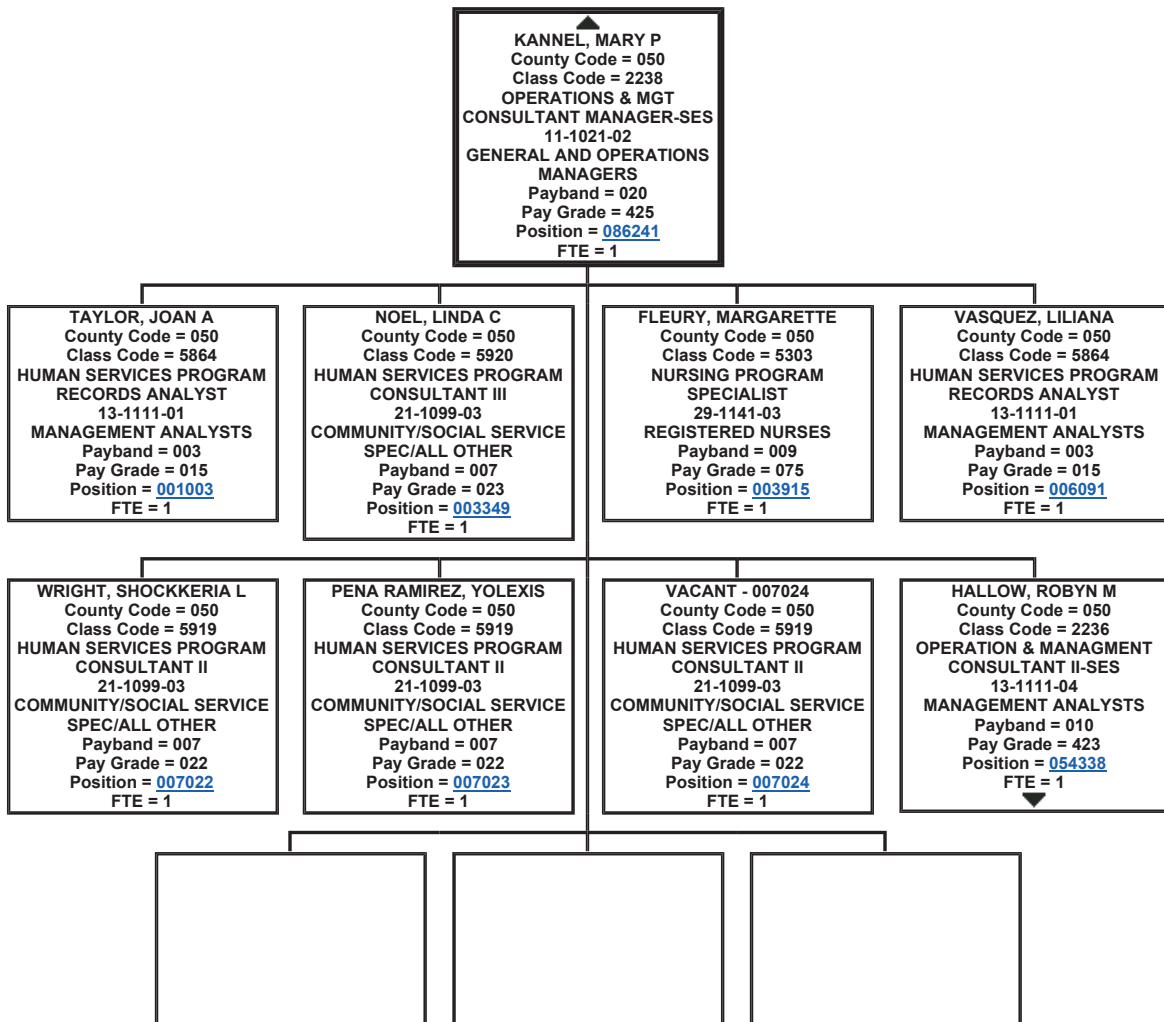
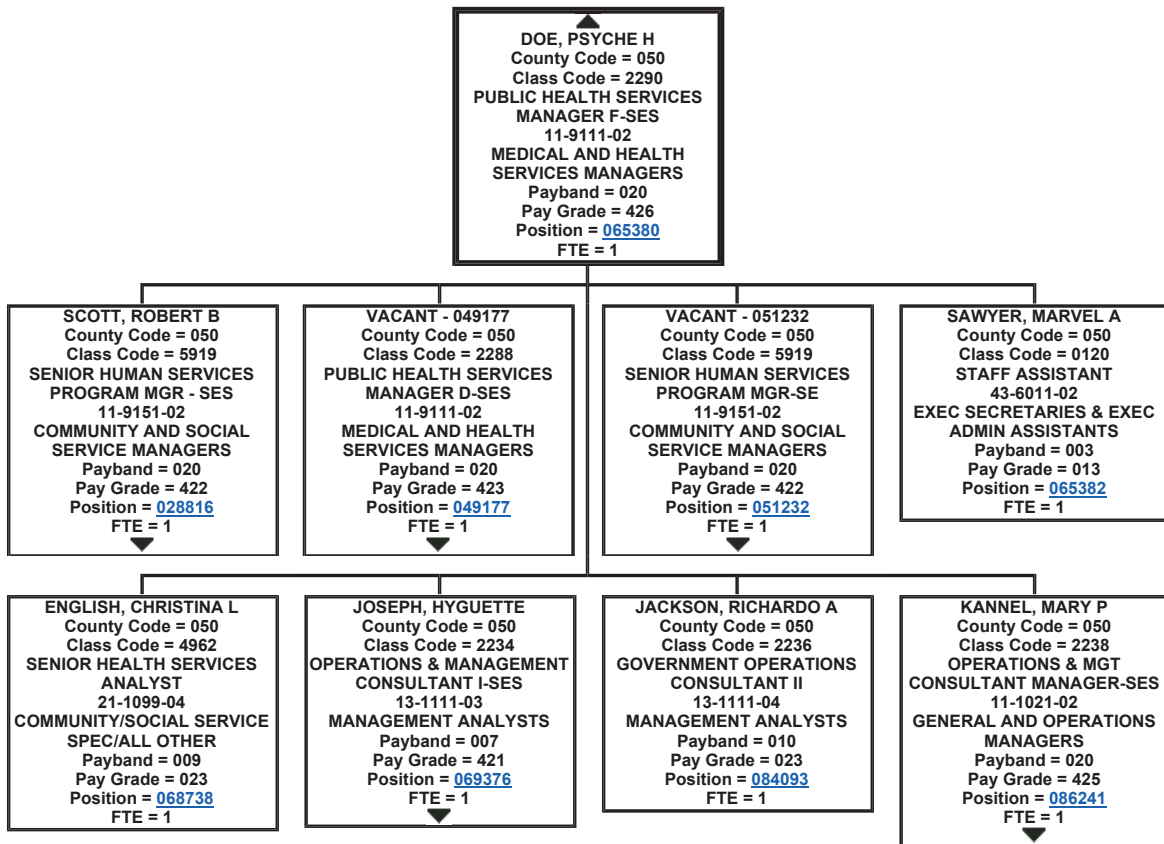
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County Code = 050  
Class Code = 0190  
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SPECIALIST/HR-SES  
13-1071-03  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = [028893](#)  
FTE = 1

DOUGLAS, TINA L  
County Code = 050  
Class Code = 0190  
HUMAN RESOURCE  
SPECIALIST/HR - SES  
13-1071-03  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = [031264](#)  
FTE = 1

JEOBOAM, OLIDMY  
County Code = 050  
Class Code = 0190  
HUMAN RESOURCE  
SPECIALIST/HR-SES  
13-1071-03  
HUMAN RESOURCES  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = [035996](#)  
FTE = 1

WOLFORK, PAMELA Y  
County Code = 050  
Class Code = 0189  
PERSONNEL SERVICES  
SPECIALIST/HR-SES  
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HUMAN RESOURCES  
SPECIALISTS  
Payband = 007  
Pay Grade = 421  
Position = [041575](#)  
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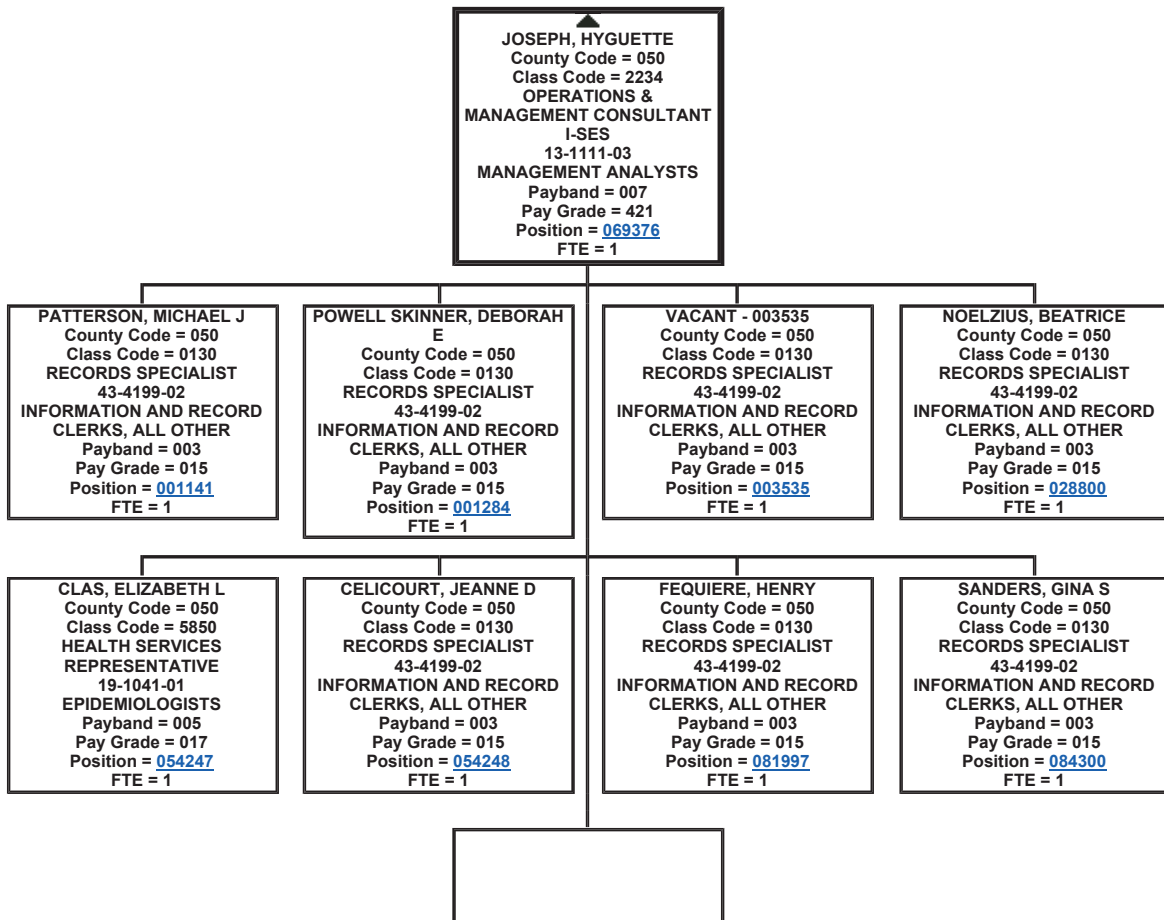
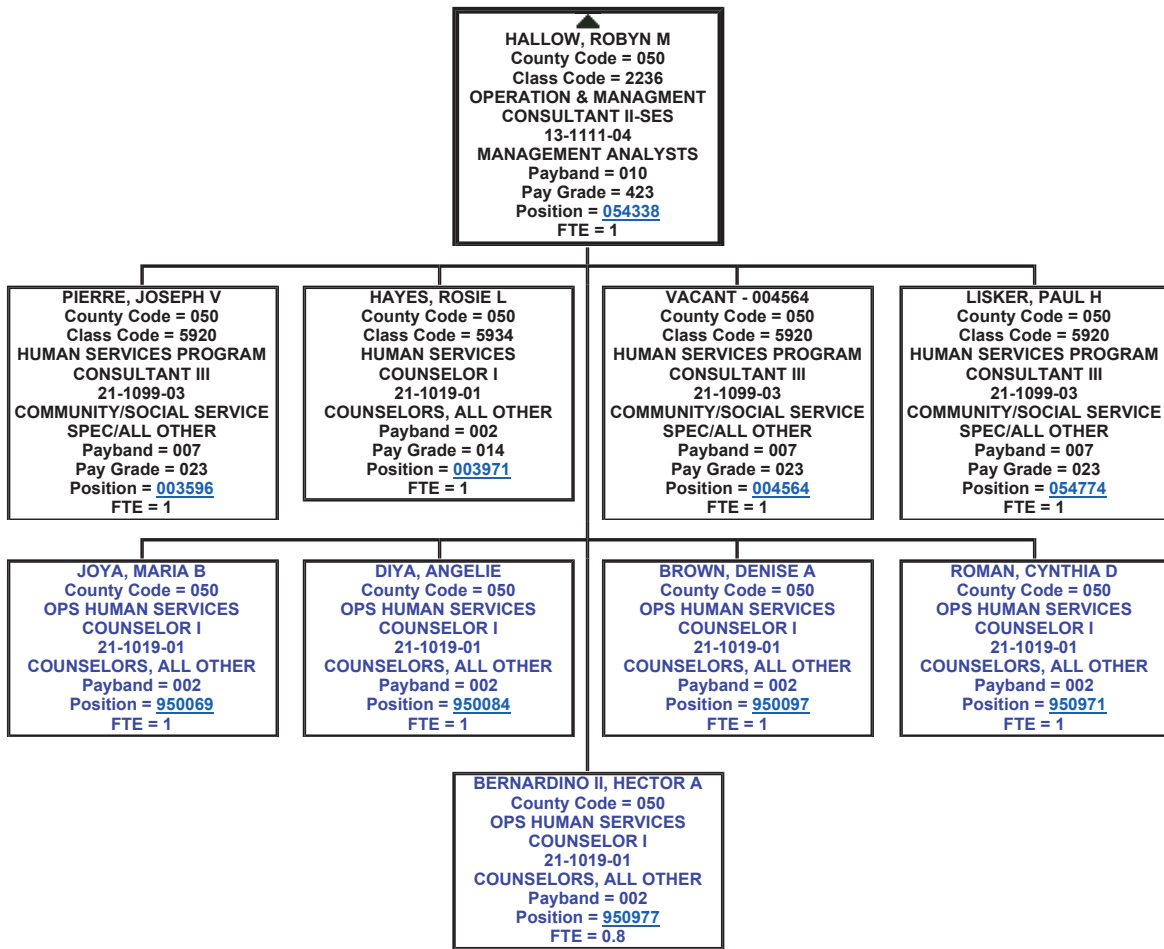




METAYER, PAUL E  
County Code = 050  
Class Code = 5920  
HUMAN SERVICES PROGRAM  
CONSULTANT III  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 023  
Position = 068540  
FTE = 1

VACANT - 950019  
County Code = 050  
OPS HUMAN SERVICES  
PROGRAM CONSULTANT II  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Position = 950019  
FTE = 1

RANDOLPH, DOUGLAS W  
County Code = 050  
OPS HUMAN SERVICES  
PROGRAM ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Position = 950958  
FTE = 1



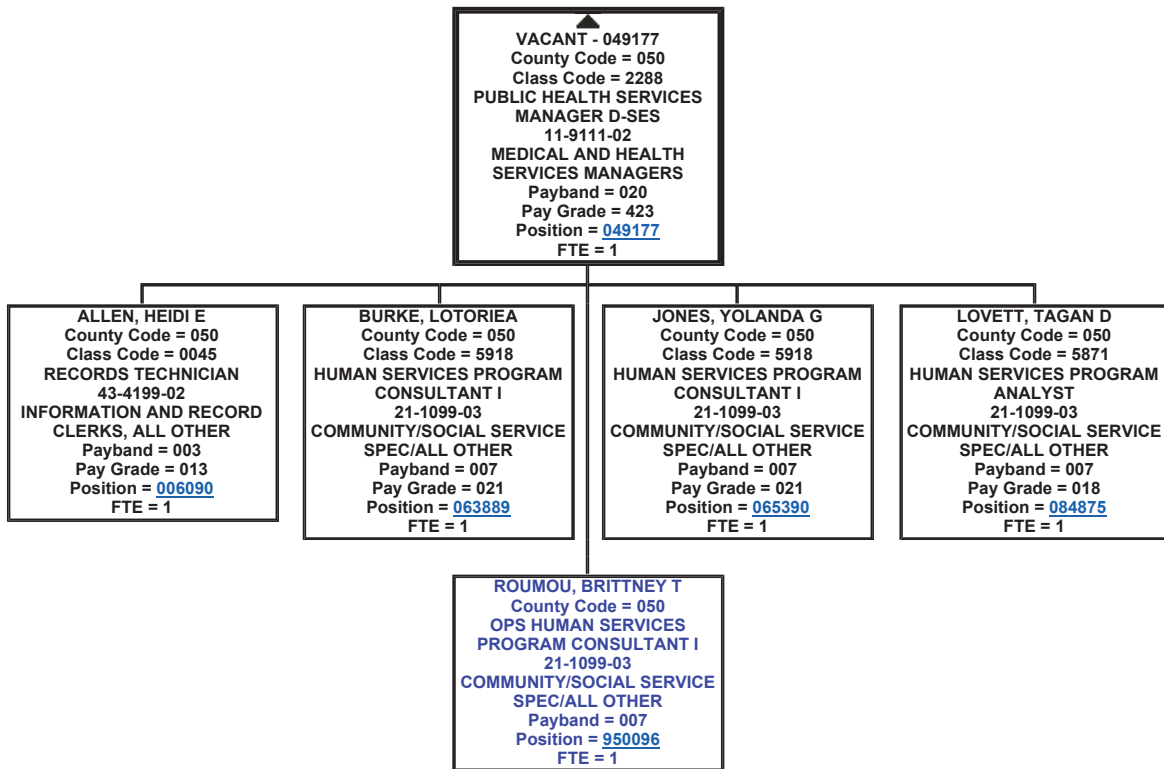
LOBO, YAJAIRA  
County Code = 050  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [084780](#)  
FTE = 1

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VACANT - 051232  
County Code = 050  
Class Code = 5919  
SENIOR HUMAN SERVICES  
PROGRAM MGR-SE  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [051232](#)  
FTE = 1

WARREN, LINDA T  
County Code = 050  
Class Code = 5871  
HUMAN SERVICES PROGRAM  
ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 018  
Position = [051268](#)  
FTE = 1

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SCOTT, ROBERT B  
County Code = 050  
Class Code = 5919  
SENIOR HUMAN SERVICES  
PROGRAM MGR - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 422  
Position = [028816](#)  
FTE = 1

HODGE, VINCENT A  
County Code = 050  
Class Code = 5920  
HUMAN SERVICES PROGRAM  
CONSULTANT III  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 023  
Position = [002524](#)  
FTE = 1

TODD, LYNN J  
County Code = 050  
Class Code = 5877  
Human Sevices Program  
Specialist  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [003572](#)  
FTE = 1

DULMAGE, PHILIP J  
County Code = 050  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [054250](#)  
FTE = 1

STEIN, GAIL R  
County Code = 050  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
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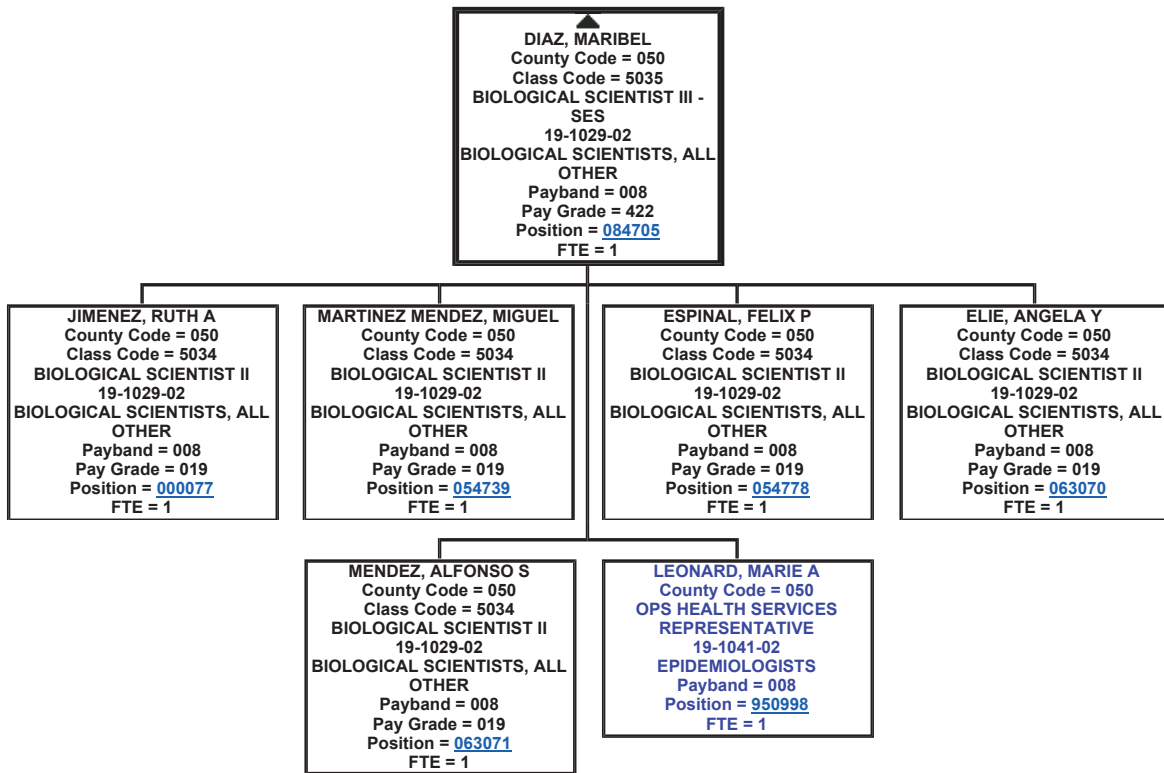
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LORENZO HURTADO, MANUEL  
County Code = 050  
Class Code = 2290  
PUBLIC HEALTH SERVICES  
MANAGER F-SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [063964](#)  
FTE = 1

PIERCE, CYNTHIA S  
County Code = 050  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [028958](#)  
FTE = 1

PUGLISI, JO  
County Code = 050  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [065566](#)  
FTE = 1

DIAZ, MARIBEL  
County Code = 050  
Class Code = 5035  
BIOLOGICAL SCIENTIST III -  
SES  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 422  
Position = [084705](#)  
FTE = 1  
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VACANT - 950016  
County Code = 050  
OPS BIOLOGICAL SCIENTIST II  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Position = [950016](#)  
FTE = 1



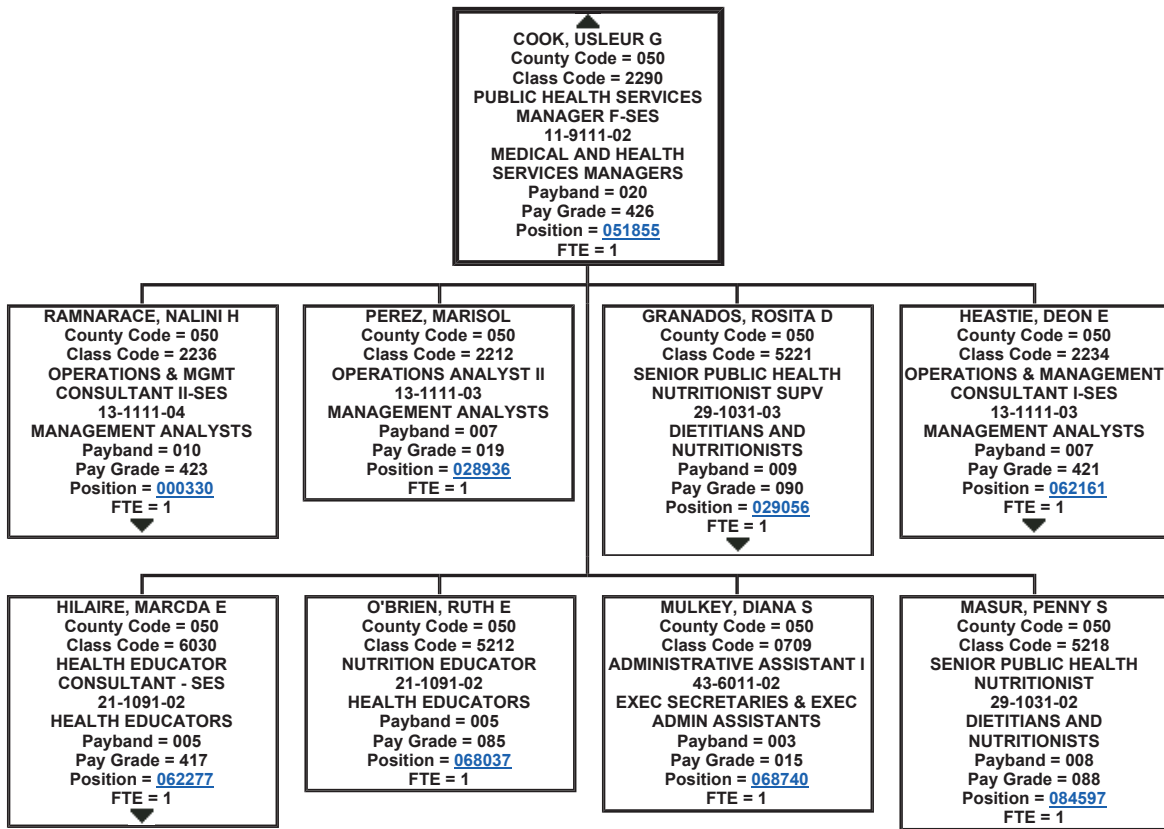
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SWEENEY ALLEN, KAMELIE V  
County Code = 050  
Class Code = 5351  
COMMUNITY HEALTH  
NURSING CONSULTANT  
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REGISTERED NURSES  
Payband = 010  
Pay Grade = 079  
Position = [063068](#)  
FTE = 1

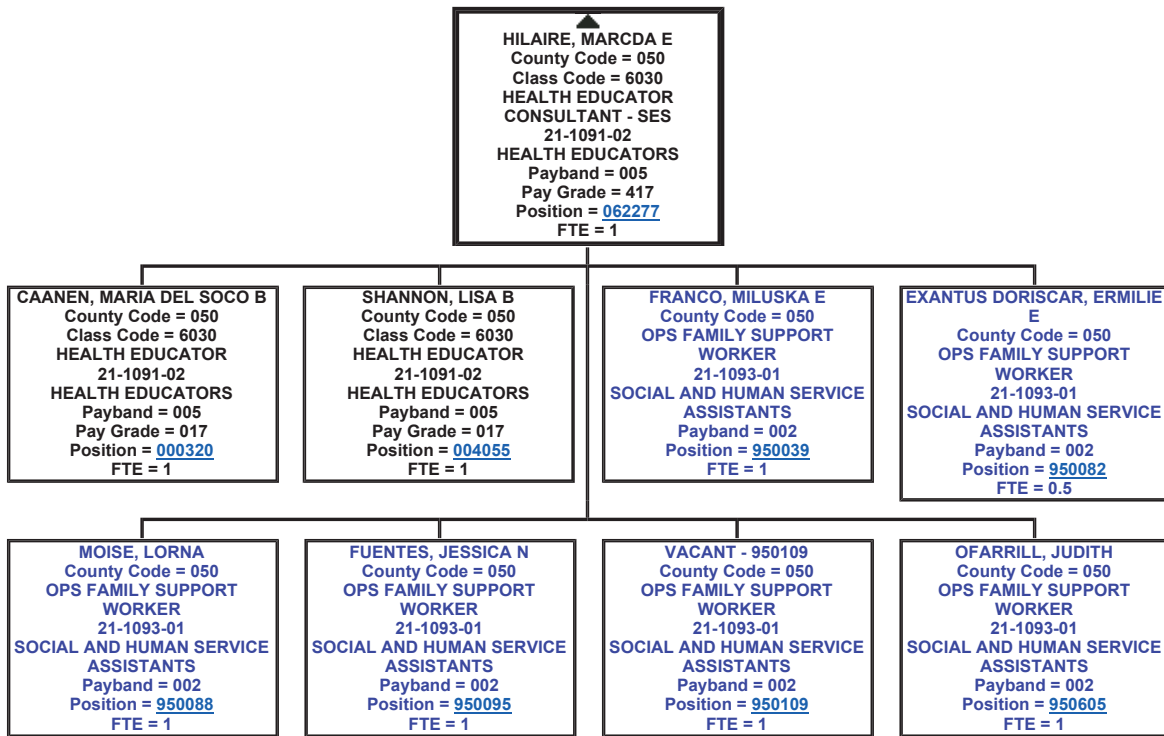
THOMAS, LINTON S  
County Code = 050  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [034281](#)  
FTE = 1

MUIR-MOLLISON, NELLIE  
County Code = 050  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [051801](#)  
FTE = 1

MARTINEZ MARTINEZ, OSNIEL  
County Code = 050  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [081289](#)  
FTE = 1

DESRIVIERES, NATHANAELLE  
County Code = 050  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [082829](#)  
FTE = 1





HEASTIE, DEON E  
County Code = 050  
Class Code = 2234  
OPERATIONS &  
MANAGEMENT CONSULTANT  
I-SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [062161](#)  
FTE = 1

MYERS, LOLA M  
County Code = 050  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT  
II-SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [005833](#)  
FTE = 1

JEAN BAPTISTE, VIVIANE A  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [082787](#)  
FTE = 1

LEE, NANCY A  
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OFFICE CLERKS, GENERAL  
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Position = [950089](#)  
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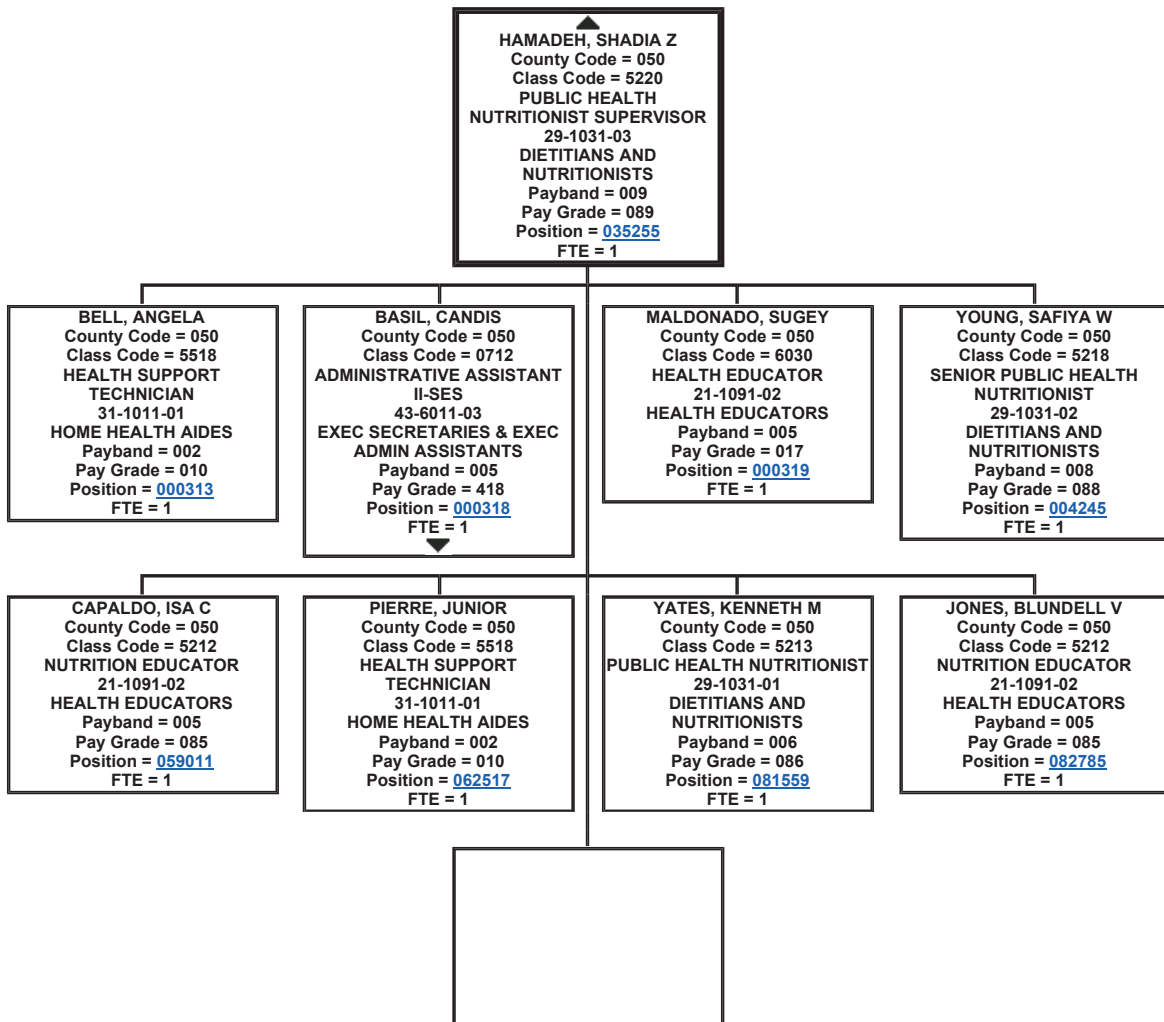
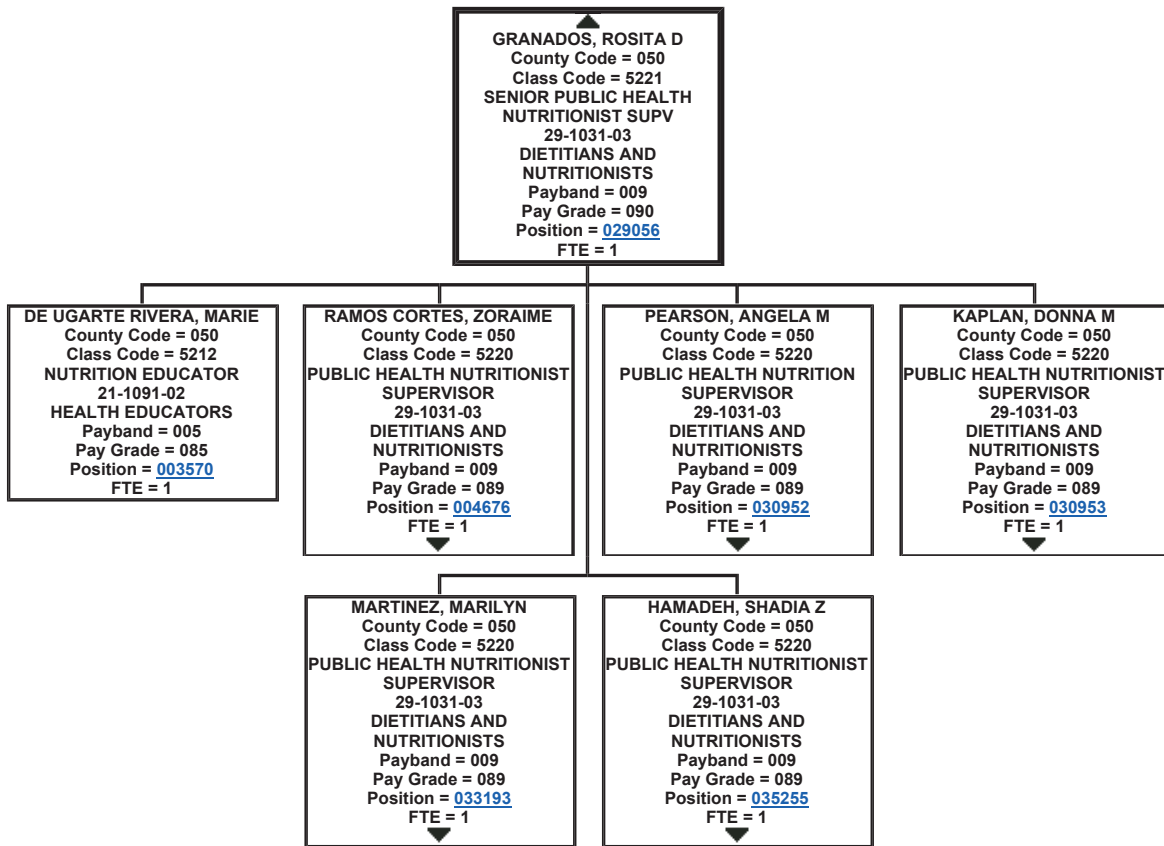
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Class Code = 0712  
ADMINISTRATIVE ASSISTANT  
II-SES  
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EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [005833](#)  
FTE = 1

DURANTE-RIVERA, LYDIA M  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [045589](#)  
FTE = 1

SIMEON, ARROL  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [064117](#)  
FTE = 1

SAINT LOUIS, JOANA  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [082788](#)  
FTE = 1





GUERREIRO, ISABEL M  
County Code = 050  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
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Position = [084775](#)  
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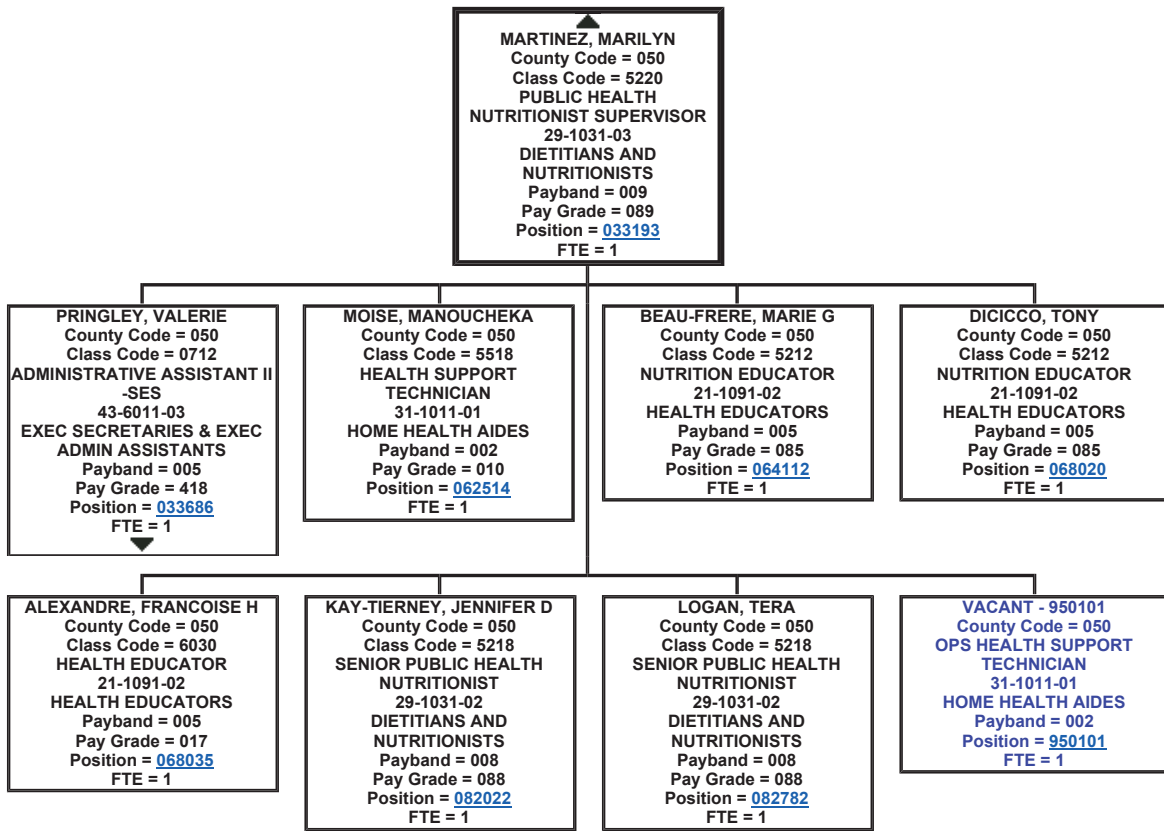
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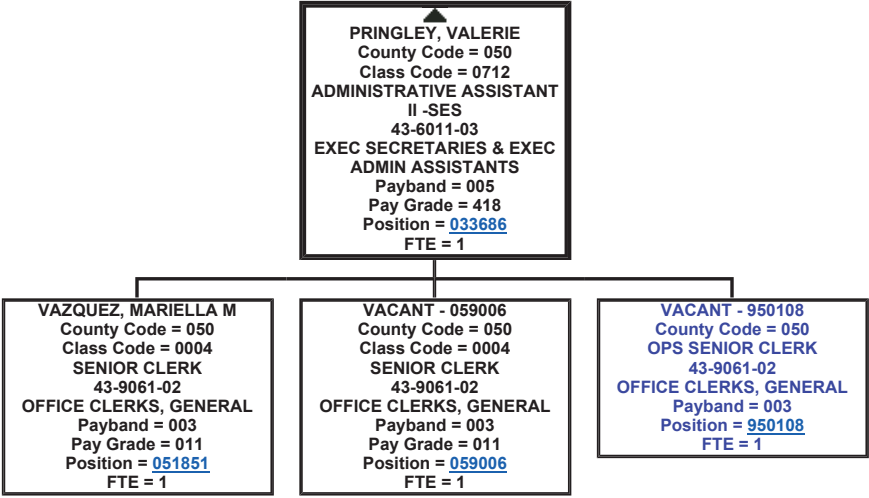
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BASIL, CANDIS  
County Code = 050  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT  
II-SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [000318](#)  
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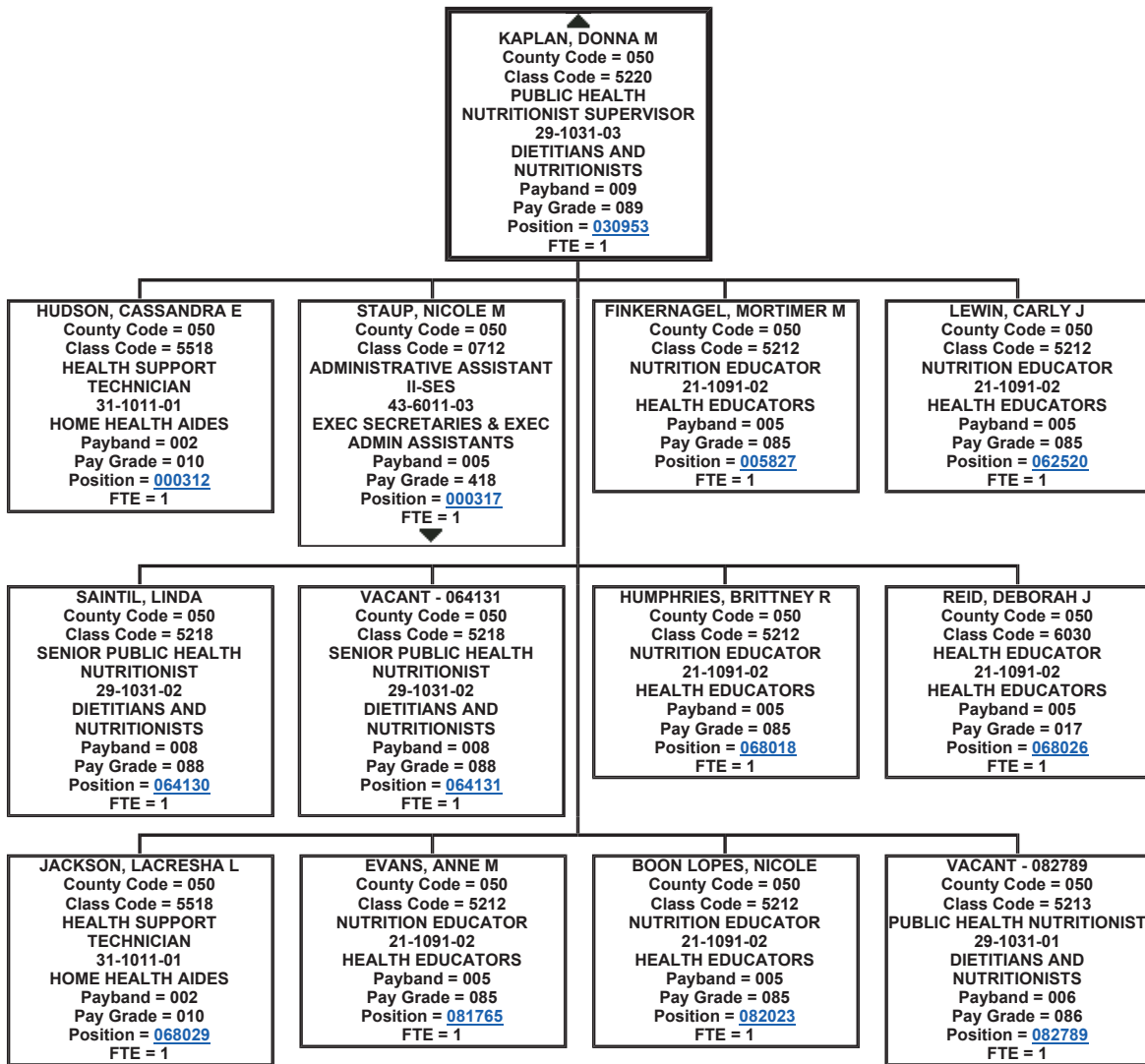
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Class Code = 0004  
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43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
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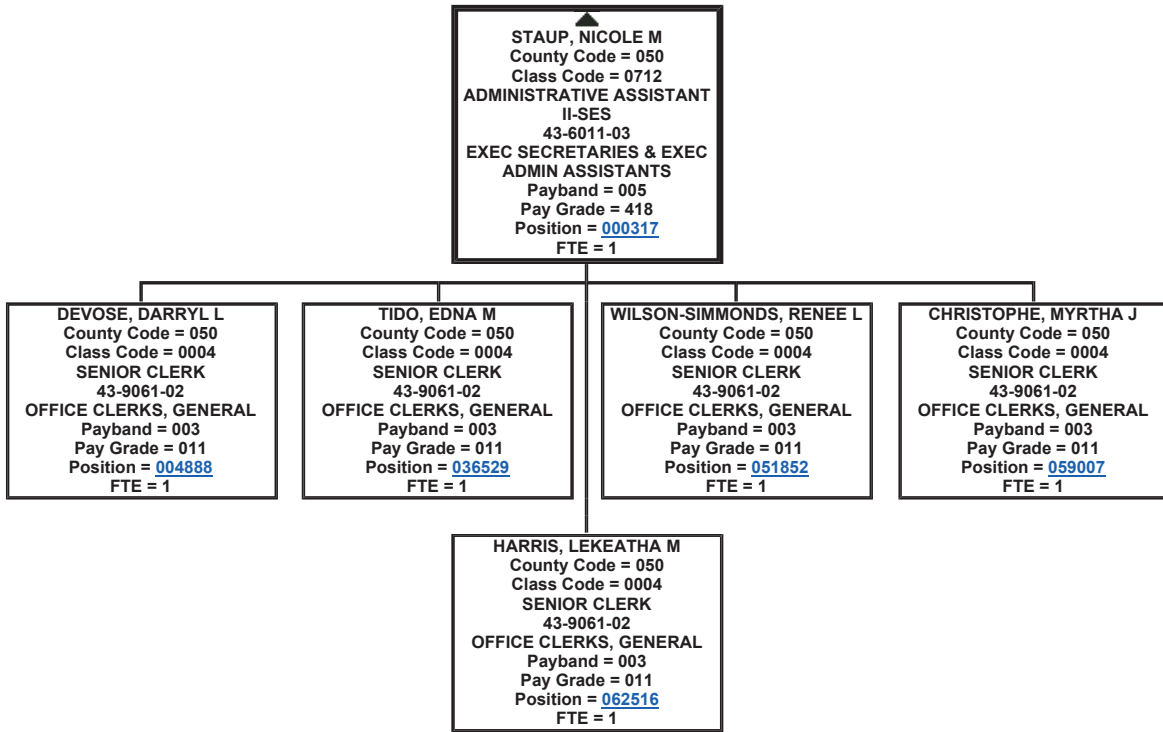
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County Code = 050  
Class Code = 0004  
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43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [064120](#)  
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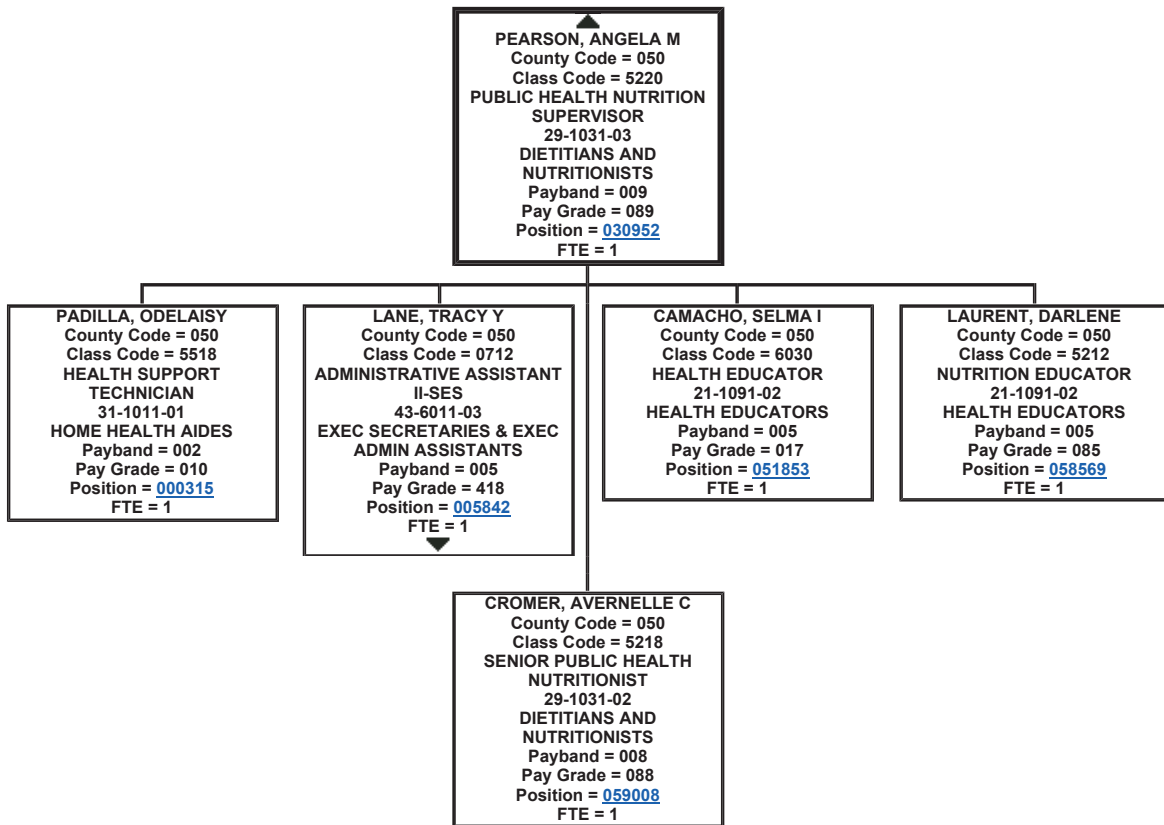
HOLLIS, SHARON Y  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
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OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [064121](#)  
FTE = 1





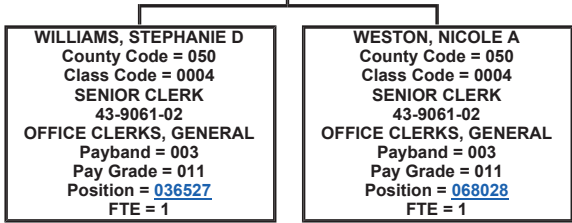






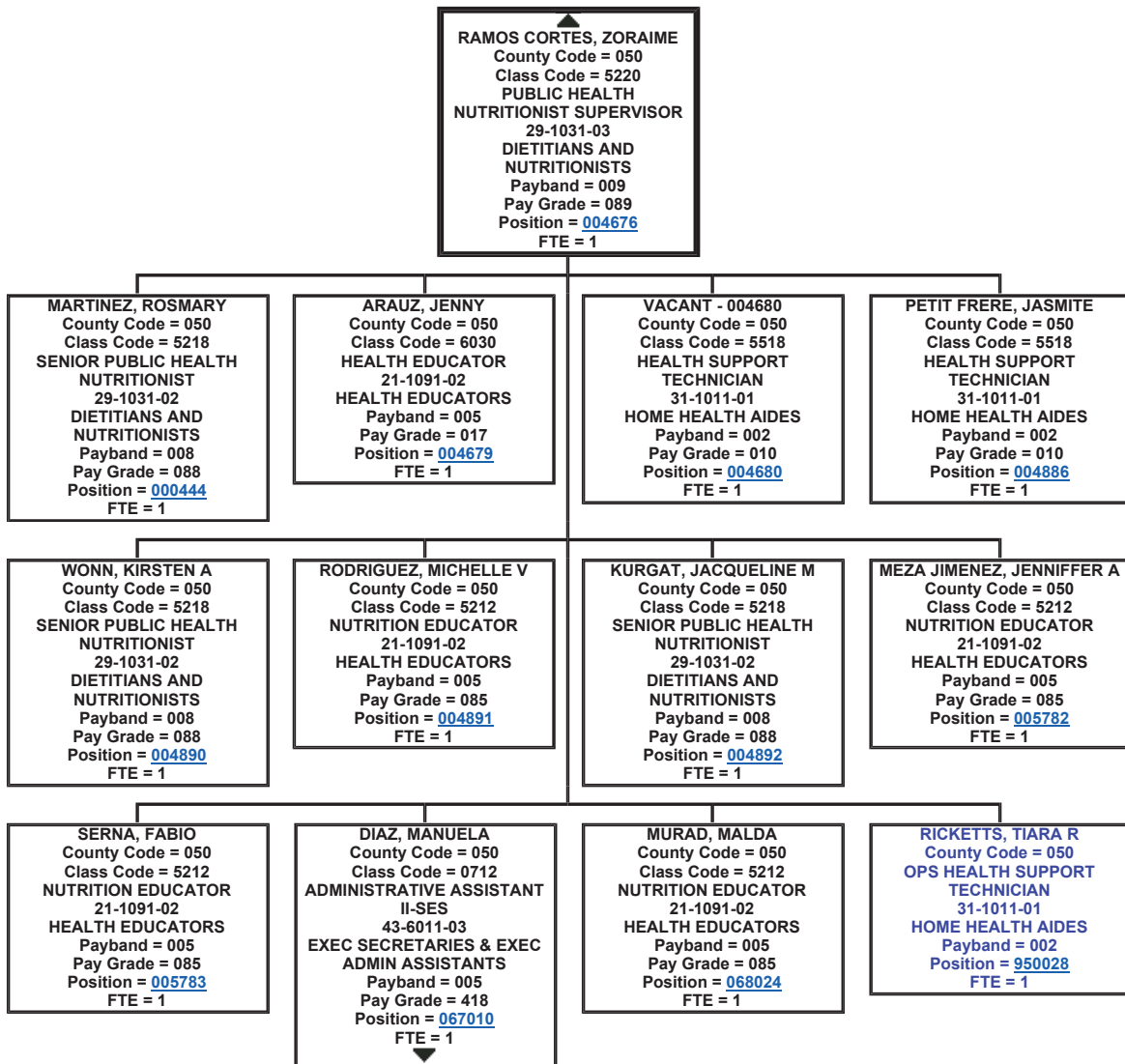


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LANE, TRACY Y  
County Code = 050  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT  
II-SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [005842](#)  
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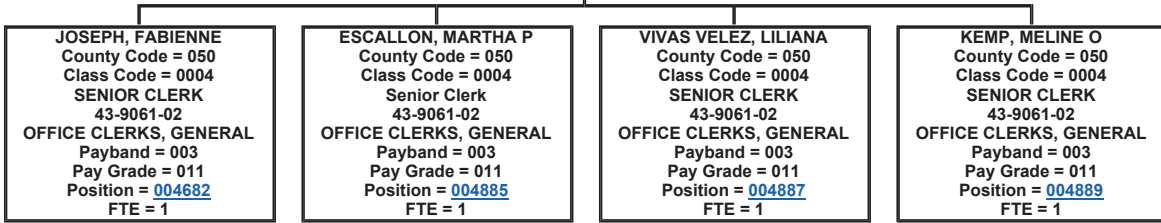


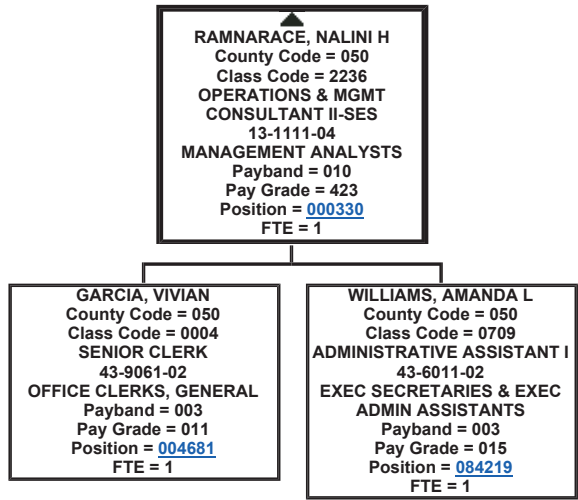
WILLIAMS, STEPHANIE D  
County Code = 050  
Class Code = 0004  
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43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [036527](#)  
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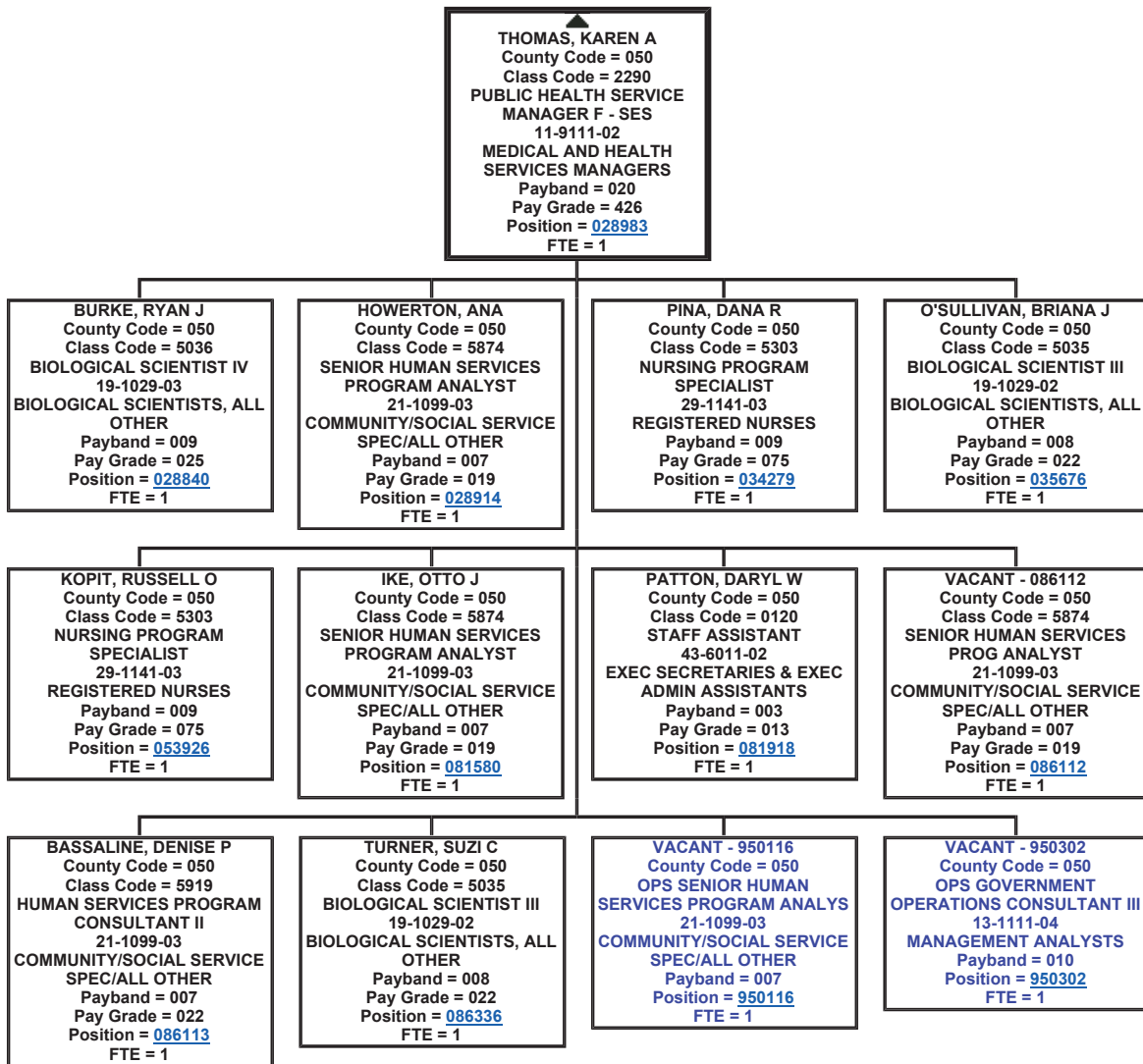
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Class Code = 0004  
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OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [068028](#)  
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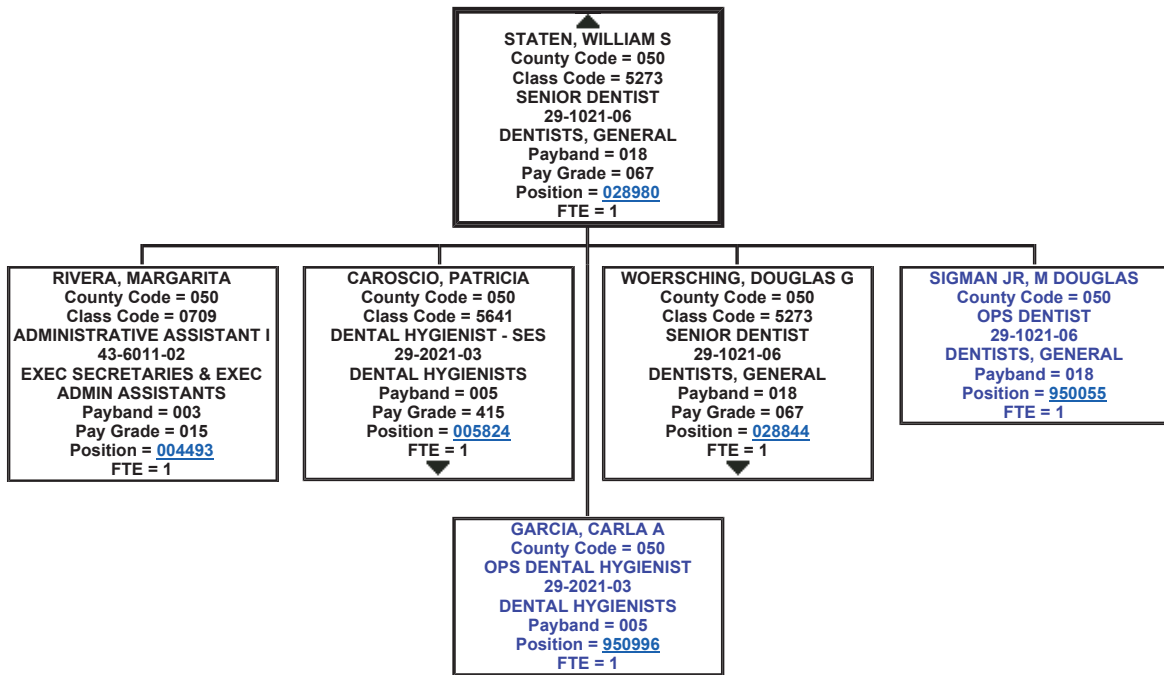


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DIAZ, MANUELA  
County Code = 050  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT  
II-SES  
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EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [067010](#)  
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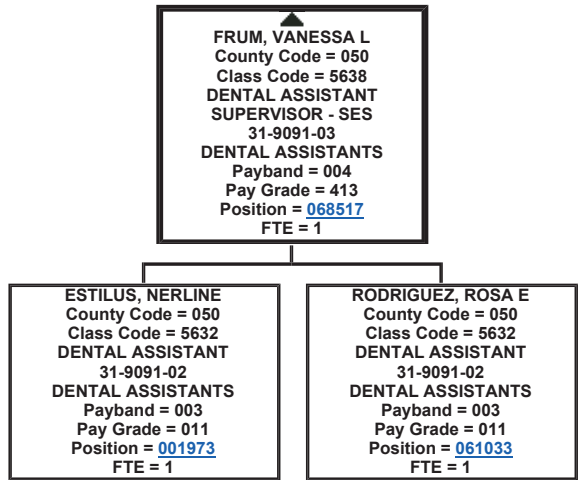




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WOERSCHING, DOUGLAS G  
County Code = 050  
Class Code = 5273  
SENIOR DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 067  
Position = [028844](#)  
FTE = 1

TYLER, J RENEE  
County Code = 050  
Class Code = 5641  
DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Pay Grade = 015  
Position = [068377](#)  
FTE = 1

FRUM, VANESSA L  
County Code = 050  
Class Code = 5638  
DENTAL ASSISTANT  
SUPERVISOR - SES  
31-9091-03  
DENTAL ASSISTANTS  
Payband = 004  
Pay Grade = 413  
Position = [068517](#)  
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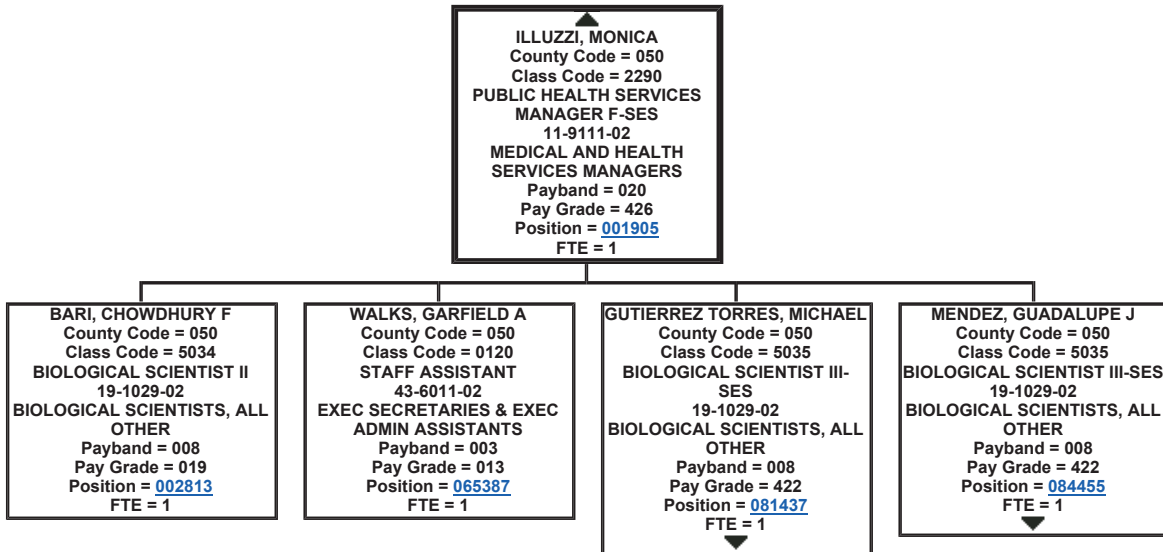
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County Code = 050  
Class Code = 5641  
DENTAL HYGIENIST - SES  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Pay Grade = 415  
Position = [005824](#)  
FTE = 1

KOROSTISHEVSKI, ALEX  
County Code = 050  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [005825](#)  
FTE = 1

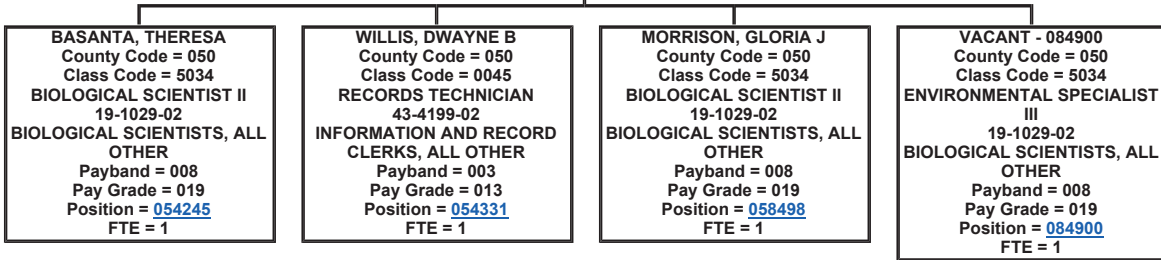
RANGEL, CYNTHIA A  
County Code = 050  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [030035](#)  
FTE = 1

KUJALA, RAIJA  
County Code = 050  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [031516](#)  
FTE = 1

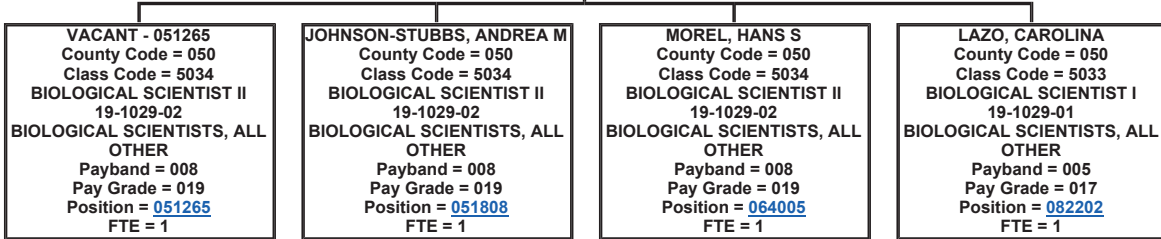
BARBAR, VICKI J  
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29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Position = [950327](#)  
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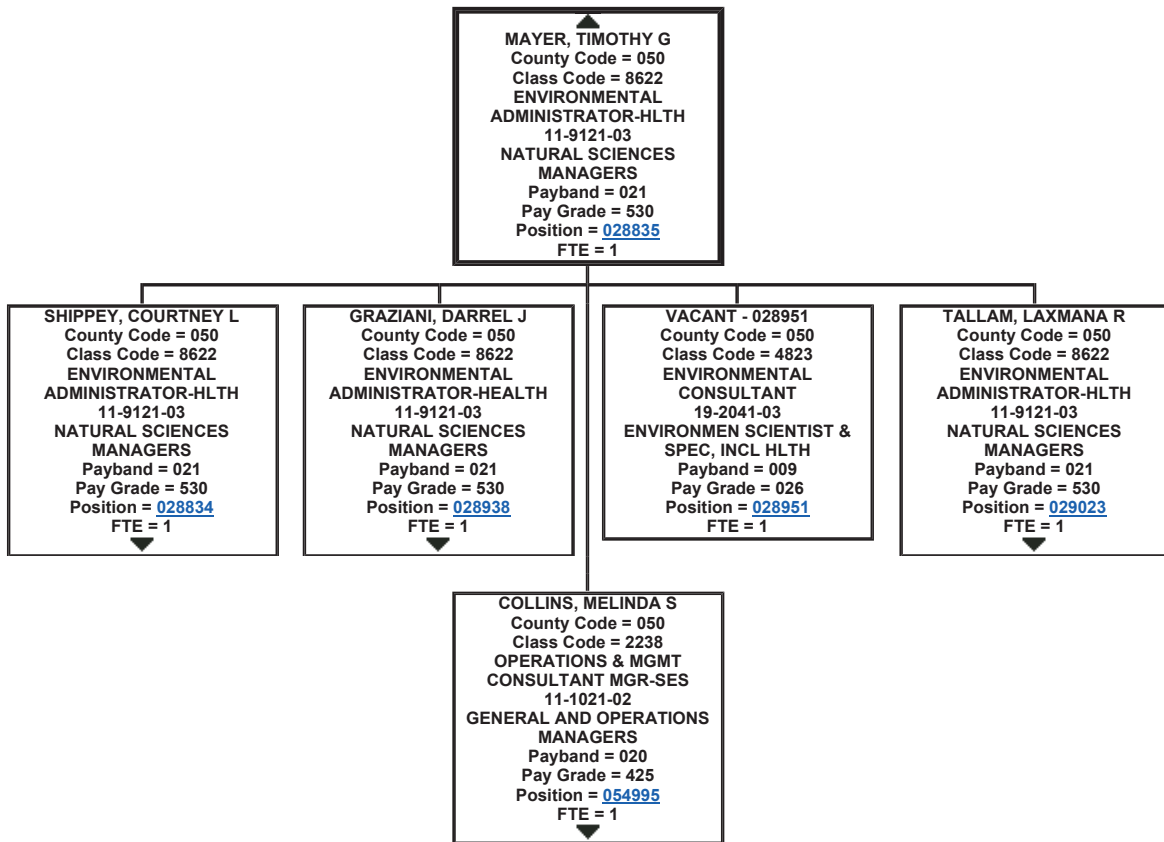


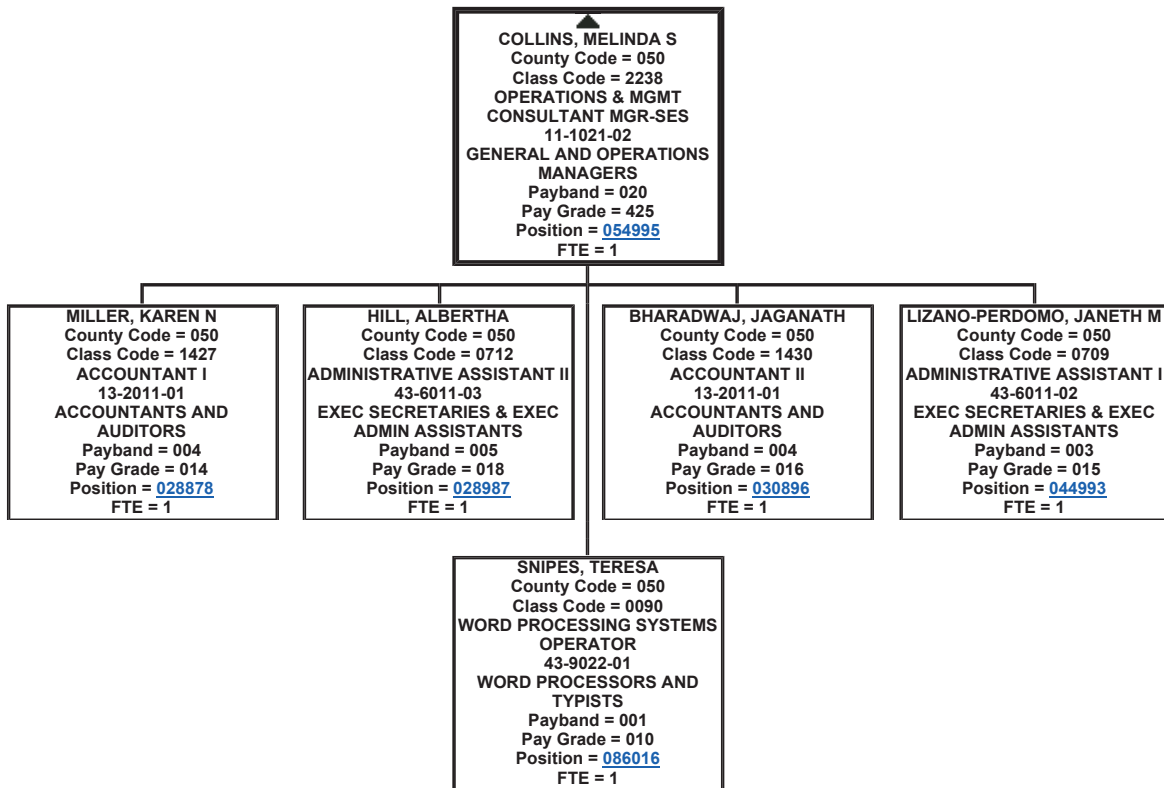
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MENDEZ, GUADALUPE J  
County Code = 050  
Class Code = 5035  
BIOLOGICAL SCIENTIST III-  
SES  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 422  
Position = [084455](#)  
FTE = 1

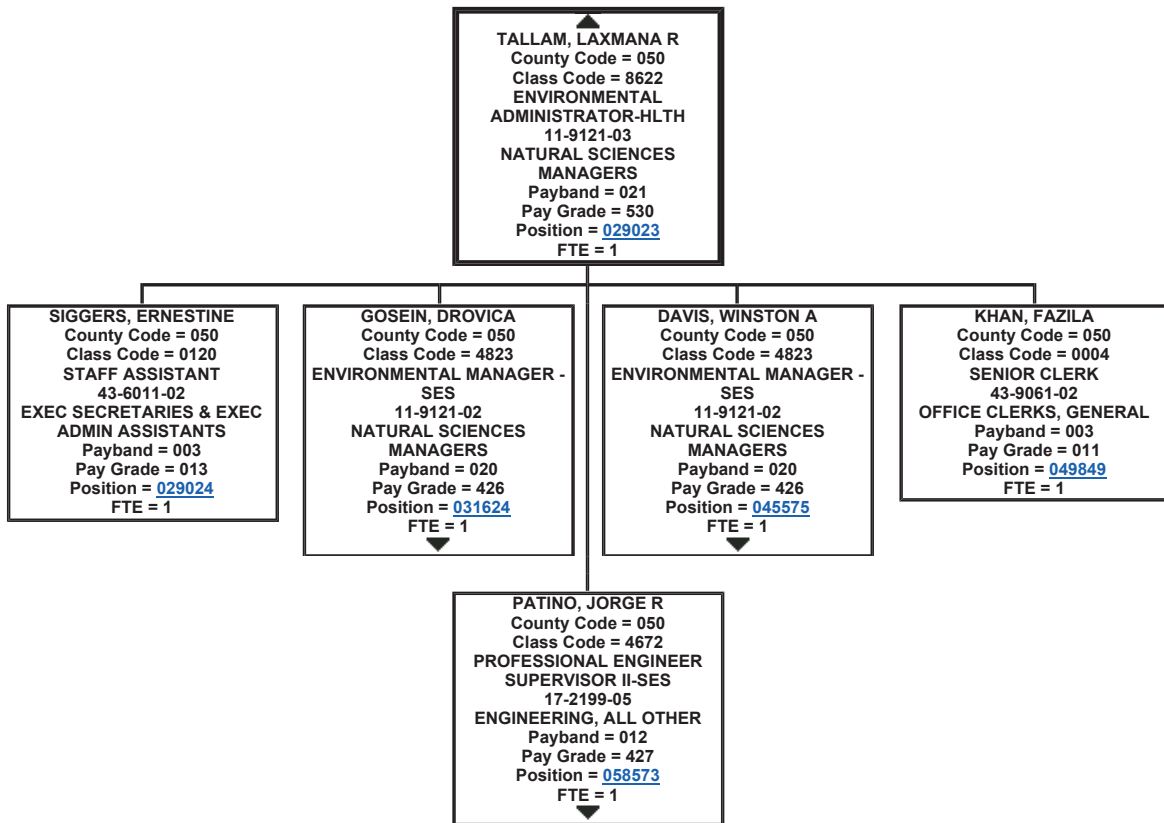


GUTIERREZ TORRES,  
MICHAEL  
County Code = 050  
Class Code = 5035  
BIOLOGICAL SCIENTIST III-  
SES  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 422  
Position = [081437](#)  
FTE = 1









▲  
PATINO, JORGE R  
County Code = 050  
Class Code = 4672  
PROFESSIONAL ENGINEER  
SUPERVISOR II-SES  
17-2199-05  
ENGINEERING, ALL OTHER  
Payband = 012  
Pay Grade = 427  
Position = [058573](#)  
FTE = 1

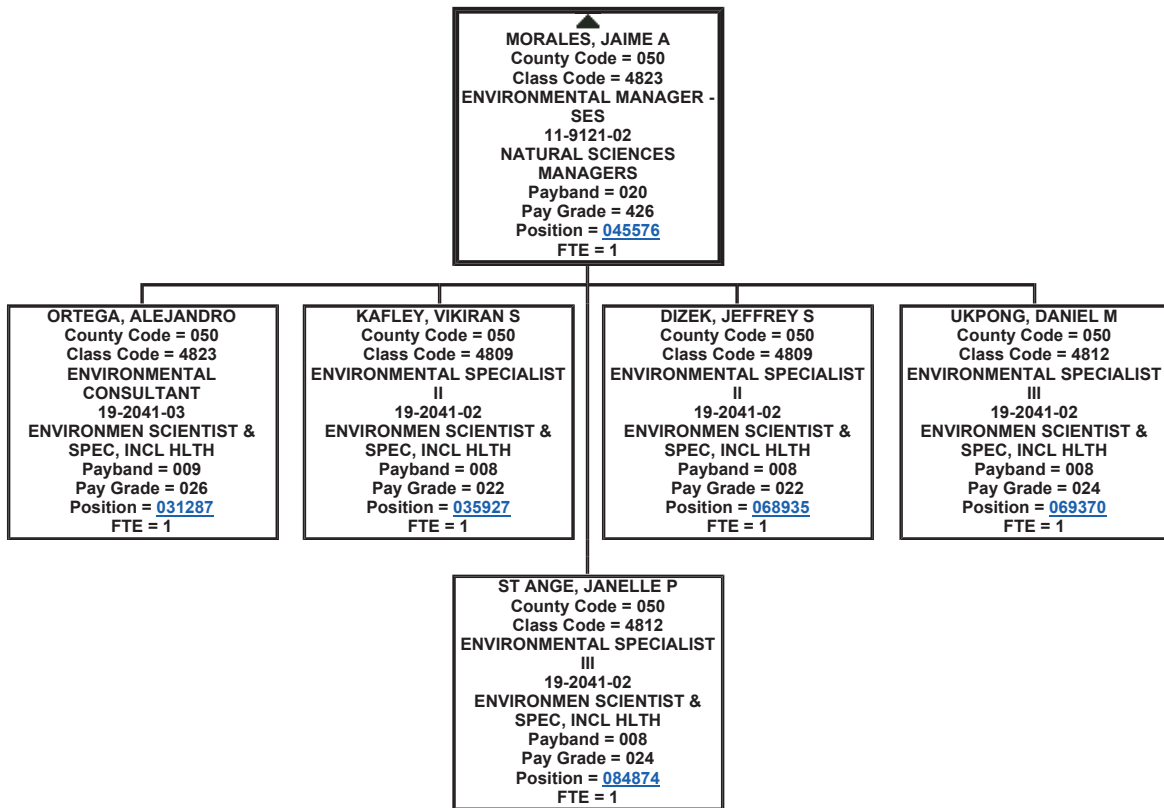
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County Code = 050  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [045576](#)  
FTE = 1  
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BHAVSAR, KAJAL H  
County Code = 050  
Class Code = 4633  
ENGINEERING SPECIALIST III  
17-2199-03  
ENGINEERING, ALL OTHER  
Payband = 009  
Pay Grade = 024  
Position = [049846](#)  
FTE = 1

KALAMARAS, PAUL T  
County Code = 050  
Class Code = 4633  
ENGINEERING SPECIALIST III  
17-2199-03  
ENGINEERING, ALL OTHER  
Payband = 009  
Pay Grade = 024  
Position = [065377](#)  
FTE = 1

VACANT - 950053  
County Code = 050  
OPS ENGINEERING  
SPECIALIST II  
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ENGINEERING, ALL OTHER  
Payband = 009  
Position = [950053](#)  
FTE = 1





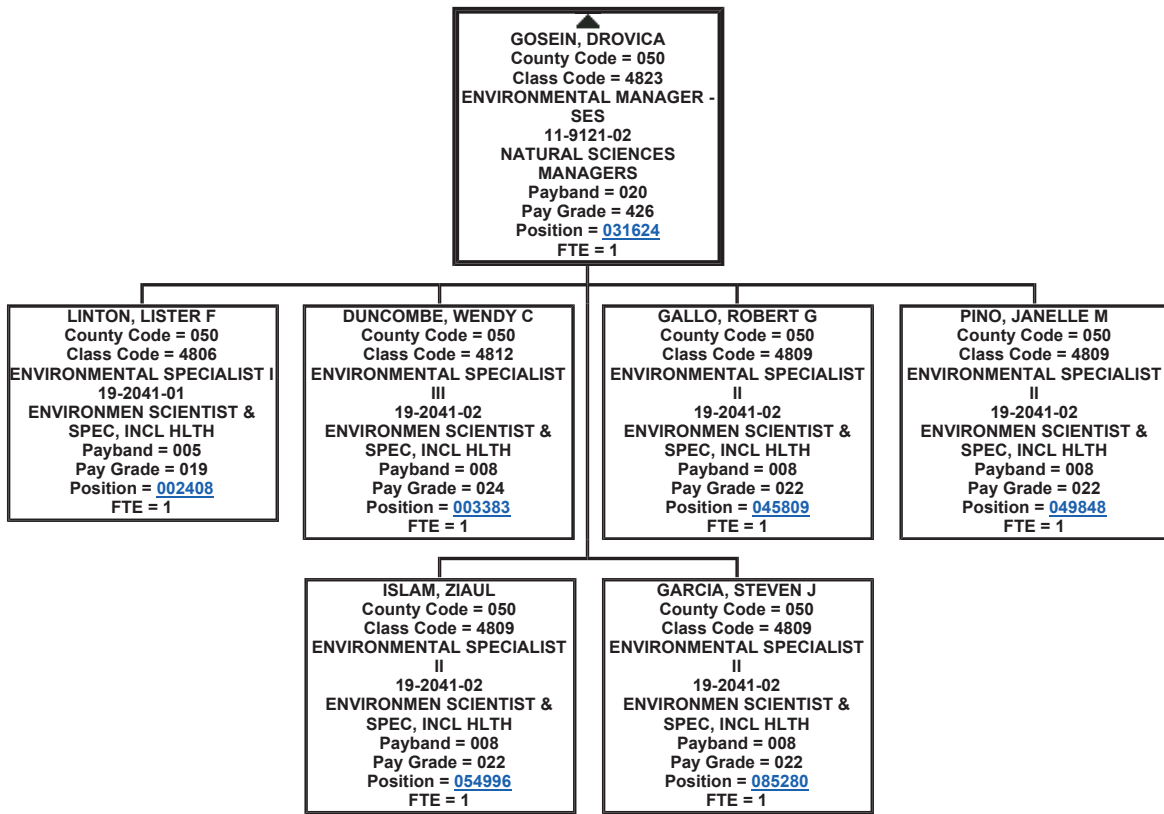
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County Code = 050  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
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NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [045575](#)  
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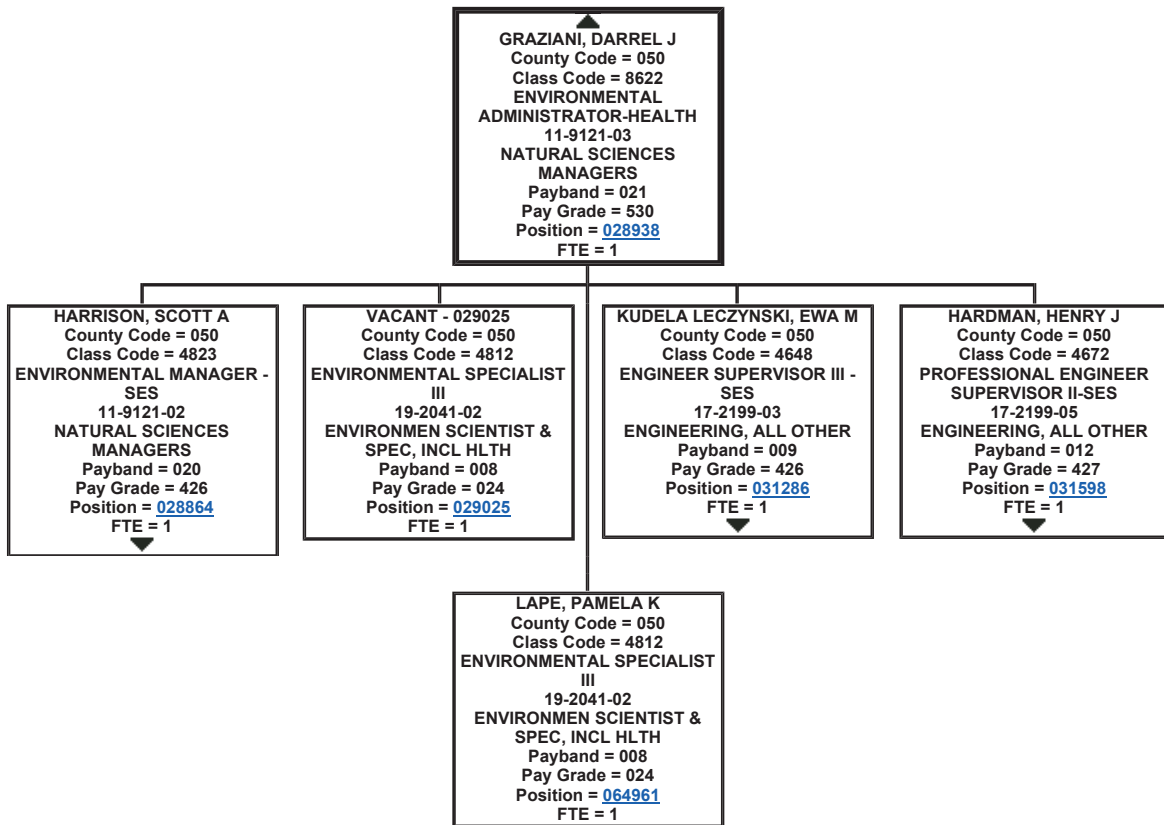
CARABELAS, NUBIA Z  
County Code = 050  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III  
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ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [029768](#)  
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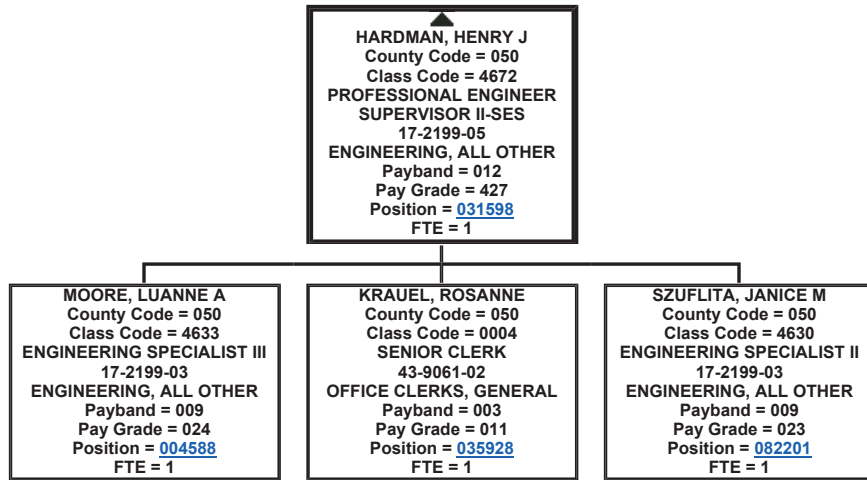
JOHNSON, JASON M  
County Code = 050  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [045810](#)  
FTE = 1

WILSON, KENNY A  
County Code = 050  
Class Code = 4823  
ENVIRONMENTAL  
CONSULTANT  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 026  
Position = [061034](#)  
FTE = 1

VACANT - 067009  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [067009](#)  
FTE = 1



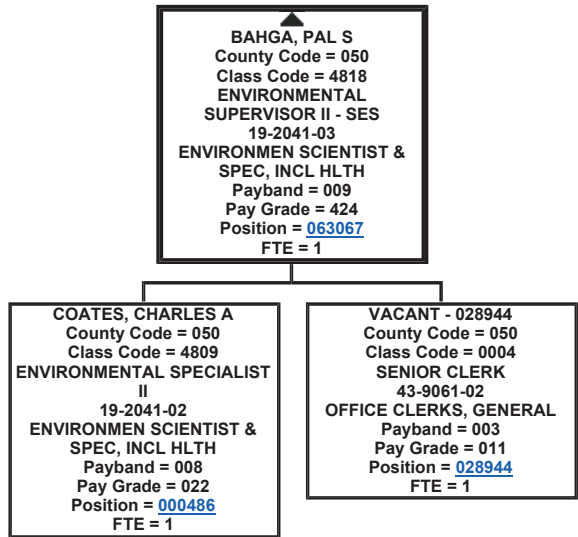




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KUDELA LECZYNSKI, EWA M  
County Code = 050  
Class Code = 4648  
ENGINEER SUPERVISOR III -  
SES  
17-2199-03  
ENGINEERING, ALL OTHER  
Payband = 009  
Pay Grade = 426  
Position = [031286](#)  
FTE = 1

▼  
BARNES, LEON  
County Code = 050  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [054997](#)  
FTE = 1  
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▼  
BAHGA, PAL S  
County Code = 050  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [063067](#)  
FTE = 1  
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BARNES, LEON  
County Code = 050  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [054997](#)  
FTE = 1

VACANT - 006518  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [006518](#)  
FTE = 1

WITT, DANIEL M  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [051205](#)  
FTE = 1

BROWN, ALICE R  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [064960](#)  
FTE = 1

VACANT - 082421  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [082421](#)  
FTE = 1



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HARRISON, SCOTT A  
County Code = 050  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [028864](#)  
FTE = 1

ADDISON, MIKEAL E  
County Code = 050  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II-SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [001906](#)  
FTE = 1  
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WRIGHT, CASSLIN S  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [028985](#)  
FTE = 1

VACANT - 030101  
County Code = 050  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [030101](#)  
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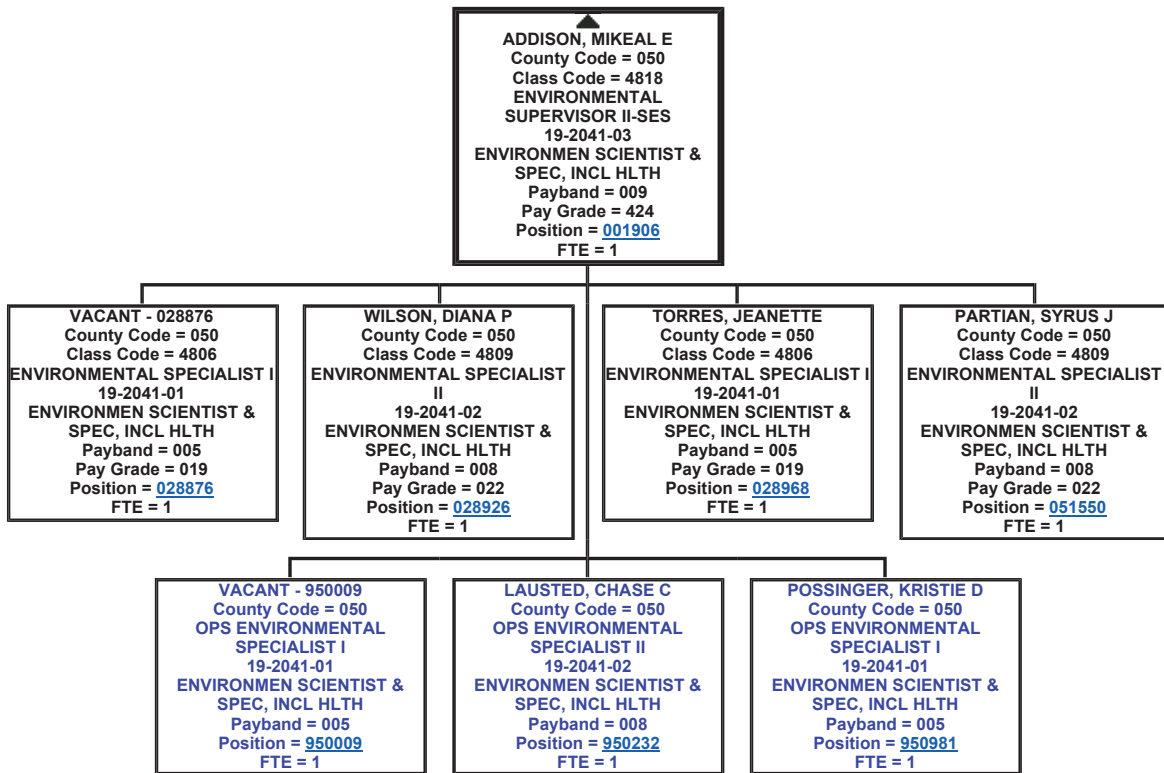
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Class Code = 4813  
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SUPERVISOR I - SES  
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Pay Grade = 422  
Position = [030101](#)  
FTE = 1

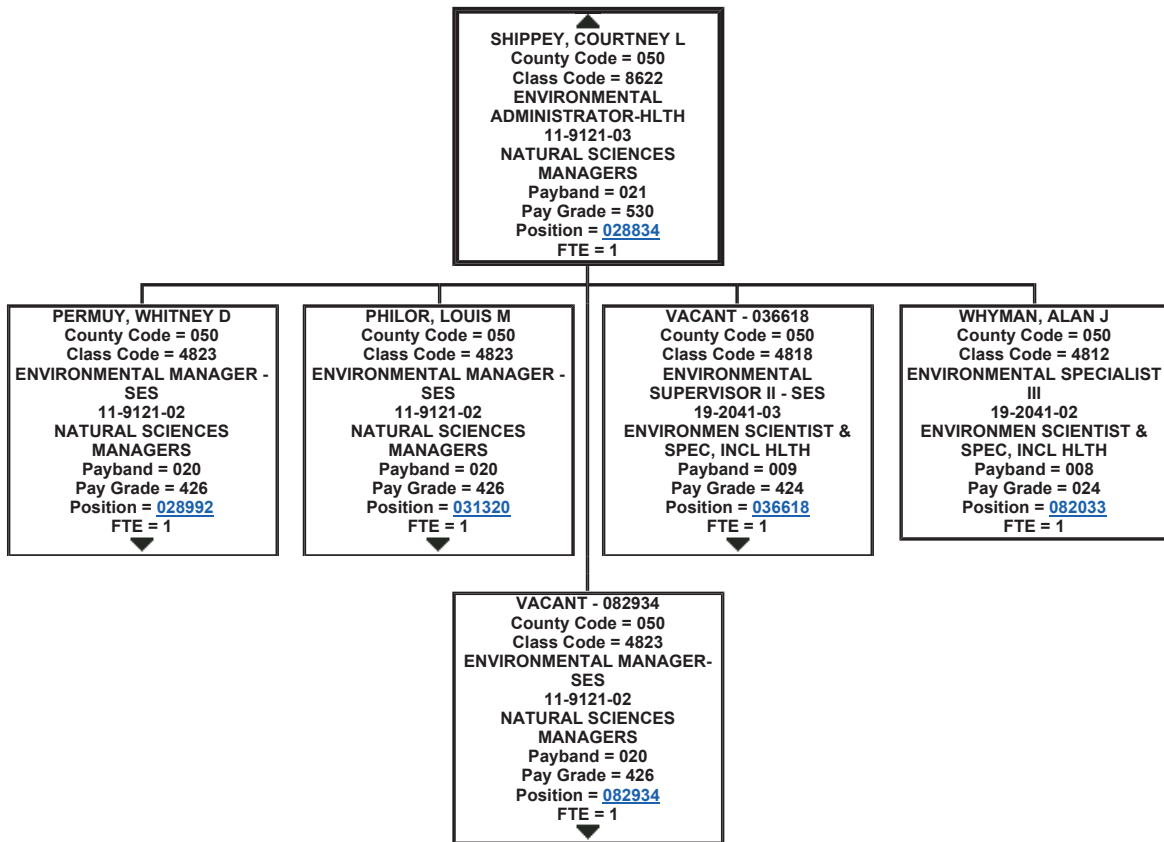
HATCHER, WILLIAM T  
County Code = 050  
Class Code = 4806  
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SPEC, INCL HLTH  
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Position = [030093](#)  
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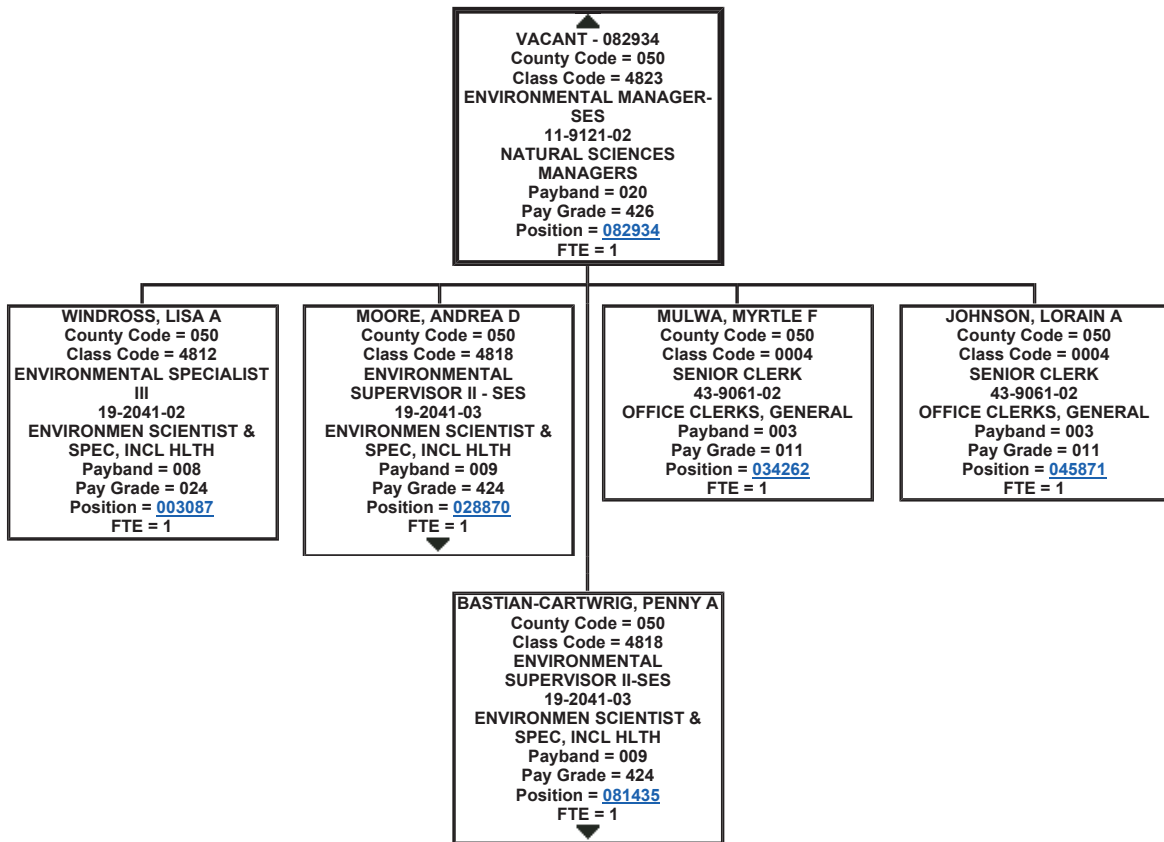
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County Code = 050  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [031475](#)  
FTE = 1

WHITTAKER, ARTHUR M  
County Code = 050  
Class Code = 4806  
ENVIRONMENTALSPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [086017](#)  
FTE = 1

WISNIEWSKI, LIND  
County Code = 050  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [086018](#)  
FTE = 1







▲  
BASTIAN-CARTWRIG, PENNY  
A  
County Code = 050  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II-SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [081435](#)  
FTE = 1

PERERA MEDINA, ERICK  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [002079](#)  
FTE = 1

SMITH, KAREN W  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [028932](#)  
FTE = 1

FRICANO, PASQUALE  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [035900](#)  
FTE = 1

VACANT - 950426  
County Code = 050  
OPS ENVIRONMENTAL  
SPECIALIST II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Position = [950426](#)  
FTE = 1

▲  
MOORE, ANDREA D  
County Code = 050  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [028870](#)  
FTE = 1

DIE, HAD  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [028828](#)  
FTE = 1

LUKOWSKY, ALISON L  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [028966](#)  
FTE = 1

VACANT - 950080  
County Code = 050  
OPS ENVIRONMENTAL  
SPECIALIST II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Position = [950080](#)  
FTE = 1

SAMUEL, ASHLEY N  
County Code = 050  
OPS ENVIRONMENTAL  
SPECIALIST II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Position = [950409](#)  
FTE = 1

▲  
VACANT - 036618  
County Code = 050  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [036618](#)  
FTE = 1

WIGGLES-BROWN, LASHAWN  
D  
County Code = 050  
Class Code = 8857  
ENVIRONMENTAL HEALTH  
SPECIALIST  
19-4091-02  
ENVIRON SCIENCE/PROTECT  
TECH, INCL HLTH  
Payband = 005  
Pay Grade = 017  
Position = [002080](#)  
FTE = 1

WHITTINGHAM, KERESHA T  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [081894](#)  
FTE = 1



▲  
PHILOR, LOUIS M  
County Code = 050  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [031320](#)  
FTE = 1

BLAKE, GAYLA K  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [028832](#)  
FTE = 1

EBUBE, CHUKWUEMEKA K  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [028950](#)  
FTE = 1

ROSENBLATT, BRANDON S  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [031216](#)  
FTE = 1

PARKER, TAMERIA L  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [031394](#)  
FTE = 1

▲  
PERMUY, WHITNEY D  
County Code = 050  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [028992](#)  
FTE = 1

SUTTON, KATHLEEN  
County Code = 050  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [000311](#)  
FTE = 1  
▼

WILLIAMS, DENYSE M  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [028970](#)  
FTE = 1

VACANT - 035995  
County Code = 050  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [035995](#)  
FTE = 1  
▼

HO SANG, MYRA R  
County Code = 050  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [082738](#)  
FTE = 1

VACANT - 035995  
County Code = 050  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [035995](#)  
FTE = 1

FREDERICK, JASMINE J  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [028918](#)  
FTE = 1

BERNSCHEIN, LISA A  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [028975](#)  
FTE = 1

TELLMAN, SHARI L  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [081434](#)  
FTE = 1

NELSON, MARGARET  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [081893](#)  
FTE = 1

SUTTON, KATHLEEN  
County Code = 050  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR I I- SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [000311](#)  
FTE = 1

ACOSTA, ROSENDO D  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [000433](#)  
FTE = 1

KARIM, SAJJAD F  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [000434](#)  
FTE = 1

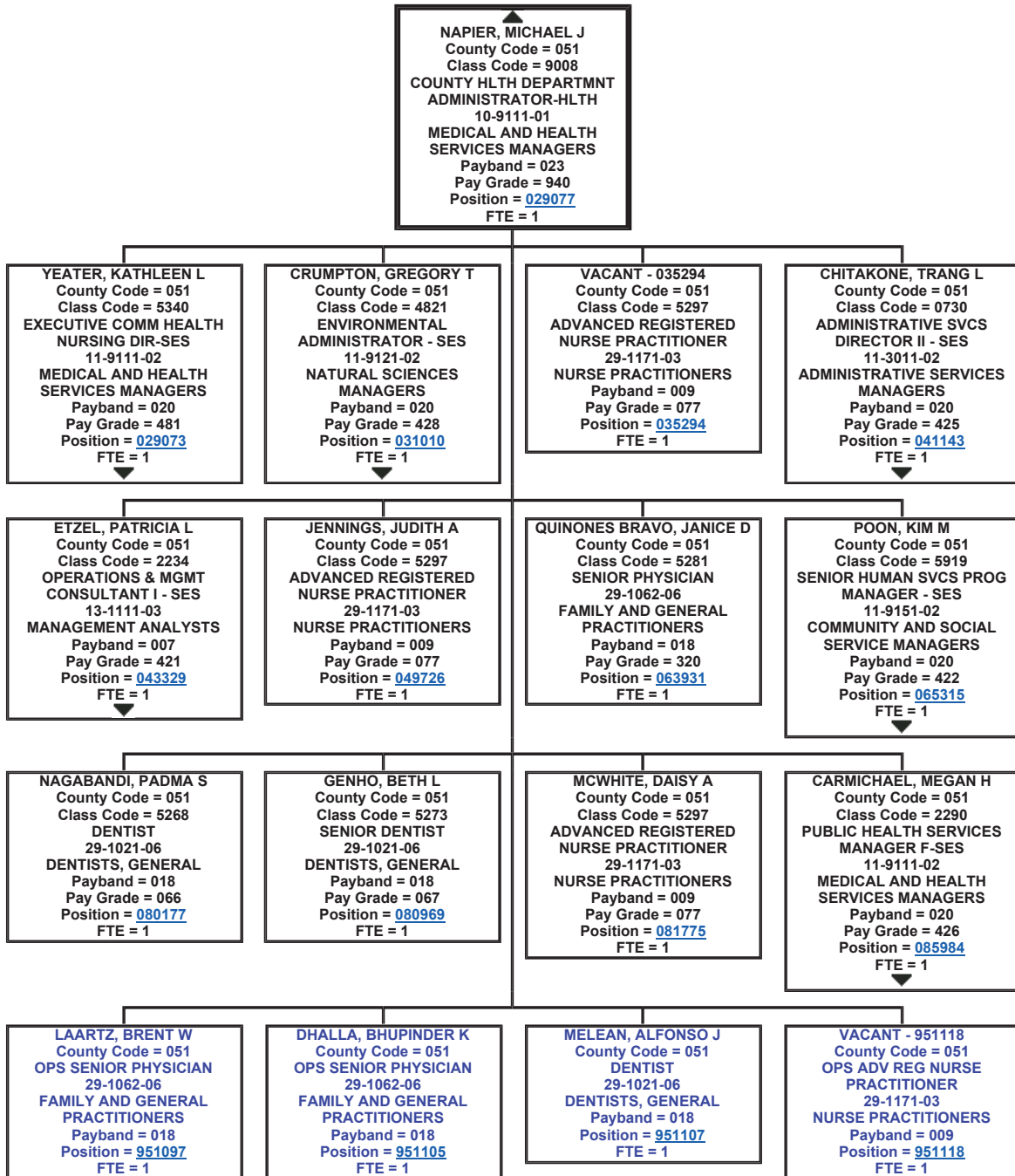
VACANT - 028855  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [028855](#)  
FTE = 1

KEMPF, EDWARD V  
County Code = 050  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [043581](#)  
FTE = 1

# Florida Department of Health

## CHD 51 - Pasco County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



CARMICHAEL, MEGAN H  
County Code = 051  
Class Code = 2290  
PUBLIC HEALTH SERVICES  
MANAGER F-SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [085984](#)  
FTE = 1

DAIGLE, ANDREA J  
County Code = 051  
Class Code = 3733  
INFORMATION SPECIALIST II  
27-3031-01  
PUBLIC RELATIONS  
SPECIALISTS  
Payband = 003  
Pay Grade = 015  
Position = [004037](#)  
FTE = 1

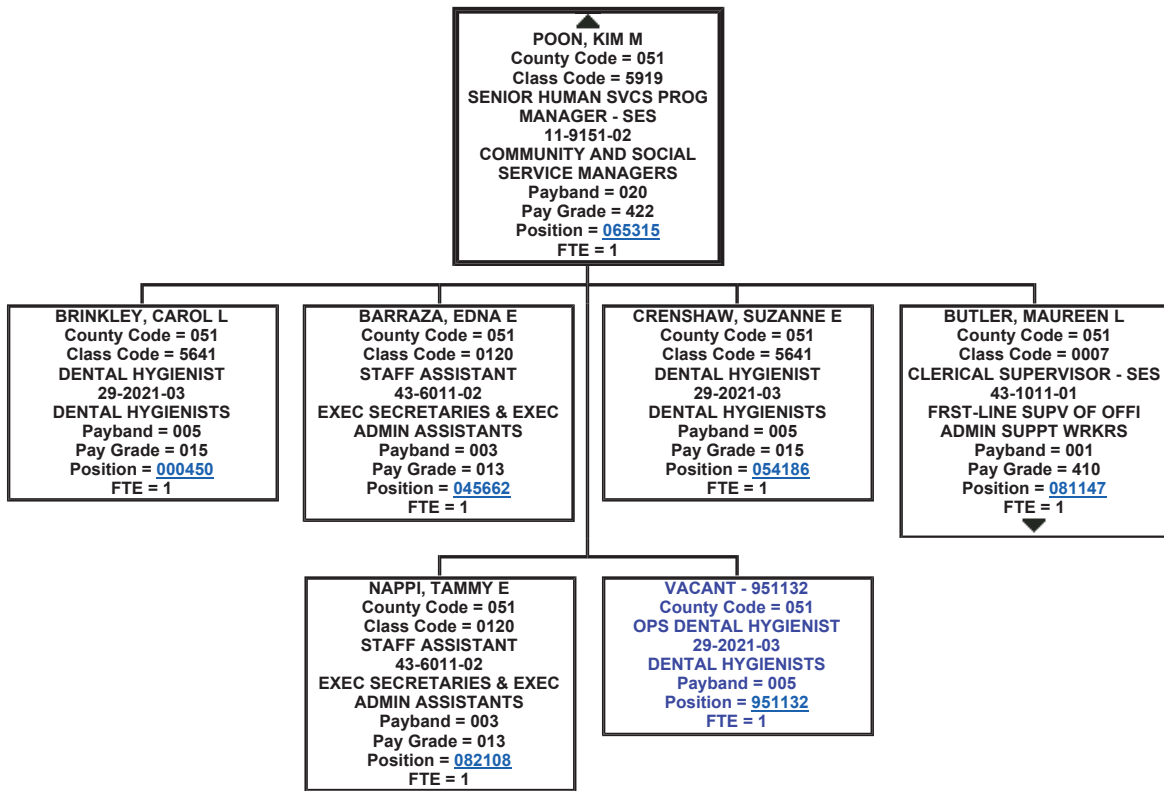
HADDOCKS, JENAE M  
County Code = 051  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [004046](#)  
FTE = 1

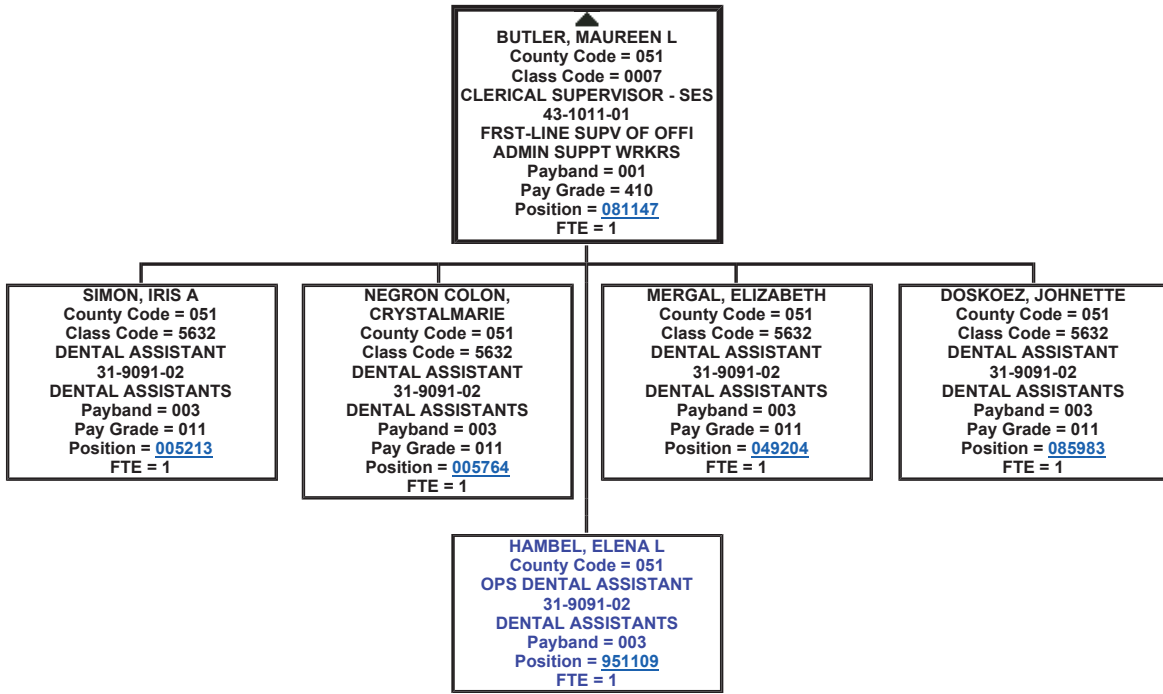
AHMED, AMINA B  
County Code = 051  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [006969](#)  
FTE = 1

WATTS, MELISSA E  
County Code = 051  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [029859](#)  
FTE = 1

VACANT - 045762  
County Code = 051  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [045762](#)  
FTE = 1

ABEBE, LAIKE G  
County Code = 051  
Class Code = 5035  
BIOLOGICAL SCIENTIST III  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 022  
Position = [068989](#)  
FTE = 1



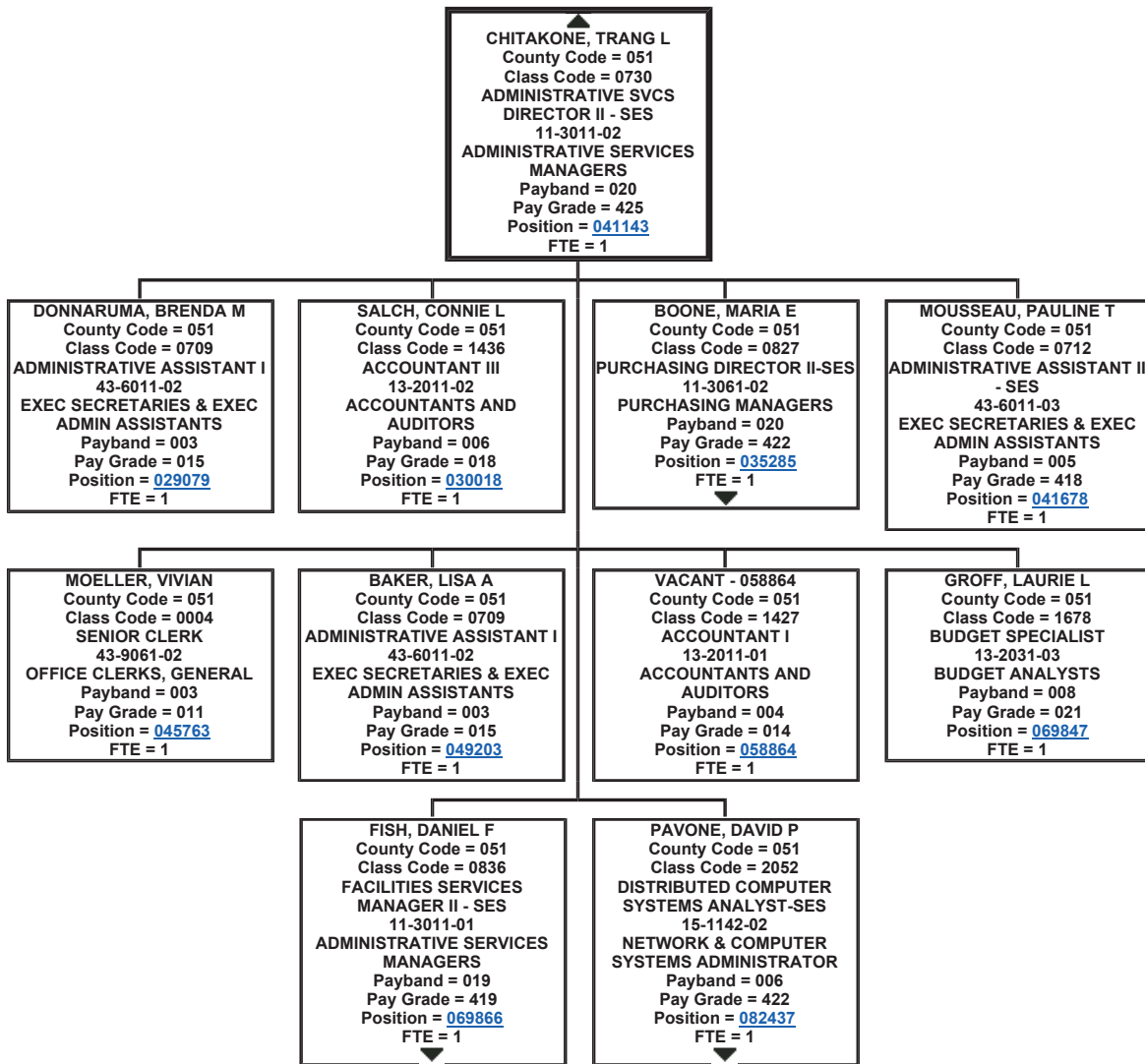




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ETZEL, PATRICIA L  
County Code = 051  
Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [043329](#)  
FTE = 1

EVANS, HEIDI C  
County Code = 051  
Class Code = 2209  
OPERATIONS ANALYST I  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Pay Grade = 017  
Position = [061981](#)  
FTE = 1

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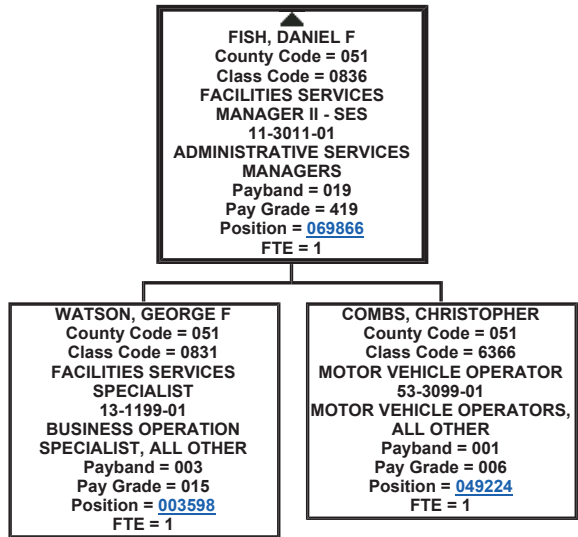


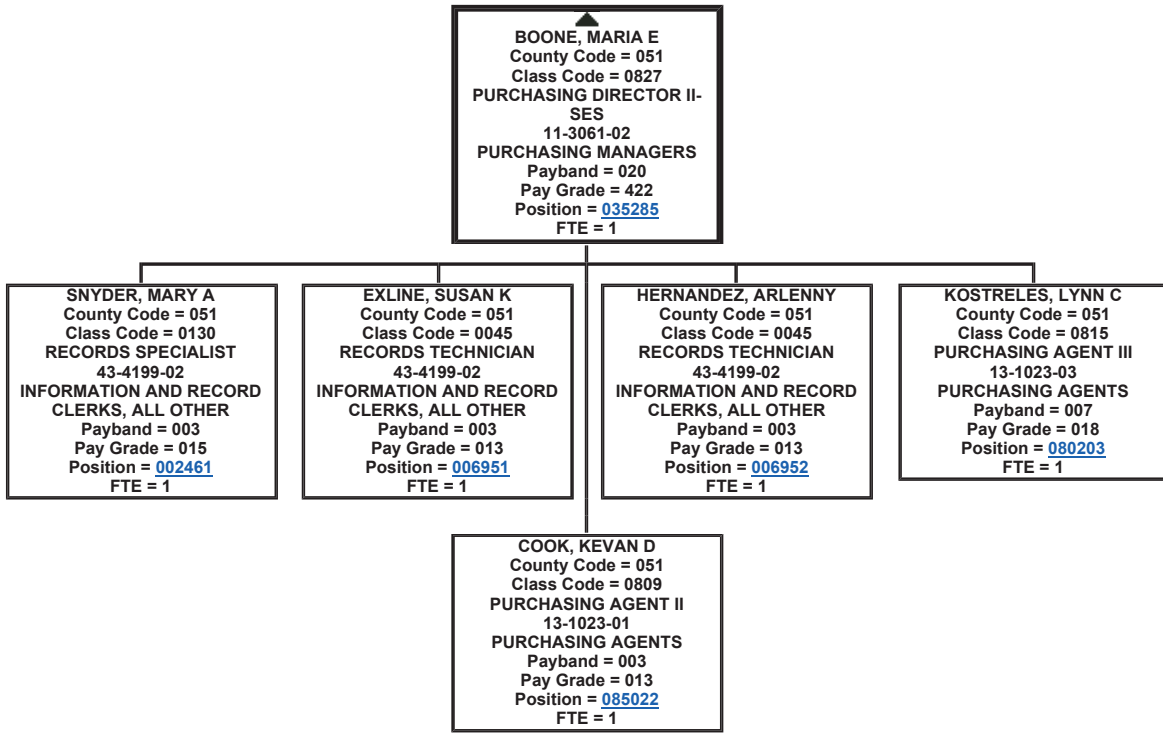
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PAVONE, DAVID P  
County Code = 051  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEMS ANALYST-SES  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 422  
Position = [082437](#)  
FTE = 1

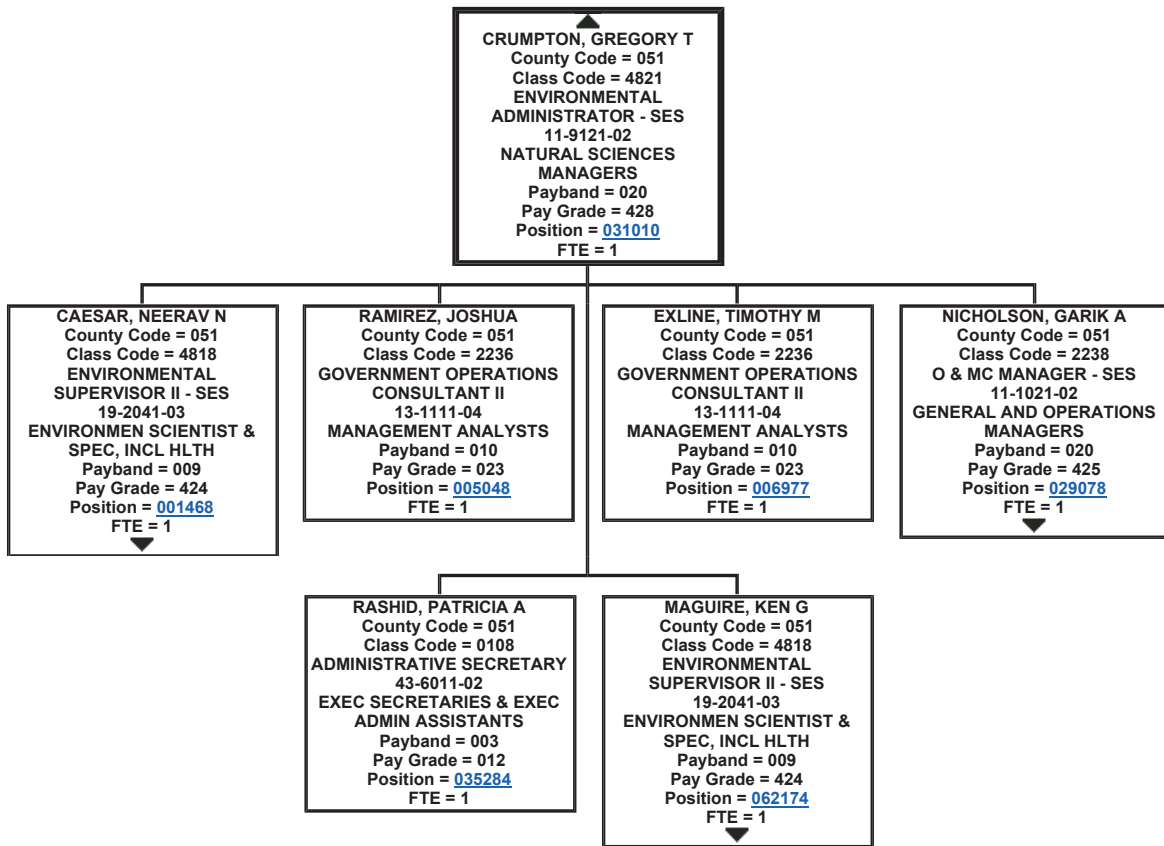
GOODBRAKE, KEITH B  
County Code = 051  
Class Code = 4954  
COMPUTER SUPPORT  
ANALYST  
15-1151-02  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 006  
Pay Grade = 021  
Position = [000090](#)  
FTE = 1

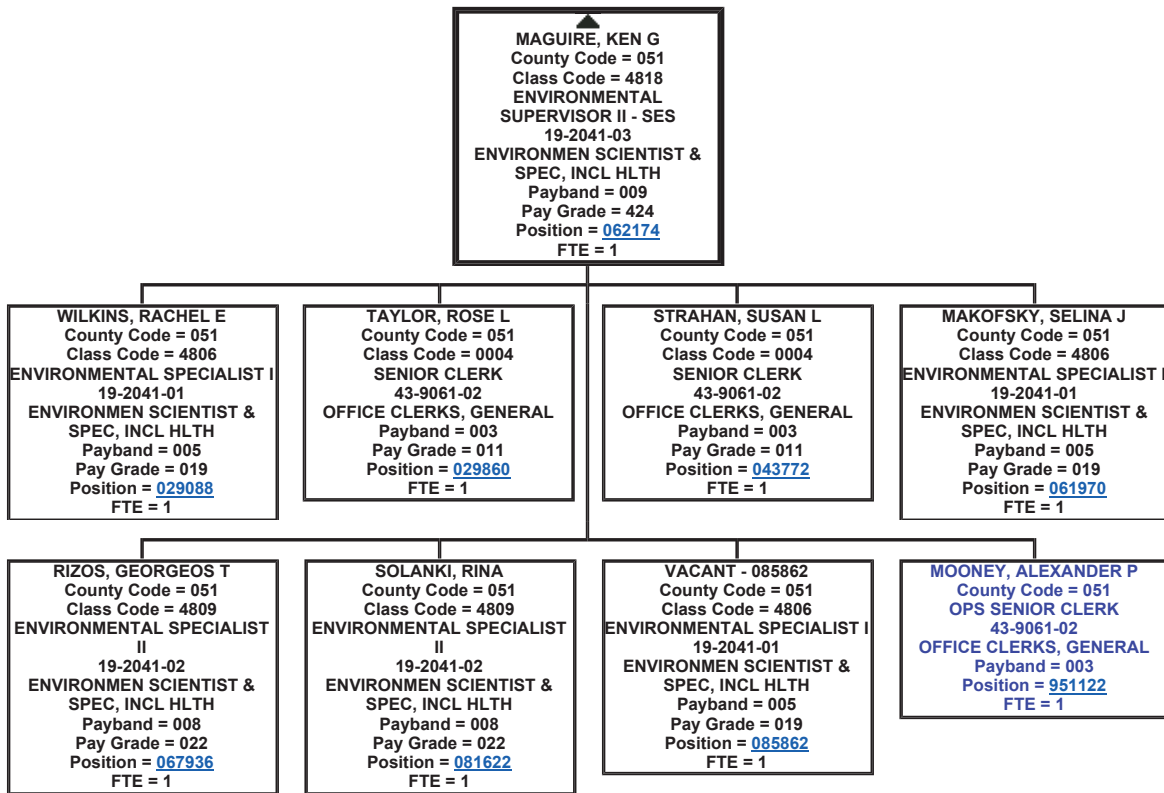
HOLMES, DOUGLAS G  
County Code = 051  
Class Code = 2047  
OFFICE AUTOMATION  
ANALYST  
15-1151-02  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 006  
Pay Grade = 022  
Position = [068828](#)  
FTE = 1

ORMSTON, ANDREW N  
County Code = 051  
OPS OFFICE AUTOMATION  
SPECIALIST I  
15-1151-01  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 004  
Position = [951108](#)  
FTE = 1









NICHOLSON, GARIK A  
County Code = 051  
Class Code = 2238  
O & MC MANAGER - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [029078](#)  
FTE = 1

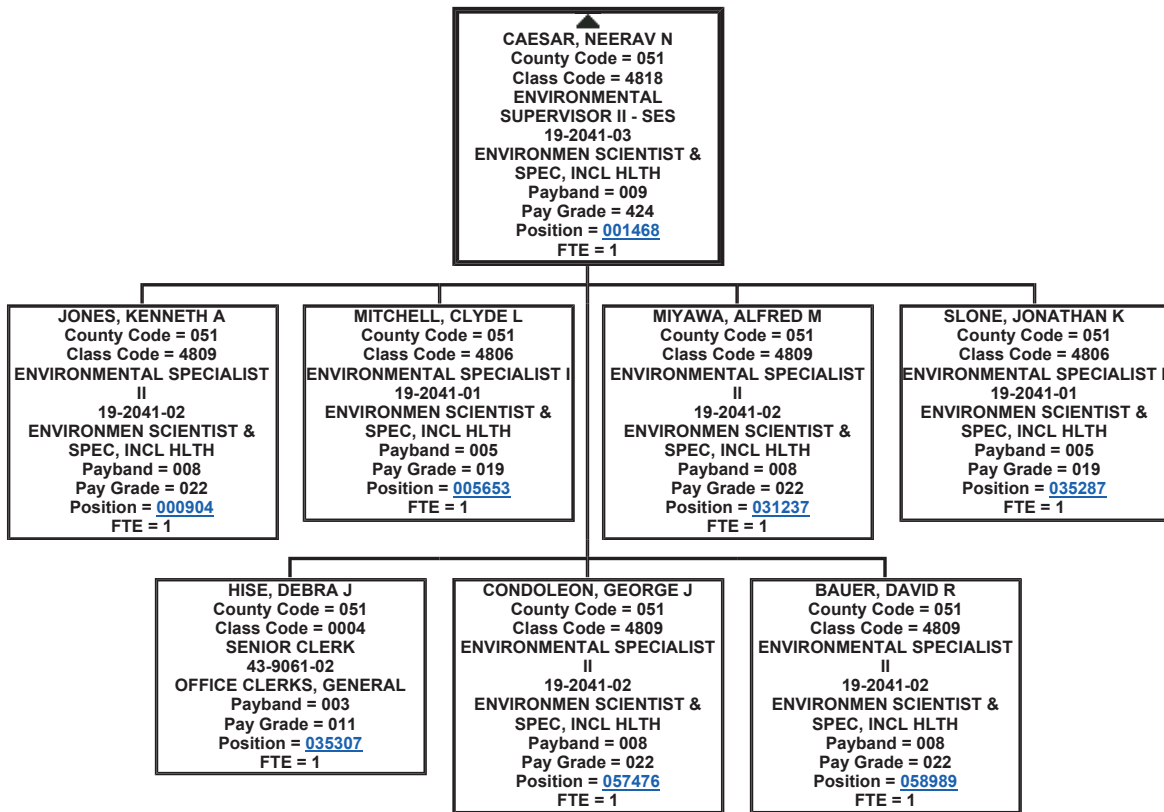
PELL, JENNIE B  
County Code = 051  
Class Code = 5035  
BIOLOGICAL SCIENTIST III  
19-1029-02  
BIOLOGICAL SCIENTISTS, ALL  
OTHER  
Payband = 008  
Pay Grade = 022  
Position = [034086](#)  
FTE = 1

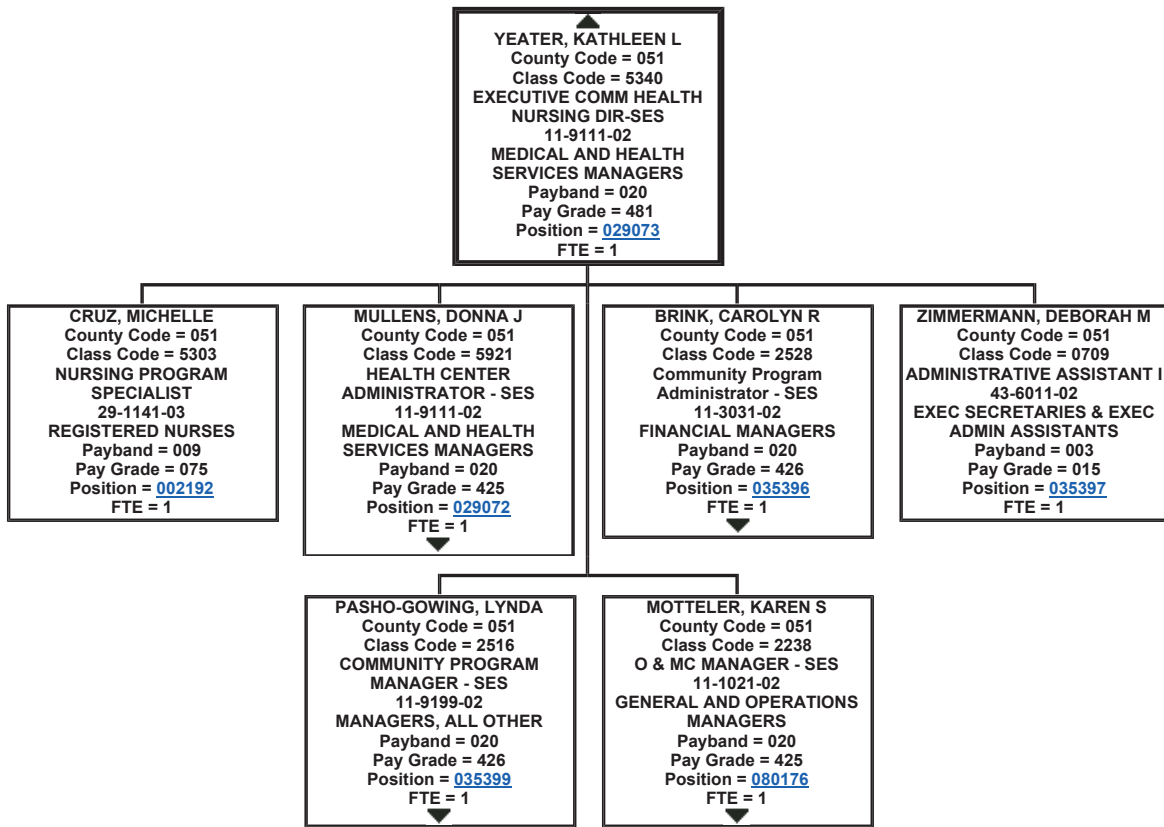
AVELLANET, JOSE A  
County Code = 051  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [066574](#)  
FTE = 1

YOUNG, ZELDA  
County Code = 051  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [080018](#)  
FTE = 1

HENSLEY, DEBORAH  
County Code = 051  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [086329](#)  
FTE = 1







▲  
MOTTELER, KAREN S  
County Code = 051  
Class Code = 2238  
O & MC MANAGER - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [080176](#)  
FTE = 1

LEINONEN, SANDRA H  
County Code = 051  
Class Code = 5666  
HEALTH INFORMATION  
SPECIALIST  
43-4071-03  
FILE CLERKS  
Payband = 005  
Pay Grade = 015  
Position = [035311](#)  
FTE = 1

BLOW, DESPINA  
County Code = 051  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [045509](#)  
FTE = 1

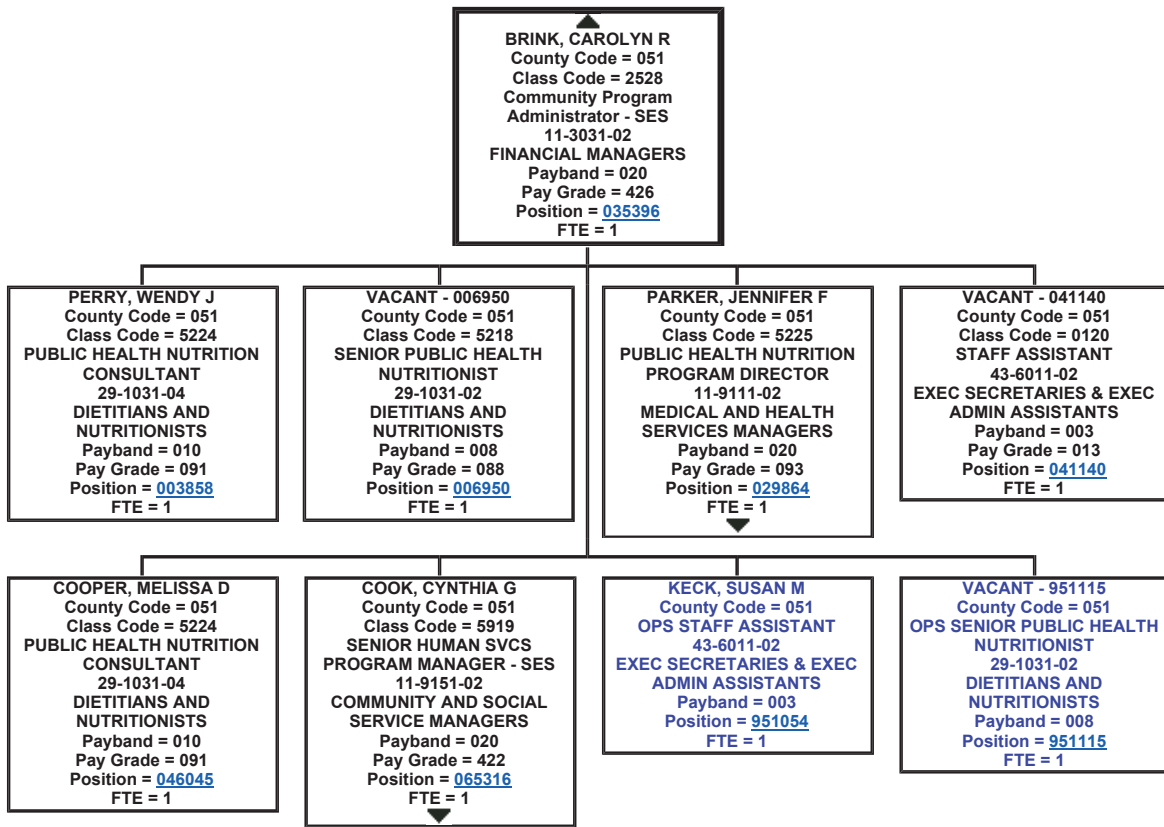
PASHO-GOWING, LYNDA  
County Code = 051  
Class Code = 2516  
COMMUNITY PROGRAM  
MANAGER - SES  
11-9199-02  
MANAGERS, ALL OTHER  
Payband = 020  
Pay Grade = 426  
Position = [035399](#)  
FTE = 1

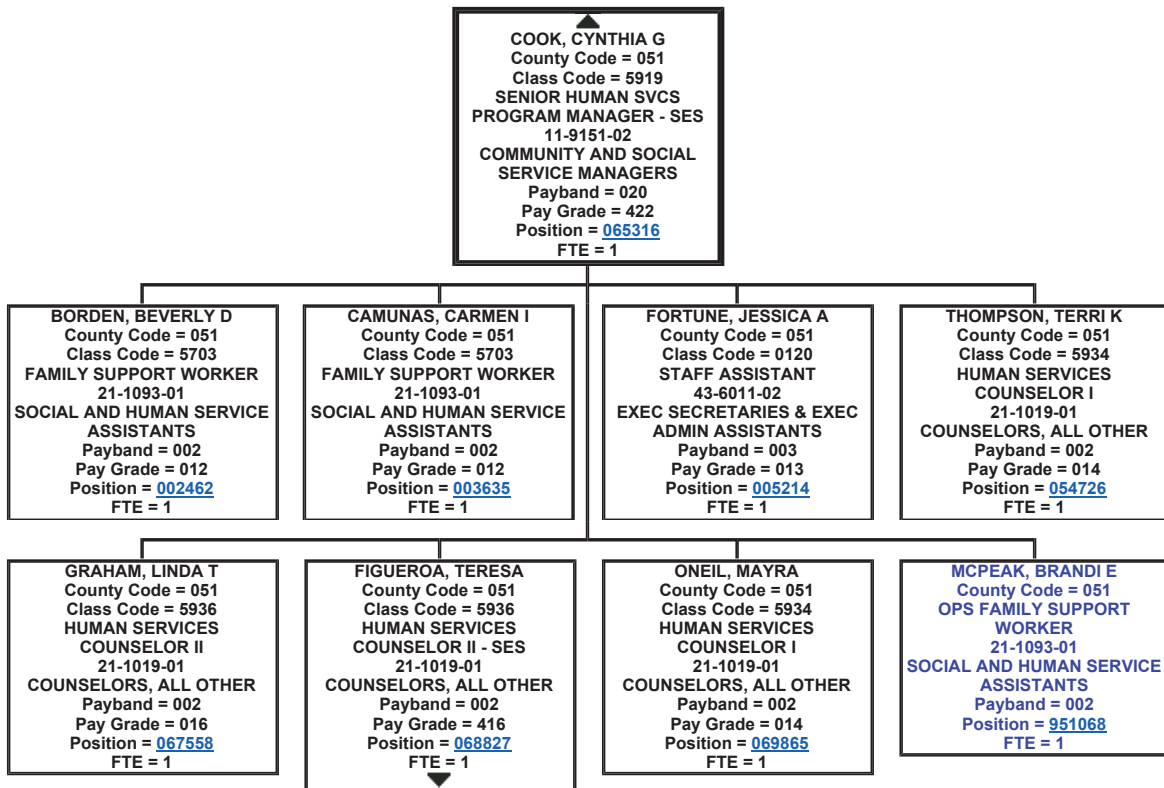
CORTESE, CAROL  
County Code = 051  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 020  
Position = [035308](#)  
FTE = 1

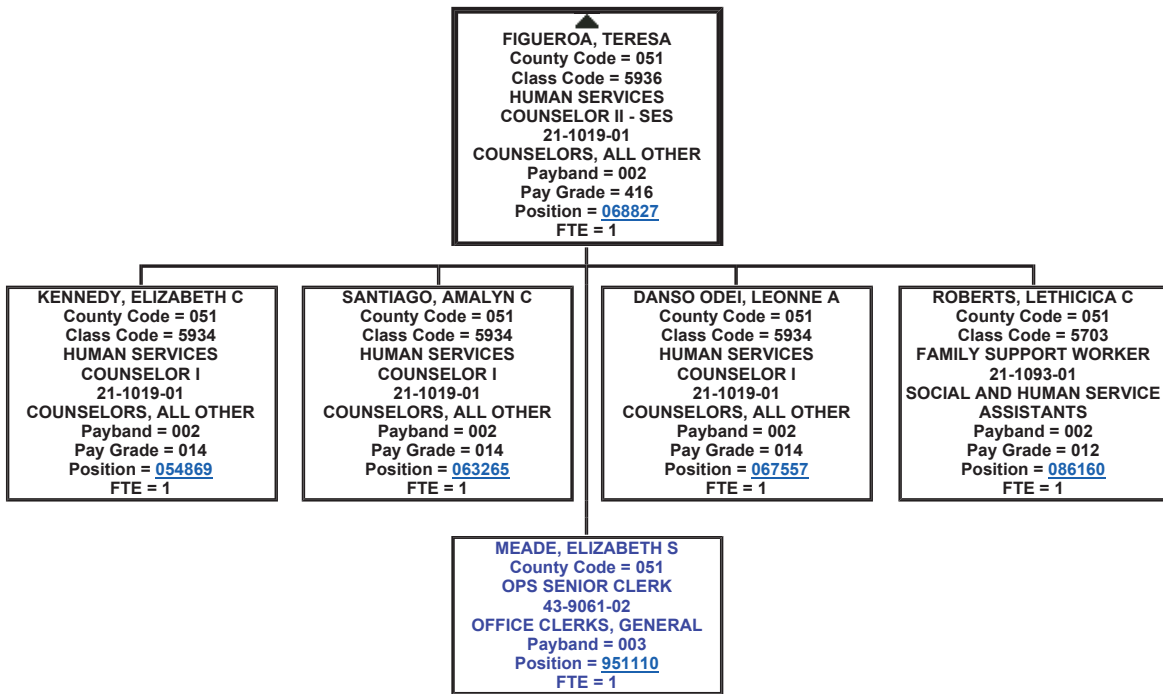
VACANT - 054613  
County Code = 051  
Class Code = 5871  
HUMAN SERVICES PROGRAM  
ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 018  
Position = [054613](#)  
FTE = 1

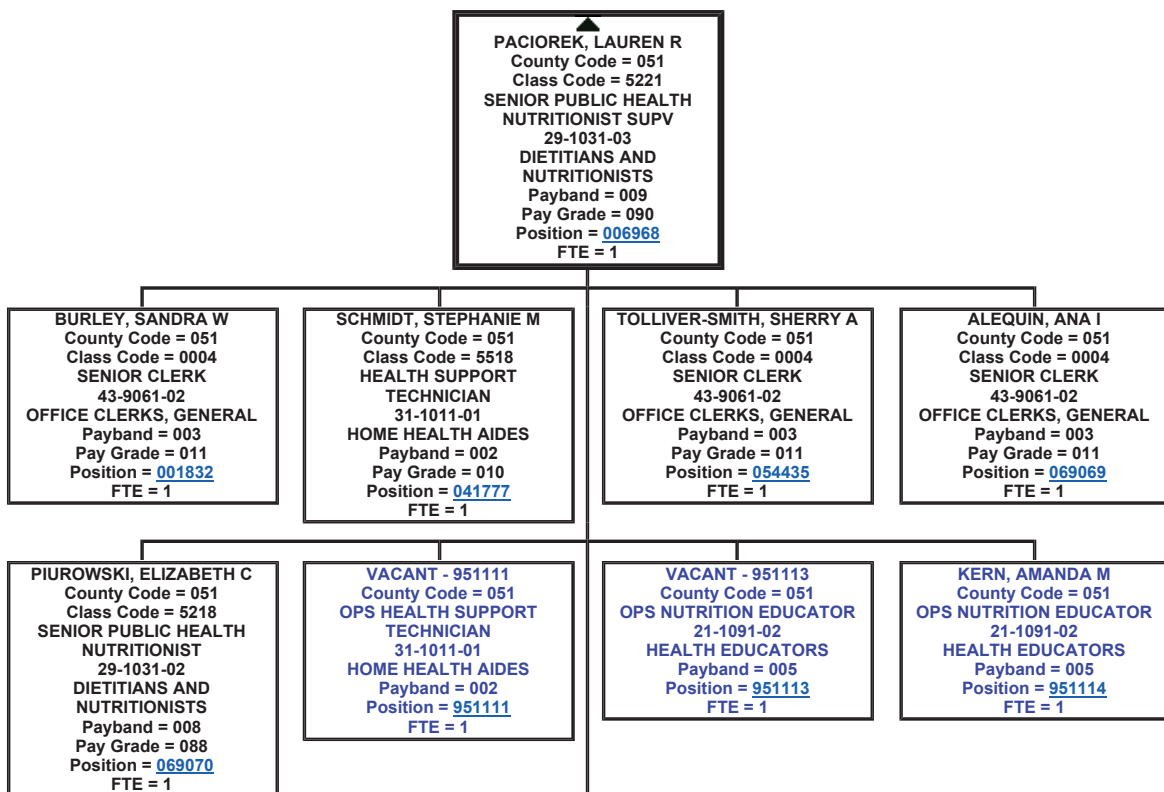
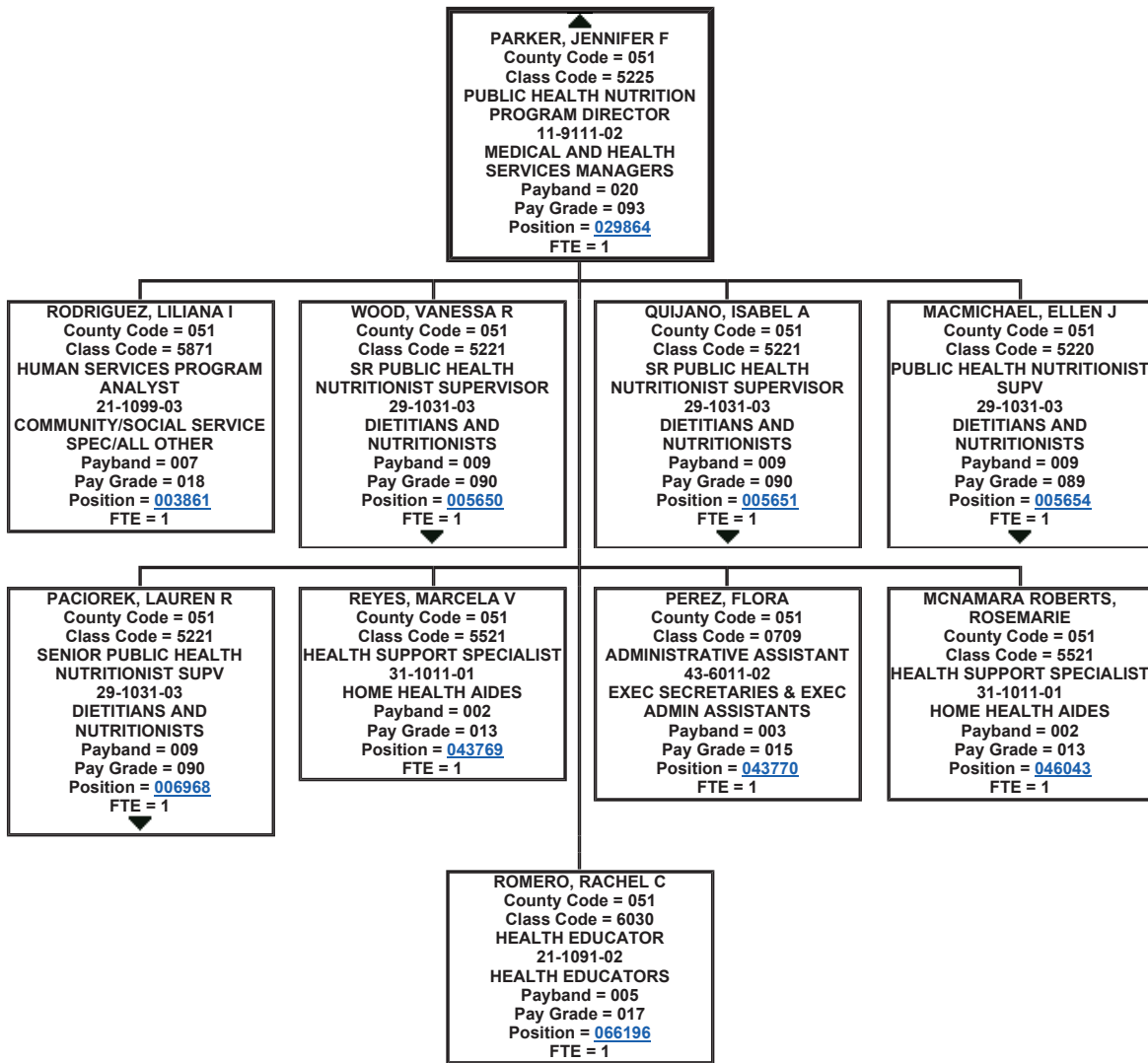
VACANT - 951067  
County Code = 051  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [951067](#)  
FTE = 1

BORDAS, GRACE  
County Code = 051  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [951100](#)  
FTE = 1





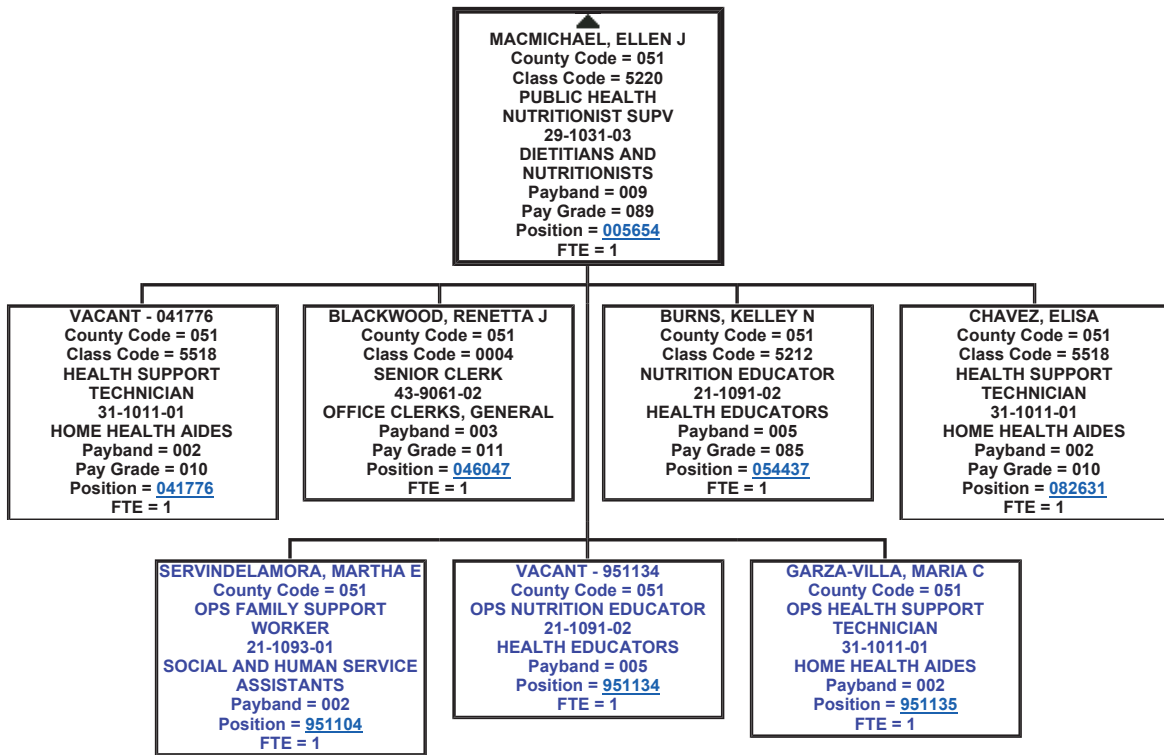


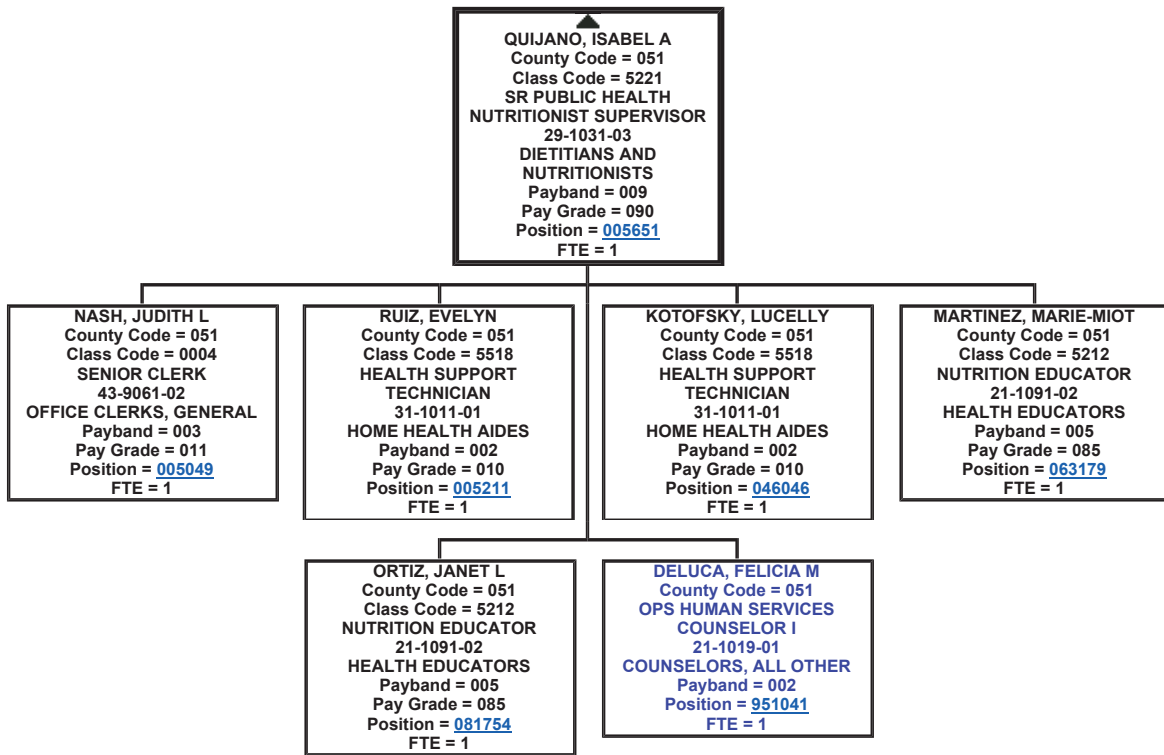


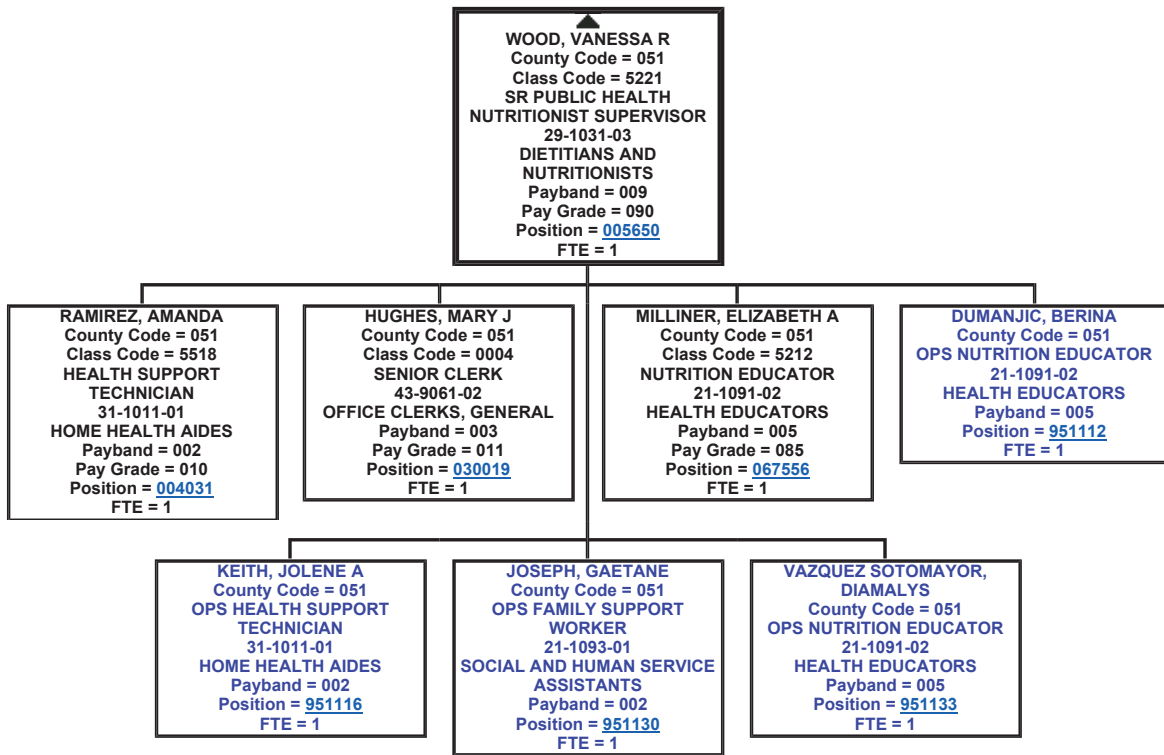


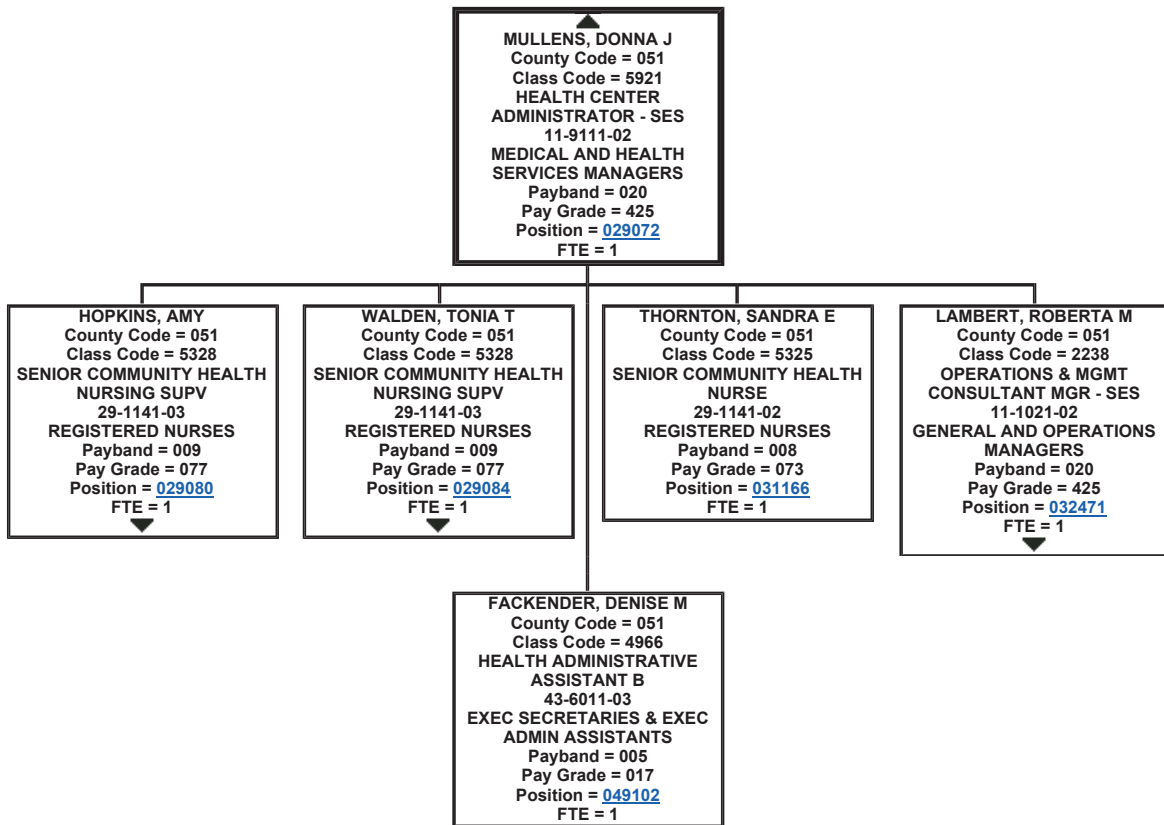
FLORESTAL, SARAH L  
County Code = 051  
OPS FAMILY SUPPORT  
WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Position = 951131  
FTE = 1

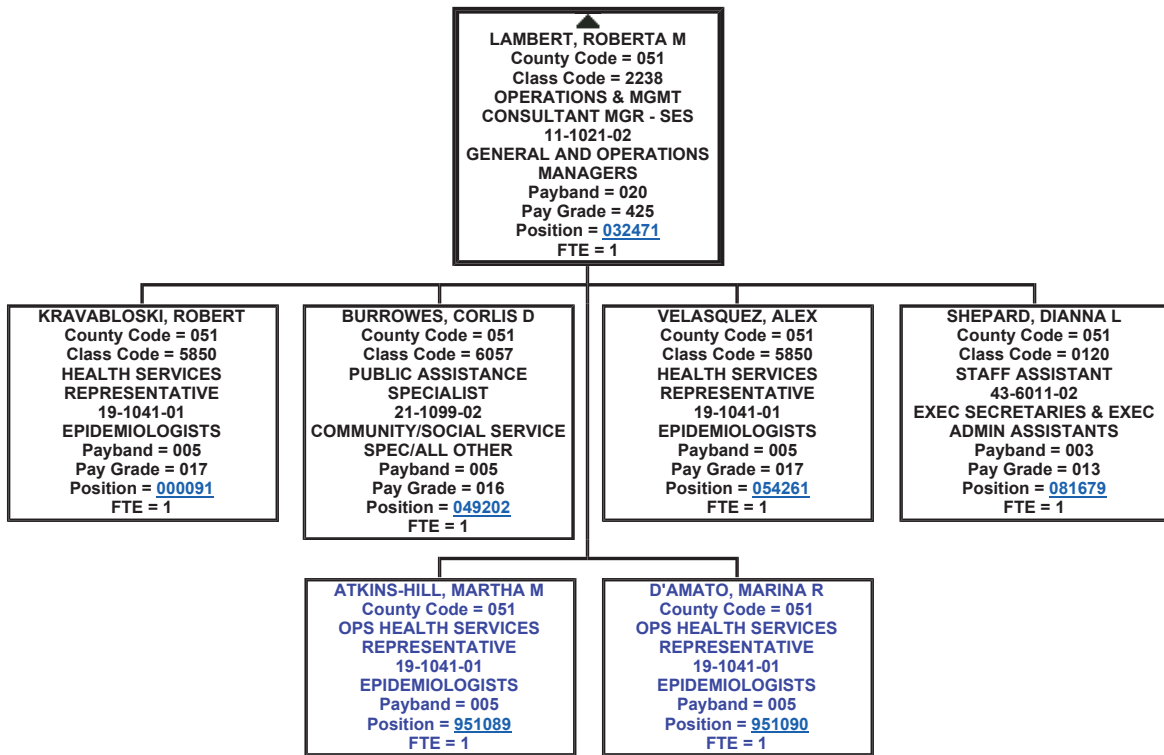
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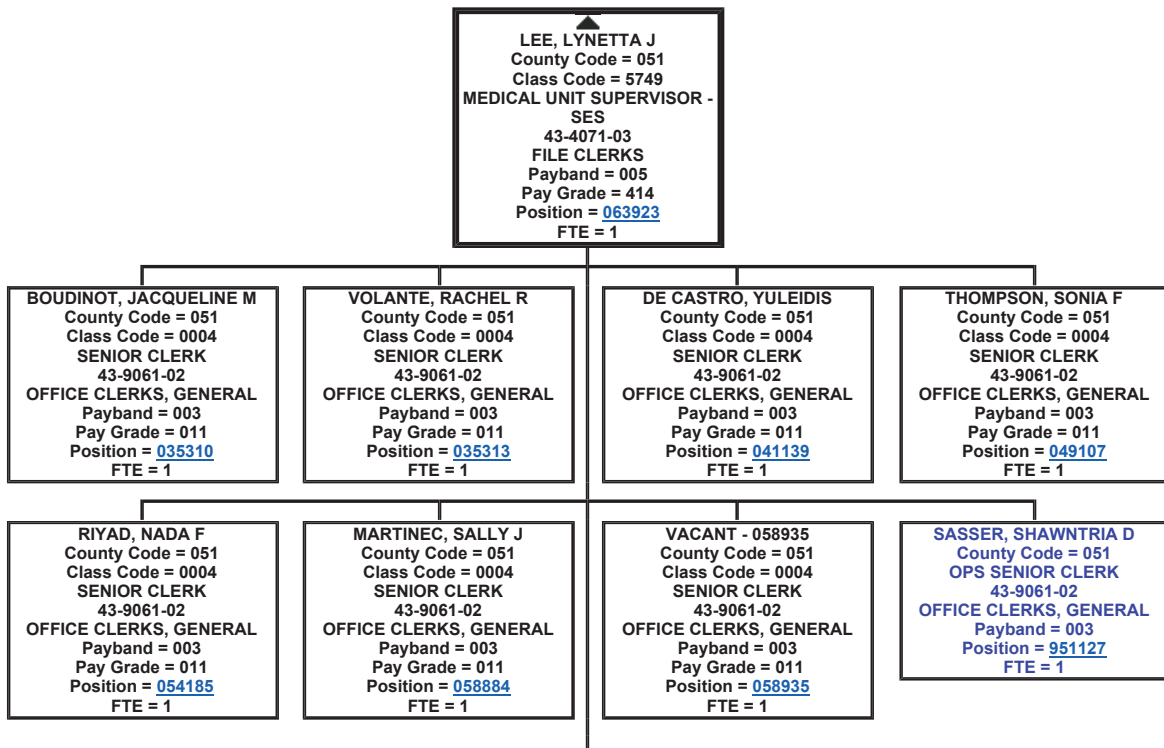
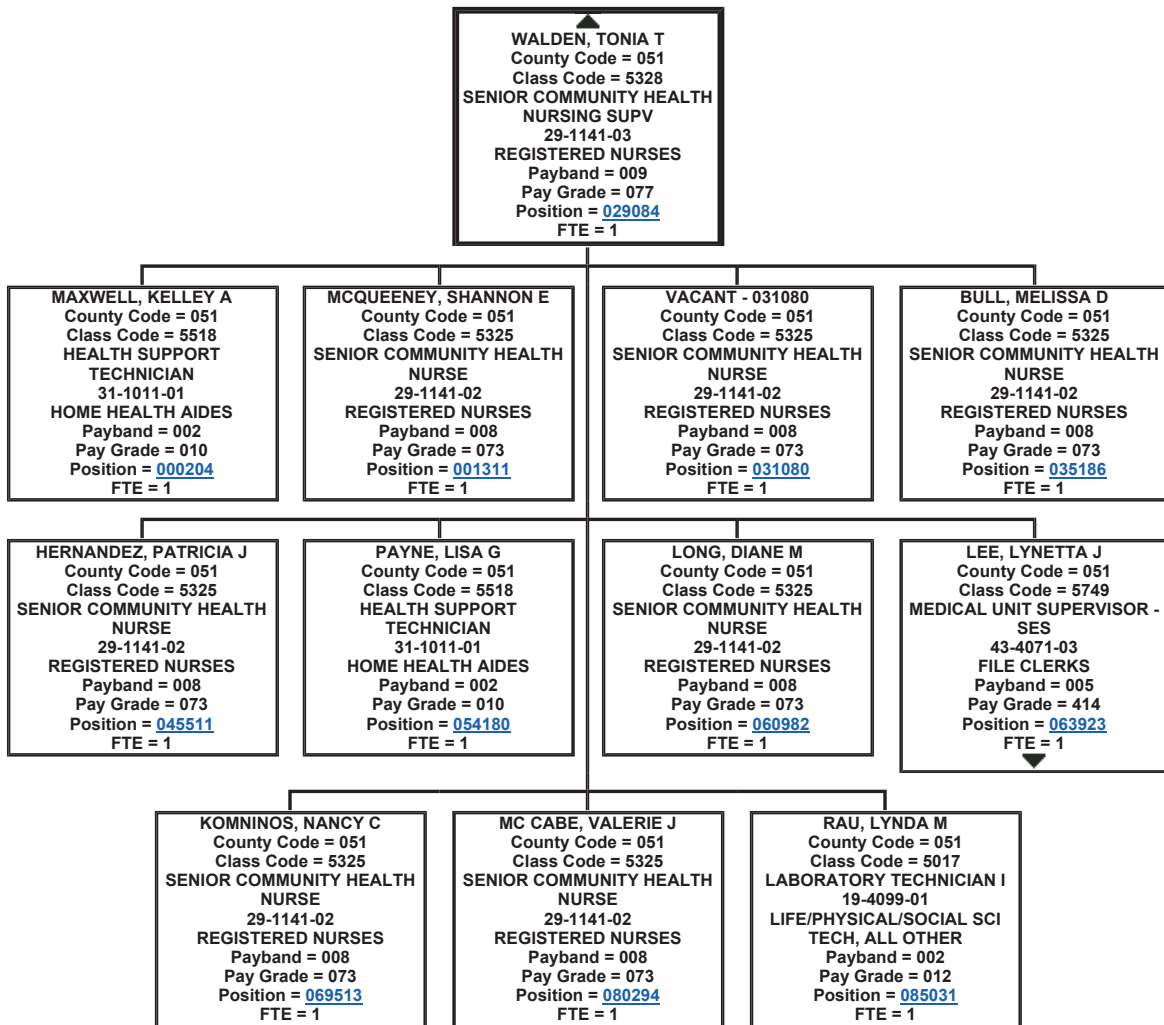








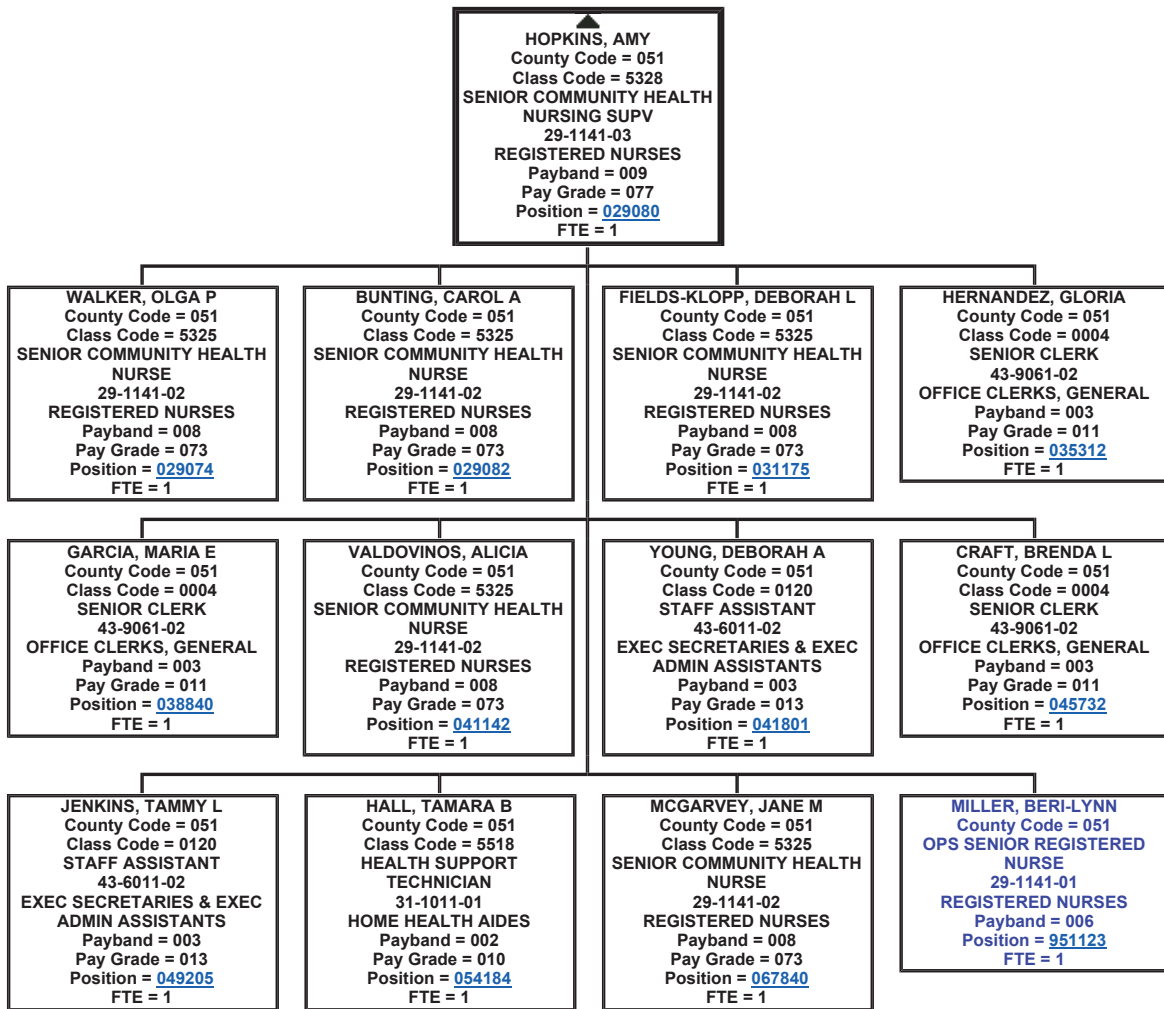




BLENCO, KAREN A  
County Code = 051  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = 951128  
FTE = 1

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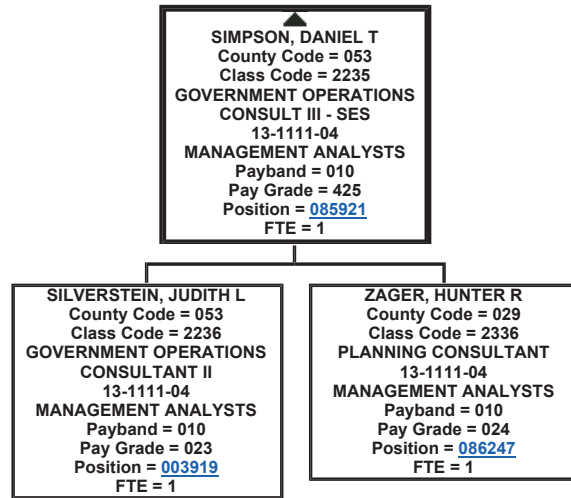


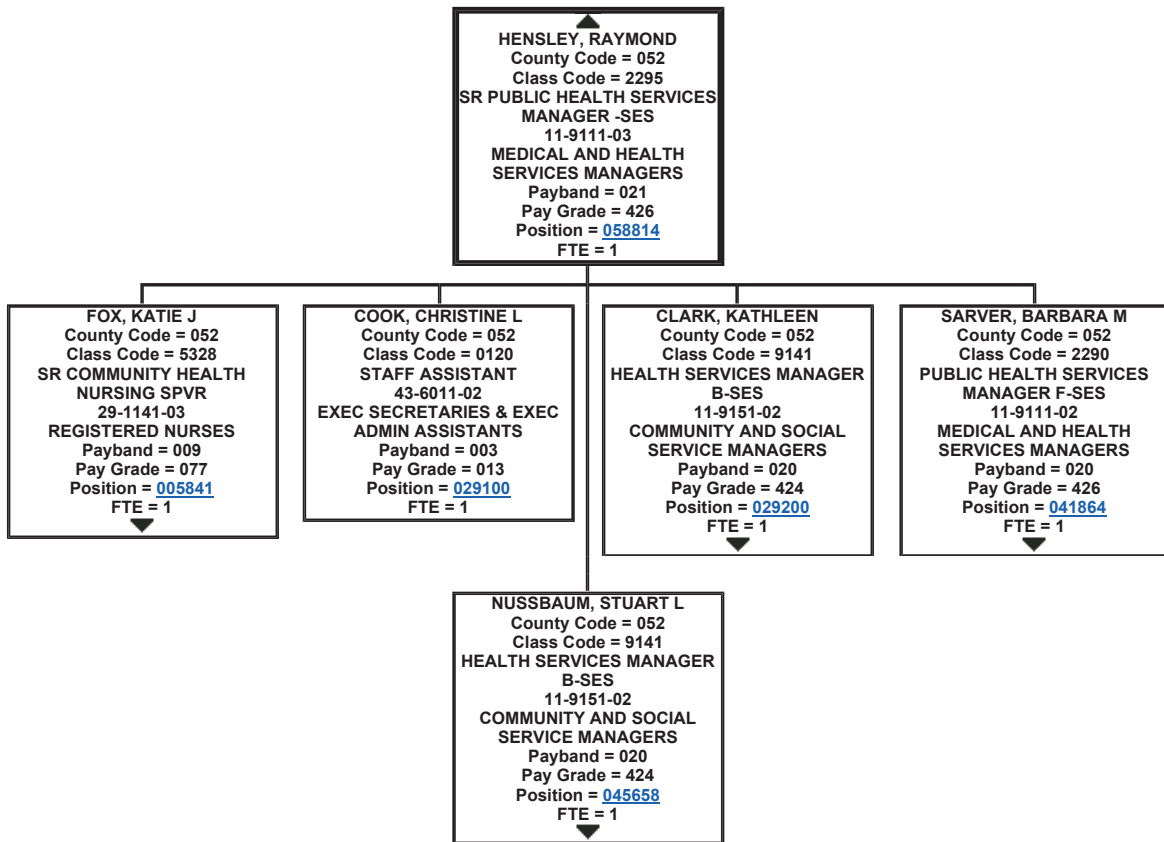


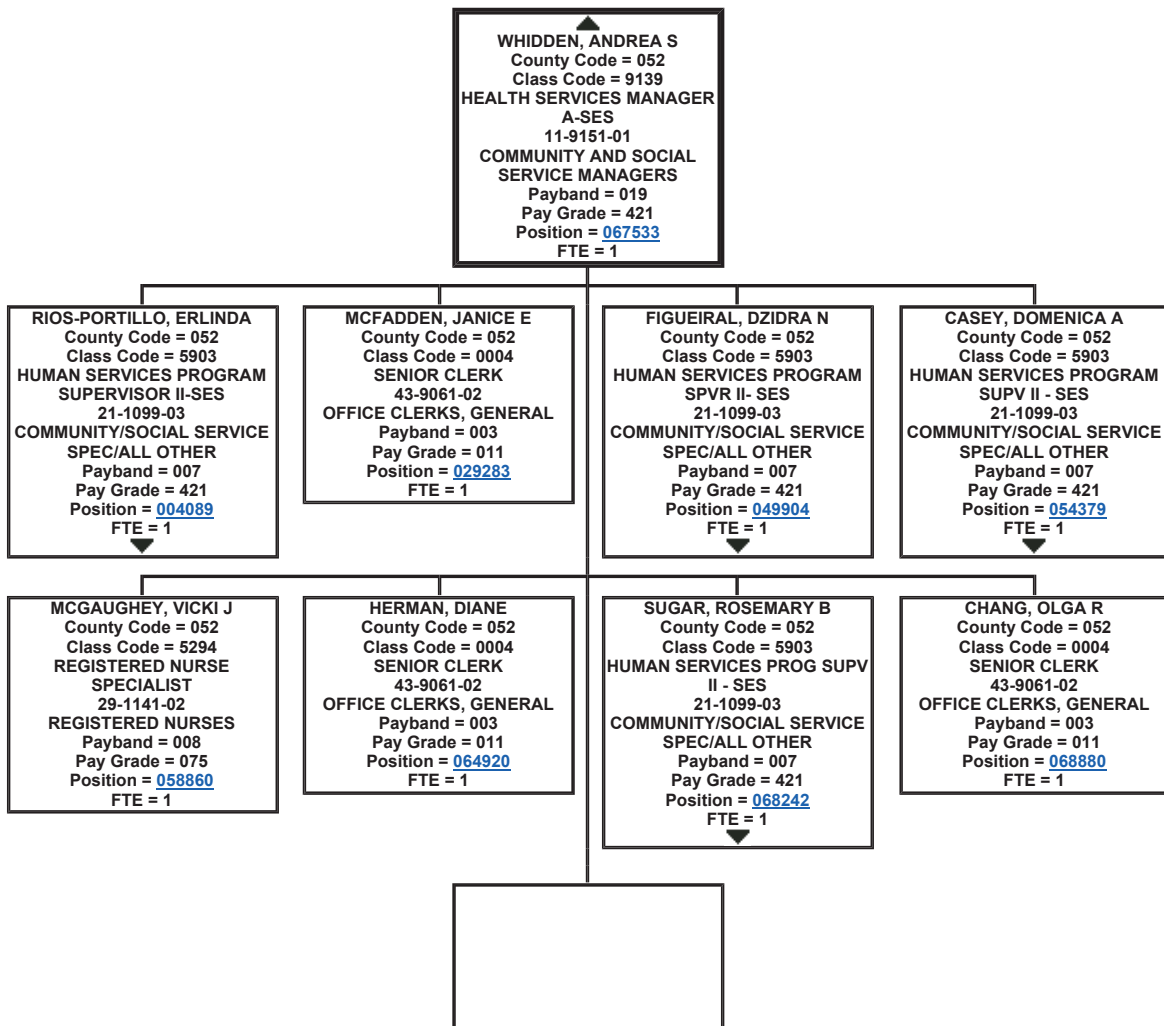
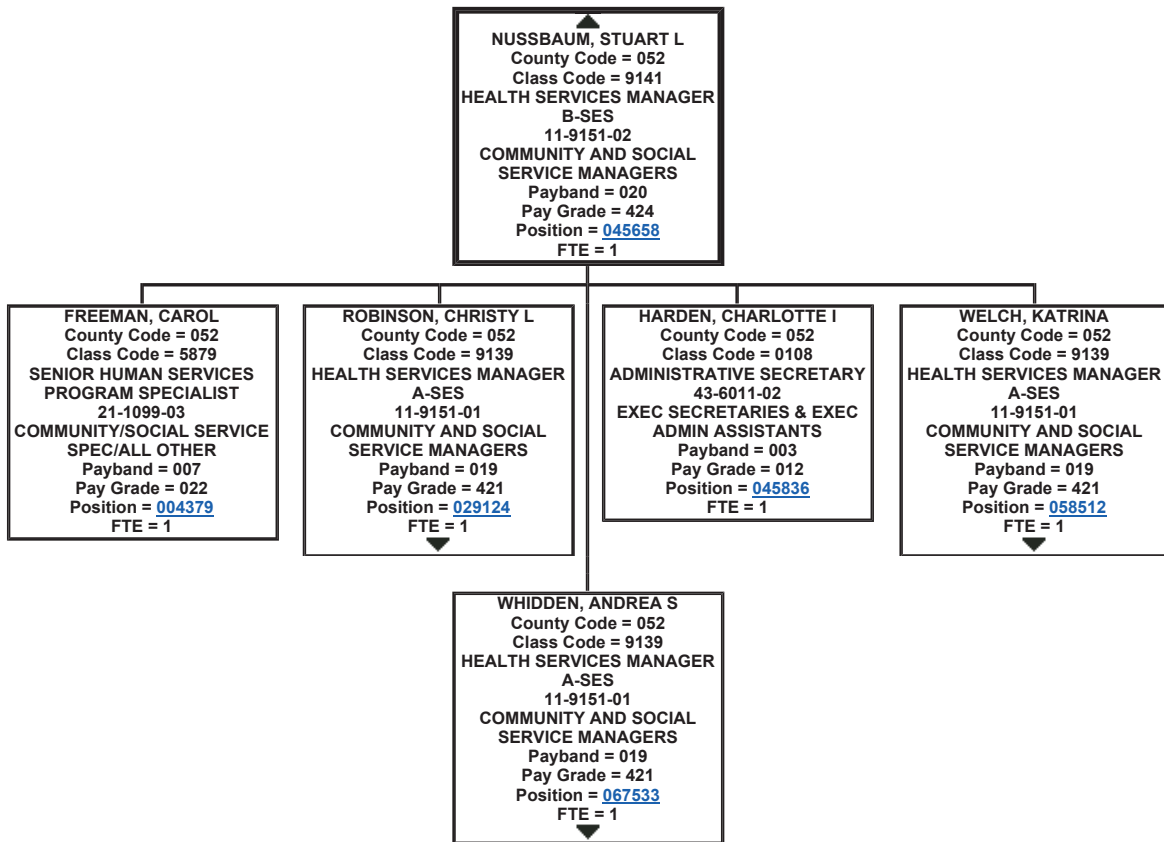
# Florida Department of Health

## CHD 52 - Pinellas County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.







JOHNSON, THOMASINA T  
County Code = 052  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [082516](#)  
FTE = 1

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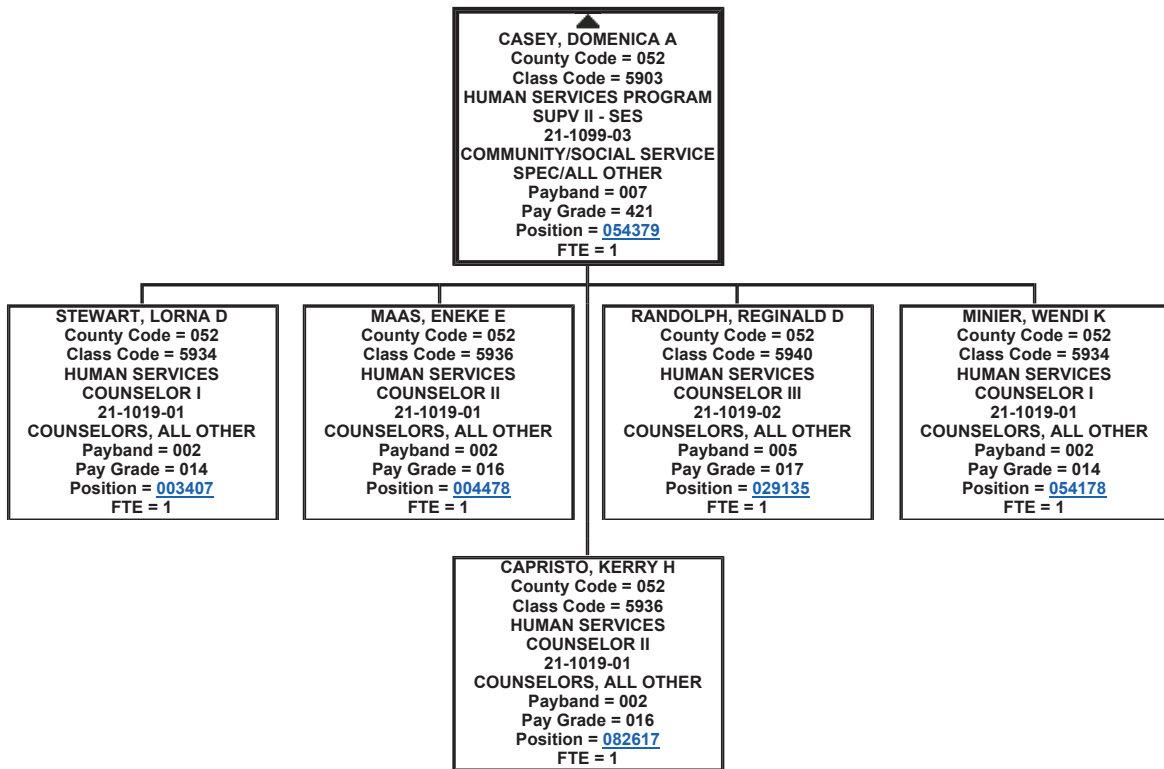
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SUGAR, ROSEMARY B  
County Code = 052  
Class Code = 5903  
HUMAN SERVICES PROG  
SUPV II - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 421  
Position = [068242](#)  
FTE = 1

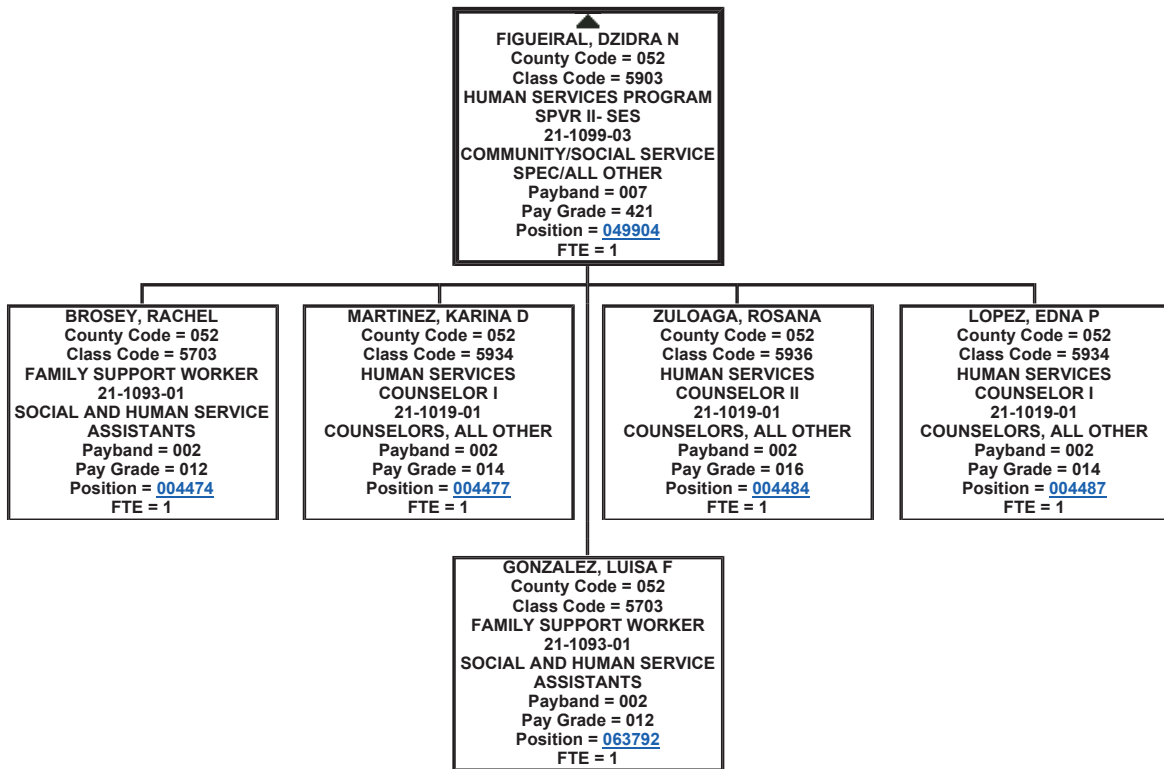
NELSON, JANELL C  
County Code = 052  
Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Pay Grade = 012  
Position = [005722](#)  
FTE = 1

HAYES, ERICKA  
County Code = 052  
Class Code = 5934  
HUMAN SERVICES  
COUNSELOR I  
21-1019-01  
COUNSELORS, ALL OTHER  
Payband = 002  
Pay Grade = 014  
Position = [045147](#)  
FTE = 1

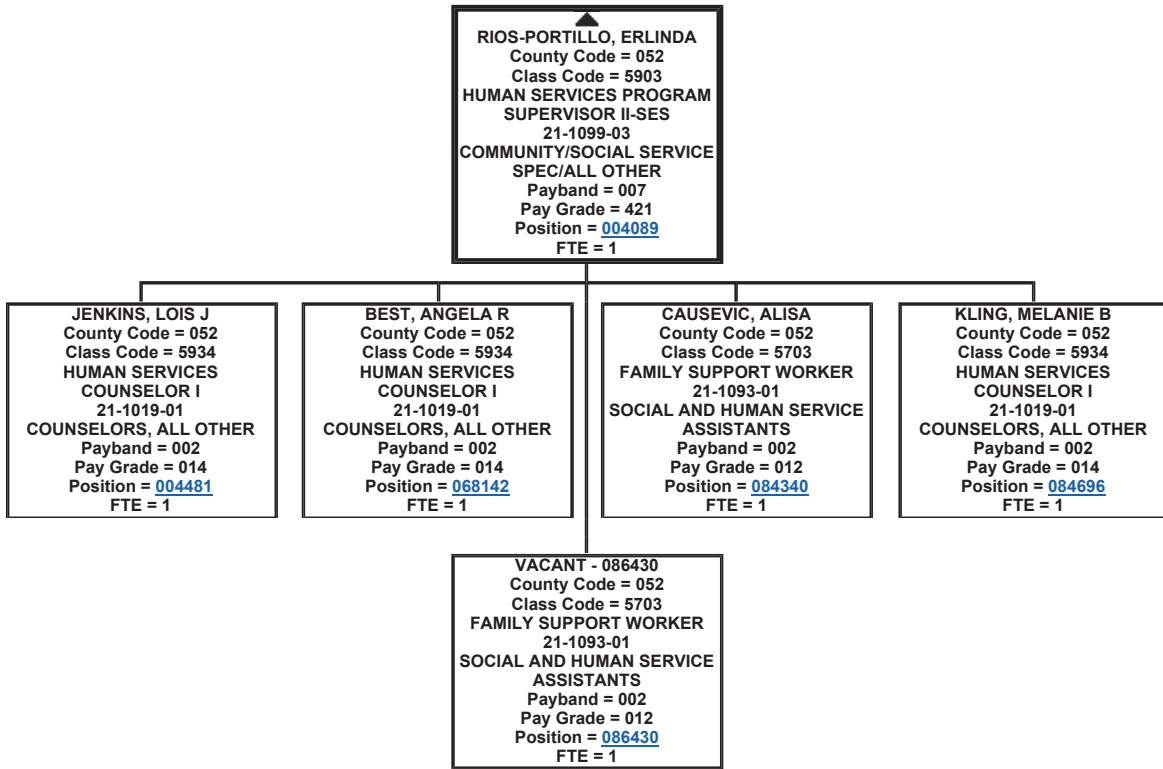
DELANCY-LEWIS, EBONY  
County Code = 052  
Class Code = 5934  
HUMAN SERVICES  
COUNSELOR I  
21-1019-01  
COUNSELORS, ALL OTHER  
Payband = 002  
Pay Grade = 014  
Position = [060920](#)  
FTE = 1

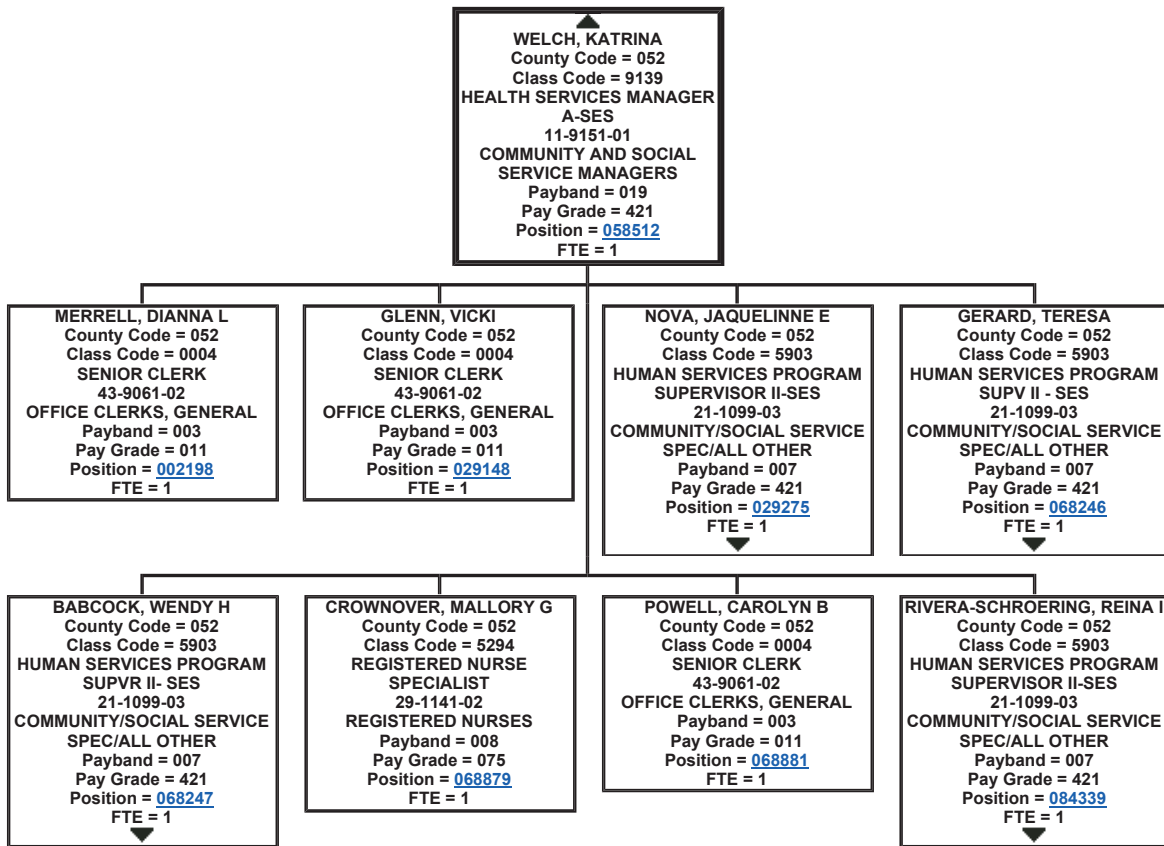
CHATMAN, ALISA  
County Code = 052  
Class Code = 5936  
HUMAN SERVICES  
COUNSELOR II  
21-1019-01  
COUNSELORS, ALL OTHER  
Payband = 002  
Pay Grade = 016  
Position = [069864](#)  
FTE = 1











RIVERA-SCHROERING, REINA  
I  
County Code = 052  
Class Code = 5903  
HUMAN SERVICES PROGRAM  
SUPERVISOR II-SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 421  
Position = [084339](#)  
FTE = 1

ODOM, GAIL R  
County Code = 052  
Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Pay Grade = 012  
Position = [004480](#)  
FTE = 1

BURKE CRUZ, ANI A  
County Code = 052  
Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
Pay Grade = 012  
Position = [004527](#)  
FTE = 1

LOVING, KITINA Y  
County Code = 052  
Class Code = 5936  
HUMAN SERVICES  
COUNSELOR II  
21-1019-01  
COUNSELORS, ALL OTHER  
Payband = 002  
Pay Grade = 016  
Position = [067953](#)  
FTE = 1

REEDY, FELICIA  
County Code = 052  
Class Code = 5936  
HUMAN SERVICES  
COUNSELOR II  
21-1019-01  
COUNSELORS, ALL OTHER  
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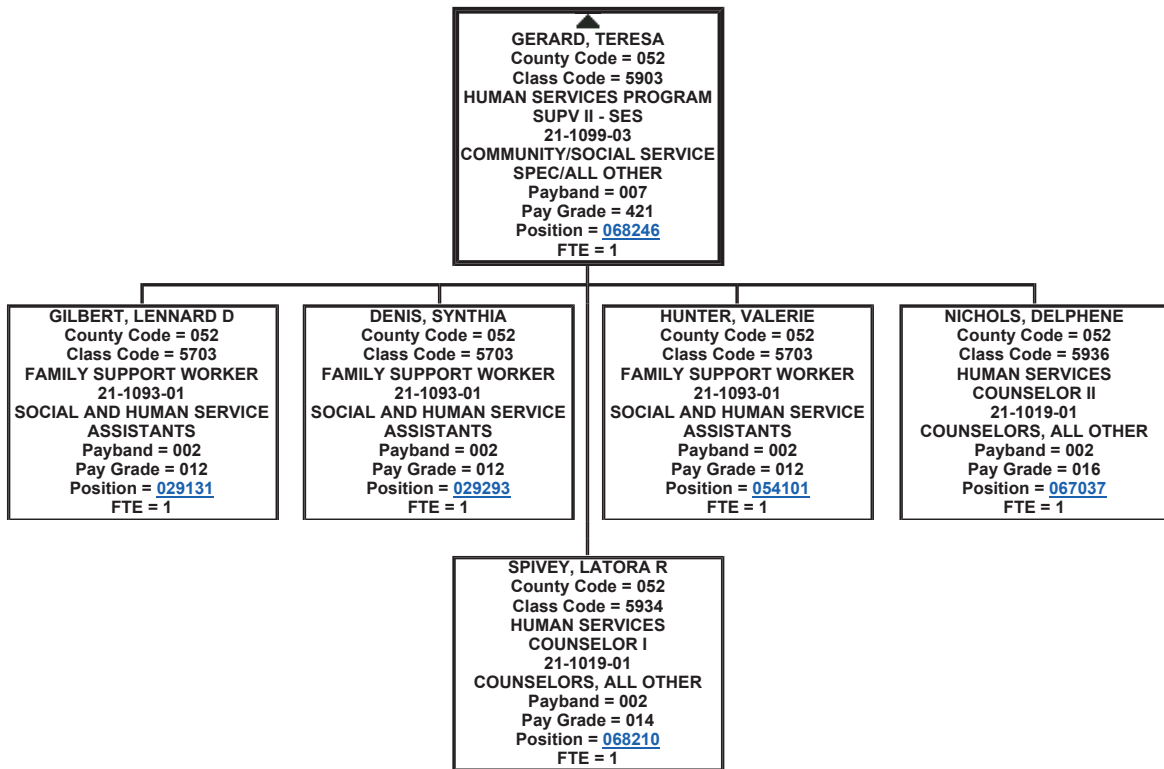
DUKES, MICHAEL C  
County Code = 052  
Class Code = 5934  
HUMAN SERVICES  
COUNSELOR I  
21-1019-01  
COUNSELORS, ALL OTHER  
Payband = 002  
Pay Grade = 014  
Position = [068243](#)  
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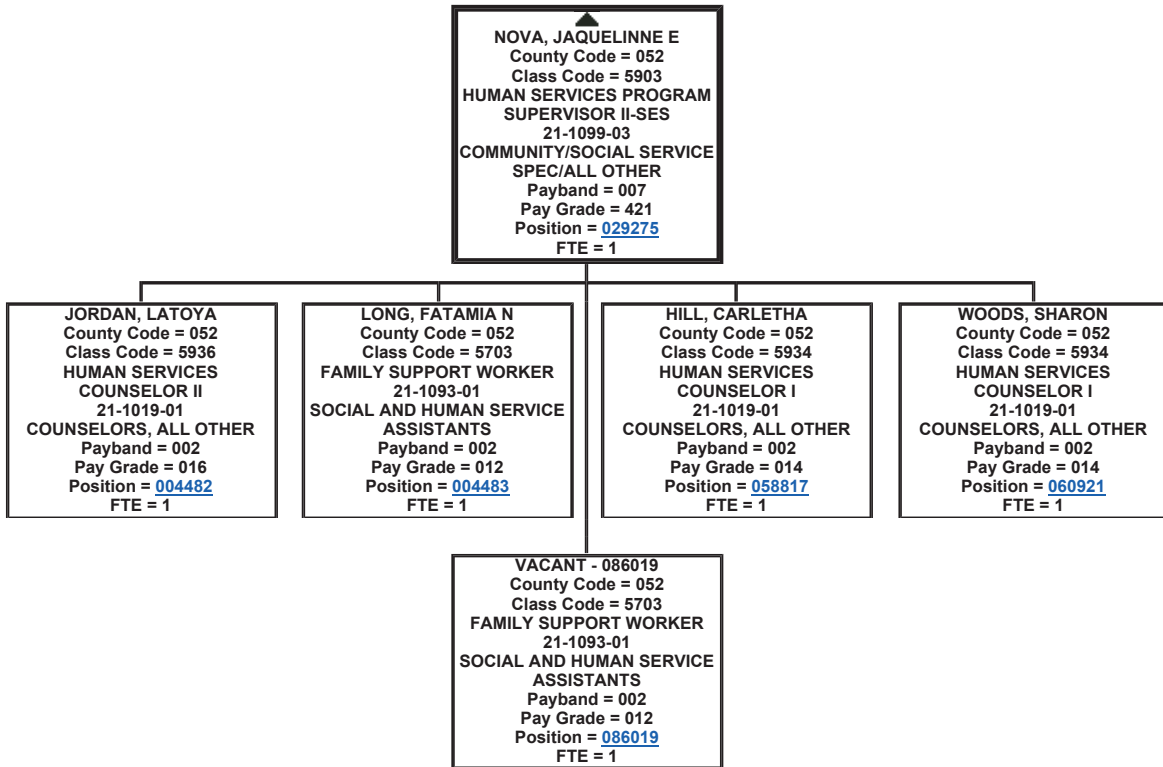
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BABCOCK, WENDY H  
County Code = 052  
Class Code = 5903  
HUMAN SERVICES PROGRAM  
SUPVR II- SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 421  
Position = [068247](#)  
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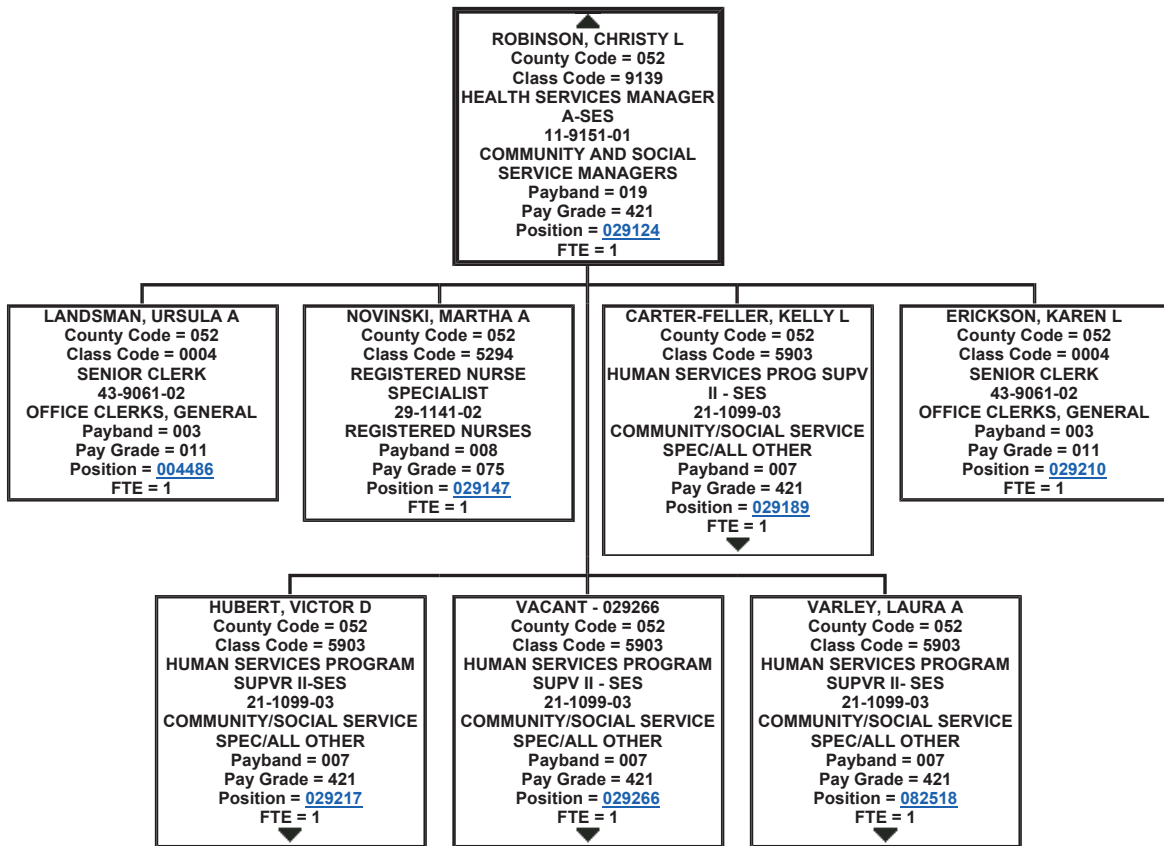
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Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
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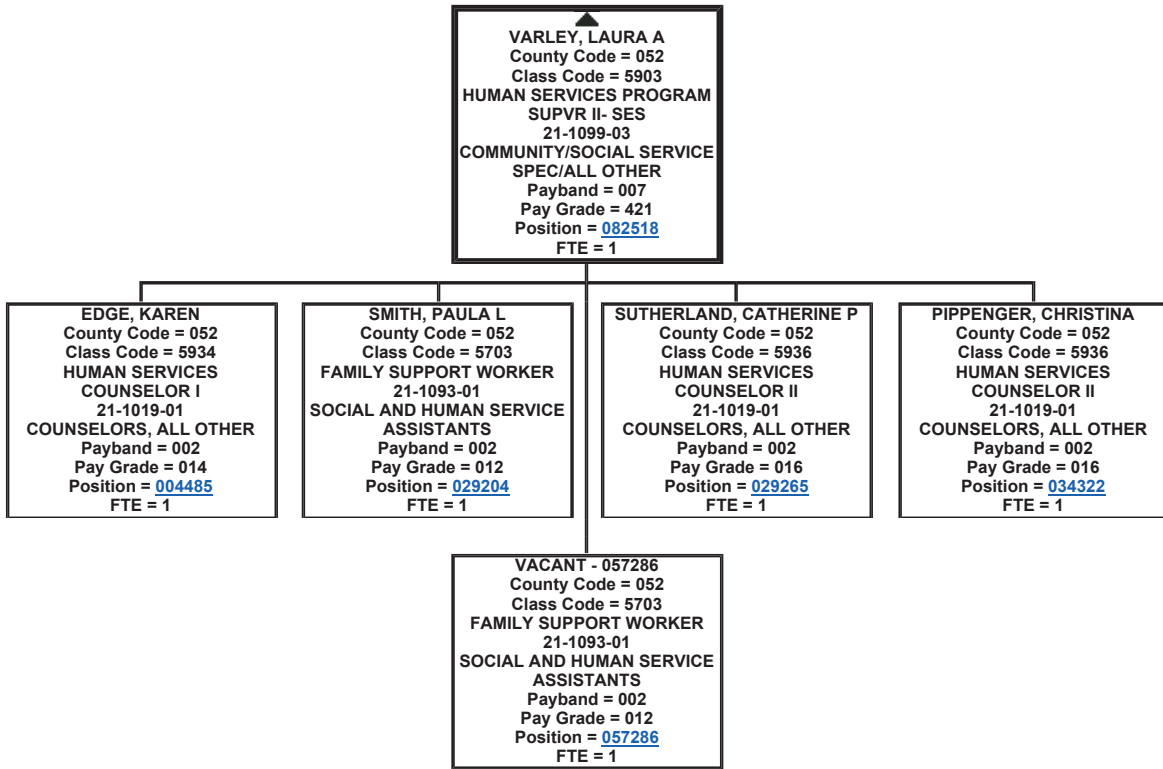
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County Code = 052  
Class Code = 5934  
HUMAN SERVICES  
COUNSELOR I  
21-1019-01  
COUNSELORS, ALL OTHER  
Payband = 002  
Pay Grade = 014  
Position = [058859](#)  
FTE = 1

BURKE, JULIA C  
County Code = 052  
Class Code = 5703  
FAMILY SUPPORT WORKER  
21-1093-01  
SOCIAL AND HUMAN SERVICE  
ASSISTANTS  
Payband = 002  
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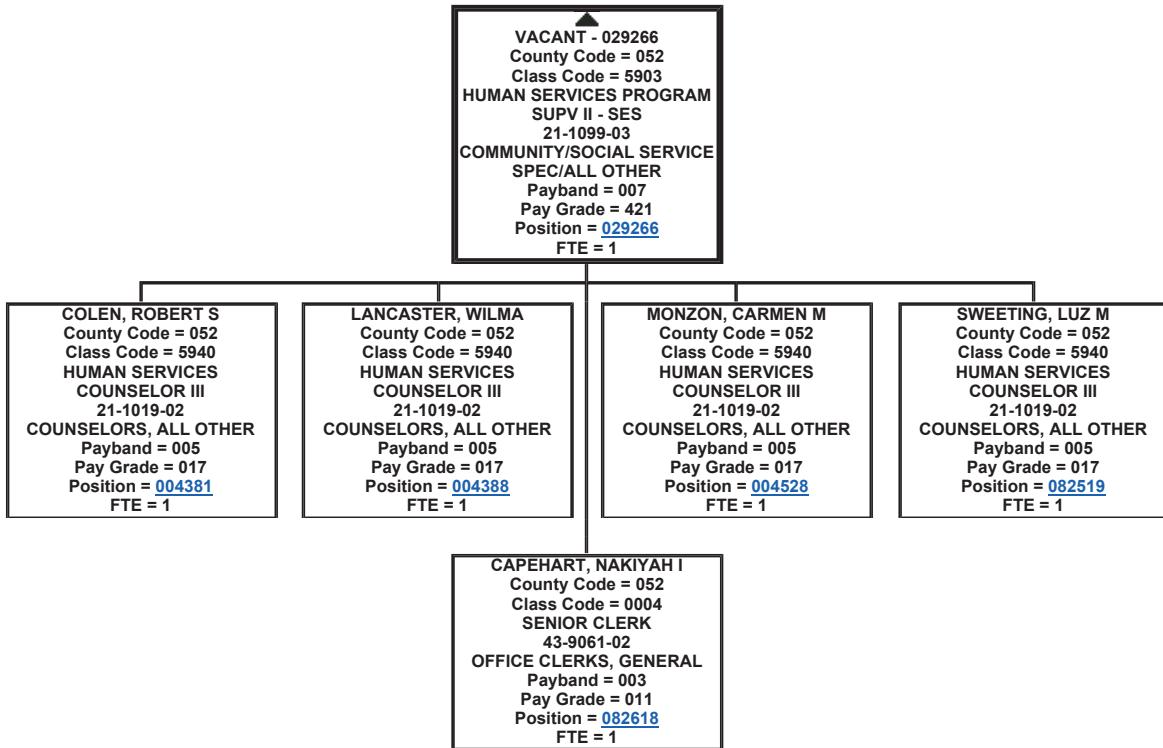


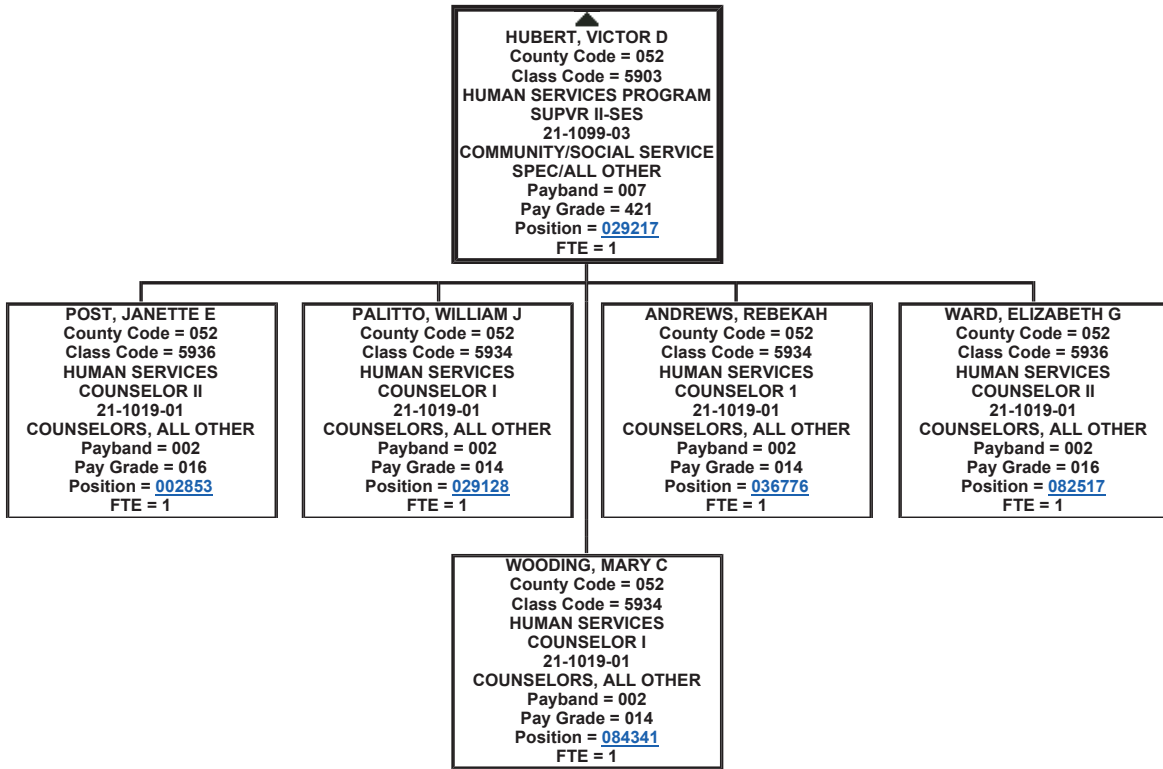


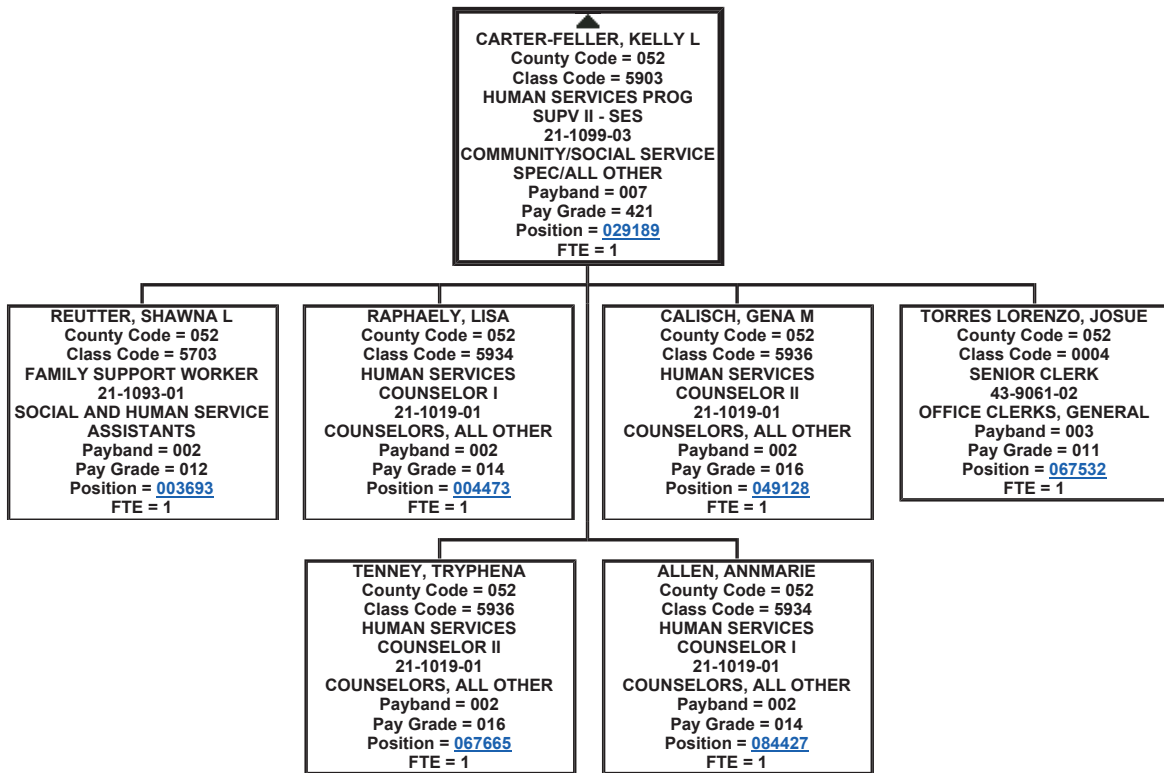


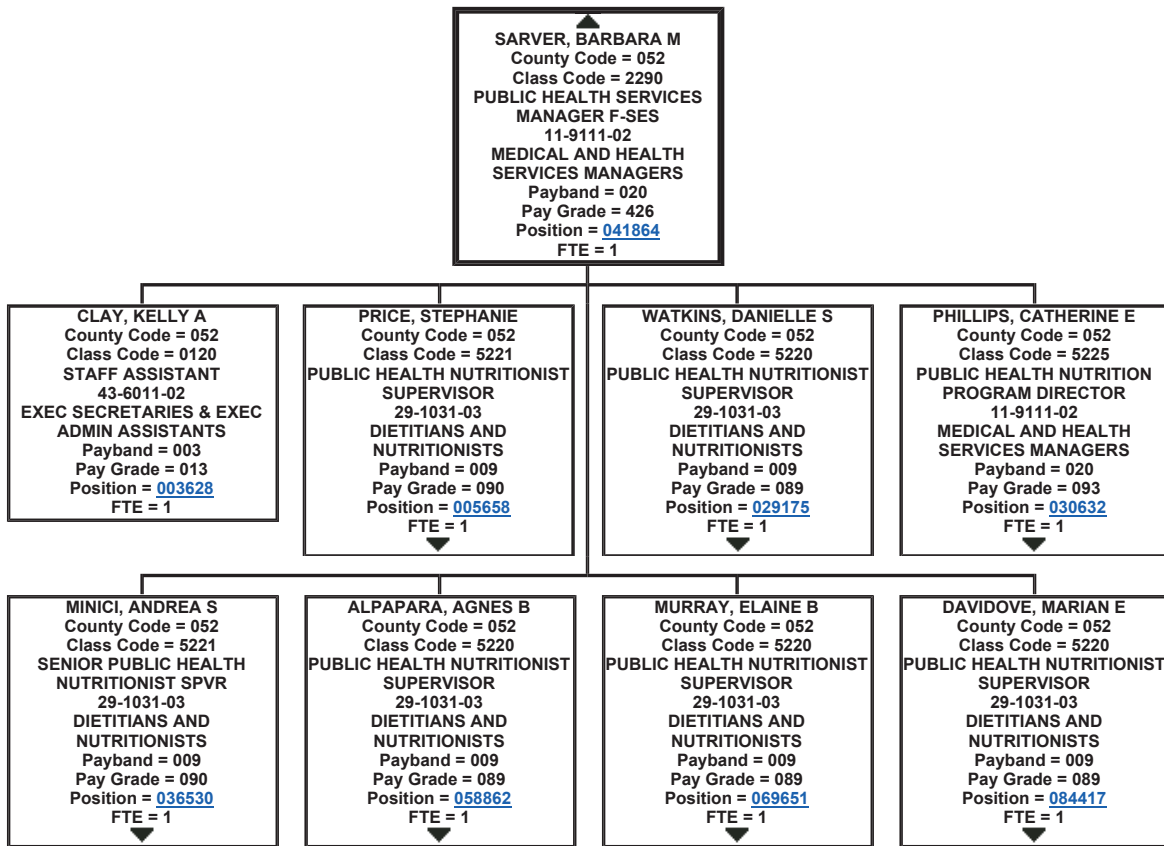


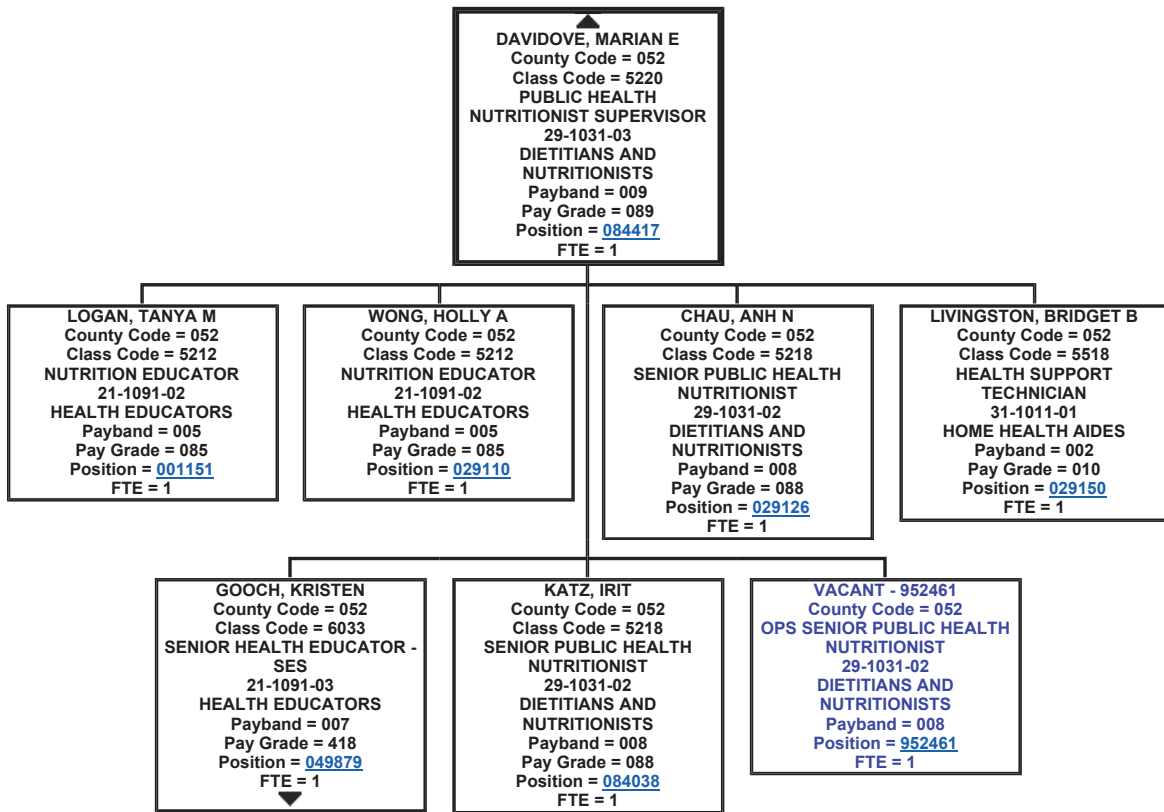


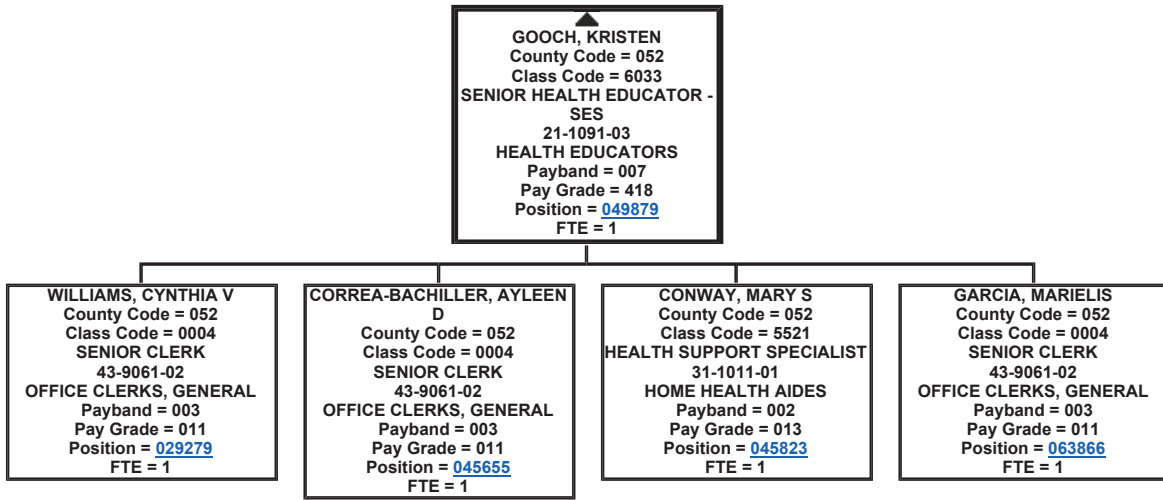


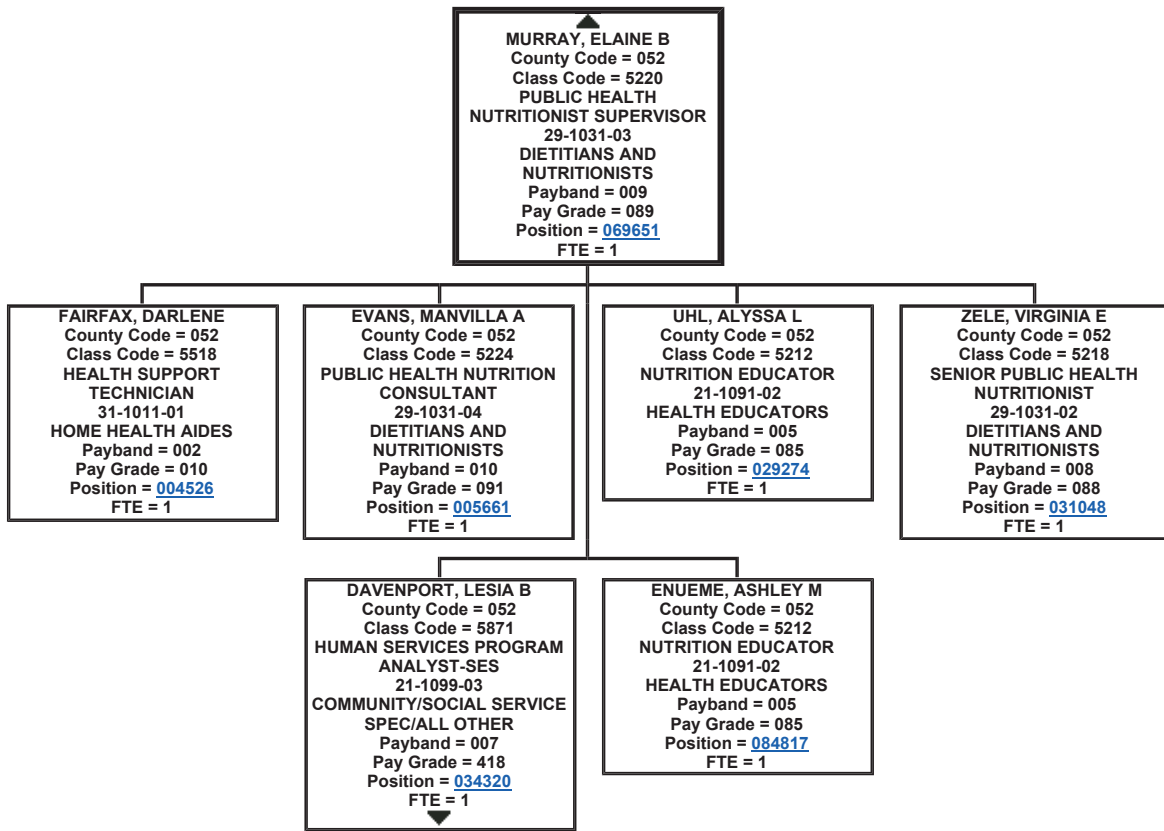


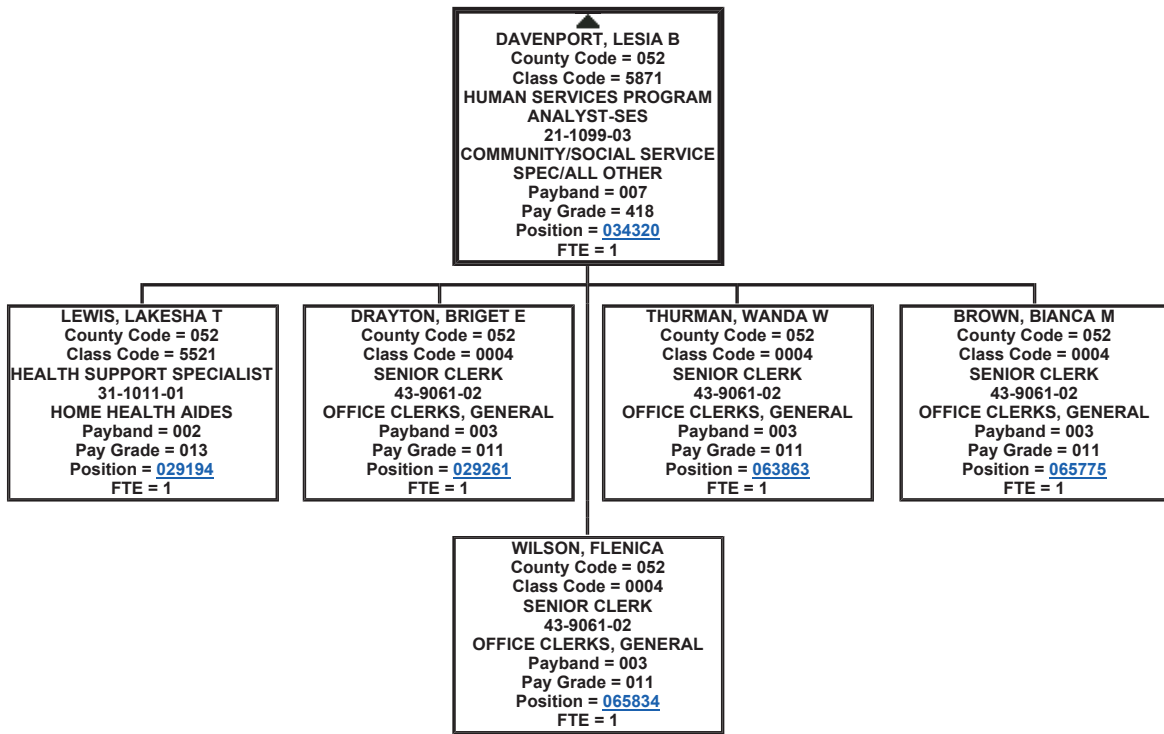




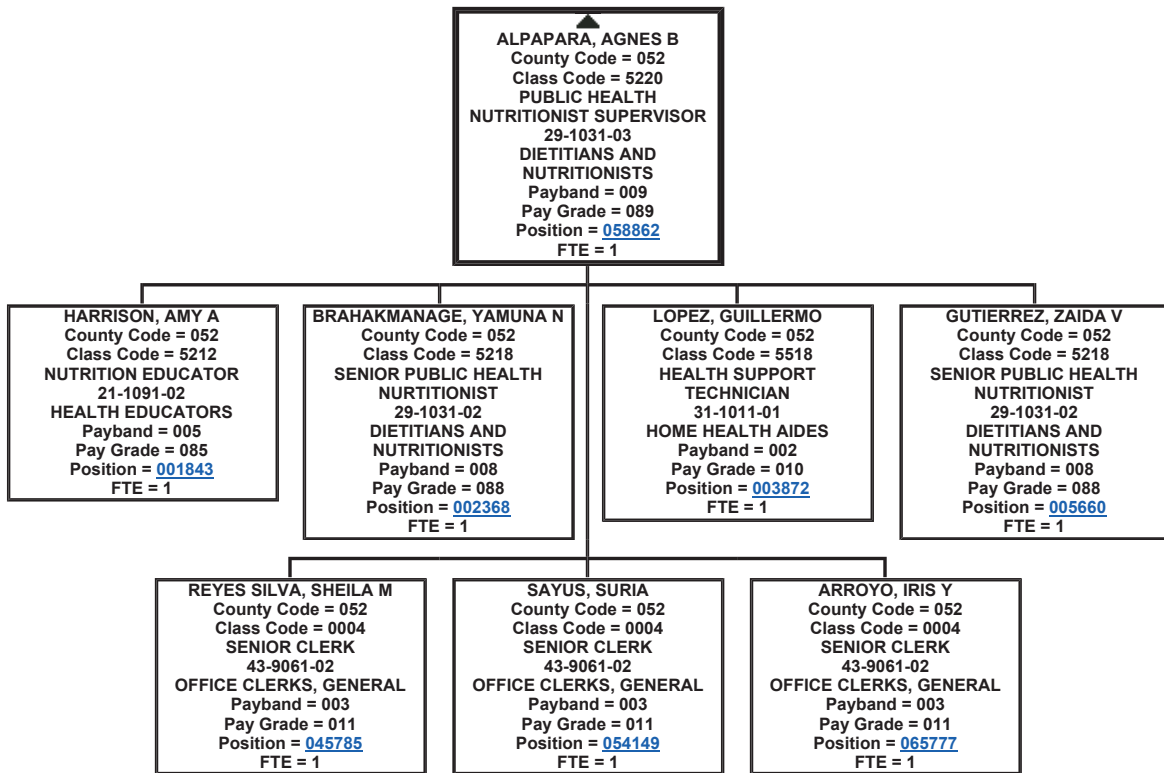












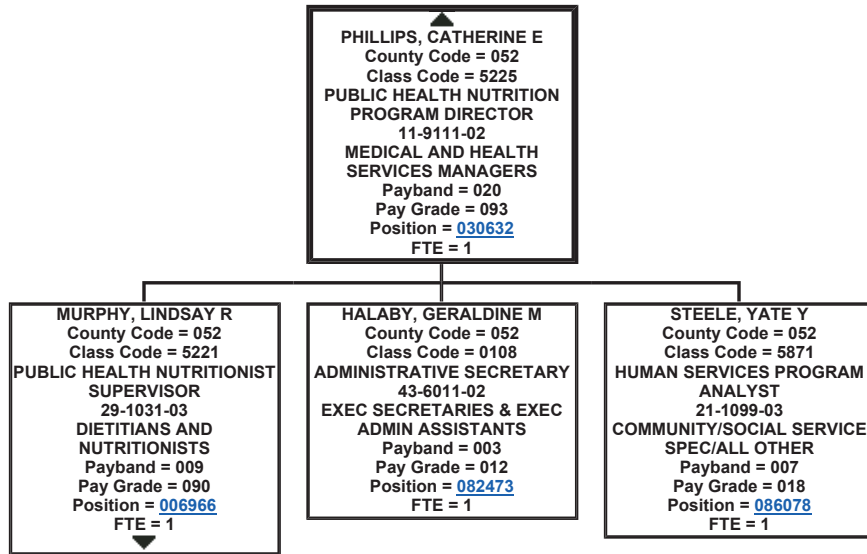
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SENIOR PUBLIC HEALTH  
NUTRITIONIST SPVR  
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DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 090  
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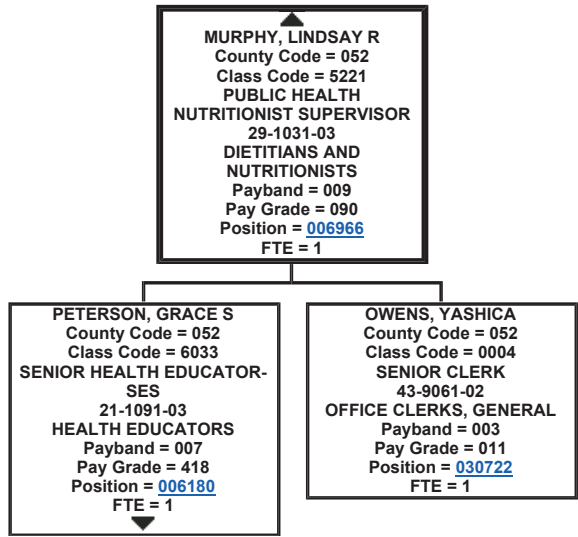
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County Code = 052  
Class Code = 0004  
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OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [002369](#)  
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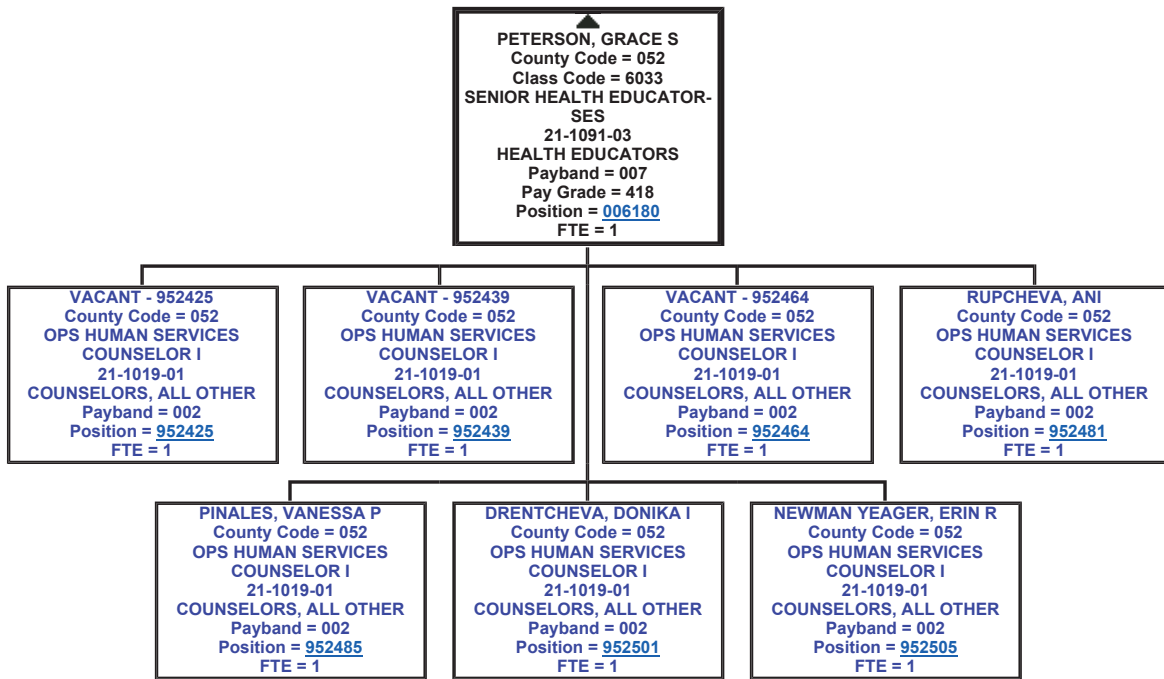
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County Code = 052  
Class Code = 5521  
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31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [029803](#)  
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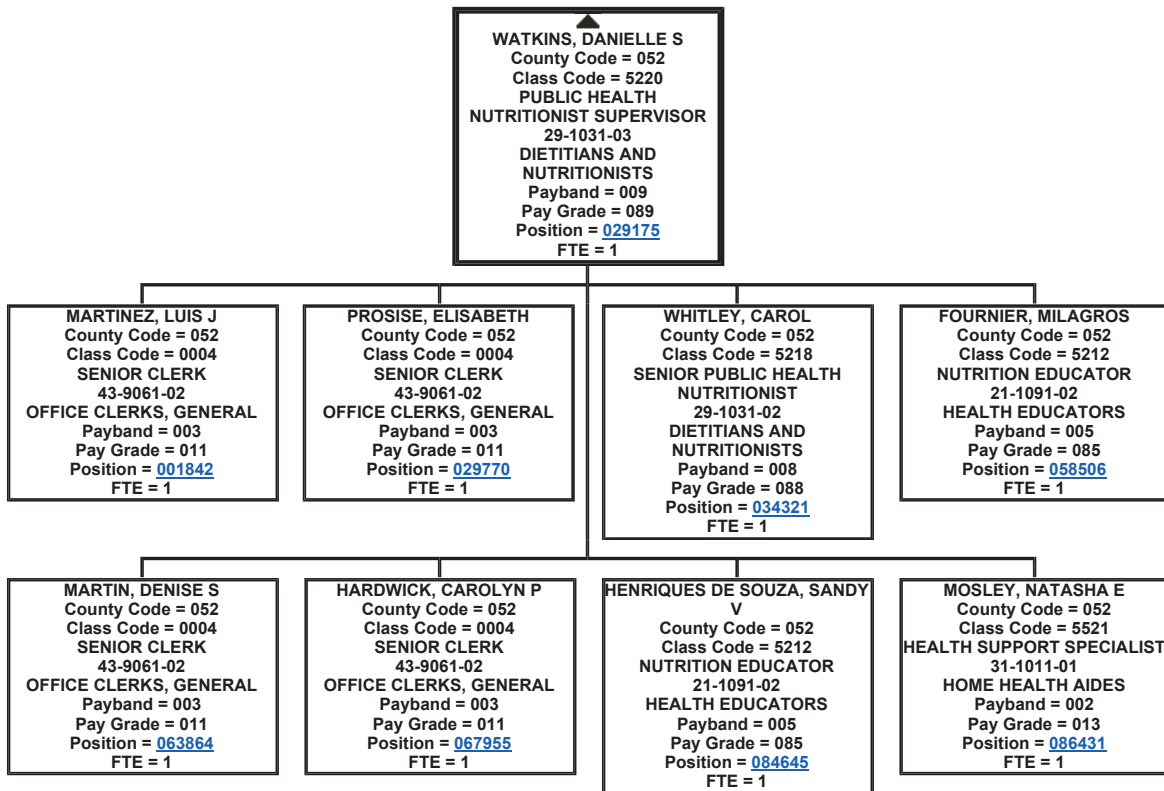
CHAPLIN, MAUREEN E  
County Code = 052  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [057522](#)  
FTE = 1

LANG, EILEEN P  
County Code = 052  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [067954](#)  
FTE = 1







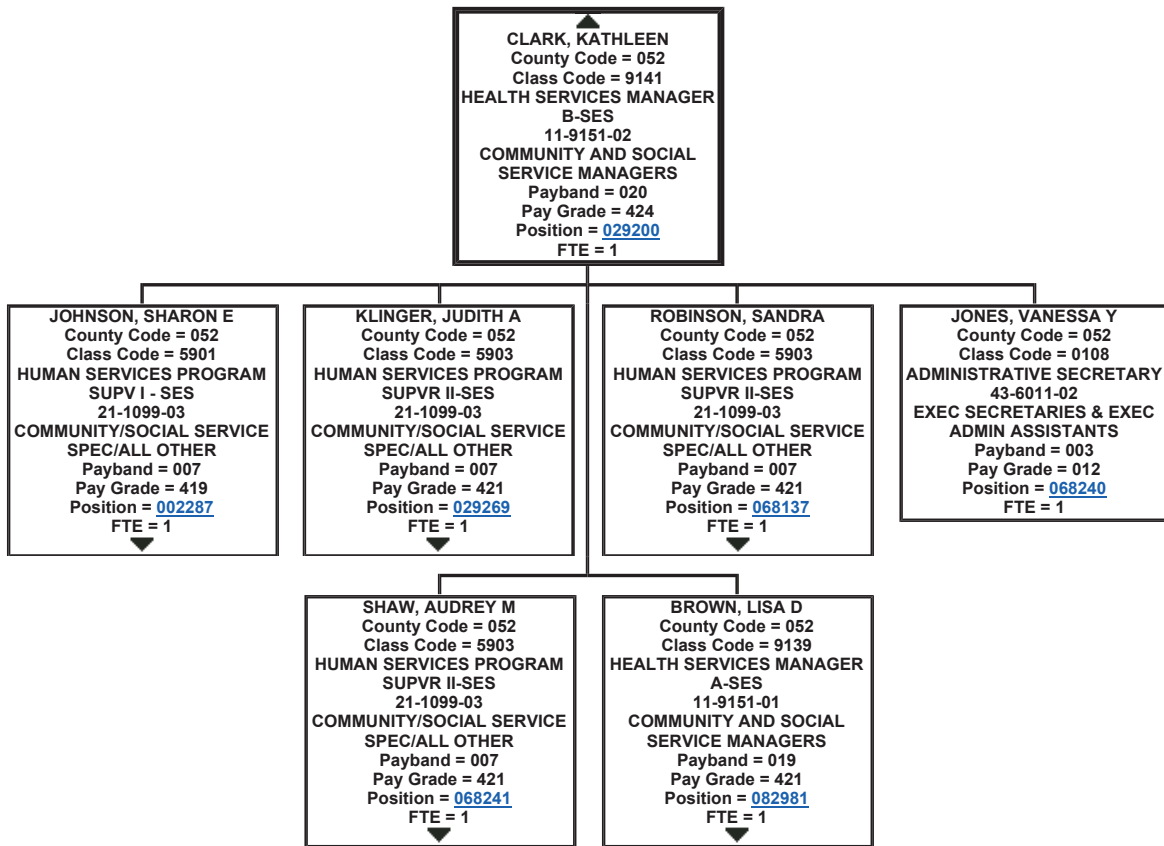


PRICE, STEPHANIE  
County Code = 052  
Class Code = 5221  
PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 090  
Position = [005658](#)  
FTE = 1

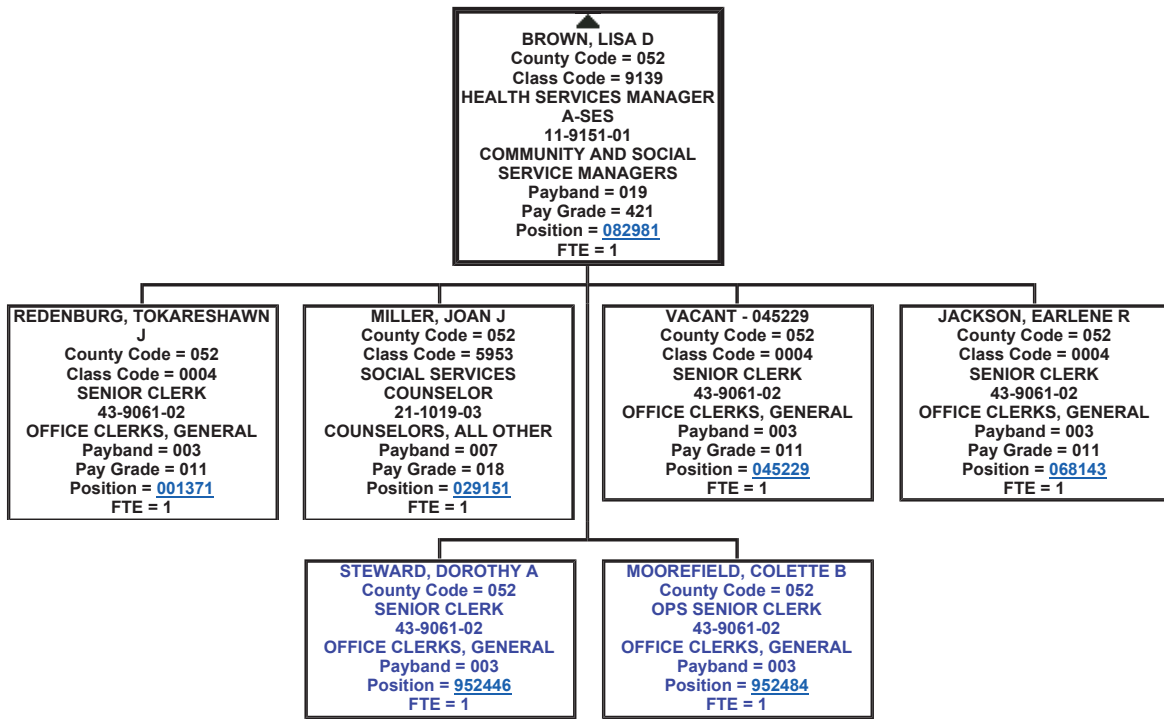
BANGO, MARIA E  
County Code = 052  
Class Code = 5218  
SENIOR PUBLIC HEALTH  
NUTRITIONIST  
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DIETITIANS AND  
NUTRITIONISTS  
Payband = 008  
Pay Grade = 088  
Position = [006509](#)  
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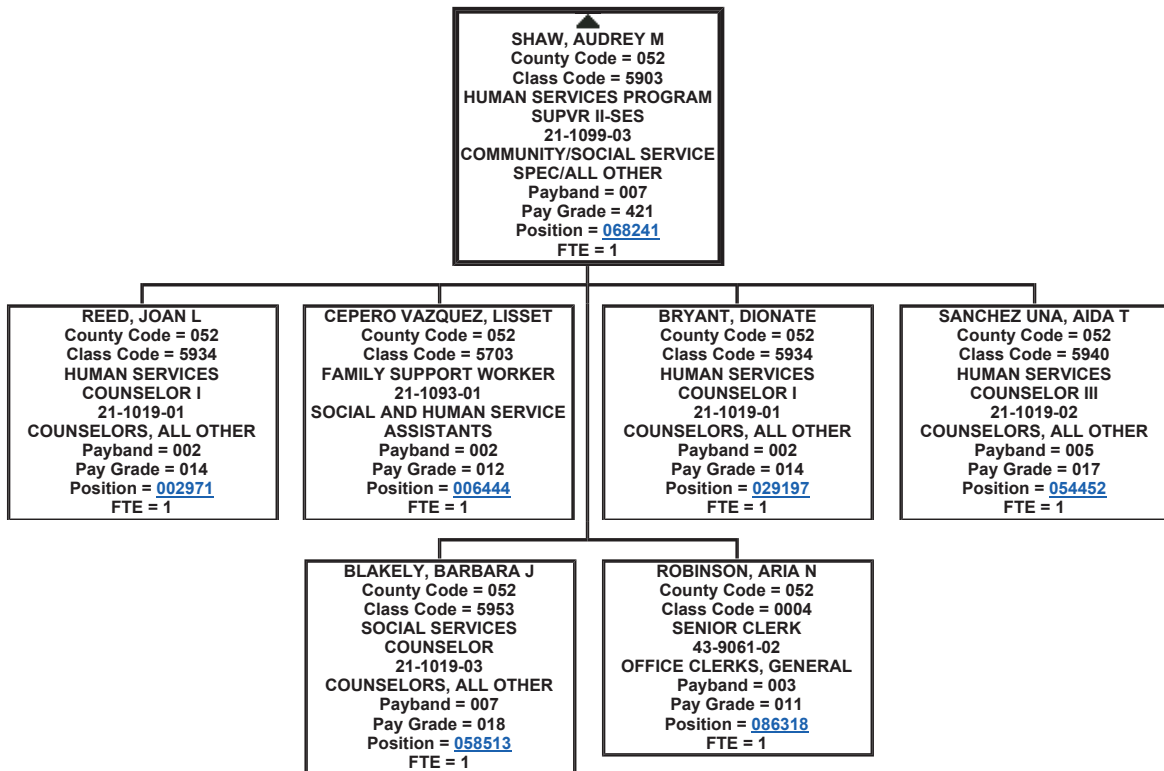
THOMPSON, ELIZABETH R  
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Class Code = 5218  
SENIOR PUBLIC HEALTH  
NUTRITIONIST  
29-1031-02  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 008  
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Position = [043925](#)  
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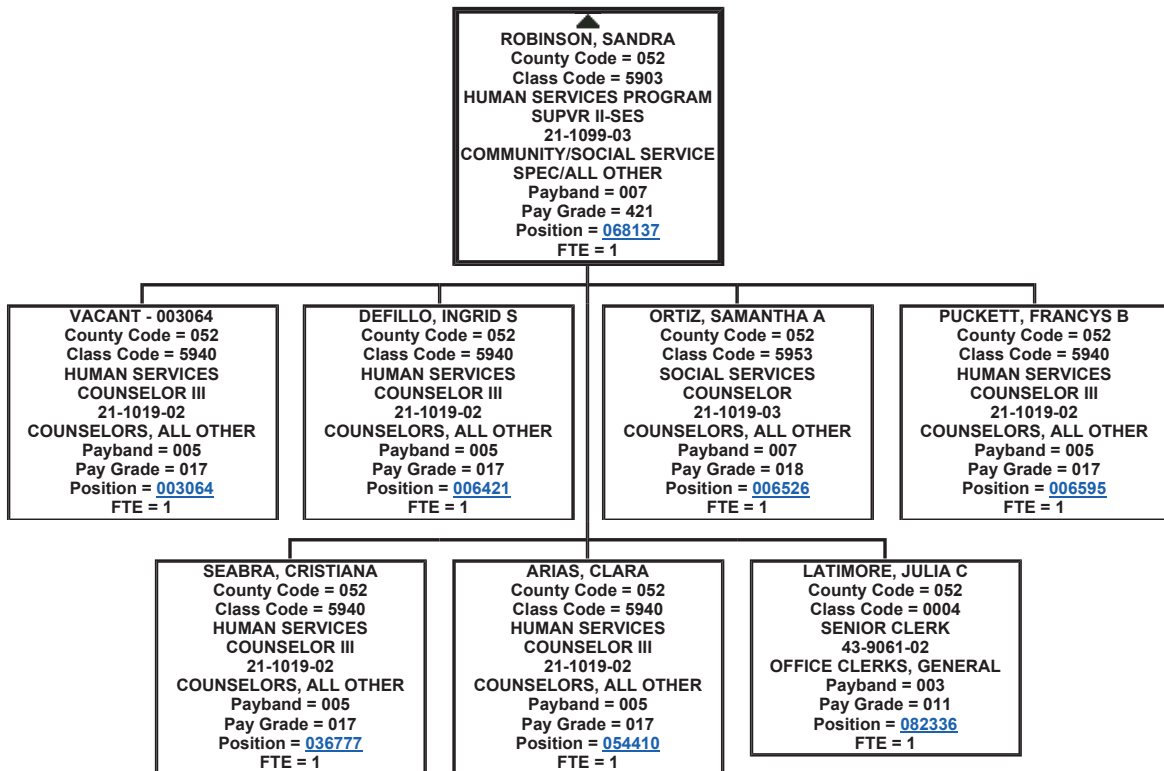
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Class Code = 5212  
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21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [054665](#)  
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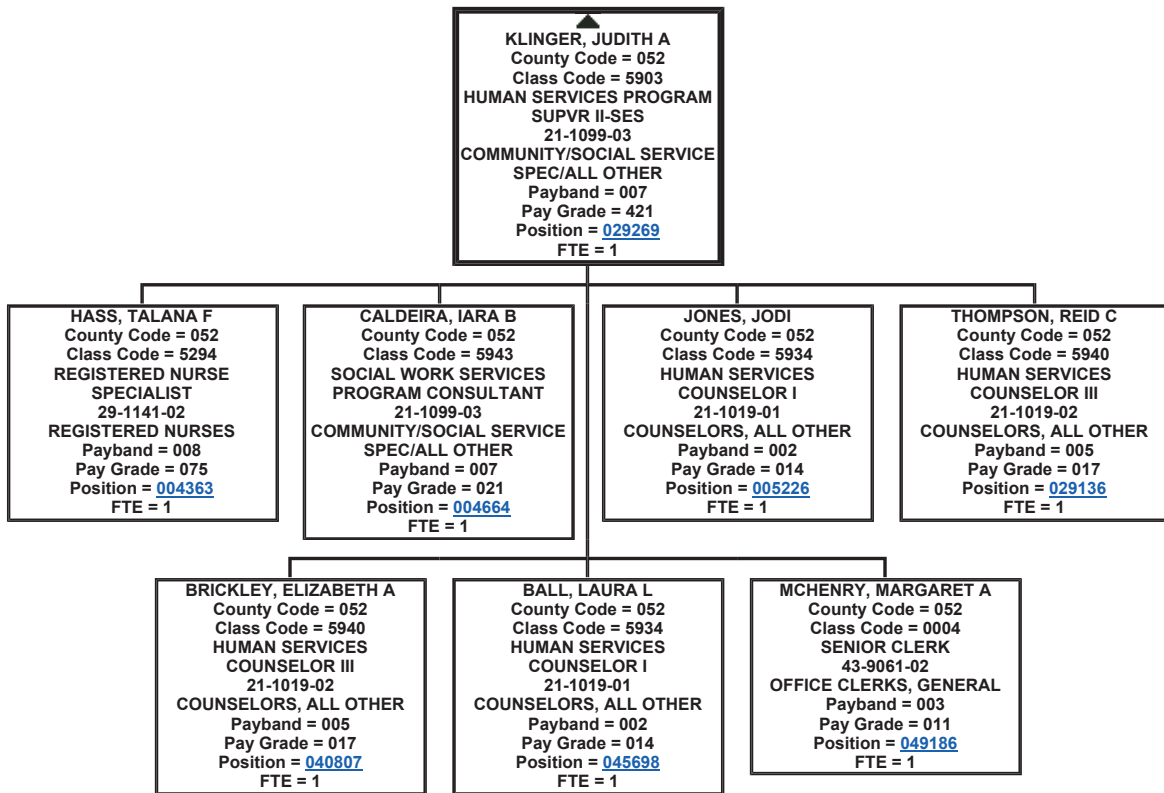












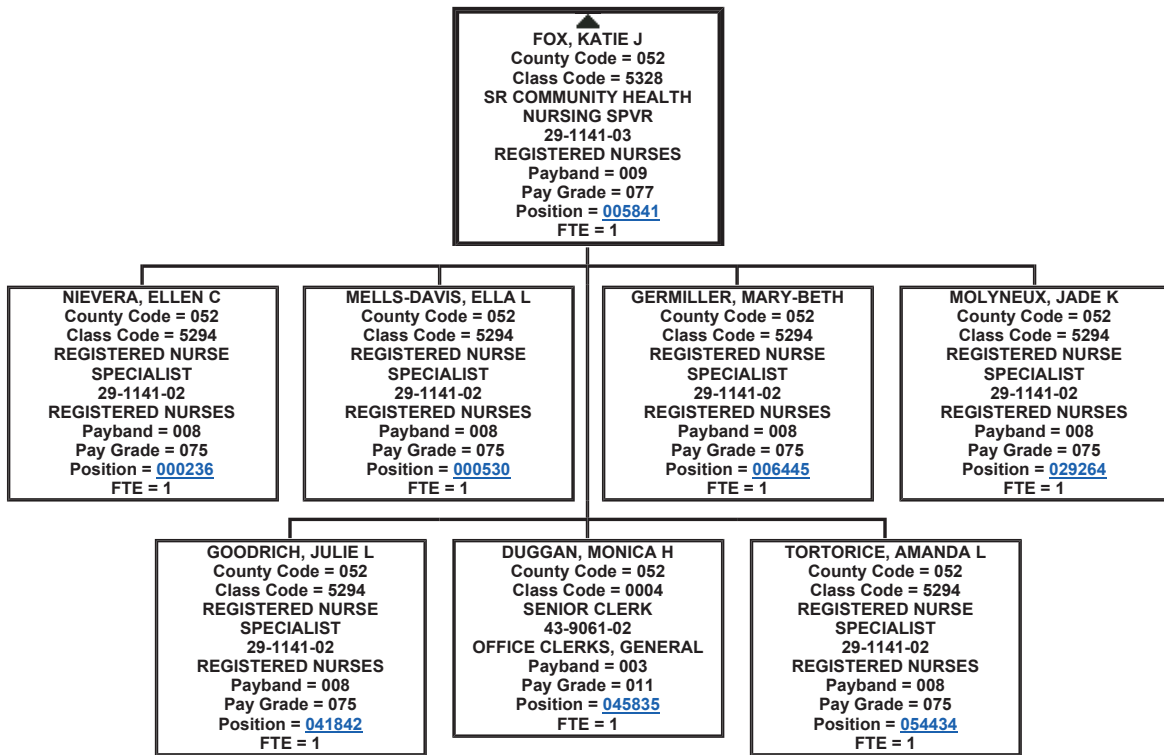
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County Code = 052  
Class Code = 5901  
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SUPV I - SES  
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SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 419  
Position = [002287](#)  
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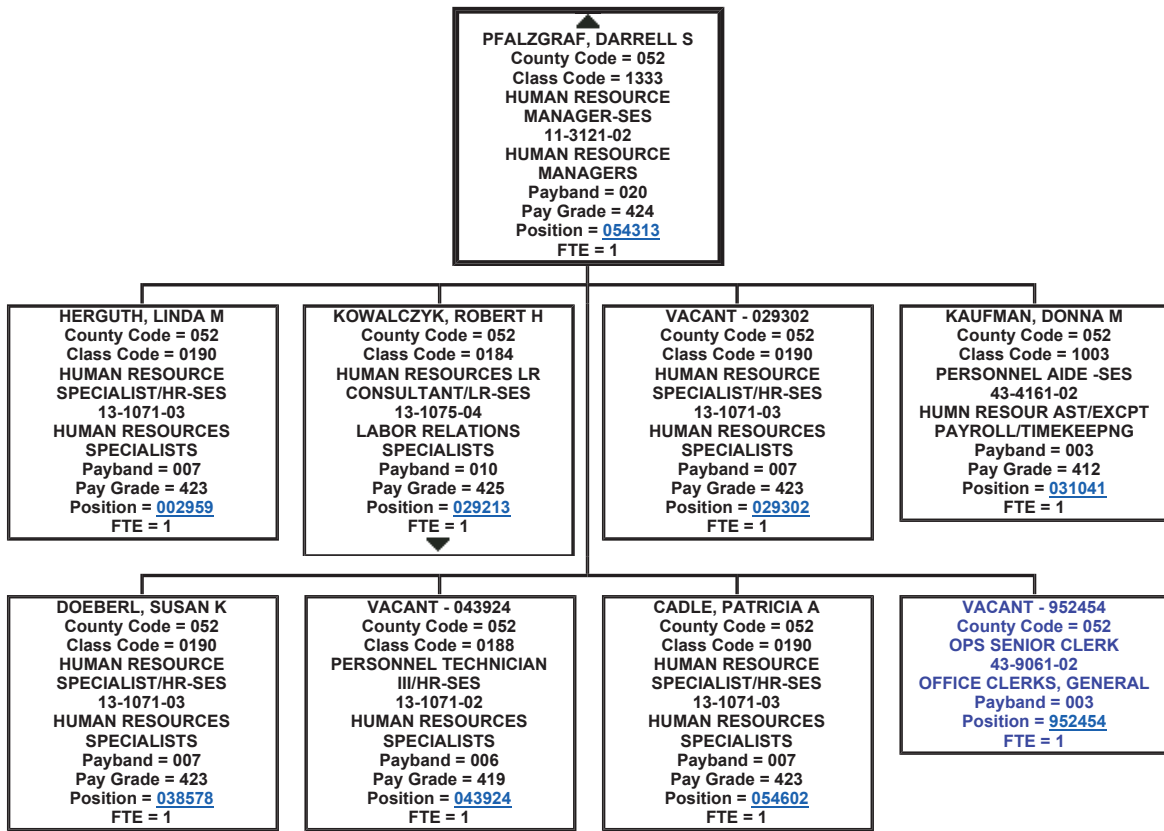
JOHNSON, GLADYS E  
County Code = 052  
Class Code = 5940  
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COUNSELOR III  
21-1019-02  
COUNSELORS, ALL OTHER  
Payband = 005  
Pay Grade = 017  
Position = [001774](#)  
FTE = 1

HOLMES, TRESA L  
County Code = 052  
Class Code = 5940  
HUMAN SERVICES  
COUNSELOR III  
21-1019-02  
COUNSELORS, ALL OTHER  
Payband = 005  
Pay Grade = 017  
Position = [029278](#)  
FTE = 1

BRYANT, DEBORAH H  
County Code = 052  
Class Code = 5940  
HUMAN SERVICES  
COUNSELOR III  
21-1019-02  
COUNSELORS, ALL OTHER  
Payband = 005  
Pay Grade = 017  
Position = [029289](#)  
FTE = 1

SINK, HOLLY R  
County Code = 052  
Class Code = 5940  
HUMAN SERVICES  
COUNSELOR III  
21-1019-02  
COUNSELORS, ALL OTHER  
Payband = 005  
Pay Grade = 017  
Position = [058511](#)  
FTE = 1





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KOWALCZYK, ROBERT H  
County Code = 052  
Class Code = 0184  
HUMAN RESOURCES LR  
CONSULTANT/LR-SES  
13-1075-04  
LABOR RELATIONS  
SPECIALISTS  
Payband = 010  
Pay Grade = 425  
Position = [029213](#)  
FTE = 1

HUGHES, DEBORAH  
County Code = 052  
Class Code = 0180  
HUMAN RESOURCE  
SPECIALIST/LR-SES  
13-1075-03  
LABOR RELATIONS  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = [006257](#)  
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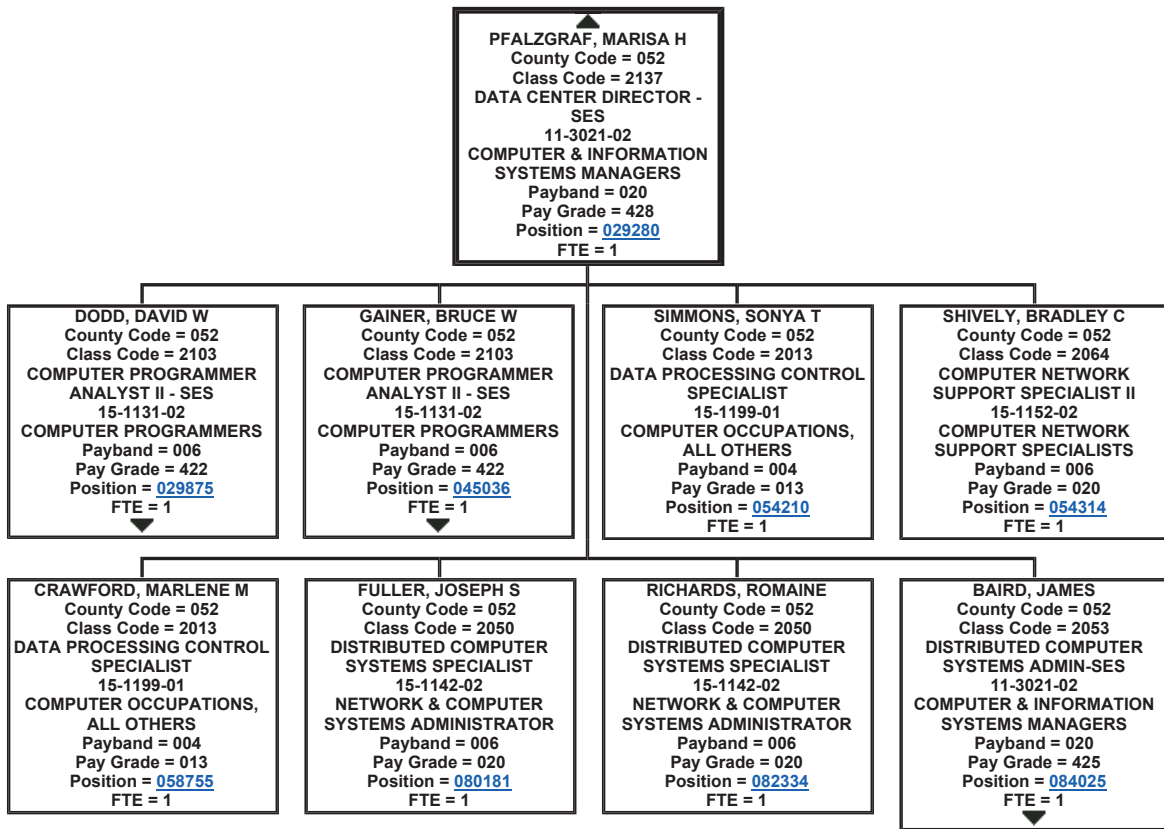
REINHEIMER, MEGAN H  
County Code = 052  
Class Code = 0180  
HUMAN RESOURCE  
SPECIALIST/LR-SES  
13-1075-03  
LABOR RELATIONS  
SPECIALISTS  
Payband = 007  
Pay Grade = 423  
Position = [029089](#)  
FTE = 1



▲  
BACCAM, MAY Q  
County Code = 052  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT  
II- SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [031195](#)  
FTE = 1

TURNER, DARLENE M  
County Code = 052  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [054456](#)  
FTE = 1

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BAIRD, JAMES  
County Code = 052  
Class Code = 2053  
DISTRIBUTED COMPUTER  
SYSTEMS ADMIN-SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [084025](#)  
FTE = 1

CARWISE, EUGENE  
County Code = 052  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [000279](#)  
FTE = 1

HALL, PAULA  
County Code = 052  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [004544](#)  
FTE = 1

VACANT - 006525  
County Code = 052  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEMS ANALYST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 022  
Position = [006525](#)  
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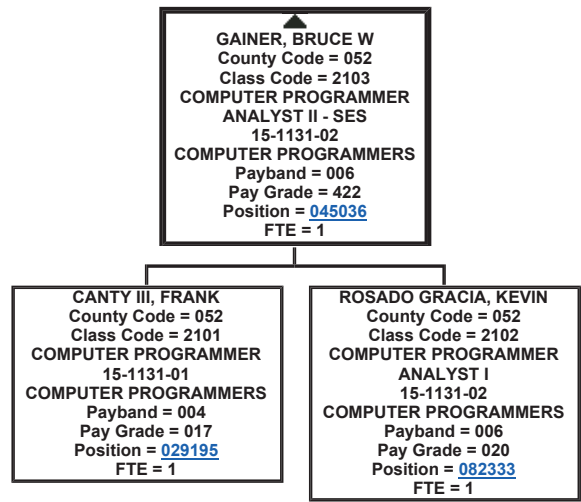
SURTIDA, ELVIN  
County Code = 052  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [080182](#)  
FTE = 1

PARSONS, ERNEST L  
County Code = 052  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [080195](#)  
FTE = 1

EAL, COREY R  
County Code = 052  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [084028](#)  
FTE = 1

VACANT - 084609  
County Code = 052  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [084609](#)  
FTE = 1

HARVEY, KRISTOPHER R  
County Code = 052  
Class Code = 2043  
OFFICE AUTOMATION  
SPECIALIST II  
15-1151-01  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 004  
Pay Grade = 017  
Position = [085928](#)  
FTE = 1



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DODD, DAVID W  
County Code = 052  
Class Code = 2103  
COMPUTER PROGRAMMER  
ANALYST II - SES  
15-1131-02  
COMPUTER PROGRAMMERS  
Payband = 006  
Pay Grade = 422  
Position = [029875](#)  
FTE = 1

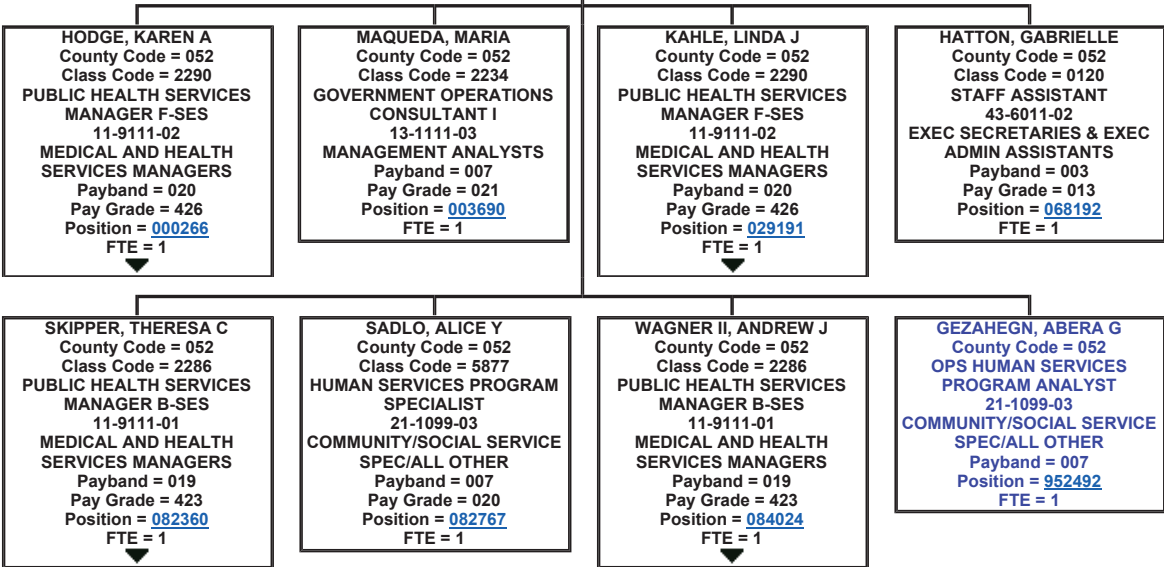
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County Code = 052  
Class Code = 2102  
COMPUTER PROGRAMMER  
ANALYST I  
15-1131-02  
COMPUTER PROGRAMMERS  
Payband = 006  
Pay Grade = 020  
Position = [001840](#)  
FTE = 1

LEBOW-SALLY, SUSAN M  
County Code = 052  
Class Code = 2102  
COMPUTER PROGRAMMER  
ANALYST I  
15-1131-02  
COMPUTER PROGRAMMERS  
Payband = 006  
Pay Grade = 020  
Position = [001841](#)  
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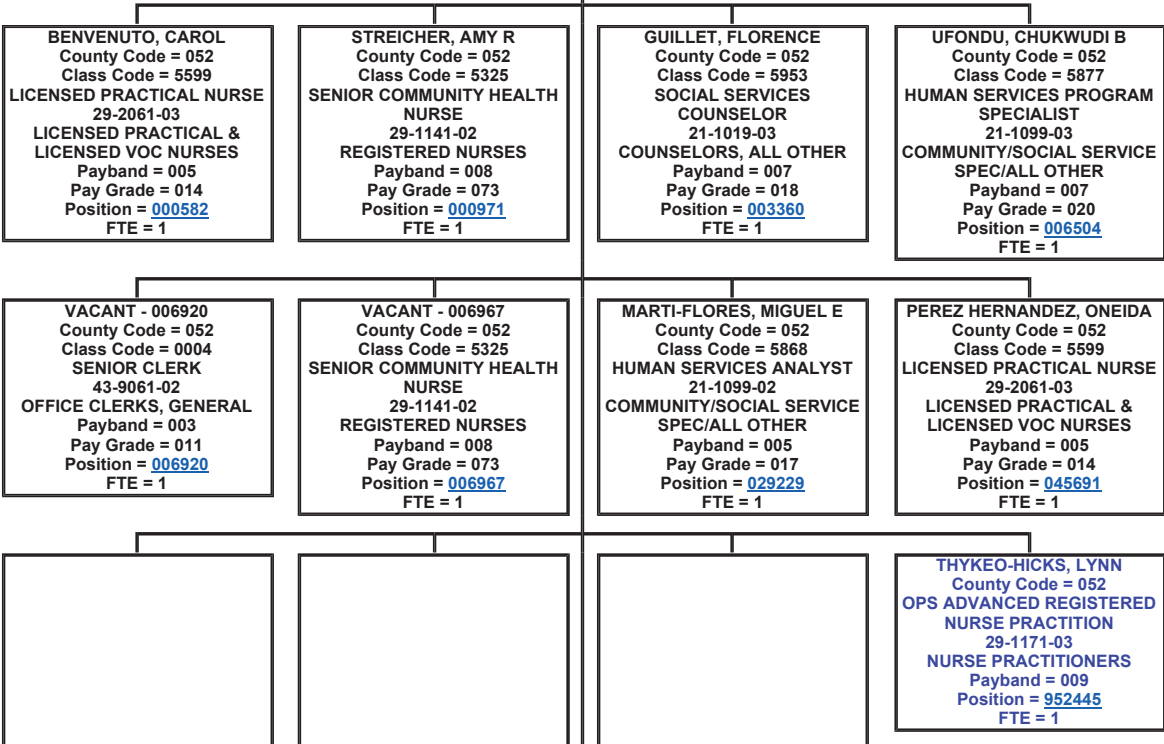
VERRETT, ANDREW R  
County Code = 052  
Class Code = 2102  
COMPUTER PROGRAMMER  
ANALYST I  
15-1131-02  
COMPUTER PROGRAMMERS  
Payband = 006  
Pay Grade = 020  
Position = [006505](#)  
FTE = 1

GAMBLE JR, WILLIAM  
County Code = 052  
Class Code = 2102  
COMPUTER PROGRAMMER  
ANALYST I  
15-1131-02  
COMPUTER PROGRAMMERS  
Payband = 006  
Pay Grade = 020  
Position = [036724](#)  
FTE = 1

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**VAN BRUGGEN, MELISSA A**  
 County Code = 052  
 Class Code = 2295  
**SENIOR PUBLIC HEALTH SERVICES MGR-SES**  
 11-9111-03  
**MEDICAL AND HEALTH SERVICES MANAGERS**  
 Payband = 021  
 Pay Grade = 426  
 Position = [029254](#)  
 FTE = 1



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**WAGNER II, ANDREW J**  
 County Code = 052  
 Class Code = 2286  
**PUBLIC HEALTH SERVICES MANAGER B-SES**  
 11-9111-01  
**MEDICAL AND HEALTH SERVICES MANAGERS**  
 Payband = 019  
 Pay Grade = 423  
 Position = [084024](#)  
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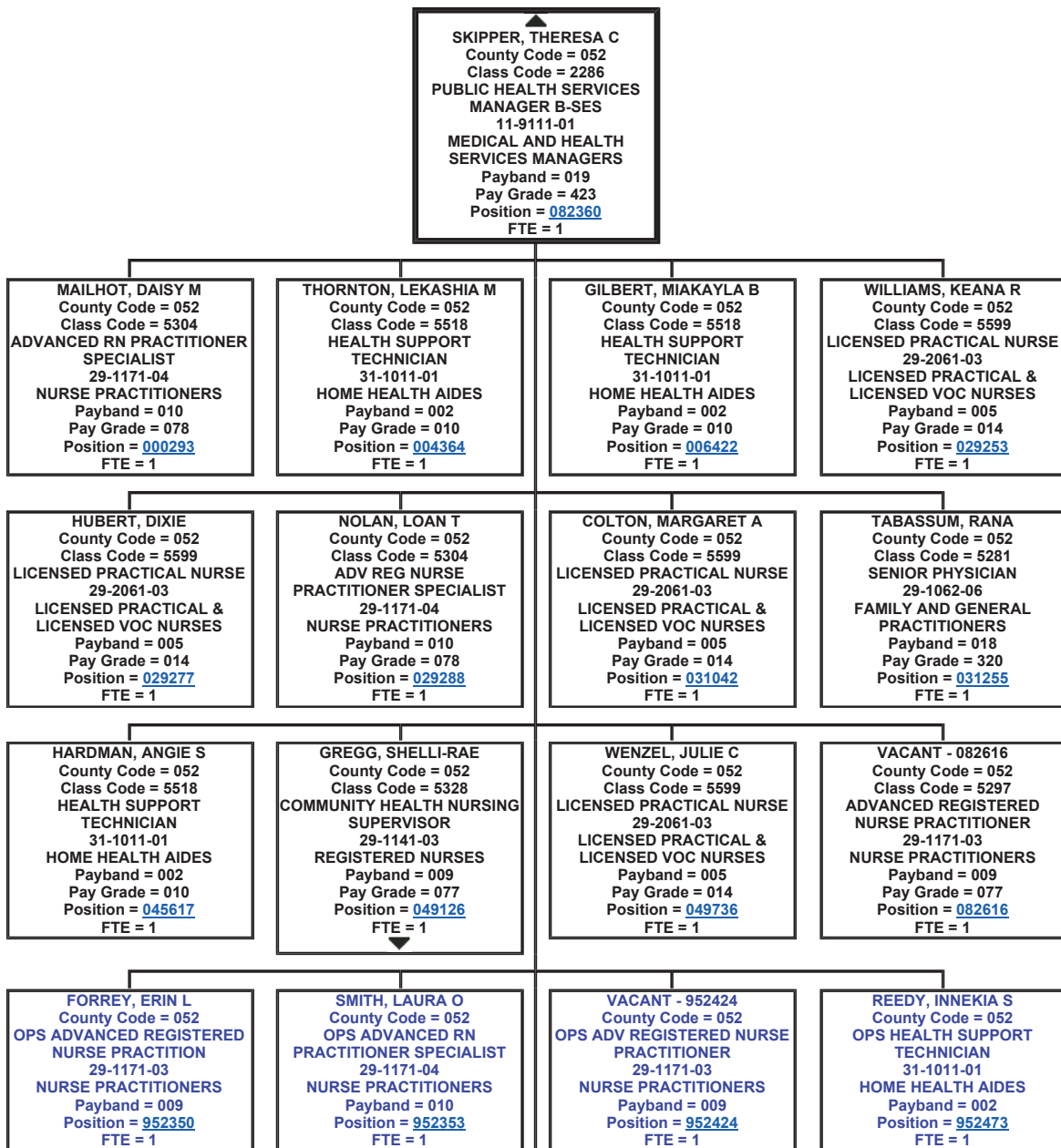
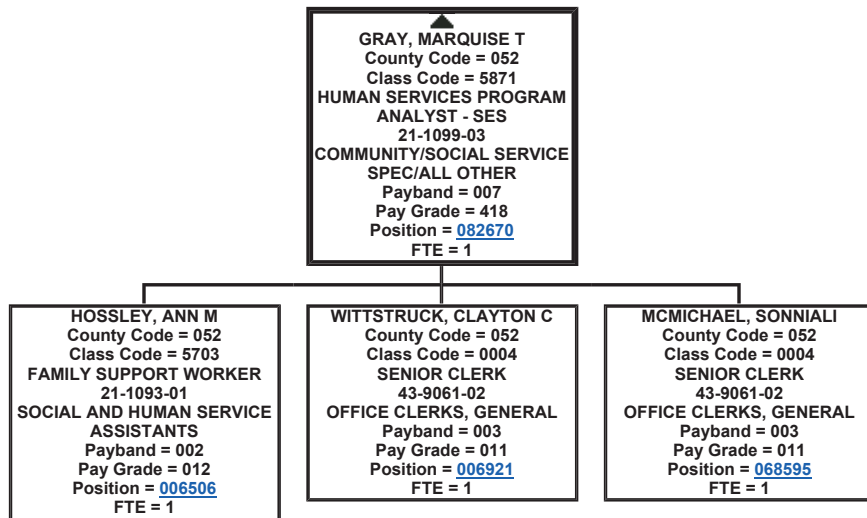


MUNGARA, PADMANABHA  
RAJU  
County Code = 052  
Class Code = 5281  
SENIOR PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Pay Grade = 320  
Position = [051971](#)  
FTE = 1

AGYEKUM, FESTUS A  
County Code = 052  
Class Code = 5298  
CLINICAL ASSOCIATE  
29-1171-03  
NURSE PRACTITIONERS  
Payband = 009  
Pay Grade = 077  
Position = [058749](#)  
FTE = 1

GRAY, MARQUISE T  
County Code = 052  
Class Code = 5871  
HUMAN SERVICES PROGRAM  
ANALYST - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 418  
Position = [082670](#)  
FTE = 1

RAIKER, SUNNY A  
County Code = 052  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [952456](#)  
FTE = 1





ANDERSON, SHALIZIA T  
County Code = 052  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [952483](#)  
FTE = 1

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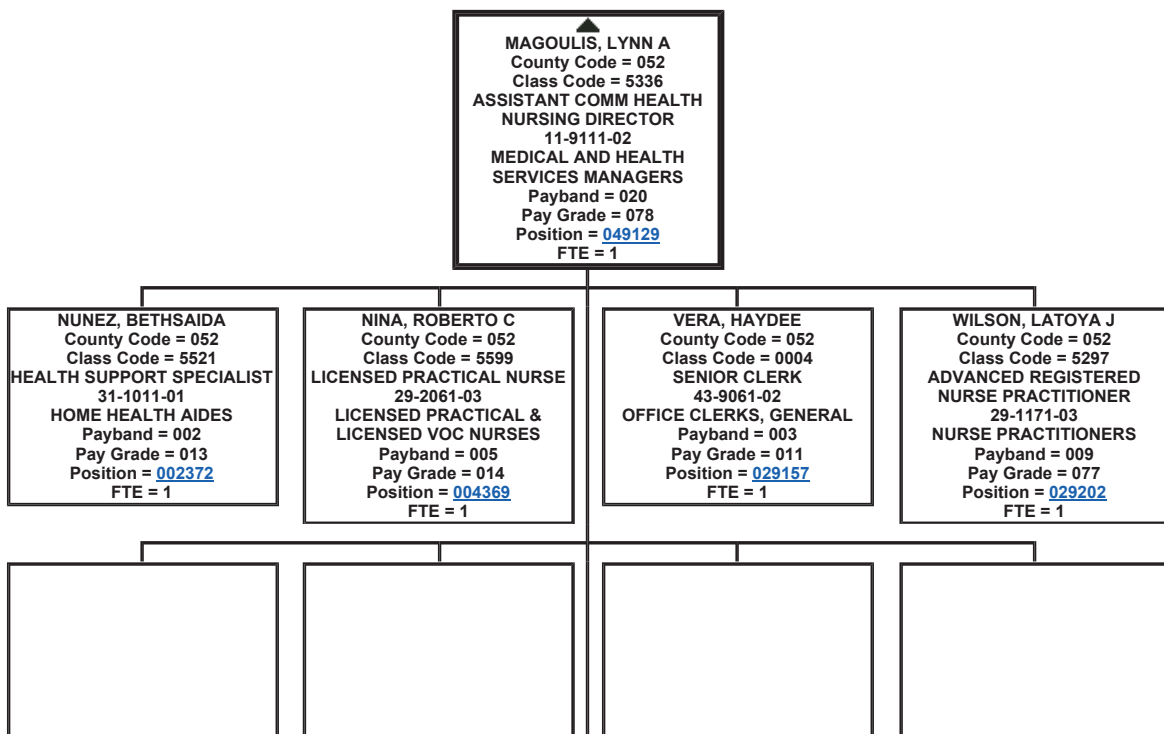
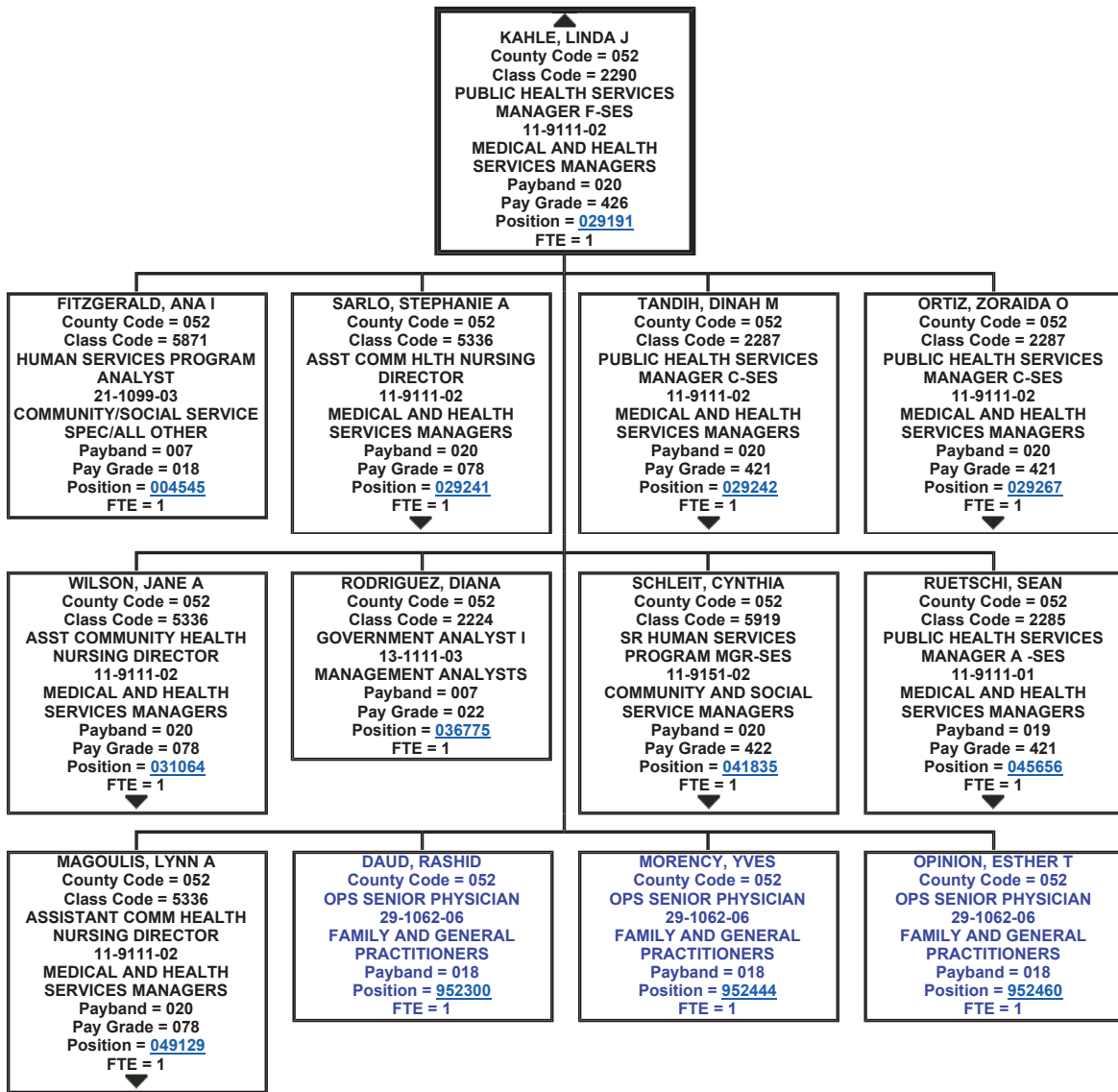
GREGG, SHELLI-RAE  
County Code = 052  
Class Code = 5328  
COMMUNITY HEALTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [049126](#)  
FTE = 1

MARTIN, LAVAL L  
County Code = 052  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [082559](#)  
FTE = 1

CIMINO, DAVID  
County Code = 052  
OPS SENIOR PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Position = [952251](#)  
FTE = 1

VACANT - 952376  
County Code = 052  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [952376](#)  
FTE = 1

THOENES, MELANIE M  
County Code = 052  
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PRACTITIONER  
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NURSE PRACTITIONERS  
Payband = 009  
Position = [952466](#)  
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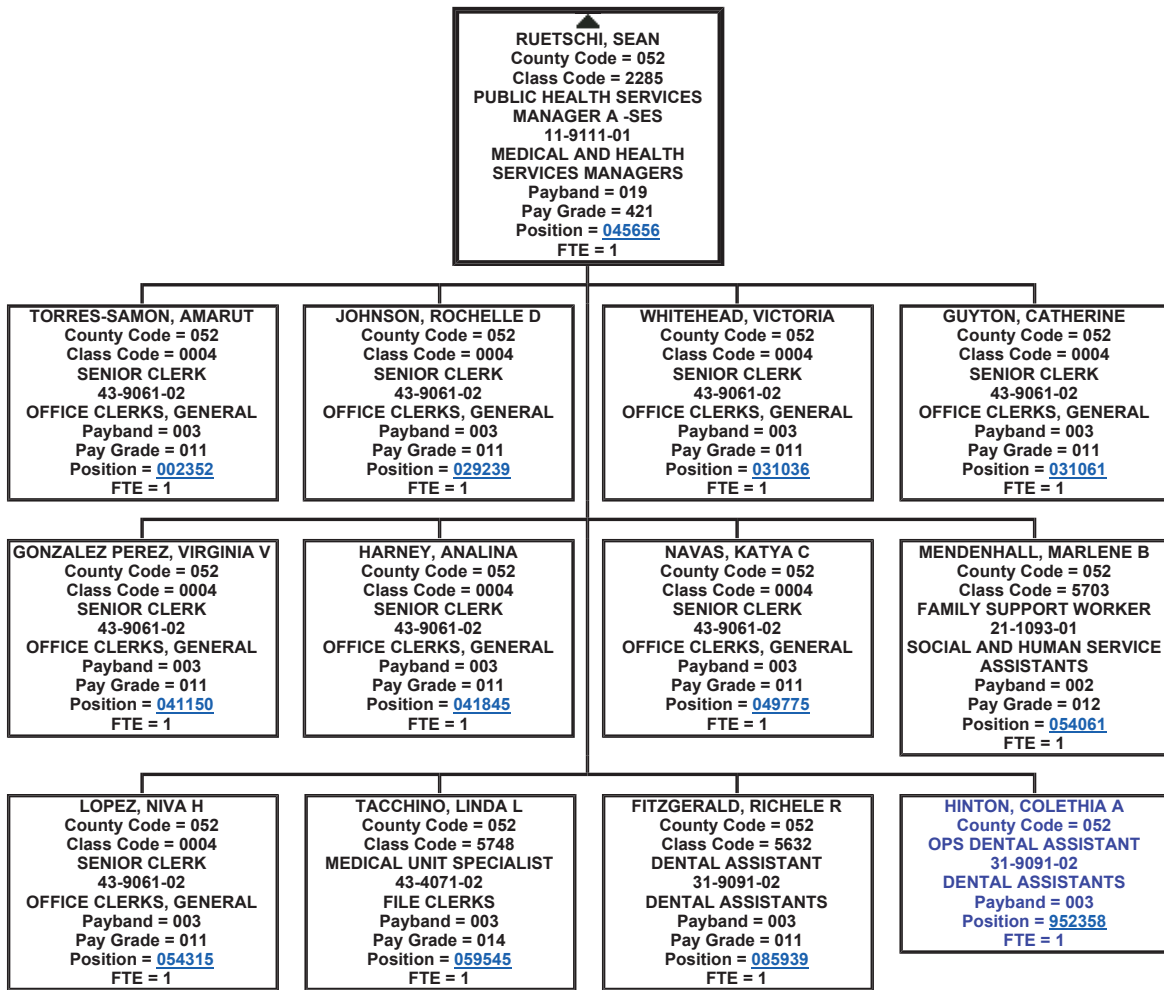
SILAS, ANTOINETTE C  
County Code = 052  
Class Code = 5645  
MEDICAL ASSISTANT  
31-9092-02  
MEDICAL ASSISTANTS  
Payband = 003  
Pay Grade = 012  
Position = [029207](#)  
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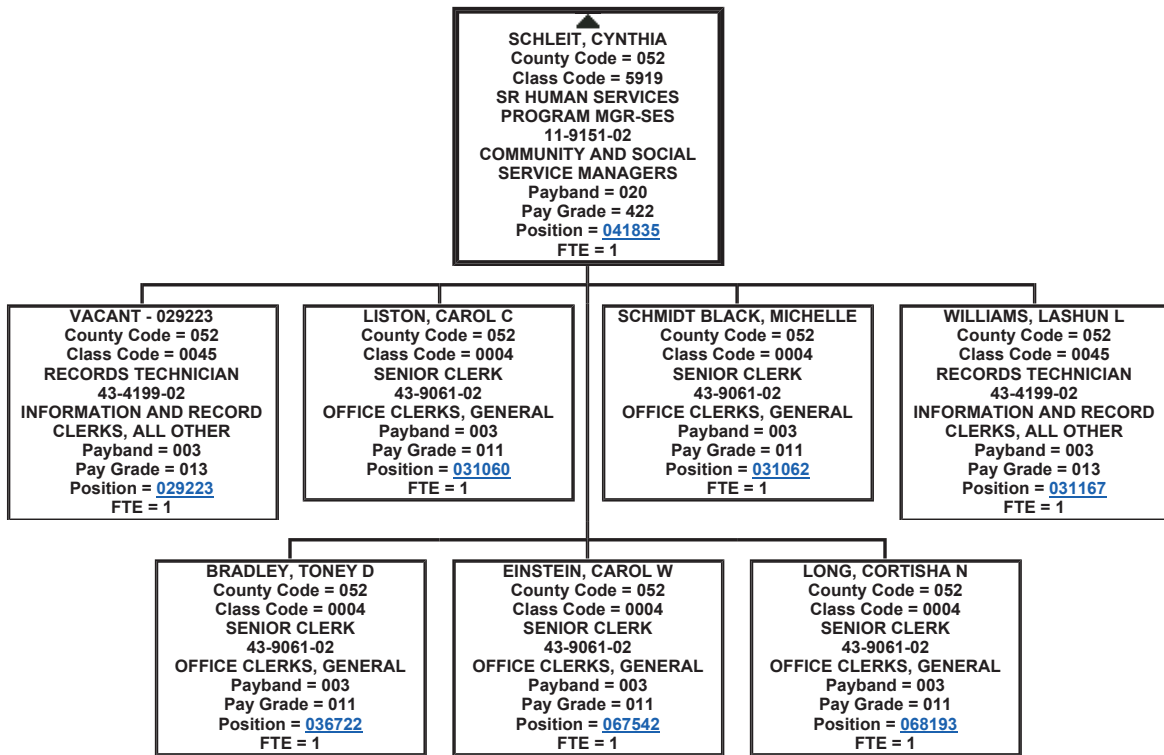
VILARDI, SUSAN  
County Code = 052  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [029259](#)  
FTE = 1

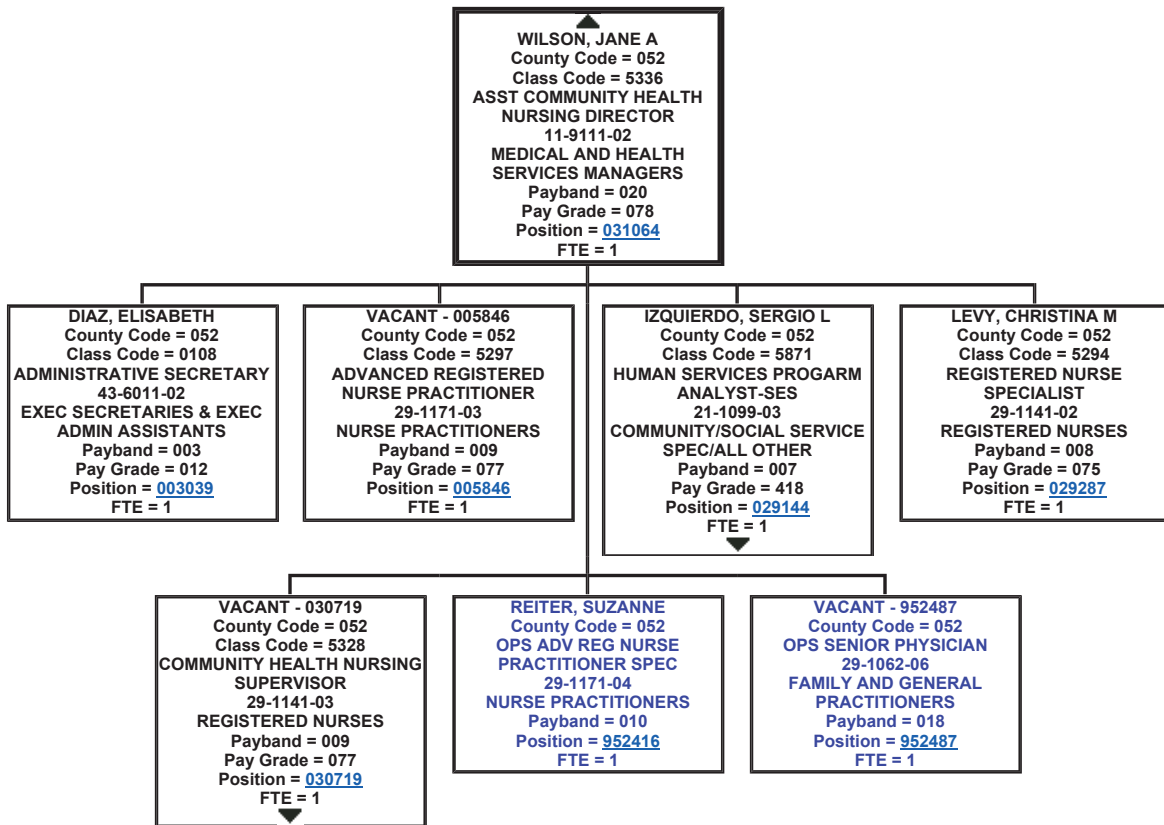
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Class Code = 5325  
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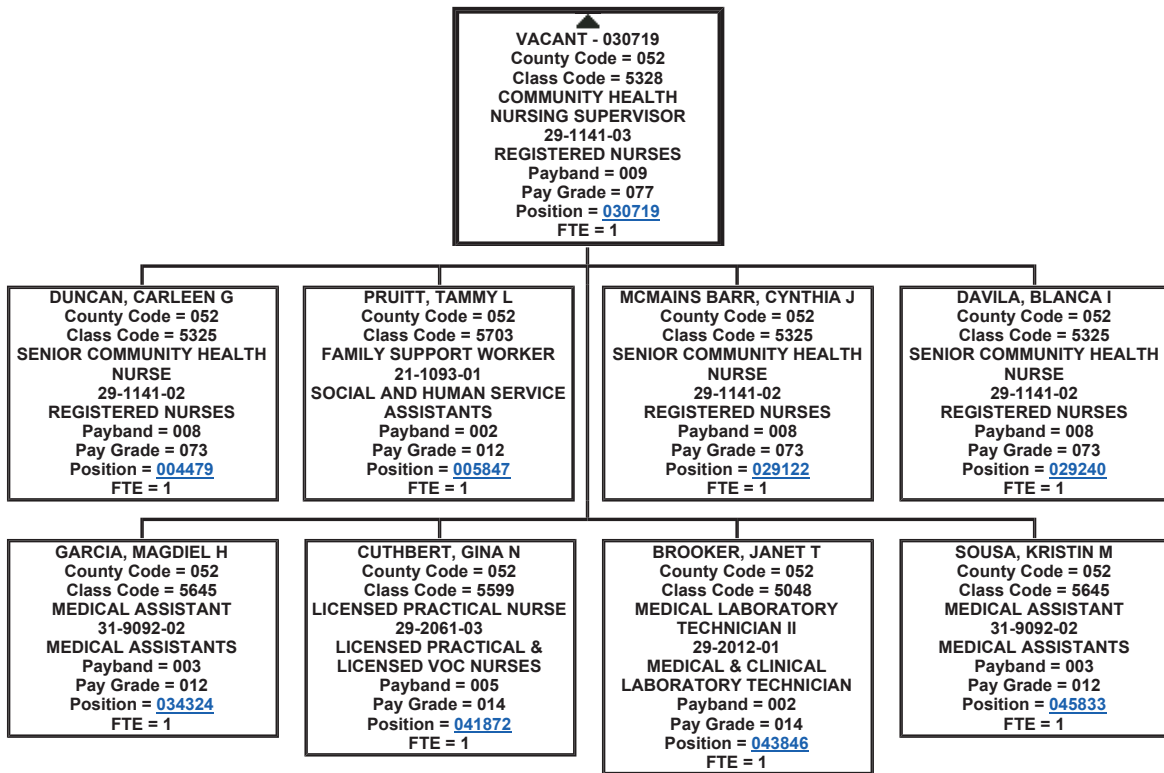
RAMSEY, JOYCE M  
County Code = 052  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [041832](#)  
FTE = 1

SHALIM, DATU  
County Code = 052  
Class Code = 0004  
SENIOR CLERK  
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OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [041834](#)  
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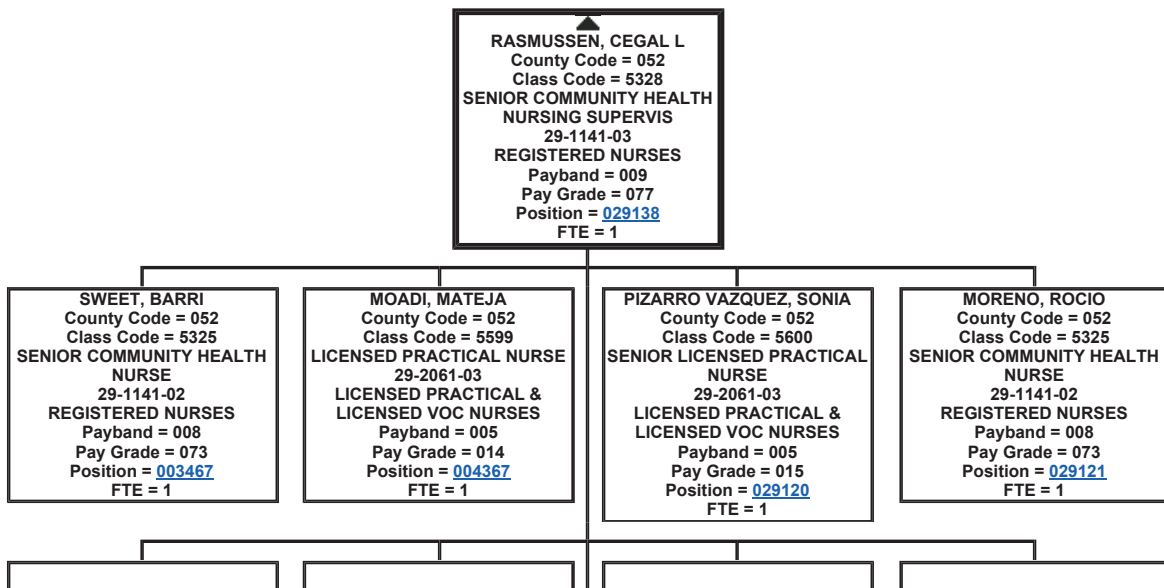
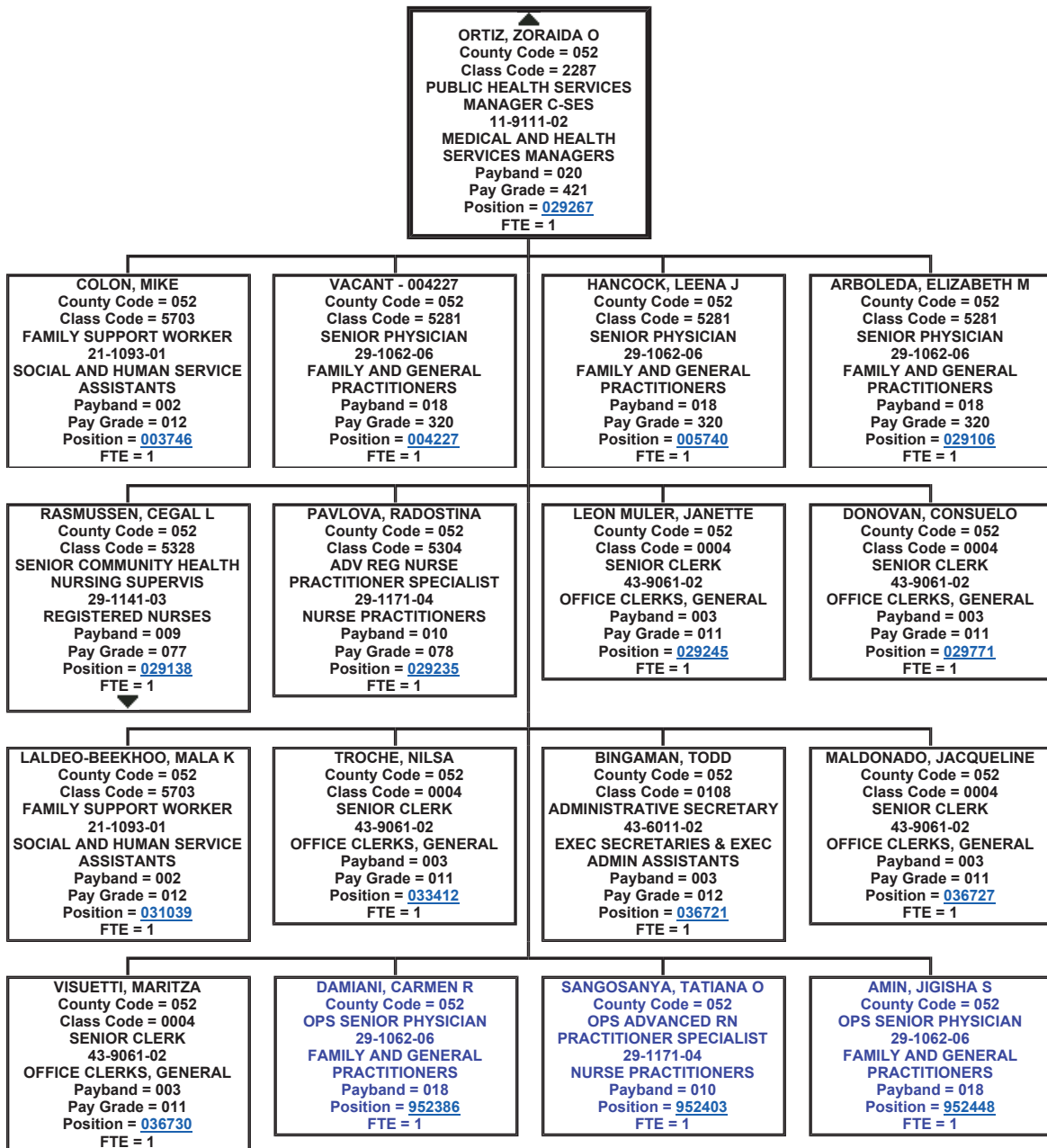
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County Code = 052  
Class Code = 5871  
HUMAN SERVICES PROGRAM  
ANALYST-SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
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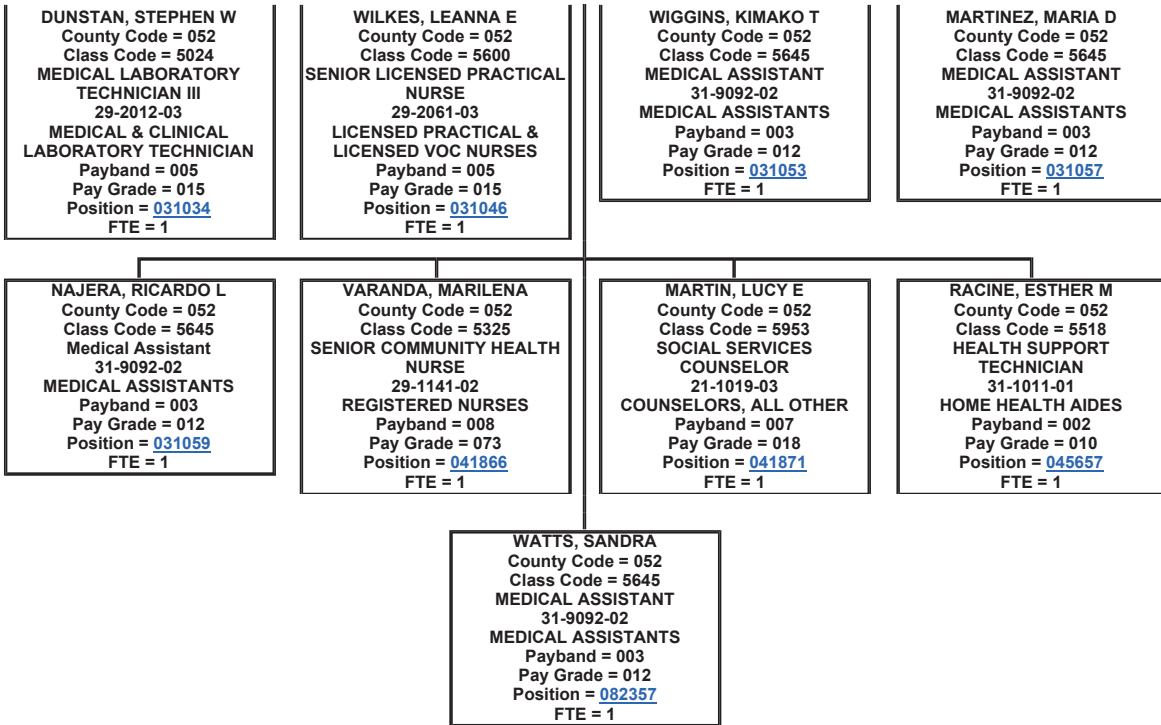
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SENIOR CLERK  
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OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [003405](#)  
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CARR, CARMEN  
County Code = 052  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [029133](#)  
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SUMMERSILL, KATHRYN S  
County Code = 052  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [054103](#)  
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ARMETTA, MARIA  
County Code = 052  
Class Code = 0004  
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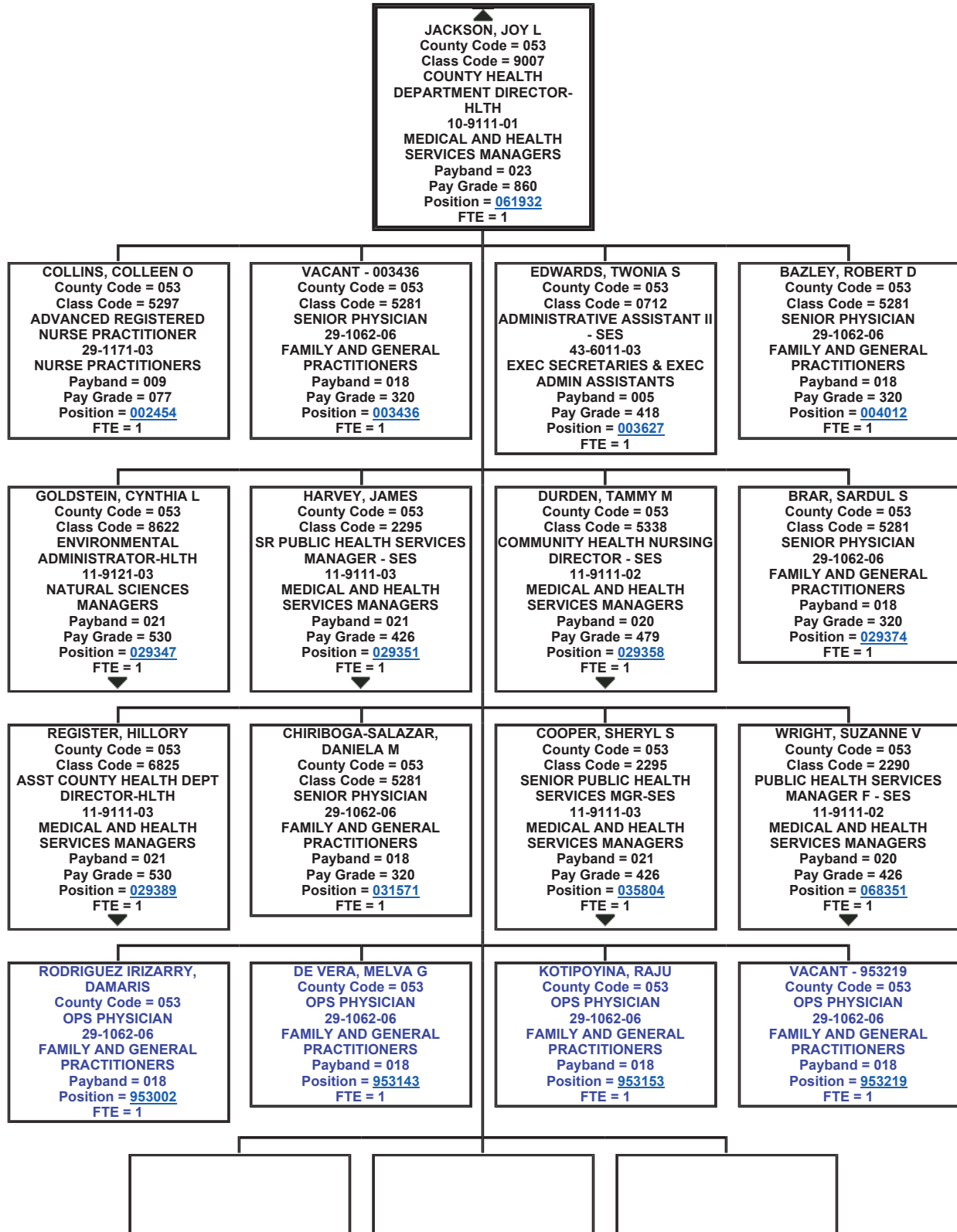




# Florida Department of Health

## CHD 53 - Polk County Health Department

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**

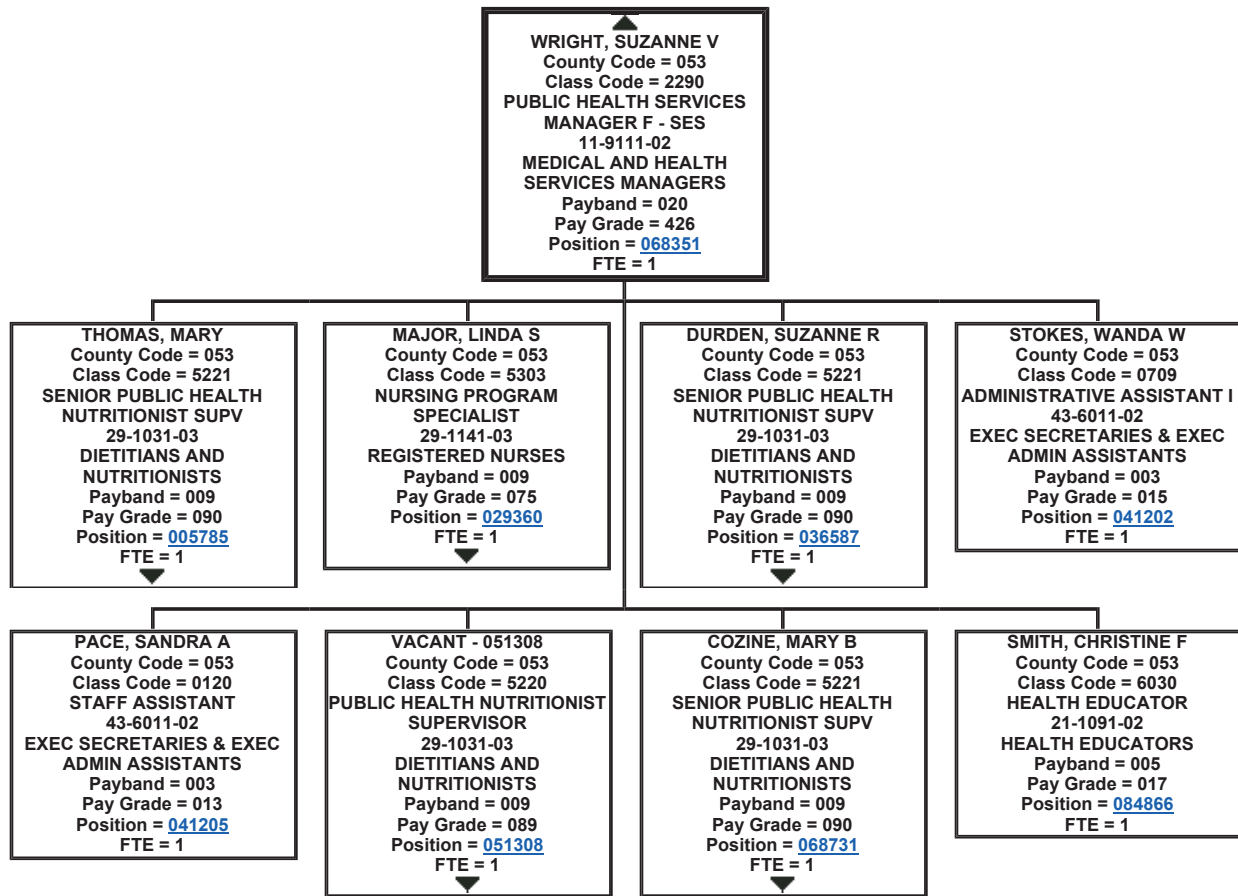


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OPS PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
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FTE = 1

YOUNG-TAN, ALISON M  
County Code = 053  
OPS PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Position = [953337](#)  
FTE = 1

HODGE, TYRONE E  
County Code = 053  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [953349](#)  
FTE = 1

---



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**COZINE, MARY B**  
County Code = 053  
Class Code = 5221  
**SENIOR PUBLIC HEALTH  
NUTRITIONIST SUPV**  
29-1031-03  
**DIETITIANS AND  
NUTRITIONISTS**  
Payband = 009  
Pay Grade = 090  
Position = [068731](#)  
FTE = 1

**CABRERA-PINA, FANNY**  
County Code = 053  
Class Code = 5218  
**SENIOR PUBLIC HEALTH  
NUTRITIONIST**  
29-1031-02  
**DIETITIANS AND  
NUTRITIONISTS**  
Payband = 008  
Pay Grade = 088  
Position = [005787](#)  
FTE = 1

**VON KAMPEN, STEPHANIE A**  
County Code = 053  
Class Code = 5212  
**NUTRITION EDUCATOR**  
21-1091-02  
**HEALTH EDUCATORS**  
Payband = 005  
Pay Grade = 085  
Position = [005789](#)  
FTE = 1

**VEGA-ROSA, JULYNNET**  
County Code = 053  
Class Code = 5212  
**NUTRITION EDUCATOR**  
21-1091-02  
**HEALTH EDUCATORS**  
Payband = 005  
Pay Grade = 085  
Position = [005790](#)  
FTE = 1

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County Code = 053  
Class Code = 0004  
**SENIOR CLERK**  
43-9061-02  
**OFFICE CLERKS, GENERAL**  
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Pay Grade = 011  
Position = [034095](#)  
FTE = 1

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County Code = 053  
Class Code = 0004  
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43-9061-02  
**OFFICE CLERKS, GENERAL**  
Payband = 003  
Pay Grade = 011  
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FTE = 1

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County Code = 053  
Class Code = 0004  
**SENIOR CLERK**  
43-9061-02  
**OFFICE CLERKS, GENERAL**  
Payband = 003  
Pay Grade = 011  
Position = [082537](#)  
FTE = 1

VACANT - 051308  
County Code = 053  
Class Code = 5220  
PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [051308](#)  
FTE = 1

DAVILA, NICHOLE M  
County Code = 053  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [049861](#)  
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LINAREZ, REBECCA V  
County Code = 053  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [063937](#)  
FTE = 1

GOMEZ, JOSEFINA  
County Code = 053  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [068306](#)  
FTE = 1



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**DURDEN, SUZANNE R**  
County Code = 053  
Class Code = 5221  
**SENIOR PUBLIC HEALTH  
NUTRITIONIST SUPV**  
29-1031-03  
**DIETITIANS AND  
NUTRITIONISTS**  
Payband = 009  
Pay Grade = 090  
Position = [036587](#)  
FTE = 1

**LEMMON, CINDY**  
County Code = 053  
Class Code = 5220  
**PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR**  
29-1031-03  
**DIETITIANS AND  
NUTRITIONISTS**  
Payband = 009  
Pay Grade = 089  
Position = [005007](#)  
FTE = 1  
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**SILLS, CONSTANCE**  
County Code = 053  
Class Code = 5220  
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SUPERVISOR**  
29-1031-03  
**DIETITIANS AND  
NUTRITIONISTS**  
Payband = 009  
Pay Grade = 089  
Position = [005761](#)  
FTE = 1  
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**BRYANT, SORAYA D**  
County Code = 053  
Class Code = 5221  
**SENIOR PUBLIC HEALTH  
NUTRITIONIST SUPV**  
29-1031-03  
**DIETITIANS AND  
NUTRITIONISTS**  
Payband = 009  
Pay Grade = 090  
Position = [005786](#)  
FTE = 1  
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**BASS, BERNICE J**  
County Code = 053  
Class Code = 5221  
**SR PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR**  
29-1031-03  
**DIETITIANS AND  
NUTRITIONISTS**  
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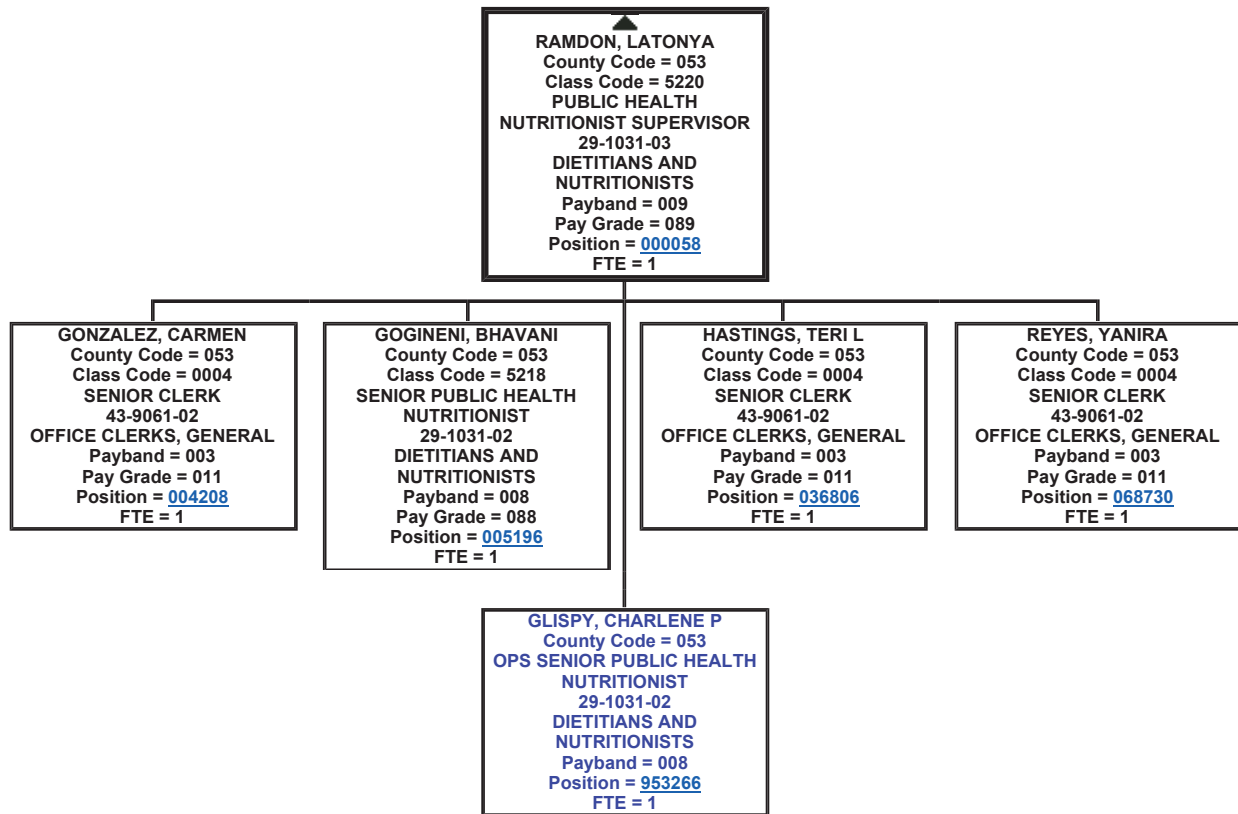
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Class Code = 5221  
SR PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR  
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Position = [068085](#)  
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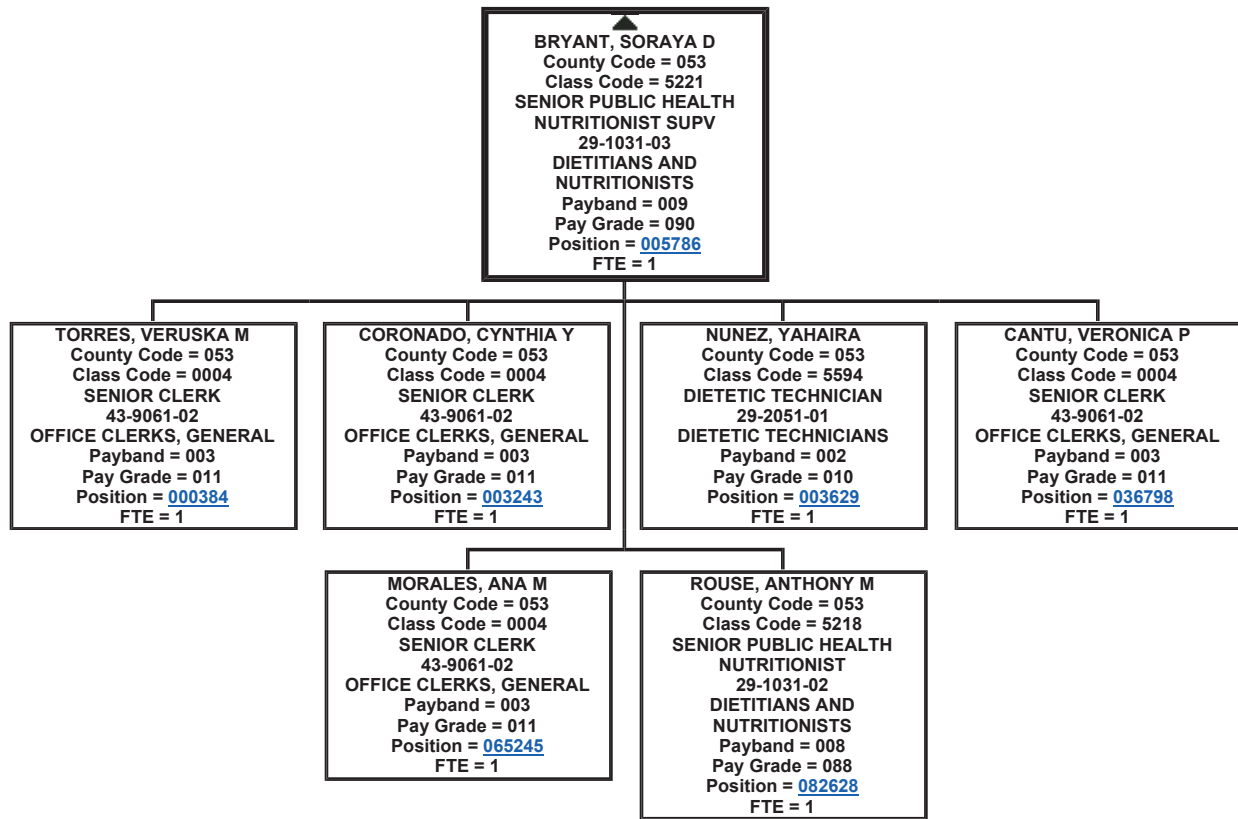
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PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
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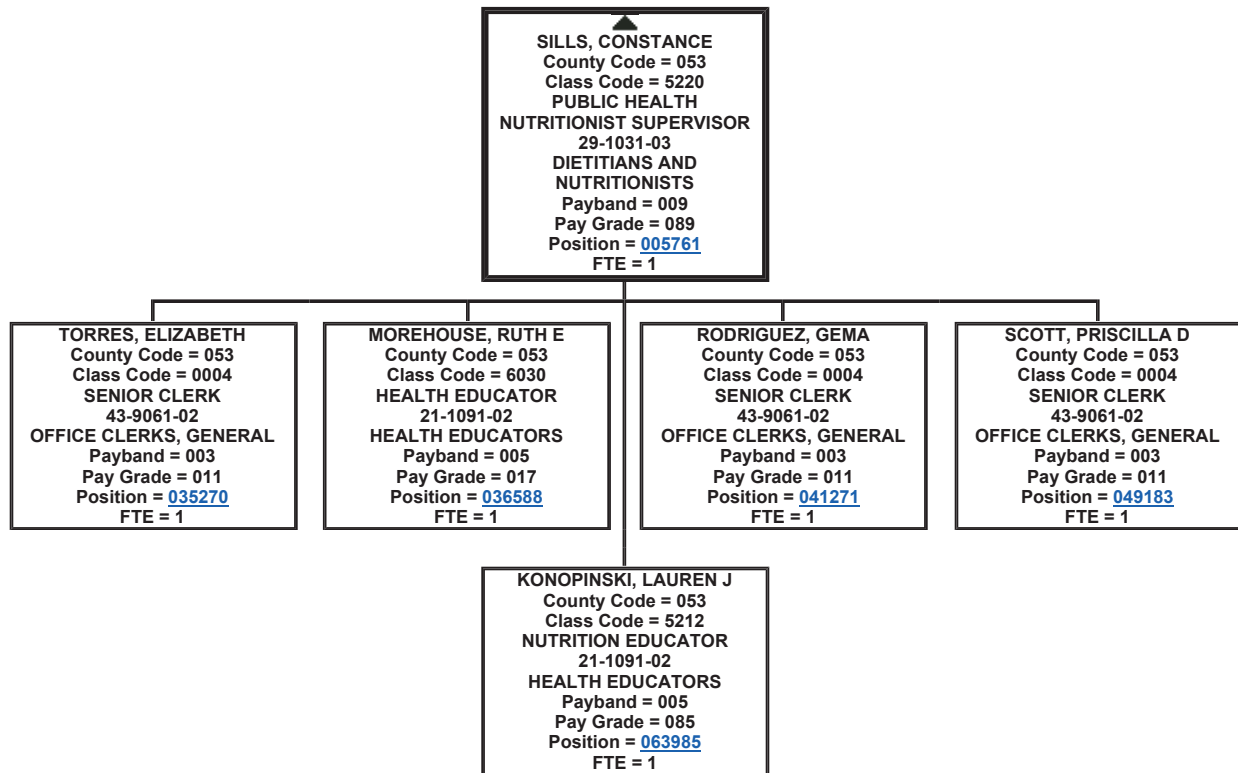
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29-1031-02  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 008  
Pay Grade = 088  
Position = [041204](#)  
FTE = 1

ROMERO, MARIA H  
County Code = 053  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [041272](#)  
FTE = 1

WIGGINS, AMY J  
County Code = 053  
Class Code = 0004  
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OFFICE CLERKS, GENERAL  
Payband = 003  
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Position = [085416](#)  
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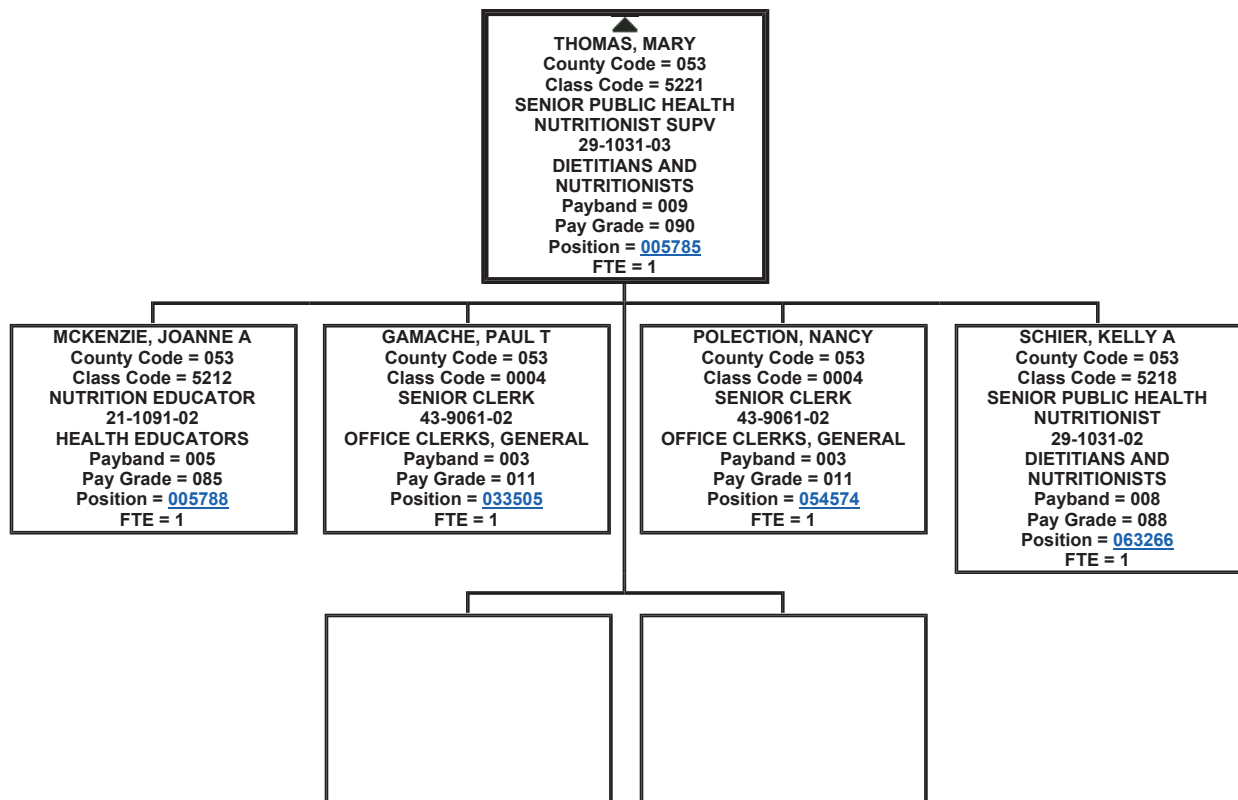
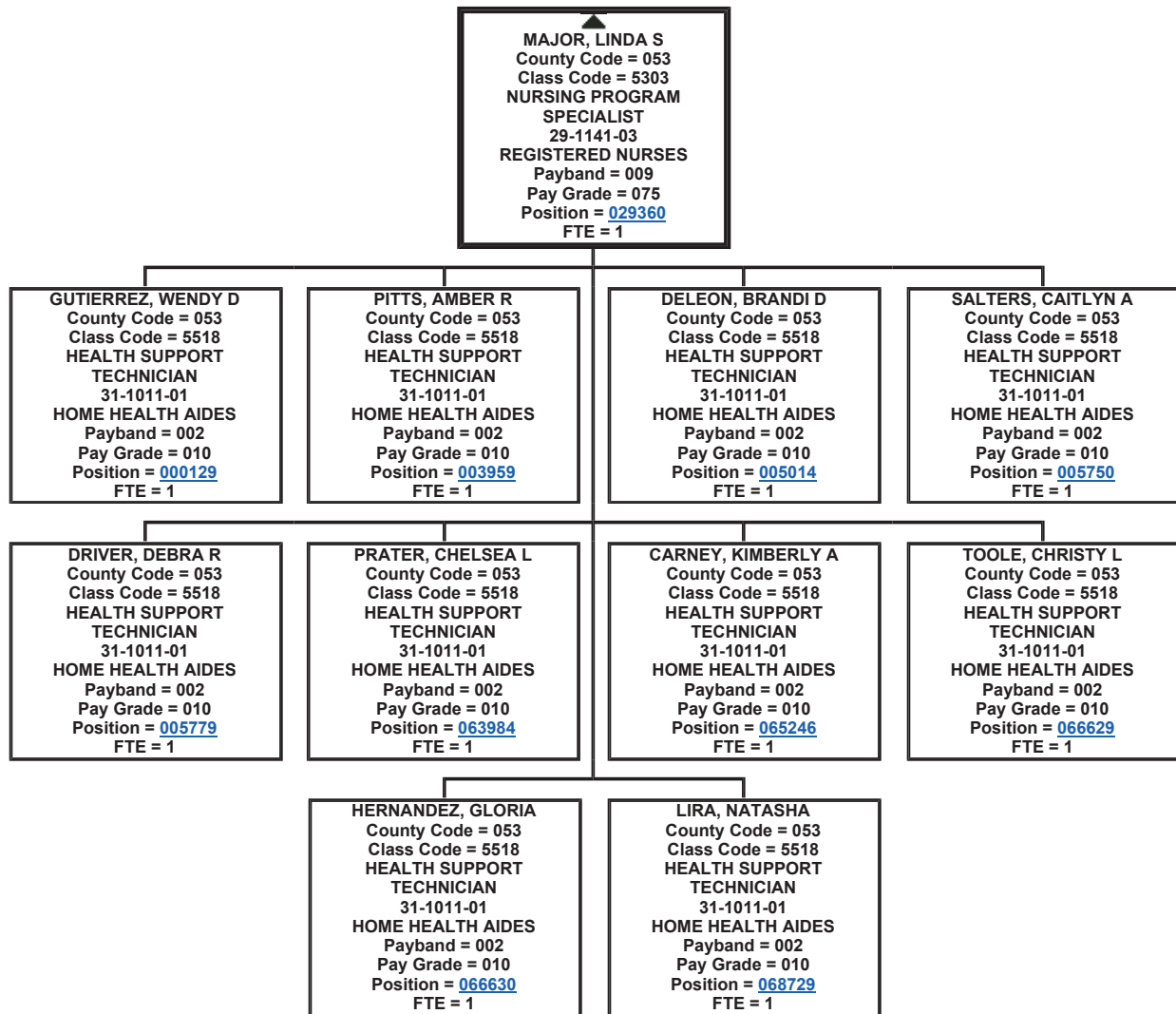


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Class Code = 5220  
PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [005007](#)  
FTE = 1

STURGILL, REGINA  
County Code = 053  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [001203](#)  
FTE = 1

BERMUDEZ, TATIANA V  
County Code = 053  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [005008](#)  
FTE = 1

FITZPATRICK, SAMANTHA A  
County Code = 053  
Class Code = 5212  
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HEALTH EDUCATORS  
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Position = [005749](#)  
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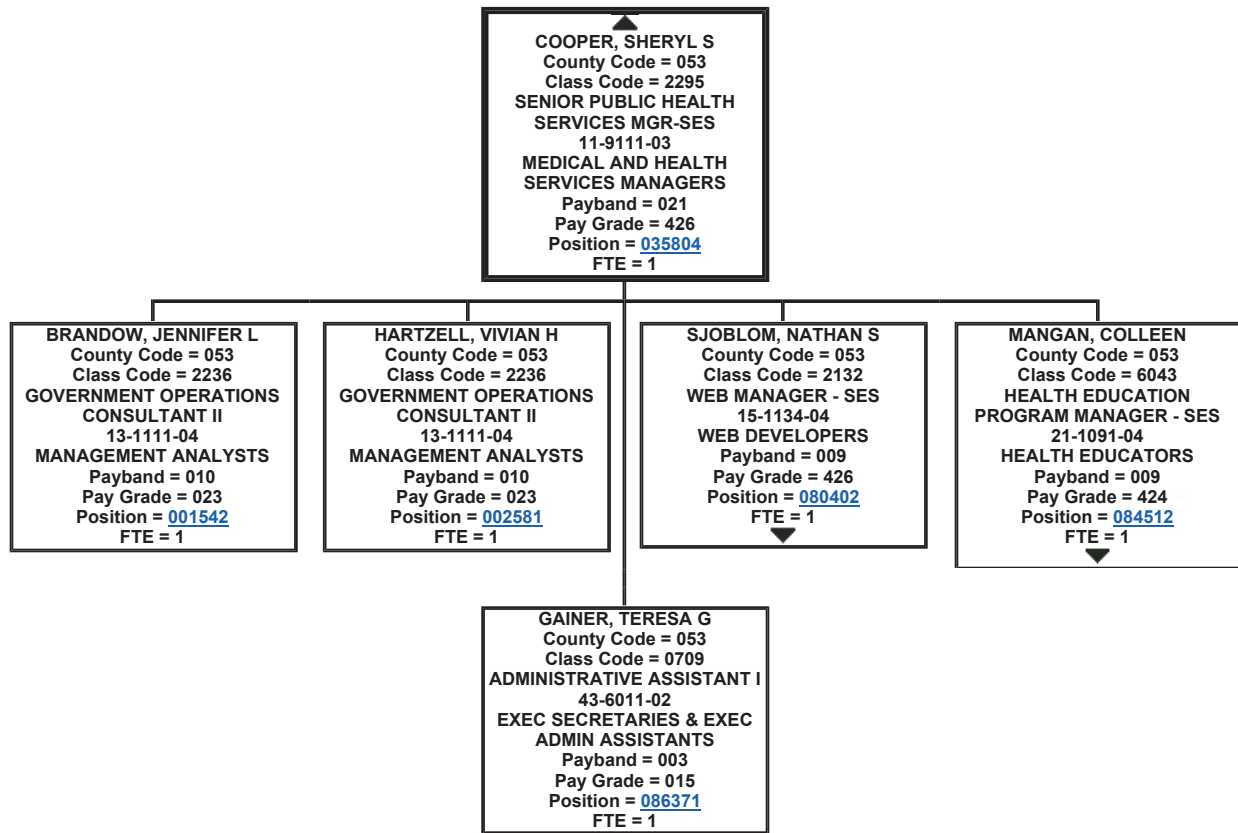


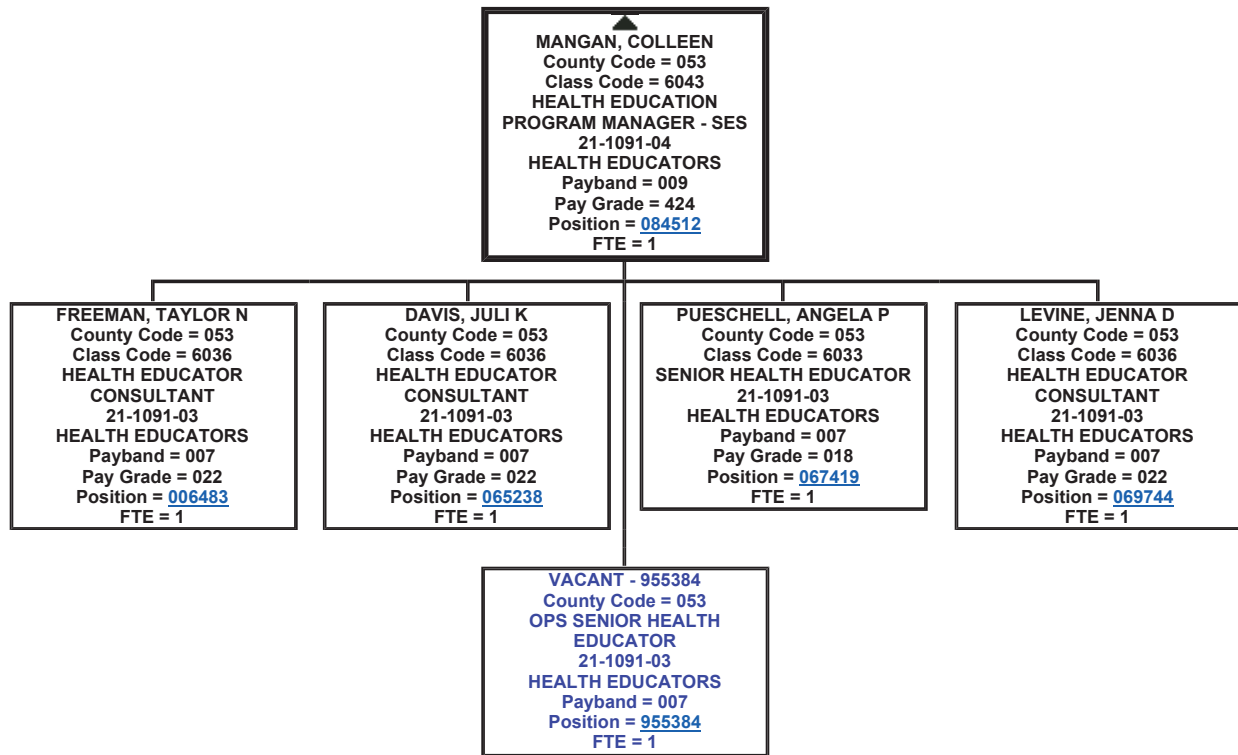
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OFFICE CLERKS, GENERAL  
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Pay Grade = 011  
Position = [064100](#)  
FTE = 1

TAYLOR, MARIE J  
County Code = 053  
Class Code = 0004  
SENIOR CLERK  
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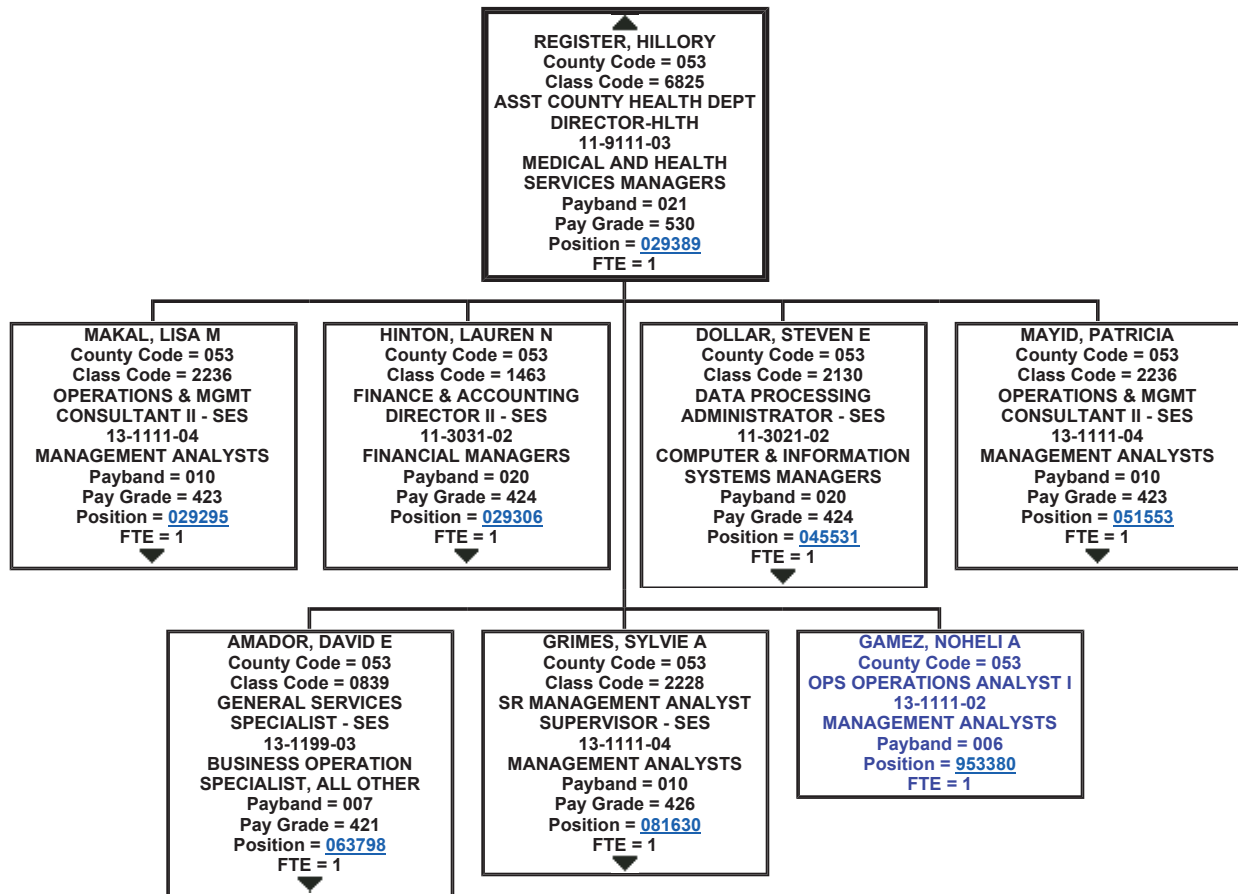


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County Code = 053  
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15-1134-04  
WEB DEVELOPERS  
Payband = 009  
Pay Grade = 426  
Position = [080402](#)  
FTE = 1

RILEY, NICOLE S  
County Code = 053  
Class Code = 3738  
PUBLIC INFORMATION  
SPECIALIST  
27-3031-02  
PUBLIC RELATIONS  
SPECIALISTS  
Payband = 006  
Pay Grade = 019  
Position = [002195](#)  
FTE = 1

DEAVER, LEE W  
County Code = 053  
Class Code = 3721  
PUBLICATIONS PRODUCTION  
SPECIALIST II  
27-3099-01  
MEDIA & COMMUNICATION  
WORKERS, ALL OTHER  
Payband = 003  
Pay Grade = 016  
Position = [067415](#)  
FTE = 1

FOWLER, JOANNA K  
County Code = 053  
Class Code = 1332  
STAFF DEVELOPMENT &  
TRAINING CONSULTANT  
13-1151-03  
TRAINING AND DEVELOPMENT  
SPECIALISTS  
Payband = 007  
Pay Grade = 021  
Position = [086606](#)  
FTE = 1



GRIMES, SYLVIE A  
County Code = 053  
Class Code = 2228  
SR MANAGEMENT ANALYST  
SUPERVISOR - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [081630](#)  
FTE = 1

DODSON, BEVERLY A  
County Code = 053  
Class Code = 5312  
REGISTERED NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Pay Grade = 079  
Position = [001342](#)  
FTE = 1

STRICKLAND, TRAVIS C  
County Code = 053  
OPS QUALITY CONTROL  
ANALYST  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Position = [983396](#)  
FTE = 1

AMADOR, DAVID E  
County Code = 053  
Class Code = 0839  
GENERAL SERVICES  
SPECIALIST - SES  
13-1199-03  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 007  
Pay Grade = 421  
Position = [063798](#)  
FTE = 1

FARMER, MICHAEL J  
County Code = 053  
Class Code = 0809  
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13-1023-01  
PURCHASING AGENTS  
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Pay Grade = 013  
Position = [029415](#)  
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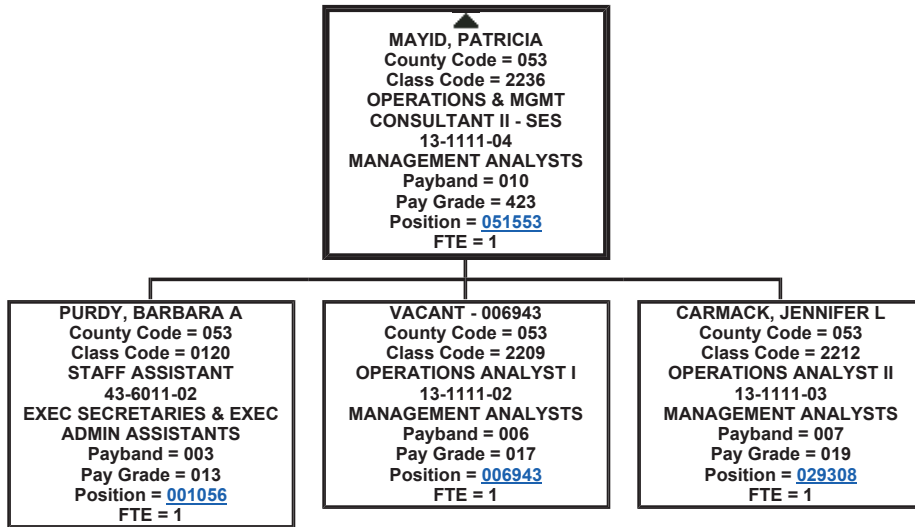
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County Code = 053  
Class Code = 6373  
MAINTENANCE REPAIRMAN  
49-9042-01  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 001  
Pay Grade = 009  
Position = [031509](#)  
FTE = 1

ADAMS, LOWELL E  
County Code = 053  
Class Code = 6373  
MAINTENANCE REPAIRMAN  
49-9042-01  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 001  
Pay Grade = 009  
Position = [035820](#)  
FTE = 1

SMITH, WILFRED D  
County Code = 053  
Class Code = 6373  
MAINTENANCE REPAIRMAN  
49-9042-01  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 001  
Pay Grade = 009  
Position = [045472](#)  
FTE = 1

UNDERWOOD, SANDRA M  
County Code = 053  
Class Code = 0809  
PURCHASING AGENT I  
13-1023-01  
PURCHASING AGENTS  
Payband = 003  
Pay Grade = 013  
Position = [049794](#)  
FTE = 1

PIZANO, KATHY J  
County Code = 053  
Class Code = 0809  
PURCHASING AGENT I  
13-1023-01  
PURCHASING AGENTS  
Payband = 003  
Pay Grade = 013  
Position = [058691](#)  
FTE = 1



DOLLAR, STEVEN E  
County Code = 053  
Class Code = 2130  
DATA PROCESSING  
ADMINISTRATOR - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 424  
Position = [045531](#)  
FTE = 1

DEES, DEVIN A  
County Code = 053  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [000958](#)  
FTE = 1

VANNABOUATHONG, TAY  
County Code = 053  
Class Code = 2050  
DISTRIBUTED COMPUTER  
SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [051773](#)  
FTE = 1

GUDGER-MEDER, LEAH L  
County Code = 053  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEMS ANALYST  
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NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
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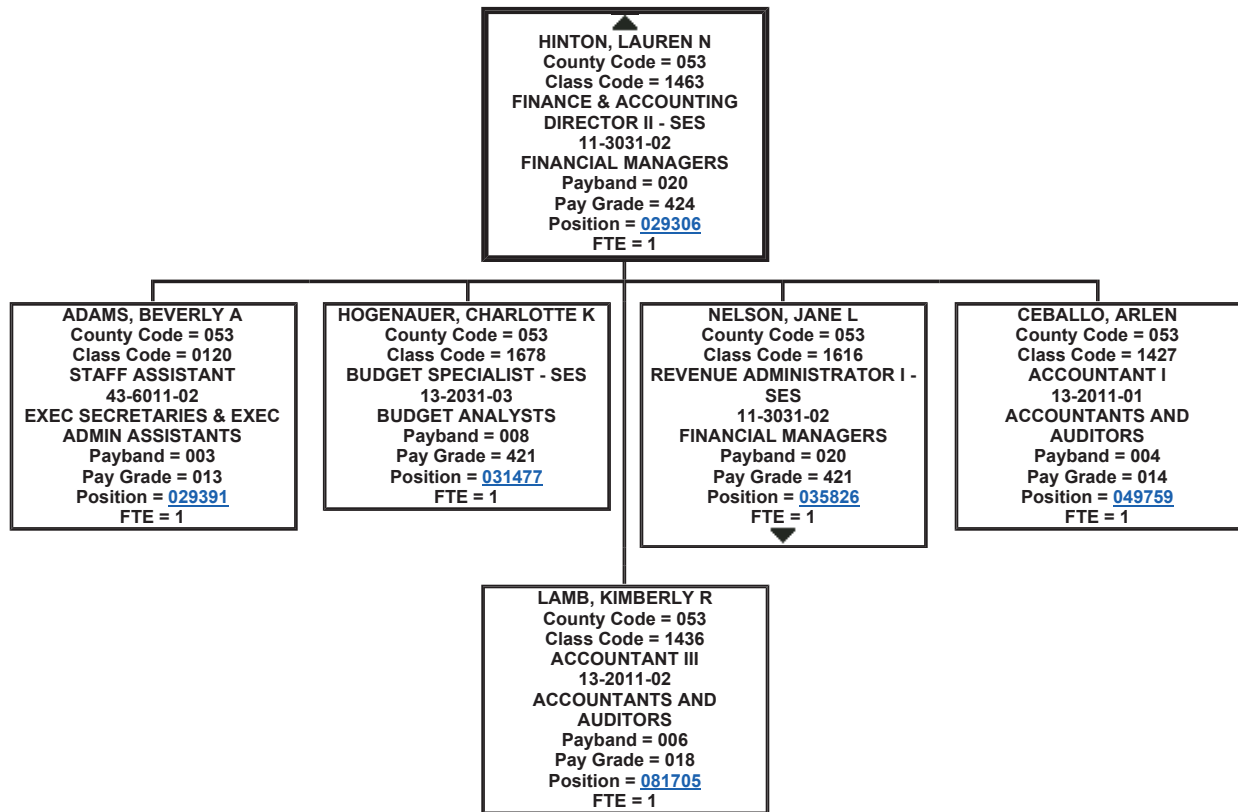
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Class Code = 2053  
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SYSTEMS CONSULTANT  
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NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
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Position = [065185](#)  
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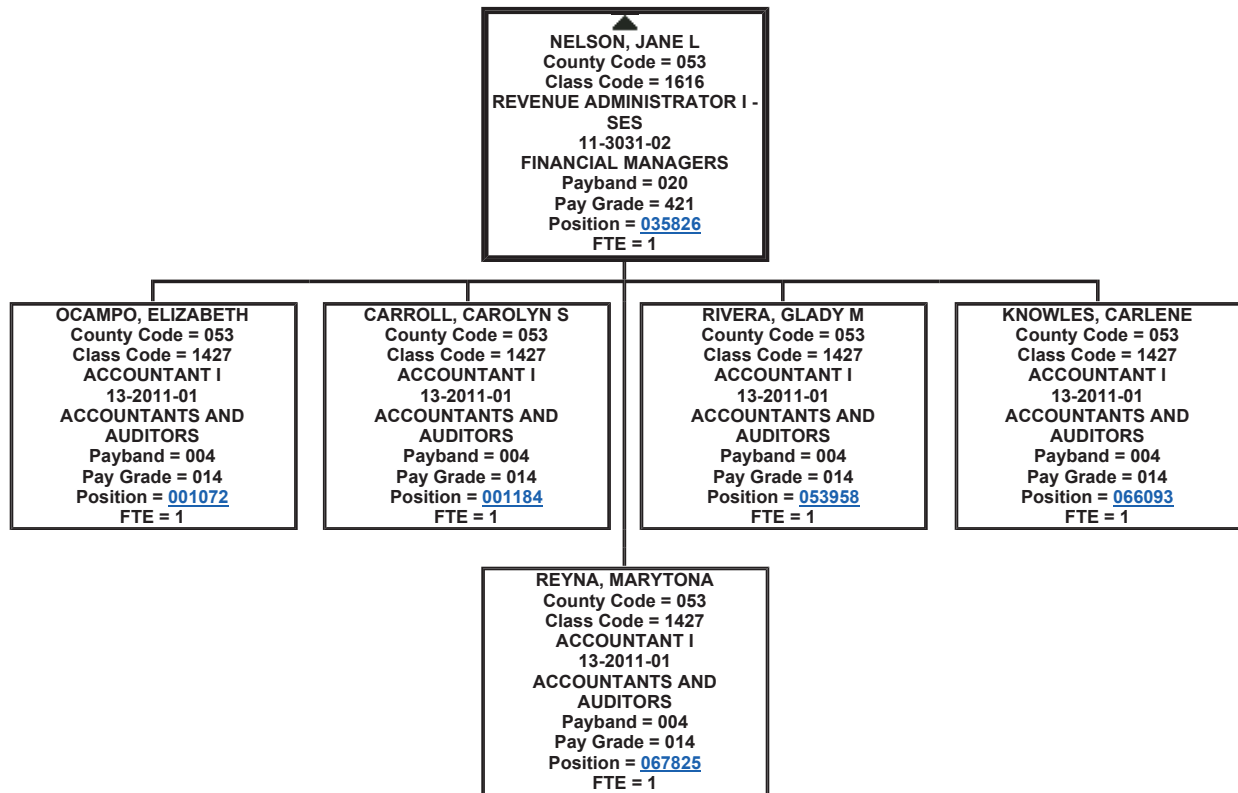
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Class Code = 2050  
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SYSTEMS SPECIALIST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [081149](#)  
FTE = 1

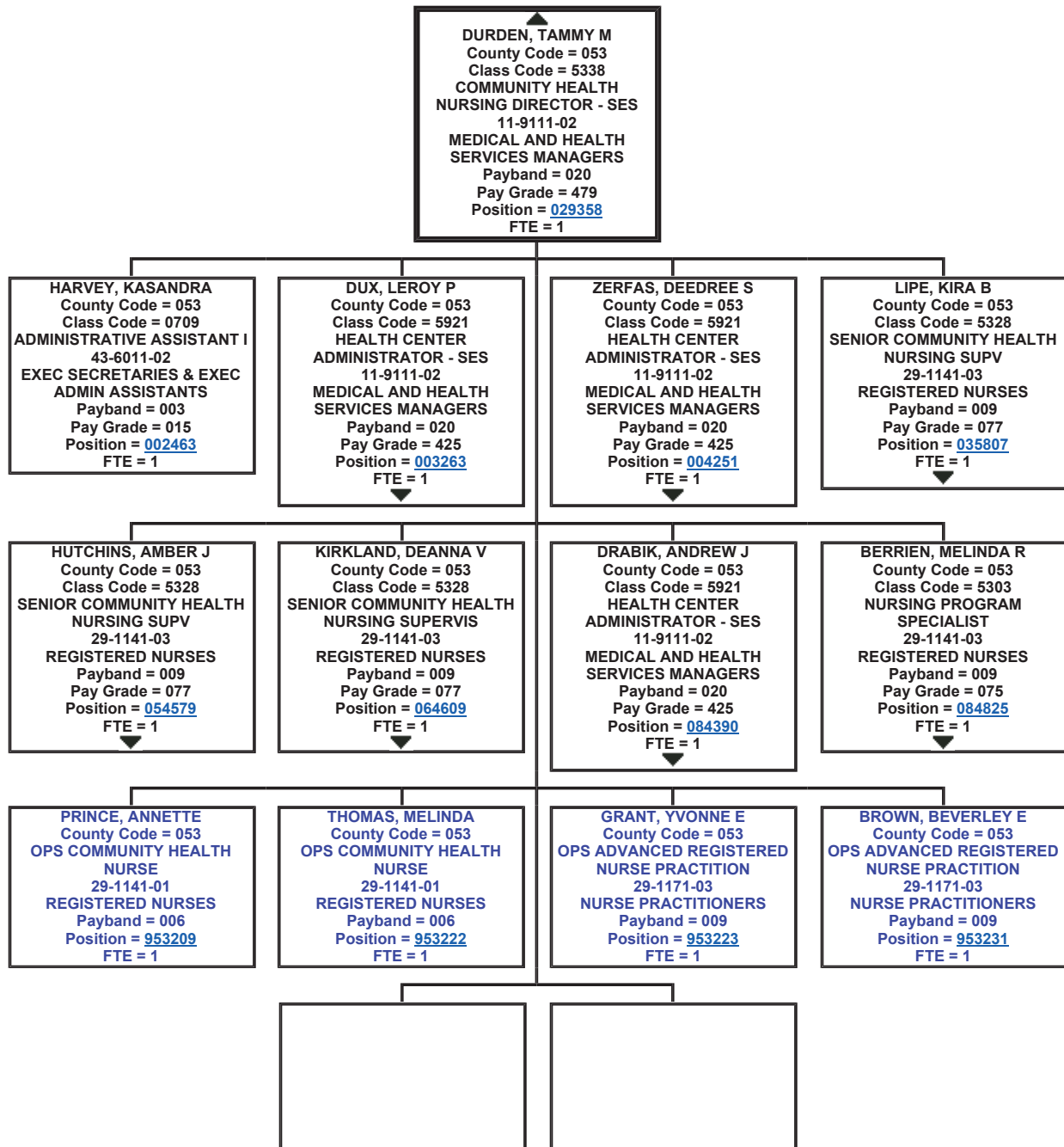
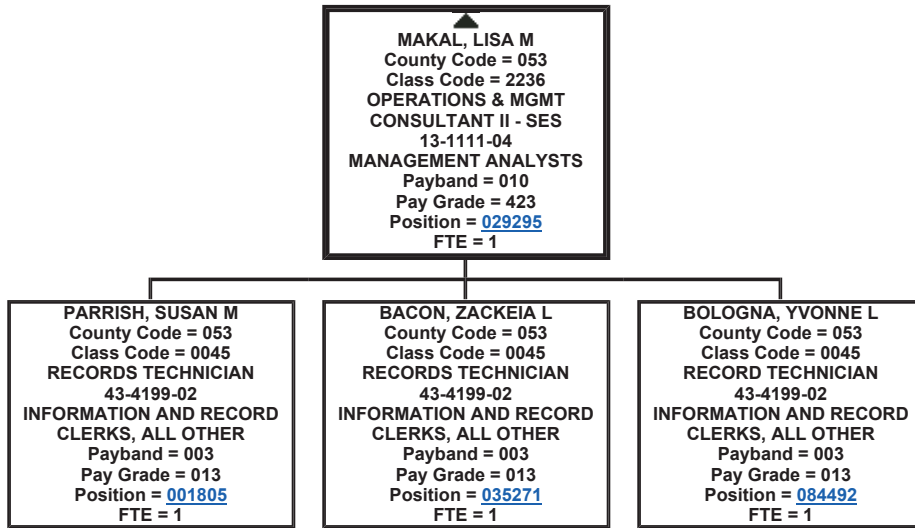
GREENWOOD, TIMOTHY P  
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Class Code = 2050  
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SYSTEMS SPECIALIST  
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NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 020  
Position = [085000](#)  
FTE = 1

NAVARRO, ROBERTO D  
County Code = 053  
OPS DISTRIBUTED COMPUTER  
SYSTEMS SPECIAL  
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NETWORK & COMPUTER  
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Position = [953304](#)  
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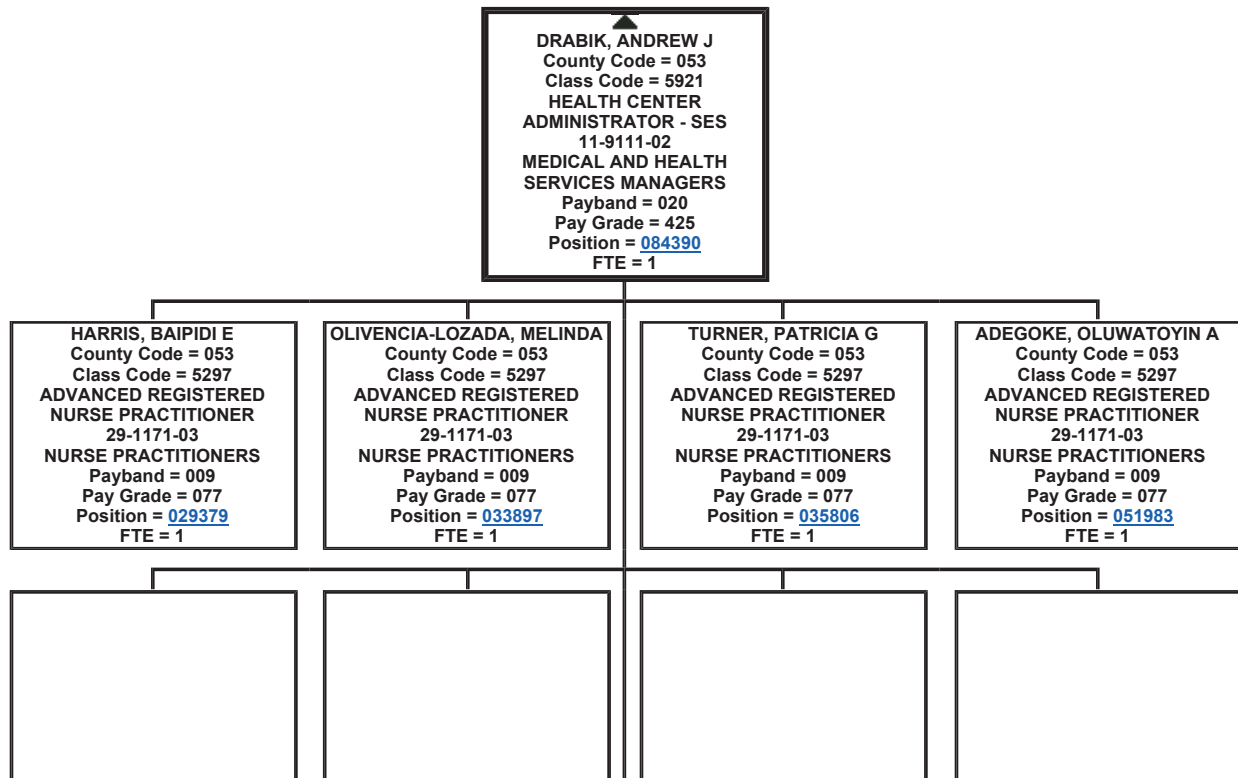
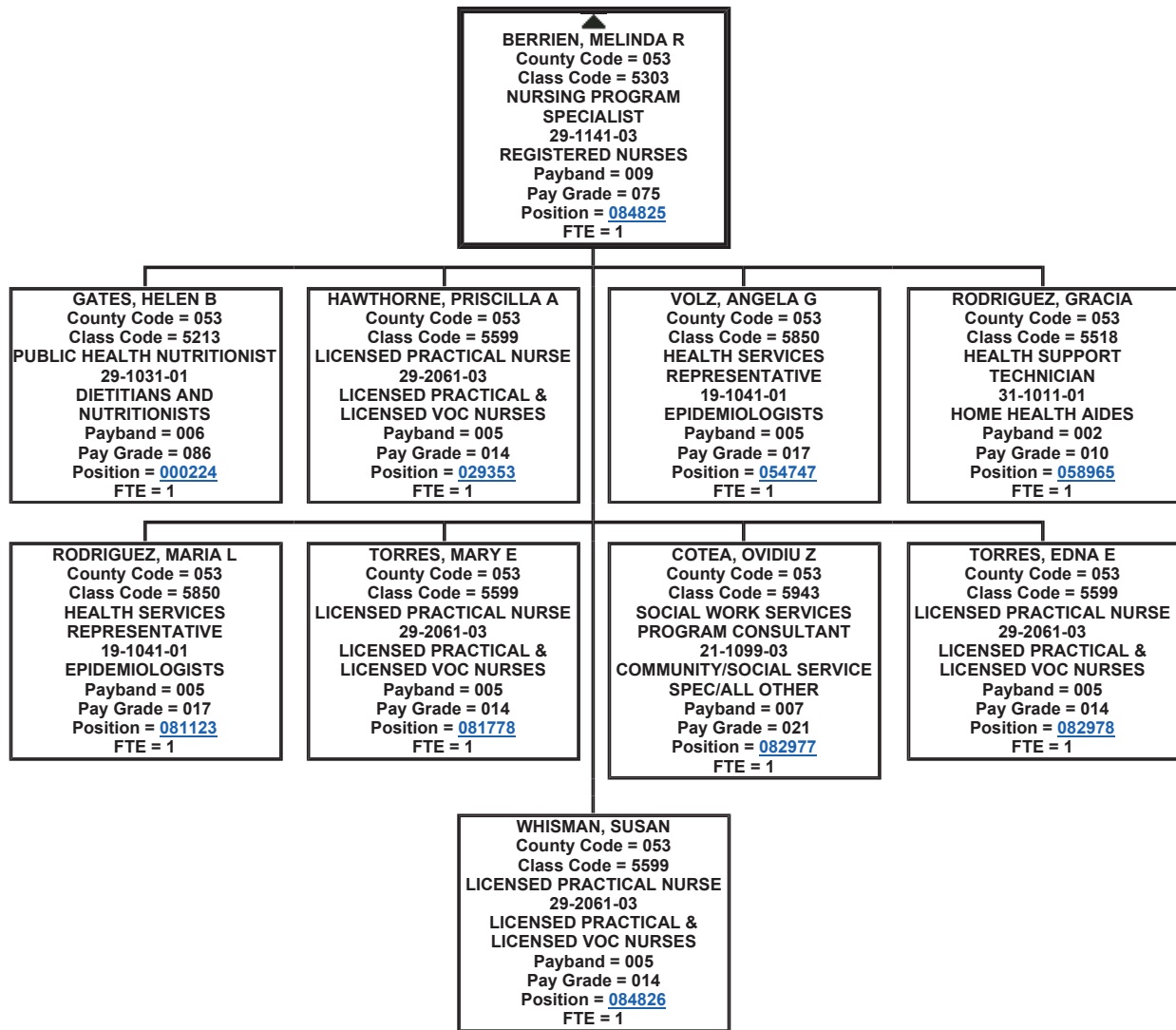


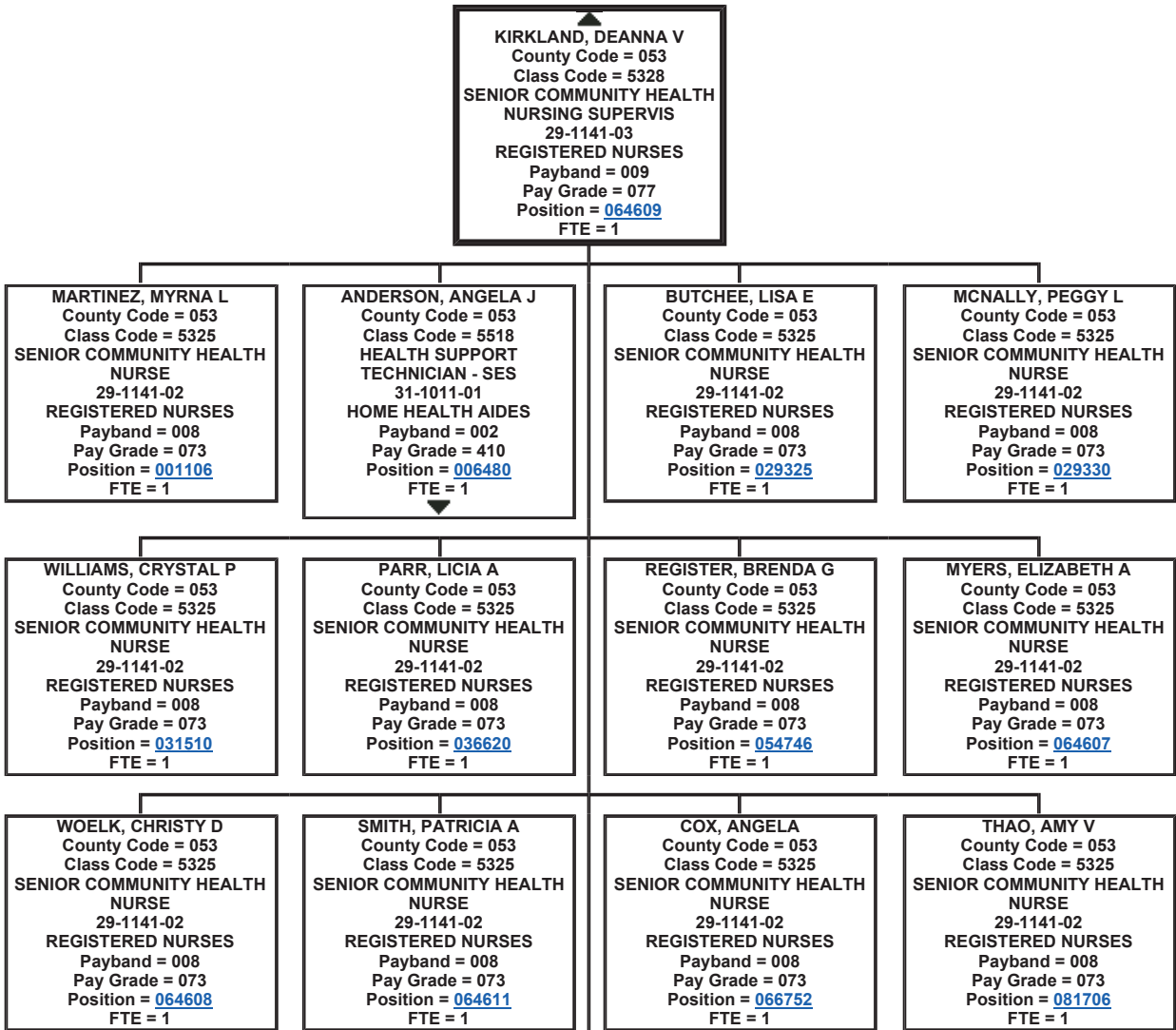


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County Code = 053  
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NURSE PRACTITIONERS  
Payband = 009  
Position = 953302  
FTE = 1

VACANT - 953303  
County Code = 053  
OPS ADVANCED REGISTERED  
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29-1171-03  
NURSE PRACTITIONERS  
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Position = 953303  
FTE = 1

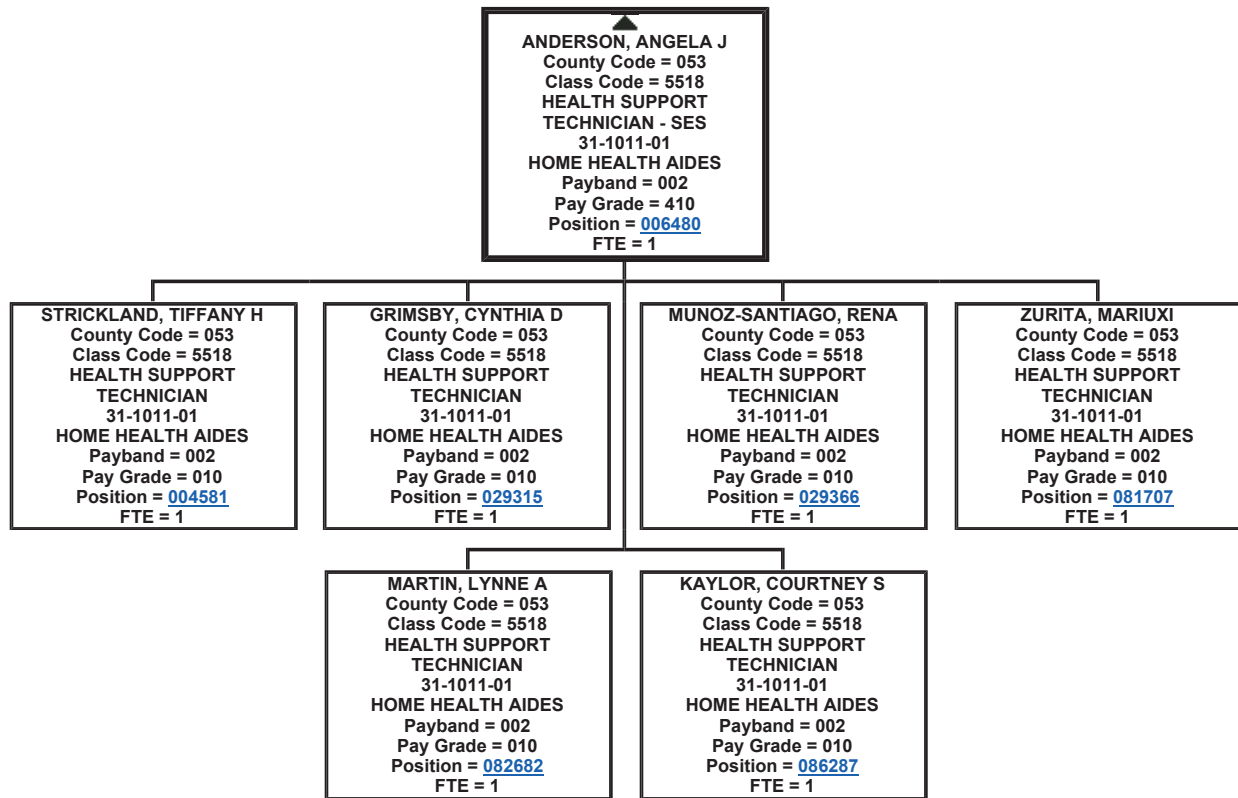
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GATTO, SUSAN L  
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Class Code = 5325  
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NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [085923](#)  
FTE = 1

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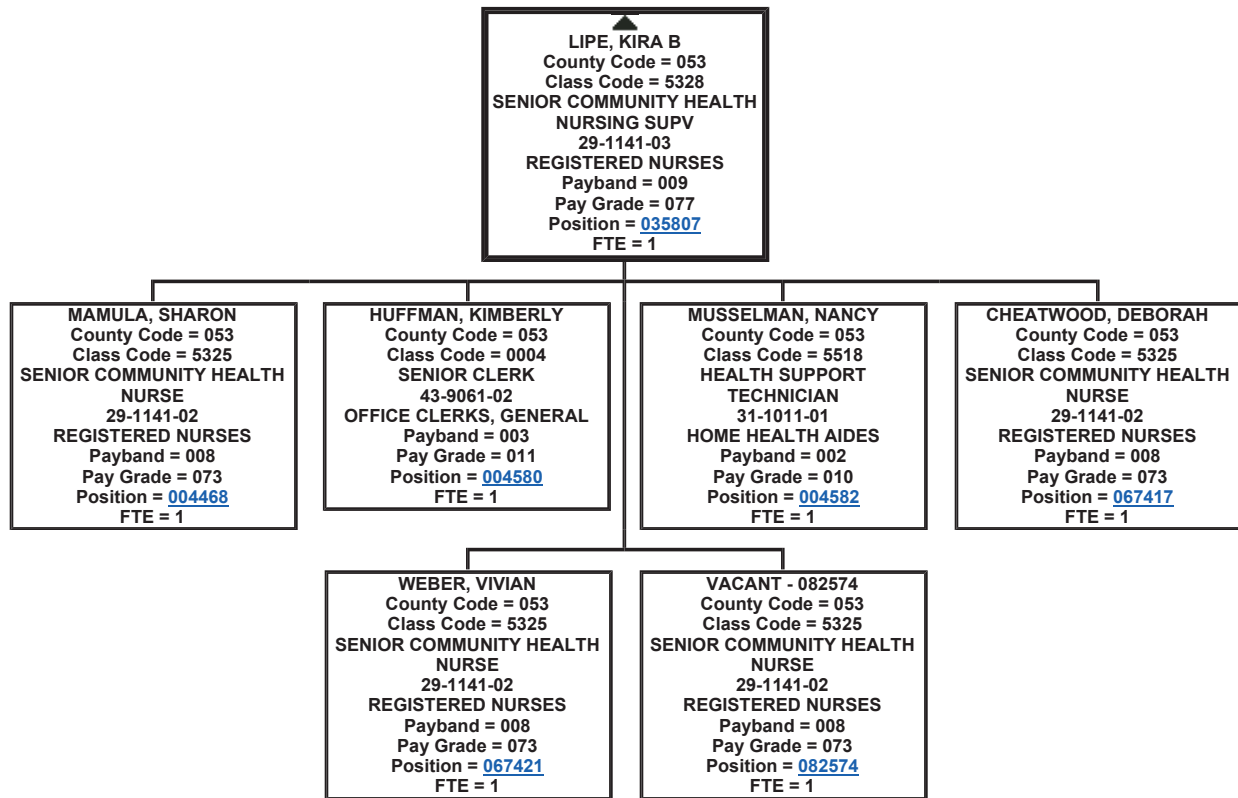
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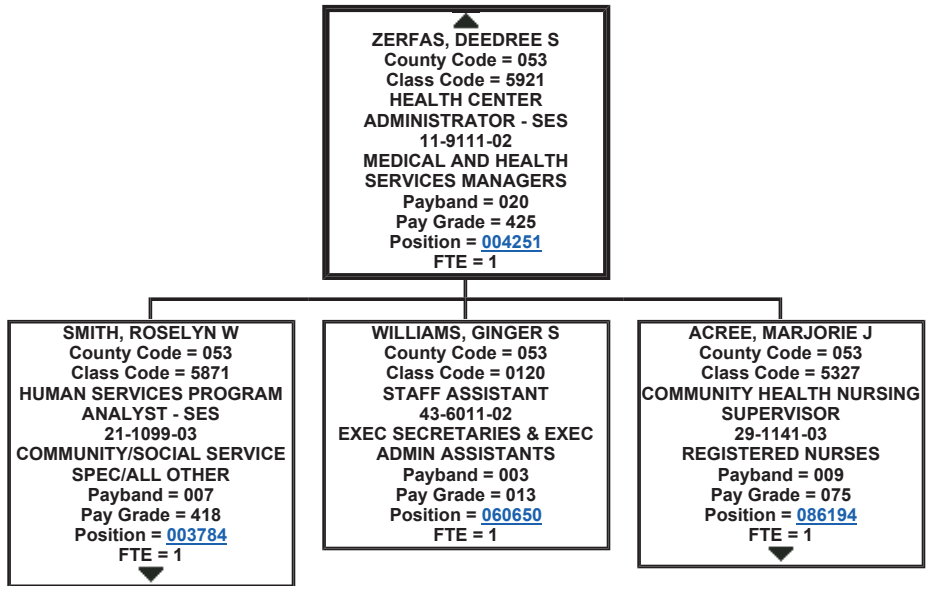
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Payband = 008  
Pay Grade = 073  
Position = [001452](#)  
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BIGGERSTAFF, SYLVIA M  
County Code = 053  
Class Code = 5645  
MEDICAL ASSISTANT  
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MEDICAL ASSISTANTS  
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Position = [082877](#)  
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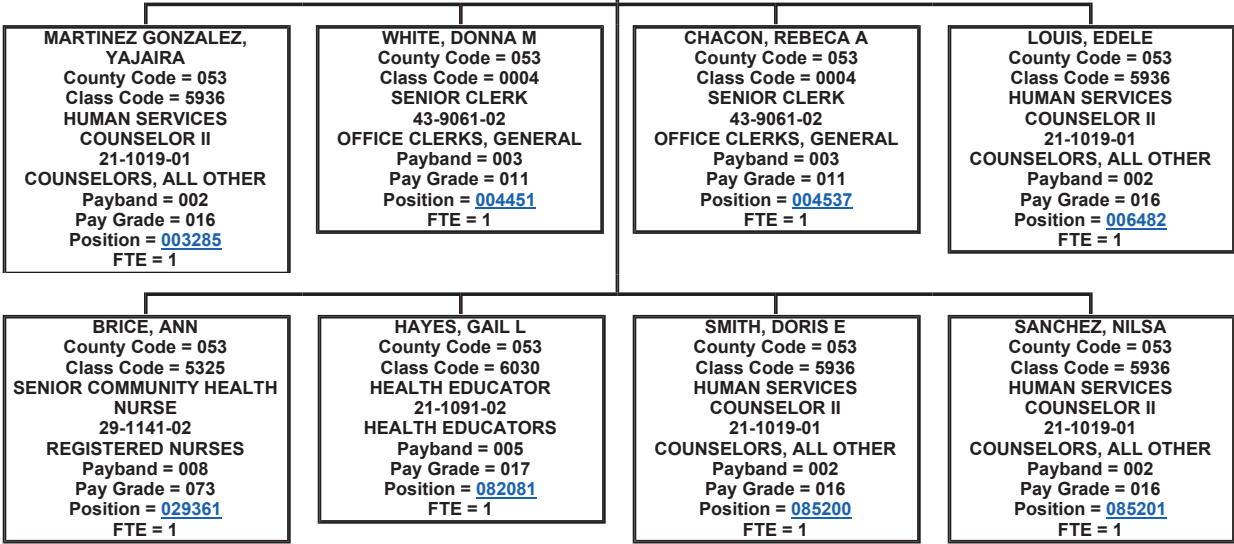
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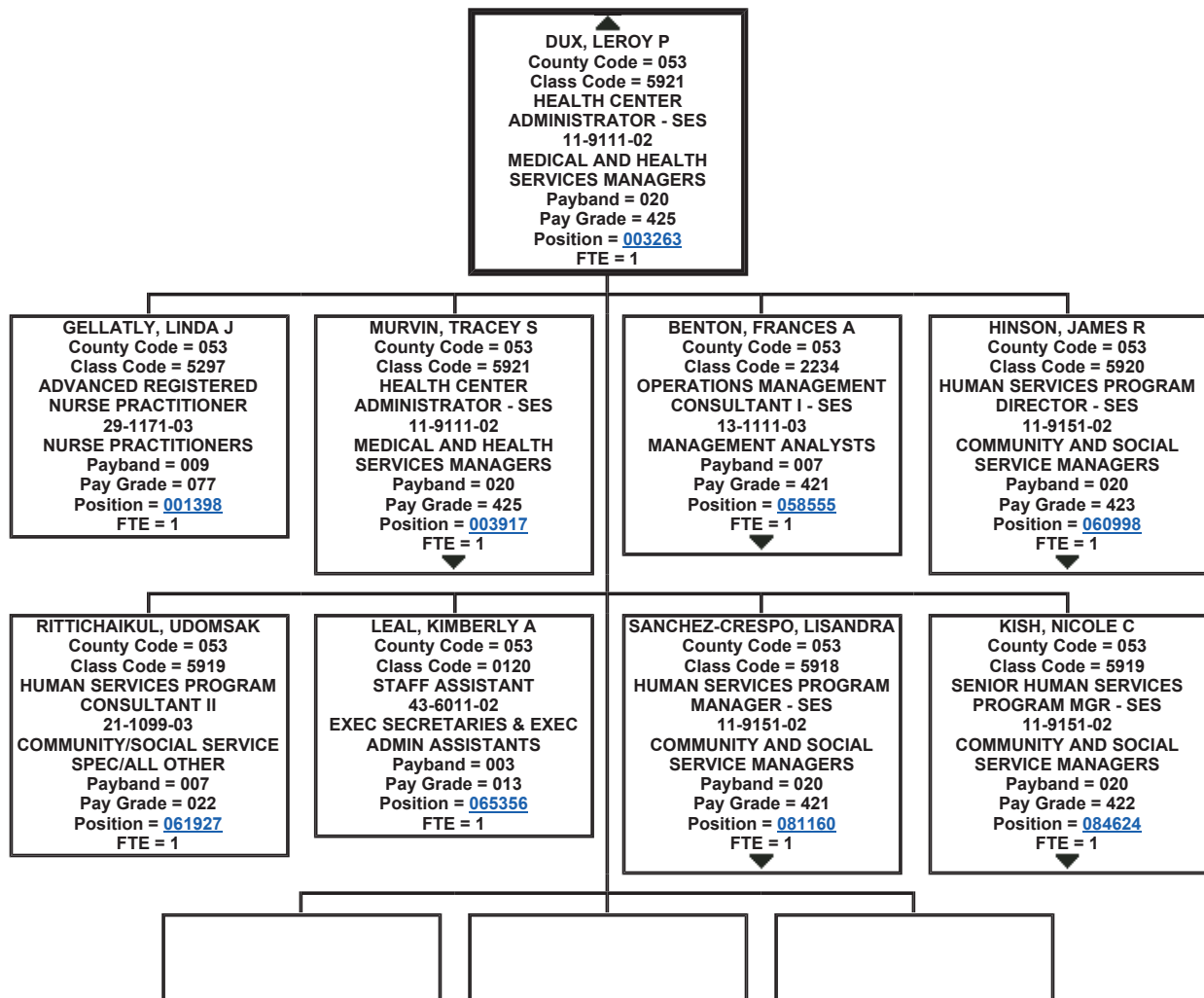
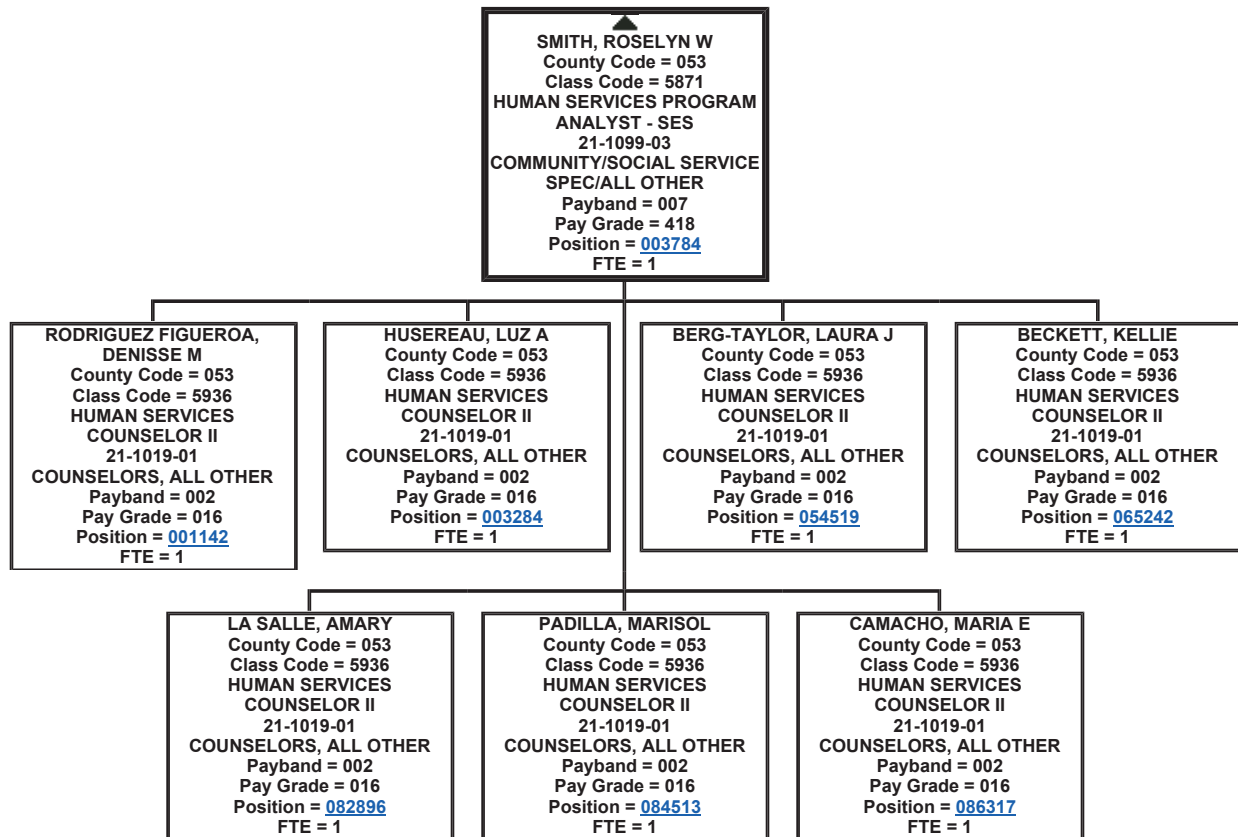
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NURSE  
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Payband = 008  
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Position = [084088](#)  
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ACREE, MARJORIE J  
County Code = 053  
Class Code = 5327  
COMMUNITY HEALTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
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TURNER, TRACY L  
County Code = 053  
Class Code = 2209  
OPERATIONS ANALYST I  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Pay Grade = 017  
Position = [086544](#)  
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DRAKE, CAROL  
County Code = 053  
OPS ADVANCED REGISTERED  
NURSE PRACTITION  
29-1171-03  
NURSE PRACTITIONERS  
Payband = 009  
Position = [953022](#)  
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MCCOY, KENISHA M  
County Code = 053  
OPS HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Position = [953327](#)  
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**KISH, NICOLE C**  
County Code = 053  
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**SENIOR HUMAN SERVICES  
PROGRAM MGR - SES**  
11-9151-02  
**COMMUNITY AND SOCIAL  
SERVICE MANAGERS**  
Payband = 020  
Pay Grade = 422  
Position = [084624](#)  
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**CROCKETT, DIANE**  
County Code = 053  
Class Code = 5940  
**HUMAN SERVICES  
COUNSELOR III**  
21-1019-02  
**COUNSELORS, ALL OTHER**  
Payband = 005  
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Position = [028067](#)  
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**REMYN, JASON B**  
County Code = 053  
Class Code = 5940  
**HUMAN SERVICES  
COUNSELOR III**  
21-1019-02  
**COUNSELORS, ALL OTHER**  
Payband = 005  
Pay Grade = 017  
Position = [054970](#)  
FTE = 1

**DUGAS, EDA**  
County Code = 053  
Class Code = 5940  
**HUMAN SERVICES  
COUNSELOR III**  
21-1019-02  
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Payband = 005  
Pay Grade = 017  
Position = [063900](#)  
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County Code = 053  
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COUNSELOR III**  
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**COUNSELORS, ALL OTHER**  
Payband = 005  
Pay Grade = 017  
Position = [080897](#)  
FTE = 1

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County Code = 053  
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**HUMAN SERVICES  
COUNSELOR III**  
21-1019-02  
**COUNSELORS, ALL OTHER**  
Payband = 005  
Pay Grade = 017  
Position = [080898](#)  
FTE = 1

**RHODES, BRENDA D**  
County Code = 053  
Class Code = 5940  
**HUMAN SERVICES  
COUNSELOR III**  
21-1019-02  
**COUNSELORS, ALL OTHER**  
Payband = 005  
Pay Grade = 017  
Position = [080899](#)  
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**SHEPHERD, KATHY D**  
County Code = 053  
Class Code = 5940  
**HUMAN SERVICES  
COUNSELOR III**  
21-1019-02  
**COUNSELORS, ALL OTHER**  
Payband = 005  
Pay Grade = 017  
Position = [082319](#)  
FTE = 1

**BERRONG, AMY L**  
County Code = 053  
Class Code = 5940  
**HUMAN SERVICES  
COUNSELOR III**  
21-1019-02  
**COUNSELORS, ALL OTHER**  
Payband = 005  
Pay Grade = 017  
Position = [086084](#)  
FTE = 1

**VACANT - 953361**  
County Code = 053  
**OPS STAFF ASSISTANT**  
43-6011-02  
**EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS**  
Payband = 003  
Position = [953361](#)  
FTE = 1

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SANCHEZ-CRESPO,  
LISANDRA  
County Code = 053  
Class Code = 5918  
HUMAN SERVICES PROGRAM  
MANAGER - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [081160](#)  
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WILLIFORD, DANYELLE L  
County Code = 053  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
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Pay Grade = 022  
Position = [035283](#)  
FTE = 1

BOYD, KEITH L  
County Code = 053  
Class Code = 5877  
HUMAN SERVICES PROGRAM  
SPECIALIST - SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 420  
Position = [045889](#)  
FTE = 1  
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RICHMOND, ANTONIA S  
County Code = 053  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [081122](#)  
FTE = 1

VACANT - 953362  
County Code = 053  
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19-1041-01  
EPIDEMIOLOGISTS  
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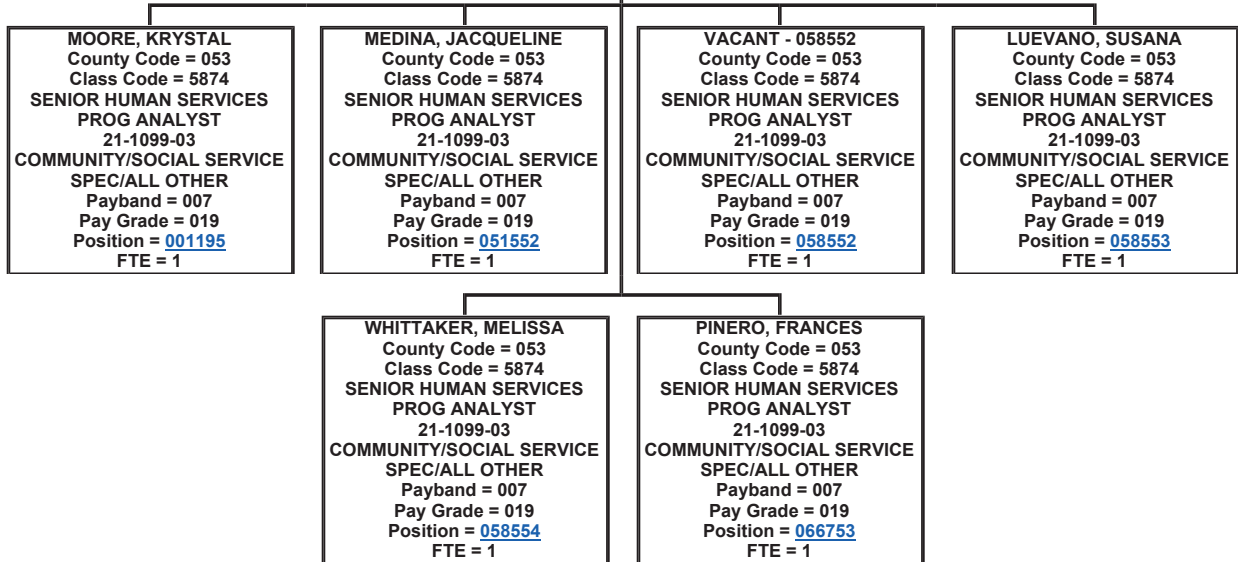


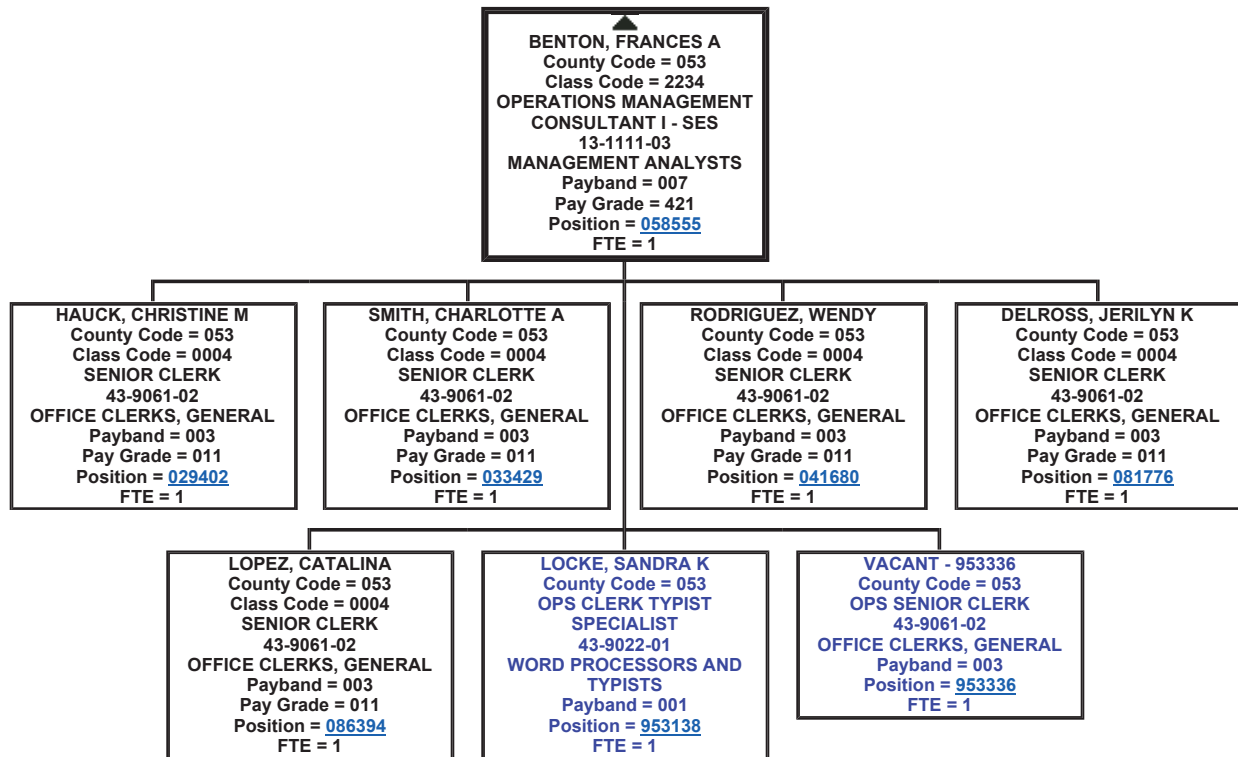
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SPECIALIST - SES  
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SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 420  
Position = [045889](#)  
FTE = 1

HILL, MORIAH P  
County Code = 053  
Class Code = 1328  
EDUCATION AND TRAINING  
SPECIALIST  
13-1151-03  
TRAINING AND DEVELOPMENT  
SPECIALISTS  
Payband = 007  
Pay Grade = 018  
Position = [081839](#)  
FTE = 1

MONDRAGON, CATALINA P  
County Code = 053  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [084681](#)  
FTE = 1

HINSON, JAMES R  
County Code = 053  
Class Code = 5920  
HUMAN SERVICES PROGRAM  
DIRECTOR - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [060998](#)  
FTE = 1





MURVIN, TRACEY S  
County Code = 053  
Class Code = 5921  
HEALTH CENTER  
ADMINISTRATOR - SES  
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MEDICAL AND HEALTH  
SERVICES MANAGERS  
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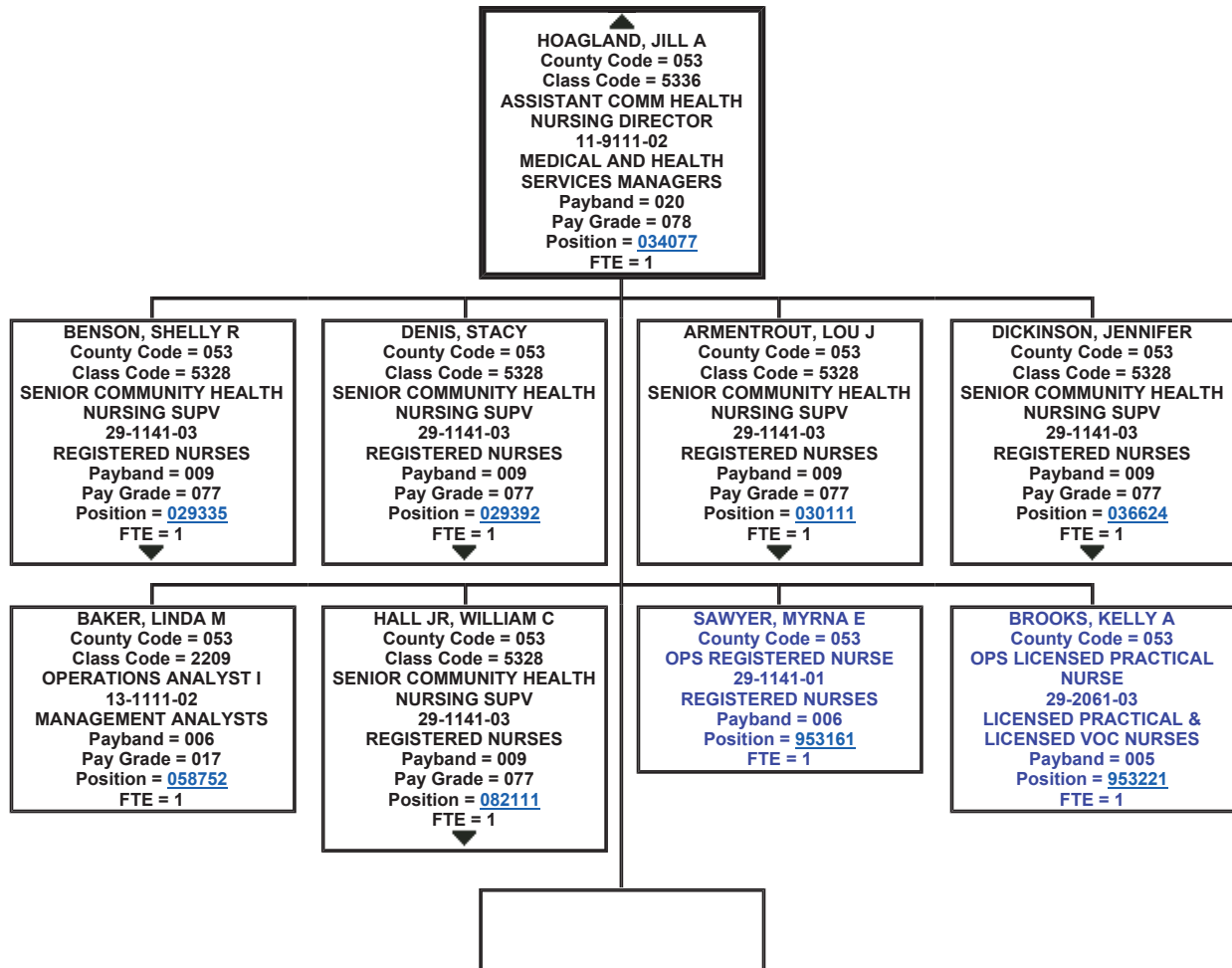
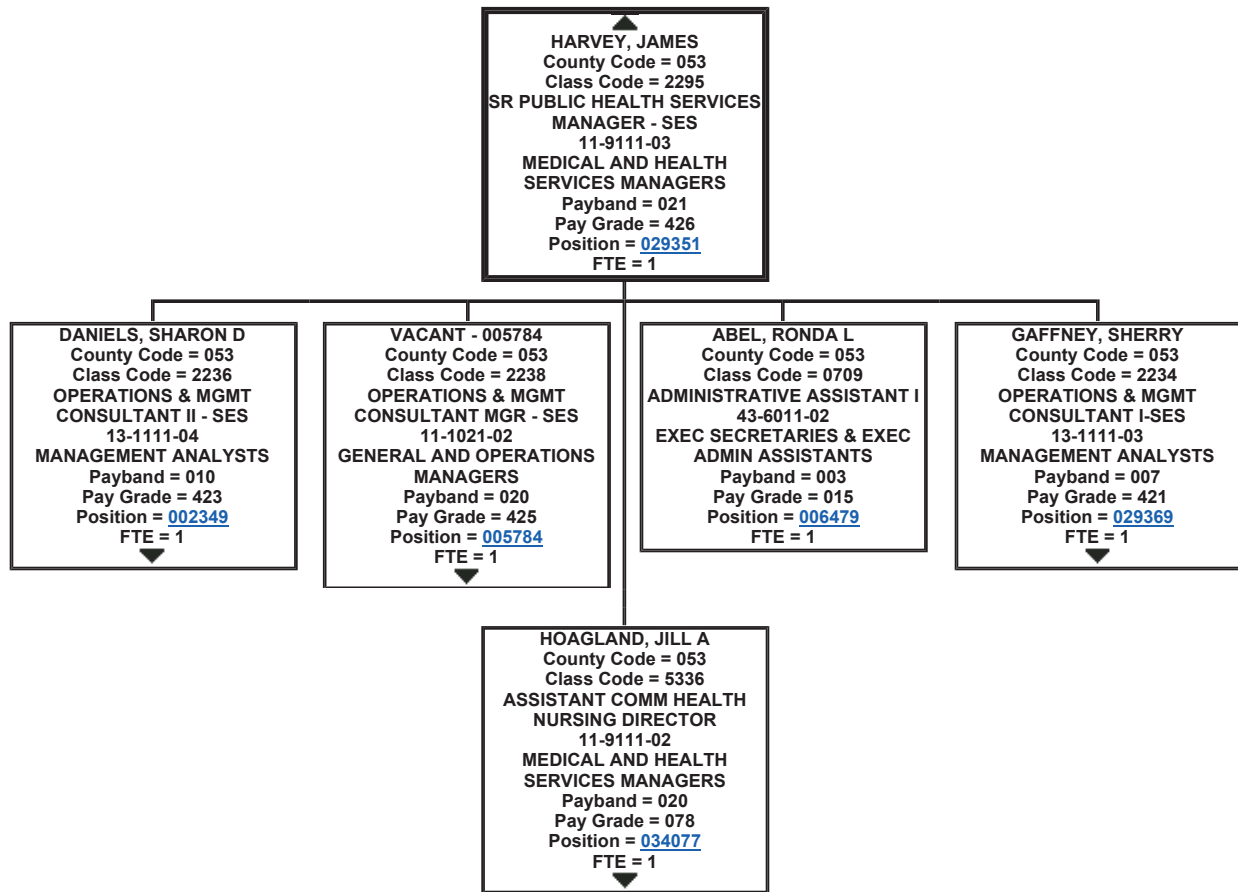
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Pay Grade = 072  
Position = [002502](#)  
FTE = 1

BARFIELD, LYNN A  
County Code = 053  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [029299](#)  
FTE = 1

VACANT - 058701  
County Code = 053  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [058701](#)  
FTE = 1

TORRES, SONIA  
County Code = 053  
Class Code = 5850  
HEALTH SERVICES  
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EPIDEMIOLOGISTS  
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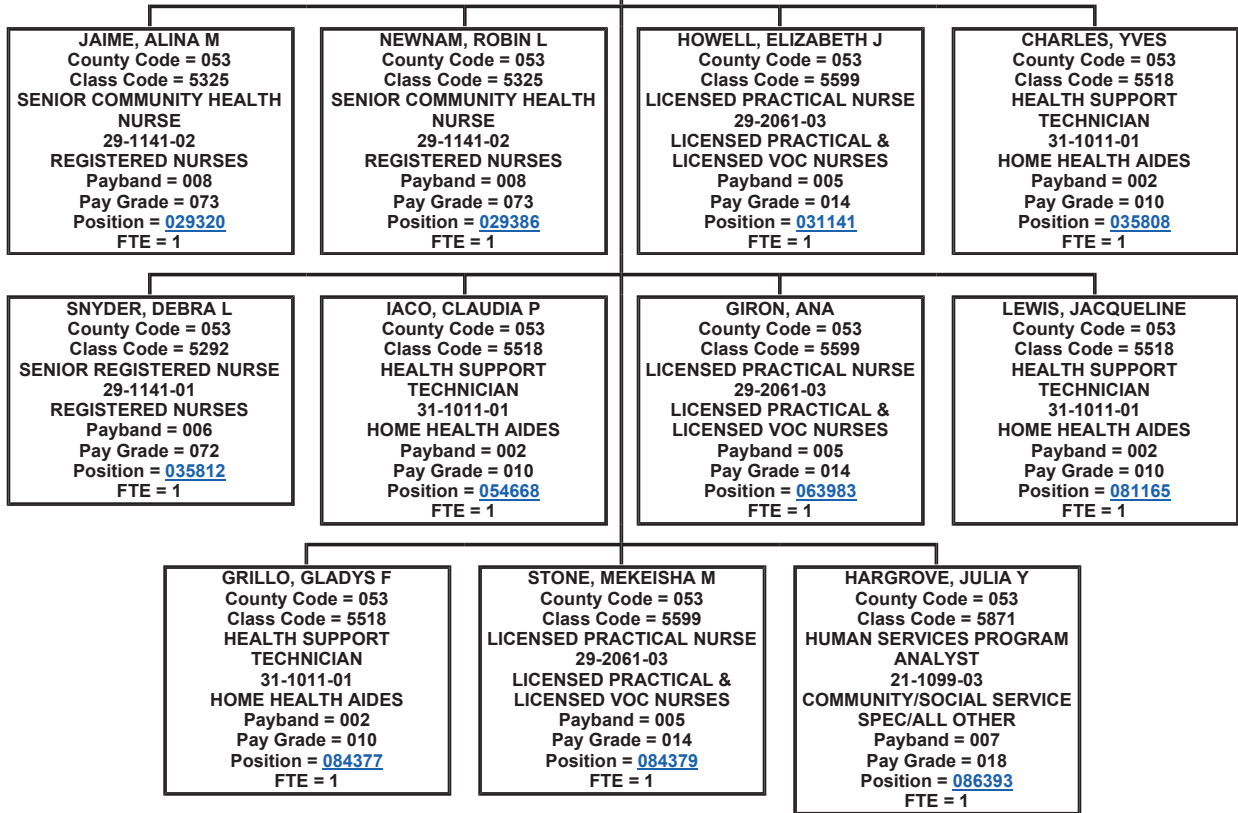
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County Code = 053  
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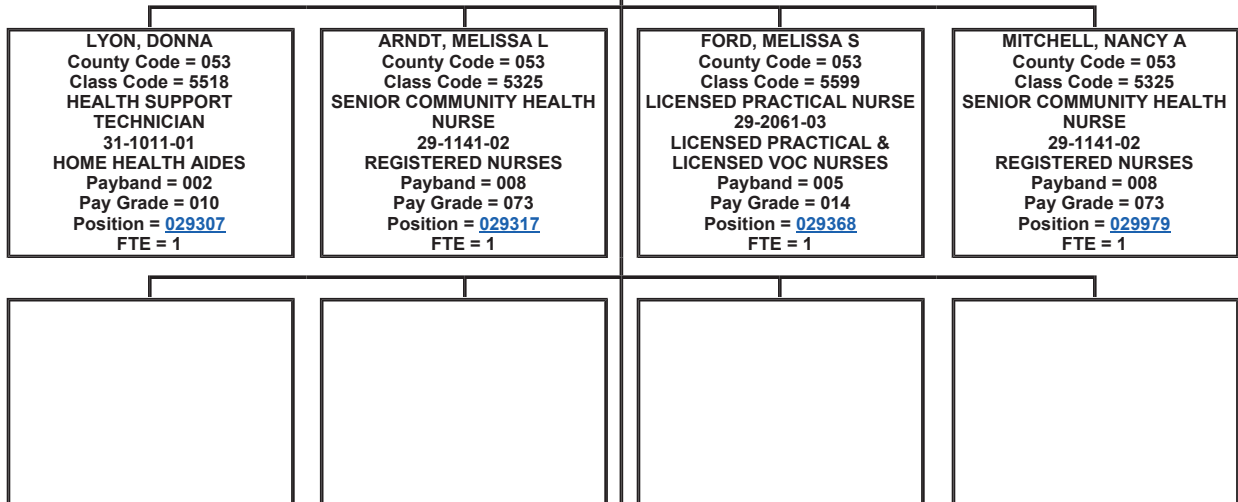
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INFORMATION AND RECORD  
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Position = [953385](#)  
FTE = 1

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HALL JR, WILLIAM C  
 County Code = 053  
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 NURSING SUPV  
 29-1141-03  
 REGISTERED NURSES  
 Payband = 009  
 Pay Grade = 077  
 Position = [082111](#)  
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DICKINSON, JENNIFER  
 County Code = 053  
 Class Code = 5328  
 SENIOR COMMUNITY HEALTH  
 NURSING SUPV  
 29-1141-03  
 REGISTERED NURSES  
 Payband = 009  
 Pay Grade = 077  
 Position = [036624](#)  
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CARTAGENA, MILAGROS M  
County Code = 053  
Class Code = 5518  
HEALTH SUPPORT  
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HOME HEALTH AIDES  
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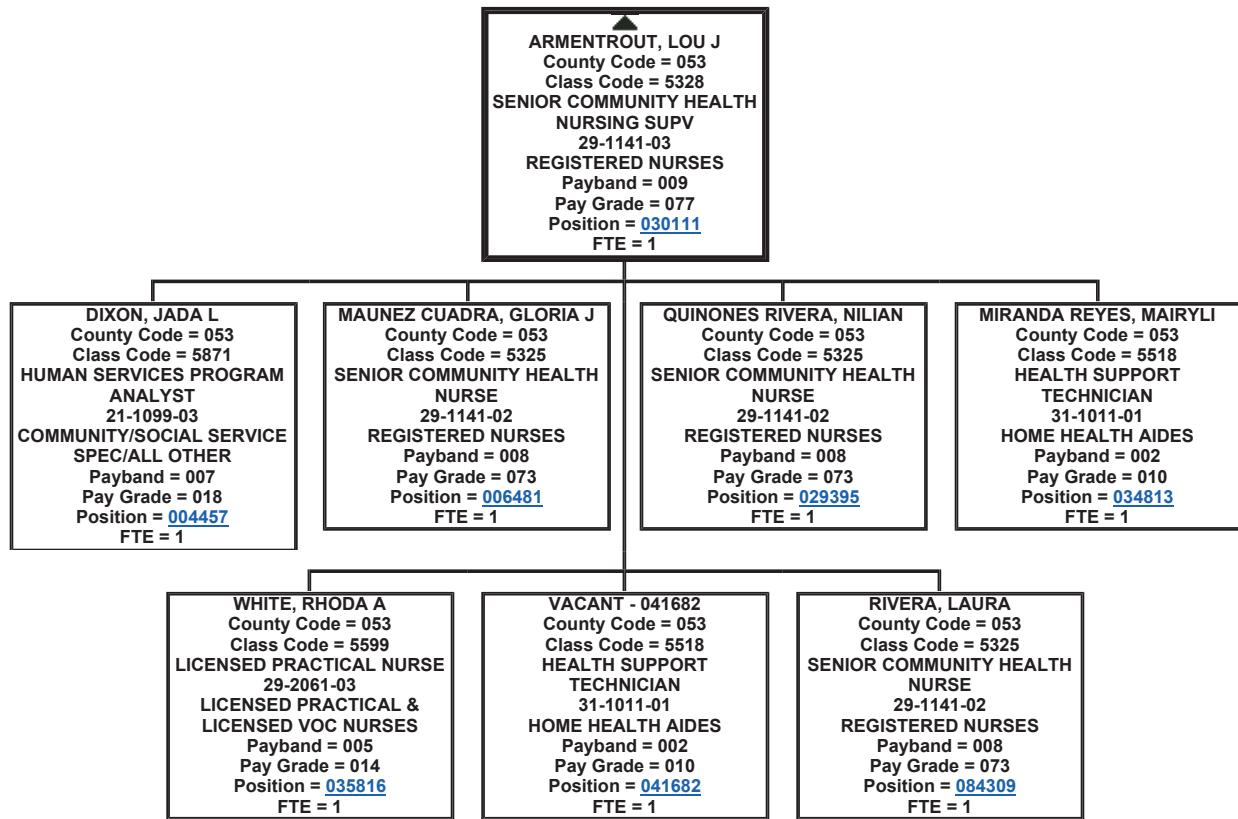
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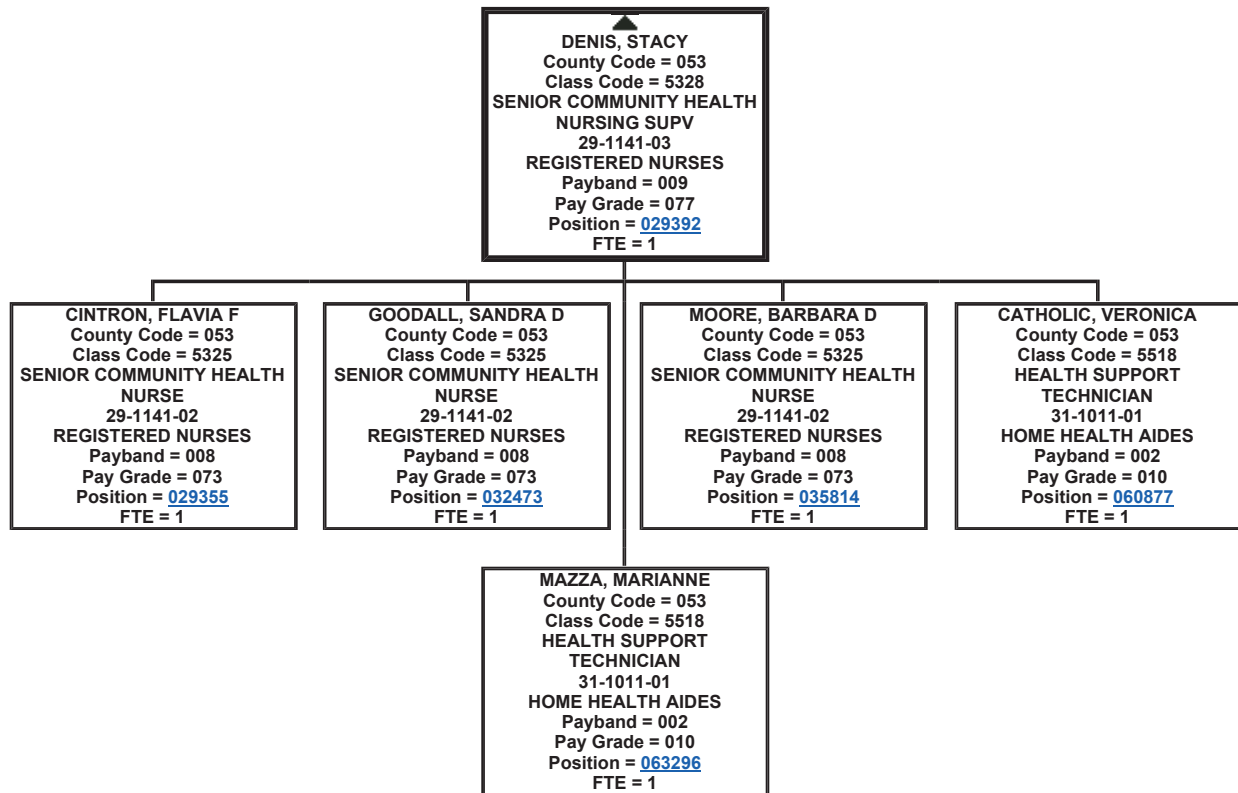
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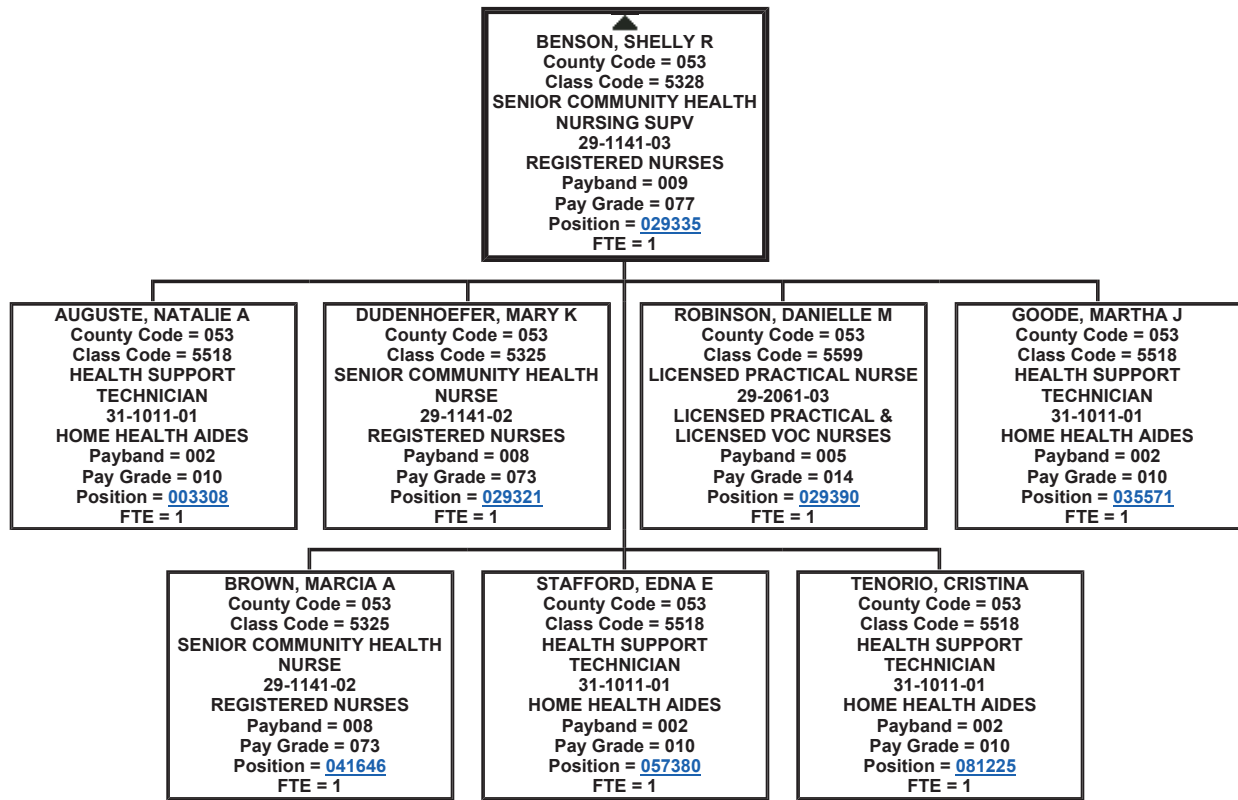
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County Code = 053  
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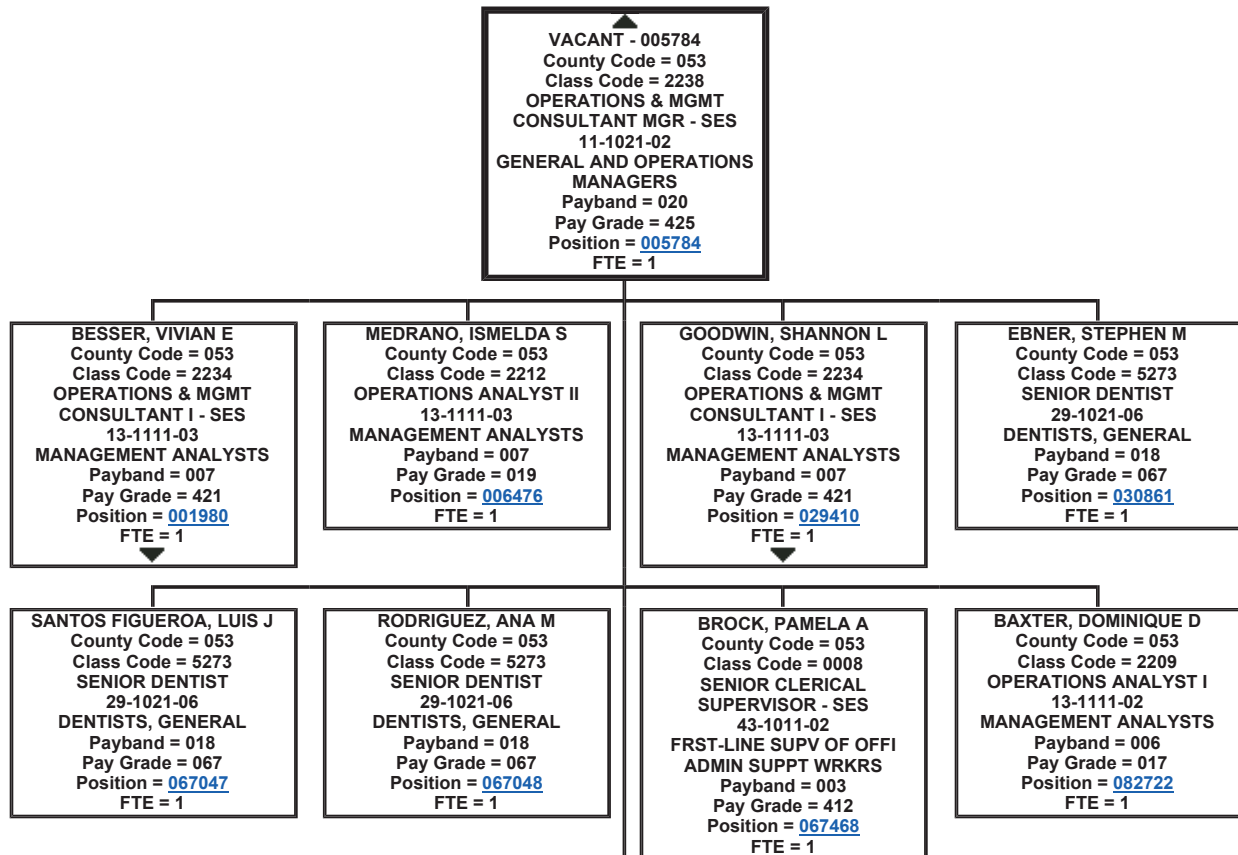
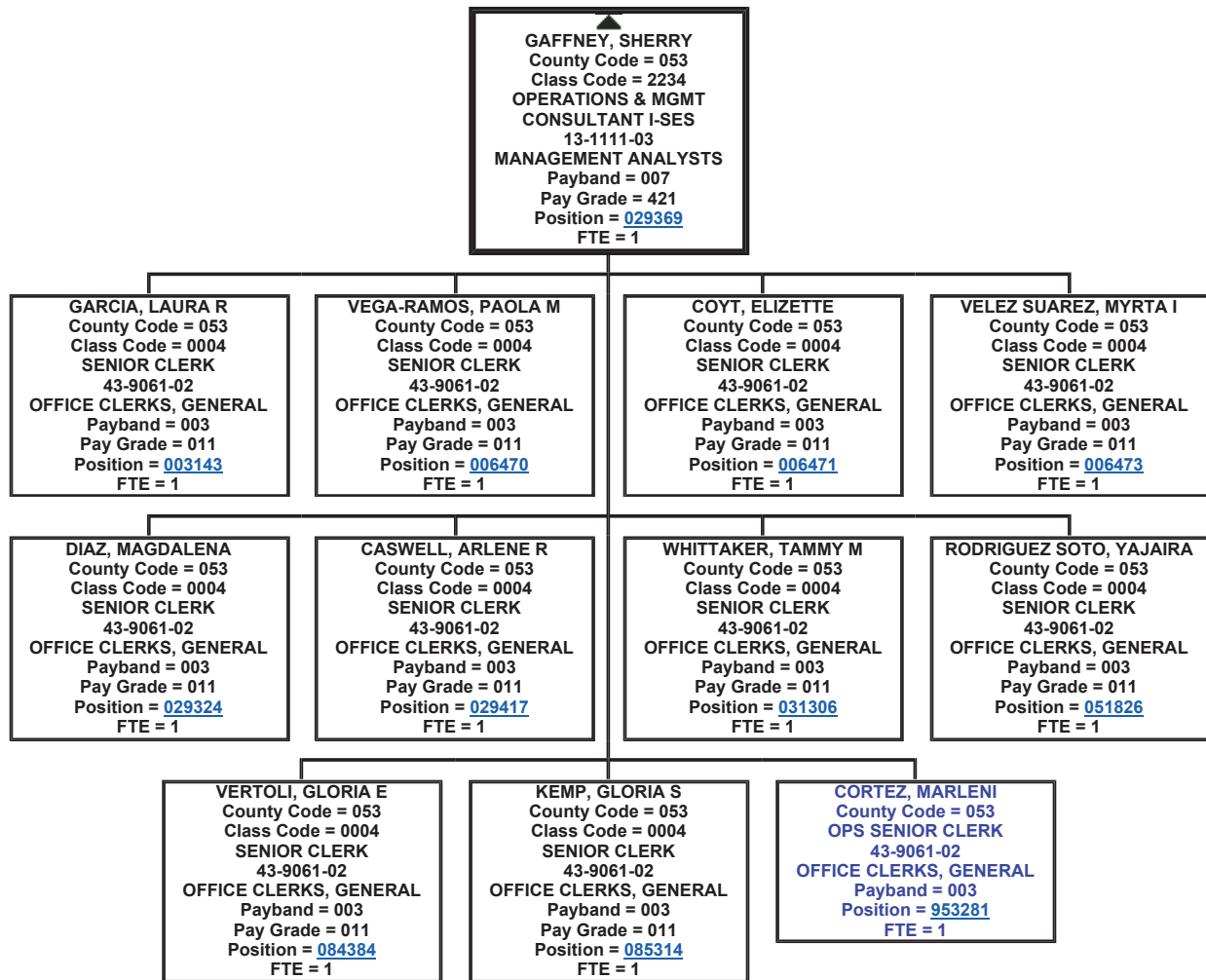
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Position = [953319](#)  
FTE = 1

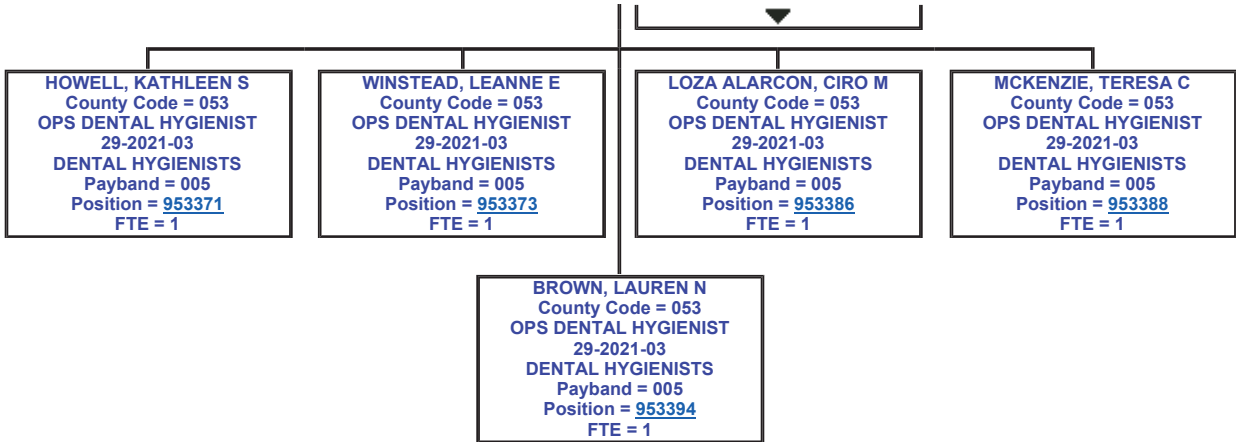


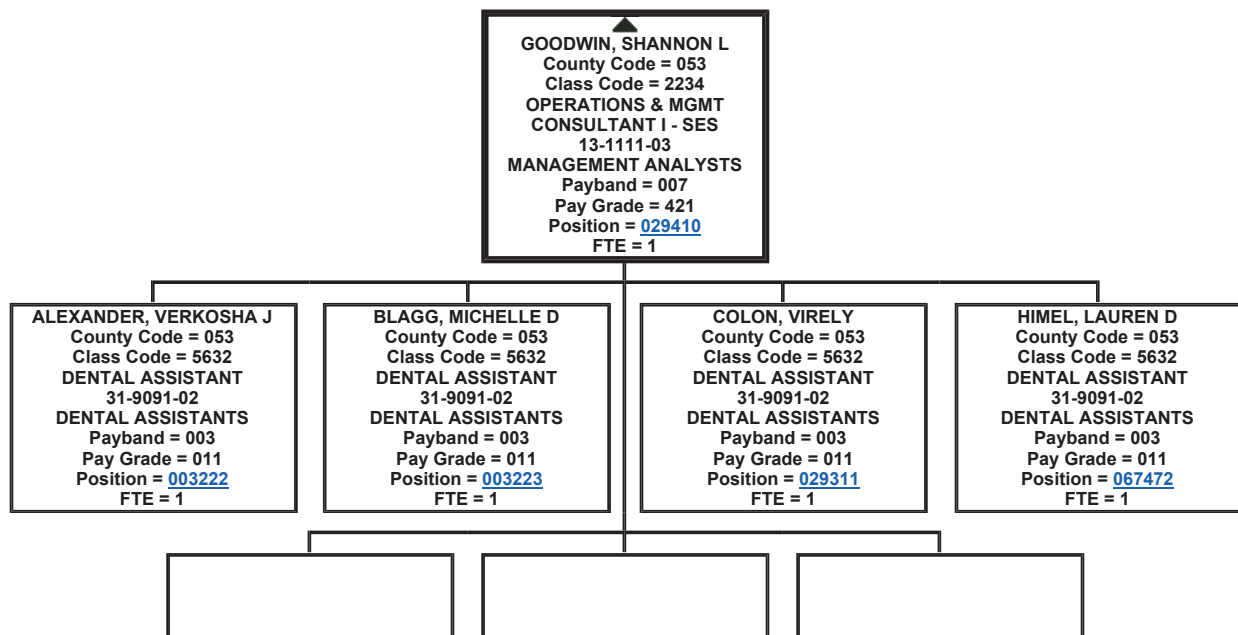
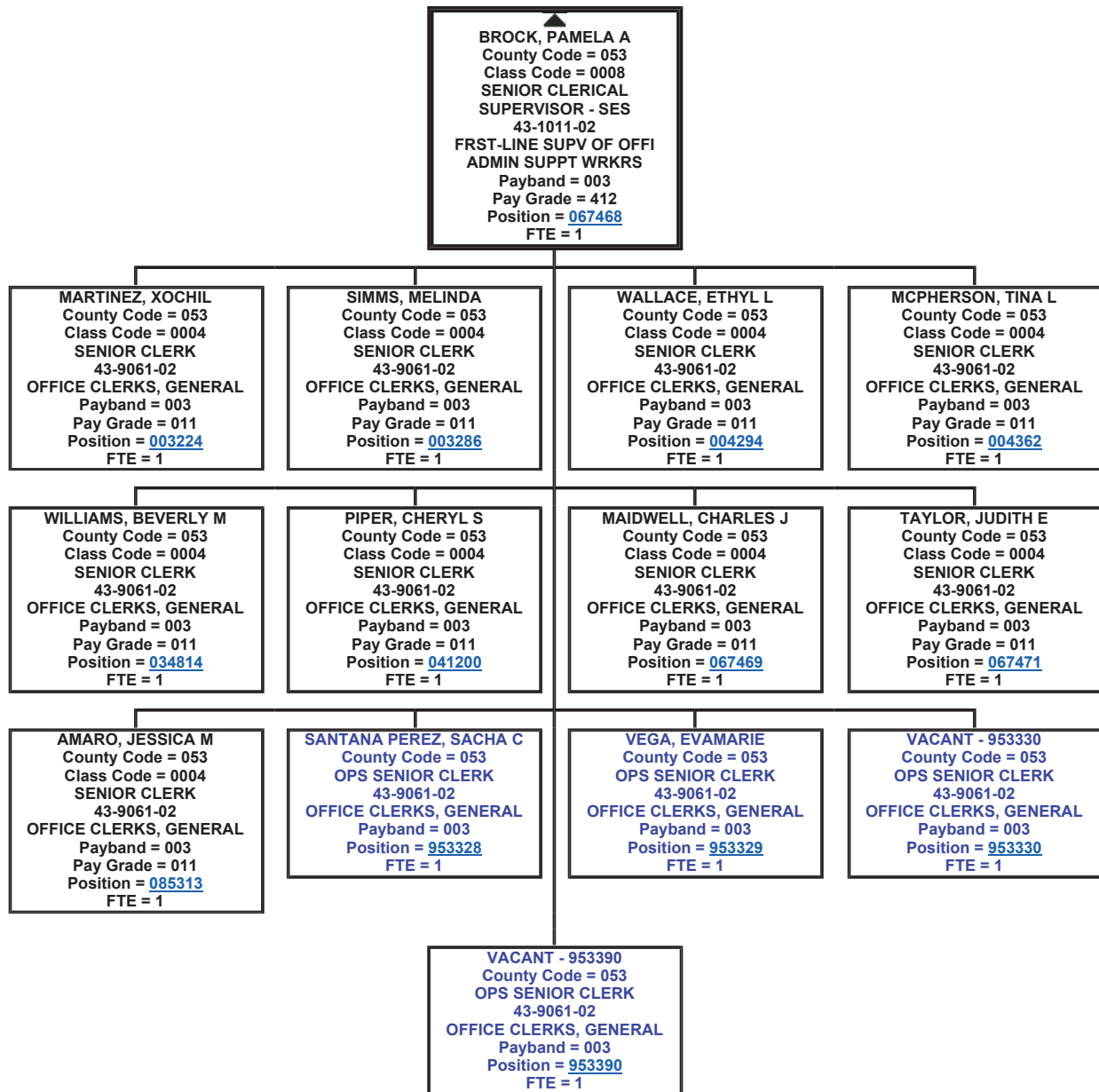








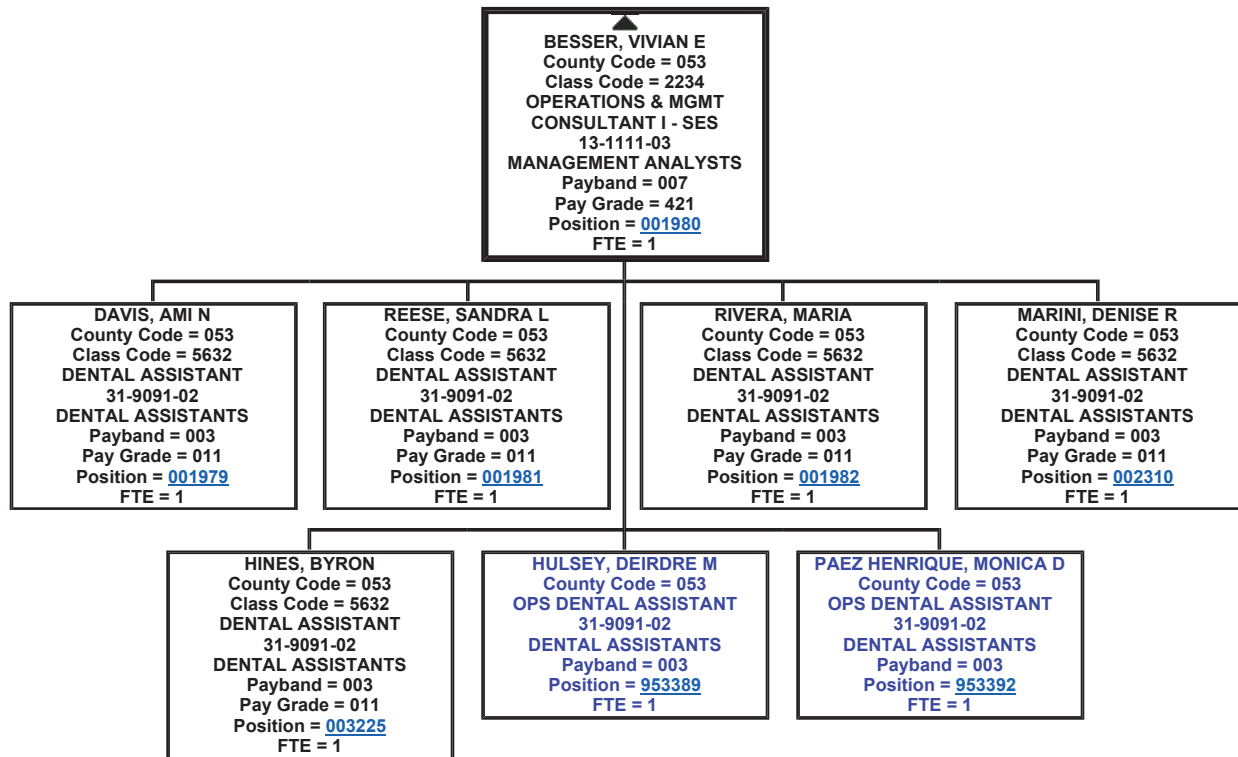




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County Code = 053  
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DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [085204](#)  
FTE = 1

WILSON, PRECIOUS M  
County Code = 053  
OPS DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Position = [953387](#)  
FTE = 1

VACANT - 953393  
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31-9091-02  
DENTAL ASSISTANTS  
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Position = [953393](#)  
FTE = 1





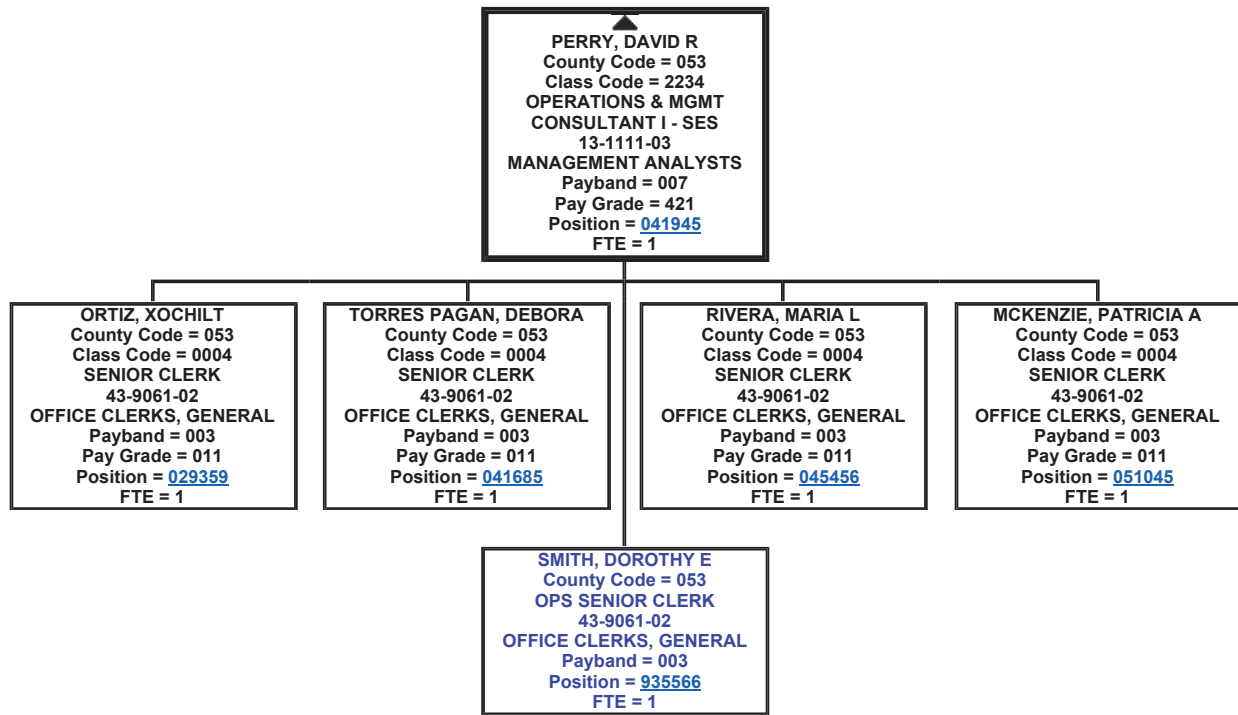
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MANAGEMENT ANALYSTS  
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Pay Grade = 423  
Position = [002349](#)  
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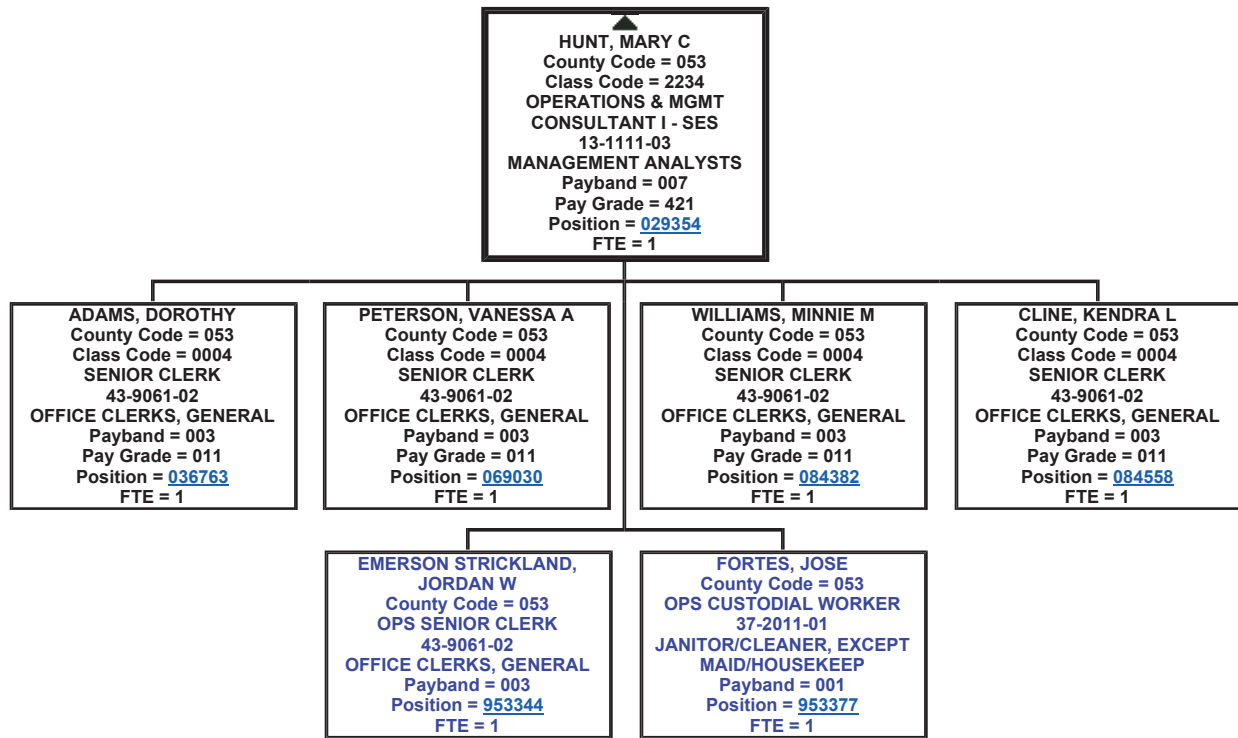
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Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
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Pay Grade = 421  
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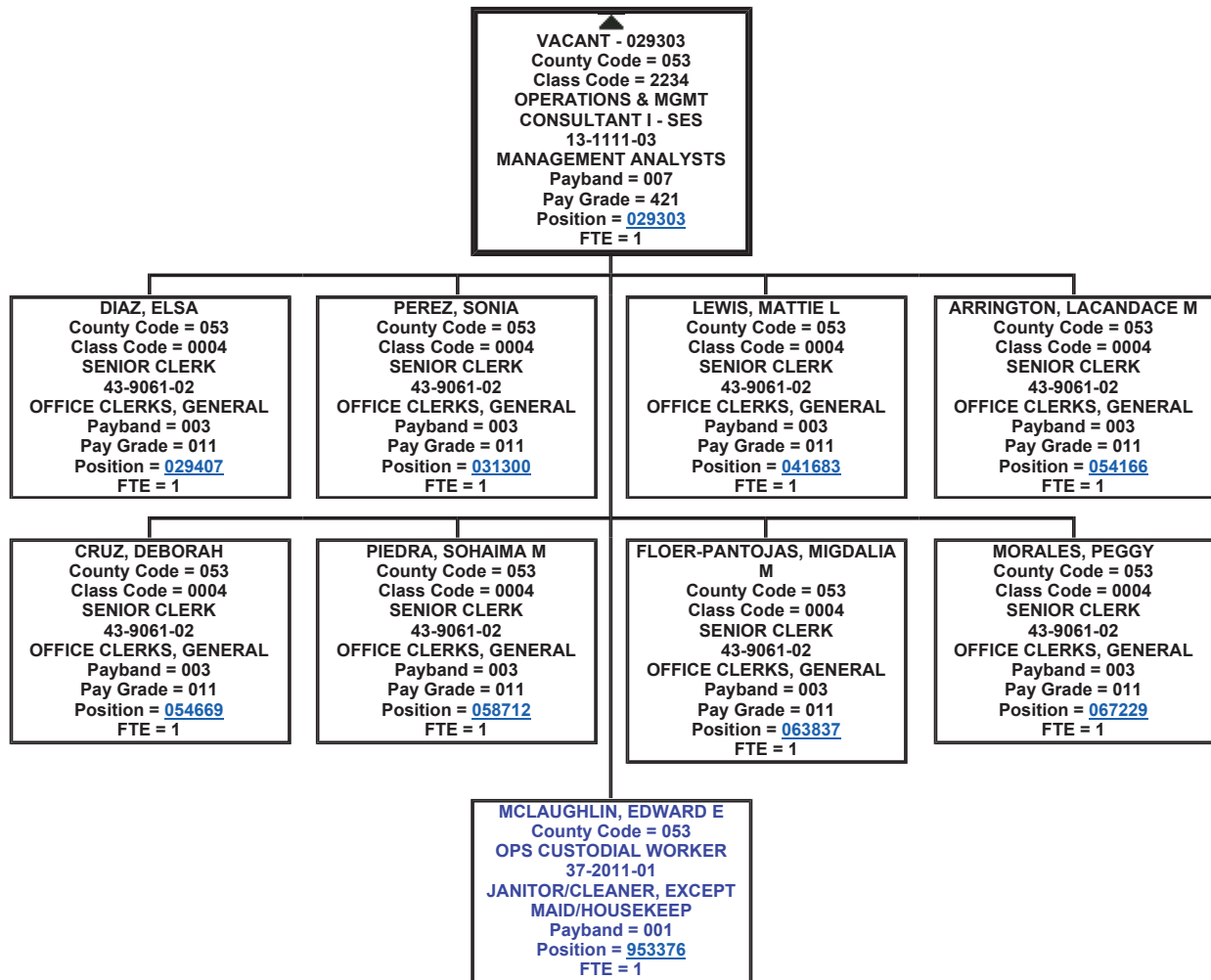
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County Code = 053  
Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [029303](#)  
FTE = 1

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HUNT, MARY C  
County Code = 053  
Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
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MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [029354](#)  
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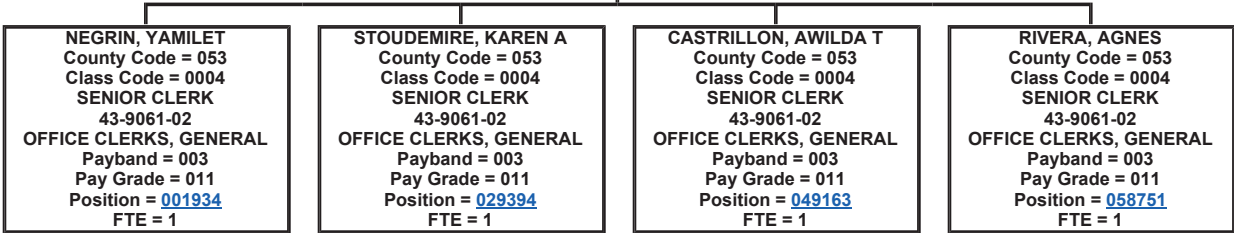
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Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
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MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
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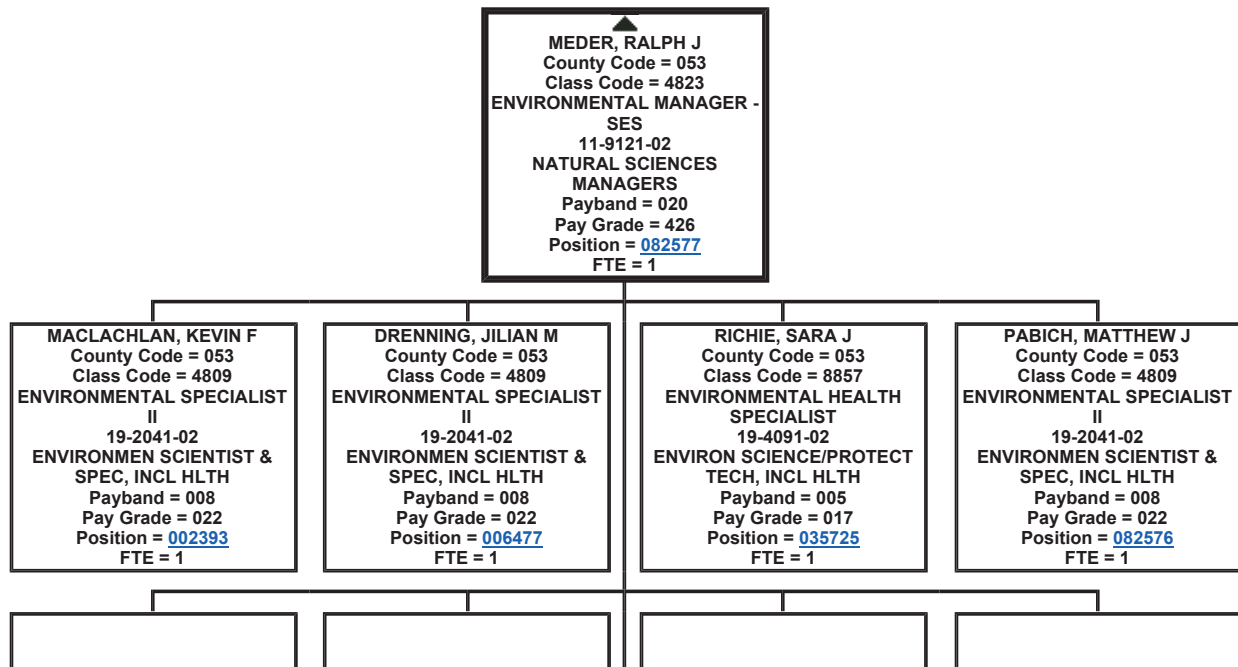
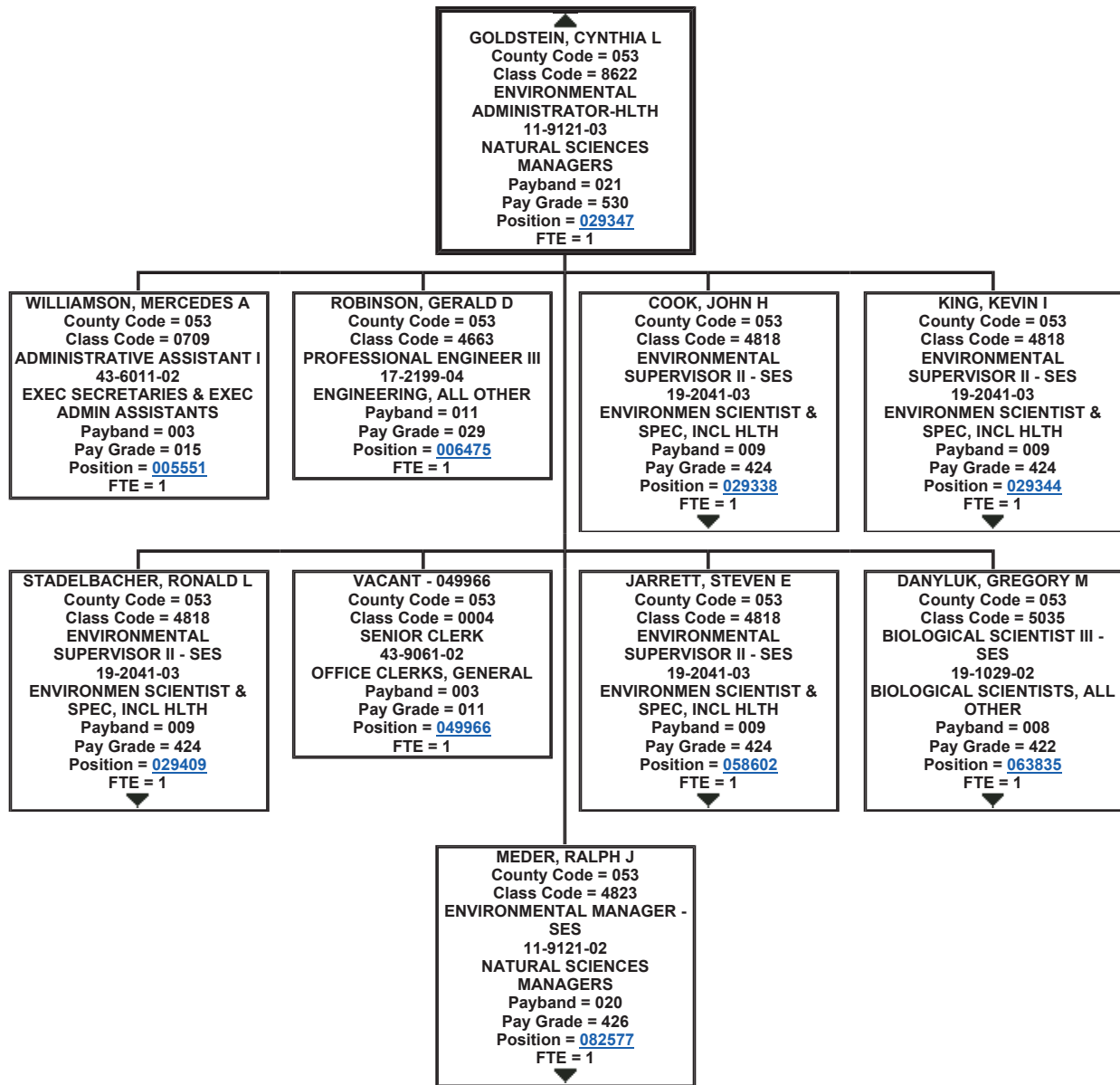






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Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [029300](#)  
FTE = 1





FLEMING, AMY M  
County Code = 053  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [082578](#)  
FTE = 1

LEVINE, MAX J  
County Code = 053  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [082580](#)  
FTE = 1

CLEM, KEVIN V  
County Code = 053  
Class Code = 5054  
PROFESSIONAL GEOLOGIST I  
19-2042-03  
GEOSCIENTIST/EXCEPT  
HYDROLOGI & GEOGRAPH  
Payband = 009  
Pay Grade = 025  
Position = [084224](#)  
FTE = 1

CHANDLER, BRIAN L  
County Code = 053  
Class Code = 4630  
ENGINEERING SPECIALIST II  
17-2199-03  
ENGINEERING, ALL OTHER  
Payband = 009  
Pay Grade = 023  
Position = [085369](#)  
FTE = 1

DIAZ, DAMARIS A  
County Code = 053  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [953322](#)  
FTE = 1

VACANT - 953323  
County Code = 053  
OPS ENVIRONMENTAL  
SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Position = [953323](#)  
FTE = 0.9

**DANYLUK, GREGORY M**  
County Code = 053  
Class Code = 5035  
**BIOLOGICAL SCIENTIST III -  
SES**  
19-1029-02  
**BIOLOGICAL SCIENTISTS, ALL  
OTHER**  
Payband = 008  
Pay Grade = 422  
Position = [063835](#)  
FTE = 1

**FARO, DEBRA L**  
County Code = 053  
Class Code = 5850  
**HEALTH SERVICES  
REPRESENTATIVE**  
19-1041-01  
**EPIDEMIOLOGISTS**  
Payband = 005  
Pay Grade = 017  
Position = [002749](#)  
FTE = 1

**KUBLALSINGH, LIZA J**  
County Code = 053  
Class Code = 5033  
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19-1029-01  
**BIOLOGICAL SCIENTISTS, ALL  
OTHER**  
Payband = 005  
Pay Grade = 017  
Position = [036623](#)  
FTE = 1

**MCKAY, LESLIE W**  
County Code = 053  
Class Code = 5034  
**BIOLOGICAL SCIENTIST II**  
19-1029-02  
**BIOLOGICAL SCIENTISTS, ALL  
OTHER**  
Payband = 008  
Pay Grade = 019  
Position = [082878](#)  
FTE = 1

**VACANT - 953185**  
County Code = 053  
**OPS GOVERNMENT  
OPERATIONS CONSULTANT II**  
13-1111-04  
**MANAGEMENT ANALYSTS**  
Payband = 010  
Position = [953185](#)  
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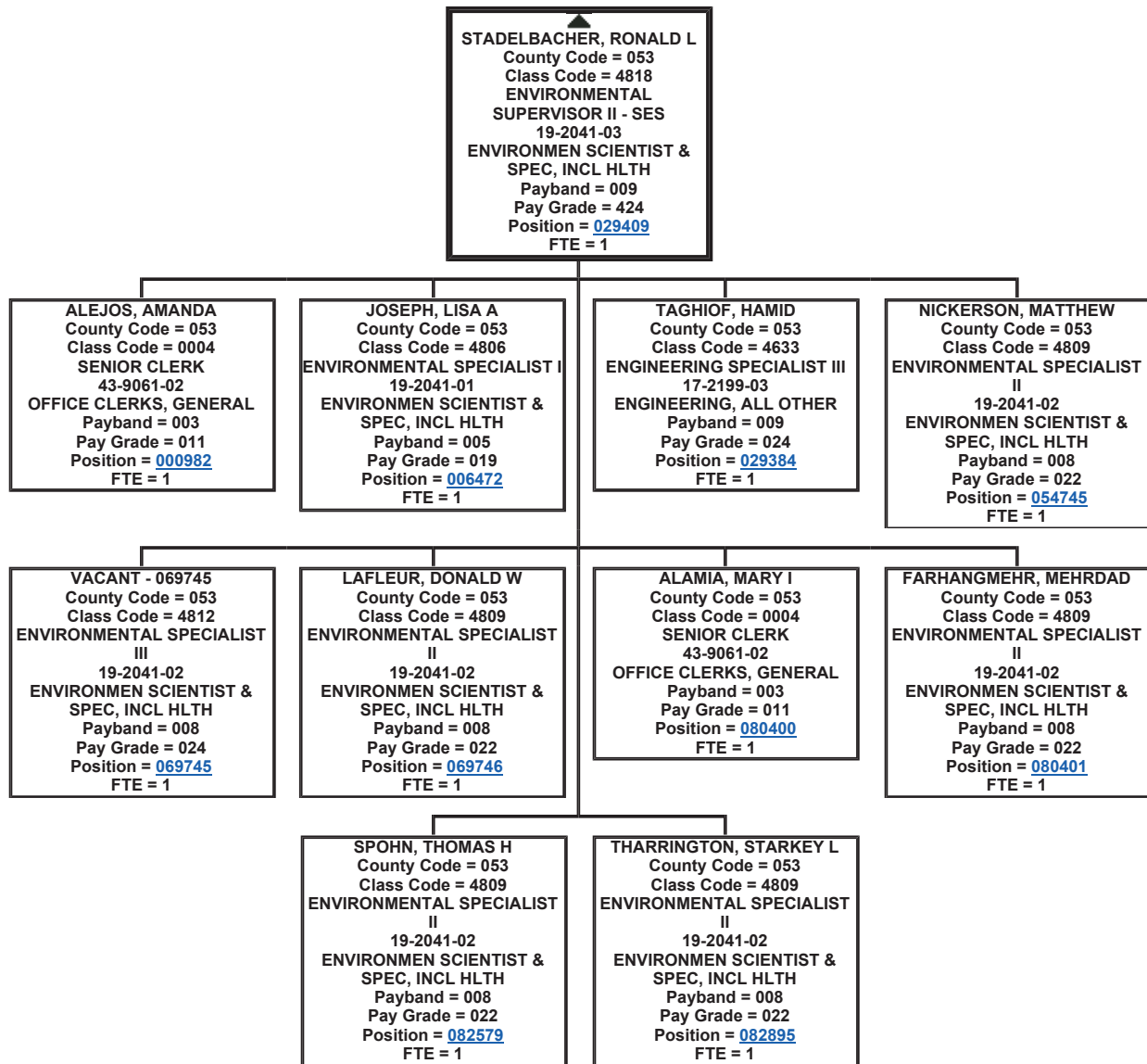


JARRETT, STEVEN E  
County Code = 053  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [058602](#)  
FTE = 1

WILLIAMSON, KEITH E  
County Code = 053  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [058604](#)  
FTE = 1

GLENN, LACEY  
County Code = 053  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [058605](#)  
FTE = 1

CASSELS, CAROL R  
County Code = 053  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [061189](#)  
FTE = 1



▲  
KING, KEVIN I  
County Code = 053  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [029344](#)  
FTE = 1

YOUSEFI, JAFAR  
County Code = 053  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [049795](#)  
FTE = 1  
▼

CASANOVA, DIANA  
County Code = 053  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [049830](#)  
FTE = 1

SCHULZ, WADE A  
County Code = 053  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [060763](#)  
FTE = 1  
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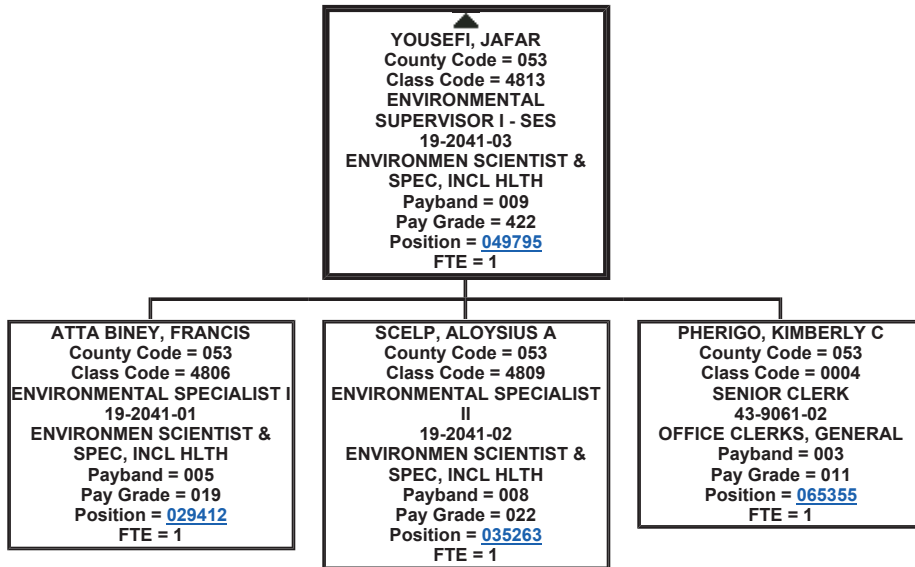
BANKS, BRANDY L  
County Code = 053  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [065354](#)  
FTE = 1

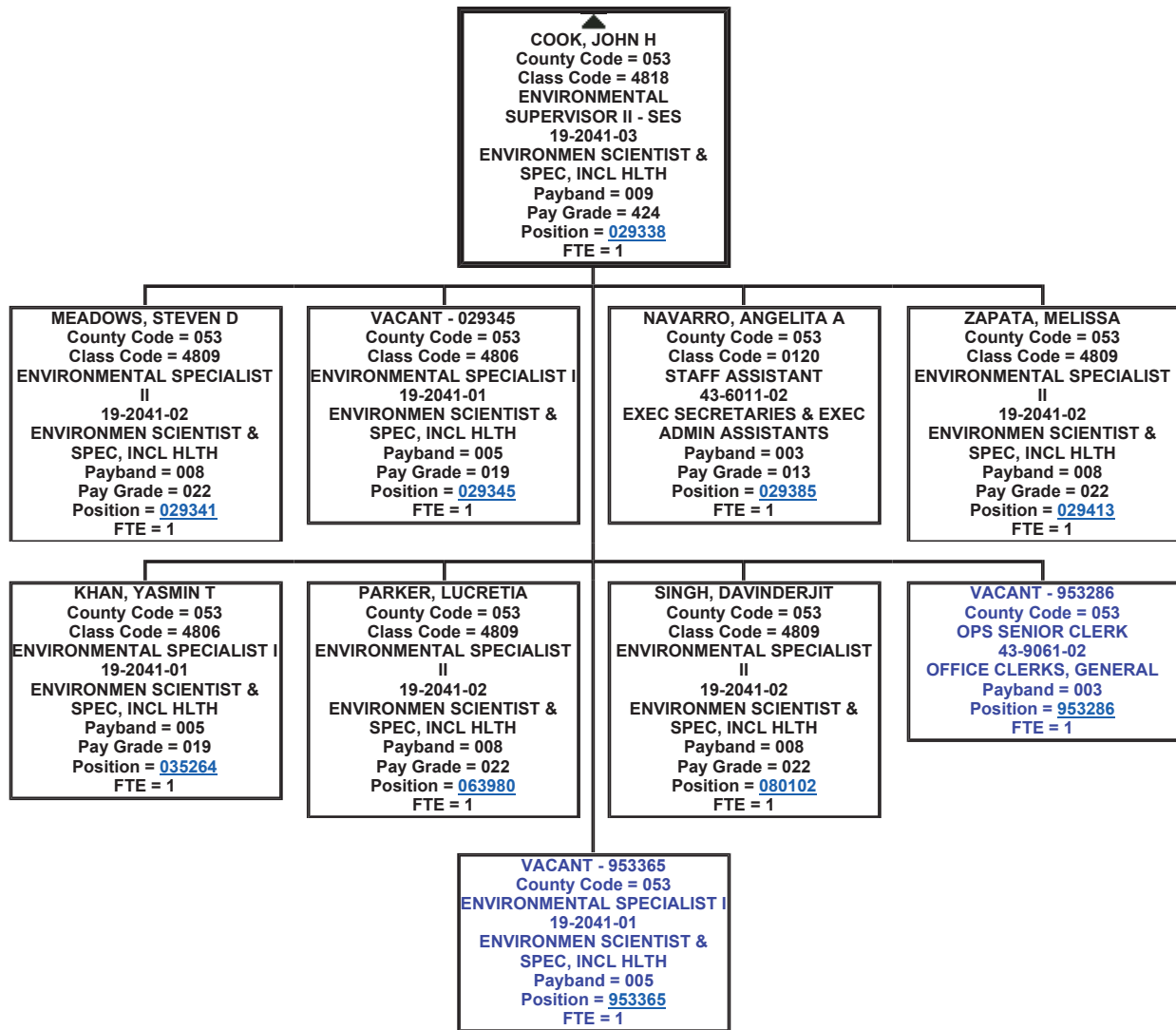
SCHULZ, WADE A  
County Code = 053  
Class Code = 4813  
ENVIRONMENTAL  
SUPERVISOR I - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 422  
Position = [060763](#)  
FTE = 1

REEVES, APRIL D  
County Code = 053  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
||  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [006478](#)  
FTE = 1

BOMBINSKI, MICHAEL G  
County Code = 053  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
||  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [029342](#)  
FTE = 1

LANGFORD, WAYNE L  
County Code = 053  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
||  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [065307](#)  
FTE = 1

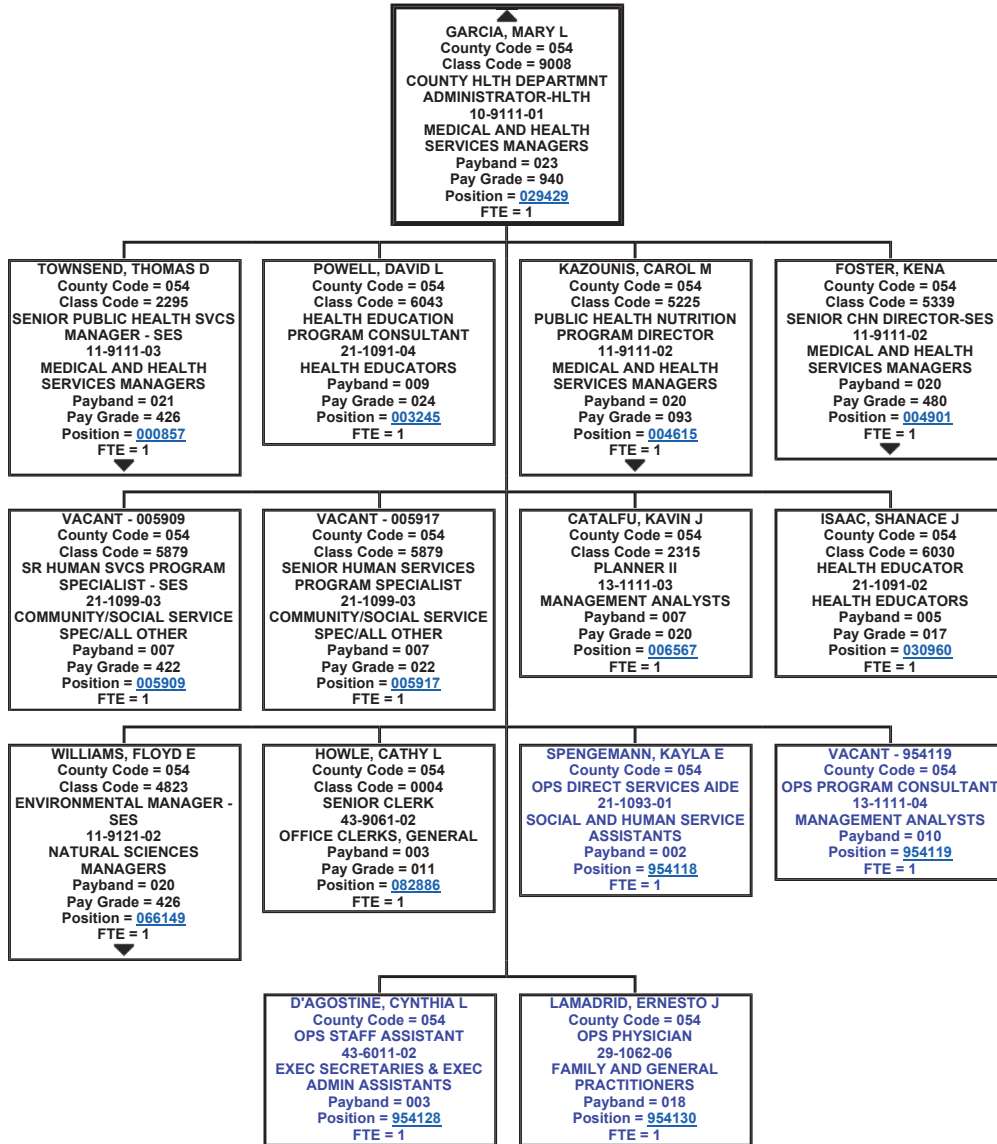




# Florida Department of Health

## CHD 54 - Putnam County Health Department

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**



▲  
WILLIAMS, FLOYD E  
County Code = 054  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [066149](#)  
FTE = 1

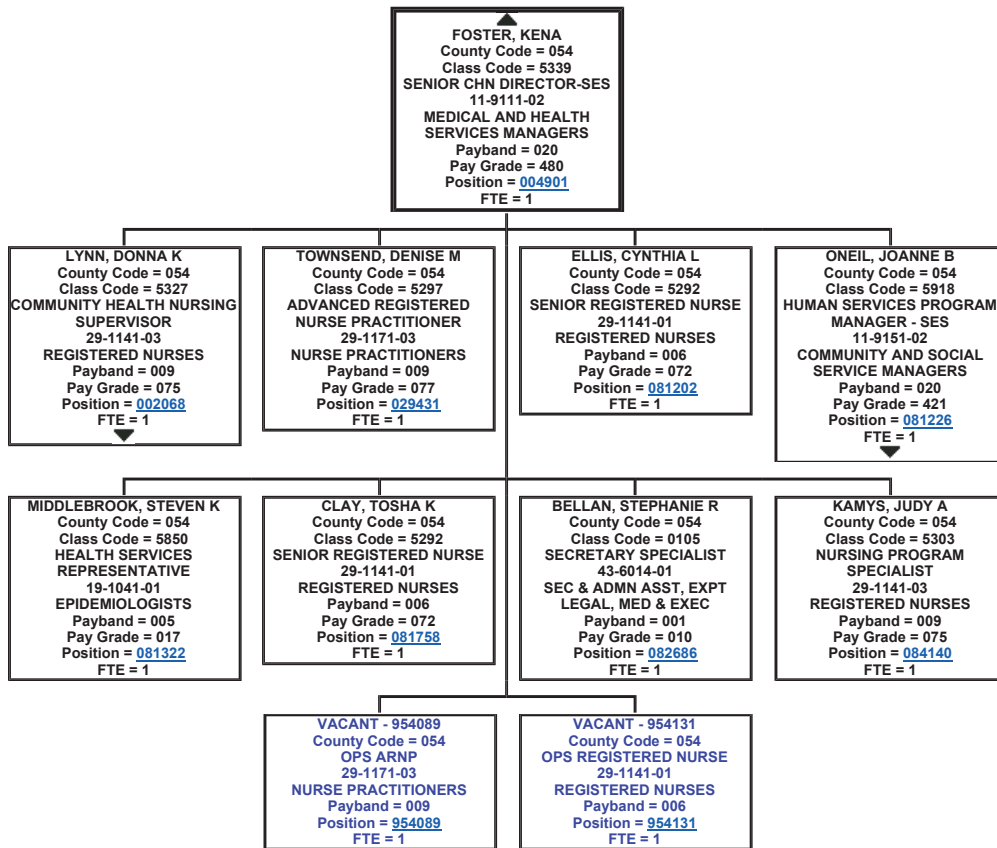
GONIMA, JANNYCK  
County Code = 054  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [006502](#)  
FTE = 1

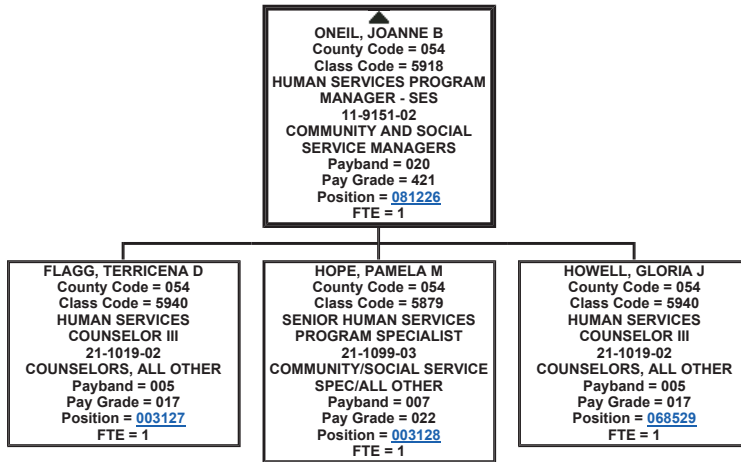
STARLING, DIANNE R  
County Code = 054  
Class Code = 0105  
SECRETARY SPECIALIST  
43-6014-01  
SEC & ADMN ASST, EXPT  
LEGAL, MED & EXEC  
Payband = 001  
Pay Grade = 010  
Position = [029421](#)  
FTE = 1

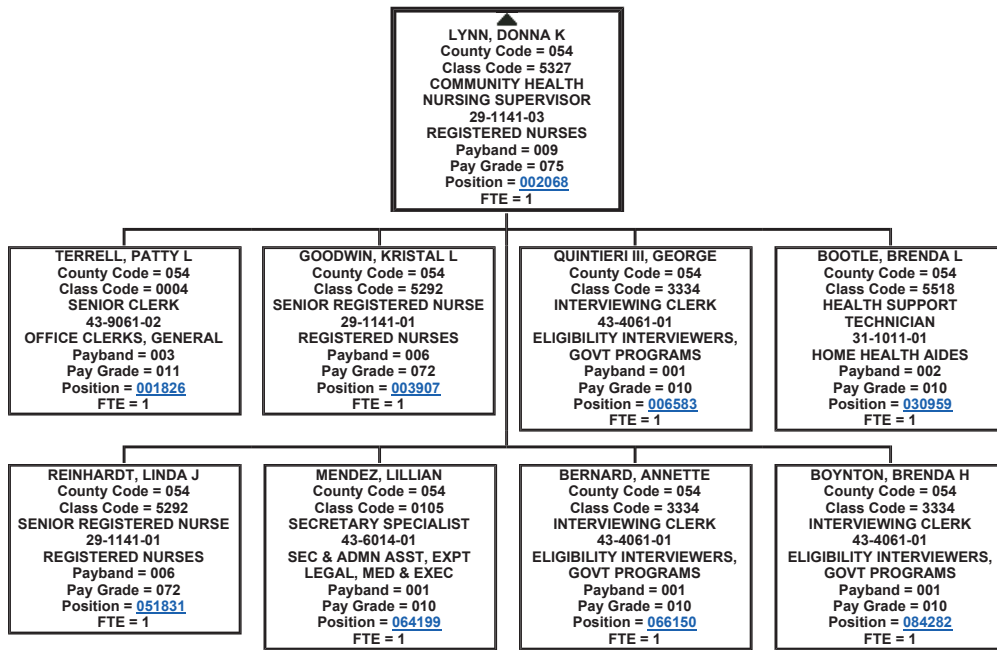
BIGELOW, IAN  
County Code = 054  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [049910](#)  
FTE = 1

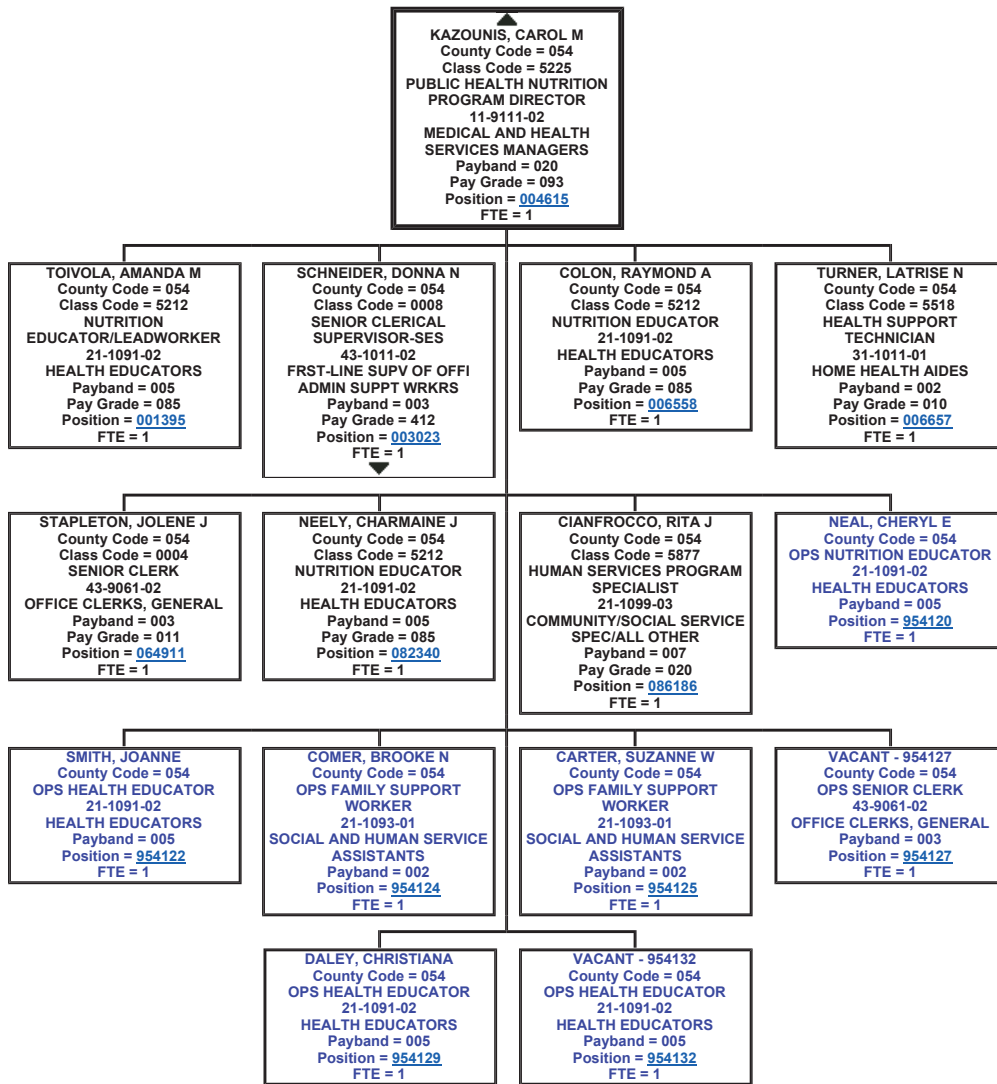
VACANT - 054661  
County Code = 054  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [054661](#)  
FTE = 1

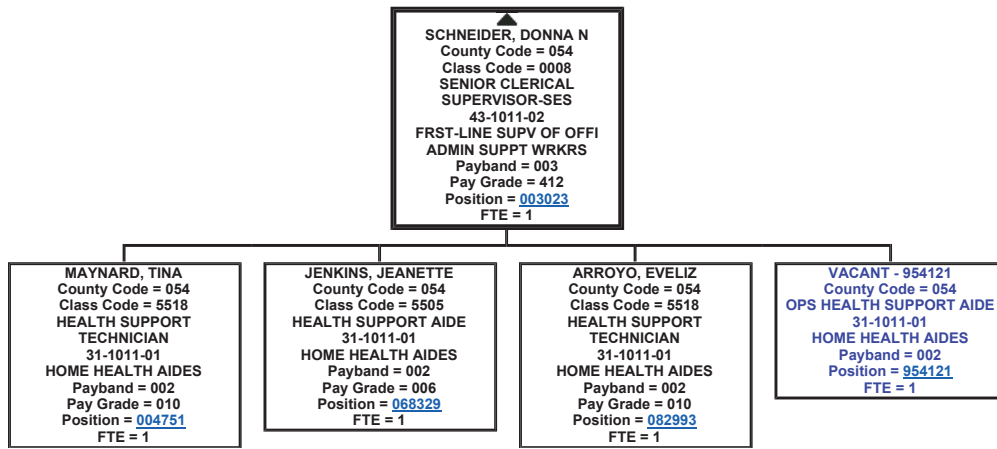


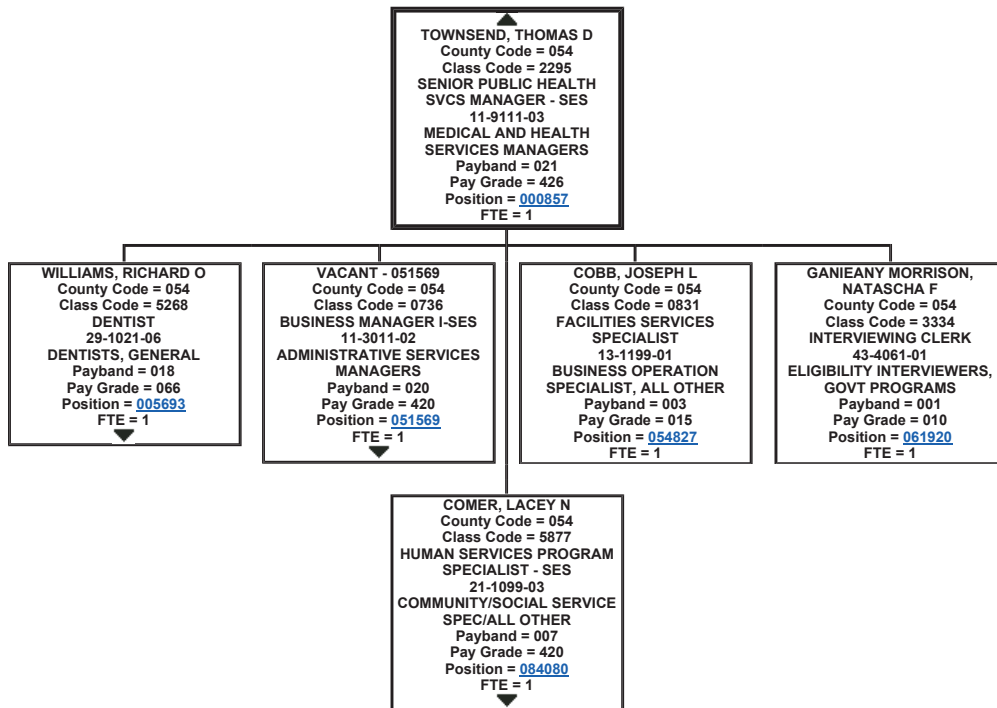


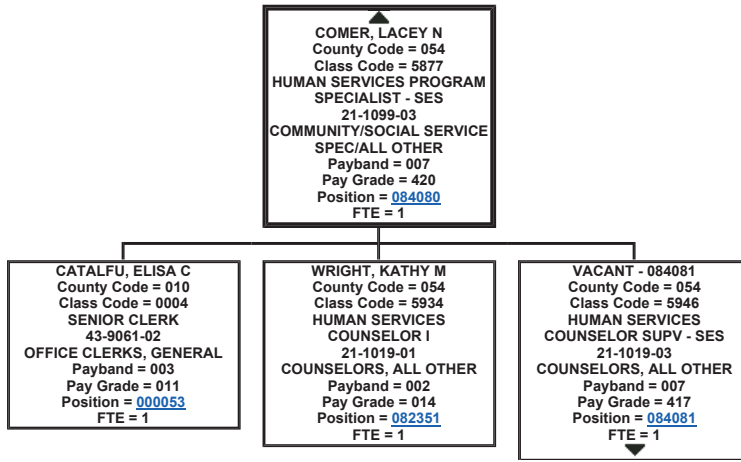


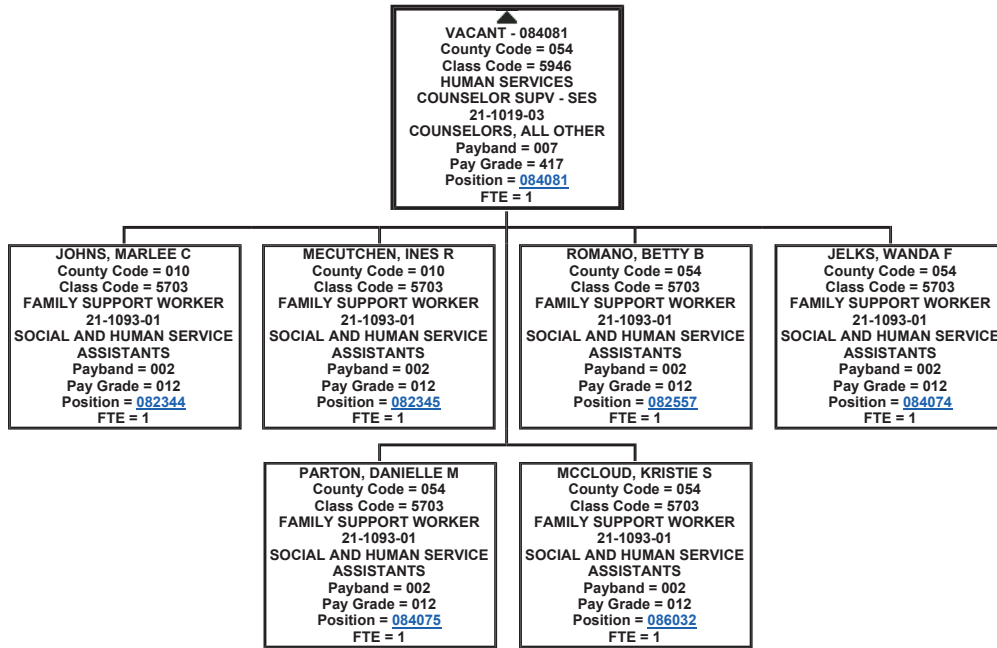




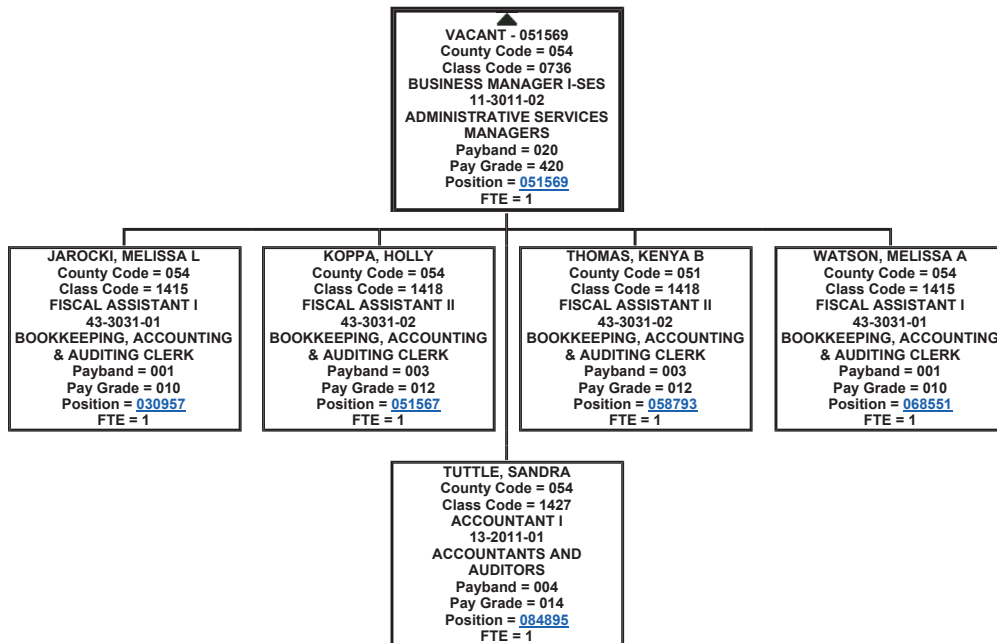


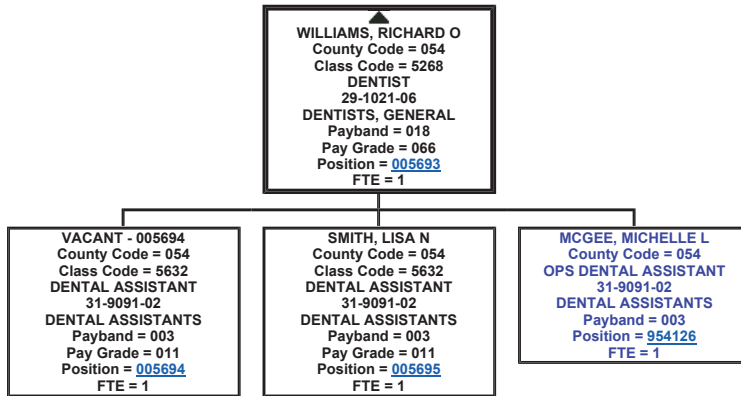








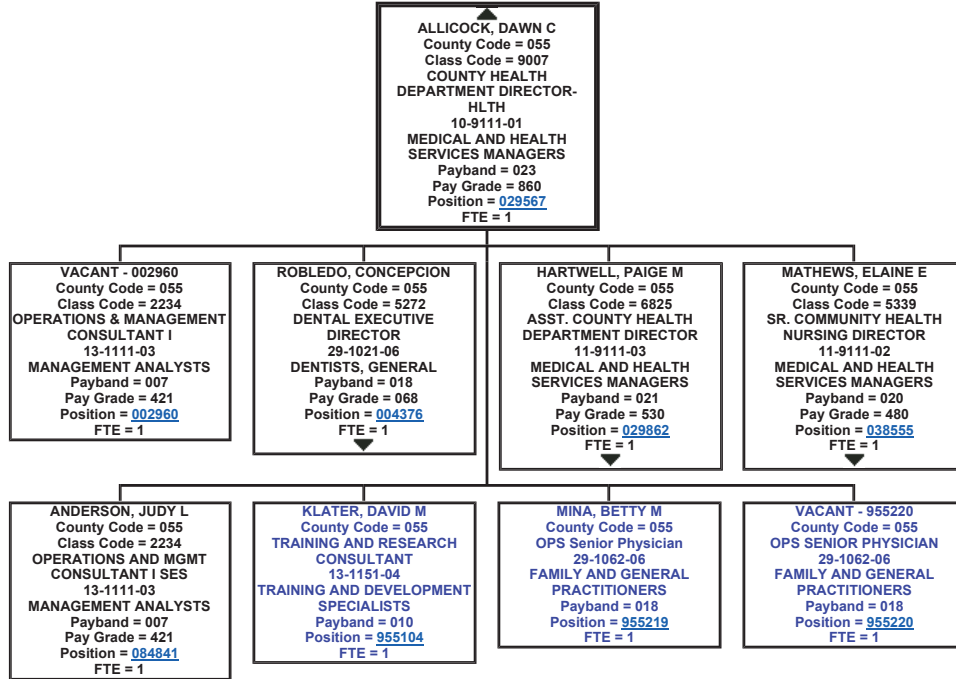


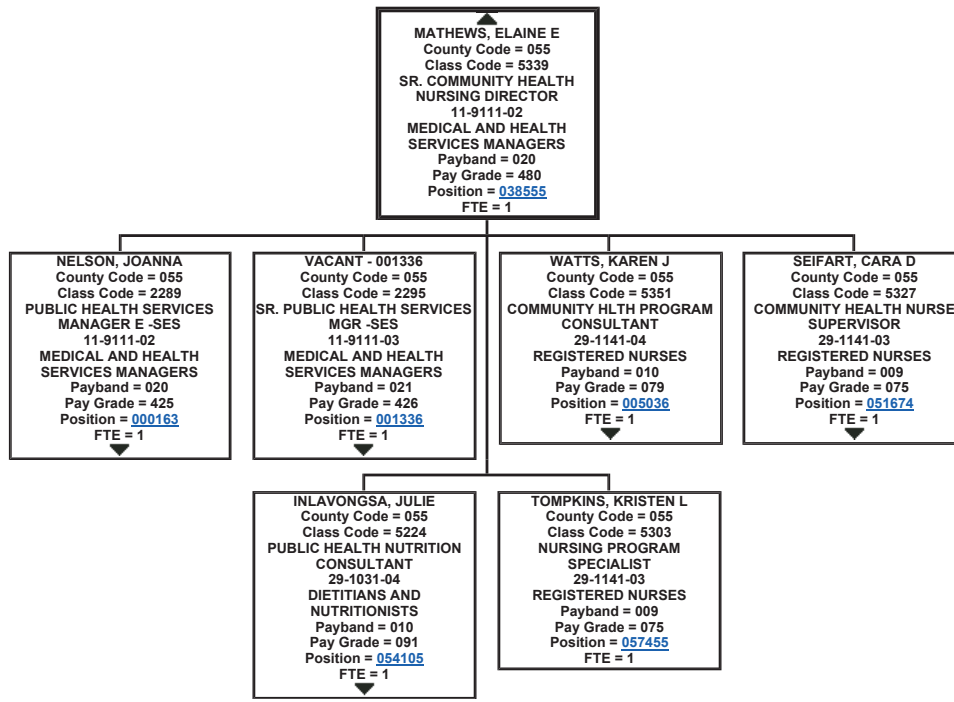


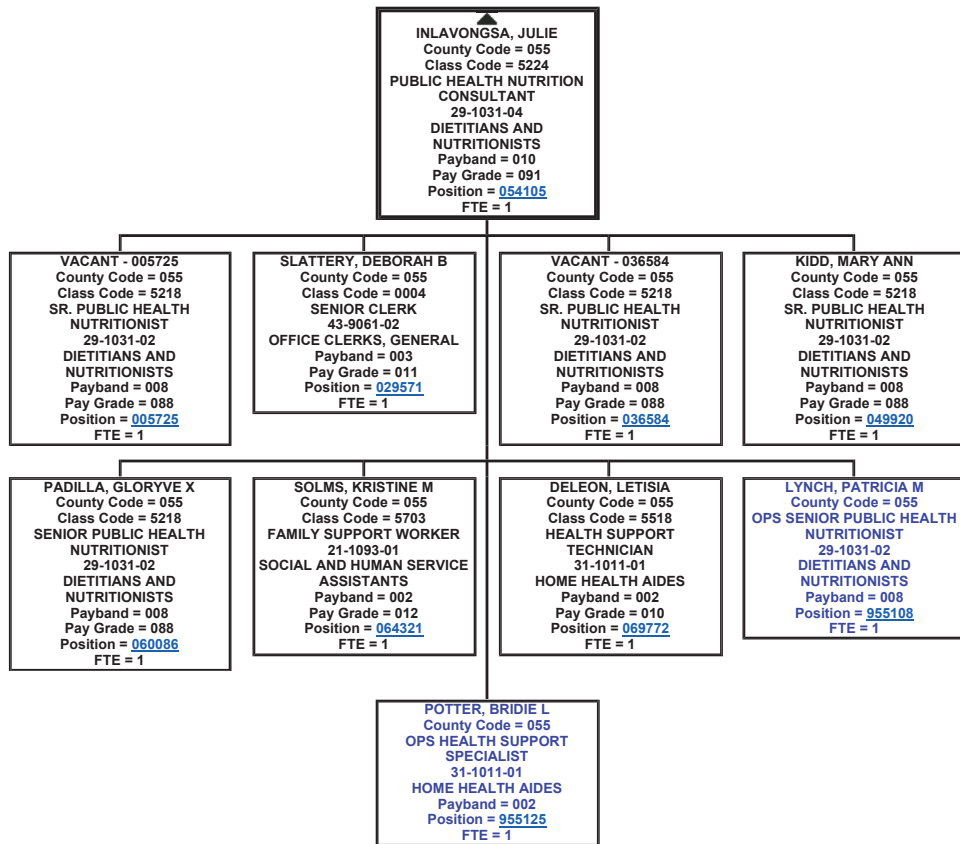
# Florida Department of Health

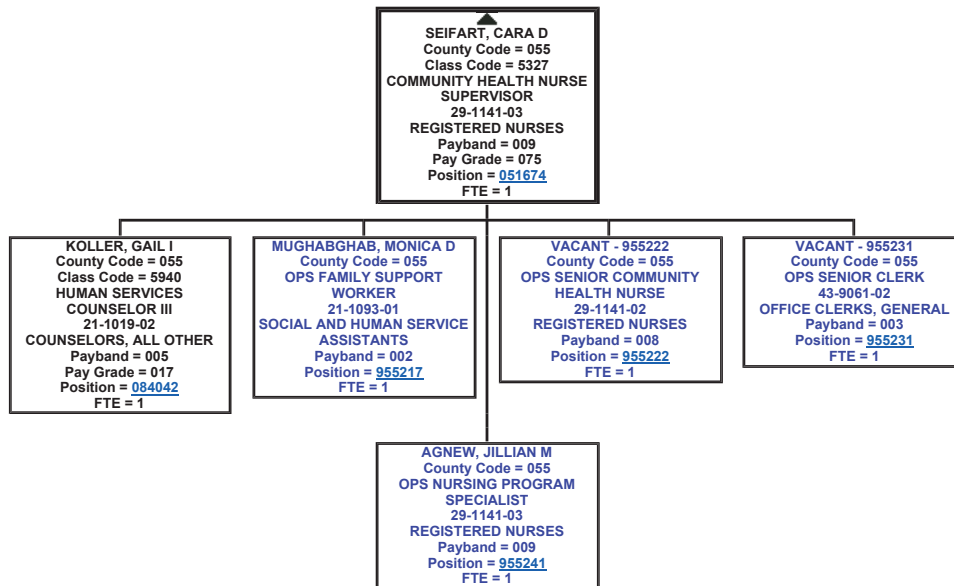
## CHD 55 - St. Johns County Health Department

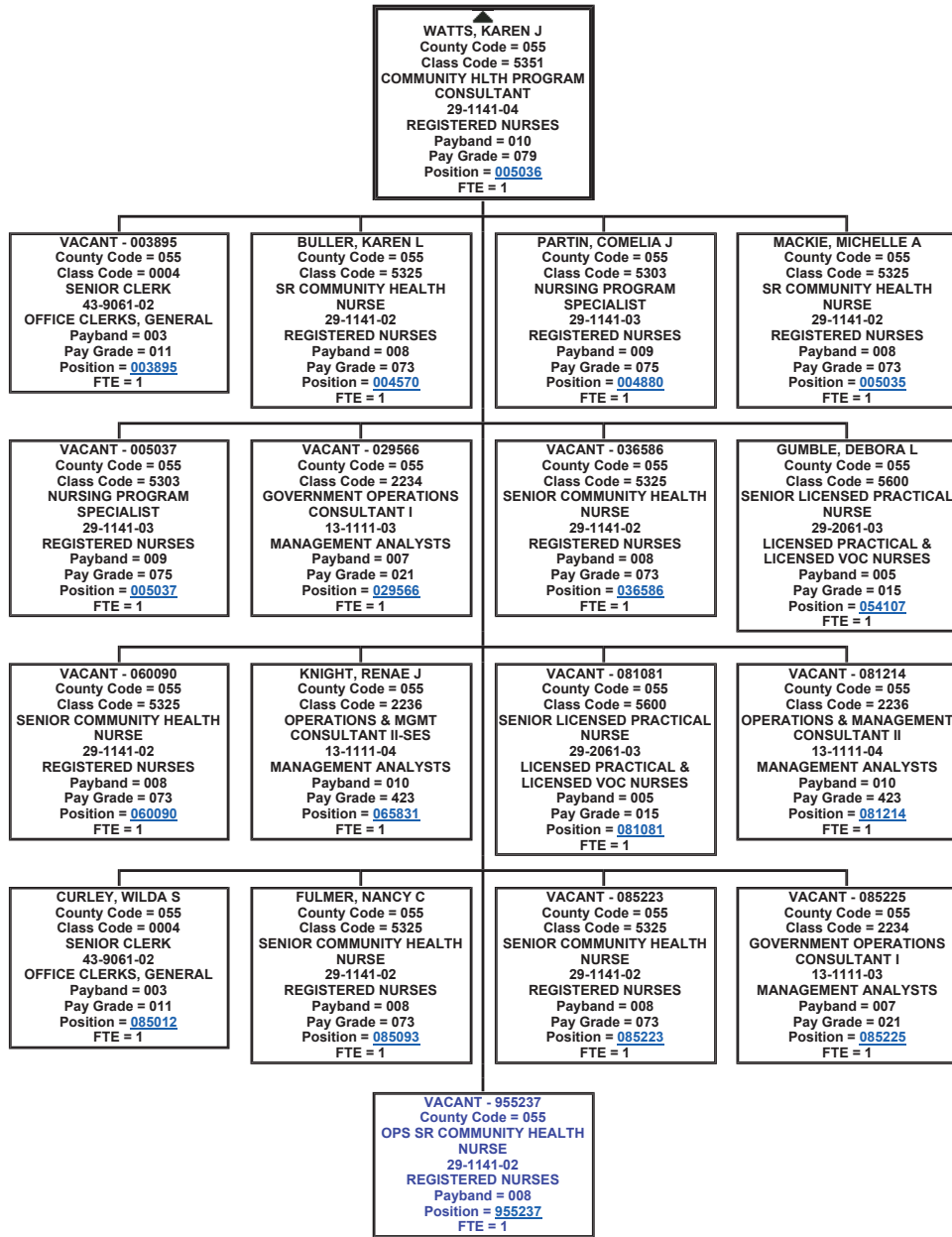
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

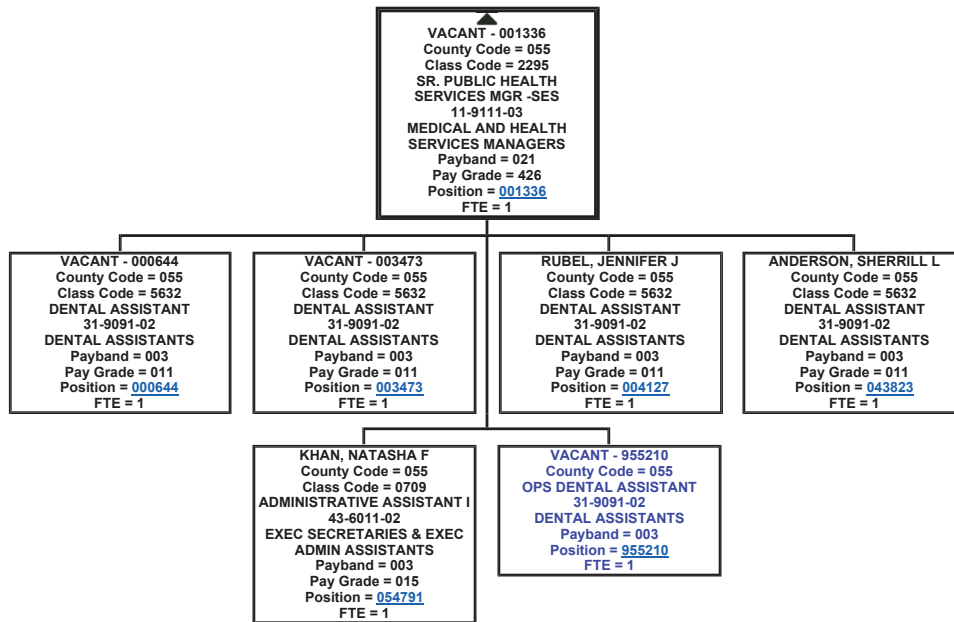




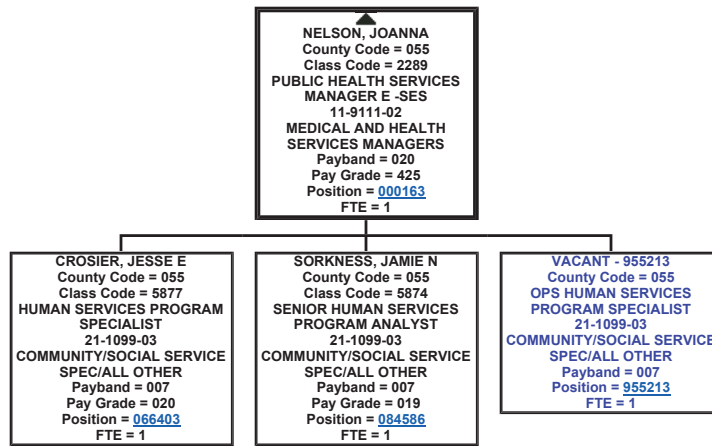


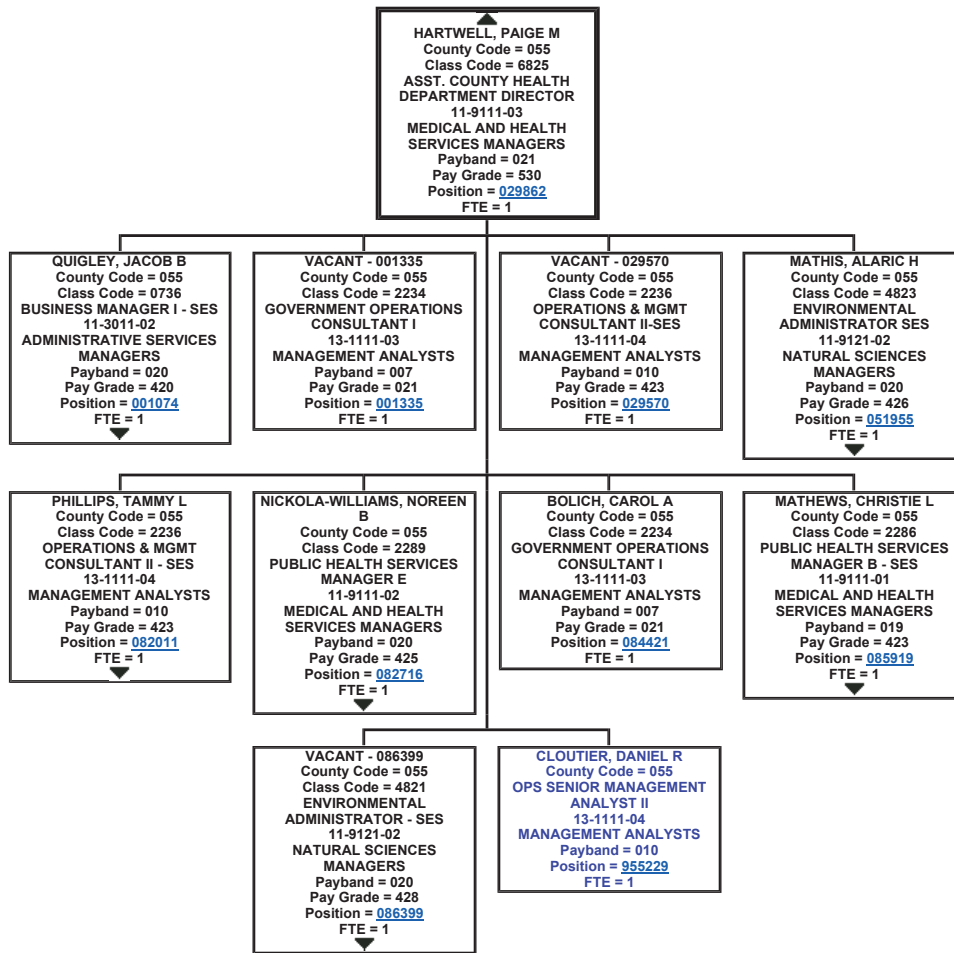


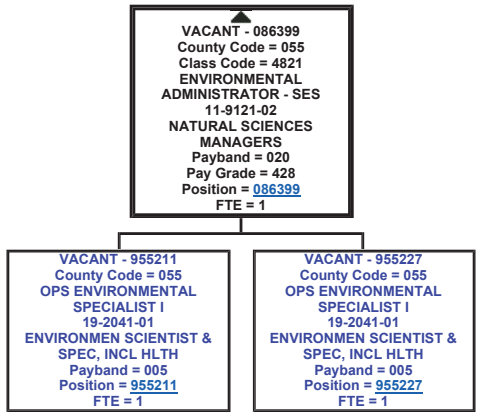


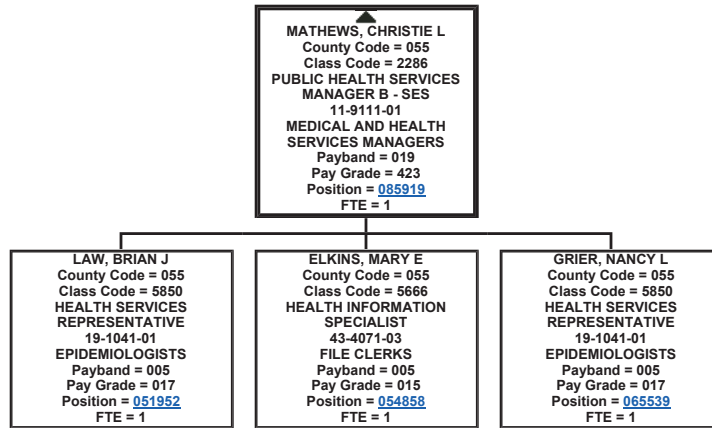


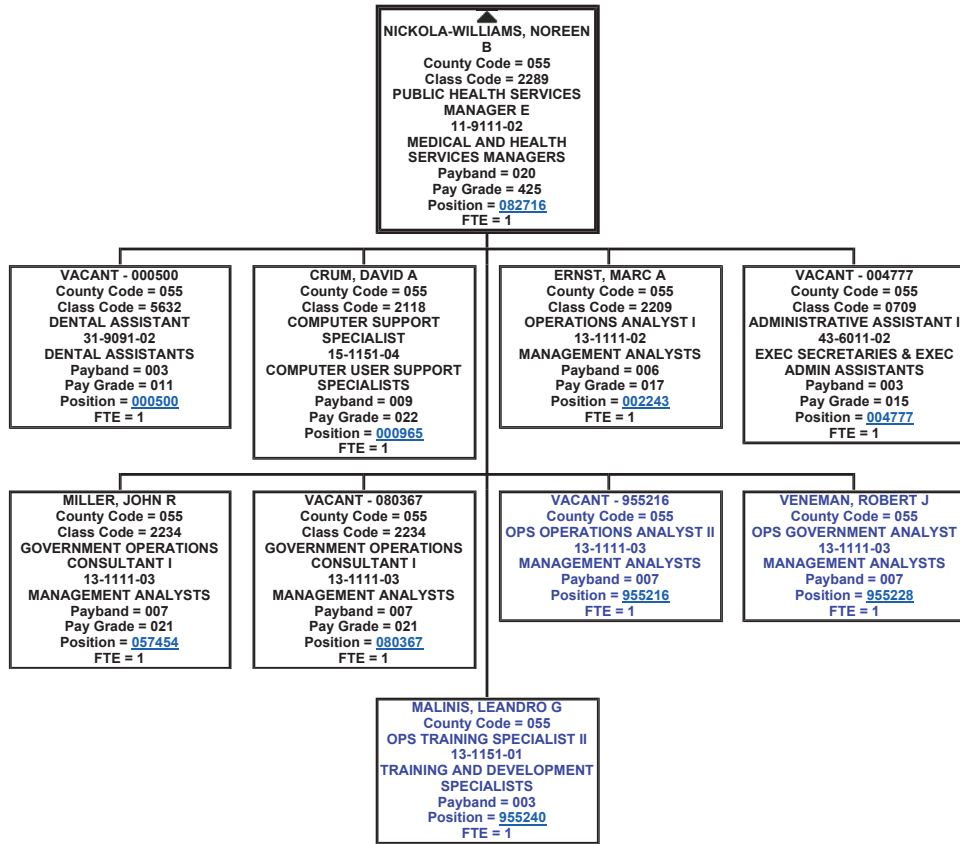


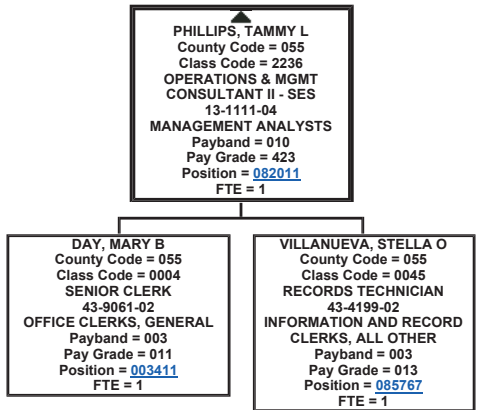


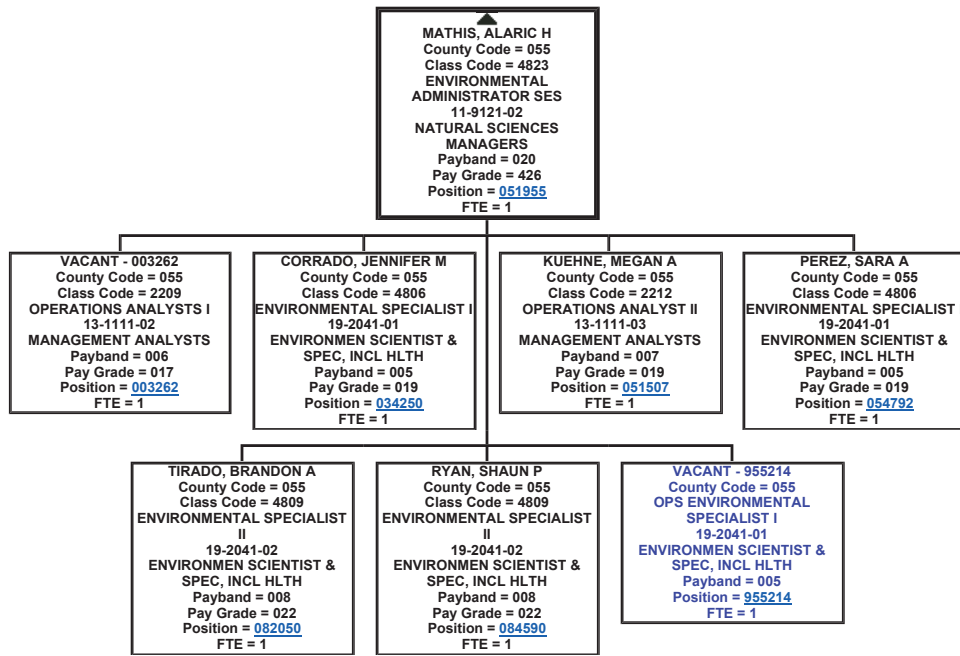




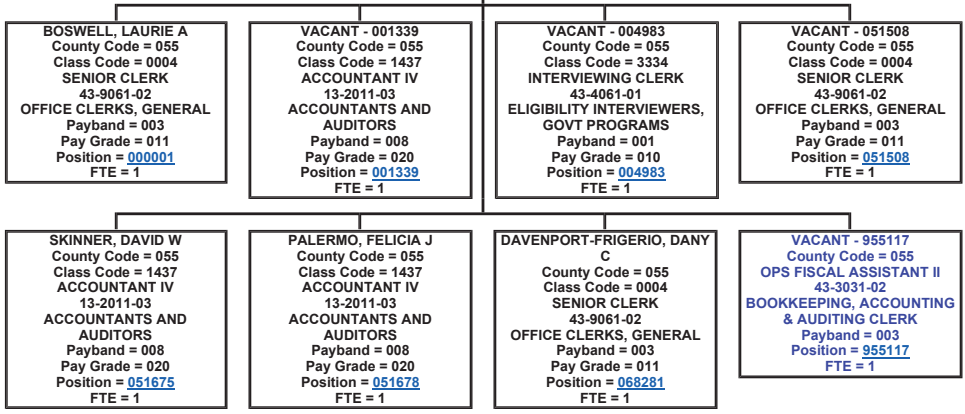




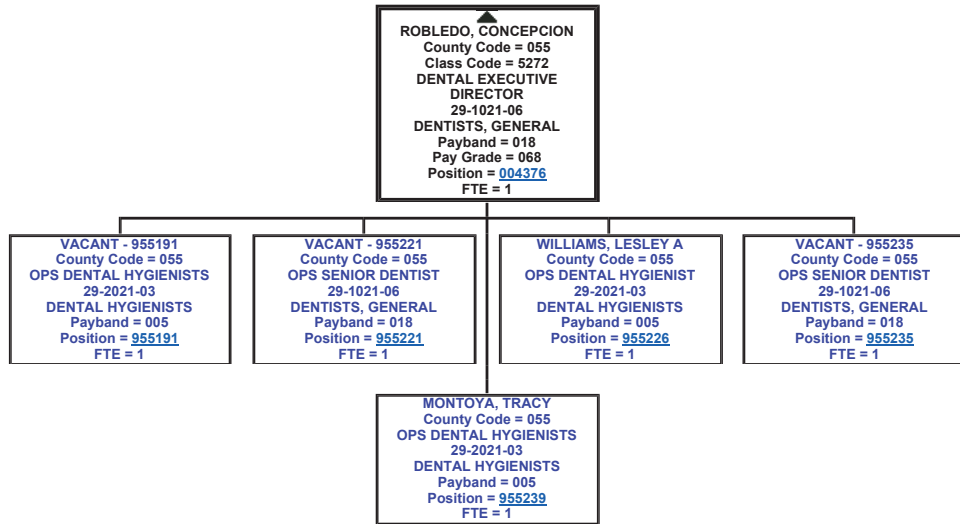




04983  
QUIGLEY, JACOB B  
County Code = 055  
Class Code = 0736  
BUSINESS MANAGER I - SES  
11-3011-02  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 020  
Pay Grade = 420  
Position = [001074](#)  
FTE = 1



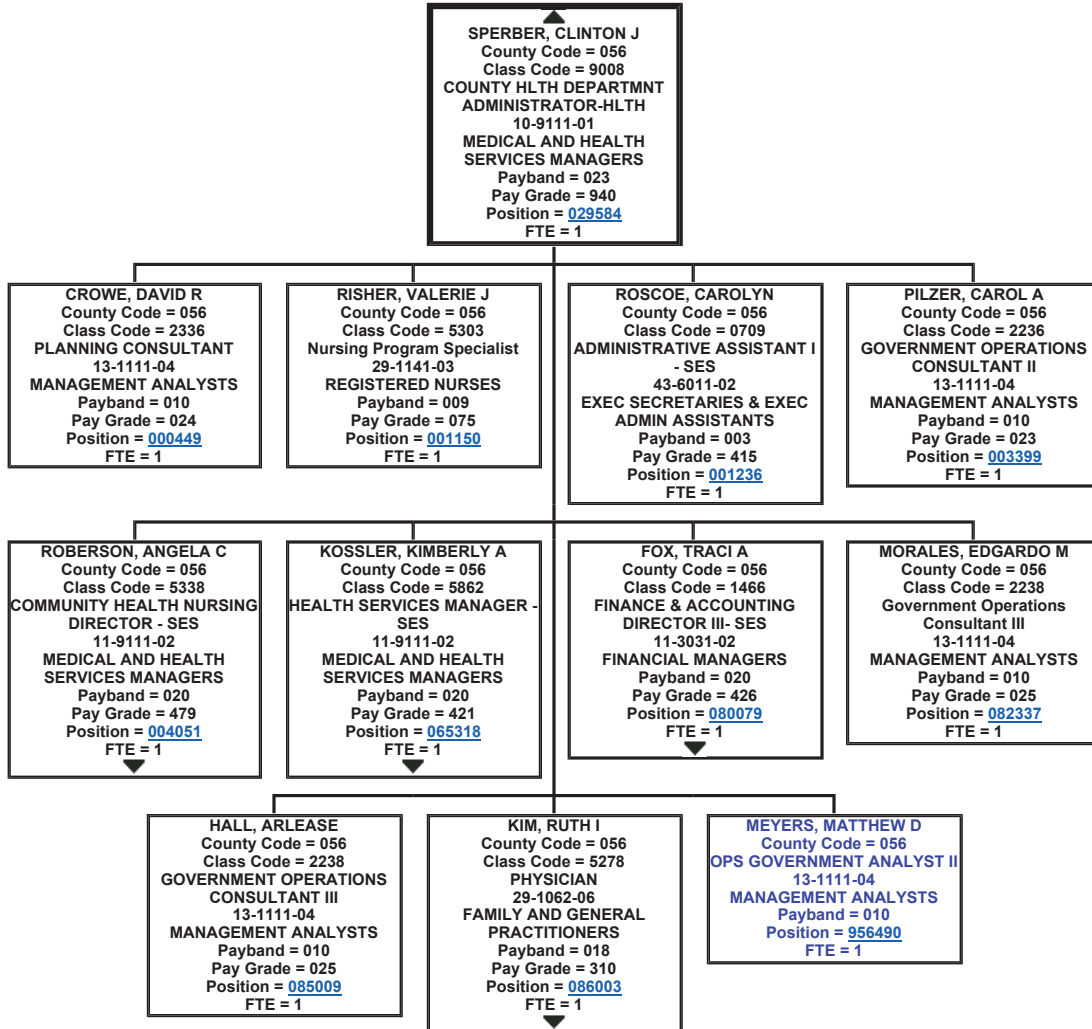


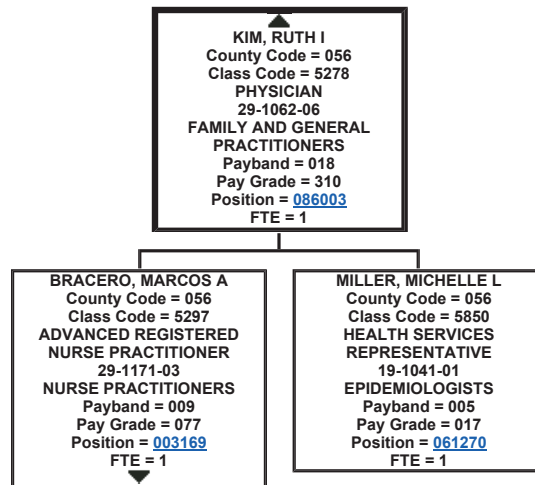


# Florida Department of Health

## CHD 56 - St. Lucie County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.





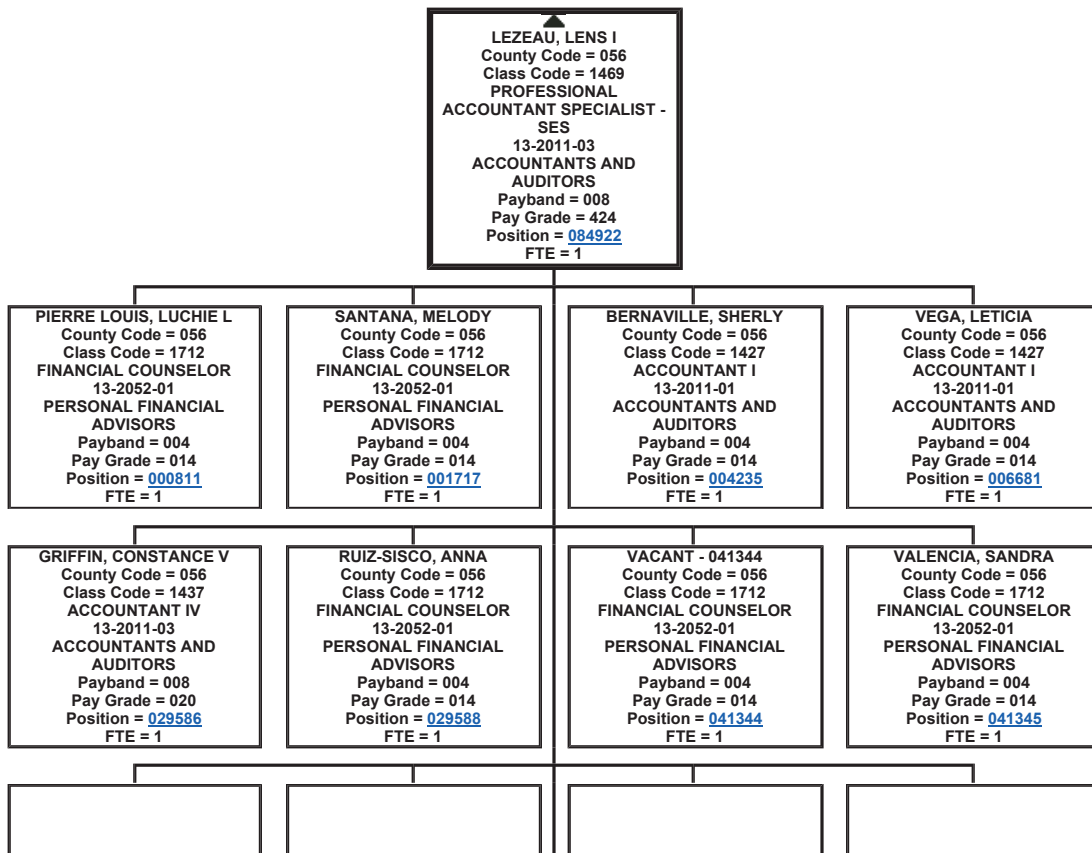
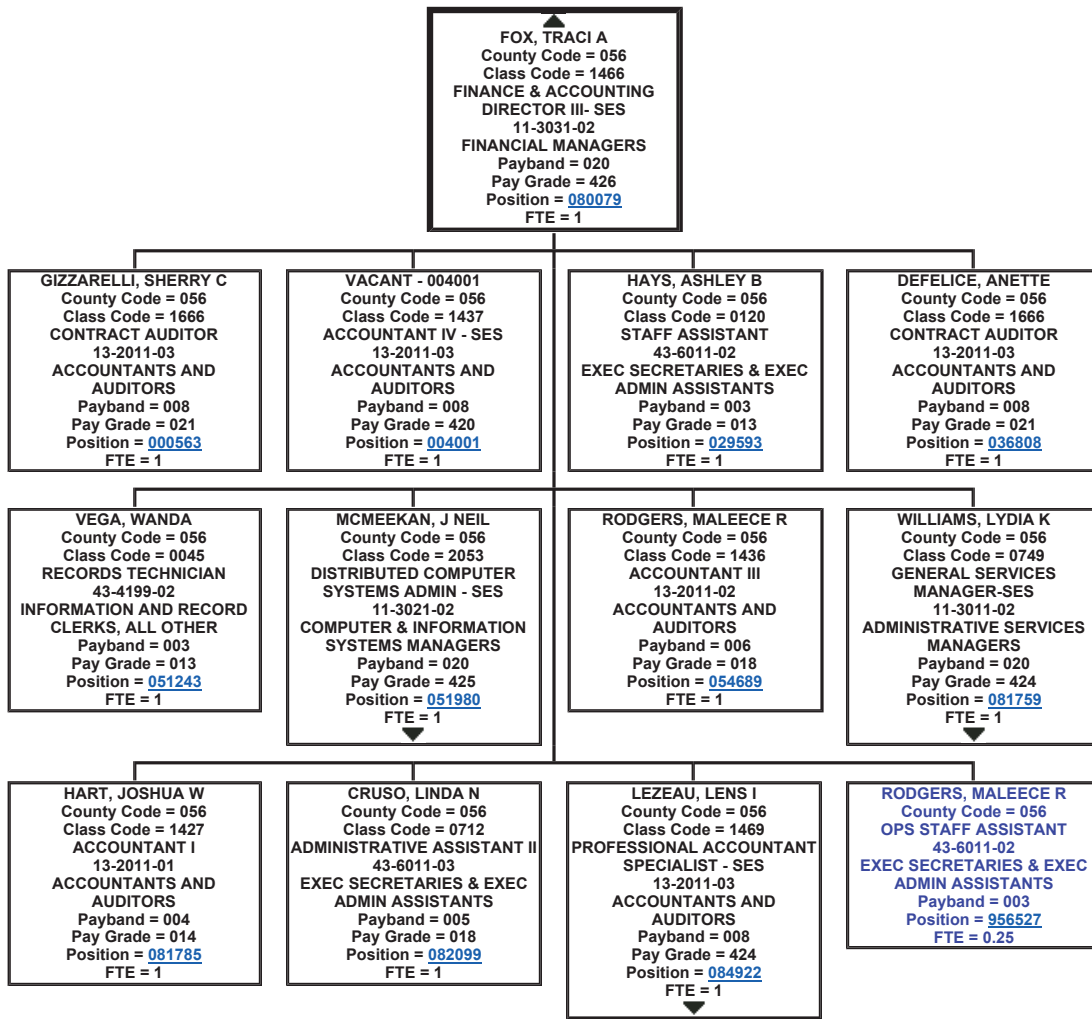
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BRACERO, MARCOS A  
County Code = 056  
Class Code = 5297  
ADVANCED REGISTERED  
NURSE PRACTITIONER  
29-1171-03  
NURSE PRACTITIONERS  
Payband = 009  
Pay Grade = 077  
Position = [003169](#)  
FTE = 1

SHARPE, AMELIA L  
County Code = 056  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [000252](#)  
FTE = 1

GONDOLA, CORI  
County Code = 056  
Class Code = 5600  
SENIOR LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 015  
Position = [001220](#)  
FTE = 1

SIMPSON, KRYSTAL L  
County Code = 056  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [005832](#)  
FTE = 1

MARK, TAFFY M  
County Code = 056  
Class Code = 5600  
SENIOR LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 015  
Position = [058927](#)  
FTE = 1



VACANT - 043819  
County Code = 056  
Class Code = 1712  
FINANCIAL COUNSELOR  
13-2052-01  
PERSONAL FINANCIAL  
ADVISORS  
Payband = 004  
Pay Grade = 014  
Position = [043819](#)  
FTE = 1

RUBIO, AMY C  
County Code = 056  
Class Code = 1712  
FINANCIAL COUNSELOR  
13-2052-01  
PERSONAL FINANCIAL  
ADVISORS  
Payband = 004  
Pay Grade = 014  
Position = [065067](#)  
FTE = 1

ROBINSON, SELINA D  
County Code = 056  
Class Code = 1427  
ACCOUNTANT I  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 014  
Position = [067353](#)  
FTE = 1

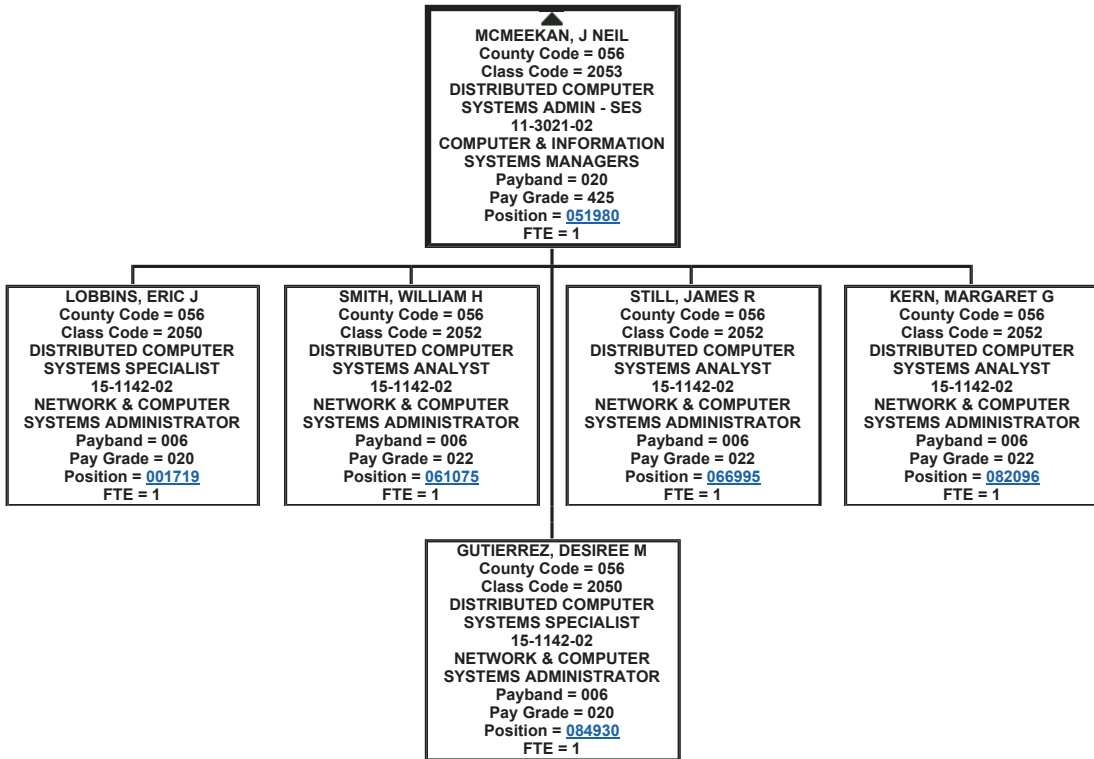
MEDINA, ALICIA V  
County Code = 056  
Class Code = 1712  
FINANCIAL COUNSELOR  
13-2052-01  
PERSONAL FINANCIAL  
ADVISORS  
Payband = 004  
Pay Grade = 014  
Position = [069794](#)  
FTE = 1

AQUINO, SUSANA  
County Code = 056  
Class Code = 1430  
ACCOUNTANT II  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = [085281](#)  
FTE = 1

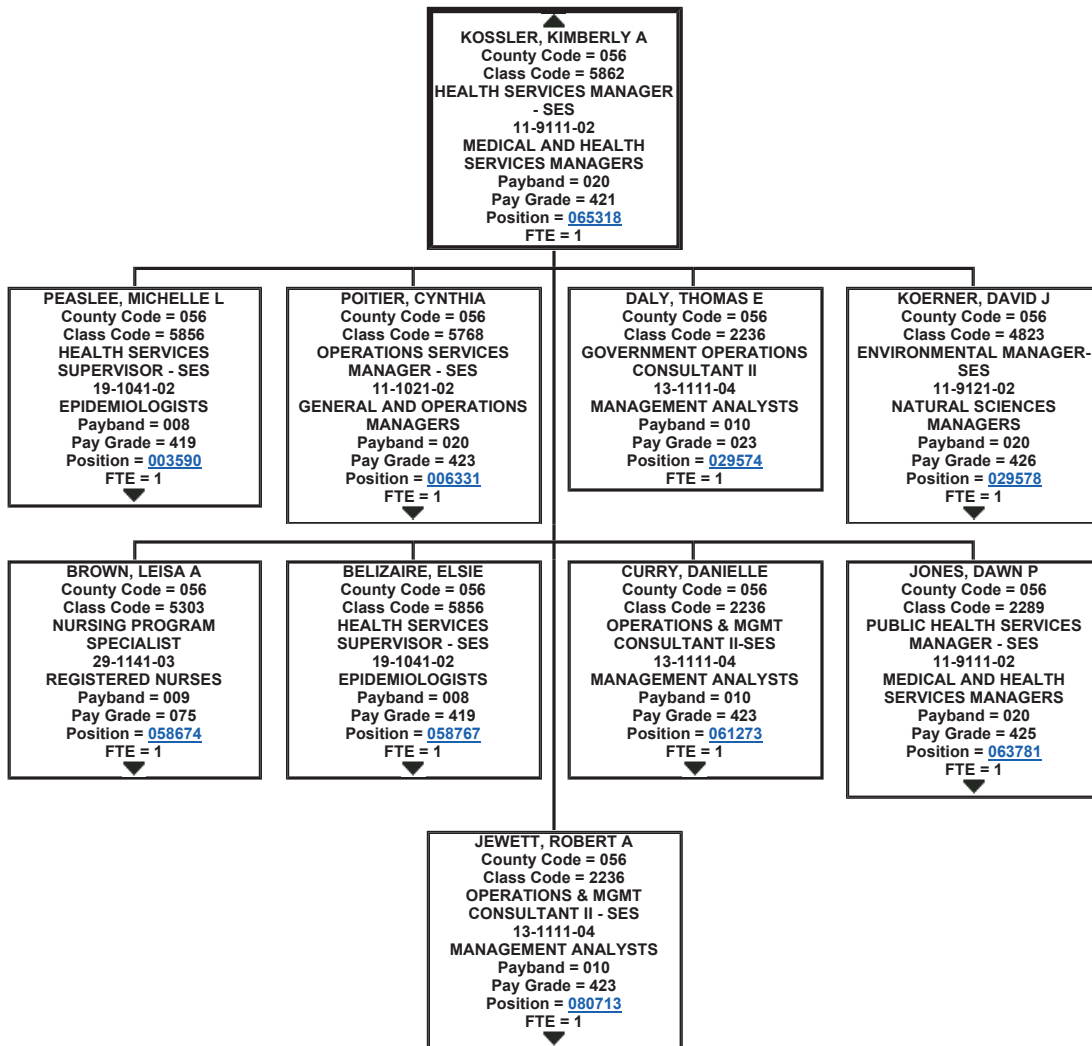
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WILLIAMS, LYDIA K  
County Code = 056  
Class Code = 0749  
GENERAL SERVICES  
MANAGER-SES  
11-3011-02  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 020  
Pay Grade = 424  
Position = [081759](#)  
FTE = 1

SOVA, BRIAN K  
County Code = 056  
Class Code = 0839  
General Services Specialist  
13-1199-03  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 007  
Pay Grade = 021  
Position = [051859](#)  
FTE = 1

RODGERS, ROLAND  
County Code = 056  
Class Code = 6526  
Custodial Worker  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP  
Payband = 001  
Pay Grade = 004  
Position = [061830](#)  
FTE = 1







▲  
JEWETT, ROBERT A  
County Code = 056  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [080713](#)  
FTE = 1

WELLS, JENNIFER L  
County Code = 056  
Class Code = 5918  
HUMAN SERVICES PROGRAM  
CONSULTANT I  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 021  
Position = [006241](#)  
FTE = 1

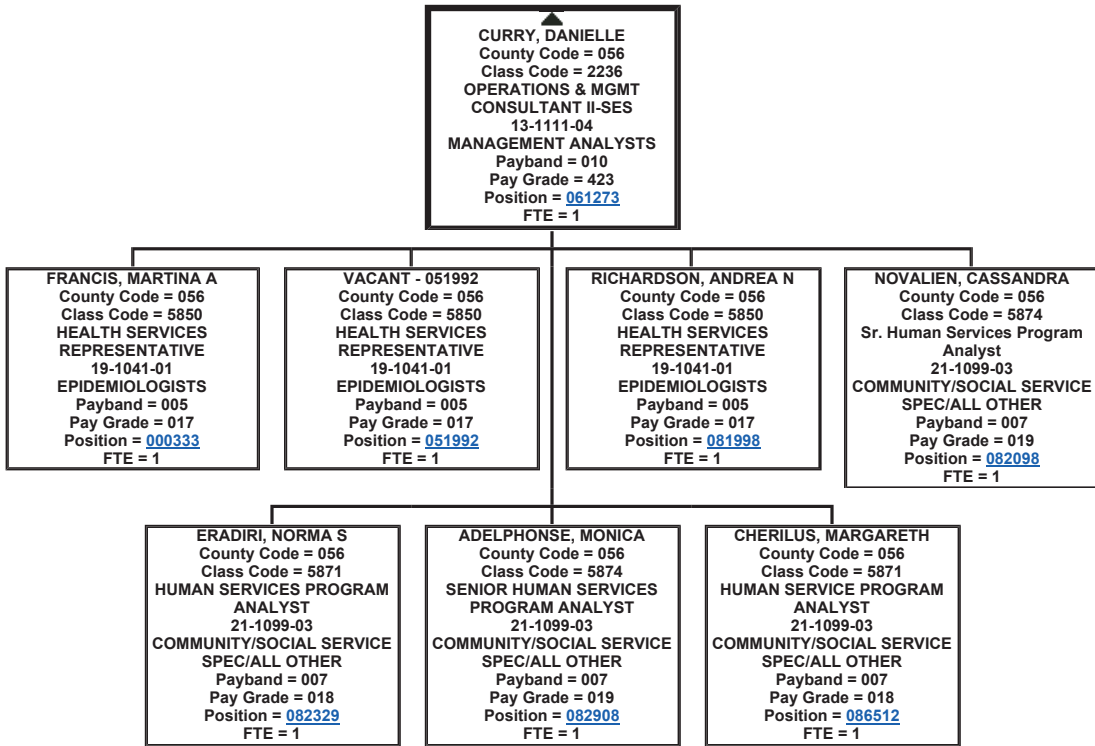
DEVALON, LOURDIA  
County Code = 056  
Class Code = 5871  
HUMAN SERVICES PROGRAM  
ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 018  
Position = [051807](#)  
FTE = 1

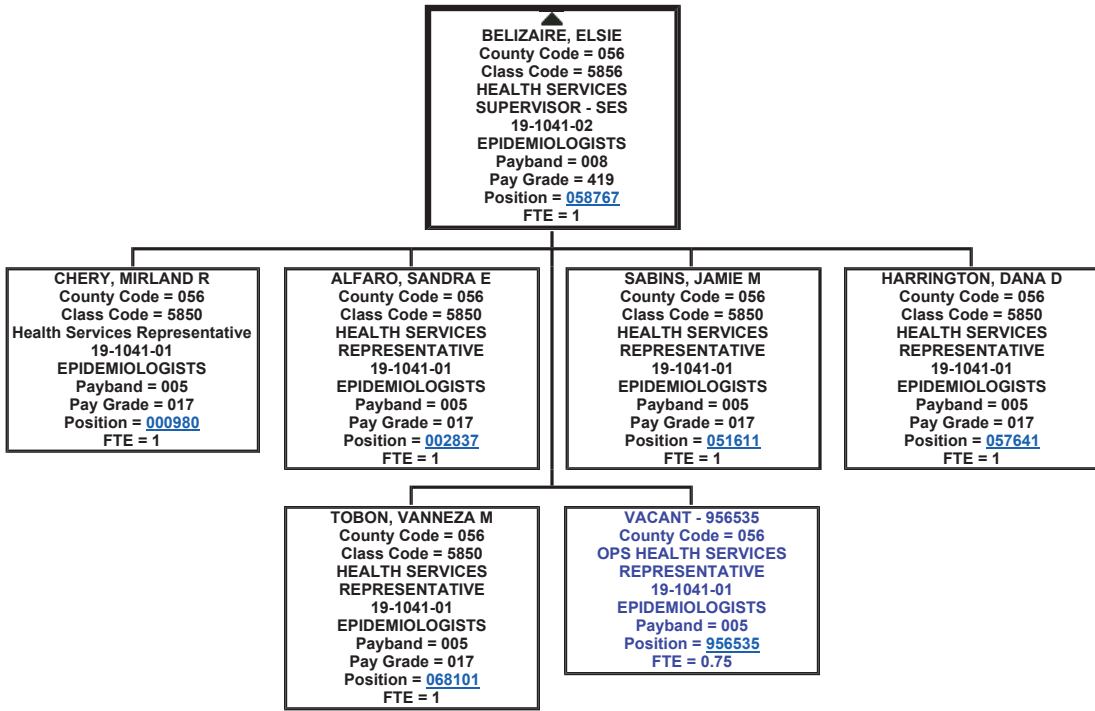
ROMER, BRIDGETTE  
County Code = 056  
Class Code = 5868  
HUMAN SERVICES ANALYST  
21-1099-02  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 005  
Pay Grade = 017  
Position = [061831](#)  
FTE = 1

▲  
JONES, DAWN P  
County Code = 056  
Class Code = 2289  
PUBLIC HEALTH SERVICES  
MANAGER - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [063781](#)  
FTE = 1

SIMS, FELICIA  
County Code = 056  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [006929](#)  
FTE = 1

WEINER, PATRICIA E  
County Code = 056  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [080120](#)  
FTE = 1





▲  
BROWN, LEISA A  
County Code = 056  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [058674](#)  
FTE = 1

ANKIEL, STEPHANIE J  
County Code = 056  
Class Code = 5600  
SR LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 015  
Position = [029575](#)  
FTE = 1

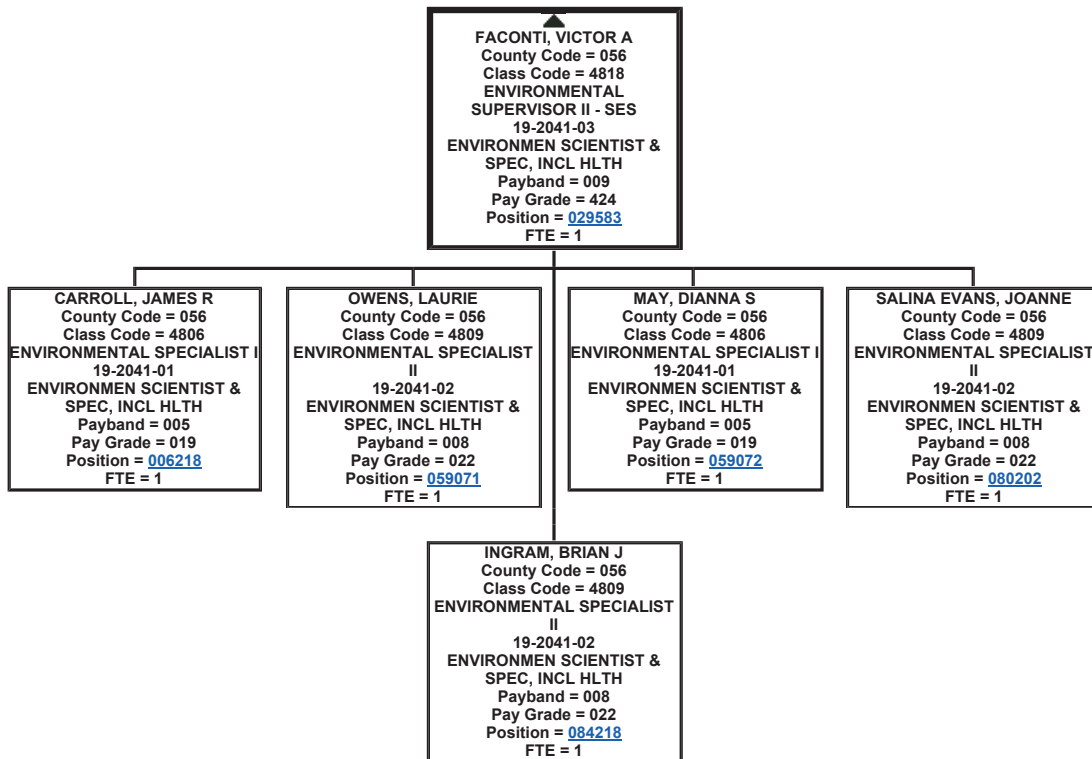
VINDELL, YAMMY  
County Code = 056  
OPS HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Position = [956536](#)  
FTE = 0.75

▲  
KOERNER, DAVID J  
County Code = 056  
Class Code = 4823  
ENVIRONMENTAL MANAGER-  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [029578](#)  
FTE = 1

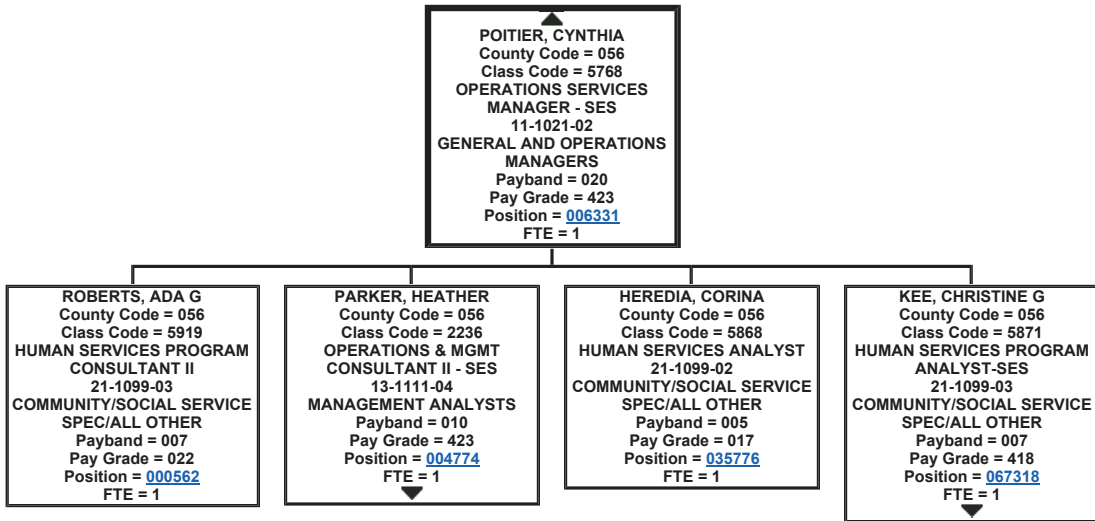
FACONTI, VICTOR A  
County Code = 056  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMENTAL SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [029583](#)  
FTE = 1  
▼

VANCE, MELANIE H  
County Code = 056  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [049722](#)  
FTE = 1

WHIGHAM, JENNIFER L  
County Code = 056  
Class Code = 4812  
ENVIRONMENTAL SPECIALIST  
III  
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SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 024  
Position = [084790](#)  
FTE = 1







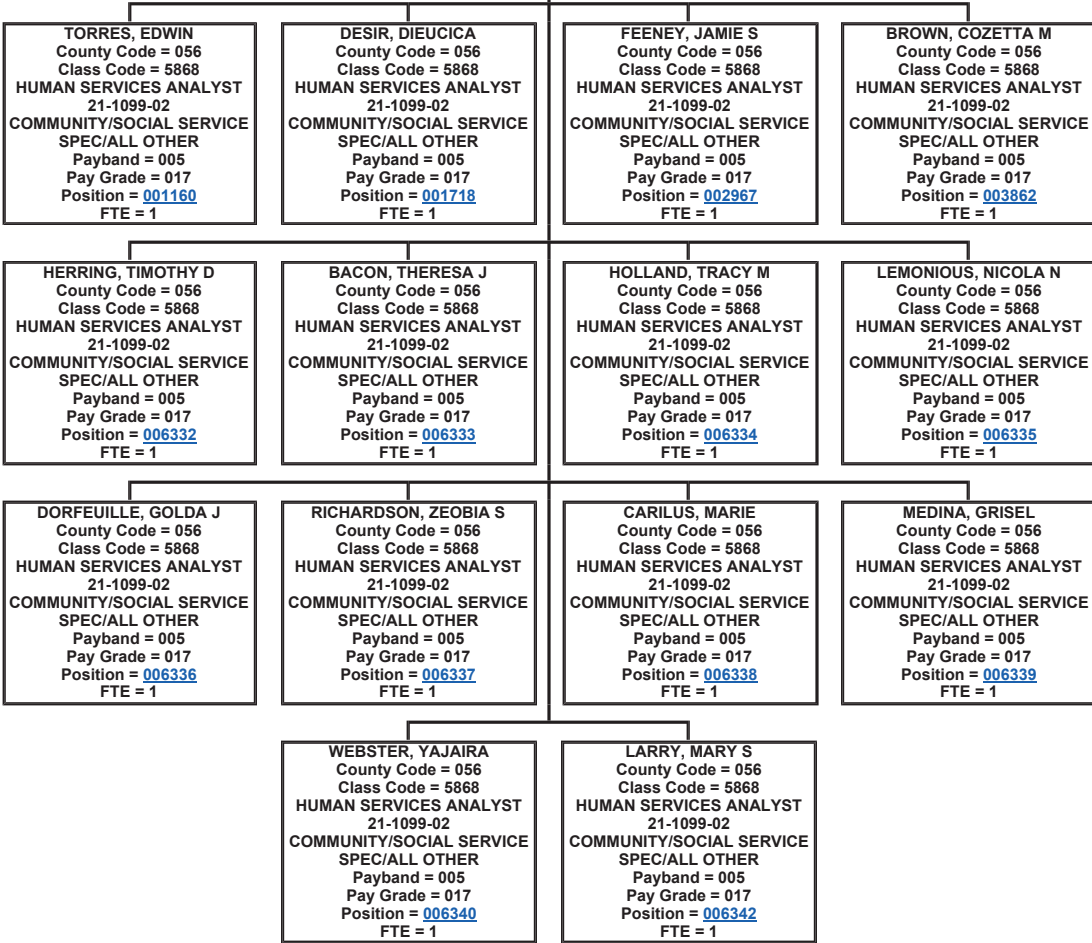
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KEE, CHRISTINE G  
County Code = 056  
Class Code = 5871  
HUMAN SERVICES PROGRAM  
ANALYST-SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 418  
Position = [067318](#)  
FTE = 1

REED-SYDNEY, JASMINE C  
County Code = 056  
Class Code = 5868  
HUMAN SERVICES ANALYST  
21-1099-02  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 005  
Pay Grade = 017  
Position = [043577](#)  
FTE = 1

DAVIS, DYANNE J  
County Code = 056  
Class Code = 5868  
HUMAN SERVICES ANALYST  
21-1099-02  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 005  
Pay Grade = 017  
Position = [058928](#)  
FTE = 1

LAURENT, BARBARA S  
County Code = 056  
Class Code = 5868  
HUMAN SERVICES ANALYST  
21-1099-02  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 005  
Pay Grade = 017  
Position = [080048](#)  
FTE = 1

PARKER, HEATHER  
County Code = 056  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [004774](#)  
FTE = 1

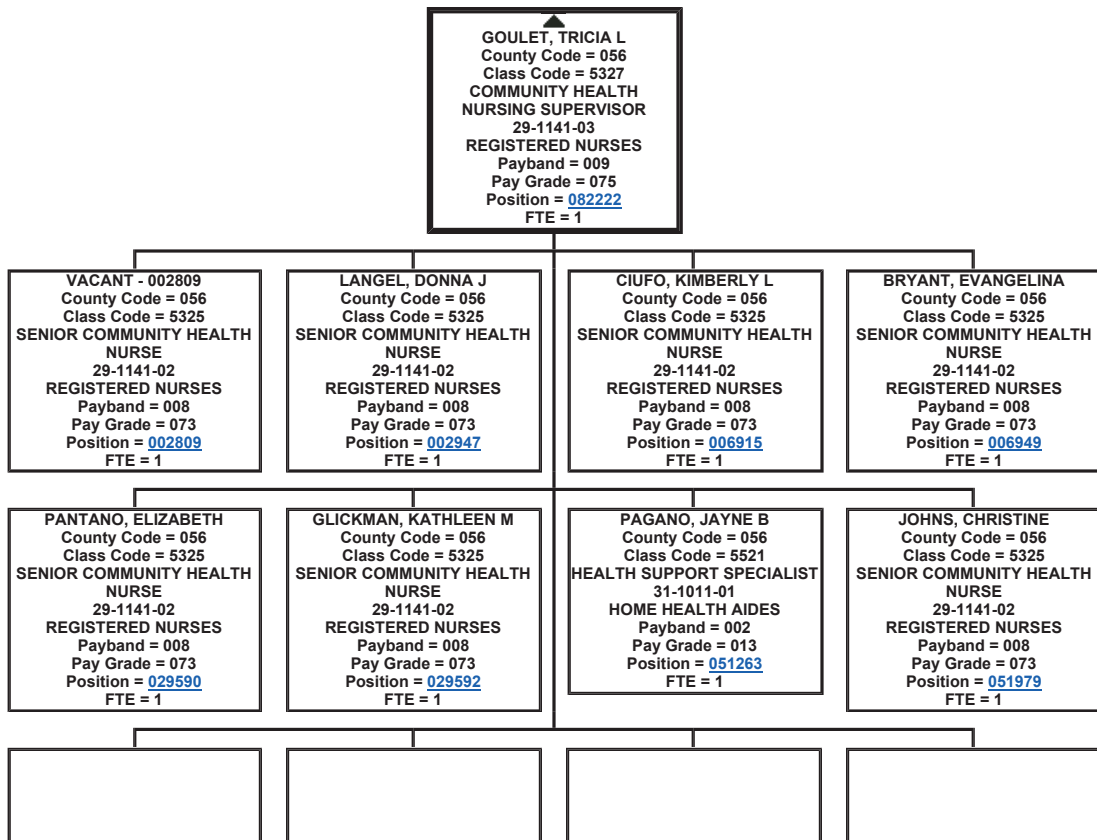
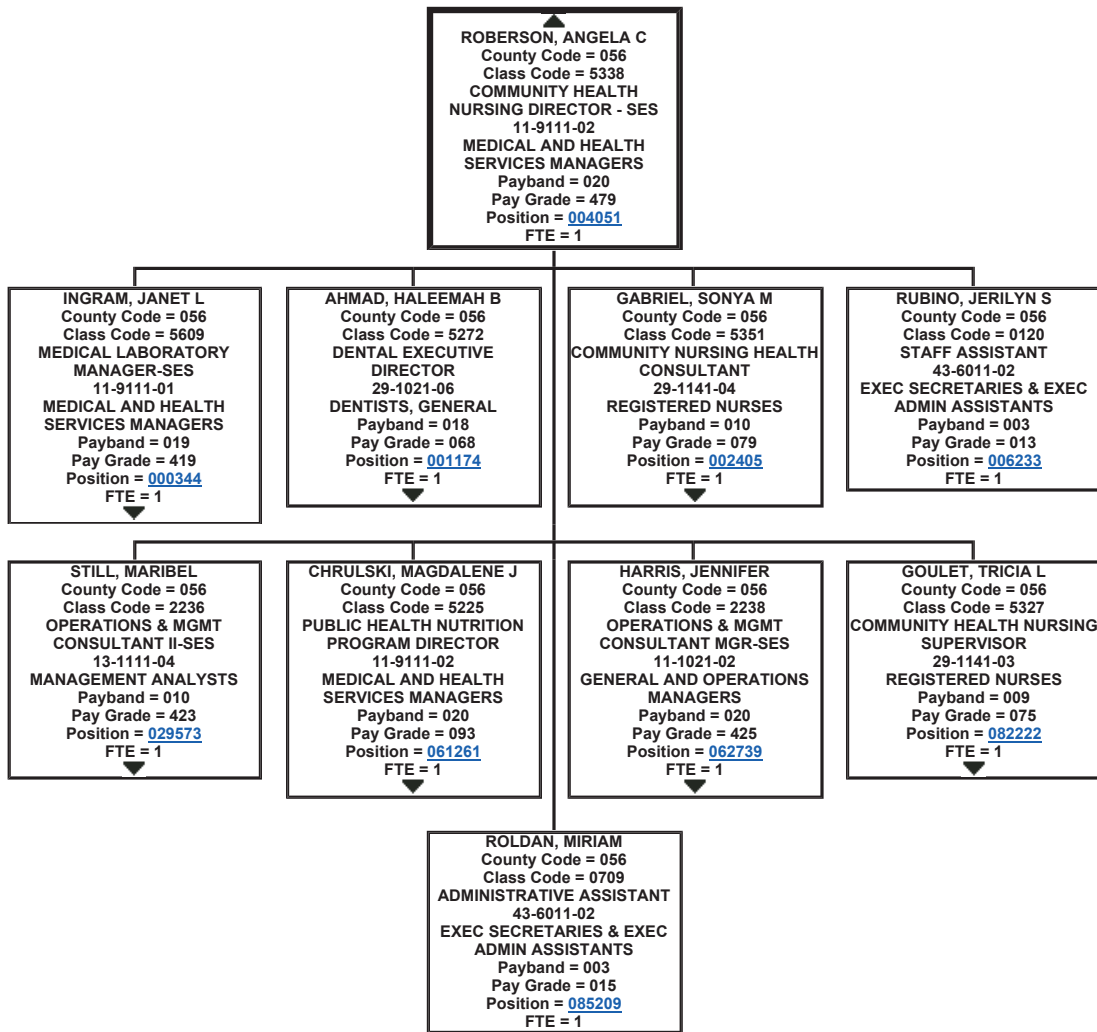


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PEASLEE, MICHELLE L  
County Code = 056  
Class Code = 5856  
HEALTH SERVICES  
SUPERVISOR - SES  
19-1041-02  
EPIDEMIOLOGISTS  
Payband = 008  
Pay Grade = 419  
Position = [003590](#)  
FTE = 1

FARKAS, CAITLIN G  
County Code = 056  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 022  
Position = [001720](#)  
FTE = 1

LAGES, KAREN T  
County Code = 056  
Class Code = 5871  
HUMAN SERVICES PROGRAM  
ANALYST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 018  
Position = [081799](#)  
FTE = 1

LYNN, TAMMY J  
County Code = 056  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [086226](#)  
FTE = 1

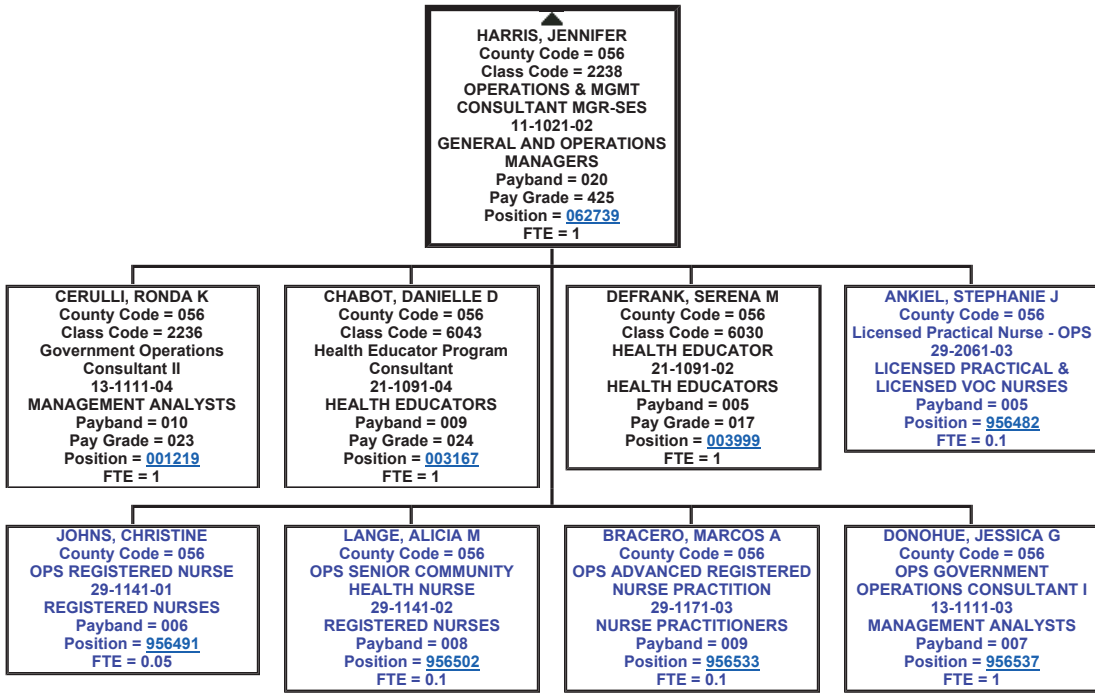


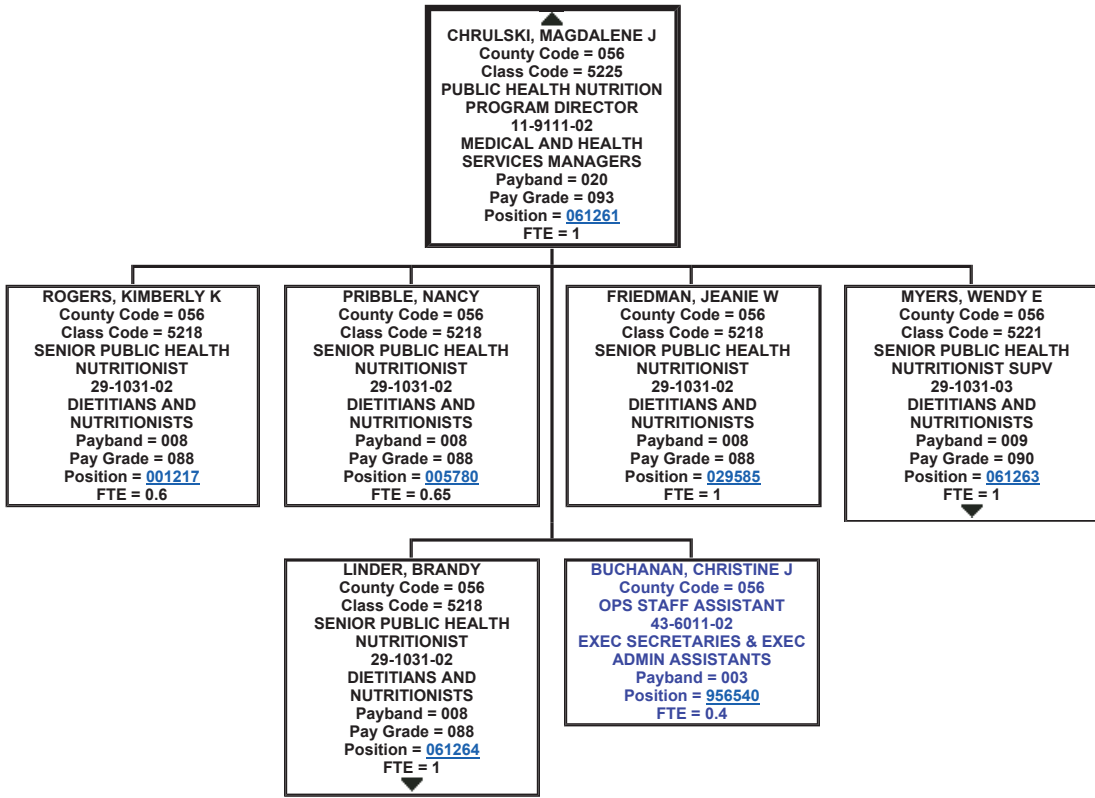
MIDDLETON, CARRIE L  
County Code = 056  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [061275](#)  
FTE = 1

SWABY, KEZIAH  
County Code = 056  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [082097](#)  
FTE = 1

LANGE, ALICIA M  
County Code = 056  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [084943](#)  
FTE = 1

FENTY, JOANN N  
County Code = 056  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [085857](#)  
FTE = 1







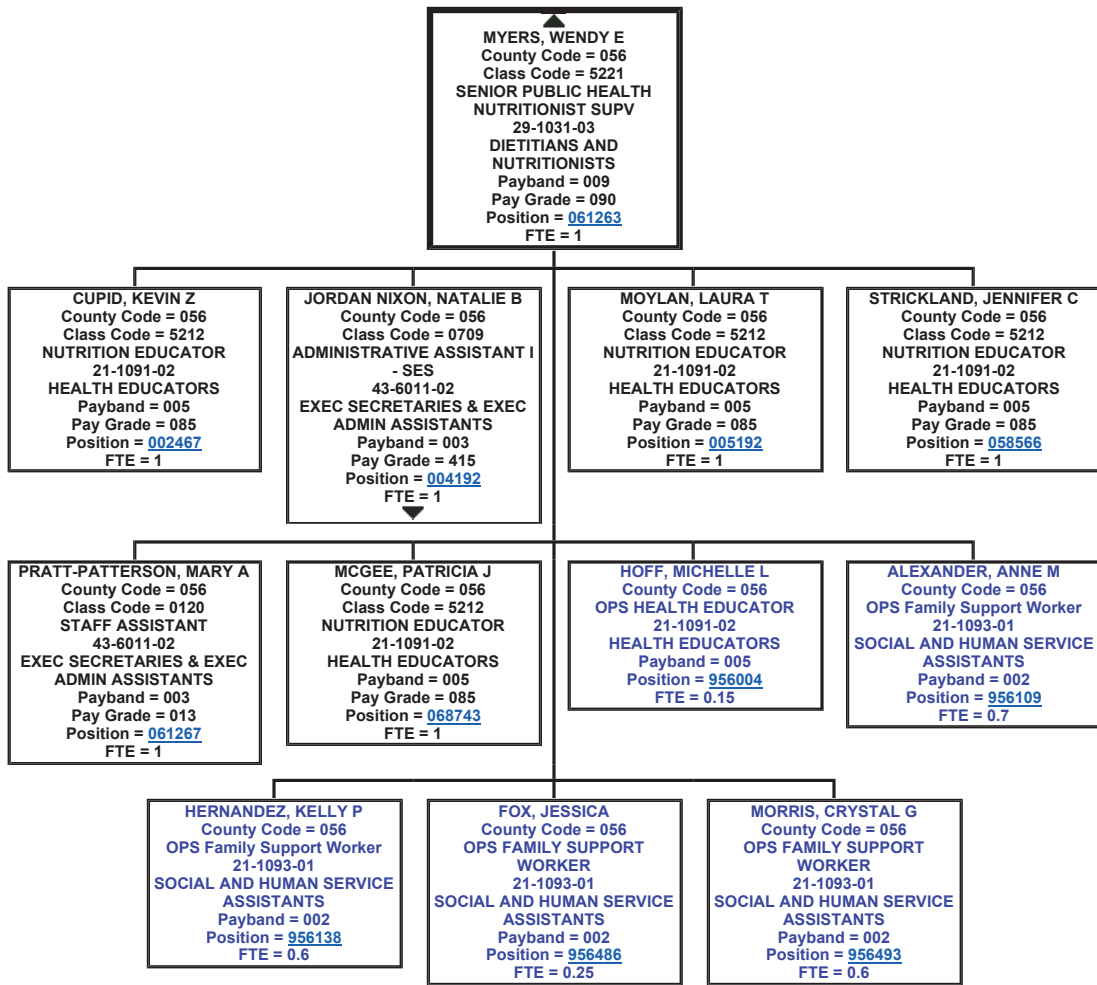
LINDER, BRANDY  
County Code = 056  
Class Code = 5218  
SENIOR PUBLIC HEALTH  
NUTRITIONIST  
29-1031-02  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 008  
Pay Grade = 088  
Position = [061264](#)  
FTE = 1

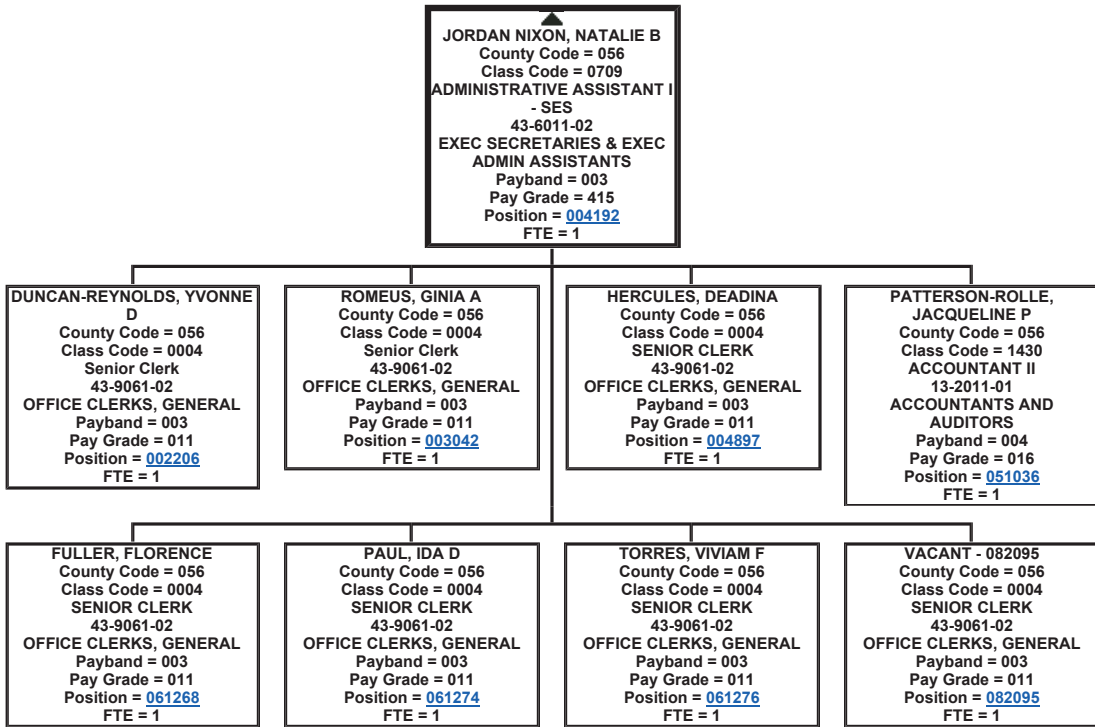
BRANCH, PATRICIA A  
County Code = 056  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [003964](#)  
FTE = 1

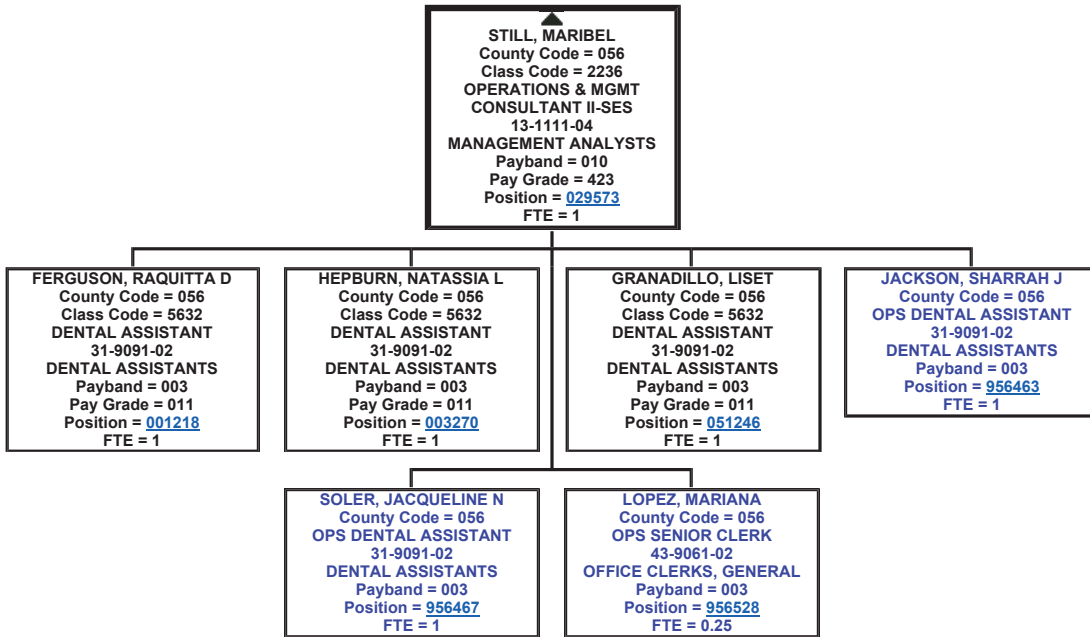
JACKSON, LATASHA L  
County Code = 056  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [061272](#)  
FTE = 1

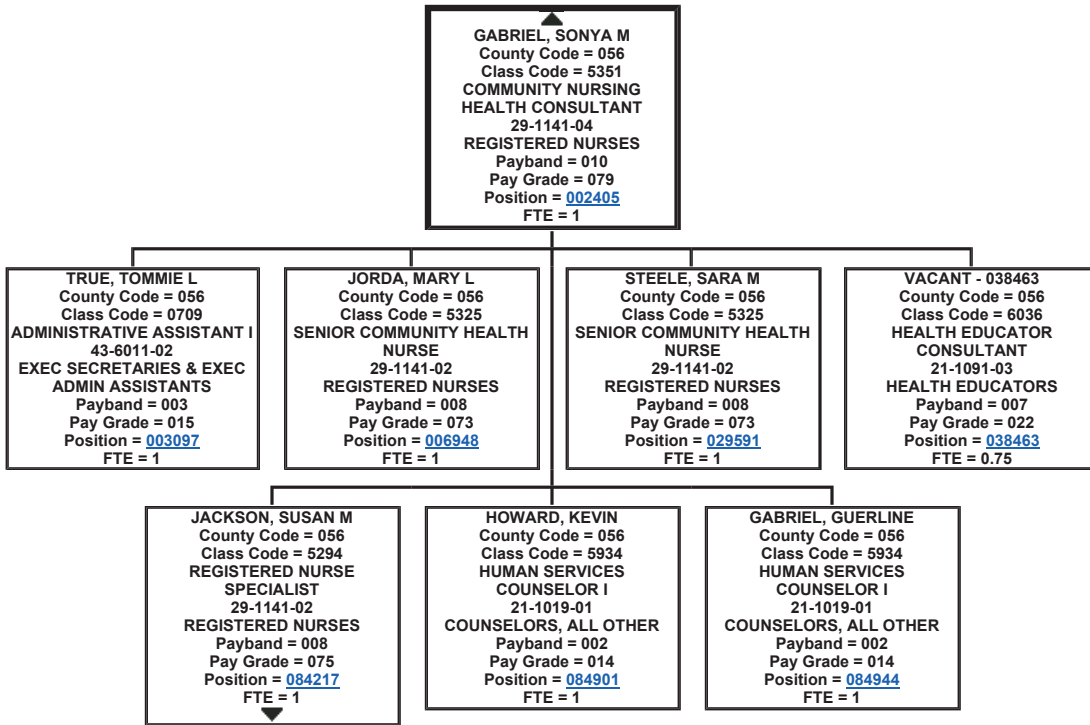
HILL, SHERSHANA M  
County Code = 056  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [061277](#)  
FTE = 1

PERROTTA, LIDIA E  
County Code = 056  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [061279](#)  
FTE = 1









JACKSON, SUSAN M  
County Code = 056  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [084217](#)  
FTE = 1

GARCIA MALPICA, KALI  
County Code = 056  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [006566](#)  
FTE = 1

BROWN, MARIE E  
County Code = 056  
Class Code = 5918  
Human Services Program  
Consultant I  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 021  
Position = [067527](#)  
FTE = 1

SIHOMBING, LAUREEN A  
County Code = 056  
Class Code = 6057  
Public Assistance Specialist  
21-1099-02  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 005  
Pay Grade = 016  
Position = [082042](#)  
FTE = 1

SCHAFFER PETERSEN,  
DAPHNE A  
County Code = 056  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [082320](#)  
FTE = 1

▲  
AHMAD, HALEEMAH B  
County Code = 056  
Class Code = 5272  
DENTAL EXECUTIVE  
DIRECTOR  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 068  
Position = [001174](#)  
FTE = 1

TIETJEN, ANNALISA  
County Code = 056  
Class Code = 5641  
DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Pay Grade = 015  
Position = [002948](#)  
FTE = 1

LOWE, PATRICIA W  
County Code = 056  
Class Code = 5641  
DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Pay Grade = 015  
Position = [061262](#)  
FTE = 1

ADU-TUTU, MICHAEL  
County Code = 056  
Class Code = 5268  
DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 066  
Position = [061278](#)  
FTE = 1

MUSTAFA, FATEN  
County Code = 056  
DENTAL HYGIENIST - OPS  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Position = [956468](#)  
FTE = 0.5

INGRAM, JANET L  
County Code = 056  
Class Code = 5609  
MEDICAL LABORATORY  
MANAGER-SES  
11-9111-01  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 019  
Pay Grade = 419  
Position = [000344](#)  
FTE = 1

VACANT - 051175  
County Code = 056  
Class Code = 5017  
LABORATORY TECHNICIAN I  
19-4099-01  
LIFE/PHYSICAL/SOCIAL SCI  
TECH, ALL OTHER  
Payband = 002  
Pay Grade = 012  
Position = [051175](#)  
FTE = 1

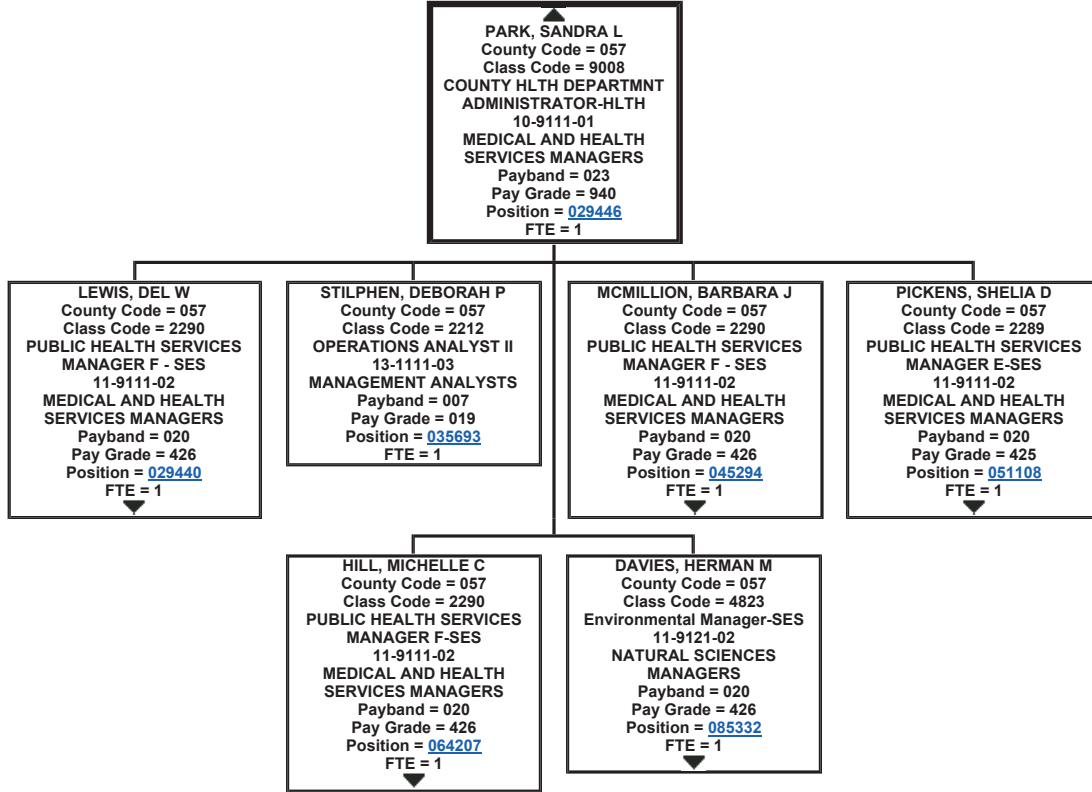
HARMAN, KEERA A  
County Code = 056  
OPS HEALTH SUPPORT  
SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [956462](#)  
FTE = 1

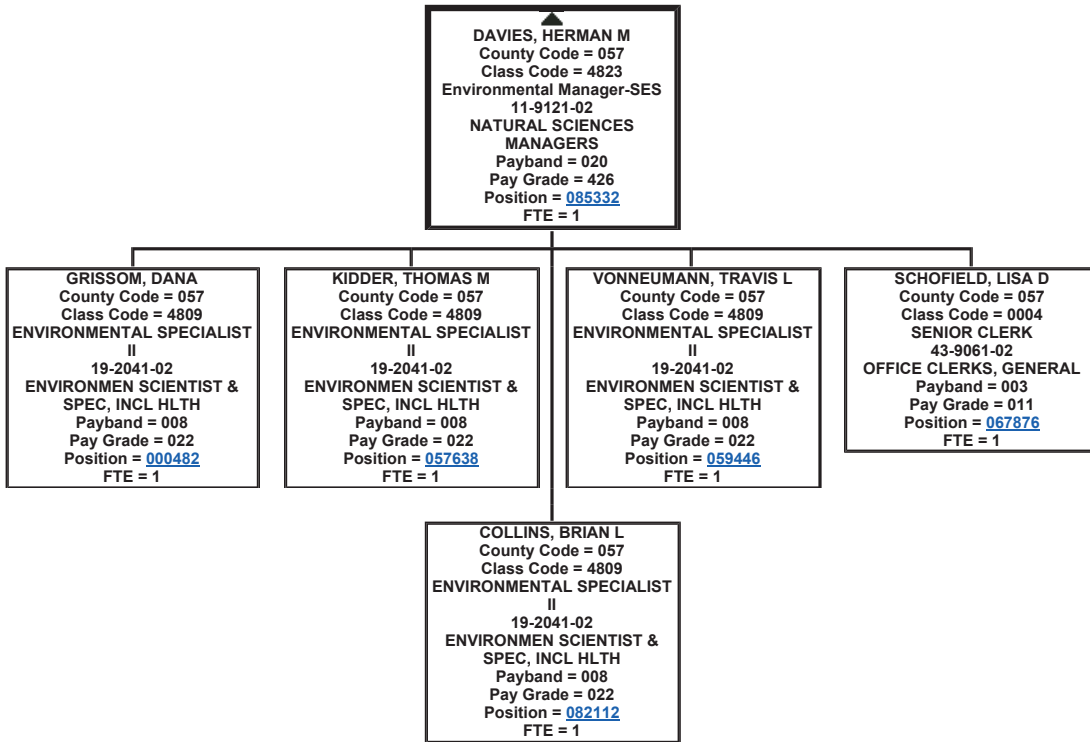


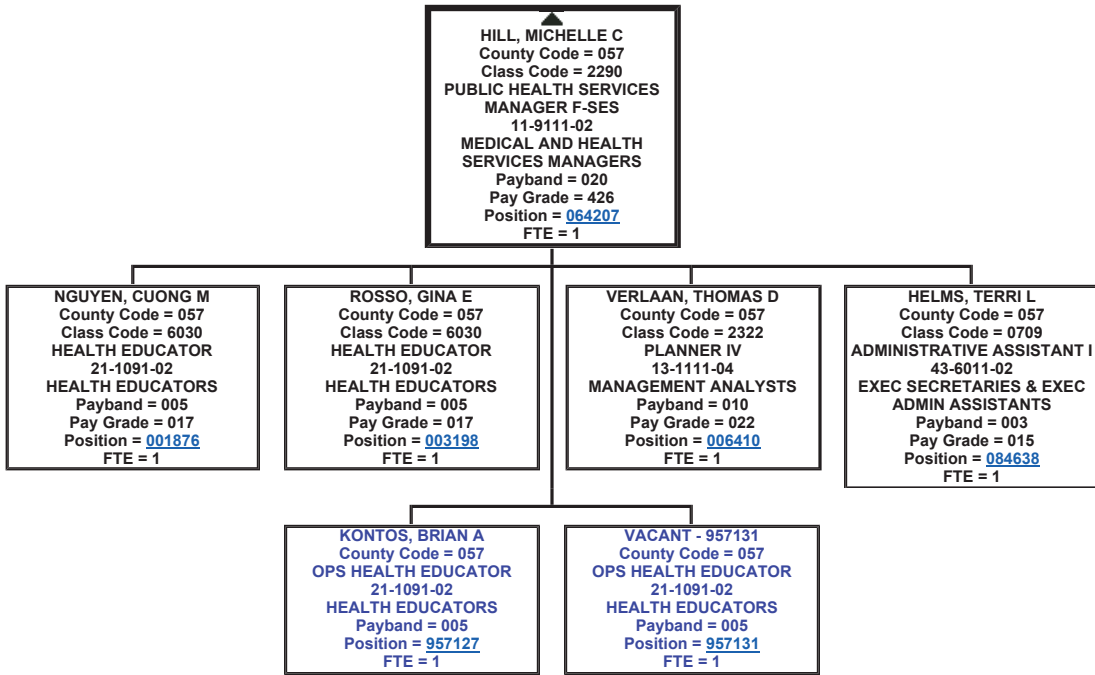
# Florida Department of Health

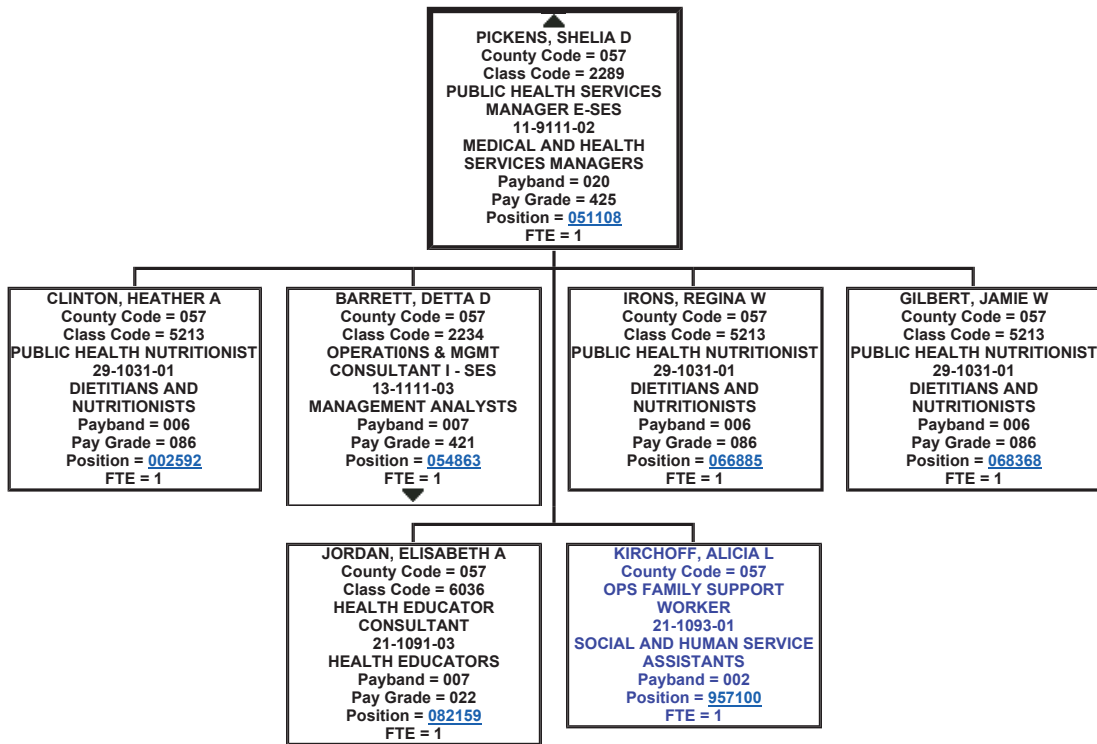
## CHD 57 - Santa Rosa County Health Department

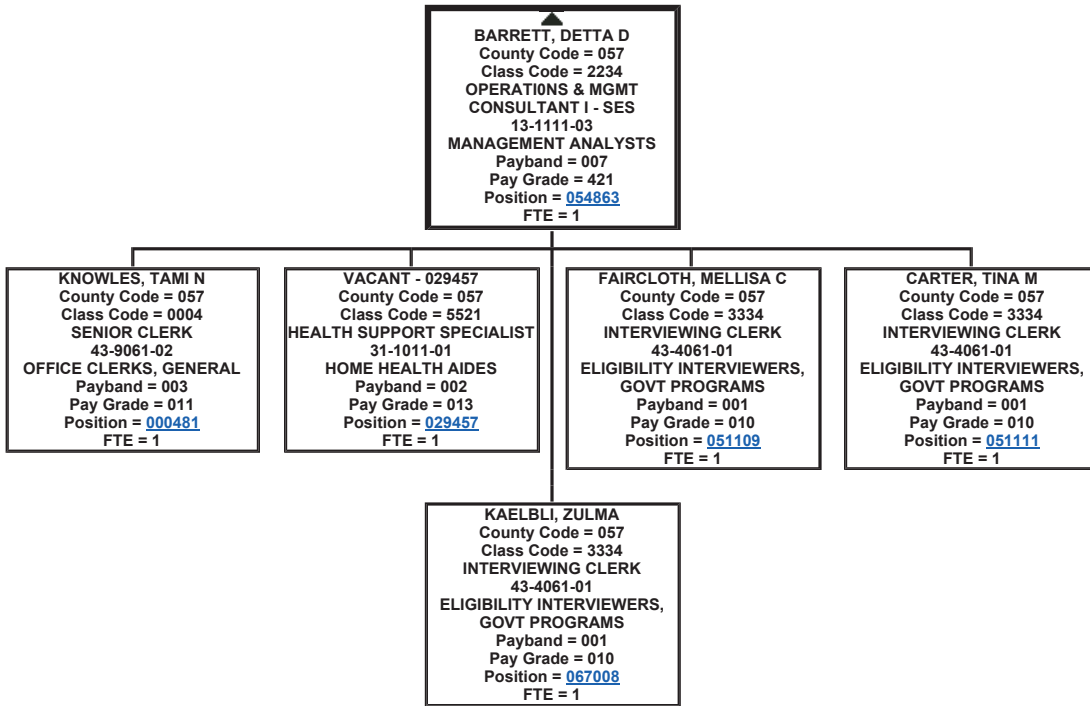
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

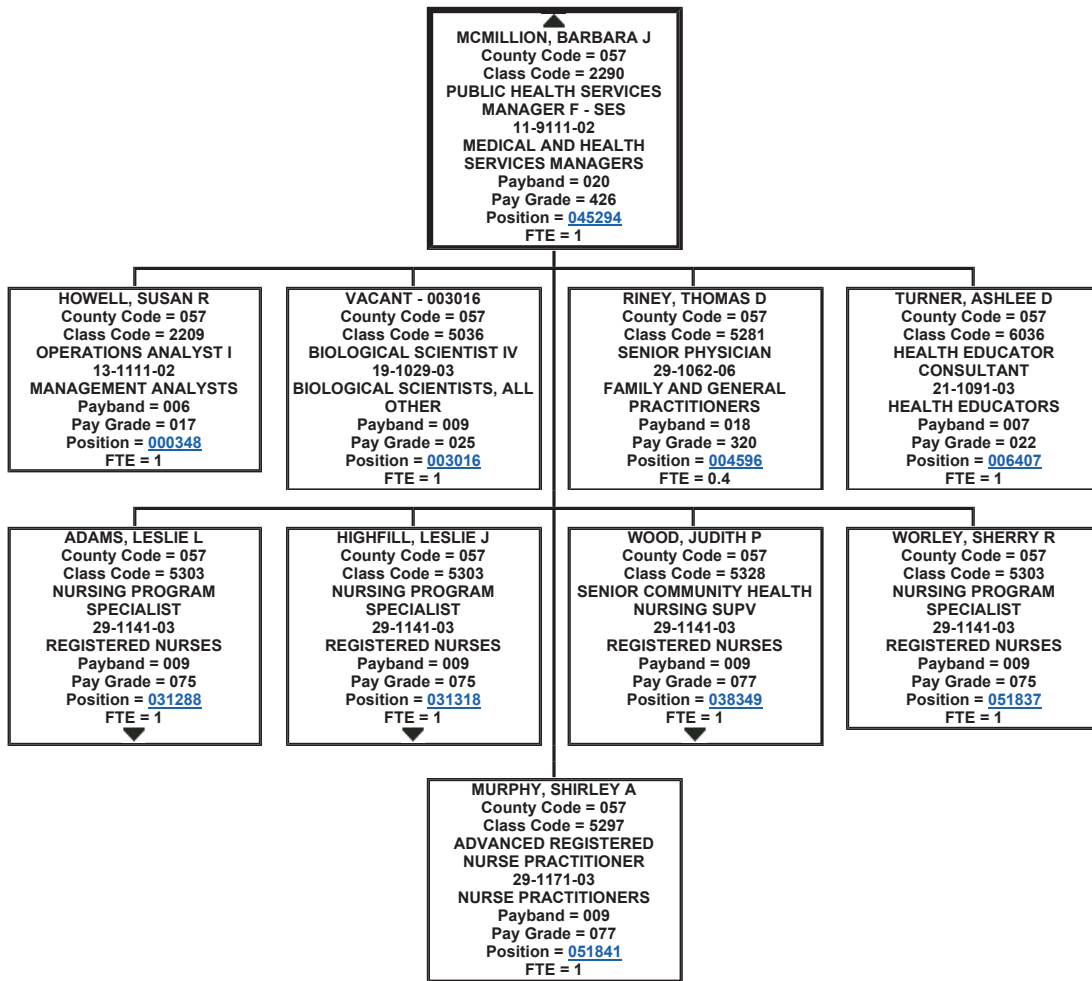












WOOD, JUDITH P  
County Code = 057  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [038349](#)  
FTE = 1

CARRASCO, ANGELA G  
County Code = 057  
Class Code = 5324  
COMMUNITY HEALTH NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 072  
Position = [000570](#)  
FTE = 1

BLEDSON, ANGELA  
County Code = 057  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [084850](#)  
FTE = 1

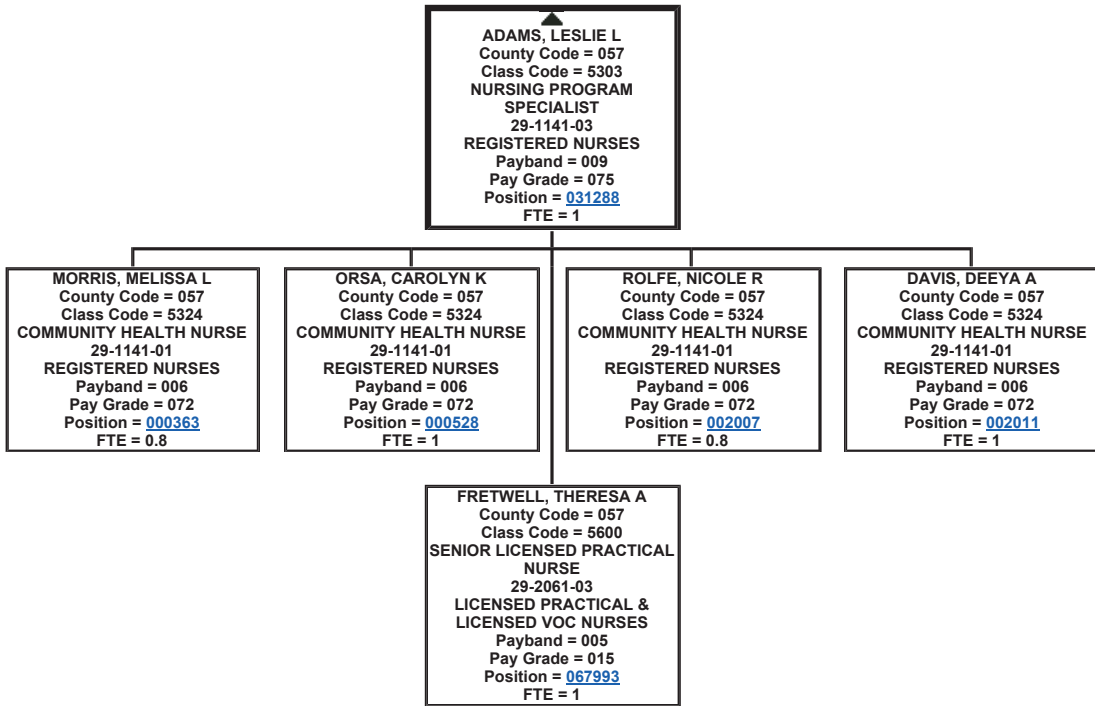
HIGHFILL, LESLIE J  
County Code = 057  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [031318](#)  
FTE = 1

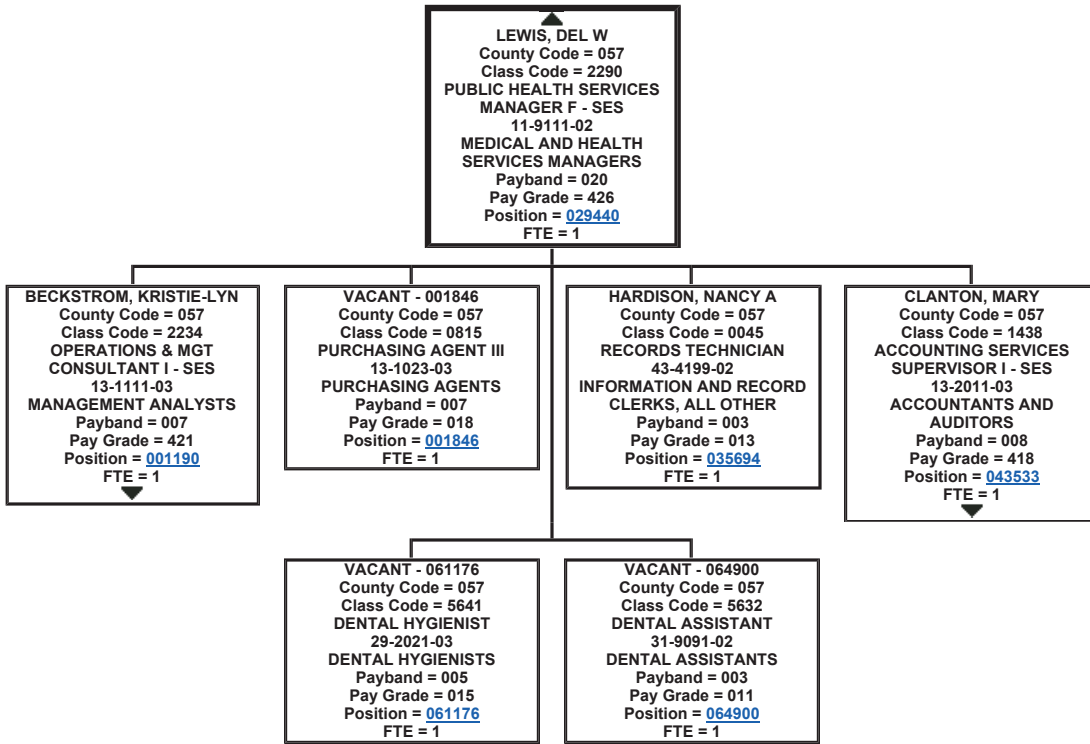
WHITE, STEPHANIE C  
County Code = 057  
Class Code = 5940  
HUMAN SERVICES  
COUNSELOR III  
21-1019-02  
COUNSELORS, ALL OTHER  
Payband = 005  
Pay Grade = 017  
Position = [003113](#)  
FTE = 1

TAYLOR, GLENDA S  
County Code = 057  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [029450](#)  
FTE = 1

SPEARING, DARLA K  
County Code = 057  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [030011](#)  
FTE = 1



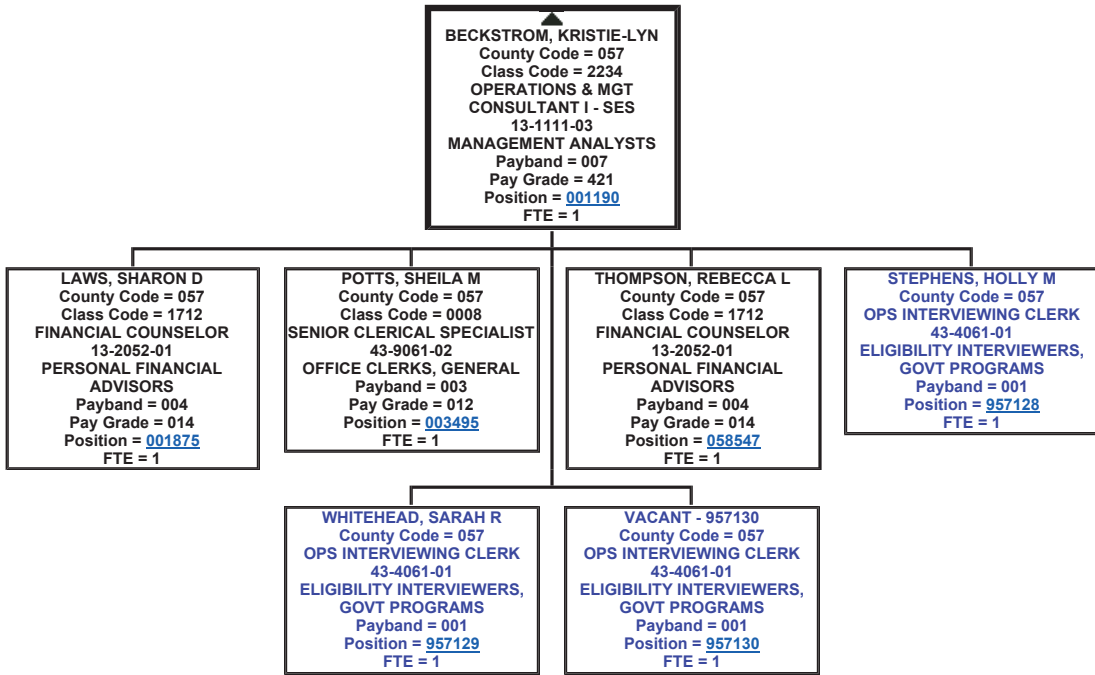




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CLANTON, MARY  
County Code = 057  
Class Code = 1438  
ACCOUNTING SERVICES  
SUPERVISOR I - SES  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 418  
Position = [043533](#)  
FTE = 1

AIRD, PATRICIA A  
County Code = 057  
Class Code = 0008  
SENIOR CLERICAL SPECIALIST  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 012  
Position = [029748](#)  
FTE = 1

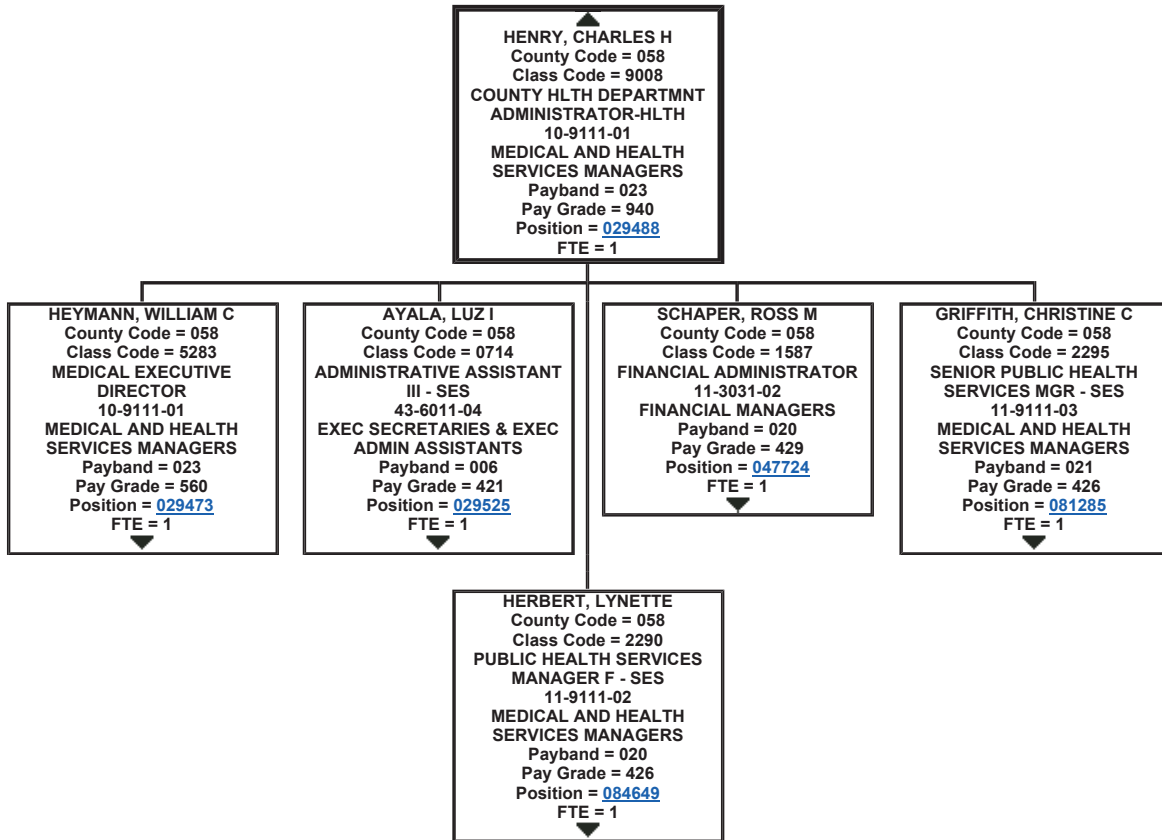
LOCKE, KRISTY L  
County Code = 057  
Class Code = 1436  
ACCOUNTANT III  
13-2011-02  
ACCOUNTANTS AND  
AUDITORS  
Payband = 006  
Pay Grade = 018  
Position = [051804](#)  
FTE = 1

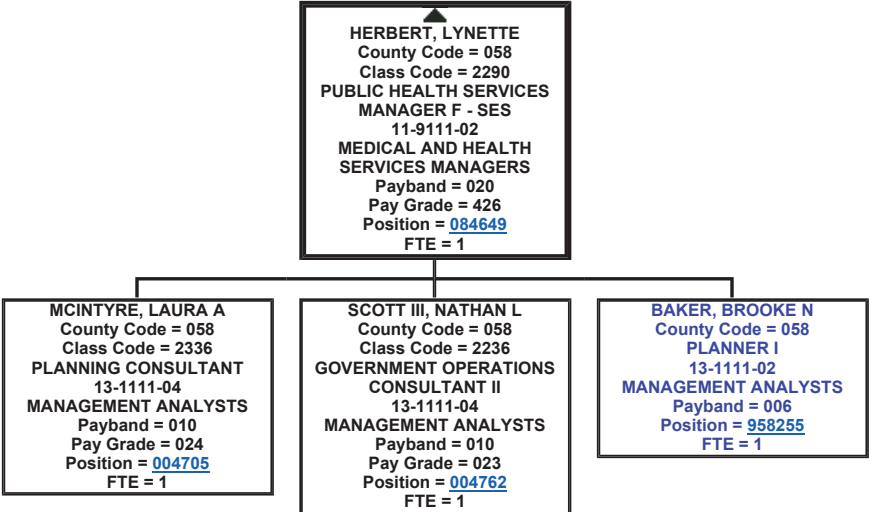


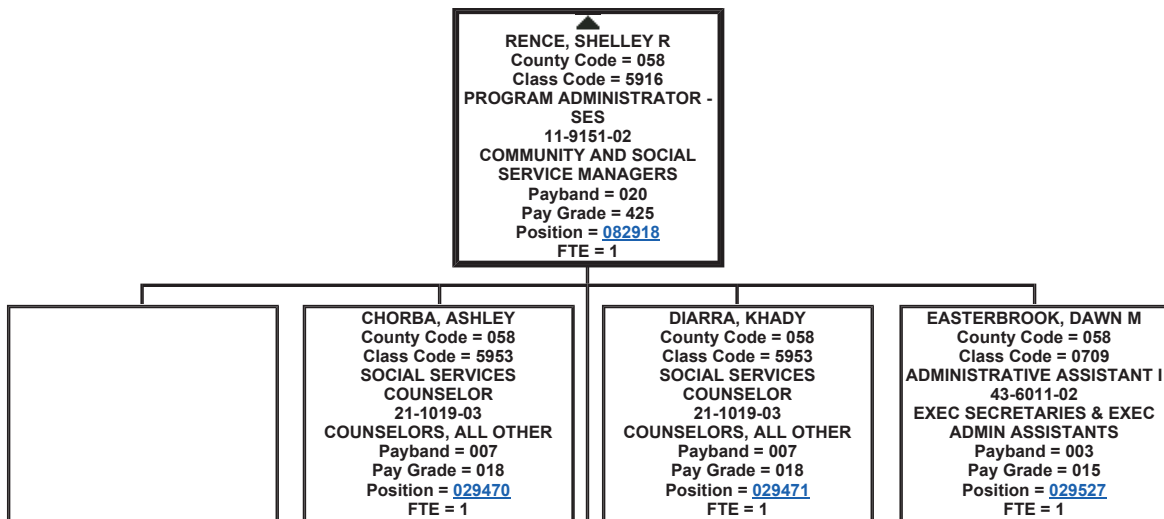
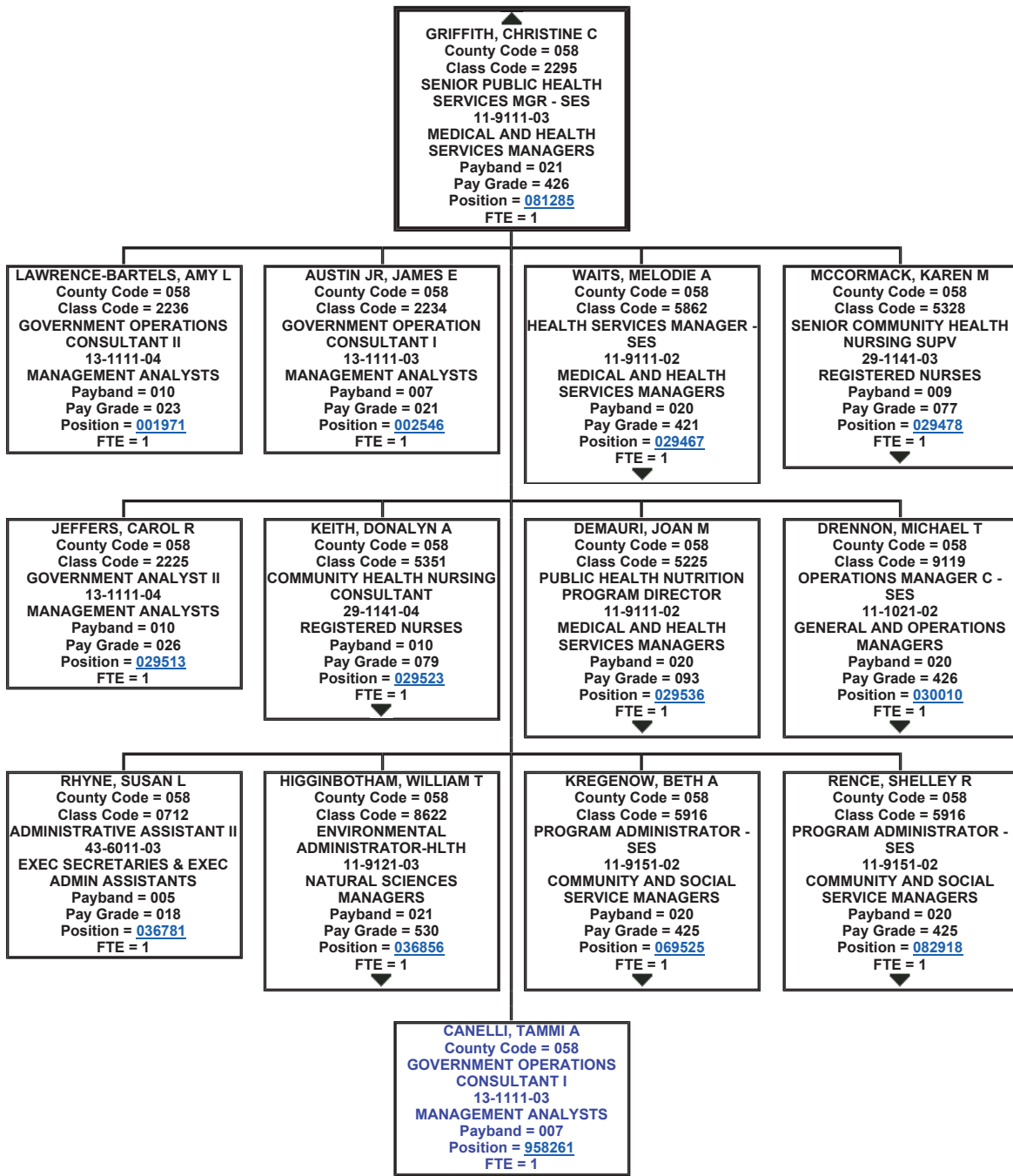
# Florida Department of Health

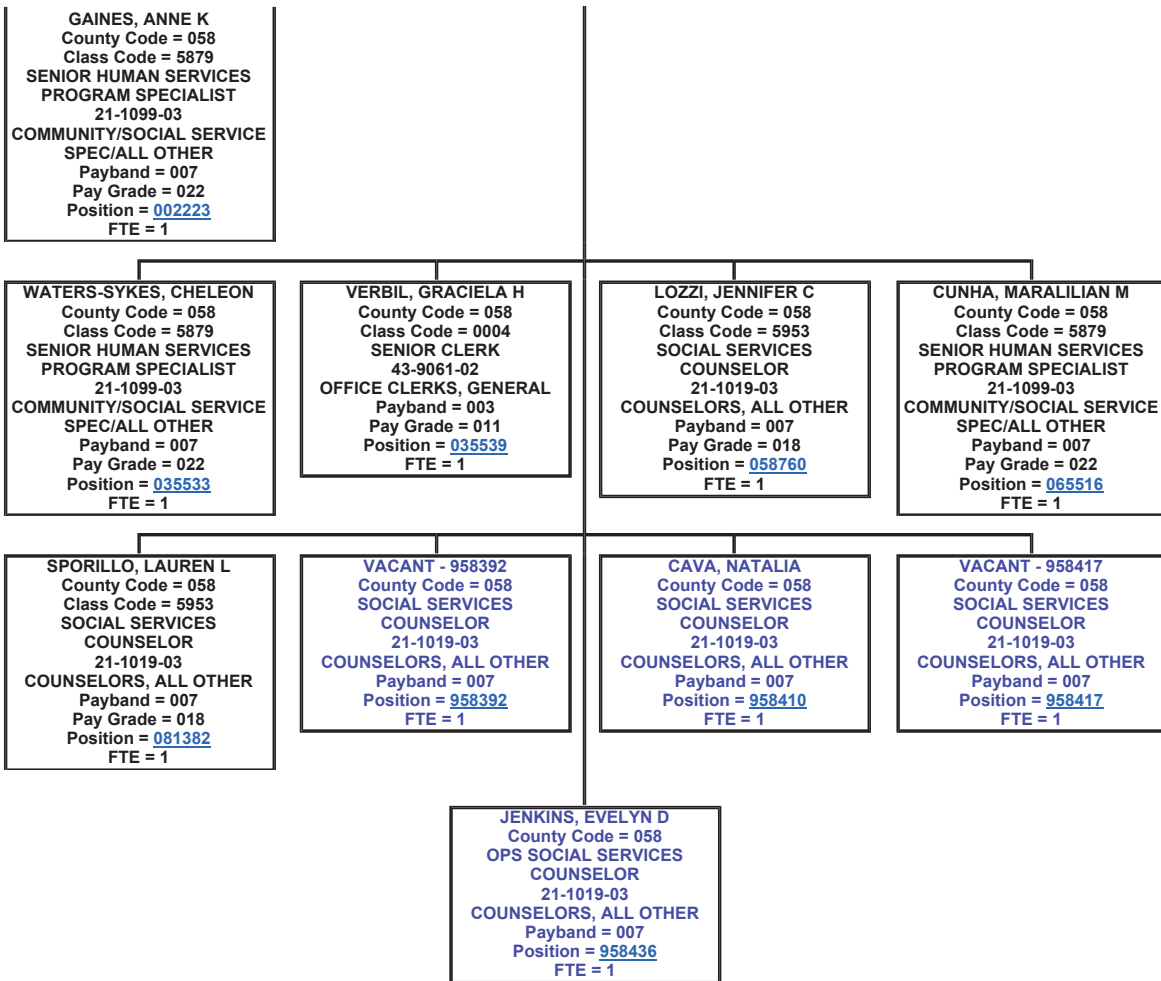
## CHD 58 - Sarasota County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

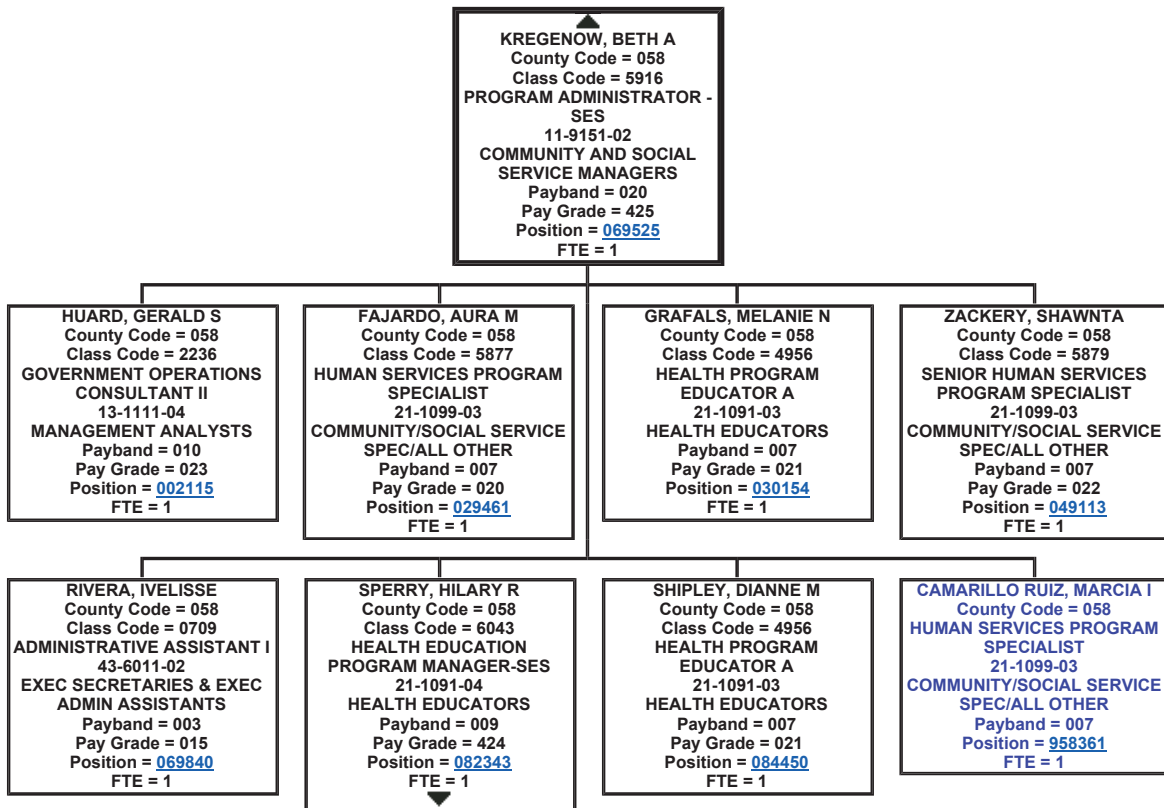












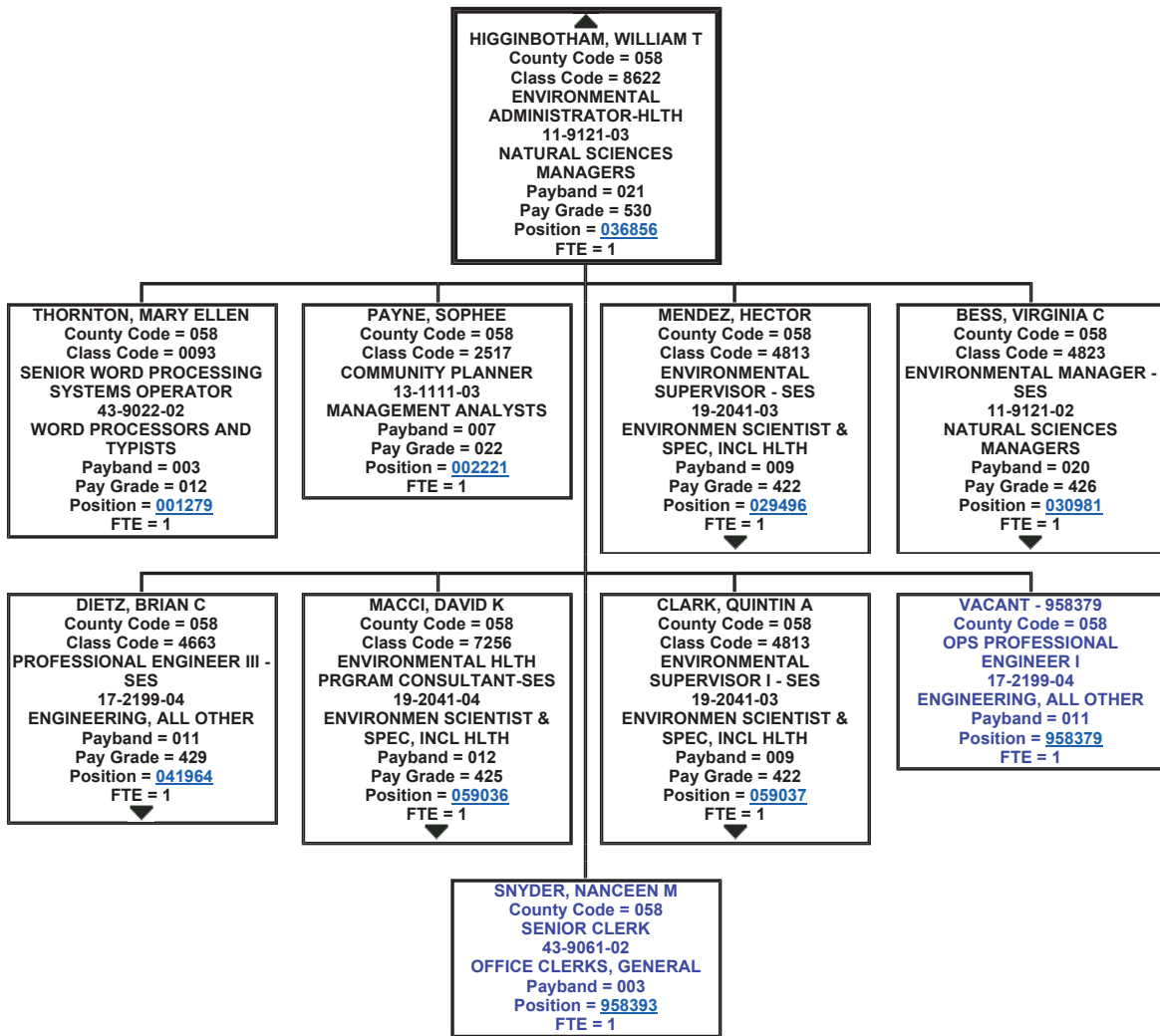
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SPERRY, HILARY R  
County Code = 058  
Class Code = 6043  
HEALTH EDUCATION  
PROGRAM MANAGER-SES  
21-1091-04  
HEALTH EDUCATORS  
Payband = 009  
Pay Grade = 424  
Position = [082343](#)  
FTE = 1

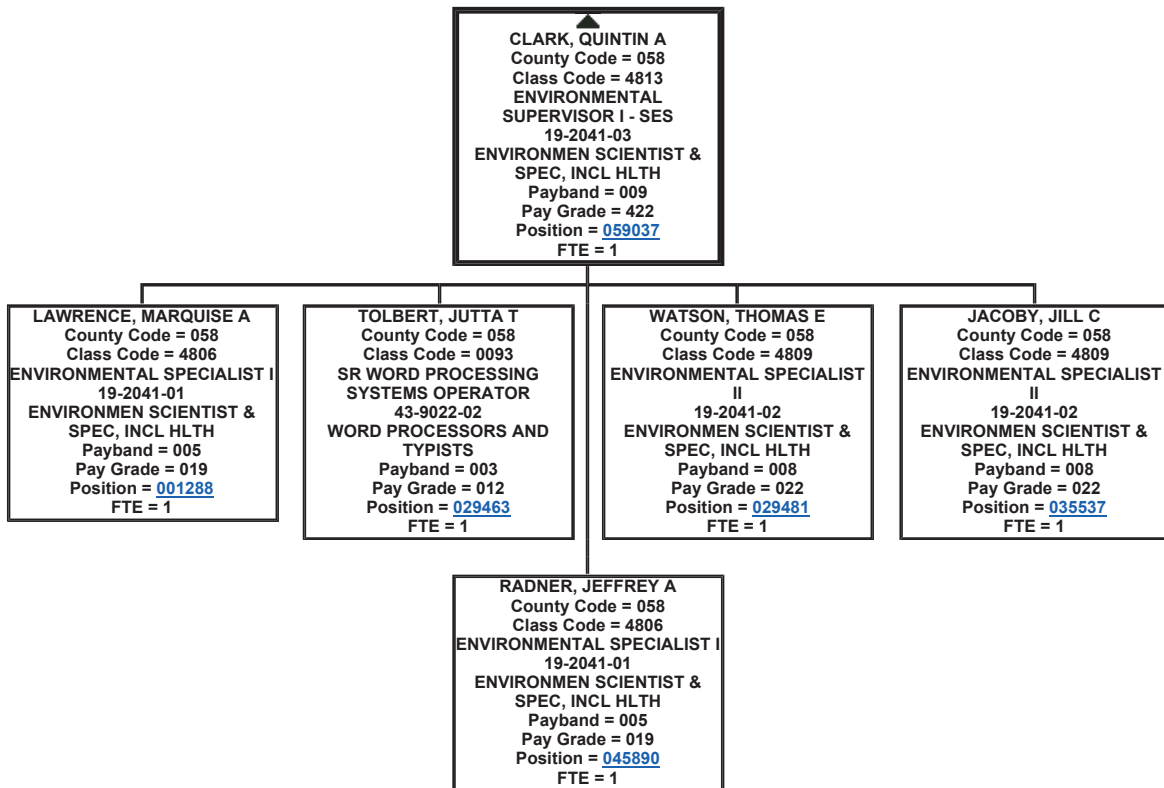
VACANT - 002116  
County Code = 058  
Class Code = 4956  
HEALTH PROGRAM  
EDUCATOR A  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 021  
Position = [002116](#)  
FTE = 1

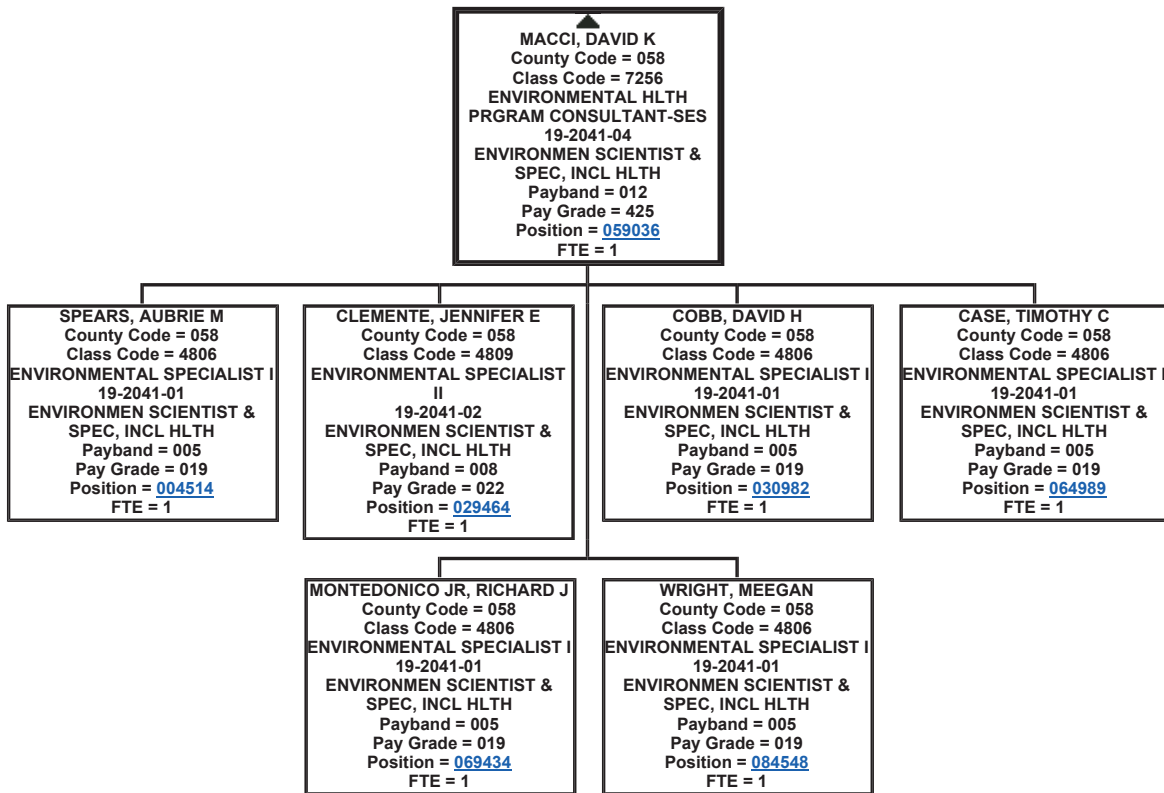
NASE, AMBER L  
County Code = 058  
Class Code = 4956  
HEALTH PROGRAM  
EDUCATOR A  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 021  
Position = [004185](#)  
FTE = 1

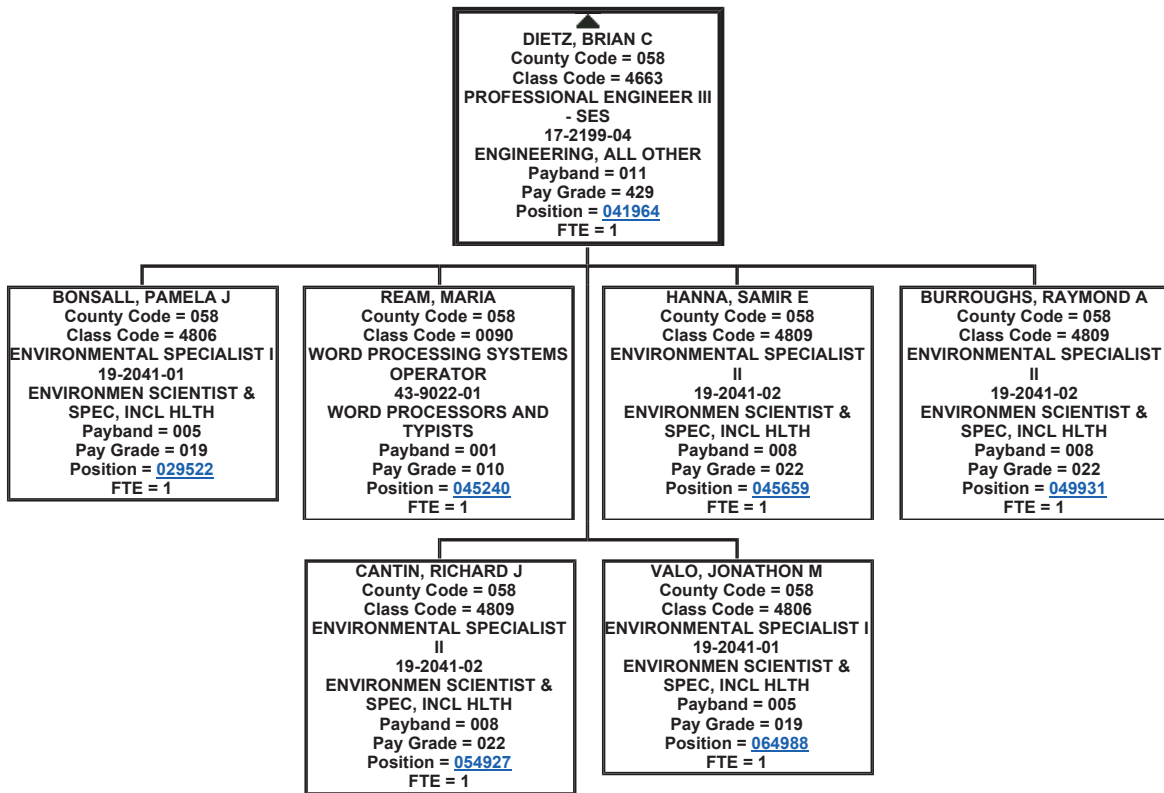
GROSHNER, AMY  
County Code = 058  
Class Code = 4956  
HEALTH PROGRAM  
EDUCATOR A  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 021  
Position = [029500](#)  
FTE = 1

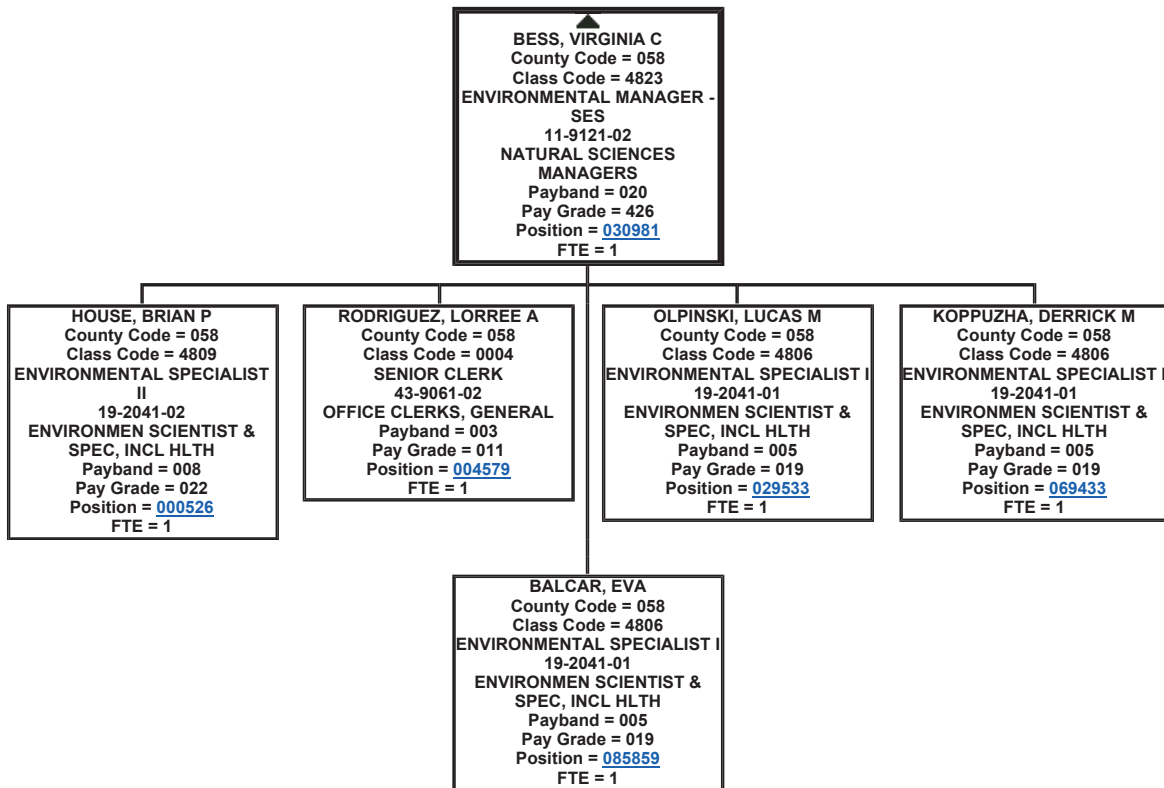
VACANT - 081508  
County Code = 058  
Class Code = 4956  
HEALTH PROGRAM  
EDUCATOR A  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 021  
Position = [081508](#)  
FTE = 1

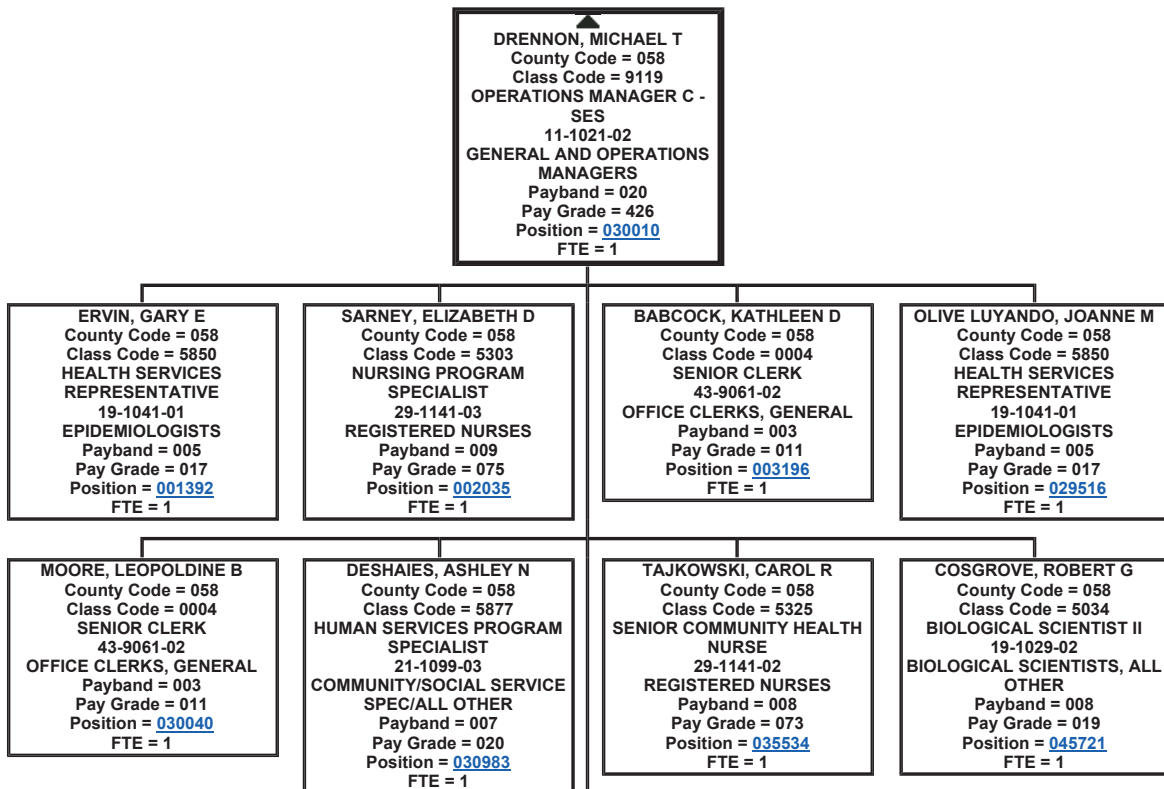
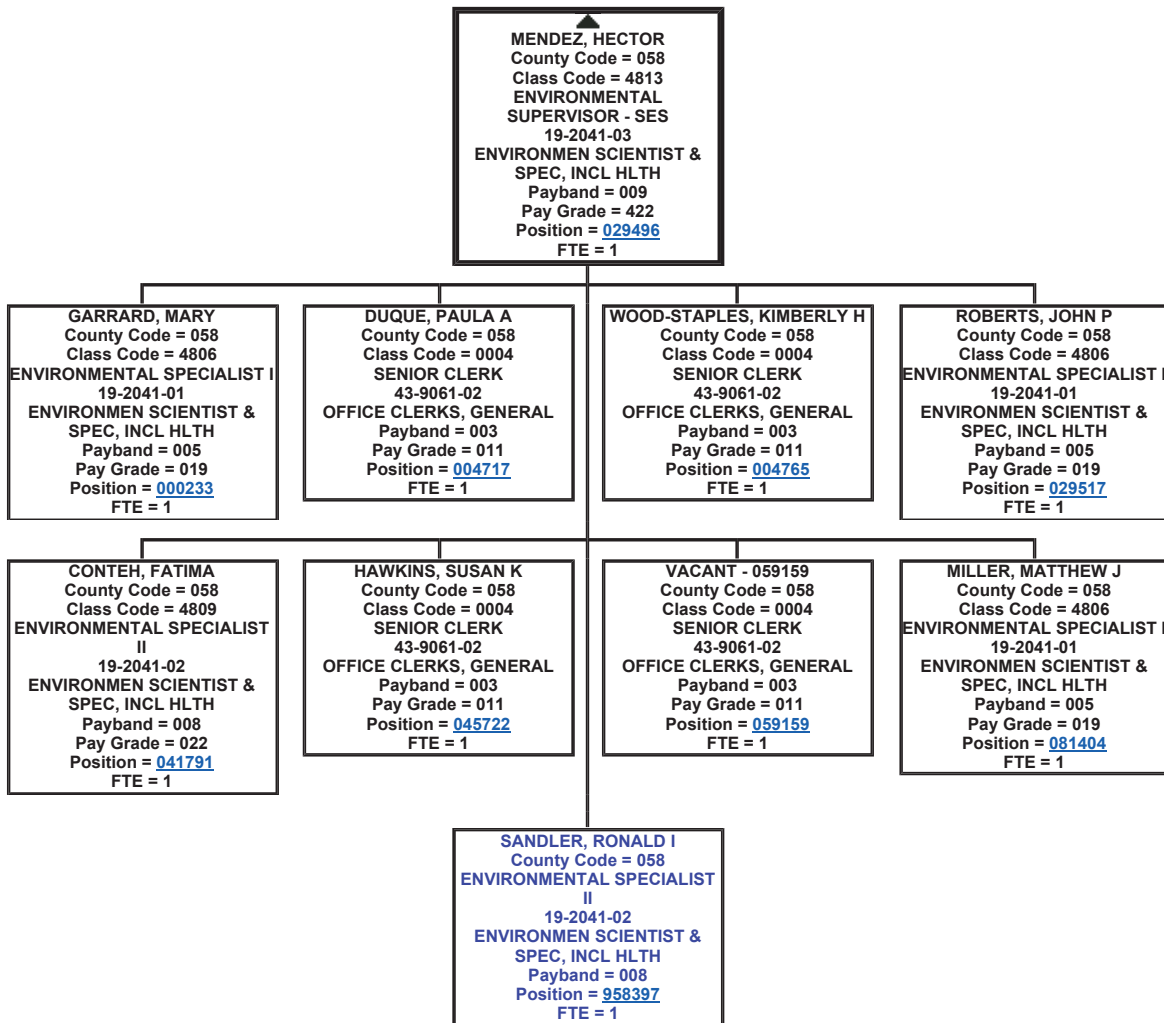














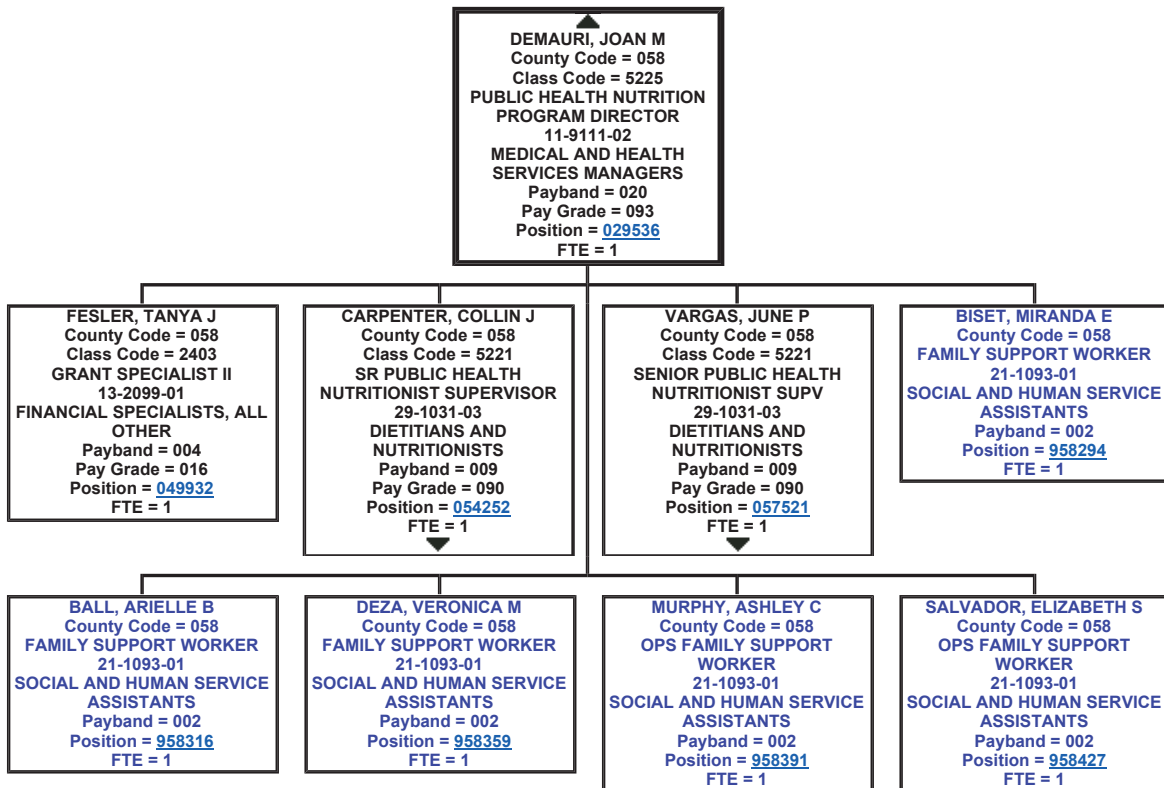
LITWILLER, NELDA M  
County Code = 058  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [053916](#)  
FTE = 1

ROJEK, MICHAEL D  
County Code = 058  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [059040](#)  
FTE = 1

VACANT - 085995  
County Code = 058  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPECIALIST  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 022  
Position = [085995](#)  
FTE = 1

KURASZ, AUDREY J  
County Code = 058  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Position = [958395](#)  
FTE = 1

STREITMATTER, LYNNE R  
County Code = 058  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Position = [958413](#)  
FTE = 1



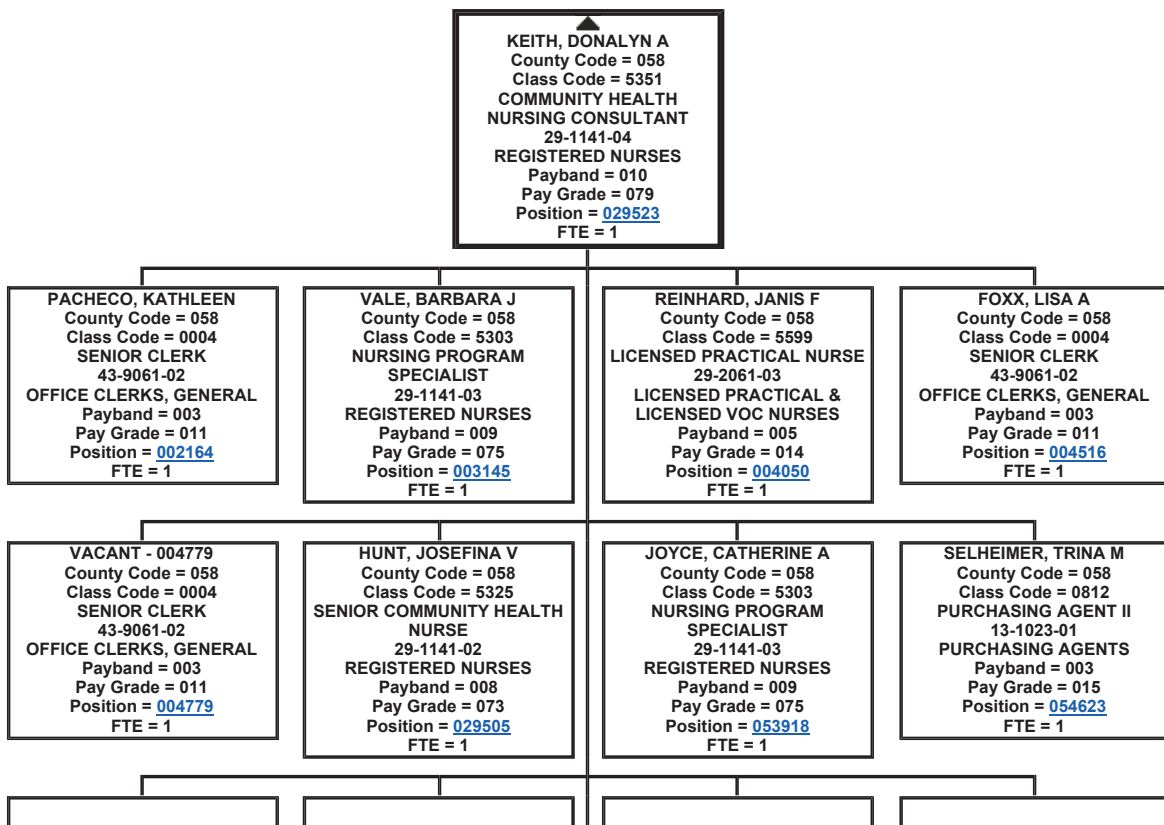
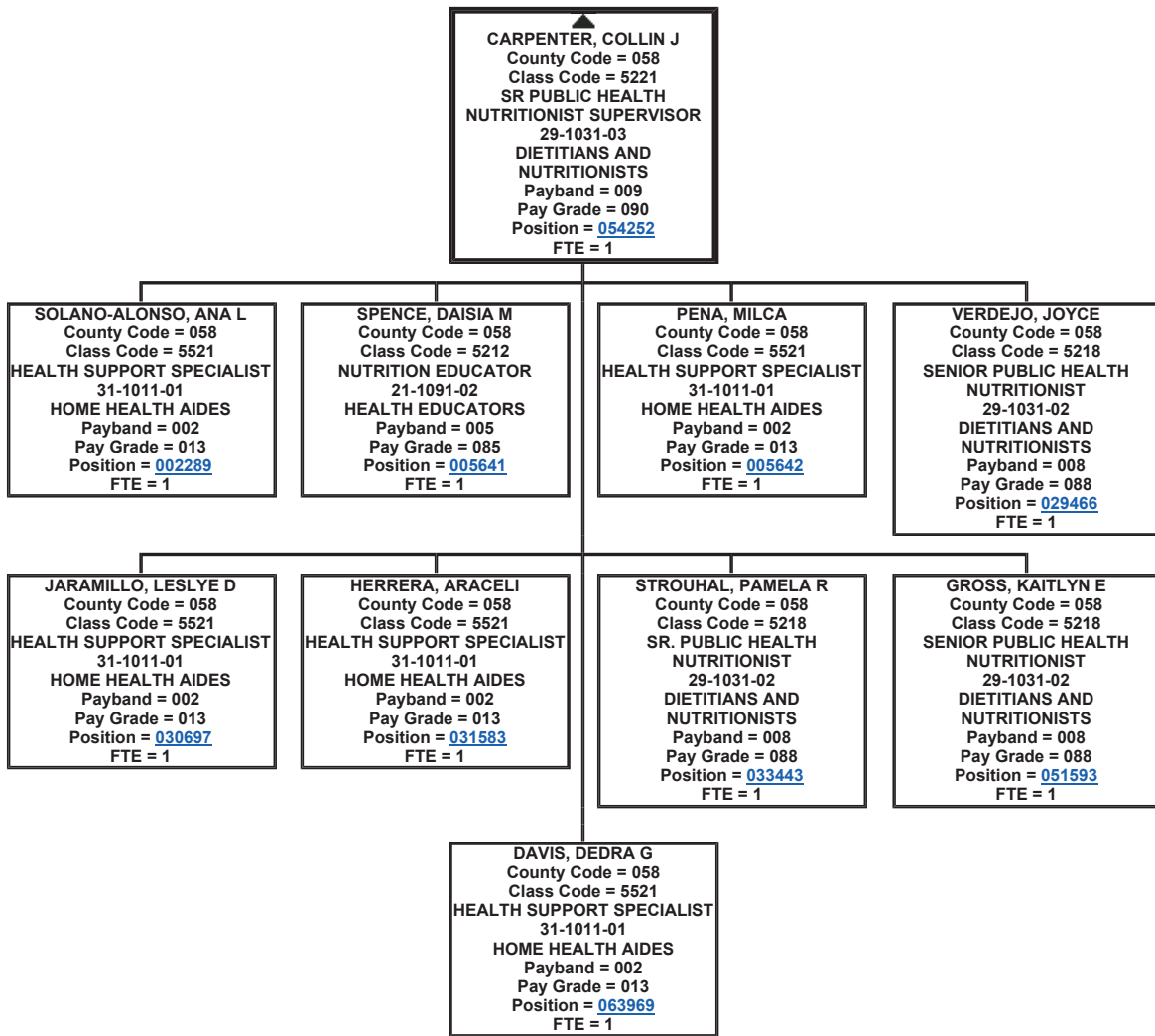
▲  
VARGAS, JUNE P  
County Code = 058  
Class Code = 5221  
SENIOR PUBLIC HEALTH  
NUTRITIONIST SUPV  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 090  
Position = [057521](#)  
FTE = 1

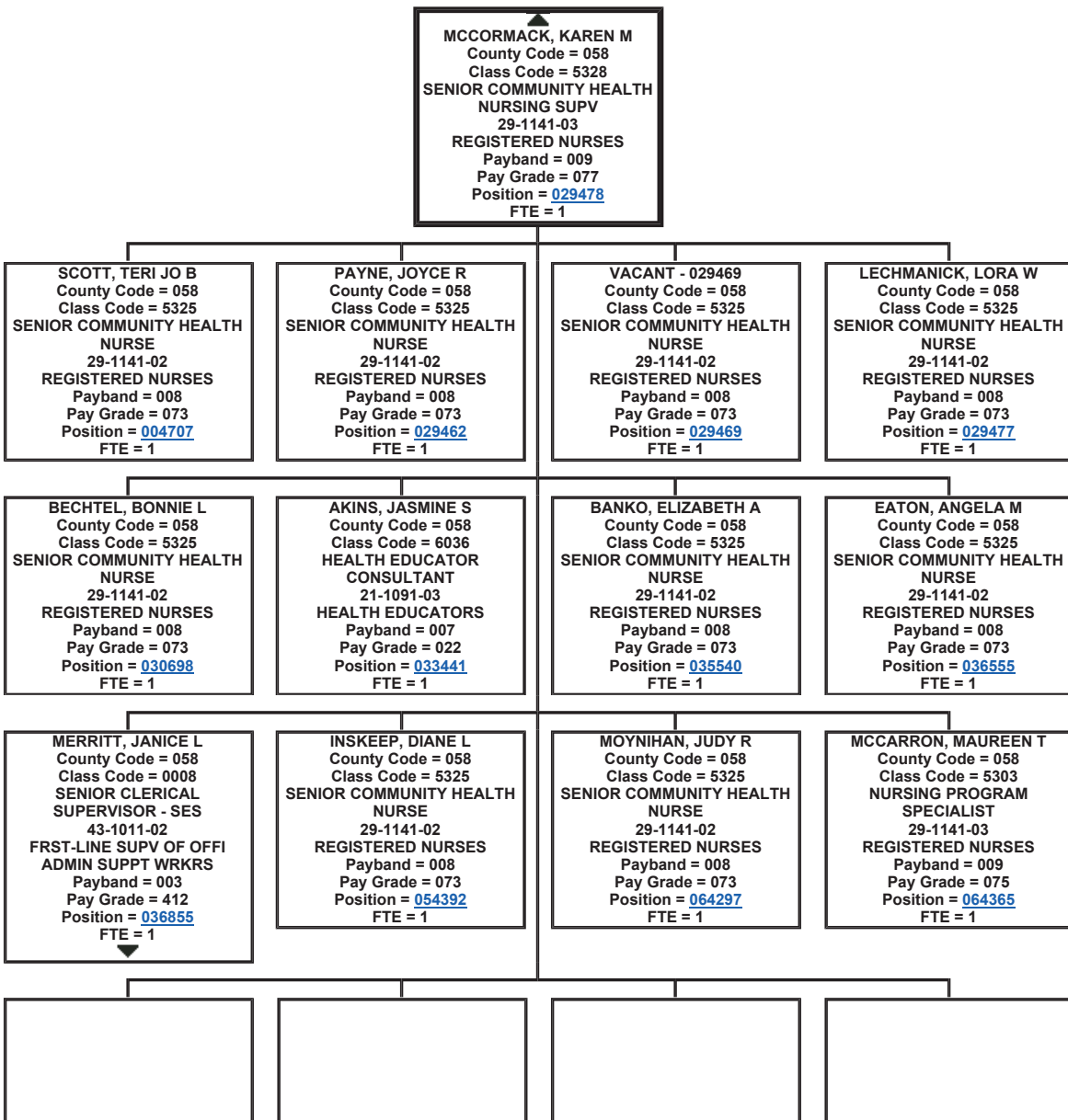
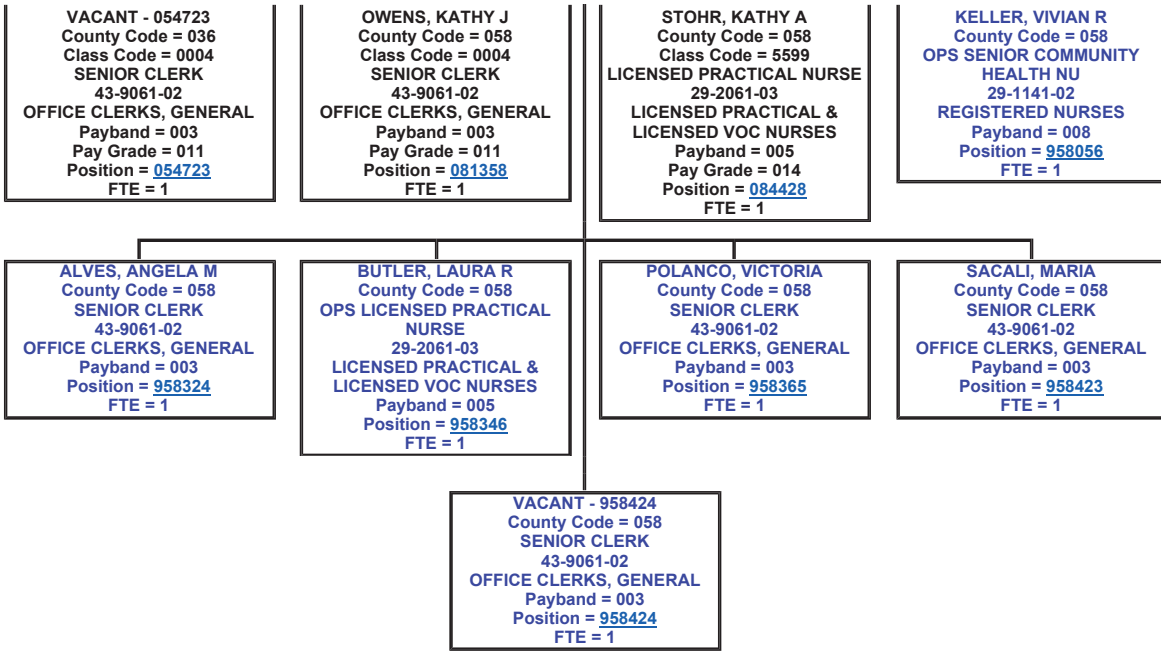
LEON RODRIGUEZ, LYMARI  
County Code = 058  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [003009](#)  
FTE = 1

WEAVER, MEGHAN E  
County Code = 058  
Class Code = 5212  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 085  
Position = [041792](#)  
FTE = 1

FLORES, DAISY J  
County Code = 058  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [063970](#)  
FTE = 1

SCHOLTEN, AMY C  
County Code = 058  
NUTRITION EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Position = [958428](#)  
FTE = 1



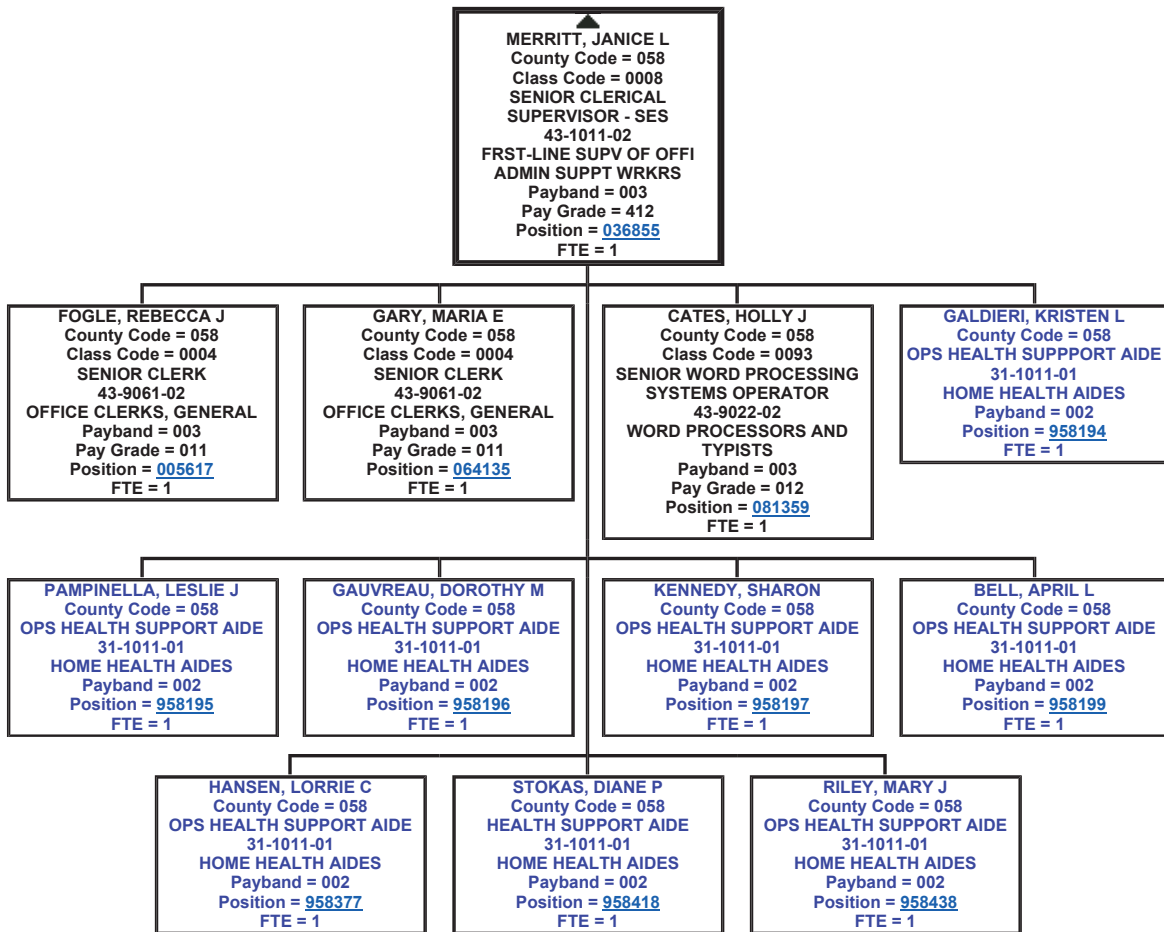


GODLEY, GINGER L  
County Code = 058  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [081295](#)  
FTE = 1

MAGILL, ELIZABETH A  
County Code = 058  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [085994](#)  
FTE = 1

FLETCHER-KENNEDY, BRENDA  
J  
County Code = 058  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [085996](#)  
FTE = 1

HANSEN, LORRIE C  
County Code = 058  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
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Position = [958381](#)  
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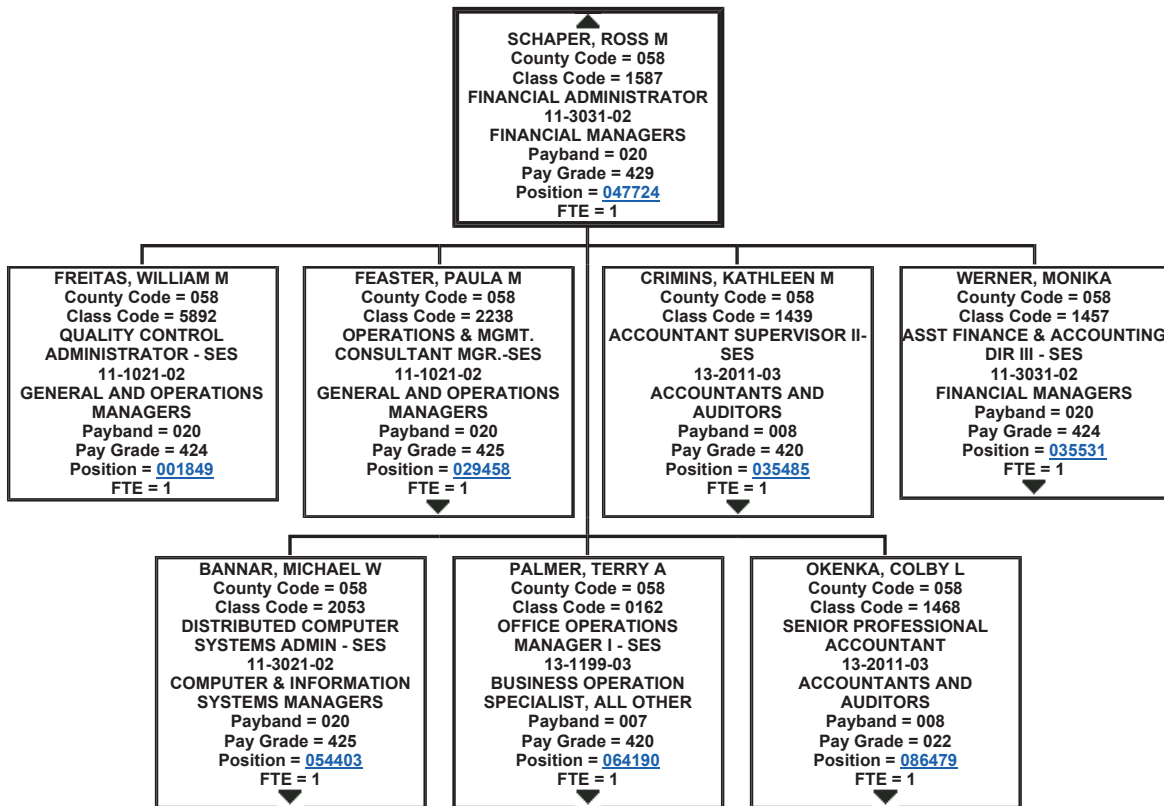


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WAITS, MELODIE A  
County Code = 058  
Class Code = 5862  
HEALTH SERVICES MANAGER  
- SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [029467](#)  
FTE = 1

MARTINEZ VEGA, MYRA A  
County Code = 058  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [057441](#)  
FTE = 1

AVILA, DIANA S  
County Code = 058  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [081518](#)  
FTE = 1

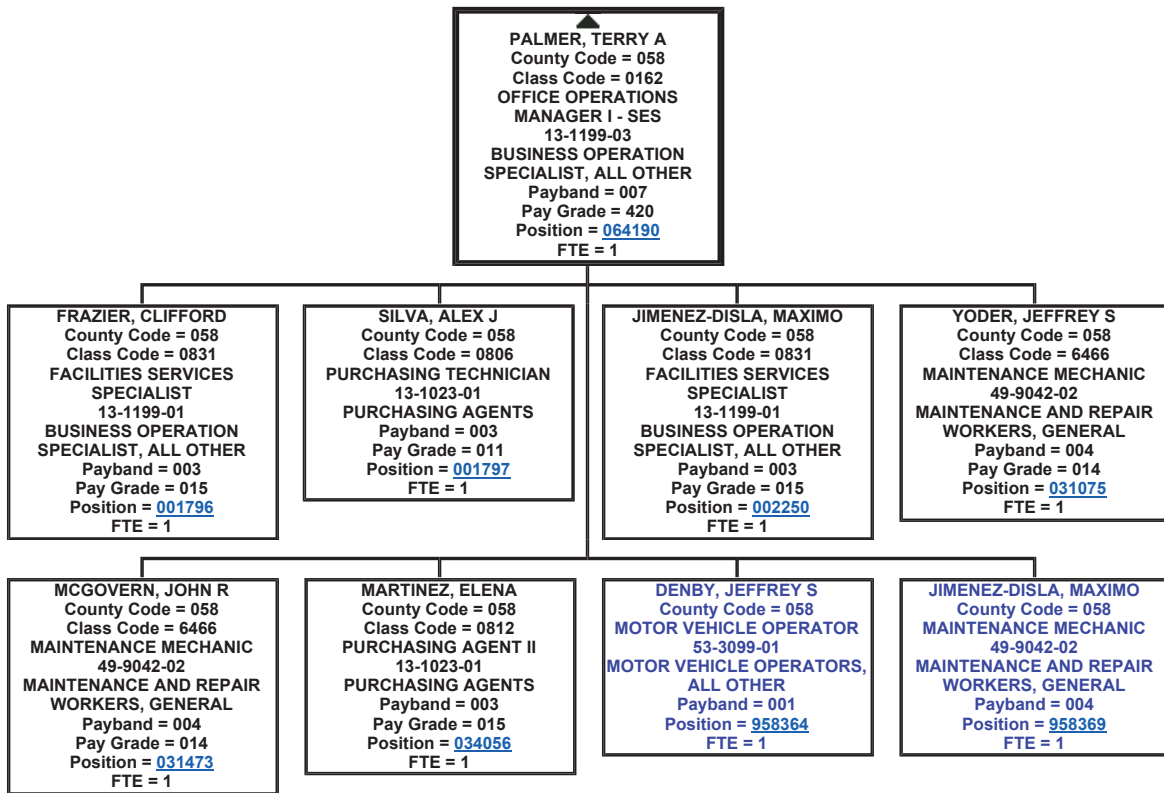


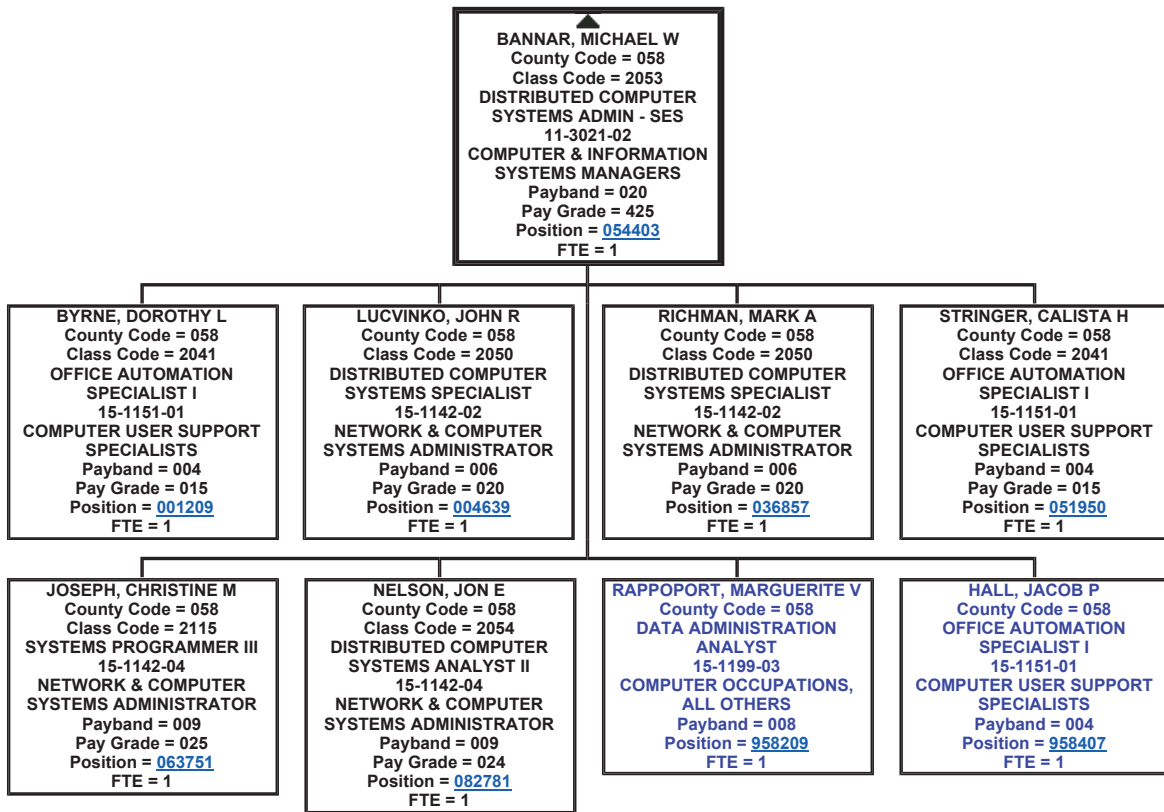


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OKENKA, COLBY L  
County Code = 058  
Class Code = 1468  
SENIOR PROFESSIONAL  
ACCOUNTANT  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 022  
Position = [086479](#)  
FTE = 1

LESCANO, ANA C  
County Code = 058  
Class Code = 1436  
ACCOUNTANT III  
13-2011-02  
ACCOUNTANTS AND  
AUDITORS  
Payband = 006  
Pay Grade = 018  
Position = [049728](#)  
FTE = 1

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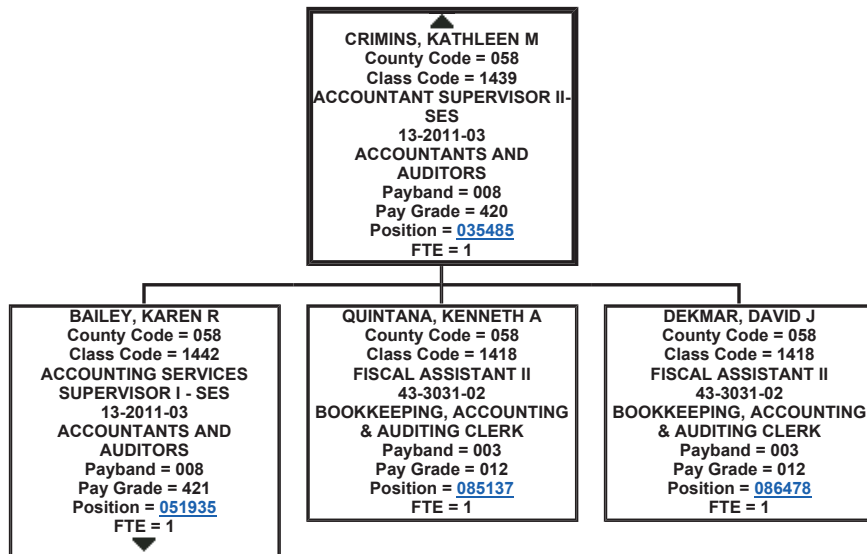


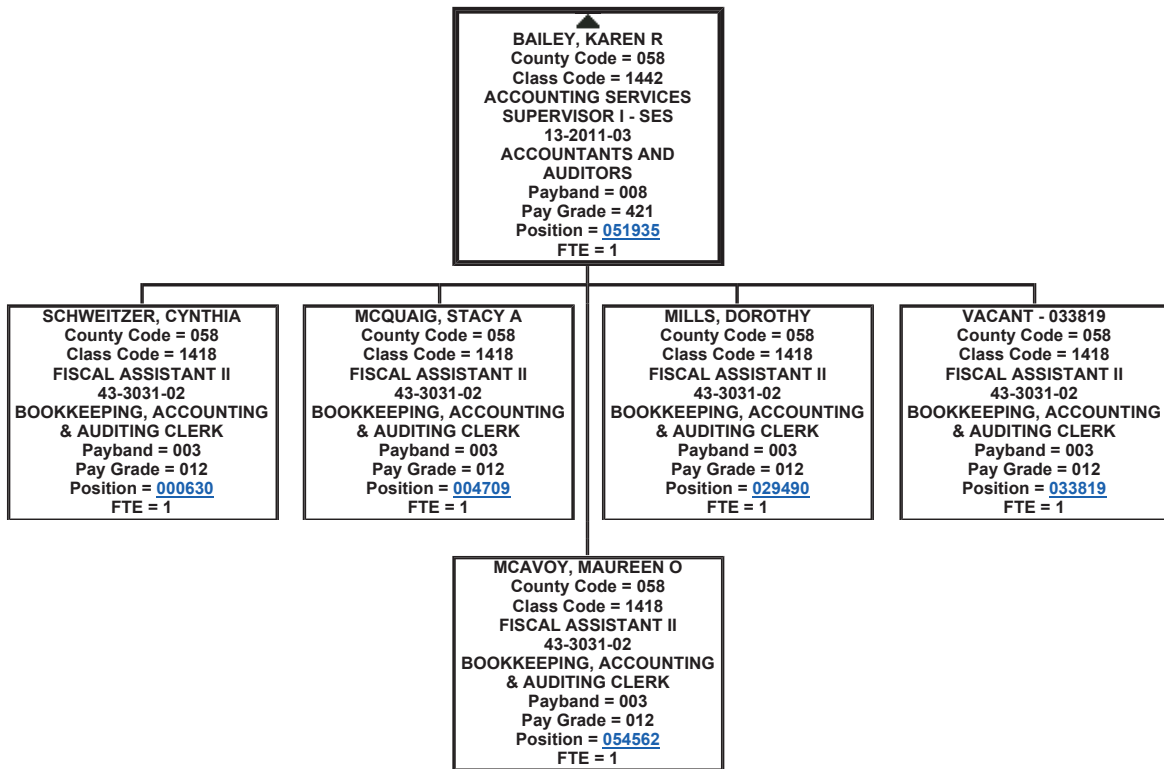


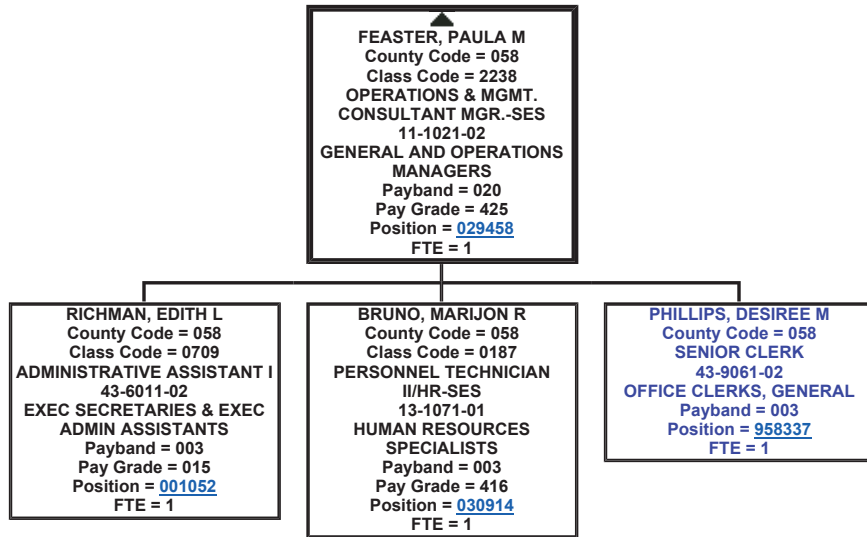
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WERNER, MONIKA  
County Code = 058  
Class Code = 1457  
ASST FINANCE &  
ACCOUNTING DIR III - SES  
11-3031-02  
FINANCIAL MANAGERS  
Payband = 020  
Pay Grade = 424  
Position = [035531](#)  
FTE = 1

ROGERS, CAROL A  
County Code = 058  
Class Code = 1436  
ACCOUNTANT III  
13-2011-02  
ACCOUNTANTS AND  
AUDITORS  
Payband = 006  
Pay Grade = 018  
Position = [029532](#)  
FTE = 1

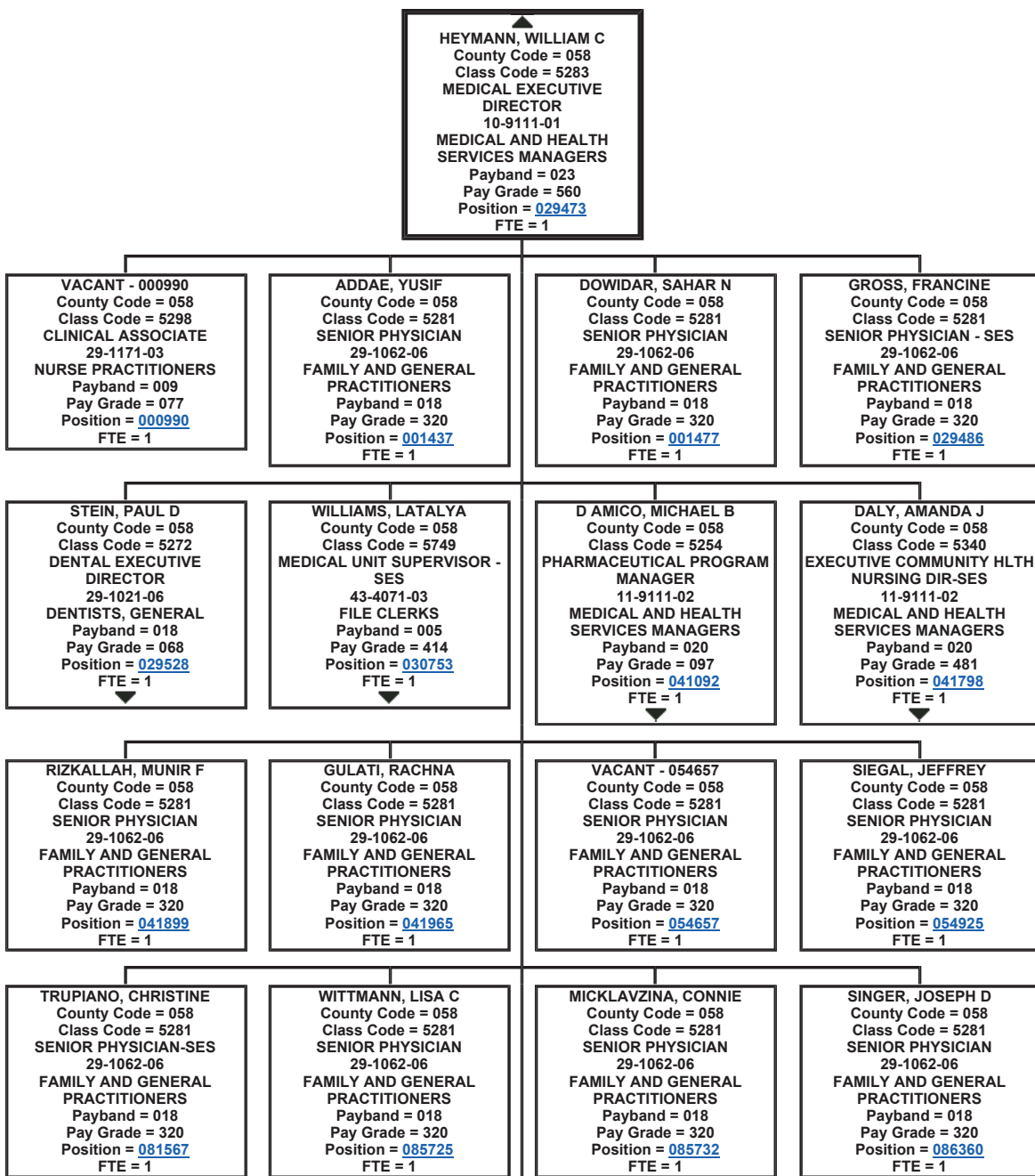
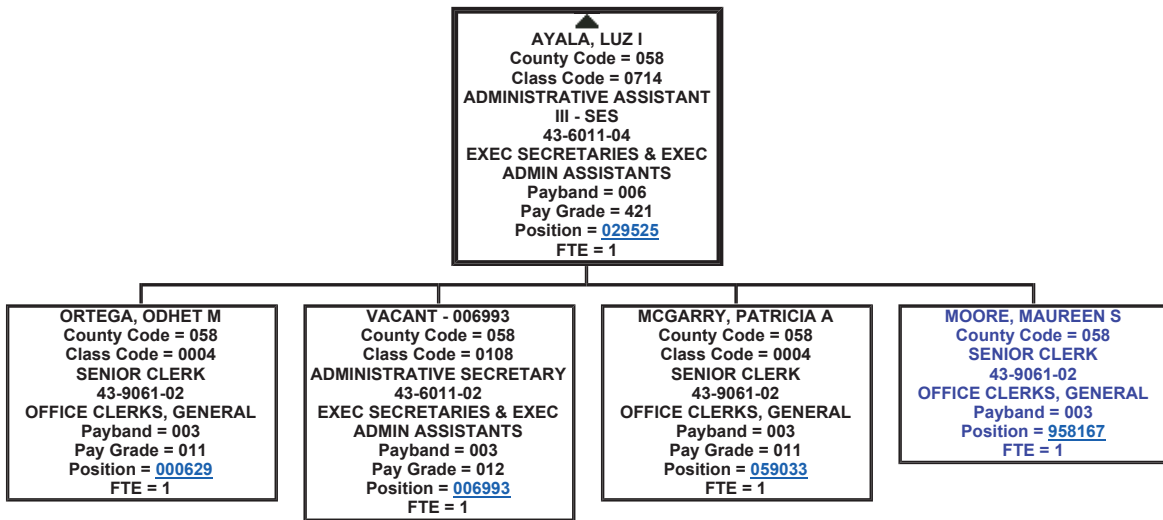
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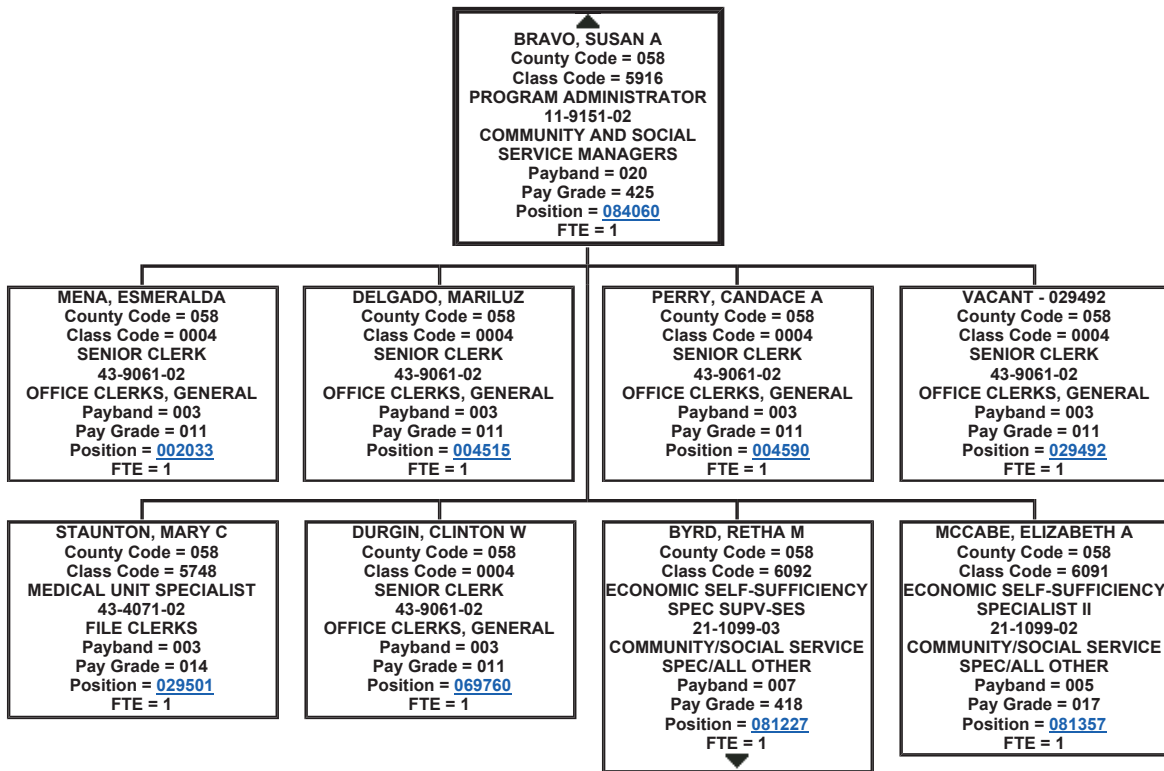






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**DALY, AMANDA J**  
County Code = 058  
Class Code = 5340  
EXECUTIVE COMMUNITY HLTH  
NURSING DIR-SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 481  
Position = 041798  
FTE = 1

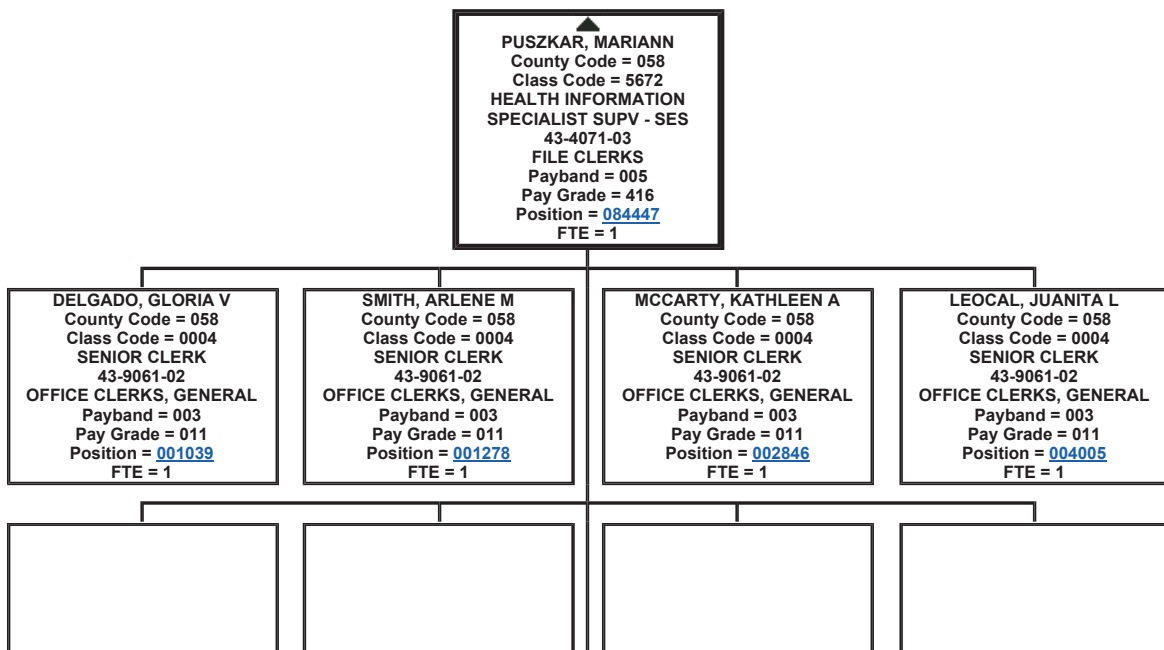
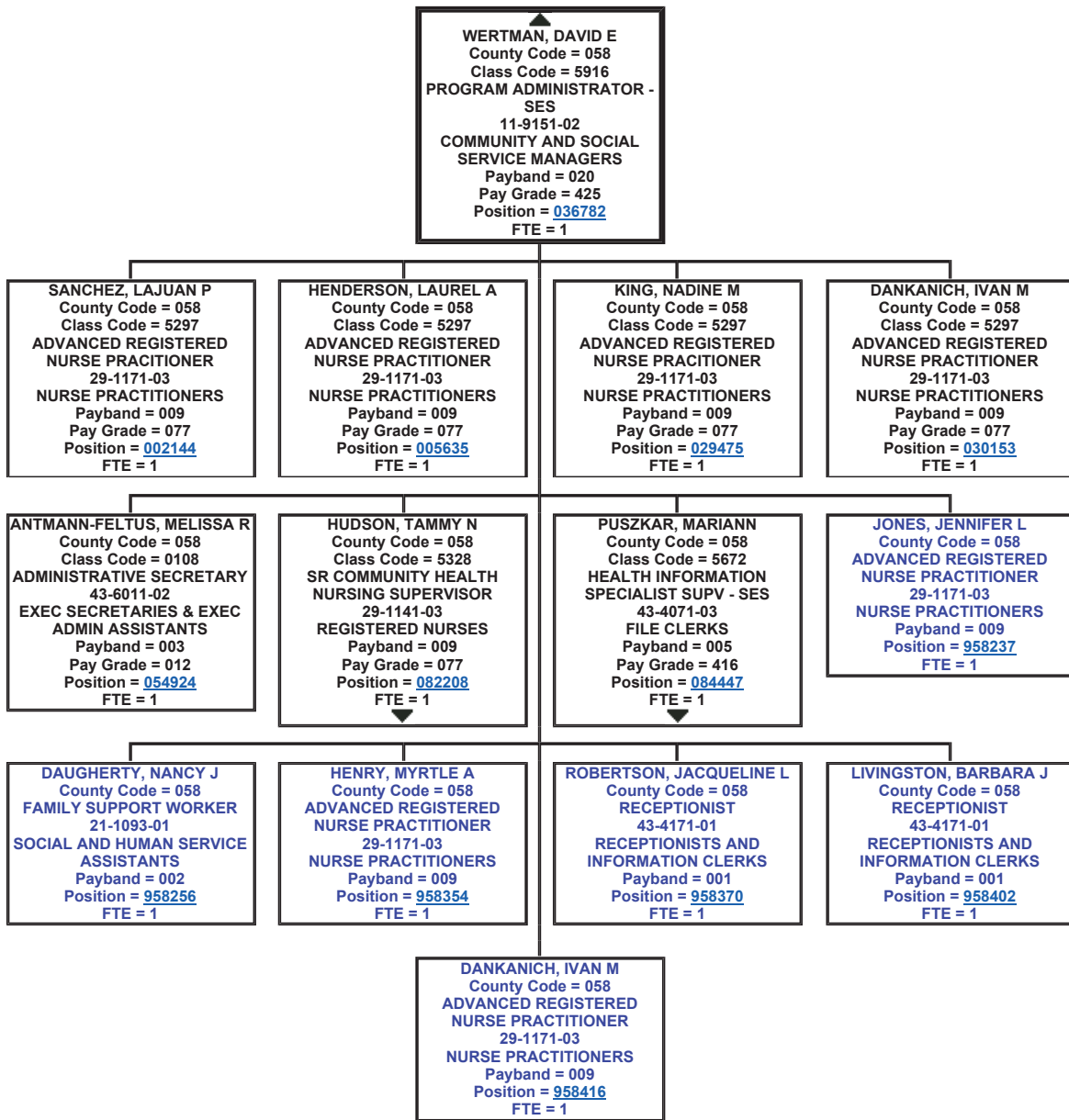


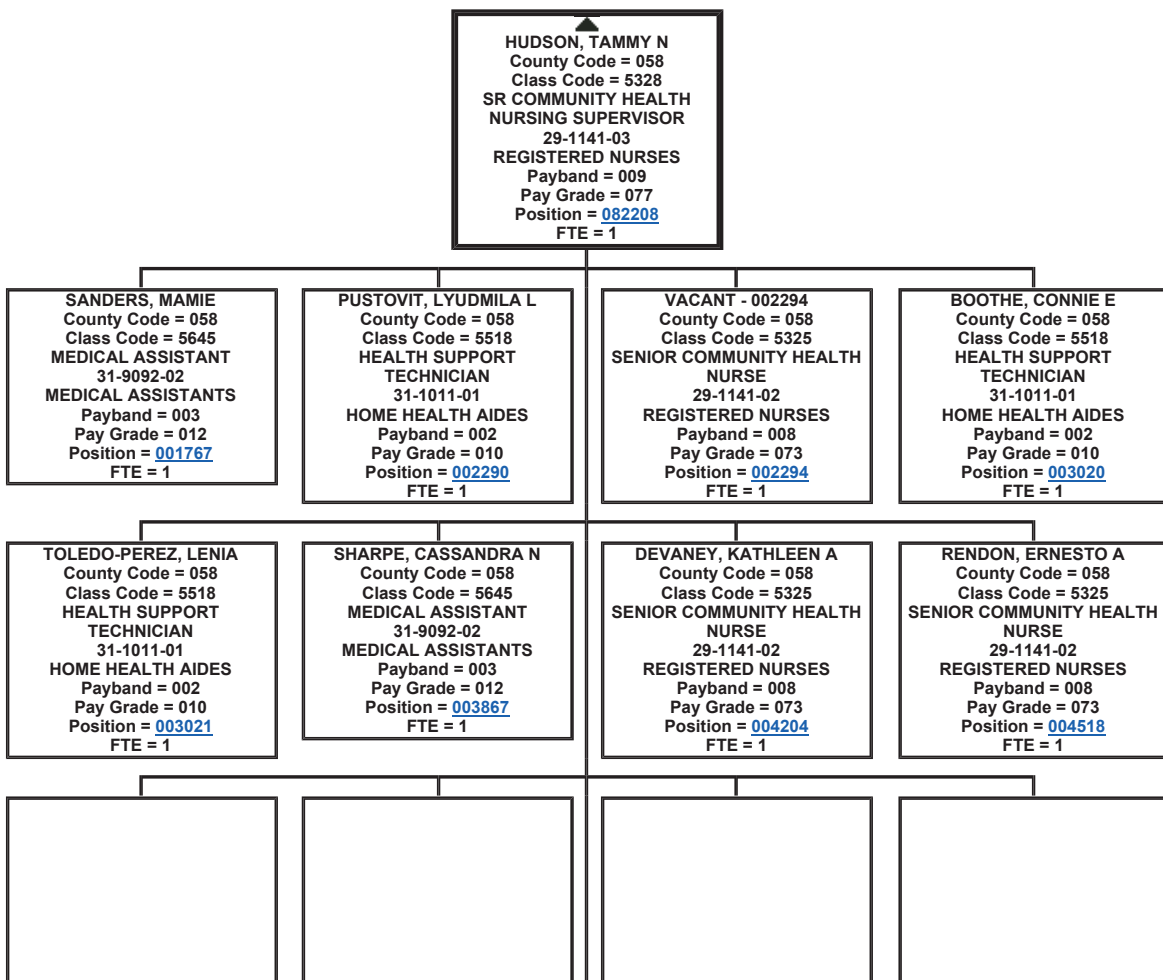
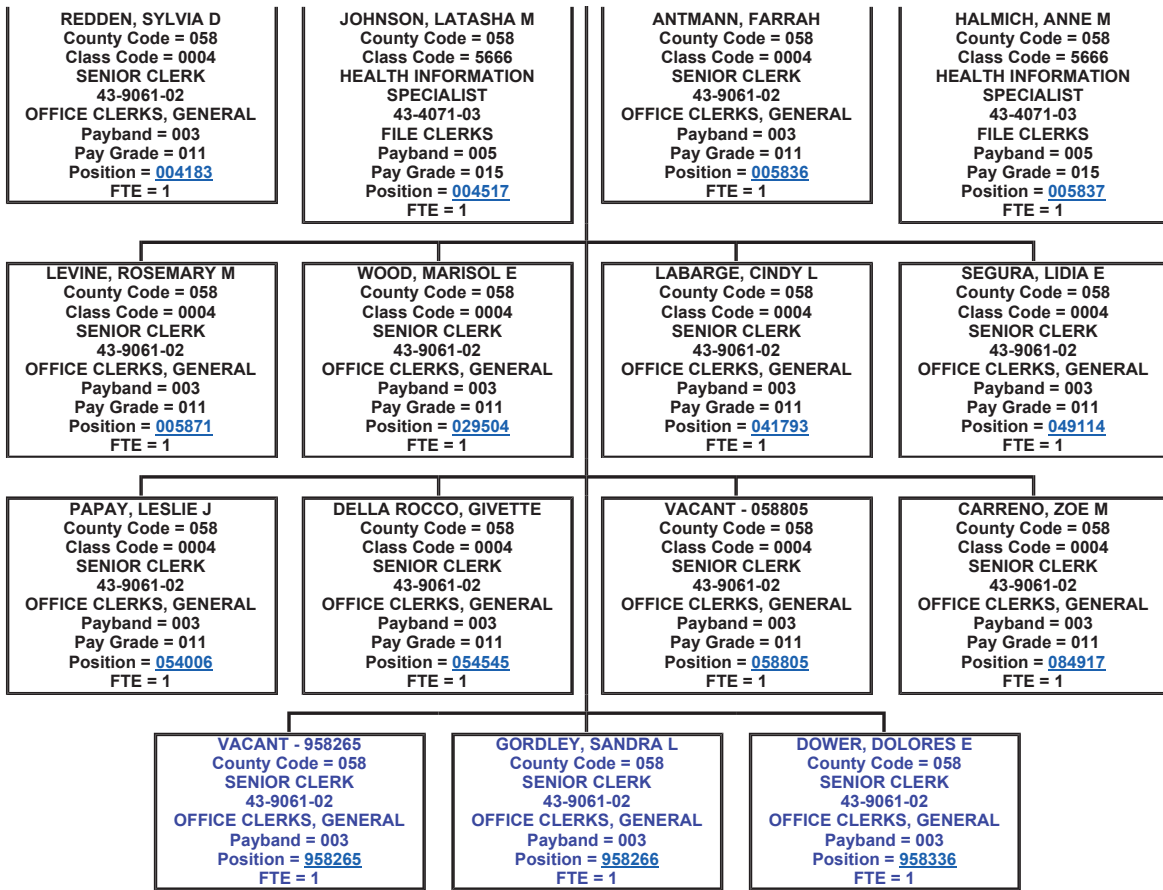


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BYRD, RETHA M  
County Code = 058  
Class Code = 6092  
ECONOMIC SELF-  
SUFFICIENCY SPEC SUPV-SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 418  
Position = [081227](#)  
FTE = 1

HOVERMAN, CYNTHIA G  
County Code = 058  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [049156](#)  
FTE = 1

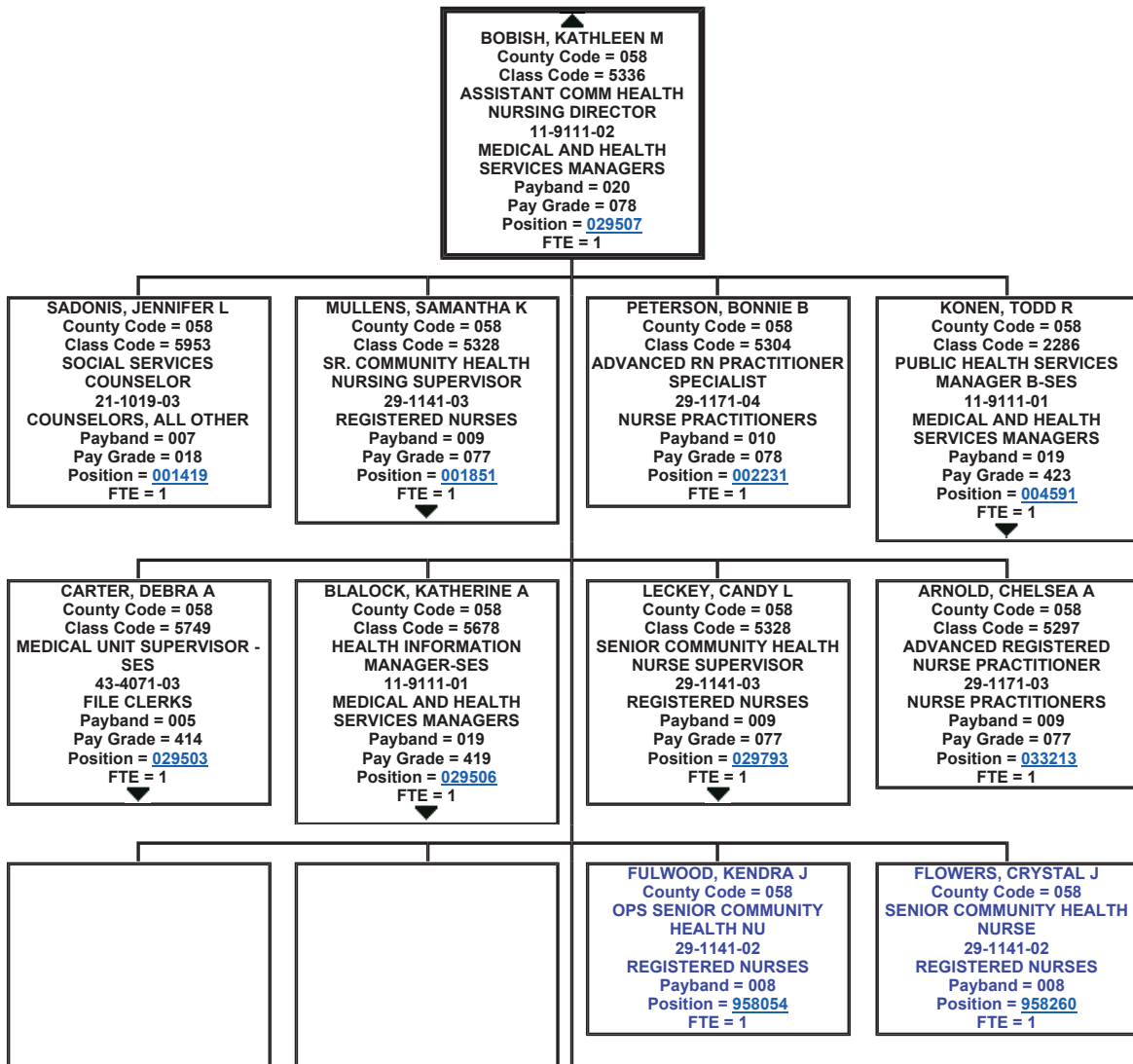
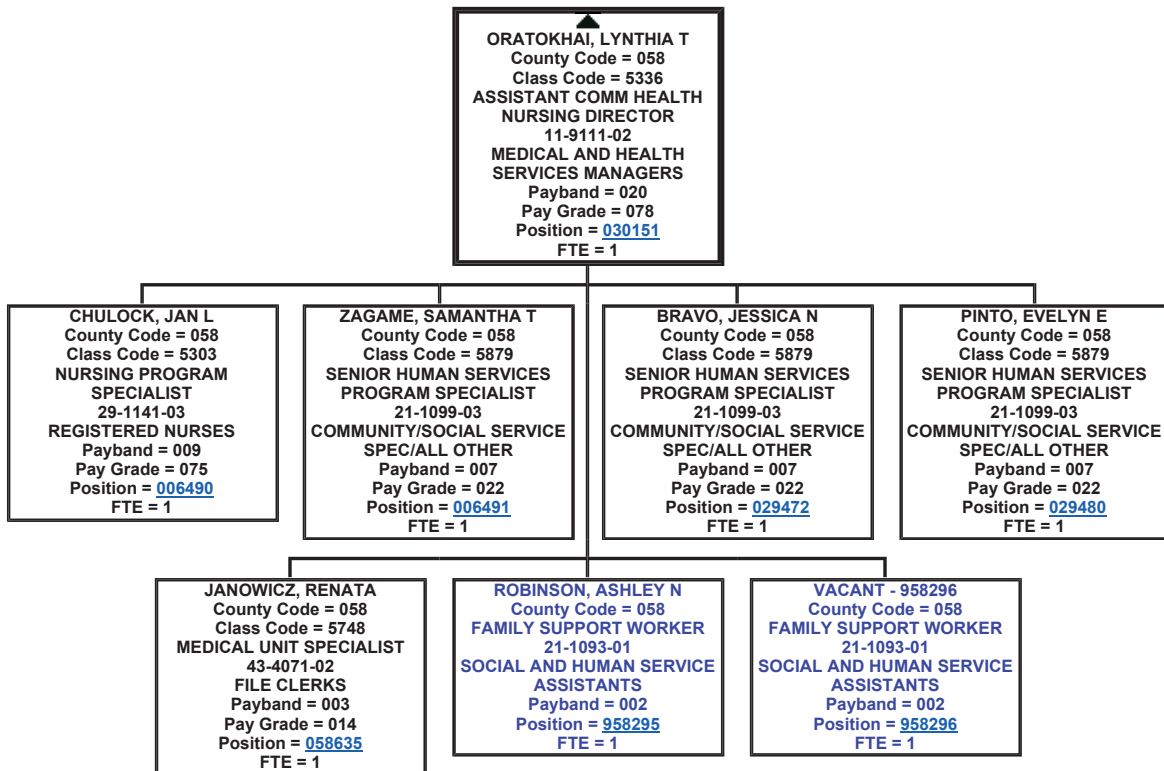
CAHUSAC, PHILIP M  
County Code = 058  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [084911](#)  
FTE = 1

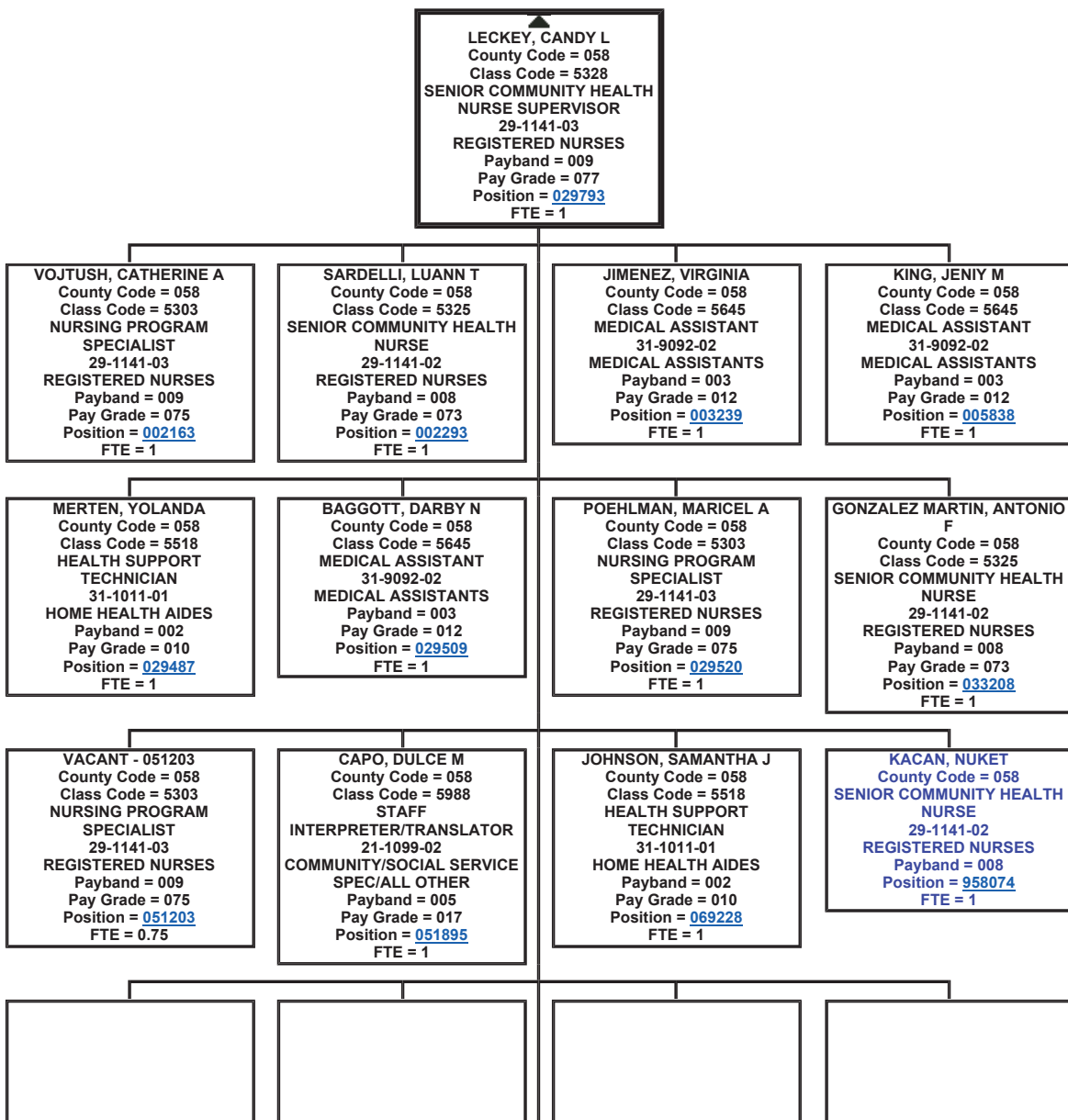
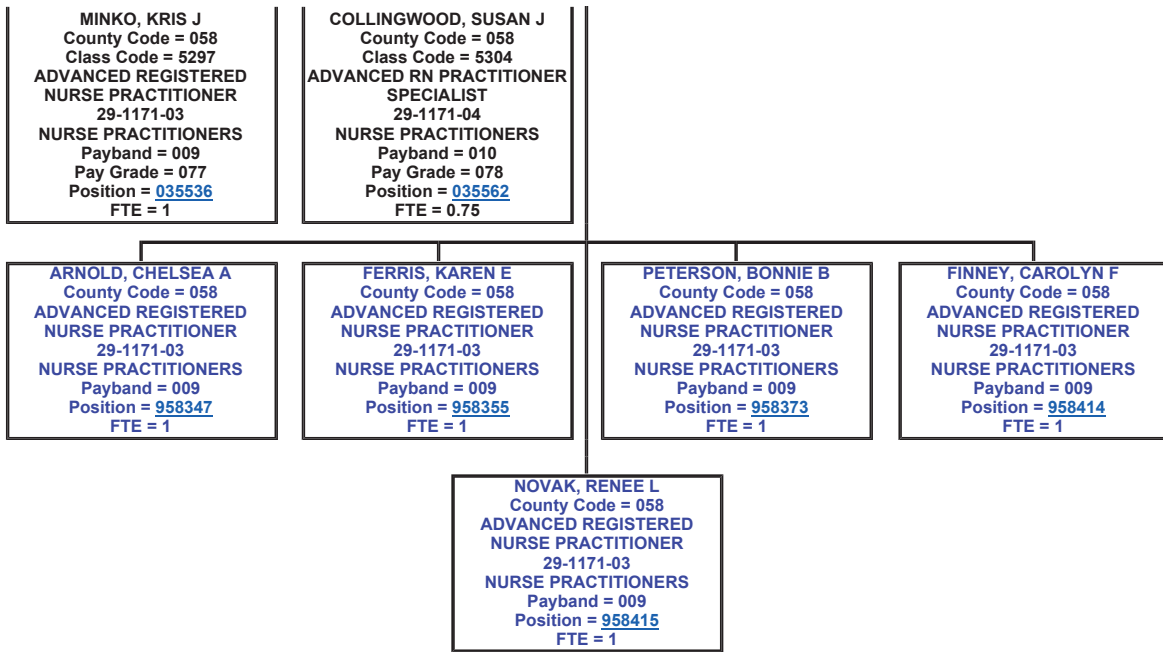


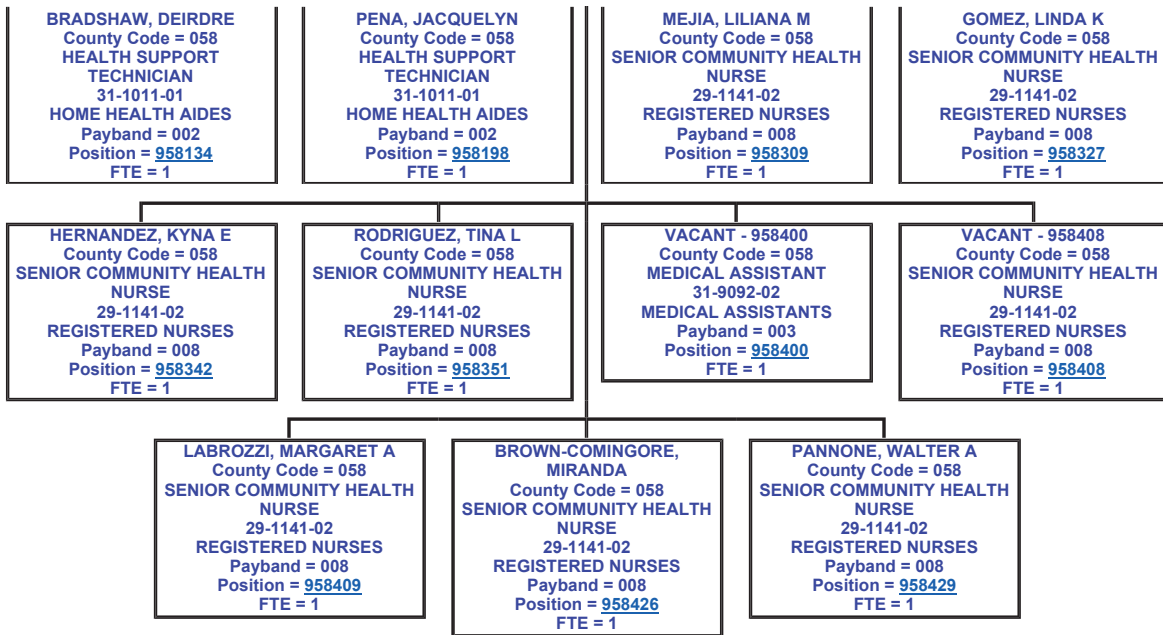


<p>WIK, LORI L County Code = 058 Class Code = 5518 HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Pay Grade = 010 Position = <a href="#">026526</a> FTE = 1</p>	<p>KHALEEL, ANDREA M County Code = 058 Class Code = 5325 SENIOR COMMUNITY HEALTH NURSE 29-1141-02 REGISTERED NURSES Payband = 008 Pay Grade = 073 Position = <a href="#">029494</a> FTE = 1</p>	<p>CORALLO, KELLY J County Code = 058 Class Code = 5599 LICENSED PRACTICAL NURSE 29-2061-03 LICENSED PRACTICAL &amp; LICENSED VOC NURSES Payband = 005 Pay Grade = 014 Position = <a href="#">031094</a> FTE = 1</p>	<p>VACANT - 049769 County Code = 058 Class Code = 5645 MEDICAL ASSISTANT 31-9092-02 MEDICAL ASSISTANTS Payband = 003 Pay Grade = 012 Position = <a href="#">049769</a> FTE = 1</p>
<p>ROBSON, ANN P County Code = 058 Class Code = 5325 SENIOR COMMUNITY HEALTH NURSE 29-1141-02 REGISTERED NURSES Payband = 008 Pay Grade = 073 Position = <a href="#">053919</a> FTE = 1</p>	<p>FELICIANO, EDISON County Code = 058 Class Code = 5303 NURSING PROGRAM SPECIALIST 29-1141-03 REGISTERED NURSES Payband = 009 Pay Grade = 075 Position = <a href="#">057643</a> FTE = 1</p>	<p>CORDOVA, MARIA L County Code = 058 Class Code = 5645 MEDICAL ASSISTANT 31-9092-02 MEDICAL ASSISTANTS Payband = 003 Pay Grade = 012 Position = <a href="#">063845</a> FTE = 1</p>	<p>COPE, JAN County Code = 058 Class Code = 5518 HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Pay Grade = 010 Position = <a href="#">084456</a> FTE = 1</p>
<p>YORK, DIANE K County Code = 058 SENIOR COMMUNITY HEALTH NURSE 29-1141-02 REGISTERED NURSES Payband = 008 Position = <a href="#">958165</a> FTE = 1</p>	<p>COLEMAN, KATHLEEN D County Code = 058 SENIOR COMMUNITY HEALTH NURSE 29-1141-02 REGISTERED NURSES Payband = 008 Position = <a href="#">958257</a> FTE = 1</p>	<p>SACALI, ANASTASIA N County Code = 058 HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">958271</a> FTE = 1</p>	<p>LIPATOV, OLGA County Code = 058 HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">958345</a> FTE = 1</p>
<p>HODGES, MICHELE L County Code = 058 SENIOR COMMUNITY HEALTH NURSE 29-1141-02 REGISTERED NURSES Payband = 008 Position = <a href="#">958352</a> FTE = 1</p>	<p>ENGEMANN, LYNDON A County Code = 058 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Position = <a href="#">958421</a> FTE = 1</p>	<p>VACANT - 958430 County Code = 058 OPS HEALTH SUPPORT TECHNICIAN 31-1011-01 HOME HEALTH AIDES Payband = 002 Position = <a href="#">958430</a> FTE = 1</p>	<p>PUSHKASH, TETIANA County Code = 058 LICENSED PRACTICAL NURSE 29-2061-03 LICENSED PRACTICAL &amp; LICENSED VOC NURSES Payband = 005 Position = <a href="#">958431</a> FTE = 1</p>

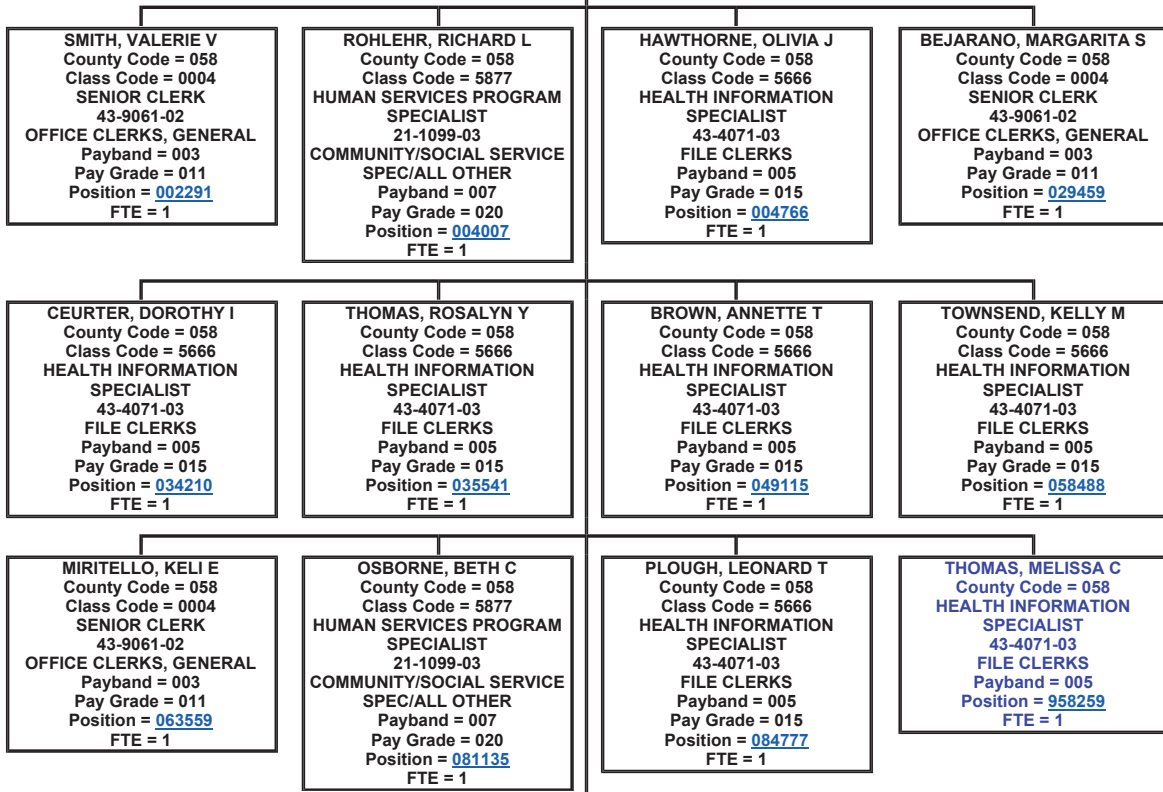








**BLALOCK, KATHERINE A**  
County Code = 058  
Class Code = 5678  
HEALTH INFORMATION  
MANAGER-SES  
11-9111-01  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 019  
Pay Grade = 419  
Position = [029506](#)  
FTE = 1



STABENOW, DAWN M  
County Code = 058  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = 958333  
FTE = 1

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CARTER, DEBRA A  
 County Code = 058  
 Class Code = 5749  
 MEDICAL UNIT SUPERVISOR -  
 SES  
 43-4071-03  
 FILE CLERKS  
 Payband = 005  
 Pay Grade = 414  
 Position = [029503](#)  
 FTE = 1

FIERROS, TRACY C County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">001113</a> FTE = 1	SCHUESSLER, CHRISTINE E County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">002165</a> FTE = 1	ESPINOZA, MARVIN A County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">002220</a> FTE = 1	SANTOS, SADITH M County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">002460</a> FTE = 1
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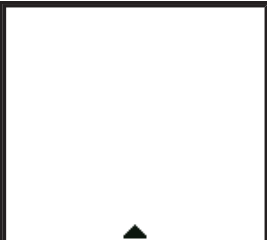
LUTZE, JULIA I County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">004184</a> FTE = 1	HUNT, TAMI R County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">004412</a> FTE = 1	CHERTINA, SVETLANA County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">004718</a> FTE = 1	JASTER, MAUREEN L County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">006990</a> FTE = 1
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LONDON, NANCY County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">006991</a> FTE = 1	MILLIKEN, RENEE M County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">029491</a> FTE = 1	MARTUCCI, JANE M County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">029511</a> FTE = 1	YODER, LISA L County Code = 058 Class Code = 5748 MEDICAL UNIT SPECIALIST 43-4071-02 FILE CLERKS Payband = 003 Pay Grade = 014 Position = <a href="#">051913</a> FTE = 1
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ESPINOZA, CARMEN A County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">051949</a> FTE = 1	LOCKWOOD, NORMAN G County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">054191</a> FTE = 1	FRANCO, ANNA P County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">054194</a> FTE = 1	ZHELESNIK, SHERRI A County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">057442</a> FTE = 1
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CRAWFORD, LORRAINE D County Code = 058 Class Code = 0004 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Pay Grade = 011 Position = <a href="#">084948</a> FTE = 1	GRAINGER, ALICE County Code = 058 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Position = <a href="#">958168</a> FTE = 1	JACKSON, COLETHA L County Code = 058 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Position = <a href="#">958303</a> FTE = 1	BONNELL, JUANITA J County Code = 058 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Position = <a href="#">958335</a> FTE = 1
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MCCABE, CHRISTOPHER County Code = 058 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Position = <a href="#">958371</a> FTE = 1	VACANT - 958404 County Code = 058 SENIOR CLERK 43-9061-02 OFFICE CLERKS, GENERAL Payband = 003 Position = <a href="#">958404</a> FTE = 1
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KONEN, TODD R  
 County Code = 058  
 Class Code = 2286  
**PUBLIC HEALTH SERVICES  
 MANAGER B-SES**  
 11-9111-01  
**MEDICAL AND HEALTH  
 SERVICES MANAGERS**  
 Payband = 019  
 Pay Grade = 423  
 Position = [004591](#)  
 FTE = 1

MARTINEZ, LINDA M  
 County Code = 058  
 Class Code = 5877  
**HUMAN SERVICES PROGRAM  
 SPECIALIST**  
 21-1099-03  
**COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER**  
 Payband = 007  
 Pay Grade = 020  
 Position = [003150](#)  
 FTE = 1

WILCOX, TARA R  
 County Code = 058  
 Class Code = 5953  
**SOCIAL SERVICES  
 COUNSELOR**  
 21-1019-03  
**COUNSELORS, ALL OTHER**  
 Payband = 007  
 Pay Grade = 018  
 Position = [086063](#)  
 FTE = 1

PUSTOVIT, YULIYA  
 County Code = 058  
**HUMAN SERVICES PROGRAM  
 SPECIALIST**  
 21-1099-03  
**COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER**  
 Payband = 007  
 Position = [958360](#)  
 FTE = 1

THOMAS, VERONICA V  
 County Code = 058  
**OPS HUMAN SERVICES  
 PROGRAM SPECIALIST**  
 21-1099-03  
**COMMUNITY/SOCIAL SERVICE  
 SPEC/ALL OTHER**  
 Payband = 007  
 Position = [958366](#)  
 FTE = 1

MULLENS, SAMANTHA K  
 County Code = 058  
 Class Code = 5328  
**SR. COMMUNITY HEALTH  
 NURSING SUPERVISOR**  
 29-1141-03  
**REGISTERED NURSES**  
 Payband = 009  
 Pay Grade = 077  
 Position = [001851](#)  
 FTE = 1

LOSCHIAVO, AIMEE L  
 County Code = 058  
 Class Code = 5518  
**HEALTH SUPPORT  
 TECHNICIAN**  
 31-1011-01  
**HOME HEALTH AIDES**  
 Payband = 002  
 Pay Grade = 010  
 Position = [000991](#)  
 FTE = 1

SALAZAR, CLAUDIA I  
 County Code = 058  
 Class Code = 5645  
**MEDICAL ASSISTANT**  
 31-9092-02  
**MEDICAL ASSISTANTS**  
 Payband = 003  
 Pay Grade = 012  
 Position = [002034](#)  
 FTE = 1

NAZARIO, WILNESSE D  
 County Code = 058  
 Class Code = 5645  
**MEDICAL ASSISTANT**  
 31-9092-02  
**MEDICAL ASSISTANTS**  
 Payband = 003  
 Pay Grade = 012  
 Position = [002302](#)  
 FTE = 1

SNYDER, KIMBERLY S  
 County Code = 058  
 Class Code = 0004  
**SENIOR CLERK**  
 43-9061-02  
**OFFICE CLERKS, GENERAL**  
 Payband = 003  
 Pay Grade = 011  
 Position = [004301](#)  
 FTE = 1

ROBERTS, TERRI A  
 County Code = 058  
 Class Code = 5303  
**NURSING PROGRAM  
 SPECIALIST**  
 29-1141-03  
**REGISTERED NURSES**  
 Payband = 009  
 Pay Grade = 075  
 Position = [004651](#)  
 FTE = 1

TURNER-LEATHEM, RENEE L  
 County Code = 058  
 Class Code = 5325  
**SENIOR COMMUNITY HEALTH  
 NURSE**  
 29-1141-02  
**REGISTERED NURSES**  
 Payband = 008  
 Pay Grade = 073  
 Position = [004811](#)  
 FTE = 1

PARKER, VICKI A  
 County Code = 058  
 Class Code = 5297  
**ADVANCED REGISTERED  
 NURSE PRACTITIONER**  
 29-1171-03  
**NURSE PRACTITIONERS**  
 Payband = 009  
 Pay Grade = 077  
 Position = [029476](#)  
 FTE = 1

COULOMBE, BERNADETTE  
 County Code = 058  
 Class Code = 5303  
**NURSING PROGRAM  
 SPECIALIST**  
 29-1141-03  
**REGISTERED NURSES**  
 Payband = 009  
 Pay Grade = 075  
 Position = [029479](#)  
 FTE = 1

MERRILL, SUSAN M  
 County Code = 058  
 Class Code = 5303  
**NURSING PROGRAM  
 SPECIALIST**  
 29-1141-03  
**REGISTERED NURSES**  
 Payband = 009  
 Pay Grade = 075  
 Position = [029489](#)  
 FTE = 1

SANABRIA, EDDY A  
 County Code = 058  
 Class Code = 5518  
**HEALTH SUPPORT  
 TECHNICIAN**  
 31-1011-01  
**HOME HEALTH AIDES**  
 Payband = 002  
 Pay Grade = 010  
 Position = [029514](#)  
 FTE = 1

LEON ZAYAS, WILLIAM  
 County Code = 058  
 Class Code = 5325  
**SENIOR COMMUNITY HEALTH  
 NURSE**  
 29-1141-02  
**REGISTERED NURSES**  
 Payband = 008  
 Pay Grade = 073  
 Position = [035535](#)  
 FTE = 1

COOPER, TWILA M  
 County Code = 058  
 Class Code = 5645  
**MEDICAL ASSISTANT**  
 31-9092-02  
**MEDICAL ASSISTANTS**  
 Payband = 003  
 Pay Grade = 012  
 Position = [045289](#)  
 FTE = 1

EASTERLIN, VICTORIA  
 County Code = 058  
 Class Code = 5303  
**NURSING PROGRAM  
 SPECIALIST**  
 29-1141-03  
**REGISTERED NURSES**  
 Payband = 009  
 Pay Grade = 075  
 Position = [057483](#)  
 FTE = 1

BAGLEY, MARIA D  
 County Code = 058  
**OPS HEALTH SUPPORT  
 WORKER**  
 31-1011-01  
**HOME HEALTH AIDES**  
 Payband = 002  
 Position = [958128](#)  
 FTE = 1

HALL, ROMANIQUE F  
 County Code = 058  
**HEALTH SUPPORT  
 TECHNICIAN**  
 31-1011-01  
**HOME HEALTH AIDES**  
 Payband = 002  
 Position = [958263](#)  
 FTE = 1

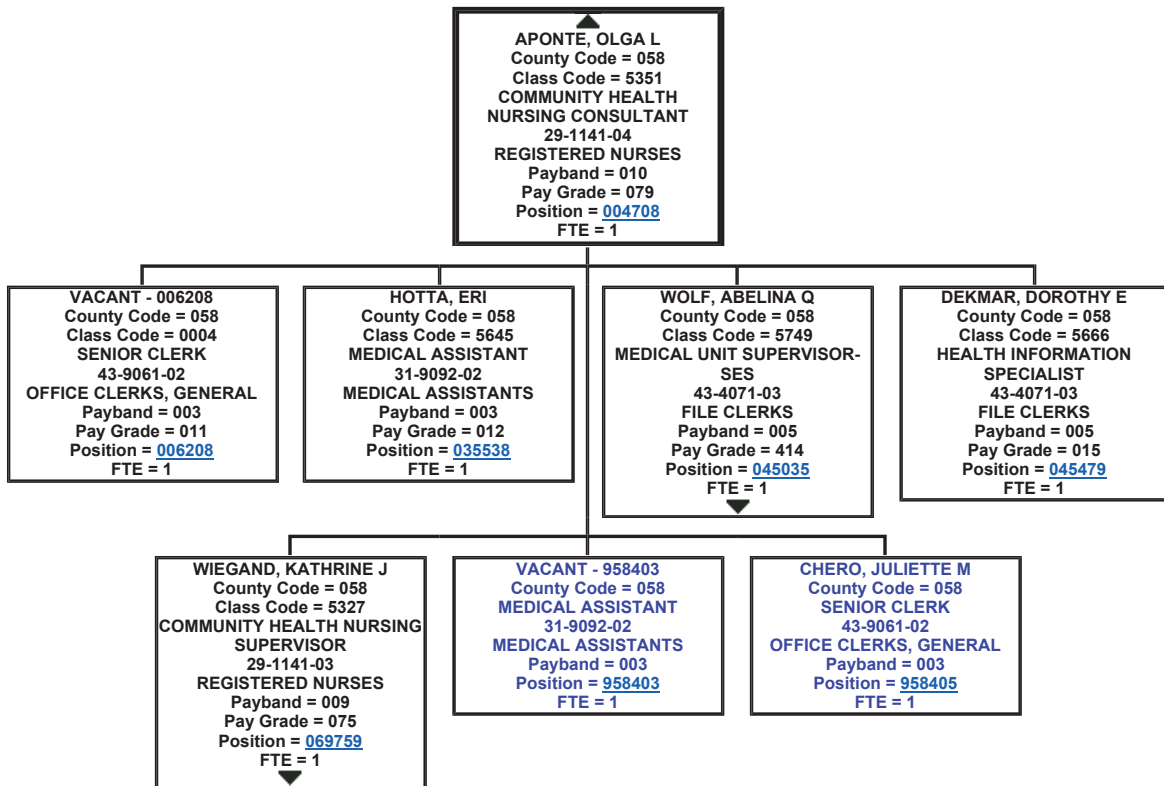
COLANTUONO, DANIELLE  
 County Code = 058  
**SENIOR COMMUNITY HEALTH  
 NURSE**  
 29-1141-02  
**REGISTERED NURSES**  
 Payband = 008  
 Position = [958372](#)  
 FTE = 1

DOWD, ANNE M  
County Code = 058  
ADVANCED REGISTERED  
NURSE PRACTITIONER  
29-1171-03  
NURSE PRACTITIONERS  
Payband = 009  
Position = 958422  
FTE = 1

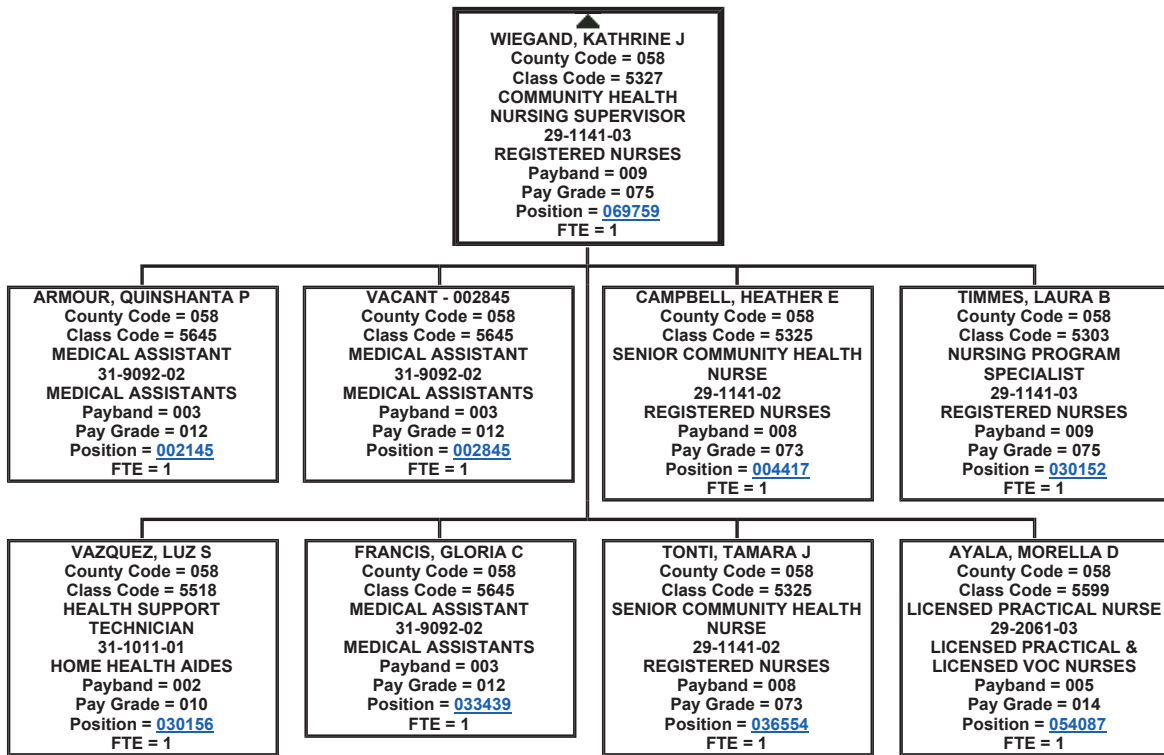
VACANT - 958432  
County Code = 058  
OPS SENIOR COMMUNITY  
HEALTH NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Position = 958432  
FTE = 1

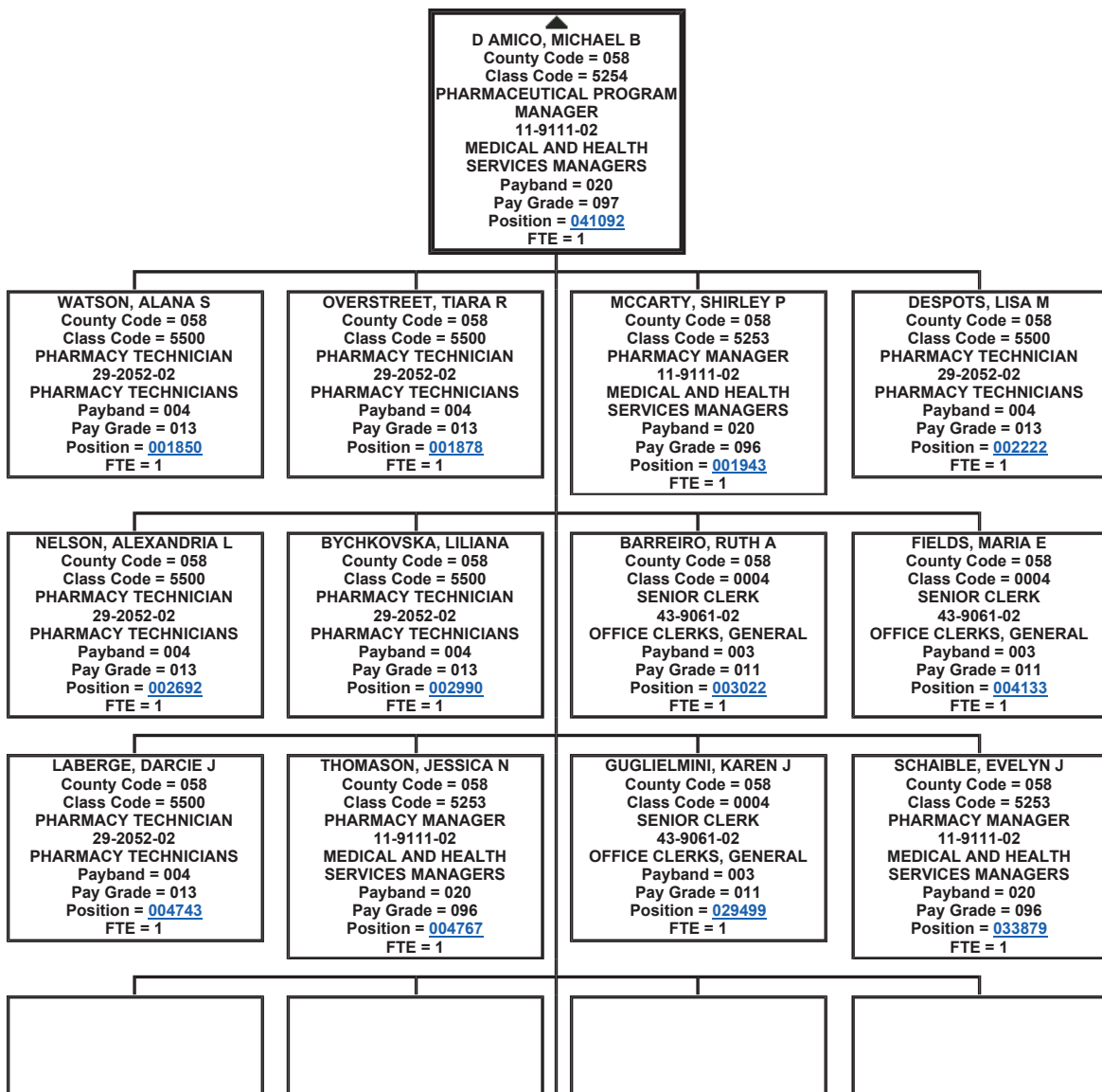
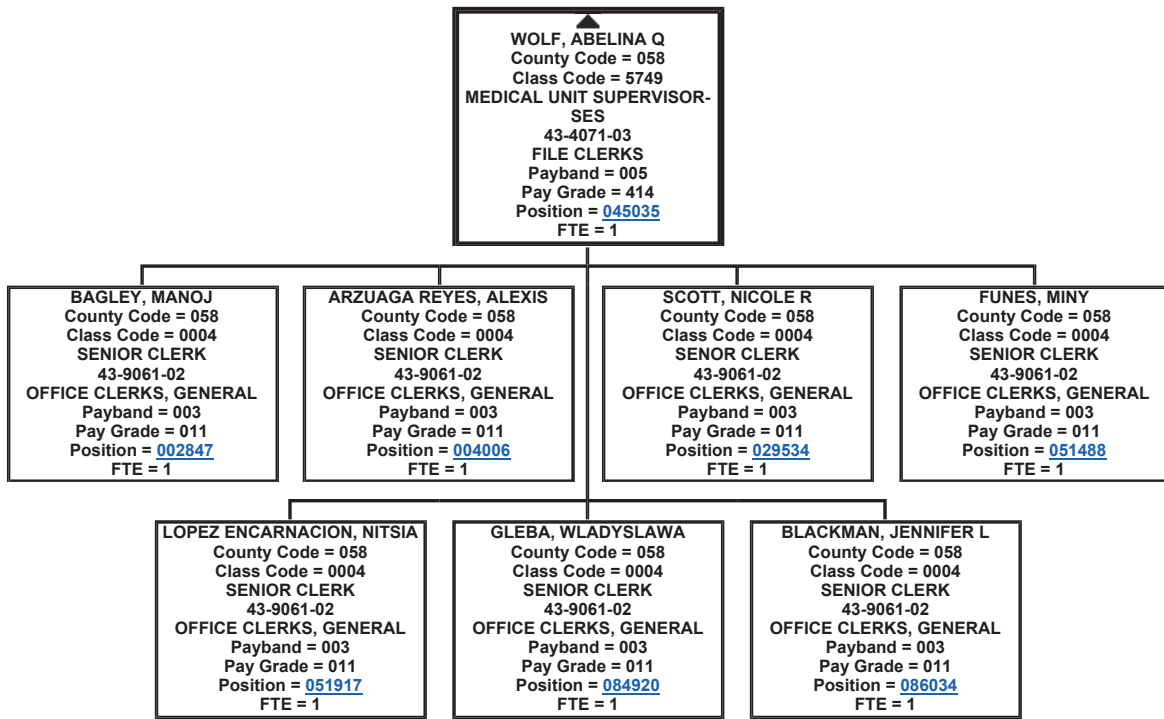
VACANT - 958433  
County Code = 058  
OPS SENIOR COMMUNITY  
HEALTH NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Position = 958433  
FTE = 1

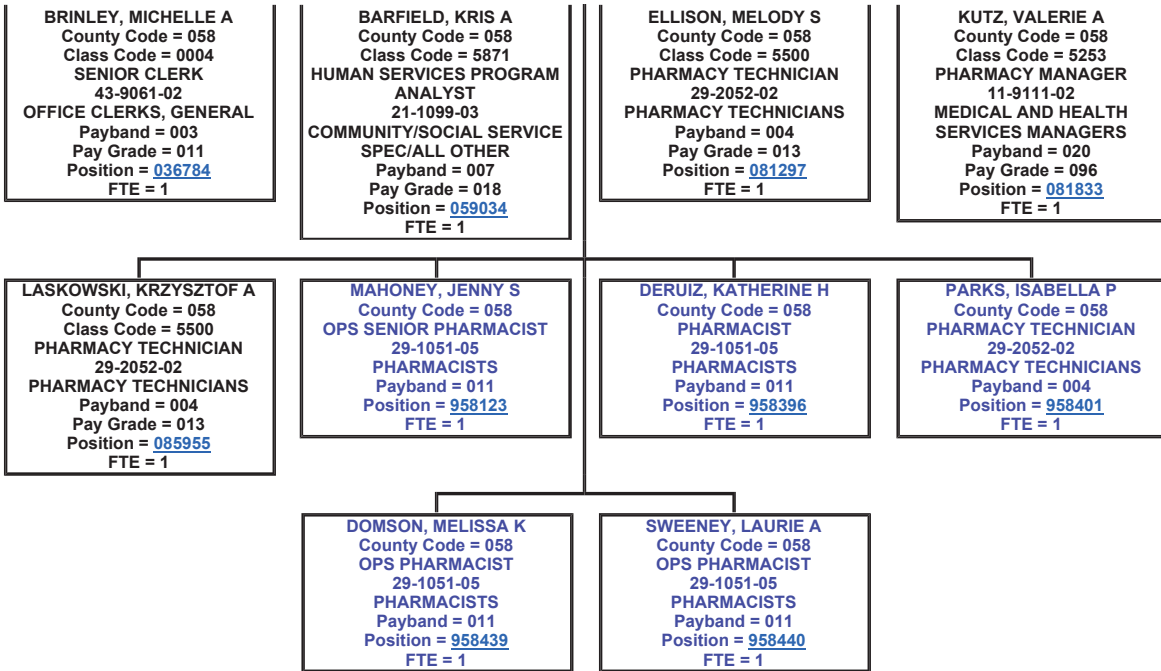
MARTIN, DARLENYS  
County Code = 058  
OPS MEDICAL ASSISTANT  
31-9092-02  
MEDICAL ASSISTANTS  
Payband = 003  
Position = 958434  
FTE = 1

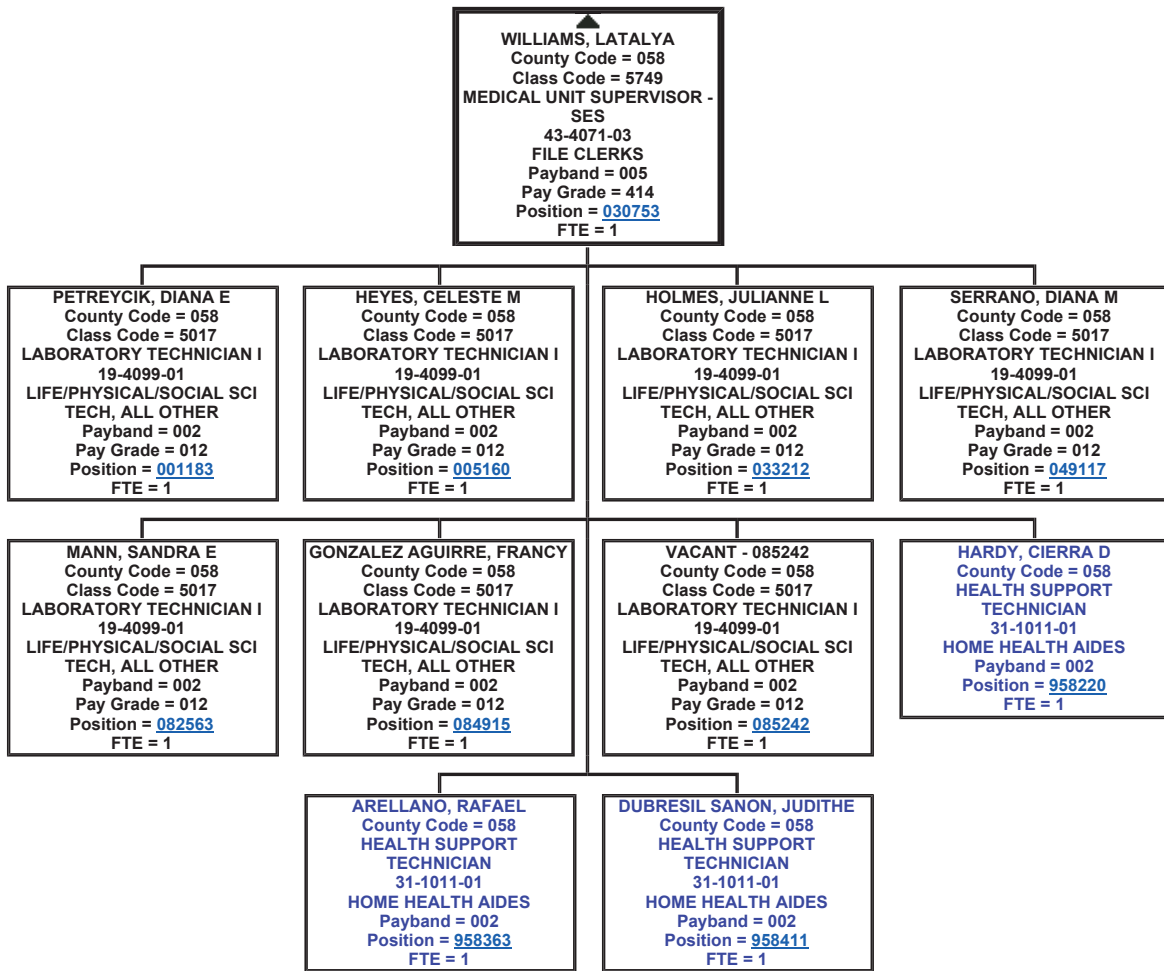


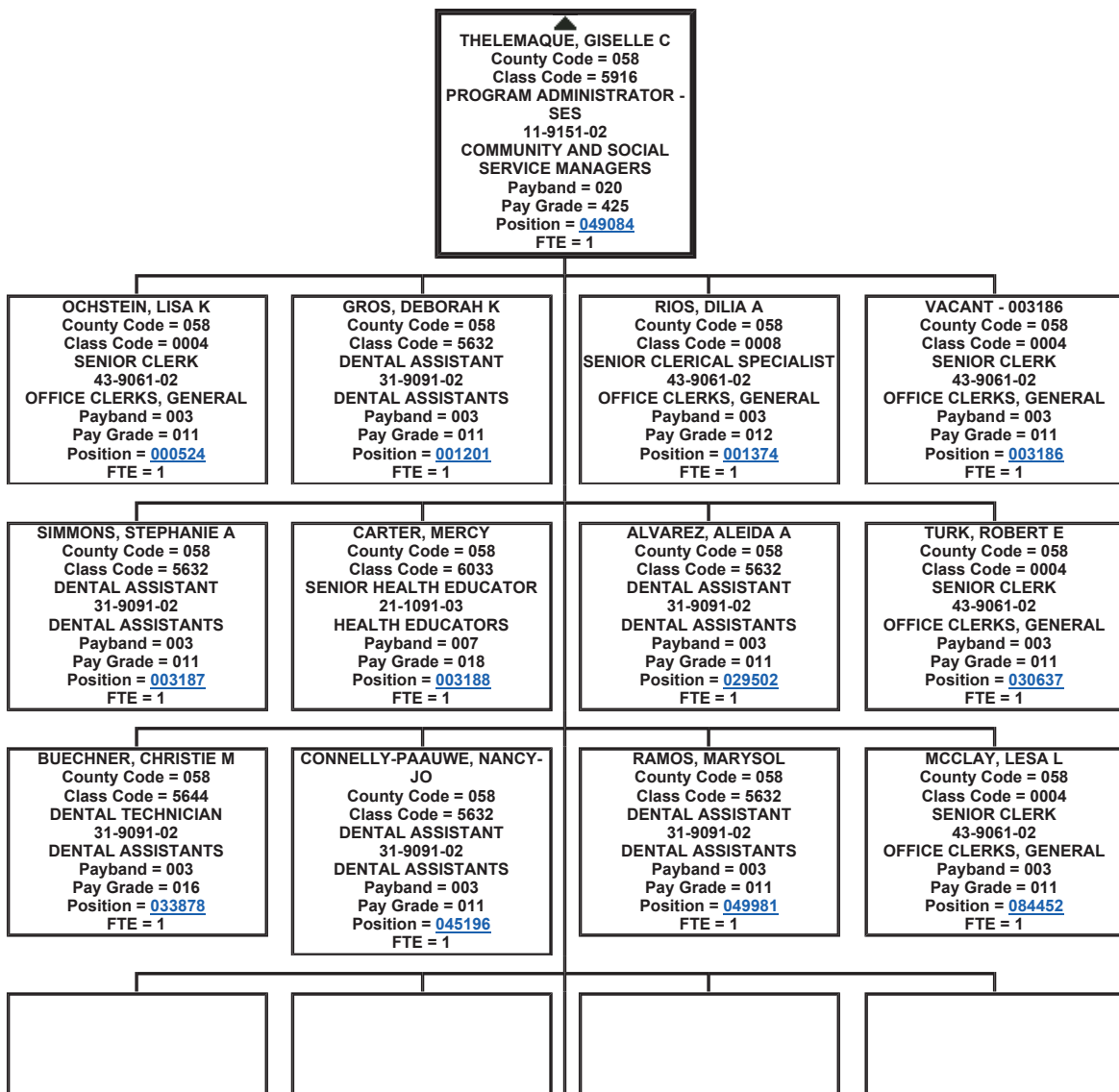
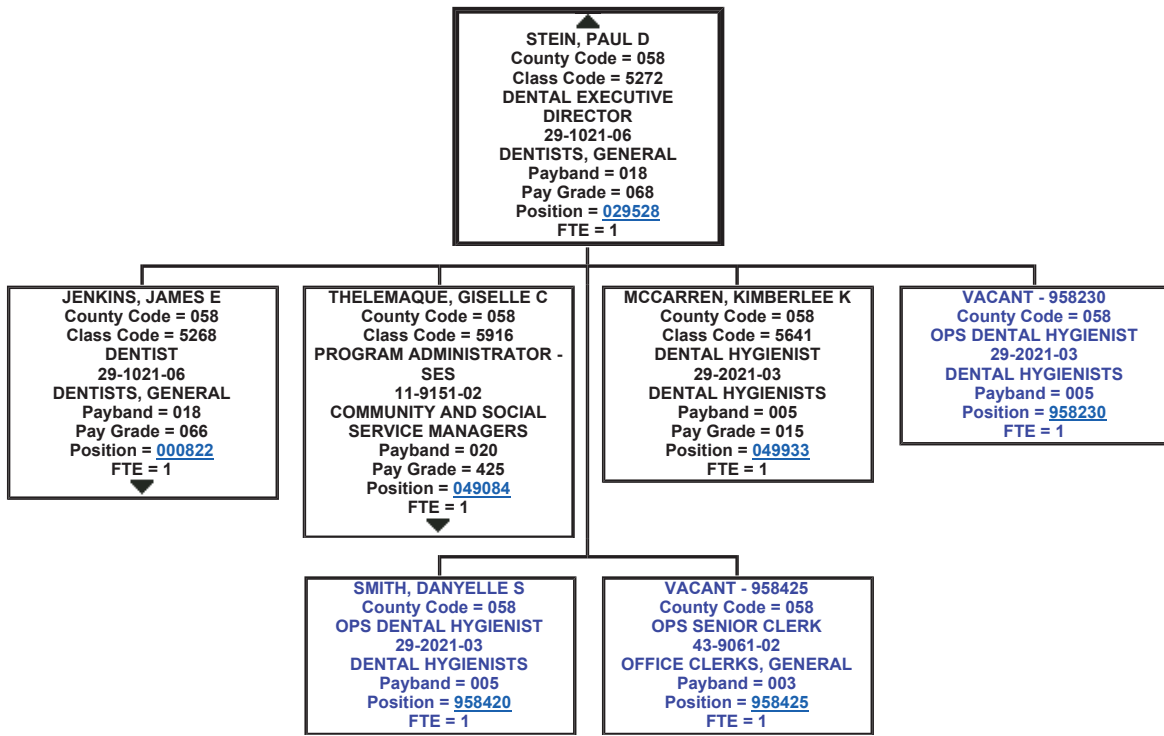


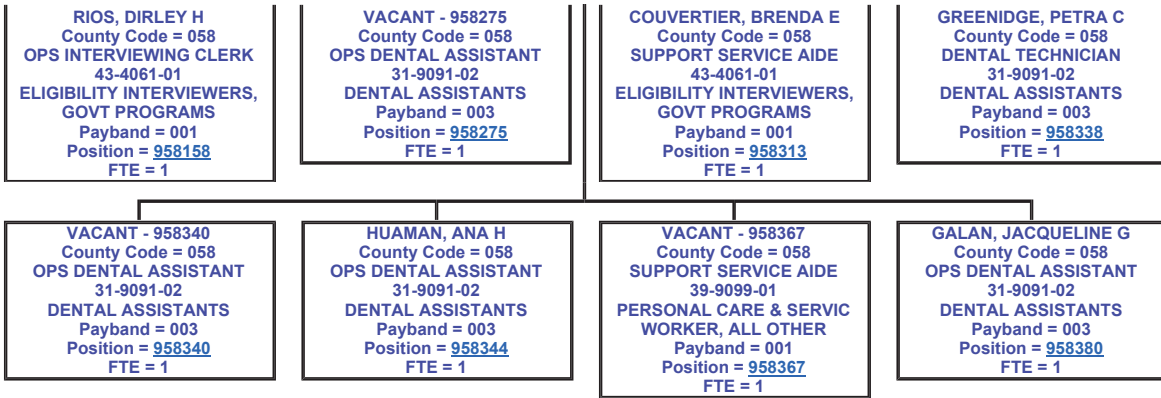












▲  
JENKINS, JAMES E  
County Code = 058  
Class Code = 5268  
DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 066  
Position = [000822](#)  
FTE = 1

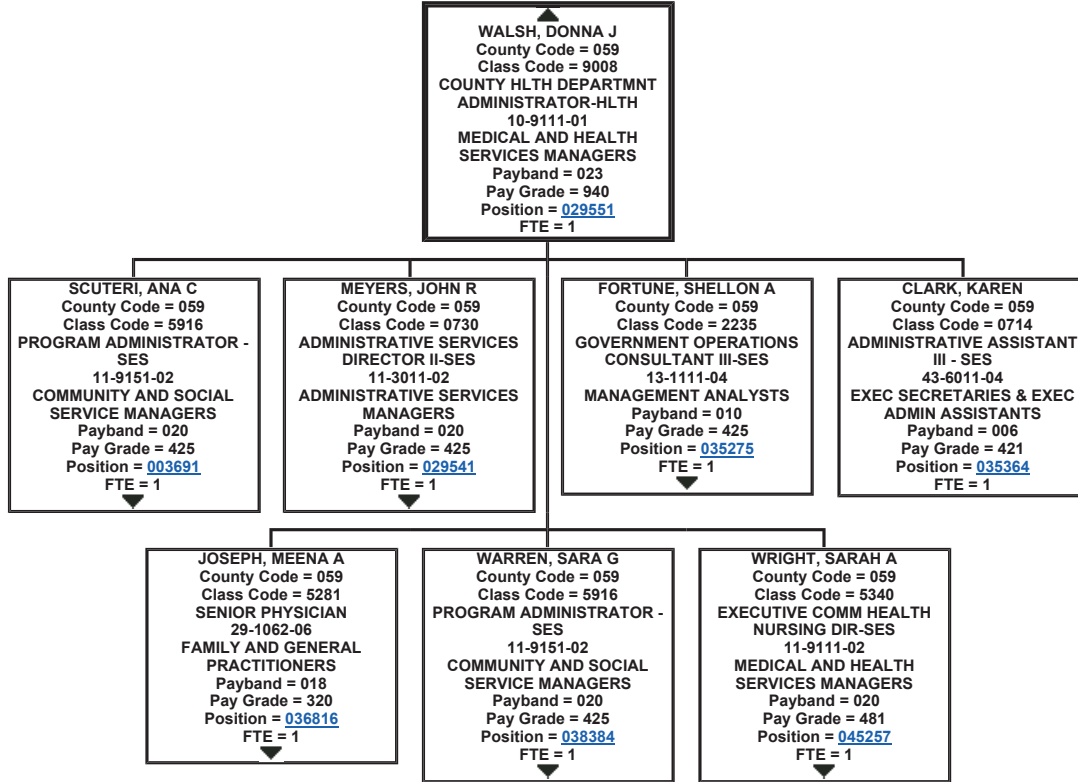
MARCANO, ZAIDA I  
County Code = 058  
Class Code = 5268  
DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 066  
Position = [000294](#)  
FTE = 1

MISISCHIA, WILLIAM W  
County Code = 058  
Class Code = 5268  
DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 066  
Position = [001200](#)  
FTE = 1

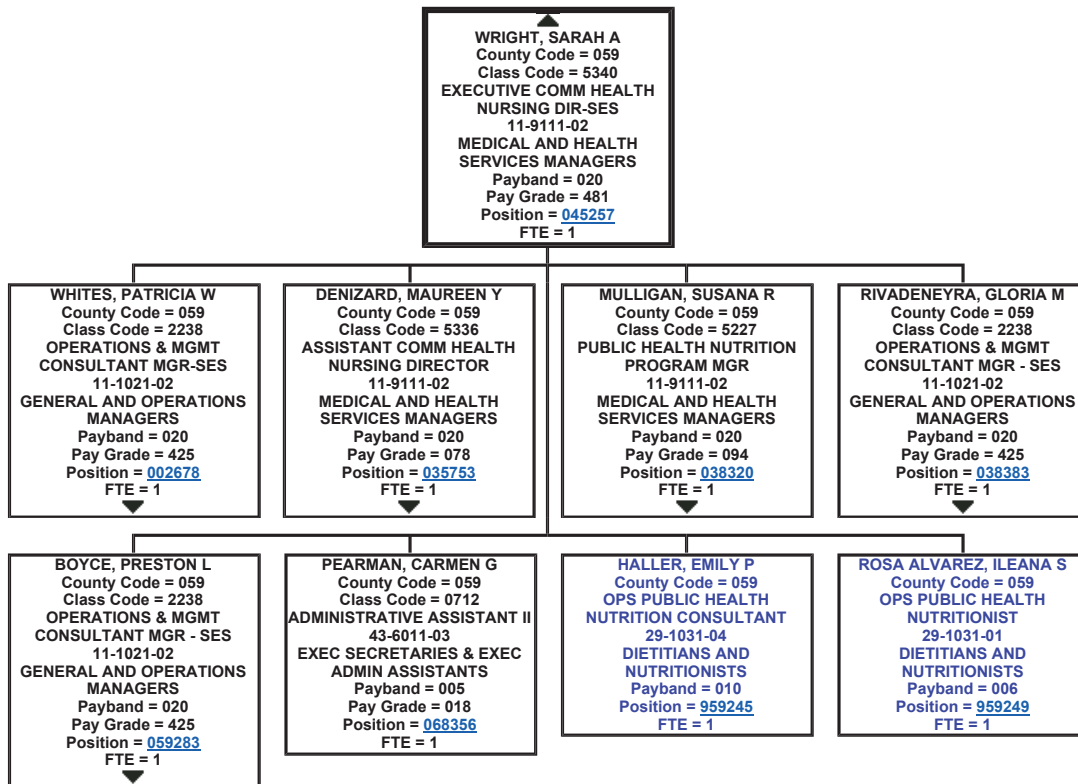
# Florida Department of Health

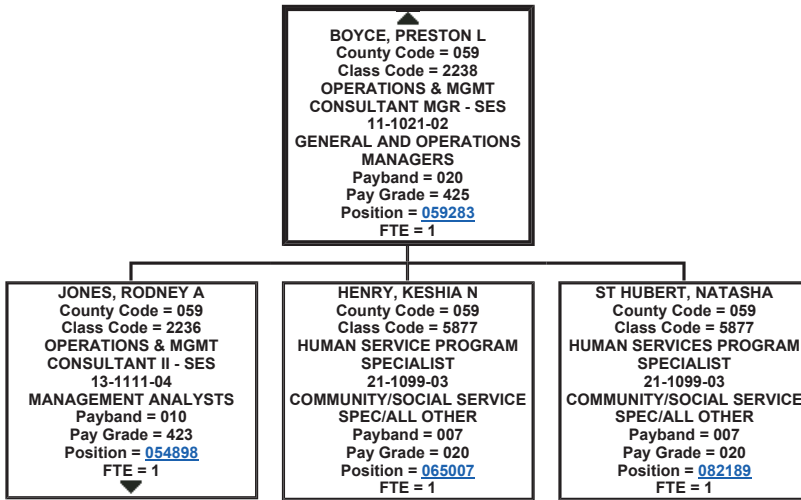
## CHD 59 - Seminole County Health Department

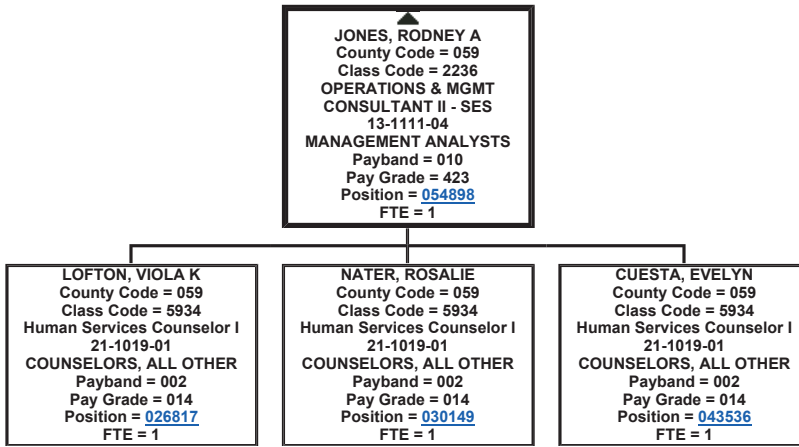
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

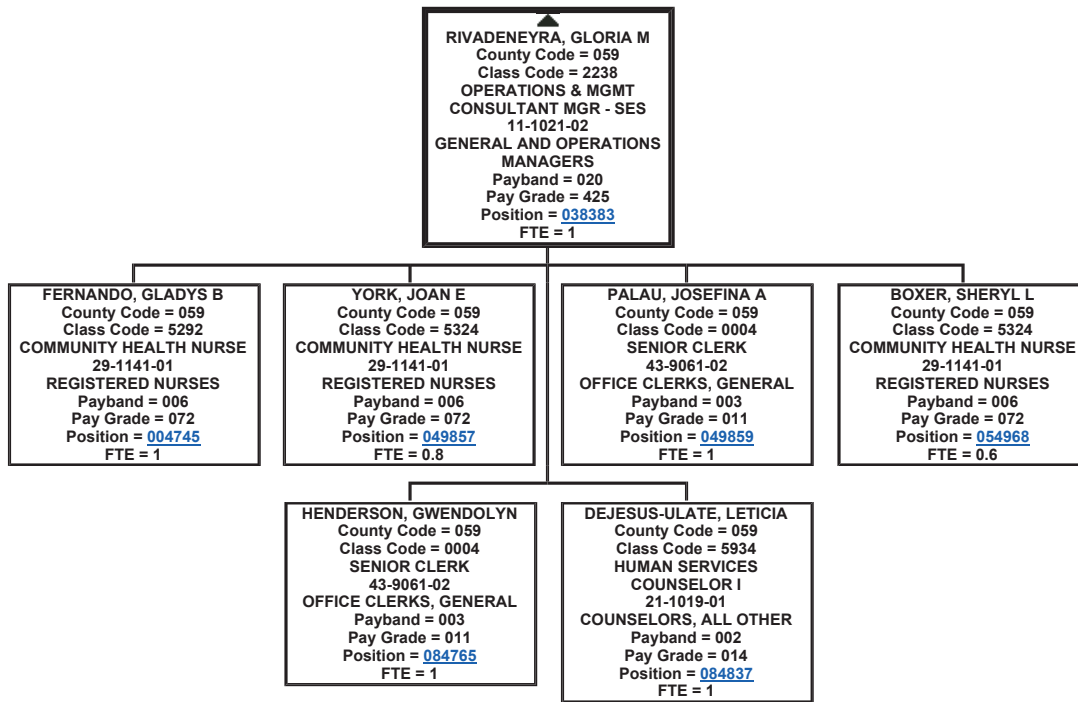


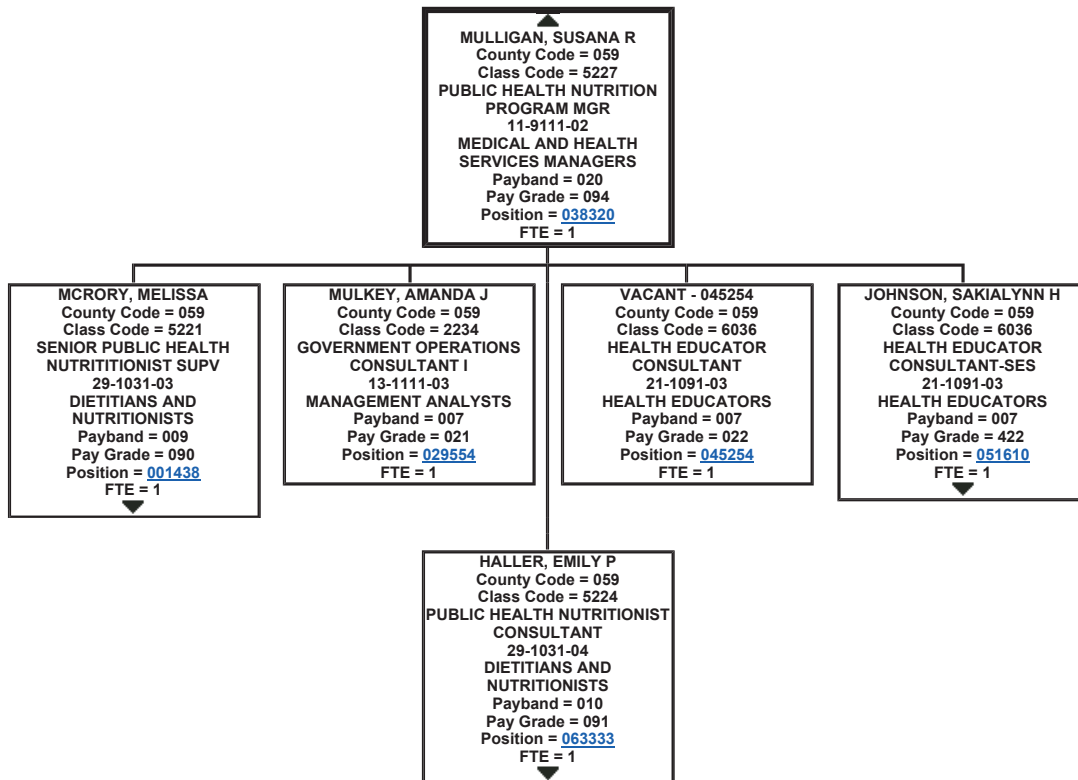


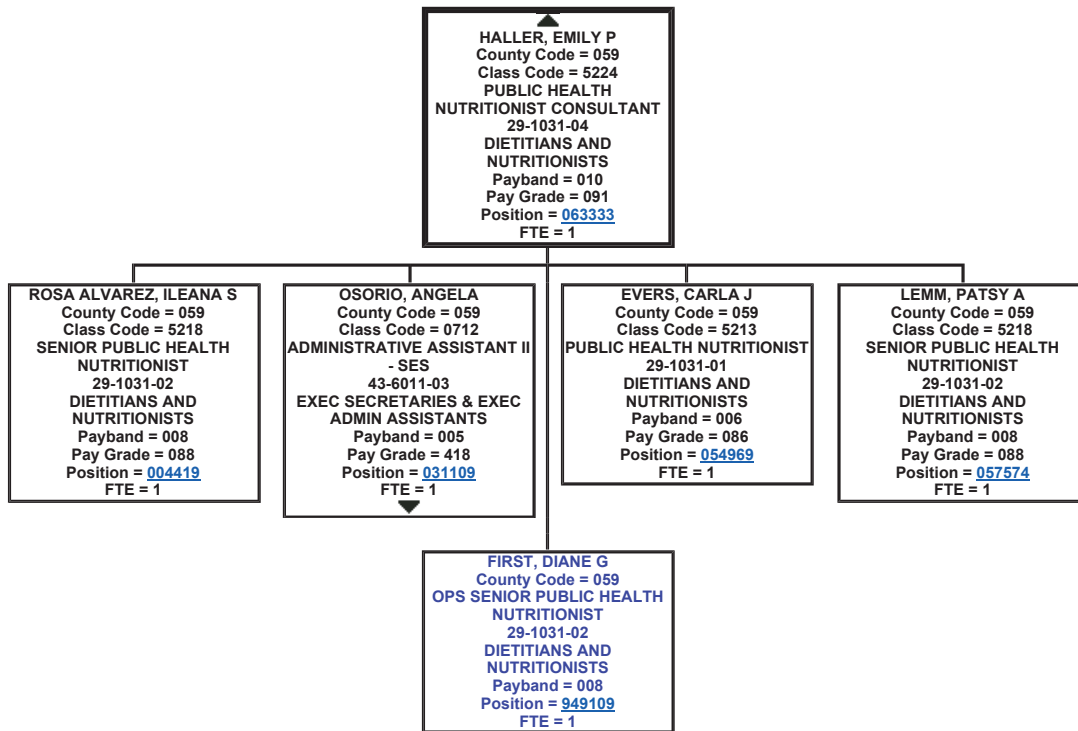


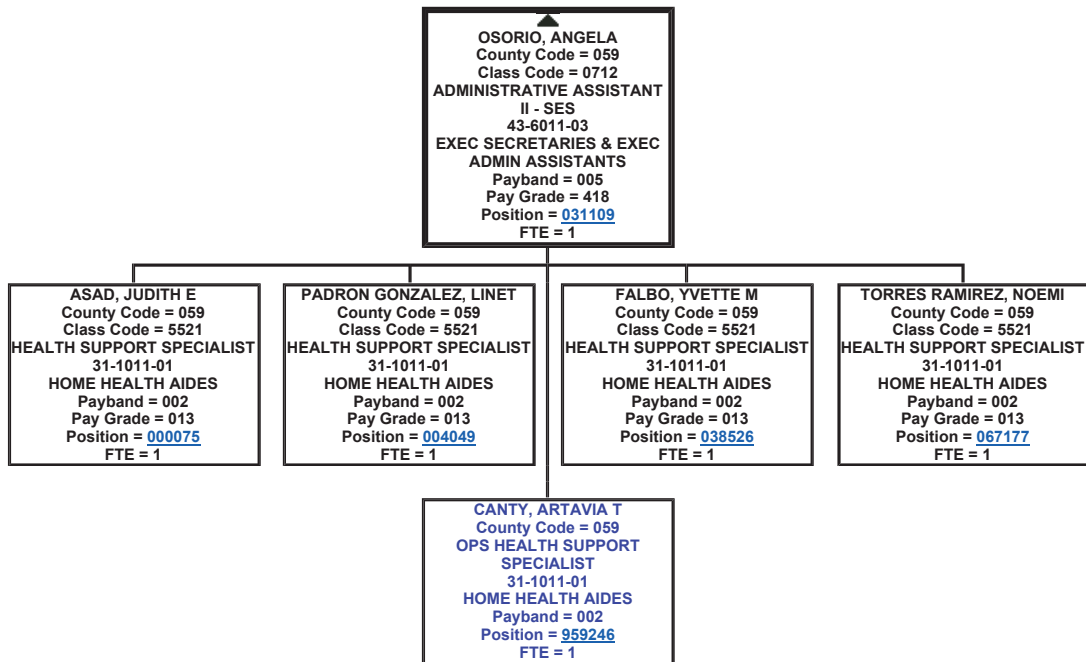










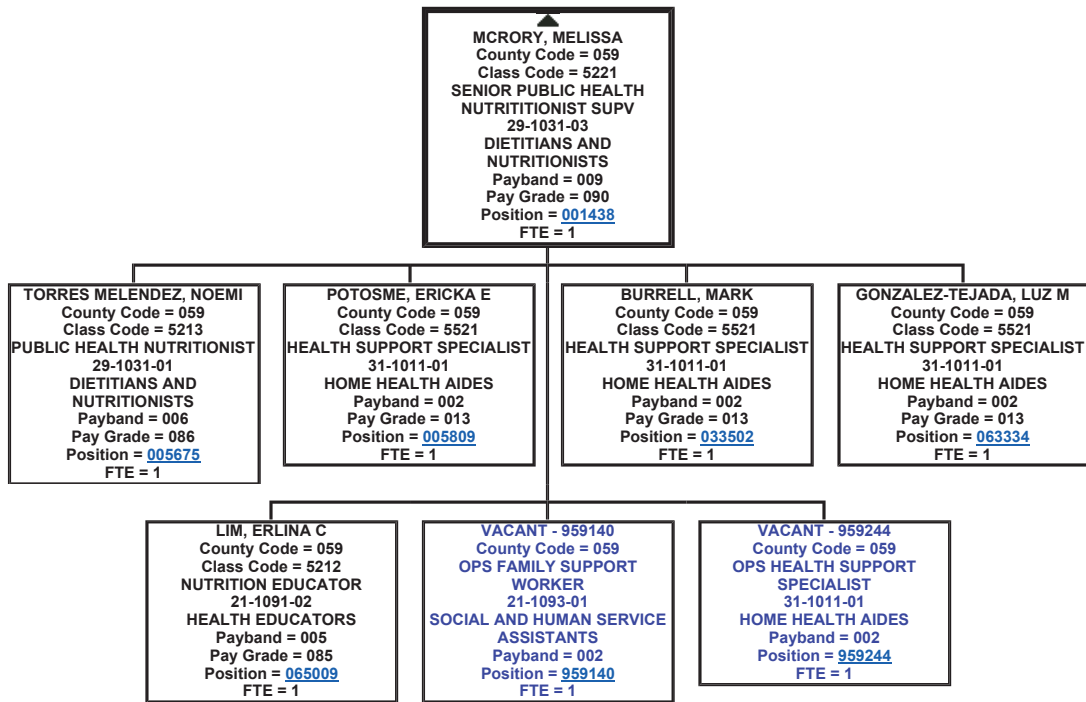


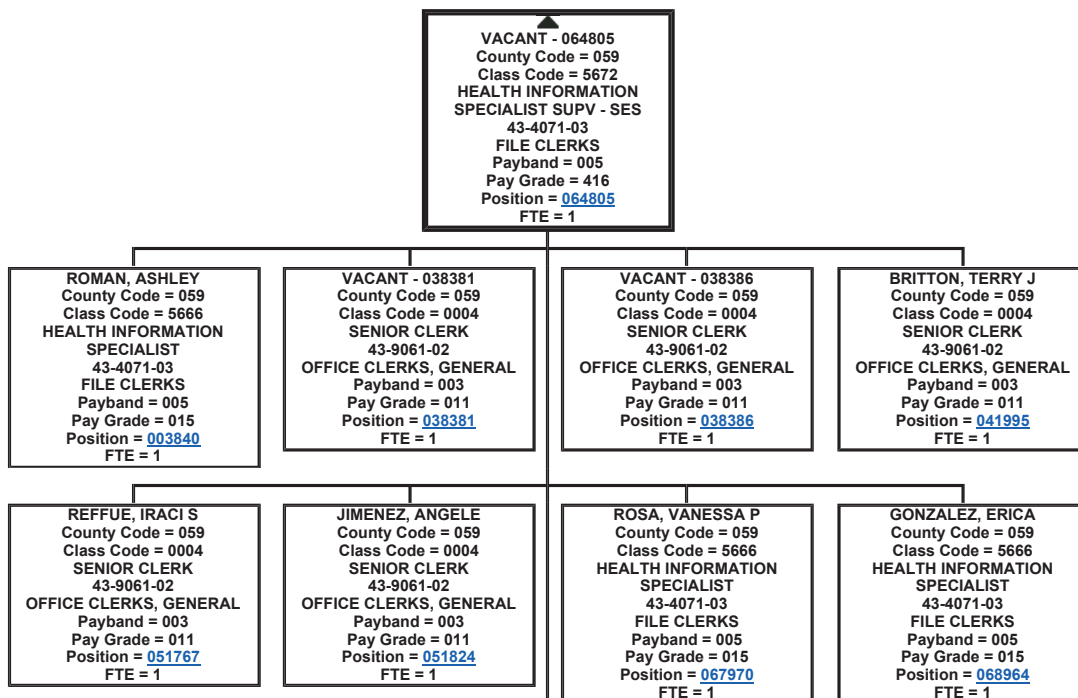
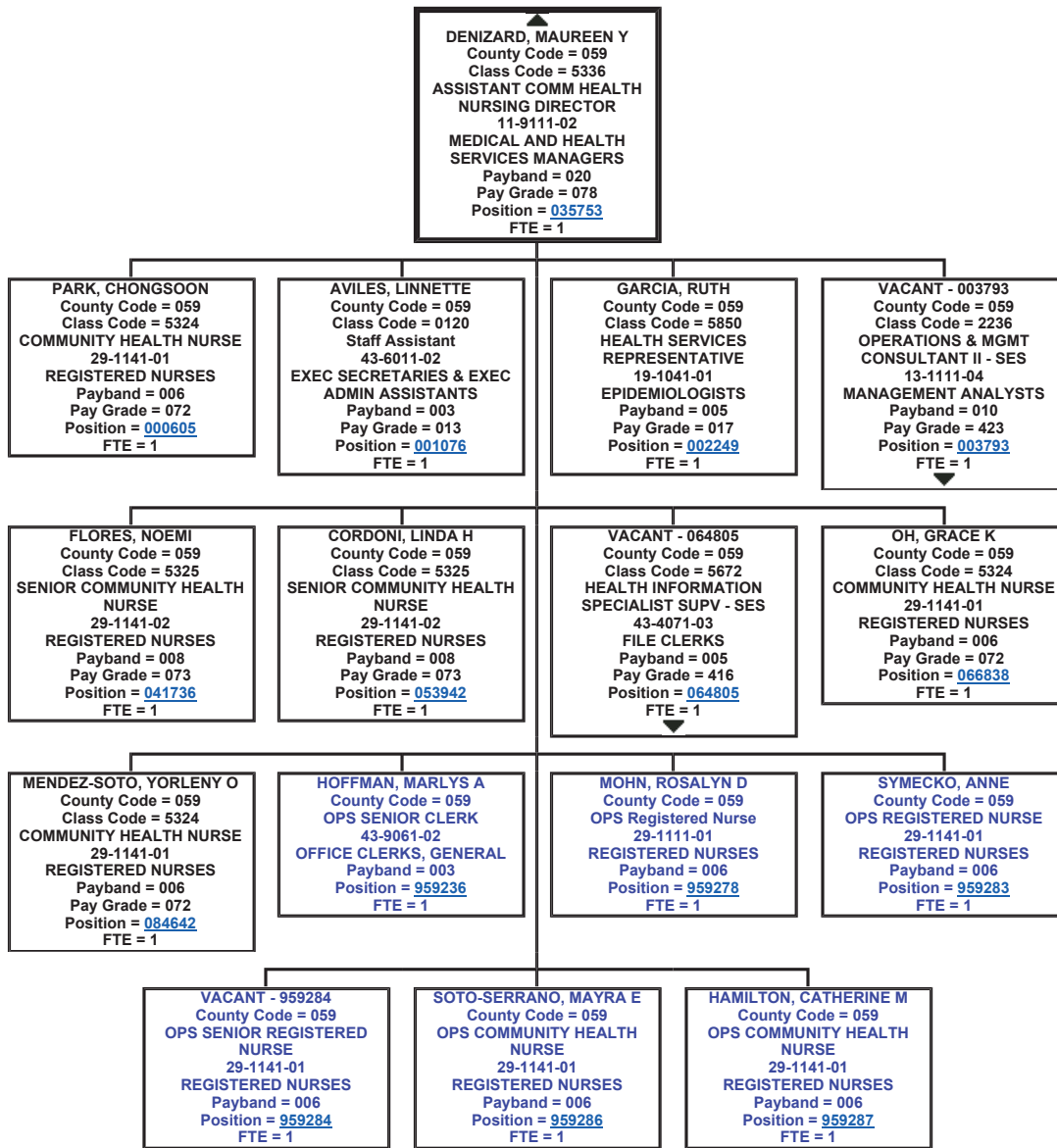
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JOHNSON, SAKIALYNN H  
County Code = 059  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT-SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 422  
Position = [051610](#)  
FTE = 1

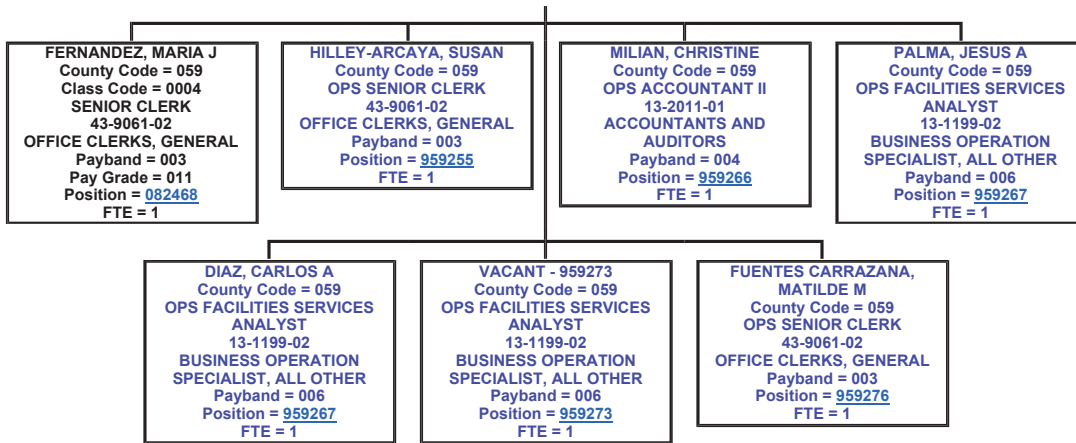
GALVAN, CYNTHIA F  
County Code = 059  
Class Code = 5936  
HUMAN SERVICES  
COUNSELOR II  
21-1019-01  
COUNSELORS, ALL OTHER  
Payband = 002  
Pay Grade = 016  
Position = [004415](#)  
FTE = 1

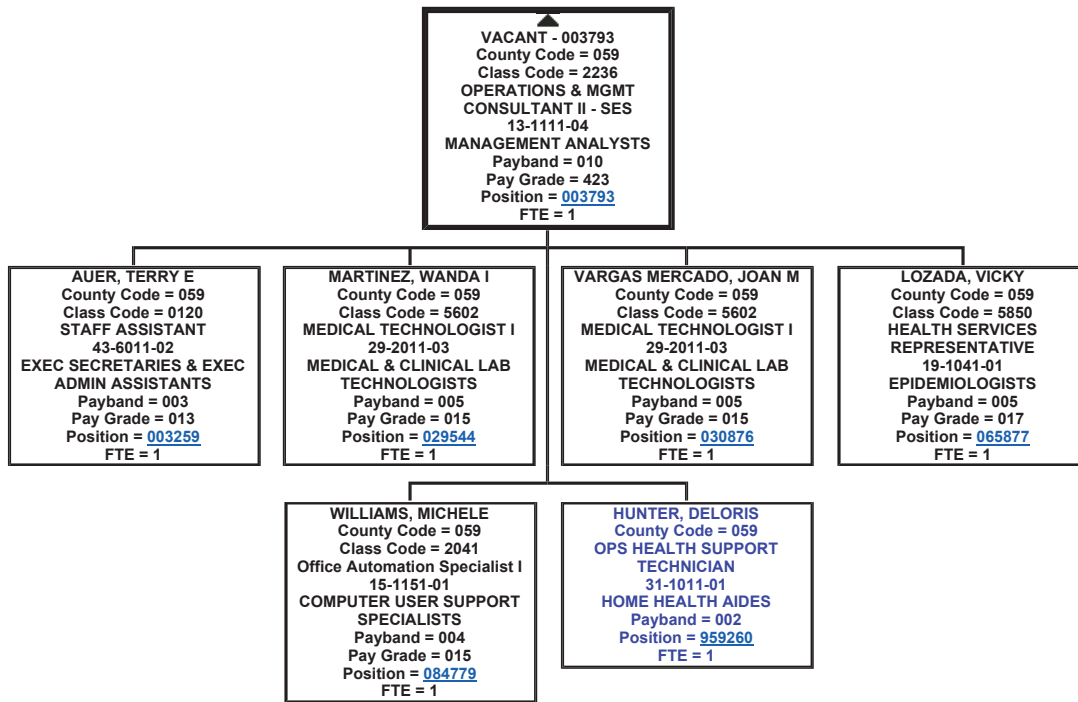
MORTIMER, HERRONDA S  
County Code = 059  
Class Code = 6036  
HEALTH EDUCATOR  
CONSULTANT  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 022  
Position = [036700](#)  
FTE = 1

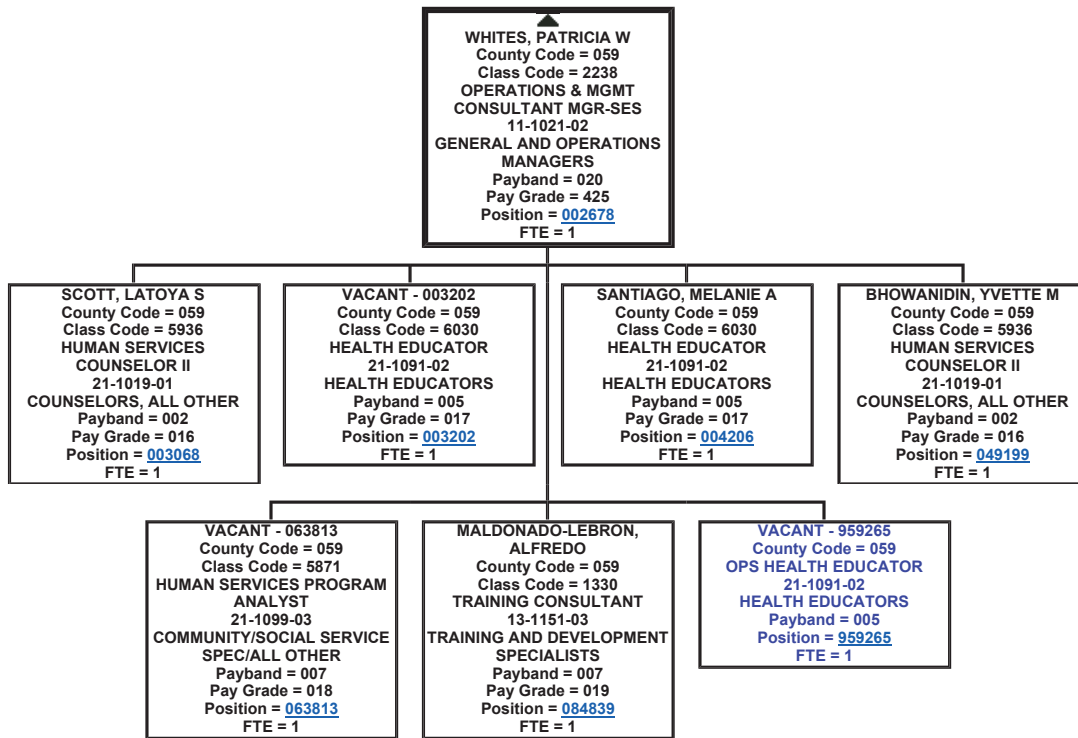


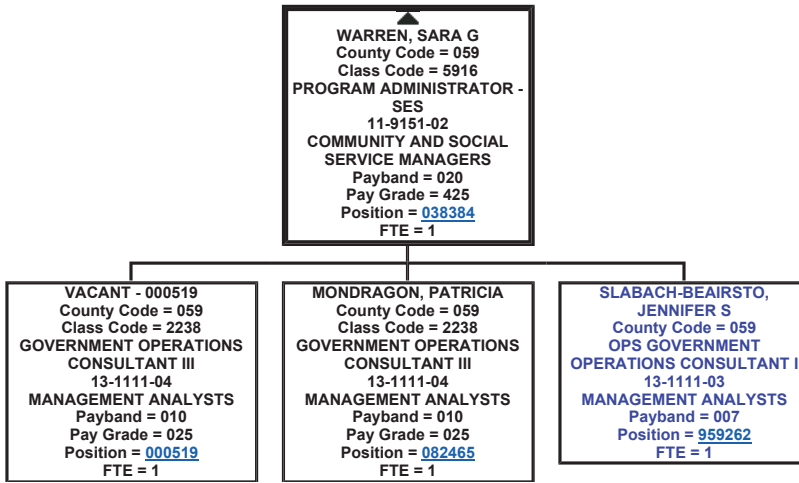


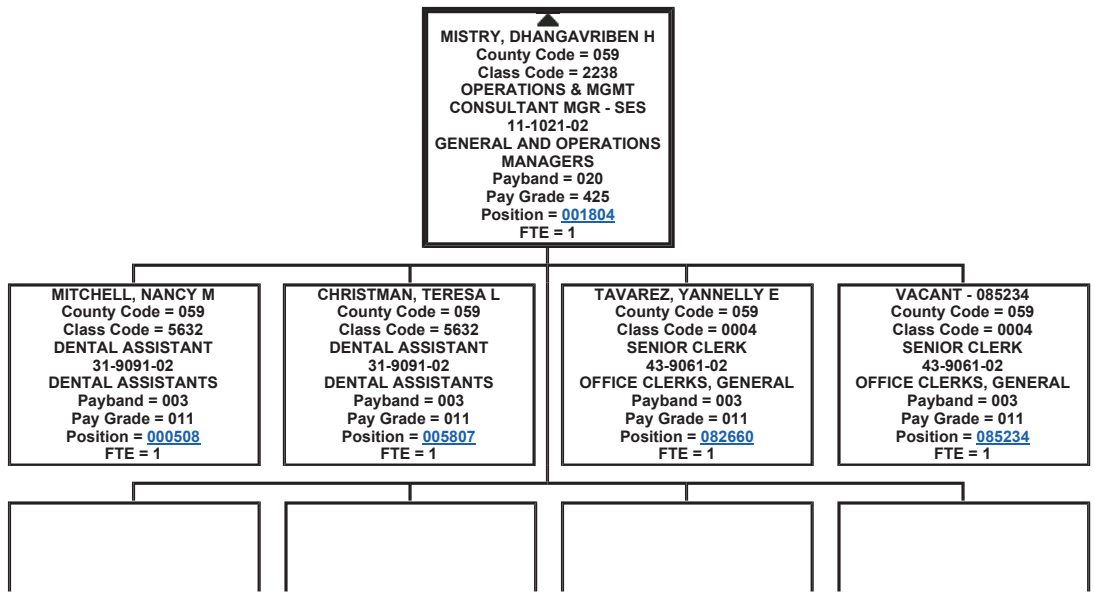
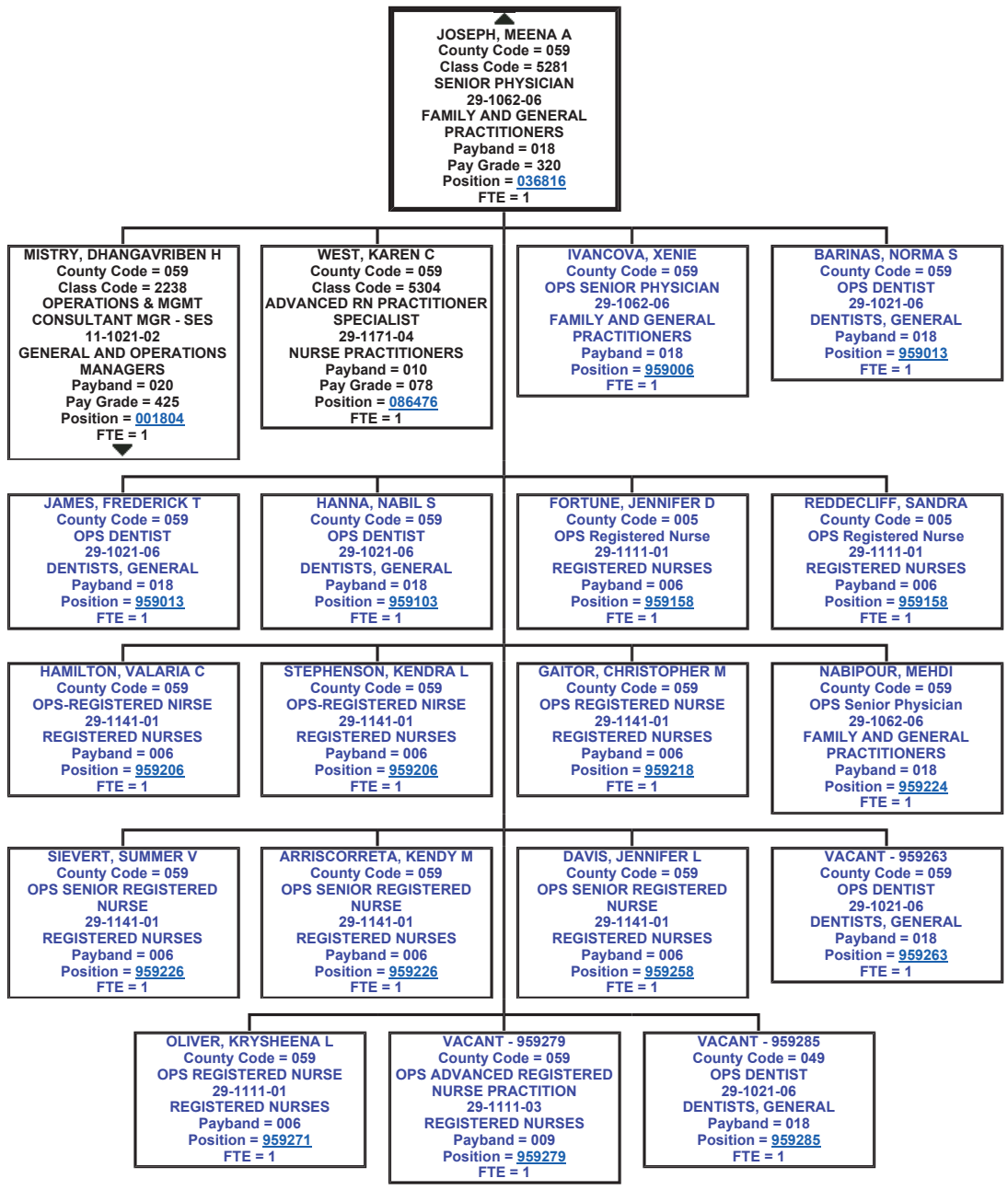












PARISI, GLORIA C  
County Code = 059  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [085726](#)  
FTE = 1

VACANT - 959257  
County Code = 059  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [959257](#)  
FTE = 1

BROSCHÉ, BARBARA A  
County Code = 059  
OPS DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Position = [959270](#)  
FTE = 1

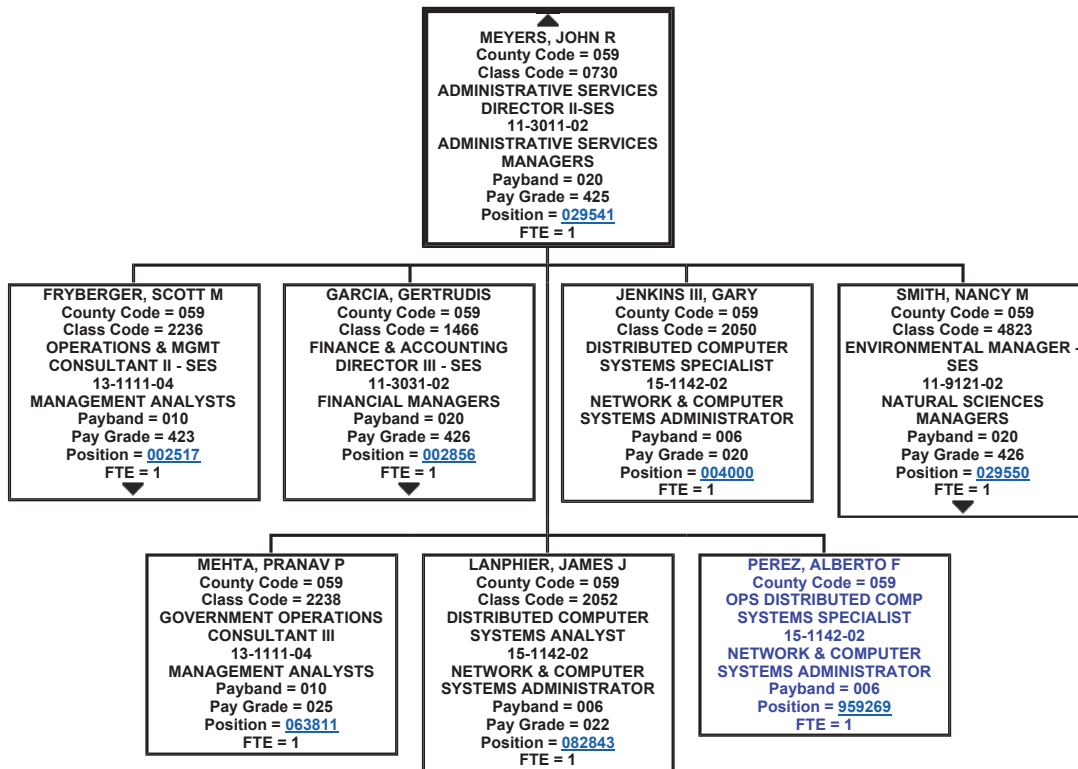
KATSUR-VRACAR, DEBRA A  
County Code = 059  
OPS DENTAL HYGIENIST  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Position = [959288](#)  
FTE = 1

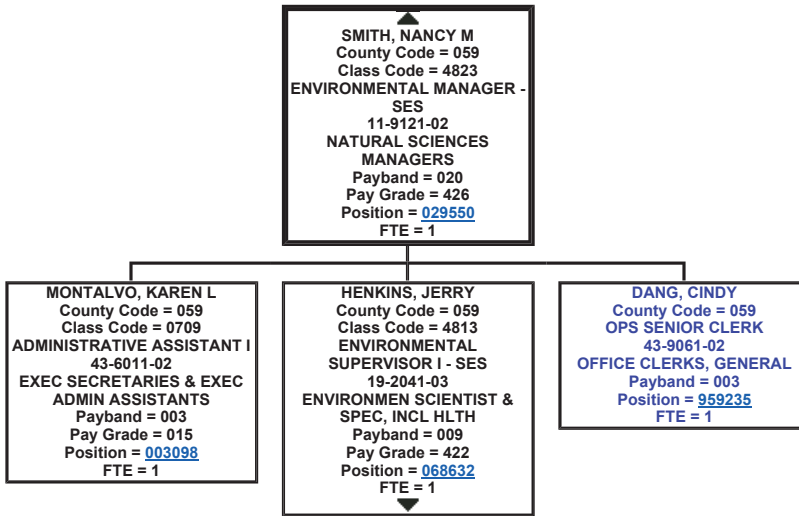


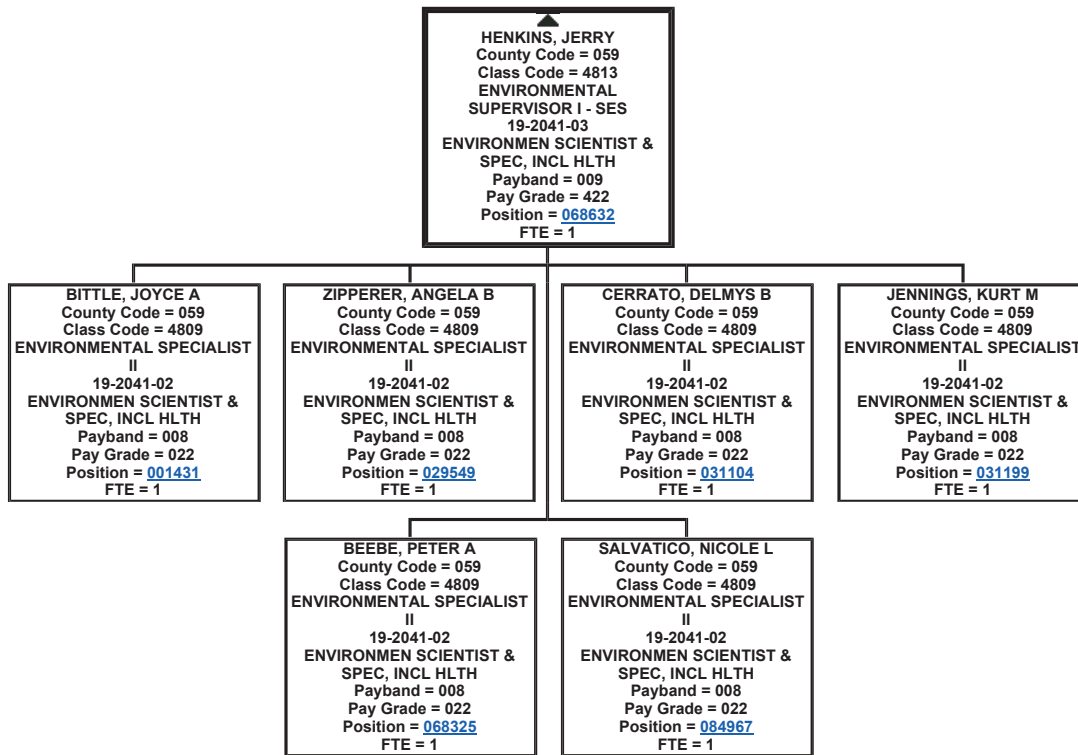
FORTUNE, SHELLON A  
County Code = 059  
Class Code = 2235  
GOVERNMENT OPERATIONS  
CONSULTANT III-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 425  
Position = [035275](#)  
FTE = 1

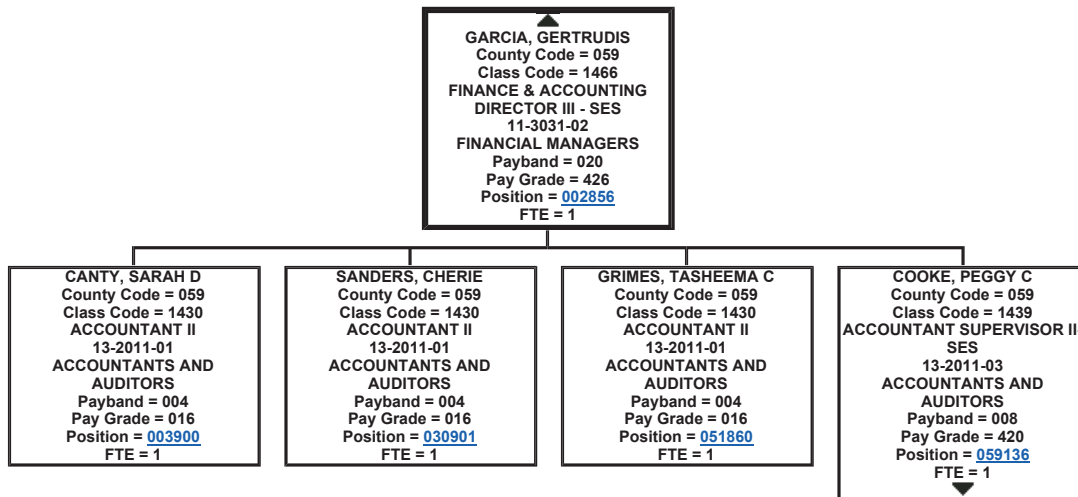
WILLIAMS, RUBY N  
County Code = 059  
Class Code = 2238  
GOVERNMENT OPERATIONS  
CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 025  
Position = [049858](#)  
FTE = 1

MORA, ANA C  
County Code = 059  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [959275](#)  
FTE = 1









▲  
COOKE, PEGGY C  
County Code = 059  
Class Code = 1439  
ACCOUNTANT SUPERVISOR II-  
SES  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 420  
Position = [059136](#)  
FTE = 1

RODRIGUEZ, JESSICA  
County Code = 059  
Class Code = 1430  
ACCOUNTANT II  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = [041738](#)  
FTE = 1

ROLON, YVETTE  
County Code = 059  
Class Code = 0130  
RECORDS SPECIALIST  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 015  
Position = [058561](#)  
FTE = 1

THOMASON, SUSAN R  
County Code = 059  
Class Code = 1430  
ACCOUNTANT II  
13-2011-01  
ACCOUNTANTS AND  
AUDITORS  
Payband = 004  
Pay Grade = 016  
Position = [064804](#)  
FTE = 1

BARRASCOUT, AURA Y  
County Code = 059  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [068416](#)  
FTE = 1

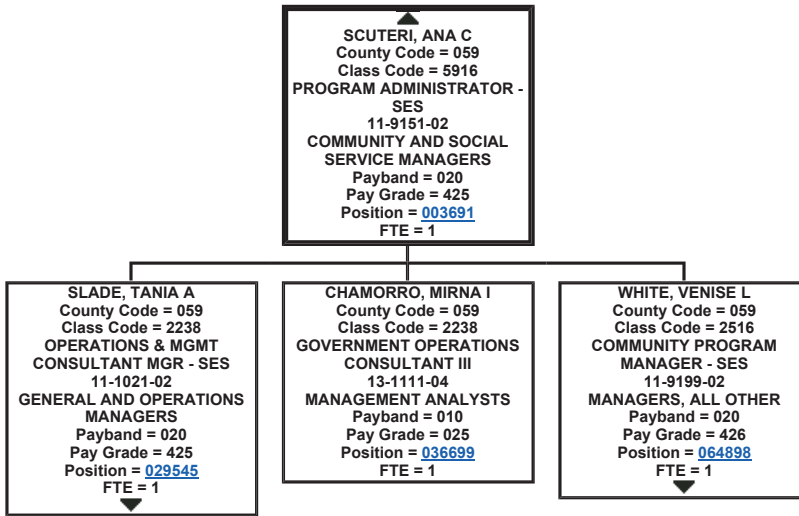
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FRYBERGER, SCOTT M  
County Code = 059  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [002517](#)  
FTE = 1

DORVIL, VENITE  
County Code = 059  
Class Code = 6526  
CUSTODIAL WORKER  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP  
Payband = 001  
Pay Grade = 004  
Position = [004461](#)  
FTE = 1

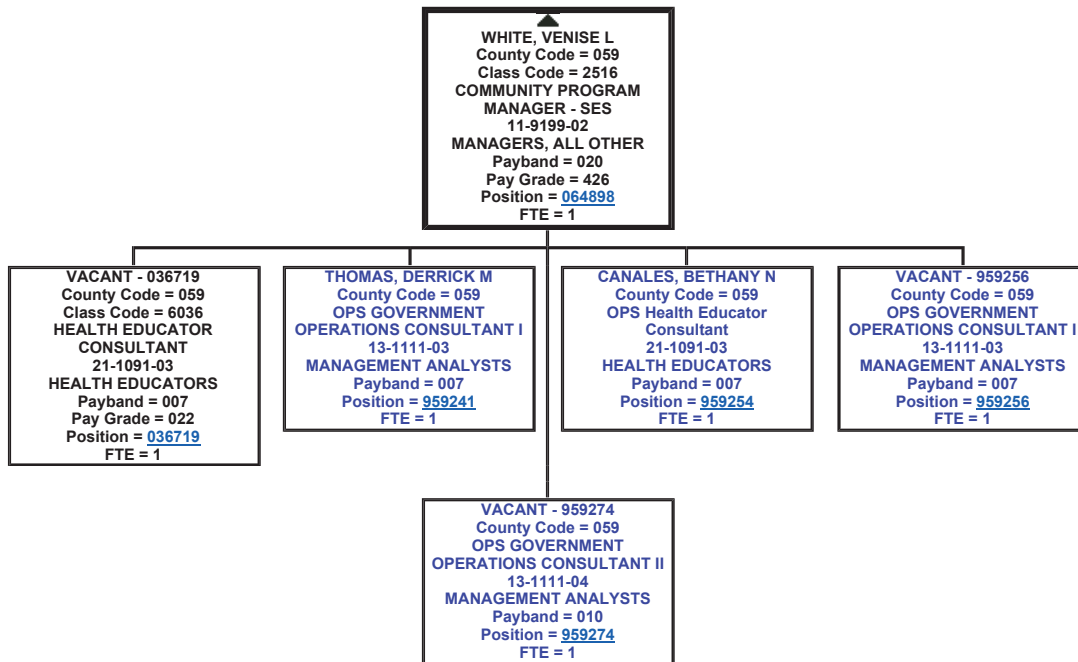
MURILLO, ADONIS  
County Code = 059  
Class Code = 0918  
STOREKEEPER I  
43-9199-01  
OFFICE & ADMIN SUPPORT  
WORKER, ALL OTHER  
Payband = 001  
Pay Grade = 008  
Position = [045248](#)  
FTE = 1

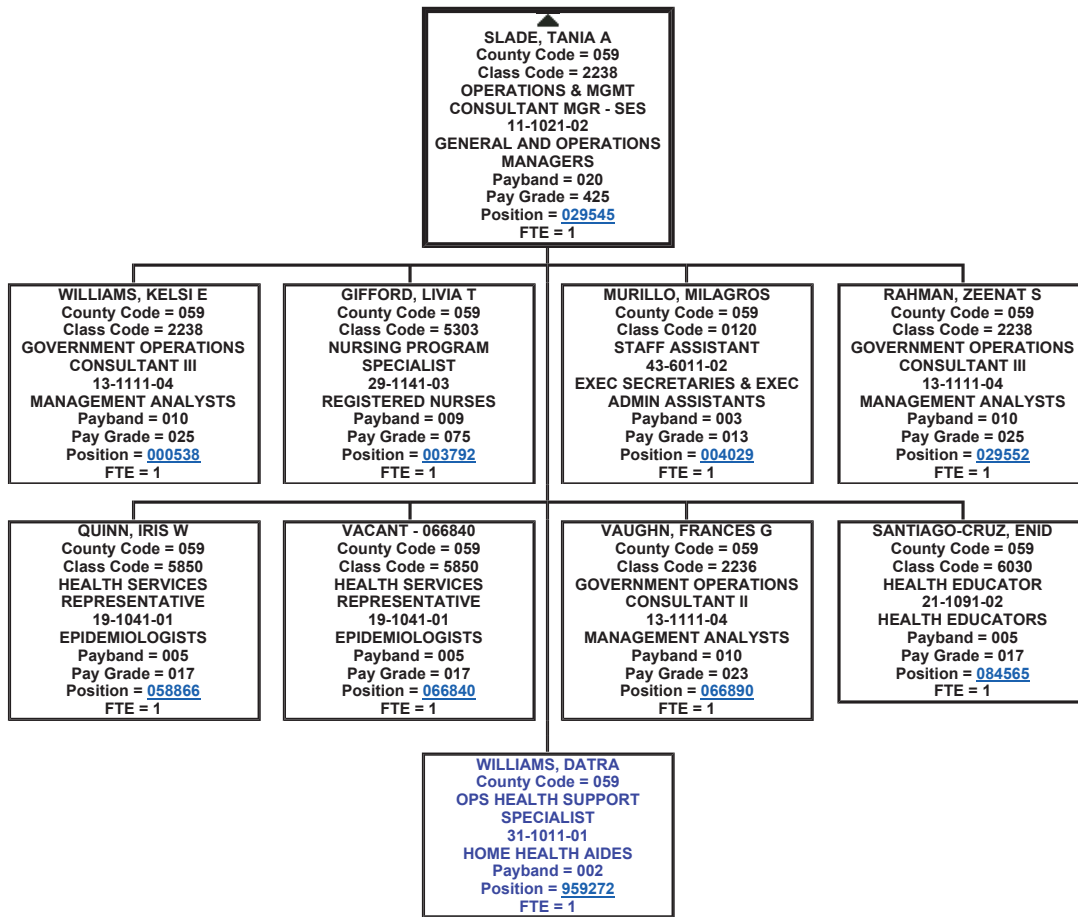
CRUZ, JUAN E  
County Code = 059  
Class Code = 0939  
PROPERTY SPECIALIST  
13-1081-01  
LOGISTICIANS  
Payband = 003  
Pay Grade = 014  
Position = [067176](#)  
FTE = 1

VACANT - 959227  
County Code = 059  
OPS FACILITIES SERVICE  
SPECIALIST  
13-1199-01  
BUSINESS OPERATION  
SPECIALIST, ALL OTHER  
Payband = 003  
Position = [959227](#)  
FTE = 1





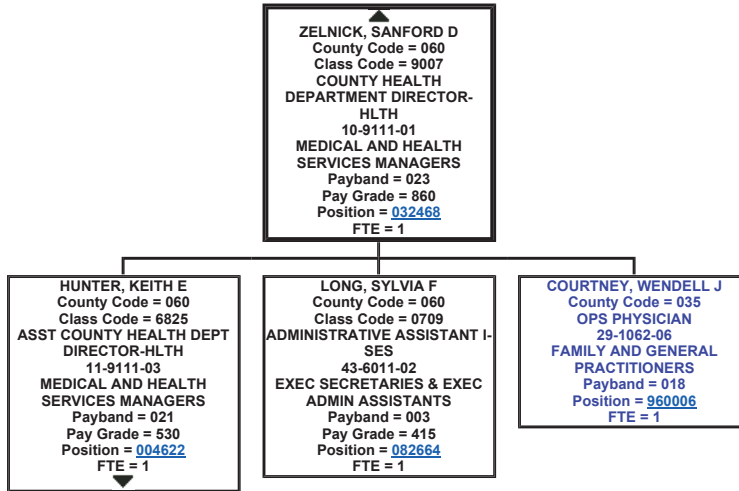


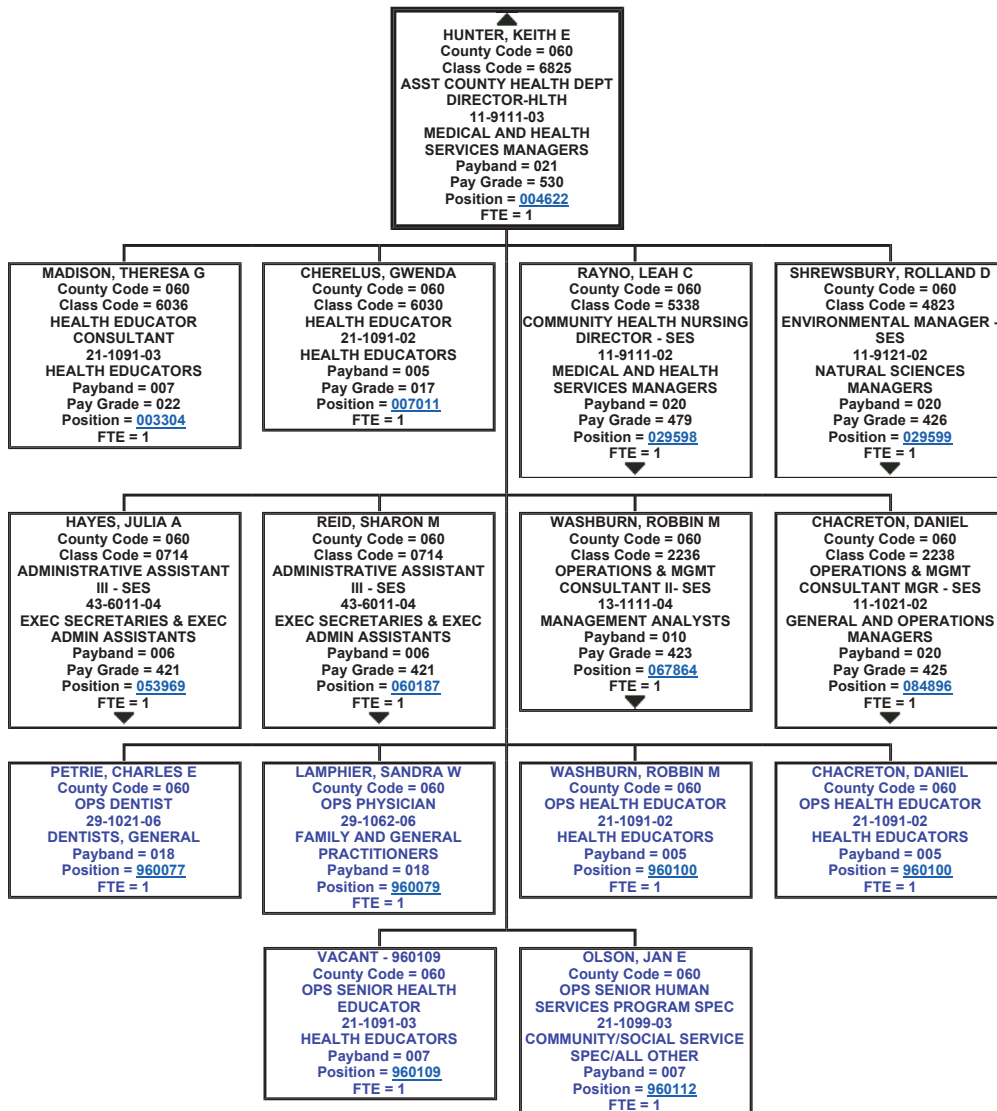


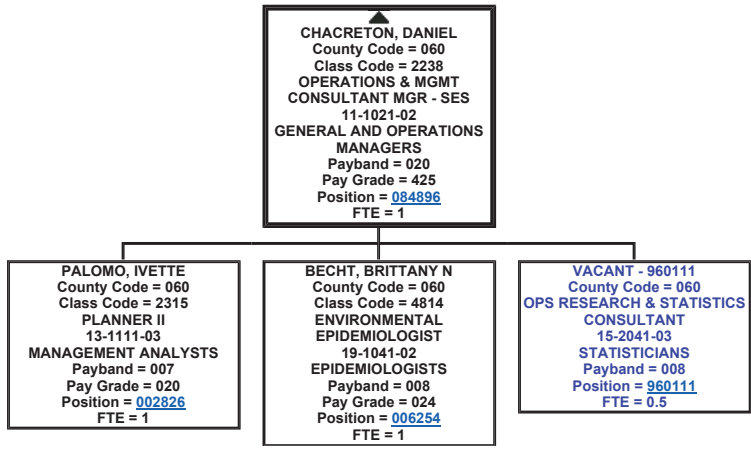
# Florida Department of Health

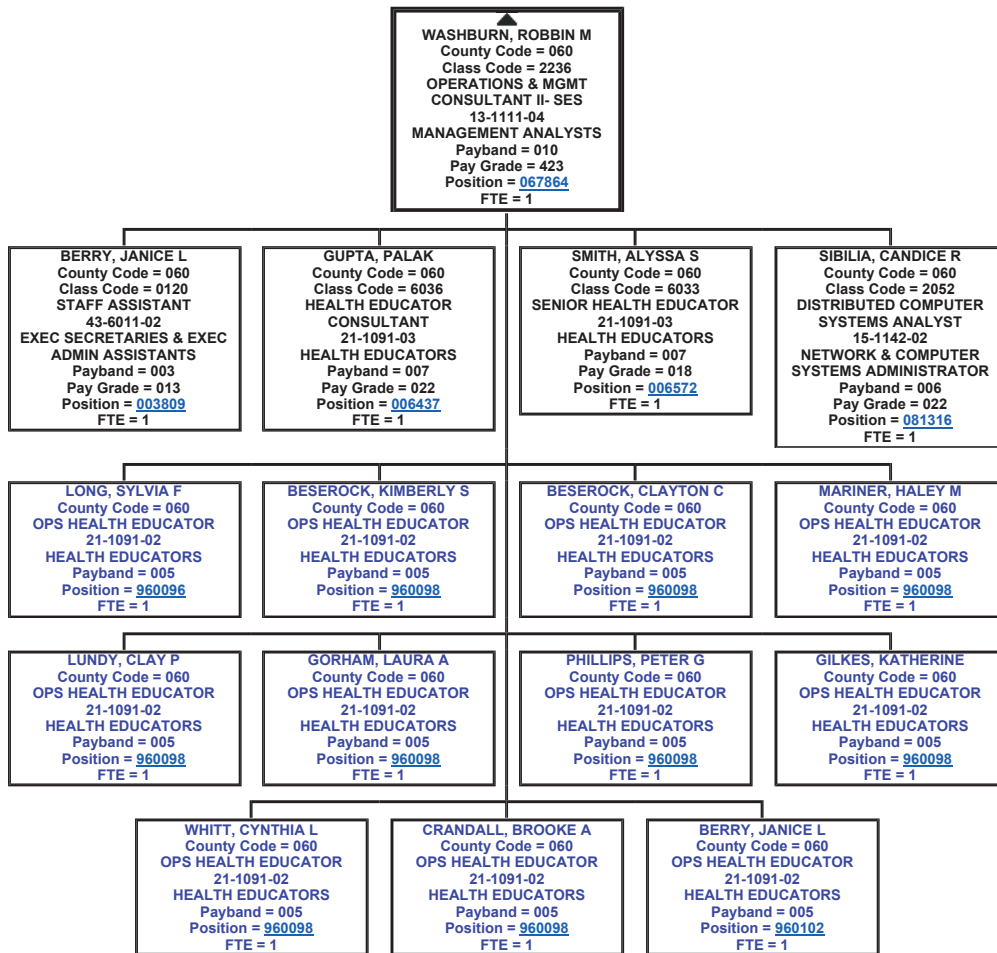
## CHD 60 - Sumter County Health Department

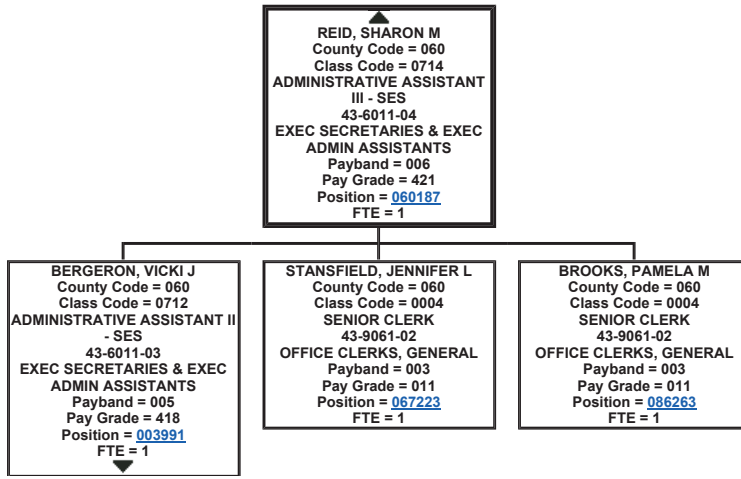
**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**

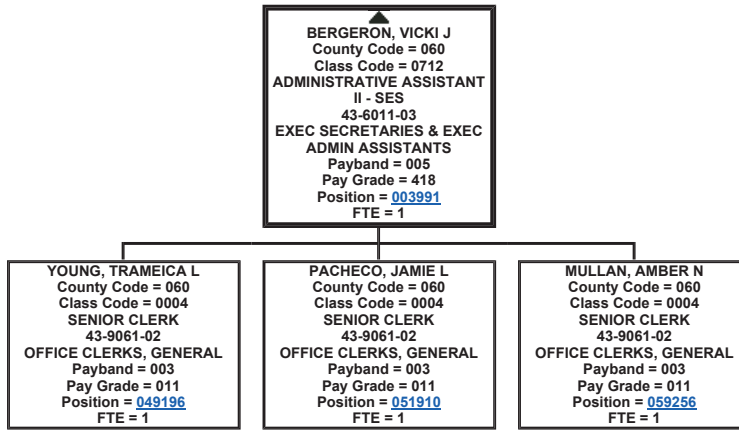




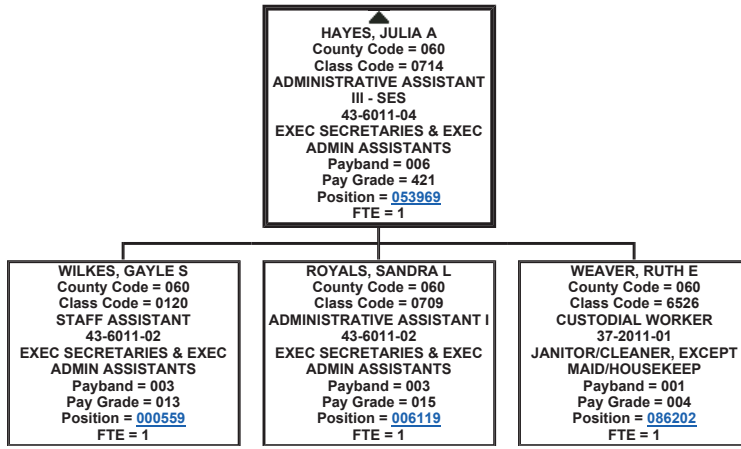


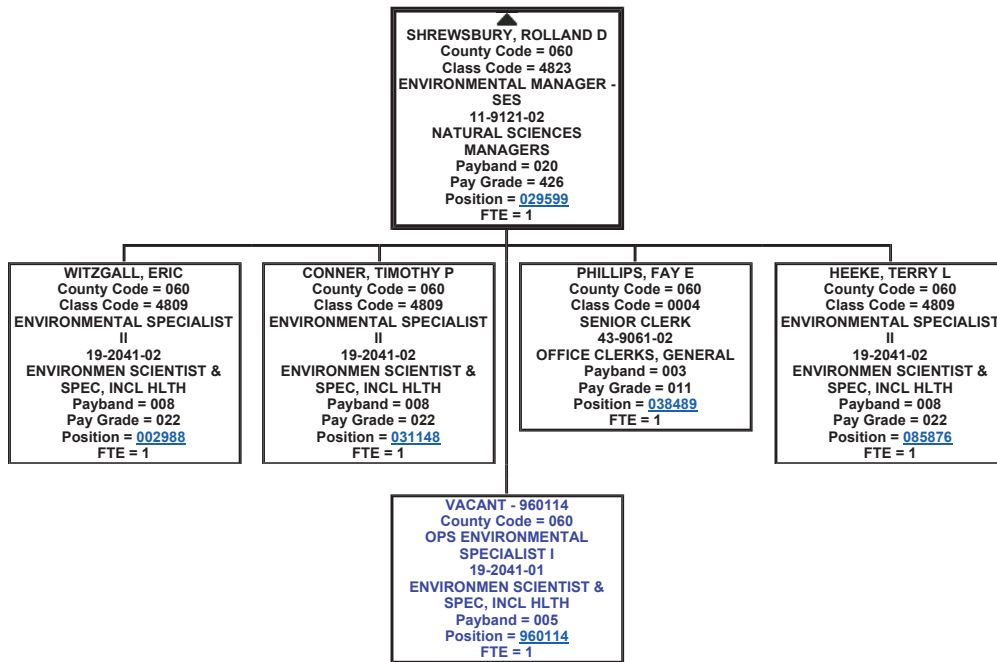


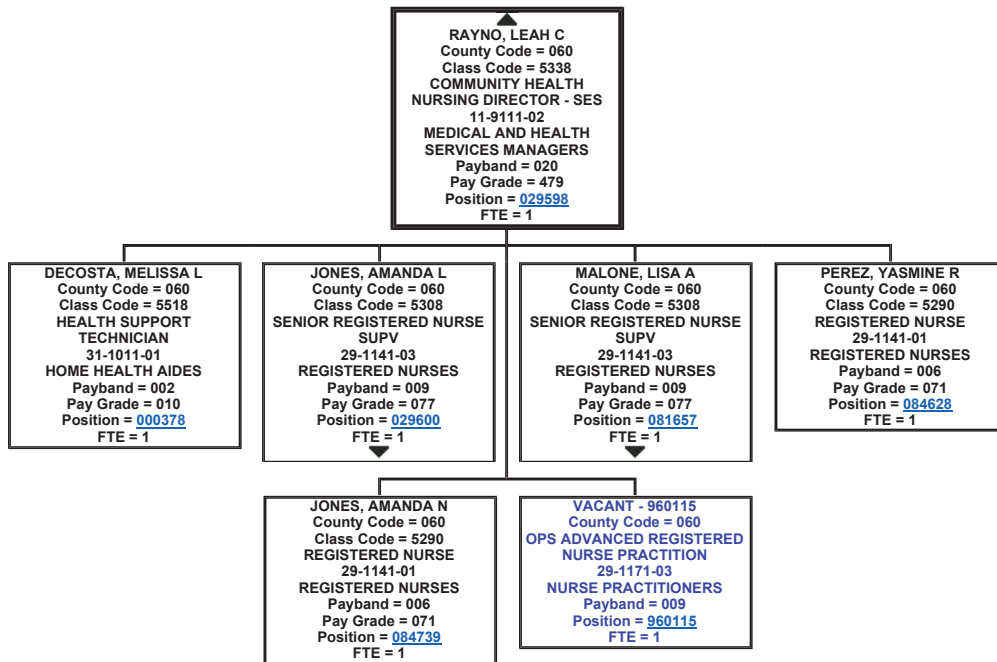








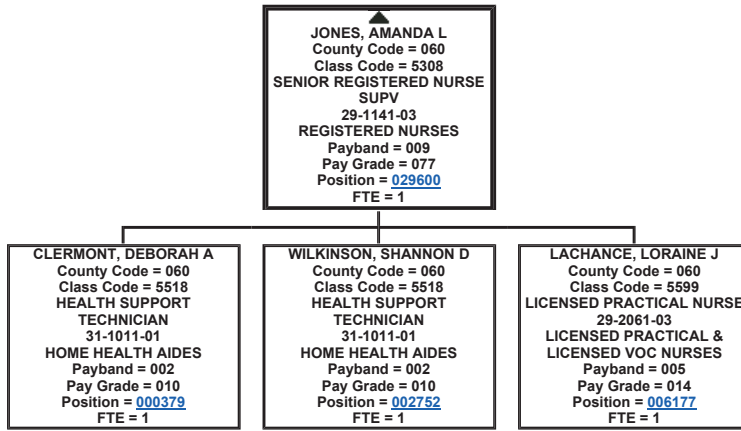




MALONE, LISA A  
County Code = 060  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [081657](#)  
FTE = 1

JOHNSON, SABRINA W  
County Code = 060  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [002402](#)  
FTE = 1

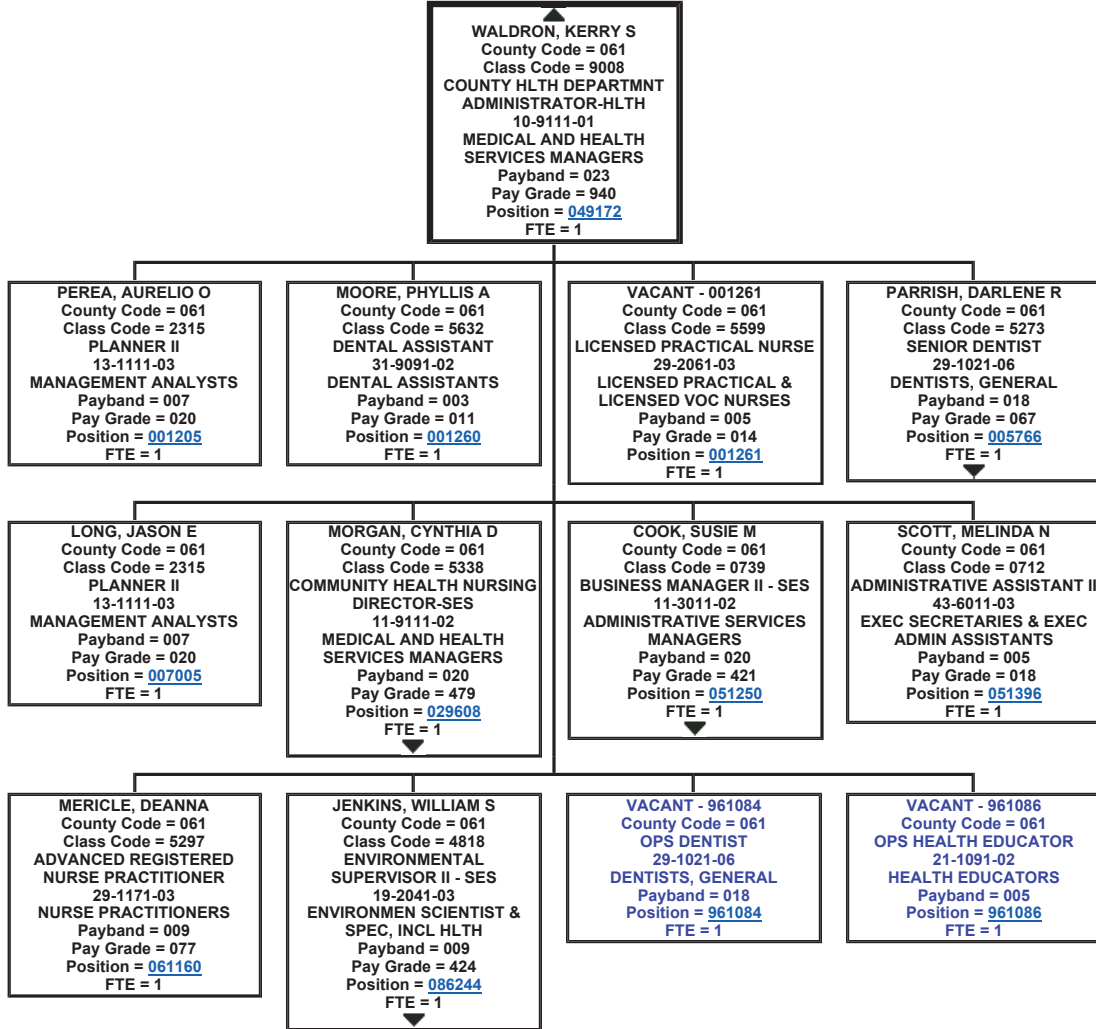
CEJA, JASMINE  
County Code = 060  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [043633](#)  
FTE = 1



# Florida Department of Health

## CHD 61 - Suwannee County Health Department

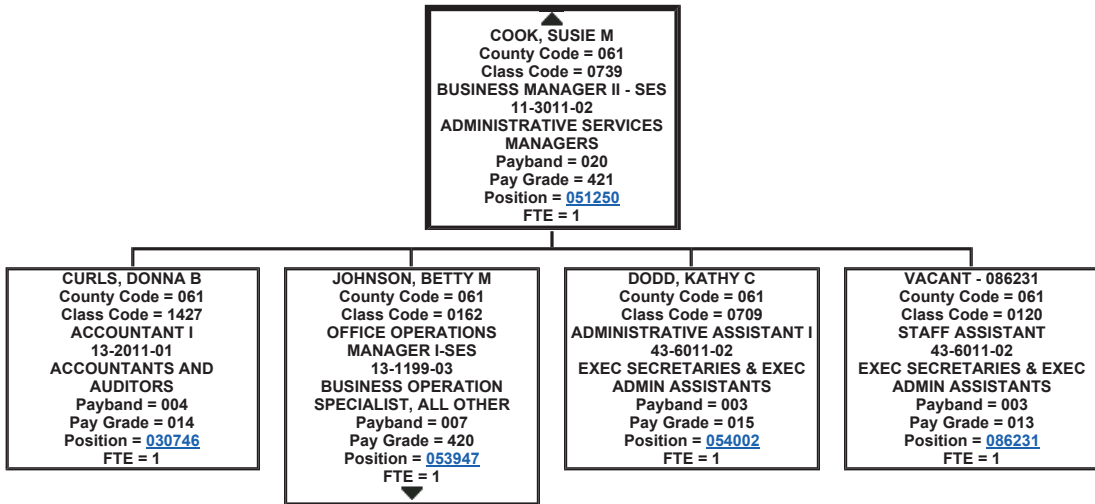
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



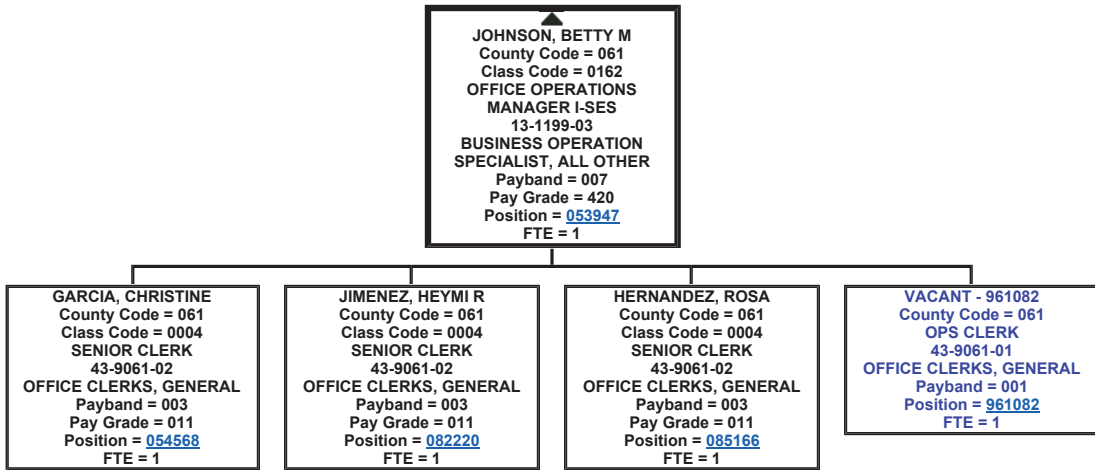
JENKINS, WILLIAM S  
County Code = 061  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II - SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [086244](#)  
FTE = 1

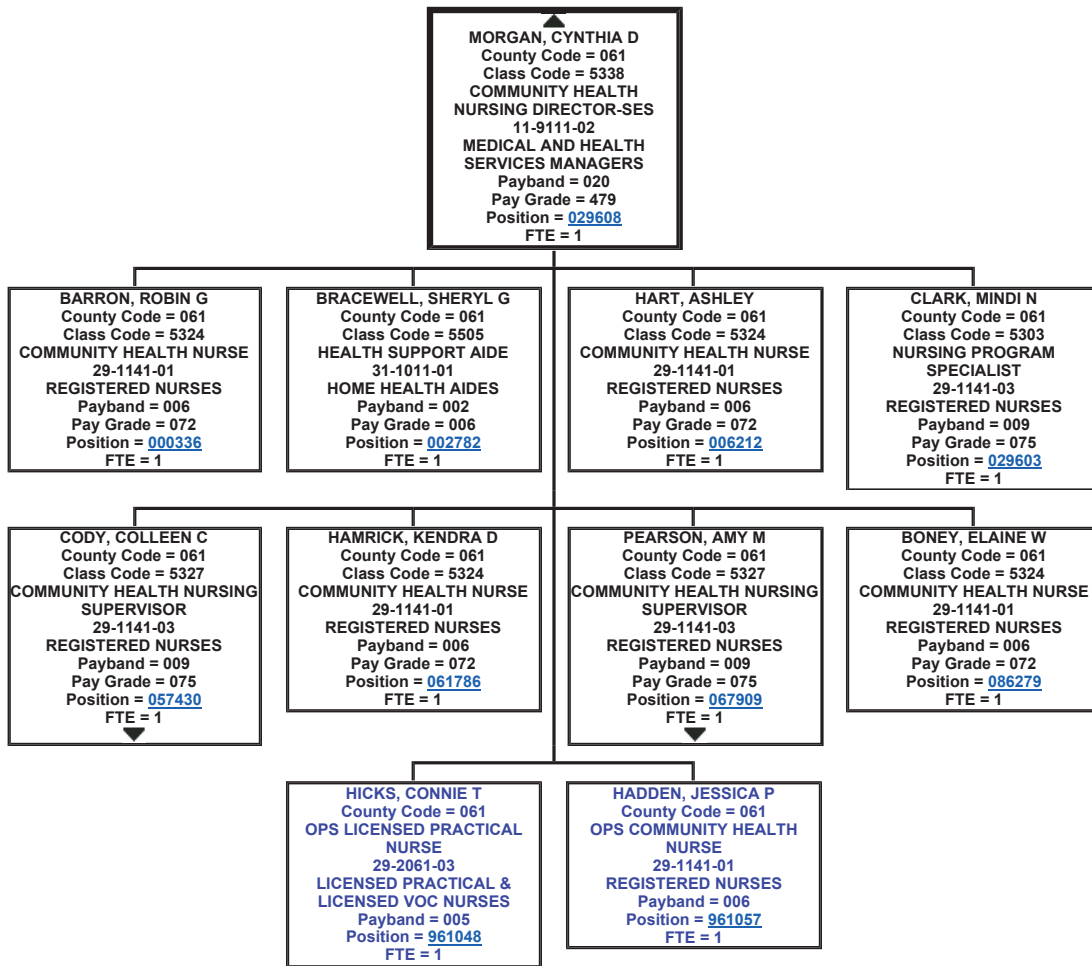
SQUITIERI, MARK D  
County Code = 061  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [006497](#)  
FTE = 1

ROGERS, KELLI C  
County Code = 061  
Class Code = 4806  
ENVIRONMENTAL SPECIALIST I  
19-2041-01  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 005  
Pay Grade = 019  
Position = [029609](#)  
FTE = 1









PEARSON, AMY M  
County Code = 061  
Class Code = 5327  
COMMUNITY HEALTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [067909](#)  
FTE = 1

POWE, BREENDCILLA  
County Code = 061  
Class Code = 5505  
HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 006  
Position = [061048](#)  
FTE = 1

BELL, LISA S  
County Code = 061  
Class Code = 5505  
HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 006  
Position = [067883](#)  
FTE = 1

▲  
CODY, COLLEEN C  
County Code = 061  
Class Code = 5327  
COMMUNITY HEALTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [057430](#)  
FTE = 1

RODRIGUEZ, YVONNE  
County Code = 061  
Class Code = 5953  
SOCIAL SERVICES  
COUNSELOR  
21-1019-03  
COUNSELORS, ALL OTHER  
Payband = 007  
Pay Grade = 018  
Position = [002095](#)  
FTE = 1

GRANTHAM, YESENIA D  
County Code = 061  
Class Code = 5953  
SOCIAL SERVICES  
COUNSELOR  
21-1019-03  
COUNSELORS, ALL OTHER  
Payband = 007  
Pay Grade = 018  
Position = [006565](#)  
FTE = 1

▲  
PARRISH, DARLENE R  
County Code = 061  
Class Code = 5273  
SENIOR DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 067  
Position = [005766](#)  
FTE = 1

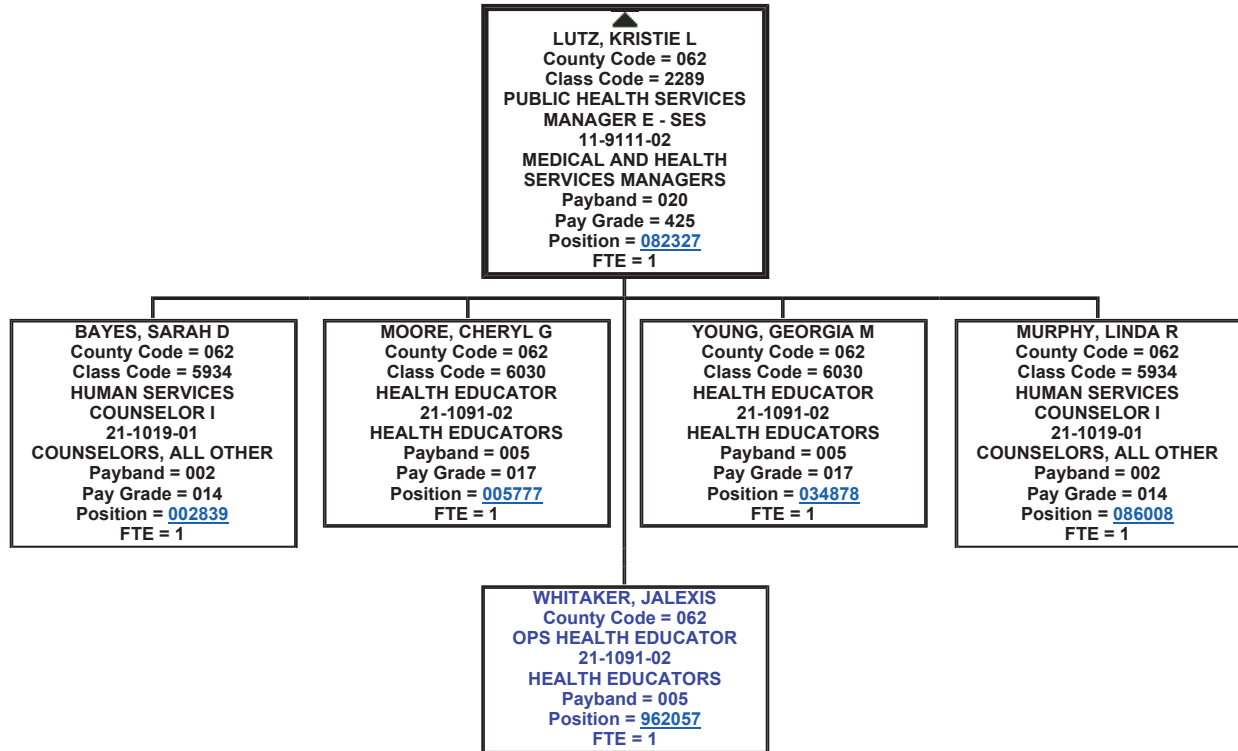
VACANT - 961083  
County Code = 061  
OPS DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Position = [961083](#)  
FTE = 1

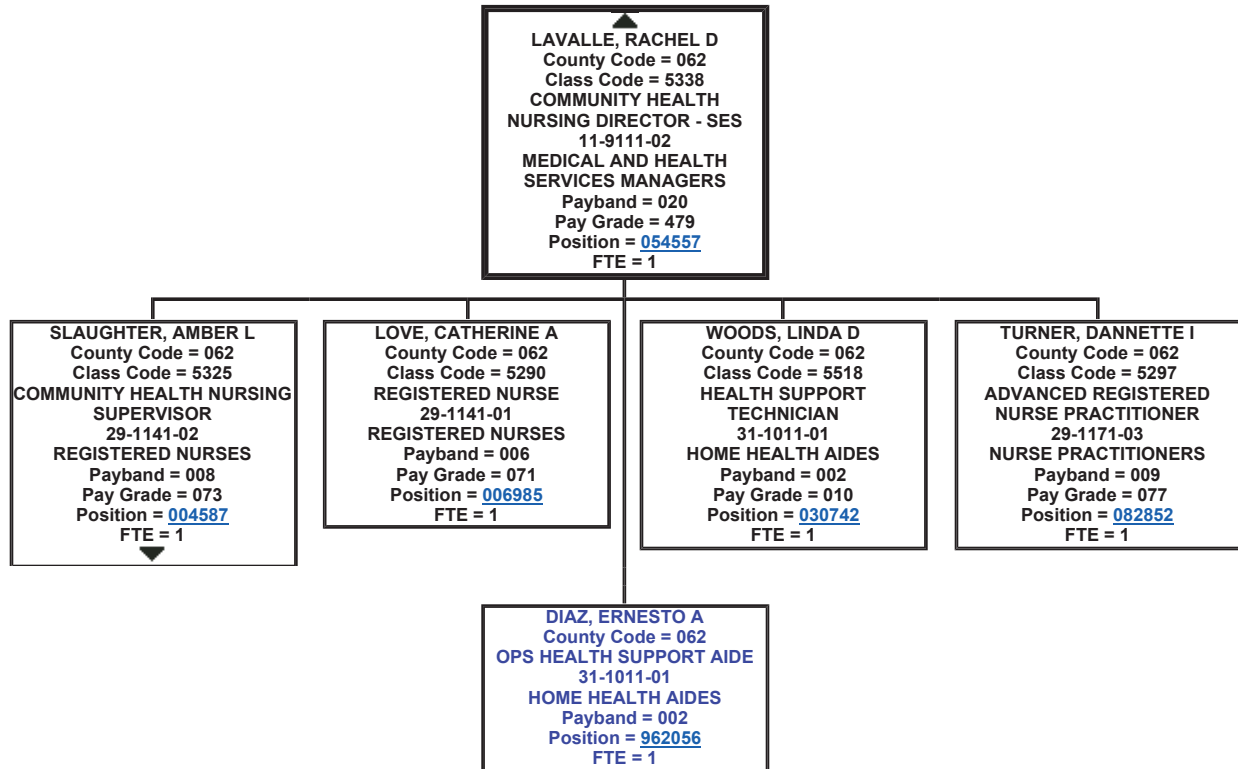
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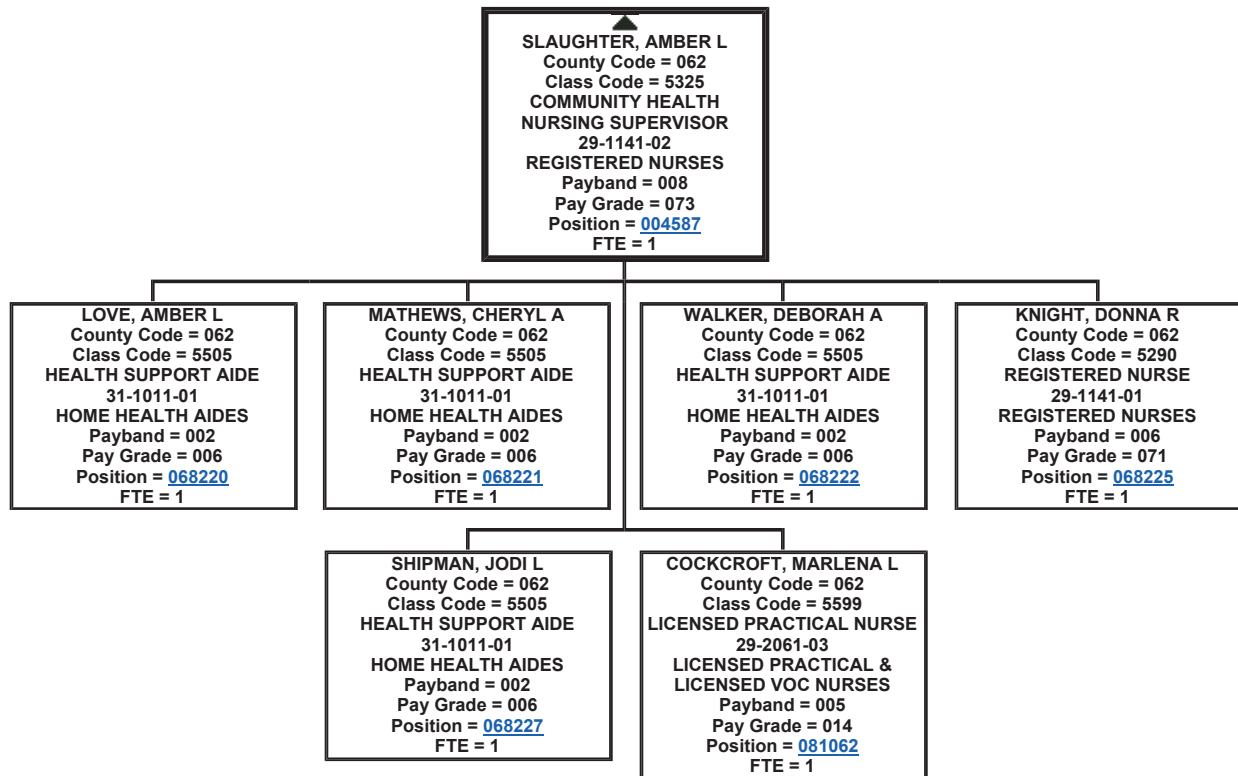
# Florida Department of Health

## CHD 62 - Taylor County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.









WOODS, STEPHANIE D  
County Code = 062  
Class Code = 5268  
DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 066  
Position = [004145](#)  
FTE = 1

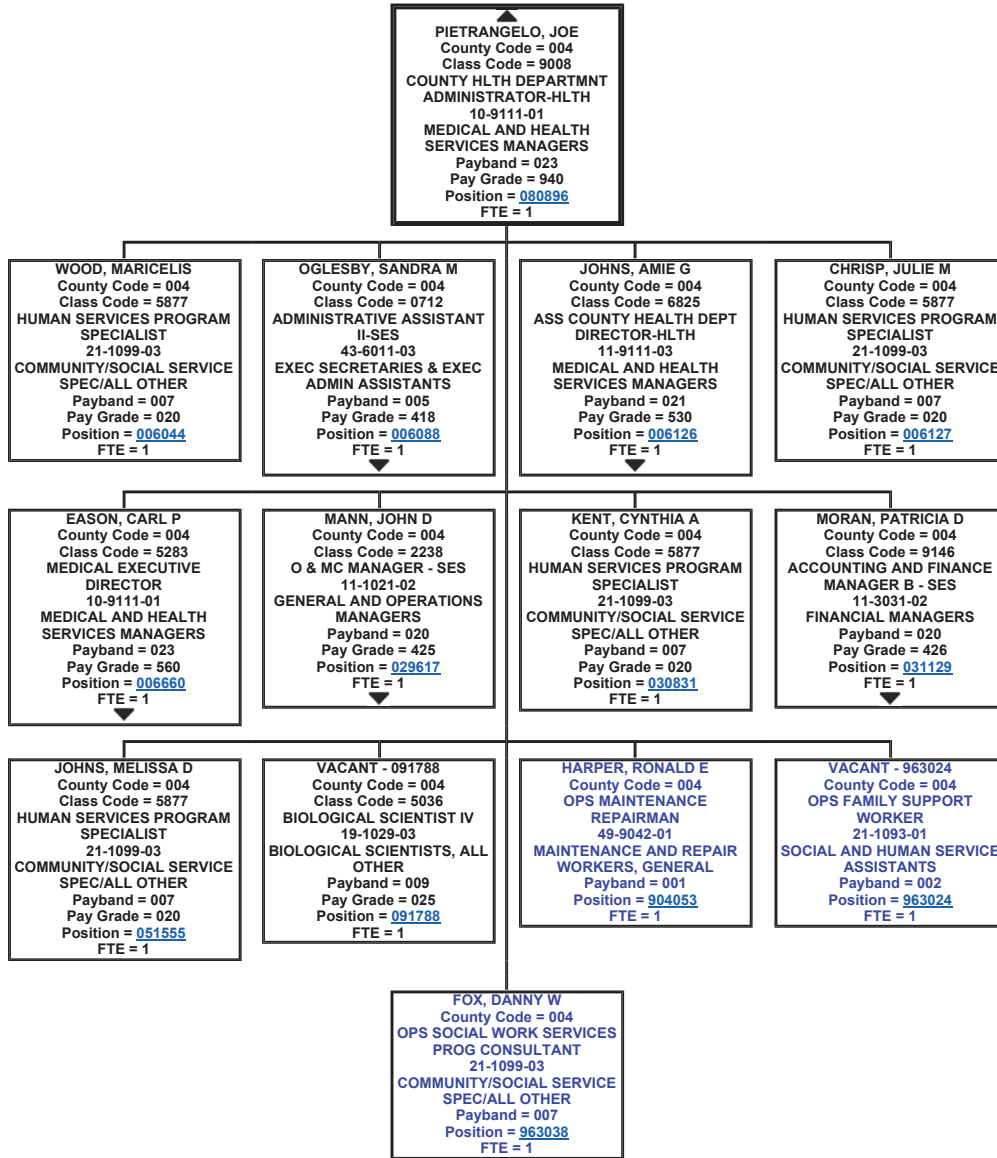
DEAN, KARA  
County Code = 062  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [004233](#)  
FTE = 1

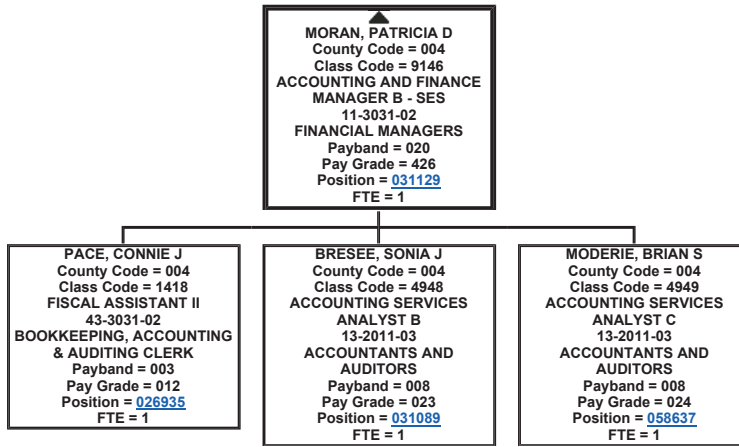
OSTEEN, ANNETTE M  
County Code = 062  
Class Code = 5632  
DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Pay Grade = 011  
Position = [004234](#)  
FTE = 1

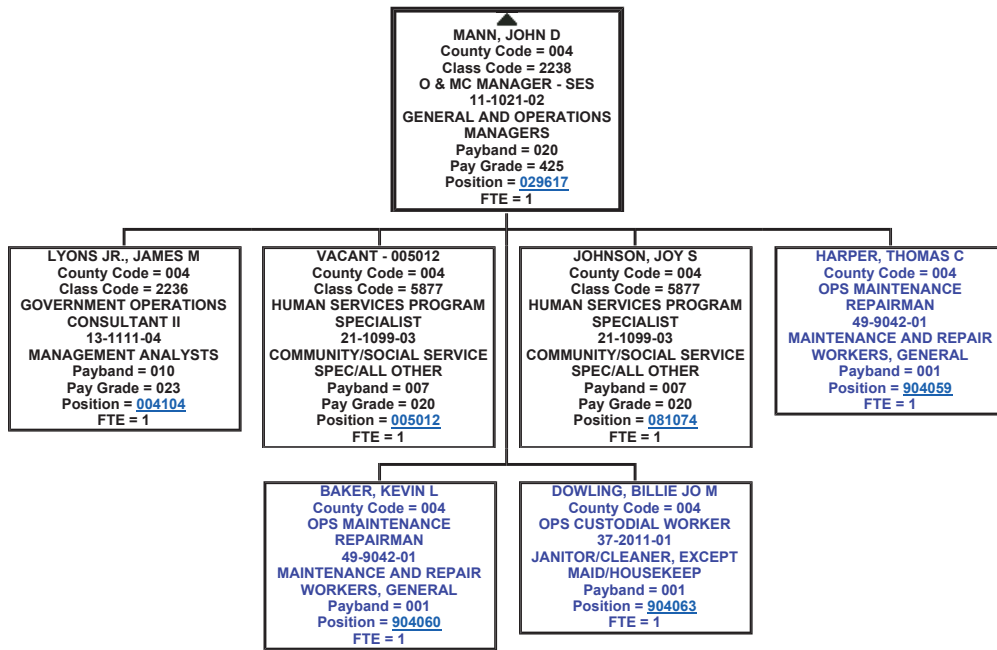
# Florida Department of Health

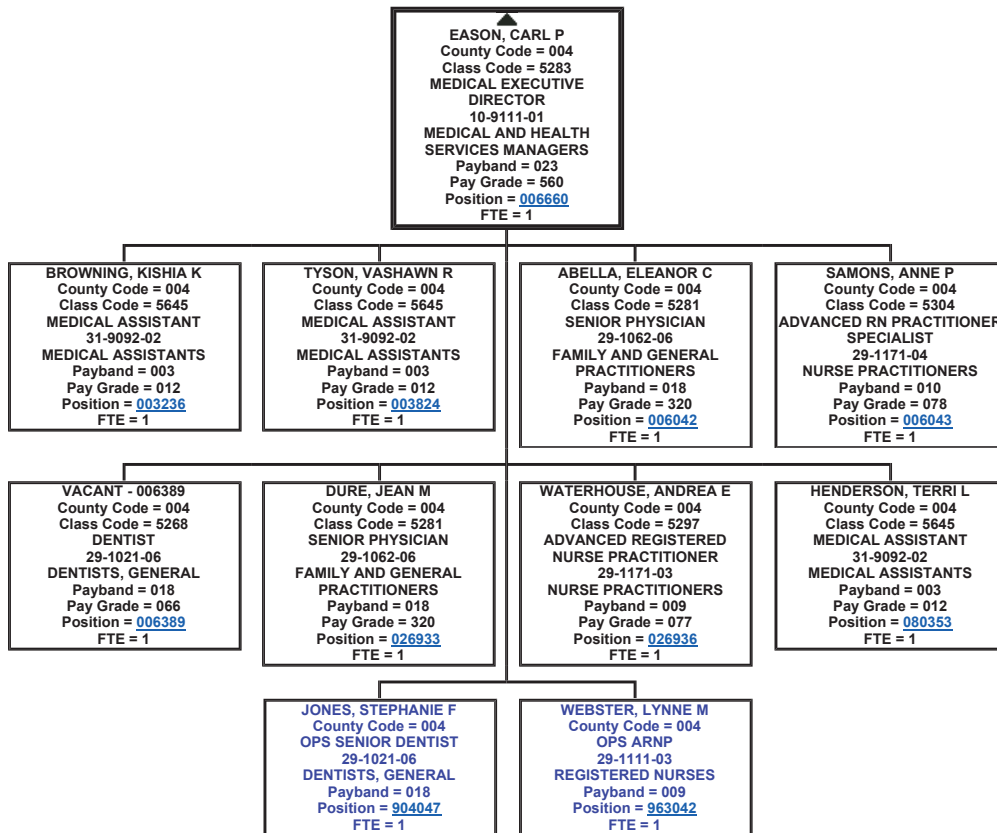
## CHD 63 - Union County Health Department

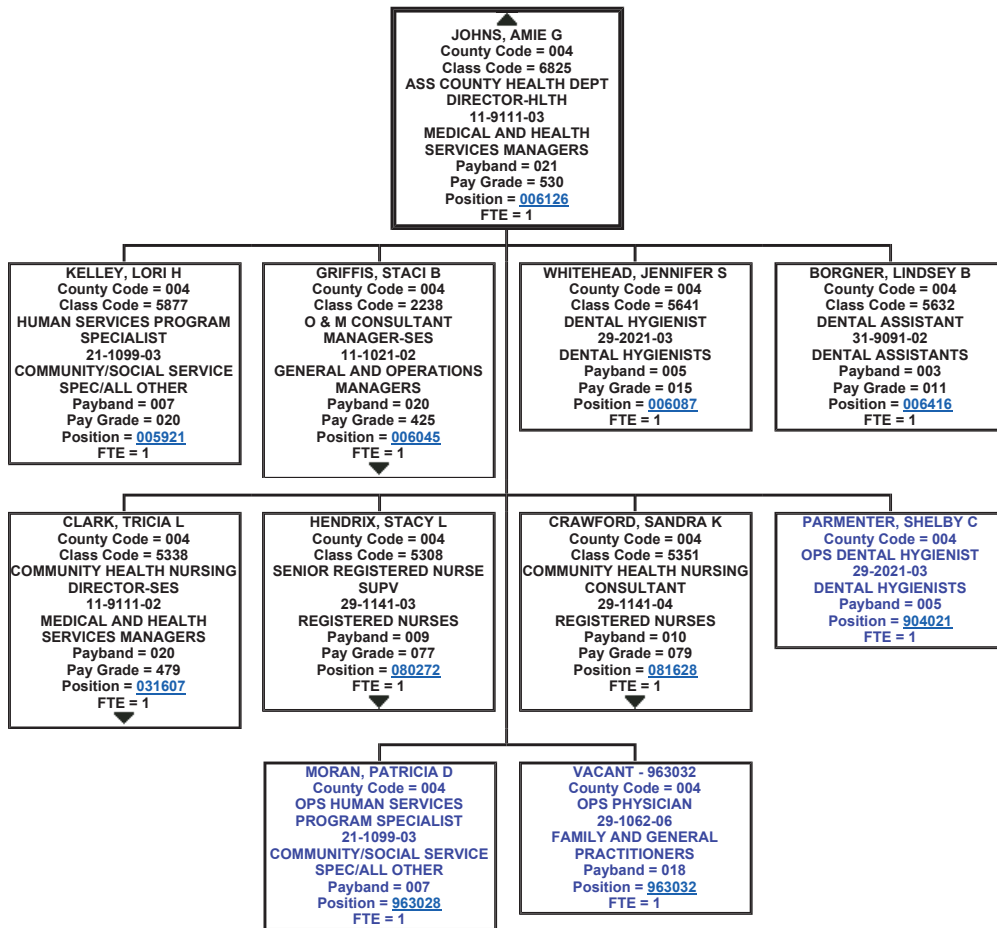
**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**

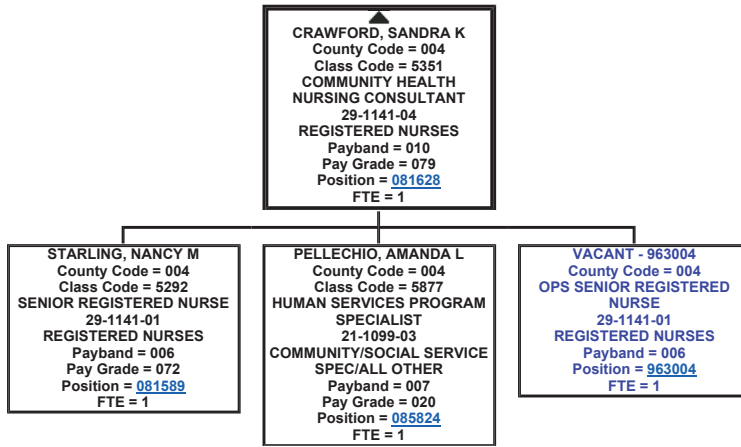












HENDRIX, STACY L  
County Code = 004  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [080272](#)  
FTE = 1

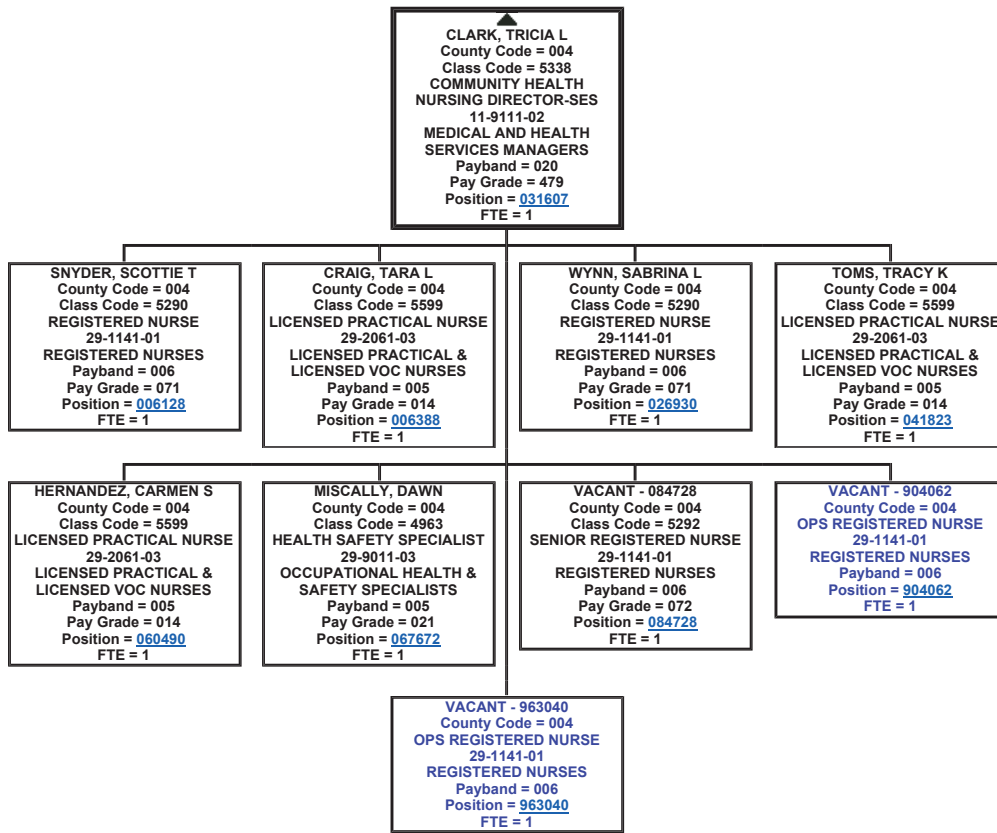
FISH, TIFFANY D  
County Code = 004  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [068773](#)  
FTE = 1

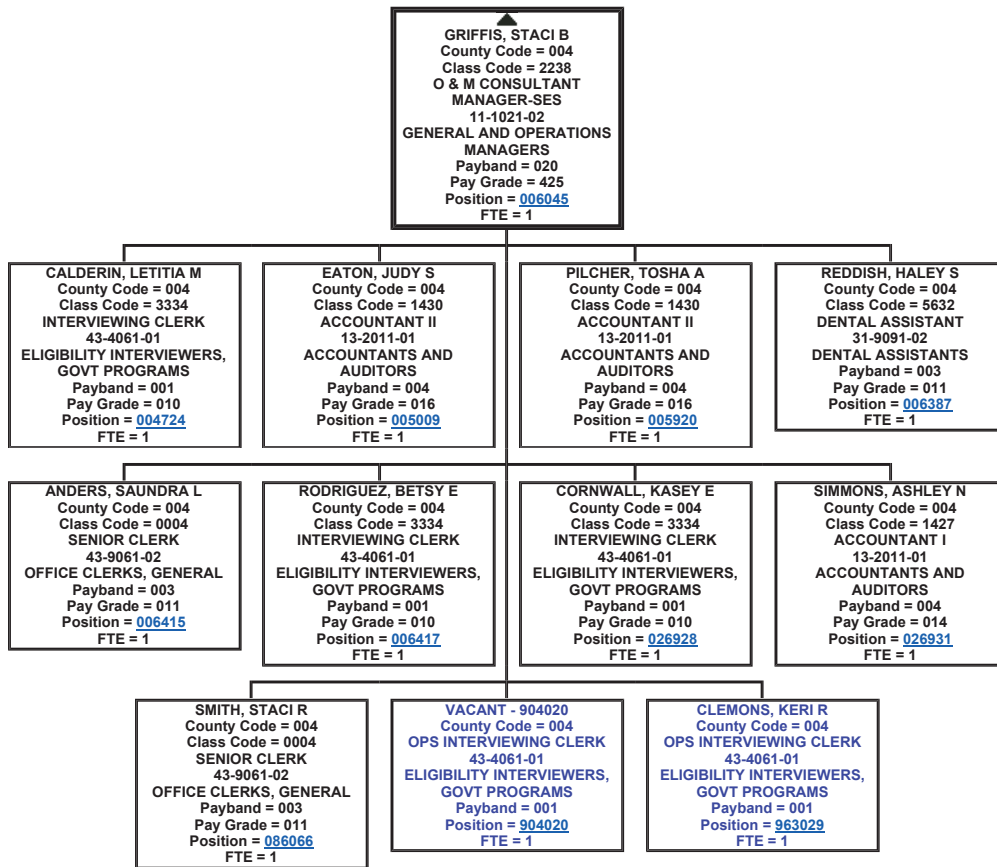
COX, MARGIE J  
County Code = 004  
Class Code = 5521  
HEALTH SUPPORT SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 013  
Position = [080355](#)  
FTE = 1

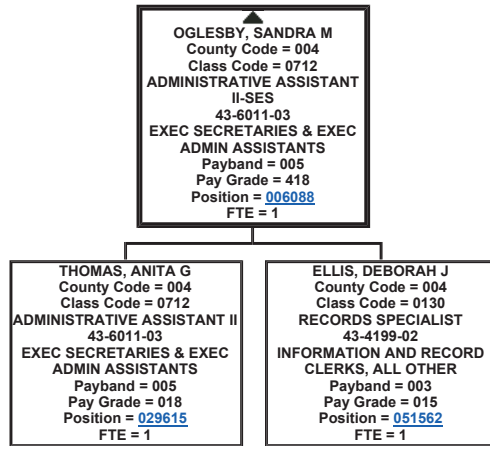
ALFORD, AUGUST K  
County Code = 004  
Class Code = 5505  
HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 006  
Position = [080356](#)  
FTE = 1

MATTHEWS, KAYLEN N  
County Code = 004  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [081600](#)  
FTE = 1





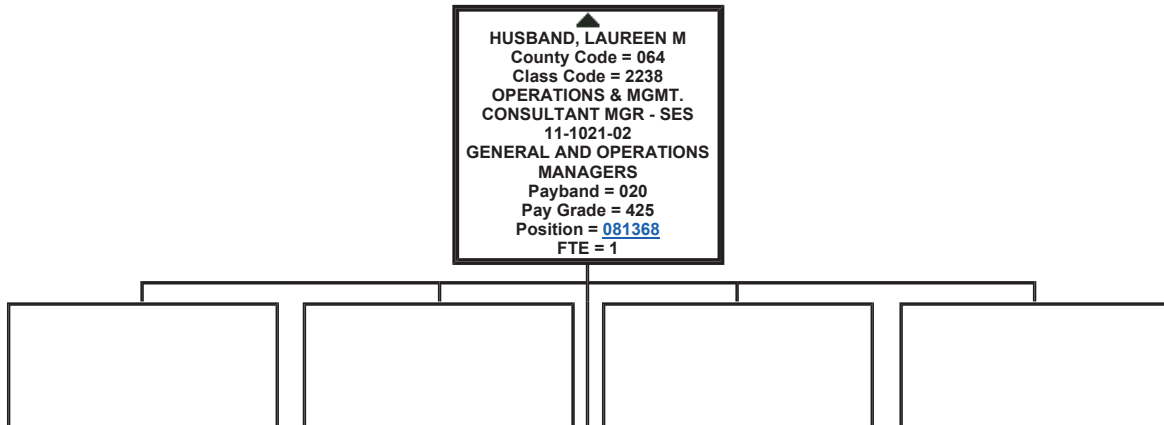
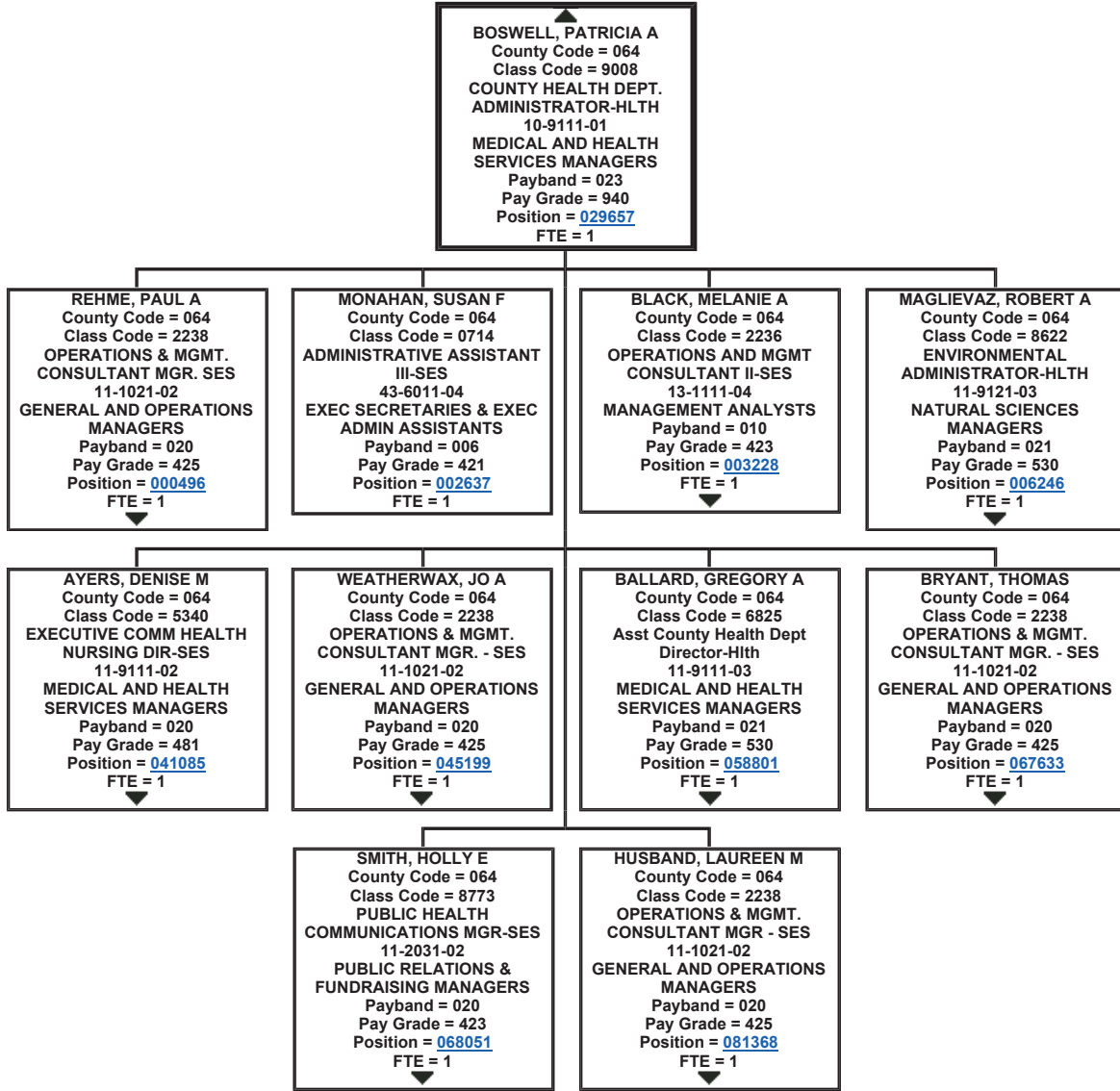


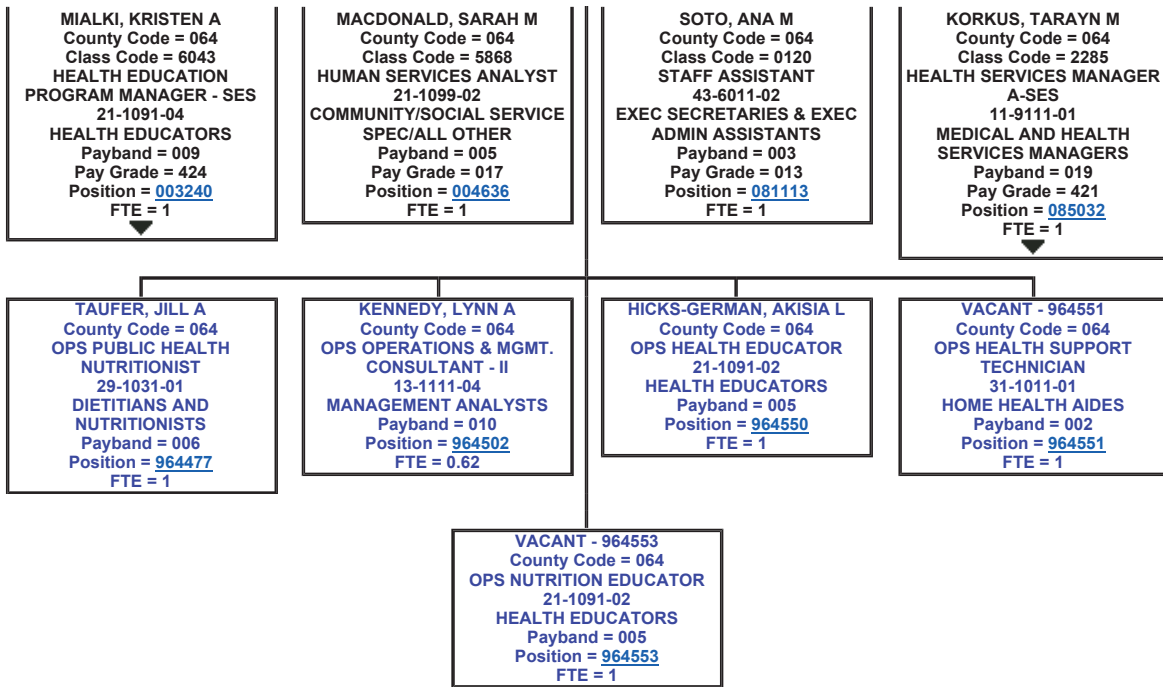


# Florida Department of Health

## CHD 64 - Volusia County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



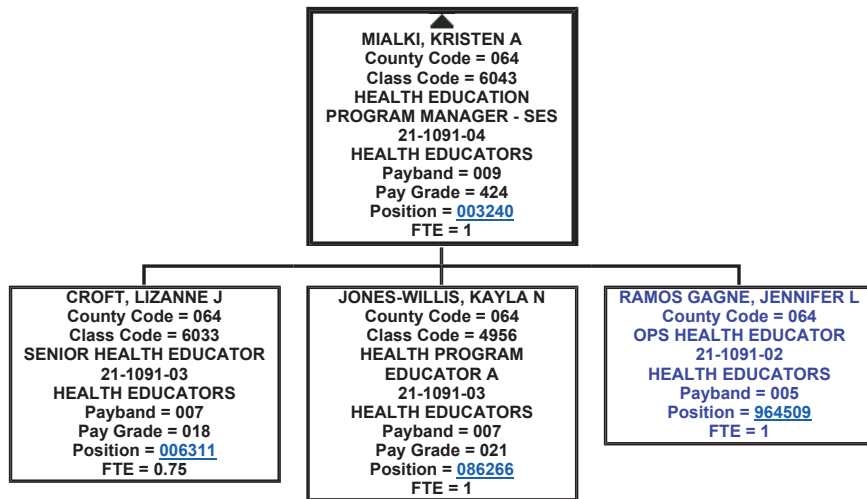


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KORKUS, TARAYN M  
County Code = 064  
Class Code = 2285  
HEALTH SERVICES MANAGER  
A-SES  
11-9111-01  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 019  
Pay Grade = 421  
Position = [085032](#)  
FTE = 1

CULVER, TORI C  
County Code = 064  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [005548](#)  
FTE = 1

CLAY, RENE C  
County Code = 064  
Class Code = 5292  
SENIOR REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 072  
Position = [080990](#)  
FTE = 1

LAVIN, VALERI A  
County Code = 064  
Class Code = 5303  
NURSING PROGRAM  
SPECIALIST  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [085425](#)  
FTE = 1



▲  
SMITH, HOLLY E  
County Code = 064  
Class Code = 8773  
PUBLIC HEALTH  
COMMUNICATIONS MGR-SES  
11-2031-02  
PUBLIC RELATIONS &  
FUNDRAISING MANAGERS  
Payband = 020  
Pay Grade = 423  
Position = [068051](#)  
FTE = 1

WATFORD, TASHIA S  
County Code = 064  
Class Code = 6030  
HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 017  
Position = [006488](#)  
FTE = 1

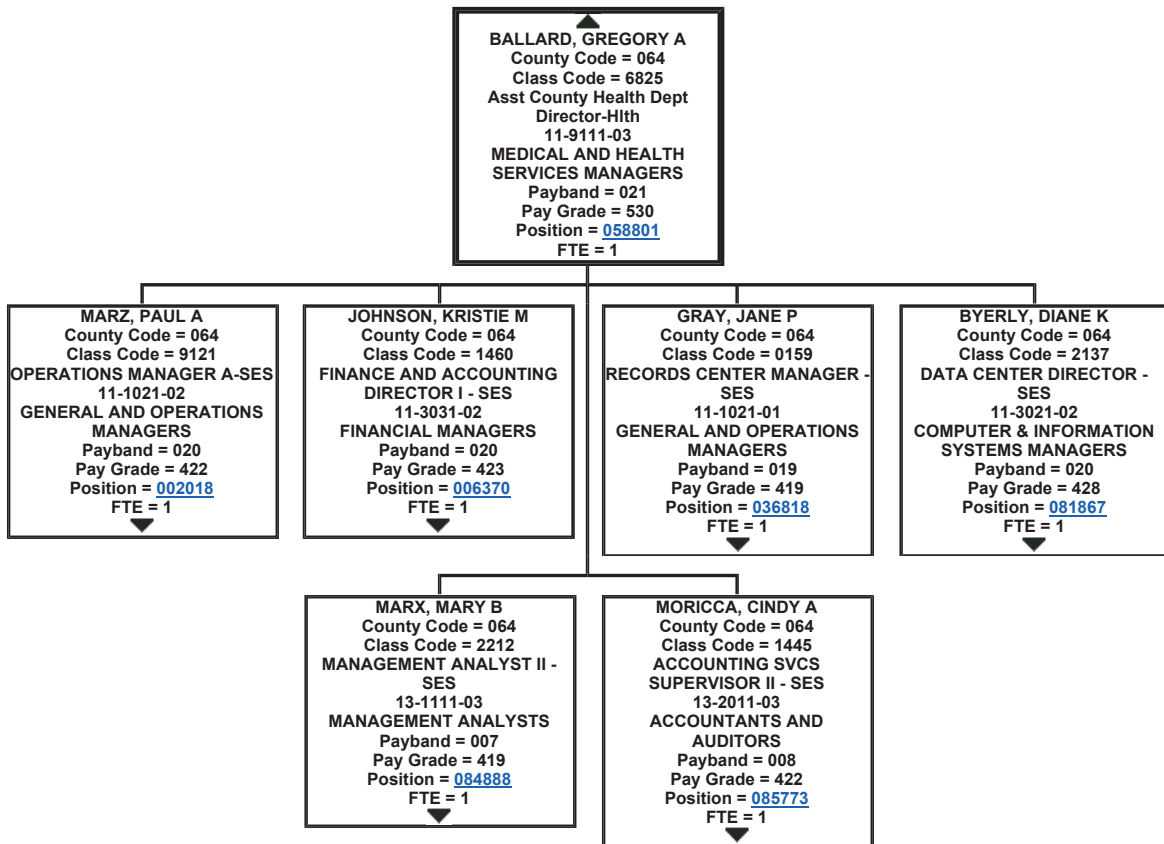
PRICE, LISA M  
County Code = 064  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [058671](#)  
FTE = 1

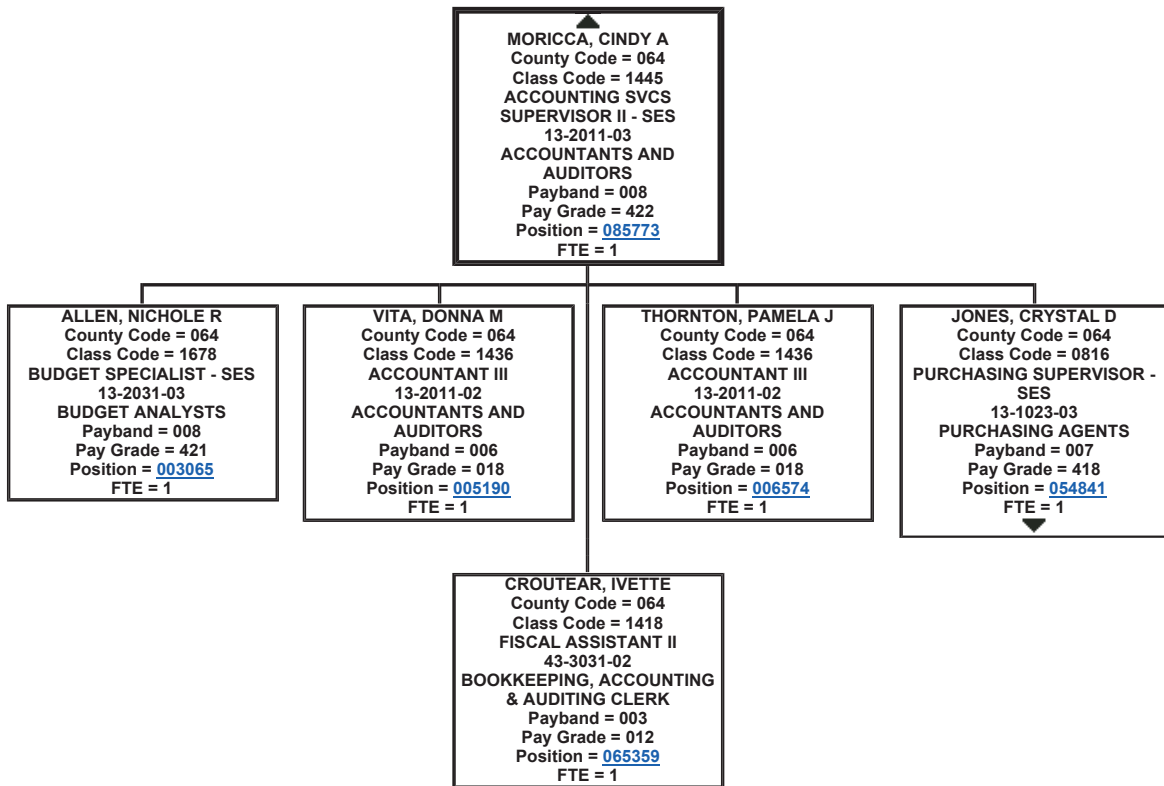


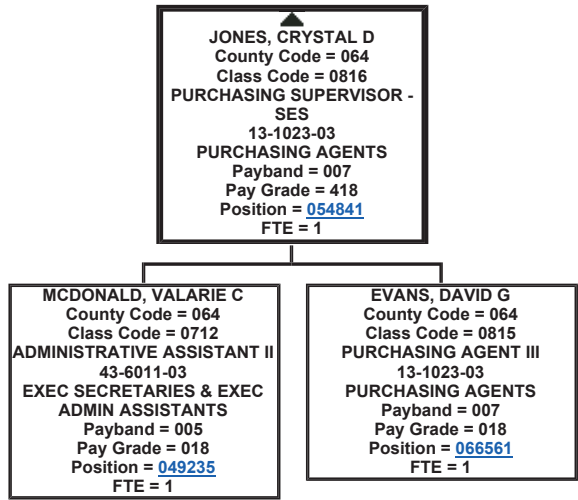
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BRYANT, THOMAS  
County Code = 064  
Class Code = 2238  
OPERATIONS & MGMT.  
CONSULTANT MGR. - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [067633](#)  
FTE = 1

BAHENA, MARISOL  
County Code = 064  
Class Code = 5868  
HUMAN SERVICES ANALYST  
21-1099-02  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 005  
Pay Grade = 017  
Position = [006372](#)  
FTE = 1

JOHNSON, ETHAN J  
County Code = 064  
Class Code = 2236  
GOVERNMENT OPERATIONS  
CONSULTANT II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 023  
Position = [006386](#)  
FTE = 1



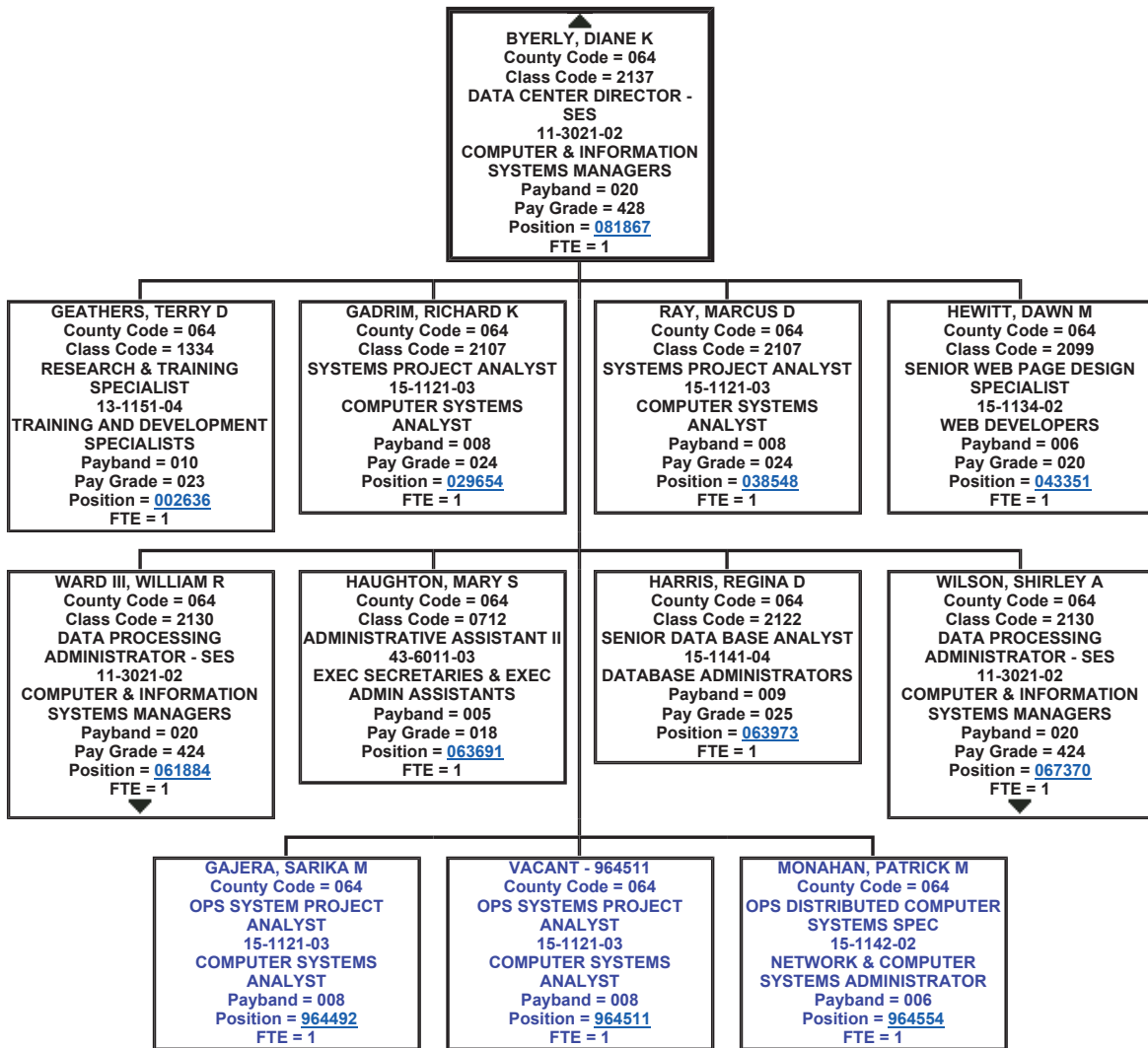


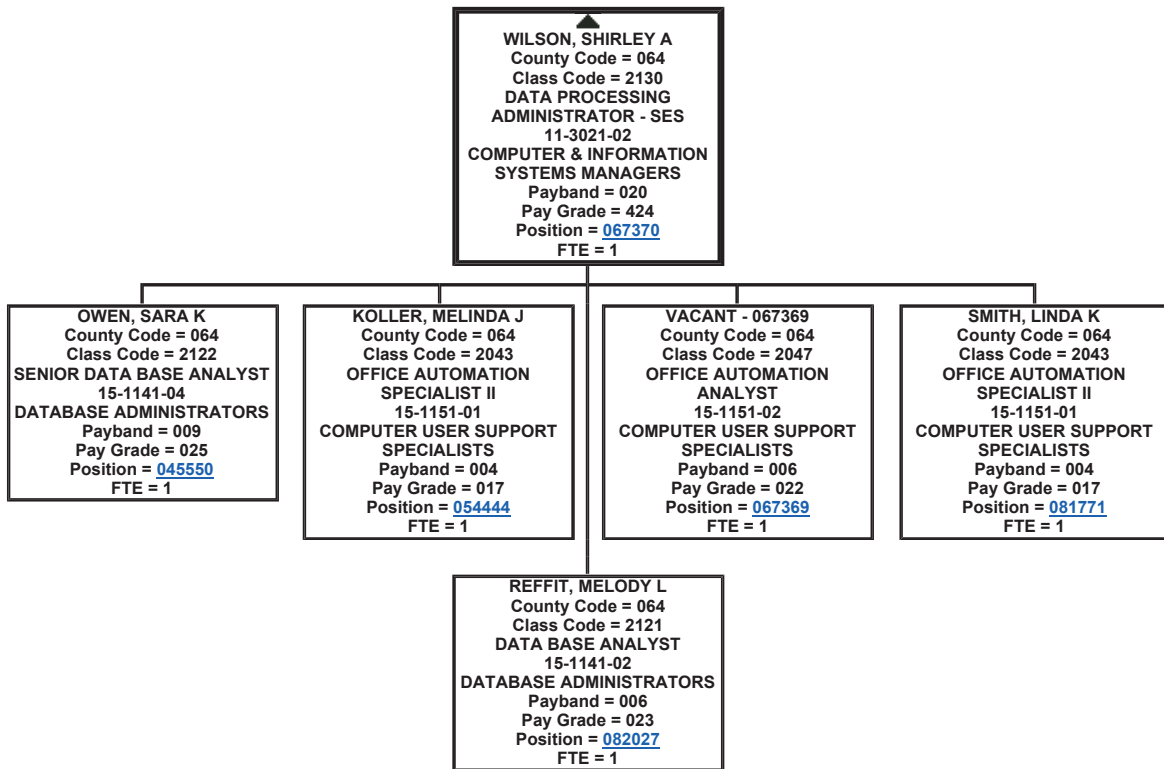


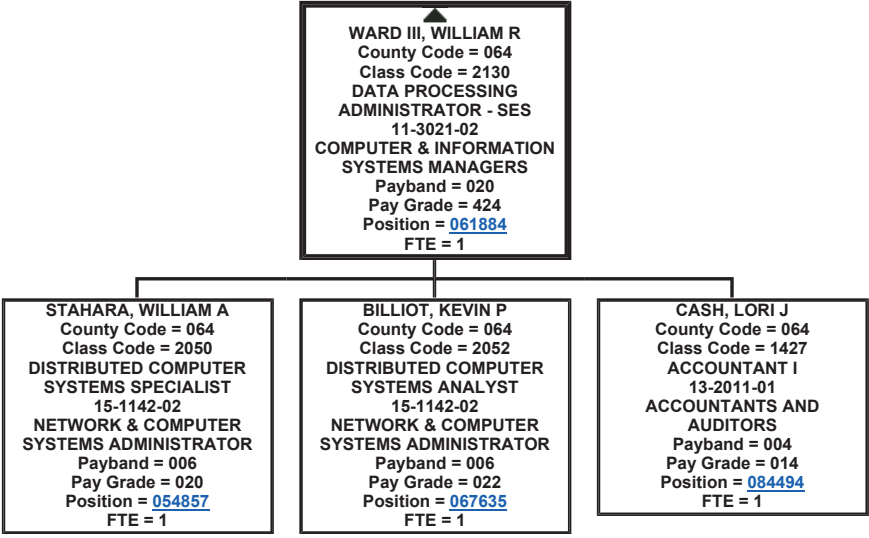
MARX, MARY B  
County Code = 064  
Class Code = 2212  
MANAGEMENT ANALYST II -  
SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 419  
Position = [084888](#)  
FTE = 1

FASNACHT, KRISTINA M  
County Code = 064  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [002638](#)  
FTE = 1

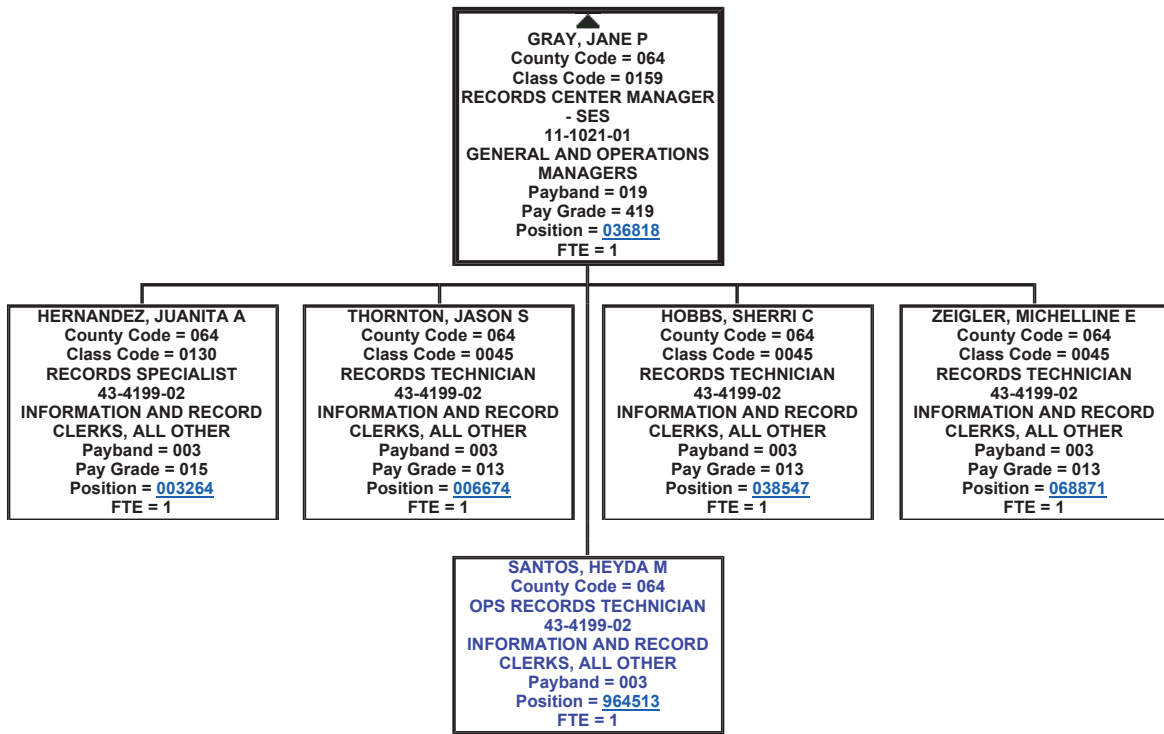
RODGERS, YVONNE R  
County Code = 064  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [029664](#)  
FTE = 1

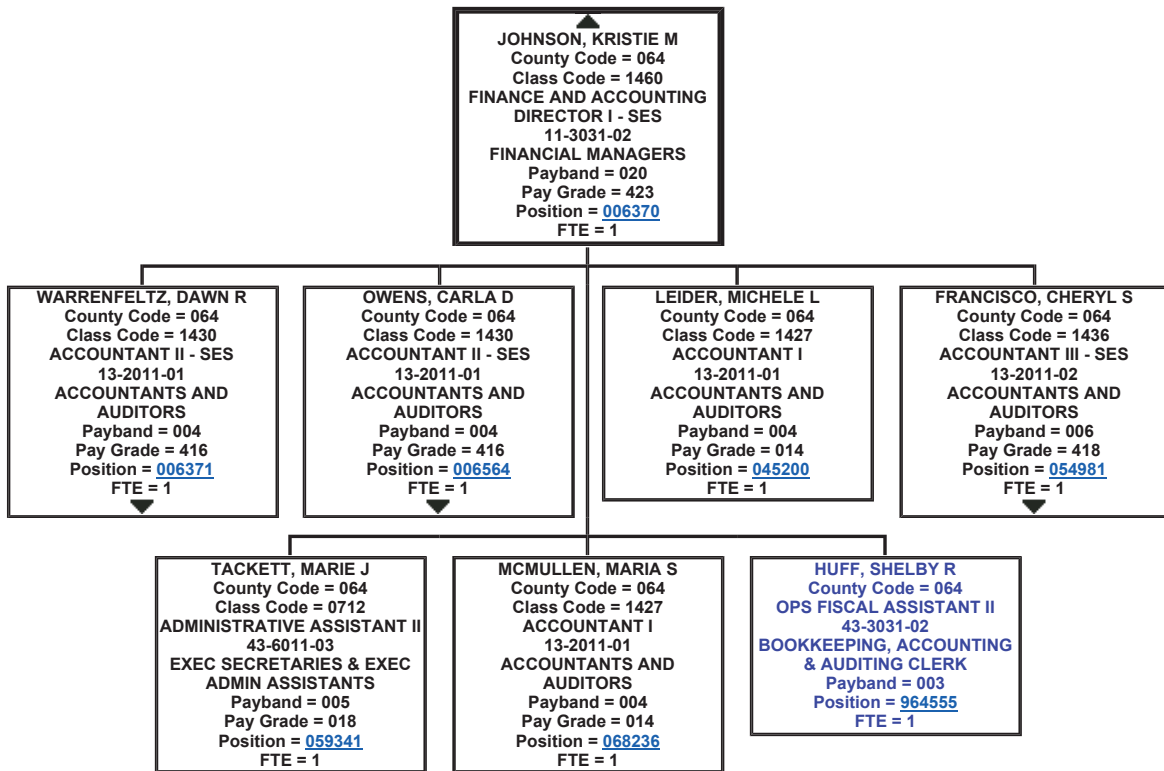


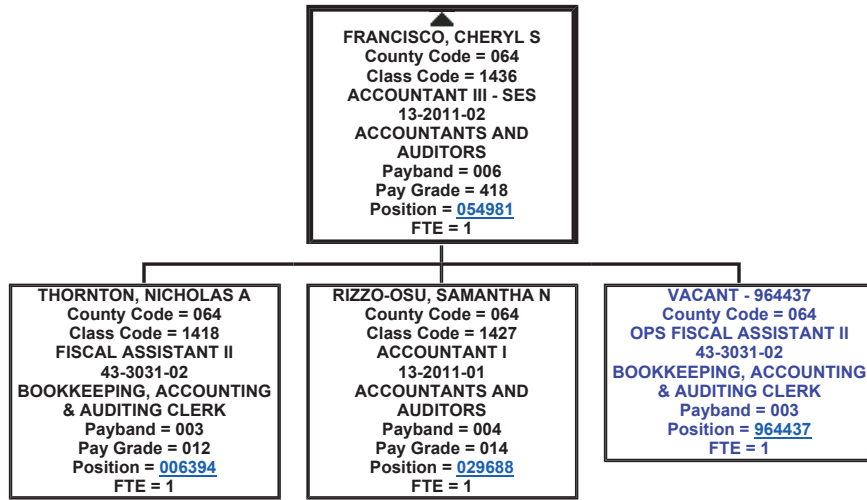


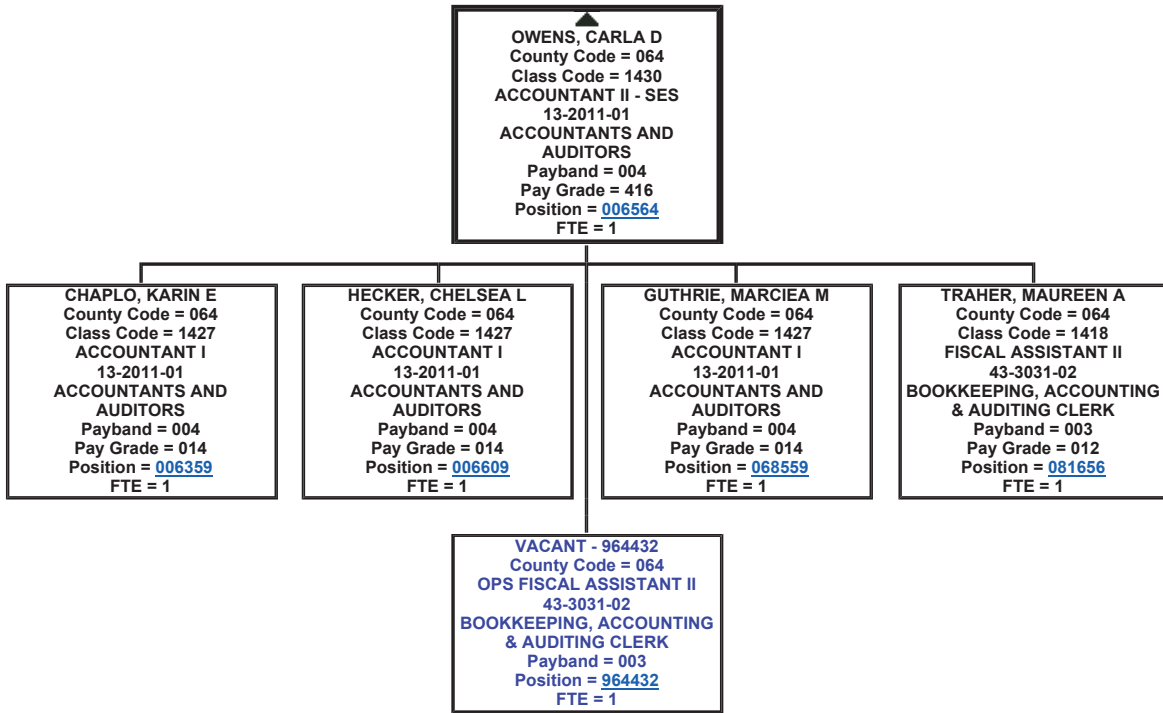


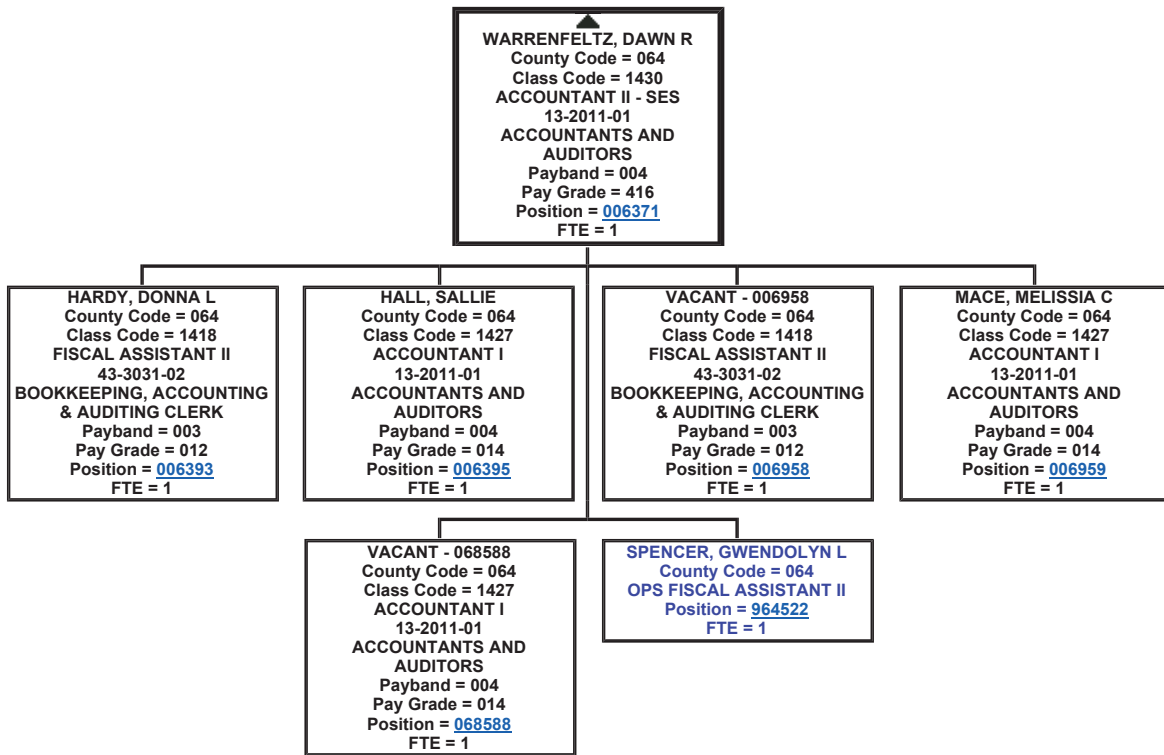






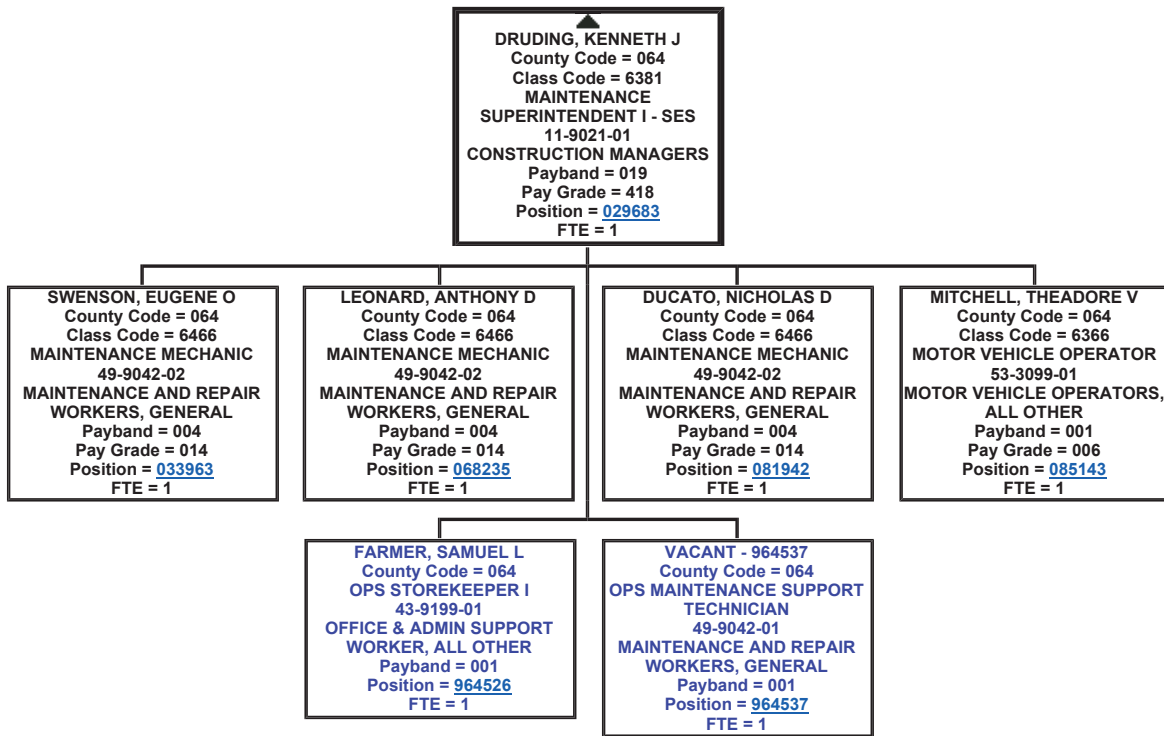


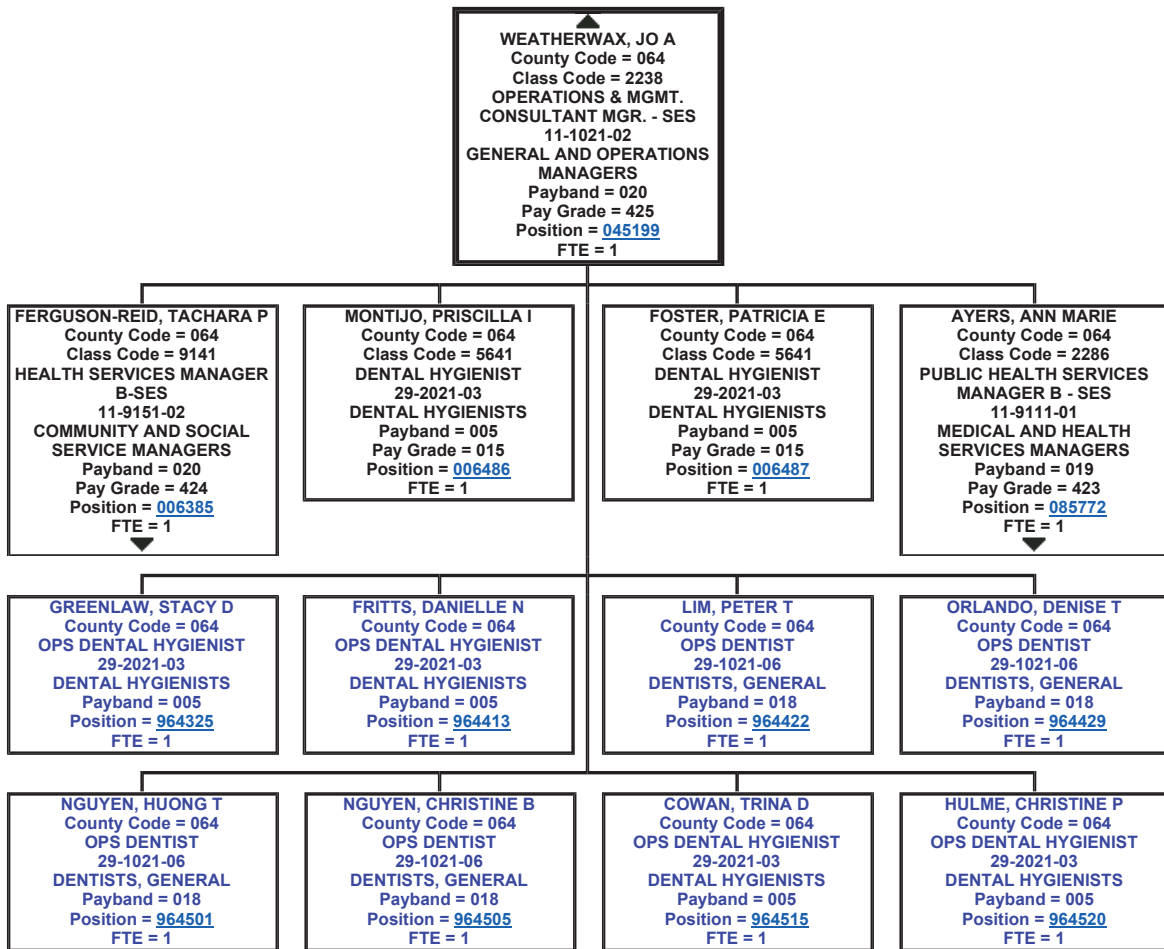




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**MARZ, PAUL A**  
 County Code = 064  
 Class Code = 9121  
**OPERATIONS MANAGER A-SES**  
 11-1021-02  
**GENERAL AND OPERATIONS MANAGERS**  
 Payband = 020  
 Pay Grade = 422  
 Position = [002018](#)  
 FTE = 1

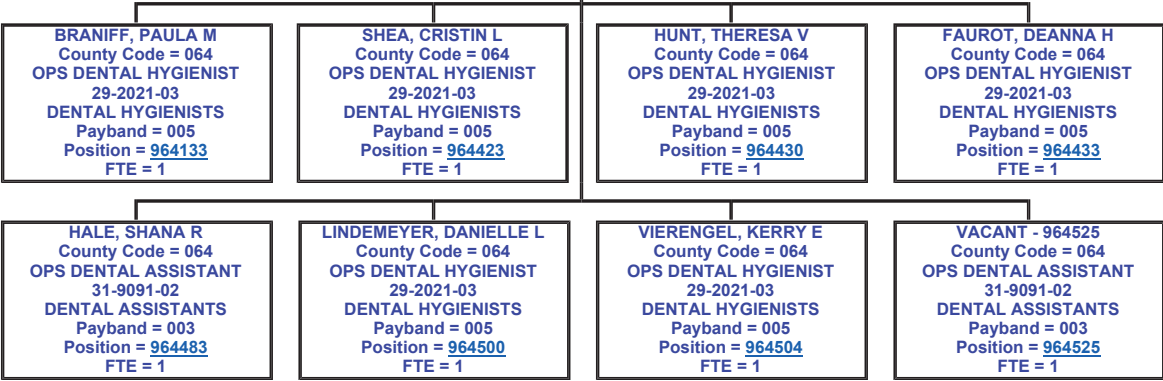


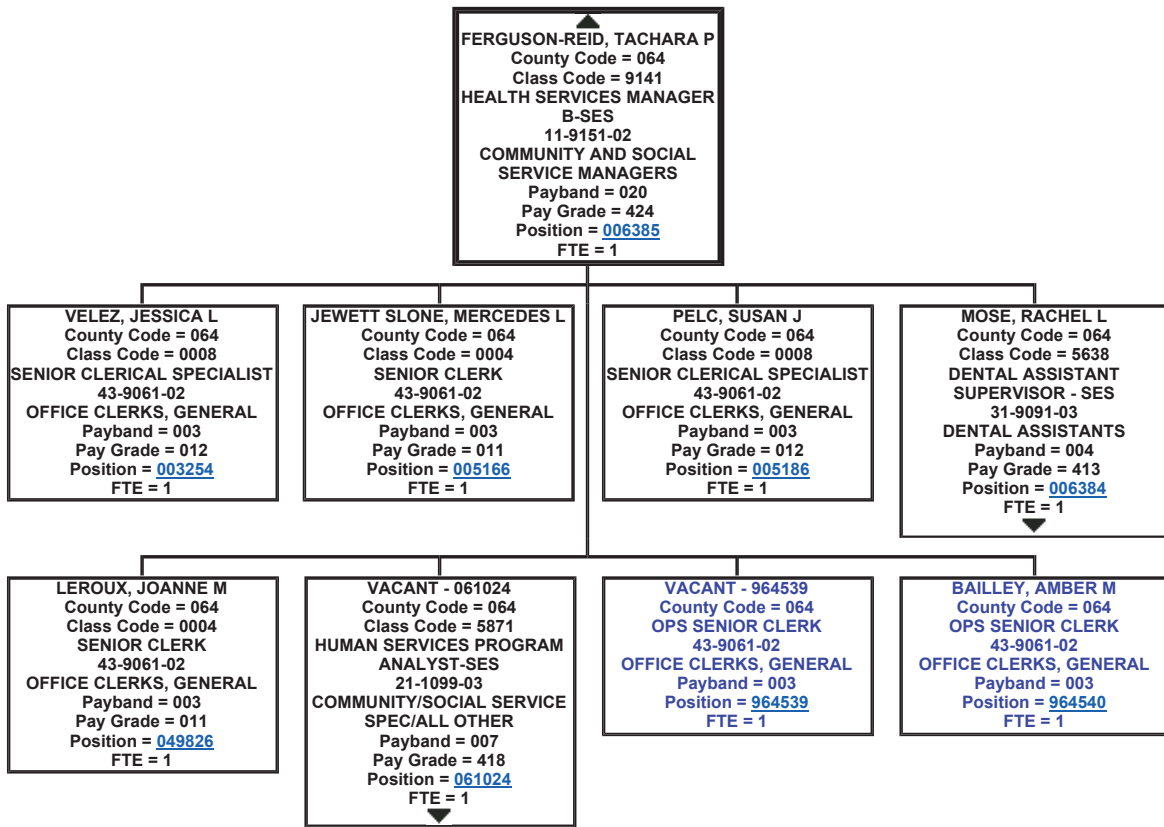


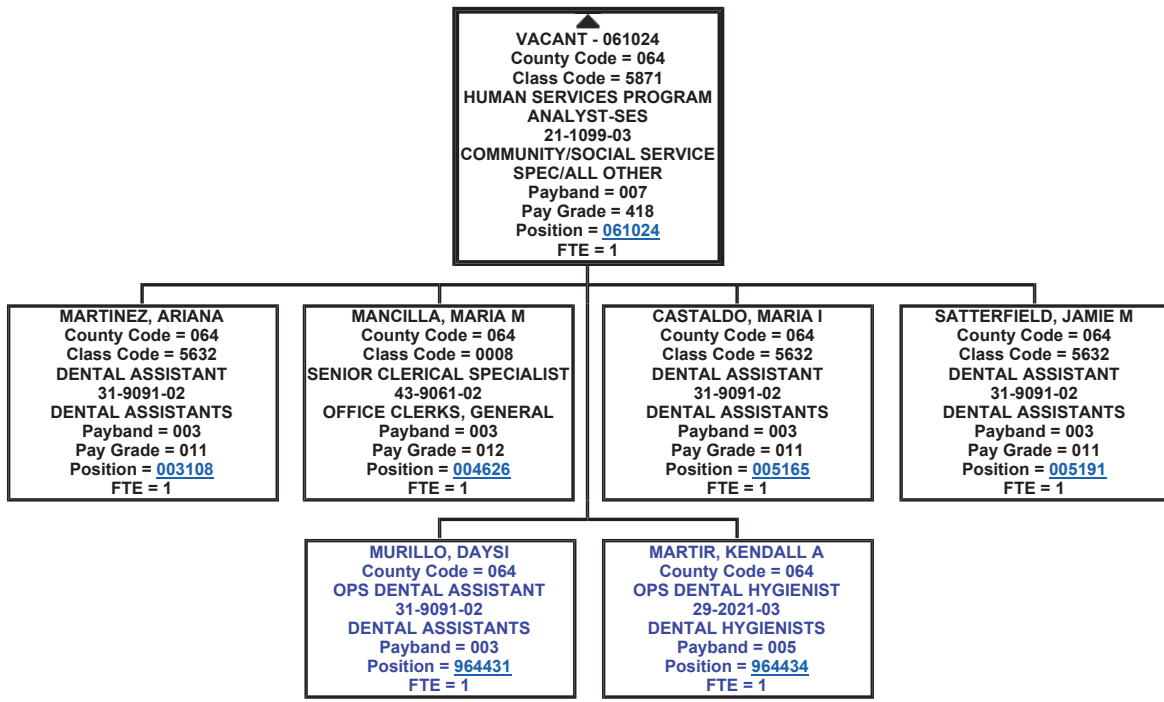


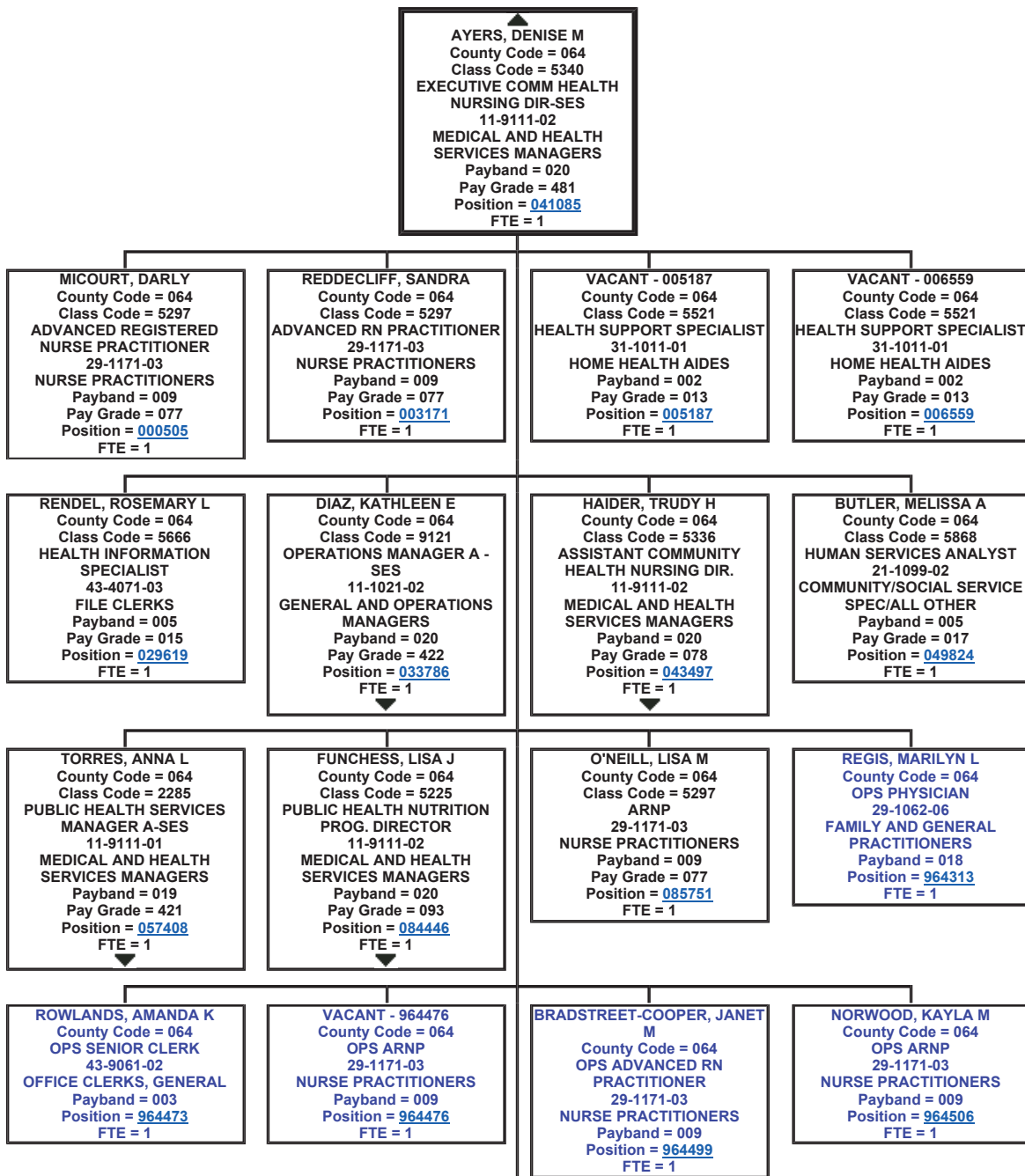
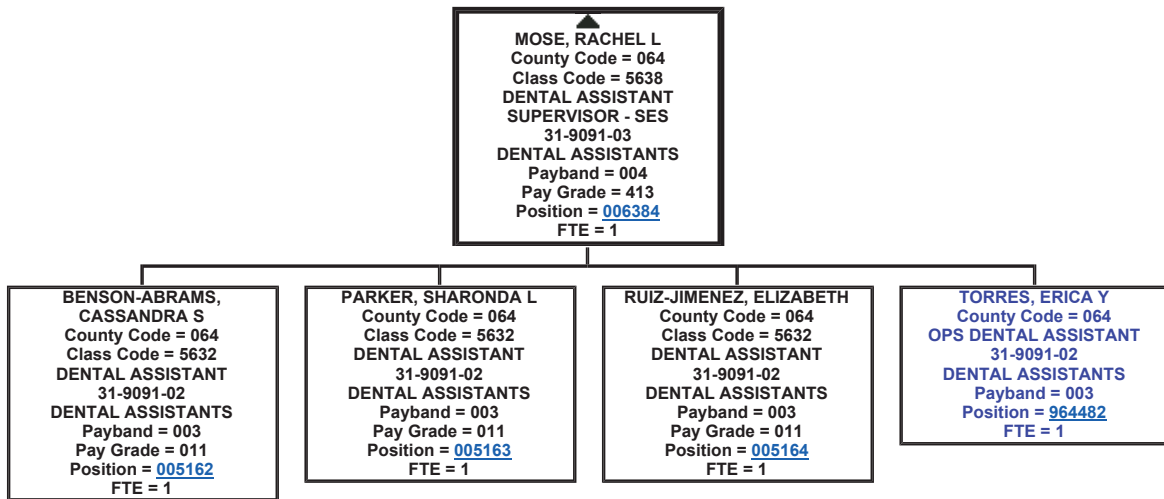


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AYERS, ANN MARIE  
County Code = 064  
Class Code = 2286  
PUBLIC HEALTH SERVICES  
MANAGER B - SES  
11-9111-01  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 019  
Pay Grade = 423  
Position = [085772](#)  
FTE = 1









VACANT - 964549  
County Code = 064  
OPS ARNP  
29-1171-03  
NURSE PRACTITIONERS  
Payband = 009  
Position = 964549  
FTE = 1

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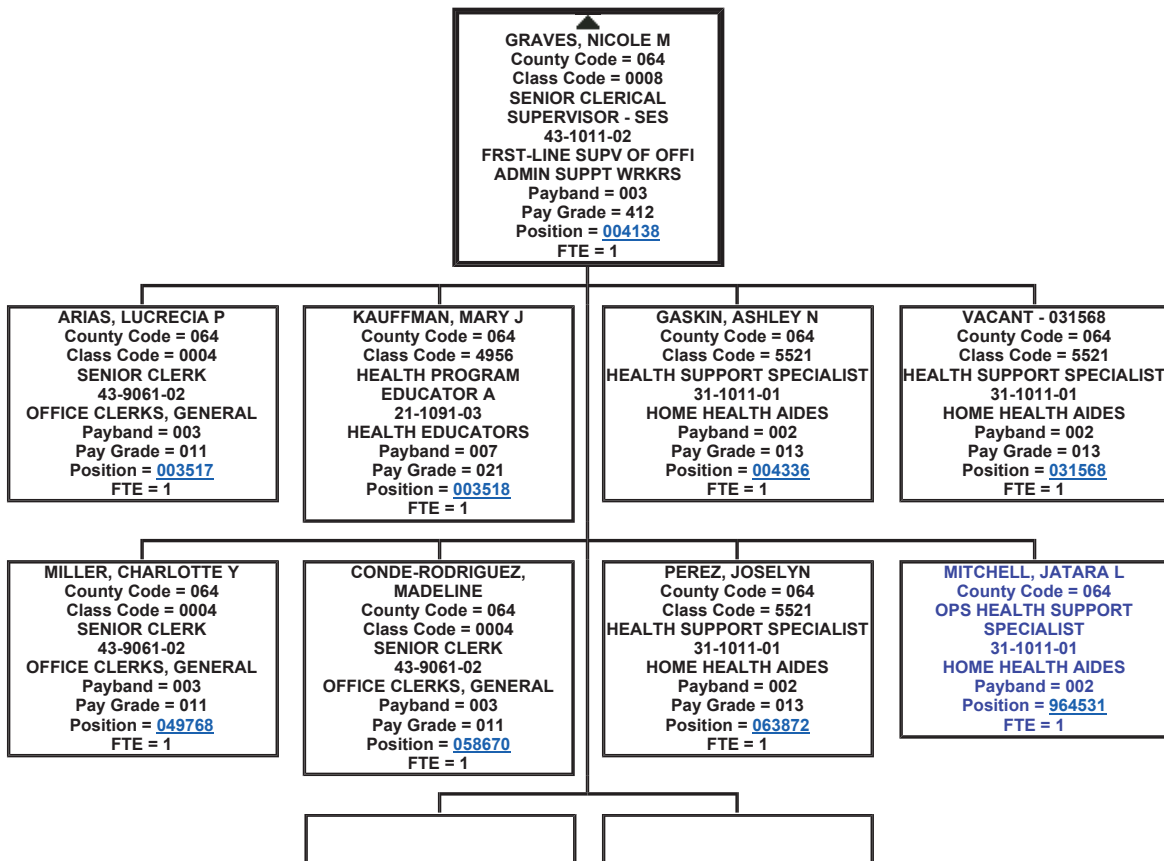
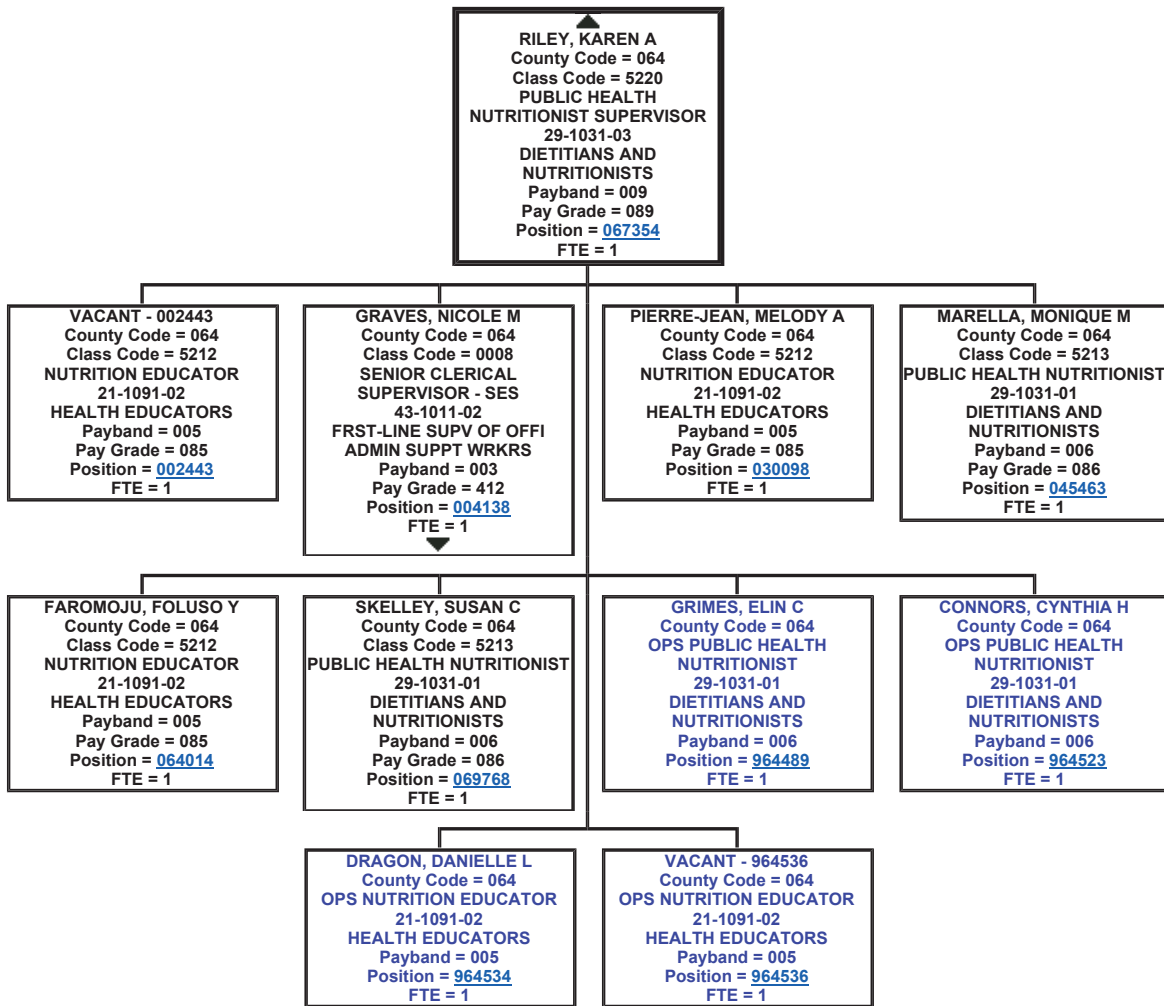
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FUNCHESS, LISA J  
County Code = 064  
Class Code = 5225  
PUBLIC HEALTH NUTRITION  
PROG. DIRECTOR  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 093  
Position = [084446](#)  
FTE = 1

KOPLIN, PATRICIA A  
County Code = 064  
Class Code = 6042  
HEALTH EDUCATION  
SUPERVISOR - SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 420  
Position = [003332](#)  
FTE = 1  
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VACANT - 041210  
County Code = 064  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [041210](#)  
FTE = 1

BROSI, HEATHER K  
County Code = 064  
Class Code = 5221  
SR PUBLIC HEALTH  
NUTRITIONIST SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 090  
Position = [063686](#)  
FTE = 1  
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RILEY, KAREN A  
County Code = 064  
Class Code = 5220  
PUBLIC HEALTH NUTRITIONIST  
SUPERVISOR  
29-1031-03  
DIETITIANS AND  
NUTRITIONISTS  
Payband = 009  
Pay Grade = 089  
Position = [067354](#)  
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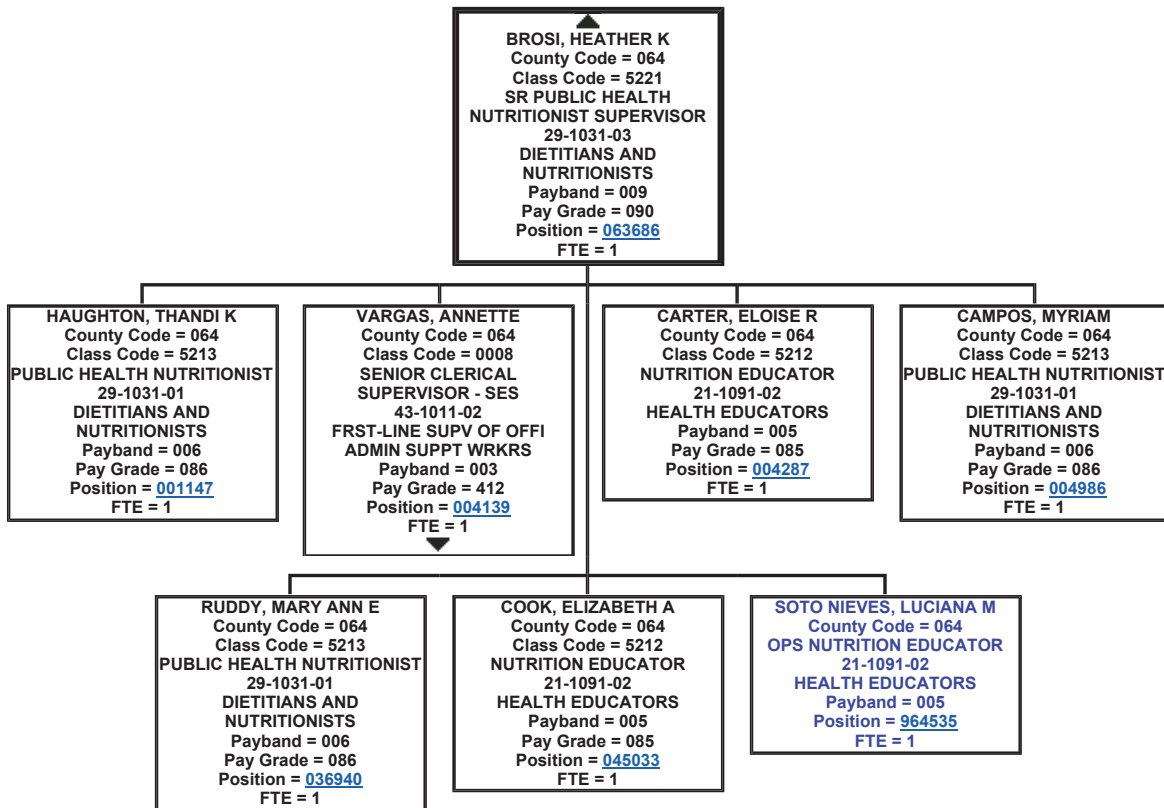


DAUGHTRY, RONQWEESHIA D  
County Code = 064  
OPS HEALTH SUPPORT  
SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = 964532  
FTE = 1

BURNS, MIRI L  
County Code = 064  
OPS HEALTH SUPPORT  
SPECIALIST  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = 964533  
FTE = 1

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▲  
**VARGAS, ANNETTE**  
 County Code = 064  
 Class Code = 0008  
 SENIOR CLERICAL  
 SUPERVISOR - SES  
 43-1011-02  
 FRST-LINE SUPV OF OFFI  
 ADMIN SUPPT WRKRS  
 Payband = 003  
 Pay Grade = 412  
 Position = [004139](#)  
 FTE = 1

**ADJODHA, ADALGISA**  
 County Code = 064  
 Class Code = 5521  
 HEALTH SUPPORT SPECIALIST  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Pay Grade = 013  
 Position = [001191](#)  
 FTE = 1

**PAGAN ARROYO, ESTHER M**  
 County Code = 064  
 Class Code = 5521  
 HEALTH SUPPORT SPECIALIST  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Pay Grade = 013  
 Position = [004036](#)  
 FTE = 1

**GONZALEZ, CHANTEL J**  
 County Code = 064  
 Class Code = 5521  
 HEALTH SUPPORT SPECIALIST  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Pay Grade = 013  
 Position = [004286](#)  
 FTE = 1

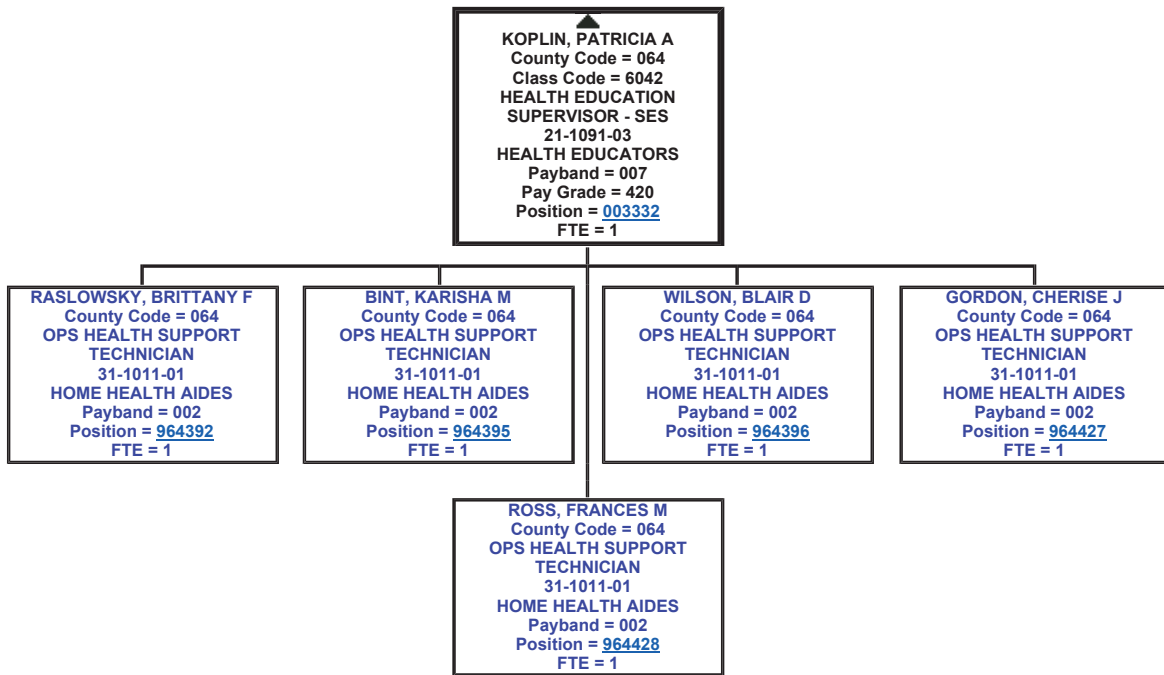
**RODRIGUEZ, ENID**  
 County Code = 064  
 Class Code = 5518  
 HEALTH SUPPORT  
 TECHNICIAN  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Pay Grade = 010  
 Position = [033486](#)  
 FTE = 1

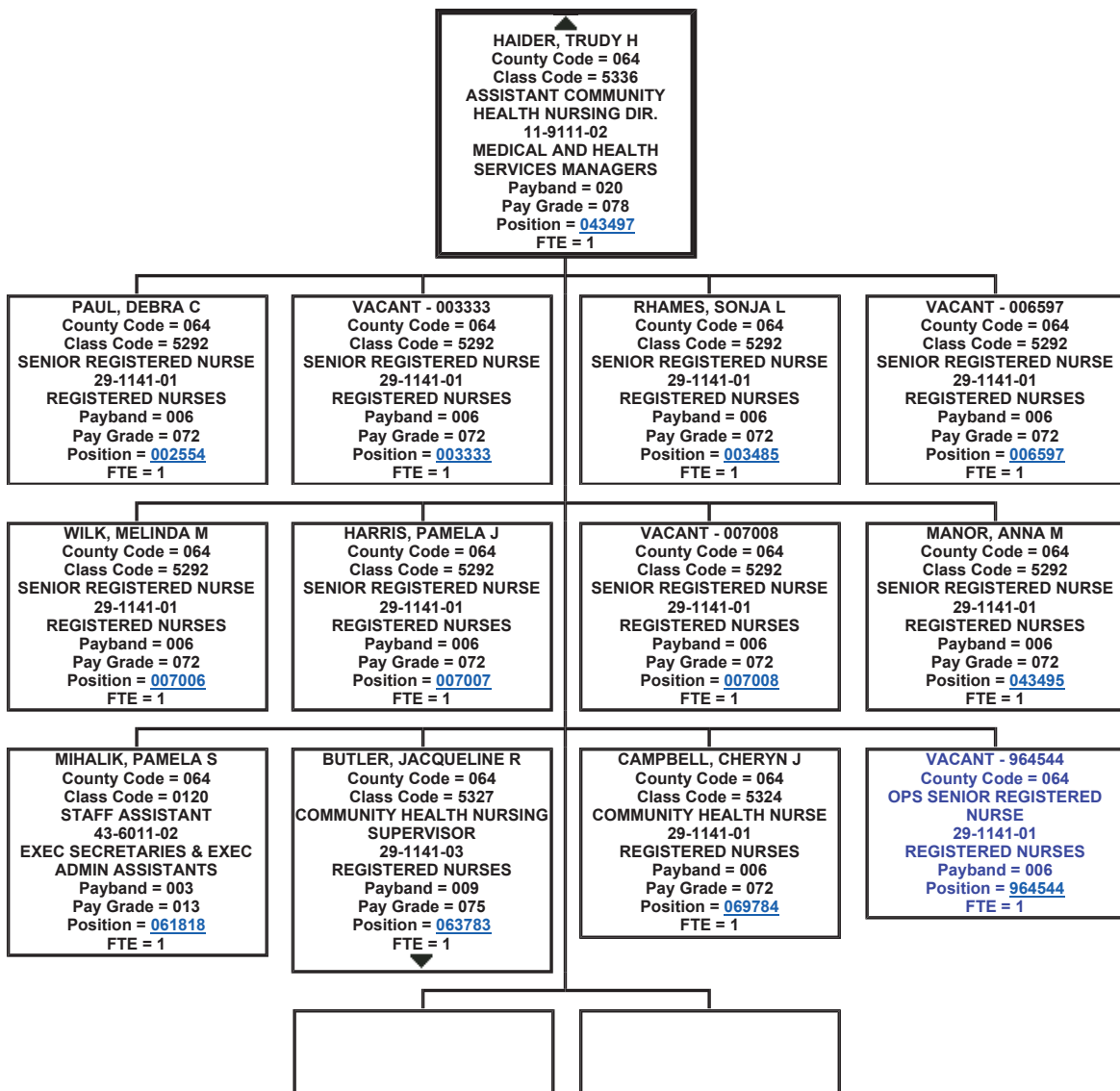
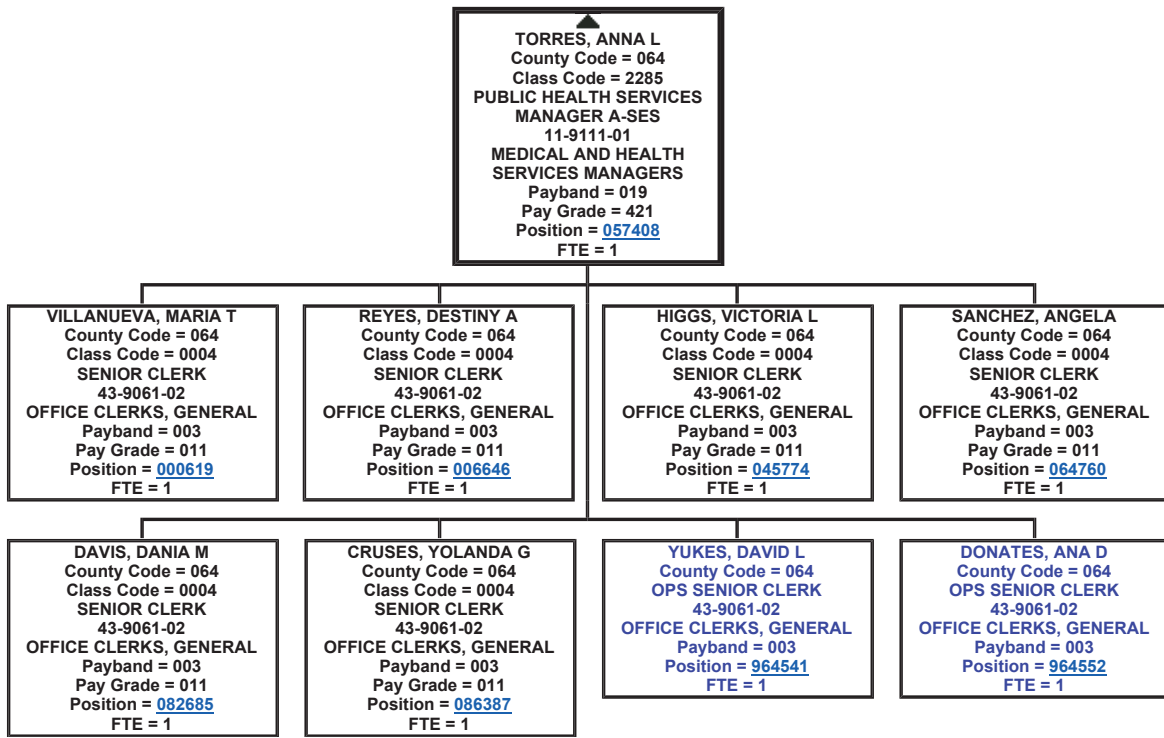
**RIVERA, MARIA T**  
 County Code = 064  
 Class Code = 5521  
 HEALTH SUPPORT SPECIALIST  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Pay Grade = 013  
 Position = [061212](#)  
 FTE = 1

**TOLBERT, LENITA A**  
 County Code = 064  
 Class Code = 0004  
 SENIOR CLERK  
 43-9061-02  
 OFFICE CLERKS, GENERAL  
 Payband = 003  
 Pay Grade = 011  
 Position = [061873](#)  
 FTE = 1

**DIAZ, EDNA M**  
 County Code = 064  
 Class Code = 0004  
 SENIOR CLERK  
 43-9061-02  
 OFFICE CLERKS, GENERAL  
 Payband = 003  
 Pay Grade = 011  
 Position = [069769](#)  
 FTE = 1

**CRUSES, THELMA**  
 County Code = 064  
 Class Code = 5521  
 HEALTH SUPPORT SPECIALIST  
 31-1011-01  
 HOME HEALTH AIDES  
 Payband = 002  
 Pay Grade = 013  
 Position = [069770](#)  
 FTE = 1





VACANT - 964545  
County Code = 064  
OPS SENIOR REGISTERED  
NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Position = 964545  
FTE = 1

GUTSCHER, KRISTIE D  
County Code = 064  
OPS SENIOR REGISTERED  
NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Position = 964546  
FTE = 1

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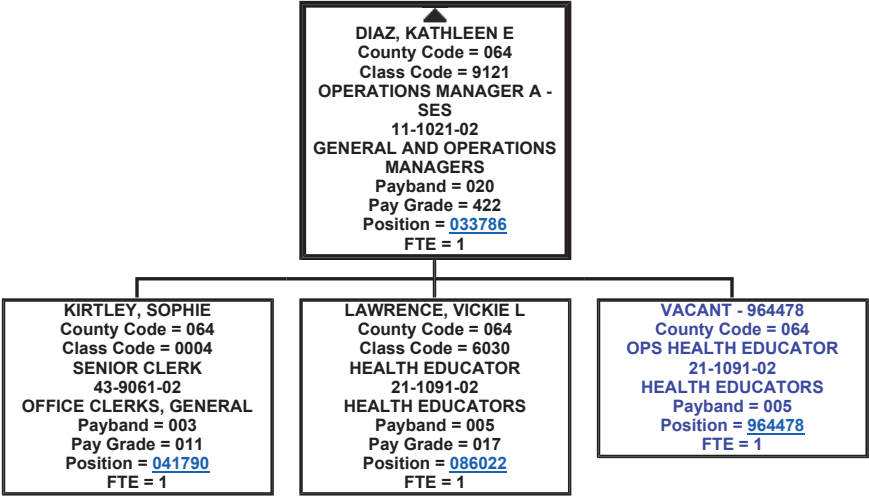
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BUTLER, JACQUELINE R  
County Code = 064  
Class Code = 5327  
COMMUNITY HEALTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [063783](#)  
FTE = 1

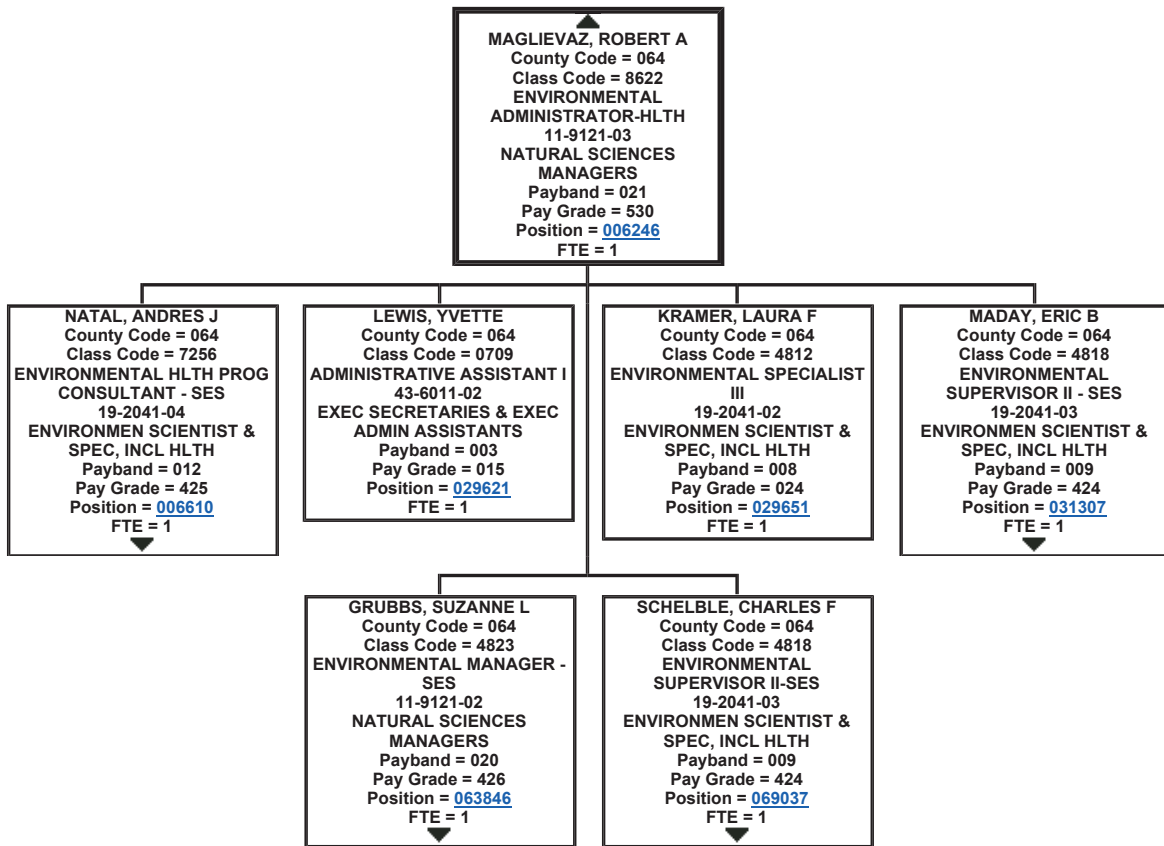
HESS, CATHY A  
County Code = 064  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [001705](#)  
FTE = 0.6

BROWN, SHERRY L  
County Code = 064  
Class Code = 5600  
SENIOR LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 015  
Position = [033642](#)  
FTE = 1

WILLIAMS, PAMELA N  
County Code = 064  
Class Code = 5600  
SENIOR LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 015  
Position = [057316](#)  
FTE = 1

OWENS, LAMIA L  
County Code = 064  
OPS LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Position = [964543](#)  
FTE = 1





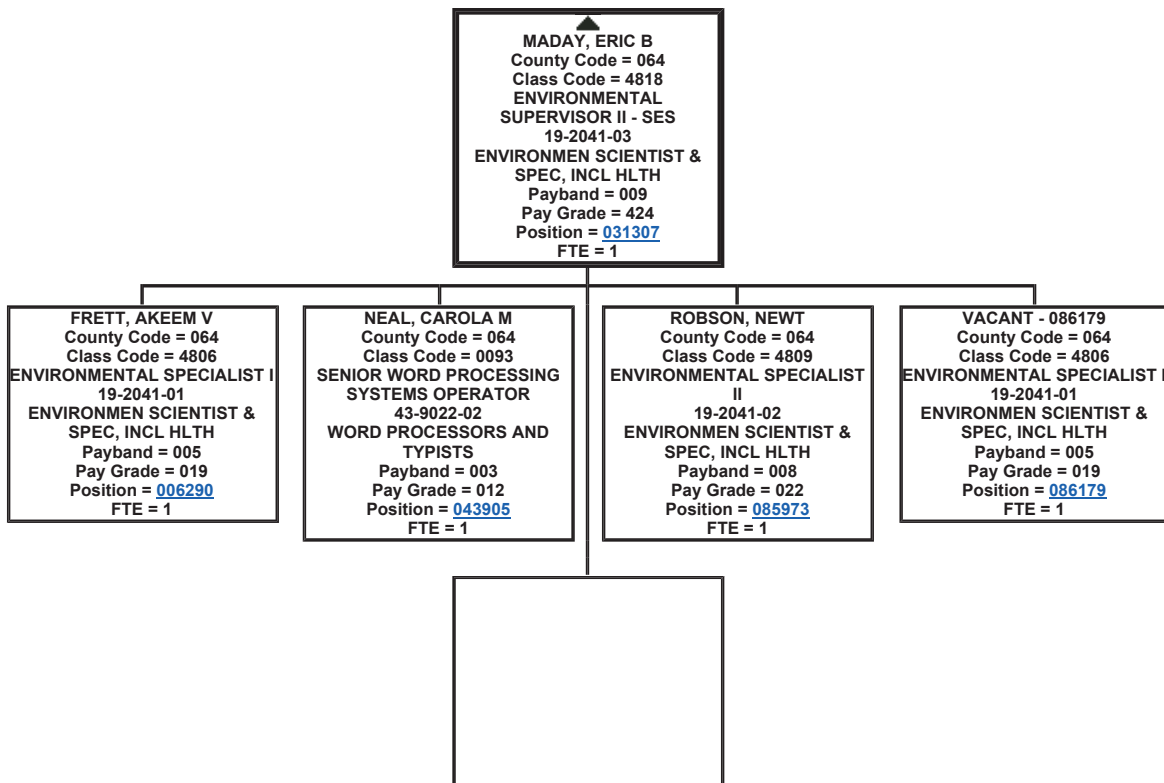
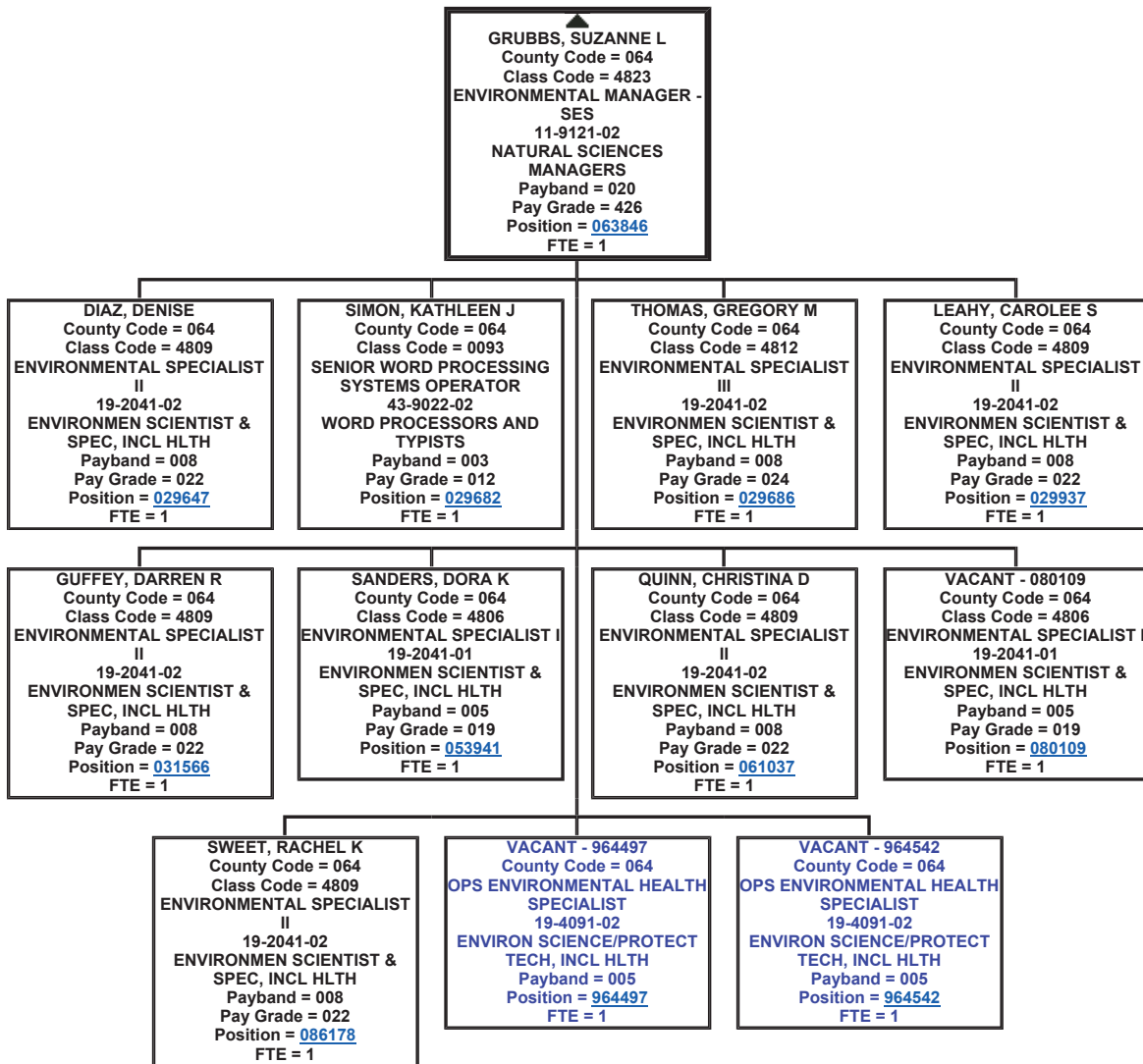


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SCHELBLE, CHARLES F  
County Code = 064  
Class Code = 4818  
ENVIRONMENTAL  
SUPERVISOR II-SES  
19-2041-03  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 009  
Pay Grade = 424  
Position = [069037](#)  
FTE = 1

CISSELL, DAVID P  
County Code = 064  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [029648](#)  
FTE = 1

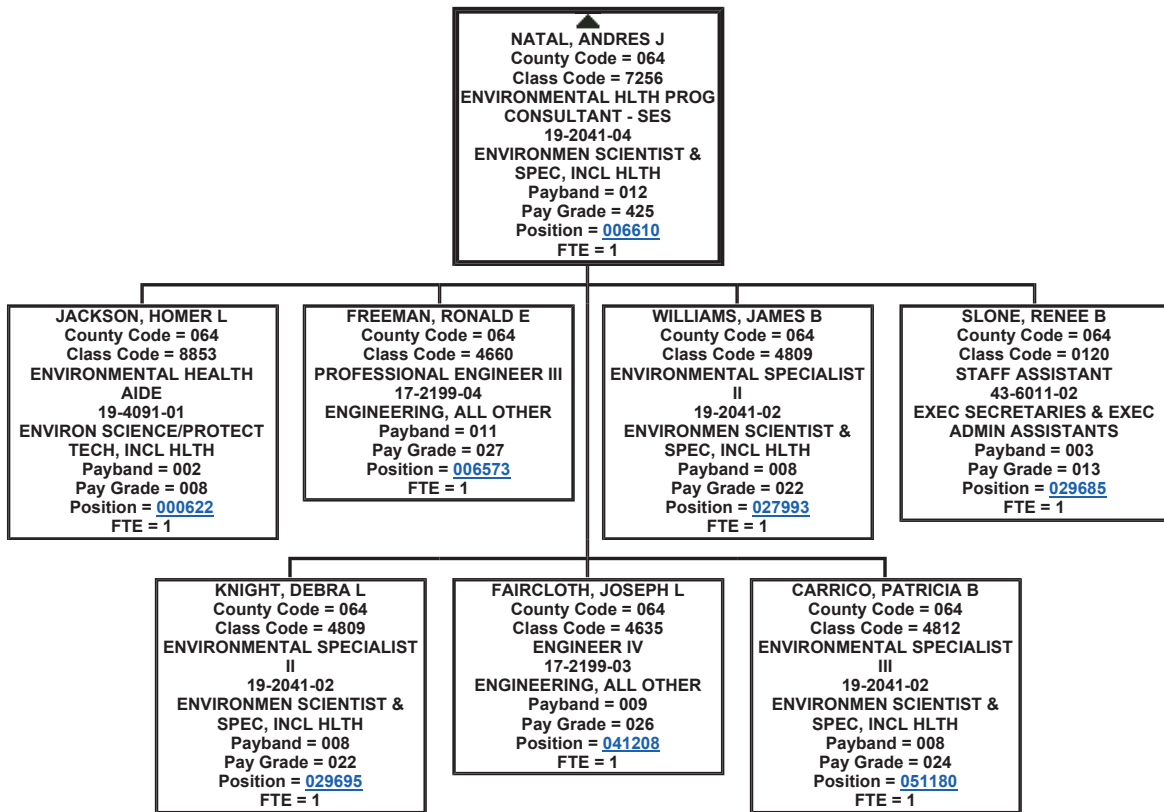
SULZBACH, JEFFREY P  
County Code = 064  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMEN SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [066224](#)  
FTE = 1

RACICOT, ELAINE J  
County Code = 064  
Class Code = 0093  
SENIOR WORD PROCESSING  
SYSTEMS OPERATOR  
43-9022-02  
WORD PROCESSORS AND  
TYPISTS  
Payband = 003  
Pay Grade = 012  
Position = [082413](#)  
FTE = 1



WARD, EILEEN M  
County Code = 064  
Class Code = 0093  
**SENIOR WORD PROCESSING  
SYSTEMS OPERATOR**  
43-9022-02  
**WORD PROCESSORS AND  
TYPISTS**  
Payband = 003  
Pay Grade = 012  
Position = [086180](#)  
FTE = 1

---



▲  
BLACK, MELANIE A  
County Code = 064  
Class Code = 2236  
OPERATIONS AND MGMT  
CONSULTANT II-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [003228](#)  
FTE = 1

VACANT - 006598  
County Code = 064  
Class Code = 6004  
TRAINING & RESEARCH  
CONSULTANT  
13-1151-04  
TRAINING AND DEVELOPMENT  
SPECIALISTS  
Payband = 010  
Pay Grade = 026  
Position = [006598](#)  
FTE = 1

STEVENS ON, BONITA L  
County Code = 064  
Class Code = 0120  
STAFF ASSISTANT  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 013  
Position = [030717](#)  
FTE = 1

SKINNER, SUSAN M  
County Code = 064  
Class Code = 5757  
HUMAN SERVICES SENIOR  
SUPERVISOR - SES  
31-1013-03  
PSYCHIATRIC AIDES  
Payband = 004  
Pay Grade = 416  
Position = [051746](#)  
FTE = 1  
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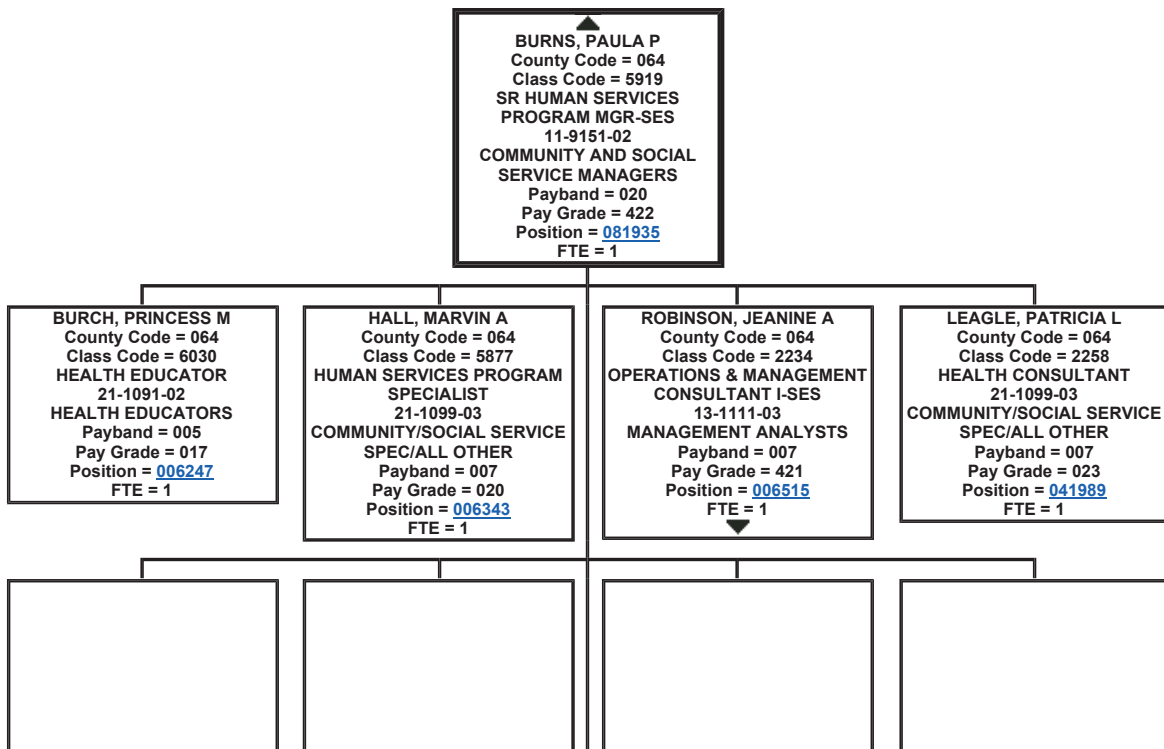
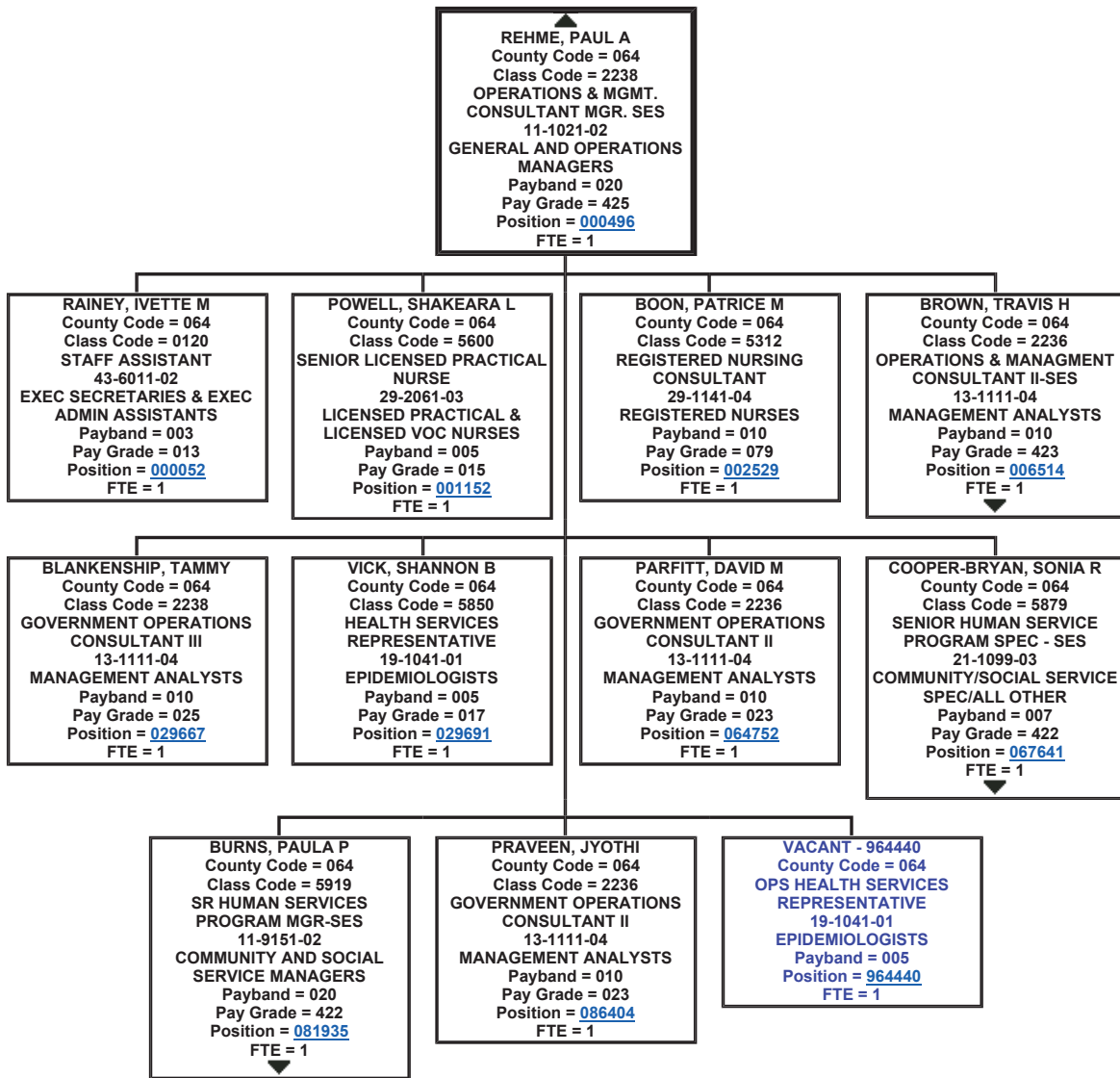
VACANT - 964438  
County Code = 064  
OPS VOLUNTEER SERVICES  
CENTER SPECIALIST  
21-1099-02  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 005  
Position = [964438](#)  
FTE = 1

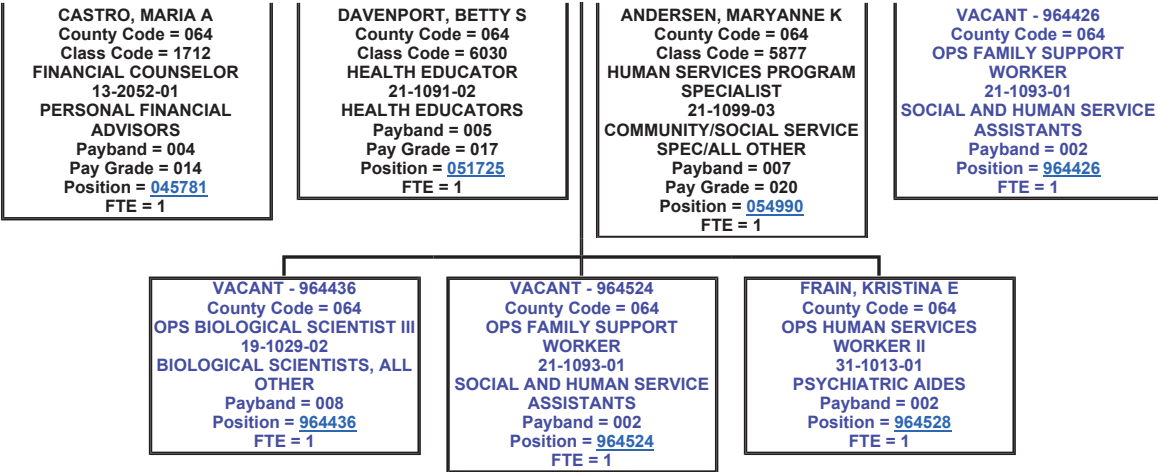
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SKINNER, SUSAN M  
County Code = 064  
Class Code = 5757  
HUMAN SERVICES SENIOR  
SUPERVISOR - SES  
31-1013-03  
PSYCHIATRIC AIDES  
Payband = 004  
Pay Grade = 416  
Position = [051746](#)  
FTE = 1

VACANT - 964547  
County Code = 064  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [964547](#)  
FTE = 1

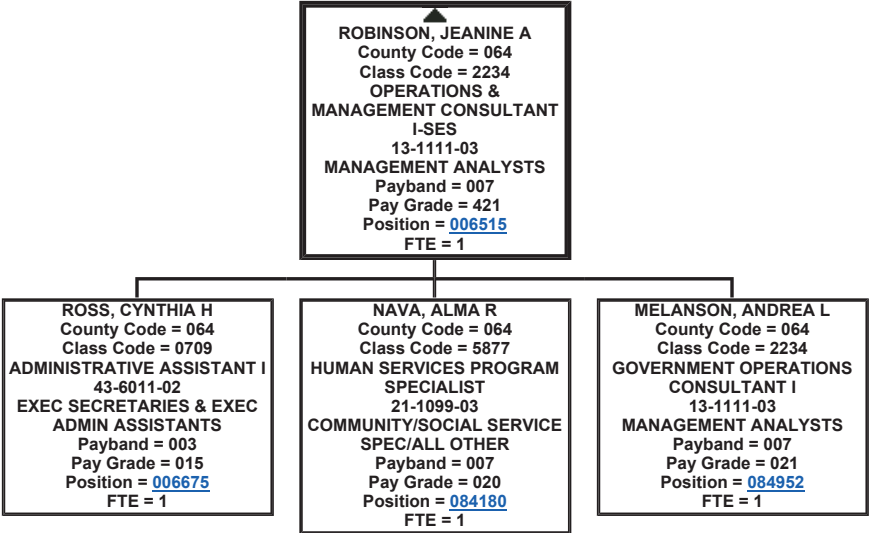
VACANT - 964548  
County Code = 064  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [964548](#)  
FTE = 1

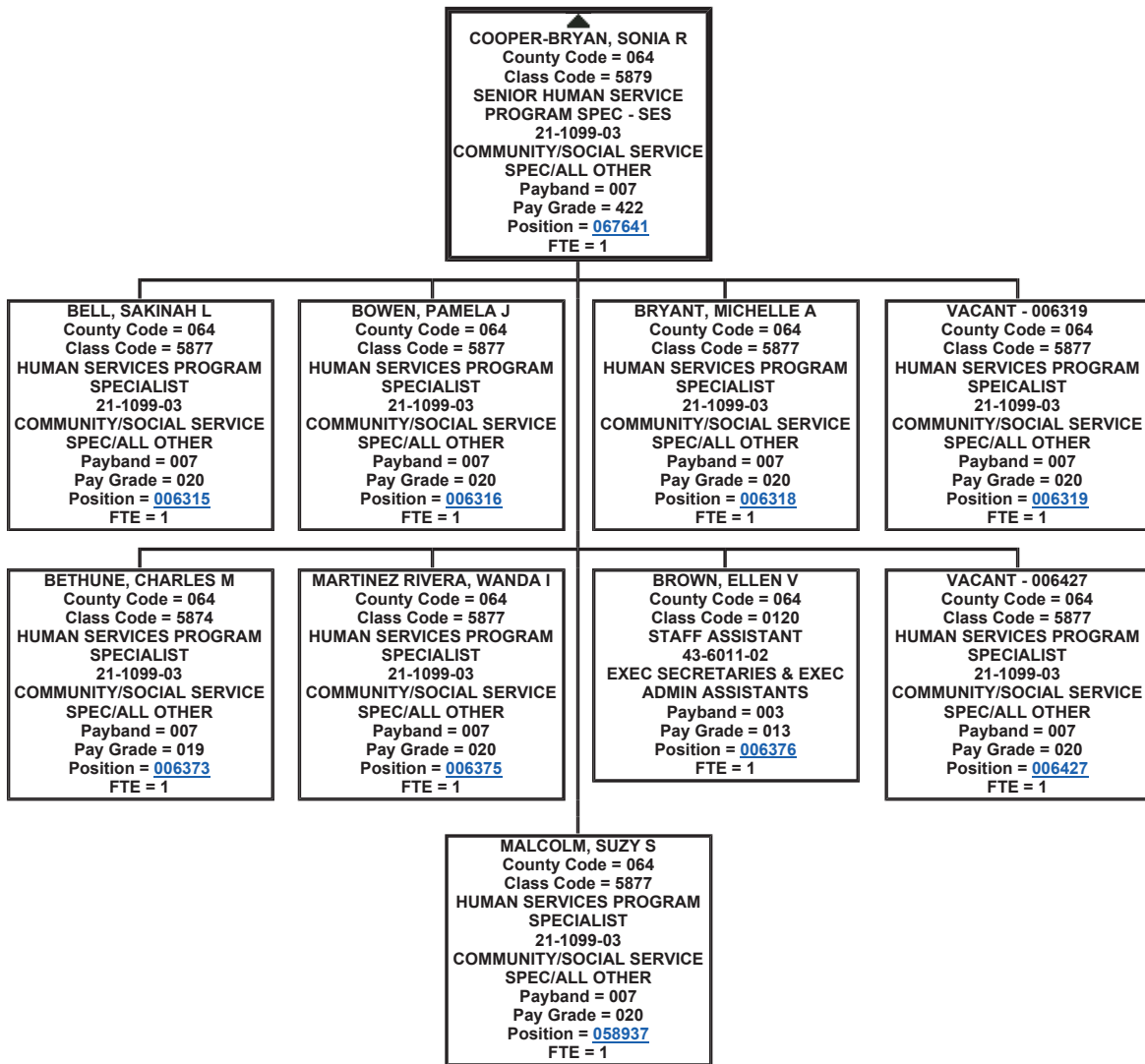
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BROWN, TRAVIS H  
County Code = 064  
Class Code = 2236  
OPERATIONS & MANAGMNT  
CONSULTANT II-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [006514](#)  
FTE = 1

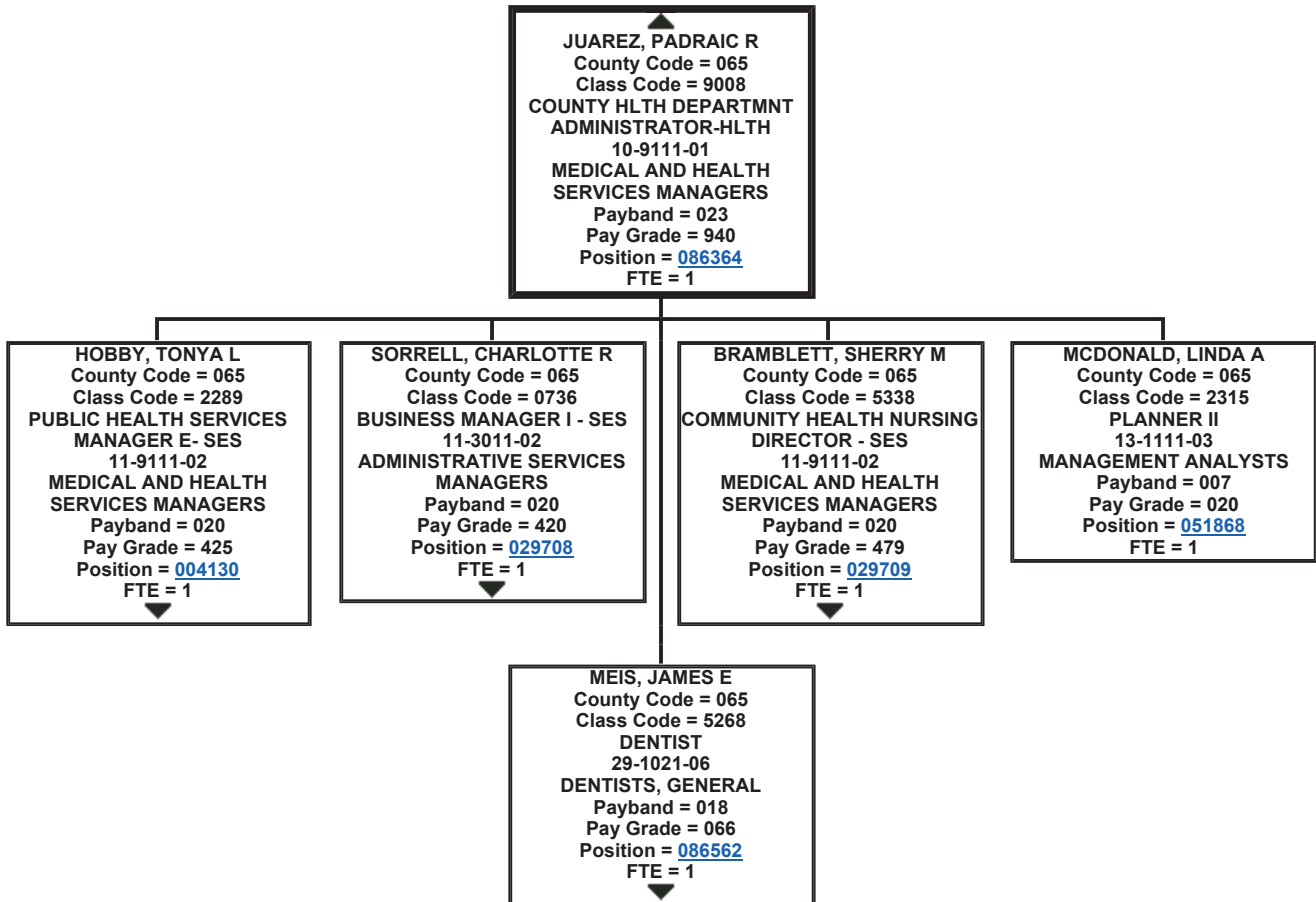
WOODARD, JOHNEVA A  
County Code = 064  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [000580](#)  
FTE = 1

KING, JOAN F  
County Code = 064  
Class Code = 5850  
HEALTH SERVICES  
REPRESENTATIVE  
19-1041-01  
EPIDEMIOLOGISTS  
Payband = 005  
Pay Grade = 017  
Position = [063264](#)  
FTE = 1

# Florida Department of Health

## CHD 65 - Wakulla County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



MEIS, JAMES E  
County Code = 065  
Class Code = 5268  
DENTIST  
29-1021-06  
DENTISTS, GENERAL  
Payband = 018  
Pay Grade = 066  
Position = 086562  
FTE = 1

GAFFNEY, JESSICA N  
County Code = 065  
Class Code = 5641  
DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Pay Grade = 015  
Position = 005634  
FTE = 1

SANDERS, CATHERINE V  
County Code = 065  
OPS DENTAL HYGIENIST  
29-2021-03  
DENTAL HYGIENISTS  
Payband = 005  
Position = 965095  
FTE = 1

VACANT - 965098  
County Code = 065  
OPS DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Position = 965098  
FTE = 1

BOYKIN, SHANNON G  
County Code = 065  
OPS DENTAL ASSISTANT  
31-9091-02  
DENTAL ASSISTANTS  
Payband = 003  
Position = 966129  
FTE = 1

▲  
BRAMBLETT, SHERRY M  
County Code = 065  
Class Code = 5338  
COMMUNITY HEALTH  
NURSING DIRECTOR - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 479  
Position = [029709](#)  
FTE = 1

SWANSON, SUSAN  
County Code = 065  
Class Code = 5505  
HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 006  
Position = [002671](#)  
FTE = 1

BRUCE, MILLIE  
County Code = 065  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [004106](#)  
FTE = 1

WHITTEN, KRIS M  
County Code = 065  
Class Code = 5600  
SENIOR LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 015  
Position = [036563](#)  
FTE = 1

WESTBROOK, MARY  
County Code = 065  
Class Code = 5324  
COMMUNITY HEALTH NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 072  
Position = [043337](#)  
FTE = 1  
▼

LAWHON, LORI W  
County Code = 065  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [065580](#)  
FTE = 1  
▼

▲  
LAWHON, LORI W  
County Code = 065  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [065580](#)  
FTE = 1

BOURGEOIS, TRACI M  
County Code = 065  
Class Code = 5505  
HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 006  
Position = [004335](#)  
FTE = 1

SHAW, JEAN S  
County Code = 065  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [045636](#)  
FTE = 0.75

BENNETT, MELISSA S  
County Code = 065  
Class Code = 5505  
HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 006  
Position = [065581](#)  
FTE = 1

HENDERSON, MICHELLE L  
County Code = 065  
Class Code = 5505  
HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 006  
Position = [065582](#)  
FTE = 1

ROLLINS, SHELBY D  
County Code = 065  
Class Code = 5505  
HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 006  
Position = [065583](#)  
FTE = 1

EVANS, JULIE C  
County Code = 065  
Class Code = 5505  
HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 006  
Position = [065585](#)  
FTE = 1

MORGAN, LAURA A  
County Code = 065  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [085838](#)  
FTE = 1

WESTBROOK, MARY  
County Code = 065  
Class Code = 5324  
COMMUNITY HEALTH NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 072  
Position = [043337](#)  
FTE = 1

MORSE, AMELIA L  
County Code = 065  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [006036](#)  
FTE = 0.8

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▲  
**SORRELL, CHARLOTTE R**  
County Code = 065  
Class Code = 0736  
**BUSINESS MANAGER I - SES**  
11-3011-02  
**ADMINISTRATIVE SERVICES  
MANAGERS**  
Payband = 020  
Pay Grade = 420  
Position = [029708](#)  
FTE = 1

**WILLIAMS, ANTHONY D**  
County Code = 065  
Class Code = 6526  
**CUSTODIAL WORKER**  
37-2011-01  
**JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP**  
Payband = 001  
Pay Grade = 004  
Position = [001698](#)  
FTE = 1

**CALLAWAY, HEATHER N**  
County Code = 065  
Class Code = 0004  
**SENIOR CLERK**  
43-9061-02  
**OFFICE CLERKS, GENERAL**  
Payband = 003  
Pay Grade = 011  
Position = [051821](#)  
FTE = 1

**LIMA, DIANE K**  
County Code = 065  
Class Code = 0004  
**SENIOR CLERK**  
43-9061-02  
**OFFICE CLERKS, GENERAL**  
Payband = 003  
Pay Grade = 011  
Position = [085194](#)  
FTE = 1

HOBBY, TONYA L  
County Code = 065  
Class Code = 2289  
PUBLIC HEALTH SERVICES  
MANAGER E- SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [004130](#)  
FTE = 1

KEITH, GRACE  
County Code = 065  
Class Code = 6030  
HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 017  
Position = [006120](#)  
FTE = 1

BRANCH, DONNA D  
County Code = 065  
Class Code = 6042  
HEALTH EDUCATION  
SUPERVISOR -SES  
21-1091-03  
HEALTH EDUCATORS  
Payband = 007  
Pay Grade = 420  
Position = [006524](#)  
FTE = 1

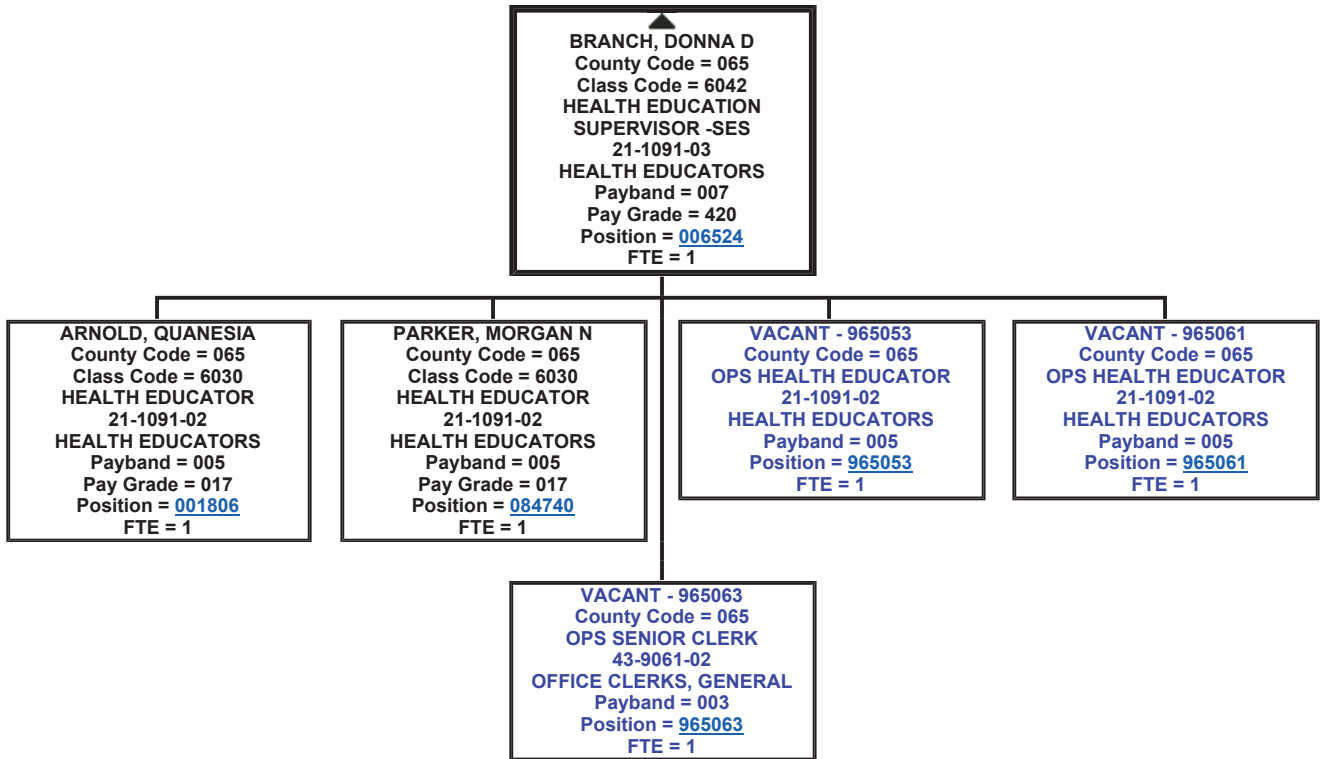
CLORE, MOLLY  
County Code = 065  
Class Code = 6030  
HEALTH EDUCATOR  
21-1091-02  
HEALTH EDUCATORS  
Payband = 005  
Pay Grade = 017  
Position = [006923](#)  
FTE = 0.75

SLAYTON, JULIE A  
County Code = 065  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [080237](#)  
FTE = 1

HART, ARIEN  
County Code = 065  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [965062](#)  
FTE = 1

VACANT - 965064  
County Code = 065  
OPS ENVIRONMENTAL HEALTH  
SPECIALIST  
19-4091-02  
ENVIRON SCIENCE/PROTECT  
TECH, INCL HLTH  
Payband = 005  
Position = [965064](#)  
FTE = 1

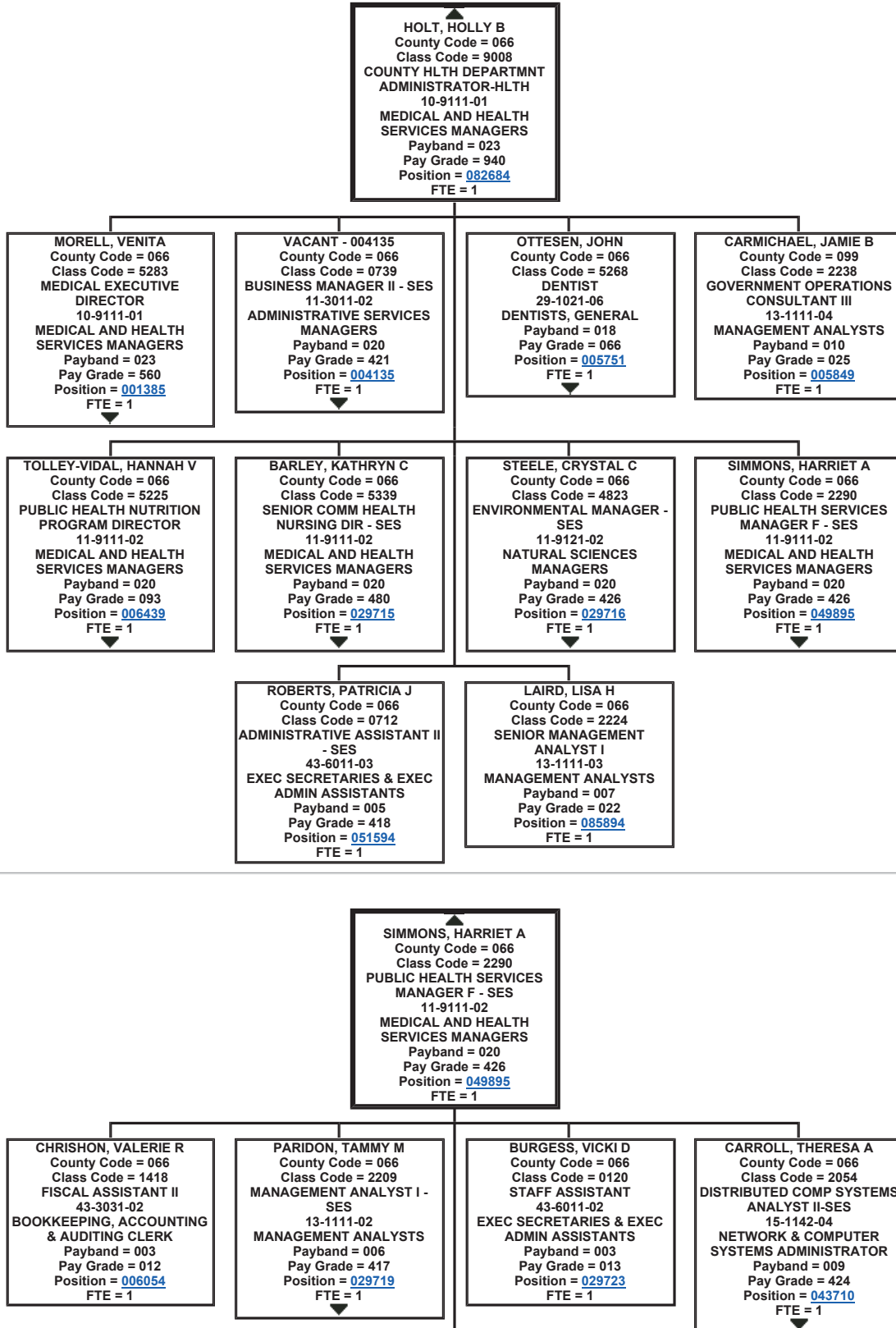
VACANT - 965099  
County Code = 065  
OPS HEALTH EDUCATOR  
CONSULTANT  
21-1019-03  
COUNSELORS, ALL OTHER  
Payband = 007  
Position = [965099](#)  
FTE = 1

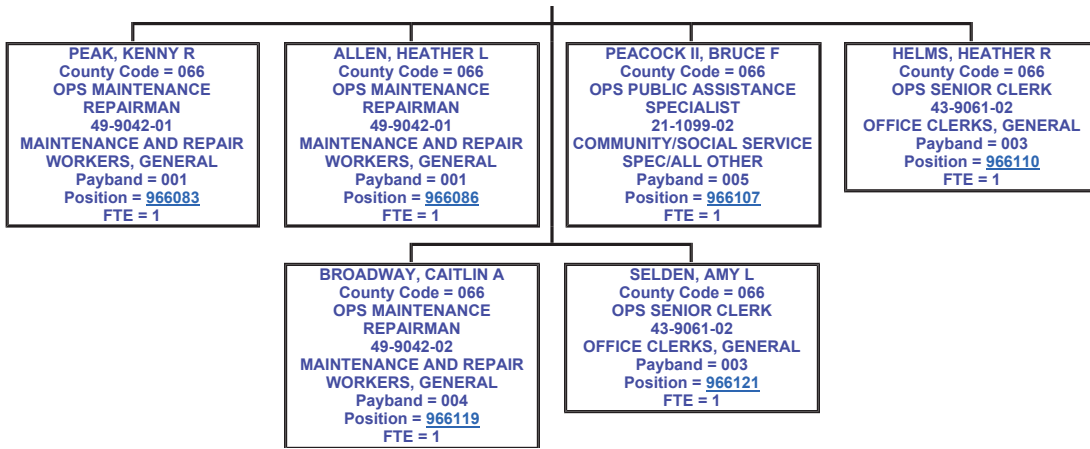


# Florida Department of Health

## CHD 66 - Walton County Health Department

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

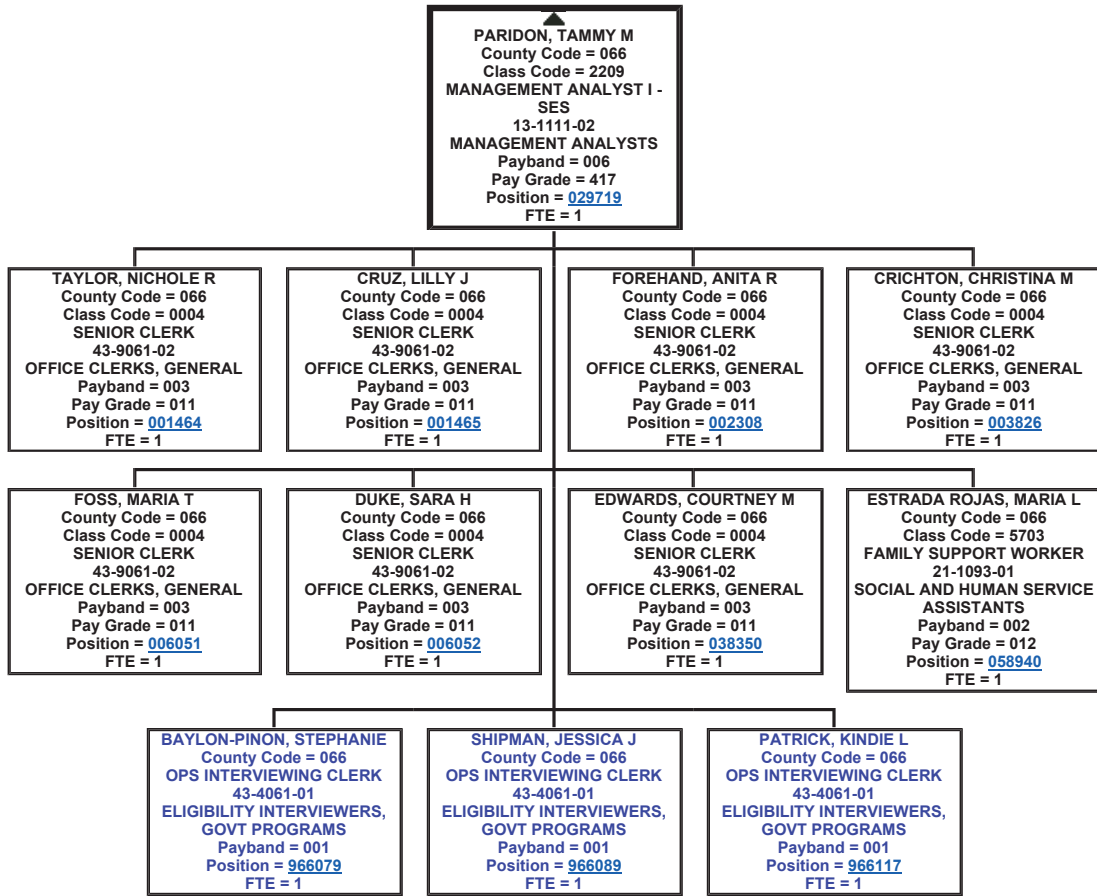


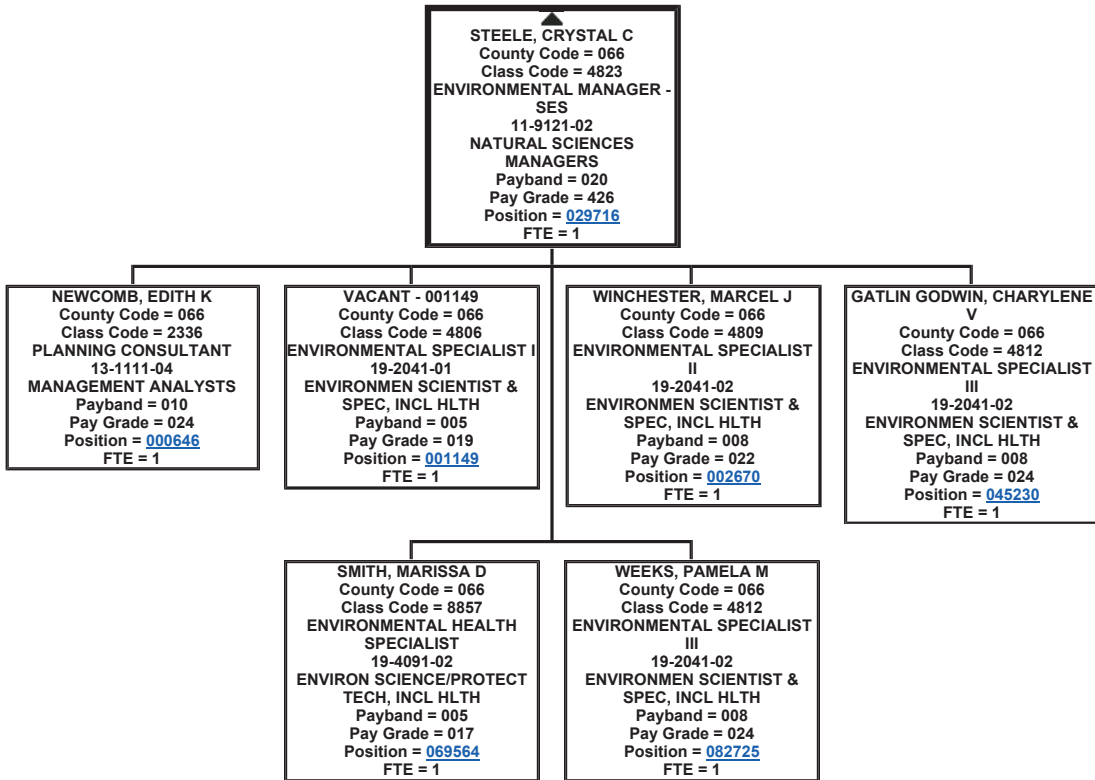


▲  
CARROLL, THERESA A  
County Code = 066  
Class Code = 2054  
DISTRIBUTED COMP SYSTEMS  
ANALYST II-SES  
15-1142-04  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 009  
Pay Grade = 424  
Position = [043710](#)  
FTE = 1

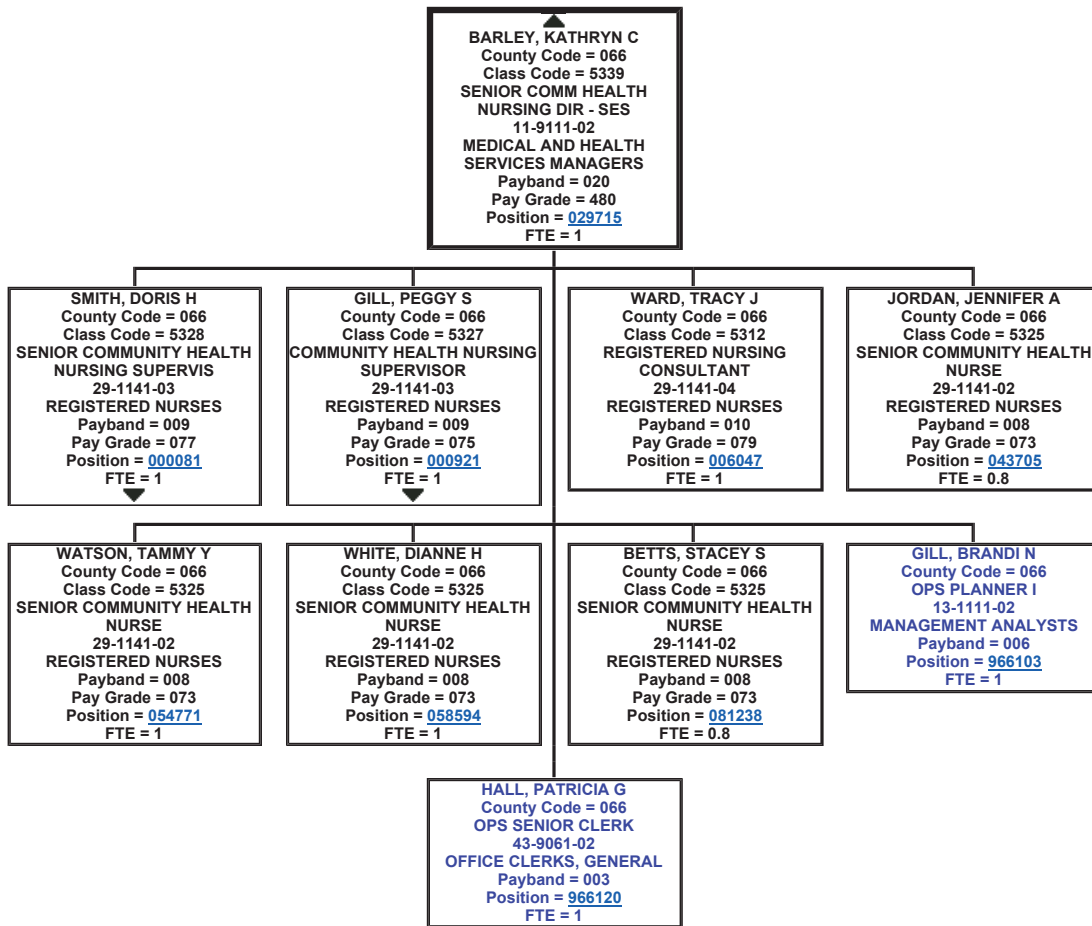
CUCHENS, DIANE S  
County Code = 066  
Class Code = 2041  
OFFICE AUTOMATION  
SPECIALIST I  
15-1151-01  
COMPUTER USER SUPPORT  
SPECIALISTS  
Payband = 004  
Pay Grade = 015  
Position = [002238](#)  
FTE = 1

PERMENTER, KIMBERLY D  
County Code = 066  
Class Code = 0105  
SECRETARY SPECIALIST  
43-6014-01  
SEC & ADMN ASST, EXPT  
LEGAL, MED & EXEC  
Payband = 001  
Pay Grade = 010  
Position = [003179](#)  
FTE = 1





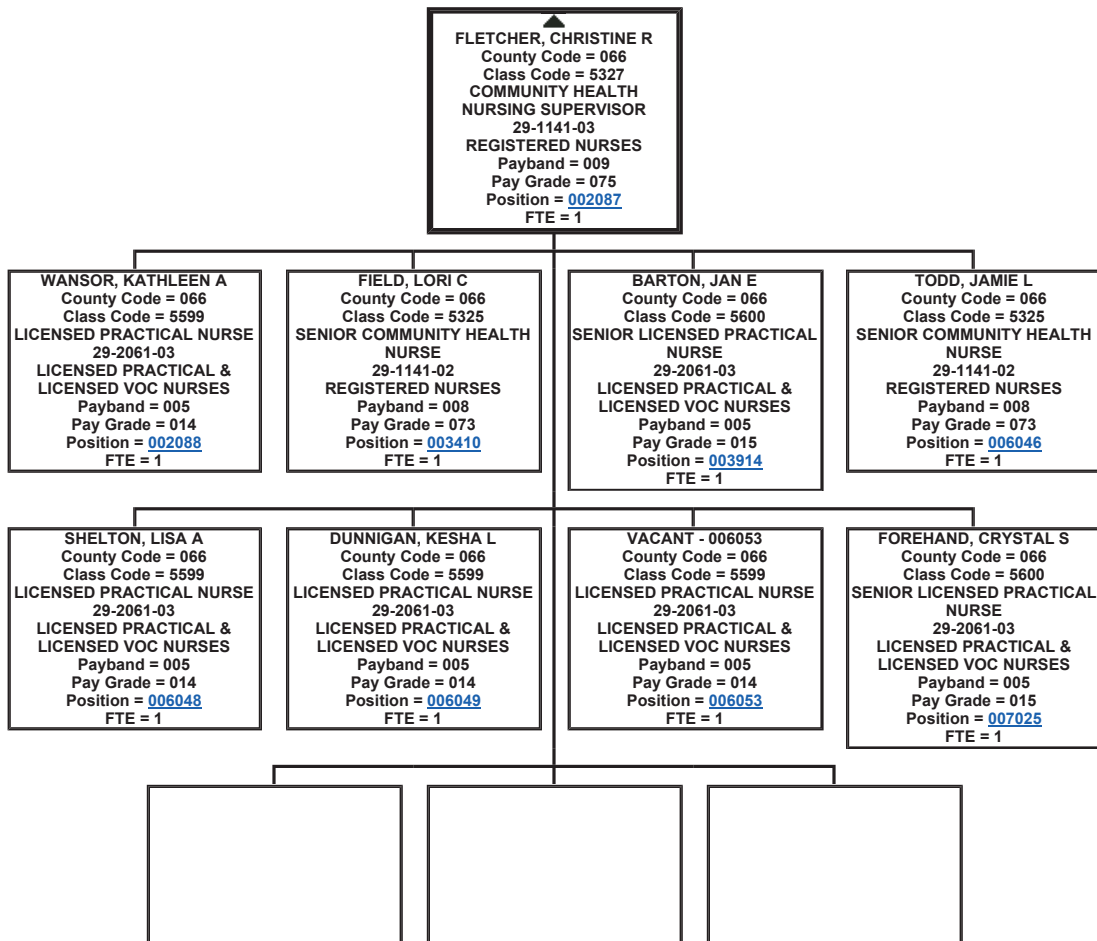
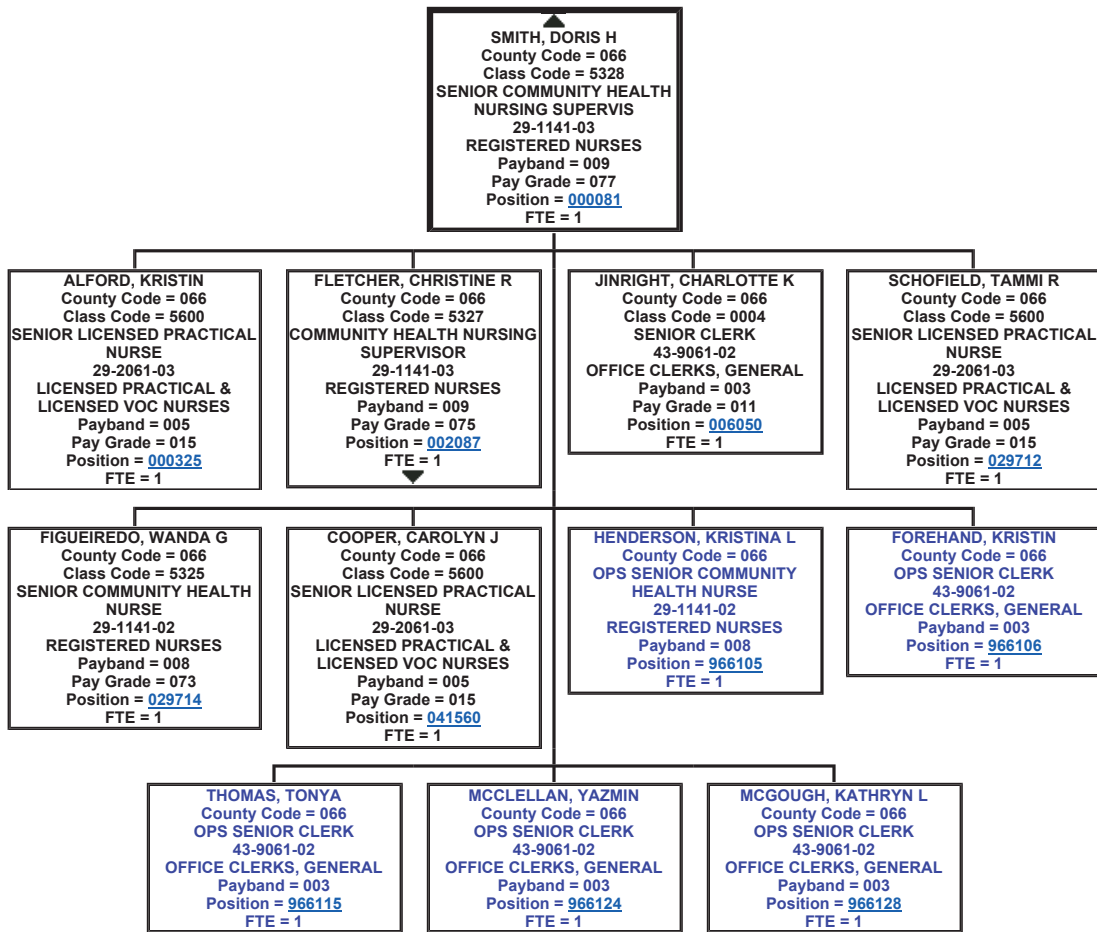




GILL, PEGGY S  
County Code = 066  
Class Code = 5327  
COMMUNITY HEALTH  
NURSING SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 075  
Position = [000921](#)  
FTE = 1

HAYES, TERISA A  
County Code = 066  
Class Code = 5953  
SOCIAL SERVICES  
COUNSELOR  
21-1019-03  
COUNSELORS, ALL OTHER  
Payband = 007  
Pay Grade = 018  
Position = [001420](#)  
FTE = 1

COX, ROSEMARY  
County Code = 066  
Class Code = 5953  
SOCIAL SERVICES  
COUNSELOR  
21-1019-03  
COUNSELORS, ALL OTHER  
Payband = 007  
Pay Grade = 018  
Position = [085328](#)  
FTE = 1

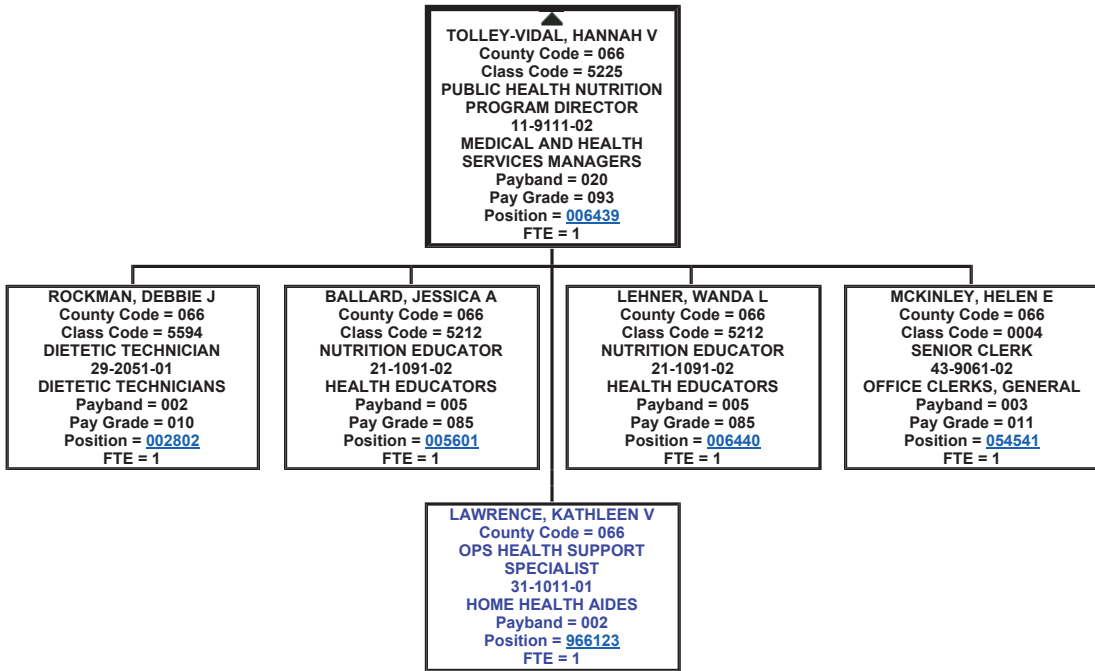


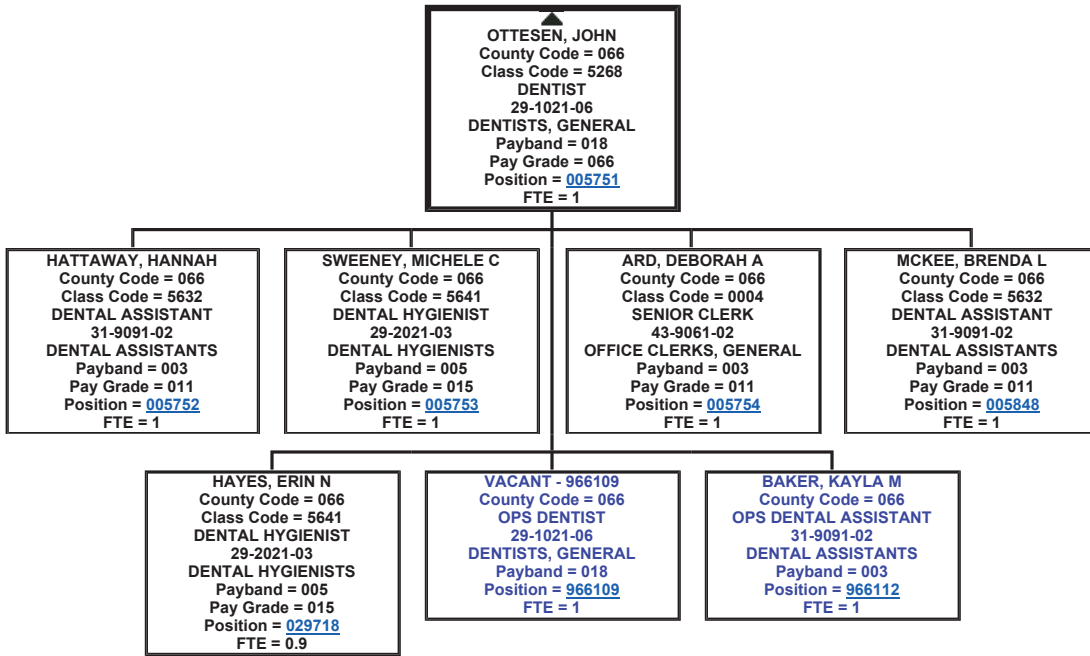
SEWELL, HEATHER E  
County Code = 066  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [007026](#)  
FTE = 1

VACANT - 966116  
County Code = 066  
OPS LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Position = [966116](#)  
FTE = 1

VACANT - 966125  
County Code = 066  
OPS LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Position = [966125](#)  
FTE = 1

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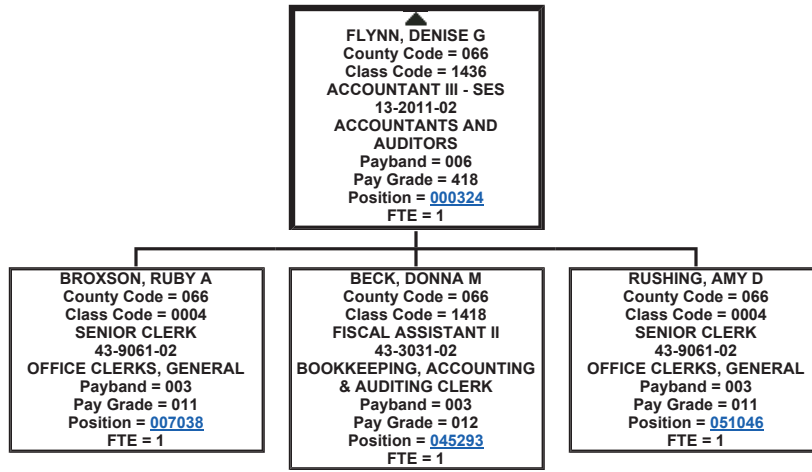


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VACANT - 004135  
County Code = 066  
Class Code = 0739  
BUSINESS MANAGER II - SES  
11-3011-02  
ADMINISTRATIVE SERVICES  
MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = [004135](#)  
FTE = 1

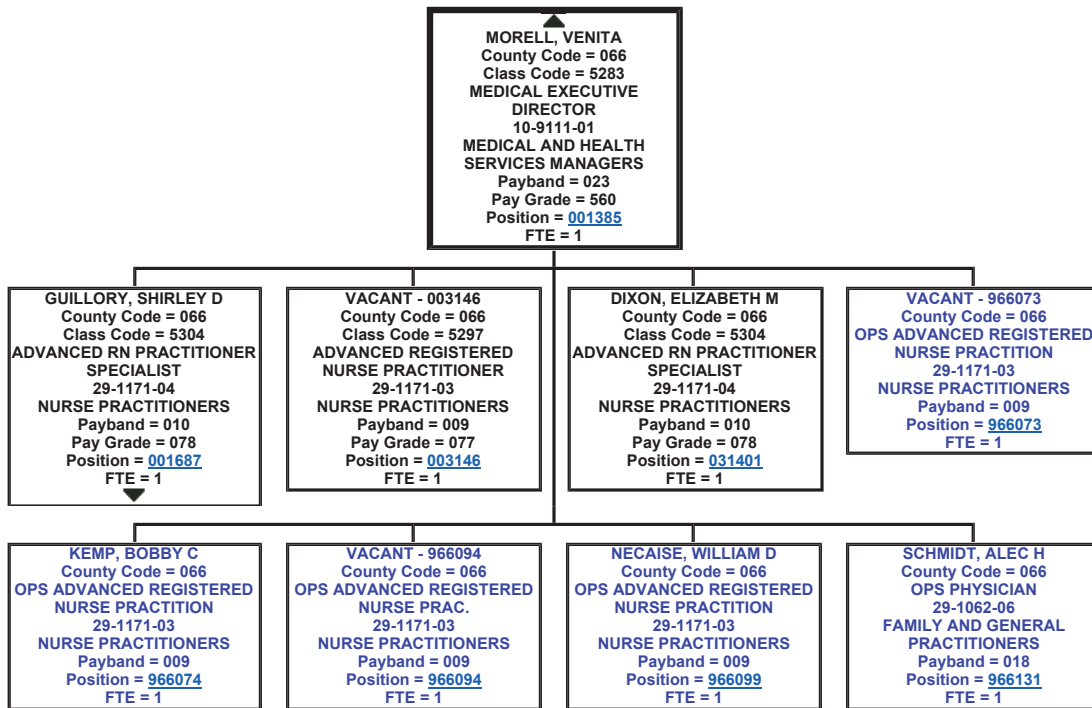
FLYNN, DENISE G  
County Code = 066  
Class Code = 1436  
ACCOUNTANT III - SES  
13-2011-02  
ACCOUNTANTS AND  
AUDITORS  
Payband = 006  
Pay Grade = 418  
Position = [000324](#)  
FTE = 1  
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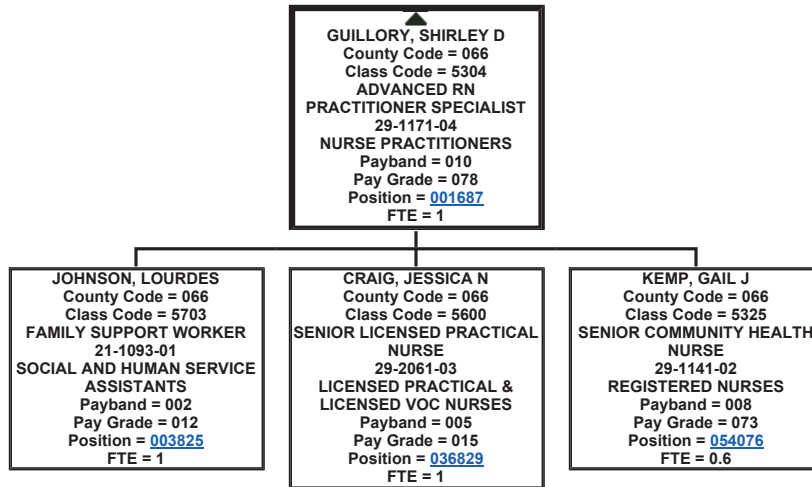
PEAK, BILLIE A  
County Code = 066  
Class Code = 1436  
ACCOUNTANT III  
13-2011-02  
ACCOUNTANTS AND  
AUDITORS  
Payband = 006  
Pay Grade = 018  
Position = [045292](#)  
FTE = 1

DRUMMOND, ROBERT D  
County Code = 066  
Class Code = 1437  
ACCOUNTANT IV-SES  
13-2011-03  
ACCOUNTANTS AND  
AUDITORS  
Payband = 008  
Pay Grade = 420  
Position = [081430](#)  
FTE = 1





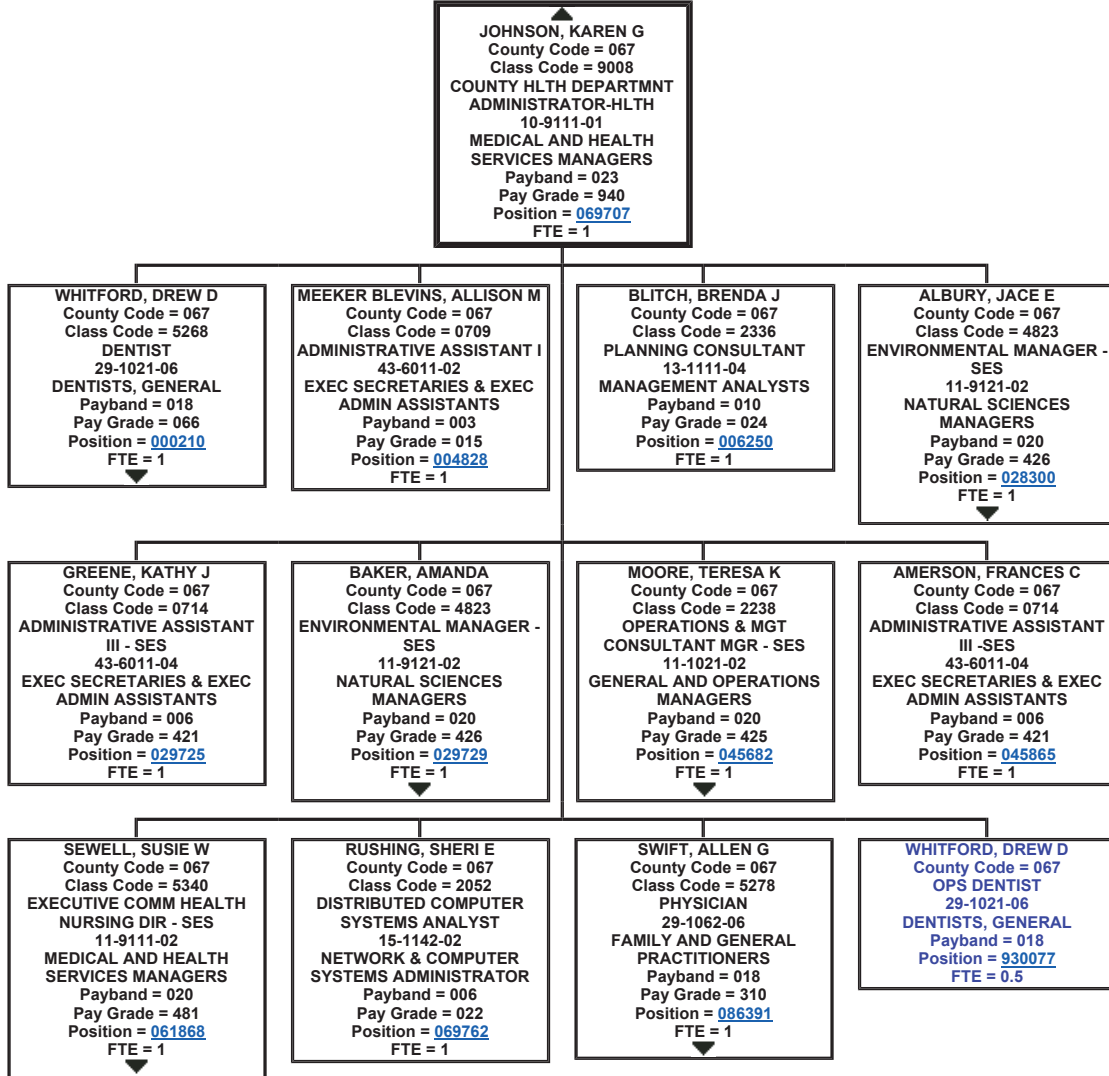




# Florida Department of Health

## CHD 67 - Washington County Health Department

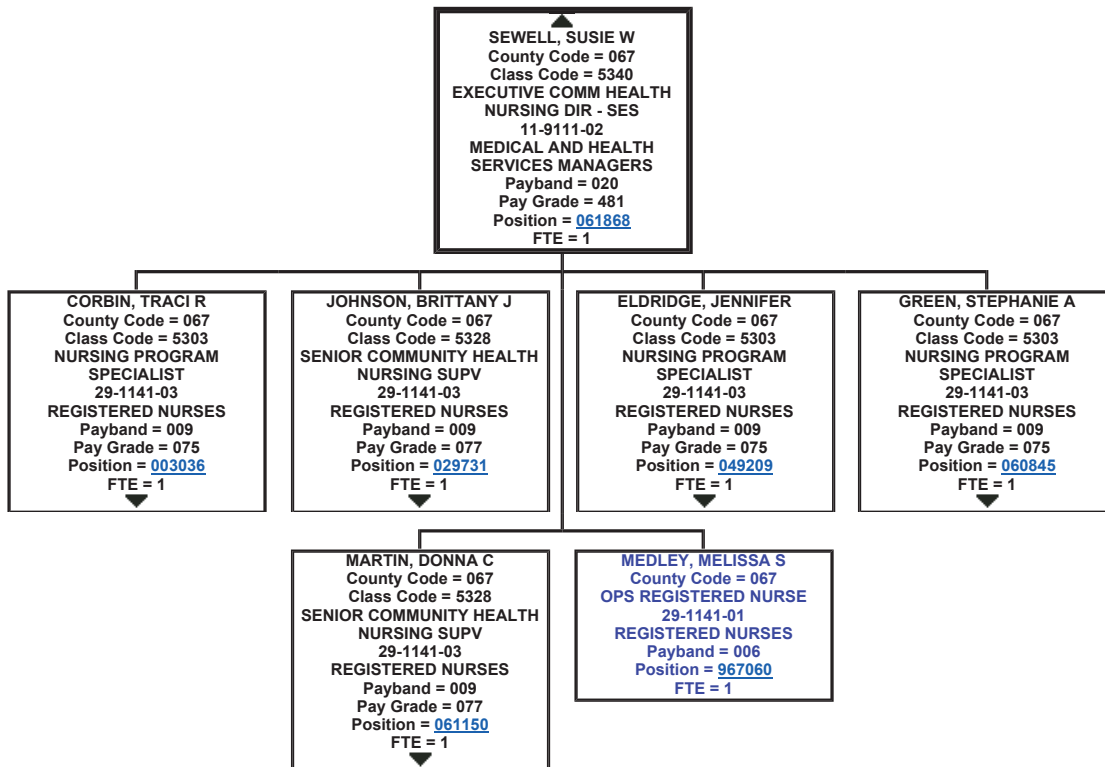
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



▲  
SWIFT, ALLEN G  
County Code = 067  
Class Code = 5278  
PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Pay Grade = 310  
Position = [086391](#)  
FTE = 1

VACANT - 004003  
County Code = 067  
Class Code = 5297  
ADVANCED REGISTERED  
NURSE PRACTITIONER  
29-1171-03  
NURSE PRACTITIONERS  
Payband = 009  
Pay Grade = 077  
Position = [004003](#)  
FTE = 1

NOBLES, GLEN C  
County Code = 067  
Class Code = 5297  
ADVANCED REGISTERED  
NURSE PRACTITIONER  
29-1171-03  
NURSE PRACTITIONERS  
Payband = 009  
Pay Grade = 077  
Position = [004902](#)  
FTE = 1

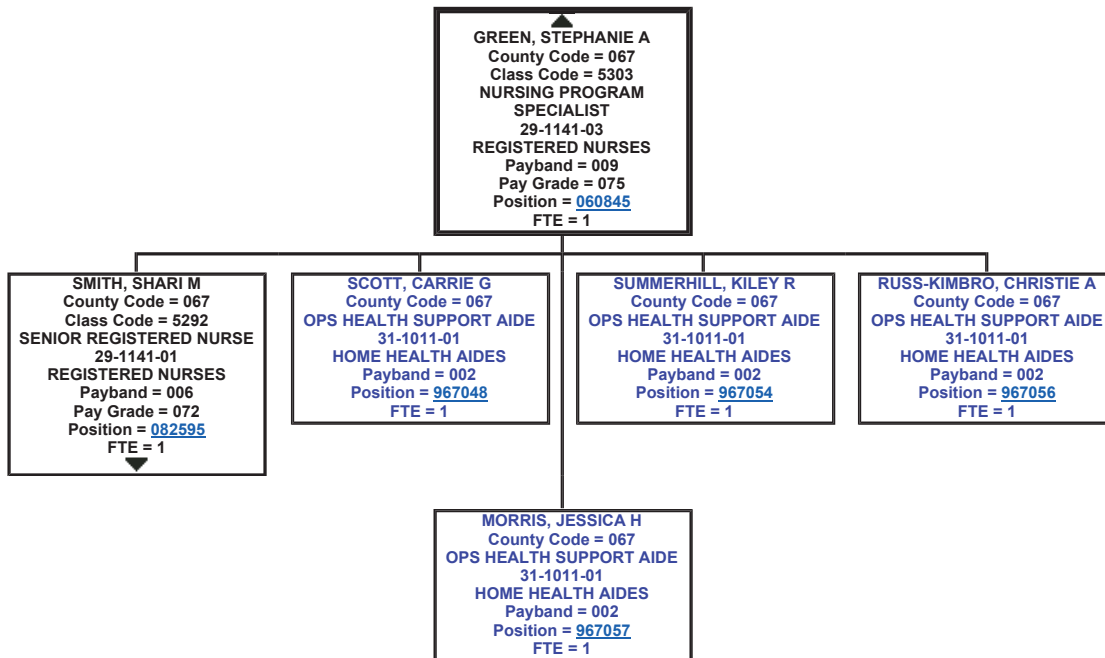


MARTIN, DONNA C  
County Code = 067  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [061150](#)  
FTE = 1

BURCH, KAREN J  
County Code = 067  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [028297](#)  
FTE = 1

HUDSON, CANDICE L  
County Code = 067  
Class Code = 5290  
REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 071  
Position = [084676](#)  
FTE = 1

BRAXTON, JILL A  
County Code = 067  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
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Pay Grade = 014  
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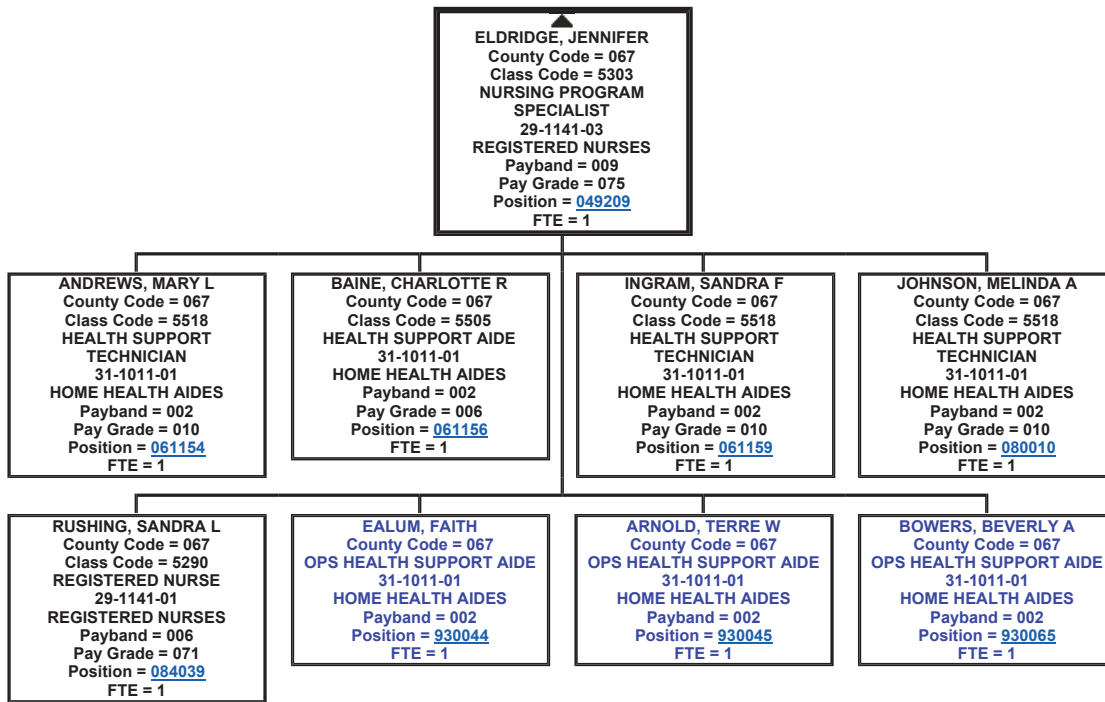


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SMITH, SHARI M  
County Code = 067  
Class Code = 5292  
SENIOR REGISTERED NURSE  
29-1141-01  
REGISTERED NURSES  
Payband = 006  
Pay Grade = 072  
Position = [082595](#)  
FTE = 1

MOON, ANDREA C  
County Code = 067  
OPS HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [967049](#)  
FTE = 1

POTTER, MAEGON R  
County Code = 067  
OPS HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [967051](#)  
FTE = 1



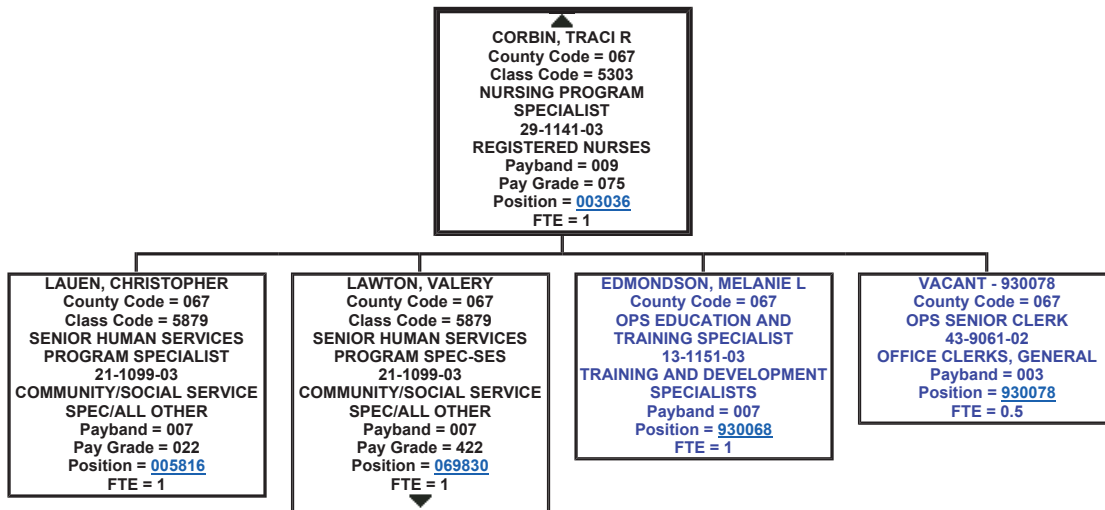


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JOHNSON, BRITTANY J  
County Code = 067  
Class Code = 5328  
SENIOR COMMUNITY HEALTH  
NURSING SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
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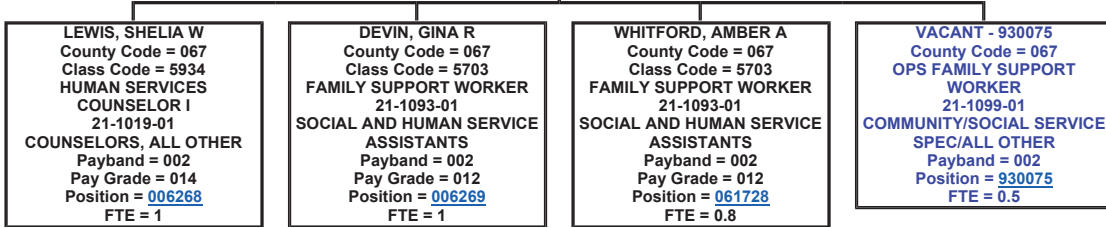
BRIDGES, CANDICE D  
County Code = 067  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
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LICENSED VOC NURSES  
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Pay Grade = 014  
Position = [003904](#)  
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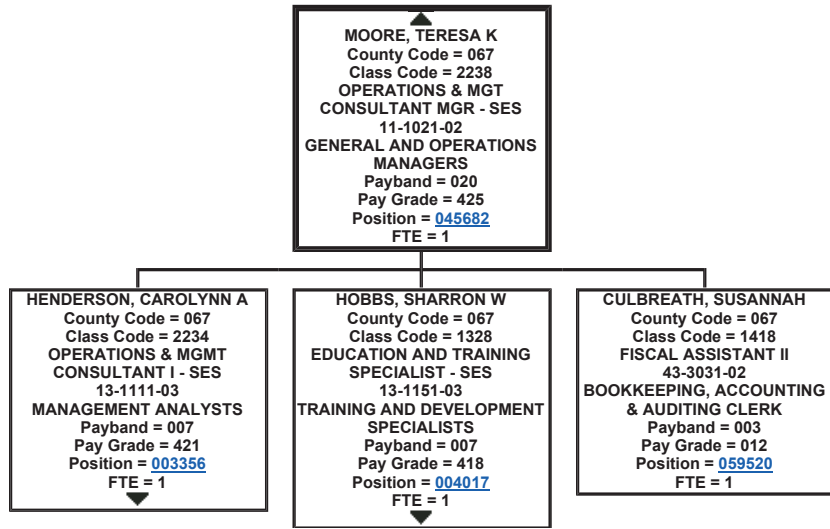
SANDERS, BARBARA E  
County Code = 067  
Class Code = 5518  
HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Pay Grade = 010  
Position = [029726](#)  
FTE = 1

SANDERS, GABRIEL M  
County Code = 067  
Class Code = 5599  
LICENSED PRACTICAL NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Pay Grade = 014  
Position = [049797](#)  
FTE = 1



▲  
LAWTON, VALERY  
County Code = 067  
Class Code = 5879  
SENIOR HUMAN SERVICES  
PROGRAM SPEC-SES  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 422  
Position = [069830](#)  
FTE = 1





HOBBS, SHARRON W  
County Code = 067  
Class Code = 1328  
EDUCATION AND TRAINING  
SPECIALIST - SES  
13-1151-03  
TRAINING AND  
DEVELOPMENT SPECIALISTS  
Payband = 007  
Pay Grade = 418  
Position = [004017](#)  
FTE = 1

HARDIN, KAYLN A  
County Code = 067  
Class Code = 1324  
TRAINING SPECIALIST II  
13-1151-02  
TRAINING AND DEVELOPMENT  
SPECIALISTS  
Payband = 006  
Pay Grade = 017  
Position = [001844](#)  
FTE = 1

BROWN, MILTON L  
County Code = 067  
OPS TRAINING SPECIALIST II  
13-1151-02  
TRAINING AND DEVELOPMENT  
SPECIALISTS  
Payband = 006  
Position = [967027](#)  
FTE = 1

BELL, ASHLEY M  
County Code = 067  
OPS TRAINING SPECIALIST I  
13-1151-01  
TRAINING AND DEVELOPMENT  
SPECIALISTS  
Payband = 003  
Position = [967042](#)  
FTE = 1

CURETON, ERICA N  
County Code = 067  
OPS CLERK  
43-9061-01  
OFFICE CLERKS, GENERAL  
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Position = [967047](#)  
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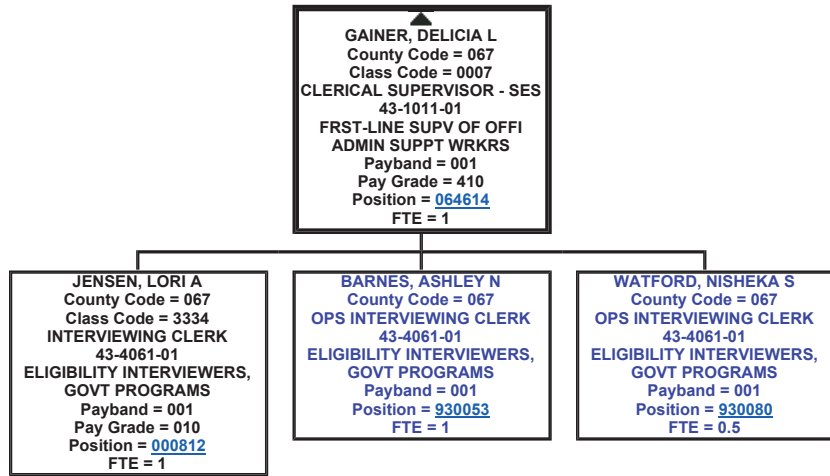
HENDERSON, CAROLYNN A  
County Code = 067  
Class Code = 2234  
OPERATIONS & MGMT  
CONSULTANT I - SES  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 421  
Position = [003356](#)  
FTE = 1

SHIVER, MARY E  
County Code = 067  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [002003](#)  
FTE = 1

REVELS, MISTY M  
County Code = 067  
Class Code = 1418  
FISCAL ASSISTANT II  
43-3031-02  
BOOKKEEPING, ACCOUNTING  
& AUDITING CLERK  
Payband = 003  
Pay Grade = 012  
Position = [030721](#)  
FTE = 1

WARDEN, KAY C  
County Code = 067  
Class Code = 0709  
ADMINISTRATIVE ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 015  
Position = [061153](#)  
FTE = 1

GAINER, DELICIA L  
County Code = 067  
Class Code = 0007  
CLERICAL SUPERVISOR - SES  
43-1011-01  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 001  
Pay Grade = 410  
Position = [064614](#)  
FTE = 1





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SHIVER, MARY E  
County Code = 067  
Class Code = 0008  
SENIOR CLERICAL  
SUPERVISOR - SES  
43-1011-02  
FRST-LINE SUPV OF OFFI  
ADMIN SUPPT WRKRS  
Payband = 003  
Pay Grade = 412  
Position = [002003](#)  
FTE = 1

BAILEY, TAMMY L  
County Code = 067  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [032712](#)  
FTE = 1

STRICKLAND, HANNAH G  
County Code = 067  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [059519](#)  
FTE = 1

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BAKER, AMANDA  
County Code = 067  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [029729](#)  
FTE = 1

TAYLOR, JASON M  
County Code = 067  
Class Code = 4809  
ENVIRONMENTAL SPECIALIST  
II  
19-2041-02  
ENVIRONMENTAL SCIENTIST &  
SPEC, INCL HLTH  
Payband = 008  
Pay Grade = 022  
Position = [082916](#)  
FTE = 1

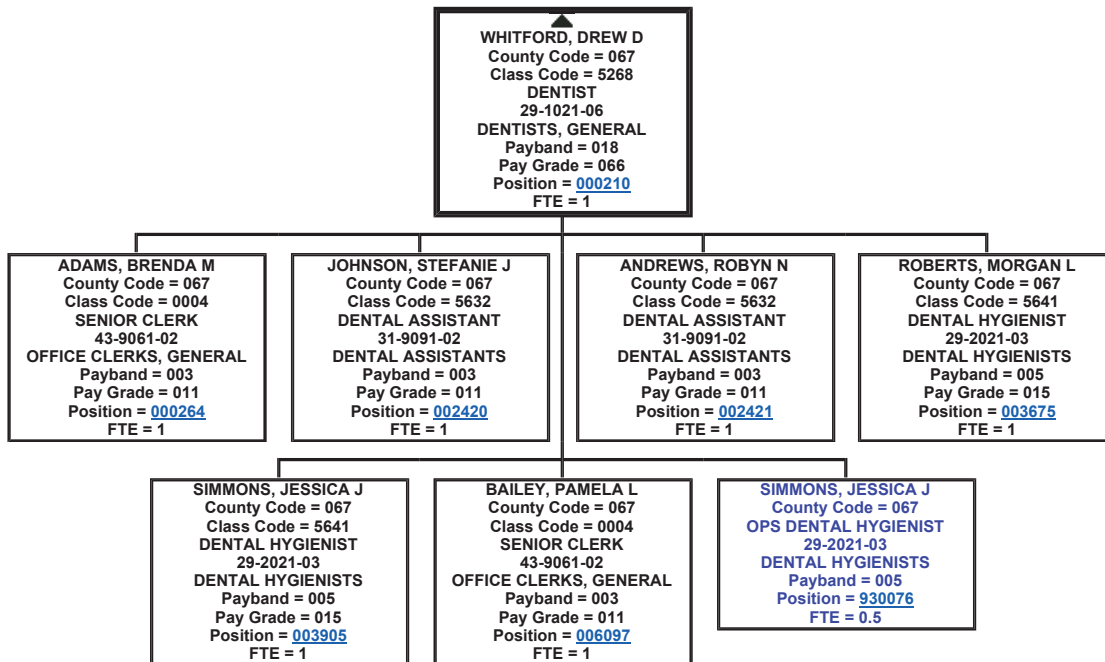
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County Code = 067  
OPS DISTRIBUTED COMPUTER  
SYSTEMS SPECIAL  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Position = [967043](#)  
FTE = 0.5

▲  
ALBURY, JACE E  
County Code = 067  
Class Code = 4823  
ENVIRONMENTAL MANAGER -  
SES  
11-9121-02  
NATURAL SCIENCES  
MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = [028300](#)  
FTE = 1

ELDRIDGE, LEON H  
County Code = 067  
Class Code = 6373  
MAINTENANCE REPAIRMAN  
49-9042-01  
MAINTENANCE AND REPAIR  
WORKERS, GENERAL  
Payband = 001  
Pay Grade = 009  
Position = [045685](#)  
FTE = 1

VACANT - 930062  
County Code = 067  
OPS CUSTODIAL WORKER  
37-2011-01  
JANITOR/CLEANER, EXCEPT  
MAID/HOUSEKEEP  
Payband = 001  
Position = [930062](#)  
FTE = 0.5

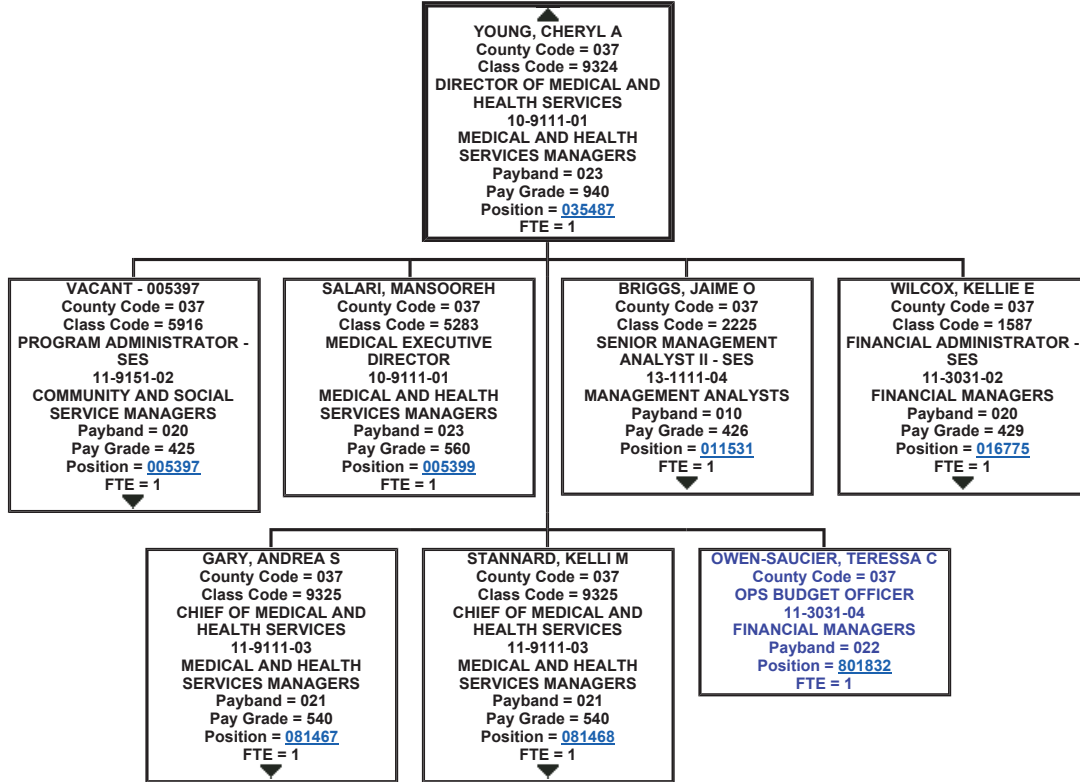
BEARDEN, EWA L  
County Code = 067  
OPS ENVIRONMENTAL HEALTH  
AIDE  
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ENVIRON SCIENCE/PROTECT  
TECH, INCL HLTH  
Payband = 002  
Position = [930079](#)  
FTE = 0.5

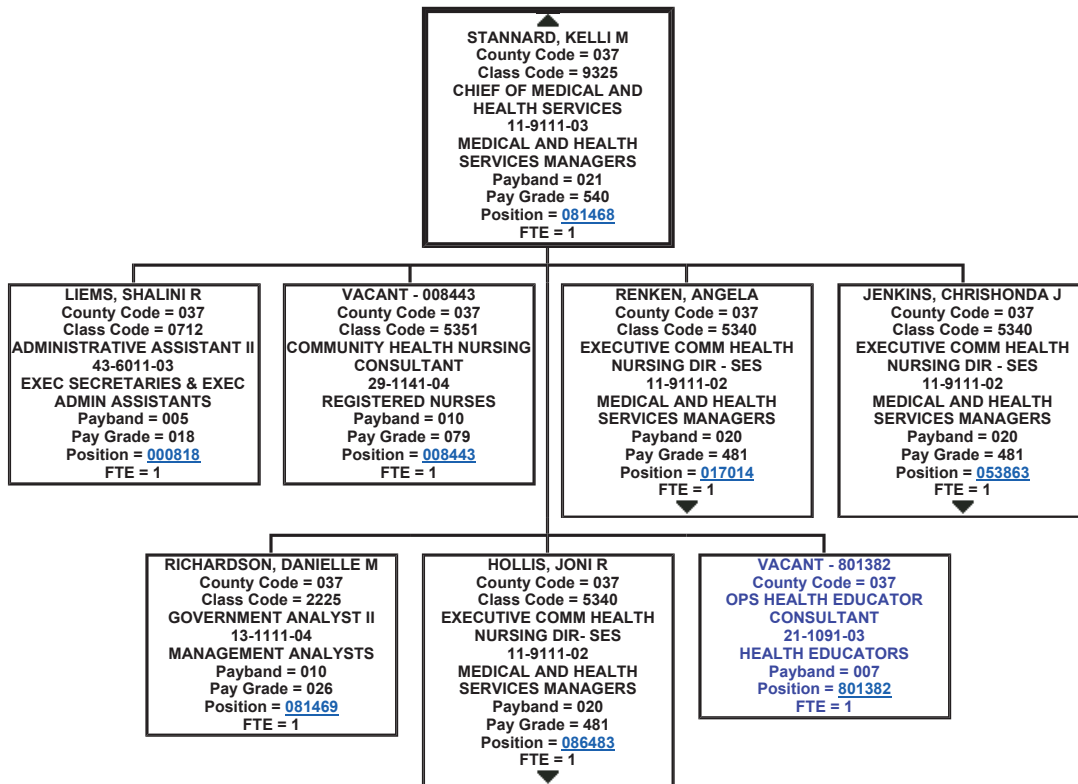


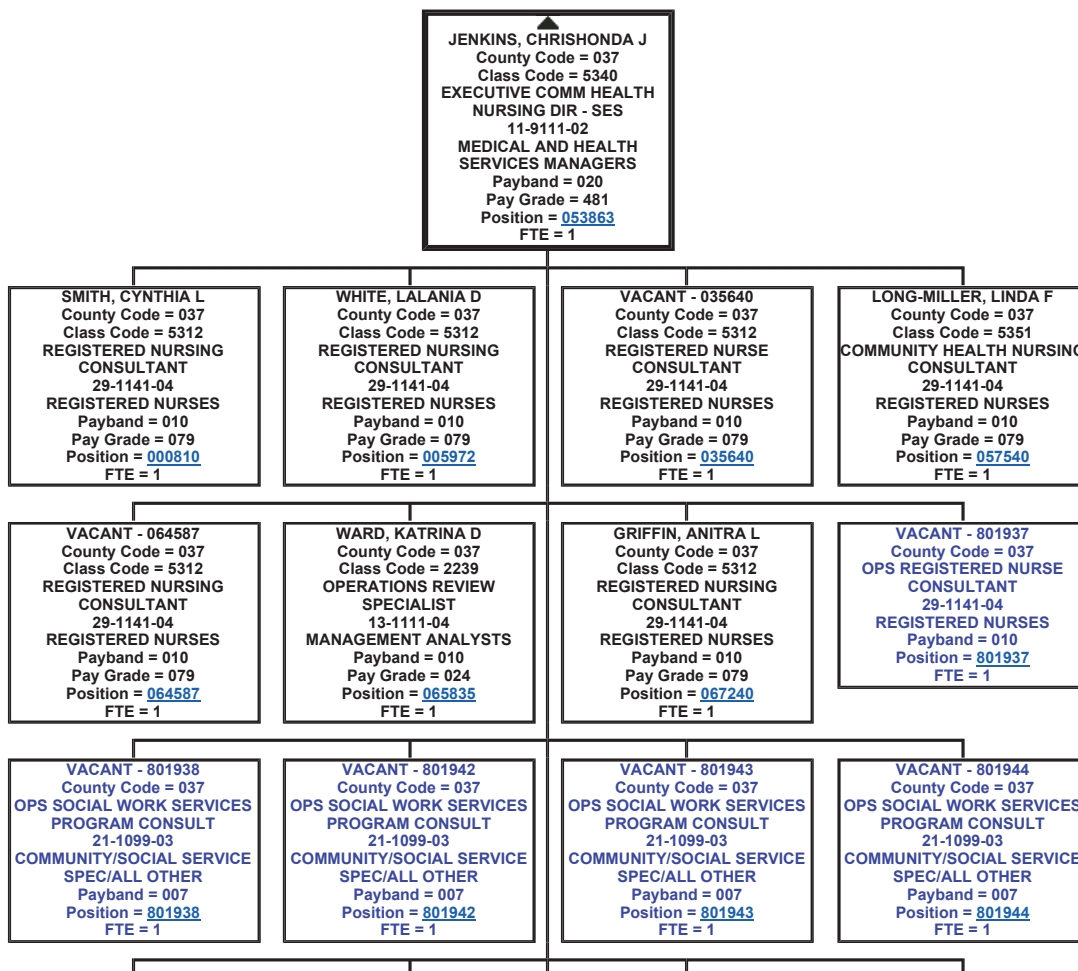
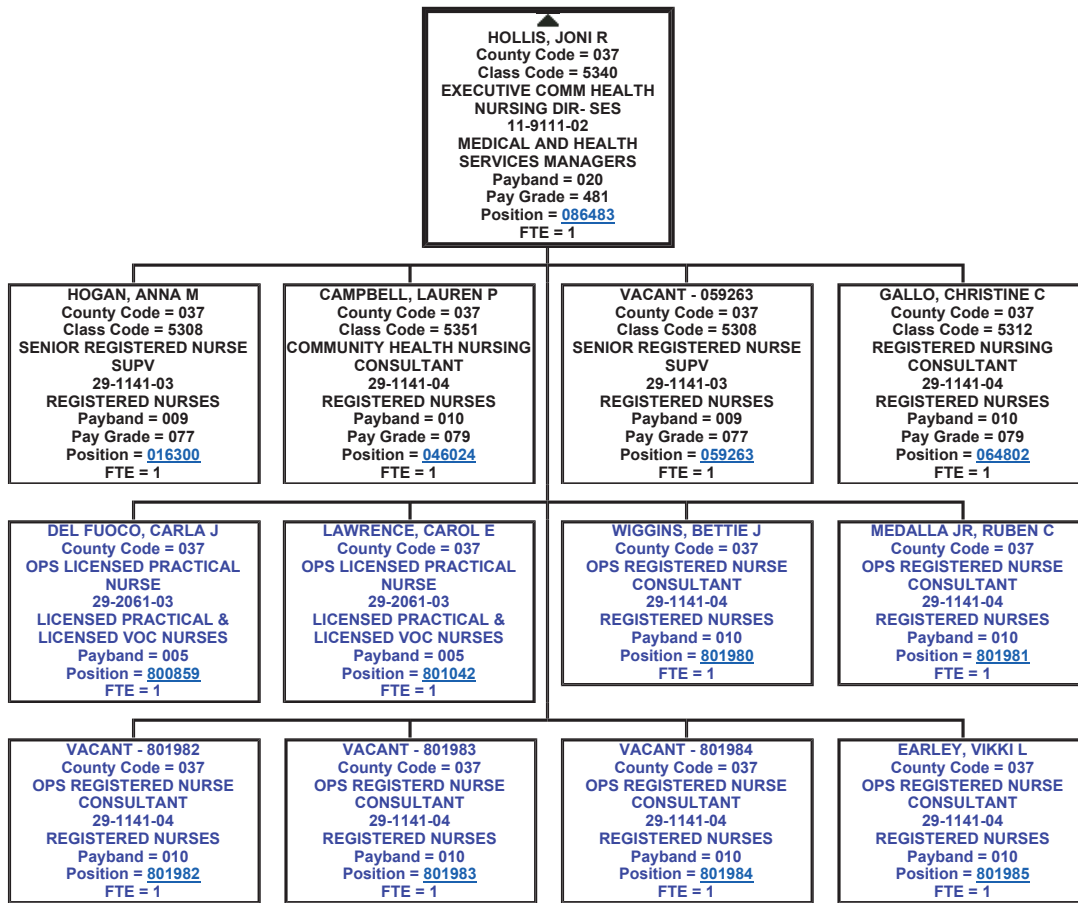
# Florida Department of Health

## Office of CMS Managed Care Plan

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

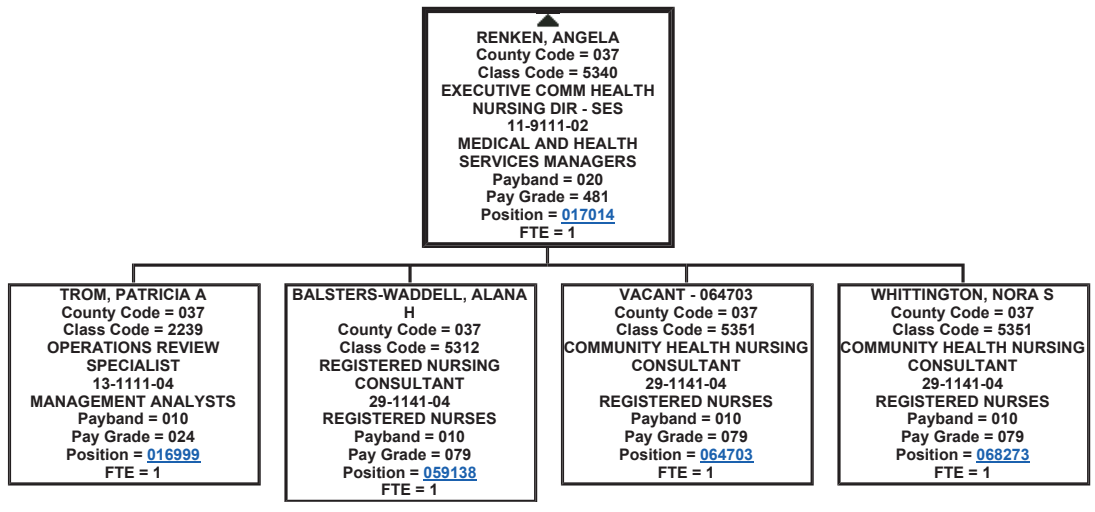


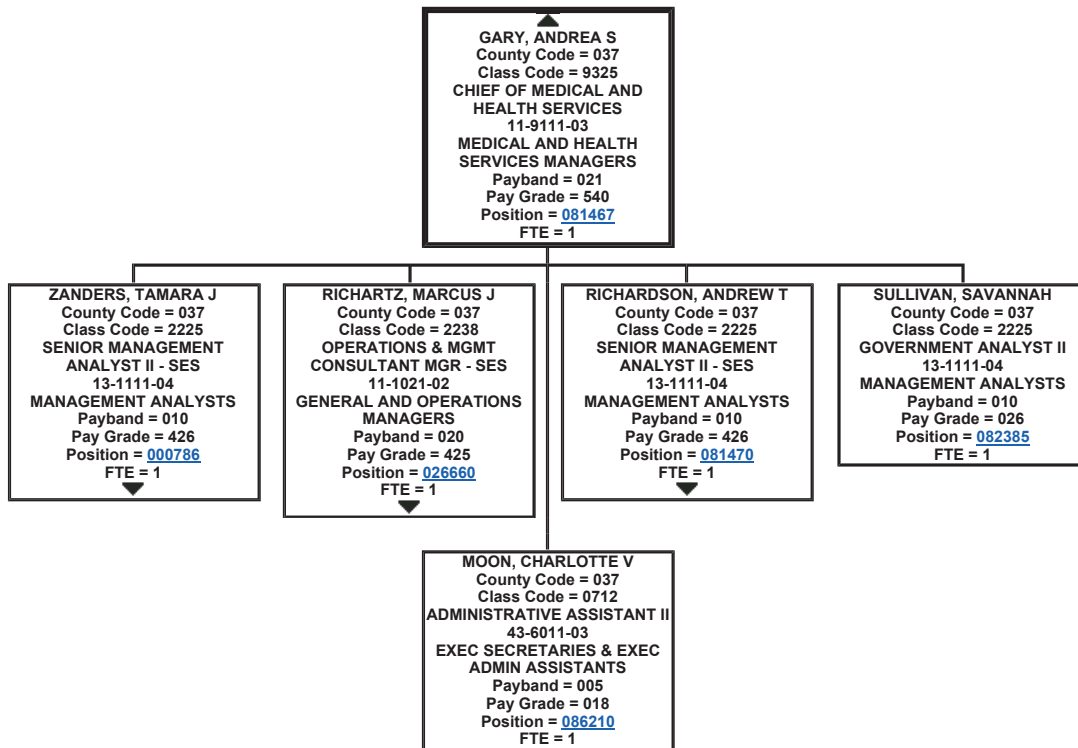


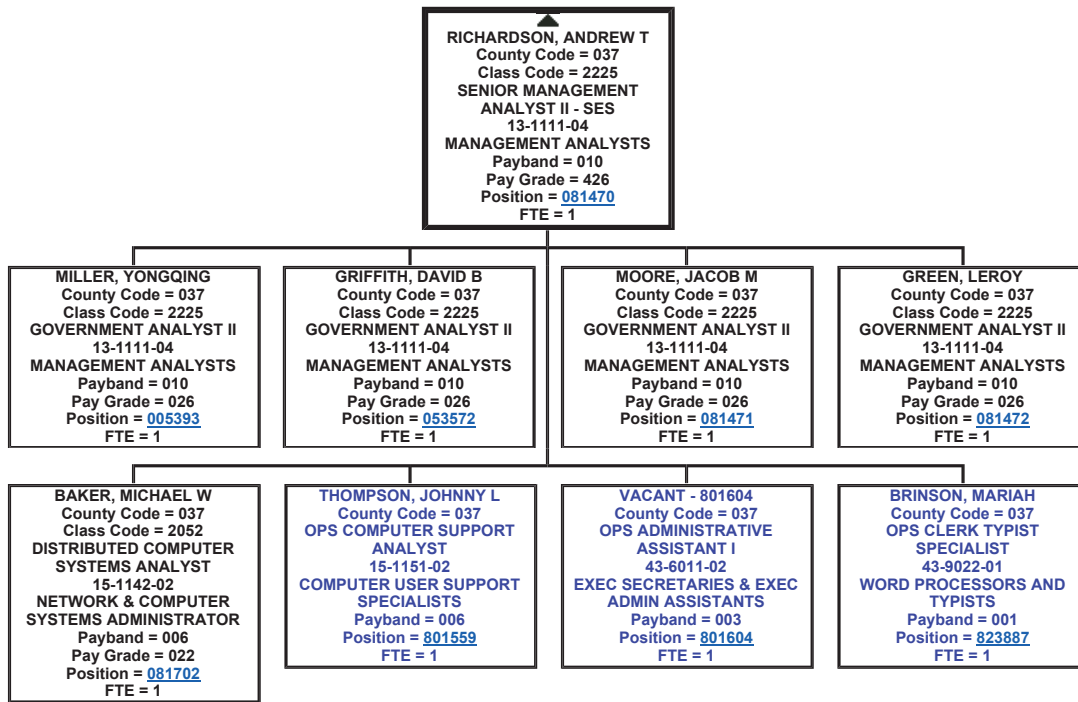


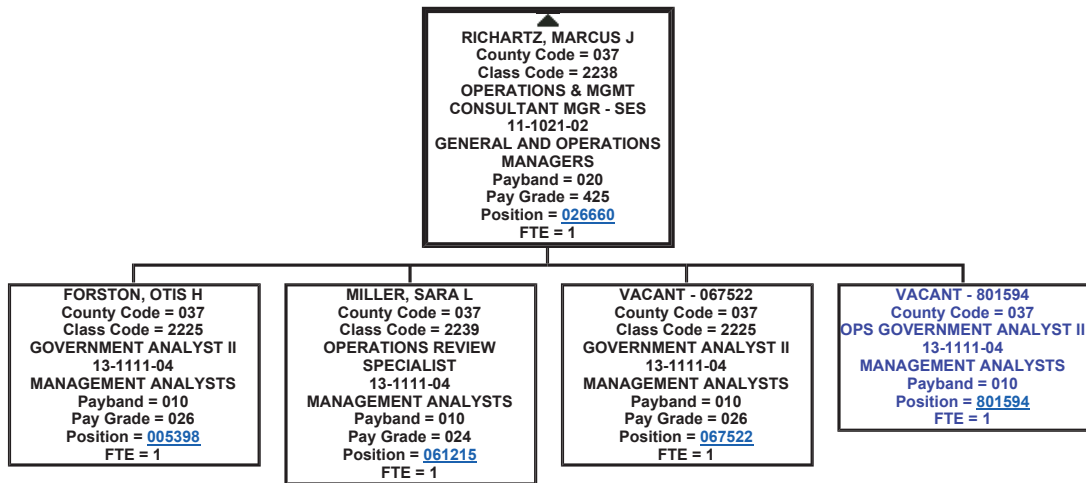












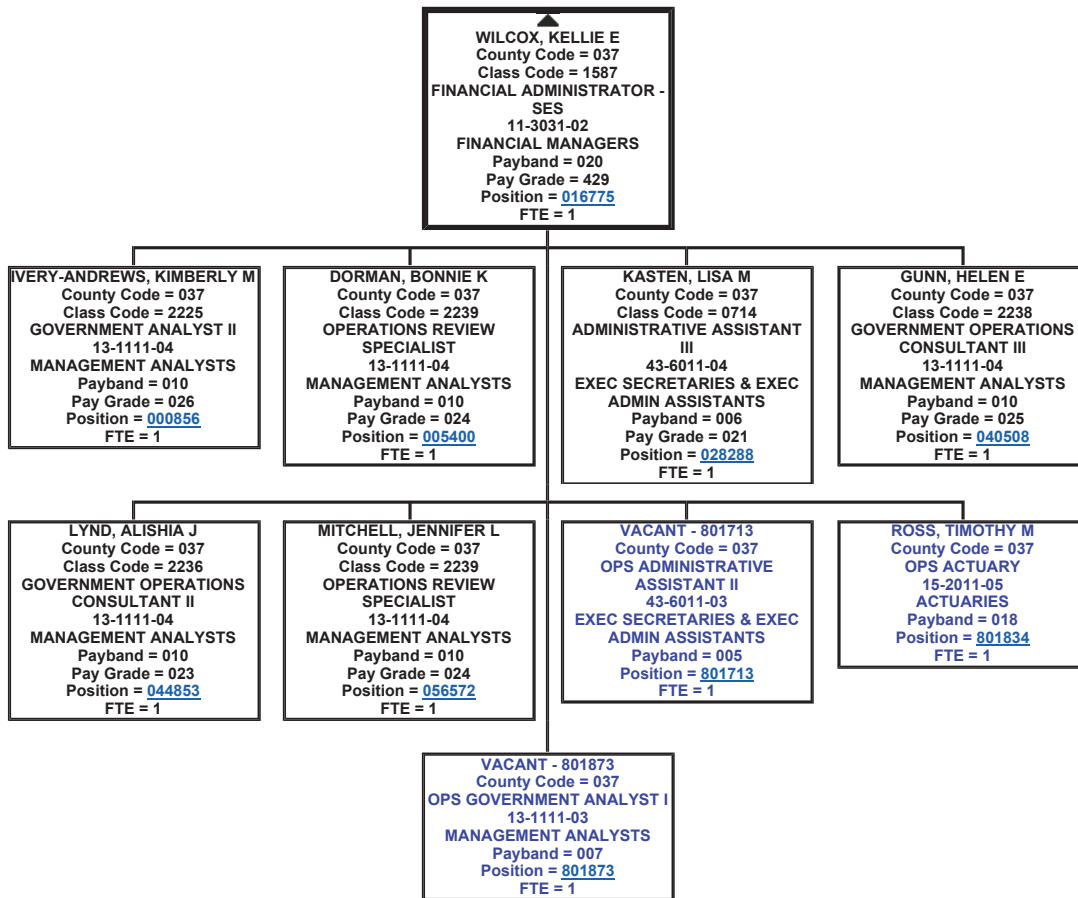
ZANDERS, TAMARA J  
County Code = 037  
Class Code = 2225  
SENIOR MANAGEMENT  
ANALYST II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 426  
Position = [000786](#)  
FTE = 1

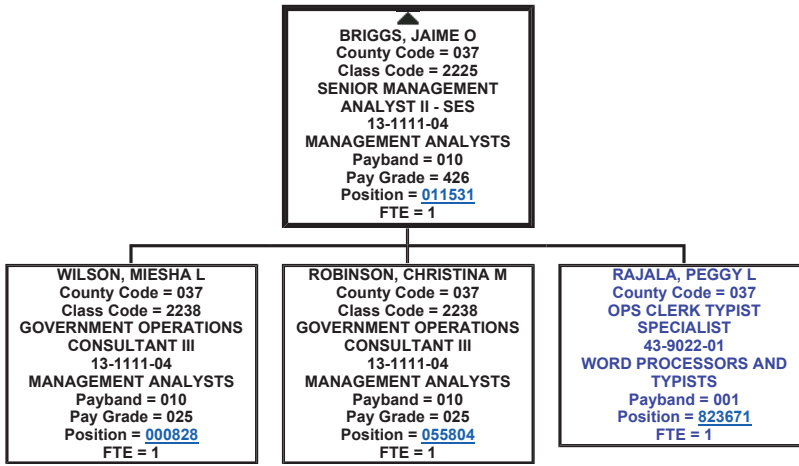
JIMENEZ-ORDONEZ, MARIA E  
County Code = 037  
Class Code = 2238  
GOVERNMENT OPERATIONS  
CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 025  
Position = [000826](#)  
FTE = 1

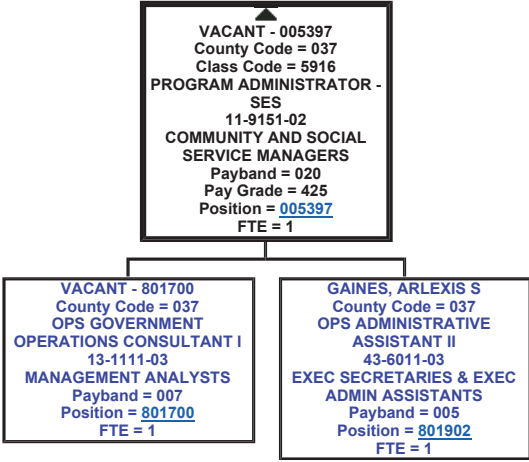
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County Code = 037  
Class Code = 2225  
GOVERNMENT ANALYST II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 026  
Position = [005396](#)  
FTE = 1

REDDICK, TOWANA A  
County Code = 037  
Class Code = 2225  
GOVERNMENT ANALYST II  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 026  
Position = [081473](#)  
FTE = 1

VACANT - 801901  
County Code = 037  
OPS ADMINISTRATIVE  
ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Position = [801901](#)  
FTE = 1





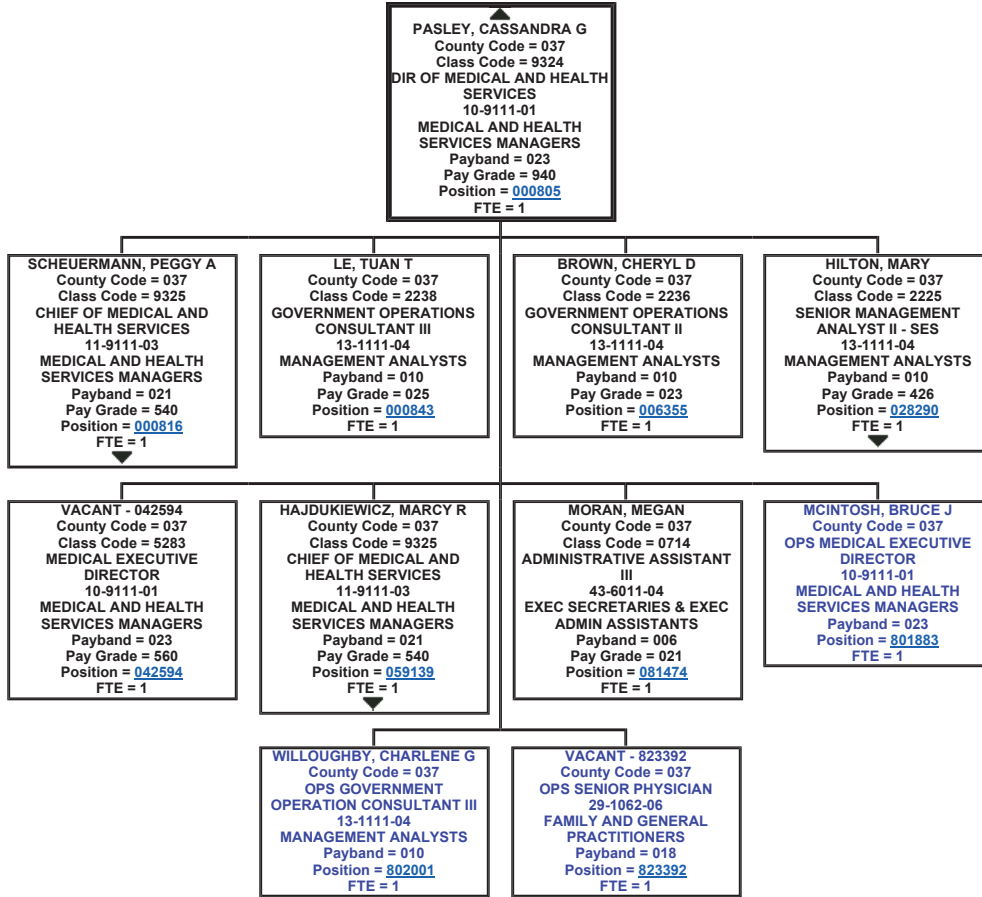


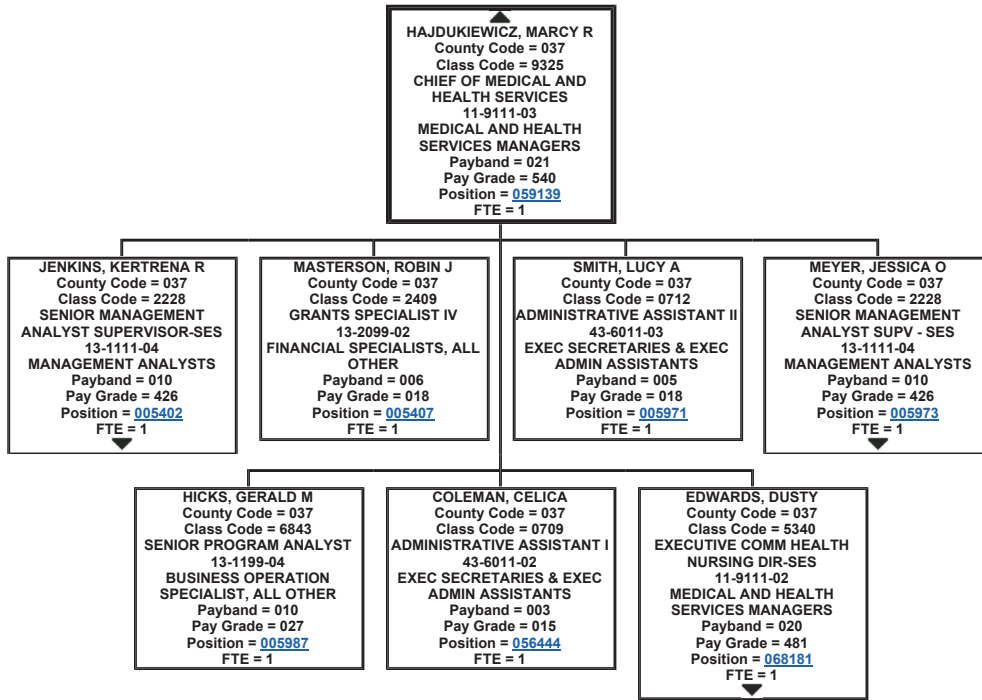


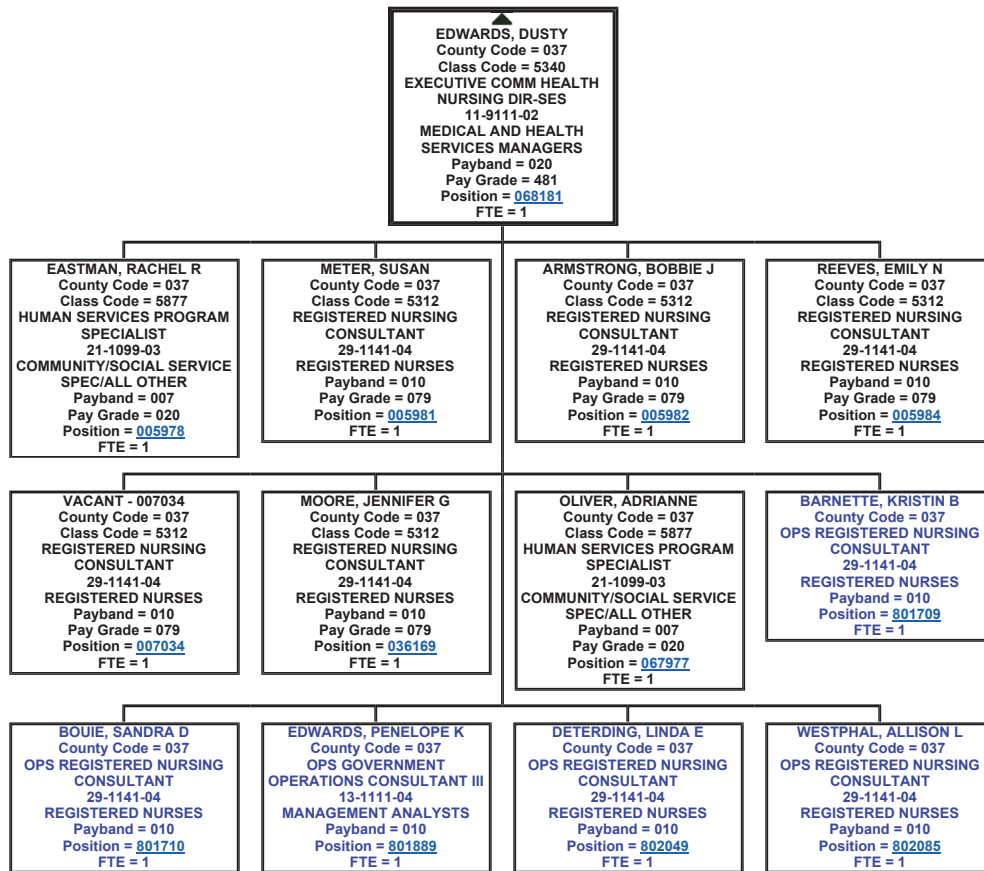
# Florida Department of Health

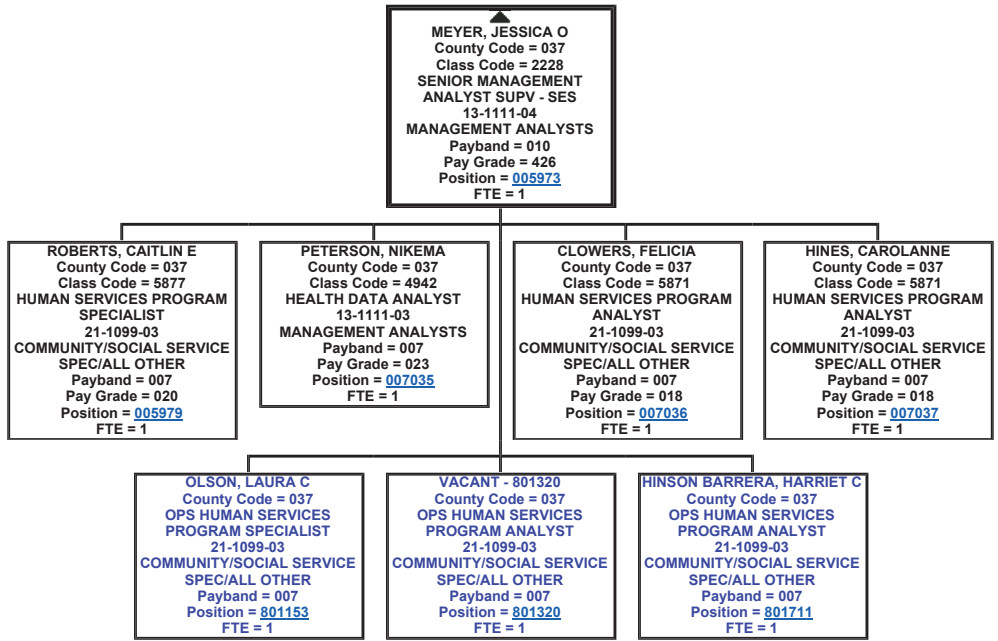
## Division of Childrens Medical Services (CMS)

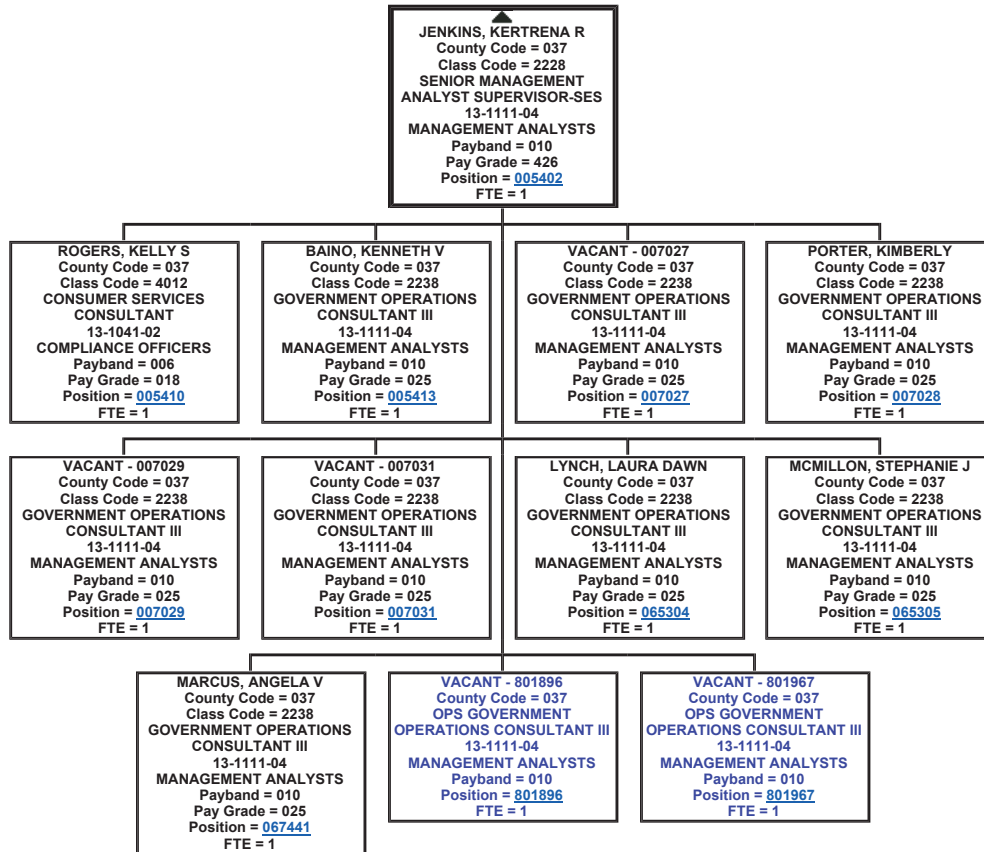
**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**

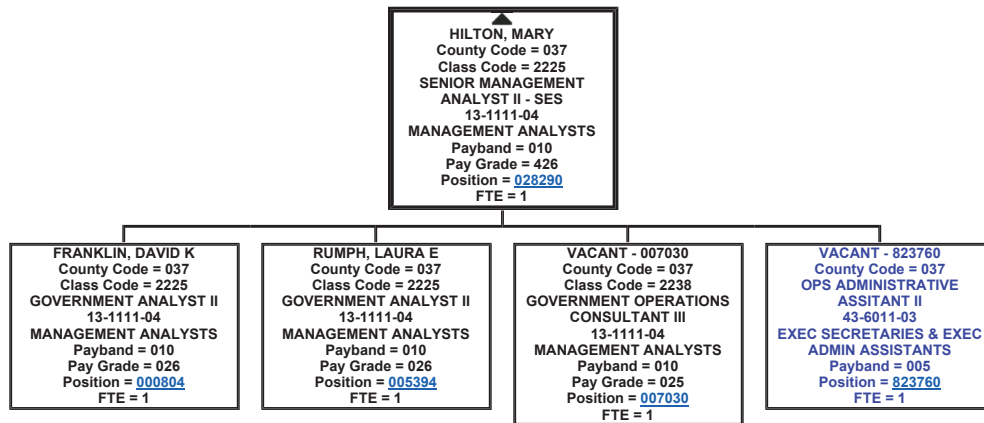


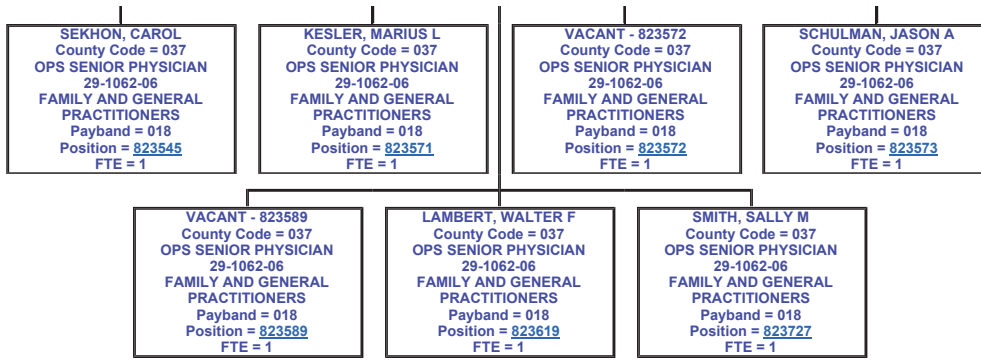


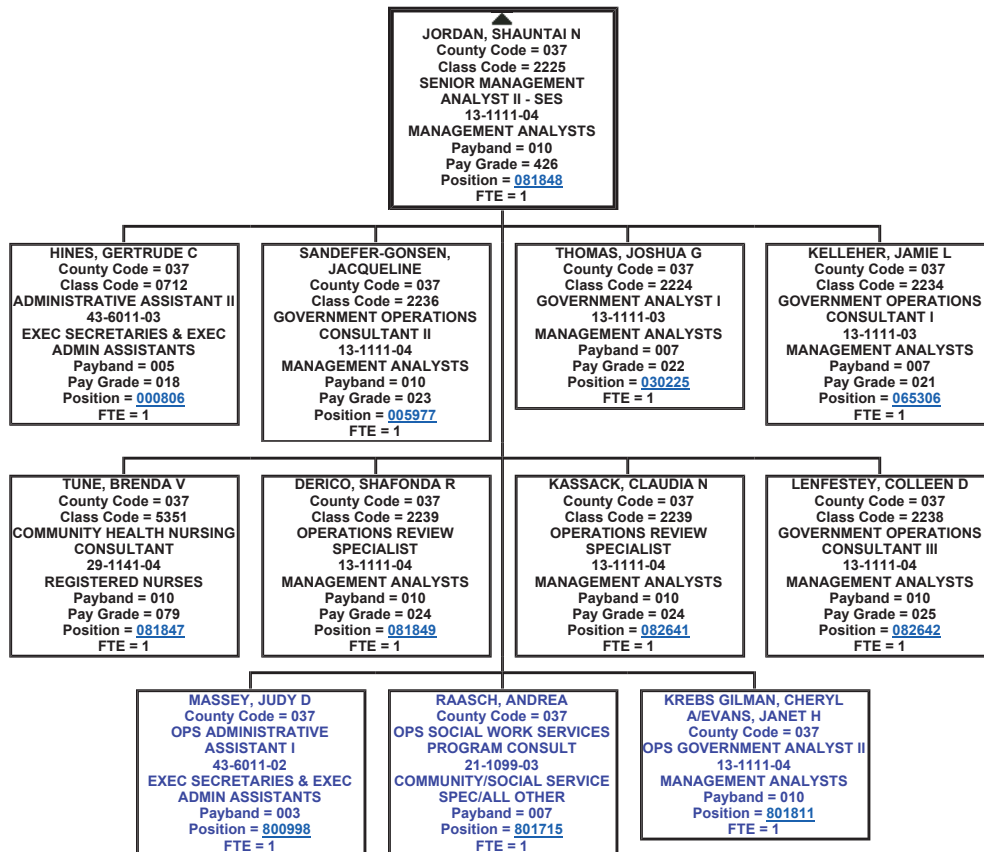




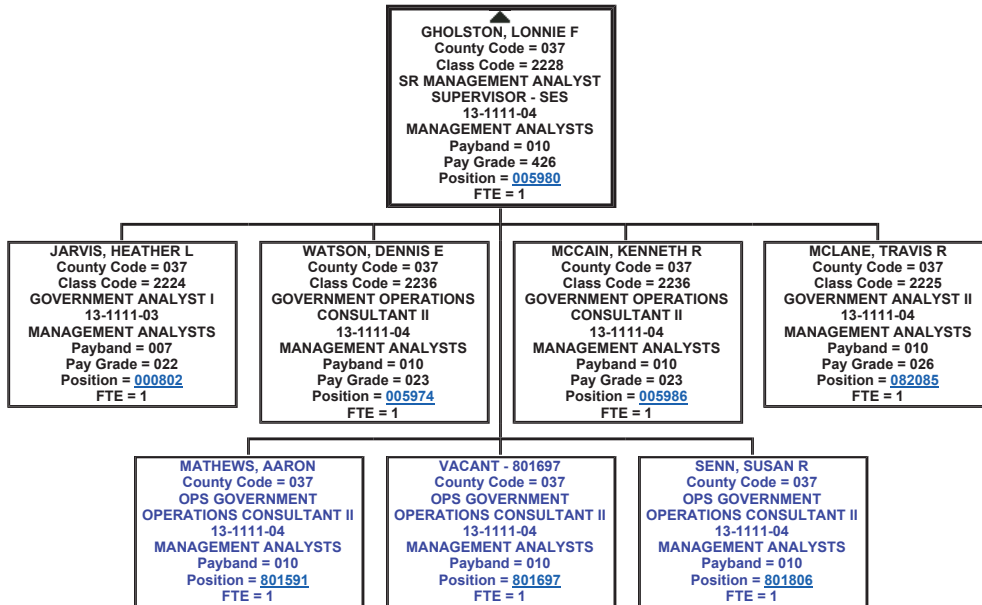












VACANT - 001594  
County Code = 037  
Class Code = 6004  
TRAINING & RESEARCH  
MANAGER - SES  
11-3131-02  
TRAINING AND  
DEVELOPMENT MANAGERS  
Payband = 020  
Pay Grade = 426  
Position = 001594  
FTE = 1

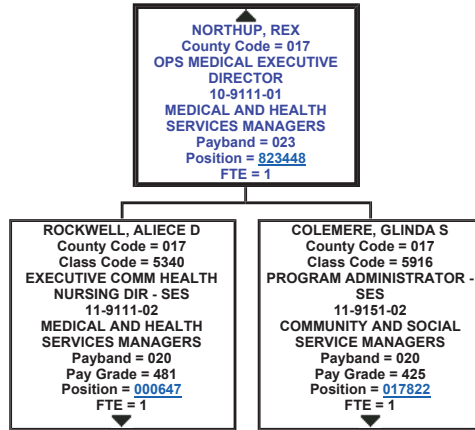
NORRIS, CYNTHIA  
County Code = 037  
Class Code = 6004  
TRAINING & RESEARCH  
CONSULTANT  
13-1151-04  
TRAINING AND DEVELOPMENT  
SPECIALISTS  
Payband = 010  
Pay Grade = 026  
Position = 001527  
FTE = 1

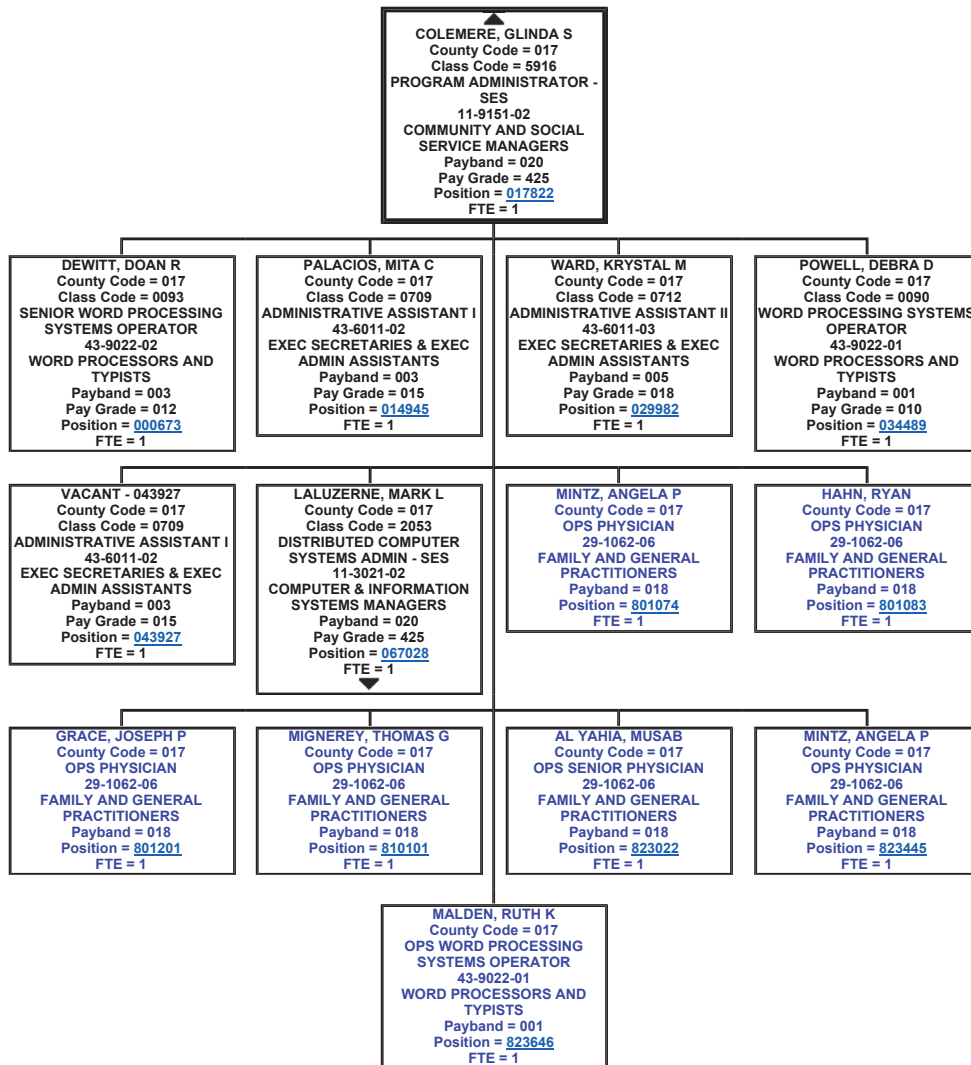
WILLIAMS, DIANN F  
County Code = 037  
OPS ADMINISTRATIVE  
ASSISTANT II  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Position = 802000  
FTE = 1

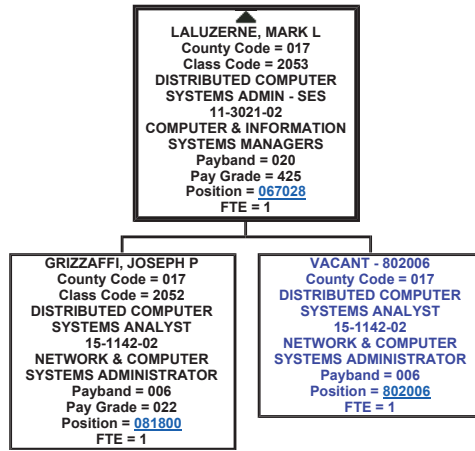
# Florida Department of Health

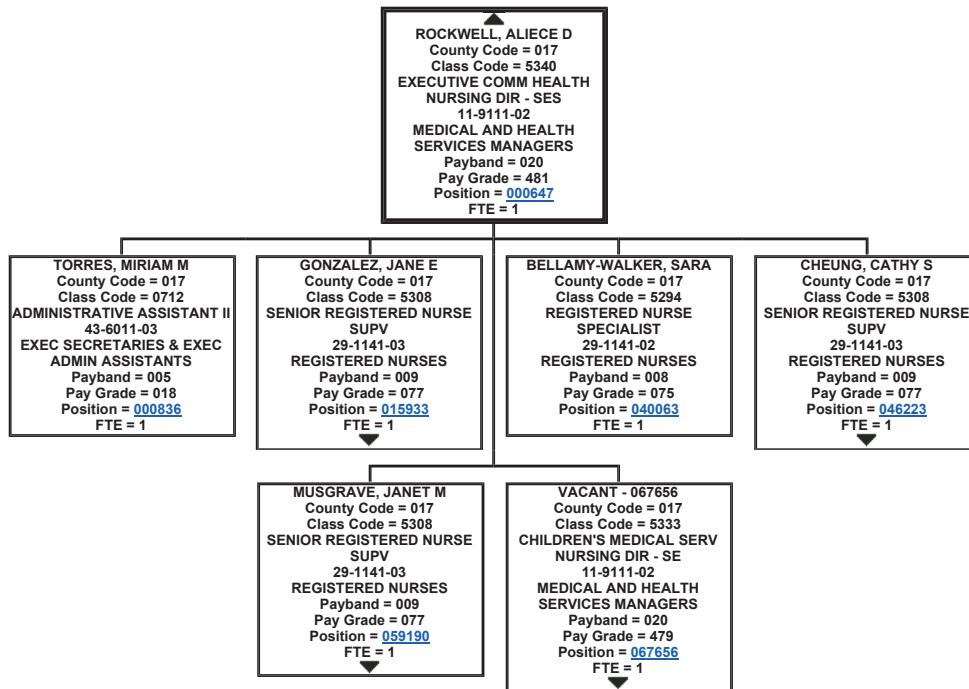
## CMS - Region - Pensacola

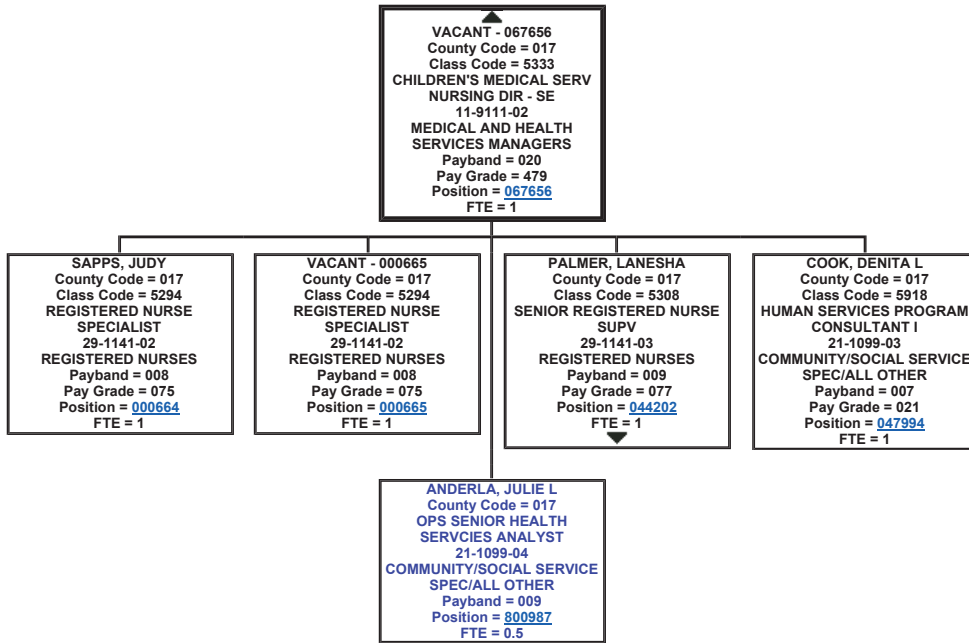
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

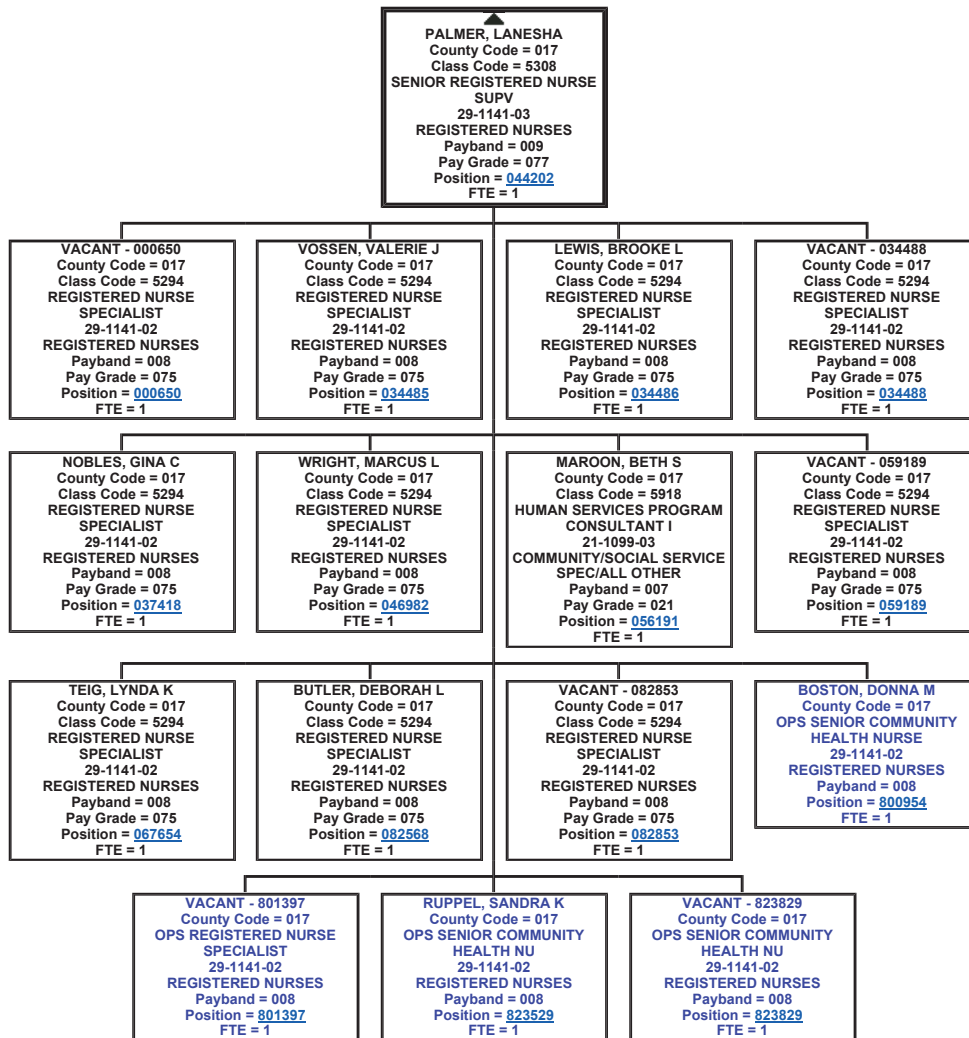




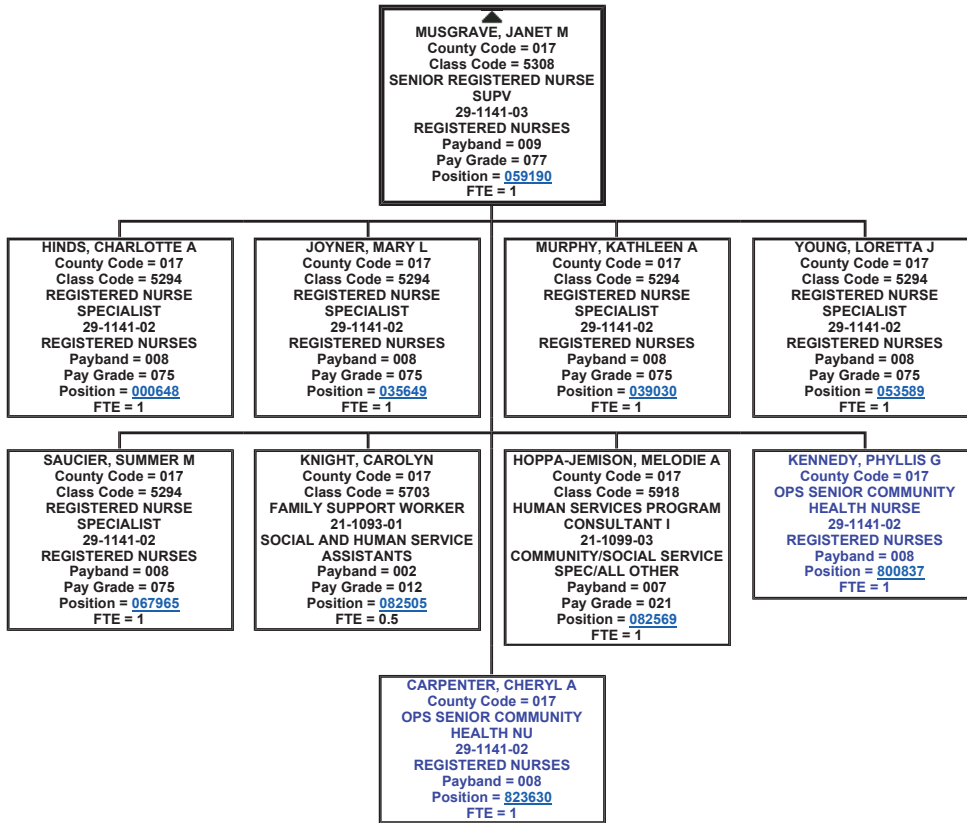












CHEUNG, CATHY S  
County Code = 017  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [046223](#)  
FTE = 1

MOORE, ASHLEY R  
County Code = 017  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [059275](#)  
FTE = 1

MERRELL, ELLEN A  
County Code = 017  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [067867](#)  
FTE = 1

VACANT - 802051  
County Code = 017  
OPS HUMAN SERVICES  
PROGRAM CONSULTANT I  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Position = [802051](#)  
FTE = 1

VACANT - 802071  
County Code = 017  
HUMAN SERVICES PROGRAM  
CONSULTANT I  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Position = [802071](#)  
FTE = 1

GONZALEZ, JANE E  
County Code = 017  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [015933](#)  
FTE = 1

JEFFERSON, PATRICIA D  
County Code = 017  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [000651](#)  
FTE = 1

BENNETT, INA P  
County Code = 017  
Class Code = 5918  
HUMAN SERVICES PROGRAM  
CONSULTANT I  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 021  
Position = [000837](#)  
FTE = 1

JACOBI, KIMBERLY K  
County Code = 017  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [001479](#)  
FTE = 1

LOPEZ, MARIA S  
County Code = 017  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [056211](#)  
FTE = 1

HALTINNER, CAROLYN  
County Code = 017  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [059276](#)  
FTE = 1

HICKS, LINDSEY A  
County Code = 017  
Class Code = 5294  
REGISTERED NURSE  
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REGISTERED NURSES  
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Pay Grade = 075  
Position = [059277](#)  
FTE = 1

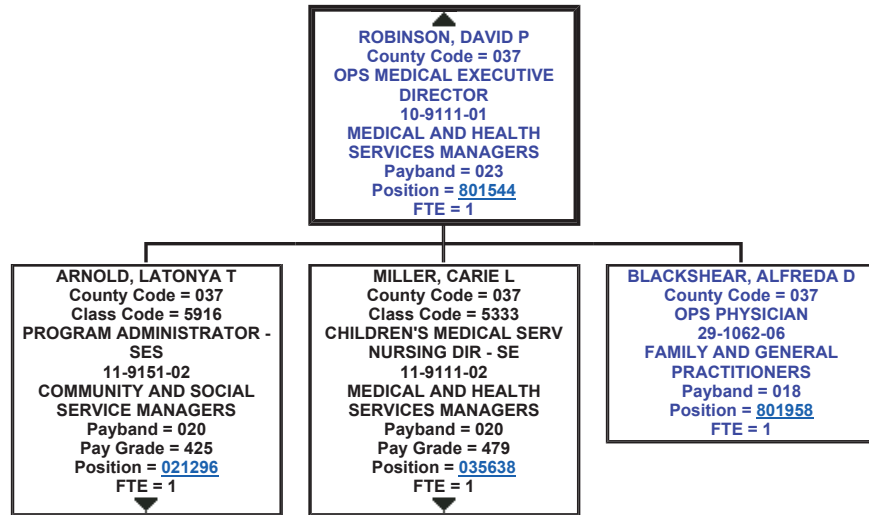
OLIVER, VYTA K  
County Code = 017  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [064803](#)  
FTE = 1

BERVINE, TABATHA S  
County Code = 017  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [080218](#)  
FTE = 1

# Florida Department of Health

## CMS - Region - Tallahassee

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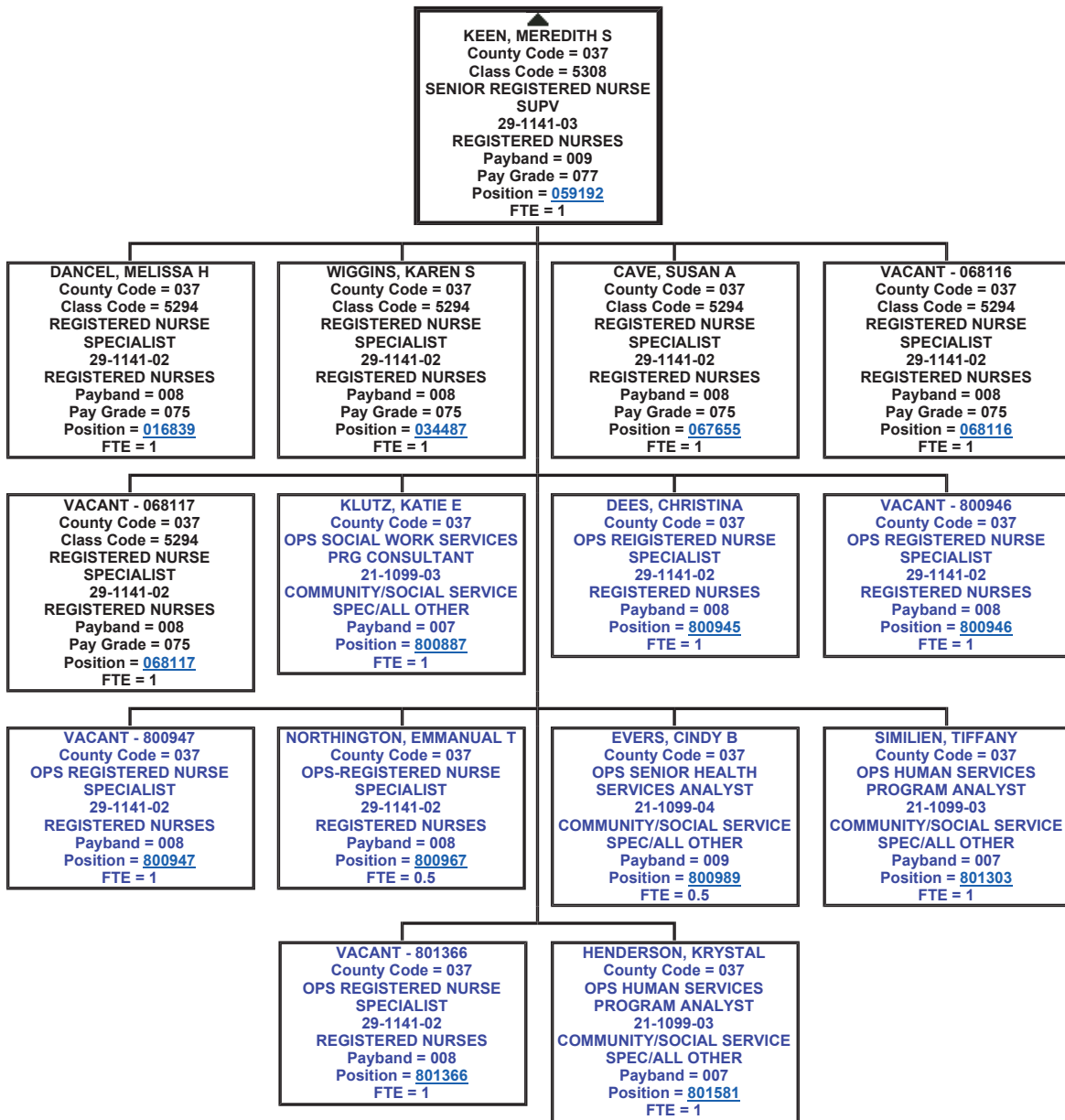


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MILLER, CARIE L  
County Code = 037  
Class Code = 5333  
CHILDREN'S MEDICAL SERV  
NURSING DIR - SE  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 479  
Position = [035638](#)  
FTE = 1

HUDSON, LOUISE B  
County Code = 037  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [000659](#)  
FTE = 1  
▼

GRAY, SUE A  
County Code = 037  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [049737](#)  
FTE = 1  
▼

KEEN, MEREDITH S  
County Code = 037  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [059192](#)  
FTE = 1  
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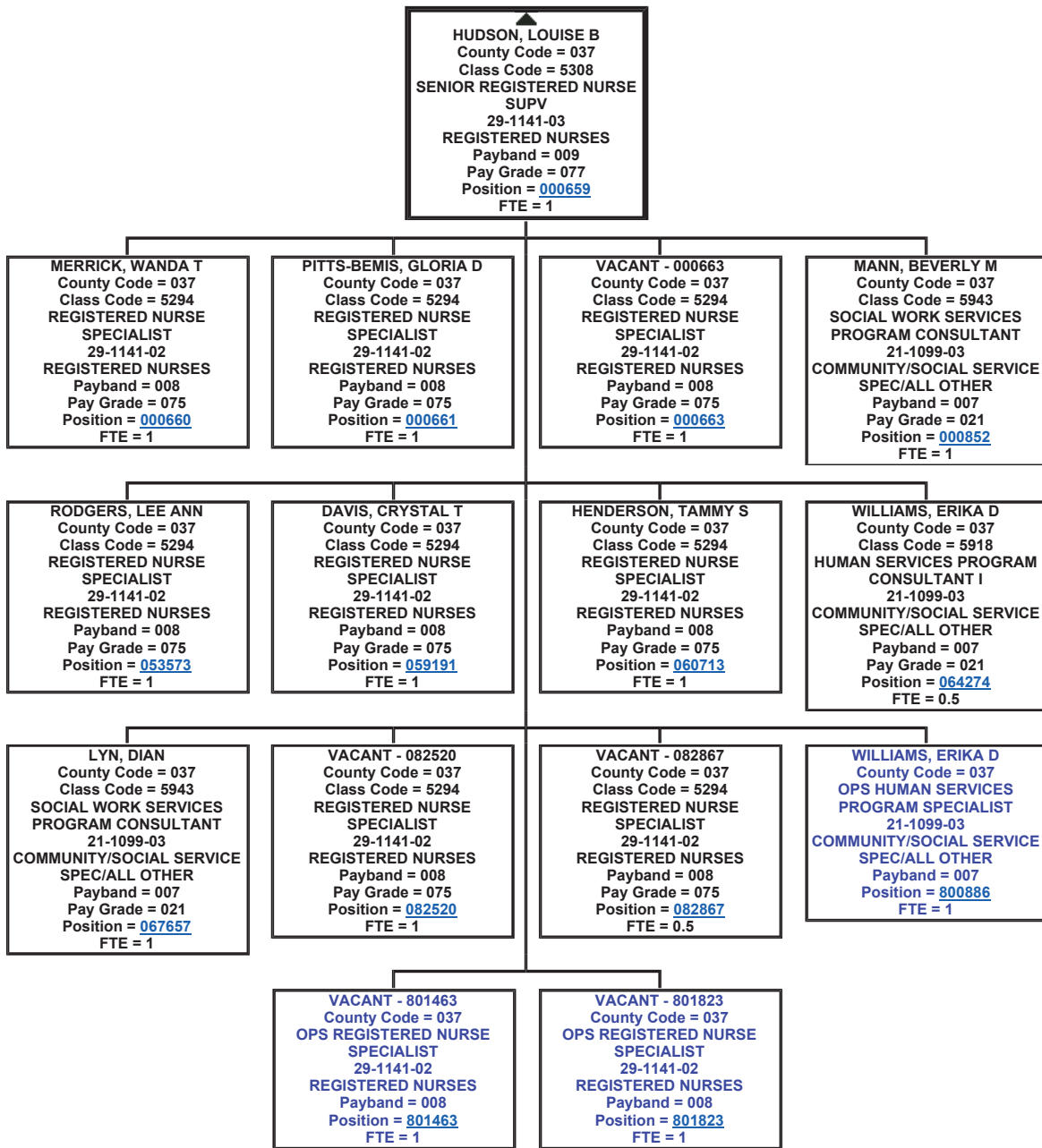
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GRAY, SUE A  
County Code = 037  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [049737](#)  
FTE = 1

VACANT - 800956  
County Code = 037  
OPS LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Position = [800956](#)  
FTE = 0.5

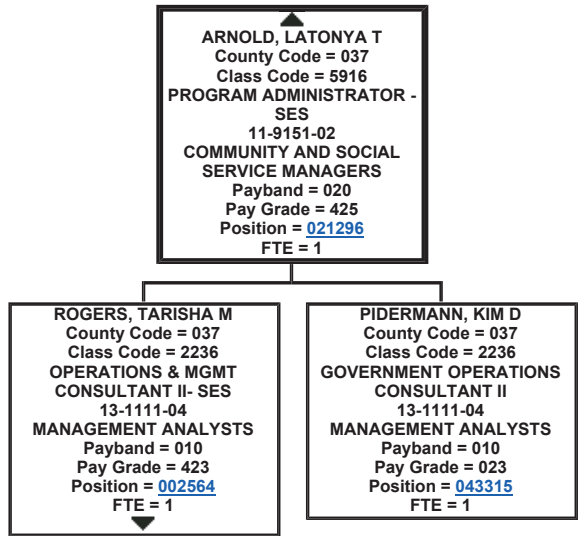
VACANT - 801044  
County Code = 037  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [801044](#)  
FTE = 1

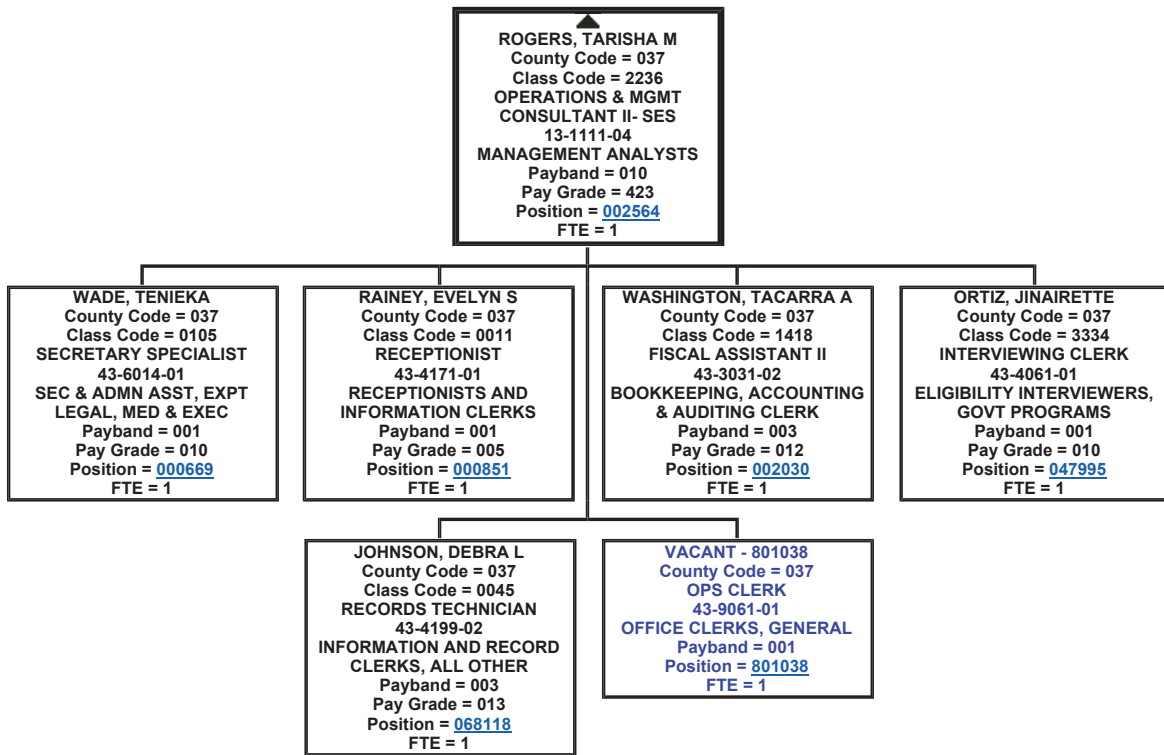
GREAU, VIVIAN M  
County Code = 037  
OPS LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Position = [801091](#)  
FTE = 1

VACANT - 823805  
County Code = 037  
OPS LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Position = [823805](#)  
FTE = 1





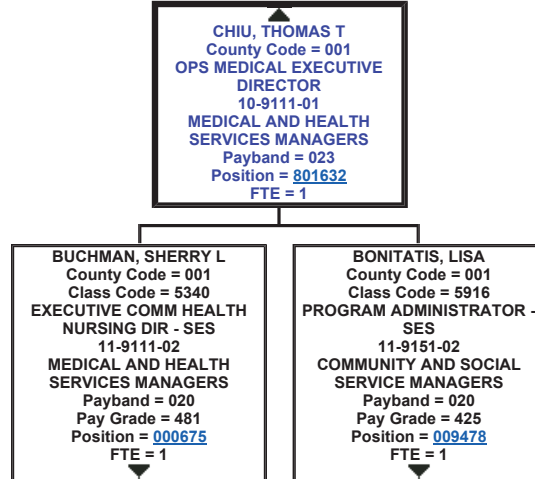




# Florida Department of Health

## CMS - Region - Gainesville

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



▲  
BONITATIS, LISA  
County Code = 001  
Class Code = 5916  
PROGRAM ADMINISTRATOR -  
SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [009478](#)  
FTE = 1

COSTANZA, ALFREDO R  
County Code = 001  
Class Code = 2053  
DISTRIBUTED COMPUTER  
SYSTEMS ADMIN - SES  
11-3021-02  
COMPUTER & INFORMATION  
SYSTEMS MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [000686](#)  
FTE = 1  
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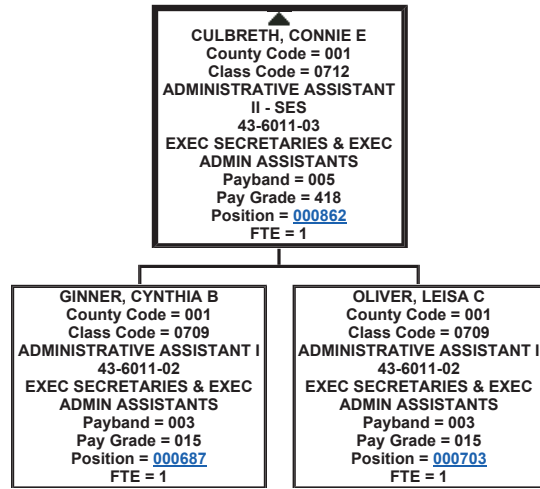
CREWS, MONA M  
County Code = 001  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [028278](#)  
FTE = 1  
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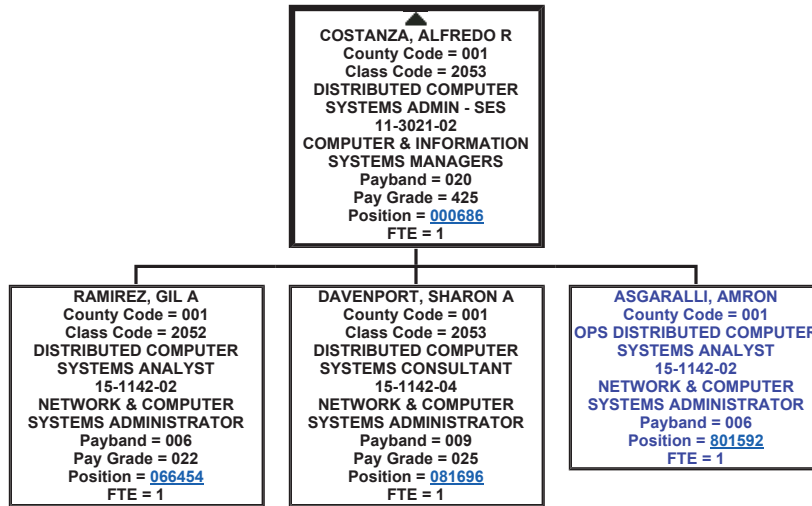
VACANT - 801385  
County Code = 001  
OPS ADMINISTRATIVE  
ASSISTANT I  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Position = [801385](#)  
FTE = 1

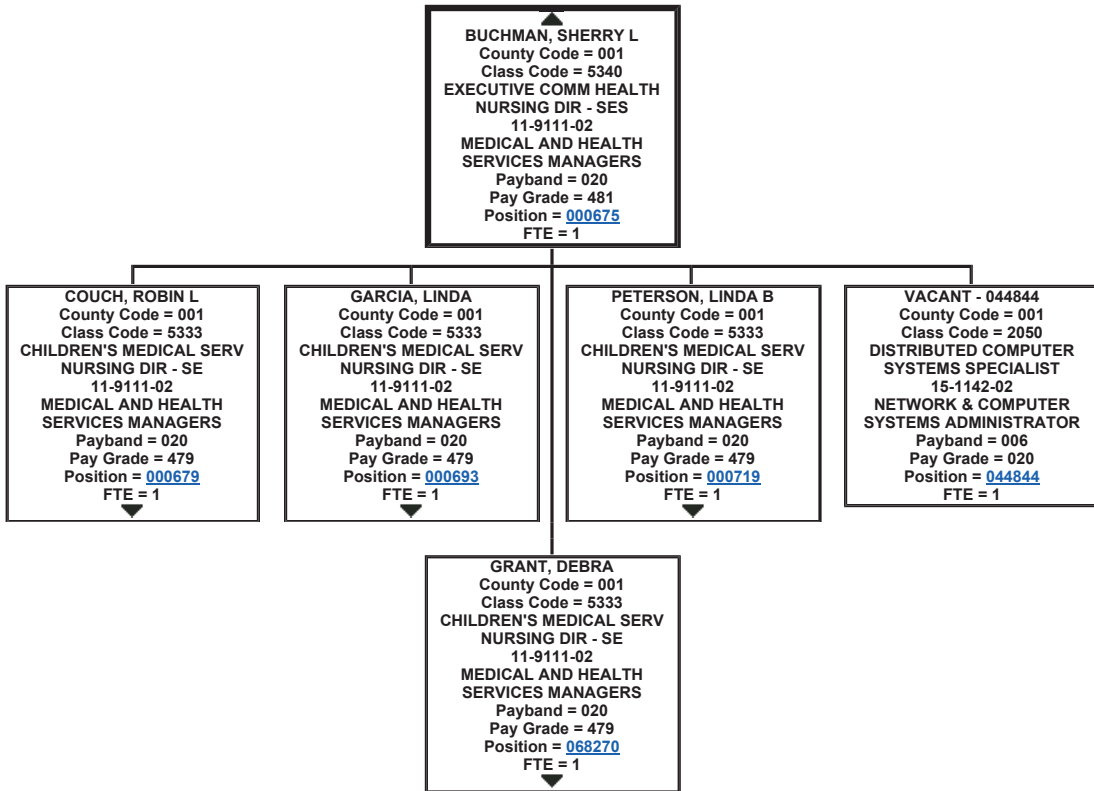
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CREWS, MONA M  
County Code = 001  
Class Code = 2236  
OPERATIONS & MGMT  
CONSULTANT II - SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 423  
Position = [028278](#)  
FTE = 1

▼  
CULBRETH, CONNIE E  
County Code = 001  
Class Code = 0712  
ADMINISTRATIVE ASSISTANT II  
- SES  
43-6011-03  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 005  
Pay Grade = 418  
Position = [000862](#)  
FTE = 1

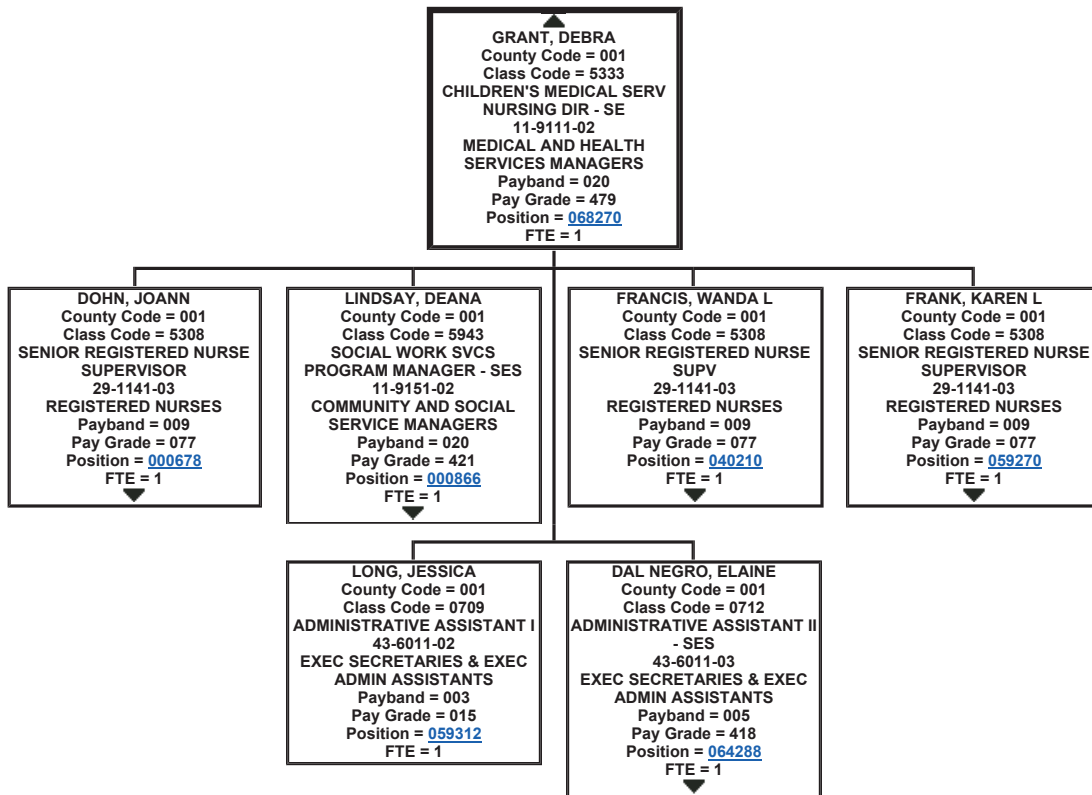
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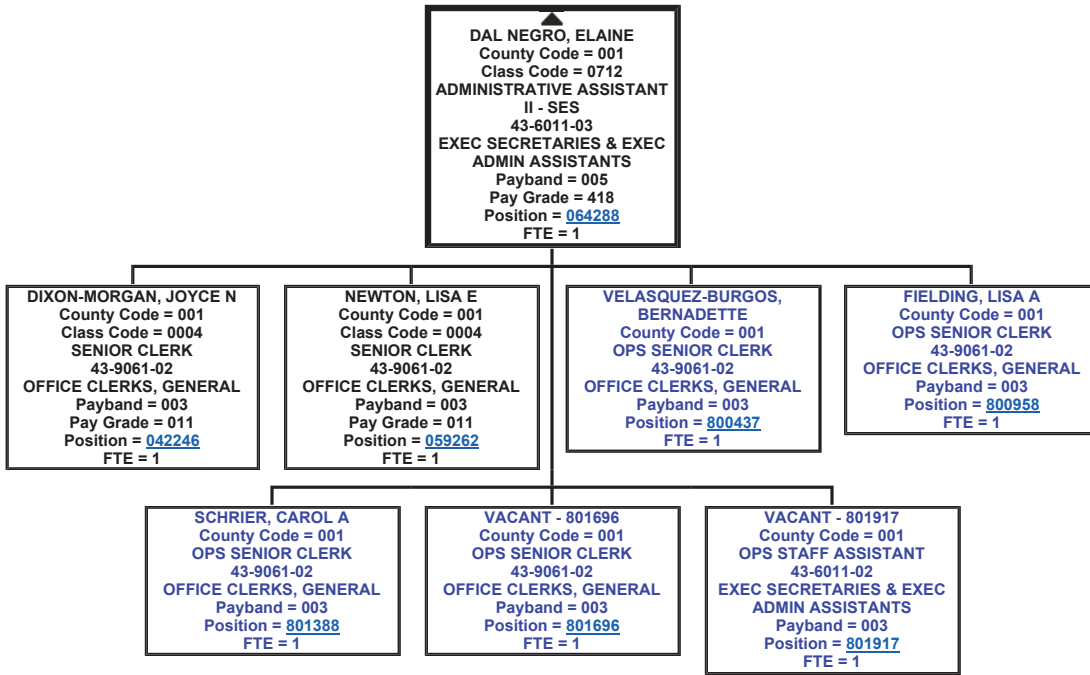


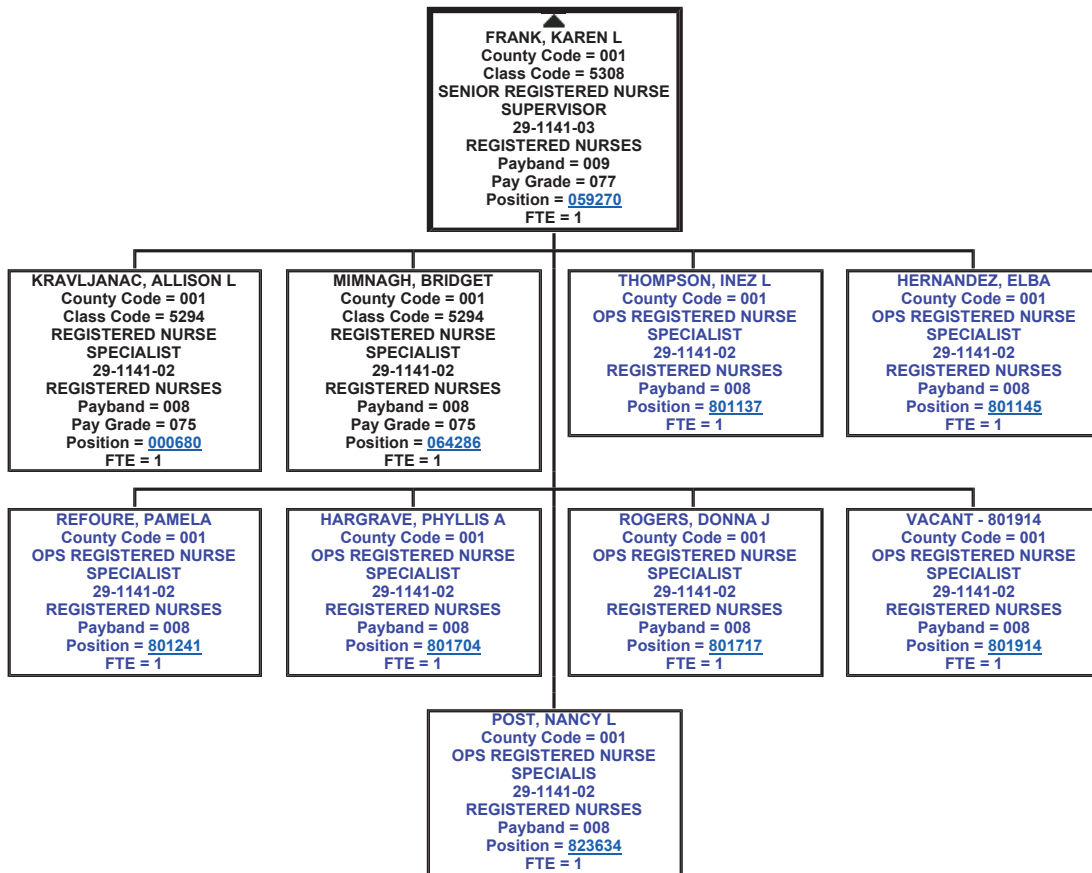


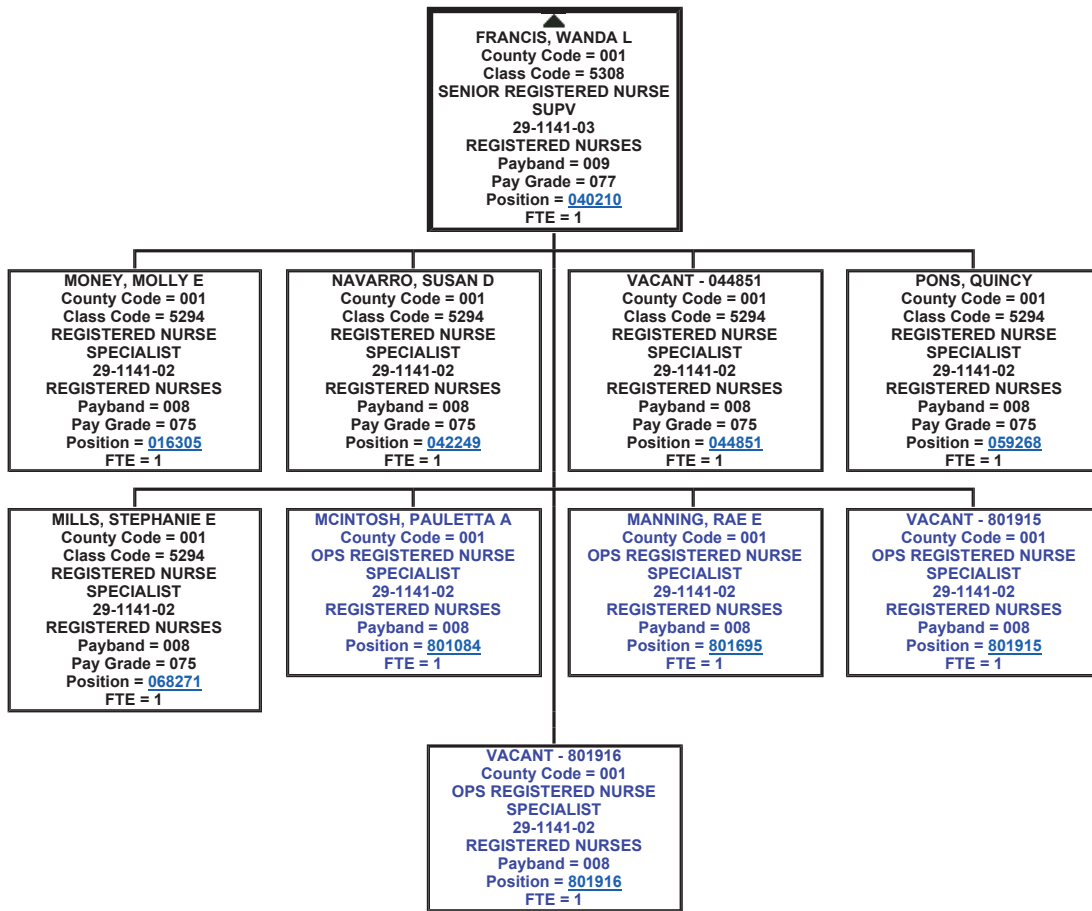










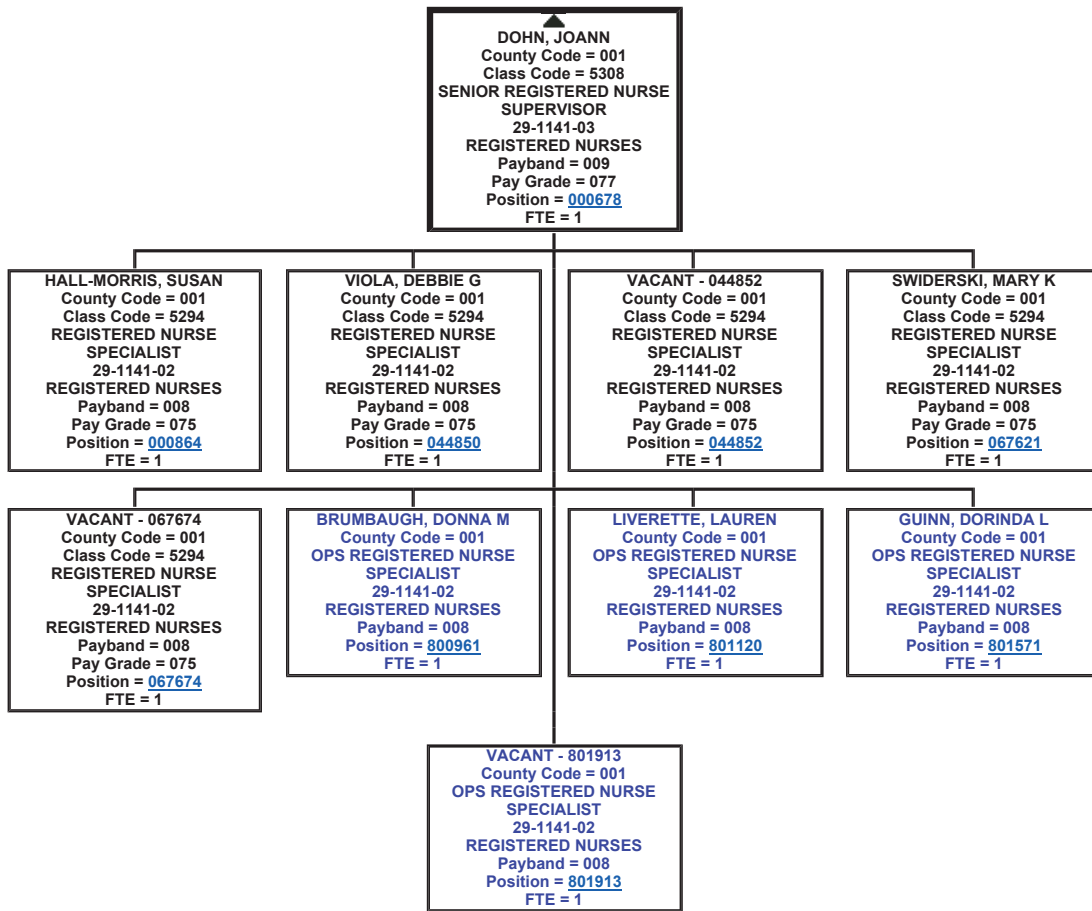


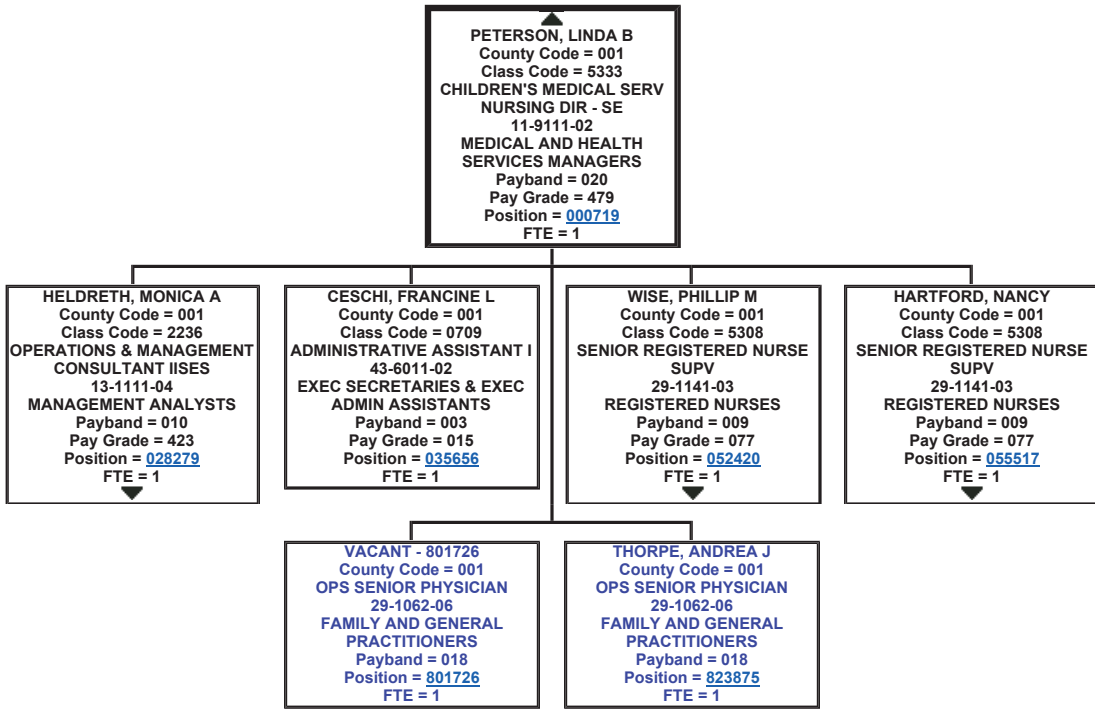
LINDSAY, DEANA  
County Code = 001  
Class Code = 5943  
SOCIAL WORK SVCS  
PROGRAM MANAGER - SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 421  
Position = 000866  
FTE = 1

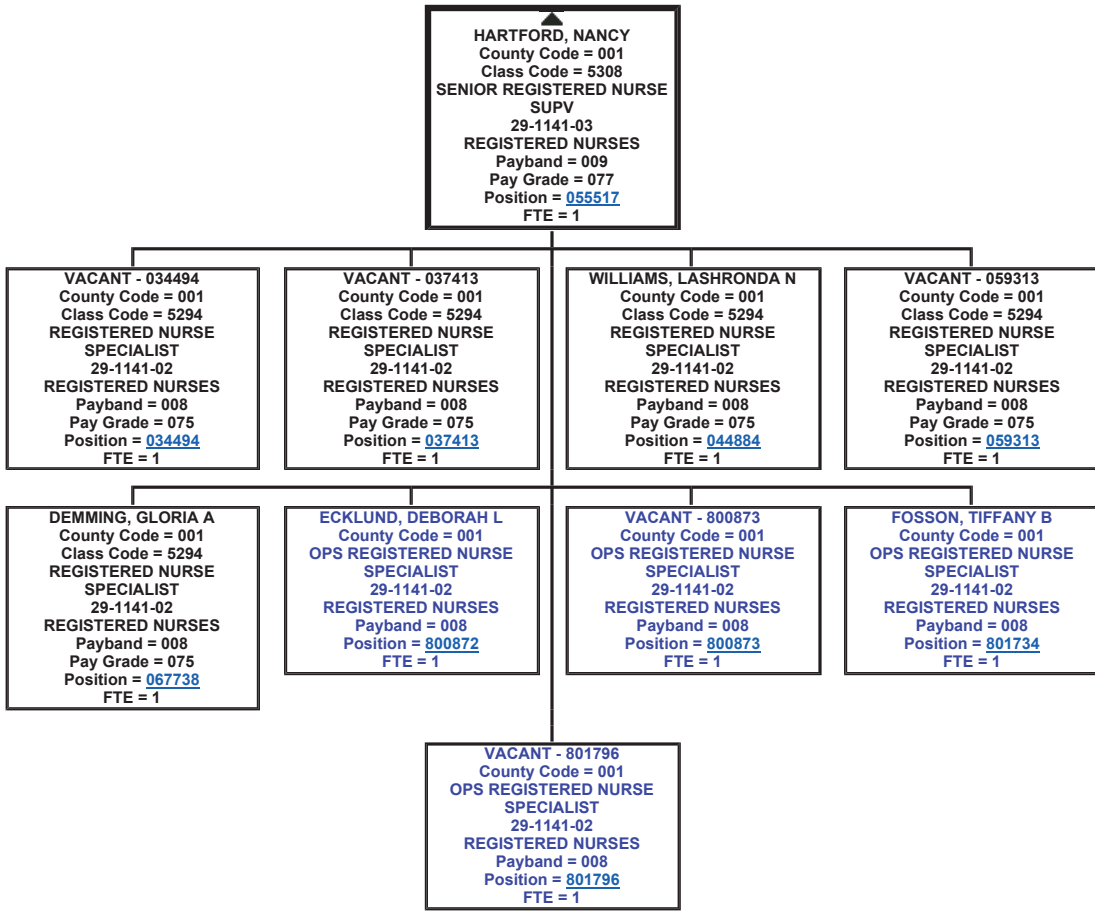
VACANT - 801415  
County Code = 001  
OPS SENIOR HUMAN  
SERVICES PROGRAM ANALYS  
21-1099-02  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 005  
Position = 801415  
FTE = 1

CERILLO-ROBERTS, JASMINE  
County Code = 001  
OPS SOCIAL SERVICES  
COUNSELOR  
21-1019-03  
COUNSELORS, ALL OTHER  
Payband = 007  
Position = 801663  
FTE = 1

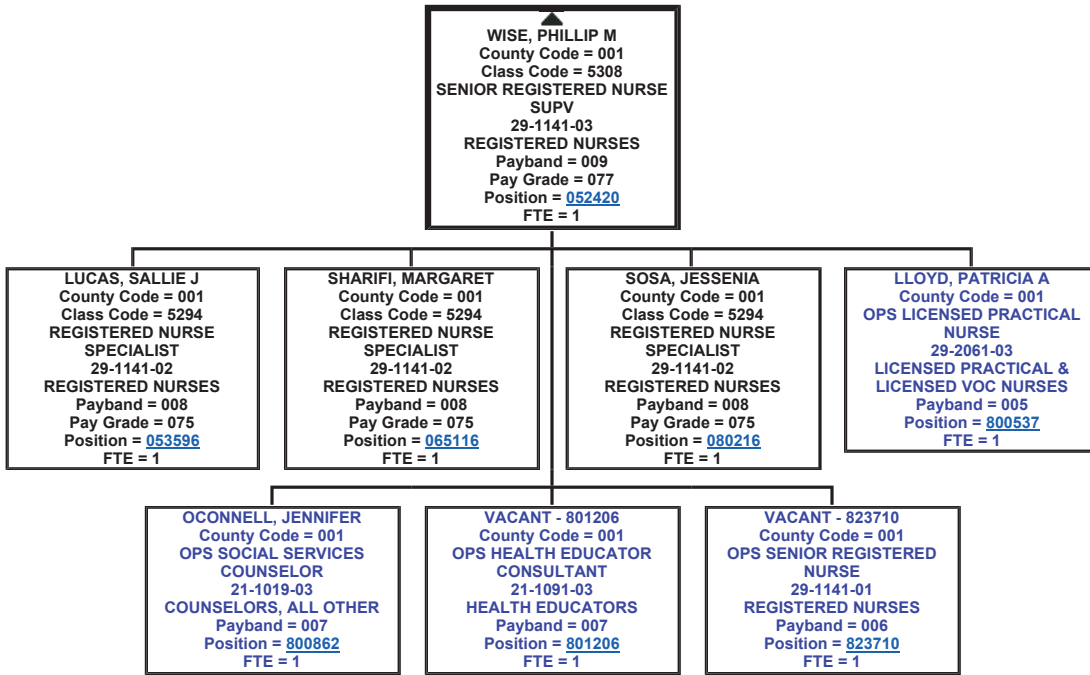
GOODBRED, ROSEMARY C  
County Code = 001  
OPS SOCIAL SERVICES  
COUNSELOR  
21-1019-03  
COUNSELORS, ALL OTHER  
Payband = 007  
Position = 801706  
FTE = 1

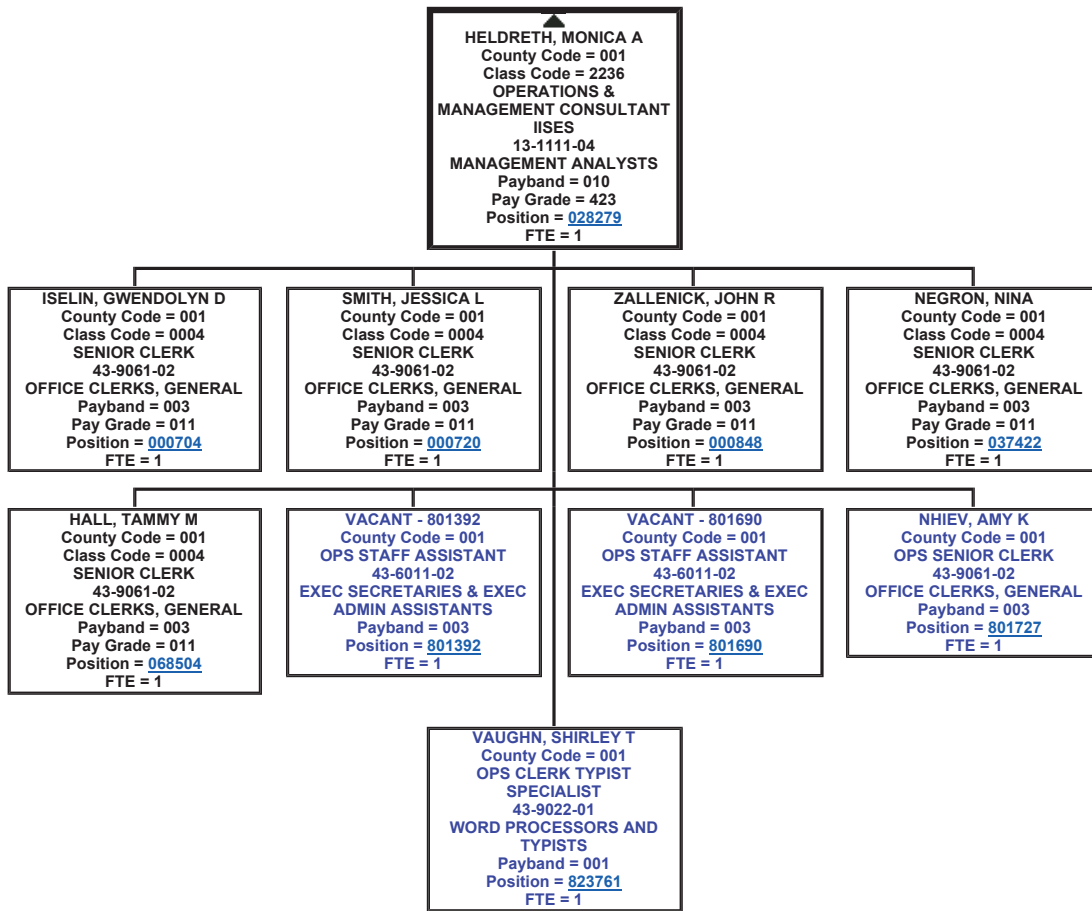


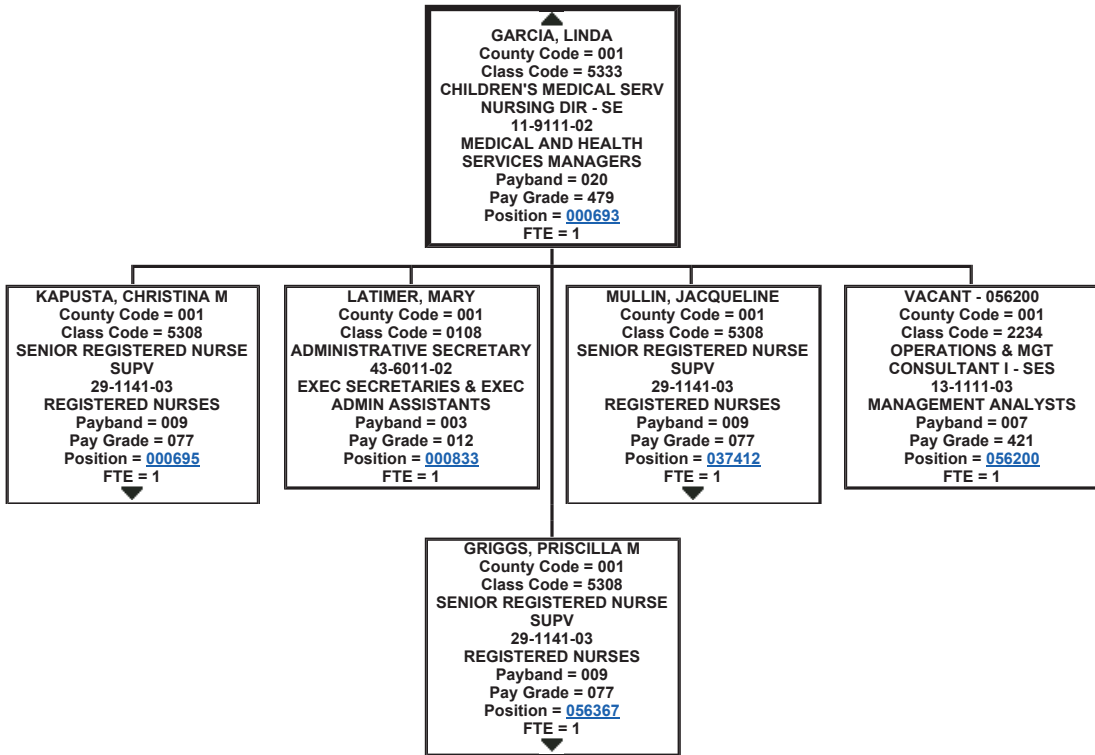


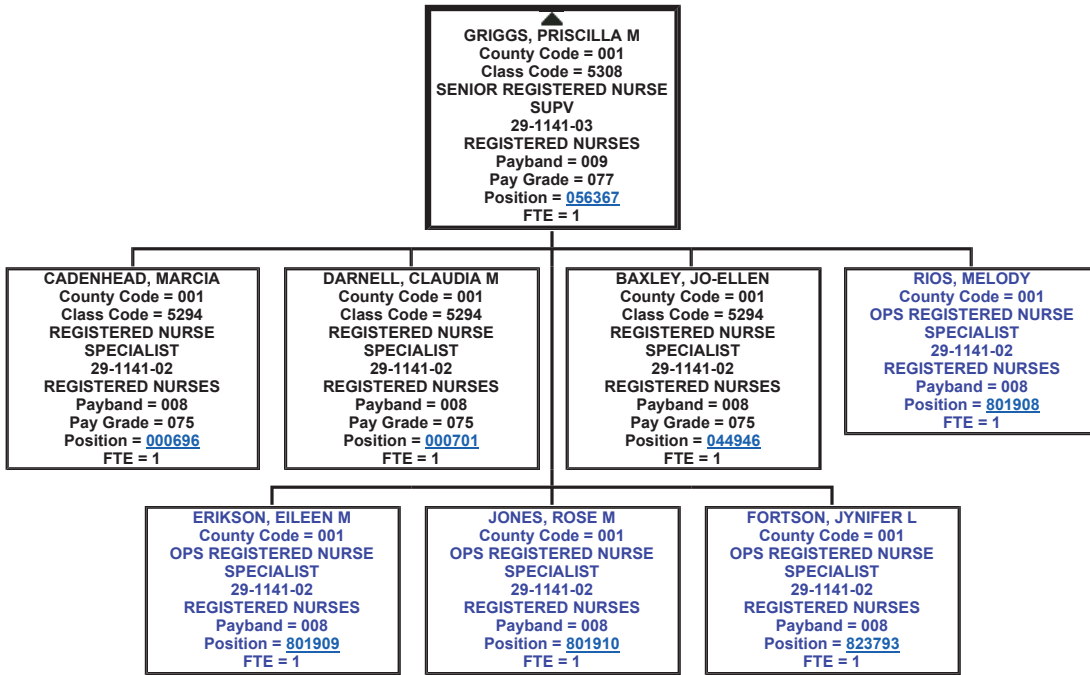












▲  
**MULLIN, JACQUELINE**  
 County Code = 001  
 Class Code = 5308  
**SENIOR REGISTERED NURSE**  
 SUPV  
 29-1141-03  
**REGISTERED NURSES**  
 Payband = 009  
 Pay Grade = 077  
 Position = [037412](#)  
 FTE = 1

**CERASARO, DONNA J**  
 County Code = 001  
 Class Code = 5294  
**REGISTERED NURSE**  
 SPECIALIST  
 29-1141-02  
**REGISTERED NURSES**  
 Payband = 008  
 Pay Grade = 075  
 Position = [000694](#)  
 FTE = 1

**BUCKMAN, RHONDA B**  
 County Code = 001  
 Class Code = 5294  
**REGISTERED NURSE**  
 SPECIALIST  
 29-1141-02  
**REGISTERED NURSES**  
 Payband = 008  
 Pay Grade = 075  
 Position = [034493](#)  
 FTE = 1

**LLAGAMI MUSAJ, SAIMIRA**  
 County Code = 001  
 Class Code = 5294  
**REGISTERED NURSE**  
 SPECIALIST  
 29-1141-02  
**REGISTERED NURSES**  
 Payband = 008  
 Pay Grade = 075  
 Position = [039031](#)  
 FTE = 1

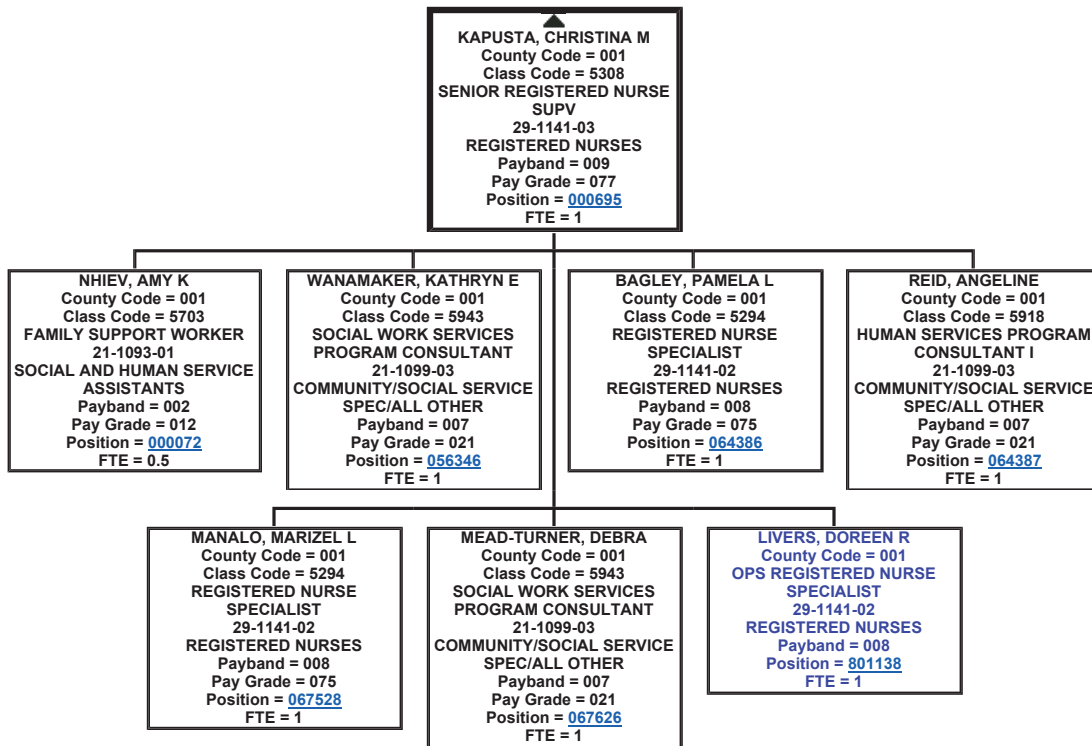
**STANDLEY, DEBORAH J**  
 County Code = 001  
 Class Code = 5294  
**REGISTERED NURSE**  
 SPECIALIST  
 29-1141-02  
**REGISTERED NURSES**  
 Payband = 008  
 Pay Grade = 075  
 Position = [058570](#)  
 FTE = 1

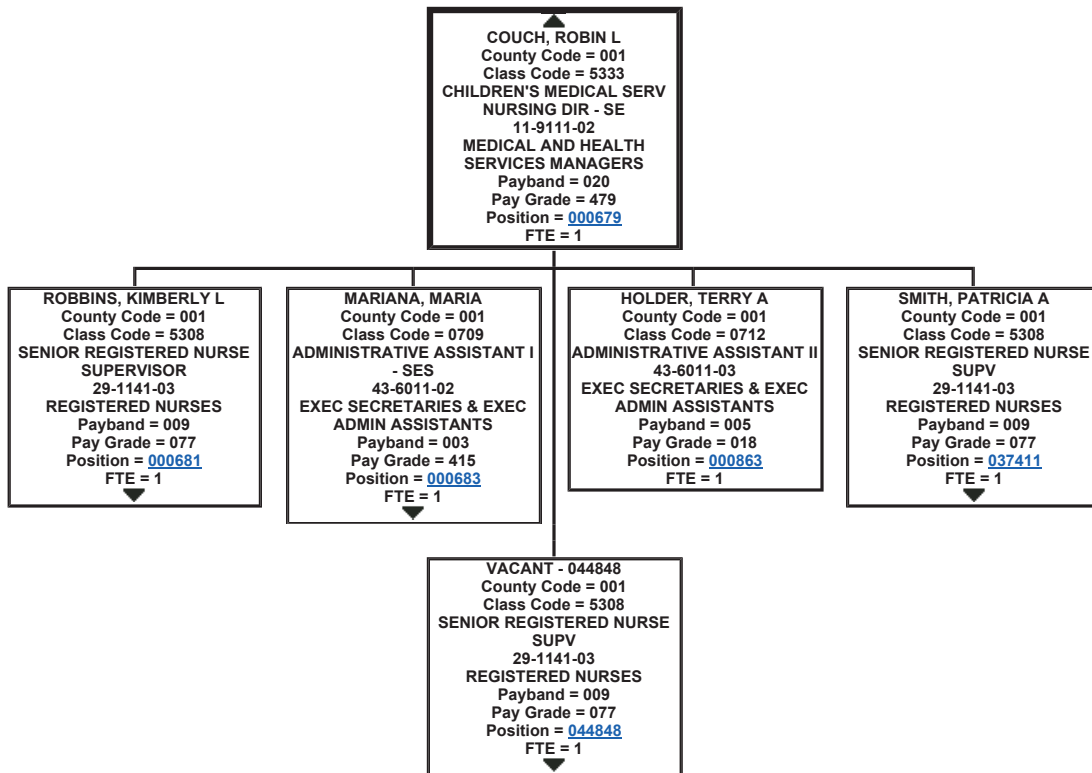
**VACANT - 067320**  
 County Code = 001  
 Class Code = 5294  
**REGISTERED NURSE**  
 SPECIALIST  
 29-1141-02  
**REGISTERED NURSES**  
 Payband = 008  
 Pay Grade = 075  
 Position = [067320](#)  
 FTE = 1

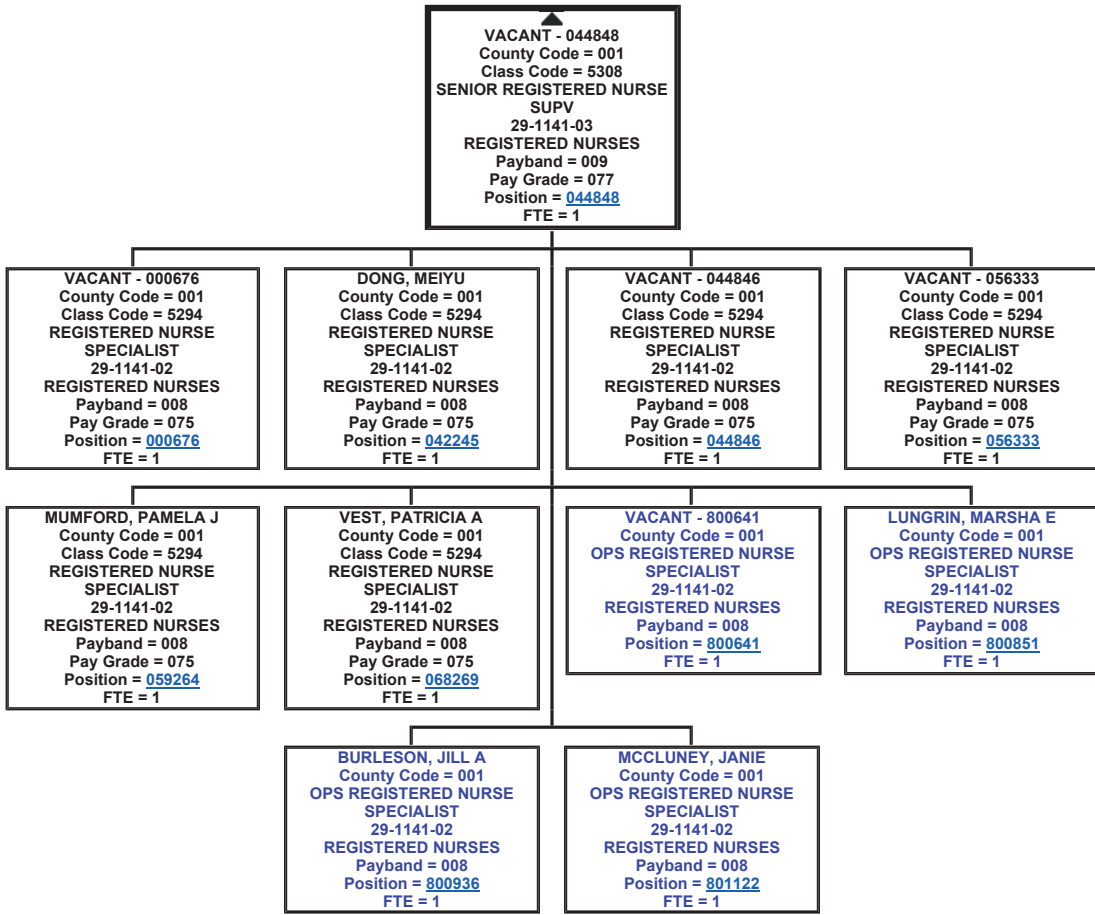
**CAGLE, JANET L**  
 County Code = 001  
**OPS REGISTERED NURSE**  
 SPECIALIST  
 29-1141-02  
**REGISTERED NURSES**  
 Payband = 008  
 Position = [801139](#)  
 FTE = 1

**RUSOMAROFF, JULIE A**  
 County Code = 001  
**OPS REGISTERED NURSE**  
 SPECIALIST  
 29-1141-02  
**REGISTERED NURSES**  
 Payband = 008  
 Position = [801573](#)  
 FTE = 1

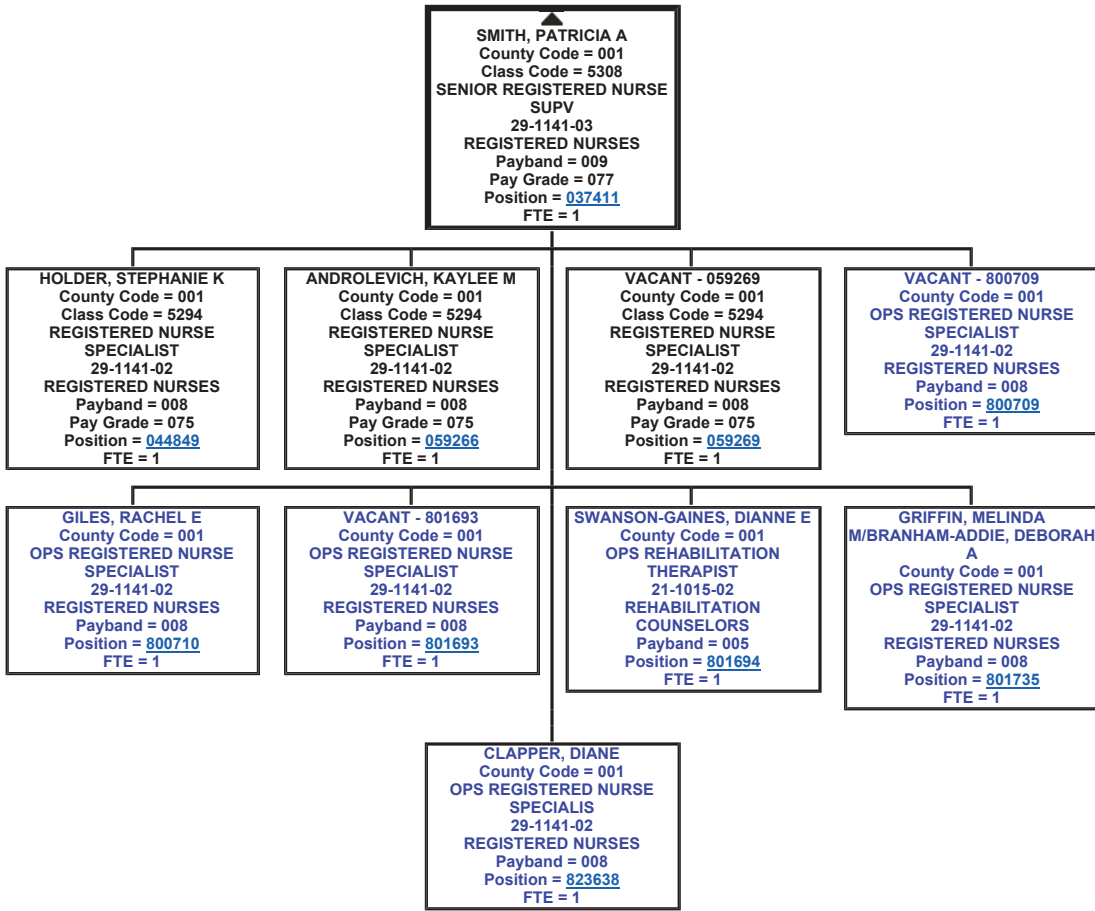
**HEAD, MICHELLE B**  
 County Code = 001  
**OPS LICENSED PRACTICAL**  
 NURSE  
 29-2061-03  
**LICENSED PRACTICAL &**  
**LICENSED VOC NURSES**  
 Payband = 005  
 Position = [823748](#)  
 FTE = 1

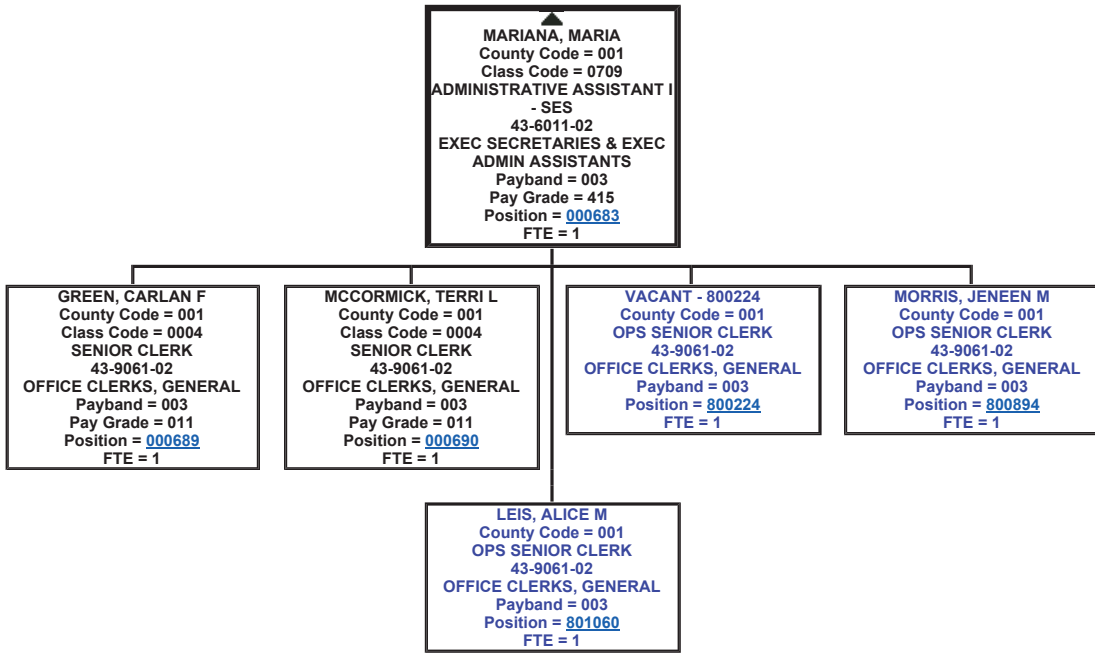


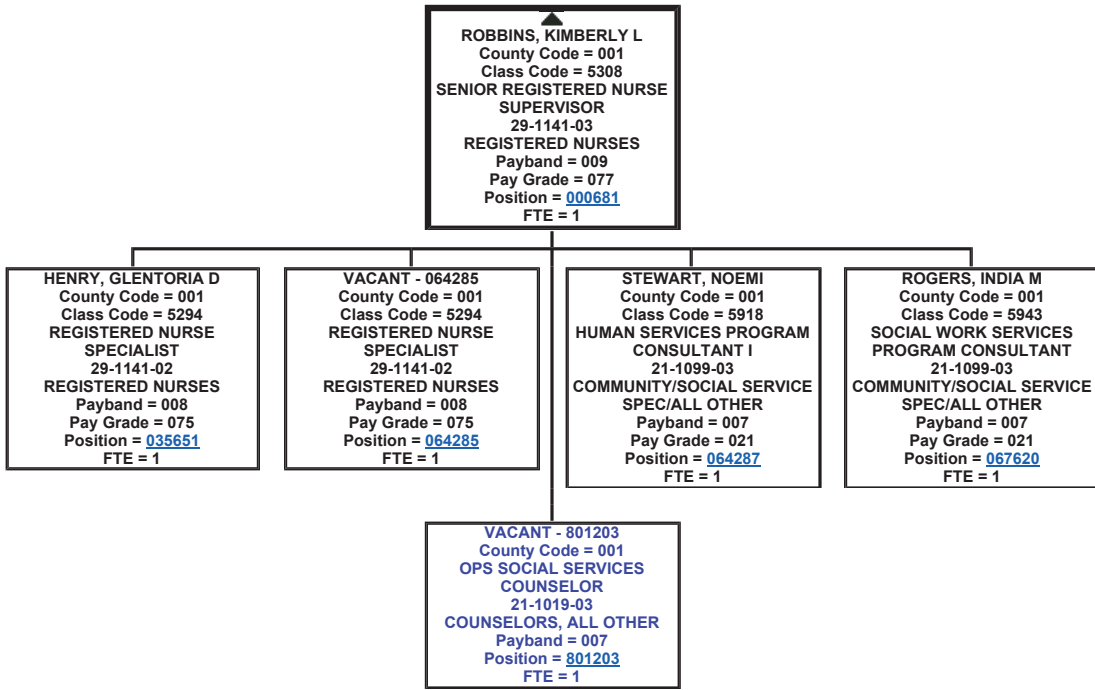








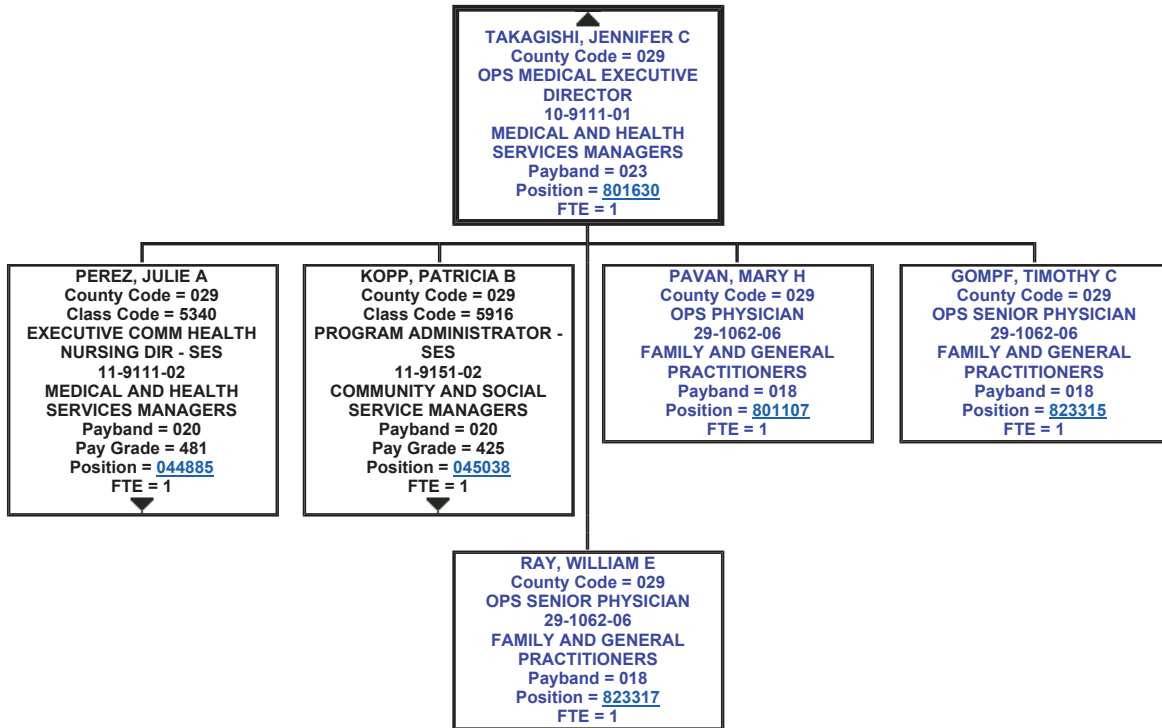


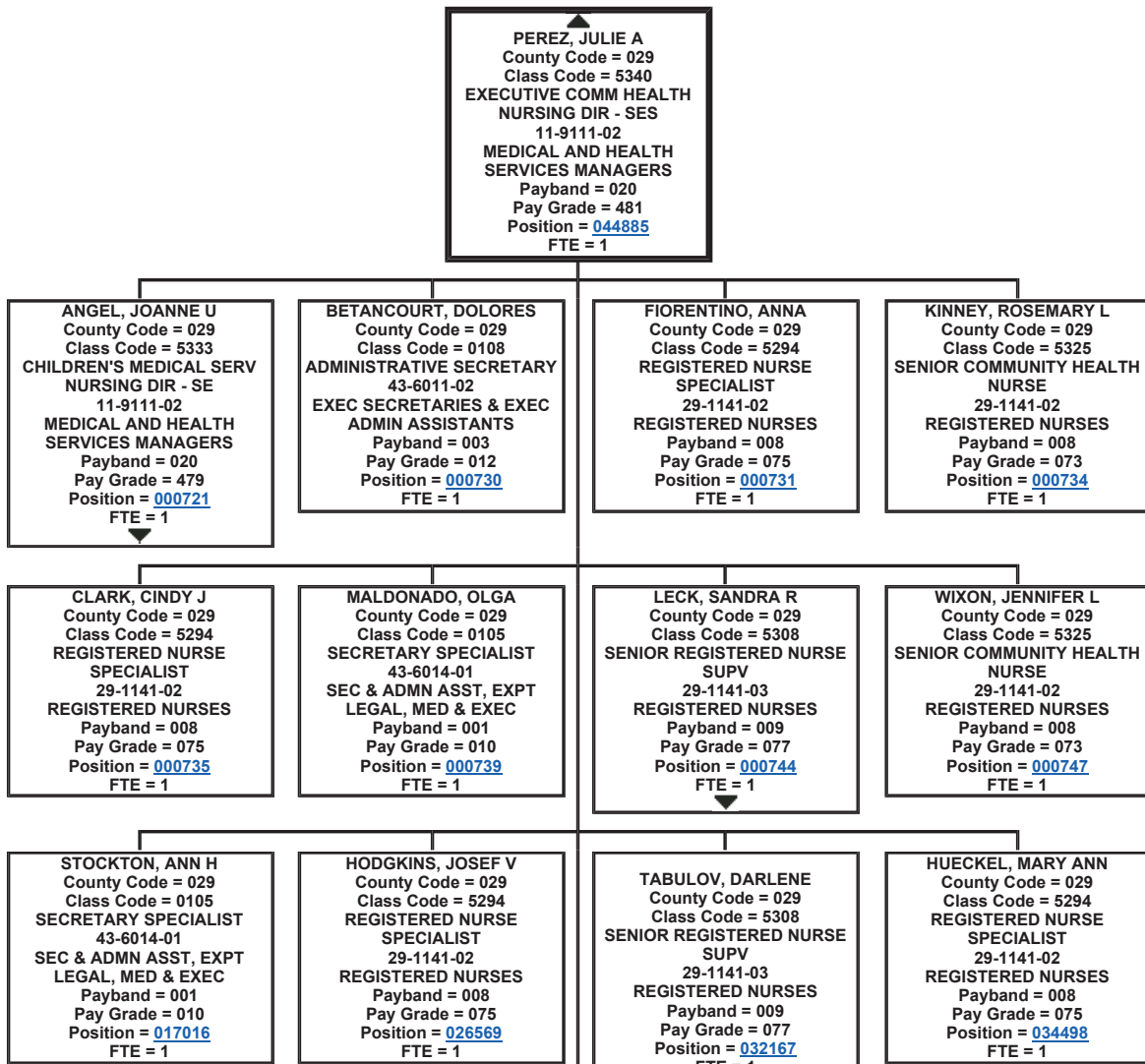
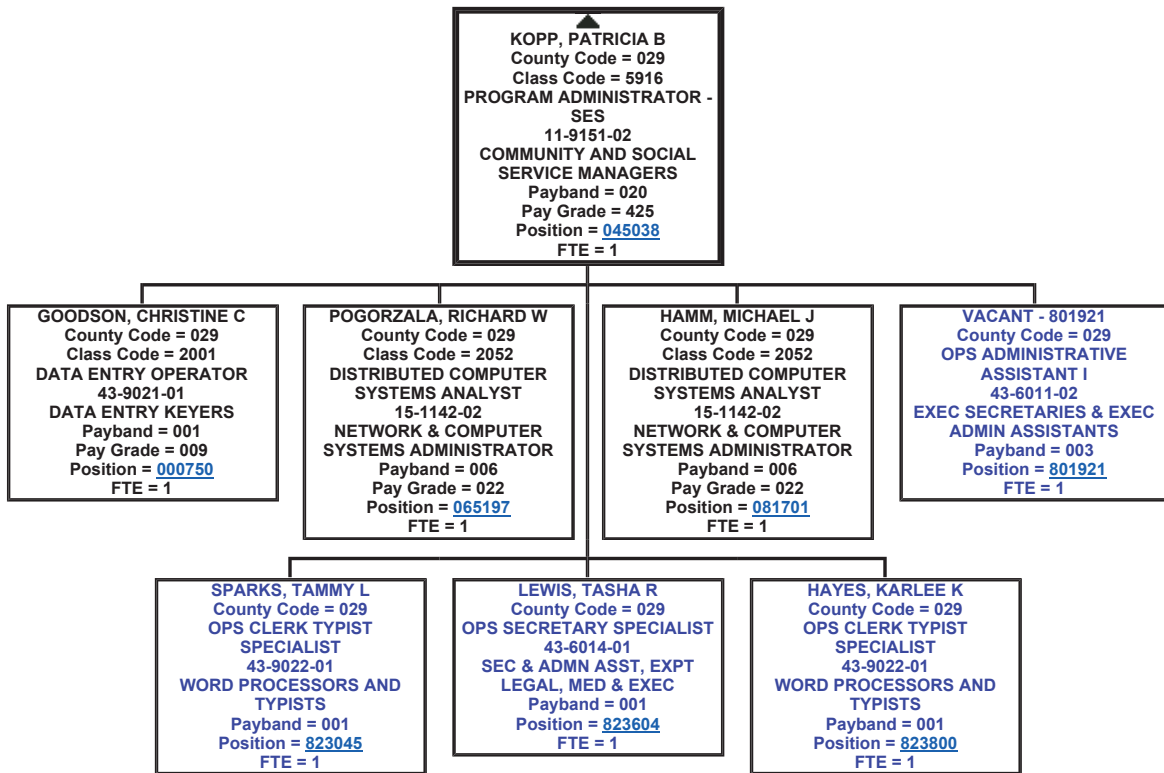


# Florida Department of Health

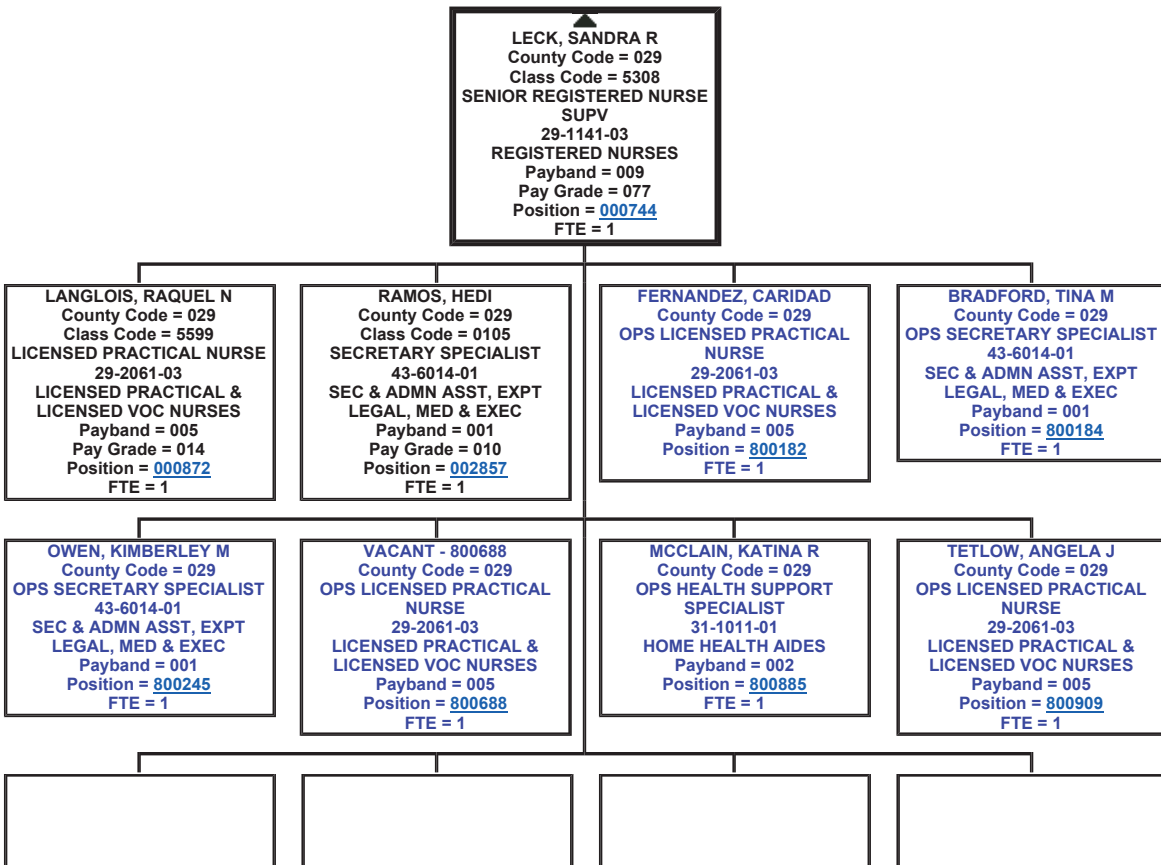
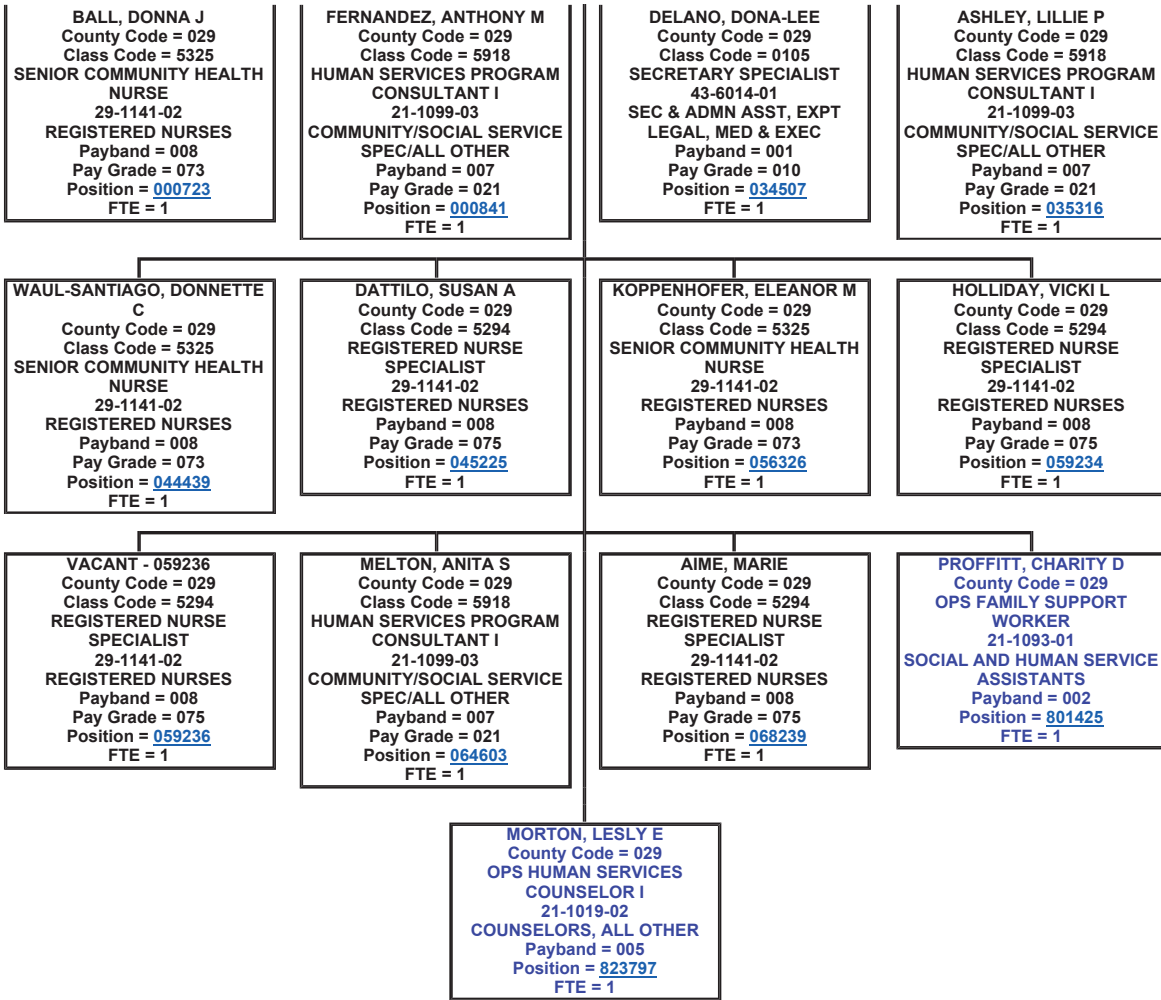
## CMS - Region - Tampa

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.









WALLACE, ALVENIA P  
County Code = 029  
OPS HEALTH SUPPORT AIDE  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [823179](#)  
FTE = 1

ROBINSON, KAREN L  
County Code = 029  
OPS SENIOR COMMUNITY  
HEALTH NU  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Position = [823719](#)  
FTE = 1

VACANT - 823733  
County Code = 029  
OPS HEALTH SUPPORT  
TECHNICIAN  
31-1011-01  
HOME HEALTH AIDES  
Payband = 002  
Position = [823733](#)  
FTE = 1

STARKS, VICTORIA A  
County Code = 029  
OPS LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Position = [823801](#)  
FTE = 1

▲  
ANGEL, JOANNE U  
County Code = 029  
Class Code = 5333  
CHILDREN'S MEDICAL SERV  
NURSING DIR - SE  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 479  
Position = [000721](#)  
FTE = 1

PHAM, CHRISTINA  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [000732](#)  
FTE = 1

YOUNG, SUSIE M  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [000733](#)  
FTE = 1

LEWIS, RACHEL A  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [000745](#)  
FTE = 1

JANNINO, JOAN M  
County Code = 029  
Class Code = 2234  
GOVERNMENT OPERATIONS  
SPECIALIST I  
13-1111-03  
MANAGEMENT ANALYSTS  
Payband = 007  
Pay Grade = 021  
Position = [000799](#)  
FTE = 1

▼  
PALMERI, CHRISTI  
County Code = 029  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [000823](#)  
FTE = 1

EVENS, CAROL R  
County Code = 029  
Class Code = 5918  
HUMAN SERVICES PROGRAM  
CONSULTANT I  
21-1099-03  
COMMUNITY/SOCIAL SERVICE  
SPEC/ALL OTHER  
Payband = 007  
Pay Grade = 021  
Position = [000871](#)  
FTE = 1

PIGOZZO, MICHELLE  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [031067](#)  
FTE = 1

YI, BOLA  
County Code = 029  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [034499](#)  
FTE = 1

VACANT - 034504  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [034504](#)  
FTE = 1

MOLER, MARYANN A  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [035660](#)  
FTE = 1

HEINICKA, LEOTA  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [037415](#)  
FTE = 1

VACANT - 040454  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [040454](#)  
FTE = 1

▼  
GIOVENCO, JESSEMYN M  
County Code = 029  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [044009](#)  
FTE = 1

MARTIN, HEATHER  
County Code = 029  
Class Code = 3334  
INTERVIEWING CLERK  
43-4061-01  
ELIGIBILITY INTERVIEWERS,  
GOVT PROGRAMS  
Payband = 001  
Pay Grade = 010  
Position = [046510](#)  
FTE = 1

PIERCE, MANDI  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [056327](#)  
FTE = 1

FORTE, WAYNEL M  
County Code = 029  
Class Code = 0004  
SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Pay Grade = 011  
Position = [056329](#)  
FTE = 1

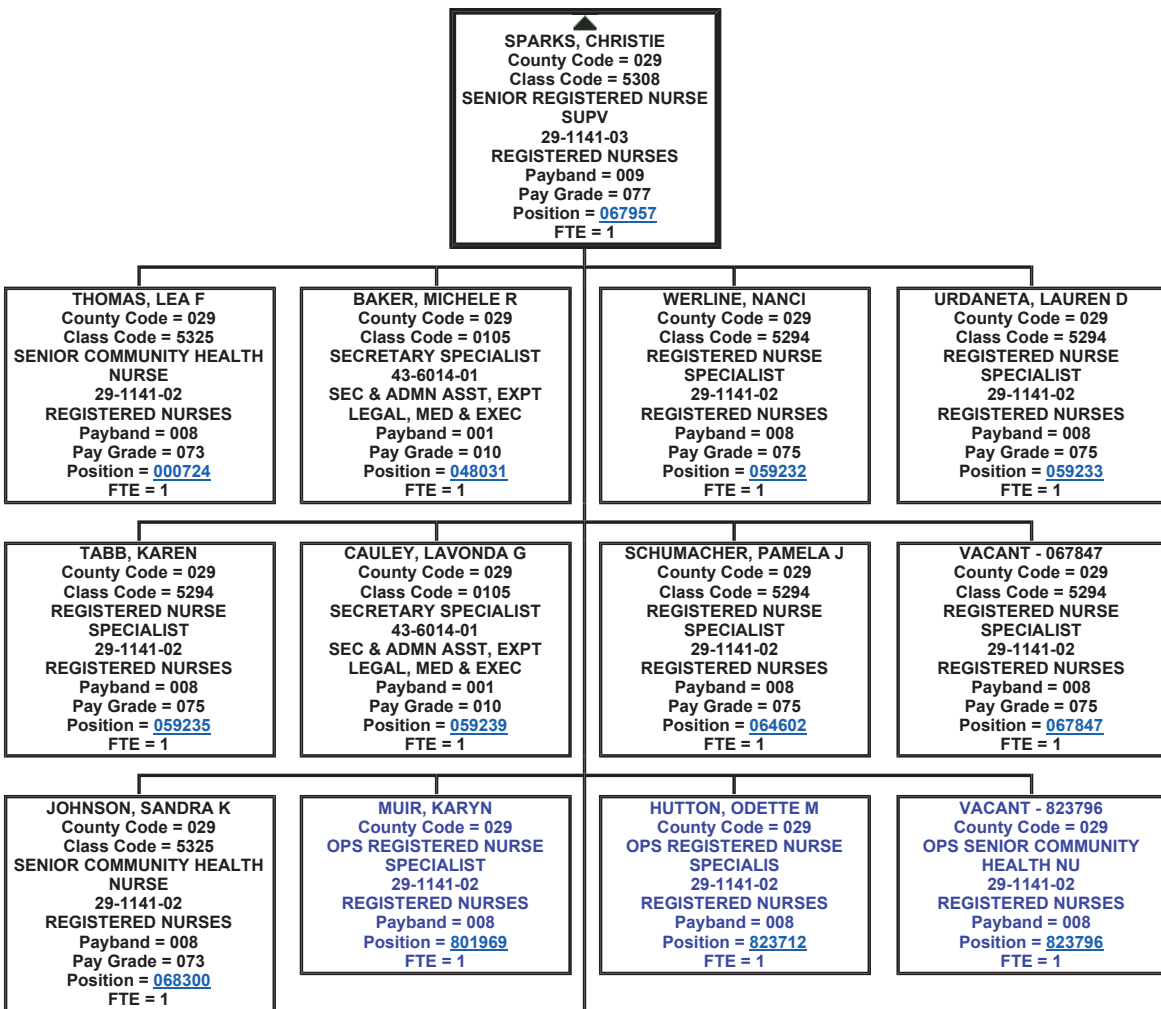
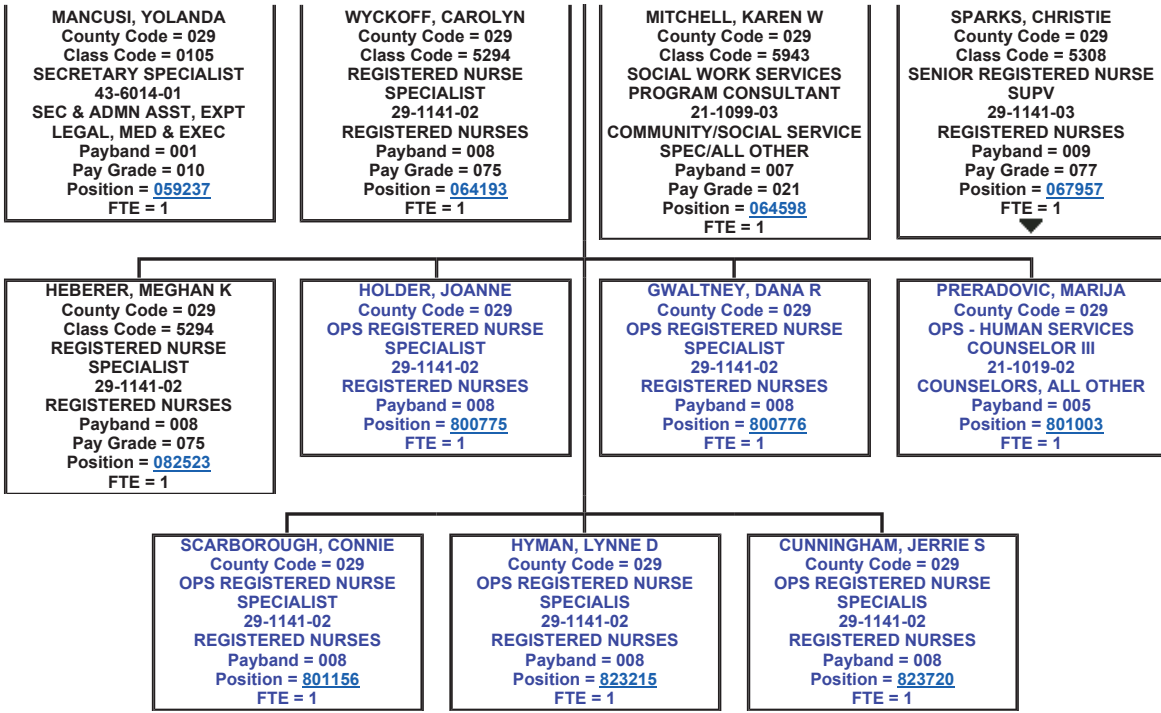
WILSON, LYNDA L  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [058571](#)  
FTE = 1

DAVIS, JESSICA M  
County Code = 029  
Class Code = 0105  
SECRETARY SPECIALIST  
43-6014-01  
SEC & ADMN ASST, EXPT  
LEGAL, MED & EXEC  
Payband = 001  
Pay Grade = 010  
Position = [059130](#)  
FTE = 1

HUGHES-LADD, CATHLEEN N  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [059229](#)  
FTE = 1

LEWIS, ELIZABETH M  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [059230](#)  
FTE = 1





RUBIO, VERONICA G  
County Code = 029  
OPS SECRETARY SPECIALIST  
43-6014-01  
SEC & ADMN ASST, EXPT  
LEGAL, MED & EXEC  
Payband = 001  
Position = [823907](#)  
FTE = 1

GIOVENCO, JESSEMYN M  
County Code = 029  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [044009](#)  
FTE = 1

LAPEIRETTA, DIGNA  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [000722](#)  
FTE = 1

HUFFMAN, KELLY J  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [000736](#)  
FTE = 1

MARREN, KAREN A  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [000746](#)  
FTE = 1

DEL ROSARIO, JULIA T  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [000748](#)  
FTE = 1

CASTILLO, LIANELYN D  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [014709](#)  
FTE = 1

IANNACCONE, ROSEANN  
County Code = 029  
Class Code = 0105  
SECRETARY SPECIALIST  
43-6014-01  
SEC & ADMN ASST, EXPT  
LEGAL, MED & EXEC  
Payband = 001  
Pay Grade = 010  
Position = [023870](#)  
FTE = 1

WINSTEAD, RITA L  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [028275](#)  
FTE = 1

WARD, PATRICIA  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [032165](#)  
FTE = 1

VACANT - 032166  
County Code = 029  
Class Code = 0718  
EXECUTIVE ASSISTANT I - SES  
43-6011-04  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 006  
Pay Grade = 422  
Position = [032166](#)  
FTE = 1

LAFOND, ALICIA M  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [032168](#)  
FTE = 1

DUNCIL, TAMMY L  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [034497](#)  
FTE = 1

MCNAMARA, CHRISTA  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [037414](#)  
FTE = 1

MARTIN, TARA B  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [039034](#)  
FTE = 1

FOWLES, VERONA  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [040088](#)  
FTE = 1

THOMAS, JENNIFER  
County Code = 029  
Class Code = 0105  
SECRETARY SPECIALIST  
43-6014-01  
SEC & ADMN ASST, EXPT  
LEGAL, MED & EXEC  
Payband = 001  
Pay Grade = 010  
Position = [042182](#)  
FTE = 1

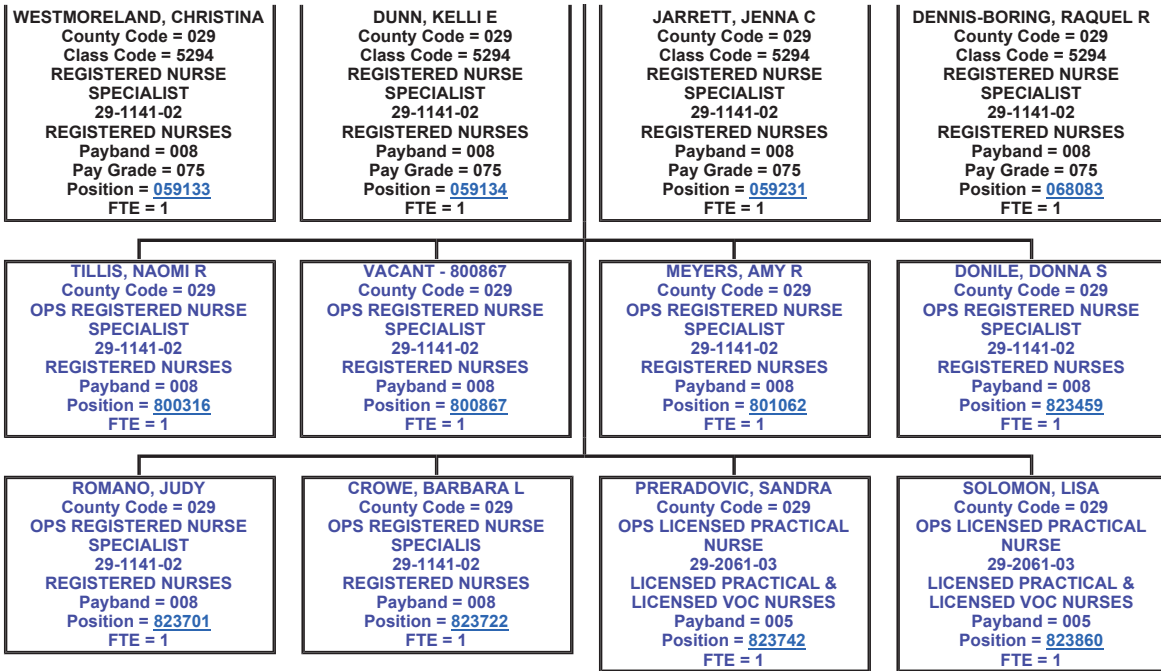
SMALL-JAMES, PAMELA  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [042566](#)  
FTE = 1

BARTHOLOMEW, SUSAN E  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [046742](#)  
FTE = 1

VACANT - 055873  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [055873](#)  
FTE = 1

BYRNE, GERALDINE K  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = [056328](#)  
FTE = 1

VERGA, MARGIE  
County Code = 029  
Class Code = 5294  
REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 075  
Position = [059131](#)  
FTE = 1



▲  
PALMERI, CHRISTI  
County Code = 029  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = 000823  
FTE = 1

WOODIE, LUCRETIA J  
County Code = 029  
Class Code = 5325  
SENIOR COMMUNITY HEALTH  
NURSE  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Pay Grade = 073  
Position = 000737  
FTE = 1

FAWCETT, REBEKAH  
County Code = 029  
OPS REGISTERED NURSE  
SPECIALIS  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Position = 823600  
FTE = 1

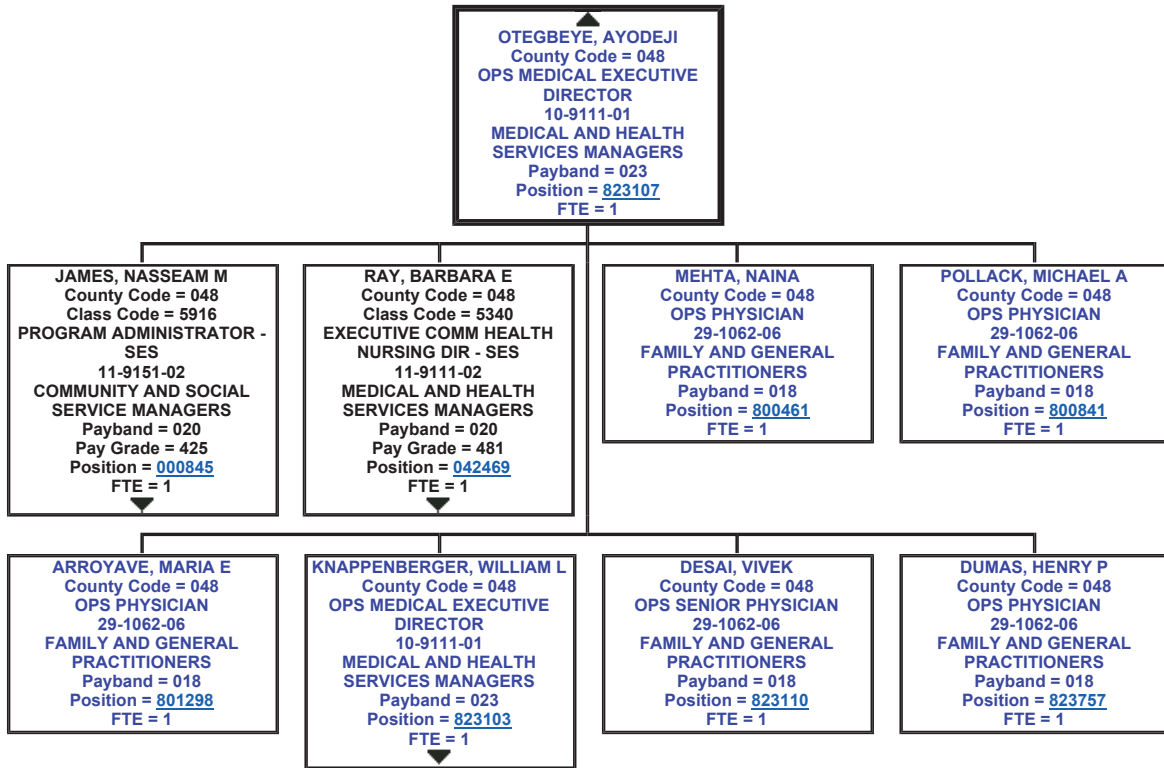
HUMPAL, BARBARA P  
County Code = 029  
OPS REGISTERED NURSE  
SPECIALIS  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Position = 823758  
FTE = 1

HUMPHRIES, CASSANDRA  
County Code = 029  
OPS REGISTERED NURSE  
SPECIALIS  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Position = 823837  
FTE = 1

# Florida Department of Health

## CMS - Region - Orlando

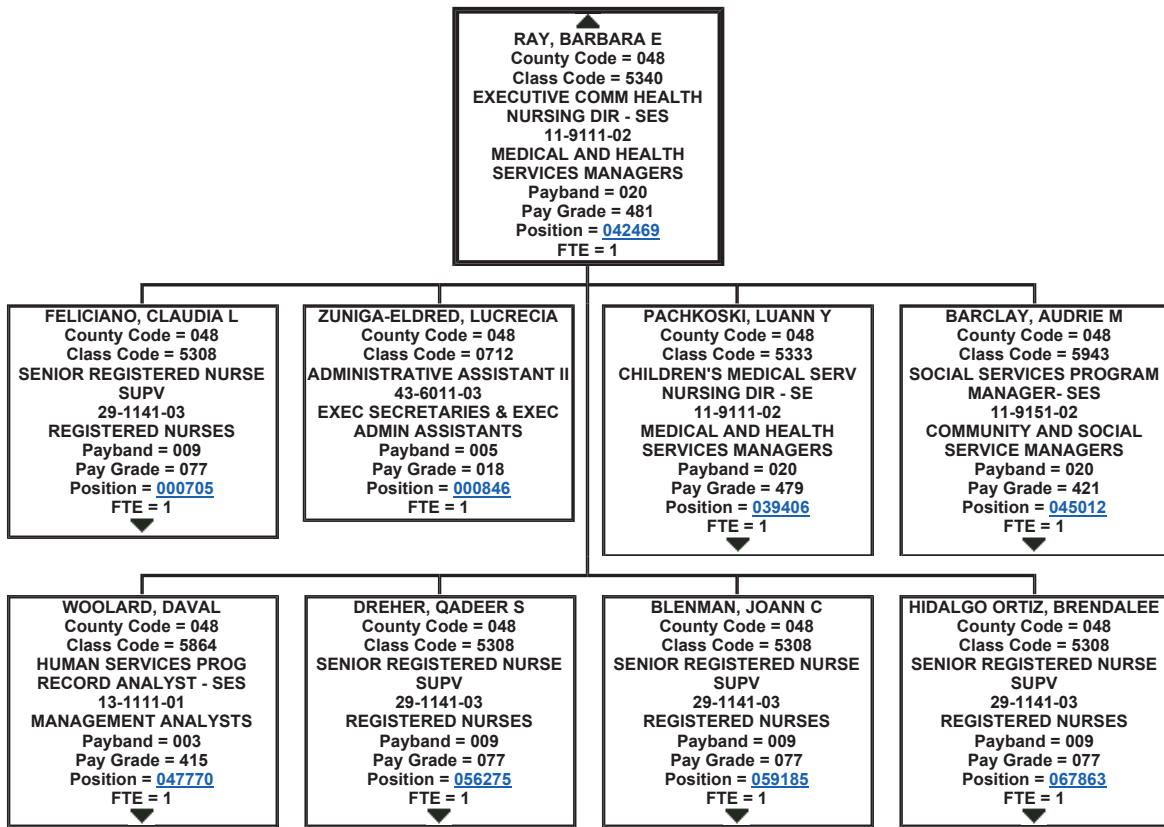
Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.

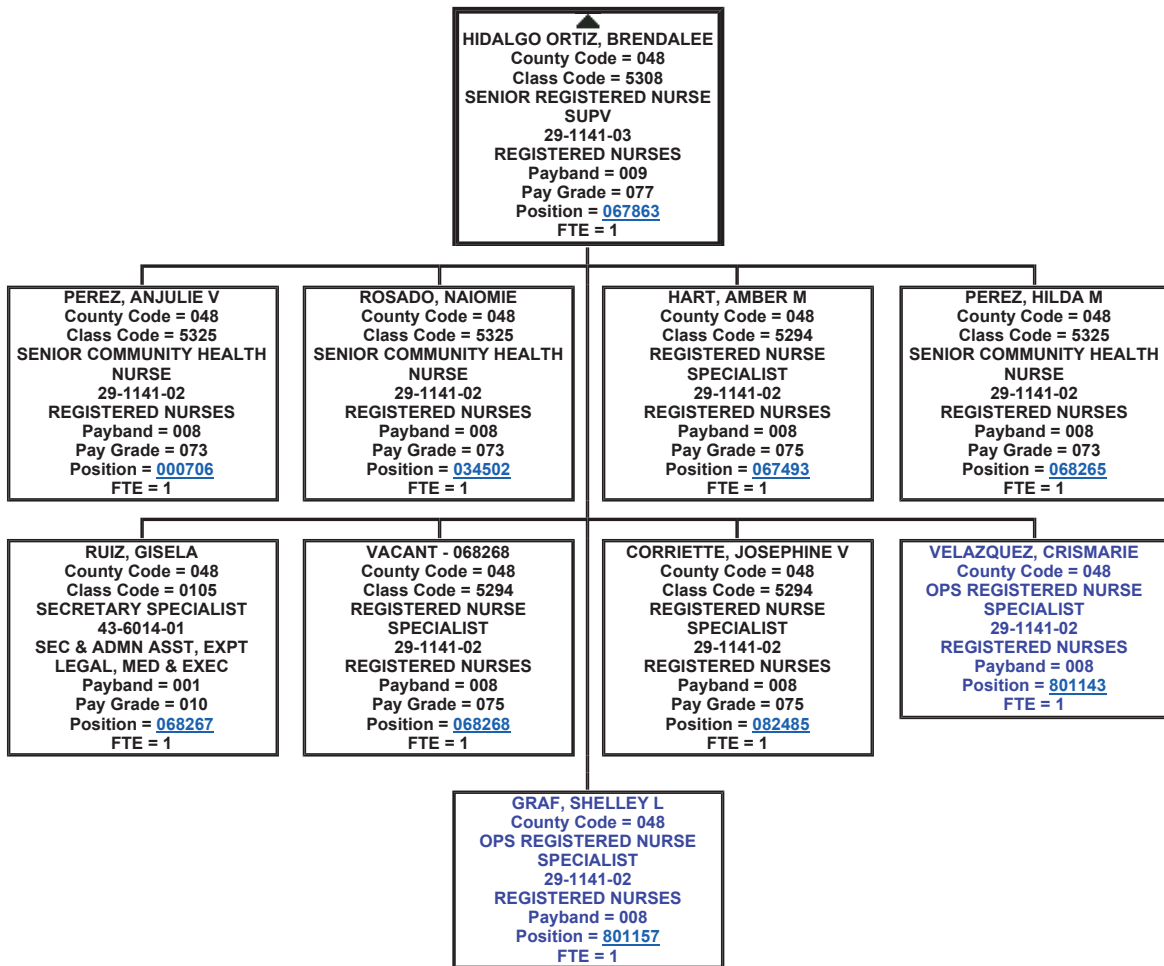


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KNAPPENBERGER, WILLIAM L  
County Code = 048  
OPS MEDICAL EXECUTIVE  
DIRECTOR  
10-9111-01  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 023  
Position = 823103  
FTE = 1

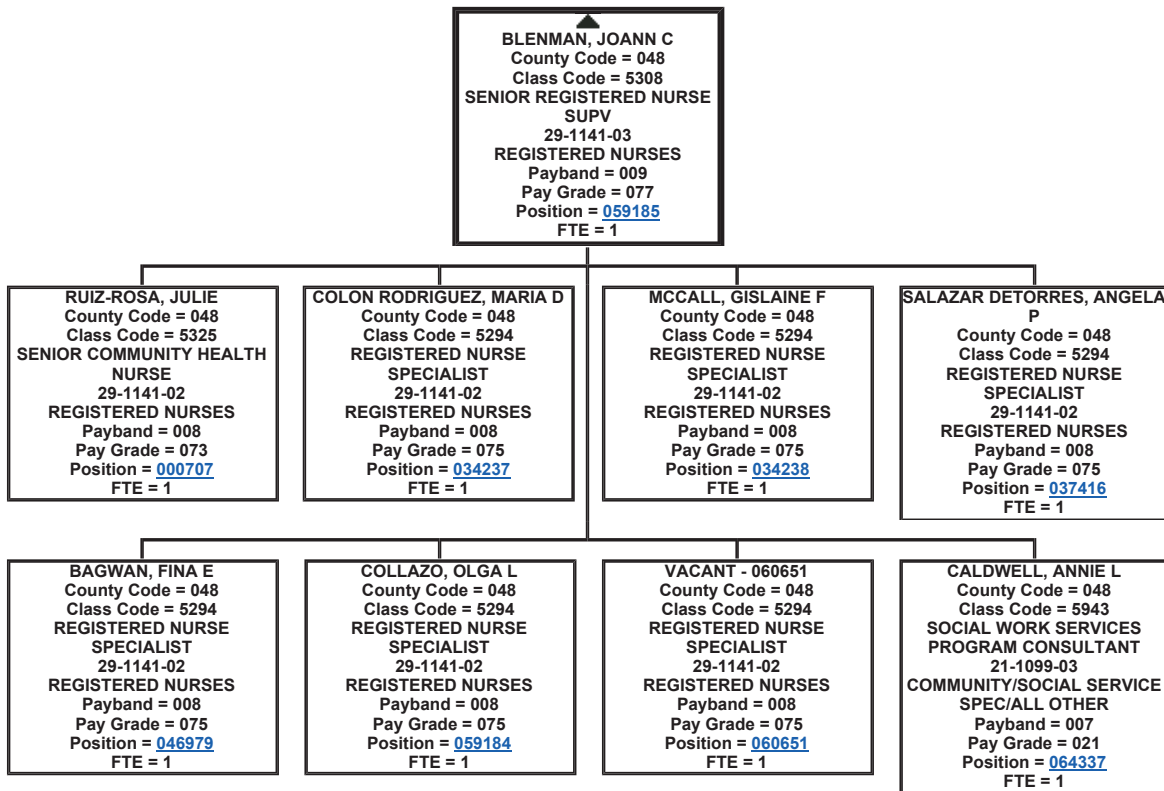
BENTON, JANE M  
County Code = 048  
OPS PHYSICIAN  
29-1062-06  
FAMILY AND GENERAL  
PRACTITIONERS  
Payband = 018  
Position = 800649  
FTE = 1

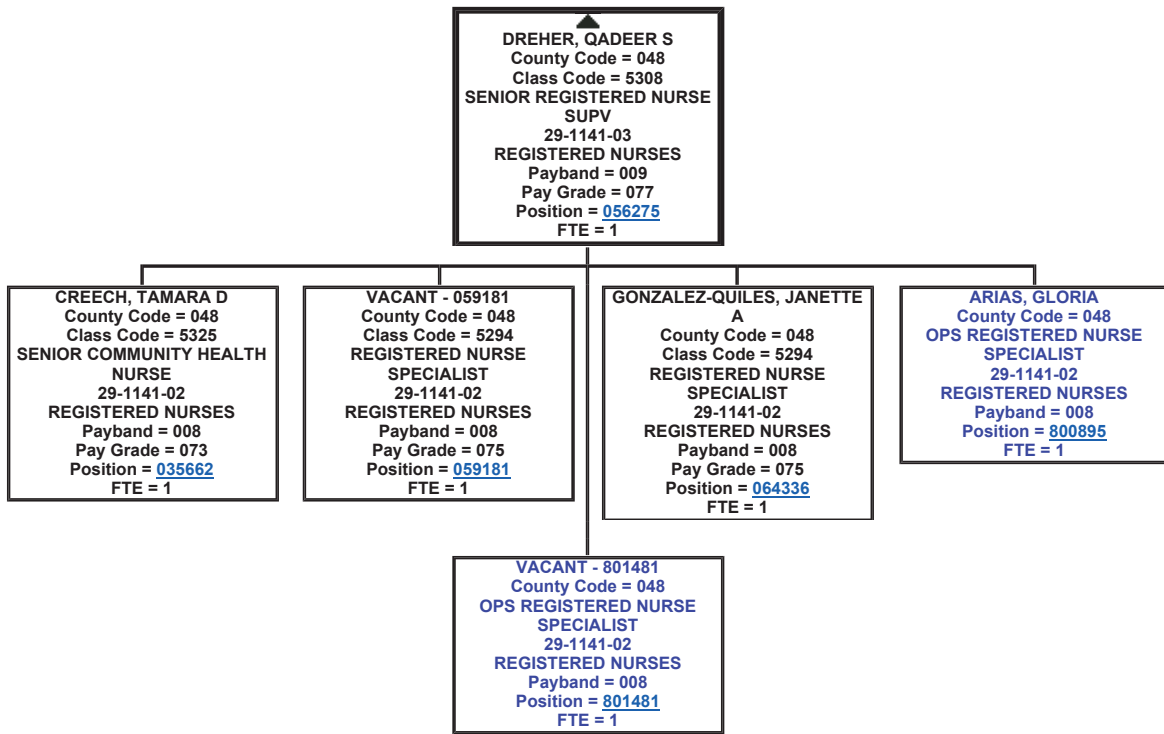
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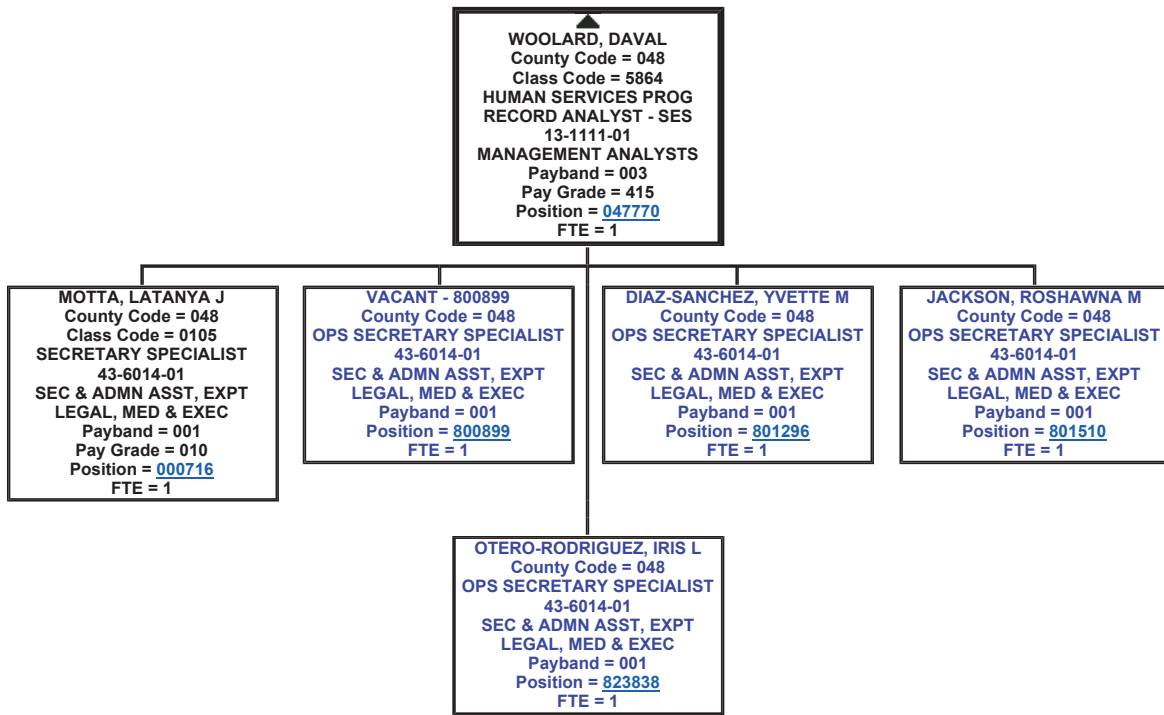


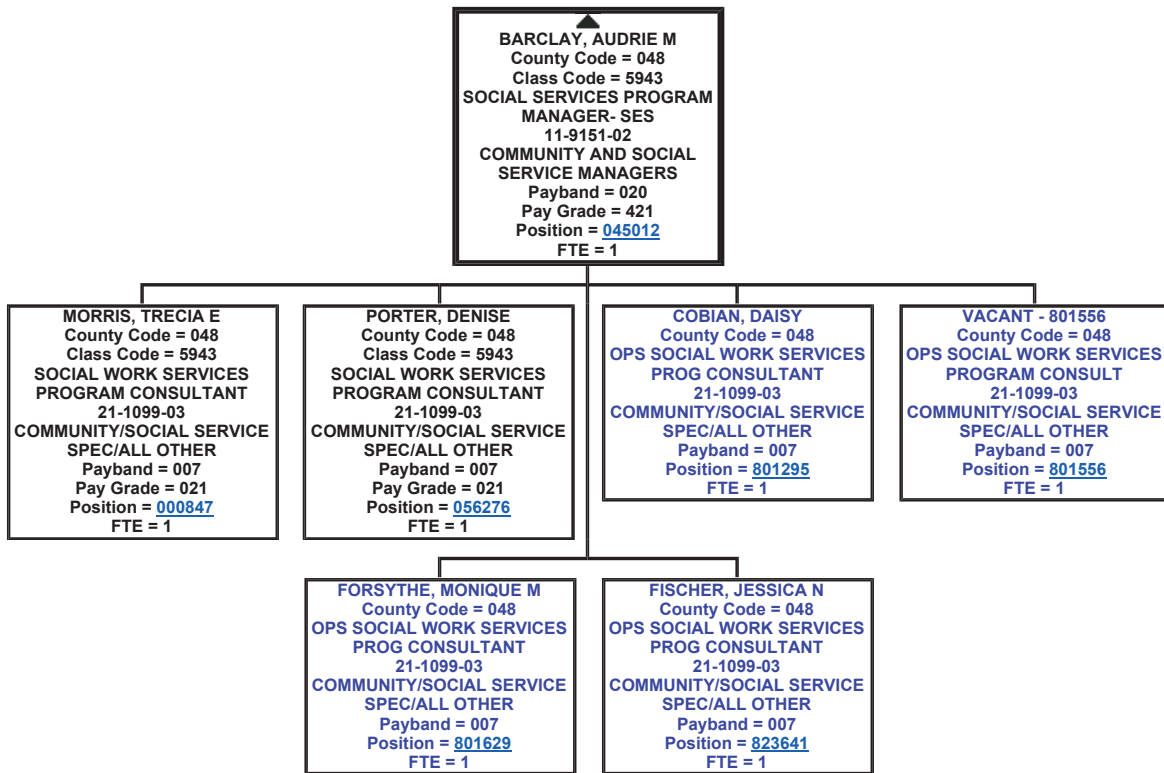


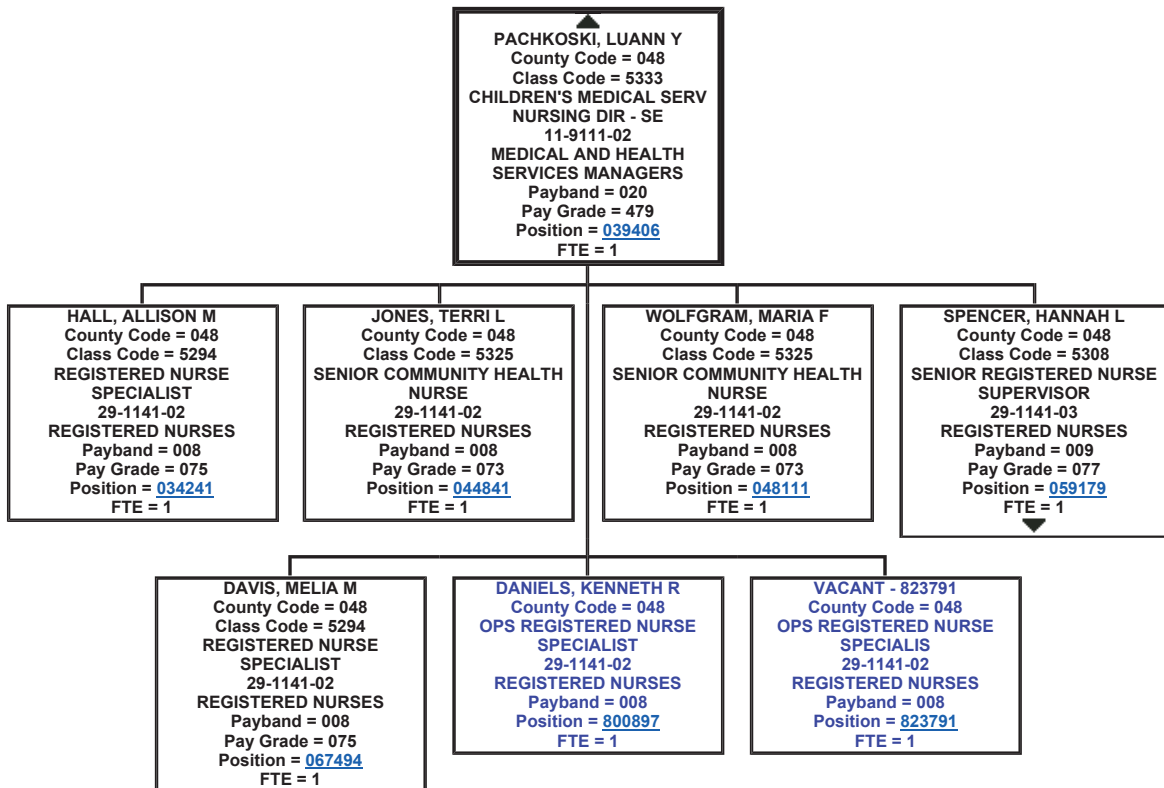


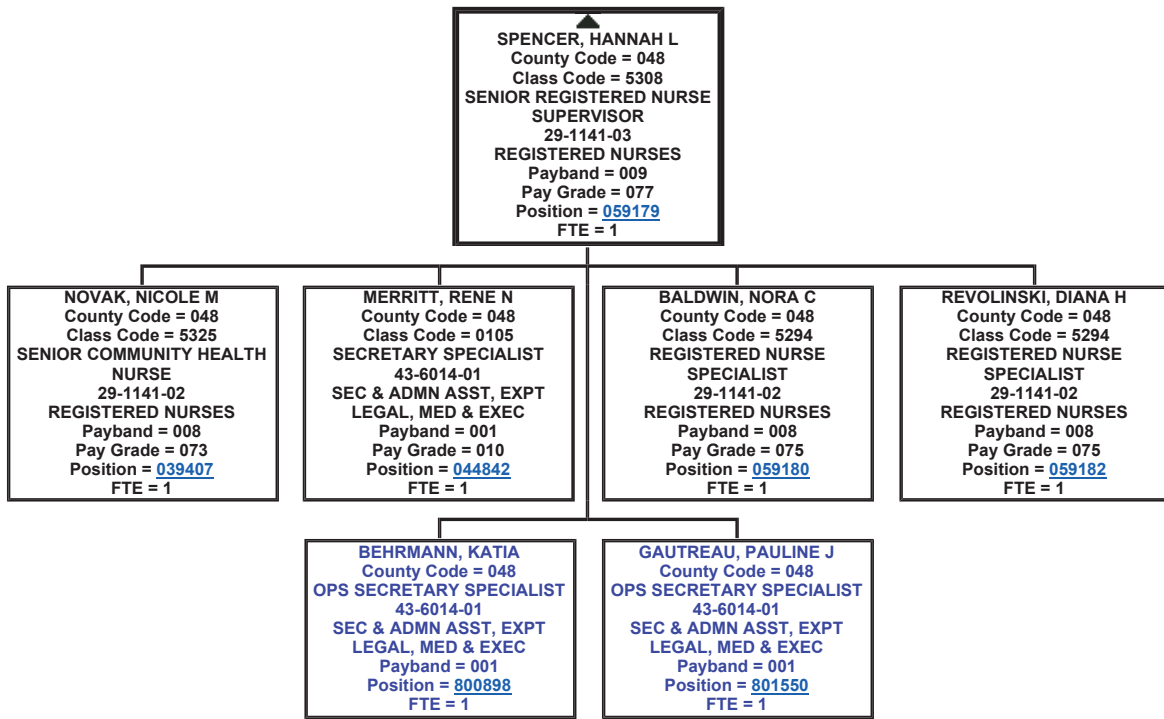


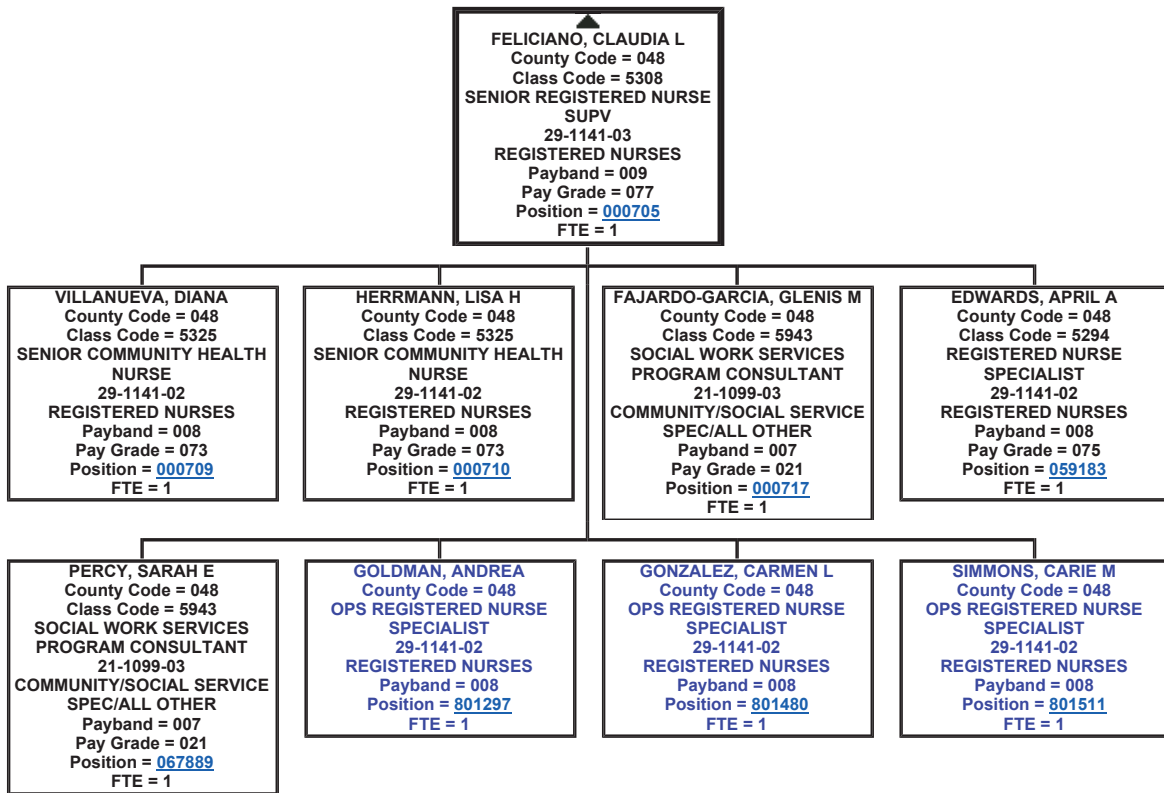


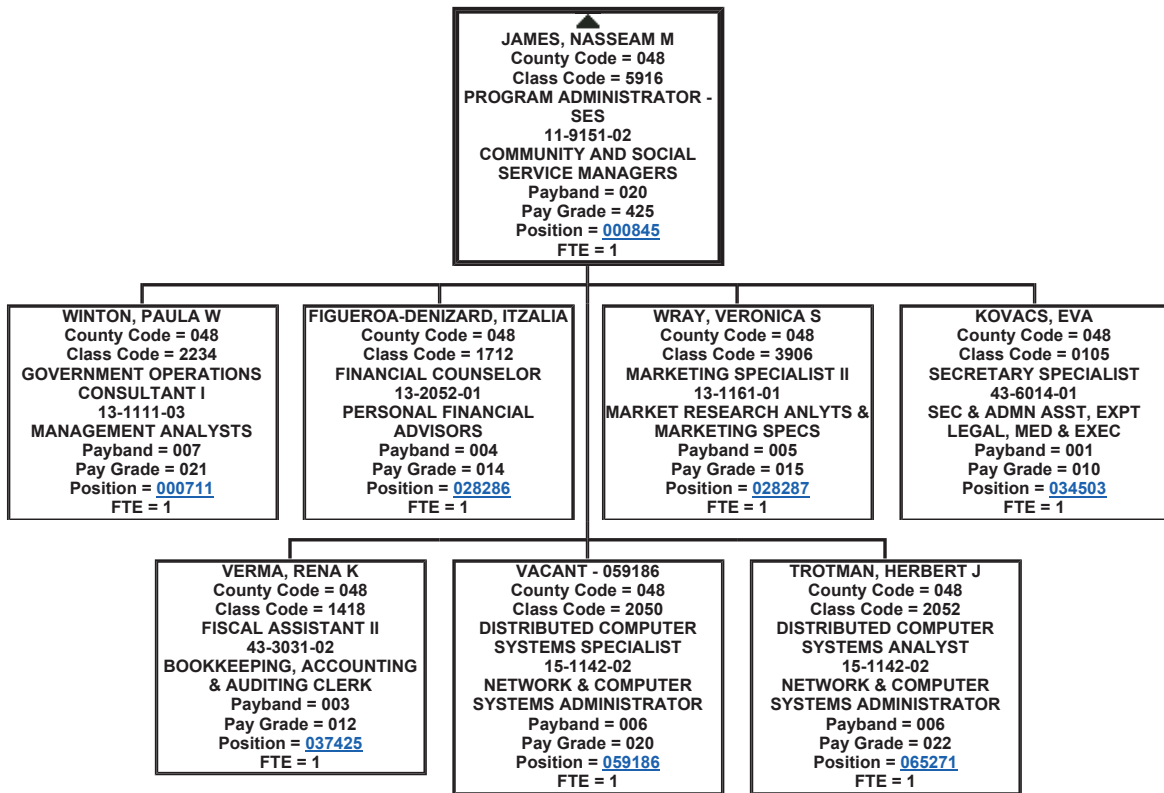










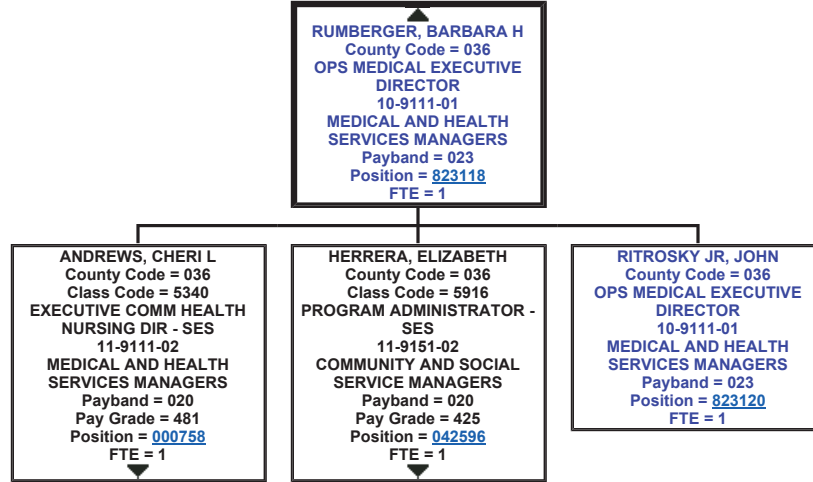




# Florida Department of Health

## CMS - Region - Ft. Myers

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



HERRERA, ELIZABETH  
County Code = 036  
Class Code = 5916  
PROGRAM ADMINISTRATOR -  
SES  
11-9151-02  
COMMUNITY AND SOCIAL  
SERVICE MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [042596](#)  
FTE = 1

KELLER, TRACIE D  
County Code = 036  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [000762](#)  
FTE = 1

MORRIS, CLAUDE L  
County Code = 036  
Class Code = 2052  
DISTRIBUTED COMPUTER  
SYSTEMS ANALYST  
15-1142-02  
NETWORK & COMPUTER  
SYSTEMS ADMINISTRATOR  
Payband = 006  
Pay Grade = 022  
Position = [066572](#)  
FTE = 1

VACANT - 823792  
County Code = 036  
OPS SECRETARY SPECIALIST  
43-6014-01  
SEC & ADMN ASST, EXPT  
LEGAL, MED & EXEC  
Payband = 001  
Position = [823792](#)  
FTE = 1

▲  
KELLER, TRACIE D  
County Code = 036  
Class Code = 2238  
OPERATIONS & MGMT  
CONSULTANT MGR - SES  
11-1021-02  
GENERAL AND OPERATIONS  
MANAGERS  
Payband = 020  
Pay Grade = 425  
Position = [000762](#)  
FTE = 1

ARNOLD, PAMELA J  
County Code = 036  
Class Code = 0045  
RECORDS TECHNICIAN  
43-4199-02  
INFORMATION AND RECORD  
CLERKS, ALL OTHER  
Payband = 003  
Pay Grade = 013  
Position = [028273](#)  
FTE = 1

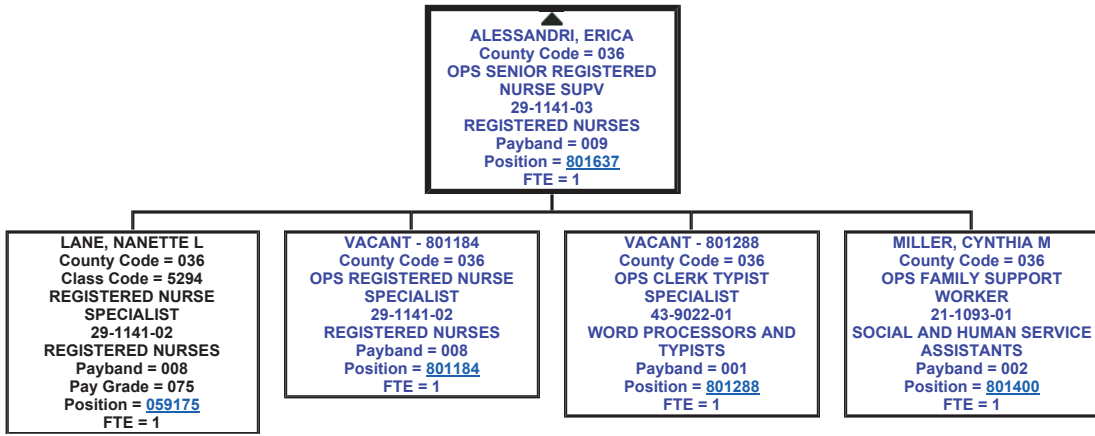
PROVEN-ILTIS, RUTH  
County Code = 036  
Class Code = 0078  
CLERK TYPIST SPECIALIST  
43-9022-01  
WORD PROCESSORS AND  
TYPISTS  
Payband = 001  
Pay Grade = 008  
Position = [034509](#)  
FTE = 1

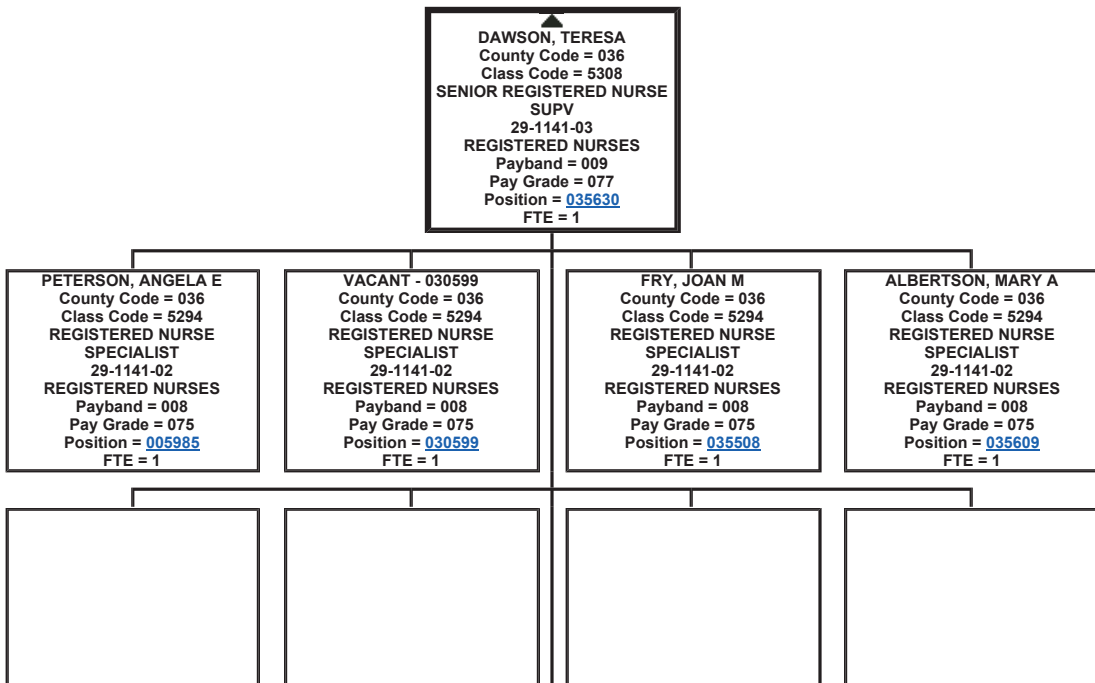
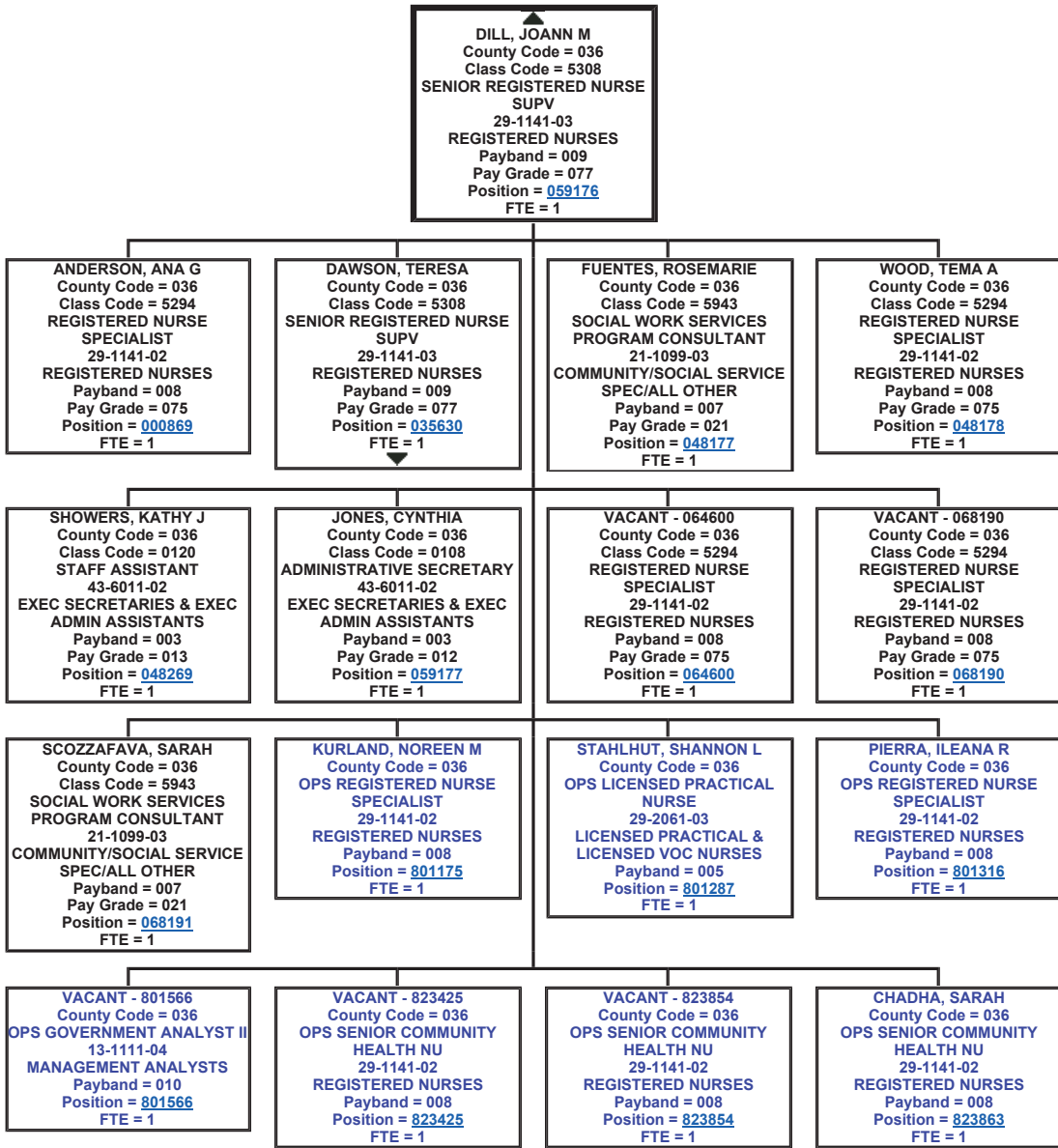
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ANDREWS, CHERI L  
County Code = 036  
Class Code = 5340  
EXECUTIVE COMM HEALTH  
NURSING DIR - SES  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 481  
Position = [000758](#)  
FTE = 1

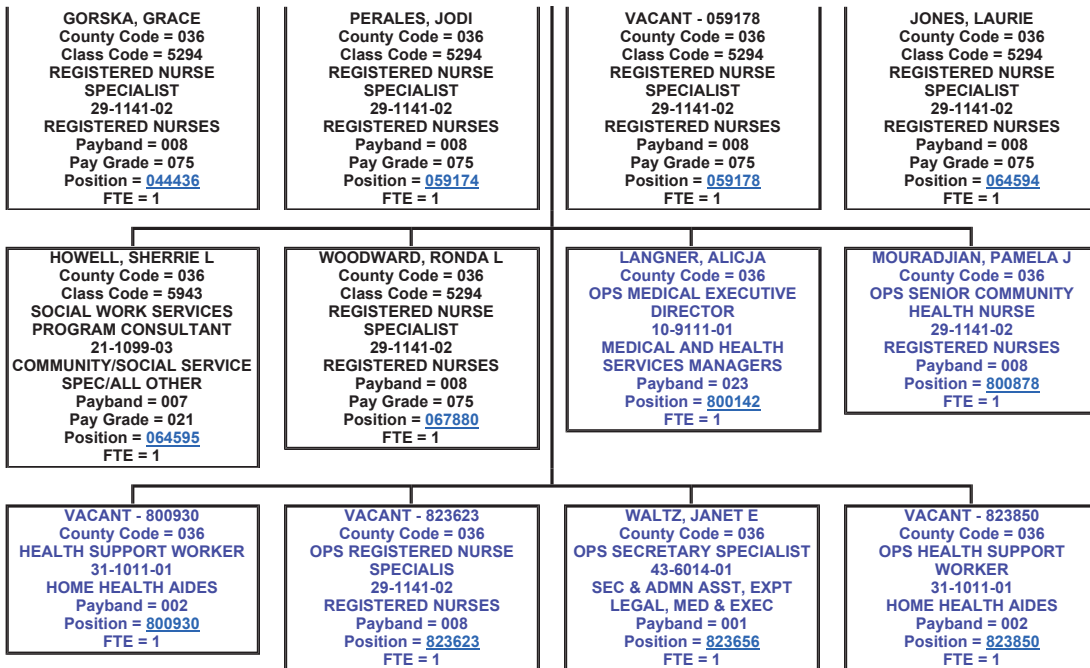
COIRO, KATHERINE A  
County Code = 036  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [000755](#)  
FTE = 1  
▼

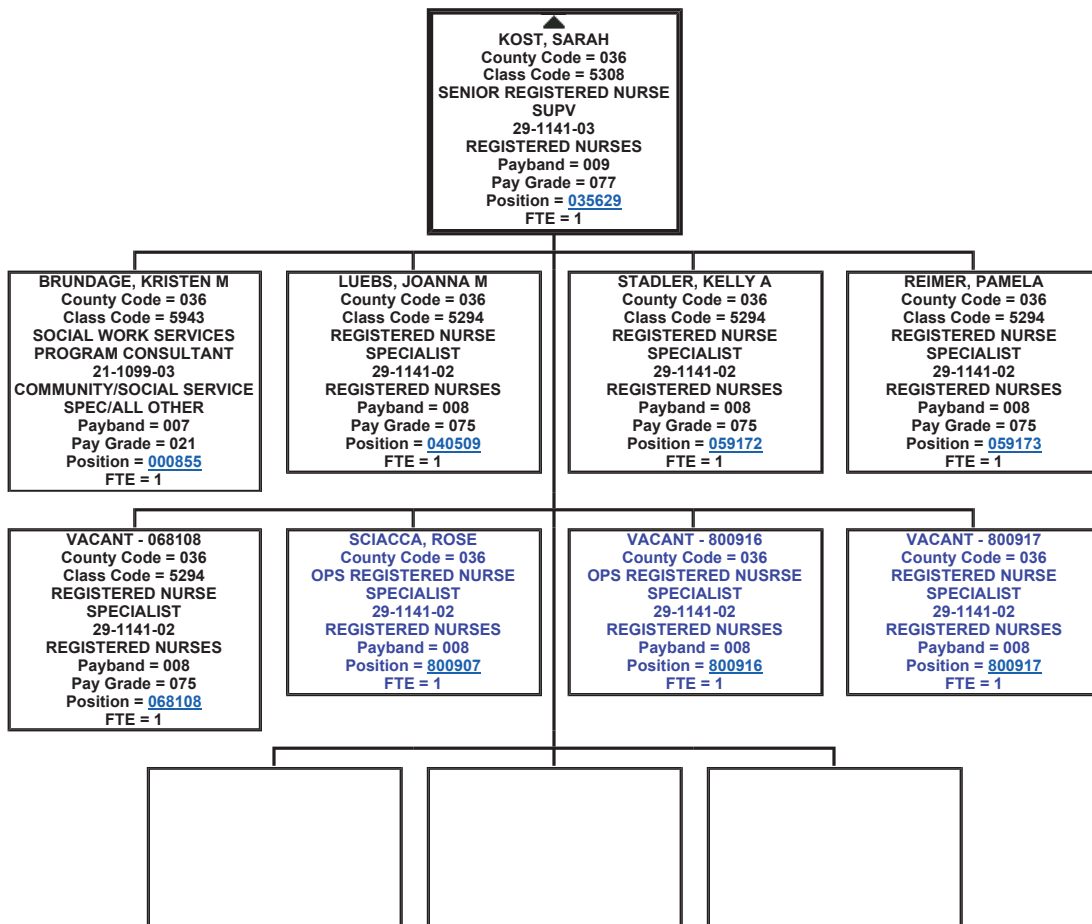
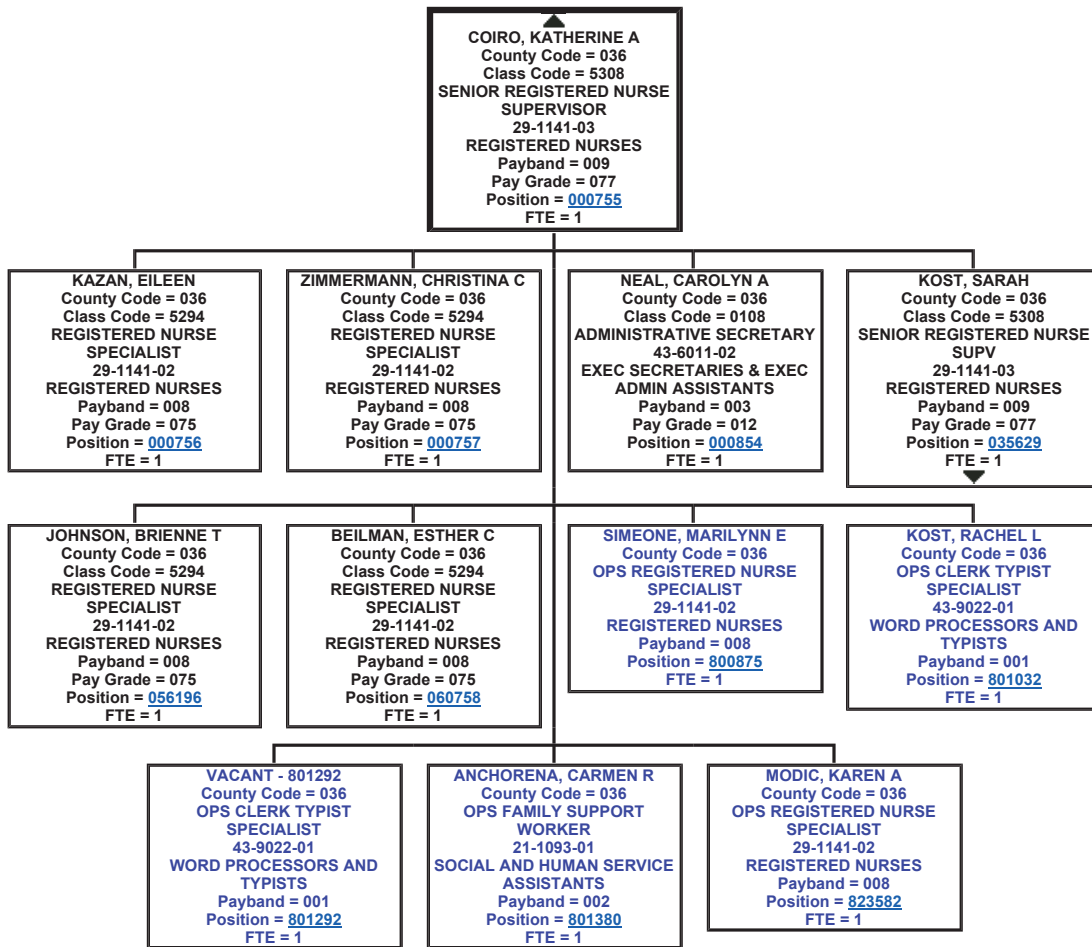
DILL, JOANN M  
County Code = 036  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [059176](#)  
FTE = 1  
▼

ALESSANDRI, ERICA  
County Code = 036  
OPS SENIOR REGISTERED  
NURSE SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Position = [801637](#)  
FTE = 1  
▼











STUTZMAN, JULIE  
County Code = 036  
OPS LICENSED PRACTICAL  
NURSE  
29-2061-03  
LICENSED PRACTICAL &  
LICENSED VOC NURSES  
Payband = 005  
Position = 800920  
FTE = 1

SLOTABEC, CHARLOTTE L  
County Code = 036  
OPS REGISTERED NURSE  
SPECIALIST  
29-1141-02  
REGISTERED NURSES  
Payband = 008  
Position = 801526  
FTE = 1

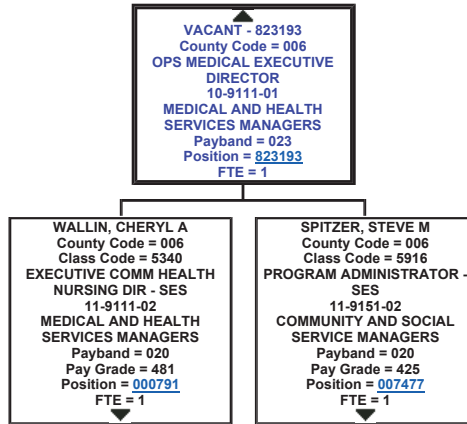
ENRIGHT, KIMBERLY  
County Code = 036  
OPS REGISTERED NURSING  
CONSULTANT  
29-1141-04  
REGISTERED NURSES  
Payband = 010  
Position = 801733  
FTE = 1

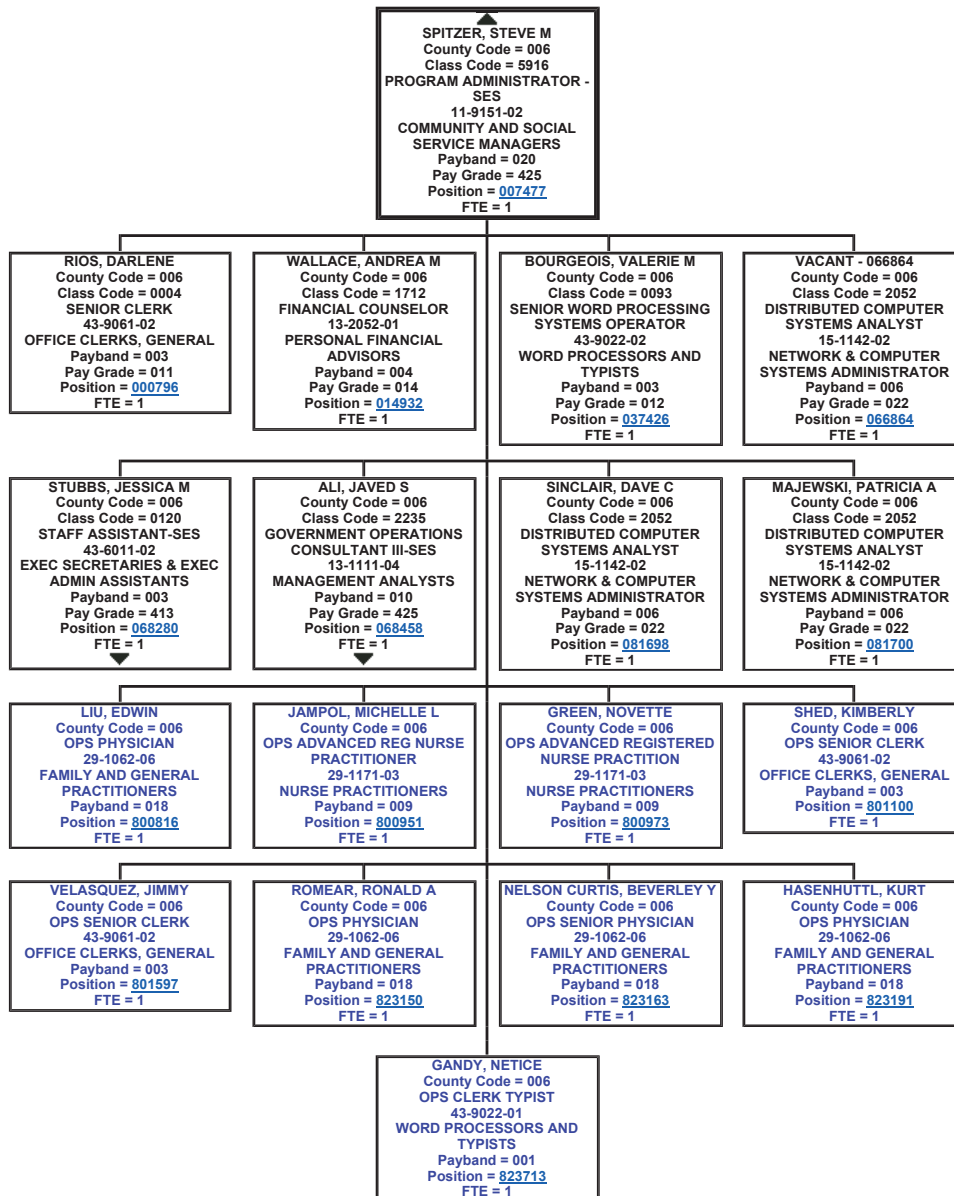
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# Florida Department of Health

## CMS - Region - West Palm Beach

**Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.**





▲  
ALI, JAVED S  
County Code = 006  
Class Code = 2235  
GOVERNMENT OPERATIONS  
CONSULTANT III-SES  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Pay Grade = 425  
Position = [068458](#)  
FTE = 1

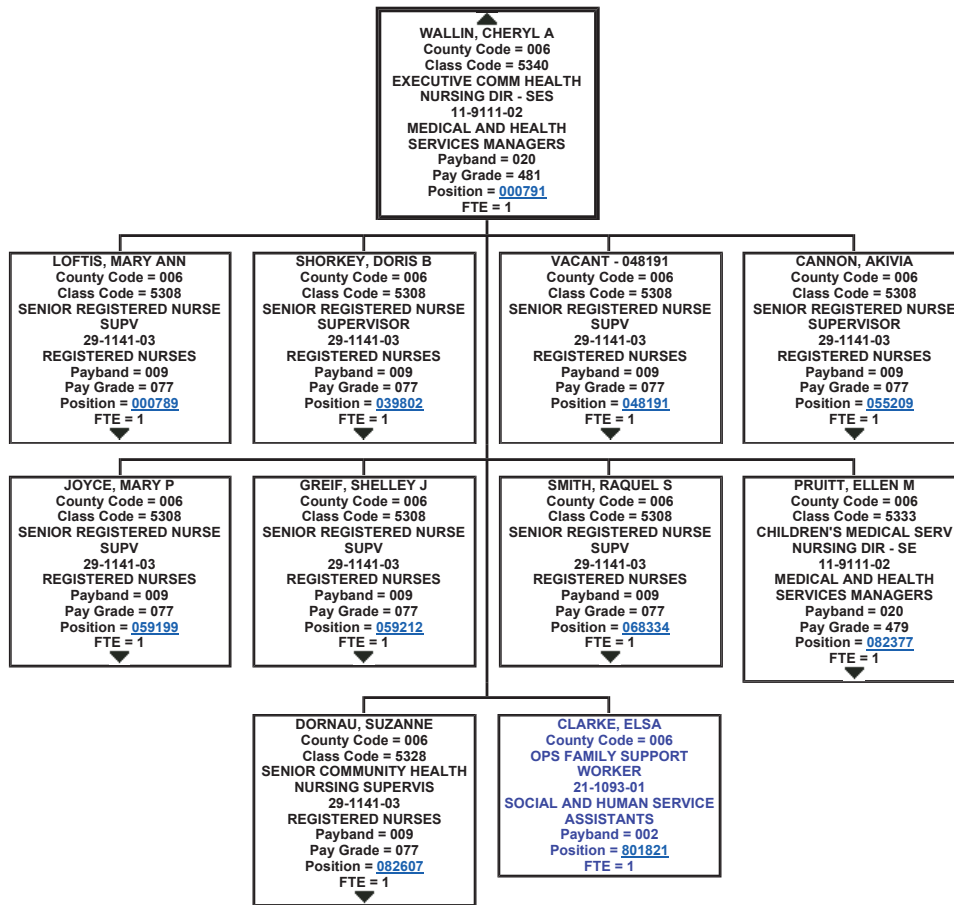
DUKES, BRIDGETTE J  
County Code = 006  
Class Code = 2209  
OPERATIONS ANALYST I  
13-1111-02  
MANAGEMENT ANALYSTS  
Payband = 006  
Pay Grade = 017  
Position = [040803](#)  
FTE = 1

VACANT - 801144  
County Code = 006  
OPS GOVERNMENT  
OPERATIONS CONSULTANT III  
13-1111-04  
MANAGEMENT ANALYSTS  
Payband = 010  
Position = [801144](#)  
FTE = 1

STUBBS, JESSICA M  
County Code = 006  
Class Code = 0120  
STAFF ASSISTANT-SES  
43-6011-02  
EXEC SECRETARIES & EXEC  
ADMIN ASSISTANTS  
Payband = 003  
Pay Grade = 413  
Position = [068280](#)  
FTE = 1

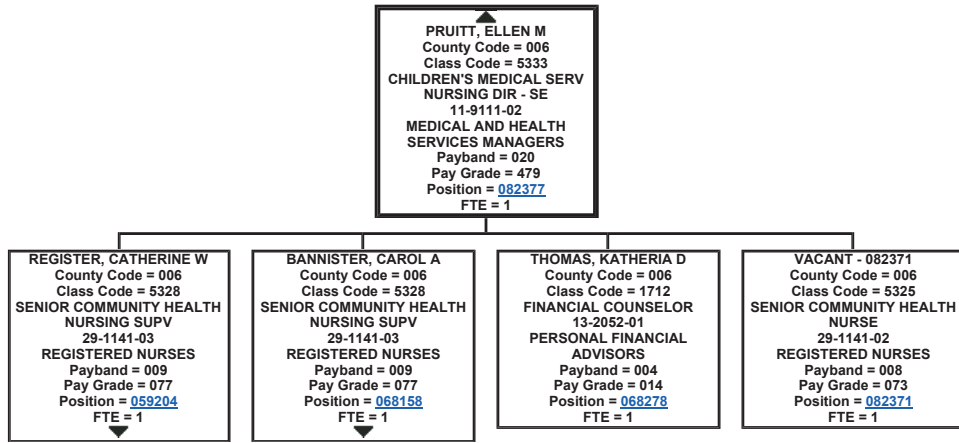
VACANT - 801793  
County Code = 006  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [801793](#)  
FTE = 1

MAHARAJ SHAH, MELA  
County Code = 006  
OPS SENIOR CLERK  
43-9061-02  
OFFICE CLERKS, GENERAL  
Payband = 003  
Position = [823897](#)  
FTE = 1

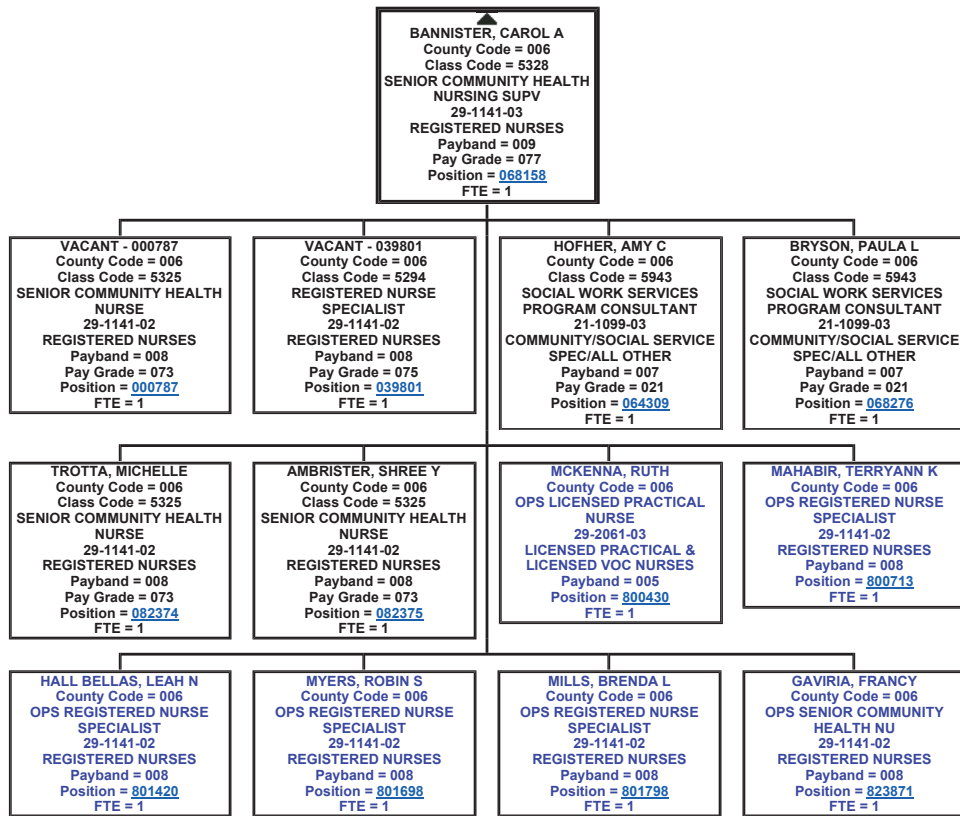


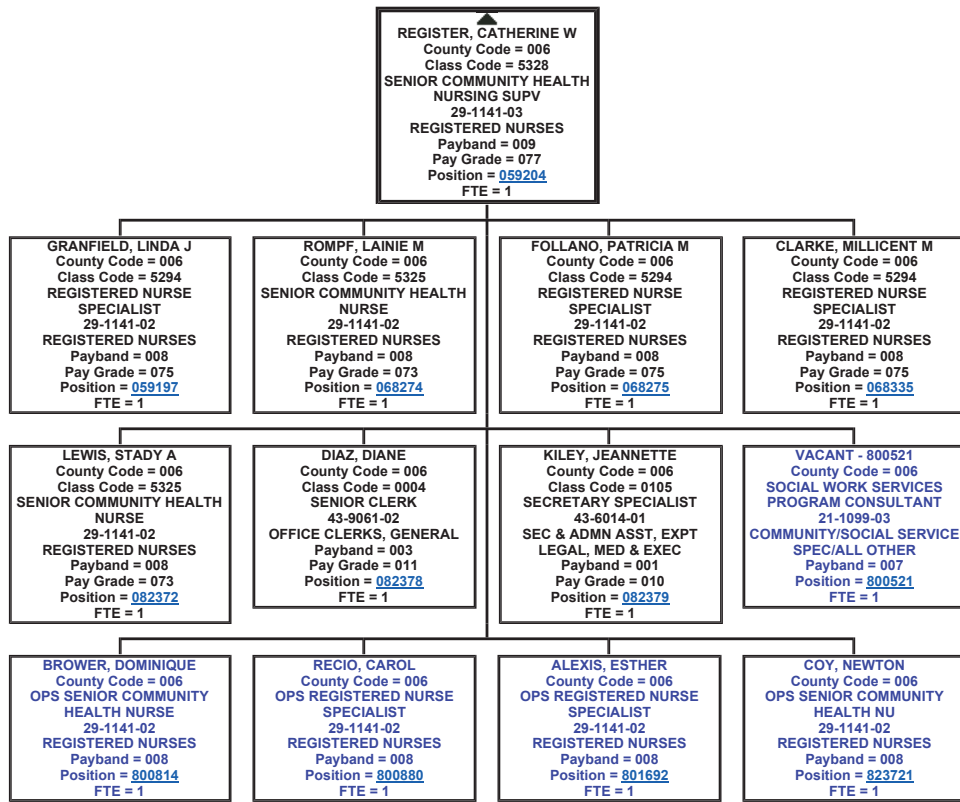
082607  
 DORNAU, SUZANNE  
 County Code = 006  
 Class Code = 5328  
 SENIOR COMMUNITY HEALTH  
 NURSING SUPERVIS  
 29-1141-03  
 REGISTERED NURSES  
 Payband = 009  
 Pay Grade = 077  
 Position = [082607](#)  
 FTE = 1

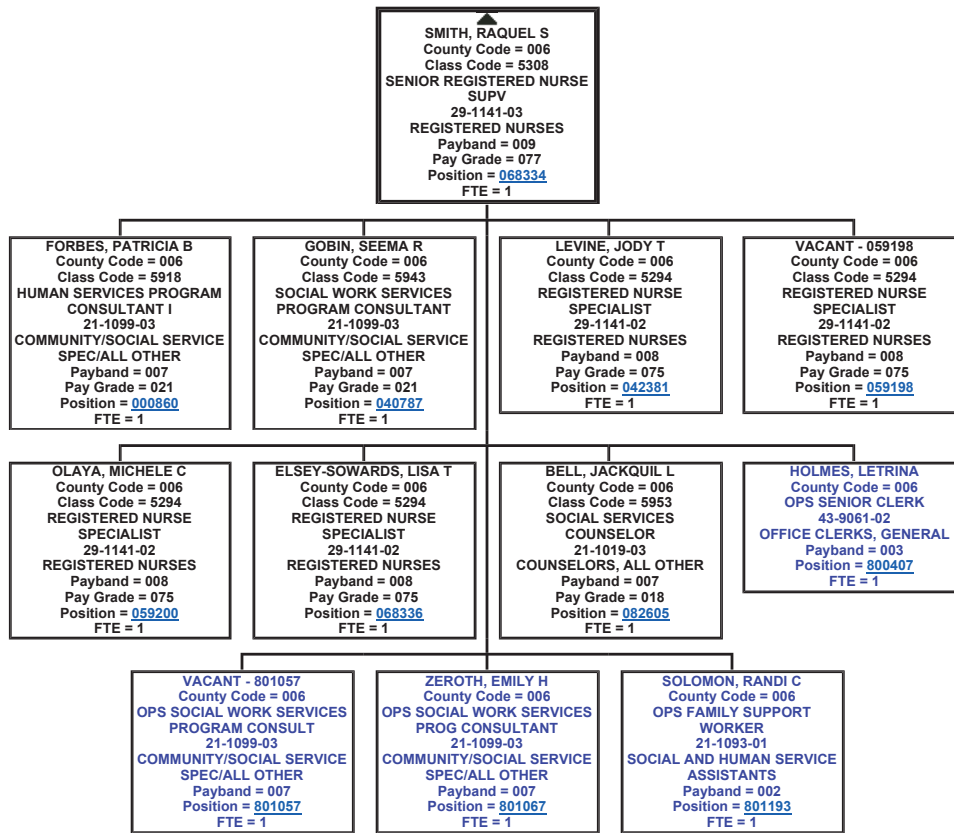


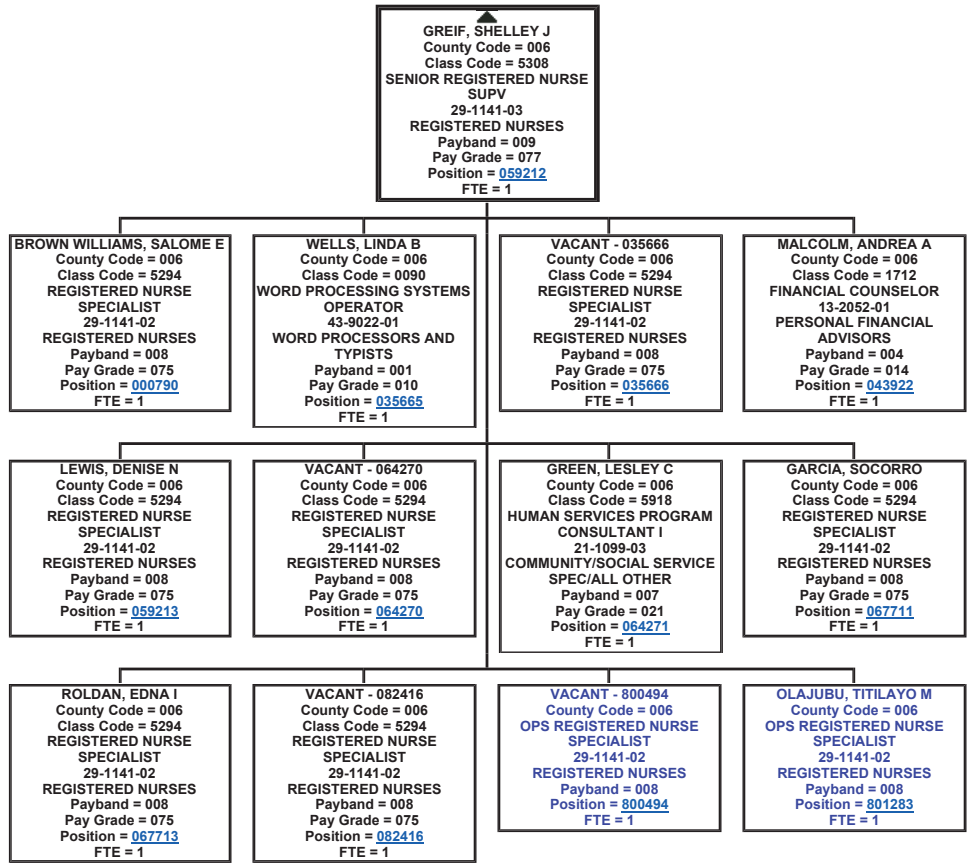


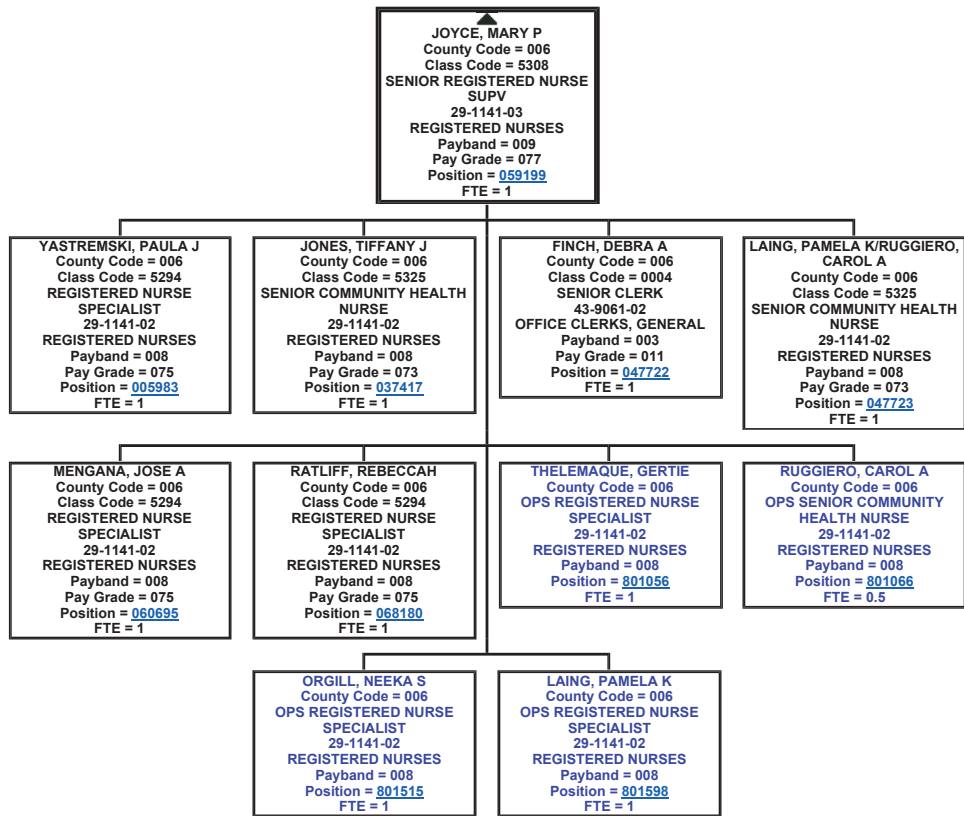












055209  
 CANNON, AKIVIA  
 County Code = 006  
 Class Code = 5308  
 SENIOR REGISTERED NURSE  
 SUPERVISOR  
 29-1141-03  
 REGISTERED NURSES  
 Payband = 009  
 Pay Grade = 077  
 Position = [055209](#)  
 FTE = 1

VACANT - 034510  
 County Code = 006  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [034510](#)  
 FTE = 1

VACANT - 040400  
 County Code = 006  
 Class Code = 5325  
 SENIOR COMMUNITY HEALTH  
 NURSE  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 073  
 Position = [040400](#)  
 FTE = 1

VACANT - 068063  
 County Code = 006  
 Class Code = 5294  
 REGISTERED NURSE  
 SPECIALIST  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 075  
 Position = [068063](#)  
 FTE = 1

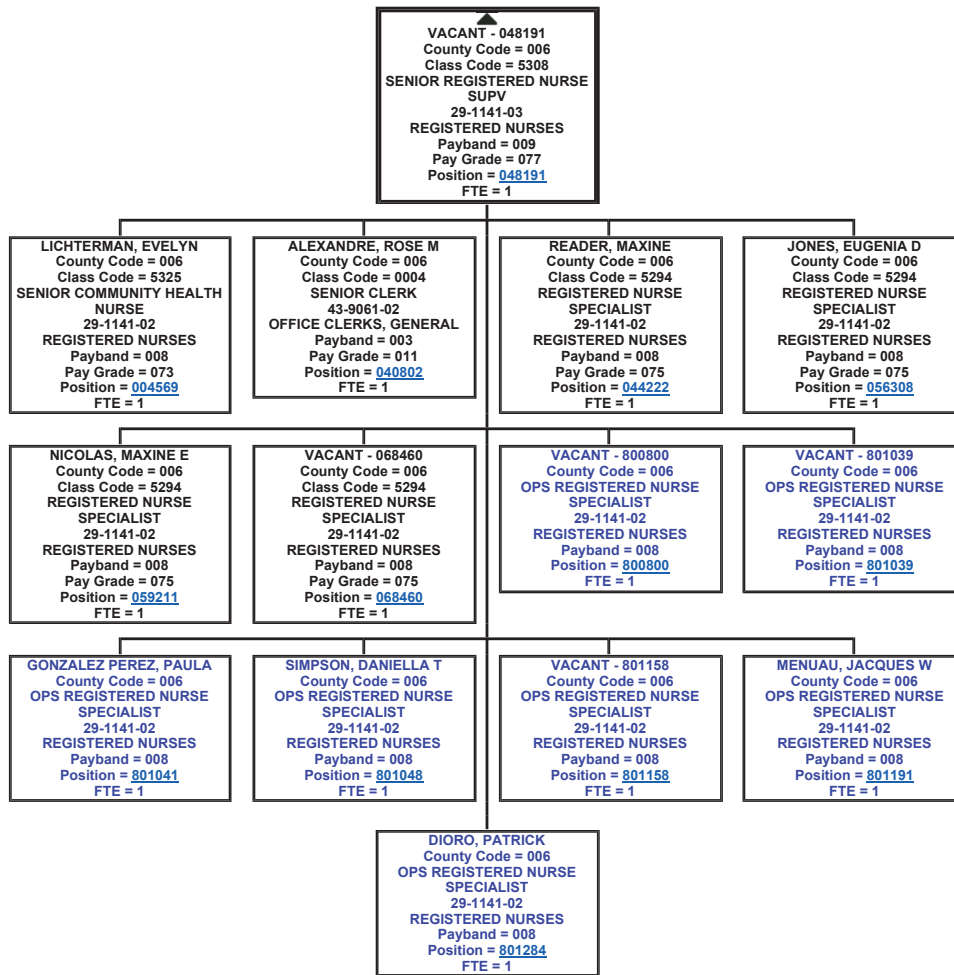
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 County Code = 006  
 Class Code = 5294  
 REGISTERED NURSE  
 SPECIALIST  
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 REGISTERED NURSES  
 Payband = 008  
 Pay Grade = 075  
 Position = [082606](#)  
 FTE = 1

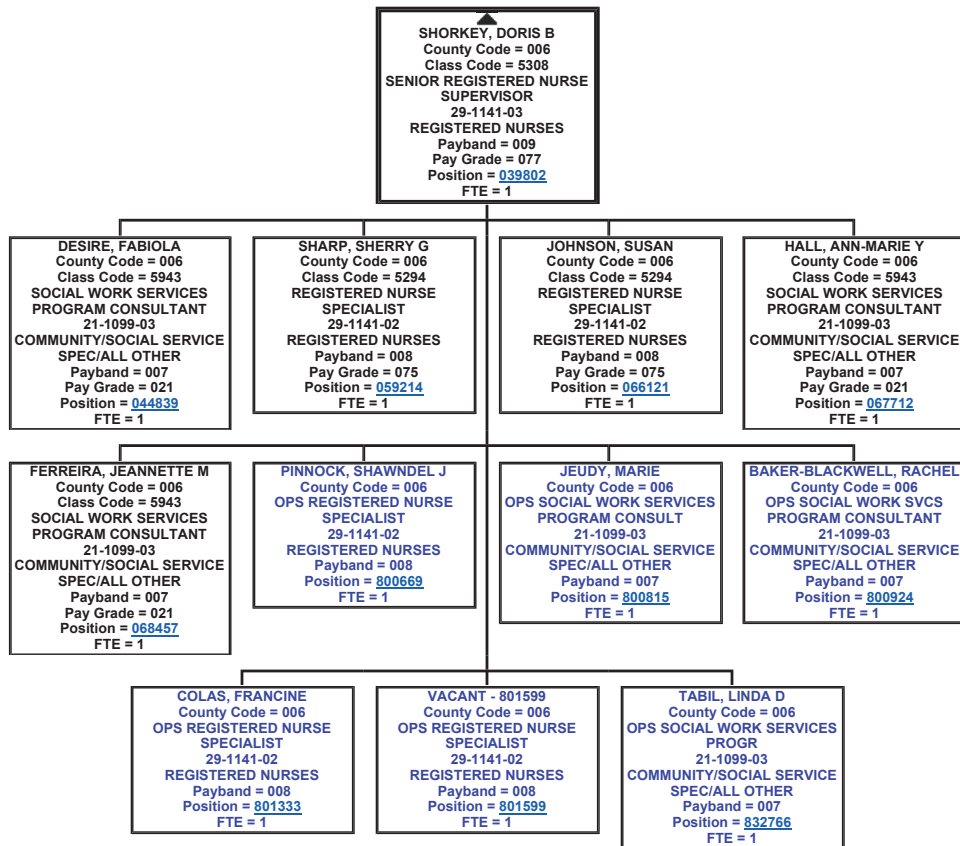
MORENO, MAGALI  
 County Code = 006  
 OPS REGISTERED NURSE  
 SPECIALIST  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Position = [800441](#)  
 FTE = 1

LA TOUCHE, MARCELLE M  
 County Code = 006  
 OPS SENIOR CLERK  
 43-9061-02  
 OFFICE CLERKS, GENERAL  
 Payband = 003  
 Position = [800678](#)  
 FTE = 1

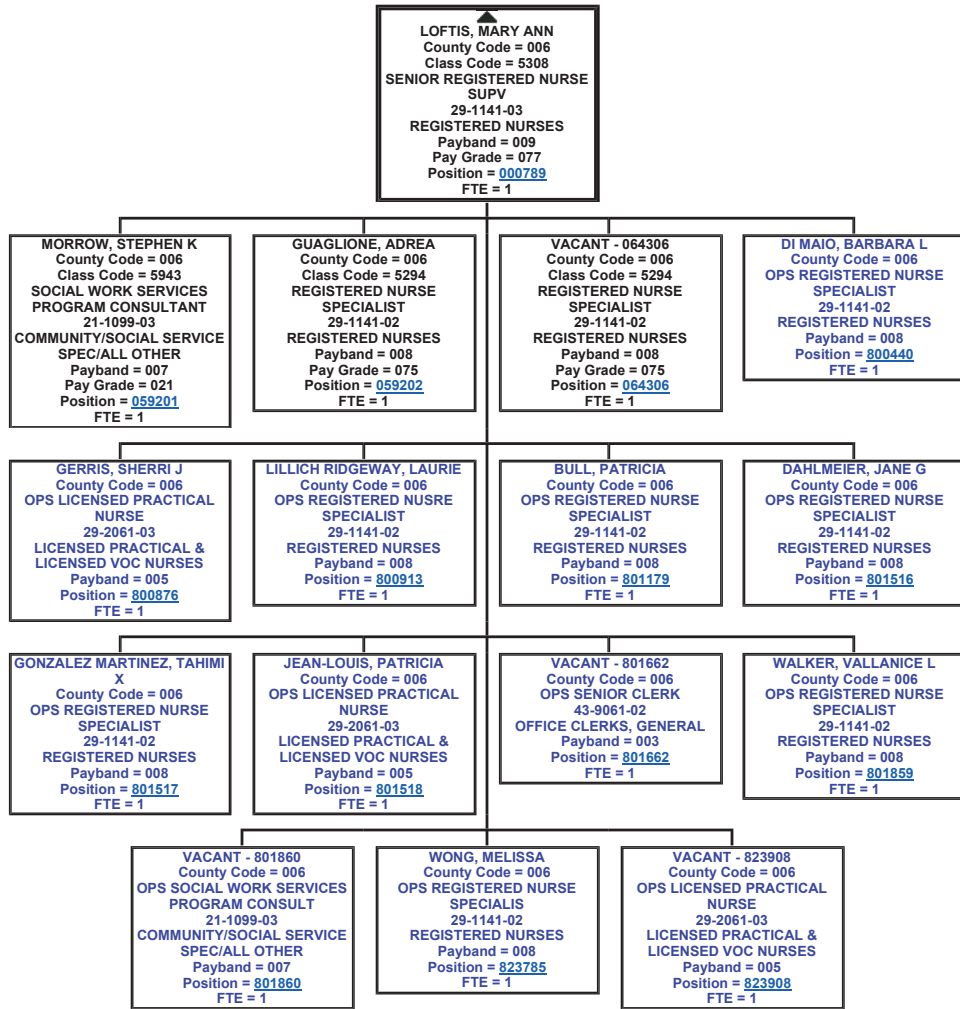
VACANT - 800900  
 County Code = 006  
 OPS REGISTERED NURSE  
 SPECIALIST  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Position = [800900](#)  
 FTE = 1

MELON JACQUES, GERTRUDE  
 County Code = 006  
 OPS REGISTERED NURSE  
 SPECIALIS  
 29-1141-02  
 REGISTERED NURSES  
 Payband = 008  
 Position = [823819](#)  
 FTE = 1





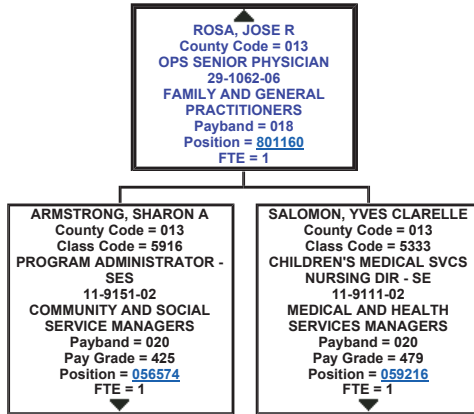




# Florida Department of Health

## CMS - Region - Miami - North

Note: The FIRS Organization Charts are built by position hierarchy data extracted from the People First Data Warehouse. Detailed positions may not be accurately reflected for temporary assigned duties.



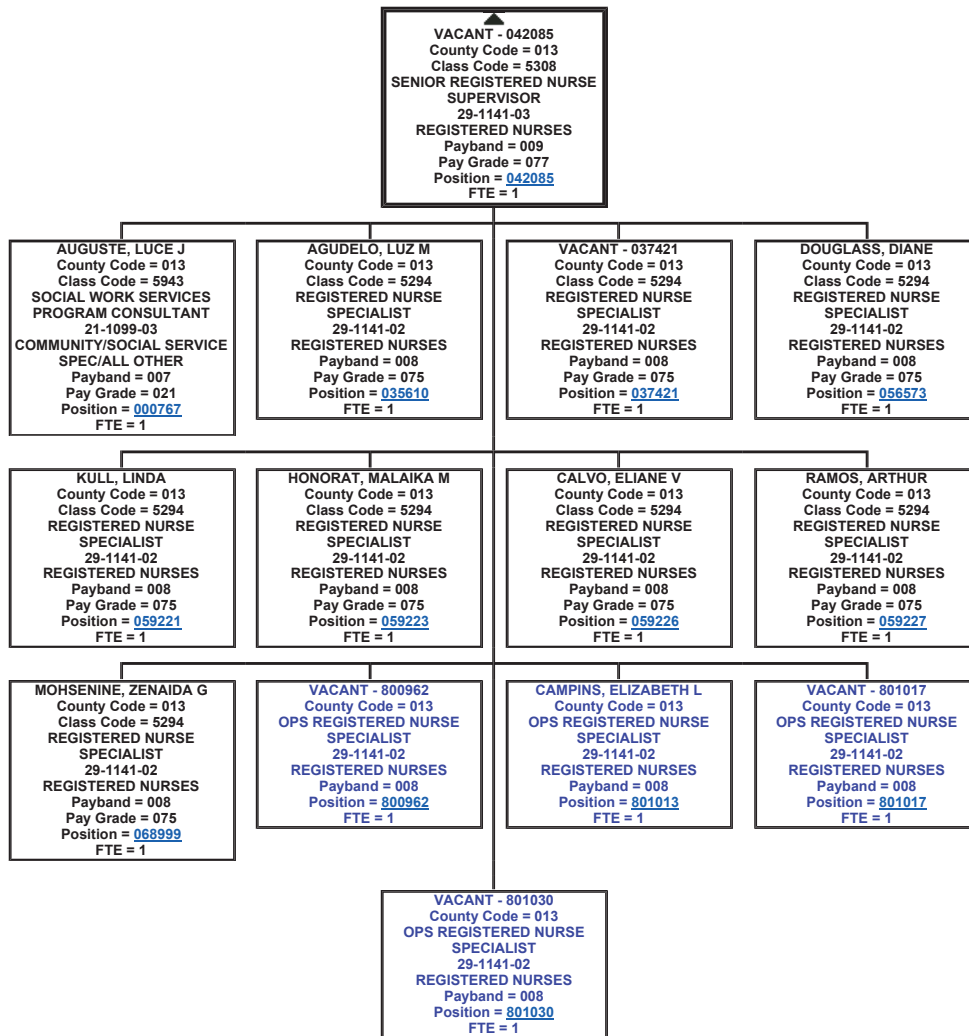
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SALOMON, YVES CLARELLE  
County Code = 013  
Class Code = 5333  
CHILDREN'S MEDICAL SVCS  
NURSING DIR - SE  
11-9111-02  
MEDICAL AND HEALTH  
SERVICES MANAGERS  
Payband = 020  
Pay Grade = 479  
Position = [059216](#)  
FTE = 1

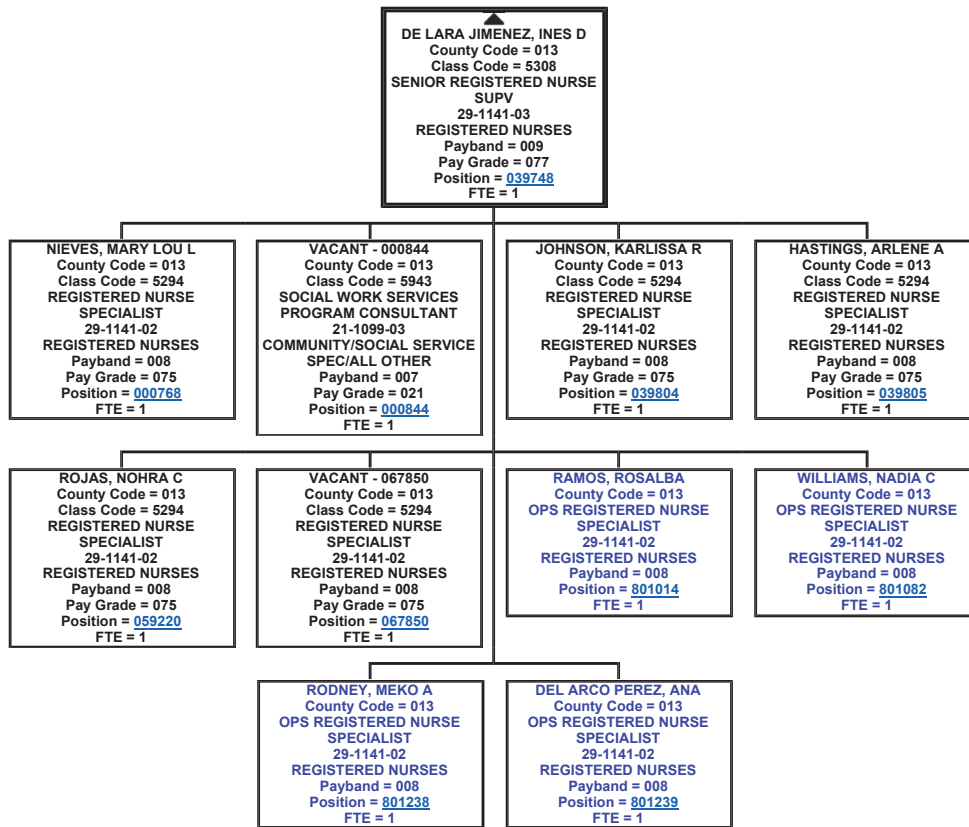
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WINDER, BEATRICE I  
County Code = 013  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [000766](#)  
FTE = 1

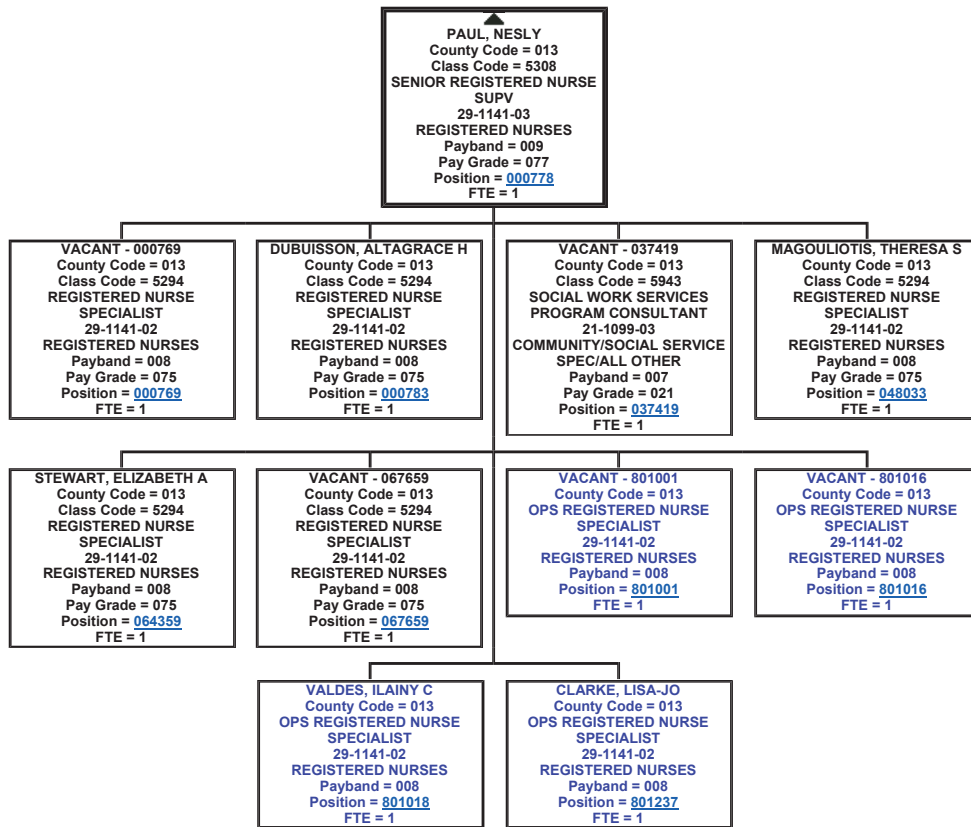
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Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
29-1141-03  
REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
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FTE = 1

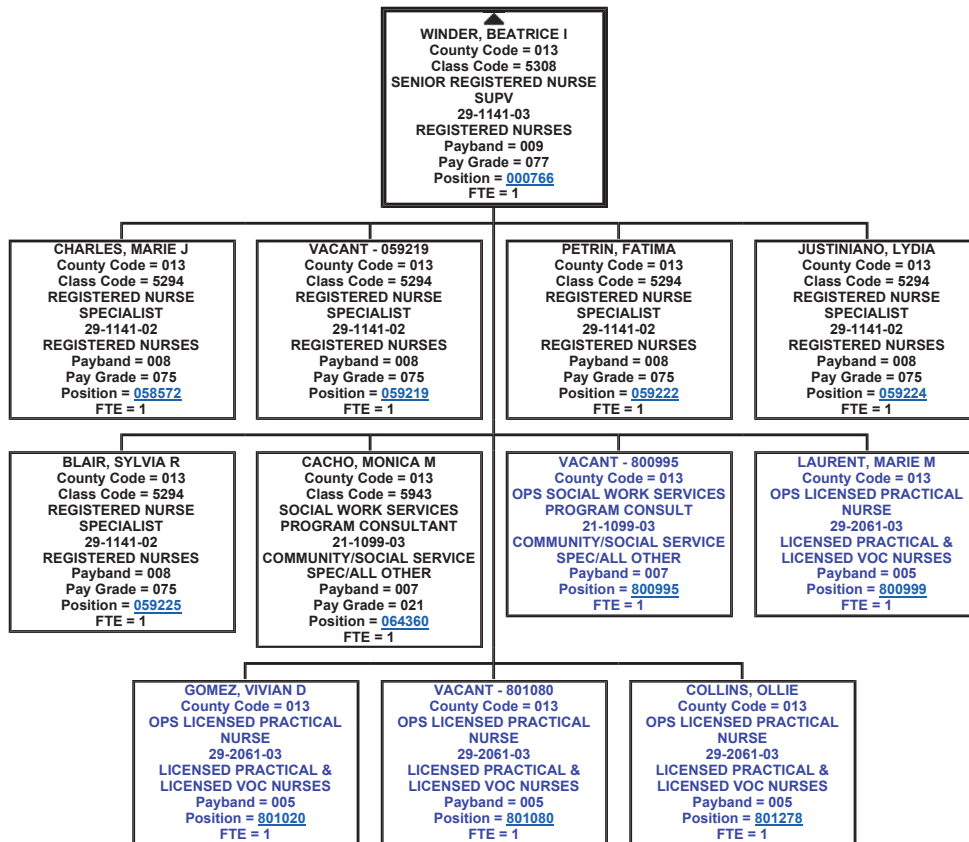
▼  
DE LARA JIMENEZ, INES D  
County Code = 013  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPV  
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REGISTERED NURSES  
Payband = 009  
Pay Grade = 077  
Position = [039748](#)  
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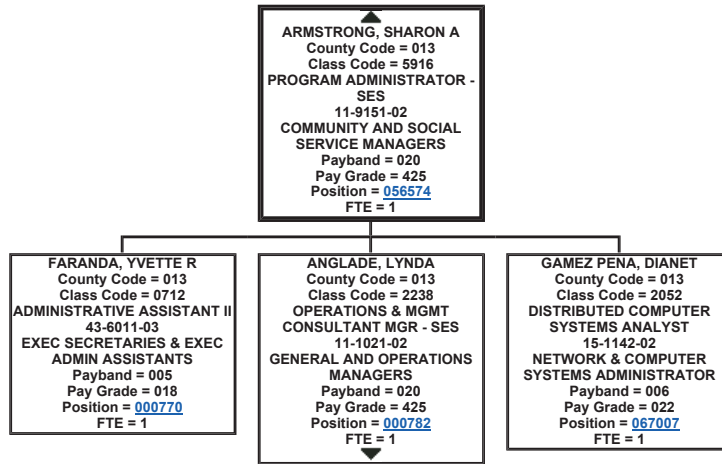
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VACANT - 042085  
County Code = 013  
Class Code = 5308  
SENIOR REGISTERED NURSE  
SUPERVISOR  
29-1141-03  
REGISTERED NURSES  
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Pay Grade = 077  
Position = [042085](#)  
FTE = 1



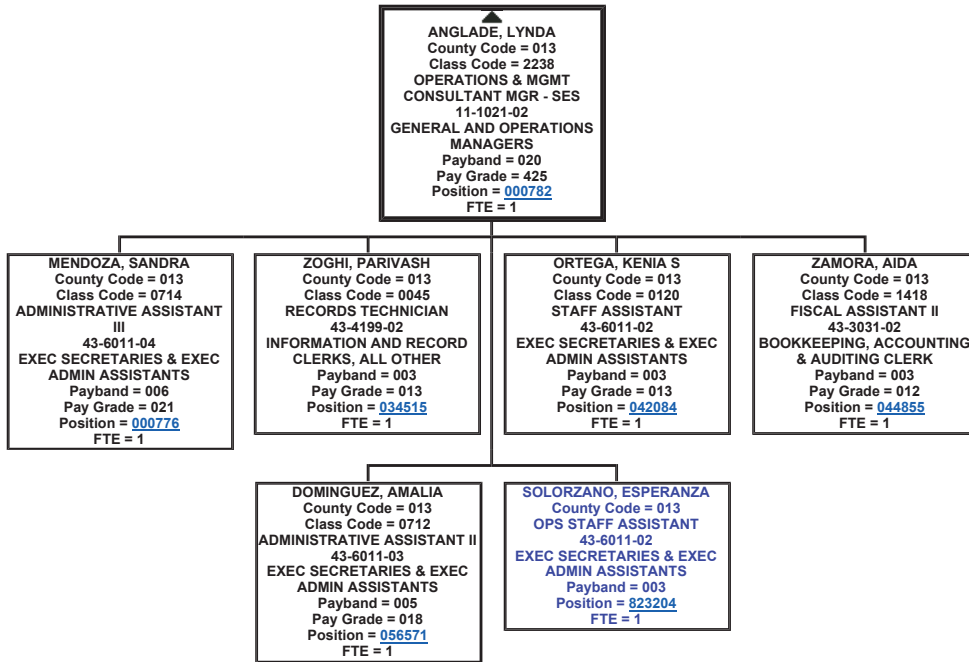












HEALTH, DEPARTMENT OF		FISCAL YEAR 2017-18			
SECTION I: BUDGET		OPERATING		FIXED CAPITAL OUTLAY	
TOTAL ALL FUNDS GENERAL APPROPRIATIONS ACT		2,896,206,286		3,356,585	
ADJUSTMENTS TO GENERAL APPROPRIATIONS ACT (Supplementals, Vetoes, Budget Amendments, etc.)		882,072,462		-400,000	
FINAL BUDGET FOR AGENCY		3,778,278,748		2,956,585	
SECTION II: ACTIVITIES * MEASURES		Number of Units	(1) Unit Cost	(2) Expenditures (Allocated)	(3) FCO
Executive Direction, Administrative Support and Information Technology (2)					2,956,585
Anti-tobacco Marketing Activities * Number of anti-tobacco impressions.		4,148,932,054	0.01	24,238,239	
Community Based Anti-tobacco Activities * Number of community based tobacco intervention projects funded.		66	163,305.77	10,778,181	
Provide Quitline Services * Number of cessation services provided.		92,789	126.31	11,720,412	
State And Community Interventions - Area Health Education Centers (ahecs) * Total number of health care practitioners trained in tobacco dependence, patient referrals and systems change.		4,156	3,440.00	14,296,625	
Provide School Health Services * Number of school health services provided		24,527,725	2.51	61,442,499	
Provide Dental Health Services * Number of adults and children receiving county health department professional dental care.		902,248	80.81	72,913,238	
Provide Healthy Start Services * Number of Healthy Start clients provided by direct service providers.		342,340	327.61	112,154,137	
Provide Women, Infants And Children (wic) Nutrition Services * Number of monthly participants		454,890	746.50	339,573,270	
Child Care Food Nutrition * Number of child care meals served monthly		12,792,513	22.46	287,346,663	
Provide Family Planning Services * Number of family planning clients.		114,217	476.58	54,433,547	
Provide Primary Care For Adults And Children * Number of adults and children receiving well child care and care for acute and episodic illnesses and injuries.		115,249	1,072.39	123,592,224	
Provide Chronic Disease Screening And Education Services * Number of persons receiving chronic disease community services from county health departments.		107,754	360.75	38,872,685	
Recruit Volunteers * Number of volunteers participating		25,984	17.44	453,199	
Provide Immunization Services * Number of immunization services provided		669,393	63.01	42,176,793	
Provide Sexually Transmitted Disease Services * Number of sexually transmitted disease clients.		90,736	439.33	39,863,138	
Provide Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome (hiv/Aids) Services * Persons receiving HIV patient care and case management from Ryan White Consortia and General Revenue Networks		58,672	3,088.15	181,188,118	
Provide Tuberculosis Services * Number of tuberculosis medical, screening, tests, test read services.		138,336	377.03	52,157,332	
Provide Infectious Disease Surveillance * Number of epidemiological interview / follow-up services.		308,001	66.25	20,406,551	
Monitor And Regulate Facilities * Number of facility inspections.		180,139	167.14	30,109,042	
Monitor And Regulate Onsite Sewage Disposal (osds) Systems * Number of onsite sewage disposal systems inspected.		181,918	187.14	34,043,614	
Control Radiation Threats * Number of radiation facilities, devices and users regulated.		106,100	67.86	7,199,560	
Racial And Ethnic Disparity Grant * Number of projects		23	123,338.65	2,836,789	
Provide Community Hygiene Services * Number of Community Hygiene Health Services		61,998	126.73	7,856,836	
Monitor Water System/Groundwater Quality * Water system / storage tank inspections / plans reviewed.		76,853	93.07	7,152,992	
Record Vital Events - Chd * Number of vital events recorded.		376,888	30.63	11,543,875	
Process Vital Records *		670,878	14.29	9,589,019	
Provide Public Health Pharmacy Services * Number of drug packets, bottles, and scripts distributed/dispensed.		2,526,811	58.96	148,970,460	
Provide Public Health Laboratory Services * Number of relative workload units performed annually.		4,913,767	7.08	34,805,084	
Public Health Preparedness And Response To Bioterrorism * Number of services (vary considerably in scope)		31,234	2,147.95	67,089,202	
Statewide Research * Number of grants awarded annually		56	2,144,867.46	120,112,578	
Prescription Drug Monitoring * Number of queries to the Prescription Drug Monitoring Database		12,150,536	0.07	817,328	
Early Intervention Services * Number enrolled in early intervention program.		54,316	1,296.84	70,438,919	
Medical Services To Abused / Neglected Children * Number of Child Protection Team assessments		50,524	448.44	22,656,777	
Poison Control Centers * Number of telephone consultations.		134,282	39.20	5,264,203	
Children's Medical Services Network * Number of children enrolled		61,667	15,349.79	946,575,635	
Issue Licenses And Renewals * Health care practitioner licenses issued		530,683	70.90	37,625,234	
Investigate Unlicensed Activity * Number of unlicensed cases investigated.		1,100	1,775.13	1,952,645	
Profile Practitioners * Number of visits to practitioner profile website.		1,388,000	0.22	300,971	
Recruit Providers To Underserved Areas * Providers recruited to serve in underserved areas.		430	451.44	194,119	
Support Local Health Planning Councils * Number of Local Health Councils Supported.		11	103,706.18	1,140,768	
Support Rural Health Networks * Rural Health Networks supported.		9	148,741.56	1,338,674	
Rehabilitate Brain And Spinal Cord Injury Victims * Number of brain and spinal cord injured individuals served.		1,863	8,665.90	16,144,565	
Dispense Grant Funds To Local Providers * Number of disbursements to EMS provides		113	60,977.81	6,890,493	
Trauma Services * Number of Verified Trauma Centers		35	203,346.34	7,117,122	
Provide Eligibility Determination For Benefits * Number of claims completed with accurate determinations		297,215	472.86	140,540,510	
Investigative Services * Number of practitioner cases investigated.		24,396	405.99	9,904,491	
Practitioner Regulation Legal Services * Number of practitioner cases resolved.		4,605	1,708.52	7,867,740	
Consumer Services * Number of complaints resolved.		28,300	81.57	2,308,369	
TOTAL				3,247,994,465	2,956,585
SECTION III: RECONCILIATION TO BUDGET					
PASS THROUGHS					
TRANSFER - STATE AGENCIES					
AID TO LOCAL GOVERNMENTS					
PAYMENT OF PENSIONS, BENEFITS AND CLAIMS					
OTHER				229,580,891	
REVERSIONS				300,703,166	
TOTAL BUDGET FOR AGENCY (Total Activities + Pass Throughs + Reversions) - Should equal Section I above. (4)				3,778,278,522	2,956,585

## SCHEDULE XI/EXHIBIT VI: AGENCY-LEVEL UNIT COST SUMMARY

(1) Some activity unit costs may be overstated due to the allocation of double budgeted items.

(2) Expenditures associated with Executive Direction, Administrative Support and Information Technology have been allocated based on FTE. Other allocation methodologies could result in significantly different unit costs per activity.

(3) Information for FCO depicts amounts for current year appropriations only. Additional information and systems are needed to develop meaningful FCO unit costs.

(4) Final Budget for Agency and Total Budget for Agency may not equal due to rounding.

## Schedule XIV Variance from Long Range Financial Outlook

Agency: \_\_\_\_\_ Health \_\_\_\_\_ Contact: \_\_\_\_\_ Ty Gentle \_\_\_\_\_

Article III, Section 19(a)3, Florida Constitution, requires each agency Legislative Budget Request to be based upon and reflect the long range financial outlook adopted by the Joint Legislative Budget Commission or to explain any variance from the outlook.

- 1) Does the long range financial outlook adopted by the Joint Legislative Budget Commission in September 2018 contain revenue or expenditure estimates related to your agency?

Yes  No

- 2) If yes, please list the estimates for revenues and budget drivers that reflect an estimate for your agency for Fiscal Year 2019-2020 and list the amount projected in the long range financial outlook and the amounts projected in your Schedule I or budget request.

	Issue (Revenue or Budget Driver)	R/B*	FY 2019-2020 Estimate/Request Amount	
			Long Range Financial Outlook	Legislative Budget Request
a	#10 - Tobacco Awareness Education Program	B	1.8	1.8
b	#30 - Early Steps	B	3.6	9.8
c	#30 - Mary Brogan Breast and Cervical Cancer Early Detection	B		N/A
d	#30 - Office of Medical Marijuana	B	2	13.2
e	#30 - Newborn Screening	B	1.4	5.3
f	#30 - Biomedical Research	B		N/A

- 3) If your agency's Legislative Budget Request does not conform to the long range financial outlook with respect to the revenue estimates (from your Schedule I) or budget drivers, please explain the variance(s) below.

The Mary Brogan Breast and Cervical Cancer and Biomedical Research program are not typically requested by the Department of Health (DOH). The appropriations are normally given to DOH during the legislative session. The Early Steps issue requests \$2.2M recurring General Revenue for state match, \$2M non-recurring General Revenue and \$5.6M non-recurring trust fund of which \$2.3M is for an Early Steps System. The Office of Medical Marijuana issue is a continuation of the approved July 2018 LBC amendment. The Newborn Screening issue requests \$5.2 to add two new tests to the screening panel, improve testing method for Cystic Fibrosis and improve the Web Portal.

\* R/B = Revenue or Budget Driver



## ADMINISTRATIVE SUPPORT EXHIBITS AND SCHEDULES



# ADMINISTRATIVE SUPPORT SCHEDULE I SERIES

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Administrative Trust Fund
<b>LAS/PBS Fund Number:</b>	64100200
	2021

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$5,049,263.35</b>	(A)		\$5,049,263.35
ADD: Other Cash (See Instructions)	\$360.00	(B)		\$360.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$13,469,911.81	(D)		\$13,469,911.81
ADD:	\$0.00	(E)	\$0.00	\$0.00
<b>Total Cash plus Accounts Receivable</b>	<b>\$18,519,535.16</b>	(F)	\$0.00	\$18,519,535.16
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$1,871,615.93)	(H)		(\$1,871,615.93)
Approved "B" Certified Forwards	(\$924,588.16)	(H)		(\$924,588.16)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$1,429.84)	(I)		(\$1,429.84)
LESS: BE TNFR to Multiple BEs	(\$456,843.83)			(\$456,843.83)
LESS:	\$0.00	(J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$15,265,057.40</b>	(K)	<b>\$0.00</b>	<b>\$15,265,057.40</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period:</b>	<b>2019 - 2020</b>
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Administrative Trust Fund
<b>LAS/PBS Fund Number:</b>	2021/64100200

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18.**

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>\$16,540,506.78</b>	(A)
--	------------------------	-----

<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>		(B)
---	--	-----

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment		(C)
-----------------	--	-----

SWFS Adjustment #B6400002/6400038 Increase Account Receivable	\$0.00	(C)
---	--------	-----

SWFS Adjustment		(C)
-----------------	--	-----

SWFS Adjustment		(C)
-----------------	--	-----

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$924,588.16)	(D)
---	----------------	-----

Approved "C" Carry Forward Total (FCO) per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories	\$105,982.61	(D)
----------------------------------	--------------	-----

BE TNFR to Multipl BEs	(\$456,843.83)	(D)
------------------------	----------------	-----

<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$15,265,057.40</b>	(E)
--	------------------------	-----

<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$15,265,057.40</b>	(F)
--	------------------------	-----

<b>DIFFERENCE:</b>	<b>\$0.00</b>	(G)*
--------------------	---------------	------

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Tobacco Settlement Trust Fund
<b>LAS/PBS Fund Number:</b>	64100200
	2122

	Balance as of 6/30/2018	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(167,917.87) (A)		(167,917.87)
ADD: Other Cash (See Instructions)			0.00
ADD: Investments			0.00
ADD: Outstanding Accounts Receivable			0.00
ADD: BE TNFR from 64200100	167,917.87 (E)		167,917.87
<b>Total Cash plus Accounts Receivable</b>	<b>0.00</b> (F)	<b>0.00</b>	0.00
LESS Allowances for Uncollectibles			0.00
LESS Approved "A" Certified Forwards			0.00
Approved "B" Certified Forwards			0.00
Approved "FCO" Certified Forwards			0.00
LESS: Other Accounts Payable (Nonoperating)			0.00
LESS:	0.00 (J)		0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>0.00</b> (K)	<b>0.00</b>	<b>0.00</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Tobacco Settlement Trust Fund
<b>LAS/PBS Fund Number:</b>	2122/64100200

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="(167,917.87)"/> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text" value="0.00"/> (D)
A/P not C/F-Operating Categories	<input type="text"/> (D)
BE TNFR from 2122 64200100	<input type="text" value="167,917.87"/> (D)
	<input type="text" value="0.00"/> (D)
	<input type="text"/> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="0.00"/> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<input type="text" value="0.00"/> (F)
<b>DIFFERENCE:</b>	<input type="text" value="0.00"/> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	64100200
	2261

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(\$904,426.44)	(A)			(\$904,426.44)
ADD: Other Cash (See Instructions)		(B)			\$0.00
ADD: Investments		(C)			\$0.00
ADD: Outstanding Accounts Receivable	\$0.00	(D)			\$0.00
ADD: BE TNFR from 2261 64200800	\$904,426.44	(E)			\$904,426.44
<b>Total Cash plus Accounts Receivable</b>	<b>\$0.00</b>	(F)	<b>\$0.00</b>		<b>\$0.00</b>
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	\$0.00	(H)			\$0.00
Approved "B" Certified Forwards	\$0.00	(H)			\$0.00
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			\$0.00
LESS:		(J)			\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$0.00</b>	(K)	<b>\$0.00</b>		<b>\$0.00</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>
<b>Department Title:</b> Department of Health
<b>Trust Fund Title:</b> Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b> 2261/64100200

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; (\$874,255.23) (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)** \_\_\_\_\_ (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment \_\_\_\_\_ (C)

SWFS Adjustment \_\_\_\_\_ (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS \_\_\_\_\_ (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS \_\_\_\_\_ (D)

A/P not C/F-Operating Categories (\$30,171.41) (D)

\$0.00 (D)

BE TNFR 2261 FR 64200800 \$904,426.64 (D)

\_\_\_\_\_ (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** \$0.00 (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)** \_\_\_\_\_ (F)

**DIFFERENCE:** \$0.00 (G)\*

**\*SHOULD EQUAL ZERO.**

# SCHEDULE IV-B FOR DOH FINANCIAL PORTAL

For Fiscal Year 2019-20



10/17/2018

DEPARTMENT OF HEALTH

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**I. Schedule IV-B Cover Sheet**

<b>Schedule IV-B Cover Sheet and Agency Project Approval</b>	
Agency: Department of Health	Schedule IV-B Submission Date: 10/19/2018
Project Name: DOH Financial Portal	Is this project included in the Agency's LRPP? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
FY 2019-20 LBR Issue Code: 36208C0	FY 2019-20 LBR Issue Title: Accounting and Budgeting system
Agency Contact for Schedule IV-B (Name, Phone #, and E-mail address): Ty Gentle, (850) 245-4453, Ty.Gentle@flhealth.gov	
<b>AGENCY APPROVAL SIGNATURES</b>	
I am submitting the attached Schedule IV-B in support of our legislative budget request. I have reviewed the estimated costs and benefits documented in the Schedule IV-B and believe the proposed solution can be delivered within the estimated time for the estimated costs to achieve the described benefits. I agree with the information in the attached Schedule IV-B.	
Agency Head: Printed Name: Celest Philip, MD, MPH Surgeon General and Secretary Florida Department of Health	Date: 10/18/18
Agency Chief Information Officer (or equivalent): Printed Name: Tony Powell, Chief Information Officer Office of Information Technology	Date: 10/18/18
Budget Officer: Printed Name: Ty Gentle, Director Office of Budget and Revenue Management	Date: 10/18/2018
Planning Officer: Printed Name: N/A	Date:
Project Sponsor: Printed Name: Ty Gentle, Director Office of Budget and Revenue Management	Date: 10/18/2018
Schedule IV-B Preparers (Name, Phone #, and E-mail address):	
Business Need:	Terry Owen-Saucier, (850) 245-4571, Terry.OwenSaucier@flhealth.gov
Cost Benefit Analysis:	Terry Owen-Saucier, (850) 245-4571, Terry.OwenSaucier@flhealth.gov
Risk Analysis:	Terry Owen-Saucier, (850) 245-4571, Terry.OwenSaucier@flhealth.gov
Technology Planning:	Terry Owen-Saucier, (850) 245-4571, Terry.OwenSaucier@flhealth.gov
Project Planning:	Terry Owen-Saucier, (850) 245-4571, Terry.OwenSaucier@flhealth.gov

## II. Schedule IV-B Business Case – Strategic Needs Assessment

### A. Background and Strategic Needs Assessment

#### 1. Business Need

The Department of Health (DOH) Accounting and Budgeting systems can no longer support the processing and reporting needs of the agency. There are many stand-alone financial applications/processes with the following challenges that require them to be re-written and/or automated to allow for accurate and consistent processing and reporting.

- Outdated technology
- Disparate applications/processes of varying size
- Non-standard technology (many different technologies)
- On-premise environment (Legislative direction is to move to the Cloud)
- Access to data is not available across the agency
- Duplicate data repositories
- Reporting is cumbersome and often manual
- Multiple data presentations and data formats for the same data (*conflicting outputs*)
- Systems are not well documented

This issue relates to the Florida Strategic Plan: #5.2 Improve the efficiency and effectiveness of government agencies at all levels.

#### 2. Business Objectives

The Agency is seeking a solution that will allow the current applications/processes to be rewritten, automated, and consolidated as modules in a comprehensive financial portal accessible across the agency.

### B. Baseline Analysis

#### 1. Current Business Processes

The current business processes needing immediate upgrade and/or automation are listed below. These processes are related to financial transaction calculation and tracking, budget preparation and monitoring, and Grants Management.

- Collocated Journal Transfer System
- Communications Line Inventory System
- Salary Analysis
- Budget Spending Plan System
- FLAIR Reports on SharePoint
- Agency Financial Information System
- Aged P-Card Transactions
- Grants Management
- Warrant Cancellations/Stale Dated Warrants
- Service Charge to GR

#### 2. Assumptions and Constraints

##### Assumptions

- The Product Owners (PO) and Subject Matter Experts (SME) will be available to answer design questions.
- The SMEs will be knowledgeable in their business processes.
- Agency staff will be available for User Acceptance Testing (UAT),

- The Office of Information Technology will be engaged and support the Scrum team, as it relates to infrastructure, licensing, and data integration.
- Funding will be available throughout the project.

### **Constraints**

- Deployments to Production might be limited between June 1<sup>st</sup> and October 31<sup>st</sup> each year, due to year-end and LBR processing.

## **C. Proposed Business Process Requirements**

### **1. Proposed Business Process Requirements**

This project will be conducted using the Scrum methodology for software development. As such, detailed requirements are not created until a few weeks prior to the actual coding. Below are the high-level requirements that will be detailed-out as part of the Scrum process.

- Create a collocated journal transfer process
- Create tracking functionality for communications lines
- Create a tool to conduct salary analyses
- Create functionality to monitor and update budget spending plans
- Create functionality to monitor and manage aged P-Card transactions
- Create functionality to track, manage, and report on grants
- Create functionality to monitor and manage warrant cancellations/stale dated warrants
- Create a tool to calculate service charge to GR
- Create a data warehouse for agency FLAIR data
- Create a data warehouse for agency PeopleFirst data
- Provide reporting functionality for all modules; including the FLAIR reports on SharePoint

### **2. Business Solution Alternatives**

- *Continue with existing applications and processes*  
The existing applications are running on disparate, outdated, non-standard technology in an on-premise environment. These applications are not all easily accessible across the agency, result in duplicate data repositories, and the reports often have conflicting data. Additionally, many processes are still manual, which causes delays in transactions and reporting.
- *Commercial Off-The-Shelf Software (COTS)*  
The agency has unique business practices and interfaces with several systems outside of the agency. For these reasons, a COTS system is not available.
- *Custom Solution*  
A custom, integrated solution designed specifically to address the financial process needs of the agency.

### **3. Rationale for Selection**

The financial landscape for the agency is large and complex; having many programs and many grants that have tracking and reporting requirements. The solution must include automation of manual processes and the data sharing benefits of a comprehensive solution. Additionally, the solution must be maintainable and securable.

### **4. Recommended Business Solution**

The recommended solution is a custom, comprehensive, enterprise solution in Azure developed using .Net Core.

## **D. Functional and Technical Requirements**

Include through file insertion or attachment the functional and technical requirements analyses documentation



developed and completed by the agency.

This project will be conducted using the Scrum methodology for software development. As such, detailed requirements are not created until a few weeks prior to the actual coding.

FUNCTIONAL AND TECHNICAL REQUIREMENTS	
Requirement	Functional or Technical
Azure Platform as a Service	Technical
Roles based security referencing DOH Azure Active Directory	Technical
Data exchange with external entities via the DOH data integration broker	Technical
Create a collocated journal transfer process	Functional
Create tracking functionality for communications lines	Functional
Create a tool to conduct salary analyses	Functional
Create functionality to monitor and update budget spending plans	Functional
Create functionality to monitor and manage aged P-Card transactions	Functional
Create functionality to track, manage, and report on grants	Functional
Create functionality to monitor and manage warrant cancellations/stale dated warrants	Functional
Create a tool to calculate service charge to GR	Functional
Create a data warehouse for agency FLAIR data	Functional
Create a data warehouse for agency PeopleFirst data	Functional
Provide reporting functionality for all modules; including the FLAIR reports on SharePoint	Functional

### III. Success Criteria

SUCCESS CRITERIA TABLE				
#	Description of Criteria	How will the Criteria be measured/assessed?	Who benefits?	Realization Date (MM/YY)
1	Solution is developed using current technology in Azure	Technology review by the agency	Office of Budget and Revenue Management (OBRM)	12/2019
2	Comprehensive, enterprise financial solution	Data shared across modules; single source for data	All users	06/22
3	Robust Power BI reporting will be available in the solution	All users are able to access and/or download Power BI reports	All users	06/20

SUCCESS CRITERIA TABLE				
#	Description of Criteria	How will the Criteria be measured/assessed?	Who benefits?	Realization Date (MM/YY)
4	Collocated journal transfer process will be functional in the solution	Journal transfers are accurately calculated and uploaded to FLAIR	Bureau of Finance and Accounting, OBRM	06/21
5	Communications lines tracking will be functional in the solution	Users are able to search for communication lines	Bureau of Finance and Accounting	06/21
6	Salary analysis will be functional in the solution	Users are able to accurately calculate salary in a 'what if' scenario	OBRM	06/20
7	Spending plans will be functional in the solution	Spending plan data is accurately updated with FLAIR data	OBRM, program offices	06/21
8	Aged P-Card transaction management will be functional in the solution	Workflow is available for monitoring Aged P-Card transactions	Bureau of Finance and Accounting	06/20
9	Grants management will be functional in the solution	Workflow is available for monitoring Grants	OBRM	06/20
10	Warrant cancellations/stale dated warrants management will be functional in the solution	Workflow is available for monitoring warrant cancellations/stale dated warrants	Bureau of Finance and Accounting	06/20
11	Service charge to GR calculation will be functional in the solution	Service charge to GR is calculated accurately	Bureau of Finance and Accounting	06/20
12	Agency FLAIR data warehouse will be functional	DOH data is downloaded accurately from FLAIR and is available to users	Bureau of Finance and Accounting, OBRM	06/21
13	Agency PeopleFirst data warehouse will be functional	DOH data is downloaded accurately from PeopleFirst and is available to users	Bureau of Finance and Accounting, OBRM	06/22

#### IV. Schedule IV-B Benefits Realization and Cost Benefit Analysis

##### A. Benefits Realization Table

For each tangible benefit, identify the recipient of the benefit, how and when it is realized, how the realization will

be measured, and how the benefit will be measured to include estimates of tangible benefit amounts.

BENEFITS REALIZATION TABLE					
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date (MM/YY)
1	Consolidated enterprise system, with increased accuracy, security, functionality, efficiency, reliability, and compatibility	DOH	Accurate reporting and monitoring of the agencies budget and accounting related transactions	Reduced processing time for agency staff, accurate reporting, reduction of system down-time  Baselines will be evaluated as part of the project	Project end date
2	Risk reduction due to the upgrade and consolidation of legacy systems using standardized platforms	DOH	Using standard platforms, will allow for many resources to be available with the proper skill set to maintain the application.	Measured by the reduction in risk as indicated on IT Risk Assessments	As each module is deployed, there will be a reduction in risk

### B. Cost Benefit Analysis (CBA)

The chart below summarizes the required CBA Forms which are included as Appendix A on the Florida Fiscal Portal and must be completed and submitted with the Schedule IV-B.

Please see Appendix A – Cost Benefit Analysis

Cost Benefit Analysis	
Form	Description of Data Captured
CBA Form 1 - Net Tangible Benefits	<p>Agency Program Cost Elements: Existing program operational costs versus the expected program operational costs resulting from this project. The agency needs to identify the expected changes in operational costs for the program(s) that will be impacted by the proposed project.</p> <p>Tangible Benefits: Estimates for tangible benefits resulting from implementation of the proposed IT project, which correspond to the benefits identified in the Benefits Realization Table. These estimates appear in the year the benefits will be realized.</p>

Cost Benefit Analysis	
Form	Description of Data Captured
CBA Form 2 - Project Cost Analysis	<p>Baseline Project Budget: Estimated project costs.</p> <p>Project Funding Sources: Identifies the planned sources of project funds, e.g., General Revenue, Trust Fund, Grants.</p> <p>Characterization of Project Cost Estimate.</p>
CBA Form 3 - Project Investment Summary	<p>Investment Summary Calculations: Summarizes total project costs and net tangible benefits and automatically calculates:</p> <ul style="list-style-type: none"> <li>• Return on Investment</li> <li>• Payback Period</li> <li>• Breakeven Fiscal Year</li> <li>• Net Present Value</li> <li>• Internal Rate of Return</li> </ul>

## V. Schedule IV-B Major Project Risk Assessment

The risk assessment was completed with the understanding that the Scrum Methodology will be used for the software development.

Please see Appendix B – Project Risk Assessment

## VI. Schedule IV-B Technology Planning

### A. Current Information Technology Environment

#### 1. Current System

##### a. Description of Current System

The current system is a set of disparate applications and manual processes using the following outdated technologies:

- Microsoft Access
- Excel spreadsheets
- VB.Net
- Web Forms
- .Net 2.0
- .Net 3.5
- .Net 4.0

##### b. Current System Resource Requirements

There are several technical teams supporting the current applications. Moving to a comprehensive, standardized solution will reduce the number of technical resources required to maintain the system.

##### c. Current System Performance

The systems in the State Data Center (SDC) provide good performance, however the technology used for the current systems does not allow for the comprehensiveness required today. The siloed operations make accurate reporting very time consuming and difficult.

## 2. Information Technology Standards

- Azure Platform as a Service (PaaS)
- .Net Core 2
- C#
- MVC
- Entity Framework

## B. Current Hardware and/or Software Inventory

The current systems are running on servers at the SDC; additionally, there is a process run on SharePoint, and the manual processes are executed with Excel spreadsheets.

## C. Proposed Technical Solution

### 1. Technical Solution Alternatives

As each agency manages the edge accounting and budget processes in a manner most fitting for that agency, most of the process steps supported by the new solution are unique to DOH. The applications can either be hosted at the SDC or in the cloud. The cloud (Azure) allows for PaaS, which does not require State resources to manage the hardware for the solution. Azure also has cutting edge development and hosting tools to allow the developers to deliver more functionality for the users.

### 2. Rationale for Selection

See C.1., Technical Solution Alternatives

### 3. Recommended Technical Solution

See C.1., Technical Solution Alternatives

## D. Proposed Solution Description

### 1. Summary Description of Proposed System

- The agency is seeking a custom, secure, cloud-based system for its financial processes.
- The system will be developed in Azure and will consume data from and provide data to external sources (e.g., FLAIR, PeopleFirst, MFMP, SUNCOM, FACTS).
- All data in the associated modules will be available to other modules as appropriate
- The system will be scalable (in regard to users and data) to allow enhancements to existing modules and allow for new modules to be added.
- The solution will be properly documented.

### 2. Resource and Summary Level Funding Requirements for Proposed Solution (if known)

The agency will request a specific appropriation (non-recurring) for each year of this project. This project is expected to cost \$4.3 million, over a three-year period.

## E. Capacity Planning

A capacity plan is outside the scope of this document.

## VII. Schedule IV-B Project Management Planning

Include through file insertion or attachment the agency's project management plan and any associated planning tools/documents.

Please see Appendix C – Project Management Plan

## VIII. Appendices

Appendix A – Cost Benefit Analysis

Appendix B – Project Risk Assessment

Appendix C – Project Management Plan

CBAForm 1 - Net Tangible Benefits

Agency	Department of Health	Project	DOH Financial Portal
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Net Tangible Benefits - Operational Cost Changes (Costs of Current Operations versus Proposed Operations as a Result of the Project) and Additional Tangible Benefits -- CBAForm 1A															
Agency <i>(Recurring Costs Only -- No Project Costs)</i>	FY 2019-20			FY 2020-21			FY 2021-22			FY 2022-23			FY 2023-24		
	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a)+(b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Cost Change Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project
A. Personnel Costs -- Agency-Managed Staff	\$0	\$1,275,674	\$1,275,674	\$0	\$1,275,674	\$1,275,674	\$0	\$1,275,674	\$1,275,674	\$0	\$0	\$0	\$0	\$0	\$0
A.b Total Staff	0.00	7.00	7.00	0.00	7.00	7.00	0.00	7.00	7.00	0.00	0.00	0.00	0.00	0.00	0.00
A-1.a. State FTEs (Salaries & Benefits)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-1.b. State FTEs (#)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A-2.a. OPS Staff (Salaries)	\$0	\$189,914	\$189,914	\$0	\$189,914	\$189,914	\$0	\$189,914	\$189,914	\$0	\$0	\$0	\$0	\$0	\$0
A-2.b. OPS (#)	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
A-3.a. Staff Augmentation (Contract Cost)	\$0	\$1,085,760	\$1,085,760	\$0	\$1,085,760	\$1,085,760	\$0	\$1,085,760	\$1,085,760	\$0	\$0	\$0	\$0	\$0	\$0
A-3.b. Staff Augmentation (# of Contractors)	0.00	6.00	6.00	0.00	6.00	6.00	0.00	6.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00
B. Application Maintenance Costs	\$0	\$46,490	\$46,490	\$0	\$600	\$600	\$0	\$30,600	\$30,600	\$0	\$0	\$0	\$0	\$0	\$0
B-1. Managed Services (Staffing)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-2. Hardware	\$0	\$13,890	\$13,890	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-3. Software	\$0	\$32,600	\$32,600	\$0	\$600	\$600	\$0	\$30,600	\$30,600	\$0	\$0	\$0	\$0	\$0	\$0
B-4. Other <i>Specify</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Data Center Provider Costs	\$0	\$105,000	\$105,000	\$0	\$90,000	\$90,000	\$0	\$90,000	\$90,000	\$0	\$90,000	\$90,000	\$0	\$90,000	\$90,000
C-1. Managed Services (Staffing)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-2. Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-3. Network / Hosting Services	\$0	\$90,000	\$90,000	\$0	\$90,000	\$90,000	\$0	\$90,000	\$90,000	\$0	\$90,000	\$90,000	\$0	\$90,000	\$90,000
C-4. Disaster Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-5. Other <i>Security Assessment</i>	\$0	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Plant & Facility Costs	\$0	\$22,200	\$22,200	\$0	\$17,400	\$17,400	\$0	\$17,400	\$17,400	\$0	\$0	\$0	\$0	\$0	\$0
E. Other Costs	\$0	\$600	\$600	\$0	\$600	\$600	\$0	\$600	\$600	\$0	\$0	\$0	\$0	\$0	\$0
E-1. Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-2. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-3. Other <i>Office Supplies</i>	\$0	\$600	\$600	\$0	\$600	\$600	\$0	\$600	\$600	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total of Recurring Operational Costs</b>	<b>\$0</b>	<b>\$1,449,964</b>	<b>\$1,449,964</b>	<b>\$0</b>	<b>\$1,384,274</b>	<b>\$1,384,274</b>	<b>\$0</b>	<b>\$1,414,274</b>	<b>\$1,414,274</b>	<b>\$0</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$90,000</b>	<b>\$90,000</b>
<b>F. Additional Tangible Benefits:</b>		\$0			\$0			\$0			\$0			\$0	
F-1. <i>Specify</i>		\$0			\$0			\$0			\$0			\$0	
F-2. <i>Specify</i>		\$0			\$0			\$0			\$0			\$0	
F-3. <i>Specify</i>		\$0			\$0			\$0			\$0			\$0	
<b>Total Net Tangible Benefits:</b>		<b>(\$1,449,964)</b>			<b>(\$1,384,274)</b>			<b>(\$1,414,274)</b>			<b>(\$90,000)</b>			<b>(\$90,000)</b>	

CHARACTERIZATION OF PROJECT BENEFIT ESTIMATE -- CBAForm 1B			
Choose Type	Estimate Confidence	Enter % (+/-)	
Detailed/Rigorous	<input type="checkbox"/>	Confidence Level	
Order of Magnitude	<input checked="" type="checkbox"/>	Confidence Level	80%
Placeholder	<input type="checkbox"/>	Confidence Level	

A	B	C	D	E	F		G	H	I	J	K	L	M	N	O	P	Q	R	S	T	
1	Department of Health	DOH Financial Portal																			
				CBAForm 2A Baseline Project Budget																	
2					FY2019-20			FY2020-21			FY2021-22			FY2022-23			FY2023-24			TOTAL	
3					\$ 1,449,964			\$ 1,384,274			\$ 1,414,274			\$ 90,000			\$ 90,000			\$ 4,428,512	
4	Item Description (remove guidelines and annotate entries here)	Project Cost Element	Appropriation Category	Current & Previous Years Project- Related Cost	YR 1 #	YR 1 LBR	YR 1 Base Budget	YR 2 #	YR 2 LBR	YR 2 Base Budget	YR 3 #	YR 3 LBR	YR 3 Base Budget	YR 4 #	YR 4 LBR	YR 4 Base Budget	YR 5 #	YR 5 LBR	YR 5 Base Budget	TOTAL	
5	Costs for all state employees working on the project.	FTE	S&B	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
6	Costs for all OPS employees working on the project.	OPS	OPS	\$ -	0.00	\$ 189,914	\$ -	0.00	\$ 189,914	\$ -	0.00	\$ 189,914	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ 569,742
7	Staffing costs for personnel using Time & Expense.	Staff Augmentation	Contracted Services	\$ -	0.00	\$ 1,085,760	\$ -	0.00	\$ 1,085,760	\$ -	0.00	\$ 1,085,760	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ 3,257,280
8	Project management personnel and related deliverables.	Project Management	Contracted Services	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
9	Project oversight to include Independent Verification & Validation (IV&V) personnel and related deliverables.	Project Oversight	Contracted Services	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
10	Staffing costs for all professional services not included in other categories.	Consultants/Contractors	Contracted Services	\$ -	0.00	\$ 15,000	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ 15,000
11	Separate requirements analysis and feasibility study procurements.	Project Planning/Analysis	Contracted Services	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
12	Hardware purchases not included in data center services.	Hardware	OCO	\$ -		\$ 7,800	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ 7,800
13	Commercial software purchases and licensing costs.	Commercial Software	Contracted Services	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
14	Professional services with fixed-price costs (i.e. software development, installation, project documentation)	Project Deliverables	Contracted Services	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
15	All first-time training costs associated with the project.	Training	Contracted Services	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
16	Include the quote received from the data center provider for project equipment and services. Only include one-time project costs in this row. Recurring, project-related data center costs are included in CBA Form 1A.	Data Center Services - One Time Costs	Data Center Category	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
17	Other contracted services not included in other categories.	Other Services	Contracted Services	\$ -		\$ 90,000	\$ -		\$ 90,000	\$ -		\$ 90,000	\$ -		\$ 90,000	\$ -		\$ 90,000	\$ -	\$ -	\$ 450,000
18	Include costs for non-state data center equipment required by the project and the proposed solution (insert additional rows as needed for detail)	Equipment	Expense	\$ -		\$ 6,090	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ 6,090
19	Include costs associated with leasing space for project personnel.	Leased Space	Expense	\$ -		\$ 17,400	\$ -		\$ 17,400	\$ -		\$ 17,400	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ 52,200
20	Other project expenses not included in other categories.	Other Expenses	Expense	\$ -		\$ 38,000	\$ -		\$ 1,200	\$ -		\$ 31,200	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ 70,400
21	<b>Total</b>			\$ -	<b>0.00</b>	<b>\$ 1,449,964</b>	\$ -	<b>0.00</b>	<b>\$ 1,384,274</b>	\$ -	<b>0.00</b>	<b>\$ 1,414,274</b>	\$ -	<b>0.00</b>	<b>\$ 90,000</b>	\$ -	<b>0.00</b>	<b>\$ 90,000</b>	\$ -	<b>\$ 4,428,512</b>	



CBAForm 2 - Project Cost Analysis

Agency	<u>Department of Health</u>	Project		<u>DOH Financial Portal</u>
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PROJECT COST SUMMARY	PROJECT COST SUMMARY (from CBAForm 2A)					TOTAL
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	
TOTAL PROJECT COSTS (*)	\$1,449,964	\$1,384,274	\$1,414,274	\$90,000	\$90,000	\$4,428,512
CUMULATIVE PROJECT COSTS <i>(includes Current &amp; Previous Years' Project-Related Costs)</i>	\$1,449,964	\$2,834,238	\$4,248,512	\$4,338,512	\$4,428,512	
Total Costs are carried forward to CBAForm3 Project Investment Summary worksheet.						

PROJECT FUNDING SOURCES	PROJECT FUNDING SOURCES - CBAForm 2B					TOTAL
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	
General Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Trust Fund	\$1,449,964	\$1,384,274	\$1,414,274	\$90,000	\$90,000	\$4,428,512
Federal Match <input type="checkbox"/>	\$0	\$0	\$0	\$0	\$0	\$0
Grants <input type="checkbox"/>	\$0	\$0	\$0	\$0	\$0	\$0
Other <input type="checkbox"/> Specify	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL INVESTMENT	\$1,449,964	\$1,384,274	\$1,414,274	\$90,000	\$90,000	\$4,428,512
CUMULATIVE INVESTMENT	\$1,449,964	\$2,834,238	\$4,248,512	\$4,338,512	\$4,428,512	

Characterization of Project Cost Estimate - CBAForm 2C			
Choose Type	Estimate Confidence	Enter % (+/-)	
Detailed/Rigorous	Confidence Level		
Order of Magnitude	Confidence Level	x	80%
Placeholder	Confidence Level		

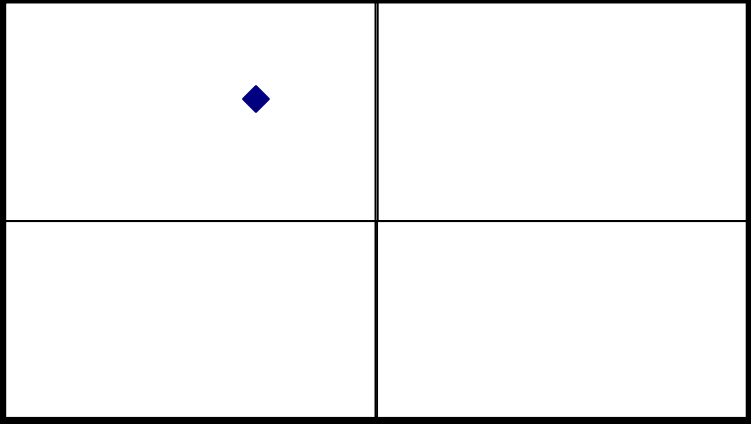
CBAForm 3 - Project Investment Summary

Agency	<u>Department of Health</u>	Project	<u>DOH Financial Portal</u>
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<i>COST BENEFIT ANALYSIS -- CBAForm 3A</i>						
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	TOTAL FOR ALL YEARS
Project Cost	\$1,449,964	\$1,384,274	\$1,414,274	\$90,000	\$90,000	\$4,428,512
Net Tangible Benefits	(\$1,449,964)	(\$1,384,274)	(\$1,414,274)	(\$90,000)	(\$90,000)	(\$4,428,512)
Return on Investment	(\$2,899,928)	(\$2,768,548)	(\$2,828,548)	(\$180,000)	(\$180,000)	(\$8,857,024)
Year to Year Change in Program Staffing	7	7	7	0	0	

<i>RETURN ON INVESTMENT ANALYSIS -- CBAForm 3B</i>		
Payback Period (years)	NO PAYBACK	Payback Period is the time required to recover the investment costs of the project.
Breakeven Fiscal Year	NO PAYBACK	Fiscal Year during which the project's investment costs are recovered.
Net Present Value (NPV)	(\$8,371,164)	NPV is the present-day value of the project's benefits less costs over the project's lifecycle.
Internal Rate of Return (IRR)	NO IRR	IRR is the project's rate of return.

<i>Investment Interest Earning Yield -- CBAForm 3C</i>					
Fiscal Year	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Cost of Capital	1.94%	2.07%	3.18%	4.32%	4.85%

	B	C	D	E	F	G	H	
3	<b>Project</b>		<i>Project Name</i>					
4								
5	<b>Agency</b>		<i>Department of Health</i>					
6	<b>FY 2019-20 LBR Issue Code:</b>			<b>FY 2019-20 LBR Issue Title:</b>				
7	<i>Issue Code</i>			<i>Issue Title</i>				
8	<b>Risk Assessment Contact Info (Name, Phone #, and E-mail Address):</b>							
9	<i>Name ----- Phone # ----- E-mail address</i>							
10	<b>Executive Sponsor</b>		<i>Sponsor Name</i>					
11	<b>Project Manager</b>		<i>Terry Owen-Saucier</i>					
12	<b>Prepared By</b>		<i>Preparer Name</i>			<i>MM/DD/YYYY</i>		
14	<b>Risk Assessment Summary</b>							
15								
16	<b>Business Strategy</b>			<b>Level of Project Risk</b>				
17								Most Aligned
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28	Least Aligned							
29								
30	Least Risk	Most Risk						
31								
32								
34	<b>Project Risk Area Breakdown</b>							
35	<b>Risk Assessment Areas</b>						<i>Risk Exposure</i>	
36	<b>Strategic Assessment</b>						<b>MEDIUM</b>	
37								
38	<b>Technology Exposure Assessment</b>						<b>MEDIUM</b>	
39								
40	<b>Organizational Change Management Assessment</b>						<b>MEDIUM</b>	
41								
42	<b>Communication Assessment</b>						<b>LOW</b>	
43								
44	<b>Fiscal Assessment</b>						<b>MEDIUM</b>	
45								
46	<b>Project Organization Assessment</b>						<b>LOW</b>	
47								
48	<b>Project Management Assessment</b>						<b>LOW</b>	
49								
50	<b>Project Complexity Assessment</b>						<b>MEDIUM</b>	
51								
52								
53	<b>Overall Project Risk</b>						<b>MEDIUM</b>	

	B	C	D	E
1	Agency: Department of Health		Project: Project Name	
3	Section 1 -- Strategic Area			
4	#	Criteria	Values	Answer
5	1.01	Are project objectives clearly aligned with the agency's legal mission?	0% to 40% -- Few or no objectives aligned	81% to 100% -- All or nearly all objectives aligned
6			41% to 80% -- Some objectives aligned	
7			81% to 100% -- All or nearly all objectives aligned	
8	1.02	Are project objectives clearly documented and understood by all stakeholder groups?	Not documented or agreed to by stakeholders	Documented with sign-off by stakeholders
9			Informal agreement by stakeholders	
10			Documented with sign-off by stakeholders	
11	1.03	Are the project sponsor, senior management, and other executive stakeholders actively involved in meetings for the review and success of the project?	Not or rarely involved	Project charter signed by executive sponsor and executive team actively engaged in steering committee meetings
12			Most regularly attend executive steering committee meetings	
13			Project charter signed by executive sponsor and executive team actively engaged in steering committee meetings	
14	1.04	Has the agency documented its vision for how changes to the proposed technology will improve its business processes?	Vision is not documented	Vision is partially documented
15			Vision is partially documented	
16			Vision is completely documented	
17	1.05	Have all project business/program area requirements, assumptions, constraints, and priorities been defined and documented?	0% to 40% -- Few or none defined and documented	41% to 80% -- Some defined and documented
18			41% to 80% -- Some defined and documented	
19			81% to 100% -- All or nearly all defined and documented	
20	1.06	Are all needed changes in law, rule, or policy identified and documented?	No changes needed	No changes needed
21			Changes unknown	
22			Changes are identified in concept only	
23			Changes are identified and documented	
24			Legislation or proposed rule change is drafted	
25	1.07	Are any project phase or milestone completion dates fixed by outside factors, e.g., state or federal law or funding restrictions?	Few or none	Few or none
26			Some	
27			All or nearly all	
28	1.08	What is the external (e.g. public) visibility of the proposed system or project?	Minimal or no external use or visibility	Minimal or no external use or visibility
29			Moderate external use or visibility	
30			Extensive external use or visibility	
31	1.09	What is the internal (e.g. state agency) visibility of the proposed system or project?	Multiple agency or state enterprise visibility	Single agency-wide use or visibility
32			Single agency-wide use or visibility	
33			Use or visibility at division and/or bureau level only	
34	1.10	Is this a multi-year project?	Greater than 5 years	Between 1 and 3 years
35			Between 3 and 5 years	
36			Between 1 and 3 years	
37			1 year or less	

	B	C	D	E
1	Agency: Department of Health		Project: Project Name	
3	Section 2 -- Technology Area			
4	#	Criteria	Values	Answer
5	2.01	Does the agency have experience working with, operating, and supporting the proposed technical solution in a production environment?	Read about only or attended conference and/or vendor presentation	Installed and supported production system more than 3 years
6			Supported prototype or production system less than 6 months	
7			Supported production system 6 months to 12 months	
8			Supported production system 1 year to 3 years	
9			Installed and supported production system more than 3 years	
10	2.02	Does the agency's internal staff have sufficient knowledge of the proposed technical solution to implement and operate the new system?	External technical resources will be needed for implementation and operations	Internal resources have sufficient knowledge for implementation and operations
11			External technical resources will be needed through implementation only	
12			Internal resources have sufficient knowledge for implementation and operations	
13	2.03	Have all relevant technical alternatives/ solution options been researched, documented and considered?	No technology alternatives researched	No technology alternatives researched
14			Some alternatives documented and considered	
15			All or nearly all alternatives documented and considered	
16	2.04	Does the proposed technical solution comply with all relevant agency, statewide, or industry technology standards?	No relevant standards have been identified or incorporated into proposed technology	Proposed technology solution is fully compliant with all relevant agency, statewide, or industry standards
17			Some relevant standards have been incorporated into the proposed technology	
18			Proposed technology solution is fully compliant with all relevant agency, statewide, or industry standards	
19	2.05	Does the proposed technical solution require significant change to the agency's existing technology infrastructure?	Minor or no infrastructure change required	Minor or no infrastructure change required
20			Moderate infrastructure change required	
21			Extensive infrastructure change required	
22			Complete infrastructure replacement	
23	2.06	Are detailed hardware and software capacity requirements defined and documented?	Capacity requirements are not understood or defined	Capacity requirements are defined only at a conceptual level
24			Capacity requirements are defined only at a conceptual level	
25			Capacity requirements are based on historical data and new system design specifications and performance requirements	

	B	C	D	E
1	Agency: Department of Health		Project: Project Name	
3	Section 3 -- Organizational Change Management Area			
4	#	Criteria	Values	Answer
5	3.01	What is the expected level of organizational change that will be imposed within the agency if the project is successfully implemented?	Extensive changes to organization structure, staff or business processes	Minimal changes to organization structure, staff or business processes structure
6			Moderate changes to organization structure, staff or business processes	
7			Minimal changes to organization structure, staff or business processes structure	
8	3.02	Will this project impact essential business processes?	Yes	Yes
9			No	
10	3.03	Have all business process changes and process interactions been defined and documented?	0% to 40% -- Few or no process changes defined and documented	41% to 80% -- Some process changes defined and documented
11			41% to 80% -- Some process changes defined and documented	
12			81% to 100% -- All or nearly all processes defined and documented	
13	3.04	Has an Organizational Change Management Plan been approved for this project?	Yes	No
14			No	
15	3.05	Will the agency's anticipated FTE count change as a result of implementing the project?	Over 10% FTE count change	Less than 1% FTE count change
16			1% to 10% FTE count change	
17			Less than 1% FTE count change	
18	3.06	Will the number of contractors change as a result of implementing the project?	Over 10% contractor count change	Less than 1% contractor count change
19			1 to 10% contractor count change	
20			Less than 1% contractor count change	
21	3.07	What is the expected level of change impact on the citizens of the State of Florida if the project is successfully implemented?	Extensive change or new way of providing/receiving services or information)	Minor or no changes
22			Moderate changes	
23			Minor or no changes	
24	3.08	What is the expected change impact on other state or local government agencies as a result of implementing the project?	Extensive change or new way of providing/receiving services or information	Minor or no changes
25			Moderate changes	
26			Minor or no changes	
27	3.09	Has the agency successfully completed a project with similar organizational change requirements?	No experience/Not recently (>5 Years)	Recently completed project with similar change requirements
28			Recently completed project with fewer change requirements	
29			Recently completed project with similar change requirements	
30			Recently completed project with greater change requirements	

	B	C	D	E
1	Agency: Agency Name		Project: Project Name	
3	Section 4 -- Communication Area			
4	#	Criteria	Value Options	Answer
5	4.01	Has a documented Communication Plan been approved for this project?	Yes	Yes
6			No	
7	4.02	Does the project Communication Plan promote the collection and use of feedback from management, project team, and business stakeholders (including end users)?	Negligible or no feedback in Plan	Proactive use of feedback in Plan
8			Routine feedback in Plan	
9			Proactive use of feedback in Plan	
10	4.03	Have all required communication channels been identified and documented in the Communication Plan?	Yes	Yes
11			No	
12	4.04	Are all affected stakeholders included in the Communication Plan?	Yes	Yes
13			No	
14	4.05	Have all key messages been developed and documented in the Communication Plan?	Plan does not include key messages	All or nearly all messages are documented
15			Some key messages have been developed	
16			All or nearly all messages are documented	
17	4.06	Have desired message outcomes and success measures been identified in the Communication Plan?	Plan does not include desired messages outcomes and success measures	All or nearly all messages have success measures
18			Success measures have been developed for some messages	
19			All or nearly all messages have success measures	
20	4.07	Does the project Communication Plan identify and assign needed staff and resources?	Yes	Yes
21			No	

	B	C	D	E
1	Agency:	Department of Health		Project: Project Name
3			Section 5 -- Fiscal Area	
4	#	Criteria	Values	Answer
5	5.01	Has a documented Spending Plan been approved for the entire project lifecycle?	Yes No	Yes
7	5.02	Have all project expenditures been identified in the Spending Plan?	0% to 40% -- None or few defined and documented 41% to 80% -- Some defined and documented 81% to 100% -- All or nearly all defined and documented	81% to 100% -- All or nearly all defined and documented
10	5.03	What is the estimated total cost of this project over its entire lifecycle?	Unknown Greater than \$10 M Between \$2 M and \$10 M Between \$500K and \$1,999,999 Less than \$500 K	Between \$2 M and \$10 M
15	5.04	Is the cost estimate for this project based on quantitative analysis using a standards-based estimation model?	Yes No	No
17	5.05	What is the character of the cost estimates for this project?	Detailed and rigorous (accurate within ±10%) Order of magnitude – estimate could vary between 10-100% Placeholder – actual cost may exceed estimate by more than 100%	Order of magnitude – estimate could vary between 10-100%
20	5.06	Are funds available within existing agency resources to complete this project?	Yes No	Yes
22	5.07	Will/should multiple state or local agencies help fund this project or system?	Funding from single agency Funding from local government agencies Funding from other state agencies	Funding from single agency
25	5.08	If federal financial participation is anticipated as a source of funding, has federal approval been requested and received?	Neither requested nor received Requested but not received Requested and received Not applicable	Not applicable
29	5.09	Have all tangible and intangible benefits been identified and validated as reliable and achievable?	Project benefits have not been identified or validated Some project benefits have been identified but not validated Most project benefits have been identified but not validated All or nearly all project benefits have been identified and validated	All or nearly all project benefits have been identified and validated
33	5.10	What is the benefit payback period that is defined and documented?	Within 1 year Within 3 years Within 5 years More than 5 years No payback	No payback
38	5.11	Has the project procurement strategy been clearly determined and agreed to by affected stakeholders?	Procurement strategy has not been identified and documented Stakeholders have not been consulted re: procurement strategy Stakeholders have reviewed and approved the proposed procurement strategy	Procurement strategy has not been identified and documented
41	5.12	What is the planned approach for acquiring necessary products and solution services to successfully complete the project?	Time and Expense (T&E) Firm Fixed Price (FFP) Combination FFP and T&E	Time and Expense (T&E)
44	5.13	What is the planned approach for procuring hardware and software for the project?	Timing of major hardware and software purchases has not yet been determined Purchase all hardware and software at start of project to take advantage of one-time discounts Just-in-time purchasing of hardware and software is documented in the project schedule	Just-in-time purchasing of hardware and software is documented in the project schedule
47	5.14	Has a contract manager been assigned to this project?	No contract manager assigned Contract manager is the procurement manager Contract manager is the project manager Contract manager assigned is not the procurement manager or the project manager	Contract manager assigned is not the procurement manager or the project manager
51	5.15	Has equipment leasing been considered for the project's large-scale computing purchases?	Yes No	Yes
53	5.16	Have all procurement selection criteria and outcomes been clearly identified?	No selection criteria or outcomes have been identified Some selection criteria and outcomes have been defined and documented All or nearly all selection criteria and expected outcomes have been defined and documented	All or nearly all selection criteria and expected outcomes have been defined and documented
56	5.17	Does the procurement strategy use a multi-stage evaluation process to progressively narrow the field of prospective vendors to the single, best qualified candidate?	Procurement strategy has not been developed Multi-stage evaluation not planned/used for procurement Multi-stage evaluation and proof of concept or prototype planned/used to select best qualified vendor	Multi-stage evaluation and proof of concept or prototype planned/used to select best qualified vendor
59	5.18	For projects with total cost exceeding \$10 million, did/will the procurement strategy require a proof of concept or prototype as part of the bid response?	Procurement strategy has not been developed No, bid response did/will not require proof of concept or prototype Yes, bid response did/will include proof of concept or prototype Not applicable	Not applicable
63				
64				
65				
66				



	B	C	D	E
1	Agency: Department of Health		Project: Project Name	
3	Section 6 -- Project Organization Area			
4	#	Criteria	Values	Answer
5	6.01	Is the project organization and governance structure clearly defined and documented within an approved project plan?	Yes	Yes
6			No	
7	6.02	Have all roles and responsibilities for the executive steering committee been clearly identified?	None or few have been defined and documented	All or nearly all have been defined and documented
8			Some have been defined and documented	
9			All or nearly all have been defined and documented	
10	6.03	Who is responsible for integrating project deliverables into the final solution?	Not yet determined	Agency
11			Agency	
12			System Integrator (contractor)	
13	6.04	How many project managers and project directors will be responsible for managing the project?	3 or more	1
14			2	
15			1	
16	6.05	Has a project staffing plan specifying the number of required resources (including project team, program staff, and contractors) and their corresponding roles, responsibilities and needed skill levels been developed?	Needed staff and skills have not been identified	Staffing plan identifying all staff roles, responsibilities, and skill levels have been documented
17			Some or most staff roles and responsibilities and needed skills have been identified	
18			Staffing plan identifying all staff roles, responsibilities, and skill levels have been documented	
19	6.06	Is an experienced project manager dedicated fulltime to the project?	No experienced project manager assigned	Yes, experienced project manager dedicated full-time, 100% to project
20			No, project manager is assigned 50% or less to project	
21			No, project manager assigned more than half-time, but less than full-time to project	
22			Yes, experienced project manager dedicated full-time, 100% to project	
23	6.07	Are qualified project management team members dedicated full-time to the project	None	Yes, business, functional or technical experts dedicated full-time, 100% to project
24			No, business, functional or technical experts dedicated 50% or less to project	
25			No, business, functional or technical experts dedicated more than half-time but less than full-time to project	
26			Yes, business, functional or technical experts dedicated full-time, 100% to project	
27	6.08	Does the agency have the necessary knowledge, skills, and abilities to staff the project team with in-house resources?	Few or no staff from in-house resources	Few or no staff from in-house resources
28			Half of staff from in-house resources	
29			Mostly staffed from in-house resources	
30			Completely staffed from in-house resources	
31	6.09	Is agency IT personnel turnover expected to significantly impact this project?	Minimal or no impact	Minimal or no impact
32			Moderate impact	
33			Extensive impact	
34	6.10	Does the project governance structure establish a formal change review and control board to address proposed changes in project scope, schedule, or cost?	Yes	Yes
35			No	
36	6.11	Are all affected stakeholders represented by functional manager on the change review and control board?	No board has been established	Yes, all stakeholders are represented by functional manager
37			No, only IT staff are on change review and control board	
38			No, all stakeholders are not represented on the board	
39			Yes, all stakeholders are represented by functional manager	

	B	C	D	E
1	Agency: Department of Health		Project: Project Name	
3	Section 7 -- Project Management Area			
4	#	Criteria	Values	Answer
5	7.01	Does the project management team use a standard commercially available project management methodology to plan, implement, and control the project?	No	Yes
6			Project Management team will use the methodology selected by the systems integrator	
7			Yes	
8	7.02	For how many projects has the agency successfully used the selected project management methodology?	None	More than 3
9			1-3	
10			More than 3	
11	7.03	How many members of the project team are proficient in the use of the selected project management methodology?	None	All or nearly all
12			Some	
13			All or nearly all	
14	7.04	Have all requirements specifications been unambiguously defined and documented?	0% to 40% -- None or few have been defined and documented	81% to 100% -- All or nearly all have been defined and documented
15			41 to 80% -- Some have been defined and documented	
16			81% to 100% -- All or nearly all have been defined and documented	
17	7.05	Have all design specifications been unambiguously defined and documented?	0% to 40% -- None or few have been defined and documented	81% to 100% -- All or nearly all have been defined and documented
18			41 to 80% -- Some have been defined and documented	
19			81% to 100% -- All or nearly all have been defined and documented	
20	7.06	Are all requirements and design specifications traceable to specific business rules?	0% to 40% -- None or few are traceable	81% to 100% -- All or nearly all requirements and specifications are traceable
21			41 to 80% -- Some are traceable	
22			81% to 100% -- All or nearly all requirements and specifications are traceable	
23	7.07	Have all project deliverables/services and acceptance criteria been clearly defined and documented?	None or few have been defined and documented	All or nearly all deliverables and acceptance criteria have been defined and documented
24			Some deliverables and acceptance criteria have been defined and documented	
25			All or nearly all deliverables and acceptance criteria have been defined and documented	
26	7.08	Is written approval required from executive sponsor, business stakeholders, and project manager for review and sign-off of major project deliverables?	No sign-off required	Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables
27			Only project manager signs-off	
28			Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables	
29	7.09	Has the Work Breakdown Structure (WBS) been defined to the work package level for all project activities?	0% to 40% -- None or few have been defined to the work package level	81% to 100% -- All or nearly all have been defined to the work package level
30			41 to 80% -- Some have been defined to the work package level	
31			81% to 100% -- All or nearly all have been defined to the work package level	
32	7.10	Has a documented project schedule been approved for the entire project lifecycle?	Yes	No
33			No	
34	7.11	Does the project schedule specify all project tasks, go/no-go decision points (checkpoints), critical milestones, and resources?	Yes	No
35			No	
36	7.12	Are formal project status reporting processes documented and in place to manage and control this project?	No or informal processes are used for status reporting	Project team and executive steering committee use formal status reporting processes
37			Project team uses formal processes	
38			Project team and executive steering committee use formal status reporting processes	
39	7.13	Are all necessary planning and reporting templates, e.g., work plans, status reports, issues and risk management, available?	No templates are available	All planning and reporting templates are available
40			Some templates are available	
41			All planning and reporting templates are available	
42	7.14	Has a documented Risk Management Plan been approved for this project?	Yes	No
43			No	
44	7.15	Have all known project risks and corresponding mitigation strategies been identified?	None or few have been defined and documented	All known risks and mitigation strategies have been defined
45			Some have been defined and documented	
46			All known risks and mitigation strategies have been defined	
47	7.16	Are standard change request, review and approval processes documented and in place for this project?	Yes	Yes
48			No	
49	7.17	Are issue reporting and management processes documented and in place for this project?	Yes	Yes
50			No	

	B	C	D	E
1	Agency: Department of Health		Project: Project Name	
2				
3	Section 8 -- Project Complexity Area			
4	#	Criteria	Values	Answer
5	8.01	How complex is the proposed solution compared to the current agency systems?	Unknown at this time	Similar complexity
6			More complex	
7			Similar complexity	
8			Less complex	
9	8.02	Are the business users or end users dispersed across multiple cities, counties, districts, or regions?	Single location	More than 3 sites
10			3 sites or fewer	
11			More than 3 sites	
12	8.03	Are the project team members dispersed across multiple cities, counties, districts, or regions?	Single location	Single location
13			3 sites or fewer	
14			More than 3 sites	
15	8.04	How many external contracting or consulting organizations will this project require?	No external organizations	More than 3 external organizations
16			1 to 3 external organizations	
17			More than 3 external organizations	
18	8.05	What is the expected project team size?	Greater than 15	5 to 8
19			9 to 15	
20			5 to 8	
21			Less than 5	
22	8.06	How many external entities (e.g., other agencies, community service providers, or local government entities) will be impacted by this project or system?	More than 4	None
23			2 to 4	
24			1	
25			None	
26	8.07	What is the impact of the project on state operations?	Business process change in single division or bureau	Agency-wide business process change
27			Agency-wide business process change	
28			Statewide or multiple agency business process change	
29	8.08	Has the agency successfully completed a similarly-sized project when acting as Systems Integrator?	Yes	Yes
30			No	
31	8.09	What type of project is this?	Infrastructure upgrade	Combination of the above
32			Implementation requiring software development or purchasing commercial off the shelf (COTS) software	
33			Business Process Reengineering	
34			Combination of the above	
35	8.10	Has the project manager successfully managed similar projects to completion?	No recent experience	Similar size and complexity
36			Lesser size and complexity	
37			Similar size and complexity	
38			Greater size and complexity	
39	8.11	Does the agency management have experience governing projects of equal or similar size and complexity to successful completion?	No recent experience	Greater size and complexity
40			Lesser size and complexity	
41			Similar size and complexity	
42			Greater size and complexity	

# SCHEDULE IV-B FOR MEDICAL QUALITY ASSURANCE (MQA) SYSTEMS CLOUD MIGRATION

For Fiscal Year 2019-20



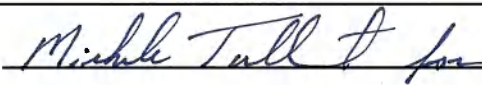
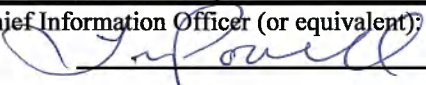
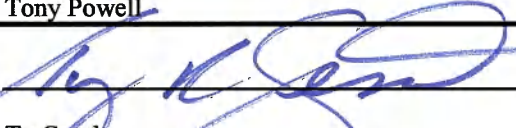
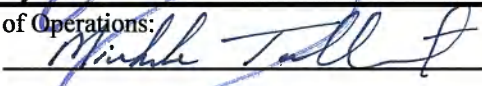
September 2018

FLORIDA DEPARTMENT OF HEALTH

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**I. Schedule IV-B Cover Sheet**

Schedule IV-B Cover Sheet and Agency Project Approval	
Agency: Florida Department of Health	Schedule IV-B Submission Date:
Project Name: Medical Quality Assurance (MQA) Systems Cloud Migration	Is this project included in the Agency's LRPP? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
FY 2019-20 LBR Issue Code:	FY 2019-20 LBR Issue Title: Medical Quality Assurance (MQA) Systems Cloud Migration
Agency Contact for Schedule IV-B (Name, Phone #, and E-mail address): Tony Powell, (850) 245-4256, Tony.Powell@flhealth.gov	
AGENCY APPROVAL SIGNATURES	
I am submitting the attached Schedule IV-B in support of our legislative budget request. I have reviewed the estimated costs and benefits documented in the Schedule IV-B and believe the proposed solution can be delivered within the estimated time for the estimated costs to achieve the described benefits. I agree with the information in the attached Schedule IV-B.	
Agency Head: 	Date: 10/18/18
Printed Name: Celeste Philip	
Agency Chief Information Officer (or equivalent): 	Date: 10/18/18
Printed Name: Tony Powell	
Budget Officer: 	Date: 10/18/18
Printed Name: Ty Gentle	
Deputy Secretary of Operations: 	Date: 10/18/18
Printed Name: Michele Tallent	
Project Sponsor:	Date:
Printed Name: Lucy Gee	
Schedule IV-B Preparers (Name, Phone #, and E-mail address):	
Business Need:	Lola Pouncey, (850)245-4064, lola.pouncey@flhealth.gov
Cost Benefit Analysis:	Chris Veal, (850)901-6439, chris.veal@flhealth.gov
Risk Analysis:	Burnette Hanley, (850)245-4519, burnette.hanley@flhealth.gov
Technology Planning:	Paul Chafin, (850)245-4238, paul.chafin@flhealth.gov
Project Planning:	Burnette Hanley, (850)245-4519, burnette.hanley@flhealth.gov

## II. Schedule IV-B Business Case – Strategic Needs Assessment

### A. Background and Strategic Needs Assessment

#### 1. Business Need

The Florida Department of Health (DOH), through its Division of Medical Quality Assurance (MQA), determines if health care practitioners meet minimum licensure requirements. The Division of Medical Quality Assurance was established under section 20.43(3)(g), Florida Statutes, to regulate health care practitioners for the preservation of the health, safety, and welfare of the public through licensing health care professionals as well as enforcement of state laws and guidelines pertaining to licensed health care professionals. At the end of FY 2016-17, MQA licensed, registered, or certified 1,214,761 health care practitioners, 23,524 facilities and establishments, and 49,710 continuing education providers. During this period MQA also received 127,430 initial license applications, and 100,058 new licenses were issued. MQA, in conjunction with 22 boards and 4 councils, regulates 200-plus license types in more than 40 health care professions and 7 types of facilities. MQA's three key business processes are licensure, enforcement and information.

MQA uses the Licensing & Enforcement Information Database System (LEIDS) to carry out licensure and enforcement business functions.

Section 116 of House Bill 1263 (2012) directed MQA to develop a plan to improve the efficiency of its functions. In response to this legislation, MQA performed an analysis of best practices from within the division and other state agencies with similar functions. A consultation with its regulatory boards and exploration of technology and other business solutions resulted in an efficiency improvement plan. From this analysis the division determined a transformational effort was required to increase productivity and provide stability including the following:

- Implementing a licensing system, such as Versa: Regulation, that will provide the functionality, flexibility and sustainability needed by the MQA program.
- Updating current processes to attain efficiencies using workflow and other enabling technologies.
- Establishing an infrastructure that is completely supported and stable.

These objectives were attained in 2014 when MQA successfully implemented Micropact's suite of VERSA products (VERSA: Regulation, VERSA: Online & Iron Data Mobile [IDM]); however, challenges with infrastructure availability and level of service remain.

Many of these concerns outlined below have been previously discussed as issues arose and during Service Level Agreement (SLA) negotiations verbally and in writing over the last 3 years.

- Lack of accountability for obligations specified in SLA
- Lack of reporting on SLA performance
- Lack of timely responsiveness to incidents
- Reoccurring unscheduled downtime
- Unrecoverable/Un-restorable backups
- Aging hardware that is failing and cannot be patched
- Unreliable support from AST vendor partnerships
- Inability to see unit cost for services impedes market comparison with other service providers

In the interest of mitigating these remaining challenges DOH has developed a plan to ensure improved infrastructure reliability and access to the level of service needed to successfully meet business objectives. The plan also details efforts to meet requirements as defined by the Criminal Justice Information Services (CJIS).

The MQA Systems Cloud Migration Project directly addresses DOH MQA's need to implement a scalable system supported by a responsive team focused on ensuring MQA's success. The improved system will meet MQA's needs on demand, be resilient to data loss, and ensure compliance with the security policy outlined for housing and maintaining CJIS data. Furthermore, the move to a cloud based environment will strategically position DOH MQA to easily adopt relevant emerging technologies only available through cloud-based computing services.

## 2. Business Objectives

The Department of Health (DOH) will with Northwest Regional Data Center (NWRDC) and managed service partners to relocate DOH MQA hosted system to NWRDC premises. With new service level agreements as defined by DOH and implementation of scalable cloud technology and Database as a Service (DBaaS), the agency can refocus its resources on its core competencies.

The primary objectives for this project are:

- Improving system availability to both internal and external users of MQA’s systems
- Improving support response time when critical system failures occur
- Ensuring MQA’s systems are configured in an environment resilient against disasters and major systems failure
- Ensuring the restoration of historic data as needed
- Implementing System Level Agreements (SLA) that are measured and reported monthly
- Adhering to CJIS security policy

## B. Baseline Analysis

- MQA employees’ ability to process initial applications
- MQA employees’ ability to process license renewal
- MQA employees’ ability to perform investigation and enforcement activities
- MQA customers’ ability to self-serve changes for demographics, continuing education, ordering duplicate licenses or transcripts
- The public’s ability to verify license holders’ statuses

### 1. Assumptions and Constraints

The following are constraints which, if not relieved, would jeopardize the success of this project:

- Availability of Agency for State Technology (AST) and NWRDC to relocate hosted systems and migrate data to new a location in the estimated timeframe
- Availability of DOH staff to manage the implementation project according to the project schedule
- Legislative approval for moving funds from AST account to NWRDC account

## C. Proposed Business Process Requirements

This project will not result in any changes to the existing business process requirements.

## D. Functional and Technical Requirements

LEIDS supports 550 DOH internal office users with an additional 100 field users on mobile devices performing inspections and enforcement activities. These remote inspectors connect into the system real time via Verizon Wireless connectivity. Additionally, the LEIDS system provides a web presence for applicants and active license holders through a public facing website. Practitioners and applicants register for secure login credentials that grants access to LEIDS enabling actions including applying for licensure, associating existing license(s) to profile, demographic changes and profile updates. LEIDS is composed of redundant servers to handle peak load during the busiest renewal cycle. LEIDS is available for self-service 24 hours per day, seven days per week allowing renewal, demographic changes, application for new license types and more. Institutions can use the system to perform real-time verification of practitioners’ license statuses.

CAPACITY REQUIREMENTS	
#	Requirement
1	The system must support 650 concurrent DOH internal users



**SCHEDULE IV-B FOR MEDICAL QUALITY ASSURANCE (MQA) SYSTEMS CLOUD MIGRATION**

CAPACITY REQUIREMENTS	
2	The system must support 60 MQA business partner entities
3	The system must process licenses of more than 1 million license holders
4	The system must support public inquiries
5	The LEIDS system is approaching 1 terabyte of database storage
6	The LEIDS system experiences approximately 6-12% database storage growth year over year
7	The LEIDS system must be able to processes greater than 500 payments per hour
8	Application response threshold – online – Check MQA example – 90% within 2 seconds

All internal DOH users are assigned a unique staff account with job specific security roles. MQA System Support Services (SSS) maintains these accounts following best practices for password requirements mirroring DOH Security Policy. Automated processes sweep inactive account activity greater than 60 days and a report is generated for review by MQA SSS management. LEIDS is accessed via a web browser and data is protected through best practices via secured web protocols. Data is also protected via encryption at rest in the database. All servers are patched during a monthly maintenance window applying the latest vendor recommended code. The servers are housed in the secure state data center.

SECURITY REQUIREMENTS	
#	Requirement
1	The system must support least privilege based upon role
2	The system must comply with HIPPA security requirements
3	The system must comply with FBI CJIS security policy requirements according to CJIS-ITS-DOH-08140-5.7 <a href="https://www.fbi.gov/services/cjis/cjis-security-policy-resource-center">https://www.fbi.gov/services/cjis/cjis-security-policy-resource-center</a>
4	The system must comply with F.A.C. 74-1

AVAILABILITY & CONTINUITY REQUIREMENTS	
#	Requirement
1	The system must be available to DOH internal users from 7:00 AM - 6:00 PM EST Monday - Friday
2	The system must be available to DOH Business Partners 24 hours a day, 7 days a week, 365 days a year excluding planned maintenance windows
3	The system must be available for online business 24 hours a day, 7 days a week, 365 days a year excluding planned maintenance windows

**SCHEDULE IV-B FOR MEDICAL QUALITY ASSURANCE (MQA) SYSTEMS CLOUD MIGRATION**

AVAILABILITY & CONTINUITY REQUIREMENTS	
4	The system must be available to the public at large 24 hours a day, 7 days a week, 365 days a year excluding planned maintenance windows
5	The system must have disaster recovery solution that provides for a 2-hour Recovery Point Objective (RPO) and a 24-hour Recovery Time Objective (RTO)

MQA systems allow for licensees’ application and renewal fees, duplicate licenses, and license certification to be processed in real time. DOH MQA business partners allow for the transfer of new applicant intake, document imaging, and public data to be consumed as well as provided. A few partners include Bank of America, National Practitioner Data Bank, Florida Department of Law Enforcement, Drug Enforcement Administration, Prometric, ImageAPI, Nursys, Agency for Health Care Administration, Continuing Education Broker and Florida Department of Revenue. These and other partners are reliant on LEIDS and system availability vital to the success of Florida Department of Health employees, internal and external business partners, license holders and the public at large.

INTEGRATION REQUIREMENTS	
#	Critical Business Partner Integrations
1	Bank of America (BOA)
2	National Practitioner Data Bank (NPDB)
3	Florida Department of Law Enforcement (FDLE)
4	Drug Enforcement Agency (DEA)
5	Prometric
8	ImageAPI
9	Nursys
10	Agency for Healthcare Administration (AHCA)
11	Continuing Education (CE) Broker
12	Florida Department of Revenue
13	ServFL
14	Office of Medical Marijuana (OMMU)
15	Prescription Drug Monitoring Program (PDMP)
16	Vital Statistics

### III. Success Criteria

SUCCESS CRITERIA TABLE				
#	Description of Criteria	How will the Criteria be measured/assessed?	Who benefits?	Realization Date (MM/YY)
1	Elastic response capabilities - Dynamic scaling up or down of resources based on demand	Resource cost reflected in bill by actual usage	MQA / Public	7/01/2020
2	Vendor manages system maintenance and code promotions	Resources spend larger percentage of time on development	DOH OIT / MQA	6/30/2020
3	Build in redundancy - System will be distributed across multiple data centers	A disaster at 1 data center will not cause a complete outage	MQA / Public	6/30/2020
4	Deeper system level monitoring - System instrumentation will notify administrators when proactive actions are needed to address performance changes	Reduction in support calls due to poor performance or slowness	MQA / Public	6/30/2020
5	Rapid provisioning of infrastructure - New servers can be created for proof of concept or existing environment augmentation	New servers can be created in minutes and hours rather than days and weeks	MQA / Public	6/30/2020

### IV. Schedule IV-B Benefits Realization and Cost Benefit Analysis-

#### A. Benefits Realization Table

BENEFITS REALIZATION TABLE					
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date (MM/YY)
1	Solution meets DOH IT security policy.	MQA / Public	Implementation of published security 50 10-07	Compliance with ISM/IG audit	9/1/2020
2	Solution meets CJIS Security policy	MQA / Public	Implementation of published US DOJ policy CJISD-ITS-Doc	Successful completion of FBI/FDLE audit	9/1/2020

BENEFITS REALIZATION TABLE					
			04140-5.7		
3.	DOH MQA SLA expectations are met	MQA / Public	DOH will work with new Vendor to outline service level expectations.	Review of system performance reporting	9/1/2020
4.	Services are delivered within budgeted cost	MQA / Public	Best practices through contract and project management	Comparing actual spend to budgeted spend dollars	9/1/2020

### B. Cost Benefit Analysis (CBA)

DOH anticipates that management cost will be equal to or less than current AST costs. In effort to control initial costs, DOH is requesting the legislature, where appropriate, require all software and hardware be transferred to NWRDC.

The attached CBA analysis does not address the 2100 cost within budget. DOH is currently working with the Department of Management Services (DMS) to determine actual AST costs for year 2017-18.

See Appendix A for the completed Cost Benefits Analysis (CBA).

## V. Schedule IV-B Major Project Risk Assessment

See Appendix B for the complete Risk Assessment.

<b>Project</b>	<i>MQA Systems Cloud Migration</i>	
<b>Agency</b>	<i>Dept. of Health</i>	
<b>FY 2019-20 LBR Issue Code:</b>	<b>FY 2019-20 LBR Issue Title:</b>	
<i>Issue Code</i>	<i>MQA Systems Cloud Migration</i>	
<b>Risk Assessment Contact Info (Name, Phone #, and E-mail Address):</b>		
<i>Burnette Hanley Jr. - 850.245.8419 - burnette.hanley@flhealth.gov</i>		
<b>Executive Sponsor</b>	<i>Lucy Gee</i>	
<b>Project Manager</b>	<i>Burnette Hanley Jr.</i>	
<b>Prepared By</b>	<i>Burnette Hanley Jr.</i>	<i>9/19/2018</i>
<b>Risk Assessment Summary</b>		
<b>Business Strategy</b>		
<b>Project Risk Area Breakdown</b>		
<b>Risk Assessment Areas</b>		<i>Risk Exposure</i>
Strategic Assessment		LOW
Technology Exposure Assessment		MEDIUM
Organizational Change Management Assessment		LOW
Communication Assessment		LOW
Fiscal Assessment		MEDIUM
Project Organization Assessment		HIGH
Project Management Assessment		LOW
Project Complexity Assessment		HIGH
<i>Overall Project Risk</i>		MEDIUM

## VI. Schedule IV-B Technology Planning

### 1. Current Information Technology Environment

#### Current System



#### a. Description of Current System

The LEIDS system requires a core database accessed directly by vendor supported application server sets. Set 1

Versa Regulation (VR) is the main back-office application used to process applications and renew licenses via workflow processes. Set 2 Iron Data Mobile (IDM) is the enforcement and inspection application used by field agents. Set 3 Versa Online (VO) is the online presence performing intake and onboarding, renewal, maintenance and other functions. A tertiary set of systems are tightly integrated housing subsets of data in an additional database to allow the public to search discipline and profiles, validate license, compare nursing programs, data file interchanges and perform other tasks.

**b. Current System Resource Requirements**

The core and tertiary database are highly available systems with multiple nodes. The applications servers have 2 or more nodes per application set (1 – 3 mentioned above). Over time the resources have matured to create dedicated sub groups handling specific tasks.

- 2 VR nodes only handle web service traffic from VO
- Batch is a dedicated VR node accepting no other traffic
- Workflow is a dedicated VR node
- Application servers are 8 vCPU
- 32 GB RAM with local and mounted shared storage
- Database servers are Oracle ODA appliances 8 vCPU 64 GB RAM 2 TB local storage
- MSSQL physical cluster 6vCPU 128 GB RAM 500 GB local storage

**c. Current System Performance**

The current system is sized to handle the maximum peak load for business during the largest practitioner renewal biennium. DOH MQA production server load is static with 6 application servers participating in a round robin load balancing pool for Versa Online (VO), 5 application servers for Versa Regulation (VR) and 2 for Iron Data Mobile (IDM). The core database back end supporting these 3 groups of servers is Oracle Enterprise Edition. The DOH Office of Information Technology (OIT) group has extended functionality via a .NET in-house developed public facing portal supported by MSSQL database back end. These services include license search, workforce survey collection, and bulk payment invoicing for Fire Departments and Emergency Medical Service Providers among others.

**2. Information Technology Standards-**

The system must be compatible with existing DOH technology standards including the following:

INTEGRATION REQUIREMENTS	
Technology Domain	Standards
Operating Systems	Windows, Linux
Database Management Systems	Oracle, SQL Server
Networking	TCIP/IP
Development Languages	.NET, Java
IT Service Management	ISO 20000, ITIL

**A. Current Hardware and/or Software Inventory**

**Hardware:**

SCHEDULE IV-B FOR MEDICAL QUALITY ASSURANCE (MQA) SYSTEMS CLOUD MIGRATION

Computer	Function	Software
WindowsVM1	Windows management /storage	Windows 2008 r2
WindowsVM2	IIS MQA Intranet	Windows 2008 r2
WindowsVM3	IIS MQA Internet	Windows 2008 r2
WindowsVM4	IIS MQA Intranet	Windows 2008 r2
WindowsVM5	IIS MQA Internet	Windows 2008 r2
WindowsVM6	IIS MQA Intranet	Windows 2008 r2
WindowsVM7	IIS MQA Intranet	Windows 2012 r2
WindowsVM8	ISS MQA Intranet	Windows 2012
LinuxVM1	VR - App	CentOS
LinuxVM2	VR - App	CentOS
LinuxVM3	VR - App	CentOS
LinuxVM4	VR - App	CentOS
LinuxVM5	VR - Batch	CentOS
LinuxVM6	Shared storage	CentOS
LinuxVM7	Iron Data Mobile (IDM)	CentOS
LinuxVM8	Iron Data Mobile (IDM)	CentOS
LinuxVM9	script server	CentOS
LinuxVM10	VR	CentOS
LinuxVM11	VR	CentOS
LinuxVM12	VR	CentOS
LinuxVM13	VR	CentOS
LinuxVM14	VO	CentOS
LinuxVM15	VO	CentOS
LinuxVM16	VO	CentOS
LinuxVM17	VO	CentOS
LinuxVM18	VO	CentOS
LinuxVM19	VO	CentOS
LinuxVM20	Oracle RAC	Oracle 11g
LinuxVM21	Oracle RAC	Oracle 11g
LinuxVM22	Oracle PCA	Oracle 12g
LinuxVM23	Oracle PCA	Oracle 12g
WindowsVM9	Windows management	Windows 2008 r2
WindowsVM10	MSSQL	MSSQL 2012
WindowsVM11	MSSQL	MSSQL 2012
WindowsVM12	MSSQL	Win2012
WindowsVM13	IIS MQA Intranet	Win2008r2
WindowsVM14	IIS MQA Internet	Win2008r2
WindowsVM15	IIS MQA Intranet	Win2008r2
WindowsVM16	IIS MQA Internet	Win2008r2
WindowsVM17	Windows Management	Win2012



SCHEDULE IV-B FOR MEDICAL QUALITY ASSURANCE (MQA) SYSTEMS CLOUD MIGRATION

WindowsVM18	IIS MQA Intranet	Win2008 r2
WindowsVM19	IIS MQA Intranet	Win2012
LinuxVM24	VR	CentOS
LinuxVM25	Unix / Management Server	CentOS
LinuxVM26	VR	CentOS
LinuxVM27	VR	CentOS
LinuxVM28	VR	CentOS
LinuxVM29	Iron Data Mobile (IDM)	CentOS
LinuxVM30	Iron Data Mobile (IDM)	CentOS
LinuxVM31	VR	CentOS
LinuxVM32	VO	CentOS
LinuxVM33	VO	CentOS
LinuxVM34	VO	CentOS
LinuxVM35	VO	CentOS
LinuxVM36	Oracle ODA	Oracle 11c
LinuxVM37	Oracle PCA	Oracle 12c
LinuxVM38	Oracle PCA	Oracle 12c
LinuxVM39	Oracle	SUN OS
LinuxVM40	Oracle	SUN OS
LinuxVM41	VR	CentOS 6 x86
WindowsVM20	MSSQL RDBMS	SQL 2016
WindowsVM21	MSSQL RDBMS	Windows 2012
WindowsVM22	IIS MQA internet	Windows 2008 r2
WindowsVM23	IIS MQA intranet	Windows 2008 r2
WindowsVM24	MSSQL RDBMS	SQL 2016
WindowsVM25	IIS MQA Intranet	Windows2012
LinuxVM42	VO	CentOS 6 x86

SYSTEM CORE (CPU) COUNTS	
System	CPU
Oracle	12
MSSQL	20
Windows	48
Linux	224
Total # Cores	304

## B. Proposed Technical Solution

### 1. Technical Solution Alternatives

- Option 1 – Migrate the LEIDS application to the CJIS environment at the AST SDC
- Option 2 – Migrate the LEIDS application to an on premise private cloud at the Northwest Regional Data Center (NWRDC)
- Option 3 – Migrate the LEIDS application to a public cloud

### 2. Rationale for Selection

With equal consideration given to all options, DOH OIT working in conjunction with DOH MQA has determined that option 2 would best serve our goals for this project. While option 1 would resolve the CJIS compliance issues, it would leave MQA LEIDS with the same availability and continuity problems discussed in the opening paragraphs of this document. Option 3 would introduce the use of a public cloud which offer many advantages; however, this option is not approved for CJIS data in the state of Florida. This leaves option 2 which will meet the CJIS requirements, will resolve the availability and continuity issues experienced by MQA LEIDS and will bring the advantages of cloud computing to MQA LEIDS.

### 3. Recommended Technical Solution

The recommended solution is option 2 which is a on premise cloud solution hosted at NWRDC. This solution will include Database as a Service (DaaS).

## C. Proposed Solution Description

### 1. Summary Description of Proposed System

Currently, the MQA LEIDS system is sized for the maximum capacity sustained over a 2-year renewal cycle. The on premise private cloud system will allow design for the minimum size highly available system with the ability to scale up automatically to address unpredictable system load. Once the increased system need event abates, the system will automatically reduce to the designated minimum high availability status. Using both managed systems, and on-premise cloud design, the system design can quickly take advantage of newly available technology on the managed as well as cloud side. This request is for a total of \$1,300,000. Migration costs of \$700,000 from AST to NWRDC. One-time cost of \$250,000 for staff augmentation to migrate the MQA system to NWRDC. One-time cost of \$350,000 for Oracle licenses only if AST does not transfer the licenses to NWRDC.

### 2. Resource and Summary Level Funding Requirements for Proposed Solution

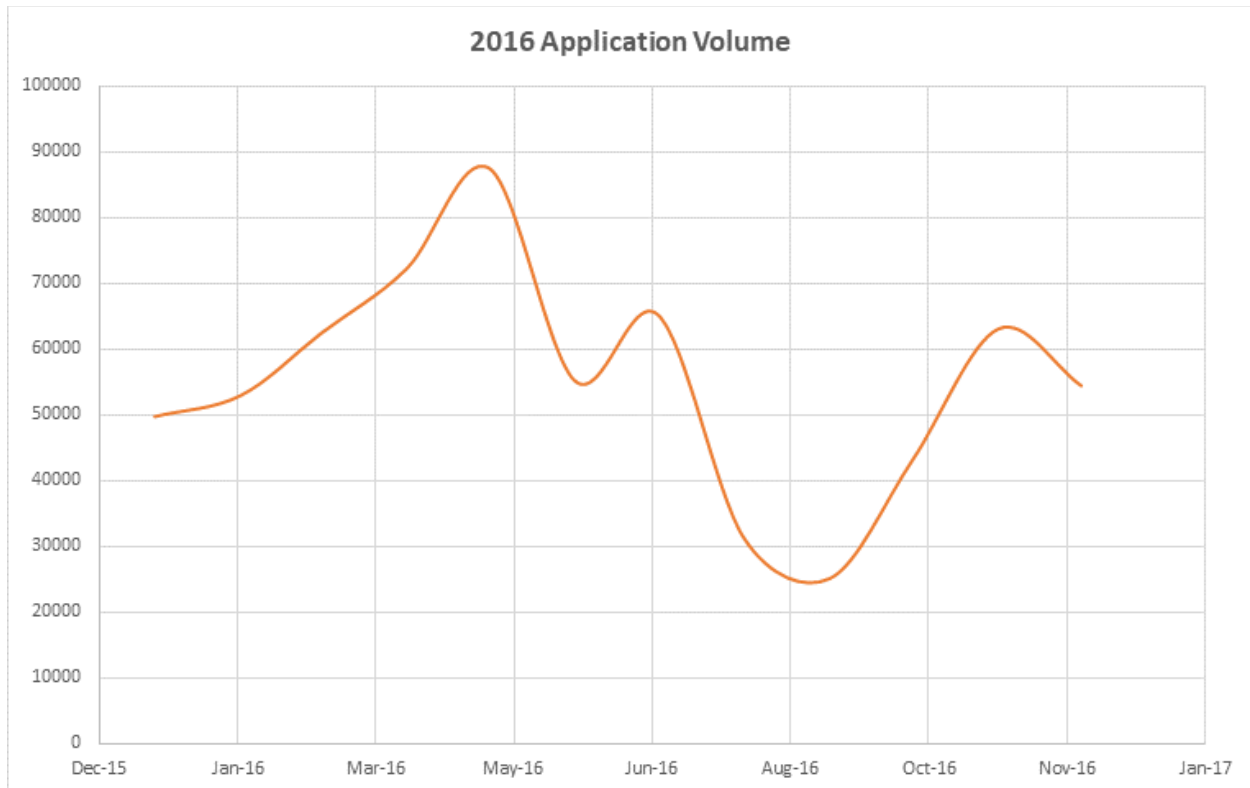
FUNDING REQUIREMENTS			
Year 1	Year 1	Year 2	Year 3
Licensing	\$350,000	\$0	\$0
Project Implementation	\$250,000	\$0	\$0
Data Center 2100 category	\$700,000	\$700,000	\$700,000

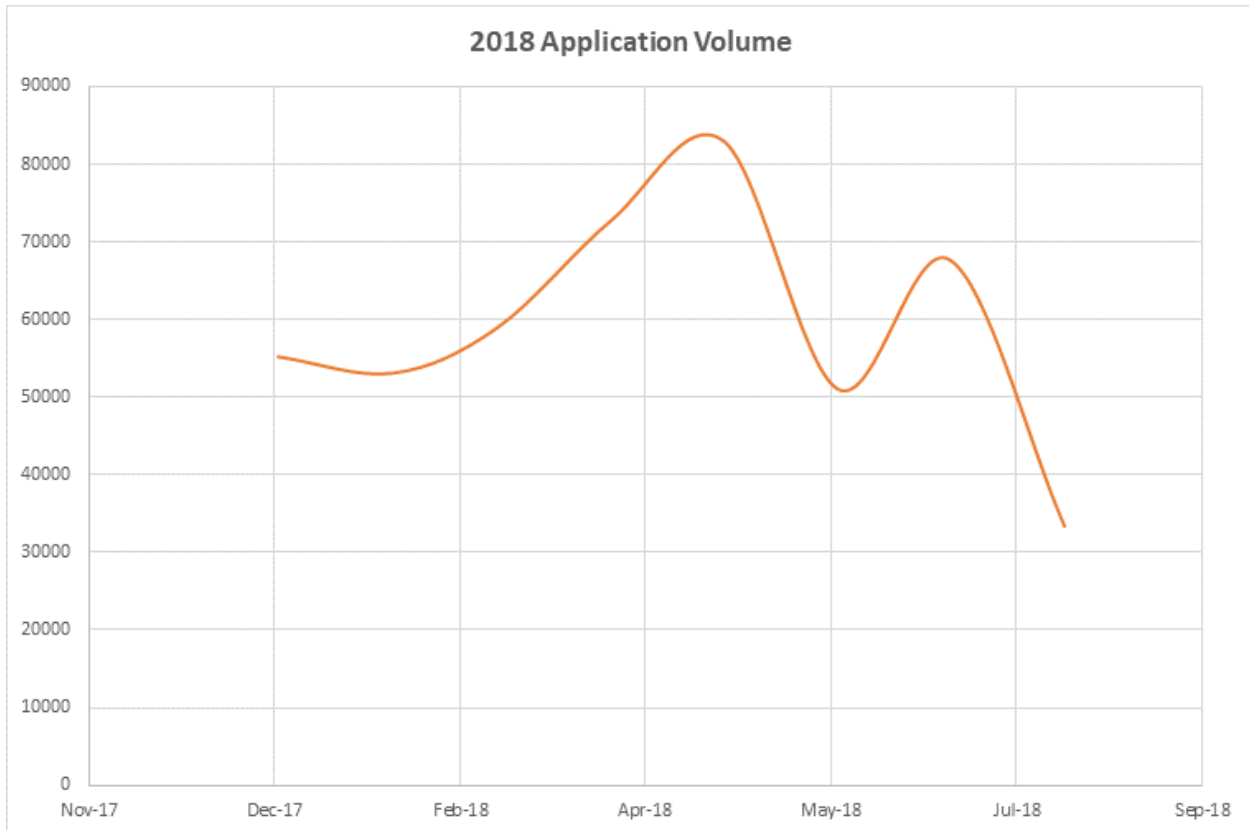
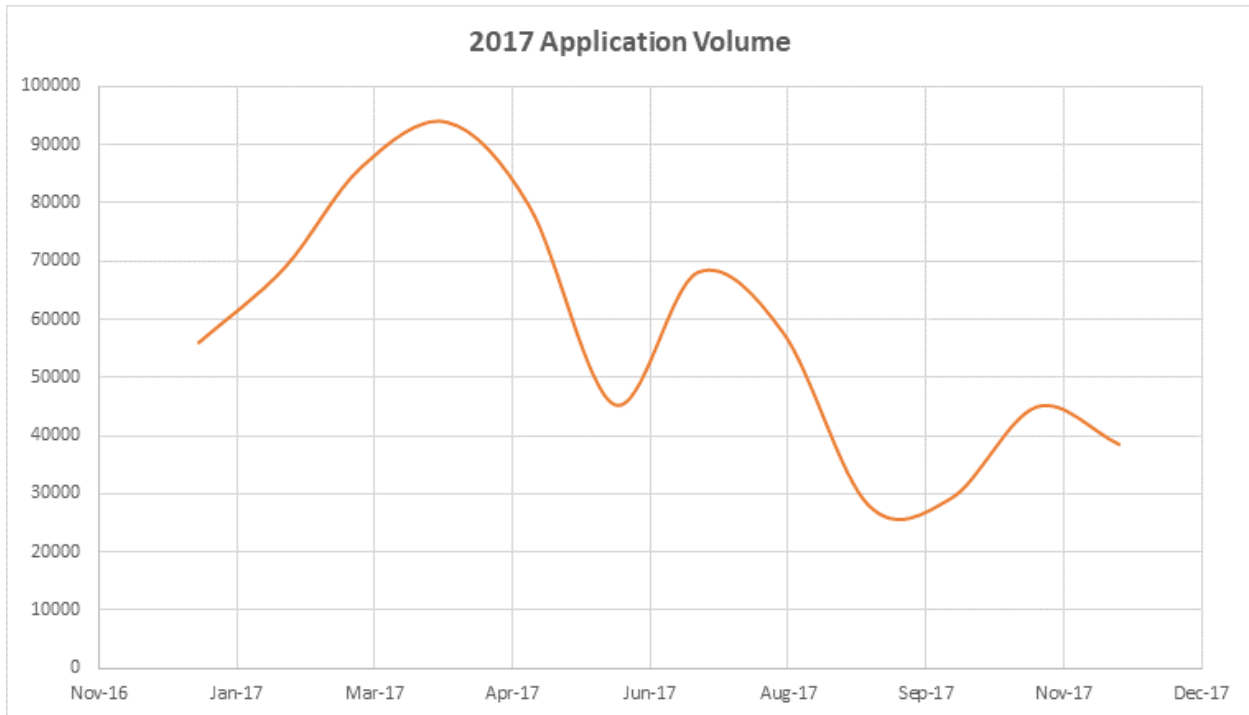
FUNDING REQUIREMENTS			
Total Funding	\$1,300,000	\$700,000	\$700,000

### D. Capacity Planning

Currently, MQA LEIDS is sized for the maximum capacity sustained over a 2-year renewal cycle. The new capabilities offered by the cloud solution and database as a service will allow automatic provisioning as system load thresholds warrant increase or decrease in system resources. Currently, databases are licensed for Oracle and MSSQL. Based on the vendor selection, the database loads can also be dynamically scalable, reducing the need for upfront licensing and allowing for a more dynamic consumption model.

Year over year shows peak volume between 80,000 and 100,000 with lowest volume between 20,000 and 30,000 renewal and initial licensure applications per month.





## VII. Schedule IV-B Project Management Planning

The project will be formally established and chartered and managed in accordance with Chapter 74-1, Florida

Statute, Agency for State Technology Project Management and Oversight. Please see Appendix C Project Management Plan.

## **VIII. Appendices**

Appendix A - Cost Benefits Analysis

Appendix B – Project Risk Assessment

Appendix C – Project Management Plan

CBAForm 1 - Net Tangible Benefits

Agency DOH Project MQA Systems Cloud Migration

Net Tangible Benefits - Operational Cost Changes (Costs of Current Operations versus Proposed Operations as a Result of the Project) and Additional Tangible Benefits -- CBAForm 1A															
Agency <i>(Recurring Costs Only -- No Project Costs)</i>	FY 2019-20			FY 2020-21			FY 2021-22			FY 2022-23			FY 2023-24		
	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a)+(b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Cost Change Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project
<b>A. Personnel Costs -- Agency-Managed Staff</b>	\$0	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>A.b Total Staff</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A-1.a. State FTEs (Salaries & Benefits)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-1.b. State FTEs (#)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A-2.a. OPS Staff (Salaries)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-2.b. OPS (#)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A-3.a. Staff Augmentation (Contract Cost)	\$0	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-3.b. Staff Augmentation (# of Contractors)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>B. Application Maintenance Costs</b>	\$0	\$350,000	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-1. Managed Services (Staffing)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-2. Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-3. Software	\$0	\$350,000	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-4. Other <i>Specify</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>C. Data Center Provider Costs</b>	\$0	\$700,000	\$700,000	\$0	\$700,000	\$700,000	\$0	\$700,000	\$700,000	\$0	\$700,000	\$700,000	\$0	\$700,000	\$700,000
C-1. Managed Services (Staffing)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-2. Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-3. Network / Hosting Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-4. Disaster Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-5. Other <i>AST 2100 spend</i>	\$0	\$700,000	\$700,000	\$0	\$700,000	\$700,000	\$0	\$700,000	\$700,000	\$0	\$700,000	\$700,000	\$0	\$700,000	\$700,000
<b>D. Plant &amp; Facility Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>E. Other Costs</b>		\$0			\$0			\$0			\$0			\$0	
E-1. Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-2. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-3. Other <i>OCO to Contracted Services</i>	\$500,000	\$0	\$500,000	\$500,000	\$0	\$500,000	\$500,000	\$0	\$500,000	\$500,000	\$0	\$500,000	\$500,000	\$0	\$500,000
<b>Total of Recurring Operational Costs</b>	\$0	\$1,300,000	\$1,300,000	\$0	\$700,000	\$700,000	\$0	\$700,000	\$700,000	\$0	\$700,000	\$700,000	\$0	\$700,000	\$700,000
<b>F. Additional Tangible Benefits:</b>		\$0			\$0			\$0			\$0			\$0	
F-1. <i>Specify</i>		\$0			\$0			\$0			\$0			\$0	
F-2. <i>Specify</i>		\$0			\$0			\$0			\$0			\$0	
F-3. <i>Specify</i>		\$0			\$0			\$0			\$0			\$0	
<b>Total Net Tangible Benefits:</b>		(\$1,300,000)			(\$700,000)			(\$700,000)			(\$700,000)			(\$700,000)	

CHARACTERIZATION OF PROJECT BENEFIT ESTIMATE -- CBAForm 1B			
Choose Type	Estimate Confidence	Enter % (+/-)	
Detailed/Rigorous	<input checked="" type="checkbox"/>	Confidence Level	98%
Order of Magnitude	<input type="checkbox"/>	Confidence Level	
Placeholder	<input type="checkbox"/>	Confidence Level	

A	B		C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	
1	MQA Systems Cloud Migration				CBAForm 2A Baseline Project Budget																
2	Costs entered into each row are mutually exclusive. Insert rows for detail and modify appropriation categories as necessary, but do not remove any of the provided project cost elements. Reference vendor quotes in the Item Description where applicable. Include only one-time project costs in this table. Include any recurring costs in CBA Form 1A.				FY2019-20			FY2020-21			FY2021-22			FY2022-23			FY2023-24			TOTAL	
3					\$ -	\$ 1,300,000			\$ 700,000			\$ 700,000			\$ 700,000			\$ 700,000			\$ 4,100,000
4	Item Description (remove guidelines and annotate entries here)	Project Cost Element	Appropriation Category	Current & Previous Years Project-Related Cost	YR 1 #	YR 1 LBR	YR 1 Base Budget	YR 2 #	YR 2 LBR	YR 2 Base Budget	YR 3 #	YR 3 LBR	YR 3 Base Budget	YR 4 #	YR 4 LBR	YR 4 Base Budget	YR 5 #	YR 5 LBR	YR 5 Base Budget	TOTAL	
5	Costs for all state employees working on the project.	FTE	S&B	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
6	Costs for all OPS employees working on the project.	OPS	OPS	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
7	Staffing costs for personnel using Time & Expense.	Staff Augmentation	Contracted Services	\$ -	0.00	\$ -	\$ 250,000	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ 250,000
8	Project management personnel and related deliverables.	Project Management	Contracted Services	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
9	Project oversight to include Independent Verification & Validation (IV&V) personnel and related deliverables.	Project Oversight	Contracted Services	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
10	Staffing costs for all professional services not included in other categories.	Consultants/Contractors	Contracted Services	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
11	Separate requirements analysis and feasibility study procurements.	Project Planning/Analysis	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12	Hardware purchases not included in data center services.	Hardware	OCO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Commercial software purchases and licensing costs.	Commercial Software	Contracted Services	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000
14	Professional services with fixed-price costs (i.e. software development, installation, project documentation)	Project Deliverables	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	All first-time training costs associated with the project.	Training	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Include the quote received from the data center provider for project equipment and services. Only include one-time project costs in this row. Recurring, project-related data center costs are included in CBA Form 1A.	Data Center Services - One Time Costs	Data Center Category	\$ -	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ -	\$ 3,500,000
17	Other contracted services not included in other categories.	Other Services	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18	Include costs for non-state data center equipment required by the project and the proposed solution (insert additional rows as needed for detail)	Equipment	Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19	Include costs associated with leasing space for project personnel.	Leased Space	Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	Other project expenses not included in other categories.	Other Expenses	Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	<b>Total</b>				\$ -	0.00	\$ -	\$ 1,300,000	0.00	\$ -	\$ 700,000	0.00	\$ -	\$ 700,000	0.00	\$ -	\$ 700,000	0.00	\$ -	\$ 700,000	\$ 4,100,000

CBAForm 2 - Project Cost Analysis

Agency <u>                    DOH                    </u>	Project <u>                    MQA Systems Cloud Migration                    </u>
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PROJECT COST SUMMARY	PROJECT COST SUMMARY (from CBAForm 2A)					TOTAL
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	
TOTAL PROJECT COSTS (*)	\$1,300,000	\$700,000	\$700,000	\$700,000	\$700,000	\$4,100,000
CUMULATIVE PROJECT COSTS <small>(includes Current &amp; Previous Years' Project-Related Costs)</small>	\$1,300,000	\$2,000,000	\$2,700,000	\$3,400,000	\$4,100,000	

Total Costs are carried forward to CBAForm3 Project Investment Summary worksheet.

PROJECT FUNDING SOURCES	PROJECT FUNDING SOURCES - CBAForm 2B					TOTAL
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	
General Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Trust Fund	\$1,300,000	\$700,000	\$700,000	\$700,000	\$700,000	\$4,100,000
Federal Match <input type="checkbox"/>	\$0	\$0	\$0	\$0	\$0	\$0
Grants <input type="checkbox"/>	\$0	\$0	\$0	\$0	\$0	\$0
Other <input type="checkbox"/> Specify	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL INVESTMENT	\$1,300,000	\$700,000	\$700,000	\$700,000	\$700,000	\$4,100,000
CUMULATIVE INVESTMENT	\$1,300,000	\$2,000,000	\$2,700,000	\$3,400,000	\$4,100,000	

Characterization of Project Cost Estimate - CBAForm 2C			
Choose Type		Estimate Confidence	Enter % (+/-)
Detailed/Rigorous		Confidence Level	
Order of Magnitude		Confidence Level	%
Placeholder		Confidence Level	



Cost Benefit Analysis  
CBA Form 3 - Project Investment Summary

Agency	DOH	Project	QA Systems Cloud Migration
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COST BENEFIT ANALYSIS -- CBA Form 3A						
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	TOTAL FOR ALL YEARS
Project Cost	\$1,300,000	\$700,000	\$700,000	\$700,000	\$700,000	\$4,100,000
Net Tangible Benefits	(\$1,300,000)	(\$700,000)	(\$700,000)	(\$700,000)	(\$700,000)	(\$4,100,000)
Return on Investment	(\$2,600,000)	(\$1,400,000)	(\$1,400,000)	(\$1,400,000)	(\$1,400,000)	(\$8,200,000)
Year to Year Change in Program Staffing	0	0	0	0	0	

RETURN ON INVESTMENT ANALYSIS -- CBA Form 3B		
Payback Period (years)	NO PAYBACK	Payback Period is the time required to recover the investment costs of the project.
Breakeven Fiscal Year	NO PAYBACK	Fiscal Year during which the project's investment costs are recovered.
Net Present Value (NPV)	(\$7,455,731)	NPV is the present-day value of the project's benefits less costs over the project's lifecycle.
Internal Rate of Return (IRR)	NO IRR	IRR is the project's rate of return.

Investment Interest Earning Yield -- CBA Form 3C					
Fiscal Year	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Cost of Capital	1.94%	2.07%	3.18%	4.32%	4.85%

	B	C	D	E	F	G	H				
3	<b>Project</b>		<i>MQA Systems Cloud Migration</i>								
4											
5	<b>Agency</b>		<i>Dept. of Health</i>								
6	<b>FY 2019-20 LBR Issue Code:</b>			<b>FY 2019-20 LBR Issue Title:</b>							
7	<i>Issue Code</i>			<i>MQA Systems Cloud Migration</i>							
8	<b>Risk Assessment Contact Info (Name, Phone #, and E-mail Address):</b>										
9	<i>Burnette Hanley Jr. - 850.245.8419 - burnette.hanley@flhealth.gov</i>										
10	<b>Executive Sponsor</b>		<i>Lucy Gee</i>								
11	<b>Project Manager</b>		<i>Burnette Hanley Jr.</i>								
12	<b>Prepared By</b>		<i>Burnette Hanley Jr.</i>			<i>9/19/2018</i>					
14	<b>Risk Assessment Summary</b>										
15	<div style="display: flex; align-items: center; justify-content: center;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg); font-weight: bold; margin-right: 10px;">Business Strategy</div> <table border="1" style="border-collapse: collapse; width: 100%; height: 100%;"> <tr> <td style="width: 50%; height: 50%; text-align: center; vertical-align: middle;"> </td> <td style="width: 50%;"></td> </tr> <tr> <td style="text-align: center;"> <b>Level of Project Risk</b>  <span style="color: red; font-size: small;">Least Risk</span> <span style="float: right; color: red; font-size: small;">Most Risk</span> </td> <td></td> </tr> </table> </div>									<b>Level of Project Risk</b> <span style="color: red; font-size: small;">Least Risk</span> <span style="float: right; color: red; font-size: small;">Most Risk</span>	
<b>Level of Project Risk</b> <span style="color: red; font-size: small;">Least Risk</span> <span style="float: right; color: red; font-size: small;">Most Risk</span>											
16											
17								Most Aligned			
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											
28	Least Aligned										
29											
30											
31											
32											
34	<b>Project Risk Area Breakdown</b>										
35	<b>Risk Assessment Areas</b>						<i>Risk Exposure</i>				
36	Strategic Assessment						LOW				
37											
38	Technology Exposure Assessment						MEDIUM				
39											
40	Organizational Change Management Assessment						LOW				
41											
42	Communication Assessment						LOW				
43											
44	Fiscal Assessment						MEDIUM				
45											
46	Project Organization Assessment						HIGH				
47											
48	Project Management Assessment						LOW				
49											
50	Project Complexity Assessment						HIGH				
51											
52											
53	<i>Overall Project Risk</i>						MEDIUM				

	B	C	D	E
1	Agency: Dept. of Health		Project: MQA Systems Cloud Migration	
3	Section 1 -- Strategic Area			
4	#	Criteria	Values	Answer
5	1.01	Are project objectives clearly aligned with the agency's legal mission?	0% to 40% -- Few or no objectives aligned	81% to 100% -- All or nearly all objectives aligned
6			41% to 80% -- Some objectives aligned	
7			81% to 100% -- All or nearly all objectives aligned	
8	1.02	Are project objectives clearly documented and understood by all stakeholder groups?	Not documented or agreed to by stakeholders	Documented with sign-off by stakeholders
9			Informal agreement by stakeholders	
10			Documented with sign-off by stakeholders	
11	1.03	Are the project sponsor, senior management, and other executive stakeholders actively involved in meetings for the review and success of the project?	Not or rarely involved	Project charter signed by executive sponsor and executive team actively engaged in steering committee meetings
12			Most regularly attend executive steering committee meetings	
13			Project charter signed by executive sponsor and executive team actively engaged in steering committee meetings	
14	1.04	Has the agency documented its vision for how changes to the proposed technology will improve its business processes?	Vision is not documented	Vision is completely documented
15			Vision is partially documented	
16			Vision is completely documented	
17	1.05	Have all project business/program area requirements, assumptions, constraints, and priorities been defined and documented?	0% to 40% -- Few or none defined and documented	81% to 100% -- All or nearly all defined and documented
18			41% to 80% -- Some defined and documented	
19			81% to 100% -- All or nearly all defined and documented	
20	1.06	Are all needed changes in law, rule, or policy identified and documented?	No changes needed	No changes needed
21			Changes unknown	
22			Changes are identified in concept only	
23			Changes are identified and documented	
24			Legislation or proposed rule change is drafted	
25	1.07	Are any project phase or milestone completion dates fixed by outside factors, e.g., state or federal law or funding restrictions?	Few or none	Few or none
26			Some	
27			All or nearly all	
28	1.08	What is the external (e.g. public) visibility of the proposed system or project?	Minimal or no external use or visibility	Extensive external use or visibility
29			Moderate external use or visibility	
30			Extensive external use or visibility	
31	1.09	What is the internal (e.g. state agency) visibility of the proposed system or project?	Multiple agency or state enterprise visibility	Multiple agency or state enterprise visibility
32			Single agency-wide use or visibility	
33			Use or visibility at division and/or bureau level only	
34	1.10	Is this a multi-year project?	Greater than 5 years	1 year or less
35			Between 3 and 5 years	
36			Between 1 and 3 years	
37			1 year or less	

	B	C	D	E
1	Agency: Dept. of Health		Project: MQA Systems Cloud Migration	
3	Section 2 -- Technology Area			
4	#	Criteria	Values	Answer
5	2.01	Does the agency have experience working with, operating, and supporting the proposed technical solution in a production environment?	Read about only or attended conference and/or vendor presentation	Installed and supported production system more than 3 years
6			Supported prototype or production system less than 6 months	
7			Supported production system 6 months to 12 months	
8			Supported production system 1 year to 3 years	
9			Installed and supported production system more than 3 years	
10	2.02	Does the agency's internal staff have sufficient knowledge of the proposed technical solution to implement and operate the new system?	External technical resources will be needed for implementation and operations	External technical resources will be needed through implementation only
11			External technical resources will be needed through implementation only	
12			Internal resources have sufficient knowledge for implementation and operations	
13	2.03	Have all relevant technical alternatives/ solution options been researched, documented and considered?	No technology alternatives researched	All or nearly all alternatives documented and considered
14			Some alternatives documented and considered	
15			All or nearly all alternatives documented and considered	
16	2.04	Does the proposed technical solution comply with all relevant agency, statewide, or industry technology standards?	No relevant standards have been identified or incorporated into proposed technology	Proposed technology solution is fully compliant with all relevant agency, statewide, or industry standards
17			Some relevant standards have been incorporated into the proposed technology	
18			Proposed technology solution is fully compliant with all relevant agency, statewide, or industry standards	
19	2.05	Does the proposed technical solution require significant change to the agency's existing technology infrastructure?	Minor or no infrastructure change required	Moderate infrastructure change required
20			Moderate infrastructure change required	
21			Extensive infrastructure change required	
22			Complete infrastructure replacement	
23	2.06	Are detailed hardware and software capacity requirements defined and documented?	Capacity requirements are not understood or defined	Capacity requirements are based on historical data and new system design specifications and performance requirements
24			Capacity requirements are defined only at a conceptual level	
25			Capacity requirements are based on historical data and new system design specifications and performance requirements	

	B	C	D	E
1	<b>Agency: Dept. of Health</b>		<b>Project: MQA Systems Cloud Migration</b>	
3	<b>Section 3 -- Organizational Change Management Area</b>			
4	<b>#</b>	<b>Criteria</b>	<b>Values</b>	<b>Answer</b>
5	3.01	What is the expected level of organizational change that will be imposed within the agency if the project is successfully implemented?	Extensive changes to organization structure, staff or business processes	Minimal changes to organization structure, staff or business processes structure
6			Moderate changes to organization structure, staff or business processes	
7			Minimal changes to organization structure, staff or business processes structure	
8	3.02	Will this project impact essential business processes?	Yes	Yes
9			No	
10	3.03	Have all business process changes and process interactions been defined and documented?	0% to 40% -- Few or no process changes defined and documented	81% to 100% -- All or nearly all processes defined and documented
11			41% to 80% -- Some process changes defined and documented	
12			81% to 100% -- All or nearly all processes defined and documented	
13	3.04	Has an Organizational Change Management Plan been approved for this project?	Yes	Yes
14			No	
15	3.05	Will the agency's anticipated FTE count change as a result of implementing the project?	Over 10% FTE count change	Less than 1% FTE count change
16			1% to 10% FTE count change	
17			Less than 1% FTE count change	
18	3.06	Will the number of contractors change as a result of implementing the project?	Over 10% contractor count change	Less than 1% contractor count change
19			1 to 10% contractor count change	
20			Less than 1% contractor count change	
21	3.07	What is the expected level of change impact on the citizens of the State of Florida if the project is successfully implemented?	Extensive change or new way of providing/receiving services or information)	Minor or no changes
22			Moderate changes	
23			Minor or no changes	
24	3.08	What is the expected change impact on other state or local government agencies as a result of implementing the project?	Extensive change or new way of providing/receiving services or information	Minor or no changes
25			Moderate changes	
26			Minor or no changes	
27	3.09	Has the agency successfully completed a project with similar organizational change requirements?	No experience/Not recently (>5 Years)	Recently completed project with similar change requirements
28			Recently completed project with fewer change requirements	
29			Recently completed project with similar change requirements	
30			Recently completed project with greater change requirements	

	B	C	D	E
1	<b>Agency: Agency Name</b>		<b>Project: Project Name</b>	
3	<b>Section 4 -- Communication Area</b>			
4	<b>#</b>	<b>Criteria</b>	<b>Value Options</b>	<b>Answer</b>
5	4.01	Has a documented Communication Plan been approved for this project?	Yes	Yes
6			No	
7	4.02	Does the project Communication Plan promote the collection and use of feedback from management, project team, and business stakeholders (including end users)?	Negligible or no feedback in Plan	Proactive use of feedback in Plan
8			Routine feedback in Plan	
9			Proactive use of feedback in Plan	
10	4.03	Have all required communication channels been identified and documented in the Communication Plan?	Yes	Yes
11			No	
12	4.04	Are all affected stakeholders included in the Communication Plan?	Yes	Yes
13			No	
14	4.05	Have all key messages been developed and documented in the Communication Plan?	Plan does not include key messages	All or nearly all messages are documented
15			Some key messages have been developed	
16			All or nearly all messages are documented	
17	4.06	Have desired message outcomes and success measures been identified in the Communication Plan?	Plan does not include desired messages outcomes and success measures	All or nearly all messages have success measures
18			Success measures have been developed for some messages	
19			All or nearly all messages have success measures	
20	4.07	Does the project Communication Plan identify and assign needed staff and resources?	Yes	Yes
21			No	

	B	C	D	E
1	Agency: Dept. of Health		Project: MQA Systems Cloud Migration	
3	Section 5 -- Fiscal Area			
4	#	Criteria	Values	Answer
5	5.01	Has a documented Spending Plan been approved for the entire project lifecycle?	Yes	No
6			No	
7	5.02	Have all project expenditures been identified in the Spending Plan?	0% to 40% -- None or few defined and documented	0% to 40% -- None or few defined and documented
8			41% to 80% -- Some defined and documented	
9			81% to 100% -- All or nearly all defined and documented	
10	5.03	What is the estimated total cost of this project over its entire lifecycle?	Unknown	Between \$500K and \$1,999,999
11			Greater than \$10 M	
12			Between \$2 M and \$10 M	
13			Between \$500K and \$1,999,999	
14			Less than \$500 K	
15	5.04	Is the cost estimate for this project based on quantitative analysis using a standards-based estimation model?	Yes	Yes
16			No	
17	5.05	What is the character of the cost estimates for this project?	Detailed and rigorous (accurate within ±10%)	Detailed and rigorous (accurate within ±10%)
18			Order of magnitude – estimate could vary between 10-100%	
19			Placeholder – actual cost may exceed estimate by more than 100%	
20	5.06	Are funds available within existing agency resources to complete this project?	Yes	No
21			No	
22	5.07	Will/should multiple state or local agencies help fund this project or system?	Funding from single agency	Funding from single agency
23			Funding from local government agencies	
24			Funding from other state agencies	
25	5.08	If federal financial participation is anticipated as a source of funding, has federal approval been requested and received?	Neither requested nor received	Neither requested nor received
26			Requested but not received	
27			Requested and received	
28			Not applicable	
29	5.09	Have all tangible and intangible benefits been identified and validated as reliable and achievable?	Project benefits have not been identified or validated	All or nearly all project benefits have been identified and validated
30			Some project benefits have been identified but not validated	
31			Most project benefits have been identified but not validated	
32			All or nearly all project benefits have been identified and validated	
33	5.10	What is the benefit payback period that is defined and documented?	Within 1 year	Within 5 years
34			Within 3 years	
35			Within 5 years	
36			More than 5 years	
37			No payback	
38	5.11	Has the project procurement strategy been clearly determined and agreed to by affected stakeholders?	Procurement strategy has not been identified and documented	Stakeholders have reviewed and approved the proposed procurement strategy
39			Stakeholders have not been consulted re: procurement strategy	
40			Stakeholders have reviewed and approved the proposed procurement strategy	
41	5.12	What is the planned approach for acquiring necessary products and solution services to successfully complete the project?	Time and Expense (T&E)	Firm Fixed Price (FFP)
42			Firm Fixed Price (FFP)	
43			Combination FFP and T&E	
44	5.13	What is the planned approach for procuring hardware and software for the project?	Timing of major hardware and software purchases has not yet been determined	Just-in-time purchasing of hardware and software is documented in the project schedule
45			Purchase all hardware and software at start of project to take advantage of one-time discounts	
46			Just-in-time purchasing of hardware and software is documented in the project schedule	
47	5.14	Has a contract manager been assigned to this project?	No contract manager assigned	Contract manager assigned is not the procurement manager or the project manager
48			Contract manager is the procurement manager	
49			Contract manager is the project manager	
50			Contract manager assigned is not the procurement manager or the project manager	
51	5.15	Has equipment leasing been considered for the project's large-scale computing purchases?	Yes	Yes
52			No	
53	5.16	Have all procurement selection criteria and outcomes been clearly identified?	No selection criteria or outcomes have been identified	All or nearly all selection criteria and expected outcomes have been defined and documented
54			Some selection criteria and outcomes have been defined and documented	
55			All or nearly all selection criteria and expected outcomes have been defined and documented	
56	5.17	Does the procurement strategy use a multi-stage evaluation process to progressively narrow the field of prospective vendors to the single, best qualified candidate?	Procurement strategy has not been developed	Multi-stage evaluation and proof of concept or prototype planned/used to select best qualified vendor
57			Multi-stage evaluation not planned/used for procurement	
58			Multi-stage evaluation and proof of concept or prototype planned/used to select best qualified vendor	
59	5.18	For projects with total cost exceeding \$10 million, did/will the procurement strategy require a proof of concept or prototype as part of the bid response?	Procurement strategy has not been developed	Not applicable
60			No, bid response did/will not require proof of concept or prototype	
61			Yes, bid response did/will include proof of concept or prototype	
62			Not applicable	
63				
64				
65				
66				

	B	C	D	E
1	Agency: Dept. of Health		Project: MQA Systems Cloud Migration	
3	Section 6 -- Project Organization Area			
4	#	Criteria	Values	Answer
5	6.01	Is the project organization and governance structure clearly defined and documented within an approved project plan?	Yes	No
6			No	
7	6.02	Have all roles and responsibilities for the executive steering committee been clearly identified?	None or few have been defined and documented	None or few have been defined and documented
8			Some have been defined and documented	
9			All or nearly all have been defined and documented	
10	6.03	Who is responsible for integrating project deliverables into the final solution?	Not yet determined	Agency
11			Agency	
12			System Integrator (contractor)	
13	6.04	How many project managers and project directors will be responsible for managing the project?	3 or more	3 or more
14			2	
15			1	
16	6.05	Has a project staffing plan specifying the number of required resources (including project team, program staff, and contractors) and their corresponding roles, responsibilities and needed skill levels been developed?	Needed staff and skills have not been identified	Some or most staff roles and responsibilities and needed skills have been identified
17			Some or most staff roles and responsibilities and needed skills have been identified	
18			Staffing plan identifying all staff roles, responsibilities, and skill levels have been documented	
19	6.06	Is an experienced project manager dedicated fulltime to the project?	No experienced project manager assigned	No experienced project manager assigned
20			No, project manager is assigned 50% or less to project	
21			No, project manager assigned more than half-time, but less than full-time to project	
22			Yes, experienced project manager dedicated full-time, 100% to project	
23	6.07	Are qualified project management team members dedicated full-time to the project	None	None
24			No, business, functional or technical experts dedicated 50% or less to project	
25			No, business, functional or technical experts dedicated more than half-time but less than full-time to project	
26			Yes, business, functional or technical experts dedicated full-time, 100% to project	
27	6.08	Does the agency have the necessary knowledge, skills, and abilities to staff the project team with in-house resources?	Few or no staff from in-house resources	Few or no staff from in-house resources
28			Half of staff from in-house resources	
29			Mostly staffed from in-house resources	
30			Completely staffed from in-house resources	
31	6.09	Is agency IT personnel turnover expected to significantly impact this project?	Minimal or no impact	Minimal or no impact
32			Moderate impact	
33			Extensive impact	
34	6.10	Does the project governance structure establish a formal change review and control board to address proposed changes in project scope, schedule, or cost?	Yes	Yes
35			No	
36	6.11	Are all affected stakeholders represented by functional manager on the change review and control board?	No board has been established	Yes, all stakeholders are represented by functional manager
37			No, only IT staff are on change review and control board	
38			No, all stakeholders are not represented on the board	
39			Yes, all stakeholders are represented by functional manager	



	B	C	D	E
1	Agency: Dept. of Health		Project: MQA Systems Cloud Migration	
3	Section 7 -- Project Management Area			
4	#	Criteria	Values	Answer
5	7.01	Does the project management team use a standard commercially available project management methodology to plan, implement, and control the project?	No	Yes
6			Project Management team will use the methodology selected by the systems integrator	
7			Yes	
8	7.02	For how many projects has the agency successfully used the selected project management methodology?	None	More than 3
9			1-3	
10			More than 3	
11	7.03	How many members of the project team are proficient in the use of the selected project management methodology?	None	All or nearly all
12			Some	
13			All or nearly all	
14	7.04	Have all requirements specifications been unambiguously defined and documented?	0% to 40% -- None or few have been defined and documented	81% to 100% -- All or nearly all have been defined and documented
15			41 to 80% -- Some have been defined and documented	
16			81% to 100% -- All or nearly all have been defined and documented	
17	7.05	Have all design specifications been unambiguously defined and documented?	0% to 40% -- None or few have been defined and documented	81% to 100% -- All or nearly all have been defined and documented
18			41 to 80% -- Some have been defined and documented	
19			81% to 100% -- All or nearly all have been defined and documented	
20	7.06	Are all requirements and design specifications traceable to specific business rules?	0% to 40% -- None or few are traceable	81% to 100% -- All or nearly all requirements and specifications are traceable
21			41 to 80% -- Some are traceable	
22			81% to 100% -- All or nearly all requirements and specifications are traceable	
23	7.07	Have all project deliverables/services and acceptance criteria been clearly defined and documented?	None or few have been defined and documented	All or nearly all deliverables and acceptance criteria have been defined and documented
24			Some deliverables and acceptance criteria have been defined and documented	
25			All or nearly all deliverables and acceptance criteria have been defined and documented	
26	7.08	Is written approval required from executive sponsor, business stakeholders, and project manager for review and sign-off of major project deliverables?	No sign-off required	Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables
27			Only project manager signs-off	
28			Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables	
29	7.09	Has the Work Breakdown Structure (WBS) been defined to the work package level for all project activities?	0% to 40% -- None or few have been defined to the work package level	81% to 100% -- All or nearly all have been defined to the work package level
30			41 to 80% -- Some have been defined to the work package level	
31			81% to 100% -- All or nearly all have been defined to the work package level	
32	7.10	Has a documented project schedule been approved for the entire project lifecycle?	Yes	Yes
33			No	
34	7.11	Does the project schedule specify all project tasks, go/no-go decision points (checkpoints), critical milestones, and resources?	Yes	Yes
35			No	
36	7.12	Are formal project status reporting processes documented and in place to manage and control this project?	No or informal processes are used for status reporting	Project team and executive steering committee use formal status reporting processes
37			Project team uses formal processes	
38			Project team and executive steering committee use formal status reporting processes	
39	7.13	Are all necessary planning and reporting templates, e.g., work plans, status reports, issues and risk management, available?	No templates are available	All planning and reporting templates are available
40			Some templates are available	
41			All planning and reporting templates are available	
42	7.14	Has a documented Risk Management Plan been approved for this project?	Yes	Yes
43			No	
44	7.15	Have all known project risks and corresponding mitigation strategies been identified?	None or few have been defined and documented	All known risks and mitigation strategies have been defined
45			Some have been defined and documented	
46			All known risks and mitigation strategies have been defined	
47	7.16	Are standard change request, review and approval processes documented and in place for this project?	Yes	Yes
48			No	
49	7.17	Are issue reporting and management processes documented and in place for this project?	Yes	Yes
50			No	

	B	C	D	E
1	Agency: Dept. of Health		Project: MQA Systems Cloud Migration	
2				
3	<b>Section 8 -- Project Complexity Area</b>			
4	#	Criteria	Values	Answer
5	8.01	How complex is the proposed solution compared to the current agency systems?	Unknown at this time	Similar complexity
6			More complex	
7			Similar complexity	
8			Less complex	
9	8.02	Are the business users or end users dispersed across multiple cities, counties, districts, or regions?	Single location	More than 3 sites
10			3 sites or fewer	
11			More than 3 sites	
12	8.03	Are the project team members dispersed across multiple cities, counties, districts, or regions?	Single location	3 sites or fewer
13			3 sites or fewer	
14			More than 3 sites	
15	8.04	How many external contracting or consulting organizations will this project require?	No external organizations	1 to 3 external organizations
16			1 to 3 external organizations	
17			More than 3 external organizations	
18	8.05	What is the expected project team size?	Greater than 15	Greater than 15
19			9 to 15	
20			5 to 8	
21			Less than 5	
22	8.06	How many external entities (e.g., other agencies, community service providers, or local government entities) will be impacted by this project or system?	More than 4	More than 4
23			2 to 4	
24			1	
25			None	
26	8.07	What is the impact of the project on state operations?	Business process change in single division or bureau	Business process change in single division or bureau
27			Agency-wide business process change	
28			Statewide or multiple agency business process change	
29	8.08	Has the agency successfully completed a similarly-sized project when acting as Systems Integrator?	Yes	Yes
30			No	
31	8.09	What type of project is this?	Infrastructure upgrade	Infrastructure upgrade
32			Implementation requiring software development or purchasing commercial off the shelf (COTS) software	
33			Business Process Reengineering	
34			Combination of the above	
35	8.10	Has the project manager successfully managed similar projects to completion?	No recent experience	Similar size and complexity
36			Lesser size and complexity	
37			Similar size and complexity	
38			Greater size and complexity	
39	8.11	Does the agency management have experience governing projects of equal or similar size and complexity to successful completion?	No recent experience	Similar size and complexity
40			Lesser size and complexity	
41			Similar size and complexity	
42			Greater size and complexity	



**SCHEDULE IV-B APPENDIX C**  
**PROJECT MANAGEMENT PLAN**

**Medical Quality Assurance (MQA)  
Systems Cloud Migration**

**Florida Department of Health**

**August 27, 2018**

## CONTACTS

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## SIGNATURE AND ACCEPTANCE PAGE

I have reviewed this Project Management Plan (PMP) and agree that the content of the document is accurate and clearly describes the project management methodology for the project.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: Lucy Gee  
Title: Division Director  
Agency: Florida Department of Health  
Role: Project Executive Sponsor

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: Tony Powell  
Title: Chief Information Officer  
Agency: Florida Department of Health  
Role: Project IT Sponsor

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: Lola Pouncey  
Title: Bureau Chief  
Agency: Florida Department of Health  
Role: Project Business Sponsor

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: Burnette Hanley  
Title: IT Consultant  
Agency: Florida Department of Health  
Role: Project Manager

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Agency: \_\_\_\_\_  
Role: \_\_\_\_\_

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## 1 EXECUTIVE SUMMARY

The Florida Department of Health (DOH), through its Division of Medical Quality Assurance (MQA), determines if health care practitioners meet minimum licensure requirements. At the end of FY 2016-17, MQA licensed, registered, or certified 1,214,761 health care practitioners, 23,524 facilities and establishments, and 49,710 continuing education providers. 127,430 initial license applications were received and 100,058 new licenses were issued. MQA, in conjunction with 22 boards and 4 councils, is responsible for regulatory activities of 200-plus license types in more than 40 health care professions and 7 types of facilities. MQA's three key business processes are licensure, enforcement and information.

The division performs its licensure and enforcement business functions using a system called the Licensing & Enforcement Information Database System (LEIDS).

Section 116 of House Bill 1263 (2012) directed the Division of Medical Quality Assurance (MQA) to develop a plan to improve the efficiency of its functions. In response to this legislation, the Department performed an analysis of best practices from within the division and other state agencies with similar functions, a consultation with its regulatory boards, an exploration of technology and other business solutions that have resulted in an efficiency improvement plan. From this analysis the division has determined a transformational effort was required to increase productivity and provide stability including the following:

- Implementing a licensing system, like Versa:Regulation, that will provide the functionality, flexibility and sustainability needed by the MQA program.
- Updating current processes to attain efficiencies using workflow and other enabling technologies.
- Establishing an infrastructure that is completely supported and stable.

These objectives were attained in 2014 when MQA successfully implemented MicroPact's suite of VERSA products (VERSA: Regulation, VERSA: Online & Iron Data Mobile [IDM]); however, challenges with infrastructure availability and level of service remain.

Many of these concerns outlined below have been previously discussed as issues arose and during Service Level Agreement (SLA) negotiations verbally and in writing over the last 3 years.

- Lack of accountability for obligations specified in SLA
- Lack of reporting on SLA performance
- Lack of timely responsiveness to incidents
- Reoccurring unscheduled downtime
- Unrecoverable/Un-restorable backups
- Aging hardware that is failing and cannot be patched
- Unreliable support from Agency for State Technology (AST) vendor partnerships
- Inability to see unit cost for services impedes market comparison with other service providers

In the interest of mitigating these challenges DOH has developed a plan to ensure improved infrastructure reliability and access to the level of service needed to successfully meet our business objectives. Within our plan are also efforts to meet requirements as defined by the Criminal Justice Information Services (CJIS).

The primary drivers for this effort are:

- Improving system availability to both internal and external users of MQA's systems
- Improving support response time when critical system failures occur



- Ensuring MQA’s systems are configured in an environment resilient against disasters and major systems failure
- Ensuring the restoration of historic data as needed
- Implementing System Level Agreements (SLA) that are measured and reported monthly
- Adhering to CJIS security policy

The MQA Systems Cloud Migration Project directly addresses DOH MQA’s need to implement a scalable system supported by a responsive team focused on ensuring MQA’s success. The improved system will meet MQA’s needs on demand, be resilient to data loss, and ensure compliance with the security policy outlined for housing and maintaining CJIS data. Furthermore, the move to a cloud based environment will strategically position DOH MQA to easily adopt relevant emerging technologies only available through cloud-based computing services.

## 2 PROJECT SCOPE

### 2.1 Project Summary

DOH MQA will with Northwest Regional Data Center (NWRDC) and managed service partners to relocate DOH MQA hosted system to NWRDC premises. With new service level agreements as defined by DOH and implementation of scalable cloud technology, DOH can refocus its resources on its core competencies.

### 2.2 In Scope

The following activities are in scope for this project:

- Provide high availability cloud computing services to DOH MQA to facilitate the ability of DOH to deliver health related services and accomplish its core mission without negative impact due to poor system responsiveness or availability
- Establish service level agreements with a cloud solution provider consistent with present day expectations of hosted services
- Partner with a cloud service provider compliant with CJIS security policy for handling and maintaining FBI/FDLE data
- Partner with FBI/FDLE to ensure DOH’s solution is compliant with CJIS security policy
- Participate in reference check discussions with other Florida State Agencies that use NWRDC
- Obtain and/or retain critical software licenses needed to transition to a new hosted location

### 2.3 Out of Scope

The following activities are out of scope for this project:

- Removing CJIS data from VERSA: Regulation database
- Implementing user access logging functionality required by CJIS (Independent Project)

### 2.4 Project Objectives

- Improve system availability to both internal and external users of MQA
- Improve support response time when critical system failures occur

- Ensure MQA Systems are configured in an environment least susceptible to disasters and major systems failure
- Ensure the restoration of historic data as needed
- Implement SLAs that are measured and reported monthly
- Adhere to CJIS Security Policy

## 2.5 Critical Success Factors

The following factors are critical to the success of this project:

- Strong support from key stakeholders
- Effective communications
- Detailed project planning and management
- Support from AST during migration
- Obtain and/or retain software licenses
- Clear guidance from FBI/FDLE regarding CJIS Security Policy

## 2.6 Assumptions

The following are assumptions made regarding the ability to deliver this project on time, on schedule, and on budget:

- The desired cloud solution can be provided to DOH by NWRDC and partnering with a managed service provider
- The NWRDC technological platform and infrastructure will support all DOH MQA hosting needs

## 2.7 Constraints

Following are constraints which, if not relieved, would jeopardize the success of this project:

- Availability of AST and NWRDC to relocate hosted systems and migrate data to new location in the estimated timeframe
- Availability of DOH staff to manage the implementation project according to the project schedule
- Legislative approval for moving money from the AST 2100 account to NWRDC

## 2.8 Interdependencies

The following initiatives are either directly or indirectly dependent on the successful completion of this project:

- The CJIS Security Policy Audit will not be satisfied if project is not successful
- Data backup and restoration abilities may be limited to six weeks

## 2.9 Milestones

- Initiate Phase complete
- Plan Phase complete
- Execute Phase complete
  - Establish SLA requirements
  - Create environments (Test, Dev, Prod)
  - Test and cutover
  - Obtain customer Acceptance
- Close Phase complete

## 2.10 Deliverables

ID	Deliverable Description	Planned Completion
<b>Project Management Deliverables</b>		
1	Risk and Complexity Assessment - Pre-Charter	9/21/2018
2	Risk and Complexity Assessment - Initiation Gate	9/21/2018
3	Project Management Plan	9/21/2018
4	Project Charter	9/21/2018
5	Project Schedule	9/21/2018
6	Spending Plan	Upon Approval of IV-B
7	Operational Work Plan	Upon Approval of IV-B
8	Risk and Complexity Assessment - Planning Gate	August 2019
<b>Project Subject Deliverables</b>		
1	Service level Agreement	After Project Start
2	Architectural Design	After Project Start
3	Test Plan	After Project Start

## 2.11 Requirements Traceability

The deliverable for this project is to move current MQA Systems from an environment hosted by AST to the Northwest Resource Center (NWRDC). The environment must satisfy the following requirements:

- MQA hosted systems exist on a cloud computing platform that is scalable based on user demands
- MQA hosted systems exist in a hosted region that meets CJIS security policy.

### 3 PROJECT APPROACH

The Traditional approach will be used for managing the project and is composed of the following five (5) phases:

1. Initiate
2. Plan and Design
3. Monitor and Control
4. Execute
5. Close

The approach for moving to a cloud computing platform hosted by NWRDC will be as follows:

1. Identify system computing configuration based on DOH’s current and projected needs.
2. Work with other agencies currently utilizing NWRDC to establish expectations of service.
3. Work with FBI/FDLE to ensure the new hosting design is consistent with CJIS security policy.
4. Identify the level and combination of managed services required for DOH’s satisfaction.

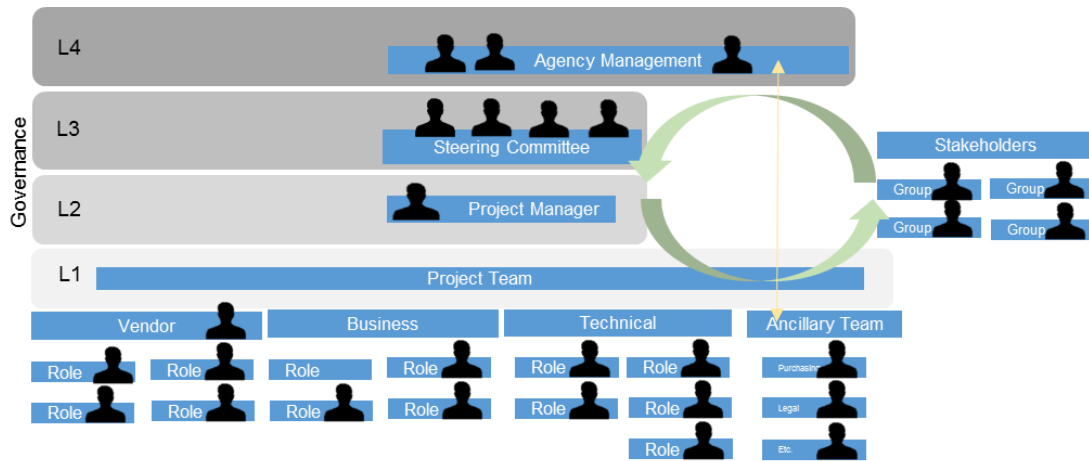
### 4 PROJECT ORGANIZATIONAL AND GOVERNANCE STRUCTURE

#### 4.1 Project Organizational & Governance Chart

The governance structure for this project will consist of a Project Steering Committee comprised of the Department Chief Information Officer (CIO), Deputy CIO, Chief Technology Officer (CTO), Information Security Manager (ISM), and OIT Project Managers.

The following Roles are expected to participate in the execution of this project.

Roles	Description
Project Steering Committee Member	Provides governance for the project
DOH Project Sponsor	Provides executive support for the project
DOH Project Manager	Manages the day-to-day activities of the project for FDOH
Technical Teams (AST, NW, DOH, Vendors)	Networking, operation and database administration.
DOH MQA Testing Team	Validate and test system requirements



## 4.2 Identify Stakeholders

Name of Group or Individual (if known)	Role / Responsibility
Executive Director	Executive Project Sponsor
DOH CIO	Provides Management Oversight
DOH CTO	Ensures Infrastructure Compliance
DOH MQA Business Users	Requirements Validation and Testing
DOH OIT Manager	IT and Computer Systems Management
DOH Technical Team	Builds and Implements Technical Design
FBI/FDLE	Ensures CJIS Compliance
Project Manager	Plans, Monitors and Communicates Progress

### 4.3 Identify Project Team

Name	Role
Tony Powell	DOH CIO
Joe Wright	DOH OIT Manager
Lucy Gee	Executive Director
Paul Chafin	CTO
Lola Pouncey	Chief of Operations
Dale Wann	Information Security Manager
Chris Veal	MQA OIT Manger
Burnette Hanley Jr.	Project Manager
TBD	FDLE CJIS Security Coordinator
Tim Brown	Executive Director (NWRDC)
Matt Stoke	Assistant Executive Director (NWRDC)
TBD	Contract Manager
TBD	AST Executive Management

### 4.4 Project Governance Process

The Project Steering Committee will meet monthly to review project status and will serve as an escalation point for unresolved decisions and issues. As part of the monthly Project Status Meeting, the following items are reviewed:

- Project Current Status
- Risk Log
- Issue Log
- Action Item Log
- Cost Tracking
- Deliverable Acceptance Log
- Change Management Log
- Schedule Tracking
- Baseline Tracking

The document titled “Project Decision Escalation Matrix – MQA Systems Cloud Migration” identifies the responsibility and authority level(s) required to make or approve various levels of change to the schedule, budget or spending plan, scope, objectives or requirements. The CIO will be the final escalation point for unresolved decisions and issues.

## 4.5 Escalation Process

See separate document titled “Project Decision Escalation Matrix – MQA Systems Cloud Migration”.

# 5 RESOURCE PLAN

## 5.1 Human Resources

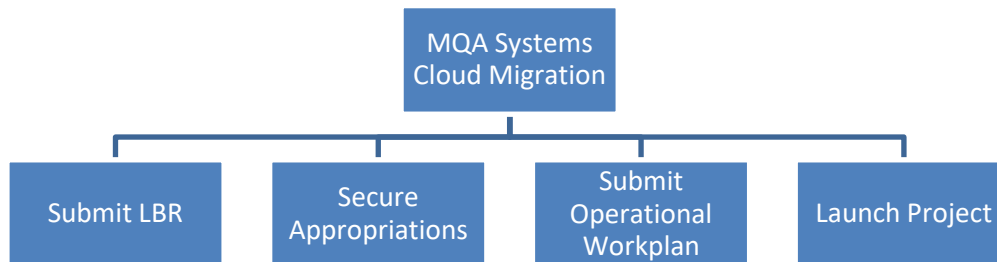
Process Name	Human Resource Management	
Process Description	This process includes the methods for acquiring resources, assigning roles and responsibilities, team development, and ongoing updates to resource information during the project.	
Task	Description	Plan
Build Project Team and Organization	Identify project resource needs, acquire staff, define resource roles and responsibilities, and make initial work assignments.  <b>Note:</b> The number and type of resources needed to execute this project will be documented in the DOH Project Workbook.  Incorporate resource assignments in the project schedule and communicate baseline schedule to the team.	Frequency: Once during planning phase  Producer: Project Manager  Receiver: Project Team, Stakeholders
Create Project Organizational Chart, Roles and Responsibilities matrix and Project Contact list	Build a project organization chart, project contact list and Roles and Responsibilities matrix to include in the DOH Project Workbook.	Frequency: Once during planning phase  Producer: Project Manager  Receiver: Project Team
Resource Development Plans	None required.	Frequency: N/A  Producer: N/A  Receiver: N/A
Update Human Resource Project Information	Keep resource roles, responsibilities, assignments, organizational charts and contact lists up to date as project moves through the life cycle.  Resources added or removed from the project should be documented through the Change Management Process.	Frequency: As Needed  Producer: Project Manager  Receiver: Project Team, Stakeholders

See the “Resources and Roles” tab of the Project Management Workbook – MQA Systems Cloud Migration” workbook for details.

## 5.2 Equipment/Materials Resources

This can vary depending on the option selected with hosting vendor and is subject to CJIS security policy.

## 6 WORK BREAKDOWN STRUCTURE



## 7 PROJECT SCHEDULE MANAGEMENT PLAN

### 7.1 Project Schedule

A detailed project schedule will be developed after requested funding has been approved. The project is slated to start in July 2019 and will run through January 2020.

High Level Schedule Tasks:

- Sep 2019 Project Kick-Off
- Oct 2019 Migration Planning & Provisioning of NW Datacenter
- Nov 2019 Buildout of Test, Dev, Prod and Sandbox Environments
- Jan 2020 Migrate Test Data & Commence Testing
- Feb 2020 Optimize and Debug
- Mar 2020 Migrate and Cutover (Go Live)

### 7.2 Schedule Management

This process includes the bi-weekly recording of work effort toward project tasks, deliverables and milestones. The schedule management process tracks project progress against the approved baselined schedule on a bi-weekly basis. The project schedule is managed using the “Schedule Tracking” tab of the “Project Management Workbook – MQA Systems Cloud Migration”. The schedule is updated bi-weekly, reported in the bi-weekly Project Status Report, and reviewed by the Project Steering Committee in the monthly Project Status meetings.



Task	Description	Plan
Baseline project schedule <i>The original baseline project schedule is approved when the project's Management Plan is approved.</i>	Baseline a MS-Project schedule which includes the in-scope deliverables, activities and tasks. The schedule will also include work effort estimates, duration estimates, and resource assignments.	Frequency: once Producer: Project Manager Customer(s) Project Team
Adjusted baselined project schedule <i>A revised baseline schedule is approved only if an adjustment Change Request is approved.</i>	Use Change Management to alter the baseline project schedule to reflect scope changes, task reassignments, etc. <i>See Change Management</i>	Frequency: as needed Producer: Project Manager

A **schedule variance threshold**, which will trigger the creation and execution of a recovery plan, is set at 15 business days for this project.

## 8 COST MANAGEMENT PLAN

### 8.1 Budget

The budget for this project will be available once the funding has been appropriated and will be tracked using the AST approved template in a separate document titled “Project Spend Plan – MQA Systems Cloud Migration” and the “Cost Tracking” tab of the “Project Management Workbook – MQA Systems Cloud Migration” workbook.

### 8.2 Project Spending Plan

The spending plan for this project will be established once the funding has been appropriated and will be tracked using the AST approved template in a separate document titled “Project Spend Plan – MQA Systems Cloud Migration” as well as the “Cost Tracking” tab of the “Project Management Workbook – MQA Systems Cloud Migration” workbook.

### 8.3 Cost Management

This process includes the plan for estimating the project cost, establishing a project budget, controlling cost and responding to cost variances from the baseline.

Task	Description	Plan
Estimate Project Costs	<p>Project costs will be estimated during the Initiation phase, included in the Project Proposal and then again at the end of the Planning phase as well as all subsequent Execution Phases or iterations.</p> <p>A top-down approach will be used during the Initiation Phase and a bottom-up approach during all subsequent phases.</p>	<p>Frequency: At the end of each phase or as needed</p> <p>Producer: Project Manager, Customer(s), Project Team</p> <p>Receiver: Project Sponsor</p>
Establish a Project Budget	<p>Based on the information derived from cost estimating, a project budget is established at the end of the Initiation Phase and again at the end of the Planning Phase.</p>	<p>Frequency: At the end of each Planning</p> <p>Producer: Project Manager</p> <p>Receiver: Project Sponsor</p>
Cost and Budget Control	<p>Throughout the project life cycle the actual project costs are compared to the project budget. Adjustments to the budget are requested through the change management process when necessary.</p> <p>If Reimbursement is required for project expenses an "Expense Report Form" is completed and submitted to Finance and Administration Manager or approval and disbursement.</p>	<p>Frequency: Weekly or as needed</p> <p>Producer: Project Manager,</p> <p>Receiver: Project Sponsor, Finance and Administration Manager</p>
Cost Variance Action	<p>If the variance between the project budget and actual project costs reaches the cost variance threshold defined in the project management plan, the project manager will create an issue to determine the impact to the project and the best course of action to resolve the problem.</p>	<p>Frequency: As needed</p> <p>Producer: Project Manager</p> <p>Receiver: Project Sponsor</p>

The cost variance threshold for this project will be 7%.

## 9 PROCUREMENT MANAGEMENT PLAN

### 9.1 Procurement Management Procedure

This process includes the plan for acquiring goods and services external to DOH. The Procurement Management plan is organized into two categories including material procurement and position procurement. DOH will appropriate via the 2100 category to NWRDC; therefore, rule 60A – 1.004 does not have to be met.

Task	Description	Plan
Procurement Request	If needed, procurement requests must be processed through the DOH purchasing department and follow rule 60A – 1.004 for State Term Contracts. However, this need will not be applicable to this project.	Frequency: As needed Producer: Project Sponsor, Customer(s), project team Receiver: Project Sponsor
Identify and Request Material Purchase	If needed, procurement requests must be processed through the DOH purchasing department and follow rule 60A – 1.004 for State Term Contracts. However, this need will not be applicable to this project.	Frequency: At the end of each phase or as needed Producer: Project Manager, Customer(s), project team Receiver: Project Sponsor
Identify and Request Position Procurement	If needed, procurement requests must be processed through the DOH purchasing department and follow rule 60A – 1.004 for State Term Contracts. However, this need will not be applicable to this project.	Frequency: As needed Producer: Project Manager, Receiver: Human Resource Manager

**10 COMMUNICATIONS MANAGEMENT PLAN**

Key Terms	Definition
Steering Committee	A group of individuals appointed to provide input and guidance to the project team.
Key Stakeholder	A person whose support is critical to the success of the project.
Agency Management	Executive and senior-level managers
Project Team	The people actively working on the project.
SME	Subject Matter Expert
Sponsor	A person who provides behind-the-scene assistance to project personnel; acts as an advisor in decision-making and problem resolution.
Stakeholders	Any person or group that has a vested interest in the success of the project.

## 10.1 Assess Stakeholders

Stakeholders will have access to project documentation via internal project SharePoint. Email communication will be used to deliver bi-weekly status reports.

## 10.2 Communication Plan

See separate document titled “Project Communications Plan – MQA Systems Cloud Migration”.

## 10.3 Communications Tracking

See the “Risk Log”, “Issue Log”, and “Action Item Log” tabs of the “Project Management Workbook – MQA Systems Cloud Migration” workbook.

## 10.4 Documentation Standards

The following software standards will be used for this project:

- MS Word for text documents
- MS Excel for spreadsheets
- MS Project for project schedules
- .PDF for distributed status reports

## 10.5 Centralized Document Repository

All project documents and project subject documents will be available on the internal DOH IT Projects SharePoint website for the “MQA Systems Cloud Migration” project.

URL

<https://floridahealth.sharepoint.com/sites/INFORMATIONTECHNOLOGY/BAIM/Pages/MQAScheduleI-V-B.aspx>

# 11 CHANGE MANAGEMENT PLAN

## 11.1 Change Management Roles and Responsibilities

**Change Request Authority** – Business Sponsor, Executive Sponsor

**Change Request Producer(s)** – IT Manager, Project Manager

**Change Request Reviewer(s)** – MQA & OIT Manager

**Change Request Review and Approval Period** – 3 business days.

## 11.2 Change Control Process

This process includes the plan for managing the project scope through Change Management. Any changes to the project’s deliverables, work products, resources, schedule, budget, technical approach or management approach should go through the change management process.

Change requests are evaluated and assigned one or more of the following change types:

Type	Description
Scope	Change affecting scope
Schedule	Change affecting time
Cost	Change affecting cost

**Scope Change** – any change to the project’s performance measures defined by the approved and baselined deliverables, work products, resources, schedule, budget, technical approach or management approach. Scope changes usually can be further classified as having impact on the project’s time, cost or quality.

**Schedule Change** – any change to the project which impacts the original baselined schedule.

**Cost Change** – any change to the project that impacts the project budget.

Task	Description	Plan
Identify Change	Communicate the need for a change to the Project Manager and document the change as a scope, design or informational request.	Frequency: As needed Producer: Project Manager, Customer(s), project team Receiver: Project Manager
Initiate Change Request (CR)	Log the Change Request, complete a Change Request form, and submit it for review, discussion and disposition.	Frequency: Within <b>1 day</b> Producer: Project Manager Receiver: Customer(s)
Evaluate Change Request	Project personnel review the CR and provide an estimated level of effort to process, and develop a proposed solution for the suggested change.	Frequency: As needed Producer: Project Manager, Customer(s), Project Team Receiver: Project manager
Dispose the change request	Approve or reject each Change Request in writing (paper or email).  If the Change Request is approved, make funds, staff and/or other resources available as needed to implement the change in a timely manner	Frequency: Within <b>3 days</b> Producer: Customer(s) Receiver: Project Manager
Open Issue if no response	If a Change Request is not approved or rejected promptly, open an Issue to track the problem and prepare to alter the	Frequency: Within <b>5 days</b> Producer: Project Manager Receiver: Customer(s)

	Change Request as needed because of the delay. The Issue must be assigned to a management level above the tardy customer(s).	
Log CR disposition	Update the Change Request Log with the approval or rejection and file the Change Request in the Project Notebook	Frequency: Within <b>1 day</b> Producer: Project Manager Receiver: N/A
Incorporate approved CR	If a Change Request is approved, take appropriate action to incorporate it in a timely manner.	Frequency: As needed Producer: Project Manager Receiver: Project Manager
Apply CR to schedule	If the change request is approved the project manager must then make the appropriate changes to the project schedule. This may include adding new tasks, increasing hours on existing tasks or removing tasks from the schedule.	Frequency: Within <b>2 days</b> Producer: Project Manager Receiver: N/A
Re-baseline the schedule if appropriate	In most cases, if a change request results in an increase in scope requiring additional work effort and tasks, the project manager should re-baseline the project schedule. This is necessary to redefine the standards to which the project success will be measured.	Frequency: As needed Producer: Project Manager Receiver: N/A

### 11.3 Track Project Changes

See the “Change Management Log” tab of the “Project Management Workbook – MQA Systems Cloud Migration” workbook.

## 12 ORGANIZATIONAL CHANGE MANAGEMENT PLAN

This project will be to relocate where MQA systems are hosted and adhere to CJIS security policy. As a result, there will be no impact on the organizational structure. The anticipated impact to the organization is improved system availability and managed services experience. Organizational Change Management is not necessary for this project.

## 13 QUALITY MANAGEMENT PLAN

The Quality Management process includes the plan for both Quality Assurance and Quality Control. Quality Assurance includes the procedures designed to ensure that the project uses the processes necessary to meet the project requirements. Quality Control includes the procedures designed to monitor the specific project results to determine whether they meet the defined project quality standards.

**Quality Assurance reviews** will be satisfied by audits which may be conducted by the FBI/FDLE, Inspector General, or Auditor General as part of their normal roles and responsibilities. Any findings which result

from a Quality Assurance review (audit) will be addressed and documented in a Quality Assurance report and included in the project documentation folder labeled “Quality Management”.

### 13.1 Quality Assurance Activities

The Quality Assurance Review process includes the following tasks:

Task	Description	Plan
Participate in QA Review	Respond to project audit requests from the FBI/FDLE, Inspector General, or Auditor General and provide information as requested.	Frequency: As Required Producer: Project Officer, Receiver: Project Manager
Review the QA Report	Meet with the auditing body to review any findings of deficiency in the project documentation.	Frequency: Once per review Producer: Project Officer Receiver: Project Manager
Create QA Review Report	Based on information gathered during the QA review, complete the QA Report which includes recommendations for improvement if necessary.	Frequency: Once per review Producer: Project Officer Receiver: Project Manager
Deliver QA Report	Provide copies of the final QA Report to the Project Manager and other appropriate management staff within one week following the initial QA review with the auditing body.	Frequency: Once per review Producer: Project Officer Receiver: Project Manager, Appropriate Management Staff

### 13.2 Quality Control Activities

The Quality Control process for this project will ensure that SLAs are being met and CJIS security policy requirements are being met.

## 14 DELIVERABLE ACCEPTANCE PLAN

This process defines the plan for managing scope through acceptance management. Acceptance of a deliverable means the approver has given a “go” to use this deliverable as input to related future deliverables. Acceptance of deliverables on a timely basis is critical to avoid delays to the project and must be based on pre-approved acceptance criteria defined within the approved project management plan.

### 14.1 Deliverable Review Team

**Deliverable Acceptance Authority** – Executive Director of MQA

**Deliverable Acceptance Producer(s)** – OIT Management

**Deliverable Acceptance Reviewer(s)** – MQA Business Users, Technical Teams

**Deliverable Acceptance Review and Approval Period** – 5 days

## 14.2 Deliverable Acceptance Criteria

The deliverables for this project are as follows:

1. High availability cloud computing services have been provided to DOH MQA division
2. Service level agreement with a cloud solution provider has been established
3. The cloud service provider is compliant with CJIS security policy
4. Software licensing with all deployed technology is in good standing

The deliverables will be reviewed for the following criteria:

- Content
- Correctness
- Completeness
- Clarity
- Functional content and accuracy
- Project standards/format
- Scope
- Technical content

Deliverable Acceptance Criteria:

Criteria	Description
Content	Ensure that the content is appropriate and meets the intent. Verify the document meets the requirements specified in the contract/Statement of Work. If applicable, verify the document conforms to the specified industry and/or government standards, statutes, rules, policies and procedures.
Correctness	Ensure the deliverable is technically correct, clear, consistent, and testable or verifiable (if appropriate). Although typographical errors found during the analysis will be identified, the emphasis of the review is technical issues, not editorial issues.
Completeness	Ensure the topic is covered in a comprehensive fashion and no sections are incomplete.

## 14.3 Deliverable Review and Approval Process

Task	Description	Plan
Submit an Approval Request	Submit an Approval Request for the deliverable requiring approval.	Frequency: As needed Producer: Project Manager Receiver: Approvers
Reject a deliverable	If the deliverable does not meet the acceptance criteria defined in the project management plan, reject the Approval Request, note the failed criteria in the	Frequency: Within <u>5 days</u> Producer: Approver Receiver: Project Manager



	Remarks, and notify the project manager of the rejection.	
Remediate the deliverable and resubmit an Approval Request.	If the deliverable was rejected, initiate fixes to meet the acceptance criteria and resubmit a new Approval Request.	Frequency: Once per deliverable Producer: Project Manager Receiver: Approver(s)
Accept the deliverable	When the deliverable meets the acceptance criteria, approve the Approval Request and notify the project manager by email.	Frequency: Within <b>3 days</b> Producer: Approver(s) Receiver: Project Manager
Log the deliverable acceptance	The acceptance of the deliverable is documented in the Acceptance Log.	Frequency: Within <b>1 day</b> Producer: Project Manager
Submit Final Project Acceptance Form	After the project, after all project deliverables are approved, a Final Project Acceptance Form is completed. Then an Approval Request is submitted for the Acceptance.	Frequency: Once per project Producer: Project Manager Receiver: Approver(s)
Ongoing review of SLAs	This will be an ongoing relationship with NW Datacenter to provide services.	Frequency: Monthly Producer: NW/DOH Receiver: OIT Manager

See the “Deliverable Acceptance Log” tab of the “Project Management Workbook – MQA Systems Cloud Migration” workbook.

## 15 RISK MANAGEMENT

### 15.1 Risk & Complexity Assessment

Risk & Complexity Assessments	Category
Pre-Charter Risk & Complexity Category	1 – Low Risk, Low Complexity
Initiation Gate Risk & Complexity Category	1 – Low Risk, Low Complexity
Planning Gate Risk & Complexity Category	
Event Driven Risk & Complexity Category	

The Risk & Complexity Assessment will be completed after funding is appropriated. See separate document titled “Project Risk and Complexity Assessment – MQA Systems Cloud Migration”.

### 15.2 Risk Management Plan

This process includes the plan for risk identification, assessment, response and control. Risks are possible (but not certain) events that might impact the project. The following tasks outline how the risk management process should be executed.

Task	Description	Plan
Identify risks	List in a Project Risk Log the uncertain events whose occurrence could adversely impact satisfactory project completion. Identify event probability and potential impact(s).	Frequency: At start of each phase and as needed Producer: Project Manager, Customer(s), Project team Audience: Stakeholders
Choose risk response	For each identified risk, determine the risk response to be one of the following: <ol style="list-style-type: none"> <li>1. Accept</li> <li>2. Avoid</li> <li>3. Reduce</li> <li>4. Share</li> <li>5. Transfer</li> </ol>	Frequency: Once Producer: Project Manager, Customer(s) Audience: Stakeholders
Plan risk response strategy	Update the MS-Project schedule with the identified risk response tasks. The risk response includes the following: <b>Mitigation Strategy</b> - how the project plans to avoid, reduce, etc. the risk. <b>Contingency Plan</b> – what will occur if the risk occurs?	Frequency: Once Producer: Project Manager Audience: Stakeholders
Approve risk response	Submit the Risk Log as an attachment to the Project Management Plan deliverable and request approval.	Frequency: Once Producer: Project Manager, Customer(s) Audience: Stakeholders
Assess regularly	As needed, update the Risk Log with new risks, remove expired risks and update the MS-Project Schedule and Plan using Change Management.	Frequency: At least monthly Producer: Project Manager, Customer(s) Audience: Stakeholders
Recognize risk occurrence	If a risk event occurs, open an issue or execute the contingency plan. <i>See Issue Management.</i>	Frequency: As needed Producer: Project Manager Audience: Stakeholders

### 15.3 Risk Identification

See the “Risk Log” tab of the “Project Management Workbook – MQA Systems Cloud Migration” workbook

### 15.4 Risk Analysis

Risk Probability and Impact will be assessed using the following criteria:

Probability:

- 4: Highly likely/probable (76%-100%)
- 3: Likely (51%-75%)
- 2: Somewhat likely (26%-50%)
- 1: Unlikely/improbable (0%-25%)

Impact:

- 4: Critical: Threatens the viability of the project
- 3: Severe: Threatens project / severely reduces benefits
- 2: Moderate: May delay project /reduce project benefits
- 1: Minimal/minor: Minimal or no impact on project

The total Risk score will be the sum of the Probability score and the Impact score.

See the “Risk Log” tab of the “Project Management Workbook – MQA Systems Cloud Migration” workbook.

### 15.5 Risk Mitigation

See the “Risk Log” tab of the “Project Management Workbook – MQA Systems Cloud Migration” workbook.

## 16 ISSUE MANAGEMENT PLAN

An issue is defined as anything that could impact execution of the project plan. As issues are identified they will be documented and tracked by the project manager. Issues are tracked in an issue log. The Issues Management process is documented below.

Task	Description	Plan
Recognize and report issue	<p>Issue initiator (anyone) informs Project Manager of the issue in person, email or status report.</p> <p>The Project Manager records the issue in the Issue Log.</p> <p>The Project Manager informs the issue owner of the issue.</p>	<p>Frequency: As needed</p> <p>Initiator: All</p> <p>Audience: All stakeholders and resources</p>
Communicate issues	<p>The Project Manager includes all active issues in the Project Status Report and meeting minutes.</p>	<p>Frequency: Bi-Weekly</p> <p>Initiator: Project Manager</p> <p>Audience: All stakeholders and resources</p>
Review open issues	<p>The Project Manager encourages information sharing during Project Status Meetings and Sponsor Status Meetings to ensure accurate</p>	<p>Frequency: At each status meeting</p> <p>Initiator: Project Manager</p>

	status, priority, etc. and facilitate timely resolution.	Audience: All status meeting attendees
Update open issues	<p>The issue owner informs the Project Manager of issue resolution progress and provides relevant documentation.</p> <p>The Project Manager records resolution progress in the project Issues Log and alters the priority, resolution owner, etc. as needed to get resolution in a timely manner.</p> <p>The Project Manager saves significant issue documents in the Project’s document library.</p>	<p>Frequency: Weekly or as needed</p> <p>Initiator: Project Manager</p> <p>Audience: All Stakeholders and resources</p>
Escalate issues	<p>The Project Manager escalates an issue to the Customer(s) and/or Sponsor(s) if the project team seems unlikely to attain resolution in a timely manner.</p> <p>The customer(s) will promptly:</p> <ul style="list-style-type: none"> <li>(a) provide resources to achieve issue resolution, or</li> <li>(b) approve a Change Request that eliminates the issue</li> </ul>	<p>Frequency: As needed</p> <p>Initiator: Project Manager</p> <p>Audience: Sponsor(s), Customer(s)</p>
Cancel an issue	The Project Manager will close an issue as “Cancelled” if requested by the issue initiator.	<p>Frequency: As needed</p> <p>Initiator: Project Manager</p> <p>Audience: All</p>
Resolve an issue	<p>The issue owner informs the issue initiator and the Project Manager of an answer or solution that resolves the issue.</p> <p>The issue initiator informs the issue owner and Project Manager that the resolution is satisfactory, or the specific reason(s) that the resolution is unsatisfactory.</p> <p>When the resolution is satisfactory, the Project Manager will close an issue as “Resolved.”</p>	<p>Frequency: As needed</p> <p>Initiator: Issue Owner, Issue Initiator, Project Manager</p> <p>Audience: All</p>

See the “Issue Log” tab of the “Project Management Workbook – MQA Systems Cloud Migration” workbook.

## 17 SYSTEM SECURITY PLAN

This project will ensure that following security policies are met:

- DOH OIT Security Policy
- CJIS Security Policy

- Health Insurance Portability and Accountability Act (HIPAA)
- Personal Identifiable Information (PII)
- Payment Card Industry Data Security Standard (PCI DSS)

**SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS**

**Budget Period: 2019-20**

**Department:** Health

**Chief Internal Auditor:** Mark H. Boehmer, CPA

**Budget Entity:** 64100200

**Phone Number:** 850-245-4150

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
2018-213	June 19, 2018	Bureau of Finance and Accounting	<p>Department controls over employee access to the Florida Accounting Information Resource (FLAIR) continue to need improvement to reduce the risk of unauthorized disclosure, modification, or destruction of Department data.</p> <p>We recommend that Department management provide staff additional guidance regarding the assignment of appropriate FLAIR access privileges and require that, where incompatible access privileges are necessary, compensating controls be established and documented.</p>	<p>The Department will provide additional direction within the internal operating procedure in regard to FLAIR access privileges.</p>	
2018-213	June 19, 2018	Bureau of Finance and Accounting	<p>Department controls over employee access to the Florida Accounting Information Resource (FLAIR) continue to need improvement to reduce the risk of unauthorized disclosure, modification, or destruction of Department data.</p> <p>We also recommend that Department management ensure that FLAIR access privileges are timely deactivated when an employee separates from Department or county health department employment or transfers to a position where a new user account is required.</p>	<p>As previously reported in the Auditor General's Report No. 2016-087, <i>Pharmacy Services and Selected Administrative Activities Prior Audit Follow-Up</i>, the Administrative and Financial Application Management (AFAM) section performs monthly FLAIR user audits. These audits compare FLAIR data and Resource Access Control Facility data to People First data. The AFAM section also reviews a semi-monthly termination report and receives Personnel Action Request emails from the Bureau of Personnel and Human Resource Management identifying employee role changes.</p>	

REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
2018-213	June 19, 2018	Bureau of Finance and Accounting	<p>As similarly noted in prior audit reports, most recently in our report No. 2016-087, the Department did not always timely cancel purchasing cards upon a cardholder's separation from Department employment.</p> <p>We again recommend that Department management promptly cancel purchasing cards upon a cardholder's separation from Department employment.</p>	<p>The Department Purchasing Card Administrator will update Department policy to require supervisors to contact the Purchasing Card Administration at least five business days after an employee's separation date in People First. The Department will also implement a metric to monitor compliance among the county health departments and central office.</p>	
R-1718DOH-011	May 15, 2018	Office of Contracts	<p>The Department has an opportunity to obtain a level of assurance its service organizations (SO) and subservice organizations (sub SO) have controls in place that protect the Department.</p> <p>We recommend the Office of Contracts develop a tool that would assist a contract manager identify when a provider is a SO, so language can be included in the contract to require a <i>Statement on Standards for Attest Engagement No. 18</i> (SSAE) report, including the appropriate type.</p>	<p>The Office of Contracts will develop a worksheet to assist contract managers determine if a SO relationship exists for the contractual service and type of SSAE No.18 reporting required. Additionally, the Office of Contracts will update the Contract Drafting Worksheet and Contract Review Checklist to include a requirement to identify when provider is a SO and type of SSAE No. 18 reported required for the contract.</p>	

<b>REPORT NUMBER</b>	<b>PERIOD ENDING</b>	<b>UNIT/AREA</b>	<b>SUMMARY OF FINDINGS AND RECOMMENDATIONS</b>	<b>SUMMARY OF CORRECTIVE ACTION TAKEN</b>	<b>ISSUE CODE</b>
R-1718DOH-011	May 15, 2018	Office of Contracts	<p>The Department has an opportunity to obtain a level of assurance its SOs and sub SOs have controls in place that protect the Department.</p> <p>We recommend the Office of Contracts develop a process to ensure SSAE No. 18 reports are reviewed and act on any deficiencies identified in the report. Over time, this process could be an integrated, enterprise-wide process.</p>	The Office of Contracts will work with stakeholders to develop a process for collecting and reviewing SSAE No. 18 reports, addressing deficiencies, and maintaining all related documentation.	
R-1718DOH-011	May 15, 2018	Office of Contracts	<p>The Department has an opportunity to obtain a level of assurance its SOs and sub SOs have controls in place that protect the Department.</p> <p>We recommend the Office of Contracts compile and maintain a list of its providers that function as a SO. Such a list would assist Department staff to know the population and types of services being performed by contracted providers.</p>	The Office of Contracts will add an enhancement to the Contract Review System to identify SOs for reporting purposes. With the information collected from the contract checklists and other sources, the Office of Contracts will classify contracts within the Contract Review System.	
R-1718DOH-011	May 15, 2018	Office of Contracts	<p>The Department did not receive and review all required SSAE No. 16 reports.</p> <p>We recommend the Office of Contracts provide training for contract managers to ensure timely submission and review of the SSAE No. 18 reports, and how to address any findings from the report with the SO.</p>	The Office of Contracts will develop a training for contract managers to cover the reporting requirements of SSAE No. 18. The training will seek to provide an understanding of the following: definition of SO as it relates the Department's operations, the requirement for SOs to have a SSAE No. 18 performed, the type of reports provided from the engagement, how to review the report, and how to address deficiencies.	
R-1718DOH-011	May 15, 2018	Office of Contracts	<p>The Department did not receive and review all required SSAE No. 16 reports.</p> <p>We recommend the Office of Contracts develop language to be included in SO contracts that would provide for financial consequences when SSAE No. 18 reports are not timely submitted.</p>	The Office of Contracts will work with stakeholders to develop and obtain legal approval of contract language to be used in contracts with SO.	



REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
2018-189	March 30, 2018	Bureau of Finance and Accounting	<p>The Department improperly recorded deposits to and withdrawals from the State Treasury as Investment earnings and Current expenditures. In addition, the Department did not record State Treasury interest earnings on the modified accrual basis of accounting.</p> <p>We recommend that Department management amend procedures for recording deposits to and withdrawals from the State Treasury Investment Pool to ensure that amounts recorded to Pooled investments with State Treasury are accurate and complete and update procedures for fiscal year-end reporting to ensure that Investment earnings are correctly and accurately recorded. In addition, we recommend that, prior to closing Department accounting records, management perform analytical procedures to ensure that amounts recorded are reasonable and any unexpected variances are explained.</p>	<p>The Department's Financial Management Section has implemented a monthly reconciliation process beginning July 1, 2017 to monitor the investment balances on a regular basis rather than at year-end only. In addition, the procedures for recording deposits to and withdrawals from the State Treasury Investment Pool will be updated to ensure that investment earnings are correctly and accurately recorded.</p> <p>The Department's Financial Management Section has implemented a monthly reconciliation process beginning July 1, 2017 to monitor interest earnings on a regular basis rather than at year-end only. In addition, the procedures for recording interest earnings from the State Treasury Investment Pool will be updated to ensure that interest earnings are recorded on a modified accrual basis of accounting.</p>	

Office of Policy and Budget - June 2018

## Fiscal Year 2019-20 LBR Technical Review Checklist

Department/Budget Entity (Service): HEALTH / ADMINISTRATIVE SUPPORT

Agency Budget Officer/OPB Analyst Name: Ty Gentle / Walter Liebrich

*A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.*

	m or Service (Budget Entity	
Action	64100200	

### 1. GENERAL

1.1 Are Columns A01, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? <b>(CSDC or Web LBR Column Security)</b>	Y		
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? <b>(CSDC)</b>	Y		

#### AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. <b>(EXBR, EXBA)</b>	Y		
1.4 Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? <b>(CSDR, CSA)</b>	Y		

**TIP** The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading to the portal.

### 2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y		
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y		
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y		

### 3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.			
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#### AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? <b>(NACR, NAC - Report should print "No Negative Appropriation Categories Found")</b>			
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		m or Service (Budget Entity)		
Action		64100200		
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? <b>(EXBR, EXBC - Report should print "Records Selected Net To Zero")</b>			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.			
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.			
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.			
<b>4. EXHIBIT D (EADR, EXD)</b>				
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 62 of the LBR Instructions?	Y		
4.2	Is the program component code and title used correct?	Y		
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.			
<b>5. EXHIBIT D-1 (ED1R, EXD1)</b>				
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y		
AUDITS:				
5.2	Do the fund totals agree with the object category totals within each appropriation category? <b>(ED1R, XD1A - Report should print "No Differences Found For This Report")</b>	Y		
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? <b>(EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.)</b>	Y		
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? <b>(EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.)</b>	Y		
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.			
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.			
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2017-18 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.			
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.			
<b>6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)</b>				
6.1	Are issues appropriately aligned with appropriation categories?	Y		

		m or Service (Budget Entity)		
Action		64100200		
TIP Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.				
<b>7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)</b>				
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 29 of the LBR Instructions.)	Y		
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 67 through 69 of the LBR Instructions.)	Y		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 72 of the LBR Instructions?	Y		
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y		
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.6 of the LBR Instructions.)	Y		
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y		
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See pages 95 and 96 of the LBR Instructions.)	Y		
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y		
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y		
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #19-002?	Y		
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. <b>(PLRR, PLMO)</b>	N		
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y		
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A		
7.14	Do the amounts reflect appropriate FSI assignments?	Y		
7.15	Are the 33XXXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y		

		m or Service (Budget Entity)		
Action		64100200		
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXXXX) and are they self-contained (not combined with other issues)? (See pages 28 and 90 of the LBR Instructions.)	N/A		
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 30010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y		
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A		
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y		
<b>AUDIT:</b>				
7.20	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? ( <b>GENR, LBR1</b> )	N/A		
7.21	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? ( <b>GENR, LBR2</b> )	N/A		
7.22	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? ( <b>GENR, LBR3</b> )	Y		
7.23	Have FCO appropriations been entered into the nonrecurring column (A04)? ( <b>GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L)</b> )	Y		
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run <b>OADA/OADR</b> from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.			
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 67 through 72 of the LBR Instructions.			
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.			
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).			
TIP	If an appropriation made in the FY 2018-19 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.			
<b>8. SCHEDULE I &amp; RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level) (Required to be posted to the Florida Fiscal Portal)</b>				
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y		

		m or Service (Budget Entity)		
Action		64100200		
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y		
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y		
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y		
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y		
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y		
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A		
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	N/A		
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y		
8.10	Are the statutory authority references correct?	Y		
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y		
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y		
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y		
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y		
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y		
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y		
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y		
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y		
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y		
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y		
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y		

		m or Service (Budget Entity)		
Action		64100200		
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y		
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y		
8.24	Are prior year September operating reversions appropriately shown in column A01, Section III?	Y		
8.25	Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y		
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y		
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y		
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y		
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y		
<b>AUDITS:</b>				
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y		
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? ( <b>SC1R, SC1A - Report should print "No Discrepancies Exist For This Report"</b> )	Y		
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. ( <b>SC1R, DEPT</b> )	Y		
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y		
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y		
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!			
TIP	Determine if the agency is scheduled for trust fund review. (See page 128 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.			
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.			
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.			
<b>9. SCHEDULE II (PSCR, SC2)</b>				
<b>AUDIT:</b>				

		Name or Service (Budget Entity)		
Action		64100200		
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? <b>(BRAR, BRAA - Report should print "No Records Selected For This Request")</b> Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 158 of the LBR Instructions.)	N/J		
<b>10. SCHEDULE III (PSCR, SC3)</b>				
10.1	Is the appropriate lapse amount applied? (See page 93 of the LBR Instructions.)	Y		
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 96 of the LBR Instructions for appropriate use of the OAD transaction.) Use <b>OADI</b> or <b>OADR</b> to identify agency other salary amounts requested.	Y		
<b>11. SCHEDULE IV (EADR, SC4)</b>				
11.1	Are the correct Information Technology (IT) issue codes used?	Y		
<b>TIP</b> If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.				
<b>12. SCHEDULE VIIIA (EADR, SC8A)</b>				
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y		
<b>13. SCHEDULE VIIIB-1 (EADR, S8B1)</b>				
13.1	<b>NOT REQUIRED FOR THIS YEAR</b>	N/A		
<b>14. SCHEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)</b>				
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 10% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y		
<b>TIP</b> Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced.				
<b>15. SCHEDULE VIIIC (EADR, S8C) (This Schedule is optional, but if included it is required to be posted to the Florida Fiscal Portal)</b>				
15.1	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A		
15.2	Are the priority narrative explanations adequate and do they follow the guidelines on pages 105-107 of the LBR instructions?	N/A		
15.3	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A		
<b>AUDIT:</b>				
15.6	Do the issues net to zero at the department level? <b>(GENR, LBR5)</b>	N/A		
<b>16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see pages 108-112 of the LBR Instructions for detailed instructions) (Required to be posted to the Florida Fiscal Portal in Manual Documents)</b>				



		m or Service (Budget Entity)		
Action		64100200		
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. <b>The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website.</b> (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y		
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y		
<b>AUDITS INCLUDED IN THE SCHEDULE XI REPORT:</b>				
16.3	Does the FY 2017-18 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? ( <b>GENR, ACT1</b> )	Y		
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? ( <b>Audit #1 should print "No Activities Found"</b> )	Y		
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? ( <b>Audit #2 should print "No Operating Categories Found"</b> )	Y		
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: The activities listed in <b>Audit #3</b> do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y		
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? ( <b>Audit #4 should print "No Discrepancies Found"</b> )	Y		
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.			
<b>17. MANUALLY PREPARED EXHIBITS &amp; SCHEDULES (Required to be posted to the Florida Fiscal Portal)</b>				
17.1	Do exhibits and schedules comply with LBR Instructions (pages 113 through 155 of the LBR Instructions), and are they accurate and complete?	Y		
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y		
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y		
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 131 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: <b>IT@LASPBS.STATE.FL.US?</b>	Y		
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y		
<b>AUDITS - GENERAL INFORMATION</b>				
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 157-159) for a list of audits and their descriptions.			
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.			
<b>18. CAPITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fiscal Portal)</b>				
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y		
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y		

		m or Service (Budget Entity)		
Action		64100200		
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y		
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y		
18.5	Are the appropriate counties identified in the narrative?	Y		
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y		
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.			
<b>19. FLORIDA FISCAL PORTAL</b>				
19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y		



## COMMUNITY HEALTH PROMOTION EXHIBITS AND SCHEDULES



# COMMUNITY HEALTH PROMOTION SCHEDULE I SERIES

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2019 - 20  
**Program:** 64200100 Community Health Promotion  
**Fund:** 20-2-089001 Rape Crisis Program Trust Fund

**Specific Authority:** s. 794.055 & s. 794.056, F.S.  
**Purpose of Fees Collected:** Funds are allocated to rape crisis centers to provide sexual battery recovery services to victims of sexual battery and their families

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
<u>Fines assessed to offenders</u>	1,803,079	1,857,171	1,912,886
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>1,803,079</b>	<b>1,857,171</b>	<b>1,912,886</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	26,360	31,724	32,676
Other Personal Services			
Expenses	5,750	35,000	35,000
Operating Capital Outlay			
<u>Other Special Categories</u>	1,518,692	1,518,692	1,564,253
<u>Trust Fund Surcharge paid in FY 17-18</u>	143,317	147,617	152,046
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,694,119</b>	<b>1,733,033</b>	<b>1,783,975</b>

Basis Used: \_\_\_\_\_

<b><u>SECTION III - SUMMARY</u></b>				
TOTAL SECTION I	(A)	1,803,079	1,857,171	1,912,886
TOTAL SECTION II	(B)	1,694,119	1,733,033	1,783,975
<b>TOTAL - Surplus/Deficit</b>	<b>(C)</b>	<b>108,960</b>	<b>124,138</b>	<b>128,911</b>

**EXPLANATION of LINE C:**

Revenues have been estimated based on a history of previous deposits.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period: 2019 - 20**  
**Program:** 6.4E+07 Community Health Promotion  
**Fund:** 197001 Epilepsy Services Program

**Specific Authority:** 318.21(6)  
**Purpose of Fees Collected:** Epilepsy Services Program-Prevention and Education

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL FY 2017 - 2018	ESTIMATED FY 2018 - 2019	REQUEST FY 2019 - 2020
Receipts:			
Deposits - Total	470,984	419,955	419,955
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>470,984</b>	<b>419,955</b>	<b>419,955</b>

<u>SECTION II - FULL COSTS</u>			
Direct Costs:			
Salaries and Benefits	43,963	56,000	56,000
Other Personal Services			
Expenses	5,456	5,458	5,458
Operating Capital Outlay			
Other-G/A Epilepsy Services - 050082	416,790	310,000	310,000
Other - Service Charge to GR	37,689	37,689	37,689
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>503,898</b>	<b>409,147</b>	<b>409,147</b>

Basis Used: \_\_\_\_\_

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	470,984	419,955
TOTAL SECTION II	(B)	503,898	409,147
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(32,914)</b>	<b>10,808</b>

**EXPLANATION of LINE C:**

There was a beginning cash balance of \$513,855 in the TF for FY 17/18 which is not included in the "Receipts" section above. Anticipated deficit to be covered by prior year cash balance.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Administrative Trust Fund
<b>LAS/PBS Fund Number:</b>	64200100
	2021

	Balance as of 6/30/2018	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(\$155,431.49) (A)		(\$155,431.49)
ADD: Other Cash (See Instructions)	\$1,255.55 (B)		\$1,255.55
ADD: Investments			\$0.00
ADD: Outstanding Accounts Receivable			\$0.00
ADD: Transfer from 2021 64100200	\$220,870.18 (E)		\$220,870.18
<b>Total Cash plus Accounts Receivable</b>	\$66,694.24 (F)	\$0.00	\$66,694.24
LESS Allowances for Uncollectibles			\$0.00
LESS Approved "A" Certified Forwards	(\$28,479.69) (H)		(\$28,479.69)
Approved "B" Certified Forwards	(\$37,566.55) (H)		(\$37,566.55)
Approved "FCO" Certified Forwards			\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$648.00) (I)		(\$648.00)
LESS:	\$0.00 (J)		\$0.00
LESS:			\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	(\$0.00) (K)	\$0.00	(\$0.00)**

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Administrative Trust Fund
<b>LAS/PBS Fund Number:</b>	2021/64200100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds;	
GLC 539XX for proprietary and fiduciary funds	<b>(\$183,303.63)</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment	
SWFS Adjustment # and Description	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<b>(\$37,566.55)</b> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	
BE TNFR from 2021 64100200	<b>\$220,870.18</b> (D)
BE TNFR from 64200800	
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$0.00</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$0.00</b> (F)
<b>DIFFERENCE:</b>	<b>\$0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Rape Crisis Trust Fund
<b>LAS/PBS Fund Number:</b>	64200100
	2089

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	\$777,176.75	(A)		\$777,176.75
ADD: Other Cash (See Instructions)	\$1,285.23	(B)		\$1,285.23
ADD: Investments	\$0.00	(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$0.00	(D)		\$0.00
ADD:	\$0.00	(E)		\$0.00
<b>Total Cash plus Accounts Receivable</b>	\$778,461.98	(F)	\$0.00	\$778,461.98
LESS: Allowances for Uncollectibles	\$0.00	(G)		\$0.00
LESS: Approved "A" Certified Forwards	(\$168,987.12)	(H)		(\$168,987.12)
Approved "B" Certified Forwards	(\$7,504.80)	(H)		(\$7,504.80)
Approved "FCO" Certified Forwards	\$0.00	(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$41,615.35)	(I)		(\$41,615.35)
LESS: _____		(J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	\$560,354.71	(K)	\$0.00	\$560,354.71 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>
<b>Department Title:</b> Department of Health
<b>Trust Fund Title:</b> Rape Crisis Trust Fund
<b>LAS/PBS Fund Number:</b> 2089/64200100

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; **\$567,859.51** (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)**

**\$0.00** (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description **\$0.00** (C)

SWFS Adjustment # and Description **\$0.00** (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS **(\$7,504.80)** (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS  (D)

A/P not C/F-Operating Categories **\$0.00** (D)

(D)

(D)

(D)

**ADJUSTED BEGINNING TRIAL BALANCE:**

**\$560,354.71** (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)**

**\$560,354.71** (F)

**DIFFERENCE:**

**\$0.00** (G)\*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Tobacco Settlement Trust Fund
<b>LAS/PBS Fund Number:</b>	64200100
	2122

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	150,539,705.98	(A)		150,539,705.98
ADD: Other Cash (See Instructions)	0.00	(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD:		(E)		0.00
<b>Total Cash plus Accounts Receivable</b>	150,539,705.98	(F)	0.00	150,539,705.98
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	(17,224,182.95)	(H)		(17,224,182.95)
Approved "B" Certified Forwards	(224,480.06)	(H)		(224,480.06)
Approved "FCO" Certified Forwards		(H)		0.00
LESS: BE TNFR TO 2122 64100200/64300100	(131,654,841.93)	(I)		(131,654,841.93)
LESS: BE TNFR TO 2122 64200700	(11,154.55)	(J)		(11,154.55)
<b>Unreserved Fund Balance, 07/01/18</b>	1,425,046.49	(K)	0.00	1,425,046.49 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

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**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Tobacco Settlement Trust Fund
<b>LAS/PBS Fund Number:</b>	2122/64200100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds;	133,304,441.57 (A)
GLC 539XX for proprietary and fiduciary funds	
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	(B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment	(C)
SWFS Adjustment	(C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(224,480.06) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	0.00 (D)
A/P not C/F-Operating Categories	11,081.46 (D)
BE TNFR TO 2122 64100200	(167,917.87) (D)
BE TNFR TO 2122 64200700	(11,154.55) (D)
BE TNFR to 2122 64300100	(131,486,924.06) (D)
	(D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>1,425,046.49 (E)</b>
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>1,425,046.49 (F)</b>
<b>DIFFERENCE:</b>	<b>(0.00) (G)*</b>

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b> Department of Health
<b>Trust Fund Title:</b>	Epilepsy Trust Fund
<b>Budget Entity:</b>	64200100
<b>LAS/PBS Fund Number:</b>	2197/64200100

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	442,111.66	(A)		442,111.66
ADD: Other Cash (See Instructions)	280.47	(B)		280.47
ADD: Investments	0.00	(C)		0.00
ADD: Outstanding Accounts Receivable	0.00	(D)		0.00
ADD: CASH IN TREASURY UNVERIFIED	0.00	(E)		0.00
<b>Total Cash plus Accounts Receivable</b>	442,392.13	(F)	0.00	442,392.13
LESS Allowances for Uncollectibles	0.00	(G)		0.00
LESS Approved "A" Certified Forwards	(45,053.02)	(H)		(45,053.02)
Approved "B" Certified Forwards	0.00	(H)		0.00
Approved "FCO" Certified Forwards	0.00	(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(9,300.53)	(I)		(9,300.53)
LESS: _____		(J)		0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$388,038.58</b>	(K)	<b>0.00</b>	<b>\$388,038.58</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2018

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Epilepsy Trust Fund
<b>LAS/PBS Fund Number:</b>	2197/64200100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>\$388,038.58</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	
SWFS Adjustment # and Description	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	\$0.00 (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$388,038.58</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$388,038.58</b> (F)
<b>DIFFERENCE:</b>	<b>\$0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Biomedical Research Trust Fund
<b>LAS/PBS Fund Number:</b>	64200100
	2245

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>45,654,060.30</b>	(A)			45,654,060.30
ADD: Other Cash (See Instructions)		(B)			0.00
ADD: Investments		(C)			0.00
ADD: Outstanding Accounts Receivable	3,197.76	(D)			3,197.76
ADD: BE TNFR from 64200800	19,458,699.95	(E)			19,458,699.95
ADD: SWFS Adjust B6400007	<b>\$0.00</b>	(E)	\$161,469.80		161,469.80
<b>Total Cash plus Accounts Receivable</b>	<b>65,115,958.01</b>	(F)	<b>161,469.80</b>		<b>65,277,427.81</b>
LESS Allowances for Uncollectibles		(G)			0.00
LESS Approved "A" Certified Forwards	(15,989,876.11)	(H)	0.00		(15,989,876.11)
Approved "B" Certified Forwards	(18,260,177.78)	(H)			(18,260,177.78)
Approved Carry Forward	(25,864,868.34)	(H)			(25,864,868.34)
LESS: Other Accounts Payable (Nonoperating)		(I)			0.00
LESS:	\$0.00	(J)			0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>5,001,035.78</b>	(K)	<b>161,469.80</b>		<b>5,162,505.58</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Biomedical Research Trust Fund
<b>LAS/PBS Fund Number:</b>	2245/64200100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	29,667,381.95 (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment	
SWFS Adjust B6400007	\$161,469.80 (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(18,260,177.78) (D)
Approved Carry Forward	(25,864,868.34) (D)
A/P not C/F-Operating Categories	0.00 (D)
BE TNFR from 64200800	19,458,699.95 (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>5,162,505.58 (E)</b>
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>5,162,505.58 (F)</b>
<b>DIFFERENCE:</b>	<b>0.00 (G)*</b>

**\*SHOULD EQUAL ZERO.**



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	64200100
	2261

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$6,304,496.70</b>	(A)			\$6,304,496.70
ADD: Other Cash (See Instructions)		(B)			\$0.00
ADD: Investments	(\$8,893,399.16)	(C)			(\$8,893,399.16)
ADD: Outstanding Accounts Receivable	\$41,739,248.76	(D)	\$0.00		\$41,739,248.76
ADD: BE TNFR from 2261 64200800	\$2,371,671.50	(E)	\$0.00		\$2,371,671.50
<b>Total Cash plus Accounts Receivable</b>	<b>\$41,522,017.80</b>	(F)	<b>\$0.00</b>		<b>\$41,522,017.80</b>
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$39,560,389.69)	(H)			(\$39,560,389.69)
Approved "B" Certified Forwards	(\$1,961,628.11)	(H)			(\$1,961,628.11)
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			\$0.00
LESS: SWFS Adjustments	\$0.00	(J)			\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>(\$0.00)</b>	(K)	<b>\$0.00</b>		<b>(\$0.00)**</b>

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	2261/64200100

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>(\$453,984.04)</b>	(A)
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**Subtract Nonspendable Fund Balance (GLC 56XXX)**

		(B)
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**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # B6400XXX - Payables		(C)
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SWFS Adjustment #B6400XXX - Receivables	\$0.00	(C)
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**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$1,961,628.11)	(D)
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Approved "C" Carry Forward Total (FCO) per LAS/PBS		(D)
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A/P not C/F-Operating Categories	\$43,940.65	(D)
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Current Compensated Absences Liability	\$0.00	(D)
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BE TNFR from 2261 64200800	\$2,371,671.50	(D)
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	\$0.00	(D)
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**ADJUSTED BEGINNING TRIAL BALANCE:**

	<b>(\$0.00)</b>	(E)
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**UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)**

	<b>\$0.00</b>	(F)
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**DIFFERENCE:**

	<b>(\$0.00)</b>	(G)*
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**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b> Department of Health
<b>Trust Fund Title:</b>	Grants & Donations Trust Fund
<b>Budget Entity:</b>	64200100
<b>LAS/PBS Fund Number:</b>	2339

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(\$58,072.90)	(A)		(\$58,072.90)
ADD: Other Cash (See Instructions)	\$0.00	(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable		(D)		\$0.00
ADD: BE TNFR fr 2339 64200800	\$60,047.90	(E)		\$60,047.90
<b>Total Cash plus Accounts Receivable</b>	<b>\$1,975.00</b>	(F)	<b>\$0.00</b>	\$1,975.00
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards		(H)		\$0.00
Approved "B" Certified Forwards	(\$1,975.00)	(H)		(\$1,975.00)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		\$0.00
LESS:	\$0.00	(J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$0.00</b>	(K)	<b>\$0.00</b>	\$0.00 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

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**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Grants & Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	2339/64200100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>(\$58,072.90)</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	
SWFS Adjustment # and Description	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<b>(\$1,975.00)</b> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	<b>\$0.00</b> (D)
BE TNFR fr 64200800	<b>\$60,047.90</b> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$0.00</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$0.00</b> (F)
<b>DIFFERENCE:</b>	<b>\$0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	Budget Period: 2019 - 2020 Department of Health
<b>Trust Fund Title:</b>	Maternal & Children Health Block Grant Trust Fund
<b>Budget Entity:</b>	64200100
<b>LAS/PBS Fund Number:</b>	2475

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	\$2,455,890.01	(A)		\$2,455,890.01
ADD: Other Cash (See Instructions)		(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$986,882.34	(D)		\$986,882.34
ADD: _____	\$0.00	(E)		\$0.00
<b>Total Cash plus Accounts Receivable</b>	\$3,442,772.35	(F)	\$0.00	\$3,442,772.35
LESS: Allowances for Uncollectibles		(G)		\$0.00
LESS: Approved "A" Certified Forwards	(\$950,797.80)	(H)		(\$950,797.80)
Approved "B" Certified Forwards	(\$42,347.34)	(H)		(\$42,347.34)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: _____	\$0.00	(I)		\$0.00
LESS: BE TNFR to 64300100	(\$1,350,937.26)	(J)		(\$1,350,937.26)
<b>Unreserved Fund Balance, 07/01/18</b>	\$1,098,689.95	(K)	\$0.00	\$1,098,689.95 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

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**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Maternal & Children Health Block Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	2475 / 64200100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="\$2,491,974.55"/> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="(\$42,347.34)"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text" value="\$0.00"/> (D)
Compensated Absenses	<input type="text"/> (D)
BE TNFR to 64300100	<input type="text" value="(\$1,350,937.26)"/> (D)
	<input type="text"/> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="\$1,098,689.95"/> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<input type="text" value="\$1,098,689.95"/> (F)
<b>DIFFERENCE:</b>	<input type="text" value="\$0.00"/> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Preventative Health Services Block Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	64200100
	2539

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$314,229.06</b>	(A)			\$314,229.06
ADD: Other Cash (See Instructions)		(B)			\$0.00
ADD: Investments		(C)			\$0.00
ADD: Outstanding Accounts Receivable	\$284,115.25	(D)			\$284,115.25
ADD:		(E)			\$0.00
<b>Total Cash plus Accounts Receivable</b>	<b>\$598,344.31</b>	(F)	<b>\$0.00</b>		<b>\$598,344.31</b>
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$283,049.85)	(H)			(\$283,049.85)
Approved "B" Certified Forwards	(\$1,065.40)	(H)			(\$1,065.40)
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			\$0.00
LESS:		(J)			\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$314,229.06</b>	(K)	<b>\$0.00</b>		<b>\$314,229.06</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Preventative Health Services Block Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	2539/64200100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>\$315,294.46</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment	
SWFS Adjustment # and Description	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$1,065.40) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	\$0.00 (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$314,229.06</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$314,229.06</b> (F)
<b>DIFFERENCE:</b>	<b>\$0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**



**SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS**

**Budget Period: 2019-20**

**Department:** Health

**Chief Internal Auditor:** Mark H. Boehmer, CPA

**Budget Entity:** 64200100

**Phone Number:** 850-245-4150

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
2018-213	June 19, 2018	Biomedical Research Program	<p>As similarly noted in prior audit reports, most recently in our report No. 2016-014, the Biomedical Research Program (Program) grant applications and agreements could be enhanced to specify that grant recipients are to adhere to the policies and procedures outlined in the Program's <i>Grant Administration Manual</i>. In addition, the Department did not provide the <i>Manual</i> to Program grant recipients at the time of grant award.</p> <p>We again recommend that Department management revise Program grant applications and grant agreements to specifically require recipients to adhere to the policies and procedures included in <i>Manual</i> and enhance procedures to ensure that the <i>Manual</i> is provided to grantees at the time of grant award.</p>	Reference to the <i>Manual</i> has been added to the revised drafts of the annual Funding Opportunity Announcement and the Terms and Conditions.	

REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
2018-189	March 30, 2018	Bureau of Women, Infants & Children Program Services	<p>The FDOH is responsible for administering Federal funds received for the WIC Program. In March 2014, the FDOH completed implementation of the Florida WIC Information System and Electronic Benefits Transfer (EBT) data system (FL-WiSE), which is a Web-based system that supports the delivery of WIC Program services and interfaces with an EBT processor to deliver client benefits.</p> <p>In our information technology operational audit report No. 2017-203, dated May 2017, we disclosed significant deficiencies related to selected information technology controls for FL-WiSE. Specifically, in Finding 1, we disclosed significant control deficiencies related to access privileges. In Finding 2, we disclosed significant security control deficiencies related to user authentication, user account management, and logging and monitoring. Details of the findings and recommendations are included in that report.</p>	<p>Management has established a written procedure for an annual review for all FL-WiSE user accounts. The annual review of system access is now required, in addition to complying with the requirement to submit the FL-WiSE <i>Access Authorization Request</i> form for newly assigned personnel, the <i>Delete FL-WiSE Access Request</i> form for personnel leaving WIC, and the <i>Network Access Request Form</i> for personnel arriving and leaving WIC. Required validation steps are also included.</p> <p>Management has implemented a number of improved best practices addressing this requirement.</p>	

## Fiscal Year 2019-20 LBR Technical Review Checklist

Department/Budget Entity (Service): HEALTH / COMMUNITY HEALTH PROMOTION

Agency Budget Officer/OPB Analyst Name: Ty Gentle / Walter Liebrich

*A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.*

	m or Service (Budget Entity)	
Action	64200100	

### 1. GENERAL

1.1 Are Columns A01, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? <b>(CSDC or Web LBR Column Security)</b>	Y		
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? <b>(CSDC)</b>	Y		

#### AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. <b>(EXBR, EXBA)</b>	Y		
1.4 Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? <b>(CSDR, CSA)</b>	Y		

**TIP** The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading to the portal.

### 2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y		
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y		
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y		

### 3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.			
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#### AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? <b>(NACR, NAC - Report should print "No Negative Appropriation Categories Found")</b>			
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		m or Service (Budget Entity)		
Action		64200100		
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? <b>(EXBR, EXBC - Report should print "Records Selected Net To Zero")</b>			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.			
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.			
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.			
<b>4. EXHIBIT D (EADR, EXD)</b>				
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 62 of the LBR Instructions?	Y		
4.2	Is the program component code and title used correct?	Y		
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.			
<b>5. EXHIBIT D-1 (ED1R, EXD1)</b>				
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y		
AUDITS:				
5.2	Do the fund totals agree with the object category totals within each appropriation category? <b>(ED1R, XD1A - Report should print "No Differences Found For This Report")</b>	Y		
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? <b>(EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.)</b>	Y		
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? <b>(EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.)</b>	Y		
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.			
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.			
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2017-18 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.			
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.			
<b>6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)</b>				
6.1	Are issues appropriately aligned with appropriation categories?	Y		

		m or Service (Budget Entity)		
Action		64200100		
TIP Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.				
<b>7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)</b>				
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 29 of the LBR Instructions.)	Y		
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 67 through 69 of the LBR Instructions.)	Y		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 72 of the LBR Instructions?	Y		
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y		
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.6 of the LBR Instructions.)	Y		
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y		
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See pages 95 and 96 of the LBR Instructions.)	Y		
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y		
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y		
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #19-002?	Y		
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. <b>(PLRR, PLMO)</b>	N		
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y		
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A		
7.14	Do the amounts reflect appropriate FSI assignments?	Y		
7.15	Are the 33XXXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y		

		m or Service (Budget Entity)		
Action		64200100		
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXXXX) and are they self-contained (not combined with other issues)? (See pages 28 and 90 of the LBR Instructions.)	N/A		
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 30010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y		
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A		
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y		
<b>AUDIT:</b>				
7.20	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? ( <b>GENR, LBR1</b> )	N/A		
7.21	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? ( <b>GENR, LBR2</b> )	N/A		
7.22	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? ( <b>GENR, LBR3</b> )	Y		
7.23	Have FCO appropriations been entered into the nonrecurring column (A04)? ( <b>GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L)</b> )	Y		
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run <b>OADA/OADR</b> from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.			
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 67 through 72 of the LBR Instructions.			
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.			
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).			
TIP	If an appropriation made in the FY 2018-19 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.			
<b>8. SCHEDULE I &amp; RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level) (Required to be posted to the Florida Fiscal Portal)</b>				
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y		

		m or Service (Budget Entity)		
Action		64200100		
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y		
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y		
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y		
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y		
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y		
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A		
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	N/A		
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y		
8.10	Are the statutory authority references correct?	Y		
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y		
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y		
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y		
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y		
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y		
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y		
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y		
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y		
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y		
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y		
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y		

		m or Service (Budget Entity)		
Action		64200100		
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y		
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y		
8.24	Are prior year September operating reversions appropriately shown in column A01, Section III?	Y		
8.25	Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y		
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y		
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y		
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y		
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y		
<b>AUDITS:</b>				
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y		
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? ( <b>SC1R, SC1A - Report should print "No Discrepancies Exist For This Report"</b> )	Y		
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. ( <b>SC1R, DEPT</b> )	Y		
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y		
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y		
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!			
TIP	Determine if the agency is scheduled for trust fund review. (See page 128 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.			
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.			
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.			
<b>9. SCHEDULE II (PSCR, SC2)</b>				
<b>AUDIT:</b>				



		m or Service (Budget Entity)		
Action		64200100		
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? <b>(BRAR, BRAA - Report should print "No Records Selected For This Request")</b> Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 158 of the LBR Instructions.)	N/J		
<b>10. SCHEDULE III (PSCR, SC3)</b>				
10.1	Is the appropriate lapse amount applied? (See page 93 of the LBR Instructions.)	Y		
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 96 of the LBR Instructions for appropriate use of the OAD transaction.) Use <b>OADI</b> or <b>OADR</b> to identify agency other salary amounts requested.	Y		
<b>11. SCHEDULE IV (EADR, SC4)</b>				
11.1	Are the correct Information Technology (IT) issue codes used?	Y		
TIP	If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.			
<b>12. SCHEDULE VIIIA (EADR, SC8A)</b>				
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y		
<b>13. SCHEDULE VIIIB-1 (EADR, S8B1)</b>				
13.1	<b>NOT REQUIRED FOR THIS YEAR</b>	N/A		
<b>14. SCHEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)</b>				
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 10% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y		
TIP	Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced.			
<b>15. SCHEDULE VIIIC (EADR, S8C) (This Schedule is optional, but if included it is required to be posted to the Florida Fiscal Portal)</b>				
15.1	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A		
15.2	Are the priority narrative explanations adequate and do they follow the guidelines on pages 105-107 of the LBR instructions?	N/A		
15.3	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A		
<b>AUDIT:</b>				
15.6	Do the issues net to zero at the department level? <b>(GENR, LBR5)</b>	N/A		
<b>16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see pages 108-112 of the LBR Instructions for detailed instructions) (Required to be posted to the Florida Fiscal Portal in Manual Documents)</b>				

		m or Service (Budget Entity)		
Action		64200100		
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. <b>The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website.</b> (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y		
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y		
<b>AUDITS INCLUDED IN THE SCHEDULE XI REPORT:</b>				
16.3	Does the FY 2017-18 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? ( <b>GENR, ACT1</b> )	Y		
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? ( <b>Audit #1 should print "No Activities Found"</b> )	Y		
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? ( <b>Audit #2 should print "No Operating Categories Found"</b> )	Y		
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: The activities listed in <b>Audit #3</b> do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y		
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? ( <b>Audit #4 should print "No Discrepancies Found"</b> )	Y		
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.			
<b>17. MANUALLY PREPARED EXHIBITS &amp; SCHEDULES (Required to be posted to the Florida Fiscal Portal)</b>				
17.1	Do exhibits and schedules comply with LBR Instructions (pages 113 through 155 of the LBR Instructions), and are they accurate and complete?	Y		
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y		
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y		
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 131 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: <b>IT@LASPBS.STATE.FL.US?</b>	Y		
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y		
<b>AUDITS - GENERAL INFORMATION</b>				
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 157-159) for a list of audits and their descriptions.			
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.			
<b>18. CAPITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fiscal Portal)</b>				
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y		
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y		

		m or Service (Budget Entity)		
Action		64200100		
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y		
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y		
18.5	Are the appropriate counties identified in the narrative?	Y		
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y		
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.			
<b>19. FLORIDA FISCAL PORTAL</b>				
19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y		



# DISEASE CONTROL AND HEALTH PROTECTION EXHIBITS AND SCHEDULES



# DISEASE CONTROL AND HEALTH PROTECTION SCHEDULE I SERIES

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period: 2019 - 20**  
**Program:** EH Professional Certification  
**Fund:** Grants & Donations T.F.

**Specific Authority:** 381.01  
**Purpose of Fees Collected:** Certification & renewal of environmental Health professionals.  
OCA = EHCET

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
_____	15,103	16,000	16,000
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>15,103</b>	<b>16,000</b>	<b>16,000</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	66,032	66,032	66,032
Other Personal Services	-	-	-
Expenses	10,773	11,000	11,000
Operating Capital Outlay	-	-	-
Collocated Charges	4,282	4,300	4,300
Surcharge to Trust Fund	1,173	1,280	1,280
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>82,261</b>	<b>82,612</b>	<b>82,612</b>

Basis Used: Salary and wages times percent of time on program.

<b><u>SECTION III - SUMMARY</u></b>			
TOTAL SECTION I	(A)	15,103	16,000
TOTAL SECTION II	(B)	82,261	82,612
<b>TOTAL - Surplus/Deficit</b>	<b>(C)</b>	<b>(67,159)</b>	<b>(66,612)</b>

**EXPLANATION of LINE C:**  
Requests to consider fee increases have been denied, staff responsibilities have been shifted to reduce overall support costs slightly, but the program is still not self sufficient.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2019 - 20  
**Program:** Bureau of Environmental Health  
**Fund:** Grants and Donations TF-339060

**Specific Authority:** 489.557

**Purpose of Fees Collected:** Septic Tank Contractor License fees-to ensure that contractors are licensed to perform septic work in Florida. OCA = EHCRG

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2017 - 2018	FY 2018- 2019	FY 2019 - 2020
<u>Receipts:</u>			
_____	82,462	165,694	85,000
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>82,462</b>	<b>165,694</b>	<b>85,000</b>

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	121,320	121,320	121,320
Other Personal Services	-	-	
Expenses	833	1,200	1,200
Operating Capital Outlay	-	-	-
Collocated	5,787	6,000	6,000
Surcharge to Trust Fund	13,632	13,256	6,800
Indirect Costs Charged to Trust Fund- Collo	-	-	-
<b>Total Full Costs to Line (B) - Section III</b>	<b>141,572</b>	<b>141,776</b>	<b>135,320</b>

Basis Used: Actual staff time estimates and actual costs for special printing. equipment, and supplies etc., assume continued costs at this rate.

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	82,462	165,694
TOTAL SECTION II	(B)	141,572	141,776
<b>TOTAL - Surplus/Deficit</b>	<b>(C)</b>	<b>(59,111)</b>	<b>23,918</b>

**EXPLANATION of LINE C:**  
Contractor registration is a bi-ennial program. The surplus revenue in the odd numbered years will help to offset the deficits in the even numbered years. Professional registrations are annual.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2019 - 20  
**Program:** Office of Medical Marijuana Use and Regulation  
**Fund:** Grants & Donations 2339

**Specific Authority:** 381.986 Florida Statues  
**Purpose of Fees Collected:** To create registry of patients and to license and monitor growers and Physicians

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Card Applications	8,464,355	16,585,950	16,585,950
Licenses		24,332,000	
<b>Total Fee Collection to Line (A) - Section III</b>	<b>8,464,355</b>	<b>40,917,950</b>	<b>16,585,950</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	-	3,084,202	3,084,202
Other Personal Services	154,003	389,220	389,220
Expenses	161,360	954,230	954,230
Transfer to FAMU	542,009	1,976,489	1,976,489
Moffitt Cancer Center	-	1,772,973	1,772,973
Contractual Services	501,282	14,589,009	14,839,009
Human Resources Assesment	-	23,949	23,949
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,358,654</b>	<b>22,790,072</b>	<b>23,040,072</b>

Basis Used: \_\_\_\_\_  
 \_\_\_\_\_

<b><u>SECTION III - SUMMARY</u></b>			
TOTAL SECTION I	(A)	8,464,355	16,585,950
TOTAL SECTION II	(B)	1,358,654	23,040,072
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>7,105,701</b>	<b>(6,454,122)</b>

**EXPLANATION of LINE C:**  
 Deficit will be covered by previous year cash balance.  
 \_\_\_\_\_  
 \_\_\_\_\_



**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period: 2019 - 20**  
**Program:** 64200200 Disease Control and Health Protection  
**Fund:** 2531 Planning & Eval TF

**Specific Authority:** FS 381.0202 (3)  
**Purpose of Fees Collected:** Support laboratory services provided  
J5A00

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
<u>Contract, CHDs, &amp; Lab billings</u>	2,410,609	2,449,781	2,462,030
<u>Medicaid, Medicare &amp; 3rd Party</u>	584,364	595,606	575,250
<u>Other Grants</u>	109,432	102,500	105,000
<u>Miscellaneous</u>	181,346	160,000	175,000
<b>Total Fee Collection to Line (A) - Section III</b>	<b>3,285,751</b>	<b>3,307,887</b>	<b>3,317,280</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
<u>Salaries and Benefits</u>	3,132,434	3,152,099	3,211,094
<u>Other Personal Services</u>	58,776	61,810	63,046
<u>Expenses</u>	3,730,529	3,805,140	3,843,191
<u>Operating Capital Outlay</u>	98,176	90,000	85,000
<u>Contractual Services</u>	452,571	417,502	425,852
<u>Lease</u>	19,044	20,000	21,000
<u>HR Outsource</u>	14,432	12,870	12,870
<u>Other - includes Risk Mgt</u>	197,319	186,300	190,300
<u>FCO Transfer</u>		5,736,031	3,482,802
<u>Indirect Costs Charged to Trust Fund</u>			
<b>Total Full Costs to Line (B) - Section III</b>	<b>7,703,281</b>	<b>13,481,752</b>	<b>11,335,155</b>

Basis Used: \_\_\_\_\_

<b><u>SECTION III - SUMMARY</u></b>			
TOTAL SECTION I	(A)	3,285,751	3,307,887
TOTAL SECTION II	(B)	7,703,281	13,481,752
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(4,417,530)</b>	<b>(8,017,875)</b>

**EXPLANATION of LINE C:**  
deficit will be offset by surplus in other laboratory programs and existing cash balance

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2019 - 20  
**Program:** 64200200 Disease Control and Health Protection  
**Fund:** 2531 Planning & Eval TF  
**Specific Authority:** FS 383.14  
**Purpose of Fees Collected:** Provide Laboratory Screening for metabolic disorders, other hereditary and congenital disorders for newborns. Q1000/Q1TAH

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL FY 2017 - 2018	ESTIMATED FY 2018 - 2019	REQUEST FY 2019 - 2020
<u>Receipts:</u>			
Fee for live births - hospitals/birth centers	3,360,660	3,293,160	3,342,555
Medicaid - Federal	2,514,968	2,242,471	2,260,050
Medicaid - State Match (Q1TAH)	1,567,175	1,374,417	1,444,950
Third Party (includes Medicare)	26,374,700	22,037,507	23,618,520
Other	300,999	295,000	300,000
<b>Total Fee Collection to Line (A) - Section III</b>	<b>34,118,502</b>	<b>29,242,555</b>	<b>30,966,075</b>

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	1,787,372	1,801,793	2,055,056
Other Personal Services	77,895	60,583	62,500
Expenses	9,088,487	9,437,576	10,926,076
Operating Capital Outlay	2,733	10,000	15,000
Contractual	2,042,045	3,145,163	3,208,066
Lease	8,773	9,000	9,500
CMS Transfer	2,717,264	5,000,000	4,800,000
HR Outsource	9,968	9,126	9,126
Service Charge GR	567,940	600,000	610,000
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>16,302,477</b>	<b>20,073,241</b>	<b>21,695,324</b>

Basis Used: \_\_\_\_\_

<u>SECTION III - SUMMARY</u>				
TOTAL SECTION I	(A)	34,118,502	29,242,555	30,966,075
TOTAL SECTION II	(B)	16,302,477	20,073,241	21,695,324
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>17,816,025</b>	<b>9,169,314</b>	<b>9,270,751</b>

**EXPLANATION of LINE C:**

Surplus will be used to offset deficit in other laboratory programs and fund the addition of conditions to the approved screening panel.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2019 - 20  
**Program:** 64200200 Disease Control and Health Protection  
**Fund:** 2531 Planning & Eval TF

**Specific Authority:** FS 403.0625, FS 403.863 & FS 403.8635  
**Purpose of Fees Collected:** Certification of Labs that perform either analyses of environmental samples or water samples (Florida Safe Drinking Water Act) LJWCP

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees</b> Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
License renewals, applications, and certifications	912,875	867,231	875,550
<b>Total Fee Collection to Line (A) - Section III</b>	<b>912,875</b>	<b>867,231</b>	<b>875,550</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	371,025	373,077	379,233
Other Personal Services			
Expenses	31,738	35,000	37,000
Operating Capital Outlay			
Contractual Services	19,682	19,071	19,985
Lease	1,104	1,418	1,500
HR	1,576	1,404	1,404
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>425,126</b>	<b>429,970</b>	<b>439,122</b>

Basis Used: \_\_\_\_\_  
 \_\_\_\_\_

<b><u>SECTION III - SUMMARY</u></b>				
TOTAL SECTION I	(A)	912,875	867,231	875,550
TOTAL SECTION II	(B)	425,126	429,970	439,122
<b>TOTAL - Surplus/Deficit</b>	<b>(C)</b>	<b>487,749</b>	<b>437,261</b>	<b>436,428</b>

**EXPLANATION of LINE C:**  
 \_\_\_\_\_  
 \_\_\_\_\_

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Administrative Trust Fund
<b>LAS/PBS Fund Number:</b>	64200200
	2021

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$1,682,166.80</b>	(A)			\$1,682,166.80
ADD: Other Cash (See Instructions)		(B)			\$0.00
ADD: Investments		(C)			\$0.00
ADD: Outstanding Accounts Receivable		(D)			\$0.00
ADD:		(E)	\$0.00		\$0.00
<b>Total Cash plus Accounts Receivable</b>	<b>\$1,682,166.80</b>	(F)	<b>\$0.00</b>		<b>\$1,682,166.80</b>
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$95,038.85)	(H)			(\$95,038.85)
Approved "B" Certified Forwards	(\$40,572.15)	(H)			(\$40,572.15)
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			\$0.00
LESS:		(J)			\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$1,546,555.80</b>	(K)	<b>\$0.00</b>		<b>\$1,546,555.80</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2018

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period:</b>	<b>2019 - 2020</b>
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Administrative Trust Fund
<b>LAS/PBS Fund Number:</b>	2021/64200200

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="\$1,585,671.06"/> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment #	<input type="text" value="\$0.00"/> (C)
SWFS Adjustment #	<input type="text" value="\$0.00"/> (C)
SWFS Adjustment	<input type="text" value="\$0.00"/> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="(\$40,572.15)"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text" value="\$1,456.89"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="\$1,546,555.80"/> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<input type="text" value="\$1,546,555.80"/> (F)
<b>DIFFERENCE:</b>	<input type="text" value="\$0.00"/> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	64200200
	2261

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(\$12,131,609.07)	(A)			(\$12,131,609.07)
ADD: Other Cash (See Instructions)	\$8.36	(B)			\$8.36
ADD: Investments	\$0.21	(C)			\$0.21
ADD: Outstanding Accounts Receivable	\$12,188,346.84	(D)	\$0.00		\$12,188,346.84
ADD: BE TNFR from 2261 64200800	\$12,292,023.01	(E)			\$12,292,023.01
<b>Total Cash plus Accounts Receivable</b>	<b>\$12,348,769.35</b>	(F)	<b>\$0.00</b>		<b>\$12,348,769.35</b>
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$8,018,128.82)	(H)			(\$8,018,128.82)
Approved "B" Certified Forwards	(\$4,330,640.53)	(H)			(\$4,330,640.53)
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			\$0.00
LESS:		(J)			\$0.00
LESS:		(J)			\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$0.00</b>	(K)	<b>\$0.00</b>		<b>\$0.00</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	2261/64200200

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>(\$8,315,301.48)</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	(B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment	\$0.00 (C)
SWFS Adjustment	(C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$4,330,640.53) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	(D)
A/P not C/F-Operating Categories	\$353,919.00 (D)
BE TNFR from 2261 64200800	\$12,292,023.01 (D)
	(D)
	(D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$0.00</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$0.00</b> (F)
<b>DIFFERENCE:</b>	<b>\$0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Grants & Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	64200200
	2339

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	\$9,042,247.40	(A)		\$9,042,247.40
ADD: Other Cash (See Instructions)	\$51,605.00	(B)		\$51,605.00
ADD: Investments	\$5,000,000.00	(C)		\$5,000,000.00
ADD: Outstanding Accounts Receivable	\$782,135.08	(D)	\$0.00	\$782,135.08
ADD: SWFS Adjustment B6400048 (reverse)		(E)	(\$200,000.00)	(\$200,000.00)
<b>Total Cash plus Accounts Receivable</b>	<b>\$14,875,987.48</b>	(F)	<b>(\$200,000.00)</b>	\$14,675,987.48
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$312,719.79)	(H)		(\$312,719.79)
Approved "B" Certified Forwards	(\$97,986.98)	(H)		(\$97,986.98)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$265,273.39)	(I)		(\$265,273.39)
LESS:	\$0.00	(J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$14,200,007.32</b>	(K)	<b>(\$200,000.00)</b>	\$14,000,007.32 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Grants & Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	2339/64200200

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>\$14,276,822.30</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment B6400048 reverse receivable	(\$200,000.00) (C)
SWFS Adjustment	\$0.00 (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$97,986.98) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	\$21,172.00 (D)
	\$0.00 (D)
	\$0.00 (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$14,000,007.32</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$14,000,007.32</b> (F)
<b>DIFFERENCE:</b>	<b>\$0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Planning & Evaluation Trust Fund
<b>LAS/PBS Fund Number:</b>	64200200
	2531

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$28,931,480.47</b>	(A)		\$28,931,480.47
ADD: Other Cash (See Instructions)	\$185,045.45	(B)		\$185,045.45
ADD: Investments	\$0.00	(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$275,164.07	(D)	\$0.00	\$275,164.07
ADD: UNVERIFIED CASH	\$0.00	(E)		\$0.00
ADD:	\$0.00	(E)	\$0.00	\$0.00
<b>Total Cash plus Accounts Receivable</b>	<b>\$29,391,689.99</b>	(F)	<b>\$0.00</b>	<b>\$29,391,689.99</b>
LESS Allowances for Uncollectibles	\$0.00	(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$980,168.90)	(H)		(\$980,168.90)
Approved "B" Certified Forwards	(\$601,329.19)	(H)		(\$601,329.19)
Approved "FCO" Certified Forwards	\$0.00	(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$151,221.28)	(I)		(\$151,221.28)
LESS: BE Transfer to 64200800	(\$1,861,756.54)	(J)		(\$1,861,756.54)
LESS:	\$0.00	(J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$25,797,214.08</b>	(K)	<b>\$0.00</b>	<b>\$25,797,214.08</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Planning & Evaluation Trust Fund
<b>LAS/PBS Fund Number:</b>	2531/64200200

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>\$28,379,842.95</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<b>(\$123,311.26)</b> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment	\$0.00 (C)
SWFS Adjustment	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<b>(\$601,329.19)</b> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	\$0.00 (D)
A/P not C/F-Operating Categories	\$3,768.12 (D)
	\$0.00 (D)
BE Transfer to 64200800	<b>(\$1,861,756.54)</b> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$25,797,214.08</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$25,797,214.08</b> (F)
<b>DIFFERENCE:</b>	<b>\$0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Radiation Protection Trust Fund
<b>LAS/PBS Fund Number:</b>	64200200
	2569

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$681,433.10</b>	(A)		\$681,433.10
ADD: Other Cash (See Instructions)	<b>\$0.00</b>	(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$70,659.25	(D)		\$70,659.25
ADD: UNVERIFIED CASH	<b>\$0.00</b>	(E)		\$0.00
<b>Total Cash plus Accounts Receivable</b>	<b>\$752,092.35</b>	(F)	<b>\$0.00</b>	<b>\$752,092.35</b>
LESS: Allowances for Uncollectibles		(G)		\$0.00
LESS: Approved "A" Certified Forwards	(\$14,214.35)	(H)		(\$14,214.35)
Approved "B" Certified Forwards	\$0.00	(H)		\$0.00
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$3,576.07)	(I)		(\$3,576.07)
		(J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$734,301.93</b>	(K)	<b>\$0.00</b>	<b>\$734,301.93</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Radiation Protection Trust Fund
<b>LAS/PBS Fund Number:</b>	2569/64200200

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>\$742,302.38</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<b>\$0.00</b> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS)Adjustments :</b>	
SWFS Adjustment # and Description	<b>\$0.00</b> (C)
SWFS Adjustment # and Description	<b>\$0.00</b> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<b>\$0.00</b> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<b>\$0.00</b> (D)
A/P not C/F-Operating Categories	<b>(\$8,000.45)</b> (D)
	<b></b> (D)
	<b></b> (D)
	<b></b> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$734,301.93</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$734,301.93</b> (F)
<b>DIFFERENCE:</b>	<b>\$0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**

For Fiscal Year 2018-19



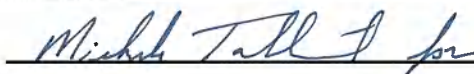
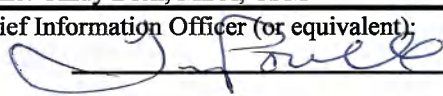

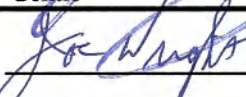

[July 1, 2018]

[FLORIDA DEPARTMENT OF HEALTH]

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## I. Schedule IV-B Cover Sheet

Schedule IV-B Cover Sheet and Agency Project Approval	
Agency: Florida Department of Health	Schedule IV-B Submission Date:
Project Name: Environmental Health Application Integration and Modernization Project	Is this project included in the Agency's LRPP?  _____ Yes    _____ No
FY 2018-19 LBR Issue Code:	FY 2018-19 LBR Issue Title:
Agency Contact for Schedule IV-B (Name, Phone #, and E-mail address):	
AGENCY APPROVAL SIGNATURES	
I am submitting the attached Schedule IV-B in support of our legislative budget request. I have reviewed the estimated costs and benefits documented in the Schedule IV-B and believe the proposed solution can be delivered within the estimated time for the estimated costs to achieve the described benefits. I agree with the information in the attached Schedule IV-B.	
Agency Head: 	Date: 10/18/18
Printed Name: Cindy Dick, MBA, CPM	
Agency Chief Information Officer (or equivalent): 	Date: 9/21/18
Printed Name: Tony K. Powell	
Budget Officer: 	Date: 10/17/18
Printed Name: Ty Gentle	
Planning Officer: 	Date: 9/21/18
Printed Name: Joe Wright	
Project Sponsor: 	Date: 9/21/18
Printed Name: Dr. Kendra Goff	
Schedule IV-B Preparers (Name, Phone #, and E-mail address):	
Business Need:	
Cost Benefit Analysis:	
Risk Analysis:	
Technology Planning:	
Project Planning:	



## II. Schedule IV-B Business Case – Strategic Needs Assessment

### A. Background and Strategic Needs Assessment

#### 1. Business Need

The Department is mandated by Chapter 381.006, subsections .007, .008, 009 and .101, Florida Statutes, to provide environmental health services to detect and prevent disease caused by natural and manmade factors in the environment. The Department's Division for Community Health and Disease Control's Bureau of Environmental Health (BEH), plays a major role in meeting the mandate by maintaining a comprehensive set of surveillance, investigative, and science-based environmental health standards. The Department's programs are responsible for inspecting, monitoring, and reporting on over a dozen of the 18 hazards identified in this Chapter 381, Florida Statutes.

The current web-based system (called EHD, or Environmental Health Database), built in 2005, accommodates the review, inspections, and support functions of statewide programs for Biomedical Waste, Body Piercing, Migrant Labor Camps, Mobile Home Parks, Group Care Facilities, Food Hygiene, Swimming Pools, Tanning, Tattoo artists and Tattooing establishments, and tracks and manages Rabies and Nuisance Complaint investigations, miscellaneous county-level programs, and educational certifications for Department staff. In 2009, a component was developed and added that allowed inspectors to enter inspection data on a laptop computer and automatically upload that data into EHD. In 2013, a public-facing internet portal was developed and added that allows Florida citizens to renew and pay for permits online.

In 2018, another portal was added to allow septage maintenance entities to report their inspection and sampling results on Aerobic Treatment Units (ATU) and Performance-Based Treatment Systems (PBTs). The Maintenance Activity Reporting System, more commonly referred to as MARS, allows access to the public and the maintenance entities to review system functionality. MARS uses EHD as a source of data on permitted entities and MARS maintenance visit information is available for view or entry from EHD.

The automated system has been continually enhanced as the needs of Department staff and covered programs has changed, even as the threats to our citizens and visitors continue to increase. Aging technology and the many changes have diminished the ability to rapidly respond to required changes. The system lacks the true flexibility of modern application architectures, making annual support and maintenance, as well as further enhancements, expensive. To meet our mandate to protect Floridians from bio-hazards, terrorist threats, and communicable diseases and to provide a mechanism for the storage, retrieval, reporting and dissemination of state-wide environmental health data, the department must increase our ability to respond to change and improve our automation and availability to respond to the public, while decreasing support, maintenance, and enhancement costs.

Examples of some of the major issues facing the EHD system which impacts effective delivery of the services provided are:

Some of the major issues facing the current application:

- Lack of effective tracking of billing, renewal, and permit printing activities in a clear manner to the client and the staff person.
- The inability to efficiently update the mobile application (EHDMA) with new forms and functionality.
- Mixed technology functionality in certain Department programs that is no longer efficient and adaptable.
- Lacking functionality to eliminate duplication of records. The current mechanism for tracking contacts and addresses is cumbersome, confusing, and leads to high levels inaccuracy.

#### 2. Business Objectives

The objectives of this project are:

- To provide features and functionality that will enhance the performance and

- serviceability of our county environmental health departments;
- To allow more functionality for Department programs that have been lagging in enhancements and to provide functionality in that program for new legislative mandates.
- To migrate the older technology (circa 2005) of the current database to a platform that will position the Department to take advantage of industry best practices in delivering environmental health services, including the use of cloud-based technologies and approaches for collaboration, information analysis, dissemination, etc. Without this project, BEH will not be able to offer timely, flexible solutions to meet the needs of the counties and the citizens of Florida.
- To extend the functionality of EHD to provide services and data through mobile devices. This functionality will provide a seamless interface between the mobile and cloud-based system offering up-to-date information to the field inspectors, synchronizing data changes between the two platforms, and greatly reduce maintenance, support and modification requirements.

The goal is to implement a Software-as-a-Service (SAAS) that uses a more modern architecture that allows self-service enhancements with less reliance on application developers. This will provide a modern, web-based software with a high degree of configurability and flexibility, and provide for the functional and technical needs detailed in **Appendix D - DOH Bureau of Environmental Health Func-Tech-Svc Requirements**, such that implementation and annual staffing costs are less expensive than a custom-built and internally supported application.

## B. Baseline Analysis

### 1. Current Business Process(es)

The system is made up of three major components: 1) The core EHD system; 2) The public portal; 3) The EHD Mobile Application (EHDMA).

- 1) The Environmental Health Database (EHD) - This is a mandated, statewide, computerized system designed to track, monitor, analyze and report on information for Environmental Health programs. It provides support for all the programs described in the previous section. All 67 county health departments use this system. It provides the individual local health departments the capability to track demographics, inspections, employee' activities and accounting requirements. EHD is used for invoicing permit-related and other fees, recording payments, and printing the permits. Reports for the counties and headquarters use real time data.

EHD is used to track and record inspections with written explanations of each violation found. Completed inspections are reviewed with the business owner or representative who acknowledges the report by attaching a signature to the inspector's copy of the report. If the inspector is using the remote application, the owner would sign the inspection report using touch screen technology. If there is no one available to review and accept the inspection, it is mailed or emailed to the owner for review.

When an entity fails an inspection, the system notes the failure and the circumstances. The inspector identifies the date the violation must be completed or addressed on the form. Photographs may be taken to document the failure which will be stored with the inspection record. The inspector will return to that location and complete a re-inspection on or near that date to assure compliance by the business owner. Failure to comply may invoke other actions by staff such as Letter of Compliance or Forced Closure.

EHD tracks nuisance complaints made against a facility or incidents where numerous and serious violations have been encountered. It manages the complaint inspections and other compliance-related activities taken with the facility.

Bureau of Environmental Health (BEH) rules require that a file be maintained on every entity that includes the original application form, renewal applications, inspection forms, complaint investigations and results, written correspondence, copies of operating permits, letters of compliance, operating procedures, site plans, and other documents. These must be available for each facility. These documents may be preserved in electronic format. The documents must remain available until the record reaches the end of the retention schedule for the appropriate program.

EHD offers the ability for statewide data to be accessed by the public and state agencies on a need to know basis. It uses some current technology and can enhance business processes using newer technology such as in-field use of field computer with touchscreen input. *Please note:* the functionality and technology is mixed depending on when funding was received to do piecemeal changes to the database.

GIS information has been integrated in some of the data and is used to provide mapping and tracking of associated illnesses and other environmental health issues that will provide necessary data for relational analysis of these programs. Ideally, the plan would be to incorporate GIS activities throughout all environmental health programs as an integral part of the overall design of the system. The ability to graphically display and disseminate environmental health information is paramount to the success of the environmental health mission.

- 2) The public portals allow for non-Department access of functionality directly related to our core application. *Please note: There is quite a bit of newer technology in these public portals but several pieces are lacking that will aid in functionality like the ability to allow online applications.*
  - a. The Online Billing and Permitting (OBP) system is a public-facing payment portal that resides at [www.myfloridaehpermits.com](http://www.myfloridaehpermits.com). This site allows citizens to access their permitted accounts and pay outstanding invoices electronically. The system allows users to print their permits and submit renewal applications online. Payments are made using a transparent transfer to the Bank of America payment portal. The Bank manages and maintains the information for the actual payment, sharing only enough information for us to connect their data to ours. The Florida Department of Health does not store payment information. The Bank confirms existence of a payment account and OBP stores the confirmation data only. If there are no holds on the permit, the owner may print his or her permit directly from this site.
  - b. The Maintenance Activity Reporting System (MARS) is another public-facing data collection portal available to onsite sewage maintenance entity service providers. These MEs can use the system to report on maintenance activities and service agreements with permitted advanced onsite sewage treatment systems. This information is available to CHD staff through EHD data and use of this system fulfills the MEs reporting requirements.
- 3) The Environmental Health Database Mobile Application (EHDMA) is a remote application that provides entity information, previous inspections and the ability to enter new inspections using a laptop or tablet that is not connected to the DOH intranet. The application uses touch-screen technology for data entry. The data gathered during the inspections is uploaded into EHD on demand.

## 2. Assumptions and Constraints

- a. Assumptions
  - i. Sufficient budget authority will be made available to complete this EHD replacement project
  - ii. A SAAS is available that meets Environmental Health's automation needs
  - iii. Negotiations with preferred vendor will be successful
  - iv. Funding from CDC's Crisis/Co-Ag grant will be available in a timely fashion
  - v. Project can be completed within the 2-year timeframe that grant funding is known to be available

- vi. The ongoing staffing support costs will decrease for a newer SaaS package. We assume the current staff numbers will decrease to free up some cash but not all the staff will disappear thus we may need recurring expense funding assistance
- vii. Additional funding will be available to help with recurring support expenses of newer system
- viii. Development and implementation of new system will be completed with minimal impact on daily activities at the local health department level

b. Constraints

- i. There is currently no dedicated funding source for the Environmental Health Data systems; Statewide funding from fees is shared for all our regulatory functions throughout the state and has not kept up with workforce expenses as state fees have not changed since the late 1990s. BEH has already reduced staff on the current database team to adjust for funding shortages but still struggles to stretch funding for all the other mandated functions and the database;
- ii. Funding is available through the CDC's Crisis/Co-Ag grant, but will be time limited until April 2020 with no chance for extension;
- iii. A replacement system must be able to support the core functionality of Environmental Health and its supporting applications;
- iv. Ongoing maintenance costs need to be reasonable (less than \$400K per year) or recurring funding for support expenses will be needed; We will need to keep some of our current footprint for staff and expenses even with a new SaaS package.

## C. Proposed Business Process Requirements

### 1. Proposed Business Process Requirements

The vendor will deliver the proposed business process requirements and specifics relating to how the Department's needs and expectations will be met by the solution. In addition, the vendor must demonstrate experience with:

- Configuring and implementing inspection and activity tracking software to support existing records and annual activities,
- Supporting an auditable financial interface with private banking institutions and separate accounting systems,
- Creating interoperability between multiple systems and various platforms,
- Case management software with approximately 1.5 million annual transactions and several hundred users,
- Data migration and conversion.

Without dedicated funding for the database, the Department will continue to combat challenges with its mandate related to Environmental Health programs and monitoring.

### 2. Business Solution Alternatives

- a. Continue with the current maintenance and piecemeal enhancement processes and acquire additional resources as we are able.
- b. Utilize the Department's current staff and hire additional consultants to rewrite the existing system in a modern, flexible solution.
- c. Discontinue use of a centralized system to allow the local county health departments to develop a local system and internal processes to support and maintain the core environmental health functions.
- d. Replace the current application by acquiring a configurable, web-based SAAS package that supports systems interoperability.

### 3. Rationale for Selection

The alternative preferred is to purchase a web-based, SAAS package, that includes cloud hosting. This

solution will allow more functionality to be integrated into a single solution, reducing redundancy and the need to enter data multiple times and will provide a newer technology that will be enhanced on a timelier basis. It will also provide for a centralized data set, providing more consistency and better reporting capability. By purchasing an existing application that can be customized, the Department can take advantage of updates and modifications to the system under the ongoing support agreement. Additional modifications can be funded by the Department, as needed. Implementation should be relatively quick with a customized off the shelf system, since the core application is already built, requiring only customization and data migration. This should also mean better consistency between the program areas, since the core system was developed for use by a range of clients and programs. Hosting in the cloud should provide better redundancy, scalability and availability of the application without relying upon the stretched resources of the Department and AST.

The alternative of re-developing an Environmental Health data application in-house is the next option. This solution will require the hiring of additional contract staff, including developers, business analysts, training staff, and a project manager. The extent of the project to completely redevelop the applications, and the need to continue supporting the existing systems during development, means that the project will likely take longer and be more costly than the preferred option. In addition, this alternative would require the Department to provide ongoing maintenance and support of the newly developed solution.

The next alternative is to stop support of the existing centralized system and allow the health departments to develop or purchase their own system. This alternative would mean that there would likely be little consistency of processes or data between counties. In addition, data would be decentralized, making the process of conglomerating data and reporting very complicated. This option would also mean that costs and support requirements would be transferred to the health departments, placing an additional burden on them. Many of the health departments would likely be unable to support such a system locally.

The least favorable alternative would be to continue maintaining the current system as it is. Due to the age of the system and the modifications that have been developed over the last 12 years, the current system is very cumbersome to support, and the changes to the system that are needed to reflect rule and law changes take much more time and effort than is reasonable. A newer system should provide better flexibility and configurability with less effort, reducing support costs and shortening the time needed to implement changes.

#### 4. Recommended Business Solution

The recommended solution is to replace the current system by acquiring a configurable, web-based SAAS package that will be available to all BEH programs, local county health departments, as well as the Florida citizens for permitting and activity reporting requirements. The Department is pursuing a competitive bid process to select a vendor to provide the proposed system and implement interoperability between various components, allow for easy maintenance, redundancy, scalability and 24x7 statewide availability. A modern, well integrated, cloud-based system should provide lower maintenance costs, consistency between the Department programs and local counties, and a reduction in resources needed for continued maintenance. This solution was selected after reviewing responses from vendors participating in a Request for Information process last year.

### D. Functional and Technical Requirements

Purpose: To identify the functional and technical system requirements that must be met by the project.

Representing a high-level overview for the functional and technical requirements, the project must:

- Provide, at a minimum, the same functionality that exists in the EHD and supporting systems;
- Provide a fluid and automated interface to various EHD system components;
- Provide built-in, multi-level security that can be customized for each user;
- Provide interfaces to public pages that allow citizens to view facility information and inspection results;
- Provide maintenance pages that allow system administrators to make easy changes to code tables, field names, work flows and other entities on the user screens;
- Provide access to the 20+ years of data associated with the EHD system;
- Provide a reporting system with standard management reports, highly-formatted public-facing forms, and

configurable ad hoc reporting capabilities.

Details for the functional and technical requirements analyses documentation specified by the Department are attached.

- Appendix D: DOH Bureau of Environmental Health Func-Tech-Svc Requirements

### III. Success Criteria

SUCCESS CRITERIA TABLE				
#	Description of Criteria	How will the Criteria be measured/assessed?	Who benefits?	Realization Date (MM/YY)
1	Successful implementation of a configurable, web-based SAAS system designed to track, monitor, analyze and report environmental health information and functional requirements as defined in Appendix D and executed contract	All high-priority functionality defined in the requirements and functional specifications are successfully delivered in the first release of the new application	DOH programs, County Health Departments and Florida's public stakeholders	

### IV. Schedule IV-B Benefits Realization and Cost Benefit Analysis

#### A. Benefits Realization Table

BENEFITS REALIZATION TABLE					
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date (MM/YY)
1	Access to all required billing functionality and data statewide	DOH programs, County Health Departments, and EH clients	This benefit is realized through efficient bill tracking, renewals, and permit printing activities	Measured through bill tracking and print activity metrics	
2	Accurate and efficient updates to forms and functionality in the mobile application	DOH programs, County Health Departments, EH clients and mobile application users	This benefit is realized using a standard process to load forms and functional updates to the	Measured through metrics captured for	

BENEFITS REALIZATION TABLE					
			mobile application		
3	Seamless interoperability between public portal, mobile components, and core application	DOH programs, County Health Departments, and EH clients	This benefit is realized by the consistency of data across multiple components and the core database	User acceptance group pass/fail score	
4	Implementation of industry standard processes to eliminate data duplication issues increasing the accuracy of contacts and addresses tracking	DOH programs, County Health Departments, and EH clients	This benefit is realized by a significant reduction of duplicate and inaccurate data	Measurements will be based on contacts and address tracking metrics	

## B. Cost Benefit Analysis (CBA)

The chart below summarizes the required CBA Forms which are included as Appendix A on the Florida Fiscal Portal and must be completed and submitted with the Schedule IV-B. See **Appendix A: 2018-19 Schedule IV B Cost Benefit Analysis - Environmental Health Application Integration and Modernization Project** for the full analysis.

Cost Benefit Analysis	
Form	Description of Data Captured
CBA Form 1 - Net Tangible Benefits	<p>Agency Program Cost Elements: Existing program operational costs versus the expected program operational costs resulting from this project. The agency needs to identify the expected changes in operational costs for the program(s) that will be impacted by the proposed project.</p> <p>Tangible Benefits: Estimates for tangible benefits resulting from implementation of the proposed IT project, which correspond to the benefits identified in the Benefits Realization Table. These estimates appear in the year the benefits will be realized.</p>
CBA Form 2 - Project Cost Analysis	<p>Baseline Project Budget: Estimated project costs.</p> <p>Project Funding Sources: Identifies the planned sources of project funds, e.g., General Revenue, Trust Fund, Grants.</p> <p>Characterization of Project Cost Estimate.</p>
CBA Form 3 - Project Investment Summary	<p>Investment Summary Calculations: Summarizes total project costs and net tangible benefits and automatically calculates:</p> <ul style="list-style-type: none"> <li>• Return on Investment</li> <li>• Payback Period</li> <li>• Breakeven Fiscal Year</li> <li>• Net Present Value</li> </ul>

Cost Benefit Analysis	
Form	Description of Data Captured
	<ul style="list-style-type: none"> <li>Internal Rate of Return</li> </ul>

**V. Schedule IV-B Major Project Risk Assessment**

The complete Risk Assessment Tool and Risk Assessment Summary are included in Appendix B. The Risk Assessment as of today shows a "High" risk level for this project. Many of the early Initiating and Planning tasks that are important for a successful project have not yet been completed because of where this project is in the competitive bid process. The expectation is to perform these tasks in conjunction with the contracted vendor, once that process has been completed. Completion of these tasks should greatly reduce the risk level for this project.



<b>Project</b>	<i>ental Health Application Integration and Modernizati</i>	
<b>Agency</b>	<i>Department of Health</i>	
<b>FY 2018-19 LBR Issue</b>	<b>FY 2018-19 LBR Issue Title:</b>	
<i>Issue Code</i>	<i>Issue Title</i>	
<b>Risk Assessment Contact Info (Name, Phone #, and E-mail Address)</b>		
<i>Name ----- Phone # ----- E-mail address</i>		
<b>Executive Sponsor</b>	<i>Dr. Kendra Golf</i>	
<b>Project Manager</b>	<i>Kara Loewe</i>	
<b>Prepared By</b>	<i>Preparer Name</i>	<i>MM/DD/YYYY</i>
<b>Risk Assessment Summary</b>		
<b>Business Strategy</b>	<i>Most Aligned</i>	
	<i>Least Aligned</i>	
<b>Level of Project Risk</b>		<i>Most Risk</i>
<i>Least Risk</i>		
<b>Project Risk Area Breakdown</b>		
<b>Risk Assessment Areas</b>	<i>Risk Exposu</i>	
<b>Strategic Assessment</b>	<b>MEDIUM</b>	
<b>Technology Exposure Assessment</b>	<b>MEDIUM</b>	
<b>Organizational Change Management Assessment</b>	<b>LOW</b>	
<b>Communication Assessment</b>	<b>HIGH</b>	
<b>Fiscal Assessment</b>	<b>HIGH</b>	
<b>Project Organization Assessment</b>	<b>MEDIUM</b>	
<b>Project Management Assessment</b>	<b>MEDIUM</b>	
<b>Project Complexity Assessment</b>	<b>MEDIUM</b>	
<b>Overall Project Risk</b>		<b>HIGH</b>

## VI. Schedule IV-B Technology Planning

### A. Current Information Technology Environment

#### 1. Current System

The current web-based system (called EHD, or Environmental Health Database), built in 2005, accommodates the review, inspections, and support functions of statewide programs for Biomedical Waste, Onsite Sewage Treatment and Disposal Systems (OSTDS), Body Piercing, Migrant Labor Camps, Mobile Home Parks, Group Care Facilities, Food Hygiene, Swimming Pools, Tanning, Tattoo artists and Tattooing establishments, and tracks and manages Rabies and Nuisance Complaint investigations, miscellaneous county-level programs, and education requirements and professional certifications for Department staff. In 2009, a component was developed and added that allowed inspectors to enter inspection data on a laptop computer and automatically upload that data into EHD. In 2013, a public-facing internet portal was developed and added that allows Florida citizens to renew and pay for permits online and in 2018, the MARS system, allowing external partners to record maintenance activities related to permitted OSTDS systems.

The system has been continually modified to meet the needs of Department staff and covered programs. Aging technology and the many modifications to the system have diminished our ability to rapidly respond to demands. To meet our mandate to protect Floridians from bio-hazards, terrorist threats, and communicable diseases and to provide a mechanism for the storage, retrieval, reporting and dissemination of state-wide environmental health data, the department must increase our responsiveness needed changes.

#### a. Description of Current System

The current hardware and software resources include:

- Two web-based applications built on Microsoft's Visual Studio Framework combined with SQL 2016 databases;
- A remote access desktop application that downloads records from EHD into SQL Express tables and synchronizes new inspections with the data in the SQL 2016 databases;
- Database and server hosting in a secure environment, with regular data and application backup;
- Encrypted user access for internal and external users.

Environmental Health applications employ multiple databases, hundreds of tables, and millions of records. A percentage of these records may be considered "archival" and could be accessed through special reports. However, millions of records must be immediately available in any new system.

The databases are currently distributed across several servers, upgraded to SQL Server 2016 in early 2018, and may be moved to the cloud in the near future. Databases were designed on an N-Tiered client/server architecture, with a relational database core. The core has never been optimized or completely normalized. Migration from the previous database system includes data from legacy database application system converted into the T-SQL data table system without full data validation or duplicate removal.

Diagrams depicting the Department's infrastructure for the EHD system reflect the current application environment and is attached.

Appendix C: DOH Bureau of Environmental Health Current Application Environment Diagrams

#### b. Current System Resource Requirements

OIT and AST provide network, security, hardware and platform support. Environmental Health has nine dedicated support staff providing project management, business analysis, database analysis, application

development and maintenance, reporting, and help desk support.

### c. Current System Performance

The BEH core application responsiveness varies depending upon the performance capabilities at the user's geographic location. Those closest to the office headquarters tend to experience fewer system response or performance issues than those individuals located distances away. The number of transactions processed during 2016/2017 was 1.2 million including:

- 100K entity records were created
- 375K inspections were created
- 315K bills were created
- 290K payments were made
- 11K complaints were received
- 45K OSTDS Construction permits were issued

## 2. Information Technology Standards

The Department standards are guided by the Service Level Agreement (SLA) for the My Florida Network and the specific IT policies and procedures the Department uses for code development, security, etc., are located in the following directory:

<https://floridahealth.sharepoint.com/sites/INFORMATIONTECHNOLOGY/Policies/Forms/Policies.aspx>.

## B. Current Hardware and/or Software Inventory

The current EHD applications run on four servers that support the development, maintenance and working environments. These servers include EHD Production which is the working environment, EHD Testing and Staging for maintenance team and user acceptance testing, and the development level server for initial code changes and testing. The Online Billing & Permitting module uses the same servers until we reach staging when we utilize a public-facing server. The production site allows the citizens of Florida to access the data as needed.

There are database environments across three servers. One supports all our production applications and one supports the development and test environments. A third server provides configured data and data extracts for reporting and for the mobile application.

Workstations and laptops used by the County Health Departments are required for daily tasks and provides users access to our applications. They are not an additional expense for the project.

The software itself has been developed internally by DOH staff over the past 12 years and belongs to DOH. Our development software consists of Visual Studio 2015, Visual Studio Team Server (VSTS) and SQL Server. These are all products used by other development teams and which support other applications.

## C. Proposed Technical Solution

### 1. Technical Solution Alternatives

- a. The SAAS vendor will host the application and data on vendor-supplied cloud-based servers. The application would be available as a web site on the internet to all users. DOH employees would enter their user account information to gain access to the system. All data would be available based on age of documents and user's access permissions. DOH infrastructure costs would be limited to maintenance contract fees after applications are moved to production. The DOH support staff for the applications would be reduced.

- b. The SAAS package could be hosted on DOH servers and AST would supply the support and maintenance for the hardware infrastructure. The application would be available as a web site on the intranet to all users. Since we would be managing the data, all data could be made available as needed. DOH infrastructure costs would include access to cloud, server fees, maintenance support, and licensing fees. The DOH support staff for the applications would be reduced.
- c. DOH would continue to host the EHD applications on the internet and continue the responsibility of managing the data and servers. The application would be available via the DOH intranet. We would have access to all data. Infrastructure costs would remain the same except for standard increasing in service and server costs. The DOH support staff for the applications would increase over time.
- d. DOH would move the EHD modules to a cloud-based platform. The application would be created on a modern platform and updated to improve accessibility and reduce support staff costs. All modules would be available as web site on the internet to all users. Since we would be managing the data, all data could be made available as needed. DOH infrastructure costs would include access to cloud, maintenance support, and licensing fees. The DOH support staff for the modifications would be increased for two to three years then be reduced to a small maintenance team after the move to production.

## 2. Rationale for Selection

The EH staff has had to focus much of their efforts on managing and maintaining the core system and the supporting applications in support of the Department's mandate related to Environmental Health protection and provide the public with effective and efficient services. To significantly improve the Department's ability to meet these requirements, it is essential to create a more efficient system capable of high performance, configurability, scalability and availability, with better public access.

## 3. Recommended Technical Solution

The recommended technical solution is to acquire a vendor-hosted cloud-based SAAS package that requires very little hardware and software support from the AST or OIT organizations. This solution will provide high levels of redundancy, scalability, and performance throughout the state.

## D. Proposed Solution Description

### 1. Summary Description of Proposed System

The proposed system is a third-party SAAS application with necessary customizations and configurations to meet the processing, data, and reporting needs of the Bureau of Environmental Health's statewide applications. The SAAS product will incorporate all functionality of EHD, EHDMA, OBP, and supporting applications as per Appendix D: DOH Bureau of Environmental Health Func-Tech-Svc Requirements.

### 2. Resource and Summary Level Funding Requirements for Proposed Solution (if known)

The resource and summary level funding requirements for the proposed solution is not known at this time. However, the project is estimated to cost \$2.3 million and require 16 months for vendor implementation. Actual costs will be known at the time of contract execution.

## E. Capacity Planning

Over the last three years, the number of records stored in the current system has grown by 4%, 5%, and 7%. The expectation is that there will continue to be an increase in data storage by between 5 and 10% per year. The current system does not allow for archiving or removal of historic records, so the data requirements can be expected to rise each year. The selected vendor will utilize cloud-based content delivery and storage, allowing for high levels of redundancy and scalability.

## VII. Schedule IV-B Project Management Planning

A detailed Project Management Plan will be developed and maintained in conjunction with the selected and contracted vendor. Attached is a high-level project plan developed for the EHAIM project as a placeholder, **Appendix E: Environmental Health Application Integration and Modernization Project Management Plan.** This project will be subject to the Department's oversight and adhere to the Office of Information Technology policy (DOHP 50-15-17) and standards for project management according to the Project Management Institute (PMI).

## VIII. Appendices

- Appendix A: 2018-19 Schedule IV B Cost Benefit Analysis - Environmental Health Application Integration and Modernization Project
- Appendix B: 2018-19 Schedule IV B Project Risk Assessment - Environmental Health Application Integration and Modernization Project
- Appendix C: DOH Bureau of Environmental Health Current Application Environment Diagrams
- Appendix D: DOH Bureau of Environmental Health Func-Tech-Svc Requirements
- Appendix E: Environmental Health Application Integration and Modernization Project Management Plan

CBAForm 1 - Net Tangible Benefits

Agency	Department of Health	Project	EHAIM
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Net Tangible Benefits - Operational Cost Changes (Costs of Current Operations versus Proposed Operations as a Result of the Project) and Additional Tangible Benefits -- CBAForm 1A															
Agency <i>(Recurring Costs Only -- No Project Costs)</i>	FY 2018-19			FY 2019-20			FY 2020-21			FY 2021-22			FY 2022-23		
	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a)+(b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Cost Change Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project
<b>A. Personnel Costs -- Agency-Managed Staff</b>	\$783,022	\$0	\$783,022	\$783,022	-\$506,518	\$276,504	\$783,022	-\$506,518	\$276,504	\$783,022	-\$506,518	\$276,504	\$783,022	-\$506,518	\$276,504
<b>A.b Total Staff</b>	10.00	0.00	10.00	10.00	-6.00	4.00	10.00	-6.00	4.00	10.00	-6.00	4.00	10.00	-6.00	4.00
<b>A-1.a. State FTEs (Salaries &amp; Benefits)</b>	\$593,272	\$0	\$593,272	\$593,272	-\$363,518	\$229,754	\$593,272	-\$363,518	\$229,754	\$593,272	-\$363,518	\$229,754	\$593,272	-\$363,518	\$229,754
A-1.b. State FTEs (#)	8.00	0.00	8.00	8.00	-5.00	3.00	8.00	-5.00	3.00	8.00	-5.00	3.00	8.00	-5.00	3.00
A-2.a. OPS Staff (Salaries)	\$46,750	\$0	\$46,750	\$46,750	\$0	\$46,750	\$46,750	\$0	\$46,750	\$46,750	\$0	\$46,750	\$46,750	\$0	\$46,750
A-2.b. OPS (#)	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00
A-3.a. Staff Augmentation (Contract Cost)	\$143,000	\$0	\$143,000	\$143,000	-\$143,000	\$0	\$143,000	-\$143,000	\$0	\$143,000	-\$143,000	\$0	\$143,000	-\$143,000	\$0
A-3.b. Staff Augmentation (# of Contractors)	1.00	0.00	1.00	1.00	-1.00	0.00	1.00	-1.00	0.00	1.00	-1.00	0.00	1.00	-1.00	0.00
<b>B. Application Maintenance Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$800,000	\$0	\$800,000	\$800,000	\$0	\$800,000	\$800,000
B-1. Managed Services (Staffing)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-2. Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-3. Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-4. Other <i>Managed Application Services (SAAS)</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$800,000	\$0	\$800,000	\$800,000	\$0	\$800,000	\$800,000
<b>C. Data Center Provider Costs</b>	\$99,213	\$0	\$99,213	\$99,213	\$0	\$99,213	\$99,213	\$0	\$99,213	\$99,213	-\$99,213	\$0	\$99,213	-\$99,213	\$0
C-1. Managed Services (Staffing)	\$47,856	\$0	\$47,856	\$47,856	\$0	\$47,856	\$47,856	\$0	\$47,856	\$47,856	-\$47,856	\$0	\$47,856	-\$47,856	\$0
C-2. Infrastructure	\$40,410	\$0	\$40,410	\$40,410	\$0	\$40,410	\$40,410	\$0	\$40,410	\$40,410	-\$40,410	\$0	\$40,410	-\$40,410	\$0
C-3. Network / Hosting Services	\$10,947	\$0	\$10,947	\$10,947	\$0	\$10,947	\$10,947	\$0	\$10,947	\$10,947	-\$10,947	\$0	\$10,947	-\$10,947	\$0
C-4. Disaster Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-5. Other <i>Specify</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>D. Plant &amp; Facility Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>E. Other Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-1. Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-2. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-3. Other <i>System Configuration/Implementation</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total of Recurring Operational Costs</b>	\$882,235	\$0	\$882,235	\$882,235	-\$506,518	\$375,717	\$882,235	\$293,482	\$1,175,717	\$882,235	\$194,269	\$1,076,504	\$882,235	\$194,269	\$1,076,504
<b>F. Additional Tangible Benefits:</b>		\$0			\$0			\$0			\$0			\$0	
F-1. <i>Specify</i>		\$0			\$0			\$0			\$0			\$0	
F-2. <i>Specify</i>		\$0			\$0			\$0			\$0			\$0	
F-3. <i>Specify</i>		\$0			\$0			\$0			\$0			\$0	
<b>Total Net Tangible Benefits:</b>		\$0			\$506,518			(\$293,482)			(\$194,269)			(\$194,269)	

CHARACTERIZATION OF PROJECT BENEFIT ESTIMATE -- CBAForm 1B		
Choose Type	Estimate Confidence	Enter % (+/-)
Detailed/Rigorous	<input type="checkbox"/>	Confidence Level
Order of Magnitude	<input checked="" type="checkbox"/>	Confidence Level
Placeholder	<input type="checkbox"/>	Confidence Level

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	
Department of Health		EHAIM		CBAForm 2A Baseline Project Budget																	
Costs entered into each row are mutually exclusive. Insert rows for detail and modify appropriation categories as necessary, but do not remove any of the provided project cost elements. Reference vendor quotes in the Item Description where applicable.				FY2018-19			FY2019-20			FY2020-21			FY2021-22			FY2022-23			TOTAL		
Include only one-time project costs in this table. Include any recurring costs in CBA Form 1A.				\$ -			\$ 2,107,715			\$ -			\$ -			\$ -			\$ 2,107,715		
4	Item Description (remove guidelines and annotate entries here)	Project Cost Element	Appropriation Category	Current & Previous Years Project-Related Cost	YR 1 #	YR 1 LBR	YR 1 Base Budget	YR 2 #	YR 2 LBR	YR 2 Base Budget	YR 3 #	YR 3 LBR	YR 3 Base Budget	YR 4 #	YR 4 LBR	YR 4 Base Budget	YR 5 #	YR 5 LBR	YR 5 Base Budget	TOTAL	
5	Costs for all state employees working on the project.	FTE	S&B	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
6	Costs for all OPS employees working on the project.	OPS	OPS	\$ -	0.00	\$ -	\$ -	2.00	\$ 93,482	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ 93,482
7	Costs for all OPS employees working on the project.	OPS Expense	OPS	\$ -	\$ -	\$ -	\$ -	\$ 10,998	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ 10,998
8	Costs for all OPS employees working on the project.	Indirect	OPS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
9	Staffing costs for personnel using Time & Expense.	Staff Augmentation	Contracted Services	\$ -	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
10	Project management personnel and related deliverables.	Project Management	Contracted Services	\$ -	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
11	Project oversight to include Independent Verification & Validation (IV&V) personnel and related deliverables.	Project Oversight	Contracted Services	\$ -	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
12	Staffing costs for all professional services not included in other categories.	Consultants/Contractors	Contracted Services	\$ -	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
13	Separate requirements analysis and feasibility study procurements.	Project Planning/Analysis	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Hardware purchases not included in data center services.	Hardware	OCO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Commercial software purchases and licensing costs.	Commercial Software	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Professional services with fixed-price costs (i.e. software development, installation, project documentation)	Project Deliverables	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ 2,003,235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,003,235
17	All first-time training costs associated with the project.	Training	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18	Include the quote received from the data center provider for project equipment and services. Only include one-time project costs in this row. Recurring, project-related data center costs are included in CBA Form 1A.	Data Center Services - One Time Costs	Data Center Category	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19	Other contracted services not included in other categories.	Other Services	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	Include costs for non-state data center equipment required by the project and the proposed solution (insert additional rows as needed for detail)	Equipment	Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	Include costs associated with leasing space for project personnel.	Leased Space	Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22	Other project expenses not included in other categories.	Other Expenses	Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	<b>Total</b>			\$ -	0.00	\$ -	\$ -	2.00	\$ 2,107,715	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ 2,107,715

CBAForm 2 - Project Cost Analysis

<b>Agency</b>	<u>Department of Health</u>	<b>Project</b>	<u>EHAIM</u>
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PROJECT COST SUMMARY	PROJECT COST SUMMARY (from CBAForm 2A)					TOTAL
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	
<b>TOTAL PROJECT COSTS (*)</b>	\$0	\$2,107,715	\$0	\$0	\$0	\$2,107,715
<b>CUMULATIVE PROJECT COSTS</b> <small>(includes Current &amp; Previous Years' Project-Related Costs)</small>	\$0	\$2,107,715	\$2,107,715	\$2,107,715	\$2,107,715	
<small>Total Costs are carried forward to CBAForm3 Project Investment Summary worksheet.</small>						

PROJECT FUNDING SOURCES	PROJECT FUNDING SOURCES - CBAForm 2B					TOTAL
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	
General Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Trust Fund	\$0	\$0	\$0	\$0	\$0	\$0
Federal Match <input type="checkbox"/>	\$0	\$0	\$0	\$0	\$0	\$0
Grants <input type="checkbox"/>	\$0	\$2,133,787	\$0	\$0	\$0	\$2,133,787
Other <input type="checkbox"/> Specify	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL INVESTMENT</b>	\$0	\$2,133,787	\$0	\$0	\$0	\$2,133,787
<b>CUMULATIVE INVESTMENT</b>	\$0	\$2,133,787	\$2,133,787	\$2,133,787	\$2,133,787	

Characterization of Project Cost Estimate - CBAForm 2C			
Choose Type	Estimate Confidence	Enter % (+/-)	
Detailed/Rigorous	Confidence Level		
Order of Magnitude	Confidence Level		
Placeholder <input checked="" type="checkbox"/>	Confidence Level		200%



Cost Benefit Analysis  
CBA Form 3 - Project Investment Summary

Agency	<u>Department of Health</u>	Project	<u>EHAM</u>
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COST BENEFIT ANALYSIS -- CBA Form 3A						
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	TOTAL FOR ALL YEARS
Project Cost	\$0	\$2,107,715	\$0	\$0	\$0	\$2,107,715
Net Tangible Benefits	\$0	\$506,518	(\$293,482)	(\$194,269)	(\$194,269)	(\$175,502)
Return on Investment	\$0	(\$1,601,197)	(\$293,482)	(\$194,269)	(\$194,269)	(\$2,283,217)
Year to Year Change in Program Staffing	0	(6)	(6)	(6)	(6)	

RETURN ON INVESTMENT ANALYSIS -- CBA Form 3B		
Payback Period (years)	NO PAYBACK	Payback Period is the time required to recover the investment costs of the project.
Breakeven Fiscal Year	NO PAYBACK	Fiscal Year during which the project's investment costs are recovered.
Net Present Value (NPV)	(\$2,121,425)	NPV is the present-day value of the project's benefits less costs over the project's lifecycle.
Internal Rate of Return (IRR)	NO IRR	IRR is the project's rate of return.

Investment Interest Earning Yield -- CBA Form 3C					
Fiscal Year	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Cost of Capital	1.94%	2.07%	3.18%	4.32%	4.85%

	B	C	D	E	F	G	H	
3	<b>Project</b>		<i>Environmental Health Application Integration and Modernization</i>					
4								
5	<b>Agency</b>		<i>Department of Health</i>					
6	<b>FY 2018-19 LBR Issue Code:</b>			<b>FY 2018-19 LBR Issue Title:</b>				
7	<i>Issue Code</i>			<i>Issue Title</i>				
8	<b>Risk Assessment Contact Info (Name, Phone #, and E-mail Address):</b>							
9	<i>Name ----- Phone # ----- E-mail address</i>							
10	<b>Executive Sponsor</b>		<i>Dr. Kendra Goff</i>					
11	<b>Project Manager</b>		<i>Kara Loewe</i>					
12	<b>Prepared By</b>		<i>Preparer Name</i>			<i>MM/DD/YYYY</i>		
14	<b>Risk Assessment Summary</b>							
15								
16	<b>Business Strategy</b>	<b>Level of Project Risk</b>						
17								<i>Most Aligned</i>
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								<i>Least Aligned</i>
30	<i>Least Risk</i>	<i>Most Risk</i>						
31								
32								
34	<b>Project Risk Area Breakdown</b>							
35	<b>Risk Assessment Areas</b>						<i>Risk Exposure</i>	
36	<b>Strategic Assessment</b>						<b>MEDIUM</b>	
37								
38	<b>Technology Exposure Assessment</b>						<b>MEDIUM</b>	
39								
40	<b>Organizational Change Management Assessment</b>						<b>LOW</b>	
41								
42	<b>Communication Assessment</b>						<b>HIGH</b>	
43								
44	<b>Fiscal Assessment</b>						<b>HIGH</b>	
45								
46	<b>Project Organization Assessment</b>						<b>MEDIUM</b>	
47								
48	<b>Project Management Assessment</b>						<b>MEDIUM</b>	
49								
50	<b>Project Complexity Assessment</b>						<b>MEDIUM</b>	
51								
52								
53	<b>Overall Project Risk</b>						<b>HIGH</b>	

	B	C	D	E
1	Agency: Department of Health		Project: Environmental Health Application Integration and Modernization Project	
3	Section 1 -- Strategic Area			
4	#	Criteria	Values	Answer
5	1.01	Are project objectives clearly aligned with the agency's legal mission?	0% to 40% -- Few or no objectives aligned	81% to 100% -- All or nearly all objectives aligned
6			41% to 80% -- Some objectives aligned	
7			81% to 100% -- All or nearly all objectives aligned	
8	1.02	Are project objectives clearly documented and understood by all stakeholder groups?	Not documented or agreed to by stakeholders	Informal agreement by stakeholders
9			Informal agreement by stakeholders	
10			Documented with sign-off by stakeholders	
11	1.03	Are the project sponsor, senior management, and other executive stakeholders actively involved in meetings for the review and success of the project?	Not or rarely involved	Project charter signed by executive sponsor and executive team actively engaged in steering committee meetings
12			Most regularly attend executive steering committee meetings	
13			Project charter signed by executive sponsor and executive team actively engaged in steering committee meetings	
14	1.04	Has the agency documented its vision for how changes to the proposed technology will improve its business processes?	Vision is not documented	Vision is partially documented
15			Vision is partially documented	
16			Vision is completely documented	
17	1.05	Have all project business/program area requirements, assumptions, constraints, and priorities been defined and documented?	0% to 40% -- Few or none defined and documented	41% to 80% -- Some defined and documented
18			41% to 80% -- Some defined and documented	
19			81% to 100% -- All or nearly all defined and documented	
20	1.06	Are all needed changes in law, rule, or policy identified and documented?	No changes needed	No changes needed
21			Changes unknown	
22			Changes are identified in concept only	
23			Changes are identified and documented	
24			Legislation or proposed rule change is drafted	
25	1.07	Are any project phase or milestone completion dates fixed by outside factors, e.g., state or federal law or funding restrictions?	Few or none	Few or none
26			Some	
27			All or nearly all	
28	1.08	What is the external (e.g. public) visibility of the proposed system or project?	Minimal or no external use or visibility	Moderate external use or visibility
29			Moderate external use or visibility	
30			Extensive external use or visibility	
31	1.09	What is the internal (e.g. state agency) visibility of the proposed system or project?	Multiple agency or state enterprise visibility	Use or visibility at division and/or bureau level only
32			Single agency-wide use or visibility	
33			Use or visibility at division and/or bureau level only	
34	1.10	Is this a multi-year project?	Greater than 5 years	Between 1 and 3 years
35			Between 3 and 5 years	
36			Between 1 and 3 years	
37			1 year or less	

	B	C	D	E
1	Agency: Department of Health		Project: Environmental Health Application Integration and Modernization Project	
3	Section 2 -- Technology Area			
4	#	Criteria	Values	Answer
5	2.01	Does the agency have experience working with, operating, and supporting the proposed technical solution in a production environment?	Read about only or attended conference and/or vendor presentation	Supported production system 6 months to 12 months
6			Supported prototype or production system less than 6 months	
7			Supported production system 6 months to 12 months	
8			Supported production system 1 year to 3 years	
9			Installed and supported production system more than 3 years	
10	2.02	Does the agency's internal staff have sufficient knowledge of the proposed technical solution to implement and operate the new system?	External technical resources will be needed for implementation and operations	External technical resources will be needed through implementation only
11			External technical resources will be needed through implementation only	
12			Internal resources have sufficient knowledge for implementation and operations	
13	2.03	Have all relevant technical alternatives/ solution options been researched, documented and considered?	No technology alternatives researched	All or nearly all alternatives documented and considered
14			Some alternatives documented and considered	
15			All or nearly all alternatives documented and considered	
16	2.04	Does the proposed technical solution comply with all relevant agency, statewide, or industry technology standards?	No relevant standards have been identified or incorporated into proposed technology	Proposed technology solution is fully compliant with all relevant agency, statewide, or industry standards
17			Some relevant standards have been incorporated into the proposed technology	
18			Proposed technology solution is fully compliant with all relevant agency, statewide, or industry standards	
19	2.05	Does the proposed technical solution require significant change to the agency's existing technology infrastructure?	Minor or no infrastructure change required	Minor or no infrastructure change required
20			Moderate infrastructure change required	
21			Extensive infrastructure change required	
22			Complete infrastructure replacement	
23	2.06	Are detailed hardware and software capacity requirements defined and documented?	Capacity requirements are not understood or defined	Capacity requirements are defined only at a conceptual level
24			Capacity requirements are defined only at a conceptual level	
25			Capacity requirements are based on historical data and new system design specifications and performance requirements	

	B	C	D	E
1	<b>Agency: Department of Health</b>		<b>Project: Environmental Health Application Integration and Modernization Project</b>	
3	<b>Section 3 -- Organizational Change Management Area</b>			
4	<b>#</b>	<b>Criteria</b>	<b>Values</b>	<b>Answer</b>
5	3.01	What is the expected level of organizational change that will be imposed within the agency if the project is successfully implemented?	Extensive changes to organization structure, staff or business processes	Minimal changes to organization structure, staff or business processes structure
6			Moderate changes to organization structure, staff or business processes	
7			Minimal changes to organization structure, staff or business processes structure	
8	3.02	Will this project impact essential business processes?	Yes	No
9			No	
10	3.03	Have all business process changes and process interactions been defined and documented?	0% to 40% -- Few or no process changes defined and documented	81% to 100% -- All or nearly all processes defined and documented
11			41% to 80% -- Some process changes defined and documented	
12			81% to 100% -- All or nearly all processes defined and documented	
13	3.04	Has an Organizational Change Management Plan been approved for this project?	Yes	No
14			No	
15	3.05	Will the agency's anticipated FTE count change as a result of implementing the project?	Over 10% FTE count change	Less than 1% FTE count change
16			1% to 10% FTE count change	
17			Less than 1% FTE count change	
18	3.06	Will the number of contractors change as a result of implementing the project?	Over 10% contractor count change	Less than 1% contractor count change
19			1 to 10% contractor count change	
20			Less than 1% contractor count change	
21	3.07	What is the expected level of change impact on the citizens of the State of Florida if the project is successfully implemented?	Extensive change or new way of providing/receiving services or information)	Moderate changes
22			Moderate changes	
23			Minor or no changes	
24	3.08	What is the expected change impact on other state or local government agencies as a result of implementing the project?	Extensive change or new way of providing/receiving services or information	Minor or no changes
25			Moderate changes	
26			Minor or no changes	
27	3.09	Has the agency successfully completed a project with similar organizational change requirements?	No experience/Not recently (>5 Years)	Recently completed project with greater change requirements
28			Recently completed project with fewer change requirements	
29			Recently completed project with similar change requirements	
30			Recently completed project with greater change requirements	

	B	C	D	E
1	Agency: Agency Name		Project: Project Name	
3	<b>Section 4 -- Communication Area</b>			
4	#	Criteria	Value Options	Answer
5	4.01	Has a documented Communication Plan been approved for this project?	Yes	No
6			No	
7	4.02	Does the project Communication Plan promote the collection and use of feedback from management, project team, and business stakeholders (including end users)?	Negligible or no feedback in Plan	Proactive use of feedback in Plan
8			Routine feedback in Plan	
9			Proactive use of feedback in Plan	
10	4.03	Have all required communication channels been identified and documented in the Communication Plan?	Yes	No
11			No	
12	4.04	Are all affected stakeholders included in the Communication Plan?	Yes	No
13			No	
14	4.05	Have all key messages been developed and documented in the Communication Plan?	Plan does not include key messages	Plan does not include key messages
15			Some key messages have been developed	
16			All or nearly all messages are documented	
17	4.06	Have desired message outcomes and success measures been identified in the Communication Plan?	Plan does not include desired messages outcomes and success measures	Plan does not include desired messages outcomes and success measures
18			Success measures have been developed for some messages	
19			All or nearly all messages have success measures	
20	4.07	Does the project Communication Plan identify and assign needed staff and resources?	Yes	No
21			No	

	B	C	D	E
1	Agency: Department of Health		Project: Environmental Health Application Integration and Modernization Project	
3	Section 5 -- Fiscal Area			
4	#	Criteria	Values	Answer
5	5.01	Has a documented Spending Plan been approved for the entire project lifecycle?	Yes	No
6			No	
7	5.02	Have all project expenditures been identified in the Spending Plan?	0% to 40% -- None or few defined and documented	41% to 80% -- Some defined and documented
8			41% to 80% -- Some defined and documented	
9			81% to 100% -- All or nearly all defined and documented	
10	5.03	What is the estimated total cost of this project over its entire lifecycle?	Unknown	Between \$2 M and \$10 M
11			Greater than \$10 M	
12			Between \$2 M and \$10 M	
13			Between \$500K and \$1,999,999	
14			Less than \$500 K	
15	5.04	Is the cost estimate for this project based on quantitative analysis using a standards-based estimation model?	Yes	Yes
16			No	
17	5.05	What is the character of the cost estimates for this project?	Detailed and rigorous (accurate within ±10%)	Order of magnitude – estimate could vary between 10-100%
18			Order of magnitude – estimate could vary between 10-100%	
19			Placeholder – actual cost may exceed estimate by more than 100%	
20	5.06	Are funds available within existing agency resources to complete this project?	Yes	No
21			No	
22	5.07	Will/should multiple state or local agencies help fund this project or system?	Funding from single agency	Funding from single agency
23			Funding from local government agencies	
24			Funding from other state agencies	
25	5.08	If federal financial participation is anticipated as a source of funding, has federal approval been requested and received?	Neither requested nor received	Requested but not received
26			Requested but not received	
27			Requested and received	
28			Not applicable	
29	5.09	Have all tangible and intangible benefits been identified and validated as reliable and achievable?	Project benefits have not been identified or validated	Most project benefits have been identified but not validated
30			Some project benefits have been identified but not validated	
31			Most project benefits have been identified but not validated	
32			All or nearly all project benefits have been identified and validated	
33	5.10	What is the benefit payback period that is defined and documented?	Within 1 year	Within 5 years
34			Within 3 years	
35			Within 5 years	
36			More than 5 years	
37			No payback	
38	5.11	Has the project procurement strategy been clearly determined and agreed to by affected stakeholders?	Procurement strategy has not been identified and documented	Stakeholders have reviewed and approved the proposed procurement strategy
39			Stakeholders have not been consulted re: procurement strategy	
40			Stakeholders have reviewed and approved the proposed procurement strategy	
41	5.12	What is the planned approach for acquiring necessary products and solution services to successfully complete the project?	Time and Expense (T&E)	Firm Fixed Price (FFP)
42			Firm Fixed Price (FFP)	
43			Combination FFP and T&E	
44	5.13	What is the planned approach for procuring hardware and software for the project?	Timing of major hardware and software purchases has not yet been determined	Timing of major hardware

	B	C	D	E
1	Agency: Department of Health		Project: Environmental Health Application Integration and Modernization Project	
3	Section 5 -- Fiscal Area			
4	#	Criteria	Values	Answer
45			Purchase all hardware and software at start of project to take advantage of one-time discounts	and software purchases has not yet been determined
46			Just-in-time purchasing of hardware and software is documented in the project schedule	
47	5.14	Has a contract manager been assigned to this project?	No contract manager assigned	Contract manager is the procurement manager
48			Contract manager is the procurement manager	
49			Contract manager is the project manager	
50			Contract manager assigned is not the procurement manager or the project manager	
51	5.15	Has equipment leasing been considered for the project's large-scale computing purchases?	Yes	No
52			No	
53	5.16	Have all procurement selection criteria and outcomes been clearly identified?	No selection criteria or outcomes have been identified	All or nearly all selection criteria and expected outcomes have been defined and documented
54			Some selection criteria and outcomes have been defined and documented	
55			All or nearly all selection criteria and expected outcomes have been defined and documented	
56	5.17	Does the procurement strategy use a multi-stage evaluation process to progressively narrow the field of prospective vendors to the single, best qualified candidate?	Procurement strategy has not been developed	Multi-stage evaluation and proof of concept or prototype planned/used to select best qualified vendor
57			Multi-stage evaluation not planned/used for procurement	
58			Multi-stage evaluation and proof of concept or prototype planned/used to select best qualified vendor	
59	5.18	For projects with total cost exceeding \$10 million, did/will the procurement strategy require a proof of concept or prototype as part of the bid response?	Procurement strategy has not been developed	Not applicable
60			No, bid response did/will not require proof of concept or prototype	
61			Yes, bid response did/will include proof of concept or prototype	
62			Not applicable	
63				
64				
65				
66				



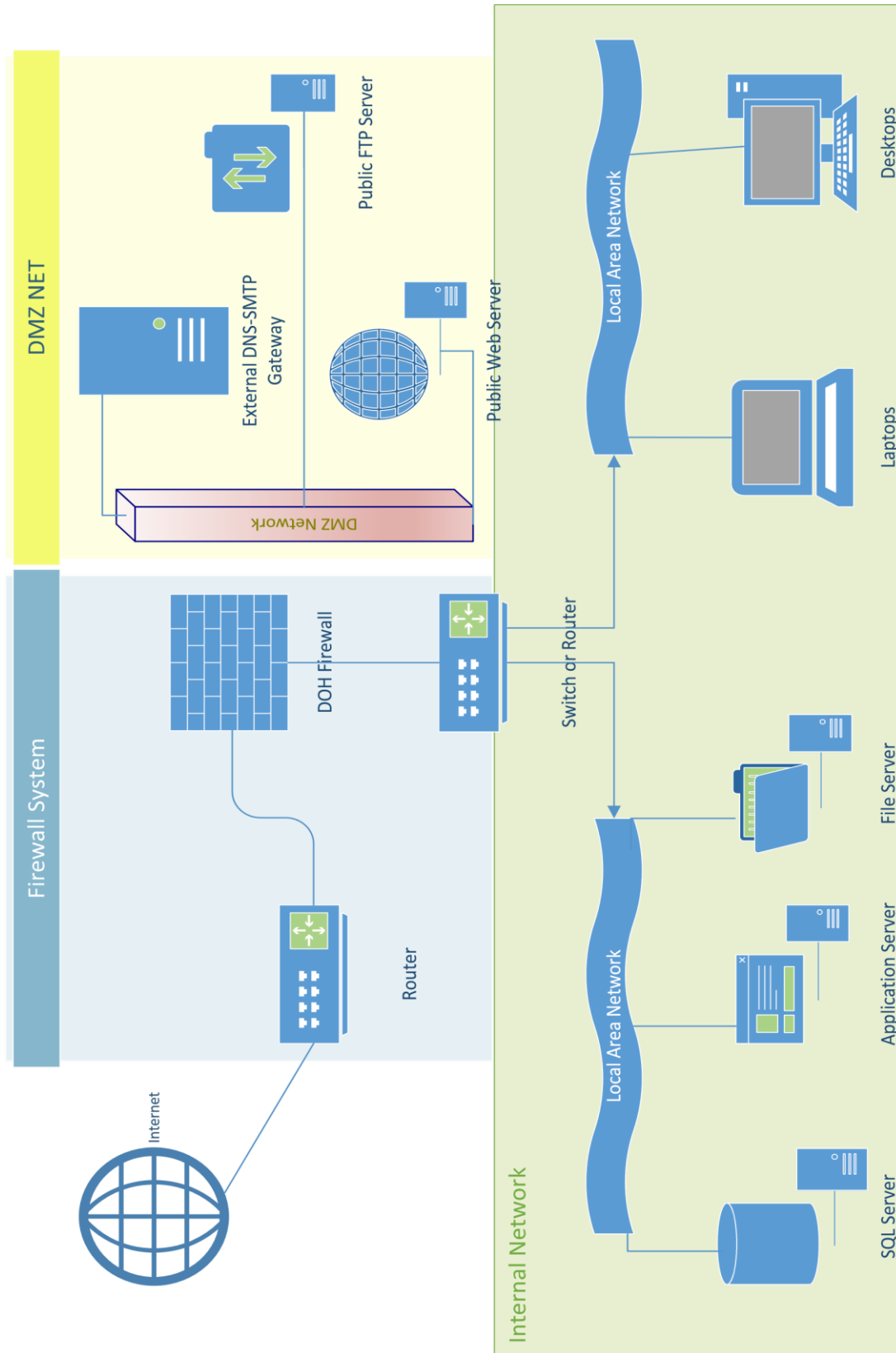
	B	C	D	E
1	Agency: Department of Health		Project: Environmental Health Application Integration and Modernization Project	
3	Section 6 -- Project Organization Area			
4	#	Criteria	Values	Answer
5	6.01	Is the project organization and governance structure clearly defined and documented within an approved project plan?	Yes	Yes
6			No	
7	6.02	Have all roles and responsibilities for the executive steering committee been clearly identified?	None or few have been defined and documented	Some have been defined and documented
8			Some have been defined and documented	
9			All or nearly all have been defined and documented	
10	6.03	Who is responsible for integrating project deliverables into the final solution?	Not yet determined	System Integrator (contractor)
11			Agency	
12			System Integrator (contractor)	
13	6.04	How many project managers and project directors will be responsible for managing the project?	3 or more	2
14			2	
15			1	
16	6.05	Has a project staffing plan specifying the number of required resources (including project team, program staff, and contractors) and their corresponding roles, responsibilities and needed skill levels been developed?	Needed staff and skills have not been identified	Some or most staff roles and responsibilities and needed skills have been identified
17			Some or most staff roles and responsibilities and needed skills have been identified	
18			Staffing plan identifying all staff roles, responsibilities, and skill levels have been documented	
19	6.06	Is an experienced project manager dedicated fulltime to the project?	No experienced project manager assigned	Yes, experienced project manager dedicated full-time, 100% to project
20			No, project manager is assigned 50% or less to project	
21			No, project manager assigned more than half-time, but less than full-time to project	
22			Yes, experienced project manager dedicated full-time, 100% to project	
23	6.07	Are qualified project management team members dedicated full-time to the project	None	No, business, functional or technical experts dedicated more than half-time but less than full-time to project
24			No, business, functional or technical experts dedicated 50% or less to project	
25			No, business, functional or technical experts dedicated more than half-time but less than full-time to project	
26			Yes, business, functional or technical experts dedicated full-time, 100% to project	
27	6.08	Does the agency have the necessary knowledge, skills, and abilities to staff the project team with in-house resources?	Few or no staff from in-house resources	Few or no staff from in-house resources
28			Half of staff from in-house resources	
29			Mostly staffed from in-house resources	
30			Completely staffed from in-house resources	
31	6.09	Is agency IT personnel turnover expected to significantly impact this project?	Minimal or no impact	Minimal or no impact
32			Moderate impact	
33			Extensive impact	
34	6.10	Does the project governance structure establish a formal change review and control board to address proposed changes in project scope, schedule, or cost?	Yes	Yes
35			No	
36	6.11	Are all affected stakeholders represented by functional manager on the change review and control board?	No board has been established	No board has been established
37			No, only IT staff are on change review and control board	
38			No, all stakeholders are not represented on the board	
39			Yes, all stakeholders are represented by functional manager	

	B	C	D	E
1	Agency: Department of Health		Project: Environmental Health Application Integration and Modernization Project	
3	Section 7 -- Project Management Area			
4	#	Criteria	Values	Answer
5	7.01	Does the project management team use a standard commercially available project management methodology to plan, implement, and control the project?	No	Yes
6			Project Management team will use the methodology selected by the systems integrator	
7			Yes	
8	7.02	For how many projects has the agency successfully used the selected project management methodology?	None	More than 3
9			1-3	
10			More than 3	
11	7.03	How many members of the project team are proficient in the use of the selected project management methodology?	None	Some
12			Some	
13			All or nearly all	
14	7.04	Have all requirements specifications been unambiguously defined and documented?	0% to 40% -- None or few have been defined and documented	81% to 100% -- All or nearly all have been defined and documented
15			41 to 80% -- Some have been defined and documented	
16			81% to 100% -- All or nearly all have been defined and documented	
17	7.05	Have all design specifications been unambiguously defined and documented?	0% to 40% -- None or few have been defined and documented	41 to 80% -- Some have been defined and documented
18			41 to 80% -- Some have been defined and documented	
19			81% to 100% -- All or nearly all have been defined and documented	
20	7.06	Are all requirements and design specifications traceable to specific business rules?	0% to 40% -- None or few are traceable	81% to 100% -- All or nearly all requirements and specifications are traceable
21			41 to 80% -- Some are traceable	
22			81% to 100% -- All or nearly all requirements and specifications are traceable	
23	7.07	Have all project deliverables/services and acceptance criteria been clearly defined and documented?	None or few have been defined and documented	Some deliverables and acceptance criteria have been defined and documented
24			Some deliverables and acceptance criteria have been defined and documented	
25			All or nearly all deliverables and acceptance criteria have been defined and documented	
26	7.08	Is written approval required from executive sponsor, business stakeholders, and project manager for review and sign-off of major project deliverables?	No sign-off required	Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables
27			Only project manager signs-off	
28			Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables	
29	7.09	Has the Work Breakdown Structure (WBS) been defined to the work package level for all project activities?	0% to 40% -- None or few have been defined to the work package level	0% to 40% -- None or few have been defined to the work package level
30			41 to 80% -- Some have been defined to the work package level	
31			81% to 100% -- All or nearly all have been defined to the work package level	
32	7.10	Has a documented project schedule been approved for the entire project lifecycle?	Yes	No
33			No	
34	7.11	Does the project schedule specify all project tasks, go/no-go decision points (checkpoints),	Yes	No

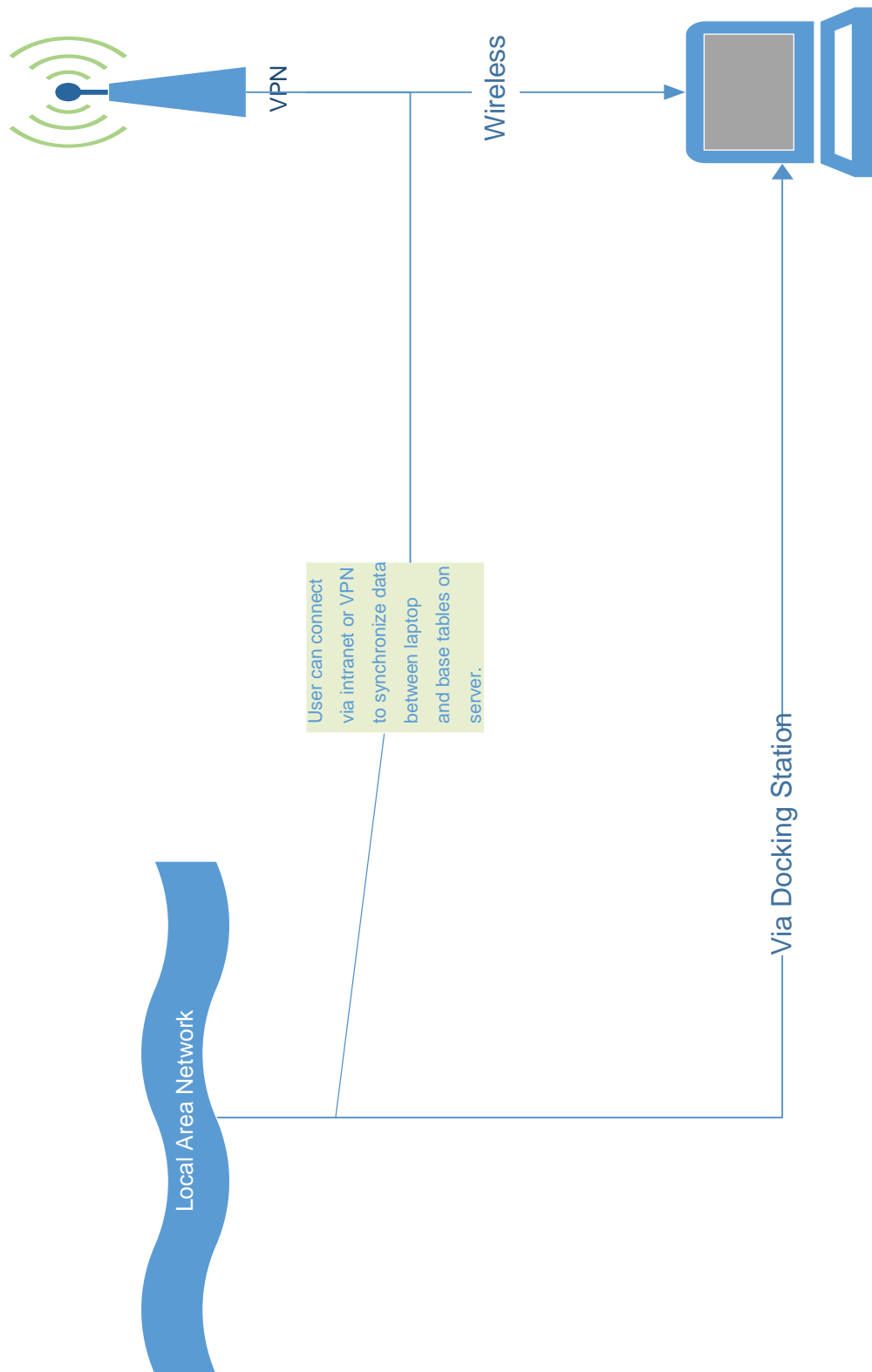
	B	C	D	E
1	Agency: Department of Health		Project: Environmental Health Application Integration and Modernization Project	
3	Section 7 -- Project Management Area			
4	#	Criteria	Values	Answer
35		critical milestones, and resources?	No	NO
36	7.12	Are formal project status reporting processes documented and in place to manage and control this project?	No or informal processes are used for status reporting	Project team and executive steering committee use formal status reporting processes
37			Project team uses formal processes	
38			Project team and executive steering committee use formal status reporting processes	
39	7.13	Are all necessary planning and reporting templates, e.g., work plans, status reports, issues and risk management, available?	No templates are available	No templates are available
40			Some templates are available	
41			All planning and reporting templates are available	
42	7.14	Has a documented Risk Management Plan been approved for this project?	Yes	No
43			No	
44	7.15	Have all known project risks and corresponding mitigation strategies been identified?	None or few have been defined and documented	None or few have been defined and documented
45			Some have been defined and documented	
46			All known risks and mitigation strategies have been defined	
47	7.16	Are standard change request, review and approval processes documented and in place for this project?	Yes	Yes
48			No	
49	7.17	Are issue reporting and management processes documented and in place for this project?	Yes	Yes
50			No	

	B	C	D	E
1	Agency: Department of Health		Project: Environmental Health Application Integration and Modernization Project	
2				
3	<b>Section 8 -- Project Complexity Area</b>			
4	#	Criteria	Values	Answer
5	8.01	How complex is the proposed solution compared to the current agency systems?	Unknown at this time	Similar complexity
6			More complex	
7			Similar complexity	
8			Less complex	
9	8.02	Are the business users or end users dispersed across multiple cities, counties, districts, or regions?	Single location	More than 3 sites
10			3 sites or fewer	
11			More than 3 sites	
12	8.03	Are the project team members dispersed across multiple cities, counties, districts, or regions?	Single location	3 sites or fewer
13			3 sites or fewer	
14			More than 3 sites	
15	8.04	How many external contracting or consulting organizations will this project require?	No external organizations	1 to 3 external organizations
16			1 to 3 external organizations	
17			More than 3 external organizations	
18	8.05	What is the expected project team size?	Greater than 15	9 to 15
19			9 to 15	
20			5 to 8	
21			Less than 5	
22	8.06	How many external entities (e.g., other agencies, community service providers, or local government entities) will be impacted by this project or system?	More than 4	None
23			2 to 4	
24			1	
25			None	
26	8.07	What is the impact of the project on state operations?	Business process change in single division or bureau	Business process change in single division or bureau
27			Agency-wide business process change	
28			Statewide or multiple agency business process change	
29	8.08	Has the agency successfully completed a similarly-sized project when acting as Systems Integrator?	Yes	Yes
30			No	
31	8.09	What type of project is this?	Infrastructure upgrade	Implementation requiring software development or purchasing commercial off the shelf (COTS) software
32			Implementation requiring software development or purchasing commercial off the shelf (COTS) software	
33			Business Process Reengineering	
34			Combination of the above	
35	8.10	Has the project manager successfully managed similar projects to completion?	No recent experience	Similar size and complexity
36			Lesser size and complexity	
37			Similar size and complexity	
38			Greater size and complexity	
39	8.11	Does the agency management have experience governing projects of equal or similar size and complexity to successful completion?	No recent experience	Greater size and complexity
40			Lesser size and complexity	
41			Similar size and complexity	
42			Greater size and complexity	

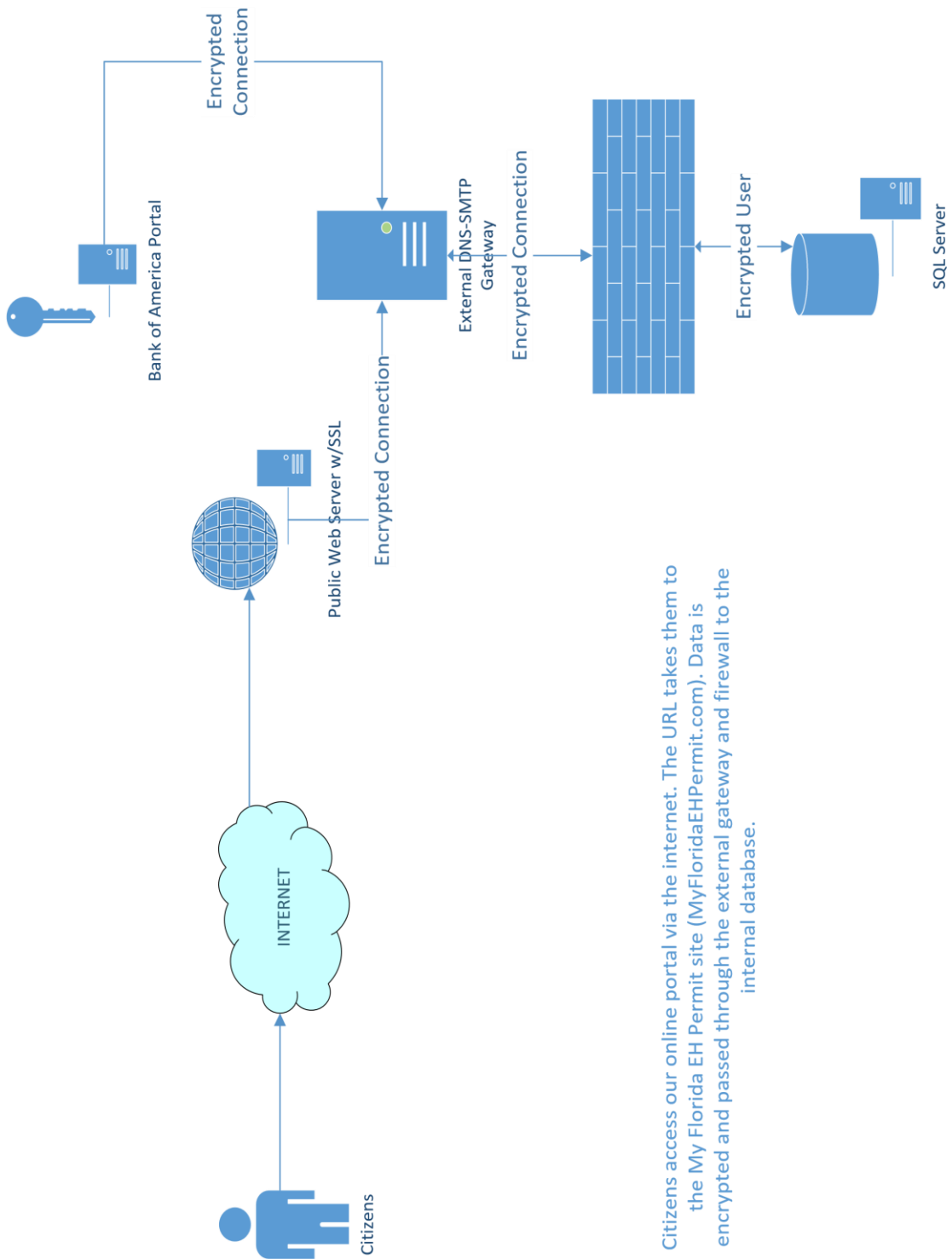
# Appendix: C – DOH Bureau of Environmental Health Current Application Environment Diagrams



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# Appendix: C – DOH Bureau of Environmental Health Current Application Environment Diagrams



Citizens access our online portal via the internet. The URL takes them to the My Florida EH Permit site (MyFloridaEHPermit.com). Data is encrypted and passed through the external gateway and firewall to the internal database.

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
<b>1.0 Entity Management</b>						
Entity management refers to the entry and maintenance of the data that describes and defines an entity. Entities (generally facilities or individuals) are grouped by program area and subtype and are assigned an inspection frequency, billing type and a DOH employee who is responsible for their inspections. Biomedical Waste (BMW), Body Piercing, Food Hygiene, Group Care, Miscellaneous (County level) programs, Swimming Pools, Limited Use Water (LUW) , Onsite Sewage Treatment & Disposal System (OSTDS), Tanning and Tattooing are all program areas included in this section (See Attachment C - Current Application and Environment). If a program area has different or additional features, they will be listed with a program-specific tag in the Program Area column. Items with these tags are relevant only to the program identified.						
1.01	All Entities	Entity Definition Page	The system shall provide a page that defines the entity by program, subtype, location and ownership.			
1.02		Entity Contact Info	The system shall provide the ability to create and maintain the contacts for an entity. Contact information will include names, mailing and email addresses, phone numbers and the role the individual plays for the entity and other fields as defined.			
1.03		Entity Management Info	The system shall provide the ability to create and maintain the data fields needed to manage the entity over time. This data includes, but is not limited to, application data, inspection frequency, designated inspector, billing schema, and comments.			
1.04		Entity Current Status	The system will provide an easily accessible method for ascertaining an entity's current status, last inspection date, latest lab sampling results, etc.			
1.05	All Entities	Entity Detail Maintenance	The system will provide pages for recording the relevant details based on program and subtype involved. This will include accomodating the notes, lab sampling, complaint investigations, billing and other information associated with an entity.			
1.06	All Entities	Entity Inspections	The system will provide entry and maintenance of inspection forms that contain wording specific to the programs and subtypes.			
1.07	All Entities	County Customized Fields	The system will incorporate the fields currently customized by each county. Each county may identify up to 10 fields for usage by all programs.			
1.08	All Entities	Entity Physical Locations	The system will require at least one physical location for an entity. If additional locations exist, the system will store the appropriate information and relate it to the primary entity.			



Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
1.09	All Entities	Application History	The system will provide entry and maintenance of the dates of the original application and all subsequent renewals for all entities.			
1.10	All Entities	Batch Updates to Entity Data	The system will provide a method of changing information for multiple entities from a single screen. Information to be changed will include responsible employee, inspection frequency, and billing schemes.			
1.11	All Entities	Action Maintenance	The system will provide a page for entering and editing actions taken on a complaint or inspection.			
1.12	All Entities	Action Support Documents	The system will allow external documents including photographs, diagrams and letters to be attached to an action.			
1.13	All Entities	Action History	The system will provide an historic view of the actions taken on screen and in a printable format.			
1.14	All Entities	Application Approval Workflow	The system will record the date, time and individual who approves an application for an entity and maintain that information over time.			
1.15	Nuisance Complaints	Complaint Investigations	The system will allow DOH County Health Department staff to create nuisance complaints with or without an attached entity. Complaints filed against existing entities may pull data from the entity record. Those not filed against existing entities will allow entry and maintenance of this information assigned to the complaint.			
1.16	Nuisance Complaints	Location Information	The system will provide a entry and maintenance screen for location information which includes the physical location of the complaint or incident, GIS coordinates, and directions to the incident			
1.17	Nuisance Complaints	Additional Contact Information	The system will provide an entry and maintenance screen for the property owner, occupant, and complainant which includes names, addresses and phone numbers.			
1.18	Nuisance Complaints	Complaint Description	The system will provide entry and maintenance of issue descriptive fields.			
1.19	Nuisance Complaints	Complaint Conditions	The system will provide an entry/maintenance screen for complaint conditions.			
1.20	Rabies Investigations	Initial Rabies Complaint	The system will provide an entry and maintenance screen that identifies the persons, animals, and location involved in a bite case.			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
1.21	Rabies Investigations	Rabies Details Form	The system will provide an entry and maintenance screen that provides the necessary field entries required for tracking a bite case.			
1.22	Food Hygiene	Food Offerings	The system will provide an entry and maintenance screen containing the fields that identify the type of food offerings of the entity.			
1.23	Limited Use Water	Lab Sampling Results	The system should display the latest test results and date for microbiological and chemical sampling for Limited Use Water.			
1.24	Swimming Pools	Pool Sampling Results	The system will display the latest test results and date for bacteriological sampling performed on swimming pools.			
1.25	OSTSDS - Service	Service Subtype Categorization	The system will allow for additional categorization of service accounts within the Service subtype. The system will allow each entity to have multiple categories selected.			
1.26	OSTDS - Operating	Lab Sampling Frequency	The system will allow the display of the microbacteriological sampling frequency required for Operating systems. This is a limited list from which the user can select.			
1.27	OSTDS - Service	Septage Disposal Services Vehicles	The system will allow OSTDS Service entities that provide Septage Disposal services to record service vehicles used for waste transportation.			
1.28	OSTDS - Service	Septage Disposal Services Descriptors	The system will provide entry and maintenance fields for disposal equipment and disposal methods.			
1.29	OSTDS	Manage Septic Tanks	The system will provide access for authorized users to septic tank manufacturers and their designs to maintain current availability and rankings.			
1.30	OSTDS - Service	Septic Tank Manufacturing Facilities	The system will provide a list of approved septic tanks provided by authorized manufacturers.			
1.31	OSTDS - Service	Septic Tank Approved Designs	The system will display the approved designs for the selected manufacturer.			
1.32	OSTDS - Service	Septic Service Approvals	The system will record approval data for each service area the entity provides.			
1.33	OSTDS - Service	Tank Maintenance Service	The system will allow users to create and maintain information relevant to tank maintenance services.			
1.34	OSTDS - Service	Septage Treatment & Disposal Facilities	The system will allow the creation and maintenance of information relevant to tank treatment and disposal services.			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
1.35	OSTDS - Service	Landsite Applications	The system will allow the creation and maintenance of agricultural use plans.			
1.36	OSTDS - Operating	Operating System Sampling Information	The system will allow the creation and maintenance of sampling details for microbacteriological, chemical, and other substances.			
1.37	OSTDS - Operating	Operating System Chemical Samples	The system will display a list of historical microbacteriological samples for an entity and allow for the creation and maintenance of samplings over time.			
1.38	OSTDS - Operating	Operating System Bacteriological Samples	The system will display an historical list of chemical sampling results for an entity and allow for the creation and maintenance of sampling over time.			
1.39	OSTDS - Operating	Business Surveys	The system will allow for the creation and maintenance of information defining the businesses using the selected operating system.			
1.40	OSTDS - Construction	Construction Property Information	The system will allow the creation and maintenance of additional property information such as subdivision, lot, zoning, property identifier and other fields that are used in calculating septic construction minimums.			
1.41	OSTDS - Construction	Construction Building Details	The system will allow the creation and maintenance of building-specific details including residential or commercial, number of occupants and bedrooms, and the building square footage. This information will be used in calculation of septic construction requirements.			
1.42	OSTDS - Construction	Septic System Calculations	The system will perform calculations on the entered values and present minimum construction requirements for a proposed system on demand.			
<b>2.0 Forms Management</b>						
Forms Management refers to the recording and maintenance of entity data entered in response to an established set of questions. The forms and the responses may be entered on desktop or laptop computers or other hand-held devices. These forms must display specific legal terminology and, in many cases, require the owner or representative of an entity to apply his or her signature to acknowledge receipt of a notification or attest to the validity of the data submitted. These forms include, but are not limited to, applications (new and renewals) and inspection reports. The data gathered must be available for review and modification by CHD staff on-screen. In addition, the system will be required to reproduce the original form including signatures as it was submitted at any time in the future. These requirements are pertinent for all programs in the EHD systems.						
2.01	All Permitted Entities	Application Data Entry	The system will provide an entry screen for submitting applications (new or renewals) and relating them to the proper entity.			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
2.02	All Permitted Entities	Application Form Attachment	The system will allow a hard-copy or or electronic copy of an application to be scanned and related to the proper entity. Presentation and review of these applications will be consistent with the data entry copies.			
2.03	All Permitted Entities	Application Submittal	The system will allow the applicant to electronically sign new and renewal applications to attest to the data accuracy. The on-screen form will include the legal language required for the program and subtype of the entity.			
2.04	All Permitted Entities	Application Pending Notification	The system will notify the responsible county of any new or renewed applications submitted via the OBP site.			
2.05	All Permitted Entities	Application Approval Workflow	The system will present the submitted data to CHD Staff on request and store the acceptance or rejection action.			
2.06	All Permitted Entities	Application History	The system will provide an historical list of applications to DOH staff and allow view (read-only) of any previously submitted application.			
2.07	All Permitted Entities	Entity Details	The system will supply the appropriate form to record details specific to the services being permitted by this entity.			
2.08	All Permitted Entities	Application Attestation Fields	The system will provide the appropriate attestation text based on the program type. The system will provide the appropriate field types to store the owner's signature and date as received. This requires inclusion of signatures entered via touch-screen technology.			
2.09	All Permitted Entities	Document Reproduction	The system will produce a replica of a submitted form including the signatures (where applicable) upon demand. The form must represent the form text and data as it was when submitted.			
2.10	All Permitted Entities	Inspection Recording	The system will supply the appropriate form to record inspection results based on the entity's program and subtype.			
2.11	All Permitted Entities	Inspection History	The system will provide a list of inspections for the selected entity upon request. The user must be able to review an existing inspection or add a new inspection for this entity.			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
2.12	All Permitted Entities	Edit after Delivery	The system will not allow modification to completed inspections except to DOH staff with proper authority. The system will email a revised copy of any inspection to the business owner if it is modified after it is completed.			
2.13	All Permitted Entities	Inspection Results	The system will verify that inspections marked as "unsatisfactory" also record at least one issue that is marked as "out of compliance".			
2.14	All Permitted Entities	Inspection Details	The system will maintain a distinct set of inspection violation details for each program. Inspection details always require a response noting whether the facility is in or out of compliance for that detail. See "Violation Details" in Definitions for more detail.			
2.15	All Permitted Entities	Collecting Voice Responses	The system will provide voice recognition that will accept inspection values and replicate on the form.			
2.16	All Permitted Entities	Legal Descriptions	The system will provide access to the legal statute or rule that defines each requirement on an inspection. The legal text must be available on screen and be included on the printed report (may be summarized).			
2.17	All Permitted Entities	Inspector Notes	The system will provide a text field for each item to record the inspector's description of any issue or violation. This comment will appear on the screen and on the inspection report along with the statutory language for each violation.			
2.18	All Permitted Entities	Inspection Attachments	The system will allow inspectors to attach photographs, site plans, or other electronic documents to an inspection report.			
2.19	All Permitted Entities	Re-inspections	The system will provide a reinspection form that allows only the items that failed on the previous inspection to be updated. The inspector will mark those items as "In Compliance" or leave them as "Failed". In either case, the system will require the inspector to supply a comment to describe the current condition of the item.			
2.20	All Permitted Entities	Inspection Report	The system will produce a replica of the inspection report including the acceptance signature upon demand.			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
2.21	Inspections	Remote Access	The system will provide entity data including previous inspections to the remote application and allow inspectors to add inspections while in the field.			
2.22	OSTDS - Operating	Business Survey maintenance	The system will provide for the addition and maintenence of business survey forms which reflect the water and sewage requirements for each business attached to an OSTDS commercial operating system.			
2.23	OSTDS - Construction	Multiple Applications	The system will allow the creation of multiple applications for a property and maintain those applications historically. The application can pertain to a new installation, repair, replacement or abandonment.			
2.24	OSTDS - Operating	Business Survey Change Notification	The system will notify the responsible county when new or modified surveys are submitted through the online portal.			
2.25	OSTDS - Operating	Business Survey Approval Workflow	The system will present the submitted data to CHD Staff on request and store the acceptance or rejection action and identifying data, such as actor's name, and date and time of the action.			
2.26	OSTDS - Construction	Site Evaluation Worksheet	The system will provide the form for evaluating OSTDS construction sites. The data collected on this form is used to perform calculations for septic tank and drain field minimum specifications. The system shall allow multiple evaluations for a property.			
2.27	OSTDS - Construction	Site Evaluation Rejection	The system will provide a form to record issues that do not meet standards on a site evaluation. The data entered onto this form will be used to create a rejection letter.			
2.28	OSTDS - Construction	Residential Sizing Questions	The system will provide the worksheet questions and maintain the responses for same. The responses to the questions will be used by the system in calculating the correct size for a residential tank.			
2.29	OSTDS - Construction	Commerical Sizing Questions	The system will provide the worksheet questions and maintain the responses for same. The responses to the questions will be used by the system to calculate the correct size for a commerical tank.			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
2.30	OSTDS - Construction	Final Inspection	The system will provide the ability to add and maintain data from the final inspection and status of the construction project.			
2.31	OSTDS	3rd Party Entries	The system will allow the submission of inspections performed by contracted maintenance entities. This activity must be available to non-DOH staff members via a public-facing web site.			
2.32	OSTDS - Construction	Repair Certificate	The system will provide the the ability to add and maintain data from the repair inspection and certification.			
2.33	OSTDS - Construction	Construction Certificate	The system will provide the form required to enter data from the construction inspections and certifications.			
2.34	OSTDS - Construction	Variance	The system will provide the form required to enter data from the variance request and disposition.			
2.35	Food Hygiene	Food Operations	The system will provide the ability to add and maintain data related to food services. This information is not collected from the application or on the routine inspection.			
2.36	Food Hygiene	Food Umbrella Permits	The system will provide the ability to create an "umbrella" permit by adding additional food services to the primary entity.			
2.37	Food Hygiene	Food - Multiple Managers	The system will provide the ability to associate a manager with each operation site of an umbrella facility.			
2.38	Biomedical Waste	Annual Surveys	The system will require submission of an annual report for biomedical waste generators via the online portal or by electronic transmission to the CHD as well as direct entry by DOH staff.			
2.39	All Entities	Creation of Permit	The system will generate a two-part permit for each program. The permit layout is consistent but included values will differ. Permits can be printed, saved as a PDF or sent via email.			
2.40	All Entities	Create Invoice	The system will provide a line item invoice for any bill created within the system.			
2.41	All Entities	Create Paid Receipt	The system will provide a receipt of payment received including total paid and payment method for any invoice paid in person or online			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
2.42	All Entities	Form Maintenance	The system will provide a method for the DOH support team to modify existing forms and add new forms as needed.			
2.45	All Entities	Nuisance Complaint	The system will provide the ability to enter the investigation data associated with a nuisance complaint.			
2.46	Ad Hoc	Rabies investigations	The system will provide the ability to enter the investigation data associated with a bite incident.			
<b>3.0 Billing &amp; Payment Management</b>						
Billing and payment management refers to the creation of invoices and the acceptance and distribution of payments. Invoices are generated for permits, lab kits, extra inspections, and other actions or supplies. Fees are maintained by the system and coded to differentiate between state and county levels. The customer may pay in person at the county health department using cash, check or credit/debit cards. Bills may also be paid online using the My Florida EH Permits web site that allows customers to create accounts and pay bills using credit/debit cards and electronic checks. Data is shared by the Environmental Health Database and the Online Billing & Permitting applications. Since these functions are available for all programs, the program area column will note whether the function is associated with billing or payments.						
3.01	Billing	Billing Records	The system shall provide a method for generating an invoice for a selected entity.			
3.02	Billing	Billing Schemes	The system will allow the user to create invoices using pre-defined billing schemes.			
3.03	Billing	Permit Invoicing	The system will allow the creation of annual, biennial or other time-defined invoices for all entities within a specified program, type, and county.			
3.04	Billing	Late Fees	The system will allow the addition of a late fee if an invoice is not paid by the due date.			
3.05	Billing	Non-permit invoicing	The system will allow the creation of an ad hoc invoice for services not tied to permitting. These invoices may be related to an entity or to an individual.			
3.06	Billing	Online Billing	The system will provide all pending (non-paid) invoices to the online portal for electronic payment.			
3.07	Billing	Emailing Invoices	The system will allow invoices to be transmitted by email.			
3.08	Payment	Pay in Full	The system will assure that any payment received covers the total outstanding balance for an entity before acceptance. Partial payments are not accepted.			



Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
3.09	Payment	Electronic payments	The system will provide citizens access to the electronic payment portal to view invoices and pay them via the authorized banking system for Florida state agencies.			
3.10	Payment	Payment Methods	The system will accept credit cards, debit cards, electronic checks, and ACH payments that are consistent with the banking system and Florida requirements.			
3.11	Payment	Payment confirmation	The system will generate a confirmation email for the paying party that specifies the payment amount and method for all paid invoices. An identifier for easy look-up in the system would be preferred.			
3.12	Payment	Recording payments	The system will record payment details in the tables for EHD.			
3.13	Payment	Payment Notification	The system will provide a report of payments received to the counties daily.			
3.14	Payment	Transaction Reconciliation	The system will provide a reconciliation process for financial staff to use to verify deposits received from the banking institution.			
3.15	Payment	Rejected Payments	The system will provide means to note payments rejected by the banking institution (ex. NSF, invalid account numbers, etc.) and record that information related to appropriate entity.			
3.16	Payment	TR30 report	The system will create a transaction report to relay payments and distribution codes to the Florida Accounting Information Resource System.			
<b>4.0 Permitting</b>						
<p>Permitting is the issuance of a legal form that identifies the entity and owner and describes the facility that has been permitted with any limitations or restrictions that apply. Most permits are issued for one year although there are exceptions such as the 2 year permit for Aerobic Treatment facilities. The permitting process begins with the receipt of an application and payment of required fees. An initial inspection and, in some cases, additional documentation are required to receive the initial permit. Most facilities have scheduled inspections throughout the year and are billed for the renewal permit on an annual basis thereafter. These requirements are related to all permitted entities.</p>						
4.01	All Entities	Permit Number	The system will generate a unique number for every permit.			
4.02	All Entities	Ad hoc permit dates	The system will allow the users to enter the permit date range.			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
4.03	All Entities	Standard permit dates	The system will calculate the appropriate permit date range when the dates have not been entered by the user.			
4.04	All Entities	Permit Detail	The system will reproduce the specific details required on a permit based on program and subtype. This information will be pulled from data entered into the system under entity management and the details form.			
4.05	All Entities	Permit Holds	The system will allow CHD staff to block release of a permit and track when the permit has been released.			
4.06	All Entities	Email Permits	The system will allow the CHDs to email the permit to the owner on demand.			
4.07	All Entities	Print Permits	The system will allow a permit or permit(s) to be printed by CHD staff or owners.			
4.08	All Entities	Permit History	The system will allow DOH staff to access historical permits to be viewed and printed on demand.			
<b>5.0 External Document Maintenance</b>						
Document maintenance refers to the recording and maintenance of electronic documents added to the entities within the system. These may include photographs, site maps, educational certificates, copies of out-of-state licenses, proof of residency, blue prints, etc. The documents must be logically organized, retrievable and viewable on screen.						
5.01	All Entities	Document Search	The system will allow users to search for documents associated with a single entity or by document type within a selected county, program or program and subtype.			
5.02	All Entities	Document Attachment	The system will allow external documents in electronic form to be "attached" to an entity. The system will record sufficient information to allow users to retrieve documents by type, date attached, description and keywords in addition to the entity identifier.			
5.03	All Entities	Document List	The system will list all documents associated with an entity. These documents may include those generated by the system (e.g., invoices, applications, permits) and electronic documents attached to the entity.			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
5.04	Nuisance Complaints & Rabies	Docment Attachment	The system will allow external documents in electronic form to be "attached" to Nuisance Complaints and Rabies Investigations regardless of their relationship to a permitted entity. Attached documents will be searchable by entity, document type, document name, and other criteria.			
5.05	All Entities	Document Archiving	The system will allow authorized users to move documents from the active list of documents to an archival folder while maintaining all relevant data. This includes documents attached to Nuisance Complaints and Rabies Investigations.			
5.06	All Entities	Document Printing	The system will provide the ability to view and/or print any selected document upon request.			
<b>6.0 Reports</b>						
<p>Printable reports are needed for every module in our applications. Like most applications, many reports are counts, statistics, or lists of records that match a set of filters. Other reports are forms that must be replicated as a PDF or hard-copy report. Reports should be able to accept parameters and/or use default parameters, export to a spreadsheet or text list, be saved as a PDF version of the report or be sent to a printer. The current system produces over 300 different reports, form letters on DOH letterhead, official watermarked permits, and authorized forms. All current forms are not identified in this list but the types of forms are represented. The program area column identifies the programs that would use the report described.</p>						
6.01	All Entities	Cash Drawer	The system will create a cash drawer report for each county and/or each county site. The report will allow the user to include onsite only, online only, or both payment types for a specified date.			
6.02	Permitted Entities	Permit	The system will create the formal copy of the entity permit with all necessary legal information as required by the legislature in a PDF file			
6.03	All Entities	Summary Reports	The system will provide summary reports which produce counts or amounts by program, county, DOH employee, or owner			
6.04	All Entities	Detail Lists	The system will provide summary reports giving counts based on the criteria entered and producing detailed lists of entities and their individual contribution to the summary report when requested.			
6.05	All	Dashboard	The system will include a customizable dashboard which allows each user to specify the entity information sorted and/or filtered by programs, status, employees, dates, etc.			
6.06	All Permitted Entities	Payment Receipt	The system shall produce a line item receipt on demand for any payment made against an invoice.			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
6.07	Non-OSTDS Entities	Inspection Summary	The system shall produce a report of counts and time required for inspections performed by county, program, and staff member.			
6.08	Payments	Payment Summary	The system shall generate a report containing the total of payments received by county, by program, by payment type			
6.09	Payments	Payment Details	The system will product that lists the payments by entity sorted as in 6.07.			
6.10	All Entities	Inspections Completed	The system will provide a list of entities that have been inspected within a specified timeframe			
6.11	All Entities	Inspections Needed	The system will provide a list of entities that are overdue for an inspection based on the inspection frequency and last inspection completed			
6.12	OSTDS - Construction	Construction Status Letters	The system will provide the appropriate letter structure and content including data fields as needed for approval, denial, and violation letters.			
6.13	OSTDS - Construction	Status Letters	The system will produce the appropriate form for certifications and variances upon request.			
6.14	All forms	State & County data	The system will provide a "one stop" process for updating titles, names, addresses, phone and fax numbers or other information related to each county, the Department, and the State of Florida. For example, many forms contain the Surgeon General's name and title. When there is turn-over at this position, we want to make the change in one place and have it appear correctly on all forms.			
6.15	All Forms	Blank Copy	The system will have the ability to produce a copy of any form without inserting data from an entity thus producing a blank form.			
<b>7.0 Global Features</b>						
The common features are functions used by all entities and programs. Search is an excellent example of a common feature as the users must be able to search for a record or records within every program.						
7.01	Global	Access	The system will allow at least four levels of access: read-only, modify (no delete), full modify or county-level administration, and system administrators.			
7.02	All Entities	Entity Relationships	The system will allow DOH staff to create connections between entities to show current and historical relationships.			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
7.03	Global	Address Entry	The system will provide labels, tool tips, and entry fields for address data. Fields involved may include street address, city, state, zip and zip +4, plus apartment or suite number.			
7.04	Global	Validate Addresses	The system will verify postal address information. The system will assure that city names are correct for the selected county, zip codes are correct for the selected city, and present a list of valid zip codes based on a city selection.			
7.05	Global	Address Maintenance	The system will allow entry of non-Florida and non-USA locations for any address other than the physical location of an entity. Physical locations must be restricted to Florida addresses.			
7.06	Global	Non-Public Addresses	The system will allow the identification of non-public addresses which are protected from public view. The system shall block the exposure of these flagged addresses when coupled with the owner's name on all reports and public views.			
7.07	Global	Field Maintenance	The system will identify the required fields for an application and assure required fields are completed before the record can be saved.			
7.08	Global	Multiple entries	The system will allow the users to enter multiple occurrences of fields as needed.			
7.09	Global	Limited Entry	The system will supply a selection list of allowed values when a field is governed by a coded list.			
7.10	Global	Limited Entry History	The system will maintain the historical value of codes for proper display on screens and reports.			
7.11	Global	Code Set Maintenance	The system will allow the maintenance of limited entry field values (aka, code tables) to maintain consistent values for specified fields. Values may, over time, be "deactivated" such that the system will not allow these values to be selected for a new entry.			
7.12	All Entities	Audit Trail	The system will maintain a record of every change made to base tables. The record will contain the editor's name, action taken (i.e., Deleted or Modified) , a timestamp and the old field values.			
7.13	All Records	Record History	The system will maintain basic history information for all records.			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
7.14	Search	Search Filters	The system will provide a search screen that allows users to filter records by program, program & subtype, entity status, county, city or zip code.			
7.15	Search	Search Parameters	The system will provide a search screen that allows the users to search by company name, contact name, street, city, zip code, responsible employee, document ID, or permit number.			
7.16	Search	Search Results List	The system will display a list of records that match the search parameters within the selected filters.			
7.17	Search	Search Results Sorting	The system will allow the results to be sorted by any column in the results list.			
7.18	Search	Search record links	The system will allow the user to select any entry in the list and will display the entity screen upon selection.			
7.19	Search	Return to search	The system will allow the user to view the details of any record then return to the results list without repeating the search itself.			
	Search	Incremental Browse of Search Results	The system will provide navigational links that allow the user to browse the records that are in the search results, (i.e., Next, Previous, First, Last) while on the detail screen.			
7.20	Search	Search by On Hold Flag	The system will allow the user to pull records based on the program, subtype, and status of the "on hold" flag.			
7.21	Search	Find permits by property	The system will allow the user to enter property or address information and retrieve all permits, nuisance complaints, actions, etc. tied to that property.			
7.22	Mapping	Geographic Coordinates	The system will maintain latitude and longitude coordinates for a business' physical location and for the specified facility (i.e., pools, spas, septic systems) which are entered manually, or using a GIS location instrument, or by interaction with an address/coordinates application (ex. Accumail).			
7.23	Mapping	Map Display	The system will provide a map view of a location upon request.			

Functional Requirements				Vendor to Complete This Section		
Req. ID	Program Area(s)	Requirement Name	Requirement Description	Support	Level Of Effort	Description of Support
7.24	Mapping	Route Maps	The system will provide a map of multiple entities as selected by the user.			
7.25	Mapping	Map Notes	The system will allow users to enter notes on a selected map and then allow the map to be saved or printed.			
7.26	Mapping	Map Details	The system will allow users to select a location on the map and see the details for the entity at that location.			
7.27	All Entities	Facility access	The system will provide authorized users entry and maintenance access to the entity descriptor fields based on the user's authorized access.			
7.28	All Entities	Locking Permit Access	The system will allow staff to "lock" an account to prevent a permit from being released. A lock will require at least one requirement which must be fulfilled before the lock can be released.			
7.29	All Entities	Maintenance of "On Hold" Flag	The system will present entities by program and "lock" status and allow mass changes to the "lock" on accounts.			



# Project Management Plan

## Environmental Health Application Integration and Modernization Project





## REVISION HISTORY

Version	Date	Notes	Author
1.0	5/16/2018	Initial draft of the Disease Control and Health Protection Environmental Health Application Integration and Modernization (EHAIM) Project	Carmela Davis



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This document is the Project Management Plan for the *Division of Disease Control and Health Protection Environmental Health Application Integration and Modernization Project*. This document adheres to the plan guidelines based on the PMI Project Management Body of Knowledge standards and may not include sections that are not applicable to this project.

## 1 INTRODUCTION

The purpose of this project management plan is to provide a formalized approved method to manage execution of the project with all tasks and actions needed to establish a baseline, execute, monitor and control, and close the project.

The intended audience of the Environmental Health Application Integration and Modernization Project (EHAIM), Project Management Plan, consists of the project stakeholders including the project sponsor, senior leadership and the project team. The Project Team

## 2 PROJECT MANAGEMENT APPROACH

All phases of the EHAIM project will be developed and managed by BEH Project Manager in compliance with AST PM Rule 74-1. Initiation will include the Pre-Charter R&C Assessment, and the Project Charter. The Planning phase will include assignment of the Project Manager, the project plan, project milestones and deliverables and resources. The Project Execution phase will contain the following: define, design, develop, test and deploy aspects. The Project Closeout will contain the closeout report and lessons learned.

In addition, the Project Manager will oversee the vendor relationship and may require the service provider to comply, all or in part, with Agency standards to ensure all objectives of the project are met. This document may include the vendor's project management plan as a supplemental attachment.

## 3 EXECUTIVE SUMMARY OF PROJECT

The Department is mandated by Chapter 381.006, subsections .007, .008, 009 and .101, Florida Statutes, to provide environmental health services to detect and prevent disease



caused by natural and manmade factors in the environment. The Department of Health, Division for Community Health and Disease Control Bureau of Environmental Health (BEH), plays a major role in meeting the mandate by maintaining a comprehensive set of surveillance, investigative, and science-based environmental health standards. The Department's programs are responsible for inspecting, monitoring, and reporting on over a dozen of the 18 hazards identified in this Chapter 381, Florida Statutes.

The current web-based system (called EHD, or Environmental Health Database), built in 2005, accommodates the review, inspections, and support functions of statewide programs for Biomedical Waste, Body Piercing, Migrant Labor Camps, Mobile Home Parks, Group Care Facilities, Food Hygiene, Swimming Pools, Tanning, Tattoo artists and Tattooing establishments, and tracks and manages Rabies and Nuisance Complaint investigations, miscellaneous county-level programs, and educational certifications for Department staff. In 2009, a component was developed and added that allowed inspectors to enter inspection data on a laptop computer and automatically upload that data into EHD. In 2013, a public-facing internet portal was developed and added that allows Florida citizens to renew and pay for permits online.

In 2018, another portal was added to allow septage maintenance entities to report their inspection and sampling results on Aerobic Treatment Units (ATU) and Performance-Based Treatment Systems (PBTS). The Maintenance Activity Reporting System, more commonly referred to as MARS, allows access to the public and the maintenance entities to review system functionality. MARS interfaces with EHD by making the permitted entities available to MARS and by providing the inspection data to EHD.

The automated system continues to be enhanced to meet the needs of Department staff and covered programs, all while the threats to our citizens and visitors continue to increase as well. Age and the many changes has diminished our ability to rapidly respond to demands. The system lacks the true flexibility of modern application architectures, making annual support and maintenance, as well as further enhancements, expensive.

### 3.1 Business Needs

To meet our mandate to protect Floridians from biohazards, terrorist threats, and communicable diseases and to provide a mechanism for the storage, retrieval, reporting and dissemination of statewide environmental health data, the department must increase our responsiveness to change and improve automation while decreasing our support, maintenance, and enhancement costs. Examples of some of the major issues facing the EHD system that impacts effective delivery of the services provided are:



- Lack of effective tracking of billing, renewal, and permit printing activities in a clear manner to the client and the staff person.
- The inability to efficiently update the mobile application (EHDMA) with new forms and functionality.
- Certain Department programs use an older application and database structure instead of the more efficient, database-driven structure. For example, the OSTDS Construction program uses a very different process from other programs and will not easily fit into the database-driven structure.
- The current mechanism for tracking contacts and addresses is cumbersome, confusing, and leads to high levels of duplication and inaccuracy.

### **3.2 Business Objectives**

The objectives of this project are:

- To provides features and functionalities that will enhance the performance and serviceability of our county environmental health departments.
- To expand the Onsite Sewage Treatment & Disposal System programs to maintain the needs of that program including the additions required by the Springs Protection legislation and improving the tank management and inspection processes.
- Migrate 2005 technology to a platform that will position the BEH to take advantage of industry best practices in delivering environmental health services including the use of cloud-based technologies and approaches for collaboration, information analysis, dissemination, etc. Without this project, BEH will not be able to offer timely, flexible solutions to the needs of the counties and the citizens of Florida
- To extend the functionality of EHD to provide service to mobile devices. This functionality will provide a seamless interface between the mobile and cloud-based system offering up-to-date information to the field inspectors, synchronizing data changes between the two platforms, and cutting maintenance costs in half.

### **3.3 Project Goal**

The goal is to implement a Commercial off-the-shelf (COTS) system that is modern, web-based, exhibits a high degree of configurability and flexibility, and



provides for the functional and technical needs, such that implementation and annual recurring costs are less expensive than a custom-built and internally supported application.

### **3.4 Project Benefit**

Successful implementation of a configurable, web-based COTS system designed to track, monitor, analyze and report environmental health information and functional requirements will provide benefits including:

- Access to all required billing functionality and data statewide
- Accurate and efficient updates to forms and functionality of the EHDMA application.
- Seamless interoperability between public portal, mobile components, and core application.
- Implementation of industry standard processes to eliminate data duplication issues increasing the accuracy of contacts and addresses tracking.

### **3.5 Assumptions and Constraints**

#### **A. Assumptions**

- I. Sufficient budget authority will be made available to complete this EHD replacement project
- II. A COTS package is available that meets Environmental Health's automation needs
- III. Negotiations with preferred vendor will be successful
- IV. Funding from CDC's Crisis/Co-Ag grant will be awarded for this project and available timely
- V. Project can be completed within the 2-year timeframe that funding is known to be available
- VI. Ongoing support costs will be less than maintenance costs with the existing system
- VII. Funding will be available to continue support of new system
- VIII. Development and implementation of new system will be completed with minimal impact on daily activities at the local health department level

#### **B. Constraints**

- I. There is currently no dedicated funding source for the Environmental Health Data systems

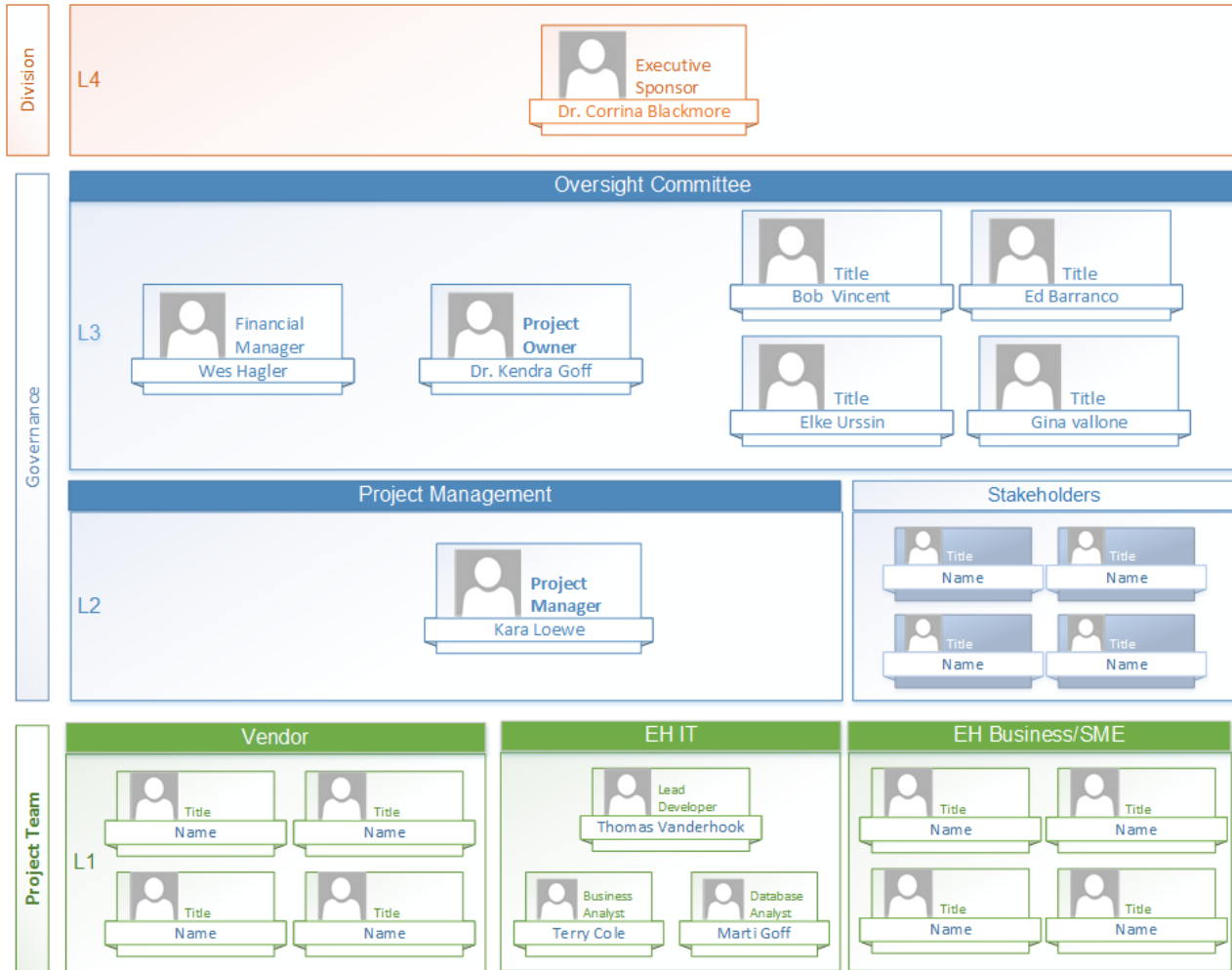


- II. Funding will likely be available through the CDC's Crisis/Co-Ag grant, but will be limited to the award provided through that grant
- III. All funds under that grant must be spent within two years of receiving the award
- IV. Replacement system must be able to support the core functionality of Environmental Health
- V. Ongoing maintenance must cost less than current support and maintenance costs

### **3.6 Project Organization and Steering Committee Structure**

The diagram below reflects the Division's EHAIM Project Team and governance structure. This includes the DCHP Division Director, the Project Steering Committee, Project Sponsor, EHAIM Project Manager and Lead Developer. The vendor selected will provide additional information further defining the project team.







### 3.7 Roles and Responsibilities

The EHAIM Project will consist of a matrix structure with development from external vendor services. Vendor services will be performed on-site. Bureau staffing will consist of the following individuals, who represent the Division participants that have a role in the execution of the EHAIM project:

**Executive Sponsor** (Dr. Carina Blackmore) – The Executive Sponsor is responsible for securing the spending authority and if necessary, resources, and goals and objectives. The Executive Sponsor provides support to the Project Sponsor and is informed of all major project activities, milestones, and overall progress of the project. If necessary, the Executive Sponsor would make critical decisions such as approval for significant scope changes or funding adjustments or where applicable, assign various responsibilities to the Project Sponsor or other designee.

**Project Sponsor** (Dr. Kendra Goff) – The Project Sponsor is the project's senior manager who is engaged in piloting the initiation of the project and having accountability for its overall performance. The Sponsor will authorize the project and engage in high level planning and development, as well as defining the project scope and deliverables. The Project Sponsor will ensure the availability of required resources, maintain communication with senior management and key stakeholders, help resolve major issues, and eliminate obstacles that may prevent project success. The Project Sponsor provides support to the Project Manager and serves as chair of the Project Steering Committee.

**Project Financial Oversight** (Wes Hagler) – Responsible for ensuring funding and budgetary requirements are implemented and executed in compliance with the Department of Health policies and procedures. In addition, the Financial Manager provides contractual requirements assistance to the Project Manager and/or the Project Committee as necessary.

**Project Steering Committee** (Gina Vallone, Bob Vincent, Ed Barranco, and Elke Ursin) – Serves as an important group within the project's governance structure. The Steering Committee will provide strategic oversight, and making recommendations or deciding the course of action on critical issues. The Project Steering Committee provides advice and checks for scope, risks, quality, or timeline changes, although not involved with the actual management of the project. The Project Steering Committee may be designated as an escalation point for issues that may impede project progress.



**Project Stakeholders** – Key stakeholders, internal and external stakeholders are groups or individuals that have a vested interest in the project, and its goals, deliverables, and results; positive as well as negative. Key stakeholders are part of the Project Steering Committee and provide the necessary support for project success. They are responsible for understanding the nature, reason, and objectives of the project and participate in project oversight, communicating risks, and taking ownership for respected deliverables. Project Stakeholders are identified during project initiation to ensure communication and involvement throughout the project lifecycle.

**Project Manager** (Kara Loewe) – The Project Manager report to the Project Sponsor, and is responsible for executing the Project Plan and managing the day-to-day relationship with the external service providers and internal management for the EHAIM Project. The Project Manager is responsible for planning, creating, and/or managing all work activities, variances, tracking, reporting, communication, performance evaluations, staffing, and internal coordination with functional managers.

The Project Manager will oversee the daily activities and ensure tasks are planned, executed, and monitored to ensure issues are addressed and resolved, or escalated where needed. The Project Manager will maintain Agency standards to ensure the Department complies with AST PM Rule 74-1. Given the scope of work that may be involved, the Project Manager may apportion or assign some responsibilities to one or more Project Team Leaders.

**Project Team Lead** (Thomas Vanderhook) - The Project Team Lead reports to the Project Manager and is responsible for providing project support and contributing efforts to ensure project objectives, quality standards, and deliverables are being met. The Project Team Lead provides technical leadership and may be required to manage specific activities as they pertain to core competencies, the maintenance of project plans and/or schedules, and coordinating testing and documentation. The Project Team Lead may be directed to perform other tasks to oversee work packages, manage risk, manage schedule, identify requirements, and create project reports.

**Database Analyst** (Marty Goff) – The Database Analyst reports to the Project Manager or Team Lead and performs the necessary changes to the physical database by studying project requirements; identifying database characteristics, such as location, amount of space, and access method.

**Business Analyst** (Terry Cole) – The Business Analyst reports to the Project Manager or Team Lead and is the primary resource for gathering requirements from business units



or users. The BA efforts helps to identify business processes and document technical and business requirements. In addition, the BA verify the project deliverables meet the requirements and writes and/or assists with test cases/test solutions to validate project objectives.

**Project Vendor** – The external entity contracted to provide the specific services detailed in the project specifications. Upon initiation, the vendor will be responsible for identifying specific roles and required to maintain an effective working relationship with the EHAIM Project Manager and Project Sponsor, and comply with the standards, requirements, costs, and other elements associated with the EHAIM Project.

## 4 SCOPE MANAGEMENT

### 4.1 Introduction

PMBOK defines Project Scope as the work that must be completed to deliver a product, service, or result with the features and functions as specified by business requirements. The Scope Management Plan will help ensure the project is comprised of all the work required to successfully complete the project. It defines the outline for how the scope will be defined, developed, verified and controlled. It further defines the approach, roles and responsibilities, and guidelines to manage and control scope changes. The EHAIM Scope Management Plan will consist of the following approaches:

- Scope Management Planning
- Scope Management Approach
- Scope Definition
- Work Breakdown Structure (WBS)
- Scope Verification/Validation
- Scope Control

### 4.2 Scope Management Planning

Multiple project documents are key inputs that apply to the project scope definition and development of the project scope statement. The EHAIM project objectives and requirements can be found in the Invitation to Negotiate (ITN) for Environmental Health Automated System and carried forward to the EHAIM Project Charter, WBS, and other project planning documents provide the basis for the project scope.



### 4.3 Scope Management Approach

EHAIM scope management will be the responsibility of the EHAIM Project Manager and the Project Owner. The Scope Statement, WBS, and other project planning and procurement documents will define the scope of the project. The Project Manager, Project Owner, the Project Steering Committee, Executive Sponsor, and stakeholders are responsible for developing and approving documents for scope measurement. This may include work performance measures and quality checklists deemed necessary by the Project Team. Some of the scope monitoring tools include:

- Project Schedule Updates
- Weekly Status Reports
- Monthly Progress Reports

All proposed change requests can be compared to the project scope as defined in the WBS and the approved Project Charter. This ensures all work is completed as defined by the original scope. Change requests will be submitted to the Project Manager for review and submitted to the Project Owner for evaluation and approval. The Project Manager and Project Owner will submit the change request to the Project Steering Committee for acceptance. Whereas minor changes may be approved by the Project Manager or Project Owner, major changes to the original scope are deferred to the Project Steering Committee to undergo a formal change control process for decision. The completion of items including major and minor milestones will be tracked and updated through the project schedule and be submitted as part of a weekly and/or monthly status report. The Project Manager is responsible for updating the project documents and communicating these changes to the project team and stakeholders.

In addition to acceptance of each deliverable, the Project Owner is responsible for the acceptance of the project scope.

### 4.4 Scope Definition

The scope definition is included within the project planning documents that include an all-inclusive set of requirements as reflected in the ITN, the Project Charter, and the Project Management Plan. The Project Scope is communicated to the Project Sponsor, the Project Steering Committee and Stakeholders to ensure a common understanding of the project and what it will (or will not) address. The EHAIM Project description and deliverables are based on the recommended business solution reflected in the ITN.



## 4.5 Project Scope Statement

The project deliverable is a replacement for the current system with a web-based COTS package that will be available to all environmental health programs and interested parties (local county health departments, Florida citizens). The proposed system includes:

- Interoperability between various components
- Allow for easy maintenance, redundancy, and 24x7 statewide availability.
- The cloud-based system will reflect lower maintenance costs, consistency between the Department programs and local counties, as well as significantly reduce ongoing cost and maintain needs.

The functional and technical high-level requirements that must be met, the project must:

- Provide, at a minimum, the same functionality that exists in the EHD system
- Provide a fluid and automated interface to various EHD system components
- Provide built-in, multi-level security that can be customized for each user
- Provide interfaces to public pages that allow citizens to view inspection results on the internet
- Provide maintenance pages that allow system administrators to make easy changes to code tables, field names, and other entities on the user screens
- Provide access to the 20+ years of data associated with the EHD system

The lists above are not exhaustive, and where opportunities exist, the vendor and Project Team may collaborate on areas of improvement to the system. If the efforts result in changes to the project scope, the team will adhere to the EHAM Project's change control process.

## 4.6 Scope Verification/Validation

Scope verification is the method of formulating how the deliverables will be compared to the project scope and how they will be formally accepted. Project deliverables should be verified according to the scope and deliverable acceptance or success criteria. Throughout the progression of the project, the Project Manager, Project Sponsor, and possibly other members of the project team must verify interim deliverables correspond to and meet the project scope and WBS. Once the requirements in the plan have been met, deliverables can be accepted in a more formal approach. Some examples of acceptance documents are the Deliverable Verification Matrix (DVM) or detailed success criteria document with signature page to confirm acceptance.



## 4.7 Scope Control

Scope Control is the monitoring of the components over the life of the project for potential changes that can affect the original project scope baseline. The Project Manager and/or Project Sponsor must resolve scope change issues before they negatively influence the project. Scope work should be reviewed regularly to ensure work being performed is in the approved project scope. In the event of a necessary change, the project team member must complete a change request for evaluation and approval. Additional information on change control is found in the Change Control section.

## 4.8 Work Breakdown Structure

The Work Breakdown Structure (WBS) is essential to effective scope management and this section identifies how the scope is subdivided and reflects smaller units of deliverables or work packages. Upon identification of the vendor assignment, the WBS will be included as an attachment to this document to allow the Project Manager to effectively identify and monitor the work necessary to complete for each deliverable or interim work requirement. In addition to the WBS, the Project Manager may require further breakdown and details of the work by developing a WBS Dictionary for each of the work components.

The WBS Dictionary may also be assigned to the vendor as part of a contract deliverable. Upon completion, this document may also be attached to this project plan.

## 4.9 Project Deliverables

Upon further review and selection of the vendor services, the project deliverables will require further collaboration and once approved, will be inserted or appended to this project plan

## 4.10 Change Control Process

The method for managing the EHAIM project scope will occur through execution of the project's Change Control method. The Project Scope, organizational impact and objectives are identified in earlier sections of this document. Changes to the scope, constraints, or management approach will be reviewed and approved through the change request review and approval process.

## 4.11 Change Request Review and Approval

Major changes to the project or proposed changes must be submitted in writing (change request) or identified during stakeholder meetings. The changes are reviewed by the project team for feasibility and approved by the change control board if the change request has been deemed necessary. All change requests must be reviewed to determine level of impact to the project



constraints or quality of the product. Although a formal Change Control Board (CCB) may not be required, general steps to submit changes are:

Step 1	Identify the need for a change	Any stakeholder	Submit a change request to the Project Manager or Project Sponsor
Step 2	Log the change request	Project Manager	The Project Manager will maintain a log of all change requests (verbal or in writing) for the duration of the project
Step 3	Evaluate the change	Project Team	The project team will conduct an evaluation of the impact of the change to cost, risk, schedule, and scope
Step 4	Submit change request to Change Control Board	Project Manager	The project manager will submit the change request and analysis to the CCB or change control team for review
Step 5	Change Control Committee decision	Change Control Committee	The CCB will discuss the proposed change and decide if it will be approved based on all submitted information

## 5 SCHEDULE MANAGEMENT

### 5.1 Introduction

Schedule Management ensure project deliverables and milestones target dates are achieved. The project schedule tracks progress against the approved baseline to monitor and manage changes that may occur. The progress is tracked on a weekly or bi-weekly basis and reported to the project team for analysis, documentation, approval, and revision of the schedule.

### 5.2 Schedule Management Approach

Project Schedule Management entails processes that are necessary to ensure timely completion of project tasks. This effort includes defining the project activities, sequencing or prioritizing the activities, and estimating the duration of each. Once the activities have been grouped, dependencies between activities are established. MS Project will be used to create and manage the project schedule. Additionally, the vendor selected will provide a detailed vendor schedule for all work performed for the EHAIM project.





### 5.3 Schedule Changes and Control

The schedules will be updated routinely and located in the “Project Updates/EHD/EHDatabase/Project Management folder to be reviewed by the Project Governance Committee. The updates will be maintained as follows:

Task		Description	Schedule
Baseline Project Schedule	<i>The original baseline project schedule is approved when the PM plan is approved.</i>	Baseline a MS Project schedule that includes the in-scope deliverable, activities and tasks. The schedule will also include work effort estimates, duration estimates and resource assignments.	Frequency: once  Producer: Project Manager Project Team
Assess Change Needs	<i>Change to the schedule has been deemed necessary.</i>	Determine change requirements and scope impact.  <i>See Scope Control</i>	Frequency: as needed  Producer: Project Manager Project Team
Adjusted Baselined Project Schedule	<i>The revised baseline schedule is approved only if an adjustment Change Request is approved.</i>	Use Change Management to alter the baseline project schedule to reflect scope changes, task reassignments, etc.  <i>See Change Management</i>	Frequency: as needed  Producer: Project Manager

The schedule variance threshold is 21 days of baseline and pending approval of changes, the schedule will be adjusted and re-baselined.

Roles and responsibilities for schedule development are as follows:

The project manager will be responsible for facilitating work package definition, sequencing, and estimating duration and resources with the project team. The project manager will also create the project schedule and validate the schedule with the project team, stakeholders, and the project sponsor. The project manager will obtain schedule approval from the project sponsor and baseline the schedule.

The project team is responsible for participating in work package definition, sequencing, duration, and resource estimating. The project team will also review and validate the proposed schedule and perform assigned activities once the schedule is approved.

The project sponsor will participate in reviews of the proposed schedule and approve the final schedule before it is base lined.



The project stakeholders will participate in reviews of the proposed schedule and assist in its validation.

Upon completion of the EHAIM project's preliminary schedule, the project team will review and provide feedback for subsequent information such as dependencies, resource requirement, and additional tasks. Preliminary project milestones may include the following:

- Project Charter
- Scope statement
- Vendor selection
- EHAIM roles and responsibilities approval
- Schedule baseline
- Budget approval
- Project kickoff
- Approve requirements
- Initiate project
- Accept deliverables

The project schedule will be stored in the "Project Updates/EHD/EHDatabase/Project Management folder.

## 6 COST MANAGEMENT

### 6.1 Introduction

The Cost Management process includes the plan for managing and reporting the Project costs throughout the lifecycle of the project. This includes responding to cost variances from the project's baseline as provided by the vendor resource. The budget for this project will be available once the funding has been appropriated. The cost performance will be tracked by the Project Manager **monthly/bi-weekly** and when necessary, presented and reviewed with the Project Owner. The Project Manager will maintain a cost tracking to ensure the project is within budget and communicating with the Project Owner in the event changes to the project are necessary.

### 6.2 Cost Management Approach

The Project Manager will be responsible for managing and reporting project costs by deliverable and/or task agreement. Costs will be reported in dollars and work hours rounded to the nearest quarter hour.



### 6.3 Cost Change Control Process

Upon acceptance of vendor submitted estimates and approved budget, the process includes controlling costs and responding to cost variances.

Task	Description	Schedule
Establish a Project Budget	Based on the information provided by vendor selection, a project budget is established during the Initiation Phase and at the end of the Planning Phase.	Frequency: At the end of Each Planning  Producer: Project Manager Project Owner  Receiver: Project Sponsor
Cost and Budget Control	Throughout the project lifecycle, the project costs are compared to the project budget. Budget adjustments are requested through Change Control process as needed.	Frequency: As needed  Producer: Project Manager  Receiver: Project Owner Project Sponsor Financial Manager
Cost Variance	If the variance between the project budget and actual project cost reach the cost variance threshold defined, the Project Manager will create an issue to determine the impact to the project and best course of action to resolve the problem	Frequency: As needed  Producer: Project Manager  Receiver: Project Owner Project Sponsor

The cost variance threshold for the EHAIM Project will be **xx%**. Variances meeting or exceeding this threshold will be reported and require corrective action from the Project Manager to bring the cost back in line with the allowable variance. Any corrective actions will require a project change request and be must approved by the Project Owner/Project Sponsor before it can be implemented.

### 6.4 Project Budget

Upon contract award, additional collaboration may be required to include additional details regarding budget specifications. Once approved, this document will be updated to include the project budget. Additional information such as the project’s spending plan and other budget details will be placed in the “Project Updates/EHD/EHDatabase/Project Management folder.

Reporting format to the Bureau of Environmental Health shall be made on the Payment Request Summary Form contained in the DOH Agreement **<agreement no>**



## 7 QUALITY MANAGEMENT

### 7.1 Introduction

The Quality Management Plan ensures work is complete and meets or exceeds an adequate level of quality from the individual work packages to the final deliverable. All members of the project team will play a role in quality management and it is critical the team ensures work is completed according to the standards for quality acceptance.

### 7.2 Quality Management Approach

The Project Manager is responsible for managing the quality management throughout the duration of the project. The team as well as the stakeholders will be responsible for assisting the Project Manager in establishing acceptable quality standards. The team will implement the Division’s Plan-Do-Check-Act process:

Quality Planning	Quality Control (QC)	Quality Assurance (QA)	Quality Improvement
PLAN	DO	CHECK	ACT
Define quality expectations, measurements, and assignments	Establish monitoring procedures for the specific work products that will be assessed	Measure the quality of each work product to determine its adherence to documented expectations	Implement corrective actions based on the results of quality measurement; these may include changes to business processes, data collection and/or processing, measurement metrics and/or frequency, training for stakeholders, etc.

### 7.3 Quality Assurance and Quality Control

The team will create and maintain Quality Control and Assurance Logs throughout the project. Quality assurance for the EHAIM Project will ensure that all processes used in the development and completion of the project deliverables meet acceptable quality standards. These process standards are in place to maximize project efficiency and minimize excess.



### Quality Assurance Log

Case					
Step#	Description	Expected Results	Actual Result	Pass/Fail	Comments

### Quality Control Log

Case					
Step#	Description	Expected Results	Actual Result	Pass/Fail	Comments

The Project Manager is responsible for quality management throughout the duration of the project and is responsible for implementing the Quality Management Plan. The Project Manager will ensure all tasks, processes, and documentation are compliant with the plan. The Project Manager is also responsible for communicating and tracking all quality standards to the project team and stakeholders.

If any changes are proposed and approved by the Project Sponsor and/or the Project Steering Committee, the Project Manager is responsible for communicating the changes to the project team and stakeholders, and updating the appropriate project plans and documentation.

## 8 RESOURCE MANAGEMENT

The selected vendor will be responsible for providing the EHAIM Project Manager with their Resource Management plan and should include roles and responsibilities for staff participating in the development and implementation of the EHAIM system. This also includes, but is not limited to, all work activities, status reporting, and assignments. The vendor will be responsible for ensuring resources added or removed from the project should be documented and presented to the EHAIM Project Manager for review and shared with the Project Owner for acceptance.



The project team will be co-located for this project and all resources will be provided sufficient workspace to perform the duties agreed upon to develop and implement the EHAIM system.

## 9 COMMUNICATIONS MANAGEMENT

### 9.1 Introduction

Communication Management sets the guidelines which describe what, when and by whom communications will be conducted, and identifies who receives the information. The EHAIM Project Manager will be responsible for establishing and or approving Project Status Report templates for internal and external teams.

### 9.2 Communication Matrix

Reports may be received via email and/or accessible in the “Project Updates/EHD/EHDatabase/Project Management folder. Communication types may include:

Type of Communication	Description	Frequency	Format Location	Participants/ Distribution	Deliverable/ Output
Weekly Report	Accomplishments, upcoming tasks, and issues	Weekly	Standard template, SharePoint	Project Team / Project Manager	Updated Tasks/ Activities
Status Report	Compiled from weekly reports submitted by Project Team, Project Manager and other as needed	Monthly	Standard template, SharePoint	Project Manager / Project Sponsor	Project Monthly Status
Project Review	Discussions about project needs requiring attention or review	As Needed	In Person	Project Manager / Project Team	Meeting Minutes
Risks	Discussions about project risks, mitigation	As Needed	Risk Register, SharePoint	Project Team Project Manager / Project Sponsor, Stakeholders	Risk Register
Stop Gate Reviews	Present closeout of project phases and kickoff next phase	At the end of phase or Deliverable	In Person	Project Managers	Phase Completion



## 10 RISK MANAGEMENT

### 10.1 Introduction

Managing risks involves the important process of identifying risks, which can greatly affect the successful completion of a project or any of its phases. PMBOK asserts a risk, positive or negative, can affect any one of the projects objectives. This includes scope, cost, schedule, or quality. While risks may or may not occur, it is very important to identify them as early as possible to develop a mitigation strategy to substantially reduce or eliminate a negative impact resulting from the risk occurrence.

After vendor selection and upon Project Charter approval, the Project Manager and Project Owner will initiate the Risk Management Plan.

### 10.2 Risk Management Approach

Prior to vendor selection, a pre-Charter Risk and Complexity assessment will be conducted to reflect project category. The Risk and Complexity (R&C) Assessment will be update after vendor selection and funding is appropriated. Vendor collaboration may be required to perform overall assessment of the project's R&C category. See separate document titled "Risk Assessment - Environmental Health Application Integration and Modernization Project".

Throughout the project, the Project Team will provide status updates on risk items during project team meetings. The Project Manager will provide updates to the Project Owner and ensure issues are communicated to the appropriate level. See "Communications Management" plan.

### 10.3 Risk Register

To manage the risks, the Project Manager and or Project Owner will develop a Risk Register and list the risks as soon as they are identified. Some issues have been documented (ITN EHD 2017) prior to developing the Project Charter. The risks will be entered and addressed as the issues occur. See "Risk Register" tab of the "Project Management Workbook - EHAIM" workbook.

The register may include:



ISSUE TRACKER										
#	ISSUE	TYPE	PRIORITY	Description	OPENED ON	OPENED BY	CLOSED ON	CLOSED BY	DATE	LAST (days)
1	Issue #1	Type 2	Medium		2/1/2018	James	2/4/2018			
2	Issue #2	Type 2	Low		2/1/2018	Kim	2/1/2018			
3	Issue #3	Type 3	Low		2/4/2018	Lilly	2/4/2018			
4	Issue #4	Type 1	Medium		2/4/2018	Lilly	2/5/2018			
5	Issue #5	Type 1	Medium		2/4/2018	James	2/4/2018			
6	Issue #6	Type 1	Low		2/8/2018	Ted	2/8/2018			
7	Issue #7	Type 1	High		2/8/2018	Kim	2/13/2018			
8	Issue #8	Type 2	Medium		2/8/2018	Kim	2/11/2018			
9	Issue #9	Type 3	Medium		2/8/2018	Kim	2/11/2018			
10	Issue #10	Type 4	High		2/12/2018	Ted	2/12/2018			

The Project Manager is responsible for managing the Risk Register to ensure the issues are tracked and documented to project close.

### 10.4 Risk Monitoring

As with any project, risks can be identified at any stage of the project lifecycle, and the plan will be periodically updated and expanded throughout the life cycle of the project as the project increases in complexity and risks become more defined. A process to monitor risks is listed as follows:

Task	Description	Plan
Report issue	Identify the issue during team status meetings or as needed if urgent. The Project Manager records the issue in the EHAIM Risk Register in the meeting notes and assigns an owner.	Frequency: At status meetings Initiated by: Project Manager
Update issues	The issue owner communicates the status of the issue to the Project Manager. The PM records the progress, which may include issue #, Type, Priority, Description, issue status, and results.	Frequency: As required based on the priority of the issue. Initiated by: Project Manager
Review open issues	Outstanding issues are reviewed during status meetings to ensure accurate status, priority, etc. and facilitates timely resolution.	Frequency: At each status meeting or as needed Initiated by: Project Manager
Escalate issues	The Project Manager escalates an issue to the Project Owner/Sponsor if the project team seems unlikely to obtain resolution in a timely manner. A Change Request may be necessary to eliminate the issue.	Frequency: Weekly or as needed Initiated by: Project Manager
Cancel an issue	An issue will be cancelled by owner request, or if the issue has been determined no longer necessary and approved by the Project Sponsor and/or Project Steering Committee.	Frequency: As needed Initiated by: Project Manager





Resolve an issue	<p>The issue is resolved when the owner informs the Project Manager the resolution is satisfactory or unsatisfactory.</p> <p>When the resolution is satisfactory, the Project Manager will close an issue as "Resolved."</p>	<p>Frequency: As needed</p> <p>Initiated by: Project Manager</p>
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### 10.5 Risk Mitigation

The Project Manager will develop risk responses to the identified risks. Throughout the project, new risks will be assessed and the Project Team will establish strategies to reduce the likelihood the risk will occur or reduces the negative impact if it should occur.

## 11 DOCUMENT MANAGEMENT PLAN

Pursuant to Rule 74-1, a central project repository has been established for project documents. Project documents associated with this project will be stored in the "Project Updates/EHD/EHDatabase/Project Management folder.

## 12 PROCUREMENT MANAGEMENT

The Procurement process includes acquiring services external to the Department of Health. The project will obtain services through the Agency's purchasing process.

Task	Description	Schedule
Procurement Request	Procurement requests must be processed through the DOH purchasing department and follow rule 60A – 1.004 for State Term Contracts.	<p>Frequency: As needed</p> <p>Producer: Project Sponsor</p> <p>Receiver: Project Sponsor</p>

## 13 LESSONS LEARNED

Pursuant to Rule 74-1, lesson learned be captured throughout the project. A log will be created in the project workbook to document lessons learned on a regular basis.

## 14 PROJECT CLOSEOUT REPORT (PCR)

The project closeout report (PCR) will include the accomplishments of the project and will include review documentation pertaining to the project, budget, scope, schedule, and performance baselines. The closeout report will incorporate the lessons learned as compiled by the project team and stakeholders.



## APPENDIX A: PROJECT MANAGEMENT PLAN APPROVAL

The undersigned acknowledge they have reviewed the Environmental Health Application and Modernization Project (EHAIM) Project Management Plan and agree with the approach it presents. Changes to this Project Management Plan will be coordinated with and approved by the undersigned or their designated representatives.

Signature:	_____	Date:	_____
Print Name:	_____		
Title:	_____		
Role:	_____		

Signature:	_____	Date:	_____
Print Name:	_____		
Title:	_____		
Role:	_____		

Signature:	_____	Date:	_____
Print Name:	_____		
Title:	_____		
Role:	_____		



## APPENDIX B: REFERENCES

The following table summarizes the documents referenced in this document.

Document Name	Document Version	Description	Location
AST Project Management and Oversight		Florida Administrative Code Rule No. 74-1 establishing IT project management standards	<a href="https://www.flrules.org/gateway/ChapterHome.asp?Chapter=74-1">https://www.flrules.org/gateway/ChapterHome.asp?Chapter=74-1</a>
A Guide to the Project Management Body of Knowledge (PMBOK® Guide)	6 <sup>th</sup> Edition	Project scope and risk overview as defined by the Project Management Institute	<i>PMBOK Manual</i>
Understanding Your Project Team's Roles and Responsibilities	20170201	General project descriptions for members of a project team, external vendor and stakeholder group.	<a href="https://www.ikigaiconsulting.com/insights/understanding-your-project-teams-roles-and-responsibilities">https://www.ikigaiconsulting.com/insights/understanding-your-project-teams-roles-and-responsibilities</a>
Florida Water Management Inventory PM Plan	1.1	Project management plan for the FWMI project	<a href="https://floridahealth.sharepoint.com/sites/DISEASECONTROL/DC_HP_MIS/Project%20Updates/Forms/AllItems.aspx">https://floridahealth.sharepoint.com/sites/DISEASECONTROL/DC_HP_MIS/Project%20Updates/Forms/AllItems.aspx</a>

**SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS**

**Budget Period: 2019-20**

**Department:** Health

**Chief Internal Auditor:** Mark H. Boehmer, CPA

**Budget Entity:** 64200200

**Phone Number:** 850-245-4150

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
A-1718DOH-004	June 28, 2018	Bureau of Environmental Health	<p>County Health Departments (CHDs) used the Health Management System (HMS) to document the collection and receipt of Environmental Health (EH) fees.</p> <p>We recommend the Bureau of Environmental Health provide training to cashiers responsible for collecting EH service fees and the cashier be granted access to record these fees in the Environmental Health Database (EHD).</p>	<p>The Bureau of Environmental Health agrees training on EHD is needed for the individuals collecting fees. However, the Department is in a transition period where we are looking for a new product/vendor to provide an upgraded solution to the current database. The new database is expected to be in place within the next 18 months.</p> <p>Management accepts any remaining risk associated with the finding.</p>	
A-1718DOH-004	June 28, 2018	Bureau of Environmental Health	<p>Refunds were issued to an entity not documented as the original payer.</p> <p>We recommend the Bureau of Environmental Health update EHD to allow the user to correctly document on the receipt who the fees were received from.</p>	<p>The Bureau of Environmental Health believes this was an artifact of not using EHD for those transactions but rather HMS. The Department is in a transition period where we are looking for a new product/vendor to provide an upgraded solution to the current database. The new database is expected to be in place within the next 18 months. We will provide training to users to use one system for collection of EH fees.</p> <p>Management accepts any remaining risk associated with the finding.</p>	

REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
R-1718DOH-007	June 28, 2018	Bureau of Environmental Health	<p>Controls need improvement to ensure CHDs utilize correct fee codes in EHD.</p> <p>As previously recommended in the Office of Inspector General's (OIG) investigative report, we recommend the Bureau of Environmental Health establish safeguards within EHD to prevent unapproved fictitious codes from being created and used. The Bureau of Environmental Health should have sole authority to create fee codes, require CHDs provide documentation supporting the need for a new fee code, and maintain documentation of such requests and approvals.</p> <p>As previously recommended in the OIG's investigative report, we recommend the Bureau of Environmental Health develop a periodic monitoring process to ensure fee codes in EHD are properly designed and provide for the accurate collection and distribution of fees.</p>	<p>The Department is in a transition period where we are looking for a new product/vendor to provide an upgraded solution to the current database. The new database is expected to be in place within the next 18 months. We have no plans to enhance the current system. We will ensure that process is in place with the new system as we are looking for that capability.</p> <p>Management accepts any remaining risk associated with the finding.</p>	
R-1718DOH-007	June 28, 2018	Bureau of Environmental Health	<p>EHD did not have refund capability.</p> <p>We recommend the Bureau of Environmental Health include a refund capability in EHD and develop a EH refund process to ensure consistent processing of EH refunds statewide.</p>	<p>The Department is in a transition period where we are looking for a new product/vendor to provide an upgraded solution to the current database. The new database is expected to be in place within the next 18 months. We have no plans to enhance the current system. We will ensure that process is in place with the new system as we are looking for that capability.</p> <p>Management accepts any remaining risk associated with the finding.</p>	

# Fiscal Year 2019-20 LBR Technical Review Checklist

Department/Budget Entity (Service): HEALTH / DISEASE CONTROL AND HEALTH PROTECTION

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	m or Service (Budget Entity)		
	64200200		

## 1. GENERAL

1.1 Are Columns A01, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? <b>(CSDC or Web LBR Column Security)</b>	Y		
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? <b>(CSDC)</b>	Y		

### AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. <b>(EXBR, EXBA)</b>	Y		
1.4 Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? <b>(CSDR, CSA)</b>	Y		

**TIP** The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading to the portal.

## 2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y		
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y		
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y		

## 3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.			
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### AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? <b>(NACR, NAC - Report should print "No Negative Appropriation Categories Found")</b>			
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		m or Service (Budget Entity)		
Action		64200200		
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? ( <b>EXBR, EXBC - Report should print "Records Selected Net To Zero"</b> )			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.			
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.			
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.			
<b>4. EXHIBIT D (EADR, EXD)</b>				
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 62 of the LBR Instructions?	Y		
4.2	Is the program component code and title used correct?	Y		
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.			
<b>5. EXHIBIT D-1 (ED1R, EXD1)</b>				
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y		
AUDITS:				
5.2	Do the fund totals agree with the object category totals within each appropriation category? ( <b>ED1R, XD1A - Report should print "No Differences Found For This Report"</b> )	Y		
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? ( <b>EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.</b> )	Y		
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? ( <b>EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.</b> )	Y		
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.			
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.			
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2017-18 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.			
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.			
<b>6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)</b>				
6.1	Are issues appropriately aligned with appropriation categories?	Y		

		m or Service (Budget Entity)		
Action		64200200		
TIP Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.				
<b>7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)</b>				
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 29 of the LBR Instructions.)	Y		
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 67 through 69 of the LBR Instructions.)	Y		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 72 of the LBR Instructions?	Y		
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y		
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.6 of the LBR Instructions.)	Y		
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y		
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See pages 95 and 96 of the LBR Instructions.)	Y		
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y		
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y		
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #19-002?	Y		
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. <b>(PLRR, PLMO)</b>	N		
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y		
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A		
7.14	Do the amounts reflect appropriate FSI assignments?	Y		
7.15	Are the 33XXXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y		



		m or Service (Budget Entity)		
Action		64200200		
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXXXX) and are they self-contained (not combined with other issues)? (See pages 28 and 90 of the LBR Instructions.)	N/A		
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 30010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y		
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A		
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y		
<b>AUDIT:</b>				
7.20	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? ( <b>GENR, LBR1</b> )	N/A		
7.21	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? ( <b>GENR, LBR2</b> )	N/A		
7.22	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? ( <b>GENR, LBR3</b> )	Y		
7.23	Have FCO appropriations been entered into the nonrecurring column (A04)? ( <b>GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L)</b> )	Y		
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run <b>OADA/OADR</b> from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.			
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 67 through 72 of the LBR Instructions.			
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.			
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).			
TIP	If an appropriation made in the FY 2018-19 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.			
<b>8. SCHEDULE I &amp; RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level) (Required to be posted to the Florida Fiscal Portal)</b>				
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y		

		m or Service (Budget Entity)		
Action		64200200		
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y		
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y		
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y		
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y		
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y		
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A		
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	N/A		
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y		
8.10	Are the statutory authority references correct?	Y		
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y		
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y		
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y		
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y		
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y		
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y		
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y		
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y		
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y		
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y		
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y		

		m or Service (Budget Entity)		
Action		64200200		
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y		
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y		
8.24	Are prior year September operating reversions appropriately shown in column A01, Section III?	Y		
8.25	Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y		
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y		
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y		
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y		
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y		
<b>AUDITS:</b>				
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y		
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line D) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? ( <b>SC1R, SC1A - Report should print "No Discrepancies Exist For This Report"</b> )	Y		
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. ( <b>SC1R, DEPT</b> )	Y		
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y		
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y		
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!			
TIP	Determine if the agency is scheduled for trust fund review. (See page 128 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.			
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.			
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.			
<b>9. SCHEDULE II (PSCR, SC2)</b>				
<b>AUDIT:</b>				

		m or Service (Budget Entity)		
Action		64200200		
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? <b>(BRAR, BRAA - Report should print "No Records Selected For This Request")</b> Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 158 of the LBR Instructions.)	N/J		
<b>10. SCHEDULE III (PSCR, SC3)</b>				
10.1	Is the appropriate lapse amount applied? (See page 93 of the LBR Instructions.)	Y		
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 96 of the LBR Instructions for appropriate use of the OAD transaction.) Use <b>OADI</b> or <b>OADR</b> to identify agency other salary amounts requested.	Y		
<b>11. SCHEDULE IV (EADR, SC4)</b>				
11.1	Are the correct Information Technology (IT) issue codes used?	Y		
<b>TIP</b> If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.				
<b>12. SCHEDULE VIIIA (EADR, SC8A)</b>				
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y		
<b>13. SCHEDULE VIIIB-1 (EADR, S8B1)</b>				
13.1	<b>NOT REQUIRED FOR THIS YEAR</b>	N/A		
<b>14. SCHEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)</b>				
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 10% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y		
<b>TIP</b> Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced.				
<b>15. SCHEDULE VIIIC (EADR, S8C) (This Schedule is optional, but if included it is required to be posted to the Florida Fiscal Portal)</b>				
15.1	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A		
15.2	Are the priority narrative explanations adequate and do they follow the guidelines on pages 105-107 of the LBR instructions?	N/A		
15.3	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A		
<b>AUDIT:</b>				
15.6	Do the issues net to zero at the department level? <b>(GENR, LBR5)</b>	N/A		
<b>16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see pages 108-112 of the LBR Instructions for detailed instructions) (Required to be posted to the Florida Fiscal Portal in Manual Documents)</b>				

		m or Service (Budget Entity)		
Action		64200200		
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. <b>The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website.</b> (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y		
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y		
<b>AUDITS INCLUDED IN THE SCHEDULE XI REPORT:</b>				
16.3	Does the FY 2017-18 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? ( <b>GENR, ACT1</b> )	Y		
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? ( <b>Audit #1 should print "No Activities Found"</b> )	Y		
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? ( <b>Audit #2 should print "No Operating Categories Found"</b> )	Y		
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: The activities listed in <b>Audit #3</b> do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y		
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? ( <b>Audit #4 should print "No Discrepancies Found"</b> )	Y		
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.			
<b>17. MANUALLY PREPARED EXHIBITS &amp; SCHEDULES (Required to be posted to the Florida Fiscal Portal)</b>				
17.1	Do exhibits and schedules comply with LBR Instructions (pages 113 through 155 of the LBR Instructions), and are they accurate and complete?	Y		
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y		
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y		
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 131 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: <b>IT@LASPBS.STATE.FL.US?</b>	Y		
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y		
<b>AUDITS - GENERAL INFORMATION</b>				
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 157-159) for a list of audits and their descriptions.			
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.			
<b>18. CAPITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fiscal Portal)</b>				
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y		
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y		

		m or Service (Budget Entity)		
Action		64200200		
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y		
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y		
18.5	Are the appropriate counties identified in the narrative?	Y		
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y		
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.			
<b>19. FLORIDA FISCAL PORTAL</b>				
19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y		



# COUNTY HEALTH DEPARTMENT LOCAL HEALTH NEEDS EXHIBITS AND SCHEDULES



COUNTY HEALTH DEPARTMENT LOCAL HEALTH NEEDS  
SCHEDULE I SERIES



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Tobacco Settlement Trust Fund
<b>LAS/PBS Fund Number:</b>	64200700
	2122

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(11,154.55)	(A)			(11,154.55)
ADD: Other Cash (See Instructions)		(B)			0.00
ADD: Investments		(C)			0.00
ADD: Outstanding Accounts Receivable		(D)			0.00
ADD: BE TNFR from 2122 64200100	11,154.55	(E)			11,154.55
<b>Total Cash plus Accounts Receivable</b>	<b>0.00</b>	(F)	<b>0.00</b>		0.00
LESS Allowances for Uncollectibles		(G)			0.00
LESS Approved "A" Certified Forwards		(H)			0.00
Approved "B" Certified Forwards		(H)			0.00
Approved "FCO" Certified Forwards		(H)			0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			0.00
LESS:	0.00	(J)			0.00
LESS:		(J)			0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>0.00</b>	(K)	<b>0.00</b>		<b>0.00</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Tobacco Settlement Trust Fund
<b>LAS/PBS Fund Number:</b>	2122/64200700

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds;	
GLC 539XX for proprietary and fiduciary funds	<input type="text" value="(11,154.55)"/> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text"/> (D)
BE TNFR from 2122 64200100	<input type="text" value="11,154.55"/> (D)
	<input type="text" value="0.00"/> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="0.00"/> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<input type="text" value="0.00"/> (F)
<b>DIFFERENCE:</b>	<input type="text" value="0.00"/> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	County Health Department Trust Fund
<b>LAS/PBS Fund Number:</b>	2141/64200700

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	59,681,093.39	(A)			59,681,093.39
ADD: Other Cash (See Instructions)	2,557,389.69	(B)			2,557,389.69
ADD: Investments	13,073,655.21	(C)			13,073,655.21
ADD: Outstanding Accounts Receivable	37,392,770.92	(D)	0.00		37,392,770.92
ADD: SWFS Adjustment various	0.00	(E)	195,630.67		195,630.67
<b>Total Cash plus Accounts Receivable</b>	<b>112,704,909.21</b>	(F)	<b>195,630.67</b>		<b>112,900,539.88</b>
LESS Allowances for Uncollectibles	(8,494,248.83)	(G)			(8,494,248.83)
LESS Approved "A" Certified Forwards	(33,437,465.38)	(H)			(33,437,465.38)
Approved "B" Certified Forwards	(14,101,321.21)	(H)			(14,101,321.21)
Approved "FCO" Certified Forwards	(25,328,391.37)	(H)			(25,328,391.37)
LESS: Other Accounts Payable (Nonoperating)	(6,265.43)	(I)			(6,265.43)
LESS: (LASPBS does not equal trial balance)	0.00	(J)			0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>31,337,216.99</b>	(K)	<b>195,630.67</b>		<b>31,532,847.66</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b> Department of Health
<b>Trust Fund Title:</b>	County Health Department Trust Fund
<b>LAS/PBS Fund Number:</b>	2141/64200700

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	83,793,643.46 (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	(14,144,325.56) (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment -B6400004 Reduce Receivable	(\$42,743.60) (C)
SWFS Adjustment - B6400016 Receivable	\$241,242.23 (C)
SWFS Adjustment B6400050 Reverse Receivable	(\$3,679.00) (C)
SWFS Adjustment B6400021 reclass GL	\$811.04 (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(14,101,321.21) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	(25,328,391.37) (D)
A/P not C/F-Operating Categories	1,116,536.67 (D)
A/P not C/F-FCO Categories	1,075.00 (D)
Difference between LASPBS and DOH Trial Balance	0.00 (D)
	(D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	31,532,847.66 (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	31,532,847.66 (F)
<b>DIFFERENCE:</b>	0.00 (G)*

**\*SHOULD EQUAL ZERO.**

**SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS**

**Budget Period: 2019-20**

**Department:** Health

**Chief Internal Auditor:** Mark H. Boehmer, CPA

**Budget Entity:** 64200700

**Phone Number:** 850-245-4150

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
A-1718DOH-004	June 28, 2018	Office of County Health Systems	<p>County Health Departments (CHD) used the Health Management System (HMS) to document the collection and receipt of Environmental Health (EH) fees.</p> <p>We recommend the Office of County Health Systems ensure all CHDs singularly use the Environmental Health Database (EHD) for EH services, fees, and receipts.</p>	<p>Six CHDs were not using EHD to document the collection of EH fees, effective May 1, 2017, one of the six began using only EHD for the collection and receipt of EH fees.</p> <p>The remaining CHDs will work toward singularly using EHD for EH services, fees, and receipts. The CHDs provided management with their implementation plans and anticipated go live dates for EHD. The Office of County Health Systems will continue to monitor and provide the support necessary to ensure these CHDs move to full implementation by August 2018.</p> <p>Lastly, this audit report and findings were incorporated into presentations used at the CHD Health Officer consortia meetings.</p>	
A-1718DOH-004	June 28, 2018	Office of County Health Systems	<p>EH customers' receipts did not always include required information.</p> <p>We recommend the Office of County Health Systems ensure all CHDs prepare receipts in accordance with Internal Operating Procedure (IOP) 56-66-17, <i>Accounts Receivable</i>. Additionally, we recommend unannounced periodic reviews of receipts to ensure compliance with policies and procedures.</p>	<p>Six CHDs were not using EHD to document the collection of EH fees, effective May 1, 2017, one of the six began using only EHD for the collection and receipt of EH fees.</p> <p>The remaining CHDs will work toward singularly using EHD for EH services, fees, and receipts. The CHDs provided management with their implementation plans and anticipated go live dates for EHD. The Office of County Health Systems will continue to monitor and provide the support necessary to ensure these CHDs move to full implementation by August 2018.</p> <p>Lastly, this audit report and findings were incorporated into presentations used at the CHD Health Officer consortia meetings.</p>	

A-1718DOH-004	June 28, 2018	Office of County Health Systems	<p>Users were granted inappropriate access and abilities in HMS.</p> <p>We recommend the Office of County Health Systems ensure all CHDs, in collaboration with the Bureau of Clinic Management &amp; Informatics, evaluate and update user access for all systems which store social security numbers. Subsequent to the initial evaluation, we recommend all CHDs conduct quarterly reviews as required by Department of Health Policy 20-19-15, <i>Access Control of Social Security Numbers</i>.</p> <p>Additionally, we recommend the Office of County Health Systems ensure user accounts are unique to a specific employee and can be traced for accountability purposes.</p>	<p>It is management's position that the Department has sufficient policies in place to govern the appropriate staff access to information technology resources. However, management recognizes there are opportunities for improvement in ensuring the review and documentation of access privileges of staff is done timely and accurately. In partnership with the Office of County Health Systems, the Bureau of Clinic Management and Informatics has been tasked with developing an on-demand reporting tool to identify individual access profiles for all employees in HMS. This on-demand reporting tool will be made available to the CHDs for ease of routine monitoring and review of employee access at the local level. It is the goal of the Office of County Health Systems to examine and propose compliance indicators to leadership as an accountability measure that will ensure the quarterly reviews of access is being completed pursuant to policy standards.</p> <p>Additionally, the Office of County Health Systems consulted with the Bureau of Clinic Management &amp; Informatics that confirmed the User Account Access structure in HMS is already designed to be unique and traceable for each registered user. Coalition User X was an account established and managed by the Office of information Technology to assist with data exchange. This account was necessary to support the Department's transition away from HMS as the primary data system capturing Health Start services to a new system managed by the Healthy Start Coalitions. This account was never intended to be tied to an employee and is no longer active.</p>	
A-1718DOH-004	June 28, 2018	Office of County Health Systems	<p>Refunds were issued to an entity not documented as the original payer.</p> <p>We recommend the Office of County Health Systems ensure CHDs verify the original payer and refund requester are on in the same, the verification is documented and attached to the refund documentation.</p>	<p>Proper use of EHD will ensure that all CHDs capture pertinent information to properly issue refunds in accordance with IOP 57-07-17, <i>Cash Handling</i>.</p> <p>Six CHDs were not using EHD to document the collection of EH fees, effective May 1, 2017, one of the six began using only EHD for the collection and receipt of EH fees.</p> <p>The remaining CHDs will work toward singularly using EHD for EH services, fees, and receipts. The CHDs provided management with their implementation plans and anticipated go live dates for EHD. The Office of County Health Systems will continue to monitor and provide the support necessary to ensure these CHDs move to full implementation by August 2018.</p> <p>Lastly, this audit report and findings were incorporated into presentations used at the CHD Health Officer consortia meetings.</p>	

R-1718DOH-013	May 15, 2018	Office of County Health Systems	<p>No Departmental uniform written guidance exists to assist CHD management when working with county governments to establish and revise clinical services fees.</p> <p>We recommend the Office of County Health Systems management provide written guidance for establishing clinical services fees for management at the CHDs. The written guidance could assist current and new CHD management establish and revise clinical services fees.</p>	<p>Central Office provided guidance to CHDs on factors to consider and sources to consult when establishing or revising clinical health care service fees. The guidance is posted to the InsideFLHealth SharePoint site.</p> <p>Central Office requested all CHDs post fee schedules to the InsideFLHealth SharePoint site, so all CHDs may quickly and easily review fees set by other CHDs.</p>	
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*Office of Policy and Budget - June 2018*

## Fiscal Year 2019-20 LBR Technical Review Checklist

Department/Budget Entity (Service): HEALTH / COUNTY HEALTH DEPARTMENT LOCAL HEALTH NEEDS

Agency Budget Officer/OPB Analyst Name: Ty Gentle / Walter Liebrich

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	m or Service (Budget Entity)	
Action	64200700	

### 1. GENERAL

1.1 Are Columns A01, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? <b>(CSDC or Web LBR Column Security)</b>	Y		
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? <b>(CSDC)</b>	Y		

### AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. <b>(EXBR, EXBA)</b>	Y		
1.4 Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? <b>(CSDR, CSA)</b>	Y		

**TIP** The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading to the portal.

### 2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y		
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y		
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y		

### 3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.			
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### AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? <b>(NACR, NAC - Report should print "No Negative Appropriation Categories Found")</b>			
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		m or Service (Budget Entity)		
Action		64200700		
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? ( <b>EXBR, EXBC - Report should print "Records Selected Net To Zero"</b> )			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.			
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.			
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.			
<b>4. EXHIBIT D (EADR, EXD)</b>				
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 62 of the LBR Instructions?	Y		
4.2	Is the program component code and title used correct?	Y		
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.			
<b>5. EXHIBIT D-1 (ED1R, EXD1)</b>				
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y		
AUDITS:				
5.2	Do the fund totals agree with the object category totals within each appropriation category? ( <b>ED1R, XD1A - Report should print "No Differences Found For This Report"</b> )	Y		
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? ( <b>EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.</b> )	Y		
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? ( <b>EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.</b> )	Y		
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.			
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.			
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2017-18 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.			
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.			
<b>6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)</b>				
6.1	Are issues appropriately aligned with appropriation categories?	Y		

		m or Service (Budget Entity)		
Action		64200700		
TIP Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.				
<b>7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)</b>				
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 29 of the LBR Instructions.)	Y		
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 67 through 69 of the LBR Instructions.)	Y		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 72 of the LBR Instructions?	Y		
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y		
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.6 of the LBR Instructions.)	Y		
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y		
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See pages 95 and 96 of the LBR Instructions.)	Y		
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y		
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y		
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #19-002?	Y		
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. <b>(PLRR, PLMO)</b>	N		
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y		
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A		
7.14	Do the amounts reflect appropriate FSI assignments?	Y		
7.15	Are the 33XXXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y		

		m or Service (Budget Entity)		
Action		64200700		
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXXXX) and are they self-contained (not combined with other issues)? (See pages 28 and 90 of the LBR Instructions.)	N/A		
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 30010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y		
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A		
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y		
<b>AUDIT:</b>				
7.20	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? ( <b>GENR, LBR1</b> )	N/A		
7.21	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? ( <b>GENR, LBR2</b> )	N/A		
7.22	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? ( <b>GENR, LBR3</b> )	Y		
7.23	Have FCO appropriations been entered into the nonrecurring column (A04)? ( <b>GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L)</b> )	Y		
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run <b>OADA/OADR</b> from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.			
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 67 through 72 of the LBR Instructions.			
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.			
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).			
TIP	If an appropriation made in the FY 2018-19 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.			
<b>8. SCHEDULE I &amp; RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level) (Required to be posted to the Florida Fiscal Portal)</b>				
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y		

		m or Service (Budget Entity)		
Action		64200700		
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y		
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y		
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y		
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y		
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y		
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A		
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	N/A		
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y		
8.10	Are the statutory authority references correct?	Y		
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y		
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y		
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y		
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y		
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y		
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y		
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y		
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y		
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y		
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y		
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y		

		m or Service (Budget Entity)		
Action		64200700		
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y		
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y		
8.24	Are prior year September operating reversions appropriately shown in column A01, Section III?	Y		
8.25	Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y		
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y		
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y		
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y		
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y		
<b>AUDITS:</b>				
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y		
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line D) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? ( <b>SC1R, SC1A - Report should print "No Discrepancies Exist For This Report"</b> )	Y		
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. ( <b>SC1R, DEPT</b> )	Y		
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y		
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y		
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!			
TIP	Determine if the agency is scheduled for trust fund review. (See page 128 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.			
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.			
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.			
<b>9. SCHEDULE II (PSCR, SC2)</b>				
<b>AUDIT:</b>				

		m or Service (Budget Entity)		
Action		64200700		
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? <b>(BRAR, BRAA - Report should print "No Records Selected For This Request")</b> Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 158 of the LBR Instructions.)	N/J		
<b>10. SCHEDULE III (PSCR, SC3)</b>				
10.1	Is the appropriate lapse amount applied? (See page 93 of the LBR Instructions.)	Y		
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 96 of the LBR Instructions for appropriate use of the OAD transaction.) Use <b>OADI</b> or <b>OADR</b> to identify agency other salary amounts requested.	Y		
<b>11. SCHEDULE IV (EADR, SC4)</b>				
11.1	Are the correct Information Technology (IT) issue codes used?	Y		
TIP If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.				
<b>12. SCHEDULE VIIIA (EADR, SC8A)</b>				
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y		
<b>13. SCHEDULE VIIIB-1 (EADR, S8B1)</b>				
13.1	<b>NOT REQUIRED FOR THIS YEAR</b>	N/A		
<b>14. SCHEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)</b>				
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 10% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y		
TIP Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced.				
<b>15. SCHEDULE VIIIC (EADR, S8C) (This Schedule is optional, but if included it is required to be posted to the Florida Fiscal Portal)</b>				
15.1	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A		
15.2	Are the priority narrative explanations adequate and do they follow the guidelines on pages 105-107 of the LBR instructions?	N/A		
15.3	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A		
AUDIT:				
15.6	Do the issues net to zero at the department level? <b>(GENR, LBR5)</b>	N/A		
<b>16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see pages 108-112 of the LBR Instructions for detailed instructions) (Required to be posted to the Florida Fiscal Portal in Manual Documents)</b>				

		m or Service (Budget Entity)		
Action		64200700		
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. <b>The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website.</b> (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y		
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y		
<b>AUDITS INCLUDED IN THE SCHEDULE XI REPORT:</b>				
16.3	Does the FY 2017-18 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? ( <b>GENR, ACT1</b> )	Y		
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? ( <b>Audit #1 should print "No Activities Found"</b> )	Y		
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? ( <b>Audit #2 should print "No Operating Categories Found"</b> )	Y		
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: The activities listed in <b>Audit #3</b> do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y		
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? ( <b>Audit #4 should print "No Discrepancies Found"</b> )	Y		
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.			
<b>17. MANUALLY PREPARED EXHIBITS &amp; SCHEDULES (Required to be posted to the Florida Fiscal Portal)</b>				
17.1	Do exhibits and schedules comply with LBR Instructions (pages 113 through 155 of the LBR Instructions), and are they accurate and complete?	Y		
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y		
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y		
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 131 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: <b>IT@LASPBS.STATE.FL.US?</b>	Y		
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y		
<b>AUDITS - GENERAL INFORMATION</b>				
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 157-159) for a list of audits and their descriptions.			
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.			
<b>18. CAPITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fiscal Portal)</b>				
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y		
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y		

		m or Service (Budget Entity)		
Action		64200700		
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y		
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y		
18.5	Are the appropriate counties identified in the narrative?	Y		
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y		
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.			
<b>19. FLORIDA FISCAL PORTAL</b>				
19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y		





# STATEWIDE PUBLIC HEALTH SUPPORT SERVICES EXHIBITS AND SCHEDULES



# STATEWIDE PUBLIC HEALTH SUPPORT SERVICES SCHEDULE I SERIES

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period: 2019 - 20**  
**Program:** 64200800 Emergency Preparedness & Community Support  
**Fund:** 2569 Radiation Protection TF  
**Specific Authority:** Chapter 404, F.S.  
**Purpose of Fees Collected:** Prevention of, or collection and disposal of abandoned radioactive materials  
 JH000

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2017 - 2018	FY 2018 - 2019	FY 2019 - 2020
<u>Receipts:</u>			
5% Surcharge	134,627	138,665	142,825
<b>Total Fee Collection to Line (A) - Section III</b>	<b>134,627</b>	<b>138,665</b>	<b>142,825</b>

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits			
Other Personal Services			
Expenses		1,000	1,000
Operating Capital Outlay			
Contracted Services	8,750	10,000	10,000
Service Charge to GR	10,880	11,093	11,426
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>19,630</b>	<b>22,093</b>	<b>22,426</b>

Basis Used: \_\_\_\_\_

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	134,627	138,665
TOTAL SECTION II	(B)	19,630	22,093
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>114,997</b>	<b>120,399</b>

**EXPLANATION of LINE C:**  
 Surplus is intended to be available in the event of a radiological emergency or for collection of abandoned radioactive material.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Health 64 **Budget Period:** 2019-2020  
**Program:** Statewide Health Support Services 64200800  
**Fund:** Planning & Evaluation Trust Fund 531003  
EDR Enhancement 2013-15 DRSP1  
**Specific Authority:** Chapter 382, Florida Statutes  
**Purpose of Fees Collected:** Expanding Physicians participation in on line EDR  
and Piloting VIEWS I

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete

**SECTION I - FEE COLLECTION**

	<b>ACTUAL FY 2017-2018</b>	<b>ESTIMATED FY 2018-2019</b>	<b>REQUEST FY 2019-2020</b>
Receipts:			
_____	113,928	113,928	113,928
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>113,928</b>	<b>113,928</b>	<b>113,928</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits			
Other Personal Services	-		
Expenses			
Operating Capital Outlay	-	-	-
<u>Service Charge to General Revenue</u>		-	-
_____			
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>-</b>	<b>-</b>	<b>-</b>

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances  
as of June 30, 2017

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	113,928	113,928	113,928
TOTAL SECTION II	(B)	-	-	-
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>113,928</b>	<b>113,928</b>	<b>113,928</b>

**EXPLANATION of LINE C:**

\_\_\_\_\_  
 \_\_\_\_\_



**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Health 64 **Budget Period: 2019-2020**  
**Program:** Statewide Health Support Services 64200800  
**Fund:** Planning & Evaluation Trust Fund 531003  
 Vital Statistics Certified Records JV000  
**Specific Authority:** Chapter 382, Florida Statutes  
**Purpose of Fees Collected:** Fees for certified copies of Florida vital records; processing amendments, corrections, adoptions, paternity, etc. and filing of marriage and dissolution of marriage.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	<u>ACTUAL</u>	<u>ESTIMATED</u>	<u>REQUEST</u>
	<u>FY 2017-2018</u>	<u>FY 2018-2019</u>	<u>FY 2019-2020</u>
<u>Receipts:</u>			
Vital Statistics Certification Fees	4,026,854	4,067,122	4,107,794
Marriage License Filing Fees	739,865	747,264	754,436
Dissolution of Marriage Filing Fees	387,203	391,075	394,986
<b>Total Fee Collection to Line (A) - Section III</b>	<b>5,153,922</b>	<b>5,205,461</b>	<b>5,257,216</b>

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	2,239,632	2,262,028	2,284,648
Other Personal Services	452,899	457,428	462,003
Expenses *	1,232,843	1,269,828	1,307,923
Operating Capital Outlay	8,006	28,302	28,302
Service Charge to General Revenue	409,898	411,947	414,007
Lease/Purchase	48,587	51,950	51,950
Refund State Revenues	972		
Risk Mgt Ins.	51,657	51,657	51,657
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>4,444,495</b>	<b>4,533,140</b>	<b>4,600,490</b>

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances  
as of June 30, 2018

<u>SECTION III - SUMMARY</u>				
TOTAL SECTION I	(A)	5,153,922	5,205,461	5,257,216
TOTAL SECTION II	(B)	4,444,495	4,533,140	4,600,490
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>709,427</b>	<b>672,321</b>	<b>656,726</b>

**EXPLANATION of LINE C:**  
\*Direct costs include \$1,229,692 of operating expenses for Org. Codes: 64-98-85-05, 64-85-05-05-000, and 64-85-85-05-05-300.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Health 64 **Budget Period: 2019-2020**  
**Program:** Statewide Health Support Services 64200800  
**Fund:** Planning & Evaluation Trust Fund 531003  
 Child Support Administration KZ000  
**Specific Authority:** Chapter 382, Florida Statutes  
**Purpose of Fees Collected:** Reimbursement by the Department of Revenue of expenditures for processing and filing Child Support Enforcement paternity actions

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II</b> .)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	ACTUAL FY 2017-2018	ESTIMATED FY 2018-2019	REQUEST FY 2019-2020
<u>Receipts:</u>			
Department of Revenue Reimbursement	234,130	238,812	243,589
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>234,130</b>	<b>238,812</b>	<b>243,589</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	150,064	155,664	161,264
Other Personal Services	92,977	93,907	94,846
Expenses *	744		
Operating Capital Outlay	-	-	-
Transfers to DMS	-	-	-
_____			
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>243,809</b>	<b>249,571</b>	<b>256,110</b>

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances as of June 30, 2017

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	234,130	238,812	243,589
TOTAL SECTION II	(B)	243,809	249,571	256,110
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(9,679)</b>	<b>(10,759)</b>	<b>(12,521)</b>

**EXPLANATION of LINE C:**

\* Direct costs include \$720 of operating expenses for Org. Codes: 64-98-85-05.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Health 64 **Budget Period:** 2019-2020  
**Program:** Statewide Health Support Services 64200800  
**Fund:** Planning & Evaluation Trust Fund 531003  
Vital Statistics Billing LZ000  
**Specific Authority:** Chapter 382, Florida Statutes  
**Purpose of Fees Collected:** Fees for conducting special studies and providing Florida vital record data as requested by individuals and organizations.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II</b> .)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL FY 2017-2018</b>	<b>ESTIMATED FY 2018-2019</b>	<b>REQUEST FY 2019-2020</b>
<u>Receipts:</u>			
Vital Statistics Special Study Fees	115,717	118,031	120,391
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>115,717</b>	<b>118,031</b>	<b>120,391</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	-		
Other Personal Services			
Expenses			
Operating Capital Outlay			
Service Charge to General Revenue	9,482	9,672	9,866
_____			
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>9,482</b>	<b>9,672</b>	<b>9,866</b>

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances as of June 30, 2017

<b><u>SECTION III - SUMMARY</u></b>				
TOTAL SECTION I	(A)	115,717	118,031	120,391
TOTAL SECTION II	(B)	9,482	9,672	9,866
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>106,234</b>	<b>108,359</b>	<b>110,525</b>

**EXPLANATION of LINE C:**  
 \_\_\_\_\_  
 \_\_\_\_\_



**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period: 2019 - 20**  
**Program:** 64200800 Emergency Preparedness & Community Support  
**Fund:** 2569 Radiation Protection TF

**Specific Authority:** Chapter 404, F.S.  
**Purpose of Fees Collected:** Transportation of Low-Level Radioactive Waste  
 Ki000

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	ACTUAL FY 2017 - 2018	ESTIMATED FY 2018 - 2019	REQUEST FY 2019 - 2020
<u>Receipts:</u>			
Inspection Fees	109,678	112,968	116,357
<b>Total Fee Collection to Line (A) - Section III</b>	<b>109,678</b>	<b>112,968</b>	<b>116,357</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	65,798	67,114	68,456
Other Personal Services	352	389	389
Expenses	9,440	9,629	9,821
Operating Capital Outlay			
Contracted Services	3,226	3,291	3,356
Service Charge to GR	8,591	9,037	9,309
Lease/Purchase/Equipment	12	12	13
State Refunds			
Transfer to DMS/HR	1,400	1,400	1,400
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>88,820</b>	<b>90,872</b>	<b>92,744</b>

Basis Used: \_\_\_\_\_  
 \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	109,678	112,968	116,357
TOTAL SECTION II	(B)	88,820	90,872	92,744
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>20,858</b>	<b>22,096</b>	<b>23,613</b>

**EXPLANATION of LINE C:**  
 \_\_\_\_\_  
 \_\_\_\_\_



**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2019 - 20  
**Program:** 64200800 Emergency Preparedness & Community Support  
**Fund:** 2569 Radiation Protection TF

**Specific Authority:** Chapter 404, F.S.  
**Purpose of Fees Collected:** Radiological Environmental Monitoring  
 V4000

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	<u>ACTUAL</u> FY 2017 - 2018	<u>ESTIMATED</u> FY 2018 - 2019	<u>REQUEST</u> FY 2019 - 2020
<u>Receipts:</u>			
Pre and Post Mining Fees	278,618	286,977	295,586
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>278,618</b>	<b>286,977</b>	<b>295,586</b>

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	350,991	361,520	372,366
Other Personal Services	616	680	680
Expenses	47,592	48,544	49,515
Operating Capital Outlay			
Vehicles			
Contracted Services	12,531	12,782	13,037
Service Charge to GR	14,955	22,958	23,647
Lease/Purchase/Equipment	92	93	95
Transfer to DMS/HR	2,220	2,220	2,220
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>428,996</b>	<b>448,798</b>	<b>461,560</b>

Basis Used: \_\_\_\_\_  
 \_\_\_\_\_

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	278,618	295,586
TOTAL SECTION II	(B)	428,996	461,560
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(150,378)</b>	<b>(165,974)</b>

**EXPLANATION of LINE C:**  
 Revenue fluctuates each year based on the underage/overage paid initially by the phosphate companies and the work performed during the year.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2019 - 20  
**Program:** 64200800 Emergency Preparedness & Community Support  
**Fund:** 2569 Radiation Protection TF

**Specific Authority:** Chapter 468, Part IV, F.S.  
**Purpose of Fees Collected:** X-Ray Technologist Certification  
JT000

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
<u>Certification Fees</u>	982,740	1,012,223	1,042,589
<b>Total Fee Collection to Line (A) - Section III</b>	<b>982,740</b>	<b>1,012,223</b>	<b>1,042,589</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
<u>Salaries and Benefits</u>	498,161	513,105	528,498
<u>Other Personal Services</u>	4,545	5,093	5,093
<u>Expenses</u>	60,130	61,333	62,560
<u>Operating Capital Outlay</u>			
<u>Contracted Services</u>	5,455	5,564	5,676
<u>Service Charge to GR</u>	77,915	80,978	83,407
<u>Transfer to MQA</u>	1,273,912	800,000	800,000
<u>Transfer to DMS/HR</u>	1,788	1,788	1,788
<u>Lease/Purchase</u>	838	838	838
<u>Transfer to CHD</u>	123		-
<u>Indirect Costs Charged to Trust Fund</u>			
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,922,867</b>	<b>1,468,700</b>	<b>1,487,860</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	982,740	1,012,223	1,042,589
TOTAL SECTION II	(B)	1,922,867	1,468,700	1,487,860
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(940,127)</b>	<b>(456,477)</b>	<b>(445,271)</b>

**EXPLANATION of LINE C:**

Previous rule revision to increase fees was not approved within the department.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2019 - 20  
**Program:** 64200800 Emergency Preparedness & Community Support  
**Fund:** 2569 Radiation Protection TF

**Specific Authority:** Chapter 404, F.S.  
**Purpose of Fees Collected:** X-Ray Machine Registration  
JPA00

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL FY 2017 - 2018</b>	<b>ESTIMATED FY 2018 - 2019</b>	<b>REQUEST FY 2019 - 2020</b>
<u>Receipts:</u>			
Registration Fees	2,664,428	2,744,361	2,826,692
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>2,664,428</b>	<b>2,744,361</b>	<b>2,826,692</b>

<b>SECTION II - FULL COSTS</b>	<b>ACTUAL FY 2017 - 2018</b>	<b>ESTIMATED FY 2018 - 2019</b>	<b>REQUEST FY 2019 - 2020</b>
<u>Direct Costs:</u>			
Salaries and Benefits	1,705,728	1,739,843	1,774,639
Other Personal Services	14,691	16,860	16,860
Expenses	169,983	173,383	176,851
Operating Capital Outlay			500,000
Vehicles	18,890	90,428	90,428
Contracted Services	8,716	8,890	9,068
Service Charge to GR	210,150	219,549	226,135
Lease/Purchase/Equipment	1,349	1,349	1,349
Transfer to CHD	1,065		
Transfer to DMS/HR	12,661	12,661	12,661
Casualty Insurance			
State Refunds			-
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>2,143,234</b>	<b>2,262,962</b>	<b>2,807,991</b>

Basis Used: \_\_\_\_\_

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	2,664,428	2,826,692
TOTAL SECTION II	(B)	2,143,234	2,807,991
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>521,195</b>	<b>18,701</b>

**EXPLANATION of LINE C:**  
 \_\_\_\_\_  
 \_\_\_\_\_

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period: 2019-20**  
**Program:** 64200800 Statewide Public Health Support  
**Fund:** 390001-Brain and Spinal Cord Injury Program  
**Specific Authority:** 316.0083(1)(b)3.b, 320.131, 938.07, 381.785  
 320.080868(4)(a), 381.21(2)(d)  
**Purpose of Fees Collected:** Fees collected support the Brain and Spinal Cord Injury Program and clients

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017-18</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>
<b>Receipts:</b>			
Traffic-Related Civil Penalties (021015)	4,721,097	4,768,307	4,815,991
Temporary Licenses Tags (015023)	1,694,532	1,711,477	1,728,592
Fee for Conviction (012009)	10,568	10,673	10,780
Boating Under the Influence Fines (012018)	1,145,958	1,157,418	1,168,992
Subrogation (018093)	10,758	10,866	10,975
Motorcycle Specialty Tags (002002 & 002001)	7,211	7,283	7,356
Miscellaneous/REFUNDS	121,765	122,983	124,213
AHCA Reimbursement (015075)	213,719	-	-
Cash & Grants Donation	95	1000	1,010
Red Light Camera Tickets Fines (012010)	2,981,847	3,011,666	3,041,782
<b>Total Fee Collection to Line (A) - Section III</b>	<b>10,907,551</b>	<b>10,801,674</b>	<b>10,909,691</b>

**SECTION II - FULL COSTS**

<b>Direct Costs:</b>			
Salaries and Benefits	2,361,400	2,517,552	2,517,552
Other Personal Services	377,922	118,635	118,635
Expenses	544,435	564,192	564,192
Operating Capital Outlay	8,323	9,000	9,000
Contractual (100777 and 100778)	1,080,426	1,372,900	1,372,900
Purchased Client Services	1,344,541	1,676,352	1,676,352
Brain and Spinal Cord Waiver/Long Term Care	551,637	2,500,000	2,500,000
Statutory-Payout to Miami Project to Cure Paralysis	3,178,496	4,000,000	4,000,000
Leasing/Human Resources/Other	30,697	56,000	56,000
8% Service Charge	848,115	1,000,000	1,000,000
<b>Total Full Costs to Line (B) - Section III</b>	<b>10,325,991</b>	<b>13,814,631</b>	<b>13,814,631</b>

Basis Used: All revenues increased by 1%.

**SECTION III - SUMMARY**

TOTAL SECTION I	10,907,551	10,801,674	10,909,691
TOTAL SECTION II	10,325,991	13,814,631	13,814,631
<b>TOTAL - Surplus/Deficit</b>	<b>581,559</b>	<b>(3,012,957)</b>	<b>(2,904,940)</b>

**EXPLANATION of LINE C:**

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Health 64 **Budget Period: 2019-2020**  
**Program:** Statewide Health Support Services 64200800  
**Fund:** Planning & Evaluation Trust Fund 531003  
 Vital Statistics - Collection of Birth Records 32J00  
**Specific Authority:** Chapter 382, Florida Statutes  
**Purpose of Fees Collected:** Annual contract for providing Florida birth record data to the Social Security Administration.

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II</b> .)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	<b>ACTUAL FY 2017-2018</b>	<b>ESTIMATED FY 2018-2019</b>	<b>REQUEST FY 2019-2020</b>
<u>Receipts:</u>			
Social Security Administration Birth	813,981	818,457	822,550
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>813,981</b>	<b>818,457</b>	<b>822,550</b>

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	554,710	560,257	565,860
Other Personal Services			
Expenses *	2,864		
Operating Capital Outlay			
Transfers to DMS			
_____			
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>557,574</b>	<b>560,257</b>	<b>565,860</b>

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances  
as of June 30, 2017

<u>SECTION III - SUMMARY</u>				
TOTAL SECTION I	(A)	813,981	818,457	822,550
TOTAL SECTION II	(B)	557,574	560,257	565,860
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>256,406</b>	<b>258,200</b>	<b>256,690</b>

EXPLANATION of LINE C:  
 \* Direct costs include \$2,840 of operating expenses for Org. Codes: 64-98-85-05.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Health 64 **Budget Period:** 2019-2020  
**Program:** Statewide Health Support Services 64200800  
**Fund:** Planning & Evaluation Trust Fund 531003  
Vital Statistics - CPSC Agreement 32K00  
**Specific Authority:** Chapter 382, Florida Statutes  
**Purpose of Fees Collected:** Annual contract for providing Florida death record data to the U.S.  
Consumer Product Safety Commission.

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II</b> .)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL FY 2017-2018</b>	<b>ESTIMATED FY 2018-2019</b>	<b>REQUEST FY 2019-2020</b>
<u>Receipts:</u>			
ConsumerProduct Safety Commission Death	8,878	8,900	8,950
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>8,878</b>	<b>8,900</b>	<b>8,950</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits			
Other Personal Services			
Expenses			
Operating Capital Outlay			
_____			
_____			
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>-</b>	<b>-</b>	<b>-</b>

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances  
as of June 30, 2017

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	8,878	8,900	8,950
TOTAL SECTION II	(B)	-	-	-
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>8,878</b>	<b>8,900</b>	<b>8,950</b>

**EXPLANATION of LINE C:**

\_\_\_\_\_



**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Health 64 **Budget Period:** 2019-2020  
**Program:** Statewide Health Support Services 64200800  
**Fund:** Planning & Evaluation Trust Fund 531003  
Vital - Death Record Collection 32L00  
**Specific Authority:** Chapter 382, Florida Statutes  
**Purpose of Fees Collected:** Annual contract for providing Florida death record data to the Social Security Administration

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL FY 2017-2018</b>	<b>ESTIMATED FY 2018-2019</b>	<b>REQUEST FY 2019-2020</b>
<u>Receipts:</u>			
<u>Social Security Administration Death</u>	543,067	548,497	553,982
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>543,067</b>	<b>548,497</b>	<b>553,982</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	892,141	925,741	934,998
Other Personal Services	30,052	30,352	30,655
Expenses *	5,756		
Operating Capital Outlay			
_____			
_____			
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>927,949</b>	<b>956,093</b>	<b>965,653</b>

**Basis Used:** Revenue Object Code Report and Schedule of Allotment Balances as of June 30, 2017

<b><u>SECTION III - SUMMARY</u></b>			
TOTAL SECTION I	(A)	543,067	553,982
TOTAL SECTION II	(B)	927,949	965,653
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(384,882)</b>	<b>(411,671)</b>

**EXPLANATION of LINE C:**  
 \* Direct costs include \$5,700 of operating expenses for Org. Codes: 64-98-85-05.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Health 64 **Budget Period: 2019-2020**  
**Program:** Statewide Health Support Services 64200800  
**Fund:** Planning & Evaluation Trust Fund 531003  
Vital Statistics - NDI Contracts 32M00  
**Specific Authority:** Chapter 382, Florida Statutes  
**Purpose of Fees Collected:** Annual contract for providing Florida death record data to the National Center for Health Statistics

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees</b> Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	<b>ACTUAL FY 2017-2018</b>	<b>ESTIMATED FY 2018-2019</b>	<b>REQUEST FY 2019-2020</b>
<u>Receipts:</u>			
National Death Index	251,820	222,616	240,000
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>251,820</b>	<b>222,616</b>	<b>240,000</b>

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	-		
Other Personal Services	-		
Expenses		-	-
Operating Capital Outlay			
<u>Service Charge to General Revenue</u>			
_____			
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>-</b>	<b>-</b>	<b>-</b>

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances as of June 30, 2017

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	251,820	222,616
TOTAL SECTION II	(B)	-	-
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>251,820</b>	<b>222,616</b>

EXPLANATION of LINE C:  
 \_\_\_\_\_  
 \_\_\_\_\_

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Health 64 **Budget Period:** 2019-2020  
**Program:** Statewide Health Support Services 64200800  
**Fund:** Planning & Evaluation Trust Fund 531003  
Vital Statistics - Marriage license Display Fee 6UM00  
**Specific Authority:** Chapter 382, Florida Statutes  
**Purpose of Fees Collected:** Fee for certified copy of commemorative marriage license.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL FY 2017-2018</b>	<b>ESTIMATED FY 2018-2019</b>	<b>REQUEST FY 2019-2020</b>
<u>Receipts:</u>			
<u>Marriage license Display Fee</u>	4,283	4,500	4,500
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>4,283</b>	<b>4,500</b>	<b>4,500</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits			
Other Personal Services			
Expenses			
Operating Capital Outlay			
<u>Service Charge to General Revenue</u>	329	525	600
_____			
Indirect Costs Charged to Trust Fund	-		
<b>Total Full Costs to Line (B) - Section III</b>	<b>329</b>	<b>525</b>	<b>600</b>

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances  
as of June 30, 2017

<b><u>SECTION III - SUMMARY</u></b>				
TOTAL SECTION I	(A)	4,283	4,500	4,500
TOTAL SECTION II	(B)	329	525	600
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>3,954</b>	<b>3,975</b>	<b>3,900</b>

**EXPLANATION of LINE C:**  
 \_\_\_\_\_  
 \_\_\_\_\_

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Health 64 **Budget Period:** 2019-2020  
**Program:** Statewide Health Support Services 64200800  
**Fund:** Planning & Evaluation Trust Fund 531003  
\$2 Birth Certificate Surcharge Fee 7Z000  
**Specific Authority:** Chapter 382, Florida Statutes  
**Purpose of Fees Collected:** \$2 surcharge for each request for a certification of a Florida birth record.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL FY 2017-2018</b>	<b>ESTIMATED FY 2018-2019</b>	<b>REQUEST FY 2019-2020</b>
<u>Receipts:</u>			
<u>\$2 Birth Certificate Surcharge</u>			
<u>from Central Office</u>	250,697	251,951	253,210
<u>\$2 Birth Certificate Surcharge</u>			
<u>from County Offices</u>	991,987	996,947	1,001,932
<b>Total Fee Collection to Line (A) - Section III</b>	<b>1,242,684</b>	<b>1,248,898</b>	<b>1,255,142</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	1,146,254	1,151,985	1,157,745
Other Personal Services			
Expenses *	6,408		
Operating Capital Outlay			
<u>Service Charge to General Revenue</u>	98,391	99,375	100,368
Transfers to DMS			
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,251,052</b>	<b>1,251,360</b>	<b>1,258,113</b>

**Basis Used:** Revenue Object Code Report and Schedule of Allotment Balances  
as of June 30, 2017

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	1,242,684	1,248,898	1,255,142
TOTAL SECTION II	(B)	1,251,052	1,251,360	1,258,113
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(8,368)</b>	<b>(2,462)</b>	<b>(2,971)</b>

**EXPLANATION of LINE C:**

\* Direct costs include \$6,360 of operating expenses for Org. Codes: 64-98-85-05.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Health 64 **Budget Period:** 2019-2020  
**Program:** Statewide Health Support Services 64200800  
**Fund:** Planning & Evaluation Trust Fund 531003  
 Vital Statistics Cooperative Program AC000  
**Specific Authority:** Chapter 382, Florida Statutes  
**Purpose of Fees Collected:** Annual contract for providing Florida vital record data to the National Center for Health Statistics

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL FY 2017-2018	ESTIMATED FY 2018-2019	REQUEST FY 2019-2020
<u>Receipts:</u>			
Vital Statistics Cooperative Program	777,444	777,444	777,444
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>777,444</b>	<b>777,444</b>	<b>777,444</b>

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	799,292	799,292	799,292
Other Personal Services			
Expenses *	3,384		
Operating Capital Outlay		-	-
Service Charge to General Revenue		-	-
_____			
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>802,676</b>	<b>799,292</b>	<b>799,292</b>

**Basis Used:** Revenue Object Code Report and Schedule of Allotment Balances  
as of June 30, 2017

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	777,444	777,444
TOTAL SECTION II	(B)	802,676	799,292
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(25,232)</b>	<b>(21,848)</b>

**EXPLANATION of LINE C:**  
 \*Direct costs include \$3,360 of operating expenses for Org. Codes: 64-98-85-05.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Health 64 **Budget Period:** 2019-2020  
**Program:** Statewide Health Support Services 64200800  
**Fund:** Planning & Evaluation Trust Fund 531003  
 \$1.50 Child Welfare Certificate Surcharge Fee X9000  
**Specific Authority:** Chapter 382, Florida Statutes  
**Purpose of Fees Collected:** \$1.50 surcharge for each request for a certification of a Florida birth record.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL FY 2017-2018</b>	<b>ESTIMATED FY 2018-2019</b>	<b>REQUEST FY 2019-2020</b>
<u>Receipts:</u>			
\$1.50 Child Welfare Certificate Surcharge	188,167	189,108	190,054
Deposited from Counties in Trust Fund For Transfer to DMS	753,076	756,841	760,626
<b>Total Fee Collection to Line (A) - Section III</b>	<b>941,243</b>	<b>945,950</b>	<b>950,679</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	-		
Other Personal Services		-	-
Expenses	-	-	-
Operating Capital Outlay			
<u>Service Charge to General Revenue</u>	74,573	76,065	77,586
<u>Transfers to DMS</u>	698,739	702,233	705,744
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>773,313</b>	<b>778,298</b>	<b>783,330</b>

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances  
as of June 30, 2017

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	941,243	945,950	950,679
TOTAL SECTION II	(B)	773,313	778,298	783,330
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>167,931</b>	<b>167,652</b>	<b>167,349</b>

**EXPLANATION of LINE C:**

\_\_\_\_\_

\_\_\_\_\_

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2019 - 20  
**Program:** 64200800 Statewide Public Health Support  
**Fund:** 192002 Emergency Medical Services

**Specific Authority:** F.S. 401.34, 401.465(3)X  
**Purpose of Fees Collected:** To improve and expand prehospital emergency medical services

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2017 - 2018	FY 2018 - 2019	FY 2019 - 2020
<u>Receipts:</u>			
<u>EMDSP-Emergency Dispatcher Certification</u>	75,657	346,000	350,000
<u>IL000-Licensure &amp; Certification Fees</u>	238,671	240,000	250,000
<u>Interest income</u>	400	450	500
<u> </u>			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>314,728</b>	<b>586,450</b>	<b>600,500</b>

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
<u>Salaries and Benefits</u>	120,982	125,000	125,000
<u>Other Personal Services</u>	58,736	70,289	75,000
<u>Expenses</u>	26,301	32,000	32,000
<u>Operating Capital Outlay</u>		-	
<u>Contractual</u>	113,512	115,982	115,982
<u>Leasing</u>		-	
<u>Indirect Costs Charged to Trust Fund</u>	33,654	60,000	60,000
<b>Total Full Costs to Line (B) - Section III</b>	<b>353,184</b>	<b>403,271</b>	<b>407,982</b>

Basis Used: Increase in OPS and expense is due to new employee hire

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	314,728	600,500
TOTAL SECTION II	(B)	353,184	407,982
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(38,456)</b>	<b>192,518</b>

**EXPLANATION of LINE C:**

Revenue in OCA IL000 based on fees for applications and permits that are based on a 2 year cycle.  
Revenue in OCA EMDSP based on fees for certifications that are based on a 2 year cycle. This is a renewal year that will increase revenues.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2019 - 20  
**Program:** 64200800 Statewide Public Health Support  
**Fund:** 192002 Emergency Medical Services

**Specific Authority:** F.S. 320.0801, 318.14(5), 318.18(15)(a)1, 318.18(3)(h), 318.18(5)(c), 318.18(20), 938.07, 318.21, 316.061, 316.0083(1)(b)3.b

**Purpose of Fees Collected:** To promote the availability and accessibility of trauma care in the state

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<b>Receipts:</b>			
HD000-Motor Vehicle Registration Surtax	2,349,992.12	2,373,492	2,397,227
HD001-Civil Penalty	215,609.09	217,765	219,943
HD002-Red Light Running Fine	1,520,526.09	1,535,731	1,551,089
HD004-Traffic Violation Fine	48,607.80	49,094	49,585
HD005-Traffic Violation Fine	111,850.03	112,969	114,098
HD006-Traffic Violation Fine	553,343.89	558,877	564,466
RLCTK-Red Light Ticket Revenue	9,274,261.81	9,367,004	9,460,674
		-	
<b>Total Fee Collection to Line (A) - Section III</b>	<b>14,074,190.83</b>	<b>14,214,933</b>	<b>14,357,082</b>

**SECTION II - FULL COSTS**

<b>Direct Costs:</b>			
Salaries and Benefits	1,029,248.45	1,130,135	1,141,437
Other Personal Services	184,275.27	193,281	195,214
Expenses	216,359.74	148,358	149,842
Operating Capital Outlay	1,290.50	-	-
Contractual	142,044.16	282,800	285,628
Leasing	6,536.63	7,190	7,550
Trauma Paymets (HD001-RLCTK)	10,912,286.88	10,873,885	11,003,066
			-
			-
8% DMS Service Charge	999,363.33	1,012,292	1,022,619
<b>Total Full Costs to Line (B) - Section III</b>	<b>13,491,404.96</b>	<b>13,647,942</b>	<b>13,805,355</b>

**Basis Used:** Request is increased at 5% over current year estimate due to expanded statutory duties and the increased in the number of trauma center site scheduled in 2019-2020

**SECTION III - SUMMARY**

TOTAL SECTION I	#####	14,214,933	14,357,082
TOTAL SECTION II	#####	13,647,942	13,805,355
<b>TOTAL - Surplus/Deficit</b>	<b>\$ 582,785.87</b>	<b>566,991</b>	<b>551,727</b>

**EXPLANATION of LINE C:**

Traffic fine and red-light camera revenue and expenditures vary by year.



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Administrative Trust Fund
<b>LAS/PBS Fund Number:</b>	64200800
	2021

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(179,362.66)	(A)			(179,362.66)
ADD: Other Cash (See Instructions)		(B)			0.00
ADD:	0.00	(C)			0.00
ADD: Outstanding Accounts Receivable		(D)			0.00
ADD: BE TNFR from 64100200	235,973.65	(E)			235,973.65
<b>Total Cash plus Accounts Receivable</b>	<b>56,610.99</b>	(F)	<b>0.00</b>		<b>56,610.99</b>
LESS Allowances for Uncollectibles		(G)			0.00
LESS Approved "A" Certified Forwards	(56,610.99)	(H)			(56,610.99)
Approved "B" Certified Forwards	0.00	(H)			0.00
Approved "FCO" Certified Forwards		(H)			0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			0.00
LESS: _____		(J)			0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>(0.00)</b>	(K)	<b>0.00</b>		<b>(0.00)**</b>

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Administrative Trust Fund
<b>LAS/PBS Fund Number:</b>	2021/64200800

**BEGINNING TRIAL BALANCE:**

<b>8Total Fund Balance Per FLAIR Trial Balance, 07/01/17</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="(235,973.65)"/> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="0.00"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text" value="0.00"/> (D)
BE TNFR from 2021 64100200	<input type="text" value="235,973.65"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="0.00"/> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<input type="text" value="0.00"/> (F)
<b>DIFFERENCE:</b>	<input type="text" value="0.00"/> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Emergency Medical Services Trust Fund
<b>LAS/PBS Fund Number:</b>	64200800
	2192

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$14,467,648.17</b>	(A)		\$14,467,648.17
ADD: Other Cash (See Instructions)	\$76,505.76	(B)		\$76,505.76
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$76,247.70	(D)	\$0.00	\$76,247.70
ADD: CASH IN TREASURY UNVERIFIED	\$0.00	(E)		\$0.00
ADD:	\$0.00	(E)	\$0.00	\$0.00
<b>Total Cash plus Accounts Receivable</b>	<b>\$14,620,401.63</b>	(F)	<b>\$0.00</b>	\$14,620,401.63
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$112,388.45)	(H)		(\$112,388.45)
Approved "B" Certified Forwards	(\$82,226.09)	(H)		(\$82,226.09)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$348,645.25)	(I)	\$0.00	(\$348,645.25)
LESS:		(J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$14,077,141.84</b>	(K)	<b>\$0.00</b>	<b>\$14,077,141.84</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Emergency Medical Services Trust Funds
<b>LAS/PBS Fund Number:</b>	2192/64200800

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>\$14,156,614.96</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<b>\$0.00</b> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment	
SWFS Adjustment	<b>\$0.00</b> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<b>(\$82,226.09)</b> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<b>\$0.00</b> (D)
A/P not C/F-Operating Categories	<b>\$2,752.97</b> (D)
	<b></b> (D)
	<b></b> (D)
	<b></b> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$14,077,141.84</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$14,077,141.84</b> (F)
<b>DIFFERENCE:</b>	<b>\$0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b> Department of Health
<b>Trust Fund Title:</b>	Biomedical Research Trust Fund
<b>Budget Entity:</b>	64200800
<b>LAS/PBS Fund Number:</b>	2245

	Balance as of 6/30/2018	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(2,299,790.54) (A)		(2,299,790.54)
ADD: Other Cash (See Instructions)			0.00
ADD: Investments	21,691,428.87 (C)		21,691,428.87
ADD: Outstanding Accounts Receivable	69,237.32 (D)		69,237.32
ADD: Interest	0.00 (E)		0.00
<b>Total Cash plus Accounts Receivable</b>	<b>19,460,875.65 (F)</b>	<b>0.00</b>	<b>19,460,875.65</b>
LESS Allowances for Uncollectibles			0.00
LESS Approved "A" Certified Forwards	0.00 (H)		0.00
Approved "B" Certified Forwards			0.00
Approved Carry Forward	0.00 (H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(2,175.70) (I)		(2,175.70)
LESS: BE TNFR to 64200100	(19,458,699.95) (J)		(19,458,699.95)
<b>Unreserved Fund Balance, 07/01/18</b>	<b>0.00 (K)</b>	<b>0.00</b>	<b>0.00 **</b>

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Biomedical Research Trust Fund
<b>LAS/PBS Fund Number:</b>	2245/64200800

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>\$19,456,530.81</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	(B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	(C)
SWFS Adjustment # and Description	(C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	\$0.00 (D)
Approved Carry Forward	\$0.00 (D)
A/P not C/F-Operating Categories	\$2,169.14 (D)
	\$0.00 (D)
BE TNFR to 64200100	(\$19,458,699.95) (D)
	(D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$0.00</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$0.00</b> (F)
<b>DIFFERENCE:</b>	<b>\$0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	Budget Period: 2019 - 2020
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	64200800
	2261

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	\$22,696,228.64	(A)		\$22,696,228.64
ADD: Other Cash (See Instructions)	\$26.87	(B)		\$26.87
ADD: Investments	\$28,521,227.36	(C)		\$28,521,227.36
ADD: Outstanding Accounts Receivable	\$3,333,263.42	(D)		\$3,333,263.42
ADD: _____		(E)	\$0.00	\$0.00
<b>Total Cash plus Accounts Receivable</b>	\$54,550,746.29	(F)	\$0.00	\$54,550,746.29
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$5,346,635.36)	(H)		(\$5,346,635.36)
Approved "B" Certified Forwards	(\$4,403,189.95)	(H)		(\$4,403,189.95)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: SWFS Adjustments	\$0.00	(I)		\$0.00
LESS: BE TNFR 2261 to 64100200	(\$904,426.44)	(J)		(\$904,426.44)
LESS: BE TNFR 2261 to 64200100	(\$2,371,671.50)	(J)		(\$2,371,671.50)
LESS: BE TNFR 2261 to 64200200	(\$12,292,023.01)	(J)		(\$12,292,023.01)
LESS: BE TNFR 2261 to 64400100	(\$67,158.94)	(J)		(\$67,158.94)
<b>Unreserved Fund Balance, 07/01/18</b>	\$29,165,641.09	(K)	\$0.00	\$29,165,641.09 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	2261/64200800

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>\$70,795,020.52</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<b>(\$21,592,559.59)</b> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment	\$0.00 (C)
SWFS Adjustment	\$0.00 (C)
SWFS Adjustment	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<b>(\$4,403,189.95)</b> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	\$1,650.00 (D)
BE TNFR 2261 to 64100200	<b>(\$904,426.44)</b> (D)
BE TNFR 2261 to 64200100	<b>(\$2,371,671.50)</b> (D)
BE TNFR 2261 to 64200200	<b>(\$12,292,023.01)</b> (D)
BE TNFR 2261 to 64400100	<b>(\$67,158.94)</b> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$29,165,641.09</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$29,165,641.09</b> (F)
<b>DIFFERENCE:</b>	<b>\$0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

**Budget Period: 2019 - 2020**

<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Grants & Donations Trust Fund
<b>Budget Entity:</b>	64200800
<b>LAS/PBS Fund Number:</b>	2339

	Balance as of 6/30/2018	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$18,777,546.82</b> (A)	[ ]	\$18,777,546.82
ADD: Other Cash (See Instructions)	\$2,589.42 (B)	[ ]	\$2,589.42
ADD: Investments	[ ] (C)	[ ]	\$0.00
ADD: Outstanding Accounts Receivable	\$2,203,520.58 (D)	[ ]	\$2,203,520.58
ADD: SWFS Adjustment B6400052	\$0.00 (E)	\$302,423.00	\$302,423.00
<b>Total Cash plus Accounts Receivable</b>	<b>\$20,983,656.82</b> (F)	<b>\$302,423.00</b>	\$21,286,079.82
LESS Allowances for Uncollectibles	[ ] (G)	[ ]	\$0.00
LESS Approved "A" Certified Forwards	(\$878,625.75) (H)	[ ]	(\$878,625.75)
Approved "B" Certified Forwards	(\$1,632,682.84) (H)	[ ]	(\$1,632,682.84)
Approved "FCO" Certified Forwards	[ ] (H)	[ ]	\$0.00
LESS: Other Accounts Payable (Nonoperating)	[ ] (I)	[ ]	\$0.00
LESS: Transfer to other budget entities	(\$994,077.68) (J)	[ ]	(\$994,077.68)
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$17,478,270.55</b> (K)	<b>\$302,423.00</b>	\$17,780,693.55 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

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**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b> Department of Health
<b>Trust Fund Title:</b>	Grants & Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	2339/64200800

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; [ \$20,912,145.18 ] (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)**

[ (\$807,114.11) ] (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment B6400052 [ \$302,423.00 ] (C)

SWFS Adjustment [ \$0.00 ] (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS [ (\$1,632,682.84) ] (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS [ \$0.00 ] (D)

A/P not C/F-Operating Categories [ \$0.00 ] (D)

BE TNFR to 2339 64200100 [ (\$60,047.90) ] (D)

BE TNFR to 2339 64300100 [ (\$825,250.46) ] (D)

BE TNFR to 2339 64400100 [ (\$108,779.32) ] (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** [ \$17,780,693.55 ] (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)** [ \$17,780,693.55 ] (F)

**DIFFERENCE:** [ \$0.00 ] (G)\*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b> Department of Health
<b>Trust Fund Title:</b>	Brain & Spinal Cord Injury Program Trust Fund
<b>Budget Entity:</b>	64200800
<b>LAS/PBS Fund Number:</b>	2390/64200800

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$3,793,749.79</b>	(A)		\$3,793,749.79
ADD: Other Cash (See Instructions)	\$24,967.86	(B)		\$24,967.86
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$49,982.11	(D)		\$49,982.11
ADD: SWFS Adjustment - # B00023 Receivable		(E)	\$2.89	\$2.89
<b>Total Cash plus Accounts Receivable</b>	<b>\$3,868,699.76</b>	(F)	<b>\$2.89</b>	<b>\$3,868,702.65</b>
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$544,740.40)	(H)	\$0.00	(\$544,740.40)
Approved "B" Certified Forwards	(\$160,571.38)	(H)		(\$160,571.38)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$222,786.73)	(I)		(\$222,786.73)
LESS:		(J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$2,940,601.25</b>	(K)	<b>\$2.89</b>	<b>\$2,940,604.14</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

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**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>
<b>Department Title:</b> Department of Health
<b>Trust Fund Title:</b> Brain & Spinal Cord Injury Program Trust Fund
<b>LAS/PBS Fund Number:</b> 2390/64200800

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="\$3,098,875.97"/> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment and Description - # B00023 Receivable	<input type="text" value="\$2.89"/> (C)
SWFS Adjustment and Description	<input type="text"/> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="(\$160,571.38)"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text" value="\$2,296.66"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="\$2,940,604.14"/> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<input type="text" value="\$2,940,604.14"/> (F)
<b>DIFFERENCE:</b>	<input type="text" value="\$0.00"/> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Planning & Evaluation Trust Fund
<b>LAS/PBS Fund Number:</b>	64200800
	2531

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$1,852,537.41</b>	(A)		\$1,852,537.41
ADD: Other Cash (See Instructions)	\$10,964.98	(B)		\$10,964.98
ADD: Investments	\$0.00	(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$651,231.40	(D)	\$0.00	\$651,231.40
ADD: BE Transfer from 64200200	\$1,861,756.54	(E)		\$1,861,756.54
ADD:	\$0.00	(E)	\$0.00	\$0.00
ADD:	\$0.00			\$0.00
<b>Total Cash plus Accounts Receivable</b>	<b>\$4,376,490.33</b>	(F)		<b>\$4,376,490.33</b>
LESS Allowances for Uncollectibles	\$0.00	(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$580,880.61)	(H)		(\$580,880.61)
Approved "B" Certified Forwards	(\$55,136.64)	(H)		(\$55,136.64)
Approved "FCO" Certified Forwards	(\$3,353,486.87)	(H)		(\$3,353,486.87)
LESS: Other Accounts Payable (Nonoperating)	(\$386,986.21)	(I)	\$0.00	(\$386,986.21)
LESS:		(J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$0.00</b>	(K)	<b>\$0.00</b>	<b>\$0.00</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period:</b>	<b>2019 - 2020</b>
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Planning & Evaluation Trust Fund
<b>LAS/PBS Fund Number:</b>	2531/64200800

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; \$1,628,747.91 (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)** (\$83,322.98) (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # \$0.00 (C)

SWFS Adjustment  (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (\$55,136.64) (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (\$3,353,486.87) (D)

A/P not C/F-Operating Categories \$1,442.04 (D)

\$0.00 (D)

\$0.00 (D)

BE transfer from 64200200 \$1,861,756.54 (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** \$0.00 (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)**  (F)

**DIFFERENCE:** \$0.00 (G)\*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b> Department of Health
<b>Trust Fund Title:</b>	Radiation Protection Trust Fund
<b>Budget Entity:</b>	64200800
<b>LAS/PBS Fund Number:</b>	2569

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$5,390,410.08</b>	(A)		\$5,390,410.08
ADD: Other Cash (See Instructions)	\$21,540.32	(B)		\$21,540.32
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$398,923.64	(D)		\$398,923.64
ADD: Cash in Treasury Unverified		(E)		\$0.00
<b>Total Cash plus Accounts Receivable</b>	<b>\$5,810,874.04</b>	(F)	<b>\$0.00</b>	<b>\$5,810,874.04</b>
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$246,933.99)	(H)		(\$246,933.99)
Approved "B" Certified Forwards	(\$150,712.52)	(H)		(\$150,712.52)
Approved "FCO" Certified Forwards	(\$269,353.86)	(H)		(\$269,353.86)
LESS: Other Accounts Payable (Nonoperating)	(\$90,472.15)	(I)		(\$90,472.15)
LESS:		(J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$5,053,401.52</b>	(K)	<b>\$0.00</b>	<b>\$5,053,401.52</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

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**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period:</b>	<b>2019 - 2020</b>
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Radiation Protection Trust Fund
<b>LAS/PBS Fund Number:</b>	2569/64200800

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>\$5,463,161.70</b>	(A)
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**Subtract Nonspendable Fund Balance (GLC 56XXX)**

		(B)
--	--	-----

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment		(C)
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SWFS Adjustment # and Description		(C)
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**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$150,712.52)	(D)
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Approved "C" Carry Forward Total (FCO) per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories	\$10,306.20	(D)
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Approved "FCO" Certified Forwards	(\$269,353.86)	(D)
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		(D)
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		(D)
--	--	-----

<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$5,053,401.52</b>	(E)
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<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$5,053,401.52</b>	(F)
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<b>DIFFERENCE:</b>	<b>\$0.00</b>	(G)*
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**\*SHOULD EQUAL ZERO.**



## Fiscal Year 2019-20 LBR Technical Review Checklist

Department/Budget Entity (Service): HEALTH / STATEWIDE PUBLIC HEALTH SUPPORT SERVICES

Agency Budget Officer/OPB Analyst Name: Ty Gentle / Walter Liebrich

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	m or Service (Budget Entity)	
Action	64200800	

### 1. GENERAL

1.1 Are Columns A01, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? <b>(CSDC or Web LBR Column Security)</b>	Y		
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? <b>(CSDC)</b>	Y		

### AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. <b>(EXBR, EXBA)</b>	Y		
1.4 Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? <b>(CSDR, CSA)</b>	Y		

**TIP** The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading to the portal.

### 2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y		
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y		
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y		

### 3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.			
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### AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? <b>(NACR, NAC - Report should print "No Negative Appropriation Categories Found")</b>			
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		m or Service (Budget Entity)		
Action		64200800		
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? ( <b>EXBR, EXBC - Report should print "Records Selected Net To Zero"</b> )			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.			
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.			
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.			
<b>4. EXHIBIT D (EADR, EXD)</b>				
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 62 of the LBR Instructions?	Y		
4.2	Is the program component code and title used correct?	Y		
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.			
<b>5. EXHIBIT D-1 (ED1R, EXD1)</b>				
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y		
<b>AUDITS:</b>				
5.2	Do the fund totals agree with the object category totals within each appropriation category? ( <b>ED1R, XD1A - Report should print "No Differences Found For This Report"</b> )	Y		
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? ( <b>EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.</b> )	Y		
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? ( <b>EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.</b> )	Y		
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.			
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.			
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2017-18 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.			
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.			
<b>6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)</b>				
6.1	Are issues appropriately aligned with appropriation categories?	Y		

		m or Service (Budget Entity)		
Action		64200800		
TIP Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.				
<b>7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)</b>				
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 29 of the LBR Instructions.)	Y		
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 67 through 69 of the LBR Instructions.)	Y		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 72 of the LBR Instructions?	Y		
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y		
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.6 of the LBR Instructions.)	Y		
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y		
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See pages 95 and 96 of the LBR Instructions.)	Y		
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y		
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y		
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #19-002?	Y		
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. <b>(PLRR, PLMO)</b>	N		
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y		
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A		
7.14	Do the amounts reflect appropriate FSI assignments?	Y		
7.15	Are the 33XXXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y		

		m or Service (Budget Entity)		
Action		64200800		
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXXXX) and are they self-contained (not combined with other issues)? (See pages 28 and 90 of the LBR Instructions.)	N/A		
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 30010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y		
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A		
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y		
<b>AUDIT:</b>				
7.20	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? ( <b>GENR, LBR1</b> )	N/A		
7.21	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? ( <b>GENR, LBR2</b> )	N/A		
7.22	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? ( <b>GENR, LBR3</b> )	Y		
7.23	Have FCO appropriations been entered into the nonrecurring column (A04)? ( <b>GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L)</b> )	Y		
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run <b>OADA/OADR</b> from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.			
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 67 through 72 of the LBR Instructions.			
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.			
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).			
TIP	If an appropriation made in the FY 2018-19 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.			
<b>8. SCHEDULE I &amp; RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level) (Required to be posted to the Florida Fiscal Portal)</b>				
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y		

		m or Service (Budget Entity)		
Action		64200800		
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y		
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y		
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y		
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y		
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y		
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A		
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	N/A		
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y		
8.10	Are the statutory authority references correct?	Y		
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y		
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y		
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y		
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y		
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y		
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y		
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y		
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y		
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y		
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y		
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y		

		m or Service (Budget Entity)		
Action		64200800		
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y		
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y		
8.24	Are prior year September operating reversions appropriately shown in column A01, Section III?	Y		
8.25	Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y		
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y		
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y		
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y		
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y		
<b>AUDITS:</b>				
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y		
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line D) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? ( <b>SC1R, SC1A - Report should print "No Discrepancies Exist For This Report"</b> )	Y		
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. ( <b>SC1R, DEPT</b> )	Y		
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y		
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y		
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!			
TIP	Determine if the agency is scheduled for trust fund review. (See page 128 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.			
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.			
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.			
<b>9. SCHEDULE II (PSCR, SC2)</b>				
<b>AUDIT:</b>				

		m or Service (Budget Entity)		
Action		64200800		
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? <b>(BRAR, BRAA - Report should print "No Records Selected For This Request")</b> Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 158 of the LBR Instructions.)	N/J		
<b>10. SCHEDULE III (PSCR, SC3)</b>				
10.1	Is the appropriate lapse amount applied? (See page 93 of the LBR Instructions.)	Y		
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 96 of the LBR Instructions for appropriate use of the OAD transaction.) Use <b>OADI</b> or <b>OADR</b> to identify agency other salary amounts requested.	Y		
<b>11. SCHEDULE IV (EADR, SC4)</b>				
11.1	Are the correct Information Technology (IT) issue codes used?	Y		
<b>TIP</b> If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.				
<b>12. SCHEDULE VIIIA (EADR, SC8A)</b>				
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y		
<b>13. SCHEDULE VIIIB-1 (EADR, S8B1)</b>				
13.1	<b>NOT REQUIRED FOR THIS YEAR</b>	N/A		
<b>14. SCHEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)</b>				
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 10% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y		
<b>TIP</b> Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced.				
<b>15. SCHEDULE VIIIC (EADR, S8C) (This Schedule is optional, but if included it is required to be posted to the Florida Fiscal Portal)</b>				
15.1	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A		
15.2	Are the priority narrative explanations adequate and do they follow the guidelines on pages 105-107 of the LBR instructions?	N/A		
15.3	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A		
<b>AUDIT:</b>				
15.6	Do the issues net to zero at the department level? <b>(GENR, LBR5)</b>	N/A		
<b>16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see pages 108-112 of the LBR Instructions for detailed instructions) (Required to be posted to the Florida Fiscal Portal in Manual Documents)</b>				

		m or Service (Budget Entity)		
Action		64200800		
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. <b>The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website.</b> (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y		
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y		
<b>AUDITS INCLUDED IN THE SCHEDULE XI REPORT:</b>				
16.3	Does the FY 2017-18 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? ( <b>GENR, ACT1</b> )	Y		
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? ( <b>Audit #1 should print "No Activities Found"</b> )	Y		
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? ( <b>Audit #2 should print "No Operating Categories Found"</b> )	Y		
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: The activities listed in <b>Audit #3</b> do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y		
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? ( <b>Audit #4 should print "No Discrepancies Found"</b> )	Y		
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.			
<b>17. MANUALLY PREPARED EXHIBITS &amp; SCHEDULES (Required to be posted to the Florida Fiscal Portal)</b>				
17.1	Do exhibits and schedules comply with LBR Instructions (pages 113 through 155 of the LBR Instructions), and are they accurate and complete?	Y		
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y		
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y		
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 131 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: <b>IT@LASPBS.STATE.FL.US?</b>	Y		
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y		
<b>AUDITS - GENERAL INFORMATION</b>				
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 157-159) for a list of audits and their descriptions.			
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.			
<b>18. CAPITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fiscal Portal)</b>				
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y		
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y		



		m or Service (Budget Entity)		
Action		64200800		
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y		
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y		
18.5	Are the appropriate counties identified in the narrative?	Y		
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y		
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.			
<b>19. FLORIDA FISCAL PORTAL</b>				
19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y		



# CHILDREN'S MEDICAL SERVICES EXHIBITS AND SCHEDULES



# CHILDREN'S MEDICAL SERVICES SCHEDULE I SERIES

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Tobacco Settlement Trust Fund
<b>LAS/PBS Fund Number:</b>	64300100
	2122

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(131,486,924.06)	(A)			(131,486,924.06)
ADD: Other Cash (See Instructions)	0.00	(B)			0.00
ADD: Investments	0.00	(C)			0.00
ADD: Outstanding Accounts Receivable	0.00	(D)			0.00
ADD: BE TNFR from 64200100	131,486,924.06	(E)			131,486,924.06
<b>Total Cash plus Accounts Receivable</b>	0.00	(F)	0.00		0.00
LESS Allowances for Uncollectibles		(G)			0.00
LESS Approved "A" Certified Forwards	0.00	(H)			0.00
Approved "B" Certified Forwards	0.00	(H)			0.00
Approved "FCO" Certified Forwards	0.00	(H)			0.00
LESS: Other Accounts Payable (Nonoperating)	0.00	(I)			0.00
LESS:		(J)			0.00
<b>Unreserved Fund Balance, 07/01/18</b>	0.00	(K)	0.00		0.00 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period:</b>	<b>2019 - 2020</b>
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Tobacco Settlement Trust Fund
<b>LAS/PBS Fund Number:</b>	2122/64300100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/17</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="(131,486,924.06)"/> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="0.00"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text"/> (D)
BE TNFR from 2122 64200100	<input type="text" value="131,486,924.06"/> (D)
	<input type="text" value="0.00"/> (D)
	<input type="text"/> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="0.00"/> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<input type="text" value="0.00"/> (F)
<b>DIFFERENCE:</b>	<input type="text" value="0.00"/> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	64300100
	2168

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$11,431,455.20</b>	(A)		\$11,431,455.20
ADD: Other Cash (See Instructions)	\$910.74	(B)		\$910.74
ADD: Investments	\$0.00	(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$62,472,147.70	(D)		\$62,472,147.70
ADD: SWFS Adj B00005/B00022	\$0.00	(E)	\$4,175,731.67	\$4,175,731.67
<b>Total Cash plus Accounts Receivable</b>	<b>\$73,904,513.64</b>	(F)	<b>\$4,175,731.67</b>	<b>\$78,080,245.31</b>
LESS Allowances for Uncollectibles	\$0.00	(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$12,060,229.90)	(H)	\$0.00	(\$12,060,229.90)
Approved "B" Certified Forwards	(\$207,488.59)	(H)		(\$207,488.59)
Approved "FCO" Certified Forwards	\$0.00	(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$94.31)	(I)		(\$94.31)
	\$0.00	(J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$61,636,700.84</b>	(K)	<b>\$4,175,731.67</b>	<b>\$65,812,432.51</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	2168/64300100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>			
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<table border="1"> <tr> <td>\$354,242.69</td> <td>(A)</td> </tr> </table>	\$354,242.69	(A)
\$354,242.69	(A)		
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<table border="1"> <tr> <td>\$0.00</td> <td>(B)</td> </tr> </table>	\$0.00	(B)
\$0.00	(B)		
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>			
SWFS Adjustment # B00005/B00022 Receivable	<table border="1"> <tr> <td>\$4,175,731.67</td> <td>(C)</td> </tr> </table>	\$4,175,731.67	(C)
\$4,175,731.67	(C)		
SWFS Adjustment #	<table border="1"> <tr> <td>\$0.00</td> <td>(C)</td> </tr> </table>	\$0.00	(C)
\$0.00	(C)		
<b>Add/Subtract Other Adjustment(s):</b>			
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<table border="1"> <tr> <td>(\$207,488.59)</td> <td>(D)</td> </tr> </table>	(\$207,488.59)	(D)
(\$207,488.59)	(D)		
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<table border="1"> <tr> <td>\$0.00</td> <td>(D)</td> </tr> </table>	\$0.00	(D)
\$0.00	(D)		
A/P not C/F-Operating Categories	<table border="1"> <tr> <td>\$61,488,309.88</td> <td>(D)</td> </tr> </table>	\$61,488,309.88	(D)
\$61,488,309.88	(D)		
Compensated Absences	<table border="1"> <tr> <td>\$1,636.86</td> <td>(D)</td> </tr> </table>	\$1,636.86	(D)
\$1,636.86	(D)		
Approved "B" Carry Forward Adjustments (encumbrances are overstated)	<table border="1"> <tr> <td></td> <td>(D)</td> </tr> </table>		(D)
	(D)		
	<table border="1"> <tr> <td>\$0.00</td> <td>(D)</td> </tr> </table>	\$0.00	(D)
\$0.00	(D)		
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<table border="1"> <tr> <td>\$65,812,432.51</td> <td>(E)</td> </tr> </table>	\$65,812,432.51	(E)
\$65,812,432.51	(E)		
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<table border="1"> <tr> <td>\$65,812,432.51</td> <td>(F)</td> </tr> </table>	\$65,812,432.51	(F)
\$65,812,432.51	(F)		
<b>DIFFERENCE:</b>	<table border="1"> <tr> <td>\$0.00</td> <td>(G)*</td> </tr> </table>	\$0.00	(G)*
\$0.00	(G)*		

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	64300100
	2261

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$3,891,295.20</b>	(A)			\$3,891,295.20
ADD: Other Cash (See Instructions)	\$0.00	(B)			\$0.00
ADD: Investments		(C)			\$0.00
ADD: Outstanding Accounts Receivable	\$15,062,584.99	(D)			\$15,062,584.99
ADD: SWFS Adjust B6400009		(E)	\$532,684.58		\$532,684.58
<b>Total Cash plus Accounts Receivable</b>	<b>\$18,953,880.19</b>	(F)	<b>\$532,684.58</b>		<b>\$19,486,564.77</b>
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$13,904,983.27)	(H)	\$0.00		(\$13,904,983.27)
Approved "B" Certified Forwards	(\$173,357.66)	(H)			(\$173,357.66)
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS:	\$0.00	(I)			\$0.00
LESS:	\$0.00	(J)			\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$4,875,539.26</b>	(K)			<b>\$5,408,223.84</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2018



**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	2261/64300100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>\$5,036,953.57</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment B6400009	\$532,684.58 (C)
SWFS Adjustment	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$173,357.66) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	\$11,943.35 (D)
A/P Encumbrance/Payable Adjustment	
	\$0.00 (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$5,408,223.84</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$5,408,223.84</b> (F)
<b>DIFFERENCE:</b>	<b>\$0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Grants & Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	64300100
	2339

	Balance as of 6/30/2018	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(\$825,250.46) (A)		(\$825,250.46)
ADD: Other Cash (See Instructions)			\$0.00
ADD: Investments			\$0.00
ADD: Outstanding Accounts Receivable			\$0.00
ADD: BE TNFR from 2339 64200800	\$825,250.46 (E)		\$825,250.46
<b>Total Cash plus Accounts Receivable</b>	\$0.00 (F)	\$0.00	\$0.00
LESS Allowances for Uncollectibles			\$0.00
LESS Approved "A" Certified Forwards	\$0.00 (H)		\$0.00
Approved "B" Certified Forwards	\$0.00 (H)		\$0.00
Approved "FCO" Certified Forwards			\$0.00
LESS: Other Accounts Payable (Nonoperating)			\$0.00
LESS:	\$0.00 (J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	\$0.00 (K)	\$0.00	\$0.00 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Grants & Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	2339/64300100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="(\$825,250.46)"/> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="\$0.00"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text"/> (D)
BE TNFR from 2339 64200800	<input type="text" value="\$825,250.46"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="\$0.00"/> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<input type="text" value="\$0.00"/> (F)
<b>DIFFERENCE:</b>	<input type="text" value="\$0.00"/> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Maternal & Children Health Block Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	64300100
	2475

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(\$1,184,072.18)	(A)		(\$1,184,072.18)
ADD: Other Cash (See Instructions)		(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$893,091.52	(D)		\$893,091.52
ADD: BE TRNF from 64200100	\$1,350,937.26	(E)		\$1,350,937.26
<b>Total Cash plus Accounts Receivable</b>	<b>\$1,059,956.60</b>	(F)	<b>\$0.00</b>	<b>\$1,059,956.60</b>
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$747,382.65)	(H)		(\$747,382.65)
Approved "B" Certified Forwards	(\$312,573.95)	(H)		(\$312,573.95)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		\$0.00
		(J)		\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$0.00</b>	(K)	<b>\$0.00</b>	<b>\$0.00</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b> Department of Health
<b>Trust Fund Title:</b>	Maternal & Children Health Block Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	2475/64300100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/17</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="(\$1,038,363.31)"/> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="(\$312,573.95)"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text" value="\$0.00"/> (D)
BE TRNF from 64200100	<input type="text" value="\$1,350,937.26"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="\$0.00"/> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<input type="text" value="\$0.00"/> (F)
<b>DIFFERENCE:</b>	<input type="text" value="\$0.00"/> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Social Services Block Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	64300100
	2639

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$3,423,646.21</b>	(A)			\$3,423,646.21
ADD: Other Cash (See Instructions)		(B)			\$0.00
ADD: Investments		(C)			\$0.00
ADD: Outstanding Accounts Receivable		(D)			\$0.00
ADD: _____		(E)			\$0.00
<b>Total Cash plus Accounts Receivable</b>	<b>\$3,423,646.21</b>	(F)	<b>\$0.00</b>		<b>\$3,423,646.21</b>
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$891,050.86)	(H)			(\$891,050.86)
Approved "B" Certified Forwards	(\$354,699.38)	(H)			(\$354,699.38)
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			\$0.00
LESS: _____		(J)			\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$2,177,895.97</b>	(K)	<b>\$0.00</b>		<b>\$2,177,895.97</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b> Department of Health
<b>Trust Fund Title:</b>	Social Services Block Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	2639/64300100

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; \$2,532,595.35 (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)**

  (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description   (C)

SWFS Adjustment # and Description   (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (\$354,699.38) (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS   (D)

A/P not C/F-Operating Categories \$0.00 (D)

  (D)

  (D)

  (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** \$2,177,895.97 (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)** \$2,177,895.97 (F)

**DIFFERENCE:** \$0.00 (G)\*

**\*SHOULD EQUAL ZERO.**

# SCHEDULE IV-B FOR DEPARTMENT OF HEALTH EARLY STEPS ADMINISTRATIVE SYSTEM

For Fiscal Year 2018-19



September 14, 2017

FLORIDA DEPARTMENT OF HEALTH



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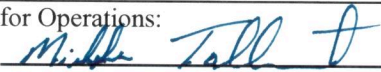
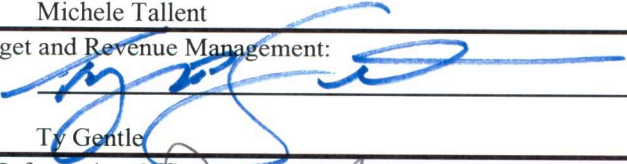
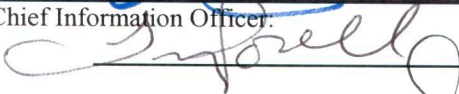
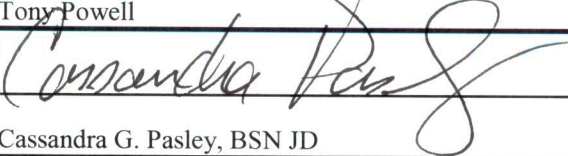

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### I. Schedule IV-B Cover Sheet

Schedule IV-B Cover Sheet and Agency Project Approval	
Agency: Florida Department of Health	Schedule IV-B Submission Date:
Project Name: Early Steps Administrative System	Is this project included in the Agency's LRPP? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
FY 2018-19 LBR Issue Code: 36328CO	FY 2018-19 LBR Issue Title: Children's Medical Services – Early Steps Administration System
Agency Contact for Schedule IV-B (Name, Phone #, and E-mail address): Renee Jenkins (850) 245-4456, <a href="mailto:Renee.Jenkins@flhealth.gov">Renee.Jenkins@flhealth.gov</a>	
AGENCY APPROVAL SIGNATURES	
I am submitting the attached Schedule IV-B in support of our legislative budget request. I have reviewed the estimated costs and benefits documented in the Schedule IV-B and believe the proposed solution can be delivered within the estimated time for the estimated costs to achieve the described benefits. I agree with the information in the attached Schedule IV-B.	
Deputy Secretary for Operations: 	Date: 9/15/17
Printed Name: Michele Tallent	
Office of Budget and Revenue Management: 	Date: 9/15/17
Printed Name: Ty Gentle	
Agency Chief Information Officer: 	Date: 9/15/17
Printed Name: Tony Powell	
Division Sponsor: 	Date: 9/14/2017
Printed Name: Cassandra G. Pasley, BSN JD	
Bureau Sponsor: 	Date: 9/14/17
Printed Name: Marcy Hajdukiewicz	
Schedule IV-B Preparers (Name, Phone #, and E-mail address):	
Business Need:	
Cost Benefit Analysis:	
Risk Analysis:	
Technology Planning:	
Project Planning:	

## Executive Summary

The Florida Department of Health, Division of Children's Medical Services, Early Steps Program is vital for children ages 0–36 months who have been diagnosed with developmental delays or who have been diagnosed with a condition that could lead to a developmental delay. The features of the Early Steps program are:

- Brings services into the child's life rather than fitting the child into services.
- Maximizes each child's everyday natural learning opportunities.
- Enhances each child's development and participation in community life.
- Provides each child with a consistent team for evaluation and services.
- Gives families options in service decisions and encourages active partnerships.
- Provides a primary service provider to work with your family, other caregivers, and the team

The services provided by the Early Steps Program positively impacts some of Florida's most vulnerable and youngest residents. These services and support enhance the family and caregiver abilities to meet their child's development needs and achieve desired outcomes. Some of the highlights of the program's performance in FY 2015-2016 include:

- 48,194 infants and toddlers were referred to the Early Steps Program
- 94% of infants and toddlers demonstrated improved social-emotional skills upon exit from Early Steps
- 96% of infants and toddlers assessed upon exit from Early Steps demonstrated improved cognitive skills
- 91% of families reported that Early Steps helped them meet their child's developmental needs<sup>1</sup>

Florida's Early Steps Program is vital in helping families like the one described above. The Program receives grant funding from the U.S. Department of Education (USDOE) to implement Part C of the Individuals with Disabilities Act (IDEA), which provides for early intervention services for children under three years of age with a developmental disability, with a developmental delay, or at-risk for delay. Federal regulations require Part C of the IDEA funds be used as the payer of last resort making Early Steps a vital stopgap for families after insurance, Medicaid, and other coverage is exhausted.

As the lead agency responsible for program oversight, the Department of Health performs administrative functions, federal reporting, federal grant management, fiscal accountability, and monitoring contract compliance. The Early Steps Program is administered throughout the state in 15 geographic regions through contracts with 14 organizations under Local Early Steps programs. The Local Early Steps (LES) programs are the contracted entities responsible for service provision, which includes evaluations for children referred for eligibility, assessments for intervention planning, coordination of services, delivery of early intervention services by working with internal and community service providers and other community resources, and transition when the child leaves the program.

To administer and monitor the Early Steps Program, the Department of Health is using the Early Steps Administration System (ESAS) to manage the Local Early Steps programs, track invoicing, and monitor children's progress. This system was originally developed by the University of Florida (UF) in 1981 to track developmental follow-up for certain infants born in or transferred to neonatal intensive care units in hospitals across Florida. That system was cloned and expanded to become the statewide web-based data collection and reporting system for Early Steps. However, the UF data system is not able to effectively support the Early Steps Program. While it does meet basic data collection and reporting needs, the current has significant shortfalls:

- The current system does not capture the level of detail needed to accurately and easily provide reports and data to the Department, the Legislature, or the USDOE. Incorrect reporting of information could affect federal grant funding.
- The current system is cumbersome for the service providers and the Local Early Steps programs to use. Service providers and case coordinators spend an inordinate amount of time in paper based and manual processes. This negatively impacts the time they have to serve children and families. In addition, because the system is so unfriendly, it may serve as a deterrent to potential service providers who do not currently participate in the program.
- Families of children in the program do not have access to the current system and must rely on paper-based

<sup>1</sup>2015 - 2016 Early Steps Program Annual Report, [http://www.floridahealth.gov/alternatesites/cms-kids/providers/early\\_steps/reports/EarlyStepsAnnualReport-2015-2016.pdf](http://www.floridahealth.gov/alternatesites/cms-kids/providers/early_steps/reports/EarlyStepsAnnualReport-2015-2016.pdf).

information.

A robust data system will allow for more accurate reporting, the ability to analyze local data, and engage in root cause analysis and improvement strategies. In addition, a streamlined system will reduce the amount of paperwork and manual data entry on the part of service coordinators and service providers around the state, allowing them to spend more time working with and providing services to Florida families. In addition, a better system may actually increase the number of providers in Florida by making it easier for them to do business in the state. Also important will be the ability for families and caregivers to monitor their child’s case history and progress online.

### A. Business Need

In 1981, the University of Florida (UF) developed a data system to track developmental follow-up for certain infants born in or transferred to neonatal intensive care units in hospitals across Florida. The system was cloned in order to provide a statewide data collection and reporting system for the Early Steps Program, which was not its intended use. To avoid the shortcomings of the ESAS system, the Early Steps Program began using the CMS-KIDS system six years ago. This system developed for the Children’s Medical Services Health Plan, not Early Steps. Because of this, the data management, third-party administrator, and provider enrollment functions of that system were costly to maintain and did not adequately meet the needs of Early Steps. Therefore, the program returned to the UF system in 2015 to avoid the high cost of maintaining a system that did not meet the needs of the users. However, there are shortcomings in the current UF system as well and is no longer able to effectively support the Early Steps Program.<sup>2</sup>

To continue to provide efficient service, the Florida Department of Health is seeking to replace the existing Early Steps Administration System with a more robust system. The Department desires a replacement data system that will record child-specific developmental and outcome data, allow access to families and health care professionals, allow population and region-level reporting, and facilitate contract and fiscal monitoring. By using a modern data system, the Department will ensure programmatic and fiscal accountability of the Early Steps Program. The replacement will actively monitor performance indicators and on-going quality improvement efforts, as well as capture fiscal and encounter data.

For consecutive years, the USDOE has determined Florida “needs assistance” in implementing the requirements of the IDEA Part C. A significant factor in this assessment is the lack of data completeness and the number of data anomalies in Florida. Should Florida not improve, the State may be determined to be an at-risk grantee and Special Conditions may be imposed on the State’s IDEA Part C grant award. A more robust data system will allow Florida to provide more accurate reporting, analyze local data, and engage in root cause analysis and improvement strategies. Improved data and reporting will help Florida improve the USDOE’s assessment of the Program and avoid possible financial consequences.

### B. Options Considered

To address the Program’s needs for more robust functionality, Early Steps has evaluated the options available to meet the needs of the Program and developed the following three alternatives:

Alternative	Brief Description
Status Quo	Remain with the existing UF system. This would require developing a contract for the necessary enhancements to meet baseline needs and improve the State’s “needs assistance” status.
Develop a Custom Solution	This option involves using in-house staff, staff augmentation resources, and/or other third-party vendor to custom build a brand new solution from the ground up.
Deploy a Pre-Built Solution	This option involves procuring a vendor to either:

<sup>2</sup> See Section II.A.1 for a discussion of the current system shortcomings

Alternative	Brief Description
	a) Transfer an existing solution from another state b) Configure a commercially available case management and billing system c) Implement a combination of commercial software, transfer of systems, and necessary customizations or configuration changes.

There are costs and benefits associated with each option. Status Quo is not a viable option, as it does little to change Florida’s “needs assistance” status and improve the services provided to families by the program. The solution brings the best value to the State is described below.

### C. Recommended Approach

Based upon the analysis of the alternatives and the needs of the Department, it is recommended that seeking implementation of a pre-built solution is in the best interest of the Department, the Department’s customers, and the State of Florida. This option is the best fit in terms of meeting requirements, cost, and risk. For a detailed discussion, see section II.C.

Additional analysis and procurement planning is needed to allow the Department to fully analyze and execute a deliberate, planned, and orderly transition to complete a comprehensive modern data system. In the near term, Early Step would conduct project planning and procurement activities beginning in FY 2018-19. The Department recommends that the funding for Florida’s Early Steps system modernization project be approved and sufficient funds be appropriated.

This study recommends that the replacement of the Early Steps system be conducted according to best practices in a phased plan to transition to a solution that meets the business process requirements and user needs as delineated in this document.

#### 1. Evaluation Results

The assessment of the alternatives considered in this Feasibility Study included a set of uniform evaluation criteria that measured each option against a level base of expectations. The detailed definition of the criteria, along with the rationale for each individual score, is presented within the Feasibility Study. The table below presents a summary view of the results of the evaluation for each of the alternatives.

The following high-level scoring method assisted in evaluating the options. For each alternative 10 criteria were given a score of 3 (High Fit), 2 (Medium Fit), or 1 (Low Fit).

Scoring The Alternatives			
Category	Status Quo	Custom	Pre-Built
Supports Case Management	1	3	3
Supports Contract Management	1	3	3
Flexibility and Adaptability	1	3	3
Capacity for Growth	1	3	3
Data Integrity	2	3	3
User Interface	1	3	3

Scoring The Alternatives			
Category	Status Quo	Custom	Pre-Built
Cost	3	1	2
Risk	1	1	3
<b>Total</b>	<b>11</b>	<b>20</b>	<b>23</b>

In evaluating the options<sup>3</sup>, Early Steps has determined that:

- The status quo does not meet the needs of the Department and is a contributing factor to the state being in a “needs assistance” status with the Federal government.
- A custom-built solution is likely to cost more and have a much higher risk of not meeting timelines and scope.

## 2. Project Financial Terms

Project financials are summarized in the figure below. For a complete description of project costs and benefits, see section IV.

	COST BENEFIT ANALYSIS -- CBA Form 3A					TOTAL FOR ALL YEARS
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	
Project Cost	\$1,357,866	\$2,388,385	\$1,330,171	\$0	\$0	\$5,265,422
Net Tangible Benefits	\$0	\$0	\$1,686,524	\$3,352,136	\$3,349,080	\$8,387,740
Return on Investment	(\$1,546,866)	(\$2,388,385)	\$356,353	\$3,352,136	\$3,349,080	\$3,122,318

## D. Benefits of Recommended Solution

Recurring tangible cost savings and operational improvements<sup>4</sup> are benefits that are expected by replacing the current data system. In summary, these include:

Expected Benefits of Replacing the Early Steps Administration System
<ul style="list-style-type: none"> <li>• A single source of record for everything pertaining to a child, which will allow for the tracking of outcome data; outcome data can help identify the most effective services</li> </ul>
<ul style="list-style-type: none"> <li>• System alerts that will assist the program with maintaining compliance with Federal timelines and getting the state removed from the Federal “needs assistance” status</li> </ul>
<ul style="list-style-type: none"> <li>• Families will have immediate access to the child’s Individual Family Service Plan (IFSP) and services information</li> </ul>

<sup>3</sup> For a detailed discussion of the analysis, see section II.C.2

<sup>4</sup> The completed, detailed list is in section IV.A

Expected Benefits of Replacing the Early Steps Administration System
<ul style="list-style-type: none"> <li>• More efficient operations; rather than spending time searching for information from multiple sources the information will be in the system, freeing up the Local Early Steps (LES) staff’s time to interact more with the families and providers</li> </ul>
<ul style="list-style-type: none"> <li>• Ability to complete work tasks within the Early Steps Administration system via modern mobile technology</li> </ul>

### E. Risks and Issues of Maintaining the Status Quo

The primary risks to not updating the Early Steps Administration System are briefly described below.

1. The current system does not capture the level of detail needed to accurately and easily provide reports and data to the Department, the Legislature, or the USDOE. Incorrect reporting of information could affect federal grant funding. Due to the lack of accurate reporting, Florida is subject to remain as “needs assistance,” or worse, Florida’s status could become “at-risk” resulting in more direct Federal control and potentially could have an impact on Federal funding.
2. The current system is cumbersome for the service providers and the Local Early Steps programs to use. Service providers and case coordinators spend an inordinate amount of time in paper based and manual processes. This negatively impacts the time they have to serve children and families. This may result in children not receiving services in a timely manner.
3. In addition, because the system is so unfriendly, it may serve as a deterrent to potential service providers who do not currently participate in the program. If existing providers become frustrated with the current system, they may elect to stop participating in the program, potentially leaving vulnerable children without needed services.

### F. Conclusion

A new Early Steps administration system will be a modern data system that will ensure programmatic and fiscal accountability of Early Steps. The system will collect child-specific developmental and outcome data, allow access to families and health care professionals, allow population and region-level reporting, gather encounter data, provide for identification data, and simplify and expedite provider management, contract monitoring, and fiscal monitoring.

The replacement system will improve the Department’s ability to obtain, track, and report key data, allow service providers and case coordinators to spend more time with Florida’s at-risk children and families, and ease current administrative burdens on the local agencies and providers.

Investment in the replacement system will defray potential future State expenses. The World Health Organization’s Commission on the Social Determinants of Health published a study that cites early identification and treatment of children who are at-risk of developmental delay produces economic benefits up to \$17 for each \$1 spent on the programs. The earlier the intervention, the lower the overall costs.<sup>5</sup>

Because early intervention programs help children to improve their thinking skills and develop socially, children lead lives that are more successful and are less dependent on future government assistance. High-quality early childhood programs can keep children out of expensive education programs, reduce the number of students who must repeat a grade in school, and increase high school graduation rates.

<sup>5</sup> “Early Child Development: A Powerful Equalizer,” Prepared by Lori G. Irwin, Ph.D., RN, Arjumand Siddiqi, Sc.D., MPH, and Dr. Clyde Hertzman, MD, M.Sc., FRCPC, June 2007.



## II. Schedule IV-B Business Case – Strategic Needs Assessment

### A. Background and Strategic Needs Assessment

#### 1. Business Need

The Individuals with Disabilities Education Act (IDEA)<sup>6</sup> is a federal law that provides children, including those with disabilities, a free and appropriate public education. Part C of IDEA provides for early intervention services for children under three years of age with a developmental disability, with a developmental delay, or at-risk for delay. The Florida Department of Health (DOH), Division of Children’s Medical Services Early Steps Program implements and administers Part C of the IDEA in Florida.

The Early Steps Program is vital for children ages 0–36 months who have been diagnosed with developmental delays or who have been diagnosed with a condition that could lead to a developmental delay. The Program impacts the lives of many of Florida’s families on a daily basis. In FY 2015-2016, 48,194 infants and toddlers were referred to the program – a 10% increase over the previous fiscal year.

The Early Steps Program provides developmental evaluation, early intervention services, and training and support services in a variety of home and community settings. These services and supports enhance family and caregiver confidence and capacity to meet the child’s developmental needs and desired outcomes.

To provide these services, U.S. Department of Education (USDOE) makes available grant funding annually to states for the implementation of Part C of the IDEA. Funds are allocated based on each state’s number of children from birth through age two as a proportion of the nationwide child population.

In Florida, the Department of Health is the lead agency responsible for program oversight, which includes, but is not limited to, administrative functions, federal reporting, federal grant management, fiscal accountability, and monitoring contract compliance. The Early Steps Program is administered throughout the state in 15 geographic regions through contracts with 14 organizations. The Local Early Steps programs are the contracted entities responsible for service provision that includes evaluations for children referred for eligibility, assessments for intervention planning, coordination of services, delivery of early intervention services by working with internal and community service providers and other community resources, and transition when the child leaves the program.

To administer the program, the Department uses the Early Steps Administration System (ESAS), which was originally developed in 1981 by the University of Florida (UF) to track developmental follow-up for certain infants born in or transferred to neonatal intensive care units in hospitals across Florida. Since its inception, the system has expanded to become the statewide web-based data collection and reporting system for the Early Steps Program. Six years ago, Early Steps transitioned to a new system, Children’s Medical Services – Kids Integrated Data System (CMS-KIDS). However, this system was costly and did not meet the needs of the Early Steps Program, so the Program returned to the UF data system in 2015. The UF data system is not able to effectively support the Early Steps Program.

The following is a list items not supported by the current Early Steps Administration system:

- The current system does not capture the level of detail needed to accurately and easily provide reports and data to the Department, the Legislature, or the USDOE. Incorrect reporting of information could affect federal grant funding.
- The current system is cumbersome for the service providers and the Local Early Steps programs to use. Service providers and case coordinators spend an inordinate amount of time in paper based and manual processes. This negatively impacts the time they have to serve children and families. In addition, because the system is so unfriendly, it may serve as a deterrent to potential service providers who do not currently participate in the program.
- For consecutive years, the USDOE has determined Florida “needs assistance” in implementing the requirements of the IDEA Part C. A significant factor in this assessment is the lack of data completeness and the number of data anomalies in Florida. Should Florida not improve, the State may be determined to be an at-risk grantee and special conditions may be imposed on the State’s IDEA Part C grant award. A more robust data system will allow Florida to provide more accurate reporting, analyze local data, and

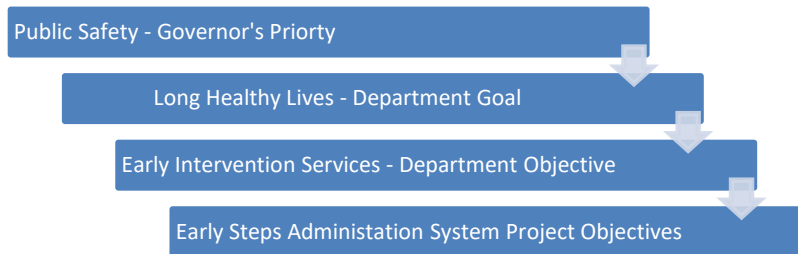
<sup>6</sup> <https://www2.ed.gov/about/offices/list/osers/osep/osep-idea.html>.

engage in root cause analysis and improvement strategies.

A modernized, streamlined system will reduce the amount of paperwork and manual data entry on the part of service coordinators and service providers around the state, allowing them to spend more time working with and providing services to Florida families. In addition, a better system may actually increase the number of providers in Florida by making it easier for them to do business in the state. The new system will provide modules for case management and provider management, and will be used by DOH staff, local Early Steps program staff, service providers, and families of children in the Program.

## 2. Business Objectives

The business objectives of this project are directly linked to DOH’s Long Range Program Plan (LRPP) objectives. The LRPP demonstrates how DOH’s objectives are in turn are linked to the Governor’s priorities.



One of the Governor’s priorities is Public Safety, protecting our communities by ensuring the health, welfare, and safety of our children. This is reflected in the Department’s goals:

Department Goals	
1	Healthy Moms and Babies
2	<b>Long Healthy Life</b>
3	Readiness for Emerging Health Threats
4	Effective Department Processes
5	Regulatory Efficiencies

In turn, the Department’s goals are supported by its objectives.

Goal # 2: Long Healthy Life
<b>Objective 2F:</b> Provide early intervention services for eligible children with special health care needs

One of the Department’s measures of success is based on the percent of children whose individual Family Support Plan session was held within 45 days of referral. These measures are provided in the table below.

Baseline/Year	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
69%/2004-05	96.0	96.0	97.0	97.0	98.0

In its Long Range Program Plan, the Department provides the following information on the Early Steps Program.<sup>7</sup>

“Purpose: Early Steps is Florida's early intervention system offering services to families of infants and toddlers (birth to 36 months) with significant developmental delays or conditions likely to result in delays. Early intervention services are provided to enable the family to implement developmentally appropriate learning opportunities during everyday activities and routines.

“Five-Year Trends: Objective 2F—Provide early intervention services for eligible children with special health care needs. The five-year trend data for referrals to Early Steps increased steadily since 2012. The performance trend for timely Individualized Family Support Plan (IFSP) development showed steady improvement from 91%-96% during the years 2008 to 2013, however, the most recent measure dropped to 77.5%. The decrease in this measure is primarily a result of a temporary fiscal shortfall that led to a reduction in staff at the local program level. As funding and staffing levels have been restored, we anticipate improved performance.

“Conditions: Referrals to Early Steps have remained strong because of consistent child find activities and changes to eligibility criteria. Slippage in the timeliness of IFSP development primarily occurred in eight of 15 local Early Steps programs. The programs reported key factors affecting performance were shortages of service coordinators and evaluators, which resulted in delays in the timely scheduling of evaluation and assessments.

“Five-Year Plan and Projections: Referrals to Early Steps will likely continue to increase due to statewide, targeted public awareness and local outreach efforts. The Early Steps state office is conducting an analysis of service coordinator caseload ratios in each local Early Steps program office to determine whether additional service coordinator positions are needed. Continued emphasis on technical assistance, increased quality assurance monitoring, and accountability reporting will ensure timely development of IFSPs.”

A new data system is needed in order to meet Early Steps objectives in the face of a growing Florida population. These objectives (and expected benefits) are:

- A single source of record for everything pertaining to a child, which will allow for the tracking of outcome data
- System alerts that will assist the program with maintaining compliance with federal timelines
- Families will have immediate access to the child’s Individual Family Service Plan (IFSP)
- More efficient operations; rather than spending time searching for information from multiple sources the information will be in the system, freeing up the Local Early Steps (LES) staff’s time to interact more with the families and providers

<sup>7</sup> Florida Department of Health, Long Range Program Plan, FY 2017-2018 through FY 2021-2022, September 30, 2016 (hereafter referred to as DOH LRPP).

- Ability to complete work tasks within the Early Steps Administration system via modern mobile technology

In addition, the USDOE has determined Florida “needs assistance” in implementing the requirements of the IDEA Part C. A significant factor in this assessment is the lack of data completeness and the number of data anomalies in Florida. Should Florida not improve, the State may be determined to be an at-risk grantee and Special Conditions may be imposed on the State’s IDEA Part C grant award. A more robust data system will allow Florida to provide more accurate reporting, analyze local data, and engage in root cause analysis and improvement strategies; and instead of becoming at-risk, the program can shed its “needs assistance” status.

## B. Baseline Analysis

### 1. Current Business Processes

As depicted in Figure 1.0 Early Steps Program Functional Model, the Early Steps Program currently has two main business functions, Case Management and Program Management. These functions are supported by Global Services business functions and validated and verified via Auditing tasks.

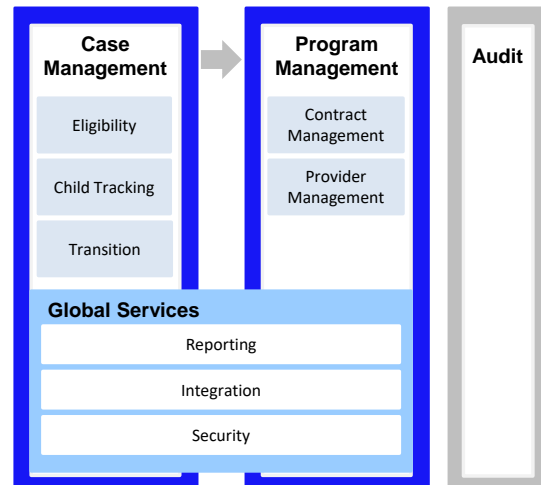


Figure 1.0 Early Steps Program Functional Model

#### Case Management

Within the Case Management business function, the Early Steps Program provides client-facing services that determine program eligibility, track progress in the program, and assist with the transition to long-term care solutions.

##### a. Eligibility Business Process

The eligibility business process begins with the receipt of a referral recommendation for a child that may be eligible to participate in the Early Steps Program. The Local Early Steps (LES) program office reviews the referral and contacts the family to learn more information about the child. The LES confirms that the child is between the ages of 0 to 36 months and discusses the child’s areas of concern with the family. If the information provided by the family indicates that the child has been diagnosed with a developmental delay or has been diagnosed with a condition that could lead to a developmental delay, the child is determined to be eligible for the Early Steps Program. An Individual Family Service Plan (IFSP) document is created utilizing the data obtained during the referral follow up discussion with the family. The IFSP document identifies the list of services that are recommended to address the child’s developmental needs.

The current system does not have alerts informing users of upcoming tasks/actions that require completion

##### b. Child Tracking Business Process

Once a child has been determined eligible for the Early Steps Program, their progress with the program is monitored via the Child Tracking business process. The process begins with the Service Coordinator, from the LES office, working with the family to confirm the child’s developmental needs. Based on the needs, the Service Coordinator identifies the service provider(s) and notifies the family of the provider’s information so that appointments can be scheduled to initiate the services. The Service Coordinator also updates the IFSP document with the service provider information. Annually, the Service Coordinator works with the family to confirm that the child is still eligible to participate in the Early Steps Program and to determine if the child’s developmental needs have changed

and therefore require a change in the services that have been recommended for the child.

The current system does not capture the child's complete record of involvement with the Early Steps Program; instead, the record is pieced together based on electronic and paper documents

**c. Transition Business Process**

The Transition business process activities initiate when the child is within ninety days of turning three years old. The process begins with the Service Coordinator submitting a notification letter to the FL Department of Education and the local school district to provide them with the child's information. The Service Coordinator facilitates a Transition Conference with the child's parents and the local school district to determine the services the school will provide for the child and the steps that will be taken to implement the services. If the parent chooses not to notify the school district of their child's developmental delay, the Service Coordinator facilitates a meeting between the parents and local community resources who may be of assistance in providing services for the child. If the parent chooses not to notify the school district and not to work with the local resources, the Service Coordinator does not implement any transition activities for the child but continues to work with the child as a part of the Early Steps Program until the child turns three years old. All children are transitioned out of the Early Steps Program at the age of three.

The current system does not allow end-users create ad-hoc reports; currently the staff has to work with the UF system administrators to create an ad-hoc report

**Program Management**

Within the Program Management business function, the Early Steps Program defines guidelines for managing the contracts with the LES program offices and the workflow of interactions with the service providers.

**d. Contract Management Business Process**

The Early Steps Program state office establishes contracts with vendors throughout the state of Florida to operate the LES program offices. The relationship established between the state office and the vendor is managed through the Contract Management business process. The process begins with a signed vendor contract allowing the vendor to begin operations, work toward the completion of contract deliverables, and submit invoices for payment. The state office reviews all vendor deliverable submissions for approval and if approved, the correlating invoices are routed to DOH leadership for approval and subsequently to the Department of Financial Services for payment.

The current system does not support the billing and invoicing process that is now done as a manual paper-based process

e. **Provider Management Business Process**

The Provider Management business process begins when a service provider has been identified as a potential resource for the Early Steps Program. The LES receives the provider’s information and confirms the service provider’s credentials are valid. The service provider’s information is stored in a list of approved service providers. This list is utilized by Service Coordinators to identify the provider that will perform intervention services for a child.

The current system does not have adequate provider management data capturing capabilities; a separate system is used to store supporting provider documents

**Early Steps Program Business Process Stakeholders**

The key stakeholders associated with completing the Early Steps business processes are depicted in the table below.

Entity	Stakeholder	Business Process Role
Department of Health	Early Steps Program State Office	The Early Steps Program state office team is responsible for the overall administration of the Early Steps Program throughout the state of Florida. The state office works with contracted vendors throughout the state to provide the Early Steps Program to eligible children. The state office also ensures that all federal and state guidelines are being followed.
Local Early Steps (LES) Vendor	LES Director	The Local Early Steps Director is responsible for ensuring that the vendor completes their contractual obligations, including the contractually required deliverables. The Director is also responsible for timely submission of invoices to the Early Steps Program state office.
Local Early Steps (LES) Program Vendor	Service Coordinator	The Local Early Steps vendor service coordinator is responsible for working with the families of the children participating in the Early Steps Program to ensure the children are receiving the services needed to support their developmental delay.
Service Provider	Service Provider	The service provider is responsible for providing the services to the child and documenting the service intervention case notes.
Eligible Florida Residents	Program Participant	The program participant is responsible for attending their service appointments and informing their service coordinator of any changes to their personal and/or medical history.

**Early Steps Program Business Process Supporting Technology**

Currently, the Early Steps Program utilizes the UF Data System to support its business processes. While the current system is used by both the state office Early Steps staff and the LES staff to track services provided to children participating in the Early Steps program, it has limited data capturing capability.

The following is a list items not supported by the current Early Steps Administration system:

- The current system does not allow end-users create ad-hoc reports; currently the staff has to work with the UF system administrators to create an ad-hoc report
- The current system does not have adequate provider management data capturing capabilities; instead a separate system is used to store supporting provider documents
- The current system does not have alerts informing users of upcoming tasks/actions that require completion
- The current system does not capture the child’s complete record of involvement with the Early Steps Program; instead the record is pieced together based on electronic and paper documents
- The current system does not support the billing and invoicing process which is now done as a manual paper-based process

- The current system does not readily support modern mobile technologies

## 2. Assumptions and Constraints

The current assumptions and constraints are:

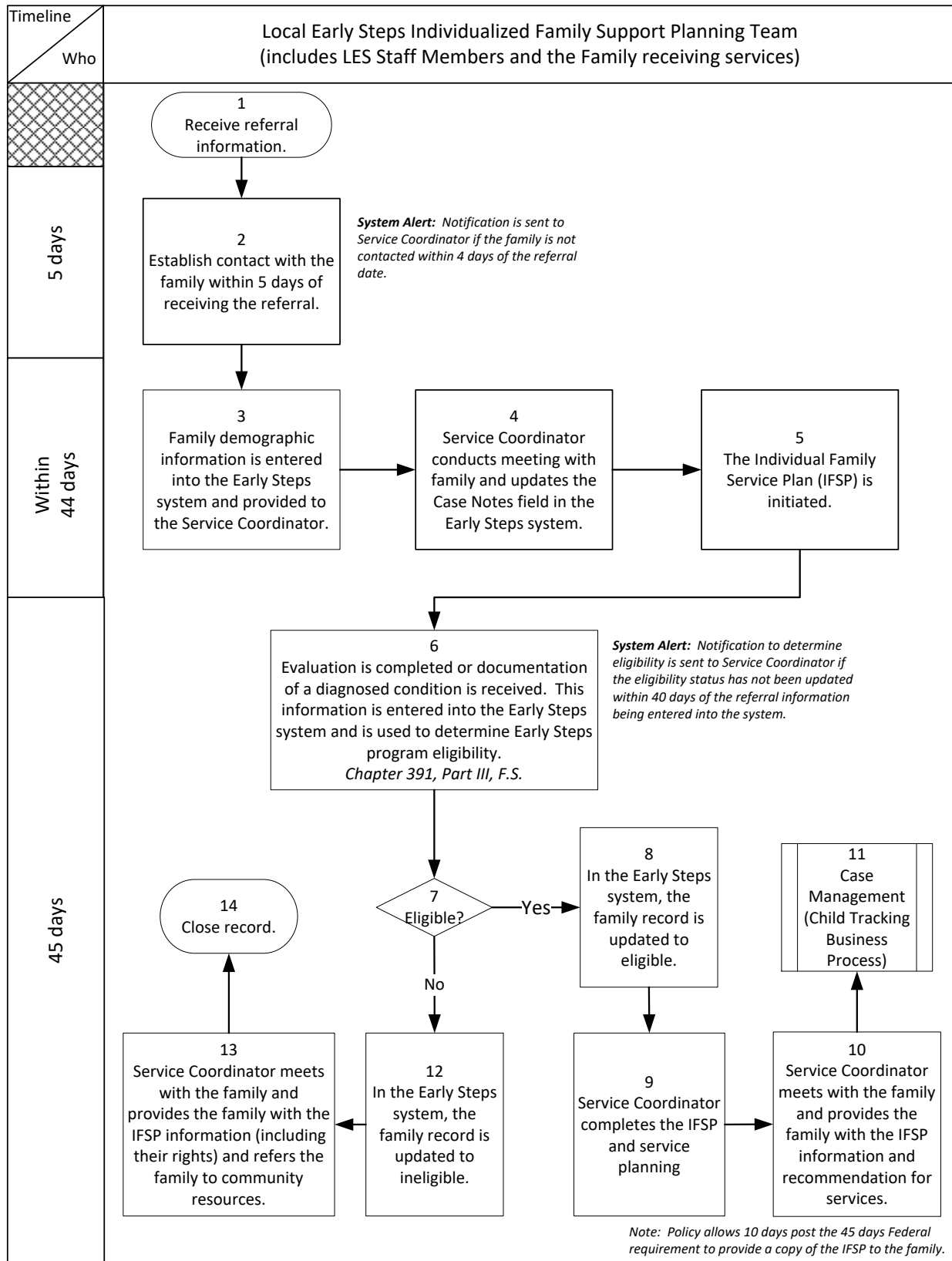
- Conducting the project is dependent on legislative funding
- The project will begin on 7/1/2018
- An ITN will be used to procure a solution
- Project Management Expertise will also need to be procured

## C. Proposed Business Process Requirements

### 1. Proposed Business Process Requirements

The diagrams and correlating narrative tables depicted below illustrate the proposed business process workflows for both the Case Management and Program Management functional areas.

**DOH – Early Steps, Case Management (Eligibility Business Process)**

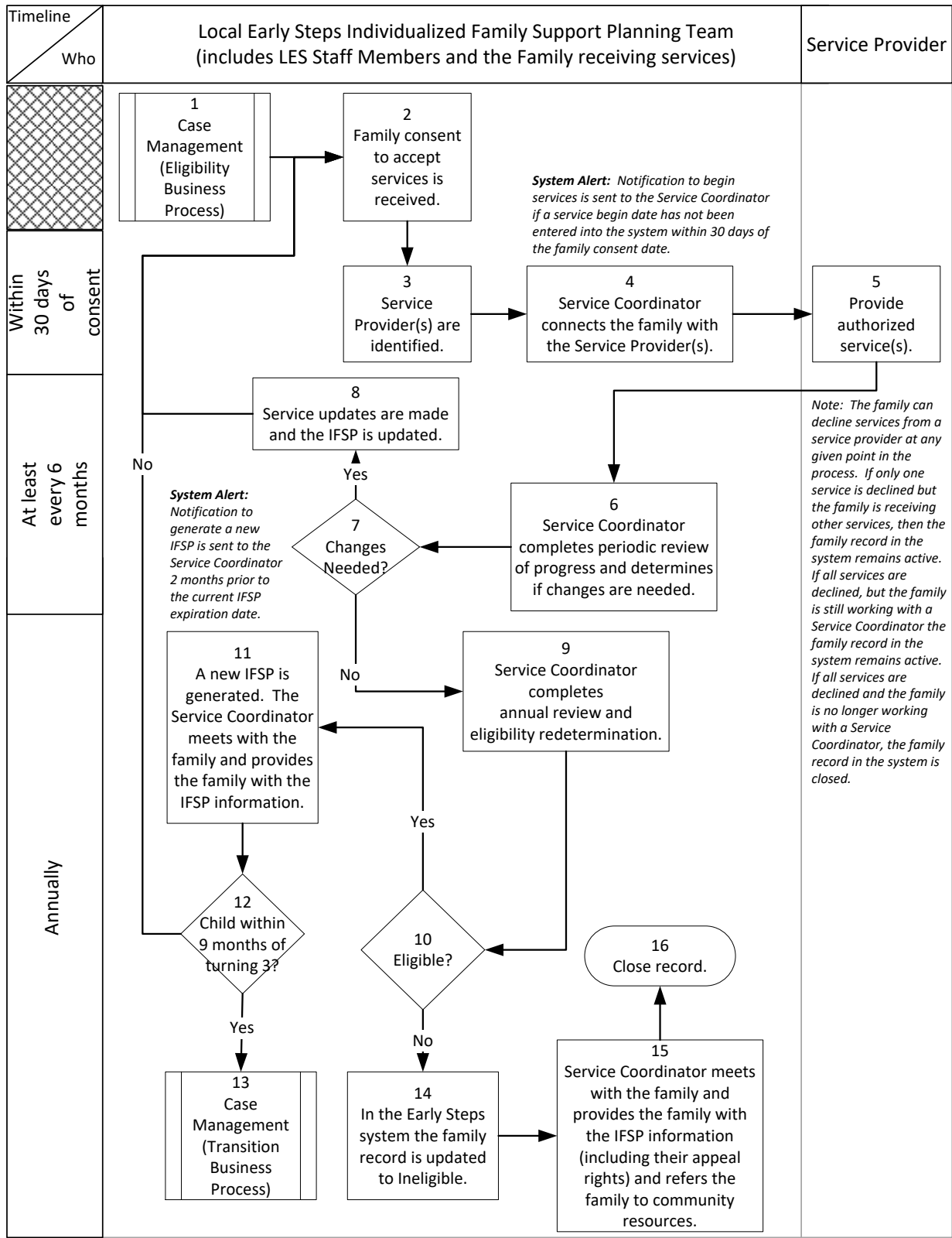




**SCHEDULE IV-B FOR DEPARTMENT OF HEALTH EARLY STEPS ADMINISTRATIVE SYSTEM**

Process Step #	Description
1	Referral information for a child who may be eligible for the Early Steps Program is received by the Local Early Steps vendor.
2	The Local Early Steps vendor will contact the family within five days of receiving the referral. If the office has not contacted the family within four days of receiving the referral, the Early Steps Administration system will send an alert notification reminding the Local Early Steps vendor that there is an open referral and contact with the family is required within 24 hours.
3	Based on information included in the referral submission and the contact with the family, the child's family demographic data is entered into the Early Steps Administration system and is viewable by the Service Coordinator.
4,5,6, and 7	The Service Coordinator receives documentation of a diagnosed condition and/or meets with the family to complete the evaluation of the child. The Service Coordinator will update the Early Steps Administration system with information obtained from meeting with the family. The information is used to document the Individual Family Service Plan (IFSP) and to determine if the child is eligible for the Early Steps Program. If the Service Coordinator has not determined the child's eligibility within 40 days of receiving the referral, the Early Steps Administration system will send an alert notification reminding the Service Coordinator that they have five days to determine the child's eligibility.
8,9,10 and 11	If the child is determined to be eligible for the Early Steps Program, the child's record in the Early Steps Administration system is set to eligible. The Service Coordinator completes the IFSP and meets with the family to discuss the IFSP information and service recommendations for the child. The child will then proceed to the Case Management (Child Tracking Business Process) activities.
12,13, and 14	If the child is determined to be not eligible for the Early Steps Program, the child's record in the Early Steps Administration system is set to ineligible and the record is closed. The Service Coordinator meets with the family and provides them with the completed portions of the IFSP, including the family's appeal rights. The Service Coordinator also provides the family with a list of community resources that could provide services for the child.

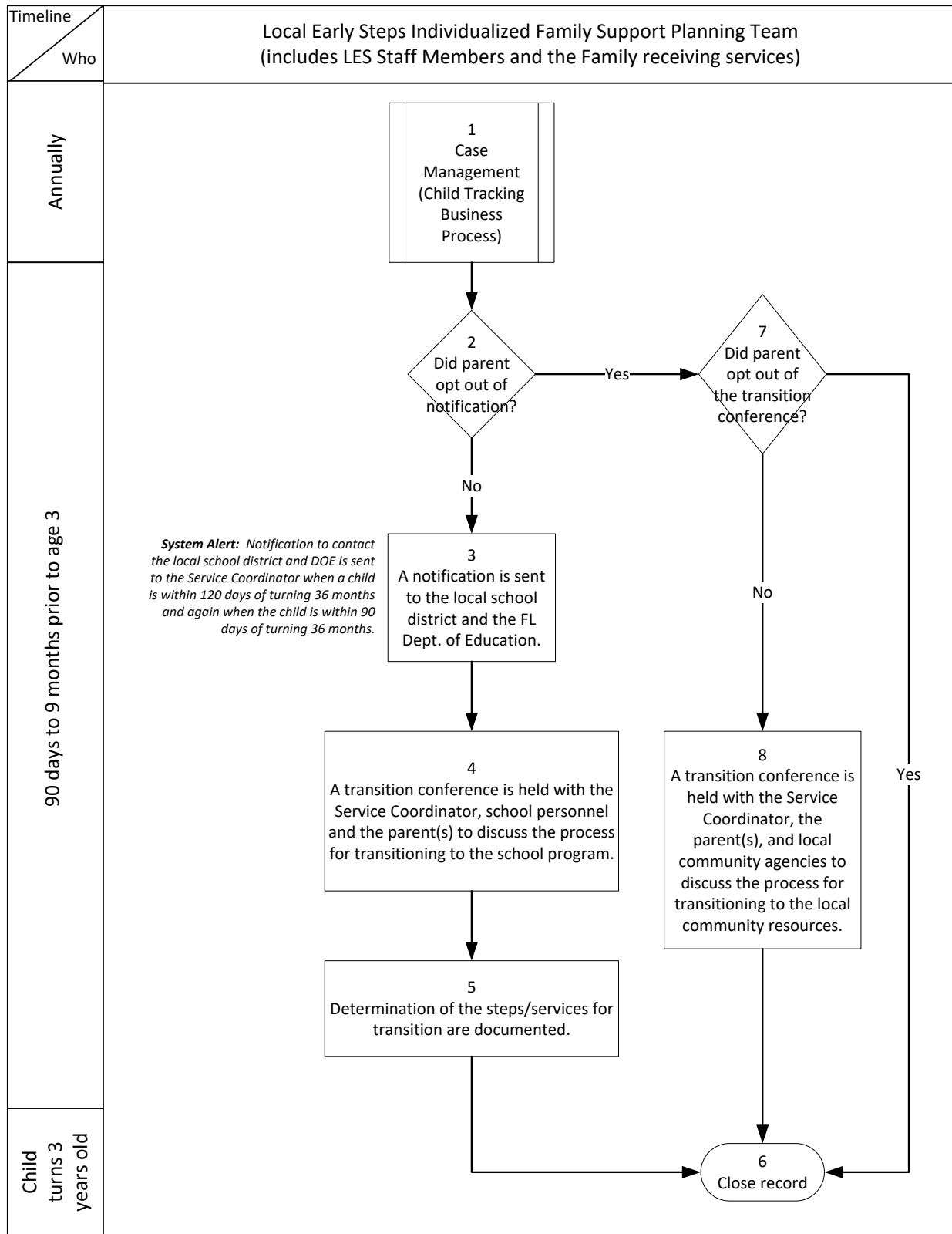
DOH - Early Steps, Case Management (Child Tracking Business Process)



**SCHEDULE IV-B FOR DEPARTMENT OF HEALTH EARLY STEPS ADMINISTRATIVE SYSTEM**

Process Step #	Description
1 and 2	As a part of the Case Management (Eligibility Business Process) activities, a child has been determined eligible to participate in the Early Steps Program and the family consent for services has been received.
3 and 4	The Service Coordinator identifies the service providers to fulfill the service needs documented in the IFSP. The Service Coordinator connects the families with the service providers and a service begin date is entered into the Early Steps Administration system. If the Service Coordinator has not connected the family with the service provider and updated the Early Steps Administration system with a service begin date within 30 days of the family consent date, the Early Steps Administration system will send a notification alerting the Service Coordinator that action needs to be taken in order to ensure that the child is receiving services.
5	The service provider provides services to the child. The child's record in the Early Steps Administration system is updated with the date(s) the service was provided and with intervention case notes.
6,7, and 8	Every 6 months, the Service Coordinator conducts a periodic review to determine if adjustments are needed to the service offerings the child is receiving. If changes are needed, the IFSP is updated to reflect the change in services and a new family consent is received.
9,10, and 11	Annually, the Service Coordinator completes a review of the child's case and determines the child's eligibility status for the upcoming year. If the child is still eligible for the Early Steps Program, the Service Coordinator creates a new IFSP form. The information on the previous IFSP form is archived in the Early Steps Administration system. (Note: The Early Steps Administration system sends an alert notification to the Service Coordinator containing a reminder to generate a new IFSP 60 days prior to the current IFSP expiration date.)
12 and 13	If the child is within 9 months of turning 3 years old, the child will proceed to the Case Management (Transition Business Process) activities.  If the child is not within 9 months of turning 3 years old, the updated IFSP is sent to the family for review and to obtain the family consent. Once the family consent is received, the child continues to receive the services outlined in the IFSP.
14,15, and 16	If the child is determined to be no longer eligible for the Early Steps Program, the child's record in the Early Steps Administration system is set to ineligible and the record is closed. The Service Coordinator meets with the family and provides them with the completed portions of the IFSP, including the family's appeal rights. The Service Coordinator also provides the family with a list of community resources that could provide services for the child.

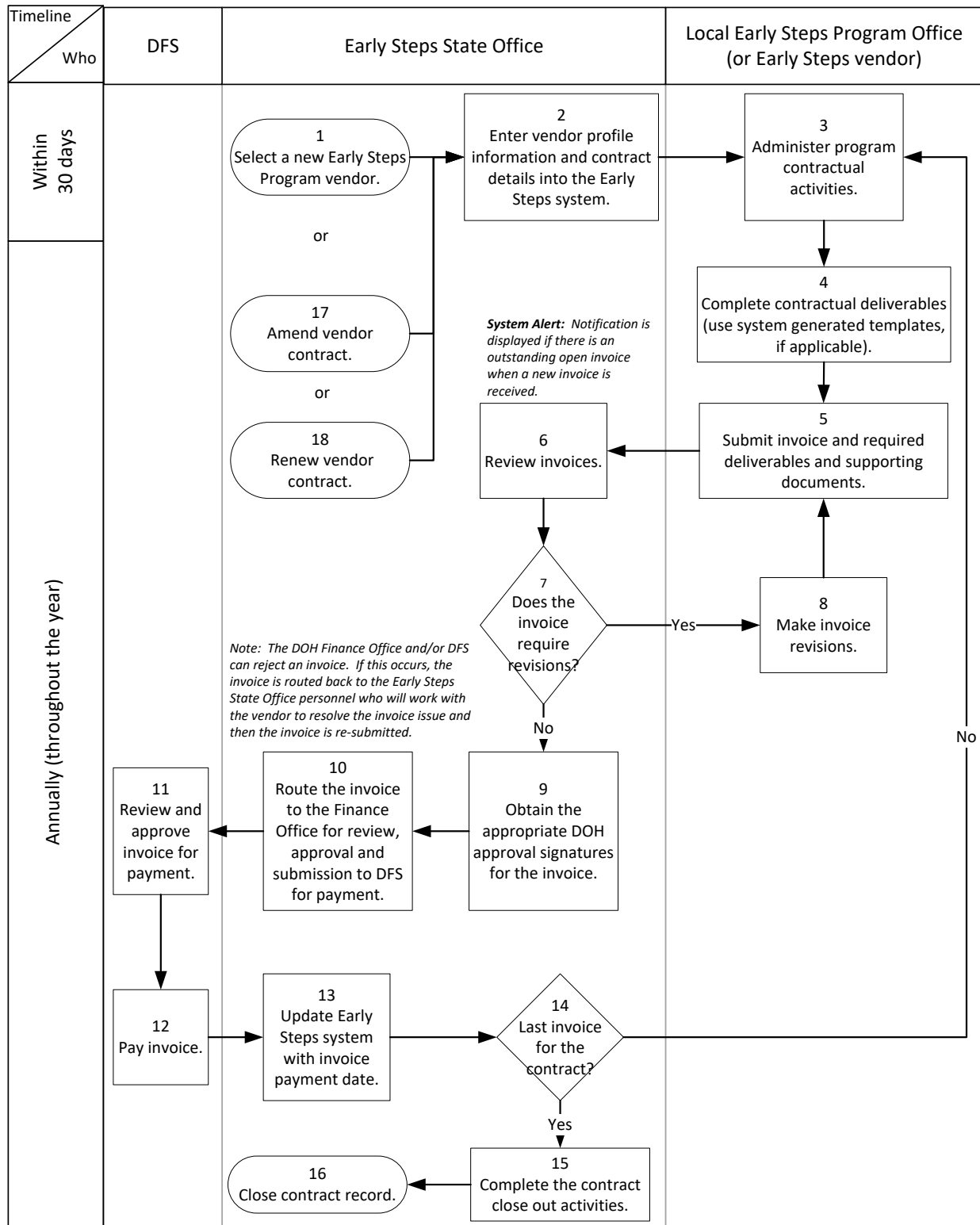
**DOH - Early Steps, Case Management (Transition Business Process)**



**SCHEDULE IV-B FOR DEPARTMENT OF HEALTH EARLY STEPS ADMINISTRATIVE SYSTEM**

Process Step #	Description
1	As a part of the Case Management (Child Tracking Business Process) activities, a child has been determined eligible to participate in the Early Steps Program but is within 9 months of turning 3 years old and therefore the child needs to begin the process for transitioning out of the Early Steps Program.
2 and 3	A notification is sent to the local school district and the FL Department of Education containing the list of children in the Early Steps Program that will be turning 3 and will need to transition from the Early Steps Program services to the service offerings provided the local school district. If a parent chose to opt out of the notification, then their child's name is not included on the list.
4 and 5	A transition conference is held with the Service Coordinator, school personnel, and the parent(s) to discuss and document the process for transitioning to the school program.
6	Once the child turns 3 years old, the child's record in the system is closed.
7 and 8	If a parent chooses to opt out of the notification and the transition conference, the Service Coordinator continues to work with the family until the child turns 3 years old. If the parent chooses to only opt out of the notification, a transition conference is held with the Service Coordinator, local agencies, and the parent(s) to discuss and document the process for transitioning to local area resources.

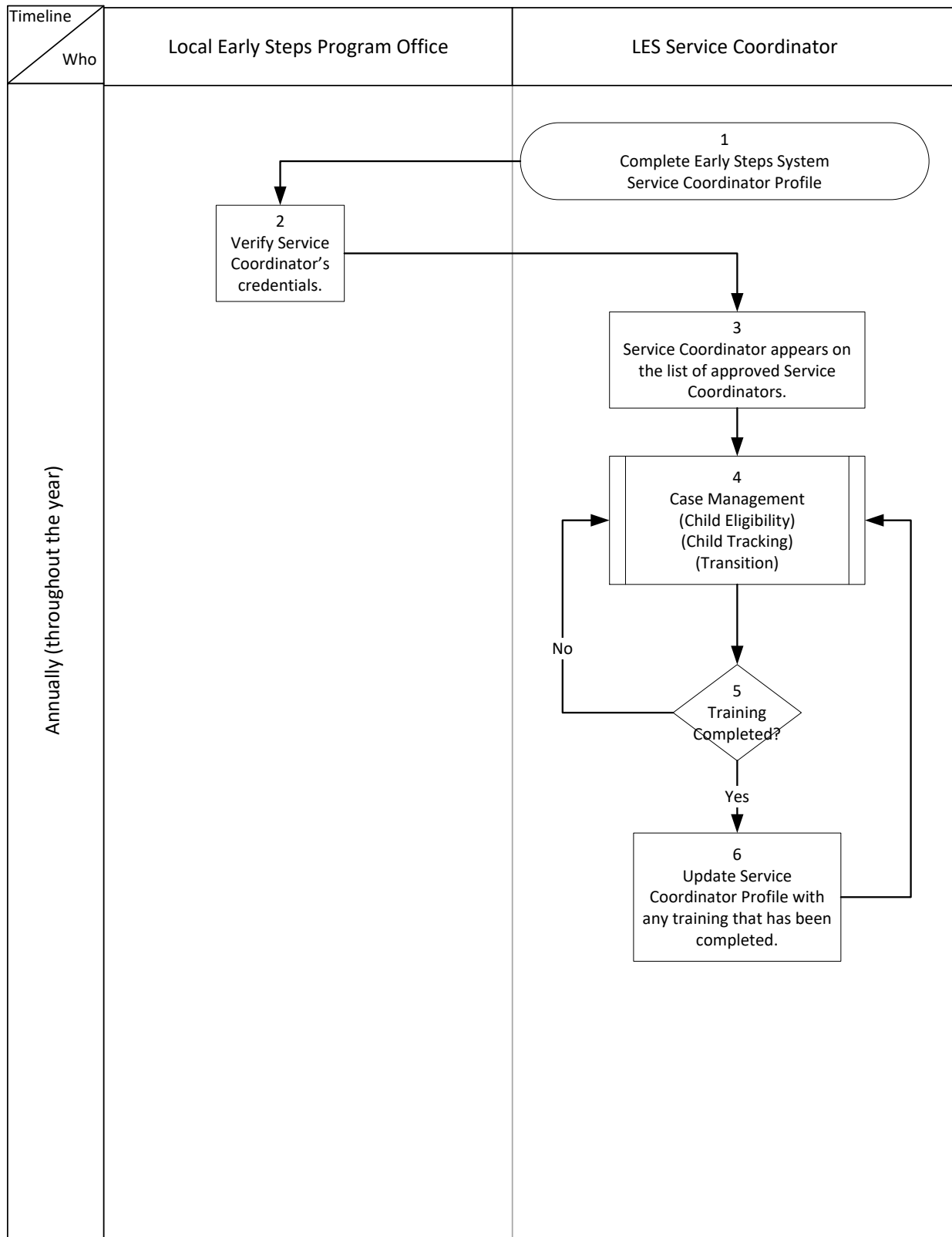
DOH - Early Steps, Contract Management Business Process



**SCHEDULE IV-B FOR DEPARTMENT OF HEALTH EARLY STEPS ADMINISTRATIVE SYSTEM**

Process Step #	Description
1 and 2	The Early Steps state office selects a Local Early Steps program vendor. The vendor’s profile information and contract details are entered into the Early Steps Administration system.
3 and 4	The Local Early Steps program vendor begins to execute program contractual activities including completing the required contractual deliverables utilizing templates from the Early Steps Administration system.
5,6,7, and 8	Periodically, the Local Early Steps program vendor submits an invoice (attaching the required deliverable and/or supporting document) via the Early Steps Administration system. The Early Steps state office staff reviews the invoice to determine if revisions are needed. If revisions are needed the invoice is returned to the Local Early Steps program vendor for updates.
9	When invoices are received from the Local Early Steps program vendor that does not require revisions, it is routed to the appropriate DOH staff members for review and approval.
10,11,12, and 13	Once the DOH staff members have approved the invoice, it is routed to the DOH Finance office for review and approval and submission to the FL Department of Financial Services (DFS) for approval for payment. Once DFS has paid the invoice, the Early Steps Administration system is updated with the invoice payment date.  (Note: The DOH Finance office and/or DFS can reject an invoice. If this occurs, the invoice is routed back to the Early Steps state office personnel who will work with the vendor to resolve the invoice issue and then the invoice is re-submitted.)
14,15, and 16	If the last invoice for a contract has been paid, then the Early Steps state office staff will complete the contract close out activities and close the Local Early Steps program vendor’s contract record in the Early Steps Administration system.

**DOH - Early Steps, Service Coordinator Management Business Process**

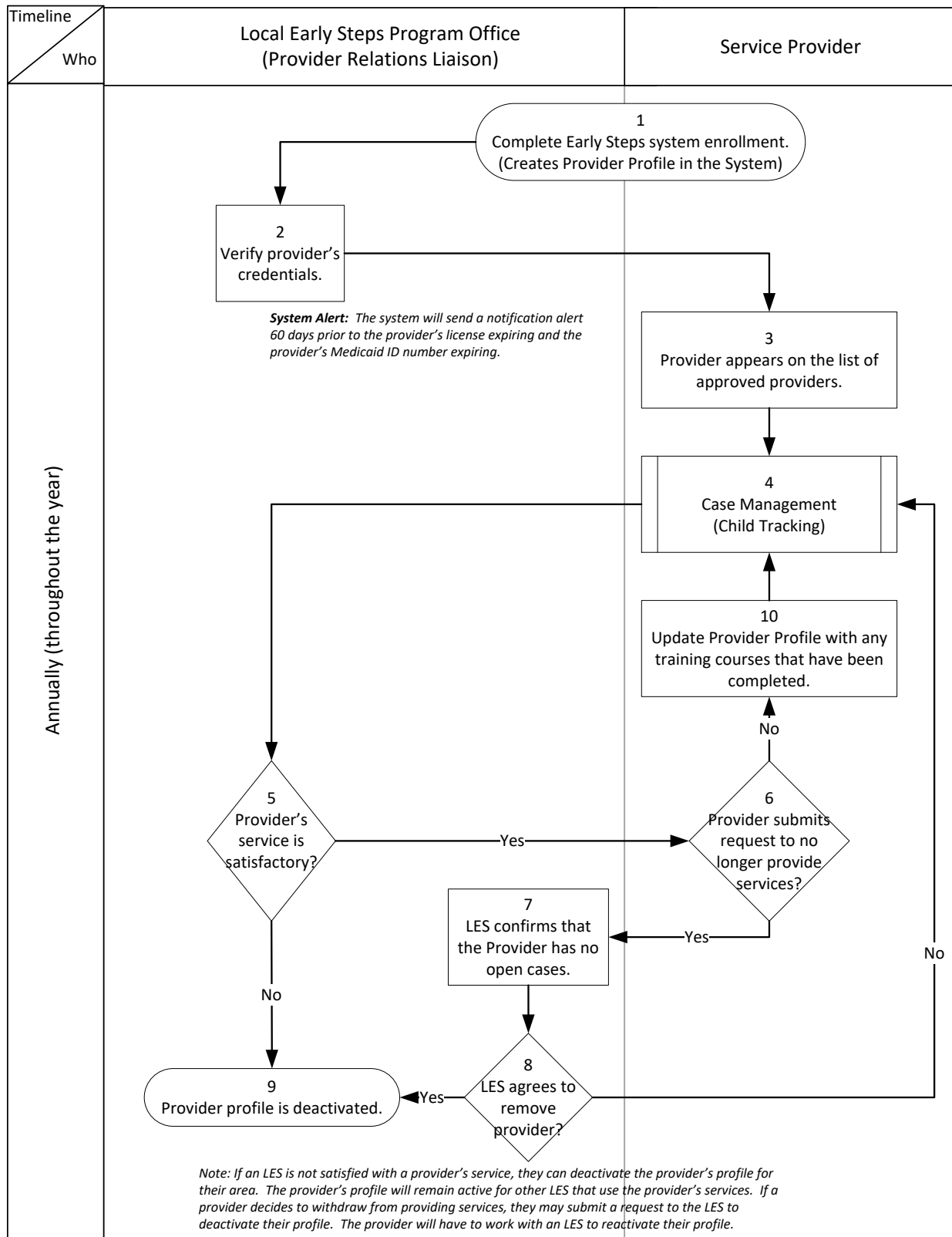




**SCHEDULE IV-B FOR DEPARTMENT OF HEALTH EARLY STEPS ADMINISTRATIVE SYSTEM**

Process Step #	Description
1	The Local Early Steps program vendor Service Coordinators update the Early Steps Administration system with their profile information including any training completed and certifications received.
2 and 3	The Local Early Steps program vendor office staff will verify and confirm the Service Coordinator's credentials. Once verified, the Service Coordinator appears on the list of approved Service Coordinators.
4,5, and 6	The Service Coordinators complete the Case Management business processes activities. If the Service Coordinator completes a training course, they update their profile in the Early Steps Administration system with the training course information.

DOH - Early Steps, Provider Management Business Process



**SCHEDULE IV-B FOR DEPARTMENT OF HEALTH EARLY STEPS ADMINISTRATIVE SYSTEM**

Process Step #	Description
1	The Service Provider begins their enrollment with the Early Steps program by entering into the Early Steps Administration system their profile information including their license number, Medicaid ID number(s), and any agency affiliation.
2 and 3	The Local Early Steps program vendor office staff will verify and confirm the Service Provider's credentials. Once verified, the Service Provider appears on the list of approved Service Providers. (Note: The Early Steps Administration system will send the Local Early Steps program vendor a notification alert within 60 days of the service provider's license and/or Medicaid ID number expiring.)
4	The Service Providers complete the Case Management (Child Tracking) business process activities.
5 and 9	If the Local Early Steps program vendor determines that a Service Provider is performing unsatisfactorily, the Service Provider profile in the Early Steps Administration system is deactivated. (Note: If an LES is not satisfied with a provider's service, they can deactivate the provider's profile for their area. The provider's profile will remain active for other LES that use the provider's services.)
6, 7, 8, and 9	If the Service Provider wants to withdraw from providing services, the Service Provider can submit a request to the LES. The LES will verify that the provider does not have any open cases and if not, the LES will deactivate the provider's profile in the Early Steps Administration system. If the provider does have open cases, the LES will notify the provider that all open cases must be completed and/or transferred to another provider before the provider can be deactivated. (Note: If a provider withdraws from providing services, they will have to work with an LES to reactivate their profile if they decide to provide services in the future.)
10	If the Service Provider completes a training course, they update their profile in the Early Steps Administration system with the training course information.

**2. Business Solution Alternatives**

Early Steps conducted a market analysis to determine if there were suitable solutions in the market. The Early Steps team and their Federal technical assistance identified the following six states as a suitable cross-section of states that reflected potential matches with Florida: Minnesota, New Mexico, Pennsylvania, Virginia, Kansas, and Massachusetts. The market scan analysis questionnaire was distributed to each state. Appendix A contains the responses to the questionnaire.

The team held a follow-up meeting with each state to clarify the responses to the questionnaire and to gain additional information about the state's system. Minnesota's system was determined to be obsolete and not suitable for Florida; therefore, no follow-up interviews were conducted with that state.

Based on the information collected from the states, ISF determined that two of the six states (New Mexico and Kansas) were using systems that possibly could meet the needs identified by the Early Steps team. This led to the determination that a transfer from another state was a viable solution.

The ISF team also identified six case management software vendors and completed a cross-walk of product features to ES system needs. This was followed up with phone interviews by ISF (who did not disclose their client; DOH). The analysis found that there are at least three viable COTS packages that could meet the needs identified by the ES team.

Based on all the information Early Steps has evaluated the options available to meet the needs of the Florida Early Steps program including case management and contract management and developed the following three alternatives:

1. Status Quo: Remain with the existing UF system and develop a contract for enhancements needed to meet baseline needs.
2. Develop a Custom Solution: This option involves using in-house and/or staff augmentation resources to build a brand new solution from the ground up.
3. Deploy a Pre-Built Solution: This option involves procuring a vendor to implement either:
  - o A transfer solution from another state,
  - o Configuring a commercial-off-the-shelf (COTS) case management and billing system, or

- Implementing any combination of COTS, transfer, and necessary customizations or configuration changes.

A Pre-Built solution could be a cloud, Software-as-a-Service (SaaS), or hosted solution. This will be determined during the procurement process.

### 3. Rationale for Selection

The following high-level scoring method assisted in evaluating the options. For each alternative 10 criteria were given a score of 3 (High Fit), 2 (Medium Fit), or 1 (Low Fit).

Scoring the Alternatives			
Category	Status Quo	Custom	Pre-Built
Supports Case Management	1	3	3
Supports Contract Management	1	3	3
Flexibility and Adaptability	1	3	3
Capacity for Growth	1	3	3
Data Integrity	2	3	3
User Interface	1	3	3
Cost	3	1	2
Risk	1	1	3
<b>Total</b>	<b>11</b>	<b>20</b>	<b>23</b>

In evaluating the options, Early Steps has determined that:

- The status quo does not meet the needs of the Department and is a contributing factor to the state being in a “needs assistance” status with the Federal government.
- A custom-built solution is likely to cost more and have a much higher risk of not meeting timelines and scope.

### 4. Recommended Business Solution

The recommended alternative is to procure and deploy a Pre-Built solution.

Additional analysis and procurement planning is needed to allow the Department to fully analyze and execute a deliberate, planned, and orderly transition to complete a comprehensive modern data system. In the near term, Early Step would conduct project planning and procurement activities beginning in FY 2017-2018. The Department recommends that the funding for Florida’s Early Steps system modernization project be approved and sufficient funds be appropriated.

This study recommends that the replacement of the Early Steps system be conducted according to best practices in a phased plan to transition to a solution that meets the business process requirements and user needs as delineated in this document.

## D. Functional and Technical Requirements

Included in Appendix E is the Requirements Package developed by the Early Steps Program.

### III. Success Criteria

Success Criteria Table				
#	Description of Criteria	How will the Criteria be measured/assessed?	Who benefits?	Realization Date (MM/YY)
1	The Early Steps Administration operations are automated and efficient with an electronic driven focus with minimum paper transactions required.	<ul style="list-style-type: none"> <li>• IFSP is available electronically</li> <li>• Reports are easily accessible</li> <li>• Federal timelines are tracked automatically</li> </ul>	<ul style="list-style-type: none"> <li>• Families served by ESAS program</li> <li>• LES's</li> <li>• ES Program Staff</li> </ul>	07/20
2	The Early Steps Administration staff can leverage database analytics for decision making (comprehensive provider management data analytics)	<ul style="list-style-type: none"> <li>• Can easily view how many providers are in a certain region and the services that are offered for a particular region to quickly determine the gaps in provider needs</li> </ul>	<ul style="list-style-type: none"> <li>• Families served by ESAS program</li> <li>• LES's</li> <li>• ES Program Staff</li> </ul>	10/20
4	The replacement system captures all of the data elements required to produce reports that could demonstrate the "true cost" of operating the program at both a statewide level and a regional level. This would assist the Early Steps team with determining how to divide funding allotments.	<ul style="list-style-type: none"> <li>• ES is able to track and report how much the program costs per child by region</li> </ul>	<ul style="list-style-type: none"> <li>• Families served by ESAS program</li> <li>• LES's</li> <li>• ES Program Staff</li> </ul>	10/20
5	The replacement system captures quality/reliable child outcome data that could be used to produce predictive analysis reports.	<ul style="list-style-type: none"> <li>• ES is able to track outcome data on the services provided</li> </ul>	<ul style="list-style-type: none"> <li>• Families served by ESAS program</li> <li>• LES's</li> <li>• ES Program Staff</li> </ul>	10/20
6	The replacement system has the option to expand to include a secured mobile and/or tablet remote access application.	<ul style="list-style-type: none"> <li>• LES staff are able to perform field visits and capture data using mobile devices</li> <li>• Families served by ES are able to use mobile devices to access a family portal</li> </ul>	<ul style="list-style-type: none"> <li>• Families served by ESAS program</li> <li>• LES's</li> <li>• ES Program Staff</li> </ul>	07/20

Success Criteria Table				
#	Description of Criteria	How will the Criteria be measured/assessed?	Who benefits?	Realization Date (MM/YY)
7	The replacement system captures the required data elements to produce reports displaying how well the program is performing against the federal and state performance measures. The report should be able to be viewed internally at both a state level and a regional level. The report should be able to be viewed externally allowing Contractors to view only their information against the performance measure standards.	<ul style="list-style-type: none"> <li>ES staff are able to easily run reports from the system that produce the required data for Federal reporting</li> </ul>	<ul style="list-style-type: none"> <li>ES Program Staff</li> <li>Federal staff</li> </ul>	10/20

#### IV. Schedule IV-B Benefits Realization and Cost Benefit Analysis

##### A. Benefits Realization Table

A new data system will allow the Early Steps Program to address critical needs that are not met by the current system. In addition to the tangible benefits documented in the table below and in the cost benefit analysis (CBA) there are intangible benefits of equal importance:

- Improve provider recruitment: a real problem exists now that can result in slower time-to-service to children in need. The current data system and its inefficiencies make it difficult to work as an Early Steps service provider so many opt not to participate. More providers are needed.
- The number of eligible children will grow as the state grows. A new system will assist the state in maintaining compliance to federal timelines.
- Improved data and access to information will result in better control, monitoring, and technical assistance of services. This will result in higher quality services.
- Most parents of children in need are millennials. Millennials use new technology. A new data system capable of supporting new technologies will improve the customer experience and participation. Mobile friendly access to information about the families’ IFSP, providers, appointments, etc., will present a friendlier experience to families. These technologies can also provide for better outreach and education.

Benefits Realization Table					
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date (MM/YY)
1	A single source of record for everything pertaining to a child, which will allow for the tracking of outcome data	<ul style="list-style-type: none"> <li>• Service recipient families</li> </ul>	<ul style="list-style-type: none"> <li>• Studies have shown that for every \$1 spent on these programs \$17 is saved by avoiding more expensive services later</li> </ul>	Compare outcome data with longitudinal data from the Florida Department of Education (this will take years before measurements can be taken)	07/21
2	System alerts that will assist the program with maintaining compliance with federal timelines	<ul style="list-style-type: none"> <li>• Service recipient families</li> <li>• LES staff</li> <li>• State program staff</li> <li>• State Government</li> </ul>	<ul style="list-style-type: none"> <li>• Improved customer service</li> <li>• Greater transparency and availability of compliance data</li> <li>• Easier to track and avoid issues that could result in Federal intervention</li> </ul>	Compare year-over-year statistics on Federal times	10/20
3	Families will have immediate access to the child's Individual Family Service Plan (IFSP)	<ul style="list-style-type: none"> <li>• Service recipient families</li> <li>• LES staff</li> </ul>	<ul style="list-style-type: none"> <li>• Improved customer service</li> <li>• Reduce LES staff time on manual process</li> <li>• reduced printing costs</li> </ul>	<ul style="list-style-type: none"> <li>• Continue annual families surveys and compare year-over-year</li> <li>• A baseline for time and printing costs has been included in the CBA and can be measured after implementation of the new system</li> </ul>	10/20

Benefits Realization Table					
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date (MM/YY)
4	More efficient operations; rather than spending time searching for information from multiple sources the information will be in the system, freeing up the Local Early Steps (LES) staff's time to interact more with the families and providers	<ul style="list-style-type: none"> <li>• Service recipient families</li> <li>• LES staff</li> </ul>	<ul style="list-style-type: none"> <li>• Replacing the current manual, labor intensive paper-based billing process with an automated, online process will free resources to focus on service delivery</li> <li>• Service Coordinators take notes at on-site visits and transcribe them into the system at the office. The new system will have mobile capabilities eliminating the need to transcribe notes</li> </ul>	Baselines for time and printing costs have been included in the CBA and can be measured after implementation of the new system	10/20



Benefits Realization Table					
#	Description of Benefit	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date (MM/YY)
5	Providers will find it easier to work with the Early Steps program and receive their payments faster	<ul style="list-style-type: none"> <li>• Service recipient families</li> <li>• LES staff</li> <li>• Providers</li> </ul>	<ul style="list-style-type: none"> <li>• The program currently has difficulty recruiting and retaining service provider due to the difficulty of working with an outdated system. A modern system will improve the recruitment and retention of provider</li> <li>• The new system is expected to reduce total time to payment</li> </ul>	<ul style="list-style-type: none"> <li>• An increased number of providers and interested providers can be counted</li> <li>• A decrease in the average number of days to payment can be measured against the current average</li> </ul>	10/20
6	Ability to complete work tasks within, and access information from, the Early Steps Administration system via modern mobile technology	<ul style="list-style-type: none"> <li>• Service recipient families</li> <li>• LES staff</li> </ul>	<ul style="list-style-type: none"> <li>• Improved customer service</li> <li>• LES staff will no longer have to re-key notes that are taken at on-site visits</li> </ul>	<ul style="list-style-type: none"> <li>• Continue annual families surveys and compare year-over-year</li> <li>• A baseline for the expected time saved has been established and can be measured after implementation of the new system</li> </ul>	10/20

## B. Cost Benefit Analysis (CBA)

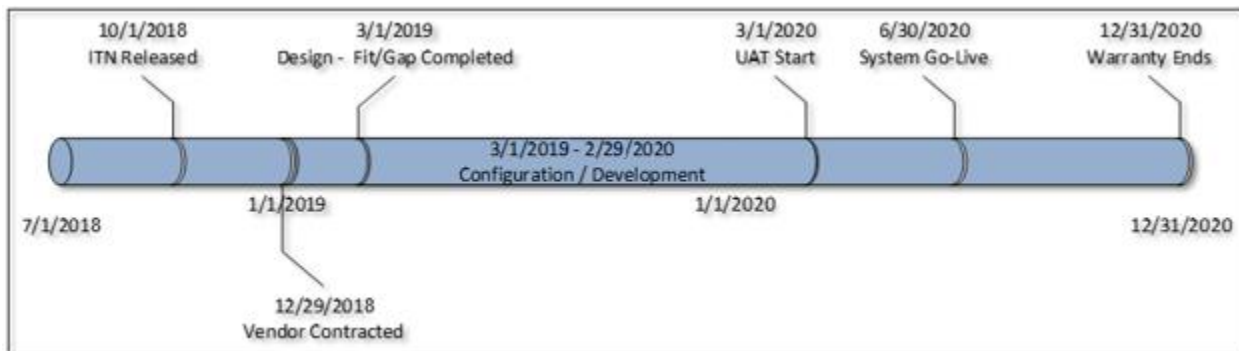
The chart below summarizes the required CBA Forms that are included as Appendix A.

Cost Benefit Analysis	
Form	Description of Data Captured
CBA Form 1 - Net Tangible Benefits	<p>Agency Program Cost Elements: Existing program operational costs versus the expected program operational costs resulting from this project. The agency needs to identify the expected changes in operational costs for the program(s) that will be impacted by the proposed project.</p> <p>Tangible Benefits: Estimates for tangible benefits resulting from implementation of the proposed IT project, which correspond to the benefits identified in the Benefits Realization Table. These estimates appear in the year the benefits will be realized.</p>
CBA Form 2 - Project Cost Analysis	<p>Baseline Project Budget: Estimated project costs.</p> <p>Project Funding Sources: Identifies the planned sources of project funds, e.g., General Revenue, Trust Fund, Grants.</p> <p>Characterization of Project Cost Estimate.</p>
CBA Form 3 - Project Investment Summary	<p>Investment Summary Calculations: Summarizes total project costs and net tangible benefits and automatically calculates:</p> <ul style="list-style-type: none"> <li>• Return on Investment</li> <li>• Payback Period</li> <li>• Breakeven Fiscal Year</li> <li>• Net Present Value</li> <li>• Internal Rate of Return</li> </ul>

Notable outcomes of the CBA are:

- The project will realize a return on investment in FY 2020-21
- The payback period is 4 years
- The breakeven fiscal year is FY 2021-22

The CBA assumes the following high-level timeline



SCHEDULE IV-B FOR DEPARTMENT OF HEALTH EARLY STEPS ADMINISTRATIVE SYSTEM

COST BENEFIT ANALYSIS -- CBAForm 3A						
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	TOTAL FOR ALL YEARS
Project Cost	\$1,357,866	\$2,388,385	\$1,330,171	\$0	\$0	\$5,265,422
Net Tangible Benefits	\$0	\$0	\$1,686,524	\$3,352,136	\$3,349,080	\$8,387,740
Return on Investment	(\$1,546,866)	(\$2,388,385)	\$356,353	\$3,352,136	\$3,349,080	\$3,122,318
Year to Year Change in Program Staffing	0	0	0	0	0	

RETURN ON INVESTMENT ANALYSIS -- CBAForm 3B		
Payback Period (years)	4	Payback Period is the time required to recover the investment costs of the project.
Breakeven Fiscal Year	2021-22	Fiscal Year during which the project's investment costs are recovered.
Net Present Value (NPV)	\$1,987,827	NPV is the present-day value of the project's benefits less costs over the project's lifecycle.
Internal Rate of Return (IRR)	23.14%	IRR is the project's rate of return.

Investment Interest Earning Yield -- CBAForm 3C					
Fiscal Year	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Cost of Capital	1.94%	2.07%	3.18%	4.32%	4.85%

The primary drivers of the return on investment are the following items from the benefits realization table in section IV.A:

- (4) - More efficient operations; rather than spending time searching for information from multiple sources the information will be in the system, freeing up the Local Early Steps (LES) staff's time to interact more with the families and providers, and
- (5) - Providers will find it easier to work with the Early Steps program and receive their payments faster

The basis of estimate for the cost is a bottom up development estimate done on the high-level business requirements with the following additional factors applied/added:

- A standard<sup>8</sup> savings of 20% when buying (pre-built) versus building
- Standard percentages for the phases of a project (define, design, develop, deploy)
- 20% of implementation cost for a PMI certified project manager
- 30% of implementation cost for operations and maintenance (which is nearly \$200k less than current costs)
- 5% of implementation costs for a part time IV&V vendor

<sup>8</sup> National Instruments

### V. Schedule IV-B Major Project Risk Assessment

The Risk Assessment Tool and Risk Assessment Summary are included in Appendix B. The outcome of the Risk Exercise is displayed below. Although an at-risk project, DOH ES is confident that the recommended solution combined with the procurement of professional project management assistance will successfully mitigate risk.

<b>Project</b>	<i>Early Steps Systems Analysis</i>	
<b>Agency</b>	<i>Florida Department of Health</i>	
<b>FY 2018-19 LBR Issue Code:</b>	<b>FY 2018-19 LBR Issue Title:</b>	
<i>36328CO</i>	<i>Children's Medical Services - Early Steps</i>	
<b>Risk Assessment Contact Info (Name, Phone #, and E-mail Address):</b>		
<b>Executive Sponsor</b>	<i>Marcy Hajdukiewicz</i>	
<b>Project Manager</b>	<i>Renee Jenkins</i>	
<b>Prepared By</b>	<i>DOH ES</i>	<i>9/14/2017</i>

<b>Risk Assessment Summary</b>	
<b>Business Strategy</b>	
	<b>Level of Project Risk</b>

Project Risk Area Breakdown	
Risk Assessment Areas	Risk Exposure
Strategic Assessment	MEDIUM
Technology Exposure Assessment	HIGH
Organizational Change Management Assessment	MEDIUM
Communication Assessment	MEDIUM
Fiscal Assessment	HIGH
Project Organization Assessment	HIGH
Project Management Assessment	HIGH
Project Complexity Assessment	HIGH
<b>Overall Project Risk</b>	
	<b>HIGH</b>

## VI. Schedule IV-B Technology Planning

### A. Current Information Technology Environment

#### 1. Current System

The current system is the UF CMS Early Steps Data System developed by the University of Florida (UF) in 1981 to track developmental follow-up for certain infants born in or transferred to neonatal intensive care units in hospitals across Florida.

##### a. Description of Current System

The current iteration of the UF CMS Early Steps Data System is a web-based system built in ColdFusion with a SGL Server 2008 database. UF maintains the system by contract with the Florida DOH-CMS. The system was “cloned” out of the UF Regional Perinatal Intensive Care Centers (RPICC) Data System in order to track developmental follow-up for the Medicaid-eligible neonates emerging from the RPICC Neonatal programs across Florida. The program was later expanded to include non-Medicaid children referred after the neonatal period under Part C of the Individuals with Disabilities Education Act (IDEA).<sup>9</sup>

During 2011, the web-based UF ES Data System served over 450 users at 16 local Early Steps centers, and submitted over 300,000 Medicaid claims for over \$10M in reimbursements to centers across Florida.

The current system includes the following:

- Web-based application built on Adobe’s Cold Fusion combined with SQL 2008 R2 database
- Database and server hosting via UFHealth’s secure environment, with regular data and application backups
- Secure login with strong passwords, automatic logouts for inactivity, and account lockouts after 3 unsuccessful login attempts
- Customized user access configuration based on region, form type, and transaction type
- HTTPS-Security Certificate and encryption

<sup>9</sup> <http://peds.ufl.edu/es/AboutUs/>

- Multiple search methods
- Intensive data entry rules to support clean data collection for Medicaid billing and reporting purposes
- Receipt of submission/error information on every transaction
- Audit trail for all data changes
- Complex reporting in real time with custom report periods and filters
- SQL Server Reporting Services (SSRS) Business Intelligence-based reporting in real time

**b. Current System Resource Requirements**

- Help Desk ticketing system embedded "behind the password" for submission of user requests that may contain PHI
- User directories to deliver and store queued report output and documentation

**c. Current System Performance**

The system does not meet current workload requirements and its users are not satisfied with the system. While the UF data system meets basic data collection and reporting needs, it does not capture data needed to aid management to engage in data-driven decision making.

The following is a list items not supported by the current Early Steps Administration system:

- The current system does not allow end-users create ad-hoc reports; currently the staff has to work with the UF system administrators to create an ad-hoc report.
- The current system does not have adequate provider management data capturing capabilities; instead, a separate system is used to store provider supporting documents.
- The current system does not have alerts informing users of upcoming tasks/actions that require completion.
- The current system does not capture the child's complete record of involvement with the Early Steps Program; instead, the record is pieced together based on electronic and paper documents.
- The current system does not readily support modern mobile technologies

**2. Information Technology Standards**

The Federal Part C data systems (DaSy) standard has sections that apply to custom development but it also has sections that apply to hosted solutions that the Early Steps Administration System is required to be compliant with (see Appendix C). This includes performance, security, and data requirements. Refer to the DaSy Data System Framework document pages 16-18, 30-38, and 27-29.

In addition, the Early Steps Administration system should:

- Be operational twenty-four hours a day with the exception of scheduled downtime for system maintenance activities. End users will be notified in advance of scheduled down-time
- Have response times of ~2 seconds or less for page loads
- Have 99.9% uptime
- Provide real-time reporting to the extent practical
- Provide real-time interface data transactions to the extent practical

The Early Steps Administration system must adhere to the rules established by the Family Educational Rights and Privacy Act (FERPA) as well as address the following security measures:

- Data back-up and recovery
- Data storage
- Data encryption
- Proper destruction of data
- Secure transmission of data

Note that State standards, such as Rule 74-2, F.A.C. – Florida Cybersecurity Standards also needs to be considered.

## B. Current Hardware and/or Software Inventory

The current requirements for the Early Steps Web Server are:

- Windows OS Server, IIS 6
- Archived nightly to external file server

The current requirements for the Early Steps SQL server are:

- Windows OS Server, SQL Server 2012
- Archived nightly to external file server

## C. Proposed Technical Solution

### 1. Technical Solution Alternatives

See Section II.C.2 for a discussion of the alternatives considered.

### 2. Rationale for Selection

See Section II.C.3 for a discussion of the rationale for the recommended solution.

### 3. Recommended Technical Solution

The proposed technical solution is to procure a vendor to implement a Pre-Built solution (refer to Sections II.C.2 through II.C.4) that meets the proposed business need as described in Section II.A and proposed business requirements as described in Section II.C. The major components of the new system will be:

- Case Management
  - Eligibility
  - Child Tracking
  - Transition
- Program Management
  - Contract Management
  - Provider Management
- Global Services
  - Reporting
  - Integration
  - Security
- Audit

## D. Proposed Solution Description

### 1. Summary Description of Proposed System

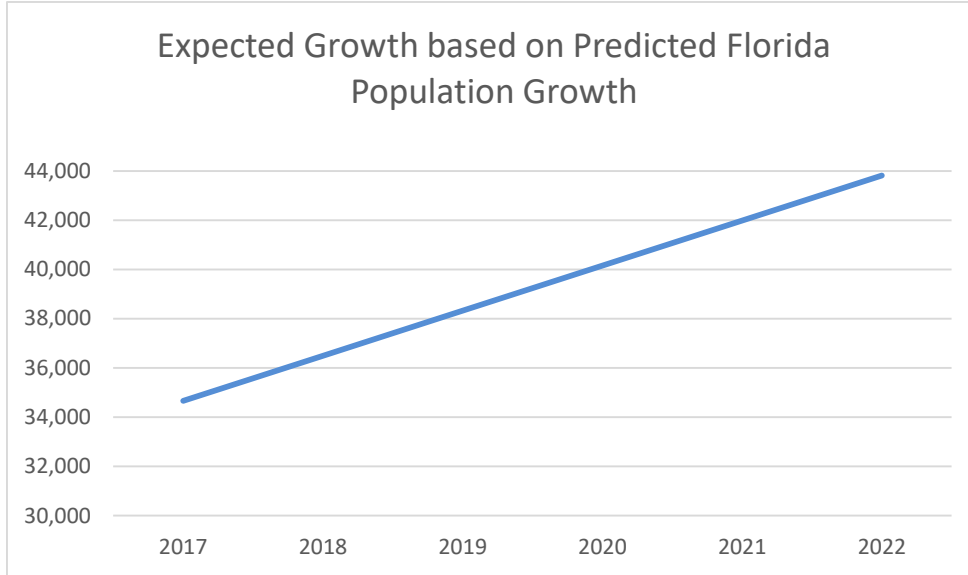
The administration system will be a modern data system that will ensure programmatic and fiscal accountability of Early Steps. The system must collect child-specific developmental and outcome data, allow access to families and health care professionals, allow population and region level reporting, encounter data, de-identification data, provider management, contract monitoring, and fiscal monitoring.

### 2. Resource and Summary Level Funding Requirements for Proposed Solution (if known)

Resource requirements and summary level funding resource requirements are included in the Cost Benefit Analysis appendix.

**E. Capacity Planning**  
*(historical and current trends versus projected requirements)*

State population is expected to grow to 22,434,000 by the year 2025.<sup>10</sup> The chart below shows how this affects the growth of children served by ES over the amount of time covered by the CBA assuming the percentage of children served as compared to total population remains stable.



**VII. Schedule IV-B Project Management Planning**

Included in Appendix D is DOH ES’s project management plan for this project.

<sup>10</sup> University of Florida’s Bureau of Economic and Business Research



## VIII. Appendices

Appendices to the Schedule IV-B are as follows:

- A. Cost Benefit Analysis**
- B. Project Risk Assessment**
- C. DaSy Technology Standards**
- D. DOH ES Project Management Plan**
- E. DOH ES Requirements Package**

CBAForm 1 - Net Tangible Benefits

Agency Florida Department of Health Project Early Steps Admin System

Net Tangible Benefits - Operational Cost Changes (Costs of Current Operations versus Proposed Operations as a Result of the Project) and Additional Tangible Benefits -- CBAForm 1A															
Agency <i>(Recurring Costs Only -- No Project Costs)</i>	FY 2017-18			FY 2018-19			FY 2019-20			FY 2020-21			FY 2021-22		
	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a)+(b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Cost Change Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project	(a) Existing Program Costs	(b) Operational Cost Change	(c) = (a) + (b) New Program Costs resulting from Proposed Project
<b>A. Personnel Costs -- Agency-Managed Staff</b>	\$1,026,152	\$0	\$1,026,152	\$1,026,152	\$403,779	\$1,429,931	\$1,026,152	\$448,644	\$1,474,796	\$1,026,152	\$224,321	\$1,250,473	\$1,026,152	\$0	\$1,026,152
<b>A.b Total Staff</b>	19.00	0.00	19.00	19.00	0.00	19.00	19.00	0.00	19.00	19.00	0.00	19.00	19.00	0.00	19.00
A-1.a. State FTEs (Salaries & Benefits)	\$863,032	\$0	\$863,032	\$863,032	\$0	\$863,032	\$863,032	\$0	\$863,032	\$863,032	\$0	\$863,032	\$863,032	\$0	\$863,032
A-1.b. State FTEs (#)	16.00	0.00	16.00	16.00	0.00	16.00	16.00	0.00	16.00	16.00	0.00	16.00	16.00	0.00	16.00
A-2.a. OPS Staff (Salaries)	\$73,120	\$0	\$73,120	\$73,120	\$0	\$73,120	\$73,120	\$0	\$73,120	\$73,120	\$0	\$73,120	\$73,120	\$0	\$73,120
A-2.b. OPS (#)	2.00	0.00	2.00	2.00	0.00	2.00	2.00	0.00	2.00	2.00	0.00	2.00	2.00	0.00	2.00
A-3.a. Staff Augmentation (Contract Cost)	\$90,000	\$0	\$90,000	\$90,000	\$403,779	\$493,779	\$90,000	\$448,644	\$538,644	\$90,000	\$224,321	\$314,321	\$90,000	\$0	\$90,000
A-3.b. Staff Augmentation (# of Contractors)	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00
<b>B. Application Maintenance Costs</b>	\$57,715	\$0	\$57,715	\$57,715	\$954,087	\$1,011,802	\$57,715	\$1,849,973	\$1,907,688	\$57,715	\$926,393	\$984,108	\$57,705	\$0	\$57,705
B-1. Managed Services (Staffing)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-2. Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-3. Software	\$150	\$0	\$150	\$150	\$897,287	\$897,437	\$150	\$1,794,573	\$1,794,723	\$150	\$897,287	\$897,437	\$150	\$0	\$150
B-4. Other <i>Equipment, Phones, Data Lines</i>	\$57,565	\$0	\$57,565	\$57,565	\$56,800	\$114,365	\$57,565	\$55,400	\$112,965	\$57,565	\$29,106	\$86,671	\$57,555	\$0	\$57,555
<b>C. Data Center Provider Costs</b>	\$750,000	\$0	\$750,000	\$750,000	\$0	\$750,000	\$690,474	\$0	\$690,474	\$633,859	\$0	\$633,859	\$636,915	\$0	\$636,915
C-1. Managed Services (Staffing)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-2. Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-3. Network / Hosting Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-4. Disaster Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-5. Other <i>Inclusive: UF to New</i>	\$750,000	\$0	\$750,000	\$750,000	\$0	\$750,000	\$690,474	\$0	\$690,474	\$633,859	\$0	\$633,859	\$636,915	\$0	\$636,915
<b>D. Plant &amp; Facility Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>E. Other Costs</b>	\$61,823,539	\$0	\$61,823,539	\$61,823,539	\$0	\$61,823,539	\$61,823,539	\$179,457	\$62,002,996	\$61,823,539	\$358,915	\$62,182,454	\$61,805,539	\$0	\$61,805,539
E-1. Training	\$50,000	\$0	\$50,000	\$50,000	\$0	\$50,000	\$50,000	\$179,457	\$229,457	\$50,000	\$358,915	\$408,915	\$50,000	\$0	\$50,000
E-2. Travel	\$55,435	\$0	\$55,435	\$55,435	\$0	\$55,435	\$55,435	\$0	\$55,435	\$55,435	\$0	\$55,435	\$37,435	\$0	\$37,435
E-3. Other <i>LES Contracts, Supplies, Services</i>	\$61,718,104	\$0	\$61,718,104	\$61,718,104	\$0	\$61,718,104	\$61,718,104	\$0	\$61,718,104	\$61,718,104	\$0	\$61,718,104	\$61,718,104	\$0	\$61,718,104
<b>Total of Recurring Operational Costs</b>	\$63,657,406	\$0	\$63,657,406	\$63,657,406	\$1,357,866	\$65,015,272	\$63,597,880	\$2,478,074	\$66,075,954	\$63,541,265	\$1,509,629	\$65,050,894	\$63,526,311	\$0	\$63,526,311
<b>F. Additional Tangible Benefits:</b>		\$0			\$0			\$0			\$0			\$0	
F-1.		\$0			\$0			\$0			\$0			\$0	
F-2.		\$0			\$0			\$0			\$0			\$0	
F-3.		\$0			\$0			\$0			\$0			\$0	
<b>Total Net Tangible Benefits:</b>		\$0			(\$1,357,866)			(\$2,478,074)			(\$1,509,629)			\$0	

CHARACTERIZATION OF PROJECT BENEFIT ESTIMATE -- CBAForm 1B			
Choose Type	Estimate Confidence	Enter % (+/-)	
Detailed/Rigorous	<input type="checkbox"/>	Confidence Level	
Order of Magnitude	<input checked="" type="checkbox"/>	Confidence Level	20%
Placeholder	<input type="checkbox"/>	Confidence Level	

A		B		C		D		E		F		G		H		I		J		K		L		M		N		O		P		Q		R		S		T	
1 Florida Department of Health		Early Steps Admin System																																					
2 Costs entered into each row are mutually exclusive. Insert rows for detail and modify appropriation categories as necessary, but do not remove any of the provided project cost elements. Reference vendor quotes in the Item Description where applicable. Include only one-time project costs in this table. Include any recurring costs in CBA Form 1A.								FY2017-18		FY2018-19		FY2019-20		FY2020-21		FY2021-22		TOTAL																					
3				\$ 189,000		\$ -		\$ 1,357,866		\$ 2,478,074		\$ 1,509,629		\$ -		\$ 5,534,569																							
4 Item Description (remove guidelines and annotate entries here)		Project Cost Element		Appropriation Category		Current & Previous Years Project-Related Cost		YR 1 # YR 1 LBR YR 1 Base Budget		YR 2 # YR 2 LBR YR 2 Base Budget		YR 3 # YR 3 LBR YR 3 Base Budget		YR 4 # YR 4 LBR YR 4 Base Budget		YR 5 # YR 5 LBR YR 5 Base Budget		TOTAL																					
5 Costs for all state employees working on the project.		FTE		S&B		\$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		\$ -																			
6 Costs for all OPS employees working on the project.		OPS		OPS		\$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		\$ -																			
7 Staffing costs for personnel using Time & Expense.		Staff Augmentation		Contracted Services		\$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		\$ -																			
8 Project management personnel and related deliverables.		Project Management		Contracted Services		\$ -		0.00 \$ - \$ -		0.00 \$ 358,915 \$ -		0.00 \$ 358,915 \$ -		0.00 \$ 179,457 \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		\$ 897,287																			
9 Project oversight to include Independent Verification & Validation (IV&V) personnel and related deliverables.		Project Oversight		Contracted Services		\$ -		0.00 \$ - \$ -		0.00 \$ 44,864 \$ -		0.00 \$ 89,729 \$ -		0.00 \$ 44,864 \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		\$ 179,457																			
10 Staffing costs for all professional services not included in other categories.		Consultants/Contractors		Contracted Services		\$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		0.00 \$ - \$ -		\$ -																			
11 Separate requirements analysis and feasibility study procurements.		Project Planning/Analysis		Contracted Services		\$ 189,000		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ 189,000																			
12 Hardware purchases not included in data center services.		Hardware		OCO		\$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ -																			
13 Commercial software purchases and licensing costs.		Commercial Software		Contracted Services		\$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ -																			
14 Professional services with fixed-price costs (i.e. software development, installation, project documentation)		Project Deliverables		Contracted Services		\$ -		\$ - \$ -		\$ 897,287 \$ -		\$ 1,794,573 \$ -		\$ 897,287 \$ -		\$ - \$ -		\$ - \$ -		\$ 3,589,147																			
15 All first-time training costs associated with the project.		Training		Contracted Services		\$ -		\$ - \$ -		\$ - \$ -		\$ 179,457 \$ -		\$ 358,915 \$ -		\$ - \$ -		\$ - \$ -		\$ 538,372																			
16 Include the quote received from the data center provider for project equipment and services. Only include one-time project costs in this row. Recurring, project-related data center costs are included in CBA Form 1A.		Data Center Services - One Time Costs		Data Center Category		\$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ -																			
17 Other contracted services not included in other categories.		Other Services		Contracted Services		\$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ -																			
18 Include costs for non-state data center equipment required by the project and the proposed solution (insert additional rows as needed for detail)		Equipment & Data Center for Cloud/		Expense		\$ -		\$ - \$ -		\$ 56,800 \$ -		\$ 55,400 \$ -		\$ 29,106		\$ -		\$ -		\$ 141,306																			
19 Include costs associated with leasing space for project personnel.		Leased Space		Expense		\$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ -																			
20 Other project expenses not included in other categories.		Other Expenses		Expense		\$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ - \$ -		\$ -																			
21		Total				\$ 189,000		0.00 \$ - \$ -		0.00 \$ 1,357,866 \$ -		0.00 \$ 2,478,074 \$ -		0.00 \$ 1,509,629 \$ -		0.00 \$ - \$ -		\$ 5,534,569																					

CBAForm 2 - Project Cost Analysis

Agency	<u>Florida Department of Health</u>	Project	<u>Early Steps Admin System</u>
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PROJECT COST SUMMARY	PROJECT COST SUMMARY (from CBAForm 2A)					TOTAL
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	
TOTAL PROJECT COSTS (*)	\$0	\$1,357,866	\$2,478,074	\$1,509,629	\$0	\$5,534,569
CUMULATIVE PROJECT COSTS <i>(includes Current &amp; Previous Years' Project-Related Costs)</i>	\$189,000	\$1,546,866	\$4,024,940	\$5,534,569	\$5,534,569	
Total Costs are carried forward to CBAForm3 Project Investment Summary worksheet.						

PROJECT FUNDING SOURCES	PROJECT FUNDING SOURCES - CBAForm 2B					TOTAL
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	
General Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Trust Fund	\$0	\$0	\$0	\$0	\$0	\$0
Federal Match <input type="checkbox"/>	\$0	\$0	\$0	\$0	\$0	\$0
Grants <input checked="" type="checkbox"/>	\$0	\$1,357,866	\$0	\$0	\$0	\$1,357,866
Other <input type="checkbox"/> Specify	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL INVESTMENT</b>	\$0	\$1,357,866	\$0	\$0	\$0	\$1,357,866
<b>CUMULATIVE INVESTMENT</b>	\$0	\$1,357,866	\$1,357,866	\$1,357,866	\$1,357,866	

Characterization of Project Cost Estimate - CBAForm 2C		
Choose Type	Estimate Confidence	Enter % (+/-)
Detailed/Rigorous	Confidence Level	
Order of Magnitude x	Confidence Level	20%
Placeholder	Confidence Level	

CBAForm 3 - Project Investment Summary

Agency	<u>Florida Department of Health</u>	Project	<u>Early Steps Admin System</u>
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COST BENEFIT ANALYSIS -- CBAForm 3A						
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	TOTAL FOR ALL YEARS
Project Cost	\$0	\$1,357,866	\$2,478,074	\$1,509,629	\$0	\$5,534,569
Net Tangible Benefits	\$0	(\$1,357,866)	(\$2,478,074)	(\$1,509,629)	\$0	(\$5,345,569)
Return on Investment	(\$189,000)	(\$2,715,732)	(\$4,956,148)	(\$3,019,258)	\$0	(\$10,880,138)
Year to Year Change in Program Staffing	0	0	0	0	0	

RETURN ON INVESTMENT ANALYSIS -- CBAForm 3B		
Payback Period (years)	NO PAYBACK	Payback Period is the time required to recover the investment costs of the project.
Breakeven Fiscal Year	NO PAYBACK	Fiscal Year during which the project's investment costs are recovered.
Net Present Value (NPV)	(\$9,853,335)	NPV is the present-day value of the project's benefits less costs over the project's lifecycle.
Internal Rate of Return (IRR)	NO IRR	IRR is the project's rate of return.

Investment Interest Earning Yield -- CBAForm 3C					
Fiscal Year	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
Cost of Capital	1.94%	2.07%	3.18%	4.32%	4.85%

	B	C	D	E	F	G	H						
3	Project		Early Steps Systems Analysis										
4													
5	Agency		Florida Department of Health										
6	FY 2018-19 LBR Issue Code:			FY 2018-19 LBR Issue Title:									
7	36328CO			Children's Medical Services - Early Steps									
8	Risk Assessment Contact Info (Name, Phone #, and E-mail Address):												
9													
10	Executive Sponsor		Marcy Hajdukiewicz										
11	Project Manager		Renee Jenkins										
12	Prepared By		DOH ES		9/14/2017								
14	<b>Risk Assessment Summary</b>												
15													
16	<b>Business Strategy</b>	<b>Most Aligned</b>											
17													
18													
19													
20													
21													
22													
23													
24													
25													
26													
27													
28	<b>Least Aligned</b>												
29													
30													
31													
32													
34							<b>Project Risk Area Breakdown</b>						
35							<b>Risk Assessment Areas</b>						<i>Risk Exposure</i>
36							Strategic Assessment						MEDIUM
37													
38							Technology Exposure Assessment						HIGH
39													
40							Organizational Change Management Assessment						MEDIUM
41													
42	Communication Assessment						MEDIUM						
43													
44	Fiscal Assessment						HIGH						
45													
46	Project Organization Assessment						HIGH						
47													
48	Project Management Assessment						HIGH						
49													
50	Project Complexity Assessment						HIGH						
51													
52													
53	<b>Overall Project Risk</b>						HIGH						

	B	C	D	E
1	Agency: Florida Department of Health		Project: Early Steps Systems Analysis	
3	Section 1 -- Strategic Area			
4	#	Criteria	Values	Answer
5	1.01	Are project objectives clearly aligned with the agency's legal mission?	0% to 40% -- Few or no objectives aligned	81% to 100% -- All or nearly all objectives aligned
6			41% to 80% -- Some objectives aligned	
7			81% to 100% -- All or nearly all objectives aligned	
8	1.02	Are project objectives clearly documented and understood by all stakeholder groups?	Not documented or agreed to by stakeholders	Documented with sign-off by stakeholders
9			Informal agreement by stakeholders	
10			Documented with sign-off by stakeholders	
11	1.03	Are the project sponsor, senior management, and other executive stakeholders actively involved in meetings for the review and success of the project?	Not or rarely involved	Most regularly attend executive steering committee meetings
12			Most regularly attend executive steering committee meetings	
13			Project charter signed by executive sponsor and executive team actively engaged in steering committee meetings	
14	1.04	Has the agency documented its vision for how changes to the proposed technology will improve its business processes?	Vision is not documented	Vision is completely documented
15			Vision is partially documented	
16			Vision is completely documented	
17	1.05	Have all project business/program area requirements, assumptions, constraints, and priorities been defined and documented?	0% to 40% -- Few or none defined and documented	81% to 100% -- All or nearly all defined and documented
18			41% to 80% -- Some defined and documented	
19			81% to 100% -- All or nearly all defined and documented	
20	1.06	Are all needed changes in law, rule, or policy identified and documented?	No changes needed	No changes needed
21			Changes unknown	
22			Changes are identified in concept only	
23			Changes are identified and documented	
24			Legislation or proposed rule change is drafted	
25	1.07	Are any project phase or milestone completion dates fixed by outside factors, e.g., state or federal law or funding restrictions?	Few or none	Few or none
26			Some	
27			All or nearly all	
28	1.08	What is the external (e.g. public) visibility of the proposed system or project?	Minimal or no external use or visibility	Moderate external use or visibility
29			Moderate external use or visibility	
30			Extensive external use or visibility	
31	1.09	What is the internal (e.g. state agency) visibility of the proposed system or project?	Multiple agency or state enterprise visibility	Single agency-wide use or visibility
32			Single agency-wide use or visibility	
33			Use or visibility at division and/or bureau level only	
34	1.10	Is this a multi-year project?	Greater than 5 years	Between 1 and 3 years
35			Between 3 and 5 years	
36			Between 1 and 3 years	
37			1 year or less	

	B	C	D	E
1	Agency: Florida Department of Health		Project: Early Steps Systems Analysis	
3	Section 2 -- Technology Area			
4	#	Criteria	Values	Answer
5	2.01	Does the agency have experience working with, operating, and supporting the proposed technical solution in a production environment?	Read about only or attended conference and/or vendor presentation	Read about only or attended conference and/or vendor presentation
6			Supported prototype or production system less than 6 months	
7			Supported production system 6 months to 12 months	
8			Supported production system 1 year to 3 years	
9			Installed and supported production system more than 3 years	
10	2.02	Does the agency's internal staff have sufficient knowledge of the proposed technical solution to implement and operate the new system?	External technical resources will be needed for implementation and operations	External technical resources will be needed for implementation and operations
11			External technical resources will be needed through implementation only	
12			Internal resources have sufficient knowledge for implementation and operations	
13	2.03	Have all relevant technical alternatives/ solution options been researched, documented and considered?	No technology alternatives researched	All or nearly all alternatives documented and considered
14			Some alternatives documented and considered	
15			All or nearly all alternatives documented and considered	
16	2.04	Does the proposed technical solution comply with all relevant agency, statewide, or industry technology standards?	No relevant standards have been identified or incorporated into proposed technology	Some relevant standards have been incorporated into the proposed technology
17			Some relevant standards have been incorporated into the proposed technology	
18			Proposed technology solution is fully compliant with all relevant agency, statewide, or industry standards	
19	2.05	Does the proposed technical solution require significant change to the agency's existing technology infrastructure?	Minor or no infrastructure change required	Minor or no infrastructure change required
20			Moderate infrastructure change required	
21			Extensive infrastructure change required	
22			Complete infrastructure replacement	
23	2.06	Are detailed hardware and software capacity requirements defined and documented?	Capacity requirements are not understood or defined	Capacity requirements are defined only at a conceptual level
24			Capacity requirements are defined only at a conceptual level	
25			Capacity requirements are based on historical data and new system design specifications and performance requirements	



	B	C	D	E
1	<b>Agency: Florida Department of Health</b>		<b>Project: Early Steps Systems Analysis</b>	
3	<b>Section 3 -- Organizational Change Management Area</b>			
4	<b>#</b>	<b>Criteria</b>	<b>Values</b>	<b>Answer</b>
5	3.01	What is the expected level of organizational change that will be imposed within the agency if the project is successfully implemented?	Extensive changes to organization structure, staff or business processes	Moderate changes to organization structure, staff or business processes
6			Moderate changes to organization structure, staff or business processes	
7			Minimal changes to organization structure, staff or business processes structure	
8	3.02	Will this project impact essential business processes?	Yes	Yes
9			No	
10	3.03	Have all business process changes and process interactions been defined and documented?	0% to 40% -- Few or no process changes defined and documented	81% to 100% -- All or nearly all processes defined and documented
11			41% to 80% -- Some process changes defined and documented	
12			81% to 100% -- All or nearly all processes defined and documented	
13	3.04	Has an Organizational Change Management Plan been approved for this project?	Yes	No
14			No	
15	3.05	Will the agency's anticipated FTE count change as a result of implementing the project?	Over 10% FTE count change	Less than 1% FTE count change
16			1% to 10% FTE count change	
17			Less than 1% FTE count change	
18	3.06	Will the number of contractors change as a result of implementing the project?	Over 10% contractor count change	1 to 10% contractor count change
19			1 to 10% contractor count change	
20			Less than 1% contractor count change	
21	3.07	What is the expected level of change impact on the citizens of the State of Florida if the project is successfully implemented?	Extensive change or new way of providing/receiving services or information)	Moderate changes
22			Moderate changes	
23			Minor or no changes	
24	3.08	What is the expected change impact on other state or local government agencies as a result of implementing the project?	Extensive change or new way of providing/receiving services or information	Minor or no changes
25			Moderate changes	
26			Minor or no changes	
27	3.09	Has the agency successfully completed a project with similar organizational change requirements?	No experience/Not recently (>5 Years)	Recently completed project with greater change requirements
28			Recently completed project with fewer change requirements	
29			Recently completed project with similar change requirements	
30			Recently completed project with greater change requirements	

	B	C	D	E
1	Agency: Agency Name		Project: Project Name	
3	<b>Section 4 -- Communication Area</b>			
4	#	Criteria	Value Options	Answer
5	4.01	Has a documented Communication Plan been approved for this project?	Yes	Yes
6			No	
7	4.02	Does the project Communication Plan promote the collection and use of feedback from management, project team, and business stakeholders (including end users)?	Negligible or no feedback in Plan	Routine feedback in Plan
8			Routine feedback in Plan	
9			Proactive use of feedback in Plan	
10	4.03	Have all required communication channels been identified and documented in the Communication Plan?	Yes	Yes
11			No	
12	4.04	Are all affected stakeholders included in the Communication Plan?	Yes	No
13			No	
14	4.05	Have all key messages been developed and documented in the Communication Plan?	Plan does not include key messages	Some key messages have been developed
15			Some key messages have been developed	
16			All or nearly all messages are documented	
17	4.06	Have desired message outcomes and success measures been identified in the Communication Plan?	Plan does not include desired messages outcomes and success measures	Success measures have been developed for some messages
18			Success measures have been developed for some messages	
19			All or nearly all messages have success measures	
20	4.07	Does the project Communication Plan identify and assign needed staff and resources?	Yes	Yes
21			No	

	B	C	D	E
1	Agency: Florida Department of Health		Project: Early Steps Systems Analysis	
3	Section 5 -- Fiscal Area			
4	#	Criteria	Values	Answer
5	5.01	Has a documented Spending Plan been approved for the entire project lifecycle?	Yes	No
6			No	
7	5.02	Have all project expenditures been identified in the Spending Plan?	0% to 40% -- None or few defined and documented	41% to 80% -- Some defined and documented
8			41% to 80% -- Some defined and documented	
9			81% to 100% -- All or nearly all defined and documented	
10	5.03	What is the estimated total cost of this project over its entire lifecycle?	Unknown	Between \$2 M and \$10 M
11			Greater than \$10 M	
12			Between \$2 M and \$10 M	
13			Between \$500K and \$1,999,999	
14			Less than \$500 K	
15	5.04	Is the cost estimate for this project based on quantitative analysis using a standards-based estimation model?	Yes	Yes
16			No	
17	5.05	What is the character of the cost estimates for this project?	Detailed and rigorous (accurate within ±10%)	Order of magnitude – estimate could vary between 10-100%
18			Order of magnitude – estimate could vary between 10-100%	
19			Placeholder – actual cost may exceed estimate by more than 100%	
20	5.06	Are funds available within existing agency resources to complete this project?	Yes	No
21			No	
22	5.07	Will/should multiple state or local agencies help fund this project or system?	Funding from single agency	Funding from single agency
23			Funding from local government agencies	
24			Funding from other state agencies	
25	5.08	If federal financial participation is anticipated as a source of funding, has federal approval been requested and received?	Neither requested nor received	Neither requested nor received
26			Requested but not received	
27			Requested and received	
28			Not applicable	
29	5.09	Have all tangible and intangible benefits been identified and validated as reliable and achievable?	Project benefits have not been identified or validated	Most project benefits have been identified but not validated
30			Some project benefits have been identified but not validated	
31			Most project benefits have been identified but not validated	
32			All or nearly all project benefits have been identified and validated	
33	5.10	What is the benefit payback period that is defined and documented?	Within 1 year	Within 5 years
34			Within 3 years	
35			Within 5 years	
36			More than 5 years	
37			No payback	
38	5.11	Has the project procurement strategy been clearly determined and agreed to by affected stakeholders?	Procurement strategy has not been identified and documented	Procurement strategy has not been identified and documented
39			Stakeholders have not been consulted re: procurement strategy	
40			Stakeholders have reviewed and approved the proposed procurement strategy	
41	5.12	What is the planned approach for acquiring necessary products and solution services to successfully complete the project?	Time and Expense (T&E)	Firm Fixed Price (FFP)
42			Firm Fixed Price (FFP)	
43			Combination FFP and T&E	
44	5.13	What is the planned approach for procuring hardware and software for the project?	Timing of major hardware and software purchases has not yet been determined	Timing of major hardware

	B	C	D	E
1	Agency: Florida Department of Health		Project: Early Steps Systems Analysis	
3	Section 5 -- Fiscal Area			
4	#	Criteria	Values	Answer
45			Purchase all hardware and software at start of project to take advantage of one-time discounts	and software purchases has not yet been determined
46			Just-in-time purchasing of hardware and software is documented in the project schedule	
47	5.14	Has a contract manager been assigned to this project?	No contract manager assigned	Contract manager assigned is not the procurement manager or the project manager
48			Contract manager is the procurement manager	
49			Contract manager is the project manager	
50			Contract manager assigned is not the procurement manager or the project manager	
51	5.15	Has equipment leasing been considered for the project's large-scale computing purchases?	Yes	Yes
52			No	
53	5.16	Have all procurement selection criteria and outcomes been clearly identified?	No selection criteria or outcomes have been identified	Some selection criteria and outcomes have been defined and documented
54			Some selection criteria and outcomes have been defined and documented	
55			All or nearly all selection criteria and expected outcomes have been defined and documented	
56	5.17	Does the procurement strategy use a multi-stage evaluation process to progressively narrow the field of prospective vendors to the single, best qualified candidate?	Procurement strategy has not been developed	Procurement strategy has not been developed
57			Multi-stage evaluation not planned/used for procurement	
58			Multi-stage evaluation and proof of concept or prototype planned/used to select best qualified vendor	
59	5.18	For projects with total cost exceeding \$10 million, did/will the procurement strategy require a proof of concept or prototype as part of the bid response?	Procurement strategy has not been developed	Not applicable
60			No, bid response did/will not require proof of concept or prototype	
61			Yes, bid response did/will include proof of concept or prototype	
62			Not applicable	
63				
64				
65				
66				

	B	C	D	E
1	Agency: Florida Department of Health		Project: Early Steps Systems Analysis	
3	Section 6 -- Project Organization Area			
4	#	Criteria	Values	Answer
5	6.01	Is the project organization and governance structure clearly defined and documented within an approved project plan?	Yes	Yes
6			No	
7	6.02	Have all roles and responsibilities for the executive steering committee been clearly identified?	None or few have been defined and documented	None or few have been defined and documented
8			Some have been defined and documented	
9			All or nearly all have been defined and documented	
10	6.03	Who is responsible for integrating project deliverables into the final solution?	Not yet determined	System Integrator (contractor)
11			Agency	
12			System Integrator (contractor)	
13	6.04	How many project managers and project directors will be responsible for managing the project?	3 or more	1
14			2	
15			1	
16	6.05	Has a project staffing plan specifying the number of required resources (including project team, program staff, and contractors) and their corresponding roles, responsibilities and needed skill levels been developed?	Needed staff and skills have not been identified	Some or most staff roles and responsibilities and needed skills have been identified
17			Some or most staff roles and responsibilities and needed skills have been identified	
18			Staffing plan identifying all staff roles, responsibilities, and skill levels have been documented	
19	6.06	Is an experienced project manager dedicated fulltime to the project?	No experienced project manager assigned	No experienced project manager assigned
20			No, project manager is assigned 50% or less to project	
21			No, project manager assigned more than half-time, but less than full-time to project	
22			Yes, experienced project manager dedicated full-time, 100% to project	
23	6.07	Are qualified project management team members dedicated full-time to the project	None	No, business, functional or technical experts dedicated 50% or less to project
24			No, business, functional or technical experts dedicated 50% or less to project	
25			No, business, functional or technical experts dedicated more than half-time but less than full-time to project	
26			Yes, business, functional or technical experts dedicated full-time, 100% to project	
27	6.08	Does the agency have the necessary knowledge, skills, and abilities to staff the project team with in-house resources?	Few or no staff from in-house resources	Few or no staff from in-house resources
28			Half of staff from in-house resources	
29			Mostly staffed from in-house resources	
30			Completely staffed from in-house resources	
31	6.09	Is agency IT personnel turnover expected to significantly impact this project?	Minimal or no impact	Minimal or no impact
32			Moderate impact	
33			Extensive impact	
34	6.10	Does the project governance structure establish a formal change review and control board to address proposed changes in project scope, schedule, or cost?	Yes	Yes
35			No	
36	6.11	Are all affected stakeholders represented by functional manager on the change review and control board?	No board has been established	No, all stakeholders are not represented on the board
37			No, only IT staff are on change review and control board	
38			No, all stakeholders are not represented on the board	
39			Yes, all stakeholders are represented by functional manager	

	B	C	D	E
1	Agency: Florida Department of Health		Project: Early Steps Systems Analysis	
3	Section 7 -- Project Management Area			
4	#	Criteria	Values	Answer
5	7.01	Does the project management team use a standard commercially available project management methodology to plan, implement, and control the project?	No	Yes
6			Project Management team will use the methodology selected by the systems integrator	
7			Yes	
8	7.02	For how many projects has the agency successfully used the selected project management methodology?	None	More than 3
9			1-3	
10			More than 3	
11	7.03	How many members of the project team are proficient in the use of the selected project management methodology?	None	None
12			Some	
13			All or nearly all	
14	7.04	Have all requirements specifications been unambiguously defined and documented?	0% to 40% -- None or few have been defined and documented	41 to 80% -- Some have been defined and documented
15			41 to 80% -- Some have been defined and documented	
16			81% to 100% -- All or nearly all have been defined and documented	
17	7.05	Have all design specifications been unambiguously defined and documented?	0% to 40% -- None or few have been defined and documented	0% to 40% -- None or few have been defined and documented
18			41 to 80% -- Some have been defined and documented	
19			81% to 100% -- All or nearly all have been defined and documented	
20	7.06	Are all requirements and design specifications traceable to specific business rules?	0% to 40% -- None or few are traceable	41 to 80% -- Some are traceable
21			41 to 80% -- Some are traceable	
22			81% to 100% -- All or nearly all requirements and specifications are traceable	
23	7.07	Have all project deliverables/services and acceptance criteria been clearly defined and documented?	None or few have been defined and documented	Some deliverables and acceptance criteria have been defined and documented
24			Some deliverables and acceptance criteria have been defined and documented	
25			All or nearly all deliverables and acceptance criteria have been defined and documented	
26	7.08	Is written approval required from executive sponsor, business stakeholders, and project manager for review and sign-off of major project deliverables?	No sign-off required	Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables
27			Only project manager signs-off	
28			Review and sign-off from the executive sponsor, business stakeholder, and project manager are required on all major project deliverables	
29	7.09	Has the Work Breakdown Structure (WBS) been defined to the work package level for all project activities?	0% to 40% -- None or few have been defined to the work package level	0% to 40% -- None or few have been defined to the work package level
30			41 to 80% -- Some have been defined to the work package level	
31			81% to 100% -- All or nearly all have been defined to the work package level	
32	7.10	Has a documented project schedule been approved for the entire project lifecycle?	Yes	No
33			No	
34	7.11	Does the project schedule specify all project tasks, go/no-go decision points (checkpoints),	Yes	No

	B	C	D	E
1	Agency: Florida Department of Health		Project: Early Steps Systems Analysis	
3	Section 7 -- Project Management Area			
4	#	Criteria	Values	Answer
35		critical milestones, and resources?	No	No
36	7.12	Are formal project status reporting processes documented and in place to manage and control this project?	No or informal processes are used for status reporting	Project team uses formal processes
37			Project team uses formal processes	
38			Project team and executive steering committee use formal status reporting processes	
39	7.13	Are all necessary planning and reporting templates, e.g., work plans, status reports, issues and risk management, available?	No templates are available	Some templates are available
40			Some templates are available	
41			All planning and reporting templates are available	
42	7.14	Has a documented Risk Management Plan been approved for this project?	Yes	No
43			No	
44	7.15	Have all known project risks and corresponding mitigation strategies been identified?	None or few have been defined and documented	None or few have been defined and documented
45			Some have been defined and documented	
46			All known risks and mitigation strategies have been defined	
47	7.16	Are standard change request, review and approval processes documented and in place for this project?	Yes	Yes
48			No	
49	7.17	Are issue reporting and management processes documented and in place for this project?	Yes	Yes
50			No	

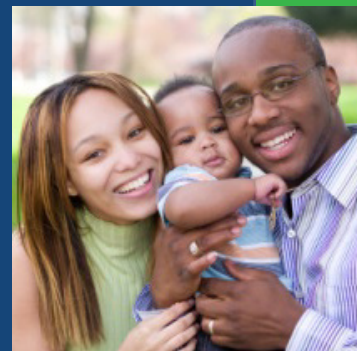
	B	C	D	E
1	Agency: Florida Department of Health		Project: Early Steps Systems Analysis	
2				
3	<b>Section 8 -- Project Complexity Area</b>			
4	#	Criteria	Values	Answer
5	8.01	How complex is the proposed solution compared to the current agency systems?	Unknown at this time	More complex
6			More complex	
7			Similar complexity	
8			Less complex	
9	8.02	Are the business users or end users dispersed across multiple cities, counties, districts, or regions?	Single location	More than 3 sites
10			3 sites or fewer	
11			More than 3 sites	
12	8.03	Are the project team members dispersed across multiple cities, counties, districts, or regions?	Single location	More than 3 sites
13			3 sites or fewer	
14			More than 3 sites	
15	8.04	How many external contracting or consulting organizations will this project require?	No external organizations	1 to 3 external organizations
16			1 to 3 external organizations	
17			More than 3 external organizations	
18	8.05	What is the expected project team size?	Greater than 15	5 to 8
19			9 to 15	
20			5 to 8	
21			Less than 5	
22	8.06	How many external entities (e.g., other agencies, community service providers, or local government entities) will be impacted by this project or system?	More than 4	More than 4
23			2 to 4	
24			1	
25			None	
26	8.07	What is the impact of the project on state operations?	Business process change in single division or bureau	Business process change in single division or bureau
27			Agency-wide business process change	
28			Statewide or multiple agency business process change	
29	8.08	Has the agency successfully completed a similarly-sized project when acting as Systems Integrator?	Yes	No
30			No	
31	8.09	What type of project is this?	Infrastructure upgrade	Combination of the above
32			Implementation requiring software development or purchasing commercial off the shelf (COTS) software	
33			Business Process Reengineering	
34			Combination of the above	
35	8.10	Has the project manager successfully managed similar projects to completion?	No recent experience	No recent experience
36			Lesser size and complexity	
37			Similar size and complexity	
38			Greater size and complexity	
39	8.11	Does the agency management have experience governing projects of equal or similar size and complexity to successful completion?	No recent experience	Similar size and complexity
40			Lesser size and complexity	
41			Similar size and complexity	
42			Greater size and complexity	



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# DaSy Data System Framework

September 2014



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September 2014

More information about DaSy can be found at:

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## Terms and Acronyms

These are terms and acronyms used throughout the framework.

Part C – Part C of IDEA (Early Intervention)

619 – Section 619 of IDEA (Early Childhood Special Education)

Part B – Part B of IDEA

IDEA – Individuals with Disabilities Education Act

IEP – Individualized Education Program

IFSP – Individualized Family Service Plan

ECIDS – Early Childhood Integrated Data System

SLDS – State Longitudinal Data System



## Introduction

The Center for IDEA Early Childhood Data Systems (DaSy Center), funded by the Office of Special Education Programs (OSEP), was charged with developing a data system framework. This document contains that framework. It was developed over 14 months with extensive input from Part C and Part B Section 619 staff from seven partner states.

The purpose of the DaSy framework is to assist Part C and Section 619 programs in developing and enhancing high-quality state data systems and in improving the quality of their IDEA data. The framework is intended to enhance the capacity of Part C and Section 619 state staff to

- *Understand* the characteristics and capabilities of a good state data system, so they can
- *Lead or actively participate in* state data system development efforts, including cross-agency work, so they can
- *Use* their state data systems to comply with IDEA federal reporting requirements and answer important program and policy questions, which will
- *Enable* states to build better systems of services and programs that will improve outcomes for young children with disabilities and families served under Part C and Section 619.

A high-quality data system provides data for multiple purposes. As reflected in the DaSy framework, these purposes are

- **Accountability**—federal and state reporting of data
- **Program improvement**—data to describe the provision of programs and services and the results achieved by young children with disabilities and their families
- **Program operations**—data that support the day-to-day management and implementation of programs and increase the effectiveness and efficiency of program activities.

High-quality data are fundamental to OSEP’s vision for Results-Driven Accountability (RDA), which focuses on using data to improve results for infants, toddlers, children, and youth with disabilities.<sup>1</sup> OSEP recently introduced changes to its data reporting requirements and monitoring to shift from an accountability system concerned primarily with compliance to one that puts greater emphasis on improving educational results and functional outcomes for children with disabilities. Having high-quality data systems for Part C and Section 619 programs will improve states’ capacity to collect, analyze, and report high-quality data required under IDEA (the Individuals with Disabilities Education Act).

A fundamental assumption underlying the use of data for program improvement and one that is reflected throughout the DaSy framework is that Part C and Section 619 state staff will use data regularly to administer the program. Data-informed decision-making is at the heart of operating and improving programs and ultimately of improving results for children and families. Answering key policy and programmatic questions requires that states have high-quality data and the capacity to access, analyze, and interpret these data.

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<sup>1</sup>For more information about OSEP’s Results-Driven Accountability, see <http://www2.ed.gov/about/offices/list/osers/osep/rda/index.html>

*Data system* is conceptualized broadly in the DaSy framework. It refers to the hardware, software, and other applications that enable Part C and Section 619 programs to collect data about children, families, workforce, and/or program characteristics (e.g., program quality), as well as the analysis, reporting, and data use practices associated with those data. The framework was intentionally written to set a high bar for state data systems; a state that has addressed the entire contents of the framework will indeed have a very good data system. We recognize that few states have achieved the entire range of characteristics described in the framework, but the intent was to be aspirational. The framework also was designed to be comprehensive in that everything necessary for a high-quality data system is addressed. A question repeatedly asked during framework development was, “What does high quality look like?” This question was asked with regard to all facets of the framework’s broad conceptualization of data systems including the kinds of data collected, the uses of data, the process and structures for governing the data, and the processes for developing or enhancing the technology.

States vary significantly in their Part C and Section 619 service delivery systems as well as in their data systems, and the DaSy framework was developed to accommodate this variation.

### **The Structure of the Framework**

The DaSy framework is organized around six subcomponents: Purpose and Vision, Data Governance and Management, Stakeholder Engagement, System Design and Development, Data Use, and Sustainability.

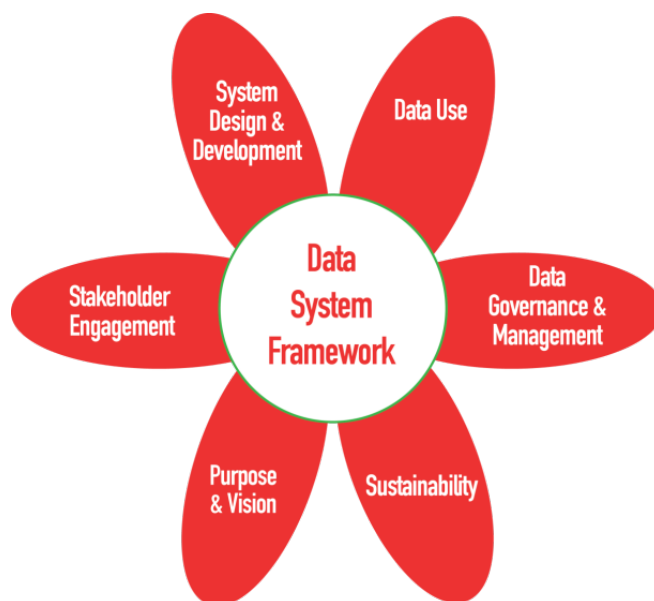
The subcomponents are interrelated.

For example, the Purpose and Vision subcomponent addresses the mission, usage, and goals of the data system, which are fundamental to other subcomponents. The intended uses of data as addressed in the Data Use subcomponent must reflect the purpose and vision of the data system. Similarly, the data system must be designed to reflect its purposes; developing or enhancing a system is addressed in System Design and Development.

The phases of developing a new system or enhancing an existing one can be viewed as a life cycle, and the

framework subcomponents reflect this. The cycle begins with planning and initiation; in the framework, having a process to identify the need for a change—for example, user needs for enhancing reporting capability or the need to address a new federal reporting requirement—is addressed in the Sustainability subcomponent. The Data Governance and Management subcomponent addresses the approval to move forward with the change to the data system, the first step in initiating a new system or an enhancement. The phases and processes related to the development of a new system or the

### **Subcomponents of the DaSy Framework**

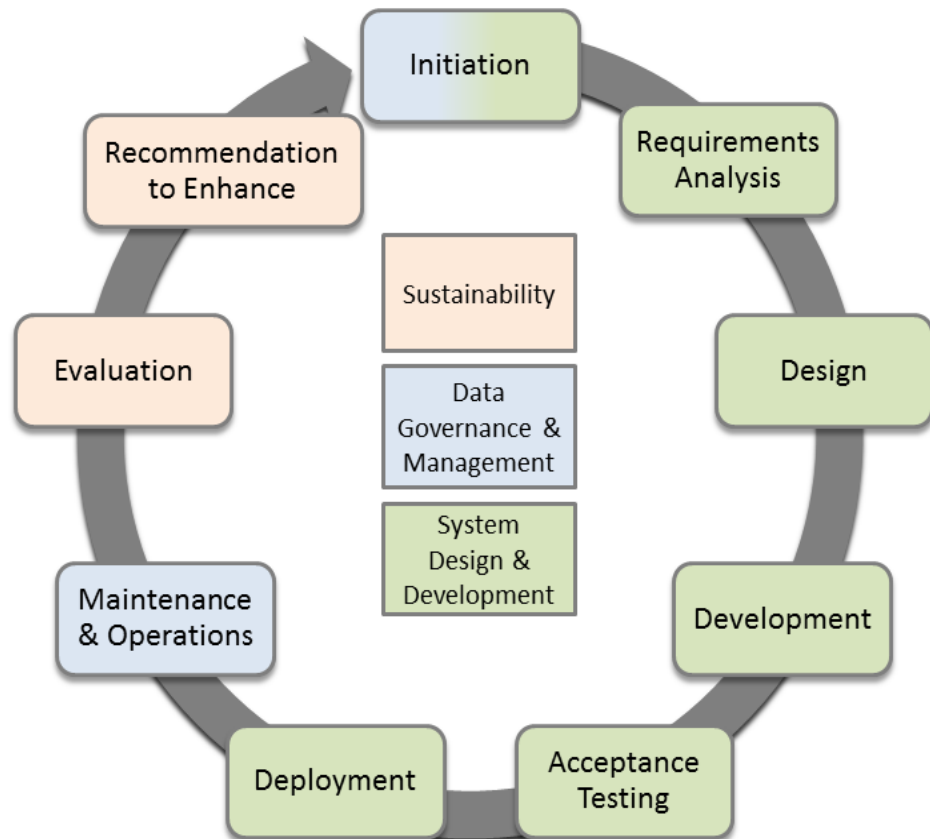


enhancement are covered in the System Design and Development subcomponent. The ongoing operation and maintenance of the system is part of Data Governance and Management subcomponent, with the evaluation of how well the system is meeting user needs and recommendation for changes covered in the Sustainability subcomponent.

Each of the framework's six subcomponents contains one or more quality indicators

(QIs), and multiple elements of quality. Quality indicators are broad statements about actions or activities that state agency staff undertake or the policies, procedures, or documents that the state needs to have in place to support a high-quality data system. Each quality indicator has a corresponding set of elements of quality that operationalize the implementation of the quality indicator. The elements of quality describe various aspects of the quality indicator. In short, quality indicators describe *what* quality is in a data system, and the elements describe *how* quality is achieved.

### Framework Subcomponents and the Life Cycle of a Data System



### Structure of the DaSy Framework

#### Subcomponent: Data Governance and Management (DG)

##### Quality Indicator DG1

Element of quality DG1a  
Element of quality DG1b  
Etc.

##### Quality Indicator DG2

Element of quality DG2a  
Element of quality DG2b  
Etc.

#### Subcomponent: Stakeholder Engagement (SE)

##### Quality Indicator SE1

Element of quality SE1a  
Etc.

Several critical themes are addressed in multiple subcomponents of the framework. Data quality is one such theme. Policies and procedures related to data quality are addressed in the Data Governance and Management subcomponent, technical features of the data system to promote data quality are addressed in the System Design and Development subcomponent, and the importance of using data to promote data quality is addressed in the Data Use subcomponent. Similarly, the need for various kinds of training and support materials is addressed in multiple subcomponents. An important and aspirational feature of the data system framework is the emphasis on the integration of the Part C and Section 619 data with data from other programs serving young children in the state through the linking of Part C and Section 619 data with the Early Childhood Integrated Data System (ECIDS). Elements across multiple subcomponents address the need for states to build early childhood integrated data systems and for Part C and Section 619 to be a part of these efforts.

### **Development of the Framework**

The framework content was developed through an iterative process of literature reviews, information gathering, and multiple rounds of feedback and revisions from state staff in seven partner states and external reviewers. In spring 2013, DaSy invited applications from state Part C and Section 619 programs interested in working on the development of the framework. The seven states selected as partners were Alaska, Arkansas, Connecticut, Georgia, Idaho, Massachusetts, and Pennsylvania. The individual staff members from each state were the Part C and 619 coordinators and the Part C and Part B/619 data managers, along with additional personnel from some of the states. The state staff participated in monthly individual state calls and monthly all-state calls. In addition, the state staff participated in four face-to-face meetings between summer 2013 and spring 2014.

A work group of DaSy staff members and consultants began developing the quality indicators and elements for each subcomponent with a review of the literature. The work group also developed a set of questions to gather information about the current status of that subcomponent in each partner state. Drawing on the literature and the information collected from the states, the work group drafted preliminary quality indicators and elements of quality. These were reviewed by other DaSy staff and revised, shared with the partner states during the all-state and individual state calls, and further revised on the basis of the additional input. The face-to-face meetings provided the DaSy staff and partners with the opportunity to engage in more in-depth discussion and refine the framework content. In the spring of 2014, DaSy staff conducted a series of conference calls with a group of external reviewers (see Acknowledgments) to further refine the content. Final revisions to the framework occurred during summer 2014 and included an overall review by OSEP.

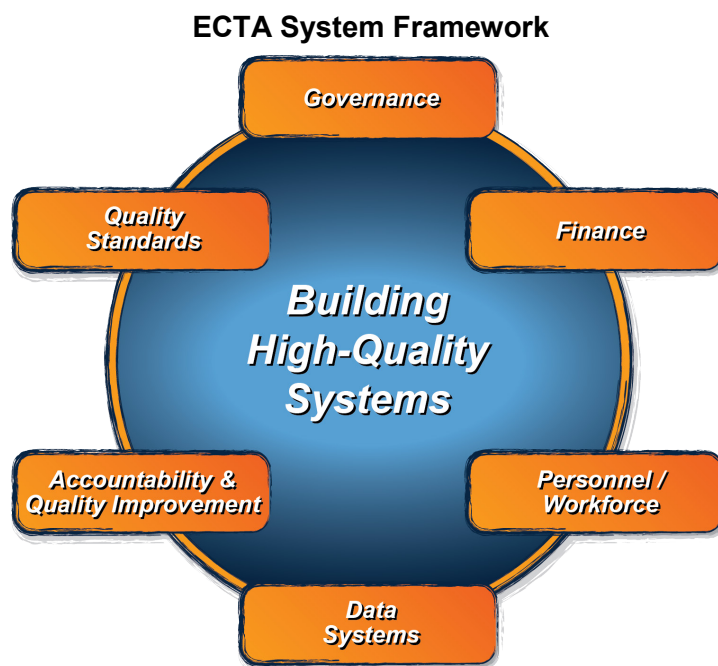
### **Coordination of the Data System Framework with Other Frameworks**

The DaSy framework was developed in coordination with two other efforts: the Early Childhood Technical Assistance (ECTA) Center's System Framework (<http://ectacenter.org/sysframe/>) and the Early Childhood Integrated Data System (ECIDS) Planning Guide and Self-Assessment (<https://slds.grads360.org/#program/ecids-toolkit>). OSEP charged the ECTA Center with developing a framework for high-quality Part C and Section 619 systems. From the literature and extensive input from six partner states and a technical work group of national, regional, and state experts, ECTA developed a

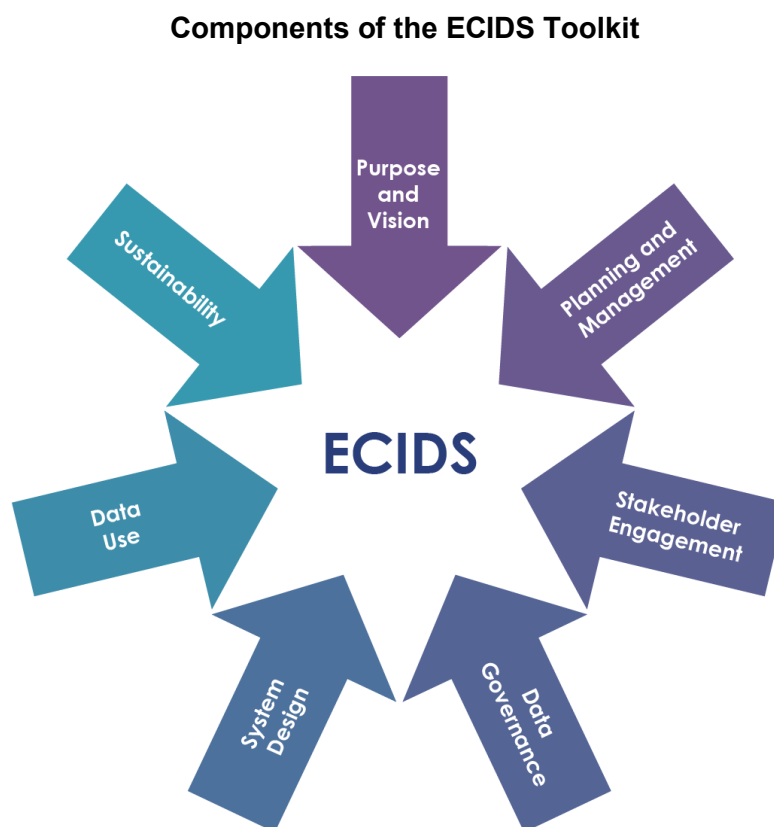
framework to answer the question, "What does a state need to put into place in order to encourage/support/require local implementation of effective practices that result in positive outcomes for children with disabilities and their families?" The purpose of the ECTA system framework is to guide state Part C and Section 619 coordinators, staff, and leadership in evaluating their current state Part C and Section 619 systems and identifying areas for improvement and to provide them with direction on how to develop a more effective, efficient system that supports implementation of effective practices. The ECTA framework consists of six interrelated components: Governance, Finance, Personnel/Workforce, Data Systems, Accountability and Quality Improvement, and Quality Standards.

Because DaSy was tasked with developing a framework for data systems, the two centers agreed that the DaSy's data system framework would serve as the Data Systems component in the ECTA framework. Accordingly, the DaSy data system framework follows the same organizational structure as the ECTA framework (i.e., component, subcomponent, quality indicator, element) to facilitate use by Part C and Section 619 state staff. The two centers worked closely throughout the development of both frameworks to ensure that the data system framework was compatible with the other areas of the ECTA system framework. Because the data system framework was developed on its own in addition to being a component in the ECTA system framework, it has considerably more subcomponents, quality indicators, and elements than the other five components in the ECTA system framework.

DaSy also coordinated with the technical assistance project working with states on developing an early childhood integrated data system. Funded by the U.S. Department of Education, in 2012 the State Support Team worked with states to develop a planning guide and self-assessment for them to use in building an early childhood integrated data system. As DaSy was beginning the development of the data system framework, the State Support Team was undertaking a revision to the planning guide and self-assessment. Recognizing that state staff could be using the data system framework to improve their Part C or Section 619 data system while using the ECIDS materials as part of their work on an early childhood integrated data system, DaSy committed to making the DaSy framework compatible with the revised ECIDS materials. During the revision, the planning guide and the self-assessment were renamed the ECIDS toolkit.



After discussion with the partner states, DaSy decided to use the same subcomponents (e.g., Purpose and Vision, Data Governance) as the ECIDS toolkit. As the work on the DaSy framework progressed, DaSy staff found that the ECIDS subcomponent Planning and Management was not a good fit with the data system framework; management-related topics became part of the Data Governance and Management subcomponent, and planning-related topics became part of the Sustainability subcomponent in the DaSy framework. DaSy and ECIDS compared the contents of each ECIDS component with the comparable DaSy subcomponent and identified many similarities and some differences that were deemed necessary given the different purposes of the two frameworks.



### Considerations for Understanding and Using the Framework

As states well know, developing a high-quality Part C or Section 619 data system is a complicated, multifaceted undertaking. The nature and scope of state data systems vary greatly by state. The considerations that follow are important for making the best use of the contents of the DaSy framework.

**1. What is quality?** The operating assumptions for the framework are that

- A state that has fully implemented all of a quality indicator's elements has that quality indicator in place.
- A state that has all the quality indicators in the subcomponent in place has high quality in the subcomponent.
- A state that has all the subcomponents in place has a high-quality data system.

Fully implementing an element means that the element is (1) in place and (2) of high quality. For the sake of brevity and because of the extensive variation across states, the framework does not provide much detail on what constitutes quality implementation for each element. For instance, one of the elements speaks to the need for a state to develop data governance policies with input from stakeholders. The element does not describe what constitutes high- or low-quality stakeholder participation. DaSy will be compiling and developing additional resources for states to further clarify quality at the element level.



**2. Part C/619 state staff or representative.** To the extent possible, the quality indicators and elements were written to identify who is expected to carry out the action described in the statement while also being sensitive to the variations in Part C and Section 619 organization and administration across the states. Therefore, the actors identified in quality indicators and elements are somewhat open ended. When an indicator or element stipulates “Part C/619 state staff,” it refers to staff with knowledge of the program such as a state coordinator or other individuals in the state program office.

When the quality indicator or element uses the phrase “Part C/619 state staff or representatives,” it indicates that the individuals carrying out the action could be members of the state Part C or Section 619 program staff, but the action also could be carried out by someone who does not have direct connections to or knowledge of the program. An example of a “representative” would be a data analyst housed in another department within the agency or a vendor who supports the data system. *When an action needs to be carried out by someone with program knowledge, the actor is identified as “Part C/619 state staff.”*

**3. States have multiple state data systems.** States collect multiple types of data related to the implementation of IDEA, and much of the data reside in different data systems (Derrington, Spiker, Hebbeler, & Diefendorf, 2013). For example, in many states, data on children reside in one data system whereas information about the personnel who work with them is in another. The information in the framework applies to every state data system that contains data related to the implementation of IDEA. The phrase “data system” appears many times throughout the framework. In the interest of succinct communication, the framework uses “data system” rather than “data systems” or “data system(s).”

**4. What are State Part C/619 data?** State Part C/619 data are data related to the implementation of IDEA and encompass different types of data such as data about the children, their families, their services, the providers, and the programs that serve the children and their families. Included are all the data required for IDEA reporting and other data the state collects about the program. As noted above, some of these data reside in different data systems. Once data are included in the state Part C/619 data system, they are considered part of the Part C/619 state data set and within the oversight of the state Part C or Section 619 program, regardless of their origin (e.g., from the local programs or districts).

**5. State and local.** The framework was written to identify the components of a high-quality state data system. Many of the quality indicators and elements apply equally well at the local level, but they were not written or reviewed with local data systems in mind. Local programs are addressed explicitly in the Data Use subcomponent because quality data are an essential feature of a good data system and when data are used by those who provide the data, the quality of the data improves. For the data received by the state to be high quality, it needs to be used at both the local and state levels. In addition, the return on investment in collecting the data is maximized when data are used at multiple levels. As reflected in the Data Use subcomponent, the framework sees the state as having a responsibility to build the capacity of local programs and districts to use data.

## **Use of the Framework and Next Steps**

The DaSy Center is working on a self-assessment based on the framework. The self-assessment will enable states to systematically review their status on the elements and generate a numerical profile

across the quality indicators. The self-assessment is intended to provide states a current snapshot to help them prioritize improvement efforts, generate a set of scores for states to measure progress over multiple points in time, and serve as a mechanism to encourage state participants to engage in rich conversation about their data systems.

The results of the self-assessment will help a state identify the relative strengths and weaknesses of its data system, but the framework is not a road map for how to build a high-quality data system in that it does not tell a state where to start or what to do next. The state will need to determine where to focus improvement efforts based on its priorities and resources. A state might choose to focus entirely on one subcomponent or on elements from multiple subcomponents. A state might choose to complete the self-assessment for only one or two subcomponents. State staff and their stakeholders can use the self-assessment results to support a planning process that identifies the activities, timelines, resources, and outcomes needed to improve the system. The DaSy Center hopes that states will use the framework and self-assessment in this way, but states might find other ways to use them as well. The framework and self-assessment are designed to be tools to help states build high-quality data systems. There are no rules, only suggestions, for how the framework is to be used. Because the framework and self-assessment were designed to help the states, we encourage states to use these tools in whatever ways they find most helpful.

The DaSy Center will be compiling resources to support improvement activities in each of the subcomponents. Some of these resources will be specific to an element, whereas others will address a quality indicator or subcomponent more globally. The center will also be gathering examples of how states are implementing the elements; these resources are likely to include examples of policies, reports, procedures, data displays, planning documents, and other state-developed tools. The DaSy Center will post these resources to our web site with links to the related part of the framework. The center will be using the framework and the associated resources to guide intensive technical assistance to be provided to a small number of states over the next three years.

### **DaSy Center Technical Assistance Related to the Framework**

We hope that states find value in this framework and the additional supports for it that will be coming soon. We encourage states to contact the DaSy Center for technical assistance related to the framework. We can help with finding resources and with improvement activities. We hope the quality indicators and elements are clear, but we can provide clarification if needed. When the self-assessment is available, we can help, for example, with facilitating a stakeholder process to complete the self-assessment or a strategic planning process to make use of the results. We look forward to working together to improve the quality and use of data to improve programs for young children with disabilities and their families.

## **Subcomponent: Purpose and Vision (PV)**

A high-quality data system serving Part C and Section 619 programs must have a clearly articulated purpose and vision—that is, the mission, usage, and goals of the data system. An effective purpose statement succinctly describes the reasons for building the data system and its short-term benefits, including the scope of the system and how key stakeholders are expected to use it. The vision statement is an aspirational description of how the data system will help support the long-term state goal of improving outcomes for young children with disabilities. The vision statement should not focus on the data system itself, but rather on how information will be used to address the state’s early intervention and preschool special education policy and program goals.

Purpose and vision of the data system provide the state staff with guidance for every phase of data system development and enhancement. In addition to providing direction for key stakeholders, a well-articulated purpose and vision enables states to maintain the intended scope of work while planning for expansion and use of the data system over time.

**Quality Indicator PV1:** Part C/619 state staff or representatives have articulated the purpose and vision of the data system.

Elements of Quality	
PV1a.	The Part C/619 state program has a purpose and vision for its data system, either as a formal written statement, or embedded in other documents related to the data system (e.g., minutes, notes, procedures).
PV1b.	Part C/619 state staff obtain input about the purpose and vision of the data system from stakeholders.
PV1c.	A statement of the data system's purpose and vision is readily accessible (e.g., available on the website, in a parent handbook).
PV1d.	Part C/619 state staff review and revise the data system's purpose and vision as needed with stakeholders to ensure its continued relevance.

**Quality Indicator PV2:** The purpose and vision include the Part C/619 state program's intents and goals for the data system.

Elements of Quality	
PV2a.	The purpose and vision of the data system guide decision-making about who uses the system, what general kinds of data to include (e.g., fiscal, workforce, outcomes), and how the data are used.
PV2b.	The purpose and vision of the data system address meeting IDEA reporting requirements and other state and federal data requirements.
PV2c.	The purpose and vision of the data system address accountability, program improvement, and program operations, including the state's key program and policy questions.
PV2d.	The purpose and vision of the data system address linking Part C and Section 619 data.
PV2e.	The purpose and vision of the Part C/619 state data system include integrating information from early childhood programs and agencies as well as participation in the broader State Longitudinal Data System (SLDS) efforts.

## Subcomponent: Data Governance and Management (DG)

Data governance is both an organizational process and a structure. Data governance establishes responsibility for data, organizing program staff to collaboratively and continuously improve data quality through the systematic creation and enforcement of policies, roles, responsibilities, and procedures. Management is the systematic development, implementation, and enforcement of procedures (standardization of business processes) to operationalize the quality and security policies of the data system. Management addresses the implementation of data governance policies (via procedures) and oversees the operations of the data system.

Data governance exists whether formal or informal. Informal data governance is associated with significant risks. These risks may include:

- Questionable data quality, security, and usefulness of data
- Difficulty in maintaining consistent and reliable data and processes
- Unclear roles and responsibilities of internal and external staff relative to the data
- Inappropriate data sharing within internal and external staff and across external agencies

Formal data governance has significant benefits. These benefits include:

- Increased likelihood that data are of high quality and protected
- Increased use of data in ways consistent with the purpose and vision of the data system
- Increased confidence in data and associated processes (e.g., oversight of analysis activities)
- Improved fiscal efficiency and accountability

Data governance structures and policies are not static; they must evolve as the programs and policies that drive the data systems evolve. Managing the state data system requires responding to the evolving structures and policies and implementing the associated procedures. Part C and Section 619 state staff or their representatives should be actively engaged in the governance of their data system. This subcomponent uses the phrase “data governance structure.” A data governance structure is the formalized entities or individuals charged to establish policy and procedures for the overall management of the data and data system. In some states, there may be more than one data governance structure. The indicators and elements apply to all structures in a state.

This subcomponent consists of three sections. The first section, authority and accountability, is about establishing the data governance and management structure(s), responsibility, and oversight. The second section, quality and integrity, addresses policies to ensure validity, reliability, accuracy, consistency, and intended use of data. The section also focuses on the implementation of the monitoring and training procedures to ensure consistent application of data quality and integrity policies. The third section, security and access, focuses on the protection of state data from loss, contamination, or unintended uses and ensuring appropriate access.

**Section 1: Authority and Accountability**

**Quality Indicator DG1:** The data governance structure delineates appropriate decision-making authority and accountability consistent with the uses of the data system reflected in the purpose and vision.

<b>Elements of Quality</b>
DG1a. State-level, formalized data governance structure is authorized or assigned to make decisions about the Part C/619 data system.
DG1b. The data governance structure includes representatives from Part C/619 state programs who have decision-making authority.
DG1c. The data governance structure oversees all data collected and maintained by Part C/619 and ensures adherence to governance policies related to Part C/619 data, regardless of where the data are located.
DG1d. The data governance structure’s authority is reviewed and revised as necessary.

**Quality Indicator DG2:** The state ensures data governance and management roles and responsibilities clearly establish decision-making authority and accountability.

<b>Elements of Quality</b>
DG2a. A written statement(s) (e.g., organizational chart, data sharing agreements) delineates decision-making authority for Part C/619 data decisions.
DG2b. All data-related responsibilities associated with the Part C/619 state data system(s) are clearly assigned to responsible and informed parties (e.g., data manager, data steward, data owner).
DG2c. Information about data governance decision-making authority is communicated to staff and stakeholders (e.g., dissemination of organizational chart, policies and data sharing agreements).
DG2d. Data governance policies are developed with input from stakeholders and vendors and are reviewed and revised as necessary.
DG2e. Data governance policies address Part C/619 representation on other data governance structures and describe the extent of their decision-making authority as it relates to Part C/619 state data.

**Quality Indicator DG3:** Data governance authorizes Part C/619 staff or representatives to implement policies established for the state Part C/619 data system and manage the data system in accordance with all policies.

<b>Elements of Quality</b>
DG3a. A process is in place to allow Part C/619 staff or representatives to recommend policy changes to the data governance structure via their Part C/619 data governance representative.
DG3b. All requirements (e.g., operational, research, reporting) for Part C/619 data are clearly defined to ensure oversight and accountability.
DG3c. Part C/619 staff or representatives approve, prior to implementation, plans for substantive Part C/619 data system changes proposed by information technology (IT) (e.g., enhancements, business rules, technology changes).
DG3d. Part C/619 staff or representatives review and revise the state data system's operating procedures to be responsive to changes in state and federal policy (e.g., new or revised data collection standard to meet reporting requirements).
DG3e. Part C/619 staff or representatives communicate the state data system's operating procedures to staff and stakeholders.

**Section 2: Quality and Integrity**

**Quality Indicator DG4:** Data governance policies require the development and implementation of procedures to ensure the quality and integrity of data collected from state/local programs and agencies.

<b>Elements of Quality</b>
DG4a. Data governance policies require that data included in the state data system are aligned with the purpose and vision of the Part C/619 data system.
DG4b. Data governance policies require procedures to ensure the validity of Part C/619 data.
DG4c. Data governance policies require a point of contact for each state Part C/619 data transfer or exchange.
DG4d. Data governance policies require the development of data quality and integrity procedures for the state data system.
DG4e. Data governance policies require staff and contractors who collect, maintain, and/or receive state data to participate in ongoing data quality and integrity training.
DG4f. Data governance policies related to data quality and integrity of the state data system are regularly reviewed and adjustments are made as necessary.
DG4g. Data governance policies require that any internal or external program or agency maintaining and/or using state Part C/619 data adhere to applicable data quality policies and procedures.
DG4h. Data governance policies require that supporting documentation is available to ensure interoperability when transferring state Part C/619 data to other programs or agencies (e.g., data dictionaries, data validation checks).



**Quality Indicator DG5:** Part C/619 state staff or representatives implement monitoring procedures and technical assistance to ensure consistent application of data quality and integrity policies.

<b>Elements of Quality</b>
DG5a. Part C/619 state staff or representatives communicate to data system users regularly about Part C/619 data quality and integrity policies and procedures.
DG5b. Part C/619 state staff or representatives monitor the implementation of the data quality and integrity procedures for Part C/619 data.
DG5c. Part C/619 state staff or representatives have a data quality orientation training for data managers at the state and local levels.
DG5d. Part C/619 state staff or representatives create and maintain standardized training materials regarding procedures and responsibility for Part C/619 data system quality and integrity operations.
DG5e. Part C/619 state staff or representatives ensure adherence to data quality and integrity procedures when Part C/619 data are exchanged or transferred.
DG5f. The Part C/619 data system’s data quality procedures are reviewed and revised periodically and as new management needs arise (e.g., establishment of memorandum of understanding [MOU] with other existing early childhood data system or external research requests).

**Section 3: Security and Access**

**Quality Indicator DG6:** Data governance policies require the development and implementation of procedures to ensure the security of the data from breach or loss.

<b>Elements of Quality</b>
DG6a. Data governance security policies are in place and available to Part C/619 state staff.
DG6b. Data governance security policies adhere to all federal, state, and local laws, regulations, and standards.
DG6c. Data governance security policies apply to all Part C/619 data collected, maintained, and/or used.
<p>DG6d. Data governance security policies require documenting data system operations which, at a minimum, include the following for each state data system:</p> <ul style="list-style-type: none"> <li>• Person(s) responsible for data security</li> <li>• Data training for authorized data users</li> <li>• Data storage method</li> <li>• Data back-up and recovery</li> <li>• Response to data breach</li> <li>• Data transference (e.g., agency to agency, email, FTP, texting, USB)</li> <li>• Data encryption</li> <li>• Data destruction</li> <li>• Employee use of program equipment and personal devices</li> </ul>
DG6e. Data governance security policies require that staff and contractors who collect, maintain, or receive data participate in periodic training about data security.
DG6f. Data governance security policies require adherence to security policies and procedures when transferring or exchanging Part C/619 state data.
DG6g. Data governance security policies require that all internal or external entity or agency maintaining or using state Part C/619 data adhere to all applicable security policies and procedures.
DG6h. Data governance security policies are periodically reviewed and revised as necessary.

**Quality Indicator DG7:** Data governance policies require the development and implementation of procedures to ensure that only authorized users gain appropriate access to the data, including reports.

<b>Elements of Quality</b>
DG7a. Data governance access policies are in place and available to all state Part C/619 state staff.
DG7b. Data governance access policies adhere to all federal, state, and local laws, regulations, and standards.
DG7c. Data governance access policies apply to all Part C/619 data collected, maintained, and/or used.
DG7d. Data governance access policies require that internal (and, to the extent required, external) Part C/619 data users participate in relevant access trainings regarding Part C/619 data.
DG7e. Data governance access policies require Part C/619 state staff or representatives to routinely monitor and test data system access to ensure effective and consistent implementation.
DG7f. Data governance access policies are periodically reviewed and revised as necessary.

**Quality Indicator DG8:** Part C/619 state staff or representatives support and implement management procedures that maintain and address data security and access.

<b>Elements of Quality</b>
DG8a. Part C/619 state staff or representatives communicate regularly to data system users about Part C/619 data security and access policies, and procedures.
DG8b. Part C/619 state staff or representatives monitor the implementation of the security procedures and the overall security of Part C/619 data.
DG8c. Part C/619 state staff or representatives monitor to ensure that all data users, at all levels, with access to state Part C/619 data adhere to the policies and procedures.
DG8d. Part C/619 state staff or representatives monitor to ensure adherence to security procedures when transferring or exchanging Part C/619 state data.
DG8e. Part C/619 state staff or representatives develop training materials regarding procedures and responsibility for Part C/619 data system security and access operations and data use.
DG8f. Part C/619 state staff or representatives require that all individuals with access to Part C/619 data demonstrate knowledge about security and access policies and procedures.
DG8g. Part C/619 state staff and representatives review and revise security and access training materials periodically and as new management needs arise (e.g., new or revised data policies).
DG8h. Part C/619 state staff and representatives review and revise procedures for monitoring security and access as necessary.

## **Subcomponent: Stakeholder Engagement (SE)**

Stakeholder engagement is the use of a collaborative process to gather a wide range of input from stakeholders at every level of an organization or system. Stakeholders are individuals and groups directly or indirectly affected by the Part C and Section 619 state data systems. Stakeholders include a wide range of individuals—from local school systems and local early intervention programs (e.g., administrators, teachers, providers, parents), to the state and federal level (e.g., legislators, legislative staff, governors), to the general public and the business community. Some formal stakeholder groups may have responsibilities beyond data system topics, such as the Interagency Coordinating Council. Stakeholder engagement in Part C and Section 619 state data systems can involve a wide range of topics and considerations (e.g., determining what enhancements to make or how to use data for program improvement).

Effective stakeholder engagement is essential because it increases the likelihood that the data system, the quality of the data, and the uses of the data address the needs of those the data system is designed to serve. Stakeholder engagement increases perceived and actual value of the data and the data system to the users and supports long-term sustainability.

**Section 1: Leading Part C/619 Data System Stakeholders**

**Quality Indicator SE1:** Part C/619 state staff identify groups and individuals who are affected by the data system.

<b>Elements of Quality</b>	
SE1a.	Part C/619 state staff establish purposes for engaging stakeholders.
SE1b.	Part C/619 state staff identify individuals to represent different types of stakeholder groups and that include diversity related to language, culture, and perspective.
SE1c.	Part C/619 state staff articulate the expectations for stakeholder involvement, including the timeline for involvement, mechanisms for responding to requests for input, and the role of stakeholders in decision-making or advising.
SE1d.	Part C/619 state staff periodically review stakeholder representation to ensure all relevant groups are included and participating.

**Quality Indicator SE2:** Part C/619 state staff provide opportunities for stakeholders to give input about the data system.

<b>Elements of Quality</b>	
SE2a.	Part C/ 619 state staff use multiple methods to maximize opportunities for stakeholder input.
SE2b.	Part C/619 state staff provide stakeholders with the necessary information to provide input on the issues or decisions under consideration.
SE2c.	Part C/619 state staff periodically review and revise the methods for gathering input from stakeholders.

**Quality Indicator SE3:** Part C/619 state staff consider stakeholder input in decision-making and notify stakeholders of decisions made regarding the data system.

<b>Elements of Quality</b>	
SE3a.	Part C/619 state staff review stakeholder input to guide decision-making.
SE3b.	Part C/619 state staff use multiple methods for communicating decisions to stakeholders in a timely manner.
SE3c.	Part C/619 state staff periodically review and revise the methods used for communicating decisions.

## Section 2: Part C/619 Participating as Stakeholders in Integrated Data System Initiatives

**Quality Indicator SE4:** Part C/619 state staff are engaged as stakeholders in integrated data system initiatives, such as C/619 integrated data system, ECIDS, SLDS.

<b>Elements of Quality</b>	
SE4a.	Part C/619 state staff understand their role as stakeholders in the integrated data system initiative.
SE4b.	<p>Part C/619 state staff participate as active stakeholders in the initiative in a variety of ways, including:</p> <ul style="list-style-type: none"> <li>• Responding to requests for input within designated timelines</li> <li>• Attending and actively participating in meetings</li> <li>• Acquiring knowledge about integrated data systems (i.e., integrated data systems literacy)</li> <li>• Providing information to the larger stakeholder group about their program</li> <li>• Ensuring the appropriate program data are included in the integrated data system</li> <li>• Keeping Part C/619 state stakeholders and leadership informed about the initiative.</li> </ul>





## **Subcomponent: System Design and Development (SD)**

The System Design and Development subcomponent addresses the characteristics of the functional and technical requirements for a data system, and the development and implementation of a data system based on those requirements. This subcomponent includes the process of defining the architecture, database, system standards and components, and the data elements. Part C and Section 619 state staff involvement, input, and review throughout the entire process are a hallmark of a high-quality data system.

The purpose of the System Design and Development subcomponent is to assist states in creating and supporting a data system based on the Part C and Section 619 program requirements as articulated in the purpose and vision. System design and development is the means by which the operational needs of the program staff and other users are translated into a functional and technical infrastructure that will meet those needs. This subcomponent supports the development of new data systems and enhancements to existing data systems.

This subcomponent was developed around the phases and processes of a standard System Development Life Cycle (SDLC), which includes (1) system initiation; (2) system requirements analysis; (3) system design; (4) system development; (5) system acceptance; and (6) system deployment. This subcomponent begins once data governance approves a high-level plan for a new data system or data system enhancement and ends when the system or enhancement is deployed. Ongoing maintenance activities and operations to support the system are addressed in the Data Governance and Management subcomponent, and the evaluation of the data system to determine needed enhancements is addressed in the Sustainability subcomponent. Designing and developing a data system involves numerous technical requirements and processes usually performed by the Information Technology (IT) team and not by Part C and Section 619 staff. Because the subcomponent was developed for use by Part C and Section 619 staff, these technical activities are not addressed within it.

This subcomponent consists of three sections, each of which addresses two phases of the SDLC. The first section addresses the first two phases of the life cycle: initiation of a new data system or enhancement, and system requirements analysis. The purpose of system requirements analysis is to obtain a thorough and detailed understanding of the business needs and to break those into discrete requirements. These requirements must then be clearly defined, reviewed, and agreed upon by the state Part C and Section 619 staff. Sufficient time and resources should be allocated during system requirements analysis to bring stakeholders and their interests into the process. Subject-matter experts in Part C and Section 619 must also be actively involved in defining business requirements. During system requirements analysis, a set of functional specifications for the data system development or enhancement are created through an iterative process. These specifications provide the foundation for all subsequent design and development work.

The first section also addresses critical data elements and features that should be contained in a high-quality data system. A fundamental purpose of the framework is to help states develop more powerful and comprehensive data systems, and such systems include the suggested data elements and features.

Although many state data systems do not have all of the suggested data elements and features, the purpose of the framework is to help states move toward such systems.

The second section addresses the third and fourth phases of the SDLC: system design and system development. Part C and Section 619 staff may not be directly involved in the technical aspects of the system design and construction work, but the state should have a process in place for Part C and Section 619 state staff to work and communicate with the IT team, providing feedback, input, and approval when necessary.

The third section addresses the fifth and sixth phases of the SDLC: system acceptance and system deployment. Successful acceptance testing is the final opportunity to establish that the data system performs as expected in an environment that closely simulates one which will be used after deployment. During acceptance testing, end users thoroughly test the data system as if it were fully implemented. An end user is an individual who uses a computer (data) system after it has been fully developed and deployed. The term is based on the idea that the “end goal” of a software or hardware product is to be useful to the consumer. System acceptance also includes creating or updating supporting documentation and reference materials. Deployment refers to the launch of the new data system or enhancement.

**Section 1: Initiation of New System/Enhancement and Requirements Analysis**

**Quality Indicator SD1:** Part C/619 state staff are actively involved in initiating the development of the new data system or enhancement.

<b>Elements of Quality</b>	
SD1a.	Part C/619 state management or leadership provide input to determine project team roles and responsibilities and commit Part C/619 staff to the development of the data system/enhancement.
SD1b.	Part C/619 state staff review the high-level plan for the data system/enhancement to ensure that it meets Part C/619 goals and needs.
SD1c.	Part C/619 state staff provide input on how the new system/enhancement will be developed (i.e., vendor/contractor, in-house, commercially available product) and related staffing needs.
SD1d.	Part C/619 state staff provide input into the plan and schedule for the system requirements analysis and the plan and schedule for the remaining system design/development phases.

**Quality Indicator SD2:** Part C/619 state staff are actively involved in the development of business requirements, process models, and data models for the data system/enhancement.

<b>Elements of Quality</b>	
SD2a.	Part C/619 state staff are actively involved in defining, reviewing, and revising business requirements, which identify programmatic needs expressed in the language of the Part C/619 program.
SD2b.	Part C/619 state staff are actively involved with the IT team to create work process models that reflect an understanding of the Part C/619 program, processes, and language.
SD2c.	Part C/619 state staff are actively involved with the IT team to create data models that reflect program language.
SD2d.	Part C/619 state staff solicit end user input on business requirements, process models, and data models.
SD2e.	Part C/619 state staff are actively involved in reconciling process models and data models with business requirements, with specific consideration of budget and scope.
SD2f.	Part C/619 state staff have a clear process for the approval of the final business requirements.

**Quality Indicator SD3:** The requirements analysis defines the full set of requirements for the new data system/enhancement—that is, what the new system/enhancement must do.

<b>Elements of Quality</b>	
SD3a.	Features and functions of the data system/enhancement, including those for reporting, interfaces and user types/access, are fully described and expressed in the language of the Part C/619 program.
SD3b.	The list of required features and functions of the data system/enhancement indicates what is in and out of scope.
SD3c.	Business requirements are prioritized (e.g., as essential, useful, or desirable).
SD3d.	The business requirements address technical requirements that operate in the background, such as encryption, system performance and load, data archiving, audits and controls, and data conversion.
SD3e.	A diagram or description of Part C/619 work processes and work flows is developed and depicts processes such as referral/intake, eligibility determination, IFSP/IEP development, and transition.
SD3f.	Work processes and work flows are broken down into manageable functions and subfunctions (e.g., IFSP/IEP development and provision of services and supports).
SD3g.	All data needed for Part C/619 reporting, and for accountability, program improvement, and program operations (refer to Purpose and Vision subcomponent), have been identified for the data system/enhancement.
SD3h.	A data model identifying the data elements, the characteristics that define those data (i.e., the data attributes), and the relationships between the entities has been developed.
SD3i.	An initial data dictionary is produced that defines the data elements, their attributes, and the logical relationships among the data elements.

**Quality Indicator SD4:** The Part C/619 state data system has the capacity to support accountability, program improvement, and program operations, and should contain the following data elements and features.<sup>2</sup>

<b>Elements of Quality</b>
<p>SD4a. The Part C/619 state data system includes, but is not limited to, the following types of data:</p> <ol style="list-style-type: none"> <li>1. Child-level data elements           <ol style="list-style-type: none"> <li>a. Unique child identifier</li> <li>b. Family demographics               <ol style="list-style-type: none"> <li>i. Primary language spoken in the home</li> <li>ii. Home address</li> <li>iii. Socioeconomic status (e.g., eligibility for Medicaid, free and reduced lunch)</li> </ol> </li> <li>c. Child demographics               <ol style="list-style-type: none"> <li>i. Gender</li> <li>ii. Race/ethnicity</li> <li>iii. Primary language</li> <li>iv. Date of birth</li> </ol> </li> <li>d. <i>For Part C:</i> Child Protective Services involvement</li> <li>e. In foster care</li> <li>f. Referral               <ol style="list-style-type: none"> <li>i. Date</li> <li>ii. Source</li> </ol> </li> <li>g. Evaluation and eligibility               <ol style="list-style-type: none"> <li>i. Date of consent for evaluation</li> <li>ii. Date of evaluation</li> <li>iii. Date eligibility determined</li> <li>iv. Date of enrollment in the program</li> <li>v. Eligibility status</li> <li>vi. Reason eligible (e.g., developmental delay, visual impairment, established condition or disability)</li> <li>vii. Reason for delay of eligibility determination</li> </ol> </li> <li>h. Descriptive information on nature of delays/disabilities (e.g., International Classification of Diseases codes (ICD-9), diagnosed conditions, areas of delay)</li> <li>i. IFSP/IEP               <ol style="list-style-type: none"> <li>i. Date</li> <li>ii. Type (e.g., initial, annual)</li> </ol> </li> <li>j. Services (planned and received)               <ol style="list-style-type: none"> <li>i. For each planned service:</li> </ol> </li> </ol> </li> </ol>

<sup>2</sup> Unless otherwise noted, the data elements listed in this quality indicator are recommended for inclusion in data systems for both Part C and 619 programs. It is not necessary for all of the data elements to be in one data system as long as the necessary linkages are in place. For example, budgeted and expended funds for each local program/district may be obtained by linking to a separate agency financial system.

**Elements of Quality**

1. Type
2. Start date
3. End date
4. Frequency
5. Intensity (e.g., minutes/session)
6. Setting
- ii. For services received:
  1. Types
  2. Dates
  3. Minutes
  4. Providers
  5. *For Part C*: Reason for delay of initiation of service(s)
- k. Attendance in any center-based program (e.g., child care, preschool)
- l. Child outcomes
- m. Family survey/outcomes
- n. Transition
  - i. Date of transition plan
  - ii. Date of notification
  - iii. Date of transition conference
  - iv. Reason for delay of notification to Part B
  - v. Reason for delay of transition conference
- o. Exit
  - i. Date
  - ii. Reason
2. Service provider/teacher-level data elements
  - a. Identifier that can be linked to child identifier and program identifier
  - b. Service provider/teacher demographics
    - i. Gender
    - ii. Race/ethnicity
    - iii. Date of birth
    - iv. Languages other than English
  - c. License, certification
  - d. Education
    - i. Field(s) of study
    - ii. Degree(s) awarded
    - iii. Date(s) awarded
    - iv. *For Part C*: Continuing education information (e.g., units, hours)
  - e. Employment
    - i. Employer/agency
    - ii. Date started

<b>Elements of Quality</b>	
<ul style="list-style-type: none"> <li>iii. Position title</li> <li>f. <i>For Part C</i>: Number of years working with children ≤ 5 years old with disabilities and their families</li> </ul> <p>3. Local Early Intervention Services (EIS) program / Local Educational Agency-level data elements</p> <ul style="list-style-type: none"> <li>a. Name of entity</li> <li>b. Unique ID of entity</li> <li>c. Address of entity</li> <li>d. Type (e.g., school district, other public provider, private)</li> <li>e. Size of program/district in terms of number of children (e.g., total # of children ≤ 5 years old)</li> <li>f. Size of program/district in terms of number of children ≤ 5 years old who receive IDEA services</li> <li>g. Size of program/district in terms of staff (e.g., # of full-time equivalent [FTE] serving children ≤ 5 years old receiving IDEA services)</li> <li>h. Inclusion opportunities (i.e., does entity provide IDEA services in settings where children without disabilities are receiving early care and education?)</li> <li>i. Local determination</li> <li>j. Financial data                             <ul style="list-style-type: none"> <li>i. Total funds budgeted for the Part C or 619 program</li> <li>ii. Total funds expended for the Part C or 619 program</li> <li>iii. Funds budgeted by revenue source (e.g., Federal C/B, state, private insurance, public insurance)</li> <li>iv. Funds expended by revenue source (e.g., Federal C/B, state, private insurance, public insurance)</li> </ul> </li> </ul>	
SD4b.	The Part C/619 state data system has the capacity to track data about children when they move from one Part C/619 local program to another in the state.
SD4c.	The Part C/619 state data system has built-in edit-check routines at the application and/or database levels (e.g., format checks, field validation restrictions, import restrictions/checks).
SD4d.	The Part C/619 state data system has reports in place to assess data quality (e.g., error reports, outliers, missing data).
SD4e.	The Part C/619 state data system has controls in place so end users access data consistent with federal, state and local privacy requirements, including requiring strong passwords; limits on the length of access (e.g., session timeouts, use of different user types and role-based permissions).
SD4f.	The Part C/619 state data system has embedded supports and training materials for end users (e.g., mouse over definitions, support documents, practice scenarios, practice site within the application, audiovisual tutorials).

<b>Elements of Quality</b>	
SD4g.	The Part C/619 state data system, directly or through a related application, has reporting and analysis tools that provide end users, including state and local program staff, with easy access to the data in both raw form and reports.
SD4h.	<i>For transactional systems:</i> The Part C/619 state data system provides automated functions that support program practices for end users, (e.g., date tickler or calendar reminders of critical dates such as deadlines for IFSP/IEP reviews and transition conferences).
SD4i.	The Part C/619 state data system has security measures that allow the state to comply with federal, state, and local privacy requirements, including those that address: <ul style="list-style-type: none"> <li>• Data back-up and recovery</li> <li>• Data storage</li> <li>• Data encryption</li> <li>• Proper destruction of data</li> <li>• Secure transmission of data</li> </ul>
SD4j.	The Part C/619 state data system allows for selected modifications within the data system with little or no reliance on the IT team, such as adjusting user permissions and adding support documents.
SD4k.	The Part C/619 state data system has the capacity to link various child-level data elements, including child outcomes.
SD4l.	The Part C/619 state data system has the capacity to link child-level data with service provider/teacher data.
SD4m.	The Part C/619 state data system has the capacity to link child-level data with program/school/classroom data.
SD4n.	The Part C/619 state data system has the capacity to link service provider/teacher data with program/school/classroom data.
SD4o.	The Part C/619 state data system has the capacity to link family survey/outcomes data with other child-level data, including child outcomes.
SD4p.	<i>For transactional systems:</i> The Part C/619 state data system is able to track entries/changes made by end users to data in the database, and the user who made them.
SD4q.	The Part C/619 state data system has interoperability that allows for linking Part C or 619 data to other statewide longitudinal and early childhood data systems.



## Section 2: System Design and Development

**Quality Indicator SD5:** Part C/619 state staff work with the IT team to translate the system requirements analysis into the design for the new data system/enhancement.

Elements of Quality	
SD5a.	Part C/619 state staff or representatives work with the IT team as decisions are made about technical architecture (e.g., hardware and software, naming conventions, importing legacy data) and provide clarification as necessary.
SD5b.	Part C/619 state staff work with the IT team to review, refine, and approve mock-ups of modules, reports, and other functions.
SD5c.	Part C/619 state staff work with the IT team on the ongoing development of the data dictionary.

**Quality Indicator SD6:** Part C/619 state staff work with the IT team as they build and test the new data system/enhancement.

Elements of Quality	
SD6a.	Part C/619 state staff are actively involved with the IT team in refining the data system requirements during system construction with consideration of the scope.
SD6b.	Part C/619 state staff test modules as they are developed until they function as intended.
SD6c.	Part C/619 state staff communicate with the IT team to ensure adequate system performance based upon anticipated system peak usage.
SD6d.	Part C/619 state staff or representatives require technical documentation, including instructions for system deployment and maintenance.

**Section 3: System Acceptance and Deployment**

**Quality Indicator SD7:** Part C/619 state staff prepare for, communicate about, and conduct system acceptance testing to ensure the new data system/enhancement functions properly before deployment.

<b>Elements of Quality</b>	
SD7a.	Part C/619 state staff select representative end users (e.g., based on user types, permissions) for acceptance testing.
SD7b.	Part C/619 state staff collaborate with the IT team to create the acceptance testing plan, including a schedule and expected testing environment.
SD7c.	Part C/619 state staff prepare materials (e.g., test data, sample cases) and feedback mechanism for acceptance testing.
SD7d.	Part C/619 state staff work with the IT team to ensure that legacy and new data are processed together as specified in the systems requirement analysis (e.g., test associated system utilities and processes for accuracy and fidelity).
SD7e.	Part C/619 state staff conduct acceptance testing, process user feedback, and communicate findings to the IT team.
SD7f.	Part C/619 state staff work with the IT team and/or project management to adjust plans as needed.
SD7g.	Part C/619 state staff repeat system acceptance testing as necessary until the system functions properly.

**Quality Indicator SD8:** Part C/619 state staff participate in creating, reviewing, and revising materials to support the implementation of the new data system/enhancement.

<b>Elements of Quality</b>	
SD8a.	Part C/619 state staff ensure data dictionary is reviewed and revised as necessary.
SD8b.	Part C/619 state staff participate in creating and updating system materials (e.g., user manuals, online tutorials, webinars) as necessary.
SD8c.	Part C/619 state staff ensure changes to the materials are communicated to help desk support.
SD8d.	Part C/619 state staff revise updated materials based on acceptance testers' review and feedback.

**Quality Indicator SD9:** Part C/619 state staff communicate and work with the IT team to deploy the new data system/enhancement.

<b>Elements of Quality</b>	
SD9a.	Part C/619 state staff collaborate with the IT team to create a deployment plan, including guidelines for transition to the new data system/enhancement, schedule, and roles and responsibilities.
SD9b.	Part C/619 state staff communicate the deployment plan to all necessary parties, including state and local staff.
SD9c.	Part C/619 state staff ensure end user support (e.g., training, release notes) is provided to all end users for the new data system/enhancement.
SD9d.	Part C/619 state staff or representatives confirm that contingency plans exist for problems during and after deployment of the new data system/enhancement.
SD9e.	Part C/619 state staff coordinate with the IT team to release the new data system/enhancement.
SD9f.	Part C/619 state staff coordinate with the IT team to transition the responsibility for the new data system/enhancement to the state agency according to the deployment plan.
SD9g.	<i>For new systems only:</i> Part C/619 state staff coordinate with the IT team on the retirement of the legacy system, including the decision to run the two systems in parallel.



## **Subcomponent: Data Use (DU)**

Effective use of Part C and Section 619 data is fundamental to the achievement of positive outcomes for children with disabilities and families. To support the achievement of positive outcomes, Part C and Section 619 state staff need the knowledge and skills to formulate critical questions about the services provided in the state and the outcomes experienced, and use their data to answer these questions. The purpose of the Data Use subcomponent is to assist state leaders in facilitating ongoing use of quality Part C and Section 619 data for program accountability, program improvement, and program operations at state and local levels. Part C and Section 619 state and local staff benefit from using data effectively, but they need knowledge and skills to be able to do this. Effective data use also requires ongoing planning, analysis, and dissemination of data products. Data products are defined as all types of materials containing data, such as data tables, presentations, and reports. The framework assumes that many different kinds of individuals can make use of data. A data user is any person who accesses the data in any form, including raw data, data tables, data displays, reports, or any other data products. All data use must comply with data governance policies and with careful attention to the protection of personally identifiable information. To achieve positive outcomes based on continuous improvement of programs and systems, the state needs to prepare and disseminate a variety of data products and build the capacity of state and local staff for effective data use.

This subcomponent consists of three sections. The first section addresses planning for data use and includes planning for data analysis, product development, and dissemination. The second section addresses data analysis and dissemination. The third section addresses using data to inform decisions and enhancing capacity for data use at state and local levels.

### Section 1: Planning for Data Use

**Quality Indicator DU1:** Part C/619 state staff plan for data analysis, product development, and dissemination to address the needs of the state agency and other users.

Elements of Quality
DU1a. Part C/619 state staff develop recommendations for effective data use.
DU1b. Part C/619 state staff identify potential data users (state and local) and periodically gather information about their specific data needs.
DU1c. When planning documents, products, resources, and timelines, Part C/619 state staff consider accountability and program improvement questions that drive data analysis and use.
DU1d. Part C/619 state staff have a process to prioritize data requests, both for data that are readily available and queried regularly and data that require additional staff time to query, and respond to them (as appropriate) in a timely fashion.
DU1e. Part C/619 state staff plan for dissemination that focuses on products, methods, and timelines tailored to specific stakeholder groups.
DU1f. Part C/619 state staff review and revise plans for data analysis, product development, and dissemination as necessary.

### Section 2: Analyzing and Disseminating for Data Use

**Quality Indicator DU2:** Part C/619 state staff or representatives conduct data analysis activities and implement procedures to ensure the integrity of the data.

Elements of Quality
DU2a. Part C/619 state staff or representatives analyze data to address accountability and program improvement needs, including providing timely information for federal and state reporting requirements.
DU2b. Part C/619 state staff prioritize and respond to various types of data requests, including for data that are readily available and queried regularly, data that require additional staff time to query, and data exports for external users.
DU2c. Part C/619 state staff or representatives develop documentation of the specifications (e.g., data elements, restrictions related to data elements, querying parameters, report criteria) to answer specific questions, and documentation is updated as needed.
DU2d. Part C/619 state staff or representatives implement procedures to ensure that data, as queried and reported, are accurate and include, when appropriate, checks with the authoritative or original source of the data.

**Quality Indicator DU3:** Part C/619 state and local staff or representatives prepare data products to promote understanding of the data and inform decision-making.

<b>Elements of Quality</b>
DU3a. Part C/619 state and local staff or their representatives prepare a variety of data products.
DU3b. Part C/619 state and local staff or representatives include documentation in data products as needed for accurate interpretation and use of the information (e.g., querying parameters, changes to data elements or collection protocols).
DU3c. Part C/619 state staff or their representatives ensure that personally identifiable information (PII) is protected in accordance with federal and state requirements in all data products.
DU3d. Part C/619 state and local administrators or their designees use a variety of approaches (e.g., videos, webinars) and displays (e.g., tables, infographics) to enhance understanding of the data.
DU3e. Part C/619 state and local staff or representatives evaluate data products (e.g., quality, use of products) and use the information to plan or revise products.

**Quality Indicator DU4:** Part C/619 state and local staff or their representatives disseminate data products to users to meet their needs.

<b>Elements of Quality</b>
DU4a. Part C/619 state and local staff use a variety of methods (e.g. dashboard, issue briefs, websites) to disseminate data products.
DU4b. Part C/619 state and local staff's dissemination of data products includes sufficient information to interpret and use the data appropriately.
DU4c. Part C/619 state and local staff's dissemination procedures include providing data sources the opportunity to verify the accuracy of the data prior to the release of data products to the general public, as appropriate.
DU4d. Part C/619 state and local staff periodically evaluate the effectiveness of the dissemination strategies and revise as necessary.

### Section 3: Using Data and Promoting Capacity for Data Use

**Quality Indicator DU5:** Part C/619 state and local staff use data to inform decisions.

<b>Elements of Quality</b>
DU5a. Part C/619 state staff use subgroup analysis (e.g., geographic locality, race/ethnicity, disability type, age, gender, or other criteria) to facilitate interpretation of the data.
DU5b. Part C/619 state staff systematically review the findings of data analyses, interpret the findings, and make decisions based on the data.
DU5c. Part C/619 local staff systematically review the findings of data analyses, interpret the findings, and make decisions based on the data.
DU5d. Part C/619 state and local staff evaluate data use at the state and local levels to support accountability, program improvement, and program operations.

**Quality Indicator DU6:** Part C/619 state staff or representatives support the use of data at state and local levels.

<b>Elements of Quality</b>
DU6a. Part C/619 state staff or representatives provide multiple resources and tools (e.g., help desk, analytic and querying tools, Web portal) for a variety of data users to facilitate access to data and to support data use.
DU6b. Part C/619 state staff or representatives assess professional development needs of Part C/619 state and local staff related to data use.
DU6c. Part C/619 state staff or representatives provide for professional development that supports Part C/619 state and local users' skills and competencies to understand, interpret, and use data effectively.
DU6d. Part C/619 state administrators or designees provide professional development activities using a variety of methods (e.g., workshops, user groups) for users to improve skills and competencies.
DU6e. Part C/619 state staff or representatives evaluate the effectiveness of professional development activities to enhance state and local capacity for data use and revise as necessary.



## **Subcomponent: Sustainability (SU)**

Sustainability refers to the state's capacity to support the Part C and Section 619 data system over time to meet the program's evolving needs. To sustain the data system, a state needs to ensure that sufficient fiscal and human resources are available, key leadership and stakeholders support the data system, data are used widely, and the data system can address a state's evolving information needs. Demonstrating the value of data in informing decisions is an important contributor to sustainability. Producing an enduring, efficient, effective, and sustainable data system is an ongoing endeavor; there will always be more work to do to ensure the data system remains current and relevant.

The process of identifying the need for system enhancements or an entirely new data system is conceptualized as a part of sustainability. However, the data governance and management entity is viewed as responsible for translating the identified enhancements or request for a new system into an actionable scope of work that includes activities, timelines, and required resources (see Data Governance and Management subcomponent). The development of a new system or enhancing of an existing system is executed in accordance with the system development life cycle as presented in the System Design and Development subcomponent.

**Quality Indicator SU1:** Part C/619 state staff use a systematic process that includes stakeholder input to identify enhancements to the data system.

<b>Elements of Quality</b>	
SU1a.	Part C/619 state staff identify the criteria that indicate that the data system is meeting the needs of various types of stakeholders.
SU1b.	Part C/619 state staff or representatives collect and analyze data on the identified criteria.
SU1c.	Part C/619 state staff use results of the analysis to identify needed improvements to the data system and the supports for the data system (e.g., improved professional development for data use, improved access to data analysts).
SU1d.	Part C/619 state staff verify that potential improvements align with the purpose and vision of the data system.
SU1e.	Part C/619 state staff have a process for initiating changes to the data system in response to changes to federal or state reporting requirements.
SU1f.	Part C/619 state staff or representatives monitor that the data system is up-to-date with effective technologies to meet stakeholder needs.

**Quality Indicator SU2:** Part C/619 state staff generate political and fiscal support to maintain and enhance the data system.

<b>Elements of Quality</b>	
SU2a.	Part C/619 state staff articulate to decision-makers the benefits of the data system and the need for improvements.
SU2b.	Part C/619 state staff work with state leadership/management to identify the needed resources (i.e., fiscal, personnel, time), including expanding current funding and finding new funding sources to maintain the existing system and, as needed, to improve the system.
SU2c.	Part C/619 state staff promote the use of data-informed decision-making for continuous program improvement at multiple levels (policymakers to local users), to generate support for the data system by demonstrating its value.
SU2d.	Part C/619 state staff plan for and address transfer of knowledge about the data system to new Part C/619 state staff, IT staff, and vendors, including maintaining documentation, establishing a personnel system with back-ups, and providing orientation/training.
SU2e.	Part C/619 state staff promote participation in integrated and/or linked data systems initiatives such as ECIDS and SLDS, which generates support for the data system by demonstrating its value.

---

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*Subcomponent: System Design*



# Florida Department of Health

## Division of Children's Medical Services

### Early Steps Administration System Implementation **Project Management Plan**

September 14, 2017

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# SIGNATURE AND ACCEPTANCE PAGE

I have reviewed this Project Management Plan (PMP) and agree that the content of the document is accurate and clearly describes the project management methodology for the project.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Agency: \_\_\_\_\_  
Role: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
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Print Name: \_\_\_\_\_  
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# 1 EXECUTIVE SUMMARY

The Florida Department of Health (DOH), Division of Children's Medical Services entered into a contract with <VENDOR NAME> to replace the Early Steps Program Administration System (ESAS). The Early Steps Program is vital for children ages 0-36 months who have been diagnosed with developmental delays.

The contract period with <VENDOR NAME> is from <CONTRACT BEGIN DATE> through <CONTRACT END DATE>; however, the project is expected to be completed by <PROJECT END DATE>.

## 1.1 THE CHALLENGE

The University of Florida (UF) developed a data system in 1981 to track developmental follow-up for certain infants born in or transferred to neonatal intensive care units in hospitals across Florida. Since its inception, the system has expanded to become a statewide web-based data collection and reporting system for the Early Steps Program. Six years ago, the Early Steps Program transitioned to a new system, Children's Medical Services - Kids Integrated Data System (CMS-KIDS). However, this system was costly and did not meet the needs of the Early Steps Program. The Department returned to the UF data system in 2015. Today, the UF data system is no longer able to effectively support the Early Steps Program. As a result, the Department is seeking a new system that meets the system requirements and provides the best value for the State of Florida.

## 1.2 PROJECT OBJECTIVE

The objective of this project is to provide the ability for the Division of Children's Medical Services to continue providing efficient services by replacing the existing Early Steps Administration System (ESAS) with a more robust system. The Department desires a replacement data system that will record child-specific developmental and outcome data, allow access to families and health care professionals, allow population and region-level reporting, and facilitate contract and fiscal monitoring. By using a modern data system, the Department will ensure programmatic and fiscal accountability of the Early Steps Program. The replacement will actively monitor performance indicators and on-going quality improvement efforts, as well as capture fiscal and encounter data.

# 2 PROJECT SCOPE

The scope of work for this project includes the following tasks:

- Create a single source of record for everything pertaining to a child, which will allow for the tracking of outcome data; outcome data can help identify the most effective services.
- Create system alerts that will assist the program with maintaining compliance with Federal timelines.
- Immediate access for families to the child's Individual Family Service Plan (IFSP) and services information.
- Ability to complete work tasks within the Early Steps Administration System via modern mobile technology.
- Train state and local staff on the Early Steps Administration System.

The completion of these tasks will drive input to and/or become the final work product for the project deliverables. (The final tasks will be updated when the project is awarded to the selected vendor.)

## 2.1 OUT OF SCOPE ITEMS

The following items are **out-of-scope** for the project:

- Reimbursement of provider services
- Budget appropriations, releases, and allotment functions

(The final items will be updated when the project is awarded to the selected vendor.)

## 2.2 PROJECT DELIVERABLES

This project includes the deliverables identified in the list below. All deliverables will undergo internal quality assurance and review processes to ensure alignment with the SOW as well as industry best practices and standards.

The following list provides example deliverables and will be updated when the project is awarded to the selected vendor.

- Project Management Plan and Schedule
- System Design Document
- Data Migration Plan
- Test Cases/Scripts
- Requirements Traceability Matrix
- System Testing
- System Training
- System Implementation
- Post Implementation Support

For a detailed description of the deliverables, refer to **Section 5.0 - Project Deliverables**.

## 2.3 PROJECT ASSUMPTIONS

The following assumptions apply to this project:

- A Commercial off the Shelf Package will be provided which is modern, web-based, exhibits a high degree of configurability for flexibility, and meets the majority of the functional requirements such that implementation and annual recurring costs are less expensive than a custom build and internal support.
- (The final assumptions will be updated when the project is awarded to the selected vendor.)

# 3 PROJECT ORGANIZATIONAL & GOVERNANCE STRUCTURE

<VENDOR EXECUTIVE> will provide executive-level vendor oversight throughout the life of the project from initiation through delivery, closeout, and beyond. Overseeing the day-to-day project activities is a full-time vendor project manager. The vendor will conduct ongoing inspections of all project activities to ensure they are meeting expectations, and their team will complete the daily project activities under the oversight of the vendor project manager. The following diagram demonstrates this team-based approach organizational model.

In addition to ensuring that daily project activities are executing smoothly, the vendor executive and project manager will partner with the DOH leadership team to govern the project and resolve any issues impacting the project. The approach taken to resolve issues is described below in **Section 13.0 - Risk, Action, Issue, and Decision Process**.

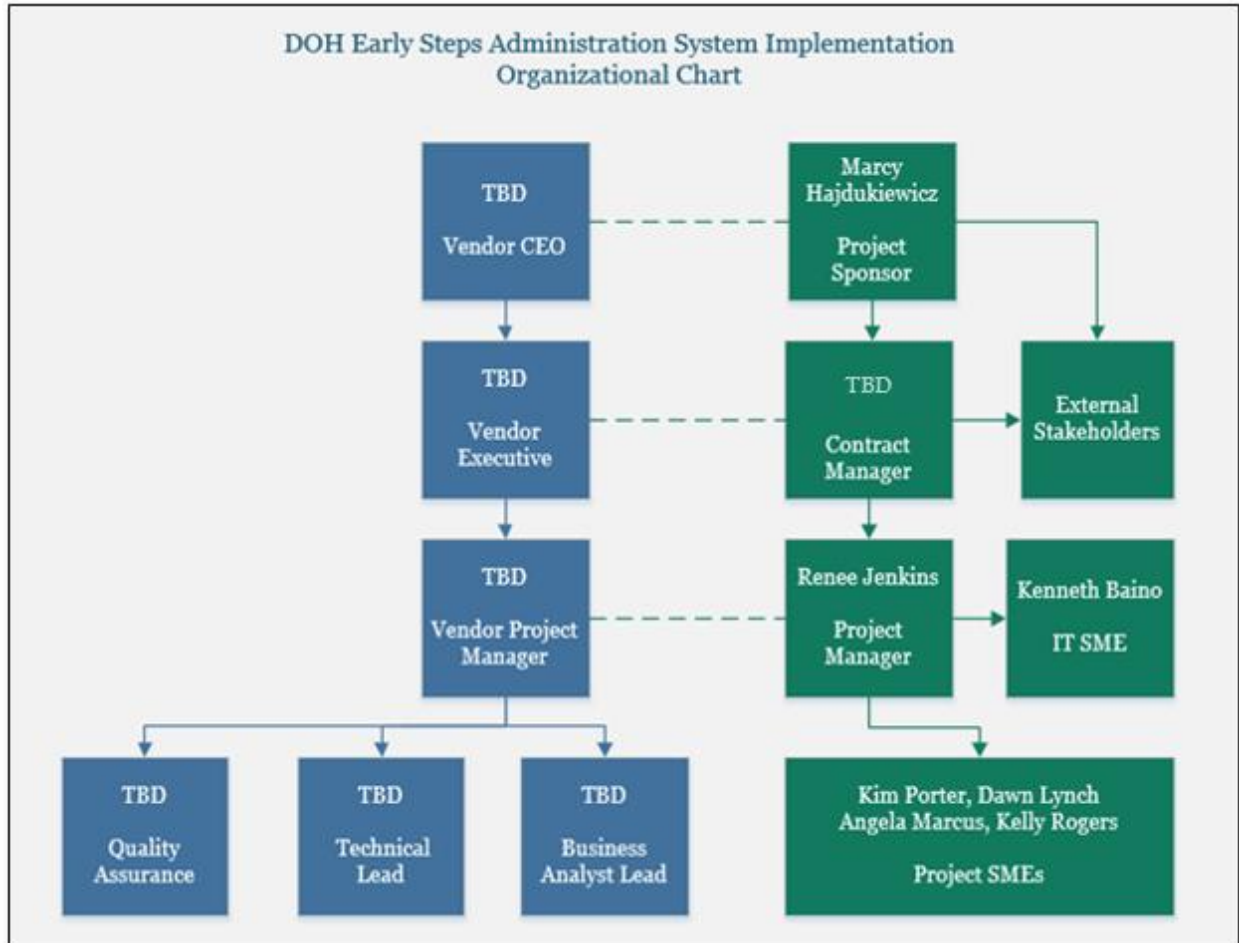


FIGURE 1: PROJECT TEAM ORGANIZATION CHART

## 4 RESOURCES

The following section describe how project resources will be managed.

### 4.1 HUMAN RESOURCES

The organizational model diagram depicted in the **Section 3** includes all of the key staff the vendor has assigned to the project team. The table below identifies the project team roles, a description for each role, and the vendor team member that is assigned to the role.

Role	Role Description	Project Member Assigned
<b>Vendor Executive</b>	Vendor executive level oversight of the project. Overall responsibility for service delivery quality.	TBD
<b>Vendor Project Manager</b>	Manages all day-to-day aspects of the project including schedule, status, and quality.	TBD
<b>Business Analyst Lead</b>	Responsible for deliverable completion.	TBD
<b>Technical Lead</b>	Responsible for oversight and quality of the technical aspects of the project.	TBD
<b>Quality Assurance</b>	Corporate level oversight of the management of the project and quality of the deliverables.	TBD

### 4.2 EQUIPMENT/MATERIALS RESOURCES

Excluding the standard hardware (computers, printers, etc.) and the standard software (MS Office, the internet, etc.), there are no additional equipment and material resources that will be used for this project.

Deliverables will be provided in the following formats:

- MS Word
- MS Excel
- MS Visio
- MS Project

## 5 PROJECT DELIVERABLES

The deliverables to be produced during the course of the engagement are identified in the table below. The table identifies, for each contract deliverable, the activities required to produce each deliverable.

<The deliverables/descriptions will be updated when the project is awarded to the selected vendor.>

#	Deliverable Item	Task Description	Targeted Delivery Date
1	Project Management Plan	<ul style="list-style-type: none"> <li>Defines how the project will be executed, monitored, and controlled.</li> </ul>	TBD
2	Project Schedule	<ul style="list-style-type: none"> <li>Resource-leveled MS Project schedule.</li> <li>Identifies all project tasks, including begin date, end date, duration, assigned resource(s)</li> <li>Includes vendor and Department tasks and project milestones.</li> </ul>	TBD
3	Data Migration Plan	<ul style="list-style-type: none"> <li>Defines the agreed upon data migration approach.</li> <li>Identifies all Extract, Transformation, and Load (ETL) mappings and business rules.</li> <li>Defines exception handling and reporting.</li> <li>Defines success criteria.</li> </ul>	TBD
4	Test Cases/Scripts	<ul style="list-style-type: none"> <li>Defines the testing scenarios and instructions to conduct testing.</li> <li>Validates the successful implementation of the system requirements.</li> </ul>	TBD
5	Requirements Traceability Matrix	<ul style="list-style-type: none"> <li>Defines how each requirement is included in the approved design.</li> <li>Defines where each requirement is included in a test case/script.</li> <li>Validates that all requirements are included in the design and that each requirement is tested.</li> </ul>	TBD
6	System Testing	<ul style="list-style-type: none"> <li>Occurs within a secure test environment.</li> <li>Begins with a testing kick-off meeting and training session.</li> <li>Includes testing with migrated data to simulate real-world data scenarios.</li> <li>Tracks all issues within a centralized issue reporting repository.</li> <li>Ensures that all test cases/scripts are tested within the testing timeframe.</li> <li>Includes the resolution of all reported issue that do not meet system requirements, quality standards, or prohibit use of the system.</li> <li>User Acceptance Testing (UAT).</li> <li>Concludes with approval to deploy the system to the production environment.</li> </ul>	TBD
7	System Training	<ul style="list-style-type: none"> <li>Provides system training for system users.</li> <li>Provides technical training for technical users.</li> </ul>	TBD

#	Deliverable Item	Task Description	Targeted Delivery Date
8	System Implementation	<ul style="list-style-type: none"><li>• Deployment of the system within a secure production environment.</li><li>• Migration of production data.</li><li>• Validates the system is working correctly in the production environment.</li><li>• Final acceptance.</li></ul>	TBD
9	Post Implementation Support/Warranty Period	<ul style="list-style-type: none"><li>• Resolution of system defects.</li><li>• System support and supplemental training.</li></ul>	TBD

## 6 PROJECT SCHEDULE MANAGEMENT

Project schedule management consists of the following three areas: schedule development, schedule administration, and schedule change control.

### 6.1 SCHEDULE DEVELOPMENT

Schedule development is the process of taking the work breakdown structure (WBS) and breaking it down into activities and tasks that can be assigned and managed. Tasks that are dependent on others are linked. Work efforts and resources are assigned to each task and the critical path of the project is identified. The critical path is the longest path of linked tasks through the project and represents the shortest time that the project can be completed.

The following table identifies the key activities for this project. The detailed project schedule is embedded beneath the table.

Activity	Date	Resources
ITN Released	October 1, 2018	DOH
Vendor Contracted	December 29, 2018	DOH
Design - Fit/Gap Completed	March 1, 2019	Vendor
Begin User Acceptance Testing	March 1, 2020	Vendor and DOH
System Go-Live	June 30, 2020	Vendor
Warrant Period Ends	December 31, 2020	Vendor

The following diagram illustrates the key dates identified in the table above.

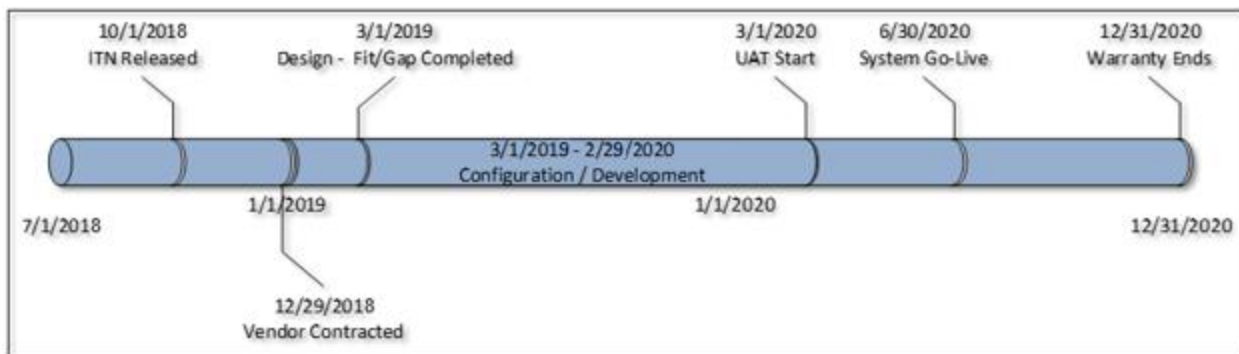


FIGURE 2: KEY ACTIVITIES AND DATES

### 6.2 SCHEDULE ADMINISTRATION

Once the project schedule is completed and approved, it is baselined so that any future changes can be tracked. The schedule will be kept up to date on a bi-weekly basis. Task progress and completion will be input into the schedule and variances between planned and actual progress will be managed with particular attention to the critical path. Project schedule information will be used as input into the weekly status reports.

Corrective actions will be developed as needed to resolve schedule variances. Schedule management techniques of crashing, fast-tracking, and compression will be considered as will other solutions like



resource shifting or work re-scheduling. Schedule forecasting will be used to look beyond the current status so that, to every extent possible, corrective actions can be applied to prevent schedule variances.

### 6.3 SCHEDULE CHANGES

Any change that moves the critical path by more than 5 business days will have to be approved through the change control process. All other schedule changes can be made at the project manager’s discretion and will be reported and discussed with the weekly status.

## 7 COST MANAGEMENT

This section identifies the project costs and how these costs will be managed during the course of the project.

### 7.1 BUDGET

The overall budget for this project is \$5,534,569.

### 7.2 PROJECT SPENDING PLAN

The following table identifies the project spending plan. **The deliverables will be updated when the project is awarded the selected vendor.**

Deliverable Description	Date	Price
TBD	TBD	TBD
TBD	TBD	TBD
TBD	TBD	TBD
TBD	TBD	TBD
<b>Total</b>		<b>TBD</b>

## 8 COMMUNICATIONS MANAGEMENT

Development and implementation of the communication plan is an integral component of the Project Management Plan. The communication plan's focus is on the distribution of information directly relating to the project activities. Each type of communication has a timeline established for the dissemination of specific communication messages to key stakeholders of the project.

### 8.1 DELIVERABLE MANAGEMENT COMMUNICATIONS

The DOH Contract Manager will be notified in writing (using email) by the Vendor Project Manager when deliverables are submitted and ready for inspection. The Deliverable review process is defined below in **Section 12 - Deliverable Acceptance**.

### 8.2 REGULAR STATUS REPORTING

The Vendor Project Manager will produce weekly status reports. The weekly status reports will be distributed to the DOH Contract Manager by email notification from the Vendor Project Manager. Upon reviewing, DOH may communicate with the vendor project team via email or phone, to discuss any clarifications, concerns, or issues regarding information or content in the status report. This post-submission discussion can also be conducted formally as part of the weekly status meetings.

The vendor will conduct regular face-to-face weekly status meetings to ensure the project remains on track and to strategize on tactical and strategic issues. The project status report will include the following and will meet the AST requirements associated with project status reports.

- **Overview of Project Progress:** Identifies the major tasks that have been completed to date and during the preceding time period, as well as any tasks that are projected to have a schedule delay along with impact on the overall schedule (if any).
- **Overall Status:** Highlights the overall status of the project schedule, budget, proposed changes, risks, and issues identified during the reporting period.
- **Schedule Trending:** Identifies the Schedule Performance Index and Cost Performance Index for the current reporting period and the last three (3) reporting periods, including explanations for any variance or trend.
- **Project Progress:** Highlights the overall status of the project milestones, deliverables, and major tasks, comparing the planned dates to the actual dates, including explanations for any variance.
- **Scope Change:** Identifies changes to scope, both those that have been requested and are being analyzed for impact and cost, as well as those that have been approved (if any). Any additional requests could result in a change order.
- **Project Issues (Problem Areas):** Identifies high-priority project issues that may have significant impact on schedule, cost, and/or quality, along with a plan, responsibilities, and action steps for managing each issue.
- **Project Risks:** Identifies any risks, their status, and mitigation strategies.
- **Project Cost:** Identifies the planned and actual project expenditures, including explanations for any variance.

### 8.3 ADDITIONAL COMMUNICATION

In addition to the regularly scheduled meetings noted above, written communication will be sent out by the project management team on an as-needed basis. This communication will be specific in nature and

can be broadcast to the general project population or to target audiences depending upon the circumstances involved.

## 8.4 DISTRIBUTING COMMUNICATIONS

All formal communications will be sent via email.

## 8.5 COMMUNICATION PLAN

The communication plan in this section is provided as a summarization of the information contained in the sections above. The plan addresses key audiences, messages, frequency, and methods of communication.

The communication matrix, included below, describes the various forms of communication, appropriate channels of communication, and target audiences for this project. The communications matrix identifies the different tools that will be used to guide the planning for communication from the project to various audiences and purposes. It should be considered a general guide for the effective dissemination of information that is received, understood, and utilized by the target audiences for successful completion of the project. The communication matrix will be maintained throughout the project and updated if communication needs change.

ESAS Assessment Project Communication Plan				
Activity	Format	Frequency	Initiator	Recipient
Weekly Status Meeting	In-person or via conference call	Weekly	Vendor Project Manager	<ul style="list-style-type: none"> <li>• DOH Project Manager</li> <li>• Project Sponsor</li> <li>• Contract Manager</li> <li>• Other Specified Client Executive Stakeholders</li> </ul>
Sponsor Meetings	Meeting	As-Needed	DOH Project Manager	<ul style="list-style-type: none"> <li>• Project Sponsor</li> </ul>
Project Deliverables	Email	As Needed	Vendor will author the materials and send to Contract Manager for distribution	<ul style="list-style-type: none"> <li>• Review Team</li> </ul>
Project Deliverable Comments	Email	As Needed	Review Team	<ul style="list-style-type: none"> <li>• Contract Manager (to be forwarded to vendor)</li> </ul>
Meeting Materials	Email	Before Each Meeting, Interview, or Work Session	Vendor will author the materials and send to Contract Manager for distribution	<ul style="list-style-type: none"> <li>• All Attendees</li> </ul>
Questions from Work Session/Interview Attendees	Email (preferred)	As Needed	Any Attendee	<ul style="list-style-type: none"> <li>• Vendor Project Manager</li> <li>• Contract Manager</li> </ul>
Project Issues	Email	As Needed	Any Stakeholder	<ul style="list-style-type: none"> <li>• Vendor Project Manager</li> <li>• Project Manager</li> <li>• Contract Manager</li> </ul>

<b>ESAS Assessment Project Communication Plan</b>				
<b>Activity</b>	<b>Format</b>	<b>Frequency</b>	<b>Initiator</b>	<b>Recipient</b>
Project issues escalation (Vendor)	Email	As needed	Vendor Project Manager	<ul style="list-style-type: none"> <li>• Vendor Executive</li> </ul>
Project issue escalation (DOH)	Email	As needed	DOH Project Manager	<ul style="list-style-type: none"> <li>• Contract Manager</li> <li>• Project Sponsor</li> </ul>
Change requests	Email	As needed	Vendor Project Manager	<ul style="list-style-type: none"> <li>• Contract Manager</li> <li>• Project Sponsor</li> <li>• DOH Project Manager</li> </ul>
Project closeout and lessons learned	Email	Per project schedule	Project Manager	<ul style="list-style-type: none"> <li>• Contract Manager</li> <li>• Project Sponsor</li> <li>• DOH Project Manager</li> </ul>

## 9 CHANGE CONTROL

It is possible that the project will encounter some degree of scope change. Change control ensures that all requests for change are considered in light of the project goals and objectives and are prioritized accordingly.

The project team will employ strict control over project scope changes throughout the life of the project. The change control process will empower the project sponsor to review, decline, postpone, or authorize and prioritize requests for change. The requested change will be evaluated and a determination made on how it impacts scope, time, and cost. If there are impacts to overall project cost or final project delivery date, then a formal change order will be initiated. All other changes will be handled using the project change control process.

The request for change log is used to track all change requests during the project. As a change request is submitted, the request for change log should be updated accordingly with a description and ongoing progress updates until a final resolution is determined. The illustration below represents the type of tracking log that will be utilized on this project to track change requests.

Item #	Change Description	Date Raised	Raised By	Priority	Impacts	Status	Date Closed	Risk Log #	Action Log #	Issue Log #	Decision Log #
CR-001											
CR-002											
CR-003											
CR-004											
CR-005											

**FIGURE 3: CHANGE REQUEST LOG EXAMPLE**

The following table identifies the change request fields and descriptions.

Change Request Field	Description
Item #	Unique sequence number starting from CR-001
Change Description	Full description of the change being requested, including the nature of the change and the need or reason.
Date Raised	MM/DD/YYYY
Raised By	The originator of the change request.
Priority	Options include: Low, Medium, and High
Impacts	The description of all impacts related to scope, schedule, and cost, including details on the method of calculation.
Status	Options include: New, Open, Impact Analysis, Approved, Rejected, Deferred, and Closed
Date Closed	MM/DD/YYYY
Risk Log #	Risk # from the Risk Register (if applicable)
Action Log #	Action # from the Action Item Register (if applicable)
Issue Log #	Issue # from the Issue Register (if applicable)
Decision Log #	Decision # from the Decision Register (if applicable)

# 10 ORGANIZATIONAL CHANGE MANAGEMENT

Organizational Change Management (OCM) is the discipline of ensuring, to the extent possible, that stakeholders are prepared to accept the changes upon deployment or go-live. Generally, this discipline includes:

- Communicating the vision and benefits of the system
- Training the end users on the system
- Obtaining stakeholder commitment to the project

The diagram below visually display's the list of activities necessary to complete OCM.



**FIGURE 4: ORGANIZATIONAL CHANGE MANAGEMENT ACTIVITIES**

Organizational Change Management is the responsibility of the project sponsor. The project team can provide advice and input to the process upon request.

Project Sponsor should conduct some form of Organizational Change Management for this project. The purpose of Organizational Change Management is to make sure all stakeholders are prepared to accept the changes at go-live and to prepare for and minimize to the extent possible the typical productivity dip that occurs after new system or processes goes live.

The following diagram depicts the productivity dip with and without OCM.

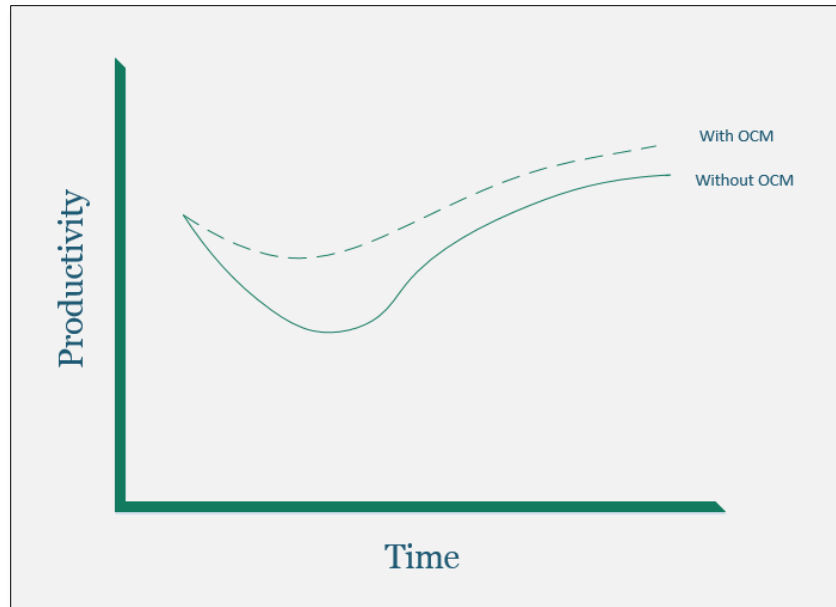


FIGURE 5: PRODUCTIVITY DIP

## 11 QUALITY MANAGEMENT

The project will employ a structured method for achieving and maintaining a high level of quality. The goal of the quality processes is to produce a quality product, service, or deliverable.

In addition to the vendor providing a project manager responsible for the majority of project-related communication, a quality manager will be assigned to the project. The quality manager's primary responsibility is to provide oversight and ensure customer satisfaction by conducting frequent communication with key project stakeholders. This approach routinely prevents small issues from becoming large obstacles to project success.

The quality manager is responsible for understanding project requirements and customer expectations. A preliminary internal project meeting is conducted to discuss the task assignments in an effort to clarify the scope of work and how it will be accomplished. The understanding of scope, cost, procedures, deliverables, and schedule is then documented within this document, the project management plan, and submitted to the project sponsor for approval.

All work elements are completed in a manner in accordance with the customer's requirements. Before the project begins, the quality manager ensures all team members understand the project's requirements and quality control processes. This awareness is maintained throughout the duration of the project.

All deliverables receive a proactive review before final submittal to the customer. This review includes technical editing, validation, and consideration for clarity and conformity to customer expectations.

The vendor will provide the following quality management factors for this project:

- **Internal Checkpoints** - Before the project begins, the vendor will ensure all team members understand the project's requirements, scope, and quality control processes. This awareness is maintained throughout the duration of the project with internal meetings. Internal checkpoints allow the vendor team members to regroup with the vendor executive to ensure the project is being conducted in a manner that adheres to the Department's and vendor's standards and protocols.
- **Meeting and Work Session Documentation** - After every work session, or other scheduled meeting, the vendor will create high-level meeting summaries. The purpose of providing these notes is to validate what vendor heard as a team, and to give the meeting attendees a chance to correct what was captured. In order to fully understand the Department's current and future goals, it is vital that documentation takes place and that it is verified as needed.
- **Vendor/DOH Checkpoints** - The vendor executive will schedule regular contact (via face-to-face, email, and/or phone) with DOH. The frequency of this contact is mutually agreed upon at the kickoff meeting. This allows the Department to voice its perspective of the project's progress. The vendor executive serves as a partner that DOH can call upon at any time over the course of the project.
- **Regular Status Reports** - Upon agreement with DOH, the vendor project manager will provide a regular status report to the Department's core executive team. The purpose of this report is to keep DOH informed of overall progress, significant accomplishments, and planned accomplishments for the preceding period. This report also outlines the planned start and finish dates of milestones and deliverables.
- **Designated Oversight** - The vendor executive will provide executive-level oversight to ensure that all work elements are completed in a manner in accordance with the Department's requirements, vendor's standards, and follows the vendor's methodology. In addition, the vendor will conduct regular internal project inspections.
- **Lessons Learned** - This document is for both DOH and vendor team members. Problems encountered by the project team are openly presented, providing a method for discussing the issue in hopes of avoiding it in future projects. This document is presented at the end of the project. The vendor will also use previously documented lessons learned and apply solutions to this project.
- **Internal Deliverable Reviews** - All deliverables receive a proactive review before final submittal to the Department. This review includes technical editing, validation, clarity, and ensuring conformance to DOH's standards and expectations.

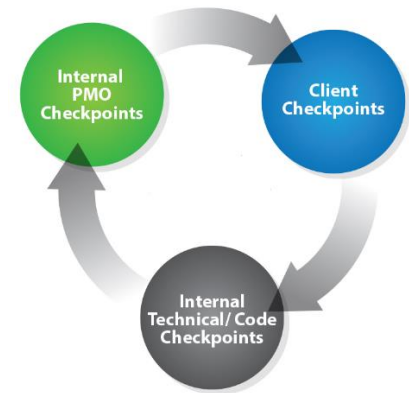


FIGURE 6: QUALITY INSPECTION PROCESS



# 12 DELIVERABLE ACCEPTANCE

Deliverables are intended to document major tasks. Task deliverables must address all sub-task description and requirements for the related tasks. All draft and final deliverables will be submitted in a format approved by the project sponsor or designee and in a standard format.

Final deliverables will be submitted via e-mail to the project sponsor who will then distribute to the designated stakeholders as needed.

The figure below displays the deliverable review process to be adhered to throughout the management of the project.

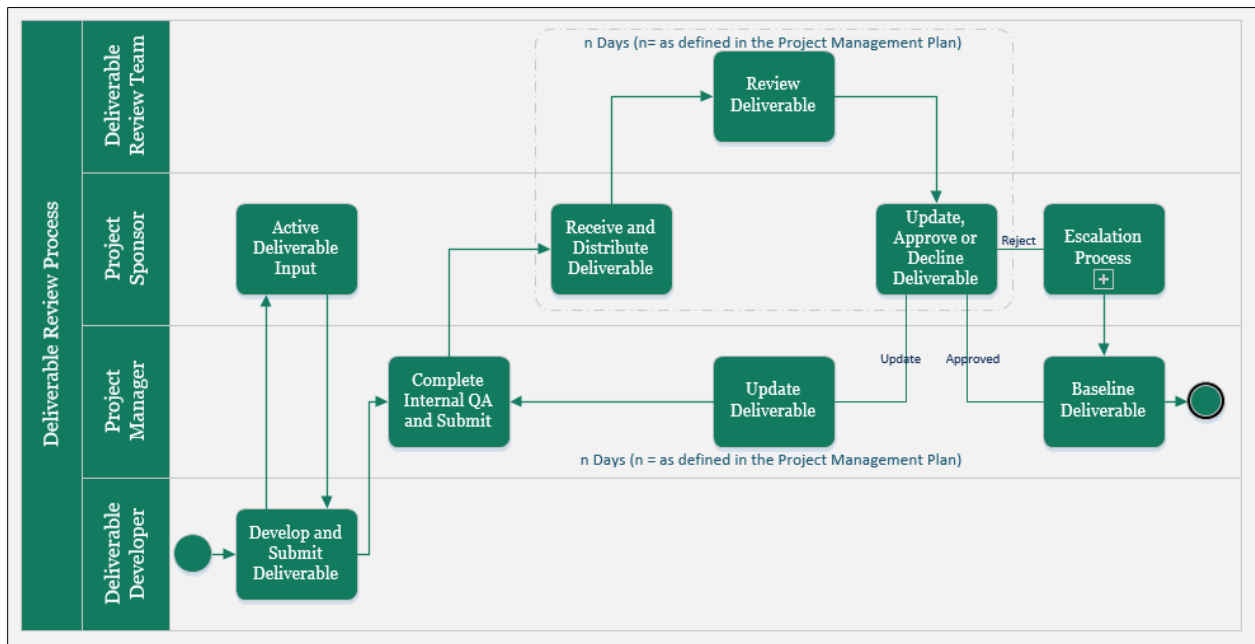


FIGURE 7: DELIVERABLE REVIEW PROCESS

## 12.1 TIMING OF THE DELIVERABLE MANAGEMENT PROCESS

1. The project manager will submit by email each draft deliverable to the project sponsor who will then distribute to the stakeholders designated as deliverable reviewers.
2. The reviewers have five (5) working days to inspect and approve deliverables.
3. Any changes or modifications to the document will be made by project team within two (2) working days and resubmitted to the project sponsor who will then distribute to the designated stakeholders.
4. The reviewers will have five (5) working days to inspect and approve.

## 12.2 DELIVERABLE REVIEWERS

The following table represents the stakeholders responsible for reviewing and approving each deliverable. **The deliverables will be updated when the project is awarded the selected vendor.**

Deliverable	Title	Reviewers	Approver
1	TBD	TBD	TBD
2	TBD	TBD	TBD
3	TBD	TBD	TBD
4	TBD	TBD	TBD

The following is a representative example of a deliverable review comment form and deliverable approval form. The project manager provides this form when deliverables are submitted. After the stakeholders have reviewed the deliverables, the project sponsor will aggregate comments regarding the deliverable in the form below.

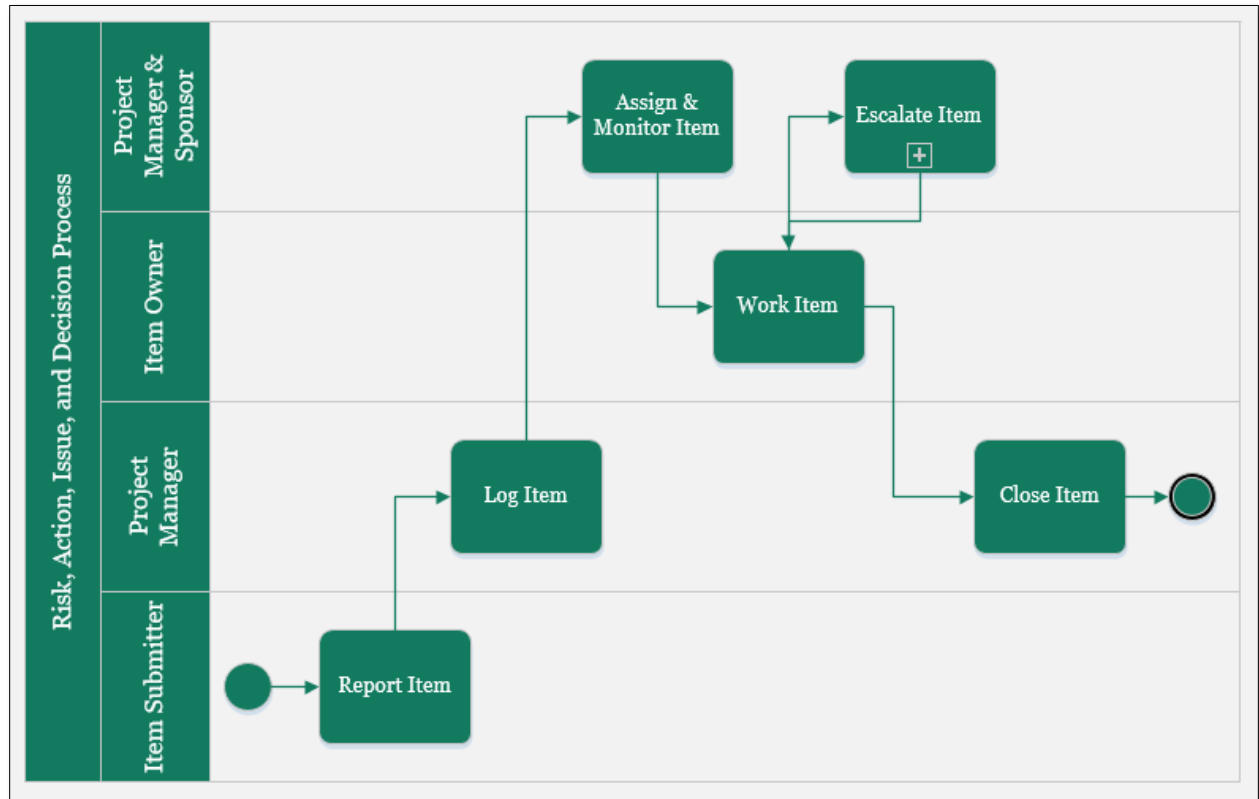
The project sponsor will provide the comment form to the project manager. Any recommendations for changes to the deliverable will be documented on the comment form. The project team will update the deliverable, respond to comments on the comment form, and the project manager will submit a final version of the deliverable with the comment form back to the project sponsor.

Comment #	Page #	Paragraph # or Other Reference	Comment	Comment Type
<i>Numeric, beginning with 1</i>	<i>Page number of the referenced text</i>	<i>Location on page of referenced text</i>	<i>Be as specific as possible. Where appropriate, list text as it is and suggested text.</i>	<i>1 = Cosmetic 2 = Grammar / Spelling 3 = Substantive</i>
1				
2				
3				

**FIGURE 8: DELIVERABLE REVIEW COMMENT FORM EXAMPLE**

# 13 RISK, ACTION, ISSUE, AND DECISION PROCESS

The process depicted in the illustration below manages risks, action items, issues, and decisions. All of these items will be tracked in a log and reported as described in the weekly status reporting section.



**FIGURE 9: RISK, ACTION, ISSUE, DECISION PROCESS**

The following table identifies the steps and descriptions included the diagram above.

Step	Description
Report Item	Any project team member can raise a risk, issue, action item, or ask for a leadership decision. These items are reported to the project manager.
Log Item	The project manager enters the item into a log.
Assign & Monitor Item	The project manager and project sponsor determine whether the item needs to be tracked further and who should be the owner of that item. The project manager will communicate the item to the assigned owner.
Work Item	The item owner will work that item to resolution.
Escalate Item	If the owner is unable to resolve the item or there is a disagreement as to the resolution the item will be escalated. See the escalation process on the next page.
Close Item	Once the item is resolved the project manager will close the item.

The illustration below depicts the escalation process for items that cannot be resolved.

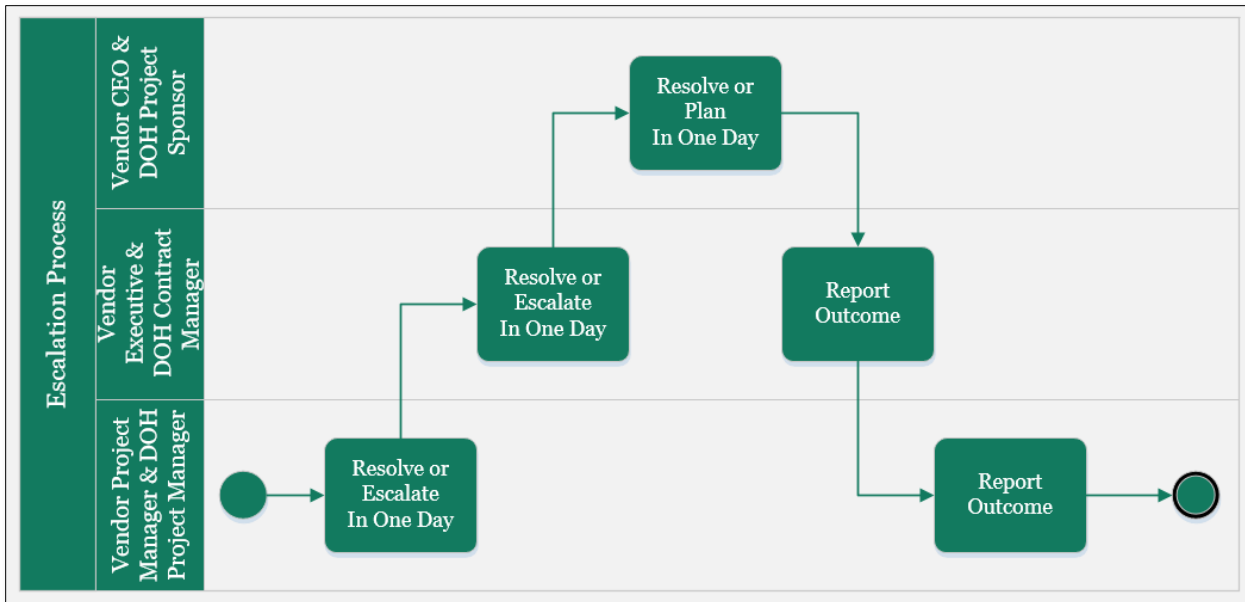


FIGURE 10: ESCALATION PROCESS

The following table identifies the steps and descriptions included the diagram above.

Step	Description
Resolve or Escalate In One Day	At each level of escalation, the parties will meet and attempt to resolve the item within one day. This is intended to keep escalated items from holding up the project timeline. The parties will make all good faith efforts to resolve. If not resolved within one day, the item will move to the next level.
Resolve or Plan In One Day	At the executive level a decision is made within one day. The decision may be a plan to resolve the issue. That plan can have a timeline for resolution of their choosing.
Report Outcome	Once a decision has been made and an item resolved the outcome is reported to all parties in this process.

### 13.1 RISK MANAGEMENT PLAN

The risk management plan outlines the process to identify and analyze the effects of uncertainties on the project. Risk management allows actions to be taken to reduce or eliminate the consequences of any event that may affect the success of the project. This plan establishes a framework of working practices, which enables project team members to identify, analyze, respond to, monitor, and communicate risks before they become issues and jeopardize the success of the project. If a risk becomes an issue, the vendor will assess its impact on the project and assign responsibility for issue resolution, including a target date for resolution.

According to the Project Management Institute’s Guide to Project Management Body of Knowledge, risk is defined as “an uncertain event or condition that, if it occurs, has a positive or negative effect on a project’s objectives.” There is a cause and effect to project risk; each risk has a cause and a consequence if it occurs. Every project carries some element of risk, and it is probable that progress will deviate from the plan at some point in the project lifecycle. Risks can be cost related, organizational, external, or technical.

Risks originate from the uncertainty present in all projects and may threaten the successful completion of project objectives. As such, the following are advantages of the risk management plan:

- Maximize the impact of positive, unplanned incidents or risks on the project
- Minimize the impact of negative, unplanned incidents or risks on the project
- Involve all stakeholders in identifying project risks
- Effectively manage any project risks

### 13.1.1 RISKS

Risks are items that may occur. In order to control risks and prevent them from negatively impacting the project, risks will be identified and tracked. Risk owners will develop response plans designed to prevent negative impacts and contingency plans that can be executed if the risk occurs. Response plans can include:

- Mitigation: actions taken to diminish the chance of the risk occurring
- Avoidance: actions taken to ‘work around’ the risk
- Acceptance: the act of taking no action and accepting the consequences of the risk should it occur
- Transference: the act of giving the risk to a party outside the project

Risks that occur become project issues.

### 13.1.2 RISK MANAGEMENT ROLES AND RESPONSIBILITIES

The table below identifies the participants, roles, and responsibilities for those involved in the risk management process.

Role	Responsibility
<b>Risk Coordinator</b> (Vendor Project Manager)	The <b>Risk Coordinator</b> has the following responsibilities: <ul style="list-style-type: none"> <li>• Facilitate the identification of risks at project meetings</li> <li>• Perform analysis</li> <li>• Assist <b>Risk Originators</b> with defining and documenting risks</li> <li>• Assist <b>Risk Originators</b> with presenting new risks to the project management team</li> <li>• Ensure and assign a <b>Risk Owner</b> for each risk</li> <li>• Ensure identified risks are analyzed and risk response plans are approved and implemented as required</li> <li>• Periodically review risks with <b>Risk Owners</b></li> <li>• Provide effective communication</li> <li>• Maintain the risk management plan</li> <li>• Ensure that risks are recorded in the risk log</li> <li>• Prepare risk reports to support the project’s status report process</li> </ul>
<b>Risk Originator</b> (Any Stakeholder)	The <b>Risk Originator</b> is the person who originally identifies the risk. Working with the project team, the <b>Risk Originator</b> develops a risk statement that clearly defines the risk event and the consequences if the event occurs.

Role	Responsibility
<b>Risk Owner</b> (As Assigned)	The <b>Risk Owner</b> is responsible for the following: Conducting the risk analysis, formulating and implementing the risk response strategy, and formulating and implementing the action plan Obtain assistance from technical staff, subject matter experts, or other project members Must have the resources, knowledge, and authority to manage the risk

### 13.1.3 RISK IDENTIFICATION

Risk identification is the process that identifies risks before they become problems and adversely affect the project. In other words, risk identification is the process of recording a potential risk in sufficient detail to support subsequent management decisions. Risk identification is performed continuously throughout the project lifecycle.

Identification of project risks occurs in two distinct phases:

- Identification of an initial set of known project-level risks
- Identification of new risks as they emerge throughout the lifecycle of the project

The purpose of this activity is to identify an initial set of project risks that will serve as the baseline for the project. The first step in this activity is to consider if the problem is a risk or an issue.

- An issue is a *current* situation or event that must be resolved to avoid adverse impact to the project. Issues can originate from a risk that has materialized.
- A risk is a *potential* situation or event that would have an adverse impact to the project. Risks involve uncertainties and factors that may not be completely within the control of the organization impacted by the risk.

As risks are identified, the risk coordinator enters, maintains, and tracks them in the risk register contained in the project-tracking book. The risk register contains risk-related information such as the identified risks, risk owners, risk analysis results, risk prioritization, risk categorization, and risk responses generated by the risk management process.

Risks are assigned to an owner (risk owner) who reports periodically to the project manager on the status of the risk, the effectiveness of the risk response plan, any previously unanticipated aspects of the risk, and any mid-course correction needed to handle the risk appropriately. Risk owners track high risks and immediately take action when events occur. This reduces the likelihood of unnecessary delays when reacting to risk events.

### 13.1.4 RISK ANALYSIS

The purpose of risk analysis is to determine relative project exposure. In addition to evaluating risks, improvement opportunities are assessed. During this analysis step, the risks are evaluated for probability of occurrence and the impact on the project should it actually occur. In assessing the risk, the risk owner follows the steps outlined in the table below:

Step	Action
1	Assess the risk probability. This step involves determining the likelihood of a risk directly affecting the success of the project.

2	Assess the risk impact as it pertains to each of these project categories: schedule impact, scope (change management) impact, and cost impact.
---	--

The following table categorizes the **probability** of occurrence:

Probability	Description
Low (Remote)	1% - 35%
Medium (Likely)	36% - 70%
High (Near Certainty)	71% - 99%

The following table categorizes the **impact** of occurrence:

Impact	Schedule Slippage	Cost Increase	Scope
High	Any impact to critical path	Project budget increase > 10%	Project scope increase > 10%
Medium	Delay to deliverable/no impact to critical path	Project budget increase < 10%	Project scope increase < 10%
Low	Minimal or no impact to deliverable/ no impact to critical path	No project budget impact	No scope impact

The probability and impact factors are determined and used to identify the risk exposure. Risks with high probability and high impact are likely to require further analysis and an aggressive risk response planning technique. The result of the risk assessment activity helps determine how best to apply limited resources for maximum risk avoidance.

### 13.1.5 RISK RESPONSE

Risk response planning is the process of developing options and determining appropriate actions to eliminate or reduce risks before they occur or reduce the negative impact to the project if the risk does occur. Risk response options include risk mitigation, risk avoidance, risk acceptance, and risk transfer.

### 13.1.6 RISK MONITORING

The project manager monitors and updates risk triggers, exposure levels, and risk response actions and reports on these activities on an ongoing basis. Risk triggers are early warning signs that a risk event could occur. The steps in the following table effectively monitor project risks.

Step	Action
1	Identify and monitor risk triggers during the risk analysis process.
2	Determine the changes to the risk status and evaluate the need to implement risk response activities.
3	Provide a weekly risk status update as a component of the status reporting process, and focus on: <ul style="list-style-type: none"> <li>• High exposure (red) risks</li> <li>• An increase/decrease to risk exposure level</li> <li>• Completed, delayed, or revised risk response activities</li> <li>• Closure of risks</li> </ul>

## 13.1.7 RISK REGISTER

The risk register serves as a baseline for risks identified during the project. As new risks are identified, the risk register should be updated accordingly with a description and acceptable mitigation strategy. The illustration below is representative of the tracking tool that will be utilized on this project to track risk. The Risk Register is part of the project RAID log.

Column	Definition
Risk #	Risk ID; a sequential number beginning with R-001
Risk Description	Description of the risk
Probability	High (Near Certainty), Medium (Likely), or Low (Remote)
Impact	High, Medium, or Low
Risk Exposure	Calculated value (Probability x Impact). <i>Assumes the following numeric values for probability and impact levels (Low = 1, Medium = 3, and High = 5)</i> Risks with an exposure of 8 or less, are deemed to be less significant or impactful to the project. Risks with an exposure of 9 or above, are deemed to be significant or very impactful to the project and should be reported on the weekly status report.
Risk Response Plan	Approach to mitigate the risk. This may include any of the risk strategies: acceptance, avoidance, mitigation, and transference.
Status	Options include: New, Stable, Increasing, Decreasing, Closed
Impacted Area	Options include: Schedule, Scope, Budget, Quality, Other (specify)
Identified by	Full name, document, meeting, discussion, etc.
Owner	Named owner for the risk
Related Issue	Issue # from the Issue Register (if applicable)
Related Action Item	Action # from the Action Item Register (if applicable)
Related Decision	Decision # from the Decision Register (if applicable)

## 13.2 ACTION ITEMS

Action Items are unplanned tasks that occur during a project that are too small to be added to the schedule. These items must be within the scope of the project and are often tasks that support scheduled tasks, issue resolution, risk management, or some other aspect of the project. The illustration below is representative of the tracking tool that will be utilized on this project to track action items. The Action Item Register is part of the project RAID log.

Column	Definition
Action #	Action Item ID; a sequential number beginning with AI-001
Action Description	Description of the action item
Priority	Options include: High, Medium or Low
Date Assigned	MM/DD/YYYY
Due Date	MM/DD/YYYY
Owner	Named owner for the action item
Status	New, Open, Working, or Closed



Column	Definition
Status Notes	Brief description of action item status to quickly identify next steps
Responsible	Insert name of responsible party for action
Accountable	Insert name of party who is accountable for action item to be completed
Consult	Insert name of party to be consulted on action item
Inform	Insert name of party to be informed on action item
Related Issue	Issue # from the Issue Register (if applicable)
Related Decision	Decision # from the Decision Register (if applicable)
Related Risk	Risk # from the Risk Register (if applicable)

### 13.3 ISSUES

Issues are items that are negatively impacting the project. The issue log is used to track all issues during the project. As new issues are identified, the issue log should be updated accordingly with a description and ongoing progress updates until resolved. Any and all issues on the project must be worked to resolution as quickly and effectively as possible. Often the project leadership will need to employ corrective actions to schedule, budget, or quality in order to get the project back on track. The Issue Register is part of the project RAID log.

Column	Definition
Issue #	Issue ID; a sequential number beginning with I-001
Issue Description	Description of the issue
Priority	Options include: High, Medium or Low
Identified By	The issue identifier; who raised the information to the Contract/Project Manager; Full name, document, meeting, discussion, etc.
Created Date	MM/DD/YYYY
Assigned To	Named owner for the issue
Status	Options include: New, Open, Assigned, In-progress, Waiting, Inactive, or Closed
Due Date	MM/DD/YYYY
Date Closed	MM/DD/YYYY
Resolution Log	Description of resolution
Related Issue	Related Issue # from the Issue Register (if applicable)
Related Decision	Decision # from the Decision Register (if applicable)
Related Risk	Risk # from the Risk Register (if applicable)
Related Action Item	Action # from the Risk Register (if applicable)

### 13.4 DECISIONS

Decisions are leadership answers to questions that can affect scope that arise during the project. Examples include change requests and issue escalation decisions. The illustration below is representative of the tracking tool that will be utilized on this project to track decisions. The Decision Register is part of the project RAID log.

Column	Definition
Decision #	Decision ID, a sequential number beginning with D-001
Decision Description	Description of the decision item
Decision-Maker	Insert name of person who made the final decision
Directly Impacted	Insert the name of the party directly impacted by this decision
Indirectly Impacted	Insert the name of the party indirectly impacted by this decision
Media / Format	How was the decision communicated e.g. email, formal memo
Assign Date	MM/DD/YYYY
Due Date	MM/DD/YYYY
Key Messages	Summary of decision
Status	Options include: New, Pending, Open or Closed
Status Notes	A log of status changes and details for each

## 14 SYSTEM SECURITY

The vendor will work from their offices and do not need access to the DOH network. In addition no PII, HIPAA, or any other similar form of protected data is needed for this project. Protected data types will not be supplied to the vendor by DOH.

**ESAS Requirements**

					Vendor to complete this section.		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
<b>1.0 Case Management</b>							
1.1.1	Eligibility	Program Referral Information Data Capture	For each program referral that is recieved, the system shall allow end users to enter, edit, and track program referral information. For example, referral information data entry fields may include the following: child's name, date of birth, referral reasons, referral source, referral date, eligibility conditions, verification documents, number of attempts made to contact the family, and comments.	R			
1.1.1.01	Eligibility	Referral Submission	The system shall allow for the submission of referrals from non system users via a web UI link on the Early Steps website.	R			
1.1.1.02	Eligibility	Re-referred Child Identification	The system shall flag a referral as a potential re-referral if the content in the child's name field and the content in the child's date of birth field matches the name and date of birth of a existing record in the system.	R			
1.1.1.03	Eligibility	Child Referral Age Limit	For a new referral, the system shall not allow the child's date of birth field to accept a date entry that is greater than 36 months.  Also, the system shall not allow the child's date of birth field to accept a date entry that is in the future.	R			
1.1.1.04	Eligibility	Referral Record Page Data Entry Required Fields	The system shall indicate which referral information data entry fields are required to be completed. The system shall allow the user to enter and save referral information data in the system but not allow the user to advance within the system until all required referral information data entry fields are completed.	R			
1.1.1.05	Eligibility	Initial Family Contact Notification Alert	The system shall send an alert notification if a family has not been contacted within four days of the referral date.	R			
1.1.2	Eligibility	Program Eligibility Information Data Capture	The system shall allow for each child to have a unique ID in the system that is associated with the child's case record in the system. The system shall allow end users to enter, edit, and track the child's information as defined below in sub-requirements 1.1.2.01 -1.1.2.13.	R			
1.1.2.01	Eligibility	Child Demographic Data Capture	The system shall allow end users to enter, edit, and track the child's information. For example, the child's information data entry fields may include the following: child's full name, child's also known as (AKA) name, date of birth, location of birth, gender, primary language, and mode of communication.	R			

**ESAS Requirements**

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
1.1.2.02	Eligibility	Caregiver Demographic Data Capture	The system shall allow end users to enter, edit, and track the caregiver's information. For example, the caregiver's information data entry fields may include the following: caregiver's system access classification, caregiver type (parent, guardian, foster parent, surrogate parent, or other), caregiver's full name, address, phone number, alternate number, email, best time to call, primary language used in the home, mode of communication, and interpreter needs.  Note: The system shall allow the end user to enter, edit, and track the caregiver's information for an additional caregiver as appropriate.	R			
1.1.2.03	Eligibility	Service Coordinator Assignment	The system shall have data entry fields for the end user to assign a service coordinator to a child. For example, the Service Coordinator assignment data entry fields may include the following: name, phone number, email, address, and LES office.	R			
1.1.2.04	Eligibility	LES Family Support Planning Team Information	The system shall have data entry fields for the end user to enter, edit, and track the LES Family Support Planning Team information. For example, the LES Family Support Planning Team information data entry fields may include the following: name, phone number, email, and address. The system shall allow the team to view team member information and allow team members to upload photos (including Service Coordinator).	R			
1.1.2.05	Eligibility	Assessment Results	The system shall have data entry fields for the end user to enter, edit (based on user role permissions), and track assessment results. For example, the assessment results data entry fields may include the following: activities the child does well, activities the child finds difficult, the child's developmental levels, vision status, hearing status, observations, and the assessor's name.	R			
1.1.2.06	Eligibility	Eligibility Determinations	The system shall have data entry fields for the end user to enter, edit, and track eligibility/non-eligibility determinations. The system should also have a data entry field for the user name/ID of the end user entering the eligibility determination and a data entry field for the date/time stamp of when the eligibility determination was entered into the system.	R			

## ESAS Requirements

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
1.1.2.07	Eligibility	Evaluation Results	The system shall have data entry fields for the end user to enter, edit (based on user role permissions), and track evaluation results.	R			
1.1.2.07	Eligibility	Screening Information and Results	The system shall have data entry fields for the end user to enter, edit, and track screening information and results. For example, screening information data entry fields may include the following: primary pediatrician information, insurance information, and a summary of the child's overall health including hearing and vision concerns.	R			
1.1.2.08	Eligibility	Family Concerns and Priorities	The system shall have data entry fields for the end user to enter, edit, and track family concerns, priorities, and resources information. For example, data entry fields may include the following: what brought the family to the Early Steps program, who lives in the family household, family routines with the child, the child's development successes, the child's development area(s) of concern, and the family's priorities for the child's development.	R			
1.1.2.09	Eligibility	IFSP Information	The system shall have data entry fields for the end user to capture the IFSP information. For example, the IFSP information data entry fields may include the following: referral date, initial IFSP due date, actual initial IFSP date, IFSP periodic due date, actual IFSP periodic due date, annual IFSP due date, actual annual IFSP date, current IFSP type, and transition due date.	R			
1.1.2.10	Eligibility	Program Ineligibility Letter Generation Codes	The system shall have a drop down menu with pre-populated ineligible code reasons.	R			
1.1.2.11	Eligibility	Family Eligibility Determination Alert Notification	The system shall send an alert notification if a family eligibility has not been determined within the alert timeframe established by the Service Coordinator (note: the alert timeframe should not exceed 40 days from the referral date).	R			
1.1.2.12	Eligibility	Reason Code - 30 Day Service Commencement Requirement Missed	The system shall have a data entry field to capture the reasons for not meeting the 30 days requirement from date of consent for ES services to the date of initial service.	R			
1.1.2.13	Eligibility	Reason Code - 45 Day Completion of IFSP Requirement Missed	The system shall have a data entry field to capture the reason for not meeting the 45 day requirement for completion of the IFSP.	R			

**ESAS Requirements**

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
1.2.1	Child Tracking	Child Tracking Information Data Capture	The system shall allow end users to enter, edit, and track information pertaining to the child's participation in the ES program as defined below in sub-requirements 1.2.1.01-1.2.1.36	R			
1.2.1.01	Child Tracking	Child Unique ID	The system shall have the ability to track the child with a unique ID to enable demographic changes (e.g., name, custodian, address) and still maintain the child's history.	R			
1.2.1.02	Child Tracking	Child Enrollment Status	The system shall have a data entry field for the end user to enter, edit, and track the child's enrollment status.	R			
1.2.1.03	Child Tracking	Child Case Record Status	The system shall have a data entry field that allows the end user to enter, edit, and track the status of child's case record in the system.	R			
1.2.1.04	Child Tracking	Child Record Case Notes	The system shall have a data entry field for the end user to enter, edit, and track case notes for the child. The case notes field should be viewable to everyone accessing the record with the most recent note/comment appearing at the top of the field.	R			
1.2.1.05	Child Tracking	Limits to Case Data Updates/Edits	The system shall have the ability to limit data editing by status of child's case (e.g., referred, assigned to SC) and the business process step that is being completed will determine the fields that can be edited.	R			
1.2.1.06	Child Tracking	Sibling Link	The system shall have the ability to link siblings (including twins, triplets, etc.)(include sibling type)(birth order for multiples).	R			
1.2.1.07	Child Tracking	Photo Upload and Display	The system shall allow the end user to upload and display photos of the child. The system shall require that the uploaded image is linked to the child's unique ID number.	R			
1.2.1.08	Child Tracking	Attachment Upload	The system shall allow the end user to upload an attachment and classify the type of document the attachment is. The system shall require that the uploaded attachment is linked to a case record. The system shall support varies file type uploads such as Word, Excel, pdf, jpeg, etc...).	R			
1.2.1.09	Child Tracking	LES Assignment	The system shall have a data entry field that allows the end user to enter, edit, and track the LES assignment for the child.	R			
1.2.1.10	Child Tracking	LES Transfer	The system shall allow the end user to edit the LES Assignment data entry field to transfer the child to another LES while maintaining the historic data of the LES Assignment data entry field.	R			
1.2.1.11	Child Tracking	Medical History Information	The system shall have data entry fields for the end user to enter, edit, and track medical history information.	R			

**ESAS Requirements**

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
1.2.1.12	Child Tracking	Managed Medical Assistance Information	The system shall have data entry fields for the end user to enter, edit, and track managed medical assistance information.	R			
1.2.1.13	Child Tracking	Interpreter Services	The system shall have data entry fields for the end user to enter, edit, and track interpreter needs and services (services and interpreter name).	R			
1.2.1.14	Child Tracking	Insurance Information	The system shall have data entry fields for the end user to enter, edit, and track insurance information (including Medicaid eligibility).	R			
1.2.1.15	Child Tracking	Desired Outcomes Services Need	The system shall have a data entry field for the end user to enter, edit, and track the list of service recommendations needed to address desired outcomes.	R			
1.2.1.16	Child Tracking	Desired Outcomes	The system shall have a data entry field for the end user to enter, edit, and track desired outcomes.	R			
1.2.1.17	Child Tracking	Family Consent Date	The system shall have a data entry field for the end user to enter the family consent date.	R			
1.2.1.18	Child Tracking	Family Electronic Signature	The system shall have the ability for the family to electronically sign documents. The electronic signatures should be captured based on requirement 3.4.6.	R			
1.2.1.19	Child Tracking	Service Authorizations	The system shall have data entry fields for the end user to enter, edit, and track service authorizations. For example, data entry fields may include the service type, service authorization date, and the name of the person authorizing the service.	R			
1.2.1.20	Child Tracking	Service Start Date	The system shall have data entry fields for the end user to enter, edit, and track actual intervention service start date (initial, periodic, and annual).	R			
1.2.1.21	Child Tracking	Workflow Initiation - Family Consents	The system shall have a workflow clock that starts based on the family consent date and not on the date when service is authorized.	R			
1.2.1.22	Child Tracking	Workflow Escalation	The system shall have the ability to escalate workflows for past due actions and send system alert notifications if appropriate.	R			
1.2.1.23	Child Tracking	Service Commencement Alert Notification	The system shall send an alert notification for service to begin within 30 days of receiving parental consent.	R			
1.2.1.24	Child Tracking	Intervention Information	The system shall have data entry fields to enter, edit, and track interventions. The system shall have the ability to link this information the child's unique ID to link it to the child's record in the system.	R			

## ESAS Requirements

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
1.2.1.25	Child Tracking	Intervention Progress Reports	The system shall have data entry fields for the end user to enter, edit, and track intervention progress notes.	R			
1.2.1.26	Child Tracking	Insurance/Payer Information Link	The system shall allow insurance/payer information to be linked to service authorizations.	R			
1.2.1.27	Child Tracking	IFSP Completion Alert Notification	The system shall send an alert notification annually 60 days prior to the new IFSP due date.	R			
1.2.1.28	Child Tracking	Pre-population of IFSP Data Fields	On an annual bases and/or when it is time to generate a new IFSP report, the system shall have the ability to automatically pre-populate the data entry fields required for the IFSP report. The system shall allow the Service Coordinator the option to select the pre-populated information from the previous IFSP.	R			
1.2.1.29	Child Tracking	Online Scheduling Option	The system shall have the ability for the end user to schedule, update, and track eligibility evaluation, assessment, and IFSP appointments within the system.	R			
1.2.1.30	Child Tracking	Annual Family Survey Eligibility	The system shall have the ability to identify children eligible for the Annual Family Survey. (Note: The Annual Family Survey is not produced or distributed by the Early Steps Program. The Early Steps Program staff just identifies the children eligible to take the survey.)	R			
1.2.1.31	Child Tracking	Annual Family Survey Assignment	The system shall have a data entry field for the end user to assign a family member to complete Annual Family Survey.	R			
1.2.1.32	Child Tracking	Annual Family Survey Access	The system shall have the ability to notify the family and provide a link to the Annual Family Survey.	R			
1.2.1.33	Child Tracking	New Child Record with Redacted Information	The system shall have the ability to redact information and create a new system record that is linked to the existing record when a child has restrictive information (such as when a child is adopted and/or with foster parents). The existing record will be closed and archived in the system.	R			
1.2.1.34	Child Tracking	Reason Code - Family Exit from the Early Steps Program	The system shall have a data entry field for the end user to capture the reason code for the family exiting the Early Steps Program.	R			
1.2.1.35	Child Tracking	Close Record	The system shall allow users, with the correct security permissions, to close a child's record at varying points during the Early Steps process.	R			
1.2.1.36	Child Tracking	Events Calendar	The system shall have the ability to record and display an events calendar by category (color-coded for multiple group view).	P			



**ESAS Requirements**

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
1.3.1	Transition	Transition Information Data Capture	The system shall allow end users to enter, edit, and track information pertaining to the child's transition from the ES program as defined below in sub-requirements 1.3.1.01-1.3.1.09	R			
1.3.1.01	Transition	Caregiver Opt-out of Transition Notification	The system shall have a data entry field for the end user to enter, edit, and track that the caregiver has decided to opt-out of the transition notification to LEA/SEA.	R			
1.3.1.02	Transition	Caregiver Opt-out Date/Time Stamp	The system shall have a date/time stamp data entry field for the end user to enter, edit, and track the day and time that the caregiver decided to opt-out of the transition notification to LEA/SEA.	R			
1.3.1.03	Transition	Transition Steps and Services	The system shall have data entry fields for the end user to enter, edit, and track steps and services needed for transition.	R			
1.3.1.04	Transition	Notifications to LEA and SEA	The system shall have a data entry field for the end user to track notifications to LEA and SEA.	R			
1.3.1.05	Transition	Transition Conference Workflow	The system shall have a workflow alert notification reminder and escalation path for the transition conference to be held (at least 90 days prior to the child's 3rd birthday).	R			
1.3.1.06	Transition	Transition Notification Letter Alert Notification	The system shall send an alert notification within 90 days of the child turning 3 years old to notify the local school district and the Dept. of Education.	R			
1.3.1.07	Transition	Reason Code - 90 Day Transition of Services Requirement Missed	The system shall have a data entry field for the end user to capture the reason for not meeting the 90 days prior to but not more than 9 months before the child's third birthday requirement for transition steps and services.	R			
1.3.1.08	Transition	Reason Code - 90 Day Transition Conference Requirement Missed	The system shall have the ability to capture the reason for not meeting the 90 days prior to but not more than 9 months before the child's third birthday requirement for transition conference.	R			
1.3.1.09	Transition	Reason Code - 90 Day Transition Notification Requirement Missed	The system shall have the ability to capture the reason for not meeting the 90 days before child's third birthday requirement for notification to the local school district and the Department of Education.	R			

**2.0 Program Management**

2.1	Contract Management	Contract Management Information Data Capture	The system shall allow end users to enter, edit, and track contract management information as defined below in sub-requirements 2.1.1 - 2.1.12.	R			
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**ESAS Requirements**

					Vendor to complete this section.		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
2.1.1	Contract Management	LES Vendor Profile Contract Data	The system shall have data entry fields for the end user to enter, edit, and track profile demographic data elements and contractual terms and conditions data elements for each Local Early Steps vendor. For example, the LES vendor profile contract data entry fields may include the following: vendor name, vendor point of contact name, phone number, email, address, geographical regions supported, contract start date, contract end date, and contract deliverables.	R			
2.1.2	Contract Management	Service Coordinator Profile	The system shall have data entry fields for the end user to enter, edit, and track profile demographic data elements for each Service Coordinator. For example, the Service Coordinator data entry fields may include the following: name, phone number, email, address, and LES office.	R			
2.1.2.01	Contract Management	Reason Code - Change in Service Coordinator	The system shall have data entry fields for the end user to capture a change in the Service Coordinator and the reason for the change.	R			
2.1.2.02	Contract Management	Service Coordinator Work Load	The system shall have the ability to track the case load for each Service Coordinator in real time.	R			
2.1.2.03	Contract Management	Service Coordinator Travel Data	The system shall have data entry fields for the end user to enter, edit, and track the Service Coordinator's travel data information. For example, travel data information data entry fields may include the following: the name of the person travelling, the date of travel, the miles travelled, and the natural environment support fee.	R			
2.1.3	Contract Management	LES Electronic Signatures	The system shall have the functionality to capture LES staff electronic signatures. The electronic signatures should be captured based on requirement 3.4.6.	R			
2.1.4	Contract Management	Form 1122 Data	The system shall have data entry fields for the end user to capture Form 1122 data elements.  Note: This form has 7 parts. Part 1 - contains overall contract information data Part 2 - contains contract actions data Part 3 - contains the contract budget data Part 4 - contains encumbrance data Part 5 - contains contract deliverables data Part 6 - contains agency contract review data Part 7 - contains extended contract information data	R			

**ESAS Requirements**

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
2.1.5	Contract Management	Form 1122 Approval Workflow	The system shall have a workflow functionality to route Form 1122 for approval.	R			
2.1.6	Contract Management	Contract Deliverables Update Workflow	The system shall have a workflow notification alert reminder and escalation for Contract Deliverables.	R			
2.1.7	Contract Management	Deliverable Templates	The system shall store contract deliverable templates that the vendor can access and utilized to complete contractual obligations.	R			
2.1.8	Contract Management	Maintain Taxonomy	The system shall allow the end user to update and track the Taxonomy table. The Taxonomy table is a list of billable service rates that is subject to change.	R			
2.1.9	Contract Management	Invoice Submission / Payment Request	The system shall have data entry fields for the end user to generate invoice submission and payment requests. The system shall allow the end user to attach/upload the invoice. The system shall allow the end user to attach/upload the deliverables and supporting documents (including images) to the invoice and/or the system shall allow for a report to be created that can be utilized to support proof of deliverable completion.	R			
2.1.9.01	Contract Management	Invoice Data	The system shall have data entry fields for the end user to enter, edit, delete, and track invoice data.	R			
2.1.9.02	Contract Management	System of Family Involvement Plan	The system shall have data entry fields for the end user to enter, edit, and track the information included in the System of Family Involvement Plan deliverable document. The system shall allow the end user to upload an attachment of the System of Family Involvement Plan document. The attachment should have a date/time stamp and be linked to a contract and to an invoice.	R			
2.1.9.03	Contract Management	Administrative Costs	The system shall have data entry fields for the end user to enter, edit, and track the administrative costs included on the invoice.	R			
2.1.9.04	Contract Management	Image Uploads for Invoicing	The system shall allow the state office to upload image(s) for invoicing.	R			
2.1.9.05	Contract Management	Invoice Status	The system shall have data entry fields for the end user to enter the status of the invoice with a correlating date field. This information should be usable to track invoice completion timeframe.	R			
2.1.9.06	Contract Management	Invoice Notes	The system shall have an invoice notes field.	R			

**ESAS Requirements**

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
2.1.9.07	Contract Management	Outstanding Invoice Alert Notification	The system shall provide an alert notification if an outstanding invoice is still open when a new invoice is received.	R			
2.1.9.08	Contract Management	Invoice Package Review	The system shall allow end users to review the invoice package and submit it for payment.	R			
2.1.9.09	Contract Management	Invoice Payment Request Approval Workflow	The system shall have a workflow functionality to route invoice payment requests for approval.	R			
2.1.9.10	Contract Management	Invoice Payment	The system shall have data entry fields to enter the invoice payment amount and date of payment.	R			
2.1.9.11	Contract Management	Invoice Payment Status	The system shall have a data entry field for the end user to enter, edit, and track invoice payment status.	R			
2.1.10	Contract Management	Claims and Payment Sources	The system shall have data entry fields for the end user to enter, edit, and track claims and payment sources for all services provided (regardless of payer).	R			
2.1.11	Contract Management	Funding Source Information	The system shall have data entry fields for the end user to enter, edit, and track the funding source, funding amount, and funding date. The system shall link this information to a contract case record.	R			
2.1.11.01	Contract Management	Split Funding Sources for Invoice Payments	The funding source for an invoice payment can be split between two or more funding sources. The system shall have data entry fields for the end user to enter split funding source information for invoice payments. For example, split funding source information data entry fields may include the following: funding source, % of funding, funding amount, and funding date. The system shall link this information to a contract case record.	R			
2.1.11.02	Contract Management	Funding Allocations Calculations	The system shall have data entry fields to calculate funding allocations. The system shall the ability to calculate funding allocations.	R			
2.1.11.03	Contract Management	Maintain Historical Funding Allocation Data	The system shall have the ability to maintain historical funding allocation data.	R			
2.1.12	Contract Management	LES Third-Party Income	The system shall have data entry fields for the end user to enter, edit, and track LES third-party income.	R			
2.2	Provider Management	Provider Management Information Data Capture	The system shall allow end users to enter, edit, and track provider management information as defined below in sub-requirements 2.2.1 - 2.2.8.01	R			

**ESAS Requirements**

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
2.2.1	Provider Management	Service Provider Agency Profile	The system shall have data entry fields for the end user to enter, edit, and track profile demographic data elements for each Service Provider Agency. For example, the Service Provider Agency data entry fields may include the following: name of agency, name of agency point of contact, address, email, and phone number.	R			
2.2.2	Provider Management	Service Provider Profile	The system shall have data entry fields for the end user to enter, edit, and track profile demographic data elements for each Service Provider. For example, the Service Provider profile data entry fields may include the following: name, address, email, phone number, credentials, training certifications, license #, Medicaid ID #, services offered, and geographic region where services are provided.	R			
2.2.2.01	Provider Management	Service Provider Profile Enrollment Required Fields	The system shall not allow a provider's profile to be submitted until the service provider has completed all required fields.	R			
2.2.2.02	Provider Management	Service Provider Credentials Submission	The system shall have data entry fields for the end user to provide a list of the service provider's credentials and to provide proof of the credentials (including uploading attachments, if applicable). The system should also have a data entry field for any correspondence (electronic and paper) related to the service provider's credentials.	R			
2.2.2.03	Provider Management	Service Provider Credentials Verification Approval	The system shall have data entry fields for the end user to indicate that the service provider's credentials have been reviewed and verified.	R			
2.2.2.04	Provider Management	Service Provider License Field	The system shall have data entry fields for the end user to capture the service provider's license # and license expiration date.				
2.2.2.05	Provider Management	Medicaid ID # Fields	The system shall have data entry fields for the end user to capture multiple Medicaid IDs and the expiration date for the Medicaid IDs associated to a single service provider.	R			
2.2.2.06	Provider Management	Provider License and/or Medicaid # Expiration Alert Notification	The system shall provide an alert notification if a provider's license and/or if the provider's Medicaid ID number is within 60 days of expiring.	R			
2.2.2.07	Provider Management	Agency Affiliation Field	The system shall have a data entry field to capture the service provider's agency affiliation, if any.	R			
2.2.2.08	Provider Management	Provider Service Locations	The system shall have a data entry field for the service provider to indicate the geographic locations in which they are willing to provide services.	R			

**ESAS Requirements**

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
2.2.2.09	Provider Management	Provider Photo Upload	The system shall allow a service provider to upload a photo to their service provider profile.	R			
2.2.2.10	Provider Management	Provider Availability Status	The system shall have a data entry field associated with the service provider's profile for the end user to indicate if the provider is not available to provide services. The status field should have a correlating data entry field to include the date range that the service provider is not available.	R			
2.2.2.11	Provider Management	Service Provider Training and Certification Activities	The system shall have data entry fields for the end user to enter, edit, and track the service provider's completion of training and certification activities.	R			
2.2.2.12	Provider Management	Viewing of Service Provider's Training and Certification Activities	The system shall allow end users to view the service provider's training and certification activities.	R			
2.2.2.13	Provider Management	Service Provider Training Maintenance Workflow	The system shall have a workflow alert notification reminder and escalation path for service provider's to maintain their training data in the system with regularly scheduled updates.	R			
2.2.2.14	Provider Management	Provider / Staff Training	The system shall have data entry fields for the end user to enter and edit upcoming provider/staff training.	R			
2.2.2.15	Provider Management	Service Providers with Expired Qualifications	The system shall have the ability to identify and flag service providers with expired qualifications.	R			
2.2.2.16	Provider Management	Service Provider Work Load	The system shall have the ability to track the case load for each Service Provider in real time.	R			
2.2.2.17	Provider Management	Service Provider Travel Data	The system shall have data entry fields for the end user to enter, edit, and track the service provider's travel data information. For example, travel data information data entry fields may include the following: the name of the person travelling, the date of travel, the miles travelled, and the natural environment support fee.	R			
2.2.2.18	Provider Management	Service Provider Liability Insurance Coverage Period	The system shall have data entry fields for the end user to enter, edit, and track the service provider's personal liability insurance coverage information.	R			
2.2.2.19	Provider Management	Service Provider Liability Insurance Expiring	The system shall have the ability to alert service providers when their personal liability insurance is about to expire.	R			
2.2.3	Provider Management	Interpreter Profile	The system shall have data entry fields for the end user to enter, edit, and track profile demographic data elements for each Interpreter. For example, the Interpreter profile data entry fields may include the following: name, address, email, phone, languages, and geographic region where services are provided.	R			

**ESAS Requirements**

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
2.2.4	Provider Management	Provider Profile Deactivation by LES	The system shall allow the LES to deactivate a provider for their region while allowing other LESs to view the provider’s profile.	R			
2.2.4.01	Provider Management	Provider Profile Deactivation by Provider	The system shall allow a provider to deactivate their profile but not allow a provider to activate their profile.	R			
2.2.4.02	Provider Management	Provider Profile Deactivation Reason Codes	The system shall have a pre-populated list of deactivation reasons to indicate why a profile was deactivated.	R			
2.2.5	Provider Management	Approved Provider List Sort/Filter Functionality	The system shall allow LES to sort and filter the approved provider list to create different views of the data (for example: by services offered, by region, or by language capabilities).	R			
2.2.6	Provider Management	Intervention Progress Notes	The system shall have a data entry field for the service provider to document intervention progress notes. The most recent note should appear at the top of the data entry field. The progress notes field should have a correlating data/time stamp to indicate the date and time the note was documented. The progress notes field should also have a correlating author field to indicate the name of the service provider who documented the note.	R			
2.2.6.01	Provider Management	Intervention Progress Notes Linked to Child	The system shall require that the intervention progress notes field be linked to the child's case record.	R			
2.2.6.02	Provider Management	Intervention Progress Notes Electronic Signature	The system shall have the ability to accept electronic signatures (based on user id and password) for intervention progress notes. The electronic signatures should be captured based on requirement 3.4.6.	R			
2.2.6.03	Provider Management	Plans of Care Electronic Signature	The system shall have the ability to accept electronic signatures (based on user id and password) for plans of care. The electronic signatures should be captured based on requirement 3.4.6.	R			
2.2.7	Provider Management	Service Provider Access to Children Data	The system shall have logic established that only allows a service provider to view the children (and their respective service authorizations) that are assigned to the service provider.	R			
2.2.8	Provider Management	Complaints, Mediations, and Due Process Hearings Count	The system shall have data entry fields for the end user to enter, edit, and track the number of complaints, mediations, and due process hearings.	R			
2.2.8.01	Provider Management	Complaints, Mediations, and Due Process Hearings Results	The system shall have data entry fields for the end user to enter, edit, and track the results of the complaints, mediations, and due process hearings.	R			

**ESAS Requirements**

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
<b>3.0 Global Services</b>							
3.1.1	Reporting	IFSP	The system shall have the ability to generate the IFSP report. The system shall allow the end user to select the parts of the IFSP report that will be printed. The system shall allow the end user the option to print the IFSP report in pdf.	R			
3.1.1.01	Reporting	Multiple IFSPs for One Child	The system shall have the ability to maintain all IFSP reports that have been created for a child with a drop down menu to select the IFSP year that will be displayed in the IFSP report.	R			
3.1.1.02	Reporting	IFSP Printing	The system shall provide a print menu that allows the end user to select the parts of the IFSP report that will be printed. The system shall allow the end user the option to print the IFSP report in pdf.	R			
3.1.2	Reporting	Family Concerns, Priorities, and Resources Report	The system shall allow the end user to execute a search query for key term(s) on the Family Concerns, Priorities, and Resources data entry fields and return results to create a report containing the full comment that the key term(s) was included in.	R			
3.1.3	Reporting	Form 1122	The system shall have the ability to generate a Form 1122 report.	R			
3.1.4	Reporting	Vendor Payment/Spend Projections	The system shall use the data entered into the invoice payment amount and date data entry fields to develop a report that can provide vendor payment/spend projections and calculations.	R			
3.1.5	Reporting	MMA Service Authorization PDF	The system shall have the ability to generate PDFs for service authorization requests for Managed Medical Assistance (MMAs).	R			
3.1.6	Reporting	LES Contracts Report	The system shall have a report for LES Contracts – process LES monthly deliverables.	R			
3.1.7	Reporting	LES Monitoring Report	The system shall have a report for LES Monitoring.	R			
3.1.8	Reporting	OSEP/APR Data Report	The system shall have a report for OSEP\APR data.	R			
3.1.9	Reporting	Provider Monitoring Report	The system shall have a report for Provider Monitoring.	R			
3.1.10	Reporting	System Usage Report	The system shall have a report for System usage.	R			
3.1.11	Reporting	Audit Report	The system shall have a report for inconsistent data/missing data.	R			
3.1.12	Reporting	Children Assignment by Service Coordinator Name Report	The system shall allow end users to execute a search query and return results to create a report containing the demographic data for all children based on the Service Coordinator assignment.	R			



## ESAS Requirements

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
3.1.13	Reporting	Children Assignment by Provider Name Report	The system shall allow end users to execute a search query and return results to create a report containing the demographic data for all children assigned to a service provider.  Note: Service providers should only see the data for children assigned to the service provider.	R			
3.1.14	Reporting	Children Assignment by Provider Service Type Report	The system shall allow end users to execute a search query and return results containing the demographic data for all children based on the type of service the child is receiving.	R			
3.1.15	Reporting	Graphic - Children by LES	The system shall have the ability to create a graphical representation (on state map with counties identified) of children by LES (color-coded).	R			
3.1.16	Reporting	Graphic - Children by Zip Code	The system shall have the ability to create a graphical representation (on LES map with counties identified) of children by zip code color-coded.	R			
3.1.17	Reporting	Graphic - Provider Types by LES	The system shall have the ability to create a graphical representation (on state map with counties identified) of number of providers by type by LES (color-coded).	R			
3.1.18	Reporting	Graphic - Provider Types by Zip Code	The system shall have the ability to create a graphical representation (on LES map with counties identified) of number of providers by type by zip code color-coded.	R			
3.1.19	Reporting	Pre-defined Reports	The system shall have additional pre-defined reports as determined by the Early Steps Program.	R			
3.1.20	Reporting	Ad-hoc Reports	The system shall allow end users to create ad-hoc reports.	R			
3.1.21	Reporting	Program Ineligibility Letter	The system shall have the ability to automatically generate the appropriate prior written notice letter based on the ineligible code reason that is selected.	R			
3.1.22	Reporting	Transition Notification Letter	The system shall have the ability to generate the transition notification letter that will be sent to DOE and the local school districts. The letter should contain the list of kids that will be transitioning from the Early Steps Program to the local school district programs.  Note: If the caregiver decided to opt-out of the transition notification, then the child would be excluded from the list of kids that will be transitioning from the Early Steps program.	R			
3.1.23	Reporting	Letter Generation	The system shall have the ability to generate letters from templates and system data.	R			

**ESAS Requirements**

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
3.1.24	Reporting	Report Drill-down Capabilities	The system shall have the ability to create reports with drill-down capability.	R			
3.1.25	Reporting	Provider-friendly Reporting	The system shall have provider-friendly-reporting that is intuitive for individuals with little IT experience.	R			
3.1.26	Reporting	Dashboard	The system shall have the ability to create dashboard views that are unique to the user roles within the system.	R			
3.2.1	Integration	Medicaid Interface	The system shall have the ability to interface with the Medicaid system (eligibility verification and Medicaid claims submission).	R			
3.2.2	Integration	DOE Interface	The system shall have the ability to interface with the Department Of Education system (transition notification information).	R			
3.2.3	Integration	Newborn Screening Interface	The system shall have the ability to interface with the Newborn Screening database.	R			
3.2.4	Integration	Third Party Administrator Interface	The system shall have the ability to interface with and submit a claim to the Third Party Administrator (TPA) for T19 and T21.	R			
3.2.5	Integration	FACTS Interface	The system shall have the ability to interface with the FACTS system to return invoice status information.	R			
3.2.6	Integration	T19 and T21 Children Service Authorizations	The system shall have the ability to send recurring file of service authorizations for T19 and T21 children to CMS TPA.	R			
3.2.7	Integration	Secure SMTP Server Interface	The system shall have the ability to interface with secure SMTP server.	R			
3.2.8	Integration	Interface with Other Systems	The system shall have the ability to interface with various other external databases and systems.	R			
3.2.9	Integration	User Interface Workflow	The system shall provide Ticketing\Support functionality - UI for users to enter requests – routed via workflow based on category.	R			
3.2.10	Integration	User Interface for Reference Data Maintenance	The system shall have the ability to provide UI for maintenance of Reference Data (for example, system admin updating configurable fields like the Taxonomy codes table).	R			
3.2.11	Integration	User Helpdesk Support	The system shall have a link to an IT support page that allows end users to create system support help desk tickets.	R			
3.2.12	Integration	Data Migration	The system shall allow for migration of data from the existing Early Steps UF data system into the new system.	R			
3.3.1	Security	End User Management Rights	The system shall have the ability to provide end user management rights to Super Users.	R			
3.3.2	Security	Role Based Access Limits	The system shall have the ability to secure system, data, and user access based on roles (e.g., HIPPA, FERPA, Part C compliant).	R			

## ESAS Requirements

					<i>Vendor to complete this section.</i>		
Req. ID	Business Process Area	Requirement Name	Requirement Description	Required (R) or Preferred (P)	Vendor Response	Level of Effort	Comments/Detail
3.3.3	Security	Family Member Access Levels	The system shall have the ability to provide differing access levels for each family member based on the family member's system access classification.	R			
3.4.1	General	Spell Check	The system shall have the ability to spell check text in the data entry fields.	R			
3.4.2	General	System Form(s) Update	The system shall have Forms Builder capabilities. The system shall allow only the Webmaster to update system forms.	R			
3.4.3	General	Appointment Display	The system shall have the ability to display appointments and send alert notifications about upcoming appointments.	R			
3.4.4	General	Announcement Display	The system shall allow the system admin at the state office and the system admin at each LES to post and display announcements.	R			
3.4.5	General	Spanish and Creole Language Printing Option	The system shall have the option to print in Creole and Spanish any system generated content that goes to the caregiver/family.	R			
3.4.6	General	Electronic Signatures	The system shall have the ability to capture electronic signatures with password authentication and touch screen.	R			
3.4.7	General	Date/Time Stamp Lapse	The system shall have the ability to calculate the time lapse between the current date/time and the data entered into a date/time data entry field.	R			
3.4.8	General	Data Sync Capability	The system shall have the ability for users to enter data offline and then sync data when back online.	R			
3.4.9	General	Calendar Access by Security Level	The system shall have the ability to add/view calendar events by security access level.	P			
3.4.10	General	Mobile Technology Compatible	The system shall be built using a mobile compatible framework.	R			
3.4.11	General	ADA Compliant	The system shall be ADA Compliant.	R			
3.4.12	General	Online Help	The system shall provide functionality for robust online help documentation including a training module on how to use the system.	R			
3.4.13	General	Routine System Maintenance	The system shall have announced system downtime for maintenance.	R			

## **Early Steps Administration System: Current System Technical Information**

### **Total number of users and user types in the current system.**

- Local Early Steps Staff (LES) Users = 883
- State Office Users = 20
- System Support Users = 9
- System Data Custodian Users = 33

### **Number of transactions (online, batch, and concurrent) handled by the current system.**

- Transactions in the system from September 25, 2015 to February 2, 2017
  - User data changes = 3,504,703
  - Billing = 376,731

### **Public access, security, privacy, and confidentiality characteristics of the current system.**

- Firewall
- Encrypted passwords
- Automatic time out
- Automatic lock the account after too many tries
- Parameterized queries
- Escaped output

### **Hardware characteristics of the current system.**

Early Steps web server

- Windows OS Server, IIS 6
- Archived nightly to external file server

Early Steps SQL Server

- Windows OS Server, SQL Server 2012
- Archived nightly to external file server

### **Software characteristics of the current system.**

- Language: ColdFusion, JavaScript, Cscript
- Operating system: IIS

- Real-time transaction: YES

**Existing system process documentation.**

The current system (Early Steps Data System) contains links to supporting process documentation.

**Internal and external interfaces.**

External: <http://peds.ufl.edu/es/>

Internal: Billing process and utility processes

**Consistency with the agency's software standards and hardware platforms.**

- Upgrade hardware and software as needed to maintain acceptable system performance and to facilitate efficient maintenance and operations of the data system.
- Provide troubleshooting support and lead the research and resolution of operations and maintenance issues involving system outages, system processes, user access, data conversion or integrity, interface, firewall, security, hardware, third-party software, the network, or other issues as necessary to maintain the system operation or as directed by the Department.

**Scalability to meet long-term system and network requirements.**

Yes

## Fiscal Year 2019-20 LBR Technical Review Checklist

Department/Budget Entity (Service): HEALTH / CHILDREN'S MEDICAL SERVICES

Agency Budget Officer/OPB Analyst Name: Ty Gentle / Walter Liebrich

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	m or Service (Budget Entity	
Action	64300100	

### 1. GENERAL

1.1 Are Columns A01, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? <b>(CSDC or Web LBR Column Security)</b>	Y		
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? <b>(CSDC)</b>	Y		

#### AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. <b>(EXBR, EXBA)</b>	Y		
1.4 Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? <b>(CSDR, CSA)</b>	Y		

**TIP** The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading to the portal.

### 2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y		
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y		
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y		

### 3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.			
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#### AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? <b>(NACR, NAC - Report should print "No Negative Appropriation Categories Found")</b>			
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		m or Service (Budget Entity)		
Action		64300100		
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? <b>(EXBR, EXBC - Report should print "Records Selected Net To Zero")</b>			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.			
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.			
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.			
<b>4. EXHIBIT D (EADR, EXD)</b>				
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 62 of the LBR Instructions?	Y		
4.2	Is the program component code and title used correct?	Y		
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.			
<b>5. EXHIBIT D-1 (ED1R, EXD1)</b>				
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y		
AUDITS:				
5.2	Do the fund totals agree with the object category totals within each appropriation category? <b>(ED1R, XD1A - Report should print "No Differences Found For This Report")</b>	Y		
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? <b>(EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.)</b>	Y		
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? <b>(EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.)</b>	Y		
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.			
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.			
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2017-18 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.			
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.			
<b>6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)</b>				
6.1	Are issues appropriately aligned with appropriation categories?	Y		

		m or Service (Budget Entity)		
Action		64300100		
TIP Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.				
<b>7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)</b>				
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 29 of the LBR Instructions.)	Y		
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 67 through 69 of the LBR Instructions.)	Y		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 72 of the LBR Instructions?	Y		
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y		
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.6 of the LBR Instructions.)	Y		
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y		
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See pages 95 and 96 of the LBR Instructions.)	Y		
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y		
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y		
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #19-002?	Y		
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. <b>(PLRR, PLMO)</b>	N		
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y		
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A		
7.14	Do the amounts reflect appropriate FSI assignments?	Y		
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y		



		m or Service (Budget Entity)		
Action		64300100		
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXXXX) and are they self-contained (not combined with other issues)? (See pages 28 and 90 of the LBR Instructions.)	N/A		
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 30010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y		
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A		
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y		
<b>AUDIT:</b>				
7.20	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? ( <b>GENR, LBR1</b> )	N/A		
7.21	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? ( <b>GENR, LBR2</b> )	N/A		
7.22	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? ( <b>GENR, LBR3</b> )	Y		
7.23	Have FCO appropriations been entered into the nonrecurring column (A04)? ( <b>GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L)</b> )	Y		
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run <b>OADA/OADR</b> from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.			
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 67 through 72 of the LBR Instructions.			
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.			
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).			
TIP	If an appropriation made in the FY 2018-19 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.			
<b>8. SCHEDULE I &amp; RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level) (Required to be posted to the Florida Fiscal Portal)</b>				
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y		

		m or Service (Budget Entity)		
Action		64300100		
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y		
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y		
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y		
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y		
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y		
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A		
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	N/A		
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y		
8.10	Are the statutory authority references correct?	Y		
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y		
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y		
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y		
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y		
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y		
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y		
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y		
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y		
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y		
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y		
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y		

		m or Service (Budget Entity)		
Action		64300100		
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y		
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y		
8.24	Are prior year September operating reversions appropriately shown in column A01, Section III?	Y		
8.25	Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y		
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y		
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y		
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y		
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y		
<b>AUDITS:</b>				
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y		
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? ( <b>SC1R, SC1A - Report should print "No Discrepancies Exist For This Report"</b> )	Y		
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. ( <b>SC1R, DEPT</b> )	Y		
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y		
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y		
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!			
TIP	Determine if the agency is scheduled for trust fund review. (See page 128 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.			
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.			
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.			
<b>9. SCHEDULE II (PSCR, SC2)</b>				
<b>AUDIT:</b>				

		m or Service (Budget Entity)		
Action		64300100		
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? <b>(BRAR, BRAA - Report should print "No Records Selected For This Request")</b> Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 158 of the LBR Instructions.)	N/J		
<b>10. SCHEDULE III (PSCR, SC3)</b>				
10.1	Is the appropriate lapse amount applied? (See page 93 of the LBR Instructions.)	Y		
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 96 of the LBR Instructions for appropriate use of the OAD transaction.) Use <b>OADI</b> or <b>OADR</b> to identify agency other salary amounts requested.	Y		
<b>11. SCHEDULE IV (EADR, SC4)</b>				
11.1	Are the correct Information Technology (IT) issue codes used?	Y		
TIP	If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.			
<b>12. SCHEDULE VIIIA (EADR, SC8A)</b>				
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y		
<b>13. SCHEDULE VIIIB-1 (EADR, S8B1)</b>				
13.1	<b>NOT REQUIRED FOR THIS YEAR</b>	N/A		
<b>14. SCHEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)</b>				
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 10% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y		
TIP	Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced.			
<b>15. SCHEDULE VIIIC (EADR, S8C) (This Schedule is optional, but if included it is required to be posted to the Florida Fiscal Portal)</b>				
15.1	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A		
15.2	Are the priority narrative explanations adequate and do they follow the guidelines on pages 105-107 of the LBR instructions?	N/A		
15.3	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A		
<b>AUDIT:</b>				
15.6	Do the issues net to zero at the department level? <b>(GENR, LBR5)</b>	N/A		
<b>16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see pages 108-112 of the LBR Instructions for detailed instructions) (Required to be posted to the Florida Fiscal Portal in Manual Documents)</b>				

		m or Service (Budget Entity)		
Action		64300100		
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. <b>The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website.</b> (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y		
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y		
<b>AUDITS INCLUDED IN THE SCHEDULE XI REPORT:</b>				
16.3	Does the FY 2017-18 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? ( <b>GENR, ACT1</b> )	Y		
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? ( <b>Audit #1 should print "No Activities Found"</b> )	Y		
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? ( <b>Audit #2 should print "No Operating Categories Found"</b> )	Y		
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: The activities listed in <b>Audit #3</b> do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y		
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? ( <b>Audit #4 should print "No Discrepancies Found"</b> )	Y		
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.			
<b>17. MANUALLY PREPARED EXHIBITS &amp; SCHEDULES (Required to be posted to the Florida Fiscal Portal)</b>				
17.1	Do exhibits and schedules comply with LBR Instructions (pages 113 through 155 of the LBR Instructions), and are they accurate and complete?	Y		
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y		
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y		
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 131 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: <b>IT@LASPBS.STATE.FL.US?</b>	Y		
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y		
<b>AUDITS - GENERAL INFORMATION</b>				
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 157-159) for a list of audits and their descriptions.			
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.			
<b>18. CAPITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fiscal Portal)</b>				
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y		
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y		

		m or Service (Budget Entity)		
Action		64300100		
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y		
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y		
18.5	Are the appropriate counties identified in the narrative?	Y		
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y		
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.			
<b>19. FLORIDA FISCAL PORTAL</b>				
19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y		



## MEDICAL QUALITY ASSURANCE EXHIBITS AND SCHEDULES



# MEDICAL QUALITY ASSURANCE SCHEDULE I SERIES



**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Acupuncture

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	747,820	61,702	734,427
Fines, forfeitures, judgments	-	-	-
Unlicensed activity	12,790	665	12,355
Miscellaneous	235	79	79
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>760,845</b>	<b>62,446</b>	<b>746,861</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	95,430	89,322	116,860
Other Personal Services	7,598	15,316	20,235
Expenses	24,646	19,261	24,677
Operating Capital Outlay	138	161	162
Special categories-Operating	81,823	49,994	60,579
Special caategories-Non-Operating	234,481	230,250	35,443
Indirect Costs Charged to Trust Fund	8,692	9,749	12,629
<b>Total Full Costs to Line (B) - Section III</b>	<b>452,809</b>	<b>414,054</b>	<b>270,585</b>

Basis Used: 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	760,845	62,446
TOTAL SECTION II	(B)	452,809	414,054
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>308,036</b>	<b>(351,608)</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Anesthesiologist Assistants

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	ACTUAL FY 2017 - 2018	ESTIMATED FY 2018 - 2019	REQUEST FY 2019 - 2020
<u>Receipts:</u>			
Fees and licensees	17,035	92,035	17,035
Fines, forfeitures, judgments	-	-	-
Unlicensed activity	310	1,615	310
Miscellaneous	(147)	0	0
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>17,198</b>	<b>93,650</b>	<b>17,345</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	2,089	18,990	8,374
Other Personal Services	3,372	3,256	1,450
Expenses	522	4,095	1,768
Operating Capital Outlay	10	34	12
Special categories-Operating	7,789	9,201	3,857
Special caategories-Non-Operating	60,225	44,740	2,540
Indirect Costs Charged to Trust Fund	621	2,073	905
<b>Total Full Costs to Line (B) - Section III</b>	<b>74,628</b>	<b>82,388</b>	<b>18,905</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	17,198	93,650	17,345
TOTAL SECTION II	(B)	74,628	82,388	18,905
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(57,430)</b>	<b>11,262</b>	<b>(1,560)</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
Athletic Trainers

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	89,430	344,390	89,430
Fines, forfeitures, judgments	-	-	-
Unlicensed activity	2,225	13,745	2,225
Miscellaneous	22	22	22
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>91,677</b>	<b>358,157</b>	<b>91,677</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	13,409	51,149	40,313
Other Personal Services	3,196	8,770	6,980
Expenses	10,062	11,030	8,513
Operating Capital Outlay	64	92	56
Special categories-Operating	59,938	27,085	20,886
Special categories-Non-Operating	105,545	89,502	12,227
Indirect Costs Charged to Trust Fund	4,036	5,583	4,357
<b>Total Full Costs to Line (B) - Section III</b>	<b>196,251</b>	<b>193,211</b>	<b>93,331</b>

Basis Used: 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	91,677	358,157	91,677
TOTAL SECTION II	(B)	196,251	193,211	93,331
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(104,574)</b>	<b>164,946</b>	<b>(1,654)</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Certified Nursing Assistant

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	4,110,171	4,177,476	4,177,476
Fines, forfeitures, judgments	27,607	26,236	26,236
Unlicensed activity	362,376	368,440	368,440
Miscellaneous	5,943	2564	2564
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>4,506,097</b>	<b>4,574,716</b>	<b>4,574,716</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	2,219,713	2,055,267	2,234,053
Other Personal Services	220,171	352,413	386,832
Expenses	460,223	443,189	471,765
Operating Capital Outlay	4,580	3,708	3,091
Special categories-Operating	1,319,518	1,010,682	1,043,515
Special caategories-Non-Operating	472,223.39	868,872	677,583
Indirect Costs Charged to Trust Fund	288,093	224,331	241,431
<b>Total Full Costs to Line (B) - Section III</b>	<b>4,984,521</b>	<b>4,958,463</b>	<b>5,058,269</b>

Basis Used: 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b><u>SECTION III - SUMMARY</u></b>			
TOTAL SECTION I	(A)	4,506,097	4,574,716
TOTAL SECTION II	(B)	4,984,521	5,058,269
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(478,424)</b>	<b>(483,553)</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 CSW/MFT/MHC

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	958,821	4,821,136	958,821
Fines, forfeitures, judgments	13,595	6,955	6,955
Unlicensed activity	13,265	126,690	13,265
Miscellaneous	3,577	1867	1867
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>989,258</b>	<b>4,956,648</b>	<b>980,908</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	1,134,936	1,237,062	1,050,068
Other Personal Services	90,912	212,117	181,822
Expenses	181,220	266,755	221,743
Operating Capital Outlay	2,063	2,232	1,453
Special categories-Operating	550,370	642,257	526,773
Special caategories-Non-Operating	521,582	463,992	318,483
Indirect Costs Charged to Trust Fund	129,766	135,025	113,480
<b>Total Full Costs to Line (B) - Section III</b>	<b>2,610,849</b>	<b>2,959,440</b>	<b>2,413,821</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	989,258	4,956,648
TOTAL SECTION II	(B)	2,610,849	2,413,821
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(1,621,591)</b>	<b>1,997,208</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Chiropractic

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<b>Receipts:</b>			
Fees and licensees	2,585,329	287,814	1,838,539
Fines, forfeitures, judgments	87,122	68,165	68,165
Unlicensed activity	53,898	11,175	44,885
Miscellaneous	2,733	2657	2657
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>2,729,082</b>	<b>369,811</b>	<b>1,954,246</b>

<b>SECTION II - FULL COSTS</b>			
<b>Direct Costs:</b>			
Salaries and Benefits	484,777	517,031	556,416
Other Personal Services	46,823	88,655	96,345
Expenses	115,470	111,491	117,498
Operating Capital Outlay	474	933	770
Special categories-Operating	244,794	263,394	269,172
Special caategories-Non-Operating	715,200	697,597	168,760
Indirect Costs Charged to Trust Fund	29,803	56,434	60,131
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,637,341</b>	<b>1,735,534</b>	<b>1,269,092</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	2,729,082	369,811
TOTAL SECTION II	(B)	1,637,341	1,269,092
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>1,091,741</b>	<b>(1,365,723)</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Clinical Labs

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	720,859	1,301,479	720,859
Fines, forfeitures, judgments	1,085	1,085	1,085
Unlicensed activity	36,540	84,930	36,540
Miscellaneous	314	314	314
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>758,798</b>	<b>1,387,808</b>	<b>758,798</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	468,654	503,756	442,044
Other Personal Services	21,154	86,378	76,541
Expenses	63,586	108,628	93,346
Operating Capital Outlay	563	909	612
Special categories-Operating	228,174	245,976	205,437
Special categories-Non-Operating	58,513	191,129	134,071
Indirect Costs Charged to Trust Fund	35,391	54,985	47,771
<b>Total Full Costs to Line (B) - Section III</b>	<b>876,034</b>	<b>1,191,762</b>	<b>999,822</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	758,798	1,387,808
TOTAL SECTION II	(B)	876,034	999,822
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(117,236)</b>	<b>(241,024)</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 CSW/MFT/MHC

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	958,821	4,821,136	958,821
Fines, forfeitures, judgments	13,595	6,955	6,955
Unlicensed activity	13,265	126,690	13,265
Miscellaneous	3,577	1867	1867
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>989,258</b>	<b>4,956,648</b>	<b>980,908</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	1,134,936	1,237,062	1,050,068
Other Personal Services	90,912	212,117	181,822
Expenses	181,220	266,755	221,743
Operating Capital Outlay	2,063	2,232	1,453
Special categories-Operating	550,370	642,257	526,773
Special caategories-Non-Operating	521,582	463,992	318,483
Indirect Costs Charged to Trust Fund	129,766	135,025	113,480
<b>Total Full Costs to Line (B) - Section III</b>	<b>2,610,849</b>	<b>2,959,440</b>	<b>2,413,821</b>

Basis Used: 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b><u>SECTION III - SUMMARY</u></b>			
TOTAL SECTION I	(A)	989,258	4,956,648
TOTAL SECTION II	(B)	2,610,849	2,413,821
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(1,621,591)</b>	<b>(1,432,913)</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
Dental Hygienist

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL FY 2017 - 2018</b>	<b>ESTIMATED FY 2018 - 2019</b>	<b>REQUEST FY 2019 - 2020</b>
<b>Receipts:</b>			
Fees and licensees	1,227,247	119,472	1,427,862
Fines, forfeitures, judgments	-	-	-
Unlicensed activity	71,095	3,885	69,410
Miscellaneous	241	241	241
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>1,298,583</b>	<b>123,598</b>	<b>1,497,513</b>

<b>SECTION II - FULL COSTS</b>			
<b>Direct Costs:</b>			
Salaries and Benefits	195,500	187,380	256,800
Other Personal Services	25,664	32,130	44,466
Expenses	46,165	40,406	54,228
Operating Capital Outlay	454	338	355
Special categories-Operating	219,986	98,548	126,053
Special caategories-Non-Operating	308,259	348,733	77,887
Indirect Costs Charged to Trust Fund	28,561	20,452	27,752
<b>Total Full Costs to Line (B) - Section III</b>	<b>824,590</b>	<b>727,986</b>	<b>587,541</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	1,298,583	1,497,513
TOTAL SECTION II	(B)	824,590	587,541
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>473,993</b>	<b>909,972</b>

**EXPLANATION of LINE C:**  


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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Dental Labs

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	171,025	21,769	166,659
Fines, forfeitures, judgments	-	-	-
Unlicensed activity	3,805	170	3,790
Miscellaneous	121	12	12
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>174,951</b>	<b>21,951</b>	<b>170,461</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	26,351	15,117	27,067
Other Personal Services	1,693	2,592	4,687
Expenses	6,556	3,260	5,716
Operating Capital Outlay	40	27	37
Special categories-Operating	42,147	19,084	24,336
Special caategories-Non-Operating	83,695	72,375	8,209
Indirect Costs Charged to Trust Fund	2,484	1,650	2,925
<b>Total Full Costs to Line (B) - Section III</b>	<b>162,965</b>	<b>114,105</b>	<b>72,977</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	174,951	21,951
TOTAL SECTION II	(B)	162,965	72,977
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>11,986</b>	<b>(92,154)</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Dentistry

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL FY 2017 - 2018</b>	<b>ESTIMATED FY 2018 - 2019</b>	<b>REQUEST FY 2019 - 2020</b>
<b>Receipts:</b>			
Fees and licensees	4,687,996	347,128	4,706,398
Fines, forfeitures, judgments	118,916	76,871	76,871
Unlicensed activity	71,795	18,849	69,330
Miscellaneous	5,053	2063	2063
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>4,883,760</b>	<b>444,911</b>	<b>4,854,662</b>

<b>SECTION II - FULL COSTS</b>			
<b>Direct Costs:</b>			
Salaries and Benefits	1,423,520	1,485,997	1,625,764
Other Personal Services	143,693	254,802	281,505
Expenses	297,748	320,434	343,312
Operating Capital Outlay	2,132	2,681	2,249
Special categories-Operating	1,043,404	787,940	817,084
Special caategories-Non-Operating	430,408	410,937	493,090
Indirect Costs Charged to Trust Fund	134,112	162,196	175,694
<b>Total Full Costs to Line (B) - Section III</b>	<b>3,475,018</b>	<b>3,424,987</b>	<b>3,738,699</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	4,883,760	444,911
TOTAL SECTION II	(B)	3,475,018	3,424,987
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>1,408,742</b>	<b>(2,980,076)</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
Dietitians

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL FY 2017 - 2018</b>	<b>ESTIMATED FY 2018 - 2019</b>	<b>REQUEST FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	140,694	472,491	114,076
Fines, forfeitures, judgments	-	-	-
Unlicensed activity	3,430	24,465	3,430
Miscellaneous	215	174	174
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>144,339</b>	<b>497,130</b>	<b>117,680</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	85,244	73,736	97,891
Other Personal Services	3,470	12,643	16,950
Expenses	15,069	15,900	20,672
Operating Capital Outlay	232	133	135
Special categories-Operating	166,552	74,529	84,254
Special categories-Non-Operating	195,311	105,608	29,690
Indirect Costs Charged to Trust Fund	14,591	8,048	10,579
<b>Total Full Costs to Line (B) - Section III</b>	<b>480,469</b>	<b>290,599</b>	<b>260,172</b>

Basis Used: 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	144,339	497,130
TOTAL SECTION II	(B)	480,469	260,172
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(336,130)</b>	<b>(142,492)</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Electrologists

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	249,269	75,513	215,573
Fines, forfeitures, judgments	2,952	-	-
Unlicensed activity	8,900	5,376	6,230
Miscellaneous	934	253	253
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>262,055</b>	<b>81,142</b>	<b>222,056</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	153,798	93,549	107,208
Other Personal Services	10,414	16,041	18,563
Expenses	29,561	20,172	22,639
Operating Capital Outlay	247	169	148
Special categories-Operating	110,653	72,233	76,531
Special caategories-Non-Operating	13,551	25,870	32,516
Indirect Costs Charged to Trust Fund	15,522	10,211	11,586
<b>Total Full Costs to Line (B) - Section III</b>	<b>333,746</b>	<b>238,244</b>	<b>269,191</b>

Basis Used: 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	262,055	81,142	222,056
TOTAL SECTION II	(B)	333,746	238,244	269,191
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(71,691)</b>	<b>(157,102)</b>	<b>(47,135)</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 EMS (EMT & PMD)

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	310,475	2,474,190	310,475
Fines, forfeitures, judgments	3,310	1,818	1,818
Unlicensed activity	-	-	-
Miscellaneous	1,422	710	710
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>315,207</b>	<b>2,476,718</b>	<b>313,003</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	541,586	747,783	553,193
Other Personal Services	104,279	128,221	95,787
Expenses	106,738	161,249	116,818
Operating Capital Outlay	1,885	1,349	765
Special categories-Operating	225,132	362,552	254,953
Special caategories-Non-Operating	60,960	206,791	167,782
Indirect Costs Charged to Trust Fund	118,590	81,620	59,783
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,159,171</b>	<b>1,689,565</b>	<b>1,249,080</b>

Basis Used: 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	315,207	2,476,718	313,003
TOTAL SECTION II	(B)	1,159,171	1,689,565	1,249,080
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(843,964)</b>	<b>787,153</b>	<b>(936,077)</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
Hearing Aid Specialists

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	87,249	477,549	87,249
Fines, forfeitures, judgments	22,706	300	300
Unlicensed activity	930	5,340	930
Miscellaneous	112	112	112
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>110,997</b>	<b>483,301</b>	<b>88,591</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	39,642	86,928	72,288
Other Personal Services	3,830	14,905	12,517
Expenses	13,773	18,745	15,265
Operating Capital Outlay	59	157	100
Special categories-Operating	60,322	47,387	38,604
Special caategories-Non-Operating	120,985	97,670	21,925
Indirect Costs Charged to Trust Fund	3,725	9,488	7,812
<b>Total Full Costs to Line (B) - Section III</b>	<b>242,337</b>	<b>275,280</b>	<b>168,510</b>

Basis Used: 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	110,997	483,301	88,591
TOTAL SECTION II	(B)	242,337	275,280	168,510
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(131,340)</b>	<b>208,021</b>	<b>(79,919)</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund

**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Massage Therapy

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<b>Receipts:</b>			
Fees and licensees	4,723,801	2,097,629	5,039,919
Fines, forfeitures, judgments	110,954	73,745	73,745
Unlicensed activity	211,621	167,754	188,845
Miscellaneous	18,519	4389	4389
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>5,064,895</b>	<b>2,343,517</b>	<b>5,306,898</b>

<b>SECTION II - FULL COSTS</b>			
<b>Direct Costs:</b>			
Salaries and Benefits	3,136,536	2,561,014	2,745,801
Other Personal Services	314,204	439,133	475,442
Expenses	631,036	552,247	579,831
Operating Capital Outlay	4,077	4,620	3,799
Special categories-Operating	1,445,776	1,667,304	1,694,810
Special caategories-Non-Operating	601,774	708,221	832,795
Indirect Costs Charged to Trust Fund	256,427	279,533	296,735
<b>Total Full Costs to Line (B) - Section III</b>	<b>6,389,830</b>	<b>6,212,073</b>	<b>6,629,213</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	5,064,895	2,343,517
TOTAL SECTION II	(B)	6,389,830	6,212,073
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(1,324,935)</b>	<b>(3,868,556)</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Medical Physicists

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL FY 2017 - 2018</b>	<b>ESTIMATED FY 2018 - 2019</b>	<b>REQUEST FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	39,306	126,706	39,306
Fines, forfeitures, judgments	-	-	-
Unlicensed activity	570	3,070	570
Miscellaneous	10	10	10
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>39,886</b>	<b>129,786</b>	<b>39,886</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	12,729	25,927	16,050
Other Personal Services	275	4,446	2,779
Expenses	1,281	5,591	3,389
Operating Capital Outlay	20	47	22
Special categories-Operating	13,465	12,858	7,689
Special caategories-Non-Operating	47,879	41,311	4,868
Indirect Costs Charged to Trust Fund	1,242	2,830	1,735
<b>Total Full Costs to Line (B) - Section III</b>	<b>76,891</b>	<b>93,009</b>	<b>36,533</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	39,886	129,786
TOTAL SECTION II	(B)	76,891	93,009
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(37,005)</b>	<b>36,777</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period: 2018-2019**  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Medicine

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL FY 2017 - 2018</b>	<b>ESTIMATED FY 2018 - 2019</b>	<b>REQUEST FY 2019 - 2020</b>
<b>Receipts:</b>			
Fees and licensees	17,967,608	18,839,148	18,839,148
Fines, forfeitures, judgments	1,524,002	1,299,628	1,299,628
Unlicensed activity	187,593	179,355	179,355
Miscellaneous	41,454	34,928	34,928
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>19,720,657</b>	<b>20,353,059</b>	<b>20,353,059</b>

<b>SECTION II - FULL COSTS</b>			
<b>Direct Costs:</b>			
Salaries and Benefits	6,264,663	7,486,162	7,329,346
Other Personal Services	1,469,225	1,283,641	1,269,094
Expenses	1,322,124	1,614,286	1,547,738
Operating Capital Outlay	8,055	13,506	10,141
Special categories-Operating	3,685,631	3,900,848	3,650,755
Special categories-Non-Operating	4,172,982	4,044,029	2,222,973
Indirect Costs Charged to Trust Fund	506,646	817,110	792,073
<b>Total Full Costs to Line (B) - Section III</b>	<b>17,429,326</b>	<b>19,159,582</b>	<b>16,822,119</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	19,720,657	20,353,059
TOTAL SECTION II	(B)	17,429,326	16,822,119
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>2,291,331</b>	<b>3,530,940</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Midwifery

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	110,914	17,739	113,989
Fines, forfeitures, judgments	7,051	7,051	7,051
Unlicensed activity	1,040	115	970
Miscellaneous	30	13	13
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>119,035</b>	<b>24,918</b>	<b>122,023</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	15,139	27,630	22,826
Other Personal Services	899	4,738	3,952
Expenses	2,533	5,958	4,820
Operating Capital Outlay	15	50	32
Special categories-Operating	18,952	15,858	13,005
Special caategories-Non-Operating	10,710	7,641	6,923
Indirect Costs Charged to Trust Fund	931	3,016	2,467
<b>Total Full Costs to Line (B) - Section III</b>	<b>49,178</b>	<b>64,889</b>	<b>54,024</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	119,035	24,918	122,023
TOTAL SECTION II	(B)	49,178	64,889	54,024
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>69,857</b>	<b>(39,971)</b>	<b>67,999</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Nursing Home Administrators

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	156,930	678,980	156,930
Fines, forfeitures, judgments	-	-	-
Unlicensed activity	1,260	8,440	1,260
Miscellaneous	432	432	432
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>158,622</b>	<b>687,852</b>	<b>158,622</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	80,417	117,500	84,126
Other Personal Services	4,814	20,148	14,567
Expenses	22,074	25,337	17,765
Operating Capital Outlay	89	212	116
Special categories-Operating	61,838	57,284	39,093
Special caategories-Non-Operating	144,432	121,566	25,515
Indirect Costs Charged to Trust Fund	5,588	12,825	9,091
<b>Total Full Costs to Line (B) - Section III</b>	<b>319,253</b>	<b>354,872</b>	<b>190,274</b>

Basis Used: 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	158,622	687,852
TOTAL SECTION II	(B)	319,253	190,274
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(160,631)</b>	<b>(31,652)</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund

**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Nursing

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	17,272,860	18,790,179	18,790,179
Fines, forfeitures, judgments	319,092	319,092	319,092
Unlicensed activity	926,119	970,748	970,748
Miscellaneous	23,503	13156	13156
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>18,541,574</b>	<b>20,093,175</b>	<b>20,093,175</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	6,143,280	7,386,908	7,402,114
Other Personal Services	1,767,892	1,266,622	1,281,694
Expenses	1,337,321	1,592,883	1,563,104
Operating Capital Outlay	12,167	13,327	10,241
Special categories-Operating	6,430,118	3,630,940	3,460,194
Special caategories-Non-Operating	4,408,164	5,708,421	2,245,044
Indirect Costs Charged to Trust Fund	765,246	806,277	799,937
<b>Total Full Costs to Line (B) - Section III</b>	<b>20,864,188</b>	<b>20,405,378</b>	<b>16,762,328</b>

Basis Used: 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	18,541,574	20,093,175
TOTAL SECTION II	(B)	20,864,188	16,762,328
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(2,322,614)</b>	<b>3,330,847</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
Occupational Therapy

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL FY 2017 - 2018</b>	<b>ESTIMATED FY 2018 - 2019</b>	<b>REQUEST FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	298,720	1,180,099	297,609
Fines, forfeitures, judgments	8,202	8,202	8,202
Unlicensed activity	7,525	76,740	7,525
Miscellaneous	407	87	87
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>314,854</b>	<b>1,265,128</b>	<b>313,423</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	267,427	327,416	268,762
Other Personal Services	26,401	56,142	46,537
Expenses	44,411	70,603	56,754
Operating Capital Outlay	617	591	372
Special categories-Operating	200,133	160,763	125,888
Special caategories-Non-Operating	137,252	177,284	81,515
Indirect Costs Charged to Trust Fund	38,806	35,737	29,045
<b>Total Full Costs to Line (B) - Section III</b>	<b>715,047</b>	<b>828,536</b>	<b>608,872</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	314,854	1,265,128
TOTAL SECTION II	(B)	715,047	828,536
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(400,193)</b>	<b>436,592</b>

**EXPLANATION of LINE C:**  


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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Opticianry

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	76,086	561,289	71,939
Fines, forfeitures, judgments	165	165	165
Unlicensed activity	3,250	19,790	3,250
Miscellaneous	1,387	138	138
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>80,888</b>	<b>581,382</b>	<b>75,492</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	207,495	218,256	177,987
Other Personal Services	15,272	37,424	30,819
Expenses	39,282	47,064	37,585
Operating Capital Outlay	365	394	246
Special categories-Operating	207,918	171,752	148,612
Special caategories-Non-Operating	61,129	60,356	53,983
Indirect Costs Charged to Trust Fund	22,973	23,823	19,235
<b>Total Full Costs to Line (B) - Section III</b>	<b>554,433</b>	<b>559,069</b>	<b>468,468</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	80,888	581,382
TOTAL SECTION II	(B)	554,433	468,468
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(473,545)</b>	<b>22,313</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Optometry

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	ACTUAL FY 2017 - 2018	ESTIMATED FY 2018 - 2019	REQUEST FY 2019 - 2020
<b>Receipts:</b>			
Fees and licensees	122,273	1,131,773	122,273
Fines, forfeitures, judgments	15	15	15
Unlicensed activity	775	17,485	775
Miscellaneous	(961)	0	0
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>122,102</b>	<b>1,149,273</b>	<b>123,063</b>

**SECTION II - FULL COSTS**

<b>Direct Costs:</b>			
Salaries and Benefits	109,397	212,035	133,440
Other Personal Services	10,152	36,357	23,105
Expenses	28,587	45,722	28,178
Operating Capital Outlay	128	383	185
Special categories-Operating	121,238	108,799	67,570
Special categories-Non-Operating	364,407	274,794	40,472
Indirect Costs Charged to Trust Fund	8,072	23,144	14,421
<b>Total Full Costs to Line (B) - Section III</b>	<b>641,981</b>	<b>701,233</b>	<b>307,371</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	122,102	1,149,273	123,063
TOTAL SECTION II	(B)	641,981	701,233	307,371
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(519,879)</b>	<b>448,040</b>	<b>(184,308)</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Orthotists & Prosthetists

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	ACTUAL FY 2017 - 2018	ESTIMATED FY 2018 - 2019	REQUEST FY 2019 - 2020
<u>Receipts:</u>			
Fees and licensees	354,175	76,054	335,092
Fines, forfeitures, judgments	-	-	-
Unlicensed activity	3,710	1,060	3,375
Miscellaneous	49	28	28
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>357,934</b>	<b>77,142</b>	<b>338,495</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	13,397	74,459	61,692
Other Personal Services	5,834	12,767	10,682
Expenses	14,161	16,056	13,028
Operating Capital Outlay	25	134	85
Special categories-Operating	51,323	46,916	39,352
Special categories-Non-Operating	104,091	105,487	18,711
Indirect Costs Charged to Trust Fund	1,552	8,127	6,667
<b>Total Full Costs to Line (B) - Section III</b>	<b>190,382</b>	<b>263,948</b>	<b>150,218</b>

Basis Used: 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	357,934	77,142	338,495
TOTAL SECTION II	(B)	190,382	263,948	150,218
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>167,552</b>	<b>(186,806)</b>	<b>188,277</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Osteopathic

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<b>Receipts:</b>			
Fees and licensees	3,728,504	610,704	3,601,864
Fines, forfeitures, judgments	172,503	122,560	122,560
Unlicensed activity	39,995	3,675	38,405
Miscellaneous	2,377	2172	2172
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>3,943,379</b>	<b>739,111</b>	<b>3,765,001</b>

**SECTION II - FULL COSTS**

<b>Direct Costs:</b>			
Salaries and Benefits	511,944	685,978	793,768
Other Personal Services	109,873	117,624	137,443
Expenses	135,842	147,922	167,620
Operating Capital Outlay	676	1,238	1,098
Special categories-Operating	489,859	337,559	370,665
Special caategories-Non-Operating	819,096	859,978	240,748
<b>Indirect Costs Charged to Trust Fund</b>	<b>42,531</b>	<b>74,874</b>	<b>85,782</b>
<b>Total Full Costs to Line (B) - Section III</b>	<b>2,109,821</b>	<b>2,225,172</b>	<b>1,797,124</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	3,943,379	739,111	3,765,001
TOTAL SECTION II	(B)	2,109,821	2,225,172	1,797,124
<b>TOTAL - Surplus/Deficit</b>	<b>(C)</b>	<b>1,833,558</b>	<b>(1,486,061)</b>	<b>1,967,877</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Pharmacy

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<b>Receipts:</b>			
Fees and licensees	7,111,158	6,531,953	7,928,148
Fines, forfeitures, judgments	65,827	65,827	65,827
Unlicensed activity	184,105	237,110	159,755
Miscellaneous	29,757	11707	11707
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>7,390,847</b>	<b>6,846,597</b>	<b>8,165,437</b>

<b>SECTION II - FULL COSTS</b>			
<b>Direct Costs:</b>			
Salaries and Benefits	3,160,388	3,224,076	3,360,193
Other Personal Services	584,393	552,827	581,826
Expenses	796,139	695,227	709,572
Operating Capital Outlay	5,434	5,817	4,649
Special categories-Operating	1,388,525	1,611,426	1,596,760
Special caategories-Non-Operating	844,166	1,125,033	1,019,138
Indirect Costs Charged to Trust Fund	341,800	351,906	363,132
<b>Total Full Costs to Line (B) - Section III</b>	<b>7,120,845</b>	<b>7,566,311</b>	<b>7,635,269</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	7,390,847	6,846,597
TOTAL SECTION II	(B)	7,120,845	7,566,311
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>270,002</b>	<b>(719,714)</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Physical Therapy

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<b>Receipts:</b>			
Fees and licensees	2,385,143	489,145	2,482,525
Fines, forfeitures, judgments	26,134	26,134	26,134
Unlicensed activity	136,690	15,008	134,600
Miscellaneous	1,107	622	622
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>2,549,074</b>	<b>530,909</b>	<b>2,643,881</b>

<b>SECTION II - FULL COSTS</b>			
<b>Direct Costs:</b>			
Salaries and Benefits	539,558	557,053	695,996
Other Personal Services	54,554	95,517	120,513
Expenses	126,666	120,121	146,974
Operating Capital Outlay	1,145	1,005	963
Special categories-Operating	513,520	279,523	330,122
Special caategories-Non-Operating	267,140	431,638	211,094
Indirect Costs Charged to Trust Fund	72,023	60,802	75,215
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,574,607</b>	<b>1,545,658</b>	<b>1,580,878</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>				
TOTAL SECTION I	(A)	2,549,074	530,909	2,643,881
TOTAL SECTION II	(B)	1,574,607	1,545,658	1,580,878
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>974,467</b>	<b>(1,014,749)</b>	<b>1,063,003</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Physicians Assistant

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<b>Receipts:</b>			
Fees and licensees	3,577,305	296,323	3,870,453
Fines, forfeitures, judgments	-	-	-
Unlicensed activity	45,180	4,590	39,570
Miscellaneous	944	371	371
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>3,623,429</b>	<b>301,284</b>	<b>3,910,394</b>

<b>SECTION II - FULL COSTS</b>			
<b>Direct Costs:</b>			
Salaries and Benefits	448,144	449,212	560,634
Other Personal Services	19,798	77,026	97,075
Expenses	72,387	96,866	118,389
Operating Capital Outlay	716	810	776
Special categories-Operating	289,751	219,958	260,421
Special caategories-Non-Operating	665,803	812,794	170,039
Indirect Costs Charged to Trust Fund	45,015	49,031	60,587
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,541,613</b>	<b>1,705,697</b>	<b>1,267,921</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	3,623,429	3,910,394
TOTAL SECTION II	(B)	1,541,613	1,267,921
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>2,081,816</b>	<b>(1,404,413)</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Podiatry

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	743,111	67,469	700,544
Fines, forfeitures, judgments	9,391	7,049	7,049
Unlicensed activity	11,550	1,605	10,855
Miscellaneous	1,708	301	301
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>765,760</b>	<b>76,424</b>	<b>718,749</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	86,364	161,631	183,363
Other Personal Services	20,469	27,715	31,750
Expenses	73,767	34,853	38,721
Operating Capital Outlay	123	292	254
Special categories-Operating	111,727	80,638	86,762
Special categories-Non-Operating	123,389	139,242	55,614
Indirect Costs Charged to Trust Fund	7,761	17,642	19,816
<b>Total Full Costs to Line (B) - Section III</b>	<b>423,600</b>	<b>462,012</b>	<b>416,278</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	765,760	718,749
TOTAL SECTION II	(B)	423,600	416,278
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>342,160</b>	<b>(385,588)</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Psychology

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<b>Receipts:</b>			
Fees and licensees	1,755,257	194,608	1,737,733
Fines, forfeitures, judgments	19,388	19,388	19,388
Unlicensed activity	29,355	3,275	26,835
Miscellaneous	946	186	186
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>1,804,946</b>	<b>217,457</b>	<b>1,784,142</b>

<b>SECTION II - FULL COSTS</b>			
<b>Direct Costs:</b>			
Salaries and Benefits	164,510	266,802	232,238
Other Personal Services	19,819	45,748	40,213
Expenses	67,853	57,532	49,042
Operating Capital Outlay	296	481	321
Special categories-Operating	155,375	147,393	125,228
Special categories-Non-Operating	415,555	557,918	70,437
Indirect Costs Charged to Trust Fund	18,627	29,121	25,098
<b>Total Full Costs to Line (B) - Section III</b>	<b>842,036</b>	<b>1,104,995</b>	<b>542,577</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	1,804,946	1,784,142
TOTAL SECTION II	(B)	842,036	542,577
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>962,910</b>	<b>1,241,565</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Respiratory Therapy

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL FY 2017 - 2018</b>	<b>ESTIMATED FY 2018 - 2019</b>	<b>REQUEST FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	204,133	1,678,783	204,133
Fines, forfeitures, judgments	13,123	4,602	4,602
Unlicensed activity	4,955	63,570	4,955
Miscellaneous	204	204	204
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>222,415</b>	<b>1,747,159</b>	<b>213,894</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	262,806	351,745	332,574
Other Personal Services	38,405	60,313	57,586
Expenses	48,851	75,849	70,230
Operating Capital Outlay	558	635	460
Special categories-Operating	250,250	170,833	153,526
Special categories-Non-Operating	369,071	263,945	100,869
Indirect Costs Charged to Trust Fund	35,080	38,393	35,941
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,005,019</b>	<b>961,712</b>	<b>751,185</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	222,415	1,747,159
TOTAL SECTION II	(B)	1,005,019	751,185
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(782,604)</b>	<b>(537,291)</b>

**EXPLANATION of LINE C:**  
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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund  
**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 School Psychology

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	ACTUAL FY 2017 - 2018	ESTIMATED FY 2018 - 2019	REQUEST FY 2019 - 2020
<b>Receipts:</b>			
Fees and licensees	179,985	24,748	176,238
Fines, forfeitures, judgments	-	-	-
Unlicensed activity	4,145	325	4,045
Miscellaneous	46	15	15
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>184,176</b>	<b>25,088</b>	<b>180,298</b>

**SECTION II - FULL COSTS**

<b>Direct Costs:</b>			
Salaries and Benefits	7,474	26,129	24,296
Other Personal Services	430	4,480	4,207
Expenses	2,030	5,634	5,131
Operating Capital Outlay	20	47	34
Special categories-Operating	21,743	12,724	11,250
Special categories-Non-Operating	42,225	52,693	7,369
Indirect Costs Charged to Trust Fund	1,242	2,852	2,626
<b>Total Full Costs to Line (B) - Section III</b>	<b>75,164</b>	<b>104,560</b>	<b>54,911</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	184,176	25,088	180,298
TOTAL SECTION II	(B)	75,164	104,560	54,911
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>109,012</b>	<b>(79,472)</b>	<b>125,387</b>

**EXPLANATION of LINE C:**

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\_\_\_\_\_

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 64 Health **Budget Period:** 2018-2019  
**Program:** 64400100 Regulation and Licensing  
**Fund:** 2352 Medical Quality Assurance Trust Fund

**Specific Authority:** Chapter 456, F.S.  
**Purpose of Fees Collected:** Regulate and enforce Health Care Practitioners  
 Speech - Language Pathology & Audiology

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017 - 2018</b>	<b>FY 2018 - 2019</b>	<b>FY 2019 - 2020</b>
<u>Receipts:</u>			
Fees and licensees	1,340,463	389,666	1,297,926
Fines, forfeitures, judgments	6,050	5,063	5,063
Unlicensed activity	66,735	9,815	61,845
Miscellaneous	390	379	379
Transfers-Admin/ULA			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>1,413,638</b>	<b>404,923</b>	<b>1,365,213</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	269,236	238,047	307,860
Other Personal Services	29,298	40,818	53,307
Expenses	55,936	51,331	65,011
Operating Capital Outlay	533	429	426
Special categories-Operating	281,751	115,853	142,243
Special caategories-Non-Operating	407,905	422,232	93,373
Indirect Costs Charged to Trust Fund	33,528	25,983	33,270
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,078,186</b>	<b>894,692</b>	<b>695,490</b>

**Basis Used:** 10% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	1,413,638	404,923
TOTAL SECTION II	(B)	1,078,186	894,692
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>335,452</b>	<b>(489,769)</b>

**EXPLANATION of LINE C:**

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## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	64400100
	2261

	Balance as of 6/30/2018	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(42,159.25) (A)		(42,159.25)
ADD: Other Cash (See Instructions)			0.00
ADD: Investments			0.00
ADD: Outstanding Accounts Receivable			0.00
ADD: BE TNFR 2261 FR 64200800	67,158.94 (E)		67,158.94
<b>Total Cash plus Accounts Receivable</b>	24,999.69 (F)	0.00	24,999.69
LESS Allowances for Uncollectibles			0.00
LESS Approved "A" Certified Forwards	(24,999.69) (H)		(24,999.69)
Approved "B" Certified Forwards	0.00 (H)		0.00
Approved "FCO" Certified Forwards			0.00
LESS: Other Accounts Payable (Nonoperating)			0.00
LESS: _____			0.00
<b>Unreserved Fund Balance, 07/01/18</b>	0.00 (K)		0.00 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	2261/64400100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds;	<b>(67,158.94)</b> (A)
GLC 539XX for proprietary and fiduciary funds	
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment	
SWFS Adjustment	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	0.00 (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	
BE TNFR 2261 FR 64200800	67,158.94 (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>0.00</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>0.00</b> (F)
<b>DIFFERENCE:</b>	<b>0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Grants & Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	64400100
	2339

	Balance as of 6/30/2018	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	(\$108,779.32) (A)		(\$108,779.32)
ADD: Other Cash (See Instructions)			\$0.00
ADD: Investments			\$0.00
ADD: Outstanding Accounts Receivable			\$0.00
ADD: BE TNFR from 64200800	\$108,779.32 (E)		\$108,779.32
<b>Total Cash plus Accounts Receivable</b>	\$0.00 (F)	\$0.00	\$0.00
LESS Allowances for Uncollectibles			\$0.00
LESS Approved "A" Certified Forwards	\$0.00 (H)		\$0.00
Approved "B" Certified Forwards			\$0.00
Approved "FCO" Certified Forwards			\$0.00
LESS: Other Accounts Payable (Nonoperating)			\$0.00
LESS: _____			\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	\$0.00 (K)	\$0.00	\$0.00 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Grants & Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	2339/64400100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="(\$108,779.32)"/> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text" value="\$0.00"/> (D)
BE TNFR from 64200800	<input type="text" value="\$108,779.32"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="\$0.00"/> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<input type="text" value="\$0.00"/> (F)
<b>DIFFERENCE:</b>	<input type="text" value="\$0.00"/> (G)*

**\*SHOULD EQUAL ZERO.**

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Medical Quality Assurance Trust Fund
<b>LAS/PBS Fund Number:</b>	64400100
	2352

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	42,415,153.82	(A)		42,415,153.82
ADD: Other Cash (See Instructions)	1,379,384.43	(B)		1,379,384.43
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	1,613,735.52	(D)		1,613,735.52
ADD: SWFS ADJ B6400024	0.00	(E)	48.00	48.00
<b>Total Cash plus Accounts Receivable</b>	<b>45,408,273.77</b>	(F)	<b>48.00</b>	45,408,321.77
LESS Allowances for Uncollectibles	(475,344.95)	(G)		(475,344.95)
LESS Approved "A" Certified Forwards	(2,594,689.23)	(H)	0.00	(2,594,689.23)
Approved "B" Certified Forwards	(2,160,099.25)	(H)		(2,160,099.25)
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(1,482,379.99)	(I)		(1,482,379.99)
LESS:		(J)		0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>38,695,760.35</b>	(K)	<b>48.00</b>	<b>38,695,808.35</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2018

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Medical Quality Assurance Trust Fund
<b>LAS/PBS Fund Number:</b>	2352/64400100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>38,259,865.02</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment B6400024 Receivable	48.00 (C)
SWFS Adjustment	
SWFS Adjustment	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(2,160,099.25) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	1,176,715.74 (D)
G/L 486XX - Long Term Compensated Absences Liability	1,419,278.84 (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>38,695,808.35</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>38,695,808.35</b> (F)
<b>DIFFERENCE:</b>	<b>0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**



**SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS**

**Budget Period: 2019-20**

**Department:** Health

**Chief Internal Auditor:** Mark H. Boehmer, CPA

**Budget Entity:** 64400100

**Phone Number:** 850-245-4150

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
2018-071	December 19, 2017	Division of Medical Quality Assurance	<p>The Licensing and Enforcement Information Database System (LEIDS) application input edits for ensuring data accuracy and validity need improvement.</p> <p>We recommend that Department management improve application input edits to ensure the accuracy and validity of LEIDS data.</p>	<p>Division of Medical Quality Assurance (MQA) System Support staff engaged the vendor and defined the functional requirements needed. Three separate Detailed Business Requirement (DBR) documents were generated. The License Module, Enforcement Module, and Inspection Module DBRs were defined and approved by the business owners. The vendor estimates delivery of changes to the three modules for quality assurance (QA) review by June 18, 2018. Subject to a successful QA review, the changes are scheduled to be implemented by the projected completion date.</p>	
2018-071	December 19, 2017	Division of Medical Quality Assurance	<p>During the period July 2016 through July 2017, the Department had not established written procedures for, and had not performed, periodic reviews of LEIDS user access privileges.</p> <p>We recommend that Department management establish and implement procedures for the periodic review of LEIDS user access privileges to ensure that the access privileges are authorized and remain appropriate.</p>	<p>MQA established written procedures for quarterly reviews of end user access by management staff. MQA merged the review process into current ongoing data review tasks.</p>	
2018-071	December 19, 2017	Division of Medical Quality Assurance	<p>The Department's access control procedures need improvement to better ensure that access privileges granted for LEIDS users are timely deactivated when users separate from employment.</p> <p>We recommend that Department management improve procedures to ensure that the LEIDS user accounts of former Department and service organization employees are more timely deactivated.</p>	<p>MQA established and implemented procedures to ensure LEIDS user accounts are timely deactivated when users separate from employment. All LEIDS accounts were reviewed, and inactive or invalid accounts were removed. Additionally, all LEIDS user accounts have been set to deactivate after 60 days of non-use.</p> <p>MQA will pursue the implementation of single sign-on in FY 2018-19. However, non-automated measures will continue to be maintained to ensure timely deactivation of access privileges.</p>	

REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
2018-071	December 19, 2017	Division of Medical Quality Assurance	<p>Some LEIDS user access privileges did not always provide for individual accountability and were not limited to only what was necessary in the performance of users' assigned job duties.</p> <p>The Department should implement effective access controls that limit LEIDS user access to only those privileges that are necessary to perform the user's assigned job duties, promote an appropriate separation of duties, and provide for individual accountability.</p>	MQA is working to establish new roles within LEIDS relative to users' access required to complete assigned tasks. This effort was delayed. MQA has recently had limited access to reports, which are a core component of MQA's many business processes.	
2018-071	December 19, 2017	Division of Medical Quality Assurance	<p>The Department did not maintain complete and accurate LEIDS access authorization documentation, thereby limiting management's assurance that LEIDS user access privileges were authorized and appropriately assigned.</p> <p>We recommend that Department management improve controls to ensure that access privileges are only granted pursuant to appropriately completed and approved access authorization forms and require that such forms be retained.</p>	Once new user roles are established and implemented, new authorization forms will be created and generated for new and existing users converted from the legacy system.	
2018-071	December 19, 2017	Division of Medical Quality Assurance	<p>Some Department configuration management controls need improvement to ensure that authorization, testing, and approval activities for LEIDS program and data changes are documented and that changes are moved into the production environment by appropriate personnel.</p> <p>The Department should improve LEIDS application program and data change management procedures to ensure that all program and data changes moved into the production environment are properly authorized, tested, and approved.</p>	MQA evaluated and updated Change Management Procedures. A user guide was developed to ensure any program or data changes moved into the production environment are properly authorized, tested, and approved by the appropriate business owner and proper documentation is retained.	

REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
2018-071	December 19, 2017	Division of Medical Quality Assurance	<p>Some Department configuration management controls need improvement to ensure that authorization, testing, and approval activities for LEIDS program and data changes are documented and that changes are moved into the production environment by appropriate personnel.</p> <p>We also recommend that the Department ensure that data changes are not moved into the production environment by the programmer who made the change.</p>	MQA OIT Support Team Interoffice Procedures issued in May 2018 states “Developers and DBAs must not promote their own changes to production, peer reviews must be conducted and all promotion of code shall be done independently from the developer or DBA who made such changes.”	
2018-071	December 19, 2017	Division of Medical Quality Assurance	<p>Certain Department security controls related to user authentication, logging and monitoring, and the protection of confidential and exempt data for LEIDS and related IT resources need improvement.</p> <p>To ensure the confidentiality, integrity and availability of LEIDS data and related IT resources, we recommend that Department management improve certain LEIDS security controls related to user authentication , logging and monitoring, and the protection of confidential and exempt data.</p>	MQA acquired and is testing security technology that allows the implementation of both event logging and data encryption.	

Office of Policy and Budget - June 2018

## Fiscal Year 2019-20 LBR Technical Review Checklist

Department/Budget Entity (Service): HEALTH / MEDICAL QUALITY ASSURANCE

Agency Budget Officer/OPB Analyst Name: Ty Gentle / Walter Liebrich

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	m or Service (Budget Entity)	
Action	64400100	

### 1. GENERAL

1.1 Are Columns A01, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? <b>(CSDC or Web LBR Column Security)</b>	Y		
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? <b>(CSDC)</b>	Y		

#### AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. <b>(EXBR, EXBA)</b>	Y		
1.4 Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? <b>(CSDR, CSA)</b>	Y		

**TIP** The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading to the portal.

### 2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y		
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y		
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y		

### 3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.			
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#### AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? <b>(NACR, NAC - Report should print "No Negative Appropriation Categories Found")</b>			
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		m or Service (Budget Entity)		
Action		64400100		
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? ( <b>EXBR, EXBC - Report should print "Records Selected Net To Zero"</b> )			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.			
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.			
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.			
<b>4. EXHIBIT D (EADR, EXD)</b>				
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 62 of the LBR Instructions?	Y		
4.2	Is the program component code and title used correct?	Y		
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.			
<b>5. EXHIBIT D-1 (ED1R, EXD1)</b>				
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y		
AUDITS:				
5.2	Do the fund totals agree with the object category totals within each appropriation category? ( <b>ED1R, XD1A - Report should print "No Differences Found For This Report"</b> )	Y		
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? ( <b>EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.</b> )	Y		
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? ( <b>EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.</b> )	Y		
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.			
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.			
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2017-18 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.			
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.			
<b>6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)</b>				
6.1	Are issues appropriately aligned with appropriation categories?	Y		

		m or Service (Budget Entity)		
Action		64400100		
TIP Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.				
<b>7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)</b>				
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 29 of the LBR Instructions.)	Y		
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 67 through 69 of the LBR Instructions.)	Y		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 72 of the LBR Instructions?	Y		
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y		
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.6 of the LBR Instructions.)	Y		
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y		
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See pages 95 and 96 of the LBR Instructions.)	Y		
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y		
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y		
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #19-002?	Y		
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. <b>(PLRR, PLMO)</b>	N		
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y		
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A		
7.14	Do the amounts reflect appropriate FSI assignments?	Y		
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y		

		m or Service (Budget Entity)		
Action		64400100		
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXXXX) and are they self-contained (not combined with other issues)? (See pages 28 and 90 of the LBR Instructions.)	N/A		
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 30010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y		
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A		
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y		
<b>AUDIT:</b>				
7.20	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? ( <b>GENR, LBR1</b> )	N/A		
7.21	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? ( <b>GENR, LBR2</b> )	N/A		
7.22	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? ( <b>GENR, LBR3</b> )	Y		
7.23	Have FCO appropriations been entered into the nonrecurring column (A04)? ( <b>GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L)</b> )	Y		
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run <b>OADA/OADR</b> from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.			
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 67 through 72 of the LBR Instructions.			
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.			
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).			
TIP	If an appropriation made in the FY 2018-19 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.			
<b>8. SCHEDULE I &amp; RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level) (Required to be posted to the Florida Fiscal Portal)</b>				
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y		

		m or Service (Budget Entity)		
Action		64400100		
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y		
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y		
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y		
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y		
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y		
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A		
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	N/A		
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y		
8.10	Are the statutory authority references correct?	Y		
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y		
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y		
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y		
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y		
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y		
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y		
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y		
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y		
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y		
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y		
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y		



		m or Service (Budget Entity)		
Action		64400100		
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y		
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y		
8.24	Are prior year September operating reversions appropriately shown in column A01, Section III?	Y		
8.25	Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y		
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y		
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y		
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y		
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y		
<b>AUDITS:</b>				
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y		
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line D) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? <b>(SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")</b>	Y		
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. <b>(SC1R, DEPT)</b>	Y		
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y		
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y		
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!			
TIP	Determine if the agency is scheduled for trust fund review. (See page 128 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.			
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.			
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.			
<b>9. SCHEDULE II (PSCR, SC2)</b>				
<b>AUDIT:</b>				

		m or Service (Budget Entity)		
Action		64400100		
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? <b>(BRAR, BRAA - Report should print "No Records Selected For This Request")</b> Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 158 of the LBR Instructions.)	N/J		
<b>10. SCHEDULE III (PSCR, SC3)</b>				
10.1	Is the appropriate lapse amount applied? (See page 93 of the LBR Instructions.)	Y		
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 96 of the LBR Instructions for appropriate use of the OAD transaction.) Use <b>OADI</b> or <b>OADR</b> to identify agency other salary amounts requested.	Y		
<b>11. SCHEDULE IV (EADR, SC4)</b>				
11.1	Are the correct Information Technology (IT) issue codes used?	Y		
TIP If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.				
<b>12. SCHEDULE VIIIA (EADR, SC8A)</b>				
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y		
<b>13. SCHEDULE VIIIB-1 (EADR, S8B1)</b>				
13.1	<b>NOT REQUIRED FOR THIS YEAR</b>	N/A		
<b>14. SCHEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)</b>				
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 10% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y		
TIP Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced.				
<b>15. SCHEDULE VIIIC (EADR, S8C) (This Schedule is optional, but if included it is required to be posted to the Florida Fiscal Portal)</b>				
15.1	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A		
15.2	Are the priority narrative explanations adequate and do they follow the guidelines on pages 105-107 of the LBR instructions?	N/A		
15.3	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A		
AUDIT:				
15.6	Do the issues net to zero at the department level? <b>(GENR, LBR5)</b>	N/A		
<b>16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see pages 108-112 of the LBR Instructions for detailed instructions) (Required to be posted to the Florida Fiscal Portal in Manual Documents)</b>				

		m or Service (Budget Entity)		
Action		64400100		
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. <b>The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website.</b> (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y		
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y		
<b>AUDITS INCLUDED IN THE SCHEDULE XI REPORT:</b>				
16.3	Does the FY 2017-18 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? ( <b>GENR, ACT1</b> )	Y		
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? ( <b>Audit #1 should print "No Activities Found"</b> )	Y		
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? ( <b>Audit #2 should print "No Operating Categories Found"</b> )	Y		
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: The activities listed in <b>Audit #3</b> do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y		
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? ( <b>Audit #4 should print "No Discrepancies Found"</b> )	Y		
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.			
<b>17. MANUALLY PREPARED EXHIBITS &amp; SCHEDULES (Required to be posted to the Florida Fiscal Portal)</b>				
17.1	Do exhibits and schedules comply with LBR Instructions (pages 113 through 155 of the LBR Instructions), and are they accurate and complete?	Y		
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y		
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y		
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 131 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: <b>IT@LASPBS.STATE.FL.US?</b>	Y		
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y		
<b>AUDITS - GENERAL INFORMATION</b>				
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 157-159) for a list of audits and their descriptions.			
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.			
<b>18. CAPITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fiscal Portal)</b>				
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y		
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y		

		m or Service (Budget Entity)		
Action		64400100		
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y		
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y		
18.5	Are the appropriate counties identified in the narrative?	Y		
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y		
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.			
<b>19. FLORIDA FISCAL PORTAL</b>				
19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y		



## DISABILITY DETERMINATIONS EXHIBITS AND SCHEDULES



# DISABILITY DETERMINATIONS SCHEDULE I SERIES

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	Department of Health
<b>Budget Entity:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	64500100
	2261

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	95,339.87	(A)		95,339.87
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	65,977.39	(D)	0.00	65,977.39
ADD:		(E)		0.00
<b>Total Cash plus Accounts Receivable</b>	161,317.26	(F)	0.00	161,317.26
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	(30,542.90)	(H)		(30,542.90)
Approved "B" Certified Forwards	(7,524.00)	(H)		(7,524.00)
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: _____		(J)		0.00
<b>Unreserved Fund Balance, 07/01/18</b>	123,250.36	(K)		123,250.36 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	Federal Grant Trust Fund
<b>LAS/PBS Fund Number:</b>	2261/64500100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	130,774.36 (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment #B64	0.00 (C)
SWFS Adjustment	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(7,524.00) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	0.00 (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	123,250.36 (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	123,250.36 (F)
<b>DIFFERENCE:</b>	0.00 (G)*

**\*SHOULD EQUAL ZERO.**



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	Budget Period: 2019 - 2020 Department of Health
<b>Trust Fund Title:</b>	United States Trust Fund
<b>Budget Entity:</b>	64500100
<b>LAS/PBS Fund Number:</b>	2738

	Balance as of 6/30/2018		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>\$1,429,476.18</b>	(A)			\$1,429,476.18
ADD: Other Cash (See Instructions)		(B)			\$0.00
ADD: Investments		(C)			\$0.00
ADD: Outstanding Accounts Receivable	\$7,918,057.39	(D)			\$7,918,057.39
ADD: Anticipated Receivable	<b>\$0.00</b>	(E)			\$0.00
<b>Total Cash plus Accounts Receivable</b>	<b>\$9,347,533.57</b>	(F)	<b>\$0.00</b>		\$9,347,533.57
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$6,207,112.71)	(H)			(\$6,207,112.71)
Approved "B" Certified Forwards	(\$1,719,791.07)	(H)			(\$1,719,791.07)
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: SWFS Adj		(I)	\$0.00		\$0.00
LESS: LASPBS CF Less GLC 3XXXX CF (LASPBS does not equal trial balance)		(J)			\$0.00
<b>Unreserved Fund Balance, 07/01/18</b>	<b>\$1,420,629.79</b>	(K)	<b>\$0.00</b>		\$1,420,629.79 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2019 - 2020</b>	
<b>Department Title:</b>	Department of Health
<b>Trust Fund Title:</b>	United States Trust Fund
<b>LAS/PBS Fund Number:</b>	2738/64500100

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>\$3,093,219.06</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment #B000XX	\$0.00 (C)
SWFS Adjustment	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$1,719,791.07) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	\$47,201.80 (D)
Anticipated Receivable	
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>\$1,420,629.79</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>\$1,420,629.79</b> (F)
<b>DIFFERENCE:</b>	<b>0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**

## Fiscal Year 2019-20 LBR Technical Review Checklist

Department/Budget Entity (Service): HEALTH / DISABILITY DETERMINATIONS

Agency Budget Officer/OPB Analyst Name: Ty Gentle / Walter Liebrich

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	m or Service (Budget Entity	
Action	64500100	

### 1. GENERAL

1.1 Are Columns A01, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Is Column A02 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for the Trust Fund Files (the Budget Files should already be on TRANSFER CONTROL for DISPLAY and MANAGEMENT CONTROL for UPDATE)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? <b>(CSDC or Web LBR Column Security)</b>	Y		
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? <b>(CSDC)</b>	Y		

#### AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. <b>(EXBR, EXBA)</b>	Y		
1.4 Has Column A12 security been set correctly to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for Budget and Trust Fund files? <b>(CSDR, CSA)</b>	Y		

**TIP** The agency should prepare the budget request for submission in this order: 1) Copy Column A03 to Column A12, and 2) Lock columns as described above. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading to the portal.

### 2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y		
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y		
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y		

### 3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.			
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#### AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? <b>(NACR, NAC - Report should print "No Negative Appropriation Categories Found")</b>			
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		m or Service (Budget Entity)		
Action		64500100		
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? <b>(EXBR, EXBC - Report should print "Records Selected Net To Zero")</b>			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.			
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.			
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.			
<b>4. EXHIBIT D (EADR, EXD)</b>				
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 62 of the LBR Instructions?	Y		
4.2	Is the program component code and title used correct?	Y		
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.			
<b>5. EXHIBIT D-1 (ED1R, EXD1)</b>				
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y		
AUDITS:				
5.2	Do the fund totals agree with the object category totals within each appropriation category? <b>(ED1R, XD1A - Report should print "No Differences Found For This Report")</b>	Y		
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? <b>(EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.)</b>	Y		
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? <b>(EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.)</b>	Y		
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.			
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.			
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2017-18 approved budget. Amounts should be positive. The \$5,000 allowance is necessary for rounding.			
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created. Note that there is a \$5,000 allowance at the department level.			
<b>6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)</b>				
6.1	Are issues appropriately aligned with appropriation categories?	Y		

		m or Service (Budget Entity)		
Action		64500100		
TIP Exhibit D-3 is not required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.				
<b>7. EXHIBIT D-3A (EADR, ED3A) (Required to be posted to the Florida Fiscal Portal)</b>				
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 29 of the LBR Instructions.)	Y		
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 67 through 69 of the LBR Instructions.)	Y		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 72 of the LBR Instructions?	Y		
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y		
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.6 of the LBR Instructions.)	Y		
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y		
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A. (See pages 95 and 96 of the LBR Instructions.)	Y		
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y		
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y		
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #19-002?	Y		
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the LAS/PBS Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. <b>(PLRR, PLMO)</b>	N		
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y		
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A		
7.14	Do the amounts reflect appropriate FSI assignments?	Y		
7.15	Are the 33XXXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y		

		m or Service (Budget Entity)		
Action		64500100		
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXXXX) and are they self-contained (not combined with other issues)? (See pages 28 and 90 of the LBR Instructions.)	N/A		
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 30010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y		
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A		
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y		
<b>AUDIT:</b>				
7.20	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? ( <b>GENR, LBR1</b> )	N/A		
7.21	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? ( <b>GENR, LBR2</b> )	N/A		
7.22	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? ( <b>GENR, LBR3</b> )	Y		
7.23	Have FCO appropriations been entered into the nonrecurring column (A04)? ( <b>GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L)</b> )	Y		
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run <b>OADA/OADR</b> from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.			
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 67 through 72 of the LBR Instructions.			
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.			
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).			
TIP	If an appropriation made in the FY 2018-19 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.			
<b>8. SCHEDULE I &amp; RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level) (Required to be posted to the Florida Fiscal Portal)</b>				
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y		

		m or Service (Budget Entity)		
Action		64500100		
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y		
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y		
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y		
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y		
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y		
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A		
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	N/A		
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y		
8.10	Are the statutory authority references correct?	Y		
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y		
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y		
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y		
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y		
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y		
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y		
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y		
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y		
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y		
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y		
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y		

		m or Service (Budget Entity)		
Action		64500100		
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y		
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y		
8.24	Are prior year September operating reversions appropriately shown in column A01, Section III?	Y		
8.25	Are current year September operating reversions (if available) appropriately shown in column A02, Section III?	Y		
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y		
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y		
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y		
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y		
<b>AUDITS:</b>				
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y		
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? ( <b>SC1R, SC1A - Report should print "No Discrepancies Exist For This Report"</b> )	Y		
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. ( <b>SC1R, DEPT</b> )	Y		
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I of the Schedule I?	Y		
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y		
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!			
TIP	Determine if the agency is scheduled for trust fund review. (See page 128 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.			
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.			
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.			
<b>9. SCHEDULE II (PSCR, SC2)</b>				
<b>AUDIT:</b>				



		Name or Service (Budget Entity)		
Action		64500100		
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? <b>(BRAR, BRAA - Report should print "No Records Selected For This Request")</b> Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 158 of the LBR Instructions.)	N/J		
<b>10. SCHEDULE III (PSCR, SC3)</b>				
10.1	Is the appropriate lapse amount applied? (See page 93 of the LBR Instructions.)	Y		
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 96 of the LBR Instructions for appropriate use of the OAD transaction.) Use <b>OADI</b> or <b>OADR</b> to identify agency other salary amounts requested.	Y		
<b>11. SCHEDULE IV (EADR, SC4)</b>				
11.1	Are the correct Information Technology (IT) issue codes used?	Y		
<b>TIP</b> If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.				
<b>12. SCHEDULE VIIIA (EADR, SC8A)</b>				
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can be included in the priority listing.	Y		
<b>13. SCHEDULE VIIIB-1 (EADR, S8B1)</b>				
13.1	<b>NOT REQUIRED FOR THIS YEAR</b>	N/A		
<b>14. SCHEDULE VIIIB-2 (EADR, S8B2) (Required to be posted to the Florida Fiscal Portal)</b>				
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 10% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used? Verify that excluded appropriation categories and funds were not used (e.g. funds with FSI 3 and 9, etc.)	Y		
<b>TIP</b> Compare the debt service amount requested (IOE N or other IOE used for debt service) with the debt service need included in the Schedule VI: Detail of Debt Service, to determine whether any debt has been retired and may be reduced.				
<b>15. SCHEDULE VIIIC (EADR, S8C) (This Schedule is optional, but if included it is required to be posted to the Florida Fiscal Portal)</b>				
15.1	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A		
15.2	Are the priority narrative explanations adequate and do they follow the guidelines on pages 105-107 of the LBR instructions?	N/A		
15.3	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A		
<b>AUDIT:</b>				
15.6	Do the issues net to zero at the department level? <b>(GENR, LBR5)</b>	N/A		
<b>16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see pages 108-112 of the LBR Instructions for detailed instructions) (Required to be posted to the Florida Fiscal Portal in Manual Documents)</b>				

		m or Service (Budget Entity)		
Action		64500100		
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. <b>The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website.</b> (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y		
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y		
<b>AUDITS INCLUDED IN THE SCHEDULE XI REPORT:</b>				
16.3	Does the FY 2017-18 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? ( <b>GENR, ACT1</b> )	Y		
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? ( <b>Audit #1 should print "No Activities Found"</b> )	Y		
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? ( <b>Audit #2 should print "No Operating Categories Found"</b> )	Y		
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: The activities listed in <b>Audit #3</b> do not have an associated output standard. In addition, the activities were not identified as a Transfer to a State Agency, as Aid to Local Government, or a Payment of Pensions, Benefits and Claims. Activities listed here should represent transfers/pass-throughs that are not represented by those above or administrative costs that are unique to the agency and are not appropriate to be allocated to all other activities.)	Y		
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? ( <b>Audit #4 should print "No Discrepancies Found"</b> )	Y		
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.			
<b>17. MANUALLY PREPARED EXHIBITS &amp; SCHEDULES (Required to be posted to the Florida Fiscal Portal)</b>				
17.1	Do exhibits and schedules comply with LBR Instructions (pages 113 through 155 of the LBR Instructions), and are they accurate and complete?	Y		
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y		
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y		
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 131 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: <b>IT@LASPBS.STATE.FL.US?</b>	Y		
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y		
<b>AUDITS - GENERAL INFORMATION</b>				
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 157-159) for a list of audits and their descriptions.			
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.			
<b>18. CAPITAL IMPROVEMENTS PROGRAM (CIP) (Required to be posted to the Florida Fiscal Portal)</b>				
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y		
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y		

		m or Service (Budget Entity)		
Action		64500100		
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y		
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y		
18.5	Are the appropriate counties identified in the narrative?	Y		
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y		
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.			
<b>19. FLORIDA FISCAL PORTAL</b>				
19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y		