



THE STATE OF FLORIDA
JUSTICE ADMINISTRATIVE COMMISSION

Post Office Box 1654 (32302)
227 North Bronough Street, Suite 2100
Tallahassee, Florida 32301



COMMISSIONERS

Alton L. "Rip" Colvin, Jr.
Executive Director

(850) 488-2415
FAX (850) 488-8944

www.justiceadmin.org

Justice Administration

Tallahassee, Florida

October 14, 2016

Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Brad King, Chair
State Attorney
Diamond R. Litty
Public Defender
Jerry Hill
State Attorney
Kathleen A. Smith
Public Defender

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Department of Justice Administration is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2017-2018 Fiscal Year. This submission has been approved by me as Executive Director for the Justice Administrative Commission on behalf of all agencies within the Department.

Sincerely,

Alton L. Colvin, Jr.

Alton L. "Rip" Colvin, Jr.

Executive Director

Enclosure

WILLIAM "BILL" EDDINS
STATE ATTORNEY



P.O. Box 12726
Pensacola, FL 32591
Telephone: (850) 595-4200
Website: <http://sao1.co.escambia.fl.us>

OFFICE OF
STATE ATTORNEY
FIRST JUDICIAL CIRCUIT OF FLORIDA

October 14, 2016

Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Office of State Attorney, First Judicial Circuit, is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2017-18 Fiscal Year. This submission has been approved by William Eddins, State Attorney.

Sincerely,

A handwritten signature in blue ink, appearing to read "Will Eddins".

WILLIAM EDDINS,
STATE ATTORNEY

WILLIAM N. MEGGS
STATE ATTORNEY



LEON COUNTY COURTHOUSE
301 S. MONROE STREET
TALLAHASSEE, FLORIDA 32399-2550

TELEPHONE: (850) 606-6000

OFFICE OF

STATE ATTORNEY
SECOND JUDICIAL CIRCUIT OF FLORIDA

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

October 14, 2016

Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Office of the State Attorney, Second Judicial Circuit is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2017-18 Fiscal Year. This submission has been approved by State Attorney William N. Meggs.

Thanking you in advance for your consideration, I am

Yours truly,

A handwritten signature in cursive script that reads "Carl J. Whitley".

Carl J. (Joe) Whitley
Executive Director

CJW



OFFICE OF THE STATE ATTORNEY THIRD JUDICIAL CIRCUIT OF FLORIDA

Jeffrey A. Siegmeister, State Attorney

*Serving the Counties of Suwannee, Hamilton, Dixie, Lafayette, Taylor,
Madison and Columbia*

*100 S.E. Court St.
Live Oak FL. 32064
(386) 362-2320
FAX (386) 362-5370*

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

October 14, 2016

Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the State Attorney's Office, Third Judicial Circuit is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2017-18 Fiscal Year. This submission has been approved by Jeffrey A. Siegmeister, State Attorney.

Respectfully,

Monica Baker
Executive Director



STATE ATTORNEY

ELEVENTH JUDICIAL CIRCUIT OF FLORIDA
E. R. GRAHAM BUILDING
1350 N.W. 12TH AVENUE
MIAMI, FLORIDA 33136-2111

KATHERINE FERNANDEZ RUNDLE
STATE ATTORNEY

TELEPHONE (305) 547-0100

LEGISLATIVE BUDGET REQUEST FY 2017-2018 October 14, 2016

Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the State Attorney, Eleventh Judicial Circuit, is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2017-18 Fiscal Year. This submission has been approved by Katherine Fernandez Rundle, State Attorney.

Sincerely,

KATHERINE FERNANDEZ RUNDLE
State Attorney

By:

A handwritten signature in blue ink that reads "Ted Mannelli".

Ted Mannelli
Executive Director



State Attorney

MARK A. OBER
Thirteenth Judicial Circuit
419 N. Pierce Street
Tampa, Florida 33602-4022
(813) 272-5400

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Justice Administrative Commission
Tallahassee, FL

October 14, 2016

Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Office of the State Attorney, 13th Circuit, is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2017-18 Fiscal Year. This submission has been approved by W. E. Donahoe, Executive Director.

A handwritten signature in blue ink, appearing to read "W. E. Donahoe", with a long horizontal line extending to the right.

W. E. Donahoe
Executive Director



**MICHAEL J. SATZ
STATE ATTORNEY**

SEVENTEENTH JUDICIAL CIRCUIT OF FLORIDA

BROWARD COUNTY COURTHOUSE

201 S.E. SIXTH STREET

FORT LAUDERDALE, FLORIDA 33301-3360

PHONE (954) 831-6955

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Office of the State Attorney
17th Judicial Circuit of Florida
201 SE 6th Street
Fort Lauderdale, Florida 33301

October 14, 2016

Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Office of the State Attorney 17th Judicial Circuit is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation (to the best of our ability) of our proposed needs for the 2017-18 Fiscal Year. This submission has been approved by Michael J. Satz, State Attorney 17th Judicial Circuit.

A handwritten signature in blue ink that reads "Monica M. Hofheinz".

Monica M. Hofheinz
Assistant State Attorney, Executive Director
Office of the State Attorney 17th Judicial Circuit

REPRESENTING:

CHARLOTTE

COLLIER

GLADES

HENDRY

LEE



OFFICE OF THE STATE ATTORNEY

Twentieth Judicial Circuit of Florida

P.O. Box 399

Fort Myers, FL 33902-0399

Telephone (239) 533-1000

FAX (239) 533-1150

Website: www.sao.cjis20.org

Stephen B. Russell

State Attorney

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

October 14, 2016

Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the State Attorney's Office, 20th Circuit is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2017-18 Fiscal Year. This submission has been approved by Debbie Stanbro, Executive Director.

Sincerely,

A handwritten signature in blue ink, appearing to read "Debbie Stanbro".

Debbie Stanbro
Executive Director

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender 16th Circuit

Key West, Florida

October 14, 2016

Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the (insert name of agency) is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2017-18 Fiscal Year. This submission has been approved by Rosemary E. Enright.

Rosemary E. Enright



Public Defender, 16th Judicial Circuit

HEADQUARTERS
2725 JUDGE FRAN JAMIESON WAY
BUILDING E
VIERA, FLORIDA 32940-6605
TELEPHONE: (321) 617-7373

OFFICE OF THE
PUBLIC DEFENDER
EIGHTEENTH JUDICIAL CIRCUIT
OF FLORIDA
BREVARD & SEMINOLE COUNTIES

POST OFFICE BOX 8004
101 BUSH BOULEVARD
SANFORD, FLORIDA 32772-8004
TELEPHONE: (407) 665-4524

BLAISE TRETTIS
PUBLIC DEFENDER

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

October 14, 2016

Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Office of the Public Defender, Eighteenth Judicial Circuit is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2016-17 Fiscal Year. This submission has been approved by Blaise Trettis, Public Defender, Eighteenth Judicial Circuit.

Sincerely,



Blaise Trettis
Public Defender, Eighteenth Judicial Circuit

Telephone:
(850) 487-0922

Fax:
(850) 487-0927



ROBERT FRIEDMAN
CAPITAL COLLATERAL REGIONAL COUNSEL
NORTHERN REGION

OFFICE OF THE
CAPITAL COLLATERAL REGIONAL COUNSEL
NORTHERN REGION

175 Salem Court
Tallahassee, FL 32301

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Capital Collateral Regional Counsel – Northern Region
Tallahassee, FL

October 14, 2016

Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Capital Collateral Regional Counsel – Northern Region is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2017-18 Fiscal Year. This submission has been approved by Robert S. Friedman as the Capital Collateral Regional Counsel – Northern Region.


Robert S. Friedman
Capital Collateral Regional Counsel – North



Justice Administration

FY 2017-18

**Legislative Budget
Request**

**Department Level
Exhibits and Schedules**

LEGISLATIVE BUDGET REQUEST FY 2017-2018

SCHEDULE VII: Agency Litigation Inventory			
Agency:	State Attorney, Eighth Judicial Circuit		
Contact Person:	Michelle Signer	Phone Number:	352-384-3008
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Richardson Hendrickson		
Court with Jurisdiction:	United State District Court		
Case Number:	Unknown		
Summary of the Complaint:	The claimant states that he has been injured and damaged as a direct result of intentional Federal and State Civil Rights and statutory law violations.		
Amount of Claim:	4,000,000.00		
Specific Statutes or Laws (including GAA) Challenged			
Status of the Case:	Unknown		
Who is representing (of record) the state in this lawsuit? Check all that apply.	Risk Management	Agency Counsel	
	Claims Adjuster Mary Harvey mary.harvey@myfloridacfo.com	Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	Unknown		

LEGISLATIVE BUDGET REQUEST FY 2017-2018

SCHEDULE VII: Agency Litigation Inventory			
Agency:	State Attorney, Eighth Judicial Circuit		
Contact Person:	Michelle Signer	Phone Number:	352-384-3008
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Michael Geary Wilson		
Court with Jurisdiction:	In the Court of Appeal of the State of California First Appellate District		
Case Number:	A147397		
Summary of the Complaint:	False Arrest		
Amount of Claim:	Unknown		
Specific Statutes or Laws (including GAA) Challenged			
Status of the Case:	Unknown		
Who is representing (of record) the state in this lawsuit? Check all that apply.	Office of the Attorney General	Agency Counsel	
		Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	Unknown		

LEGISLATIVE BUDGET REQUEST FY 2017-2018

SCHEDULE VII: Agency Litigation Inventory		
Agency:	State Attorney's Office, 13th Circuit	
Contact Person:	Lorraine Sentilles	Phone Number: 813-274-1904
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Defendant-Erik Alper (ASA) Defendant-Mark Ober (State Attorney) Plaintiff-Johnny Ray Procopio	
Court with Jurisdiction:	Hillsborough County	
Case Number:	N/A	
Summary of the Complaint:	"Rejection of offer(s) to enter adjudication on Secured Party Creditor/ Intellectual/Public/Private Property of Johnny Ray Procopio (hereinafter referred to as the "Copyright Infringement") and Violation of right to Due Process, Prosecutorial vindictiveness and Prosecutorial Misconduct (hereinafter referred to as "Violation of the Fourteenth Amendment Rights' and False Imprisonment (hereinafter referred to as the "Violation of Fourth Rights") Racketeering Influenced and Corrupt Organizations (hereinafter referred to as the "RICO act")"	
Amount of Claim:	"\$1.6 Million Dollars a day and or any agreement mutually agreed upon	
	(21) days from delivery of the Notice to Erik Alper and Mark Ober and/or	
	the State Attorney(s)" *Notice was received on May 16, 2016	
Specific Statutes or Laws (including GAA) Challenged	See Summary of Complaint	
Status of the Case:	w/Risk Management	
Who is representing (of record) the state in this lawsuit? Check all that apply.	Division of Risk Management	Agency Counsel
		Office of the Attorney General or Division of Risk Management
		Outside Contract Counsel
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).		

LEGISLATIVE BUDGET REQUEST FY 2017-2018

SCHEDULE VII: Agency Litigation Inventory		
Agency:	State Attorney's Office, 13th Circuit	
Contact Person:	Loraine Sentilles	Phone Number: 813-274-1904
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Abdullah, Rasid Muhammad, Corp. sole A.K.A. Rashid Muhammad Abdullah v. Public Servant(s): D.B.A. Pam Bondi, Attorney General via Assigns D.B.A.D.B.A. Robert Dietz, Asst. Attorney General; Mark A. Ober, State Attorney; and D.B.A. Clayton BoydWalden Boyd Walden, FL DHSMV Director, ET AL.	
Court with Jurisdiction:	Hillsborough County	
Case Number:	N/A	
Summary of the Complaint:	Affidavit of Estoppel, Stipulation of Constitutional Challenge of Statutes and Demand for Intervention with an Injunction	
Amount of Claim:	\$360 billion and fee assessment of \$30,000 in Constitutional specie-"	
	American Eagles (gold or silver)	
Specific Statutes or Laws (including GAA) Challenged	"Bill of Rights-Amendment X, U.S. Constitution (1789)" and "to the validity/applicability all the State of Florida Statutes"	
Status of the Case:	with/Risk Management	
Who is representing (of record) the state in this lawsuit? Check all that apply.	Division of Risk Management	Agency Counsel
		Office of the Attorney General or Division of Risk Management
		Outside Contract Counsel
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).		

LEGISLATIVE BUDGET REQUEST FY 2017-2018

SCHEDULE VII: Agency Litigation Inventory							
Agency:	State Attorney's Office, 13th Circuit						
Contact Person:	Loraine Sentilles Phone Number: 813-274-1904						
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Otis Blaxton, DC# 166052 (Plaintiff) vs. State Attorney's Office, Mark Ober (Defendant)						
Court with Jurisdiction:	Hillsborough County						
Case Number:	N/A						
Summary of the Complaint:	Order Declaring Plaintiff, Otis Blaxton DC#166052, A Vexatious Litigant and Requiring Security Tort: Legal Malpractice						
Amount of Claim:	"\$20.B in recovery fees"						
Specific Statutes or Laws (including GAA) Challenged	"14th Amendment of the U.S.C.A., Fla. R. Crim. Pro. Rule3.800(b) or Fla Stat. 924.071"						
Status of the Case:	w/Risk Management						
Who is representing (of record) the state in this lawsuit? Check all that apply.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; background-color: #f4a460;">Division of Risk Management</td> <td style="width: 50%; background-color: #f4a460;">Agency Counsel</td> </tr> <tr> <td style="background-color: #f4a460;"></td> <td style="background-color: #f4a460;">Office of the Attorney General or Division of Risk Management</td> </tr> <tr> <td style="background-color: #f4a460;"></td> <td style="background-color: #f4a460;">Outside Contract Counsel</td> </tr> </table>	Division of Risk Management	Agency Counsel		Office of the Attorney General or Division of Risk Management		Outside Contract Counsel
Division of Risk Management	Agency Counsel						
	Office of the Attorney General or Division of Risk Management						
	Outside Contract Counsel						
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).							

LEGISLATIVE BUDGET REQUEST FY 2017-2018

SCHEDULE VII: Agency Litigation Inventory		
Agency:	State Attorney's Office, 13th Circuit	
Contact Person:	Loraine Sentilles	Phone Number: 813-274-1904
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Abdullah Renaldo Loftman-Bey, Renaldo Franz Williams Estate, Renaldo Williams Unincorporated Imperial Emperors Trust (Plaintiff) vs. State of Florida, David Gee, Garry Elser, Christopher Powell, Jane Castor, Randy Chaffin, Mark Ober (Defendant)	
Court with Jurisdiction:	Hillsborough County	
Case Number:	14-CA-8330 Div. H	
Summary of the Complaint:	"Equity for deprivation of rights, privileges, and immunities secured by the International Law, Constituion laws of the United States of America and th State of Florida against Defendant(s) trustee(s) of the State of Florida"	
Amount of Claim:	"Money damages in the excess of \$900,000 thousand dollars"	
Specific Statutes or Laws (including GAA) Challenged	"Fl St. Chapter 787, Title 18 USC 242, Title 18 USC 245, Title 42 USC 1983, Title 42, U.S.C. Section 14141, Fl St Chapter 777, U.S.C. Article VI and Affidavit of Fact Writ of Discovery, Chapter 876, Florida Statutes (1983), Fl St 713.31, Fl St 836, Florida Statutes 918.13, s 775.082, 775.083 or s 775.084, Fl St 784.011s, 775.082 or 775.083, Chaplinsky v New Hampshire, 315 U.S. 568, 572, S. Ct. 766, 769, 86 L. Ed. 1031 (1942), Fl St 843.165, Fl St. Chapter 810, Fl St. Chapter 110 Sections 1221-2012 Florida Statute"	
Status of the Case:	w/Risk Management	
Who is representing (of record) the state in this lawsuit? Check all that apply.	Division of Risk Management	Agency Counsel
		Office of the Attorney General or Division of Risk Management
		Outside Contract Counsel
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).		

LEGISLATIVE BUDGET REQUEST FY 2017-2018

SCHEDULE VII: Agency Litigation Inventory							
Agency:	State Attorney's Office, 13th Circuit						
Contact Person:	Loraine Sentilles Phone Number: 813-274-1904						
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Denis Hargrove, Bounty Hunter and Missing Persons Service and (son) Cody L. Hargrove New-Life Cycle v Mark Ober						
Court with Jurisdiction:	Hillsborough County						
Case Number:	N/A						
Summary of the Complaint:	Conspiracy Charges						
Amount of Claim:	"Twenty Five Million Dollars"						
Specific Statutes or Laws (including GAA) Challenged	"Florida Statute 810.09, 776.08						
Status of the Case:	w/Risk Management						
Who is representing (of record) the state in this lawsuit? Check all that apply.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; background-color: #f4a460;">Division of Risk Management</td> <td style="width: 50%; background-color: #f4a460;">Agency Counsel</td> </tr> <tr> <td style="background-color: #f4a460;"></td> <td style="background-color: #f4a460;">Office of the Attorney General or Division of Risk Management</td> </tr> <tr> <td style="background-color: #f4a460;"></td> <td style="background-color: #f4a460;">Outside Contract Counsel</td> </tr> </table>	Division of Risk Management	Agency Counsel		Office of the Attorney General or Division of Risk Management		Outside Contract Counsel
Division of Risk Management	Agency Counsel						
	Office of the Attorney General or Division of Risk Management						
	Outside Contract Counsel						
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).							

LEGISLATIVE BUDGET REQUEST FY 2017-2018

SCHEDULE VII: Agency Litigation Inventory							
Agency:	State Attorney's Office, 13th Circuit						
Contact Person:	Loraine Sentilles Phone Number: 813-274-1904						
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Bruce Chalmers Hicks (Plaintiff) vs State of Florida (Defendant)						
Court with Jurisdiction:	Hillsborough County						
Case Number:	12-CA-009494						
Summary of the Complaint:	"Complaint/Petition for Quo Warranto-Prohibition By Mandamus and all Writs"						
Amount of Claim:	\$1,100,000.00						
Specific Statutes or Laws (including GAA) Challenged	"Florida Jurisprudence 2d, Section 1-57"						
Status of the Case:	w/Risk Management						
Who is representing (of record) the state in this lawsuit? Check all that apply.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; background-color: #f4a460;">Division of Risk Management</td> <td style="width: 50%; background-color: #f4a460;">Agency Counsel</td> </tr> <tr> <td style="background-color: #f4a460;"></td> <td style="background-color: #f4a460;">Office of the Attorney General or Division of Risk Management</td> </tr> <tr> <td style="background-color: #f4a460;"></td> <td style="background-color: #f4a460;">Outside Contract Counsel</td> </tr> </table>	Division of Risk Management	Agency Counsel		Office of the Attorney General or Division of Risk Management		Outside Contract Counsel
Division of Risk Management	Agency Counsel						
	Office of the Attorney General or Division of Risk Management						
	Outside Contract Counsel						
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).							

LEGISLATIVE BUDGET REQUEST FY 2017-2018

SCHEDULE VII: Agency Litigation Inventory		
Agency:	State Attorney's Office, 13th Circuit	
Contact Person:	Loraine Sentilles Phone Number: 813-274-1904	
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Randall C. Townsend, First Baptist Church of Citrus Park, Citrus Park Christian School, Religious Society Members, J.D.T., J.G.T., Members of Citizens Classes ET AL (Appellants)	
	v	
	Heather M. Gray, The Florida Supreme Court and Named Judges and Officers, The Florida Bar, The State of Florida, Governor Scott, Attorney General Pam Bondi, State Attorney Mark Ober ET AL, Sheriff David Gee	
	ET AL, FDLE, John Grant ET AL, Patricia McCarthy ET AL, David H. Popper ET AL, Bruce E. Chapin ET AL, Linda Chapin, Mel Martinez ET	
	AL, Charles Scruggs III, David Gibbs III, CLA, Charles E. Lane Jr., Charles E. Williams, Charles Denny IV, Dickinson & Gibbons ET AL, Jeb	
	Bush, George W. Bush, Ron Beck ET AL, Tim Jeffers, Joe Howlett, Mike Smoak, Paula Powell, Elbert Nasworthy, Named Judges: 9th, 13th, Circuit:	
	1st, 2nd, 5th, DCA; Federal Judges Tampa Middle District; Steven Harrod Karen Harrod Townsend, and Various Others Stated Herein and "Others	
	DOE) (Appellee's)	
	Court with Jurisdiction:	Hillsborough County
	Case Number:	8:12-CV-1198-T-17EAS
Summary of the Complaint:	Motion for Supplementing Initial Brief and Motion for Habeas Corpus	
Amount of Claim:	"Estimated at this time to exceed \$30 Million or more"	
Specific Statutes or Laws (including GAA) Challenged		
Status of the Case:	w/Risk Management	
Who is representing (of record) the state in this lawsuit? Check all that apply.	Division of Risk Management	Agency Counsel
		Office of the Attorney General or Division of Risk Management
		Outside Contract Counsel
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).		

LEGISLATIVE BUDGET REQUEST FY 2017-2018

SCHEDULE VII: Agency Litigation Inventory							
Agency:	State Attorney's Office, 13th Circuit						
Contact Person:	Loraine Sentilles Phone Number: 813-274-1904						
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Dr. Christina Paylan (Plaintiff) v Christine Brown, L. Scott Wolff (Defendants)						
Court with Jurisdiction:	Hillsborough County						
Case Number:	N/A						
Summary of the Complaint:	"Complaint for Damages and Demand for Jury Trial"						
Amount of Claim:	"Not less than \$2,000,000.00"						
Specific Statutes or Laws (including GAA) Challenged	None Listed						
Status of the Case:	w/Risk Management						
Who is representing (of record) the state in this lawsuit? Check all that apply.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; background-color: #f4a460;">Division of Risk Management</td> <td style="width: 50%; background-color: #f4a460;">Agency Counsel</td> </tr> <tr> <td style="background-color: #f4a460;"></td> <td style="background-color: #f4a460;">Office of the Attorney General or Division of Risk Management</td> </tr> <tr> <td style="background-color: #f4a460;"></td> <td style="background-color: #f4a460;">Outside Contract Counsel</td> </tr> </table>	Division of Risk Management	Agency Counsel		Office of the Attorney General or Division of Risk Management		Outside Contract Counsel
Division of Risk Management	Agency Counsel						
	Office of the Attorney General or Division of Risk Management						
	Outside Contract Counsel						
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).							

LEGISLATIVE BUDGET REQUEST FY 2017-2018

SCHEDULE VII: Agency Litigation Inventory		
Agency:	State Attorney's Office, 13th Circuit	
Contact Person:	Loraine Sentilles	Phone Number: 813-274-1904
Names of the Case: (If no case name, list the names of the defendant.)	Kevin S. Demers (Plaintiff) v Jeff Gray, Brian McClain, City of Tampa, Nicholas John Gance, Mark Ober, Richard Chosid, Chosid Law Group, Blue Martini Lounge Blue Martini Founders, LLC, Mark E. Vasu, Vasu Ventures, Quality Service Group, Steven Daye, Kyle Dorr, Kip Byrne, Byron Gardner,	
	Alejandro Lacayo, Sha Caldwell, C/O Blue Martini Bar, Taubman Company LLC and Partnership Tampa Westshore (Defendants)	
Court with Jurisdiction:	Hillsborough County	
Case Number:	N/A	
Summary of the Complaint:	"False Arrest, Wrongful Arrest, Wrongful Incarceration, Malicious Prosecution, Destruction of Esculpatory Evidence, Manufacture of Evidence, False (Lack Of)(CoveredUp) Investigation, Obstrution of Justice, Blue Matini Hiring of Tampa Police Under False Color of Law, False Imprisonment Under Color of Solitary Confineme, United States Constitutional-Civil Rights Abuse, Abuse of Process, Alleging Fraud in State Court, Failed Duty of State Attorney Pam Bondi Office, Failed Continuous Duty of Blue Martini Bar Corporate, and its Named Defendants Police Brutality, Failed Duty Prosecutorial Misconduct"	
Amount of Claim:	\$6,210,000.00	
Specific Statutes or Laws (including GAA) Challenged	None Listed	
Status of the Case:	w/Risk Management	
Who is representing (of record) the state in this lawsuit? Check all that apply.	Division of Risk Management	Agency Counsel
		Office of the Attorney General or Division of Risk Management
		Outside Contract Counsel
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).		

LEGISLATIVE BUDGET REQUEST FY 2017-2018

SCHEDULE VII: Agency Litigation Inventory

Agency:	Public Defender 17th Judicial Circuit		
Contact Person:	Catherine Keuthan	Phone Number:	954-831-8665
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Michael Brannon vs Public Defender 17th Judicial Circuit		
Court with Jurisdiction:	Pending possible appeal		
Case Number:	unknown		
Summary of the Complaint:	Judgement entered in our favor. Costs and legal fees TBD.		
Amount of Claim:	unknown		
Specific Statutes or Laws (including GAA) Challenged	1st Amendment		
Status of the Case:	pending appeal		
Who is representing (of record) the state in this lawsuit? Check all that apply.		Agency Counsel	
	x	Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	N/A		

LEGISLATIVE BUDGET REQUEST FY 2016-2017

SCHEDULE VII: Agency Litigation Inventory			
Agency:	Criminal Conflict & Civil Regional Counsel, Third Region of Florida		
Contact Person:	Eugene F. Zenobi	Phone Number:	305-679-6550
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Abe A. Bailey v. Criminal Conflict & Civil Regional Counsel, Third Region of Florida		
Court with Jurisdiction:	United Stated District Court, Southern Distric of Florida		
Case Number:			
Summary of the Complaint:	Unlawful termination based on age race and color		
Amount of Claim:	Total sum \$3,445,000.00		
Specific Statutes or Laws (including GAA) Challenged	Title VII, \$1983, FRCA, ADEA,		
Status of the Case:	ongoing		
Who is representing (of record) the state in this lawsuit? Check all that apply.		Agency Counsel	
	x	Office of the Attorney General or Division of Risk Management	
	x	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).			

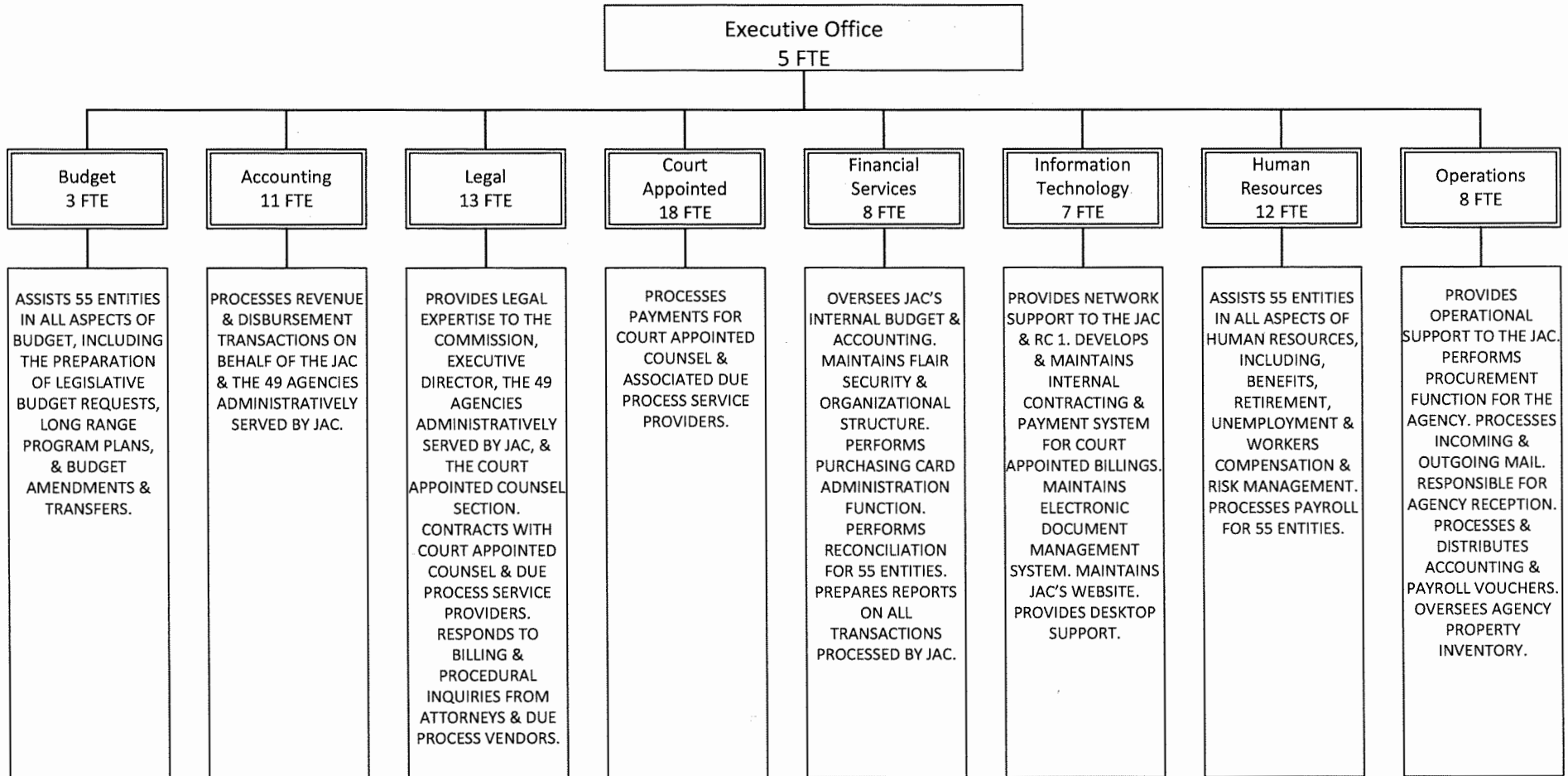
JUSTICE ADMINISTRATIVE COMMISSION

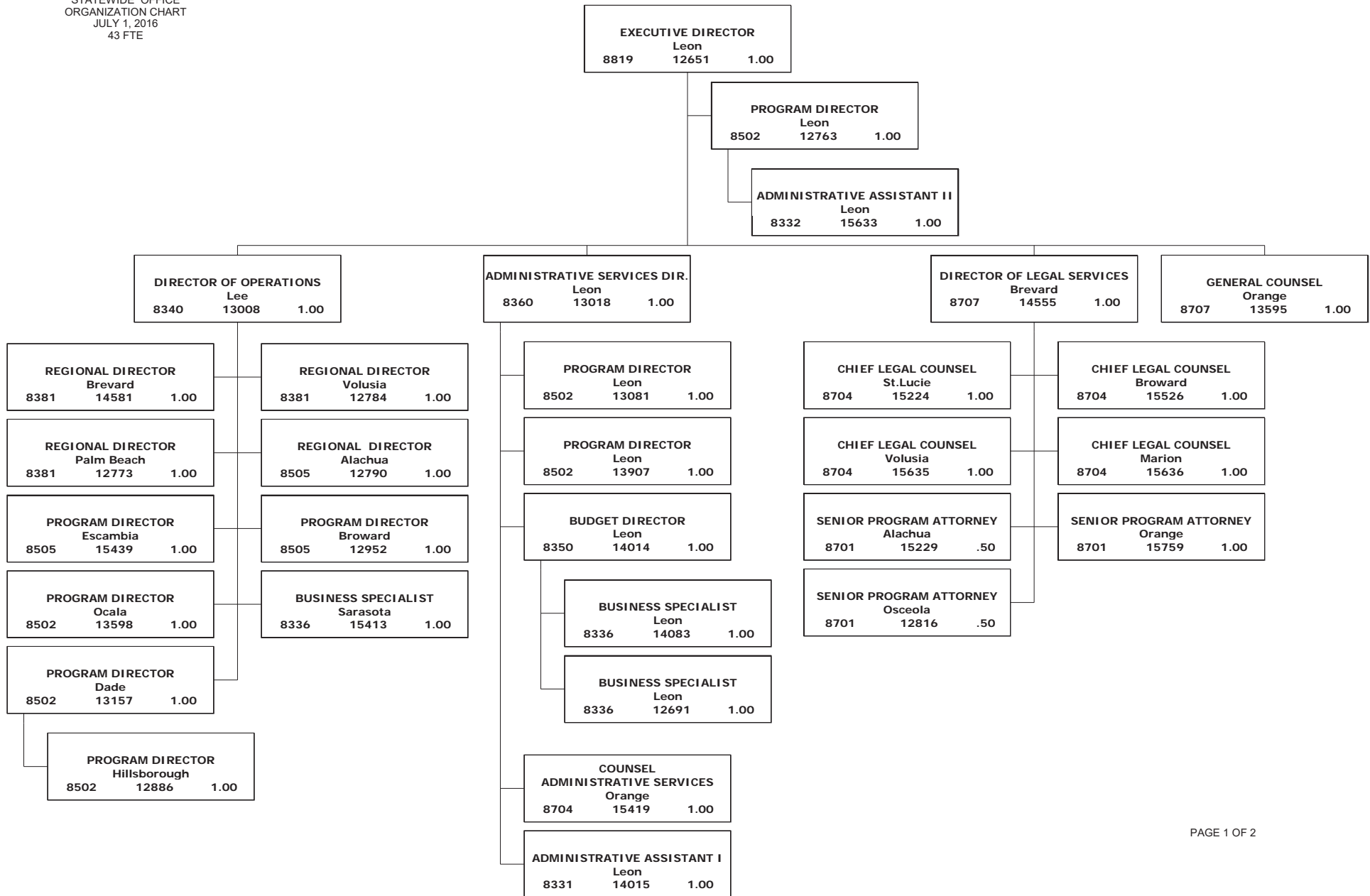
Effective July 1, 2016

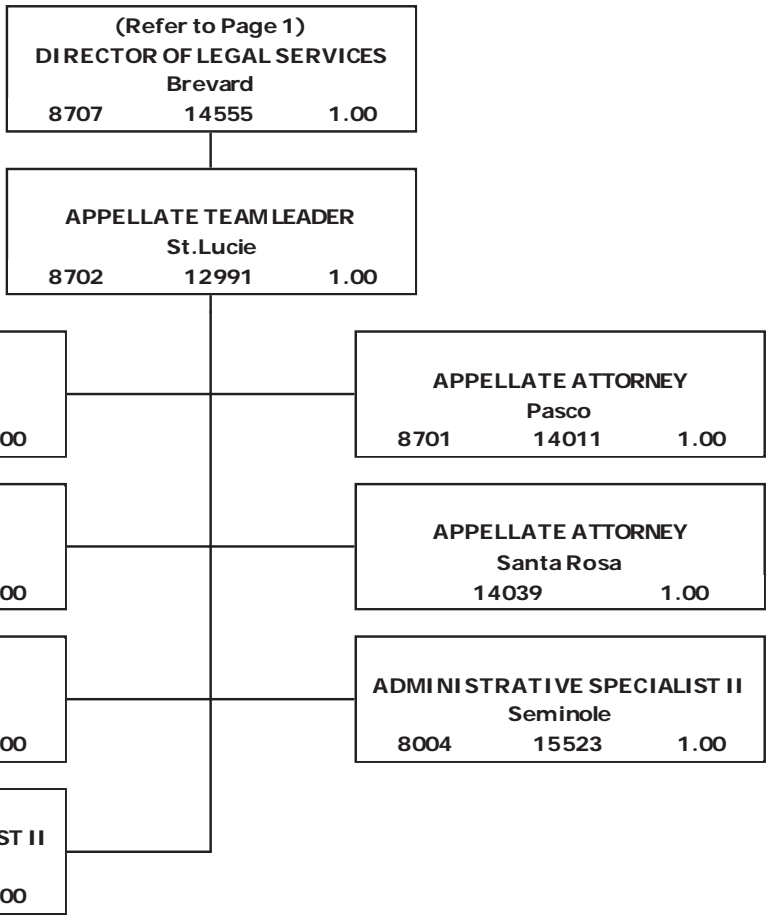
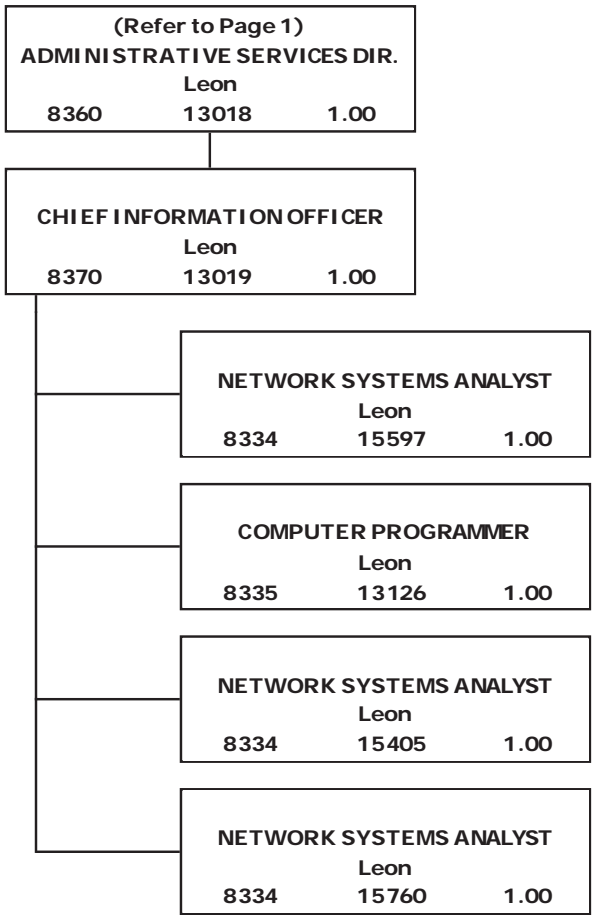
COMMISSIONERS

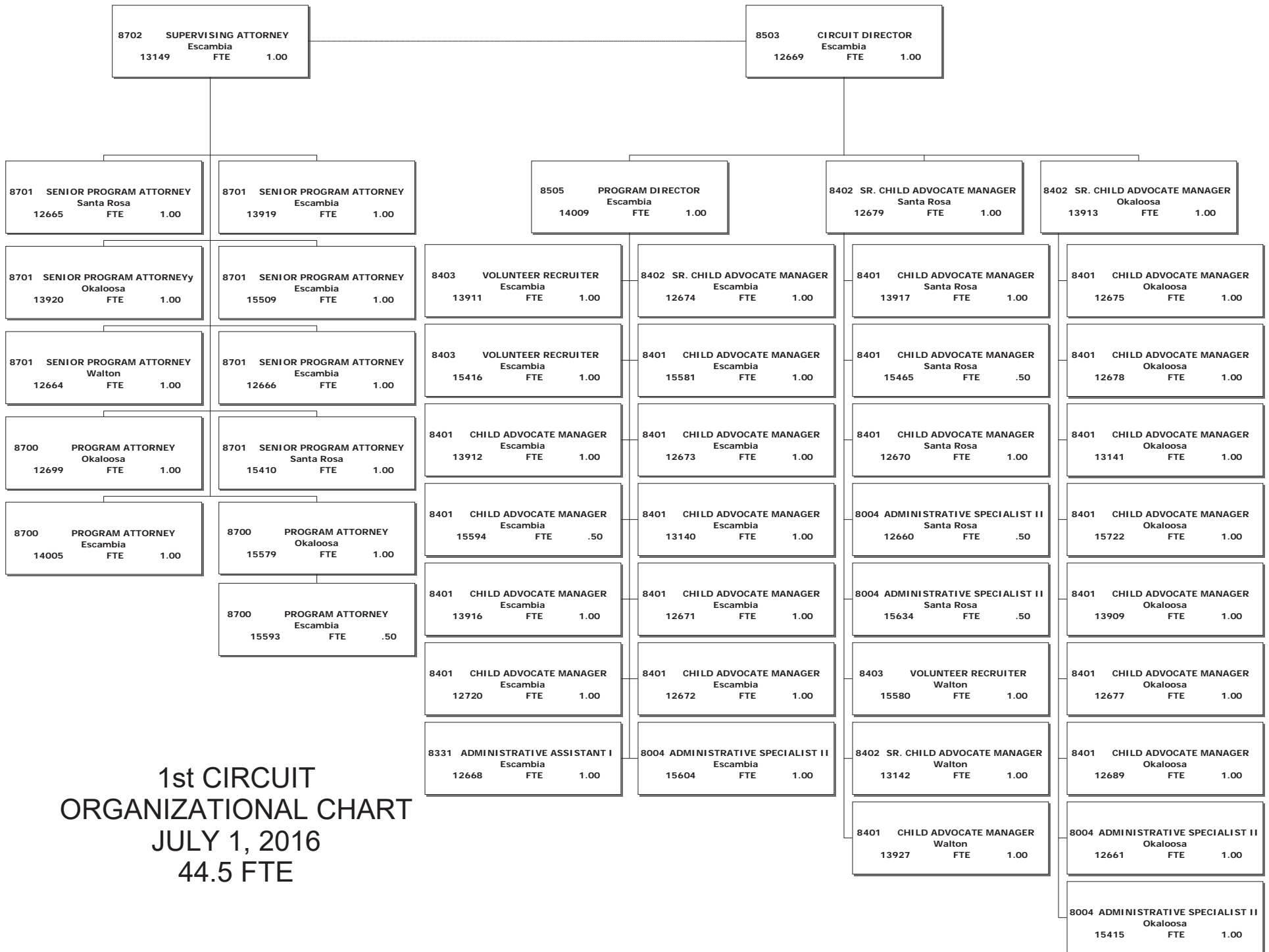
BRAD KING, CHAIR, STATE ATTORNEY, FIFTH JUDICIAL CIRCUIT
 DIAMOND R. LITTY, PUBLIC DEFENDER, NINETEENTH JUDICIAL CIRCUIT
 JERRY HILL, STATE ATTORNEY, TENTH JUDICIAL CIRCUIT
 KATHLEEN A. SMITH, PUBLIC DEFENDER, TWENTIETH JUDICIAL CIRCUIT

THE JUSTICE ADMINISTRATIVE COMMISSION ADMINISTRATIVELY SERVES THE OFFICES OF STATE ATTORNEYS, PUBLIC DEFENDERS, CAPITAL COLLATERAL REGIONAL COUNSELS, CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSELS, AND THE STATEWIDE GUARDIAN AD LITEM PROGRAM; AND PROVIDES COMPLIANCE AND FINANCIAL REVIEW OF COURT APPOINTED ATTORNEY DUE PROCESS COSTS. THE JAC IS CURRENTLY AUTHORIZED 85 FTE.

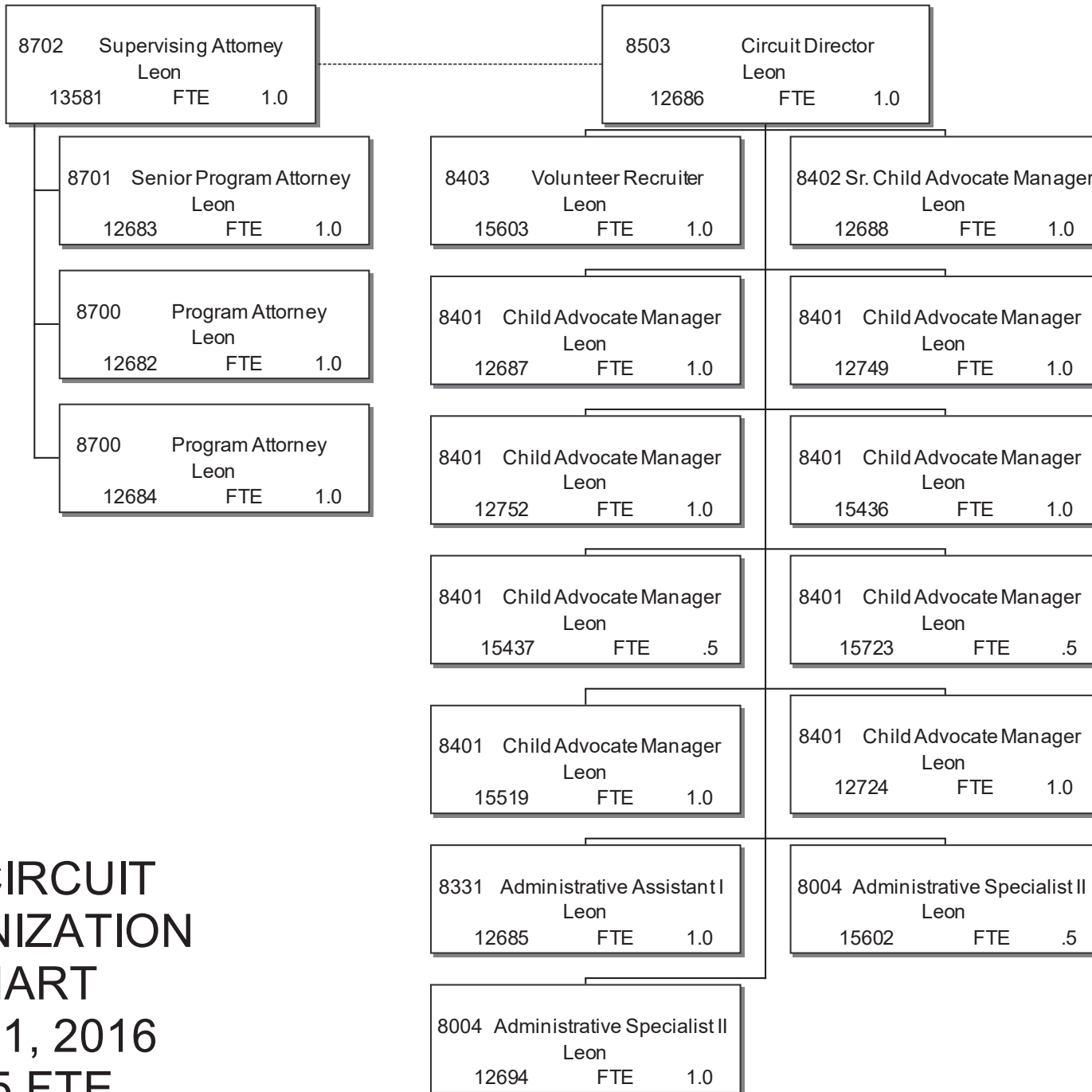






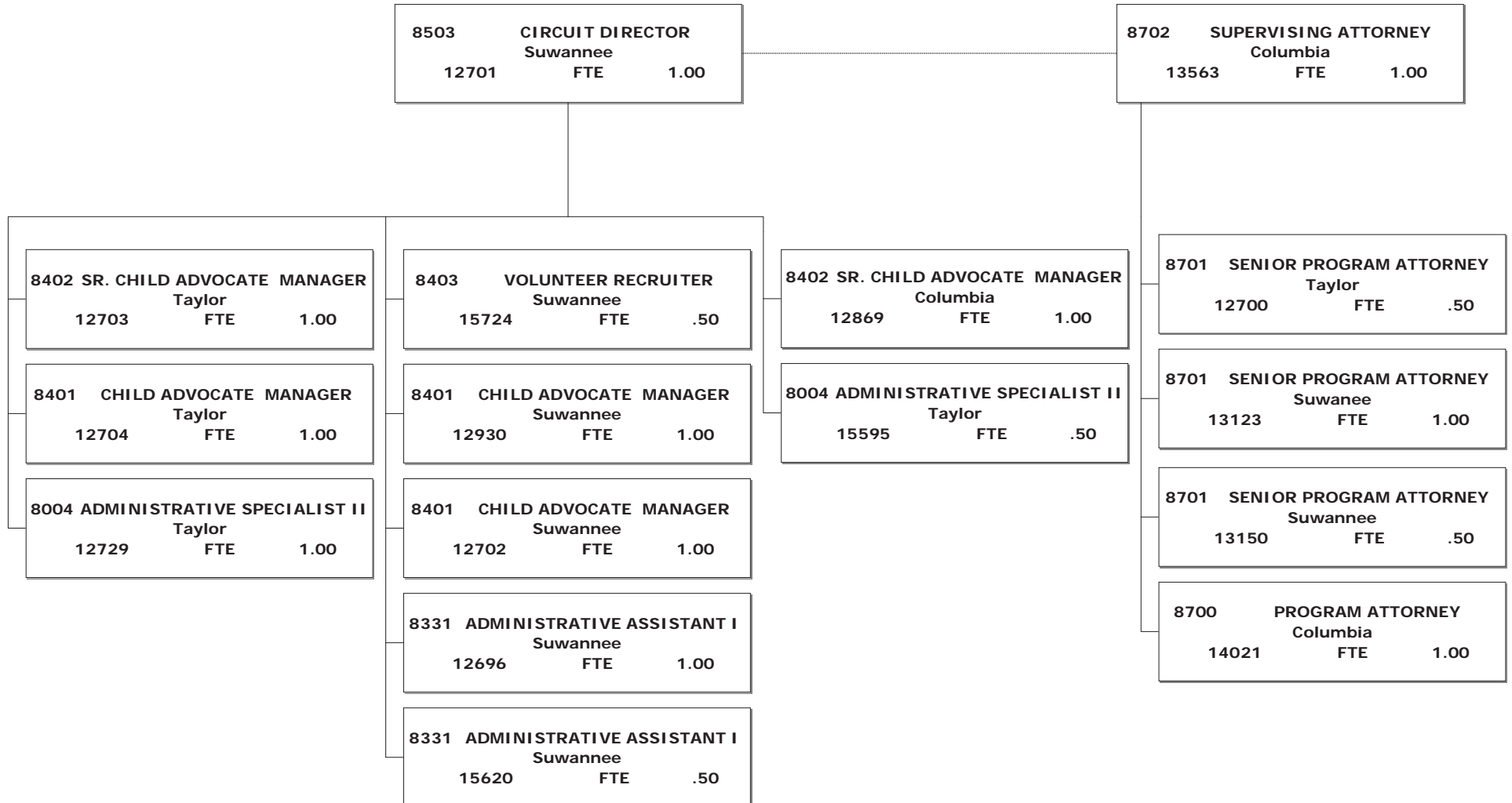


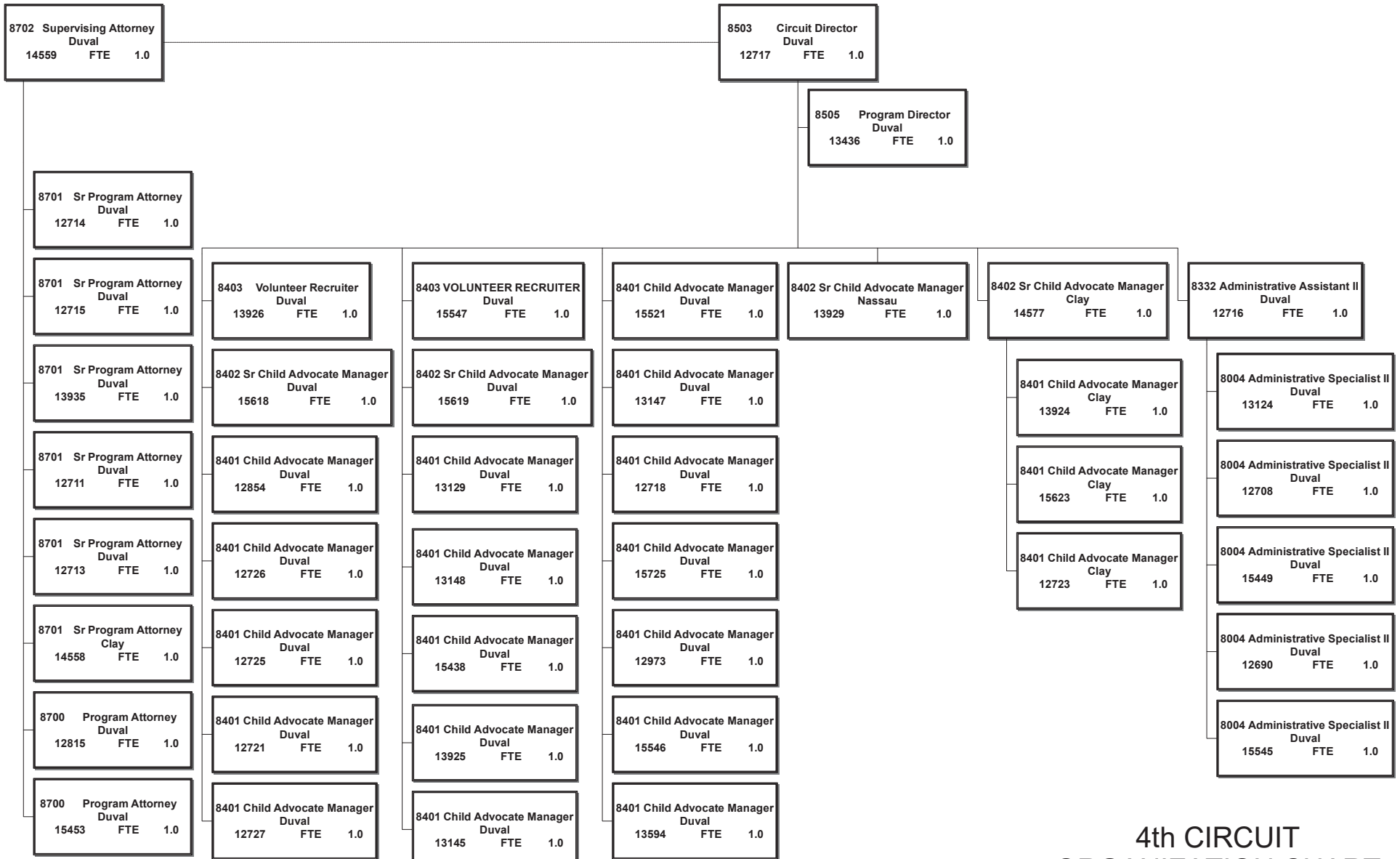
1st CIRCUIT
 ORGANIZATIONAL CHART
 JULY 1, 2016
 44.5 FTE



2nd CIRCUIT
 ORGANIZATION
 CHART
 JULY 1, 2016
 16.5 FTE

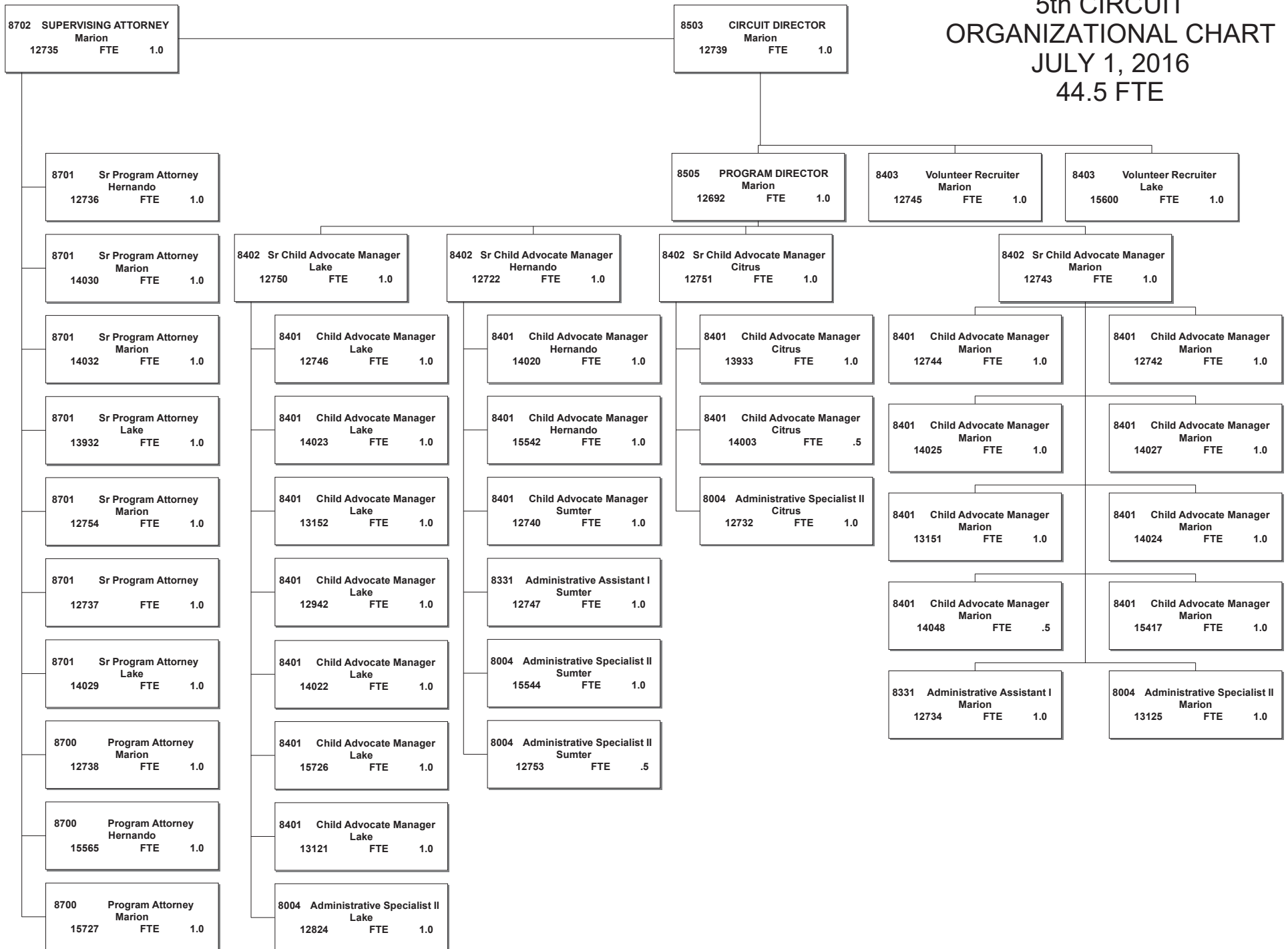
**3rd CIRCUIT
ORGANIZATIONAL CHART
JULY 1, 2016
13.5 FTE**





4th CIRCUIT
 ORGANIZATION CHART
 JULY 1, 2016
 43 FTE

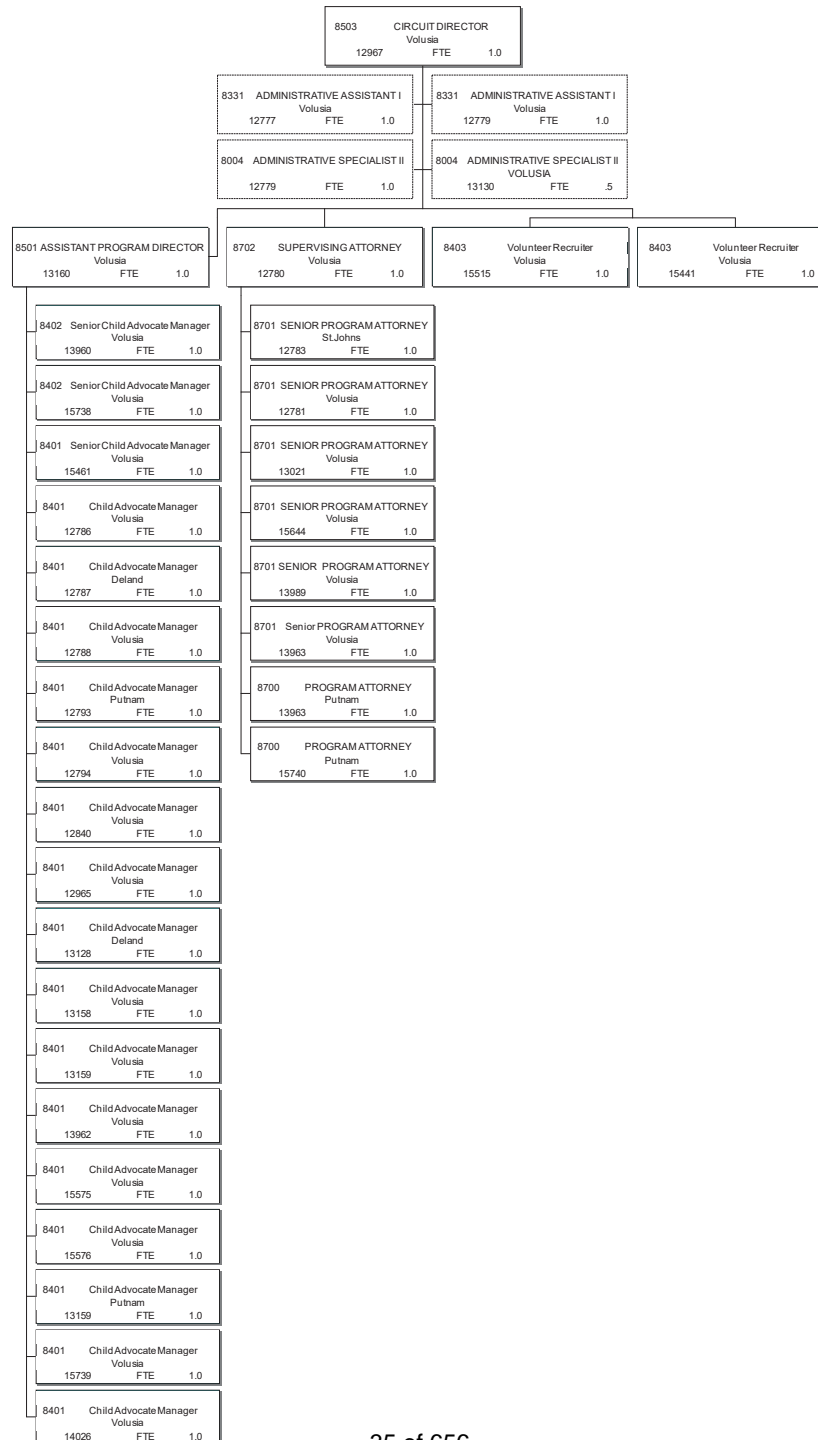
5th CIRCUIT ORGANIZATIONAL CHART JULY 1, 2016 44.5 FTE



6th CIRCUIT
 ORGANIZATION CHART
 JULY 1, 2016
 54.5 FTE



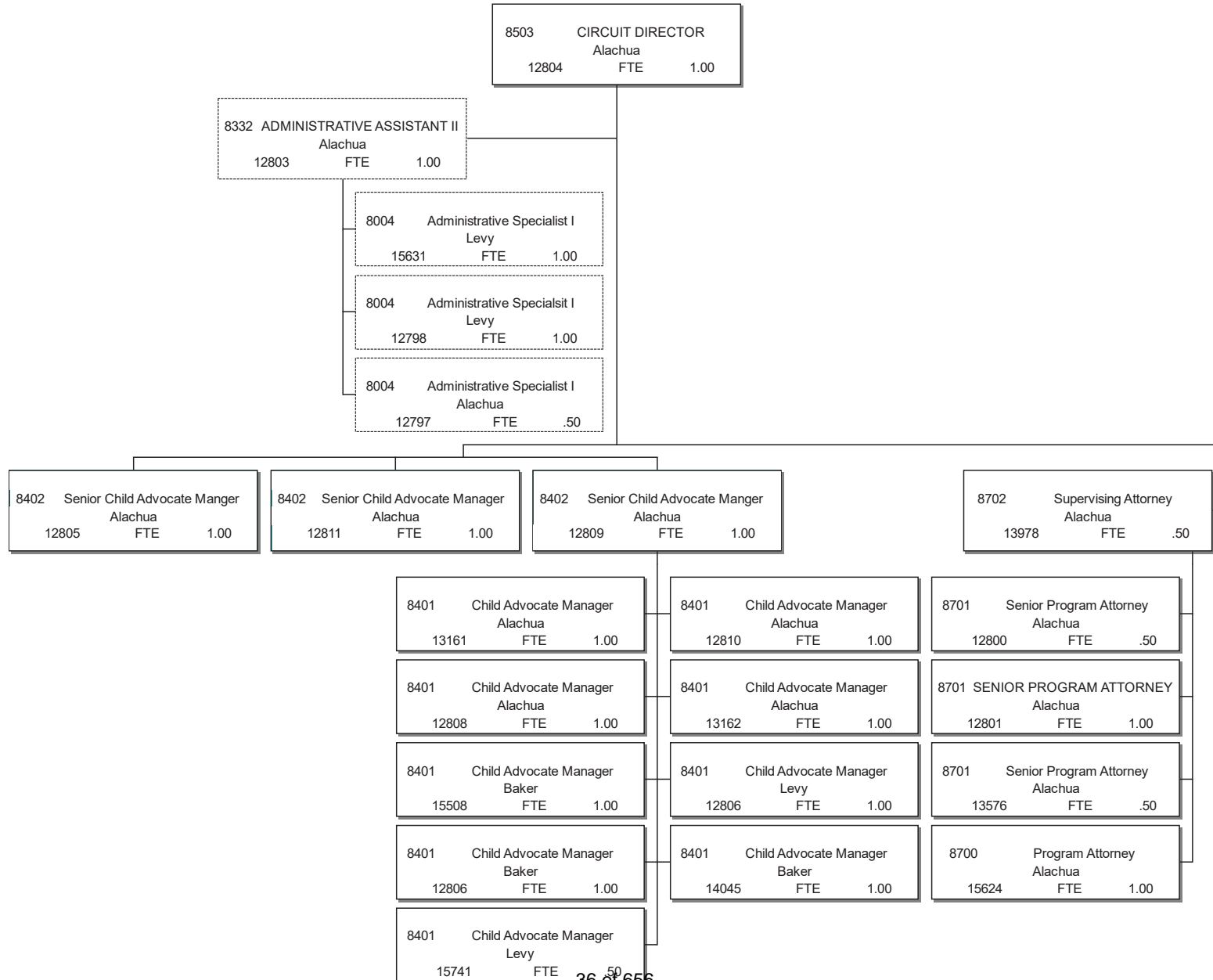
7th Circuit Organizational Chart FTE: 35.00 7/1/2016



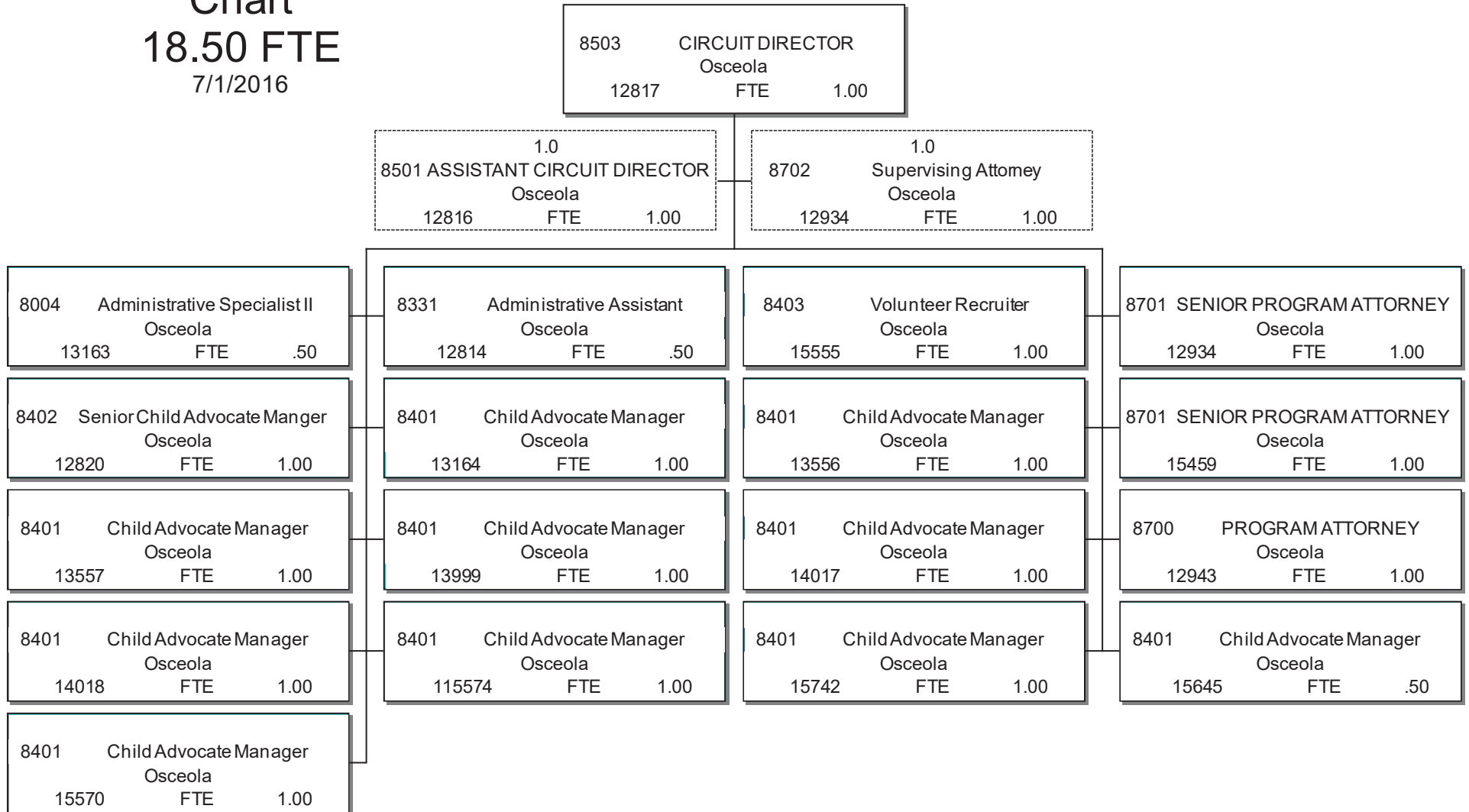
8th Circuit Organizational Chart

FTE: 19.5

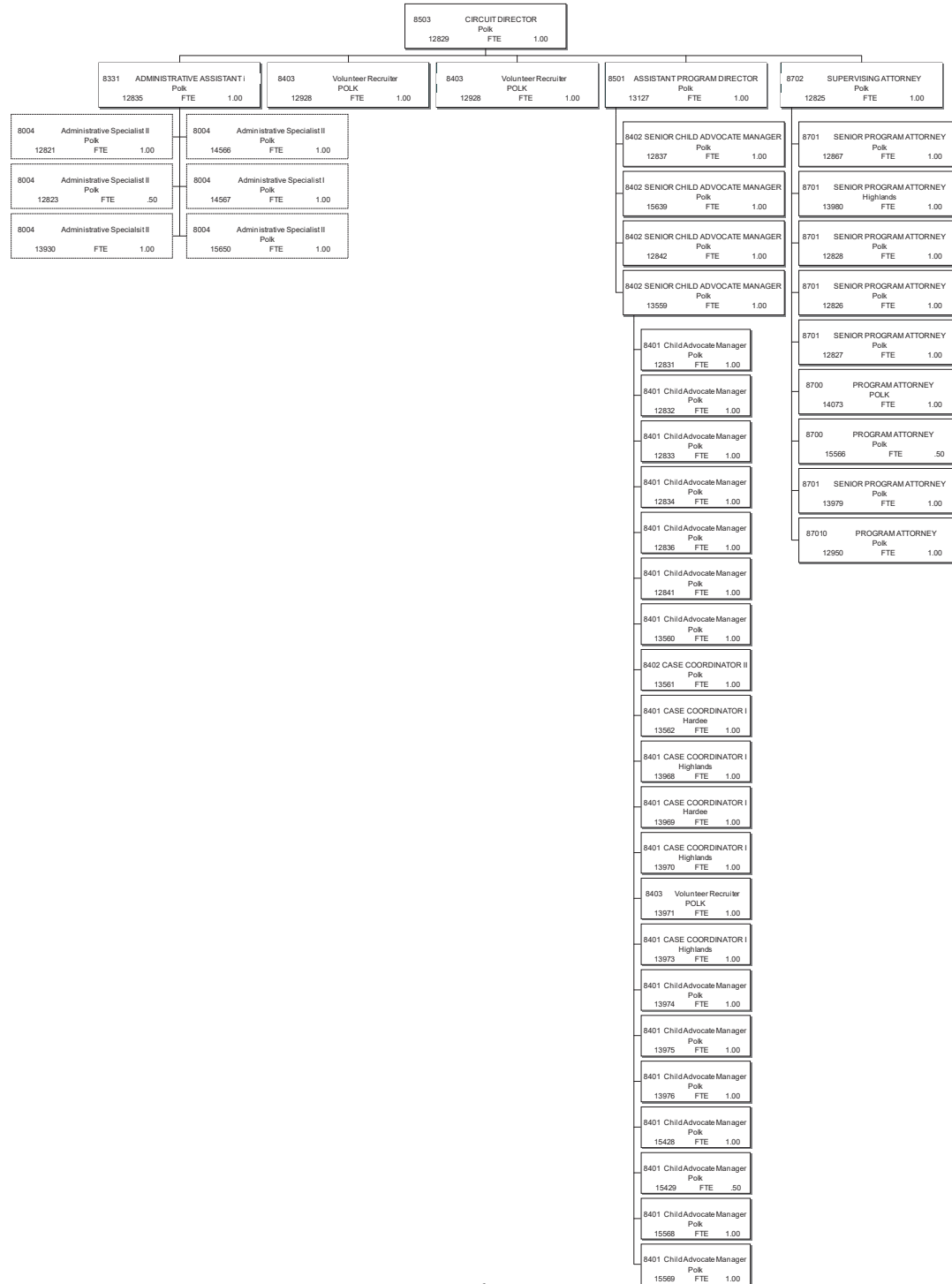
7/1/2016



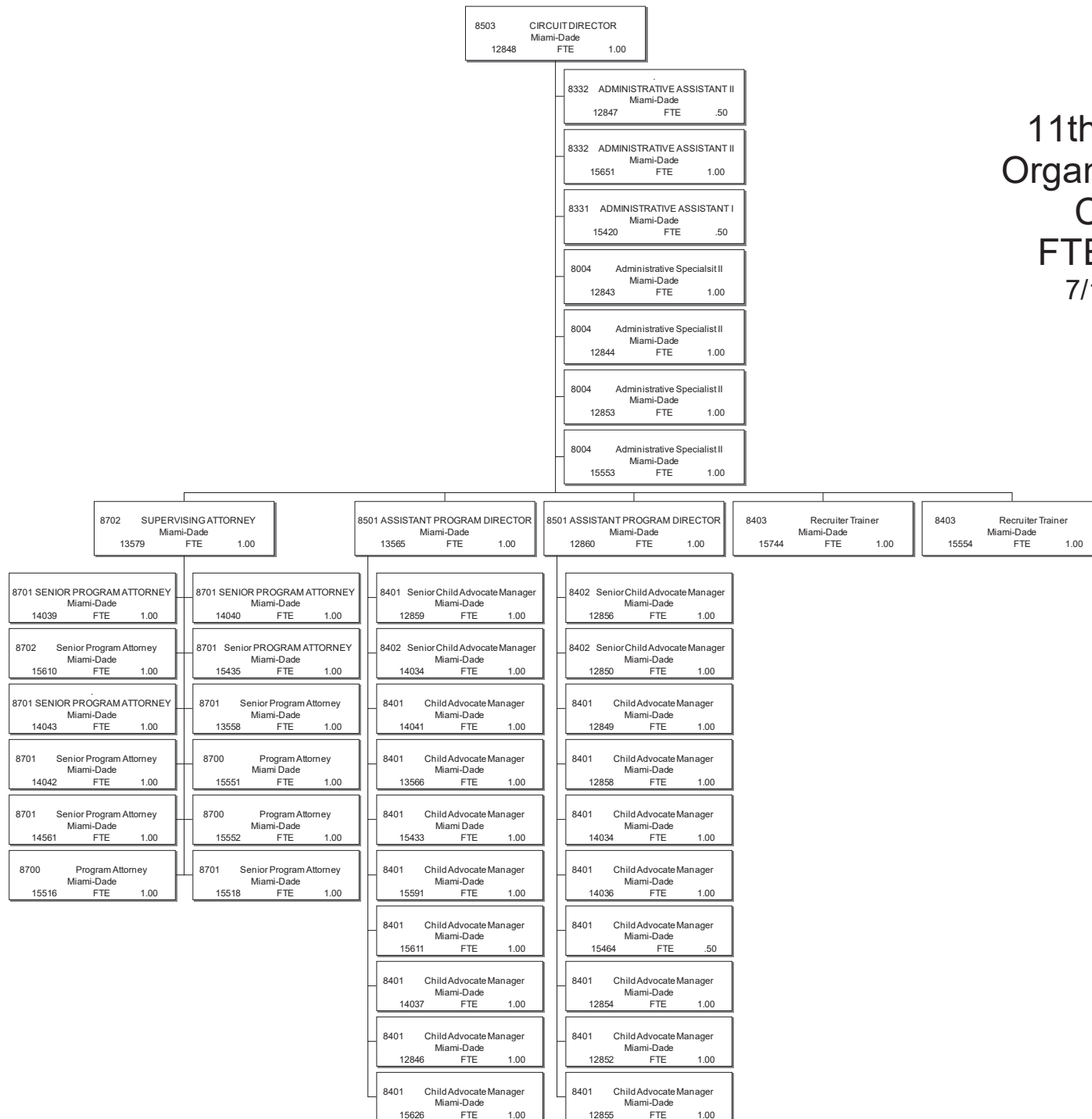
9th Circuit Organizational Chart 18.50 FTE 7/1/2016



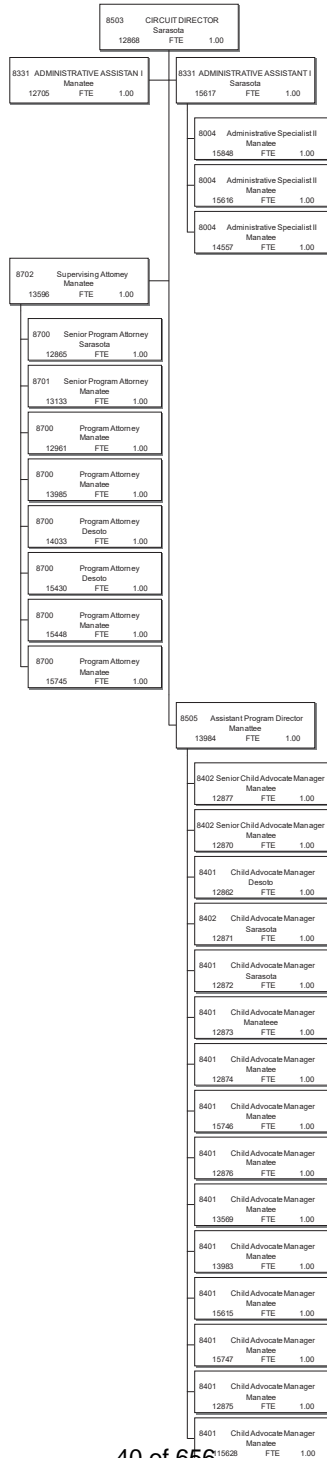
10th Circuit
Organizational Chart
FTE: 46.50
7/1/2016



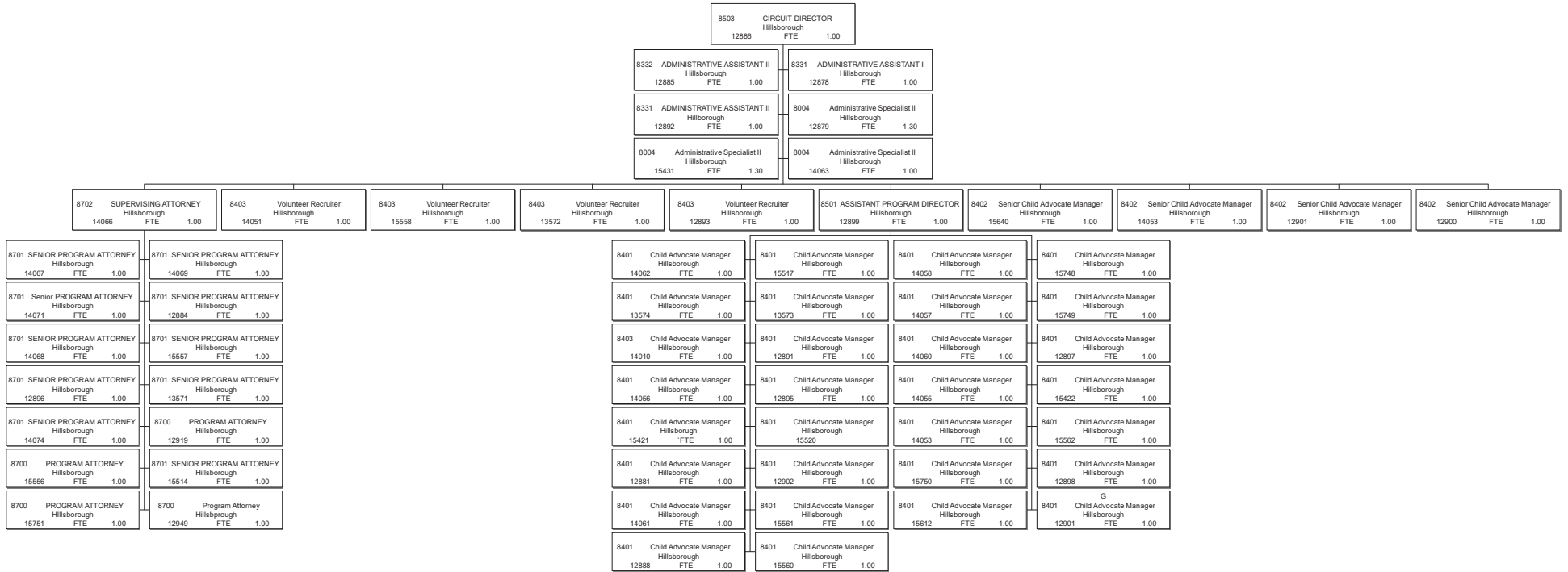
11th Circuit Organizational Chart FTE: 44.5 7/1/2016



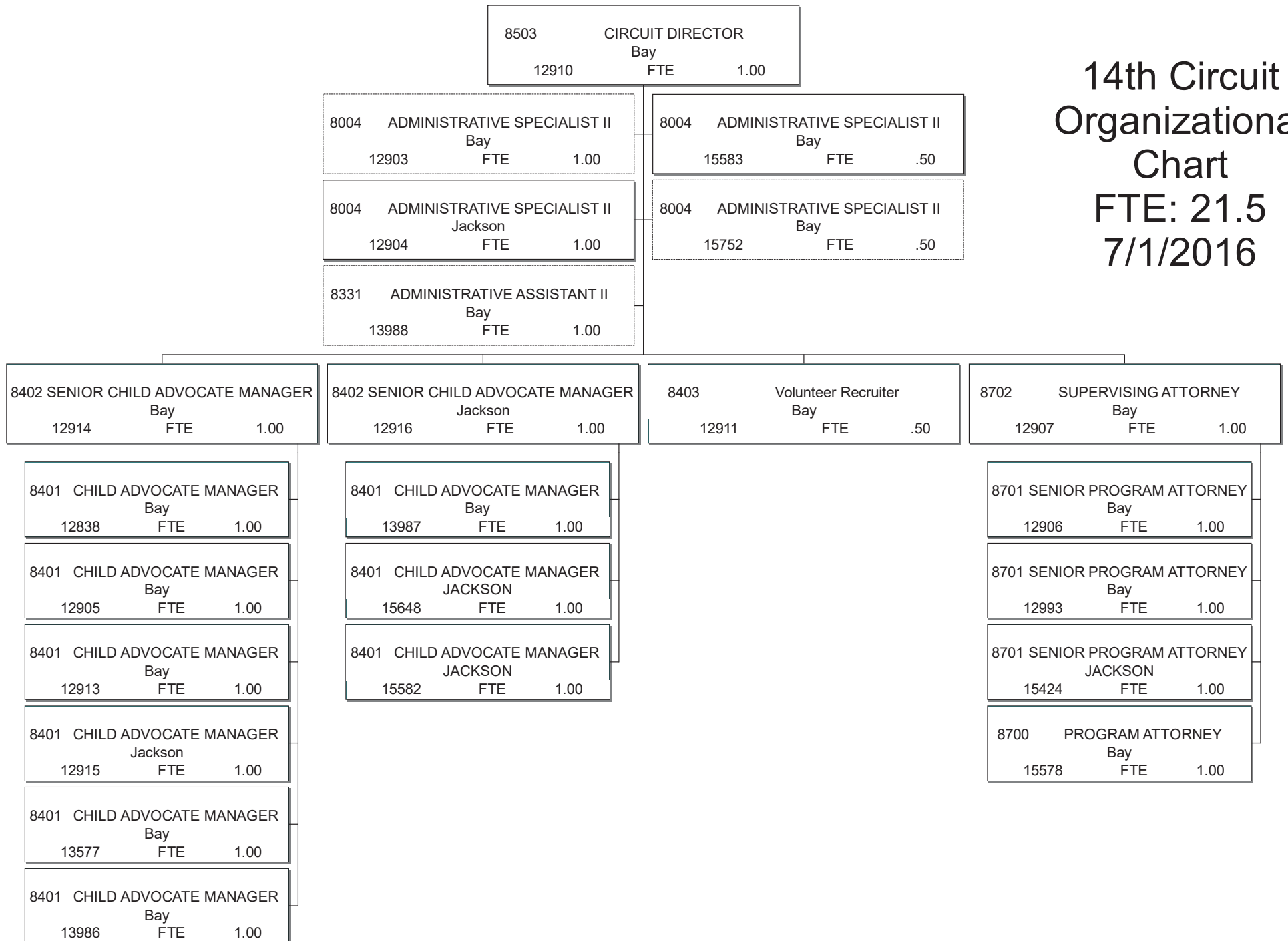
12th Circuit
 Organizational Chart
 FTE: 29.50
 7/1/2016



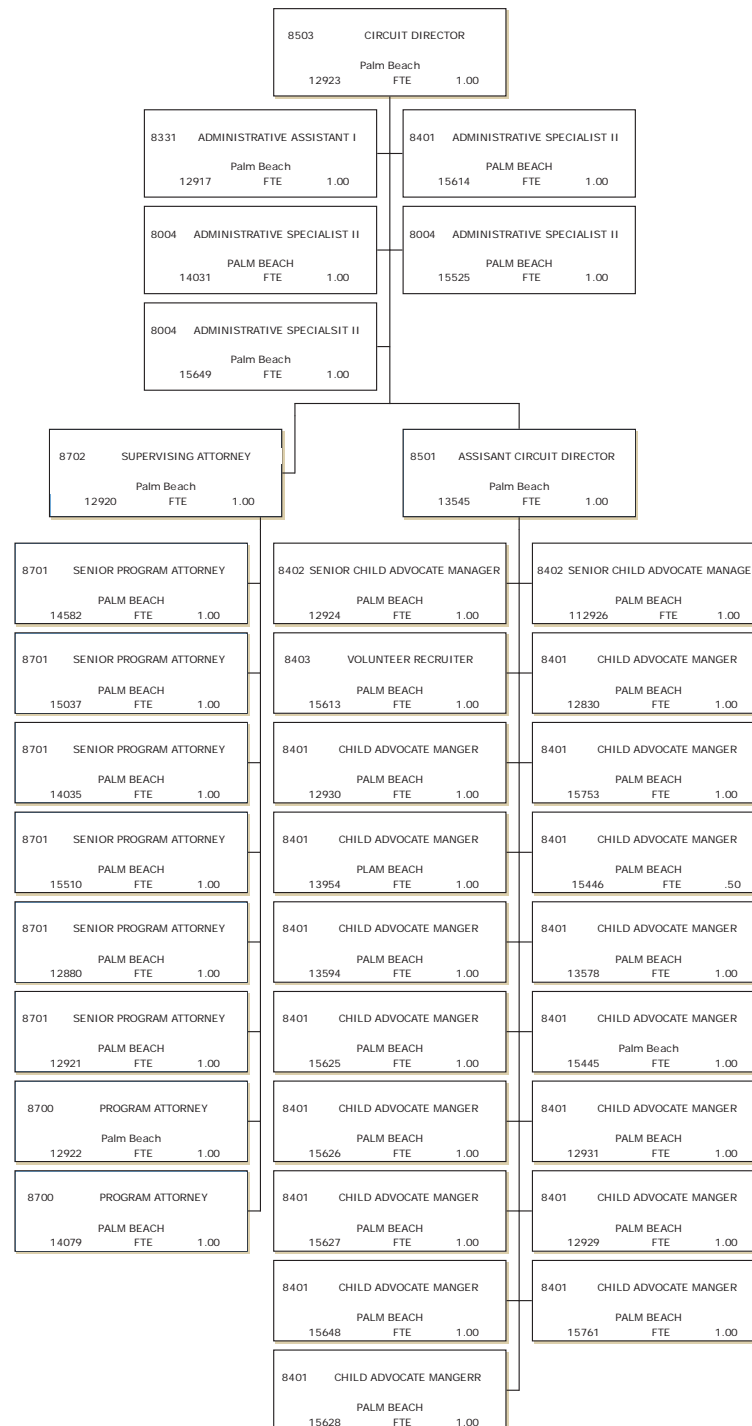
13th Circuit Organizational
FTE: 58
7/1/2016



14th Circuit Organizational Chart FTE: 21.5 7/1/2016

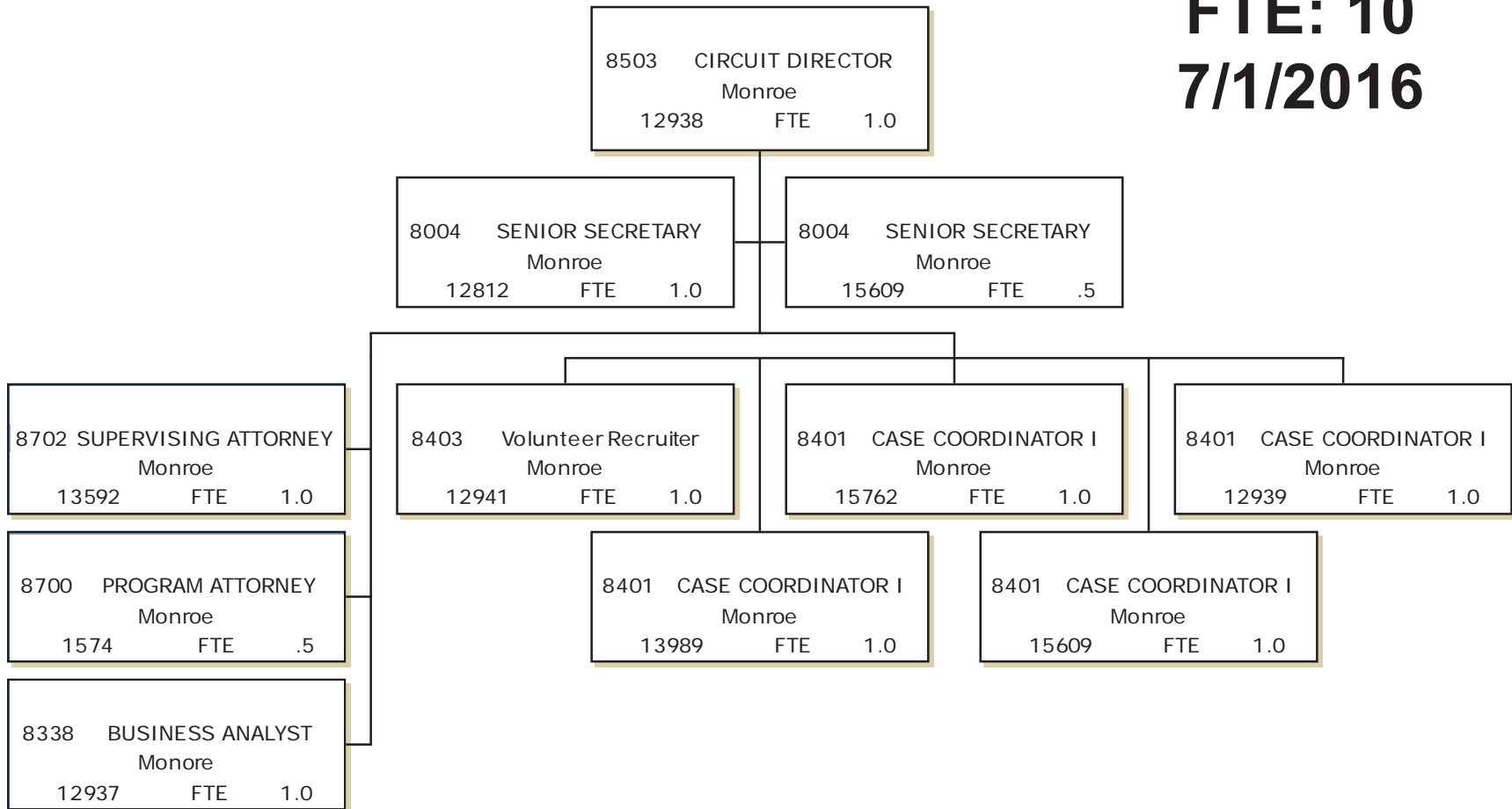


15th Circuit Organizational Chart FTE: 35 7/1/2016

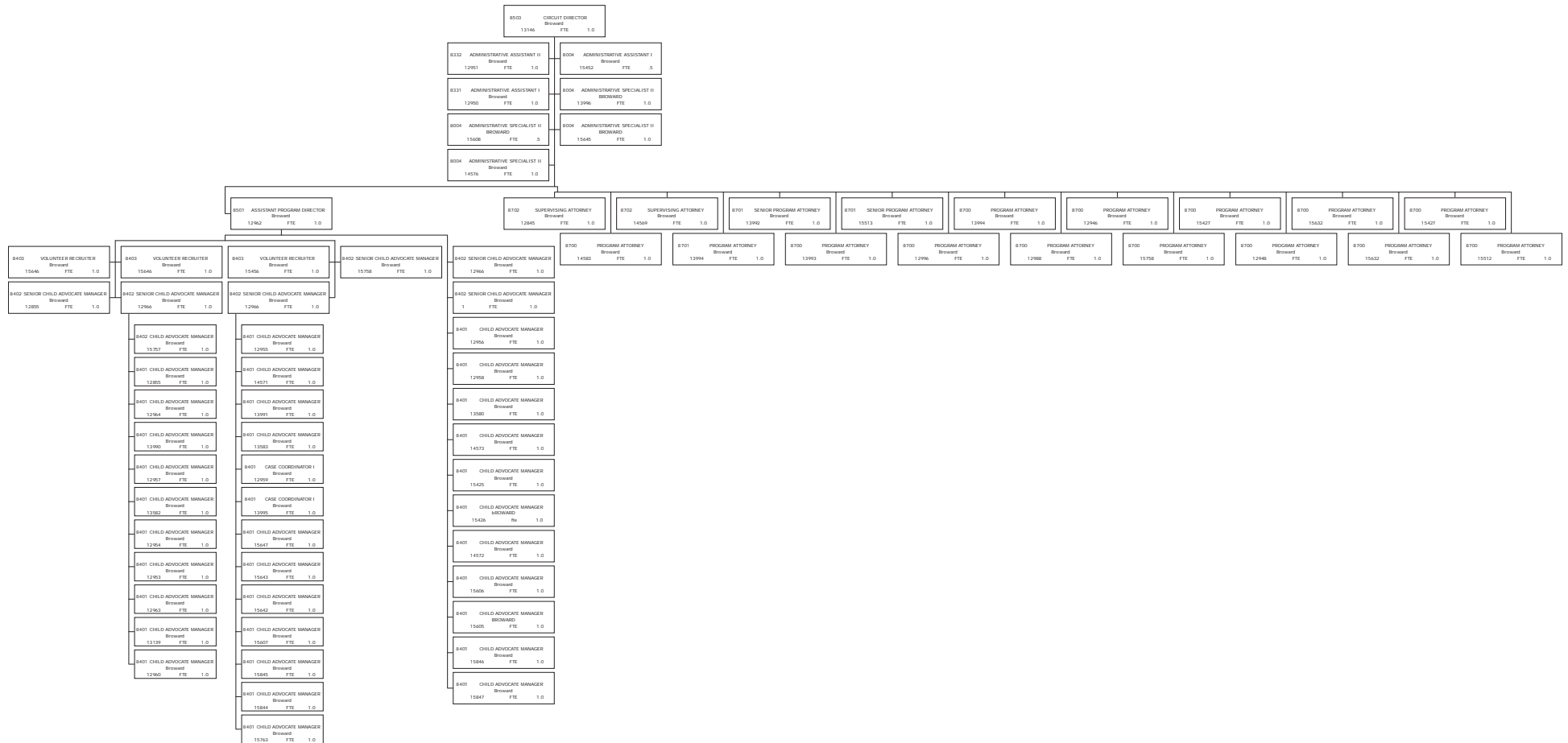


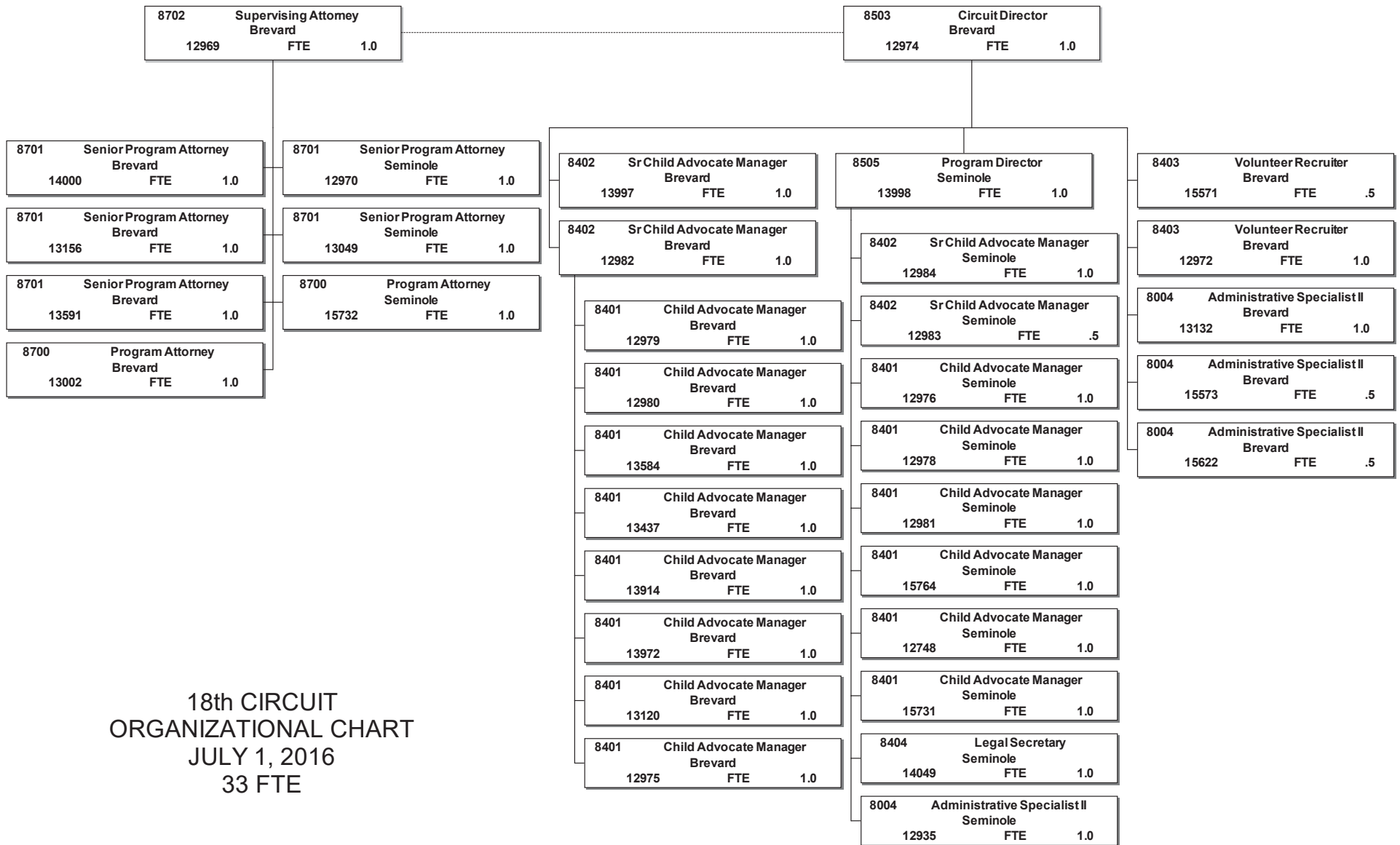
16th Circuit Organizational Chart

FTE: 10
7/1/2016



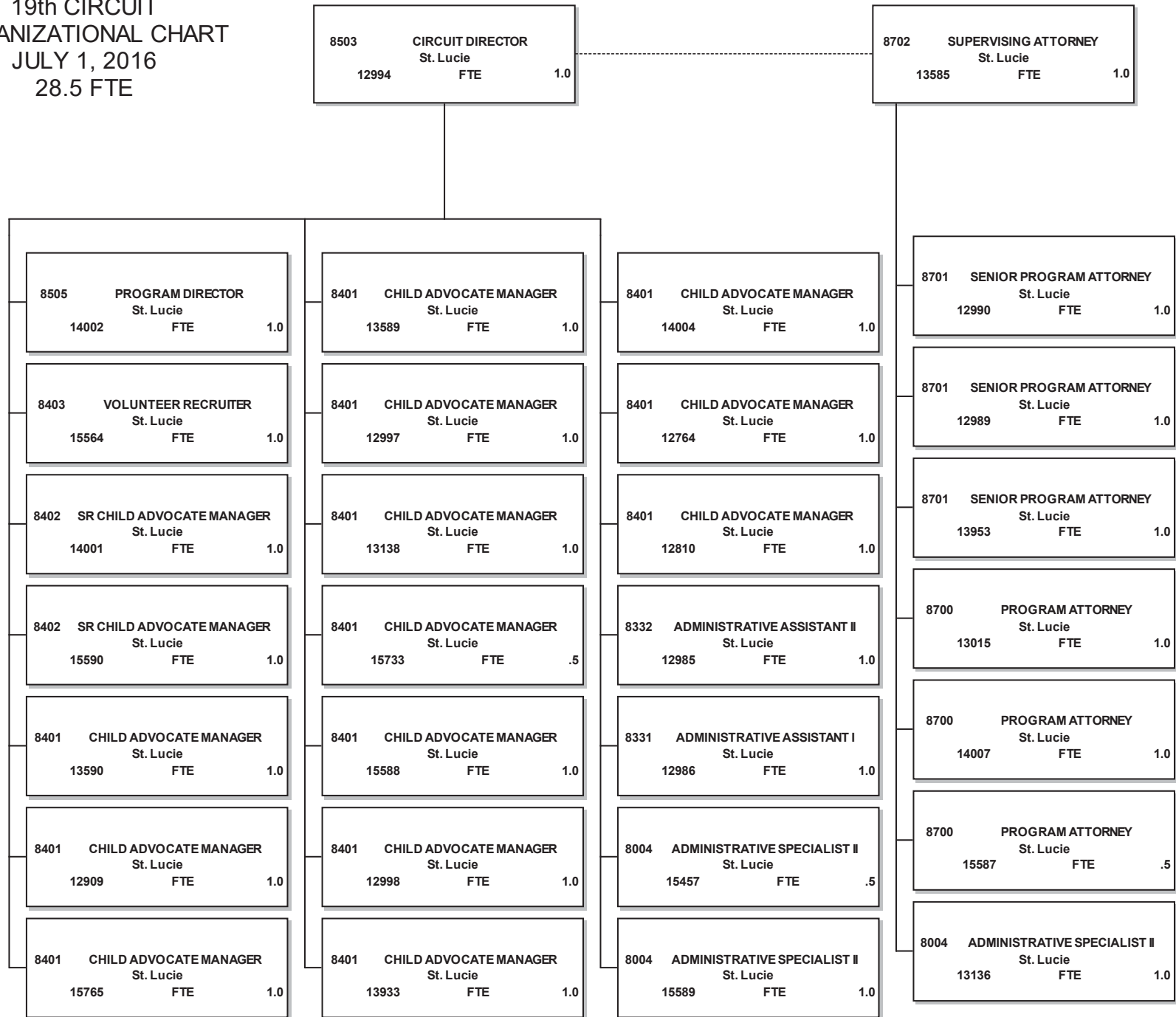
**17th Circuit Organizational
Chart
FTE: 64.50
7/1/2016**



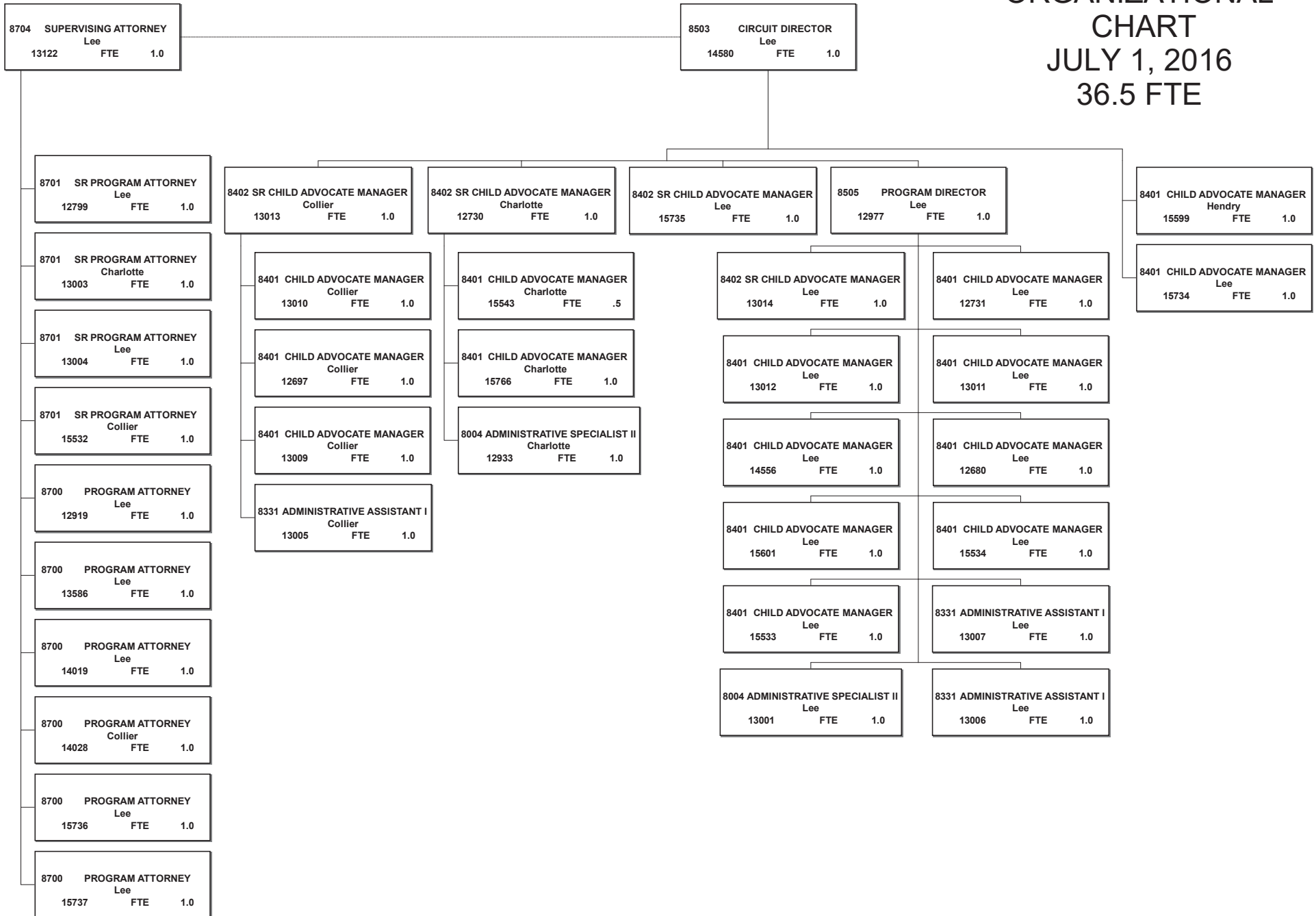


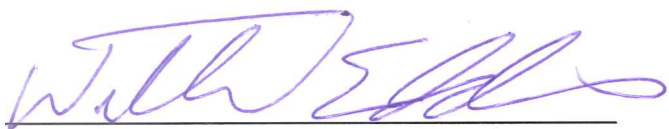
18th CIRCUIT
 ORGANIZATIONAL CHART
 JULY 1, 2016
 33 FTE

19th CIRCUIT
 ORGANIZATIONAL CHART
 JULY 1, 2016
 28.5 FTE



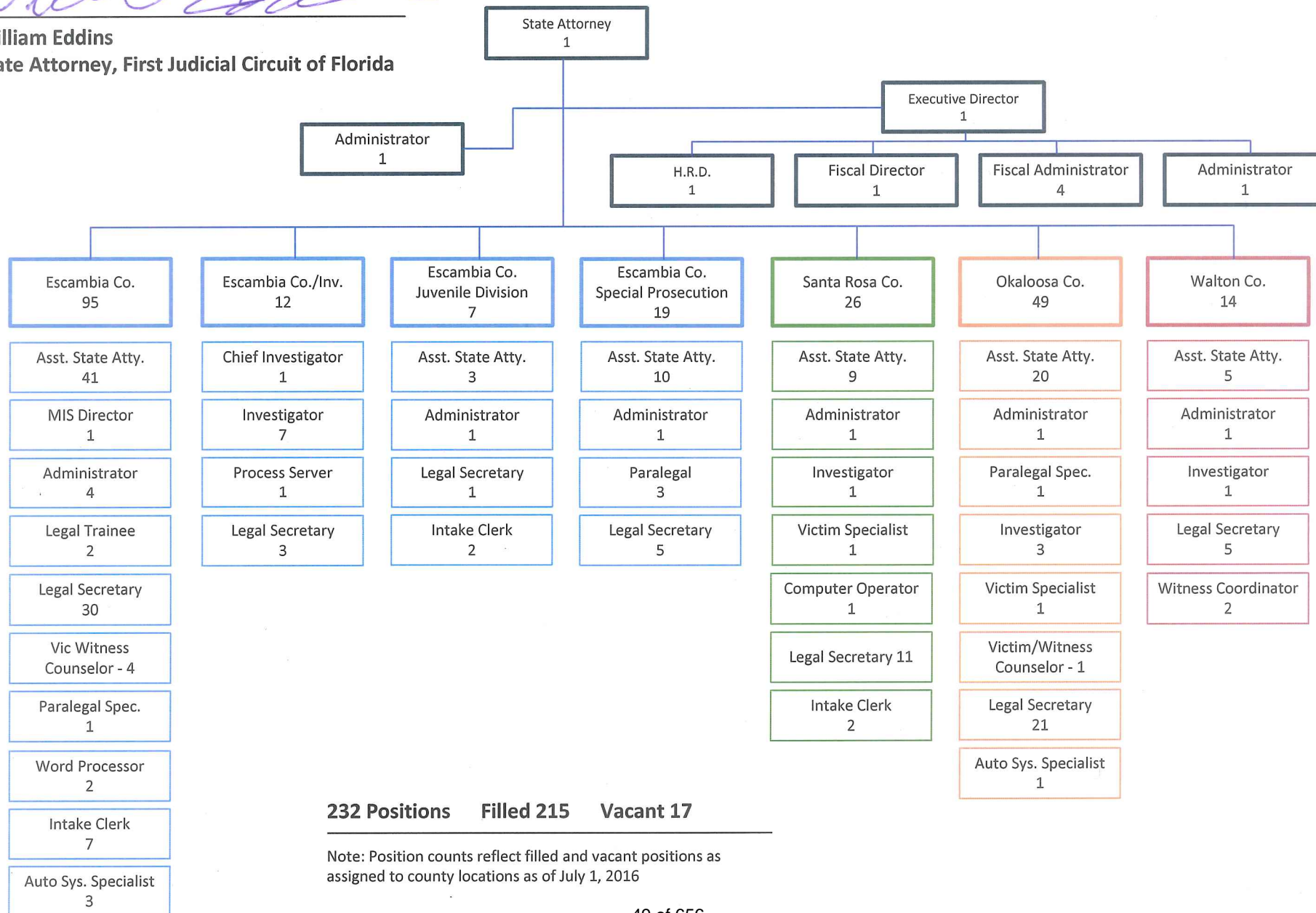
20th CIRCUIT ORGANIZATIONAL CHART JULY 1, 2016 36.5 FTE





William Eddins
State Attorney, First Judicial Circuit of Florida

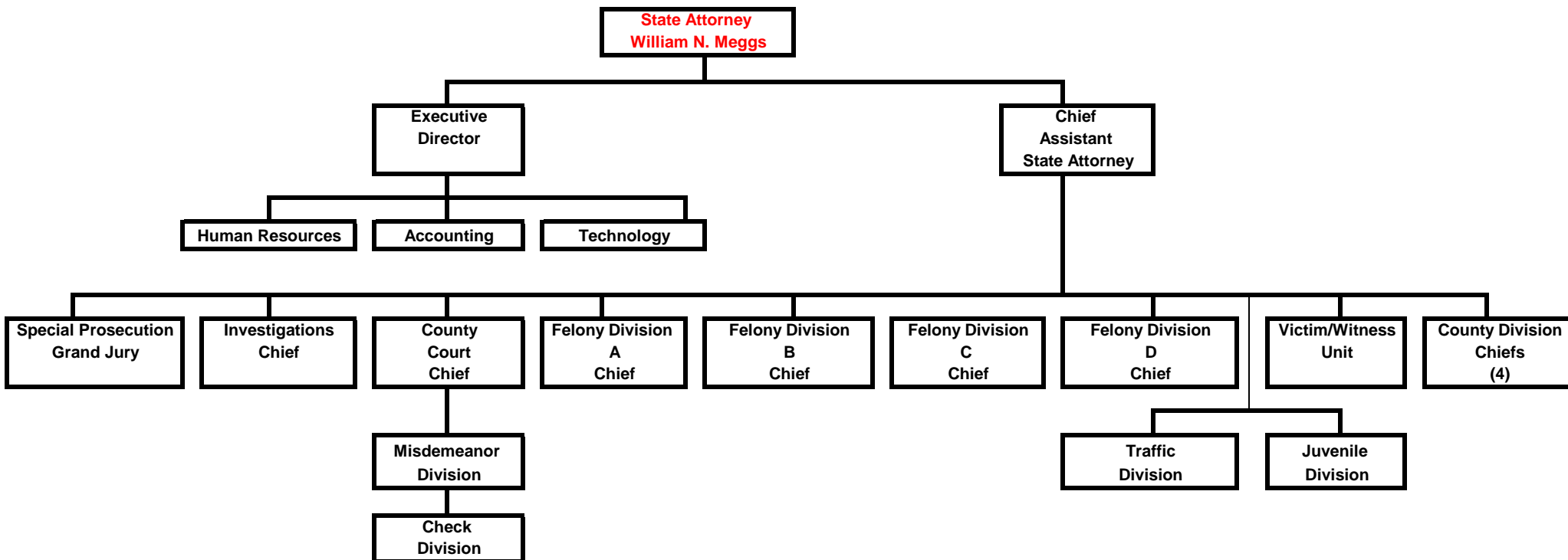
Organizational Chart
July 1, 2016



232 Positions Filled 215 Vacant 17

Note: Position counts reflect filled and vacant positions as assigned to county locations as of July 1, 2016

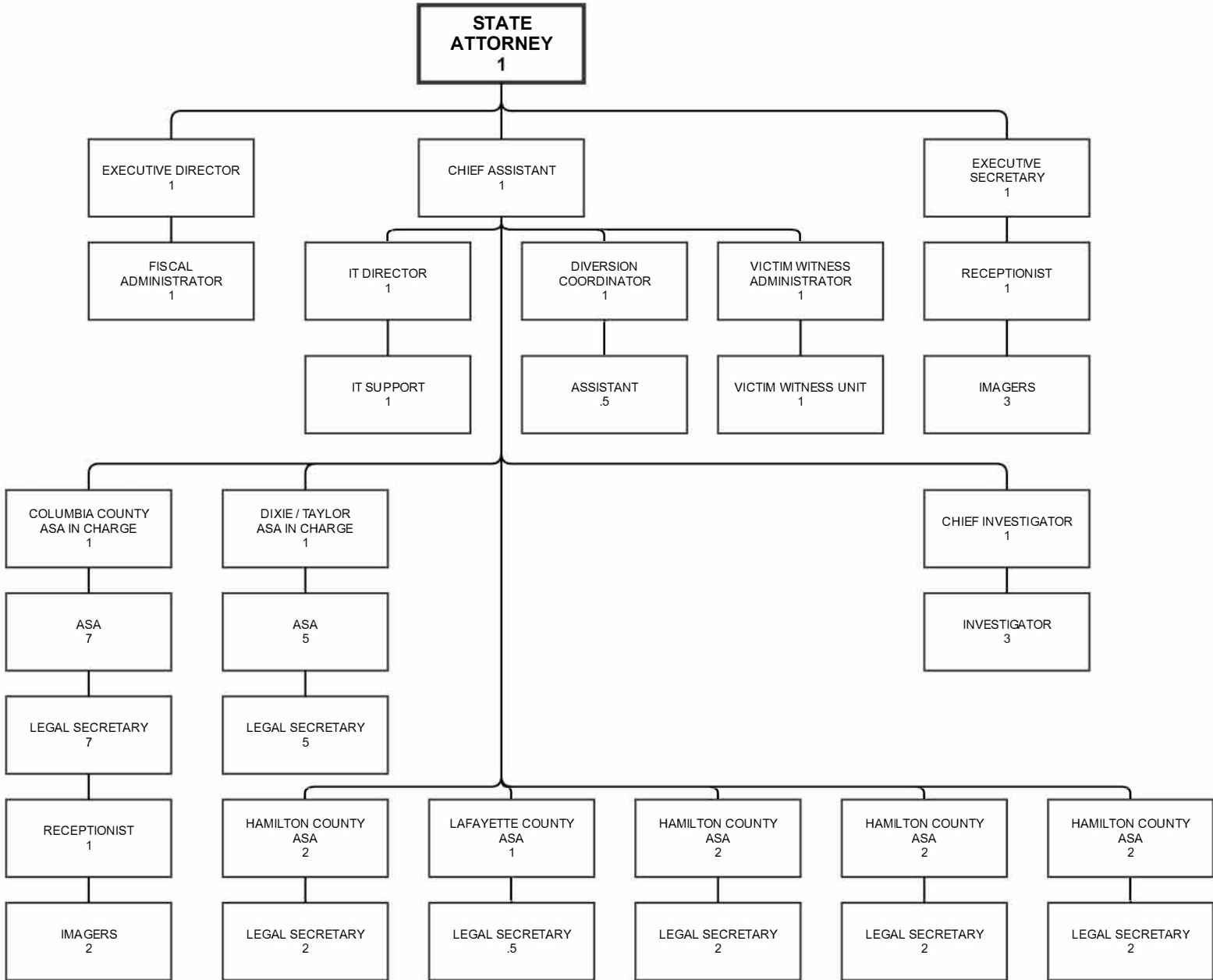
**Organizational Chart
Office of the State Attorney
Second Judicial Circuit
As of July 1, 2015**



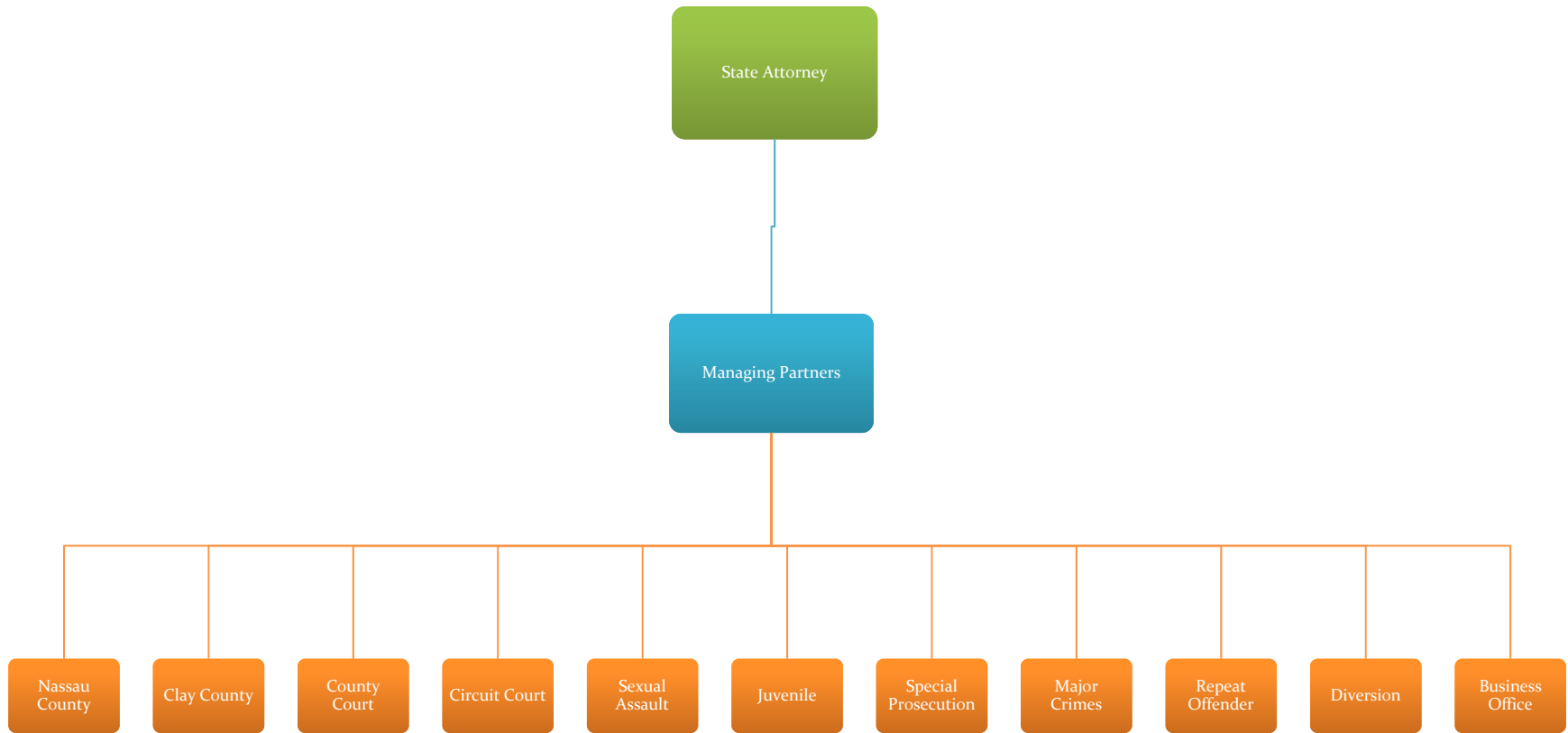
ORGANIZATIONAL CHART OFFICE OF THE STATE ATTORNEY THIRD JUDICIAL CIRCUIT

MAIN OFFICE: 100 COURT STREET SE LIVE OAK, FL 32064

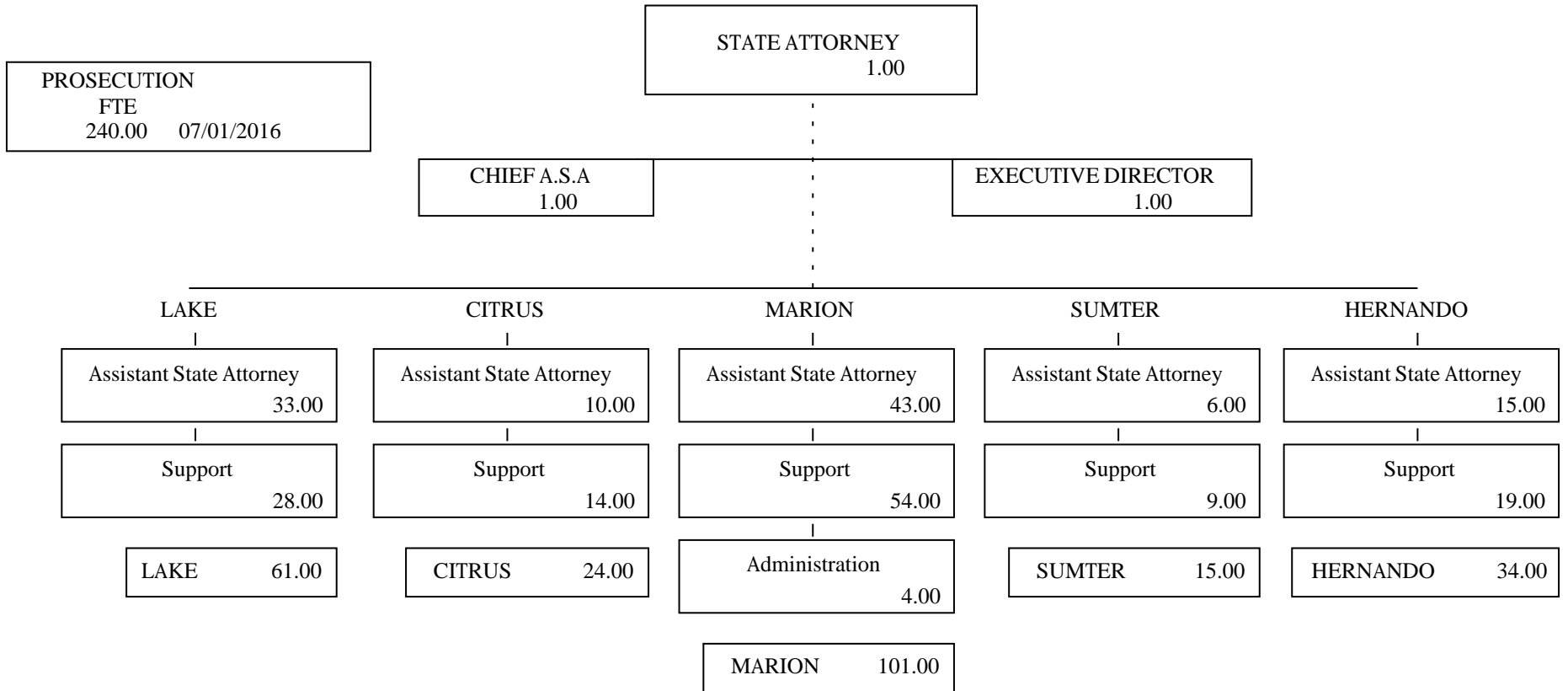
JULY 1, 2016



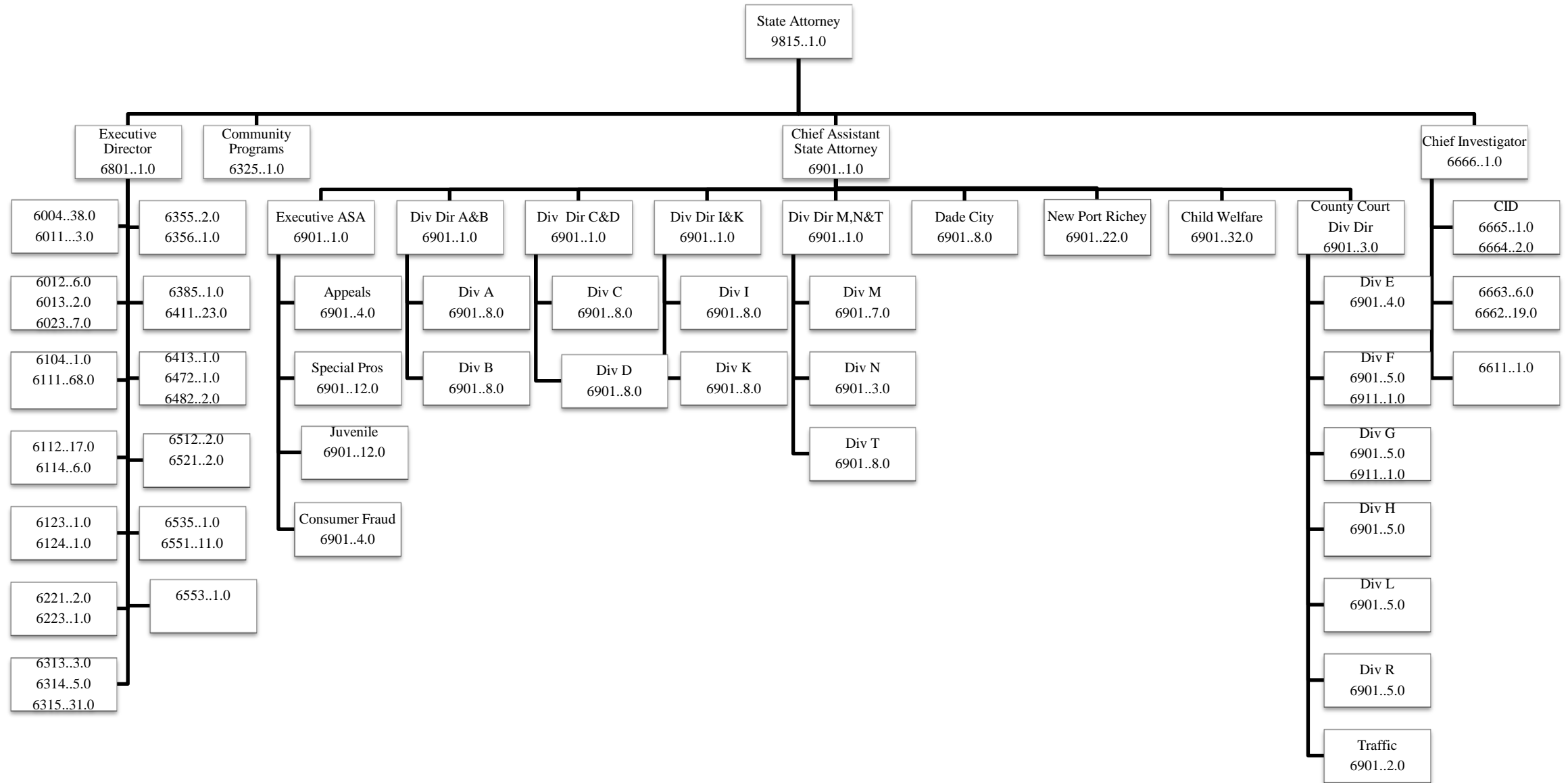
State Attorney's Office Fourth Judicial Circuit
July 1, 2016



STATE ATTORNEY'S OFFICE, 5th JUDICIAL CIRCUIT

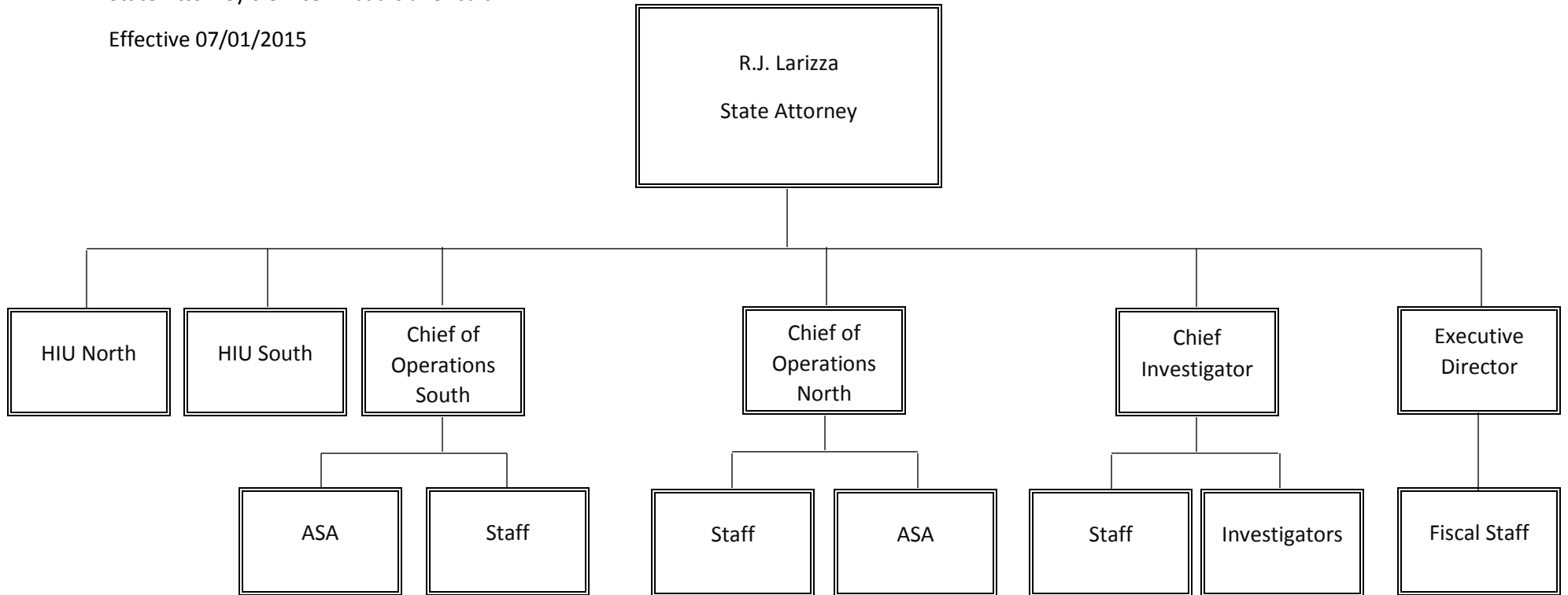


Schedule X
Organizational Structure
Office of the State Attorney - Sixth Judicial Circuit
Effective July 1, 2016

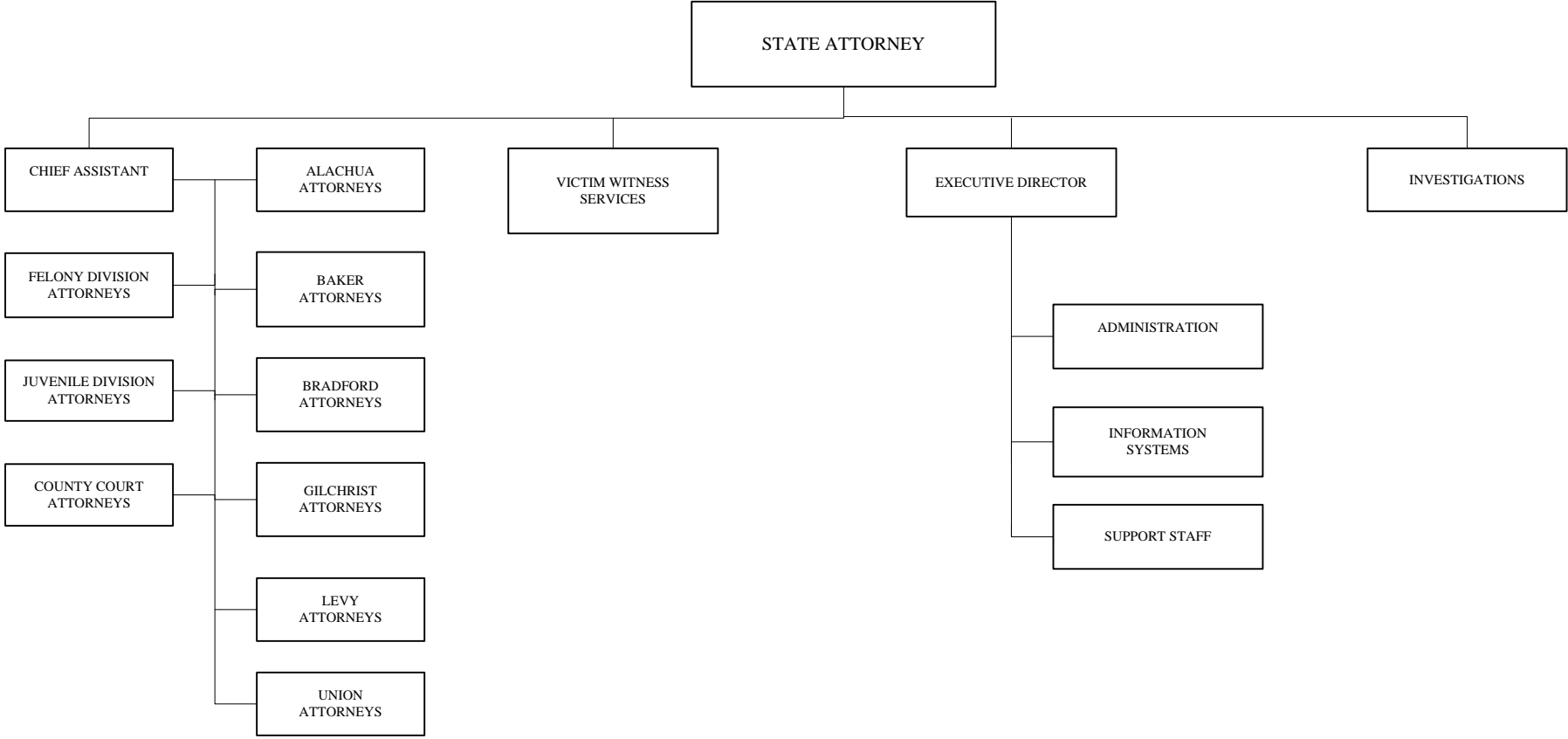


State Attorney's Office 7th Judicial Circuit

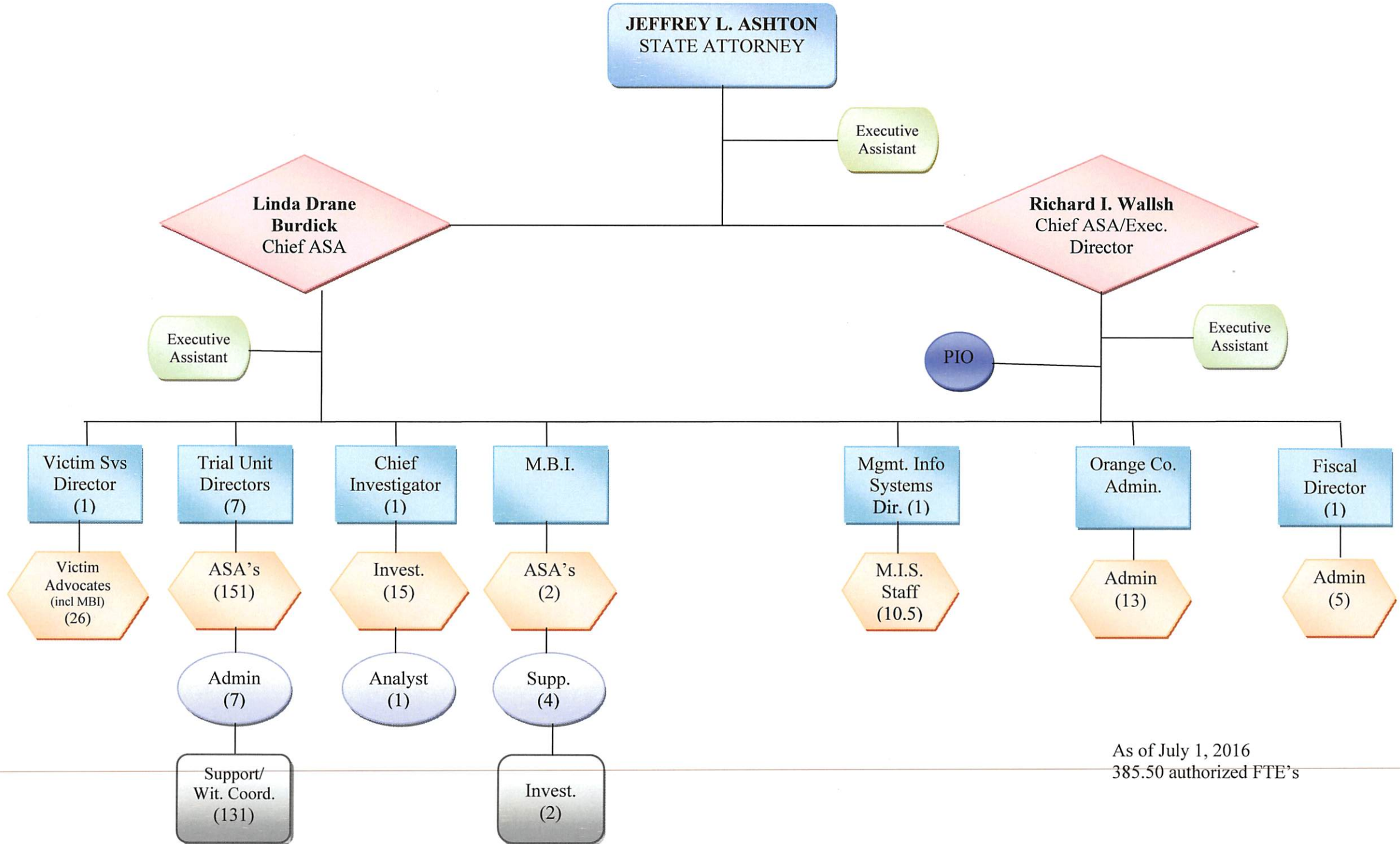
Effective 07/01/2015



WILLIAM P. CERVONE
STATE ATTORNEY – EIGHTH CIRCUIT
ORGANIZATIONAL FLOW CHART

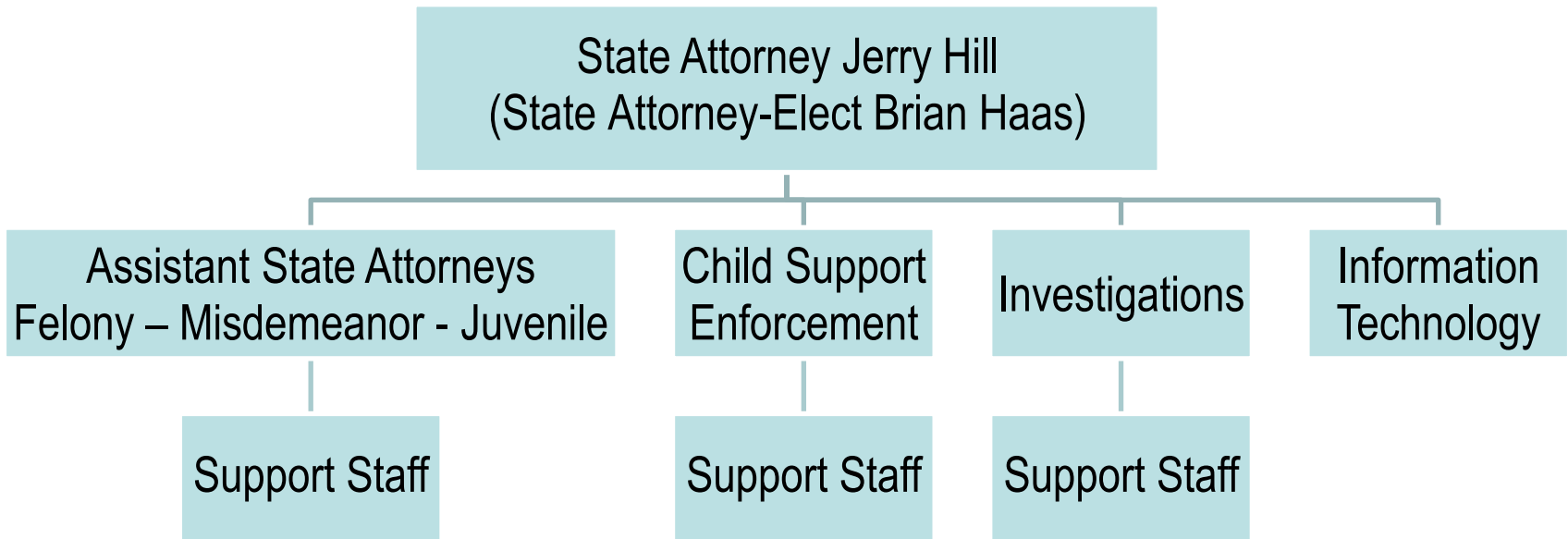


July 1, 2016



As of July 1, 2016
385.50 authorized FTE's

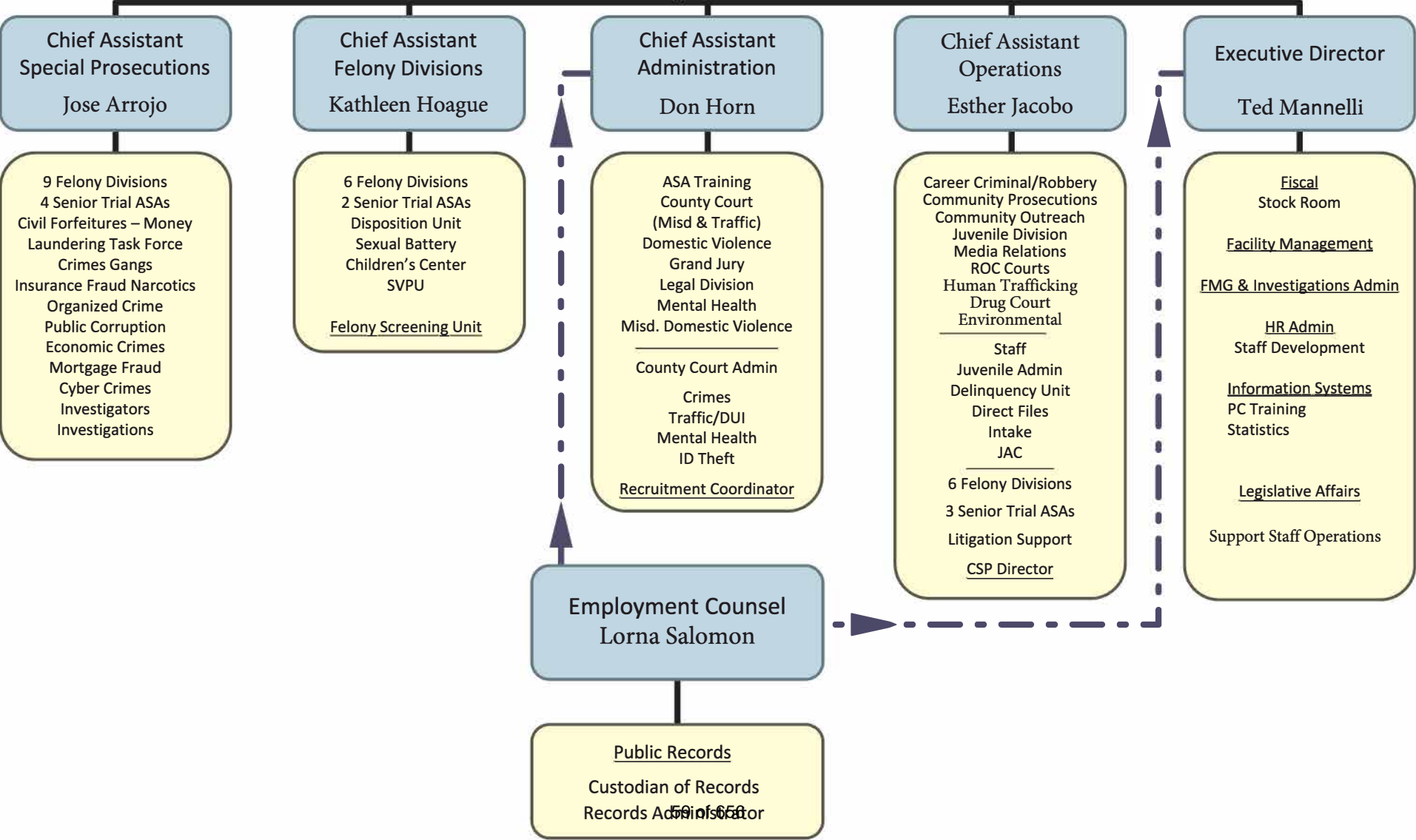
Office of the State Attorney 10th Judicial Circuit Organizational Chart



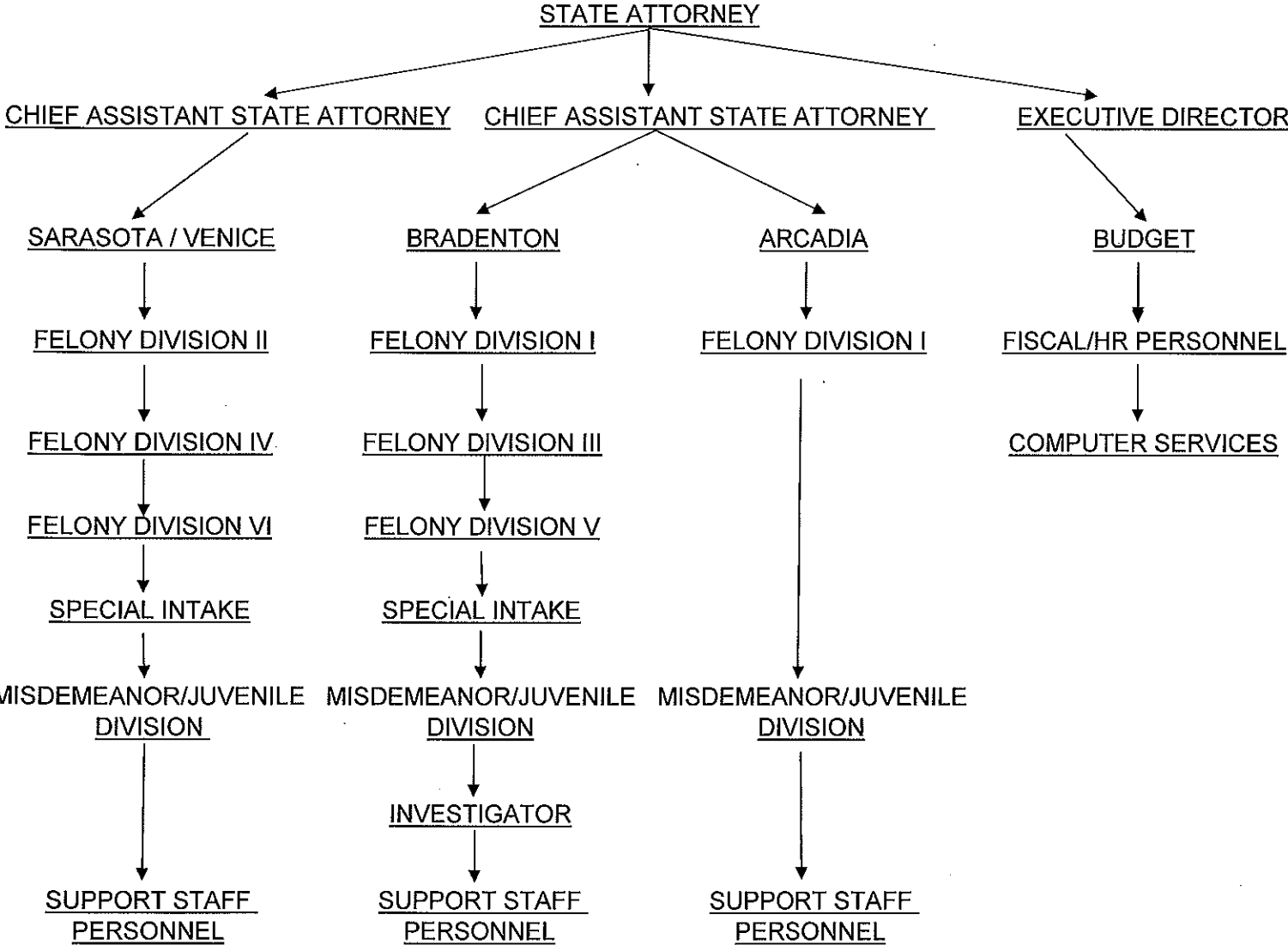


Office of the State Attorney
 Eleventh Judicial Circuit
 Staff Organizational Chart
 July 1, 2016

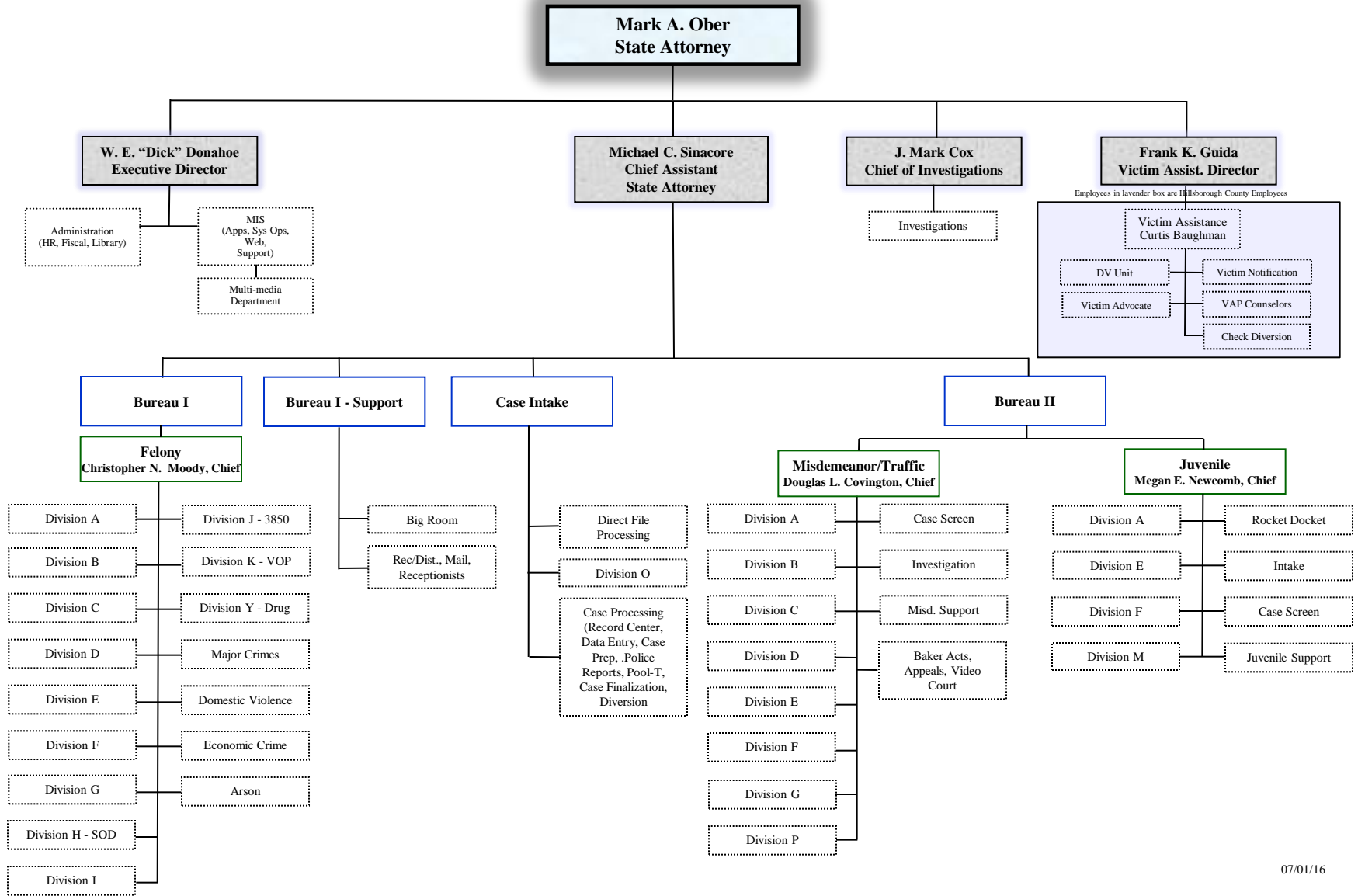
KATHERINE FERNANDEZ RUNDLE
STATE ATTORNEY



OFFICE OF THE STATE ATTORNEY - TWELFTH JUDICIAL CIRCUIT

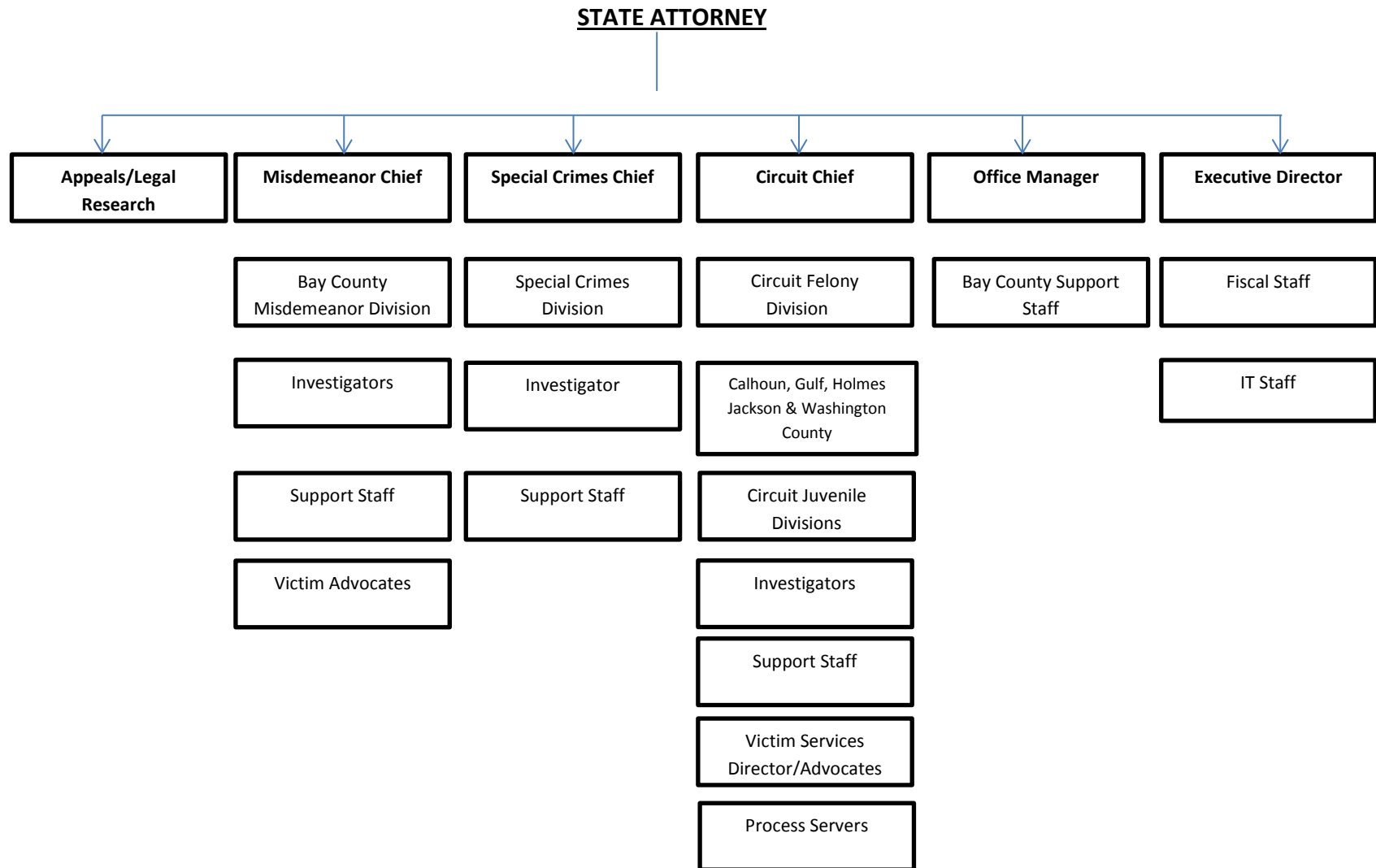


OFFICE OF THE STATE ATTORNEY 13TH JUDICIAL CIRCUIT



Employees in lavender box are Hillsborough County Employees

OFFICE OF THE STATE ATTORNEY – FOURTEENTH JUDICIAL CIRCUIT



**State Attorney
Dave Aronberg**

**Mike Edmondson
Executive Assistant**

**Chief ASA
Brian Fernandes**

**Chief ASA
Al Johnson**

**Chief ASA
Adrienne Ellis**

**Executive Director
Jeanne Howard**

Felony Trial
28 ASA
31 Supp.

White Collar Crime
4 ASA
5 Supp

Public Corruption
1 ASA
1 Supp

**Support Staff Sup
Unit**
3 Supp

County Court
20 ASA
34 Supp

North Satellite
1 ASA
1 Supp

**Information
Technology**
8 Supp

Organized Crime
5 ASA
4 Supp

Homicide
6 ASA
5 Supp

Juvenile
13 ASA
15 Supp

**Legal Affairs/Pub
Records**
5 ASA
6 Supp

Dom Viol Unit
8ASA
19 Supp

South Satellite
1 ASA
4 Supp

Operations
6 Supp

Special Victims
6 ASA
4 Supp

Intake Unit
5 ASA
13 Supp

Training
1 ASA
1 Supp

Gun Club Sat
3 ASA
6 Supp

Human Resources
2 Supp

Investigations
10 Invest
6 Supp

Traffic Homicide
2 ASA
2 Supp

Belle Glade Sat
3 ASA
6 Supp

Sober Homes
1 ASA

Grand Jury

Exec Assign

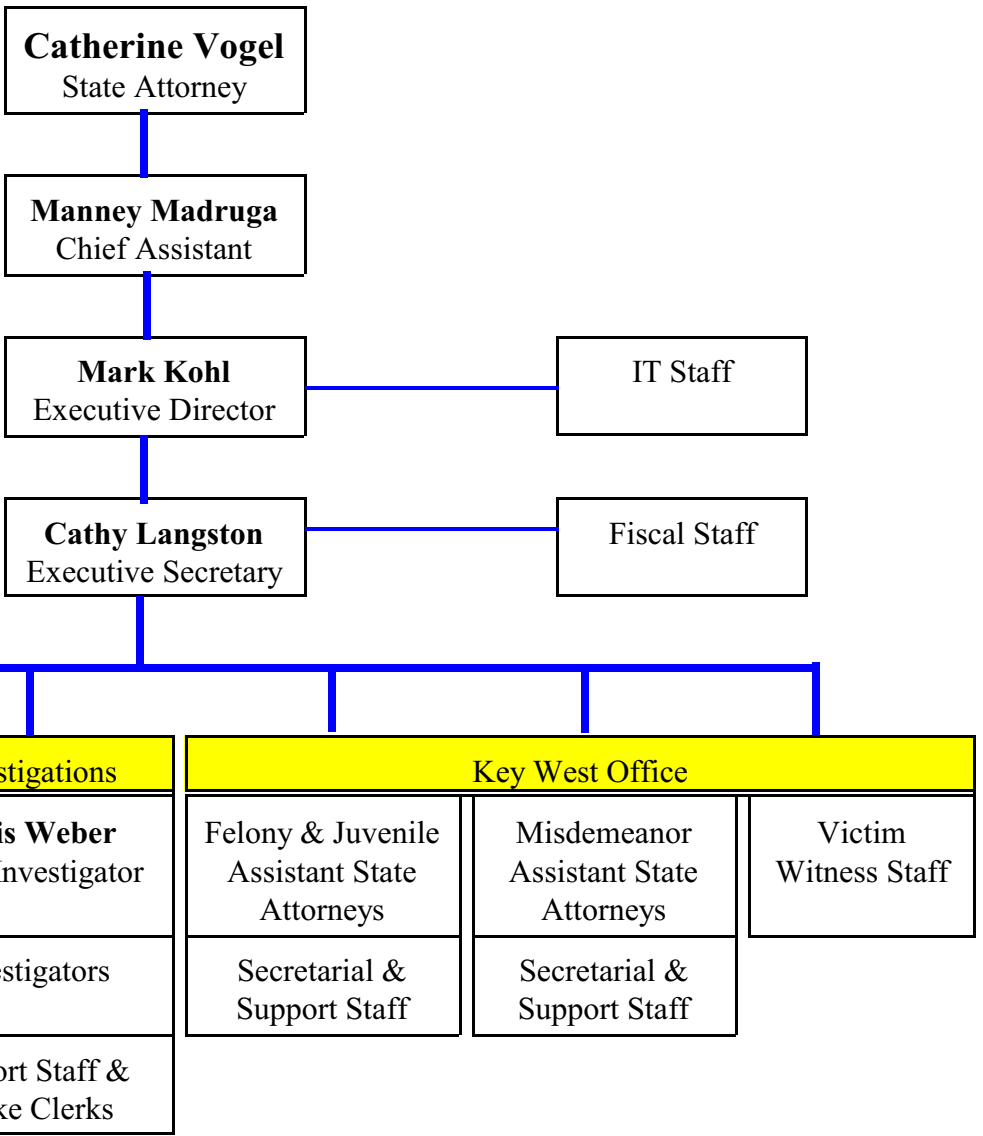
Volunteers
1 Supp

AV unit
2 Supp

**OFFICE OF STATE ATTORNEY
DAVE ARONBERG 15TH JUDICIAL CIRCUIT**

117 ASA 185 SUPPORT
302 Filled / 31 Vacancy
JULY 1, 2016

State Attorney, Sixteenth Judicial Circuit
Effective: July 1st, 2016

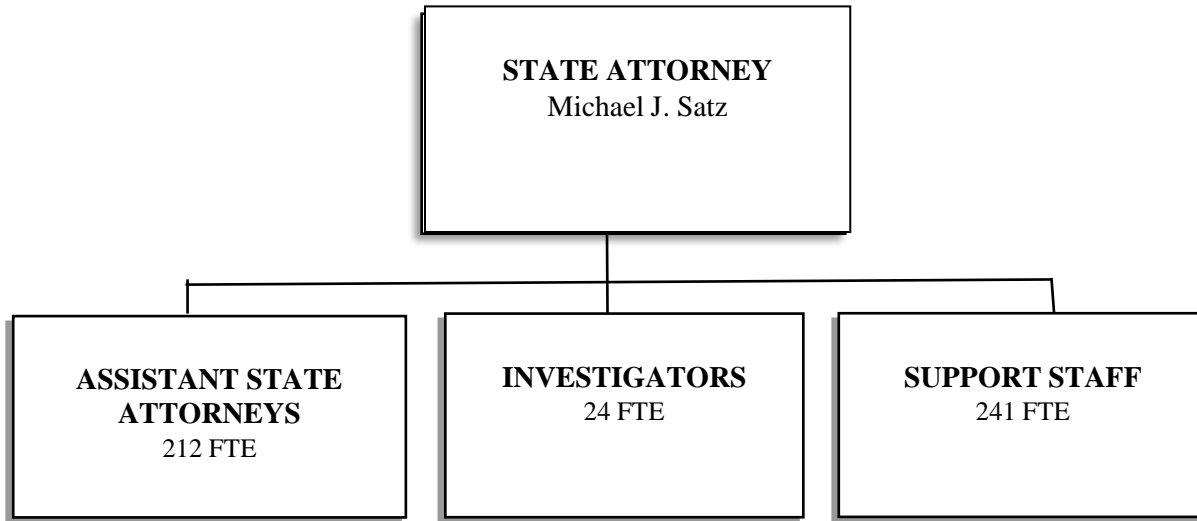


Organizational Chart

Effective July 1, 2016



OFFICE OF THE STATE ATTORNEY 17TH JUDICIAL CIRCUIT





**OFFICE OF THE STATE ATTORNEY, EIGHTEENTH JUDICIAL CIRCUIT
Brevard and Seminole Counties**

PROGRAM: PROSECUTION

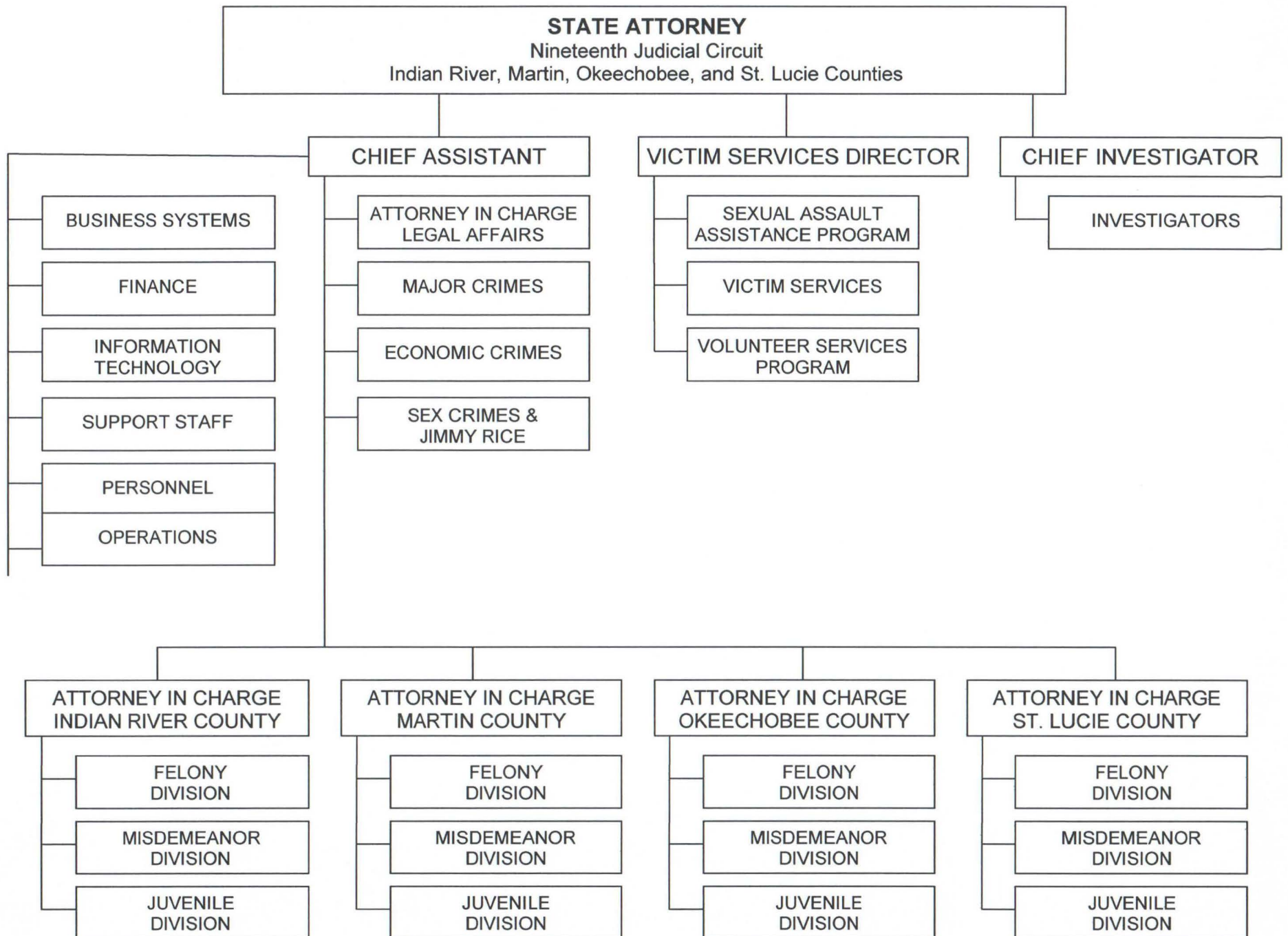
**STATE ATTORNEY
PHIL ARCHER**

**ASSISTANT
STATE
ATTORNEYS**

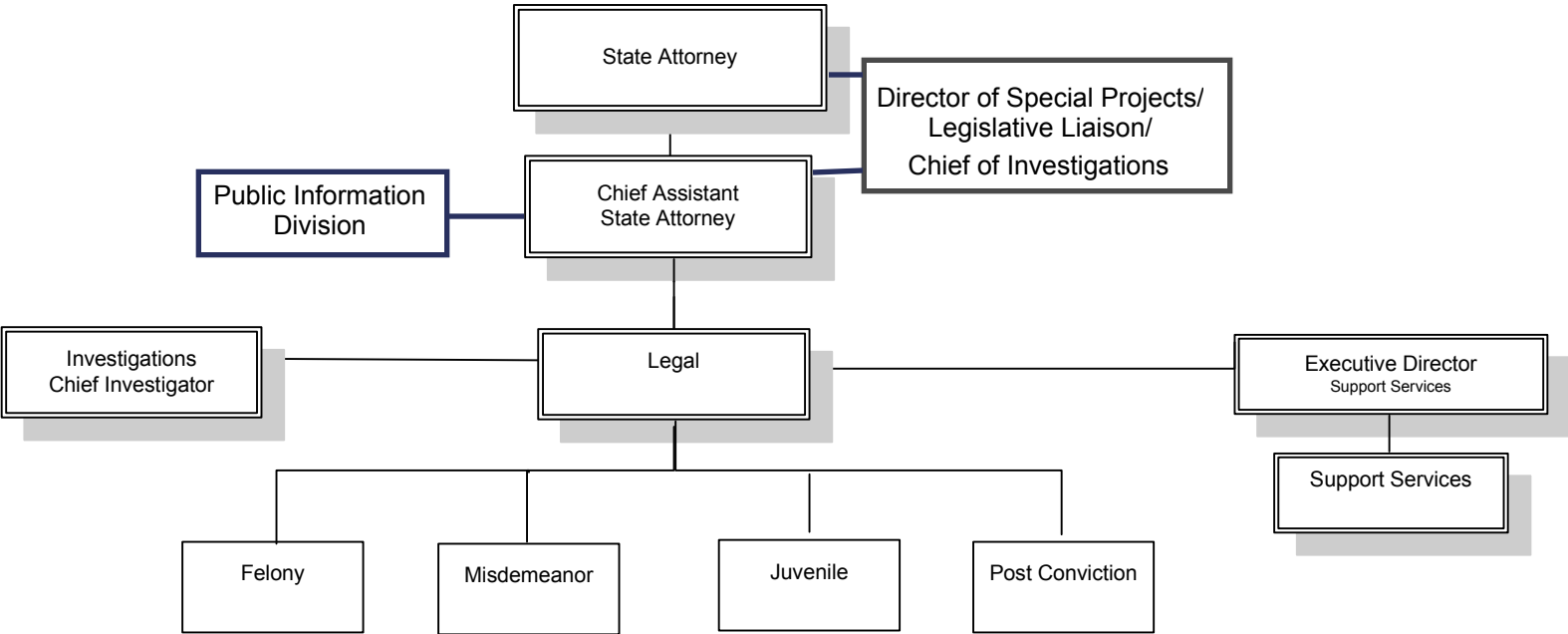
**SUPPORT
STAFF**

**Phil Archer
State Attorney**

July 1, 2016

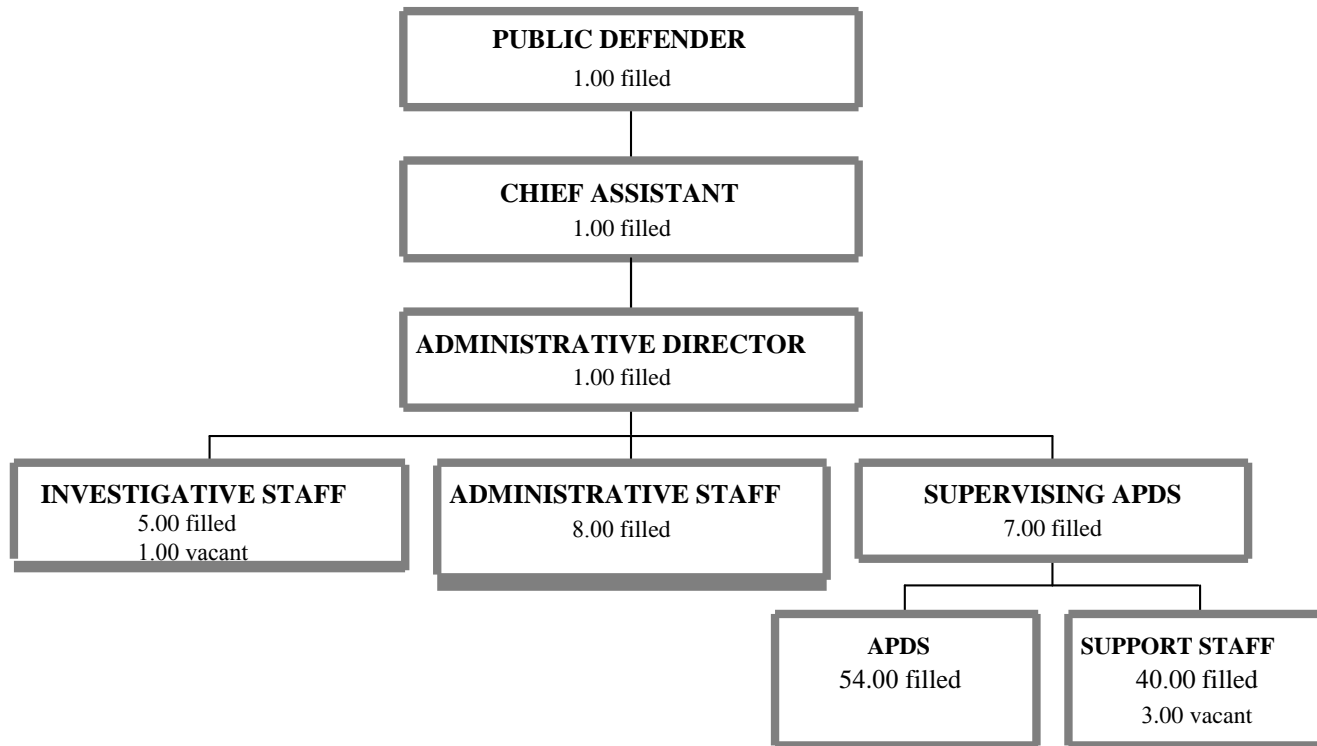


Office of the State Attorney, 20th Judicial Circuit



OFFICE OF PUBLIC DEFENDER FIRST JUDICIAL CIRCUIT ORGANIZATIONAL CHART

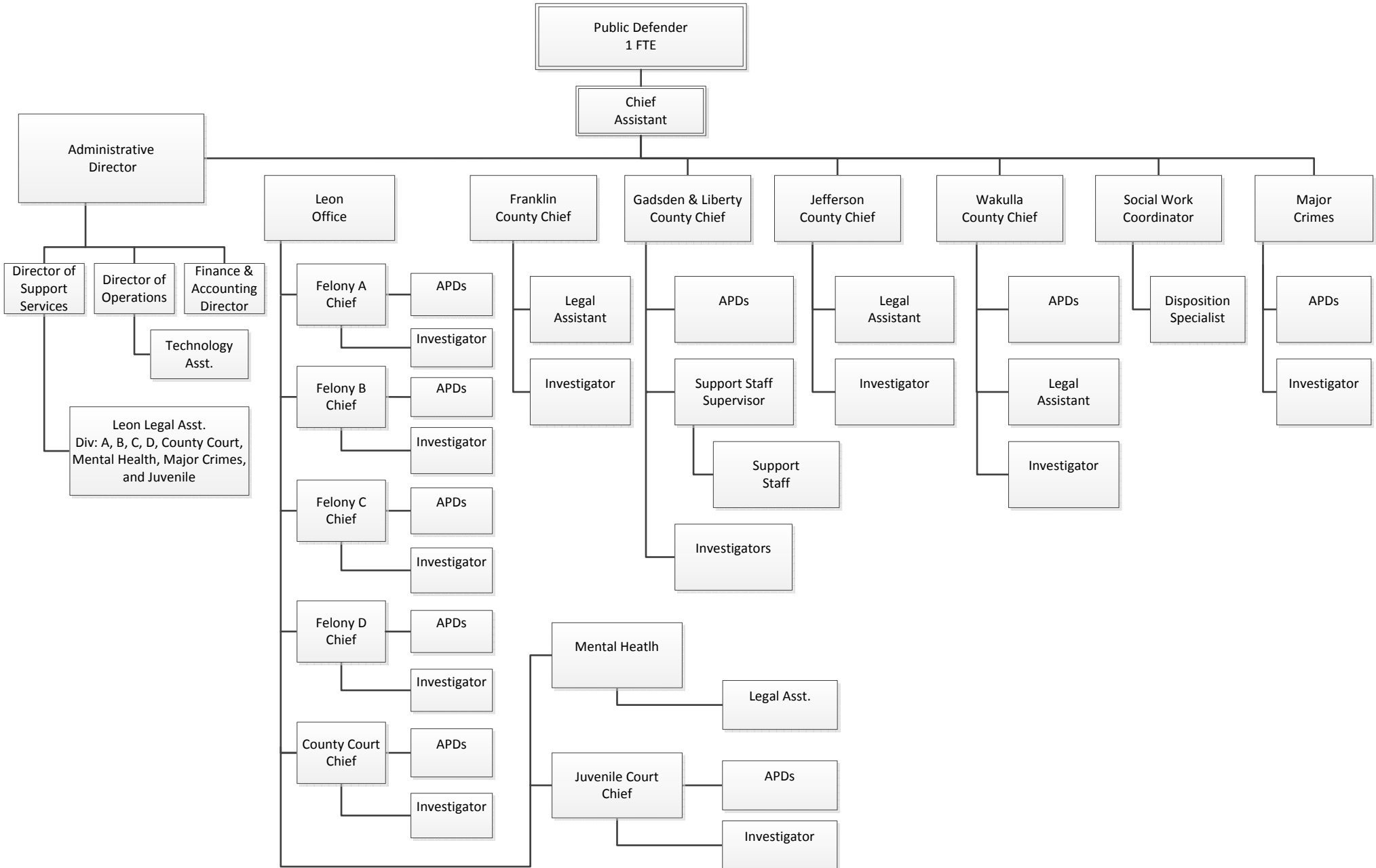
07/01/2016



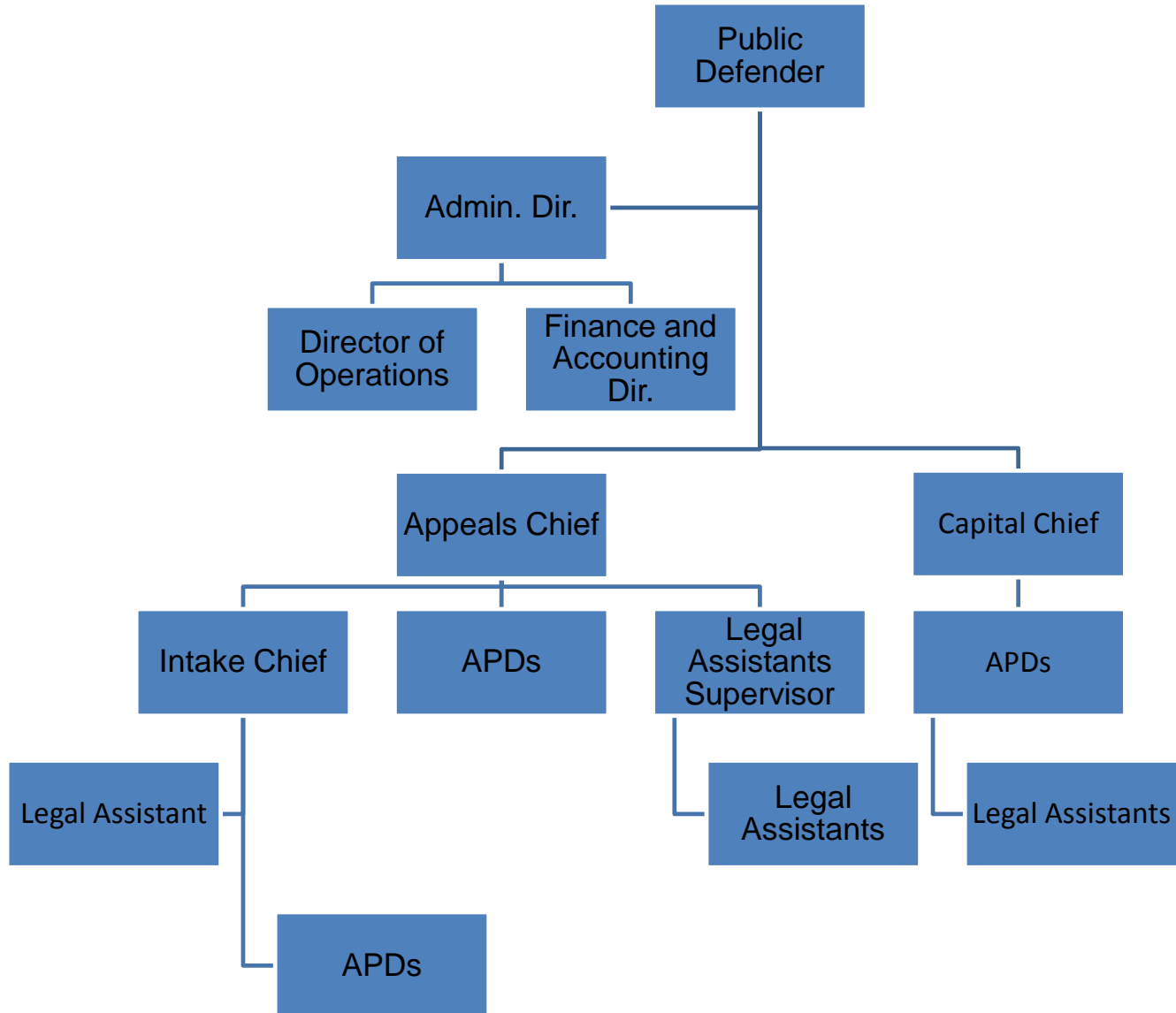
Office of the Public Defender, 2nd Judicial Circuit
Organizational Chart

Effective July 1, 2016

Hon. Nancy Daniels, Public Defender

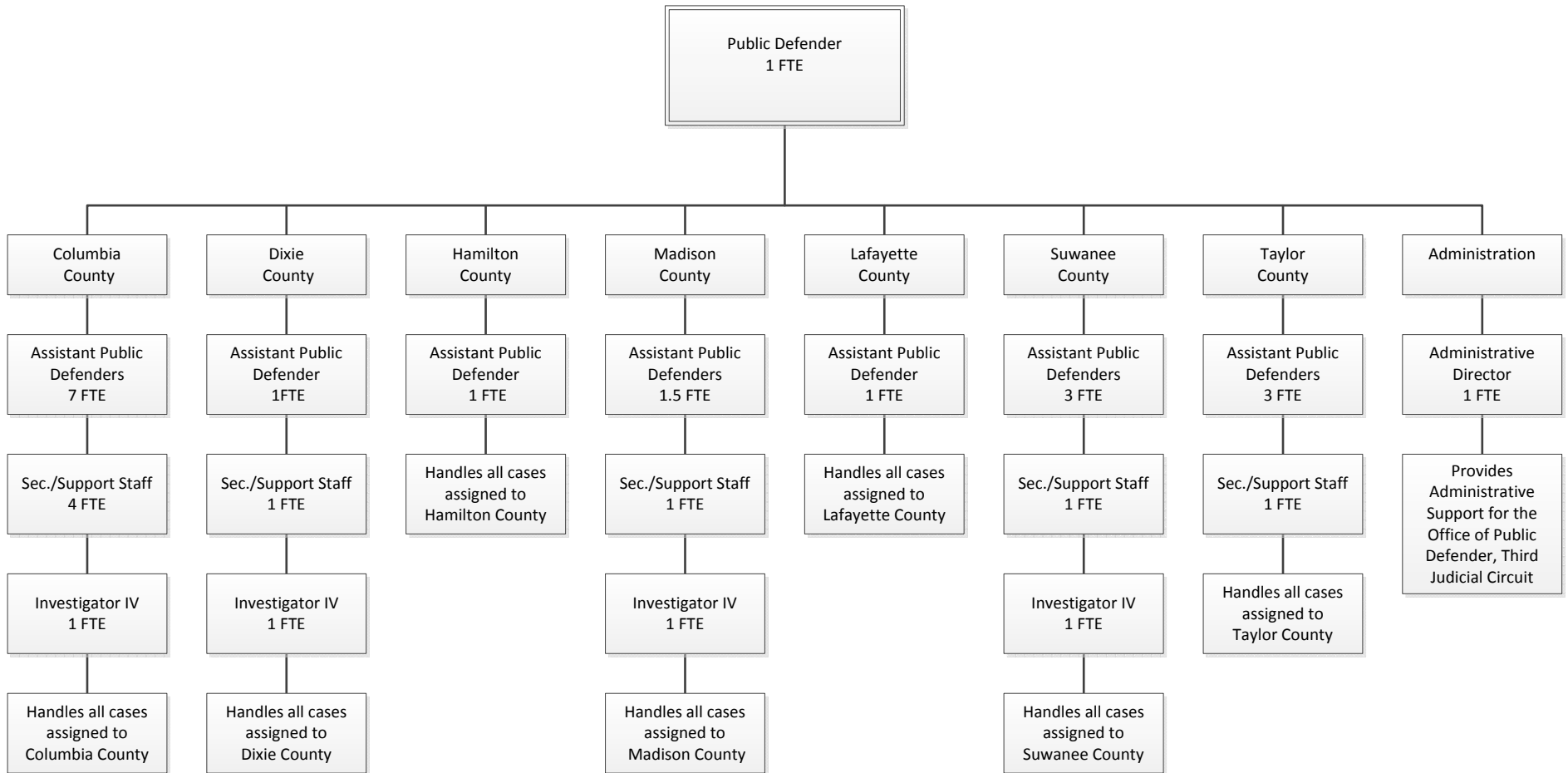


Public Defender, 2nd Judicial Circuit Appeals Division Organizational Chart



Office of the Public Defender, 3rd Judicial Circuit
Effective July 1, 2016

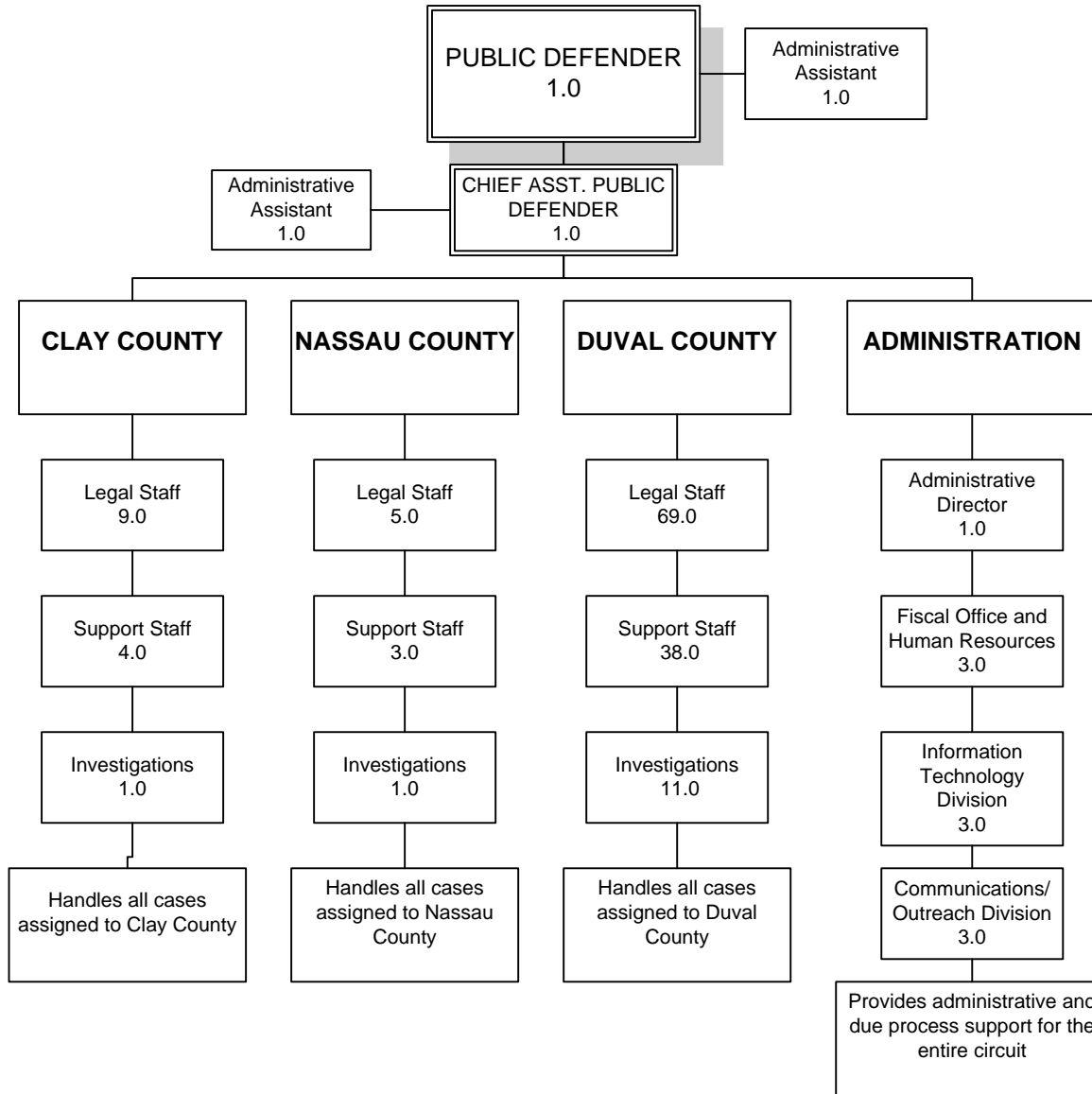
Hon. Blair Payne, Public Defender
FTE 31.50



**SCHEDULE X
ORGANIZATIONAL CHART**

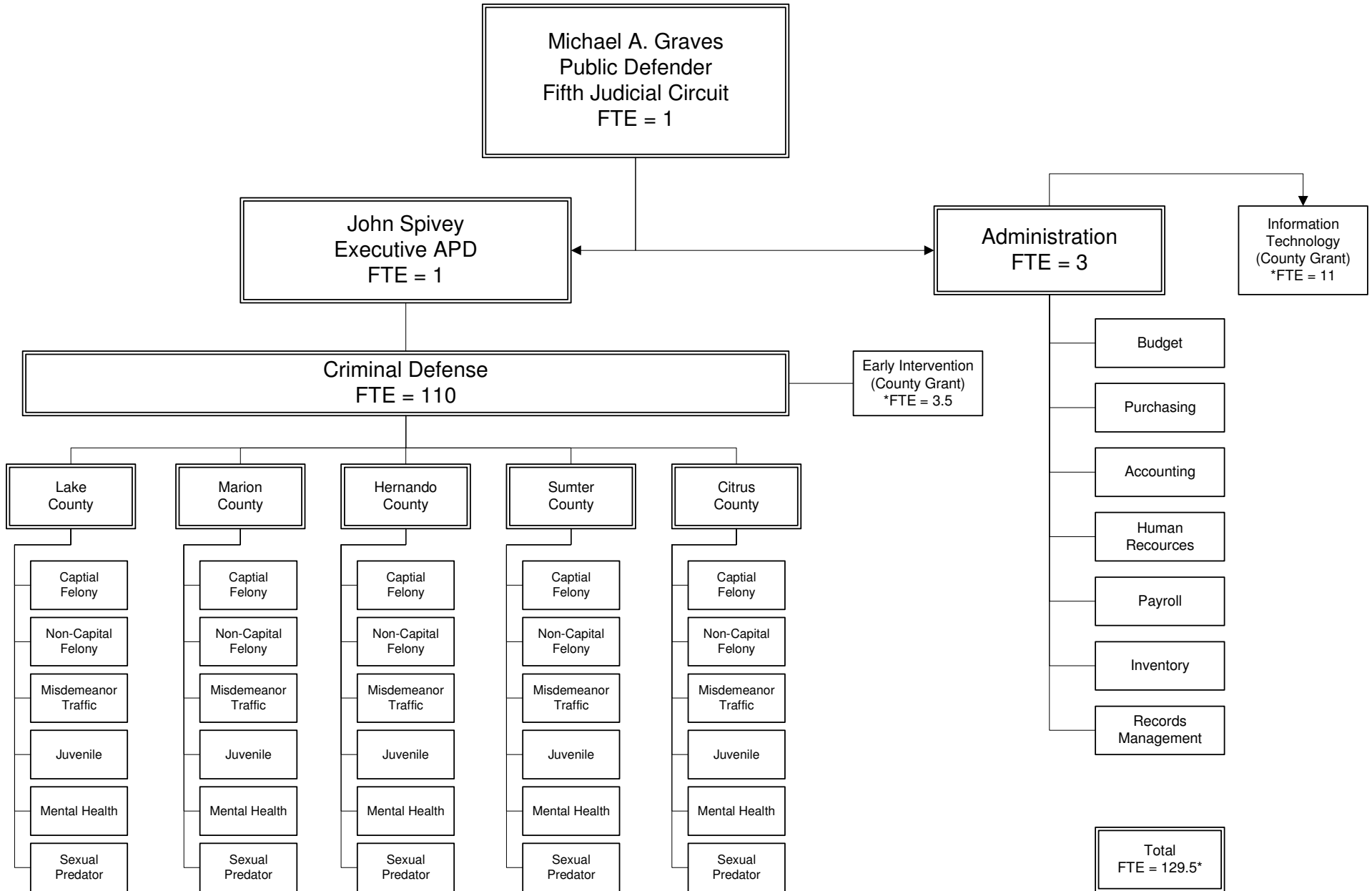
Office of the Public Defender, Fourth Judicial Circuit of Florida
Matt Shirk, Public Defender

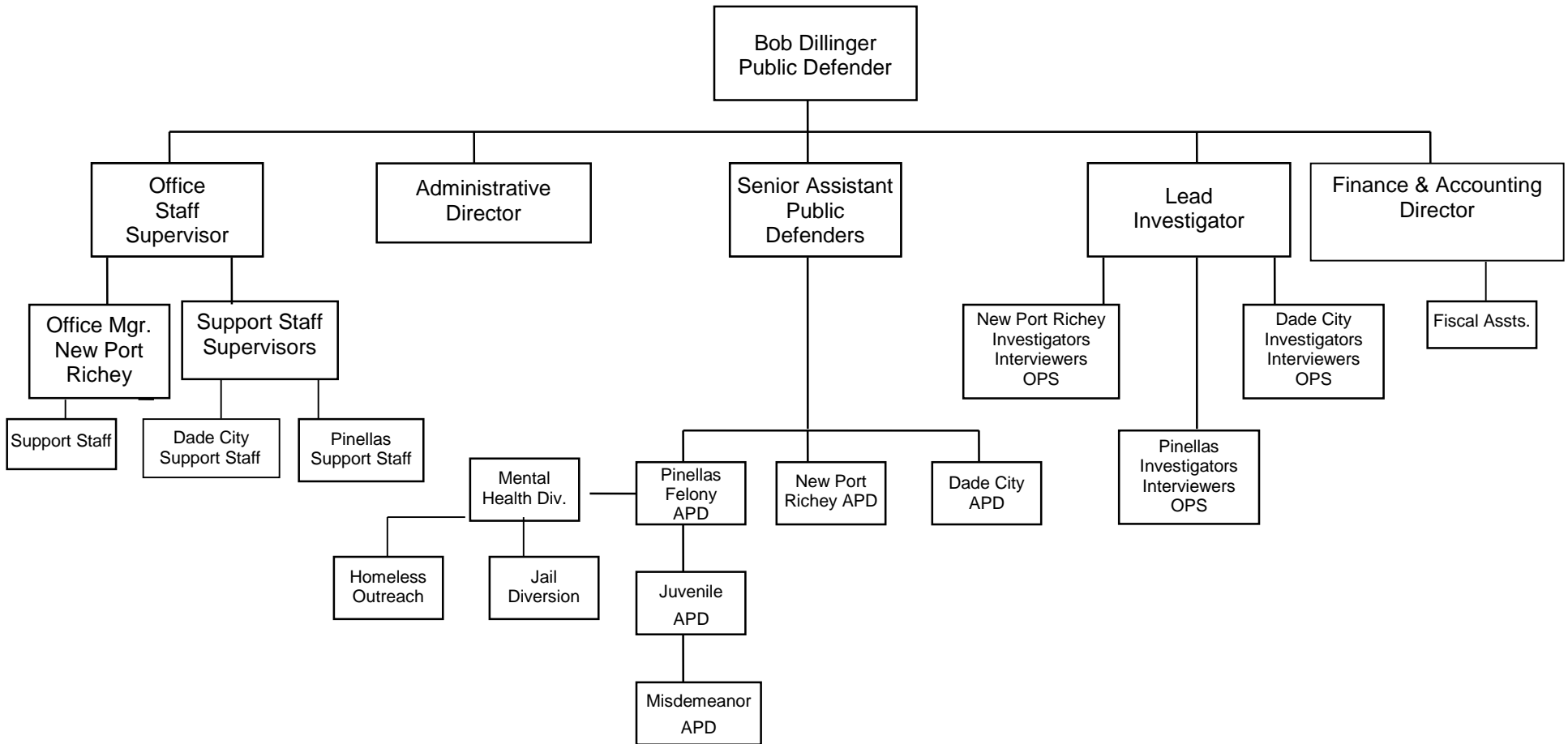
FY 2016-17
Total FTE's: 155



2016/2017 Fiscal Year

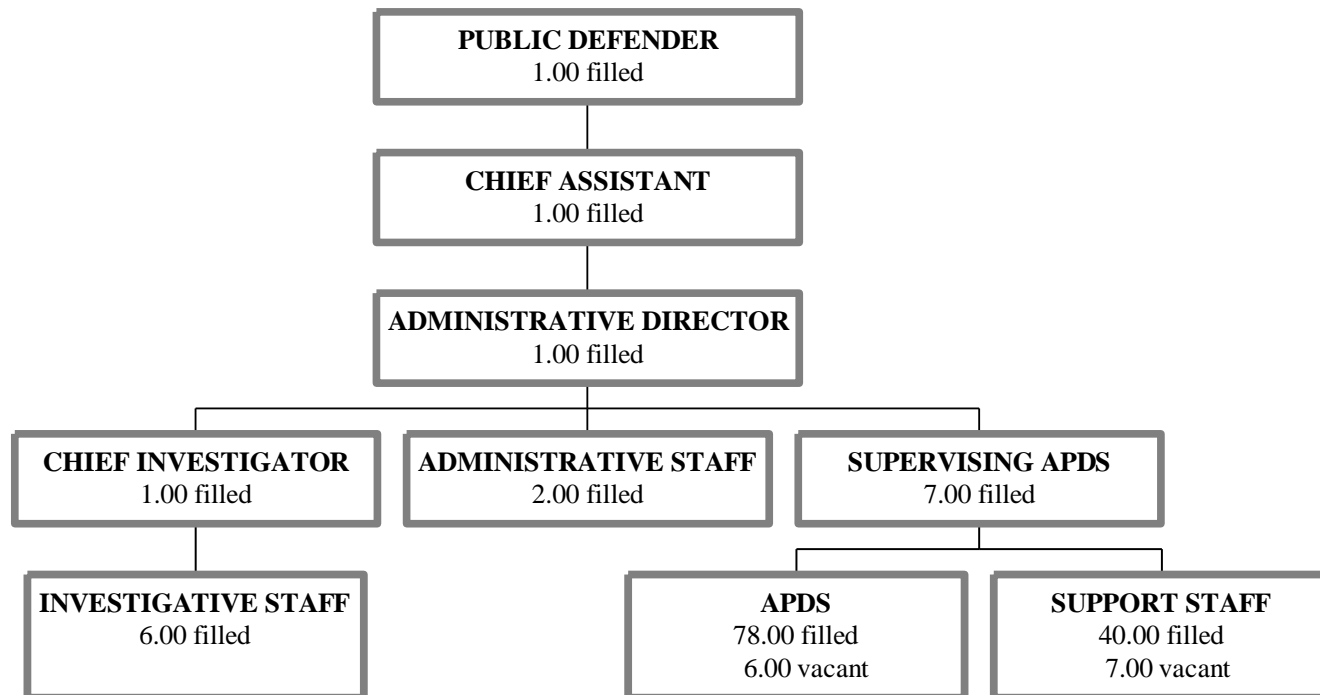
As of July 1, 2016



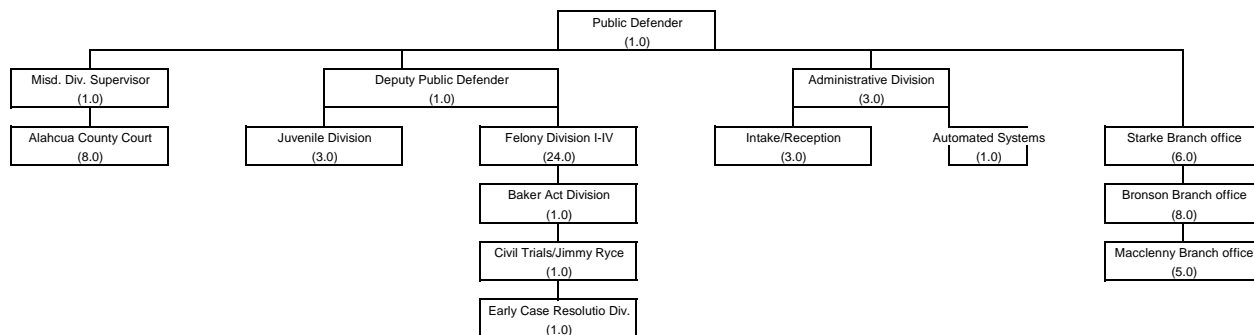


OFFICE OF PUBLIC DEFENDER SEVENTH JUDICIAL CIRCUIT ORGANIZATIONAL CHART

07/01/2016



**PUBLIC DEFENDER, 8TH CIRCUIT
ORGANIZATIONAL CHART AS OF JULY 1, 2015 (67.5 FTE)**



AUTHORITY AND DESCRIPTION OF DUTIES

Section 27.50, Florida Statutes, provides that there shall be a Public Defender for each of the judicial circuits of the State who shall be elected at the general election by the qualified electors of the circuit. The duties of the Public Defender as prescribed by Chapter 27, Part III, Florida Statutes, include representing, without additional compensation, any person who is determined by the court to be indigent as provided in Section 27.52, Florida Statutes, and who is: (1) under arrest for, or is charged with, a felony; (2) under arrest for, or is charged with a misdemeanor, a violation of Chapter 316, Florida Statutes, which is punishable by imprisonment, or a violation of a municipal or county ordinance in the county court, unless the court, prior to trial, files in the case a statement in writing that the defendant will not be imprisoned if he is convicted; (3) alleged to be a delinquent child pursuant to a petition filed before a circuit court; or (4) sought by petition filed in such court to be involuntarily placed as a mentally ill person or sexually violent predator or involuntarily admitted to residential services as a person with development disabilities.

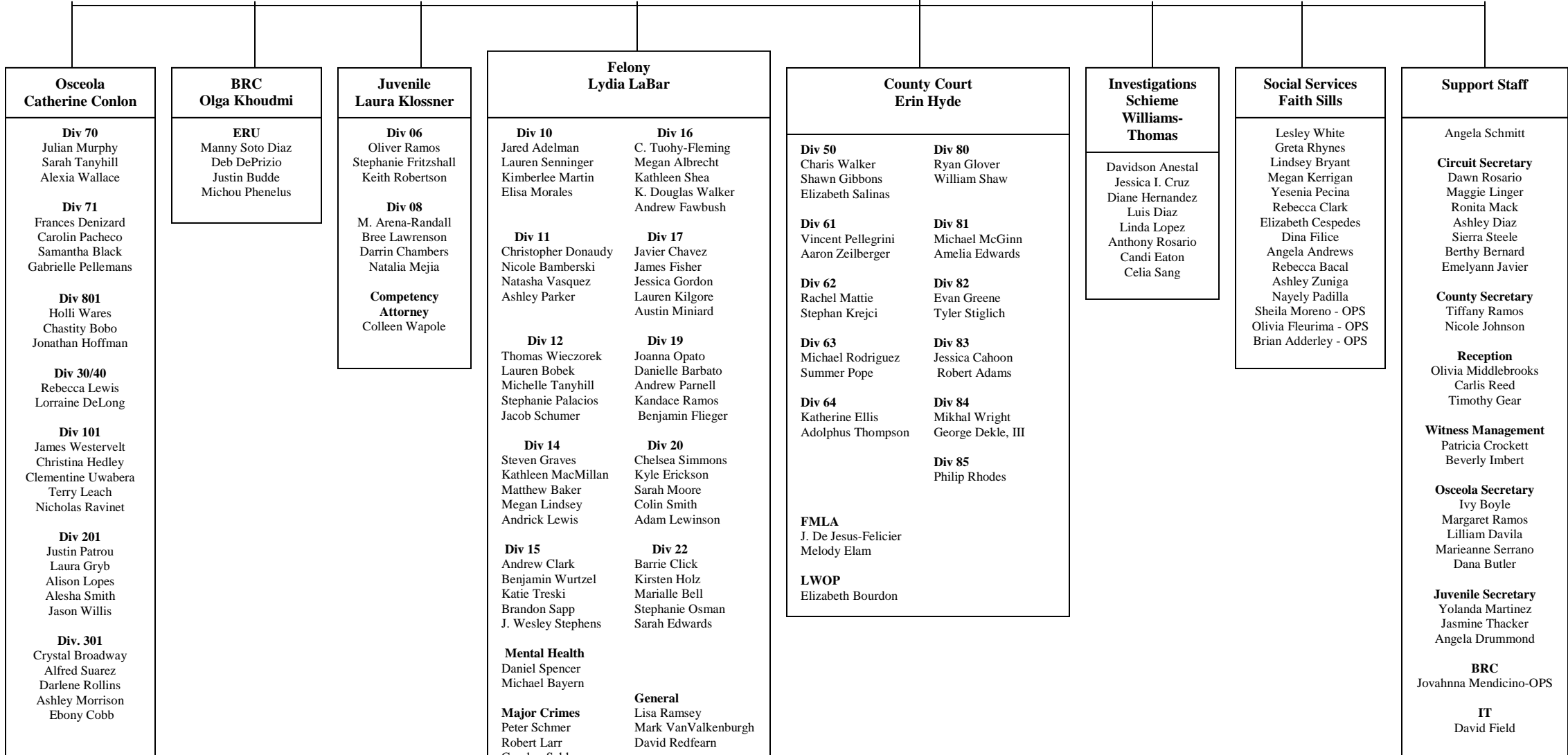
Stacy Scott is the Public Defender for the Eighth Judicial Circuit and is responsible for performing the duties described above, as provided by law, in Alachua, Baker, Bradford, Gilchrist, Levy and Unions Counties. Offices are maintained at Gainesville in Alachua County, Starke, in Bradford County, Macclenny, in Baker County, and Bronson in Levy County.

**PUBLIC DEFENDER
ROBERT WESLEY**

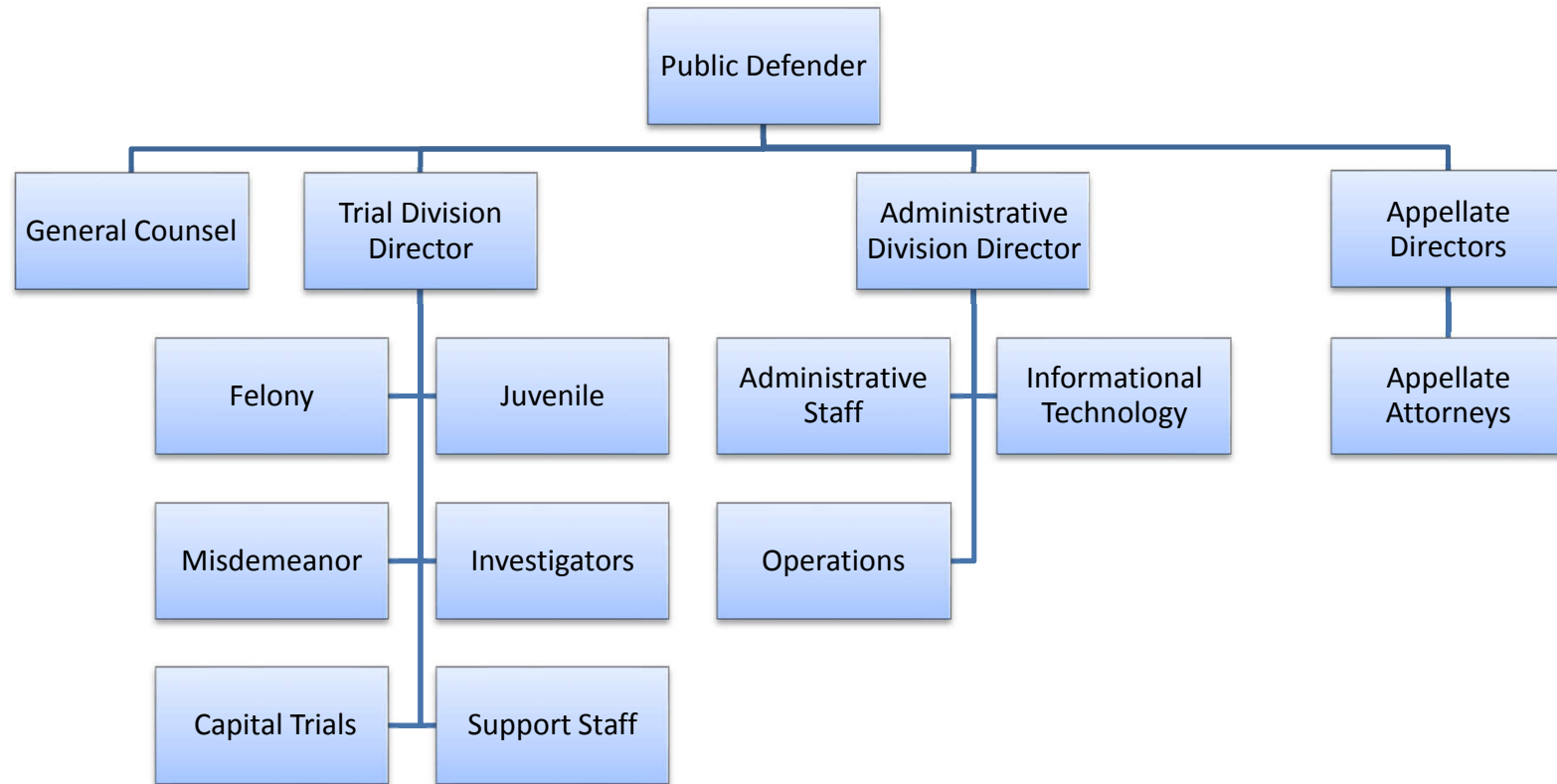
**Chief Asst. Public
Defender
Melissa Vickers**

**Administration
To-Lan Trinh-Le**

Diem Cao
Jill Reid



**OFFICE OF THE PUBLIC DEFENDER
TENTH JUDICIAL CIRCUIT
ORGANIZATIONAL CHART
*As of July 1, 2016***



Trials 115 FTE
Appeals 50 FTE

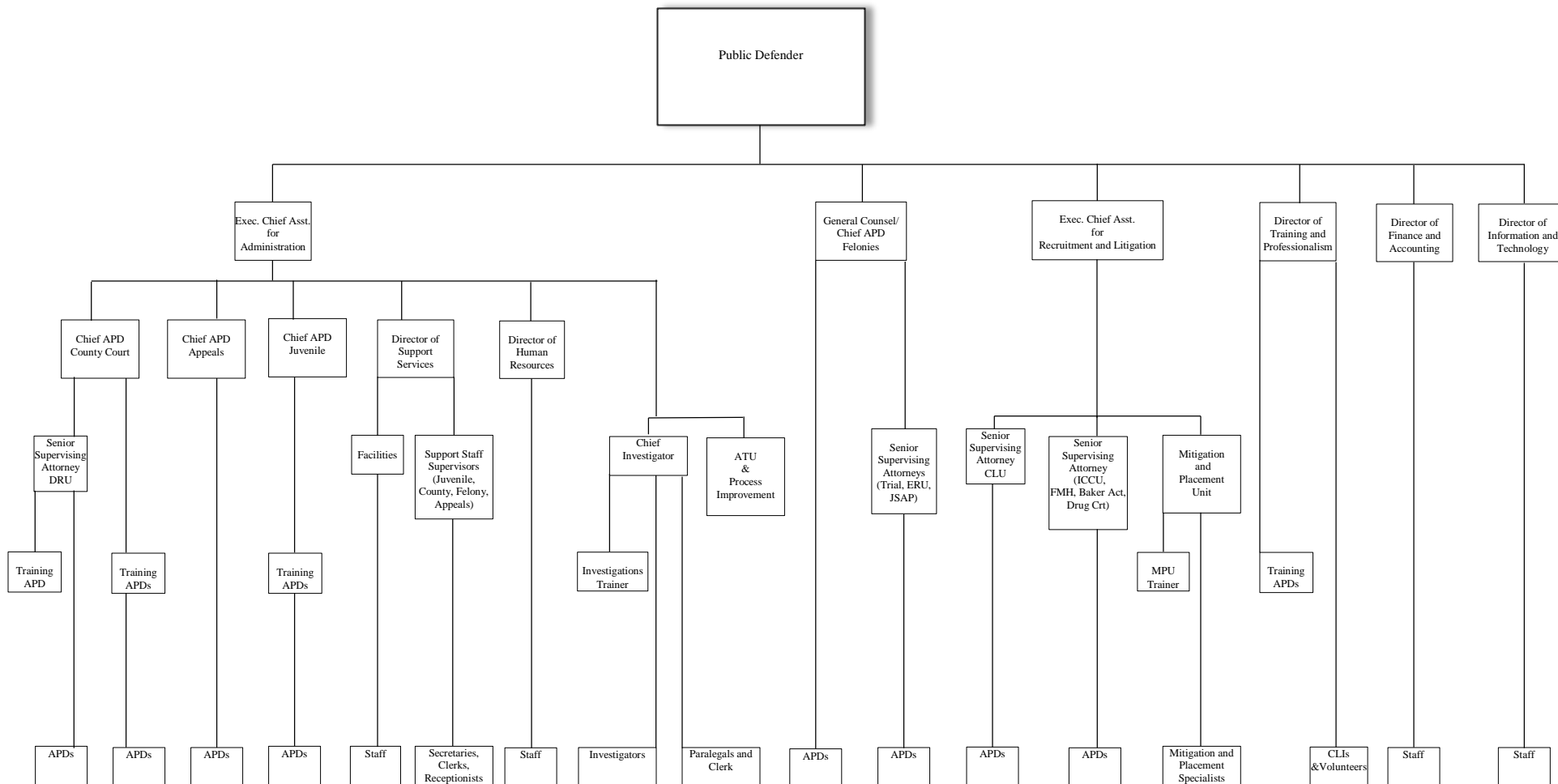


LAW OFFICES OF THE PUBLIC DEFENDER
Eleventh Judicial Circuit of Florida

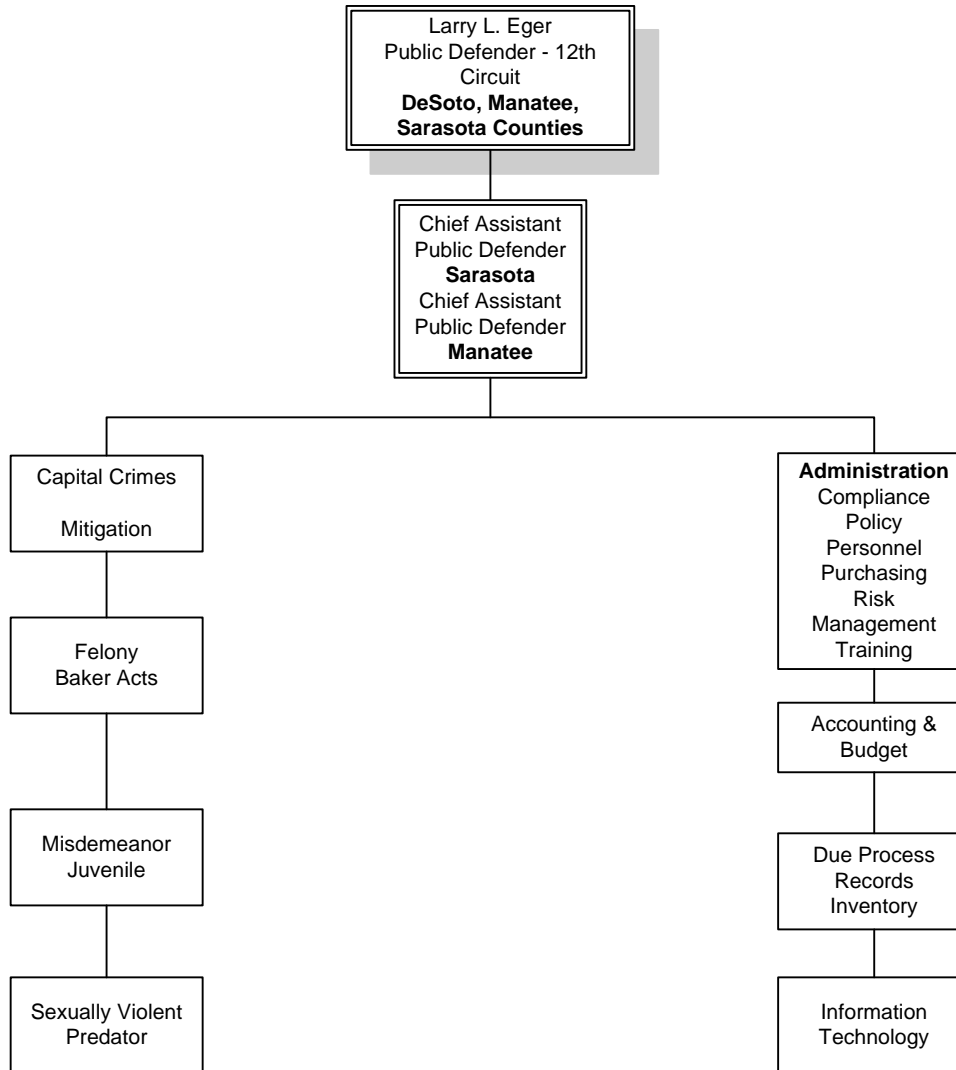


Revised: July 1, 2016

Organizational Chart

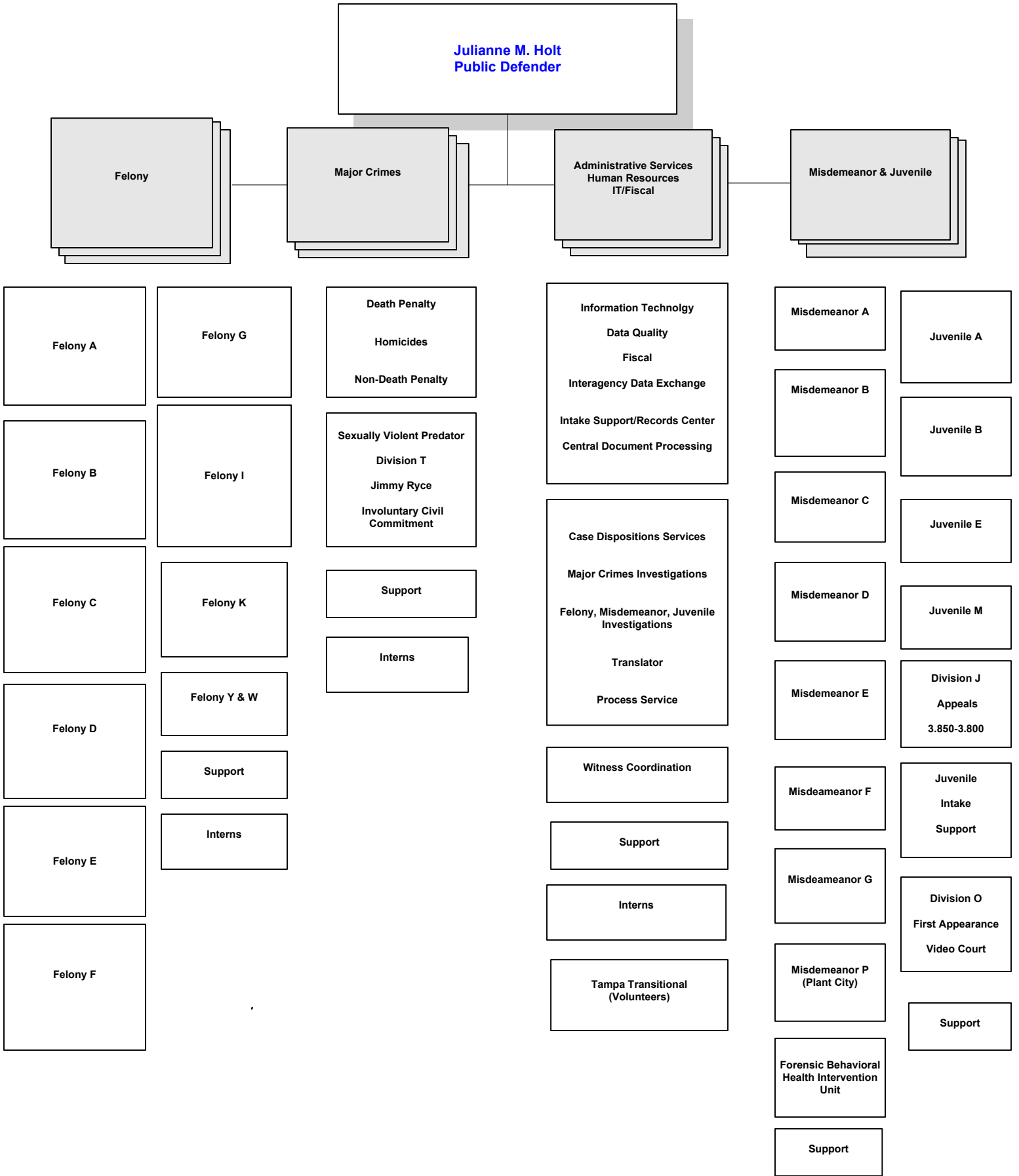


**Office of the
Public Defender
Twelfth Judicial
Circuit
July 1, 2016**

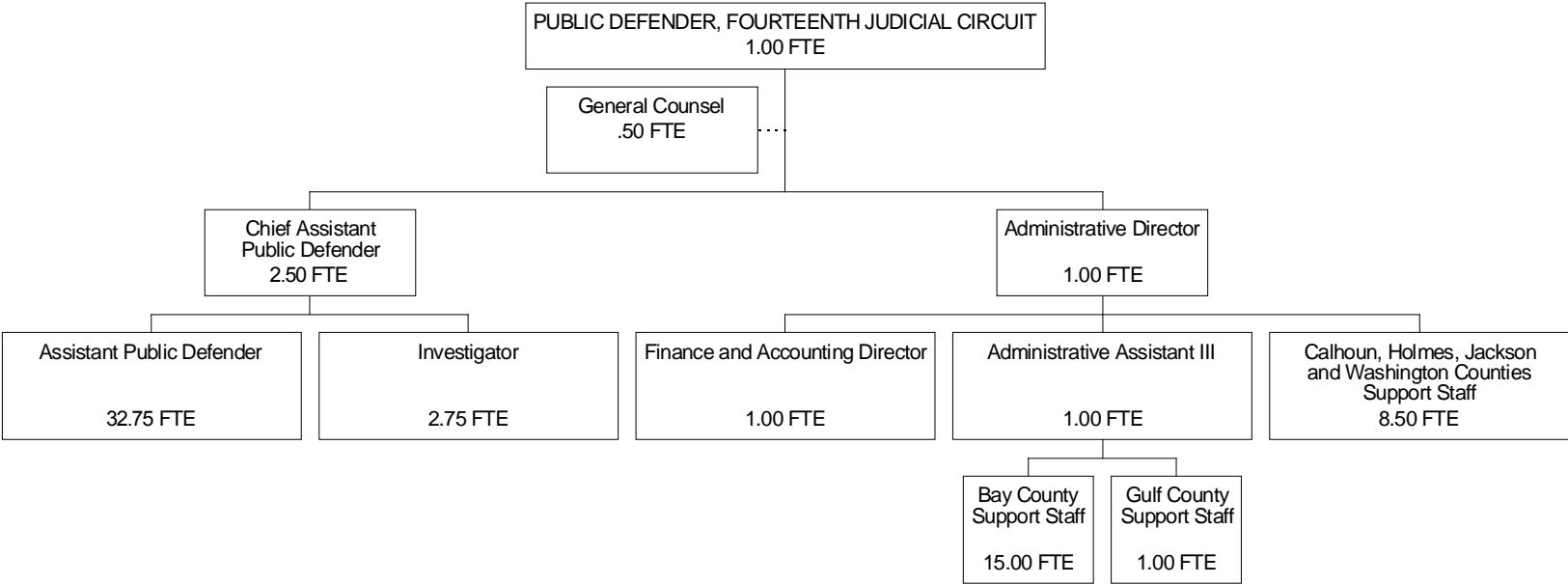


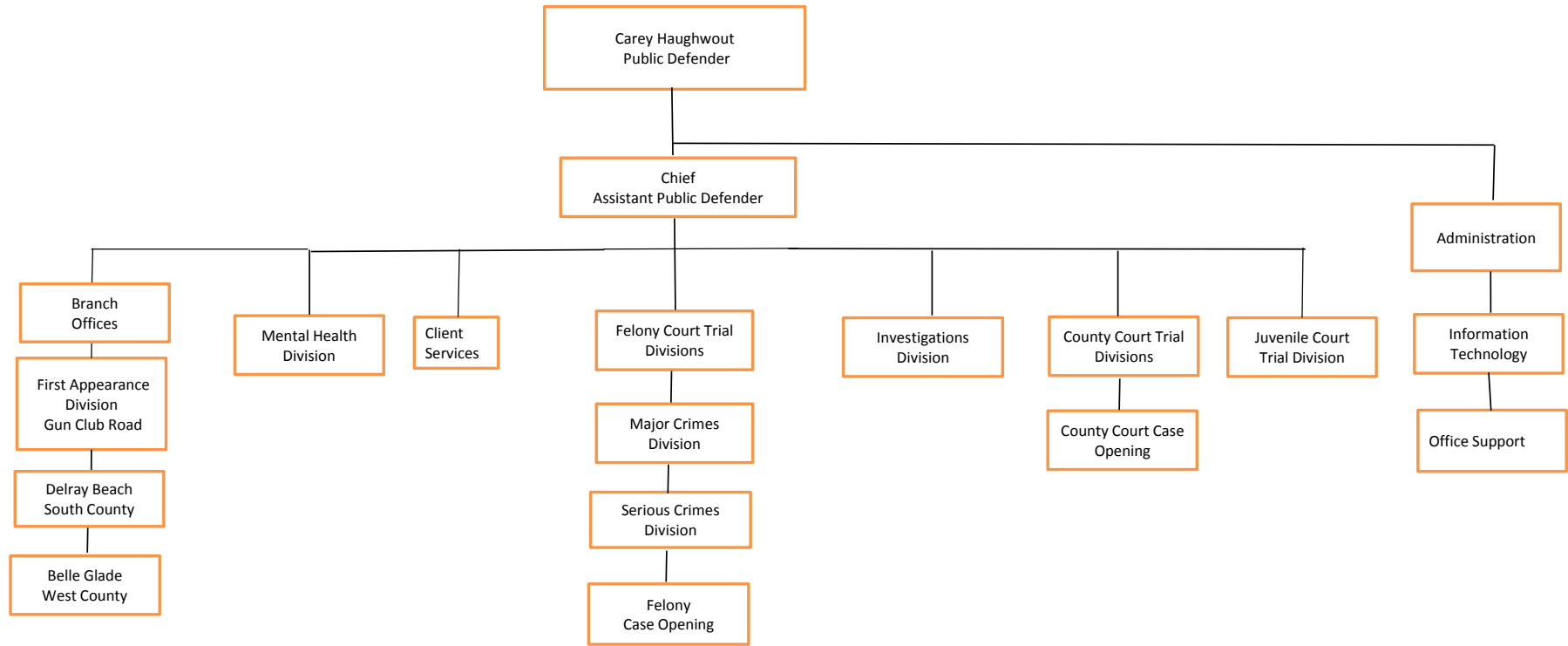
**97.5 FTE Positions
Appropriated**

**Julianne M. Holt
Public Defender**

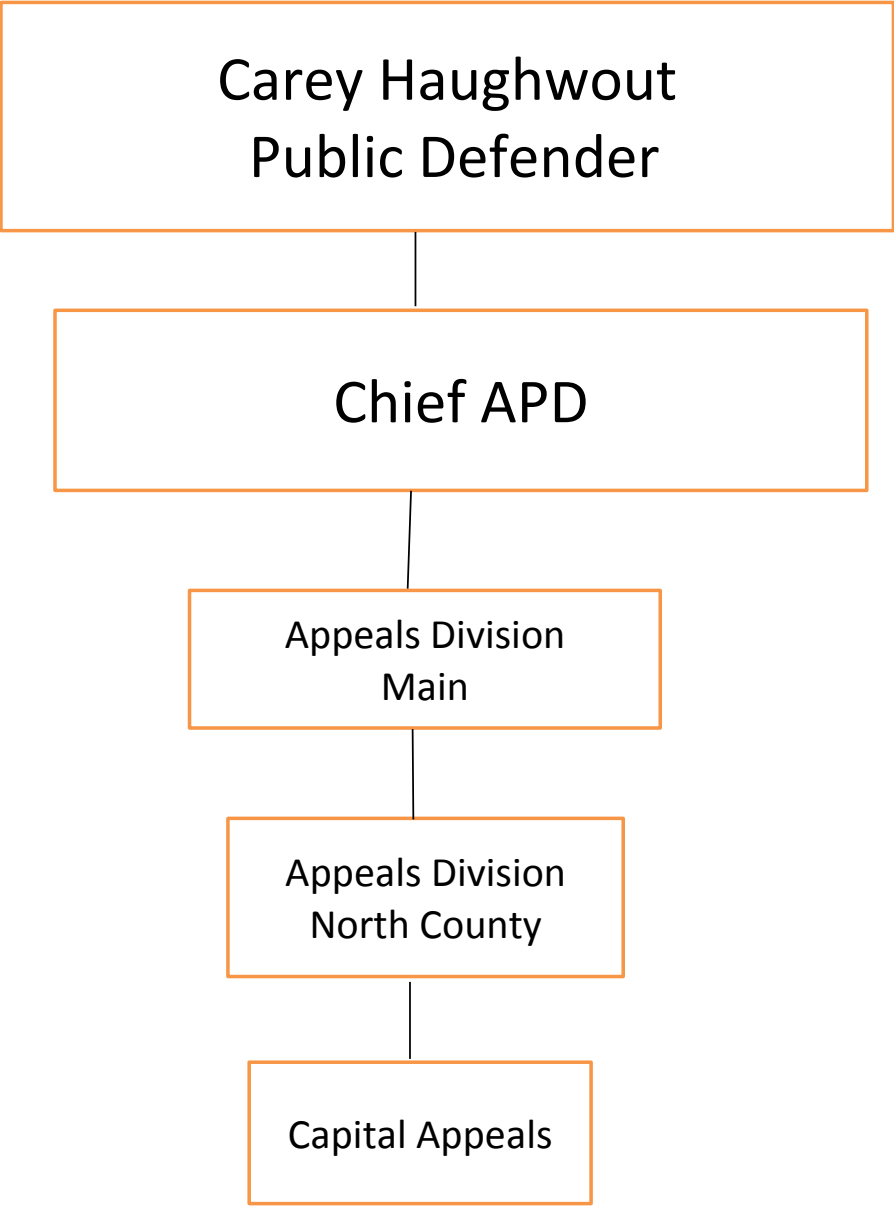


**OFFICE OF PUBLIC DEFENDER
FOURTEENTH JUDICIAL CIRCUIT
APPROVED FTE: 67.00**



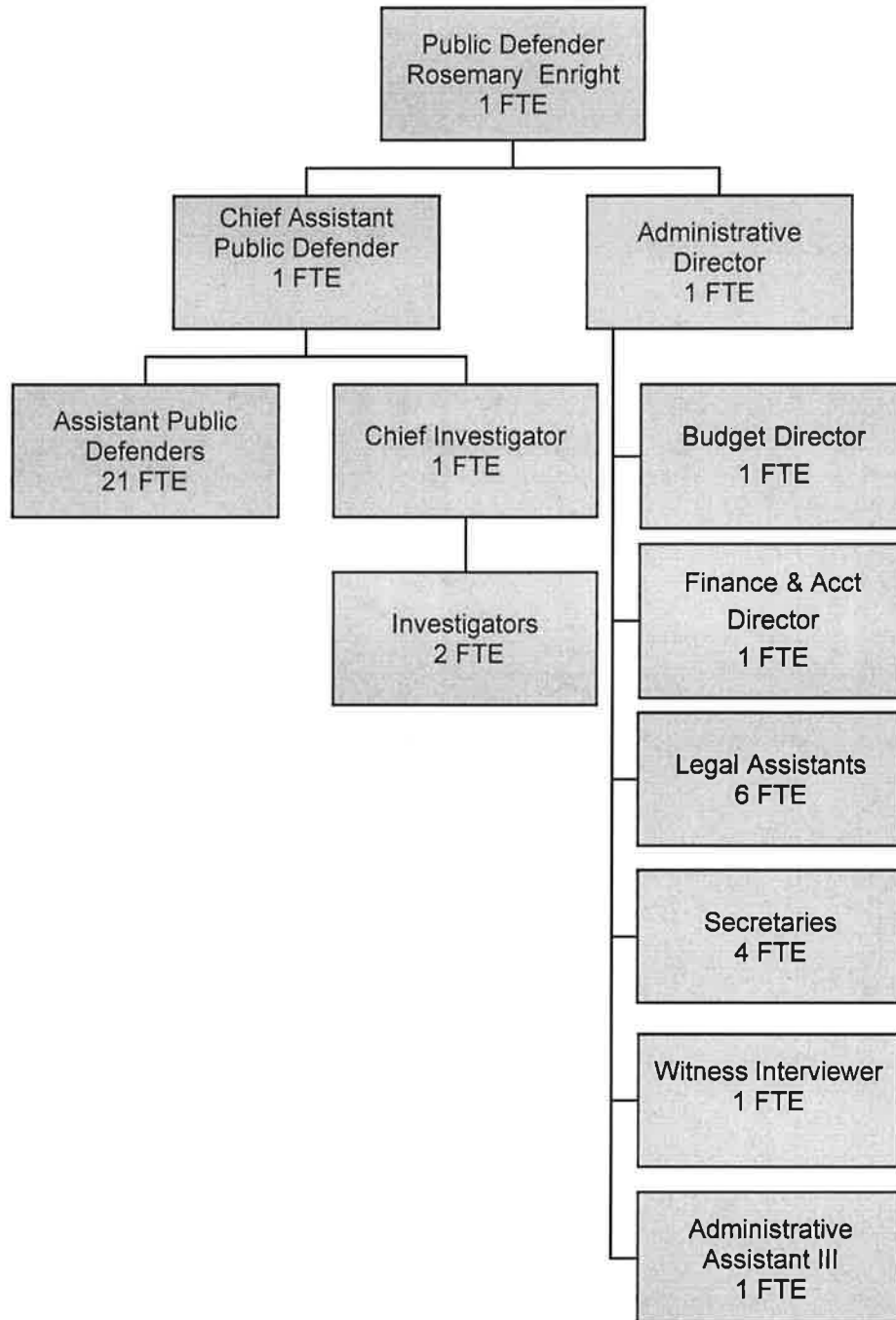


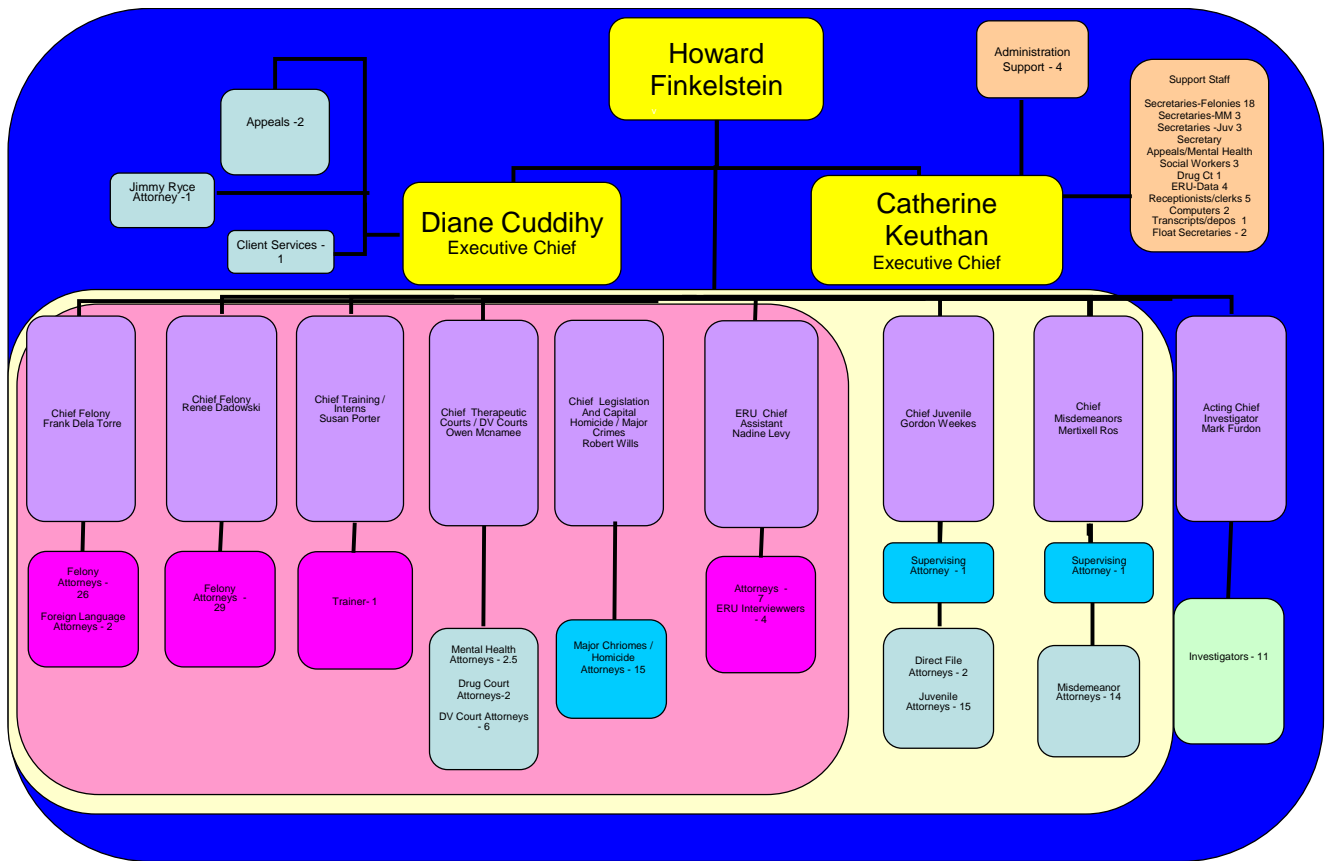
PUBLIC DEFENDER'S OFFICE, 15TH JUDICIAL CIRCUIT
193.00 FTE POSITIONS STATE FUNDED
 Effective July 1, 2016



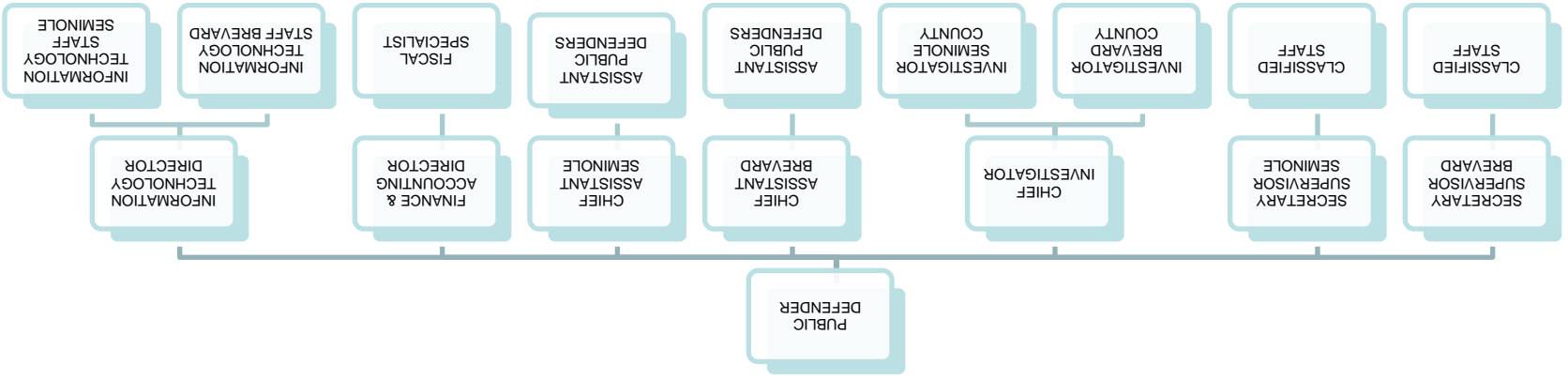
PUBLIC DEFENDER'S APPELLATE OFFICE, 15TH JUDICIAL CIRCUIT
37.00 FTE POSITIONS STATE FUNDED
Effective: July 1, 2016

OFFICE OF THE PUBLIC DEFENDER
SIXTEENTH JUDICIAL CIRCUIT
July 1, 2016

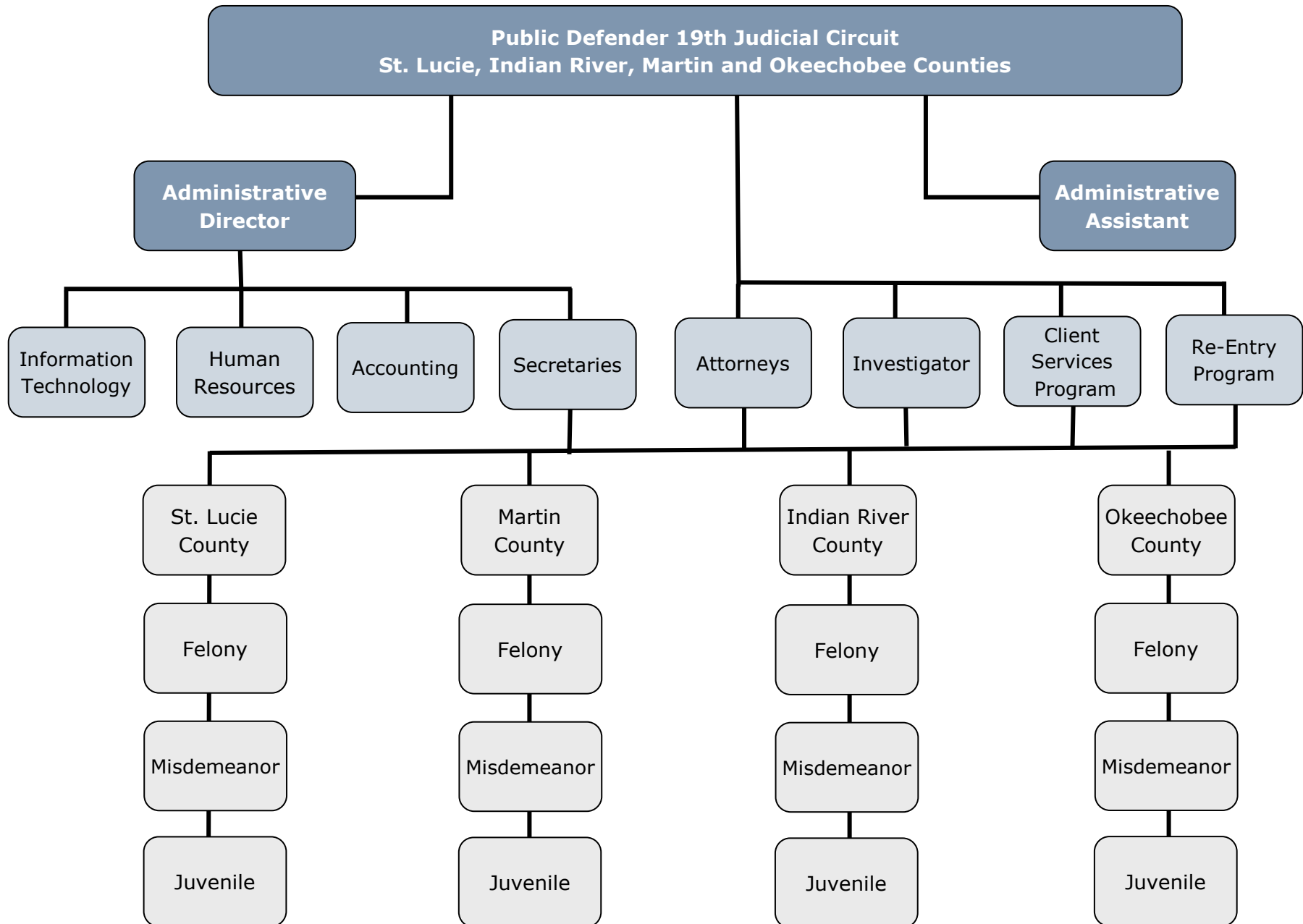




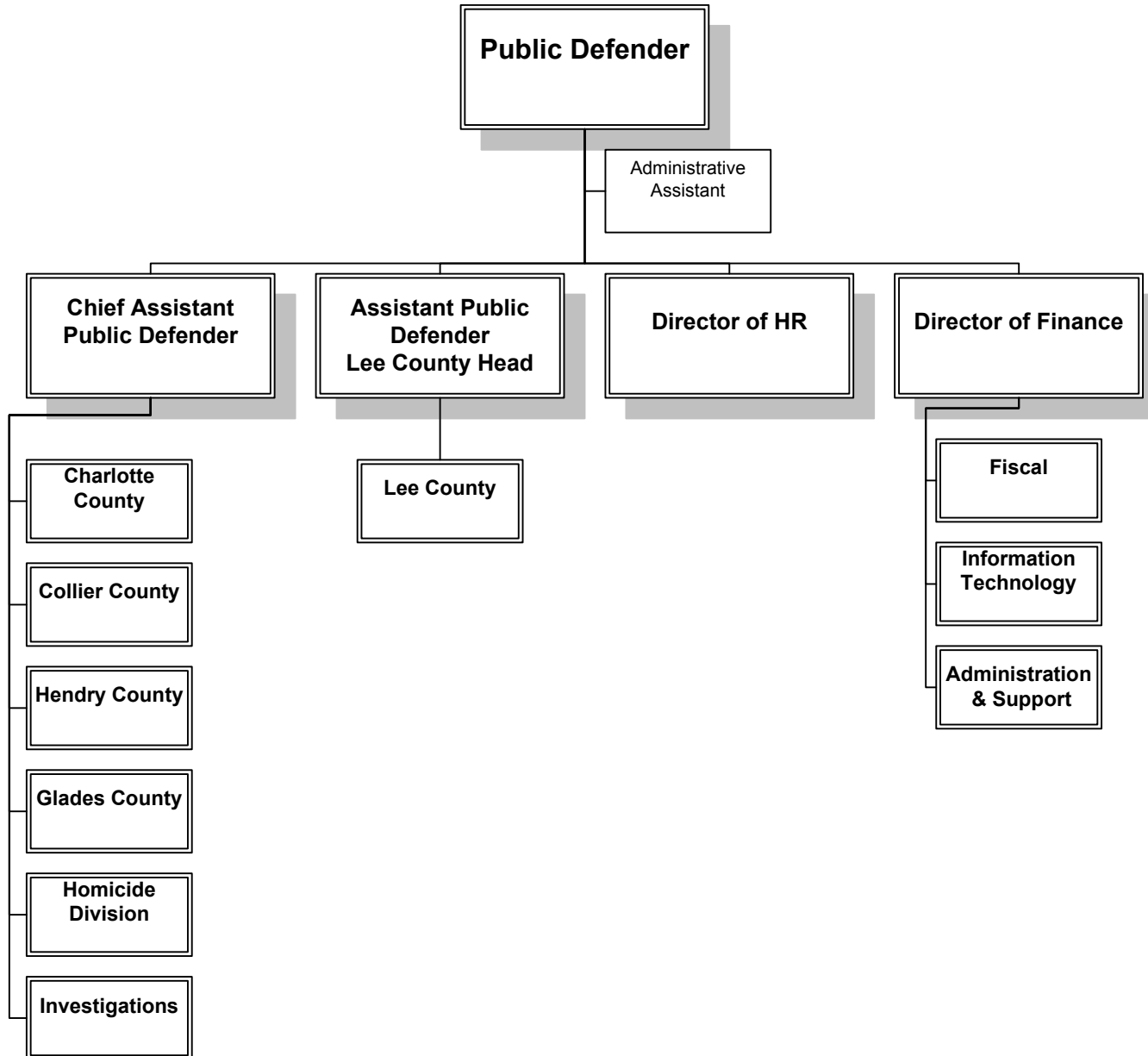
PUBLIC DEFENDER, EIGHTEENTH JUDICIAL CIRCUIT



119 FTE POSITIONS STATE FUNDED



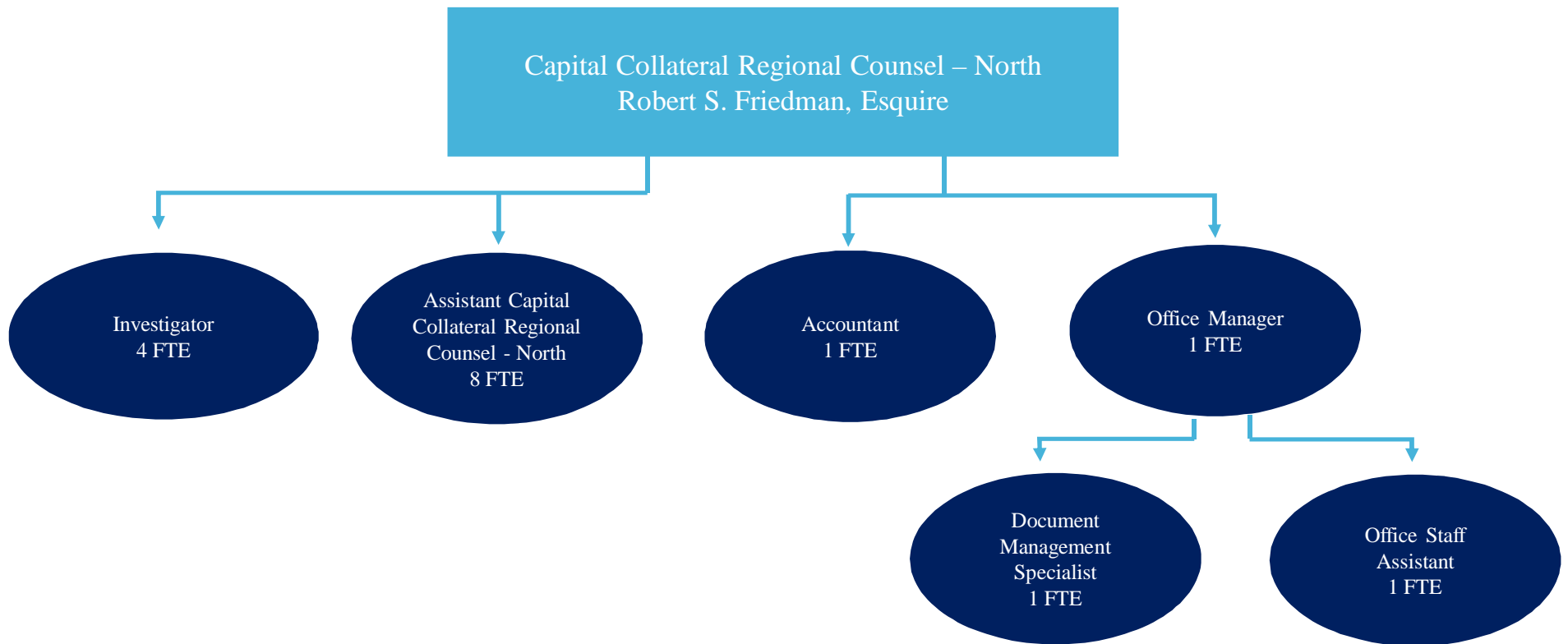
**Law Offices of Kathleen A. Smith
Public Defender – 20th Judicial Circuit
Organization Chart
As of July 1, 2016**



Authorized FTEs 140.0

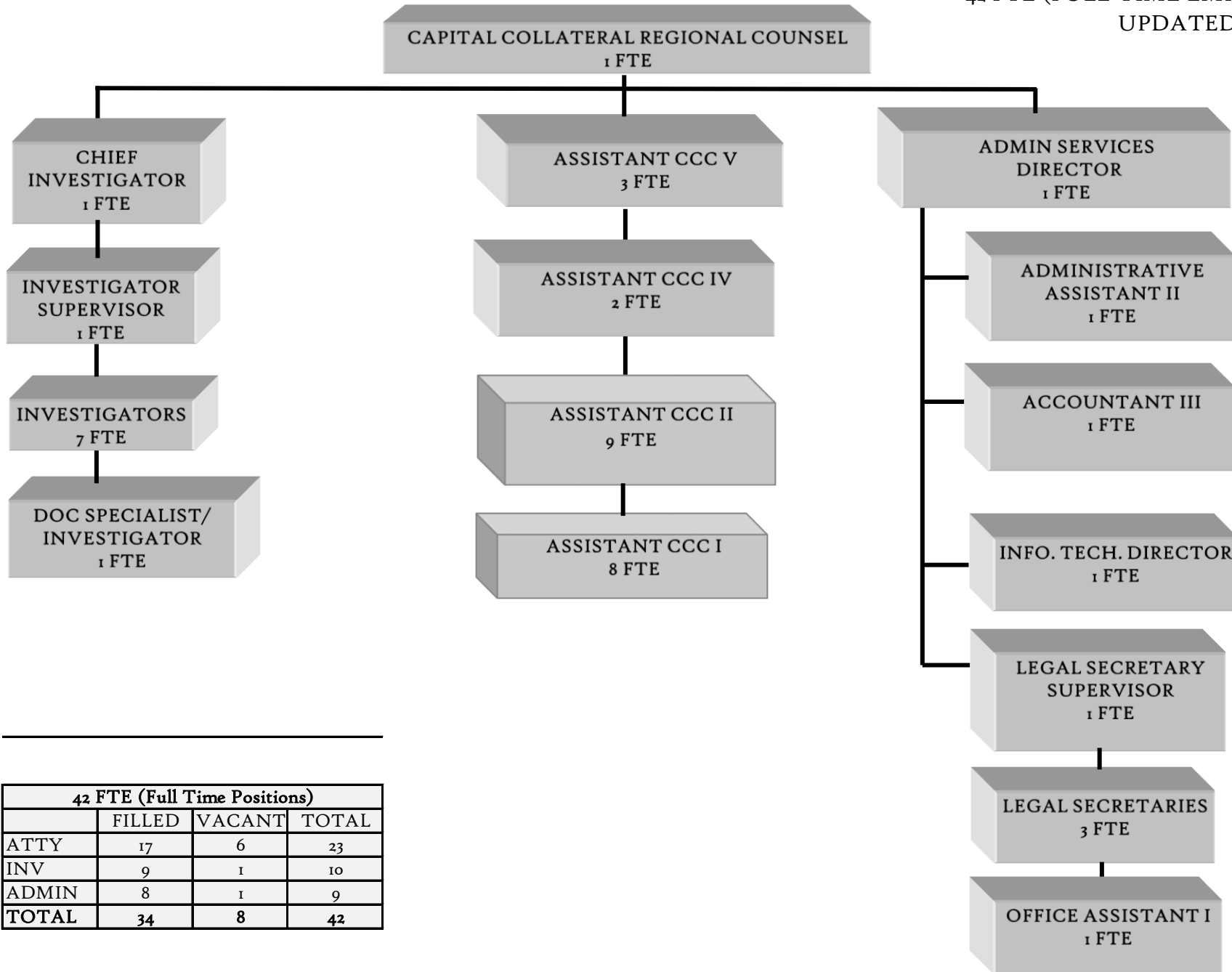
Capital Collateral Regional Counsel – North

Office Flow Chart FY 2016-17



CAPITAL COLLATERAL REGIONAL COUNSEL - MIDDLE REGION ORGANIZATIONAL CHART

42 FTE (FULL-TIME EMPLOYEE)
UPDATED 06/30/16



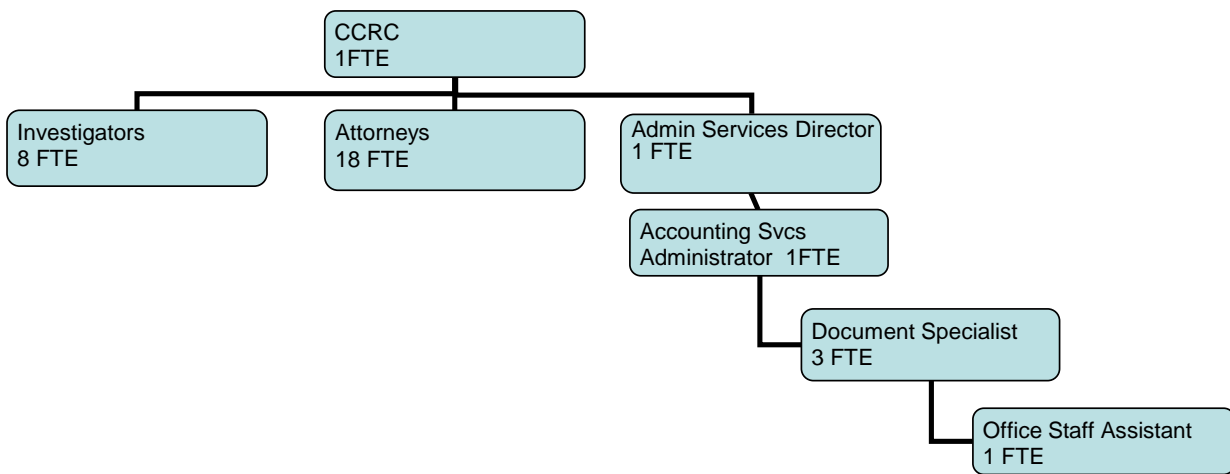
42 FTE (Full Time Positions)			
	FILLED	VACANT	TOTAL
ATTY	17	6	23
INV	9	1	10
ADMIN	8	1	9
TOTAL	34	8	42

Schedule X: Organizational Structure

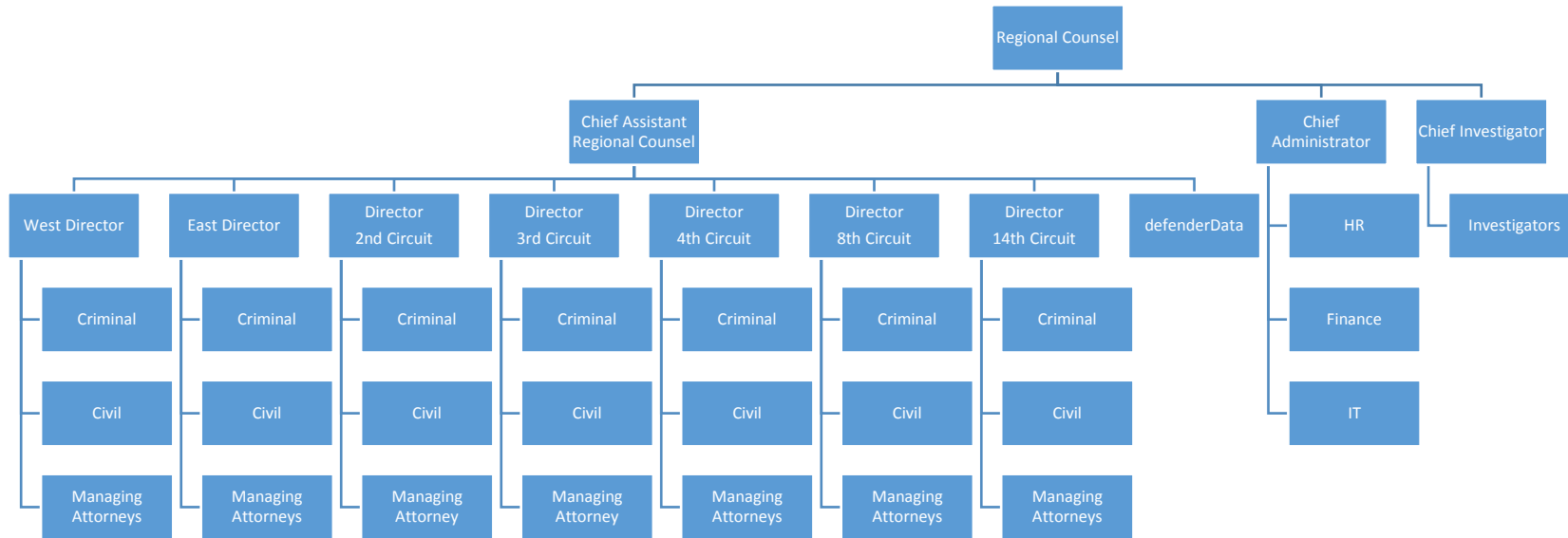
Capital Collateral Regional Counsel - Southern Region

Organization Chart 33FTE

07/01/2016

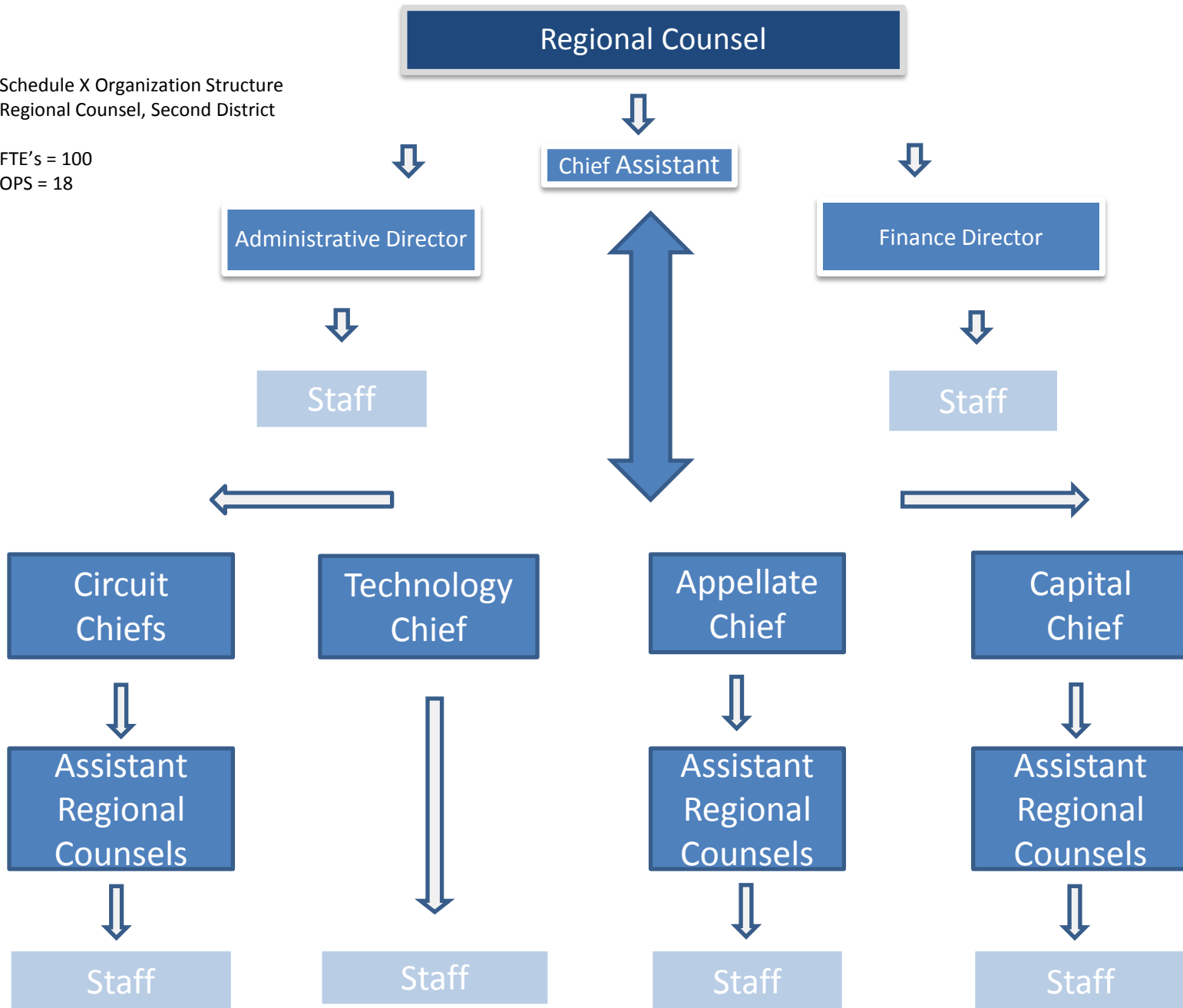


Regional Counsel 1

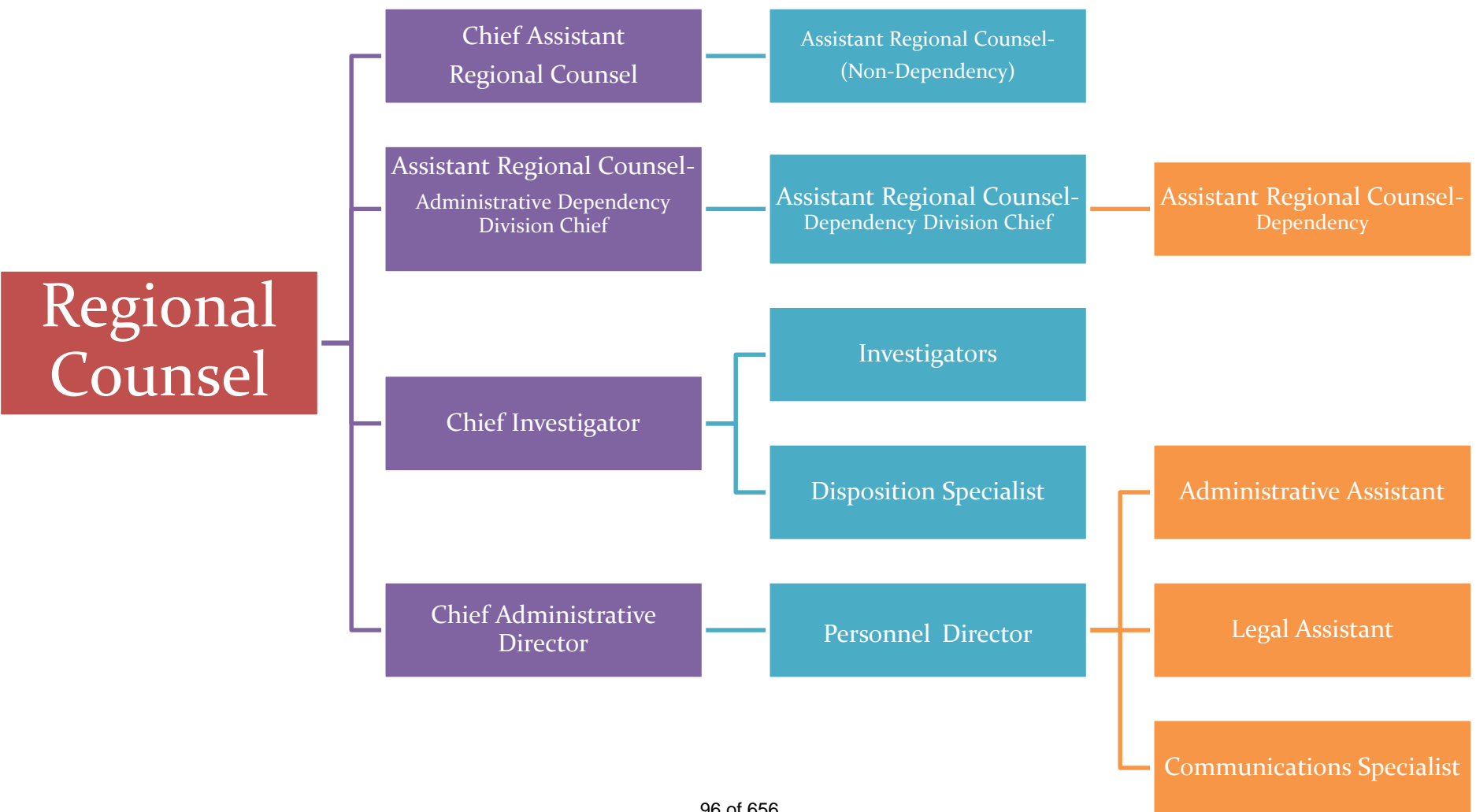


Schedule X Organization Structure
Regional Council, Second District

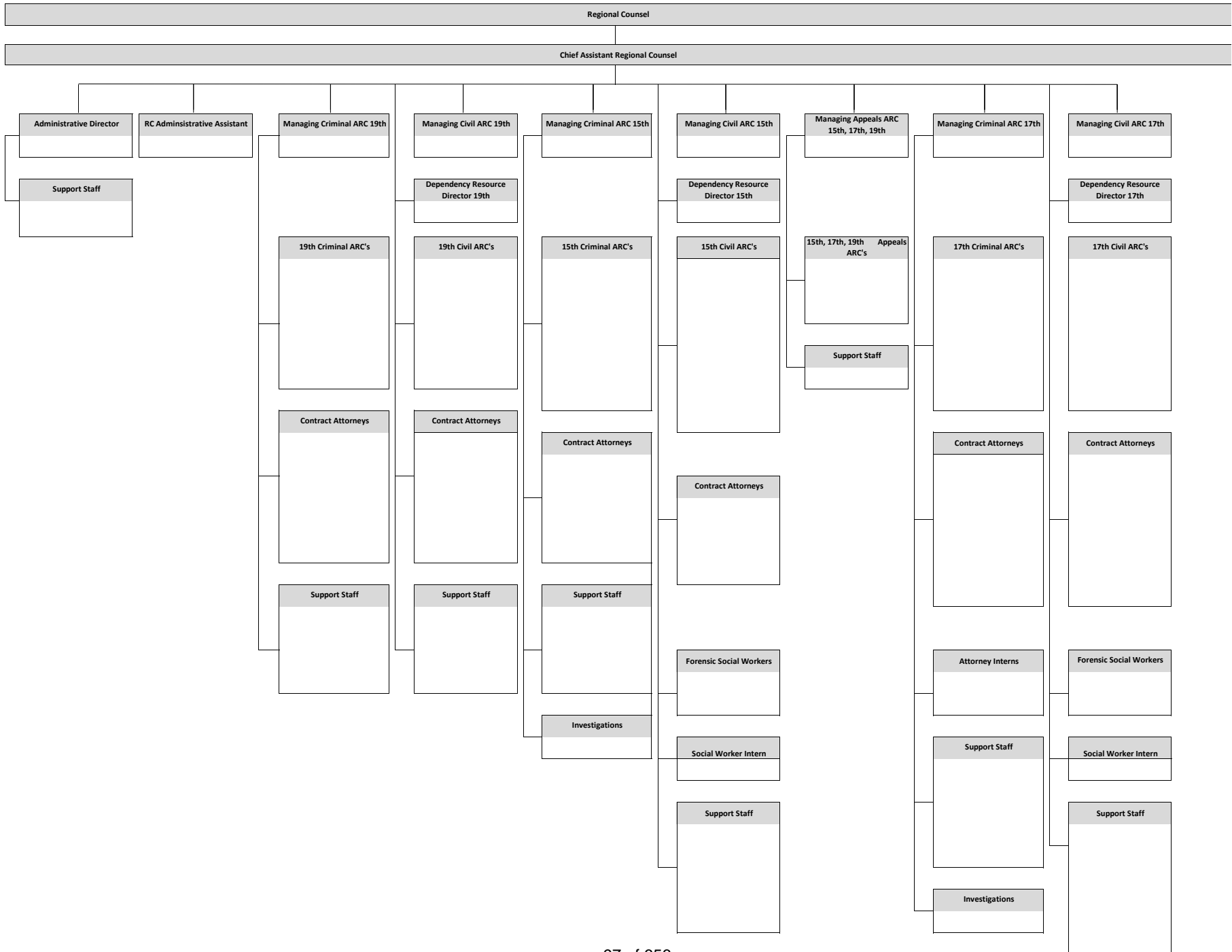
FTE's = 100
OPS = 18



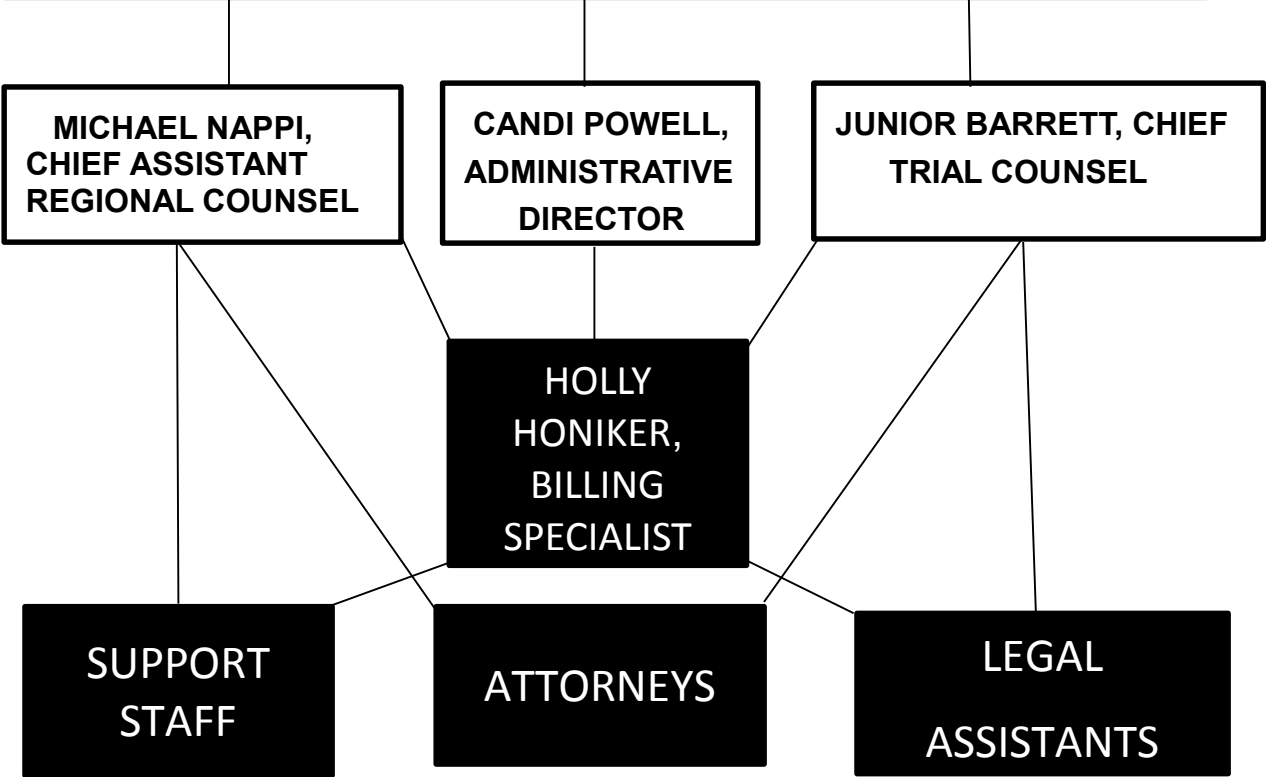
Criminal Conflict and Civil Regional Counsel; Third Region of Florida (RC3)



SCHEDULE X - ORGANIZATION CHART
 CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL, 4TH DISTRICT
 Effective July 1, 2016



JEFF DEEN, REGIONAL COUNSEL



- Effective July 1, 2016

NUCSSP03 LAS/PBS SYSTEM
BUDGET PERIOD: 2007-2018
STATE OF FLORIDA

SP 10/12/2016 14:35
SCHED XI: AGENCY-LEVEL UNIT COST SUMMARY
AUDIT REPORT JUSTICE ADMINISTRATION

ACTIVITY ISSUE CODES SELECTED:

TRANSFER-STATE AGENCIES ACTIVITY ISSUE CODES SELECTED:

1-8: ACT5000 ACT5100 ACT5200 ACT5300 ACT5400

AID TO LOCAL GOVERNMENTS ACTIVITY ISSUE CODES SELECTED:

1-8:

THE FOLLOWING STATEWIDE ACTIVITIES (ACT0010 THROUGH ACT0490) HAVE AN OUTPUT STANDARD (RECORD TYPE 5)
AND SHOULD NOT:

*** NO ACTIVITIES FOUND ***

THE FCO ACTIVITY (ACT0210) CONTAINS EXPENDITURES IN AN OPERATING CATEGORY AND SHOULD NOT:
(NOTE: THIS ACTIVITY IS ROLLED INTO EXECUTIVE DIRECTION, ADMINISTRATIVE SUPPORT AND INFORMATION
TECHNOLOGY)

*** NO OPERATING CATEGORIES FOUND ***

THE FOLLOWING ACTIVITIES DO NOT HAVE AN OUTPUT STANDARD (RECORD TYPE 5) AND ARE REPORTED AS 'OTHER' IN
SECTION III: (NOTE: 'OTHER' ACTIVITIES ARE NOT 'TRANSFER-STATE AGENCY' ACTIVITIES OR 'AID TO LOCAL
GOVERNMENTS' ACTIVITIES. ALL ACTIVITIES WITH AN OUTPUT STANDARD (RECORD TYPE 5) SHOULD BE REPORTED
IN SECTION II.)

*** NO ACTIVITIES FOUND ***

TOTALS FROM SECTION I AND SECTIONS II + III:

DEPARTMENT: 21	EXPENDITURES	FCO
FINAL BUDGET FOR AGENCY (SECTION I):	866,661,680	
TOTAL BUDGET FOR AGENCY (SECTION III):	866,661,702	
	-----	-----
DIFFERENCE:	22-	
(MAY NOT EQUAL DUE TO ROUNDING)	=====	=====

**Schedule XIV
Variance from Long Range Financial Outlook**

Agency: Justice Administrative Commission

Contact: Alton "Rip" Colvin, Executive Director

Article III, Section 19(a)3, Florida Constitution, requires each agency Legislative Budget Request to be based upon and reflect the long range financial outlook adopted by the Joint Legislative Budget Commission or to explain any variance from the outlook.

- 1) Does the long range financial outlook adopted by the Joint Legislative Budget Commission in September 2016 contain revenue or expenditure estimates related to your agency?

Yes No

- 2) If yes, please list the estimates for revenues and budget drivers that reflect an estimate for your agency for Fiscal Year 2017-2018 and list the amount projected in the long range financial outlook and the amounts projected in your Schedule I or budget request.

	Issue (Revenue or Budget Driver)	R/B*	FY 2017-2018 Estimate/Request Amount	
			Long Range Financial Outlook	Legislative Budget Request
a	Justice Administrative Commission - Due Process Increases	B	\$3M	\$9.5M
b				
c				
d				
e				
f				

- 3) If your agency's Legislative Budget Request does not conform to the long range financial outlook with respect to the revenue estimates (from your Schedule I) or budget drivers, please explain the variance(s) below.

The Public Defenders are requesting \$8.1M in issue code 5300200 for due process costs associated with United States Supreme Court mandates regarding juvenile sentencing. Due process funds are also needed for cases related to Section 393.11 Florida Statutes involving involuntary admission to residential services. The amounts are estimated based on the individual Public Defender's Offices needs.

The Offices of Criminal Conflict and Civil Regional Counsel are requesting a total of \$1.4M under Legislative Budget Request issue code 5300250 for Increased Due Process Costs based on their offices' individual needs.

* R/B = Revenue or Budget Driver



Budget Entity Level Exhibits or Schedules

Justice Administrative Commission

Budget Entity: 21300800

Justice Administrative Commission

Schedule I Series

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	Justice Administrative Commission
	20-2-058030

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	-	(A)		
ADD: Other Cash	706.39	(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	706.39	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accts Payable (Refund State Revenue)	(706.39)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	-	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Justice Administrative Commission
	20-2-059030

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	-	(A)		
ADD: Other Cash	353.74	(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	353.74	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: Refund State Revenues	(353.74)	(J)		
Unreserved Fund Balance, 07/01/2016	-	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Justice Administrative Commission
	20-2-339040

	Balance as of 6/30/2016		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	75,742.86	(A)			
ADD: Other Cash (See Instructions)		(B)			
ADD: Investments		(C)			
ADD: Outstanding Accounts Receivable		(D)			
ADD: _____		(E)			
Total Cash plus Accounts Receivable	75,742.86	(F)			
LESS Allowances for Uncollectibles		(G)			
LESS Approved "A" Certified Forwards	(25,000.00)	(H)			
Approved "B" Certified Forwards		(H)			
Approved "FCO" Certified Forwards		(H)			
LESS: Other Accounts Payable (SCGR)		(I)			
Unreserved Fund Balance, 07/01/2016	50,742.86	(K)			**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST
SCHEDULE 1 NARRATIVE

Justice Administrative Commission – BE #21300800

Grants and Donations Trust Fund – FID #2339

Revenue Source:

DOR Transfer, Foster Care – based on provisions of Ch. 2005-70, L.O.F. (s. 318.21 (2) (a), F.S.)

Reimbursements – Based on anticipated transfers from Bureau of State Payrolls for payroll deductions

Qualified Transportation Benefits Program – Based on anticipated collections.

HR Outsourcing – Receipts are based upon the Governor’s Office calculation for the HR contract for this trust fund

Garnishment Fees – based upon estimated collections.

8 Percent Service Charge to General Revenue-FY 2016/17 and FY 2017/18

Receipts Applicable to SCGR(each year)	\$300,200
Assessable SCGR Rate	<u>X 8%</u>
=Service Charge to GR	\$24,016

5 Percent State Trust Fund Reserve:

FY 2016-17-Applicable Receipts	\$300,200
Less 8% Service Charge to GR	<u>\$ -24,016</u>
= Receipts Applicable Assessment	\$276,184
Assessable STFR Rate	<u>X 5%</u>
=State Trust Fund Reserve	\$ 13,809

Explanation of Schedule I, Section III Column A01 Accounting Adjustments:

September 2015 CF Reversion	\$ 24,271
-----------------------------	-----------

Budget Entity Level Exhibits or Schedules

Statewide Guardian ad Litem

Budget Entity: 21310000

Statewide Guardian ad Litem
Schedule I Series

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Guardian ad Litem
	20-2-339044

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	228,713.78	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	6,290.51	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	235,004.29	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(9,000.00)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(2,704.88)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	223,299.41	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Guardian ad Litem

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

DCF Transfer/Child Justice: Pursuant to Chapter 938.10, Florida Statutes, if a person pleads guilty or nolo contendere to any offense against a minor, in violation of applicable sections of Chapters 775, 784, 787, 794, 796, 800, 823, 827, 847, 893, or 985, the court shall impose a court cost of \$151.00 against the offender. Each month the Clerk of the Court transfers \$50.00 of the court costs to the Statewide Guardian ad Litem Program.

The amount of \$30,000 was provided by staff of the Department of Children and Families.

DCF Transfer/Dependency Court Improvement Program: The Department of Children and Families enters into a Memorandum of Understanding each year in which the Department agrees to reimburse the Guardian ad Litem program for expenditures associated with staff attending the annual Dependency Court Improvement Program conference in Orlando.

Guardian ad Litem expects to receive approximately \$50,000 from the Department for these expenditures each year.

Other Grants – Nonprofits, private foundation, and Public Records Requests:

We currently have two agreements with non-profit organizations who agreed to fund specific OPS positions in their local Guardian ad Litem offices. These nonprofits provide monthly reimbursement for the Other Personal Services (OPS) payroll costs associated with the positions they have each agreed to fund. For Fiscal Year 2017-18 these revenues are coded to revenue code 001100.

GAL currently has GDTF OPS agreements with the following non-profit organizations:

Speak Up for Children (Circuit 10) = \$57,881

Speak Up for Kids (Circuit 15) = \$79,538

These amounts include funds for salary, FICA, applicable benefits and the 8% service charge to general revenue for those non-profits that have agreed to reimburse GAL for the service charge.

Reimbursed From Counties – Gadsden, Volusia, Monroe and Lee counties:

We currently have four intergovernmental agreements with Boards of County Commissioners who agreed to fund specific OPS positions in their local Guardian ad Litem offices. These counties provide monthly reimbursement for the Other Personal Services (OPS) payroll costs associated with the positions they have each agreed to fund. For Fiscal Year 2017-18 these revenues are coded to revenue code 000800.

GAL currently has GDTF OPS agreements with the following County governments:

- Volusia County (Circuit 7) = \$44,006
- Monroe County (Circuit 16) = \$49,401
- Lee County (Circuit 20) = \$57,000

These amounts include funds for salary, FICA, applicable benefits. County governments are prohibited from pay the 8% service charge to general.

GDTF revenues and expenditures related to County funded OPS positions may increase if additional counties decide to provide staff in their circuits.

Grants from National CASA: The GAL program has two National Court Appointed Special Advocates (CASA) grants totaling \$290,000 in FY 2016-17. These Federal grants are paid through CFDA 16.726 and CFDA 16.756 and are exempt from the 8% surcharge. The grants were awarded for FY 2016-17 but receipts will continue into FY 2017-18. The expenditures for these grants are restricted to the Grants and Donations Trust Fund salaries, expense and contracted services appropriations categories. These two grants and others the program plans to apply for will require additional spending authority in the GDTF Salaries, OPS, expense and contracted services appropriations categories. For Fiscal Year 2017-18 these revenues are coded to revenue code 000799.

TOTAL ESTIMATED RECEIPTS FOR 2016-17

DCF Fines and Penalties:	\$30,000
Reimbursed from other State Agencies:	\$50,000
Other Grants:	\$137,419
Reimbursed from Counties:	\$150,407
CASA Grants:	\$227,500
Total Estimated Receipts:	\$595,326

TOTAL ESTIMATED RECEIPTS FOR 2017-18

DCF Fines and Penalties:	\$30,000
Reimbursed from other State Agencies:	\$50,000
Other Grants:	\$137,419
Reimbursed from Counties:	\$150,407
CASA Grants:	\$62,500
Total Estimated Receipts:	\$430,326

5 Percent State Trust Fund Reserve:

FY 2016-17 Receipts Applicable to SCGR	\$137,419
Less 8% Service Charge	\$10,994
= Receipts Applicable to 5% Assessment	\$126,425
X 5% State Trust Fund Reserve	\$6,321

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$137,419
X 8% Service Charge	\$10,994
FY 2017-18-Receipts Applicable to SCGR	\$137,419
X 8% Service Charge	\$10,994

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-8,319	Prior Year Certified Forward Encumbrance
\$6,811	September 2015 Certified Forward Reversion

Budget Entity Level Exhibits or Schedules

State Attorneys

Budget Entities: 21500100 through 21502000

State Attorneys

Schedule I

Series

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-1st Judicial Circuit
	20-2-058001

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	893,077.49	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	113,990.15	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,007,067.64	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(35,305.06)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	971,762.58	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 1st Circuit State Attorney Revenue Trust Fund – 2058

Revenue Estimating Methodology

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the First Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$240,560 and \$232,800.

Cost of Prosecution: The revenues anticipated in the State Attorney Revenue Trust Fund, Cost of Prosecution for FY 2016-2017 is \$1,350,000 and for FY 2017-2018 it is \$1,400,000. The revenue estimates were determined by using an average of the monthly deposits over the last several years, and the fact that the Clerk of Courts have changed their office practices in collection procedures for Cost of Prosecution and have made adjustments to maximize collections.

Worthless Checks: The revenues anticipated in the State Attorney Revenue Trust Fund, Worthless Checks, for FY 2016-2017 is \$60,000 and \$65,000 for FY 2017-2018. The revenue in Worthless Checks varies from month to month and from year to year. Worthless Checks has been on a downward trend for the last several years.

Local Ordinance Prosecution: The revenues anticipated in the Local Ordinance Prosecution for FY 2016-2017 is \$8,000. It is also anticipated that we will receive \$8,000 in FY 2017-2018. The revenue estimates were determined by using an average of the monthly deposits.

Criminal History/Background Checks: The revenues anticipated in Criminal History/Background Checks for FY 2016-2017 and FY 2017-2018 is \$2,000. The revenue estimates were determined using an average of the monthly deposits.

Restitution - (HB 409): This was a new source of revenue for FY 2015-2016. We did not receive any receipts during FY 2015-2016, nor do we expect to receive any monies for FY 2016-2017 and FY 2017-2018.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$1,660,560
Less 8% Service Charge	\$132,845
= Receipts Applicable to 5% Assessment	\$1,527,715
X 5% State Trust Fund Reserve	\$76,386

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$1,660,560
X 8% Service Charge	\$132,845
FY 2017-18-Receipts Applicable to SCGR	\$1,707,800
X 8% Service Charge	\$136,624

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
Budget Entity:	State Attorneys Office-1st Judicial Circuit
LAS/PBS Fund Number:	20-2-316001

	Balance as of 6/30/2016		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	14,024.40	(A)			
ADD: Other Cash (See Instructions)		(B)			
ADD: Investments		(C)			
ADD: Outstanding Accounts Receivable	2,487.74	(D)			
ADD: _____		(E)			
Total Cash plus Accounts Receivable	16,512.14	(F)			
LESS Allowances for Uncollectibles		(G)			
LESS Approved "A" Certified Forwards		(H)			
Approved "B" Certified Forwards		(H)			
Approved "FCO" Certified Forwards		(H)			
LESS: Other Accounts Payable (Nonoperating)		(I)			
LESS: _____		(J)			
Unreserved Fund Balance, 07/01/2016	16,512.14	(K)			**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

**State Attorney Office, 1st Circuit
State Attorney Revenue Trust Fund - 2316**

Revenue Estimating Methodology

FIST – STATE AND FEDERAL: We sent two vehicles to auction and recently received \$2,487.74 for the sale of one of the vehicles. We estimate that we will receive an additional \$500.0 for the sale of the second vehicle. No additional receipts are expected.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	State Attorneys Office-1st Judicial Circuit
LAS/PBS Fund Number:	20-2-339012

	Balance as of 6/30/2016		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	517.36	(A)			
ADD: Other Cash (See Instructions)	739.86	(B)			
ADD: Investments		(C)			
ADD: Outstanding Accounts Receivable	43,231.78	(D)			
ADD: _____		(E)			
Total Cash plus Accounts Receivable	44,489.00	(F)			
LESS Allowances for Uncollectibles		(G)			
LESS Approved "A" Certified Forwards		(H)			
Approved "B" Certified Forwards		(H)			
Approved "FCO" Certified Forwards		(H)			
LESS: Other Accounts Payable (SCGR)		(I)			
LESS: _____		(J)			
Unreserved Fund Balance, 07/01/2016	44,489.00	(K)			**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

**State Attorney Office, 1st Circuit
Grants and Donations Trust Fund – 2339**

Revenue Estimating Methodology

Victims of Crime Act (VOCA): The revenue amounts are fixed under Contract and is anticipated to be \$219,756.85 for FY 2016-2017 and \$219,756.85 for FY 2017-2018.

County Information Technology: The projected reimbursement amount for the County Information Technology Trust Fund are based on the amounts agreed to with Escambia, Santa Rosa, Okaloosa and Walton Counties. The amounts for each County are agreed to with each county for the IT needs in each County and the anticipated funds from the Article V, \$2.00 recording fees. The anticipated reimbursement for FY 2016-2017 is \$315,450.73, as well as FY 2017-2018. The difference between the prior FY and the current and upcoming FY is that the 8% service charge has been removed; therefore, we will not be invoicing out to the Counties for the 8% service charges.

STOP (VAWA2): Florida Council Against Sexual Violence: The reimbursement amounts were fixed under subcontract 15STO54. The payments of the monthly invoices for the last two months of FY 2015-2016 were paid late and the sum of money received in FY 2016-2017 was \$3,808.38. There will be no further receipts and/or reimbursements during FY 2016-2017. There are no further reimbursements anticipated for FY 2017-2018.

US Marshall Service MOA: This MOA is designed to reimburse the State Attorney Office for overtime hours spent by State Attorney Investigators in assisting the US Marshall to apprehend defendants. We have an MOA in the sum of \$12,500.

Bureau of ATF MOA: This MOA is designed to reimburse the State Attorney Office for overtime hours spent by State Attorney Investigators in assistant the ATF to apprehend defendants. We have an MOA with ATF in the sum of \$2,000.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-1st Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339012

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	131,563.00	219,757.00	219,757.00	104133	Kelly Coram / 10-7-2016
	TOTAL	131,563.00	219,757.00	219,757.00		

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-2nd Judicial Circuit
	20-2-058002

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	294,000.65	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	10,415.42	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	304,416.07	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(17,551.27)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	286,864.80	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 2nd Circuit

State Attorney Revenue Trust Fund – 2058

Revenue Estimating Methodology:

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Second Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$138,880 and \$134,400.

Cost of Prosecution: This projection is based on the trend line of historical data together with seasonal factors such as student influx. Leon County Clerk of Court collection practices have matured to the point where those on Clerk managed payment programs are performing much more satisfactorily than in the past. This past year the Clerks of Court in the outlying counties have also improved collection rates. This has resulted in increased collections on older cases as well as current cases.

Worthless Checks: This estimate is also based on historical collections. While technology has reduced the number of worthless check prosecutions to some degree, that trend appears to have leveled off. Our projection anticipates we are at the baseline of collections. We continue in our efforts to collect on older cases which are still open.

Misdemeanor Diversion: This projection is based on several years of historical data. Offenses subject to diversion have expanded thereby increasing collections.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$788,436
Less 8% Service Charge	\$63,075
= Receipts Applicable to 5% Assessment	\$725,361
X 5% State Trust Fund Reserve	\$36,268

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$788,436
X 8% Service Charge	\$63,075
FY 2017-18-Receipts Applicable to SCGR	\$673,400
X 8% Service Charge	\$53,872

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-24,325	FY 2014-15 Certified Forward Encumbrance

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
Budget Entity:	State Attorneys Office-2nd Judicial Circuit
LAS/PBS Fund Number:	20-2-316002

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	34,821.09	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	34,821.09	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	34,821.09	(K)		

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 2nd Circuit

Forfeiture and Investigation Support Trust Fund - 2316

Revenue Estimating Methodology:

This estimate is based on the expected proceeds from the sale of a forfeited vehicle currently in our possession. Motions for disposition and to secure a title for the vehicle are pending.

The estimate is also based, in part, on pending investigations where the possibility of forfeiture exists.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$35,000
Less 8% Service Charge	\$2,800
= Receipts Applicable to 5% Assessment	\$32,200
X 5% State Trust Fund Reserve	\$1,610

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$35,000
X 8% Service Charge	\$2,800
FY 2017-18-Receipts Applicable to SCGR	\$5,000
X 8% Service Charge	\$400

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-2nd Judicial Circuit
	20-2-339008

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	75,548.96	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	18,045.60	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	93,594.56	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(10,399.60)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	83,194.96	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

State Attorney Office, 2nd Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Victims of Crime Act: Estimates are based on the grant contract amount.

Violence Against Women Act: Estimates are based on the grant contract amount.

VAWA STOP Grant: Estimates based on grant contract amount.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-2nd Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339008

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	216,603.84	313,389.00	345,679.00	104133	Kelly Coram / 10.7-2016
	TOTAL	216,603.84	313,389.00	345,679.00		

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-3rd Judicial Circuit
	20-2-058003

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	232,196.93	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	9.18	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	232,206.11	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(13,360.01)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	218,846.10	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 3rd Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology:

Article V Traffic Assessment: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Third Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$80,600 and \$78,000.

Cost of Prosecution: The State Attorney's Office, Third Circuit projects revenue of \$510,000 for FY 2016-2017 and \$550,000 for FY 2017-2018. This revenue projection is based on actual receipts collected in FY 2015-2016 along with the number of cases that are currently being handled by the agency's Pre-Trial Diversion Program. The majority of the revenue in this fund is collected from Pre-Trial Diversion Programs. In addition, each case that is prosecuted carries an associated Cost of Prosecution fee which is \$100 per felony case, and \$50 for all others. Additional fees may be set by the court if the State Attorney's Office can show proof of higher costs incurred for the prosecution of a particular case.

Worthless Checks: The State Attorney's Office, Third Circuit projects revenue of \$2,000 for FY 2016-2017 and \$1,500 for FY 2017-2018. The revenue received from the Worthless Check diversion program continues to decline. Many businesses have begun to use private collection agencies to handle the worthless checks that they receive. The projected amounts were calculated by reviewing recent deposits to the fund and annualizing those amounts. In addition, actual

receipts from the previous year were reviewed to see if the projections were reasonable.

Restitution: Restitution is received by this office in the amount of \$250 per case for the Prosecution of Criminal Use of Personal Identification. This office conservatively projects that \$500 may be received in FY 2016-2017 and again in FY 2017-2018. The revenue that is attributable to this trust fund is dependent on the prosecution of a particular type of case.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$592,600
Less 8% Service Charge	\$47,408
= Receipts Applicable to 5% Assessment	\$545,192
X 5% State Trust Fund Reserve	\$27,260

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$592,600
X 8% Service Charge	\$47,408
FY 2017-18-Receipts Applicable to SCGR	\$629,500
X 8% Service Charge	\$50,360

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-3rd Judicial Circuit
	20-2-339013

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	143,625.25	(A)		143,625.25
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	34,486.36	(D)	(6,106.30)	28,380.06
ADD: _____		(E)		
Total Cash plus Accounts Receivable	178,111.61	(F)		172,005.31
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	178,111.61	(K)		172,005.31 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 3rd Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology

Victims of Crime Act (VOCA): The revenue amount for this grant in FY 2016-2017 is estimated to be \$207,000. For FY 2017-2018, the estimated receipts are \$225,000. This is a grant that is federally funded. The new grant year begins on October 1 of each year. This agency has not yet received the award letter for FY 2016-2017. The estimate for FY 2016-2017 is based on actual receipts received in FY 2015-2016. The projection for FY 2017-2018 includes a slight increase over the previous year. The estimate of funding to be received can only be projected by looking at historical data and considering the funding request that will be made for the next year.

County Information Technology: The revenue collected under this agreement is provided by funds collected from the counties that make up the Third Judicial Circuit (Columbia, Dixie, Hamilton, Lafayette, Madison, Suwannee, and Taylor) for the purpose of partially reimbursing the salaries and benefits of Information Technology staff. The agreement for FY 2016-2017 is for \$49,237. This agency estimates that the same amount will be available in FY 2017-2018.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-6,106	Statewide Financial Statement Adjustment #B00004

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-3rd Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339013

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	200,005.43	263,964.00	269,028.00	104133	Kelly Coram / 10-7-2016
	TOTAL	200,005.43	263,964.00	269,028.00		

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-4th Judicial Circuit
	20-2-058004

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,887,619.81	(A)		
ADD: Other Cash	1,578.50	(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	45.07	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,889,243.38	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(831,080.38)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(38,630.85)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	1,019,532.15	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 4th Circuit

State Attorney Revenue Trust Fund – 2058

Revenue Estimating Methodology:

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Fourth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$395,560 and \$382,800.

Cost of Prosecution: The State Attorney's Office Fourth Judicial Circuit is projecting revenues for FY 2016-2017 to be \$1,600,000, and \$1,800,000 for FY 2017-2018.

Revenue projections for Cost of Prosecution are based on the last three years revenue and an anticipated increase.

Worthless Checks: The State Attorney's Office Fourth Judicial Circuit is projecting revenues for FY 2016 – 2017 to be \$100,000 and \$200,000 for FY 2017-2018.

Revenue projections for Worthless Checks are increasing due to a program expansion in January 2016.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$1,821,560
Less 8% Service Charge	\$145,725
= Receipts Applicable to 5% Assessment	\$1,675,835
X 5% State Trust Fund Reserve	\$83,792

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$1,821,560
X 8% Service Charge	\$145,725
FY 2017-18-Receipts Applicable to SCGR	\$1,808,800
X 8% Service Charge	\$144,704

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$555	September 2015 Certified Forward Reversion
Column A02	
\$812,481	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-4th Judicial Circuit
	20-2-316004

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,506,836.99	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	5266.3	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,512,103.29	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	\$ (128,645.05)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(1,198.69)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	1,382,259.55	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-4th Judicial Circuit
	20-2-339007

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	341,536.56	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	32,834.64	(D)		
ADD: SWFS # B2100001		(E)		
Total Cash plus Accounts Receivable	374,371.20	(F)	-	
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(249,633.16)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(412.00)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	124,326.04	(K)		**

Notes:

- *SWFS = Statewide Financial Statement
- ** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 4th Circuit

Grants and Donations Trust Fund – 2339

Revenue Estimating Methodology:

Stop Violence against Women VAWA: The revenue amounts under Contract No. 17-8030-SAO are anticipated to be \$80,000 for FY 2016-2017 and \$80,000 for FY 2017-2018.

Stop Violence against Women VAWA: The revenue amounts under Contract No. 16STO56 are anticipated to be \$26,000 for FY 2016-2017 and \$26,000 for FY 2017-2018.

Victims against Crime Act VOCA: The revenue amounts under Contract No. V22014230 are anticipated to be \$252,000 for FY 2016-2017 and \$252,000 for FY 2017-2018.

Insurance Fraud Prosecution: The projected revenue amounts for the Insurance Fraud Prosecution Trust Fund for FY 2016-2017 are \$250,818 and the same for FY 2017-2018.

Prosecution of Local Ordinances: The projected revenue amounts for the Local Ordinance Prosecution Trust Fund are based on amounts stated in Inter-local Agreement No. JXMS011FFSA-04938 with the City of Jacksonville, and in the Inter-local Agreements with the City of Atlantic Beach, City of Baldwin, Clay County, City of Fernandina Beach, City of Green Cove Springs, City of Hilliard, Town of Callahan, City of Keystone Heights, Town of Orange Park, City of Jacksonville Beach, Nassau County, and the City of Neptune Beach for \$50 per Municipal Ordinance violation. Revenues are anticipated to be a total of \$90,000 in FY 2016-2017 and \$90,000 in FY 2017-2018. This trust fund is subject to an 8% service charge, and is thereby reduced by that amount every year.

Tax Recovery: The revenue amounts are fixed under agreement with the Able Trust at \$12,500/qtr. x 4 = \$75,000/annually.

BYRNE - JAG - CPU Grant: This program was appropriated by the Florida Legislature and funded through the Edward Byrne Memorial Justice Assistance Grant. In FY 2016-2017, this office is slated to receive \$135,000 and \$135,000 for FY 2017-2018.

Fla. Coastal Law School Program: This program is through the Post-Graduate Public Interest Employment Program with Florida Coastal School of Law. The projected revenues for FY 2016-2017 and FY 2017-2018 are \$0.

FDLE Victim/Witness Protection Program: This program assists victims and witnesses who are being threatened for testifying. The projected revenues for FY 2016-2017 and FY 2017-2018 are \$0.

FDLE Bullet Proof Vests Partnership Program: This program has provided some assistance in replacing expired bullet proof vests for our investigators. The projected revenue for FY 2016-2017 and FY 2017-2018 is \$0.

National Sexual Assault Kit Initiative (SAKI): The revenue amounts under Contract No. 2015-AK-BX-K017 are anticipated to be \$796,960 for FY 2016-2017 and \$796,960 for FY 2017-2018.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$70,000
Less 8% Service Charge	\$5,600
= Receipts Applicable to 5% Assessment	\$64,400
X 5% State Trust Fund Reserve	\$3,220

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$70,000
X 8% Service Charge	\$5,600
FY 2017-18-Receipts Applicable to SCGR	\$70,000
X 8% Service Charge	\$5,600

Explanation of Schedule I, Section III Accounting Adjustments:

Column A02	Description
\$247,427	September 2016 Certified Forward Reversion

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-4th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339007

Transfers In <i>(Provide Agency and Fund Number Received From)</i>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	177,202.00	200,000.00	200,000.00	104133	Kelly Coram / 10-7-2016
Department of Financial Services FID #2393	001500	250,818.00	250,818.00	250,818.00	100522	Sarah Goodman 10/13/16 A01
	TOTAL	428,020.00	450,818.00	450,818.00		

Transfers Out (Operating and Non-Operating) <i>(Provide Agency and Fund Number Transferred To)</i>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-5th Judicial Circuit
	20-2-058005

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,429,866.78	(A)	-	
ADD: Other Cash	978.20	(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	1,775.80	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	2,432,620.78	(F)	-	
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(2,004.53)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(28,302.99)	(I)		
LESS: _____		(J)		-
Unreserved Fund Balance, 07/01/2016	2,402,313.26	(K)	-	- **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 5th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Fifth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$266,600 and \$258,000.

Cost of Prosecution: Cost of prosecution has not had a long history upon which to base projections. Revenues based on actual figures for FY 2013-2014 is \$1,189,336.96, FY 2014-2015 is \$1,719,868.00 and FY 2015-2016 is \$1,388,561.00.

The State Attorney's Office 5th Judicial Circuit still cannot predict if a defendant will pay their cost of prosecution fee. The State Attorney's Office 5th Judicial Circuit's average for the past 2 fiscal years has been \$1,554,214.00. Since there was a decrease in funds received for fiscal year 2015-2016 from FY 2014-2015, SAO5's estimated revenue for FY 2017-2018 to be \$1,553,600.00.

Restitution: SAO5 did not receive any restitution reimbursement for FY 2014/2015 or FY 2015/2016.

SAO5 is requesting \$1,000 in trust fund authority for FY 2017/2018.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$1,660,091
Less 8% Service Charge	\$132,807
= Receipts Applicable to 5% Assessment	\$1,527,284
X 5% State Trust Fund Reserve	\$76,364

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$1,660,091
X 8% Service Charge	\$132,807
FY 2017-18-Receipts Applicable to SCGR	\$1,819,600
X 8% Service Charge	\$145,568

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-25,048	FY 2014-15 Certified Forward Encumbrance
Column A02	
\$2,005	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Civil RICO Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-5th Judicial Circuit
	20-2-095001

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1.07	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1.07	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	1.07	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
Budget Entity:	State Attorneys Office-5th Judicial Circuit
LAS/PBS Fund Number:	20-2-316005

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.03	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	0.03	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	0.03	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-5th Judicial Circuit
	20-2-339014

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	469,003.64	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	43,626.02	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	512,629.66	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(172.00)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	512,457.66	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 5th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology

Local Ordinance Prosecution: The projected revenue amounts for the Local Ordinance Prosecution Trust Funds are based on the amounts stated in the contracts with each agency. Marion County's contract states that one quarter (\$23,175) of an ASA will be paid to The State Attorney's Office 5th Judicial Circuit each year. Citrus County and Sumter County's contracts state that \$100 will be paid per case prosecuted by The State Attorney's Office 5th Judicial Circuit. The City of Belleview's contract states that \$100 will be paid per case prosecuted by The State Attorney's Office 5th Judicial Circuit. The City of Ocala's contract states a cost of \$50.00 per hour. Receipts for FY 2014-2015 were \$38,965 and receipts for FY 2015-2016 were \$32,075.

For FY 2017-2018 The State Attorney's Office Fifth Judicial Circuit is requesting \$34,000 in Trust Fund Authority.

VAWA: FCASV-Grant is new. SAO5 was awarded \$25,620.00 in FY 2015/2016, Contract 15STO57 for prosecution against sexual violence. For FY 2016-2017 The State Attorney's Office 5th Judicial Circuit was awarded \$25,117.00. For FY 2017/2018 The State Attorney's Office 5th Judicial Circuit is requesting \$24,700.00

County IT: Each county is responsible for reimbursing each IT employee's salary plus a percentage of certain personnel's salary throughout The State Attorney's Office 5th Judicial Circuit. Marion county reimbursement for FY 2016-2017 is \$341,555. Lake county reimbursement for FY 2016-2017 is \$275,160. Hernando county reimbursement for FY 2016-2017 is \$139,824. Citrus county reimbursement for FY 2016-2017 is \$122,412. Sumter county reimbursement for FY 2016-2017 is \$104,376. The expected reimbursement from each county for FY 2016-2017 is \$983,327.00

VOCA: The State Attorney's Office 5th Judicial Circuit was awarded funds for the VOCA grant for FY 2014-2015 in the amount of \$90,584. For FY 2015-2016 SAO5 was awarded \$90,500.

On September 9, 2016 SAO5 was awarded \$117,703.57 for FY 2016-2017.

For FY 2017-2018 the State Attorney's Office Fifth Judicial Circuit is requesting \$213,058.22 in trust fund authority to cover 2 positions for Victim/Witness Counselors (1-Lake County and 1-Hernando County).

Worthless Checks: Worthless check revenue projections are based on the past two years' performance. Revenues have steadily decreased over the past few years. The State Attorney's Office 5th Judicial Circuit projections have been adjusted accordingly. Receipts for FY 2014-2015 \$10,072. Receipts for FY 2015-2016 were \$4,930.00 Estimated revenue expected for FY 2017-2018 is \$7,000.

VAWA: VAWA Contract #15-8031 for FY 2014-2015 was \$93,131.43. VAWA Contract # 16-8031-SAO for FY 2015-2016 is \$74,505.14

VAWA Contract #17-8031-SAO For FY 2016-2017 is \$66,394.00.

The State Attorney's Office 5th Judicial Circuit is requesting \$62,500.00 Trust Fund Authority.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$32,075
Less 8% Service Charge	\$2,566
= Receipts Applicable to 5% Assessment	\$29,509
X 5% State Trust Fund Reserve	\$1,475

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$32,075
X 8% Service Charge	\$2,566
FY 2017-18-Receipts Applicable to SCGR	\$34,000
X 8% Service Charge	\$2,720

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-5th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339014

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17(A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	89,920.00	117,704.00	213,058.00	104133	Kelly Coram / 10-7-2016
	TOTAL	89,920.00	117,704.00	213,058.00		

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-6th Judicial Circuit
	20-2-058006

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	10,119,698.24	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	37,679.50	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	10,157,377.74	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(44,282.69)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	10,113,095.05	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 6th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology:

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Sixth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$500,340 and \$484,200.

Cost of Prosecution: Cost of Prosecution revenue decreased slightly by 1.33% in FY 2015-16 to \$1,509,780 from \$1,530,144 in FY 2014-15. Based on estimated receipts, revenue should remain steady at \$1,509,780 in FY 2016-17 and FY 2017-18.

Worthless Checks: Revenue decreased by 35.66% from \$36,183 in FY 2014-15 to \$23,279 in FY 2015-16. Revenue has continued to decline due to the reduction in the use of paper checks and the increase in electronic transactions. Revenue is projected to decrease by 20% in FY 2016-17 to \$18,624 and stabilize in FY 2017-18 at \$18,624.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$2,028,744
Less 8% Service Charge	\$162,300
= Receipts Applicable to 5% Assessment	\$1,866,444
X 5% State Trust Fund Reserve	\$93,322

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$2,028,744
X 8% Service Charge	\$162,300
FY 2017-18-Receipts Applicable to SCGR	\$2,012,604
X 8% Service Charge	\$161,008

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$670	FY 2014-15 Non-Certified Forward Payable
\$1,941	September 2015 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-6th Judicial Circuit
	20-2-316006

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	4,830.00	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	4,830.00	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(\$4,830.00)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	-	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

State Attorney Office, 6th Circuit

Forfeiture & Investigative Support Trust Fund - 2316

Revenue Estimating Methodology:

Fines/Forfeitures/Judgements – State: No revenue was received in FY 2015-16 and there is no expected revenue in FY 2016-17 or FY2017-18.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-6th Judicial Circuit
	20-2-339002

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,119,810.40	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	1,051.16	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,120,861.56	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(480,726.10)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	640,135.46	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 6th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

VOCA - Victim of Crime Act-Grant #V153-14005: This reimbursable grant is between this circuit and the Office of the Attorney General which is the pass-through agency for the Victims of Crime Act. Revenue for FY 2015-16 was \$36,488.28 and an increase is anticipated for FY 2016-17 of \$53,863. Revenue for FY2017-18 is expected to remain steady at \$53,863.

CHILD WELFARE LEGAL SERVICES – QZ77B: Fiscal year 2016-17 is the first year of a two year agreement between this circuit and Florida Department of Children and Families. Revenues for FY 2015-16 were \$3,523,620. This contract includes increases to fund legislative raises and increases in retirement and health insurance. Revenue for FY 2016-17 will be \$3,780,812 which includes the increase for retirement adjustments. Revenue for FY 2017-18 will be \$3,773,120.

DUI SPECIAL PROSECUTION - Grant M5CS-15-06-05: DUI Special Prosecution is a Federal indirect grant between this circuit and Florida Department of Transportation. This Grant ended after the first quarter FY 2015-16. The revenues from this reimbursable grant were \$10,818 in FY 2015-16.

TAX COLLECTION ENFORCEMENT DEFERRED PROGRAM: This agreement with the Department of Revenue is to aid the Department in the collection of unpaid sales tax from our local business owners. The revenue is fixed under agreement with Able Trust at \$12,500 per quarter for maximum of \$50,000 per year. Revenue for FY 2016-17 and FY 2017-18 will be \$50,000.

VETERANS TREATMENT COURT: This understanding with the Sixth Judicial Circuit Court of Florida is to aid the Court with the screening of applicants for eligibility to receive treatment and rehabilitation services through the Veterans Treatment Court. The Court will transfer \$55,000 per year to be used solely for the purpose of aiding the Court with this program. Revenue for FY 2016-17 and 2017-18 will be \$55,000 per year.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$56,142	FY 2014-15 Compensated Absences Liability
\$111,383	September 2015 Certified Forward Reversion
Column A02	
\$452,057	September 2016 Certified Forward Reversion

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-6th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations Trust Fund 20 2 339002

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	36,650.00	51,863.00	51,863.00	104133	Kelly Coram / 10-7-2016
	TOTAL	36,650.00	51,863.00	51,863.00		

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-7th Judicial Circuit
	20-2-058007

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,509,886.65	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	10,830.02	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,520,716.67	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(190,930.60)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(26,673.98)	(I)		
LESS: Refund Non State Revenue	-97.91	(J)		
Unreserved Fund Balance, 07/01/2016	1,303,014.18	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 7th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology:

ART V Traffic Fines: Projections are based on the February 2016 Revenue Estimating Conference and prior actual receipts. This is to be provided by JAC. However, we were originally appropriated in excess of \$400,000 in the fund shift this grew out of but seem to only receive around \$290,000/year of actual receipts.

Cost of Prosecutions/Worthless Checks: Revenue estimates are based on historical data, current contracts, new collection methodologies and evaluation of current criminal justice activity trends within our Circuit. We continue to work actively with the Clerk of Courts in all Four of our counties to increase the collection rate. Our two largest counties have elected new Clerks and we expect a significant increase in new collections for the coming year as they introduce new programs and efficiencies. Past efforts have led an increase of nearly 63% from our base year of 2008 when we collected \$572,702 to this year when we collected \$909,722. We expect this increase to continue with the hiring of more law enforcement officers in our circuit and further efficiency gains in collections by our Clerk's Offices. We anticipate \$1,000,000 in 2017-18 and \$1,100,000 in 2018-19.

Restitution HB 409: I am unaware of any receipts credited as having been received from F.S. 817.568.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$1,173,222
Less 8% Service Charge	\$93,858
= Receipts Applicable to 5% Assessment	\$1,079,364
X 5% State Trust Fund Reserve	\$53,968

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$1,173,222
X 8% Service Charge	\$93,858
FY 2017-18-Receipts Applicable to SCGR	\$1,373,000
X 8% Service Charge	\$109,840

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$10,800	Certified Forward Receivable Adjustment
Column A02	
\$166,491	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
Budget Entity:	State Attorneys Office-7th Judicial Circuit
LAS/PBS Fund Number:	20-2-316007

	Balance as of 6/30/2016	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,610.48 (A)		
ADD: Other Cash (See Instructions)			
ADD: Investments			
ADD: Outstanding Accounts Receivable			
ADD: _____			
Total Cash plus Accounts Receivable	1,610.48 (F)		
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards			
Approved "B" Certified Forwards			
Approved "FCO" Certified Forwards			
LESS: Other Accounts Payable (Nonoperating)			
LESS: _____			
Unreserved Fund Balance, 07/01/2016	1,610.48 (K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

State Attorney Office, 7th Circuit

Forfeiture and Investigative Support Trust Fund - 2316

Revenue Estimating Methodology

Proceeds were none this year with a remaining balance of only \$1,610 from past years. However, this agency has been asked to handle the forfeiture work for the FDLE, Florida Northeast Narcotics Task Force beginning in September 2016. I am unable to give any projection for this fund, but do expect renewed activity.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	State Attorneys Office-7th Judicial Circuit
LAS/PBS Fund Number:	20-2-339010

	Balance as of 6/30/2016	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	50,635.24 (A)		50,635.24
ADD: Other Cash (See Instructions)			
ADD: Investments			
ADD: Outstanding Accounts Receivable	13,143.00 (D)	(223.49)	12,919.51
ADD: _____			
Total Cash plus Accounts Receivable	63,778.24 (F)		63,554.75
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards			
Approved "B" Certified Forwards			
Approved "FCO" Certified Forwards			
LESS: Other Accounts Payable (SCGR)			
LESS: _____			
Unreserved Fund Balance, 07/01/2016	63,778.24 (K)		63,554.75**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 7th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology

Victims of Crime Act (VOCA): This is a Federal pass through grant to this agency administered by the OAG. We have been told to expect renewal for the current year amount which was \$157,994. We have just received notification on September 9, 2016 of an awarded increase of \$483,738 effective October 1, 2016. This raises total grant receipts expected for the current 2016-17 year to \$520,797. A full 12 month cycle for the next fiscal year 2017-18 of grant receipts should amount to \$641,733.

Stop Violence Against Women (VAWA): This is a Federal pass through grant to this agency. This grant has been renewed in FY16/17 for which we expect to continue to receive \$105,892 this year and in 2017-18.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-223	Statewide Financial Statement Adjust. #B00003

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-7th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339010

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	158,746.18	520,797.00	641,733.00	104133	Kelly Coram / 10-7-2016
	TOTAL	158,746.18	520,797.00	641,733.00		

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-8th Judicial Circuit
	20-2-058008

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,938,390.70	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	17.59	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	2,938,408.29	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(12,776.45)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	2,925,631.84	(K)		**

Notes:
 *SWFS = Statewide Financial Statement
 ** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 8th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology:

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Eighth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and

FY 2017-2018 are estimated to be \$154,380 and \$149,400.

Worthless Checks: The revenue amount in FY 2015-2016 was \$7,375. This program is expected to remain the same in FY 2016-17 and FY 2017-18.

Cost of Prosecution: The revenue amount for FY 2015-2016 was \$517,833. We anticipate the collections to remain the same for FY 2016-17 and FY 2017-18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$679,588
Less 8% Service Charge	\$54,367
= Receipts Applicable to 5% Assessment	\$625,221
X 5% State Trust Fund Reserve	\$31,261

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$679,588
X 8% Service Charge	\$54,367
FY 2017-18-Receipts Applicable to SCGR	\$674,608
X 8% Service Charge	\$53,969

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-8th Judicial Circuit
	20-2-316008

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	418.64	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	418.64	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	418.64	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-8th Judicial Circuit
	202-339015

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	252,391.85	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	27,305.98	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	279,697.83	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS:		(J)		
Unreserved Fund Balance, 07/01/2016	279,697.83	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 8th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology:

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Eighth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and

FY 2017-2018 are estimated to be \$154,380 and \$149,400.

Worthless Checks: The revenue amount in FY 2015-2016 was \$7,375. This program is expected to remain the same in FY 2016-17 and FY 2017-18.

Cost of Prosecution: The revenue amount for FY 2015-2016 was \$517,833. We anticipate the collections to remain the same for FY 2016-17 and FY 2017-18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$679,588
Less 8% Service Charge	\$54,367
= Receipts Applicable to 5% Assessment	\$625,221
X 5% State Trust Fund Reserve	\$31,261

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$679,588
X 8% Service Charge	\$54,367
FY 2017-18-Receipts Applicable to SCGR	\$674,608
X 8% Service Charge	\$53,969

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-8th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339015

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	238,421.00	404,873.00	425,117.00	104133	Kelly Coram / 10-7-2016
	TOTAL	238,421.00	404,873.00	425,117.00		

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-9th Judicial Circuit
	20-2-058009

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	5,065,544.67	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	141.64	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	5,065,686.31	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(40,296.34)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	5,025,389.97	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 9th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Ninth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$383,780 and \$371,400.

Cost of Prosecution: FY 2016-17 and 2017-18 estimated revenues are based on the average of 'actual' receipts from FY 2011-12 through FY 2015-16. As detailed below, the actual revenue five year average is \$1,471,426.82.

<u>Fiscal Year</u>	<u>Revenues</u>
2011-12	\$ 1,541,291.25
2012-13	1,471,940.21
2013-14	1,386,087.93
2014-15	1,508,733.93
<u>2015-16</u>	<u>1,449,080.77</u>
TOTAL:	\$ 7,357,134.09

Five Year Average: $\$ 7,357,134.09 / 5 = \$ 1,471,426.82$

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$1,855,207
Less 8% Service Charge	\$148,417
= Receipts Applicable to 5% Assessment	\$1,706,790
X 5% State Trust Fund Reserve	\$85,340

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$1,855,207
X 8% Service Charge	\$148,417
FY 2017-18-Receipts Applicable to SCGR	\$1,842,827
X 8% Service Charge	\$147,426

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-9th Judicial Circuit
	20-2-316009

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	552,589.80	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	4277.64	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	556,867.44	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	556,867.44	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

State Attorney Office, 9th Circuit

Forfeiture and Investigative Support Trust Fund - 2316

Revenue Estimating Methodology (use additional pages if necessary)

State Forfeitures: FY 2016-17 and 2017-18 estimated revenues are based on anticipated proceeds from state forfeitures for these years. Cases sometimes take years to resolve and for the proceeds to be received.

Federal Forfeitures: FY 2016-17 and 2017-18 estimated revenues are based on anticipated proceeds from federal forfeitures. Federal forfeitures are very difficult to predict as these cases take years to go through the federal forfeiture procedures and federal court trials/appeals.

5 Percent State Trust Fund Reserve:

FY 2015-17 Receipts Applicable to SCGR	\$150,000
Less 8% Service Charge	\$12,000
= Receipts Applicable to 5% Assessment	\$138,000
X 5% State Trust Fund Reserve	\$6,900

8 Percent Service Charge to General Revenue:

FY 2016-17 Receipts Applicable to SCGR	\$150,000
X 8% Service Charge	\$12,000
FY 2017-18 Receipts Applicable to SCGR	\$300,000
X 8% Service Charge	\$24,000

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	State Attorneys Office-9th Judicial Circuit
LAS/PBS Fund Number:	20-2-339005

	Balance as of 6/30/2016		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,932,996.07	(A)			
ADD: Other Cash (See Instructions)		(B)			
ADD: Investments		(C)			
ADD: Outstanding Accounts Receivable	90,903.20	(D)			
ADD: _____		(E)			
Total Cash plus Accounts Receivable	3,023,899.27	(F)			
LESS Allowances for Uncollectibles		(G)			
LESS Approved "A" Certified Forwards		(H)			
Approved "B" Certified Forwards		(H)			
Approved "FCO" Certified Forwards		(H)			
LESS: Other Accounts Payable (SCGR)		(I)			
LESS: _____		(J)			
Unreserved Fund Balance, 07/01/2016	3,023,899.27	(K)			**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 9th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology

Victims of Crime Act (VOCA): FY 2016-17 and 2017-18 estimated revenues are based on the actual contracted amount for FY 2016-17. The contractual agreement for FY 2017-18 will not be made until next year; the assumption is that revenues will remain constant. In the event that the contract is not renewed, all expenditures for VOCA will cease for that year.

STOP Violence Against Women (VAWA): FY 2016-17 and 2017-18 estimated revenues are based on the actual contracted amount for FY 2016-17. The contractual agreement for FY 2017-18 will not be made until next year; the assumption is that revenues will remain constant. In the event that the contract is not renewed, all expenditures for VAWA will cease for that year.

Prosecution of Insurance Fraud: FY 2016-17 and 2017-18 estimated revenues are based on current proviso in the GAA (reference Line Item 846). As this program has been continued since FY 2007-08 and insurance fraud continues to be a serious issue in the State of Florida, the assumption that in FY 2017-18 this revenue amount will be continued.

Prosecution of Local Ordinance: This office has two Local Ordinance contracts – one with the City of Orlando for \$2,000 per year and one with Orange County for \$59,387 per year. The 2016-17 and 2017-18 estimated revenues for the City of Orlando and Orange County are based on current contracted amounts. The contractual agreements for FY 2017-18 will not be made until next year. The assumption is that revenues will remain constant. In the event that the contracts are not renewed, all expenditures for local ordinance prosecution will cease.

5 Percent State Trust Fund Reserve:

FY 2015-17 Receipts Applicable to SCGR	\$61,387
Less 8% Service Charge	\$4,911
= Receipts Applicable to 5% Assessment	\$56,476
X 5% State Trust Fund Reserve	\$2,824

8 Percent Service Charge to General Revenue:

FY 2016-17 Receipts Applicable to SCGR	\$61,387
X 8% Service Charge	\$4,911
FY 2017-18 Receipts Applicable to SCGR	\$61,387
X 8% Service Charge	\$4,911

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-9th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339005

Transfers In <i>(Provide Agency and Fund Number Received From)</i>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	266,953.00	340,000.00	372,031.00	104133	Kelly Coram / 10-7-2016
Department of Financial Services FID #2393	001500	432,442.00	431,719.00	431,719.00	100522	Sarah Goodman 10/13/16 A01
	TOTAL	699,395.00	771,719.00	803,750.00		
Transfers Out (Operating and Non-Operating) <i>(Provide Agency and Fund Number Transferred To)</i>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-10th Judicial Circuit
	20-2-058010

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,763,751.85	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	11,526.77	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	2,775,278.62	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(24,481.00)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(69,031.67)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	2,681,765.95	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 10th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Tenth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and

FY 2017-2018 are estimated to be \$234,980 and \$227,400.

Worthless Checks: The State Attorney's Office, 10th Circuit, estimates that revenues will increase for the 2016-17 and 2017-2018 fiscal years for the Worthless Checks Fund. The collections for increase of collections from 14-15 FY to 15-16 FY was 57%, from \$15,390 to \$24,180. The increase was due to an increase of Worthless Checks cases from Publix. We estimate a small increase of 5% for the 16-17 FY for a total of \$25,389. Also a 5% increase is projected for 17-18 FY for a total of \$26,658.

Cost of Prosecution: The revenue collections for the Cost of Prosecution Trust Fund show a 20% increase in the 15-16 FY. Due to the fluctuations of the collections from year to year, the projection of 5.0% increase for the 16-17 and 17-18 fiscal years will be used.

Cost of Prosecution Trust Fund

14-15 Collections	\$2,454,778		
15-16 Collections	\$2,957,724	20%	increase
16-17 Collections	\$3,105,610	5%	increase
17-18 Collections	\$3,260,890	5%	increase

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$3,365,979
Less 8% Service Charge	\$269,278
= Receipts Applicable to 5% Assessment	\$3,096,701
X 5% State Trust Fund Reserve	\$154,835

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$3,365,979
X 8% Service Charge	\$269,278
FY 2017-18-Receipts Applicable to SCGR	\$4,184,548
X 8% Service Charge	\$154,835

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$11,500	Non-Certified Receivable
Column A02	
\$13,744	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-10th Judicial Circuit
	20-2-339006

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	15,196.29	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	2,664.07	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	17,860.36	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(1,471.56)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: Non CF Payable	(1,181.06)	(J)		
Unreserved Fund Balance, 07/01/2016	15,207.74	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 10th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology

The State Attorney's Office, 10th Circuit is under contract with the Department of Revenue to provide legal services in Child Support Title IV-D cases in Polk, Hardee and Highlands Counties. The revenue for the FY 2016-2017 is \$1,394,363 which is the contract amount. An increase for the FY 2017-18 in the amount of \$1,137 is projected which is the contract amount plus a small increase for administered funds benefit adjustments. The projected Revenue for FY 17-18 is \$1,395,500.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$1,181	Non-Certified Payable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-11th Judicial Circuit
	20-2-058011

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	5,893,238.85	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	1,123.42	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	5,894,362.27	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(32,964.67)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(56,674.34)	(I)		
LESS:		(J)		
Unreserved Fund Balance, 07/01/2016	5,804,723.26	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 11th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology:

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Eleventh Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and

FY 2017-2018 are estimated to be \$926,900 and \$897,000.

Cost of Prosecution: A twelve month period was averaged for the **Costs of Conviction** fees received from the Department of Revenue and local Cost of Prosecution. Actual collections for 2015-2016 were \$1,790,756. Based on the prior period annual collections, we estimate collections of approximately \$191,667 per month for FY 2016-2017 and \$216,667 per month for FY 2017-2018.

Worthless Checks: Actual collections for 2015-2016 were \$429. We estimate collections of approximately \$2,000 for FY 2016-2017 and \$2,000 for FY 2017-2018.

Local Ordinance Prosecution: Actual collections for 2015-2016 were \$64,046. We estimate collections of approximately \$125,000 for FY 2016-2017 and \$125,000 for FY 2017-2018.

Prosecution of Criminal Use of Personal ID: Actual collections for 2015-2016 were \$500. We estimate collections of approximately \$150,000 for FY 2016-2017 and \$150,000 for FY 2017-2018.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$3,503,900
Less 8% Service Charge	\$280,312
= Receipts Applicable to 5% Assessment	\$3,223,588
X 5% State Trust Fund Reserve	\$161,179

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$3,503,900
X 8% Service Charge	\$280,312
FY 2017-18-Receipts Applicable to SCGR	\$3,774,000
X 8% Service Charge	\$301,920

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$1,409	September 2015 Certified Forward Reversion
Column A02	
\$5	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Child Support Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-11th Judicial Circuit
	20-2-084008

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,115,074.52	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	469,404.58	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	2,584,479.10	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(180,663.79)	(H)		
Approved "B" Certified Forwards	(116,779.86)	(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	2,287,035.45	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE 1
NARRATIVE**

State Attorney Office, 11th Circuit

Child Support Trust Fund - 2084

Revenue Estimating Methodology:

The projected trust fund revenues are based on anticipated contact awards from the Department of Revenue.

FY 2016-2017 Estimated Revenue =	\$25,157,000
CSE – Quasi Judicial =	\$ 235,000
Transfer in – State Funds =	\$ 8,138,580
Transfer in – Federal Funds =	\$15,798,420
Parent Time Sharing =	\$ 100,000
Transfer in – Federal Indirect Costs =	\$ 885,000
FY 2017-2018 Estimated Revenue =	\$25,482,920
CSE – Quasi Judicial =	\$ 235,000
Transfer in – State Funds =	\$ 8,249,393
Transfer in – Federal Funds =	\$16,013,527
Parent Time Sharing =	\$ 100,000
Transfer in – Federal Indirect Costs =	\$ 885,000

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-32,296	FY 2014-15 Certified Forward Encumbrance
\$94,196	September 2015 Certified Forward Reversion
\$-401,535	FY 2014-15 Receivable Write-off
\$-1,000	FY 2014-15 Non-Certified Forward Payable
Column A02	
\$54,496	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Civil RICO Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-11th Judicial Circuit
	20-2-095001

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	350,700.93	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	350,700.93	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(6.00)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	350,694.93	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 11th Circuit

Racketeer Influenced and Corrupt Organizations Trust Fund - 2095

Revenue Estimating Methodology:

The methodology used for estimating revenue can be based on estimated collections in previous fiscal years of approximately \$7,500 per quarter. We anticipate the same level of RICO forfeitures in FY 2016-2017 and \$12,500 per quarter in FY 2017-2018.

5 Percent State Trust Fund Reserve:

FY2016-17-Receipts Applicable to SCGR	\$30,000
Less 8% Service Charge	\$2,400
= Receipts Applicable to 5% Assessment	\$27,600
X 5% State Trust Fund Reserve	\$1,380

8 Percent Service Charge to General Revenue:

FY2016-17-Receipts Applicable to SCGR	\$30,000
X 8% Service Charge	\$2,400
FY 2017-18-Receipts Applicable to SCGR	\$50,000
X 8% Service Charge	\$4,000

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-11th Judicial Circuit
	20-2-316011

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	951,641.15	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	2,623.16	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	954,264.31	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards	(47,550.36)	(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	906,713.95	(K)		**

Notes:

- *SWFS = Statewide Financial Statement
- ** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

State Attorney Office, 11th Circuit

Forfeiture and Investigative Support Trust Fund - 2316

Revenue Estimating Methodology:

Revenue estimates are based on our anticipated share of South Florida Money Laundering Task Force (SFMLSF) seizures and other forfeiture awards. We anticipate increases in 2016-2017 and in 2017-2018, as a result of seizures currently in the pipeline and anticipated by the SFMLSF.

5 Percent State Trust Fund Reserve:

FY2017-18-Receipts Applicable to SCGR	\$50,000
Less 8% Service Charge	\$4,000
= Receipts Applicable to 5% Assessment	\$46,000
X 5% State Trust Fund Reserve	\$2,300

8 Percent Service Charge to General Revenue:

FY2016-17-Receipts Applicable to SCGR	\$50,000
X 8% Service Charge	\$4,000
FY 2017-18-Receipts Applicable to SCGR	\$50,000
X 8% Service Charge	\$4,000

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-702	FY 2014-15 Certified Forward Encumbrance

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-11th Judicial Circuit
	20-2-339004

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,005,919.56	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	13,645.84	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,019,565.40	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(80,746.10)	(H)		
Approved "B" Certified Forwards	(398.97)	(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	938,420.33	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 11th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

State Funds: The following grant programs are appropriated by the legislature or are federal pass-through funds awarded by other state agencies. The following amounts are anticipated for FY2016-2017 - \$1,117,420 and for FY 2017-2018 - \$1,342,420:

Violence Against Women Act/Domestic Violence: funded by the Florida Coalition against Domestic Violence

FY 2016-17 = \$165,000 FY 2017-18 = \$225,000

Violence Against Women Act/Sexual Violence funded by Florida Council on Sexual Violence

FY 2016-17 = \$80,000 FY 2017-18 = \$90,000

Victims Of Crime Act: funded by the Department of Legal Affairs/Office of the Attorney General

FY 2016-17 = \$267,420 FY 2017-18 = \$267,420

Tax Recovery Pilot Program funded by Able Trust

FY 2016-17 = \$50,000 FY 2017-18 = \$50,000

Prosecution of Insurance Fraud funded by Department of Financial Services

FY 2016-17 = \$405,000 FY 2017-18 = \$460,000

Prosecution of Workers Compensation Fraud funded by Department of Financial Services

FY 2016-17 = \$150,000 FY 2017-18 = \$165,000

Driving Under Influence-Enhanced Prosecution & Conviction by the Florida Department of Transportation

FY 2016-17 = \$0

FY 2017-18 = \$85,000

City and County Funds: The following grant programs are funded by Miami-Dade County, City of Coral Gables and other local municipalities. The following amounts are anticipated for FY 2016-2017 - \$1,790,000 and FY 2017-2018 \$2,525,000:

Child Abuse funded by Miami-Dade County

FY 2016-17 = \$585,000

FY 2017-18 = \$635,000

Impact Legal Services funded by City of Coral Gables

FY 2016-17 = \$560,000

FY 2017-18 = \$585,000

Civil Citation funded by Miami-Dade County

FY 2016-17 = \$120,000

FY 2017-18 = \$180,000

MOVES Expansion funded by Miami-Dade County

FY 2016-17 = \$285,000

FY 2017-18 = \$320,000

County Grant Dade Service of Process (SOP) funded by Miami-Dade County

FY 2016-17 = \$240,000

FY 2017-18 = \$285,000

Expedited Intake System (EIS)

FY 2016-17 = \$0

FY 2017-18 = \$520,000

Federal Funds: The following grant program funding is received directly from Federal agencies or funded through pass-through agencies. The following amounts are anticipated for FY 2016-2017 - \$555,000 and FY 2017-2018 - \$600,000:

Firearm Crimes funded by U.S. Attorney's Office, Department of Justice: Office of Justice Programs

FY 2016-17 = \$130,000

FY 2017-18 = \$135,000

US Grant/HIDTA is funded directly by the Executive Office of the President: Office of National Drug Control Policy

FY 2016-17 = \$425,000 FY 2017-18 =\$465,000

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01

Description

\$-697

FY 2014-15 Certified Forward Encumbrance

Column A02

\$633

September 2016 Certified Forward Reversion

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-11th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339004

Transfers In <i>(Provide Agency and Fund Number Received From)</i>	Transfer In Revenue Category	Amount	Amount	Amount	Transfer Out Expenditure Category	Confirmed By/Date
		FY 15-16 (A01)	FY 16-17 (A02)	FY 17-18 (A03)		
Department of Legal Affairs FID #2261	001510	170,458.00	267,420.00	267,420.00	104133	Kelly Coram / 10-7-2016
Department of Financial Services FID #2393	001500	404,497.00	405,000.00	460,000.00	100522	Sarah Goodman 10/13/16 A01
Department of Financial Services FID #2795	001500	147,866.00	150,000.00	165,000.00	100526	Sarah Goodman 10/13/16 A01
Department of Revenue FID #2261	001500	7,828,584.00	8,138,580.00	8,249,393.00	102877	Rebecca Evers 10/11/16
Department of Revenue FID #2261	001510	16,599,278.00	17,018,420.00	17,233,527.00	102877	Rebecca Evers 10/11/16
	TOTAL	25,150,683.00	25,979,420.00	26,375,340.00		
Transfers Out (Operating and Non-Operating) <i>(Provide Agency and Fund Number Transferred To)</i>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-12th Judicial Circuit
	20-2-058012

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	3,122,454.29	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	2,809.91	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	3,125,264.20	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(22,178.50)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(26,593.79)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	3,076,491.91	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 12th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology:

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Twelfth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and

FY 2017-2018 are estimated to be \$217,000 and \$210,000.

Cost of Prosecution: Revenue estimate for Cost of Prosecution for FY 2016-17 is based on a monthly average over the past nine months (October 2015 through June 2016) of \$87,107 per month multiplied by 12 for a projection total of \$1,045,294. We anticipate no reduction or expansion of programs or collections in FY 2017-18, therefore, the projection remains the same.

Worthless Check: Revenue estimate for Worthless Check for FY 2016-17 is based on a monthly average over the past nine months (October 2015 through June 2016) of \$119 per month multiplied by 12 for a projection total of \$1,437. We anticipate no reduction or expansion of programs or collections in FY 2017-18, therefore, the projection remains the same.

Fraud Surcharge/Restitution: This is a newer revenue source and the estimate for Restitution based on actual receipts for FY 2015-16. We, therefore, estimate FY 2016-17 receipts at \$1,054 and anticipate no reduction or expansion of programs or collections in FY 2017-18, therefore, the projection remains the same.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$1,263,731
Less 8% Service Charge	\$101,098
= Receipts Applicable to 5% Assessment	\$1,162,633
X 5% State Trust Fund Reserve	\$58,132

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$1,263,731
X 8% Service Charge	\$101,098
FY 2017-18-Receipts Applicable to SCGR	\$1,256,731
X 8% Service Charge	\$100,538

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$4,923	September 2015 Certified Forward Reversion
Column A02	
\$7,538	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-12th Judicial Circuit
	20-2-339003

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	205,414.95	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	38,508.37	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	243,923.32	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	243,923.32	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 12th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Drug Court, Local Requirement: This reimbursable grant is between this circuit and Sarasota County Government. This grant will receive revenue of \$102,240 for FY 2016-17 and project \$102,240 for FY 2017-18 with anticipation of the grant continuing.

Drug Court, Local Requirement: This reimbursable grant is between this circuit and Manatee County Government. This grant will receive revenue of \$77,888 for FY 2016-17 and project \$113,391 for FY 2017-18 with anticipation of the grant continuing.

County Agreement, IT Personnel Services: This is a reimbursable grant between this circuit and Sarasota County Government. This grant will receive revenue of \$59,795.04 for FY 2016-17 and project \$59,795.04 for FY 2017-18 with anticipation of the grant continuing.

County Agreement, IT Personnel Services: This is a reimbursable grant between this circuit and Sarasota County Government. This grant will receive revenue of \$67,913.52 for FY 2016-17 and project \$67,913.52 for FY 2017-18 with anticipation of the grant continuing.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-13th Judicial Circuit
	20-2-058013

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	6,522,319.29	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	2,217.21	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	6,524,536.50	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(38,721.93)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	6,485,814.57	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 13th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Thirteenth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$392,460 and \$379,800.

Cost of Prosecution: Cost of Prosecution projected revenue is based on FY 2015-2016 actual receipts. Receipts for this time period were \$1,383,381.63. Revenue estimates for FY 2016-2017 are the same amount, \$1,383,382 (rounded). Estimates for FY 2017-2018 are also \$1,383,362.

Service charges for FY 2016-2017 and FY 2017-2018 are projected to be \$110,670.53 for each year ($\$1,383,381.63 \times 8\%$).

Prosecution of Local Ordinances: The projected revenue amount for the Local Ordinance Prosecution Trust Fund billed to Hillsborough County under Interlocal Agreement Document No. 11-0520 with Hillsborough County is anticipated to be \$24,000. in FY 2016-2017 and \$24,000. in FY 2017-2018 ($\$6,000./\text{qtr.} \times 4 = \$24,000./\text{annually}$).

In addition, an annual invoice is submitted to the City of Plant City based on actual hours worked. In FY 2015-2016, the amount of the invoice was \$400. The FY

2016-2017 amount is anticipated at \$400 and FY 2017-2018 is also anticipated at \$400.

The revenue from Hillsborough County is subject to an 8% service charge, and is thereby reduced by that amount (\$1,920.) per year for both FY 2016-2017 and FY 2017-2018.

The revenue from the City of Plant City is also subject to an 8% service charge, and is thereby reduced by that amount (\$32.) per year for both FY 2016-2017 and FY 2017-2018.

Summary:

	<u>Hillsborough Cty.</u>	<u>Plant City</u>	<u>Total</u>
Revenue	\$24,000.00	\$400.00	\$24,400.00
Serv. Chg.	<u>\$1,920.00</u>	<u>\$32.00</u>	<u>\$1,952.00</u>
Net Rev. after Serv. Chg.	\$22,080.00	\$368.00	\$22,448.00

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$1,775,842
Less 8% Service Charge	\$142,067
= Receipts Applicable to 5% Assessment	\$1,633,775
X 5% State Trust Fund Reserve	\$81,689

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$1,775,842
X 8% Service Charge	\$142,067
FY 2017-18-Receipts Applicable to SCGR	\$1,763,182
X 8% Service Charge	\$141,055

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	State Attorneys Office-13th Judicial Circuit
LAS/PBS Fund Number:	20-2-339016

	Balance as of 6/30/2016	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,705,847.62 (A)		
ADD: Other Cash (See Instructions)			
ADD: Investments			
ADD: Outstanding Accounts Receivable			
ADD: _____			
Total Cash plus Accounts Receivable	1,705,847.62 (F)		
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards			
Approved "B" Certified Forwards			
Approved "FCO" Certified Forwards			
LESS: Other Accounts Payable (SCGR)	(512.00) (I)		
LESS: _____			
Unreserved Fund Balance, 07/01/2016	1,705,335.62 (K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 13th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

FAJUA PIP Insurance Fraud Grant: This program is funded on an annually renewable basis by the Florida Joint Underwriters Association to fund the prosecution of PIP Insurance Fraud. Funding of \$150,000 annually was received in October, 2015, for FY 2015-2016. Upon execution of a new Memorandum of Understanding with FAJUA, continued funding of this grant is anticipated at the rate of \$150,000 annually for FY 2016-2017 and also for FY 2017-2018. This fund is exempted from Service Charges through a Service Charge to GR Exemption Request Letter approved by OPB.

Insurance Fraud Prosecution (PIP thru DFS): The projected revenue amount for the Insurance Fraud Prosecution (PIP thru DFS) Trust Fund is based on SB0002C, Committee JA, Amendment 4 (Sec. 04, Page 046, Spec app 292) and changes made in subsequent years, which originally granted annually recurring funds to the State Attorney, 13th Circuit, for the purpose of PIP Insurance Fraud Prosecution. Anticipated funding for FY 2016-2017 is \$152,179 (per Proviso p 154 GAA). Anticipated funding for FY 2017-2018 is expected to continue at the same amount, plus any administrative adjustments added in the interim.

These funds are provided to this office by the Department of Financial Services

Insurance Fraud Prosecution (Workers' Comp thru DFS): The projected revenue amount for the Insurance Fraud Prosecution (Workers' Comp thru DFS) Trust Fund is based on SB0002C, Committee JA, Amendment 4 (Sec. 04, Page 046, Spec app 292) and changes made in subsequent years, which originally granted annually recurring funds to the State Attorney, 13th Circuit, for the purpose of Workers' Comp Insurance Fraud Prosecution. Anticipated funding for FY 2016-2017 is \$137,852 (per Proviso p 154 GAA). Anticipated funding for FY 2017-2018 is expected to continue at the same amount, plus any administrative adjustments added in the interim.

These funds are provided to this office by the Department of Financial Services

Tax Recovery Grant: The revenue amounts for the Tax Recovery Grant in previous years were fixed under agreement with the Able Trust at \$12,500./qtr. x 4 quarters = \$50,000./annually. This office has been informed by the Able Trust that the quarterly revenue will increase to \$17,500./qtr. effective with the first quarterly payment in FY 16/17. The payments should continue unchanged at \$70,000./annually for both FY 2016-2017 and FY 2017-2018.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$24,400
Less 8% Service Charge	\$1,952
= Receipts Applicable to 5% Assessment	\$22,448
X 5% State Trust Fund Reserve	\$1,122

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$24,400
X 8% Service Charge	\$1,952
FY 2017-18-Receipts Applicable to SCGR	\$24,400
X 8% Service Charge	\$1,952

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-13th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339016

Transfers In <i>(Provide Agency and Fund Number Received From)</i>	Transfer In Revenue Category	Amount	Amount	Amount	Transfer Out Expenditure Category	Confirmed By/Date
		FY 15-16 (A01)	FY 16-17 (A02)	FY 17-18 (A03)		
Department of Financial Services FID #2393	001500	152,345.00	152,179.00	152,179.00	100522	Sarah Goodman 10/13/16 A01
Department of Financial Services FID #2795	001500	138,007.00	137,852.00	137,852.00	100526	Sarah Goodman 10/13/16 A01
TOTAL		290,352.00	290,031.00	290,031.00		

Transfers Out (Operating and Non-Operating) <i>(Provide Agency and Fund Number Transferred To)</i>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-14th Judicial Circuit
	20-2-058014

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,970,507.16	(A)		
ADD: Other Cash	1,120.00	(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	16.39	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,971,643.55	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(4,368.98)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(21,267.59)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	1,946,006.98	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 14th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Fourteenth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$143,840 and \$139,200.

Cost of Prosecution: Revenues are projected at \$800,064 for FY 2016-17 and FY 2017-18 which is calculated on an average of the last three years revenue.

Worthless Check Fees: Revenues are projected at \$6,500 for FY 2016-17 and FY 2017-18. The average fees collected for the last three fiscal years are \$11,522; however, collected fees have decreased significantly over the past years and rather than use the average, revenues are projected at a conservative estimate of \$6,500 annually rather than the three year average of \$11,522.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$950,404
Less 8% Service Charge	\$76,032
= Receipts Applicable to 5% Assessment	\$874,372
X 5% State Trust Fund Reserve	\$43,719

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$950,404
X 8% Service Charge	\$76,032
FY 2017-18-Receipts Applicable to SCGR	\$945,764
X 8% Service Charge	\$75,661

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-14th Judicial Circuit
	20-2-339017

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	70,039.24	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	26,815.15	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	96,854.39	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(618.00)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	96,236.39	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 14th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology

VOCA: Revenues for FY 2016-17 are based on a signed contract in the amount of \$335,698 and we anticipate the contract to be renewed for FY 2017-18 for the same amount. The contract period is October 1-September 30. Revenues for FY 2016-17 are calculated for three months (July-September) at \$20,731 monthly and nine months (October-June) at \$27,975 monthly for a total of \$313,968. Revenues for FY 2017-18 are calculated at \$27,975 monthly for a total of \$335,698.

VAWA-STOP VIOLENCE AGAINST WOMEN: Revenues for FY 2016-17 are based on a signed contract in the amount of \$53,266 and we anticipate the contract to be renewed for FY 2017-18 for the same amount.

LOCAL ORDINANCE PROSECUTION: Revenues are received under contracts with municipalities and counties for the prosecution of municipal ordinance violations at \$50.00 per hour. The average revenue for the previous three fiscal years is calculated at \$19,400. Even though revenues have increased each year the estimated revenues for FY 2016-17 and FY 2017-18 are calculated on an average of the previous three years.

COURT INFORMATION TECHNOLOGY: Revenues for FY 2016-17 and FY 2017-18 are based on signed contracts for reimbursement of salary and benefits. Revenue for FY 2016-17 is contracted at \$81,174 and revenue for FY 2017-18 is contracted at \$83,629.

VAWA-STOP GRANT VIA FCASV: Revenues for FY 2016-17 are based on a signed contract in the amount of \$17,408 and we anticipate the contract to be renewed for FY 2017-18 for the same amount.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$19,400
Less 8% Service Charge	\$1,552
= Receipts Applicable to 5% Assessment	\$17,848
X 5% State Trust Fund Reserve	\$892

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$19,400
X 8% Service Charge	\$1,522
FY 2017-18-Receipts Applicable to SCGR	\$19,400
X 8% Service Charge	\$1,522

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	State Attorneys Revenue Trust Fund
Budget Entity:	State Attorneys Office-15th Judicial Circuit
LAS/PBS Fund Number:	20-2-058015

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,569,114.69	(A)	-	
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	43.58	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	2,569,158.27	(F)	-	
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(46,532.00)	(I)		
LESS: Due To Other Depts.-Non-CF Payable	(10,050.53)	(J)		
Unreserved Fund Balance, 07/01/2016	2,512,575.74	(K)	-	**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 15th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Fifteenth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$382,540 and \$370,200.

Cost of Prosecution: Fee collection, \$130,000-155,000 per month for FY 2015-2016 and for FY 2017-2018.

Worthless Checks: Fee collection, \$1,500 per month for FY 2016-2017 and FY 2017-2018.

Restitution: Fee collection for Identity Fraud/Theft cases (HB409.) The Office handles 50-55 cases per year, estimating \$12,000 for FY 2016-2017 and FY 2017-2018.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$2,000,540
Less 8% Service Charge	\$160,043
= Receipts Applicable to 5% Assessment	\$1,840,497
X 5% State Trust Fund Reserve	\$92,025

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$2,000,540
X 8% Service Charge	\$160,043
FY 2017-18-Receipts Applicable to SCGR	\$1,988,200
X 8% Service Charge	\$159,056

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-10,051	Non-Certified Payable
\$5,646	September 2015 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Forfeiture and Investigative Support Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-15th Judicial Circuit
	20-2-316015

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	243,488.91	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	243,488.91	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	243,488.91	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 15th Circuit

Forfeiture and Investigative Support Trust Fund - 2316

Revenue Estimating Methodology:

The amount and timing of funds vary based on court ruling, task force involvement and asset availability. From FY 2008-2009, 2 federal forfeiture cases are still pending with total seized amount of over \$50,000 according to an IRS liaison agent and one assistant state attorney. State Attorney 15th should receive 10% of pending federal seizures per MOU (memorandum of understanding.)

There are a few ongoing local (State) forfeiture cases potentially result in receiving forfeitures. State Attorney's Office is a member of Multi-agency task force, and is to receive 5-10% of total forfeiture. Percentage fluctuates based on the number of agencies involved with a case.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$40,000
Less 8% Service Charge	\$3,200
= Receipts Applicable to 5% Assessment	\$36,800
X 5% State Trust Fund Reserve	\$1,840

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$40,000
X 8% Service Charge	\$3,200
FY 2017-18-Receipts Applicable to SCGR	\$40,000
X 8% Service Charge	\$3,200

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	State Attorneys Office-15th Judicial Circuit
LAS/PBS Fund Number:	20-2-339018

	Balance as of 6/30/2016	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	312,073.80 (A)		
ADD: Other Cash (See Instructions)			
ADD: Investments			
ADD: Outstanding Accounts Receivable	29,160.25 (D)		
ADD: _____			
Total Cash plus Accounts Receivable	341,234.05 (F)		
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards			
Approved "B" Certified Forwards			
Approved "FCO" Certified Forwards			
LESS: Other Accounts Payable (SCGR)	(240.00) (I)		
LESS: _____			
Unreserved Fund Balance, 07/01/2016	340,994.05 (K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 15th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

VOCA: The revenue amounts are fixed under contract # V012-14209 to receive for the amount of \$349,923 (10/1/2015-9/30/2016) and anticipating increase to \$502,326 for FY 2016-2017(10/1/2016-9/30/2017) and \$502,326 for FY 2017-2018.

VAWA: The revenue amounts are fixed under agreement with Florida Coalition Against Domestic Violence (FCADV) , contract # 17-8038-SAO, to receive \$79,116 and anticipating the increase to \$90,000 for FY 2017-2018.

County Ordinance: The revenue amounts are fixed under contract # R2004-1419 to receive \$12,000 from Palm Beach County.

Tax Recovery Program: The revenue amounts are fixed under agreement effective 7/1/2016 with the Able Trust at the rate of \$18,750 per quarter x 4= \$75,000 annual.

Prosecution of Insurance Fraud: The projected revenue amounts for the Prosecution of Insurance Fraud are based on SB0002C, Committee JA, Amendment 4 (Sec 04, Page 046, Spec App 292) and changes in subsequent years, which originally granted \$136,686 for FY 2008-2009 in recurring Funds to the State Attorney 15th Circuit. In FY 2009-2010, the amount increased to \$138,618, in FY 2013-2014 to \$143,720, \$159,907 in FY 2014-2015, and \$160,242 in FY 2015-2016. We anticipate a small increase in funding level for FY2017-2018.

Prosecution of Workers' Comp Fraud: The projected revenue amounts for the Prosecution of Workers' Compensation Insurance Fraud are based on Proviso SB1500, and changes in subsequent years, which originally granted \$143,720 for FY 2013-2014 in recurring Funds to the State Attorney 15th Circuit. In FY 2014-2015, the amount increased to \$157,172 and to \$159,264 in FY 2015-2016. We anticipate a small increase in funding level for FY 2017-2018. These funds are to be provided by the Department of Financial Services.

Recovery of Fraudulent Indigency Claims: fee collection

STOP VAWA: The revenue amounts are fixed under agreement with Florida Council Against Sexual Violence (FCASV), contract #16STO062, to receive \$27,018 (7/1/2016-6/30/2017) and anticipating the same level of funding for FY 2017-2018.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$12,000
Less 8% Service Charge	\$960
= Receipts Applicable to 5% Assessment	\$11,040
X 5% State Trust Fund Reserve	\$552

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$12,000
X 8% Service Charge	\$960
FY 2017-18-Receipts Applicable to SCGR	\$12,000
X 8% Service Charge	\$960

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-15th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339018

Transfers In <i>(Provide Agency and Fund Number Received From)</i>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Financial Services FID #2393	001500	160,387.00	160,244.00	161,846.00	100522	Sarah Goodman 10/13/16 A01
Department of Financial Services FID #2795	001500	159,493.00	157,160.00	158,732.00	100526	Sarah Goodman 10/13/16 A01
Department of Legal Affairs FID #2261	001510	344,487.00	438,825.00	502,326.00	104133	Kelly Coram /10-7-2016
TOTAL		664,367.00	756,229.00	822,904.00		

Transfers Out (Operating and Non-Operating) <i>(Provide Agency and Fund Number Transferred To)</i>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-16th Judicial Circuit
	20-2-058016

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,239,546.87	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	8.47	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,239,555.34	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(4,960.87)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	1,234,594.47	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 16th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology:

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Sixteenth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$74,400 and \$72,000.

Cost of Prosecution: The amounts are based upon the current year revenues.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$255,237
Less 8% Service Charge	\$20,419
= Receipts Applicable to 5% Assessment	\$234,818
X 5% State Trust Fund Reserve	\$11,741

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$255,237
X 8% Service Charge	\$20,419
FY 2017-18-Receipts Applicable to SCGR	\$252,837
X 8% Service Charge	\$20,227

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
Budget Entity:	State Attorneys Office-16th Judicial Circuit
LAS/PBS Fund Number:	20-2-316016

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,934.82	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	2,934.82	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	2,934.82	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-16th Judicial Circuit
	20-2-339019

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	829,901.48	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	9,954.40	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	839,855.88	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	839,855.88	(K)		**

Notes:
 *SWFS = Statewide Financial Statement
 ** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 16th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Victims of Crime (VOCA): The amounts are based upon a contract which states the maximum amount payable.

Stop Violence Against Women: The amounts are based upon a contract which states the maximum amount payable.

Local Ordinance Prosecution: The amounts are based upon current year revenues.

Coalition Against Sexual Violence: The amounts are based upon a contract which states the maximum amount payable.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$700
Less 8% Service Charge	\$56
= Receipts Applicable to 5% Assessment	\$644
X 5% State Trust Fund Reserve	\$32

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$700
X 8% Service Charge	\$56
FY 2017-18-Receipts Applicable to SCGR	\$700
8% Service Charge	\$56

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-16th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339019

Transfers In <i>(Provide Agency and Fund Number Received From)</i>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	59,805.00	61,632.00	65,632.00	104133	Kelly Coram / 10-7-2016
	TOTAL	59,805.00	61,632.00	65,632.00		

Transfers Out (Operating and Non-Operating) <i>(Provide Agency and Fund Number Transferred To)</i>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-17th Judicial Circuit
	20-2-058017

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,248,915.28	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	550.24	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,249,465.52	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(48,389.83)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	1,201,075.69	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 17th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology:

Article V Traffic Fines: Projections for Article V Traffic Fines are based on the Revenue Estimating Conference meeting. The estimated Revenue Distributions by Fund aggregate (total receipts for all State Attorney Offices) is projected to be \$6.8M for FY 2016-2017 and FY 2017-2018. Using each circuit's pro-rata share of the total actual receipts for FY 2015-2016, SA17's estimated receipts are \$600,537 for FY 16-17 and \$600,537 for FY 17-18.

Projections for FY2017-18 are based on the receipts from the FY2015-16.

FY2015-16 Receipts \$600,537

FY2016-17 Receipts \$600,537

Cost of Prosecution: There are many factors that affect the State Attorney Office's ability to receive cost of prosecution (COP) revenues. The COP must be assessed by the Court, the assessment must be collected by the Clerk of Court and the assessment must NOT be converted by the Court into community service. There is absolutely NO correlation between cases that are filed and the fee generated through cost of prosecution.

Projections for FY2016-17 and FY2017-18 are based on a 5% increase in receipts received from the current year.

FY2015-16 Receipts: \$1,480,476

FY2016-17 Receipts \$1,554,500

FY2017-18 Receipts \$1,632,225

Worthless Checks: Pursuant to F.S. 832.08, the State Attorney may establish a Worthless Check Diversion Program through an independent contractor, for the purpose of diverting from prosecution certain persons accused of writing bad checks. Businesses' serving South Florida have changed their receivable practices to include greater usage of debit and credit card services, thus there has been a substantial reduction of the acceptance of checks and the utilization of private collection services. The State Attorney's program provides quicker payments to victims and established education for violators.

Projections for FY2017-18 are based on a 5% increase from the previous years.

FY2015-16 Receipts \$8,589

FY2016-17 Receipts \$9018

FY2017-18 Receipts \$9,469

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$2,153,137
Less 8% Service Charge	\$172,251
= Receipts Applicable to 5% Assessment	\$1,980,886
X 5% State Trust Fund Reserve	\$99,044

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$2,153,137
X 8% Service Charge	\$172,251
FY 2017-18-Receipts Applicable to SCGR	\$2,212,293
X 8% Service Charge	\$176,983

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$1,265	FY 2014-15 Non-Certified Payable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
Budget Entity:	State Attorneys Office-17th Judicial Circuit
LAS/PBS Fund Number:	20-2-316017

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	688,512.79	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	688,512.79	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(36,377.92)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	652,134.87	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

State Attorney Office, 17th Circuit

Forfeiture and Investigative Support Trust Fund - 2316

Revenue Estimating Methodology:

The State Attorney 17th Circuit has entered into an Equitable Sharing Agreement with the Department of Justice and anticipates receiving substantial forfeiture funds in fiscal year 16-17. The receipt of these funds is based on Task Force Involvement and asset availability.

In Fiscal Year 15-16 a total of \$592,634 was received.

The State Attorney's Office, Seventeenth Judicial Circuit estimates that over \$XXX will be received in FY 16-17.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$592,634
Less 8% Service Charge	\$47,411
= Receipts Applicable to 5% Assessment	\$545,223
X 5% State Trust Fund Reserve	\$27,261

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$592,634
X 8% Service Charge	\$47,411
FY 2017-18-Receipts Applicable to SCGR	\$592,634
X 8% Service Charge	\$47,411

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-17th Judicial Circuit
	20-2-339011

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	808,940.07	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	63,813.71	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	872,753.78	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(5,657.00)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(1,090.33)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	866,006.45	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 17th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

VOCA: VOCA funded advocates are sole source providers of courthouse-based services. They serve innocent adult and child victims of sex crimes and victims of child abuse perpetrated in Broward County. The children served are often placed in alternative care and frequently appear for meetings without a supportive adult or Guardian ad Litem capable of providing adequate information and orientation to assist them. Victims of Elderly Abuse, Neglect and Exploitation, DV victims who are dangerously ambivalent about their circumstances, as well as other vulnerable victims living with disabilities, require a high degree of support and understanding to meet their unique needs as they navigate the justice system. Additionally, VOCA funded and Match advocates offer services to other victims who are not served by established programs. These populations include violent felony and misdemeanor crimes, as well as crimes perpetrated by juveniles.

Receipts FY2015-16 \$210,378 based on the updated VOCA contract

Receipts FY2016-17 is estimated at \$358,706 based on the current VOCA contract

Receipts FY2017-18 is estimated at \$358,706 based on the current VOCA contract

STOP VIOLENCE AGAINST WOMEN (VAWA): The State Attorney Office, 17th Circuit has entered into a contract with the Florida Coalition against Domestic Violence (FCADV). In addition, the FCADV has engaged SA17 as a provider for the purpose of filing domestic violence, dating violence, sexual assault and stalking cases that will result in prosecution.

Receipts FY2015-16 \$120,424 based on the updated VAWA contract

Receipts FY2016-17 is estimated at \$106,536 based on the current VAWA contract

Receipts FY2017-18 is estimated at \$106,536 based on the current VAWA contract

FLORIDA COUNCIL AGAINST SEXUAL VIOLENCE (FCASV): The State Attorney Office, 17th Circuit has entered into a contract with the Florida Council Against Sexual Violence (FCASV) to provide services to all victims of sexual crimes ages 11 and up. In addition, the FCASV has engaged SA17 for the purpose of filing and prosecuting cases of sexual violence, victims of sexual battery, unlawful sexual activity with certain minors and human trafficking offenses related to commercial sexual activity.

Receipts FY2015-16 \$34,454 based on the updated FCASV contract

Receipts FY2016-17 is estimated at \$32,838 based on the current FCASV contract

Receipts FY2017-18 is estimated at \$32,838 based on the current FCASV contract

PROSECUTION OF INSURANCE FRAUD: Estimated receipts are based on the current fiscal year appropriation of \$220,000 as specified in the Conference Report on Senate Bill 1500.

Receipts FY2015-16 \$160,375

Receipts FY2016-17 is estimated at \$160,242

Receipts FY2017-18 is estimated at \$160,242

WORKER'S COMPENSATION FRAUD: Estimated receipts are based on the current fiscal year appropriation of \$250,000 as specified in the Conference Report on Senate Bill 1500.

Receipts FY2015-16 \$159,394

Receipts FY2016-17 is estimated at \$159,264

Receipts FY2017-18 is estimated at \$159,264

PARI-MUTUEL ENFORCEMENT: Estimated receipts are based on the current fiscal year appropriation of \$280,000 as specified in the Conference Report on Senate Bill 1500.

Receipts FY2014-15 \$223,876

Receipts FY2015-16 is estimated at \$280,000

Receipts FY2016-17 is estimated at \$280,000

TAX RECOVERY ENFORCEMENT DIVERSION PROGRAM: Estimated receipts of \$50,000 for FY 2016-17 was based on the contractual agreement in accordance with F.S. 413.4021.

Receipts FY2015-16 \$50,000

Receipts FY2015-16 is estimated at \$50,000

Receipts FY2016-17 is estimated at \$50,000

COUNTY INFORMATION TECHNOLOGY: Florida Statute 29.008 requires county funding of court-related functions. In part, this includes providing computer network systems

including the salaries and benefits of information technology staff (reference 29.008(1) (f) 2. F.S. The State Attorney in the 17th Circuit employs five staff members in the Information Technology Unit that are currently being paid out of this office's General Revenue fund. The State Attorney's Office expects to receive funds from Broward County in the amount of **\$340,000**.

Receipts FY2015-16 **\$319,101**

Receipts FY2016-17 is estimated at **\$340,000**

Receipts FY2017-18 is estimated at **\$340,000**

PROCESS SERVER REIMBURSEMENT: Florida Statute 29.008 requires county funding of court-related functions. This includes courier messenger and subpoena services within the county (reference 29.008(1) (f) 3. F.S. The State Attorney in the 17th Circuit employs four staff members who provide subpoena services. The State Attorney's Office expects to receive funds from Broward County in the amount of **\$127,000**.

Receipts FY2015-16 \$83,968

Receipts FY2016-17 is estimated at \$127,000

Receipts FY2017-18 is estimated at \$127,000

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR 7 of 656

\$38,262

Less 8% Service Charge	\$3,061
= Receipts Applicable to 5% Assessment	\$35,201
X 5% State Trust Fund Reserve	\$1,760
<u>8 Percent Service Charge to General Revenue:</u>	
FY 2016-17-Receipts Applicable to SCGR	\$38,262
X 8% Service Charge	\$3,061
FY 2017-18-Receipts Applicable to SCGR	\$38,262
X 8% Service Charge	\$3,061

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-1,376	FY 2014-15 Receivable Write-off

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-17th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339011

Transfers In <i>(Provide Agency and Fund Number Received From)</i>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	210,190.00	358,706.00	358,706.00	104133	Kelly Coram / 10-7-2016
Department of Financial Services FID #2393	001500	160,375.00	160,242.00	160,242.00	100522	Sarah Goodman 10/13/16 A01
Department of Financial Services FID #2795	001500	159,394.00	159,264.00	159,264.00	100526	Sarah Goodman 10/13/16 A01
	TOTAL	529,959.00	678,212.00	678,212.00		
Transfers Out (Operating and Non-Operating) <i>(Provide Agency and Fund Number Transferred To)</i>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-18th Judicial Circuit
	20-2-058018

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	955,367.29	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	2,357.30	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	957,724.59	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(33,077.50)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	924,647.09	(K)		**

Notes:
 *SWFS = Statewide Financial Statement
 ** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 18th Circuit

State Attorney Revenue Trust Fund – 2058

Revenue Estimating Methodology:

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Eighteenth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$327,360 and \$316,800.

Cost of Prosecution – COP: Based on the revenues for the last half of FY 2015/2016 the average revenue was \$113,608. Multiplying the average by twelve months the estimated revenue is \$1,363,300 for FY 2016/2017 and FY 2017/2018.

Worthless Checks: Based on FY 2015/2016 the decline in Worthless Checks has leveled out and is projected to remain stable in FY 2016/2017 and FY 2017/2018 at \$42,000.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$1,732,660
Less 8% Service Charge	\$138,613
= Receipts Applicable to 5% Assessment	\$1,594,047
X 5% State Trust Fund Reserve	\$79,702

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$1,732,660
X 8% Service Charge	\$138,613
FY 2017-18-Receipts Applicable to SCGR	\$1,722,100
X 8% Service Charge	\$137,768

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-18th Judicial Circuit
	20-2-339009

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	234,053.62	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	28,014.16	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	262,067.78	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(4,115.84)	(I)		
LESS: Non Certified Accounts Payable		(J)		
Unreserved Fund Balance, 07/01/2016	257,951.94	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 18th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

The Office of the State Attorney, 18th Judicial Circuit has seven (7) revenue sources in the Grants and Donations trust fund. The following is the revenue estimating methodology for each:

Victims of Crimes Act –VOCA: The revenue amounts are fixed under the grant contract and are estimated to be \$391,048 in FY 2016/2017 and \$391,048 in FY 2017/2018.

Violence Against Women Act-VAWA: The revenue amounts are fixed under the grant contract and are estimated to be \$67,035 in FY 2016/2017 and \$67,035 in FY 2017/2018.

Local Ordinance Prosecution: The office of the State Attorney, 18th Judicial Circuit has contracts with twenty two local law enforcement agencies in Brevard and Seminole Counties. The revenue varies with the number of cases presented to this office. Based on the 40.38% increase in revenues from FY 2014/2015 to FY 2015/2016 the estimated revenue is \$20,496 for FY 2016/2017 and \$28,773 for FY 2017/2018.

Teen Court: The State Attorney Office receives revenue for the Teen Court Program from Brevard County as authorized by FS 938.19 and Brevard County Ordinance 07-37. Brevard County reimburses the State Attorney Office for all funds expended on this program. With the changes in the program and the personnel, the estimated revenues for this program are \$119,610 for FY 2016/2017 and \$119,610 for FY 2017/2018.

SA18 Sexual Assault Victim's Services - State Grant via FCASV via OAG: The revenue amounts are fixed under the grant contract and are dependent on the number of days each employee works. The estimated revenue for FY 2016/2017 is \$50,000 and \$50,000 in FY 2017/2018.

FCASV STOP GRANT: The revenue amounts are fixed under the grant contract and are estimated to be \$23,663 in FY 2016/2017 and \$23,663 in FY 2017/2018.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$20,496
Less 8% Service Charge	\$1,640
= Receipts Applicable to 5% Assessment	\$18,856
X 5% State Trust Fund Reserve	\$943

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$20,496
X 8% Service Charge	\$1,640
FY 2017-18-Receipts Applicable to SCGR	\$20,496
X 8% Service Charge	\$1,640

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-18th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339009

Transfers In <small>(Provide Agency and Fund Number Received From)</small>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	335,951.00	405,049.00	405,049.00	104133	Kelly Coram / 10-7-2016
	TOTAL	335,951.00	405,049.00	405,049.00		

Transfers Out (Operating and Non-Operating) <small>(Provide Agency and Fund Number Transferred To)</small>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-19th Judicial Circuit
	20-2-058019

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	662,000.88	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	20.06	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	662,020.94	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(21,302.17)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	640,718.77	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 19th Circuit

State Attorney Revenue Trust Fund - 2058

Revenue Estimating Methodology:

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Nineteenth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$176,080 and \$170,400.

COST OF PROSECUTION: Costs for the state attorney shall be set in all cases at no less than \$50 per case when a misdemeanor or criminal traffic offense is charged and no less than \$100 per case when a felony offense is charged, including a proceeding in which the underlying offense is a violation of probation or community control. The court may set a higher amount upon a showing of sufficient proof of higher costs incurred. Costs recovered on behalf of the state attorney are deposited into the State Attorneys Revenue Trust Fund to be used during the fiscal year in which the funds are collected, or in any subsequent fiscal year, for actual expenses incurred in investigating and prosecuting criminal cases, which may include the salaries of permanent employees, or for any other purpose authorized by the Legislature. In general, revenue estimates are based on historical data, current contracts, new collection methodologies and evaluation of current criminal justice activity trends.

Based on receipts from previous fiscal years, we estimate collections at \$799,000 for FY16-17 and \$799,000 for FY17-18.

RESTITUTION – (HB 409): HB 409 requires the court to impose a surcharge on persons convicted of any crime in s. 817.568, Florida Statutes. Beginning October 1, 2014, payment of the surcharge must be a condition of probation, community control, or any other court-ordered supervision and may not be waived by the court. If a defendant has been ordered to pay restitution in accordance with s. 775.089, Florida Statutes, the \$1,001 surcharge must be included in a judgment. HB 409 allocates that \$250 of the surcharge is deposited into the State Attorney Revenue Trust Fund for the purpose of funding prosecutions of offenses relating to the criminal use of personal identification information.

This circuit currently had 589 open cases filed under this statute for FY15-16. For FY16-17, this circuit has 308 open cases filed under this statute. To date, this agency has not received any funds from any open cases in this circuit. We estimate an 80% conviction rate; thus, we estimate FY16-17 and FY17-18 receipts at \$61,500.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$975,080
Less 8% Service Charge	\$78,006
= Receipts Applicable to 5% Assessment	\$897,074
X 5% State Trust Fund Reserve	\$44,854

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$975,080
X 8% Service Charge	\$78,006
FY 2017-18-Receipts Applicable to SCGR	\$969,400
X 8% Service Charge	\$77,552

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$12,300	September 2015 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Forfeiture and Investigative Support Trust Fund
Budget Entity:	State Attorneys Office-19th Judicial Circuit
LAS/PBS Fund Number:	20-2-316019

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	493.36	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	493.36	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	493.36	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-19th Judicial Circuit
	20-2-339020

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	170,112.26	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	54,844.10	(D)		
ADD: _____		(E)		-
Total Cash plus Accounts Receivable	224,956.36	(F)	-	
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: Non-Certified Accounts Payable		(J)		
Unreserved Fund Balance, 07/01/2016	224,956.36	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

State Attorney Office, 19th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Revenues received from the VOCA and VAWA Grants are based solely on current Grant awards in effect:

Victims of Crime Act / VOCA Grant No. V187-15195

Stop Violence Against Women / VAWA Grant No. 17-8042-SAO

LOCAL ORDINANCE PROSECUTION: Our current local Agreement with Indian River County expired December 31, 2015 and was not renewed.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-19th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339020

Transfers In <i>(Provide Agency and Fund Number Received From)</i>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Legal Affairs FID #2261	001510	315,621.00	676,494.00	676,494.00	104133	Kelly Coram / 10-7-2016
	TOTAL	315,621.00	676,494.00	676,494.00		

Transfers Out (Operating and Non-Operating) <i>(Provide Agency and Fund Number Transferred To)</i>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	State Attorneys Revenue Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-20th Judicial Circuit
	20-2-058020

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,078,145.35	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	35.39	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,078,180.74	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(30,921.39)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	1,047,259.35	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 20th Circuit

State Attorney Revenue Trust Fund – 2058

Revenue Estimating Methodology:

Article V Traffic Fines: The State Attorneys Revenue Trust Fund was created in FY 2009-10. There exists a history of collections since its inception however there has not been a year where collections were more than the allocated budget authority. The overall total estimate for all State Attorney Offices Article V traffic fines receipts are determined by the Office of Economic and Demographic Research (EDR) and the Revenue Estimating Conference (REC). The July 2016 REC and EDR Meeting estimated total receipts to be \$6.2 Million for FY 2016-2017 and \$6.0 Million for FY 2017-2018.

Based upon the aforementioned, the State Attorney Office in the Twentieth Judicial Circuit's estimated Article V Traffic Fine Receipts for FY 2016-2017 and FY 2017-2018 are estimated to be \$310,621 and \$300,601.

Worthless Check: Businesses' serving Southwest Florida continually evolve their practices and strategy's in an effort to maximize their revenues. Many have changed their receivable practices to include greater usage of credit card services and as result there is a reduction of the acceptance of checks. During fiscal year 2014/15 our agency revised this program and brought the program in-house to serve the citizens of Southwest Florida. This program provides quicker payments to victims and established more reasonable educational fees for violators.

As the volume of checks eligible to enter this program continues to decline we have adjusted our projections accordingly.

Receipts FY2015/16 - \$6,470 * 1.03 (increase) = FY2016/17 Receipts - \$6,664

Receipts FY2016/17 - \$6,664 * 1.03 (increase) = FY2017/18 Receipts - \$6,864

Cost of Prosecution: There are many factors that affect all State Attorney Office's ability to receive Cost of Prosecution revenues such as: the economy. This affects the time frame in which Defendants have the ability to pay the fees, the Judges' choice whether to impose these fees on the Defendant and the collection order in which we are scheduled to receive payment.

There is a correlation between cases that are filed and the fee generated through cost of prosecution. Our agency will continue to aggressively pursue the receipt of Cost of Prosecution funds.

Projections for FY2017-18 are based on an increase in funds received which is consistent with the estimated growth of the population in Southwest Florida during this time period.

Receipts FY 2015-16 - \$1,072,173 * 1.065 (increase) =

FY 2016-17 Receipts - \$1,141,864

Receipts FY 2016-17 - \$1,141,864 * 1.065 (increase) =

FY 2017-18 Receipts - \$1,216,085

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR **\$1,459,149**

Less 8% Service Charge **\$116,732**

= Receipts Applicable to 5% Assessment **\$1,342,417**

X 5% State Trust Fund Reserve **\$67,121**

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR **\$1,459,149**

X 8% Service Charge **\$116,732**

FY 2017-18-Receipts Applicable to SCGR **\$1,523,550**

X 8% Service Charge **\$121,884**

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Civil RICO Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-20th Judicial Circuit
	20-2-095001

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	15,588.02	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	15,588.02	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	15,588.02	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	State Attorneys Office-20th Judicial Circuit
	20-2-339021

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	40,316.67	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	8,399.60	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	48,716.27	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(296.00)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	48,420.27	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

State Attorney Office, 20th Circuit

Grants and Donations Revenue Trust Fund - 2339

Revenue Estimating Methodology:

Victim of Crime Acts (VOCA): The revenue amount of \$195,500 is fixed under contract V006-14081 for FY16/17. It is anticipated that funding for VOCA will increase to \$227,100 for FY 2017-18.

Stop Violence Against Women (VAWA): The revenue amount of \$81,700 is fixed under contract 17-8043-SAO for FY16/17. For FY17/18, the revenues are based on current funding levels since future funding through this grant is uncertain.

Lee County Jail/Early Case Resolution (ERC): The projected revenue amounts for the Lee County Jail position for FY16/17 and 17/18 is based on an Annual Inter-local Agreement with the Board of County Commissioners of Lee County. The amount is based on the salaries and benefits of the personnel who work under this grant position.

Local Ordinance Prosecution: The revenue amounts for Ordinance Prosecution are based on Inter-local Agreements with Charlotte, Collier, Hendry and Lee counties for prosecution of municipal ordinances. Municipal ordinances are billed at \$50 per ordinance. We estimate to receive approximately \$1,875 from each county for FY16/17 and FY17/18.

Lee County File Clerk: The projected revenue amounts for the Lee County File Clerk position for FY16/17 and 17/18 is based on an Annual Inter-local Agreement with the Board of County Commissioners of Lee County. The amount is based on the salaries and benefits of the person who works under this grant position.

Lee County Drug Court: The projected revenue amounts for the Lee County Drug Court positions for FY16/17 and 17/18 is based on an Annual Inter-local Agreement with the Board of County Commissioners of Lee County. The amount is based on the salaries and benefits of the personnel who work under this grant position.

Lee Co. BCC Ordinance: The projected revenue amounts for the Lee County BCC Ordinance position for FY16/17 and 17/18 is based on an Annual Inter-local Agreement with the Board of County Commissioners of Lee County. The amount is based on the salaries and benefits of the person who works under the grant position.

County Information Technology: The projected revenue amounts for the County Data Processing grant for FY16/17 and FY17/18 are based on Annual Inter-local Agreements

with Charlotte, Collier and Lee Counties. The amount of revenues is based on the salaries and benefits of the personnel who work under these grant positions.

Collier Jail Reduction: The projected revenue amounts for the Collier Fast Track position for FY16/17 and FY17/18 are based on an Inter-local Agreement with the Board of County Commissioners of Collier County. The amount of revenues is based on the salaries and benefits of the person who works under this grant position.

Charlotte Mental Health Court: The projected revenue amounts for the Mental Health Court position for FY16/17 and FY17/18 are based on an Inter-local Agreement with the Board of County Commissioners of Charlotte County. The amount of revenues is based on the salaries and benefits of the person who works under this grant position.

Tax Collection Recovery Program: This beneficial program that our agency entered into with the Department of Revenue and the Association for Centers for Independent Living, pursuant to Florida Statute 413.402, has addressed the vital need of recovering tax dollars that are due the citizens of Southwest Florida. Contractually the SAO's yearly portion will be \$75,000 based on the contract with Department of Revenue and the Association for Centers for Independent Living. The future potential collections are estimated to be over \$23 million.

Stop Violence Against Women (VAWA) via FCASV: The revenue amount of \$27,600 is fixed under contract 16STO67 for FY16/17. For FY17/18, the revenues are based on current funding levels since future funding through this grant is uncertain.

Prosecution of Insurance Fraud: Our agency was granted this program in the 16/17 fiscal year to work with the Division of Insurance Fraud to assist with prosecuting insurance fraud. The revenues are based on the appropriation of funds of \$142,500 awarded by the Legislature.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$7,500
Less 8% Service Charge	\$600
= Receipts Applicable to 5% Assessment	\$6,900
X 5% State Trust Fund Reserve	\$345

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$7,500
X 8% Service Charge	\$600
FY 2017-18-Receipts Applicable to SCGR	\$7,500
X 8% Service Charge	\$600

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name: JAC /State Attorney Office-17th Judicial Circuit

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 20 2 339011

Transfers In <i>(Provide Agency and Fund Number Received From)</i>	Transfer In Revenue Category	Amount FY 15-16 (A01)	Amount FY 16-17 (A02)	Amount FY 17-18 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Financial Services FID #2393	001500	0.00	142,500.00	142,500.00	100522	Sarah Goodman 10/13/16 A01
Department of Financial Services FID #2795	001500	0.00	0.00	0.00	100526	Sarah Goodman 10/13/16 A01
Department of Legal Affairs FID #2261	001510	100,795.00	168,900.00	189,600.00	104133	Kelly Coram / 10-7-2016
TOTAL		100,795.00	311,400.00	332,100.00		

Transfers Out (Operating and Non-Operating) <i>(Provide Agency and Fund Number Transferred To)</i>	Transfer Out Expenditure Category				Transfer In Revenue Category	Confirmed By/Date

Budget Entity Level Exhibits or Schedules

Public Defenders *Trial Division*

Budget Entities: 21600100 through 21602000

Public Defenders
Schedule I Series

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-1st Judicial Circuit
	20-2-059001

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	177,636.50	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	14.75	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	177,651.25	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(2,740.66)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	174,910.59	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 1st Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD01 estimated receipts are \$99,368 for FY 16/17 and \$118,029 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$99,368
Less 8% Service Charge	\$7,949
= Receipts Applicable to 5% Assessment	\$91,418
X 5% State Trust Fund Reserve	\$4,571

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$99,368
X 8% Service Charge	\$7,949
FY 2017-18-Receipts Applicable to SCGR	\$118,029
X 8% Service Charge	\$9,442

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-1st Judicial Circuit
	20-2-339023

	Balance as of 6/30/2016		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	8,645.76	(A)			
ADD: Other Cash (See Instructions)		(B)			
ADD: Investments		(C)			
ADD: Outstanding Accounts Receivable		(D)			
ADD: _____		(E)			
Total Cash plus Accounts Receivable	8,645.76	(F)			
LESS Allowances for Uncollectibles		(G)			
LESS Approved "A" Certified Forwards		(H)			
Approved "B" Certified Forwards		(H)			
Approved "FCO" Certified Forwards		(H)			
LESS: Other Accounts Payable (SCGR)	(20.00)	(I)			
LESS :Offset to Negative Fund Balance		(J)			
Unreserved Fund Balance, 07/01/2016	8,625.76	(K)			**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 1st Circuit Grants and Donations Trust Fund – 2339 Revenue Estimating Methodology:

Ordinance Defense: The Public Defender’s Office, First Judicial Circuit estimated 120 cases at \$50 per case for a total of \$6,000 in 2016-17 and 2017-18.

County IT: Counties reimburse for two information technology personnel. Projected reimbursements are as follows:

FY 2016-17 - \$11,689 per month for 12 months - \$140,268

FY 2017-18 - \$11,747 per month for 12 months - \$140,964

Variance is due estimated cost of benefits.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$3,000
Less 8% Service Charge	\$240
= Receipts Applicable to 5% Assessment	\$2,760
X 5% State Trust Fund Reserve	\$138

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$3,000
X 8% Service Charge	\$240
FY 2017-18-Receipts Applicable to SCGR	\$3,000
X 8% Service Charge	\$240

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-11,460	FY 2014-15 Receivable Write-off

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-1st Judicial Circuit
	20-2-974001

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,283,228.27	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	7,065.66	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,290,293.93	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(7,685.26)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(10,732.22)	(I)		
LESS:		(J)		
Unreserved Fund Balance, 07/01/2016	1,271,876.45	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2017 - 2018

Department Title:	Justice Administration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
Budget Entity:	Public Defender Office 1st Judicial Circuit
LAS/PBS Fund Number:	20-2-974001

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	1,271,861.45	(A)
--	---------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
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Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description		(C)
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SWFS Adjustment # and Description		(C)
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Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances)		(D)
---	--	-----

Approved "C" Carry Forward Total (FCO) per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories	15.00	(D)
----------------------------------	-------	-----

		(D)
--	--	-----

		(D)
--	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	1,271,876.45	(E)
--	---------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	1,271,876.45	(F)
--	---------------------	-----

DIFFERENCE:	0.00	(G)*
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***SHOULD EQUAL ZERO.**

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 1st Circuit Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

The indigent criminal defense trust fund was established on 1/1/1997. There exists a 19 year history of collections and with the exception of two years, there has been no year where total collections were less than the previous year. Monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to determine the reason for the disparity. Projections were made based on this documented data collection.

There have been no new policies or laws since 2009 to generate additional collections. The projection for fees and restitution is based upon historical collections. Based upon these key indicators, estimated growth is minimal.

	Actual FY14-15	Actual FY15-16	Estimated Increase 1.5%	Estimated Receipts FY16-17	Estimated Receipts FY17-18
Fees	\$465,523	\$478,326	\$ 7,175	\$485,501	\$492,784
Restitution	\$387,678	\$391,231	\$ 5,868	\$397,099	\$403,055
Total	\$853,201	\$869,557	\$13,043	\$882,600	\$895,839

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$485,501
Less 8% Service Charge	\$38,840
= Receipts Applicable to 5% Assessment	\$446,661
X 5% State Trust Fund Reserve	\$22,333

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$485,501
X 8% Service Charge	\$38,840
FY 2017-18-Receipts Applicable to SCGR	\$492,784
X 8% Service Charge	\$39,423

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-15	Non-Certified Forward Payable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-2nd Judicial Circuit
	20-2-059002

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	14,355.78	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	10.22	(D)		
ADD: Anticipated Rev for 4th Qtr GR Svc Chg		(E)		
Total Cash plus Accounts Receivable	14,366.00	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(1,898.35)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	12,467.65	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2016

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 2nd Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. The Public Defender's Office in the 2nd Circuit's estimated receipts are \$97,739 for FY 16/17 and \$93,874 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$97,739
Less 8% Service Charge	\$7,819
= Receipts Applicable to 5% Assessment	\$89,920
X 5% State Trust Fund Reserve	\$4,496

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$97,739
X 8% Service Charge	\$7,819
FY 2017-18-Receipts Applicable to SCGR	\$93,874
X 8% Service Charge	\$7,510

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-2nd Judicial Circuit
	20-2-339022

	Balance as of 6/30/2016		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	12,636.00	(A)			
ADD: Other Cash (See Instructions)		(B)			
ADD: Investments		(C)			
ADD: Outstanding Accounts Receivable		(D)			
ADD: _____		(E)			
Total Cash plus Accounts Receivable	12,636.00	(F)			
LESS Allowances for Uncollectibles		(G)			
LESS Approved "A" Certified Forwards		(H)			
Approved "B" Certified Forwards		(H)			
Approved "FCO" Certified Forwards		(H)			
LESS: Other Accounts Payable (SCGR)		(I)			
LESS: _____		(J)			
Unreserved Fund Balance, 07/01/2016	12,636.00	(K)			**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 2nd Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Revenue estimations are based on an agreement between Big Bend Community Based Care and Public Defender, 2nd Judicial Circuit to provide services on a contracted basis for juvenile clients who meet eligibility requirements for Team Child Services. We anticipate that this contract will renew and funding will be provided. It is estimated that this contract will be for \$51,544.00.

Revenue estimations are based on an agreement between Leon County and the Office of the Public Defender, 2nd to provide daily legal representation at first appearance for indigent individuals. It is estimated that the contract will be for \$37,000.00.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-2nd Judicial Circuit
	20-2-974002

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	172,753.41	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	172,753.41	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(19,179.75)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(4,305.46)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	149,268.20	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 2nd Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

Background

The ICDTF was established on January 1, 1995 and now there exists a nineteen (19) year history of collections. Secondly, monthly collection data is compiled, distributed, and monitored monthly. If there is a negative change in collections, efforts are immediately put in place to determine why a reduction occurred. Most of the time when a monthly collection is substantially less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. The projections were made on the basis of historical data.

In Fiscal Year 2011/2012 Leon County abolished a dedicated collections court and withdrew all outstanding writs that had been issued for failure to appear at a collections court hearing. In Fiscal Year 2012/2013 our office implemented procedures to offset the changes in collections court made by Leon County.

Methodology

To continue the increase in collections seen in Fiscal Year 2015/2016 we will continue to implement the following procedures for collections which include but are not limited to:

- 1) Setting up very low monthly payment plans for clients who cannot afford bulk payments
- 2) Being more proactive in contacting clients at the beginning of their cases to urge them to pay the \$50 application fee up front.
- 3) We are now including language in all of our contact letters reminding clients of the \$50 PD application fee, and providing clear instructions on how to submit payments.
- 4) Implementing procedures that direct employees of the Public Defender's Office to facilitate applications to ensure they are submitted and docketed

properly with the clerk, and provide critical information on how to make their payments. (e.g. support staff at first appearance.)

Data Analysis

Fiscal Year 2015-2016 Indigent Criminal Defense Trust Fund total revenue showed an increase from Fiscal Year 2014/2015 revenue by \$11,335.63.

By implementing the above changes in fiscal year 2014/2015, we saw an overall increase in the collections for the last six months of the FY 14/15 of 34.61%. That trend continued in FY 2015/2016 with a total increase of 3.022%.

Conclusion

Based on this data, and our continued efforts to increase collections, we expect a significant increase in fiscal year 2016/2017, as well as the 2017/2018 fiscal year.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$110,000
Less 8% Service Charge	\$8,800
= Receipts Applicable to 5% Assessment	\$101,200
X 5% State Trust Fund Reserve	\$5,060

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$110,000
X 8% Service Charge	\$8,800
FY 2017-18-Receipts Applicable to SCGR	\$110,000
X 8% Service Charge	\$8,800

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-2,629	FY 2014-15 Certified Forward Encumbrance
\$15	September 2015 Certified Forward Reversion
Column A02	
\$1,877	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Public Defenders Revenue Trust Fund
Budget Entity:	Public Defenders Office-3rd Judicial Circuit
LAS/PBS Fund Number:	20-2-059003

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	35,807.98	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	4.75	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	35,812.73	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(882.30)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	34,930.43	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 3rd Circuit Public Defender Revenue Trust Fund - 2059 Revenue Estimating Methodology

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. For this office estimated receipts are \$39,408 for FY 16/17 and \$37,850 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$39,408
Less 8% Service Charge	\$3,153
= Receipts Applicable to 5% Assessment	\$35,600
X 5% State Trust Fund Reserve	\$1,813

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$39,408
X 8% Service Charge	\$3,153
FY 2017-18-Receipts Applicable to SCGR	\$35,600
X 8% Service Charge	\$2,848

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-3rd Judicial Circuit
	20-2-974003

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	425,521.97	(A)		
ADD: Other Cash (See Instructions)	1,212.36	(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	426,734.33	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(2,493.43)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	424,240.90	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 3rd Circuit Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology

The ICDTF has been on a steady decline as a source of revenue.

The total receipts collected in FY 2012-13 were \$291,542.00.

The total receipts collected in FY 2015-16 were \$266,965.00.

The receipts from the PD application fee have remained fairly constant.

Based on an average reduction of \$6,200.00 per FY since FY 2012-13,

PD3 estimates receipts for FY 2016-17 will be: \$260,000.00.

 PD Attorney Fees @ \$49.00 per case: \$110,000.00.

 Restitution Fees: \$150,000.00.

PD3 estimates receipts for FY 2017-18 will be: \$255,000.00.

 PD Attorney Fees @ \$49.00 per case: \$110,000.00.

 Restitution Fees: \$145,000.00

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-4th Judicial Circuit
	20-2-059004

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	23,632.58	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	19.97			
ADD: _____		(E)		
Total Cash plus Accounts Receivable	23,652.55	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(3,710.64)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	19,941.91	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

Public Defender Office, 4th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit’s pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD04 estimated receipts are \$165,573 for FY 16/17 and \$159,025, for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$165,573
Less 8% Service Charge	\$13,246
= Receipts Applicable to 5% Assessment	\$152,327
X 5% State Trust Fund Reserve	\$7,616

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$165,573
X 8% Service Charge	\$13,246
FY 2017-18-Receipts Applicable to SCGR	\$159,025
X 8% Service Charge	\$12,722

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-4th Judicial Circuit
	20-2-339024

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	173,436.90	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	173,436.90	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(323.44)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	173,113.46	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Office of the Public Defender, 4th Judicial Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

1. Ordinance Defense Contract Revenue estimates are based on a contract (Memorandum of Understanding) with Duval County for the Public Defender's Office, 4th Judicial Circuit, to defend citizens violating the local county ordinances. Contracted rate is \$50/hour for misdemeanors and \$100 per hour for felonies, based on 15 minute increments, with a one hour minimum. The contract maximum is \$30,000 per year for Duval County. There is no maximum for Nassau County; however, income from that small county is minimal.
2. County IT Contract estimates are based on the amounts of current salaries and benefits for the agency Information Technology staff for which Duval, Clay, and Nassau counties have agreed to compensate the Public Defender's Office, 4th Circuit. The compensation is budgeted from the FL. Statute 28.24 revenue budgets of those counties. The total reimbursable annual compensation is split between the counties on the basis of FTEs in each of the Duval, Clay, and Nassau County offices served by the 4th Judicial Circuit. Revenue for FY 2016-2017 is estimated at \$258, 141 which includes revenue from the previous year that lags due to the differing fiscal years of each county. The estimate for FY 2017-2018 includes an anticipated 5% increase in benefits which will be factored into the salary/benefit reimbursements.
3. The Public Defender's Office, 4th Judicial Circuit received a Federal Americorps/Volunteer Florida grant during FY 2016-2017 in the amount \$ 15,253. Since the request for a full Americorps grant has not been awarded as yet for the FY 2017-18, this revenue has been submitted as non-recurring revenue.

5% State Trust Fund Revenue:

FY 2016-17 Receipts Applicable to SCGR	\$25,000
Less 8% Service Charge	\$ 2,000
Receipts Applicable to 5% Assessment	\$23,000
X 5% State Trust Fund Reserve	\$ 1,150

8% Service Charge to General Revenue:

FY 2017-18 Receipts Applicable to SCGR	\$25,000
Less 8% Service Charge	\$ 2,000
FY 2017-18 Receipts Applicable to SCGR	\$25,000
5% State Trust Fund Reserve	\$ 2,000

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-4th Judicial Circuit
	20-2-974004

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	154,017.25	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	154,017.25	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(7,446.50)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(9,205.61)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	137,365.14	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Office of the Public Defender, 4th Judicial Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1997 and now there exists a 19 year history of collections. Monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are in place to immediately determine out why this has happened. In some cases, where the monthly collection is reduced, the difference is the result of overlap of deposits between two months and it is subsequently corrected. Based on this documented data collection, the projections were made.

After several years of posted revenue declines in the Indigent Criminal Defense Trust Fund collections due to the still recovering economy, there are indications that this trend is reversing. In FY 2013-14 and FY 2014-15, the fund realized 9% and 9.5% increases respectively, indicating a recovering upward trend. Although FY 2015-16 saw a slight decline over the previous years, FY 2016-17 collections are anticipated to return to the previous upward trend. With the Public Defender's Office, 4th Judicial Circuit defending an average of approximately 38,000 cases per year, the potential receipts on the \$50 application fee alone are over \$1.68M (based on \$50 per case less \$2 Court split and the 8% service charge). While the agency realizes that collecting 100% of receivables is unrealistic, with increased collection efforts, there is room for growth from the 41% collected in FY 15-16.

The agency has undertaken increased collection efforts including implementation of an enhanced computer program which will allow tracking of individual client payments. Cooperative efforts with the Clerk's Office have resulted in an onsite payment kiosk in the Public Defender's Office to make it easier for clients and families to pay their application fees. In addition, the Clerk's Office has initiated an aggressive collections program for outstanding debts which should increase agency revenue during the current Fiscal Year. The addition of a staff member who serves as client collections liaison is another example of the agency's commitment to increasing its collection efforts. With the implementation of these enhancements and a recovering economic outlook, the agency has set the goal of increasing collections by an additional 15% in the current fiscal year. In actuality, this would amount to only an increase of 10% over the previous Fiscal Year collections. The agency then projects an additional 15% the following year which

would bring collections to at least 54% of the potential. The agency has realized significant increases in five (5) of the previous eight (8) years and even with the slight decrease in FY 15-16 collections, feels confident that the upward trend will continue throughout the next Fiscal Year.

	Actual FY 15/16	Expected Estimated Increase 15%	Estimated Receipts FY 16/17	Expected Estimated Increase 15 %	Estimated Receipts FY 17/18
Fees	\$ 407,396	\$ 61,109	\$ 468,505	\$ 70,276	\$ 538,781
Restitution	\$ 281,926	\$ 42,289	\$ 324,215	\$ 48,632	\$ 372,847
Total	\$ 689,322	\$ 103,398	\$ 792,720	\$ 118,908	\$ 911,628
Non-Recurring					
Total	\$ 0		\$ 0	N/A	\$ 10,000
	\$ 689,322		\$ 792,720		\$ 921,628

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$468,505
Less 8% Service Charge	\$37,480
= Receipts Applicable to 5% Assessment	\$431,025
X 5% State Trust Fund Reserve	\$21,551

8 Percent Service Charge to General Revenue:

FY 2017-18-Receipts Applicable to SCGR	\$538,781
X 8% Service Charge	\$43,102
FY 2017-18-Receipts Applicable to SCGR	\$538, 781
X 8% Service Charge	\$43,102

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-5th Judicial Circuit
	20-2-059005

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,984.20	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	12.38	(D)		
ADD: Anticipated Rev for 4th Qtr GR Svc Chg		(E)		
Total Cash plus Accounts Receivable	2,996.58	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(2,300.98)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	695.60	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

Public Defender Office, 5th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit’s pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD05 estimated receipts are \$107,241 for FY 16/17 and \$103,000 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$107,241
Less 8% Service Charge	\$8,579
= Receipts Applicable to 5% Assessment	\$98,662
X 5% State Trust Fund Reserve	\$4,933

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$107,241
X 8% Service Charge	\$8,579
FY 2017-18-Receipts Applicable to SCGR	\$103,000
X 8% Service Charge	\$8,240

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-5th Judicial Circuit
	20-2-339043

	Balance as of 6/30/2016		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	35,232.53	(A)			
ADD: Other Cash (See Instructions)		(B)			
ADD: Investments		(C)			
ADD: Outstanding Accounts Receivable		(D)			
ADD: _____		(E)			
Total Cash plus Accounts Receivable	35,232.53	(F)			
LESS Allowances for Uncollectibles		(G)			
LESS Approved "A" Certified Forwards		(H)			
Approved "B" Certified Forwards		(H)			
Approved "FCO" Certified Forwards		(H)			
LESS: Other Accounts Payable (SCGR)		(I)			
LESS: _____		(J)			
Unreserved Fund Balance, 07/01/2016	35,232.53	(K)			**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 5th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Ordinance Violation: Due to improved monitoring of staff compliance on Ordinance Violation billing and collections circuit wide, collections for both current year and LBR request year are anticipated to continue around \$3,500 per year.

County IT Grant: In FY15-16 this agency contracted with Hernando County Board of County Commissioners to reimburse the State of Florida for two (2) Technology staff positions. Based on estimated salary expense for current FY 16-17 for contracted amount the collections \$101,099. For LBR FY17-18 the contracted amount of \$104,152 was used.

In FY16-17 newly established County funding grants were created in Marion, Lake, Hernando and Citrus counties to migrate Technology and Early Intervention staff from county payrolls to state payroll via an LBR issue. Collections are based on budget distribution agreements with each county. Current year and LBR request year collections include Salary & Benefit funding along with Training and Travel reimbursement funding as follows:

Current Year:

Marion	\$283,665
Lake	\$346,613
Hernando	\$101,742
Citrus	\$ 35,733
Total:	\$767,753

LBR Request Year:

Marion	\$301,462
Lake	\$365,252
Hernando	\$108,602
Citrus	\$ 38,570
Total:	\$817,386

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$3,500
Less 8% Service Charge	\$280
= Receipts Applicable to 5% Assessment	\$3,220
X 5% State Trust Fund Reserve	\$161

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$3,500
X 8% Service Charge	\$280
FY 2017-18-Receipts Applicable to SCGR	\$3,500
X 8% Service Charge	\$280

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-5th Judicial Circuit
	20-2-974005

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	940,711.86	(A)		
ADD: Other Cash	343.00	(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	941,054.86	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(38,775.43)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(11,175.97)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	891,103.46	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 5th Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

This agency closely monitors Indigent Criminal Defense Trust Fund revenue collections on a monthly basis. Collections have continued to increase annually since the inception of ICDTF in 1997. During the last three fiscal years increases have been primarily attributable to 1) An increase in revenue percentages granted to the Public Defender based on changes in Chapter 938.29, Florida Statutes, and 2) Improved compliance within the court system in assessing these fees and costs pursuant to statutory requirements.

In FY 10/11 annual revenue totaled \$1,086,588; in FY 11/12 the annual revenue was \$1,164,144 (a 7.1% increase over prior year); in FY 12-13 annual revenue was \$1,186,390 (a 1.9% increase over prior year); in FY 13-14 annual revenue was \$1,310,227 (a 10.4% increase over prior year); in FY 14-15 annual revenue was \$1,409,276 (a 7.6% increase over prior year); in FY 15-16 annual revenue was \$1,470,414 (a 4.3% increase over prior year) or \$122,535 per month. Current year revenue estimate of \$115,600 per month, and LBR estimate of \$117,100 per month are based on an assessment that revenue collections have peaked and therefore will remain static with the present monthly average, with a strong possibility of decline over time.

\$115,600 x 12 Months = \$1,387,200 - FY 2016-17 Estimated Revenue
\$117,100 x 12 Months = \$1,405,200 - FY 2017-18 Estimated Revenue

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$2,264	FY 2014-15 Non-Certified Forward Payable
Column A02	
\$21,871	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-6th Judicial Circuit
	20-2-059006

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	240,080.91	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	26.96	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	240,107.87	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(5,010.23)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	235,097.64	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 6th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD06 estimated receipts are \$226,679 for FY 16/17 and \$217,715 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$226,679
Less 8% Service Charge	\$18,134
= Receipts Applicable to 5% Assessment	\$208,545
X 5% State Trust Fund Reserve	\$10,427

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$226,679
X 8% Service Charge	\$18,134
FY 2017-18-Receipts Applicable to SCGR	\$217,715
X 8% Service Charge	\$17,417

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-6th Judicial Circuit
	20-2-339027

	Balance as of 6/30/2016		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	587,527.27	(A)			
ADD: Other Cash (See Instructions)		(B)			
ADD: Investments		(C)			
ADD: Outstanding Accounts Receivable		(D)			
ADD: _____		(E)			
Total Cash plus Accounts Receivable	587,527.27	(F)			
LESS Allowances for Uncollectibles		(G)			
LESS Approved "A" Certified Forwards		(H)			
Approved "B" Certified Forwards		(H)			
Approved "FCO" Certified Forwards		(H)			
LESS: Other Accounts Payable (SCGR)		(I)			
LESS: _____		(J)			
Unreserved Fund Balance, 07/01/2016	587,527.27	(K)			**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2016-2017 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 6th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Estimates are based on approved contracts for 2016-17 with Pinellas County for IT (\$49,150), ITP (\$130,740) and SOAR Program (\$61,570), and with the Pinellas County Sheriff for Homeless Outreach (\$124,898).

Estimates for 2017-2018 funds are based on anticipated renewal of contracts with Pinellas County for IT (\$51,116), ITP (\$135,970), and SOAR Program (\$64,033), and with the Pinellas County Sheriff for Homeless Outreach (\$124,898).

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$130,740
Less 8% Service Charge	\$10,459
= Receipts Applicable to 5% Assessment	\$120,281
X 5% State Trust Fund Reserve	\$6,014

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$130,740
X 8% Service Charge	\$10,459
FY 2017-18-Receipts Applicable to SCGR	\$135,970
X 8% Service Charge	\$10,878

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-6th Judicial Circuit
	20-2-974006

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	434,406.38	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	434,406.38	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(111,555.10)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(13,783.49)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	309,067.79	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2016-2017 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 6th Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology (use additional pages if necessary)

The Indigent Criminal Defense Fund was established on 1/1/97 statewide. There exists a 19 year history of collections and the first year that collections were less than the previous year was FYE 6/30/13, where collections in the 6th Circuit dropped by \$128,393. This trend continued for FYE 6/30/14, where collections again dropped, albeit only by \$24,523, or 2%. This reduction was clearly attributable to an uncommonly low December 2014 collection rate of only \$63,235. Three months later, in March of 2015, we had our highest collection month - \$145,258.

A close review of our collection data for the last five years shows greatly decreased collections from July 2012 through January 2013, realistically tied to the unemployment rate in Florida, which was at its highest during this seven month period (9.3% in July 2012 to 8.0% in January 2013). Unemployment in Florida has continued to improve, standing at 5.6% in May 2015 and lowering to 4.7% for June 2016. Economic indicators predict an improving employment outlook in Florida that is further supported by this stabilization in the unemployment rate.

The projections are made based on expected continued stabilization of collections in fees, and especially restitution, to 2011-2012 levels, utilizing the last six months' collections (January 2016 through June 2016 = \$614,885 ÷ 6 months = \$102,480/month x 12 = \$1,229,770).

The 5% estimated increase in ICDTF collections is based on the marked increase in collections for the last six months over the previous six month period (+~\$77,000) and an expectation for continued improvement in the economic outlook for Florida.

	ACTUAL FY 15-16	ESTIMATED FY 16-17	ESTIMATED FY 17-18
Fees	\$617,321.15	\$644,647	\$676,880
Restitution	\$535,499.16	\$585,123	\$614,379
Totals	1,152,820.31	\$1,229,770	\$1,291,259

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$644,647
Less 8% Service Charge	\$51,572
= Receipts Applicable to 5% Assessment	\$593,075
X 5% State Trust Fund Reserve	\$29,654

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$644,647
X 8% Service Charge	\$51,572
FY 2017-18-Receipts Applicable to SCGR	\$676,880
X 8% Service Charge	\$54,150

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$4,121	September 2015 Certified Forward Reversion
Column A02	
\$76,024	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-7th Judicial Circuit
	20-2-059007

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	51,150.79	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	14.6	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	51,165.39	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(2,712.81)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	48,452.58	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

Public Defender Office, 7th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit’s pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD07 estimated receipts are \$123,211 for FY 16/17 and \$118,339 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$123,211
Less 8% Service Charge	\$9,857
= Receipts Applicable to 5% Assessment	\$113,354
X 5% State Trust Fund Reserve	\$5,668

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$123,211
X 8% Service Charge	\$9,857
FY 2017-18-Receipts Applicable to SCGR	\$118,339
X 8% Service Charge	\$9,467

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-7th Judicial Circuit
	20-2-339029

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,376.50	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,376.50	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	1,376.50	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE I TRUST FUND NARRATIVE FORM
FY 2017-2018 LEGISLATIVE BUDGET REQUEST**

Public Defender Office, 7th Circuit

Grants and Donations Trust Fund – 2339

Revenue Estimating Methodology:

The Grants and Donations Trust fund, Volusia County Agreement-IT was established on April 16, 2012. Revenues for this trust fund are directly provided by the County of Volusia through a Budget Distribution Agreement and their approved Annual Budget.

FY2014-15 Actual Contract/Receipts in the amount of \$85,466.25, broken down as follows:

1st Quarter Payment: \$20,586.75
2nd Quarter Payment: \$21,626.50
3rd Quarter Payment: \$21,626.50
4th Quarter Payment: \$21,626.50

FY2015-16 Actual Contract/Receipts in the amount of \$87,737.50, broken down as follows:

1st Quarter Payment: \$21,626.50
2nd Quarter Payment: \$22,037.00
3rd Quarter Payment: \$22,037.00
4th Quarter Payment: \$22,037.00

FY2016-17 Estimated Contract/Receipts in the amount of \$90,400.00, broken down as follows:

1st Quarter Payment: \$22,037.00
2nd Quarter Payment: \$22,634.00
3rd Quarter Payment: \$22,864.00
4th Quarter Payment: \$22,865.00

FY2017-18 Requested Contract/Receipts in the amount of \$91,459.00, broken down as follows:

1st Quarter Payment: \$22,865.00
2nd Quarter Payment: \$22,865.00
3rd Quarter Payment: \$22,865.00
4th Quarter Payment: \$22,864.00

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$303,182
Less 8% Service Charge	\$24,255
= Receipts Applicable to 5% Assessment	\$278,927
X 5% State Trust Fund Reserve	\$13,946

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$303,182
X 8% Service Charge	\$24,255
FY 2017-18-Receipts Applicable to SCGR	\$311,065
X 8% Service Charge	\$24,885

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-7th Judicial Circuit
	20-2-974007

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	252,221.60	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	252,221.60	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(8,015.93)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(6,685.91)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	237,519.76	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE I TRUST FUND NARRATIVE
FY 2017-2018 LEGISLATIVE BUDGET REQUEST**

**Public Defender Office, 7th Circuit
Indigent Criminal Defense Trust Fund – 2974**

Revenue Estimating Methodology:

Throughout the history of collections for the Indigent Criminal Defense Trust Fund, there has been no year where collections were less than the previous year. Additionally, monthly collection data is compiled, distributed and monitored. If there were to be an ongoing negative change in monthly collections, steps would immediately be taken to determine the cause. Projections were made based on this documented data collection.

Fiscal Year 2015-2016 Indigent Criminal Defense Trust Fund Revenue was 2.61% higher overall than Fiscal Year 2014-2015 revenue. This rate of growth decreased significantly from 10.70% to 2.61% over the last two fiscal year comparison. Monthly collections ranged from a low of \$34,840 to a high of \$57,949. Judges are assessing liens in more cases, which in turn will result in higher collections; however our caseload numbers have been fluctuating. Based upon the overall decrease in the growth rate and fluctuating caseloads, we are anticipating a conservative growth in collections at 2.5% for Fiscal Year 2016-2017 and 2.6% Fiscal Year 2017-2018.

	Actual	Actual	Overall	Overall	Overall
	<u>FY 14-15</u>	<u>FY15-16</u>	Increase	Estimated	Estimated
			<u>2.61%</u>	Receipts	Receipts
				<u>FY16-17</u>	<u>FY17-18</u>
Fees	\$296,133	\$295,788	\$ -345	\$303,182	\$311,065
Restitution	<u>\$214,149</u>	<u>\$227,812</u>	<u>\$13,663</u>	<u>\$233,507</u>	<u>\$239,578</u>
Total	\$510,282	\$523,600	\$13,318	\$536,689	\$550,643

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$303,182
Less 8% Service Charge	\$24,255
= Receipts Applicable to 5% Assessment	\$278,927
X 5% State Trust Fund Reserve	\$13,946

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$303,182
X 8% Service Charge	\$24,255
FY 2017-18-Receipts Applicable to SCGR	\$311,065
X 8% Service Charge	\$24,885

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$2,004	September 2015 Certified Forward Reversion
Column A02	
\$2,141	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-8th Judicial Circuit
	20-2-059008

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	99,623.82	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	9.65	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	99,633.47	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(1,793.21)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	97,840.26	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 8th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD08 estimated receipts are \$80,392 for FY 16/17 and \$77,213 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$80,392
Less 8% Service Charge	\$6,431
= Receipts Applicable to 5% Assessment	\$73,961
X 5% State Trust Fund Reserve	\$3,698

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$80,392
X 8% Service Charge	\$6,431
FY 2017-18-Receipts Applicable to SCGR	\$77,213
X 8% Service Charge	\$6,177

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-8th Judicial Circuit
	20-2-339030

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	12,583.72	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	12,583.72	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(480.00)	(I)		
LESS: Offset To Negative Fund Balance		(J)		
Unreserved Fund Balance, 07/01/2016	12,103.72	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender's Office, Eighth Judicial Circuit

Grants and Donations Trust Fund – 2339

Revenue Estimating Methodology:

The city of Gainesville provides an annual fixed grant of \$6000, paid in quarterly installments of \$1500, for reimbursement of legal defense services provided by the Public Defender's Office, Eighth Judicial Circuit for indigent citizens charged with violations of municipal ordinances of the City of Gainesville. The annual reimbursement figure of \$6000 is based on an estimate of 100 cases per year requiring an average of 1.2 hours per case at \$50 per hour.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-8th Judicial Circuit
	20-2-974008

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	654,728.83	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	654,728.83	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(3,514.72)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	651,214.11	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender's Office, Eighth Judicial Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

Established on January 1, 1995, the Indigent Criminal Defense Trust Fund has a 20 year history of collections. During the 20 year history of the trust fund, collections have been materially consistent from year to year with no year being significantly less than the previous year. Additionally, monthly collections data is compiled, distributed, and monitored by the Administrative staff of each PD circuit.

Negative changes in collections are reviewed on a month to month basis, and efforts are made at the circuit level to determine the cause of the negative change.

In the 8th Circuit, we project the average monthly revenue for this fund from both Application Fees and court assessed Legal Representation costs to remain at or above the 5 year average of approximately \$35,300. Additionally, we expect that continued emphasis on directed attorney correspondence with clients and coordination with Court Administration and the Clerks of the Court regarding improved collection activities will help ensure that the monthly revenue projections are realized. Based on recent averages, 44% of these revenues are from Application Fees, and 56% are from court assessed Legal Representation costs ["Restitution"].

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$6,000
Less 8% Service Charge	\$480
= Receipts Applicable to 5% Assessment	\$5,520
X 5% State Trust Fund Reserve	\$276

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$6,000
X 8% Service Charge	\$480
FY 2017-18-Receipts Applicable to SCGR	\$6,000
X 8% Service Charge	\$480

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-9th Judicial Circuit
	20-2-059009

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	139,116.49	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	19.38	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	139,135.87	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(3,600.16)	(I)		
LESS: Offset To Negative Fund Balance		(J)		
Unreserved Fund Balance, 07/01/2016	135,535.71	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 9th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD09 estimated receipts are \$146,268 for FY 16/17 and \$140,484 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$146,268
Less 8% Service Charge	\$11,701
= Receipts Applicable to 5% Assessment	\$134,567
X 5% State Trust Fund Reserve	\$6,728

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$146,268
X 8% Service Charge	\$11,701
FY 2017-18-Receipts Applicable to SCGR	\$140,484
X 8% Service Charge	\$11,239

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-9th Judicial Circuit
	20-2-339032

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	419,726.47	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	60,000.00	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	479,726.47	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	479,726.47	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 9th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

The Public Defender Office in the Ninth (9th) Judicial Circuit expects to receive an estimated \$90,000 during FY 2016-17 and an estimated \$90,000 during FY 2017-18 from local ordinance defense. This is based on the contracts with Orange county and City of Orlando, Osceola County, City of Apopka and City of Winter Park for the agency to defend citizens violating the local ordinances of the city and county. Rate is \$50/ hr with 30 minutes minimum.

The Public Defender Office in the Ninth (9th) Judicial Circuit expects to receive \$240,000 annually from the Department of Children & Families to provide Counsel Based Competency Enhancement Program.

Our office continues to pursue \$50,000 for FY 2017-2018 from the Orange County Homeless initiative grant.

The Public Defender Office in the Ninth (9th) Judicial Circuit is still trying to pursue federal grants pertaining to legal counsel-based from the Veteran Administration totaling approximately \$100,000.

The Public Defender Office in the Ninth (9th) Judicial Circuit expects to receive \$125,000 from Osceola County for IT assistance. This compensation is from the s.f.28.24 revenue budgets of this county.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-9th Judicial Circuit
	20-2-974009

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	522,320.83	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	522,320.83	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(14,534.94)	(I)		
LESS: Offset to Deficit Fund Balance		(J)		
Unreserved Fund Balance, 07/01/2016	507,785.89	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 9th Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1997 and now there exists a 18 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

We do not expect any increase in fiscal year 2017-18.

	Estimated Receipts <u>FY 17/18</u>
Fees	\$ 900,000
Restitution	\$1,045,000
Total	\$1,945,000

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$900,000
Less 8% Service Charge	\$72,000
= Receipts Applicable to 5% Assessment	\$828,000
X 5% State Trust Fund Reserve	\$41,400

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$900,000
X 8% Service Charge	\$72,000
FY 2017-18-Receipts Applicable to SCGR	\$900,000
X 8% Service Charge	\$72,000

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$6,471	September 2015 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-10th Judicial Circuit
	20-2-059010

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	9,817.46	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	13.64	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	9,831.10	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(2,534.01)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	7,297.09	(K)		**

Notes:
 *SWFS = Statewide Financial Statement
 ** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

Public Defender Office, 10th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit’s pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD10 estimated receipts are \$114,786 for FY 16/17 and \$110,247 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$114,786
Less 8% Service Charge	\$9,183
= Receipts Applicable to 5% Assessment	\$105,603
X 5% State Trust Fund Reserve	\$5,280

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$114,786
X 8% Service Charge	\$9,183
FY 2017-18-Receipts Applicable to SCGR	\$110,247
X 8% Service Charge	\$8,820

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-10th Judicial Circuit
	20-2-339033

	Balance as of 6/30/2016		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	20,951.77	(A)			
ADD: Other Cash (See Instructions)		(B)			
ADD: Investments		(C)			
ADD: Outstanding Accounts Receivable		(D)			
ADD: _____		(E)			
Total Cash plus Accounts Receivable	20,951.77	(F)			
LESS Allowances for Uncollectibles		(G)			
LESS Approved "A" Certified Forwards		(H)			
Approved "B" Certified Forwards		(H)			
Approved "FCO" Certified Forwards		(H)			
LESS: Other Accounts Payable (SCGR)		(I)			
LESS: _____		(J)			
Unreserved Fund Balance, 07/01/2016	20,951.77	(K)			**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 10th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

The Public Defender in the Tenth Judicial Circuit has entered into an agreement with Polk County pursuant to section 29.008 (2)(a), Florida Statute, whereby the Public Defender's Office (PDO) will receive funding annually for a Behavioral Health Court Partnership. The partnership between the Polk County Behavioral Health Court Division (BHC) and the PDO will address the needs of mentally ill and developmentally disabled defendants in the criminal justice system and "provide these defendants, at or below 200% Federal Poverty Level, with the least restrictive treatment, training, support and services necessary to reduce recidivism and ensure public safety."

The Public Defender employs a staff member who spends a portion of their time on Behavioral Health Court matters. Although the Memorandum of Understanding stipulates that \$83,064 will be provided to the PDO for screening services, the PDO intends to bill Polk County only for the actual number of hours this employee works on Behavioral Health Court activities. Therefore, this office will not be collecting the full amount specified in the agreement. The current agreement expires September 30, 2016 and a new agreement will be signed in October 2016. The Public Defender anticipates a reimbursement of \$51,766 in Fiscal Year 2016/2017 and Fiscal Year 2016/2017 for hours worked on Polk County's Behavioral Health Court Program.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-10th Judicial Circuit
	20-2-974010

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	234,911.03	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	234,911.03	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(7,842.04)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	227,068.99	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-11th Judicial Circuit
	20-2-059011

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	5,565.54	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	50.52	(D)		
ADD: Anticipated Revenue for SCGR	3771.64	(E)		
Total Cash plus Accounts Receivable	9,387.70	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(9,387.70)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	-	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2016

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 11th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD11 estimated receipts are \$412,605 for FY 16/17 and \$396,288 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$412,605
Less 8% Service Charge	\$33,008
= Receipts Applicable to 5% Assessment	\$379,596
X 5% State Trust Fund Reserve	\$18,980

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$412,605
X 8% Service Charge	\$33,008
FY 2017-18-Receipts Applicable to SCGR	\$396,288
X 8% Service Charge	\$31,703

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-11th Judicial Circuit
	20-2-339031

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	521.52	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	521.52	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(403.84)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	117.68	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 11th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Revenue estimates are based on anticipated contractual receipts. The estimates for each contract are listed below.

REVENUE SOURCE	Anticipated Receipts FY 2016-17	Anticipated Receipts FY 2017-18
PD11 Early Representation Unit-(FS 29.008(2)(c))/ Miami-Dade County	\$1,159,000	\$1,159,000
PD11 County Grant Miami-Dade IT Staff-(FS 29.008(1)(f)(2))/ Miami-Dade County	\$384,000	\$384,000
Local Ordinance Defense - Svc Chg Exempt (Miami-Dade County, Village of Pinecrest, City of Miami Gardens)-(FS 27.51 and 27.54(2))	\$16,000	\$16,000
Local Ordinance Defense - Not exempt from Svc Chg (Cities of Hialeah, Miami, Miami Beach and Town of Miami Lakes)-(FS 27.51 and 27.54(2))	\$85,000	\$85,000
Total anticipated receipts	\$1,644,000	\$1,644,000

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$85,000
Less 8% Service Charge	\$6,800
= Receipts Applicable to 5% Assessment	\$78,200
X 5% State Trust Fund Reserve	\$3,910

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$85,000
X 8% Service Charge	\$6,800
FY 2017-18-Receipts Applicable to SCGR	\$85,000
X 8% Service Charge	\$6,800

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
Budget Entity:	Public Defenders Office-11th Judicial Circuit
LAS/PBS Fund Number:	20-2-974011

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	300,564.46	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	300,564.46	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(13,819.85)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	286,744.61	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 11th Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

The estimates are based upon revenue increases as a result of July 1, 2009, changes to 938.29, F. S., which increased funds deposited into the ICDTF to 100% from 25%. In addition, enhancements by the Clerk of the Courts to their computer systems, particularly in the assessments of Traffic cost of defense and application fees, are expected to further increase collections. Due to the nature of these revenues, the increase in collections does not materialize immediately. In addition, our office continues to work with the Clerk of the Courts and other agencies who accept payments from our clients in order to maximize collections.

We anticipate that collections for the current fiscal year 2016-17 as well as fiscal year 2017-18 will be comparable to those of last fiscal year and estimate revenues as follows:

	Estimate		Actual
	FY 2016-17	FY 2017-18	
Fees	630,000	730,000	627,900
Restitution	380,000	400,000	378,775
	\$1,010,000	\$1,130,000	\$1,006,675

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-12th Judicial Circuit
	20-2-059012

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	203,211.98	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	17.15	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	203,229.13	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(434.64)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(3,187.46)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	199,607.03	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

Public Defender Office, 12th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit’s pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD12 estimated receipts are \$186,506 for FY 16/17 and \$179,131 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$186,506
Less 8% Service Charge	\$14,920
= Receipts Applicable to 5% Assessment	\$171,586
X 5% State Trust Fund Reserve	\$8,579

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$186,506
X 8% Service Charge	\$14,920
FY 2017-18-Receipts Applicable to SCGR	\$179,131
X 8% Service Charge	\$14,330

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-12th Judicial Circuit
	20-2-339035

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	268,726.66	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	268,726.66	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(1,325.71)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(4,634.27)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2015	262,766.68	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender, 12th Circuit

Trust Fund Name: Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Ordinance Defense Contracts: Estimates are based on the inter-local agreements with Sarasota City Police Department, Longboat Key Police Department and Sarasota and Manatee Sheriff's Department wherein the Public Defender's Office, 12th Circuit defends indigent persons charged with a violation of a city/county ordinance.

First appearances are \$50 for the first hour and \$25 each for an additional half hr., pleas are \$100 per plea and trials are \$500 per trial.

Drug Court Reimbursement/Specialized Court: Per Chapter 29, Florida Statutes requires county funding of local requirements, those specialized court programs adopted by the Circuit that include Drug Court, Mental Health Court, DUI Court, Mental Health and Early Case Resolution.

Sarasota and Manatee Counties reimburse the salaries and benefits of a full time attorney for Drug Court and 2 partial legal assistant in both counties. Sarasota County reimburses for a partial attorney for DUI Court, Mental Health Court and partial legal assistants for DUI Court and Mental Health.

IT Contract: Per Chapter 29, Florida Statutes requires county funding for IT Services. Sarasota County reimburses the salaries and benefits of (2) full time IT people. The Systems IT Administrator person handles all BOMS, STAC and other IT related issues for the Sarasota Office. The other IT person handles scanning, forms and assists the Systems Administrator with other projects and duties.

Courts Assisting Veteran's Contract: Per Chapter 29, Florida Statutes requires county funding of local requirements, those specialized court programs adopted by the Circuit that include Specialty Courts such as Drug Court, Mental Health Court, DUI Court, Mental Health, Early Case Resolution and Court's Assisting Veteran's.

Sarasota County through Court Administration reimburses the salaries and benefits of (2) part-time equally, two full-time-Veterans Coordinators and (1) full-time Counselor for Court’s Assisting Veterans.

5 Percent State Trust Fund Reserve:

FY 2016-2017 Receipts Applicable to SCGR	\$404,493
Less 8% Service Charge	\$32,359
= Receipts Applicable to 5% Assessment	\$372,134
X 5% State Trust Fund Reserve	\$18,607

8 Percent Service Charge to General Revenue:

FY 2016-2017-Receipts Applicable to SCGR	\$404,493
X 8% Service Charge	\$32,359
FY 2017-2018-Receipts Applicable to SCGR	\$412,584
X 8% Service Charge	\$33,007

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$4	September 2015 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-12th Judicial Circuit
	20-2-974012

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	276,299.74	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	479.65	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	276,779.39	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(6,587.67)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	270,191.72	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 12th Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1997 and now there exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk’s office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

There are no new policies or laws that might help to increase collections since the 2009 changes to 938.29, F. S., which increased funds deposited into the ICDTF to 100% from 25%, estimated growth for fiscal years 2016/2017 is expected to be around 2% in fees and 2017/2017 is expected to be around 5% in fees. A few years ago, we had more meetings with all of the Clerk’s Office in the 12th Circuit and explained how important those fees are to the Public Defender’s Office and made sure they were being collected first before the other fines. Since then we’ve seen increases over the years, due to their aggressive collections and payment plans with our clients.

	Expected		Expected		
	Actual	Estimated	Estimated	Estimated	Estimated
	<u>FY 15/16</u>	<u>Increase</u>	<u>Receipts</u>	<u>Increase</u>	<u>Receipts</u>
			<u>FY 16/17</u>		<u>FY 17/18</u>
Fees	\$285,055.00	2%	\$290,756.10	5%	\$305,294.00
Restitution	\$228,308.00	2%	\$232,875.00	5%	\$244,519.00
Total	\$513,363.00		\$523,631.10		\$549,813.00

5 Percent State Trust Fund Reserve:

FY 2016/17-Receipts Applicable to SCGR	\$313,560
Less 8% Service Charge	\$25,085
= Receipts Applicable to 5% Assessment	\$288,475
X 5% State Trust Fund Reserve	\$14,424

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$313,560
X 8% Service Charge	\$25,085
FY 2017-18-Receipts Applicable to SCGR	\$344,916
X 8% Service Charge	\$27,593

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$592	September 2015 Certified Forward Reversion
\$480	Non-Certified Forward Receivable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-13th Judicial Circuit
	20-2-059013

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	371,853.19	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	37.27	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	371,890.46	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(6,925.83)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	364,964.63	(K)		**

Notes:
 *SWFS = Statewide Financial Statement
 ** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 13th Circuit

Public Defender Revenue Trust Fund - 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD13 estimated receipts are \$405,666 for FY 16/17 and \$389,623 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$405,666
Less 8% Service Charge	\$32,453
= Receipts Applicable to 5% Assessment	\$373,212
X 5% State Trust Fund Reserve	\$18,661

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$405,666
X 8% Service Charge	\$32,453
FY 2017-18-Receipts Applicable to SCGR	\$389,623
X 8% Service Charge	\$31,170

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-13th Judicial Circuit
	20-2-339038

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	452,308.34	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	452,308.34	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(824.00)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	451,484.34	(K)		**

Notes:
 *SWFS = Statewide Financial Statement
 ** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 13th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Ordinance Defense Contracts: Estimates are based on local agreements with Hillsborough County, City of Tampa, City of Temple Terrace, and Plant City wherein the Public Defender's Office, 13th Judicial Circuit defends indigent persons charged with a violation of a city or county ordinance. The rate with the Hillsborough County Board of County Commissioners for County Ordinances is \$200 per case. The rate with the City of Tampa is \$50 per case. The rate with the City of Temple Terrace is \$50 per case. The rate with Plant City is \$50 per case.

County IT Contract: Estimates are based on the amount of the current salaries and benefits for Information Technology staff of the Public Defender's Office, 13th Judicial Circuit and October 2011 for interpreter services. Hillsborough County has agreed to compensate the agency pursuant to Article V guidelines. The total reimbursable compensation for FY2016-2017 is \$459,888.

Veteran's Service Program: The Public Defender's Office will be awarded \$100,200 for the Veteran's Service Initiative through Hillsborough County. And increase to cover salaries will increase the awarded to \$122,190 on October 1, 2016. This is a three year funding from Department of Justice that ends on September 30, 2018.

Mental Health Jail Diversion Program: The Public Defender's Office is working with Hillsborough County Sheriff's Office on identifying potential post-arrest candidates for determination as to their eligibility for diversion to the Pre-Arrest Intercept Program. For eligible cases, the Public Defender's Office prepares the court order and obtains the court signature, which authorizes the PIP diversion. The cost is \$50,000 from October to September each year until funds expire with the Hillsborough County Sheriff's Office.

	<u>FY2016/2017</u>	<u>FY2017/2018</u>
County/City Ordinance Defense Contracts	\$ 47,100	\$48,000
County IT/Interpretation Contract	\$459,888	\$459,888
Veteran's Service Program	\$122,190	\$122,190
Mental Health Jail Diversion Program	<u>\$ 50,000</u>	<u>\$50,000</u>
Total	<u>\$679,178</u>	<u>\$680,078</u>

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$97,100
Less 8% Service Charge	\$7,768
= Receipts Applicable to 5% Assessment	\$89,332
X 5% State Trust Fund Reserve	\$4,467

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$97,100
X 8% Service Charge	\$7,768
FY 2017-18-Receipts Applicable to SCGR	\$98,000
X 8% Service Charge	\$7,840

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-13th Judicial Circuit
	20-2-974013

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,031,265.52	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,031,265.52	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(9,217.09)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	1,022,048.43	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 13th Circuit

Indigent Criminal Defense Trust Fund

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1995 and there now exists a 19 year history of collections. Monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to address the change. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

QUALIFYING LANGUAGE:

Fiscal Year 2015/2016 Indigent Criminal Defense Trust Fund revenue saw a decrease of \$22,000 in collections from Fiscal Year 2014/2015 revenue. Based on meetings with the Clerks' Office we hope to see an increase in collections for this Fiscal Year. Estimated growth for fiscal years 2016/2017 is expected to be an increase of 5% and for fiscal years 2017/2018 an increase of 5%.

	Actual	Expected	Estimated	Expected	Estimated
	<u>FY 15/16</u>	<u>Increase</u>	<u>Receipts</u>	<u>Increase</u>	<u>Receipts</u>
		<u>5%</u>	<u>FY 16/17</u>	<u>5%</u>	<u>FY 17/18</u>
Fees	\$ 421,049	\$ 21,052	\$ 442,101	\$ 22,105	\$464,206
Restitution	\$ 323,760	\$ 16,188	\$ 339,948	\$ 16,997	\$356,945
Total	\$ 744,809	\$ 37,240	\$ 782,049	\$ 39,102	\$821,151

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$442,101
Less 8% Service Charge	\$35,368
= Receipts Applicable to 5% Assessment	\$406,733
X 5% State Trust Fund Reserve	\$20,337

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$442,101
X 8% Service Charge	\$35,368
FY 2017-18-Receipts Applicable to SCGR	\$464,206
X 8% Service Charge	\$37,136

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-14th Judicial Circuit
	20-2-059014

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	82,541.21	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	8.00	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	82,549.21	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(1,487.91)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	81,061.30	(K)		**

Notes:
 *SWFS = Statewide Financial Statement
 ** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 14th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD14 estimated receipts are \$66,038 for FY 16/17 and \$63,427 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$66,038
Less 8% Service Charge	\$5,283
= Receipts Applicable to 5% Assessment	\$60,755
X 5% State Trust Fund Reserve	\$3,038

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$66,038
X 8% Service Charge	\$5,283
FY 2017-18-Receipts Applicable to SCGR	\$63,427
X 8% Service Charge	\$5,074

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-14th Judicial Circuit
	20-2-339039

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	62,760.01	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	62,760.01	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(276.00)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	62,484.01	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 14th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Ordinance Defense Contracts – entities are billed \$50.00 an hour for ordinance violation cases that are not ancillary to a state charge.

400 hours x \$50.00 = \$20,000

Bay County IT Contract – agency is reimbursed for cost of IT personnel located in our Bay County office.

IT Contract - \$53,600

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$20,000
Less 8% Service Charge	\$1,600
= Receipts Applicable to 5% Assessment	\$18,400
X 5% State Trust Fund Reserve	\$920

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$20,000
X 8% Service Charge	\$1,600
FY 2017-18-Receipts Applicable to SCGR	\$20,000
X 8% Service Charge	\$1,600

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 20 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-14th Judicial Circuit
	20-2-974014

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	653,996.39	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	653,996.39	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(15,368.70)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(4,519.80)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	634,107.89	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 14th Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1995 and now there exists a 21 year history of collections. Monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to determine the reasons for this change. Most of the time when a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. This documented data collection was used in making the projections.

There are no new policies or laws that might help to increase collections since the 2009 changes to 938.29, F.S., which increased funds deposited into the ICDTF from 25% of collections to 100%, estimated growth for fiscal years 2016/2017 is expected to be around 1% and 2017/2018 is expected to be around 1%. This increase is based on an expected increase in the number of clients requesting Public Defender services.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$219,762
Less 8% Service Charge	\$17,581
= Receipts Applicable to 5% Assessment	\$202,181
X 5% State Trust Fund Reserve	\$10,109

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$219,762
X 8% Service Charge	\$17,581
FY 2017-18-Receipts Applicable to SCGR	\$221,960
X 8% Service Charge	\$17,757

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$410	September 2015 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-15th Judicial Circuit
	20-2-059015

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	562,066.94	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	23.61	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	562,090.55	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(4,388.19)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	557,702.36	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 15th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD15 estimated receipts are \$195,859 for FY 16/17 and \$188,114 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$195,859
Less 8% Service Charge	\$15,669
= Receipts Applicable to 5% Assessment	\$180,190
X 5% State Trust Fund Reserve	\$9,010

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$195,859
X 8% Service Charge	\$15,669
FY 2017-18-Receipts Applicable to SCGR	\$188,114
X 8% Service Charge	\$15,049

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-15th Judicial Circuit
	20-2-339042

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	519,805.45	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	519,805.45	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(336.00)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	519,469.45	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 15th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Revenue Estimates for FY 2016 – 2017 and FY 2017 – 2018 are determined strictly based on the grant and local agreement contracts with this agency. There is no other methodology utilized. The present budget authority allows for those grants and agreements. The totals would change only if there were additional authority being requested for a new grant/agreement or the funding dollars increased for an existing grant/agreement.

Local Ordinance County Agreement	\$12,000.
West Palm Beach Municipal Agreement reduced this year due to reduction in billable time.	\$ 3,600.
Royal Palm Beach Municipal Agreement	\$ 1,200.
City of Delray Beach Municipal Agreement	<u>\$ 1,800.</u>
City of Lake Worth Municipal Agreement	\$ 1,200.
Total for FY 2016 - 2017	\$19,800.
Total for FY 2017 – 2018	\$19,800.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$19,800
Less 8% Service Charge	\$1,584
= Receipts Applicable to 5% Assessment	\$18,216
X 5% State Trust Fund Reserve	\$911

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$19,800
X 8% Service Charge	\$1,584
FY 2017-18-Receipts Applicable to SCGR	\$19,800
X 8% Service Charge	\$1,584

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-15th Judicial Circuit
	20-2-974015

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,972,147.71	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	2,972,147.71	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(13,951.22)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	2,958,196.49	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 15th Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

Actual collections for FY 2015 -2016 were \$1,188,727.09. The estimated collections for FY 2015 – 2016 was \$1,213,308. Actual collections were down 2% from the estimated collections. The Office of the Public Defender feels that since the new software at the Clerk’s Office has been used for over two years that the funds collected should be around the same for future years. Actual collections for FY 2014 -2015 were \$1,196,290.66

For FY 2016 - 2017 we estimate \$1,192,509. Avg. of actuals from FY 2014-2015 and FY 2015-2016

For FY 2017 – 2018 we estimate \$1,216,359. Avg. of actuals from FY 2014-2015 and FY 2015-2016 with a 2% increase.

The first two months of FY 2016 – 2017 are down for the same period from the prior fiscal year, but the total for the year for FY 2014 -2015 and 2015 -2016 were within 2%. We do not anticipate much change, but will estimate a 2% increase for FY 2017 – 2018 over the estimate for FY 2016 – 2017.

The actual collections for FY 2015 – 2016 were:

\$568,648.76 from Rev/Obj code 000100 or 47.84%

\$620,078.33 from Rev/Obj code 001204 or 52.16%

\$1,188,727.09 = Total Collections

The Office used those percentages for both the FY 2016 – 2017 and FY 2017 – 2018 estimates for the respective Revenue/Object codes.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$570,496
Less 8% Service Charge	\$45,640
= Receipts Applicable to 5% Assessment	\$524,856
X 5% State Trust Fund Reserve	\$26,243

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$570,496
X 8% Service Charge	\$45,640
FY 2017-18-Receipts Applicable to SCGR	\$581,906
X 8% Service Charge	\$46,552

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$9,181	FY 2014-15 Non-Certified Forward Payable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-16th Judicial Circuit
	20-2-059016

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	5,330.03	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	5.38	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	5,335.41	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(1,000.07)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	4,335.34	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

Public Defender Office, 16th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit’s pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD16 estimated receipts are \$44,217 for FY 16/17 and \$42,468 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$44,217
Less 8% Service Charge	\$3,537
= Receipts Applicable to 5% Assessment	\$40,679
X 5% State Trust Fund Reserve	\$2,034

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$44,217
X 8% Service Charge	\$3,537
FY 2017-18-Receipts Applicable to SCGR	\$42,468
X 8% Service Charge	\$3,397

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-16th Judicial Circuit
	20-2-339026

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	392.91	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	392.91	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	392.91	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 16th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

The 16th Circuit has two sources of revenue for the Grants and donations Trust fund. There are contracts for Municipal Ordinance Defense with the City of Key West and the Monroe County Board of County Commissioners. The actual revenue for FY 15-16 was \$11,000. The projected amount for FY 16-17 is based on the projected number of cases or \$12,000 and for FY 17-18 \$12,000. The number of cases remains constant, so the revenue is also projected to be the same.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$55,523
Less 8% Service Charge	\$4,442
= Receipts Applicable to 5% Assessment	\$51,081
X 5% State Trust Fund Reserve	\$2,554

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$55,523
X 8% Service Charge	\$4,442
FY 2017-18-Receipts Applicable to SCGR	\$58,299
X 8% Service Charge	\$4,664

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-16th Judicial Circuit
	20-2-974016

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	114,570.61	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	114,570.61	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(1,217.38)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	113,353.23	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 16th Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1995 and now there exists a 17 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately put in place to figure out why it happened. Many times the Clerk's office has not been reporting collections consistently and it is subsequently corrected. Based on this documented data collection, the projections for PD 16 were made.

Fiscal year 2010/11 ICDTF revenue was 9.5% higher than Fiscal Year 2009/10 revenue. Transfers from other circuits in FY 15-16 increased the cash balance for one year only. The actual revenue is projected to revert back to historic collection amounts. Estimated growth for fiscal year 17-18 is minimal at 5%.

	Actual FY 15-16	FY 16-17	5%	FY 17-18
Fees	52,879	55,523	2644	58,299
Restitution	32,446	34,068	1703	35,771
Total	85,325	89,591	4479	94,070

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$55,523
Less 8% Service Charge	\$4,442
= Receipts Applicable to 5% Assessment	\$51,081
X 5% State Trust Fund Reserve	\$2,554

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$55,523
X 8% Service Charge	\$4,442
FY 2017-18-Receipts Applicable to SCGR	\$58,299
X 8% Service Charge	\$4,664

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-17th Judicial Circuit
	20-2-059017

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	39,663.36	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	29.17	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	39,692.53	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(5,420.36)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	34,272.17	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I NARRATIVE

Public Defender Office, 17th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD17 estimated receipts are \$248,581 for FY 16/17 and \$238,751 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$248,581
Less 8% Service Charge	\$19,886
= Receipts Applicable to 5% Assessment	\$228,695
X 5% State Trust Fund Reserve	\$11,435

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$248,581
X 8% Service Charge	\$19,886
FY 2017-18-Receipts Applicable to SCGR	\$238,751
X 8% Service Charge	\$19,100

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-17th Judicial Circuit
	20-2-339049

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	128,529.49	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	128,529.49	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	128,529.49	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 17th Judicial Circuit

Grants & Donations Trust Fund ID 2339

Revenue Estimating Methodology:

The revenue estimates are based upon our County IT budget request for our technology needs such as IT employee reimbursement to the state, computer software and hardware, and maintenance expenses on computers and printers. Broward County receives the revenues from the \$2 technology fund and uses those funds to finance our IT request.

The receipts are based upon the technology needs for each fiscal year. In this circuit e-filing has been implemented which has increased our technology consulting fees, hardware and software needs. Additional staff has also been hired as a result of the e-filing mandate. The Grants and Donations Trust Fund for the Public Defender Office in the Seventeenth Judicial Circuit is funded by a County budget request each fiscal year. Our County IT 2016-17 budget is presently \$1.1 million.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$1,100,000
Less 8% Service Charge	\$88,000
= Receipts Applicable to 5% Assessment	\$1,012,000
X 5% State Trust Fund Reserve	\$50,600

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$1,100,000
X 8% Service Charge	\$88,000
FY 2017-18-Receipts Applicable to SCGR	\$1,100,000
X 8% Service Charge	\$88,000

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-17th Judicial Circuit
	20-2-974017

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	91,298.04	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	91,298.04	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(7,789.85)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	83,508.19	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 17th Judicial Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

The revenue estimates are based upon anticipated corrections in our clerk's collection process. Our clerk has a new collection agency and is working with our office to improve the implementation of fee assessments and the collections of assessed fees. They are presently not assessing the ICDF application fees on 50% of our cases. This error has also affected the assessment of the Restitution as well. Our office is asking for the corrections to their system to not only improve our future receipts but also to collect on our past cases that were not properly assessed. If these corrections are implemented our receipts in both categories will be projected as follows:

Application fees: \$75,000 per month \$960,000

Restitution: \$90,000 per month \$1,080,000

The estimates were created by reviewing similar sized circuits that have collection agencies and appropriate procedures in assessing fees by using their monthly revenue totals to create average revenue for each category.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-18th Judicial Circuit
	20-2-059018

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	88,601.15	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	12.89	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	88,614.04	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(2,394.90)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	86,219.14	(K)		**

Notes:
 *SWFS = Statewide Financial Statement
 ** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 18th Circuit

Public Defender Revenue Trust Fund -2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD18 estimated receipts are \$110,443 for FY 16/17 and \$106,076 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$110,443
Less 8% Service Charge	\$8,835
= Receipts Applicable to 5% Assessment	\$101,608
X 5% State Trust Fund Reserve	\$5,080

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$110,443
X 8% Service Charge	\$8,835
FY 2017-18-Receipts Applicable to SCGR	\$106,076
X 8% Service Charge	\$8,486

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-18th Judicial Circuit
	20-2-339050

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	70,691.63	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	70,691.63	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	70,691.63	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 18th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

The Grants and Donations Trust Fund for the Eighteenth Circuit Public Defender receives revenue from Brevard and Seminole Counties. Each county appropriates funding in their annual budget to cover the information technology needs of this office. Revenues for the Grants and Donations Trust Fund were estimated by utilizing the appropriated budget amounts, as approved by the respective Board of County Commissioners.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Indigent Criminal Defense Trust Fund
Budget Entity:	Public Defenders Office-18th Judicial Circuit
LAS/PBS Fund Number:	20-2-974018

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,340,612.74	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,340,612.74	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(283,672.08)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(11,659.10)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	1,045,281.56	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 18th Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

The Indigent Criminal Defense Trust Fund (ICDTF) receives revenue from the Department of Revenue through payments made by the Brevard County and Seminole County respective Clerk of the Courts. The amounts collected and paid to the Department of Revenue by the clerks are defined by Florida Statute, Chapters 27 and 938.

Revenue estimates for the ICDTF have been derived by utilizing the previous year total collections and deposits, as reported by the Department of Revenue to the Justice Administrative Commission.

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$3,024	September 2015 Certified Forward Reversion
Column A02	
\$280,168	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-19th Judicial Circuit
	20-2-059019

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	6,502.76	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	9.11	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	6,511.87	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(1,692.89)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	4,818.98	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**FY 2017-2018 LEGISLATIVE BUDGET REQUEST SCHEDULE I
NARRATIVE**

Public Defender Office, 19th Circuit

Public Defender Revenue Trust Fund – 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit’s pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD19 estimated receipts are \$75,030 for FY 16/17 and \$72,063 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$75,030
Less 8% Service Charge	\$6,002
= Receipts Applicable to 5% Assessment	\$69,027
X 5% State Trust Fund Reserve	\$3,451

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$75,030
X 8% Service Charge	\$6,002
FY 2017-18-Receipts Applicable to SCGR	\$72,063
X 8% Service Charge	\$5,765

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-19th Judicial Circuit
	20-2-339051

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	13,306.09	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: Anticipated Rev for 4th Qtr GR Svc Chg		(E)		
Total Cash plus Accounts Receivable	13,306.09	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(3,280.00)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	10,026.09	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 19th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Revenue estimates for Fiscal Year 2017-2018 are based on contractual agreements and approved county budgets. We receive \$70,000 from Martin County, originally based on a Memorandum of Understanding (MOA) to help fund 1.5 positions for the Martin County Mental Health Court System. We receive \$94,000 from St. Lucie County for two positions that originated through a match from a DCF State Grant. Both amounts continue to be funded through the yearly County Budget Request process.

Our Ex-Offender Re-Entry Program has two sources of funding. This office has a new, three-year contract with the Circuit 19 Department of Children and Families (DCF), through its Managing Entity called the Southeast Florida Behavioral Health Network, in the amount of \$160,000, to fund a Clinical Coordinator and a Substance Abuse Counselor plus a part-time Other Personal Services (OPS) position, as well as cover some Operations funding for travel and supplies, all of which is exempt for the State service charge.

We requested, through the St. Lucie County Budget Request process, and were granted an additional \$20,000 from St. Lucie County for County FY 16-17, to cover additional costs incurred in new reporting requirements from Southeast Florida Behavioral Health Network. This funding has also continued through the County Budget Request process. These revenues are exempt from the State service charge.

The positions and funds derived from these agencies have contributed to the success of the Mental Health Courts in both counties as well as aided in lowering the jail population and reducing recidivism to a total of 8% to 9% through our Re-Entry Program. There are no plans to discontinue this funding.

5 Percent State Trust Fund Reserve:

FY 2015-16-Receipts Applicable to SCGR	\$164,000
Less 8% Service Charge	\$13,120
= Receipts Applicable to 5% Assessment	\$150,880
X 5% State Trust Fund Reserve	\$7,544

8 Percent Service Charge to General Revenue:

FY 2015-16-Receipts Applicable to SCGR	\$164,000
X 8% Service Charge	\$13,120
FY 2016-17-Receipts Applicable to SCGR	\$164,000
X 8% Service Charge	\$13,120

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-19th Judicial Circuit
	20-2-974019

	Balance as of 6/30/2016		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	627,943.23	(A)			
ADD: Other Cash (See Instructions)		(B)			
ADD: Investments		(C)			
ADD: Outstanding Accounts Receivable		(D)			
ADD: _____		(E)			
Total Cash plus Accounts Receivable	627,943.23	(F)			
LESS Allowances for Uncollectibles		(G)			
LESS Approved "A" Certified Forwards	(13,088.48)	(H)			
Approved "B" Certified Forwards		(H)			
Approved "FCO" Certified Forwards		(H)			
LESS: Other Accounts Payable (SCGR)	(8,259.74)	(I)			
LESS: _____		(J)			
Unreserved Fund Balance, 07/01/2016	606,595.01	(K)			**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 19th Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

The ICDTF was established on January 1, 1997 and now there exists a 19 year history of steadily increasing collections. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

In 2009 changes to 938.29, F. S., increased funds deposited into the ICDTF to 100% from 25%, and our largest county instituted a collections court which helped increase receipts by 61% over the prior year. Receipts have increased steadily, sometimes in the double digits from year to year.

Receipts rose in FY 2015-2016 by 7.5% over FY 2014-2015,

Receipts are currently slightly up for the first quarter of FY 2016-17 over the same period of time last fiscal year and are expected to remain at FY 15-16 levels for FY 16-17. No growth rate is projected for FY 17-18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$376,636
Less 8% Service Charge	\$30,131
= Receipts Applicable to 5% Assessment	\$346,505
X 5% State Trust Fund Reserve	\$17,325

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$376,636
X 8% Service Charge	\$30,131
FY 2016-17-Receipts Applicable to SCGR	\$376,636
X 8% Service Charge	\$30,131

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$290	September 2015 Certified Forward Reversion
\$-203	FY 2014-15 Certified Forward Encumbrance
Column A02	
\$9,464	September 2016 Certified Forward Reversion

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Public Defenders Revenue Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-20th Judicial Circuit
	20-2-059020

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	188,412.05	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	14.34	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	188,426.39	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(2,660.88)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	185,765.51	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 20th Circuit

Public Defender Revenue Trust Fund - 2059

Revenue Estimating Methodology:

The Public Defender Revenue Trust Fund was established over 6.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July, 2016 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$3.1M for FY 2016-2017, and \$3.0M in FY 2017-2018, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD20 estimated receipts are \$154,390 for FY 16/17 and \$148,284 for FY 17/18.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$154,390
Less 8% Service Charge	\$12,351
= Receipts Applicable to 5% Assessment	\$142,039
X 5% State Trust Fund Reserve	\$7,102

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$154,390
X 8% Service Charge	\$12,351
FY 2017-18-Receipts Applicable to SCGR	\$148,284
X 8% Service Charge	\$11,863

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	Public Defenders Office-20th Judicial Circuit
LAS/PBS Fund Number:	20-2-339041

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	361,336.19	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	27,572.28	(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	388,908.47	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(3,254.72)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	385,653.75	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 20th Circuit

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

The Public Defender Grants and Donations Trust Fund was established as a result of Article V, Revision VII, to allow counties to fund positions in the Public Defender offices. The Public Defender, 20th Judicial Circuit's Grants and Donations revenues projected for 2016-17 and 2017-18 are based on the aggregate funding levels for attorneys, support staff and IT positions from Lee, Collier, Charlotte, Hendry and Glades counties.

	Estimated Revenues	Estimated Revenues
	FY 2016-17	FY 2017-18
Lee County	\$906,795	\$911,308
Collier County	\$241,498	\$242,772
Charlotte County	\$148,703	\$149,742
Hendry County	\$14,168	\$14,593
Glades County	\$3,542	\$3,648
	<hr/>	<hr/>
	\$1,314,706	\$1,322,063

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defenders Office-20th Judicial Circuit
	20-2-974020

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	655,173.99	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	655,173.99	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(12,804.56)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	642,369.43	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office, 20th Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

The Public Defender, 20th Judicial Circuit's ICDTF revenues for FY 2015-16 increased 5.20% (almost \$48,000) over the previous FY. This follows a 5.83% increase between FY 2013-13 and FY 2014-2015. Both years exceeded expectations, which seems to validate the initiatives taken by the circuit a few years ago. Some of those initiatives included working closely with each of our five Clerks within the circuit and training our attorneys to document their work on each case to be able to request attorney costs and fees from their clients in court. Also, the circuit has placed support staff in Lee County Courtrooms to direct clients on the payment of fees, etc., and have met with judges to ask that they refrain from granting exemptions from the payment of the application fees. In addition to the above; however, we believe that the improving economy has also led to an increase in the rate of collections.

For FY 2016-17, the 20th Circuit is revising its revenue forecast to \$1,017,208 with \$586,496 (58%) from application fees and \$430,712 (42%) from restitution, representing a 5.2% increase. For FY 2017-18, PD20 is forecasting an increase of 5% to bring revenues to \$1,068,069 of which \$614,821 would be from application fees and \$452,248 from restitution.

	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Application Fees	\$557,506	\$586,496	\$615,821
Restitution	\$409,422	\$430,712	\$452,248
Total	\$966,928	\$1,017,208	\$1,068,069

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$586,496
Less 8% Service Charge	\$46,920
= Receipts Applicable to 5% Assessment	\$539,576
X 5% State Trust Fund Reserve	\$26,979

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$586,469
X 8% Service Charge	\$46,920
FY 2016-17-Receipts Applicable to SCGR	\$615,821
X 8% Service Charge	\$49,266

Explanation of Schedule I, Section III Accounting Adjustments:

Column A01	Description
\$-122	FY 2014-15 Certified Forward Encumbrance

Budget Entity Level Exhibits or Schedules

Public Defenders *Appellate Division*

**Budget Entities: 21650200, 21650700, 21651000,
21651100, and 21651500**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Criminal Defense Trust Fund
LAS/PBS Fund Number:	Public Defender Appellate Office-15th Judicial Circuit
	20-2-974015

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	129,759.90	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	129,759.90	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	129,759.90	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Public Defender Office Appellate Division, 15th Circuit

Indigent Criminal Defense Trust Fund - 2974

Revenue Estimating Methodology:

The revenues used to support the budget authority for this appellate trust fund are shared from the primary revenue dollars on the trial side of this trust fund. This authority was established to allow this circuit to utilize an exact amount of authority to assist with its expenditures in the Appellate Division of this office. There is no anticipated increase of revenue dollars beyond what has been estimated on the trial side. We are requesting an increase to authority in Operations for this trust fund.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$100,000
Less 8% Service Charge	\$8,000
= Receipts Applicable to 5% Assessment	\$92,000
X 5% State Trust Fund Reserve	\$4,600

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$100,000
X 8% Service Charge	\$8,000
FY 2017-18-Receipts Applicable to SCGR	\$100,000
X 8% Service Charge	\$8,000

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

Budget Entity Level Exhibits or Schedules

Capital Collateral Regional Councils

Budget Entities: 21701001 and 21703001

**CAPITAL COLLATERAL
REGIONAL COUNSELS**

Schedule I Series

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Capital Collateral Regional Counsel Trust Fund
LAS/PBS Fund Number:	Capital Collateral Regional Counsel-Middle Region-21702001
	20-2-073001

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,494,937.54	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	1,494,937.54	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	1,494,937.54	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Capital Collateral Regional Counsel, Middle Region

Capital Collateral Regional Counsel Trust Fund - 2073

Revenue Estimating Methodology:

Capital Collateral Regional Counsel-Middle Region is charged with the statutory responsibility of providing legal representation in both state & federal capital post-conviction proceedings to any person convicted and sentenced to death in Florida who is without counsel due to his or her indigency. Section 27.702(3 F.S. (1996 Supp) states: (3) The capital collateral representative shall file motions seeking compensation for representation and reimbursement pursuant to 18 U.S.C . s. 3006A. The methodology used to determine estimated receipts is extremely difficult, however, the best attempt to determine the reimbursement is as follows. Cases are calendared and tracked to monitor the progress of each case from public records request through representation in the federal courts. Due to this tracking process, it can be estimated when a case will proceed to the federal stage. The reimbursement amount is determined by the number of hours CCRC-Middle attorneys work on the case during the federal stage. The cases listed below for FY16/17 have CJA's outstanding. Therefore, it is estimated these federal reimbursement dollars will be received during FY17/18. Based on an average number of cases and the reimbursements per case for the past three years, CCRC-Middle Region estimates the following for FY17/18. To note, even when a case has completed the federal court process and reimbursement has been requested, there is no certainty as to when, or even if, the amounts of reimbursements requested will be approved or paid.

<u>FY16/17:</u>	4 Cases Total	= \$113,615
<u>FY17/18:</u>	12 Cases @ \$25,000	= \$300,000
	8 Cases Total	<u>= \$171,462</u>
		\$ 285,077

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Capital Collateral Regional Counsel Trust Fund
LAS/PBS Fund Number:	Capital Collateral Regional Counsel-Southern Region-21703001
	20-2-073002

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	688,107.31	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	688,107.31	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	688,107.31	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Capital Collateral Regional Counsel, South Region

Capital Collateral Regional Counsel Trust Fund - 2073

Revenue Estimating Methodology:

Capital Collateral Regional Counsel – Southern Region is charged with the statutory responsibility of providing legal representation in both state and federal Capital post-conviction proceedings to any person convicted and sentenced to death in Florida who is without counsel due to his or her indigence.

Section 27.702(3) F.S (1996 Supp) states: The Capital Collateral Representative shall file motions seeking compensation for the representation and reimbursement pursuant to 18 U.S.C. s.3006A. The methodology used in determining the reimbursement is as follows:

When cases enter the federal courts, they are tracked through completion.

Reimbursement for the hours worked by attorneys and investigators along with applicable expenses are requested from federal courts. Based on the average reimbursement per case for the past 5 years, \$31,000, CCRC-South estimates the following for FY 17-18:

FY 17-18: 8 Cases @ \$31,000 = \$248,000

5 Percent State Trust Fund Reserve:

None Applicable

8 Percent Service Charge to General Revenue:

None Applicable

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

Budget Entity Level Exhibits or Schedules

**Offices of Criminal Conflict and Civil
Regional Counsels**

Budget Entities: 21800100 through 21800500

**CRIMINAL CONFLICT & CIVIL
REGIONAL COUNSELS**

Schedule I Series

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Criminal Conflict and Civil Regional Counsel-1st District
	20-2-339133

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	4,056.41	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: Anticipated Revenue		(E)		
Total Cash plus Accounts Receivable	4,056.41	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	4,056.41	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Indigent Civil Defense Trust Fund
Budget Entity:	Criminal Conflict and Civil Regional Counsel-1st District
LAS/PBS Fund Number:	20-2-976001

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	43,760.06	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: Anticipated Revenue for SCGR	136.24	(E)		
Total Cash plus Accounts Receivable	43,896.30	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	(43,760.06)	(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(136.24)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	0.00	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

SCHEDULE 1 NARRATIVE

Office of Criminal Conflict & Civil Regional Counsel, 1st Region

Indigent Civil Defense Trust Fund – 2976

Revenue Estimating Methodology:

Restitution: RCC1 used FY 15/16 actual revenue (\$3,258) and divided by the number of Civil Dependency cases in FY 15/16 (1938) and came up with \$1.68 per case. Revenue estimates are based on a 15% growth in case per year x \$1.68 per case.

$$1,938 \times 15\% = 291$$

$$1,938 + 291 = 2,229 \text{ cases in FY 16/17}$$

$$2,229 \times \$1.68 = \$3,745 \text{ in FY 16/17}$$

$$2,229 \times 15\% = 334$$

$$2,229 + 334 = 2,563 \text{ cases in FY 17/18}$$

$$2,563 \times \$1.68 = \$4,306 \text{ in FY 17/18}$$

Fees: RCC1 used FY 15/16 actual revenue (\$6,469) and divided by the number of Civil Dependency cases in FY 15/16 (1938) and came up with \$3.30 per case. Revenue estimates are based on a 15% growth in cases per year x \$3.30 per case.

$$1,938 \times 15\% = 291$$

$$1,938 + 291 = 2,229 \text{ cases in FY 16/17}$$

$$2,229 \text{ cases} \times \$3.30 = \$7,356 \text{ in FY 16/17}$$

$$2,229 \times 16\% = 357$$

$$2,229 + 357 = 2,586 \text{ cases in FY 17/18}$$

$$2,586 \text{ cases} \times \$3.30 = \$8,534 \text{ in FY 17/18}$$

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

SCHEDULE 1 NARRATIVE

Office of Criminal Conflict & Civil Regional Counsel, 1st Region

Indigent Civil Defense Trust Fund – 2976

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$7,356
Less 8% Service Charge	\$588
= Receipts Applicable to 5% Assessment	\$6,768
X 5% State Trust Fund Reserve	\$338

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$7,356
X 8% Service Charge	\$588
FY 2017-18-Receipts Applicable to SCGR	\$8,534
X 8% Service Charge	\$683

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	Criminal Conflict and Civil Regional Counsel-2nd District
	20-2-339134

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	651.88	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	651.88	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	651.88	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Office of Criminal Conflict & Civil Regional Counsel, 2nd region

Grants and Donations Trust Fund - 2339

Revenue Estimating Methodology:

Since the year of RC2s inception during FY 2012 – 2013, Bartow, FL (Polk County) began issuing checks to this agency to defray IT expenses. Two checks were received during FY 2012 – 2013 in the amount of \$19,540 each.

During FY 2013 – 2014, four checks of \$19,540 each were received totaling \$78,160.

Quarterly checks of this amount have been sent to RC2 since that time (including FY 2016-2017) and this agency anticipates they will continue. The projected revenue estimate for FY 2017 – 2018 is \$78,160.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Civil Defense Trust Fund
LAS/PBS Fund Number:	Criminal Conflict and and Civil Regional Counsel -2nd District
	20-2-976002

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	955.81	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	955.81	(F)		
LESS		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(231.66)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	724.15	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Office of Criminal Conflict & Civil Regional Counsel, 2nd region

Indigent Civil Defense Trust Fund - 2976

Revenue Estimating Methodology:

The revenue for this trust fund was \$11,762.74 for FY 2015 – 2016 consisting of application fees totaling \$11,146.81 and restitution \$615.93. The projection for the current and next fiscal year is as follows:

Projected FY 2016 – 2017 fees:	$\$11,146.81 \times 1.05 =$	<u>\$11,704.15</u>
Projected FY 2016 – 2017 restitution:	$\$615.93 \times 1.05 =$	<u>\$646.73</u>
Projected FY 2017 – 2018 fees:	$\$11,704.15 \times 1.05 =$	<u>\$12,289.36</u>
Projected FY 2017 – 2018 restitution:	$\$646.73 \times 1.05 =$	<u>\$679.06</u>

RC2 anticipates a five percent revenue increase as it continues working with the Clerks of Court to ensure it receives proper credit for fees and restitution.

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$11,704
Less 8% Service Charge	\$936
= Receipts Applicable to 5% Assessment	\$10,768
X 5% State Trust Fund Reserve	\$538

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$11,704
X 8% Service Charge	\$936
FY 2017-18-Receipts Applicable to SCGR	\$12,289
X 8% Service Charge	\$983

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Indigent Civil Defense Trust Fund
Budget Entity:	Criminal Conflict and Civil Regional Counsel-3rd District
LAS/PBS Fund Number:	20-2-976003

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	13,925.47	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	13,925.47	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(50.40)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	13,875.07	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Office of Criminal Conflict & Civil Regional Counsel, 3rd Region

Indigent Civil Defense Trust Fund - 2976

Revenue Estimating Methodology:

Estimated receipts to run flat to FY 15-16

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$2,130
Less 8% Service Charge	\$170
= Receipts Applicable to 5% Assessment	\$1,960
X 5% State Trust Fund Reserve	\$98

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$2,130
X 8% Service Charge	\$170
FY 2017-18-Receipts Applicable to SCGR	\$2,130
X 8% Service Charge	\$170

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2017 - 2018

Department Title:	Justice Administration
Trust Fund Title:	Indigent Civil Defense Trust Fund
Budget Entity:	Criminal Conflict and Civil Regional Counsel-4th District
LAS/PBS Fund Number:	20-2-976004

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	10,045.41	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	10,045.41	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(38.16)	(I)		
LESS: Offset To Deficit Fund Balance		(J)		
Unreserved Fund Balance, 07/01/2016	10,007.25	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Office of Criminal Conflict & Civil Regional Counsel, 4th Region

Indigent Civil Defense Trust Fund - 2976

Revenue Estimating Methodology:

Application Fees: 2016-2017 and 2017-2018 totals calculated based on the average of the actual receipts of the two previous fiscal years, 2014-2015, \$3,745.48 and 2015-2016, \$2,672.75.

Restitution: 2016-2017 and 2017-2018 totals calculated based on the average of the actual receipts of the two previous fiscal years, 2014-2015, \$400 and 2015-2016, \$1,600.

Actual FY 2015-16	Estimated FY 2016-17	Estimated FY 2017-18
App Fees \$2,672.75	\$3,209	\$3,209
Restitution \$1,600.00	\$1,000	\$1,000

5 Percent State Trust Fund Reserve:

FY 2016-17-Receipts Applicable to SCGR	\$3,209
Less 8% Service Charge	\$257
= Receipts Applicable to 5% Assessment	\$2,952
X 5% State Trust Fund Reserve	\$148

8 Percent Service Charge to General Revenue:

FY 2016-17-Receipts Applicable to SCGR	\$3,209
X 8% Service Charge	\$257
FY 2017-18-Receipts Applicable to SCGR	\$3,209
X 8% Service Charge	\$257

Explanation of Schedule I, Section III Accounting Adjustments:

None Applicable

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018 Justice Administration
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	Criminal Conflict and Civil Regional Counsel-5th District
LAS/PBS Fund Number:	20-2-339137

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.33	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	0.33	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	0.33	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2017 - 2018
Trust Fund Title:	Justice Administration
Budget Entity:	Indigent Civil Defense Trust Fund
LAS/PBS Fund Number:	Criminal Conflict and Civil Regional Counsel -5th District
	20-2-976005

	Balance as of 6/30/2016		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	66,926.36	(A)		
ADD: Other Cash		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
Total Cash plus Accounts Receivable	66,926.36	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (SCGR)	(390.21)	(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/2016	66,536.15	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Office of Criminal Conflict & Civil Regional Counsel, 5th Region

Indigent Civil Defense Trust Fund - 2976

Revenue Estimating Methodology:

Civil Application Fees: For FY 15/16, RC5's actual revenue was \$17,963.00. RC5 was appointed to 2047 cases, and it received application fees in 17.5% of its cases. RC5 projects that its caseload will increase at a rate of 10% for the next two years. RC5 projects that it will collect application fees in 5% of its cases in FY16/17 and 10% of its cases in FY17/18.

Revenue Estimates are based on the following:

Estimate for 16/17:

2,251 x \$50.00 application fee = \$112,550

\$112,550 x 5% = \$5,627

Estimate for 17/18:

2,476 x \$50.00 application fee = \$123,800

\$123,800 x 10% = \$12,380

Restitution:

Attorney Fees

For FY 15/16, RC5's actual revenue was \$18,462.00. RC5 was appointed to 2047 cases, and it received restitution in 6% of its cases. RC5 projects that its caseload will increase at a rate of 10% for the next two years. RC5 projects that it will collect restitution in 5% of its cases in FY16/17 and 7% of its cases in FY17/18.

SCHEDULE I TRUST FUND NARRATIVE FORM

FY 2017-2018 LEGISLATIVE BUDGET REQUEST

Office of Criminal Conflict & Civil Regional Counsel, 5th Region

Indigent Civil Defense Trust Fund - 2976

Revenue Estimates are based on the following:

Estimate for 16/17:

2,251 x \$150.00 application fee = \$337,650

\$337,650 x 5% = \$16,882

Estimate for 17/18:

2,476 x \$150.00 application fee = \$371,400

\$371,400 x 7% = \$25,998

5 Percent State Trust Fund Reserve:

FY 2016-17 Receipts Applicable to SCGR	\$5,627
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Less 8% Service Charge	\$ 450
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= Receipts Applicable to 5% Assessment	\$5,177
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X 5% State Trust Fund Reserve	\$ 259
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8 Percent Service Charge to General Revenue:

FY 2016-17 Receipts Applicable to SCGR	\$ 5,627
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X 8% Service Charge	\$ 450
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FY 2017-18 Receipts Applicable to SCGR	\$12,380
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X 8% Service Charge	\$ 990
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Explanation of Schedule I, Section III Accounting Adjustments:

Other Manual Schedules and Supporting Documents

Schedule VIII-A

Priority Listing of Agency Budget Issues Requested Expenditures Over Base Operating Budget

Manual Inserts

Technical Checklist-LBR Review

SCHEDULE VIII-A: PRIORITY LISTING OF AGENCY BUDGET ISSUES
Requested Expenditures Over Base Operating Budget

DEPARTMENT: JUSTICE ADMINISTRATION

BUDGET ENTITY: Justice Administrative Commission / Executive Direction and Support

Issue Title	Issue Code	FTE	Amount / Fund	Priority #
Human Resources Staffing	3002180	0	\$54,276 / 1000	1

Narrative: The Justice Administrative Commission requests General Revenue funds to address an ever-increasing Human Resources workload. This new position will coordinate all incoming mail, emails and faxes, process daily Reemployment Assistance forms and invoices, prepare monthly vendor checks and registers, process OPS hours worked, and serve as back-up for pre-tax parking.

Issue Title	Issue Code	FTE	Amount / Fund	Priority #
Competitive Pay Adjustment for Justice Administrative Commission Employees	4203A60	0	\$234,115 / 1000	2

Narrative: The Justice Administrative Commission requests additional Salary rate of \$195,237 and recurring Salaries and Benefits General Revenue funds of \$234,115 to provide merit increases for JAC staff.

Issue Title	Issue Code	FTE	Amount / Fund	Priority #
Information Technology Infrastructure Replacement	24010C0	0	\$86,000 / 1000	3

Narrative: The Justice Administrative Commission requests \$86,000 in General Revenue Expense funds to replace 94 desktop computers which are at the end of their useful life.

Issue Title	Issue Code	FTE	Amount / Fund	Priority #
Public Records Request Workload	3009700	1	\$54,276 / 1000	4

Narrative: The Justice Administrative Commission requests one FTE and Salaries and Benefits General Revenue funding to address an ever-increasing public records requests workload.

Issue Title	Issue Code	FTE	Amount / Fund	Priority #
Information Security Manager	36302C0	0	\$60,000 / 1000	5

Narrative: The Justice Administrative Commission requests non-recurring Contracted Services General Revenue funds of \$60,000 to hire a contractor to assist staff with developing and implementing a sustainable IT security plan to bring the agency in line with statutory requirements.

Issue Title	Issue Code	FTE	Amount / Fund	Priority #
Fair Labor Standards Act Salary Impact	4200A80	0	\$20,000 / 1000	6

Narrative: The Justice Administrative Commission requests recurring Salaries and Benefits General Revenue funds of \$20,000 to address the anticipated fiscal impact of complying with the changes to the Fair Labor Standards Act.

SCHEDULE VIII-A: PRIORITY LISTING OF AGENCY BUDGET ISSUES
Requested Expenditures Over Base Operating Budget

DEPARTMENT: JUSTICE ADMINISTRATION

BUDGET ENTITY: Justice Administrative Commission / Executive Direction and Support

Issue Title	Issue Code	FTE	Amount / Fund	Priority #
Senior Management Designees and Benefits for Justice Administrative Commission (JAC) Staff	4202A20	0	\$54,276 / 1000	7

Narrative: Senior Management Service Class retirement benefits are requested for Justice Administrative Commission's General Counsel, Assistant General Counsels, and one senior managerial staff.

Issue Title	Issue Code	FTE	Amount / Fund	Priority #
Authority for Qualified Transportation Benefits Program	4202200	0	\$23,136 / 2339	8

Narrative: The Justice Administrative Commission is requesting additional budget authority for the Qualified Transportation Benefits program in order to align the current appropriation with projected revenues.

Issue Title	Issue Code	FTE	Amount / Fund	Priority #
Realign Grants and Donation Trust Fund Appropriation Between Program Components - Deduct	1806070	0	(\$11,700,000) / 1000	9
Realign Grants and Donation Trust Fund Appropriation Between Program Components - Add	1806080	0	\$11,700,000 / 1000	9

Narrative: The Justice Administrative Commission is requesting a reallocation of funding between program components for reimbursement of jury costs.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2017-2018**

STATEWIDE GUARDIAN AD LITEM

Priority #1

Issue Title: Salary Adjustment for Guardian ad Litem Staff
Issue Code: 4202A60
FTE: 0
Rate: \$2,657,941
Fund: General Revenue
Categories: (Amounts)
Salaries and Benefits \$3,061,150
OPS \$146,673
G/A Court System Services \$115,341
Contracted Services \$36,750
Narrative:

This issue requests \$3,359,914 in recurring General Revenue funding for salary adjustments as well as (Other Personal Services) OPS and contract hourly rate increases to stem high turnover in five mission-critical Guardian ad Litem (GAL) classifications: Child Advocate Manager (class code 8401), Senior Child Advocate Manager (class code 8402), Volunteer Recruiter (class code 8403), Program Attorney (class code 8700), and Senior Program Attorney (class code 8701). These positions advocate for abused and neglected children in dependency court, recruit and supervise volunteer advocates, and advise dependency court judges on the best interests of child victims.

This issue proposes a \$5,000 annual salary adjustment for employees, OPS and contract providers functioning in classes 8401, 8402, 8403, and 8701, and a \$3,000 adjustment for those functioning in class code 8700. The total cost for this issue includes both the adjustment to the employees' salaries or hourly rate, as well as the other employer-paid contributions associated with federal employment taxes, retirement contributions, and contributions for health and life insurance.

GAL salaries are among the lowest in state government for comparable classifications, according to a 2014 independent study by the consulting firm Five Points Technology, Inc. As other agencies in government and the private sector raised salaries for comparable positions, the Guardian ad Litem pay has remained at low levels, due to a focus on expanding staff to serve rising numbers of dependent children (rather than pay raises). The disparity between GAL compensation and other comparable positions has grown to be significant:

- GAL Child Advocate Managers make an average of \$31,459 annually, 18% less than the average Community Based Care ("CBC") case manager, who makes \$37,000.
- GAL Senior Child Advocate Managers, who supervise six or more professional employees, make \$34,716 on average, 7% less than CBC case managers who supervise no staff.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
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FISCAL YEAR 2017-2018**

STATEWIDE GUARDIAN AD LITEM

- GAL Volunteer Recruiters make \$33,753 on average, 9% less than CBC case managers, and 3% less than the national average for similar positions.
- The average GAL Program Attorney makes \$41,267 compared to their counterpart at DCF who makes \$45,022 – a 10% difference.
- The average GAL Senior Attorney makes \$46,333 annually, compared to the average DCF counterpart who takes home \$57,706 – a 20% difference.
- Unlike other attorneys in state government, Guardian ad Litem Attorneys do not receive enhanced health, life and disability benefits, which add about \$3,000 in value to other attorney benefits.
- Unlike child welfare staff, Guardian ad Litem employees do not qualify for student loan forgiveness under the child welfare training statute in s. 402.404, FS.
- According to the 7-12-16 People First database, Children’s Legal Services Attorneys have 1 Paralegal Specialist for every two attorney positions. GAL has no such support structure for attorneys, making attorney workload even more difficult.

Since 2004, inflation has risen almost 28% and employee contributions toward retirement have risen by 3%. Pay for GAL positions that work directly with children and volunteers has not kept pace with salaries in the Department of Children and Families, CBC lead agencies, or attorneys with similar qualifications and workloads in other government agencies. GALs are parties to the same cases in dependency court and appear in court alongside these better compensated staff. GAL salaries and hourly rates need to be raised to ensure there are knowledgeable, consistent advocates for children in dependency court.

Historically, the GAL Program has attempted to recruit employees at the minimum salary in order to fill more positions and thereby represent more children in court. However, employee turnover has reached such high levels that this strategy is hurting rather than helping the Program’s ability to provide advocacy to the maximum number of children. This high turnover follows in the wake of a 31% increase in the DCF out-of-home care caseload between June 2013 and June 2016 (from 17,591 children to 23,026 children).

Twelve percent of GAL staff surveyed in September 2014 indicated that they were or had been on public assistance during their GAL employment. More than half of these were receiving public assistance at the time of the survey. Exit interviews conducted over the past year indicate that despite their love for the Guardian ad Litem Program and its mission, many employees could not afford to remain and left for better paying jobs.

For FY 15-16, People First data indicate turnover in these classes as follows:

- Child Advocate Manager – 50.3%
- Sr. Child Advocate Manager – 20.9%
- Volunteer Recruiter – 64.5%
- Program Attorney – 61%

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2017-2018**

STATEWIDE GUARDIAN AD LITEM

Sr. Program Attorney – 37.8%

The negative effects of high turnover include loss of institutional knowledge, additional duties for remaining staff, rising backlogs and reduced productivity, and high replacement costs for selection, onboarding, training and development of new employees. See Florida TaxWatch Report "When it Costs More to Pay Less," March 2014 (analyzing salaries for assistant state attorneys and assistant public defenders). While these impacts are not unique to GAL, the consequence is different because they affect the abused, abandoned and neglected children the Program represents.

High turnover among GAL staff is a contributing factor in delaying permanency for children, meaning children remain in out-of-home care longer, unable to return home or be adopted. In addition to the delays in permanency, turnover undermines trust between GALs and the abused and neglected children they represent, as well as retention of the Program's volunteer force of more than 10,000 Floridians. When surveyed, a majority of volunteers indicated regular contact with their Child Advocate Manager was very important. Lack of such support was identified as a reason volunteers would leave the Program.

The GAL Program is making efforts to retain its staff and volunteers through employee and family-friendly initiatives that are low or no-cost. Among the many strategies used are:

- * Flexible work schedules
- * Training opportunities through grant funding and Certified Public Manager training
- * Promotion from within where possible
- * Mentoring and coaching relationships
- * Rewards and recognition events
- * Telecommuting where feasible

Adjusting salaries for functions experiencing high turnover is a crucial part of the GAL Program's retention effort. Florida TaxWatch makes a conservative estimate that it costs 50% of an employee's annual salary to recruit, replace and train them. This means that conservatively, it cost the GAL Program the equivalent of more than \$2 million in lost productivity to replace employees who left during FY 15-16. Therefore, in addition to being an operationally sound initiative, the salary increases will have a positive long-term effect on state finances.

**SCHEDULE VIII
 PRIORITY LISTING OF AGENCY BUDGET ISSUES
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FISCAL YEAR 2017-2018**

STATEWIDE GUARDIAN AD LITEM

Calculations are based on the following.

Class Code	Class Title	Current Position FTEs	Projected Cost of Increase
8401	Child Advocacy Manager	306.00	1,764,717
8402	Sr. Child Advocacy Manager	59.50	343,139
8403	Volunteer Recruiter	30.50	175,895
8700	Program Attorney	58.00	200,693
8701	Senior Program Attorney	100.00	576,705
	Subtotal	554.00	3,061,150
OTHER COSTS			
	Voices for Children Positions	20.00	115,341
OPS Positions			
	Child Advocate Manager	16.25	87,466
	Volunteer Recruiter	7.00	37,678
	Volunteer Trainer	1.00	5,383
	Program Attorney	5.00	16,148
	Contract Best Interest Attorney	12.75	36,750
	TOTAL PROJECTED COST FOR THIS ISSUE		3,359,914

Priority #2

Issue Title: Data Center Realignment
 Issue Code: 160E470/160E480
 FTE: 0
 Rate: 0
 Fund: General Revenue
 Categories: (Amounts)
 Northwest Regional Data Center -\$25,000
 Expenses \$25,000
 Narrative:

GAL is requesting a budget realignment to move \$25,000 from the Northwest Data Center Category (210023) to the Expense Category (040000). Our average monthly data center costs are now only \$25,000 per month so the additional funds in this category can't be spent unless our data center service needs increase. With caseloads increasing across the State, these additional funds are needed in the expense category. This issue will have no fiscal impact.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
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**State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2017-18
(First through Twentieth Judicial Circuits)**

Individual State Attorney Circuit Responses:

State Attorney, First Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-2014 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-2014 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011.

As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents.

The result of this turnover throughout the State Attorneys' offices is that cases are being handled by less experienced personnel with a greater chance that criminals will not be appropriately held accountable for their crimes and that victims will not receive the justice they deserve.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
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Priority #2

Issue Title: Gang and Gun Prosecution Unit

Issue Code: 3005310

FTE: 3.00

Rate: 91,921

Fund: General Revenue

Categories (Amounts):

Salaries and Benefits \$153,790

State Attorney Operations \$12,151, \$7,965 Non-recurring

Narrative: This issue code is in support of activities 0900, 0910, and 0920.

The Office of State Attorney, 1st Circuit, proposes to establish a Gang and Gun Prosecution Unit to deal with the serious and growing problem of gangs and gun violence. The State has a compelling interest in preventing criminal gang activity and halting the real and present danger posed by the proliferation of criminal gangs and the graduation of more primitive forms of criminal gangs to highly sophisticated criminal gangs. Frequently criminal gang activity also includes possession and/or use of firearms. The Florida Department of Law Enforcement (FDLE) statistics show violent offenses with a firearm involved have increased from 2014 to 2015 by 14.3% in the Pensacola (Escambia County) Region.

To better serve the public in this capacity, we are in need of an Assistant State Attorney (ASA), as well as an Investigator and a Legal Assistant in Escambia County, devoted specifically to gang and gun violence, in order to prosecute these cases on an expedited basis. Due to state budget cuts, we are unable to fund an Assistant State Attorney, an Investigator and a Legal Assistant to create this specialized prosecution unit. The Gang and Gun Prosecution Unit would be expected to coordinate with various law enforcement agencies within Escambia County to identify those individuals who meet the Florida classification of a gang member and prosecute those cases that meet those criteria. The ASA and Investigator would meet regularly with law enforcement to exchange information and review pending investigations. They would also review cases that involve the use of a firearm and determine the appropriate charge. The ASA assigned to the Gang and Gun Prosecution Unit would then be responsible for prosecuting these cases to disposition. The cases may include charges of aggravated assault, aggravated battery, attempted murder, home invasion and robbery with a firearm.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2017-2018**

Priority #3

Issue Title: Jimmy Ryce Civil Commitment
Issue Code: 3000560
FTE: 2.00
Rate: \$62,307
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$102,874
State Attorney Operations \$8,178, \$5,188 Non-recurring
Narrative: This issue code is in support of activities 0900, 0910, and 0920.

As of July 1, 2014, the law regarding the Jimmy Ryce Civil Commitment Statute has changed in such a way that the State Attorney's Office has been delegated the responsibility of reviewing all possible individuals that are currently incarcerated in the County Jails, prior to their release, to determine whether or not they need to be examined for possible Jimmy Ryce Civil Commitment. As a result, the case load has increased to a point that one attorney and one legal assistant is required to monitor and review all information provided to our office to determine if an examination is required.

The salary rate requested for the Assistant State Attorney and the Legal Assistant positions are requested at the default minimum for the pay grade. State Attorney Operating Expenditure's budget of \$13,366 (\$5,188 non-recurring) is requested to establish the positions as per Standard #3, modified for State Attorneys.

This issue will have a positive impact on Jimmy Ryce Civil Commitment activities in order to expedite the civil action required of the Jimmy Ryce Civil Commitment Statute requirements.

Priority #4

Issue Title: Public Records Workload
Issue Code: 3009700
FTE: 3.00
Rate: \$85,529
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$141,810
State Attorney Operations \$11,683, \$7,599 Non-recurring
Narrative: This issue code is in support of activities 0900, 0910, and 0920.

Government in the Sunshine is a worthy goal and a necessary obligation of government. Access to public records is central to that obligation. There is, however, a cost to providing public records and the cost is increasing exponentially. This issue serves to facilitate the State Attorney's desire to be as transparent and responsive to public records requests while not compromising our core mission. This issue provides funding for

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
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personnel and operating expenses to effectively and efficiently meet public records demands.

Public records demands are becoming more time consuming and more sophisticated. They include frequent demands by defense attorneys for all manner of records such as prosecutor personnel files, demands by families of victims, demands by businesses and research groups seeking records which serve their singular business or research interests. Many businesses simply want to get an upper hand on their competitors. While these efforts have the potential to save money for the taxpayers of Florida, they cost time and money in order to comply. Another notable group seeking public records is prison or jail inmates. Public records requests are significantly higher during election seasons, which any elected official well knows.

While the public is entitled to the records and we want to insure they get them, it cannot be overlooked that time spent by attorneys and staff dealing with these demands takes time away for our core mission and, thus, to some degree, impairs our ability to do our part in securing public safety. Furthermore, there is the growing potential for and the real cost of litigation with those who request public records and take exception with the timeliness of a response or as to the content of a response. Attorney involvement is now necessary to make decisions on legal matters as to redactions, costs and citizen protections under HIPPA. Redaction is becoming a greater workload issue than retrieval of records. State Attorney Offices do not compile collective data with respect to public records requests, however, some circuits report a 250% increase in the last several years.

Priority #5

Issue Title: Replacement Equipment – Motor Vehicles

Issue Code: 2401500

FTE: 0

Rate: 0

Fund: FIST Federal and COP

Categories (Amounts):

Acq. Motor Vehicle/100021 FIST (\$16,512)

Acq. Motor Vehicle/100021 COP (\$23,840)

Narrative: This issue code is in support of activities 0900, 0910, and 0920.

2006 Chevrolet Impala, VIN 2G1WB55K069402071. Actual mileage as of July 22, 2016, was 116,250. The vehicle is also currently 10 years old.

2008 Chevrolet Impala, VIN 2G1WB55K389174358. Actual mileage as of July 22, 2016, was 109,200. This vehicle will meet and/or exceed 120,000 miles and will be 10 years old in FY 2017-2018.

Both vehicles will meet and/or exceed the DMS replacement criteria of having over 120,000 miles and/or 10 years old.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
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Priority #6

Issue Title: Body Camera
Issue Code: 5008010
FTE: 2.00
Rate: \$62,307
Fund: General Revenue

Categories (Amounts):

Salaries and Benefits \$102,874

State Attorney Operations \$8,178, \$5,188 Non-recurring

Narrative: This issue code is in support of activities 0900, 0910, and 0920.

Due to the increased extra demand on the office due to having to review footage of law enforcement body cameras, it is requested that one additional Assistant State Attorney and one Legal Assistant be provided to our office to ease the increased workload associated with the body camera demands.

State Attorney, 2nd Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue

Categories (Amounts):

Salaries & Benefits \$15,817,075

Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-2014 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-2014 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011.

As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
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The result of this turnover throughout the State Attorneys' offices is that cases are being handled by less experienced personnel with a greater chance that criminals will not be appropriately held accountable for their crimes and that victims will not receive the justice they deserve.

Priority #2

Issue Title: Law Enforcement Body Camera
Issue Code: 5008010
FTE: 4.00
Rate: \$122,923
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$197,066
State Attorney Operations \$16,124, \$10,742 Non-recurring
Narrative:

In the last few years, law enforcement agencies have been moving toward body worn cameras that record law enforcement interactions with the public and with criminal suspects. As agencies have brought more cameras on line, prosecutors' offices have been inundated with videos depicting arrests, witness interviews and crime scenes.

The prosecutors' role in the criminal court system is unique. They are required by court rulings to not just advance evidence of guilt but to turn over to defendants any evidence in the possession of the prosecutors' office or the police agencies that is exculpatory in nature. When this requirement is applied to body camera video tapes, a huge new workload has been placed on prosecutors.

When an arrest is made or a criminal investigation by uniformed officers takes place, there are often more than just one or two officers at the scene. While each body camera video may record substantially the same scene, because the camera travels with each individual law enforcement officer, there are differences as to what each camera records visibly and aurally. Some of what is recorded may be deemed by the courts or defense attorneys to be exculpatory.

Prosecutors are placed in the position of having to collect, review, and reveal to the defense all of the video of any particular crime that is prosecuted. This extra work load has a substantial effect on the time spent on each individual case by the prosecutor. The review of these recordings will add hours of work to the prosecution of each case.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
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Priority #3

Issue Title: Public Records Workload

Issue Code: 3009700

FTE: 2.00

Rate: \$62,307

Fund: General Revenue

Categories (Amounts):

Salaries and Benefits \$102,874

State Attorney Operations \$8,178, \$5,188 Non-recurring

Narrative:

Government in the Sunshine is a worthy goal and a necessary obligation of government. Access to public records is central to this obligation. There is, however, a cost of providing public records and the cost is increasing exponentially. This issue serves to make possible the State Attorney's desire to be transparent and responsive to public records requests while not compromising our core mission. This issue provides funding for personnel and operating expenses to effectively and efficiently meet public records demands.

Public records demands are becoming more time consuming and sophisticated. They include frequent demands by defense attorneys, families and friends of victims, demands from businesses and research groups seeking records which serve their singular business and research interests. The most significant area of growth in demand for public records is from the media. Media outlets are demanding case related discovery material almost as soon as the defense bar in high profile cases. For example, dozens of media outlets wanted all manner of records related to a high profile football player. Providing these records was not small task. Prison and jail inmates constitute a growing group of public records requesters. Public records requests are significantly higher during election seasons, as any elected official knows well.

While the public is entitled to the records and we want to insure they get them, it cannot be overlooked that time spent by attorneys and staff dealing with these demands takes away from our core mission and, thus, to some degree, impairs our ability to our critical task of securing public safety. Furthermore, there is the growing potential and the real cost of litigation with the cottage industry which sues when public records demands are not met according to their timetable or perceived rights.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
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State Attorney, 3rd Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

Request a 5% cost of living adjustment for staff. The salary that the State Attorney's Office can afford to pay employees is not sufficient to retain talented staff for the specialized legal work of Prosecution. When trained employees leave this office for higher paying jobs, there is a decline in efficiency due to the time required to recruit and train new staff. This office must employ highly trained and skilled Prosecutors and support staff so that victims can receive justice and criminals can be held accountable for their crimes.

Priority #2

Issue Title: Capital Qualified Attorneys
Issue Code: 3001970
FTE: 1.00
Rate: \$80,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$116,908
State Attorney Operations \$4,673, \$2,777 Non-recurring
Narrative:

The State Attorney's Office, 3rd Circuit seeks funding to recruit and hire an experienced Capital Qualified Attorney. The Third Judicial Circuit ranks number 2 in the state of Florida for Violent crimes. In addition, the number of murder/ manslaughter crimes rose by 39.2% between 2014 and 2015. This agency needs an additional prosecutor to handle these very difficult cases.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
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Priority #3

Issue Title: Public Records Request Workload
Issue Code: 3009700
FTE: 1.00
Rate: \$40,438
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$58,763
State Attorney Operations \$3,973, \$2,777 Non-recurring
Narrative:

The demand for Public Records from the public is becoming increasingly demanding, both in volume of requests and the data that is being requested. In an effort to comply with these demands and provide accountability and transparency to the public, an employee dedicated to this work is needed. This requires someone who is trained to review and redact confidential and exempt information, while complying with requests in a prompt and professional manner.

Priority #4

Issue Title: Replacement Equipment – Motor Vehicles
Issue Code: 2401500
Fund: State Attorney Revenue Trust Fund
Categories (Amounts):
Acquisition of Motor Vehicles \$95,000
Narrative:

This agency maintains a fleet of state owned vehicles for employees to use to carry out their assigned duties. This request is for two pursuit vehicles for sworn law enforcement officers who are employed as Investigators and an SUV for the elected State Attorney. All of these employees are required to travel within this seven county rural circuit at potentially any hour of the day or night as they are called upon to respond to homicides and other serious crime scenes. These three vehicles may also be used for travel throughout the circuit and state to interview witnesses, conduct meetings, attend court proceedings, or to attend training and conferences.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
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State Attorney, Fourth Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-2014 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-2014 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011.

As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents.

The result of this turnover throughout the State Attorneys' offices is that cases are being handled by less experienced personnel with a greater chance that criminals will not be appropriately held accountable for their crimes and that victims will not receive the justice they deserve.

State Attorney, 5th Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

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Priority #2

Issue Title: Law Enforcement Body Camera
Issue Code: 5008010
FTE: 4.00
Rate: \$105,516
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$170,283
State Attorney Operations \$15,892, \$11,108 Non-recurring
Narrative:

In the past few years, law enforcement agencies have been moving toward body worn cameras that record law enforcement interactions with the public and with criminal suspects. As agencies have brought more cameras on line, prosecutor's offices have been inundated with videos depicting arrests, witness interviews and crime scenes.

The prosecutor's role in the criminal court system is unique. They are required by court rulings to not just advance evidence of guilt but to turn over to defendants any evidence in the possession of the prosecutor's office or the police agencies that is exculpatory in nature. When this requirement is applied to body camera video tapes, a huge new workload has been placed on prosecutors.

When an arrest is made or a criminal investigation by uniformed officers takes place, there are often more than just one or two officers at the scene. While each body camera

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video may record substantially the same scene, because the camera travels with each individual law enforcement officer, there are differences as to what each camera records visibly and aurally. Some of what is recorded may be deemed by the courts or defense attorneys to be exculpatory.

Prosecutors are placed in the position of having to collect, review, and reveal to the defense all of the video of any particular crime that is prosecuted. This extra work load has a substantial effect on the time spent on each individual case by the prosecutor. The review of these recordings will add hours of work to the prosecution of each case.

Priority #3

Issue Title: Career Criminal Prosecution
Issue Code: 3009620
FTE: 2.00
Rate: 100,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$156,140
State Attorney Operations \$9,346, \$5,554 Non-recurring
Narrative:

Section 775.0843(2), F.S. mandates each of the State Attorneys to establish a career criminal prosecution unit and adopt and implement policies based upon guidelines, Section 775.0843(2)(a) through (d), F.S. The State Attorney's Office Tri-County area, which includes the circuit's smaller counties (Hernando, Citrus, and Sumter) is in need of a Career Criminal Unit to cover those counties. This unit will investigate and prosecute all career criminal within the Tri-County area. The unit will also help law enforcement agencies by giving advice and direction. Agency policy has placed the statutory screening task upon each felony Assistant State Attorney to identify potential violent career criminal prosecutions and refer them to supervising attorneys for assistance in prosecutions. Having a dedicated unit for the Tri-County area will help alleviate excess case load on felony lawyers.

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Priority #4

Issue Title: Sexually Violent Predator
Issue Code: 3000560
FTE: 1.00
Rate: 50,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits: \$78,070
State Attorney Operations \$4,673, \$2,777 Non-recurring
Narrative:

The 2014 Legislature passed a series of bills expanding sentences and definitions for Sex offenses. The State Attorney must now review all decisions of the Department of Children & Families multidisciplinary team and make an independent decision as to filing a petition. The State Attorney's oversight responsibility of Department of Children & Families and the new crimes and punishments found in all of the Sex offender legislation from 2014 has increased workload and the amount of time each case must now require. This oversight now shifts the burden of responsibility onto the State Attorney and of the Department of Children and Families. This shift requires a more experienced prosecutor to handle these critical decisions and the cases that are filed and pursued. For this reason the State Attorney's Office 5th Judicial Circuit requests a rate of \$50,000 which will ensure a felony level Assistant State Attorney is in place.

Priority #5

Issue Title: Public Records Workload
Issue Code: 3009700
FTE: 1.00
Rate: 50,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits: \$78,070
State Attorney Operations \$4,673, \$2,777 Non-recurring
Narrative:

Government in the Sunshine is a worthy goal and a necessary obligation of government. Access to public records is central to that obligation. There is, however, a cost to providing public records and the cost is increasing exponentially. This issue serves to facilitate the State Attorney's desire to be as transparent and responsive to public records requests while not compromising our core mission. This issue provides funding for personnel and operating expenses to effectively and efficiently meet public records demands. Public records demands are becoming more time consuming and more sophisticated. They include frequent demands by defense attorneys for all manner of records such as prosecutor personnel files, demands by families of victims, demands by businesses and research groups seeking records which serve their singular business or

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research interests. Many businesses simply want to get an upper hand on their competitors. While these efforts have the potential to save money for the taxpayers of Florida, they cost time and money in order to comply. Another notable group seeking public records is prison or jail inmates. Public records requests are significantly higher during election seasons, which any elected official well knows. While the public is entitled to the records and we want to insure they get them, it cannot be overlooked that time spent by attorneys and staff dealing with these demands takes time away for our core mission and, thus, to some degree, impairs our ability to do our part in securing public safety. Furthermore, there is the growing potential for and the real cost of litigation with those who request public records and take exception with the timeliness of a response or as to the content of a response. Attorney involvement is now necessary to make decisions on legal matters as to redactions, costs and citizen protections under HIPPA. Redaction is becoming a greater workload issue than retrieval of records. State Attorney Offices do not compile collective data with respect to public records requests, however some circuits report a 250% increase in the last several years.

Priority #6

Issue Title: Replacement of Motor Vehicles
Issue Code: 2401500
Fund: State Attorney Revenue Trust Fund
Categories (Amounts):
Acquisition of Motor Vehicles \$28,000

SAO5's state vehicle, a 2013 Chevy Impala (Tag State 26847; VIN #2G1WG5E37D1253888) was involved in a traffic accident in February 2016. After review, DMS State Fleet Management declared the vehicle totaled due to the extensive damage. SAO5 requested an Amendment to purchase a replacement for the vehicle in the amount \$21,000 for a 2016 Ford Taurus for \$20,420.00 but was unable to locate a vehicle that a dealer had in stock for that amount. All vehicles that were available for purchase were more than \$21,000 because of upgrades. Since year end was approaching, it was decided to request replacement for the vehicle in FY 2017/2018.

State Attorney, Sixth Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

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A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-14 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-14 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011.

As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents.

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Priority #2

Issue Title: Public Records Division
Issue Code: 3009700
FTE: 8.00
Rate: \$231,674
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits: \$377,810
State Attorney Operations \$30,376, \$20,020 Non-recurring
Narrative:

Government in the Sunshine is a worthy goal and a necessary obligation of government. There is, however, a cost to providing public records and the cost is increasing exponentially. This issue provides funding for additional personnel to meet increasing public records demands. Not only do public records requests increase each year, they are becoming more time consuming and sophisticated. They include frequent demands by defense attorneys for all manner of records such as prosecutor personnel files, demands by families of victims, demands by businesses and research groups seeking records which serve their singular business or research interests. Another notable group demanding public records is jail and prison inmates. Redaction has become a significant labor issue. Attorney involvement is now necessary to make decisions on legal matters as to redactions, costs and citizen protections under HIPPA. Increasing demands in this area are detracting from the State Attorney's core mission and must be addressed.

Link to Agency Activities: Felony and misdemeanor prosecution

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Priority #3

Issue Title: Special Prosecution Unit for Veterans (Expansion)
Issue Code: 3004500
FTE: 3.00
Rate: \$88,686
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits: \$145,445
State Attorney Operations \$11,683, \$7,599 Non-recurring
Narrative:

The Sixth Circuit State Attorney's Office is an active participant, as well as one of the architects of the highly successful Veterans' Treatment Court, one of the first of its kind in the State of Florida. Intervention for returning combat veterans is being made available to all divisions of the criminal court throughout the two-county Sixth Judicial Circuit. Those assigned to this unit will continue to work with law enforcement, defense counsel and the Veterans' Justice Outreach workers assigned from the U.S. veteran's Administration to ensure that the justice process provides these returning combat veterans options to conventional criminal prosecution that both protect the public and those who have served their country. Services provided as part of the Veterans' Treatment Court (VTC) include outpatient treatment, non-secure residential treatment programs and intensive, secure, long-term residential treatment programs, anger management, batterer's intervention, other domestic violence counseling, random drug testing, GED assistance, transitional housing and other services deemed appropriate. This program is now fully functional so additional staff are needed to provide the outreach and screening needed to bring the program to its full projected potential of 500 participants (350 for Pinellas County and 150 for Pasco County).

Link to Agency Activities: Felony and misdemeanor prosecution

State Attorney, Seventh Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A 5% cost of living increase is requested to support the retention of state employees. With the exception of an increase in FY2013-14 (\$1,400 for those making less than

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Priority #2

Issue Title: Implementation of Domestic Violence Unit

Issue Code: 3003020

FTE: 8.00

Rate: \$328,120

Fund: General Revenue

Categories (Amounts):

Salaries and Benefits: \$519,937

State Attorney Operations \$33,648, \$21,484 Non-recurring

Narrative:

Murders committed by Domestic Violence have escalated at an alarming rate and comprise 25% of all homicides. Crimes of Domestic Violence have increased by 11% over the past three years. This unit with prosecutors, and investigators exclusively assigned to these crimes will save lives.

Priority #3

Issue Title: Bodycams Unit

Issue Code: 5008010

FTE: 8.00

Rate: \$328,120

Fund: General Revenue

Categories (Amounts):

Salaries and Benefits \$519,937

State Attorney Operations \$33,648, \$21,484 Non-recurring

Narrative:

Body cameras have been implemented by many of our law enforcement agencies and nearly all plan to use them. The workload impact is huge as often multiple videos must be reviewed for each case we receive to file charges, redactions must be made to comply with privacy laws, Discovery for defense attorneys, media requests and the number

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continues to grow. The time to review and process a video in the criminal justice system is exponentially longer than paper reviews.

Priority#4

Issue Title: Public Records Workload

Issue Code: 3009700

FTE: 4.00

Rate: \$192,752

Fund: General Revenue

Categories:

Salaries and Benefits \$293,059

State Attorney Operations \$16,356, \$10,376 Non-recurring

Narrative:

Escalating requests for public records from prisoners, media, private attorneys, and citizens have increased the workload. The digital formats require review to comply with exemptions and privacy laws for redactions.

Priority #5

Issue Title: Supreme Court Mandate E-Filing

Issue Code: 36301C0

FTE: 2.00

Rate: \$123,000

Fund: General Revenue

Categories:

Salaries and Benefits \$166,040

State Attorney Operations \$7,010, \$4,822 Non-recurring

Narrative:

Electronic filing of document mandated by the Supreme Court coupled with the digitalization of the criminal justice system requires additional staff with unique skills and knowledge to comply with the mandate and function in the digital world.

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Priority #6

Issue Title: Special Prosecution Unit Veterans Court
Issue Code: 3004500
FTE: 4.00
Rate: \$192,752
Fund: General Revenue
Categories:
Salaries and Benefits \$293,059
State Attorney Operations \$16,356, \$10,376 Non-recurring
Narrative:

In recognition of the service and sacrifice of our Veterans for this country a Pre-Trial Veterans Treatment Intervention Program is being organized with the Judiciary in the Seventh Circuit. To meet the goals and aspirations of this endeavor additional staff of experienced prosecutors will be required to exclusively focus on the cases assigned to the court.

Priority #7

Issue Title: Jimmy Ryce Civil Commitment
Issue Code: 3000560
FTE: 8.00
Rate: \$477,516
Fund: General Revenue
Categories:
Salaries and Benefits \$713,570
State Attorney Operations \$24,302, \$15,930 Non-recurring
Narrative:

Review of defendants meeting the criteria established for Civil Commitment based on any new law violation has significantly increased the workload by adding misdemeanor violations that result in any incarceration. This increase provides a greater safety shield for our citizens but requires a staff increase of exclusively dedicated prosecutors to obtain the goals of providing this safety net.

Priority #8

Issue Title: State Attorney Investigator Pay Raise
Issue Code: 4206A50
FTE: 0
Rate: \$56,873
Fund: General Revenue
Categories:
Salaries and Benefits \$65,501
Narrative:

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In recent GAA's other state sworn law enforcement officers have all received 3-5% raises. County and city officers and deputies have likewise received raises from their budget entities. SAO Investigators are the backbone of completing our critical criminal justice mission and to obtain and retain the best qualified we must be able to compete in the job market.

Priority #9

Issue Title: Career Prosecution Unit
Issue Code: 3009620
FTE: 8.00
Rate: \$473,504
Fund: General Revenue
Categories:
Salaries and Benefits \$708,347
State Attorney Operations \$24,302, \$15,930 Non-recurring
Narrative:

The reduction in Florida's crime rate can in many ways be attributed to the incarceration of career criminals for lengthy prison sentences. To sustain the gains and continue to make our streets safer we need to increase staff exclusively dedicated to the prosecution of career criminals.

Priority #10

Issue Title: Fl. Bar Training Requirements for New Assistant State Attorneys
Issue Code: 3800270
Fund: General Revenue
Categories:
State Attorney Operations \$2,320
Narrative:

Florida Bar requires a "Practice course" for new lawyers. The 20% average turnover rate for ASA's coupled with low pay makes this a helpful recruiting tool.

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State Attorney, Eighth Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-2014 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-2014 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011.

As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents.

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State Attorney, Ninth Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-2014 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-2014 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011.

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Priority #2

Issue Title: Body Camera Workload
Issue Code: 5008010
FTE: 4.00
Rate: 161,192
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$234,405
State Attorney Operations \$15,892, 11,108 Non-recurring
Narrative:

The State Attorney's Office is requesting funding for Body Camera Workload. Prosecutors are placed in the position of having to collect, review and reveal to the

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defense all of the video of any particular crime that is prosecuted. This adds hours of work to the prosecution of each case.

Priority #3

Issue Title: Public Records Request Workload
Issue Code: 3009700
FTE: 3.00
Rate: \$120,662
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$185,261
State Attorney Operations \$12,619, 8,331 Non-recurring
Narrative:

The State Attorney's Office is requesting funding for the increased workload that providing public records requires. The demands are becoming more time consuming and more sophisticated. The additional funding will help in processing the growing demand of public records request that this office receives on a daily basis.

Priority #4

Issue Title: IT Modernization Issue
Issue Code: 36350C0
FTE: 2.00
Rate: \$110,400
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$151,528
State Attorney Operations \$7,946, \$5,554 Non-recurring
Narrative:

The State Attorney's Office is requesting funding for our IT Modernization. This massive technology project will make the office more efficient and better serve the community by re-designing the office's Case Management program to effectively function in a mobile environment. This project has the support of Orange and Osceola Counties.

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Priority #5

Issue Title: Training Issue
Issue Code: 3800130
FTE: 2.00
Rate: \$108,000
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$148,764
Operations \$7,946, \$5,554 Non-recurring
Narrative:

The State Attorney's Office is requesting funding for training of Assistant State Attorneys on new technologies. This will enhance the prosecutions presentation in digital format for trials. The training will encompass both hardware and software. This in-house training will be more cost efficient and ensure that the Assistant State Attorneys have the trainers close at hand.

Priority #6

Issue Title: Multi-media Issue
Issue Code: 36280C0
FTE: 2.00
Rate: \$81,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$118,358
Operations \$7,946, \$5,554 Non-recurring
Narrative:

The State Attorney's Office is requesting funding for two Multi-media Specialist. These positions will assist in the courtroom presentations which frequently involve the creation of PowerPoint and other software presentations and the redaction of audio/visual statements to comply with court orders. These positions will greatly enhance the prosecutions presentations.

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Priority #7

Issue Title: Replacement Equipment – Motor Vehicles
Issue Code: 2401500
FTE: 0
Rate: 0
Fund: State Attorney Revenue Trust Fund
Categories (Amounts):
Acquisition Motor Vehicles \$57,000
Narrative:

The State Attorney’s Office is requesting authority to replace two motor vehicles which meet the state’s replacement criteria. The funds are available in our Cost of Prosecution portion of the State Attorney Revenue Trust Fund. A 2008 Chevy/Impala with an estimated mileage of 124,307 needs to be replaced as well as a 2004 Ford/E-150 Cargo Van with an estimated mileage of 47,031, this van is in need of several repairs and needs to be replaced.

Priority #8

Issue Titles: Correction to Fund Source Identifier – Delete
Correction to Fund Source Identifier - Add
Issue Codes: 4200700 & 4200710
FTE: 0
Rate: 0
Fund: Grants & Donations Trust Fund - VAWA
Categories (Amounts):
Salaries & Benefits \$ -189,000 Deduct
OPS \$ - 200 Deduct
Operations \$- 2,500 Deduct
Salaries & Benefits \$ 189,000 Add
OPS \$ 200 Add
Operations \$ 2,500 Add
Narrative:

The State Attorney’s Office is requesting a fund source identifier correction for our Violence Against Women Act (VAWA) Grant. These funds are now transferred through a non-profit rather than from another state agency. Thus the fund source identifier should be a “1” and not a “9”. This issue will correct this identifier.

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State Attorney, Tenth Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-2014 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-2014 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011.

As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents.

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Priority #2

Issue Title: Public Records Request Workload
Issue Code: 3009700
FTE: 2.0
Rate: \$100,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$149,274
State Attorney Operations \$8646 total, \$5554 non-recurring
Narrative: Funds are needed for the increased workload necessary to comply with Public Record Requests per FS Chapter 119.

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State Attorney, 11 Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-2014 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-2014 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011.

As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents.

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Priority #2

Issue Title: Public Records Request Workload
Issue Code: 3009700
FTE: 5.00
Rate: \$205,395
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$321,532
State Attorney Operations \$21,497, \$13,519 Non-recurring
Narrative:

Public Records Requests increased from 686 requests in FY 2010-2011 to 2,356 requests in FY 2015-2016. Many requests are on complex cases involving deaths, sexual battery and other serious crimes that must be reviewed prior to providing the copies. Ensuring

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that all citizens may avail themselves of their constitutional and statutory right to inspect public records while not inadvertently disclosing exempt information is a central obligation to state agencies. Additional FTE and operating expenses are requested to effectively and efficiently meet these public records requests

Priority #3

Issue Title: Special Prosecutions Unit for Veterans
Issue Code: 3004500
FTE: 2.00
Rate: \$83,016
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$128,000
State Attorney Operations \$8,646, \$5,554 Non-recurring
Narrative:

Veterans charged with certain nonviolent offenses and a limited prior criminal record will be eligible to enter pre-adjudicatory diversion court in the 11th Judicial Circuit. This will be a dual diagnosis court to order and monitor treatment and services. Due to the level of complexity in treatment courts and specifically those involving military personnel and the intersection between federal and state services, an experienced Assistant State Attorney and Paralegal Specialist are needed to staff this new unit.

Priority #4

Issue Title: Rule 3 Unit Workload
Issue Code: 3009050
FTE: 9.00
Rate: \$346,288
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$548,575
State Attorney Operations \$38,321, \$24,261 Non-recurring
Narrative:

The 11th Circuit has the highest number of post-conviction filings in the state according to the Florida Supreme Court. These include motions for withdrawal of pleas; motions for correction, reduction and modification of sentences; motions to vacate judgment and/or sentence; and, motions for collateral relief after a death sentence has been imposed. Because of the severe possible negative consequences it is important that experienced attorneys dedicate time and resources to preparing and arguing these motions. This issue requests Assistant State Attorneys and support staff to handle the post-convictions filings projected for 2017-18.

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Priority #5

Issue Title: Scanning Unit
Issue Code: 36237C0
FTE: 7.00
Rate: \$174,348
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$286,127
State Attorney Operations \$106,203, \$98,443 Non-recurring
Narrative:

In an effort to move to a paperless environment, a Scanning Unit will prepare, scan, proof and electronically file approximately 10,000 pages of case files and 3,500 pages of paper mail on an average workday. Assistant State Attorneys will have immediate access to current case files which will enhance their ability to make decisions and recommendation on pending case. FTE and operating expenses are requested to establish a Scanning Unit.

State Attorney, 12th Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-14 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-14 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011.

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Priority #2

Issue Title: Special Victims Unit – Crimes Against Children
Issue Code: 3000710
FTE: 4.00
Salary Rate: \$202,756
Fund: General Revenue
Categories:
Salaries and Benefits \$306,009
State Attorney Operations \$16,356, \$10,376 Non-recurring
Narrative:

This unit is necessary to address sex crimes against minors and children being killed by intentional physical harm. This unit will segregate these highly specialized cases from general case distribution allow them to be handled by attorneys with the experience and the appropriate specialized training necessary to understand all legal aspects of these case types, including addressing the requirements of the Jessica Lunsford Act.

Priority #3

Issue Title: Investigative Support Services
Issue Code: 3000620
FTE: 2.00
Salary Rate: \$85,650
Categories:
Salaries and Benefits \$135,913
State Attorney Operations \$7,946, \$5,554 Non-recurring
Narrative:

These positions are necessary to establish an investigation unit for our circuit. Investigators are sworn law enforcement officers who are responsible for the investigative and logistical support to Assistant State Attorneys in their preparation and prosecution of criminal cases; they initiate, conduct, and coordinate investigations. Additionally, these officers are involved in major investigations through multiagency task forces and assist local law enforcement upon request. We have one investigator circuit-wide, serving Manatee County. It is necessary to have an investigator serve our Sarasota County office and one to serve our DeSoto County office.

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Priority #4

Issue Title: Victim Services Unit
Issue Code: 3001580
FTE: 2.00
Salary Rate: \$60,614
Fund: General Revenue
Categories:
Salaries and Benefits \$94,189
State Attorney Operations \$7,010, \$4,822 Non-recurring
Narrative:

This unit is needed to establish a victim services unit within our offices to serve the needs of our victims of crime. This unit will provide consistent, circuit-wide education, assistance and support to our victims and families of violent crime which includes information and referral, personal advocacy and accompaniment, emotional support, restitution and crimes compensation assistance, and criminal justice support for cases including but not limited to homicide and manslaughter, sexual battery involving adults and children, child abuse, non-death violent cases, exploitation of the elderly, DUI with bodily injury and domestic battery.

Priority #5

Issue Title: Public Records Workload
Issue Code: 3009700
FTE: 4.00
Salary Rate: \$156,756
Fund: General Revenue
Categories:
Salaries and Benefits \$246,458
State Attorney Operations \$16,356, \$10,376 Non-recurring
Narrative:

The Legislature has assigned high priority to accountability and transparency. Meeting the public's demand for records is one way of achieving that demand. The workload is increasing and is becoming more complex in its nature. Specialists in this area of legal practice are necessary.

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Priority #6

Issue Title: Staffing Adjustment for Increased Criminal Judges
Issue Code: 3001060
FTE: 6.00
Salary Rate: \$224,756
Fund: General Revenue
Categories:
Salaries and Benefits \$361,170
State Attorney Operations: \$25,702, \$15,930 Non-recurring
Narrative:

These positions are necessary to staff four new criminal divisions created by the Chief Judge in the 12th Circuit. These divisions were created as a result of judges on the civil bench being assigned to four new criminal divisions, two in Sarasota County and two in Manatee County. We shifted personnel to cover the additional courtrooms which has caused a shortage of the staff needed to properly manage the existing and new divisions/courtrooms.

Priority #7

Issue Title: Jimmy Ryce Civil Commitment
Issue Code: 3000560
FTE: 4.00
Salary Rate: \$156,756
Fund: General Revenue
Categories:
Salaries and Benefits \$246,458
State Attorney Operations \$16,356, \$10,376 Non-recurring
Narrative:

This funding is to support SB 0522 expanding the responsibilities and workload of the State Attorney when dealing with Civil Commitment of Sexually Violent Predators. The State Attorney must now review all decisions of the Department of Children and Families (DCF) multidisciplinary team and make an independent decision as to filing a petition. Further the State Attorney must identify and refer defendants who meet criteria serving time in county jail on another offense. The legislation expands the qualifying offenses for identification as a sex predator and adds criminal penalties for knowingly giving false information upon registering. The burden of responsibility for the oversight of civil commitment decisions has now shifted to the elected State Attorney and off of the Dept of Children and Families. In addition the 2014 Legislature passed a series of bills increasing sentences for sex offenses and expanding the definitions of certain sex offenses and voyeurism. These changes although consistent with public safety needs increase the workload and the amount of time required for each case. The workload from all these bills and the shift of responsibility for oversight requires these positions.

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Priority #8

Issue Title: Bodycam Evidence Review
Issue Code: 500810
FTE: 4.00
Salary Rate: \$156,756
Fund: General Revenue
Categories:
Salaries and Benefits \$246,458
State Attorney Operations \$16,356, \$10,376 Non-recurring
Narrative:

Law enforcement agencies have been moving toward body worn cameras that record law enforcement interactions with the public and with criminal suspects. As agencies have brought more cameras on line, prosecutors' offices have been inundated with videos depicting arrests, witness interviews and crime scenes. Due to the prosecutors' role in the criminal court system, they are placed in the position of having to collect, review, and reveal to the defense all of the video of any particular crime that is prosecuted. This extra work load has a substantial effect on the time spent on each individual case by the prosecutor. The review of these recordings will add hours of work to the prosecution of each case. These positions are needed to process this additional digital evidence.

Priority #9

Issue Title: Domestic Violence Unit
Issue Code: 3003020
FTE: 6.00
Salary Rate: \$224,756
Fund: General Revenue
Categories:
Salaries and Benefits \$361,170
State Attorney Operations \$25,702, \$15,930 Non-recurring
Narrative:

Florida Statute 741.2901 mandates that each State Attorney shall develop special units or assign prosecutors to specialize in the prosecution of Domestic Violence cases. It is the intent of the Legislature that this will provide greater protection to the victims of domestic violence and better accountability for perpetrators. This unit will provide the individual focus and specialized training necessary for a team of experienced personnel to ensure greater safety for the victims of domestic violence and enhance the mechanism for holding perpetrators of domestic violence accountable.

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Priority #10

Issue Title: Attorney Training Coordinators
Issue Code: 3800240
FTE: 2.00
Salary Rate: \$130,000
Fund: General Revenue
Categories:
Salaries and Benefits \$194,978
State Attorney Operations: \$9,346, \$5,554 Non-recurring
Narrative:

New attorneys need training to develop skills as trial attorneys and to understand and use the tools of the case management system. Ultimately, most Misdemeanor attorneys are promoted to the Felony Division after spending some time handling a Misdemeanor caseload. Having a skilled, experienced attorney as a trainer will develop the attorneys to the level where they need to be to be fully ready to handle Felony cases when needed.

Priority #11

Issue Title: Prosecution of Human Trafficking Crimes
Issue Code: 3009950
FTE: 4.00
Salary Rate: \$182,756
Fund: General Revenue
Categories:
Salaries and Benefits \$280,117
State Attorney Operations: \$16,356, \$10,376 Non-recurring
Narrative:

Human Trafficking has recently been so evident in South Florida. Human trafficking predators are not only targeting young adults and teens from other countries but American runaways and homeless children as well. Often a teen will run from home for all sorts of reasons and once offered a perceived sense of safety and shelter from the streets becomes dependent on the very people who are about to victimize them. This becomes a trap that the teen is not able to extract themselves from because of a misguided sense of loyalty to the benefactor and a lack of trust in the people who are best able to help them, including family members. Although new legislation creates a strong tool for the prosecution of such cases, the key is a team of experienced personnel to work with the victim in securing their safety and their trust; to work with law enforcement during the investigation to create a strong and prosecutable case and finally to work in the courtrooms to seek justice and to be the legal voice of these young victims.

The Judiciary in our circuit has created TYLA (Turn Your Life Around) Court to help address these issues. The TYLA initiative is a Selah Freedom Organization partnership

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with law enforcement and is aligned with the State Attorney's Office and the Court serving as a solution to sex trafficking and exploitation in our communities.

Priority #12

Issue Title: Drug Court Diversion

Issue Code: 4200360

FTE: 2.00

Salary Rate: \$78,378

Fund: General Revenue

Categories:

Salaries and Benefits \$123,229

State Attorney Operations \$8,178, \$5,188 of which is non-recurring)

Narrative:

The State Attorney's Office, 12th Judicial Circuit is requesting the funding necessary to staff the Drug Court Intervention Diversion Program instituted by the Judiciary in Desoto County. Drug Courts, which combine treatment with incentives and sanctions, mandatory and random drug testing, and aftercare, are a proven tool for improving public health and public safety. The drug court model offers a cost-effective way to increase the percentage of addicted offenders who achieve sustained recovery, thereby improving public safety and reducing costs associated with re-arrest and additional incarceration. Because of the success of these programs in our other two counties within our circuit, the Judiciary has now expanded to DeSoto County; therefore, these positions are needed to support the program.

Priority #13

Issue Title: State Attorney Investigator Pay Parity

Issue Code: 4206A50

FTE: 0

Salary Rate: \$4,007

Fund: General Revenue

Categories:

Salaries and Benefits \$4,615

Narrative:

In FY2013-14 and FY 2014-15, special pay increases and competitive pay adjustments were awarded to law enforcement officers. State Attorney Investigators are sworn law enforcement officers whose classifications were not included in either of these FY increases. This appears to have been an oversight since there is no functional difference between the job requirements and responsibilities of State Attorney Investigators and investigators of the Florida Highway Patrol, Fish and Wildlife Commission, Department of Highway Safety and Motor Vehicles and the Department of Law Enforcement all of whom were the beneficiaries of the aforementioned special pay increase. Therefore, this issue requests additional funding for an increase of 5.0 percent in the salaries of State

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Attorney Investigators (based on the June 30, 2014 rate of pay) along with the appropriate matching benefits, i.e., retirement and FICA.

Priority #14

Issue Title: Replacement of Motor Vehicles
Issue Code: 2401500
FTE: 0
Salary Rate: 0
Fund: State Attorney Revenue Trust Fund
Categories:
Acquisition of Motor Vehicles \$64,500

Reliable, cost efficient transportation of Assistant State Attorneys, investigators and victim/witness advocates to and from four different offices in three different counties.

State Attorney, Thirteenth Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):

Salaries & Benefits \$15,817,075

Narrative:

The Florida Prosecuting Attorneys' Association (FPAA) is proposing a 5% "Across the Board" cost of living adjustment for all state employees.

This is being requested for all State Attorney employees in the Justice Administration Commission (JAC) Legislative Budget Request. The JAC estimates this will cost approximately \$15,817,075 for all State Attorney employees. The estimate for the 13th Circuit State Attorneys' Office is \$1,010,805.

This issue benefits all four core activities of the State Attorney, 13th Judicial Circuit, Hillsborough County. These activities are Felony Prosecution, Misdemeanor Prosecution, Juvenile Prosecution and Civil Action Services.

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Priority #2

Issue Title: Staffing for Veterans' Court
Issue Code: 3004500
FTE: 6.00
Rate: \$250,134
Fund: General Revenue
Categories:
Salaries & Benefits \$389,107
State Attorney Operations \$24,534, \$15,564 Non-recurring
Narrative:

This issue benefits the Misdemeanor Prosecution activity of the Office of the State Attorney, 13th Judicial Circuit, Hillsborough County. The State Attorney, 13th Judicial Circuit is an active participant in a veterans' court for designated misdemeanors, established pursuant to local administrative order. It is anticipated that this program will be expanded to include military veterans and service member court programs pursuant to F.S. 394.47891, 948.08(7) and 948.16(2)(a), which will require three (3) additional prosecutors and three (3) full-time legal assistants. Intervention for returning combat veterans is being made available to all divisions of the criminal court throughout the circuit.

Priority #3

Issue Title: Increased Staffing for Jimmy Ryce Civil Commitments
Issue Code: 3000560
FTE: 2.00
Rate: \$90,379
Fund: General Revenue
Categories:
Salaries & Benefits \$138,766
State Attorney Operations \$8,178, \$5,188 Non-recurring
Narrative:

As a result of changes and new requirements made by the Florida Legislature in 2014 to Jimmy Ryce review processes, the average amount of time spent on Jimmy Ryce cases has increased radically. The altered review process is requiring the services of a full-time ASA plus a full-time Legal Assistant Secretary II as support. Therefore, this office will require these additional positions, rate associated salaries and benefits funding, as well as the associated funding for operations per Standard #3.

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Priority #4

Issue Title: Public Records Workload
Issue Code: 3009700
FTE: 3.00
Rate: \$113,599
Fund: General Revenue

Categories:

Salaries & Benefits \$177,698

State Attorney Operations \$11,683, \$7,599 Non-recurring

Narrative:

Government in the Sunshine is a worthy goal and a necessary obligation of government. Access to public records is central to that obligation.

There is, however, a cost to providing public records and the cost is increasing exponentially. This issue serves to facilitate the State Attorney's desire to be as transparent and responsive to public records requests while not compromising our core mission. This issue provides funding for personnel and operating expenses to effectively and efficiently meet public records demands.

Public records demands are becoming more time consuming and more sophisticated. They include frequent demands by defense attorneys for all manner of records such as prosecutor personnel files, demands by families of victims, demands by businesses and research groups seeking records which serve their singular business or research interests. Many businesses simply want to get an upper hand on their competitors. While these efforts have the potential to save money for the taxpayers of Florida, they cost time and money in order to comply. Another notable group seeking public records is prison or jail inmates. Public records requests are significantly higher during election seasons, which any elected official well knows.

While the public is entitled to the records and Government in the Sunshine insures they get them, it cannot be overlooked that time spent by attorneys and staff dealing with these demands takes time away from the core mission of the State Attorney's office and, thus, to some degree, impairs the ability to do our part in securing public safety. Furthermore, there is the growing potential for and the real cost of litigation with those who request public records and take exception with the timeliness of a response or as to the content of a response.

Attorney involvement is now necessary to make decisions on legal matters as to redactions, costs and citizen protections under HIPAA. Redaction is becoming a greater workload issue than retrieval of records. State Attorney Offices do not compile collective data with respect to public records requests. However, some circuits report a 250% increase in the last several years.

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The Assistant State Attorney position requested must be filled by an experienced attorney. This person will be responsible for review and redaction of information pertaining to possible Capital Collateral cases. This position cannot be filled by an entry level attorney. Therefore, the rate requested for this position is that of a Felony Lead Trial Assistant State Attorney.

Priority #5

Issue Title: Replacement Equipment – Motor Vehicles
Issue Code: 2401500
FTE: 0
Rate: 0
Fund: General Revenue

Categories:

State Attorney Operations \$25,000

Narrative:

This issue benefits all four core activities of the State Attorney, 13th Judicial Circuit, Hillsborough County. These activities are Felony Prosecution, Misdemeanor Prosecution, Juvenile Prosecution and Civil Action Services. The cost to replace one (1) vehicle is estimated to be \$25,000.00. The vehicle slated for replacement is projected to meet the Florida Department of Management Services Minimum Equipment Replacement Criteria in FY 17/18.

State Attorney, Fourteenth Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: NA
Rate: \$12,902,600
Fund: General Revenue

Categories (Amounts):

Salaries & Benefits \$15,817,075

Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-14 (\$1,400 for those makes less than \$40,000 annually and \$1,000 for those making more), there has not been a COL increase since FY 2006-07. Even the small increase given in FY 2013-14 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011. As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private section. The result of this turnover throughout the State Attorneys' offices is that cases are being handled by less experienced personnel with a greater chance that

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criminals will not be appropriately held accountable for their crimes and that victims will not receive the justice they deserve.

Priority #2

Issue Title: Workload-Mental Health Hearings at Facilities

Issue Code: 5000570

FTE: 2.0

Rate: \$78,378

Fund: General Revenue

Categories (Amounts):

Salaries & Benefits \$123,229

State Attorney Operations \$8,178, \$5,188

Narrative:

F.S. 393.11 expanded the responsibilities and workload of the State Attorney in dealing with the involuntary admission of a person to residential services. Sunland Training Center, a residential service facility is located in Jackson County, 14th Judicial Circuit. A placement resulting from an involuntary admission must be reviewed by the court at a hearing annually. Because of the issues of transporting these individuals to court, the State Attorney is required to attend hearings on-site at the facility. As a result, the case load has increased to a point that one attorney and one support staff is required to monitor and review all information provided and attend hearings at the residential service facility.

Priority #3

Issue Title: Agency Wide I.T. Critical Needs

Issue Code: 36201C0

FTE: 1.0

Rate: \$35,016

Fund: General Revenue

Categories (Amounts):

Salaries & Benefits \$52,518

State Attorney Operations \$3,505, \$2,411 Non-recurring

Narrative:

The use of media in the courtroom has made an impact on the successful prosecution of criminal trials. The State Attorney's Office, 14th Judicial Circuit needs a full-time equivalent to handle the technology workload of developing and preparing multimedia software packages in order to create media, edit media and conversion of multimedia to and from various formats.

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Priority #4

Issue Title: Body Camera Workload
Issue Code: 5008010
FTE: 2.0
Rate: \$78,378
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$123,229
State Attorney Operations \$8,178, \$5,188 Non-recurring
Narrative:

In the last few years, law enforcement agencies have been moving toward body worn cameras that record interactions with the public and criminal suspects. As agencies have brought more cameras on line, prosecutors' offices have been inundated with videos depicting arrests, witness interviews and crime scenes. The prosecutor's role in the criminal court system is unique. They are required by court rulings to not just advance evidence of guilt but to turn over to defendants any evidence in the possession of the prosecutors' office of the police agencies that is exculpatory in nature. When this requirement is applied to body camera video tapes, a huge new workload has been placed on prosecutors. Prosecutors are placed in the position of having to collect, review and reveal to the defense all of the video of any particular crime that is prosecuted. This extra work load has a substantial effect on the time spent on each individual case by the prosecutor.

Priority #5

Issue Title: Enhanced Other Personal Services
Issue Code: 3000640
FTE: 0
Rate: 0
Fund: State Attorney Revenue Trust Fund
Categories (Amounts):
OPS \$130,988
Narrative:

Due to state budget reductions and increased workload demand, temporary staff is needed to assist employees with caseloads and document imaging and to substitute when an employee is on extensive paid medical/annual leave. Temporary staff is needed to assist in imaging documents. The services provided are in lieu of hiring additional full-time, salaried employees.

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State Attorney, Fifteenth Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-14 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-14 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011.

As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents.

The result of this turnover throughout the State Attorneys' offices is that cases are being handled by less experienced personnel with a greater chance that criminals will not be appropriately held accountable for their crimes and that victims will not receive the justice they deserve.

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Priority #2

Issue Title: Career Criminal Unit
Issue Code: 3009620
FTE: 4.00
Rate: \$196,762
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$302,401
State Attorney Operations \$16,824, \$10,742 Non-recurring
Narrative:

Section 775.0843(2), Florida Statutes mandates each of the State Attorney's Offices to establish a career criminal prosecution unit and adopt and implement policies based upon guidelines as described in Section 775.0843(2) (a) through (d), Florida Statutes.

State Attorney, 15th Judicial Circuit, has tried to cover this unit through a division of assignments between the lead ASAs and the Organized Crime unit. The results have not been successful and it is clear that the circuit is in need of a separate Career Criminal Unit to investigate and prosecute career criminal cases. This Unit will also assist law enforcement agencies in the circuit, by providing advice and direction through the use of an Investigator who has experience working these types of cases. This unit will screen cases to identify potential violent, career criminal prosecutions and enhanced offenses and then carry the case through final prosecution. This unit's primary focus will be those offenders who have been identified by the Legislature as the most serious threat to its citizens.

Priority #3

Issue Title: Investigation of Human Trafficking
Issue Code: 3009950
FTE: 2.00
Rate: \$84,907
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$130,976
State Attorney Operations \$7,478, \$5,188 Non-recurring
Narrative:

The first phase in the creation of a Human Trafficking Unit was funded by the legislature in FY 16/17. Now as that ASA is working side by side with various law enforcement task forces and developing cases there is a need to support this Assistant State Attorney during the course of the investigations through the assignment of an investigator and during the course of the prosecution through the Secretary and Victim Counselor. Palm Beach County is experiencing an increase in Human Trafficking that has recently been so evident in South Florida. Human Trafficking predators are not only targeting young

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adults and teens from other countries but American runaways and homeless children as well.

Although new legislation creates a strong tool for the prosecution of such cases the key is a team of experienced personnel to work with the victim in securing their safety and their trust; to work with law enforcement during the investigation to create a strong and prosecutable case and finally to work in the courtrooms to seek justice and to be the legal voice of these young victims.

As both state and federal law enforcement agencies are increasing staff to handle this epidemic, the State Attorney must be a viable partner to completing the anti-human trafficking team by creating a special Human Trafficking Unit. As the only agency in the county that receives all arrest cases the State Attorney is in the best position to identify possible victims and work both on the street and in the courtroom with law enforcement and community groups to ensure these victims are safeguarded from abuse while testifying against their abusers.

The Unit will include Assistant State Attorneys, law enforcement Investigators, Victim Advocates who can work in the community and the courtroom, day and night through shift changes.

Priority #4

Issue Title: Scanning Unit
Issue Code: 36237C0
FTE: 2.00
Rate: \$53,530
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$86,030
State Attorney Operations \$7,010, \$4,822 Non-recurring
Narrative:

The Supreme Court has mandated that all criminal filing, service and discovery must take place electronically. The State Attorney in this county is the central repository for all arrest reports and evidence. All documents must be converted to a digital format such as PDF before they can be uploaded into the case tracking system or moved through the e-filing portal. The clerk's system does not have the ability to transfer such documents from their case management system so a duplicate effort must take place at SAO15. SAO15 receives hundreds of thousands of documents yearly and each piece must be scanned to prepare them for e-filing, e-service or e-discovery. Presently the office is still processing everything through hard copy until this scanning unit can be instituted. A team is needed to review the documents, scan them and log them into the case management system for further use. The team will also be responsible for separating CONFIDENTIAL DOCUMENTS from other case file documents as the files are prepped

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for a final scan for storage. This is not done presently and the office is closing out approximately 1000 boxes of case files per year thus creating more and more backlog in paper files.

Priority #5

Issue Title: Bodycam Review

Issue Code: 5008010

FTE: 3.00

Rate: \$97,053

Fund: General Revenue

Categories (Amounts):

Salaries and Benefits \$156,641

State Attorney Operations \$11,683, \$7,599 Non-recurring

Narrative:

In the last few years, law enforcement agencies have been moving toward body worn cameras that record law enforcement interactions with the public and with criminal suspects. As agencies have brought more cameras on line, prosecutors' offices have been inundated with videos depicting arrests, witness interviews and crime scenes.

The prosecutors' role in the criminal court system is unique. They are required by court rulings to not just advance evidence of guilt but to turn over to defendants any evidence in the possession of the prosecutors' office or the police agencies that is exculpatory in nature. When this requirement is applied to body camera video tapes, a huge new workload has been placed on prosecutors.

When an arrest is made or a criminal investigation by uniformed officers takes place, there are often more than just one or two officers at the scene. While each body camera video may record substantially the same scene, because the camera travels with each individual law enforcement officer, there are differences as to what each camera records visibly and aurally. Some of what is recorded may be deemed by the courts or defense attorneys to be exculpatory.

Prosecutors are placed in the position of having to collect, review, and reveal to the defense all of the video of any particular crime that is prosecuted. This extra work load has a substantial effect on the time spent on each individual case by the prosecutor. The review of these recordings adds hours of work to the prosecution of each case. The felony division alone reviewed 13,000 cases last fiscal year. If each case includes at least one video estimating 30 minutes per video that is 6,500 additional hours for basically a third of the cases in this office.

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Priority #6

Issue Title: Replace Motor Vehicles
Issue Code: 2401500
FTE: 0.00
Rate: 0
Fund: State Attorney Revenue Trust Fund
Categories (Amounts):
Acquisition of Motor Vehicles \$50,000 Non-recurring
Narrative:

SAO 15 presently has 2 vehicles that will have 120,000 miles by June 2017. These vehicles are being driven by investigators who cover the entire county while searching for victims and witnesses, meeting with law enforcement, viewing evidence and crime scene, transporting victims/witnesses in emergency situations and undertaking investigations in pending prosecutions. The pool vehicles are also used by Assistant State Attorneys and staff to attend out of county depositions, trainings and seminars in lieu of paying mileage for personal vehicle use.

2 UNMARKED LAW ENFORCEMENT VEHICLES @25,000 EACH

Priority #7

Issue Title: Workload Public Records
Issue Code: 3009700
FTE: 2.00
Rate: \$86,379
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$133,587
State Attorney Operations \$8,178, \$5,188 Non-recurring
Narrative:

This issue provides funding for personnel and operating expenses to effectively and efficiently meet public records demands. Public records demands are becoming more time consuming and more sophisticated. They include frequent demands for all manner of records such as prosecutor personnel files, demands by families of victims, demands by businesses, research groups and citizens seeking records which serve their singular business or research interests. Additionally, the office is being inundated by requests from DOC and county jail inmates.

The sophistication and technical expertise needed to identify digitized data and the additional time needed for an attorney to review compliance issues as well as redaction and cost issues on every request takes time away for the core mission of prosecution. This circuit has paid \$34,000 to outside counsel to assist with a public records lawsuit involving over 600 public record requests from one entity. That did not cover the hundreds of employee hours devoted to addressing these issues in addition to being

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deposed and answering demands. The need for an experienced public records attorney and secretary became clear as a result of that suit.

Public Records Laws are outside the normal workload for an Assistant State Attorney and as such requires a more experienced attorney to take over the responsibility of making such decisions on behalf of this office and protecting the office from future suits and expenditure of tax dollars. Therefore, the rate of \$60,000 is more appropriate than the default entry level as that rate reflects a 4-5 year attorney in this office.

Priority #8

Issue Title: Special Prosecution Unit for Veterans
Issue Code: 3004500
FTE: 2.00
Rate: \$76,379
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$120,641
State Attorney Operations \$8,178, \$5,188 Non-recurring
Narrative:

SAO15 is an integral party to this special court division for Veterans. This assignment requires an Assistant State Attorney who understands how to handle misdemeanors, traffic and felony offenses. That is why the salary rate must be above an entry level position and in line with a felony attorney. The attorney will work with law enforcement, the veteran's hospital personnel, social workers and defense attorneys to ensure that criminal offenses are address justly while still taking into consideration the special needs of returning veterans. This special court improves the quality of life for the Veteran as well as provides greater protection of the public.

Priority #9

Issue Title: Additional Motor Vehicles
Issue Code: 2402400
FTE: 0.
Rate: 0
Fund: State Attorney Revenue Trust Fund
Categories (Amounts):
Acquisition of Motor Vehicles \$50,000 Non-recurring
Narrative:

The jurisdiction of the 15th Circuit State Attorney's Office encompasses the second largest county by land area. The county runs approximately 50 miles in length and is 2,383 square miles. This agency currently has 16 state vehicles. Each vehicle is either assigned to one of the 10 sworn law enforcement officers who serve as Investigators or they are assigned as pool cars. Even the investigator's assigned vehicle can be used as a

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pool car by the Assistant State Attorneys who also qualify as law enforcement. Additionally, the pool vehicles are used to transport attorneys to hearings, depositions, seminars and other training events outside of the county. Office policy requires all travelers to "carpool" with a state car if one is available. The 15th Circuit State Attorney's Office is involved in a number of law enforcement Task Forces that require the investigator and the attorney to use vehicles that cannot be related back to them for safety reasons. Three additional Investigators are being hired in 2016 and 2017 to handle joint investigations with the Drug Enforcement Administration and with the Sheriff's multi-agency task force on career criminals. Therefore this Agency is seeking authorization to purchase two law enforcement vehicles to outfit the two of the three new investigators and still maintain a small fleet of vehicles for our attorneys and administrators to use in lieu of paying them mileage for personal vehicles.

Priority #10

Issue Title: Mental Health Court
Issue Code: 4200340
FTE: 2.00
Rate: \$76,379
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$120,641
State Attorney Operations \$8,178, \$5,188 Non-recurring
Narrative:

The Mental Health Court of Palm Beach County was created to address all criminal defendants who are alleged to be incompetent to stand trial or insane at time of offense. This prosecution unit requires the expertise of a felony level attorney because the bulk of the offenses are felonies. This new court focuses on mental health issues, experts and evaluations and all incompetency hearings are held in this court. In addition this court handles all pleas and reviews for competency after a defendant receives treatment to determine if they are ready to proceed to trial. This is a very specialized practice within a prosecution unit. The attorney must be a felony level attorney who has at least 3 years of experience. This attorney works with law enforcement, doctors, psychologists, social workers and defense attorneys to determine the best result for the protection of the community.

Priority #11

Issue Title: Staffing Adjustments – Increased Judgeship
Issue Code: 3001060
FTE: 6.00
Rate: \$193,235
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$315,893
State Attorney Operations \$24,534, \$15,564 Non-recurring

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Narrative:

For the last three sessions Circuit 15 was identified as needing an additional county court judgeship. The allocation of this judgeship in the 2017-18 session will most likely result in another county court criminal division as set forth by the Circuit's Chief Judge. This will require a corresponding allocation of staff and equipment to run the new criminal division. The actual number of additional personnel needed to staff the new division is 3 ASAs, 2 Legal Secretaries, and 1 Witness Coordinator. This division will run a full workload of misdemeanor cases. The unit will be working to assist victims through the prosecution of criminal offenses, working for justice and maintain public safety through prosecution.

Priority #12

Issue Title: Florida Bar Mandatory Training New Assistant State Attorneys
Issue Code: 3800270
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
State Attorney Operations \$3,480
Narrative:

Florida Supreme Court rules require that all new Florida Bar admittees must attend the Practicing with Professionalism (PWP) course. That requires this office to pay registration for all new ASA's. This PWP requirement is mandated in order to meet State licensing requirements for Assistant State Attorneys. Based on 2015 -2016 hiring there will be 24 new ASAs will need to be trained in FY17-18. Registration \$145. Total per ASA = 145. x 24 =\$3,480.

Priority #13

Issue Title: Enhanced Salary Incentive Payments
Issue Code: 3008A10
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Salary Incentive Payments \$8,831
Narrative:

Florida law requires us to pay a salary incentive for our Investigators that is based on their training and education. SAO15 needs this GR increase to meet this requirement.

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Priority #14

Issue Title: Competitive Pay Differential
Issue Code: 4200A60
FTE: 0
Rate: \$364,643
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$419,959
Narrative:

A rate and salary increase of \$419,959 is requested for the 15th Circuit State Attorney's Office in Palm Beach County to implement competitive area pay differentials (CAD) comparable to those already in effect in the career service pay plan. The substantial difference in the cost of living across counties severely impacts this circuit's ability to recruit and retain qualified attorneys and staff. Further, it is difficult for this agency to compete with other local government agencies and the private sector. Recognizing that competitive area differentials have been approved for other state agencies, this request is for an adjustment to rate and salary to reflect the cost of living variances between south Florida and other areas of the state which enjoy a less expensive cost-of-living. Review of the data collected in the Florida Price Level Index established by the legislature and compiled by the Florida Polytechnic University, December 2015 reveals that the cost-of-living in Palm Beach County is ranked #1 in 2015 with a Price level index of 105.42. In addition CADs have been approved for South Florida under career service; State Courts, Guardian ad litem and some state law enforcement agencies. In addition CADs have been approved for South Florida under career service; State Courts, Guardian ad litem and some state law enforcement agencies.

An increase in rate and salary is requested as follows:
Average CAD under DMS-career Service for Palm Beach (2013) = \$1268.76 x 331
=\$419,959.56

Priority #15

Issue Title: State Attorney Investigator Pay Parity
Issue Code: 4206A50
FTE: 0
Rate: \$30,250
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$34,839
Narrative:

In the last two General Appropriations Acts, special pay increases were provided to law enforcement officers in the Departments of Law Enforcement and Highway Safety and Motor Vehicles and the Fish and Wildlife Commission. Chapter 2013-040, LOF, 8(2)(a)

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provided a 3-5% increase depending on longevity and Chapter 2014-051, LOF, section 8(2)(d) provided a 5% increase (Fish and Wildlife Commission officers were not included in the FY 2014-2015 increase). State Attorney Investigators were not included in either of these increases; this appears to have been an oversight since there is no functional difference between the job requirements and responsibilities of State Attorney Investigators and investigators in the Florida Highway Patrol, Fish and Wildlife Commission, and Department of Law Enforcement all of whom were the beneficiaries of the aforementioned special pay increase.

This issue requests additional funding for an increase of 5% in the salaries of State Attorney Investigators (based on the June 30, 2016 rate of pay) along with the appropriate retirement and FICA.

State Attorney, Sixteenth Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff

Issue Code: 4203A70

FTE: NA

Rate: \$12,902,600

Fund: General Revenue

Categories (Amounts):

Salaries & Benefits \$15,817,075

Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. Many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents. When the experience level of prosecutors declines, there is more reliance on experienced support personnel to manage the criminal cases as they pass through the criminal court system. These experienced support personnel are likewise leaving state employment due to wage stagnation. The result of this turnover throughout the State Attorneys' offices is that cases are being handled by less experienced personnel with a greater chance criminals will not be appropriately held accountable for their crimes and that victims will not receive the justice they deserve.

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Priority #2

Issue Title: Staffing for body camera workload increase
Issue Code: 5008010
FTE: 1.00
Rate: \$26,379
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$42,571
State Attorney Operations \$3,505, \$2,411 Non-recurring
Narrative:

In the last few years, law enforcement agencies have started using body worn cameras that record law enforcement interactions with the public and with criminal suspects. As agencies have brought more cameras on line, prosecutors' offices have been inundated with videos depicting arrests, witness interviews and crime scenes. Prosecutors are placed in the position of having to collect, review, and reveal to the defense all of the video of any particular crime that is prosecuted. This extra work load has a substantial effect on the time spent on each individual case by the prosecutor. The review of these recordings will add hours of work to the prosecution of each case.

Priority #3

Issue Title: Staffing for public records unit
Issue Code: 3009700
FTE: 2.00
Rate: \$62,307
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$102,874
State Attorney Operations \$8,178, \$5,188 Non-recurring
Narrative:

Dedicated and trained staff is necessary to handle the massive public records requests. Since many of the items contained in our files are items that cannot be disclosed it is necessary to have staff that understands and recognizes what can and what cannot be disclosed. This is especially important since some of our records cannot be disclosed by law. Since the legislature has made it a crime to disclose certain items (like the identity of a sexual battery victim) we need to have staff that is properly trained and dedicated to this function.

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State Attorney, Seventeenth Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: NA
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-2014 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-2014 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011.

As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents.

The result of this turnover throughout the State Attorneys' offices is that cases are being handled by less experienced personnel with a greater chance that criminals will not be appropriately held accountable for their crimes and that victims will not receive the justice they deserve.

Priority #2

Issue Title: Public Records Workload
Issue Code: 3009700
FTE: 6.00
Rate: \$236,990
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$370,967
State Attorney Operations \$24,534, \$15,564 Non-recurring
Narrative:

Government in the Sunshine is a worthy goal and a necessary obligation of government. Access to public records is central to that obligation. There is, however, a cost to

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providing public records and the cost is increasing exponentially. Public records demands are becoming more time consuming and more sophisticated. The public is entitled to the records and we want to ensure they receive them. It cannot be overlooked that time spent by attorneys and staff dealing with these demands takes time away from our core mission and, thus, to some degree, impairs our ability to do our part in securing public safety.

Furthermore, there is the growing potential for the cost of litigation with those who request public records and take exception with the timeliness of a response or as to the content of a response. Attorney involvement is now necessary to make decisions on legal matters as to redactions, costs and citizen protections under HIPPA and most concerning Body Cam evidence.

Redaction is becoming a greater workload issue than retrieval of records. State Attorney offices do not compile collective data with respect to public records requests, however some circuits report a 250% increase in the last several years.

This issue serves to facilitate the State Attorney's desire to be as transparent and responsive to public records requests while not compromising our core mission. This issue provides funding for personnel and operating expenses to effectively and efficiently meet public records demands.

Priority #3

Issue Title: Body Camera Evidence Review
Issue Code: 5008010
FTE: 18.0
Rate: \$718,882
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$1,130,307
State Attorney Operations \$127,360, \$99,648 Non-recurring
Narrative:

Video evidence generated by Body Worn Cameras (BWC) on police officers continues to expand throughout Broward County with the expectation that all 36 police agencies will be equipped with BWC by FY17-18. The State Attorney's Office 17th Judicial Circuit (SA17) has initiated policies and procedures to process, view and disseminate this new digital evidence. Since January 2016, this office began processing footage from 53 BWCs, and expects another 2500 cameras to be added by FY 2017-2018. Currently SA17 has designated three (3) FTE to process the footage from these 53 cameras. The average time to process one case is anywhere between 20-40 minutes. This processing time includes specific tasks, such as evidence/case research, case classification, downloading and archiving. Body Camera evidence redaction for trial consumes anywhere between 2-6 hours of time. We currently have 4,315 individual pieces of video evidence, split

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between 1,455 cases. This volume is a composite of the 53 cameras currently deployed. This number will surely grow exponentially as other agencies adopt BWC usage.

The Sheriff's office is also expecting to incorporate dash-cameras as well as interview room cameras into the current body camera workflow. These videos will be entered into the same database management system used for current BWC footage. Specialized equipment will be needed to meet the processing demands and assisting Assistant State Attorneys in redacting digital evidence.

When an arrest is made or a criminal investigation by uniformed officers takes place, there are often more than just one or two officers at the scene. While each BWC may record substantially the same scene, because the camera travels with each individual law enforcement officer, there are differences as to what each camera records visually and audibly. Some of what is recorded may be deemed by the courts or defense to be exculpatory. Prosecutors are placed in the position of having to collect, review, and disseminate to the defense all of the video of any particular crime that is prosecuted. This extra work load has a substantial effect on the time spent on each individual case by the prosecutor. The review of these recordings alone will add hours of work to the prosecution of each case. In addition, due to the experience level needed of the ASAs, their salary is comparable to an ASA with 3 years' experience.

Therefore not only will SA17 require additional staff, including Assistant State Attorneys, BWC tech staff and paralegals, but this office will also require additional specialized equipment to continue the timely and accurate intake of digital evidence.

Therefore we are requesting the following:

FTE Positions:

6 FTE Intake Clerk III (to process/redact 50x more BWC footage) $\$26,376 \times 6 = \$158,268$

Paralegal Specialist II: 2 FTE (2,080 hrs. to review 1,400 cases, avg. 1.5 hrs. each over 6 mo. period; 2,800 cases yearly) $\$30,307 \times 2 = \$60,614$

Assistant State Attorneys: 10 FTE at \$50,000 each. Total ASAs: \$500,000.

Total salaries: \$718,882

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Priority #4

Issue Title: Enhanced Sex Crimes Prosecution
Issue Code: 3000650
FTE: 9.00
Rate: \$405,512
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$625,358
State Attorney Operations \$37,385, \$23,529 Non-recurring
Narrative:

Florida career criminal statutes establish the Legislative intent to prioritize the investigations and prosecutions of the most dangerous repeat offenders. These statutes require that highly qualified prosecutors with significantly reduced caseloads be assigned to these cases. This issue requests these same policies be applied to sex crimes and child abuse prosecutions due to the overwhelming vulnerability of these victims, the seriousness of the offenses and the sophistication of the prosecutions (such as DNA evidence). Therefore, we are requesting an additional 5 assistant state attorneys at a higher than starting salary to represent the needed experience level (\$60,000) with supporting secretaries and victim advocates.

Total requested: 5 ASAs @ \$60,000 for \$300,000
2 legal secretaries II @ \$26,378 for \$52,756
2 Victim/Witness Counselor II @ \$26,378 for \$52,756

Total for all positions: \$405,512

LINK TO AGENCY ACTIVITIES: Felony, misdemeanor, juvenile prosecution and civil matters.

Priority #5

Issue Title: Veterans Prosecution
Issue Code: 3004500
FTE: 3.00
Rate: \$126,378
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$198,710
State Attorney Operations \$12,851, \$7,965 Non-recurring
Narrative:

In FY12-13, the Chief Judge of the 17th Circuit along with the State Attorney, Public Defender and Clerk of the Court established a special felony and misdemeanor Court

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Division for cases where veterans of the US Armed Forces have been charged with a criminal offense.

The cases are reviewed for diversion programs and disposition to ensure members who have served our country are screened for any special needs to assist them in adjusting back into their communities as productive citizens. Additional prosecutors and staff are needed to represent the State of Florida in these courtrooms and allow more specialized attention to these cases.

This issue was recommended by Senate Appropriations for funding in 2014.

Several State Attorney's Offices are receiving funds for Veterans Court and SA17 requests to be included for Fiscal Year 2017-18.

LINK TO AGENCY ACTIVITIES: Felony, misdemeanor and juvenile prosecution.

State Attorney, Eighteenth Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-2014 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-2014 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011.

As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents.

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The result of this turnover throughout the State Attorneys' offices is that cases are being handled by less experienced personnel with a greater chance that criminals will not be appropriately held accountable for their crimes and that victims will not receive the justice they deserve.

Priority #2

Issue Title: Special Prosecution Unit for Veterans
Issue Code: 3004500
FTE: 4.00
Rate: \$129,000
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$211,634
State Attorney Operations \$16,356, \$10,376 Non-recurring
Narrative:

The 18th Circuit has established a Veterans Court program in Brevard and Seminole Counties in order to provide our Veterans with a specialized diversion program that is better able to address their need for services that will help keep them out of the criminal justice system. This program requires a more experienced attorney that can handle both felony and misdemeanor crimes and can build partnerships with all the private and public agencies involved with the program. It also requires a more extensive initial review of the case to determine suitability for the program as well as more intensive monitoring and tracking as the case proceeds through the program. There will be one attorney and one staff position assigned to each county.

Priority #3

Issue Title: Public Records Workload
Issue Code: 3009700
FTE: 3.00
Rate: \$87,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$143,920
State Attorney Operations \$11,683, \$7,599 Non-recurring
Narrative:

Government in the Sunshine is a worthy goal and a necessary obligation of government. Access to public records is central to that obligation. There is, however, a cost to providing public records and the cost is increasing exponentially. This issue serves to facilitate the State Attorney's desire to be as transparent and responsive to public records requests while not compromising our core mission. This issue provides funding for personnel and operating expenses to effectively and efficiently meet public records demands.

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Priority #4

Issue Title: Replacement Equipment - Motor Vehicles
Issue Code: 2401500
FTE: 0
Rate: 0
Fund: State Attorney Revenue Trust Fund
Categories (Amounts):
Acquisition of Motor Vehicles \$30,000
Narrative:

The operating costs for this vehicle will exceed the vehicle's value as maintenance and repair increases with older vehicles. The safety and dependability of this vehicle will also become an issue. The vehicle listed for replacement was purchased with state funds and meets the state guidelines for replacement. Total requested dollars was determined based on the price of prior year vehicle purchases and allowing for anticipated inflation.

Motor vehicles are used by Investigators and Assistant State Attorneys for agencies activities; Felony Prosecution, Misdemeanor Prosecution, Juvenile Prosecution, and Civil Action Services.

Priority #5

Issue Title: Staffing Adjustment for Workload & Increased Judgeships
Issue Code: 3001060
FTE: 3.00
Rate: \$106,500
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$173,530
State Attorney Operations \$12,851, \$7,965 Non-recurring
Narrative:

If additional judges are certified by the State Supreme Court in the Eighteenth Circuit, this request reflects the minimum state attorney resources necessary to staff one newly created criminal division. The State Attorney's Office is requesting the minimum required staff to accommodate an additional County Court Judge, two (2) Assistant State Attorneys and one (1) supporting secretary.

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State Attorney, Nineteenth Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. With the exception of an increase in FY 2013-14 (\$1,400 for those making less than \$40,000 annually and \$1,000 for those making more), there has not been a cost of living increase since FY 2006-07. Even the small increase given in FY 2013-14 was in most cases less than the amount that state employees were required to contribute annually to their retirement plans beginning in 2011. As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents. The result of this turnover throughout the State Attorneys' offices is that cases are being handled by less experienced personnel with a greater chance that criminals will not be appropriately held accountable for their crimes and that victims will not receive the justice they deserve.

Priority #2

Issue Title: Body Camera Evidence Review
Issue Code: 5008010
FTE: 4.0
Rate: \$129,000
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$205,055
State Attorney Operations \$19,367, \$14,107 Non-recurring

Narrative: Prosecutors are placed in the position of having to collect, review, and reveal to the defense all of the video of any particular crime that is prosecuted. This extra work load has a substantial effect on the time spent on each individual case by the prosecutor. The review of these recordings will add hours of work to the prosecution of each case. Additionally, there is the matter of additional equipment needed for viewing, storage and redaction. To that end, we have requested an additional ASA, Paralegal, Legal Assistant,

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and Clerk to assist in dealing with the videos in this circuit. Additionally, we have request additional funding in SA Operations to enable the purchase of necessary equipment for redacting, duplication, etc.

Priority #3

Issue Title: Public Records Workload

Issue Code: 3009700

FTE: 3.0

Rate: \$104,000

Fund: General Revenue

Categories (Amounts):

Salaries & Benefits \$165,236

State Attorney Operations \$12,151, \$7,965 Non-recurring

Narrative:

Recently there has been a dramatic increase in the number of public records requests that the State Attorneys are required by Florida Statute 119.07 to respond to. Failure to respond in a timely and complete manner will result in litigation for which the agency will most likely be responsible for the attorney fees and costs of the person making the request. These requests consume large amounts of time and resources to fulfill. A large number of the requests are made by tort attorneys and news agencies involving major cases that often involve deaths and serious injuries. These types of cases typically are complex files with large numbers of documents, videos, photographs and audio recordings. Each item (printed page, video, audio, photograph) must be reviewed prior to providing the copies to insure that exempt and confidential information is not being disclosed. The legislature has created in excess of 200 exemptions to the public record statutes. (See pages 69 to 133 of the Government in the Sunshine Manual available on the Attorney General's website at <http://www.myfloridalegal.com/sun.nsf/sunmanual>) Many of the exemptions are listed as confidential information which may not be disclosed and sometime criminal penalties, up to third degree felony, are imposed for the release of these public records. (See Florida Statutes 406.135(6), 406.136(6)(a) and (b) and 119.071(2)(j)(2)(b) for examples of when the release of exempt or confidential records is considered to be a criminal offense.) Clearly the review of records of complex cases involving deaths, sexual battery and other serious crimes cannot be done by a lower level employee. On the other hand it would be a waste of resources to have a higher paid attorney perform the menial task of copying hundreds of pages of documents. If the attorney and staff that is normally involved in the case are utilized for the preparation of the records response then their regular function of handling cases (which is the core function of the office) would be negatively impacted. For Fiscal Year 2015-2016, this agency experienced a 69.2% increase in Public Records requests circuit-wide. Therefore we are requesting three additional positions - one Assistant State Attorney; one Legal Assistant I; and one Paralegal to perform the tasks of complying with the increased volume of public record requests in this circuit.

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State Attorney, 20th Judicial Circuit

Priority #1

Issue Title: Cost of Living Adjustment for All Staff
Issue Code: 4203A70
FTE: 0
Rate: \$12,902,600
Fund: General Revenue
Categories (Amounts):
Salaries & Benefits \$15,817,075
Narrative:

A five percent cost-of-living increase is requested to support the retention of state employees. As a result of this wage stagnation, many of the State's best prosecutors and support staff have left state employment to pursue careers in the private sector and in local and federal government where wages are more than those paid by the state. Because of these losses, the experience level of those representing the citizens of this state when they are victimized by crime has decreased, and training demands have increased as State Attorneys attempt to maintain the quality of service to their constituents.

Priority #2

Issue Title: Community Based Anti-Crime Task Force
Issue Code: 3000290
FTE: 2.00
Salary Rate: \$100,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$149,274
State Attorney Operations \$8,178, \$5,188 Non-recurring

An experienced prosecutor and coordinator to partner with local law enforcement and community leaders to educate citizens about the laws and services that exist to protect and serve their needs. To reduce the fear within our community, allowing witnesses to feel comfortable testifying, thereby reducing unsolved crimes.

Priority #3

Issue Title: Public Records Workload
Issue Code: 3009700
FTE: 3.00

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Salary Rate: \$100,878
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$161,046
State Attorney Operations \$11,683, \$7,599 Non-recurring

There is no function within the State Attorney Office's that is growing more than the requests and demands of Public Records. To meet legislative and legal requirements it is essential that the necessary staffing is provided.

Priority #4

Issue Title: Veteran's Court Services Division
Issue Code: 3004600
FTE: 2.00
Salary Rate: \$77,500
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$122,361
State Attorney Operations \$8,178, \$5,188 Non-recurring

Establish a circuit wide Veteran's court to better serve the brave citizens who have chosen to serve our country. These courts provide vital intervention while working with Law Enforcement, Veteran's hospitals, social workers, and defense counsel.

Priority #5

Issue Title: Civil Commitment
Issue Code: 3000560
FTE: 2.00
Salary Rate: \$77,500
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$122,361
State Attorney Operations \$8,178, \$5,188 Non-recurring

Senate Bill 0522 expanded the responsibilities and workload of the State Attorney when dealing with Civil Commitment of sexually violent predators. We need additional staff to meet this demand.

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Priority #6

Issue Title: Computer Programming Staffing – Body Cam
Issue Code: 5008010
FTE: 1.00
Salary Rate: \$40,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$58,258
State Attorney Operations \$3,505, \$2,411 Non-recurring

Many of the Law Enforcement agencies we partner with have been providing their officers with Body Cams, which provides the agency and the public clear representation of the arrest. This provides excellent audio and visual information for the prosecutors, but we also have to collect, review and reveal information to defense. This takes a significant amount of resources; an experienced media specialist is being requested for this position.

Priority #7

Issue Title: Replacement Equipment – Motor Vehicles
Issue Code: 2401500
FTE: 0
Salary Rate: 0
Fund: State Attorney Revenue Trust Fund
Categories (Amounts):
Acquisition of Motor Vehicles - \$96,000

Being the largest geographic circuit in the state of Florida, transportation is key to completing our prosecution function. By June 30, 2018, our agency will have four vehicles that will exceed the state criteria for replacement. Further extension of usage will escalate repair cost, through general revenue, and create safety issues for staff and citizens.

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Priority #8

Issue Title: Staffing Adjustments for Workload & Increased Judgeships
Issue Code: IC 3001060
FTE: 2.00
Salary Rate: \$76,378
Fund: General Revenue
Salaries and Benefits \$120,640
State Attorney Operations \$8,178, \$5,188 Non-recurring

There is a direct correlation between the number of Judges and the number of Assistant State Attorneys and support staff that are needed to meet these judicial tracks. With increased Judgeship there will be a need for increased ASA staffing.

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Priority #9

Issue Title: State Attorney Investigator Pay
Issue Code: 4206A50
FTE: 0
Salary Rate: \$41,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$47,220

State Attorney Investigators who are required to be certified Law Enforcement Officers have not been included in the special pay increases for General Appropriation Acts and we are requesting additional funding to recognize the Investigators' contributions to Law Enforcement.

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**PUBLIC DEFENDER TRIALS LBR BUDGET ISSUE PRIORITIES FOR FY 2017-18
AS PER THE FLORIDA PUBLIC DEFENDER ASSOCIATION, INC.**

1. APD SALARY PARITY-JAC
2. GRAHAM/MILLER WORKLOAD-Circuit Specific
3. MENTAL HEALTH WORKLOAD-Circuit Specific
 - a. APD Workload
 - b. Baker Act Workload
 - c. Mental Health Courts
 - d. Drug/Alcohol Courts and Workload
4. 5% PAY INCREASE-ALL EMPLOYEES-JAC

**PUBLIC DEFENDER APPELLATE LBR BUDGET ISSUE PRIORITIES FOR
FY 2017-18 AS PER THE FLORIDA PUBLIC DEFENDER ASSOCIATION, INC.**

1. APD SALARY PARITY-JAC
2. WORKLOAD ISSUE-APPEALS-Circuit Specific
3. E-FILING-RECORDS ON APPEALS-Circuit Specific
4. 5% PAY INCREASE-ALL EMPLOYEES-JAC

Individual Public Defender Circuit Responses:

Public Defender, First Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, First Judicial Circuit

Priority #1

Issue Title: Assistant Public Defender Salary Parity
Issue Code: 4204A00
FTE: 0
Rate: \$6,221,574
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,051,961

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Priority #2

Issue Title: Graham/Miller Workload
Issue Code: 3009000
FTE: 6.00
Rate: \$349,033
Fund: General Revenue

Categories (Amounts):
Salaries and Benefits \$519,733
Public Defender Operations \$26,638, \$16,662 Non-recurring
Narrative:

Public Defender expenditures are requested to establish the position as per Standard #3, modified for Public Defenders at \$3,973 (non-recurring \$2,777) in GR, plus an additional \$720,000 in due process expenses as indicated in issue. This request impacts all agency activities.

Priority #3

Issue Title: Legal Assistance Mental Health Care/Baker Act
Issue Code: 3000540
FTE: 1.00
Rate: \$54,461
Fund: General Revenue

Categories Amounts:
Salaries and Benefits \$81,836
Public Defender Operations \$8,178 \$5,188 non-recurring
Narrative:

The salary rate requested for the Assistant Public Defender will be at the misdemeanor level which is the required level of experience needed. Public Defender operating expenditures budget of \$8,178 (\$5,188 non-recurring) is requested to establish the positions as per Standard #3, modified for Public Defenders. This request impacts all agency activities.

Priority #4

Issue Title: Veterans Court
Issue Code: 3004600
FTE: 2.00
Rate: \$47,400
Fund: General Revenue

Categories (Amounts):
Salaries and Benefits \$81,289
Public Defender Operations \$9,346, \$5,554 Non-recurring
Narrative:

The Public Defender in the 1st Judicial Circuit is requesting General Revenue appropriation to fund two attorneys to represent, in both Escambia and Okaloosa Counties: veterans in the Veterans' Treatment Courts; clients with serious mental illness in the Mental Health Courts; and drug addicted clients in the Drug Courts.

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Priority #5

Issue Title: 5% Pay Increase – All Employees
Issue Code: 4203A70
FTE: 0
Rate: \$6,603,786
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,270,315

Priority #6

Issue Title: Replacement Equipment – Motor Vehicles
Issue Code: 2401500
FTE: 0
Rate: 0
Fund: Indigent Criminal Defense
Categories (Amounts):
Acquisition of Motor Vehicles \$22,513
Narrative:

Request replacement of motor vehicle that will meet the criteria for maximum mileage in FY 2017-2018.

Priority #7

Issue Title: Replacement Equipment
Issue Code: 2401000
FTE: 0
Rate: 0
Fund: Indigent Criminal Defense
Categories (Amounts):
Public Defender Operations \$41,791
Narrative:

Request replacement of furniture and equipment that has exceeded a life expectancy of five years, is worn out, obsolete, hazardous to employees or no longer cost effective to maintain. The requested amount of \$41,791 is 5 % of June 30, 2016 inventory (\$835,813) and includes audio/video, office furniture, office machines and other machines classes. It does not include computer classes or motor vehicles. This issue impacts all agency activities.

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Priority #8

Issue Title: Additional Equipment
Issue Code: 2402000
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Public Defender Operations \$12,000
Narrative:

The Public Defender First Circuit Walton County office will be receiving additional space prior to or during Fiscal Year 2017-18 and funds are requested for a mobile filing system to accommodate closed files which are retained in accordance with this Agency's file retention schedule. This system maximizes file storage in a much smaller footprint than the current boxed filing procedure. Request is based on a mobile file system purchased for a similar sized branch office.

This issue impacts all agency criminal justice activities.

Public Defender, Second Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, Third Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, Third Judicial Circuit

Priority #1

Issue Title: Graham-Miller Capital Cases – Investigation/Litigation/Mitigation
Issue Code: 3009000
FTE: 3.0
Rate: \$134,500
Fund: General Revenue
Categories:
Salaries and Benefits \$201,197
Public Defender Operations \$12,619, \$8,331 Non-recurring
Narrative:

Recent court decisions and the Legislature's enactment of Chapter 2014-220, Laws of Florida, have significantly increased the Public Defender workload for the resentencing of juvenile offenders. In addition to the U.S. Supreme Court cases of *Graham v. Florida*, 560 US 418 (2010)

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and Miller v. Alabama, 132 SCt 2455 (2012) and the Florida cases making them retroactive (Henry v. State, 160 So.3d 393 (Fla. 2015), Falcon v. State, 162 So. 3d 954 (Fla. 2015) and Gridine v. State, 175 So.3d 672 (Fla. 2015)), several Supreme Court decisions over the last year have expanded the pool offenders sentenced as juveniles whose sentences must be reviewed to determine the effect of their background and immaturity on their criminal conduct, as well as, their prospects for successful re-entry into the community. Many of these individuals are immediately entitled to resentencing and/or review. In Atwell v. State, 2016 WL 3010795 (May 26, 2016) the Court the resentencing and judicial review requirements of Chapter 2014-220 to child offenders eligible for parole but still incarcerated decades after their crimes.

In the 2016-17 budget request before these decisions the FPDA reported that DOC had identified up to 1,000 resentencing and judicial review clients. We now expect the Atwell and Landrum decisions to mandate resentencing for additional clients statewide. Also, now before the Florida Supreme Court, fully briefed with a decision expected by the end of 2016, is a case with even broader caseload potential. In Kelsey v. State, Fla. Supreme Court No. SC15-2079 the issue is whether offenders with lengthy sentences short of their life expectancies must have an opportunity to demonstrate under section 921.1402 that they are appropriate to someday be released onto probation. A favorable decision will necessitate major sentence review hearings for juvenile offenders serving sentences longer than the statutory 15-, 20-, or 25-year review periods. Therefore, we anticipate a large increase in our juvenile resentencing felony caseload starting almost immediately and continuing indefinitely.

Workload: United States Supreme Court Graham and Miller Mandate

This issue has significant statewide impact for Public Defenders due to the novelty and complexity of the legal and procedural issues. Florida law requires the trial Court to look at the following factors in determining the appropriate sentence: (1) the nature and circumstances of the offense; (2) the effect of the crime on the victim's family and community; (3) the defendant's age, maturity, intellectual capacity, and emotional health; (4) the defendant's background; (5) the effect of immaturity, impetuosity, or failure to appreciate risks and consequences on defendant's participation in the offense; (6) the extent of defendant's participation in the offense; (7) the effect of familial pressure or peer pressure on the defendant's actions; (8) the nature and extent of defendant's prior criminal history; (9) the effect of characteristics attributable to defendant's youth; and (10) the possibility of rehabilitating the defendant. §921.1401(2). It is, essentially, a brand new sentencing hearing. This is true even in those cases where the then-juvenile entered a plea to the charge(s). In order to represent these clients adequately, attorneys, investigators, and mitigation specialists must work together to explore the offender's entire life history. Records must be gathered, evaluations must be conducted, interviews of family and friends undertaken, and interviews of family and friends undertaken educational materials obtained, and mental health history explore, and interviews with teachers, neighbors, program caseworkers, correctional staff, and other people who may assist in understanding and presenting the client's life story must be performed thoroughly to present information the court must consider in the resentencing.

Essentially, the same factors apply to the separate, additional sentence review hearings under section 321.1401, necessitating the same painstaking preparation. Interviews must be undertaken, psychological and sociological evaluations conducted, and history of incarceration

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and potential and extent of rehabilitation reviewed. Release plans also have to be designed and proposed to include housing, employment, and other re-entry services. This is a major new workload for every Public Defender's office in the state.

FISCAL IMPACT

An attorney cost unit predicated on what is necessary to provide the necessary representation for each ten (10) cases has been developed by the FPDA to request the needed personnel to address the court mandate to prepare and present evidence for the juvenile resentencing hearing(s) required. The attorney cost unit is as follows:

1.0 FTE Assistant Public Defender @ \$60,000 annual salary,

1.0 FTE Mitigation Specialist II @ \$32,000 annual salary,

1.0 FTE Investigator II @ \$42,500 annual salary.

Expenses were calculated using Modified Standard # 3:

@ \$12,619 of which \$8,331 is non-recurring.

Total cost for the attorney unit is \$147,119.

Due process costs are to be determined.

As of July 21st, 2016, this office has identified ten (10) resentencing cases entitled to immediate action. Based on the number of cases identified, this office requests one (1) attorney unit @ \$147,119 general revenue salary & expenses and 3.0 FTE's.

Public Defender, 4th Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, 4th Judicial Circuit

Priority #1

Issue Title: U. S. Supreme Court Graham and Miller Mandate

Issue Code: 3009000

FTE: 4.00

Rate: \$200,000

Fund: General Revenue

Categories:

Salaries and Benefits \$297,119

Public Defender Operations \$17,292, \$11,108 Non-recurring

Narrative:

In March, 2015, the Supreme Court of Florida decided several important cases allowing for resentencing of juveniles sentenced to life or sentenced to a term of years that is equivalent to life. *Henry v. State*, 160 So.3d 393 (Fla. 2015), *Falcon v. State*, 162 So. 3d 954 (Fla. 2015) and *Gridine v. State*, 2015 WL 123954 (March 19, 2015). Essentially the Court ruled that juveniles sentenced to life without parole or the equivalent of life without parole are entitled to

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individualized resentencing hearings. Further the court held that §§ 921.1401, 921.1402, and 775.082, Florida Statutes (2014) apply retroactively and should govern the resentencing hearings and review hearings that could occur at 15 year and 25 year intervals, depending on the nature of the conviction. A review of local case management data and statewide Department of Corrections records has identified more than 1,700 people who were juveniles when sentenced and who may qualify for re-sentencing under the new statute either now or in the foreseeable future, some of whom have been in prison for more than 20 years. Many of these individuals are immediately entitled to resentencing and/or review. It is also anticipated another important decision will be decided shortly that may allow for resentencing for juveniles sentenced to life under the parole system. *See Atwell v. State*, 128 So.3d 167 (Fl. a. 4th DCA 2013) (review granted 160 So.3d 892), which will mean additional clients will be entitled to resentencing. The Public Defender's Office, Fourth Judicial Circuit has identified at least 46 individuals entitled to immediate action.

This issue has significant statewide impact for Public Defenders due to the novelty and complexity of the legal and procedural issues. Florida law requires the Court to look at the following factors in determining the appropriate sentence: (1) the nature and circumstances of the offense; (2) the effect of the crime on the victim's family and community; (3) the defendant's age, maturity, intellectual capacity, and emotional health; (4) the defendant's background; (5) the effect of immaturity, impetuosity, or failure to appreciate risks and consequences on defendant's participation in the offense; (6) the extent of defendant's participation in the offense; (7) the effect of familial pressure or peer pressure on the defendant's actions; (8) the nature and extent of defendant's prior criminal history; (9) the effect of characteristics attributable to defendant's youth; and (10) the possibility of rehabilitating the defendant. §921.1401(2). It is, essentially, a *de novo* review of the original sentence. This is true even in those cases where the then-juvenile entered a voluntary plea to the charges. Per the Campaign for the Fair Sentencing of Youth's "*Trial Defense Guidelines: Representing a Child Client Facing a Possible Life Sentence*", in order to represent these clients adequately, an entire life history must be gathered, evaluations must be conducted, interviews of family and friends undertaken, records gathered, and interviews with teachers, neighbors, program caseworkers, correctional staff, and other people who may assist in understanding and presenting the client's life story and present information the court must consider in the resentencing. To do so requires the specialized knowledge of an experienced attorney and mitigation specialist.

This funding must be recurring; a one-year appropriation will not be sufficient. There are many individuals who qualify, or are expected to soon qualify, for resentencing. The cases are complex and must not be litigated in haste. Additionally, once the initial round of resentencing hearings is "complete," there are a number of clients who will be entitled to sentence reviews under §921.1402. Interviews will be undertaken, psychological and sociological evaluations conducted, and history of incarceration and potential and extent of rehabilitation reviewed. Release plans will also have to be designed and proposed to include housing, employment, and other re-entry services.

The agency has identified the need for two (2) experienced attorneys and two (2) experienced mitigation specialists capable of handling homicide cases to be dedicated to this specialized work and start-up equipment for this staff. In addition to the necessary General Revenue funding, there is a need for increased Due Process funding to ensure Public Defenders can re-develop an

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attorney/client relationship, make extensive client visits, obtain mental evaluations and testimony by expert witnesses, conduct criminal defense and mitigation investigations, obtain records (corrections, mental health, school, medical), and obtain transcripts of prior hearings. We have estimated a need of \$ 35,000 for each case.

The salaries requested for the Assistant Public Defenders (2 @ \$55,000) and the Mitigation Specialists (2 @ \$45,000) are required to hire attorneys and mitigators with the necessary experience level. Public Defender Operating Expenditures Budget of \$17,292 and \$ 11,108 in non-recurring is requested to establish the positions as per Modified Standard # 3. The Public Defender's Office is requesting additional rate for these positions.

This issue will impact our Criminal Investigative Services and our Criminal Trial Indigent Defense activities as it will expedite and coordinate services in both of these areas.

Priority #2

Issue Title: Replacement Equipment – Motor Vehicles
 Issue Code: 2401500
 FTE: 0
 Rate: 0
 Fund: General Revenue
 Categories:
 Acquisition of Motor Vehicles \$53,000
 Narrative:

The Public Defender's Office, Fourth Judicial Circuit requests funds to purchase replacement vehicles due to age and mileage. These vehicles have already fully met the mileage criteria for replacement as specified by the Department of Management Services within FY 2016-2017. Since the Fourth Judicial Circuit serves a three-county area, reliable vehicles are needed for investigation of cases as well as pool cars for attorneys to visit outlying detention facilities. Vehicles to be replaced are as follows:

<u>Year</u>	<u>Make/Model</u>	<u>Identification Number</u>	<u>8/16 Mileage</u>	<u>Est. 6/17 Mileage</u>
2008	Chevrolet Impala	2G1WT58K181209342	132,053	155,483
2011	Chevrolet Impala	2G1WF5EKB1174548	122,471	140,501

The Public Defender's Office is requesting one (1) mid-size vehicle @ \$23,000 and one (1) mid-size SUV @ \$29,000 for a total of \$52,000. The SUV is required to meet the needs of the office to carry both passengers and equipment to investigations, trainings, etc. This vehicle will be the only office vehicle that can meet the specific need for investigations in the rural counties of Clay and Nassau and will also be the most efficient manner to transport multiple attorneys and staff to the same training rather than sending multiple vehicles.

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Priority #3

Issue Title: Rapid Intervention (Juvenile Direct File)

Issue Code: 3000310

FTE: 3.00

Rate: \$99,156

Fund: General Revenue

Categories:

Salaries and Benefits \$159,062

Public Defender Operations \$12,151, \$7,965 Non-Recurring

Narrative:

The Public Defender's Office, 4th Circuit is requesting funding to staff a new Juvenile Direct File Unit targeting juveniles most at risk for being prosecuted as adults. In the past 5 years, 533 children have been direct filed in the 4th Circuit. Per the 2014 Human Rights Watch report (*Branded for Life, Florida's Prosecution of Children as Adults under its "Direct File" Statute*), 98% of the children that get transferred to adult court receive adult sanctions in the Fourth Circuit and the circuit leads the state in the percentage of children that the court sentences to adult jail or adult prison after a direct file conviction. Although the direct file numbers statewide have recently decreased, the 4th circuit has a disproportionate amount of juvenile residential commitments. In many cases, just the threat of direct file leads the juvenile to plead guilty to a residential commitment. In the past five (5) years, 2,057 children have been committed from the 4th Circuit. Per Department of Juvenile Justice data from the latest reporting period, the total commitment rate for the 4th Circuit is twice the state average; high risk commitment rates are three times the state average, and maximum risk commitment rates are four and a half times the state average. This is despite a national study showing that adult prosecution leads to increased recidivism, young people have greater capacity for rehabilitation, and the transfer of juveniles is not correlated with falling youth violence. With this data in mind, the Public Defender's Office, 4th Circuit has designed a specific unit to address the most serious juvenile cases. An experienced felony attorney with specialized knowledge and a Mitigation Specialist will be assigned at the time of arrest and would represent the juvenile through the court system, from juvenile court through the direct file process into adult court. In doing so, more children would remain in juvenile court and commitment levels in juvenile court would diminish with regard to the restrictiveness level. Ultimately representation at the adult level would be improved with the resources remaining with the juvenile from the inception of the case.

The Public Defender's Office is requesting additional staff to fully implement this program and operational funds for start-up equipment for this staff. Staffing required will include one (1) experienced felony attorney, one (1) Mitigation Specialist to provide mitigation services for the most serious juvenile cases, and one (1) Legal Assistant to support this specialized unit. The salary requested for the Assistant Public Defender (\$50,000) is required to hire an attorney with the experience level required. Salaries for the Mitigation Specialist and Legal Assistant are requested at the default minimum for the pay grade. Public Defender Operating Expenditures Budget of \$12,151 and \$ 7,965 in non-recurring is requested to establish the positions as per Modified Standard # 3. The Public Defender's Office is requesting additional rate for these positions.

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This issue will impact our Criminal Investigative Services and our Criminal Trial Indigent Defense activities as it will expedite and coordinate services in both of these areas.

Public Defender, Fifth Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc. numbers 1 - 4

Public Defender, Fifth Judicial Circuit

Priority #5

Issue Title: Capital Qualified Attorneys
Issue Code: 3001970
FTE: 2.00
Rate: \$170,000
Fund: General Revenue
Categories:
Salaries and Benefits \$246,762
Public Defender Operations \$9,346, \$5,554 Non-recurring
Narrative:

The Fifth Circuit Public Defender's office (PD05) has nineteen (19) capital murder cases pending circuit-wide. Of those nineteen (19) the State has filed to seek the death penalty on seven (7) and has not yet waived death on the remaining twelve (12). In 2016 the agency had one (1) Capital Qualified attorney leave in April and will have another Capital Qualified attorney terminate employment in November, with two (2) other Capital Qualified Attorneys, that also handle felony docket assignments, eligible for retirement. Should any/all terminate in 2016 the agency would be under staffed in Capital Qualified Attorneys to work these cases while carrying felony caseloads across a circuit encompassing five (5) counties, with the elected Public Defender assisting as time constraints allow.

The American Bar Association Guidelines for Appointment and Performance of Defense Counsel in Death Penalty cases state that every criminal defense team facing a capital punishment sentence should have a minimum of two (2) attorneys, an investigator, and a mitigation specialist. These cases require significant investigation into years of past mental health, school, and prison records, along with concerns of trauma, poverty and any traumatic brain injuries. In addition a majority of these cases require psychological evaluations, possible MRIs and in some instances PET scans. Due to the severity of punishment on these cases the requested additional attorneys would have the necessary time to identify and compile comprehensive mitigating facts to minimize the likelihood of an Appellate ruling of ineffective assistance of counsel.

In the 2016 Legislative session PD05 was given Indigent Criminal Defense Trust Fund (ICDTF) authority, rate and positions for three (3) Capital Qualified Attorneys, however cash collections will not support hiring on a recurring basis more than one (1) of those positions. See

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corresponding issue IC3301510 - Reduction of Trust Fund Authority. The Public Defender requests General Revenue Appropriation for the two (2) additional FTE positions not supported by ICDTF collections including associated salary and benefits. The salary amount requested for the Assistant Public Defenders (2 @ \$85,000 each plus benefits) will be required to hire attorneys experienced in capital case representation. Public Defender Operating Expenditure budget of \$9,346 (\$5,554 non-recurring) is requested to establish the positions per Standard # 3, Modified for Public Defenders.

No additional FTE positions or increased rate is required at this time.

2) Attorneys at \$85,000 each with benefits package + Operating expense at \$9,346 (non-recurring \$5,554)

See corresponding issue IC3301510 - Reduction of Trust Fund Authority.

This issue impacts all agency activities.

Priority #6

Issue Title: Reduce Trust Fund Authority

Issue Code: 3301510

FTE: 0

Rate: 0

Fund: Indigent Criminal Defense

Categories:

Salaries and Benefits -\$275,000

Narrative:

During the FY16-17 LBR filing in August of 2015 the Fifth Judicial Circuit Public Defender's office (PD05) requested additional Indigent Criminal Defense Trust Fund (ICDTF) authority of \$507,672 to fund six new positions for a Capital Division issue (3001970). In November of 2015 PD05 filed an amended Capital Division issue (3001970) to reduce the original authority request by \$350,474 to fund only two new positions (one Capital Qualified Attorney and one Mitigation Specialist), due to a significant decline in ICDTF collections the first four months of FY15-16. The amended authority reduction issue was not picked up during the 2016 Legislative session and PD05 was given the full original authority request.

Cash collections in ICDTF are projected to be insufficient to fully cover the increased Salary and Benefits authority received in FY16-17 budget. Therefore, PD05 requests that the budget authority be reduced at this time by \$275,000 without requesting a reduction in Full Time Equivalent (FTE) positions or authorized salary rate at this time due to General Revenue funding requests being made which would utilize the already established rate and positions. See companion issue code 3001970 Capital Division.

This issue impacts all agency activities.

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Priority #7

Issue Title: Veteran's Court Services

Issue Code: 3004600

FTE: 2.00

Rate: \$100,000

Fund: General Revenue

Categories:

Salaries and Benefits \$156,140

Public Defender Operations \$9,346, \$5,554 Non-recurring

Narrative:

The Fifth Judicial Circuit, encompassing five (5) counties, currently has eighteen (18) Specialty Courts. Marion County has seven (7), Sumter County has five (5), Citrus County has three (3), Hernando County has two (2) and Lake County has one (1). These Specialty Courts cover Mental Health, eight different levels of Drug Court for both Adults and Juveniles, and Veteran's Treatment.

The Fifth Judicial Circuit Public Defender's office (PD05) is at the center of The Villages, an extensive retirement community located with Marion, Lake and Sumter counties. In 2013 the US Department of Veterans' Affairs opened an Out-Patient clinic within the Marion county area of The Villages, which treats (among other services) Mental Health issues, Post-Traumatic Stress Disorder (PTSD), and aids in crisis prevention. In July 2012, Marion County established the Marion County Veteran's Treatment Court. Subsequently Lake, Citrus and Sumter counties have also implemented Veteran's Treatment Court (VTC). There is a high prevalence of PTSD, Traumatic Brain Injury (TBI) and Major Depressive Disorder among combat veterans. The VTC is a court-supervised program aiming to identify and treat combat Veterans who have been arrested, display mental illness and/or substance abuse issues, needing treatment and other services, instead of having their cases proceed through the regular court process. Coordination of services for these Veterans is crucial for their success and treatment and requires the collaboration of the Public Defender's office, the State Attorney's office, the County Court systems, Veteran's Administration, and various treatment facilities within the community. Expanded use of the program is necessary to protect public safety, aid those citizens who have served and protected our nation, and ensure the success of the program. Early detection by our office of those individuals who qualify and will use the VTC service, along with assisting in successful completion of the diversion program leading to a dismissal of charges will increase the demands on our agency for service.

The request is for General Revenue funding of two (2) Assistant Public Defender (\$50,000 salary each + benefits) and Operating expenditures budget of \$9,346 (\$5,554 non-recurring) as per Modified Standard #3. The increased salary request is required because the position needs to be filled with experienced and dedicated attorneys to identify individuals for the diversion program and coordinate services for these combat veterans. No additional FTE positions or increased rate is required at this time. (2) Attorneys at \$50,000 each with benefits package + Operating expense at \$9,346 (non-recurring \$5,554)

This issue impacts all agency activities.

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Priority #8

Issue Title: Realignment of Administrative Expenditures - Add
Issue Code: 2000100
FTE: 0
Rate: 0
Fund: General Revenue
Categories:
Salaries and Benefits \$50,000
Narrative:

The Fifth Judicial Circuit Public Defender's office (PD05) is requesting a realignment of budget between appropriations categories within the General Revenue fund. PD05 requests that budget appropriation in the Operations category (103226) be decreased by \$50,000 and increased accordingly in the Salary and Benefits category (010000) by \$50,000. With the implementation of the Public Defender Revenue Trust Fund in July 2011, Salary and Benefits authority was established but has historically been excessively underfunded, requiring this agency to rely on 5% Budget Amendments to cover employee Salary and Benefit expenditures from the General Revenue operations category. Over the past four (4) fiscal years PD05 has processed 5% Budget Amendments ranging from \$40,000 to \$50,000 from GR Operations to GR Salary and Benefits to cover year end payroll expenditures.

The intent of the realignment is to more accurately cover anticipated expenditures and reduce the number of 5% Budget Amendment Requests.

Please see companion Deduct issue code 2000200.
This issue impacts all agency activities

Priority #9

Issue Title: Realignment of Administrative Expenditures - Deduct
Issue Code: 2000200
FTE: 0
Rate: 0
Fund: General Revenue
Categories:
Public Defender Operations -\$50,000
Narrative:

The Fifth Judicial Circuit Public Defender's office (PD05) is requesting a realignment of budget between appropriations categories within the General Revenue fund. PD05 requests that budget appropriation in the Operations category (103226) be decreased by \$50,000 and increased accordingly in the Salary and Benefits category (010000) by \$50,000. With the implementation of the Public Defender Revenue Trust Fund in July 2011, Salary and Benefits authority was established but has historically been excessively underfunded, requiring this agency to rely on 5% Budget Amendments to cover employee Salary and Benefit expenditures from the General Revenue operations category. Over the past four (4) fiscal years PD05 has processed 5% Budget

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Amendments ranging from \$40,000 to \$50,000 from GR Operations to GR Salary and Benefits to cover year end payroll expenditures.

The intent of the realignment is to more accurately cover anticipated expenditures and reduce the number of 5% Budget Amendment Requests.

Please see companion Deduct issue code 2000100.
This issue impacts all agency activities

Public Defender, Sixth Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, Seventh Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, Seventh Judicial Circuit

Priority #1

Issue Title: Assistant Public Defender Salary Parity
Issue Code: 4204A00
FTE: 0
Rate: \$6,221,574
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,051,961

Priority #2

Issue Title: Graham/Miller Workload
Issue Code: 3009000
FTE: 4.00
Rate: \$209,033
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$311,809
Public Defender Operations \$17,292, \$11,108 Non-recurring
Narrative:

Recent court decisions and the Legislature's enactment of Chapter 2014-220, Laws of Florida, have significantly increased the Public Defender workload for the resentencing of juvenile offenders. In addition to the U.S. Supreme Court cases of Graham v. Florida, 560 US 418 (2010), and Miller v. Alabama, 132 SCt 2455 (2012), and the Florida cases making them retroactive (Henry v. State, 160 So.3d 393 (Fla. 2015); Falcon v. State, 162 So.3d 954 (Fla. 2015); Gridine

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v. State, 175 So.3d 672 (Fla. 2015)), several Florida Supreme Court decisions over the last year have expanded the pool of offenders sentenced as juveniles whose sentences must be reviewed to determine the effect of their background and immaturity on their criminal conduct as well as their prospects for successful re-entry into the community. In *Atwell v. State*, 2016 WL 3010795 (Fla. May 26, 2016), the Court applied the resentencing and judicial review requirements of Chapter 2014-220, to child offenders eligible for parole but still incarcerated decades after their crimes. In *Landrum v. State*, 2016 WL 3191099 (Fla. June 9, 2016), the Court extended the pool further, including juvenile offenders sentenced to life in prison for second degree murder. In the 2016-17 budget request before these decisions, the FPDA reported that DOC had identified up to 1,700 resentencing and judicial review clients. We now expect the *Atwell* and *Landrum* decision to mandate resentencing in considerably more clients statewide. It is too soon to estimate the increase at this time. Also, now before the Florida Supreme Court, fully briefed with a decision expected by the end of 2016, is a case with even broader caseload potential. In *Kelsey v. State*, Fla. Supreme Court No. SCI5-2079, the issue is whether offenders with lengthy sentences short of their life expectancies must have an opportunity to demonstrate under section 921.1402 that they are appropriate to someday be released onto probation. A favorable decision will necessitate major sentence review hearings for juvenile offenders serving sentences longer than the statutory 15-, 20-, or 25-year review periods. We therefore anticipate a large increase in our juvenile resentencing felony caseload, starting almost immediately and continuing indefinitely.

Workload: United States Supreme Court Graham and Miller Mandate The issue has significant statewide impact for Public Defenders due to the novelty and complexity of the legal and procedural issues. Florida law requires the trial court to look at the following factors in determining the appropriate sentence: 1) the nature and circumstances of the offense; 2) the effect of the crime on the victim's family and community; 3) the defendant's age, maturity, intellectual capacity, and emotional health, 4) the defendant's background; 5) the effect of immaturity, impetuosity, or failure to appreciate risks and consequences on defendant's participation in the offense; 6) the extent of defendant's participation in the offense; 7) the effect of familial pressure or peer pressure on the defendant's actions; 8) the nature and extent of defendant's prior criminal history; 9) the effect of characteristics attributable to defendant's youth; and 10) the possibility of rehabilitating the defendant, Section 921.1401(2). It is, essentially, a brand new sentencing hearing. This is true even in those cases where the then-juvenile entered a plea to the charge. In order to represent these clients adequately, attorneys, investigators, and mitigation specialists must work together to explore the offender's entire life history. Records must be gathered, evaluations must be conducted, interviews of family and friends undertaken, educational materials obtained, mental health history explored, and interviews with teachers, neighbors, program caseworkers, correctional staff, and other people who may assist in understanding and presenting the client's life story must be performed thoroughly to present information the court must consider in the re-sentencing hearings. Essentially the same factors apply to the separate, additional sentence review hearings under Section 921.1401, necessitating the same painstaking preparation. Interviews must be undertaken, psychological and sociological evaluations conducted, and history of incarceration and potential and extent of rehabilitation reviewed. Release plans also have to be designed and proposed to include housing, employment, and other re-entry services. This is a major new workload for every Public Defender Office in the state.

FISCAL IMPACT:

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An attorney cost unit has been developed by the FPDA to request the needed personnel to address the court mandate to prepare and present evidence for the juvenile resentencing hearing(s) required. The attorney unit cost is as follows:

2-FTE's-Assistant Public Defenders @\$70,000 annual salary
1-FTE-Mitigation Specialist II @\$29,033 annual salary
1-FTE-Investigator II @\$29,033 annual salary
Operations expenditures budget of \$17,292 recurring and \$11,108 non-recurring to establish the positions as per Modified - Standard #3:
2 Assistant Public Defenders \$4,673 x 2 = \$9,346/recurring \$2,777 x 2 = \$5,554/non-recurring
1 Mitigation Specialist II \$3,973/recurring \$2,777/non-recurring
1 Investigator II \$3,973/recurring \$2,777/non-recurring
\$17,292/recurring \$11,108/non-recurring

The due process costs for each case will need to be determined. It is estimated that the costs could range between \$10,000 to \$25,000+ per case.

Based on the number of resentencing cases as of July 21, 2016, this office identified 12 cases. The FPDA standard for representation that an attorney cost unit could represent in one year is 10 cases.

Priority #3

Issue Title: Veterans Court Services Division
Issue Code: 3004600
FTE: 4.00
Rate: \$139,000
Fund: General Revenue

Categories:
Salaries & Benefits \$222,579
Public Defender Operations \$16,824, \$10,742 Non-recurring
Narrative:

Veterans Court has been established for two County Court Dockets in Volusia County. St. Johns County is scheduled to start a Veterans Court in late 2016/early 2017. Flagler County is in the process of developing a Veterans Court and is hopeful to have it up and running during 2017. Putnam County has not indicated a timeframe, but should not be far behind in implementing Veterans Court. Individuals who are charged with a misdemeanor or a non-violent felony, who served in the U.S. Armed Forces, and who were honorably discharged or generally discharged may be eligible. Veterans that qualify for inclusion in the Veterans Court are transferred from other dockets. This has not resulted in a reduction of cases on the remaining regular dockets to allow for the transfer of existing personnel from our staff to be assigned to the Veterans Court dockets. The Veterans Court provides a critical service to the individuals that qualify for inclusion in the program. Many of these Veterans may be homeless, suffer from Post-Traumatic Stress Disorders (PTSD), traumatic brain injury (TBI), substance abuse and other mental health disorders. Expanded use of the program is vital to serving our Veteran population and to protecting public safety. The existing Veterans Courts, along with the proposed expansions, have created and will continue to create additional demands on this Agency for coordination of services.

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Priority #4

Issue Title: 5% Pay Increase – All Employees
Issue Code: 4203A70
FTE: 0
Rate: \$6,603,786
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,270,315

Public Defender, 8th Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, 8th Judicial Circuit

Priority #2

Issue Title: Graham/Miller Workload
Issue Code: 3009000
FTE: 4.00
Rate: \$198,066
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$299,178
Public Defender Operations \$17, 292, \$11,108 Non-recurring
Narrative:

Recent court decisions and the Legislature's enactment of Chapter 2014-220, Laws of Florida, have significantly increased the Public Defender workload for the resentencing of juvenile offenders. In addition to the U.S. Supreme Court cases of *Graham v. Florida*, 560 US 418 (2010), and *Miller v. Alabama*, 132 SCt 2455 (2012), and the Florida cases making them retroactive (*Henry v. State*, 160 So.3d 393 (Fla. 2015); *Falcon v. State*, 162 So.3d 954 (Fla. 2015); *Gridine v. State*, 175 So.3d 672 (Fla. 2015)), several Florida Supreme Court decisions over the last year have expanded the pool of offenders sentenced as juveniles whose sentences must be reviewed to determine the effect of their background and immaturity on their criminal conduct as well as their prospects for successful re-entry into the community. In *Atwell v. State*, 2016 WL 3010795 (Fla. May 26, 2016), the Court applied the resentencing and judicial review requirements of Chapter 2014-220, to child offenders eligible for parole but still incarcerated decades after their crimes. In *Landrum v. State*, 2016 WL 3191099 (Fla. June 9, 2016), the Court extended the pool further, including juvenile offenders sentenced to life in prison for second degree murder.

In the 2016-17 budget request before these decisions, the FPDA reported that DOC had identified up to 1,700 resentencing and judicial review clients. We now expect the *Atwell* and *Landrum* decision to mandate resentencing for approximately 275+ more clients statewide.

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Also, now before the Florida Supreme Court, fully briefed with a decision expected by the end of 2016, is a case with even broader caseload potential. In *Kelsey v. State*, Fla. Supreme Court No. SCI5-2079, the issue is whether offenders with lengthy sentences short of their life expectancies must have an opportunity to demonstrate under section 921.1402 that they are appropriate to someday be released onto probation. A favorable decision will necessitate major sentence review hearings for juvenile offenders serving sentences longer than the statutory 15-, 20-, or 25-year review periods. We therefore anticipate a large increase in our juvenile resentencing felony caseload, starting almost immediately and continuing indefinitely.

The issue has significant statewide impact for Public Defenders due to the novelty and complexity of the legal and procedural issues. Florida law requires the trial court to look at the following factors in determining the appropriate sentence: 1) the nature and circumstances of the offense; 2) the effect of the crime on the victim's family and community; 3) the defendant's age, maturity, intellectual capacity, and emotional health, 4) the defendant's background; 5) the effect of immaturity, impetuosity, or failure to appreciate risks and consequences on defendant's participation in the offense; 6) the extent of defendant's participation in the offense; 7) the effect of familial pressure or peer pressure on the defendant's actions; 8) the nature and extent of defendant's prior criminal history; 9) the effect of characteristics attributable to defendant's youth; and 10) the possibility of rehabilitating the defendant, Section 921.1401(2). It is, essentially, a brand new sentencing hearing. This is true even in those cases where the then-jvenile entered a plea to the charge. In order to represent these clients adequately, attorneys, investigators, and mitigation specialists must work together to explore the offender's entire life history. Records must be gathered, evaluations must be conducted, interviews of family and friends undertaken, educational materials obtained, mental health history explored, and interviews with teachers, neighbors, program caseworkers, correctional staff, and other people who may assist in understanding and presenting the client's life story must be performed thoroughly to present information the court must consider in the re-sentencing hearings. Essentially the same factors apply to the separate, additional sentence review hearings under Section 921.1401, necessitating the same painstaking preparation. Interviews must be undertaken, psychological and sociological evaluations conducted, and history of incarceration and potential and extent of rehabilitation reviewed. Release plans also have to be designed and proposed to include housing, employment, and other re-entry services. This is a major new workload for every Public Defender Office in the state.

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Priority #3

Issue Title: Mental Health Workload
Issue Code: 5000570
FTE: 1.00
Rate: \$70,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$103,962
Public Defender Operations \$4,673, \$2,777 Non-recurring
Narrative:

The Eighth Circuit Public Defender's Office has experienced an increase in mental health cases of approximately 30% over the last two years. Increases in mental health case events include Baker Act hearings, commitment continuation hearings, and medication hearings. The Eighth Judicial Circuit is home to numerous state mental health facilities, including Northeast Florida State Hospital in Baker County, North Florida Evaluation and Treatment Center in Alachua County, and Taccachale in Alachua County. Additionally, there are several Baker Act receiving facilities located within the circuit, including Meridian, Shands hospital, Shands Vista, North Florida Regional Medical Center, and the Veterans Administration Hospital. Baker Act hearings for DOC inmates are also conducted at Union Correctional Institution, which is located in Union County. An Assistant Public Defender is required to be present at each of these facilities for every proceeding. Effective representation of clients in these proceedings requires in person contact with the client at the facility prior to the proceeding by an experienced Assistant Public Defender. Rapid intervention for people in mental health crisis is critical to the safety of the community and the well-being of the person who is in crisis. The addition of an experienced Assistant Public Defender specializing in mental health issues will greatly benefit the both the client and the community at large.

Additionally, pursuant to a change in FS 393.11 in 2016, a new category of mental health hearings has been added to the existing mental health workload of the Public Defender's office. Florida law now requires that all persons who are involuntarily committed pursuant to FS 393.11 be reviewed annually to determine if they continue to meet the criteria for involuntary commitment. The Public Defender is required to be appointed for each of those annual reviews. Effective representation of clients in these proceedings requires in person contact with the client prior to the annual review by an experienced Assistant Public Defender. The clients to be reviewed may reside with the Eighth circuit or they may reside elsewhere in the state, requiring travel by the Assistant Public Defender assigned to those cases. Additionally, in some cases costs may be incurred by the office for evaluations and expert witnesses. The addition of one [1] experienced Assistant Public Defender will help alleviate the increased workload related to mental health hearings and will allow for rapid, proactive representation of persons experiencing a mental health crisis, which will benefit the client and the community at large.

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Public Defender, 9th Judicial Circuit

Priority #1

Issue Title: Pay Parity for Assistant Public Defenders

Issue Code: 4204A00

FTE: 0

Rate: \$665,554

Fund: General Revenue

Categories Amounts:

Salaries and Benefits \$831,360.00

Narrative:

The Ninth Circuit has an average salary for assistant public defenders of \$53,800. This is \$5,820 below the statewide average for assistant public defenders. The average salary for assistant public defenders statewide is \$59,620. Ten Public Defenders provide salaries that average over \$60,000. The Ninth Circuit Public Defender is the second largest circuit by cases, the third largest circuit in population and yet the sixth in funding. This issue requests funding necessary to bring parity to the salaries of the Ninth Circuit Assistant Public Defenders.

Priority #2

Issue Title: Replacement Equipment- Motor Vehicles

Issue Code: 2401500

FTE: 0

Rate: 0

Fund: Indigent Criminal Defense Trust Fund

Categories (Amounts):

Acquisition of Motor Vehicles \$22,000

Narrative:

This issue requests non-recurring Indigent Criminal Defense trust fund dollars and authority to purchase a replacement motor vehicle.

This office has one vehicle that will have been in service for over 12 years by the time this replacement can arrive.

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Priority #3

Issue Title: Realignment of Administrative Expenditures- Add
Issue Code: 2000100
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$300,000
Narrative:

The Ninth Circuit Public Defender requests this issue to re-align categories Salaries and Benefits and Operations. This issue will add \$300,000 to Salaries and Benefits while decreasing the same amount from Operations.

Priority #4

Issue Title: Realignment of Administrative Expenditures- Deduct
Issue Code: 200020
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Public Defender Operations -\$300,000
Narrative:

The Ninth Circuit Public Defender requests this issue to re-align categories Salaries and Benefits and Operations. This issue will add \$300,000 to Salaries and Benefits while decreasing the same amount from Operations.

Public Defender, Tenth Judicial Circuit

Priority #1

Issue Title: Assistant Public Defender Salary Parity
Issue Code: 4204A00
FTE: 0
Rate: \$6,221,574
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,051,961

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Priority #2

Issue Title: 5% Pay Increase – All Employees
Issue Code: 4203A70
FTE: 0
Rate: \$6,603,786
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,270,315

Priority #3

Issue Title: Problem Solving Courts (Mental Health)
Issue Code: 3000540
FTE: 2.50
Rate: \$54,771
Fund: General Revenue
Categories: (Amounts)
Salaries and Benefits \$93,556
OPS \$162,000
Public Defender Operations \$10,515, \$7,233 Non-recurring
Narrative:

There is an urgent need for two Disposition Specialists to assess defendants housing needs, mental health and substance abuse status, and access to transportation and employment opportunities. These positions will coordinate these services and dispositions, and assist offenders on re-entry following incarceration. The part time Mitigation Specialist would assist with investigations regarding client's educational, family, mental health, and social histories.

Priority #4

Issue Title: Hurst Litigation
Issue Code: 3000110
FTE: 10.23
Rate: \$443,011
Fund: General Revenue
Categories: (Amounts)
Salaries and Benefits \$680,002
Public Defender Operations \$44,163, \$28,717 Non-recurring
Narrative:

In January, 2016, the U.S. Supreme Court found Florida's death penalty sentencing scheme unconstitutional. In response, the Florida Legislature passed and the Governor signed into law Chapter 2016-13, Laws of Florida, which substantially modifies the previously existing sentencing scheme. Significant legal challenges to Chapter 2016-13 have been raised, some of which are currently pending in the Florida Supreme Court and lower appellate courts, others of which are being litigated in trial courts. Additionally, standard jury instructions which advise jurors of their duties and responsibilities in capital sentencing proceedings have yet to be adopted by the Florida Supreme Court. Without standard instructions, challenges to the individual jury

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instructions crafted on a case-by-case basis are having to be litigated in every case. And, history informs us that there will be significant litigation once standard instructions are adopted. As the legal challenges slowly work their way through the trial and appellate courts, a backlog of cases is developing.

Priority #5

Issue Title: Juvenile Re-Sentencing
Issue Code: 3009000
FTE: 30.00
Rate: \$1,485,510
Fund: General Revenue
Categories: (Amounts)
Salaries and Benefits \$2,243,858
Public Defender Operations \$122,670, \$77,820 Non-recurring
Narrative:

Recent court decisions and the Legislature's enactment of Chapter 2014-220, Laws of Florida, have significantly increased the Public Defender workload for the resentencing of juvenile offenders. We therefore anticipate a large increase in our juvenile resentencing felony caseload, starting almost immediately and continuing indefinitely.

Priority #6

Issue Title: ICDTF Fund Shift to GR
Issue Code: 3402480 (ADD) & 3402490 (DEDUCT)
FTE: 0
Rate: 0
Fund: Indigent Criminal Defense Trust Fund
Categories: (Amounts)
Salaries and Benefits (General Revenue) \$202,327
Salaries and Benefits (ICDTF) -\$202,327
Narrative:

Anticipated collection shortfall for fiscal year 2016/2017 for the Indigent Criminal Defense Trust Fund appropriation.

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Public Defender, 11th Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, 11th Judicial Circuit

FPDA Priority #2

Issue Title: Graham/Miller/Atwell Juvenile resentencing

Issue Code: 3009000

FTE: 4.00

Rate: \$220,000

Fund: General Revenue

Categories (Amounts):

Salaries and Benefits \$324,441

Public Defender Operations \$17,292, \$11,108 Non-recurring

Narrative:

Funding requested for workload associated with additional responsibilities placed on criminal defense attorneys representing juvenile clients as a result of United States Supreme Court decisions *Graham v. Florida*, 130 S. Ct. 2011 (2010) and *Miller v. Alabama*, 132 S. Ct. 2455 (2012) as well as several Florida cases, including Florida Supreme Court cases.

Priority #1 after FPDA Priorities

Issue Title: Rapid Intervention

Issue Code: 3000160

FTE: 2.00

Rate: \$112,000

Fund: General Revenue

Categories (Amounts):

Salaries and Benefits \$171,675

Public Defender Operations \$9,346, \$5,554 Non-recurring

Narrative:

Funding requested for workload associated with additional responsibilities placed on criminal defense attorneys as a result of United States Supreme Court decision in *Padilla v. Kentucky*, 130 S. Ct. 1473 (2010).

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Priority #2 after FPDA Priorities

Issue Title: Estimated Expenditures Realignment of Administrative expenditures
- Add Trials (from Appeals)

Issue Code: 2000100

FTE: 4.00

Rate: \$220,000

Fund: General Revenue and ICDTF

Categories (Amounts):

Salaries and Benefits \$338,172

Narrative:

As a result of additional court mandates relating to Juvenile sentencing and resentencing, our office requires the realignment of four (4) Assistant Public Defender (APD) positions from our Appellate budget to our Trials budget.

Priority #3 after FPDA Priorities

Issue Title: Estimated Expenditures Realignment of Administrative expenditures
- ICDTF between budget categories

Issue Code: 2000100 & 2000200

FTE: 0

Rate: 0

Fund: Indigent Criminal Defense Trust Fund

Categories: (Amounts)

OPS \$(160,000)

Salaries & Benefits \$130,000

PD Operations \$30,000

Narrative:

Realignment of our Indigent Criminal Trust Fund authority between appropriations categories is requested in order to better align our budgetary needs

Priority #4 after FPDA Priorities

Issue Title: Reduce Trust Fund Authority

Issue Code: 3301510

FTE: 0

Rate: 0

Fund: Grants & Donation Trust Fund

Categories:

Salaries & Benefits -\$20,877

Narrative:

Request to decrease trust authority to the maximum amounts reimbursable under the contracts with Miami Dade County.

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Public Defender, Twelfth Judicial Circuit

TRIAL BUDGET ENTITIES: PD 12TH CIRCUIT

1. **APD SALARY PARITY-JAC**
2. **GRAHAM/MILLER WORKLOAD-Circuit Specific**
3. **MENTAL HEALTH WORKLOAD-Circuit Specific**
 - a. APD Workload
 - b. Baker Act Workload
 - c. Mental Health Courts
 - d. Drug/Alcohol Courts and Workload
4. **5% PAY INCREASE-ALL EMPLOYEES-JAC**
5. **Veterans Coordinator and Counselor for Courts Assisting Veteran's**

APPELLATE BUDGET ENTITIES:

1. **APD SALARY PARITY-JAC**
2. **WORKLOAD ISSUE-APPEALS-Circuit Specific**
3. **E-FILING-RECORDS ON APPEALS-Circuit Specific**
4. **5% PAY INCREASE-ALL EMPLOYEES-JAC**

Public Defender, Thirteenth Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, Fourteenth Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, Fifteenth Judicial Circuit

Agency Fiscal year 2017-18 budget issues priorities are as per the Florida Public Defender Association, Inc.

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Public Defender, Fifteenth Judicial Circuit

Priority #1

Issue Title: Assistant Public Defender Salary Parity
Issue Code: 4204A00
FTE: 0
Rate: \$6,221,574
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,051,961

Priority #2

Issue Title: Graham/Miller Workload
Issue Code: 3009000
FTE: 4.00
Rate: \$190,000
Fund: Indigent Criminal Defense
Categories:
Salaries & Benefits \$285,000
Public Defender Operations \$16,824, \$10, 742 Non-recurring
Narrative:

The Public Defender's Office, 15th Judicial Circuit, is requesting budget authority in the Indigent Criminal Defense Trust Fund to staff hire 2 experienced Assistant Public Defenders, an experienced Mitigation Specialist, and an experienced Legal Assistant to properly staff this program. The Graham and Miller rulings have been expanded by the Florida Supreme Court which has ruled that Graham and Miller are retroactive to any juvenile offender seeking to challenge the constitutionality of his or her Life sentence. Additionally, the pool of potential re-sentencing hearings has been expanded by the Florida Supreme Court to include juveniles sentenced to a number of years in prison that would be equivalent to Life imprisonment, Henry v. State, 160 So.3d 393 (Fla. 2015); Gridine v. State, 175 So.3d 672 (Fla. 2015) and to sentences of Life with the possibility of parole, Atwell v. State 20-16 WL 3010795 (Fla. May 26, 2016) as well as sentences to Life imprisonment for second degree murder, Landrum v. State, 2016 WL 3191099 (Fla. June 9, 2016). . The Falcon Court ruled that under Florida Rule of Criminal Procedure 3.850(b)(2), any affected juvenile offender shall have two years from the date the mandate in Falcon was issued (date of mandate) to file a motion for post-conviction relief in the trial court seeking to correct his or her sentencing pursuant to Miller. These cases are very time consuming and required knowledgeable staff to meet filing deadlines. With filing time lines we need the additional funding to meet the needs of our juvenile clients.

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Priority #3

Issue Title: Realignment of Administrative Expenditures - ADD
Issue Code: 2000100
FTE: 0
Rate: 0
Fund: General Revenue
Categories:
Salaries & Benefits \$250,000
Narrative:

Move Salaries & Benefits to Trials – General Revenue from the Appellate – General Revenue to better fit the needs of the Office of the Public Defender – 15th Judicial Circuit. Due to retirements within the Appellate entity the costs of Salaries & Benefits has been greatly reduced in the last several fiscal cycles. Those funds are more needed in the Trials entity to maintain the current staffing levels of this entity which is handling more complex and time consuming cases.

Priority #4

Issue Title: Legal Assistance – Mental Health Care / Baker Act
Issue Code: 3000540
FTE: 5.00
Rate: \$248,000
Fund: Indigent Criminal Defense Trust Fund
Categories:
Salaries & Benefits Authority \$373,602
Public Defender Operations \$21,825, \$13,885 Non-recurring
Narrative:

The Public Defender’s Office, 15th Judicial Circuit, has experienced a 13% increase in mental health cases for fiscal year 2015-2016. At the present time we have 198 clients who have been determined to be either incompetent to proceed or not guilty by reason of insanity. We are requesting authority to hire experienced staff (3 Assistant Public Defenders, an Investigator, and a Disposition Specialist) to meet the needs of our clients with mental health issues and to link them with services in the community that will potentially result in a reduction of recidivism in Palm Beach County.

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Priority #5

Issue Title: 5% Pay Increase – All Employees
Issue Code: 4203A70
FTE: 0
Rate: \$6,603,786
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,270,315

Public Defender, Sixteenth Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, Sixteenth Judicial Circuit after 4 FPDA Priorities

Priority #1

Issue Title: Rapid Intervention (Veterans Specialist)
Rapid Intervention (Mental Health Specialist)
Issue Code: 3000160
FTE: 1.00
Rate: \$60,000
Fund: General Revenue
Categories:
Salaries and Benefits \$151,016
Public Defender Operations \$9,346, \$5,554 Non-recurring
Narrative:

Funding for a senior attorney position to specialize in veteran's issues to assist clients in getting the best disposition and/or treatment options.

And funding for a senior attorney position to specialize in mental health issues to assist clients in getting the best disposition and/or treatment options.

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Priority #2

Issue Title: Operations Support for the Public Defenders
Issue Code: 3001365
FTE: 0
Rate: 0
Fund: General Revenue
Categories:
Salaries and Benefits \$138,000
Narrative:

Funding to fill 2 vacant attorney positions. Budget cuts transferred funding from GR to trust funds and the trust funds revenues are not sufficient to fund positions.

Priority #3

Issue Title: Employee Continuing Education
Issue Code: 3800130
FTE: 0
Rate: 0
Fund: Indigent Criminal Defense Trust Fund
Categories:
Public Defender Operations \$14,740
Narrative:

All attorneys must complete a cycle of continuing education credits. The Florida Public Defender Association hosts 6 training programs a year. Because the 16th circuit is located 150 miles from the nearest city (Miami), travel to these training is very expensive either by car or air. The FPDA training fees are significantly less than other CLE providers, making it the most cost effective training provider.

Recurring funds from the Indigent Criminal Defense Trust Funds of \$14,740 are requested.

Public Defender, Seventeenth Judicial Circuit

Priority #1

Issue Title: Assistant Public Defender Salary Parity
Issue Code: 4204A00
FTE: 0
Rate: \$6,221,574
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,051,961

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Priority #2

Issue Title: Graham/Miller Workload

Issue Code: 3009000

FTE: 8.00

Rate: \$480,000

Fund: General Revenue

Categories (Amounts):

Salaries and Benefits \$709,675

Public Defender Operations \$34,816, \$21,850 Non-recurring

Narrative:

In March, 2015, the Supreme Court of Florida decided several important cases allowing for resentencing of juveniles sentenced to life or sentenced to a term of years that is equivalent to life. *Henry v. State*, 160 So.3d 393 (Fla. 2015), *Falcon v. State*, 162 So. 3d 954 (Fla. 2015) and *Gridine v. State*, 2015 WL 123954 (March 19, 2015). Essentially the Court ruled that juveniles sentenced to life without parole or the equivalent of life without parole are entitled to individualized resentencing hearings. Further the court held that 921.1401, 921.1402, and 775.082, Florida Statutes (2014) apply retroactively and should govern the resentencing hearings and review hearings that could occur at 15 year and 25 year intervals, depending on the nature of the conviction. A review of local case management data and statewide Department of Corrections records has identified more than 1,700 people who were juveniles when sentenced and who may qualify for re-sentencing under the new statute either now or in the foreseeable future, some of whom have been in prison for more than 20 years. Many of these individuals are immediately entitled to resentencing and/or review. It is also anticipated another important decision will be decided shortly that may allow for resentencing for juveniles sentenced to life under the parole system. See *Atwell v. State*, 128 So.3d 167 (Fla. 4th DCA 2013) (review granted 160 So.3d 892), which will mean additional clients will be entitled to resentencing. The 17th Judicial Circuit has identified approximately 400 individuals entitled to immediate action. This issue has significant statewide impact for Public Defenders due to the novelty and complexity of the legal and procedural issues. Florida law requires the Court to look at the following factors in determining the appropriate sentence: (1) the nature and circumstances of the offense; (2) the effect of the crime on the victim's family and community; (3) the defendant's age, maturity, intellectual capacity, and emotional health; (4) the defendant's background; (5) the effect of immaturity, impetuosity, or failure to appreciate risks and consequences on defendant's participation in the offense; (6) the extent of defendant's participation in the offense; (7) the effect of familial pressure or peer pressure on the defendant's actions; (8) the nature and extent of defendant's prior criminal history; (9) the effect of characteristics attributable to defendant's youth; and (10) the possibility of rehabilitating the defendant s. 921.1401(2). It is, essentially, a de novo review of the original sentence. This is true even in those cases where the then-juvenile entered a voluntary plea to the charges. In order to represent these clients adequately, an entire life history must be gathered, evaluations must be conducted, interviews of family and friends undertaken, records gathered, and interviews with teachers, neighbors, program caseworkers, correctional staff, and other people who may assist in understanding and presenting the client's life story and present information the court must consider in the resentencing. We have identified a need for 5 experienced attorney and 2 staff members who are capable of

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handling homicide cases to be dedicated to this specialized work. In addition to the necessary General Revenue funding, there is a need for increased Due Process funding to ensure Public Defenders can re-develop an attorney/client relationship, make extensive client visits, obtain mental evaluations and testimony by expert witnesses, conduct criminal defense and mitigation investigations, obtain records (corrections, mental health, school, medical), and obtain transcripts of prior hearings. This funding must be recurring; a one-year appropriation will not be sufficient. There are many individuals who qualify, or are expected to soon qualify, for resentencing. The cases are complex and must not be litigated in haste. Additionally, once the initial round of resentencing hearings is complete, there are a number of clients who will be entitled to sentence reviews under 921.1402. Interviews will be undertaken, psychological and sociological evaluations conducted, and history of incarceration and potential and extent of rehabilitation reviewed. Release plans will also have to be designed and proposed to include housing, employment, and other re-entry services. We are requesting Salaries and Benefits for Assistant Public Defenders and Support Staff. Due to the complex nature of these cases there is a critical need for experienced Capital attorneys. The salary for attorneys with this level of experience is \$75,000. The request is for \$480,000 in Salaries plus Benefits and \$34,541 in recurring operational costs.

Priority #3

Issue Title: Mental Health Courts Workload
Issue Code: 3004600
FTE: 2.00
Rate: \$75,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$119,053
Public Defender Operations \$8,178, \$5,188 Non-recurring
Narrative:

The Public Defender in the Seventeenth Judicial Circuit needs two positions in order to represent indigent clients in Veteran's Treatment Court cases. This agency needs the FTE, and Salary and Benefit dollars in order to fill these two positions. This office has the rate but needs the dollars and FTE. Beginning in July 2015, this program includes a veterans treatment court counsel in Broward County who informs the veterans treatment court participant of the requirements of the drug court, preserve the rights of the client, advocate for fair and equal treatment of the client, participates in team meetings and attends non-adversarial court proceedings. This program allows veterans to participate in the Veteran's Administration rehabilitation programs for alcohol and substance abuse, and psychological programs for post-traumatic stress syndrome, bi-polar disorder, schizophrenia, and co-occurring disorders (dual diagnosis). The completion of these programs and the payment of victim restitution will be in lieu of criminal prosecution.

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Priority #4

Issue Title: 5% Pay Increase – All Employees
Issue Code: 4203A70
FTE: 0
Rate: \$6,603,786
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,270,315

Priority #5

Issue Title: Additional Equipment
Issue Code: 2402000
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Public Defender Operations \$332,000
Narrative:

We presently have two annex offices with over 50 employees that will be moving into a new midrise space next fiscal year. We will need to furnish the offices, common areas, reception areas and meeting/deposition rooms. Our county has provided the estimate of costs for this furniture procurement for the new midrise space. The county is requesting the furniture be uniform throughout this building for aesthetic reasons.

Priority #6

Issue Title: Enhanced OPS
Issue Code: 3000640
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
OPS \$72,000
Narrative:

The Public Defender 17th Judicial Circuit has not had an increase in over 15 years in this category. Our office utilizes our intern program to screen potential new hires. The costs associated with this program total annually as follows:

20 Certified Legal Interns @ \$15.00 per hour for a total of 30 hours per week for 8 weeks before receiving bar results totaling \$72,000.

Priority #7

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Issue Title: Rapid Intervention
Issue Code: 3000160
FTE: 5.00
Rate: \$200,000
Fund: General Revenue

Categories (Amounts):

Salaries and Benefits \$314,033

Public Defender Operations \$21,306, \$13,424 Non-recurring

Narrative:

The Public Defender has implemented an Early Case Resolution Program in Broward County as a cost savings measure, to expedite cases and alleviate overcrowding at the county jail. The division personnel will investigate whether a case can be resolved at the very earliest stages of the trial process. Early disposition will ease pressure on the state court system and reduce overall due process costs for this circuit.

This division requires 3 experienced felony attorneys, one legal assistant and one investigator position. The salary rate requested for the Assistant Public Defenders (3 @ 45,000 each) will be required to hire attorneys at the level of experience needed. Salaries for the investigator and legal assistant positions are requested at the \$40,000 and \$25,000 respectively. Public Defender Operating Expenditures budget of \$21,306 (\$13,424 non-recurring) is requested to establish the positions as per Standard # 3, modified for Public Defenders.

This issue will impact all our Civil and Criminal Investigative Services and Civil and Criminal Trial Indigent Defense activities, in that the Early Case Resolution Division will be used to expedite both criminal and civil cases.

Priority #8

Issue Title: Information Technology Supreme Court Mandated E-Filing
Issue Code: 36301C0
FTE: 9.00
Rate: \$225,000
Fund: General Revenue

Categories (Amounts):

Salaries and Benefits \$368,843

Narrative:

The Public Defender 17th Judicial Circuit is requesting Salaries and Benefit dollars for our E-Filing Department. The recent Florida Supreme Court mandate for e-service and e-filing of criminal court documents places a new workload requirement on Florida's Public Defenders. While it is a certainty that E-filing saves paper and facility storage space, and eventually will save time and potentially eliminate redundancy, it is also true that new procedures will be required to create electronic documents for e-service and e-filing, track and save e-mail filings, and use the statewide e-filing portal currently in development. Proof of e-filing and e-mail receipts from co-counsel, the Clerk, and prosecution will need to be saved into our case management systems and (electronic and/or physical) case files. New methods of auditing

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e-filings and e-mail receipts will need to be implemented to ensure every pleading, notice, motion, and other court document has electronic proof of e-service and e-filing. The new mandate for e-filing will ultimately provide a savings in office supplies and storage facilities, and should result in new efficiencies. However, to realize these benefits will require additional processes and skills sets in the office. The Salary expense for 9 automated systems assistants whose responsibilities will include data quality analysis for our case management system is \$225,000 plus benefits.

Priority #9

Issue Title: Crossover Program
Issue Code: 5000400
FTE: 7.00
Rate: \$349,000
Fund: General Revenue

Categories (Amounts):

Salaries and Benefits \$494,304

Public Defender Operations \$31,543, \$19,073 Non-recurring

Narrative:

The Office of the Public Defender Seventeenth Judicial Circuit is requesting funding in order to staff the "Crossover Program". This program has proven to lower delinquency recidivism among clients, and the consistency of representation creates a strong attorney-client relationship. There is a push in our circuit for a unified family court and this program is in alignment with that issue. This issue is to address the increase in workload and to request funding for 6 APD's and one Support Staff. This issue impacts all agency activities.

Priority #10

Issue Title: Florida Bar Training for New Assistant Public Defenders
Issue Code: 3800280
FTE: 0
Rate: 0
Fund: General Revenue

Categories (Amounts):

Public Defender Operations \$24,642

Narrative:

We are requesting additional funding in our Operations fund category for continuing employee education. Our registration fees for training in 2015-16 were \$22,402 and we are requesting a 10% increase over and above our previous year spending due to staff increasing from the previous year which totals \$24,642.

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Public Defender, 18th Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, 18th Judicial Circuit

Priority #1

Issue Title: Assistant Public Defender Salary Parity
Issue Code: 4204A00
FTE: 0
Rate: \$6,221,574
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,051,961
Narrative:

Assistant state attorneys, with three years or less experience, currently earn an average salary \$4,411 greater than their assistant public defender counterparts. After ten years of experience the difference in salary grows to \$7,816 and exceeds \$18,700 when comparing assistant state attorneys and assistant public defenders with more than twenty years of experience. This issue requests funding necessary to provide assistant public defenders within the Eighteenth Circuit with salaries comparable to assistant state attorneys with the same number of years of experience.

Priority #2

Issue Title: Graham/Miller Workload
Issue Code: 3009000
FTE: 1.00
Rate: \$75,000
Fund: General Revenue
Categories:
Salary & Benefits \$110,436
Public Defender Operations \$4,673, \$2,777 Non-recurring
Narrative:

The United States Supreme Court determined in *Miller v Alabama* and *Graham v Florida* that a sentence of life without parole, for a juvenile offender, was [cruel and unusual punishment](#) in violation of the [Eighth Amendment to the United States Constitution](#). Justice Kennedy stated that 129 persons were serving non-parole life sentences for non-homicide crimes which they committed as juveniles, 77 of those persons in Florida. This issue requests funding for an experienced attorney to assist in the new sentencing hearings that will be required for each person sentenced as a juvenile in the eighteenth circuit to a non-parole life sentence.

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Priority #3

Issue Title: Mental Health Workload
Issue Code: 4200340
FTE: 3.00
Rate: \$157,500
Fund: General Revenue
Categories:
Salary & Benefits \$243,272
Public Defender Operations \$14,019, \$8,331 Non-recurring
Narrative:

Indigent Mental health cases in the Eighteenth Circuit have grown to over 1,000 cases a year. The court responded to this workload by creating a mental health specialty court. There has been no additional funding of assistant public defenders to represent these most needy individuals. This issue requests funding for three experienced assistant public defenders. These attorneys will staff this court and provide services to clients with mental health issues.

Priority #4

Issue Title: 5% Pay Increase – All Employees
Issue Code: 4203A70
FTE: 0
Rate: \$6,603,786
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,270,315
Narrative:

This issue requests funding necessary to provide a five percent pay raise to all employees.

Public Defender, Nineteenth Judicial Circuit

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

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Public Defender, Nineteenth Judicial Circuit

Priority #2

Issue Title: U.S. Supreme Court Graham/Miller & Atwell Mandate
Issue Code: 3009000
FTE: 2.00
Rate: \$89,034
Fund: Indigent Criminal Defense Trust Fund
Categories:
Salaries & Benefits \$136,644
Public Defender Operations \$8,646, \$5,554 Non-recurring
Narrative:

The Court has ruled that juveniles sentenced to life without parole or the equivalent of life without parole are entitled to individualized resentencing hearings, and that this should apply retroactively. One experienced attorney and one mitigation specialist who are capable of and qualified to handle homicide cases to be dedicated to this specialized work are requested.

Priority #3

Issue Title: Mental Health Professional
Issue Code: 3005610
FTE: 1.00
Rate: \$60,000
Fund: Indigent Criminal Defense Trust Fund
Categories:
Salaries & Benefits \$91,016
Public Defender Operations \$4,673, \$2,777 Non-recurring
Narrative:

The Public Defender's Office is requesting funding to staff one experienced attorney to handle cases for clients with severe mental health issues. Expediting these cases to less expensive alternatives to incarceration will result in lower incarceration costs (currently about \$100 a day) and lower recidivism rates. Local facilities report over 30% of inmates have been diagnosed with a severe and persistent mental illness and are prescribed psychotropic medication.

Priority #4

Issue Title: Replacement Equipment – Motor Vehicles
Issue Code: 2401500
FTE: 0
Rate: 0
Fund: Indigent Criminal Defense Trust Fund
Categories:
Acquisition of Motor Vehicles \$60,000
Narrative:

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The Public Defender's Office is requesting funding to replace two State vehicles originally purchased in May, 2006, both which will reach their DROPDEAD age of 12 years in Fiscal Year 2017-2018. Replacement of these vehicles will decrease our overall maintenance costs due to the age of the current vehicles and improve passenger safety overall. The office covers a four-county area in addition to other necessary state-wide travel needs.

Priority #5

Issue Title: Ex-Offender Re-Entry Program
Issue Code: 3001280
FTE: .50
Rate: \$16,356
Fund: Grants & Donations Trust Fund
Categories:
Salaries & Benefits \$24,933
Other Personal Services \$3,512
Public Defender Operations \$20,704
Narrative:

The Public Defender's Office is requesting additional funding to continue the expansion of the Ex-Offender Re-Entry Program to Okeechobee County through funding obtained from Southeast Behavioral Health Network in a new, three-year contract, and in cooperation with the Okeechobee County Sheriff's Office. This program has a proven track record of reducing recidivism resulting in a cost savings to the State, and ultimately increasing the safety of the community.

Public Defender, Twentieth Judicial Circuit

Priority #1

Issue Title: Assistant Public Defender Salary Parity
Issue Code: 4204A00
FTE: 0
Rate: \$6,221,574
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,051,961
Narrative:

In the 20th Judicial Circuit, there exists a disparity between salaries of Assistant Public Defenders and Assistant State Attorneys who are similarly situated and similarly experienced. As of July 21, 2016, the circuit-wide disparity based on the circuit average is \$8,846. Among attorneys with 4-5 years of service, there is a \$3,049 difference; and among the most experienced attorneys, those with more than 10 years of service, the disparity is \$10,919 on average. Attorneys with more than 4 years of service are key attorneys to target for retention, as they have developed litigation experience and received valuable training so they are able to handle serious felony cases with significant sentencing exposure and complex legal issues. Likewise, it is essential to retain Assistant Public Defenders with more than 10 years of service – they are the

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attorneys qualified to handle homicides cases. They also supervise and train less experienced lawyers while carrying their own significant caseloads.

We seek to achieve some level of pay in salaries and benefits competitive with Assistant State Attorneys. It is difficult to recruit and retain qualified attorneys. The 20th Circuit Public Defender manages a costly cycle of recruiting and training attorneys, just to watch them leave for more lucrative work in another government agency, including transferring to the State Attorney. New attorneys must be recruited and trained to take their place. The relative lack of experienced attorneys makes case assignments and case management difficult as there are specific skills and experience levels needed before attorneys can competently represent defendants charged with serious and complex criminal offenses.

Public Defenders recognize it may take time to overcome these competitive pay issues. Therefore, our office requests a minimum \$4,000 salary increase for filled APD positions. The Public Defender needs discretion to apply the increase in order to ensure there are no issues with salary compression, and also to ensure retention of well-trained, experienced attorneys in good standing. The data used to calculate these costs was obtained using the state's personnel data system as of July 21, 2016.

The costs are calculated, effective July 1, 2017, as follows:
\$4,000 (minimum salary increase) + \$1960 (fringe benefits) = \$5,960 x 87 APD (as of 7/21/2016) = \$518,520. Total Issue: Annualized \$518,520 General Revenue Recurring Funds

Priority #2

Issue Title: 5% Pay Increase – All Employees
Issue Code: 4203A70
FTE: 0
Rate: \$6,603,786
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,270,315
Narrative:

The 20th Circuit Public Defender requests \$320,464 to implement a 5% cost of living increase for employees whose service exceeds one year and who are employees in good standing. In recent years, the legislature has approved a specific salary increase for Assistant Public Defenders as a first step toward addressing the salary disparity among government attorneys. More than three years ago, there was a modest increase of \$1,400 for employees earning less than \$40,000 and \$1,000 for employees earning more than that threshold. However, base salaries for Florida employees have remained largely unchanged for more than twelve years. Without a cost of living increase to make salaries competitive, state agencies are at a disadvantage for recruiting and retaining talented attorneys and other employees. We need to have the resources to compete and attract, develop, and retain talented workers. The lack of competitive salaries and benefits has resulted in high turnover that cannot keep up with the growing demands of our community, which affects quality of service and public safety.

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Calculations: Current salary as of 7/31/2016 multiplied by 12 months is \$6,409,280 x .05 = \$320,464

Priority #3

Issue Title: Mental Health Rapid Response Team
Issue Code: 3005180
FTE: 9.00
Rate: \$365,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$566,119
Public Defender Operations \$37,153, \$23,895 Non-recurring
Narrative:

The Office of the Public Defender for the 20th Judicial Circuit faces unique challenges in providing aggressive front-end representation for its ever increasing caseload of clients that have been diagnosed with a mental illness or a developmental disability who have been arrested and are facing criminal charges. The 20th Circuit includes Lee, Charlotte, Collier, Hendry and Glades Counties. Geographically, it is the largest circuit in the state of Florida. Nonetheless, the 20th Circuit receives one of the lowest per capita funding rates for mental health and substance abuse services in Florida. Additionally, the 20th Circuit is experiencing closures of treatment providers in our rural counties resulting in pressure being placed on crisis units and more centrally located treatment providers to adequately care for this vulnerable population.

As the community resources are stretched to their limits or fail to provide adequate services, responsibility to find appropriate placements and acceptable services for these clients falls to their Public Defender lawyers. All too often these clients linger in inappropriate jail or hospital settings waiting for resolution of their court cases. The Office of the Public Defender for the 20th Judicial Circuit is requesting funding to develop a Substance Abuse / Mental Health Rapid Response Team to provide efficient and effective proactive representation to our mentally ill clientele. This unit will consist of four (4) attorneys, two (2) case dispositional specialists, and three (3) support staff members which will provide representation in all five (5) counties of the Twentieth Circuit.

Attorneys, case dispositional specialists, and support staff will work as a team from the case's inception to ensure that proper assessments and evaluations are ordered in an expeditious manner. This group will also work promptly to identify cases qualifying for diversionary status and work to swiftly gain the safe release of clients to family members or other appropriate placements. Such placements will lead to better care as well as lower incarceration and hospitalization costs. Additionally, by getting clients into therapeutic treatment quicker, we can also reduce recidivism rates for this population of clients. The Rapid Response Team will conduct thorough investigations of any mitigating factors resulting from a client's mental illness or developmental disability by interviewing family members and gathering medical, mental health and school records. This team will also provide assistance and guidance to the trial lawyers, and present mitigating factors to the court on behalf of the clients including, but not limited to, developing alternative sentencing plans to incarceration or hospitalization, locating appropriate treatment programs and assisting clients with obtaining benefits and housing, which

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are all key factors in maintaining mental well- being and building the stability needed to continue treatment thereby reducing recidivism.

The Public Defender of the Twentieth Judicial Circuit, is requesting recurring general revenue funds for nine (9) positions to implement a Substance Abuse / Mental Health Rapid Response Team. The Operations request of \$37,153, of which \$23,895 is non-recurring, is based on the Modified Standard #3: Expense and Human Resource Services Assessment Package.

Priority #4

Issue Title: County Agreement for IT Services
Issue Code: 36224C0
FTE: 0
Rate: 0
Fund: Grants and Donations
Categories (Amounts):
Salaries and Benefits \$177,000
Narrative:

The Public Defender's Office for the 20th Judicial Circuit will receive additional FY 2017- 2018 income in all five (5) counties for funding FTEs and other associated costs, pursuant to section 29.008. The Public Defender's Office for the 20th Judicial Circuit is therefore requesting additional spending authority in the amount of \$177,000.

Priority #5

Issue Title: Replacement of Motor Vehicles
Issue Code: 2401500
FTE: 0
Rate: 0
Fund: Indigent Criminal Defense Trust Fund
Categories (Amounts):
Acquisition of Motor Vehicles \$50,000
Narrative:

1. The Public Defender, Twentieth Judicial Circuit is requesting a replacement vehicle for its 2005 Honda Civic currently being used in Collier County. This vehicle will have reached its DROPDEAD value (12 years or older) in FY 2017-18 and will be automatically deemed eligible for replacement. The vehicle is already beginning to be out of service frequently for repairs. The Public Defender, Twentieth Judicial Circuit is asking for \$25,000 in ICDTF Spending Authority.

2. The Public Defender, Twentieth Judicial Circuit is requesting a replacement vehicle for its 2005 Honda Civic currently being used in Lee County. This vehicle will have reached its DROPDEAD value (12 years or older) in FY 2017-18 and will be automatically deemed eligible for replacement. The vehicle is already beginning to be out of service frequently for repairs. The Public Defender, Twentieth Judicial Circuit is asking for \$25,000 in ICDTF Spending Authority.

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Priority #6

Issue Title: Graham/Miller
Issue Code: 3009000
FTE: 3.00
Rate: \$125,500
Fund: General Revenue

Categories (Amounts):
Salaries and Benefits \$190,119
Operations \$12,151, \$7,965 Non-recurring

Narrative:

Recent laws have greatly affected the past, current, and future sentencing of juveniles and all aspects of representing a juvenile client in adult court as a result of expansion by the Florida Supreme Court to the landmark decisions by the United States Supreme Court in *Graham v. Florida*, 560 U.S. 418 (2010), and *Miller v. Alabama*, 132 S.Ct. 2455 (2012). As a result, the Public Defender of the 20th Judicial Circuit has experienced a substantial increase in its juvenile resentencing caseload. In response to *Graham* and *Miller*, the Florida Legislature enacted Chapter 2014-220, Laws of Florida, to provide a sentencing scheme for juvenile defendants charged as adults and facing potential life imprisonment, requiring the trial court to consider enumerated and other pertinent factors relevant to the offense, the defendant's youth, and attendant circumstances. In 2015, the Florida Supreme Court, in *Horsley v. State* 160 So.3d 393 (Fla. 2015) and *Falcon v. State*, 162 So.3d 954 (Fla. 2015), ruled that *Graham* and *Miller* apply retroactively to any juvenile offender seeking to challenge the constitutionality of a life sentence. The *Horsley* Court further mandated that juvenile defendants previously sentenced to life imprisonment are entitled to an individualized sentencing hearing pursuant to the newly enacted Chapter 2014-220, Laws of Florida. The *Falcon* Court also provided that any affected juvenile offender shall have two years (from May 22, 2015), the date of the *Falcon* mandate, to file a motion for post-conviction relief in the trial court seeking to correct his or her sentencing per *Miller*. Additionally, the pool of potential resentencing hearings has been expanded by the Florida Supreme Court to include juveniles sentenced to a number of years in prison equivalent to life, *Henry v. State*, 160 So.3d 393 (Fla. 2015), *Gridine v. State*, 175 So.3d 672 (Fla. 2015); and to sentences of life with the possibility of parole, *Atwell v. State*, 2016 WL 3010795 (Fla. May 26, 2016), as well as sentences to life imprisonment for second degree murder, *Landrum v. State*, 2016 WL 3191099 (Fla. June 9, 2016). Also now before the Florida Supreme Court with a decision expected by the end of 2016, is *Kelsey v. State*, SC15-2079. *Kelsey* brings a broader potential caseload by asking the Court to determine whether juvenile offenders with lengthy sentences short of their life expectancies must have an opportunity to demonstrate through review under s.921.1402, Fla. Stat., their appropriateness for eventual release. A favorable decision will necessitate major sentence review hearings for the numerous juvenile offenders serving sentences longer than the statutory 15-, 20-, or 25-year review periods. Public Defenders are the first-line of representation for these individuals and this type of litigation cannot be accommodated by current staff levels by the Public Defender of the 20th Judicial Circuit. This representation is not a one-time round of hearings nor a pro forma proceeding, as it requires a brand new sentencing hearing. The sentence review hearing required by s.921.1402, Fla. Stat., are a necessary and continuing obligation for clients once resentenced as required by *Graham*, *Miller*, et al., and under the current statute, and for all juveniles sentenced as adults from this point forward. Florida law requires the trial court look at

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numerous factors in determining an appropriate sentence, including but not limited to defendant's age, maturity, intellectual capacity, and emotional health, effect of familial or peer pressure on defendant's actions, background, participation in the offense, characteristics attributable to defendant's youth, possible rehabilitation, and the effect of the crime on the victim's family and community. The trial court must consider issues related to the juvenile's age and maturity at the time of the offense, juveniles who may have diminished culpability, and consider that juveniles may be more amenable to rehabilitation than adults. Effective representation of those facing resentencing, juveniles charged in adult court, and those entitled to sentence review requires thorough preparation, extensive interviewing, psychological and sociological evaluations, history of incarceration, potential and extent of rehabilitation, as well as release plans, including housing, employment, and other re-entry services.

Priority #7

Issue Title: Involuntary Admission to Residential Services

Issue Code: 5000570

FTE: 1.00

Rate: \$43,000

Fund: General Revenue

Categories (Amounts):

Salaries and Benefits \$69,009

Operations \$4,673, \$2,777 Non-recurring

Narrative:

Section 393.11, Fla. Stat., authorizes commitment to the Agency for Persons with Disabilities for involuntary admission of persons with intellectual disabilities and autism that require residential services. The Florida Legislature, in 2016, amended the statute to create a requirement that a placement resulting from an involuntary admission to residential services must be reviewed by the court at a hearing annually, unless a shorter review period is ordered. s. 393.11(14)(b), Fla. Stat. Public Defenders are often the attorneys of record for these cases in accordance with s.27.51(1)(d), and are required to be notified by the Agency of any review hearing. This is a new, mandated workload created by a new statutory section for which Public Defenders received no new funding.

The 20th Circuit Public Defender has identified 52 individuals who have been involuntarily placed under s.393.11 or s.393.11 and 916.393. The annual reviews under new statute 393.11(14) are a new type of hearing the 20th Circuit Public Defender's office has not been appointed to handle in the past. Assistant Public Defenders must meet with the client, explore the client's history, and obtain independent medical examinations. Based on the recommendations of the Agency and the findings of defense experts, attorneys may have to argue for less restrictive placement and/or continued treatment. In the 20th Circuit, almost all of the cases pre-date electronic filing and most of the case files have been destroyed by the Clerk of Court in accordance with the destruction schedule at the time. Complete histories will have to be recreated and new client/attorney relationships will have to be formed. Depending on the jurisdiction of the case, the status of the client, and the decisions of the Agency, these hearings may be held in counties outside our circuit. Attorneys will have to travel, as video conferences and video hearings will likely not be appropriate in many of these cases due to the vulnerability of this population.

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The 20th Circuit Public Defender is requesting recurring general revenue funds for one (1) Assistant Public Defender to handle the 393.11(14) annual reviews as this is new, mandated, unfunded workload. The Operations request of \$4,673, of which \$2,777 is non-recurring, is based on the Modified Standard #3: Expense and Human Resource Services Assessment Package.

Priority #8

Issue Title: Mental Health Care/Baker Act
Issue Code: 3000540
FTE: 2.00
Rate: \$91,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$138,195
Operations \$8,646, \$5,554 Non-recurring
Narrative:

The 20th Circuit Public Defender's Office workload relating to representing clients with mental illness and intellectual disability has grown, and data indicates it will continue to grow for the foreseeable future. The 20th Circuit Public Defender seeks funding for one (1) specialized mental health attorney and one (1) dispositional specialist to meet increased workload demands by providing individualized representation for clients facing involuntary commitment or residential placement under Chapter 394 (the Baker Act), Florida Statutes. The 20th Circuit is geographically the largest circuit in the state of Florida. Our office provides representation to clients housed in 5 separate receiving facilities spread throughout the circuit.

Mental health clients need not only legal representation to reduce admissions to crisis units and hospitals, but also assistance achieving quality reintegration to their community which promotes stability in their lives. The attorney and dispositional specialist would work as a team to advocate on behalf of the client for proper therapeutic treatment. Specifically, the attorney will protect the client's rights ensuring due process before, during, and after the hearing when determining whether commitment is appropriate. The dispositional specialist will help the attorney by acting as a liaison with hospital discharge planners to ensure that all less restrictive placements have been explored, as well as assist the clients with making application for available benefits, researching stable and affordable housing opportunities, ensuring compliance with medications, and to make sure clients attend scheduled doctor appointments following discharge from crisis units. A holistic approach providing wrap-around services for clients facing involuntary commitment or residential placement under Chapters 393 (developmental disabilities) and 394 (the Baker Act), Florida Statutes following release from commitment is essential to ensure our mentally ill clients gain the stability they need to halt the revolving cycle of readmission to crisis units thereby saving hospitalization costs, as well as court time and associated costs.

The Public Defender of the Twentieth Judicial Circuit, is requesting recurring general revenue funds for two (2) positions to implement a Baker Act Unit. The Operations request of \$8,646 of which \$5,554 is non-recurring, is based on the Modified Standard #3: Expense and Human Resource Services Assessment Package.

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Priority #9

Issue Title: Realignment of Administrative Expenses - ADD
Issue Code: 2000100
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$150,000
Narrative:

This issue requests the transfer of budget between appropriation categories with the intent of more accurately aligning the budget with anticipated expenditure needs and reducing the need for 5% or \$250,000 budget amendments. The Public Defender's Office, 20th Judicial Circuit has reviewed recent transfers into the Salaries and Benefits category, recent General Revenue PD Operations expenditures, and forecasted expenditures, and has determined that \$150,000 of the General Revenue PD Operations authority would be more properly allocated in the General Revenue Salaries and Benefits category. Therefore, we are requesting budget authority be increased in the General Revenue Salaries and Benefits category (010000) by \$150,000 and decreased accordingly in the General Revenue PD Operations category (103226).

Priority #10

Issue Title: Realignment of Administrative Expenses - DEDUCT
Issue Code: 2000200
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Public Defender Operations -\$150,000
Narrative:

This issue requests the transfer of budget between appropriation categories with the intent of more accurately aligning the budget with anticipated expenditure needs and reducing the need for 5% or \$250,000 budget amendments. The Public Defender's Office, 20th Judicial Circuit has reviewed recent transfers into the Salaries and Benefits category, recent General Revenue PD Operations expenditures, and forecasted expenditures, and has determined that \$150,000 of the General Revenue PD Operations authority would be more properly allocated in the General Revenue Salaries and Benefits category. Therefore, we are requesting budget authority be increased in the General Revenue Salaries and Benefits category (010000) by \$150,000 and decreased accordingly in the General Revenue PD Operations category (103226).

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Priority #11

Issue Title: Crossover Program Funding
Issue Code: 5000400
FTE: 1.00
Rate: \$43,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$69,009
Public Defender Operations \$4,673, \$2,777

Narrative:

The 20th Circuit Public Defender requests funding for a pilot project to provide “crossover” representation for juveniles in the existing Unified Family Court division, as well as enhance identification and services provided for “dual status” or “dually adjudicated” youth.

The term “crossover” refers to youth who are simultaneously involved with both the child welfare system (dependency) and juvenile justice system (delinquency), presenting a variety of complex legal, jurisdictional, and service delivery challenges. For purposes of discussion and development of approaches and resources to address the needs of youth: “dual status” youth are those who are currently involved with the juvenile justice system and have a history in the child welfare system but no current involvement; “dually involved” youth are concurrently involved in both systems; and “dually adjudicated” youth are concurrently adjudicated in both the child welfare and juvenile justice systems. Prior research indicates that youth in the child welfare system who are victims of abuse and neglect are at an increased risk of engaging in delinquency. Delinquency rates, for instance, are approximately 47% greater for youth associated with at least one substantiated report of maltreatment. Group homes, placement instability, and weak social bonds are the most frequently identified factors associated with delinquency for youth in the child welfare system. It is also generally accepted that behavior resulting in status offense complaints is frequently the precursor to delinquent activity among youth. Status offenses involve conduct that would not be a crime if it was committed by an adult (such as skipping school, violating a curfew, etc.) We also know that youths with histories in the dependency system have a more rapid trajectory deeper into the delinquency system, including out-of-home placement and correctional alternatives.

The legislature and courts have expressed interest in judicial economy and advancing the best interests of families. The 20th Judicial Circuit’s Unified Family Court division has a “crossover” division focused on providing a child charged with a delinquent act with state-mandated and needed services while the delinquency and dependency matters are addressed by a single judge. The children in the division frequently have complex social, educational, family, and mental health needs. Resources are needed to fully implement a “one judge/one child/one lawyer” approach, where the same Assistant Public Defender handles the child’s pending delinquency and dependency matters, arguing for the expressed interests of the child, and thereby improving outcomes for children and their families.

Additional resources are needed to provide services to wrap around the full continuum of the children’s needs. In addition to concentrating on children with cases pending in both delinquency

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and dependency court, we need to have the ability to identify juveniles with prior involvement in the juvenile welfare system, even if the case has been resolved. We anticipate this may affect more than 52 children at any given time. The ultimate goal for the youth also benefits the entire state: working toward reduced recidivism and lessening the strain on state and community resources. A single attorney who can be involved in both systems has an excellent opportunity to use information from the child welfare system when developing collaborative plans for early intervention services.

The 20th Circuit Public Defender is requesting recurring general revenue funds for one (1) Assistant Public Defender to handle the 393.11(14) annual reviews as this is new, mandated, unfunded workload. The Operations request of \$4,673, of which \$2,777 is non-recurring, is based on the Modified Standard #3: Expense and Human Resource Services Assessment Package.

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**PUBLIC DEFENDER-APPEALS LBR BUDGET ISSUE PRIORITIES FOR FY 2017-18
AS PER THE FLORIDA PUBLIC DEFENDER ASSOCIATION, INC.**

- 1. APD SALARY PARITY-JAC**
- 2. WORKLOAD ISSUE-APPEALS-Circuit Specific**
- 3. E-FILING-RECORDS ON APPEALS-Circuit Specific**
- 4. 5% PAY INCREASE-ALL EMPLOYEES-JAC**

Individual Public Defender Circuit Responses:

Public Defender, Second Judicial Circuit - Appeals

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, Seventh Judicial Circuit - Appeals

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, Seventh Judicial Circuit - Appeals

Priority #1

Issue Title: Assistant Public Defender Salary Parity
Issue Code: 4204A00
FTE: 0
Rate: \$6,221,574
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,051,961

Priority #2

Issue Title: Workload
Issue Code: 3001310
FTE: 10.00
Rate: \$404,247
Fund: General Revenue
Categories: (Amounts)
Salaries and Benefits \$648,252
OPS \$23,235
Public Defender Operations \$84,387
Narrative:

In accordance with Chapter 27.51(4), Florida Statutes, five (5) offices of the Public Defender (2nd, 7th, 10th, 11th and 15th Circuits) are responsible for handling the indigent capital and

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noncapital felony appeals arising within their district courts of appeal. This specialized legal work requires different caseload standards because of the work necessary to read and write the briefs and orally argue the issues that are submitted to the five (5) District Courts of Appeal and the Florida Supreme Court. Although appellate filings have stabilized or diminished in some circuits, funds for the workload have not kept pace as evidenced by a chronic backlog of appeals. The average public defender appeal currently takes up to a year to be resolved. It typically takes the Public Defender attorney 3-4 months to file the first brief, the Attorney General attorney another 2-3 months to respond, another month for the Public Defender attorney to file the final reply brief, and several more months for the District Court of Appeal to consider the arguments and issue an opinion in the case. These delays are not intentional. They are caused by a previous backlog of work that must be completed before work begins on the next case. The district courts are cognizant of the workload on the Public Defender and Attorney General attorneys and extensions of time are granted, but there are limits on the delays they will allow. The pressure on the attorneys and frustration of the parties involved in criminal appeals is substantial. The appellate public defenders are currently handling caseloads that exceed standards set by the Governor's Commission on Criminal Justice Standards and Goals, the National Advisory Commission Standards, and the Florida Public Defender Association (FPDA) standard. The FPDA requires 25 briefs annually; the Public Defender attorneys are filing above 40 briefs annually. Additional personnel are required to handle the workload in a timely manner, as required by the Constitution and Florida caselaw. The Florida Supreme Court decision in *Re Order*, 561 So.2d 1130 (Fla. 1990) suggests 60 days as the deadline for the filing of the appellants' initial briefs and we are not meeting that deadline on a majority of our cases. Therefore, for the next fiscal year, the appellate public defenders are requesting 50% of what the current funding formula would generate. The amount requested would allow the appellate offices to eliminate the backlog and put in place a sufficient numbers of attorneys, support personnel and administrative staff to provide thorough, effective and timely legal representation. Additionally, adequate operating expenditures are required to support and maintain these positions. This issue impacts this agency's approved Indigent Appellate Defense Activity. The standards for the appellate attorney unit are as follows:

2.5 Capital Appeals

40.0 Weighted Non-Capital Records

Caseloads and records assigned, divided by the standards equal the number of attorney units required.

Non-Capital Weighting Factors:

1 - 100 Pages = .50 Record

101 - 500 Pages = 1.00 Record

501 - 750 Pages = 1.50 Records

751 - 1000 Pages = 2.00 Records

1001- 3000 Pages = 2.50 Records

3001- 6000 Pages = 3.00 Records

6001+ Pages = 3.50 Records

The appellate attorney unit is composed of the following 1.4416 positions:

1.00 FTE - Assistant Public Defender (APD)

1/15 FTE - Supervising Assistant Public Defender (APD)

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1/8 FTE - Legal Secretary III
1/8 FTE - Legal Secretary I
1/8 FTE - Administrative Assistant II
1.4416 FTE's Total
Appellate Attorney Unit Costs

-
- 1) \$ 42,994 Salary Rate for the Assistant Public Defender position (APD).
 - 2) 1/15 of \$60,000 Salary Rate (\$4,000) for the Supervising APD.
 - 3) Other Personal Services (OPS) is based upon each supportive position having 1/2 month vacation and the need to have competent replacements during that time. The supportive salaries and fringe benefits divided by 24 = the OPS.
 - 4) Public Defender Operations is calculated using the Standard #3 for both professional and support staff.

Priority #3

Issue Title: Reauthorize Non-recurring Funding for Representation
Issue Code: 4B02110
FTE: 0
Rate: 0
Fund: General Revenue
Categories:
Salaries & Benefits \$103,750
Narrative:

The Public Defender Appellate Office, 7th Judicial Circuit, was appropriated \$103,750 workload funding in Salaries and Benefits for FY2016-2017. This Appropriation was non-recurring; however, we hereby request that the amount of \$103,750 be re-appropriated as recurring funding in Salaries and Benefits. This will enable the Public Defender Appellate Office, 7th Judicial Circuit, to maintain current staffing levels in the representation of indigent clients in accordance with Section 27.51, Florida Statutes.

Priority #4

Issue Title: 5% Pay Increase – All Employees
Issue Code: 4203A70
FTE: 0
Rate: \$6,603,786
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,270,315

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Public Defender, Tenth Judicial Circuit - Appeals

Priority #1

Issue Title: Assistant Public Defender Salary Parity
Issue Code: 4204A00
FTE: 0
Rate: \$6,221,574
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,051,961

Priority #2

Issue Title: 5% Pay Increase – All Employees
Issue Code: 4203A70
FTE: 0
Rate: \$6,603,786
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,270,315

Priority #3

Issue Title: Public Defender Appellate Workload
Issue Code: 3001310
FTE: 12.00
Rate: \$470,408
Fund: General Revenue
Categories: (Amounts)
Salaries and Benefits \$756,123
OPS \$28,161
Public Defender Operations \$102,280
Narrative:

In accordance with Chapter 27.51(4), Florida Statutes, five (5) offices of the Public Defender (2nd, 7th, 10th, 11th and 15th Circuits) are responsible for handling the indigent capital and noncapital felony appeals arising within their district courts of appeal. This specialized legal work requires different caseload standards because of the work necessary to read and write the briefs and orally argue the issues that are submitted to the five (5) District Courts of Appeal and the Florida Supreme Court. Although appellate filings have stabilized or diminished in some circuits, funds for the workload have not kept pace as evidenced by a chronic backlog of appeals. The average public defender appeal currently takes up to a year to be resolved. It typically takes the Public Defender attorney 3-4 months to file the first brief, the Attorney General attorney another 2-3 months to respond, another month for the Public Defender attorney to file the final reply brief, and several more months for the District Court of Appeal to consider the arguments and issue an opinion in the case. These delays are not intentional. They are caused by a previous backlog of work that must be completed before work begins on the next case. The district courts are cognizant of the workload on the Public Defender and Attorney General attorneys and

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extensions of time are granted, but there are limits on the delays they will allow. The pressure on the attorneys and frustration of the parties involved in criminal appeals is substantial. The appellate public defenders are currently handling caseloads that exceed standards set by the Governor's Commission on Criminal Justice Standards and Goals, the National Advisory Commission Standards, and the Florida Public Defender Association (FPDA) standard. The FPDA requires 25 briefs annually; the Public Defender attorneys are filing above 40 briefs annually. Additional personnel are required to handle the workload in a timely manner, as required by the Constitution and Florida caselaw. The Florida Supreme Court decision in *Re Order*, 561 So.2d 1130 (Fla. 1990) suggests 60 days as the deadline for the filing of the appellants' initial briefs and we are not meeting that deadline on a majority of our cases. Therefore, for the next fiscal year, the appellate public defenders are requesting 50% of what the current funding formula would generate. The amount requested would allow the appellate offices to eliminate the backlog and put in place a sufficient numbers of attorneys, support personnel and administrative staff to provide thorough, effective and timely legal representation. Additionally, adequate operating expenditures are required to support and maintain these positions. This issue impacts this agency's approved Indigent Appellate Defense Activity. The standards for the appellate attorney unit are as follows:

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6001+ Pages = 3.50 Records

The appellate attorney unit is composed of the following 1.4416 positions:

1.00 FTE - Assistant Public Defender (APD)

1/15 FTE - Supervising Assistant Public Defender (APD)

1/8 FTE - Legal Secretary III

1/8 FTE - Legal Secretary I

1/8 FTE - Administrative Assistant II

1.4416 FTE's Total

Appellate Attorney Unit Costs

1) \$ 42,994 Salary Rate for the Assistant Public Defender position (APD).

2) 1/15 of \$60,000 Salary Rate (\$4,000) for the Supervising APD.

3) Other Personal Services (OPS) is based upon each supportive position having 1/2 month vacation and the need to have competent replacements during that time. The supportive salaries and fringe benefits divided by 24 = the OPS.

4) Public Defender Operations is calculated using the Standard #3 for both professional and support staff.

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Priority #4

Issue Title: Re-authorize Non-recurring Funding for Representation
Issue Code: 4B02110
FTE: 0
Rate: 0
Fund: General Revenue
Categories: (Amounts)
Salaries and Benefits \$103,750
Narrative:

The Public Defender Appellate Office, 10th Judicial Circuit, was appropriated \$103,750 workload funding in Salaries and Benefits for FY2016-2017. This Appropriation was non-recurring; however, we hereby request that the amount of \$103,750 be re-appropriated as recurring funding in Salaries and Benefits. This will enable the Public Defender Appellate Office, 10th Judicial Circuit, to maintain current staffing levels in the representation of indigent clients in accordance with Section 27.51, Florida Statutes.

Priority #5

Issue Title: Revenue Distribution Correction
Issue Code: 4201350
FTE: 0
Rate: 0
Fund: General Revenue
Categories: (Amounts)
Salaries and Benefits \$141,842
Narrative:

The 10th Circuit Public Defender Appellate Office is requesting an additional \$141,842 in recurring Salaries as a Revenue Distribution Correction of workload funding from Fiscal Year 2015/2016 and 2016/2017.

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Priority #6

Issue Title: Hurst Litigation
Issue Code: 3000110
FTE: 8.07
Rate: \$463,392
Fund: General Revenue
Categories: (Amounts)
Salaries and Benefits \$694,955
Public Defender Operations \$42,058, \$26,306 Non-recurring
Narrative:

In January, 2016, the U.S. Supreme Court found Florida's death penalty sentencing scheme unconstitutional. In response, the Florida Legislature passed and the Governor signed into law Chapter 2016-13, Laws of Florida, which substantially modifies the previously existing sentencing scheme. Significant legal challenges to Chapter 2016-13 have been raised, some of which are currently pending in the Florida Supreme Court and lower appellate courts, others of which are being litigated in trial courts. Additionally, standard jury instructions which advise jurors of their duties and responsibilities in capital sentencing proceedings have yet to be adopted by the Florida Supreme Court. Without standard instructions, challenges to the individual jury instructions crafted on a case-by-case basis are having to be litigated in every case. And, history informs us that there will be significant litigation once standard instructions are adopted. As the legal challenges slowly work their way through the trial and appellate courts, a backlog of cases is developing.

Priority #7

Issue Title: Record Preparation
Issue Code: 4201640
FTE: 2.00
Rate: \$60,000
Fund: General Revenue
Categories: (Amounts)
Salaries and Benefits \$93,482
Public Defender Operations \$7,010, \$4,822 Non-recurring
Narrative:

The Public Defender, 10th Judicial Circuit seeks funding to establish an appellate records transcription unit.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
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Public Defender, Eleventh Judicial Circuit - Appeals

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, Eleventh Judicial Circuit - Appeals

Priority #1

Issue Title: Estimated Expenditures Realignment of Administrative expenditures
- Deduct to Trials
Issue Code: 2000200
FTE: -4.00
Rate: -\$220,000
Fund: General Revenue
Categories:
Salaries & Benefits -\$338,172
Narrative:

As a result of additional court mandates relating to Juvenile sentencing and resentencing, our office requires the realignment of four (4) Assistant Public Defender (APD) positions from our Appellate budget to our Trials budget.

Public Defender, Fifteenth Judicial Circuit - Appeals

Agency Fiscal Year 2017-18 budget issue priorities are as per the Florida Public Defender Association, Inc.

Public Defender, Fifteenth Judicial Circuit - Appeals

Priority #1

Issue Title: Assistant Public Defender Salary Parity
Issue Code: 4204A00
FTE: 0
Rate: \$6,221,574
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,051,961

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
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Priority #2

Issue Title: Realignment Workload Issues - Appeals
Issue Code: 2000200 - DEDUCT
FTE: 0
Rate: 0
Fund: General Revenue
Categories:
Salaries & Benefits -\$250,000
Narrative:

Move Salaries & Benefits to Trials – General Revenue from the Appellate – General Revenue to better fit the needs of the Office of the Public Defender – 15th Judicial Circuit. Due to retirements within the Appellate entity the costs of Salaries & Benefits has been greatly reduced in the last several fiscal cycles. Those funds are more needed in the Trials entity to maintain the current staffing levels of this entity which is handling more complex and time consuming cases.

Priority #3

Issue Title: 5% Pay Increase – All Employees
Issue Code: 4203A70
FTE: 0
Rate: \$6,603,786
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$8,270,315

Priority #4

Issue Title: Appellate Backlog
Issue Code: 3006000
FTE: 0
Rate: 0
Fund: Indigent Criminal Defense Trust Fund - Appellate
Categories:
Public Defender Operations \$100,000
Narrative:

The Office of the Public Defender, Appellate, 15th Judicial Circuit had a 6% increase in cases in FY 2015 -2016 and most of the increase way in the cases with large sized records which are much more time consuming. The Office is asking for increased Operations authority in Operations for the Indigent Criminal Defense Trust Fund – Appellate to have need funds available to hire outside legal services, should a backlog arise due to unplanned staff shortages (illness, Family Medical Leave Act, retirements) so that we can meet filing deadlines by the Courts and not have to hire additional staff to meet a temporary unexpected need.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
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Priority #5

Issue Title: Fund Shits
Issue Code: 3402420 and 3402430
FTE: 0
Rate: 0
Fund: General Revenue & Indigent Criminal Defense Trust Fund Appellate
Categories:
Lease Equipment (General Revenue) -\$2,344
Lease Equipment (Indigent Criminal Defense Trust Fund) \$2,344
Narrative:

The Office of the Public Defender, Appellate, 15th Judicial Circuit would like to move the Lease Equipment from General Revenue to the Indigent Criminal Defense Trust Fund – Appellate. We just need to deduct the funding from Appeals General Revenue and give the Office authority in the Trust Fund.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
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Capital Collateral Regional Councils: Legislative Budget Issue Priorities for Fiscal Year 2017-18

Individual Capital Collateral Regional Council Responses:

Capital Collateral Regional Council, North Region

Priority #1

Issue Title: Competitive pay adjustment due to new Florida Supreme Court Rules
Issue Code: 4200A30
FTE: 0
Rate: \$26,000
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$33,649
Narrative:

Recruiting and retaining experienced attorneys that meet the qualifications as set forth in F.R.Cr.P. 3.112 (k) and 3.851 is essential to case preparation and providing death penalty legal counsel. Moreover, it is imperative to retain second chair attorneys in order for them to become qualified lead counsel.

Priority #2

Issue Title: Legal Education Training
Issue Code: 3800220
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Operating Expenditures \$9,600
Narrative:

Professional development training for attorneys is required to maintain continuing legal education credits (CLE) and keep them informed regarding updates to state and federal laws relating to capital post-conviction litigation.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
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Priority #3

Issue Title: Investigator Training
Issue Code: 3800110
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Operating Expenditures \$4,800
Narrative:

Investigators are the foundation of the Capital Collateral Regional Councils and require training similar to that of a Capital Collateral Regional Council attorney in order to develop the skills necessary to provide effective representation to the client.

Priority #4

Issue Title: Replacement Equipment – Law Library
Issue Code: 2401800
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Operating Expenditures \$3,406
Narrative:

This is essential to death penalty case preparation and death penalty legal counsel in researching issues and preparing motions, pleadings, and briefs for court.

Priority #5

Issue Title: Automated Legal Research
Issue Code: 36207C0
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Operating Expenditures \$1,644
Narrative:

This is essential to death penalty case preparation and death penalty legal counsel in researching issues and preparing motions, pleadings, and briefs in state and federal court.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
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Capital Collateral Regional Counsel, Middle Region

Priority #1

Issue Title: Competitive pay adjustment due to new Florida Supreme Court Rules
Issue Code: 4200A30
FTE: 0
Rate: \$98,560
Fund: General Revenue
Categories (Amounts):
Salaries and Benefits \$127,557
Narrative:

The law offices of the CCRCs have historically experienced difficulty in recruiting and preserving competent lawyers to work in the very complex and highly specialized area of capital post-conviction representation. This is due primarily to the fact that other lawyers in private practice and similar government agencies are receiving significantly higher salaries. A pay adjustment will allow CCRC-Middle to compensate attorneys on a comparable level with other state agencies and recruit new attorneys at the increased qualification levels promulgated by the new FL Supreme Court Rule 3.112(k).

Priority #2

Issue Title: Information Technology Infrastructure Replacement
Issue Code: 24010C0
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Operating Expenditures \$62,094, \$62,094 Non-recurring
Narrative:

Computer technology is a major factor in making CCRC-M more effective and efficient. Acquiring, updating and maintaining technology equipment is necessary for all areas in the office in order to provide employees with the equipment to complete their duties and responsibilities. The courts now require CCRC-M to E-file documents and other information throughout the post-conviction process. It is vital for CCRC-M to ensure technology equipment is available and provided to all employees.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
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Priority #3

Issue Title: Capital Attorney Training
Issue Code: 3800150
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Operating Expenditures \$25,500
Narrative:

Continuing Legal Education (CLE) funding is necessary due to the fact death penalty litigation, especially litigation conducted in the federal court system requires a broad range of knowledge to stay abreast of current rules, regulations and ever changing case law in the post-conviction process. The Florida Bar imposes a CLE requirement on every attorney actively engaged in the practice of law to ensure every member of the Bar is well informed about the trends and conditions related to the attorney's specific area of practice. Post-conviction litigation is extremely complex requiring a vast array of knowledge in both the state and federal systems. Federal Habeas Corpus practice is difficult and the rules of procedure in federal court call for a particularized skill set requiring many years of training which very few attorneys in Florida ever attain. To effectively represent death sentenced inmates, CCRC-M is requesting Capital Attorney Training funds in order to comply with Florida Bar requirements and ensure the attorneys possess the requisite knowledge required to engage in capital post-conviction litigation.

Priority #4

Issue Title: Investigator Training
Issue Code: 3800110
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Operating Expenditures \$9,000
Narrative:

Investigators are the backbone of the CCRCs and a proper investigation is critical to the effective representation of death sentenced inmates. It is required that they possess a knowledge of many topics, including legal and case law related developments, updates on mitigation issues, advances in the scientific and mental health area as well as learning interviewing techniques. The role of the CCRC offices is multifaceted and continued training for investigators increases their competence and productivity.

**SCHEDULE VIIIA
PRIORITY LISTING OF AGENCY BUDGET ISSUES
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FISCAL YEAR 2017-2018**

Priority #5

Issue Title: Replacement Equipment – Law Library
Issue Code: 2401800
FTE: 0
Rate: 0
Fund: General Revenue

Categories (Amounts):
Operating Expenditures \$1,800

Narrative:

Death penalty litigation necessitates extensive and in-depth legal research needs. Rule books are revised annually and must be replaced on an annual basis. Funding is needed to maintain current legal research subscriptions for the CCRC-M's research requirements.

Capital Collateral Regional Counsel, South Region

Priority #1

Issue Title: Competitive pay adjustment due to new Florida Supreme Court Rules
Issue Code: 4200A30
FTE: 0
Rate: \$63,000
Fund: General Revenue

Categories (Amounts):
Salaries and Benefits \$81,535

Narrative:

The CCRCs have historically experienced difficulty recruiting and retaining lawyers due to the disparity in salaries between the CCRCs and other similarly situated government agencies. The new rules recently adopted by the FSC will make it even more difficult to attract and retain experienced post-conviction lawyers.

Priority #2

Issue Title: Capital Attorney Training
Issue Code: 3800150
FTE: 0
Rate: 0
Fund: General Revenue

Categories (Amounts):
Operating Expenditures \$21,600

Narrative:

Capital post-conviction litigation is extremely complex requiring a vast array of knowledge in both state and federal courts. Attorneys need to attend National Federal Habeas Conferences and

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
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state conferences in order to comply with Florida Bar requirements as well as ensuring that they possess the requisite knowledge required to engage in capital post-conviction litigation.

Priority #3

Issue Title: Investigator Training
Issue Code: 3800110
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Operating Expenditures \$9,000
Narrative:

A proper investigation is critical to the effective representation of death sentenced inmates. Investigators are the backbone of the CCRCs and require similar training to that of CCRC attorneys in order to develop the skills necessary to provide effective representation to the client.

Priority #4

Issue Title: Information Technology Infrastructure Replacement
Issue Code: 24010C0
FTE: 0
Rate: 0
Fund: General Revenue
Categories (Amounts):
Operating Expenditures \$8,000, \$8,000 Non-recurring
Narrative:

Replacement of Anti-spam and malware appliance which has reached its useful life and which will no longer be renewed beyond the current license date. Existing switches, routers, UPS units and NetBotz temperature sensors needs replacement.

**SCHEDULE VIII
PRIORITY LISTING OF AGENCY BUDGET ISSUES
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Priority #5

Issue Title: Additional Equipment - Books

Issue Code: 2402200

FTE: 0

Rate: 0

Fund: General Revenue

Categories (Amounts):

Operating Expenditures \$8,200

Narrative:

Subscriptions to the Florida Rules of Court, federal civil online searches, local newspapers, cable news and the Daily Business Review are necessary due to their content and articles.

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PRIORITY LISTING OF AGENCY BUDGET ISSUES -
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**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
FIRST REGION**

Priority #1

Issue Title: Regional Counsel Salary Adjustment
Issue Code: 4202A70
Salary Rate: \$25,000
Fund: General Revenue
Category:
Salaries and Benefits \$28,793

The Office of Criminal Conflict and Civil Regional Counsel, First Region (RCC1) is requesting an increase to the base salary and rate of the Regional Counsel from \$105,000 to \$130,000. The Regional Counsel is a member of the Florida Bar and is tasked with the responsibility of operating a public law firm across 32 counties and 6 judicial circuits. The targeted increase would set the salary at a more comparable rate to similar agency heads within the Justice Administrative Commission and would provide flexibility and competitive in hiring and setting the salaries of assistant regional counsel attorneys, whereas Section 27.5301(4) of the Florida Statutes prohibits the salaries of assistant from exceeding the Regional Counsel salary. This request is to adjust the rate and salary with benefits. No new FTE. This issue can be self-funded.

Priority #2

Issue Title: Assistant Regional Counsel Salary Parity
Issue Code: 4204A60
Salary Rate: \$551,706
Fund: General Revenue
Category:
Salary & Benefits: \$635,400

Salaries at the Office of Criminal Conflict and Civil Regional Counsel, First Region (RCC1) are capped at one third less than other agencies whose attorneys perform identical work. The below chart shows the average salary/experience based on information as 11-19-2014. This chart shows the average annual salary of assistant regional counsels at RCC1 performing the same work respectively, as assistant public defenders. The foregoing salary disparity adversely impacts turnover rates for RCC1's, jeopardizes leadership retention of RCC1 and the ability to handle all cases required by law. (Retirement and taxes are only needed for benefits. Health insurance already included.)

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PRIORITY LISTING OF AGENCY BUDGET ISSUES -
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Priority #3

Issue Title: United States Supreme Court and Miller Mandate
Issue Code: 3009000
FTE: 3.00
Salary Rate: \$182,000
Fund: General Revenue
Category:
Salaries and Benefits \$246,179
Operations \$28,167, \$11,058 Non-recurring
Narrative:

The Office of Criminal Conflict and Civil Regional Counsel (RCC1) is requesting three (3) FTE positions to provide legal services mandated by the United States Supreme Court (SCOTUS) under Miller v. Alabama (Juvenile Resentencing). The SCOTUS opinions are retroactive providing for review and possible resentencing for juveniles serving sentences of life without parole. The FTE's include an attorney, mitigation specialist, and legal assistant. The number of clients currently estimated to require representation indicates that legal services for those entitled to representation will span multiple years. RCC1 expects the number of Miller juvenile resentencing cases to increase significantly in FY 17/18. Adding these positions will improve the effective representation of clients and reduce the expenditure of due process funds for contractual expenses.

Priority #4

Issue Title: Assistant Regional Counsels Salary Adjustment
Issue Code: 4203A10
Salary Rate: \$206,532
Fund: General Revenue
Category:
Salaries and Benefits \$237,863
Narrative:

The Office of Criminal & Civil Conflict Counsel, First Region (RCC1) is requesting a 5% salary increase for all Assistant Regional Counsel including rate and benefits to meet the demands of turnover, competitive pay offers, and merit based salary increases for retention purposes. (Retirement and taxes are only needed for benefits. Health insurance already included.)

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PRIORITY LISTING OF AGENCY BUDGET ISSUES -
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Priority #5

Issue Title: Regional Counsel Support Staff Salary Adjustment
Issue Code: 4203A20
Salary Rate: \$68,202
Fund: General Revenue
Category:
Salaries and Benefits \$78,549
Narrative:

The Office of Criminal & Civil Regional Counsel, First Region (RCC1) is requesting a 5% salary increase for all RCC1 support staff including rate and benefits to meet the demands of turnover, competitive pay offers, and merit based salary increases for retention purposes. (Retirement and taxes are only needed for benefits. Health insurance already included.)

Priority #6

Issue Title: Criminal Conflict & Civil Regional Counsel Workload
Issue Code: 3001360
FTE: 1.00
Salary Rate: \$60,000
Fund: General Revenue
Category:
Salaries and Benefits \$81,292
Operations \$8,623, \$3,506 Non-recurring
Narrative:

The Office of Criminal Conflict and Civil Regional Counsel (RCC1) is requesting a Capital Defense Mitigation Specialist. The Florida Supreme Court has consistently held that investigation into potential mitigation evidence is essential to effective representation in cases where the death penalty is sought. The 2003 ABA guidelines expressly states that the capital defense team should include a mitigation specialist. RCC1 has contracted with outside mitigation specialists at an average rate of \$100-\$200 per hour up to 1000 hours or more to properly prepare for the penalty phase of the trial. FY 15/16, RCC1 spent \$48,000 in outside mitigation cost. RCC1 expects the number of death penalty cases to increase in FY 17/18. RCC1 request one (1) experienced Mitigation Specialist at a salary of \$60,000. Adding this position will improve the effective representation of capital clients and reduce the expenditure of due process funds for contractual expenses.

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Priority #7

Issue Title: Building Rental for Privately Owned Buildings
Issue Code: 2301900
Salary Rate: 0
Fund: General Revenue
Category:
Operations \$22,410
Narrative:

The Office of Criminal Conflict and Civil Regional Counsel, First Region (RCC1) total rent cost for FY 16/17 is \$746,991. It is projected that our rent will increase by 3% in FY 17/18 which is estimated to be \$22,410. Therefore, RCC1 request an additional \$22,410 for rent as a recurring expense in the operation category.

Priority #8

Issue Title: Replacement Equipment
Issue Code: 2401000
Fund: General Revenue
Category:
Operations \$49,713
Narrative:

The Office of Criminal Conflict & Civil Regional Counsel, First Region (RCC1) has a 3 year replacement policy for outdated equipment. RCC1 is requesting \$49,713 to replace outdated desktops and laptops.

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
SECOND REGION**

Priority #1

Issue Title: Salary Adjustment for Regional Counsel
Issue Code: 4202A70
Salary Rate: \$25,000
Fund: General Revenue
Category:
Salaries and Benefits \$28,793
Narrative:

The annual salary for the five (5) Regional Counsels is set at \$105,000 each in the General Appropriations Act (GAA). The annual salary for the Public Defenders is set at \$154,140 in the GAA. The resulting \$50,000 difference in annual salary results in a significantly lower salary average for Assistant Regional Counsels with 21+ years of experience as compared to the average salaries of Assistant Public Defenders with comparable experience. The Regional Counsels request a salary increase to \$130,000 to

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PRIORITY LISTING OF AGENCY BUDGET ISSUES -
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make their salaries more commensurable with salaries set for their peers. Additionally, the salary cap of the Regional Councils must be raised to achieve salary parity with the Public Defenders. The benefits will be significant.

A salary increase for the Regional Councils will help to retain leadership and increase the salary cap for Assistant Regional Councils. The five (5) Regional Councils have a proven record of saving the state money annually since the time of the agency's inception when its expenditures are compared to the expenditures of court appointed registry attorneys.

Priority #2

Issue Title: Assistant Regional Counsel Salary Parity
Issue Code: 4204A60
Salary Rate: \$551,706
Fund: General Revenue
Category:

Salaries and Benefits \$635,400

The Assistant Regional Councils should achieve salary parity with the Assistant Public Defenders. The assistant attorney expectations are the same for both state agencies. However, the salary disparity between the assistant attorneys of the two agencies is evidenced by the amount requested to make them comparable. An increase for the Assistant Regional Councils will help to attract and keep qualified attorneys, reduce turnover related costs to the state, and add stability to caseload management.

Priority #3

Issue Title: United States Supreme Court Graham & Miller Mandate
Juvenile Mitigation & Sentencing Advocacy
Issue Code: 3009000
FTE: 3.00
Salary Rate: \$150,000
Fund: General Revenue
Category:

Salaries and Benefits \$209,325

Operations \$32,267, \$12,888 Non-recurring

Narrative:

Regional Counsel, 2nd DCA (RC2) requests two (2) Juvenile Re-sentencing Attorneys and one (1) Mitigation Specialist to assist the re-sentencing attorneys. The Supreme Court decision to allow re-sentencing of cases in which the defendant was a juvenile at the time of the offense increases the burden on attorneys who are already carrying heavy workloads. Currently, there is one mitigation specialist for RC2s 14 offices in the five (5) judicial circuits. With RC2s resources spread so thin, two additional attorneys and a mitigation specialist are needed to handle these cases.

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 PRIORITY LISTING OF AGENCY BUDGET ISSUES -
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Graham v. Florida - Juveniles not convicted of a homicide cannot be sentenced to life in prison without parole.

Miller v. Alabama - Juveniles who commit murder should be sentenced with a judge's discretion instead of given blanket sentences of life without parole.

Atwell v. Florida - The Supreme Court concluded that Florida's existing parole system, as set forth by statute, does not provide for individualized consideration of petitioner's juvenile status at the time of the murder, as required by Miller v. Alabama.

RC2 has been assigned to (10) cases during the 1st quarter of FY 2016 - 2017. If this number of cases sets the precedent, then RC2 expects another thirty (30) cases total for the 2nd, 3rd and 4th quarters. Additionally, RC2 anticipates receiving forty (40) Graham/Miller/Atwell cases during FY 2017 - 2018. RC2 has requested \$200,000 in Due Process funding specifically for these cases which include expenses such as: hearing costs, mental health/medical evaluations and travel.

\$5,000	Average expenditures per case
x 40	Projected number of cases
<hr/>	
\$200,000	Due Process funding request

Priority #4

Issue Title: Criminal Conflict & Civil Regional Counsel Workload
 Issue Code: 3001360
 FTE: 7.00
 Salary Rate: \$350,000
 Fund: General Revenue
 Category:
 Salaries and Benefits \$488,425
 Operations \$76,923, \$30,072 Non-recurring
 Narrative:

RC2s workload request is for seven (7) additional dependency attorneys especially in Sarasota and Manatee Counties. According to the Herald-Tribune of Manatee County, an unprecedented number of children in that county (12th Judicial Circuit) are being removed from their homes by the Department of Children and Families (DCF), largely because of the spike in heroin- and opiate-related abuse. This trend is expected to continue growing especially in Sarasota and Manatee Counties. The 12th district also includes Sarasota and De Soto counties.

In 2013, DCF data shows 395 children were removed from their homes in the tri-county area. In 2015, that number more than doubled to 880. Almost all of those new cases came from Manatee County where the number of removed children jumped from 164 in 2013 to 585 in 2015; the increase is more than three and a half times the removal rate in 2013. Historically, 10 to 20 children were removed a month in Manatee County. Two years ago the number increased to 20 to 40 a month. Currently, the number of children removed is between 40 and 74 every month. Manatee County has earned the unfortunate distinction of having among the highest rates of heroin abuse and deaths in the state and country. As

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a result, the Judges are requiring more attorneys to deal with these issues and the time-management conflicts caused by this epidemic.

The 12th judicial circuit is among the five judicial circuits represented by RC2. This crisis affects the other four RC2 circuits as well, such as Tampa (13th Judicial Circuit). Dependency attorneys are desperately needed to handle the increased time-management conflicts which are arising from more Court related hearings and meetings.

Priority #5

Issue Title: Five Percent (5%) Pay Increase for All Regional Counsel Employees
Issue Title: Assistant Regional Counsel
Issue Code: 4203A10
Salary Rate: \$220,232
Fund: General Revenue
Category/Amount:
Salaries and Benefits \$253,641
Narrative:

RC2 seeks a five percent (5%) salary adjustment for the Assistant Regional Counsels. The salary adjustment will begin to close the pay gap between Assistant Regional Counsels and Assistant Public Defenders. The assistant attorneys are in parallel positions requiring RC2 attorneys to provide the same constitutionally mandated representation of the indigent in criminal cases as do the Assistant Public Defenders. Defendants expect the same level of guidance, judgment and expertise from Assistant Regional Counsels as they do Assistant Public Defenders.

The expectations are the same for employees of these state agencies yet there remains a salary disparity between the two agencies. An increase for the Assistant Regional Counsels will help to close the salary gap among assistant state attorneys, attract and keep qualified attorneys, and reduce turnover related costs to the state.

Priority #6

Issue Title: Salary Adjustment for Support Staff
Issue Code: 4203A20
Salary Rate: \$49,225
Fund: General Revenue
Category/Amount:
Salaries and Benefits \$56,693
OPS \$21,250
Narrative:

RC2 seeks a five percent (5%) salary adjustment for support staff in FTE positions, such as: mitigation, investigation, human resources, and Administrative and Financial Director positions.

**SCHEDULE VIII-A
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RC2 utilizes OPS resources in order to keep track of case files and to assist other staff with their duties. RC2 currently has 17 OPS employees. The OPS employees do not have the ability to receive a pension, are not paid for holidays, and do the accrue hours to use toward annual or sick pay. The FY 2016 - 2017 appropriation for the OPS category is \$351,037 which averages to be just under \$9.93 per hour.

17 employees x \$9.93/ hour = \$168.81
\$168.81 x 2080 hours per year = \$351,125
\$351,125 / 17 = \$20,654 Average Annual Pay

According to the Bureau of Labor Statistics (www.bls.gov) the mean hourly wage for the Office and Administrative Support category was \$17.47 nationally and \$15.53 for the Cape Coral / Fort Myers area (May 2015). The 5% increase still leaves RC2 OPS employees' wages well below the national and local average.

It is necessary to offer competitive wages to attract and retain motivated and conscientious employees. Frequent turnover leads to cyclical hiring and re-training. As a consequence, the offices suffer inefficiencies and a lack of continuity and impair the services provided to clients.

Priority #7

Issue Title: Criminal Conflict and Civil Regional Counsel Capital Attorneys
Issue Code: 3000380
Salary Rate: \$140,000
Fund: General Revenue
Category/Amount: 010000 / \$179,550
Salaries and Benefits \$185,618
Operations \$21,978, \$8,592 Non-recurring
Narrative:

Two (2) additional high-level attorneys are being requested by RC2 to handle capital cases. Due to new divisions being opened, Judges are requiring more people in some divisions, specifically in Manatee and Sarasota.

Approval of this request will alleviate the already heavy caseload RC2s Death Penalty attorneys hold. These are very long and complicated cases which require a great deal of attorneys' and mitigation specialist's time.

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Priority #8

Issue Title: Salary and Rate Adjustments for Realignment of Current Positions
Issue Code: 4202A00
Salary Rate: \$294,000
Fund: General Revenue
Category/Amount:
Salaries and Benefits \$338,600
Operations \$76,923, \$30,072 Non-recurring
Narrative:

Rate and funding in the Salaries & Benefits category will enable RC2 to fill seven (7) vacant Assistant Regional Counsel positions with some of its current contracted attorneys and thereby resolve the recurring shortage in the Contracted Services / Due Process category.

\$42,000 (The average annual payment to contracted attorneys)

X 7 (Vacant Assistant Regional Counsel positions)

\$294,000 (Additional funds available for due process expenditures)

If granted salary and rate to move contracted attorneys into vacant positions, expenditures in the Salaries and Benefits category as well as Contracted Services / Due Process categories would be more accurately reflected. It would also stop this agency's need and reliance on last minute back-of-the-bill funding.

Priority #9

Issue Title: Enhanced Other Personal Services
Issue Code: 3000640
Salary Rate: 0
Fund: General Revenue
Category/Amount:
OPS \$100,000
Narrative:

RC2 utilizes OPS resources to keep the agency's employee costs as low as possible. These employees do not have the benefit of accruing annual and sick time or the ability to earn a pension. However, OPS support staff are important to this agency's mission and retaining them is critical.

\$8,000 (Monthly shortage) x 12 (Months) = \$96,000 (Annual Shortage)

\$351,037 (FY 2016-2017 appropriation)

+ \$100,000 (Rate and funding request for the OPS category)

\$451,037 (FY 2017-2018 appropriation)

Funding is needed to retain the current OPS status. No new positions are requested.

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Priority #10

Issue Title: Contracted Services / Due Process
Issue Code: 3009200
Salary Rate: 0
Fund: General Revenue
Category/Amount:
Contracted Services \$500,000
Narrative:

RC2 requires additional resources for the Due Process category due to two separate problems.

The first problem is the fact that RC2 must resort to using contracted attorneys to make up for the lack of FTE rate and funding. The cost of using contracted attorney services is \$969,000 annually leaving a mere \$6,513 for the entire year to cover actual case related due process expenses.

The second problem is attributed to the inherent expense of handling capital cases and appeals. The cases are complex and costly.

RC2s due process shortage will be further impacted during FY 2016 - 2017 and FY 2017 - 2018 due to the Supreme Court decision to allow re-sentencing of cases in which the defendant was a juvenile at the time the offense was committed (Graham v. Florida, Miller v. Alabama, and Atwell v. Florida). \$200,000 of the above requested funding is earmarked for Graham/Miller and Atwell cases.

Contracted Services / Due Process category shortage is a recurring problem. Approval of this request will have a positive impact on this agency by providing the ability to process payment for expenditures in accordance with s. 215.422, F.S. and will discontinue its reliance on other sources for last-minute funding assistance.

Priority #11

Issue Title: Regional Counsel Attorney Training
Issue Code: 3800300
Salary Rate: \$0
Fund: General Revenue
Category/Amount:
Operations \$60,000
Narrative:

RC2 is in need of funding for training its Capital Attorneys who are working toward becoming death certified as well as training for its current capital attorneys, mitigation specialist and investigator. They receive valuable training when they attend the annual Life Over Death Conference (LOD). Biannual attendance at death penalty conferences is

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a requirement of Florida's Rule of Criminal Procedure for capital attorneys. (\$25,000 of request)

Two types of seminars are especially important for RC2s attorneys to receive – training for capital litigation attorneys (the LOD conference) and litigation training for attorneys of the indigent parents whose children have been removed from their care. RC2 dependency attorneys attend – and are guest speakers – at the annual DCF Child Protection summit. (\$25,000 of request)

The current limited range in compensation for assistant regional counsel attorneys results in the attorney positions being held by attorneys who are relatively recent law school graduates or tend to have less than an optimal level of litigation experience. Funding limitations further compound the issue and result in a lack of training attorneys and an insufficient number of supervisory staff.

It is essential that Assistant Regional Counsels attend CLEs put on by the Florida Bar, local bar associations, and training organizations to maintain and exceed performance standards.

Additionally, funding is needed for in-house training of 100+ employees. (\$10,000 of request)

Priority #12

Issue Title: Building Rental for Privately Owned Buildings

Issue Code: 2301900

Salary Rate: 0

Fund: General Revenue

Category/Amount:

Operations \$44,753

Narrative:

RC2 occupies privately owned office space in 11 counties and is required to pay a three (3) percent increase in rents pursuant the terms of the commercial leases. Rent paid in FY 2015-2016 totaled \$445,059.51. The three percent increase for FY 2016-2017 is \$13,351.78. A three percent projected increase for FY 2017-2018 is \$13,752.33 for nine (9) of the 11 offices.

Office #10: The agency has a five-year lease on six (6) units in Bartow near the Courthouse which will expire on May 1, 2017. Since the rent was not increased over the five-year period, the landlord is now seeking a large rent increase.

Office #11: RC2 has a year-to-year lease with the Hardee County Board of County Commissioners (Hardee BOCC). Hardee BOCC was slow to renew RC2s lease for the period November 1, 2016 through October 31, 2017 as there was another state agency interested in expanding its space into the area occupied by RC2.

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Should this issue arise again next fiscal year, forcing RC2 to look for commercial space to rent near the courthouse, rent will likely double from \$583.33 to \$1,166.66 per month.

Priority #13

Issue Title: Additional Price Increases for Utilities
Issue Code: 2302700
Salary Rate: 0
Fund: General Revenue
Category/Amount:
Operations \$500
Narrative:

The agency occupies six (6) units of privately owned office space in Bartow in which it must pay utilities. The City of Bartow utility payment includes electric, sewer, garbage and recycling service. The agency anticipates a three percent (3%) increase.

Priority #14

Issue Title: Additional Operational Expenses
Issue Code: 3000510
Salary Rate: 0
Fund: General Revenue
Category/Amount:
Operations \$1,600
Narrative:

RC2 requests additional funding for operational expenses, such as: increased phone and internet costs and related expenses (i.e. phone cards for dependency attorneys) and water available for its clients. The agency pays \$50 per month water cooler rental which is comparatively priced to bottled water (without the need for an employee to monitor, purchase, and re-stock the supply.) The only other available water sources are in the public restrooms or tap water from the kitchen sink.

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
THIRD REGION**

Priority #1

Issue Title: Salary Adjustment for Regional Counsel
Issue Code: 4202A70
Salary Rate: \$25,000
Fund: General Revenue
Category:
Salaries and Benefits \$28,793
Narrative:

Increasing the authorized rate and salary for the Regional Counsel allows for the higher pay scales for Assistant Regional Counsel's. This will benefit RC3's ability to offer

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competitive salaries for qualified attorneys in Miami-Dade and Monroe Counties, as well as maintain current attorneys who have shown a commitment to the RC3 mission of providing effective assistance of counsel in all matter served by our agency. The targeted increase to \$130,000.00/ would set the salary at a level comparable to the similar agency heads with the Justice Administrative Commission and would provide flexibility and competitiveness in hiring and setting the salaries of Assistant Regional Counsel Lawyers, whereas section 25.5301(4) Florida Statutes prohibits the salaries of assistants from exceeding the Regional Counsel salary.

Priority #2

Issue Title: Assistant Regional Counsel Salary Parity
Issue Code: 4204A60
Salary Rate: \$551,706
Fund: General Revenue
Category:
Salaries and Benefits \$635,400
Narrative:

Salaries at the Office of Criminal Conflict and Civil Regional Counsel, Third Region (RC3) are capped at one third less than other agencies whose attorneys perform identical work. The salary disparity adversely impacts turnover rates for RC3's, jeopardizes leadership retention of RC3 and the ability to handle all cases required by law. RC3 understands the fiscal constraints on the State and therefore request this issue be funded over the course of two fiscal years, half in 2017-18 and the balance in 2018-19.

Priority #3

Issue Title: Salary Adjustment for Assistant Regional Counsels
Issue Code: 4203A10
Salary Rate: \$97,910
Fund: General Revenue
Category:
Salaries and Benefits \$112,763
Narrative:

Criminal Conflict & Civil Regional Counsel Third Region (RC3) requests 5% increase to all Assistant Regional Counsel rate as well as salaries & benefits appropriations to meet the demands of turnover, competitive pay offers, and merit based salary increases for retention purposes. The constraints placed on RC3 from inception, wherein the agency appropriated FTE/Rate & salary & benefit dollars was grossly under appropriated, continue to make it very challenging to maintain loyal public servants who are committed to the RC3 mission. Turnover places a burden on RC3 in aspects of time spent in searching, interviewing, and limits of competitive pay offer to attract the skill level necessary to provide the legal services to those client's RC3 is appointed to serve in the 11th and 16th judicial circuits.

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Priority #4

Issue Title: Regional Counsel Support Staff Salary Adjustment
Issue Code: 4203A20
Salary Rate: \$39,499
Fund: General Revenue
Category:
Salaries and Benefits \$45,491
Narrative:

Criminal Conflict & Civil Regional Counsel Third Region (RC3) requests 5% increase to all Regional Counsel support staff rate as well as salaries & benefits appropriations to meet the demands of turnover, competitive pay offers, and merit based salary increases for retention purposes. The constraints placed on RC3 from inception, wherein the agency appropriated FTE/Rate & salary & benefit dollars was grossly under appropriated, continue to make it very challenging to maintain loyal public servants who are committed to the RC3 mission. Turnover places a burden on RC3 in aspects of time spent in searching, interviewing, and limits of competitive pay offer to attract the skill level necessary to provide the legal services to those client's RC3 is appointed to serve in the 11th and 16th judicial circuits.

Priority #5

Issue Title: Juvenile Resentencing Due Process Costs
Issue Code: 5300250
Salary Rate: 0
Fund: General Revenue
Category:
Contracted Services \$300,000
Narrative:

Juvenile resentencing cases will directly impact Criminal Conflict & Civil Regional Counsel, Third Region (RC3) in the Contracted Services category from which this agency pays due process related costs. The anticipated projected cost for transcripts, travel, mental health/medical experts, contracted investigative and attorney service fees are projected to total \$300,000.00 in FY 2017-2018. To date RC3 has nine (9) types of these cases.

Priority #6

Issue Title: Additional Operational Expenses
Issue Code: 3000510
Salary Rate: 0
Fund: General Revenue
Category:
Operations \$181,000
Narrative:

Criminal Conflict & Civil Regional Counsel Third Region (RC3) requests additional operations appropriations to fund 3 major operational software programs that are integral to the operations of this agency:

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\$12,600.00 for Computer Information Planning, Inc. for yearly contract of "Business Office Management Systems (BOMS) - administrative software that enables Personnel, Accounting, and Inventory to work in connection with one another. The software is used statewide to reconcile accounting expenditures to FLAIR. \$10,000.00 for Justice Works "Defender Data" software license of case management system providing web based organization of all cases appointed to RC3. This case management system was adopted by RC statewide at inception. Since then case appointments have increased as well as the need for increased capacity from the case management system. \$45,000.00 for Westlaw online legal research for all divisions of RC3 (Misdemeanors, Felonies, Capital, Appeals, Juvenile Delinquency, Juvenile Dependency, Mental Health, Probate).

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
FOURTH REGION**

Priority #1

Issue Title: Workload
Issue Code: 3001360
FTE: 33.00
Salary Rate: \$1,742,000
Fund: General Revenue
Categories:
Salaries and Benefits \$2,408,533
Operations \$328,617, \$127,038 Non-recurring
Narrative:

Introduction to Workload Issues

The Offices of Criminal Conflict and Civil Regional Counsel -- the "RCs" -- have proven to be a legislative success. Since their creation in 2007, the RCs have fulfilled the legislative intent to provide mandated (constitutionally and statutorily) representation to the indigent in a fiscally sound manner for all of the various case types. Analysis from the Justice Administrative Commission documents savings in excess of \$20,000,000 annually. At the same time, it is clear that in order for the success of the RC model to continue, it is imperative that additional workload, funding and other structural needs be met. While the needs of the individual RCs vary to some degree from agency to agency, with respect to RC4, the primary need is workload.

It is instructive in considering RC4's workload issues to refer to the original working papers of the legislative staff at the inception of the RCs during the 2007 legislative session. The inception papers document that the allocated workload for RC4 was 63 FTE positions, total, for the entire agency, and that the estimated breakdown of FTE attorney positions was 38. The present day, practical reality of the work of RC4 is that 88 attorneys are carrying out the agency's duties which are spread out, geographically, over three judicial circuits and six counties, and which encompass criminal cases from misdemeanors to capital felonies through a wide variety of civil cases, including dependency & termination of parental rights proceedings, guardianships, and involuntary commitments of sexually violent predators. From inception, the allocated FTEs were

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insufficient as, from start-up through the present day, it has been necessary for RC4 to rely upon its ability to contract with private attorneys by using its due process/contracted services funding, or to engage attorneys as “OPS” employees to meet the workload demands of RC4’s court-appointments.

While there is a place for the agency to have the ability to contract from time-to-time or to use OPS on a temporary basis, these tools have become a permanent substitute for the lack of sufficient “in-house,” FTE positions. With respect to contracts, specifically, at the time of the submission of this LBR, RC4 is contracting with 25 private attorneys to cover routine caseloads. This overreliance on the agency’s ability to contract results, too frequently, in annual budget shortfalls. With such a significant portion of allocated process funds being expended on routine workload, budget deficits are inevitably generated by the more exceptional matters which cannot be controlled for costs, the expenses of capital litigation and of “Graham/Miller” cases, being the prime examples.

Thus, as the following breakdown by FTE-types further explains, RC4 is in need of a considerably significant increase in the allocation of benefitted positions in order for agency’s normative workload to be accomplished by full-time personnel. Note: the overall approach RC4 is taking with respect to its Legislative Budget Request is to seek for the upcoming fiscal year to meet the workload demands in the areas of dependency; appeals; capital litigation; “Graham/Miller” cases; and non-attorney support staff, and to reserve for the following fiscal year the area of felony criminal positions.

The addition of these requested positions will improve core functionality and will help ensure the agency’s long-term, continued success.

Dependency Attorneys

RC4 requests nine (9) additional full-time equivalent (FTE) positions, at a designated rate of 55,000 and with corresponding salary & benefits for nine (9) Assistant Regional Counsel (“ARC”) attorneys who will provide representation to the agency’s court-appointed clients in the dependency divisions across all three of RC4’s judicial circuits. The 17th and 15th Judicial Circuits in particular have seen a dramatic and alarming increase in dependency cases in the past several years. In fact, the 17th Circuit – Broward County – has, for multiple years, had the most filings of shelter petitions of all of Florida’s circuits and caseloads in Broward (for all of the agencies which perform a court-related role) have risen to all-time highs. To help alleviate the backlog in the courts, Broward’s chief judge is adding a new circuit judge fully dedicated to the dependency division. This new division, which will start in January, 2017, will require staffing by three new, full-time RC4 attorneys.

Fundamental to RC4’s ability to carry out its statutory mandate to furnish legal representation to these indigent clients in dependency proceedings is that the ARC attorneys carry manageable caseloads. Unfortunately, the caseloads in these circuits are on the brink of becoming unreasonably excessive. The Department of Children & Families sets a benchmark for its attorneys who handle these identical cases (from the prosecutorial role) at 80 cases per attorney. Nearly all of the attorneys at RC4 have existing caseloads far in excess of 80 cases. And it should be understood that if RC4

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should reach the point of having to limit the court-appointments it accepts, an overall cost increase (far beyond the cost of the additional FTE positions requested here) to the State would result, as individual private attorneys would then be court-appointed and would then be entitled to seek compensation for attorney’s fees & costs on a case-by-case basis.

Moreover, Senate Bill 1666 of the 2014 legislative session, which became law on July 1, 2014, dramatically increased the number of Child Protective Investigators employed by DCF; this, in turn, led to an increase in the number of children sheltered by DCF and has further fueled the rising number of cases in dependency court. RC4 (like the other Regional Counsel offices) cannot continue to adequately represent dependency clients with, essentially, the original number of FTEs allocated when the agency was created in 2007. As it is now, RC4 must resort to its ability to contract with attorneys to cover dependency divisions in the 15th and 19th Judicial Circuits.

Dependency Attorneys (17th and 15th Circuits)

Nine (9) Assistant Regional Counsel will provide representation in dependency cases.

Rate	Total Rate	Benefits	Total Salaries & Benefits	Standard #3	
				Total	Non Rec
55,000	495,000	\$184,802	\$679,802	\$98,289	\$36,414

Appellate Attorney for Dependency Caseload

One (1) additional appellate attorney is needed in order for the agency to meet its statutory obligation to provide appellate representation to dependency clients upon their right to an appeal of their dependency and termination of parental rights trials. At the inception of the agency, no FTE positions were allocated by the legislature for appeals, yet it has been necessary for RC4 to staff the agency with two full time appellate lawyers who presently handle both criminal and civil cases. The increase in dependency caseloads at the trial level has led directly to an increase in dependency appeals; to the point an appellate lawyer dedicated solely to dependency appeals is now needed.

One (1) Appellate Attorney for Dependency

Rate	Benefits	Total Salaries & Benefits	Standard #3	
			Total	Non Rec
62,500	\$21,671	\$84,171	\$10,921	\$4,046

Capital Litigation Attorneys

RC4’s caseload of presently pending capital cases now stands at 15 and the ability for current agency “in-house” qualified attorneys to handle capital litigation is at maximum potential, if not overload. Additional attorneys are needed in order for RC4 to continue to have the ability to provide the mandated constitutionally effectively representation to clients who become appointed when the Public Defenders of the district withdraw due to conflicts. Therefore, two (2) attorney positions (and the corresponding requisite rate) at a salary of \$100,000 each are requested. This salary request is commensurate with the level of experience of practicing attorneys in the South Florida area who meet the advanced standards of Florida Rule of Criminal Procedure 3.122. The addition of the positions would still represent a significant savings over attorneys who would handle

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these cases through the private registry should this agency be unable to provide effective representation due to a lack of qualified in-house lawyers and be forced to withdraw on that basis.

Two (2) Capital Litigation Attorneys

Rate	Total Rate	Benefits	Total Salaries & Benefits	Standard #3	
				Total	Non Rec
100,000	200,000	\$54,720	\$254,720	\$21,842	\$8,092

Capital Case Investigator; Death Penalty Mitigation Specialist

RC4 requests two (2) additional full-time equivalent (FTE) positions and rate for two (2) new positions in the agency – an “in-house” investigator and in-house mitigation specialist for capital cases. The new positions are critical in order for the agency perform its obligations in rendering competent representation in capital criminal cases – those cases in which the prosecution seeks the death penalty. The guidelines of the America Bar Association, recognized by the U.S. and Florida Supreme Courts, set forth not only advanced qualifications of counsel, but also that a defense representation team consist of a duly qualified investigator and mitigation specialist, each of whom perform their unique roles. At the present time, neither position exists within the agency – there is not an FTE for either position in any of the agency’s three circuits, and thus, this work is being handled on a contracted-for basis utilizing scarce due process funds. The addition of these positions will reduce the expenditure on due process funds on a case-by-case basis, resulting in a net savings.

One (1) Capital Case Investigator, Capital Division

Rate	Benefits	Total Salaries & Benefits	Standard #3	
			Total	Non Rec
60,000	\$ 21,292	\$81,292	\$10,221	\$4,046

One (1) Death Penalty Mitigation Specialist, Capital Division

Rate	Benefits	Total Salaries & Benefits	Standard #3	
			Total	Non Rec
60,000	\$ 21,292	\$81,292	\$10,221	\$4,046

Dedicated “Graham/Miller” Attorneys and Mitigation Specialist

The “Graham/Miller” decisions from the US Supreme Court have mandated new sentencing standards for juveniles in homicide and life felony cases which, in turn, requires the hiring of specially qualified attorneys and mitigation specialists. These cases include not only previously sentenced individuals who are entitled to re-sentencing hearings, but to current and all future cases of juveniles charged with homicides and life felonies (or felonies “punishable by life”) where the potential sentences is the functional equivalent of life without parole. RC4 requires three additional attorneys with the specialized knowledge and litigation abilities to provide representation which is in accord with the evolving standards for these cases by which effective representation will be judged. An additional mitigation specialist with appropriate experience is also needed in order to reduce RC4’s due process expenditures on these cases, as it is necessary, at

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present, to retain mitigation specialists for these cases/clients as there are no qualified specialists on staff.

Three (3) Dedicated “Graham/Miller” Attorneys

Rate	Total Rate	Benefits	Total Salaries & Benefits	Standard #3	
				Total	Non Rec
80,000	240,000	\$72,978	\$312,978	\$32,763	\$12,138

One (1) “Graham/Miller” Mitigation Specialist

Rate		Benefits	Total Salaries & Benefits	Standard #3	
				Total	Non Rec
60,000		\$21,292	\$81,292	\$10,221	\$4,046

Forensic Social Workers – Dependency Court

RC4 requests three (3) additional full-time equivalent (FTE) positions, salary & benefits and corresponding rate for three (3) Forensic Social Worker positions. Owing to legal issues and social dynamics unique to dependency proceedings and owing, as well, to current high-level caseloads, ARC attorneys in dependency court spend nearly all of their time during the working week in the courtroom. This creates great difficulty in being able to have effective attorney-client communications, let alone meaningful client counseling.

Consequently, after assessing the need intra-agency and upon reviewing best practices of similar agencies in other states, RC4 has implemented an innovative, interdisciplinary approach and has created a Social Services Unit whereby forensic social workers on staff have been incorporated into the legal representation furnished to dependency clients. Forensic social workers possess the clinical ability to conduct independent client assessments; to interface with the Department of Children & Families to promote plans for services well-tailored to the client’s needs and betterment; to monitor and assist the client’s progress throughout the case; and to advocate the client’s interests in a variety of settings and forums, including testifying (circumstances permitting) in courtroom hearings and trials.

RC4 believes this model will produce both better legal outcomes for the agency’s indigent clients and better overall outcomes for the safety, health and well-being of the clients’ children and their families in the dependency system in furtherance of the legislative intent of Chapter 39. The Social Services Unit has been very well received by other dependency stakeholders in the 17th & 15th Circuits wherein it has been implemented to date. Moreover, the Social Services Unit, by employing forensic social workers who hold an M.S.W. degree, has been able to establish a social worker intern program consisting of students who are pursuing degrees in social work, and thereby further enhancing client services and better outcomes for families at no additional cost to the State.

Three (3) Forensic Social Workers will enhance representation in dependency cases

Rate	Total Rate	Benefits	Total Salaries & Benefits	Standard #3	
				Total	Non Rec

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55,000 165,000 \$61,601 \$226,601 \$30,663 \$12,138

FTE Positions for Support Staff

RC4 has a shortfall of benefitted positions for full-time support staff. Only 17 non-lawyer staff members of the agency are in benefitted positions. There are 13 OPS staff members who are full-time, 40-hour per week employees, and seven of these have been employed for over 12 months at the present time, two more will be by year's end. The shortfall in FTEs results in an inability of the agency to retain competent legal assistants. In fact since February 2015, the agency has lost four senior legal assistants with more than two years of services because of a lack of benefits available. Frequent turnover leads to cyclical hiring and re-training and consequent inefficiencies and lack of continuity in services provided to clients.

One (1) Clerk I

Rate	Total Rate	Benefits	Total Salaries & Benefits	Standard #3	
				Total	Non Rec
27,500		\$16,362	\$ 43,862	\$8,623	\$3,506

One (1) Administrative Assistant I

Rate	Total Rate	Benefits	Total Salaries & Benefits	Standard #3	
				Total	Non Rec
37,000		\$17,803	\$ 54,803	\$8,623	\$3,506

Six (6) Legal Assistant I

Rate	Total Rate	Benefits	Total Salaries & Benefits	Standard #3	
				Total	Non Rec
32,500	195,000	\$102,722	\$297,722	\$51,738	\$21,036

Four (4) Legal Assistant III

Rate	Total Rate	Benefits	Total Salaries & Benefits	Standard #3	
				Total	Non Rec
35,000	140,000	\$69,998	\$209,998	\$34,492	\$14,024

Total RC4 Workload Request

FTEs	Total Rate	Benefits	Total Salaries & Benefits	Standard #3	
				Total	Non Rec
33	1742,000	\$666,533	\$2,408,533	\$328,617	\$127,038

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Priority #2

Issue Title: Increased Due Process
Issue Code: 5300250
Fund: General Revenue
Categories:
Contracted Services: \$500,000
Narrative:

Capital Litigation Expenses: \$210,000 in increased due process

RC4 requests additional funding in the amount of \$420,000 dedicated to the substantial expenses which will be incurred to fully litigate its currently pending caseload of 13 death penalty cases. As referenced in other LBR requests, RC4 lacks the “in-house,” benefitted positions necessary to fully staff or to assign the personnel needed per case who meet the heightened standards of experience for both 1st Chair and 2nd Chair lawyers and for required Mitigation Specialists and experienced investigators. This results in the expenditure of due process funds to contract with private attorneys and other specialists external to the agency at considerable expense.

Further, great expenses are incurred in the final preparations of the mitigation phases of the case, as the presently prevailing, and evolving, standards of effective representation in this unique field mandate that more advanced and more in-depth investigations, both social and medical / scientific, be performed. (Such measures include, for example, diagnostic imaging testing and corresponding evaluations by neurology and neuropsychology experts in order to fully explore the mental health and cognitive abilities of these clients.) Also, it is routine that capital litigation involves out of state travel by members of the litigation team and for out of state witnesses to be brought to the trial of the case. Finally, the Florida statutes require the full expense of the lengthy trial transcripts to be borne by this agency as the first step in the appellate process.

None of these extraordinary funds which are attendant to capital litigation were contemplated by the legislature at the inception of the five Regional Counsel agencies. Thus, RC4’s recurring budget does not reflect capital litigation expenses and such expenses, therefore, cannot be controlled for costs and are likely to bring about (and have in the past) budget deficits.

Moreover, the amount which may be expended is unpredictable in any given case. Over time, however, as this agency has continued to accept and handle capital cases in which the Public Defenders of the respective circuits in the agency’s district withdraw due to conflicts of interest, the number of capital cases which RC4 is carrying has steadily increased to the point that the capital caseload stands at a critical mass. Two years ago, the number of 1st degree murder cases open to RC4 in which the prosecution was seeking the death penalty reached a peak of 24; the range in the past three years has been 12 – 24. With so many pending cases, it is reasonable to anticipate two capital cases may proceed to trial in FY 2017-18 at an estimated expense of \$105,000 per case (given all of the extraordinary expenses explained above and the costs of the lengthy trial transcripts).

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Going forward, it is necessary that RC4 be funded specifically for capital litigation expenses in order to provide the mandated constitutionally effective representation in these cases and in order for the allocated funds for due process & contracted services (for non-capital litigation expenses) not to be depleted.

“Graham/Miller” Litigation Expenses: \$157,500 in increased due process

As noted above with respect to workload, the “Graham/Miller” decisions from the U.S. Supreme Court have mandated new sentencing standards for juveniles in homicide and life felony offenses. The pre-sentencing investigation and case preparation for these clients is now very much akin to the highly in-depth mitigation work required in capital cases. Effective representation now encompasses a full historical social investigation and full assessment of medical/mental health and of cognitive abilities or limitations. Multiple forensic experts may be required per case, in addition to a mitigation specialist who is needed to lead the investigation and to coordinate the materials which are gathered for presentation in court. At the present time, RC4 has 21 open cases meeting this criteria and the estimated average cost per case is \$7,500.

Appellate-Related Expenses: \$80,000 in increased due process

RC4 continues to incur appellate related expenses – e.g., trial transcripts and funds expended upon contracting attorneys due to a lack of an “in-house,” FTE position for an appellate attorney – which exceed the limited funding reflected in RC4’s base/recurring budget. RC4 requests \$80,000 in funding to mitigate against a budgetary deficit which may be brought about by appellate-related expenses.

Priority #3

SALARY & WAGE ADJUSTMENTS and SALARY PARITY

Five (5) Percent Increase to Both Salaries & Benefits and OPS Budget Categories

The last appropriation to the RCs for increases for employee salaries or wages occurred in the FY 2014-15 budget. The appropriation, however, was a strict 2.5% “across the board” increase to FTE assistant regional counsel attorneys only. Non-attorney staff members and attorneys in OPS positions did not benefit from the appropriation. A five percent (5%) increase to both the Salaries & Benefits and OPS budget categories would permit the RCs to provide salary increases to all employees, and a lifting of the previous across-the-board mandate would grant the RCs and their managing attorneys the discretion and flexibility to consider the merit of employee performance and other factors when determining the amount of individual raises. A five percent increase in both budget categories would also help to alleviate turnover and mitigate against the increase costs and inefficiencies turnover creates.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2017-2018**

Issue Title: *Assistant Regional Counsel Salary Adjustment*
Issue Code: 4203A10
Salary Rate: \$158,381
Fund: General Revenue
Categories:
Salary and Benefits \$182,407

Issue Title: *Regional Counsel Legal Support Staff Salary Adjustment*
Issue Code: 4203A20
Salary Rate: \$35,319
Fund: General Revenue
Categories:
Salary and Benefits \$40,677

Issue Title: *Other Personal Services (OPS) Hourly Rate Adjustment*
Issue Code: 3000640
Fund: General Revenue
Categories:
Other Personal Services \$70,179

Issue Title: *Regional Counsel Salary Adjustment*
Issue Code: 4202A70
Salary Rate: \$25,000
Fund: General Revenue
Categories:
Salary and Benefits \$28,793
Narrative:

Whereas § 27.5301(4) of the Florida Statutes prohibits the salaries of assistant regional counsel attorneys from exceeding the Regional Counsel salary, an increase to the RC salary is needed for the RCs to correct the salary disparities of ARCs with their counterparts in other agencies and for the RCs to become competitive with other agencies in hiring qualified attorneys and in retaining experienced attorneys.

Issue Title: *Salary Parity for Assistant Regional Counsel Attorneys*
Issue Code: 4204A60
Salary Rate: \$1,312,792
Fund: General Revenue
Categories:
Salaries and Benefits \$1,508,529
Narrative:

It has been remarked upon by members of the legislature that a disparity exists between the average salaries of assistant state attorneys (ASAs) and assistant public defenders (APDs). It has been stated that, all things being equal, ASAs and APDs who are similarly situated -- *i.e.*, years of service, assigned workgroup position -- should receive the same annual salary. Should the legislature undertake to bring about parity in the salaries of ASAs and APDs, assistant regional counsel attorneys (ARCs) should be

**SCHEDULE VIII-A
 PRIORITY LISTING OF AGENCY BUDGET ISSUES -
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FY 2017-2018**

included. ARCs provide the same constitutionally mandated representation of the indigent in criminal cases as do the APDs and, like the APDs, ARCs are very much the equal, state-employee counterpart to ASAs. This issue reflects the increase to RC4's salaries & benefits budget category which would be required to bring about parity with the salary of the APDs and ASAs. RC4 understands the fiscal constraints on the State and therefore request this issue be funded over the course of two fiscal years, half in 2017-18 and the balance in 2018-19.

SALARY PARITY COST						
September 3, 2016						
Average Salary of ARCs Based on Years of Experience						
RC4						
Years of Experience	RC4 Average ARC Salaries	No. of ARCs	Assistant PD	Assistant SA	Dollars Needed for Parity with PD	Dollars Needed for Parity with SA
0 - 5*	\$47,217	12	\$55,461	\$55,959	\$98,928	\$104,904
6 - 10	\$54,686	11	\$64,444	\$67,567	\$107,338	\$141,691
11 - 15	\$58,822	11	\$72,694	\$80,333	\$152,592	\$236,621
16 - 20	\$59,298	8	\$75,348	\$89,857	\$128,400	\$244,472
21+	\$64,466	13	\$91,784	\$109,474	\$355,134	\$585,104
Total ARCs		55			\$842,392	\$1,312,792
			Retirement 7.26%		\$61,158	\$95,309
			Taxes (FICA) 7.65%		\$64,443	\$100,429
			Total Cost to Achieve Salary Parity		\$967,993	\$1,508,529

*0-5 Years Experience: (The PD and SA broke down years of experience 0-3 and 4-5 years (APD 0-3 \$49,604 & 4-5 \$61,318; ASA 0-3 \$49,000 & 4-5 \$62,519, which gives the above average for 0-5 years.)

**SCHEDULE VIII-A
 PRIORITY LISTING OF AGENCY BUDGET ISSUES -
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FY 2017-2018**

Priority #4

Issue Title: Building Rental for Privately Owned Office Space
 Issue Code: 2301900
 Fund: General Revenue
 Categories:
 Operations: \$141,038
 Narrative:

The Office of Criminal Conflict and Civil Regional Counsel, 4th District requests \$141,038 for the three (3) percent Consumer Price Index (CPI) increase in office rental payments as indicated in the privately owned building leases for offices located in West Palm Beach, Stuart, Ft. Lauderdale and Ft. Pierce and the rental of an additional 2,945 sf in the Ft. Lauderdale office.

West Palm Beach Office - 1st Floor - 2,220 sf.		
FY '17-'18		
6/1/16 - 5/31/17	\$25.13/sf	\$4,649.00
6/1/17 - 5/31/18	\$25.88/sf	\$4,787.80
		\$138.80
	months	X12
Total		\$1,665.60

West Palm Beach Office - 2nd Floor - 9,560 sf.		
FY '17-'18		
6/1/16 - 5/31/17	\$25.13/sf	\$20,020.23
6/1/17 - 5/31/18	\$25.88/sf	\$20,617.73
		\$597.50
	months	X12
Total		\$7,170.00

West Palm Beach Office - 3rd Floor - 1,710 sf.		
FY '17-'18		
7/1/16 - 6/30/17	\$23.69/sf	\$3,375.83
7/1/17 - 6/30/18	\$24.40/sf	\$3,477.00
		\$101.17
	months	X12
Total		\$1,214.04

Ft. Pierce Office - 3,962 sf.		
FY '17-'18		
8/1/16 - 7/31/17	\$21.86/sf	\$7,217.44
8/1/17 - 7/31/18	\$22.52/sf	\$7,435.35
		\$217.91
	months	X12
Total		\$2,614.92

Ft. Lauderdale Office - 3rd, 6th & 7th Floor - 14,454 sf.		
FY '17-'18		
6/1/16 - 5/31/17	\$25.88/sf	\$31,172.46
6/1/17 - 5/31/18	\$26.56/sf	\$31,991.52
		\$819.06
	months	X12

Ft. Lauderdale Office - additional SF - 3rd floor 2,945 sf.		
FY '17-'18		
1/1/17 - 5/31/17	26.28/sf	\$32,247.75
6/1/17 - 5/31/18	26.66/sf	\$79,691.70
Total		\$111,939.45

**SCHEDULE VIII-A
 PRIORITY LISTING OF AGENCY BUDGET ISSUES -
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
 FY 2017-2018**

Total	\$9,828.72
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Stuart Office - 1,530 sf.		
FY '17-'18		
4/1/16 - 3/31/17	\$21.86/sf	\$2,787.15
4/1/17 - 3/31/18	\$22.52/sf	\$2,871.30
		\$84.15
	months	X12
		\$1,009.80

Total	\$135,442.53
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Priority #5

Issue Title: Continuing Legal Expenses & Training Expenses
 Issue Code: 3800300
 Fund: General Revenue
 Categories:
 Operations \$35,000
 Narrative:

RC4 requests \$35,000 in Operations funding for the recurring costs of providing its attorneys with necessary Continuing Legal Education. The currently limited range in compensation for assistant regional counsel attorneys results in the attorney positions being held by attorneys who tend to have less than an optimal level of litigation experience or who are relatively recent law school graduates, and the salary limitations further compound the organizational challenges by also creating the result of there being a lack of training attorneys and insufficient supervisory staff. It is therefore essential to maintaining performance standards that ARCs attend CLEs put on by the Florida Bar and other bar associations and training organizations. Two types of seminars, in particular, are especially important: litigation training for parents' attorneys and training for capital litigation attorneys. Attendance at either one of two death penalty conferences or at either the annual DCF Child Protection Summit or the biannual ABA Parents Attorney Conference, account for the greater than \$25,000 annually. Note: Biannual attendance at death penalty conferences is a requirement of Florida's Rule of Criminal Procedure for capital attorneys. And of further note: To fill a void in the lack of instate training dedicated parent attorneys, RC4 became an organizational host of a CLE conference dedicated to parents' attorneys, decreasing the need for RC4's attorneys to attend DCF's annual seminar.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2017-2018**

Priority #6

Issue Title: Legal Publications for Trial Attorneys
Issue Code: 2401800
Fund: General Revenue
Categories:
Operations: \$20,000
Narrative:

RC4 requests \$20,000 in Operations funding for the recurring costs of providing its attorneys with necessary Legal Publications. The assistant regional counsel attorneys are, by virtue of the types of cases to which they are statutorily court-appointed, practitioners in three main specialized fields of law: attorneys for the accused in criminal law; attorneys for parents in dependency law; and attorneys for incapacitated persons in guardianship law. All three specialty areas are dynamic fields of law in which substantive changes invariably occur every year, and all three have certain legal periodicals which are recognized as authoritative by the judiciary and by counsel for opposing and other parties. Thus, it is essential that certain practice manuals and treatises be issued to all trial attorneys and that these publications be purchased each year.

Priority #7

Issue Title: Reduction of Trust Fund Authority
Issue Code: 3301510
Fund: General Revenue
Categories:
Operations: \$15,000
Narrative:

Reduce Trust Fund Authority

The Office of Criminal Conflict and Civil Regional Counsel, 4th District requests that the Indigent Civil Defense Trust Fund budget authority for the Agency be reduced to \$15,000, from \$55,980, a \$40,980 reduction in budget authority to more accurately reflect the Agency's future collection of trust funds.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2017-2018**

**OFFICE OF CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL –
FIFTH REGION**

Priority #1

Issue Title: Salary Adjustment for Regional Counsel
Issue Code: 4202A70
Salary Rate: \$25,000
Fund: General Revenue
Category/Amount:
Salaries and Benefits \$28,728
Narrative:

To increase the salary of the Regional Counsel at a level more comparable to similar agency heads, which would provide flexibility and competitiveness in hiring and setting the salaries of Assistant Regional Counsel attorneys, and retaining qualified attorneys. No new FTE is required.

Priority #2

Issue Title: Assistant Regional Counsel Salary Parity
Issue Code: 4204A60
Salary Rate: \$551,706
Fund: General Revenue
Category/Amount:
Salaries and Benefits \$635,400
Narrative:

Please be advised that this request is only one-half of the total amount needed for salary parity. RC5 has decided to divide the total amount over the next two fiscal years.

To remove the salary disparity between Assistant Regional Counsels and Assistant Public Defenders which adversely affects RC5 by placing RC5 at a competitive disadvantage in the recruitment and hiring of new attorneys and the retaining of current attorneys; adversely impacts turnover rate; adversely affects leadership retention and therefore leads to a lack of supervisory attorneys in the twenty courthouses RC5 staffs; adversely affects training in that there is a constant need to train newer attorneys in the basics of practicing criminal, dependency, and civil law. The combined effect of the salary disparity jeopardizes the ability to represent all court appointed clients in all cases as required by The Florida Constitution and The Florida Statutes.

Salary parity will save the State of Florida money in the hiring and training of new attorneys and in the retention of current attorneys because current, experienced attorneys can more effectively and thus, more economically, represent indigent clients.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2017-2018**

Priority #3

Issue Title: Salary Adjustment for Assistant Regional Counsels
Issue Code: 4203A10
Salary Rate: \$148,709
Fund: General Revenue
Category/Amount:
Salaries and Benefits \$171,268
Narrative:

A 5% increase in salary would permit RC5 to provide salary increases to all Assistant Regional Counsel attorneys (whether FTE and OPS) and a lifting of the "across the board" mandate would provide RC5 the discretion to consider the merit of employee performance when determining whether to provide a salary increase and in determining the amount of individual salary increases.

Priority #4

Issue Title: Regional Counsel Support Staff Salary Adjustment
Issue Code: 4203A20
Salary Rate: \$34,540
Fund: General Revenue
Category/Amount:
Salaries and Benefits \$39,779
Narrative:

A 5% increase in salary would permit RC5 to provide salary increases to all Support Staff employees and a lifting of the "across the board" mandate would provide RC5 the discretion to consider the merit of employee performance when determining whether to provide a salary increase and in determining the amount of individual salary increases.

Priority #5

Issue Title: Criminal Conflict and Civil Regional Counsel Workload
Issue Code: 3001360
Salary Rate: \$360,000
Fund: General Revenue
Category/Amount:
Salaries and Benefits \$512,132
Operations \$82,772, \$31,288 Non-recurring
Narrative:

Funding requested for a criminal attorney and legal assistant in a new felony division; an additional attorney and legal assistant for all civil cases; and additional attorney for Graham/Miller cases.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2017-2018**

Further, due to the lack of positions and insufficient funding in the salaries and benefit category, RC5 utilized monies from Other Personal Services (OPS) to pay attorney and staff assistant salaries in order to efficiently handle RC5's duties and responsibilities. These OPS attorneys and staff assistants are without full state benefits and are not in the Florida Retirement System. Current OPS attorneys are not staffing temporary positions, but are staffing full time criminal and dependency dockets and are equal in duties and responsibilities to regular FTE employees. RC5 requires additional attorney and staff positions to transfer OPS employees to FTE positions.

Approval of this request will positively impact RC5's workload activity as it will ensure that all civil cases, new Graham/Miller juvenile cases, as well as, the entire Regional Counsel caseload is defended with qualified representation by qualified attorneys with the necessary support assistants.

Priority #6

Issue Title: Increased Due Process for Juvenile Resentencings
Issue Code: 5300250
Salary Rate: 0
Fund: General Revenue
Category/Amount:
Other Personal Services \$60,000
Narrative:

The United State Supreme Court decision in the cases of Graham/Miller mandated new sentencing standards for juveniles in homicide and life felony cases, which, in turn, now requires re-sentencings. The Office of Criminal Conflict and Civil Regional Counsel, Fifth Region (RC5) now has six Graham/Miller re-sentencings and anticipates being appointed to at least ten additional cases because there are over seventy-five Graham/Miller cases within the Fifth Region that are currently with the local public defender's offices. These cases are similar to capital murder cases as they require the services of mitigation specialists, medical doctor experts, psychiatric experts, and investigators. Reviewing similar cases, the average due process costs will be \$7,500 to \$12,000 per case. This amount will also include new direct filing of juvenile cases that meet the Graham/Miller mandated requirements.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2017-2018**

Priority #7

Issue Title: Enhanced Other Personal Services
Issue Code: 3000640
Salary Rate: 0
Fund: General Revenue
Category/Amount:
Other Personal Services \$199,680
Narrative:

The lack of Full Time Employee (FTE) positions has forced RC5 to use OPS attorneys and OPS staff to maintain the constitutional and statutory mandated requirements to provide representation to indigent clients and to staff the judiciary located throughout the Fifth Region. Absent the additional requested FTE positions, the ability to assign or reassign OPS personnel throughout the Fifth Region is the best available practice at this time.

Priority #8

Issue Title: Increased Due Process Costs for Criminal Conflict and Civil
Regional Counsels
Issue Code: 5300250
Salary Rate: 0
Fund: General Revenue
Category/Amount:
Contracted Services \$120,000
Narrative:

The Office of Criminal Conflict and Civil Regional Counsel, Fifth Region (RC5) requires additional due process resources for representation of capital death penalty cases, first degree murder cases, Graham/Miller cases, appellate cases, and civil cases

Priority #9

Issue Title: Building Rental for Privately Owned Buildings
Issue Code: 2301900
Salary Rate: 0
Fund: General Revenue
Category/Amount:
Operations \$22,255
Narrative:

Funding requested for increase in rent.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2017-2018**

Priority #10

Issue Title: Additional Price Increases for Utilities
Issue Code: 2302700
Salary Rate: 0
Fund: General Revenue
Category/Amount:
Operations \$6,984
Narrative:

Funding requested for increase in costs of utilities for all eight offices.

Priority #11

Issue Title: Replacement Utilities
Issue Code: 2401000
Salary Rate: 0
Fund: General Revenue
Category/Amount:
Operations \$25,000
Narrative:

Funding requested for replacement of scanners necessary to operate a paperless agency and meet the requirements of electronic filing in all cases.

Priority #12

Issue Title: Training Issues
Issue Code: 3800130
Salary Rate: 0
Fund: General Revenue
Category/Amount:
Operations \$9,674
Narrative:

Funding required for preparing, sponsoring, hosting, and presenting two multiple day training seminars titled, *Anatomy of a Capital Case and Learning to Defend Murder Cases* and *Juvenile Law Update, Dependency and Delinquency*, each necessary for in house training for attorneys, continuous legal educations training and for board certification.

**SCHEDULE VIII-A
PRIORITY LISTING OF AGENCY BUDGET ISSUES -
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET
FY 2017-2018**

Priority #13

Issue Title: Regional Counsel Attorney Training
Issue Code: 3800300
Salary Rate: 0
Fund: General Revenue
Category/Amount:
Operations \$23,531
Narrative:

Funding required to send over forty attorneys to two training seminars. The first, *Life Over Death*, is a three day continuing legal education training seminar that addresses the death penalty and where attendance at the seminar is required for death qualified attorneys to maintain certification and for attorneys in the process of becoming death qualified pursuant to the qualifications established by The Florida Supreme Court.

Second, *Florida's Parent Representation in Dependency Court* presented by The Office of Criminal Conflict and Civil Regional Counsel, Fourth Region is a two day continuing legal education training seminar exclusively for dependency attorneys in dependency law and in termination of parental rights.

Justice Administrative Commission
Draft Bill Language
Issue Code 4202A20 Senior Management Designees and Benefits for
Justice Administrative Staff

A bill to be entitled

An act relating to the Florida Retirement System; amending s. 121.055, F.S.; authorizing certain positions in the Justice Administrative Commission; to be designated for inclusion in the Senior Management Service Class; providing requirements for such inclusion; requiring certain positions in the Justice Administrative Commission be included in the Senior Management Service Class; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Paragraph (h) of subsection (1) of section 121.055, Florida Statutes, is amended to read:

121.055 Senior Management Service Class.—There is hereby established a separate class of membership within the Florida Retirement System to be known as the "Senior Management Service Class," which shall become effective February 1, 1987.

(1)

(h)1. Except as provided in subparagraph 3., effective January 1, 1994, participation in the Senior Management Service Class shall be compulsory for the State Courts Administrator and the Deputy State Courts Administrators, the Clerk of the Supreme Court, the Marshal of the Supreme Court, the Executive Director of the Justice Administrative Commission, the capital collateral regional counsel, the clerks of the district courts of appeals, the marshals of the district courts of appeals, and the trial court administrator and the Chief Deputy Court Administrator in each judicial circuit. Effective January 1, 1994, additional positions in the offices of the state attorney and public defender in each judicial circuit and effective July 1, 2017, additional positions in the Justice Administrative Commission may be designated for inclusion in the Senior Management Service Class of the Florida Retirement System, provided that:

a. Positions to be included in the class shall be designated by the state attorney, ~~or~~ public defender, or the Executive Director of the Justice Administrative Commission, as appropriate. Notice of intent to designate positions for

Justice Administrative Commission
Draft Bill Language
Issue Code 4202A20 Senior Management Designees and Benefits for
Justice Administrative Staff

inclusion in the class shall be published once a week for 2 consecutive weeks in a newspaper of general circulation published in the county or counties affected, as provided in chapter 50.

b. One nonelective full-time position may be designated for each state attorney, ~~and~~ public defender, and the Justice Administrative Commission reporting to the Department of Management Services; for agencies with 200 or more regularly established positions under the state attorney, or public defender, additional nonelective full-time positions may be designated, not to exceed 0.5 percent of the regularly established positions within the agency.

c. Each position added to the class must be a managerial or policymaking position filled by an employee who serves at the pleasure of the state attorney, ~~or~~ public defender, or the Executive Director of the Justice Administrative Commission without civil service protection, and who:

(I) Heads an organizational unit; or

(II) Has responsibility to effect or recommend personnel, budget, expenditure, or policy decisions in his or her areas of responsibility.

2. Participation in this class shall be compulsory, except as provided in subparagraph 3., for any judicial employee who holds a position designated for overage in the Senior Management Service Class, and such participation shall continue until the employee terminates employment in a covered position. Effective January 1, 2001, participation in this class is compulsory for assistant state attorneys, assistant statewide prosecutors, assistant public defenders, and assistant capital collateral regional counsel. Effective January 1, 2002, participation in this class is compulsory for assistant attorneys general. Effective July 1, 2017, participation in this class is compulsory for attorneys employed at the Justice Administrative Commission.

3. In lieu of participation in the Senior Management Service Class, such members, excluding assistant state attorneys, assistant public defenders, assistant statewide prosecutors, assistant attorneys general, ~~and~~ assistant capital collateral regional counsel, and attorneys employed by the Justice Administrative Commission, may participate in the Senior Management Service Optional Annuity Program as established in subsection (6).

Section 2. This act shall take effect July 1, 2017.

State Attorney, 19th Judicial Circuit																
IC 4200300 - Attachment A																
FULL RESTORATION OF BUDGET REDUCTIONS																
	HB 2145 FY 2000-01 GAA	SB 2000 FY 2001-02 GAA	HB 27E FY 2002-03 GAA	SB 2-A FY 2003-04 Special Session A GAA	HB 1835 FY 2004-05 GAA	SB 2600 FY 2005-06 GAA	HB 5001 FY 2006-07 GAA	SB 2800 FY 2007-08 GAA	HB 5001 FY 2008-09 GAA	SB 2-A FY 2008-09 Special Session A GAA	Difference	% GR Reduction				
Positions	144.00	144.00	148.00	150.00	158.50	163.50	166.00	167.40	168.00	166.00						
Salaries and Benefits																
General Revenue	6,138,699	6,358,758	6,740,199	6,764,640	7,660,461	7,884,013	8,815,432	9,483,007	8,654,187	8,477,191						
State Attorneys Revenue Trust Fund										64,540						
Grants and Donations Trust Fund	548,384	275,000	440,362	446,049	561,582	628,701	659,275	696,577	1,326,400	1,326,400						
Other Personal Services																
General Revenue	19,658	19,658	19,658	19,658	19,658	26,741	19,658	19,658	19,658	19,414						
Grants and Donations Trust Fund	28,000					10,650	121,500	121,500	76,678	76,678						
Expenses																
General Revenue	257,582															
Grants and Donations Trust Fund	115,254															
Operating Capital Outlay																
General Revenue	53,806															
Forfeiture and Investigative Support Trust Fund	80,503															
Acquisition Motor Vehicles																
Forfeiture and Investigative Support Trust Fund	72,000	16,300	16,300	16,300	16,300	16,300										
Grants and Donations Trust Fund					90,000	50,032	75,048									
State Attorney Operating Expenditures																
General Revenue		261,217	260,029	317,548	686,432	685,682	696,062	708,811	538,453	531,776						
Grants and Donations Trust Fund		10,704	10,704			91,500	6,000									
Risk Management Insurance																
General Revenue	74,645	35,816	35,816	99,718	206,669	159,895	39,051	57,068	53,323	53,323						
Salary Incentive Payments																
General Revenue	8,874	8,874	8,874	8,874	8,874	8,874	8,874	8,874	8,874	8,764						
Law Library																
General Revenue	20,710															
Retention Incentive Bonuses																
General Revenue	29,217															
Leave Liability																
Grants and Donations Trust Fund								200,335	200,335	200,335						
Totals:	144.00	144.00	148.00	150.00	158.50	163.50	166.00	167.40	168.00	166.00						
General Revenue	6,603,191	6,684,323	7,064,576	7,210,438	8,582,094	8,767,205	9,579,077	10,277,418	9,274,495	9,090,468	(1,186,950)	-11.55%				
State Attorneys Revenue Trust Fund										64,540						
Forfeiture and Investigative Support Trust Fund	152,503	16,300	16,300	16,300	16,300	16,300	-	-	-	-						
Grants and Donations Trust Fund	691,638	285,704	451,066	536,049	572,232	891,733	861,823	973,590	1,603,413	1,603,413						
Total All Funds:	7,447,332	6,986,327	7,531,942	7,762,787	9,170,626	9,675,238	10,440,900	11,251,008	10,877,908	10,758,421						
IC 4200300 - ATTACHMENT A																

IC4200300 - ATTACHMENT B
FULL RESTORATION OF BUDGET REDUCTIONS

State Attorney, 19th Circuit

Fund	Category	FY 2008-2009 GAA				FY 2009-2010 GAA		Totals
		IC 1007000 Estimated Expend Adjusted for Spec Session	IC 1008000 Estimated Expend Adjusted for Spec Approp Act	IC 1607T10 Rate and Position Adjust to Est Expend for Leg Actions	33V3600 Program Reductions Base Budget Reduction	IC 1007000 Estimated Expend Adjusted for Spec Session	IC 3308500 Salary Adjust 2009-2010	
	Positions			(3.40)	(7.00)	(2.00)		(12.40)
	Salary Rate			(136,528)	(281,187)	(74,697)	(90,604)	(583,016)
1000	Salaries	\$ (132,680)			\$ (393,587)	\$ (176,996)	\$ (90,391)	\$ (793,654)
1000	OPS					\$ (244)		\$ (244)
1000	Operating Exp	\$ (137,916)	\$ (17,744)		\$ (14,698)	\$ (6,677)		\$ (177,035)
1000	SIP					\$ (110)		\$ (110)
TOTAL GR CUTS		\$ (270,596)	\$ (17,744)		\$ (408,285)	\$ (184,027)	\$ (90,391)	\$ (971,043)

Notes:

FY 2008-2009 Fund Shift Salaries and Benefits \$369,119 from General Revenue to Grants and Donations Trust Fund IC 1008000

FY 2009-2010 GR Salaries and Benefits Reduction of \$176,996 was partially offset by fund shift to SARTF

FY2008-2009 through 2010-11 fund shifts not included

Fiscal Year 2017-18 LBR Technical Review Checklist

Department/Budget Entity (Service): **JUSTICE ADMINISTRATION**

Agency Budget Officer/OPB Analyst Name: Yvonne Enoch

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	2130	####	####	2160	2170

1. GENERAL

1.1 Are Columns A01, A02, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? (CSDI)	Y	Y	Y	Y	Y
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y	Y	Y	Y	Y

AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y	Y	Y	Y	Y
1.4 Has security been set correctly to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status? (CSDR, CSA)	Y	Y	Y	Y	Y
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading.					

2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y	Y	Y	Y	Y
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y	Y	Y	Y	Y
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y	Y	Y	Y	Y

3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	Y	Y	Y	Y	Y
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AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")	Y	Y	Y	Y	Y
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		Program or Service (Budget Entity Codes)				
Action		2130	####	####	2160	2170
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y	Y	Y	Y	Y
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.					
4. EXHIBIT D (EADR, EXD)						
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 62 of the LBR Instructions?	Y	Y	Y	Y	Y
4.2	Is the program component code and title used correct?	Y	Y	Y	Y	Y
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)						
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y	Y	Y	Y	Y
AUDITS:						
5.2	Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y	Y	Y	Y	Y
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.)	Y	Y	Y	Y	Y
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.)	Y	Y	Y	Y	Y
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2015-16 approved budget. Amounts should be positive.					

		Program or Service (Budget Entity Codes)				
Action		2130	####	####	2160	2170
TIP If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.						
6. EXHIBIT D-3 (ED3R, ED3) (Not required to be submitted in the LBR - for analytical purposes only.)						
6.1	Are issues appropriately aligned with appropriation categories?	Y	Y	Y	Y	Y
TIP Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.						
7. EXHIBIT D-3A (EADR, ED3A)						
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 29 of the LBR Instructions.)	Y	Y	Y	Y	Y
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 67 through 69 of the LBR Instructions.)	Y	Y	Y	Y	Y
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 72 of the LBR Instructions?	Y	Y	Y	Y	Y
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y	Y	Y	Y	Y
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.6 of the LBR Instructions.)	Y	Y	Y	Y	Y
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y	Y	Y	Y	Y
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	Y	Y	Y	Y	Y
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A	N/A	Y	Y	N/A
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y	Y	Y	Y	Y
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #17-001?	Y	Y	Y	Y	Y
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	N/A	N/A	N/A	N/A	N/A
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y	Y	Y	Y	Y

		Program or Service (Budget Entity Codes)				
Action		2130	####	####	2160	2170
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A	N/A	N/A	N/A	N/A
7.14	Do the amounts reflect appropriate FSI assignments?	Y	Y	Y	Y	Y
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A	N/A	N/A	N/A	N/A
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See pages 28 and 90 of the LBR Instructions.)	Y	Y	Y	Y	Y
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 30010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y	Y	Y	Y	Y
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A	N/A	N/A	N/A	N/A
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	N/A	N/A	N/A	N/A	N/A
AUDIT:						
7.20	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. (EADR, FSIA - Report should print "No Records Selected For Reporting")	Y	Y	Y	Y	Y
7.21	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	Y	Y	Y	Y	Y
7.22	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	N/A	N/A	N/A	N/A	N/A
7.23	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)	Y	Y	Y	Y	Y
7.24	Have FCO appropriations been entered into the nonrecurring column (A04)? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	N/A	N/A	N/A	N/A	N/A
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 67 through 71 of the LBR Instructions.					

		Program or Service (Budget Entity Codes)				
Action		2130	####	####	2160	2170
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If a state agency needs to include in its LBR a realignment or workload request issue to align its data processing services category with its projected FY 2017-18 data center costs, this can be completed by using the State Data Center data processing services category (210001).					
TIP	If an appropriation made in the FY 2016-17 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					
8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level)						
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y	Y	Y	Y	Y
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y	Y	Y	Y	Y
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y	Y	Y	Y	Y
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	N/A	N/A	N/A	N/A	N/A
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y	Y	Y	Y	Y
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y	Y	Y	Y	Y
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y	Y	Y	Y	Y
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	Y	Y	Y	Y	Y
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y	Y	Y	Y	Y
8.10	Are the statutory authority references correct?	Y	Y	Y	Y	Y

		Program or Service (Budget Entity Codes)				
Action		2130	####	####	2160	2170
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y	Y	Y	Y	Y
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	N/A	N/A	Y	Y	N/A
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y	Y	Y	Y	Y
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	N/A	Y	Y	Y	Y
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	N/A	Y	Y	Y	Y
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y	Y	Y	Y	Y
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y	Y	Y	Y	Y
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y	Y	Y	Y	Y
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y	Y	Y	Y	Y
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y	Y	Y	Y	Y
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y	Y	Y	Y	Y
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y	Y	Y	Y	Y
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y	Y	Y	Y	Y
8.24	Are prior year September operating reversions appropriately shown in column A01?	Y	Y	Y	Y	Y
8.25	Are current year September operating reversions appropriately shown in column A02?	Y	Y	Y	Y	Y
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y	Y	Y	Y	Y
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y	Y	Y	Y	Y
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y	Y	Y	Y	Y
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y	Y	Y	Y	Y
AUDITS:						
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y	Y	Y	Y	Y

		Program or Service (Budget Entity Codes)				
Action		2130	####	####	2160	2170
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y	Y	Y	Y	Y
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y	Y	Y	Y	Y
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I?	Y	Y	Y	Y	Y
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y	Y	Y	Y	Y
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 130 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)						
AUDIT:						
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 161 of the LBR Instructions.)	Y	Y	Y	Y	Y
10. SCHEDULE III (PSCR, SC3)						
10.1	Is the appropriate lapse amount applied? (See page 92 of the LBR Instructions.)	Y	Y	Y	Y	Y
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 99 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	Y	Y	Y	Y	Y
11. SCHEDULE IV (EADR, SC4)						
11.1	Are the correct Information Technology (IT) issue codes used?	Y	Y	Y	Y	Y
TIP	If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.					
12. SCHEDULE VIIIA (EADR, SC8A)						
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can now be included in the priority listing.	Y	Y	Y	Y	Y
13. SCHEDULE VIIIB-1 (EADR, S8B1)						
13.1	NOT REQUIRED FOR THIS YEAR	N/A	N/A	N/A	N/A	N/A

Action	Program or Service (Budget Entity Codes)				
	2130	####	####	2160	2170
14. SCHEDULE VIII B-2 (EADR, S8B2)					
14.1 Do the reductions comply with the instructions provided on pages 104 through 106 of the LBR Instructions regarding a 10% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used?	Y	Y	Y	Y	Y
15. SCHEDULE VIII C (EADR, S8C) (LAS/PBS Web - see page 107-109 of the LBR Instructions for detailed instructions)					
15.1 Agencies are required to generate this schedule via the LAS/PBS Web.	Y	Y	Y	Y	Y
15.2 Does the schedule include at least three and no more than 10 unique reprioritization issues, in priority order? Manual Check.	Y	Y	Y	Y	Y
15.3 Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	Y	Y	Y	Y	Y
15.4 Are the priority narrative explanations adequate and do they follow the guidelines on pages 107-109 of the LBR instructions?	Y	Y	Y	Y	Y
15.5 Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	Y	Y	Y	Y	Y
AUDIT:					
15.6 Do the issues net to zero at the department level? (GENR, LBR5)	Y	Y	Y	Y	Y
16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see page 110-114 of the LBR Instructions for detailed instructions)					
16.1 Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y	Y	Y	Y	Y
16.2 Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y	Y	Y	Y	Y
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:					
16.3 Does the FY 2015-16 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y	Y	Y	Y	Y
16.4 None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y	N/A	N/A	N/A	N/A
16.5 Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	N/A	N/A	N/A	N/A	N/A

		Program or Service (Budget Entity Codes)				
Action		2130	####	####	2160	2170
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y	Y	Y	Y	Y
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	Y	Y	Y	Y	Y
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.					
17. MANUALLY PREPARED EXHIBITS & SCHEDULES						
17.1	Do exhibits and schedules comply with LBR Instructions (pages 115 through 158 of the LBR Instructions), and are they accurate and complete?	Y	Y	Y	Y	Y
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y	Y	Y	Y	Y
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y	Y	Y	Y	Y
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 134 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: IT@LASPBS.STATE.FL.US?	N/A	N/A	N/A	N/A	N/A
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	N/A	N/A	N/A	N/A	N/A
AUDITS - GENERAL INFORMATION						
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 160-162) for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					
18. CAPITAL IMPROVEMENTS PROGRAM (CIP)						
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y	Y	Y	Y	Y
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A	N/A	N/A	N/A	N/A
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP	Y	Y	Y	Y	Y
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A	N/A	N/A	N/A	N/A
18.5	Are the appropriate counties identified in the narrative?	N/A	N/A	N/A	N/A	N/A
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A	N/A	N/A	N/A	N/A
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
19. FLORIDA FISCAL PORTAL						

	Program or Service (Budget Entity Codes)				
Action	2130	####	####	2160	2170
19.1 Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y	Y	Y	Y

Fiscal Year 2017-18 LBR Technical Review Checklist

Department/Budget Entity (Service): JUSTICE ADMINISTRATION
Agency Budget Officer/OPB Analyst Name: Yvonne Enoch

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	2180	####			

1. GENERAL

1.1 Are Columns A01, A02, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns (no trust fund files for narrative columns)? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only (UPDATE status remains on OWNER)? (CSDI)					
	Y	Y			
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)					
	Y	Y			

AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)					
	Y	Y			
1.4 Has security been set correctly to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status? (CSDR, CSA)					
	Y	Y			
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading.					

2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?					
	Y	Y			
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?					
	Y	Y			
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?					
	Y	Y			

3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.					
	Y	Y			

AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")					
	Y	Y			

		Program or Service (Budget Entity Codes)				
Action		2180	####			
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y	Y			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, a Special Categories appropriation category (10XXXX) should be used.					
4. EXHIBIT D (EADR, EXD)						
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 62 of the LBR Instructions?	Y	Y			
4.2	Is the program component code and title used correct?	Y	Y			
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)						
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y	Y			
AUDITS:						
5.2	Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y	Y			
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences [with a \$5,000 allowance] need to be corrected in Column A01.)	Y	Y			
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences [with a \$5,000 allowance at the department level] need to be corrected in Column A01.)	Y	Y			
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2015-16 approved budget. Amounts should be positive.					

		Program or Service (Budget Entity Codes)				
Action		2180	####			
TIP If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.						
6. EXHIBIT D-3 (ED3R, ED3) (Not required to be submitted in the LBR - for analytical purposes only.)						
6.1	Are issues appropriately aligned with appropriation categories?	Y	Y			
TIP Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.						
7. EXHIBIT D-3A (EADR, ED3A)						
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 29 of the LBR Instructions.)	Y	Y			
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See pages 67 through 69 of the LBR Instructions.)	Y	Y			
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 72 of the LBR Instructions?	Y	Y			
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y	Y			
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E.4 through E.6 of the LBR Instructions.)	Y	Y			
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y	Y			
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	Y	Y			
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A	N/A			
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y	Y			
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #17-001?	Y	Y			
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	N/A	N/A			
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y	Y			

		Program or Service (Budget Entity Codes)				
Action		2180	####			
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A	N/A			
7.14	Do the amounts reflect appropriate FSI assignments?	Y	Y			
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A	N/A			
7.16	Do the issue codes relating to special <i>salary and benefits</i> issues (e.g., position reclassification, pay grade adjustment, overtime/on-call pay, etc.) have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See pages 28 and 90 of the LBR Instructions.)	Y	Y			
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 30010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y	Y			
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A	N/A			
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	N/A	N/A			
AUDIT:						
7.20	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. (EADR, FSIA - Report should print "No Records Selected For Reporting")	Y	Y			
7.21	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	Y	Y			
7.22	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	N/A	N/A			
7.23	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)	Y	Y			
7.24	Have FCO appropriations been entered into the nonrecurring column (A04)? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	N/A	N/A			
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 67 through 71 of the LBR Instructions.					

		Program or Service (Budget Entity Codes)				
Action		2180	####			
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If a state agency needs to include in its LBR a realignment or workload request issue to align its data processing services category with its projected FY 2017-18 data center costs, this can be completed by using the State Data Center data processing services category (210001).					
TIP	If an appropriation made in the FY 2016-17 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					
8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level)						
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y	Y			
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y	Y			
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y	Y			
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	N/A	N/A			
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y	Y			
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y	Y			
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y	Y			
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to section 215.32(2)(b), Florida Statutes - including the Schedule ID and applicable legislation?	Y	Y			
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y	Y			
8.10	Are the statutory authority references correct?	Y	Y			

		Program or Service (Budget Entity Codes)				
Action		2180	####			
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to section 215.20, Florida Statutes, for appropriate General Revenue Service Charge percentage rates.)	Y	Y			
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	N/A	N/A			
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y	Y			
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	N/A	N/A			
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	N/A	N/A			
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y	Y			
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y	Y			
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y	Y			
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y	Y			
8.20	Are appropriate General Revenue Service Charge nonoperating amounts included in Section II?	Y	Y			
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y	Y			
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y	Y			
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y	Y			
8.24	Are prior year September operating reversions appropriately shown in column A01?	Y	Y			
8.25	Are current year September operating reversions appropriately shown in column A02?	Y	Y			
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y	Y			
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y	Y			
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y	Y			
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y	Y			
AUDITS:						
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y	Y			

		Program or Service (Budget Entity Codes)				
Action		2180	####			
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y	Y			
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y	Y			
8.33	Has a Schedule IB been provided for ALL trust funds having an unreserved fund balance in columns A01, A02 and/or A03, and if so, does each column's total agree with line I?	Y	Y			
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y	Y			
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 130 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)						
AUDIT:						
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 161 of the LBR Instructions.)	Y	Y			
10. SCHEDULE III (PSCR, SC3)						
10.1	Is the appropriate lapse amount applied? (See page 92 of the LBR Instructions.)	Y	Y			
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 99 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	Y	Y			
11. SCHEDULE IV (EADR, SC4)						
11.1	Are the correct Information Technology (IT) issue codes used?	Y	Y			
TIP	If IT issues are not coded (with "C" in 6th position or within a program component of 1603000000), they will not appear in the Schedule IV.					
12. SCHEDULE VIIIA (EADR, SC8A)						
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can now be included in the priority listing.	Y	Y			
13. SCHEDULE VIIIB-1 (EADR, S8B1)						
13.1	NOT REQUIRED FOR THIS YEAR	N/A	N/A			

	Program or Service (Budget Entity Codes)				
Action	2180	####			

14. SCHEDULE VIII B-2 (EADR, S8B2)					
14.1	Do the reductions comply with the instructions provided on pages 104 through 106 of the LBR Instructions regarding a 10% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used?	Y	Y		

15. SCHEDULE VIII C (EADR, S8C) (LAS/PBS Web - see page 107-109 of the LBR Instructions for detailed instructions)					
15.1	Agencies are required to generate this schedule via the LAS/PBS Web.	Y	Y		
15.2	Does the schedule include at least three and no more than 10 unique reprioritization issues, in priority order? Manual Check.	Y	Y		
15.3	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	Y	Y		
15.4	Are the priority narrative explanations adequate and do they follow the guidelines on pages 107-109 of the LBR instructions?	Y	Y		
15.5	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	Y	Y		

AUDIT:					
15.6	Do the issues net to zero at the department level? (GENR, LBR5)	Y	Y		

16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see page 110-114 of the LBR Instructions for detailed instructions)					
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to section 216.023(4) (b), Florida Statutes, the Legislature can reduce the funding level for any agency that does not provide this information.)	Y	Y		
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y	Y		

AUDITS INCLUDED IN THE SCHEDULE XI REPORT:					
16.3	Does the FY 2015-16 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y	Y		
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	N/A	N/A		
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	N/A	N/A		

		Program or Service (Budget Entity Codes)				
Action		2180	####			
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y	Y			
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	Y	Y			
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.					
17. MANUALLY PREPARED EXHIBITS & SCHEDULES						
17.1	Do exhibits and schedules comply with LBR Instructions (pages 115 through 158 of the LBR Instructions), and are they accurate and complete?	Y	Y			
17.2	Does manual exhibits tie to LAS/PBS where applicable?	Y	Y			
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y	Y			
17.4	Does the LBR include a separate Schedule IV-B for each IT project over \$1 million (see page 134 of the LBR instructions for exceptions to this rule)? Have all IV-Bs been emailed to: IT@LASPBS.STATE.FL.US?	N/A	N/A			
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	N/A	N/A			
AUDITS - GENERAL INFORMATION						
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 160-162) for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					
18. CAPITAL IMPROVEMENTS PROGRAM (CIP)						
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y	Y			
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A	N/A			
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP	Y	Y			
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A	N/A			
18.5	Are the appropriate counties identified in the narrative?	N/A	N/A			
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A	N/A			
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
19. FLORIDA FISCAL PORTAL						

	Program or Service (Budget Entity Codes)				
Action	2180	####			
19.1 Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y			