

**Terry L. Rhodes**  
Executive Director

2900 Apalachee Parkway  
Tallahassee, Florida 32399-0500  
www.flhsmv.gov



**Rick Scott**  
Governor

**Pam Bondi**  
Attorney General

**Jeff Atwater**  
Chief Financial Officer

**Adam Putnam**  
Commissioner of Agriculture

LEGISLATIVE BUDGET REQUEST  
September 15, 2015

Cynthia Kelly, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director  
House Appropriations Committee  
221 Capitol  
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director  
Senate Committee on Appropriations  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors::

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Department of Highway Safety and Motor Vehicles is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2016-17 Fiscal Year.

If you have any questions or concerns about our Legislative Budget Request, please feel free to contact me at (850) 617-3100 or Susan (Suzie) Carey, Chief Financial Officer, at (850) 617-3404.

Sincerely,

A handwritten signature in blue ink, appearing to read "Terry L. Rhodes", is written over the typed name.

Terry L. Rhodes  
Executive Director



## **Department Level Exhibits and Schedules**

# Legislative Budget Request

## Employee Compensation and Benefits

The department requests the following language continue to be included to the back of the appropriations bill.

- The Department is authorized to continue its “Field Training Officer (FTO)” training program for employees that train recruits that graduate from the FHP training academy. This includes granting a pay additive to participating employees.

### **Florida Highway Patrol Field Training Officer (FTO) Additive**

#### **1. Classes & Approximate Number of Positions Affected:**

• LAW ENFORCEMENT INVESTIGATOR I	8
• LAW ENFORCEMENT LIEUTENANT	28
• LAW ENFORCEMENT OFFICER	268
• LAW ENFORCEMENT SERGEANT	45
Grand Total	349

#### **2. Estimated Cost: \$267,907.00**

- The Department is authorized to continue to grant a critical market pay additive to employees residing in and assigned to Lee County, Collier County, Hillsborough County, Orange County, Pinellas County, Duval County, Marion County, Escambia County or Monroe County, at the currently established levels. This additive shall be granted only during the time in which the employee resides in, and is assigned to duties within, those counties.

### **Florida Highway Patrol Critical Market Pay Additive for Sworn Personnel (Lee/ Collier/ Monroe/ Hillsborough/ Orange/ Pinellas/ Duval/ Marion/ Escambia)**

#### **1. Classes & Approximate Number of Positions Affected:**

• LAW ENFORCEMENT INVESTIGATOR I	26
• LAW ENFORCEMENT INVESTIGATOR II	3
• LAW ENFORCEMENT LIEUTENANT	22
• LAW ENFORCEMENT OFFICER	264
• LAW ENFORCEMENT SERGEANT	36
Grand Total	351

#### **2. Estimated Cost: \$1,724,932.80**

- The Department is authorized to continue to grant a temporary special duty pay additive of \$162.50 per pay period for law enforcement officers assigned to the Office of Commercial Vehicle Enforcement who, maintain certification by the Commercial Vehicle Safety Alliance.

### **Florida Highway Patrol Commercial Vehicle Enforcement (CVE) Temporary Additive**

#### **1. Classes & Approximate Number of Positions Affected:**

• LAW ENFORCEMENT LIEUTENANT	13
• LAW ENFORCEMENT OFFICER	172
• LAW ENFORCEMENT SERGEANT	31
Grand Total	216

#### **2. Estimated Cost: \$421,200.00**

- The Department is authorized to continue to grant a critical market pay additive of \$1,300 per year to non-sworn Florida Highway Patrol personnel working and residing in Miami-Dade and Broward counties. This additive shall be granted only during the time in which the employee resides in, and is assigned to duties within those counties.

**Florida Highway Patrol Critical Market Pay Additive for Non-Sworn Personnel (Miami Dade and Broward)**

**1. Classes and Approximate Number of Positions Affected:**

• ADMINISTRATIVE SECRETARY	3
• COMMUNICATIONS TRAINING OFFICER	5
• CRIME INTELLIGENCE ANALYST I	1
• CRIME LABORATORY TECHNICIAN	1
• MAINTENANCE MECHANIC	2
• OFFICE OPERATIONS CONSULTANT I	1
• RECORDS TECHNICIAN	1
• REGIONAL DUTY OFFICER	18
• RESEARCH & STATISTICS CONSULTANT	1
• SENIOR CLERK	6
Grand Total	39

**2. Estimated Cost: \$50,700.00**

- The Department is authorized to continue to grant a special duty pay additive of \$2,000 per year for law enforcement officers who perform additional duties as K-9 handlers; felony officers; criminal interdiction officers; criminal investigation and intelligence officers; new recruit background checks and training, and technical support officers; drug recognition experts; hazardous material squad members; compliance investigation squad members; or motor cycle squad members.

**Florida Highway Patrol Special Duty Pay Additive**

**1. Classes and Approximate Number of Positions Affected:**

• LAW ENFORCEMENT INVESTIGATOR I	7
• LAW ENFORCEMENT INVESTIGATOR II	12
• LAW ENFORCEMENT LIEUTENANT	17
• LAW ENFORCEMENT OFFICER	158
• LAW ENFORCEMENT SERGEANT	26
Grand Total	220

**2. Estimated Cost: \$440,000.00**

- The Department is authorized to grant merit pay increases to employees based on the employee's exemplary performance.
- The Department is authorized to continue to grant temporary special duties pay additives to employees assigned additional duties as a result of another employee being absent from work pursuant to the Family Medical Leave Act or authorized military leave.

In addition, the Department requests the following language be added in the back of the appropriations bill. The temporary special duty pay additives described below will begin on the first day the special duties are assigned. The temporary special duty pay additive will not go beyond 90 without the Department reviewing the circumstances to extend it beyond 90 days. The temporary special pay additive will be an amount up to 15% of the employee's base rate

of pay depending on the extra duties given. These requests meet the requirements specified in the following collective bargaining contracts:

1. AFSCME
2. Police Benevolent Association – Florida Highway Patrol Unit Agreement

- The Department is authorized to grant temporary special duties pay additives to employees assigned additional duties as a result of time critical projects such as data center consolidation.
- The Department is authorized to grant temporary special duty pay to employees assigned additional duties, not related to their current position, as a result of a position vacancy, another employee being absent for non-FMLA related reasons or temporary training duties.
- When necessary the Department is authorized to continue temporary special duties beyond 90 days without having to obtain approval from the Department of Management Services.

## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.*

<b>Agency:</b>	<b>Highway Safety and Motor Vehicles</b>		
<b>Contact Person:</b>	Stephen D. Hurm	<b>Phone Number:</b>	850/617-3101
<b>Names of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Estate of Danielle C. Maudsley v. Florida Highway Patrol and Trooper Daniel Cole		
<b>Court with Jurisdiction:</b>	U.S. District Court, Middle District of Florida		
<b>Case Number:</b>	8:14-CV-1798-T-EAK-TBM		
<b>Summary of the Complaint:</b>	<p>On September 19, 2011, Trooper Daniel A. Cole arrested Danielle C. Maudsley for two counts of driving without a valid license and two counts of leaving the scene of a crash involving property damage. While Cole was completing arrest paperwork at the Florida Highway Patrol (FHP) Station in Pinellas Park, Maudsley attempted to escape. As Maudsley exited the FHP Station, Cole utilized his TASER electronic control device (ECO) on Maudsley. Maudsley fell onto the parking lot, which caused her skull to fracture. Emergency Medical Service (EMS) personnel transported Maudsley to the hospital where she was diagnosed with an occipital skull fracture and brain damage. She remained in a vegetative state until her death in September 2013.</p>		
<b>Amount of the Claim:</b>	\$2 million		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>			
<b>Status of the Case:</b>	Pending settlement for the s.768.28 (5) statutory cap of \$200,000. Plaintiff intends to seek a claims bill for an additional \$1.75 million, which the Department will neither support nor oppose.		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>	<input type="checkbox"/>	Agency Counsel	
	<input checked="" type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	

If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	N/A
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*Office of Policy and Budget – July 2015*

## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.*

<b>Agency:</b>	<b>Highway Safety and Motor Vehicles</b>		
<b>Contact Person:</b>	Stephen D. Hurm	<b>Phone Number:</b>	850/617-3101
<b>Names of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Bradsheer & Johnson vs. DHSMV (Leon County Circuit Court) (closed) Johnson vs. DHSMV (1 <sup>st</sup> DCA)		
<b>Court with Jurisdiction:</b>	Leon County Circuit Court (closed) 1 <sup>st</sup> District Court of Appeal		
<b>Case Number:</b>	2007-CA-0864 – Leon County Circuit Court (closed) 1D15-2888 – 1 <sup>st</sup> DCA		
<b>Summary of the Complaint:</b>	This is a class action for refunds/injunctive relief filed in state court for those people required to install Ignition Interlock Devices (IID) following a second DUI conviction before the Department was given explicit authority to do so on July 1, 2005.		
<b>Amount of the Claim:</b>	Estimated: \$1 Million		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	N/A		
<b>Status of the Case:</b>	This case returned to the Circuit Court in Leon County following the review and remand from the 1 <sup>ST</sup> DCA. In December, 2011, Plaintiffs filed their 3 <sup>rd</sup> Amended Complaint and defendant filed a motion to dismiss. On July 25, 2014, Judge Carroll entered an order on all pending motions. He denied the Plaintiffs’ Amended Motion for Summary Declaratory Judgment, and Defendant’s Motion for Summary Judgment and Motion to Dismiss Plaintiffs [sic] Third Amended and Supplemental Complaint. The Court also declined to certify the class finding that it was premature to consider Plaintiffs’ Motion for Supplemental Equitable Relief. On July 1, 2014, this case was reassigned to Judge Dempsey who, after hearing arguments from both sides on various pending motions in April, 2015, entered an Order of Dismissal with Prejudice on June 3, 2015. Plaintiff, Michael K. Johnson filed an appeal with the 1 <sup>st</sup> DCA on June 22, 2015. This case remains open pending the outcome of the appeal.		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>	<input type="checkbox"/>	Agency Counsel	
	<input checked="" type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input type="checkbox"/>	Outside Contract Counsel	



If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	BROAD AND CASSEL ATTORNEYS AT LAW BROOKS, LeBOEUF, BENNETT, FOSTER & GWARTNEY P.A. RHONDA F. GOODMAN, P.A.
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*Office of Policy and Budget – July 2015*

# DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES OFFICE OF THE EXECUTIVE DIRECTOR

DATE: 10/01/14  
 SEQUENCE: 7601  
 OED:  
 NUMBER OF POSITIONS: 4  
 NUMBER OF FTE: 4.0

EXECUTIVE DIRECTOR-HSMV 00001 (9761) 10-1011-03.25 (1.0)	
EXECUTIVE ASSISTANT II - SES 00002 (0720) 43-6011-05.10 (1.0)	
AGENCY OPERATIONS -01 DEPUTY EXECUTIVE DIRECTOR-HSMV 02666 (9767) 10-1021-02.24 (1.0)	LEGAL -02 GENERAL COUNSEL-HSMV 00099 (8982) 10-9199-01.23 (RO)
DIVISION OF MOTORIST SERVICES -762 DIRECTOR OF MOTORIST SERVICES-HSMV 02416 (9765) 10-1021-01.23 (RO)	OFFICE OF INSPECTOR GENERAL -03 INSPECTOR GENERAL-HSMV 00011 (8983) 10-1021-02.23 (RO)
DIVISION OF INFORMATION SYSTEMS -7640 INFORMATION SYSTEMS DIRECTOR-HSMV Working Title: Chief Information Officer 00029 (8984) 10-3021-01.23 (RO)	FLORIDA HIGHWAY PATROL -7610 DIRECTOR OF FLORIDA HIGHWAY PATROL-HSMV 00430 (9762) 10-9199-01.23 (RO)
OFFICE OF FINANCIAL MANAGEMENT -7601-04 DIRECTOR OF FINANCE 02603 (9106) 10-3031-02.24 (RO)	CHIEF OF STAFF'S OFFICE -05 CHIEF OF STAFF 00112 (9780) 10-1021-02.24 (RO)
MANAGER, BUSINESS SYSTEMS SUPPORT-SES (Working Title: Business Relationship Consultant) 05344 (8554) 11-3021-03.21 (1.0)	ENTERPRISE SECURITY MANAGEMENT DATA PROCESSING MANAGERS-SES 00115 (Funded out of Org Code: 7640-01-05-02) (2133) 11-3021-02.20 (RO)
	GOVERNMENT OPERATIONS CONSULTANT II 0025 (Funded out of Org Code: 7610-06-01) 22253 13-1111-04.10 (0.0) SENIOR INFO TECH BUSINESS CONSULTANT 0030 (Funded out of Org Code: 7610-06-01) 071 13-1099-04.9 (0.0) (2114)

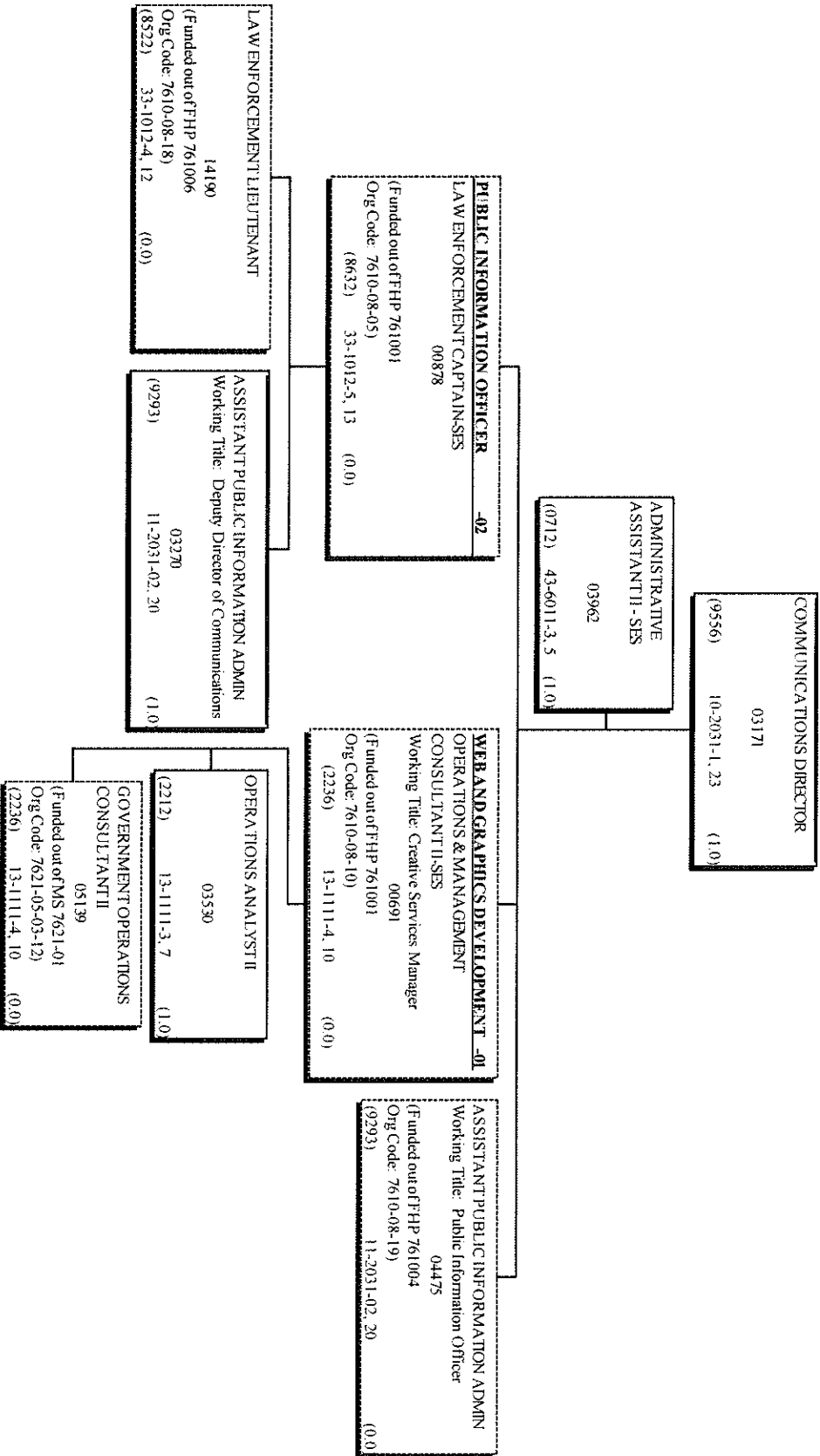
**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
OFFICE OF THE EXECUTIVE DIRECTOR  
CHIEF OF STAFF'S OFFICE**

DATE: 09/25/2014  
 SEQUENCE: 7601  
 OED:  
 NUMBER OF POSITIONS: 5  
 NUMBER OF FTE: 5.0

<b>CHIEF OF STAFF'S OFFICE -06</b>	
CHIEF OF STAFF	00112
(9780) 10-1021-02.24	(1.0)
<b>COMMUNICATIONS OFFICE -02</b>	<b>PERFORMANCE MANAGEMENT OFFICE -03</b>
COMMUNICATIONS DIRECTOR	CHIEF PERFORMANCE OFFICER
03171	00283
(9356) 10-2031-01.23 (RO)	(8216) 11-9199-03.21 (RO)
<b>LEGISLATIVE AFFAIRS -04</b>	<b>DIVISION OF ADMINISTRATIVE SERVICES (7602)</b>
LEGISLATIVE AFFAIRS ADMINISTRATOR	DIRECTOR OF ADMINISTRATIVE SERVICES-HSNV
05282	00093
(9633) 10-1021-01.23 (1.0)	(9764) 10-3011-01.23 (RO)
<b>LEGISLATION SPECIALIST - SES</b>	<b>BUREAU OF PERSONNEL SERVICES -01-01</b>
(Working Title: Assistant Legislative Affairs Director)	CHIEF OF PERSONNEL SERVICES - HSNV
00297	00238
(0717) 13-1111-04.10 (1.0)	(9987) 11-3040-03.21 (RO)
<b>OPERATIONS &amp; MGMT CONSULTANTS-SES</b>	<b>LEARNING &amp; DEVELOPMENT OFFICE -01-02</b>
03737	HUMAN RESOURCE MANAGER - SES
(2234) 13-1111-03.7 (1.0)	(Working Title: Chief Learning Officer)
<b>ADMINISTRATIVE ASSISTANT1 - SES</b>	03966
02742	(1333) 11-3040-02.20 (RO)
(0709) 43-6011-02.3 (1.0)	

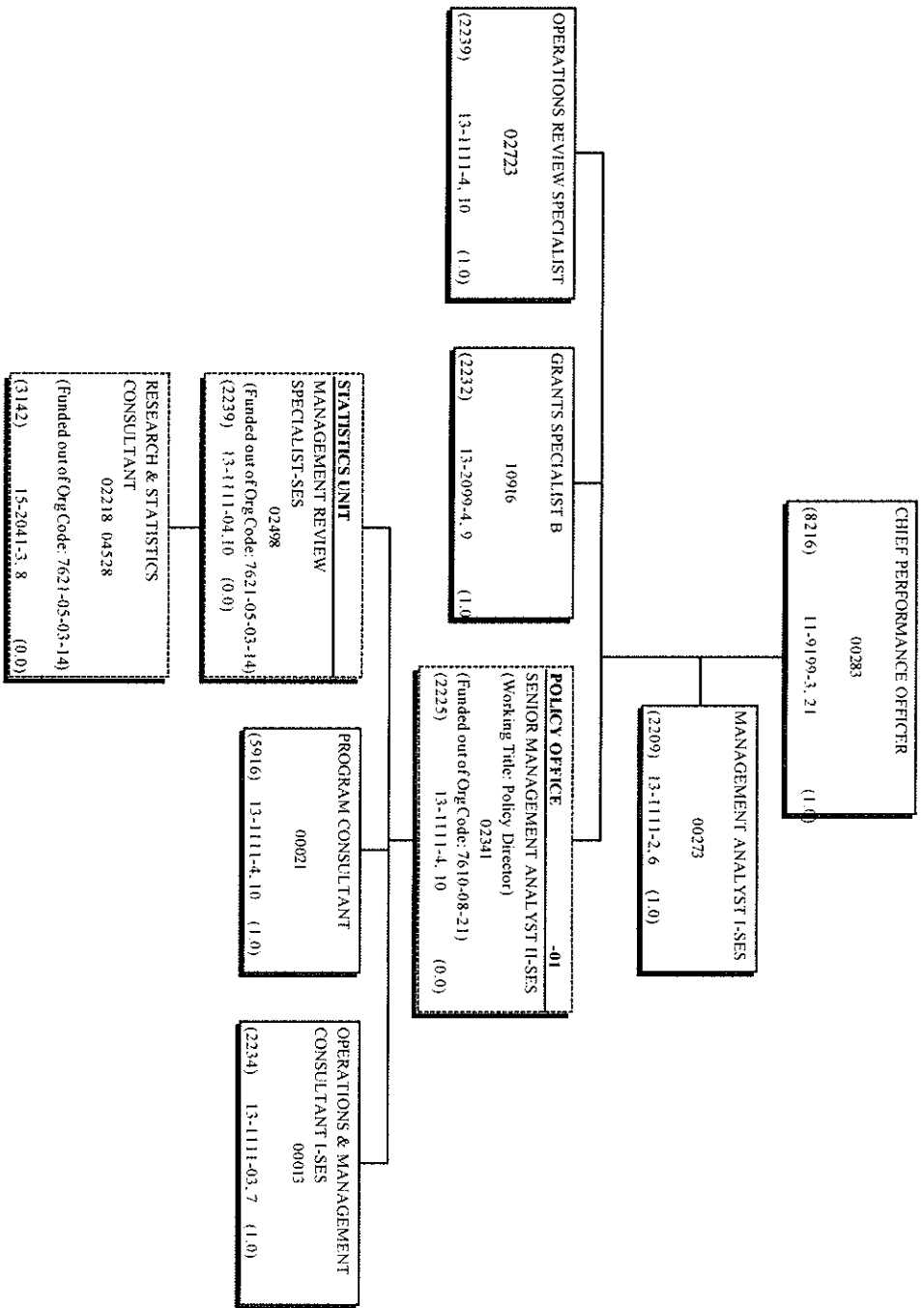
**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
OFFICE OF THE EXECUTIVE DIRECTOR  
COMMUNICATIONS OFFICE**

DATE: 09/16/2014  
 SEQUENCE: 7601-05-02  
 OED:  
 NUMBER OF POSITIONS: 4  
 NUMBER OF FTES: 4.0



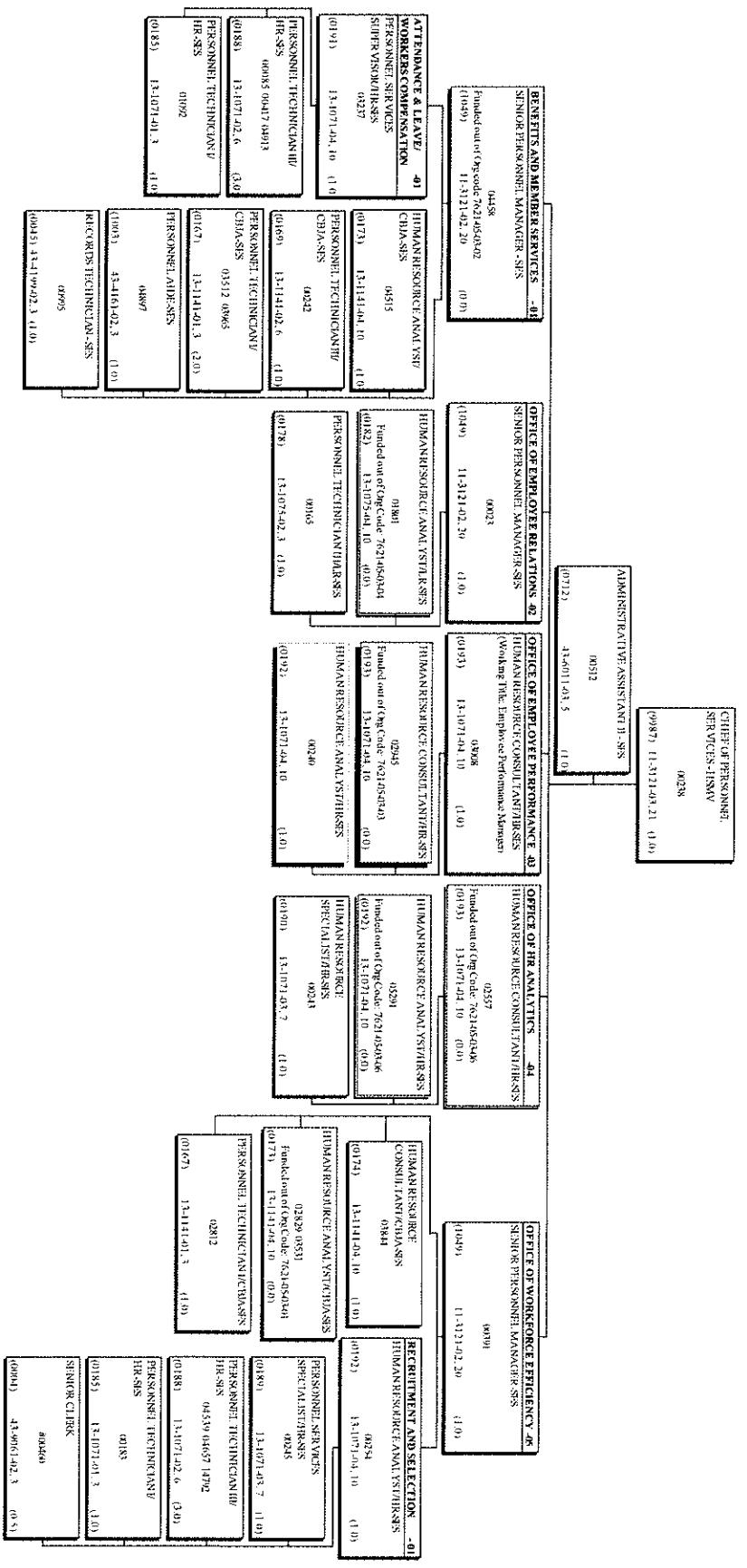
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 CHIEF OF STAFF'S OFFICE  
 PERFORMANCE MANAGEMENT OFFICE**

DATE: 09/04/14  
 SEQUENCE: 7601-05-03  
 OFD:  
 NUMBER OF POSITIONS 6  
 NUMBER OF FTE'S : 6.0



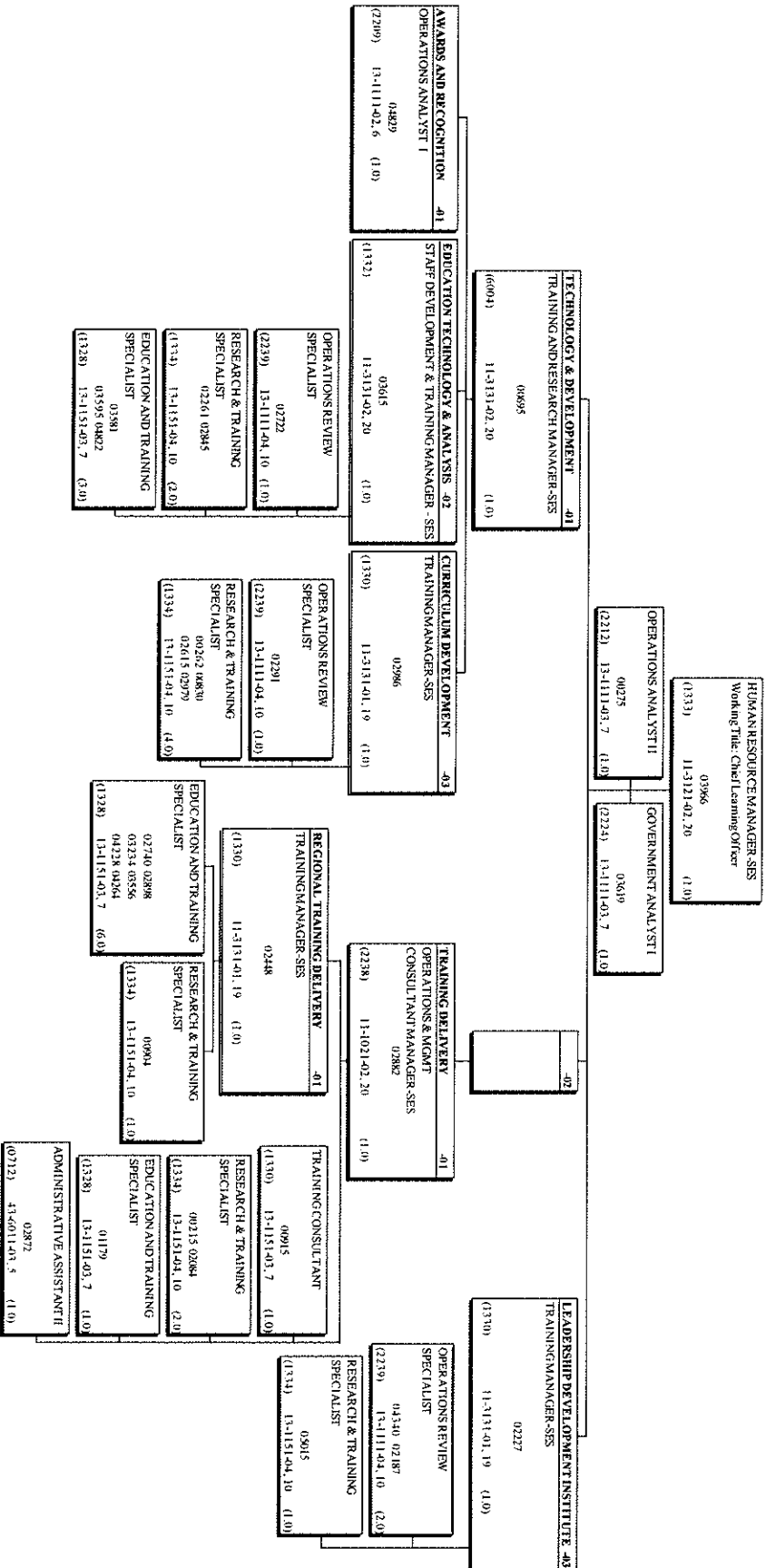
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 CHIEF OF STAFFS OFFICE  
 BUREAU OF PERSONNEL SERVICES**

DATE: 04/01/2015  
 SEQUENCE: 7601-05-01-01  
 OED:  
 NUMBER OF POSITIONS: 28  
 NUMBER OF FTE: 27.5



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 CHIEF OF STAFF'S OFFICE  
 LEARNING & DEVELOPMENT OFFICE**

DATE: 09/08/2015  
 SEQUENCE: 7601-05-01-02  
 OED:  
 NUMBER OF POSITIONS: 36  
 NUMBER OF FTE: 36

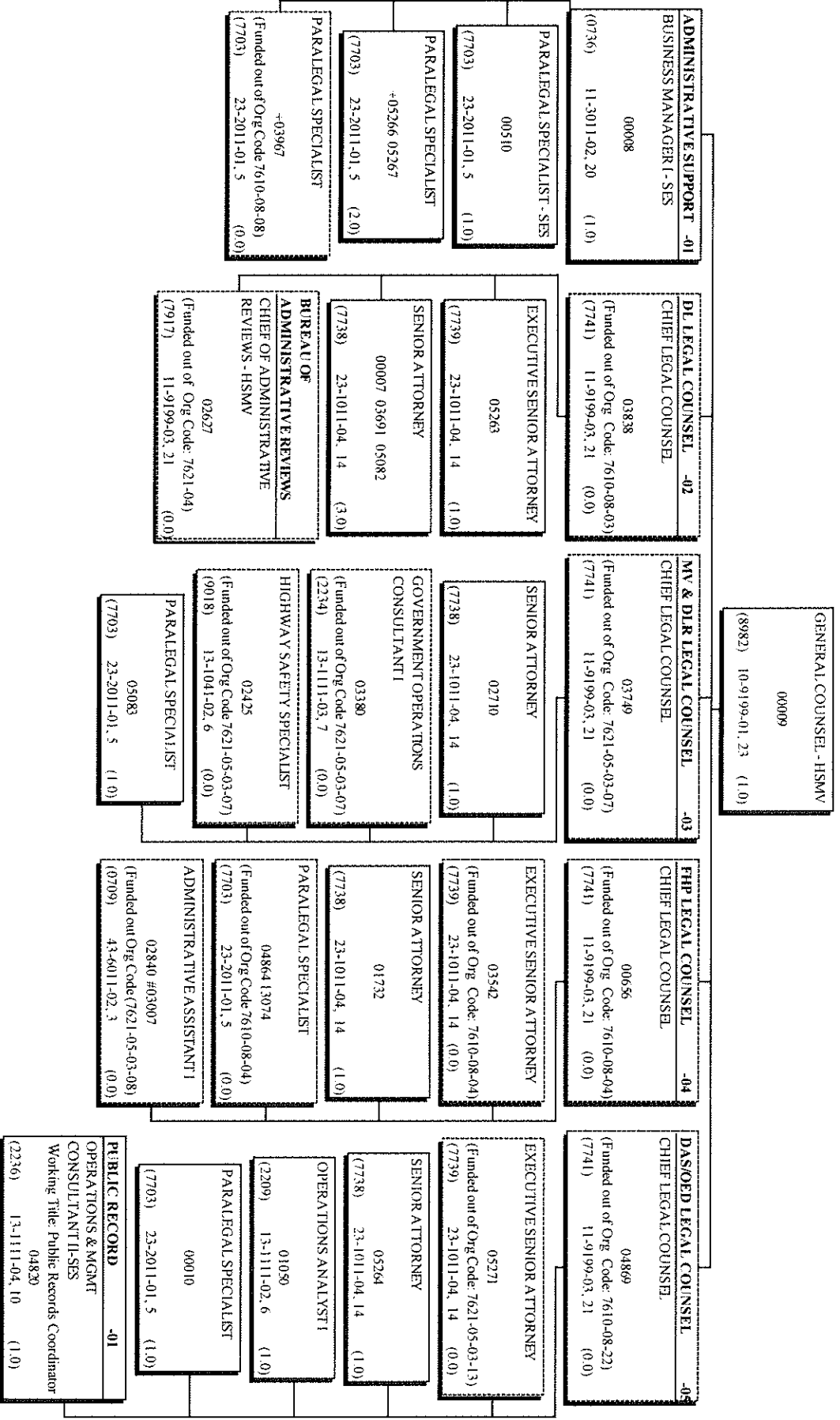


\* Shared Position

LEARNING & DEVELOPMENT

# DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES OFFICE OF THE EXECUTIVE DIRECTOR LEGAL

DATE: 08/24/2015  
 SEQUENCE: 7601-02  
 OED:  
 NUMBER OF POSITIONS: 16  
 NUMBER OF FTE: 16.0



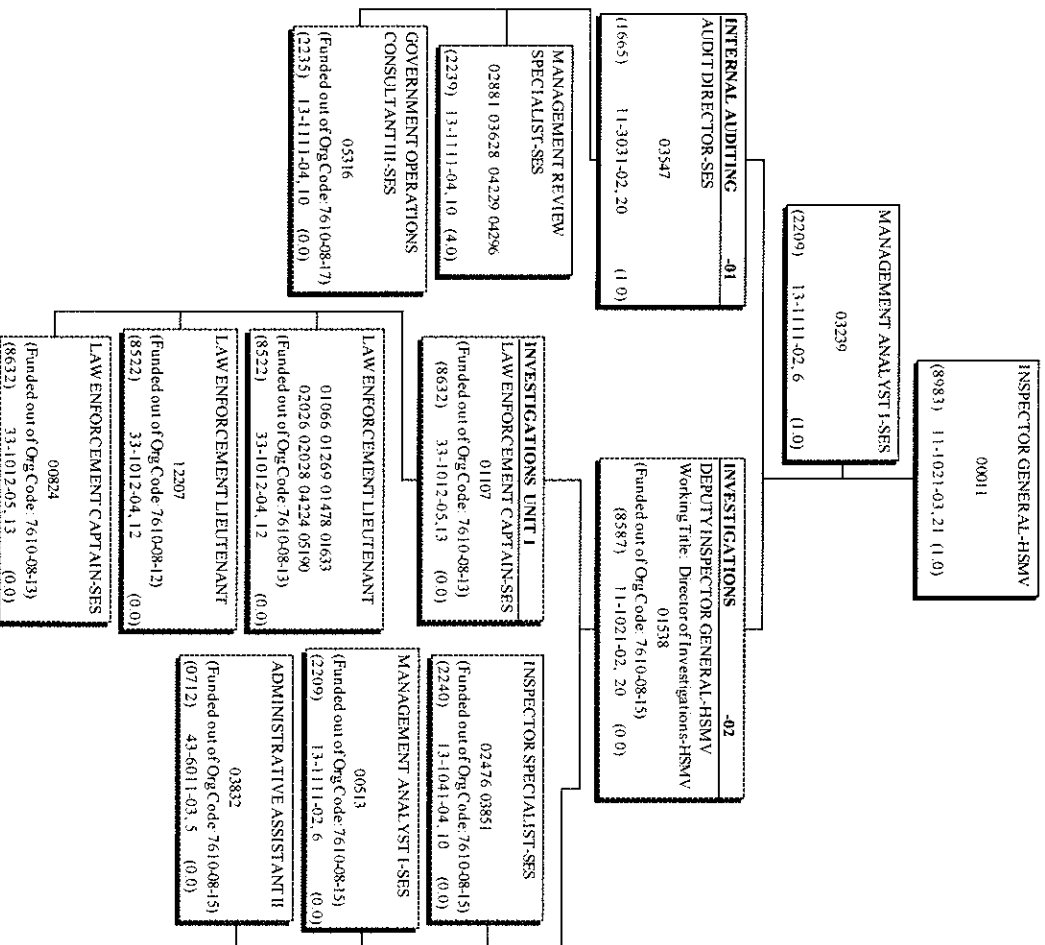
# .50 FTE +Lead Worker

LEGAL



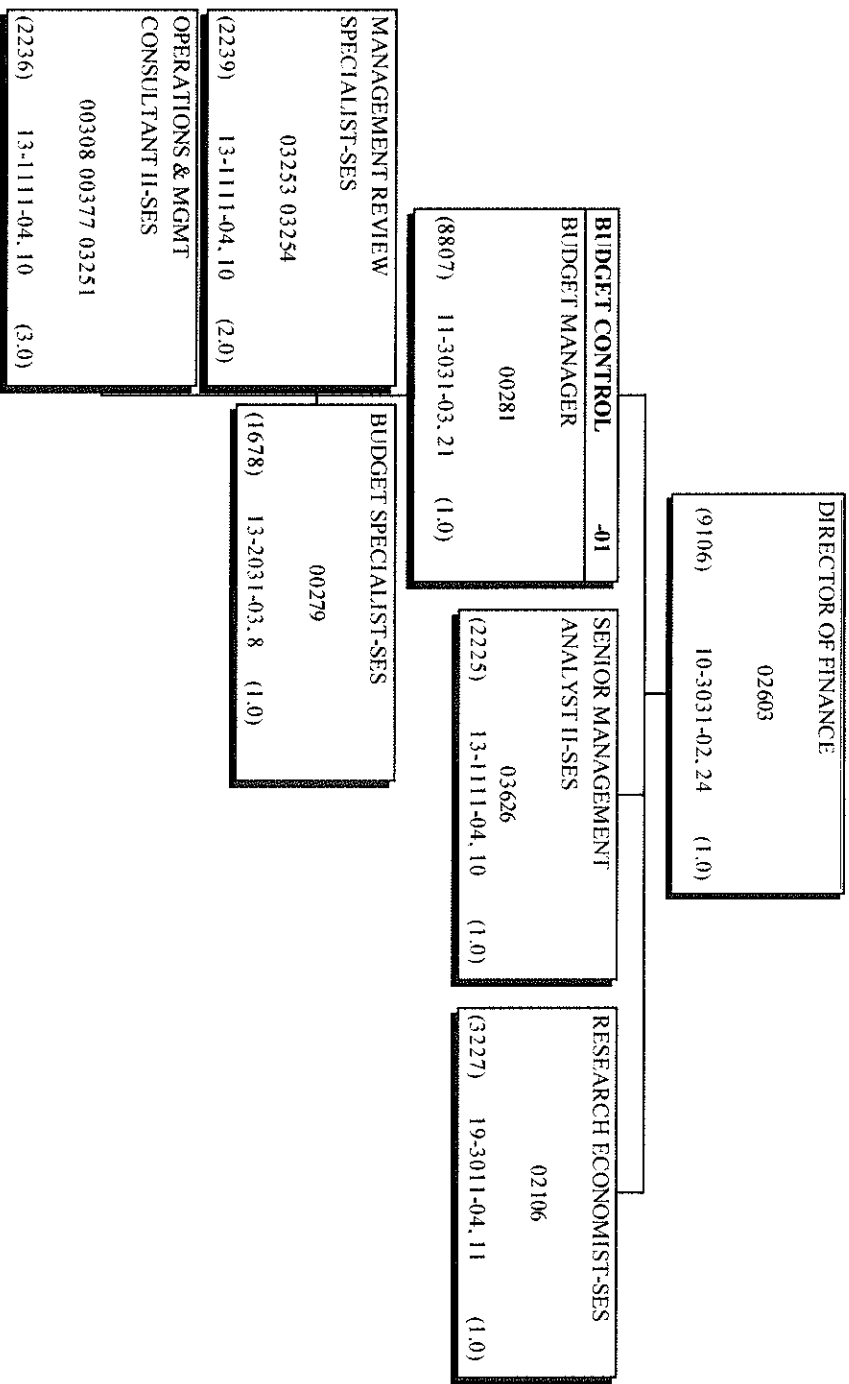
**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
OFFICE OF THE EXECUTIVE DIRECTOR  
OFFICE OF INSPECTOR GENERAL**

DATE: 2/01/2015  
 SEQUENCE: 7601-03  
 OED:  
 NUMBER OF POSITIONS: 7  
 NUMBER OF FTE: 7.0



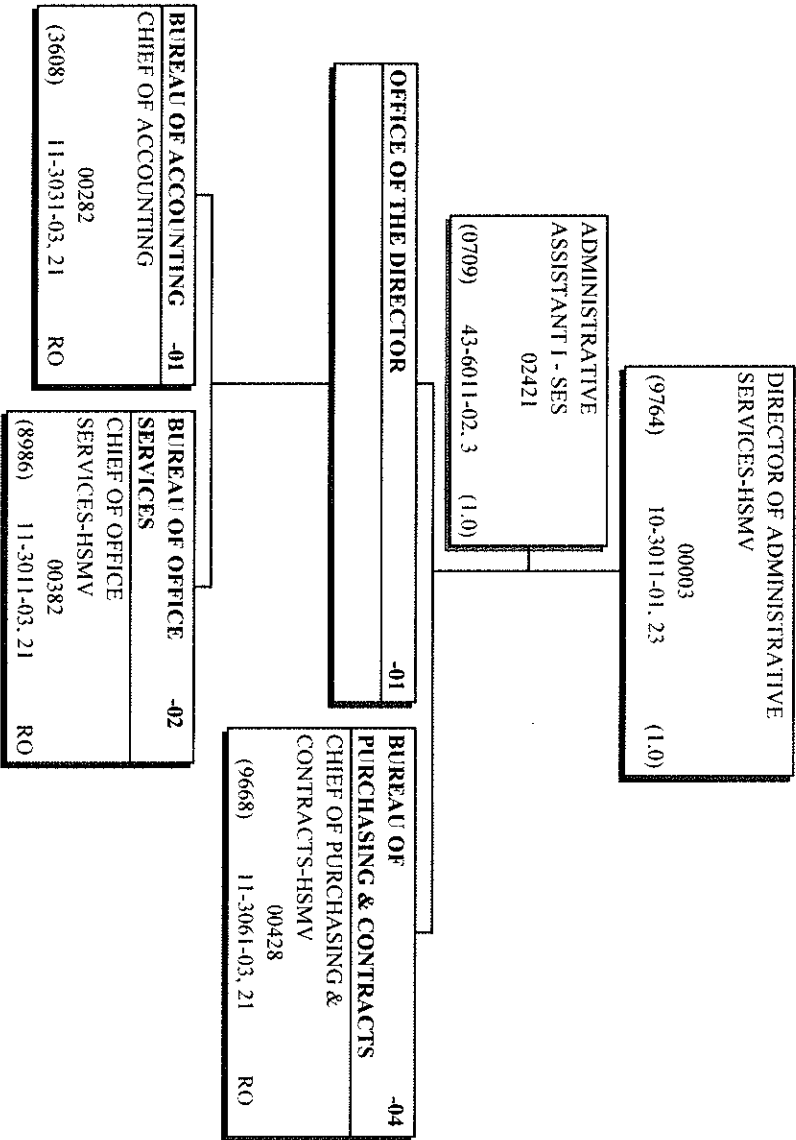
**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
OFFICE OF FINANCIAL MANAGEMENT**

DATE: 02/01/15  
 SEQUENCE: 7601-04  
 OED:  
 NUMBER OF POSITIONS: 10  
 NUMBER OF FTE: 10.0



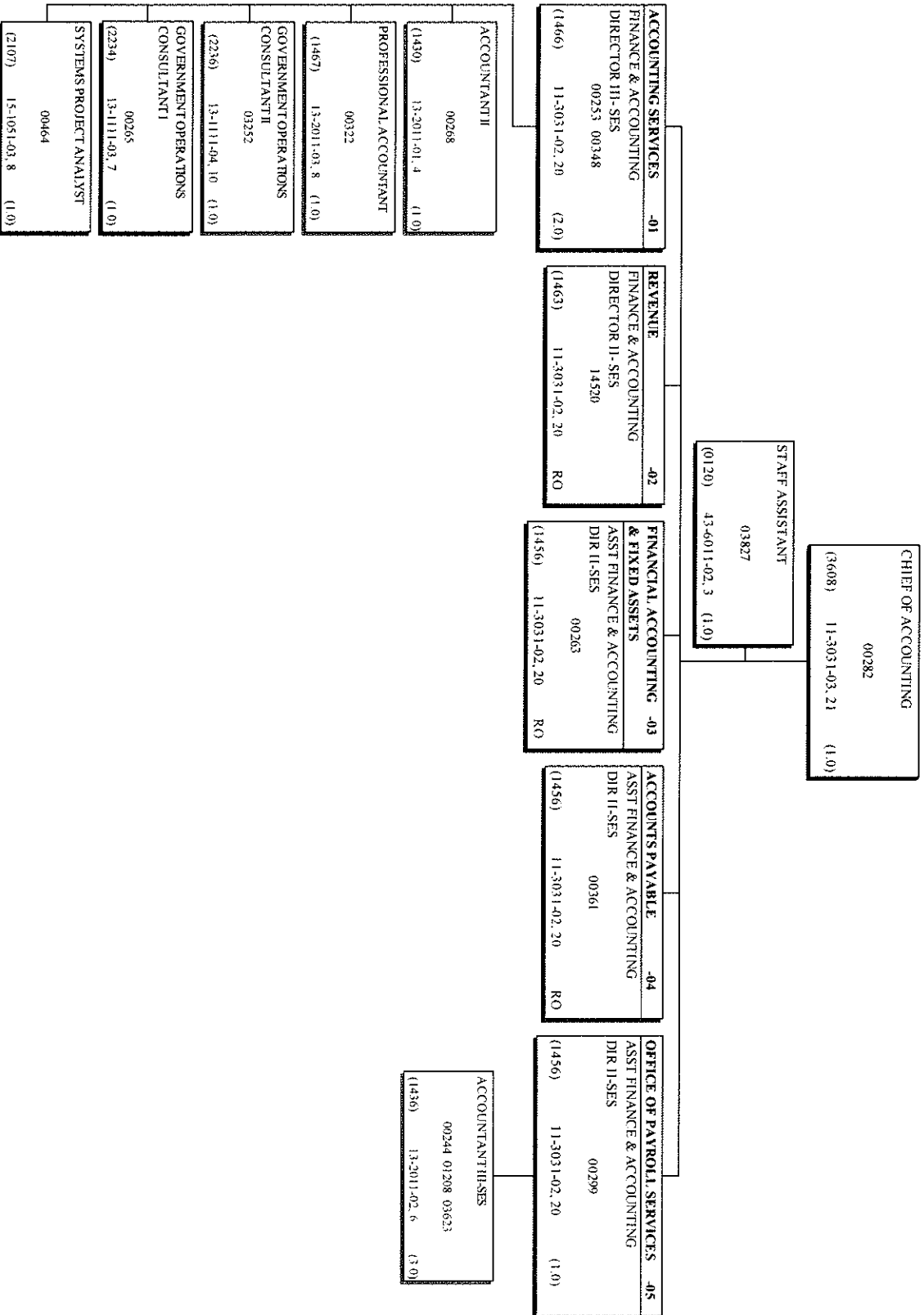
**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
DIVISION OF ADMINISTRATIVE SERVICES**

DATE: 05/01/2015  
 SEQUENCE: 7602  
 OED:  
 NUMBER OF POSITIONS: 2  
 NUMBER OF FTES: 2.0



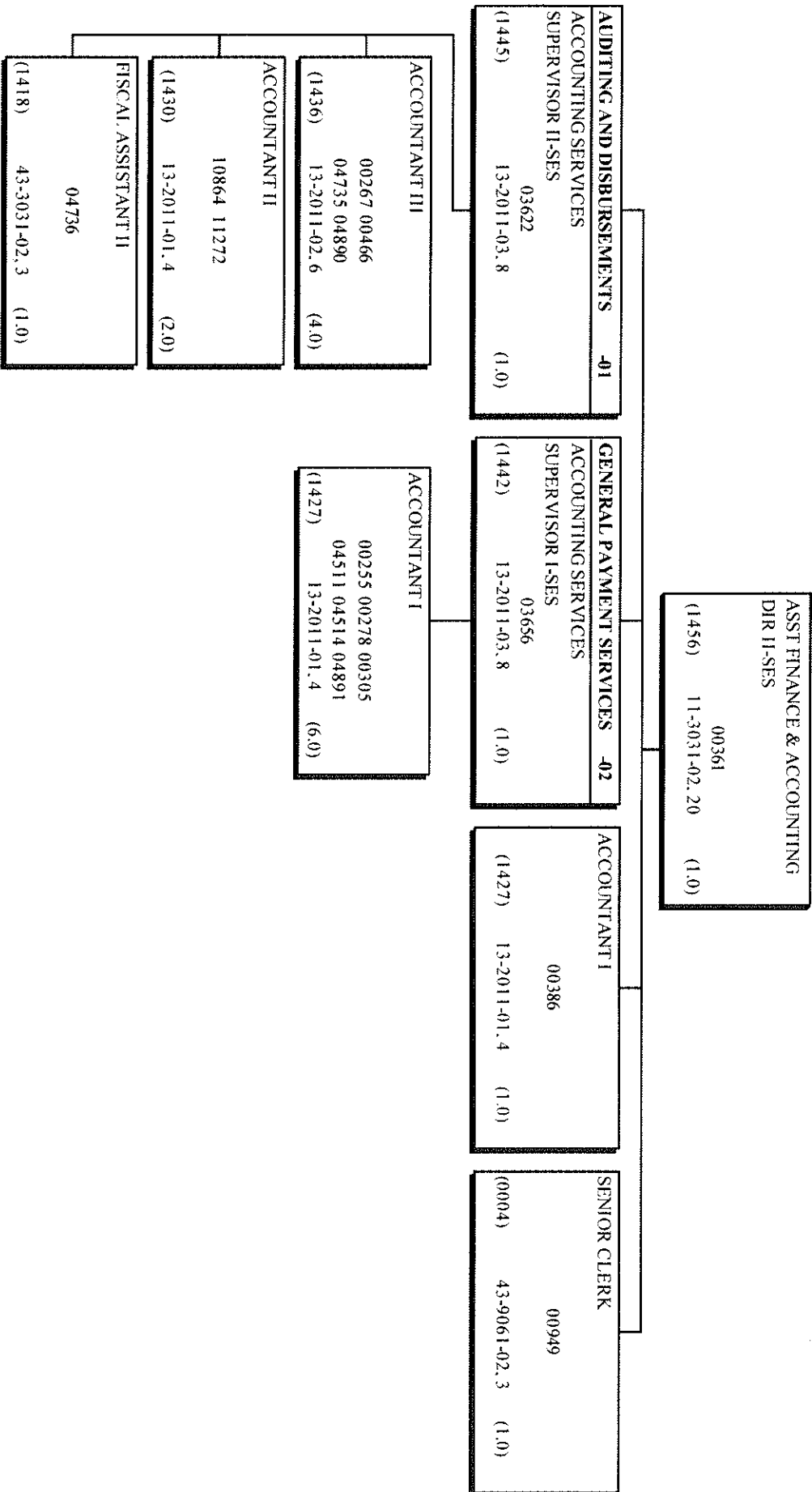
**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
DIVISION OF ADMINISTRATIVE SERVICES  
BUREAU OF ACCOUNTING**

DATE: 02/01/15  
SEQUENCE: 7602-01-01  
OED:  
NUMBER OF POSITIONS: 13  
NUMBER OF FTES: 13.0



**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
DIVISION OF ADMINISTRATIVE SERVICES  
ACCOUNTS PAYABLE**

DATE: 10/21/14  
 SEQUENCE: 7602-01-01-04  
 OED:  
 NUMBER OF POSITIONS: 18  
 NUMBER OF FTES: 18.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF ADMINISTRATIVE SERVICES  
BUREAU OF ACCOUNTING  
REVENUE SECTION**

DATE: 02/01/15  
 SEQUENCE: 7602-01-01-02  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 25.0  
 NUMBER OF FTE'S: 25.0

FINANCE & ACCOUNTING  
 DIRECTOR II - SES  
 14520  
 (1463) 11-3031-02.20 (1.0)

ACCOUNTING SERVICES  
 ANALYST D  
 00351  
 (4950) 13-2011-04.9 (1.0)

**REPORTING & DISTRIBUTION -01**  
 ACCOUNTING SERVICES  
 SUPERVISOR II - SES  
 00310  
 (1445) 13-2011-03.8 (1.0)

**AUDITS AND REFUNDS -02**  
 ACCOUNTING SERVICES  
 SUPERVISOR II - SES  
 02063  
 (Funded out of Org Code: 7621-05-03-05)  
 (1445) 13-2011-03.8 (0.0)

**ACCOUNTS RECEIVABLES -03**  
 ACCOUNTING SERVICES  
 SUPERVISOR II - SES  
 00353  
 (1445) 13-2011-03.8 (1.0)

**IRP/ETA ACCOUNTING SERVICES -04**  
 ACCOUNTANT III - SES  
 04947  
 (Funded out of Org Code: 7621-05-03-09)  
 (1436) 13-2011-02.6 (0.0)

ACCOUNTANT III  
 00256 00301 00324  
 00373 04655  
 (1436) 13-2011-02.6 (5.0)

ACCOUNTANT IV  
 02509  
 (1437) 13-2011-03.8 (1.0)

ACCOUNTANT III  
 00307  
 (1436) 13-2011-02.6 (1.0)

ACCOUNTANT IV  
 00352  
 (1437) 13-2011-03.8 (1.0)

ACCOUNTANT I  
 04488  
 (Funded out of Org Code: 7621-05-03-09)  
 (1427) 13-2011-01.4 (0.0)

ACCOUNTANT IV  
 00264  
 (1437) 13-2011-03.8 (1.0)

ACCOUNTANT I  
 00328 00355 00372 03735  
 (1427) 13-2011-01.4 (4.0)

RECORDS TECHNICIAN  
 02053  
 (Funded out of Org Code: 7621-05-03-05)  
 (0045) 43-4199-02.3 (0.0)

ACCOUNTANT III  
 00350  
 (1436) 13-2011-02.6 (1.0)

RESEARCH ASSISTANT  
 05369  
 (Funded out of Org Code: 7621-05-03-09)  
 (3120) 13-2091-02.5 (0.0)

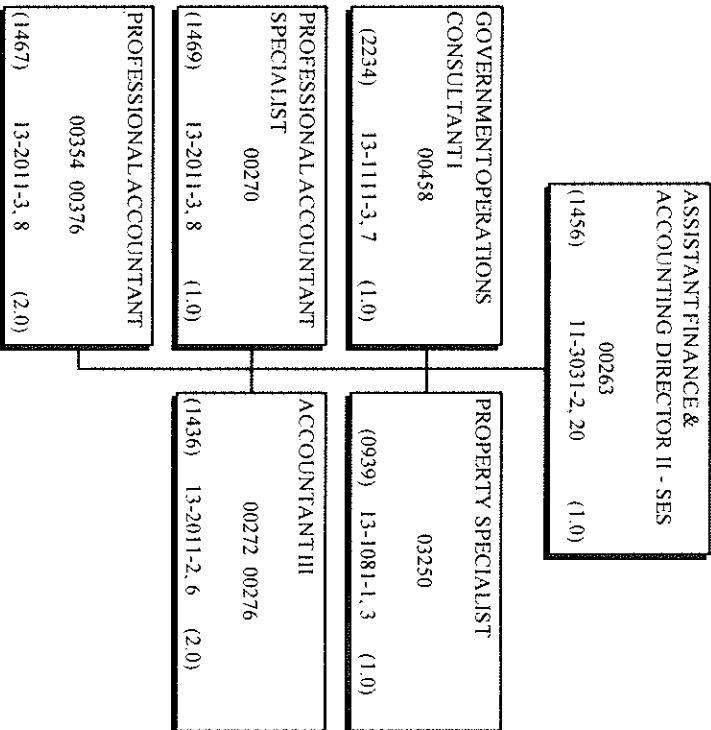
SENIOR CLERK  
 00401 02239  
 (00004) 43-49661-02.3 (2.0)

ACCOUNTANT II  
 14761 14772  
 (1430) 13-2011-01.4 (2.0)

ACCOUNTANT I  
 00309 00367 00374  
 (1427) 13-2011-01.4 (3.0)

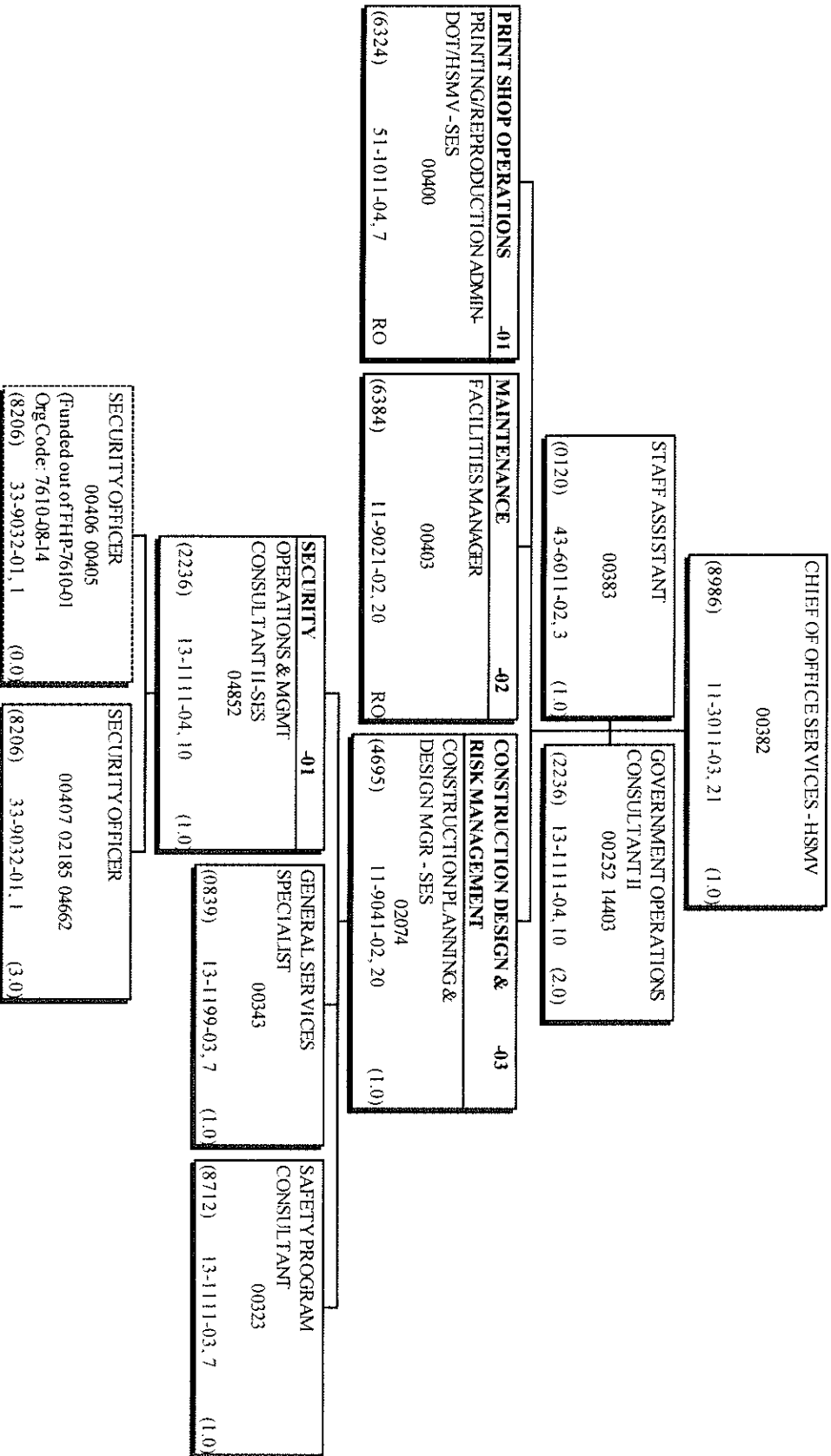
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF ADMINISTRATIVE SERVICES  
 BUREAU OF ACCOUNTING  
 FINANCIAL ACCOUNTING & FIXED ASSETS**

DATE: 01/31/13  
 SEQUENCE: 7602-01-01-03  
 OED:  
 NUMBER OF POSITIONS: 8  
 NUMBER OF FTES: 8.0



**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
DIVISION OF ADMINISTRATIVE SERVICES  
BUREAU OF OFFICE SERVICES**

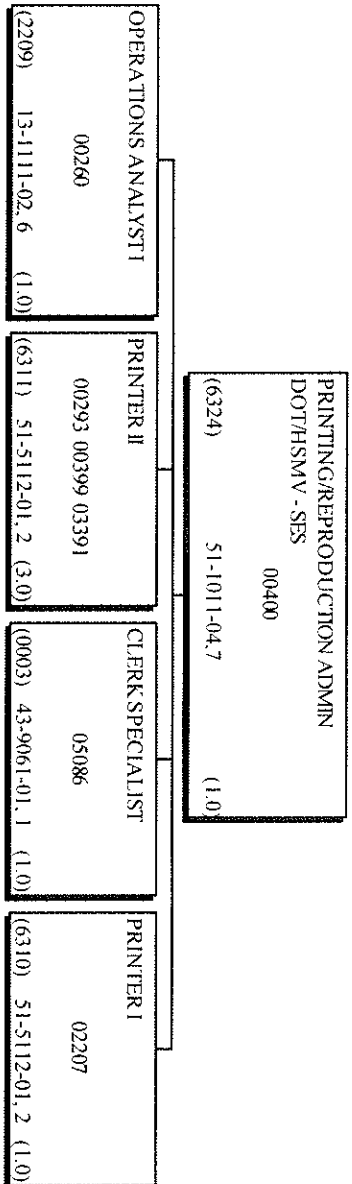
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SEQUENCE: 7602-01-02  
OED:  
NUMBER OF POSITIONS: 11  
NUMBER OF FTES 11.0





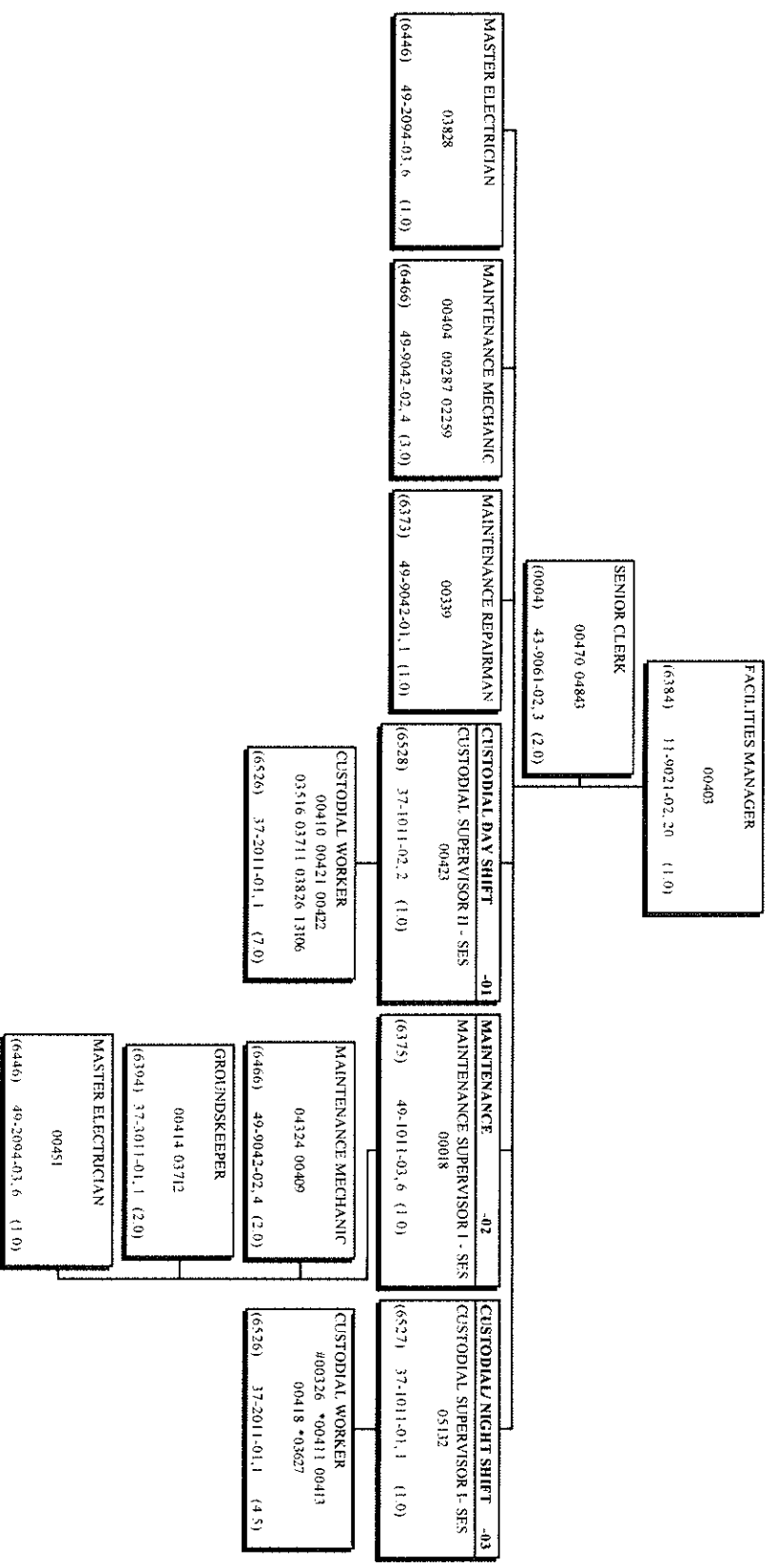
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR  
VEHICLES  
DIVISION OF ADMINISTRATIVE SERVICES,  
BUREAU OF OFFICE SERVICES  
PRINT SHOP OPERATIONS**

DATE: 06/01/2015  
 SEQUENCE: 7602-01-02-01  
 OED:  
 NUMBER OF POSITIONS: 7  
 NUMBER OF FTES: 7.0



**DEPARTMENT OF HIGHWAY SAFETY & MOTOR  
VEHICLES  
DIVISION OF ADMINISTRATIVE SERVICES,  
BUREAU OF OFFICE SERVICES  
-MAINTENANCE-**

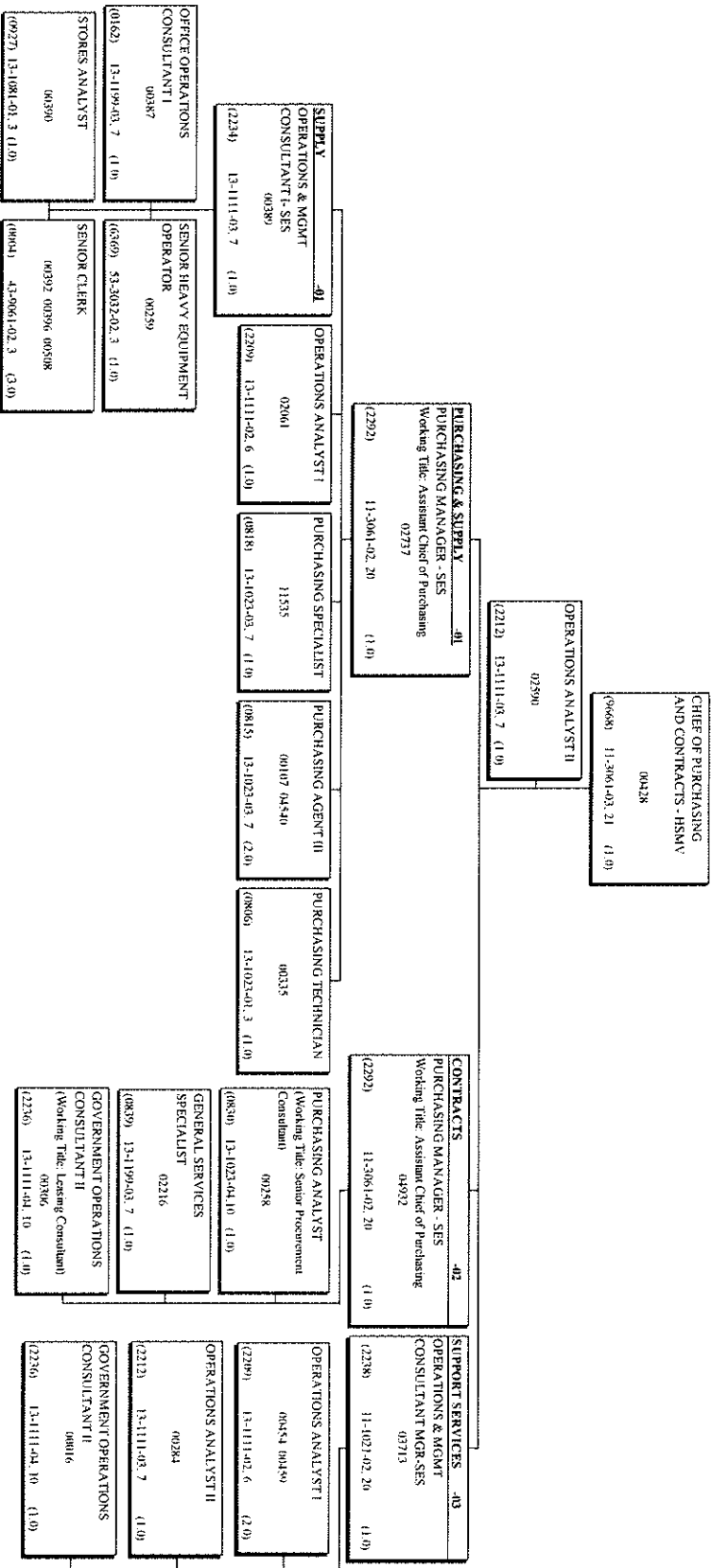
DATE: 2/01/2015  
 SEQUENCE: 7602-01-02-02  
 OED:  
 NUMBER OF POSITIONS: 28  
 NUMBER OF FTEs: 27.5



\* Shared Position  
 # .50 FTE

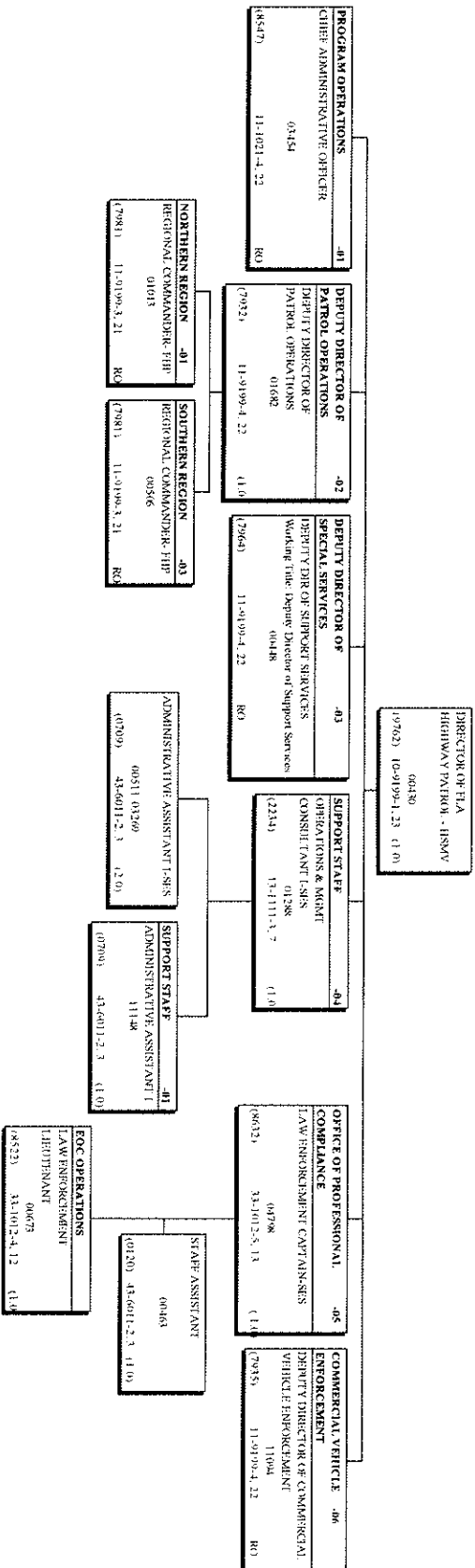
**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
DIVISION OF ADMINISTRATIVE SERVICES  
BUREAU OF PURCHASING AND CONTRACTS**

DATE: 2/19/2015  
SEQUENCE: 7602-04  
OED:  
NUMBER OF POSITIONS: 24  
NUMBER OF FTE'S: 24.0



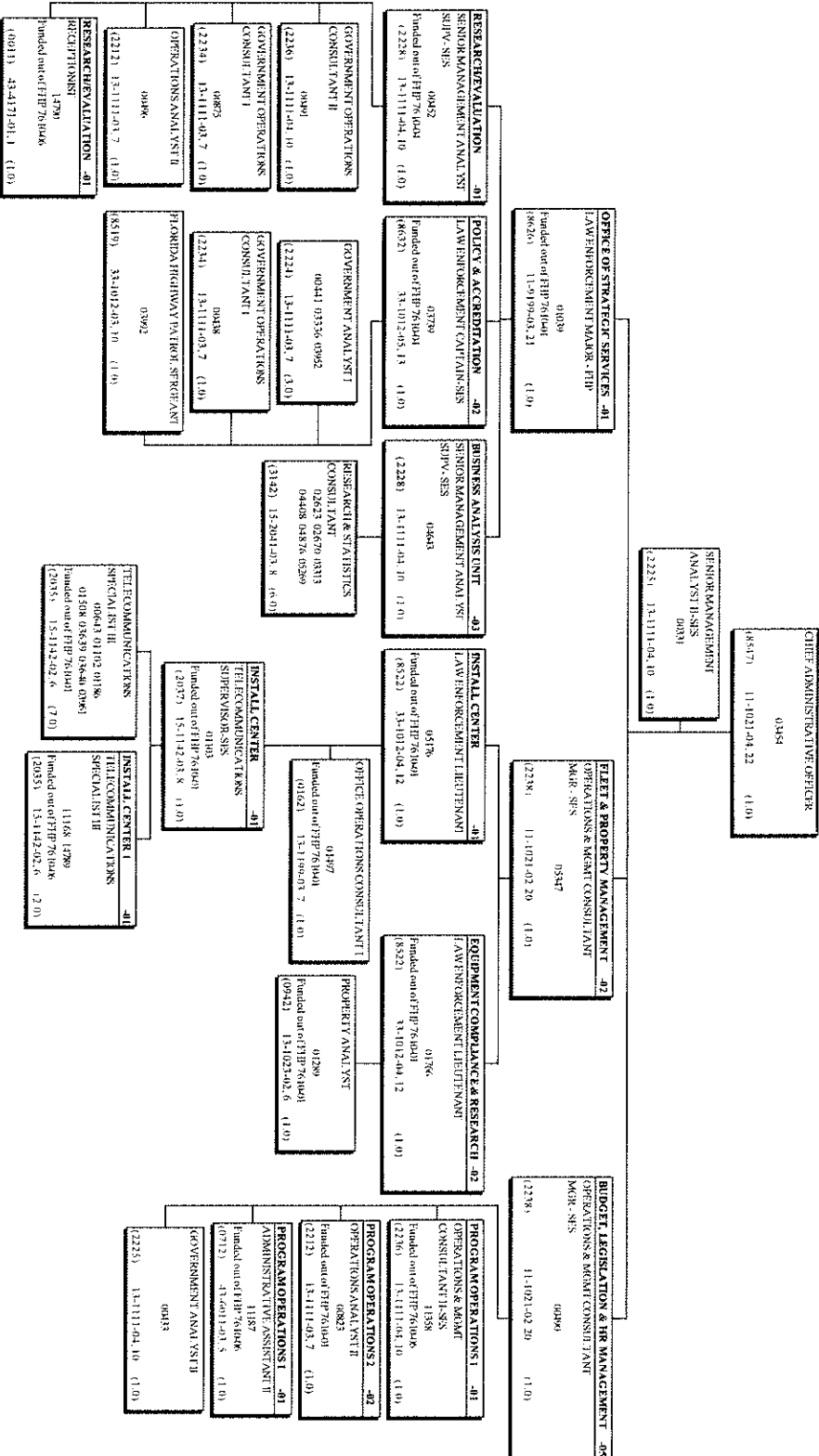
**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
OFFICE OF THE DIRECTOR**

DATE: 04/01/2014  
 SEQUENCE: 7610  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 9  
 NUMBER OF FTEs: 9.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PROGRAM OPERATIONS**

DATE: 07/01/2015  
 SEQUENCE: 7610-01  
 OED:  
 NUMBER OF POSITIONS: 41  
 NUMBER OF FTES: 41.0



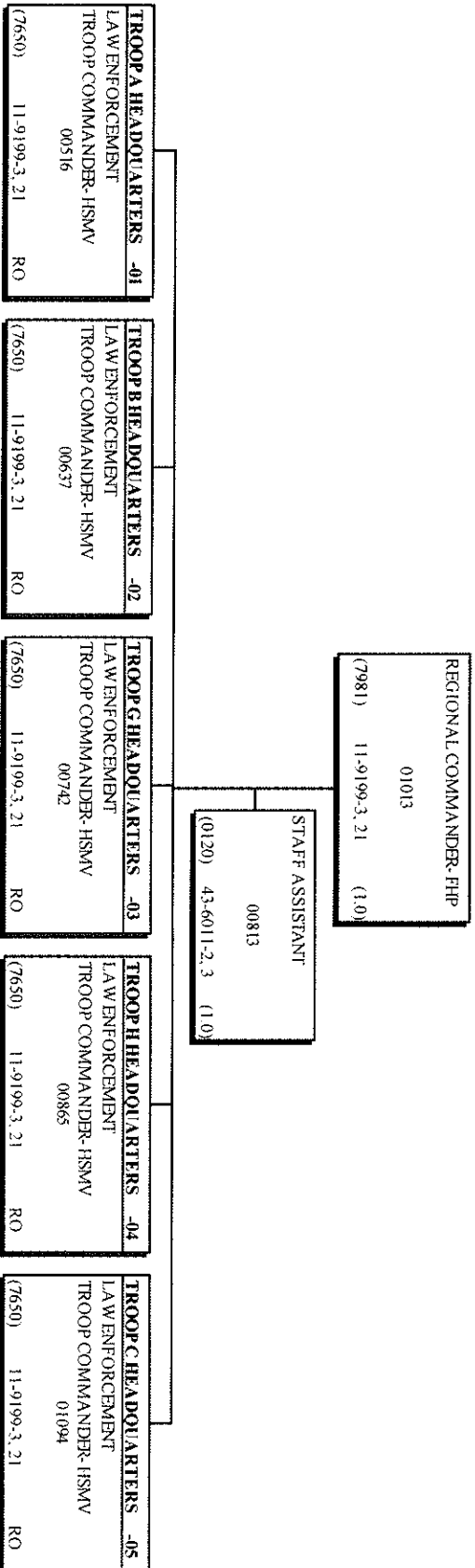
# DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES INFORMATION SYSTEMS ADMINISTRATION FHP TECHNOLOGY/COMMUNICATIONS

DATE: 07/01/2015  
 SEQUENCE: 7640-01-05  
 OED:  
 NUMBER OF POSITIONS: 35  
 NUMBER OF FTES: 35.0

<b>LAW ENFORCEMENT MAJOR - FHP</b> (Working Time Chief Technology Office) Funded Out of FHP 7610-08-20 01990 086261 11-0995-04, 21 (0.0)		<b>STAFF ASSISTANT</b> 01604 Funded Out of FHP 7610-08-20 (0.120) 43-0011-02, 3 (0.0)	
<b>REPORT UNIT</b> LAW ENFORCEMENT LIEUTENANT (LETS) 04199 Funded Out of FHP 7610-08-20-01 (8322) 33-1012-04, 12 (0.0)		<b>TECHNICAL SERVICES/MANAGER/ASST</b> Working Title: Chief of Service Operations 03239 Funded Out of FHP 7610-08-20-02 (8332) 11-3021-03, 21 (0.0)	
<b>DATA BASE CONSULTANT</b> 00627 Funded Out of FHP 7610-08-20-01 (2127) 15-1061-04, 9 (0.0)		<b>DATA PROCESSING MANAGER/SES</b> 00053 11-3021-02, 20 (1.0)	
<b>NONRETI</b> F1, HIGHWAY PATROL SERGEANT (LETS) 01304 Funded Out of FHP 7610-08-20-01 (8319) 33-1012-03, 10 (0.0)		<b>SENIOR INFO TECH BUSINESS CONSULTANT</b> 03481 Funded Out of FHP 7610-08-02 (2114) 15-1099-04, 9 (0.0)	
<b>NONRETI</b> F1, HIGHWAY PATROL SERGEANT (LETS) 04181 Funded Out of FHP 7610-08-20-01 (8319) 33-1012-03, 10 (0.0)		<b>SYSTEMS PROGRAMMER III</b> 03602 00726 (2115) 15-1081-04, 9 (2.0)	
<b>SYSTEMS PROGRAMMER II</b> 00197 00229 15-1081-04, 8 (2.0)		<b>DATA PROCESSING MANAGER - SES</b> 00131 11-3021-02, 20 (2.133)	
<b>SYSTEMS PROGRAMMER III</b> 03763 04123 (2115) 15-1081-04, 9 (2.0)		<b>APPLICATIONS/INFRASTRUCTURE MANAGER/SES</b> 00167 11-3021-02, 20 (1.0)	
<b>SYSTEMS PROGRAMMER III</b> 03102 (Funded out of On-Cycle 7621-05-03-25) (2115) 15-1081-04, 9 (0.0)		<b>UTILITIES SYSTEM ENGINEERING SPECIALIST</b> 01095 Funded Out of FHP 7610-08-20 (4678) 17-2199-04, 11 (0.0)	
<b>SYSTEMS PROGRAMMER II</b> 00056 04854 (2113) 15-1081-03, 8 (2.0)		<b>SENIOR INFO TECH BUSINESS CONSULTANT</b> 03808 15-1099-04, 9 (1.0)	
<b>SYSTEMS PROGRAMMER II</b> 00382 15-1081-03, 8 (1.0)		<b>DATA PROCESSING MANAGER/SES</b> 00055 11-3021-02, 20 (1.0)	
<b>SYSTEMS PROGRAMMER II</b> 00078 11-3021-02, 20 (1.0)		<b>DATA PROCESSING MANAGER/SES</b> 00052 15-1081-04, 9 (2.0)	
<b>SYSTEMS PROGRAMMER III</b> 07322 15-1081-04, 9 (1.0)		<b>DISTRIBUTED COMPUTER SYSTEMS SPECIALIST</b> 01186 Funded out of FHP 7610-08-21 (2050) 15-1071-02, 5 (0.0)	
<b>SYSTEMS PROGRAMMER II</b> 00044 00051 15-1081-03, 8 (2.0)		<b>PLATFORM/MOTORIST SUPPORT ADMINISTRATOR/SES</b> 00078 11-3021-02, 20 (1.0)	
<b>SYSTEMS PROGRAMMER I</b> 03808 05135 15-1081-02, 6 (2.0)		<b>SYSTEMS PROGRAMMER III</b> 00052 15-1081-04, 9 (2.0)	

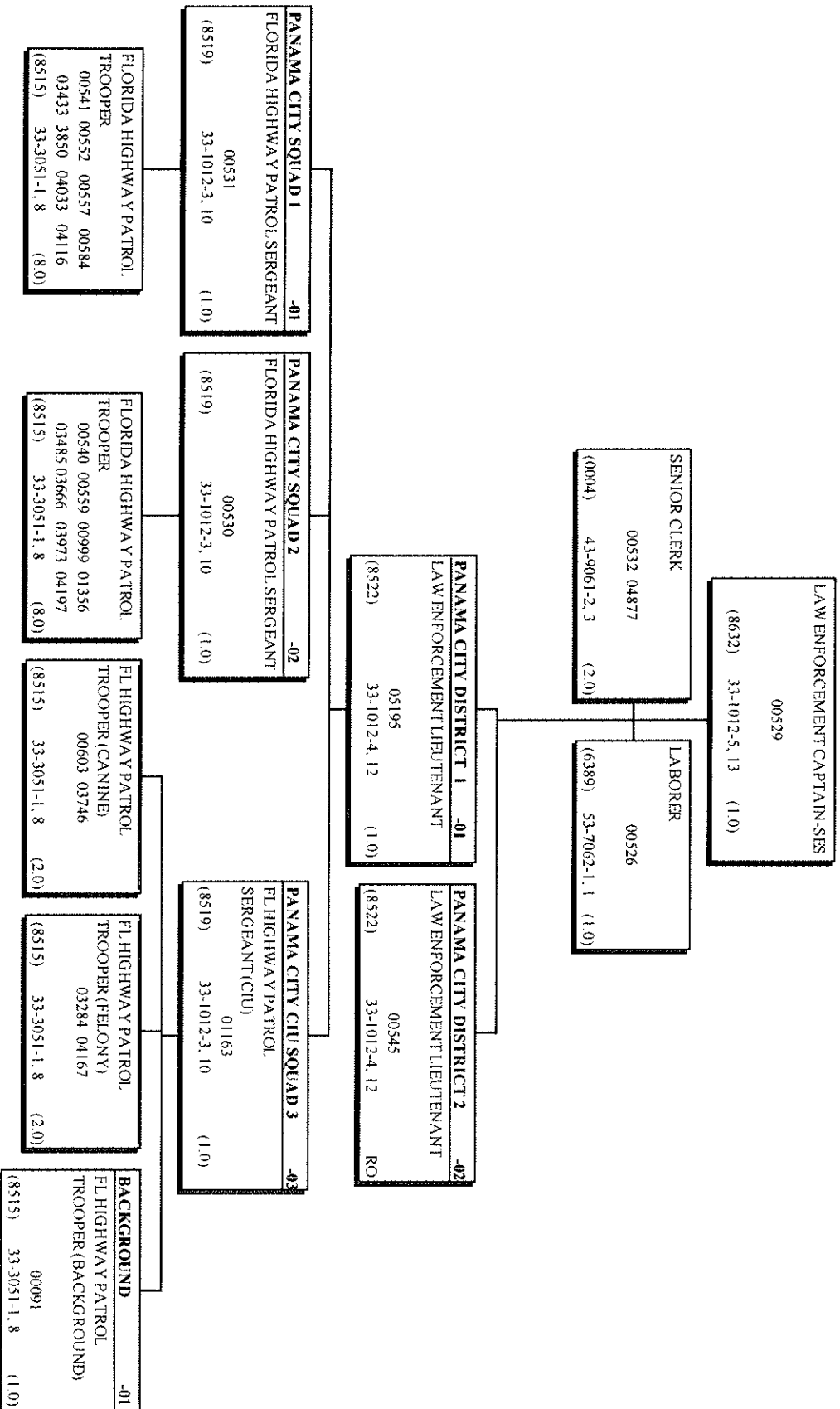
**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, NORTHERN REGION**

DATE: 10/01/2013  
 SEQUENCE: 7610-02-01  
 OED:  
 NUMBER OF POSITIONS: 2  
 NUMBER OF FTES: 2.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP A / PANAMA CITY DISTRICT**

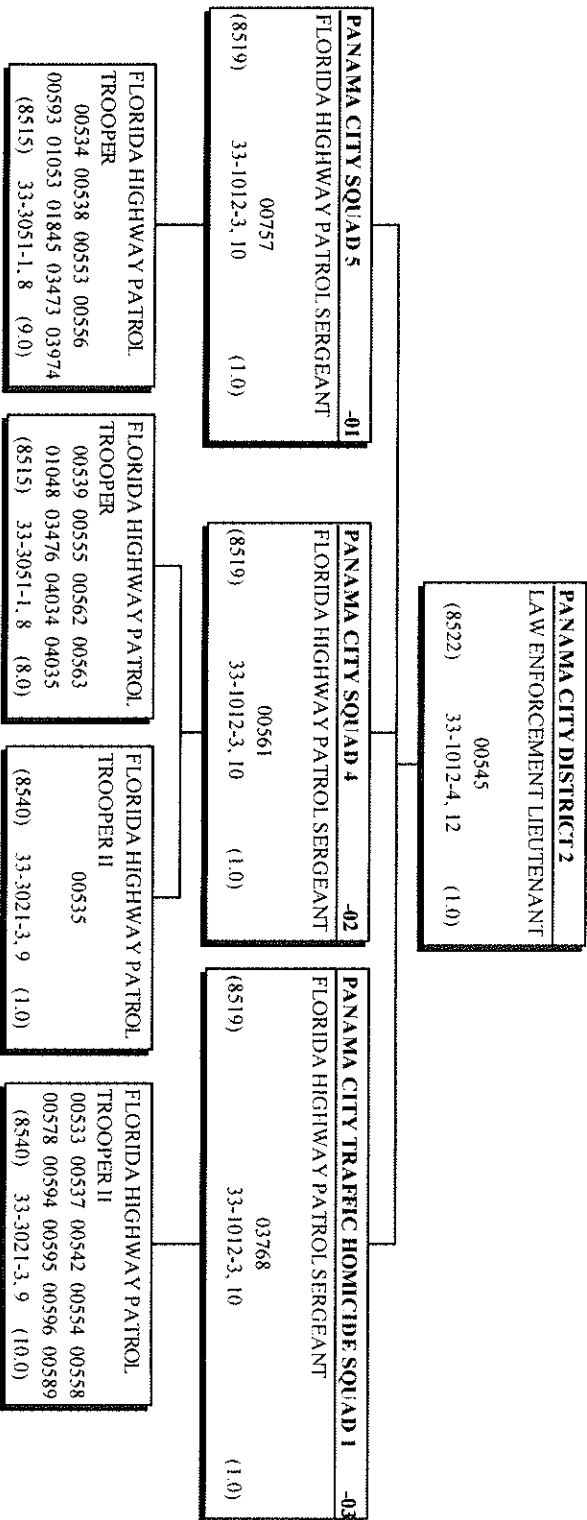
DATE: 07/01/2015  
 SEQUENCE: 7610-02-01-01-01  
 OED:  
 NUMBER OF POSITIONS: 29  
 NUMBER OF FTES: 29.0





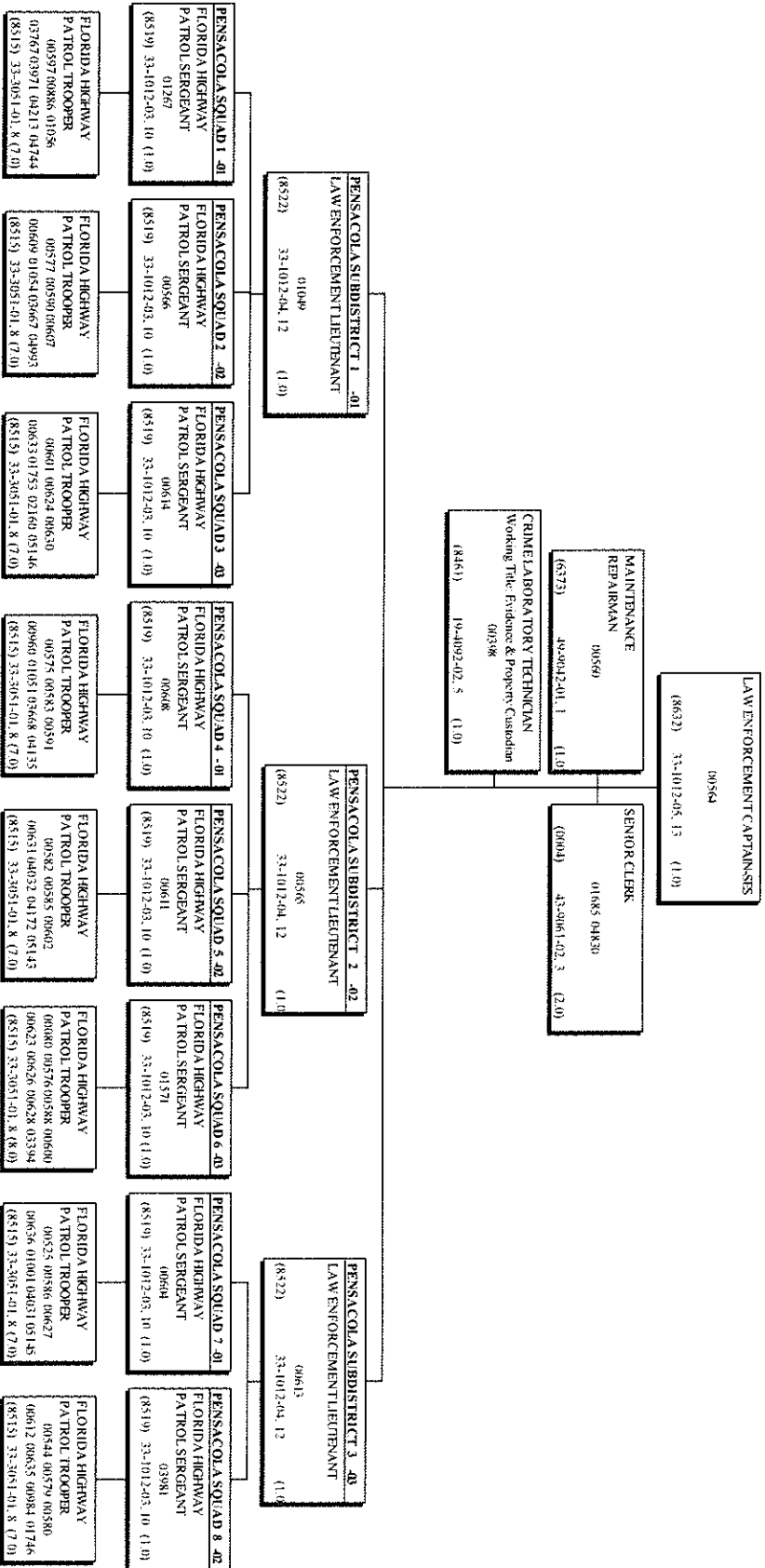
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL,  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP A / PANAMA CITY DISTRICT 2**

DATE: 08/01/2014  
 SEQUENCE: 7610-02-01-01-01-02  
 OED:  
 NUMBER OF POSITIONS: 32  
 NUMBER OF FTES: 32.0



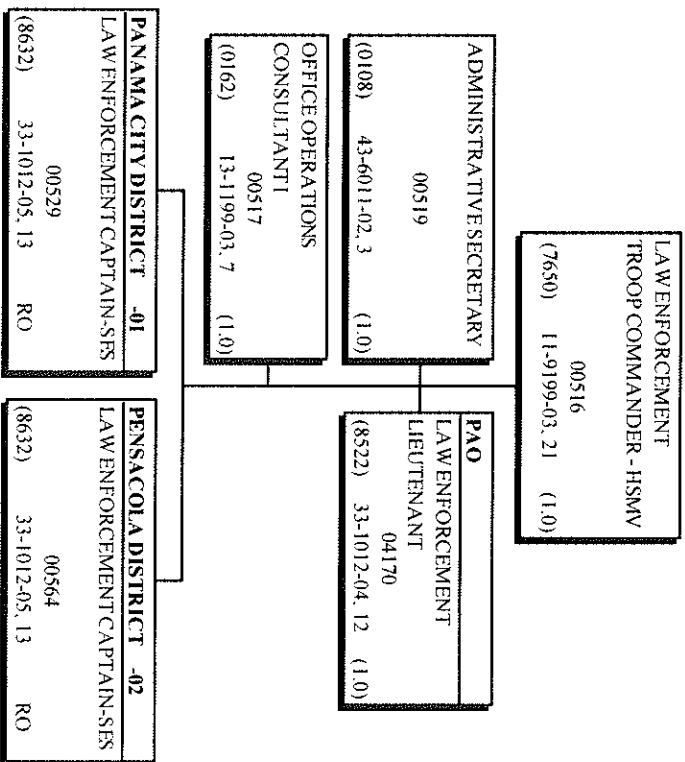
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PATROL OPERATIONS COMMAND, NORTHERN REGION  
TROOP A / PENSACOLA DISTRICT**

DATE: 08/01/2014  
SEQUENCE: 7610-02-01-01-02  
OED:  
NUMBER OF POSITIONS: 75  
NUMBER OF FTES: 73.0



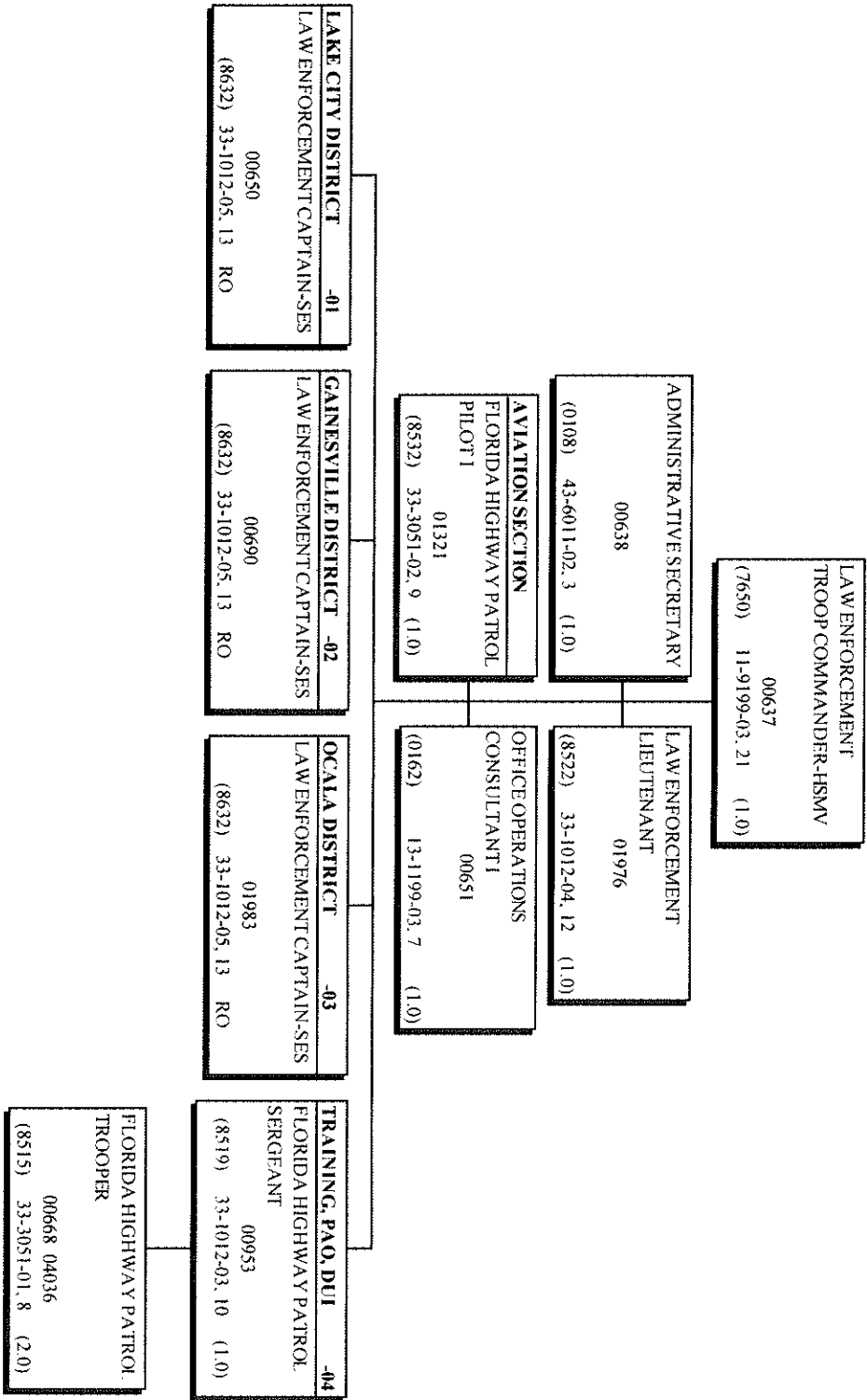
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP A / PANAMA CITY HEADQUARTERS**

DATE: 08/01/2014  
 SEQUENCE: 7610-02-01-01  
 OED:  
 NUMBER OF POSITIONS: 4  
 NUMBER OF FTES: 4.0



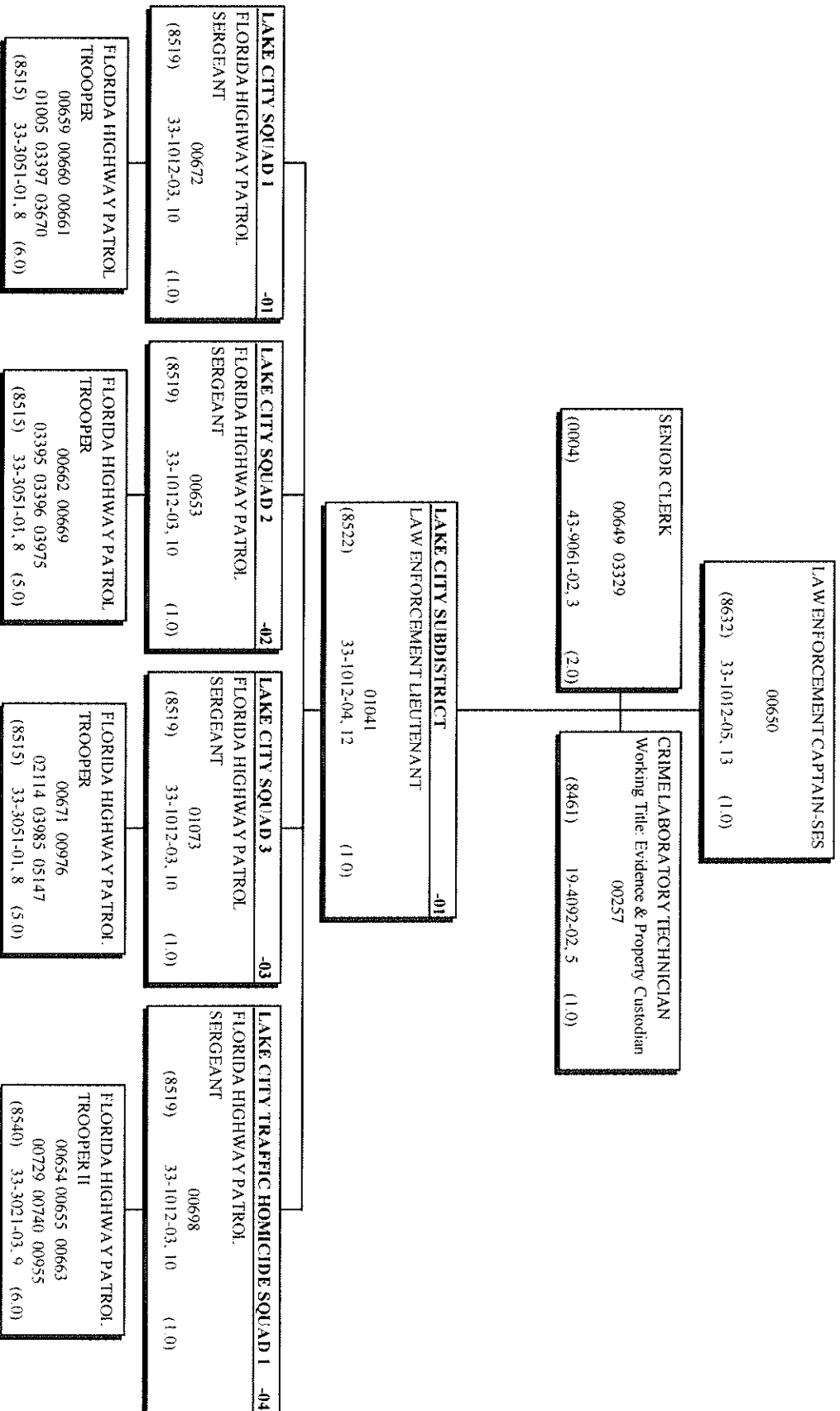
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP B / LAKE CITY HEADQUARTERS**

DATE: 08/01/2014  
 SEQUENCE: 7610-02-01-02  
 OED:  
 NUMBER OF POSITIONS: 8  
 NUMBER OF FTEs: 8.0



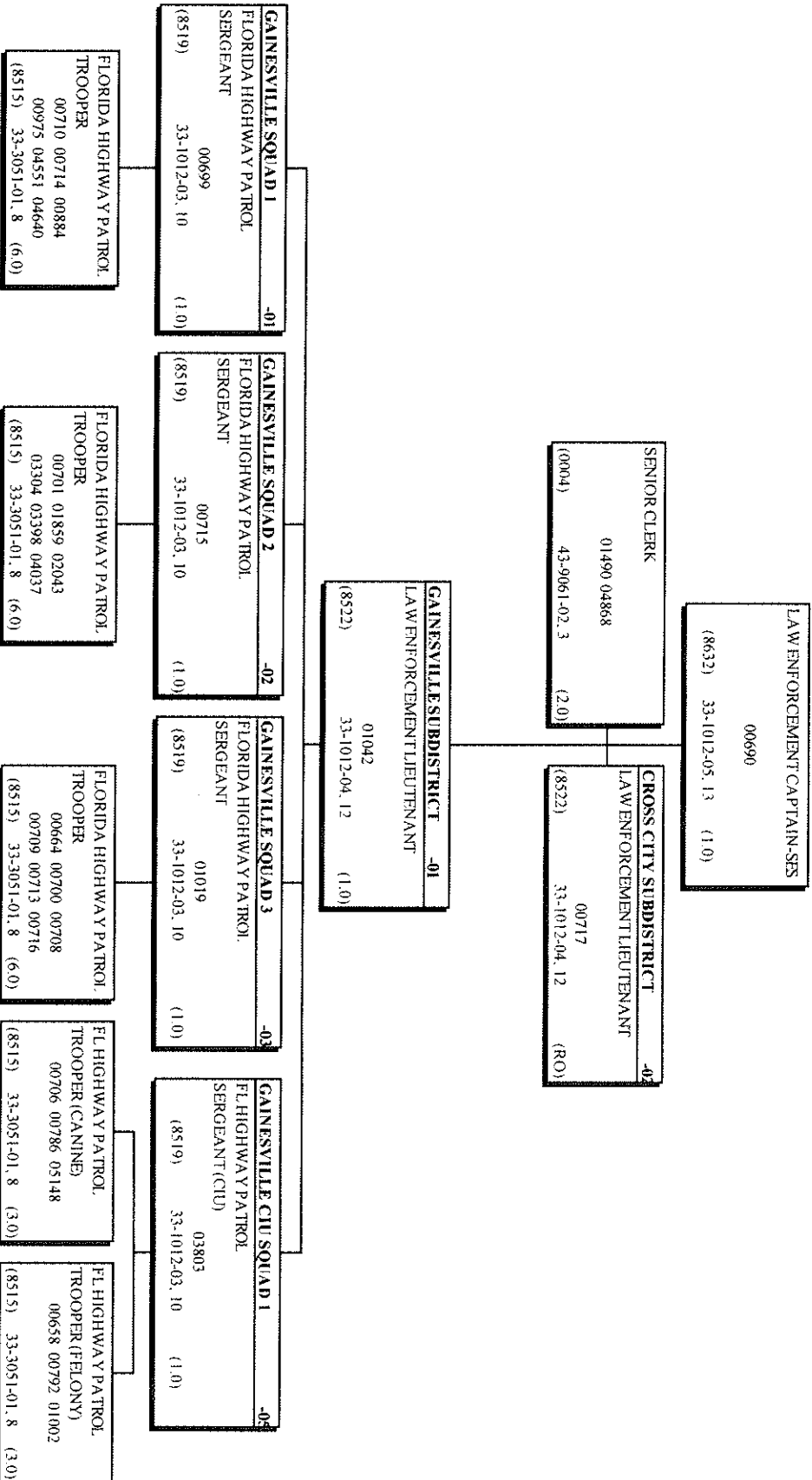
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP B / LAKE CITY DISTRICT**

DATE: 08/01/2014  
 SEQUENCE: 7610-02-01-02-01  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 31  
 NUMBER OF FTES: 31.0



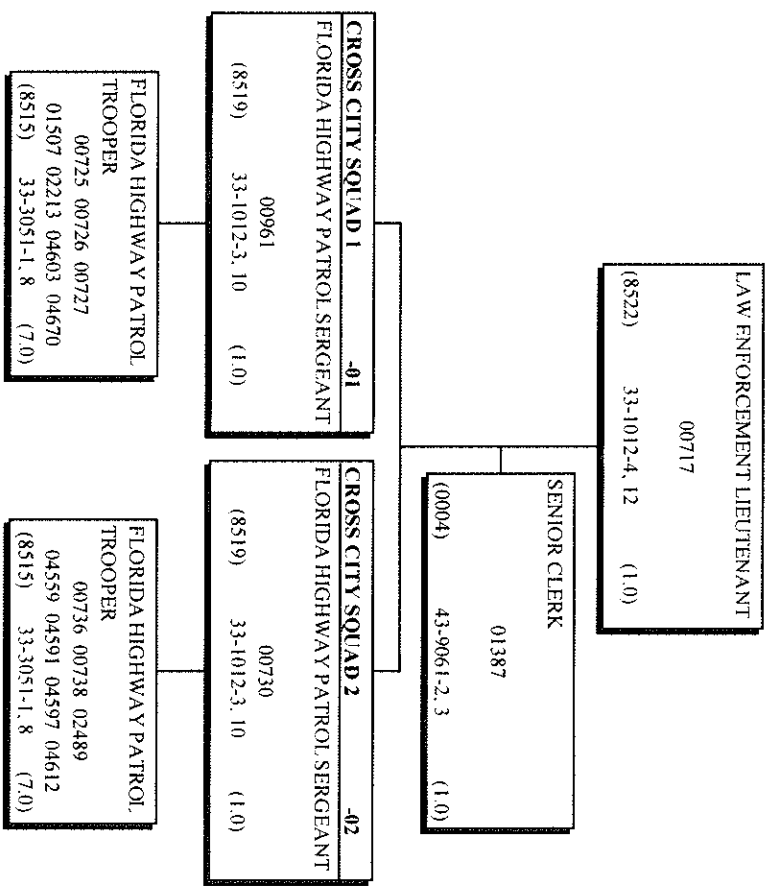
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PATROL OPERATIONS COMMAND, NORTHERN REGION  
TROOP B / GAINESVILLE DISTRICT**

DATE: 07/01/2015  
SEQUENCE: 7610-02-01-02-02  
OED:  
NUMBER OF POSITIONS: 32  
NUMBER OF FTES: 32.0



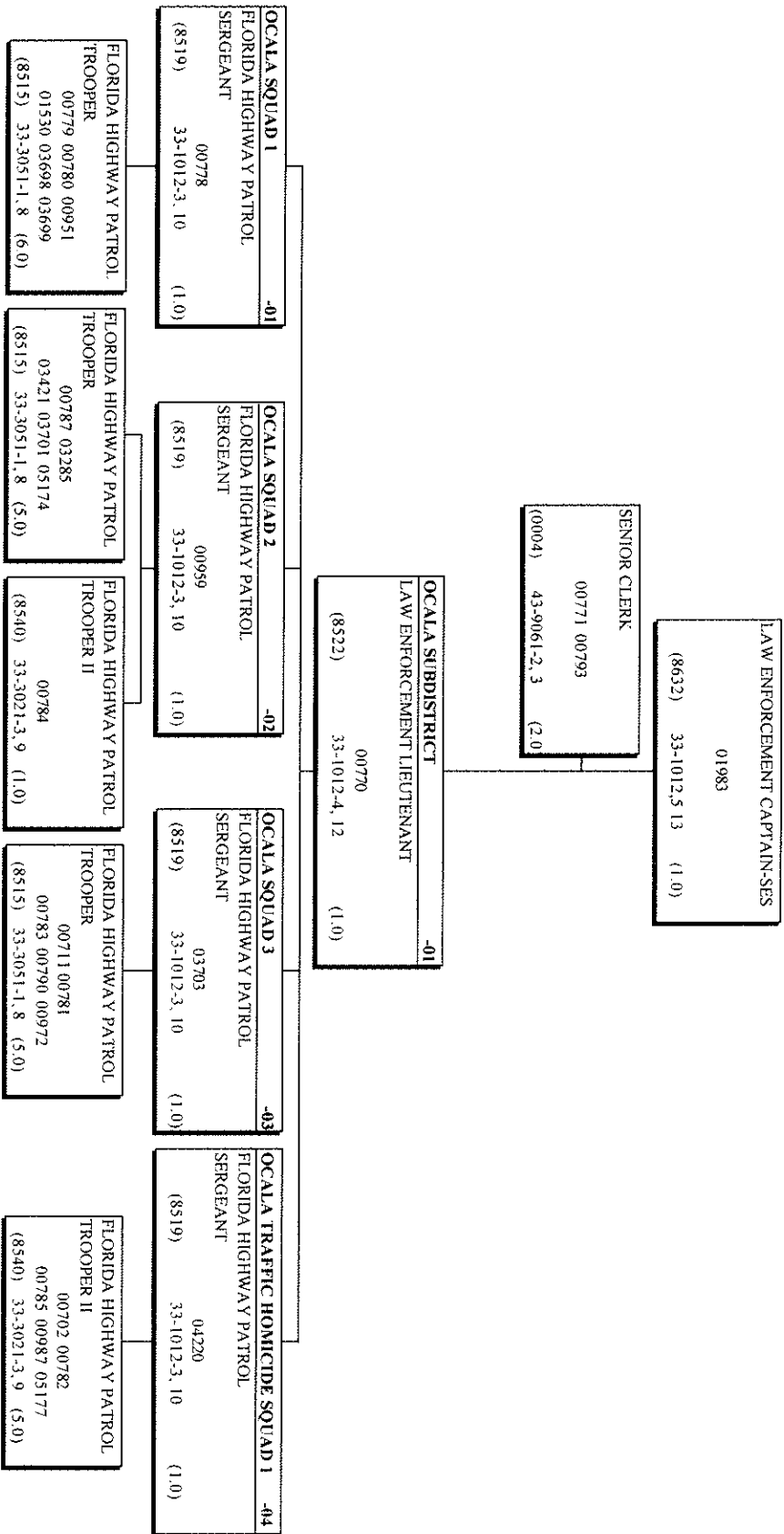
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES**  
**DIVISION OF FLORIDA HIGHWAY PATROL,**  
**PATROL OPERATIONS COMMAND, NORTHERN REGION**  
**TROOP B / GAINESVILLE DISTRICT, CROSS CITY SUBDISTRICT**

DATE: 09/01/14  
 SEQUENCE: 7610-02-01-02-02-02  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 18  
 NUMBER OF FTES: 18.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP B / OCALA DISTRICT**

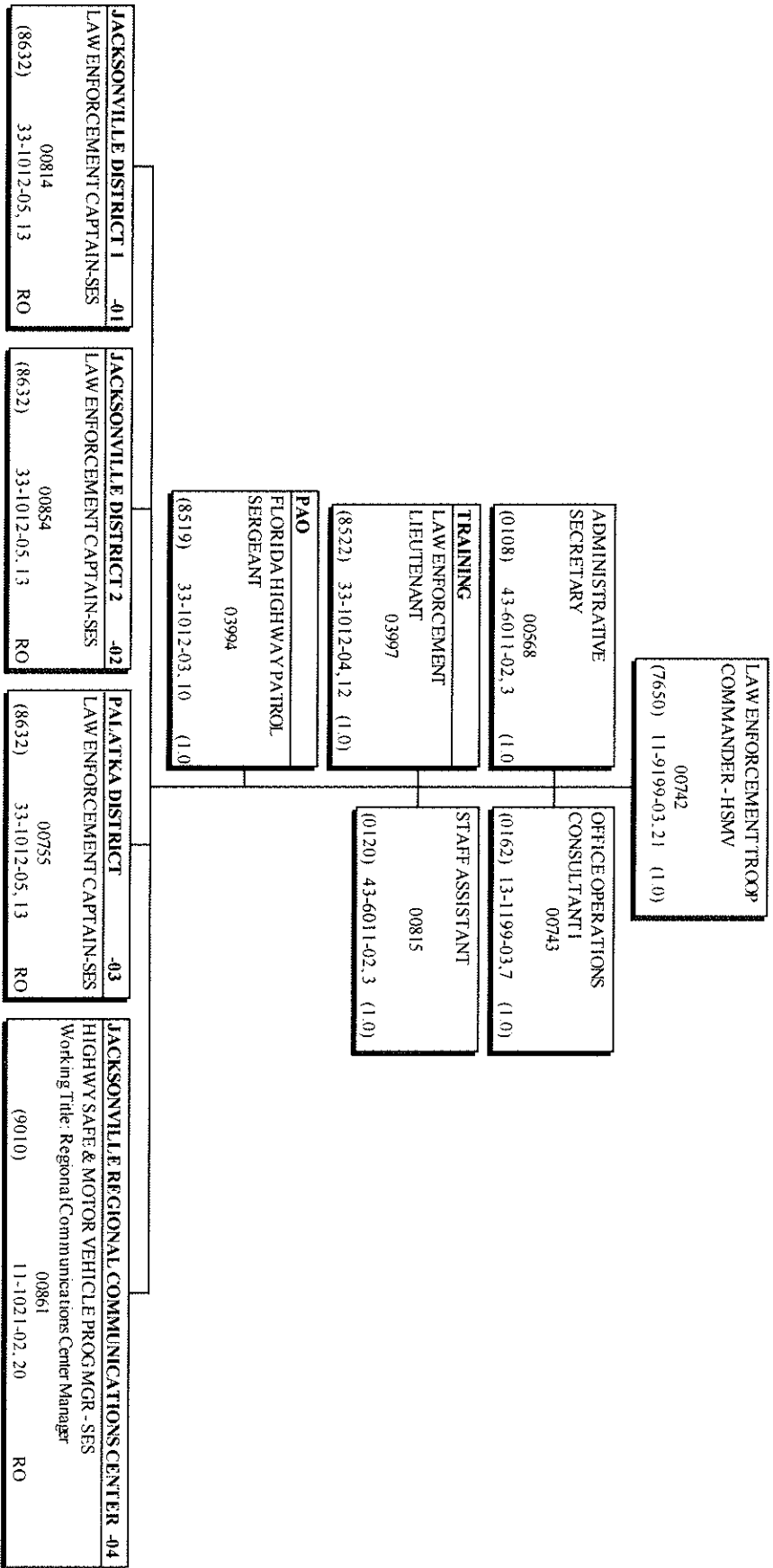
DATE: 02/14/2014  
 SEQUENCE: 7610-02-01-02-03  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 30  
 NUMBER OF FTE'S: 30.0





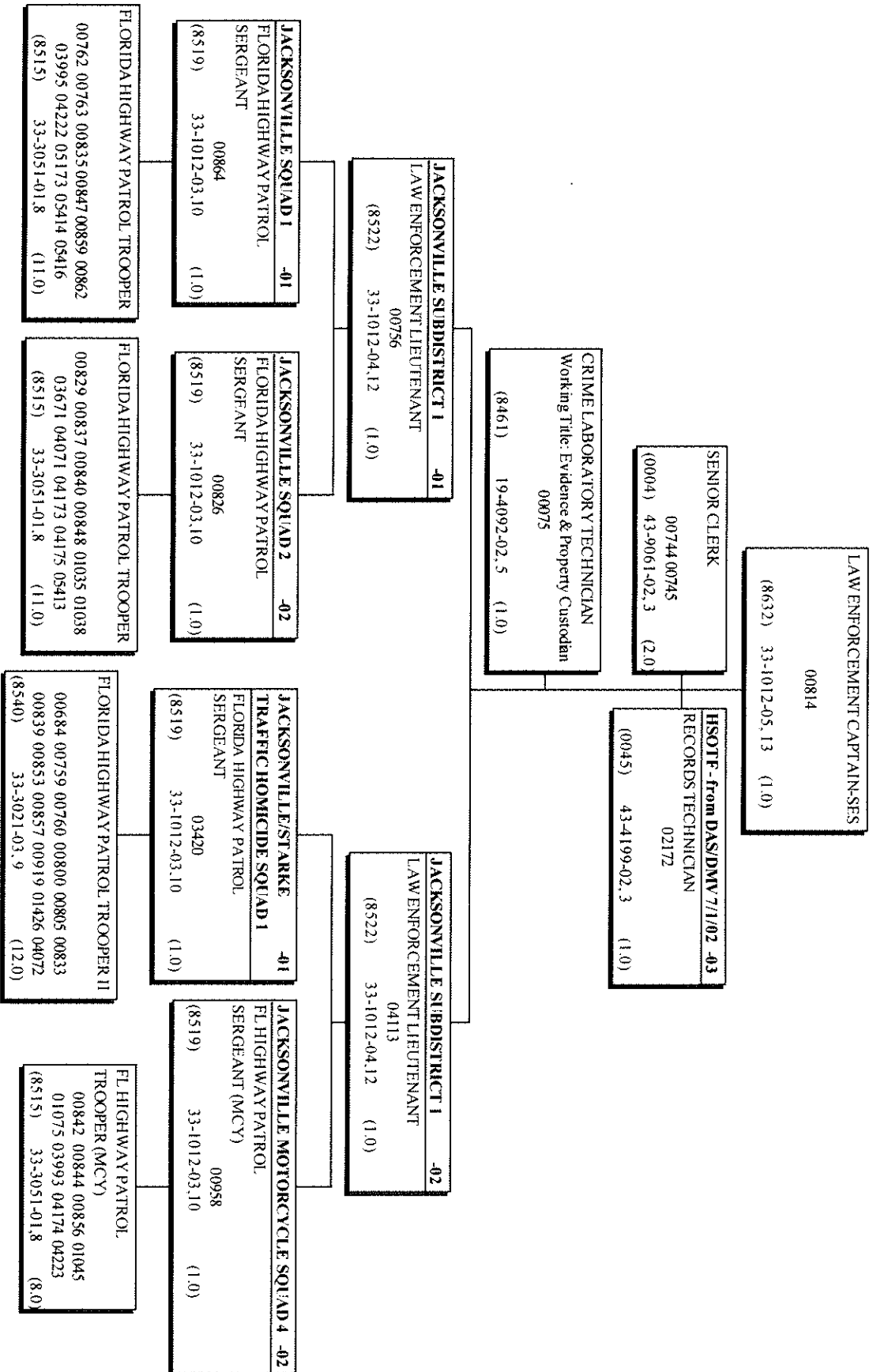
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, NORTHERN REGION  
 TROOP G / JACKSONVILLE HEADQUARTERS**

DATE: 05/01/2015  
 SEQUENCE: 7610-02-01-03  
 OED:  
 NUMBER OF POSITIONS: 6  
 NUMBER OF FTES: 6.0



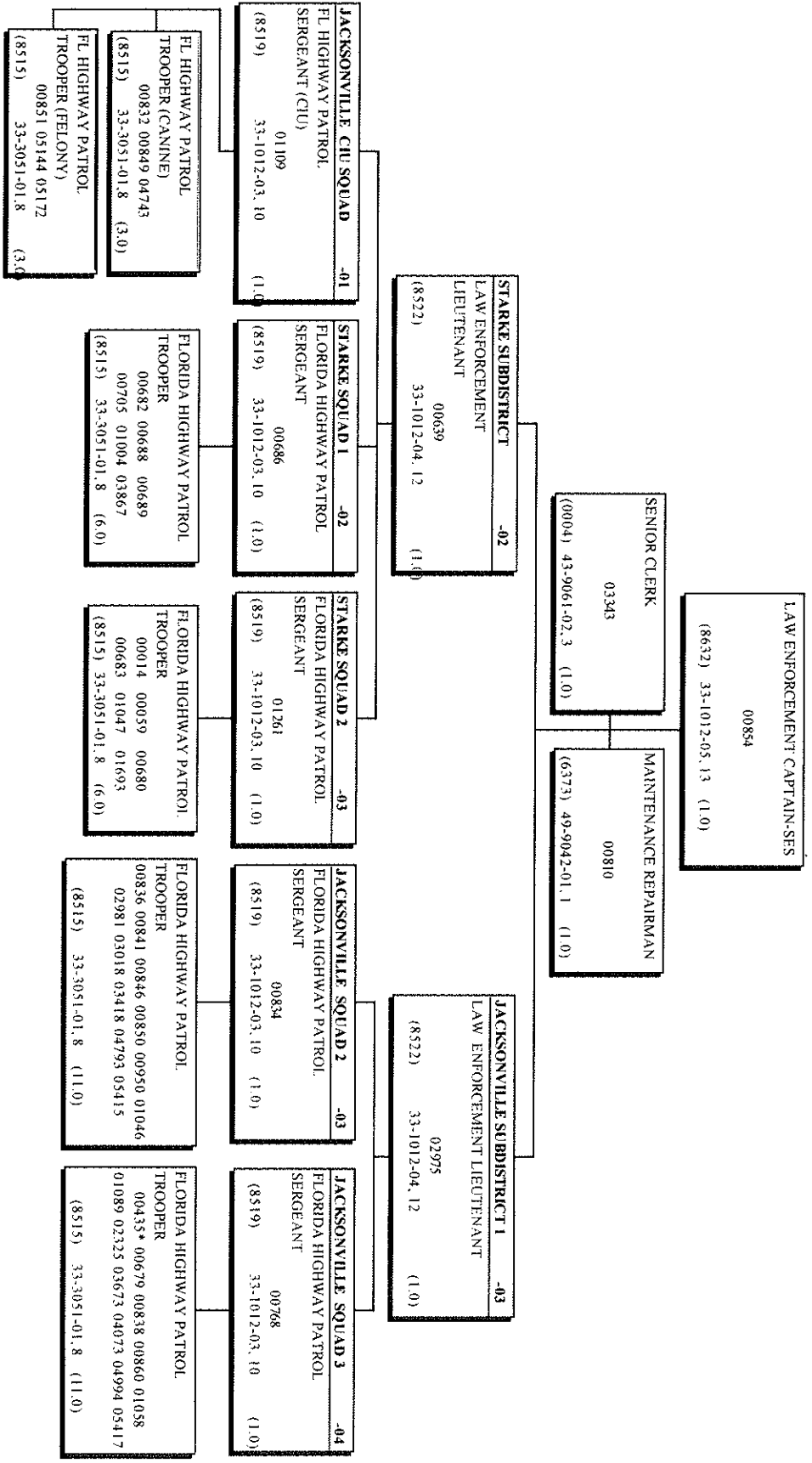
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, NORTHERN REGION  
 TROOP G / JACKSONVILLE DISTRICT 1**

DATE: 07/01/2015  
 SEQUENCE: 7610-02-01-03-01  
 OED:  
 NUMBER OF POSITIONS: 53  
 NUMBER OF FTES: 53.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP G / JACKSONVILLE DISTRICT 2**

DATE: 07/01/2015  
 SEQUENCE: 7610-02-01-03-02  
 OED:  
 NUMBER OF POSITIONS: 50  
 NUMBER OF FTES: 50.0

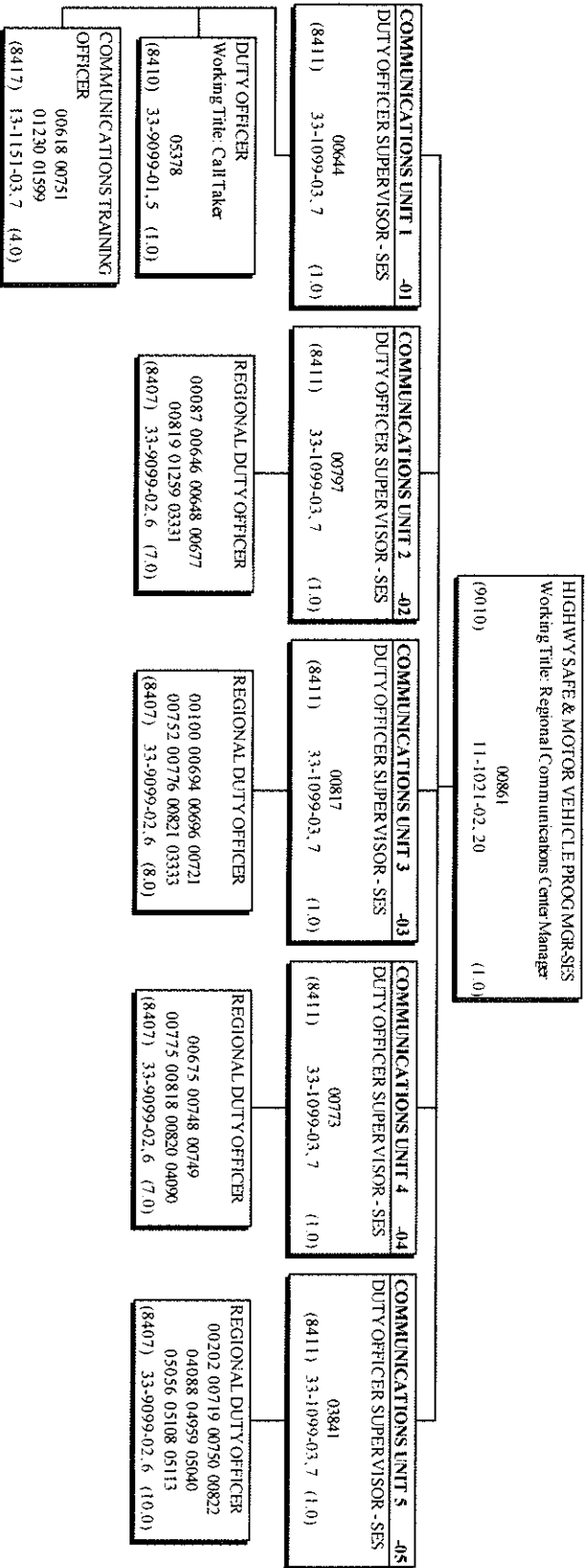


\* Funded out of 761001

FHP TROOP G

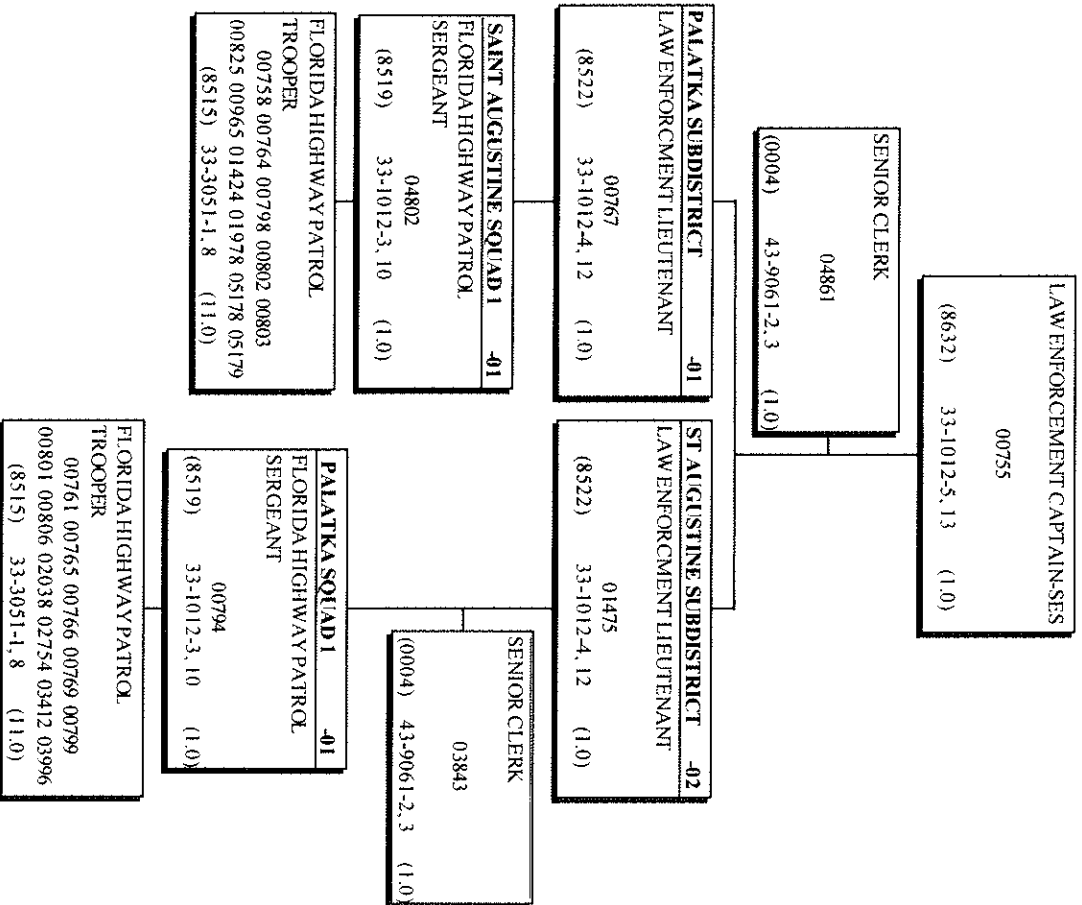
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP G / JACKSONVILLE REGIONAL COMMUNICATIONS  
 CENTER**

DATE: 08/01/2015  
 SEQUENCE: 7610-02-01-03-04  
 OED:  
 NUMBER OF POSITIONS: 43  
 NUMBER OF FTES: 43.0



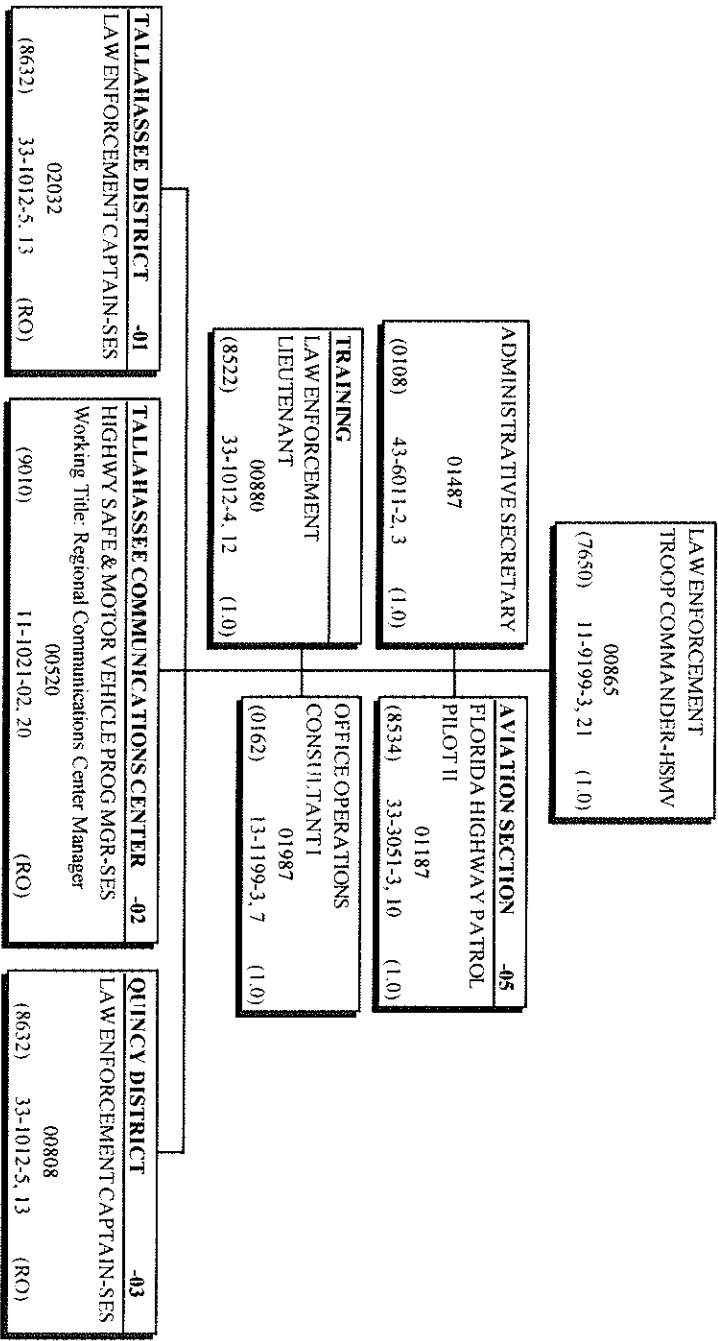
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP G / PALATKA DISTRICT**

DATE: 03/07/2014  
 SEQUENCE: 7610-02-01-03-03  
 OED:  
 NUMBER OF POSITIONS: 29  
 NUMBER OF FTES: 29.0



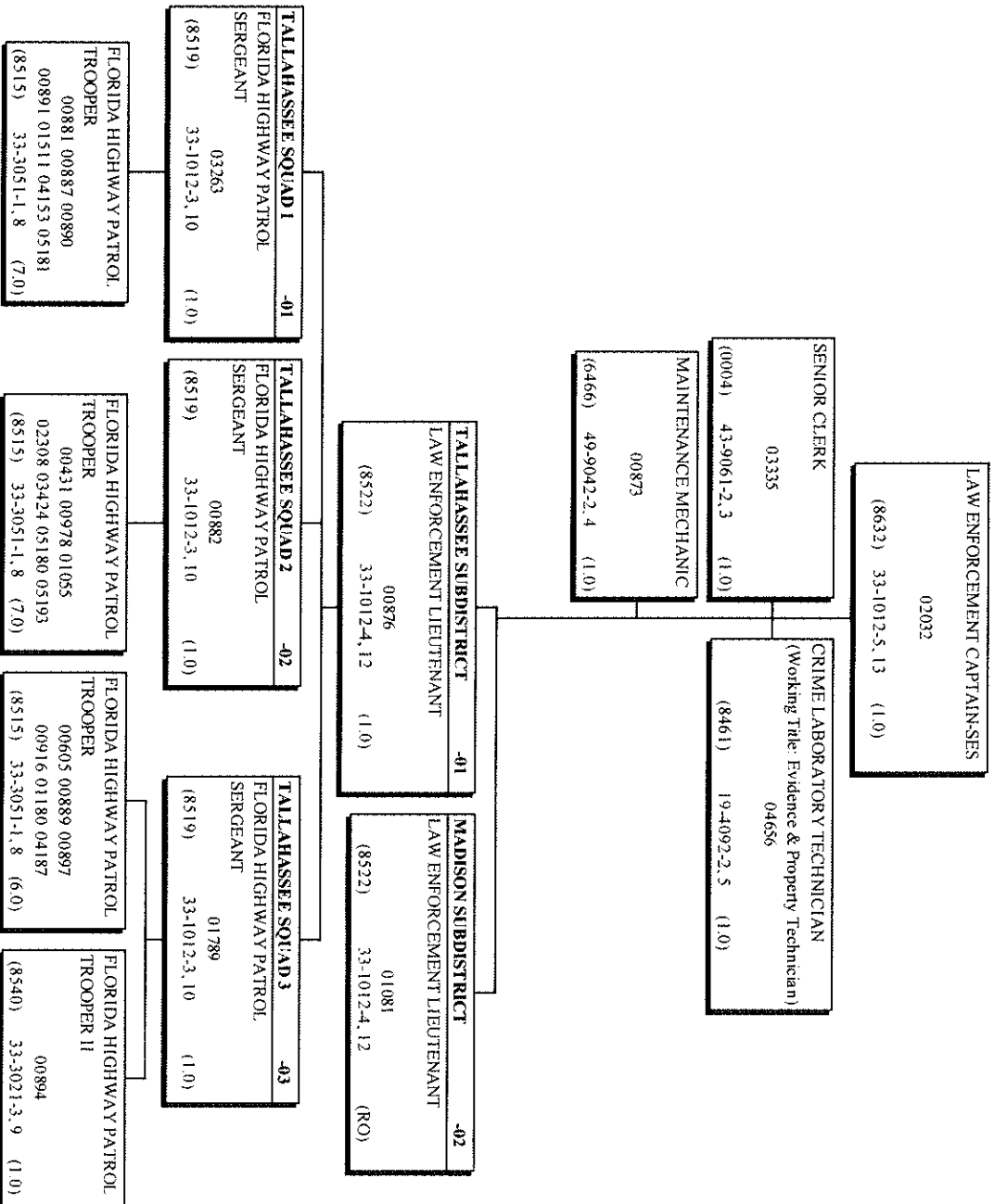
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP H / TALLAHASSEE HEADQUARTERS**

DATE: 07/01/13  
 SEQUENCE: 7610-02-01-04  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 5  
 NUMBER OF FTES: 5.0



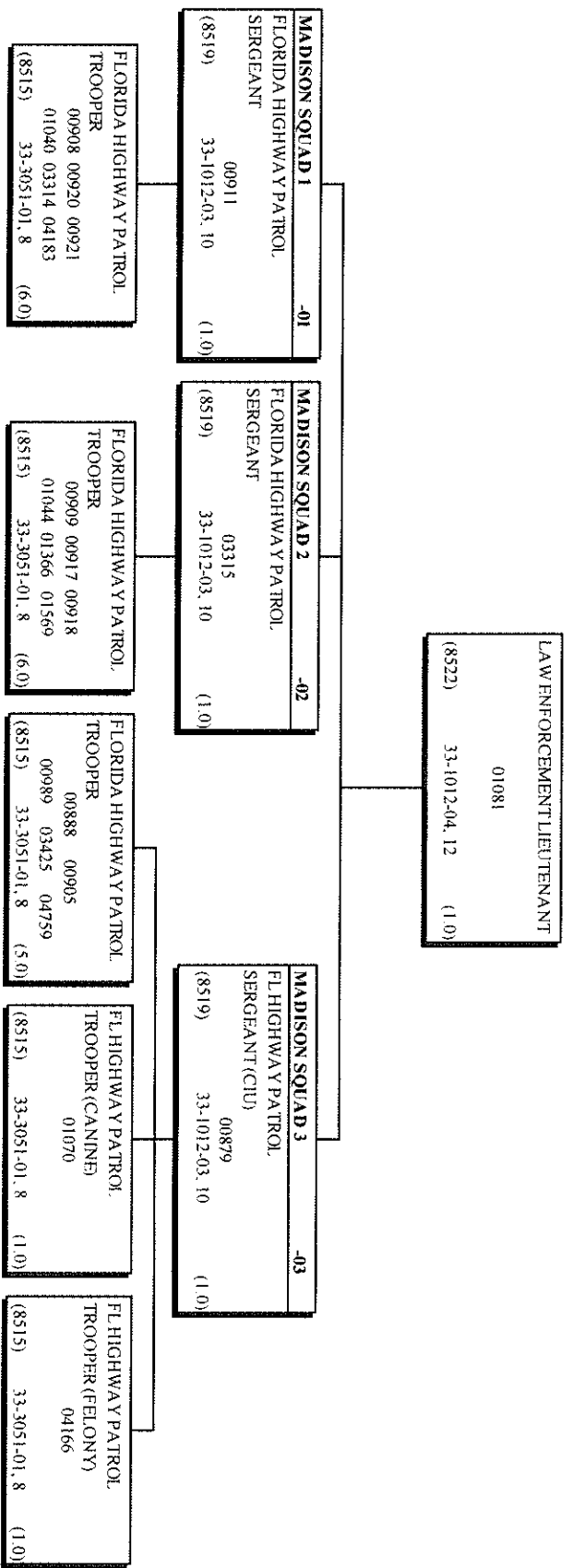
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP H / TALLAHASSEE DISTRICT**

DATE: 02/01/2014  
 SEQUENCE: 7610-02-01-04-01  
 OED:  
 NUMBER OF POSITIONS: 29  
 NUMBER OF FTES: 29.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES**  
**DIVISION OF FLORIDA HIGHWAY PATROL**  
**PATROL OPERATIONS COMMAND, NORTHERN REGION**  
**TROOP H / TALLAHASSEE DISTRICT / MADISON SUBDISTRICT**

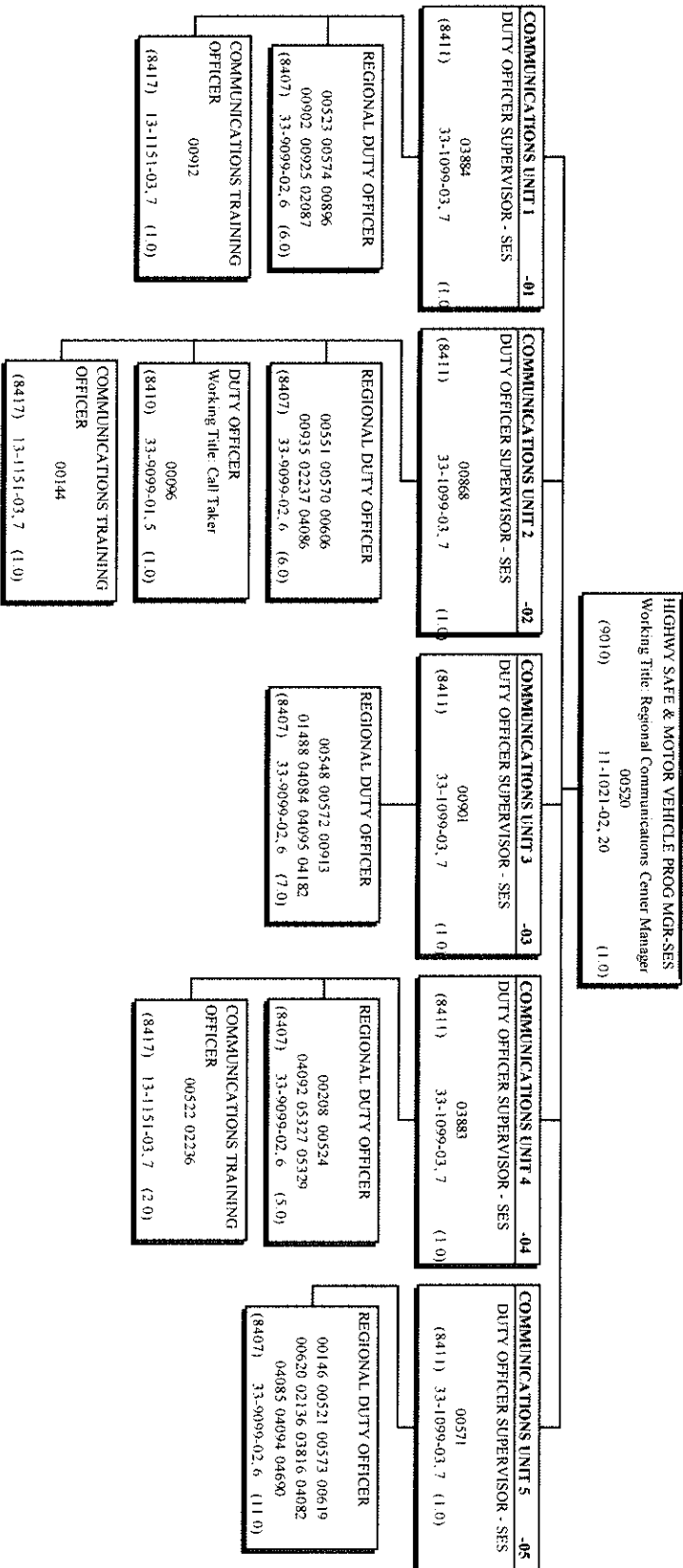
DATE: 07/01/2015  
 SEQUENCE: 7610-02-01-04-01-02  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 23  
 NUMBER OF FTES: 23.0





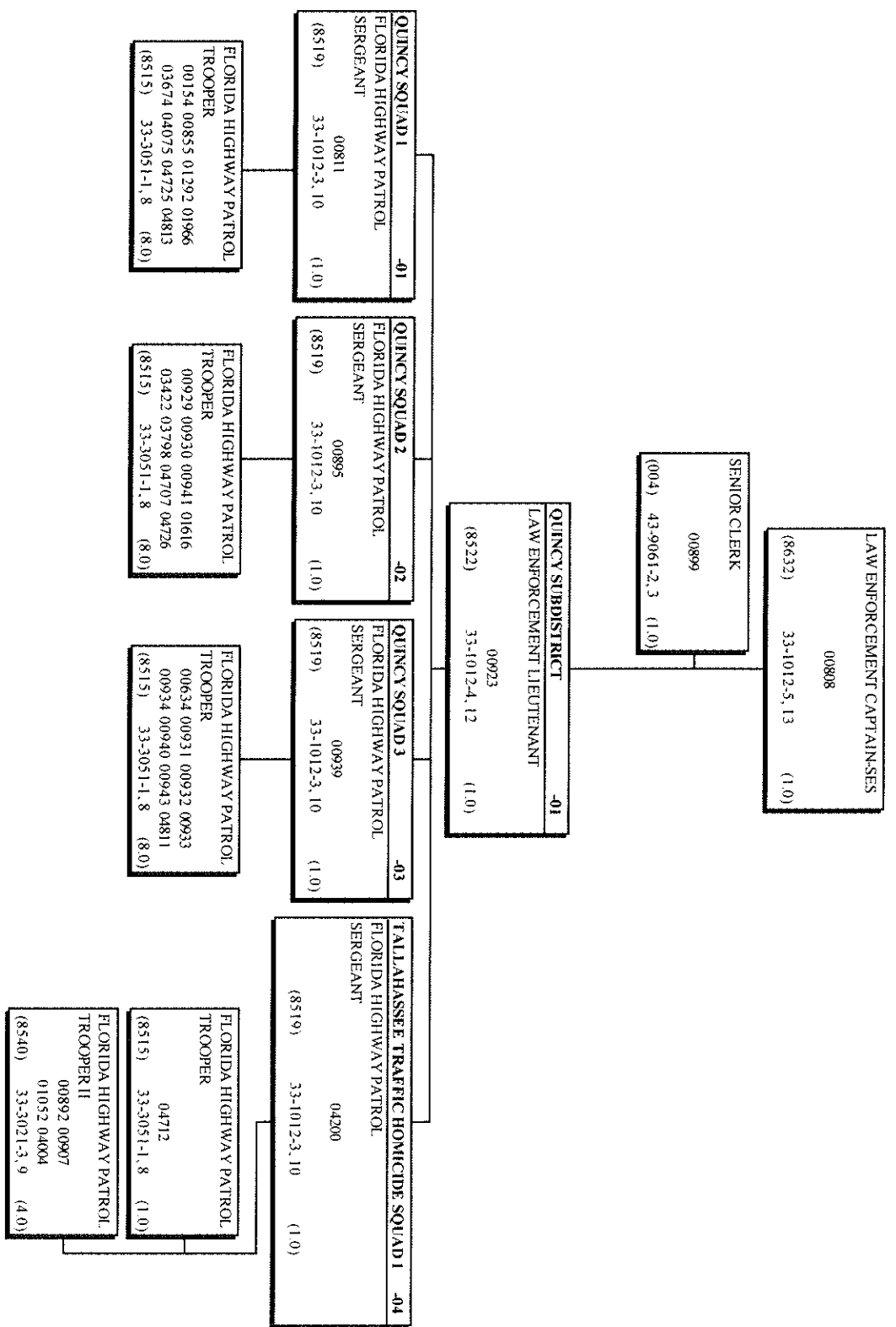
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES**  
**DIVISION OF FLORIDA HIGHWAY PATROL**  
**PATROL OPERATIONS COMMAND, NORTHERN REGION**  
**TROOP H / TALLAHASSEE REGIONAL COMMUNICATIONS**  
**CENTER**

DATE: 08/01/2015  
 SEQUENCE: 7610-02-01-04-02  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 46  
 NUMBER OF FTES: 46.0



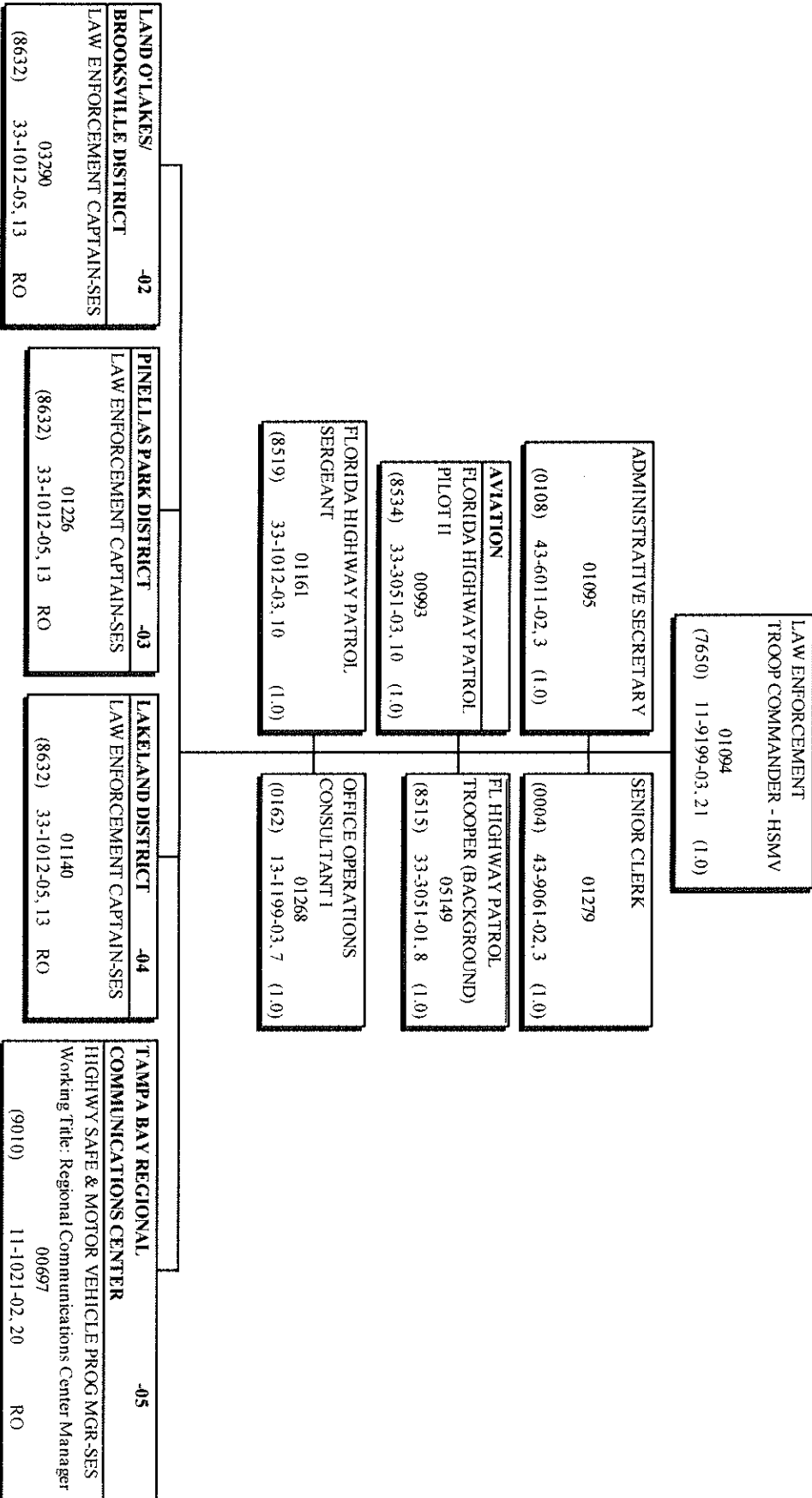
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL,  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP H / QUINCY DISTRICT**

DATE: 03/14/2014  
 SEQUENCE: 7610-02-01-04-03  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 36  
 NUMBER OF FTES: 36.0



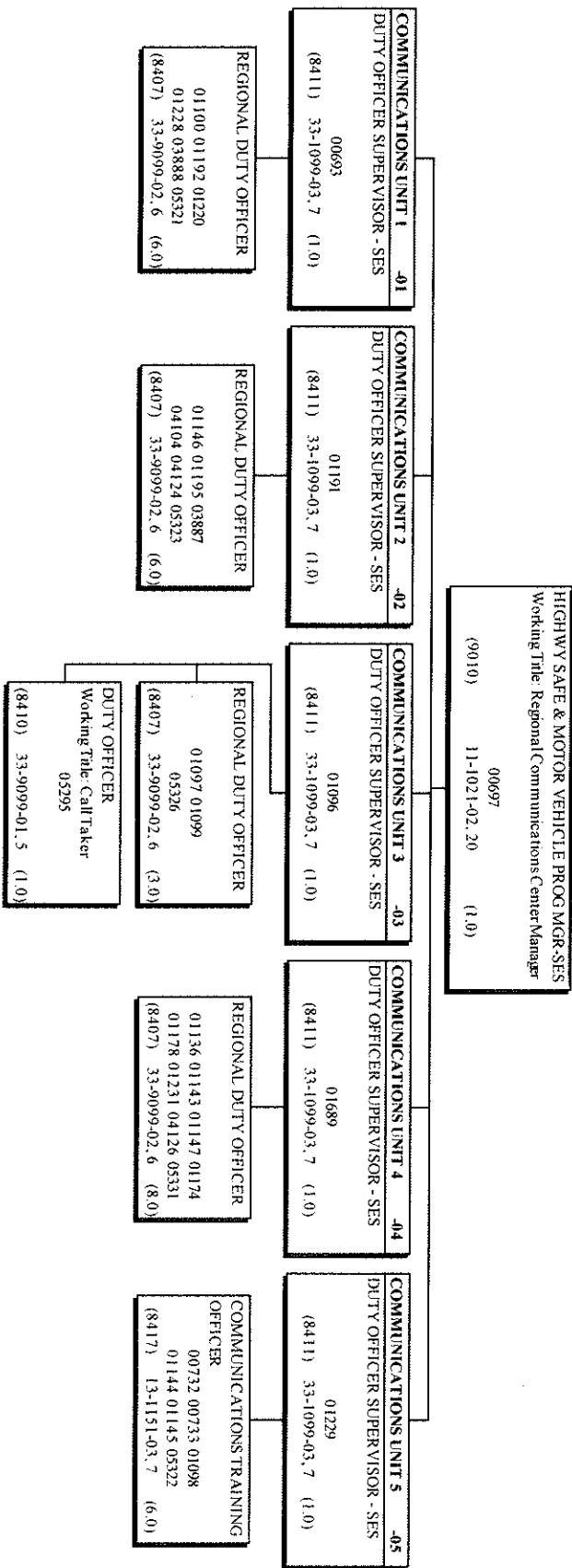
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, NORTHERN REGION  
 TROOP C / TAMPA HEADQUARTERS**

DATE: 07/01/2015  
 SEQUENCE: 7610-02-01-05  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 7  
 NUMBER OF FTES: 7.0



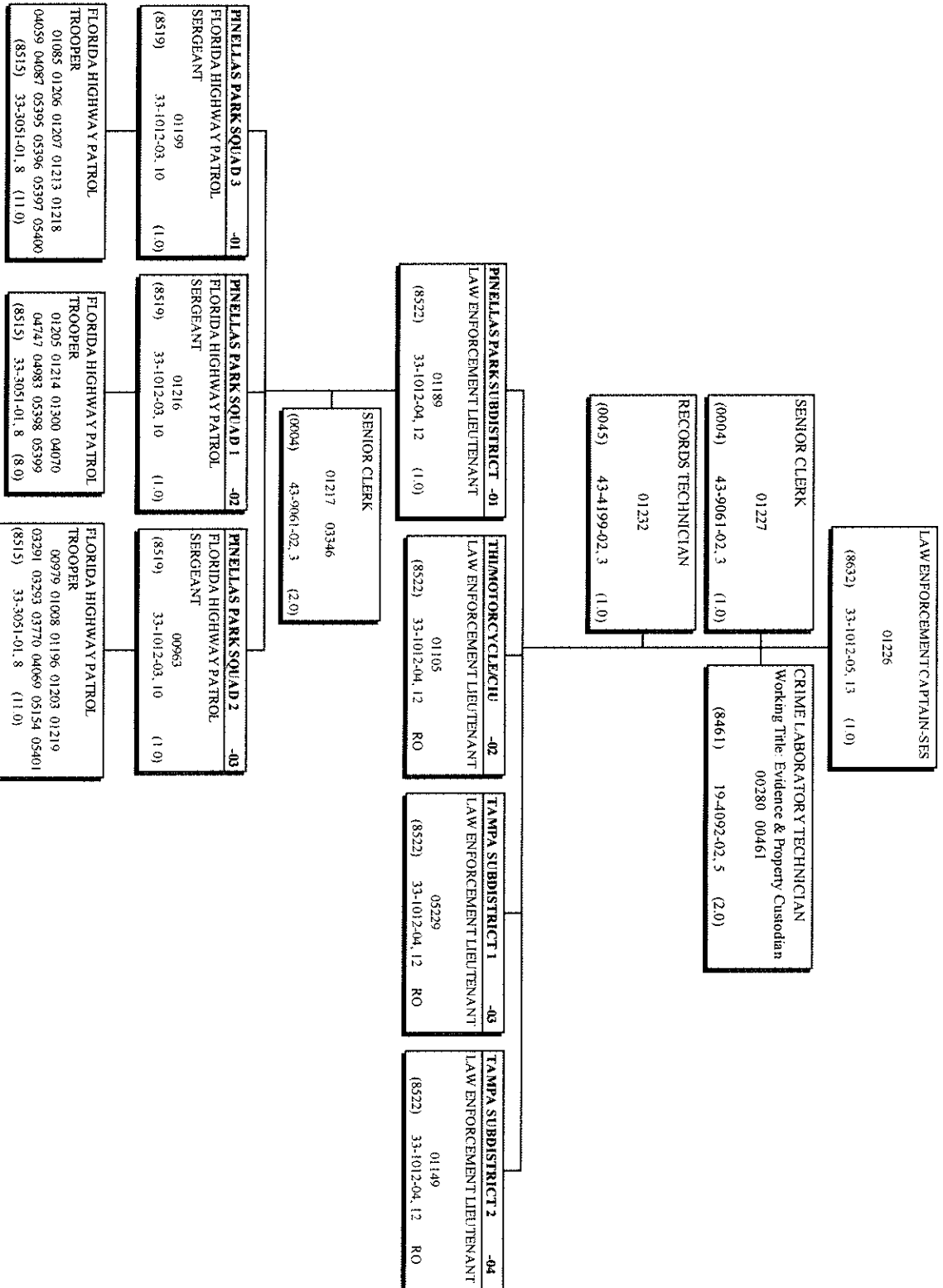
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, NORTHERN REGION  
 TAMPA BAY REGIONAL COMMUNICATIONS CENTER**

DATE: 3/01/2015  
 SEQUENCE: 7610-02-01-05-05  
 OED:  
 NUMBER OF POSITIONS: 36  
 NUMBER OF FTES: 36.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PATROL OPERATIONS, NORTHERN REGION  
TROOP C / PINELLAS PARK DISTRICT**

DATE: 08/31/2015  
SEQUENCE: 7610-02-01-05-03  
OED:  
NUMBER OF POSITIONS: 41  
NUMBER OF FTES: 41.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES**  
**DIVISION OF FLORIDA HIGHWAY PATROL**  
**PATROL OPERATIONS, NORTHERN REGION**  
**TROOP C / PINELLAS PARK DISTRICT/TAMPA SUBDISTRICTS**

DATE: 04/01/2015  
 SEQUENCE: 7610-02-01-05-03  
 OED:  
 NUMBER OF POSITIONS: 44  
 NUMBER OF FTES: 44.0

LAW ENFORCEMENT CAPTAINSSES  
 01226  
 (8632) 33-1012-05.13 RO

**TAMPA SUBDISTRICT 1/TRAINING COORDINATOR -03**  
 LAW ENFORCEMENT LIEUTENANT  
 05229  
 (8522) 33-1012-04.12 (1.0)

**TAMPA SUBDISTRICT 2 -04**  
 LAW ENFORCEMENT LIEUTENANT  
 01149  
 (8522) 33-1012-04.12 (1.0)

SENIOR CLERK  
 01141 01602  
 (0004) 43-9061-02.3 (2.0)

**TAMPA SQUAD 3 -01**  
 FLORIDA HIGHWAY PATROL  
 SERGEANT  
 03678  
 (8519) 33-1012-03.10 (1.0)

**TAMPA SQUAD 4 -02**  
 FLORIDA HIGHWAY PATROL  
 SERGEANT  
 01151  
 (8519) 33-1012-03.10 (1.0)

**TAMPA SQUAD 1 -01**  
 FLORIDA HIGHWAY PATROL  
 SERGEANT  
 01160  
 (8519) 33-1012-03.10 (1.0)

**TAMPA SQUAD 2 -02**  
 FLORIDA HIGHWAY PATROL  
 SERGEANT  
 01168  
 (8519) 33-1012-03.10 (1.0)

FLORIDA HIGHWAY PATROL  
 TROOPER  
 01153 01154 01171 01185  
 03288 04185 05152 05156 05405  
 (8515) 33-3051-01.8 (9.0)

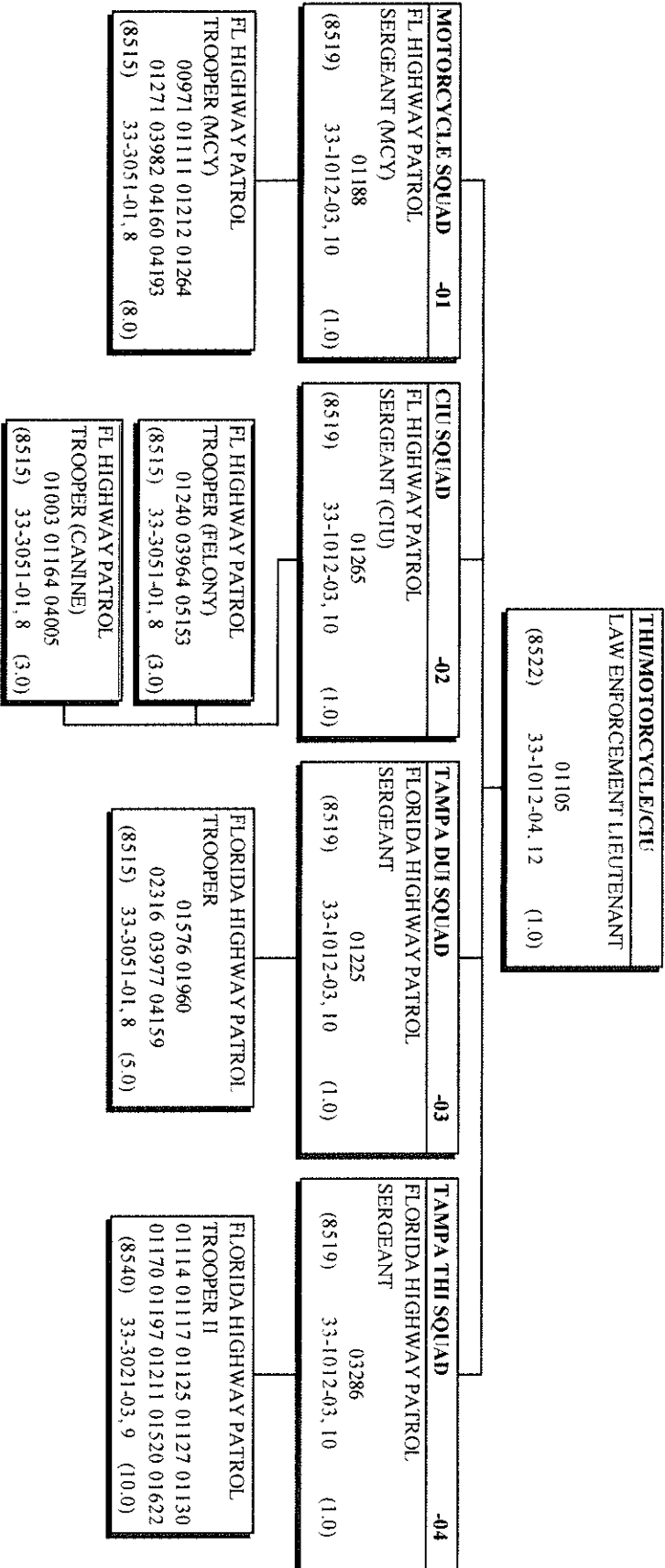
FLORIDA HIGHWAY PATROL  
 TROOPER  
 01072 01156 01157 01165  
 01177 01201 01270 05406 05407  
 (8515) 33-3051-01.8 (9.0)

FLORIDA HIGHWAY PATROL  
 TROOPER  
 01175 01184 01539 03696  
 03916 04006 04157 04184 05402  
 (8515) 33-3051-01.8 (9.0)

FLORIDA HIGHWAY PATROL  
 TROOPER  
 00967 00973 01621 01695  
 04039 04158 05155 05403 05404  
 (8515) 33-3051-01.8 (9.0)

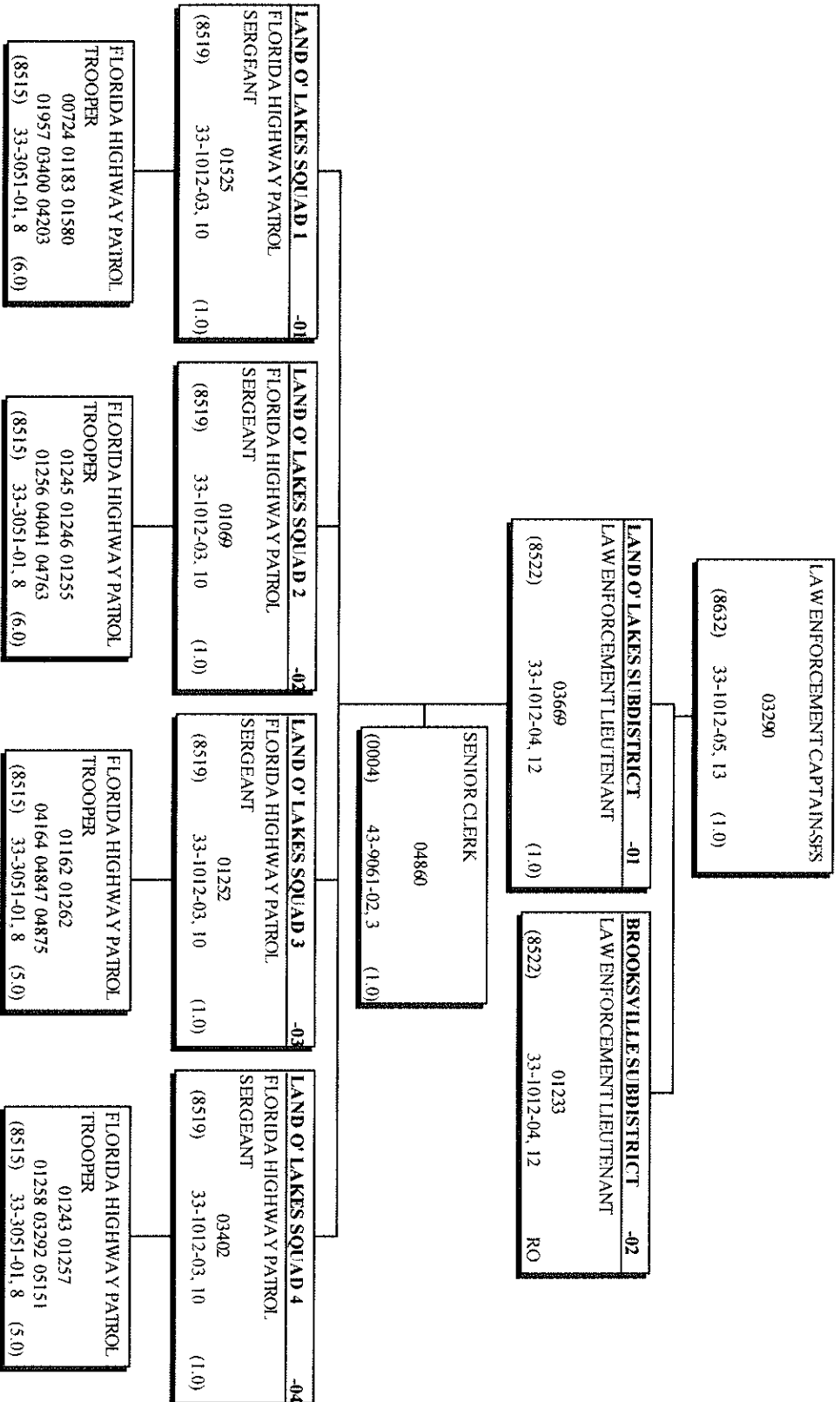
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, NORTHERN REGION  
 TROOP C / PINELLAS PARK DISTRICT (THI/MOTORCYCLE/CIU)**

DATE: 07/01/2015  
 SEQUENCE: 7610-02-01-05-03-02  
 OED:  
 NUMBER OF POSITIONS: 34  
 NUMBER OF FTES: 34.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, NORTHERN REGION  
 TROOP C / LAND O' LAKES/BROOKSVILLE DISTRICT**

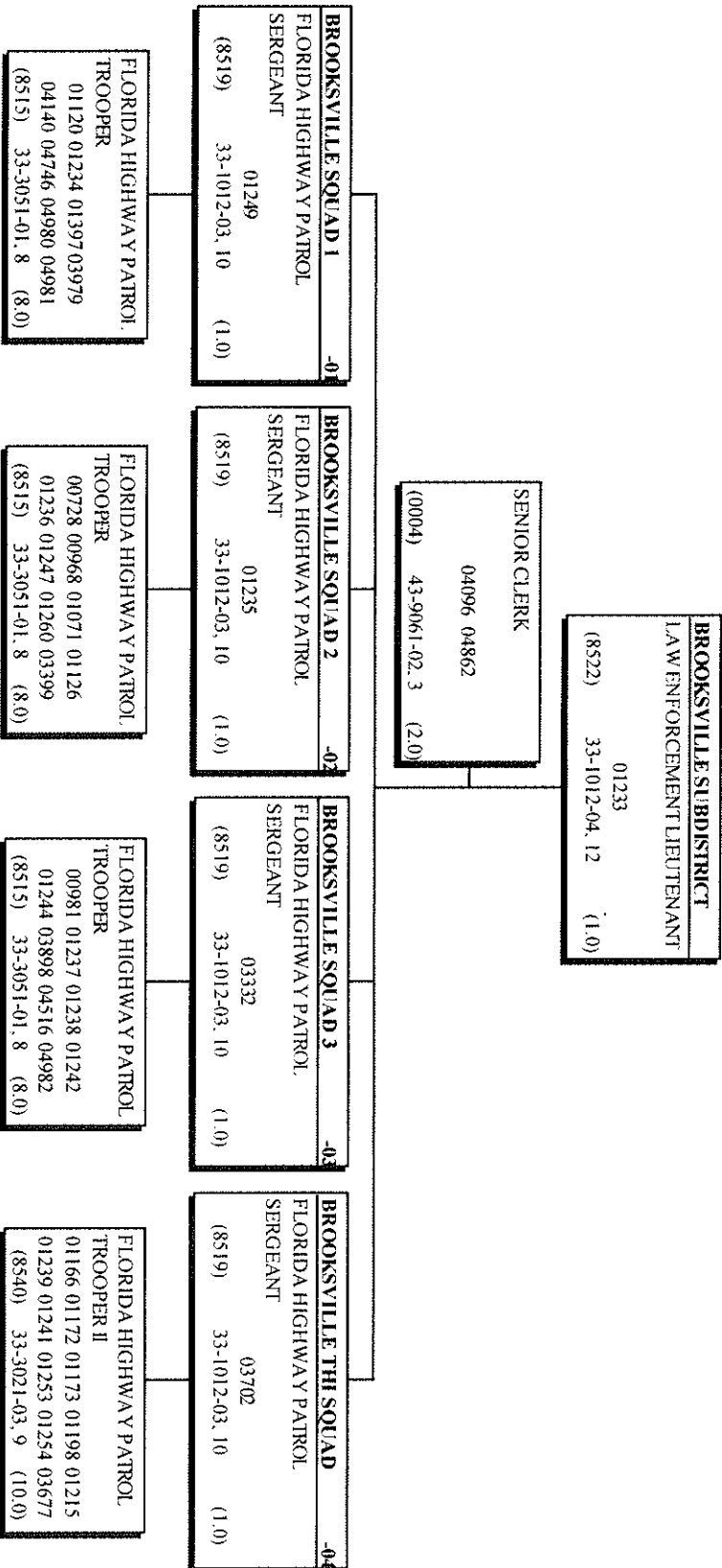
DATE: 08/31/2015  
 SFQ: 7610-02-01-05-02  
 OED:  
 NUMBER OF POSITIONS: 29  
 NUMBER OF FTES: 29.0





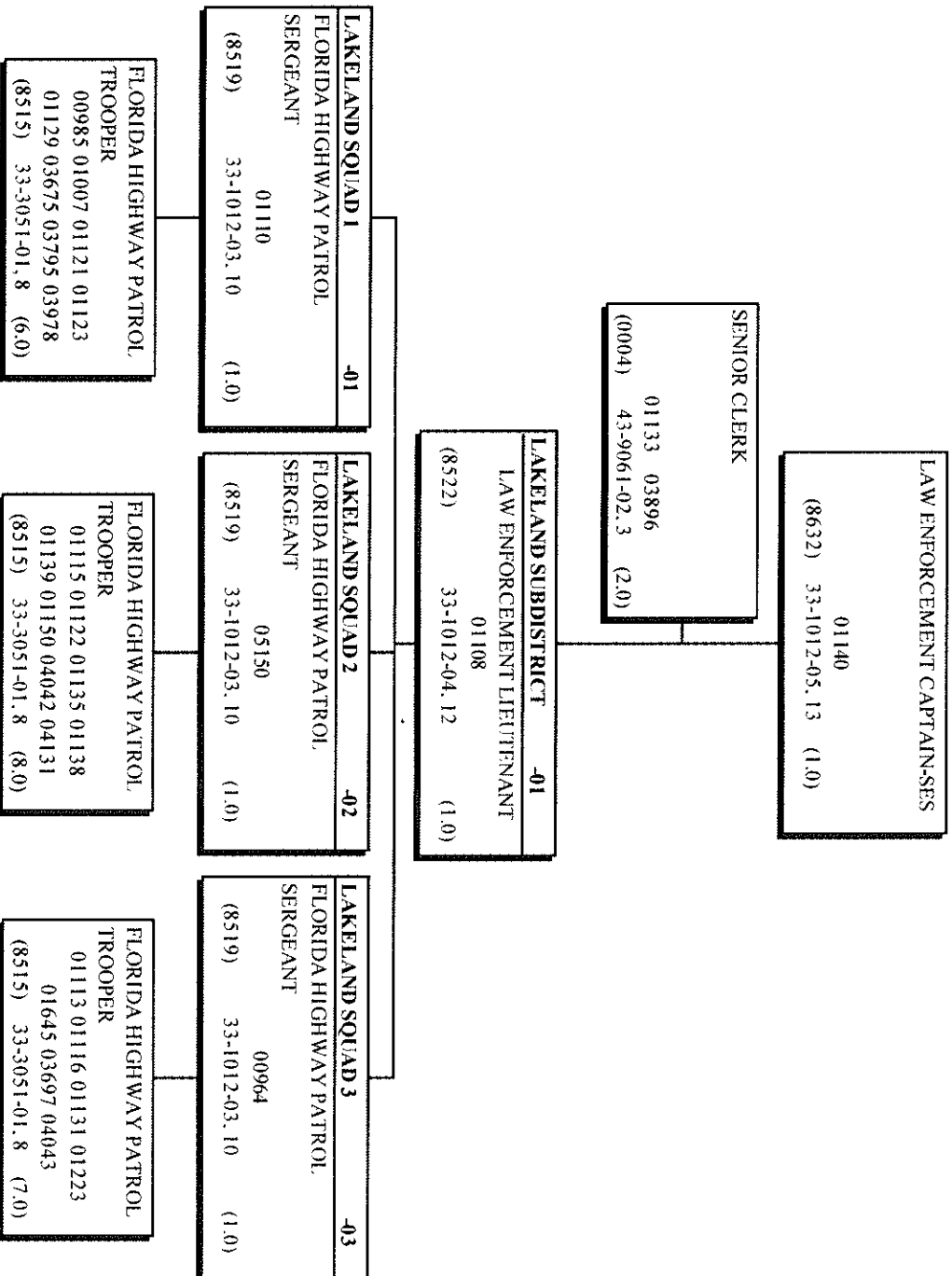
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL,  
 PATROL OPERATIONS, NORTHERN REGION  
 TROOP C / BROOKSVILLE SUBDISTRICT**

DATE: 04/01/2015  
 SEQUENCE: 7610-02-01-05-02-02  
 OED:  
 NUMBER OF POSITIONS: 41  
 NUMBER OF FTES: 41.0



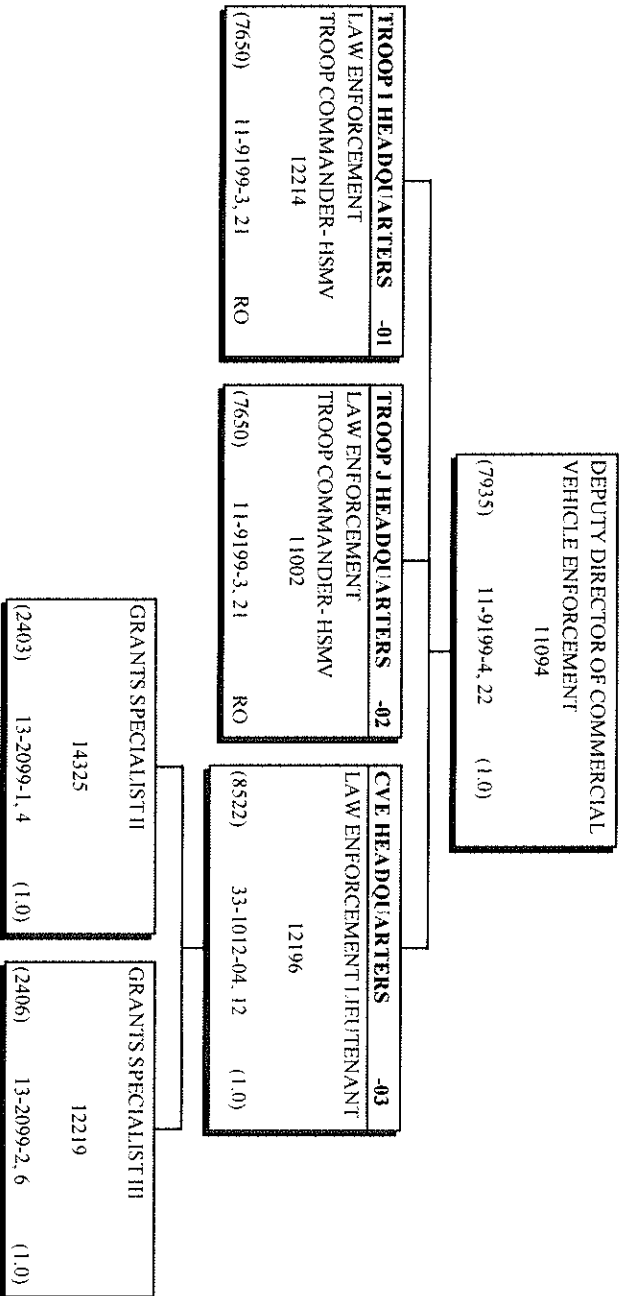
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES**  
**DIVISION OF FLORIDA HIGHWAY PATROL**  
**PATROL OPERATIONS, NORTHERN REGION**  
**TROOP C, LAKELAND DISTRICT**

DATE: 04/01/2015  
 SEQUENCE: 7610-02-01-05-04  
 OED:  
 NUMBER OF POSITIONS: 26  
 NUMBER OF FTES: 26.0



**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
COMMERCIAL VEHICLE ENFORCEMENT**

DATE: 05/01/2014  
 SEQUENCE: 7610-06  
 OED:  
 NUMBER OF POSITIONS: 4  
 NUMBER OF FTES: 4.0



**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
COMMERCIAL VEHICLE ENFORCEMENT  
TROOP I HEADQUARTERS**

DATE: 10/01/2013  
 SEQUENCE: 7610-06-01  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 5  
 NUMBER OF FTES: 5.0

LAW ENFORCEMENT  
 TROOP COMMANDER - HSNM  
 12214  
 (7650) 11-9199-3, 21 (1.0)

OPERATIONS ANALYST II  
 12215  
 (2212) 13-1111-3, 7 (1.0)

OFFICE OPERATIONS CONSULTANT I  
 13110  
 (0162) 13-1199-3, 7 (1.0)

FLORIDA HIGHWAY PATROL SERGEANT  
 14300  
 (8519) 33-1012-3, 10 (1.0)

ADMINISTRATIVE SECRETARY  
 13116  
 (0108) 43-6011-02, 3 (1.0)

**REGION 1** -01  
 LAW ENFORCEMENT CAPTAIN-SES  
 11089  
 (8632) 33-1012-5, 13 RO

**REGION 2** -02  
 LAW ENFORCEMENT CAPTAIN-SES  
 12197  
 (8632) 33-1012-5, 13 RO

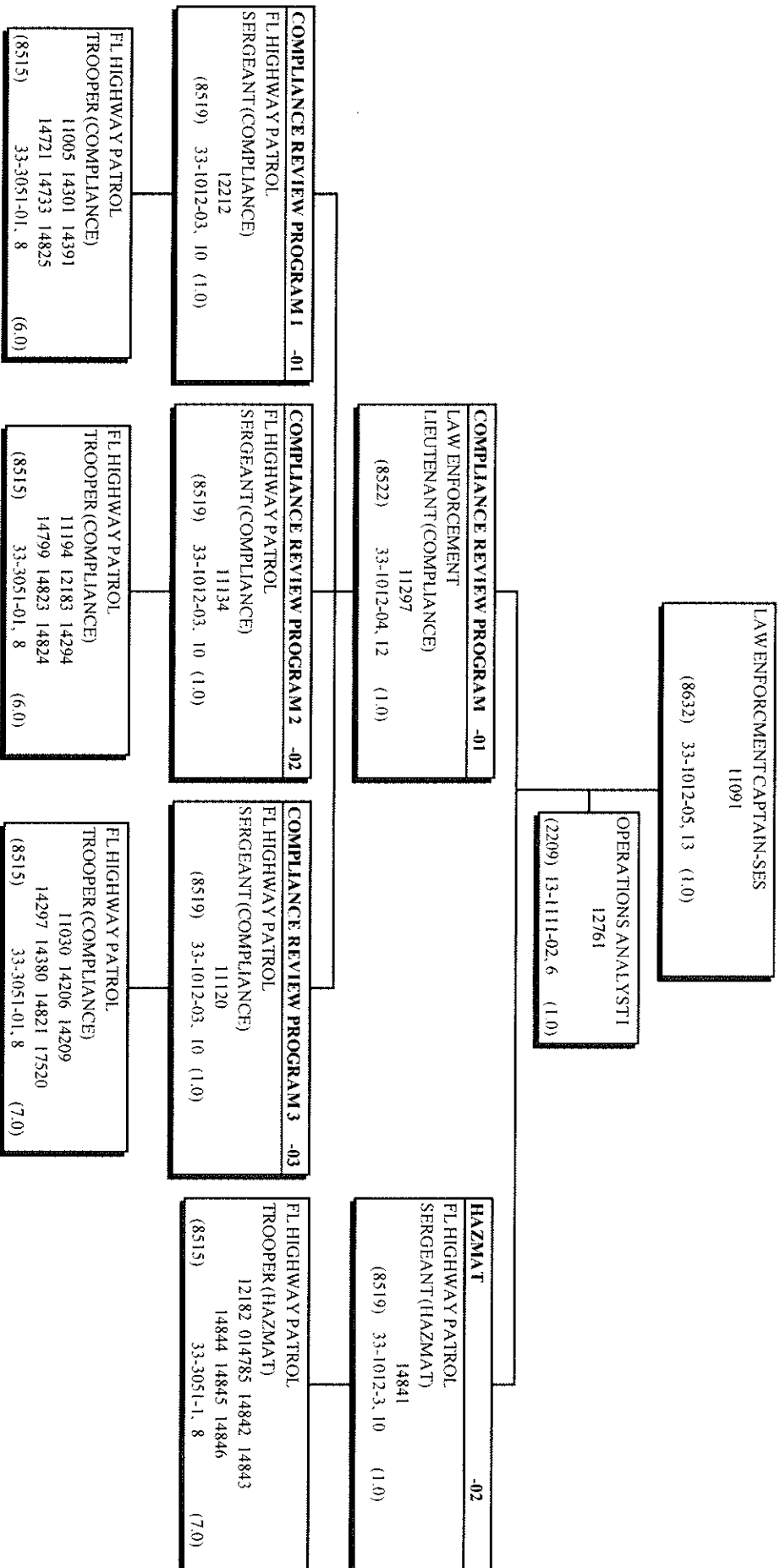
**REGION 3** -03  
 LAW ENFORCEMENT CAPTAIN-SES  
 12181  
 (8632) 33-1012-5, 13 RO

**REGION 4** -04  
 LAW ENFORCEMENT CAPTAIN-SES  
 11386  
 (8632) 33-1012-5, 13 RO

**COMPLIANCE REVIEW** -05  
 LAW ENFORCEMENT CAPTAIN-SES  
 11091  
 (8632) 33-1012-5, 13 RO

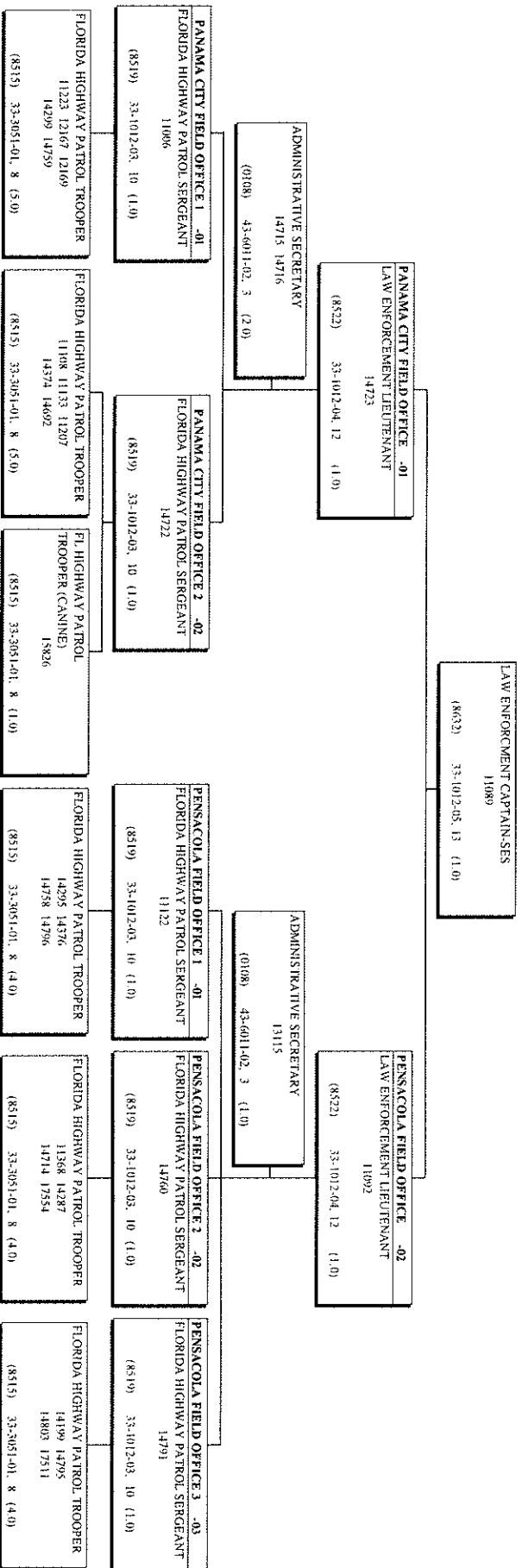
**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
COMMERCIAL VEHICLE ENFORCEMENT  
TROOP I / COMPLIANCE REVIEW**

DATE: 07/01/2015  
 SEQUENCE: 7610-06-01-05  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 33  
 NUMBER OF FTES: 33.0



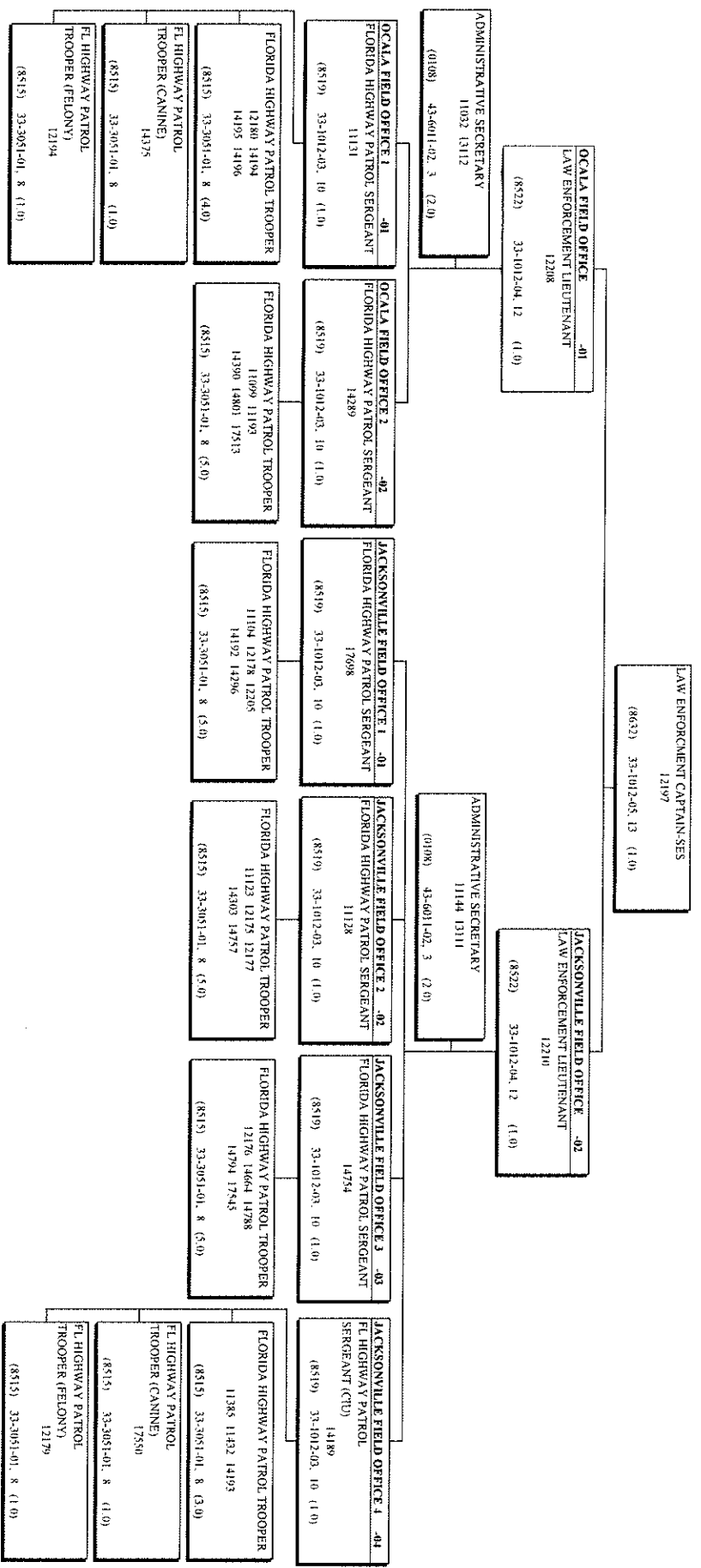
**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 COMMERCIAL VEHICLE ENFORCEMENT  
 TROOP I / REGION 1 (PANAMA CITY & PENSACOLA)**

DATE: 07/01/2015  
 SEQUENCE: 7610-06-01-01  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 34  
 NUMBER OF FTES: 34.0



**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
COMMERCIAL VEHICLE ENFORCEMENT  
TROOP I / REGION 2 (OCALA & JACKSONVILLE)**

DATE: 07/01/2015  
 SEQUENCE: 7610-06-01-02  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 44  
 NUMBER OF FTES: 44.0



**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
COMMERCIAL VEHICLE ENFORCEMENT  
TROOP I / REGION 3 (LAKE CITY & TALLAHASSEE)**

DATE: 9/19/2014  
 SEQUENCE: 7610-06-01-03  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 39  
 NUMBER OF FTE'S: 39.0

LAW ENFORCEMENT CAPTAIN-SES  
 12181  
 (8632) 33-1012-05.13 (1.0)

LAKE CITY FIELD OFFICE -01  
 LAW ENFORCEMENT LIEUTENANT  
 12209  
 (8522) 33-1012-04.12 (1.0)

TALLAHASSEE FIELD OFFICE -02  
 LAW ENFORCEMENT LIEUTENANT  
 12211  
 (8522) 33-1012-04.12 (1.0)

ADMINISTRATIVE SECRETARY  
 11375  
 (0108) 43-6011-02.3 (1.0)

ADMINISTRATIVE SECRETARY  
 11359  
 (0108) 43-6011-02.3 (1.0)

LAKE CITY FIELD OFFICE 2 -02  
 FLORIDA HIGHWAY PATROL SERGEANT  
 11105  
 (8519) 33-1012-03.10 (1.0)

LAKE CITY FIELD OFFICE 3 -03  
 FLORIDA HIGHWAY PATROL SERGEANT  
 12185  
 (8519) 33-1012-03.10 (1.0)

TALLAHASSEE FIELD OFFICE 1 -01  
 FLORIDA HIGHWAY PATROL SERGEANT  
 11113  
 (8519) 33-1012-03.10 (1.0)

TALLAHASSEE FIELD OFFICE 2 -02  
 FLORIDA HIGHWAY PATROL SERGEANT  
 14724  
 (8519) 33-1012-03.10 (1.0)

FLORIDA HIGHWAY PATROL TROOPER  
 11118 11226 11384 12190  
 12204 14672 14673 17518  
 (8515) 33-3051-01.8 (8.0)

FLORIDA HIGHWAY PATROL TROOPER  
 11004 11125 12172 12174  
 11367 14211 14290 17547  
 (8515) 33-3051-01.8 (8.0)

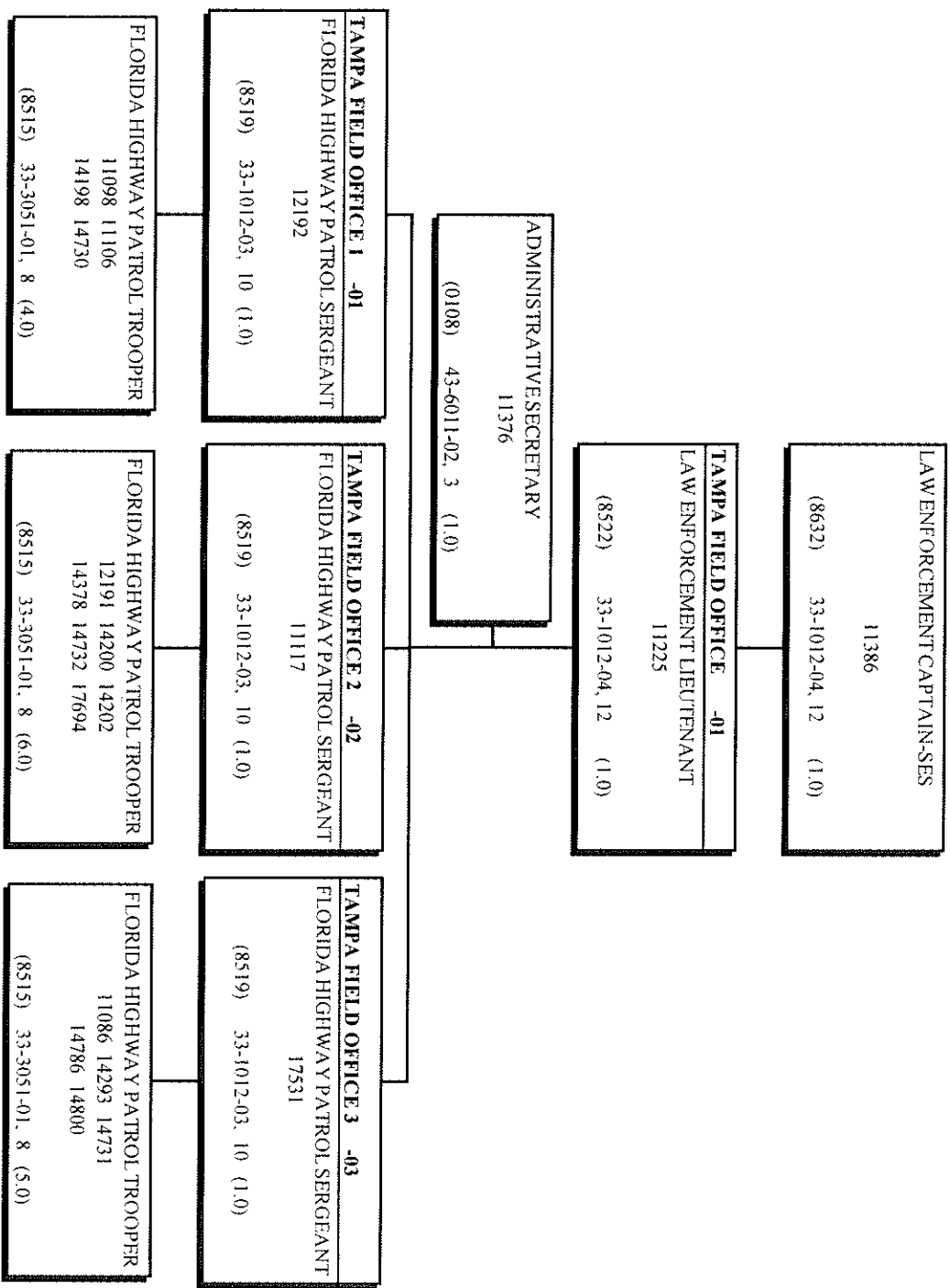
FLORIDA HIGHWAY PATROL TROOPER  
 11100 11434 11121  
 12171 12173 14191  
 14385  
 (8515) 33-3051-01.8 (7.0)

FLORIDA HIGHWAY PATROL TROOPER  
 11103 11124 12186  
 14204 14373 14387  
 14397  
 (8515) 33-3051-01.8 (7.0)



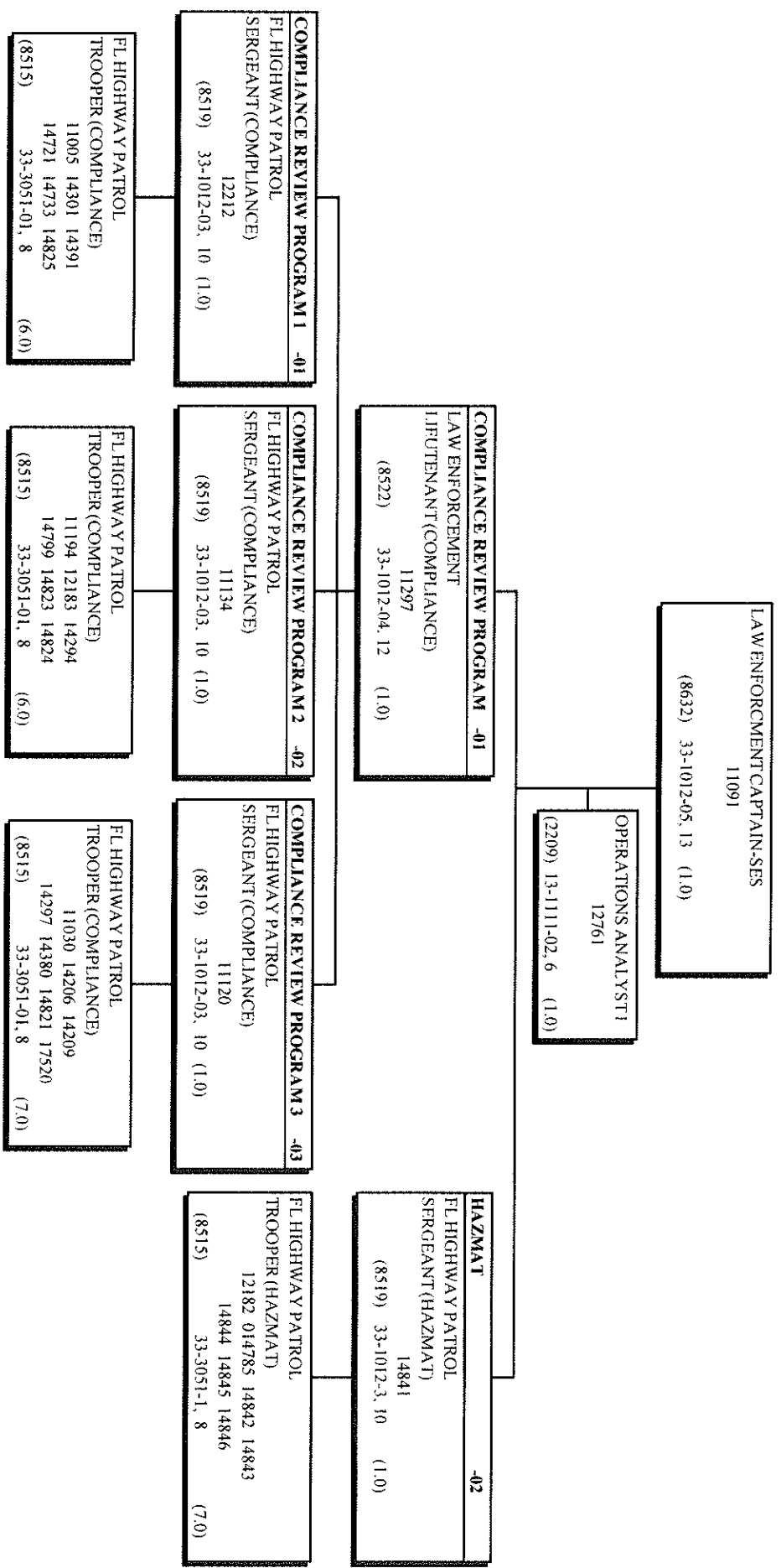
**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 COMMERCIAL VEHICLE ENFORCEMENT  
 TROOP 1 / REGION 4 (TAMPA)**

DATE: 2/01/2015  
 SEQUENCE: 7610-06-01-04  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 21  
 NUMBER OF FTES: 21.0



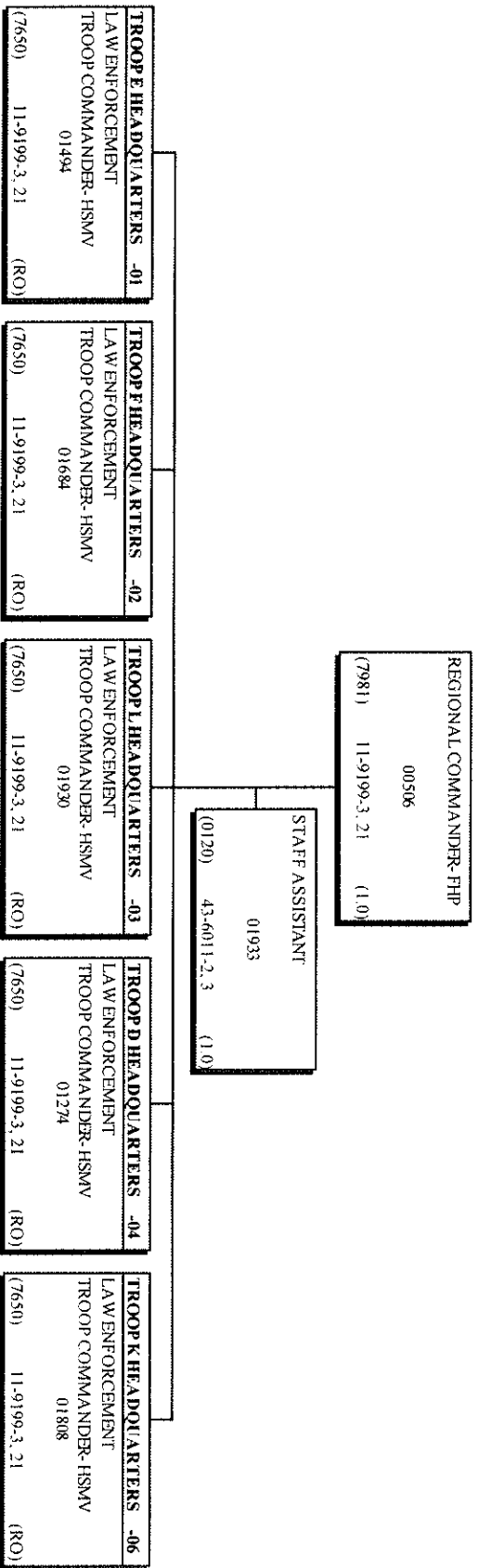
**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
COMMERCIAL VEHICLE ENFORCEMENT  
TROOP I / COMPLIANCE REVIEW**

DATE: 07/01/2015  
 SEQUENCE: 7610-06-01-05  
 OED:  
 NUMBER OF POSITIONS: 33  
 NUMBER OF FTEs: 33.0



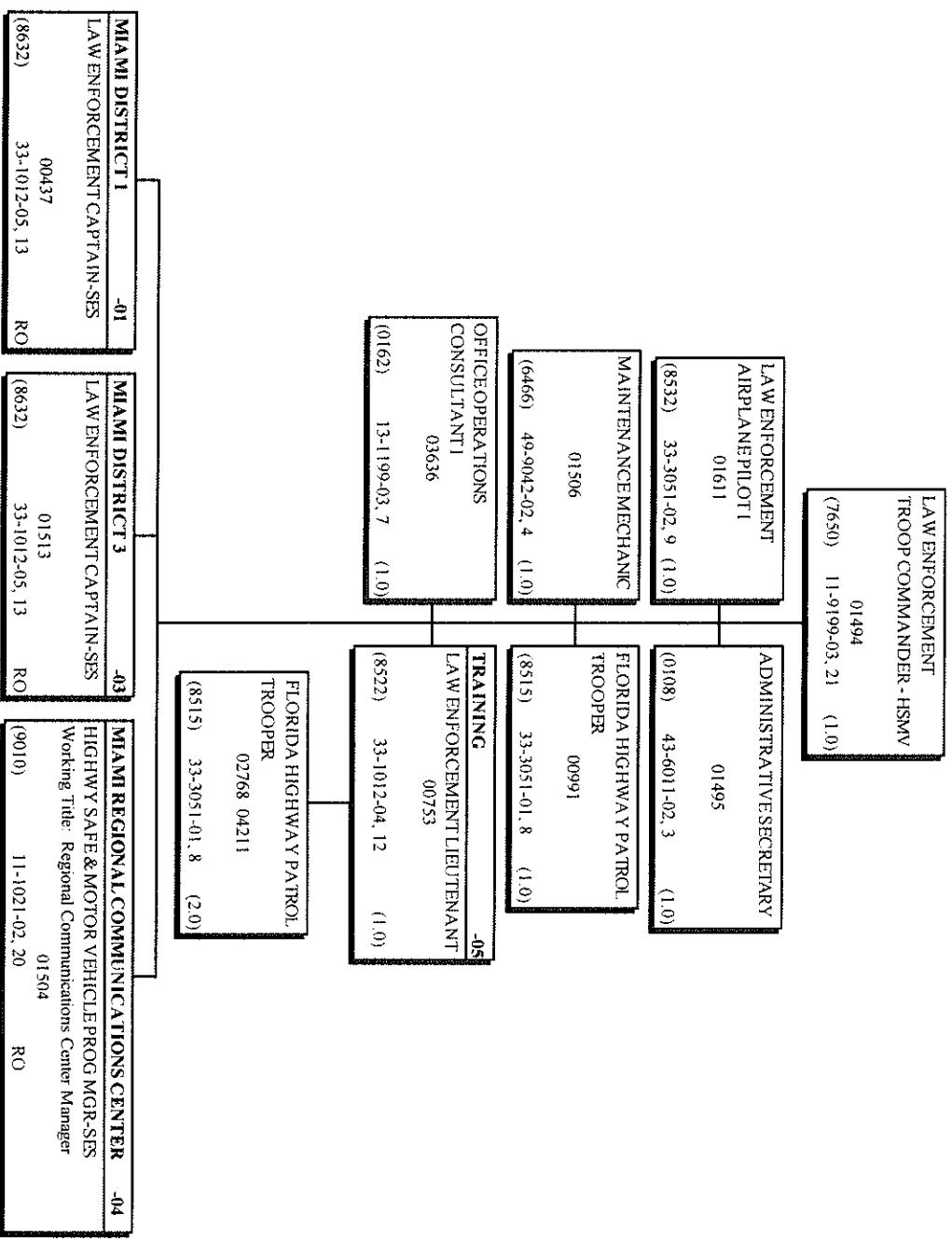
**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PATROL OPERATIONS, SOUTHERN REGION**

DATE: 10/01/2013  
 SEQUENCE: 7610-02-03  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 2  
 NUMBER OF FTES: 2.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, SOUTHERN REGION  
 TROOP E / MIAMI HEADQUARTERS**

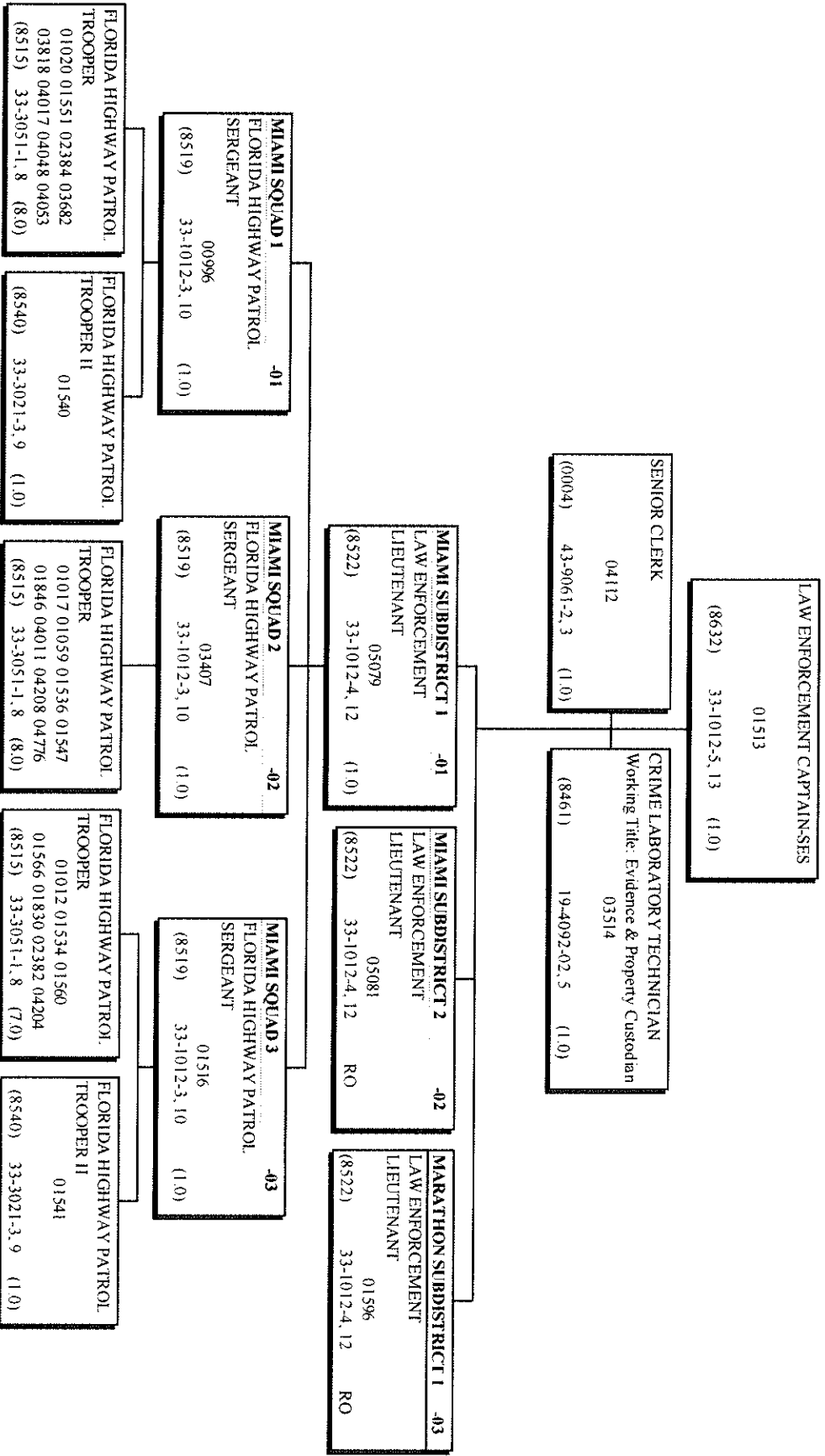
DATE: 07/30/2015  
 SEQUENCE: 7610-02-03-01  
 OED:  
 NUMBER OF POSITIONS: 9  
 NUMBER OF FTE'S: 9.0





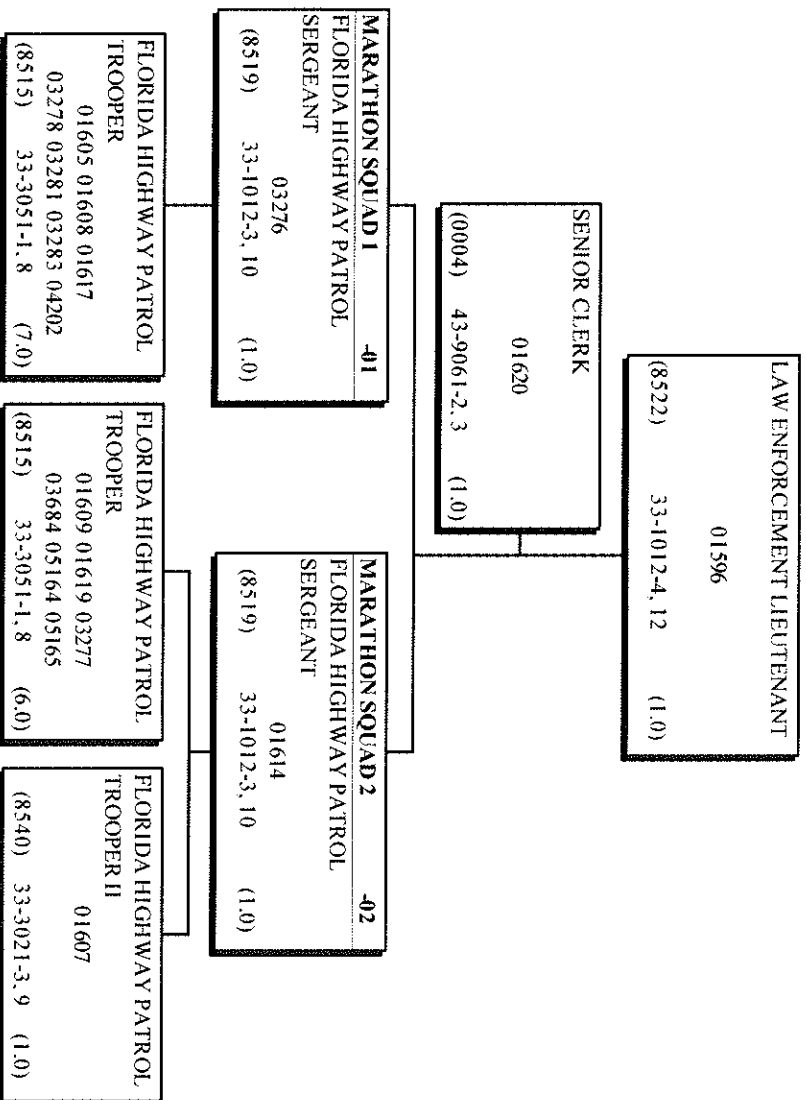
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, SOUTHERN REGION  
 TROOP E / MIAMI DISTRICT 3**

DATE: 05/18/2015  
 SEQUENCE: 7610-02-03-01-03  
 OED:  
 NUMBER OF POSITIONS: 34  
 NUMBER OF FTES: 34.0



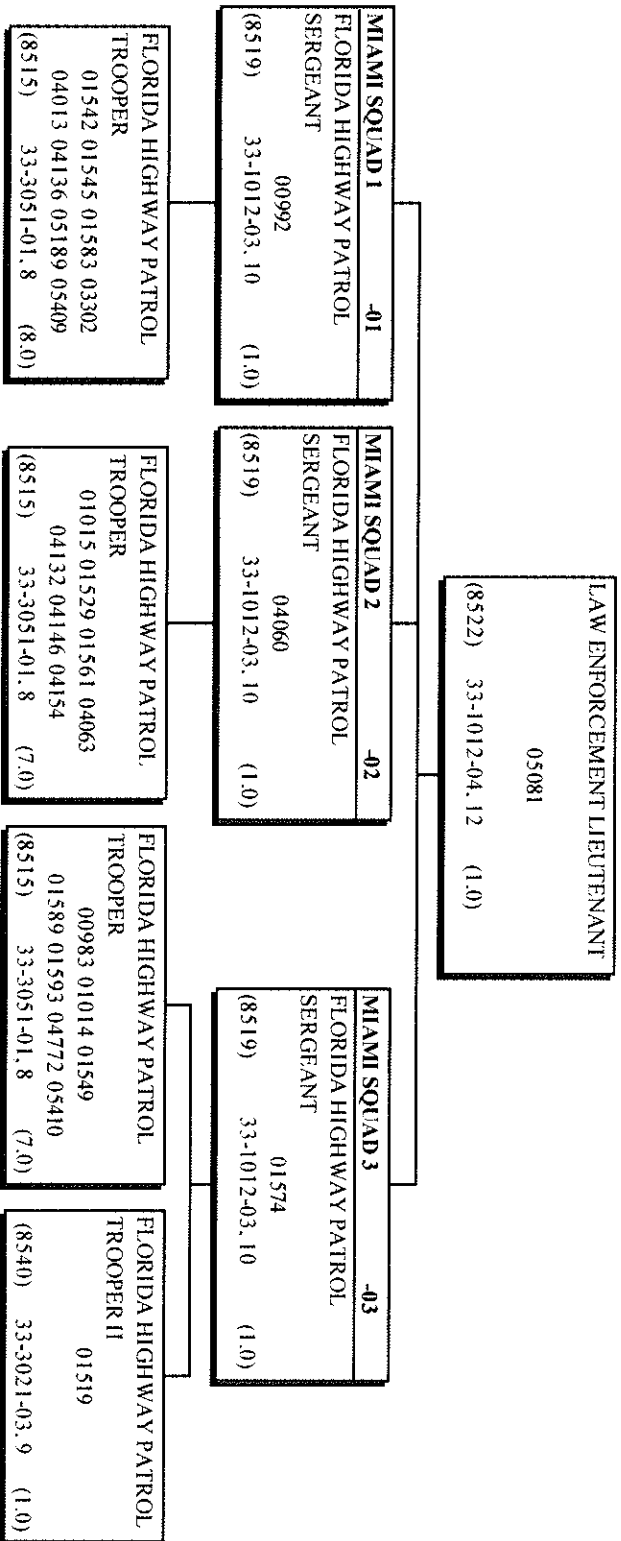
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, SOUTHERN REGION  
 TROOP E / MIAMI DISTRICT 3, MARATHON SUBDISTRICT 1**

DATE: 05/28/13  
 SEQUENCE: 7610-02-03-01-03-03  
 OED:  
 NUMBER OF POSITIONS: 18  
 NUMBER OF FTES: 18.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, SOUTHERN REGION  
 TROOP E / MIAMI DISTRICT 3, SUBDISTRICT 2**

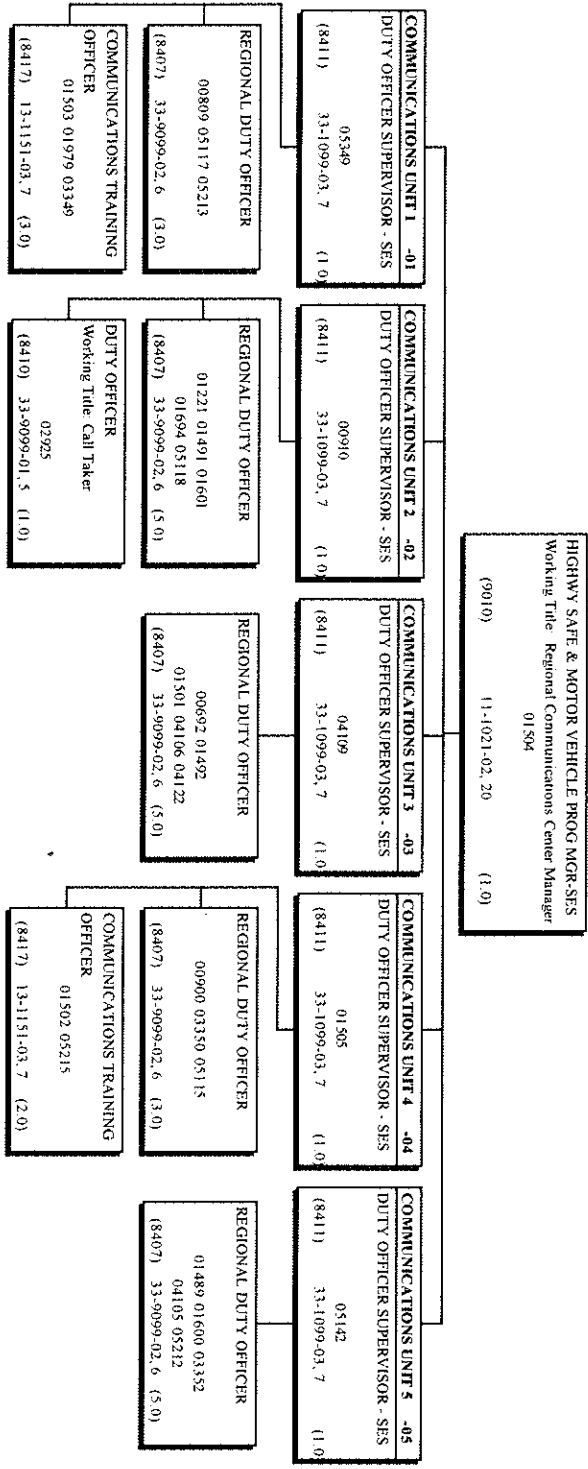
DATE: 07/30/2015  
 SEQUENCE: 7610-02-03-01-03-02  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 27  
 NUMBER OF FTES: 27.0





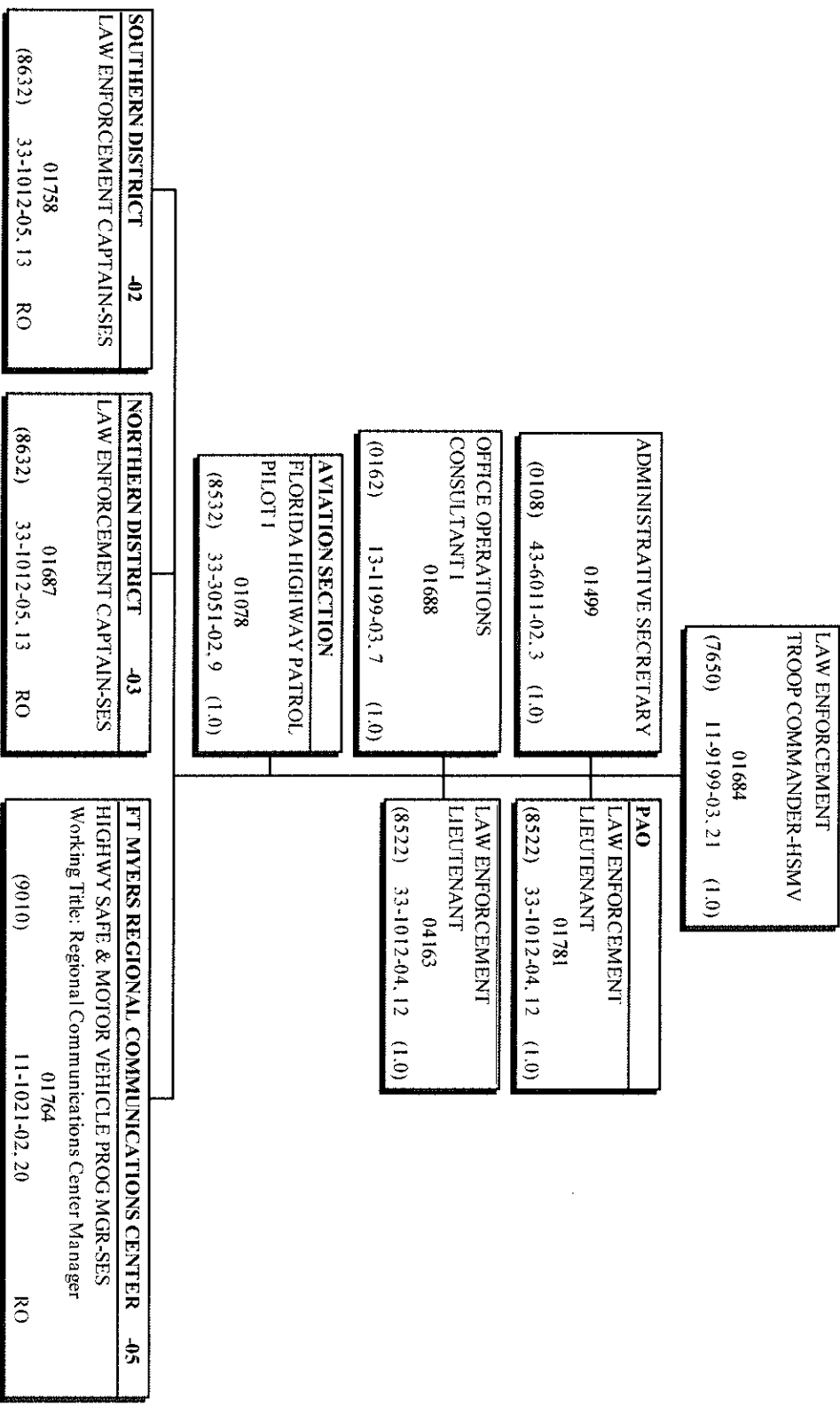
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES**  
**DIVISION OF FLORIDA HIGHWAY PATROL**  
**PATROL OPERATIONS, SOUTHERN REGION**  
**TROOP E / MIAMI REGIONAL COMMUNICATIONS CENTER**

DATE: 02/01/2015  
 SEQUENCE: 7610-02-03-01-04  
 OEP: \_\_\_\_\_  
 NUMBER OF POSITIONS: 33  
 NUMBER OF FTES: 33.0



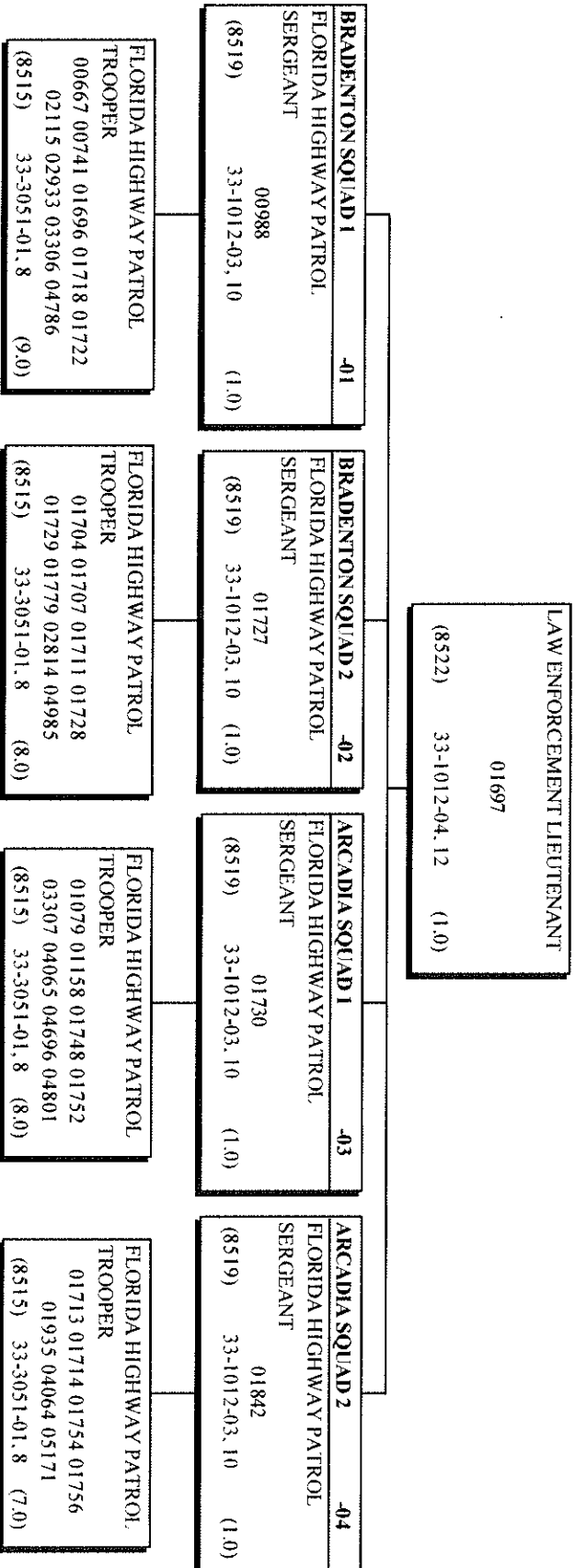
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, SOUTHERN REGION  
 TROOP F / BRADENTON HEADQUARTERS**

DATE: 3/06/2015  
 SEQUENCE: 7610-02-03-02  
 OFD: \_\_\_\_\_  
 NUMBER OF POSITIONS: 6  
 NUMBER OF FTES: 6.0



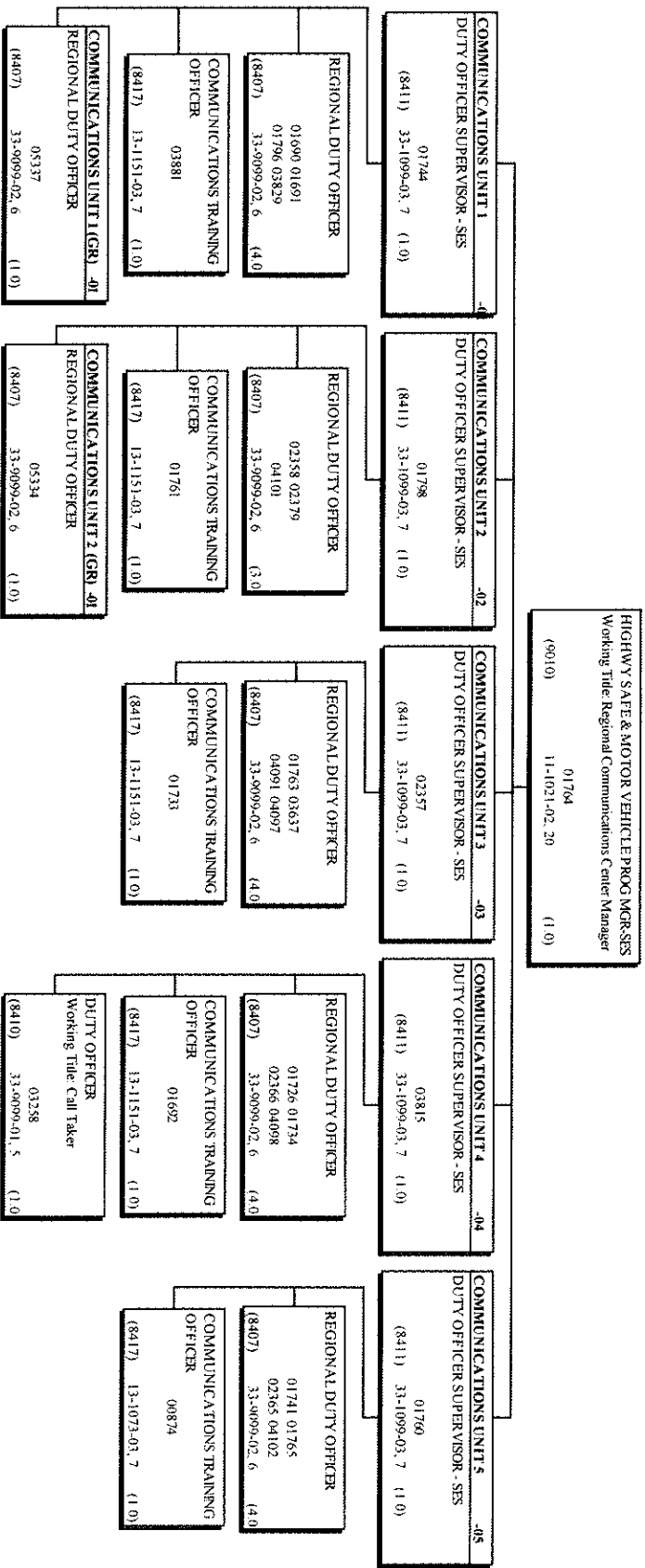
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL,  
 PATROL OPERATIONS COMMAND, SOUTHERN REGION  
 TROOP F / NORTHERN DISTRICT, BRADENTON / ARCADIA**

DATE: 3/06/2015  
 SEQUENCE: 7610-02-03-02-03-02  
 OED:  
 NUMBER OF POSITIONS: 37  
 NUMBER OF FTE'S: 37.0



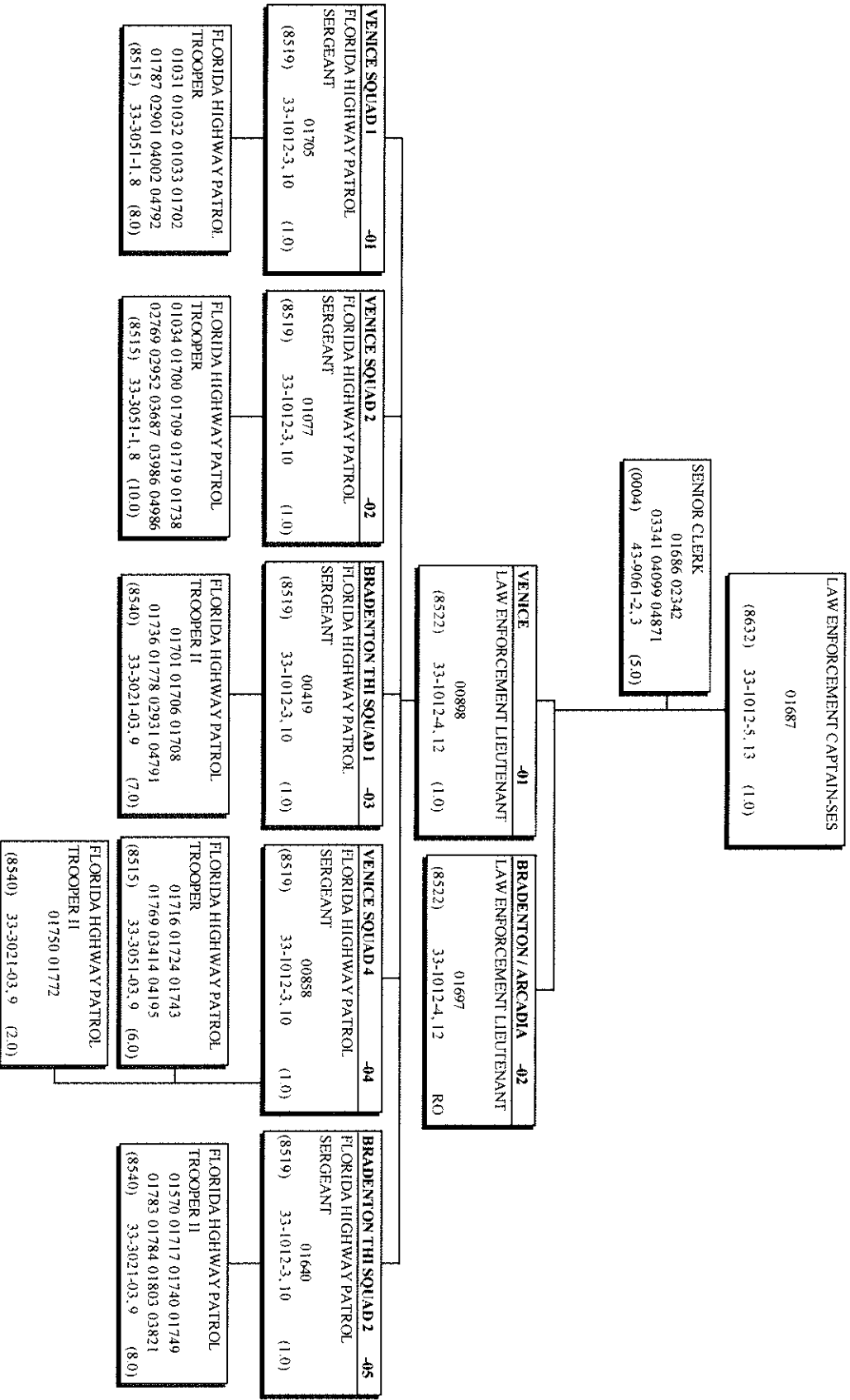
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, SOUTHERN REGION  
 TROOP F / FT MYERS REGIONAL COMMUNICATIONS CENTER**

DATE: 03/01/2015  
 SEQUENCE: 7610-02-03-02-05  
 OED:  
 NUMBER OF POSITIONS: 33  
 NUMBER OF FTES: 33.0



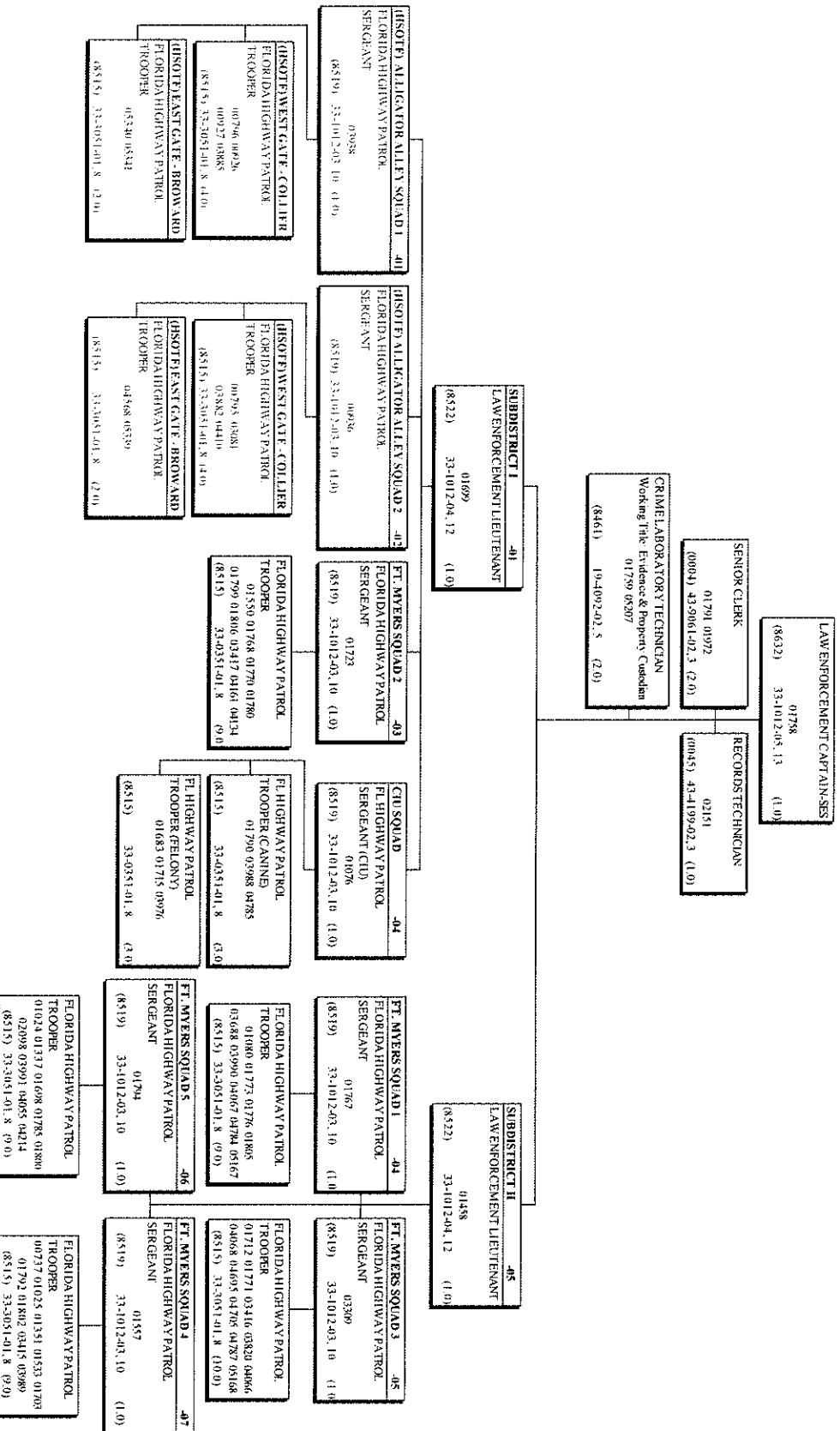
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, SOUTHERN REGION  
 TROOP F / NORTHERN DISTRICT**

DATE: 3/06/2015  
 SEQUENCE: 7610-02-03-02-03  
 OED:  
 NUMBER OF POSITIONS: 53  
 NUMBER OF FTES: 53.0



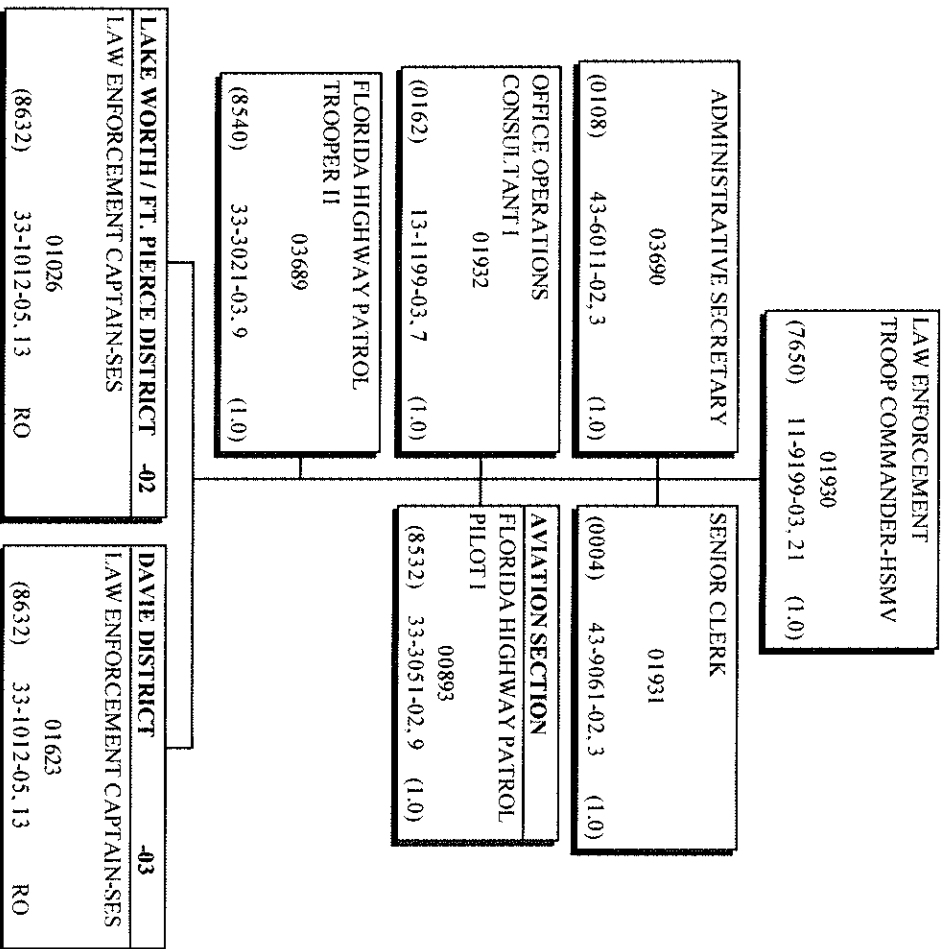
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PATROL OPERATIONS COMMAND, SOUTHERN REGION  
TROOP F / SOUTHERN DISTRICT**

DATE: 07/01/2015  
SEQUENCE: 7610-02-03-02-02  
OED:  
NUMBER OF POSITIONS: 80  
NUMBER OF FTES: 80.0



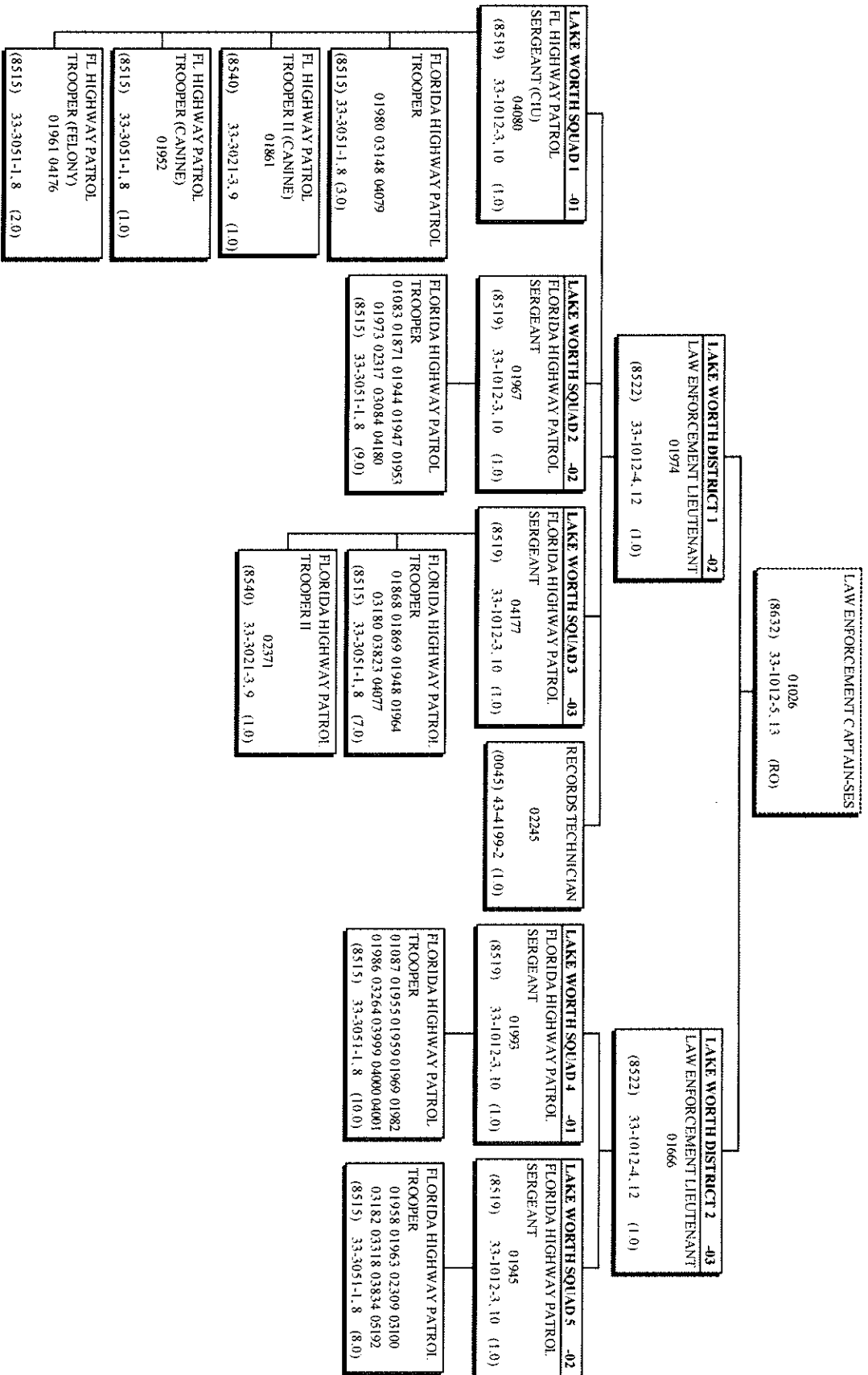
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, SOUTHERN REGION  
 TROOP L / LAKE WORTH HEADQUARTERS**

DATE: 08/01/2014  
 SEQUENCE: 7610-02-03-03  
 OED:  
 NUMBER OF POSITIONS: 6  
 NUMBER OF FTES: 6.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PATROL OPERATIONS COMMAND, SOUTHERN REGION  
TROOP L / LAKE WORTH DISTRICTS**

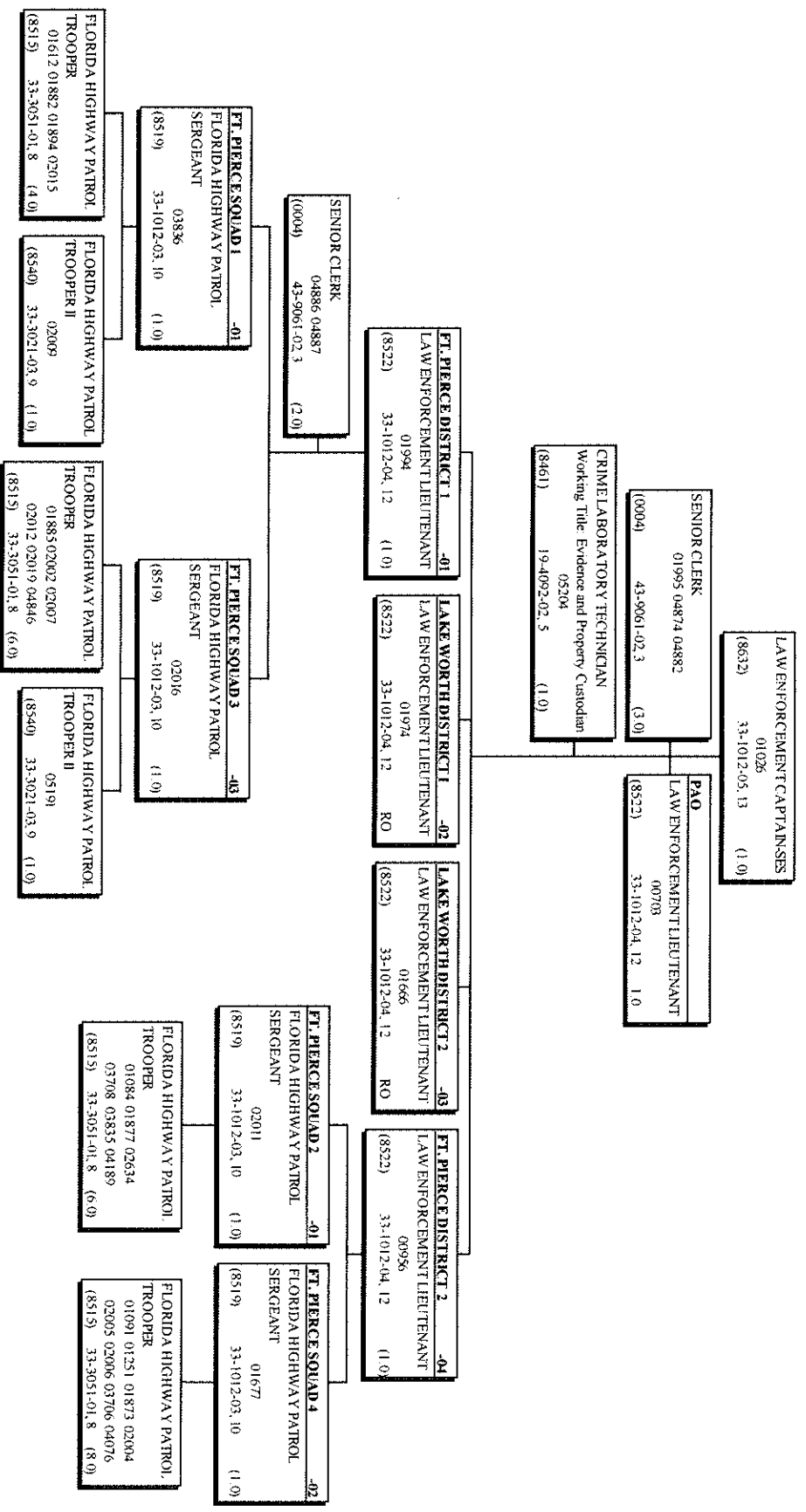
DATE: 07/01/2015  
 SEQUENCE: 7610-02-03-03-02  
 OED:  
 NUMBER OF POSITIONS: 50  
 NUMBER OF FTES: 50.0





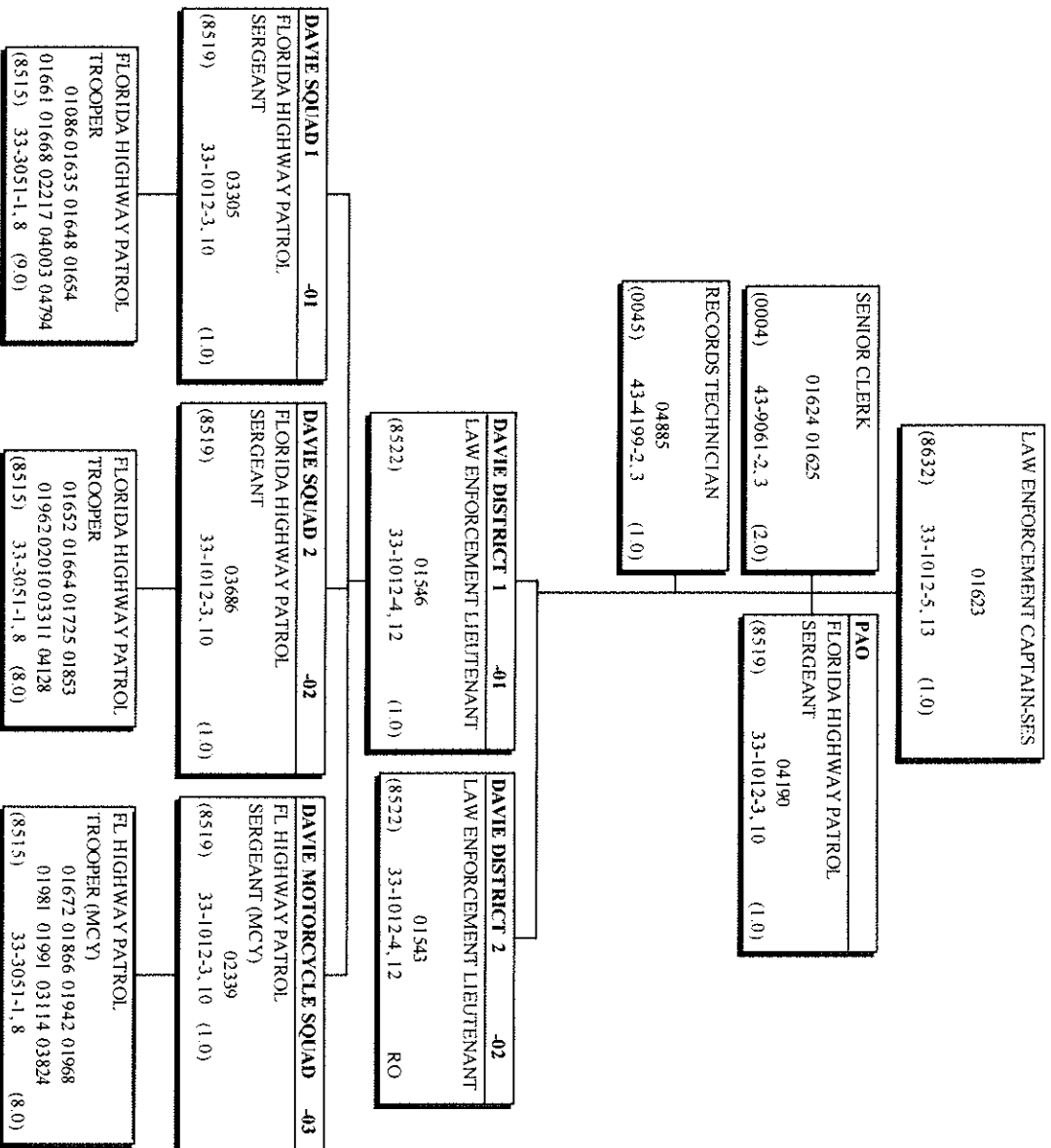
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PATROL OPERATIONS COMMAND, SOUTHERN REGION  
TROOP L / FT. PIERCE DISTRICT**

DATE: 08/01/2014  
 SEQUENCE: 7610-02-03-03-02  
 OED:  
 NUMBER OF POSITIONS: 40  
 NUMBER OF FTES: 40.0



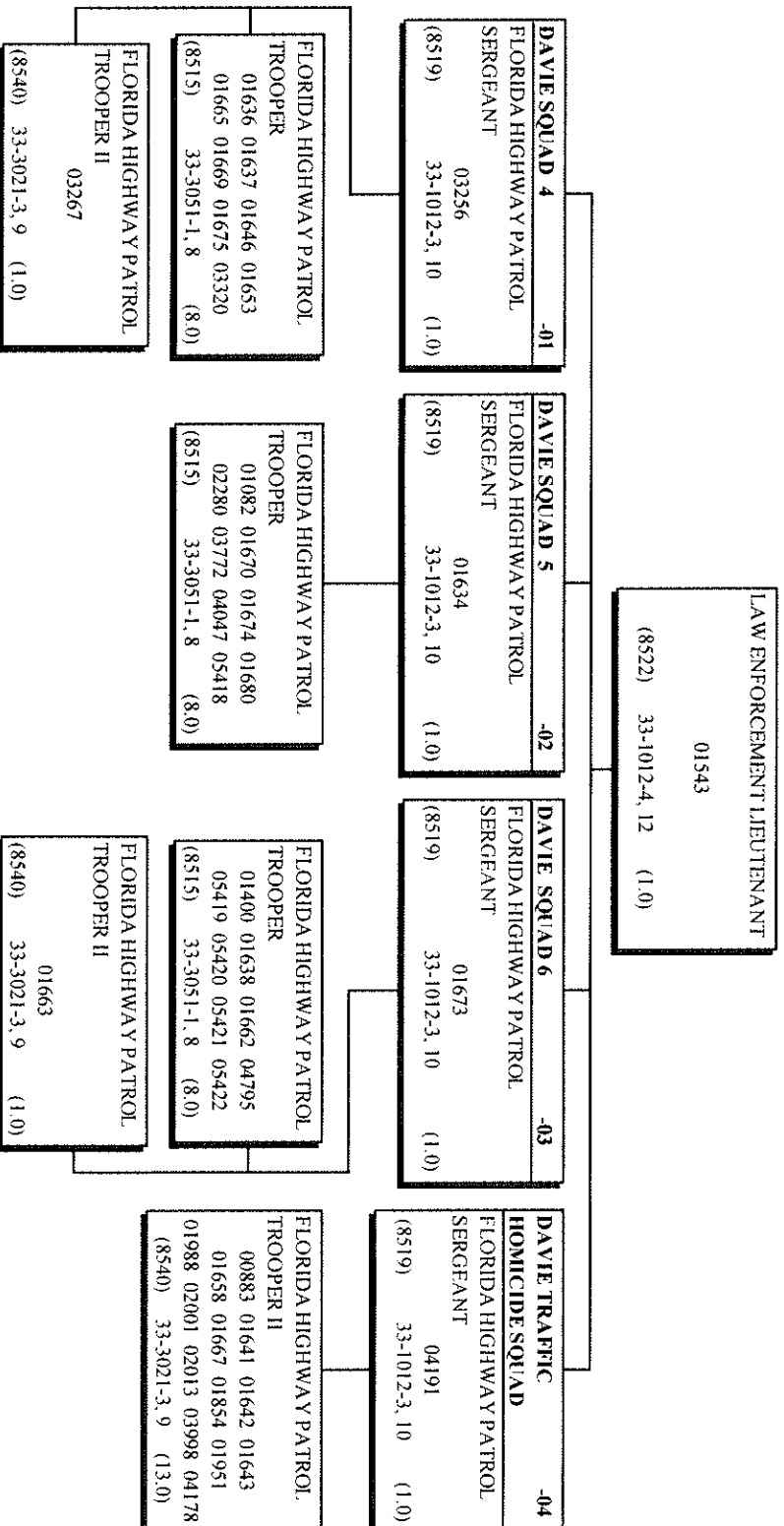
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, SOUTHERN REGION  
 TROOP L / DAVIE DISTRICT**

DATE: 07/01/2015  
 SEQUENCE: 7610-02-03-03-03  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 34  
 NUMBER OF FTES: 34.0



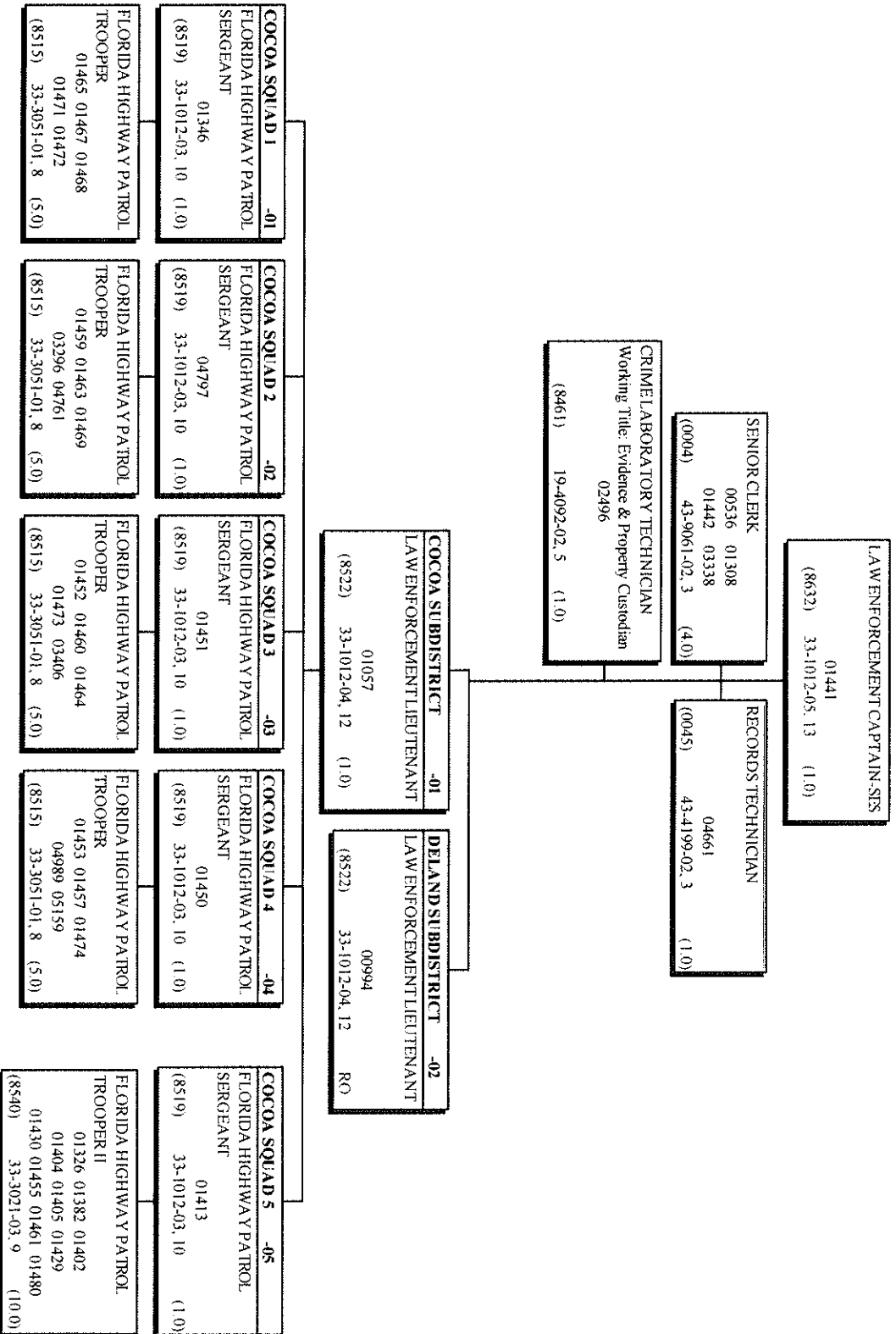
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, SOUTHERN REGION  
 TROOP L / DAVIE DISTRICT 2**

DATE: 07/01/2014  
 SEQUENCE: 7610-02-03-03-03-02  
 OED:  
 NUMBER OF POSITIONS: 44  
 NUMBER OF FTES: 44.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PATROL OPERATIONS, SOUTHERN REGION  
TROOP D / COCOA & DELAND DISTRICT**

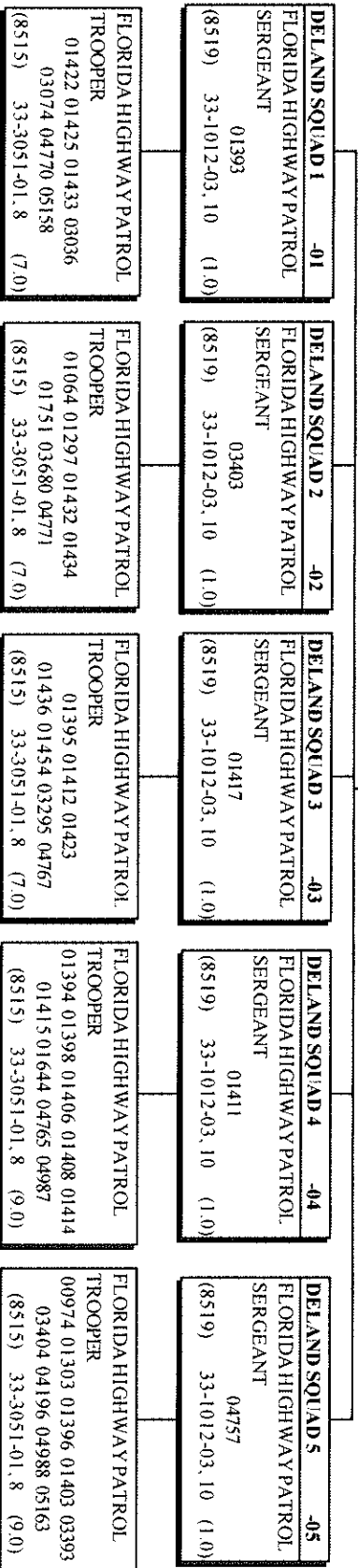
DATE: 08/11/2015  
 SEQUENCE: 7610-02-03-04-04  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 43  
 NUMBER OF FTES: 43.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, SOUTHERN REGION  
 TROOP D / COCOA & DELAND DISTRICT / DELAND  
 SUBDISTRICT**

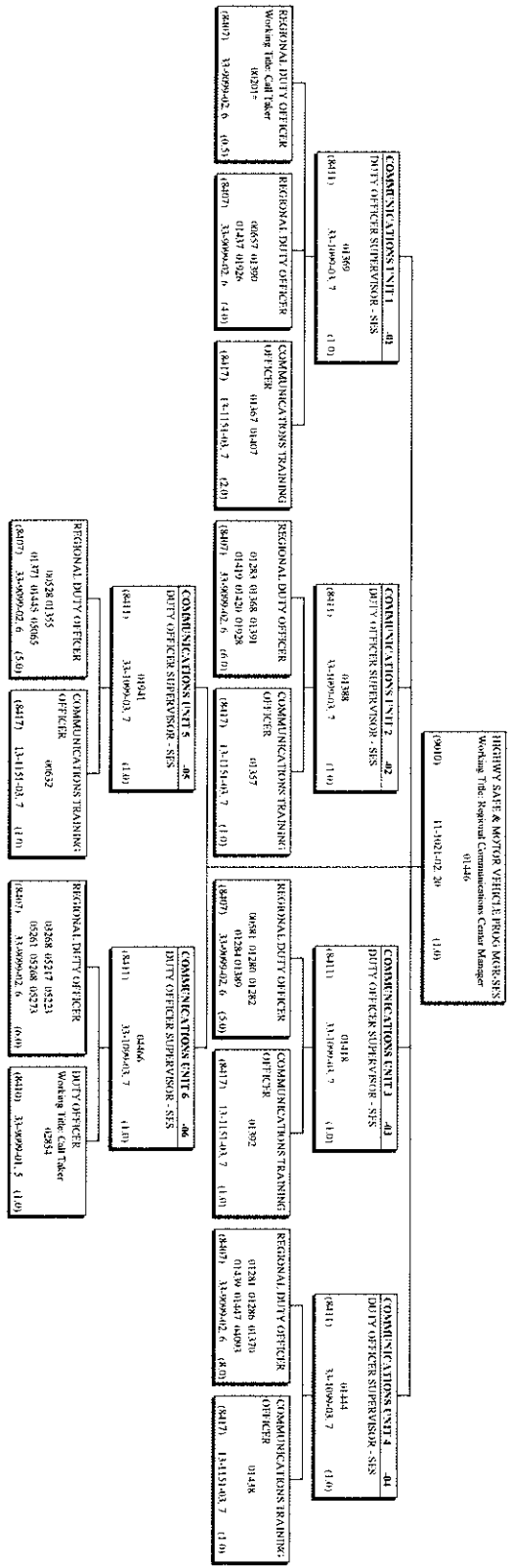
DATE: 06/01/2015  
 SEQUENCE: 7610-02-03-04-04-02  
 OED:  
 NUMBER OF POSITIONS: 45  
 NUMBER OF FTES: 45.0

LAW ENFORCEMENT LIEUTENANT  
 00994  
 (8522) 33-1012-04.12 (1.0)



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, SOUTHERN REGION  
 TROOP D /ORLANDO REGIONAL COMMUNICATIONS CENTER**

DATE: 01/02/2015  
 SEQUENCE: 7610-02-03-04-01  
 OED:  
 NUMBER OF POSITIONS: 47  
 NUMBER OF FTEs: 46.50

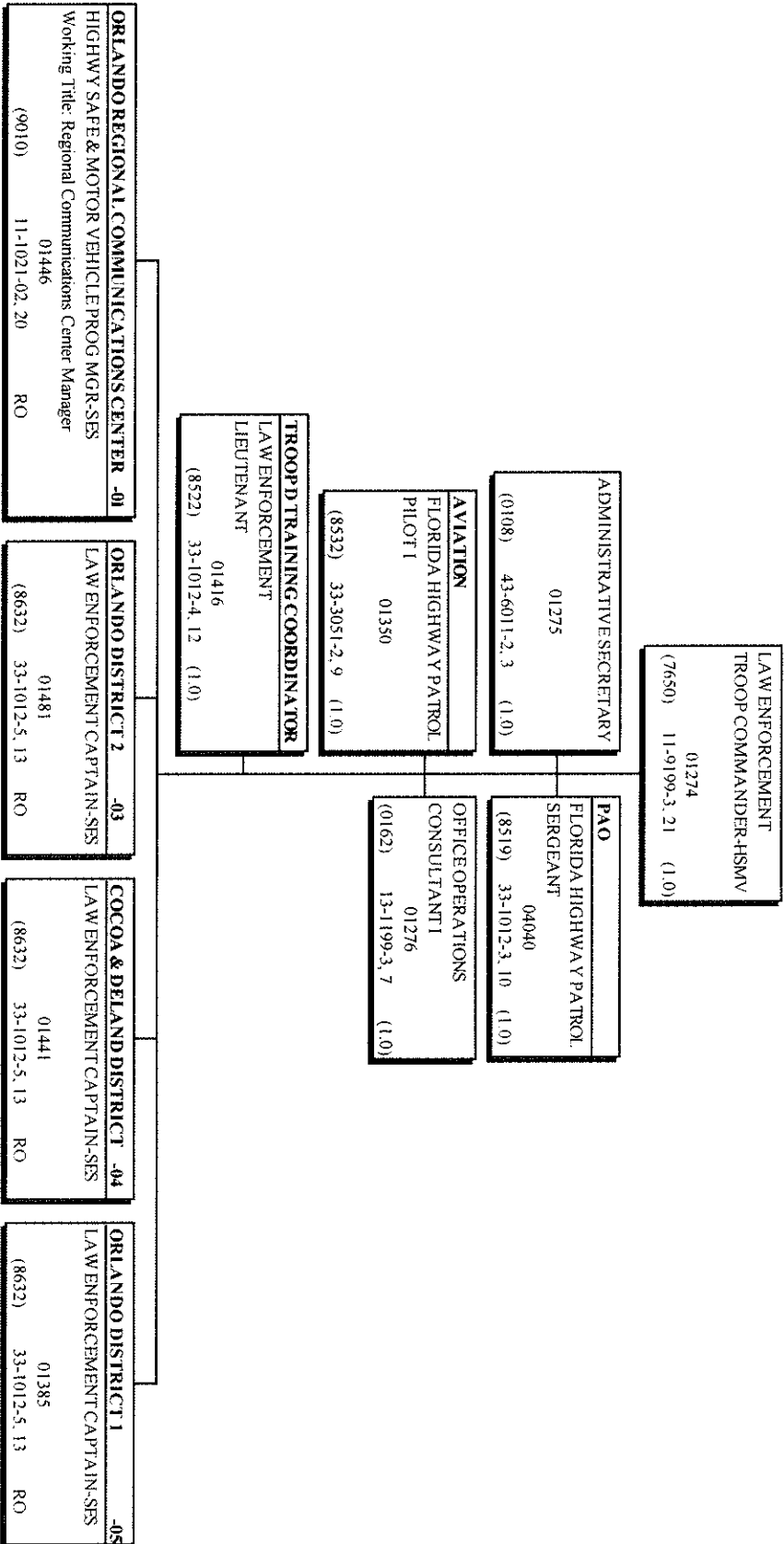


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FHP TROOP D

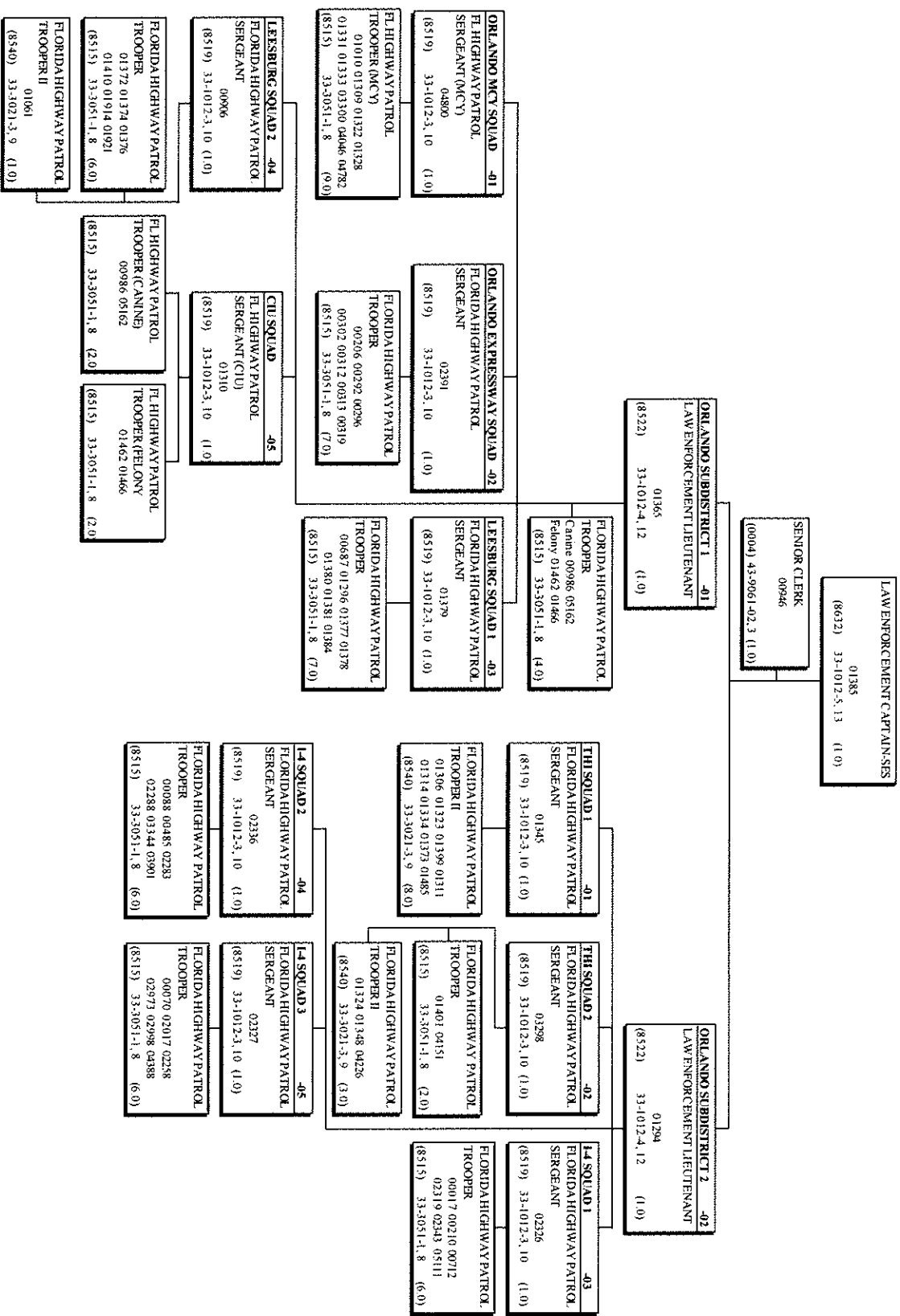
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PATROL OPERATIONS, SOUTHERN REGION  
TROOP D / ORLANDO HEADQUARTERS**

DATE: 08/01/2014  
 SEQUENCE: 7610-02-03-04  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 6  
 NUMBER OF FTES: 6.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PATROL OPERATIONS, SOUTHERN REGION  
TROOP D / ORLANDO DISTRICT 1**

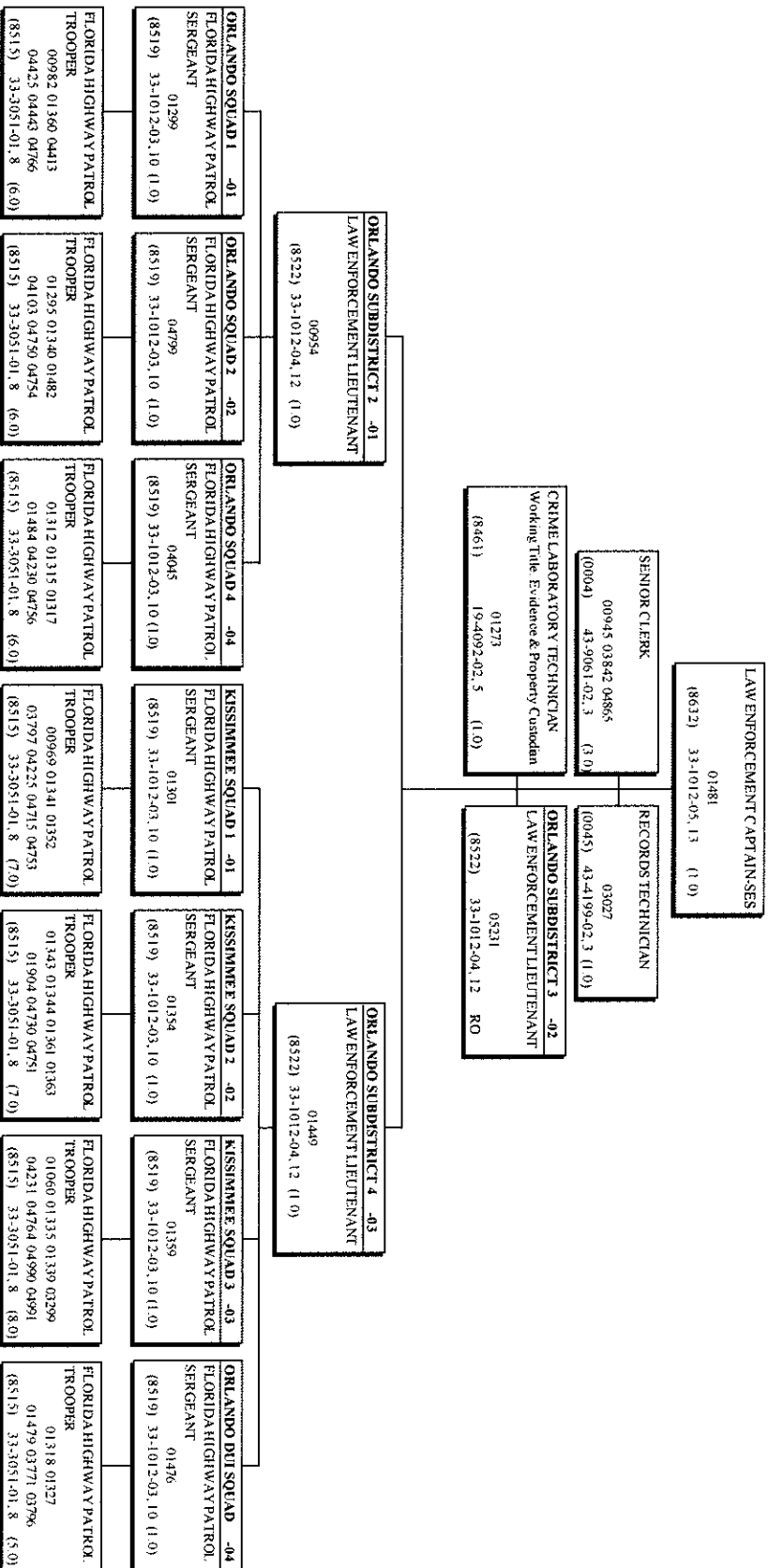
DATE: 07/01/2015  
 SEQUENCE: 7610-02-03-04-05  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 79  
 NUMBER OF FTES: 79.0





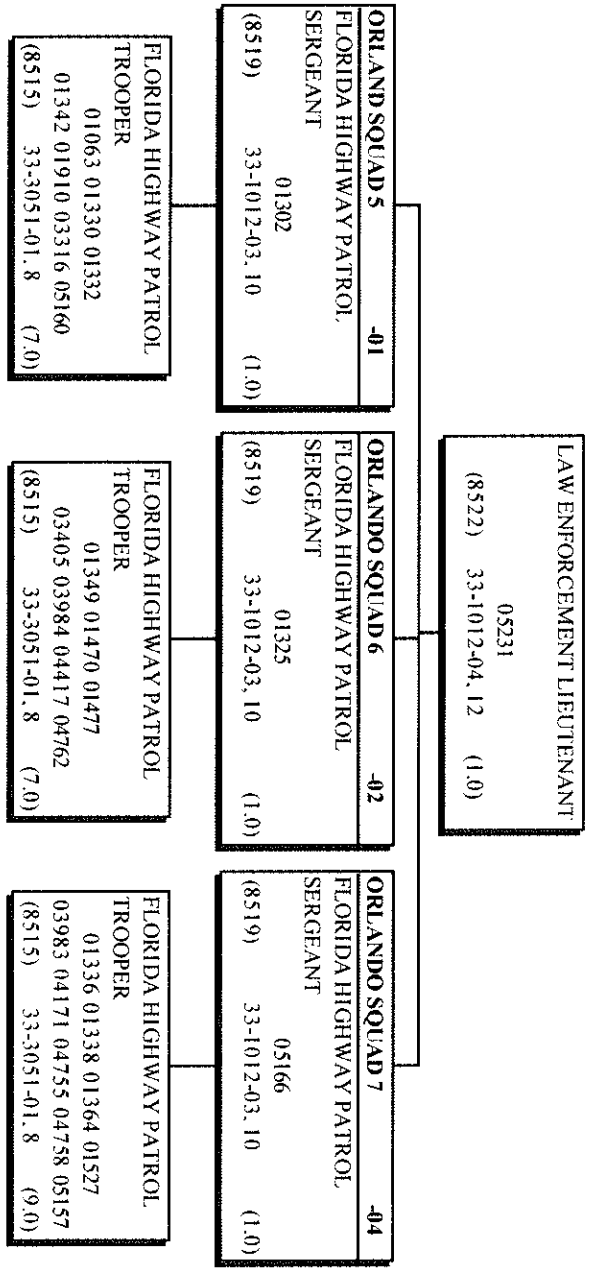
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PATROL OPERATIONS, SOUTHERN REGION  
TROOP D / ORLANDO DISTRICT 2**

DATE: 06/01/2015  
SEQUENCE: 7610-02-03-04-03  
OED:  
NUMBER OF POSITIONS: 60  
NUMBER OF FTES: 60.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES**  
**DIVISION OF FLORIDA HIGHWAY PATROL**  
**PATROL OPERATIONS, SOUTHERN REGION**  
**TROOP D / ORLANDO DISTRICT 2 / ORLANDO SUBDISTRICT 3**

DATE: 3/01/2015  
 SEQUENCE: 7610-02-03-04-03-02  
 OED:  
 NUMBER OF POSITIONS: 27  
 NUMBER OF FTES: 27.0



**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 COMMERCIAL VEHICLE ENFORCEMENT  
 TROOP J HEADQUARTERS**

DATE: 10/01/2013  
 SEQUENCE: 7610-06-02  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 3  
 NUMBER OF FTES: 3.0

LAW ENFORCEMENT  
 TROOP COMMANDER - HSMV  
 11002  
 (7650) 11-9199-3, 21 (1.0)

ADMINISTRATIVE SECRETARY  
 11377  
 (0108) 43-6011-02, 3 (1.0)

OFFICE OPERATIONS CONSULTANT I  
 11163  
 (0162) 13-1199-3, 7 (1.0)

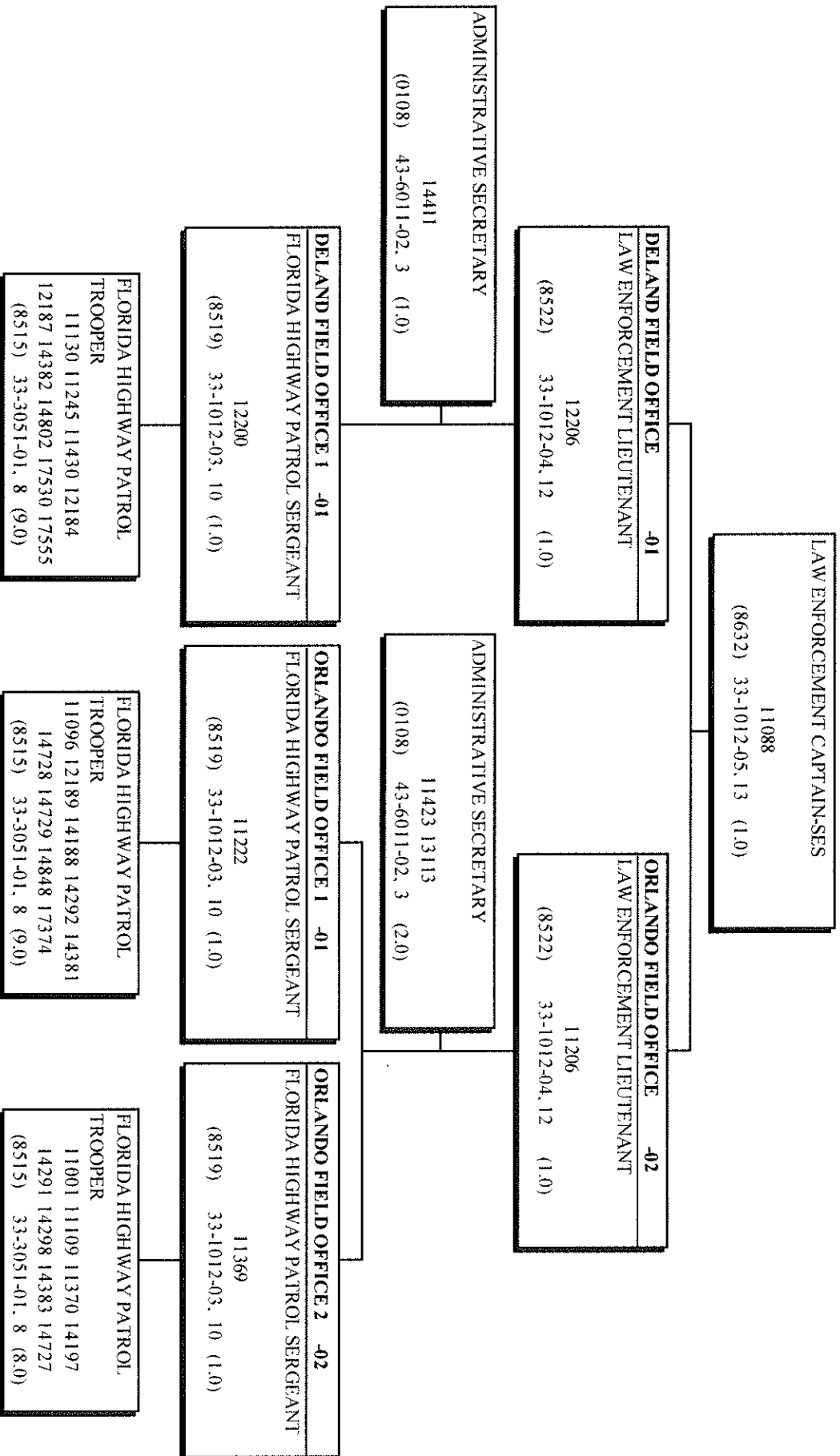
**REGION 1 -01**  
 LAW ENFORCEMENT CAPTAIN-SES  
 11088  
 (8632) 33-1012-05, 13 RO

**REGION 2 -02**  
 LAW ENFORCEMENT CAPTAIN-SES  
 11090  
 (8632) 33-1012-05, 13 RO

**REGION 3 -03**  
 LAW ENFORCEMENT CAPTAIN-SES  
 11267  
 (8632) 33-1012-05, 13 RO

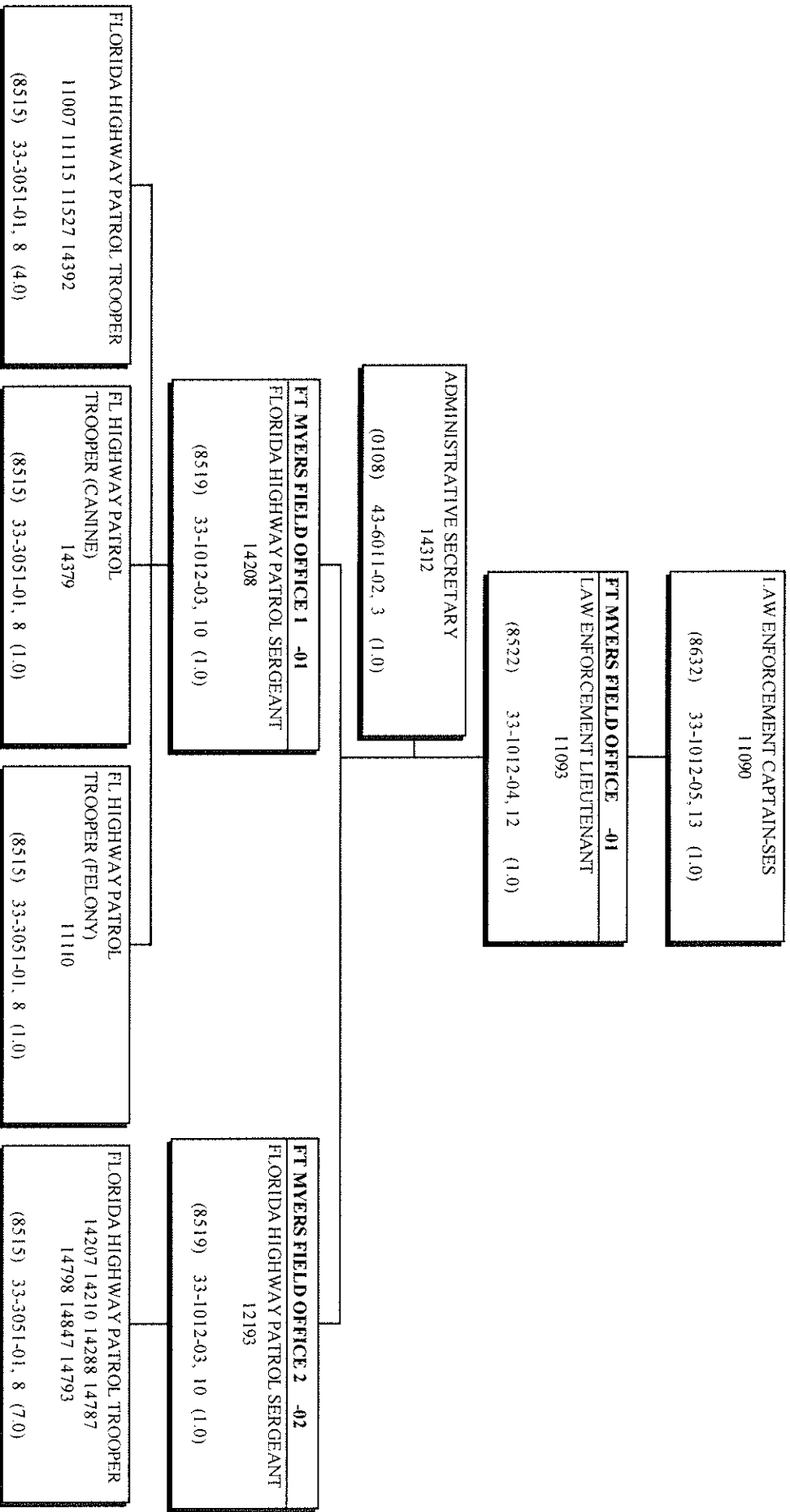
**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 COMMERCIAL VEHICLE ENFORCEMENT  
 TROOP J / REGION 1 (DELAND & ORLANDO)**

DATE: 07/01/2015  
 SEQUENCE: 7610-06-02-01  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 35  
 NUMBER OF FTES: 35.0



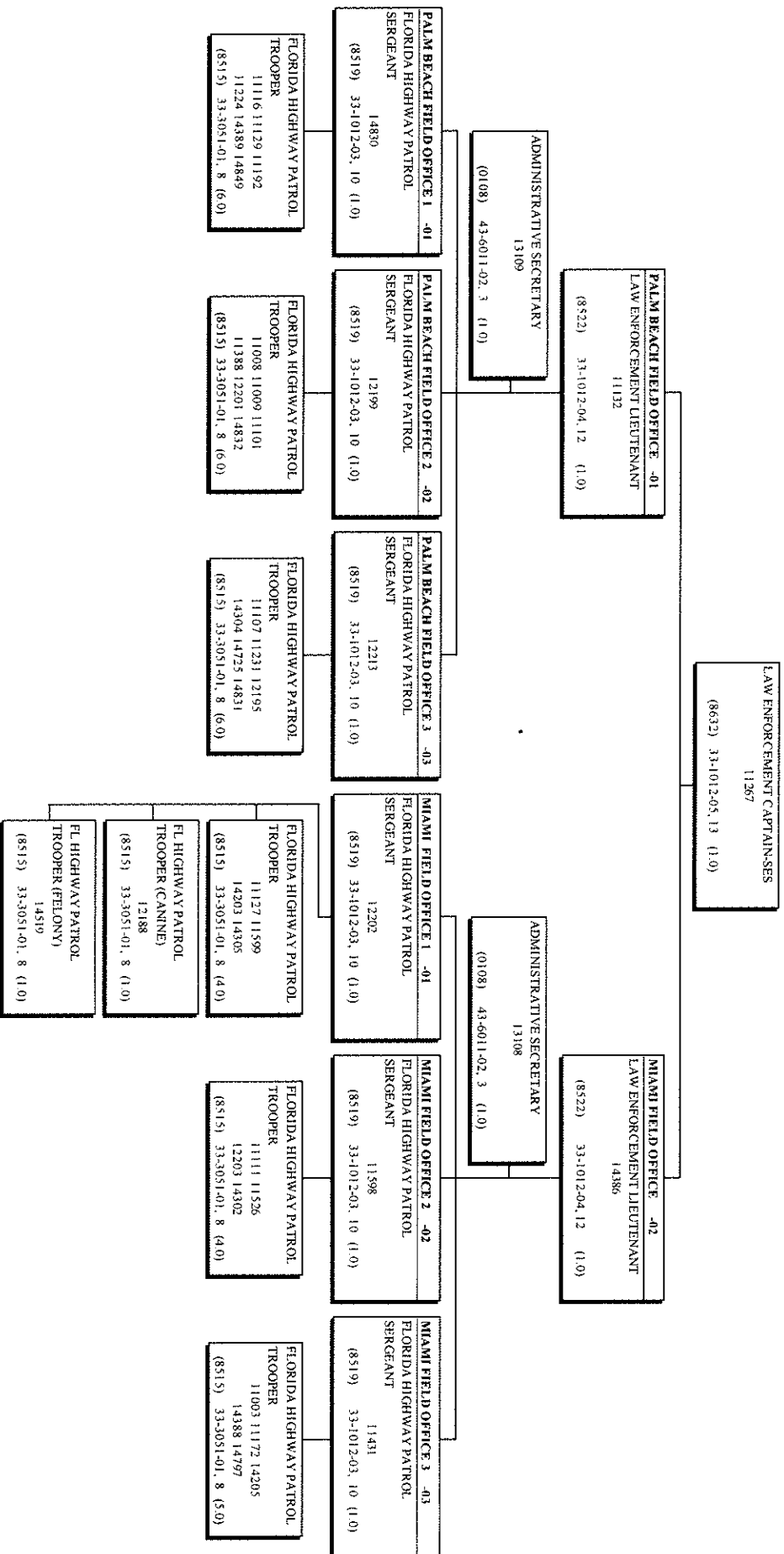
**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 COMMERCIAL VEHICLE ENFORCEMENT  
 TROOP J / REGION 2 (FT MYERS)**

DATE: 07/01/2015  
 SEQUENCE: 7610-06-02-02  
 OED:  
 NUMBER OF POSITIONS: 18.0  
 NUMBER OF FTES: 18.0



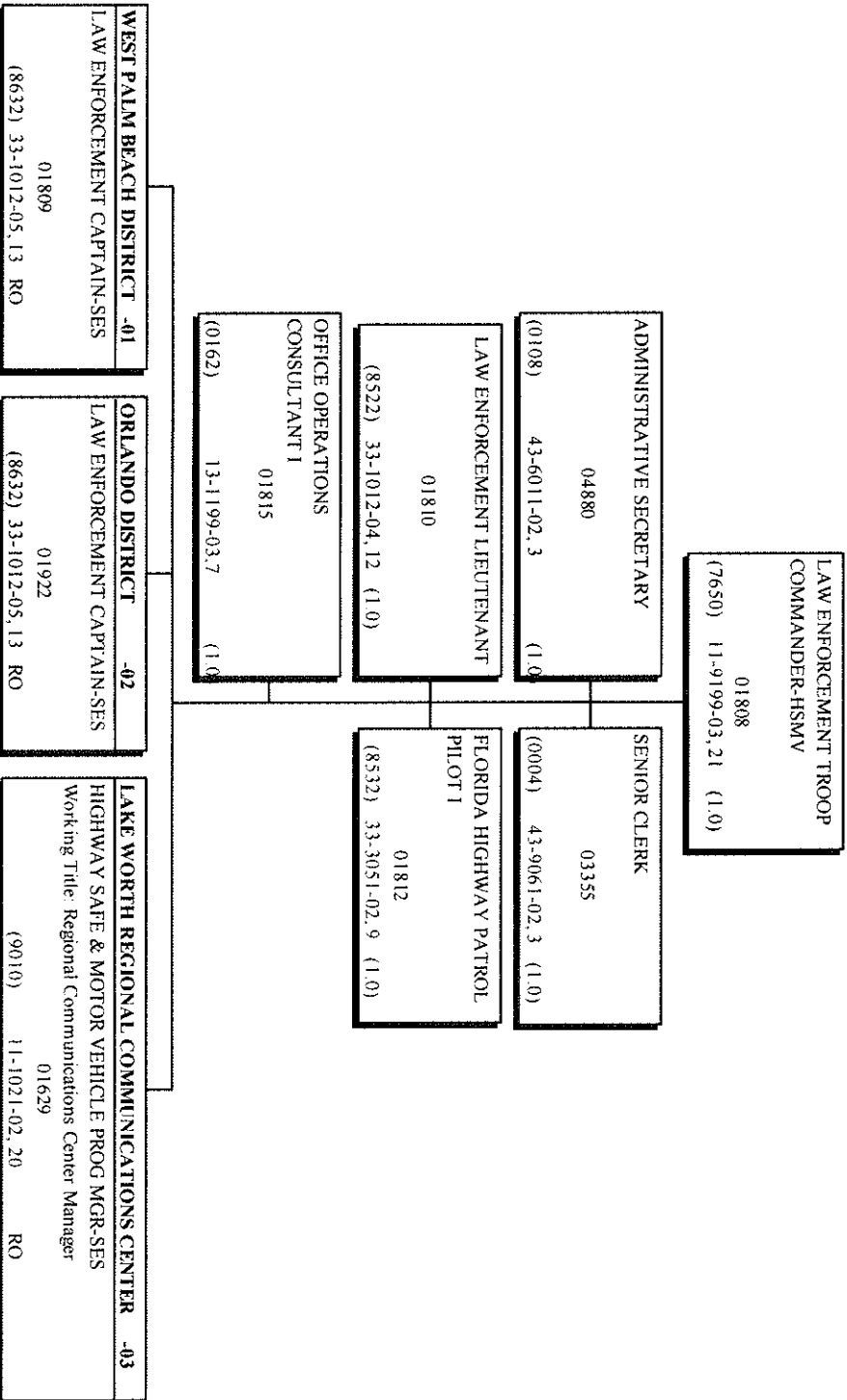
**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
COMMERCIAL VEHICLE ENFORCEMENT  
TROOP J / REGION 3 (WEST PALM BEACH & MIAMI)**

DATE: 07/01/2015  
 SEQUENCE: 7610-06-02-03  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 44  
 NUMBER OF FTES: 44.0



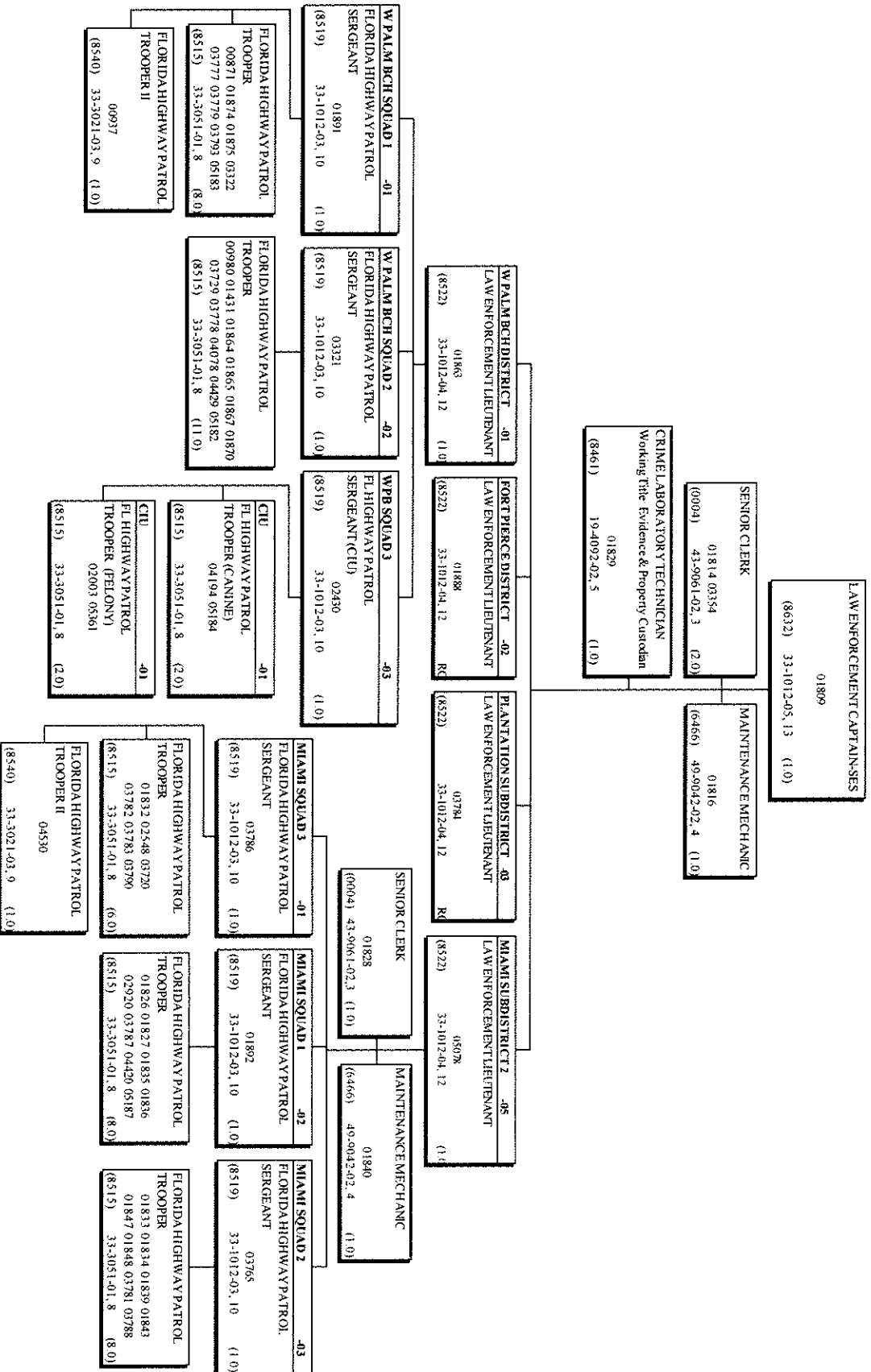
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, SOUTHERN REGION  
 TROOP K / TURNPIKE / ORLANDO HEADQUARTERS**

DATE: 08/01/2014  
 SEQUENCE: 7610-02-03-06  
 OED:  
 NUMBER OF POSITIONS: 6  
 NUMBER OF FTES: 6.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
PATROL OPERATIONS, SOUTHERN REGION  
TROOP K / TURNPIKE / WEST PALM BEACH DISTRICT**

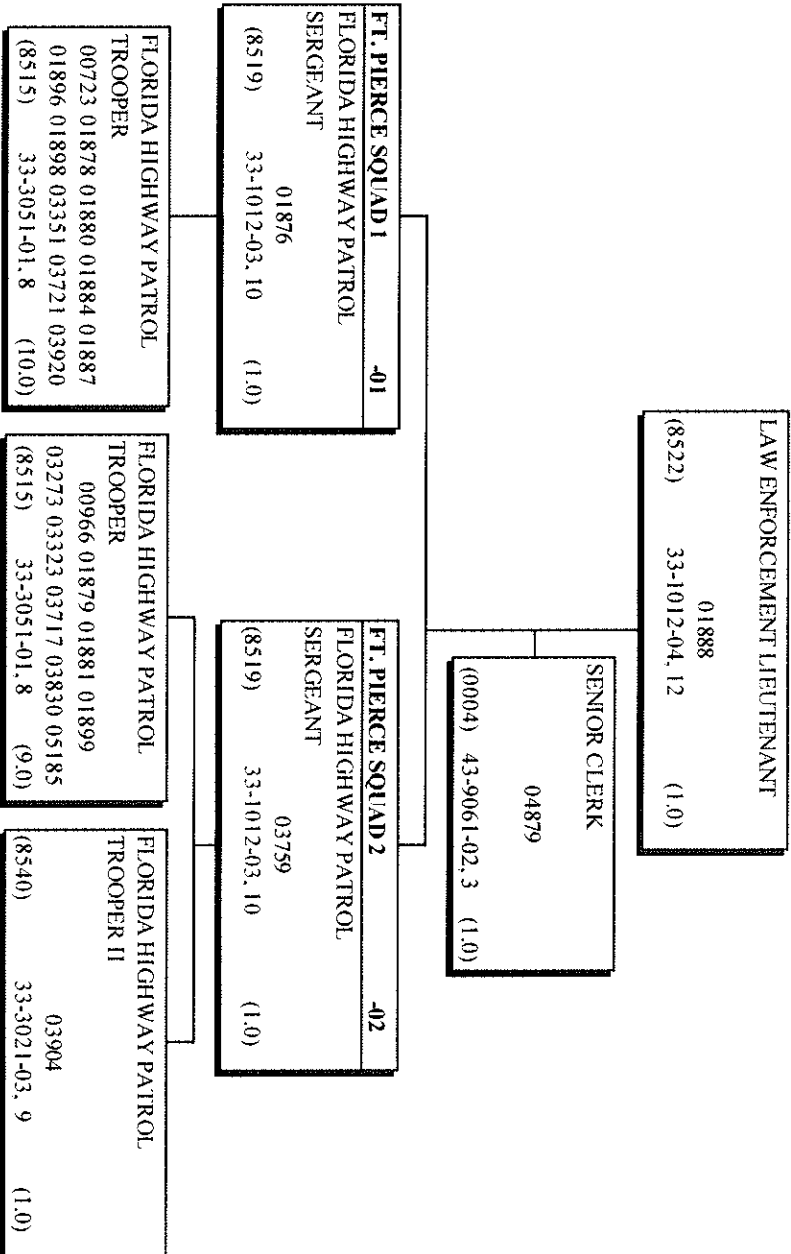
DATE: 07/01/2015  
SEQUENCE: 7610-02-03-06-01  
OED:  
NUMBER OF POSITIONS: 62  
NUMBER OF FTES: 62.0





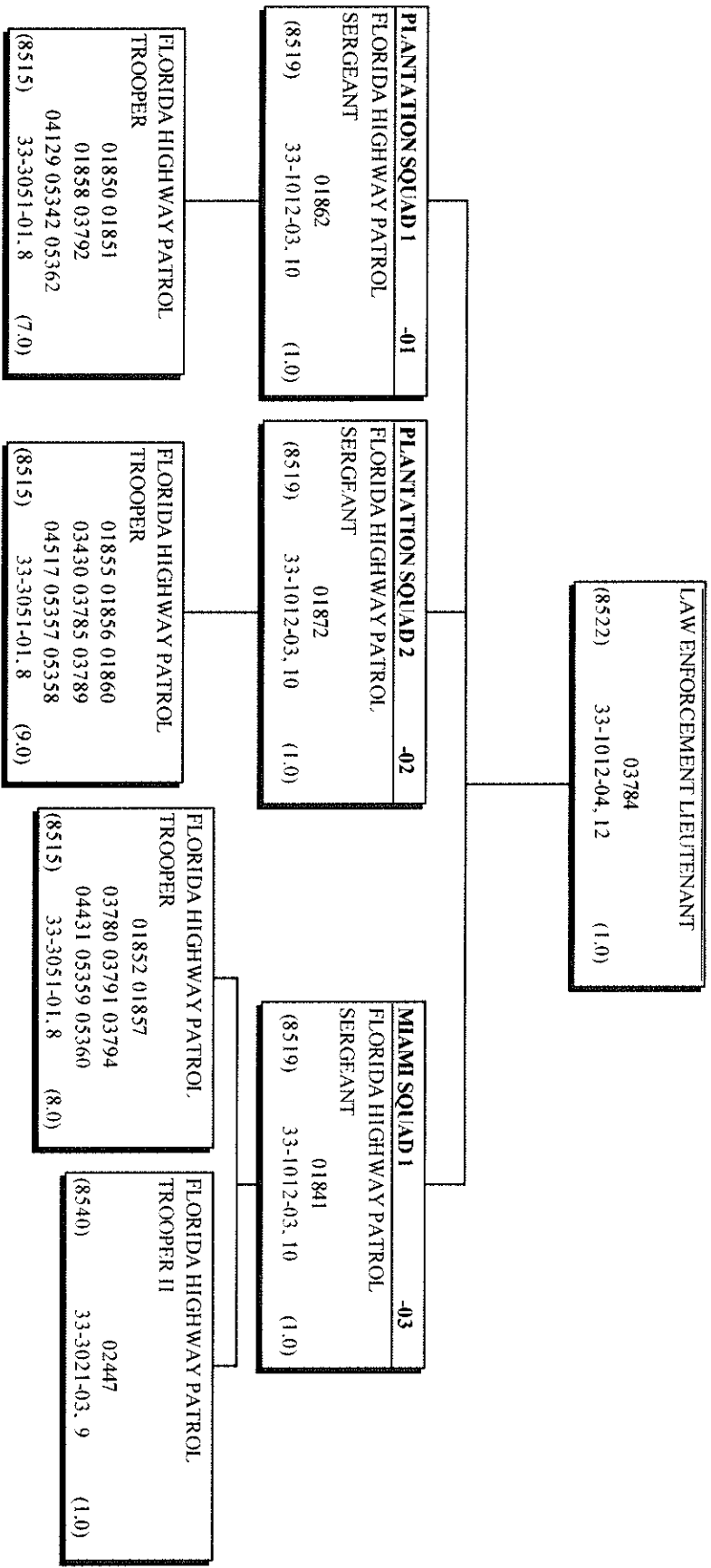
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS COMMAND, CENTRAL REGION  
 TROOP K / TURNPIKE / FT PIERCE SUB-DISTRICT**

DATE: 05/01/2015  
 SEQUENCE: 7610-02-03-06-01-02  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 24  
 NUMBER OF FTE: 24.0



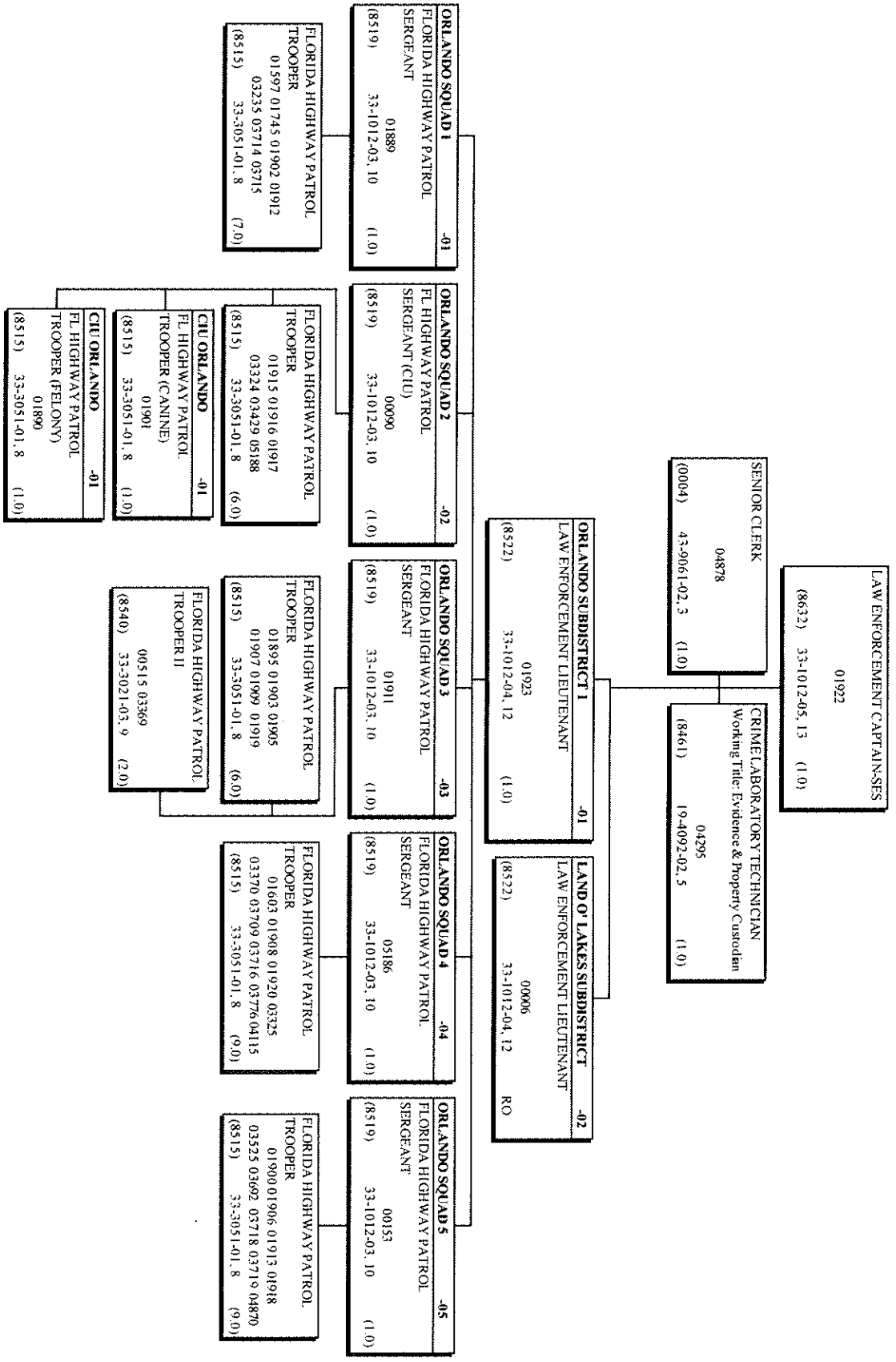
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, SOUTHERN REGION  
 TROOP K / TURNPIKE / PLANTATION SUBDISTRICT**

DATE: 05/01/2015  
 SEQUENCE: 7610-02-03-06-01-03  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 29  
 NUMBER OF FTES: 29.0



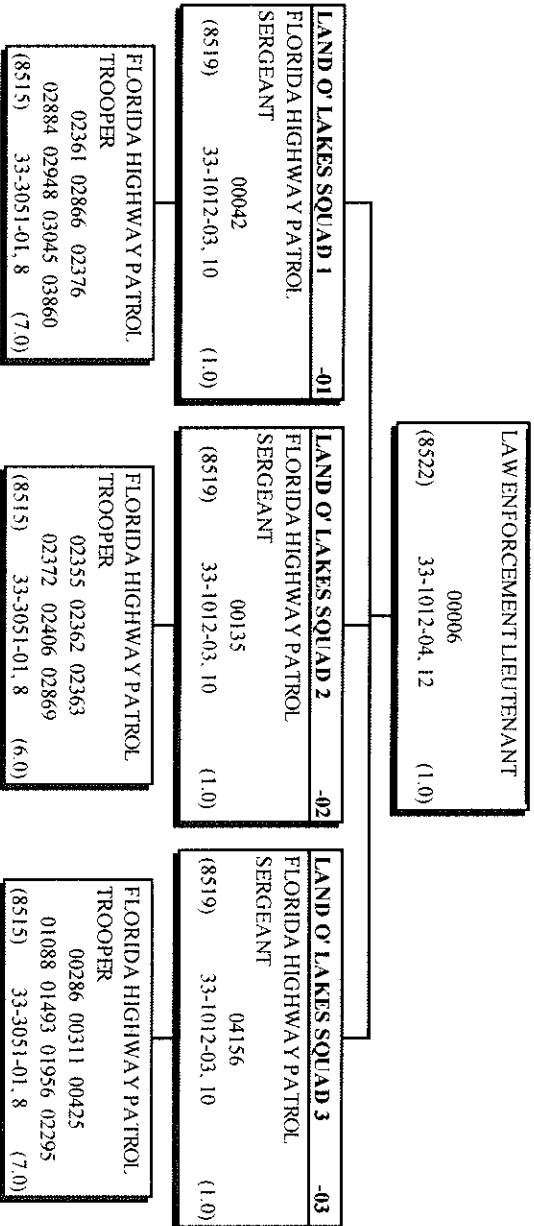
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, SOUTHERN REGION  
 TROOP K / TURNPIKE / ORLANDO DISTRICT**

DATE: 07/01/2015  
 SEQUENCE: 7610-02-03-06-02  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 50  
 NUMBER OF FTES: 50.0



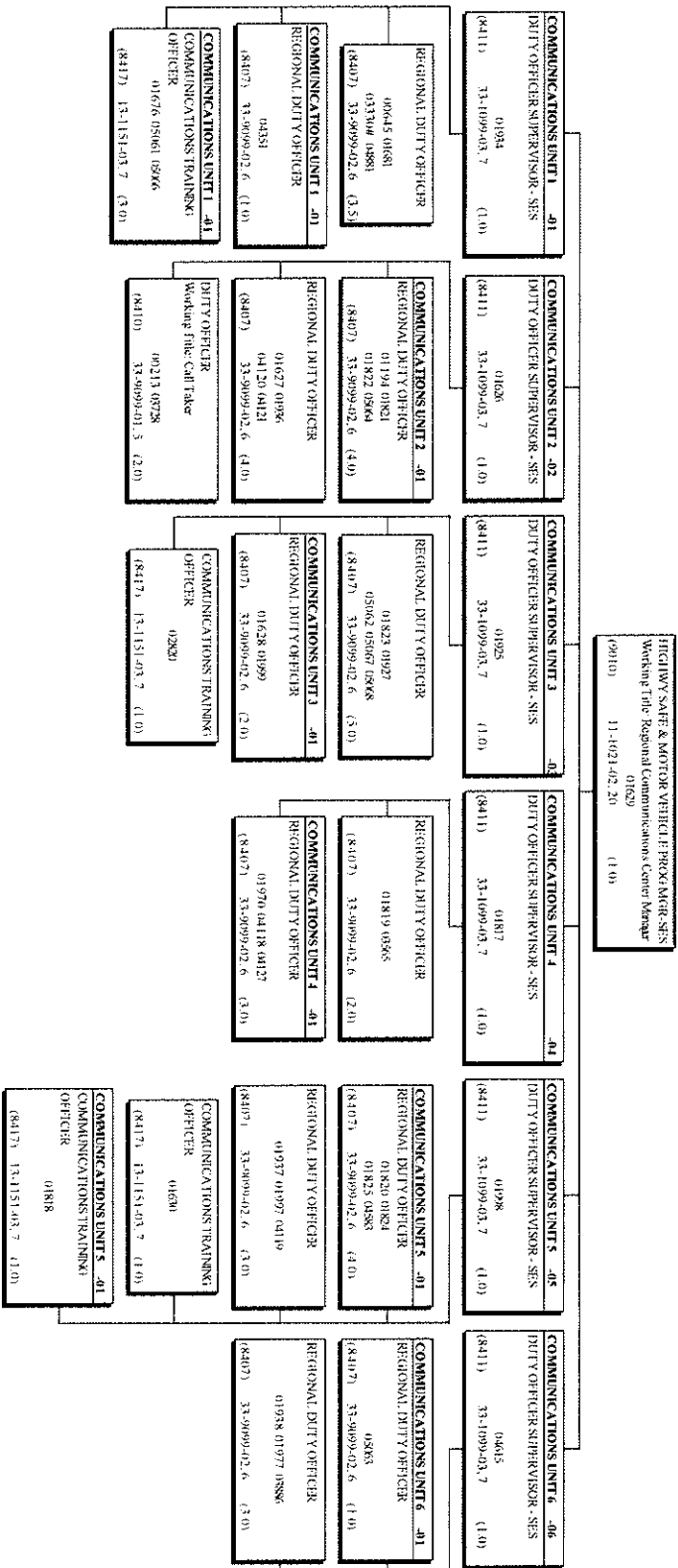
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, SOUTHERN REGION  
 TROOP K / TURNPIKE / ORLANDO DISTRICT /  
 LAND O' LAKES SUBDISTRICT**

DATE: 03/27/2015  
 SEQUENCE: 7610-02-03-06-02-02  
 OED:  
 NUMBER OF POSITIONS: 24  
 NUMBER OF A&S: 24.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 PATROL OPERATIONS, SOUTHERN REGION  
 TROOP K / LAKE WORTH REGIONAL COMMUNICATIONS  
 CENTER**

DATE: 3/17/2015  
 SEQUENCE: 7610-02-03-06-03  
 OED:  
 NUMBER OF POSITIONS: 51  
 NUMBER OF FTEs: 50.5

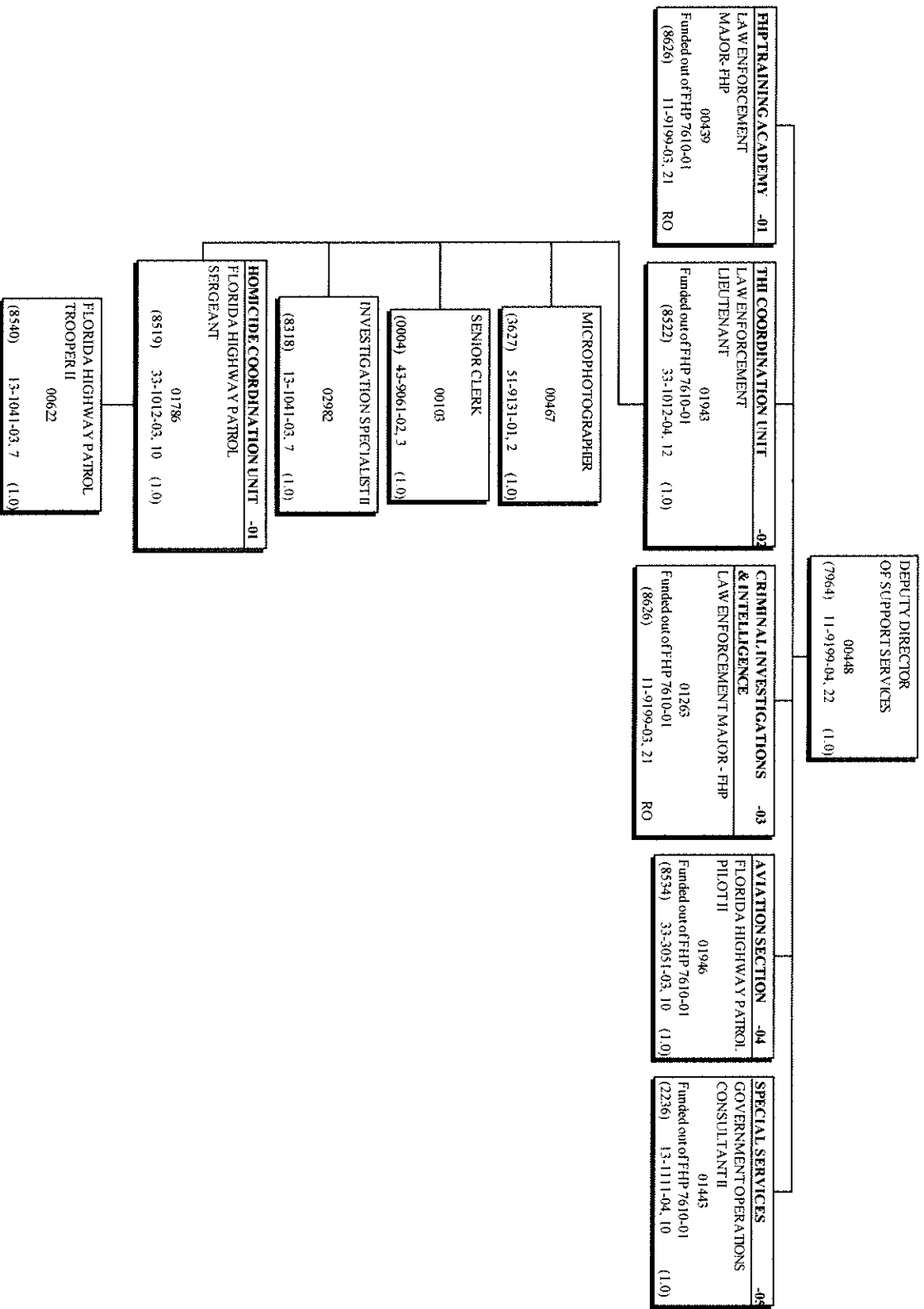


# = FTE 0.50

FHP TROOP K

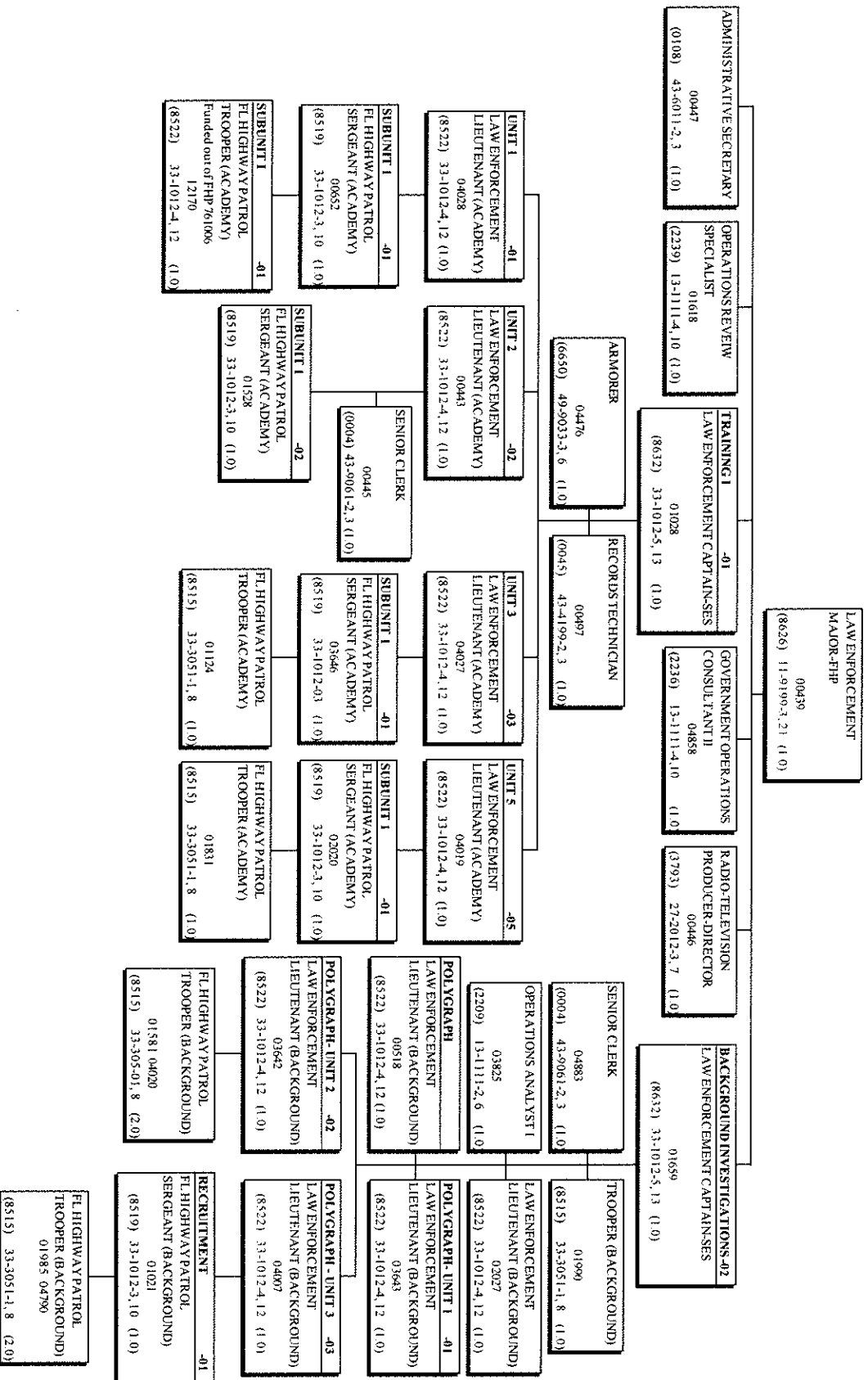
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
SPECIAL SERVICES COMMAND**

DATE: 02/01/14  
 SEQUENCE: 7610-03  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 9  
 NUMBER OF FTES: 9.0



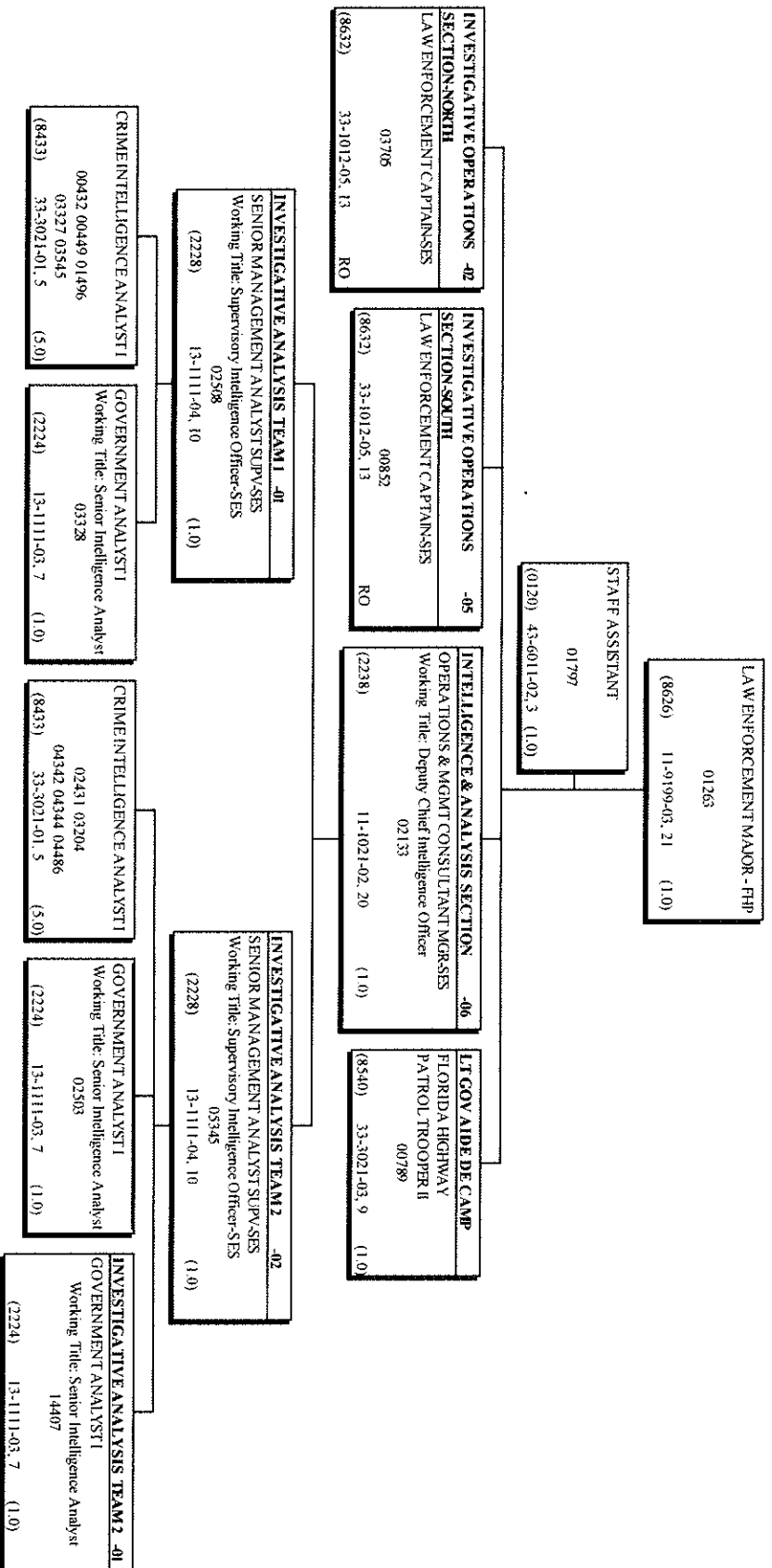
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
SPECIAL SERVICES COMMAND -  
FHP TRAINING ACADEMY & FHP SELECTION**

DATE: 07/01/2015  
SEQUENCE: 7610-03-01  
OED:  
NUMBER OF POSITIONS: 34  
NUMBER OF FTES: 34.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF FLORIDA HIGHWAY PATROL  
 SPECIAL SERVICES COMMAND  
 BUREAU OF CRIMINAL INVESTIGATIONS & INTELLIGENCE**

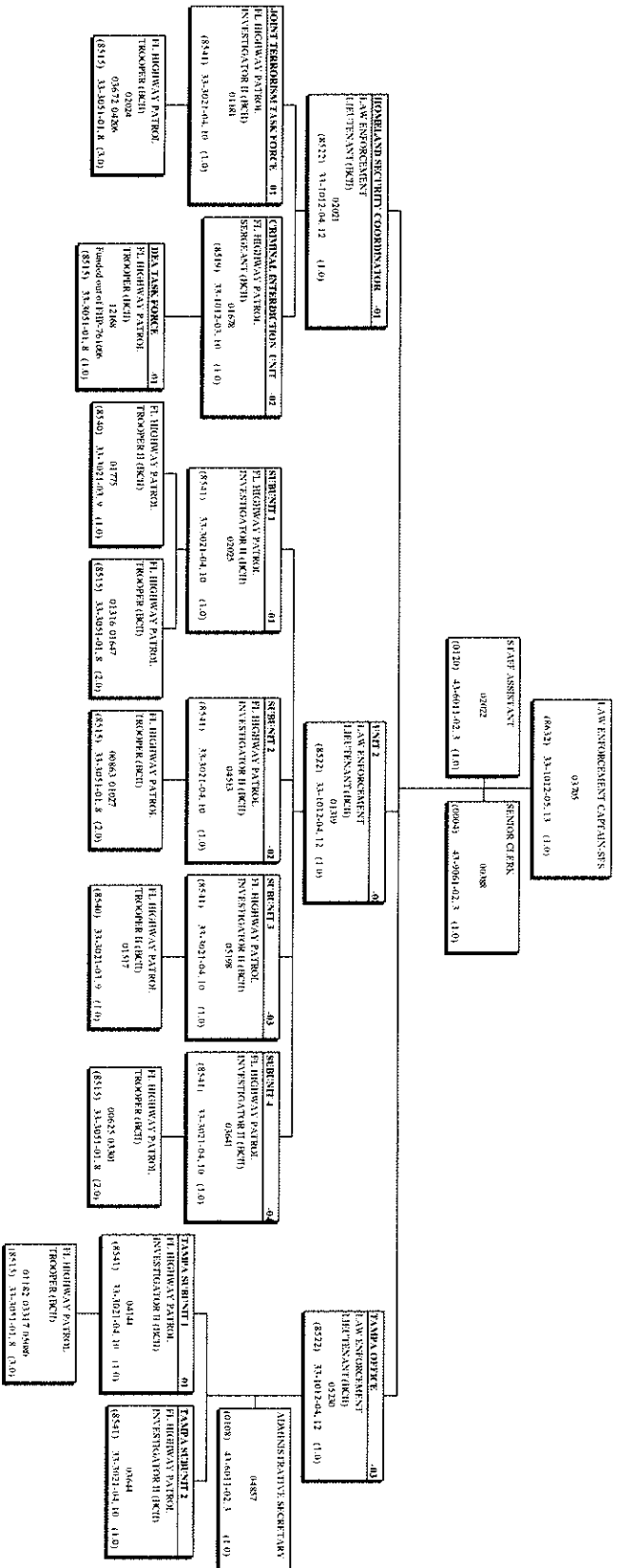
DATE: 04/01/2015  
 SEQUENCE: 7610-03-03  
 OED:  
 NUMBER OF POSITIONS: 19  
 NUMBER OF FTES: 19.0





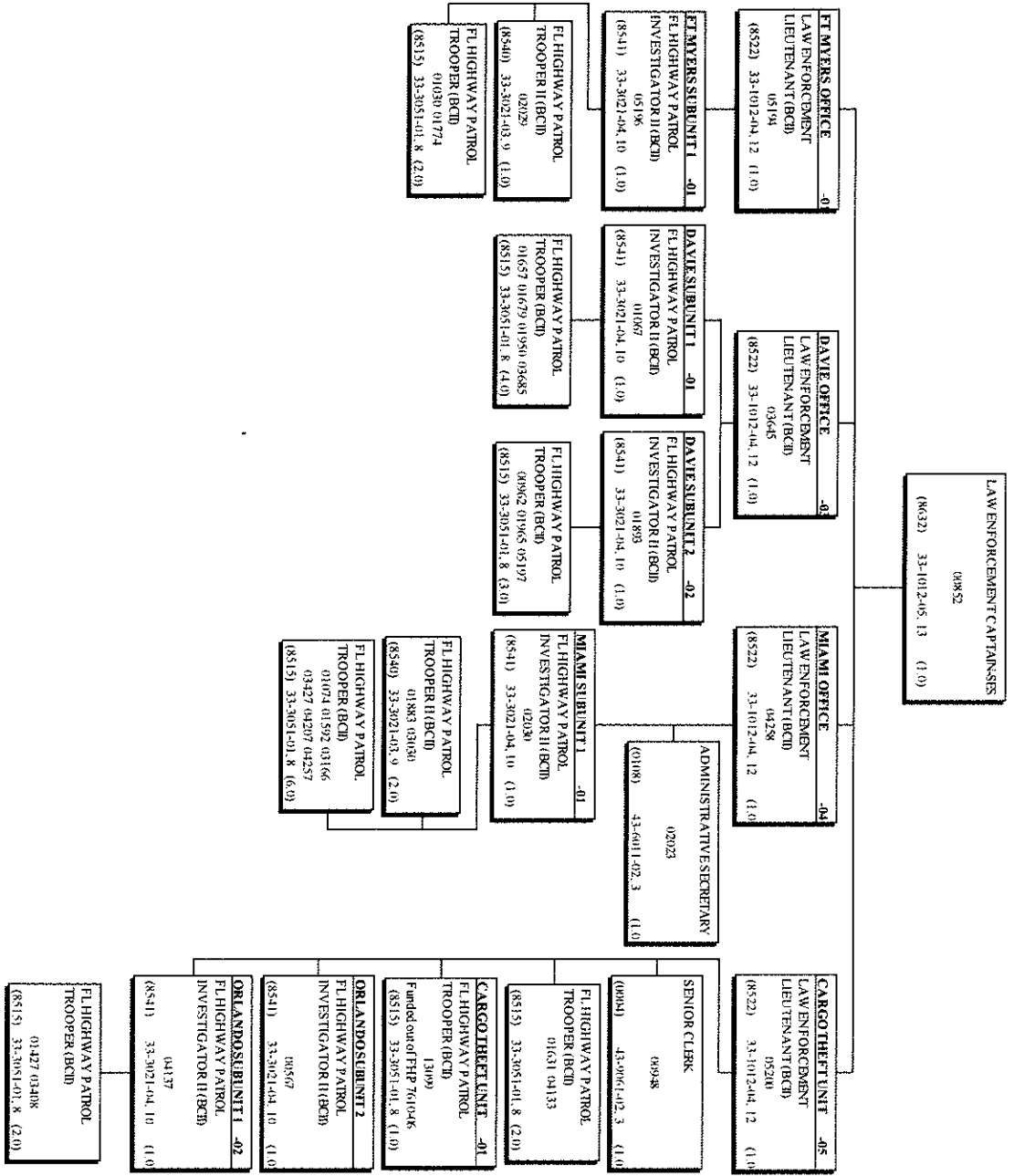
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
SPECIAL SERVICES COMMAND  
BCH, INVESTIGATIVE OPERATIONS SECTION-NORTH**

DATE: 07/01/2015  
 SEQUENCE: 7610-03-03-02  
 OED:  
 NUMBER OF POSITIONS: 30  
 NUMBER OF FTES: 30.0



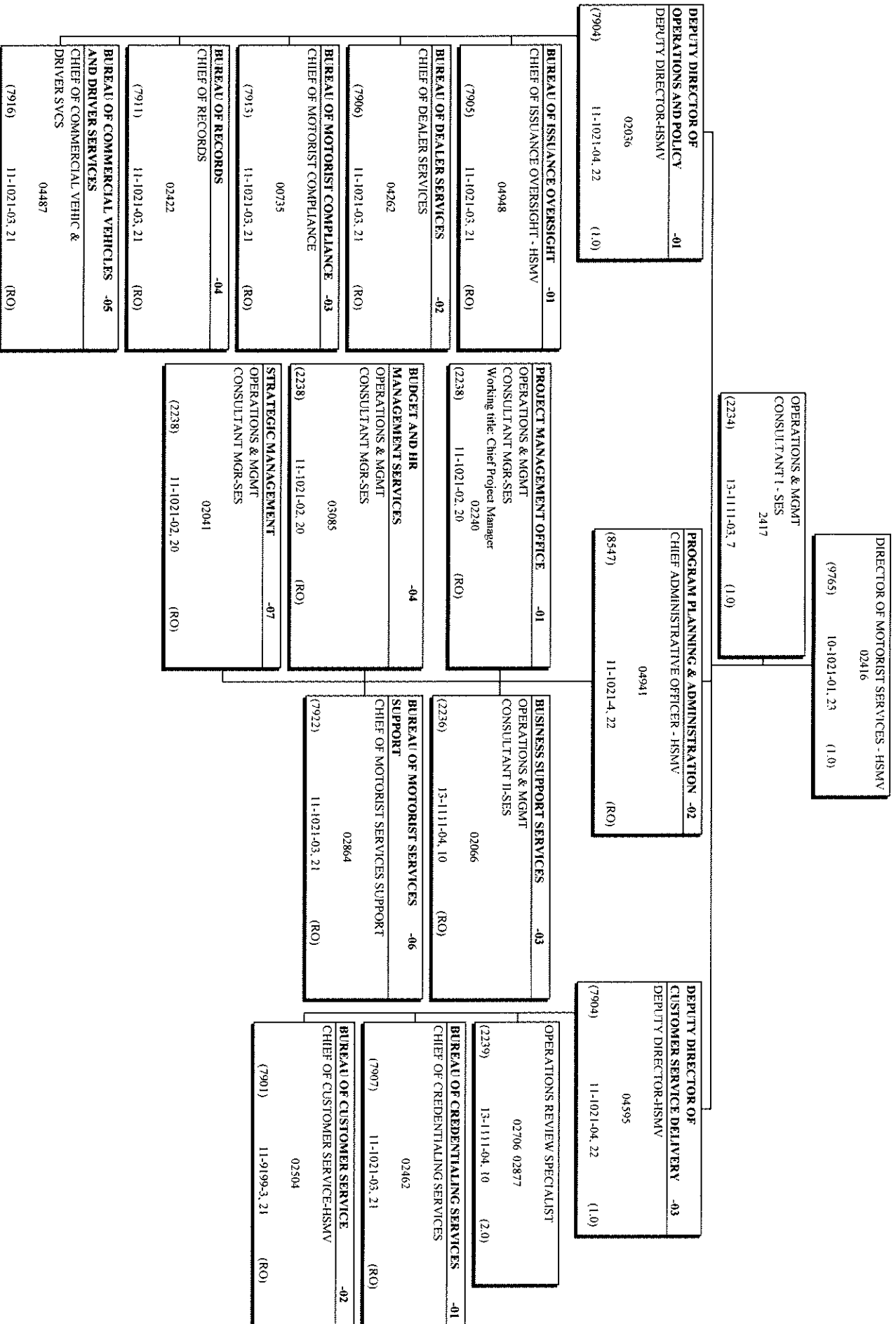
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF FLORIDA HIGHWAY PATROL  
SPECIAL SERVICES COMMAND  
BCII, INVESTIGATIVE OPERATIONS SECTION-SOUTH**

DATE: 07/01/2015  
 SEQUENCE: 7610-03-03-05  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 36  
 NUMBER OF FTES: 36.0



# DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES DIVISION OF MOTORIST SERVICES

DATE: 03/12/2015  
 SEQUENCE: 7621  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 4.0  
 NUMBER OF FTES: 4.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF ISSUANCE OVERSIGHT**

DATE: 03/12/2015  
 SEQUENCE: 7621-01-01  
 OED:  
 NUMBER OF POSITIONS: 31  
 NUMBER OF FTES: 31.0

CHIEF OF ISSUANCE OVERSIGHT-HSMV  
 04948  
 (7905) 11-1021-03. 21 (1.0)

STAFF ASSISTANT  
 05391  
 (0120) 43-6011-02. 3 (1.0)

**SYSTEMS -01**  
 HIGHWAY SAFE & MOTOR VEHICLE  
 PROG MGR-SES  
 Working Title: HSMV Program Manager-SES  
 04837  
 (9010) 11-1021-02. 20 (1.0)

**PROJECTS AND PERFORMANCE -02**  
 MANAGEMENT  
 OPERATIONS & MGMT  
 CONSULTANT MGR-SES  
 02555  
 (2238) 11-1021-02. 20 (1.0)

**POLICY AND PROCEDURE -03**  
 HIGHWAY SAFE & MOTOR VEHICLE  
 PROG MGR-SES  
 Working Title: HSMV Program Manager-SES  
 04931  
 (9010) 11-1021-02. 20 (RO)

**SYSTEM EVALUATION -01**  
 OPERATIONS & MGMT  
 CONSULTANT MGR-SES  
 05103  
 (2238) 11-1021-02. 20 (1.0)

**SYSTEMS MANAGEMENT -02**  
 OPERATIONS & MGMT  
 CONSULTANT MGR-SES  
 03175  
 (2238) 11-1021-02. 20 (1.0)

**OPERATIONS REVIEW SPECIALIST**  
 02055 02090 02728  
 (2239) 13-1111-04. 10 (3.0)

**QUALITY CONTROL ANALYST**  
 02069 02132  
 02118 02752 02692 02908  
 02910 03866 03630 04933  
 (3890) 13-1111-02. 6 (10.0)

**OPERATIONS REVIEW SPECIALIST**  
 02558 02720  
 03848 05292 05303  
 (2239) 13-1111-04. 10 (5.0)

**GOVERNMENT OPERATIONS CONSULTANT I**  
 02045  
 (2234) 13-1111-03. 7 (1.0)

**OPERATIONS ANALYST I**  
 02122  
 (2209) 13-1111-02. 6 (1.0)

**GOVERNMENT OPERATIONS CONSULTANT II**  
 02235  
 (2236) 13-1111-04. 10 (1.0)

**GOVERNMENT OPERATIONS CONSULTANT I**  
 03010  
 (2234) 13-1111-03. 7 (1.0)

**PLANNER I**  
 02091  
 (2309) 13-1111-02. 6 (1.0)

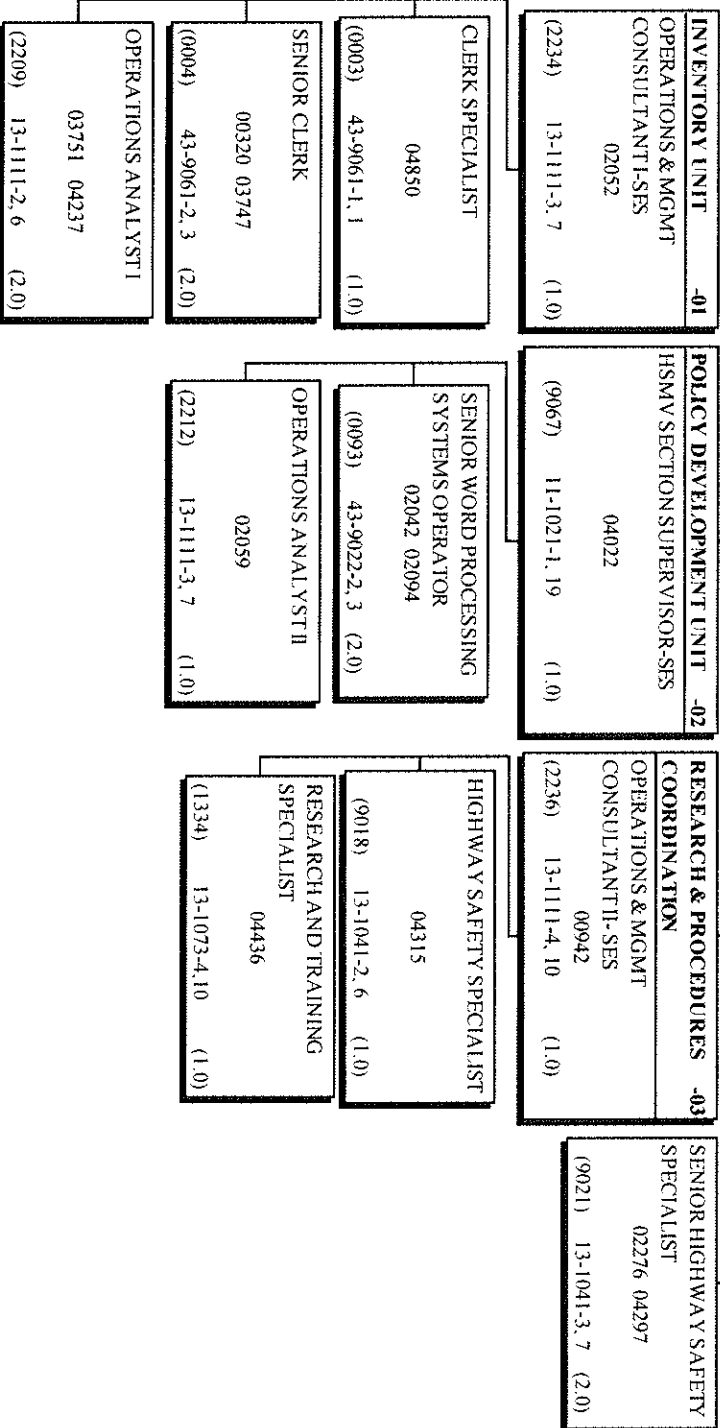
**OPERATIONS ANALYST II**  
 03261  
 (2212) 13-1111-03. 7 (1.0)

**SENIOR CLERK**  
 03217  
 (0004) 43-9061-02. 3 (1.0)

**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF MOTORIST SERVICES  
 BUREAU OF ISSUANCE OVERSIGHT  
 POLICY AND PROCEDURE**

DATE: 2/14/13  
 SEQUENCE: 7621-01-01-03  
 OED:  
 NUMBER OF POSITIONS: 16 NUMBER OF  
 FTES: 16.0

**HIGHWAY SAFE & MOTOR VEHICLES  
 PROG MGR-SES  
 Working Title: HSMV Program Manager-SES  
 04931  
 (9010) 11-1021-2, 20 (1.0)**



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF MOTORIST SERVICES  
 BUREAU OF DEALER SERVICES**

DATE: 03/12/2015  
 SEQUENCE: 7621-01-02  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 1.0  
 NUMBER OF FTES: 1.0

CHIEF OF DEALER SERVICES - HSMV		
04262		
(7906)	11-1021-03, 21	(1.0)

<b>MV FIELD OPERATIONS NORTH -01</b>
HIGHWAY SAFE & MOTOR VEHICLE PROG MGR-SES
Working Title: HSMV Program Manager-SES 05070
(9010) 11-1021-02, 20 RO

<b>MV FIELD OPERATIONS SOUTH -02</b>
HIGHWAY SAFE & MOTOR VEHICLE PROG MGR-SES
Working Title: HSMV Program Manager-SES 02936
(9010) 11-1021-02, 20 RO

<b>OPERATIONS SUPPORT/MANUFACTURED HOMES -03</b>
HIGHWAY SAFE & MOTOR VEHICLE PROG MGR-SES
Working Title: HSMV Program Manager-SES 02712
(9010) 11-1021-02, 20 RO

**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF MOTORIST SERVICES  
 BUREAU OF DEALER SERVICES  
 MOTOR VEHICLE FIELD OPERATIONS NORTH**

DATE: 03/12/2015  
 SEQUENCE: 7621-01-02-01  
 DED: \_\_\_\_\_  
 NUMBER OF POSITIONS 66  
 NUMBER OF PAGES 66-0

HIGHWAY SAFE & MOTOR VEHICLE  
 PROG MGR-SES  
 Working Title: HSMV Program Manager-SES  
 05070  
 (9010) 11-1021-02.20 (1.0)

SENIOR CLERK  
 02044  
 (0004) 43-9061-02.3 (1.0)

BUSINESS CONSULTANT I  
 04370  
 (0736) 13-1111-03.7 (1.0)

**-01**  
 Ocala REGION  
 HSMV REGIONAL  
 ADMINISTRATOR-SES  
 02294  
 (9011) 11-1021-02.20 (1.0)

SENIOR CLERK  
 02100 02265  
 (0004) 43-9061-02.3 (2.0)

SENIOR HIGHWAY SAFETY  
 SPECIALIST  
 02190  
 (9021) 13-1041-03.7 (1.0)

**-01**  
 Ocala FIELD OPERATIONS  
 HSMV FIELD SUPERVISOR-SES  
 03438  
 (9016) 11-1021-01.19 (1.0)

HSMV COMPLIANCE EXAMINER  
 02297 02332 02389 03365  
 03367 03459 03756 05112  
 (9009) 13-1041-02.6 (8.0)

**-02**  
 JACKSONVILLE REGION  
 HSMV REGIONAL  
 ADMINISTRATOR-SES  
 02301  
 (9011) 11-1021-02.20 (1.0)

SENIOR CLERK  
 05265  
 (0004) 43-9061-02.3 (1.0)

**-01**  
 JACKSONVILLE FIELD OPERATIONS  
 HSMV FIELD SUPERVISOR-SES  
 02305  
 (9016) 11-1021-01.19 (1.0)

HSMV COMPLIANCE EXAMINER  
 02304 02329 02349  
 02350 05214  
 13-1041-02.6 (5.0)

**-03**  
 ORLANDO REGION  
 HSMV REGIONAL  
 ADMINISTRATOR-SES  
 02318  
 (9011) 11-1021-02.20 (1.0)

SENIOR CLERK  
 02324 02408  
 03366 03447  
 (0004) 43-9061-02.3 (4.0)

SENIOR HIGHWAY SAFETY  
 SPECIALIST  
 02296 02345 02409  
 (9021) 13-1041-03.7 (3.0)

STAFF ASSISTANT  
 02900  
 (0120) 43-6011-02.3 (1.0)

**-01**  
 DELAND FIELD OPERATIONS  
 HSMV FIELD SUPERVISOR-SES  
 02314  
 (9016) 11-1021-01.19 (1.0)

HSMV COMPLIANCE EXAMINER  
 02267 02284 02312  
 02313 02332 02899 04673  
 (9009) 13-1041-02.6 (7.0)

**-04**  
 TALLAHASSEE REGION  
 HSMV REGIONAL  
 ADMINISTRATOR-SES  
 02311  
 (9011) 11-1021-02.20 (1.0)

SENIOR CLERK  
 02086 02109 02295  
 (0004) 43-9061-02.3 (3.0)

SENIOR HIGHWAY SAFETY  
 SPECIALIST  
 03758  
 (9021) 13-1041-03.7 (1.0)

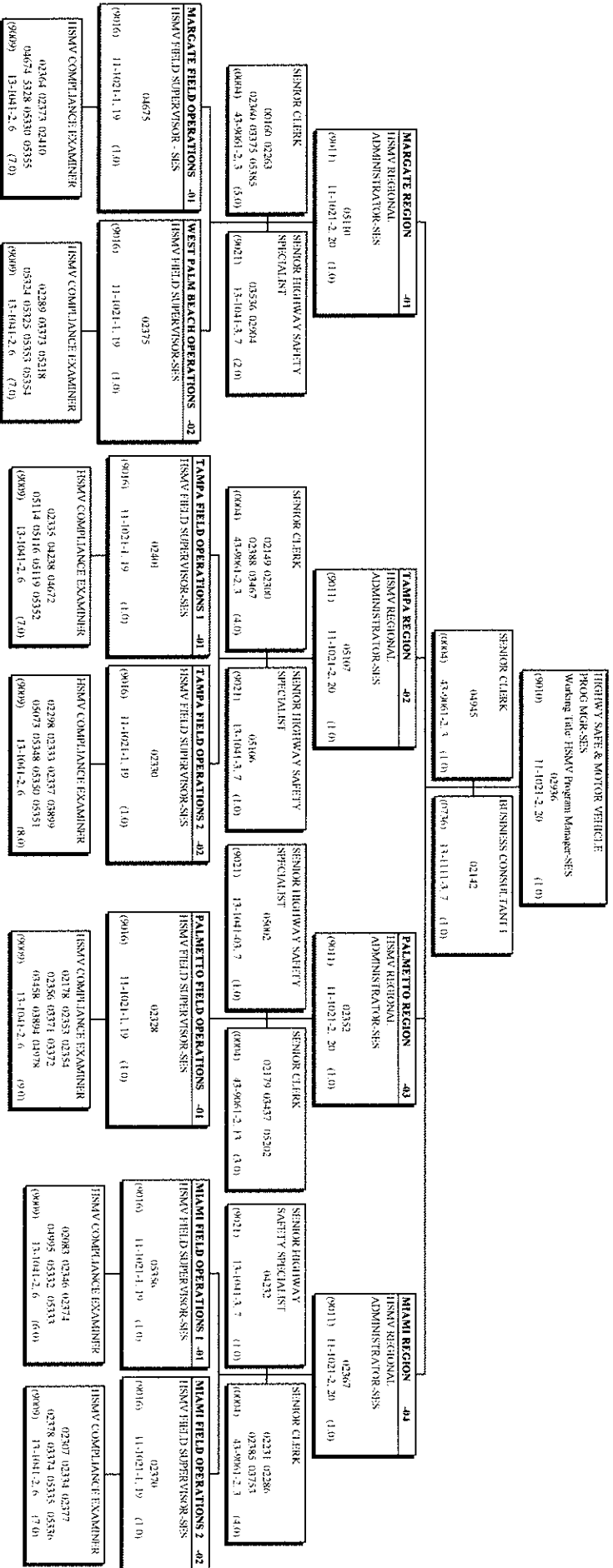
MAINTENANCE REPAIRMAN  
 03347  
 (6373) 49-9042-01.1 (1.0)

**-01**  
 TALLAHASSEE FIELD OPERATIONS  
 HSMV FIELD SUPERVISOR-SES  
 02347  
 (9016) 11-1021-01.19 (1.0)

HSMV COMPLIANCE EXAMINER  
 02290 02292 02299  
 02331 02348 02351 02897  
 03362 03442 05216  
 (9009) 13-1041-02.6 (10.0)

**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF DEALER SERVICES  
MOTOR VEHICLE FIELD OPERATIONS SOUTH**

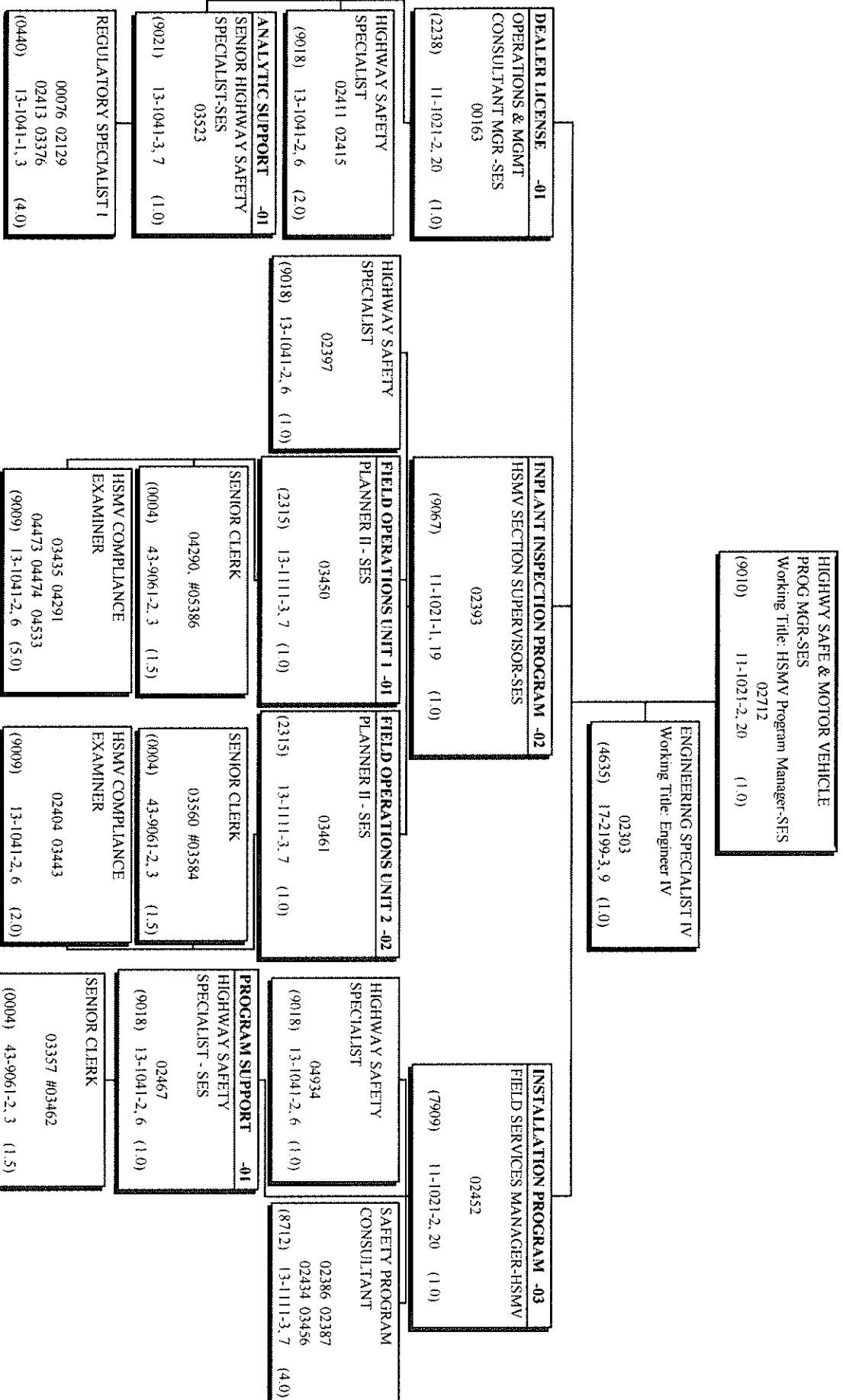
DATE: 03/12/2015  
 REQUIREMENT: 7631-01-02-02  
 ORD: \_\_\_\_\_  
 NUMBER OF POSITIONS: 36  
 NUMBER OF PILES: 86.0





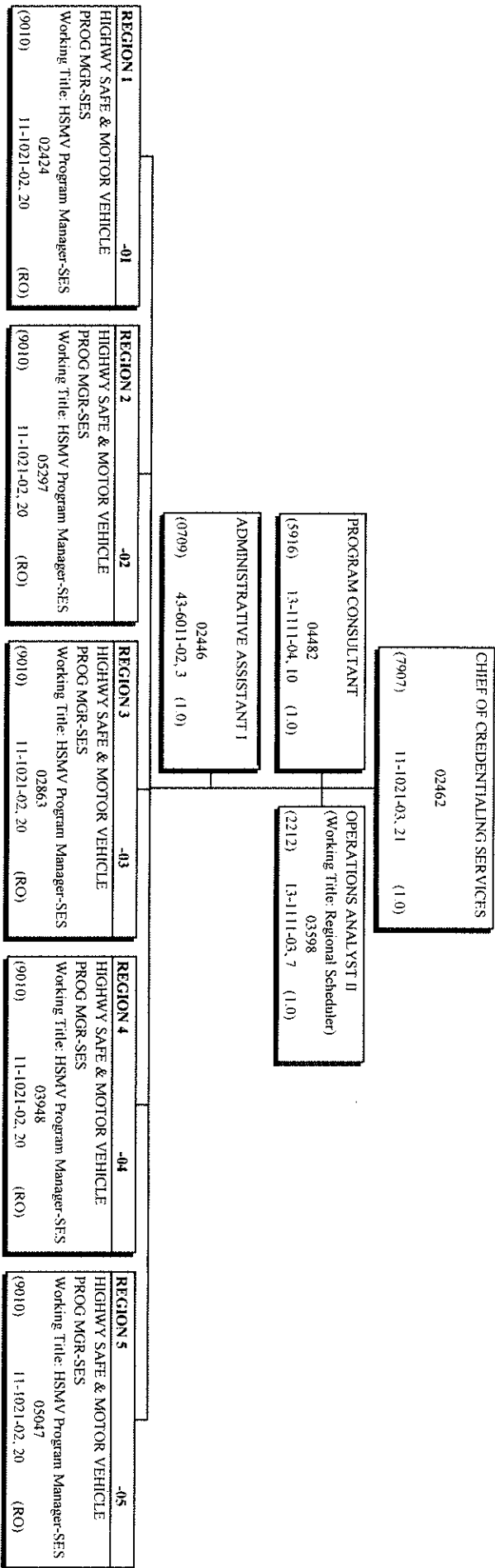
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF DEALER SERVICES  
OPERATIONS SUPPORT/MANUFACTURED HOMES**

DATE: 03/12/2015  
SEQUENCE: 7621-01-02-03  
OED:  
NUMBER OF POSITIONS: 34  
NUMBER OF FTEs: 32.5



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF CREDENTIALING SERVICES**

DATE 03/12/2015  
 SEQUENCE: 7621-03-01  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 4.0  
 NUMBER OF FTES: 4.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF CREDENTIALING SERVICES  
REGION 1/HQ CREDENTIALING SERVICES**

DATE: 03/12/2015  
SEQUENCE: 7621-03-01-01-04  
JOB:  
NUMBER OF POSITIONS: 29  
NUMBER OF FTES: 29.0

OPERATIONS & MGMT CONSULTANT II - SES 05367 (2236) 13-1111-04 .10 (1.0)
--

SENIOR HIGHWAY SAFETY SPECIALIST 02158 (9021) 13-1041-03. 7 (1.0)
--

<b>TITLE AND REGISTRATION UNIT 1 -01</b>
OPERATIONS & MGMT CONSULTANT I - SES 02050 (2234) 13-1111-03. 7 (1.0)

<b>PROCESSING AND ISSUANCE UNIT -02</b>
OPERATIONS & MGMT CONSULTANT I - SES 02483 (2234) 13-1111-03. 7 (1.0)

<b>TITLE AND REGISTRATION UNIT 2 -03</b>
OPERATIONS & MGMT CONSULTANT I - SES 04969 (2234) 13-1111-03. 7 (1.0)

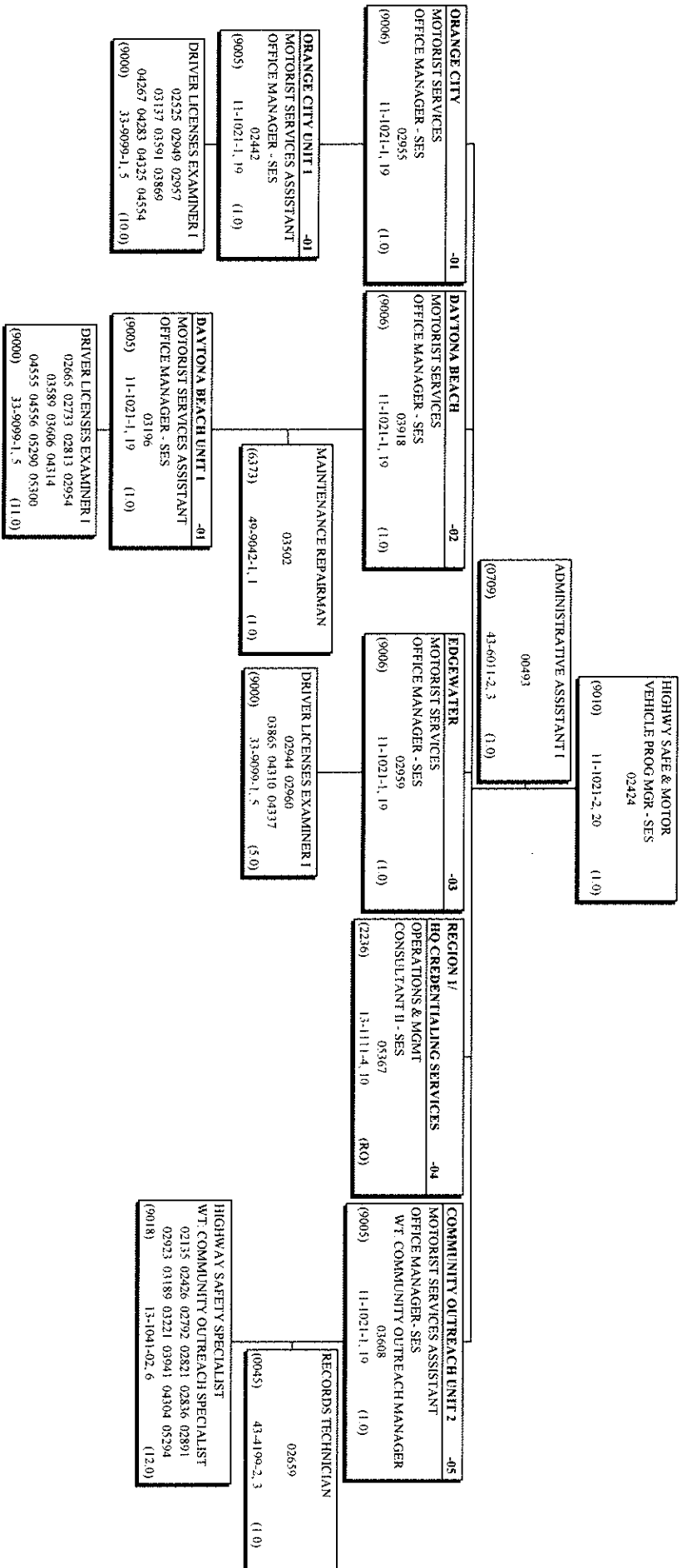
SENIOR CLERK 02121 04676 04996 (0004) 43-9061-02. 3 (3.0)
REVENUE SPECIALIST I 04818 (1699) 13-2081-01. 4 (1.0)
HIGHWAY SAFETY SPECIALIST 02092 02095 02278 02412 02608 (9018) 13-1041-02. 6 (5.0)

WORD PROCESSING SYSTEMS OPERATOR 02456 02464 04844 (0090) 43-9022-01. 1 (3.0)
DATA ENTRY OPERATOR 02526 03631 04840 (2001) 43-9021-01. 1 (3.0)
SENIOR CLERK 02433 (0004) 43-9061-02. 3 (1.0)
SENIOR CONSUMER SERVICE ANALYST 05278 (4009) 13-1041-02. 6 (1.0)
HIGHWAY SAFETY SPECIALIST 02175 (9018) 13-1041-02. 6 (1.0)

CLERK SPECIALIST 04968 (0003) 43-9061-01. 1 (1.0)
DATA ENTRY OPERATOR 00113 (2001) 43-9021-01. 1 (1.0)
SENIOR CLERK 02070 03659 (0004) 43-9061-02. 3 (2.0)
RECORDS TECHNICIAN 04235 (0045) 43-4199-02. 3 (1.0)
HIGHWAY SAFETY SPECIALIST 02667 (9018) 13-1041-02. 6 (1.0)

**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF CREDENTIALING SERVICES  
REGION 1**

DATE: 06/10/2015  
SEQUENCE: 7671-03-01-01  
OED:  
NUMBER OF POSITIONS: 46  
NUMBER OF FTES: 48.0





**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF CREDENTIALING SERVICES  
REGION 3**

DATE: 08/12/2015  
 SROUENCE: 7621-03-01-03  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 92  
 NUMBER OF FTES: 92.0

HIGHWAY SAFE & MOTOR VEHICLE  
 PROG MGR-SES  
 Working Title HSMV Program Manager-SES  
 03863  
 (9010) 11-1021-02.20 (1.0)

ADMINISTRATIVE ASSISTANT I  
 05281  
 (0709) 43-6011-02.3 (1.0)

**PENBROKE PINES -01**  
 MOTORIST SERVICES  
 OFFICE MANAGER- SES  
 03054  
 (9006) 11-1021-01.19 (1.0)

**PENBROKE PINES AAA -02**  
 MOTORIST SERVICES  
 OFFICE MANAGER- SES  
 03837  
 (9006) 11-1021-01.19 (1.0)

**MIAMI-COUNTY SQUARE -03**  
 MOTORIST SERVICES  
 OFFICE MANAGER- SES  
 03094  
 (9006) 11-1021-01.19 (1.0)

**HALEAH GARDENS -04**  
 MOTORIST SERVICES  
 OFFICE MANAGER- SES  
 03062  
 (9006) 11-1021-01.19 (1.0)

**MIAMI LAKES**  
 MOTORIST SERVICES  
 OFFICE MANAGER- SES  
 03015  
 (9006) 11-1021-01.19 (1.0)

MAINTENANCE REPAIRMAN  
 026099  
 (6373) 49-9042-01.1 (1.0)

DRIVER LICENSES  
 EXAMINER I  
 029083 03548 04444  
 (9000) 33-9099-01.5 (3.0)

**PENBROKE PINES- UNIT 1 -01**  
 MOTORIST SERVICES ASSISTANT  
 OFFICE MGR- SES  
 03163  
 (9005) 11-1021-01.19 (1.0)

DRIVER LICENSES  
 EXAMINER I  
 02806 02987 03139 03143 03145  
 03146 03552 03605 04578 05037  
 (9000) 33-9099-01.5 (10.0)

**PENBROKE PINES- UNIT 2 -02**  
 MOTORIST SERVICES ASSISTANT  
 OFFICE MGR- SES  
 029972  
 (9005) 11-1021-01.19 (1.0)

DRIVER LICENSES  
 EXAMINER I  
 03096 03140 03150  
 03157 03553 03874 04352  
 04450 04452 04579 05045  
 (9000) 33-9099-01.5 (11.0)

**MIAMI-COUNTY SQUARE -01**  
 UNIT 1  
 MOTORIST SERVICES ASSISTANT  
 OFFICE MGR- SES  
 03013  
 (9005) 11-1021-01.19 (1.0)

DRIVER LICENSES  
 EXAMINER I  
 01313 03049 03097 03009  
 03133 03535 03567 03568  
 (9000) 33-9099-01.5 (8.0)

**MIAMI-COUNTY SQUARE -02**  
 UNIT 2  
 MOTORIST SERVICES ASSISTANT  
 OFFICE MGR- SES  
 03107  
 (9005) 11-1021-01.19 (1.0)

DRIVER LICENSES  
 EXAMINER I  
 03102 04336 04340  
 04424 04636 04645  
 04737 04842 05039  
 (9000) 33-9099-01.5 (9.0)

**HALEAH GARDENS -01**  
 UNIT 1  
 MOTORIST SERVICES ASSISTANT  
 OFFICE MGR- SES  
 04575  
 (9005) 11-1021-01.19 (1.0)

DRIVER LICENSES  
 EXAMINER I  
 00434 03219 03562 03570  
 04241 04277 04289 04353  
 04398 04422 04637 05259  
 (9000) 33-9099-01.5 (12.0)

**HALEAH GARDENS -02**  
 UNIT 2  
 MOTORIST SERVICES ASSISTANT  
 OFFICE MGR- SES  
 03198  
 (9005) 11-1021-01.19 (1.0)

DRIVER LICENSES  
 EXAMINER I  
 02800 02932 03012 03035  
 03040 03056 03068 03070  
 03091 03915 04243 04345 04573  
 (9000) 33-9099-01.5 (13.0)

**HALEAH GARDENS -03**  
 UNIT 3  
 MOTORIST SERVICES ASSISTANT  
 OFFICE MGR- SES  
 02788  
 (9005) 11-1021-01.19 (1.0)

DRIVER LICENSES  
 EXAMINER I  
 02466 03011 03028 03031  
 03566 03588 03873 03880  
 03923 05318 05319  
 (9000) 33-9099-01.5 (11.0)

**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF CREDENTIALING SERVICES  
REGION 4**

DATE: 03/12/2015  
SEQUENCE: 7621-03-01-04  
JOB: 102  
NUMBER OF POSITIONS: 102  
NUMBER OF FTES: 102.0

HIGHWAY SAFE & MOTOR  
VEHICLE MGR. SES  
Working Title: HSNV Program Manager-SES  
(9010) 11-1021-02.20 (1.0)  
03948

SENIOR CLERK  
03108  
(0004) 43-9061-02.3 (1.0)

ADMINISTRATIVE ASSISTANT II  
02741  
(0712) 43-6011-03.5 (1.0)

**MALL OF AMERICAS -01**  
MOTORIST SERVICES  
OFFICE MANAGER - SES  
03020  
(9006) 11-1021-01.19 (1.0)

**MIAMI NORTHSIDE -02**  
MOTORIST SERVICES  
OFFICE MANAGER - SES  
05041  
(9006) 11-1021-01.19 (1.0)

**NORTH DADE JUSTICE -03**  
MOTORIST SERVICES  
OFFICE MANAGER- SES  
03105  
(9006) 11-1021-01.19 (1.0)

**OPALOCKA -04**  
MOTORIST SERVICES  
OFFICE MANAGER - SES  
03059  
(9006) 11-1021-01.19 (1.0)

**MALL OF AMERICAS -01**  
UNIT 1  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR. SES  
02761  
(9005) 11-1021-01.19 (1.0)

**MALL OF AMERICAS -02**  
UNIT 2  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR. SES  
02770  
(9005) 11-1021-01.19 (1.0)

**MIAMI NORTHSIDE -01**  
UNIT 1  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR. SES  
03345  
(9005) 11-1021-01.19 (1.0)

**DRIVER LICENSES EXAMINER I**  
04447 04594 05120 04326  
(9000)

**MAINTENANCE REPAIRMAN**  
04469  
(6373) 40-9042-01.1 (1.0)

**DRIVER LICENSES EXAMINER I**  
03025 04037 03852  
03853 04426  
04635 04739 05049  
(9000) 33-9099-01.5 (8.0)

**DRIVER LICENSES EXAMINER I**  
03051 03596 03871  
04434 04649  
05013 05055 05288  
(9000) 33-9099-01.5 (8.0)

**DRIVER LICENSES EXAMINER I**  
02903 02990 03032 03042  
03047 03053 03072 03076  
03092 03095 03271 04356  
(9000) 33-9099-01.5 (12.0)

**DRIVER LICENSES EXAMINER I**  
02787 02888 02990  
03014 03029 03055  
03067 03086 03113  
(9000) 33-9099-01.5 (9.0)

**MALL OF AMERICAS -03**  
UNIT 3  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR. SES  
02843  
(9005) 11-1021-01.19 (1.0)

**MALL OF AMERICAS -04**  
UNIT 4  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR. SES  
02929  
(9005) 11-1021-01.19 (1.0)

**MIAMI NORTHSIDE -02**  
UNIT 2  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR. SES  
02776  
(9005) 11-1021-01.19 (1.0)

**OPALOCKA UNIT 2 -02**  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR. SES  
04384  
(9005) 11-1021-01.19 (1.0)

**DRIVER LICENSES EXAMINER I**  
02166 02700 02701  
03066 03132  
03563 04418 05054  
(9000) 33-9099-01.5 (8.0)

**DRIVER LICENSES EXAMINER I**  
02808 03039 03075  
03203 03919  
04405 04035 05306  
(9000) 33-9099-01.5 (8.0)

**DRIVER LICENSES EXAMINER I**  
02962 03065 03079  
03106 03863 03925 04265  
04435 04639 05023 05034  
(9000) 33-9099-01.5 (11.0)

**DRIVER LICENSES EXAMINER I**  
03225 03229 03499  
04348 04376 04430 05027  
(9000) 33-9099-01.5 (9.0)

**MALL OF AMERICAS -05**  
UNIT 5  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR. SES  
02669  
(9005) 11-1021-01.19 (1.0)

**DRIVER LICENSES EXAMINER I**  
02477 02946 03090  
03141 03185  
04419 04631 05009  
(9000) 33-9099-01.5 (8.0)

**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF CREDENTIALING SERVICES  
REGION 5**

DATE: 03/12/2015  
SEQUENCE: 7621-03-01-05  
OED:  
NUMBER OF POSITIONS: 94  
NUMBER OF FTEs: 94.0

HIGHWAY SAFE & MOTOR  
VEHICLE MGR - SES  
Working Title: HSMV Program Manager-SES  
05047  
(9010) 11-1021-02.20 (1.0)

SENIOR CLERK  
03493  
(00004) 43-9061-02.3 (1.0)

**MIAMI-UNIVERSITY -01**  
MOTORIST SERVICES  
OFFICE MANAGER - SES  
00476  
(9006) 11-1021-01.19 (1.0)

**KENDALL -02**  
MOTORIST SERVICES  
OFFICE MANAGER - SES  
03908  
(9006) 11-1021-01.19 (1.0)

**CORAL REEF -03**  
MOTORIST SERVICES  
OFFICE MANAGER - SES  
03077  
(9006) 11-1021-01.19 (1.0)

**FLORIDA CITY -04**  
MOTORIST SERVICES  
OFFICE MANAGER - SES  
02980  
(9006) 11-1021-01.19 (1.0)

**MIAMI-UNIVERSITY -01**  
UNIT 1  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR- SES  
05029  
(9005) 11-1021-01.19 (1.0)

**KENDALL UNIT 1 -01**  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR- SES  
03504  
(9005) 11-1021-01.19 (1.0)

**MAINTENANCE REPAIRMAN**  
04618  
(6373) 49-9042-01.1 (1.0)

**CORAL REEF UNIT 1 -01**  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR- SES  
02833  
(9005) 11-1021-01.19 (1.0)

**FLORIDA CITY UNIT 1 -01**  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR- SES  
04364  
(9005) 11-1021-01.19 (1.0)

**DRIVER LICENSES EXAMINER I**  
02953 03038 03071  
03552 04268 04365  
04393 04421 05022  
(9000) 33-9099-01.5 (9.0)

**DRIVER LICENSES EXAMINER I**  
02756 03088 03149 03572  
03694 03910 03912 03913  
(9000) 33-9099-01.5 (8.0)

**DRIVER LICENSES EXAMINER I**  
02874 02958 03021  
03024 03078 03080 03082  
03103 03555 03561 03599  
(9000) 33-9099-01.5 (11.0)

**DRIVER LICENSES EXAMINER I**  
02970 03087 03104 03231  
03274 03289 03557 03576  
04350 04432 04567 04629  
(9000) 33-9099-01.5 (12.0)

**MIAMI-UNIVERSITY -02**  
UNIT 2  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR- SES  
04468  
(9005) 11-1021-01.19 (1.0)

**KENDALL UNIT 2 -02**  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR- SES  
02480  
(9005) 11-1021-01.19 (1.0)

**CORAL REEF UNIT 2 -02**  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR- SES  
03992  
(9005) 11-1021-01.19 (1.0)

**COMMUNITY OUTREACH UNIT 1 -03**  
MOTORIST SERVICES ASSISTANT  
OFFICE MGR- SES  
Working Title: Community Outreach Manager  
02860  
(9005) 11-1021-01.19 (1.0)

**DRIVER LICENSES EXAMINER I**  
03197 03900 04335  
04428 04582 04602  
04628 04638 05043  
(9000) 33-9099-01.5 (9.0)

**DRIVER LICENSES EXAMINER I**  
03089 03921 04366  
04373 04403 04632  
05000 05033 05044  
(9000) 33-9099-01.5 (9.0)

**DRIVER LICENSES EXAMINER I**  
03855 03909 04276  
04437 04581 04627  
04630 04633 04741  
(9000) 33-9099-01.5 (9.0)

**HIGHWAY SAFETY SPECIALIST**  
Working Title: Community Outreach Specialist  
02518 02823 03230 03432 04298 04329  
04341 04385 04546 04589 04590 05020  
(9018) 13-1041-02.6 (12.0)



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF MOTORIST COMPLIANCE**

DATE: 05/01/2015  
SEQUENCE: 7621-01-03  
OED: \_\_\_\_\_  
NUMBER OF POSITIONS: 37  
NUMBER OF FTES: 37.0

CHIEF OF MOTORIST COMPLIANCE  
00735  
(7913) 10-1021-3, 21 (1.0)

**-01**  
DRIVER CONTROL  
HIGHWAY SAFE & MOTOR VEHICLE  
PROG MGR-SES  
Working Title: HSMV Program Manager-SES  
04918  
(9010) 11-1021-2, 20 (1.0)

**-02**  
DRIVER COMPLIANCE  
HIGHWAY SAFE & MOTOR VEHICLE  
PROG MGR-SES  
Working Title: HSMV Program Manager-SES  
02592  
(9010) 11-1021-2, 20 (1.0)

**-03**  
DRIVER EDUCATION  
HIGHWAY SAFE & MOTOR VEHICLE  
PROG MGR-SES  
Working Title: HSMV Program Manager-SES  
01277  
(9010) 11-1021-2, 20 (1.0)

HIGHWAY SAFETY SPECIALIST  
04912  
(9018) 13-1041-02, 6 (1.0)

OPERATIONS ANALYST II  
00804  
(2212) 13-1111-03, 7 (1.0)

OPERATIONS ANALYST II  
04954  
(2212) 13-1111-03, 7 (1.0)

SENIOR HIGHWAY SAFETY SPECIALIST  
02633 03469  
(9021) 13-1041-3, 7 (2.0)

**-01**  
DUI AND IID COMPLIANCE  
OPERATIONS AND MANAGEMENT  
CONSULTANT MANAGER - SES  
03023  
(2238) 11-1021-2, 20 (1.0)

**-03**  
MEDICAL  
HUMAN SERVICES  
ADMINISTRATOR - SES  
03831  
(5760) 11-9151-1, 19 (RO)

**-01**  
DRIVER EDUCATION, PROCESS  
IMPROVEMENT & ACCOUNTABILITY  
OPERATIONS & MGMT CONSULTANT II-SES  
03707  
(2236) 13-1111-4, 10 (1.0)

**-02**  
MOTORCYCLE EDUCATION  
OPERATIONS AND MANAGEMENT  
CONSULTANT MANAGER - SES  
04831  
(2238) 11-1021-2, 20 (1.0)

OPERATIONS ANALYST II  
04895 01782  
(2212) 13-1111-3, 7 (2.0)

**-01**  
DRIVER RESPONSIBILITY  
HSMV SECTION SUPERVISOR-SES  
02637  
(9067) 11-1021-1, 19 (RO)

ADMINISTRATIVE ASSISTANT  
05394  
(0709) 43-6011-2, 3 (1.0)

OPERATIONS ANALYST I  
05393  
(2209) 13-1111-2, 6 (1.0)

SENIOR CLERK  
04641  
(0004) 43-9061-2, 3 (1.0)

HIGHWAY SAFETY SPECIALIST  
04816  
(9018) 13-1041-02, 6 (1.0)

SENIOR HIGHWAY SAFETY SPECIALIST  
01421  
(9021) 13-1041-3, 7 (1.0)

GOVERNMENT OPERATIONS  
CONSULTANT II  
02474 04526  
05260 05389 05390  
(2236) 13-1111-4, 10 (5.0)

CONSUMER SERVICE ANALYST  
05346  
(4005) 13-1041-1, 3 (1.0)

SENIOR HIGHWAY SAFETY SPECIALIST  
03654 04462 04464 04644  
04051 04952 05003 05100 05287  
(9021) 13-1041-3, 7 (9.0)

SENIOR HIGHWAY SAFETY SPECIALIST  
01421  
(9021) 13-1041-3, 7 (1.0)

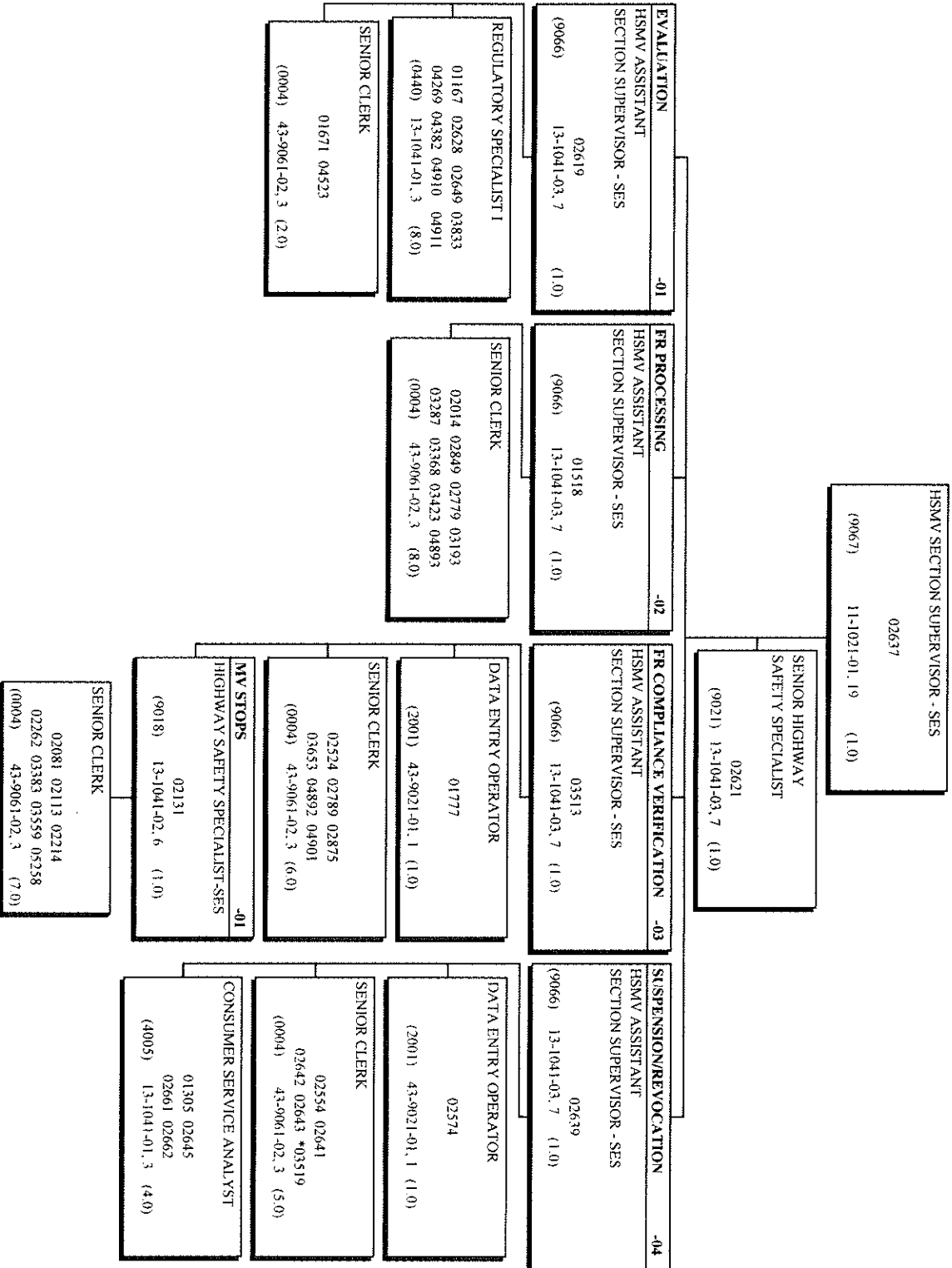
OPERATIONS ANALYST I  
05393  
(2209) 13-1111-2, 6 (1.0)

SENIOR HIGHWAY SAFETY SPECIALIST  
02625  
(9021) 13-1041-3, 7 (1.0)

OPERATIONS ANALYST I  
05099 05102  
(2209) 13-1111-2, 6 (2.0)

**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF MOTORIST COMPLIANCE  
DRIVER RESPONSIBILITY SECTION**

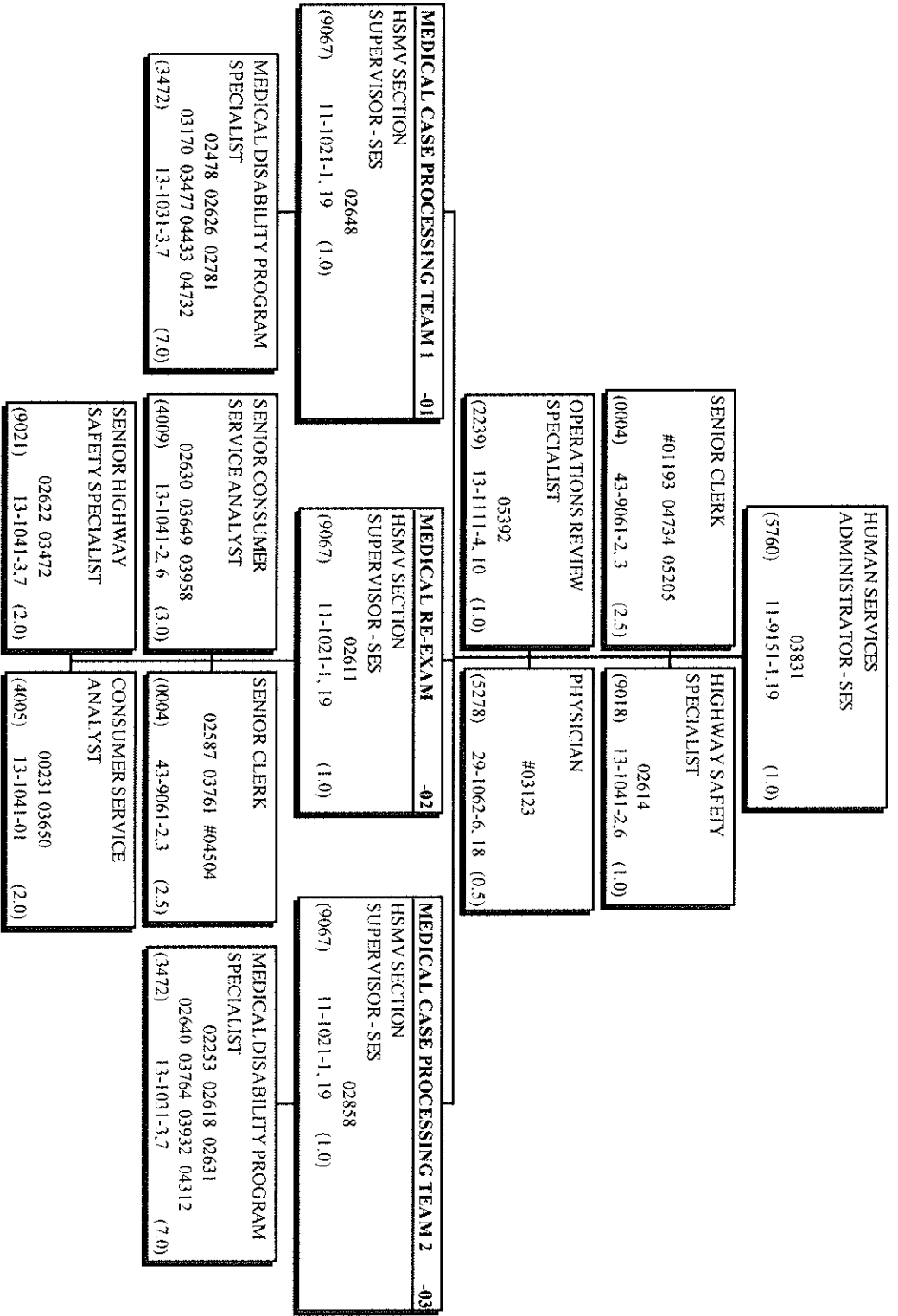
DATE: 06/16/2015  
 SEQUENCE: 7621-01-03-01-01  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 49  
 NUMBER OF FTES: 49.0



\*Shared Position

**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF MOTORIST SERVICES  
 BUREAU OF MOTORIST COMPLIANCE  
 DRIVER COMPLIANCE / MEDICAL SECTION**

DATE: 08/15/14  
 SEQUENCE: 7621-01-03-02-03  
 OED:  
 NUMBER OF POSITIONS: 34  
 NUMBER OF FTEs: 32.5

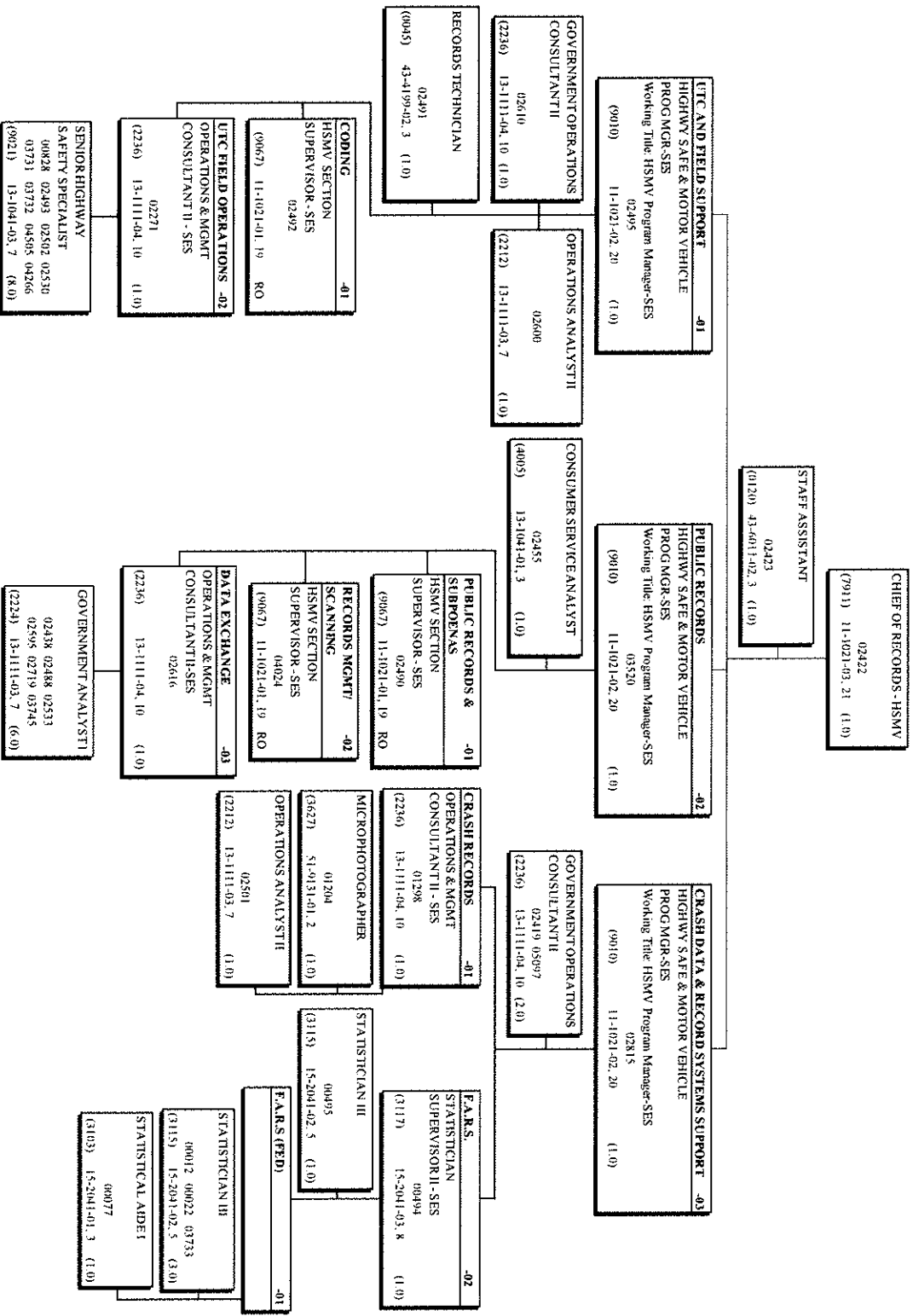


# DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

## DIVISION OF MOTORIST SERVICES

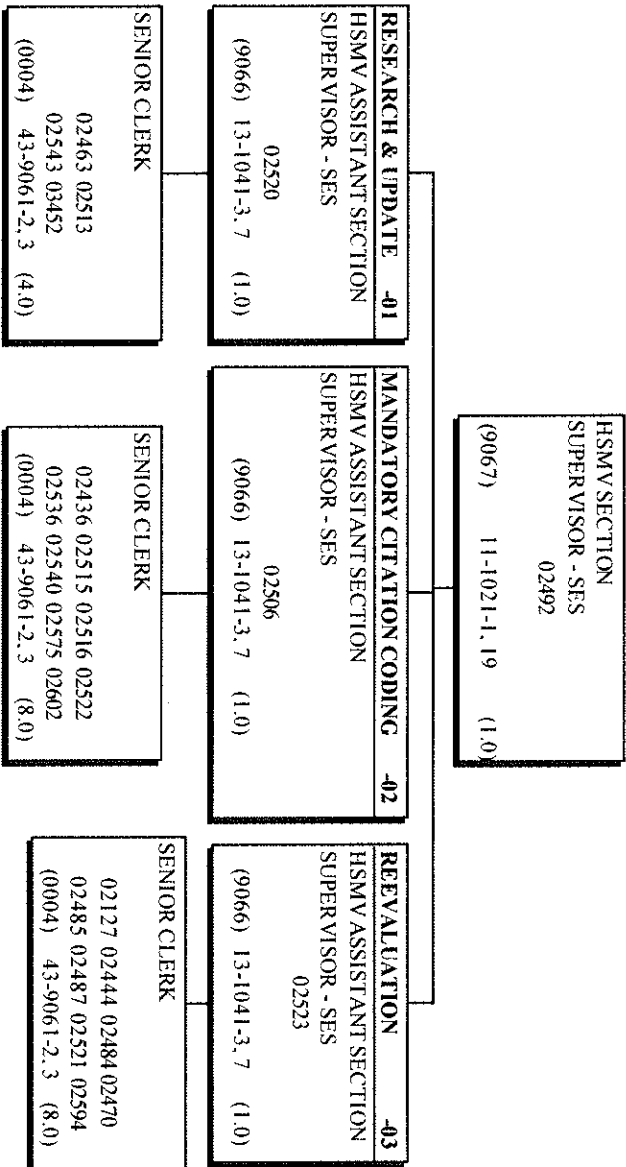
### BUREAU OF RECORDS

DATE: 07/10/2015  
 SEQUENCE: 7621-01-04  
 OED:  
 NUMBER OF POSITIONS: 36  
 NUMBER OF FTES: 36.0



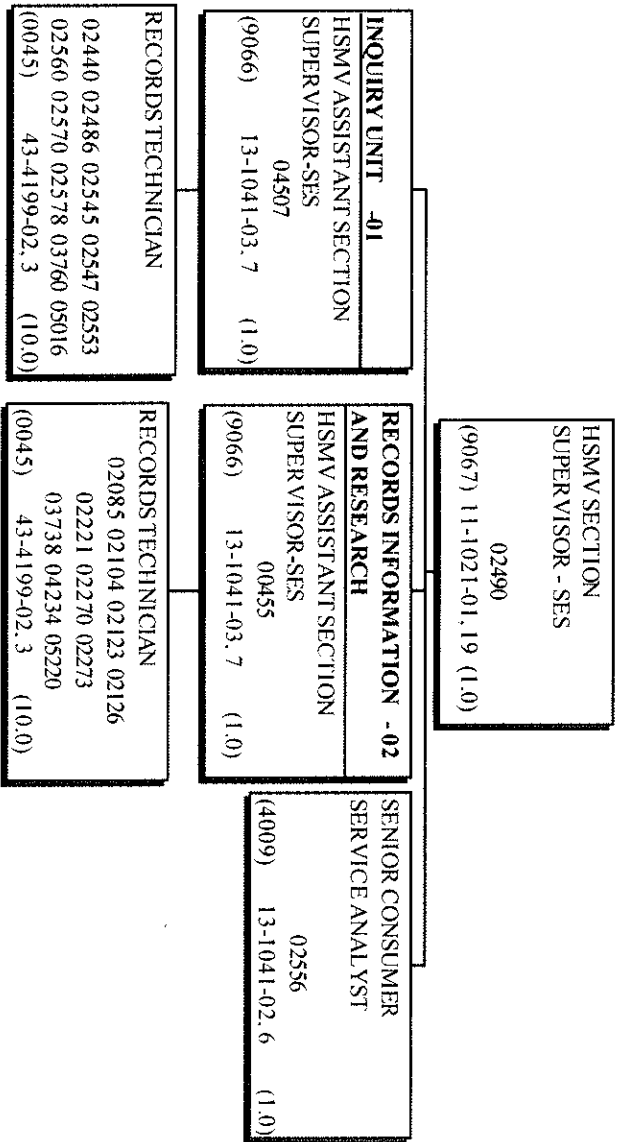
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR  
VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF RECORDS  
UTC AND CRASH PROGRAMS / CODING**

DATE: 07/01/2014  
 SEQUENCE: 7621-01-04-01-02  
 OED:  
 NUMBER OF POSITIONS: 24  
 NUMBER OF FTES: 24.0



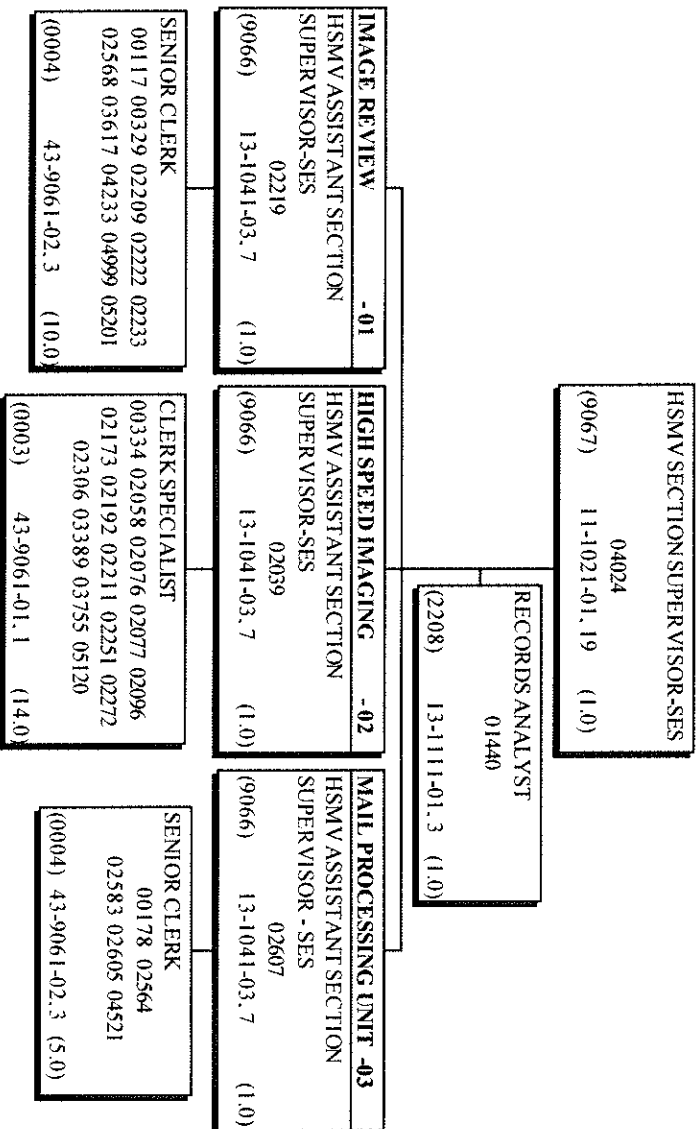
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR  
VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF RECORDS  
PUBLIC RECORDS / PUBLIC RECORDS & SUBPOENAS**

DATE: 09/22/2014  
 SEQUENCE: 7621-01-04-02-01  
 O.E.D.:  
 NUMBER OF POSITIONS: 24  
 NUMBER OF FTES: 24.0



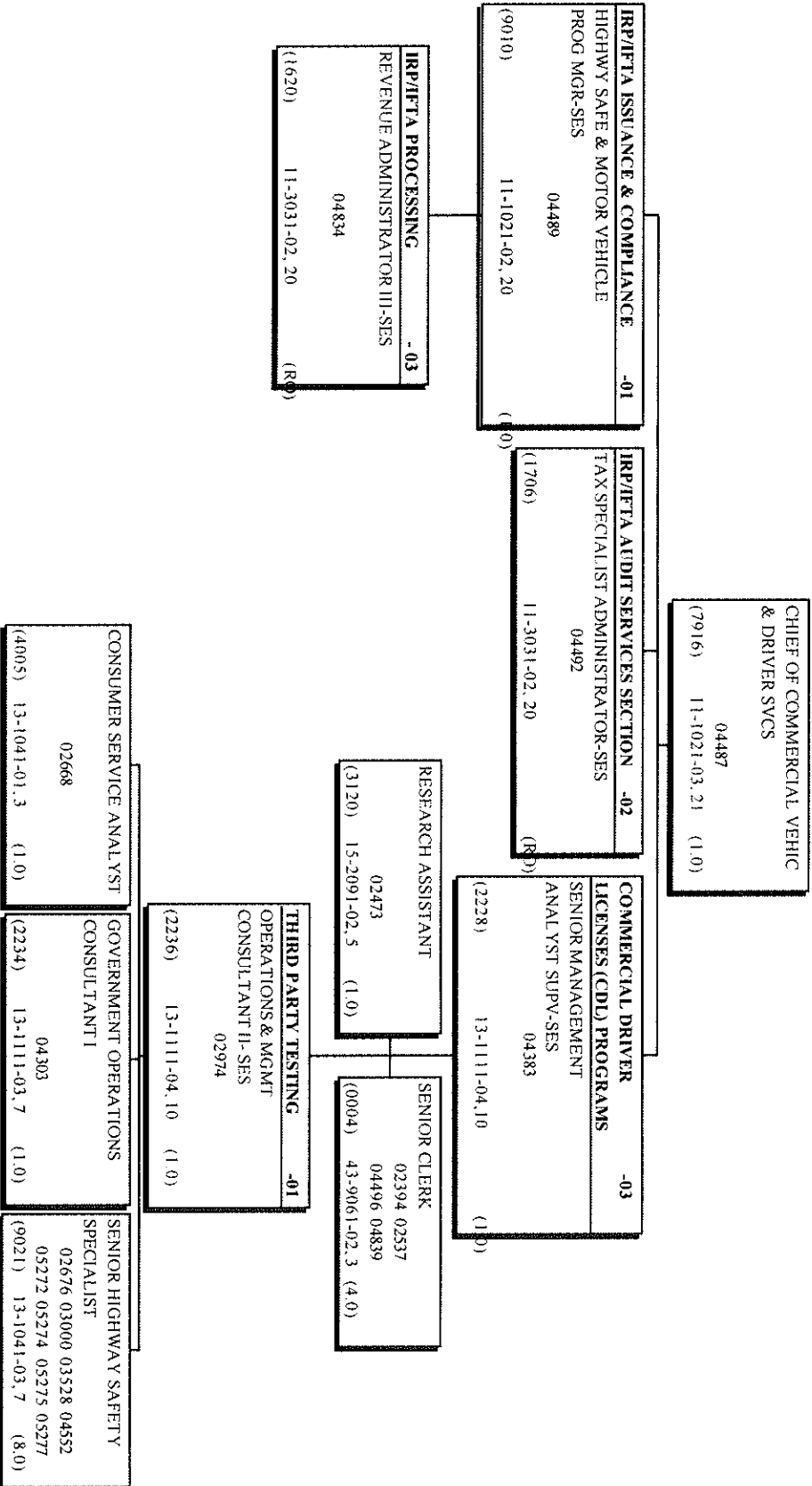
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES**  
**DIVISION OF MOTORIST SERVICES**  
**BUREAU OF RECORDS**  
**PUBLIC RECORDS / RECORDS MGMT / SCANNING**

DATE: 08/17/2015  
 SEQUENCE: 7621-01-04-02-02  
 OED:  
 NUMBER OF POSITIONS: 34  
 NUMBER OF FTES: 34.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF COMMERCIAL VEHICLES AND DRIVER SERVICES**

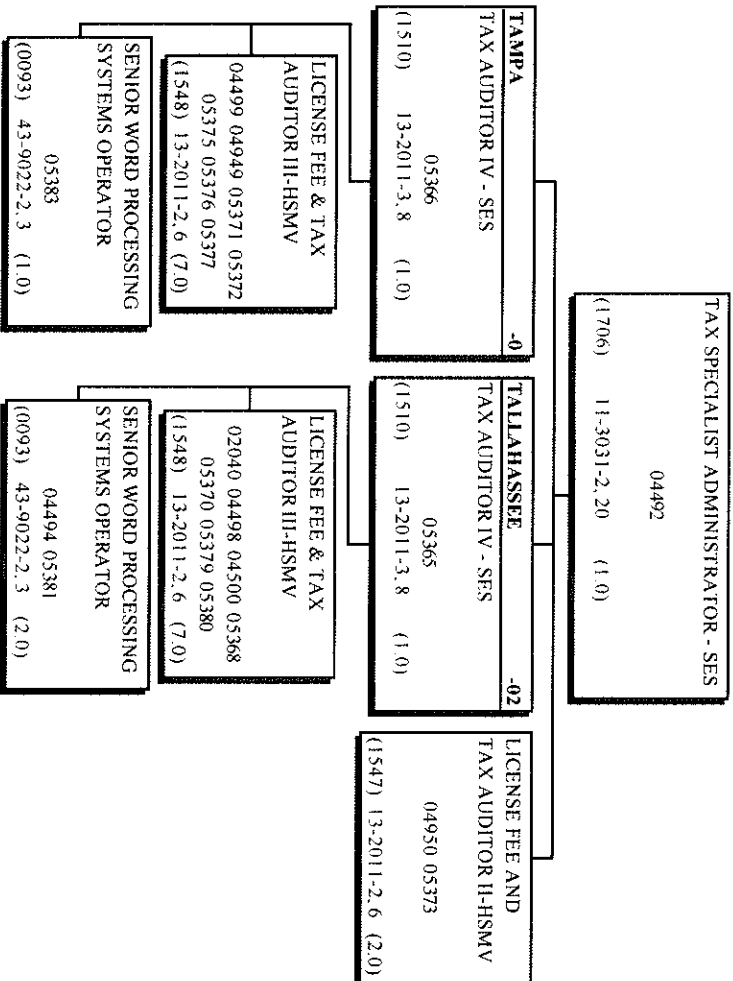
DATE: 02/01/2015  
 SEQUENCE: 7621-01-05  
 OED:  
 NUMBER OF POSITIONS: 19  
 NUMBER OF FTEs: 19.0





**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF MOTORIST SERVICES  
 BUREAU OF COMMERCIAL VEHICLE AND DRIVER SERVICES  
 IRP/IFTA AUDIT SERVICES**

DATE: 09/26/2013  
 SEQUENCE: 7621-01-05-02  
 OED:  
 NUMBER OF POSITIONS: 22  
 NUMBER OF FTE'S: 22.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF MOTORIST SERVICES  
 BUREAU OF COMMERCIAL VEHICLES AND DRIVER SERVICES  
 IRP/FTA PROCESSING**

DATE: 07/01/14  
 SEQUENCE: 7621-01-05-01-03  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 32  
 NUMBER OF FTES: 32.0

REVENUE ADMINISTRATOR III/SES	
04834	
(1620)	11-3031-2, 20 (1.0)

SENIOR WORD PROCESSING SYSTEMS OPERATOR	
05136	
(0093)	43-9022-2, 3 (1.0)

IRP/FTA KIRKMAN WALK-IN-OFFICE	
-01	
REVENUE MANAGER-SES	
04836	
(1702)	13-2081-3, 8 (1.0)

IRP/FTA EXAMINING & ISSUANCE	
-02	
REVENUE MANAGER-SES	
04935	
(1702)	13-2081-3, 8 (1.0)

IRP/FTA EXAMINING & SUPPORT	
-03	
REVENUE MANAGER-SES	
02054	
(1702)	13-2081-3, 8 (1.0)

SENIOR CLERK	
02134	
(0004)	43-9061-2, 3 (1.0)

REVENUE SPECIALIST I	
02125 02264 04938 04946 05364	
(1699)	13-2081-1, 4 (5.0)

REVENUE SPECIALIST II	
04835 05141	
(1700)	13-2081-1, 4 (2.0)

REVENUE SPECIALIST I	
02047 02188 04937 04939 04940 04943 04944	
(1699)	13-2081-1, 4 (7.0)

SENIOR CLERK	
02144 04495	
(0004)	43-9061-2, 3 (2.0)

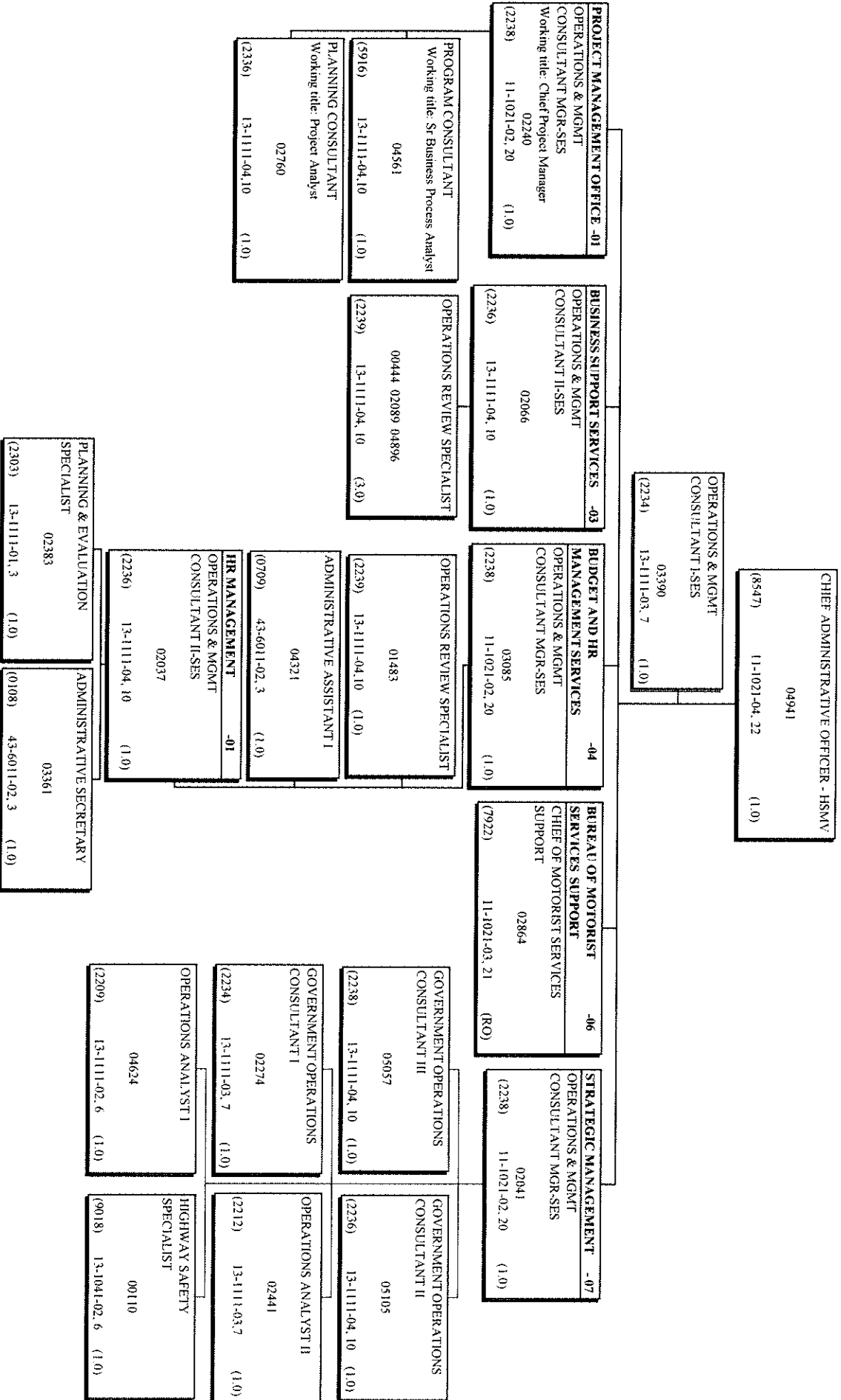
REVENUE SPECIALIST I	
02145 02168 03635 04497 04936 05129 05137 05138	
(1699)	13-2081-1, 4 (8.0)

REVENUE SPECIALIST II	
03260	
(1700)	13-2081-1, 4 (1.0)

SENIOR CLERK	
02071	
(0004)	43-9061-2, 3 (1.0)

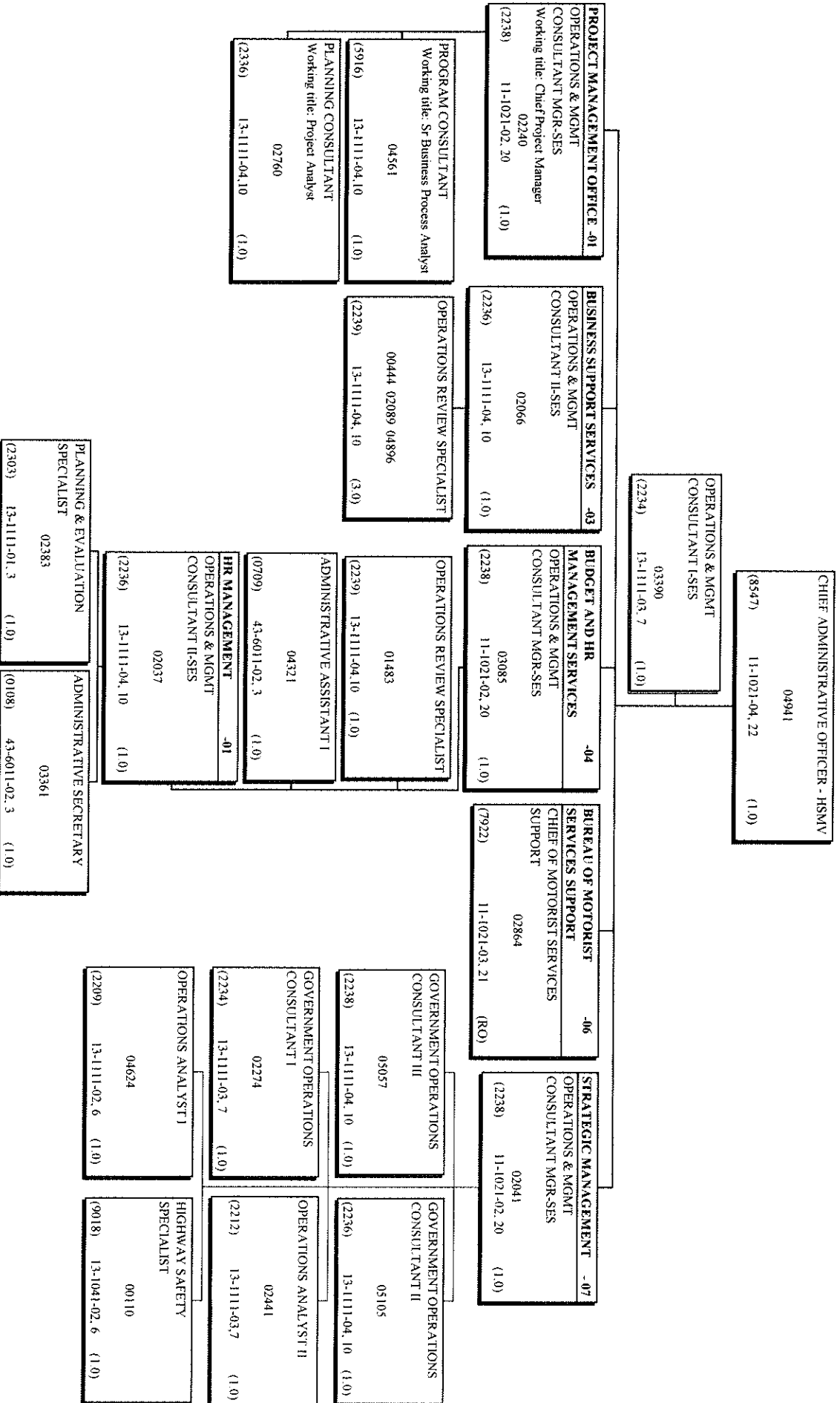
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
PROGRAM PLANNING AND ADMINISTRATION**

DATE: 06/10/2015  
 SEQUENCE: 7621-02  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 22  
 NUMBER OF FTES: 22.0



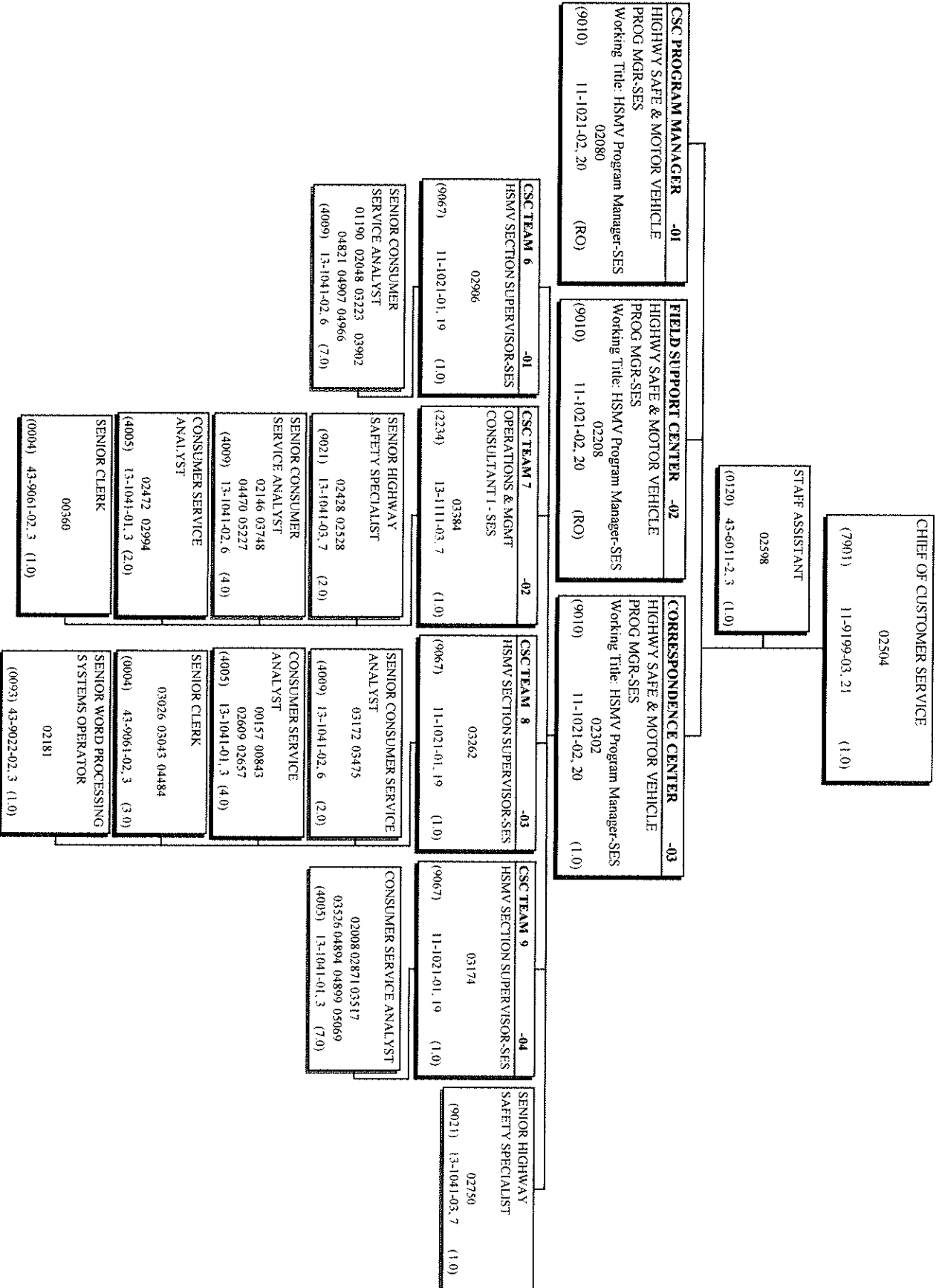
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
PROGRAM PLANNING AND ADMINISTRATION**

DATE: 06/10/2015  
SEQUENCE: 7621-02  
OED:  
NUMBER OF POSITIONS: 22  
NUMBER OF P.TES: 22.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF CUSTOMER SERVICE**

DATE: 07/23/2015  
 SEQUENCE: 7621-03-02  
 OED:  
 NUMBER OF POSITIONS: 41  
 NUMBER OF FTES: 41.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
BUREAU OF CUSTOMER SERVICE  
CUSTOMER SERVICE CENTER**

DATE: 06/29/2015  
SEQUENCE: 7621-03-02-01  
OED: \_\_\_\_\_  
NUMBER OF POSITIONS: 91  
NUMBER OF FTES: 91

HIGHWAY SAFE & MOTOR VEHICLE  
PROG MGR-SES  
Working Title: HSMV Program Manager-SES  
02080  
(9010) 11-1021-2, 20 (1.0)

**-01**  
CSC TEAM 1  
HSMV SECTION  
SUPERVISOR - SES  
04236  
(9067) 11-1021-1, 19 (1.0)

**-02**  
CSC TEAM 2  
HSMV SECTION  
SUPERVISOR - SES  
01250  
(9067) 11-1021-1, 19 (1.0)

SR. CONSUMER SERVICE ANALYST  
00358 02167 02170  
02281 02549 02550 03744  
04809 04812 04832  
13-1041-2, 6 (10.0)  
(4009)

SR. CONSUMER SERVICE ANALYST  
01155 01307 02073  
02107 02826 03479  
03633 04826 04833 04908  
13-1041-2, 6 (10.0)  
(4009)

**-03**  
CSC TEAM 3  
HSMV SECTION  
SUPERVISOR - SES  
02546  
(9067) 11-1021-1, 19 (1.0)

SR. CONSUMER SERVICE ANALYST  
01375 01409 02093  
02191 02766 02848  
02870 04828 04958  
13-1041-2, 6 (9.0)  
(4009)

**-04**  
CSC TEAM 4  
HSMV SECTION  
SUPERVISOR - SES  
04849  
(9067) 11-1021-1, 19 (1.0)

SR. CONSUMER SERVICE ANALYST  
01362 02443 02451  
02617 02801 03741  
04520 04817 04819 04905  
13-1041-2, 6 (10.0)  
(4009)

**-05**  
CSC TEAM 5  
HSMV SECTION  
SUPERVISOR - SES  
03190  
(9067) 11-1021-1, 19 (1.0)

**-06**  
CSC CONSULTANTS  
OPERATIONS & MANAGEMENT  
CONSULTANT1 - SES  
00845  
(2234) 13-1111-3, 7 (1.0)

SR. CONSUMER SERVICE ANALYST  
02102 02407 03455  
04592 04808 04823 05226  
13-1041-2, 6 (7.0)  
(4009)

SENIOR HIGHWAY SAFETY  
SPECIALIST  
00092 00147 00903 01169  
01554 02450 02565 04727  
03480 03537 04827 04902  
13-1041-3, 7 (12.0)  
(9021)

**-01**  
KISSIMEE CALL CENTER UNIT 1  
HSMV SECTION  
SUPERVISOR - SES  
02772  
(9067) 11-1021-1, 19 (1.0)

SR. CONSUMER SERVICE ANALYST  
02917 02922 03500 03580  
03587 04247 04358 05038  
13-1041-2, 6 (8.0)  
(4009)

**-07**  
KISSIMEE CALL CENTER  
FIELD SERVICES MANAGER - HSMV  
02921  
(7909) 11-1021-02, 20 (1.0)

**-02**  
KISSIMEE CALL CENTER UNIT 2  
HSMV SECTION  
SUPERVISOR - SES  
05305  
(9067) 11-1021-1, 19 (1.0)

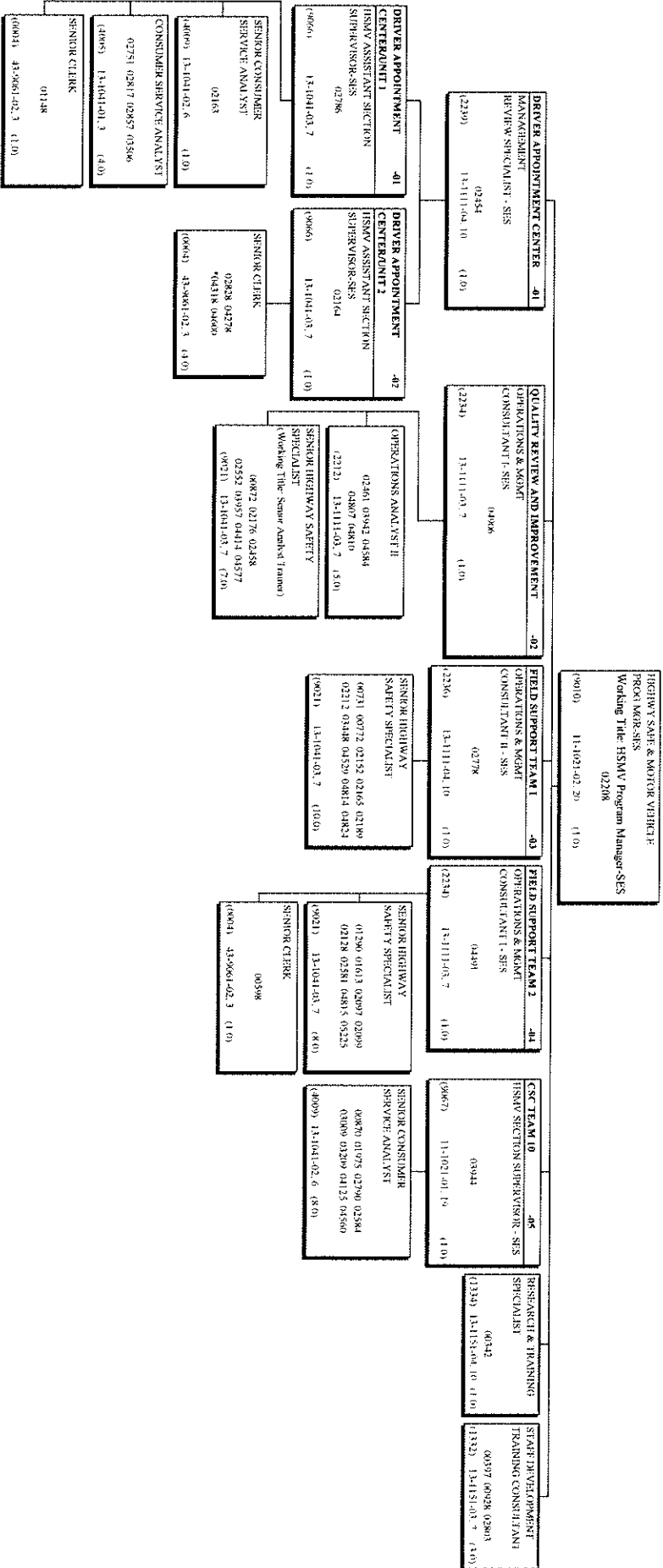
SR. CONSUMER SERVICE ANALYST  
03864 04272 04333 04339  
04411 04550 04610  
13-1041-2, 6 (7.0)  
(4009)

**-03**  
KISSIMEE CALL CENTER UNIT 3  
HSMV SECTION  
SUPERVISOR - SES  
02889  
(9067) 11-1021-1, 19 (1.0)

SR. CONSUMER SERVICE ANALYST  
02909 04463 05010 05011  
05052 05309 05313  
13-1041-2, 6 (7.0)  
(4009)

**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
CUSTOMER SERVICE CENTER / FIELD SUPPORT CENTER**

DATE: 10/19/2015  
 SEQUENCE: 761144-02-02  
 OBD: 13-111-04-7  
 NUMBER OF POSITIONS: 61  
 NUMBER OF FTES: 61.0

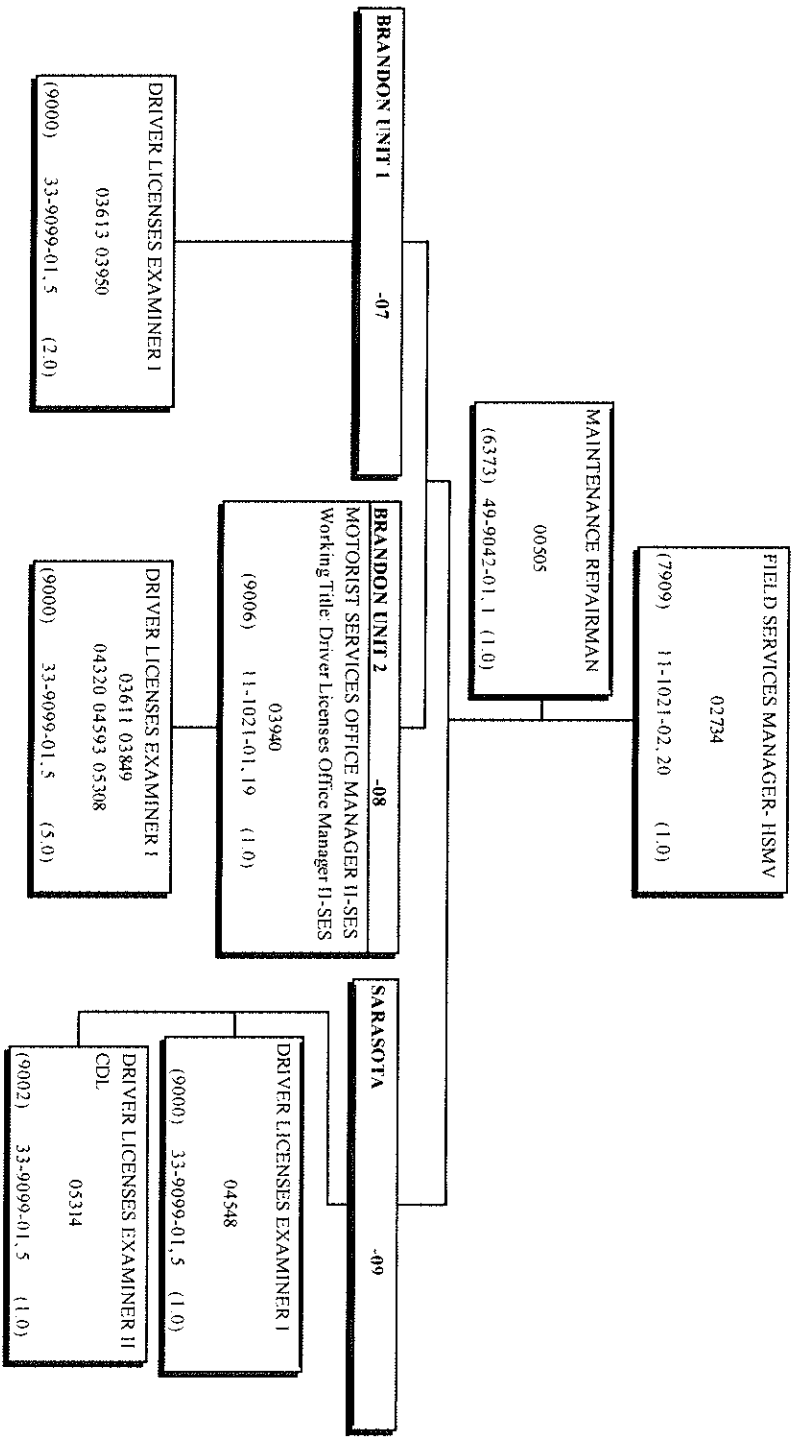






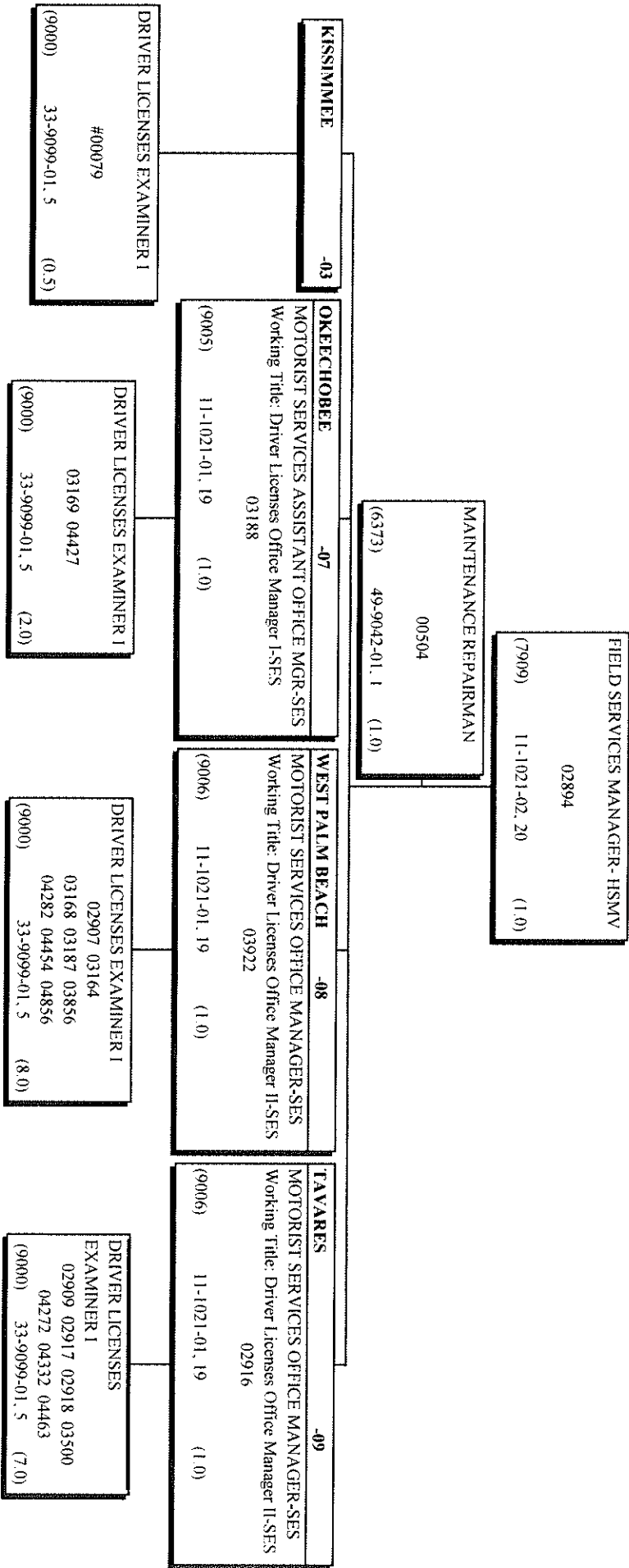
**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES**  
**DIVISION OF MOTORIST SERVICES**  
**BUREAU OF MOTORIST SERVICES SUPPORT**  
**DL TRANSITION UNIT 1**

DATE: 08/17/2015  
 SEQUENCE: 7621-02-06-03-01  
 OED:  
 NUMBER OF POSITIONS: 12  
 NUMBER OF FTES: 12.0



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 DIVISION OF MOTORIST SERVICES  
 BUREAU OF MOTORIST SERVICES SUPPORT  
 DL TRANSITION UNIT 2**

DATE: 06/29/2015  
 SEQUENCE: 7621-02-06-03-02  
 OED:  
 NUMBER OF POSITIONS: 23  
 NUMBER OF FTEs: 22.5



**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
OFFICE OF EXECUTIVE DIRECTOR / LEGAL  
BUREAU OF ADMINISTRATIVE REVIEWS**

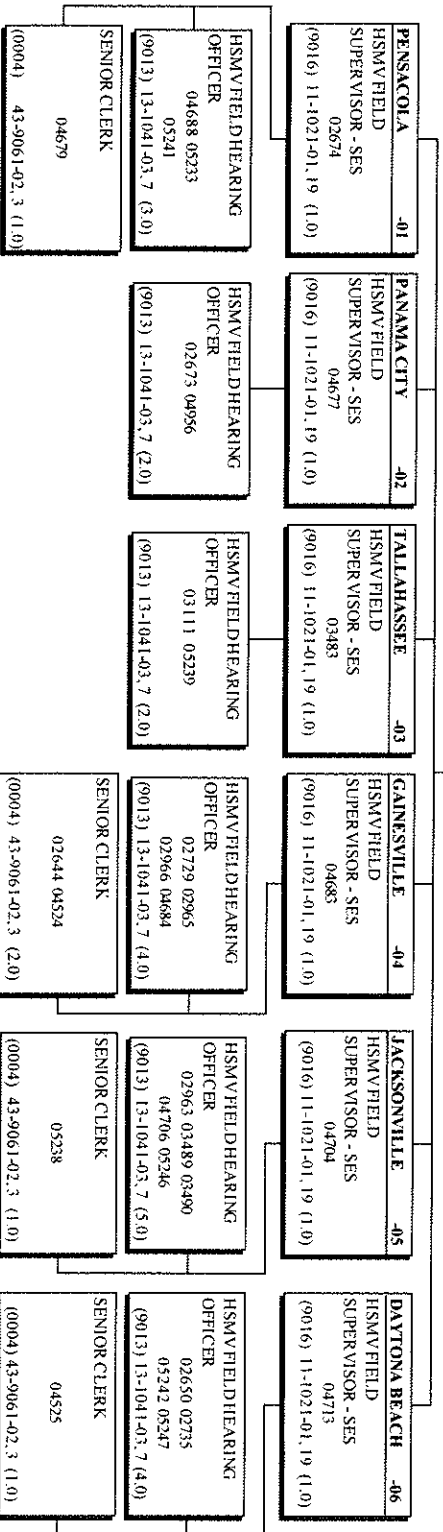
DATE: 03/04/2015  
SEQUENCE: 7621-04  
OED:  
NUMBER OF POSITIONS: 35  
NUMBER OF FTES: 35.0

<b>BUREAU OF ADMINISTRATIVE REVIEWS</b>	
CHIEF OF ADMINISTRATIVE REVIEWS - HSMV	02627
(Funded out of MS 7621-01)	
(7917)	11-9199-03, 21 (1.0)

ADMINISTRATIVE ASSISTANT I	04682
	(0709) 43-6011-02, 3 (1.0)

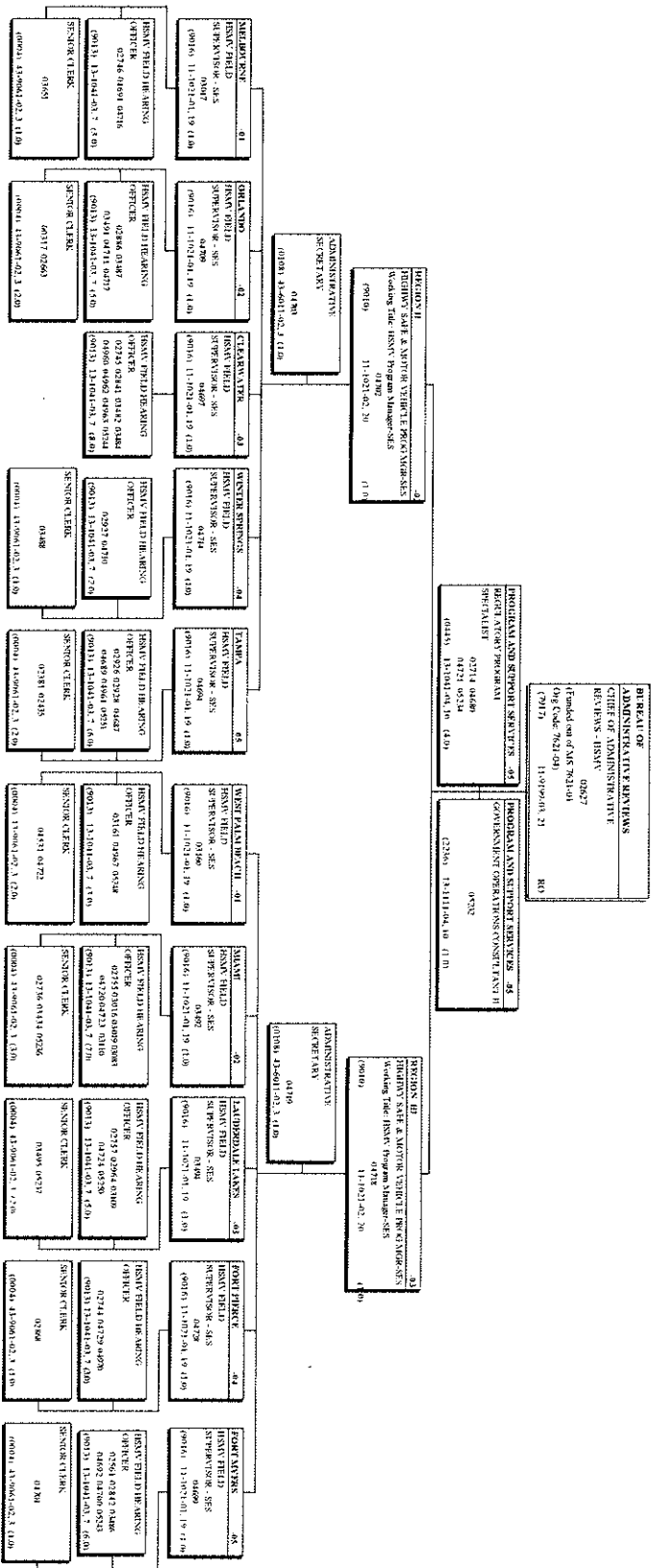
<b>REGION I</b>	<b>-01</b>
HIGHWAY SAFE & MOTOR VEHICLE PROG MGR-SES (Working Title: HSMV Program Manager-SES)	04681
	(9010) 11-1021-02, 20 (1.0)

SENIOR CLERK	04686
	(0004) 43-9061-02, 3 (1.0)



**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
OFFICE OF EXECUTIVE DIRECTOR / LEGAL  
BUREAU OF ADMINISTRATIVE REVIEWS**

DATE: 08/12/2015  
 SEQUENCE: 7621-04  
 OED: \_\_\_\_\_  
 NUMBER OF POSITIONS: 81  
 NUMBER OF FTES: 81.0



**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
INFORMATION SYSTEMS ADMINISTRATION**

DATE: 06/02/2015  
SEQUENCE: 744001  
ORD: \_\_\_\_\_  
NUMBER OF POSITIONS: 12  
NUMBER OF FTES: 12.0

**INFORMATION SYSTEMS  
DIRECTOR - HSMV**  
(Working Title: Chief Information Officer)  
00024  
(8984) 10-3021-01, 23 (1.0)

**DEPUTY CHIEF INFORMATION OFFICE -01**  
DEPUTY DIRECTOR OF INFORMATION SYSTEMS  
03861  
(8920) 11-3021-04, 22 (1.0)

**MOTORIST MODERNIZATION -03**  
PROGRAM PLAN, DEVELOP & REVIEW ADMIN-HSMV  
03195  
(Funded out of Org code: 7621-05-02-01)  
(8544) 11-1021-03, 21 (RO)

**ADMIN SUPPORT -04**  
OPERATIONS & MGMT CONSULTANT I-SES  
00211  
(2234) 13-1111-03, 7 (1.0)

**TECHNOLOGY/COMMUNICATIONS -05**  
LAW ENFORCEMENT MAJOR-FAP  
(Working Title: Chief Technology Officer)  
01989  
(Funded out of Org Code: 7610-08-20)  
(8626) 11-0199-03, 21 (RO)

**IT FINANCIAL AND PLANNING SERVICES -06**  
DATA PROCESSING MANAGER-SES  
03806  
(2133) 11-3021-02, 20 (1.0)

**SERVICE SUPPORT -02**  
COMPUTER & COMMUNICATION SYSTEM MGR-HSMV  
(Working Title: Chief of Service Support)  
04389  
(8331) 11-3021-03, 21 (RO)

**PLANNING & EVALUATION SPECIALIST**  
00204  
(2303) 13-1111-01, 3 (1.0)

**OPERATIONS ANALYST II**  
00040  
(2212) 13-1111-03, 7 (1.0)

**FINANCIAL SERVICES -01**  
HSMV SECTION SUPERVISOR-SES  
00063  
(9067) 11-1021-01, 19 (1.0)

**IT PLANNING SERVICES -02**  
OPERATIONS & MGMT CONSULTANT II-SES  
04311  
(2236) 13-1111-04, 10 (1.0)

**SERVICE DEVELOPMENT -03**  
SOFTWARE SERVICES MANAGER-HSMV  
(Working Title: Chief of Service Development)  
00032  
(8330) 11-3021-03, 21 (RO)

**SUPPLY DATA CONTROL SPECIALIST**  
00054  
(8820) 13-1081-02, 6 (1.0)

**ADMINISTRATIVE SECRETARY**  
00026 03810  
(0108) 43-6011-02, 3 (2.0)

**CONTRACT ADMINISTRATION ANALYST**  
00226  
(2257) 13-2011-03, 8 (1.0)

**STRATEGIC BUSINESS OPERATIONS -04**  
APPLICATION DESIGN & SUPPORT PROCESS MGR  
(Working Title: Strategic Business Operations Chief)  
03241  
(3510) 11-3021-03, 21 (RO)

**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
INFORMATION SYSTEMS ADMINISTRATION  
SERVICE SUPPORT**

DATE: 08/01/2015  
 SEQUENCE: 7640-01-01-02  
 OED:  
 NUMBER OF POSITIONS: 35  
 NUMBER OF FTES: 35.0

**SERVICE MANAGEMENT OFFICE -02**  
 INFO TECH BUSINESS  
 CONSULTANT MGR-SES  
 (Working Title: Service Manager-SES)  
 00025  
 11-3021-02. 20 (1.0)  
 (2134)

COMPUTER & COMMUNICATION  
 SYSTEM MGR-HSMV  
 (Working Title: Chief of Service Support)  
 04389  
 11-3021-03. 21 (1.0)  
 (8331)

**CLIENT SERVICES -03**  
 INFO TECH BUSINESS  
 CONSULTANT MGR-SES  
 02707  
 (Funded out of Org Code: 7610-08-01  
 11-3021-02. 20 (1.0)  
 (2134) (0.0)

**SYSTEMS PROJECT CONSULTANT**  
 00186 03664  
 15-1121-04. 9 (2.0)  
 (2109)  
**SYSTEMS PROJECT ANALYST**  
 00097 03663  
 15-1121-03. 8 (2.0)  
 (2107)

**DESKTOP OPERATIONS -01**  
 SYSTEMS PROJECT  
 ADMINISTRATOR-SES  
 00230  
 11-3021-02. 20 (1.0)  
 (2109)

**TECHNICAL ASSISTANCE -02**  
 SYSTEMS PROJECT  
 ADMINISTRATOR-SES  
 03813  
 11-3021-02. 20 (1.0)  
 (2109)

**SYSTEMS PROGRAMMER II**  
 00472  
 15-1142-03. 8 (1.0)  
 (2113)

**SYSTEMS PROGRAMMER III**  
 02247  
 15-1142-04. 9 (1.0)  
 (2115)

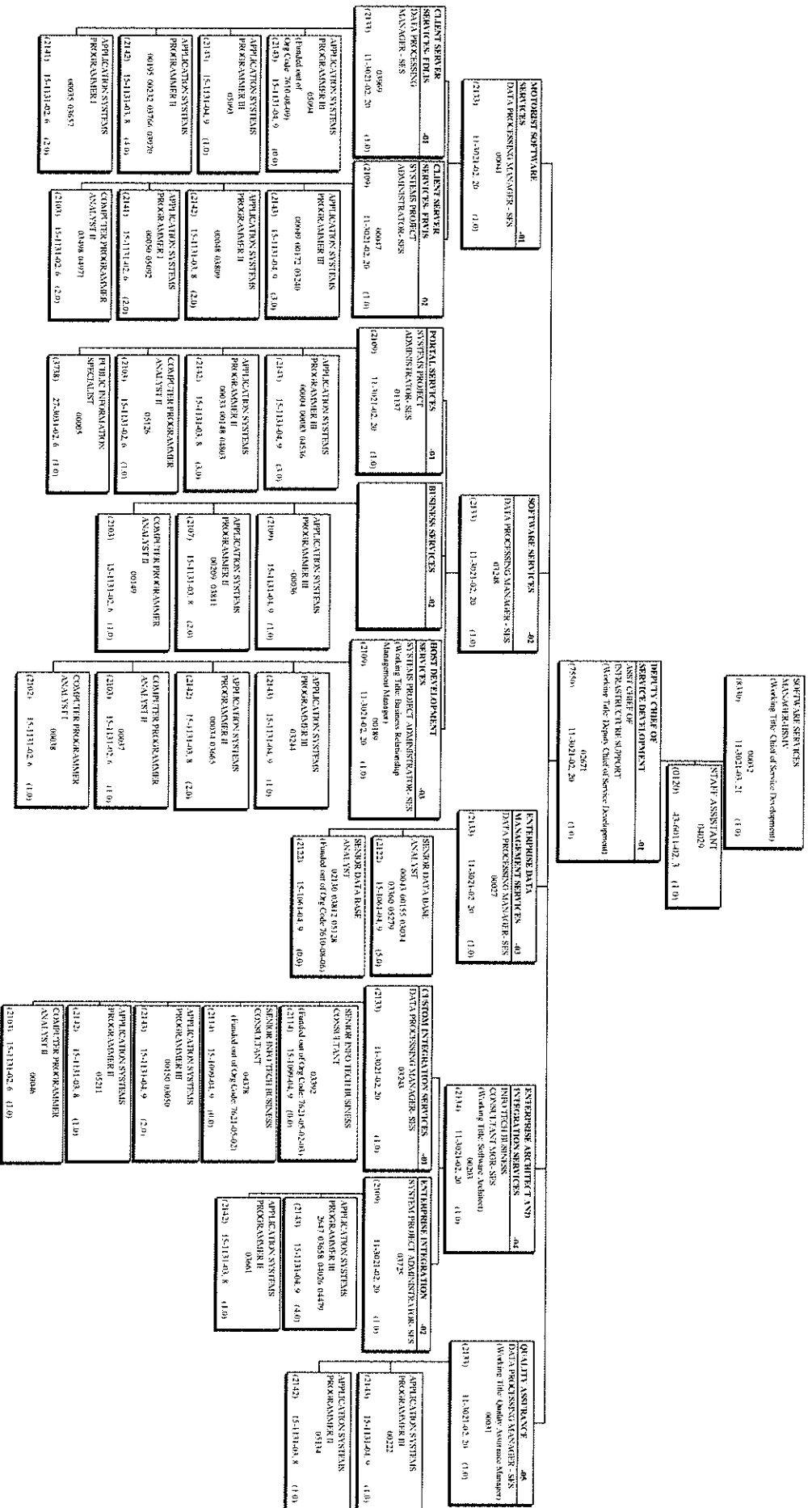
**DISTRIBUTED COMPUTER SYSTEMS ANALYST**  
 00057 00082 03840  
 04806 05210  
 15-1142-02. 6 (5.0)  
 (2052)  
**DISTRIBUTED COMPUTER SYSTEMS ANALYST II**  
 01524  
 15-1142-04. 9 (1.0)  
 (2054)  
**SYSTEMS PROGRAMMER I**  
 00174  
 15-1142-02. 6 (1.0)  
 (2111)

**DISTRIBUTED COMPUTER SYSTEMS SPECIALIST**  
 00194 04477  
 15-1142-02. 6 (2.0)  
 (2050)  
**SENIOR HIGHWAY SAFETY SPECIALIST**  
 03775  
 13-1041-03. 7 (1.0)  
 (9021)  
**SYSTEMS PROGRAMMER II**  
 05124  
 15-1142-03. 8 (1.0)  
 (2113)

**TELECOMMUNICATIONS SPECIALIST III**  
 03893 04804  
 04256 05135  
 15-1142-02. 6 (4.0)  
 (2035)  
**TELECOMMUNICATIONS SPECIALIST II**  
 00058 00164 00200 00216 03061  
 03723 03724 04021 04805  
 15-1142-01. 4 (9.0)  
 (2034)  
**OFFICE AUTOMATION ANALYST**  
 00233  
 15-1151-02. 6 (1.0)  
 (2047)

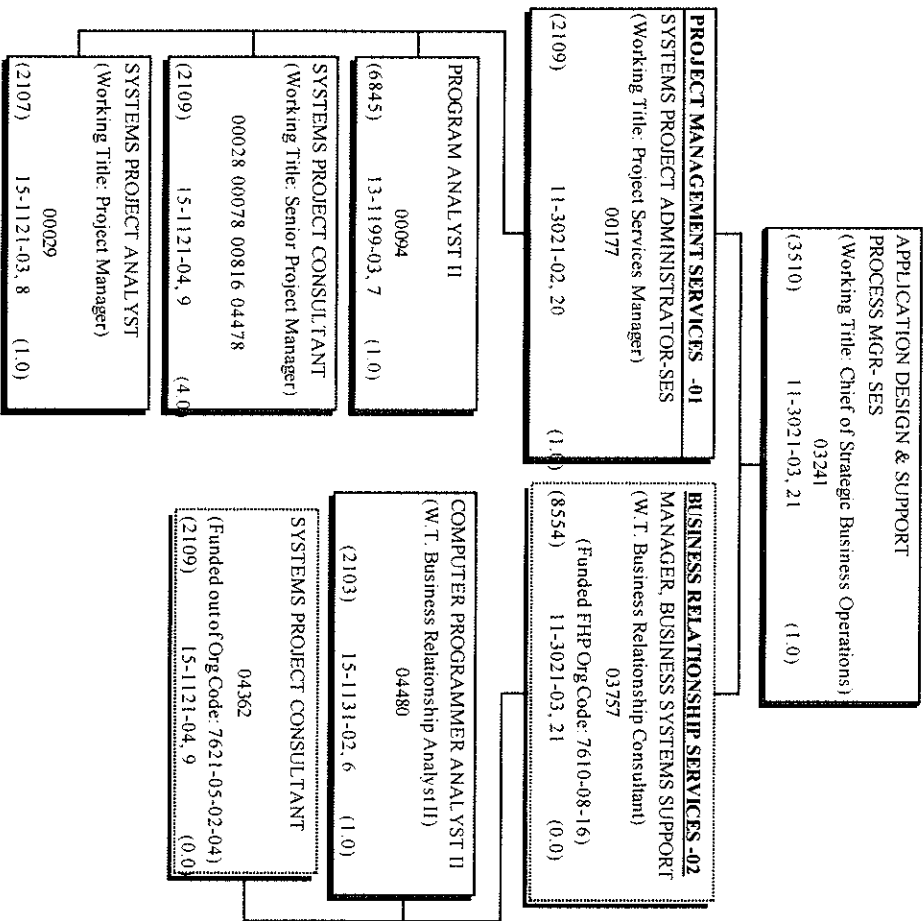
DEPARTMENT OF HIGHWAY AND MOTOR VEHICLES  
 INFORMATION SYSTEMS ADMINISTRATION  
 SERVICE DEVELOPMENT

DATE: 06/29/85  
 BY: RPD/BJD  
 CHECKED BY: RPD/BJD  
 NUMBER OF PAGES: 23  
 NUMBER OF LINES: 630



**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
 INFORMATION SYSTEMS ADMINISTRATION  
 STRATEGIC BUSINESS OPERATIONS**

DATE: 2/12/15  
 SEQUENCE: 7640-01-01-04  
 OED:  
 NUMBER OF POSITIONS: 9  
 NUMBER OF FTEs: 9.0





**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
INFORMATION SYSTEMS ADMINISTRATION  
OFFICE OF MOTORIST MODERNIZATION**

DATE: 06/01/2015  
SEQUENCE: 7640-01-03  
OED:  
NUMBER OF POSITIONS: 8  
NUMBER OF FTES: 8.0

PROGRAM PLAN: DEVELOP &  
REVIEW ADMIN-HSMV  
Working Title: Motorist Modernization Director  
03195  
(Funded out of Org code: 7621-05-02-01)  
(8544) 11-1021-03, 21 (0.0)

ADMINISTRATIVE ASSISTANT II  
00039  
(0712) 43-6011-03, 5 (1.0)

SENIOR INFO TECH BUSINESS CONSULTANT  
W.T.: Sr Modernization Business Analyst MV  
02853  
(Funded out of Org code: 7621-05-02-01)  
(2114) 15-1099-04, 9 (0.0)

SENIOR INFO TECH BUSINESS CONSULTANT  
W.T.: Sr Modernization Business Analyst DL  
02705  
(Funded out of Org code: 7621-05-02-01)  
(2114) 15-1099-04, 9 (0.0)

ENTERPRISE ARCHITECT SERVICES -01  
INFO TECH BUSINESS  
CONSULTANT MGR-SES  
03805  
(2134) 11-3021-02, 20 (1.0)

ENTERPRISE ARCHITECT SUPPORT -01  
DATA PROCESSING MANAGER-SES  
02429  
(2133) 11-3021-02, 20 (1.0)

PLANNING & OPERATIONAL OVERSIGHT -02  
ASST CHIEF OF INFRASTRUCTURE SUPPORT  
(W.T. Deputy Director of Motorist Modernization)  
00379  
(Funded out of Org Code: 7602-09-01)  
(7550) 11-3021-02, 20 (0.0)

SYSTEMS PROJECT CONSULTANT  
W.T.: Senior Program Manager  
00071  
(2109) 15-1051-04, 9 (1.0)

PROGRAM CONSULTANT  
W.T.: Budget & Contract Program Consultant  
00181  
(5916) 13-1111-04, 10 (1.0)

PROGRAM CONSULTANT  
W.T.: Communications Program Consultant  
02111  
(5916) 13-1111-04, 10 (1.0)

PROGRAM ANALYST II  
13114  
(Funded out of Org Code: 7610-08-24)  
(6845) 13-1199-03, 7 (0.0)

PROGRAM ANALYST II  
00501  
(Funded out of Org Code: 7601-07-01)  
(6845) 13-1199-03, 7 (0.0)

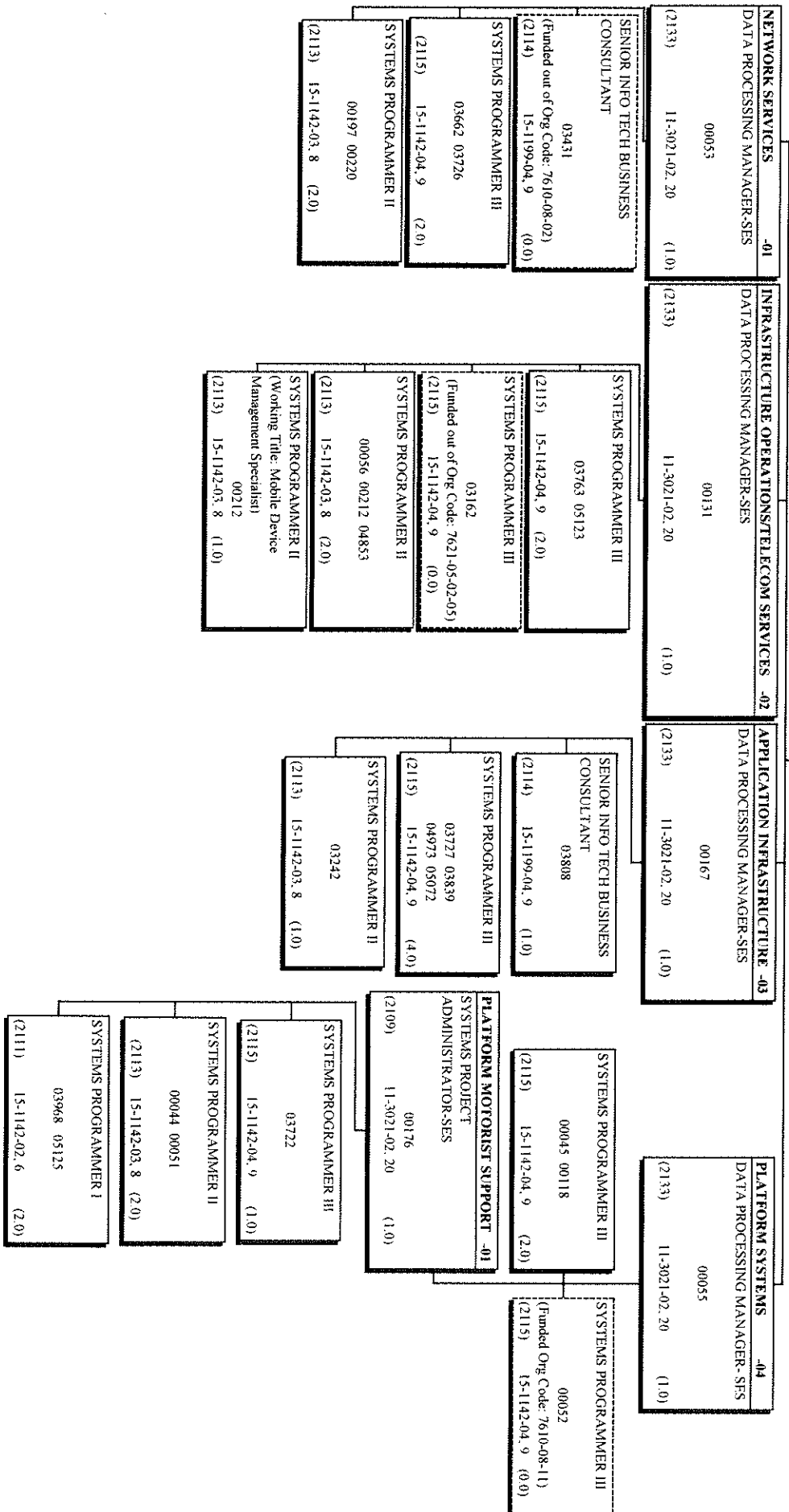
PROGRAM ANALYST II  
01996 04412 05059  
(Funded out of Org Code: 7621-05-02-01)  
(6845) 13-1199-03, 7 (0.0)

PROGRAM ANALYST II  
00030 03245  
(6845) 13-1199-03, 7 (2.0)

**DEPARTMENT OF HIGHWAY SAFETY  
AND MOTOR VEHICLES  
INFORMATION SYSTEMS ADMINISTRATION  
SERVICE OPERATIONS**

DATE: 06/19/2015  
SEQUENCE: 7640-01-05-01  
OED:  
NUMBER OF POSITIONS: 27  
NUMBER OF FTES: 27.0

TECHNICAL SERVICES  
MANAGER-HSMV  
(Working Title: Chief of Service Operations)  
03249  
(Funded out of Org Code: 7610-03-05-04)  
(8332) 11-3021-03, 21 (0.0)



HIGHWAY SAFETY AND MOTOR VEHICLES, DEPARTMENT OF		FISCAL YEAR 2014-15			
SECTION I: BUDGET		OPERATING		FIXED CAPITAL OUTLAY	
TOTAL ALL FUNDS GENERAL APPROPRIATIONS ACT		430,690,389		4,843,257	
ADJUSTMENTS TO GENERAL APPROPRIATIONS ACT (Supplementals, Vetoes, Budget Amendments, etc.)		10,246,405		-729,531	
FINAL BUDGET FOR AGENCY		440,936,794		4,113,726	
SECTION II: ACTIVITIES * MEASURES		Number of Units	(1) Unit Cost	(2) Expenditures (Allocated)	(3) FCO
Executive Direction, Administrative Support and Information Technology (2)					4,113,726
Enforcement Of Traffic Laws * Law enforcement duty hours spent on active patrol, crash investigations and public safety.		1,674,892	123.61	207,031,886	
Provide Aerial Traffic Enforcement * Number of duty hours spent on aerial traffic enforcement.		2,775	492.26	1,366,029	
Conduct Traffic Homicide Investigations * Number of hours spent on traffic homicide investigations.		144,465	89.03	12,862,296	
Provide Academy Training * Number of students successfully completing training courses.		1,457	4,220.72	6,149,586	
Conduct Criminal And Administrative Investigations * Number of hours spent on investigations.		65,582	133.24	8,738,089	
Number Of Commercial Motor Vehicle Inspections Performed * Number of commercial motor vehicle inspections.		113,262	315.96	35,786,000	
Issuance Of Automobile Dealer Licenses * Number of motor vehicle and mobile home dealers licensed.		10,437	533.94	5,572,681	
Enforce Title And Registration Laws * Number of rebuilt salvaged motor vehicles inspected for vehicle identification numbers and odometer readings.		33,071	185.38	6,130,733	
Issue Driver License And Identification Cards * Number of driver license and identification card transactions including voids.		4,732,552	11.76	55,634,584	
Maintain Records * Number of records maintained.		23,812,950	0.38	8,992,395	
Provide Program Customer Service * Response to number of telephone, email, and written inquiries.		1,309,138	8.48	11,102,119	
Administer Motorist Insurance Laws * Number of insured motorists.		12,279,328	0.18	2,185,156	
Oversee Driver Improvement Activities * Number of problem drivers identified.		1,858,051	2.04	3,789,754	
Conduct Administrative Reviews * Number of administrative reviews and hardship and miscellaneous hearings completed.		40,771	192.10	7,832,252	
Conduct Driver, Driving Under The Influence And Motorcycle Education Activities * Number of graduates.		511,632	3.53	1,807,864	
Monitor Mobile Home Inspections * Number of mobile homes inspected.		6,180	262.85	1,624,422	
Register And Audit Commercial Carriers * Number of International Fuel Tax Agreement tax returns processed.		53,870	101.75	5,481,300	
Issuance Of Vehicle And Mobile Home Titles And Registrations * Number of motor vehicle and mobile home titles and registrations issued.		28,244,698	0.58	16,446,580	
Issuance Of Vessel Title And Registrations * Number of vessel titles and registrations issued.		1,066,600	0.53	570,387	
TOTAL				399,104,113	4,113,726
SECTION III: RECONCILIATION TO BUDGET					
PASS THROUGHS					
TRANSFER - STATE AGENCIES					
AID TO LOCAL GOVERNMENTS					
PAYMENT OF PENSIONS, BENEFITS AND CLAIMS					
OTHER				5,504,214	
REVERSIONS				36,332,112	
TOTAL BUDGET FOR AGENCY (Total Activities + Pass Throughs + Reversions) - Should equal Section I above. (4)				440,940,439	4,113,726

### SCHEDULE XI/EXHIBIT VI: AGENCY-LEVEL UNIT COST SUMMARY

(1) Some activity unit costs may be overstated due to the allocation of double budgeted items.  
(2) Expenditures associated with Executive Direction, Administrative Support and Information Technology have been allocated based on FTE. Other allocation methodologies could result in significantly different unit costs per activity.  
(3) Information for FCO depicts amounts for current year appropriations only. Additional information and systems are needed to develop meaningful FCO unit costs.  
(4) Final Budget for Agency and Total Budget for Agency may not equal due to rounding.

**SCHEDULE XII: OUTSOURCING OR PRIVATIZATION OF A SERVICE OR ACTIVITY  
BUSINESS CASE**

<b>Schedule XII Cover Sheet and Agency Project Approval</b>	
<b>Agency:</b> Highway Safety and Motor Vehicles	<b>Schedule XII Submission Date:</b>
<b>Project Name:</b>	<b>Is this project included in the Agency's LRPP?</b> _____ Yes _____ No
<b>FY 2016-2017 LBR Issue Code:</b>	<b>FY 2016-2017 LBR Issue Title:</b>
<b>Agency Contact for Schedule XII (Name, Phone #, and E-mail address):</b>	
<b>AGENCY APPROVAL SIGNATURES</b>	
I am submitting the attached Schedule XII in support of our legislative budget request. I have reviewed and agree with the information in the attached Schedule XII.	
<b>Agency Head:</b>	<b>Date:</b>
<b>Printed Name:</b>	
<b>Agency Chief Information Officer:</b> <i>(If applicable)</i>	<b>Date:</b>
<b>Printed Name:</b>	
<b>Budget Officer:</b>	<b>Date:</b>
<b>Printed Name:</b>	
<b>Planning Officer:</b>	<b>Date:</b>
<b>Printed Name:</b>	
<b>Project Sponsor:</b>	<b>Date:</b>
<b>Printed Name:</b>	

The Department has no activities proposed for outsourcing during the 2016-2017 Fiscal Year.

**SCHEDULE XIII  
PROPOSED CONSOLIDATED FINANCING OF DEFERRED-PAYMENT  
COMMODITY CONTRACTS**

<b>Contact Information</b>
Agency: Department of Highway Safety and Motor Vehicles
Name: Susan Carey, Chief Financial Officer
Phone: (850) 617-3404
E-mail address: SusanCarey@flhsmv.gov

Deferred-payment commodity contracts are approved by the Department of Financial Services (department). The rules governing these contracts are in Chapter 69I-3, *Florida Administrative Code* and may be accessed via the following website <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=69I-3> . Information on the program and other associated information on the Consolidated Equipment Financing Program and Guaranteed Energy Savings Contracts may be accessed via the following website [http://www.myfloridacfo.com/aadir/statewide\\_financial\\_reporting/](http://www.myfloridacfo.com/aadir/statewide_financial_reporting/).

For each proposed deferred-payment commodity contract that exceeds the threshold for Category IV as defined in Section 287.017, *Florida Statutes*, complete the following information and submit Department of Financial Services forms Lease Checklist DFS-A1-411 and CEFP Checklist DFS-A1-410 with this schedule.

<b>1. Commodities proposed for purchase.</b>
Replacement of phone systems and other equipment located in offices statewide.
<b>2. Describe and justify the need for the deferred-payment commodity contract including guaranteed energy performance savings contracts.</b>
The purchase of the phone systems and other equipment is expected to be from a state or agency term contract in accordance with appropriate purchasing statutes and rules.
<b>3. Summary of one-time payment versus financing analysis including a summary amortization schedule for the financing by fiscal year (amortization schedule and analysis detail may be attached separately).</b>
Historically, financing equipment is the most economical means of purchasing items when the department does not have funds to cover the purchase in one lump sum.
<b>4. Identify base budget proposed for payment of contract and/or issue code and title of budget request if increased authority is required for payment of the contract.</b>
The Department proposes to utilize base appropriation for refresh of telephone systems and other equipment.

**SCHEDULE XV:  
CONTRACT INFORMATION FOR EACH CONTRACT IN WHICH THE  
CONSIDERATION TO BE PAID TO THE AGENCY IS A PERCENTAGE OF  
THE VENDOR REVENUE AND IN EXCESS OF \$10 MILLION**

<b>Contact Information</b>
Agency: Department of Highway Safety and Motor Vehicles
Name: Lisa M. Bassett, Chief of Purchasing and Contracts
Phone: (850) 617-3203
E-mail address: LisaBassett@flhsmv.gov

<b>1. Vendor Name</b>		
The Department has no contracts that require reporting pursuant to §216.023(6), F.S.		
<b>2. Brief description of services provided by the vendor.</b>		
<b>3. Contract terms and years remaining.</b>		
<b>4. Amount of revenue generated</b>		
Prior Fiscal Year	Current Fiscal Year	Next Fiscal Year (Request Year)
<b>5. Amount of revenue remitted</b>		
Prior Fiscal Year	Current Fiscal Year	Next Fiscal Year (Request Year)
<b>6. Value of capital improvement</b>		
<b>7. Remaining amount of capital improvement</b>		
<b>8. Amount of state appropriations</b>		
Prior Fiscal Year	Current Fiscal Year	Next Fiscal Year (Request Year)



**DEPARTMENT OF HIGHWAY  
SAFETY AND MOTOR VEHICLES**

**Florida Highway Patrol Program Exhibits and Schedules**

# **Florida Highway Patrol Program**

## **Schedule I Series**



**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Highway Safety and Motor Vehicles **Budget Period: 2016-17**  
**Program:** Florida Highway Patrol  
**Fund:** Highway Safety Operating TF (2009)  
**Specific Authority:** Chapters 338 and 339, F.S.  
**Purpose of Fees Collected:** To generate revenue for law enforcement services on the Florida Turnpike.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b>SECTION I - FEE COLLECTION</b>	<b>ACTUAL FY 2014-15</b>	<b>ESTIMATED FY 2015-16</b>	<b>REQUEST FY 2016-17</b>
<u>Receipts:</u>			
Florida Department of Transportation	19,122,614	20,416,816	20,416,816
Vehicle Auction Proceeds	53,457	109,052	143,949
<b>Total Fee Collection to Line (A) - Section III</b>	<b>19,176,071</b>	<b>20,525,868</b>	<b>20,560,765</b>

<b>SECTION II - FULL COSTS</b>			
<u>Direct Costs:</u>			
Salaries and Benefits	14,049,723	14,987,119	14,987,119
OPS	14,603	14,603	14,603
Expenses & Contracted Services	390,181	468,315	468,315
OCO	20,728	1,516	-
Acquisition of Motor Vehicles	618,107	1,580,745	1,022,835
Communications & Laptops	448,619	723,465	723,465
Operation Motor Vehicles	1,895,167	2,033,583	2,033,583
Overtime	250,267	266,366	266,366
Risk Management	707,248	596,970	596,970
Salary Incentive	86,327	93,100	93,100
Lease Purchase	11,318	11,318	11,318
Human Resource Services	74,672	66,651	66,651
<b>Total Full Costs to Line (B) - Section III</b>	<b>18,566,959</b>	<b>20,843,751</b>	<b>20,284,325</b>

Basis Used: \_\_\_\_\_

<b>SECTION III - SUMMARY</b>			
TOTAL SECTION I	(A)	19,176,071	20,525,868
TOTAL SECTION II	(B)	18,566,959	20,284,325
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>609,112</b>	<b>(317,882)</b>

**EXPLANATION of LINE C:**

Full staffing is assumed for Fiscal Year 2015-16 and 2016-17. Salary costs increased in Fiscal Year 2015-16 due to an increase in retirement/health insurance premiums, and a critical market pay adjustment authorized in the GAA effective July 1, 2015. FHP Communications costs increase is due to the five-year lease agreement for MDC laptop equipment procured in April of 2015. Acquisition of Motor Vehicle costs are increased in Fiscal Year 2015-16 based upon the procurement of 51 vehicles and in Fiscal Year 2016-17 for the procurement of 33 vehicles. The projected deficits for Fiscal Year 2015-16 will be absorbed within the Patrol's Enforcement Operation program, if the current contract is not amended. In addition, the projected surplus in Fiscal Year 2016-17 will be received to the Florida Department of Transportation, if the Department's invoice receipts are overstated at year end.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Highway Safety and Motor Vehicles **Budget Period: 2016-2017**  
**Program:** Florida Highway Patrol  
**Fund:** Highway Safety Operating TF (2009)  
**Specific Authority:** Chapters 338 and 339, F.S.  
**Purpose of Fees Collected:** To generate revenue for law enforcement services on Alligator Alley.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2014-2015</b>	<b>FY 2015-2016</b>	<b>FY 2016-2017</b>
<u>Receipts:</u>			
<u>Florida Department of Transportation</u>	1,174,899	1,390,841	1,390,841
<u>Vehicle Auction Proceeds</u>		1,485	11,883
<u>Anticipated Receipts</u>			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>1,174,899</b>	<b>1,392,326</b>	<b>1,402,724</b>

**SECTION II - FULL COSTS**

Direct Costs:

Salaries and Benefits	843,248	969,708	969,708
Expenses	7,491	7,531	7,531
Acquisition of Motor Vehicles		30,995	247,960
Communications & Laptops	33,937	55,031	55,031
Operation Motor Vehicles	167,080	170,503	170,503
Overtime	52,303	52,300	52,300
Risk Management	44,559	42,424	42,424
Salary Incentive	3,583	3,502	3,502
Human Resource Services	4,709	4,737	4,737
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,156,909</b>	<b>1,336,731</b>	<b>1,553,696</b>

Basis Used:

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	1,174,899	1,392,326	1,402,724
TOTAL SECTION II	(B)	1,156,909	1,336,731	1,553,696
<b>TOTAL - Surplus/Deficit</b>	<b>(C)</b>	<b>17,990</b>	<b>55,595</b>	<b>(150,972)</b>

**EXPLANATION of LINE C:**

Full staffing is assumed for Fiscal Year 2015-16 and 2016-17. Salary costs increased in Fiscal Year 2015-16 due to an increase in retirement/health insurance premiums, and a critical market pay adjustment authorized in the GAA effective July 1, 2015. FHP Communications costs increase is due to the five-year lease agreement for MDC laptop equipment procured in April of 2015. Acquisition of Motor Vehicle costs are projected to increase based upon the procurement of one vehicle and in Fiscal Year 2016-17 for the procurement of eight vehicles. The projected surplus for Fiscal Year 2015-16 will be receipted to the Florida Department of Transportation, if the Department's invoice receipts are overstated at year end. In addition, the projected deficit for Fiscal Year 2016-17 will be absorbed within the Patrol's Enforcement Operation program, if the current contract is not amended.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Highway Safety and Motor Vehicles **Budget Period: 2016-2017**  
**Program:** Florida Highway Patrol  
**Fund:** Highway Safety Operating TF (2009)

**Specific Authority:** Chapters 338 and 339, F.S.  
**Purpose of Fees Collected:** To generate revenue for law enforcement services on the Interstate 4 Corridor.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of</b>
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL FY 2014-2015</b>	<b>ESTIMATED FY 2015-2016</b>	<b>REQUEST FY 2016-2017</b>
<u>Receipts:</u>			
Florida Department of Transportation	1,666,279	1,500,000	1,500,000
Vehicle Auction Proceeds			15,860
<b>Total Fee Collection to Line (A) - Section III</b>	<b>1,666,279</b>	<b>1,500,000</b>	<b>1,515,860</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	1,289,989	1,252,563	1,252,563
Expenses	13,663	13,169	13,169
Acquisition of Motor Vehicles	-	-	247,960
Communications & Laptops	50,917	66,932	66,932
Operation Motor Vehicles	196,851	97,714	97,714
Overtime	19,585	22,203	22,203
Salary Incentive	8,992	7,349	7,349
Indirect Costs Charged to Trust Fund	61,415	61,415	73,439
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,641,413</b>	<b>1,521,346</b>	<b>1,781,330</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	1,666,279	1,500,000	1,515,860
TOTAL SECTION II	(B)	1,641,413	1,521,346	1,781,330
<b>TOTAL - Surplus/Deficit</b>	<b>(C)</b>	<b>24,866</b>	<b>(21,346)</b>	<b>(265,469)</b>

**EXPLANATION of LINE C:**

The salary cost in Fiscal Year 2015-16 is reduced due to a staff reduction from 21 to 17 sworn members effective July 2015. Included in the Salaries and Benefits projection is an increase in retirement/health premiums, and a critical market pay adjustment authorized in the GAA effective July 1, 2015. Acquisition of Motor Vehicle costs are projected to increase in Fiscal Year 2016-17 for the procurement of eight vehicles. There are projected deficits for Fiscal Year 2015-16 and Fiscal Year 2016-17 that will be absorbed within the Patrol's Enforcement Operation program, if the current contract is not amended.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Highway Safety and Motor Vehicles **Budget Period: 2016 -2017**  
**Program:** Florida Highway Patrol  
**Fund:** Highway Safety Operating TF (2009)

**Specific Authority:** Chapters 338 and 339, F.S.  
**Purpose of Fees Collected:** To generate revenue for law enforcement services on the Orlando Central Florida Expressway Authority

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory</b>
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL FY 2014-2015</b>	<b>ESTIMATED FY 2015-2016</b>	<b>REQUEST FY 2016-2017</b>
<u>Receipts:</u>			
<u>Central Florida Expressway Authority</u>	713,742	811,964	815,970
<u>Vehicle Auction Proceeds</u>	7,546	7,546	15,092
<u>Anticipated Receipts</u>	89,704		48,230
<b>Total Fee Collection to Line (A) - Section III</b>	<b>810,992</b>	<b>819,510</b>	<b>879,292</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
<u>Salaries and Benefits</u>	531,922	584,081	584,081
<u>Expenses</u>	4,763	6,875	6,875
<u>Acquisition of Motor Vehicles</u>	28,805	30,255	60,510
<u>Communications &amp; Laptops</u>	18,865	31,424	31,424
<u>Overtime</u>	26,689	37,750	37,750
<u>Operation Motor Vehicles</u>	84,149	92,000	92,000
<u>Salary Incentive</u>	3,322	5,586	5,586
<u>Risk Management</u>	-	-	-
<u>Human Resource Services</u>	-	-	-
<u>Indirect Costs Charged to Trust Fund</u>	52,104	53,974	61,066
<b>Total Full Costs to Line (B) - Section III</b>	<b>750,618</b>	<b>841,945</b>	<b>879,292</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	810,992	819,510	879,292
TOTAL SECTION II	(B)	750,618	841,945	879,292
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>60,374</b>	<b>(22,435)</b>	<b>0</b>

**EXPLANATION of LINE C:**

Salary costs increased in Fiscal Year 2015-16 due to an increase in retirement/health insurance premiums, and a critical market pay adjustment authorized in the GAA effective July 1, 2015. The Communication costs increased due to the five-year lease agreement for MDT laptop equipment procured in April 2015. Acquisition of Motor Vehicle costs are projected to increase in Fiscal Year 2015-16 due to the procurement of one vehicle and in Fiscal Year 2016-17 for the procurement of two vehicles. The anticipated surplus cost for Fiscal Year 2014-15 will be reverted to the Central Florida Expressway Authority. Projected deficits for Fiscal Year 2015-16 will be absorbed within the Patrol's Enforcement Operation program, if the current contract is not amended.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Highway Safety and Motor Vehicles **Budget Period:** 2016-2017  
**Program:** Florida Highway Patrol  
**Fund:** Highway Safety Operating TF (2009)

**Specific Authority:** Chapters 338 and 339, F.S.  
**Purpose of Fees Collected:** To generate revenue for law enforcement services on the hireback program.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL FY 2014-2015</b>	<b>ESTIMATED FY 2015-2016</b>	<b>REQUEST FY 2016-2017</b>
<u>Receipts:</u>			
<u>Florida Department of Transportation</u>	3,061,491	4,487,975	4,487,975
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>3,061,491</b>	<b>4,487,975</b>	<b>4,487,975</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
<u>Other Personal Services</u>	3,061,491	4,487,975	4,487,975
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
<b>Total Full Costs to Line (B) - Section III</b>	<b>3,061,491</b>	<b>4,487,975</b>	<b>4,487,975</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	3,061,491	4,487,975	4,487,975
TOTAL SECTION II	(B)	3,061,491	4,487,975	4,487,975
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>0</b>	<b>0</b>	<b>0</b>

**EXPLANATION of LINE C:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Highway Safety and Motor Vehicles **Budget Period: 2016-2017**  
**Program:** Florida Highway Patrol  
**Fund:** Law Enforcement TF (2434)

**Specific Authority:** Chapters 338 and 339, F.S.  
**Purpose of Fees Collected:** Collection and administration of state forfeiture revenue for law enforcement services.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL FY 2014-2015</b>	<b>ESTIMATED FY 2015-2016</b>	<b>REQUEST FY 2016-2017</b>
<u>Receipts:</u>			
<u>Forfeiture Receipts</u>	639,958		
<u>Sale of Surplus Property</u>	-		
<u>Reimbursements / Refunds</u>	1,049		
<b>Total Fee Collection to Line (A) - Section III</b>	<b>641,007</b>	<b>-</b>	<b>-</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
<u>Salaries and Benefits</u>	-	421,832	4,449
<u>Other Personal Services</u>	790	69,000	
<u>Expenses</u>	65,475	65,475	65,475
<u>Contracted Services</u>	49,733	571,144	536,383
<u>Operation Motor Vehicles</u>		-	-
<u>Transfer to DAS</u>	141,120	160,170	160,170
<u>Transfer to ISA</u>	3,752	3,752	3,752
<b>Total Full Costs to Line (B) - Section III</b>	<b>260,870</b>	<b>1,291,373</b>	<b>770,229</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	641,007	-	-
TOTAL SECTION II	(B)	260,870	1,291,373	770,229
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>380,137</b>	<b>(1,291,373)</b>	<b>(770,229)</b>

**EXPLANATION of LINE C:**

The anticipated surplus for Fiscal Year 2014-16 will be used toward's investment funds effective July 1, 2015. The decrease in projected cost for Fiscal Year 2016-17 reflects the agencies request to realign Salaries and Benefits and Other Personal Services allotments to the Contracted Services category for the recurring annual maintenance costs on the digital cameras and servers. The projected deficits will be corrected from the use of invested funds and the anticipated budget reversions in Fiscal Year 2015-16 and 2016-17.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Highway Safety and Motor Vehicles **Budget Period: 2016-2017**  
**Program:** Florida Highway Patrol  
**Fund:** Federal Law Enforcement TF (2719)  
**Specific Authority:** Chapters 338 and 339, F.S.  
**Purpose of Fees Collected:** To generate revenue for law enforcement services.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	ACTUAL FY 2014-2015	ESTIMATED FY 2015-2016	REQUEST FY 2016-2017
<u>Receipts:</u>			
<u>Forfeiture Receipts</u>	502,707		
<u>Refunds</u>	37,826		
<b>Total Fee Collection to Line (A) - Section III</b>	<b>540,533</b>	<b>-</b>	<b>-</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
<u>Expenses</u>	185,923	185,923	185,923
<u>Operating Capital Outlay</u>	252,572	252,572	252,572
<u>Communications</u>	52,000	52,000	52,000
<b>Total Full Costs to Line (B) - Section III</b>	<b>490,495</b>	<b>490,495</b>	<b>490,495</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	540,533	-	-
TOTAL SECTION II	(B)	490,495	490,495	490,495
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>50,038</b>	<b>(490,495)</b>	<b>(490,495)</b>

**EXPLANATION of LINE C:**

The anticipated surplus for Fiscal Year 2014-16 will be used toward investment funds effective July 1, 2015. The projected deficits will be corrected from the use of invested funds and the anticipated budget reversions in Fiscal Year 2015-16 and 2016-17.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2016-17</b>
<b>Trust Fund Title:</b>	Highway Safety and Motor Vehicles
<b>Budget Entity:</b>	Highway Patrol Insurance Trust Fund HSMV
<b>LAS/PBS Fund Number:</b>	7600
	2364

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	325,996	(A)		325,996
ADD: Other Cash (See Instructions)		(B)		0
ADD: Investments		(C)		0
ADD: Outstanding Accounts Receivable		(D)		0
ADD: _____		(E)		0
<b>Total Cash plus Accounts Receivable</b>	<b>325,996</b>	(F)	<b>0</b>	<b>325,996</b>
LESS: Allowances for Uncollectibles		(G)		0
LESS: Approved "A" Certified Forwards		(H)		0
Approved "B" Certified Forwards		(H)		0
Approved "FCO" Certified Forwards		(H)		0
LESS: Other Accounts Payable (Nonoperating)		(I)		0
LESS: _____		(J)		0
<b>Unreserved Fund Balance, 07/01/2015</b>	<b>325,996</b>	(K)	<b>0</b>	<b>325,996</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2016-17</b>
<b>Trust Fund Title:</b>	Highway Safety and Motor Vehicles
<b>Budget Entity:</b>	Law Enforcement Trust Fund
<b>LAS/PBS Fund Number:</b>	7600
	2434

	Balance as of 6/30/2015	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	268719.74 (A)	0	268719.74
ADD: Other Cash (See Instructions)	0 (B)	0	0
ADD: Investments	1757478.53 (C)	0	1757479
ADD: Outstanding Accounts Receivable	170990.18 (D)	0	170990
ADD: Due From Other Departments	4602.92 (E)	0	4603
<b>Total Cash plus Accounts Receivable</b>	<b>2201791.37 (F)</b>	<b>0</b>	<b>2201791.37</b>
LESS: Allowances for Uncollectibles	0 (G)	0	0
LESS: Approved "A" Certified Forwards	771.55 (H)	0	772
Approved "B" Certified Forwards	0 (H)	0	0
Approved "FCO" Certified Forwards	0 (H)	0	0
LESS: Other Accounts Payable (Nonoperating)	15673.76 (I)	0	15674
LESS: Unearned Revenue Current	504550.72 (J)	0	504551
<b>Unreserved Fund Balance, 07/01/15</b>	<b>1680795.34 (K)</b>	<b>0</b>	<b>1680795.34 **</b>

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2016-17</b>
<b>Trust Fund Title:</b>	Highway Safety and Motor Vehicles
<b>Budget Entity:</b>	Federal Law Enforcement Trust Fund
<b>LAS/PBS Fund Number:</b>	7600
	2719

	Balance as of 6/30/2015	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	264,388 (A)	0	264,388.28
ADD: Other Cash (See Instructions)	0 (B)	0	0.00
ADD: Investments	1,432,117 (C)	0	1,432,116.90
ADD: Outstanding Accounts Receivable	8,382 (D)	0	8,382.21
ADD: _____	0 (E)	0	0.00
<b>Total Cash plus Accounts Receivable</b>	<b>1,704,887 (F)</b>	<b>0</b>	<b>1,704,887.39</b>
LESS: Allowances for Uncollectibles	0 (G)	0	0.00
LESS: Approved "A" Certified Forwards	0 (H)	0	0.00
Approved "B" Certified Forwards	185,923 (H)	0	185,923.00
Approved "FCO" Certified Forwards	0 (H)	0	0.00
LESS: Other Accounts Payable (Nonoperating)	685 (I)	0	685.43
LESS: _____	0 (J)	0	0.00
<b>Unreserved Fund Balance, 07/01/2015</b>	<b>1,518,279 (K)</b>	<b>0</b>	<b>1,518,278.96**</b>

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2016- 17**

**Department Title:** Highway Safety and Motor Vehicles  
**Trust Fund Title:** Highway Patrol Insurance Trust Fund HSMV  
**LAS/PBS Fund Number:** 2364

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/15**  
Total all GLC's 5XXXX for governmental funds; **(325,995.67)** (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)**  (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description  (C)

SWFS Adjustment # and Description  (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS  (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS  (D)

A/P not C/F-Operating Categories  (D)

(D)

(D)

(D)

**ADJUSTED BEGINNING TRIAL BALANCE:** **(325,995.67)** (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)** **325,995.67** (F)

**DIFFERENCE:** **0.00** (G)\*

**\*SHOULD EQUAL ZERO.**

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2016-17**

**Department Title:**

Highway Safety and Motor Vehicles

**Trust Fund Title:**

Law Enforcement Trust Fund

**LAS/PBS Fund Number:**

2434

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/15**

Total all GLC's 5XXXX for governmental funds; [1,680,654.27] (A)  
 GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)** [ ] (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description [ ] (C)

SWFS Adjustment # and Description [ ] (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS [ ] (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS [ ] (D)

A/P not C/F-Operating Categories [141.07] (D)

[ ] (D)

[ ] (D)

[ ] (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** [1,680,795.34] (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)** [1,680,795.34] (F)

**DIFFERENCE:** [0.00] (G)\*

**\*SHOULD EQUAL ZERO.**

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Department Title:</b>	<b>Budget Period: 2016-17</b>
<b>Trust Fund Title:</b>	Highway Safety and Motor Vehicles
<b>LAS/PBS Fund Number:</b>	Federal Law Enforcement Trust Fund
	2719

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/2015**

Total all GLC's 5XXXX for governmental funds; [1,704,201.96] (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)** [ ] (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description [ ] (C)

SWFS Adjustment # and Description [ ] (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS [185,923] (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS [ ] (D)

A/P not C/F-Operating Categories [ ] (D)

[ ] (D)

[ ] (D)

[ ] (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** [1,518,278.96] (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)** [1,518,278.96] (F)

**DIFFERENCE:** [0.00] (G)\*

**\*SHOULD EQUAL ZERO.**



**DEPARTMENT OF HIGHWAY  
SAFETY AND MOTOR VEHICLES**

**Motorist Services Program Exhibits and Schedules**

# **Motorist Services Program**

## **Schedule I Series**

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 76 Highway Safety Motor Vehicles      **Budget Period: 2016-17**  
**Program:** 76210100 Motorists Services  
**Fund:** 2009 Highway Safety Operating TF

**Specific Authority:** Chapter 488, Florida Statutes  
**Purpose of Fees Collected:** Funding for the Commercial Driving Schools Program

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL FY 2014-15</b>	<b>ESTIMATED FY 2015-16</b>	<b>REQUEST FY 2016-17</b>
<u>Receipts:</u>			
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total Fee Collection to Line (A) - Section III</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b><u>SECTION II - FULL COSTS</u></b>	<b>ACTUAL FY 2014-15</b>	<b>ESTIMATED FY 2015-16</b>	<b>REQUEST FY 2016-17</b>
<u>Direct Costs:</u>			
Salaries and Benefits	160,900	164,359	167,893
Other Personal Services	1,930	1,930	1,930
Expenses	18,471	18,471	18,471
Risk Management	4,043	1,072	1,072
Lease Purchase Equipment	269	269	269
Human Resource Services	1,416	375	375
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total Full Costs to Line (B) - Section III</b>	<b>187,029</b>	<b>186,476</b>	<b>190,010</b>

Basis Used: \_\_\_\_\_

<b><u>SECTION III - SUMMARY</u></b>			
TOTAL SECTION I	(A)	<input type="text"/>	<input type="text"/>
TOTAL SECTION II	(B)	187,029	190,010
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(187,029)</b>	<b>(190,010)</b>

**EXPLANATION of LINE C:**  
 The Department is authorized per Chapter 488, F.S. to license and oversee the operations of all commercial driving schools except truck driving schools. All receipts from applications from the issuance of licenses and certificates for the Commercial Driving School Program are deposited into the Genial Revenue Fund. The program is funded from the general operations of the Department.



**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 76 Highway Safety Motor Vehicles **Budget Period: 2016-17**  
**Program:** 76210100 Motorists Services  
**Fund:** 2009 Highway Safety Operating TF

**Specific Authority:** Chapter 322.56, Florida Statutes  
**Purpose of Fees Collected:** Funding for the Third Party Driver License Testing Program

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL FY 2014-15</b>	<b>ESTIMATED FY 2015-16</b>	<b>REQUEST FY 2016-17</b>
<u>Receipts:</u>			
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>-</b>	<b>-</b>	<b>-</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	650,709	664,699	678,990
Expenses	10,155	10,155	10,155
Contracted Services	45	45	45
Human Resource Services	4,132	4,132	4,132
_____			
_____			
_____			
_____			
<b>Total Full Costs to Line (B) - Section III</b>	<b>665,041</b>	<b>679,031</b>	<b>693,322</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	-	-	-
TOTAL SECTION II	(B)	665,041	679,031	693,322
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(665,041)</b>	<b>(679,031)</b>	<b>(693,322)</b>

**EXPLANATION of LINE C:**

Pursuant to section 322.56, Florida Statutes, the Department may contract with Third Party Providers to administer the written and driving portion of a driving exam for all classes & types of driver licenses. The results of such exams may be accepted in lieu of the results of an exam given by the Department. The Department is required to monitor the operations of these providers to ensure compliance with State and Federal standards. This program is funded from the general operations of the Department.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 76 Highway Safety Motor Vehicles      **Budget Period: 2016-17**  
**Program:** 76210100 Motorists Services  
**Fund:** 2009 Highway Safety Operating TF

**Specific Authority:** Chapters 320.08, 322.025 and 322.0255 Florida Statutes  
**Purpose of Fees Collected:** Motorcycle Safety Education Program  
Florida Rider Training Program (F RTP)

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL FY 2014-15</b>	<b>ESTIMATED FY 2015-16</b>	<b>REQUEST FY 2016-17</b>
<u>Receipts:</u>			
<u>Motorcycle Registrations</u>	1,742,403	1,690,760	1,719,292
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>1,742,403</b>	<b>1,690,760</b>	<b>1,719,292</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	447,303	456,920	466,744
Other Personal Services	5,365	5,365	5,365
Expenses	51,348	51,348	51,348
Operating Capital Outlay	6,478	6,478	6,478
Contracted Services	8,865	8,865	8,865
Risk Management	11,241	11,241	11,241
Lease Purchase Equipment	749	749	749
Background Screening	2,400	2,400	2,400
Human resource Services	3,936	3,936	3,936
<b>Total Full Costs to Line (B) - Section III</b>	<b>537,685</b>	<b>547,302</b>	<b>557,126</b>

Basis Used: \_\_\_\_\_

<b><u>SECTION III - SUMMARY</u></b>				
TOTAL SECTION I	(A)	1,742,403	1,690,760	1,719,292
TOTAL SECTION II	(B)	537,685	547,302	557,126
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>1,204,718</b>	<b>1,143,458</b>	<b>1,162,166</b>

**EXPLANATION of LINE C:**  
Sections 322.025 and 322.0255, Florida Statutes, authorize the Department to establish a Florida Motorcycle Safety Education and Driver Improvement Program. Pursuant to Chapter 320.08, a \$2.50 fee is collected upon registration of any motorcycle, motor driven cycle, or moped and deposited into the Highway Safety Operating Trust Fund. This fee is used to fund the Florida Motorcycle Safety Education Program or the general operations of the Department.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 76 Highway Safety Motor Vehicles      **Budget Period: 2016-17**  
**Program:** 76210100 Motorists Services  
**Fund:** 2009 Highway Safety Operating TF

**Specific Authority:** Chapter 318.1451 and 322.095, Florida Statutes  
**Purpose of Fees Collected:** Funding for the Driver Improvement Schools Program

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL FY 2014-15</b>	<b>ESTIMATED FY 2015-16</b>	<b>REQUEST FY 2016-17</b>
<u>Receipts:</u>			
<u>Driver Education Fees</u>	1,566,196	1,752,749	1,798,116
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>1,566,196</b>	<b>1,752,749</b>	<b>1,798,116</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	110,526	112,902	115,330
Other Personal Services	1,326	1,326	1,326
Expenses	12,688	12,688	12,688
Contracted Services	173	173	173
Risk Management	2,777	2,777	2,777
Lease Purchase Equipment	185	185	185
Human resource Services	973	973	973
_____			
_____			
<b>Total Full Costs to Line (B) - Section III</b>	<b>128,648</b>	<b>131,024</b>	<b>133,452</b>

Basis Used: \_\_\_\_\_

<b><u>SECTION III - SUMMARY</u></b>				
TOTAL SECTION I	(A)	1,566,196	1,752,749	1,798,116
TOTAL SECTION II	(B)	128,648	131,024	133,452
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>1,437,548</b>	<b>1,621,725</b>	<b>1,664,664</b>

**EXPLANATION of LINE C:**  
Sections 318.1451 and 322.095, Florida Statutes, authorize the department to approve curriculum, test course effectiveness and collect fees for driver improvement courses. This includes courses that use technology as a delivery method.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 76 Highway Safety Motor Vehicles **Budget Period: 2016-17**  
**Program:** 76210100 Motorists Services  
**Fund:** 2009 Highway Safety Operating TF

**Specific Authority:** Chapters 322.292 and 322.293, F.S  
**Purpose of Fees Collected:** DUI Schools Coordination Program

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL FY 2014-15</b>	<b>ESTIMATED FY 2015-16</b>	<b>REQUEST FY 2016-17</b>
<u>Receipts:</u>			
DUI Course Fees	666,272	748,549	759,306
<b>Total Fee Collection to Line (A) - Section III</b>	<b>666,272</b>	<b>748,549</b>	<b>759,306</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	270,189	275,998	281,932
Other Personal Services	3,240	3,240	3,240
Expenses	31,017	31,017	31,017
Contracted Services	63	63	63
Risk Management	6,790	5,363	5,363
Lease Purchase Equipment	453	453	453
Human Resource Services	2,378	1,878	1,878
<b>Total Full Costs to Line (B) - Section III</b>	<b>314,130</b>	<b>318,012</b>	<b>323,946</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	666,272	748,549	759,306
TOTAL SECTION II	(B)	314,130	318,012	323,946
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>352,142</b>	<b>430,537</b>	<b>435,360</b>

**EXPLANATION of LINE C:**

Section 322.292, Florida Statutes, authorizes the Department to license and regulate all DUI Programs. Section 322.293(2), Florida Statutes provides for a \$15 fee assessed on each person who enrolls in a DUI program. This fee is deposited into the Highway Safety Operating Trust Fund and used to fund this program and the general operations of the Department.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 76 Highway Safety Motor Vehicles      **Budget Period:** 2016-17  
**Program:** 76210100 Motorists Services  
**Fund:** 2009 Highway Safety Operating TF

**Specific Authority:** Chapter 322.2715(5), Florida Statutes  
**Purpose of Fees Collected:** To provide funding for the Ignition Interlock Device Program

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL FY 2014-15</b>	<b>ESTIMATED FY 2015-16</b>	<b>REQUEST FY 2016-17</b>
<u>Receipts:</u>			
<u>Interlock Assessment Fees</u>	154,116	104,238	106,114
_____			
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>154,116</b>	<b>104,238</b>	<b>106,114</b>

**SECTION II - FULL COSTS**

<u>Direct Costs:</u>			
Salaries and Benefits	248,777	254,126	259,589
Other Personal Services	2,984	2,984	2,984
Expenses	28,558	28,558	28,558
Risk Management	6,252	6,252	6,252
Lease Purchase Equipment	417	417	417
Human Resource Services	2,189	2,189	2,189
_____			
_____			
<b>Total Full Costs to Line (B) - Section III</b>	<b>289,177</b>	<b>294,526</b>	<b>299,989</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	154,116	104,238	106,114
TOTAL SECTION II	(B)	289,177	294,526	299,989
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(135,061)</b>	<b>(190,288)</b>	<b>(193,875)</b>

**EXPLANATION of LINE C:**

Section 322.2715(5), Florida Statutes, authorizes the Department to collect a \$12 fee for each ignition interlock device installed. The fee is deposited into the Highway Safety Operating Trust Fund for the operation of this program. The remaining deficit is funded from the general operations of the Department.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 76 Highway Safety Motor Vehicles **Budget Period: 2016-17**  
**Program:** 76210100 Motorists Services  
**Fund:** 2009 Highway Safety Operating TF

**Specific Authority:** Chapter 320.27, Florida Statutes  
**Purpose of Fees Collected:** Funding of the Dealer Licensing Program

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>X Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2014-15</b>	<b>FY 2015-16</b>	<b>FY 2016-17</b>
<u>Receipts:</u>			
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total Fee Collection to Line (A) - Section III</b>	<b>-</b>	<b>-</b>	<b>-</b>

**SECTION II - FULL COSTS**

Direct Costs:

Salaries and Benefits	3,915,685	3,999,872	4,085,869
Other Personal Services	54,280	54,280	54,280
Expenses	571,554	571,554	571,554
Operating Capital Outlay	10,777	10,777	10,777
Contracted Services	30,581	30,581	30,581
Risk Management	77,223	77,223	77,223
Tenant Broker	4,664	4,664	4,664
Lease Purchase Equipment	8,943	8,943	8,943
Human Resource Services	27,044	27,044	27,044
<b>Total Full Costs to Line (B) - Section III</b>	<b>4,700,751</b>	<b>4,784,938</b>	<b>4,870,935</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	-	-	-
TOTAL SECTION II	(B)	4,700,751	4,784,938	4,870,935
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(4,700,751)</b>	<b>(4,784,938)</b>	<b>(4,870,935)</b>

**EXPLANATION of LINE C:**

All program costs associated with the licensing of automobile, mobile home and recreational vehicle dealers and manufacturers are funded from the general operations of the Department.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 76 Highway Safety Motor Vehicles      **Budget Period: 2016-17**  
**Program:** 76210100 Motorists Services  
**Fund:** 2009 Highway Safety Operating TF

**Specific Authority:** Chapters 320.8255 and 320.8249, Florida Statutes  
**Purpose of Fees Collected:** Funding for the Mobile Home Inspection and Installation Program

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL FY 2014-15</b>	<b>ESTIMATED FY 2015-16</b>	<b>REQUEST FY 2016-17</b>
<b>Receipts:</b>			
<u>Mobile Home Installer's Application Fee</u>	3,250	840	885
<u>Mobile Home Installer's Fee</u>	43,700	45,832	48,250
<u>Mobile Home Installer's Exam Fee</u>	2,800	2,940	3,095
<u>Mobile Home Installer's Decals</u>	63,320	66,486	69,993
<u>Mobile Home Installer's Administration Fee</u>	12,500	13,125	13,817
<b>Total Fee Collection to Line (A) - Section III</b>	<b>125,570</b>	<b>129,223</b>	<b>136,040</b>

**SECTION II - FULL COSTS**

<b>Direct Costs:</b>			
Salaries and Benefits	1,159,214	1,184,137	1,209,596
Other Personal Services	2,310	2,310	2,310
Expenses	132,319	132,319	132,319
Contracted Services	17,840	17,840	17,840
Risk Management	24,668	24,668	24,668
Lease Purchase Equipment	900	900	900
Human resource Services	8,639	8,639	8,639
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,345,890</b>	<b>1,370,813</b>	<b>1,396,272</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	125,570	129,223	136,040
TOTAL SECTION II	(B)	1,345,890	1,370,813	1,396,272
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(1,220,320)</b>	<b>(1,241,590)</b>	<b>(1,260,232)</b>

**EXPLANATION of LINE C:**

In Fiscal Year 2014-15, \$170,592 was collected for Mobile Home Seals and deposited into the General Revenue Fund.  
This revenue is not reflected on the above schedule. The remaining deficit is funded from the general operations of the Department.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 76 Highway Safety Motor Vehicles      **Budget Period: 2016-17**  
**Program:** 76210100 Motorists Services  
**Fund:** 2009 Highway Safety Operating TF

**Specific Authority:** Chapter 328.76, Florida Statutes  
**Purpose of Fees Collected:** Fund the administration of the Vessel Title and Registration Program

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL FY 2014-15</b>	<b>ESTIMATED FY 2015-16</b>	<b>REQUEST FY 2016-17</b>
<u>Receipts:</u>			
<u>Vessel Administrative Fees</u>	700,000	700,000	700,000
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	110,917	113,302	115,738
Other Personal Services	372	372	372
Expenses	57,169	57,169	57,169
Contracted Services	3,569	3,569	3,569
Pay Outside Contractor	150,388	150,388	150,388
Purchase of License Plates (Decals)	163,200	163,200	163,200
_____			
_____			
Indirect costs charged to Trust Fund	214,385	212,000	209,564
<b>Total Full Costs to Line (B) - Section III</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>

Basis Used: \_\_\_\_\_

<b><u>SECTION III - SUMMARY</u></b>			
TOTAL SECTION I	(A)	700,000	700,000
TOTAL SECTION II	(B)	700,000	700,000
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>-</b>	<b>0</b>

**EXPLANATION of LINE C:**

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**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 76 Highway Safety Motor Vehicles      **Budget Period: 2016-17**  
**Program:** 76210100 Motorists Services  
**Fund:** 2319 Gas Tax Collection Trust Fund

**Specific Authority:** Chapter 206.875 Florida Statutes  
**Purpose of Fees Collected:** To deposit and distribute monies from fuel taxes collected quarterly

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL FY 2014-15</b>	<b>ESTIMATED FY 2015-16</b>	<b>REQUEST FY 2016-17</b>
<u>Receipts:</u>			
<u>IFTA taxes</u>	21,390,679	21,910,000	22,340,000
_____			
_____			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>21,390,679</b>	<b>21,910,000</b>	<b>22,340,000</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	2,710,024	2,768,290	2,827,808
Other Personal Services	-	-	-
Expenses	484,314	484,314	484,314
Operating Capital Outlay	3,684	3,684	3,684
Contracted Services	197,819	197,819	197,819
Risk Management	67,056	67,056	67,056
Lease Purchase Equipment	8,826	8,826	8,826
Transfer to Other Entities	19,828,323	16,500,000	16,880,000
_____			
<b>Total Full Costs to Line (B) - Section III</b>	<b>23,300,046</b>	<b>20,029,989</b>	<b>20,469,507</b>

Basis Used: \_\_\_\_\_

<b><u>SECTION III - SUMMARY</u></b>			
TOTAL SECTION I	(A)	21,390,679	22,340,000
TOTAL SECTION II	(B)	23,300,046	20,469,507
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(1,909,367)</b>	<b>1,870,493</b>

**EXPLANATION of LINE C:**  
The estimated expenditures are based on the actual expenditures captured for the 2014-15 fiscal year. The projected revenues and transfers to other entities are per the July 2015 Revenue Estimating Conference.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 76 Highway Safety Motor Vehicles      **Budget Period:** 2016-17  
**Program:** 76210100 Motorists Services  
**Fund:** 2463 Mobile Home and Recreational Vehicle Trust Fund

**Specific Authority:** Chapter 320.781, Florida Statutes  
**Purpose of Fees Collected:** Satisfaction of judgements against mobile home and RV Dealers

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	<u>ACTUAL</u> FY 2014-15	<u>ESTIMATED</u> FY 2015-16	<u>REQUEST</u> FY 2016-17
<u>Receipts:</u>			
<u>Mobile Home Dealer Licenses</u>	37,280	36,789	32,133
<u>Mobile Home Titles</u>	21,882	23,389	24,095
<u> </u>			
<b>Total Fee Collection to Line (A) - Section III</b>	<b>59,162</b>	<b>60,178</b>	<b>56,228</b>

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits			
Other Personal Services			
Expenses			
Operating Capital Outlay			
Contracted Services			
Risk Management			
Lease Purchase Equipment			
Claims		406,904	51,730
8% Surcharge	4,730	4,814	4,498
<b>Total Full Costs to Line (B) - Section III</b>	<b>4,730</b>	<b>411,718</b>	<b>56,228</b>

Basis Used: \_\_\_\_\_

<u>SECTION III - SUMMARY</u>				
TOTAL SECTION I	(A)	59,162	60,178	56,228
TOTAL SECTION II	(B)	4,730	411,718	56,228
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>54,432</b>	<b>(351,540)</b>	<b>-</b>

**EXPLANATION of LINE C:**

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\_\_\_\_\_

## Schedule IA - Part I: Examination of Regulatory Fees

**Department:** Highway Safety and Motor Vehicles

**Regulatory Service to or Oversight of Businesses or Professions Program:**  
Commercial Driving Schools

1. What recent operational efficiencies have been achieved to either decrease costs or improve services? If costs have been reduced, how much money has been saved during the fiscal year?

*The Department has implemented several operational efficiencies to improve service delivery. These include:*

- *The application screening process has been improved resulting in decreasing the number of days to review and issue the license.*
- *Additional staff are being used to provide oversight through quality assurance audits on commercial driving schools.*
- *A complaint tracking process/report has been developed and implemented and is being used as a management tool.*
- *The Office of Legal Counsel has been incorporated in the complaint review process.*

*These operational efficiencies assist management in monitoring the program.*

2. What additional operational efficiencies are planned? What are the estimated savings associated with these efficiencies during the next fiscal year?

*We are working with the office of legal counsel to further develop new investigative tools for investigating both statutory violations and criminal activity. We continue to refine the application process by capturing additional data that will allow us to track from application completion to license issuance.*

*This is considered an improvement to the Department's operational efficiencies.*

3. Is the regulatory activity an appropriate function that the agency should continue at its current level?

*Yes, it is an appropriate function for the Department to educate novice and risk-prone drivers and violators about driving laws. It is appropriate that the Department effectively monitor and regulate the Commercial Driving Schools that conduct this training. Educating and training drivers is a corner stone of the Department's mission of making the roadways safer for all roadway users.*

4. Are the fees charged for the regulatory service or oversight to businesses or professions based on revenue projections that are prepared using generally accepted governmental accounting procedures or official estimates by the Revenue Estimating Conference, if applicable?

*No, the fees are set by Chapter 488, Florida Statutes. Staff processes Commercial Driving School applications and monitors the Commercial Driving Schools to ensure compliance with Rule 15A-11.*

5. Are the fees charged for the regulatory service or oversight to businesses or professions adequate to cover both direct and indirect costs of providing the regulatory service or oversight?

*The fees are insufficient to cover the costs for the regulatory service. The existing fee structure was implemented by Chapter 84-15, Laws of Florida.*

6. Are the fees charged for the regulatory service or oversight to businesses or professions reasonable and do they take into account differences between the types of professions or businesses that are regulated? For example, do fees reflect the amount of time required conducting inspections by using a sliding scale for annual fees based on the size of the regulated business; or do fees provide a financial incentive for regulated entities to maintain compliance with state standards by assessing a re-inspection fee if violations are found at initial inspection?

*The fees provide a financial incentive to keep the license current. School owners who do not renew their license prior to expiration, are not permitted to operate until they pay a \$50 non-refundable application fee and \$200 original license fee. In comparison, a renewal license fee is \$100.*

7. If the fees charged for the regulatory services or oversight to businesses or professions are **not** adequate to cover direct and indirect program costs provide either:
  - a) information regarding alternatives for realigning revenues or costs to make the regulatory service or program totally self-sufficient, including any statutory changes that are necessary to implement the alternative; or
  - b) demonstrate that the service or program provides substantial benefits to the public which justify a partial subsidy from other state funds, specifically describing the benefits to the general public (statements such as 'providing consumer benefits' or 'promoting health, safety and welfare' are not sufficient justification). For example, the program produces a range of benefits to the general public, including pollution reduction, wildlife preservation, and improved drinking water supply. Alternatively, the agency can demonstrate that requiring self-sufficiency would put the regulated entity at an unfair advantage. For example, raising fees sufficiently to cover program costs

would require so high an assessment as to damage its competitive position with similar entities in other states.

*The fees charged for this regulatory service are not adequate to cover the cost of administering the program; however, the service provides substantial benefits by providing valuable training that makes our highways safer. Having trained professionals teach novice and risk-prone driver's crash prevention techniques and tips is critical to improving highway safety making the program a public asset. To ensure that these schools are actually providing the required training, the Department conducts quality assurance site visits at the schools.*

*Increasing the fees, providing onsite monitoring, and adding stiffer penalties should eliminate schools that do not meet the standards. Due to better enforcement and regulatory oversight, we expect to attract better quality schools, increase student participation in these programs, and consequently improve their service delivery. Increasing student participation in commercial driving school programs will make our highways safer, as a result of increased driver awareness, and a reduction in crashes and traffic violations.*

8. If the regulatory program is not self-sufficient and provides a public benefit using state subsidization, please provide a plan for reducing the state subsidy.

N/A.

## Schedule IA - Part I: Examination of Regulatory Fees

Department: Highway Safety and Motor Vehicles

Regulatory Service to or Oversight of Businesses or Professions Program:

Third Party Driver License Testing

1. What recent operational efficiencies have been achieved to either decrease costs or improve services? If costs have been reduced, how much money has been saved during the fiscal year?

Class E Third Party

*The Department contracts with third party vendors to provide knowledge skills and driving skills exams utilizing an electronic method of recording and storing the actual driving test and the results. The Department currently has 26 active Administrators providing this service statewide.*

*The Department gained operational efficiencies through improved service delivery and access to real time report information.*

Commercial Vehicles Third Party

*The Commercial Driver License (CDL) & Third Party Testing Unit increased efficiencies by implementing a standardized monitoring environment which ensures CDL Compliance Officers are effectively and uniformly monitoring contracted Third Party Administrators and Third Party Testers. CDL & Third Party Testing staff are required to participate in monthly conference calls to discuss policy directives, federal testing standards, and implement standardized monitoring practices which enrich and strengthen our program.*

2. What additional operational efficiencies are planned? What are the estimated savings associated with these efficiencies during the next fiscal year?

Class E Third Party

*We plan to provide additional management tools to state owned driver license offices and tax collector offices that will allow for decentralization of certain processes to the local level. This will enable office managers to control the roles of staff members and reduce the need for assistance by the Field Services Support Unit within the Department. This will include reporting features that will allow for real time trend analysis which will assist the managers in streamlining their customer service delivery.*

*We will monitor first time pass rates utilizing demographic information to assist us in determining where to concentrate educational efforts.*

*This fiscal year, the new 50-question paper exam is being utilized by high schools who offer Driver Education Licensing Assistance Programs (DELAP) across the state. We will be assisting these schools with the transition from paper, which required a manual uploading of results, to a web-based exam that automatically uploads exam results to the driving record.*

*High schools participating in DELAP will gain cost and operational efficiencies by transitioning from paper to a web based program, the savings of which has not been determined at this time. The Department has gained efficiencies via the real time reporting systems that allow us to monitor program activities.*

*Commercial Vehicles Third Party*

*The Department plans to adopt a new electronic monitoring system called Commercial Skills Test Information Management System or CSTIMS. This electronic system is an internet-based tool that provides the ability to track the scheduling and entry of test results for commercial skills tests by the Department, other jurisdictions, and third party testers. This system will document compliance with Federal standards tied to Federal highway funds.*

3. Is the regulatory activity an appropriate function that the agency should continue at its current level?

*Class E Third Party*

*Yes, the Department should continue to regulate this activity at the current level.*

*Commercial Vehicles Third Party*

*Yes, the Department should continue to regulate this activity at the current level.*

4. Are the fees charged for the regulatory service or oversight to businesses or professions based on revenue projections that are prepared using generally accepted governmental accounting procedures or official estimates by the Revenue Estimating Conference, if applicable?

*Class E Third Party*

*No fees are charged.*

*Commercial Vehicles Third Party*

*No fees are charged.*

5. Are the fees charged for the regulatory service or oversight to businesses or professions adequate to cover both direct and indirect costs of providing the regulatory service or oversight?

*Class E Third Party*

*No fees are charged.*

Commercial Vehicles Third Party

*No fees are charged.*

6. Are the fees charged for the regulatory service or oversight to businesses or professions reasonable and do they take into account differences between the types of professions or businesses that are regulated? For example, do fees reflect the amount of time required to conduct inspections by using a sliding scale for annual fees based on the size of the regulated business; or do fees provide a financial incentive for regulated entities to maintain compliance with state standards by assessing a re-inspection fee if violations are found at initial inspection?

Class E Third Party

*No fees are charged.*

Commercial Vehicles Third Party

*No fees are charged.*

7. If the fees charged for the regulatory services or oversight to businesses or professions are **not** adequate to cover direct and indirect program costs provide either:
  - a) information regarding alternatives for realigning revenues or costs to make the regulatory service or program totally self-sufficient, including any statutory changes that are necessary to implement the alternative; or
  - b) demonstrate that the service or program provides substantial benefits to the public which justify a partial subsidy from other state funds, specifically describing the benefits to the general public (statements such as 'providing consumer benefits' or 'promoting health, safety and welfare' are not sufficient justification). For example, the program produces a range of benefits to the general public, including pollution reduction, wildlife preservation, and improved drinking water supply. Alternatively, the agency can demonstrate that requiring self-sufficiency would put the regulated entity at an unfair advantage. For example, raising fees sufficiently to cover program costs would require so high an assessment as to damage its competitive position with similar entities in other states.

Class E Third Party

*No fees are charged for the oversight and regulation of this program. Oversight is necessary to ensure public safety and security in the administration of Class E exams by third party examiners and to ensure compliance with Florida laws regarding the administration of Class E exams.*

Commercial Vehicles Third Party

*No fees are charged by the State to regulate this program. However, the regulation of this program allows the State to receive Federal highway funds.*



8. If the regulatory program is not self-sufficient and provides a public benefit using state subsidization, please provide a plan for reducing the state subsidy.

*Class E Third Party*

*The Department's contract with the Automated Driver License Testing System (ADLTS) service provider is of no cost to the state. The only costs associated with managing this program are the salaries of staff involved in oversight and contractual management of third parties.*

*Commercial Vehicles Third Party*

*The Department continually assesses this program for effectiveness and quality, and maintains contracts with all third party providers to ensure compliance through oversight. Up front programmatic testing and contract auditing occurs to ensure that contractors adhere to all requirements.*

## Schedule IA - Part I: Examination of Regulatory Fees

**Department:** Highway Safety and Motor Vehicles

**Regulatory Service to or Oversight of Businesses or Professions Program:**

Florida Rider Training Program (F RTP)  
(The Motorcycle Safety Education Program)

1. What recent operational efficiencies have been achieved to either decrease costs or improve services? If costs have been reduced, how much money has been saved during the fiscal year?

*During the past year, operational efficiencies were achieved by utilizing existing staff members of the Department's Motorcycle Safety Education Program to conduct all field oversight activities involving schools. These members now conduct all field quality assurance site visits for the Florida Rider Training Program, Driver Education and Licensing Assistance Programs (DELAP) programs, Third Party Administrators of Class E Knowledge and Skill exams and Commercial Driving Schools.*

*The Department was able to save money by utilizing existing staff to perform oversight of the additional programs listed above.*

2. What additional operational efficiencies are planned? What are the estimated savings associated with these efficiencies during the next fiscal year?

*We will continue cross training staff to increase subject matter experts within the program. We are identifying system issues and developing business rules which will streamline system functionality for stakeholders and internal staff. We will be collaborating with stakeholders, utilizing their staff and ranges to assist the Department in providing training opportunities for those seeking to be recognized as a RiderCoach.*

*By partnering with these stakeholders the Department will save approximately \$3,000-\$4,000 per year in travel expenses.*

3. Is the regulatory activity an appropriate function that the agency should continue at its current level?

*Yes, it is an appropriate function that our agency should continue.*

4. Are the fees charged for the regulatory service or oversight to businesses or professions based on revenue projections that are prepared using generally

accepted governmental accounting procedures or official estimates by the Revenue Estimating Conference, if applicable?

*No fees are charged to businesses or professions that use this program. However, a \$2.50 motorcycle safety education fee is collected annually from each motorcycle, motor-driven cycle, or moped registered.*

5. Are the fees charged for the regulatory service or oversight to businesses or professions adequate to cover both direct and indirect costs of providing the regulatory service or oversight?

*The fees collected from the annual license registration (Motor Cycle Safety Education Fee) are sufficient to fund the program.*

6. Are the fees charged for the regulatory service or oversight to businesses or professions reasonable and do they take into account differences between the types of professions or businesses that are regulated? For example, do fees reflect the amount of time required to conduct inspections by using a sliding scale for annual fees based on the size of the regulated business; or do fees provide a financial incentive for regulated entities to maintain compliance with state standards by assessing a re-inspection fee if violations are found at initial inspection?

*N/A*

7. If the fees charged for the regulatory services or oversight to businesses or professions are **not** adequate to cover direct and indirect program costs provide either:
  - a) information regarding alternatives for realigning revenues or costs to make the regulatory service or program totally self-sufficient, including any statutory changes that are necessary to implement the alternative; or
  - b) demonstrate that the service or program provides substantial benefits to the public which justify a partial subsidy from other state funds, specifically describing the benefits to the general public (statements such as 'providing consumer benefits' or 'promoting health, safety and welfare' are not sufficient justification). For example, the program produces a range of benefits to the general public, including pollution reduction, wildlife preservation, and improved drinking water supply. Alternatively, the agency can demonstrate that requiring self-sufficiency would put the regulated entity at an unfair advantage. For example, raising fees sufficiently to cover program costs would require so high an assessment as to damage its competitive position with similar entities in other states.

*The fees collected from the registration of motorcycles, motor driven cycles, and mopeds are sufficient to perform the current functions of FRTP.*

8. If the regulatory program is not self-sufficient and provides a public benefit using state subsidization, please provide a plan for reducing the state subsidy.

*This program is self-sufficient.*

## Schedule IA - Part I: Examination of Regulatory Fees

**Department:** Highway Safety and Motor Vehicles

**Regulatory Service to or Oversight of Businesses or Professions Program:**  
DUI Programs

1. What recent operational efficiencies have been achieved to either decrease costs or improve services? If costs have been reduced, how much money has been saved during the fiscal year?

*Our Department employees now have the ability to review photographs of IID users on each breath sample provided in our Ignition Interlock Device (IID) and Driving Under the Influence (DUI) sections. The requirement for visual evidence was implemented in section 316.1938, Florida Statutes, and now all IID vendors contracted in Florida must provide this evidence. This evidence provides the IID staff a new ability to assist during customer interactions.*

*Operational efficiencies derived from the visual evidence allow the Department to prove or disprove a client's assertions that another individual provided the breath sample that was deemed a violation.*

2. What additional operational efficiencies are planned? What are the estimated savings associated with these efficiencies during the next fiscal year?

*During Fiscal Year 2015-16, the Department plans to submit a fully revised Rule 15A-10. The revisions will improve and update DUI Program oversight functions by the Department.*

*Cost savings are anticipated by extending the site visit schedule from the current two-year cycle to a three-year cycle.*

3. Is the regulatory activity an appropriate function that the agency should continue at its current level?

*Yes, it is an appropriate function that the agency should continue. The reduction of annual DUI recidivism rates has shown the efficiency and appropriateness of this program.*

4. Are the fees charged for the regulatory service or oversight to businesses or professions based on revenue projections that are prepared using generally accepted governmental accounting procedures or official estimates by the Revenue Estimating Conference, if applicable?

*Revenue estimates are based on the number of DUI and Reckless Driving (alcohol involved) convictions and Refusals, and the offender's participation in the required educational components.*

5. Are the fees charged for the regulatory service or oversight to businesses or professions adequate to cover both direct and indirect costs of providing the regulatory service or oversight?

*As of September 1, 2009, the DUI assessment fee increased from \$12 to \$15. This fee has eliminated the subsidy for this program.*

6. Are the fees charged for the regulatory service or oversight to businesses or professions reasonable and do they take into account differences between the types of professions or businesses that are regulated? For example, do fees reflect the amount of time required to conduct inspections by using a sliding scale for annual fees based on the size of the regulated business; or do fees provide a financial incentive for regulated entities to maintain compliance with state standards by assessing a re-inspection fee if violations are found at initial inspection?

*A fee increase implemented September 1, 2009, eliminated the subsidy for this program. The fees are set by statute and the programs are solely user funded by the assessment fees collected from offenders. There are no fines for non-compliance. When problems are found they are reported as deficiencies. The DUI Program has to remedy the deficiency and the Department monitors the program to ensure that the remedy is followed through. The DUI Programs do have an incentive to comply with prompt payment of the assessment fee, as failure to do so is reflected as a deficiency in their final report, which is sent to the Chief Judge in the program area and reviewed by the program's Board of Directors.*

7. If the fees charged for the regulatory services or oversight to businesses or professions are **not** adequate to cover direct and indirect program costs provide either:
  - a) information regarding alternatives for realigning revenues or costs to make the regulatory service or program totally self-sufficient, including any statutory changes that are necessary to implement the alternative; or
  - b) demonstrate that the service or program provides substantial benefits to the public which justify a partial subsidy from other state funds, specifically describing the benefits to the general public (statements such as 'providing consumer benefits' or 'promoting health, safety and welfare' are not sufficient justification). For example, the program produces a range of benefits to the general public, including pollution reduction, wildlife preservation, and improved drinking water supply. Alternatively, the agency can demonstrate that requiring self-sufficiency would put the regulated entity at an unfair advantage. For example, raising fees sufficiently to cover program costs

would require so high an assessment as to damage its competitive position with similar entities in other states.

*The program provides substantial benefits to society by improving highway safety and addressing problems with inebriated drivers.*

8. If the regulatory program is not self-sufficient and provides a public benefit using state subsidization, please provide a plan for reducing the state subsidy.

*Each fiscal year, the Department continues to closely monitor revenue collections for DUI assessment fees to ascertain whether the fees are sufficient to support this program.*

## Schedule IA - Part I: Examination of Regulatory Fees

**Department:** Highway Safety and Motor Vehicles

**Regulatory Service to or Oversight of Businesses or Professions Program:**  
Ignition Interlock Device (IID) Program

1. What recent operational efficiencies have been achieved to either decrease costs or improve services? If costs have been reduced, how much money has been saved during the fiscal year?

*Our Department employees now have the ability to review photographs of IID users on each breath sample provided in our Ignition Interlock Device (IID) and Driving Under the Influence (DUI) sections. The requirement for visual evidence was implemented in section 316.1938, Florida Statutes, and now all IID vendors contracted in Florida must provide this evidence. This evidence provides the IID staff a new ability to assist during customer interactions.*

*Operational efficiencies derived from the visual evidence allow the Department to prove or disprove a client's assertions that another individual provided the breath sample that was deemed a violation.*

2. What additional operational efficiencies are planned? What are the estimated savings associated with these efficiencies during the next fiscal year?

*We will contract with additional vendors that meet the requirements outlined in the contract. We will utilize vendor provided reports to conduct trend analysis and ensure client compliance. We will also be utilizing the visual evidence which allows the Department to prove or disprove a client's assertions that another individual provided the breath sample that was deemed a violation. We will monitor existing vendors to ensure they continue meet all contractual requirements.*

3. Is the regulatory activity an appropriate function that the agency should continue at its current level?

*Yes, it is an appropriate function that our agency should continue. The IID Program is a vital tool for monitoring clients and reducing recidivism rates.*

4. Are the fees charged for the regulatory service or oversight to businesses or professions based on revenue projections that are prepared using generally accepted governmental accounting procedures or official estimates by the Revenue Estimating Conference, if applicable?



*Revenue estimates are based on the number of individuals who comply with installation of the Ignition Interlock Device.*

5. Are the fees charged for the regulatory service or oversight to businesses or professions adequate to cover both direct and indirect costs of providing the regulatory service or oversight?

*Yes, as of September 1, 2009, a new assessment fee of \$12 is collected for each IID installed.*

6. Are the fees charged for the regulatory service or oversight to businesses or professions reasonable and do they take into account differences between the types of professions or businesses that are regulated? For example, do fees reflect the amount of time required to conduct inspections by using a sliding scale for annual fees based on the size of the regulated business; or do fees provide a financial incentive for regulated entities to maintain compliance with state standards by assessing a re-inspection fee if violations are found at initial inspection?

*Yes, the fees are set by statute. The IID vendors are solely user funded. Vendors collect the assessment fees from offenders and send the fees to the Department. There are no fines for non-compliance. When problems are found they are reported as deficiencies. The IID vendors have to remedy the deficiency and the Department monitors the vendors to ensure that the remedy is followed through. The Vendor has an incentive to comply with prompt payment of the assessment fee as stipulated in the Vendor's contractual agreement with the Department. Any violation of the agreement is subject to either a settlement agreement or a cancellation of the agreement.*

7. If the fees charged for the regulatory services or oversight to businesses or professions are **not** adequate to cover direct and indirect program costs provide either:
  - a) information regarding alternatives for realigning revenues or costs to make the regulatory service or program totally self-sufficient, including any statutory changes that are necessary to implement the alternative; or
  - b) demonstrate that the service or program provides substantial benefits to the public which justify a partial subsidy from other state funds, specifically describing the benefits to the general public (statements such as 'providing consumer benefits' or 'promoting health, safety and welfare' are not sufficient justification). For example, the program produces a range of benefits to the general public, including pollution reduction, wildlife preservation, and improved drinking water supply. Alternatively, the agency can demonstrate that requiring self-sufficiency would put the regulated entity at an unfair advantage. For example, raising fees sufficiently to cover program costs

would require so high an assessment as to damage its competitive position with similar entities in other states.

*The program provides benefits to society by improving highway safety while on an offender's vehicle.*

8. If the regulatory program is not self-sufficient and provides a public benefit using state subsidization, please provide a plan for reducing the state subsidy.

*Each fiscal year, the Department monitors revenue collections for the IID assessment fees to ascertain whether the fees are sufficient to support this program.*

## Schedule IA - Part I: Examination of Regulatory Fees

**Department:** Highway Safety and Motor Vehicles

**Regulatory Service to or Oversight of Businesses or Professions Program:**  
Dealer Licensing

1. What recent operational efficiencies have been achieved to either decrease costs or improve services? If costs have been reduced, how much money has been saved during the fiscal year?
  - *The Dealer Licensing Section conducted a pilot program to ensure that licensed dealers maintain garage liability insurance (GLI) as required by section 320.27 Florida Statutes. The overwhelming success of this effort resulted in 99% dealer compliance as of June 30, 2014 and encouraged the Department to continue in their efforts to not only ensure dealer compliance but also ensure consumer safety as well. The Department developed a matrix to notify dealers 30 days prior to the expiration of their GLI, followed up with two additional notices to ensure compliance. Compliance from dealers continues to be at 99% as of June 30, 2015.*
  - *A Technical Advisory was submitted to the automobile industry advising them that if the Department is notified by their insurance company that their GLI has been cancelled that we will take an administrative action that could result in a \$500 fine per incident. This advisory is designed to improve services by educating dealers of the impact a cancelled policy will have on their business and protect customers from potential liabilities while test driving uninsured automobiles.*
  - *A list of licensed dealers by county is posted on-line at the Department's website. The site also gives valuable information on dealer licensing requirements, procedures and links to forms and important sites. This list is updated bi-weekly. This has been of immense benefit to internal and external customers. There has been a 50% reduction of calls received from insurance companies, stakeholders and auctions since this list was posted.*
  - *An on-line training for motor vehicle manufacturers, importers and distributors has been posted on-line at the Department's website. Although this is not a mandatory training; prospective applicants for motor vehicle manufacturer, Importer and distributor license find this very beneficial as they are able to familiarize themselves with the requirements of the Florida Law and the Department's licensing procedures ahead of time. Time is saved*

*on extended calls with applicants and staff is able to assist them more efficiently.*

- *Dealers have the option to renew their license for two years. This option could result in a reduction in workload as some applicants may not need to renew every year. Approximately 50% of the manufacturers and dealers take advantage of this option each year. This is an on-going process which saves on staff time and improves efficiency of service.*
2. What additional operational efficiencies are planned? What are the estimated savings associated with these efficiencies during the next fiscal year?
- *Swift communication with dealers has proven to be more effective when communicating with the regional offices and the dealers. Having tools in place to identify deficiencies should assist the Department in our efforts to recover all revenue loss.*
  - *Frequent updates of the guide will continue to provide assistance to internal and external customers resulting in a reduction of calls to the Department. This will result in greater use of our internal resources.*
  - *We will continue to identify areas where we can improve our service delivery and provide technical advisories to assist our customers.*
  - *An e-mail address has been created this fiscal year exclusively for the garage liability insurance companies and surety bond companies to e-mail their cancellation notices for the dealers directly to the Department. This ensures instant receipt of cancellation notices for the dealers from the insurance companies and the timely action from the Department. This not only saves time but also improves efficiency of service.*
3. Is the regulatory activity an appropriate function that the agency should continue at its current level?

*Yes. The Department regulates the licensing of Florida motor vehicle, mobile home, and recreational vehicle dealer, manufacturer, importer and distributor industry; ensures compliance from dealers; handles termination of franchised and recreational vehicle dealers; handles establishment and relocation of dealerships; handles petitions from dealers, manufacturers and law offices and submits cases to the Division of Administrative Hearings; investigates consumer complaints against dealers; inspects rebuilt and assembled from parts vehicles to protect consumers from fraud; and enforces Florida registration laws. These practices promote public safety and consumer protection.*

4. Are the fees charged for the regulatory service or oversight to businesses or professions based on revenue projections that are prepared using generally

accepted governmental accounting procedures or official estimates by the Revenue Estimating Conference, if applicable?

*No. Fees are charged in accordance with statutory requirements mandated in Chapter 320, Florida Statutes.*

5. Are the fees charged for the regulatory service or oversight to businesses or professions adequate to cover both direct and indirect costs of providing the regulatory service or oversight?

*No. In Fiscal Year 2014-15, the Department received \$1,545,497 in Dealer License Fees while expenditures for this program, funded from the Highway Safety Operating Trust Fund, totaled \$4,700,751.*

6. Are the fees charged for the regulatory service or oversight to businesses or professions reasonable and do they take into account differences between the types of professions or businesses that are regulated? For example, do fees reflect the amount of time required conducting inspections by using a sliding scale for annual fees based on the size of the regulated business; or do fees provide a financial incentive for regulated entities to maintain compliance with state standards by assessing a re-inspection fee if violations are found at initial inspection?

*All fees are statutorily mandated. There is no sliding scale based on size of the regulated industry. However, license fees appear to be lower compared to other states our size. There are incentives for the regulated industries to comply with state laws, as administrative fines are assessed and/or dealer licenses are suspended or revoked in cases of violation of such laws.*

7. If the fees charged for the regulatory services or oversight to businesses or professions are **not** adequate to cover direct and indirect program costs provide either:
  - a) information regarding alternatives for realigning revenues or costs to make the regulatory service or program totally self-sufficient, including any statutory changes that are necessary to implement the alternative; or
  - b) demonstrate that the service or program provides substantial benefits to the public which justify a partial subsidy from other state funds, specifically describing the benefits to the general public (statements such as 'providing consumer benefits' or 'promoting health, safety and welfare' are not sufficient justification). For example, the program produces a range of benefits to the general public, including pollution reduction, wildlife preservation, and improved drinking water supply. Alternatively, the agency can demonstrate that requiring self-sufficiency would put the regulated entity at an unfair advantage. For example, raising fees sufficiently to cover program costs

would require so high an assessment as to damage its competitive position with similar entities in other states.

*The Bureau of Dealer Services and the Motorist Services Support are responsible for field work which includes licensing and regulating all motor vehicle, recreational vehicle, and mobile home dealers in Florida. Significant services to motorists and enforcement of laws governing motor vehicles is provided to Florida residents. These services include timely and accurate publication of notices to establish and relocate franchised dealers in the Florida Administrative Register; investigating and resolving unauthorized sales by unlicensed franchised and recreational vehicle dealers; investigating and resolving unauthorized sales by manufacturers, ensuring correct information including line-makes assigned by the National Crime Information Center for manufacturers are reflected on their Manufacturer Statement of Origin (MSO); assisting customers through Tax Collectors' Offices; investigating and resolving complaints against motor vehicle dealers; verifying vehicle identification numbers so residents can properly title and sell their vehicles; investigating instances of odometer and vehicle title fraud; assisting to tax collectors; sale of temporary license plates; provision of public education events; etching the vehicle identification number on motor vehicles; inspecting salvage vehicles that have been rebuilt; investigating persons selling motor vehicles who are not licensed dealers; and issuing vehicle titles and registrations to Florida residents.*

*Activities of these bureaus identify fraud and theft related to motor vehicles in a proactive manner; ensure titles are transferred, liens are paid off properly, proper fees are collected; and correct sales tax is collected. For many of these services, the bureaus are the only place where residents can get such assistance.*

8. If the regulatory program is not self-sufficient and provides a public benefit using state subsidization, please provide a plan for reducing the state subsidy.

*One method to reduce state subsidy is to amend Chapter 320, Florida Statutes, and raise statutory fees to a level sufficient to cover program costs. The Office of Program Policy Analysis and Government Accountability (OPPAGA) raised this issue in recent audits.*

*Section 320.27, Florida Statutes, was amended during the 2013 Legislative Session to provide the option for a two-year renewal period. This option could reduce workload as applicants who elect a biennial license will not renew every year. However, at this time we cannot determine the full impact on workload since the law changed after the license renewal period and many dealers who may have otherwise utilized a two year renewal option were not able to do.*

## Schedule IA - Part I: Examination of Regulatory Fees

**Department:** Highway Safety and Motor Vehicles

**Regulatory Service to or Oversight of Businesses or Professions Program:**  
Mobile Home Construction and Installation Program

1. What recent operational efficiencies have been achieved to either decrease costs or improve services? If costs have been reduced, how much money has been saved during the fiscal year?
  - *The current process for Department staff to research manufactured home construction information is entirely manual. The Department is in the process of creating an electronic database to store information about manufactured homes. This database will allow the Department to provide more efficient and faster service when customers need information.*
  - *We are in the process of converting all of our data sheeting dating back to 1976 to digital images making data retrieval much faster and more efficient. The national average time to retrieve data sheets for In-Plant Inspection Agencies ranges from two to three weeks. Our response time is four hours.*
  - *The Installation Program has increased the frequency of their site inspections. By making a few internal changes, we have been able to utilize our existing resources more efficiently and absorb the additional workload created by the increased frequency of inspections. We learned that with our previous structure we were merely responding to issues and did not have the man power to be proactive and identify issues. Now we are mandating that all licensed installers be inspected annually. We have been successful in identifying two homes that were a safety issue that neither the homeowner, nor the building inspector had been able to detect. These issues were significant and would have been a health hazard if gone undetected for too long a period.*
2. What additional operational efficiencies are planned? What are the estimated savings associated with these efficiencies during the next fiscal year?
  - *The operational efficiency described in question 1 above is the first step in a plan to have this information available statewide. When all the information about manufactured homes built from 1976 to present is entered in the access database, it will be linked to SharePoint. Once on SharePoint, all authorized Department staff statewide can use this information to answer customer inquiries.*
3. Is the regulatory activity an appropriate function that the agency should continue at its current level?

- *Yes, these are appropriate functions the Department should continue at their current level, since they provide consumer protection to mobile/ manufactured home residents. In addition, the mobile/manufactured home construction and installation regulation program is administered by the Department as a contract agency for the U.S. Department of Housing and Urban Development (HUD) which regulates mobile/manufactured home construction nationally.*
4. Are the fees charged for the regulatory service or oversight to businesses or professions based on revenue projections that are prepared using generally accepted governmental accounting procedures or official estimates by the Revenue Estimating Conference, if applicable?
- *No, the current fees charged for these two programs are not based on revenue projections that are prepared using generally accepted governmental accounting procedures or official estimates by the Revenue Estimating Conference. The fee for the mobile/manufactured home construction regulation program is established in administrative rule 15C-2.003, Florida Administrative Code (F.A.C.). The fees for the mobile/manufactured home installer program are provided in sections 320.8249(1), (2) and (13), Florida Statutes. Fees that cover the consumer complaint programs are established by U.S. Department of Housing and Urban Development (HUD) in the form of monitoring fees.*
5. Are the fees charged for the regulatory service or oversight to businesses or professions adequate to cover both direct and indirect costs of providing the regulatory service or oversight?
- *No, neither the fees charged to the mobile/manufactured home industry for regulation of construction, the mobile/manufactured home installer fees, nor the monitoring fees for consumer complaints are sufficient to cover the cost of operating the corresponding program. The revenue from these fees fluctuates with the level of mobile/manufactured home production and consumer demand.*
6. Are the fees charged for the regulatory service or oversight to businesses or professions reasonable and do they take into account differences between the types of professions or businesses that are regulated? For example, do the fees reflect the amount of time required to conduct the inspections by using a sliding scale for annual fees based on the size of the regulated business; or do fees provide a financial incentive for regulated entities to maintain compliance with state standards by assessing a re-inspection fee if violations are found at initial inspection?
- *The current fees charged for the mobile home construction regulation and the mobile home installer programs are not excessive. There is no sliding scale for fees based on the size of the regulated industries. There are, however,*



*incentives for regulated industries to comply with state laws and administrative rules. Mobile/manufactured home manufacturers are assessed special inspection fees when they fall out of compliance with HUD construction standards. Mobile/manufactured home installers face administrative fines and possible license revocation for violation of laws and administrative rules governing their businesses.*

7. If the fees charged for the regulatory services or oversight to businesses or professions are **not** adequate to cover direct and indirect program costs provide either:
  - a) information regarding alternatives for realigning revenues or costs to make the regulatory service or program totally self-sufficient, including any statutory changes that are necessary to implement the alternative; or
  - b) demonstrate that the service or program provides substantial benefits to the public which justify a partial subsidy from other state funds, specifically describing the benefits to the general public (statements such as 'providing consumer benefits' or 'promoting health, safety and welfare' are not sufficient justification). For example, the program produces a range of benefits to the general public, including pollution reduction, wildlife preservation, and improved drinking water supply. Alternatively, the agency can demonstrate that requiring self-sufficiency would put the regulated entity at an unfair advantage. For example, raising fees sufficiently to cover program costs would require so high an assessment as to damage its competitive position with similar entities in other states.
  - *To increase the fee for regulating mobile/manufactured home construction would require amendment of Rule 15C-2.003, Florida Administrative Code. To increase the fees for regulating mobile/ manufactured home installation would require amendment of Sections 320.8249(1), (2) and (13), Florida Statutes. Monitoring fees are established by HUD in Federal rule.*
  - *These programs provide significant benefit to the general public. Mobile/manufactured home safety is ensured through regulation of construction in accordance with the HUD construction standards. Mobile/ manufactured home installation safety is ensured by enforcing state and federal regulations in this regard. The consumer complaint program assists consumers with warranty and life safety issues with their homes. Raising the fees that support these programs would not put the affected industries at a competitive disadvantage with similar industries in other states. In general, the fees paid for these programs by comparable industries in other states are substantially higher when compared to Florida.*
8. If the regulatory program is not self-sufficient and provides a public benefit using state subsidization, please provide a plan for reducing the state subsidy.

- To increase the fee for regulating mobile/manufactured home construction, it would require amending Rule 15C-2.003, Florida Administrative Code.
- To increase the fees for regulating mobile/ manufactured home installation, it would require amending Sections 320.8249(1), (2) and (13), Florida Statutes.
- HUD establishes monitoring fees by Federal rule.

## Schedule IA - Part II: Examination of Regulatory Fees

Department: **Highway Safety and Motor Vehicles**

Regulatory Service to or Oversight of Business or Profession Program: **Commercial Driving Schools**

Does Florida Statutes require the regulatory program to be financially self-sufficient? (Yes or No and F.S.): **No**

What percent of the regulatory cost is currently subsidized? (0 to 100%) **78%**

If the program is subsidized from other state funds, what is the source(s)? **Highway Safety Operating Trust Fund**

What is the current annual amount of the subsidy? **\$144,534**

Service/Product Regulated	Specific Fee Title	Statutory Authority for Fee	Maximum Fee Authorized (cap)	Year of Last Statutory Revision to Fee	Is Fee Set by Rule? (Yes or No)	Current Fee Assessed	Fund Fee Deposited in (indicate General Revenue or Specific Trust Fund)
<b>Commercial Driving Schools</b>	Original School Application Fee	488.03	n/a	n/a	No	\$50	General Revenue
	Original License Fee	488.03	n/a	n/a	No	\$200	General Revenue
	Original Vehicle Registration Fee	488.05	n/a	n/a	No	\$15	General Revenue
	Original Instructor Application Fee	488.04(1)	n/a	n/a	No	\$25	General Revenue
	Original Agent Fee	488.04 (1)	n/a	n/a	No	\$25	General Revenue
	Renewal School Fee	488.03	n/a	n/a	No	\$100	General Revenue
	Renewal Vehicle Fee	488.05	n/a	n/a	No	\$10	General Revenue
	Renewal Instructor Fee	488.04 (1)	n/a	n/a	No	\$10	General Revenue
	Renewal Agent Fee	488.04 (1)	n/a	n/a	No	\$10	General Revenue

Annual collections deposited in General Revenue for the Commercial Driving Schools totaled \$42,495 in FY 2014-15 and are estimated to total \$119,786 in FY 2015-16 and \$143,873 in FY 2016-17.

Annual expenditures incurred from the Highway Safety Operating Trust Fund for this program totaled \$187,029 in FY 2014-15 and are estimated to total \$186,476 in FY 2015-16 and \$190,010 in FY 2016-17.

## Schedule IA - Part II: Examination of Regulatory Fees

Department: **Highway Safety and Motor Vehicles**

Regulatory Service to or Oversight of Business or Profession Program: **Third Party Driver License Testing**

Does Florida Statutes require the regulatory program to be financially self-sufficient? (Yes or No and F.S.): **No**

What percent of the regulatory cost is currently subsidized? (0 to 100%) **100%**

If the program is subsidized from other state funds, what is the source(s)? **Highway Safety Operating Trust Fund**

What is the current annual amount of the subsidy? **\$665,041**

Service/Product Regulated	Specific Fee Title	Statutory Authority for Fee	Maximum Fee Authorized (cap)	Year of Last Statutory Revision to Fee	Is Fee Set by Rule? (Yes or No)	Current Fee Assessed	Fund Fee Deposited in (indicate General Revenue or Specific Trust Fund)

Annual expenditures incurred from the Highway Safety Operating Trust Fund for this program totaled \$665,041 in FY 2014-15 and are estimated to total \$679,031 in FY 2015-16 and \$693,322 in FY 2016-17.

## Schedule IA - Part II: Examination of Regulatory Fees

Department: **Highway Safety and Motor Vehicles**

Regulatory Service to or Oversight of Business or Profession Program: **Florida Rider Training Program-FRTP (The Motorcycle Safety Education Program)**

Does Florida Statutes require the regulatory program to be financially self-sufficient? (Yes or No and F.S.): **No**

What percent of the regulatory cost is currently subsidized? (0 to 100%) **0%**

If the program is subsidized from other state funds, what is the source(s)? **N/A**

What is the current annual amount of the subsidy? **\$0**

Service/Product Regulated	Specific Fee Title	Statutory Authority for Fee	Maximum Fee Authorized (cap)	Year of Last Statutory Revision to Fee	Is Fee Set by Rule? (Yes or No)	Current Fee Assessed	Fund Fee Deposited in (indicate General Revenue or Specific Trust Fund)
FRTP	NA (no fee)	NA (no fee)	NA (no fee)	NA (no fee)	NA (no fee)	None	NA (no fee)

Annual collections deposited in the Highway Safety Operating Trust Fund totaled \$1,742,403, in FY 2014-15 and are estimated to total \$1,690,760 in FY 2015-16 and \$1,719,292 in FY 2016-17. Program is funded by collection of a \$2.50 fee upon registration of any motorcycle, motor driven cycle or moped pursuant to s. 320.08(1), Florida Statutes.

Annual expenditures incurred for the Motorcycle Safety Education Program totaled \$537,685 in FY 2014-15 and are estimated to total \$547,302 in FY 2015-16 and \$557,126 in FY 2016-17 from the Highway Safety Operating Trust Fund.

\* The Highway Safety Operating Trust Fund is mainly comprised of fees collected for driver's license reinstatement, records sales and license plate replacement.

## Schedule IA - Part II: Examination of Regulatory Fees

Department: **Highway Safety and Motor Vehicles**

Regulatory Service to or Oversight of Business or Profession Program: **DUI Programs**

Does Florida Statutes require the regulatory program to be financially self-sufficient? (Yes or No and F.S.): **No**

What percent of the regulatory cost is currently subsidized? (0 to 100%) **0%**

If the program is subsidized from other state funds, what is the source(s)? **N/A**

What is the current annual amount of the subsidy? **\$ 0**

Service/Product Regulated	Specific Fee Title	Statutory Authority for Fee	Maximum Fee Authorized (cap)	Year of Last Statutory Revision to Fee	Is Fee Set by Rule? (Yes or No)	Current Fee Assessed	Fund Fee Deposited in (indicate General Revenue or Specific Trust Fund)
DUI Programs	DUI Schools Fees-Application Fee	s. 322.292(2)(c), F.S.	\$1,000	1993	No	\$1,000	Highway Safety Operating TF
DUI Programs	DUI Schools Fees	s. 322.293(2), F.S.	\$15	2009	No	\$15	Highway Safety Operating TF

Annual collections for this fee totaled \$666,272 in FY 2014-15 and are estimated to total \$748,549 in FY 2015-16 and \$759,306 in FY 2016-17.

Annual expenditures incurred for the DUI Program totaled \$314,130 in FY 2014-15 and are estimated to total \$318,012 in FY 2015-16 and \$323,946 in FY 2016-17.

## Schedule IA - Part II: Examination of Regulatory Fees

Department: **Highway Safety and Motor Vehicles**

Regulatory Service to or Oversight of Business or Profession Program: **Ignition Interlock**

Does Florida Statutes require the regulatory program to be financially self-sufficient? (Yes or No and F.S.): **No**

What percent of the regulatory cost is currently subsidized? (0 to 100%) **47%**

If the program is subsidized from other state funds, what is the source(s)? **Highway Safety Operating Trust Fund**

What is the current annual amount of the subsidy? **\$135,061**

Service/Product Regulated	Specific Fee Title	Statutory Authority for Fee	Maximum Fee Authorized (cap)	Year of Last Statutory Revision to Fee	Is Fee Set by Rule? (Yes or No)	Current Fee Assessed	Fund Fee Deposited in (indicate General Revenue or Specific Trust Fund)
Ignition Interlock Device	IID Installation Assessment Fee	s. 322.2715(5), F.S.	\$12	2009	No	\$12	Highway Safety Operating TF

Annual collections for this fee totaled \$154,116 in FY 2014-15 and are estimated to total \$104,238 in FY 2015-16 and \$106,114 in FY 2016-17.

Annual expenditures incurred for the Ignition Interlock Program totaled \$289,177 in FY 2014-15 and are estimated to total \$294,526 in FY 2015-16 and \$299,989 in FY 2016-17.

## Schedule IA - Part II: Examination of Regulatory Fees

Department: **Highway Safety and Motor Vehicles**

Regulatory Service to or Oversight of Business or Profession Program: **Bureau of Issuance Oversight-Dealer Licensing**

Does Florida Statutes require the regulatory program to be financially self-sufficient? **No**

What percent of the regulatory cost is currently subsidized? **68%**

If the program is subsidized from other state funds, what is the source(s)? **Highway Safety Operating Trust Fund**

What is the current annual amount of the subsidy? **\$3,155,254**

Service/Product Regulated	Specific Fee Title	Statutory Authority for Fee	Maximum Fee Authorized (cap)	Year of Last Statutory Revision to Fee	Is Fee Set by Rule? (Yes or No)	Current Fee Assessed	Fund Fee Deposited in (indicate General Revenue or Specific Trust Fund)
Independent Dealer	Initial License Fee	320.27(3)	\$300.00	7/1/1985	NO	YES	General Revenue
Franchised Dealer	Initial License Fee	320.27(3)	\$300.00	7/1/1985	NO	YES	General Revenue
Wholesale Dealer	Initial License Fee	320.27(3)	\$300.00	7/1/1985	NO	YES	General Revenue
Motor Vehicle Auction	Initial License Fee	320.27(3)	\$300.00	7/1/1985	NO	YES	General Revenue
Independent Dealer	1- Year Renewal Fee	320.27(3)	\$75.00	7/1/1985	NO	YES	General Revenue
Franchised Dealer	1- Year Renewal Fee	320.27(3)	\$75.00	7/1/1985	NO	YES	General Revenue
Wholesale Dealer	1- Year Renewal Fee	320.27(3)	\$75.00	7/1/1985	NO	YES	General Revenue
Motor Vehicle Auction	1- Year Renewal Fee	320.27(3)	\$75.00	7/1/1985	NO	YES	General Revenue
Service Facility	1- Year Renewal Fee	320.27(3)	\$75.00	7/1/1985	NO	YES	General Revenue
Independent Dealer	2-Year Renewal Fee	320.27(3)	\$150.00	7/1/2013	NO	YES	General Revenue
Franchised Dealer	2-Year Renewal Fee	320.27(3)	\$150.00	7/1/2013	NO	YES	General Revenue
Wholesale Dealer	2-Year Renewal Fee	320.27(3)	\$150.00	7/1/2013	NO	YES	General Revenue
Motor Vehicle Auction	2-Year Renewal Fee	320.27(3)	\$150.00	7/1/2013	NO	YES	General Revenue
Service Facility	2-Year Renewal Fee	320.27(3)	\$150.00	7/1/2013	NO	YES	General Revenue
Independent Dealer	Late Renewal Fee	320.27(4)(a)	\$100.00	7/1/1980	NO	YES	General Revenue
Franchised Dealer	Late Renewal Fee	320.27(4)(a)	\$100.00	7/1/1980	NO	YES	General Revenue
Wholesale Dealer	Late Renewal Fee	320.27(4)(a)	\$100.00	7/1/1980	NO	YES	General Revenue
Motor Vehicle Auction	Late Renewal Fee	320.27(4)(a)	\$100.00	7/1/1980	NO	YES	General Revenue
Service Facility	Late Renewal Fee	320.27(4)(a)	\$100.00	7/1/1980	NO	YES	General Revenue
Independent Dealer	Name Change	320.27(4)(a)	\$25.00	10/1/1982	NO	YES	General Revenue
Franchised Dealer	Name Change	320.27(4)(a)	\$25.00	10/1/1982	NO	YES	General Revenue
Franchised Dealer	Non-Resident	320.71(1)	\$2,000.00	10/1/1988	NO	YES	DFS General Revenue Fund
Wholesale Dealer	Name Change	320.27(4)(a)	\$25.00	10/1/1982	NO	YES	General Revenue
Motor Vehicle Auction	Name Change	320.27(4)(a)	\$25.00	10/1/1982	NO	YES	General Revenue
Service Facility	Name Change	320.27(4)(a)	\$25.00	10/1/1982	NO	YES	General Revenue
Independent Dealer	Supplemental Location	320.27(5)	\$50.00	7/1/1985	NO	YES	General Revenue
Vehicle Rebuilt Inspection	Initial Insepction Fee	319.32	\$40.00	9/1/2009	NO	YES	General Revenue
Vehicle Re-Inspection	Subsequent Inspection	319.32	\$20.00	9/1/2009	NO	YES	General Revenue
Franchised Dealer	FAW fee & serv charge	320.642	\$75 + \$2.50	9/1/2009	NO	YES	Highway Safety Operations Trust Fund



Franchised Dealer	Supplemental Location	320.27(5)	\$50.00	7/1/1985	NO	YES	General Revenue
Wholesale Dealer	Supplemental Location	320.27(5)	\$50.00	7/1/1985	NO	YES	General Revenue
Motor Vehicle Auction	Supplemental Location	320.27(5)	\$50.00	7/1/1985	NO	YES	General Revenue
Service Facility	Supplemental Location	320.27(5)	\$50.00	7/1/1985	NO	YES	General Revenue
Independent Dealer	Location Change	320.27(3)	\$50.00	7/1/1985	NO	YES	General Revenue
Franchised Dealer	Location Change	320.27(3)	\$50.00	7/1/1985	NO	YES	General Revenue
Wholesale Dealer	Location Change	320.27(3)	\$50.00	7/1/1985	NO	YES	General Revenue
Motor Vehicle Auction	Location Change	320.27(3)	\$50.00	7/1/1985	NO	YES	General Revenue
Service Facility	Location Change	320.27(3)	\$50.00	7/1/1985	NO	YES	General Revenue
Independent Dealer	Fingerprint Fee	320.27(3)	\$53.25	7/1/2003	NO	YES	Highway Safety Operations Trust Fund
Franchised Dealer	Fingerprint Fee	320.27(3)	\$53.25	7/1/2003	NO	YES	Highway Safety Operations Trust Fund
Wholesale Dealer	Fingerprint Fee	320.27(3)	\$53.25	7/1/2003	NO	YES	Highway Safety Operations Trust Fund
Motor Vehicle Auction	Fingerprint Fee	320.27(3)	\$47.00	7/1/2003	NO	YES	Highway Safety Operations Trust Fund
Motor Vehicle Importer	Initial License Fee	320.62	\$300.00	7/1/1985	NO	YES	General Revenue
Motor Vehicle Distributor	Initial License Fee	320.62	\$300.00	7/1/1985	NO	YES	General Revenue
Motor Vehicle Manufacturer	Initial License Fee	320.62	\$300.00	7/1/1985	NO	YES	General Revenue
Motor Vehicle Importer	Renewal Fee	320.62	\$100.00	7/1/1985	NO	YES	General Revenue
Motor Vehicle Distributor	Renewal Fee	320.62	\$100.00	7/1/1985	NO	YES	General Revenue
Motor Vehicle Manufacturer	Renewal Fee	320.62	\$100.00	7/1/1985	NO	YES	General Revenue
Mobile Home Dealer	Initial License Fee	320.77(4)	\$300.00	7/1/1985	NO	YES	General Revenue
Mobile Home Dealer	Renewal Fee	320.77(4)	\$100.00	7/1/1980	NO	YES	General Revenue
Mobile Home Dealer	Fingerprint Fee	320.77(3)(j)	\$47.00	7/1/2003	NO	YES	General Revenue
Mobile Home Dealer	Location Change	320.77(4)	\$25.00	7/1/1980	NO	YES	General Revenue
Mobile Home Dealer	Supplemental Location	320.77(7)	\$50.00	7/1/1985	NO	YES	General Revenue
Mobile Home Dealer	Non-Resident	320.71(1)	\$2,000.00	10/1/1988	NO	YES	DFS General Revenue Fund
Mobile Home Dealer	Protection Trust Fund	320.781(2)	\$40.00	10/1/1990	NO	YES	Mobile Home & RV TF
Mobile Home Dealer Renew	Protection Trust Fund	320.781(2)	\$40.00	10/1/1990	NO	YES	Mobile Home & RV TF
Mobile Home Broker	Initial License Fee	320.77(4)	\$300.00	7/1/1985	NO	YES	General Revenue
Mobile Home Broker	Renewal Fee	320.77(4)	\$100.00	7/1/1985	NO	YES	General Revenue
Mobile Home Broker	Fingerprint Fee	320.77(3)(j)	\$47.00	7/1/2003	NO	YES	General Revenue
Mobile Home Broker	Location Change	320.77(4)	\$25.00	7/1/1980	NO	YES	General Revenue
Mobile Home MFG	Initial License Fee	320.8225(3)	\$300.00	7/1/1985	NO	YES	General Revenue
Mobile Home MFG	Renewal Fee	320.8225(3)	\$100.00	7/1/1985	NO	YES	General Revenue
Mobile Home MFG	Protection Trust Fund	320.781(2)	\$40.00	10/1/1990	NO	YES	Mobile Home & RV TF
Mobile Home MFG Renew	Protection Trust Fund	320.781(2)	\$40.00	10/1/1990	NO	YES	Mobile Home & RV TF
Recreational Vehicle Dlr	Initial License Fee	320.771(4)	\$300.00	7/1/1985	NO	YES	General Revenue
Recreational Vehicle Dlr	Renewal Fee	320.771(4)	\$100.00	7/1/1985	NO	YES	General Revenue
Recreational Vehicle Dlr	Location Change	320.771(4)	\$25.00	7/1/1985	NO	YES	General Revenue
Recreational Vehicle Dlr	Non-Resident	320.71(1)	\$2,000.00	10/1/1988	NO	YES	DFS General Revenue Fund
Recreational Vehicle Dlr	Fingerprint Fee	320.771(3)(l)	\$47.00	7/1/2003	NO	YES	General Revenue
Recreational Vehicle Dlr	Supplemental Location	320.771(7)	\$50.00	7/1/1985	NO	YES	General Revenue
Recreational Vehicle Dlr	Protection Trust Fund	320.781(2)	\$40.00	10/1/1990	NO	YES	Mobile Home & RV TF
Recreational Vehicle MFG	Initial License Fee	320.8225(3)	\$300.00	7/1/1985	NO	YES	General Revenue

Recreational Vehicle MFG	Renewal Fee	320.8225(3)	\$100.00	7/1/1985	NO	YES	General Revenue
Recreational Vehicle MFG	Protection Trust Fund	320.781(2)	\$40.00	10/1/1990	NO	YES	Mobile Home & RV TF

Annual collections totaled \$1,545,497 for FY 2014-15 and are estimated to total \$1,364,095 for FY 2015-16 and \$1,337,565 for FY 2016-17.

Annual FY 2014-15 expenditures totaled \$4,700,751 and are estimated to total \$4,784,938 for FY 2015-16 and \$4,870,935 for FY 2016-17.

## Schedule IA - Part II: Examination of Regulatory Fees

Department: **Highway Safety and Motor Vehicles**

Regulatory Service to or Oversight of Business or Profession Program: **Mobile Home Construction and Installation Program**

Does Florida Statutes require the regulatory program to be financially self-sufficient? (Yes or No and F.S.): **Yes; 320.8255 (4), F.S.**

What percent of the regulatory cost is currently subsidized? (0 to 100%)? **78%**

If the program is subsidized from other state funds, what is the source(s)? **Highway Safety Operating Trust Fund**

What is the current annual amount of the subsidy?\* **\$1,049,728**

Service / Product Regulated	Specific Fee Title	Statutory Authority for Fee	Maximum Fee Authorized (cap)	Year of Last Statutory Revision to Fee	Is Fee Set by Rule? (Yes or No)	Current Fee Assessed	Fund Fee Deposited in (indicate General Revenue or Specific Trust Fund)
Mobile Home Construction	HUD Label Fee	Sec. 320.8255, F.S.	\$32	Not in Statute	Yes	\$32	General Revenue
Mobile Home Construction	Special Inspection Fee	Sec. 320.8255, F.S.	\$30 per hour plus mileage for Comp. Ex.	Not in Statute	Yes	\$30 per hour plus mileage for Comp. Ex.	General Revenue
			\$45 per hour plus mileage for Engineer			\$45 per hour plus mileage for Engineer	
MH Installer Licensing	MH Installer License Fee	Sec. 320.8249(1), F.S.	\$150	1996	No	\$150	Highway Safety Trust Fund
MH Installer Licensing	MH Installer License Application Fee	Sec. 320.8249(2), F.S.	\$100	1996	No	\$50	Highway Safety Trust Fund
MH Installer Regulation	MH Installer Decal Fee	Sec. 320.8249(13), F.S.	\$10	1996	No	\$10	Highway Safety Trust Fund

\* The Highway Safety Operating Trust Fund is mainly comprised of fees collected for driver license reinstatement, license plate replacement, and record sales.

Annual Collections totaled \$296,162 in FY 2014-15 and are estimated to total \$308,345 in FY 2015-16 and \$319,968 in FY 2016-17.

Of the amount collected, \$170,592 was deposited in the General Revenue Fund in FY 2014-15, \$179,122 is estimated in FY 2015-16, and \$ 183,928 is estimated for FY 2016-17.

Expenditures in FY 2014-15 were \$1,345,890 and are estimated at \$1,370,813 for FY 2015-16, and \$ 1,396,272 for FY 16-17.

All expenditures are funded from the Highway Safety Operating Trust Fund.

\*Subsidy calculation reflects total collections for both General Revenue and the Highway Safety Operating Trust Fund, less expenditures.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	Budget Period: 2016 - 17
<b>Trust Fund Title:</b>	Highway Safety and Motor Vehicles
<b>Budget Entity:</b>	Operating Trust Fund
<b>LAS/PBS Fund Number:</b>	7600
	2009

	Balance as of 6/30/2015	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	12,221,546 (A)		12,221,546.23
ADD: Other Cash (See Instructions)	3,570 (B)		3,569.91
ADD: Investments	121,160,012 (C)		121,160,012.24
ADD: Outstanding Accounts Receivable	712,743 (D)	712,921	1,425,663.99
ADD: Due From State Funds	11,323,557 (E)		11,323,556.55
ADD: Due from Other Departments	1,291,181 (E)	82,206	1,373,387.02
ADD: Due From Federal Government	2,060,839 (E)	-69,068	1,991,771.12
<b>Total Cash plus Accounts Receivable</b>	<b>148,773,448 (F)</b>	<b>726,059</b>	<b>149,499,507</b>
LESS: Allowances for Uncollectibles		477,960	477,960.04
LESS: Approved "A" Certified Forwards	11,769,320 (H)		11,769,320.43
Approved "B" Certified Forwards	8,996,445 (H)		8,996,445.03
Approved "FCO" Certified Forwards	3,299,964 (H)		3,299,963.76
LESS: Other Accounts Payable (Nonoperating)	8,670,118 (I)		8,670,118.34
LESS: _____			0.00
<b>Unreserved Fund Balance, 07/01/2015</b>	<b>116,037,601 (K)</b>	<b>248,099</b>	<b>116,285,699.46**</b>

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2016-17</b>
<b>Trust Fund Title:</b>	Highway Safety and Mot
<b>Budget Entity:</b>	Federal Grants Trust Fund
<b>LAS/PBS Fund Number:</b>	7600
	2261

	Balance as of 6/30/2015	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	2,585,019 (A)		2,585,018.80
ADD: Other Cash (See Instructions)	(B)		0.00
ADD: Investments	(C)		0.00
ADD: Outstanding Accounts Receivable	86,554 (D)	7169	93,723.54
ADD: _____	(E)		0.00
<b>Total Cash plus Accounts Receivable</b>	<b>2,671,573 (F)</b>	<b>7169</b>	<b>2,678,742.34</b>
LESS: Allowances for Uncollectibles	(G)		0.00
LESS: Approved "A" Certified Forwards	53,511 (H)		53,510.64
Approved "B" Certified Forwards	230,427 (H)		230,427.00
Approved "FCO" Certified Forwards	(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	291 (I)		291.00
LESS: Long Term Advance	625,000 (J)		625,000.00
<b>Unreserved Fund Balance, 07/01/2015</b>	<b>1,762,344 (K)</b>	<b>7169</b>	<b>1,769,513.70 **</b>

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2016-17</b>
<b>Trust Fund Title:</b>	Highway Safety and Motor Vehicles
<b>Budget Entity:</b>	Gas Tax Collection Trust Fund
<b>LAS/PBS Fund Number:</b>	7600
	2319

	Balance as of 6/30/2015	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	5,409,723 (A)	0	5,409,723.32
ADD: Other Cash (See Instructions)	(B)	0	0.00
ADD: Investments	(C)	0	0.00
ADD: Outstanding Accounts Receivable	29,168 (D)	0	29,167.99
ADD: _____	(E)	0	0.00
<b>Total Cash plus Accounts Receivable</b>	<b>5,438,891 (F)</b>	<b>0</b>	<b>5,438,891.31</b>
LESS: Allowances for Uncollectibles	(G)	0	0.00
LESS: Approved "A" Certified Forwards	115,941 (H)	0	115,940.84
Approved "B" Certified Forwards	3,908 (H)	0	3,908.32
Approved "FCO" Certified Forwards	(H)	0	0.00
LESS: Other Accounts Payable (Nonoperating)	5,159,723 (I)	0	5,159,723.31
LESS: _____	(J)	0	0.00
<b>Unreserved Fund Balance, 07/01/2015</b>	<b>159,319 (K)</b>	<b>0</b>	<b>159,318.84**</b>

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2016 - 2017

<b>Department Title:</b>	Highway Safety and Motor Vehicles
<b>Trust Fund Title:</b>	Mobile Home and Recreational Vehicle Protection TF
<b>Budget Entity:</b>	7600
<b>LAS/PBS Fund Number:</b>	2463

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	351,949.10	(A)		351,949.10
ADD: Other Cash (See Instructions)	-	(B)		-
ADD: Investments	-	(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: Due From Other State Funds	853.00	(E)		853.00
<b>Total Cash plus Accounts Receivable</b>	<b>352,802.10</b>	(F)	-	<b>352,802.10</b>
LESS: Allowances for Uncollectibles	-	(G)		-
LESS: Approved "A" Certified Forwards	-	(H)		-
Approved "B" Certified Forwards	-	(H)		-
Approved "FCO" Certified Forwards	-	(H)		-
LESS: Other Accounts Payable (Nonoperating)	(599.20)	(I)		(599.20)
LESS: Deferred Revenues and Advances	-	(J)		-
<b>Unreserved Fund Balance, 07/01/15</b>	<b>352,202.90</b>	(K)	-	<b>352,202.90</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Department Title:</b>	<b>Budget Period: 2016 -17</b>
<b>Trust Fund Title:</b>	Highway Safety and Motor Vehicles
<b>LAS/PBS Fund Number:</b>	Operating Trust Fund
	2009

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/2015**  
 Total all GLC's 5XXXX for governmental funds; (127,828,922.46) (A)  
 GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)** 1,310,317.59 (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment #3 Record AR from other State Agencies and Description (13,137.87) (C)

SWFS Adjustment #5 Record AR for Bad Checks (712,920.94) (C)

SWFS Adjustment #5 Record Allowance for Doubtful Accounts 477,960.04 (C)

SWFS Adjustment #6 Record AP to other State Agency 270,481.33 (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS 8,996,445 (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS 3,299,963.76 (D)

A/P not C/F-Operating Categories (2,085,885.94) (D)

Prepays (D)

LT Advance (D)

LT Advance (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** (116,285,699.46) (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)** 116,285,699.46 (F)

**DIFFERENCE:** 0.00 (G)\*

**\*SHOULD EQUAL ZERO.**



**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Department Title:</b>	<b>Budget Period: 2016-17</b>
<b>Trust Fund Title:</b>	Highway Safety and Motor Vehicles
<b>LAS/PBS Fund Number:</b>	Gas Tax Collection Trust Fund
	2261

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/2015**

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="0.00"/> (A)
--	---------------------------------------

<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
---	--------------------------

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description	<input type="text" value="(7,169.31)"/> (C)
-----------------------------------	---

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="230,427"/> (D)
---	--

Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
--	--------------------------

A/P not C/F-Operating Categories	<input type="text" value="(1,992,771.39)"/> (D)
----------------------------------	---

LT Advances from Other Funds	<input type="text"/> (D)
------------------------------	--------------------------

<input type="text"/> (D)
--------------------------

<input type="text"/> (D)
--------------------------

<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="(1,769,513.70)"/> (E)
--	---

<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)</b>	<input type="text" value="1,769,513.70"/> (F)
--	---

<b>DIFFERENCE:</b>	<input type="text" value="0.00"/> (G)*
--------------------	--

**\*SHOULD EQUAL ZERO.**

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Department Title:</b>	<b>Budget Period: 2016-17</b>
<b>Trust Fund Title:</b>	Highway Safety and Motor Vehicles
<b>LAS/PBS Fund Number:</b>	Gas Tax Collection Trust Fund
	2319

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/2015</b>	
Total all GLC's 5XXXX for governmental funds;	<input type="text" value="(163,227.16)"/> (A)
GLC 539XX for proprietary and fiduciary funds	
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="3,908"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="(159,318.84)"/> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)</b>	<input type="text" value="159,318.84"/> (F)
<b>DIFFERENCE:</b>	<input type="text" value="0.00"/> (G)*

\*SHOULD EQUAL ZERO.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2016 - 2017**

**Department Title:** Highway Safety and Motor Vehicles

**Trust Fund Title:** Mobile Home and Recreational Vehicle Protection TF

**LAS/PBS Fund Number:** 2463

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/15**

Total all GLC's 5XXXX for governmental funds; [ (352,202.90) ] (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)** [ ] (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description [ ] (C)

SWFS Adjustment # and Description [ ] (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS [ ] (D)

Approved FCO Certified Forward per LAS/PBS [ ] (D)

A/P not C/F-Operating Categories [ ] (D)

[ ] (D)

[ ] (D)

[ ] (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** [ (352,202.90) ] (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)** [ 352,202.90 ] (F)

**DIFFERENCE:** [ 0.00 ] (G)\*

**\*SHOULD EQUAL ZERO.**

# SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

For Fiscal Year 2014-15 through Fiscal Year 2019-20

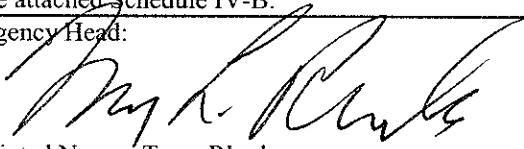
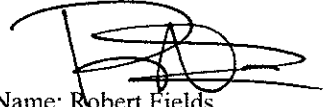
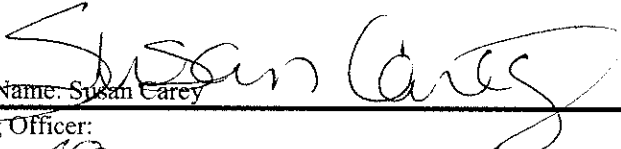
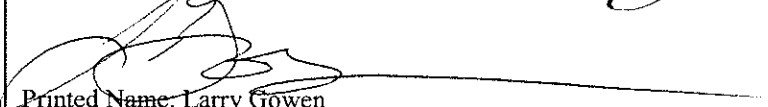



October 2013

Updated: September 2015

**DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES**

## Schedule IV-B Cover Sheet

Schedule IV-B Cover Sheet and Agency Project Approval	
Agency: Department of Highway Safety and Motor Vehicles	Schedule IV-B Submission Date: 9/15/2015
Project Name: Motorist Modernization Phase I	Is this project included in the Agency's LRPP? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
FY 2016-17 LBR Issue Code: 36115C0	FY 2015-16 LBR Issue Title: Motorist Modernization Phase I
Agency Contact for Schedule IV-B (Name, Phone #, and E-mail address): Michelle Morris, 850-617-2151, michellemorris@flhsmv.gov Terrence Samuel, 850-617-2022, terrencesamuel@flhsmv.gov	
AGENCY APPROVAL SIGNATURES	
I am submitting the attached Schedule IV-B in support of our legislative budget request. I have reviewed the estimated costs and benefits documented in the Schedule IV-B and believe the proposed solution can be delivered within the estimated time for the estimated costs to achieve the described benefits. I agree with the information in the attached Schedule IV-B.	
Agency Head:  Printed Name: Terry Rhodes	Date: 9/14/2015
Agency Chief Information Officer (or equivalent):  Printed Name: Robert Fields	Date: 9/10/15
Budget Officer:  Printed Name: Susan Carey	Date: 9/10/15
Planning Officer:  Printed Name: Larry Gowen	Date: 10 Sep 15
Project Sponsor:  Printed Name: Boyd Dickerson-Walden	Date: 9/10/15
Schedule IV-B Preparers (Name, Phone #, and E-mail address):	
Business Need:	Terrence Samuel, 850-617-2022, terrencesamuel@flhsmv.gov
Cost Benefit Analysis:	Michelle Morris, 850-617-2151, michellemorris@flhsmv.gov
Risk Analysis:	Terrence Samuel, 850-617-2022, terrencesamuel@flhsmv.gov
Technology Planning:	Terrence Samuel, 850-617-2022, terrencesamuel@flhsmv.gov
Project Planning:	Terrence Samuel, 850-617-2022, terrencesamuel@flhsmv.gov

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**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I****Executive Summary**

The Department of Highway Safety and Motor Vehicles issues driver licenses and motor vehicle titles and registrations to the residents of Florida. The Department collects an average of \$2.4 billion a year, processing over five million driver licenses and 24.5 million registrations and titles. These revenues are distributed to General Revenue and state trust funds to support critical state services (such as roads and schools), local governments, and nonprofit organizations.

As Florida's credentialing agency, the Department's services are critically important to business and public safety. A state-issued driver license has become the primary form of identification that is used to engage in commerce and establish identity, age, and residency. In addition to issuing driver licenses and registering and titling vehicles, the Department serves as the information technology backbone that supports roadside law enforcement, dispatch for other state law enforcement agencies, and registration for organ donation, voting, and selective service.

Currently, the Department relies heavily on technology to manage the volume of transactions and data it must maintain for operations, as well as to connect with various external systems for compliance and efficiency purposes. The current technology environment is complex and difficult to support. Due to changing technology and increased business and customer needs, the current systems are no longer aligned with the business organization and needs. These antiquated systems are not agile enough to allow the Department to quickly respond to the environmental changes it is facing, including:

- **Changing population:** The State's population has increased 20% in the last decade and is projected to increase by an additional 4.8 million by 2030.
- **Changing business model:** Tax Collectors and third party vendors provide many direct issuance activities, and the Department needs to shift its focus to include more monitoring, auditing, and oversight.
- **Changing customer expectations:** The public has become accustomed to e-government and expects products and services to be available immediately online and/or via mobile devices.
- **Changing national expectations:** The Federal Government is more involved in credentialing. Data sharing and information exchange between states are now a major focus of anti-terrorism activities, and states are expected to participate or in many cases risk losing federal highway funds.

Deficiencies in current systems cause strain on information technology resources and business users. Limitations, such as not interfacing with external data sources real-time, are difficult to correct because of overall workload and the complexity of the systems, so the business must develop business processes around system limitations. This has resulted in time spent on activities that the system should handle, like manual error checking for known issues in posting insurance data to driver records. These routine activities take business resources away from functions that can help Florida businesses and enhance public safety.

The Department intends to re-engineer all of the motorist systems in order to better serve and support our customers. However, as many states have attempted to replace their systems and failed, the Department has developed a multi-year phased plan to mitigate risks and provide improved functionality over time. The Department proposes a staged re-engineering and redevelopment effort by grouping the planned work into three phases: Driver Licenses, Motor Vehicles, and Licensing and Business Support systems. This proposal is based on research of other states' attempts to replace their motorist systems. Phasing the work lowers overall project risk and provides improved services to our customers in a more timely fashion. Phase one will include the following initiatives:

**Redesign database structure and implement data quality controls.** The Department recognizes the need

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

to migrate to a customer-centric data model and implement controls to support data quality. By redesigning the database, the Department can eliminate inefficiencies, redundancies, and discrepancies present in the current database implementations and build a central repository of accurate data, free of duplications and errors and available for reporting in a timely fashion. An existing custom built synchronization process will be replaced with a commercially available solution to support legacy data access once the database changes are in place.

**Replace the Florida Driver License Information System (FDLIS) and supporting systems.** FDLIS is a client/server application deployed in the tax collector and driver license offices statewide to support the basic driver licensing process workflow. Data is housed locally and periodically synched to Department databases. This presents several risks as law enforcement is not provided immediate access to changes made to driver records and, in the event of a data-push failure, drivers that believe they are licensed, but in fact do not possess a valid license and will sometimes need to return to an office to resolve the issue. In order to stay interoperable with the changes to the underlying database, the batch processes that maintain DL records and FDLIS must be upgraded in unison.

**Re-engineer the driver and vehicle renewal process.** The renewal notification process has had a significant error rate, requiring reprocessing, reprinting and re mailing notices, which leads to additional costs for the tax collectors and the Department. Additionally, changes in legislation have exceeded the standard size of driver license renewal notifications – requiring the Department to move from a standard postcard mailing to a letter sized form. The Department will re-engineer the renewal notice process and applications to streamline the process.

**Create a MyDMV Portal.** GoRenew.com is the Department's current self-service portal for motorist services. Also known as "Virtual Office," it provides limited access to services for motorists. In attempting to establish better authentication practices, ease of use has been significantly impaired. The Department proposes to create a user-friendly "MyDMV" portal that will allow motorists to access more services, allowing citizens to interact with the Department via this self-service portal instead of having to go to a tax collector or state office. Phase I will focus on the driver license services, with the intention that motor vehicle services will be addressed in future years.

Phase I will also expand the use of a single Fee Engine across all applications. Over time, different fee calculation routines have been inserted into motorist services systems. The Department now maintains a dozen different fee calculation routines, resulting in months of staff time allocated when fee changes are made. A fee engine is being developed as part of the DRIVE program in support of the Electronic Filing System (EFS). The Department plans to utilize this fee engine for all future motorist services development, adding fee routines to it as systems are re-engineered.

It is estimated that implementation of these projects will require \$37 million in additional funding over five fiscal years. Completion of this phase of Motorist Modernization will allow the Department to improve customer service, meet the needs of the tax collectors performing issuance activities, increase data availability and quality, expand the ability to integrate with business partners and better support public safety.



## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

# I. Schedule IV-B Business Case – Strategic Needs Assessment

## A. Background and Strategic Needs Assessment

### 1. Business Need

#### **Motorist Services Background**

The Motorist Services program within the Department of Highway Safety and Motor Vehicles supports the issuance of approximately five million driver licenses/identification cards and 24.5 million motor vehicle titles and registrations in Florida annually. These services provide more than \$2.7 billion in State revenues, which is then distributed to General Revenue, the Department of Transportation, the Department of Education, the Law Enforcement Radio Trust Fund, the Department, and others. The Department is one of the largest revenue sources of the state's general revenue funding.

The Department has been issuing licenses and registering vehicles as a consolidated agency since 1969 when the Governmental Reorganization Act combined the Florida Department of Public Safety and the Department of Motor Vehicles, but in forty-four years, it never combined the two functions. Separate divisions handled driver license issuance and motor vehicle registrations in separate offices using separate computer systems, even though they served the same customers who usually needed both services. Business needs did not dictate that the divisions integrate their data, standardize processes or provide self-service opportunities. Business process ownership and supporting technology operated in silos, and additional system functionality was developed sporadically or hastily in response to legislative mandates.

During the last two decades, critical changing business needs have caused the Department to move to a more integrated motorist services environment. For years, the concept of a "one-stop shop" has been discussed, and the Department has taken steps towards implementing this starting in 1996 when the Department began partnering with county tax collectors to provide some driver license issuance services in addition to titles and registrations. Some improvements to systems were made to increase ease of use by the tax collectors (such as allowing the use of an external cashiering system), but the systems were not significantly changed.

The next definitive action started in 2009 when the Department began to merge and centralize various administrative and shared functions and defined a plan to merge the two divisions into one division. The 2010 Legislature approved a plan to migrate most driver license issuance services to the tax collector offices and reduce the number of state-operated driver license offices by 2015. As a result, the Division of Motorist Services was created.

Numerous applications and processes have been developed over time as required; however the silo (legacy) structure still exists today. In addition to agency systems, the Department has partnered with outside vendors that support different functions associated with driver licenses and motor vehicle titles and registrations. Expanding the Department's partnerships and finding efficiencies in service delivery and re-engineering older legacy systems are core strategies to meeting the Department's strategic goals.

As stated in the Department's strategic plan, the Department seeks to:

- Protect the lives and security of our residents and visitors through enforcement, service, and education

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

- Provide efficient and effective services that exceed the expectations of our customers and stakeholders
- Leverage technology in the way we do business
- Build a business environment that regards our members as our most valuable resources

**Customers/Users**

The Department serves more than 15.5 million licensed drivers and the registrants of more than 18 million registered vehicles. These represent the general public, commercial drivers, commercial carrier companies and other entities that own vehicles. Overall, the Department serves more than two dozen types of customers and users representing hundreds of entities:

<b>Customers/Users</b>	<b>Function Performed by Department</b>
Citizens and Businesses	Deliver Motorist Services
Mobile home manufacturers	License business and inspect manufacturing
Other states & jurisdictions	Provide information on driver and vehicle records received in Florida, receive information on driver and vehicle records received outside of Florida, and information exchange related to law enforcement and homeland security
Car manufacturers	License manufacturers in Florida and receive/process Manufacturer Certificate of Origin (MCO) in order to title vehicle
Rebuilt manufacturers	Inspect rebuilt vehicles and issue rebuilt titles if appropriate, allowing vehicles to be sold
Mobile home installers	License installers, inspect installations
Ignition interlock providers	License providers, track program completion and compliance
DUI programs	Approve and monitor DUI programs
Commercial driving schools	Approve applications from owners and instructors
Motorcycle training schools	License and train providers
Researchers	Provide data used for research
Commercial fleet manager / independent owner-operators	Issue Commercial Driver License (CDL), International Fuel Tax Agreement (IFTA) / International Registration Plan (IRP)
Specialty plate entities	Stock specialty tags, process sales, and distribute revenues in accordance with statute. Monitor usage of fees for compliance.
Non-profit Organizations	Distribute voluntary contributions received in accordance with statute
Tax Collectors	Provide equipment, systems, procedures, and data in order to issue driver licenses, title and registration transactions on behalf of the Department in accordance with state laws and policies.
Private tag agencies	Provide equipment, systems, procedures, and data in order to issue title and registration transactions on behalf of the Tax Collectors/Department in accordance with state laws and policies.
Car dealers	License dealers to do business in Florida
Electronic Filing System Vendors	Support use of an interface for dealerships to have real time access to vehicle registration and title information from the Department

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Customers/Users	Function Performed by Department
Commercial data purchasers / entities with Memorandums of Understanding with the Department	Provide/Sell data
Other Federal, state and local entities, e.g.: <ul style="list-style-type: none"> <li>• Florida Department of Revenue</li> <li>• Florida Department of Business and Professional Regulation</li> <li>• Florida Department of State</li> <li>• Federal Department of Transportation/ Motor Carrier Safety Administration and Federal Highway Administration</li> <li>• Social Security Administration</li> <li>• Federal Department of Homeland Security (DHS)</li> </ul>	Perform data exchange
Selective Service Administration	Register people eligible for the draft
Donate Life Florida	Register people for organ donation
Supervisor of Elections	Provide voter registration information
Courts	Enforce sanctions or judgments
Department of Revenue/Children of noncustodial parents	Suspend driver licenses of noncustodial parents that do not meet their court-ordered child support obligation
Florida Highway Patrol / Law enforcement	Provide access in order to lookup identity information and other information related to maintaining public safety
Florida Department of Law Enforcement	Report changes of address for offenders
Department Vendors (e.g., PRIDE, MorphoTrust, etc.)	Provide commodities, equipment, and/or services
American Association of Motor Vehicle Administrators (AAMVA)	Perform data exchange related to driver license and motor vehicle information
IFTA / IRP Inc.	Perform data exchange related to International Fuel Tax Agreement (IFTA) / International Registration Plan (IRP), which distributes fuel use taxes and registration fees to jurisdictions based on use
Electronic Lien and Title Vendors	Support use of an interface for financial institutions to have real time access to vehicle registration information
Insurance Companies	Perform verification of driver insurance information

Table 1-1 – Customer/Users

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

### Statement of Need

Overall, the Department needs to reconfigure its legacy technology infrastructure in order to support its merged service environment. Until that is accomplished, the Department will be forced to implement additional workarounds and maintain those workarounds, which is a significant risk. The Department will be at risk of not meeting federal and legislative mandates because the systems and their workarounds are simply not able to perform a function.

The current technical environment consists of eight major systems supported by seven different database repositories, 47 web applications and thousands of batch jobs, batch programs and stored procedures. These programs and procedures update, print, or transfer driver license or motor vehicle data, or pull data from external sources. Figure 1-1 provides a graphical overview of the different entities that access department systems and data:

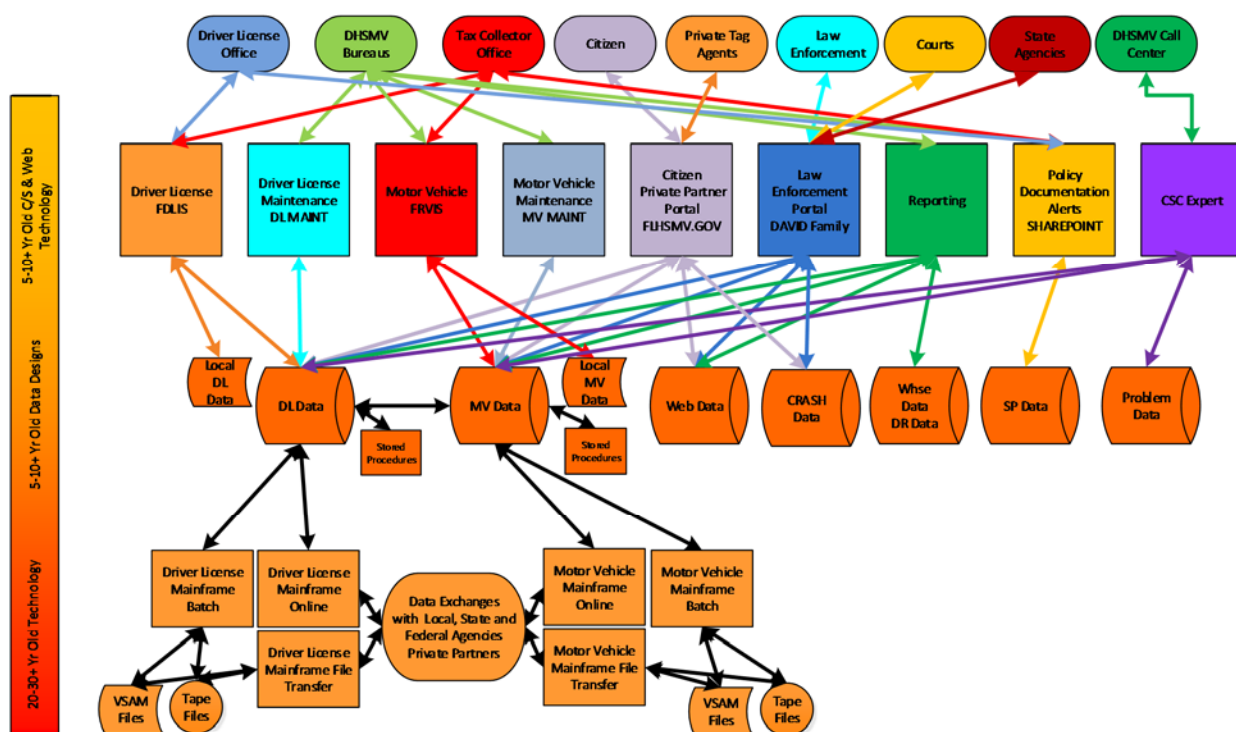


Figure 1-1 – Current Technology Environment

The complexity, design, and age of these software components creates inefficiencies and challenges in supporting and maintaining the environment, which in turn present significant risks. The inefficiencies and challenges of the current technical environment include:

- Multiple systems and data architecture creates complexity which introduces errors;
- Implementation of changes and bug-fixes is difficult and time consuming – currently there are over 400 change requests;
- Difficulty integrating software packages;
- Difficulty locating and retaining staff with the necessary skill sets;
- Increased support, maintenance, and contractor costs, and
- Difficulty providing data security and data integrity.

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Some of these technological challenges affect the Department's Information Systems Administration (ISA) capacity to be responsive to businesses' requests for new or modified functionality, while others cause direct risks to the business including:

- Risk to public safety;
- Risk of non-compliance with federal and state mandates;
- Risk of increased operating costs;
- Risk of uncollected or delayed revenue, and
- Risk of reputational injury.

The relationship of the technical risks to the business risks can be summarized as follows:

		Business Risks					
Technology Challenges		Risk to public safety	Risk of non-compliance	Risk of increased operating costs	Risk of uncollected or delayed revenue	Risk of reputational injury	Affects overall capacity of ISA
	Increased support, maintenance and contractor costs			✓			✓
	Difficulty locating and retaining staff with necessary skill sets		✓	✓			✓
	Distributed data storage complexity which introduces errors	✓		✓	✓	✓	
	Difficulty fixing bugs or implementing changes	✓	✓	✓	✓	✓	✓
	Difficulty integrating software packages	✓	✓	✓	✓	✓	

Table 1-2 – Technology Challenges/Business Risks

Without re-engineering and simplifying the current environment, the Department will continue to face:

- Risk of end-of-life system failure
- Risk of a rigid infrastructure and lack of scalability and flexibility to support future growth or changing legislative mandates
- Risk of being unable to support the current data model
- Potential of missed revenue from an inability to audit functions that present opportunities for non-compliant activity
- Risk that data needed by law enforcement to enforce public safety (e.g., identification of sexual predator status) will be unavailable or inaccurate
- Risks that drivers will not be properly sanctioned
- Risk of not being able to report the activities of the Department effectively because of discrepancies in data between multiple systems
- Criticism from tax collectors and tag agents wanting to eliminate redundancies and inefficiencies in their organizations stemming from the legacy systems used by the Department

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

### 2. Business Objectives

The goal of Motorist Modernization is to remove the technical barriers that prevent the Department from effectively meeting its obligations. This goal is split into eight implementable objectives that are closely aligned with the applicable DHSMV strategic goals.

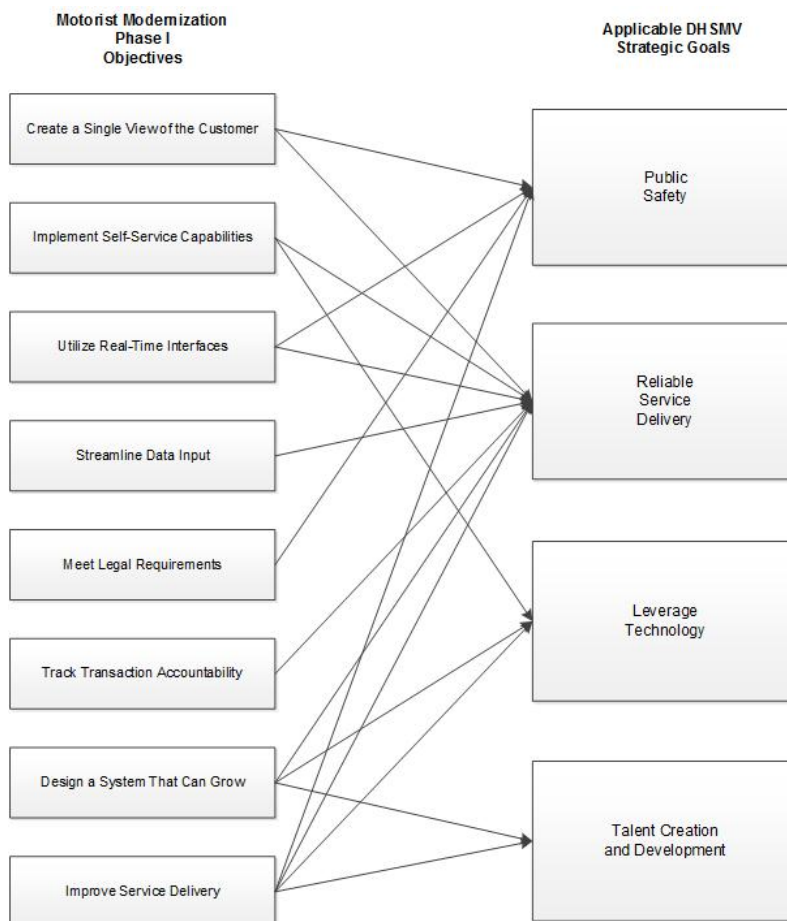


Figure 1-2 – Objectives and Strategic Goals

**a. Objective 1: Create a Single View of the Customer**

The new issuance system should provide the ability to see or link to all of the information the Department stores about a customer from one location. Today, information on an individual might be stored in many systems, and sometimes in multiple locations within a single system. Having a single view will help alleviate current risks that instances of non-compliance are not caught or revenue is not collected. It will also reduce processing time and opportunity for entry error by reducing redundant data keying and will support the tax collectors' requests for a consolidated view.

**b. Objective 2: Implement Self-Service Capabilities**

Self-service should be supported for the public, for external reporting requests, data sales, and for internal reporting purposes. Processes to initiate transactions, request reports and / or capture performance data are largely manual and rely on interaction with the technology group.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I****c. Objective 3: Utilize Real-Time Interfaces**

Simplify or eliminate processes by establishing real-time lookup or data exchange relationships with third-party data providers. Currently, interfaces are manual or batch processes, which experience delays, do not always finish processing overnight, and are the least accurate method of processing. These overnight processes also result in multiple interactions with the same customer which increases expense and customer frustration.

**d. Objective 4: Streamline Data Input**

Streamlining processes to reduce duplication and/or to reuse existing data will assist in reducing data errors – created through either duplicate data entries or typographical errors. The reduction or elimination of any paper documents currently in use will also help streamline processes and reduce errors.

**e. Objective 5: Meet Legal Requirements**

The Department is subject to numerous state and federal legal requirements, in addition to public expectations regarding data privacy and security. The current environment has security risks due to its age and underlying architectures. Data integrity is also a risk due to the potential for data entry errors. Also, the batch processes are susceptible to timeouts and incomplete file transfers. Overall, the complexity of updating the current system restricts the ability of the Department to meet new mandates as laws and rules change.

**f. Objective 6: Track Transaction Accountability**

As the Department completes its transition of most driver license (DL) issuance activities to tax collectors, the functions retained will refocus on a monitor and oversight role, rather than in-office delivery. Performing this role effectively will require the ability to track transactions executed by others on behalf of the Department. This takes several areas into consideration, including auditing within the application, establishing policies related to authentication credentials expectations and developing more robust error or exception reporting. Auditable data is not commonly captured by the system today, causing challenges with revenue reconciliation, error correction and issue resolution.

**g. Objective 7: Design a System that Can Grow**

It is important that the Department implement a system that is flexible and expandable. The Department exists in a highly regulated environment with rules that change frequently, and sometimes without much notice. A system that utilizes modern architecture and components such as configurable parameters and rules-based logic will better position the Department to locate and retain technical resources with the right skill sets and stay responsive to the needs of State and federal lawmakers.

**h. Objective 8: Improve Service Delivery**

System performance is critical to improving service delivery. The new system must:

- Operate reliably during scheduled business hours and provide real time communication to stakeholders when outages occur.
- Support Motorist Service business processes and functions and align them with the appropriate technologies.
- Support multiple service delivery channels and the DHSMV staff, tax collectors, and other entities and agencies' personnel that access the system.
- Safeguard private information and manage data securely to ensure public trust.

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Because the environment is so complex, the Department proposes a staged re-engineering and redevelopment effort by grouping the planned work into three phases: Driver Licenses, Motor Vehicles, and Licensing and Business Support systems. This proposal is based on research of other states' attempts to replace their motorist systems. Phasing the work lowers overall project risk and provides improved services to our customers in a more timely fashion. Phase one will include the following processes and systems:

**Redesign database structure and implement data quality controls.** The Department recognizes the need to migrate to a customer-centric data model and implement controls to support data quality. By redesigning the database, the Department can eliminate inefficiencies, redundancies and discrepancies present in the current database implementations and build a central repository of accurate data, free of duplications and errors and available for reporting in a timely fashion. An existing custom built synchronization process will be replaced with a commercially available solution to support legacy data access once the database changes are in place.

**Replace the Florida Driver License Information System (FDLIS) and supporting systems.** FDLIS is a client/server application deployed in the tax collector and driver license offices statewide to support the basic driver licensing process workflow. In order to stay interoperable with the changes to the underlying database, the batch processes that maintain DL records and FDLIS must be upgraded in unison.

Operationally, data is housed locally (in tax collector and department offices statewide) and periodically synched to department databases. This presents several risks as law enforcement is not provided immediate access to changes made to driver records and, in the event of a data-push failure, drivers that believe they are licensed but in fact do not possess a valid license and will sometimes need to return to an office to resolve. Law enforcement and other agencies, such as Department of State (DOS), Department of Children and Families and the Florida Department of Law Enforcement (FDLE) depend on this supporting documentation – mainly the images of customers that are taken when a license is issued. For example, FDLE uses the driver license image and data for sexual predators, sexual offenders and habitual offenders. DOS also uses this data to process and validate addresses for voters.

**Re-engineer the driver and vehicle renewal process.** The renewal process is extremely complex, requiring some manual intervention in order to operate. It is not without failure issues, which leads to additional costs for the tax collectors (who administer the vehicle renewal process) and the Department (which supports both renewal processes and administers the driver license renewal process).

The Department has experienced a number of issues which include incorrect fees and invalid data on the actual renewals. The validation of the renewal data is very tedious, which includes a manual verification of sample data prior to the data being sent to the vendors that print renewals notices on behalf of the county tax collectors and the Department. More often than not, the notices must be reprinted after errors are discovered. Unfortunately, many mistakes are found only after the notices are mailed to customers who have tried to complete their renewal process. The Department will re-engineer the renewal notice process and applications to streamline the process.

**Create a MyDMV Portal.** GoRenew.com is the Department's current self-service portal for motorist services. Also known as "Virtual Office," it provides limited access to services for motorists. In attempting to establish better authentication practices, ease of use has been significantly impaired. The Department proposes to create a user-friendly "MyDMV" portal



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that will allow motorists to access more services, allowing citizens to interact with the Department via this self-service portal instead of having to go to a tax collector or state office. Phase I will focus on the driver license services, with the intention that motor vehicle services will be addressed in future years.

Phase I will also expand the use of a single fee engine across all applications. Over time, different fee calculation routines have been inserted into motorist services systems. The Department now maintains a dozen different fee calculation routines, resulting in months of staff time allocated when fee changes are made. As part of the Driver Related Issuance and Vehicle Enhancements project, the Department is developing a fee engine that will support the Electronic Filing System (EFS) as well as all future motorist services development, adding fee routines to it as systems are reengineered.

Implementation of Motorist Modernization Phase I will allow the Department to improve customer service, meet the needs of the tax collectors performing issuance activities, increase data availability and quality, expand the ability to integrate with business partners and better support public safety.

**B. Baseline Analysis**

The Department of Highway Safety and Motor Vehicles is composed of 4 major areas:

- Administrative Services/Executive Direction
- Florida Highway Patrol
- Motorist Services (Comprised of the former Driver Licenses and Motor Vehicle Divisions)
- Information Systems Administration (ISA)

The scope of Motorist Modernization includes the Division of Motorist Services and ISA, which supports the division.

Motorist Services' responsibilities include credentialing drivers through the issuance of driver licenses, credentialing vehicles through the issuance of titles and registrations, and overseeing related compliance programs. Responsibilities also include investigating and resolving consumer complaints, inspecting and titling rebuilt vehicles, registering and auditing Florida-based commercial carriers, data exchange and reporting, and helping ensure manufactured or mobile homes are constructed and installed in compliance with federal and state standards. Specific activities include enforcing insurance coverage requirements, overseeing the state's DUI education programs, records exchange, and reporting. ISA is responsible for providing information technology resources to assist the operational areas in accomplishing the Department's mission and goals. It accomplishes this through acquisition of computer equipment, software and services, software development, system installation and maintenance, network administration, computer operations, and desktop support.

The Department touches nearly every household in Florida through credentialing and public safety activities and plays a significant role within the Florida state government. In addition to issuing driver licenses and registering and titling vehicles, the Department has become the information technology backbone that supports roadside law enforcement, dispatch for other state law enforcement agencies, organ donation registration, voter registration, and selective service registration processes. Since September 11, 2001, the Department, through systems such as the Commercial Vehicle Information System Network, has participated in Federal and state information sharing efforts in support of securing the homeland to help fight terrorism and

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reduce fraud. Also to this end, the Department became one of only a handful of states to be in compliance with federal Department of Homeland Security REAL ID credentialing requirements. In achieving this status, the Department became the “authoritative source” of identity for all Floridians. The Department is a \$2.7 billion business which collects revenue and distributes the funds to other state agencies that provide critical state services such as roads and schools.

Many of the systems currently being used were developed when the business and the environment of the Department were very different. Up until the late 1990s the Division of Driver Licenses and the Division of Motor Vehicles, although sharing a common customer base, shared little else. Business needs did not dictate that either of the divisions integrate their data, standardize processes or provide self-service opportunities. Business process ownership and supporting technology operated in silos, and additional system functionality was developed sporadically or when legislative mandates required such.

During the last two decades, however, critical changing business needs have caused the Department to move to a more integrated motorist services environment. This shift has resulted in the January 2011 merger of the two divisions into the Division of Motorist Services. While the organizational structure has changed, the Department’s vision for an integrated approach to servicing its customers and stakeholders will not be realized until the technical barriers to integration are removed.

The evolution of the systems over time have led to a complex technical environment that is multi-layered, using numerous technologies and requiring many people and skill sets to maintain. There are more than 30 different platform and database environments and programming languages that must be supported by technical staff. Many of the modification requests and projects require changes across the numerous platforms which increase the duration of project implementation and the possibility of system(s) failure. Frequent new federal statutes or state statute, rule and fee changes generate requests and projects to modify the systems and add to the technical complexity. Lack of integration prohibits the ability to show “a single view of the customer” resulting in service obstacles for tax collectors, who are under a legislative mandate to assume most of the Motorist Services field issuance responsibilities by 2015. Lack of real-time interfaces elongates completion of business transactions and drives inefficiencies in other functional areas of the Department.

Motorist Modernization Phase I will enable the Department to implement and utilize newer technologies to better serve the stakeholders and citizens of Florida. Upon removal of the technical barriers, the Division of Motorist Services and its agents will be able to provide better service to the public by offering a broader array of services online as well as allowing employees to access data and provide service through a single unified system. In addition, the Department will be able to use the planned system in its oversight role with the tax collectors.

Merging the driver license and motor vehicle systems will allow the department to better audit transactions conducted by a county/state employee who is currently working in two systems while conducting transactions for a single customer. A more streamlined audit function should allow the department to see and react to unusual transaction occurrences more quickly. In summary, the end result of successful implementation will enable the Department to increase customer service, allow cost reductions through economy of scale, develop reusable application software and examine business processes to look for opportunities for greater efficiencies.

### 1. Current Business Process(es)

The current business processes below are grouped into four main areas: issuance,

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maintenance, enforcement and revenue collection and distribution. The primary focus of the Motorists Modernization Phase I program concentrates heavily on the Driver License/ID issuance process as well as the notification processes for motor vehicle and driver license renewals. This will consist of the customer-facing and the back-end components, which include associated batch mainframe systems.

**a. Issuance***Issuance Background*

The purpose of issuance activities is to assign a privilege to a customer based on meeting certain criteria. The process involves verifying and validating an applicant's documents and test results against proscribed (state/federal) criteria, capturing records, collecting fees and issuing a credential. There are three major types of issuance activities that take place in State operated facilities, tax collector offices and private tag agency locations, and car dealerships throughout the state. Issuance fees account for the largest source of revenue in the Department and are tied to federal transportation funding for Florida (Title IV, Intermodal Surface Transportation Efficiency Act).

The basic processes for the three categories of issuance are the same, but are administered separately. Silos in business ownership and supporting technology mean the workflow and approach is not standardized, and information is stored in multiple locations. Examiners responsible for executing the issuance process must log on to multiple systems (each with different credentials), enter data multiple times, as well as check multiple interfaces for critical flags. Issuance requires starting in one application, exiting to process in two or three others, and then re-keying results into the first application.

The three areas of issuance activities are:

- Driver license (which includes identification cards)
- Motor vehicle titles and registrations
- International Fuel Tax Agreement (IFTA) licenses and International Registration Plan (IRP) registrations

**1) Driver License Issuance Services***Driver License Issuance Overview*

Driver license issuance includes driver license classes A, B, C & E, identification card issuance, renewals, replacements, and reinstatements. The process includes verification of identity, residency, knowledge, and skills ability for initial issuance and some lesser number of these requirements for renewals, replacements reinstatements, and clearances. Requirements vary based on citizenship, lawful presence (U.S. legal status), and type of license. Driver license issuance also includes applicant consent for participation in various state and federal programs including, but not limited to, Motor Voter Act, Organ Donor, Selective Service, and Emergency Contact Information. In addition, customers may make voluntary contributions to various organizations. The credential issued contains the eligibility, restrictions, privileges, endorsements, and/or program participation for the respective applicant and serves as the identity verification document.

Driver license (DL) issuance functions include the following transactions:

- ID card for U.S. citizen
- Renewal/replacement ID card for U.S. citizen

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- ID card for foreign national (immigrant or non-immigrant)
- Renewal/replacement ID card for foreign national (immigrant or non-immigrant)
- Transfer out-of-state license to Florida – U.S. citizen
- Driver license renewal for U.S. citizen
- Original Florida license - never licensed before – U.S. citizen or foreign national (immigrant or non-immigrant)
- Replacement license for U.S. citizen
- Transfer out-of-state license - foreign national (immigrant or non-immigrant)
- Driver license renewal - foreign national (immigrant or non-immigrant)
- Replacement license for foreign national (immigrant or non-immigrant)
- Clearances: court clearances, child support sanctions; financial responsibility sanctions; cancellations for foreign nationals with document issues;
- Clearances: suspensions, revocations, disqualifications and cancellations requiring additional knowledge skills and abilities
- Clearance of sanctions (e.g. DUI)
- Commercial driver license (CDL)/hazmat endorsement with fingerprinting
- Registration of sexual offenders, sexual predators, and career offenders
- Medical and five day letter re-exams
- Adding/removing endorsements and restrictions from licenses
- Written exams - CDL or regular license class

**a) Driver License Issuance (first time, U.S. citizen, and foreign national)***Driver License Issuance Description*

First time driver license issuance is the process of a U.S. citizen or foreign national (immigrant or non-immigrant) applying for a first-time Florida driver license and either being issued a permanent or temporary license.

*Driver License Issuance Process Steps***Determine Applicant Eligibility**

For U.S. citizens, if mandated documentation is present and deemed authentic, information is captured in FDLIS for automatic checks with the Problem Driver Pointer System (PDPS), Social Security Administration (SSA), Commercial Driver License Information System (CDLIS) and Driver License Production Database. Several of these checks go through the American Association of Motor Vehicle Administrators (AAMVA).

For foreign nationals, if mandated immigration documentation is present and deemed authentic, information is captured in FDLIS and transmitted to Department of Homeland Security for verification and approval via the Verification of Lawful Status (VLS) system.

**Applicant Screening**

A transaction type is selected for eligible applicants, a photo is taken, a mandatory eye test is administered using OPTIC1000, and applicant signature is obtained using signature pad and stylus. Identification and residency documents are scanned and electronically attached to the applicant's record. Applicant screening and personal information questions are asked with responses entered in designated boxes on FDLIS issuance screens. Affirmative responses to various questions require additional information to be provided

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and entered (e.g., has your driving privilege ever been denied in another state? If yes, what state and why?). Additionally, affirmative responses to several questions require entering information on a separate screen (e.g. sexual predator/sexual offender address) and, in one instance, requiring duplicate entry of personal identifiable information on a separate screen (Motor Voter). If applicant is a male between certain ages, selective service information is also captured and batched for transmission to the Selective Service Administration.

**Exam Data Entry**

Applicant is then directed to a work station to access the Automated Driver License Testing System (ADLTS) to take a written exam. The results are manually fed into the applicant record in FDLIS. The applicant is then tested behind-the-wheel, having first shown proof of vehicle registration and insurance. The results of the behind-the-wheel test are manually entered into a log and then into FDLIS. If it is a CDL issuance, special edits and endorsements (e.g., hazmat) may be required, and the behind-the-wheel test is taken at either a vendor location or six State-operated sites. If any applicant tests were taken at a vendor location, a separate web application must be accessed to obtain and print results and then manually enter the results into the applicant's record in FDLIS.

**Functional Processing/Capture Records**

Applicant's restrictions (such as "corrective lenses) and endorsements (such as "hazmat") are captured on the license form as well as type and class. Obtain any additional information as required for restrictions/endorsements. Review the transaction and have applicant attest that information is true.

**Revenue Collection/Update/Issuance**

The cashiering system is accessed. This system differs dependent upon whether the transaction is taking place in a State-operated facility or a tax collector office. If it is a State-operated facility, the clerk goes to FDLIS cashiering. Within the tax collector offices, systems differ depending on whether the tax collector has consolidated their motorist services and tax transactions and on which vendor system they operate. Voluntary contribution information endorsements and license class are entered. Fees are determined for the transaction and, if applicable, service fee is calculated. If the applicant is a U.S. citizen, the driver license is printed. If the applicant is a foreign national, a 30-day temporary driving license form letter is printed. (Note: if an applicant would like to register a vehicle in addition to receiving a driver license, tax collectors must log out of FDLIS and then log in to FRVIS. Unless the tax collector has a consolidated cashiering system, the customer must pay separately for each item.)

Stakeholders

- DL applicants
- Tax Collectors
- DHSMV Motorist Services staff
- Florida and out-of-state law enforcement entities
- Federal Departments of Homeland Security, Transportation/Federal Motor Carrier Safety Administration, Social Security Administration
- Florida Motorists
- Florida Governor's Office and other Florida state, county and city governmental agencies (e.g., supervisor of elections)

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- Other state driver licensing entities
- Private schools/businesses providing driver related services (e.g., driving schools, DUI programs)
- Driver safety focused organizations (e.g., Mothers Against Drunk Driving (MADD))
- Vendors that provide driver license equipment
- General public
- Lenders/Lienholders
- Insurance companies
- AAMVA

Interfaces

- FDLIS - client server application enabling basic driver licensing process workflow and storing specific driver license information, (e.g., vision and skills test results)
- Cogent - application used for commercial driver licenses to store fingerprint images on file/print server
- MorphoTrust Capture/Inventory System - used to scan and capture driver signature and picture and track inventory card stock for printing licenses
- FDLIS Cashiering System - in State-operated facilities and various systems in tax collector offices
- MorphoTrust Camera System - takes/develops driver license or ID card photos
- Scanners - scan and electronically attach paper documentation to applicant files
- Automated Driver License Testing System (ADLTS) – application for driver license written testing, scoring and storing results
- Optic1000 - for eye exams
- Card and Cashier printer
- Online Appointment Service and Information System (OASIS) – web-based application used to display and record DL appointment and time
- Q-Matic- in-facility/office queuing management system
- Signature Pad with Stylus for DL applicant signature
- Verification of Lawful Status via the AAMVA Network
- National Driver Registry - via the AAMVA Network
- Social Security Administration - via the AAMVA Network
- Commercial Driver License System (CDLIS) - via the AAMVA Network
- DL database checks for applicant record, duplicate social security numbers
- NLETS – National Law Enforcement Telecommunications System

Inputs

- Paper identification documents (e.g., birth certificate, social security card)
- Paper proof of residence documents (e.g., voter registration card, vehicle registration, letter with home address)
- Proof of insurance, medical letter
- Clearance for sanctions and other enforcement actions

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- These paper documents are manually scanned and electronically attached to the applicant's driver record
- Applicant pictures manually taken using Capture and electronically attached to the applicants driver record
- Existing driver records/information is electronically accessed on FDLIS to verify completion of mandatory requirements, enforcement action or sanctions
- Acknowledgements of completion of Driver Education and/or Drug-related courses are accessed from a website and printed and then data entered into FDLIS
- Driver License Manual is accessed from PartnerNet /SharePoint

Outputs

- Driver license and identification card through MorphoTrust
- Driver record generated in FDLIS
- Letter authorizing driving privileges for a temporary time period for foreign nationals/immigrants through FDLIS
- Customer transaction financial receipts through FDLIS cashiering process and cashier printer
- End of Day Reports through FDLIS

Driver License Issuance Challenges

## Current Technical Challenges

- FDLIS lacks real-time interfaces with many of the third-party systems used in issuance. This leads to the need for the development of manual workarounds. For example, manual processes have been developed to compensate for the lack of real-time data. There are large dependencies on external webpages to access necessary information. Scanned documents take a day to show up in the customer's records. (This is dependent on end-of-day uploads to servers.)

**b. Driver License Record Maintenance**Record Maintenance Background

The Department not only provides issuance and enforcement functions for the State, but is also an information source for many entities. The data in these records is relied upon by many functions and user groups in the following ways, among others:

- It is the foundation for other driver- or vehicle-related functions (such as sanctions);
- It is used by many organizations to establish identity and/or residency;
- It is used by law enforcement to establish identity;
- It is relied upon for public safety, and
- It is provided to many outside entities for a fee, which generates revenue for the State.

Maintaining current records is an important consideration for the Department.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I****1) Driver License Record Maintenance**DL Record Maintenance Overview

Driver licenses are the authoritative source of identity. The Department is responsible for issuing driver licenses and for maintaining the underlying driver records. Driver records must reflect current personal information, driver status, compliance with insurance requirements, and many other pertinent pieces of information. As such, keeping up-to-date driver records involves many processes across the organization. In addition to issuance, the Department collects driver data which includes organ donor registration and emergency contact information. The Department must also track drivers' violations of laws and other requirements that can affect driver license status.

Updating information is received from a number of different external and internal sources:

## Internal Sources:

- Initial issuance information is gathered and utilized to either create original driver records or update existing records and includes: driver's personal information such as name, DOB, and address, Motor Voter registration, organ donor registration, emergency contact information, and sexual predator/offender registration, and
- Information regarding compliance with required education requirements such as motorcycle training, DUI intervention programs, and the Ignition Interlock Device (IID) program as tracked and maintained by Driver Education staff.

## External Information:

- Sexual offender, predator, and career offender information, crash information and re-exam requirements received from law enforcement agencies;
- Drivers' insurance coverage information received from insurance companies and processed by the Financial Responsibility unit to verify compliance with minimum coverage requirements and impose sanctions, if necessary;
- In-state driver citations and sanctions received from the Clerk of Court, entered by DL Records staff, and reviewed by Driver Improvement staff;
- Out-of-State citations and sanctions received from other jurisdictions and manually entered into driver records by Clerk of Court and DL Records staff and reviewed by Driver Improvement staff;
- Out-of-State CDL citations and sanctions received from the CDLIS system maintained by AAMVA;
- Child support and genetic testing information resulting in driver sanctions received from Department of Revenue or the courts and entered into driver records by DL Records staff;
- Death files received from the Social Security Administration and Vital Statistics;
- Address change information received from the United States Postal Service; and
- School attendance information received from the Department of Education.

**a) Driver License Records - Citations and Sanctions**Citations and Sanctions Background

The sanction update process is the mechanism in place for ensuring that violations of State laws by Florida drivers are tracked, appropriate consequences



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are imposed, and sanctions are cleared as remedial actions are performed by the driver. Once input into driver records, sanction information is accessed by the Driver Improvement staff, reviewed, and then used to generate letters sent out to Florida drivers to communicate sanction information and requirements that must be met to remediate sanctions imposed.

Citations and Sanctions Overview

DL Records staff are responsible for entering citations and sanction obligations into the appropriate Florida driver record when received from the Clerk of Court and from other jurisdictions. In-state citations are standardized, and the Department is responsible for printing, issuing, and tracking inventory for the uniform traffic citation form used by most law enforcement agencies when issuing traffic citations. When issued, citations are entered by the Clerk of Court into the Traffic Citation Accounting Transmittal System (TCATS). From there, the Department is responsible for updating driver records to reflect the citation(s) issued. In addition to citations, the Department updates driver records to include sanction information, as provided by the county Clerk of Court. Once entered into driver records, the Department's Driver Improvement staff review the citations and sanctions and send notification of the action and remedial requirements to the affected drivers, if necessary. When requirements have been met to regain privileges, driver records must be updated to reflect compliance. Compliance information is received from outside entities such as county Clerks of Court or internally from the Department.

In 2012, Florida law enforcement agencies issued 4,499,818 citations. The bulk of these citations were entered into Florida driver records through the electronic TCATS process; however manual entry is performed for citations and sanctions received from out-of-state jurisdictions. Manual entry is also performed for clerk data errors or system limitations in accepting unique data requirements for citations and sanctions issued by law enforcement within the State of Florida.

Once this information is received by the Department, the data must then be input into the appropriate driver records by an automated or manual process, depending upon the format of the source data.

**In-state Citations**In-state Citations Description

This is the process of updating driver records to contain information regarding uniform traffic citations issued to Florida drivers by Florida law enforcement agents.

In-state Citations Process Steps

The citation update process begins with the issuance of citation inventory to Florida law enforcement agencies. Uniform Traffic Citations (UTC's) are distributed utilizing the Citation Tracking System in the Motorist Maintenance system, then law enforcement agencies either use hard copy UTC's or electronic citation numbers as assigned to issue citations to drivers violating State laws. Upon issuance, law enforcement officials have 10 days to provide a copy of the issued UTC to the appropriate Clerk of Court. The Clerks then import or manually enter UTC information into the TCATS system. The Clerks send citation files to the Florida Court Clerks and Comptrollers (FCCC) to run an error

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report to ensure that the data is in the correct format. Once the citation information has been through the FCCC error check process, it is transmitted by a batch process to the Department nightly. There are two error checks performed by the Department before the citation information can be processed to a driver's record. First, an error check is run to make sure the data follows the Department's format requirements. If there are issues in the records, the records are sent back to TCATS for resolution. If there are not any errors in the first error check, the data is run through an inventory validation check to make sure that the citation number is valid and corresponds to the entity that was issued that citation number originally. If there are issues noted in this error check, the citation must go through a manual resolution process carried out by Department staff. If there are no issues in both error checks, the citation is attached to the corresponding driver's record through an automated process. Once citation information is included in driver records, the Driver Improvement staff reviews the citation and sanctions information. A communication is then sent to the driver detailing the consequences and necessary actions.

**In-State Sanctions***In-state Sanctions Description*

This is the process of updating driving records to contain sanctions issued against Florida drivers by Florida County Clerks of Court.

*In-state Sanctions Process Steps*

The non-citation sanction update process begins with the issuance of sanctions in the form of court orders from the county Clerks of Court.

Court orders are provided to the Department by Clerks of Court in either hard copy by mail or fax or soft copy via email. When sanction information is received, DHSMV DL Records staff must manually enter the sanction information into the Motorist Maintenance system. The documents are received, scanned, and stored at the Department. Once sanction information is included on driver records, the Driver Improvement staff then review sanction information and send communication to the driver detailing the consequences and necessary actions.

In addition to court ordered sanctions, the Clerks of Court also provide the Department with criminal financial responsibilities such as court costs owed to the State by convicted criminals. This information is provided by Clerks either in hard copy or in an electronic file via email. Hard copy criminal financial responsibility information received must be entered into the driver record manually by DL Records staff. If sent electronically, Clerks provide a flat file containing criminal financial responsibility information to the Florida Court Clerks and Comptrollers association (FCCC) to be submitted to DHSMV.

**Out-of-state Citations & Sanctions***Out-of-state Citations & Sanctions Description*

This is the process of updating driving records for Florida drivers to reflect sanctions issued against drivers by out-of-State jurisdictions.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I***Out-of-state Citations & Sanctions Process Steps*

The out-of-state sanction and citation update process begins with the issuance of sanctions by jurisdictions outside of the State of Florida. Sanction or citation information for individuals is provided by other jurisdictions in either hard copy by mail or fax or soft copy via email. When sanction or citation information is received, DHSMV DL records staff must manually enter the sanction information into the Motorist Maintenance system. Once sanction or citation information is included in driver records, Driver Improvement staff then review the information and send communication in the mail to the driver detailing the consequences and necessary actions.

**Out-of-state CDL Sanctions and Citations***Out-of-state CDL Sanctions & Citations Description*

This is the process of updating driving records for commercial drivers to include sanctions and citations issued to CDL drivers licensed in Florida by out-of-state law enforcement agents or judicial systems.

*Out-of-state CDL Sanctions & Citations Process Steps*

Out-of-state citations and sanctions issued by law enforcement or courts in other jurisdictions to commercial drivers licensed in the State of Florida are provided to the Department electronically. Each jurisdiction is required to provide sanction and citation information for CDL drivers to CDLIS, which is maintained by AAMVA. The CDLIS system provides real-time data to the Department when citations and/or sanctions information is received. The Department then runs a batch process to apply the citation or sanction information to the driver's record within the driver database.

**Sanction Resolution Process:***Sanction Resolution Process Description*

This is the process of updating driving records to clear sanctions when the appropriate requirements have been met by drivers.

*Sanction Resolution Process Steps*

If requirements are met by the driver within the given time frame, the Clerk of Court enters the clearance information into TCATS, which then follows the process described above where the clearance information is automatically uploaded to the corresponding driver's record. This completes the sanction update process.

If requirements are not met within the given time frame, the Clerk of Court enters suspension information into the TCATS system, which then follows the process described above to be uploaded to the corresponding driver's record. Once suspension information is included in the driver's record, Driver Improvement staff handles further processing. If the driver complies with requirements prior to the effective date assigned by Driver Improvement staff, the sanction is canceled.

For "failure to comply", the driver can go into a Clerk's office and pay the necessary fine(s) and/or demonstrate that other requirements were met. The Clerk then enters clearance information into their information system, the

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Comprehensive Case Information System (CCIS). This process clears the driver's record and can be performed while the driver is at the counter in the Clerk's office.

If the suspension was due to a criminal financial obligation, the Clerk cannot clear the record within the CCIS system. In these instances, the driver can either go to a DHSMV or tax collector office for instant clearance or the clerk can enter the clearance information into TCATS. Entry into TCATS must go through a batch process to update the driver record with clearance information. Because of this lag in clearance, drivers usually go to a DHSMV or tax collector office where clearance information can be entered directly into the driver's record through FDLIS. If the clearance information is entered at the tax collector's office, the driver also incurs an additional reinstatement fee.

Stakeholders

- General public
- Florida drivers
- Law enforcement
- Florida Court Clerks and Comptrollers
- Other jurisdictions
- ISA
- DL Records staff
- AAMVA
- Tax Collectors

Interfaces

- FDLIS
- Traffic Citation Accounting Transmission System (TCATS)
- Motorist Maintenance
- Driver Uniform Ticket (DUT)
- Commercial Driver License Information System (CDLIS)
- Comprehensive Case Information System (CCIS)
- FCCC website
- Mail/Fax
- Email/Outlook

<b>Inputs</b>			
<b>Information Received</b>	<b>Description</b>	<b>Source</b>	<b>Format</b>
In-state citations	Citations issued by Florida law enforcement officials to Florida drivers that have violated Florida driving laws	Florida Court Clerks and Comptrollers	Electronically through the TCATS system
In-state sanctions	Sanctions imposed upon Florida drivers in the form of court orders issued by the Florida Court system for violation of Florida laws	Florida Court Clerks and Comptrollers	Copy by mail / fax or soft copy via email (format cannot be uploaded into the system electronically)

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Inputs			
Information Received	Description	Source	Format
Florida criminal financial obligations	Financial obligations imposed upon convicted criminals (e.g., court costs)	Florida Court Clerks and Comptrollers	Copy by mail / fax or soft copy via email (format cannot be uploaded into the system electronically) Flat files sent to FCCC and then submitted to the Department by FCCC
Out-of-State citations and sanctions	Citations and/or sanctions issued to Florida drivers by law enforcement or courts in other jurisdictions	Out-of-State jurisdictions	Copy by mail / fax or soft copy via email (format cannot be uploaded into the system electronically)
Out-of-State CDL sanctions and citations	Citations and/or sanctions issued to Florida commercial drivers by law enforcement or courts in other jurisdictions	AAMVA	Electronically through the CDLIS system

Outputs

- Updated driver records
- Communication to drivers regarding sanctions and citations
- Record sales
- Data exchange with government entities and law enforcement agencies

Driver License Record Updates Citations and Sanctions Technical Challenges:

- Out-of-State citation and sanction information for CDL drivers licensed in Florida is available to the Department real-time, but not posted to the driver record until processed through a scheduled batch program.
- The CCIS system does not allow Clerks of Court to clear criminal financial obligation violations.
- There is a risk that sexual offender status is not flagged on the driver record. This is both a Technical and Business Challenge. The business challenge is that the Department relies upon self-reporting and registration to identify drivers that should be flagged as a sexual offender. If a person fails to register with the Department, the record is not flagged. The technical challenge is caused by the batch nature of the update. When a driver self-reports their status, a batch process queries the FDLE database and results are posted back to the driver's record. The batch processes causes a delay between self-registration and drivers record update.

**c. Enforcement Activities**Enforcement Activities Background

The Department's core mission includes activities to enforce compliance with requirements for maintaining licenses, registrations, and other instruments issued by the Department. Enforcement activities pertain to driver license, motor vehicle, and other transactions performed by the Department and are detailed below.

Driver License enforcement activities include:

- Financial responsibility, making sure minimum insurance requirements are met;
- Application of sanction consequences that could lead to revocation, suspension, cancellation, or disqualification, and

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- Determining whether issuance is appropriate for customers requiring additional review (e.g., medical reviews).
- Ensuring that all applicants for Commercial Driver Licenses meet the minimum federal requirements for issuance.

Motor Vehicle enforcement activities include:

- Stops placed on the customer, registration or vehicle that limit the customer's ability to perform future transactions related to motor vehicles, and
- Other enforcement activities include processes such as inspections of rebuilt vehicles and mobile home manufacturers.

### 1) Driver License Enforcement Activities

#### a) Financial Responsibility

##### Overview

Financial Responsibility staff is primarily concerned with enforcing the requirements of two laws – the Financial Responsibility Law and the Florida Motor Vehicle No-Fault Law. These laws require drivers to maintain certain levels of insurance, which are monitored differently according to the requirements of their respective Statutes:

- The Florida Motor Vehicle No-Fault Law requires Personal Injury Protection (PIP) and Property Damage Liability (PDL) to be carried on each vehicle, throughout the vehicle registration period and coverage is monitored by the Department. If a person is convicted of not providing proof of insurance, the Department monitors their coverage for two years. PIP/PDL insurance is carried on the vehicle.
- The Financial Responsibility Law requires that proof of full Liability insurance, including bodily injury liability (BIL), at the time of a crash or certain violations. If a person is in a crash and found to not have liability insurance, the Department monitors their coverage for three years. Liability insurance is carried on the person and vehicle.

Insurance is enforced against the driver license and one or all of the vehicle registrations for the driver. If required insurance is not maintained, a license is suspended and a fine of \$15 - \$500 may be required to reinstate the license.

##### Description

Files received from insurance companies are compared against the Department's driver records by a batch process.

For PIP insurance, if the insurance file shows that PIP was cancelled, the insurance file is checked again in 20 days to allow time for new or updated insurance. If PIP is still not present, a 15-day postdated suspension letter is sent to the driver and the driver must provide proof of insurance to the department and pay a reinstatement fee, if required, when proper insurance was not maintained. (If an insurance policy cancellation (FR sanction Type 7) is received by an insurance company when PIP/PDL insurance was maintained, a driver may use the internet to clear their license. If the driver

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has other open FR sanctions, they will have to go into an office facility to clear the sanctions.)

For bodily injury liability (BIL) insurance, this is not automatically tracked on every driver. However, if a driver was in a crash and did not have BIL insurance, an FR Sanction is opened and an "SR22" is required for tracking purposes. This shows proof of BIL insurance with limits of 10k/20k/10k or higher. If insurance is cancelled, the license is immediately suspended and the driver must go to an office and provide a new/reinstated SR22 and pay a reinstatement fee. If a driver is convicted of DUI an "FR44" is required. This shows proof of BIL insurance with limits of 100k/300k/50k or higher.

Process Steps

For PIP:

- FTP Files from insurance companies are received on a regularly scheduled basis. These contain policy holder information, insurance type and include whether the policy is new, reinstated or cancelled.
- A batch process runs against the policies in the database. For each cancelled PIP insurance policy, the driver's policy record in the database is flagged.
- At 20 days, coverage is checked again and if still not present, a letter is generated and sent to the driver.
- If the driver has not presented proof of insurance at 15 days, the license is automatically suspended on the database. At this time, some reinstatements require the driver to go to an issuance office to pay a fine to reinstate.

For BIL Insurance:

- A driver is required to obtain a certificate of coverage limits to demonstrate compliance with increased coverage due to violations that have occurred.
- Insurance companies electronically send bodily injury liability certification data (including cancellation information) to the Department on a regularly scheduled basis.
- A batch process is run against the certification data into the database, attaching certification information to the corresponding driver record.
- Cancellations of the certificate trigger an automatic driver license suspension.

Challenges

Technical Challenges

- FDLIS can't track information on liability insurance coverage. In order to track liability, an FR sanction is created from the crash report or certain conviction and a "SR22" is required. This form indicates that proof of liability insurance is required.
- Unlicensed drivers' insured status cannot be tracked. Because the insurance is required on a vehicle, but enforced on a license, if a registered vehicle fails to carry insurance but the driver is not licensed, it

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is not caught because the policy is checked against the licensed driver. It is estimated that there are 350,000 instances of this.

- Commercial and fleet registered vehicles are not tracked because of workload.
- There is a belief that a large number of uninsured motorists are not being caught by the current system logic, leading to greater uninsured motorist risk and un-captured revenue. The solution to this issue will require a detailed analysis of the current system logic to determine where uninsured drivers are being missed. This belief is based on an analysis of various statistics:
  - There is a 8% uninsured motorist rate, equivalent to approximately 600,000 uninsured motorists at any given point in time.
  - DHSMV has approximately 450,000 suspended motorists at any given time. This leaves a delta of approximately 150,000 uninsured motorists not being caught by the system.
  - Of the 450,000 suspended, 185,000 pay or will pay the reinstatement fee. The remaining 265,000 do not pay fines for various reasons, including that the motorist no longer has a registered vehicle (and therefore does not require insurance).
- Crash related information for a car owned by a company rather than an individual is not tracked because crash data is only stored against a person.

**b) Driver Improvement**Overview

An accurate review of sanctions imposed by TCATS and DL Records before licenses are revoked, suspended, disqualified, canceled or reinstated by the Driver Improvement (DI) Staff. Depending upon the type of sanction, the DI staff will either perform a detailed review of sanctions and corresponding driving records to ensure that the correct sanction has been issued or perform a less involved quality review before sanctions are issued to drivers.

**Sanction Review Process**Description:

This is the process of reviewing sanctions imposed on drivers before communication of the penalties and requirements is sent to drivers.

Process Steps

Sanctions are input into driver records through the sanction update process. Notices to the driver are generated through a daily batch process and are then printed by a third-party printing company. If the sanction is a Driving Under the Influence (DUI), Habitual Traffic Offender (HTO), felony, violation of restriction, racing or point suspension, a full driver transcript is also printed. The hard copy documents are given to the Driver Improvement (DI) staff. The DI staff sorts by date and sanction type and, if applicable, matches to the corresponding hard copy driver transcript. For DUI, HTO, felony, violation of restriction, racing or point suspensions, DI staff review all notices to go out. This review process is in place to identify common errors that have occurred either in the input process by the courts or systematically



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when the sanction was entered onto the record and the notice was generated. For sanctions that are not DUI, HTO, felony, violation of restriction, racing or point suspensions, the DI staff perform a quality review to identify apparent errors such as duplicate notices.

If an error is found in the review process, the DI staff updates the Driver record and manually produces an updated notice in Microsoft Word. Notifications are held by the DI staff until the send date printed on the notification, at which point they go to the mailroom for stuffing and mailing.

Stakeholders

- DHSMV staff (Driver Improvement, DL Records)
- Law enforcement
- Third-party print vendor
- Florida drivers
- General public

Interfaces

- FDLIS
- DL Maintenance
- Microsoft Word
- Microsoft Excel
- Motorist Maintenance

Inputs

The inputs for the sanction review process include hardcopies of sanction notifications printed by a vendor after the DL Records staff has entered the convictions onto the driving record. In addition, if a sanction is a DUI, HTO, felony, violation of restriction, racing or point suspension, the Department's third-party print vendor also prints and provides hardcopies of the corresponding driver records.

Outputs

- Notifications of sanctions sent out to drivers to communicate the imposed penalty and/or additional requirements to be met
- If an error is found during the review process, a correction is entered on the driver record

Challenges

- This process is in place largely to review errors caused within the system when a conviction is entered by TCATS and DL Records staff.
- Examples of some of the programming errors that the driver improvement staff are reviewing for are as follows:
  - HTO revocation order is produced; however, the actual revocation is not appearing on the driver record. This error usually occurs when there is a DUI, and two "driving while license suspended" convictions on the record where the DUI period is indefinite.
  - Conviction is received from the courts and manually entered into TCATS. However, the same conviction is also sent through the electronic sanction update process. The duplicate suspension is not

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identified by the system, and the record shows a second conviction in error.

- HTO revocations are calculated by conviction date. Program is issuing a revocation order for tickets outside of the five year period. Example – conviction is 1999 and then two in 2008.
- A driver has an out-of-State DUI conviction on his record. He moves to Florida and is issued a Florida driver license for the first time. His record is subsequently received, and the system revokes his Florida license erroneously before the record is reviewed and due process is afforded.

**c) Vision/Medical Report Review**Overview

The Department's enforcement responsibilities include ensuring that drivers with medical or vision impairments are appropriately restricted from driving. This responsibility is carried out with two main processes: medical report and vision report reviews. Both processes begin with the receipt of information that may indicate that a driver's health is impairing their driving ability. The Department must then review the information received, make a determination as to whether or not the driver license should be restricted or revoked due to the impairment, implement the necessary action, and then communicate the implications to the affected driver.

Description

The vision report review process involves periodic vision reports and "over 80" renewals. Periodic vision reports are required when information is received from medical professionals, family members, or citizens concerned about a driver's vision and how it may affect driving abilities. "Over 80" renewals are vision reports that are required for any driver over 80 years of age seeking to renew their driver license.

Process Steps

Once vision reports are received by the Department, they are printed in hard copy and reviewed by Driver Improvement (DI) personnel. During the review process, DI personnel manually code the outcome of the vision report which includes inputting coding to:

- Restrict or revoke the license, if necessary;
- Detail whether or not correspondence should be sent out to the driver and indication as to which type of correspondence will be sent based upon the action taken or requirements to be met, and
- Detail follow-up actions necessary (e.g., driver to be re-examined in 12 months).

If correspondence is necessary, a letter is manually generated using Microsoft Word and sent out to the corresponding driver.

For "over 80" renewal reports, the vision reports are received through the Department's mailroom along with renewal fees. The fees are separated from the vision reports and sent to accounting to be entered into the Cashier Receipt System (CRS). Vision reports are then sent to BOR (Processing and

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Issuance) to be reviewed. From Processing and Issuance they are routed to DI (Vision section) for approval or denial of vision reports. The review process includes the coding steps detailed above. In addition, personnel must go to the Florida Department of Health (FDOH) website to confirm that the exam was performed by an eye doctor licensed by the state of Florida. The driver transcript must also be printed to ensure that the proper restrictions exist and to determine if a follow-up eye exam is needed. DI personnel must go into CRS to refund the payments if the driver is not eligible for renewal or to note that the vision is approved and being returned to BOR for license issuance. NOTE: restrictions and exam updates are not done for periodic reviews, and there is no money attached to them.

Stakeholders

- DHSMV staff
- Driver Improvement (DI)
- Central Issuance Processing System (CIPS)
- Bureau of Records (BOR)
- Mailroom
- Field offices
- Florida Drivers
- Law Enforcement
- Medical Personnel
- General Public

Interfaces

- FDLIS
- DL Maintenance
- Motorist Maintenance
- Microsoft Word
- Microsoft Access
- Outlook/Email
- Fax
- Florida Department of Health (DOH) website
- CRS
- Electronic vision system

Inputs

- Hard copy or electronic eye reports
- Scanned documents collected from customers in the field
- Communication received from customers regarding eye/medical exams
- Driver transcripts

Outputs

Outputs for the "over 80" process are:

- Approved vision report so BOR can renew driver license, or
- Refund and notice of ineligibility
- Revocations for Inadequate Vision or Inadequate Field of Vision
- New periodic vision cases

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Outputs for the periodic review process are:

- Driver license restrictions or revocations and corresponding notices to drivers or
- Notices that driving status will not be affected by results of the eye exam received
- Failed to submit revocations

**d. Revenue Collection & Distribution**Background

The Department is required by Florida Statute to collect hundreds of different fee types and distribute them to private organizations and various governmental entities for critical services. Revenue collection and distribution is a supporting process which accounts for \$2.7 billion dollars of revenue annually. Many government and non-governmental entities rely on the Department's revenue collection and distribution process as a major source of income. In addition, the Department's revenue reports are an integral part of the State's revenue estimation process, since such a large number of entities receive funds collected by the Department. Internally, the Department relies upon reports produced from the revenue collection and distribution process to perform financial reconciliations, projections, audits, and analyses.

Revenue is collected from numerous entities and is recorded in FRVIS, FDLIS, and DL Maintenance or manually through the Cash Receipt System (CRS) system, depending on how the funds were received. Once collected, revenue is deposited, reconciled, and distributed out to the appropriate entities. The distribution process is managed in FRVIS using a batch process. The two main processes performed are payment processing and revenue distribution.

**1) Payment Processing**Description

This is the process of collecting, processing, and distributing revenue collected by the Department.

Process Steps**In-house:**

Online/Interactive Voice Response (IVR), DL, MV, data sales fees, as well as miscellaneous revenue is collected in-house and processed either manually or programmatically. The manual process is where accounting staff inputs transaction data into CRS. CRS then posts that data to FRVIS for inclusion in the distribution of revenue. Programmatically, the data is automatically posted to FRVIS when the transaction occurs. Request for services with corresponding payments are mailed to the Department. These requests are received by the mailroom; the mailroom staff opens and scans the check and documentation into the vendor system according to the business unit. During this process, the remitter information from the check is captured along with the check number and check amount. A control number is assigned to both the check and documents and that day's work is transmitted to the bank for deposit. The checks and documents received are batched together according to business unit and forwarded to accounting/revenue staff. Staff imports the data from the vendor system into CRS and verifies that the written amount on the check, check number, and remitter information match. Once this process is

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completed, the checks are removed from the batch, and the vendor-transmitted deposit can be audited and entered into the proper FLAIR accounts the next business day. At this time the control number details the amount deposited. A Program Area (business unit) Report is attached to each batch and lists the control number, remitter name, check number, and check amount of each check received for the batch and is forwarded with the supporting documentation to the business unit. Each business unit processes the transactions according to the nature of the transaction. The transactions are recorded programmatically either in FDLIS, FRVIS, and DL maintenance or manually within CRS, Microsoft Excel, or other programs used by business units. A batch process updates the information in the FRVIS system. Once the End-of-Day report for the business unit has been closed, a separate report is printed from the CRS system. The business unit then reconciles to the End-of-Day report. If no discrepancies are found, the amount processed is posted to FRVIS so the revenue can be distributed.

**Field offices:**

DL and MV transaction fees are collected in State-run field offices. Customers come into field offices to make a payment, and transactions are processed within FDLIS or FRVIS (depending upon the transaction type) within the corresponding customer's account. In addition, payment information is entered into the cashiering portions of FDLIS or FRVIS, and money is deposited by the field office into the Department's account. Once revenue is received, it is manually posted to FRVIS and automatically sent to the batch distribution system.

**Tax Collectors:**

DL and MV transaction fees are collected by tax collectors. Customers come into tax collector offices to make a payment and transactions are processed within FDLIS or FRVIS (depending upon the transaction type) within the corresponding customer's account. Payments are recorded to the cashiering portions of FDLIS or FRVIS, and cash is deposited by the tax collector into the Department's account. Revenue recorded in FRVIS or FDLIS is automatically sent to the distribution system to be distributed appropriately. In addition to in-person DL and MV transactions, tax collectors also download online MV transactions into FRVIS, which follows this same distribution process.

**FHP:**

The Florida Highway Patrol and an online vendor sell crash reports. FHP tracks the amount owed and deposits the associated fees into the Department's account. A manual reconciliation is performed by Department accounting revenue staff. Once the reconciliation is performed, the accounting staff must manually enter the revenue into the CRS system in order for the fee to be distributed by the distribution system appropriately. With online vendor sales, the Department debits the relevant fee amount from the vendor for reported transactions, which is programmatically posted into FRVIS for distribution.

**DOR/Clerk of Court:**

The Clerks of Court collect civil penalty fines on behalf of the State from drivers with violations and performs the necessary clearance procedures for the respective driver. The Clerks send revenue collected to DOR, and DOR is then responsible for depositing the money received into the Department's account. The Department then manually enters the amount deposited by DOR into the CRS system, and marks the funds with a deposited status. The transactions are then manually processed by the

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

Department staff, which allows the revenue to be automatically sent to the distribution system to be distributed.

**Revenue Distribution:**

Once End-of-Day reports close for edits in the FRVIS system, the revenue received must be posted to FRVIS either through an automated process through Bank of America or manually, depending upon the mechanism in place for receiving the funds. A distribution payment flat file is created during each batch distribution cycle. The flat file is placed on a server where revenue staff can access it for further processing. Before the revenue can be distributed, staff must manually place holds on certain funds for either audit purposes or requirements attached to specific revenue streams which prohibit the funds from being disbursed at that time. Revenue Distribution then sends the edited file to the Account Payable unit, where the report is uploaded to a custom-built FoxPro program that distributes the money to the appropriate accounts and uploads distributed revenue to the State's accounting system, FLAIR. Checks or an ACH are produced from FLAIR by the State, and revenue is physically distributed to the recipients. Checks are returned to the Department and mailed to recipients. The journal transfers are completed manually by revenue staff to in-house accounts and other state agencies.

Stakeholders

- Department staff (business units & accounting)
- Tax Collectors
- FHP
- DOR/Clerk of Court
- General Public
- Florida drivers
- Florida motor vehicle owners
- IFTA/IRP licensees/registrants
- Mobile home manufacturers and dealers
- Car dealers
- Specialty plate organizations
- State agencies
- Voluntary contribution organizations
- Local jurisdictions
- School boards
- Out-of-State jurisdictions
- County Commissions

Interfaces

- FRVIS
- FDLIS
- DL Maintenance
- CRS
- Microsoft Excel
- Mail/Fax
- FoxPro distribution program
- FLAIR
- Bank of America

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

<b>Process Inputs</b>		
<i>Fee Type</i>	<i>Description</i>	<i>Collection/Processing Points</i>
Online	DL transaction fees, MV transaction fees, and data sale fees collected either online or via telephone	Online fees received for DL transactions and data sales reports are processed in-house. Online fees received for MV transactions are processed by County Tax Collectors.
DOR/Clerk of Court fees	Civil fines collected by Clerk of Court	DOR/Clerk of Court fees are collected by the Clerks of Court, deposited, and then transactional information is provided to the Department for processing.
DL fees	DL transaction fees collected for driver license services such as issuance, renewal, reinstatement, and other license-related services	DL transaction fees are collected and processed by State-operated field offices, in-house, online, and by County Tax Collectors.
MV fees	MV transaction fees collected for services such as title and registration issuance, registration renewals, IFTA tax payments, licensing fees for car dealers and mobile home manufacturers and other MV related services	MV transaction fees are collected and processed by State-operated field offices, in-house, online and by County Tax Collectors.
Data sales fees	Data sales fees collected from the sale of DL and MV data to customers	Data sales fees are collected either online or in-house and are processed in-house.
Crash report fees	Crash report fees are fees relayed to the Department by FHP or online vendor for crash reports	Crash report fees are deposited directly into the Department's bank account by FHP and are then manually processed in-house. The online vendor is debited for transactions in an automated process.

Outputs

- Distributed revenue into FLAIR
- Warrants distributed to appropriate entities
- Revenue reports to perform financial reconciliations, projections, and analyses

**e. Data Exchange**Background

The Department maintains the data repository for Motorist Services. Numerous public and private entities enter into a formal relationship with the Department to obtain the specific data they need, both on a scheduled and ad hoc basis. In some instances the exchange of data with other governmental jurisdictions may affect critical public safety functions such as citations, sanctions, or data on sex offenders, predators, career offender

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registrations, or other law enforcement information. In other instances, the data serves a business need as in the case of the insurance industry and driver records or R.L. Polk/Blue Book and bulk vehicle transaction information. In all instances, the relationship between the requestor and Department is documented with a Memorandum of Understanding (MOU) which varies dependent on who the requestor is, what the request is, the purpose for having the data, and how it is to be transmitted. Fees associated with the sale of data and specifications regarding what data can be exchanged or sold are often set by statute. Government entities, including courts and law enforcement organizations, are exempt from paying fees. In all instances, requests are satisfied within the confines of Federal/State/Department privacy and security considerations and with ongoing scrutiny on how the exchanged/sold data is actually used. Data is exchanged through direct program access and electronically.

**1) Initiation of a Data Exchange for driver license data or program access**Description

This is the process for an entity to set up a data exchange relationship with the Department to obtain driver license data and/or gain access to the mainframe program.

Process Steps**Establish relationship**

Request received by Department Records staff to obtain driver license data or program access.

E-mail sent to Requestor with Driver Privacy Protection Act (DPPA) Form and Questionnaire for determining eligibility of obtaining data and to provide insight and reason for its use within the Requestors organization.

**Functional Processing/Formalization of Relationship**

Documents filled out by Requestor and returned to Records staff. Documentation may include Authorization to Debit Account or that may be submitted with MOU. Records staff make a determination on the request and contact Requestor via e-mail or phone to review how the process will proceed for providing the requested data, applicable costs, time table, and any other pertinent information. If request not approved, staff will detail the reason for the denial.

Records staff prepare a Memorandum of Understanding (MOU) and incorporate the information provided within the questionnaire by the Requestor. Appropriate attachments are completed, identifying the type of data requested, the source of the data within the Department, and the applicable cost to the Requestor.

MOU and supporting documents electronically sent to Requestor. Name, address, and contact information of Requestor entered into Excel spreadsheet to document and track the mailing of the MOU from the agency. If sent with questionnaire, Authorization to Debit information also recorded.

**Functional Processing/Approvals/Contracting/Collect Revenue**

Requestor reviews, signs and returns documents to Records staff. MOU/attachments and DPPA Form forwarded to DHSMV Division of Administration (DAS)/Purchasing and Contracts for execution. Purchasing and



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Contracts routes the documents to various levels of management within the Department for review and signature. The Authorization to Debit Form received either with the Questionnaire or MOU is forwarded to Revenue to set up the electronic debiting process for payment for data to be released. The executed MOU/attachments are returned to Purchasing and Contracts, scanned into the Electronic Repository of Executed Contracts (EREC) system with a copy electronically sent back to Records staff.

Records staff receive the electronic copy of the executed MOU, and update the Excel spreadsheet to include the contract number (MOU #) and effective date of the contract. This information is used for documentation and monitoring purposes and to ascertain when annual affirmations must be sent out.

**Data Exchange Set-Up**

If the Requestor is a governmental entity and requests access to any of the agency's web-based application programs, upon execution of the MOU, the Records staff will notify the appropriate ISA web application group. Detailed information is provided so that the group can contact the Requestor to set up access, provide user IDs, passwords, and provide instructions.

For data that will be obtained electronically in a batch process through the mainframe, whether it is a governmental or private requestor, a Work Request and Prioritization (WRAP) Request is filled out. The WRAP includes business rules that recognize the purpose of releasing the data and the benefits and possible monetary gains of implementation.

Stakeholders

- Purchasers of bulk data
- The public
- Executive Management of DHSMV
- Other governmental jurisdictions requesting data
- Law Enforcement
- Network Providers (provide access through their existing Portal in mainframe)

Interfaces

- FRVIS - vehicle registration data
- FDLIS and DL Maintenance - Driver Information
- Data Warehouse
- TCATS - citation data received electronically from the Clerks of Court or entered from paper reports
- CRASH - crash report data received electronically from law enforcement agencies or entered from paper reports
- DAVID
- DAVE
- Florida Residency Verification Program
- Electronic Repository of Executed Contracts (EREC) database for DHSMV contracting and purchasing (all requests)

Inputs

- Florida Driver Privacy Protection Act Form (DPPA)
- Data Access Request Form

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**Outputs

- Executed MOU and attachments
- Debit authorizations
- Completed DPPA Form
- Data requested
- HAVA – Voter Registration (DOS)
- Donate Florida – Organ donation registration

Challenges

- Requested data not easily accessible, causing requestors to have to wait a long time to get their data, delayed revenue, and disgruntled customers
- System/technology not in place to track appropriateness of how data is actually being used by Requestor
- Batch process is cumbersome and time consuming
- No self-service opportunities for requestors or staff to satisfy data requests without going through ISA
- Staff frequently have to “tweak” data once it is pulled to fit into what was requested
- More staff required to provide the critical oversight to ensure data not being misused and DPPA rules are being met
- Data requests have to go through the normal WRAP business process

**f. Reporting**Background

Reports are generated by many different areas throughout the organization. Reporting functions are currently performed by the following business units:

- Information Systems Administration - Warehouse and Reporting, FRVIS, FDLIS, Information Exchange Services (IES), Collaboration Services, Integration Services, Database
- Strategic Support Services (MV)
- Driver License Statistics unit
- Crash Records unit
- Office of Performance Management
- Driver Education
- Revenue

These entities generate reports for different purposes, including general inquiry, requests for a single driver or motor vehicle record, and generating data requests for entities with MOUs with the Department.

**1) Performance Reporting**Background

The Office of Performance Management is responsible for tracking and reporting on selected Department performance measures and standards contained in the Executive Director’s Annual Performance Contract with the Governor and Cabinet. The performance measures and standards are aligned with the Department’s Annual Strategic Plan, and are grouped under the four primary goals of Public Safety;

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

Reliable Service Delivery; Leveraging Technology; and Talent Creation and Development. Actual performance is measured and reported to the Governor and Cabinet quarterly and is available online through the Department's intranet and internet. The Office also monitors the key performance indicators included in the Department's Long Range Program Plan (LRPP).

Process Steps

Each performance measure is carefully defined (including calculation methodologies) and specific data sources identified. To ensure the accuracy of the performance data, the Department's Inspector General reviews the definition forms and attests to the reliability and validity of this information. Monthly, the Office of Performance Management receives information and data from the relevant business units for each performance measure. Such information is provided via Excel spreadsheets or by direct access into specific data sources (e.g., data warehouses). This information is summarized and recorded by the Office of Performance Management into a SharePoint database that is the backbone of our dashboard.

Stakeholders

- Department leadership, managers, and members
- Florida Governor and Cabinet
- Florida Legislature (members and staff)
- Tax Collectors
- Law enforcement
- General public

Interfaces

- FDLIS
- FRVIS
- SharePoint
- Microsoft Excel
- Computer Aided Dispatch
- SmartCop Mobile Forms
- PeopleFirst
- QMatic
- Crash Records Database
- iLearn Training System

Inputs

- Performance data received from the business units

Outputs

- Information for reporting such as:
  - Department Intranet and Internet
  - Long Range Program Plan
  - Quarterly Performance Reports
  - Annual Performance Report

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**Challenges

## Technical Challenges

- There is no mechanism in place to obtain statistical data directly from the current systems for performance reporting. The Department has developed workarounds for gathering statistical data needed for various reporting purposes.
- The current process does not have the desired functionality necessary to provide users with timely data in its most useful form (e.g., trend analyses or demographic/geographic details).

**g. Audit Functions**Background

Auditing functions occur across the organization and are critical to evaluating compliance in various program areas. Auditing encompasses the proactive selection of sample items to be reviewed or inspected, requesting corresponding documentation and/or scheduling visits, performing testing procedures, and then recording audit results, which begins the corrective action process. Program areas with audit functions include:

**1) Quality reviews performed over the Tax Collectors**

The audits that occur in the Department either have an internal or external focus, designed to meet different objectives depending upon the focus of the review. For example, quality reviews performed on tax collector transactions are intended to assess internal business integrity. Although the objectives for each audit performed vary depending upon the business area, each audit function entails the same core activities. However, the detailed business processes vary greatly because of the disparate technologies used across the Department to record audit processes.

**2) Quality reviews performed over DL transactions**Overview

Periodic quality reviews of driver license transactions are performed by the Quality Assurance (QA) section within Motorist Services to make sure that driver license transactions are being processed according to Federal, State and Department requirements by tax collectors and Department staff in field offices. The review process is performed either over a judgmental sample selected based on information received or over a random sample of transactions covering a specific timeframe. The quality review process is tracked manually within Microsoft Excel spreadsheets maintained on a SharePoint site. Once samples are selected and the samples have been assigned to a reviewer, the review is performed, documented, and communicated through the chain of command for the respective program area. Once communicated, the respective program area's chain of command is responsible for handling necessary corrective actions and/or communicating results to the office or personnel responsible for the transaction.

Reviewers are experienced staff having previously worked in the field and with extensive knowledge about the requirements for processing DL transactions. Therefore, institutional knowledge is the basis of the criteria utilized for reviewing for compliance. However, reviewers also reference the DL examiners manual on the Department's intranet to answer process-related questions.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**Description

This is the internal review process of reviewing driver license transactions performed by the Department or tax collectors for compliance with applicable requirements.

Process Steps

Sample selection is performed in two ways. If the QA section receives information regarding potential fraud or questionable transactions, samples are judgmentally selected to focus on questioned transactions. The QA section requests a report containing specific transactions pertaining to the information received regarding the questioned transactions from DL Records Statistics section. The Statistics staff will extract the specific population from the FDLIS system, export the listing into Microsoft Excel, and then provide it back to QA in an email. Once the population is received, the QA section assigns reviewers to the transactions by email and puts a Microsoft Excel tracking sheet in the SharePoint site.

For periodic reviews not triggered by information received, the reviewer first determines the nature of the review to be performed including the transaction type and date range. In order to make this determination, the reviewer must examine the sample tracking spreadsheet in SharePoint to make sure that review efforts are not duplicated and appropriate coverage is given to certain transaction types and date ranges. Once the focus of the periodic review is determined, the reviewer accesses reports that have been established by ISA and are available on the SharePoint site. Reports available include the following:

- DL Licenses Issued with No Fee
- DL Issued with citizenship change
- DL Issuances voided and not reissued

Once the desired report is opened in SharePoint, the reviewer must enter the desired date parameters for the transactions. The report is then created and exported into Microsoft Excel. The reviewer randomly selects a sample of transactions to review from the population received from the report. The samples are tracked in a Microsoft Excel tracking sheet kept on the SharePoint site.

**Review/Testing**

Once samples have been selected and assigned to reviewers, the review process begins. Reviews are performed for each DL transaction selected by accessing the transaction in the DAVID system. The reviewer logs into the DAVID system and searches by DL number, then sorts the listing of corresponding transactions by date to find the specific transaction to be reviewed. The reviewer then inspects the transaction detail including attached scanned documents to test for compliance with Federal, State, and Department requirements. Scanned documentation may include any of the following types of documents:

- Birth certificate;
- Passport;
- Proof of social security number;
- Proof of legal status;
- Proof of residence;

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

- Proof of name change (marriage certificate or court papers);
- FDLE Predator/Offender paperwork, and
- Back up for no fee replacements.

During the review process and depending upon the nature of the transaction processed, the reviewer may also need to access other systems or resources including:

- FDLIS to access driver records:
- U.S. Citizenship and Immigration Services Verification Information System (USCIS) & DHS website to verify legal presence & documents:
- ADLTS to verify and review written driving test results:
- CICS to verify payments of citations, and
- Hot Map Application used to review DL transactions in real-time and history.

**Results & Communication**

Once review of a transaction has been performed, the results are added to the comments field in the appropriate tracking spreadsheet in SharePoint. If issues were noted in the review, the reviewer must determine if law enforcement should be involved. For example, if the review results demonstrate the possibility of fraud, the results should be provided to law enforcement. In this case, the reviewer gathers the backup documents pertaining to the sample and submits them to FDLE investigators. If law enforcement does not need to be involved, the results are communicated to the corresponding Bureau Chief. From that point, the review process is over for the QA section. Bureau Chiefs are responsible for handling necessary corrective actions and/or communicating results to the office or personnel responsible for the transaction, as needed.

Stakeholders

- Motorist Services
  - Quality Assurance section staff
- Department management
- Tax Collectors & staff
- ISA
- General public
- Florida drivers
- Law enforcement
- Driver Improvement
- DL Records
  - DL Statistics unit
  - DL Processing & Issuance unit

Interfaces

- FDLIS
- DAVID
- CCIS (Comprehensive Case Information System)
- ADLTS
- Email/Outlook
- Microsoft Excel

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

- SharePoint
- USCIS & DHS
- Hot Map HQ use allows for connection to local DL servers
- IID - Ignition Interlock Devices
- Sexual Offender/Sexual Predator data (FDLE)

Inputs

- Records of driver license transactions

Outputs

- Completed tracking spreadsheet in SharePoint detailing the results of the QA review performed
- If results are communicated to law enforcement, hardcopies of backup documents reviewed during the QA process are provided to FDLE investigators
- Results from reviews communicated by email to Bureau Chiefs
- Communication to business unit from the Bureau Chiefs regarding review results and corrective action requirements, as necessary

Challenges

- The sample selection process has many limitations because of the lack of detailed reports available from the FDLIS systems. There are a limited number of reports, as developed by ISA, which are available on SharePoint and can be run to obtain various populations.
- Records reviewed during the quality review process within DAVID are not updated real-time and therefore, may not include the most up-to-date data. As transactions are processed by Tax Collector staff and Department staff in field offices in the FDLIS system, batch processes are run nightly to upload the day's transactional data from local databases to the main DL database. The QA section has developed a work around process in order to review data and transactions in a real-time capacity. As needed, the QA staff uses hot mapping capabilities to connect to local servers in order review real-time transactional data.

**2. Assumptions and Constraints**

The Department operates in a regulated environment and is subject to numerous State and Federal statutes and rules, as well as professional standards relating to data protections and integrity. These requirements will need to be carefully considered during requirement analysis and eventual system selection.

**C. Proposed Business Process Requirements****1. Proposed Business Process Requirements**

The Department is looking to re-engineer antiquated processes and technology currently used for driver licensing, motor vehicle titling, registration, and various other systems. Current technology is a barrier to the Department fully implementing its plans. In addition, the Department has received revised federal mandates relating to the Commercial Driver Licenses. These include a new card type (for commercial learner's permit (CLP)), new requirements related to disqualification of CLP holders, and additional restrictions that will need to be incorporated into current business processes.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

The proposed system must provide for greater data availability, integrity accountability, and the flexibility to meet future needs. This re-engineering will result in reduced costs and aid in fully capturing revenue for the State of Florida. These new systems will reflect re-engineered processes with new functionalities that are easier to use, maintain, and enhance.

Detailed processes will be designed to reflect the Department's consolidation of functional responsibilities and the expected procedural changes that will result from technical barriers being removed. The revised processes, as well as the overall objectives and data standards developed by the Division, will be the basis for future detailed requirements and selection of a specific solution.

**2. Business Solution Alternatives**

The Department has investigated five solution alternatives, including three varieties of commercially available systems (off-the-shelf, modifiable off-the-shelf, and other State transfer) which were combined because of their similarities. In addition, *custom build* and *retain existing system* alternatives were also considered.

**Maintain / Enhance Current System**

There are significant shortcomings with this approach. The current system's capability of supporting new functionality is limited and there are considerable costs related to system maintenance and upgrades today. Based on current system complexity and the level of effort required to modify relatively minor components, the Department believes the current system is incapable of being modified to support the required business functionality.

**Purchase and Configure a Commercially Available Solution**

This alternative requires the Department to go through the State's purchasing process to procure the commercially available solution that most closely aligns with the needs of the Department and contract with a vendor to configure and / or customize the solution. As part of the purchase of any commercially available solution, some business processes will need to be modified to accommodate the system's approach.

While each state must provide motorist services, they each have different laws and procedures. Any out-of-the-box solution will have to be customized to suit the needs of the State of Florida. Based upon research with the American Association of Motor Vehicle Administrators, completing this customization has been problematic for many states. Disputes over cost associated with customization has led to litigation in some cases and caused huge delays in the project schedules. Although states share the same mission of providing driver licenses, identification and registering and titling vehicles, the details are different.

States have also had disputes with vendors concerning the use of overseas resources. Some firms want to perform a portion of the project work overseas which has been opposed by some state DMVs. These disputes have led to the termination of contracts and project delays. In some cases, multiple contracts with multiple vendors have been canceled.

Some states have also found scalability and seamless integration into current operation to be difficult.



**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I****Custom Development**

This alternative requires the Department to procure a vendor and/or engage in-house resources to design, develop, and deploy a solution. A custom-built technology environment can be designed, developed, and deployed to meet the specific needs of the Department. A commercial available solution may be used for smaller components in the re-engineering in which the Department may not have the required expertise.

Additional advantages of this approach include:

- System will be built to integrate easily with other third-party systems and existing systems
- Minimizes the cost associated with upgrades and customization of commercial software
- Features built that are unique to current business processes
- Subject matter experts have the opportunity to provide input on the development of the system
- Higher quality of support for the software dealing directly with developers in-house

**3. Rationale for Selection**

To select the option communicated below, potential solutions were evaluated against their likelihood to deliver the necessary functionality, risk in implementing, estimated cost, and estimated implementation timeframe. Migration of most issuance services to tax collectors is underway already, and the Department has begun implementing its revised organizational structure. Also a great deal of consideration was given to the lessons learned from other states that have embarked on efforts to re-engineer all or portions of their legacy systems. The Department also consulted with AAMVA for their detailed knowledge of member jurisdictions' activities.

**4. Recommended Business Solution**

The Department recommends replacing some of the older legacy applications and back-end mainframe-based processes with custom developed software systems. The Department will continue to explore commercial solutions for system components that are reliable and have a history of successful implementations. These solutions will be purchased and utilized in areas where the Department does not have expertise.

Custom development gives the Department the best chance to implement a system that will be beneficial to all stakeholders. This approach will ensure that the system will be built according to the requirements, laws, rules, and policies of DHSMV and the State of Florida. There is risk associated with any project; however, management of risk, regardless of the approach, will require diligent project management and careful requirements analysis. The Department is confident that custom development provides the best opportunity for success.

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

### D. Functional and Technical Requirements

#### 1. Functional Business Requirements

##### a. Driver License Issuing System

Issuance activities include the steps necessary to establish identity and issue a credential or privilege for a person. Issuance activities involve direct issuance of the credential or privilege by the Department, or support of agents who issue on the Department's behalf. The Department's organizational structure has three bureaus that perform issuance activities:

- The **Bureau of Credentialing Services** is responsible for issuance of all department issued credentials. This includes, but is not limited to, driver license, identification cards, motor vehicle titles and registrations, and confidential records.
- The **Bureau of Issuance Oversight** is responsible for supporting the agents that issue credentials on the Department's behalf as well as performing limited special-circumstance issuance. Activities include driver license central issuance policy setting, agent training, and inventory management.
- The **Bureau of Commercial Vehicle and Driver Services** is responsible for commercial driver license issuance support services in addition to other services required by the Department's commercial customers.

While the eight objectives outlined in Section I.A are important to all of the functions, five objectives are of particular importance to Issuance:

1. Single View of the Customer
2. Utilize Real-Time Interfaces
3. Streamline Data Entry
4. Track Transaction Accountability
5. Meet Legal Requirements

The business requirements to meet these objectives and support this functional area include:

- The system shall provide a consolidated view of customer data. This includes, but is not limited to, core customer data, driver licenses held, vehicles registered, traffic violations, sanctions, crashes, insurance information, and contact history. This also includes real-time access to national databases to verify social security numbers, legal presence documents, and motor vehicle and driver records, and eligibility status from other jurisdictions.
- The system shall provide the ability to edit a transaction until the point where the credential is issued.
- The system shall provide the ability to suspend a transaction and return to it within the same day.
- The system shall provide the ability to verify legal presence documentation with the Department of Homeland Security's database.
- The system shall provide access to all functions necessary to complete an issuance transaction from within the customer view, including verification of driver school completion, third-party testing waivers, etc.
- The system shall provide the ability to complete multiple transactions under a single payment.

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- The system shall support cashiering functions and integration with the Department's finance and accounting package.
- The system will provide an interface that third party cashiering systems used by tax collectors can use for cashiering transactions.
- The system shall provide the ability for the business to change some configuration values without intervention from technology staff.
- The system shall support the issuance of any additional card types as needed in accordance with Federal law.

**b. Customer Portal Phase I**

The existing Virtual Office website will be re-engineered into a Customer Portal web application that gives customers the ability to register for a "MyDMV" account. Once established, the "MyDMV" account will not only grant the customer access to the same services that Virtual Office provides, but will also provide access to new services that were previously unable to be developed due to security constraints of the existing Virtual Office application. These new services should generate additional revenue, provide improved customer service and reduce the volume of people in driver license offices. Planned functionality to exist in the new Customer Portal includes:

- The system will allow customers to renew their driver license or ID card
- The system will allow customers to request a replacement driver license or ID card
- The system will allow customers to request and pay for their driver transcript which they can print from their personal printer
- The system will allow customers to update their automobile insurance information in order to clear existing sanctions
- The system will allow customers to update their Emergency Contact Information
- The system will give customers the opportunity to subscribe to electronic notification in lieu of paper notification for various correspondence such as renewal notices
- The system will give customers the opportunity to process driver license verification checks
- The system will give customers the ability to monitor a minor child so that they can receive notifications of any changes to the child's license or driver status
- The system will give business customers the ability to monitor an employee so that they can receive notifications of any changes to the employee's license or driver status
- The system will give customers the opportunity to request a clearance letter which they can print from their personal printer
- The system will give customers the ability to pay for and clear certain sanctions without having to visit a DL office
- The system will give customers the ability to pay for and clear CDL Medical disqualifications without having to visit a DL office
- The system shall provide customers with online self-service including DL renewal, and initiate issuance
- The system will give customers the ability to request and pay for BAR Hearings
- The system will give customers the opportunity to submit a motor voter application during a DL issuance transaction
- The system will give customers the ability to view pending citations on their customer record
- The system will give customers the ability to view mailed correspondence online via their portal account

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I****c. Driver License Record Maintenance**

Driver License record maintenance includes all services related to the back-end compliance, enforcement, and integrity of all driver-related data for a person. Services involve accurate assessment of driver convictions, sanctions and driver records, processing of sexual predator, sexual offender and career offender data, standardizing all driver-related data exchange processes for transcripts and record sales.

- The system shall be architected using modern standards-based technologies
- The system shall use real-time interfaces where applicable
- The system shall use standard data exchange formats
- The system shall enforce compliance with all federal and local requirements
- The system shall provide enhanced service delivery
- The system shall align with current Department business processes

**d. Motor Vehicle Renewal Process**

The system shall accommodate different renewal schedules depending on the type of renewal.

**Vehicle and Vessels**

The vehicle and vessel renewal process schedule shall allow Tax Collector renewal vendors adequate time to review and process the renewal data.

Renewals for vehicles and vessels should adhere to the following process:

- The system shall allow for the creation of sample files with the breakdown of fees.
- The sample records shall be tested and approved.
- Once the vehicle and vessel renewal file is approved, the files are available for distribution to their perspective counties.

**Parking Permits**

The parking permit renewals shall allow Tax Collector renewal vendors adequate time to review and process the renewal data.

Renewals for parking permits should adhere to the following process and schedule:

- Once the parking permits renewal file is approved, the files are available for distribution to their perspective counties along with the vehicle and vessel renewals.

**Mobile Homes**

The mobile home renewals expire in the month of December. The process schedule shall allow tax collector renewal vendors adequate time to review and process renewal data.

Renewals for mobile homes should adhere to the following process and schedule:

- The system shall allow for test files and the creation of sample data records with the appropriate breakdown of fees.
- Once the mobile home renewal file is approved, the files are available for distribution to their perspective counties.

**Delinquent Mobile Homes**

Delinquent Mobile Homes will be pulled separately from the Mobile Home renewal pull.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

The delinquent mobile home renewals are pulled upon request by county. Delinquent mobile homes should adhere to the following process and schedule:

- The system shall allow for test files and the creation of sample data records with the appropriate breakdown of fees.
- Once the delinquent mobile home file is approved, the files are available for distribution to their perspective counties.

**General Requirements**

The registration renewals are pulled in three different groups: (1) Vehicles and Vessels, (2) Parking Permits, and (3) Mobile Homes.

- Vehicles and Vessels are pulled based on the expiration year and month and the registration type.
- Half-year heavy trucks are pulled based on the expiration year and month.
- Dealer plates are pulled based on the expiration year and month and the registration type.
- Manufacturer plates are pulled based on the expiration year and month and the registration type.
- Parking permits are pulled based on the expiration year and month and the registration type.
- Non-delinquent Mobile Homes are pulled based on the expiration year and month and the vehicle type.
- Delinquents are pulled based on the expiration year and month and the vehicle type.
- Certain vehicles will be excluded from the renewal pull.
- The vendor renewal file and parking permit file will use an XML file format.
- Driver License renewal eligibility status indicator will be included in the renewal file.
- The system shall track vendor information such as the counties for which a vendor processes renewals and vendor contact information.
- The system shall track county information such as contact information.
- The system shall provide functionality to retrieve information sent in a renewal file.
- The system shall provide functionality to inquire by plate and view a breakdown of the fees.
- The system shall provide the ability to track the county to which the renewal notice was delivered.
- The system shall provide functionality to track the vendor the renewal was sent to, along with the date and time.
- The process shall provide a notification to counties if the renewal file is delayed.
- The system shall provide a method to redistribute renewal data.
- The system shall use the common fee engine to calculate all related renewal fees.

**e. Driver License Renewal Process**

- The driver license renewals shall be pulled approximately three months prior to their renewal expiration.
- The system shall verify that an image exists for the customer on the image database.
- The system shall determine whether the customer is eligible to receive a convenience renewal notice or an in-office renewal notice.
- The system shall determine if a medical/vision certification is required.
- The system shall determine if a military extension is required.
- The renewal file will use an XML file format.
- The system shall provide functionality to retrieve information sent in a renewal file.

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

- The system shall provide functionality to inquire by driver license number and view a breakdown of the fees.
- The system shall use the common fee engine to calculate all related renewal fees.

### 2. Technical Requirements

#### a. System Architecture Context Diagram

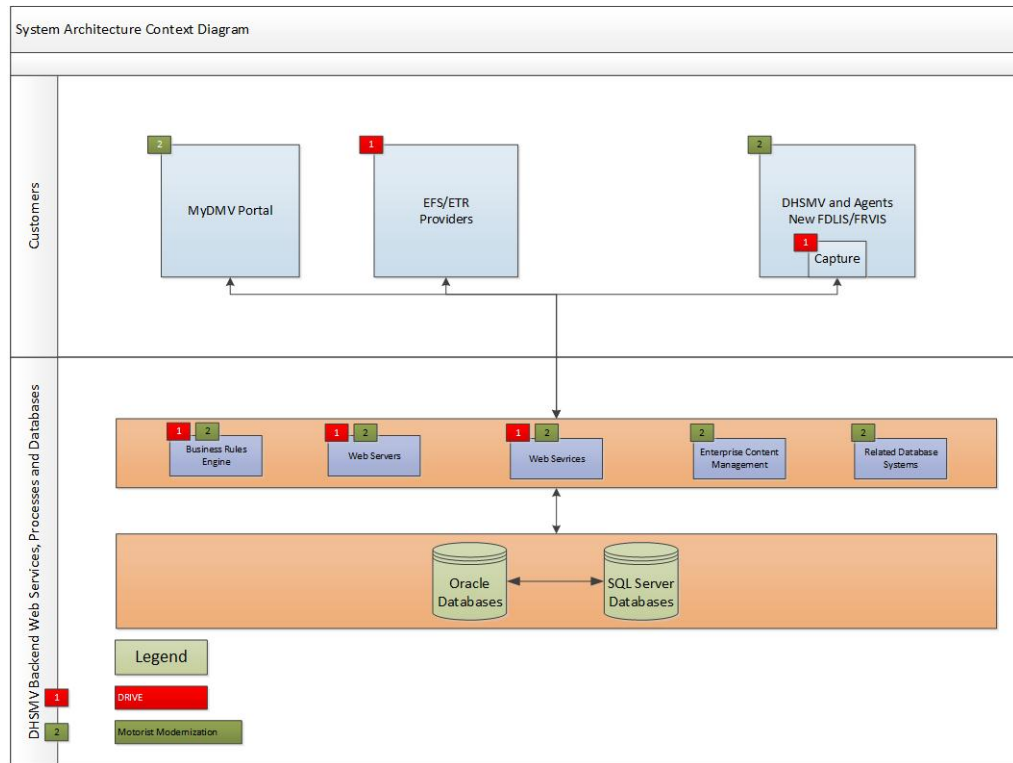


Figure 1-3 – System Architecture Context Diagram

#### b. System Architecture Model

The System Architecture for the modernized DHSMV systems relies on a modern Service Oriented Architecture (SOA) which consists of four foundational pillars to be implemented over the life of the entire Motorist Modernization effort. Current DHSMV systems were developed in a piecemeal architectural fashion over many years. By creating a foundational model, the Department can assure that future development is based upon the same set of standards and practices. This will ensure that the systems developed now and in the future will be able to communicate with each other in a straightforward manner and that new elements and systems can be seamlessly integrated with existing elements and systems. The four pillars of this architecture are as follows:

1. RESTful (Representational State Transfer) Application Programming Interface (API) – A RESTful API is the core pillar to all other functionality. All communication with Department services, processes, and databases will be through this API. This is a web service-based model widely used throughout the IT industry that will provide the most flexibility in allowing access by external vendor and partner systems.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

2. Business Rules Engine – A business rules engine provides a repository for the Department to house business rules in one place, thus allowing the reuse of the rules across multiple systems without the need for recoding the rules in each system.
3. Internal Department Databases – Consolidation of Department databases will greatly increase the efficiency and usability of the modernized systems. Currently there are multiple instances of customer information across systems. By consolidating customer records into one database, the Department will have a consistent record of the customer which will be the same across the services and systems.
4. Enterprise Content Management (ECM) – Since the modernized systems will rely on many documents provided from different sources, an Enterprise Content Management system is needed. This will provide a consistent, repeatable interface to store and manage documents. Implementation of an ECM is planned in a later phase of Motorist Modernization and will greatly increase the Department’s ability to store, retrieve, manage and disseminate documents in an efficient manner.

A RESTful API is the core pillar to all other functionality. All communication with Department services and processes will be through this API. RESTful web services will connect with a Business Rules Engine.

The RESTful API will also communicate directly with the appropriate databases when the required data cannot be accessed through the Business Rules Engine. In addition, the RESTful API will communicate with the Enterprise Content Management System for document storage and retrieval. Below is a diagram of the interrelationships of the pillars and the access points for the system.

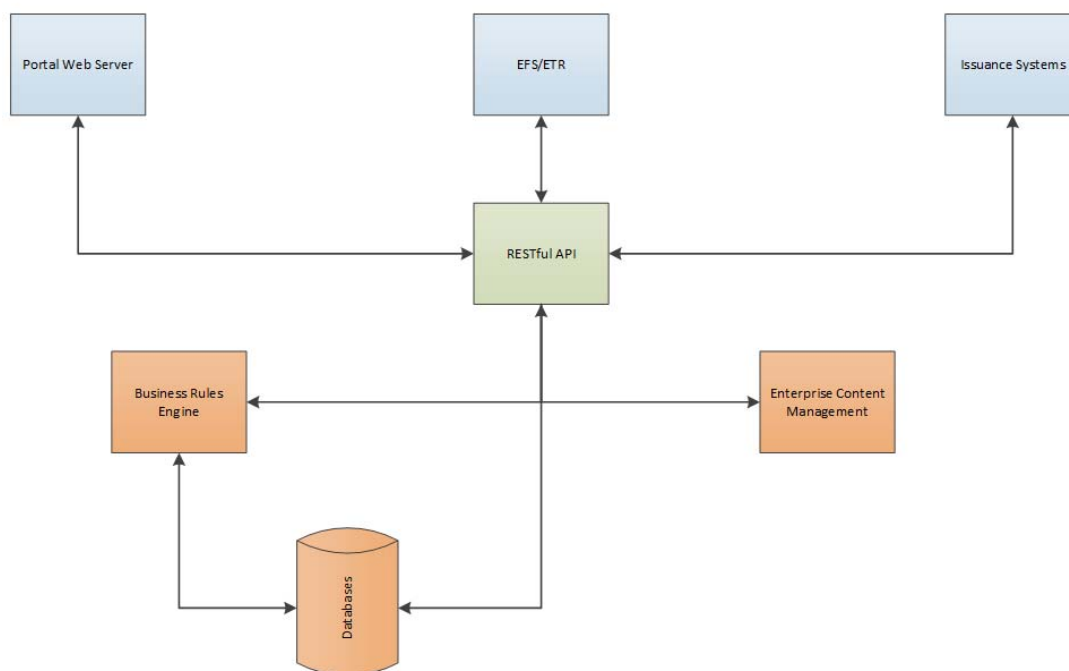


Figure 1-4 – System Architecture Model

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I****c. Overall Architecture Considerations**

- 1) *Security Strategy* - There are several security components to the modernized system. All communication between endpoints will use Hypertext Transfer Protocol Secure (HTTPS) encryption. Access to the databases will be through parameterized stored procedures. Authentication will be marshalled through a Federated Security Model. Authorization will be based upon application roles. Sensitive data will be appropriately encrypted where necessary and direct access to data in the databases will be managed on an as needed basis.
- 2) *Performance Requirements* - Most communication with the web services in the system will need to be based upon a response time of 2 seconds or less. If there is a need for longer running responses, they will be minimized.
- 3) *Accessibility* - All systems constructed by DHSMV with a User Interface (UI) component designed to comply with appropriate State and Federal guidelines.
- 4) *Concurrent Users* - At any given time during a work week there could be 2,000 to 3,000 concurrent users of the systems and web services.
- 5) *Disaster Recovery* - All data in the modernized systems as well as web based access will comply with and be part of the Department's Disaster Recovery Plan.

**d. System Architecture Component Definitions**

The **Architecture Component Definitions** section provides narrative describing and explaining each architecture component in the System Architecture Model, and identifies specific elements that comprise that component in this system. The following are examples of architecture components and elements:

<b>Architecture Component</b>	<b>Component Elements</b>
RESTful API	RESTful Web Services written by DHSMV
Business Rules Engine	Server Based Rules Engine DBMS Based Rules Repository Client Authoring Tool
Internal Department Databases	Database Management Systems (DBMS)
Enterprise Content Management	Document Management System
Web Servers	Windows-based web servers
Capture	System used to acquire photographs, signatures, and document images related to issuance
Electronic Filing System /Electronic Temporary Registration (EFS/ETR)	Web Services system for EFS/ETR providers User interface for management of EFS/ETR by DHSMV employees and tax collectors
Issuance Systems	Driver License Issuance Motor Vehicle Issuance (Titles,Tags,Registrations)

Table 1-3 – System Architecture Component Elements



## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

## II. Success Criteria

SUCCESS CRITERIA TABLE				
#	Description of Criteria	How will the Criteria be measured/assessed?	Who benefits?	Realization Date (MM/YY)
1	All fees associated with driver license transactions are computed within a common fee engine.	In the new system, no access to the old fee routines will be programmed. The new system will compute all driver license associated fees using the new fee engine.	Florida drivers Tax Collectors DHSMV	9/19
2	Increase customer self-service by providing additional driver license services through the MyDMV portal.	The increase in the number of driver license-related service options that are provided in the MyDMV portal. There are currently two self-service options available through Virtual Office—renewals and replacements.  Compare number of service requests provided online - versus those provided by tax collectors and driver license offices.	Florida drivers Tax Collectors DHSMV	9/19
3	Provide additional audit tracking and transaction accountability, through improved history and enhanced reporting capabilities.	Motorist Services will have consolidated tools to review and analyze system activity.	DHSMV Federal Government Law Enforcement	9/19
4	Increase public safety by providing law enforcement real-time access to driver license data.	Driver license photos and records are made available at the time of the transaction rather than at the end of business day.	Law Enforcement Federal Government DHSMV	9/19
5	All fees associated with motor vehicle and driver license renewal notices are computed within a common fee service.	In the new Renewal system, no access to the old fee routines will be programmed. The new system will compute 100% of renewal fees using the new fee service.	Florida drivers Florida motor vehicle owners Tax Collectors DHSMV	9/19
6	Provide real time access into the renewal system.	100% of motor vehicle renewal data will be available for inquiry by tax collector and Department personnel once the monthly renewal data extract is performed	Florida drivers Florida motor vehicle owners Tax Collectors	9/19
7	Reduce transaction processing time by at least 20 seconds per transaction.	The Department will sample transaction processing times and the average the length of time it takes to process on the old system versus the new system	Florida drivers Florida motor vehicle owners Tax Collectors DHSMV	9/19

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

<b>SUCCESS CRITERIA TABLE</b>				
<b>#</b>	<b>Description of Criteria</b>	<b>How will the Criteria be measured/assessed?</b>	<b>Who benefits?</b>	<b>Realization Date (MM/YY)</b>
8	Reduce the number of reprinted cards due to voided transactions per year by 10%.	The Department will determine the total number of voided transactions (by month, per year) and compare to the total number of voided transactions after successful implementation.	Florida drivers Tax Collectors DHSMV	9/19

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

## III. Benefits Realization and Cost Benefit Analysis

## A. Benefits Realization Table

The Benefits Realization Table describes the benefits which accrue from implementation, including estimated values computed for the tangible benefits. The tangible benefits are assessed against business conditions and are conservatively estimated.

BENEFITS REALIZATION TABLE						
#	Description of Benefit	Tangible/ Intangible	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date
1	<b>Reduced postage and printing costs</b> resulting from the elimination of correspondence for sanctions being handled online would result in an annual savings of <b>more than \$125,000.</b>	Tangible	DHSMV	Reduced postage and paper costs.	DHSMV tracks Pitney Bowes postage and printing costs monthly. In Fiscal Year 19-20, after portal implementation, HSMV will begin tracking the month-to-month savings in Pitney Bowes postage costs.	100% in FY 2019-20
2	As the batch processes associated with Driver License services are decommissioned, the Department expects its <b>mainframe charges at Southwood Shared Resource Center (SSRC) to decrease.</b> Given current rates, the Department projects that SSRC costs will decrease by <b>approximately \$154,000 annually.</b>	Tangible	DHSMV	Decreased billing from SSRC.	DHSMV has current hosting/maintenance costs for the mainframe & will track elimination of these costs.	FY 2019-20
3	Avoid additional operating costs that will be necessary once resources are no longer available internally to support department systems. The Department projects that	Tangible	DHSMV and the State	The Department will not have to increase the numbers of contractors that will be needed as staff members leave the	DHSMV will monitor how many contracted staff will be required to support the DL Uniface and mainframe environments.	FY 2019-20

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

BENEFITS REALIZATION TABLE						
#	Description of Benefit	Tangible/ Intangible	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date
	operating costs will increase up to <b>\$1.2 million</b> in order to support the DL Uniface infrastructure and mainframe services as the growing system complexity requires more effort to maintain or staff has either retired or elected to move to other development languages.			unit or the system complexity requires more effort to maintain.		
4	Workload savings will be achieved through the implementation of the driver license issuance system. Based on gained efficiencies in DL renewal, replacement, and original issuance and those services being moved online, there will be less need to increase the number of staff required to meet increasing service needs. Tax Collector's Offices throughout the state should be able to avoid future increased staffing costs of <b>\$1.5 million</b> . DHSMV should be able to avoid future increased staffing costs of <b>\$580,000</b> .	Intangible	DHSMV and tax collectors	Workload Savings generated by system efficiency that shortens or eliminates transaction time (6.3 million transactions per year). This will save DHSMV and TC offices from expanding their workforce as demand grows in coming years.	The Department monitors average transaction time and online transactions allowing for accurate comparison and measurement of gained efficiencies.	FY 2019-20
5	Replacement of the DL issuance system will reduce the number of voided DL/ID transactions. Currently, the customer does not have the ability to verify all	Tangible	DHSMV	The Department will not have as many voided transactions, incurring additional costs	DHSMV tracks how many cards are issued or voided (and the reason for the void).	FY 2019-20

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

BENEFITS REALIZATION TABLE						
#	Description of Benefit	Tangible/ Intangible	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date
	information prior to printing of the driver license or identification card. Once it is printed and the error is found, the examiner has to void the card, make the correction, and then print another card. The Department currently pays \$1.97 per card to the card vendor. A 25% savings would result in an annual reduction of more than 15,000 voids and reprints, and savings of more than <b>\$31,000</b> .					
6	The current Virtual Office application does not do sufficient error checking when customers process DL transactions online. The customer doesn't know that there was an issue with their transaction, resulting in phone calls to the Department to get a status on their transaction. If these were validated on the front-end during the customer transaction, the customer could make the necessary corrections prior to paying or mail in the appropriate paperwork. The Department would not have to dedicate staff to follow up on these issues and process refund checks. This will result in an	Tangible	DHSMV Florida Drivers that conduct business through online services	The Department would see increased customer service and a reallocation of staff in the DL Issuance unit. Refund checks would not need to be processed.  Florida Drivers would not need to call the Department.	Error reports will be monitored	FY 2019-20

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

BENEFITS REALIZATION TABLE						
#	Description of Benefit	Tangible/ Intangible	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date
	annual savings of approximately <b>\$30,000</b> .					
7	The new DL issuance system is estimated to take significantly less time to process transactions. These gains in efficiency will save customers approximately 480,000 hours waiting in line. This time is estimated have a value in excess of <b>\$9.7 million</b> to our customers.	Tangible	DHSMV Customers	For every transaction time reduced customer wait times are reduced. As these transaction types are very common all customers will see time savings.	DHSMV measures transaction and wait times in its offices.	FY 2019-20
8	CDL license renewal and replacement will be available online following completion of Phase 1. This will save those customers who choose the online service a trip to a DL issuance office. Saving them approximately 1 hour. This has a value to those customers in excess of <b>\$1 million</b> .	Tangible	CDL Customers	Moving those CDL transactions online will save those customers a trip to a DL issuance office.	Transactions processed online are measurable and can be compared to the number being processed in offices around the state.	FY 2019-20
9	Customers will have to spend less time in Department or Tax Collector Offices due to efficiencies in the system and services available online: <ul style="list-style-type: none"> <li>Financial Responsibility re-suspensions will be minimized in the new issuance system.</li> </ul> Customers will receive a real-time assessment of	Tangible	Customers	Customers will spend less time in Department or Tax Collector Offices, due to the resolution of issues online or during a prior visit.	Transactions processed online are measurable and can be compared to the number being processed in offices around the state.	FY 2019-20

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

BENEFITS REALIZATION TABLE						
#	Description of Benefit	Tangible/ Intangible	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date
	their sanction status while in the office and avoid being reissued another sanction at a later date. <ul style="list-style-type: none"> <li>Customers will be able to clear certain sanctions online and generate their clearance letters online in the new system.</li> </ul> These efficiencies will generate a value to those customers in excess of <b>\$2.2 million.</b>					

Overall, the Department estimates that the Motorist Modernization Phase I project will return an annual benefit of approximately \$17 million to Department operations, its partners and customers. This does not include the cost avoidance of replacing the system prior to system failure, which would not only impact Department operations, but would also have a significant economic impact on Florida businesses and citizens.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

**B. Cost Benefit Analysis (CBA)**

CBAForm 1 - Net Tangible Benefits

Agency <u>DHSMV</u>	Project <u>Motorist Modernization Phase</u>
---------------------	---

Net Tangible Benefits - Operational Cost Changes (Costs of Current Operations versus Proposed Operations as a Result of the Project) and Additional Tangible Benefits -- CBAForm 1A															
Agency (Operations Only -- No Project Costs)	FY 2014-15			FY 2015-16			FY 2016-17			FY 2017-18			FY 2018-19		
	(a)	(b)	(c) = (a)+(b)	(a)	(b)	(c) = (a) + (b)	(a)	(b)	(c) = (a) + (b)	(a)	(b)	(c) = (a) + (b)	(a)	(b)	(c) = (a) + (b)
	Existing Program Costs	Operational Cost Change	New Program Costs resulting from Proposed Project	Existing Program Costs	Operational Cost Change	New Program Costs resulting from Proposed Project	Existing Program Costs	Operational Cost Change	New Program Costs resulting from Proposed Project	Existing Program Costs	Operational Cost Change	New Program Costs resulting from Proposed Project	Existing Program Costs	Operational Cost Change	New Program Costs resulting from Proposed Project
A. Personnel -- Total FTE Costs (Salaries & Benefits)	\$3,164,822	\$0	\$3,164,822	\$3,164,822	\$0	\$3,164,822	\$3,404,822	\$0	\$3,404,822	\$3,404,822	\$0	\$3,404,822	\$3,664,822	\$0	\$3,664,822
A.b Total FTE	36.50	0.00	36.50	37.50	0.00	37.50	38.50	0.00	38.50	38.50	0.00	38.50	39.50	0.00	39.50
A-1.a. State FTEs (Salaries & Benefits)	\$2,744,822	\$0	\$2,744,822	\$2,744,822	\$0	\$2,744,822	\$2,744,822	\$0	\$2,744,822	\$2,744,822	\$0	\$2,744,822	\$2,744,822	\$0	\$2,744,822
A-1.b. State FTEs (# FTEs)	34.50	0.00	34.50	34.50	0.00	34.50	34.50	0.00	34.50	34.50	0.00	34.50	34.50	0.00	34.50
A-2.a. OPS FTEs (Salaries)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-2.b. OPS FTEs (# FTEs)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A-3.a. Staff Augmentation (Contract Cost)	\$420,000	\$0	\$420,000	\$420,000	\$0	\$420,000	\$660,000	\$0	\$660,000	\$660,000	\$0	\$660,000	\$920,000	\$0	\$920,000
A-3.b. Staff Augmentation (# of Contract FTEs)	2.00	0.00	2.00	3.00	0.00	3.00	4.00	0.00	4.00	4.00	0.00	4.00	5.00	0.00	5.00
B. Data Processing -- Costs	\$1,166,989	\$0	\$1,166,989	\$1,687,920	\$0	\$1,687,920	\$1,687,920	\$0	\$1,687,920	\$1,687,920	\$0	\$1,687,920	\$1,687,920	\$0	\$1,687,920
B-1. Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-2. Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-3. Other SSRC/NSRC	\$1,166,989	\$0	\$1,166,989	\$1,687,920	\$0	\$1,687,920	\$1,687,920	\$0	\$1,687,920	\$1,687,920	\$0	\$1,687,920	\$1,687,920	\$0	\$1,687,920
C. External Service Provider -- Costs	\$99,784	\$0	\$99,784	\$68,318	\$0	\$68,318	\$68,318	\$0	\$68,318	\$68,318	\$0	\$68,318	\$68,318	\$0	\$68,318
C-1. Consultant Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-2. Maintenance & Support Services	\$99,784	\$0	\$99,784	\$68,318	\$0	\$68,318	\$68,318	\$0	\$68,318	\$68,318	\$0	\$68,318	\$68,318	\$0	\$68,318
C-3. Network / Hosting Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-4. Data Communications Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C-5. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Plant & Facility -- Costs (including PDC services)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Others -- Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-1. Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-2. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E-3. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total of Operational Costs (Flows A through E)</b>	<b>\$4,431,595</b>	<b>\$0</b>	<b>\$4,431,595</b>	<b>\$4,921,060</b>	<b>\$0</b>	<b>\$4,921,060</b>	<b>\$5,161,060</b>	<b>\$0</b>	<b>\$5,161,060</b>	<b>\$5,161,060</b>	<b>\$0</b>	<b>\$5,161,060</b>	<b>\$5,421,060</b>	<b>\$0</b>	<b>\$5,421,060</b>
F. Additional Tangible Benefits:		\$0			\$0			\$0			\$0			\$0	
F-1.		\$0			\$0			\$0			\$0			\$0	
F-2.		\$0			\$0			\$0			\$0			\$0	
F-3.		\$0			\$0			\$0			\$0			\$0	
<b>Total Net Tangible Benefits:</b>		<b>\$0</b>			<b>\$0</b>			<b>\$0</b>			<b>\$0</b>			<b>\$0</b>	

CHARACTERIZATION OF PROJECT BENEFIT ESTIMATE -- CBAForm 1B			
Choose Type	Estimate Confidence	Enter % (+/-)	
Detailed/Rigorous	<input type="checkbox"/>	Confidence Level	
Order of Magnitude	<input checked="" type="checkbox"/>	Confidence Level	80%
Placeholder	<input type="checkbox"/>	Confidence Level	



**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

DHSMV			Motorist Modernization Phase I			CBA Form ZA Baseline Project Budget																					
Costs entered into each row are mutually exclusive. Insert rows for detail and modify appropriation categories as necessary, but do not remove any of the provided project cost elements. Reference vendor quotes in the Item Description where applicable. Include only one-time project costs in this table. Include any recurring costs in CBA Form 1A.						FY2014-15			FY2015-16			FY2016-17			FY2017-18			FY2018-19			TOTAL						
						\$ 816,864	\$ 3,390,515	\$ 8,408,498	\$ 10,640,272	\$ 11,763,113	\$ 9,452,252	\$ 44,471,514															
Item Description (remove guidelines and annotate entries here)	Project Cost Element	Appropriation Category	Current & Previous Years Project-Related Cost	FY2014-15			FY2015-16			FY2016-17			FY2017-18			FY2018-19			TOTAL								
				YR 1 #	YR 1 LBR	YR 1 Base Budget	YR 2 #	YR 2 LBR	YR 2 Base Budget	YR 3 #	YR 3 LBR	YR 3 Base Budget	YR 4 #	YR 4 LBR	YR 4 Base Budget	YR 5 #	YR 5 LBR	YR 5 Base Budget									
Costs for all state employees working on the project.	FTE	S&B	\$ 378,864	\$ -	\$ 756,691	\$ -	\$ 1,649,889	\$ -	\$ 1,494,921	\$ -	\$ 1,509,338	\$ -	\$ 1,520,252	\$ 7,309,955													
Costs for all OPS employees working on the project.	OPS	OPS	\$ -	\$ -	\$ 42,630	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,630														
Staffing costs for personnel using Time & Expense.	Staff Augmentation	Contracted Services	\$ 396,000	12.00	\$ 1,514,762	\$ 396,000	26.00	\$ 5,173,749	\$ 396,000	46.00	\$ 7,610,000	\$ 396,000	48.00	\$ 7,920,000	\$ 396,000	39.00	\$ 6,390,000	\$ 396,000	\$ 30,984,511								
Project management personnel and related deliverables.	Project Management	Contracted Services	\$ -	\$ -	\$ -	2.00	\$ 325,984	\$ -	2.00	\$ 566,000	\$ -	2.00	\$ 566,000	\$ -	2.00	\$ 566,000	\$ -	\$ 2,023,984									
Project oversight (N&V) personnel and related deliverables.	Project Oversight	Contracted Services	\$ -	\$ 619,222	\$ -	\$ 468,480	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 2,587,702											
Staffing costs for all professional services not included in other categories.	Consultants/Contractors	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
Separate requirements analysis and feasibility study procurements.	Project Planning/Analysis	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
Hardware purchases not included in Primary Data Center services.	Hardware	OCO	\$ -	\$ -	\$ -	\$ 31,895	\$ -	\$ 1,751	\$ -	\$ 6,775	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,421								
Commercial software purchases and licensing costs.	Commercial Software	Contracted Services	\$ -	\$ 61,210	\$ -	\$ 250,400	\$ -	\$ 21,600	\$ -	\$ 815,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,148,210								
Professional services with fixed-price costs (i.e. software development, installation, project documentation)	Project Deliverables	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
All first-time training costs associated with the project.	Training	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
Include the quote received from the PDC for project equipment and services. Only include one-time project costs in this row. Recurring, project-related PDC costs are included in CBA Form 1A.	Data Center Services - One Time Costs	PDC Category Contracted Services	\$ -	\$ -	\$ -	\$ 62,101	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,101								
Other project expenses not included in other categories.	Other Services	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
Include costs for non-PDC equipment required by the project and the proposed solution (detail)	Equipment	Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
Include costs associated with leasing space for project personnel.	Leased Space	Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
Other project expenses not included in other categories.	Other Expenses	Expense	\$ 42,000	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 80,000	\$ -	\$ 272,000											
<b>Total</b>			<b>\$ 816,864</b>	<b>12.00</b>	<b>\$ 2,195,194</b>	<b>\$ 1,195,321</b>	<b>28.00</b>	<b>\$ 6,362,609</b>	<b>\$ 2,045,889</b>	<b>48.00</b>	<b>\$ 8,749,351</b>	<b>\$ 1,890,921</b>	<b>50.00</b>	<b>\$ 9,857,775</b>	<b>\$ 1,905,338</b>	<b>41.00</b>	<b>\$ 7,536,000</b>	<b>\$ 1,916,252</b>	<b>\$ 44,471,514</b>								

Note: The Motorist Modernization Project will complete pilot and production implementation in Fiscal Year 2019-20 and will require the following funds for project completion.

	Base Budget	Legislative Budget Request
Salaries and Benefits	\$256,463	
Contracted Services	\$99,042	\$1,823,620
<b>Total</b>	<b>\$355,505</b>	<b>\$1,823,620</b>

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

CBAForm 2 - Project Cost Analysis

Agency DHSMV

Project Motorist Modernization Phase I

PROJECT COST SUMMARY	PROJECT COST SUMMARY (from CBAForm 2A)					TOTAL
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	
TOTAL PROJECT COSTS (*)	\$3,390,515	\$8,408,498	\$10,640,272	\$11,763,113	\$9,452,252	\$44,471,514
CUMULATIVE PROJECT COSTS <i>(includes Current &amp; Previous Years' Project-Related Costs)</i>	\$4,207,379	\$12,615,877	\$23,256,149	\$35,019,262	\$44,471,514	
Total Costs are carried forward to CBAForm3 Project Investment Summary worksheet						

PROJECT FUNDING SOURCES	PROJECT FUNDING SOURCES - CBAForm 2B					TOTAL
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	
General Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Trust Fund	\$3,390,515	\$8,408,498	\$10,640,272	\$11,763,113	\$9,422,252	\$43,624,650
Federal Match <input type="checkbox"/>	\$0	\$0	\$0	\$0	\$0	\$0
Grants <input type="checkbox"/>	\$0	\$0	\$0	\$0	\$0	\$0
Other <input type="checkbox"/> Specify	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL INVESTMENT</b>	\$3,390,515	\$8,408,498	\$10,640,272	\$11,763,113	\$9,422,252	\$43,624,650
<b>CUMULATIVE INVESTMENT</b>	\$3,390,515	\$11,799,013	\$22,439,285	\$34,202,398	\$43,624,650	

Characterization of Project Cost Estimate - CBAForm 2C		
Choose Type	Estimate Confidence	Enter % (+/-)
Detailed/Rigorous	Confidence Level	
Order of Magnitude x	Confidence Level	
Placeholder	Confidence Level	

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

CBAForm 3 - Project Investment Summary Agency DHSMV Project Motorist Modernization Phase I

COST BENEFIT ANALYSIS -- CBAForm 3A						
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	TOTAL FOR ALL YEARS
Project Cost	\$3,390,515	\$8,408,498	\$10,640,272	\$11,763,113	\$9,452,252	\$44,471,514
Net Tangible Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Return on Investment	(\$4,207,379)	(\$8,408,498)	(\$10,640,272)	(\$11,763,113)	(\$9,452,252)	(\$44,471,514)
Year to Year Change in Program Staffing	0	0	0	0	0	

RETURN ON INVESTMENT ANALYSIS -- CBAForm 3B		
Payback Period (years)	NO PAYBACK	Payback Period is the time required to recover the investment costs of the project.
Breakeven Fiscal Year	NO PAYBACK	Fiscal Year during which the project's investment costs are recovered.
Net Present Value (NPV)	(\$39,276,261)	NPV is the present-day value of the project's benefits less costs over the project's life cycle.
Internal Rate of Return (IRR)	NO IRR	IRR is the project's rate of return.

Investment Interest Earning Yield -- CBAForm 3C					
Fiscal Year	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Cost of Capital	1.94%	2.07%	3.18%	4.32%	4.85%

As the project extends into Fiscal Year 2019-20, the “payback” for the project is not reflected in the above table. Overall, the Department estimates that the Motorist Modernization Phase I project will return an annual benefit of approximately \$17 million to Department operations, its partners and customers. This does not include the cost avoidance of replacing the system prior to system failure, which would not only impact Department operations, but would also have a significant economic impact on Florida businesses and citizens.

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

## IV. Schedule IV-B Major Project Risk Assessment

## A. Risk Assessment Summary

Figure 4-1 – Risk Assessment Summary is a graphical representation of the results computed by the risk assessment tool. It shows that the Motorist Services Driver Related Issuance and Vehicle Enhancements program achieves solid business strategy alignment. However, as would be expected at this early stage, the program still carries high risk. It is expected that overall project risk will diminish when low-level program requirements have been documented. The results of this risk assessment are discussed in detail in the Project Management Section 6.H along with the Department’s plan to continually identify, assess, and mitigate risk throughout the life of the program.

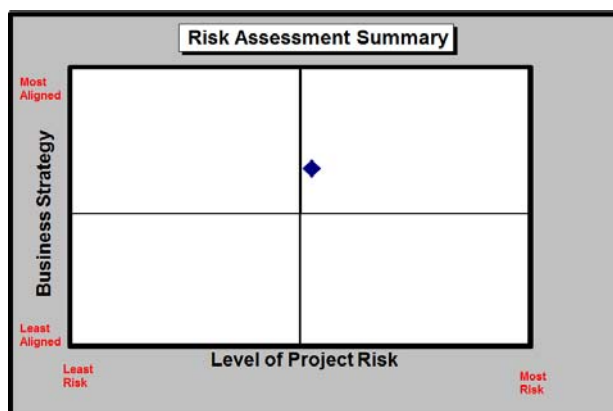


Figure 4-1 – Risk Assessment Summary

Figure 4-2 – Risk Area Breakdown illustrates the risk assessment areas that were evaluated and the breakdown of the risk exposure assessed in each area. The results of this risk assessment are discussed in detail in Program Management Section 6.H along with the Department’s plan to continually identify, assess, and mitigate risk throughout the program lifecycle.

Project Risk Area Breakdown	
Risk Assessment Areas	Risk Exposure
Strategic Assessment	MEDIUM
Technology Exposure Assessment	MEDIUM
Organizational Change Management Assessment	HIGH
Communication Assessment	LOW
Fiscal Assessment	MEDIUM
Project Organization Assessment	MEDIUM
Project Management Assessment	LOW
Project Complexity Assessment	HIGH
<b>Overall Project Risk</b>	<b>MEDIUM</b>

Figure 4-2 – Risk Area Breakdown

SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

## V. Schedule IV-B Technology Planning

### A. Current Information Technology Environment

The current technology environment has evolved over the past 41 years. Older technologies have been modified and newer technologies have been added incrementally to reflect changes in the Department’s organization, statutory mandates and customer expectations. As a result, the current technical environment is multi-layered, uses numerous applications, databases and programming languages, and requires many people with a wide breadth of skill sets to maintain. Figure 5-1 – Current Technology Environment illustrates the rigid infrastructure and redundancy of the current technology environment.

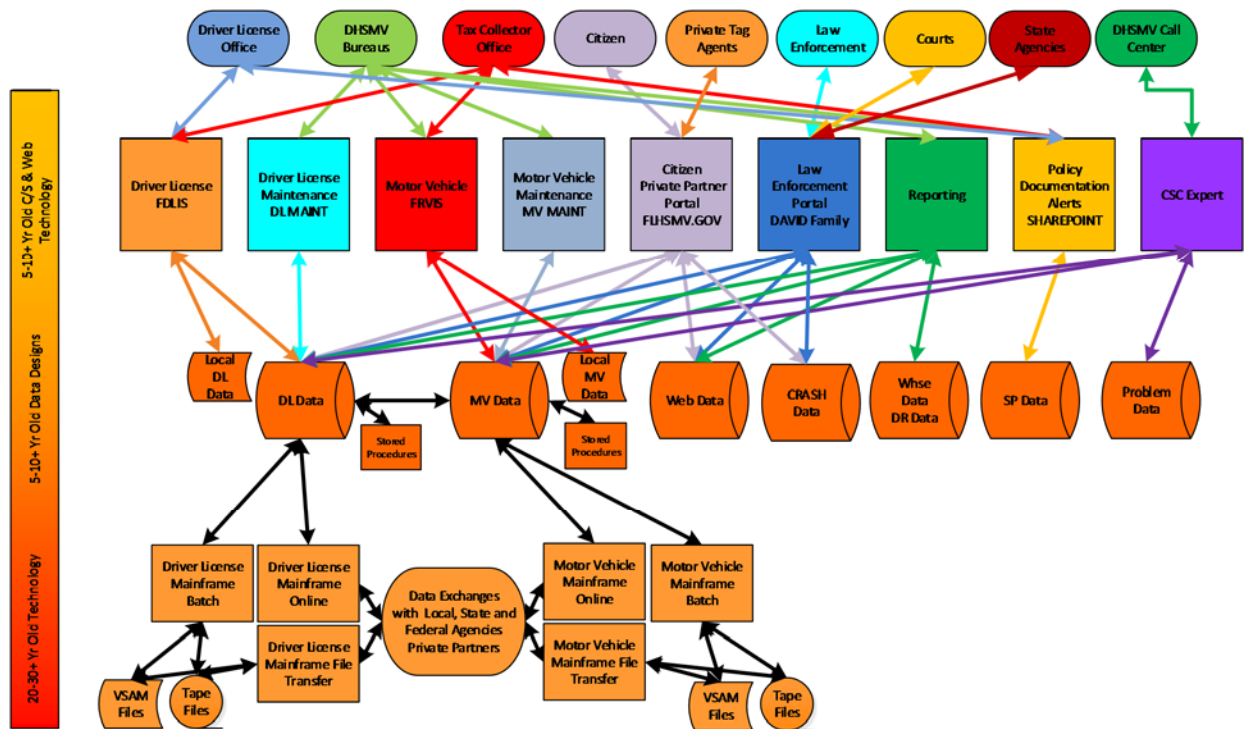


Figure 5-1 – Current Technology Environment

#### 1. Current System

##### a. Background

In 1969, when the Department was created by the merging of the Department of Public Safety and Department of Motor Vehicles, issuance was a manual process. Mainframe systems utilizing batch technology were later added, one for the Driver License Division and one for the Motor Vehicle Division. In 1997, the current driver license system, Florida Driver License Information System (FDLIS), was implemented using the Compuware Uniface client-server architecture, introducing the need to install a server in each of the field offices. In 1999, the motor vehicle system, Florida Real Time Vehicle Information System (FRVIS), was implemented with the same architecture, but kept as a separate system, also requiring a field office server. Both systems continued to rely heavily on batch programs for processing, with online transactions originating in field offices during the day and batch processing of the information in the central databases at night.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

Over the years, the Department has added functionality to the systems to support new mandates. Various “point solutions” were purchased to address specific needs. For example, Cogent provided finger-printing capabilities for commercial driver licenses, Q-matic enabled customer queue management in the field offices, and OASIS allowed centralized appointment management for the field offices. Many other examples could be cited. These modifications and additions added incrementally to the complexity of the environment.

Subsequent to FRVIS being developed, the Department recognized the benefit of having a single view of the customer. More recently, as tax collectors began issuing driver licenses, the demand for a single view of the customer increased. The separate nature of FRVIS and FDLIS has placed serious limitations on the business and prevents a seamless integration of services.

The Department developed Virtual Office in 2005, which provided a consolidated interface into both systems. An address change was entered once and updated in both FRVIS and FDLIS. The Department also began to investigate ways to make the systems function more as a single entity by using database technology to synchronize Customer data between the driver license and motor vehicle databases. This does create a single customer data view but also introduces data integrity issues (timing and complexity of updates) between the driver license and motor vehicle databases.

Tax Collectors have continued to request new functionality such as reports, enhanced interface features, and the ability to interface with existing cashiering or document management systems. Tax Collector requests account for a third of the total system upgrades or modification requests that are handled by ISA.

The evolution of the driver license and motor vehicle systems over time has led to a technical environment that is multi-layered, uses numerous different technologies and requires many people with diverse skill sets to maintain. Counting platform environments, database environments, and programming languages, there are more than 30 different technical environments that must be supported by the technical staff. Many of the modification requests and projects require changes across the various technology environments which increase the duration of project implementations. There are more than 400 existing requests for modifications and multiple projects affecting the systems. Statute and business rule changes continue to generate requests and projects to modify the systems, adding to the technical complexity. Implementation timelines for the modification requests and projects may remain lengthy, and the ability to meet the customer’s needs may be impacted.

**b. Description of current system**

The current technical environment consists of eight major systems supported by seven different repositories comprised of multiple databases and platforms, a dozen “point solutions”, and 47 web applications. In addition, nearly 2,800 batch jobs, 1,900 batch programs, and over 17,000 stored procedures interact with driver license and motor vehicle data. Mainframe online transaction services, print services, and file transfer protocol (FTP) services move data from system to system, update or print driver license and motor vehicle data, or transfer data to/from external sources. More than 20 programming languages are used to maintain these systems on approximately a dozen different platform environments. Figure 5-2 - Current System Overview depicts the current system infrastructure.

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

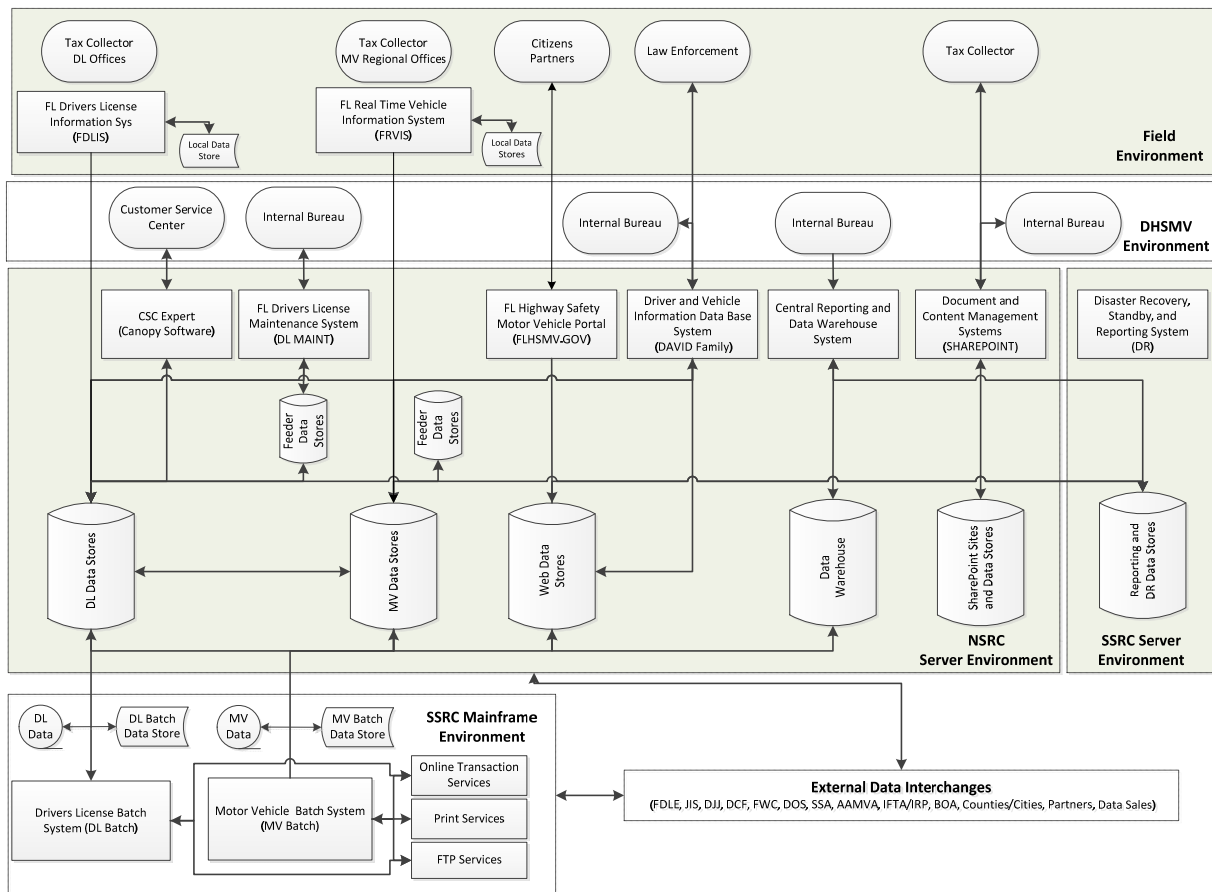


Figure 5-2 – Current System Overview

The cornerstones of the current technology environment are two information systems – FDLIS for driver licenses and FRVIS for motor vehicles. These systems are used to perform credentialing functions by county tax collectors, state driver license offices, state motor vehicle regional offices, private partners and DHSMV bureaus. This includes the issuance and maintenance of driver licenses and identification cards, and the titling and registration of motor vehicles, vessels, and mobile homes. These systems also provide the ability to collect fees and distribute revenue.

In addition to FDLIS and FRVIS, the other major systems are:

- **DL Maintenance/Motorist Maintenance** - used by internal DHSMV bureaus to update driver license records and add citations directly in the driver license database.
- **The Florida Highway Safety Motor Vehicle Portal/Website (FLHSMV.GOV)** - used by citizens and private partners to access/make limited edits to driver license and motor vehicle information and initiate some self-service transactions.
- **The Central Reporting and Data Warehouse System** - used by internal DHSMV Bureaus to produce many different types of reports used internally and to respond to requests from the public.
- **CSC Expert System** - used to track contact information from the Customer Service Center

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

- **The Driver and Vehicle Information and Database System (DAVID)** - a family of applications used by law enforcement, State agencies (e.g., Dept. of Children and Families for child and adult protective investigators), Department of State for voter information, internal DHSMV Bureaus, and the courts to access driver license and motor vehicle information.
- **The SharePoint Content and Document Management Systems** - used by internal bureaus and tax collectors to store driver and motor vehicle documents and content.

FDLIS, FRVIS, CSC Expert, DAVID and FLHSMV.GOV are supported by three databases, one for FDLIS, one for FRVIS, and one for the two web applications (DAVID and FLHSMV.GOV). These databases operate separately, yet hold similar data on DHSMV customers. To reduce duplication, a custom built synchronization process runs between the databases to copy limited driver information, but discrepancies between the databases are found regularly. "Feeder" databases are used to store signatures, pictures, fingerprints and other scanned documents.

Both FDLIS and FRVIS require a local server to run in the State field offices and tax collectors offices. In the field, these applications run from their local databases, and then the data is uploaded to the central office on a periodic basis. This means that approximately 436 servers are maintained in the field by the Department, that data is stored in over 1,500 different databases in the field, and updates to these systems must be promoted to 436 different locations when a new version is released.

### 1) Driver License Overview

The Division of Motorist Services, in conjunction with the county tax collectors and other private partners, establishes driver identity, licenses (regular, commercial or motorcycle) qualified drivers, issues identification cards, and maintains driver records. It is the official custodian of Florida driver license records.

The majority of driver license transactions are performed in driver licenses field offices or tax collector offices. The technical environment in driver licenses field offices consists of FDLIS, a client/server application executing in the tax collector or driver license office, enables the basic driver licensing process workflow, and stores specific driver license information (including vision and skills test results) on the local office server in a SOLID database. At different intervals, the scan, image, driver, and card control information on the local server is sent to the central driver license databases DL PROD, DL IMAGE, DL SCAN, and FLIMS.

DHSMV bureaus use the Driver License Maintenance System (DL MAINT/MOTORIST MAINT) to view and update driver records. For example, first time driver license identification for citizens or non-citizens is done by a DHSMV bureau.



## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

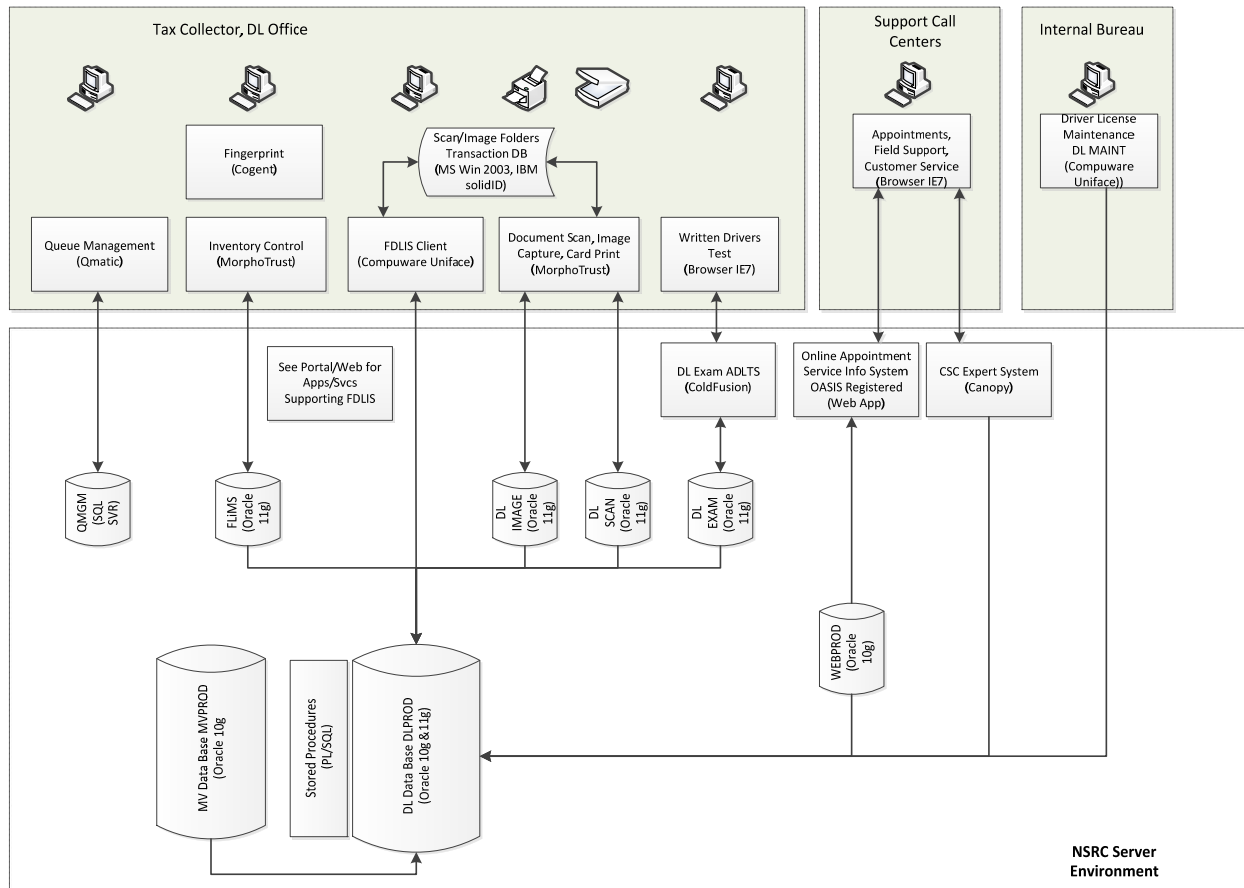


Figure 5-3 – DL System Overview

## 2) Driver License and Motor Vehicle Renewals Overview

The Division of Motorist Services currently process driver licenses renewals. The following Motor Vehicle renewals are processed in conjunction with the county tax collectors:

1. Vehicles and vessels
2. Parking permits
3. Mobile homes
4. Delinquent mobile homes

The schedules for renewal notifications vary depending on the renewal type. This provides tax collector renewal vendors adequate time to review and process the renewal data. For example, vehicles, vessels, and parking permits are pulled approximately three months prior to their renewal period. Mobile homes are pulled approximately four months in advance, and delinquent mobile home renewals are pulled separately from general mobile home renewals upon request by county.

DL renewal notifications originate with DHSMV, where eligibility must be revalidated (DLPROD) and addresses verified prior to printing. Once complete, the data is sent on to Pitney Bowes for printing and mail out to the customers.

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

After a customer receives their renewal notice, they then mail their DL renewal directly to the Department of Revenue (DOR) for processing. The Department contracts with DOR for the high speed processing of renewals. Once processed, DOR sends the file to DHSMV for printing and revenue collection. Driver licenses are processed via the Central Issuance Processing System (CIPS) and then sent on to Pitney Bowes for distribution. Figure 5-4 illustrates the DL renewal process.

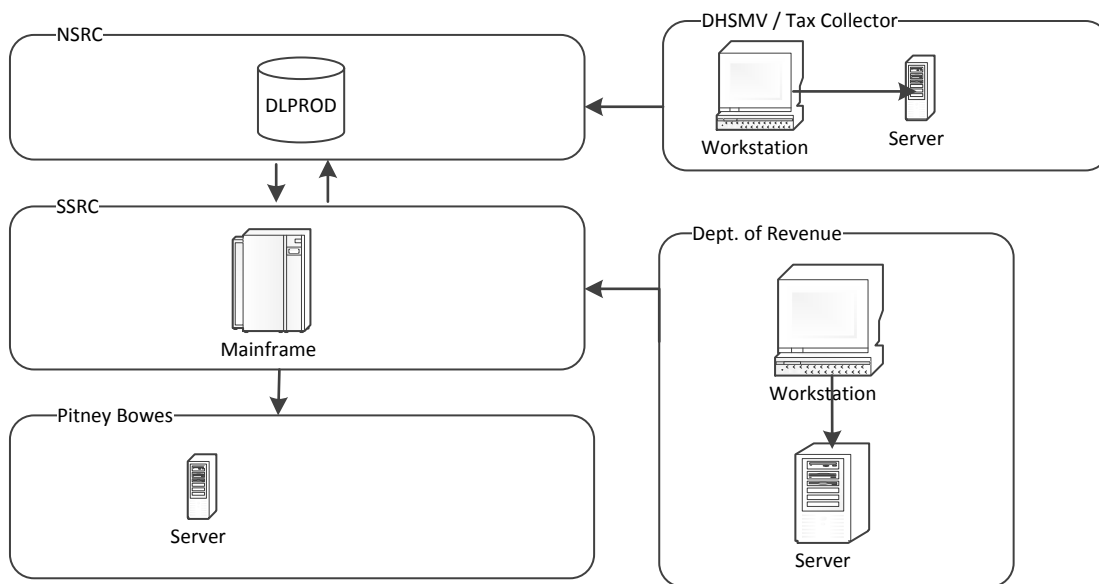


Figure 5-4 – DL Renewal System Overview

The Department initiates the MV renewal process by pulling a flat file of all eligible renewals three months prior to respective expiration dates. Vehicles, vessels, and parking permits are often referred to as date of birth (DOB) renewals. Mobile homes and delinquent mobile homes are pulled in August, as the expiration date for these is always December.

Once the files are pulled, the Department validates the records to ensure there are no stops or other issues with the records that would prevent a renewal. Addresses are then verified and fees are calculated.

Once calculated, a sample of each fee type is extrapolated, examined, and validated internally. If the fees are all determined to be good, the Department then notifies the SSRC all is valid, and the files can be released via FTP to the vendors for printing and distribution. When customers receive their renewal notification, they can then go online through Virtual Office or mail in their renewal to their tax collector for processing. Figure 5-5 illustrates the MV renewal process.

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

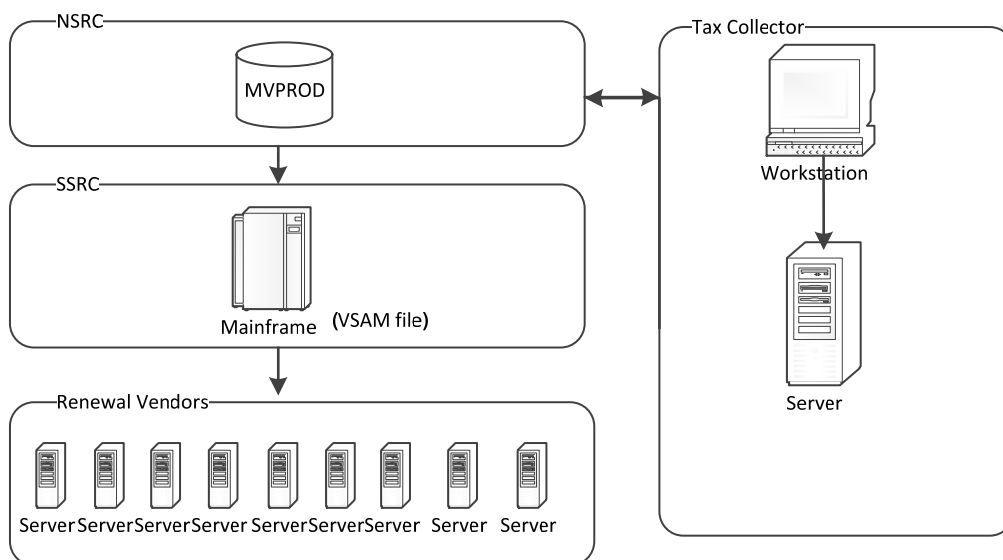


Figure 5-5 – MV Renewal System Overview

### 3) Florida Highway Safety Motor Vehicle Portal/Website (FLHSMV.GOV) Overview

The Florida Highway Safety Motor Vehicle Portal/Website (FLHSMV.GOV), related web applications, and web services are used by citizens, private partners, driver license offices, motor vehicle offices, and county tax collectors to access driver license and motor vehicle information (DL PROD and MV PROD) and initiate self-service transactions. The database WEB PROD is used to store website transaction information.

The web applications and services can be segmented into three categories: those used to support online access by the public, those used to support FDLIS or FRVIS processing, and those used to support both FDLIS and FRVIS processing.

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

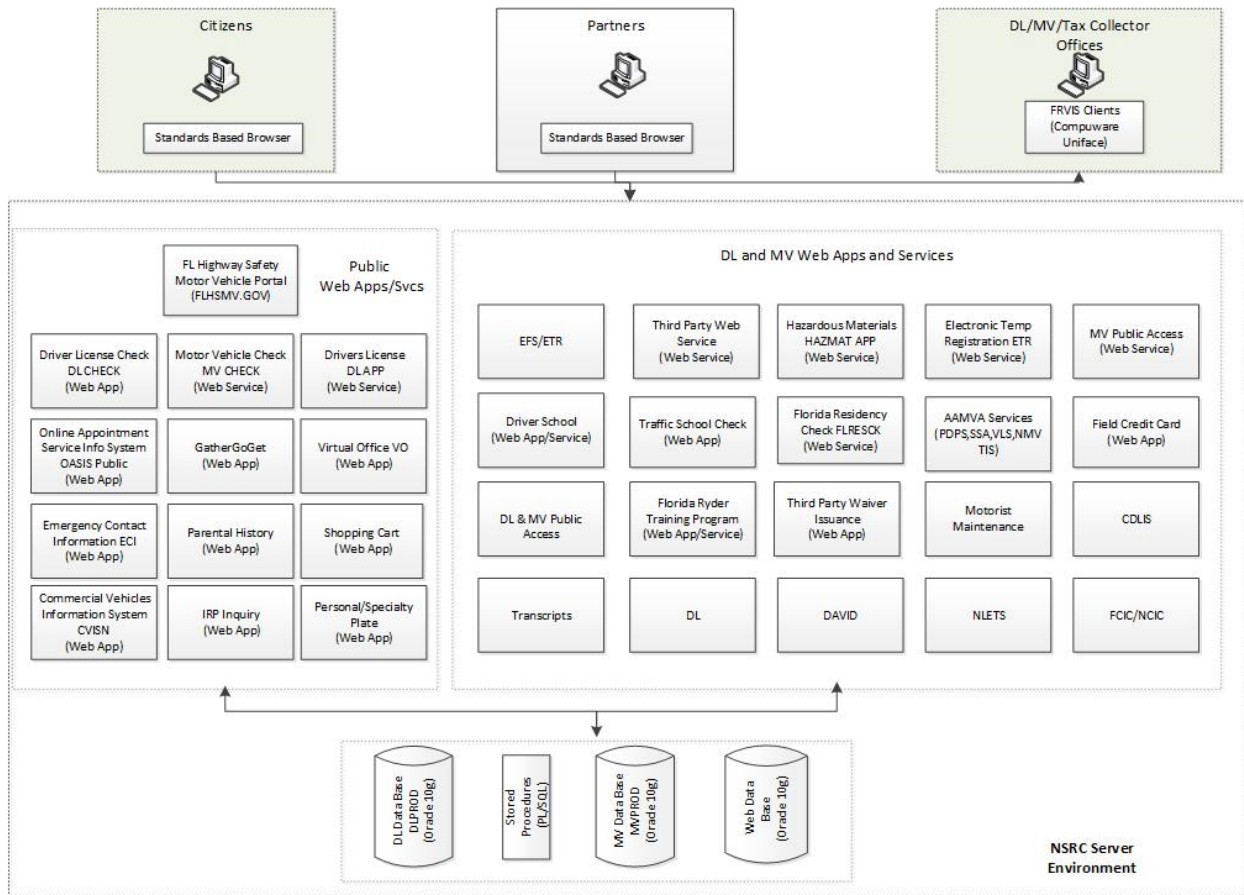


Figure 5-6 – Portal/Web System Overview

#### 4) Disaster Recovery, Standby, Data Warehouse and Reporting System Overview

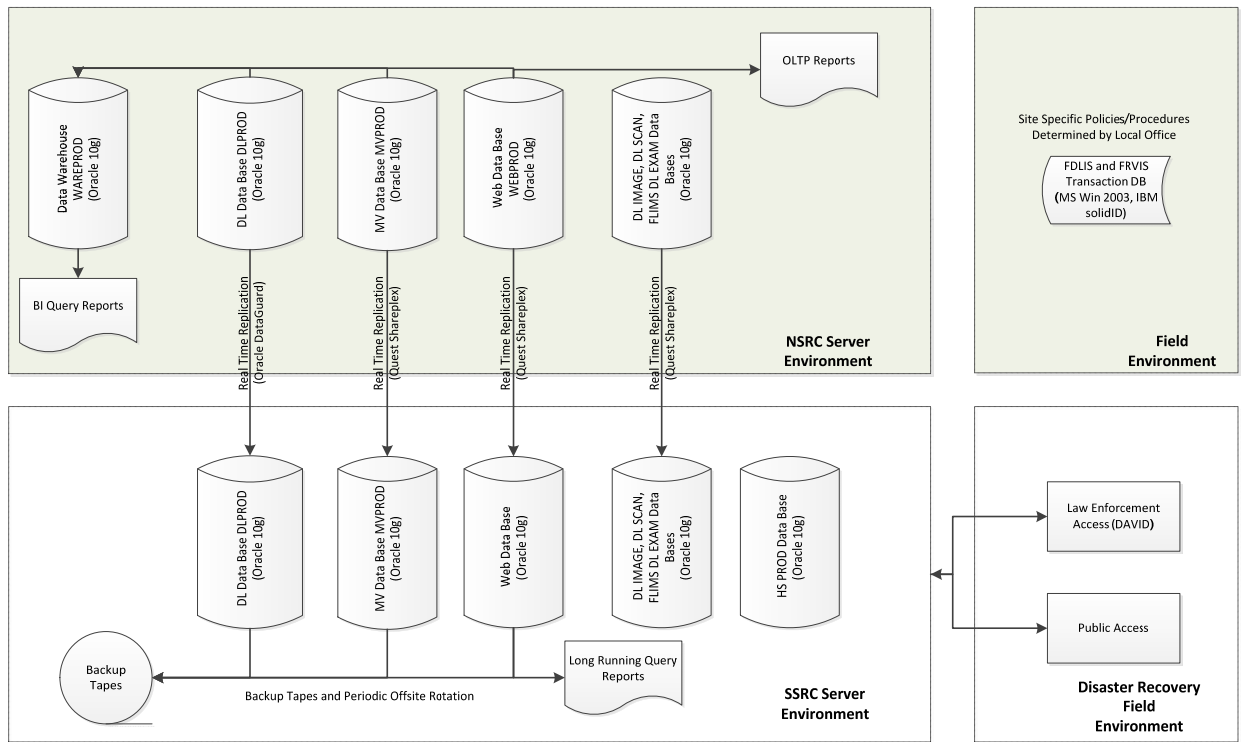
For disaster recovery, standby, and backup purposes, DL PROD, MVPROD, WEB PROD, DL IMAGE, DL SCAN, FLIMS, and DL EXAM are replicated real-time from the NSRC environment to the disaster recovery/standby environment. When a disaster is declared, access to driver license and motor vehicle information will be granted to citizens and law enforcement through the web application and DAVID respectively. The NSRC and disaster recovery/standby environments are in separate cities.

Backup tapes with a periodic offsite rotation are created from the SSRC environment databases.

The tax collector, driver license, and motor vehicle field offices are governed by site specific local office disaster recovery/backup policies and procedures. This means that the Department has limited control over the continuity of the data in the field.

Operational reports are embedded in the FDLIS and FRVIS applications. Business intelligence reports are produced from the data warehouse. Long running query reports are produced from the replicated disaster recovery/standby databases.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**



**Figure 5-7 – DR, Data Warehouse, and Reporting System Overview**

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I****c. Current system resource requirements**

The resource requirements for the systems that will be re-engineered by the Motorist Modernization Phase I project are:

<b>System</b>	<b>Hardware Platform</b>	<b>Software Platform</b>	<b>Database Platform</b>	<b>Program Languages</b>	<b>Key Staffing Requirements</b>
<b>FDLIS</b>	HP Proliant ML 350 G6/Dell Poweredge 2620	Windows 2008R2	IBM SolidID, Oracle 11g, Oracle 10g, SQL SVR	Uniface, CIC, COBOL, Unix scripts, C, PL/SQL	Programming Platform Motorist Support Platform Systems (AD) Network Database Business Applications
<b>DL Mainframe</b>	IBM z114	CIC, z/OS 1.13	Oracle 10g, VSAM & flat files	COBOL, Secure FTP, Unix scripts, CICS, FOCUS, Uniface, PL/SQL	Agency for State Technology (AST) Data Center
<b>FRVIS*</b>	HP Proliant ML 350 G6/Dell Poweredge 2620	Windows 2008R2	IBM SolidID, Oracle 10g	Uniface, COBOL, Uniface/Windows servers, C, Visual Basic, Rational Application Developer (RAD), IBM Exchange Mailbox	Programming Platform Motorist Support Platform Systems (AD) Network Database Business Applications
<b>MV Mainframe*</b>	IBM z114	CIC, z/OS 1.13	Oracle 10g, VSAM & flat files	COBOL, Secure FTP, C, Unix scripts, CICS, Uniface, PL/SQL, Uniface/Windows servers, Visual Basic, Rational Application Developer (RAD), Mainframe FTP, SQL, FTP,	AST Data Center
<b>FLHSMV.gov</b>	Dell 2850/2950	Sun v 7.5 Windows 2003 Pac 2	Oracle 10g	ECLIPSE, HTML, JavaScript, FileZilla, Cold Fusion	Programming
<b>Renewals</b>	IBM z114	COBOL, z/OS 1.13	Oracle 10g	COBOL, Elixir, PL/SQL	Host Services AST Data Center Pitney Bowes Dept. of Revenue

\*Note: FRVIS Will not be re-engineered, but will be impacted by re-engineering the renewals process.

**Table 5-1 – Current System Resources**

Support costs for the driver license issuance technology systems are approximately \$5.3 million annually, which includes salaries and benefits, contracted services, software licensing, data center services, and data exchange services. These costs not include any hardware/software costs that are included in the current driver license issuance contract that provides card stock, printers, and capture software for driver license and identification

card issuance services statewide and are embedded in the per card price the Department pays to the vendor.

**d. Current system performance**

Due to the decentralized, multi-layered nature of the current technology system, there are no standard system wide performance metrics available. There are no existing service level agreements (SLAs) negotiated with consumers of technology services.

However, the complexity and age of the current technology environment creates support and maintenance issues, which in turn presents risks to the business. From a technical perspective, the Department deals with:

- **Difficulty locating and retaining staff with necessary skill sets:** The number of different systems and the age of some of those systems make it difficult to find and retain staff with the necessary skill sets. Sometimes training is not feasible because of budget limitations or the lack of available courses in older technology.
- **Increased support, maintenance, and contractor costs:** Maintaining older technology is more expensive. The number of technical problems and maintenance cost increases as hardware and software environments age. Skill sets to support the older environments become scarcer with fewer contracting firms offering support services at increased cost.
- **Distributed data complexity introduces errors:** The segregated databases and inability of older technologies to integrate at the business logic or interface layers requires the use of complex automated database processes or re-keying in an attempt to ensure data consistency, which leads to a greater incidence of data errors.
- **Difficulty fixing bugs or implementing changes:** The complexity and inflexibility of the environment causes relatively straightforward changes to take significant effort. For example, when the Legislature changed the fee structures for the Department's services in 2009, the effort it took to update FDLIS, FRVIS, and other related systems included in excess of 16,200 hours over a four month period and involved external vendors as well as 50 ISA staff. This did not include business hours expended in the effort.
- **Difficulty integrating software:** Integrating software programs can eliminate duplicative data entry/storage, improve process flow and provide a single interface for the user. However, integration requires either extensive custom programming or newer technology that has "universal connectors" (like web services, SOA, etc.) built in the technology. Some software integrations are simply not possible with decades-old technologies.

## 2. Information Technology Standards

The Department's current technical architecture standard will be based on Microsoft's .NET framework, Oracle relational database, Microsoft's SQL Server relational database, a service-oriented architecture (SOA), and web-based customer facing interfaces.

As the key component of the Department's infrastructure, SOA aptly centers on the concept of service. Using SOA enables the Department to support the business of Motorist Services with greater agility, flexibility, and optimized performance. SOA system design intentionally focuses on the business of an organization and aligns the technology and infrastructure in support of the business. SOA also enables specific functionality to be more easily exposed externally depending on the overall business or customer needs. Specific services can be reused across the system, increasing data exchange and avoiding silos, all while optimizing performance and increasing the responsiveness to business needs.

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

## B. Current Hardware and/or Software Inventory

The following hardware and inventory encompasses those components directly related to the proposed solution to re-engineer FDLIS, re-engineer renewals, develop the MyDMV portal, and redesign the database.

Component	Purchase & Warranty Expiration Dates	Current Performance Issues or Limitations	Business Purpose	Estimated Annual Maintenance
<b>Mainframe</b>		Technologies used to support mainframe applications becoming obsolete along with staffing resources needed to support Manual intervention required for several programs, introducing the potential and reality of human errors and failure points Several jobs related to renewals require lengthy run times (overnight and/or across multiple days), and any issues with the jobs shorten the length of time vendors have to generate the renewals	Supports the various batch-related systems used in the motorist services business processes	AST Costs \$674,822
<b>Database Servers</b>	Expires Oct 2015	All SOLID databases used in the field are costly and cumbersome to maintain; deployment of any updates is time consuming and intensive Handling of data among multiple, disparate servers introduces the potential for errors and/or discrepancies SOLID databases used in the field also introduce potential for lost data due to lack of monitoring and unexpected outages Lack of monitoring / auditing capabilities for the SOLID databases used in the field	Store and provide access to all motorist services data	AST & SOLID DB Licensing Costs \$3,240,979
<b>Application Servers</b> <b>Web Server</b> <b>Services Server</b>		Lack of the capability to scale and handle load from web requests introduces the potential for errors and/or data loss.	Provides multiple access points to motorist services applications both internally and externally	
<b>FDLIS</b>	N/A (custom built system)	System is over 10 years old, and the design did not anticipate the current rules and requirements Developed using a programming language for which it is extremely difficult to acquire expertise The underlying databases are isolated from other Department functionality and do not interrelate well with other systems	Primary system for DL issuance and ID processing	In-house staff support & software maintenance



## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

Component	Purchase & Warranty Expiration Dates	Current Performance Issues or Limitations	Business Purpose	Estimated Annual Maintenance
Virtual Office	N/A (custom built web app)	Security Due to security issues with the sensitive data accessed from this system, security measures have been put in place that are cumbersome for end users  The system is not well segregated and defined for ease of use by citizens	To provide a convenient online location for citizens to perform designated transactions related to their business with the Department	In-house staff support

Table 5-2 – Hardware/Software Inventory

## C. Proposed Solution Description

### 1. Summary Description of Proposed Solution

The proposed solution design incorporates a service-oriented architecture (SOA) that provides a solid yet flexible foundation and customer-centric database redesign on which the solution can be developed. The proposed solution consists of the components identified in the following matrix:

Component	System Type	Technology	Connectivity	Security / Privacy Considerations	Development / Procurement Approach	Internal / External Interfaces	Maturity / Longevity of Technology
Redesigned Database	Database	Oracle RDBMS	Internal	ISA Security Policy / Limited access	In-house development	All FLHSMV Systems Tax Collectors Field Offices	High
DL Issuance	Internal Client Application With Internal Service Interface	Microsoft .NET (C#) Business Rules Engine Oracle RDBMS Web Services	Thin Client / Web / Web Services	ISA Security Policy / Limited access / Partner Authentication	In-house development	All FLHSMV Systems Tax Collectors Field Offices	High
MyDMV	External Website / Internal Web Services	Microsoft .NET (C#) Microsoft SQL Server Business Intelligence Suite Business Rule Engine Oracle RDBMS	Internet / Web Services	ISA Security Policy / Limited access	In-house development	Public DL Related System Functionality	High
DL & MV Renewal Notification Service	Internal Interface	Microsoft .NET (C#) Business Rule Engine Oracle RDBMS	Internet Service/SFTP	ISA Security Policy / Limited access Partner Portal authentication & credential management	In-house development	All FLHSMV Systems DOR (High-Speed Renewal)	High

Table 5-3 – Proposed Solution

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

Figure 5-8 – To-Be System Overview highlights the changes to the current technology environment.

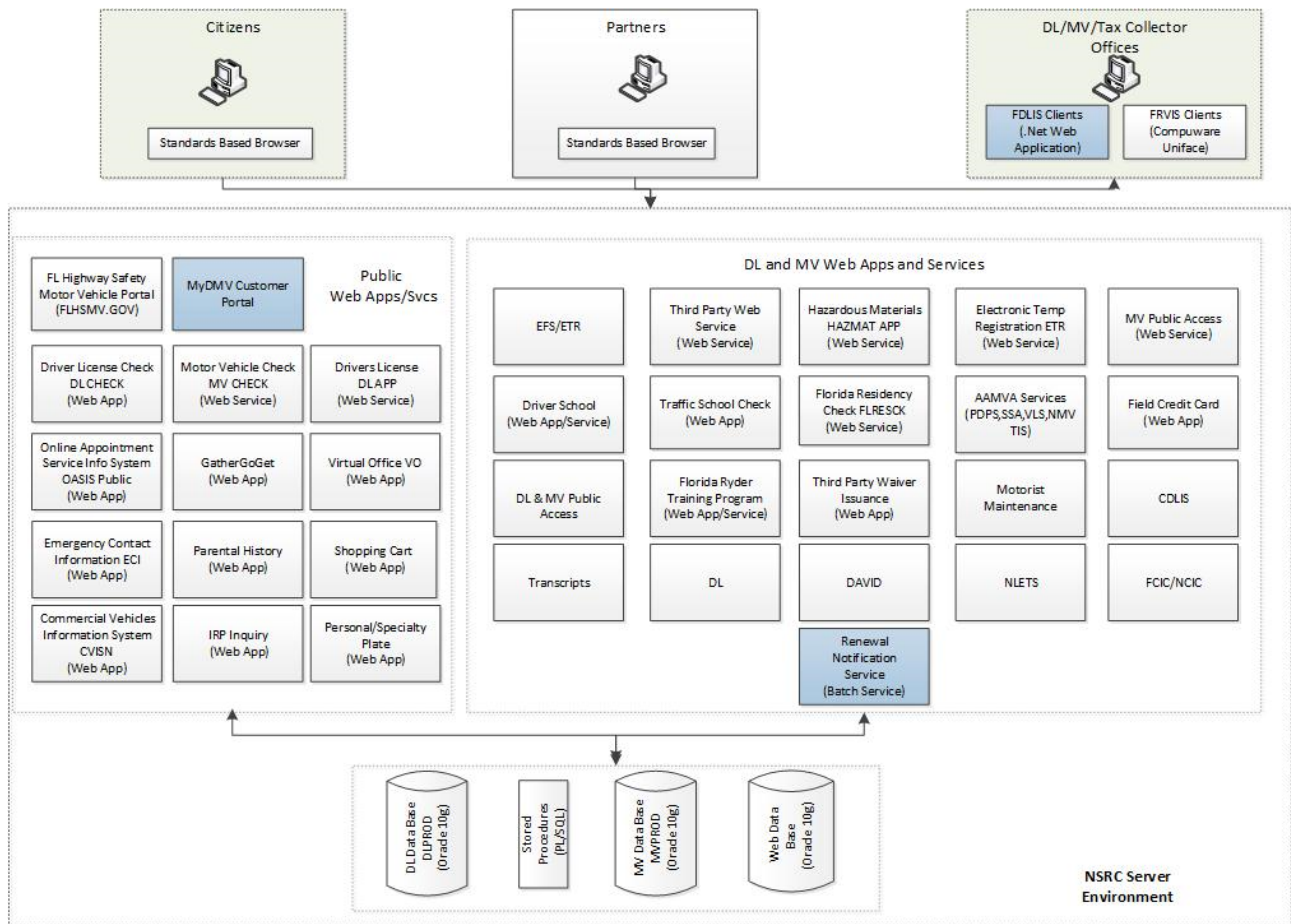


Figure 5-8 – To-Be System Overview

### a. Database Redesign

Motorist Modernization – Phase I incorporates database redesign as the foundation on which the proposed solution is built. As such, this effort is critical to the success of building a consolidated, customer-centric database from which all future systems are developed. By redesigning the database, the Department can eliminate inefficiencies, redundancies, and discrepancies present in the current database implementations and build a central repository of accurate data, free of duplications and errors and available for reporting in a timely fashion. The core of this new database design will be a unified customer centric model which will contain all details necessary to support all areas of Motorist Services business.

The new design will require the addition of Driver License specific data elements into the physical database supporting Motor Vehicle activities. In addition to the merge, some structures will be implemented to support improved data quality. All elements requiring significant change will require synchronization processes between the new and pre-existing models to ensure that all existing applications remain functional. An existing custom built synchronization process will be replaced with a commercially available solution to support these additional elements.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

This model will support all Agency activities going forward. In the near term, this will include the re-engineered FDLIS, MyDMV, and FRVIS (as pertains to renewals). Thus, the life expectancy of the data model is closely related to the usage of those systems. The implementation of this data model will utilize existing Oracle licensing and administrative resources. New subject areas will be deployed adjacent to existing legacy data schema to better facilitate synchronization efforts. Also, there will be an emphasis on utilizing the Department's highest available version of the Oracle database software for improved feature usage and vendor support.

This effort will require the following software:

- Oracle Database
- CA Erwin Data Modeler Workgroup Edition
- Blueprint
- Database Synchronization tool with real-time and Change Data Capture (CDC) capabilities

**b. Driver License Issuance**

The first subsystem is the replacement of the Florida Driver License Issuance System (FDLIS) and its underlying subsystems. FDLIS is the system responsible for issuing driver licenses, issuing identification cards, updating customer information, and issuing employee badges. Re-engineering FDLIS will ensure maintainability in the future, as the availability of staff that has experience with the proposed solution's base technologies is growing, whereas the availability of staff to maintain the as-is system with its current technologies is shrinking drastically. Moving to a system that is based on best practices with proven technologies such as a .NET programming language with a service-oriented architecture (SOA) gives the application flexibility to adapt in the future, increases maintainability, and gives room for expansion with minimal changes to the current application when future requirements are added to comply with changing business needs and legislatively-enacted policies.

The redesign of the FDLIS application uses a modular component strategy. This design gives flexibility for each component through an interface-based design principle. The individual components of the system are described as follows:

1. **Web Services** - The FDLIS system will be built using a Service-Oriented Architecture pattern. This involves breaking out the base logic from the application into reusable pieces and provided as services. This design also allows for adding additional front-end applications to consume the same services if in the future a different style application is determined to be needed. A new application can reuse business logic that is embedded in the service layer, saving the need to re-engineer the business logic, validation logic, and consolidating all the associated concerns across related applications into one area.
2. **Client Application** - Chosen for the ability to leverage the built in power of the operating system, a client application installed on the workstation is able to interface with the hardware need to complete the tasks required during the issuance workflow such as capturing photographs, signatures, and scanning documents. This is also the most flexible solution for future requirements if additional hardware requirements are added.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

3. **Web Applications** - Pieces of the application that do not require any hardware interaction will take advantage of the lower cost of maintenance and deployment associated with a web application. Administration of the users and reporting can all be accomplished in part or whole through a web application.
4. **Database** - Storage of the data in a relational database is an industry standard and best practice. The current relational data model is not based on best practices and will be upgraded when possible while maintaining interoperability with other internal and external systems that rely on the data captured by the FDLIS application.
5. **Data Warehouse for Reporting** - To keep the data in a form that focuses on reliability and maintainability, the reporting on the data will be done from a data warehouse which formats the data to provide fast and accurate reporting without compromising the data that the agency applications rely on.

The proposed replacement to FDLIS is designed as a web-based application. The application relies on the connection to the data center to be able to operate. The application will be deployed in three different networking environments:

1. **FLHSMV offices** - connected through the secure department network already established.
2. **Tax Collector offices** - connected through a combination of local maintained networks, secure department networks, and secure internet connections.
3. **Public sites** - connected through secure internet connections.

All development will occur in-house using FTE and staff augmentation contractors. Development will be based upon the Microsoft .NET environment with Oracle and Microsoft SQL Server databases as data stores. The development methodology will be a blended approach. All high-level requirements will be gathered up-front using a waterfall-style approach.

The proposed FDLIS replacement design will use a series of internal and external interfaces to accomplish the decoupled SOA design. In line with a SOA approach, internal services will be used between applications and the databases that store application data. Internal business services will be used in both client-server applications as well as web-based applications for the appropriate separation of concern. Interfaces with a need to be exposed externally will be exposed through a web service layer that is built on top of the appropriate internal service and includes the appropriate security measures (authentication, encryption, authorization).

Microsoft .NET and the proposed databases are extremely mature and being used worldwide. The Service Oriented Architecture (SOA) approach allows for ease of maintenance, isolation of tasks, and seamless upgrades. These technologies should have a life expectancy of 15 to 20 years.

**c. Driver License Record Maintenance and Reporting**

In order to stay interoperable with the changes to the underlying database and take advantages of the upgrades to all of the other changes in the driver license issuance system, the batch processes that maintain DL records and the automated reporting methods must be upgraded in unison. This will allow the Department to keep a

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

standard architecture for accessing the DL records and increase maintainability for systems that are already in place. Using a standard development environment for all the processes that deal with DL records will also increase transparency of the system and make them more flexible for future changes.

The redesign of the DL Maintenance and Reporting uses a modular component strategy. The three components to be re-engineered are the batch transcript processing, penny sales, and citation processing. The individual components of the system are described as follows:

1. **Web Services** - These applications will use web services as integration points to communicate with other application or entities. In order to maintain interoperability with existing system, these will be additional interfaces, along with already existing interface methods.
2. **BizTalk** - The core logic for citation processing is contained in a BizTalk orchestration. This will determine the flow of the logic once a citation has been accepted, and the appropriate action is taken on the driver record. This process will also handle communication to external and internal systems.
3. **Server Application** - Batch transcripts and penny sales are both non-interactive applications that generate files that are sent to internal units, external agencies, and private parties. These applications will run on the server and generate output documents or data sets that will be available for the appropriate entity at a later time.
4. **Web Applications** - The services built will have to integrate with already existing applications that manages users and roles for applications that interact with external agencies regarding transferring records.
5. **Database** - All data access methods will have to be updated to interface with the new data model implemented for driver records.

These services will be available internally and externally, so the connectivity will have to include secure intranet and internet access. To continue to work with current systems, the data exchanges will have a process that reads and writes files from a SFTP site as a means of data exchange. Web services will be added in addition when applicable.

**d. Renewal Notification Service**

The renewal notification service is a process the Department provides to internal and external entities to provide the information for upcoming expiration of FLHSMV-managed credentials. The most common credentials issued by the Department are driver licenses and motor vehicle registrations. The proposed system is a modular design that expands the capabilities of the current system through proven technologies integrated for a custom-fit based on industry research and best practices. An automated process would manage notifying the appropriate agency when someone under their jurisdiction has an impending credential expiration approaching. The system would provide all the appropriate information to the agency for them to notify the customer. Some of the data that is provided will come through an enhanced fee engine that calculates fees for driver- and motor vehicle-based charges. Another piece of the system will allow Department personnel to query renewal notification history, including details of when the renewal data was made available, and what data was provided. The current system provides an

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

automated way to process motor vehicle registrations that are imported to the Department. The proposed solution will expand on this functionality to create an interface into that agency that can process motor vehicle and driver license renewals.

Renewal Notification application uses a modular component strategy. The individual components of the system are described as follows:

- 1.) **Batch Processing Service** - A recurring process will be run based on a business-defined timeline that will query the user-credentialing data to determine what customers need to be notified about impending expiration of their current credentials. This information will be sorted by the entity that has the responsibility to notify each customer. This data will then be made available to the correct entities through a secure file transfer protocol (SFTP) and/or web services. A notification will be sent to each partner entity once their data is available. DHSMV will also print and send any notification to a partner entity that has opted out of the responsibility to send driver license notifications.
- 2.) **Web Application** - A web application portion of the system provides the Department with management and reporting options on what data was provided and when. It would also allow the Department to verify the automated processes are working as intended.
- 3.) **Web Services** - Using a SOA allows the agency to decouple the business logic of determining the correct data to provide the delivery mechanism. This would allow the agency to remove unused delivery mechanisms and add additional sources to the data interfaces provided to our partners.
- 4.) **Database** - In addition to querying the data that already exists, we will track when and what data we have provided to our partner entities for auditing, troubleshooting, and reporting.

This application is an internal application that will be exposed to external agencies. Partner Agencies will connect through the internet or LAN to the available web service or SFTP server through secure and encrypted channels. Authentication and credential management will be handled through the Partner Portal application. All information will be encrypted with a wire-level encryption technique in compliance with the ISA Security Policy.

All development will occur in-house using FTE and staff augmentation contractors. Development will be based upon the Microsoft .NET environment with Oracle and Microsoft SQL Server databases as data stores. The development methodology will be a blended approach. All requirements will be gathered up-front using a waterfall-style approach.

Internal interfaces will be provided in terms of web services to the consuming applications. External interfaces will be provided through the Department's external SFTP server and public-facing web services.

The technologies that this project builds upon are of the highest maturity level. Tools for writing enterprise applications are best in class and confidence is high in Microsoft's enterprise application stack, based on past and present performance. Oracle is a proven name in storing relational data, with support options that allow the Department to

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

operate with a very low risk factor. Designing with a SOA allows for flexibility and ease of maintenance for a system that is planned to be in production for many years. The estimated life expectancy of this system is 15 to 20 years.

**e. MyDMV Portal**

The MyDMV web portal is the next step in customer interaction directly with the Department. This will allow users to log into an account created for them and manage a majority of their driver license interaction with the agency. This will create a convenience for each customer by providing a user-based login system. Having a particular user logged in will allow the system to be tailored to the tasks a specific user has available for a more personalized experience. This access management system will also support federation with external Identity Providers and allow customers to have a single sign-on experience across the Department's portal functions. Improved auditing functionality will improve transparency for the Department and its customers. The MyDMV portal will also serve as a platform for future development when additional interaction with customers is requested.

The MyDMV web portal is made up of the following components based on a decoupled SOA.

- 1) **Web Application** – The web application portion of the system is what external customers will be able to access. This will provide access to the functions provided by the Department based on what is available to that particular user.
- 2) **Web Services** – Data access from the system will be provided through web internal services. These services will also encompass reusable business logic that will reduce duplication of system functions.
- 3) **Batch Jobs** – Parts of the MyDMV portal system cannot be completed in real-time and must be run on scheduled batch processes. This also includes integration with already existing systems that provide batch processes.
- 4) **Payment services** – Some functions provided by the Department also have associated fees. These fees will have to be collected before any transactions can be completed.
- 5) **Fee Engine Integration** – Used to determine the appropriate fee to be charged for a service.

This application is an external application that will be exposed to customers through the internet. Since this application will deal with protected user data, all communication will be encrypted in compliance with the ISA security policy.

- **Internal** - Internal interfaces will be provided in terms of web services for data access and modification for integration with other existing applications.
- **External** - External interfaces will be provided through the Department's external public-facing web server.

The technologies that this project builds on are of the highest maturity level. The tools selected for the development of the proposed solution are considered best in class and overall industry confidence is high based on past and present performance. Oracle is a proven name in storing relational data, with support options that allow DHSMV to operate with a very low risk factor. Designing with a Service-Oriented Architecture allows for flexibility and ease of maintenance for a system that is planned to be in production for many years. The estimated life expectancy of this system is 15 to 20 years.



**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I****2. Resource and Summary Level Funding Requirements for Proposed Solution**

The Department's current technical architecture standard is based on Microsoft's .NET framework, Microsoft's SQL Server relational database, Service-Oriented Architecture (SOA), and web-based customer facing interfaces. The Department will continue to look for ways to reduce the equipment footprint in offices as we move forward. The Department established the Office of Motorist Modernization in June 2012 to ensure that these projects are successfully driven and implemented.

Motorist Modernization - Phase I will require staff augmentation in the Service Development bureau to assist with the development of components of the system. As we develop a new enterprise customer-centric database, the Department will also require the technical skills of an experienced data architect.

Motorist Modernization - Phase I will be achieved through a phased, iterative approach over an estimated two years. The work groups include Preparation, Select & Design, and Implementation Iterations.

Table 5-4 - Resource and Funding Summary Table breaks down the list of resources and funding required across all years for each component of the Motorist Modernization - Phase 1 program. For more detailed information including funding requirements for independent validation and verification services (IV&V) and for data center services, please refer to the project budget information in the cost-benefit analysis.

<b>Component</b>	<b>Resources</b>	<b>Funding</b>
Database Redesign/Synchronization	Contracted Services 1 DataWarehouse Developer 2 Database Developers 1 Tester Internal DHSMV Resources	\$4,084,660
DL Issuance	Contracted Services 2 Project Managers 22 Sr. Developers 9 Business Analysts 5 Testers Internal DHSMV Resources	\$23,183,535
MyDMV	Contracted Services 4 Sr. Developers 1 Business Analyst 2 Testers Internal DHSMV Resources	\$3,377,626
DL & MV Renewal Notification Service	Contracted Services 2 Sr. Developers 1 Business Analyst Internal DHSMV Resources	\$1,499,240

**Table 5-4 – Resource and Funding Summary Table**

**D. Capacity Planning**

Capacity planning is the discipline to ensure the IT infrastructure and applications are in place at the right time to provide the right services at the right price. All new applications should be architected to plan for future Motorist Systems modernization projects, developed utilizing modern, standards-based platforms, and built for maximum flexibility and expansion.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

Most capacity metrics based on the existing technical architecture are not applicable to the new Service Oriented Architecture that will be used for implementing this first phase of Motorist Modernization. The field client server architecture that supports current FDLIS functionality will be eliminated. The existing server and database platforms housed in the data centers is, in most cases, over four years old and needs to be replaced. In collaboration with the state data centers, the Department has recently started an initiative to replace the aging hardware as well as leverage newer modern hardware architectures and virtualization.

It is assumed that the high level business processes (and therefore the number of transactions) will not vary as part of this modernization phase. The new applications are being developed to work within the current network WAN architectures and available bandwidth. Where applicable, existing network usage has been calculated and taken into account with the design of the new system.

The new services will be developed to be hosted on the department's current, .NET application clusters. These clusters are virtualized and hosted at the NSRC. The platforms have been configured to easily scale out by adding additional servers to the clusters as needed. These clusters are being refreshed to the latest available Windows Server operating system and configured with enough capacity to support any foreseeable Department initiatives.

This first phase of motorist modernization will initially require a separate Oracle database instance for development purposes. The initial capacity requirements to support development and test will be minimal, but are expected to increase as development progresses and additional services are transitioned from the legacy client server system to the new SOA architecture. The Department's Enterprise Oracle infrastructure is nearing end of life and planning is underway to replace this infrastructure and migrate systems in the near future. It is anticipated that the development environment for Motorist Modernization will be migrated to this new platform prior to go live of the new system.

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I****VI. Schedule IV-B Project Management Planning**

To manage the components of the Motorist Modernization program, the Department utilizes a project management framework based on the Project Management Institute's (PMI) Project Management Body of Knowledge (PMBOK). Please see the following appendices for more information:

Appendix B - Project Management Plan, last updated (date)

Appendix C - Project Schedule

Appendix D - Risk Register

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

## VII. Appendix A: Acronyms

Acronym	Description
AAMVA	American Association of Vehicle Administrators
ADLTS	Automated Driver License Testing System
API	Application Programming Interface
AST	Agency for State Technology
BIO	Bureau of Issuance and Oversight
BOR	Bureau of Records
CCIS	Clerk of Court Information System (new system that replaces DRC1)
CDL	Commercial Driver License
CDLIS	Commercial Driver License Information System
CICS	Customer Information Control System
CIPS	Central Issuance Processing System
CRS	Cashier Receipt System
DAVID	Driver And Vehicle Information Database
DBMS	Database Management System
DHS	Department of Homeland Security
DI	Driver Improvement
DL	Driver License
DOR	Department of Revenue
DOS	Department of State
DPPA	Driver Privacy Protection Act
DRC1	Driver Record Court (old Clerk of Court information system)
DRIVE	Driver Related Issuance and Vehicle Enhancements
DUT	Driver Uniform Ticket (Traffic)
EFS	Electronic Filing System
EREC	Electronic Repository of Executed Contracts
FCCC	Florida Court Clerks and Comptrollers
FDLIS	Florida Driver License Information System
FHP	Florida Highway Patrol
FRVIS	Florida Realtime Vehicle Information System
HTO	Habitual Traffic Offender
HTTPS	Hypertext Transfer Protocol Secure
IES	Information Exchange Services
IFTA / IRP	International Fuel Tax Agreement / International Registration Plan
IID	Ignition Interlock Device
ISA	Information Systems Administration

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

<b>Acronym</b>	<b>Description</b>
IVR	Interactive Voice Response
MV	Motor Vehicle
NSRC	Northwood Shared Resource Center
OASIS	Online Appointment Service and Information System
PDC	Primary Data Center
PDL	Property Damage Liability
PIP	Personal Injury Protection
RAD	Rapid Application Development
SAVE	Systematic Alien Verification for Entitlements
SFTP	Secure File Transfer Protocol
SLA	Service Level Agreement
SOA	Service Oriented Architecture
SSA	Social Security Administration
SSRC	Southwood Shared Resource Center
TCATS	Traffic Citation Accounting Transmittal System
UI	User Interface
USCIS	United States Citizenship and Immigration Services Verification
UTC	Uniform Traffic Citations
VLS	Verification of Lawful Status

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

**VIII. Appendix B: Project Management Plan**



## **Motorist Modernization Program**

Information Systems Administration ♦

Office of Motorist Modernization ♦

# Program Management Plan Version 2.0

**Motorist Modernization Program**

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**File Information**

**File Location:** All program artifacts will be maintained in the [MM Phase I project control book \(PCB\)](#) and in the project portfolio management (PPM) tool.

**Revision History**

<b>Date</b>	<b>Version</b>	<b>Revised By</b>	<b>Description</b>
8/11/2014	1.0	W. Ling	Initial Draft
11/13/2014	1.1	W. Ling	Updates to match Schedule IV-B
11/17/2014	1.2	W. Ling	Draft edits
12/9/2014	1.3	W. Ling	Final edits
2/10/2015	1.4	W. Ling	Updated IV&V vendor
2/18/2015	1.5	W. Ling	Consolidated edits from the OMM Leadership Team.
6/8/2015	2.0	W. Ling	Revisions based on IV&V Baseline Assessment Report



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# 1. Purpose of Document

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This Program Management Plan (PMP) provides guidelines for the Motorist Modernization program identifying the:

- Purpose of Document
- Background and Business Need
- Assumptions and Constraints
- Program Scope and Methodology
- Critical Success Factors and Program Benefits
- Program Organization
- Human Resource Management
- Cost Management
- Time Management
- Risk and Issue Management
- Change Management
- Quality Management
- Communications Management
- Document Management
- Organizational Change Management
- Configuration Management
- Vendor Management
- Common Acronyms & Terms
- Signature and Acceptance Page

The Program Management Plan (PMP) is a “living” document that is prepared early in the Planning Phase of the program. The PMP identifies key elements of the program management strategy and the high level activities and deliverables of the program.

## 2. Background and Business Need

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The Division of Motorist Services within the Department of Highway Safety and Motor Vehicles supports the issuance of approximately five million driver licenses/identification cards and 29 million motor vehicle titles and registrations in Florida annually. These services provide more than \$2.7 billion in State revenues, which is then distributed to General Revenue, the Department of Transportation, the Department of Education, the Law Enforcement Radio Trust Fund, the Department, and others. The Department is one of the largest revenue sources of the state's general revenue funding.

The Department has been issuing licenses and registering vehicles as a consolidated agency since 1969 when the Governmental Reorganization Act combined the Florida Department of Public Safety and the Department of Motor Vehicles, but in forty-four years, it never combined the two functions. Separate divisions handled driver license issuance and motor vehicle registrations in separate offices using separate computer systems, even though they served the same customers who usually needed both services. Business needs did not dictate that the divisions integrate their data, standardize processes or provide self-service opportunities. Business process ownership and supporting technology operated in silos, and additional system functionality was developed sporadically or hastily in response to legislative mandates.

During the last two decades, critical changing business needs have caused the Department to move to a more integrated motorist services environment. For years, the concept of a "one-stop shop" has been discussed, and the Department has taken steps towards implementing this starting in 1996 when the Department began partnering with county tax collectors to provide some driver license issuance services in addition to titles and registrations. Some improvements to systems were made to increase ease of use by the tax collectors (such as allowing the use of an external cashiering system), but the systems were not significantly changed.

The next definitive action started in 2009 when the Department began to merge and centralize various administrative and shared functions and defined a plan to merge the two divisions into one division. The 2010 Legislature approved a plan to migrate most driver license issuance services to the tax collector offices and reduce the number of state-operated driver license offices by 2015. As a result, the Division of Motorist Services was created.

Numerous applications and processes have been developed over time as required; however the silo (legacy) structure still exists today. In addition to agency systems, the Department has partnered with outside vendors that support different functions associated with driver licenses and motor vehicle titles and registrations. Expanding the Department's partnerships and finding efficiencies in service delivery and re-engineering older legacy systems are core strategies to meeting the Department's strategic goals.

As stated in the Department's strategic plan, the Department seeks to:

- Protect the lives and security of our residents and visitors through enforcement, service, and education
- Provide efficient and effective services that exceed the expectations of our customers and stakeholders
- Leverage technology in the way we do business
- Build a business environment that regards our members as our most valuable resources

The Department created the Office of Motorist Modernization to manage this effort from a technology perspective. Major activities include planning and managing all functions related to the delivery of the new motorist systems program roadmap, data modeling, motorist business

**Motorist Modernization Program**

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application architecture, requirements management, and modernization of the motorist information technology systems to align with the current organizational structure and business processes of the new Motorist Services Division. This effort will leverage technological advances in the software, hardware and network arenas to provide faster and more effective computing solutions.

## 3. Assumptions and Constraints

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### 3.1. Assumptions

The Department operates in a regulated environment and is subject to numerous State and Federal statutes and rules as well as professional standards relating to data protections and integrity. These requirements will need to be carefully considered during requirement analysis and eventual system selection.

- The program objectives will be one of the Department's top priorities under the direction of the Office of Motorist Modernization.
- The business partners in DHSMV will provide the necessary resources to participate when needed. If requested resources are not available, a knowledgeable replacement will be provided.
- This program will have executive and senior level management support.
- The program will implement a governance structure and follow the procedures set forth in the documented Decision Escalation Matrix in Section 6.6.
- Any changes that introduce risk to the program must be approved by the ESC. All changes will be reported to Department Governance and documented and stored with program artifacts.
- This program will use a combination of Department staff and contracted support.
- This program will use a blended waterfall-agile project management methodology.
- Required funding will be approved
- The Motorist Modernization – Phase I Program will use a service-oriented architecture (SOA) in a Microsoft .NET framework.

### 3.2. Constraints

- There are several other projects that will compete for resource availability.
- The Motorist Modernization – Phase I Program depends upon the successful and timely completion of associated projects.
- Difficulty obtaining funding for the program, resource constraints and general economic disturbances could restrict the ability of the team to complete the scope of this program during the desired time frame.
- Resource availability due to high rate of attrition within the Department.
- Implementation of program objectives will be heavily dependent on the acquisition of knowledgeable resources and/or training provided to bring current resources up to speed.
- Priority shifts and/or legislative mandates could have an impact on the ability of the program to achieve stated objectives.
- Dependency on the cooperation and availability of external stakeholders may impact the ability of the program to achieve stated objectives.
- Advances in technology can cause program delays due to lack of knowledge of the new technology, availability of training or availability of resources with experience in the new technology.

## 4. Program Scope and Methodology

### 4.1. Scope Statement

The Motorist Modernization – Phase I Program, beginning in November 2013 and running through August 2019 with an estimated budget of \$36.7 million, will alleviate the immediate support burden to Motorist Services business operations through the following:

**Redesign database structure and implement data quality controls.** The Department recognizes the need to migrate to a customer-centric data model and implement controls to support data quality. By redesigning the database, the Department can eliminate inefficiencies, redundancies, and discrepancies present in the current database implementations and build a central repository of accurate data, free of duplications and errors and available for reporting in a timely fashion. An existing synchronization process will be enhanced to support legacy data access once the database changes are in place.

The redesign of the database replaces the original plan for Master Data Management reported previously as part of the original Schedule IV-B proposal for FY 2014-15. Prior to the original submission, the evidence gathered for the time, cost, and benefit to the Department was anecdotal from several vendor meetings and informational demonstrations. In early 2014 the Department sought to obtain more concrete information and issued a formal Request for Information (RFI) in an effort to shore up expectations on cost and services. The responses received (>18) indicated the Department had severely under-budgeted by \$10-20 million. As a result, the Department opted to revise the infrastructure plan and scale back plans for a more cost-effective solution that still achieves the program objectives.

**Replace the Florida Driver License Information System (FDLIS) and supporting systems.** FDLIS is a client/server application deployed in the tax collector and driver license offices statewide to support the basic driver licensing process workflow. Data is housed locally and periodically synched to Department databases. This presents several risks as law enforcement is not provided immediate access to changes made to driver records and, in the event of a synchronization failure, drivers that believe they are licensed, but in fact do not possess a valid license and sometimes need to return to an office to resolve. In order to stay interoperable with the changes to the underlying database, the batch processes that maintain DL records and FDLIS must be upgraded in unison.

**Create a MyDMV Portal.** GoRenew.com is the Department's current self-service portal for motorist services. Also known as "Virtual Office," it provides limited access to services for motorists. In attempting to establish better authentication practices, ease of use has been significantly impaired. The Department proposes to create a user-friendly "MyDMV" portal that will allow motorists to access more services, allowing citizens to interact with the Department via this self-service portal instead of having to go to a tax collector or state office. Phase I will focus on the driver license services, with the intention that motor vehicle services will be addressed in future years.

**Merge and re-engineer the driver and vehicle renewal process.** The renewal notification process is not without failure issues, which leads to additional costs for the tax collectors (who administer the vehicle renewal process) and the Department (which supports both renewal processes and administers the driver license renewal process). The Department will re-engineer the renewal notice process and applications to streamline the process. It may reduce the Department's mail-out costs paid to the United

**Motorist Modernization Program**

States Postal Service for the renewal notices and processing costs for mail-ins paid to the Department of Revenue.

Phase I will also expand the use of a single fee engine across all applications. Over time, different fee calculation routines have been inserted into each of the motorist services systems. The Department now maintains a dozen different fee calculation routines, resulting in months of staff time allocated when fee changes are made. A fee engine is being developed as part of the Driver Related Issuance and Vehicle Enhancements (DRIVE) program in support of the Electronic Filing System (EFS). The Department plans to utilize this fee engine for all future motorist services development, adding fee routines to it as systems are re-engineered.

Exclusions from the scope of this program are:

- General Financial and Accounting system (however, basic cashiering and revenue distribution capabilities are in scope)
- General Procurement system (however, inventory management of driver licenses and motor vehicles stock is in scope)

Any changes to the scope of this Program must follow the change management plan, be approved by the Executive Steering Committee (ESC), and reported to Department Governance. The approval will be kept with the program artifacts.

#### **4.2. Program Deliverables**

The following table contains a preliminary list of program deliverables which will be updated accordingly. Projects conducted in the program will include a separate and specific list of project deliverables with corresponding completion and acceptance criteria.

Deliverable Name	Completion and Acceptance Criteria
Program Charter	A document authored by the Program Manager and issued by the Program Sponsor authorizing the Program Manager to apply resources to program activities.
Program Management Plan (PMP)	A document authored by the Program Manager and approved by the Executive Steering Committee providing the guidelines and procedures by which the program will be administered and managed.
Risk, Issue, & Action Registers	Prioritized list of identified risks and actual issues during the program.
Change Log	List of all change requests approved by the appropriate governing body.
Status Reports and Meeting Actions	Record of program status delivered and decisions/actions taken.
Meeting Minutes	All decisions made during meeting will be documented and accepted during the meetings.

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Deliverable Name	Completion and Acceptance Criteria
Program Schedule	An agreed upon schedule by members of the program team
Schedule IV-B	Feasibility study detailing the plan, objectives, cost-benefit analysis, and risks for specific program initiatives for the upcoming fiscal year.
Legislative Budget Request (LBR) for Program Costs	Identify items, their costs, and narrative to explain why items are required for the program initiatives
Request for Quote (RFQ) for required services	Formal request to hire vendor assistance for staff augmentation, etc.
Request for Information (RFI)	Formal request for more detailed information and specification from vendors offering specific products and services critical to modernization.

**4.3. Program Exclusions**

Anything not explicitly stated in the scope of this program is implicitly excluded.

**4.4. Program Methodology**

The Motorist Modernization Program will utilize the DHSMV Information Systems Development Methodology (ISDM) to complete the Motorist Modernization – Phase I Program. The DHSMV ISDM utilizes **both waterfall and agile methodologies** for specific activities within the Driver License Issuance Project.

**4.4.1. Waterfall Methodology**

A waterfall approach will be taken to manage certain activities and deliverables that have a natural progression and interdependency on each other. Examples include the development and documentation of the project charter, project management plan, resource on-boarding, project kick-off, etc.

As the Program progresses, the waterfall methodology will be used to formalize the outcomes of the legacy system as-is reviews, gap analysis work, database design activities and development preparation. These deliverables will be constructed by gathering or creating documents, evaluating the legacy system COBOL and PL/SQL programs as well as various discussions surrounding the existing database synchronization structure and challenges. These tasks are laid out in a traditional waterfall approach, having a natural order with predecessors and successors clearly defined within the program schedule.

The overarching ISDM has a multitude of stage containment activities. There is an evaluation of the Program's progress at various points to ensure work has been completed and stakeholder approval has been achieved in order to proceed to the next stage of activities.



#### ***4.4.2. Agile Methodology***

The Motorist Modernization – Phase I Program leverages the agile methodology in recognition that the business rules and requirements for all projects will continue to be refined in an iterative manner leading up to development. With a multitude of stakeholder groups, the agile approach allows representatives to prioritize their requirements and business needs, formulate user stories, document epics and do so on a planned, incremental basis.

With the agile methodology, a group of project members forms a “Scrum Team”. This will be a collection comprised of internal stakeholders, customers (or their representatives), a product owner, the development team and a Scrum Master. As requests are gathered from the stakeholders, a “Backlog” is formed and inventoried. Sprints are then planned to take focused requests from the backlog and develop a reviewable work product.

## 5. Critical Success Factors and Program Benefits

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### 5.1. Critical Success Factors

Critical success factors for the Motorist Modernization – Phase I Program are specific circumstances that must be in place to ensure delivery of the state program objectives. These include:

- The program will be the Department's top priority under the direction of the Office of Motorist Modernization.
- DHSMV will provide the necessary resources to participate when needed. If requested resources are not available, a knowledgeable replacement will be provided.
- The program will implement a governance structure and follow the procedures set forth in the documented Decision Escalation Matrix in Section 6.6.
- Any changes that introduce risk to the program must be approved by the ESC. All changes will be reported to Department Governance and documented and stored with program artifacts.
- Required funding will be approved.
- The program will achieve stakeholder buy-in and support.
- The program team will meet key milestone deadlines set forth in the Integrated Master Schedule (IMS).
- The program team will follow the management procedures set forth in this document.

### 5.2. Benefits Realization Table

The Benefits Realization Table describes the benefits which accrue from the Motorist Services Driver Related Issuance and Vehicle Enhancements program implementation, including estimated values computed for the tangible benefits. The tangible benefits are assessed against business conditions and are conservatively estimated. This table will be reviewed each year during the Legislative Budget Request process and updated as needed in the Schedule IV-B for Motorist Modernization – Phase I submitted each year.

## Motorist Modernization Program

BENEFITS REALIZATION TABLE						
#	Description of Benefit	Tangible/Intangible	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date
1	As the batch processes associated with Driver License services are decommissioned, the Department expects that its <b>mainframe charges at Southwood Shared Resource Center (SSRC) to decrease</b> . Given current rates, the Department projects that SSRC costs will decrease by <b>approximately \$250,000 annually</b> .	Tangible	DHSMV	Decreased billing from SSRC.	DHSMV has current hosting/maintenance costs for the mainframe & will track elimination of these costs.	FY 2019-20
2	MyDMV will have the functionality to handle some reinstatement fees online, <b>instead of requiring drivers to call in to HSMV</b> . Currently, failed transactions require the driver to come in to the DL office or the Tax Collector office to complete the transaction. Based on the number of failed transactions, the Department estimates that <b>customers will save approximately 1 hour</b> by conducting business online instead of by phone.	Tangible	Drivers who have temporary Class E and Commercial Driver License permits	Time savings for drivers to perform some reinstatement actions online instead of calling in or going into an office.	The Department will monitor use of online renewals as compared to phone renewals. Transaction failure rates (of online vs IVR) will also be monitored.	FY 2019-20
3	Avoid additional operating costs that will be necessary once resources are no longer available internally to support department systems. The Department projects that operating costs will increase up to \$1.2 million in order to support the DL Uniface infrastructure and mainframe services once staff have either retired or elected to move to other development languages.	Tangible	DHSMV and the State	The Department will not have to increase the numbers of contractors that will be needed as staff leave the unit.	DHSMV will monitor how many contracted staff will be required to support the DL Uniface and mainframe environments.	FY 2019-20

## Motorist Modernization Program

BENEFITS REALIZATION TABLE						
#	Description of Benefit	Tangible/ Intangible	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date
4	Workload savings will be achieved through the implementation of the driver license issuance system. The department projects that there will be a time savings of 20 seconds per driver license transaction once the new driver license issuance system is developed. This is estimated to provide the department \$90,000 and the tax collectors more than \$300,000 in workforce savings annually.	Tangible	DHSMV and tax collectors	Workload savings of 20 seconds per transaction (5 million transactions per year)	The Department will sample transaction processing times and the average the length of time it takes to process on the old system versus the new system	FY 2019-20
5	Replacement of the DL issuance system will reduce the number of voided DL/ID transactions. Currently, the customer does not have the ability to verify all information prior to printing of the driver license or identification card. Once it is printed and the error is found, the examiner has to void the card, make the correction, and then print another card. The Department currently pays \$1.97 per card to the card vendor. A 10% savings would result in an annual reduction of more than 4,000 voids and reprints, and savings of more than \$8,000.	Tangible	DHSMV	The Department will not have as many voided transactions, incurring additional costs	DHSMV tracks how many cards are issued or voided (and the reason for the void).	FY 2019-20
6	The current Virtual Office application does not do sufficient error checking when customers process DL transactions online. The customer doesn't know that there was an issue with their transaction, resulting in phone calls to the Department to get a status on their transaction. If these were	Tangible	DHSMV  Florida Drivers that conduct business through	The Department would see increased customer service and a reallocation of staff in the DL Issuance unit.	Error reports will be monitored	FY 2019-20

## Motorist Modernization Program

BENEFITS REALIZATION TABLE						
#	Description of Benefit	Tangible/ Intangible	Who receives the benefit?	How is benefit realized?	How is the realization of the benefit measured?	Realization Date
	validated on the front-end during the customer transaction, the customer could make the necessary corrections prior to paying or mail in the appropriate paperwork. The Department would not have to dedicate staff to follow up on these issues and process refund checks. This will result in an annual savings of approximately \$28,000.		online services	Refund checks would not need to be processed.  Florida Drivers would not need to call the Department.		

## 6. Program Organization

This section details the high-level program organization, roles and responsibilities, and also details the high-level program team structure. The program blends dedicated full-time staff with staff augmentation to address both the short-term objectives and the long-term support of the program.

### 6.1. Program Organization High-Level Overview

Figure 6-1 shows the program organization and the relationship between its components.

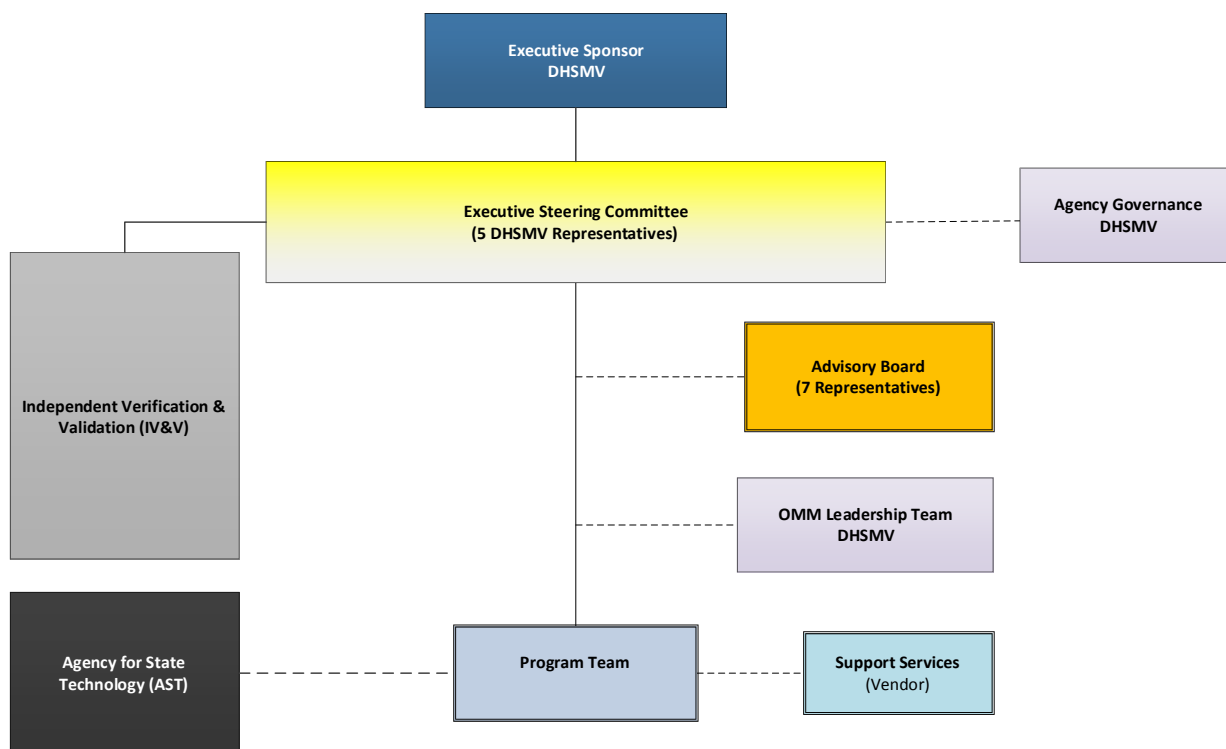


Figure 6-1 – Program Organization

### 6.2. Executive Steering Committee

Figure 6-2 illustrates the Executive Steering Committee members.



Figure 6-2 - Executive Steering Committee

### 6.3. Program Advisory Board

Figure 6-3 illustrates the Advisory Board members.

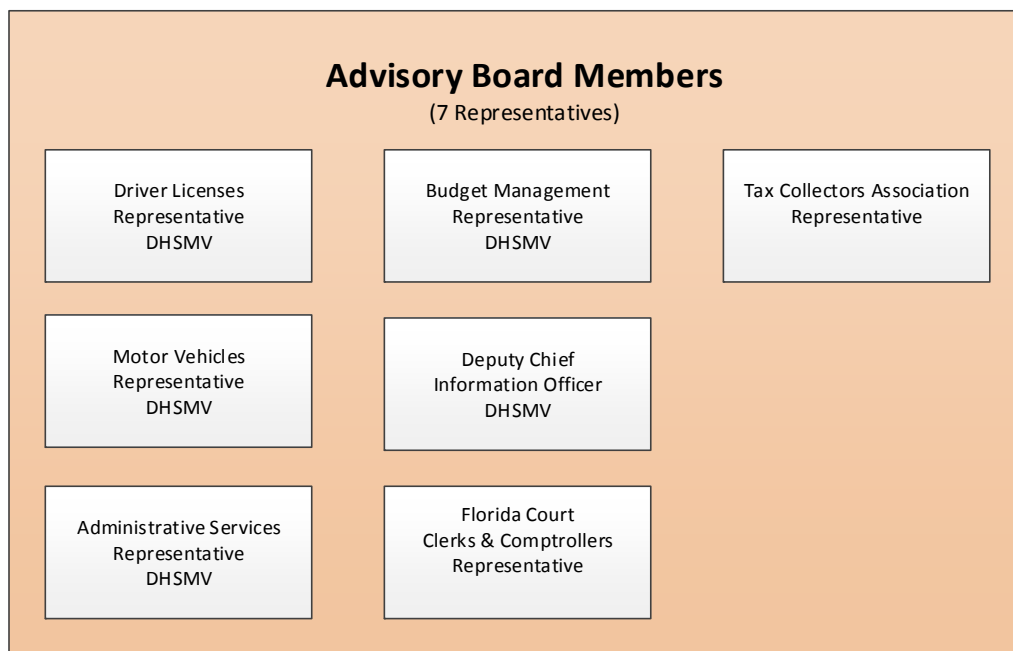


Figure 6-3 - Program Advisory Board

#### 6.4. OMM Leadership Team

Figure 6-4 illustrates the OMM Leadership Team members.

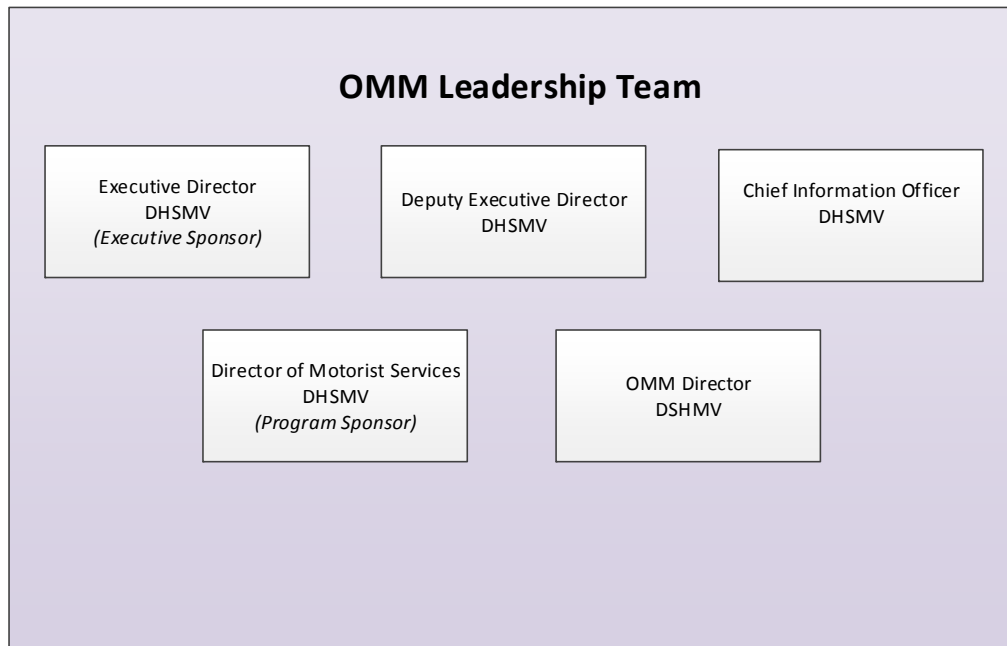


Figure 6-4 - OMM Leadership Team



### 6.5. Program Team

Figure 6-5 shows the program team organization and the relationship to the overall program organization structure. Product owners from the business, while not shown in this chart, have been assigned to each of the four functional areas listed under business analysis. As the team is subject to changes, the most current version of this chart will be stored in the PCB.

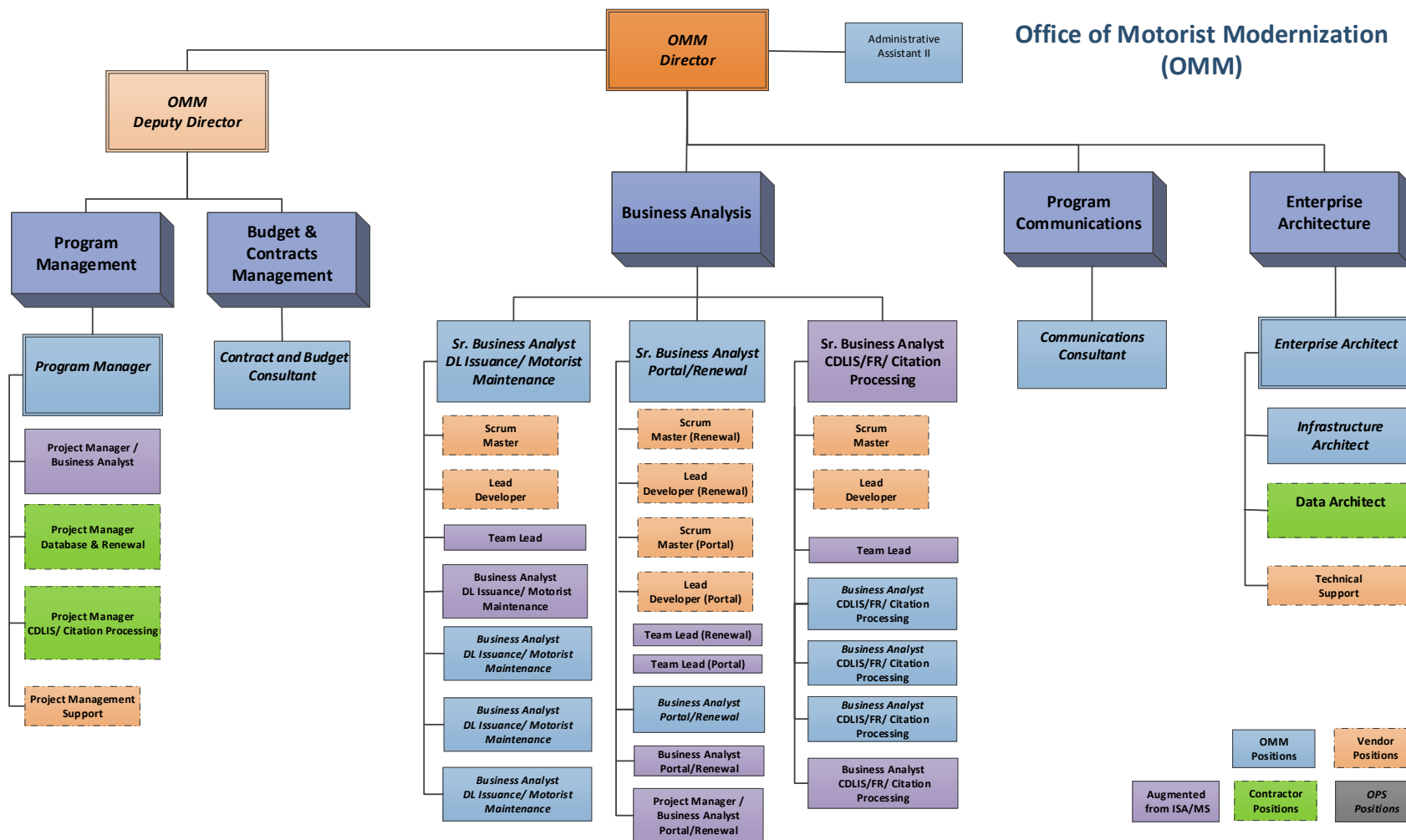


Figure 6-5 – Program Team

**6.6. Decision Escalation Matrix**

The Motorist Modernization – Phase I Program includes a governance structure that serves as the foundation for all program-related decisions. The following decision escalation matrix identifies the governing bodies, roles, and responsibilities by priority level.

Governance Body	Schedule	Scope	Budget	Risks / Issues	Resources
	<i>Decisions involving the creation and management of the Motorist Modernization Program Integrated Master Schedule (IMS). Includes intra-Program and cross-project dependency identification and management.</i>	<i>Decisions involving the development and management of the Motorist Modernization Program Scope. Includes management of both product and project scope.</i>	<i>Decisions involving the creation and management of the Motorist Modernization Program Budget.</i>	<i>Decisions involving potential impacts (risks) and issues that may jeopardize fulfillment of Motorist Modernization Program objectives.</i>	<i>Decisions involving the acquisition and management of the Motorist Modernization Program Resources.</i>
<b>HIGH PRIORITY ITEMS</b>					
<p><b>ESC</b></p> <p><i>Ensure the program meets overall objectives and:</i></p> <ul style="list-style-type: none"> <li>– Provides management direction and support to the program management team;</li> <li>– Assess the program's alignment with the strategic goals of the department;</li> <li>– Review and approve or disapprove high-priority changes to the program's scope, schedule and costs.</li> <li>– Review, approve or disapprove and determine whether to proceed with any major program deliverables; and</li> <li>– Recommend suspension or termination of the program (or any of its sub-project initiatives) to the Governor, the President of the Senate, and the Speaker of the House of Representatives if determined that the primary objectives cannot be achieved.</li> </ul>	<ul style="list-style-type: none"> <li>– Missed phase gate.</li> <li>– Schedule variances that will impact the IMS baseline (warranting re-baseline).</li> <li>– Significant schedule slippage that may include missing key deliverables or milestone dates.</li> <li>- SPI trending &lt; 0.90 (+/- 10%).</li> </ul>	<ul style="list-style-type: none"> <li>– Changes in scope that impact the overall program definition and direction.</li> <li>– Legislative and/or Policy directives.</li> <li>– Unstable program scope.</li> <li>– Deferral of functionality with impact to business objectives.</li> <li>– Go/No-Go decision point.</li> </ul>	<ul style="list-style-type: none"> <li>– Spending over/under budget for an established reporting period (+/- 10%).</li> <li>– Changes to the overall program budget (allocation, distribution, etc.).</li> </ul>	<ul style="list-style-type: none"> <li>– Escalating or new risks that will most likely impact the success of the program.</li> <li>– Escalating or new issues that are impacting the success of the program.</li> </ul>	<ul style="list-style-type: none"> <li>– Enterprise (cross-program / department) staffing and resource management (allocations).</li> </ul>

**Motorist Modernization Program**

<b>Governance Body</b>	<b>Schedule</b>	<b>Scope</b>	<b>Budget</b>	<b>Risks / Issues</b>	<b>Resources</b>
<p><b><u>Motorist Modernization Advisory Board</u></b> Provide input and strategic guidance to the Program Director and the ESC to assist in decision making.</p>	<p>Decisions involving the creation and management of the Motorist Modernization Program Integrated Master Schedule (IMS). Includes intra-Program and cross-project dependency identification and management.</p>	<p>Decisions involving the development and management of the Motorist Modernization Program Scope. Includes management of both product and project scope.</p>	<p>Decisions involving the creation and management of the Motorist Modernization Program Budget.</p>	<p>Decisions involving potential impacts (risks) and issues that may jeopardize fulfillment of Motorist Modernization Program objectives.</p>	<p>Decisions involving the acquisition and management of the Motorist Modernization Program Resources.</p>
<p><b><u>DHSMV Governance</u></b> Executive Governance Committee (Tier 3) that approves and monitors projects that meet any of the following:  <ul style="list-style-type: none"> <li>- \$1M or greater</li> <li>- Grant Funded/Legislative Funding</li> <li>- Enterprise initiatives</li> <li>- Integration with external entities or other agencies</li> <li>- Confidential information will be shared with external entities or agencies</li> <li>- Large multi-year</li> <li>- Critical timelines</li> </ul> </p>	<p>Input and guidance (recommendations) to ESC.</p>	<p>Input and guidance (recommendations) to ESC.</p>	<p>Input and guidance (recommendations) to ESC.</p>	<p>Input and guidance (recommendations) to ESC.</p>	<p>Input and guidance (recommendations) to ESC.</p>
	<p>Review and monitoring.</p>	<p>Review and monitoring.</p>	<p>Review and monitoring.</p>	<p>Review and monitoring.</p>	<p>Review and monitoring.</p>

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Governance Body	Schedule	Scope	Budget	Risks / Issues	Resources
	<i>Decisions involving the creation and management of the Motorist Modernization Program Integrated Master Schedule (IMS). Includes intra-Program and cross-project dependency identification and management.</i>	<i>Decisions involving the development and management of the Motorist Modernization Program Scope. Includes management of both product and project scope.</i>	<i>Decisions involving the creation and management of the Motorist Modernization Program Budget.</i>	<i>Decisions involving potential impacts (risks) and issues that may jeopardize fulfillment of Motorist Modernization Program objectives.</i>	<i>Decisions involving the acquisition and management of the Motorist Modernization Program Resources.</i>
<b>MEDIUM PRIORITY ITEMS</b>					
<p><b>Program Director</b> In consultation with the OMM Executive Leadership Team <i>Provide daily planning, management and oversight of the program.</i></p>	<ul style="list-style-type: none"> <li>- Isolated schedule slippage. Impact &gt;5 working days and can be managed within the working team (unless on the critical path).</li> <li>- Schedule variances that will cause a delay in work along the critical path.</li> <li>- Schedule variances that <u>will not</u> significantly impact the IMS baseline (not warranting re-baseline).</li> <li>- Decisions that affect a dependency external to the program.</li> </ul>	<ul style="list-style-type: none"> <li>- Minor changes to scope (or requirement delays) that can be managed within the working team. Workaround exists.</li> </ul>	<ul style="list-style-type: none"> <li>- Spending over/under budget for an established reporting period (+/- 5%).</li> <li>- Impact can be managed within the program budget.</li> </ul>	<ul style="list-style-type: none"> <li>- New risks and issues do not pose a significant threat to program success and can be managed within the working team.</li> </ul>	<ul style="list-style-type: none"> <li>- Inter-program resource management (allocations).</li> </ul>

Motorist Modernization Program

Governance Body	Schedule	Scope	Budget	Risks / Issues	Resources
<p><b>Project Manager(s)</b> In consultation with the Program Manager <i>Provide daily planning, management and oversight of the program's sub-project initiatives.</i></p>	<p><i>Decisions involving the creation and management of the Motorist Modernization Program Integrated Master Schedule (IMS). Includes intra-Program and cross-project dependency identification and management.</i></p>	<p><i>Decisions involving the development and management of the Motorist Modernization Program Scope. Includes management of both product and project scope.</i></p>	<p><i>Decisions involving the creation and management of the Motorist Modernization Program Budget.</i></p>	<p><i>Decisions involving potential impacts (risks) and issues that may jeopardize fulfillment of Motorist Modernization Program objectives.</i></p>	<p><i>Decisions involving the acquisition and management of the Motorist Modernization Program Resources.</i></p>
<b>LOW PRIORITY ITEMS</b>					
<p><b>Project Manager(s)</b> In consultation with the Program Manager <i>Provide daily planning, management and oversight of the program's sub-project initiatives.</i></p>	<ul style="list-style-type: none"> <li>- Impact 5 business days or less and can be managed within the working team (unless on the critical path).</li> <li>- Schedule variances that <u>will not</u> cause a delay in work along the critical path.</li> <li>- Schedule variances that <u>will not</u> significantly impact the project schedule baseline (not warranting re-baseline).</li> <li>- Decisions that affect a dependency internal to the project.</li> </ul>	<ul style="list-style-type: none"> <li>- Minor changes to sub-project scope (or requirement delays) that can be managed within the working team. Workaround exists.</li> </ul>	<ul style="list-style-type: none"> <li>- Impact can be managed within the sub-project working team.</li> </ul>	<ul style="list-style-type: none"> <li>- New risks and issues do not pose a significant threat to sub-project success and can be managed within the working team.</li> </ul>	<ul style="list-style-type: none"> <li>- Inter-project resource management (allocations).</li> </ul>

**Motorist Modernization Program****6.7. RASCI**

The Program uses a modified stakeholder matrix to identify program stakeholders and assign the appropriate attribute as it relates to roles on the program:

- Responsible
- Accountable
- Support
- Consulted
- Informed



MM Phase I RASCI  
v2.1

**6.8. Program Team Roles and Responsibilities**

The following table identifies specific roles and responsibilities to the Program. The aforementioned RASCI identifies additional groups within the Department that provide Program support.

<b>Role</b>	<b>Responsibility</b>
Executive Sponsor (member of ESC)	Champion the program while providing leadership and guidance in the overall success of the program.
Program Sponsor (member of ESC)	<ol style="list-style-type: none"> <li>1. Initiate and provide overall business support for the program.</li> <li>2. Act as an advocate for the program, the Program Director and project teams.</li> </ol>
Executive Steering Committee (ESC) <ol style="list-style-type: none"> <li>1. Executive Director (Executive Sponsor)</li> <li>2. Deputy Executive Director</li> <li>3. Director, Motorist Services (Program Sponsor)</li> <li>4. Chief Information Officer</li> <li>5. Senior Executive Attorney</li> </ol>	Ensure the program meets overall objectives and: <ol style="list-style-type: none"> <li>1. Provide management direction and support to the program management team;</li> <li>2. Assess the program's alignment with the strategic goals of the department;</li> <li>3. Review and approve or disapprove high-priority changes to the program's scope, schedule and costs;</li> <li>4. Review, approve or disapprove and determine whether to proceed with any major program deliverables; and</li> <li>3. Recommend suspension or termination of the program (or any of its sub-project initiatives) to the Governor, the President of the Senate, and the Speaker of the House of Representatives if determined that the primary objectives cannot be achieved.</li> </ol>
Advisory Board	Provide input and strategic guidance to the Program Director and the Executive Steering Committee to assist in decision making. Members should advise, assist, support and advocate the program.
Information Security Manager (ISM)	Provide timely enterprise security management policy, procedures, requirements, and program guidance and/or decisions as it relates to the

## Motorist Modernization Program

Role	Responsibility
	Driver License Issuance project's enterprise security management aspects.
Independent Verification and Validation (IV&V)	Perform independent assessment of the program to ensure that the deliverables meet defined requirements / specifications in accordance with industry leading practices, the Scope of Services document and the Deliverable Expectation Document.
<p>OMM Leadership Team</p> <ol style="list-style-type: none"> <li>1. Executive Director (Executive Sponsor)</li> <li>2. Deputy Executive Director</li> <li>3. Director, Motorist Services (Program Sponsor)</li> <li>4. Chief Information Officer</li> <li>5. Program Director</li> </ol>	<ol style="list-style-type: none"> <li>1. Review status, resolve issues, and mitigate risks for OMM programs and initiatives.</li> <li>2. Provide input and strategic guidance to the Office of Motorist Modernization leadership.</li> <li>3. Members should advise, assist, support OMM programs/projects, including DRIVE and Motorist Modernization Program – Phase I.</li> </ol>
<p>Program Director</p> <p>(may also be referred to as the Office of Motorist Modernization (OMM) Program Director)</p>	<ol style="list-style-type: none"> <li>1. Serve as the Director of the Office of Motorist Modernization.</li> <li>2. Has overall responsibility for the successful development and implementation of the Motorist Modernization – Phase I Initiative.</li> <li>3. Oversee the development and implementation of Motorist Modernization – Phase I Projects.</li> <li>4. Liaison with the program sponsor for business resources and day-to-day activities.</li> <li>5. Report to OMM Weekly Leadership.</li> <li>6. Present monthly program status to the ESC which includes: <ol style="list-style-type: none"> <li>a. Planned vs. actual program costs;</li> <li>b. An assessment of the status of major milestones and deliverables;</li> <li>c. Identification of any issues requiring resolution; proposed resolution for these issues and information regarding the status of the resolution;</li> <li>d. Identification of risks that must be managed; and</li> <li>e. Identification of and recommendations regarding necessary changes in the program's scope, schedule, or costs. All recommendations must be reviewed by stakeholders before submission to the ESC in order to ensure that the recommendations meet required acceptance criteria.</li> </ol> </li> </ol>
<p>Deputy Program Director</p> <p>(may also be referred to as the Office of Motorist Modernization (OMM) Deputy Program Director)</p>	<ol style="list-style-type: none"> <li>1. Assist the Director of the Office of Motorist Modernization.</li> <li>2. Assist the Director in the successful development and implementation of the Motorist Modernization – Phase I Initiative.</li> <li>3. Liaison with the program and project managers in the development and implementation of Motorist Modernization – Phase I Projects.</li> <li>4. Assist with reporting to OMM Weekly Leadership and other governing bodies.</li> </ol>

## Motorist Modernization Program

Role	Responsibility
Program Manager	<ol style="list-style-type: none"> <li>1. Document program charter (objective/scope/etc.).</li> <li>2. Develop program management plans.</li> <li>3. Consolidate project plans into program plan.</li> <li>4. Report program status.</li> <li>5. Maintain program financials.</li> <li>6. Manage integrated program change control.</li> <li>7. Manage program risks, issues and actions.</li> <li>8. Facilitate team communication.</li> <li>9. Coordinate with Project Management Office and work with Project Managers.</li> <li>10. Report to Deputy Program Director.</li> <li>11. Provide daily planning, management and oversight of the program.</li> <li>12. Prepare the operational work plan with the budget amendment and provide requested updates to that plan to the ESC. The plan must specify project milestones, deliverables, and expenditures.</li> </ol>
Enterprise Architect	Develop and oversee the overall design, architecture, and development of program deliverables and enterprise architect plan.
Data Architect	Responsible for working with the Enterprise Architect and coordinating database redesign activities in support of the program.
Project Manager(s)	<ol style="list-style-type: none"> <li>1. Document project charter (objective/scope/etc.).</li> <li>2. Develop project management plans.</li> <li>3. Monitor project progress.</li> <li>4. Report project status.</li> <li>5. Maintain project financials.</li> <li>6. Manage project change control.</li> <li>7. Manage project risks, issues and actions.</li> <li>8. Facilitate team communication.</li> </ol>
Business Analysts	Technical business analysts responsible for coordinating with stakeholders and providing program expertise through Requirements Development, Quality Assurance, Design and Testing.
Team Leads	<p>The Functional Area Team Leads responsible for the following:</p> <ol style="list-style-type: none"> <li>1. Work with the Business Analyst and Project Manager to set overall direction for the team.</li> <li>2. Report on team assignments, risks, issues and task status to the Project Manager and Business Analyst.</li> </ol>



## Motorist Modernization Program

Role	Responsibility
	<ol style="list-style-type: none"> <li>3. Complete assigned tasks with regard to legacy system review, business rule definition, user story development, project documentation, etc.</li> <li>4. Manage the work assigned to members of their team(s).</li> </ol>
Contract and Budget Consultant	<ol style="list-style-type: none"> <li>1. Prepare, negotiate, manage and administer all contractual agreements associated with the Motorist Modernization program.</li> <li>2. Track and monitor the Motorist Modernization – Phase I Program budget.</li> </ol>
Communications Consultant	<ol style="list-style-type: none"> <li>1. Develop strategies and tools to inform and educate stakeholders about the Motorist Modernization – Phase I Program.</li> <li>2. Manage all aspects of program communications.</li> <li>3. Develop print materials, prepare presentations and internal memos, and conduct meetings to share information with a variety of stakeholders.</li> <li>4. Perform formatting and proofreading of communication documents prior to release internally or externally, to ensure that they are accurate and convey the right message to recipients.</li> </ol>
Administrative Assistant	<ol style="list-style-type: none"> <li>1. Assist with the administration of the Motorist Modernization program.</li> <li>2. Perform daily administrative tasks such as maintaining information files, and creating various documents and reports.</li> <li>3. Coordinate recruitment and selection processes for OMM vacancies.</li> </ol>
Product Owner	<p>The Product Owner is responsible for the following:</p> <ol style="list-style-type: none"> <li>1. Act as the Point of Contact (POC) or liaison between the business and the Project Manager; and</li> <li>2. Maintain and prioritize the product backlog.</li> </ol>
Scrum Master(s)	<p>It is the responsibility of the Scrum Master to:</p> <ol style="list-style-type: none"> <li>1. Analyze, review and refine the business requirements and user stories;</li> <li>2. Facilitate new requirement definition and associated user stories;</li> <li>3. Manage the daily development of the product in accordance with ISA/Service Development standards;</li> <li>4. Escalate project and product issues and/or risks to the project manager;</li> <li>5. Track and communicate the developers' progress to the project manager;</li> <li>6. Identify, remove or escalate developer impediments to the project manager; and</li> <li>7. Help the project team research consensus.</li> </ol>
Lead Developer(s)	<p>It is the responsibility of the Lead Developer to:</p> <ol style="list-style-type: none"> <li>1. Provide direct assistance to the Scrum Master in completing requirements validation of technical requirements;</li> <li>2. Perform development foundation tasks in preparation for full-time product development;</li> </ol>

**Motorist Modernization Program**

<b>Role</b>	<b>Responsibility</b>
	3. Serve as the primary lead for development teams, including onboarding and program orientation through pilot and deployment; and 4. Provide assistance with knowledge transition.
Agency for State Technology (AST)	Provide monitoring and oversight on behalf of the Agency for State Technology.
Support Services Vendor	Provide professional consulting services as outlined in the Scope of Services agreement.

**6.9. Program Stakeholders**

The Department serves more than 15.5 million licensed drivers and the registrants of 18.2 million registered vehicles. These represent the general public, commercial drivers, commercial carrier companies and other businesses that own vehicles.

The Department also serves more than two dozen other types of customers and users representing hundreds of entities. Stakeholders are often the conduit for communications to be provided to their respective constituent communities.

All of these stakeholders act as advocates for the program and often speak to the strategic business interests of the program. Promoting the program objectives to all stakeholders is key to obtaining the support needed for program success. The following table identifies the current program stakeholders with a brief description of their specific relationship to the program.

<b>Customers/Users</b>	<b>Function Performed</b>
Citizen	Deliver Motorist Services
Mobile home manufacturers	License business and inspect manufacturing
Other states & jurisdictions	Provide information on driver and vehicle records received in Florida, receive information on driver and vehicle records received outside of Florida, and information exchange related to law enforcement and homeland security
Car manufacturers	License manufacturers
Rebuilt manufacturers	Inspect rebuilt vehicles and issue rebuilt title if appropriate, allowing vehicle to be sold
Mobile home installers	License installers, train inspectors
Ignition interlock providers	License providers, track program completion and compliance
Driving Under the Influence (DUI) programs	Approve and monitor DUI programs

## Motorist Modernization Program

Customers/Users	Function Performed
Commercial driving schools	Approve applications from owners and instructors
Motorcycle training schools	License and train providers
Researchers	Provide data used for research
Commercial fleet manager / independent owner-operators	Issue Commercial Driver License (CDL), International Fuel Tax Agreement (IFTA) / International Registration Plan (IRP)
Specialty plate agencies	Collect and distribute revenue from sale of specialty tags
Non-profit Organizations	Distribute voluntary contributions
Tax Collectors	Provide systems and support for the issuance of credentials
Private tag agencies	Provide systems and support for the issuance of credentials
Car dealers	Licensed by the Department
Electronic Filing System Vendors	Provides an interface for dealerships to have real time access to vehicle registration and title information from the Department
Commercial data purchasers / entities with Memorandums of Understanding (MOU) with Department	Provide Motorist Services information to the commercial entities
<p>Other Federal, state and local entities, e.g.:</p> <p>Florida Department of Revenue</p> <p>Florida Department of Business and Professional Regulation</p> <p>Federal DOT/ Motor Carrier Safety Administration and Federal Highway Administration</p> <p>Social Security Administration</p>	<p>Provides information to other government entities.</p> <p>Consumes information from other government entities.</p>

## Motorist Modernization Program

Customers/Users	Function Performed
Selective Service Administration (SSA)	Provide information for registering people eligible for the draft
Donate Life Florida	Register people for organ donation
Supervisor of Elections	Provide information for registering potential voters
Courts	Provide Motorist Services information to aid in sanctions or judgments
Department of Revenue/Children of noncustodial parents	Suspend driver licenses of noncustodial parents that do not meet their court-ordered child support obligation
Florida Highway Patrol / Law enforcement	Provide access in order to lookup identity information and other information related to maintaining public safety
Florida Department of Law Enforcement (FDLE)	Report changes of address for offenders
Department Vendors (e.g., Pride, MorphoTrust, etc.)	Contracts with vendors to provide commodities, equipment, and or services
American Association of Motor Vehicle Administrators (AAMVA)	Department accesses a clearinghouse of motorist information for member states
IFTA / IRP Inc.	Department access and provides information for member states
Electronic Lien and Title Vendors	Support use of an interface for financial institutions to have real time access to vehicle registration information
Insurance Companies	Perform verification of driver insurance information

## 7. Human Resource Management

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### **7.1. Resource Planning and Management**

Human resource management is the process developed to effectively identify, acquire, and manage the resources needed to meet the program objectives. This includes defining what resources are needed, assessing appropriate skill sets, and determining when and how long resources are needed for the program. As such, the procedures within the resource management plan focus on assessing a resource need by project, escalating the need to program leadership and managing the need through work re-assignment, training or on-boarding of additional personnel.

Please refer to the Motorist Modernization – Phase I Program Resource Plan developed as part of the program initiation activities. The resource plan includes, for each anticipated person: the role on the project, the anticipated start date, the duration the resource will be needed and their assigned supervisor. The most current version of the resource plan shall be kept as part of the Project Control Book.

Program resource planning does not account for resources contracted through the Support Services vendor. Program resources are defined in Section 6.5, Program Team and further defined in Section 6.8, Program Team Roles and Responsibilities.

### **7.2. DHSMV Operations Resources**

Subject matter experts (SMEs) will be required from appropriate business areas. The Program Manager, Project Manager, or Business Analyst may identify a specific resource need. Once identified, the Program Manager shall be responsible for providing the detail surrounding the need, including the duration of the resource need, tasks assigned, and percentage of time the resource will be needed for the duration specified. The detailed request will be escalated according to the Decision Escalation Matrix referenced in Section 6.6 for consideration and resolution.

### **7.3. Resource On-Boarding**

Program leadership is committed to ensuring full-staffing of the Program Team in keeping with the commitment to the Program as the Department's number one priority. As positions are vacated, every attempt will be made to back-fill with competent personnel as quickly as possible to minimize gaps in continuity. Once a vacancy or need for a new resource is identified within the Program Team, the Program Director (and Deputy) will work closely with the Program Manager and Administrative Assistant to facilitate the hiring process. Upon selection of a new resource, the Program Manager and Administrative Assistant will work collaboratively to ensure that they have all necessary equipment and software, and are properly on-boarded.

Once a specific resource has been identified, the Program Manager or specific Project Manager should update the resource plan and complete the role information / equipment and remote-access needs. Coordination of the security clearance and associated testing will be completed by the Administrative Assistant. As decisions are made, the Program Manager as well as the Administrative Assistant should be kept informed.

Security role provisioning should be completed by the project supervisor in accordance with Department standards and procedures.

New project resources should complete a review of the following documents:

- Program Management Plan
- Project Charter
- Project Management Plan
- Specific deliverables and/or project artifacts as determined by the supervisor

#### ***7.4. Resource Roll-off or Anticipated Vacancy***

As the determination is made for a resource to roll-off of or vacate their position on the project, the Project Manager should update the resource plan with the anticipated roll-off date and communicate that to the Program Manager and/or the vendor's Project Management Office (contracted staff).

Resources should complete the following activities:

- Complete any outstanding tasks;
- Document with their supervisor a transition plan (if required) and complete transition activities; and
- Post any project artifacts to applicable repository and notify supervisor.

The project manager or their designee shall confirm the resource has rolled-off and notify the DHSMV Technical Assistance Center (TAC) in order to adjust/remove system, network access.

Resource Management includes the processes that organize and manage the project team. The project team is often comprised of the people who have been tasked with roles and responsibilities for completing the project according to the defined scope. The project manager will be made aware of any resource changes that could affect the Motorist Modernization – Phase I Program. This resource change will be documented in the project risk register.

Resources will be requested, allocated and assigned according to the Decision Escalation Matrix referenced in Section 6.6.

## 8. Cost Management

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### **8.1. Program Estimated Budget**

The Legislative Budget Request (LBR) submitted estimated \$36.7 million over five years. The budget for this program will be co-managed by the Program Manager and Budget / Contract Administrator. For detailed budget information, please refer to the *Schedule IV-B Cost Benefit Analysis* stored on SharePoint.

### **8.2. Spend Plan**

The Program Manager will develop an overall Program Spend Plan for each fiscal year that estimates the anticipated budget by month. The same budget information will be recorded in the PPM tool each month for monitoring and tracking by stakeholders.

The Program Manager will review the budget information for all projects within the program once a month with the Contract and Budget Consultant and update the spend plan monthly to reflect actual expenditures to date for reporting to IV&V, AST, and the ESC. Applicable updates will also be made within the PPM toolset.

### **8.3. Budget Monitoring**

Once a month, the Program Manager will review the planned budget and actual expenditures tracked in the Spend Plan to determine if the program is efficiently spending the resources. As specified in Section 12.6, Quality Assurance Assessments – Internal and External, the Program Manager will review the Budget to Date as well as the overall Budget and report any variance.

All Project Managers, with assistance from the Contract and Budget Consultant, will notify the Program Manager in writing as to any anticipated budget revisions, the cause, and the impact to the project. In addition, the notification shall indicate when a decision is needed. This information shall be what is then used to initiate the Issue Management and Resolution process or the Change Control process, as agreed to by the Project and Program Managers. For specific information on how budget issues will be handled, please refer to the Decision Escalation Matrix referenced in Section 6.6.

## 9. Time Management

### 9.1. Time Management Overview

Time management refers to the processes required to ensure timely completion of the program objectives. The Program Manager is responsible for establishing the baseline and updating the IMS weekly with input from the respective project managers and teams.

- The IMS will be resource leveled. Resource leveling is the project management function of resolving resource over-allocation. By definition, over-allocation means that a resource has been assigned more work than can be accomplished in the available time as dictated by the resource's calendar definition.
- Tasks will be completed according to the program schedule and within the established timeframes. In the event of a slipping task, the process described in the section below will be followed.

Please refer to the *MM Phase I MASTER Program Schedule* located in the PCB.

Due to the complexities of trying to upload the IMS into the current PPM toolset, the IMS will instead be managed in Microsoft Project. As a result, only key milestones will be extracted from the IMS and tracked in the PPM toolset.

### 9.2. Managing the IMS

The IMS will be updated on a routine basis with input from the individual project managers and respective teams. The baseline will be set in Microsoft Project as "Baseline 0." Motorist Modernization – Phase I Program project managers will be responsible for tracking and managing individual project tasks and reporting any slippage.

- The Program Manager will co-manage updates to the IMS with the Project Managers on a weekly basis. Information will be collected via weekly team meetings, analyzed, and reviewed collectively prior to incorporation. The updated IMS will be made available to all team members, reported in weekly status reports / meetings, and communicated to all governing bodies.
- Motorist Modernization – Phase I Project Managers will oversee the development of specific project tasks, and manage resources to ensure that individual project objectives are met within the established timeframes.
- Weekly updates shall focus on recording the percent complete for tasks in increments of only 25, 50, 75, and 100 percent. Table 9-1 details who is responsible for what, and how often:

Responsible Lead	Description	Frequency
Program Manager	Percent complete for all program tasks	Weekly
Project Manager(s)	Percent complete for all project tasks	Weekly
Scrum Master(s)	Status updates for development and testing	Weekly

Table 9-1 IMS Update Responsibility



Schedule changes will be managed according to the Decision Escalation Matrix referenced in Section 6.6. Changes will follow the Change Management Process documented in Section 11. Schedule changes approved by the appropriate governing body will be documented in a separate spreadsheet that tracks the detailed description of the change, the person making the change, the version number of the schedule altered, and the rationale behind the requested change. Changes may not require an entirely new baseline and thus the baseline will also be tracked to document specific line item changes.

### **9.3. Slipping Tasks**

A slipping task is a task that is not going to be completed on or before the scheduled date. Tracking and managing specific project tasks shall be the responsibility of each Motorist Modernization – Phase I Program Project Manager. If a member of the project team anticipates that a project task may not be completed by the established deadline, the team member will notify the Project Manager immediately via e-mail. The e-mail should include the cause for the delay and a new date by which the task will be completed. The Project Manager will assess the project schedule for impact and either adjust the schedule or escalate the issue to the Program Manager for further discussion. Depending on the schedule delay, changes will need to be escalated according to the Decision Escalation Matrix referenced in Section 6.6. The slipping task and impact will also be reported at the weekly Project Status Meeting.

The Project Manager will perform the following tasks to manage the project schedule:

- Review progress during the status meeting. This will identify slippage early in the process and allow for response.
- Review progress, at the status meeting, to verify that work is proceeding as previously scheduled. This will include walkthroughs of the products, artifacts, and deliverables.
- Review progress and discuss strategy with the Program Manager.
- Based on the criticality of the tasks, the Project Manager will:
  - Establish response plans for the slipping tasks
  - Determine the impact to schedule and budget
  - Inform the Project Team of the overall impact of the slippage, identify associated tasks that are also in jeopardy, and present a response strategy. The Project Manager will schedule a meeting with the Business Lead and inform the Project Sponsor if a task slippage impacts a deliverable or milestone. Options and impacts will be presented at the meeting.
  - Document the slippage and response strategy in the next Project Status Report.

### **9.4. Monitoring and Tracking Schedule Progress**

In accordance with the Agency for State Technology (AST) and IV&V program management expectations, the IMS will be tracked and monitored using the Schedule Performance Index (SPI) noting any standard deviations above or below 10% from the planned and actual start/finish dates.

### 9.5. Work Breakdown Structure (WBS)

Figure 9-1 Work Breakdown Structure (WBS)<sup>1</sup> illustrates the hierarchical structure of the tasks required to meet the program objectives and detailed in the IMS.

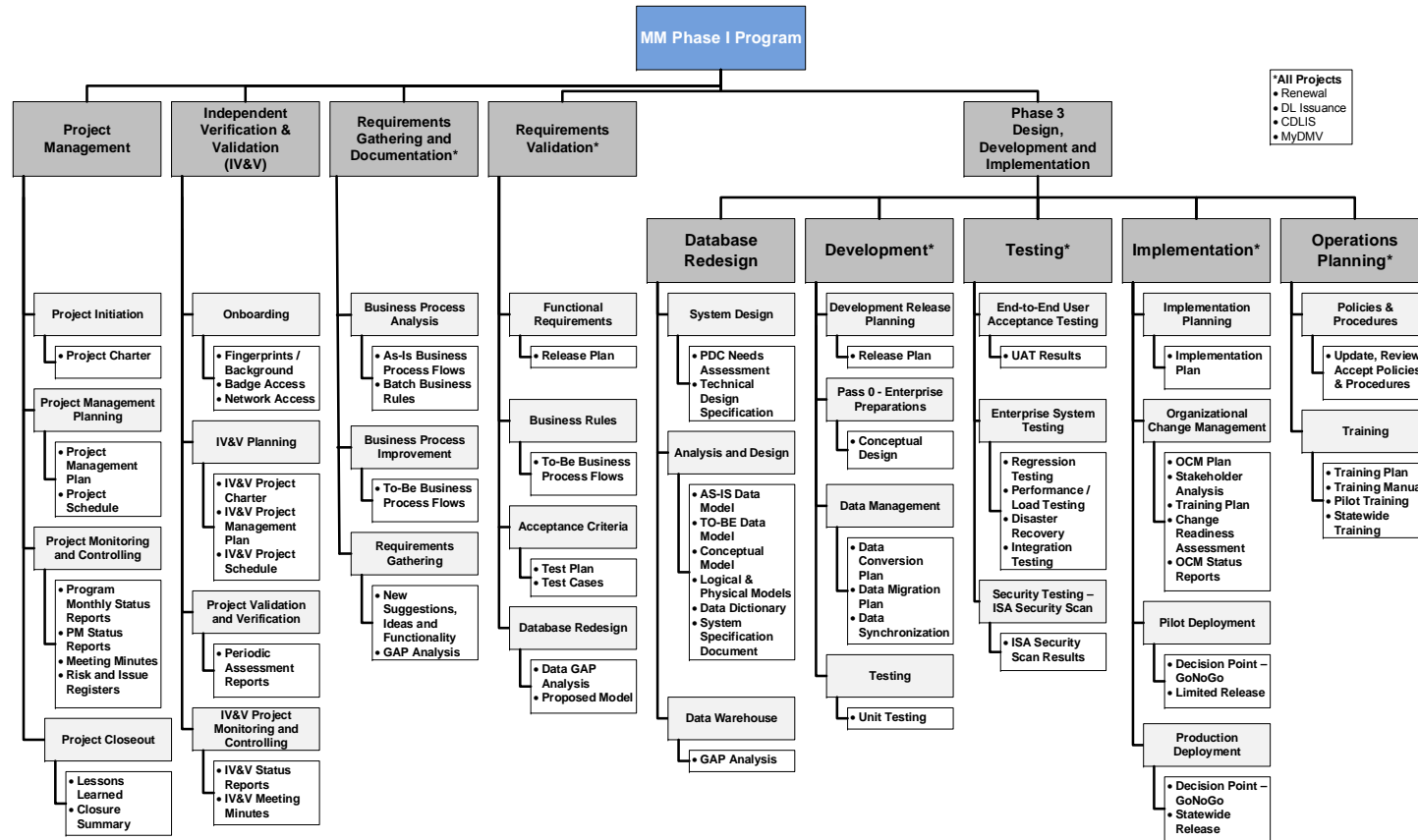


Figure 9-1 – Work Breakdown Structure

<sup>1</sup> Some items listed in the WBS are in progress in the IMS but this diagram represents the structure by which the IMS will be developed and managed.

## 10. Risk and Issue Management

### 10.1. Defining a Risk

The risk and issue management plans are critical procedures for the Motorist Modernization – Phase I Program and all related projects. A risk can be defined as an uncertain event or condition that, if it occurs, has a positive or negative impact on program’s objectives. Risks and issues will be managed at the project level as detailed in this plan. However, risks and issues pertinent to the overall Program will be maintained in a separate risk register and issue log in the PPM tool for program monitoring and reporting.

The Program Manager will monitor all program risks on an ongoing basis and maintain the risk register in the PPM tool which includes the following information:

Risk Details	Description
Risk ID	The auto-generated numeric ID assigned upon entry into the PPM tool.
Risk Name*	The short risk name <b>Note:</b> In the case of Program level risks, the name will be “Risk #” which may or may not match the Risk ID. The intent is to have the identifier available on printed reports.
Risk Status*	Auto-populated field noting the status of the mitigation plan: <b>New:</b> Default value. Leave until initial risk review has occurred. <b>Mitigation Plan Defined:</b> Status of all risks actively accepted or being mitigated. <b>Risk Became Issue:</b> Status of risks escalated as an issue. Record the associated Issue Number in the Resolution field. <b>Closed:</b> Status of resolved risks that were not escalated to issues.
Assigned To*	The person assigned for overall risk responsibility
Risk Description	A detailed description of the risk Risks should be documented using an “If...then...” framework to clearly capture the potential risk and impact in the statement.
Impacted Areas*	Areas the risk could impact—check all that apply—budget, equipment, management, physical, schedule, scope, staffing
Date Logged	The auto-generated date and time stamp the risk is entered into the PPM tool
Probability of Occurrence*	Ranking the potential for risk occurrence: <b>Low:</b> <10% chance of risk realization

Risk Details	Description
	<p><b>Medium:</b> 10%-60% chance of realization</p> <p><b>High:</b> &gt;60% chance of risk realization</p>
Mitigation Approach*	<p>The risk response:</p> <p><b>Accept:</b> This approach reflects a risk that is acknowledged as valid, but cannot be avoided or mitigated</p> <p><b>Avoid:</b> This approach reflects a risk where steps are taken to disengage any activities associated with the inherent risk.</p> <p><b>Transfer:</b> This approach reflects a risk that is transferred to another entity not associated with the Motorist Modernization Program of Driver License Issuance project.</p> <p><b>Mitigate:</b> This approach reflects a risk that has one to many identified actions that can be taken to reduce the probability and/or impact should the risk be realized.</p>
Impact*	<p>The probable impact on the Project the risk would have if realized. Some risks could have a high probability, but the impact be low and vice versa.</p> <p><b>Low:</b> Variance to impacted area is anticipated to be &lt; 10%</p> <p><b>Medium:</b> Variance to impacted area between 10%-25%</p> <p><b>High:</b> Variance to impacted area is anticipated to be &gt; 25%</p>
Mitigation Description	Detailed risk response
Anticipated Resolution Date*	The latest date in the mitigation plan's anticipated action completion. If there is no mitigation plan yet documented OR the risk is merely "accepted", record the Wednesday 2 weeks out from the current date.
Actual Resolution Date	The actual resolution date when the risk is either closed, transferred or escalated to an issue.
Resolution	<p>A chronological history of the activities taken to manage this risk. Latest entry should be listed at top. Each entry should begin as follows:</p> <p style="text-align: center;"><b>&lt;MM-DD-YYYY&gt; author of update (i.e., First Initial. Last Name)</b></p>
Logged By	The person entering the risk into the PPM tool

\*Fields with an asterisk are required in the PPM tool.

**Table 10-1 Risk Details**

## 10.2. Risk Management Strategy

### *Risk Identification Process*

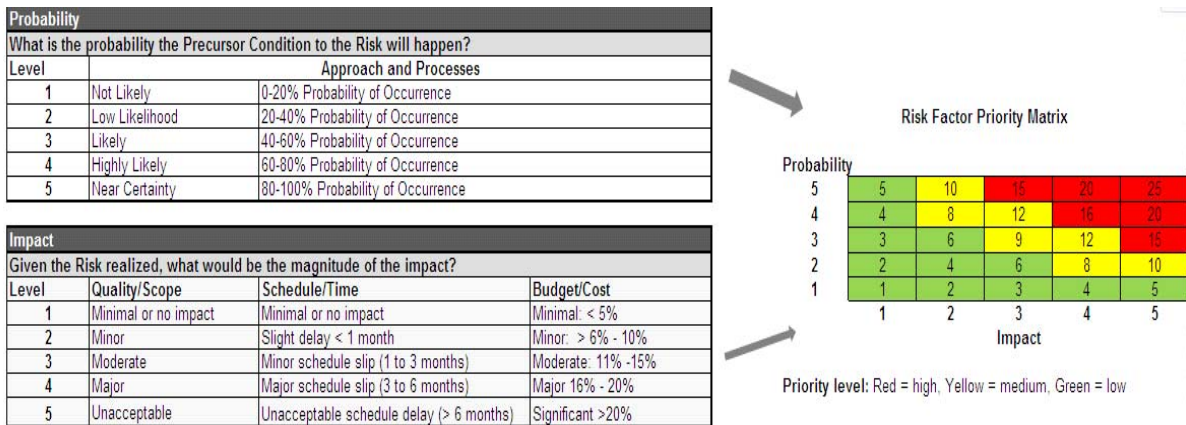
Risks for the program may be identified by any stakeholder, end user, management personnel or external source. A newly identified risk must be documented in written format (via e-mail, memo, or documented in meeting minutes) and provided to the Program

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Manager, who will then add the item to the risk register in the PPM tool. All risks (new and existing) are reviewed weekly and presented at the weekly status meeting for progress tracking. The Program Manager will review the risk register and discuss identified risks with the Deputy Program Director as needed. All risks will be managed according to the Decision Escalation Matrix referenced in Section 6.6.

*Risk Evaluation and Scoring*

Risk probability is a measure of the likelihood that a certain risk will occur. The probability of occurrence for the risk can be defined on a level from 1-5. Risk impact is a measure of the expected degree of impact that the risk, if it occurs, will have on the program. The degree of impact for the risk can be defined on a level from 1-5. The Program Manager will calculate the risk score as the product of the risk probability score and impact score when both are multiplied. Each program risk shall be scored and included in the weekly review and presentation at the weekly status meeting for progress monitoring and tracking. Figure 10-1 illustrates the priority matrix once the probability and impact for each individual risk has been assessed.



**Figure 10-1 - Risk Scoring Matrix**

For high risks, mitigation plans will be developed to eliminate the risk or the potential impacts to the program. All high level risks will be documented and communicated to the ESC for review and evaluation.

*Risk Plan Maintenance*

The Program Manager meets weekly with the Program Team to discuss any new risks or issues and review ongoing risk mitigation plans. Subsequent to the meeting, the Program Manager will update the risk details in the PPM tool as necessary and include in weekly reporting to OMM Leadership.

Figure 10-2 and Figure 10-3 both illustrate the Motorist Modernization – Phase I Program Risk Management Process.

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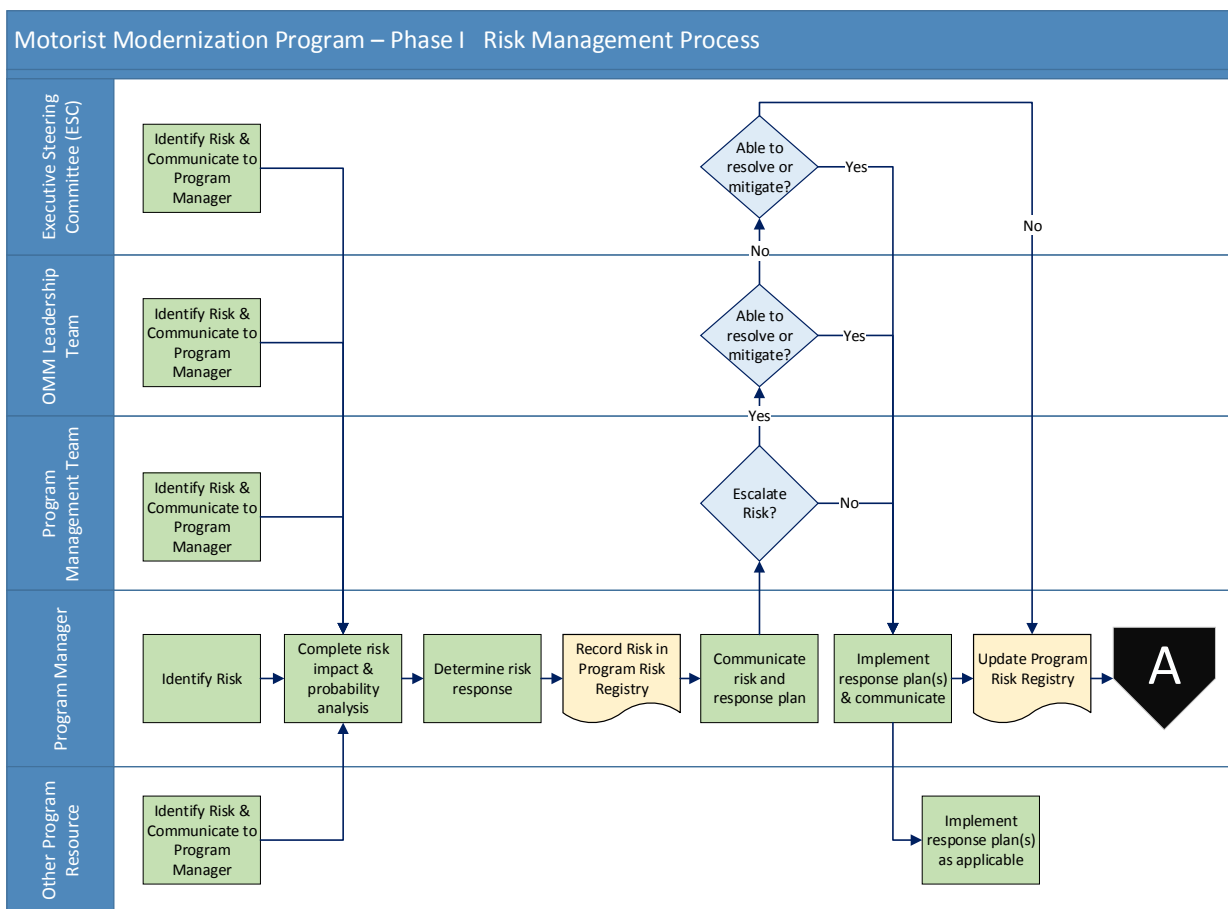


Figure 10-2 – Risk Management Process (1 of 2)

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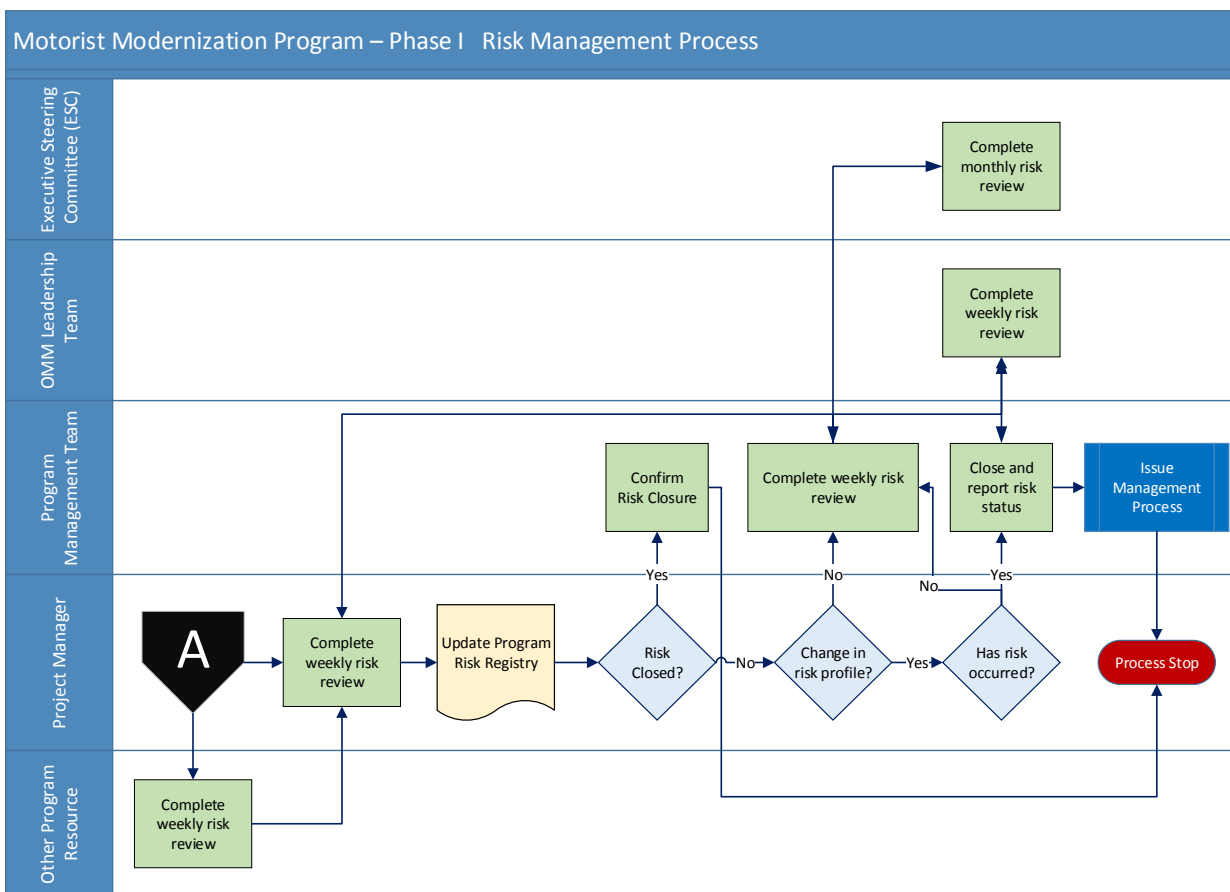


Figure 10-3 – Risk Management Process (2 of 2)

10.3. Issue Management and Resolution

All issues will have a plan for management and resolution which will be developed to eliminate potential impacts to the program.

Motorist Modernization Program

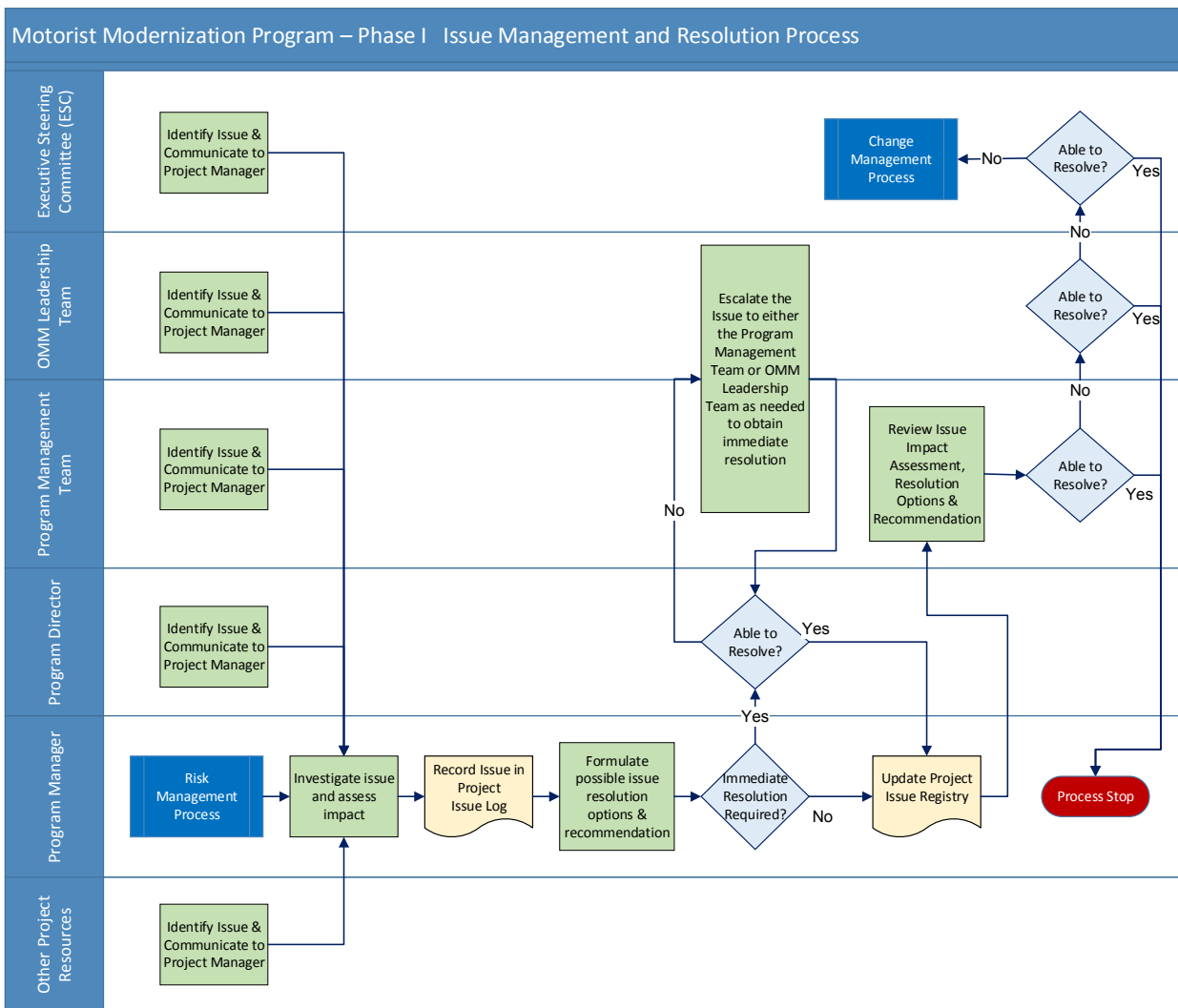


Figure 10-4 illustrates the issue management process. The Program Manager will monitor all program issues on an ongoing basis and maintain the issue log in the PPM tool which includes the following information:

Issue Details	Description
Topic*	The short description of the issue. If this issue is a risk that is being escalated, use "Risk Name" in this field.
Description	A detailed description of the issue. If escalated from a risk, please note that and the date it moved to an issue.
Start Date*	Date the issue was escalated from a risk OR date program team became aware of the issue.
Deadline*	Date by which the issue needs to be resolved or, if applicable, escalated.
Priority	Ranking the issue priority: <b>Low:</b> Minimal impact to the project or program.



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Issue Details	Description
	<p><b>Medium:</b> Progress disrupted with manageable extensions to short-term schedule and cost.</p> <p><b>High:</b> Significant disruption to program schedule (i.e., Greater than 2 weeks for key milestones), cost (i.e., greater than \$10,000 increase), or quality. Threatens the success of the program OR the issue requires escalation to the next tier of the Motorist Modernization Program Governance structure.</p>
Budget Impact	Numeric field to record the proposed budget impact. This field will not be utilized at this time.
% Complete*	<p>Numeric field to record the percent complete status for the issue and proposed mitigation strategy:</p> <p><b>0%</b> - Issue has not been assigned and/or no activity has been initiated to resolve the issue.</p> <p><b>50%</b> - Issue resolution is in progress and there is no concern about the resolution being achieved by the deadline date.</p> <p><b>100%</b> - Issue has been resolved.</p> <p><i>Note: This will need to be updated weekly</i></p>
Assignee(s)	<p>The person(s) assigned to the issue</p> <p><i>Note: The PPM tool generates an automatic notice to all assignees</i></p>

\*Fields with an asterisk are required in the PPM tool.

**Table 10-2 Issue Details**

Motorist Modernization Program

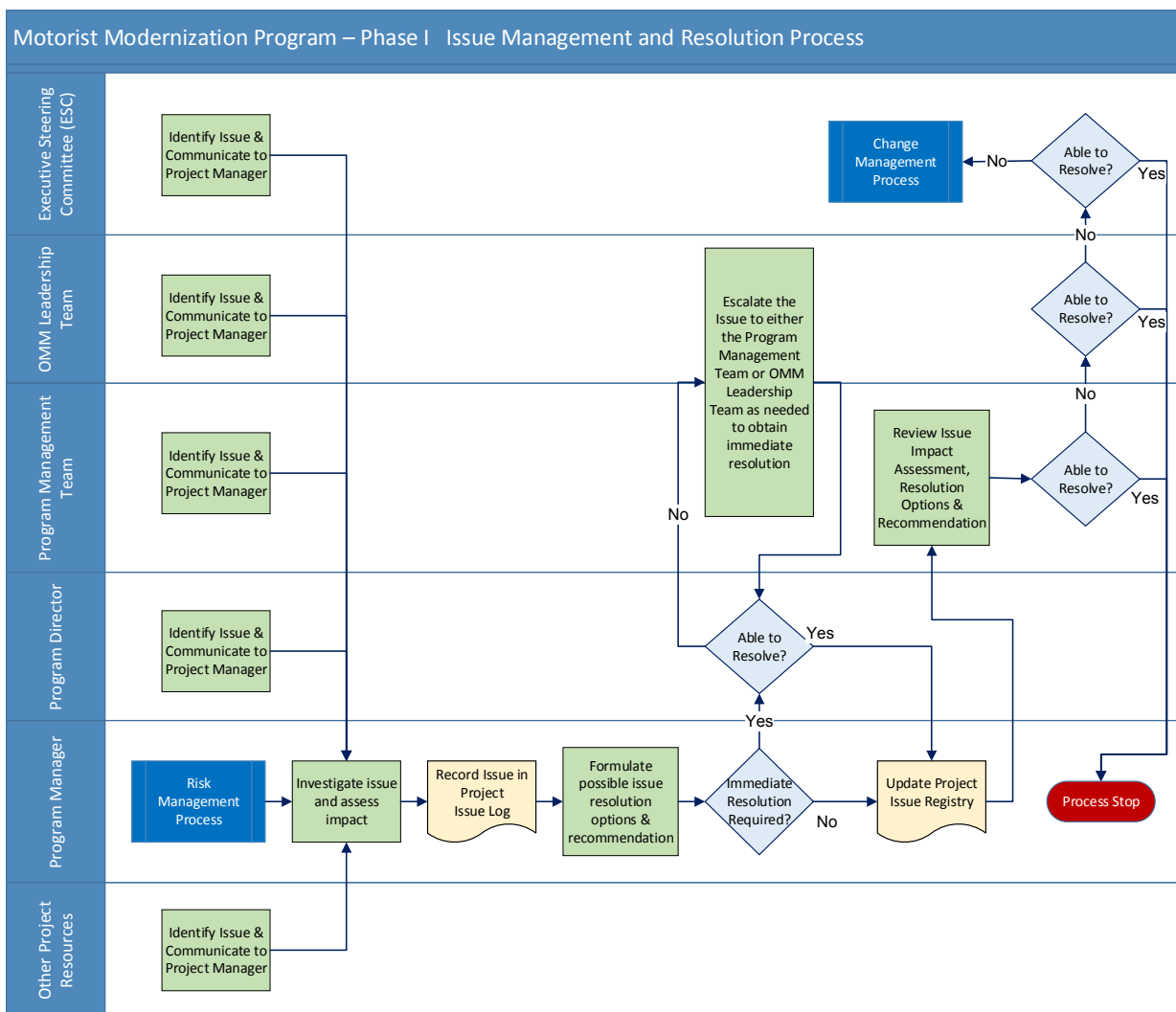


Figure 10-4 – Issue Management Process

# 11. Change Management

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The change management process detailed in this document is intended to provide the Motorist Modernization – Phase I Program and subsequent projects with a guide for how the project will identify, document, analyze, escalate, approve, and communicate changes to scope, schedule, and cost. The change management process is used in any situation where a change occurs to the project's scope, schedule, cost, area of responsibility, or a vendor's scope of services. Scope is further defined in the requirements for the program, which will be baselined following the requirement confirmation process and prior to the design process.

Below are examples of causes for a change request.

- A request to add functionality / scope
- A change in defined and agreed upon requirements (additions and deletions)
- A change to a design after agreement and build and test activities have started
- A modification to the delivery or release schedule
- A change to comply with mandate from inter-related initiative
- A change to comply with legal and/or regulatory requirements
- A change due to a requirement that cannot be met
- A change due to solution / product limitations
- Changes to an approved Document Expectation Document for a deliverable

## ***11.1. Documenting the Proposed Change***

A change can be identified by anyone working on a Motorist Modernization – Phase I Program project. Changes to scope, schedule, and/or budget will be documented in a formal Change Request. The need for the proposed change request, and resulting impact if not completed, should be submitted in writing to and discussed with the Project or Program Manager. Upon agreement that the change should be presented to the Change Control Board, the requester (via the Project or Program Manager) shall document a formal Change Request (CR) form and record it in the Project Tracking Book spreadsheet and assign a Change Request Number (CR#).

The Program Manager will perform a further impact analysis to confirm possible impacts to the projects and/or program should the change not be pursued. He/she shall also work with the team to determine if there are additional options that should be explored to effectively, efficiently make the change. Upon completion of this analysis, the Program Manager shall submit the Change Request for review by the appropriate governing body according to the Decision Escalation Matrix referenced in Section 6.6.

## ***11.2. Processing the Change Request***

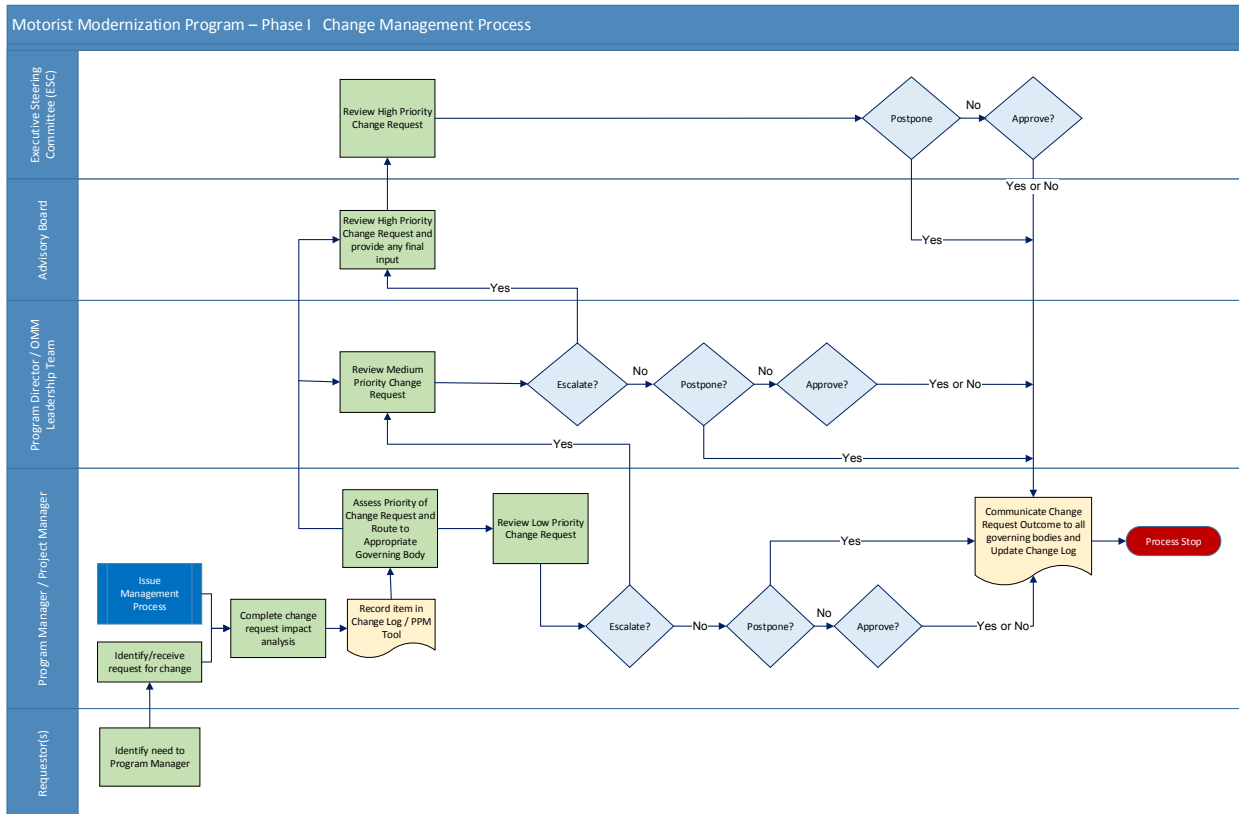
Once the impact analysis is complete, the CR will be presented to the appropriate program governance body, who will then review and make a recommendation to escalate, approve, or disapprove the CR. If approved, the CR and all supporting documentation will be added to the PCB and the CR will be communicated to the Advisory Board, ESC, and Tier III Governance. From there, the Project or Program Manager will re-baseline the schedule and budget as appropriate. Should there be any dispute on the handling of a CR, the CR in question should

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be escalated to the ESC. If rejected, the Program Manager will notify the requestor and document the decision in the Change Log.

In some cases, the CR may be postponed. If postponed, the Program Manager will document the decision in the Change Log and the request will be routed through the entire process again at a later date.

For clarification of governance roles and escalation practices, please refer to the Decision Escalation Matrix referenced in Section 6.6. Tier III Governance, the Department’s internal governance committee will monitor all High priority change requests and be notified of all approved changes.



**Figure 11-1 – Change Management Process**

**11.3. General Change Requests and Modernization**

The OMM recognizes the ongoing maintenance and work to current systems. All change requests received by the Service Development team or the PMO via WRAP will be evaluated by the assigned Project Manager and then routed through Program Manager to help streamline resource assignments, eliminate redundant efforts and optimize modernization and business process efficiencies. Change requests will follow the same process documented in this section and escalation will follow the Decision Escalation Matrix referenced in Section 6.6.

## 12. Quality Management

### 12.1. Quality Management Approach

As part of the reporting and monitoring to be done by the Agency for State Technology as well as IV&V, the program will implement quality metrics to support transparency, traceability, and accountability against program objectives and benefits realization. The following tools will be used to manage quality of the program:

Tool	Description
Earned Value Management (EVM)	The Integrated Master Schedule (IMS) will be analyzed for earned value (EVM) against the baseline.
Budget Variance	The Integrated Master Schedule (IMS) and Spend Plan will be analyzed for cost performance against the baseline.
Schedule Performance Index (SPI)	The Integrated Master Schedule (IMS) will be analyzed for schedule performance against the baseline.
Status Reports	<p>The Program Manager will produce a weekly status report to keep stakeholders apprised, monitor the quality of the current Program activities, and assess the likelihood of achieving key milestones. These status reports will also help monitor lessons learned and identify improvements for future phases of the Motorist Modernization Program.</p> <p>The weekly status report currently includes information to derive the following quality indicators:</p> <ul style="list-style-type: none"> <li>• Progress against the baseline plan's key milestones</li> <li>• Deliverables Progress – timeliness of submission, reviews, approvals are key quality aspects for deliverables</li> <li>• Issues - Number of open priority issues and aging of issues</li> <li>• Risks - Total number of open Medium and High Risks</li> <li>• Action items - Number and aging of open action items</li> </ul> <p>Project Managers for each project will produce a weekly status report to keep stakeholders apprised, monitor the quality of the current project activities, and assess the likelihood of achieving key milestones.</p> <p>The Support Services vendor will produce:</p> <ul style="list-style-type: none"> <li>• Weekly status reports for stakeholders</li> <li>• Monthly summary status reports for stakeholders</li> </ul>
Deliverable Expectations Document (DED)	The Program Team will work with the Vendor to document acceptance criteria for each deliverable, identify appropriate reviewers, and streamline the deliverable review process.

Tool	Description
	<b>Note:</b> A template for the Deliverable Expectation Document is located in the Project Control Book.

The purpose of the Quality Management Plan is to outline the processes to instill quality in the deliverables produced and services provided. The plan outlines both quality assurance activities as well as quality management metrics.

The objectives of the Quality Management Activities are to:

- Identify and correct defects early in the process
- Evaluate a deliverable against project standards and deliverable expectations
- Reduce the number of errors as the work effort progresses
- Reduce time and costs resulting from rework
- Monitor adherence to agreed-upon program processes

For purposes of this document, quality is defined as the degree to which a system, deliverable, or process meets specified requirements. The Quality Management Plan is made up of quality activities that fit into three main categories:

- Deliverable Quality
- Process Quality
- System Quality

The following sub-sections outline the key activities within the deliverable quality assurance, process quality management, and system quality categories.

### **12.2. Requirements Documentation**

The process overview for gathering and documenting requirements from suggestions and ideas through deployment can be found in the *Requirements Gathering Process Overview* document located in the PCB. All requirements will be stored in a consolidated repository using a requirements management software tool.

### **12.3. Deliverable Quality**

Deliverable Quality is used to evaluate whether program deliverables comply with the standards and objectives of the stakeholders. A key step in formulating a quality deliverable is to establish a shared set of expectations of what should be contained within the deliverable, who should contribute to the deliverable, and ultimately who will be involved in the review and approval of the work product.

These tenets of the formal Project deliverables will be documented and agreed to as part of the Driver License Issuance Project's Deliverable Review Process.

### **12.4. Deliverable Review Process**

Prior to starting the work to gather input and construct a deliverable, the Program Manager and deliverable author will confirm those individuals that will be responsible for contributing to and/or reviewing a deliverable. The Project Manager or deliverable owner will draft a Deliverable Expectation Document (DED) for the deliverable. The DED provides the author(s) guidance

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and direction on the deliverable format, level of detail, identifies individuals that will contribute to the deliverable, confirms the deliverable reviewers and reiterates the deliverable's deadlines.

The DED is an important project artifact in aligning expectations for the deliverable, defining specific roles for the deliverable and is used in the quality assurance peer reviews for each submission. For each deliverable (regardless of phase or deliverable review cycle), the peer review step relies on two documents to guide the quality assurance review: the approved DED and the consolidated comments from all reviewers noted in the approved DED as well as IV&V. Prior to the initial deliverable submission, the peer reviewer will make sure all sections in the DED are represented and address the content and format expectations outlined. For subsequent submissions, the peer reviewer will still evaluate the deliverable against the DED as well as evaluating the work product updates (or comment response) that were made for each comment received from the reviewers.

Outstanding points identified from the peer review are returned back to the author(s). When another draft of the deliverable is available, the peer review process repeats. Figure 12-1, Figure 12-2, and Figure 12-3 illustrate the deliverable review process, including the quality assurance peer review(s). Within the approved DED, specific individuals are aligned to one or more of these roles reflected in the Deliverable Review Process.

Motorist Modernization Program

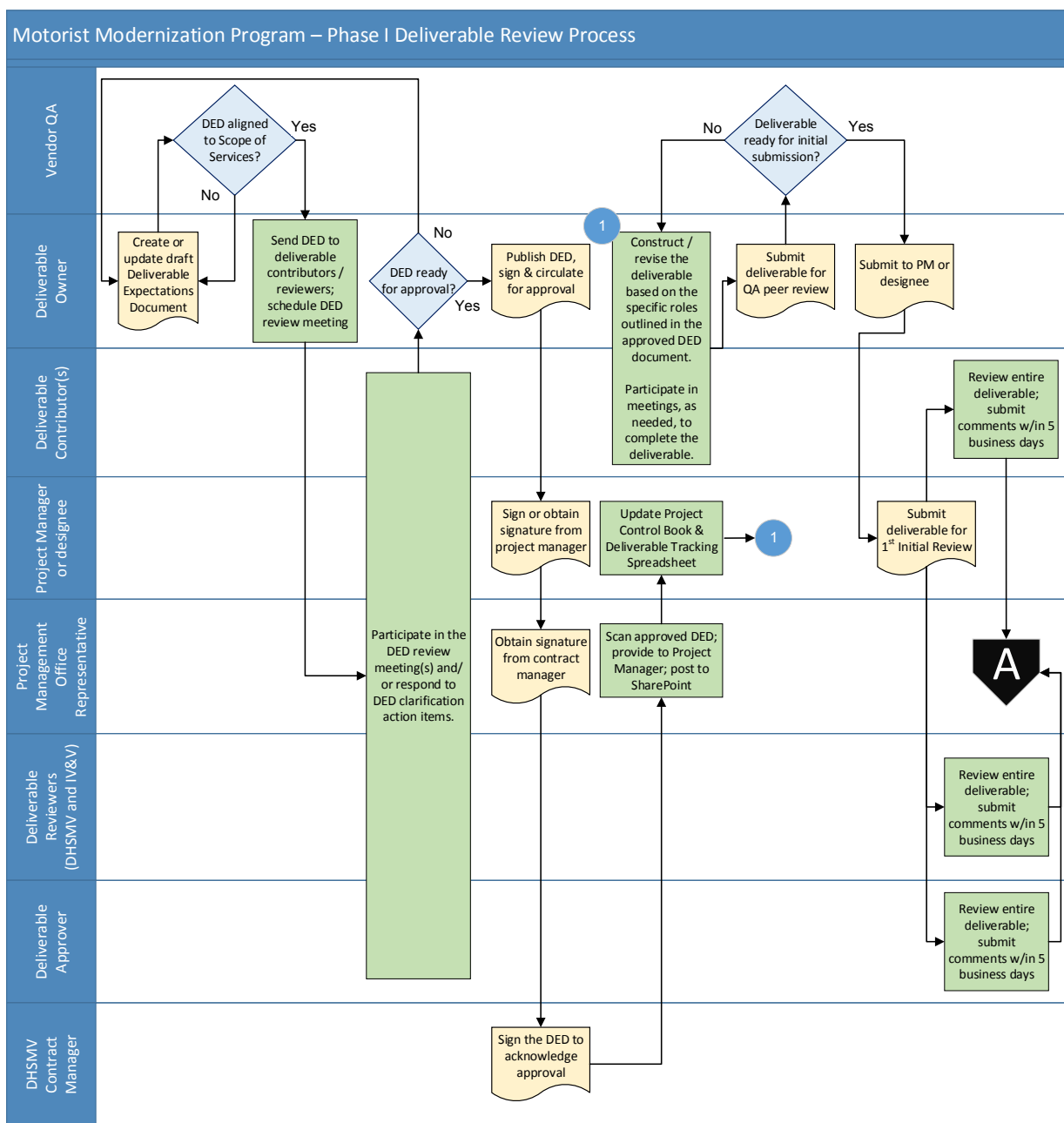


Figure 12-1 - Deliverable Review Process (1 of 3)



Motorist Modernization Program

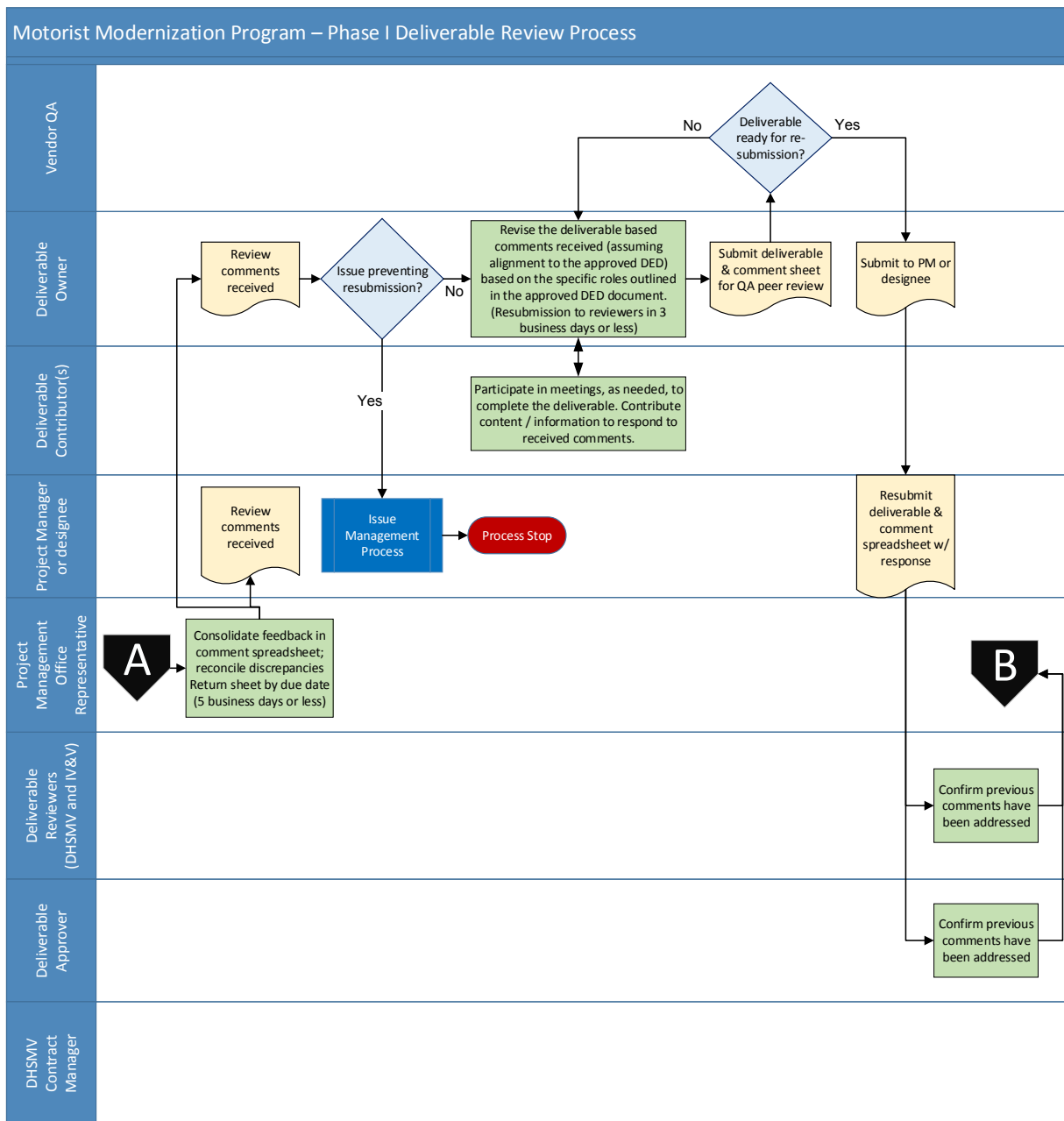


Figure 12-2 - Deliverable Review Process (2 of 3)

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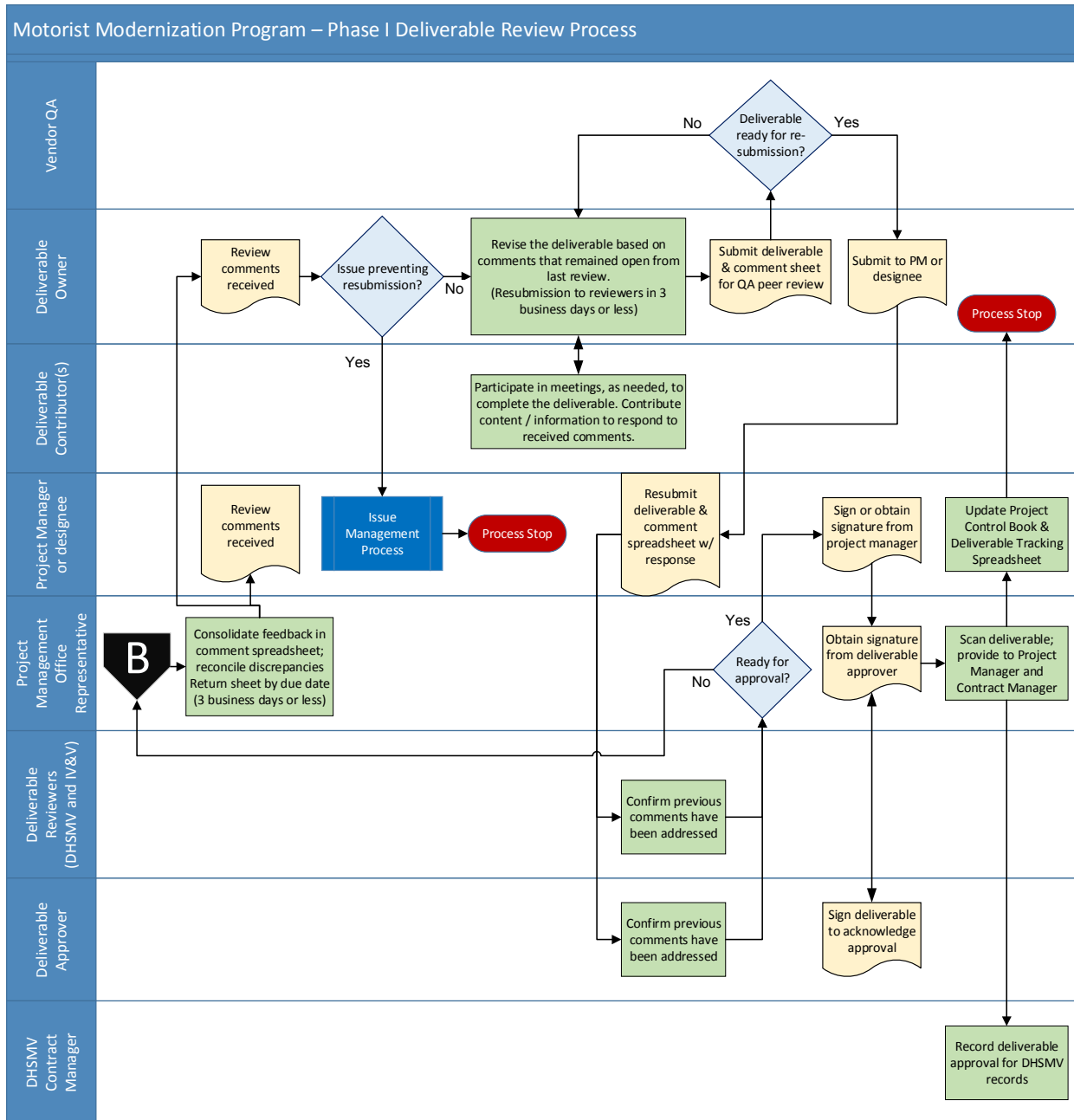


Figure 12-3 - Deliverable Review Process (3 of 3)

12.5. Deliverable Quality Metrics

Each project in the Motorist Modernization – Phase I Program will develop a quality management plan with pre-defined, quantitative and qualitative metrics to monitor the overall project quality. The metrics for Deliverable quality are outlined in Table 12-1– Deliverable Quality Metrics below. These metrics, along with those from the other areas, will be compiled and provided to the Program Manager and Program Director by the 10<sup>th</sup> of each month, or the next business day if the 10<sup>th</sup> is a non-working day.

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Metric	Description	Target / Measurement
# of Late Submitted deliverables	Count of deliverables originally planned for 1st submission in the prior month but whose delivery date was delayed.	Green: 0 Yellow: 1 to 2 Red: 3 or more
Mean duration of Deliverable Review Period	Mean calculation of the number of business days from the first period of the review until the deliverable is approved.	Green: 12 or fewer Yellow: 13 to 18 Red: 19 or more
% of planned approved deliverables not yet approved	Percentage of deliverables, since project start, that were planned to be approved but have yet to be approved	Green: ≤ 10% Yellow: 10% < to ≤ 25% Red: 25% >

Table 12-1 Deliverable Quality Metrics

### 12.6. Quality Assurance Assessments – Internal and External

The Department has contracted with an Independent Verification and Validation (IV&V) vendor for the duration of the program to provide a baseline assessment of the overall quality of the program, monthly progress monitoring, quality checkpoints, recommended improvements, and validation of realized program objectives.

The Agency for State Technology (AST) will also be performing quarterly reports on the overall status of the Motorist Modernization – Phase I Program. The Program Manager will be responsible for providing the appropriate documents such as an updated IMS, spend plan, and any other requested documentation to support status updates which will be provided to legislative staff pursuant to Section 282.0051(3), F.S.

The Motorist Modernization – Phase I Program has also procured a software tool to assist in performing internal reviews for EVM, CPI, and probability of achieving key milestones. Monthly reporting to the Department's Tier III Governance will include an assessment of the overall health of the program (red-yellow-green status) based on the following metrics for the reporting period:

Metric	Measurement	Target / Measurement	Reporting Period
Scope	Did the project experience a scope change that impacted the project's costs or schedule, or other projects/the agency?	Green - No change in scope and scope is being managed Yellow - Scope change pending approval and impact one of the three Red - Scope change pending approval and impact at least two of the three Cost, Schedule or other projects/agency	Weekly
Schedule	Are the Milestones and Deliverables on schedule?	Green: ≤ 5 business days Yellow: 6 < to ≤ 10 business days Red: 10 > business days	Weekly

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Metric	Measurement	Target / Measurement	Reporting Period
Budget (to date)	Is the project within budget for this reporting period? Budget/spend plan (30 day period) are completed as of the last day of the previous month.	Green - Variance is +/- 10% Yellow - Variance is +/- 11%-20% Red - Variance is +/- 21% or greater	Monthly
Budget (Overall)	Is the project within budget overall? Budget/spend plan (total project budget) are completed as of the last day of the previous month.	Green - Variance is +/- 10% Yellow - Variance is +/- 11%-20% Red - Variance is +/- 21% or greater	Monthly
Issue	Is the number and/or severity of issues increasing and/or is the issue over due for completion?	Green - No new issue was reported and/or the previously reported issue is being managed and on target for resolution by the completion date Yellow - A new issue was reported and/or the previously reported issue is not being managed and/or not on target for resolution by the completion date Red - Two or more new issues were reported and/or the previously reported issue is not being managed and/or on target for resolution by the completion date *Managed is defined as PM is providing actionable updates to the status report indicating that the issue is being worked	Weekly
Risk	Is the number and/or severity of risks stable or decreasing?	Green - Risks are stable or decreased Yellow - A new risks was added to the project Red - Multiple risks were added and/or a previously reported risk increased in probability	Weekly

Table 12-2 Tier III Program/Project Health Metrics

## **12.7. System Quality**

System Quality is used to evaluate whether the system development & configuration complies with the requirements and business processes identified in the planning phase of the project. System Quality Activities include requirements traceability, testing and defect management, and stage containment activities.

### **12.7.1. Requirements Traceability**

Requirements Traceability is the ability to trace from business requirements to the various design, build, and test components throughout all phases of the Project. Requirements tracing is a practice that greatly increases the quality and reliability of a project's final output while minimizing costly rework resulting from requirements errors. The Driver License Issuance project will use a Requirements Traceability Matrix (RTM) to confirm traceability across phases of the project.

Bidirectional traceability means that requirements can be traced both forwards and backwards, ideally through each step of the project. Bidirectional traceability helps determine that the solution addresses the source requirements and that all requirements and deliverables can be traced to a baselined RTM.

The business and technical requirements that are documented as part of the New System Requirements Tracking Report and Requirements Report deliverables shall be further refined and validated. Once the requirements are complete, they will be baselined. The baseline provides the inventory of confirmed requirements against which changes can be monitored and measured.

Beyond the baseline of these requirements, the following shall apply to support overall system quality:

1. Requirements altered or added as part of the requirements confirmation sessions will be recorded as part of the Program's Change Management Plan as documented in the Program's Project Management Plan.
2. During the design phases of the Project, the first portion of the requirements traceability will be initiated whereby the design that supports a particular requirement will be noted.
3. During the User Acceptance testing phases, the second portion of the requirements traceability task would commence. During this task, the test scenario used to validate a particular requirement would be noted.
4. The requirements, at the conclusion of testing, would be evaluated prior to deployment to ensure the business requirements have been addressed.

### **12.7.2. Testing and Defect Management**

Testing activities are one of the primary mechanisms for confirming system quality. Each project in the Motorist Modernization – Phase I Program will evaluate quality as it pertains to testing and defect management using the following metrics.

- Defect Creation Count by Business Area and Defect Severity (System & Integration Testing, Performance Test, and User Acceptance Testing phases) – this quality metric will measure the number of defects that were created within distinct phases of the testing process categorized by Business Area (e.g., FDLIS, Citation

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Processing, Financial Responsibility), User Story as well as the defect severity (e.g., High, Medium Low)

- Defect Root Cause Disposition by Business Area and Defect Severity (System & Integration Testing, Performance Testing, and User Acceptance Testing Phases) - this quality metric will provide a count by business area and severity based on the disposition of a defect: Lack of Design Clarity, Development Issue, Conflicting Need
- Change Requests by Business Area (System & Integration Testing, Performance Testing, and User Acceptance Testing Phases) – this quality metric will provide the number of new requests that are escalated to the Change Management process
- Defect Resolution Aging Report (Open Date to User Turn Over Date) (User Acceptance Testing Phase only) – this quality metric will provide the median calculation as to duration of how long a defect takes to resolve and provide back to the user for validation
- Defect by Business Area Closure Report (Client Turn Over Date – Closure Date) (User Acceptance Testing Phase Only) – this quality metric will provide the median calculation, by business area, of how long it takes a business area to test and close defects that have been returned to them for validation

**12.7.3. Stage Containment**

Stage containment is an essential part of system quality activities. Stage containment identifies problems before they pass to the next stage, which minimizes the number of problems passed to the next stage. Problems in this context could be business issues, product issues, configuration issues or technical issues. A key part in ensuring stage containment is defining exit and entry criteria across stages. By the nature of the Project's implementation schedule, there is the potential of parallel system design and development work being completed within a particular sprint activity. As such, it is critical to have controlled transition to mitigate risk and control quality. The stage containment activities will, therefore, focus on readiness of a particular unit to progress from development and through the various stages of testing.

**12.7.4. System Quality Metrics**

The system metrics outlined in Table 12-3 are the minimum metrics that shall be included in each project quality management plan. These metrics provide the Program Management Team with a quality measure of the overall system/solution.

<b>Metric</b>	<b>Description</b>	<b>Target / Measurement</b>
# of open change requests w/o decision	Total number of open, active change requests	Green: ≤ 5 Yellow: 5< to ≤ 25 Red: 25 >
# of change requests approved within the last 3 months	Count of change requests that shall provide insight into the quality of the business / functional requirements.	Green: ≤ 3 Yellow: 3< to ≤ 6 Red: 6 >
Change request aging	Mean calculation of the number of days between a change request being logged and a decision (to proceed or not)	Green: ≤ 10 Yellow: 10< to ≤ 15 Red: 15 >

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Metric	Description	Target / Measurement
# of open critical system defects	Count of open defects	Green: $\leq 15$ Yellow: $15 < \text{to} \leq 25$ Red: $25 >$
Defect resolution time	Mean calculation of the time between defect opening and defect resolution deployed to the testing environment	Green: $\leq 2$ days Yellow: $2 < \text{to} \leq 10$ Red: $10 >$
% of re-opened defects	Percentage of defects that have been re-opened after initial testing (by testing phase)	Green: $\leq 10\%$ Yellow: $10\% < \text{to} \leq 15\%$ Red: $15 >$
Total # of defects	Total number of defects by testing phase (e.g., unit testing, integration testing, user acceptance testing, etc.).	<To be evaluated as part of the Executing phase based on anticipated widget count>

Table 12-3 System Metrics

## 13. Communications Management

Effective communication is one of the most important factors contributing to the success of the Motorist Modernization – Phase I Program.

Three clear communication channels will be established during the program organization and include:

1. Upward channel with senior executives and steering committee to highlight issues, risks and scope exceptions.
2. Lateral channel with sponsor(s), stakeholders, and other agency management involving requirements, resources, budgets and time allocations.
3. Downward channel with the team highlighting processes, activities, dates, status and general team briefings.

The communications plan describes how program communication events will occur across the channels described above. The events themselves may be periodic or one-time in nature.

The Program Director will meet weekly with the OMM Leadership Team. Monthly meetings will be held with the Advisory Board and the Executive Steering Committee (ESC). Any decisions made by the ESC or recommendations made by the Advisory Board will be documented and included in the program artifacts. For clarification of governance roles and escalation practices, please refer to the Decision Escalation Matrix referenced in Section 6.6.

The following tables (Table 13-1 and Table 13-2) detail the program communications and meetings used to manage the program.

PROGRAM COMMUNICATIONS				
Description	Target Audience	Delivery Method	Delivery Frequency	Owner
Project Control Book (PCB) (includes risks, issues, action items, change control forms, etc.)	Team, PMO	PPM tool, SharePoint	Weekly	Assigned PM
Project Schedule	Project Team and Sponsors	PPM tool, SharePoint		Assigned PM
Project Management Plan document	Project Team and Sponsors	PPM tool, SharePoint	Within 30 days of project approval	Assigned PM
Status Reports includes action items	Project Team and Sponsors	PPM tool, SharePoint	Weekly	Assigned PM
Program Plan (Integrated Project Plans)	Program Team and Sponsors	PPM tool, SharePoint	Within 30 days of project approval	Program Manager
Executive Leadership Status Report	All stakeholders	PPM tool, SharePoint	Monthly	Program Director



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PROGRAM COMMUNICATIONS				
Description	Target Audience	Delivery Method	Delivery Frequency	Owner
				Deputy Program Director
Program Workbook Project Workbook	Program and Project Teams	PPM tool, SharePoint	Weekly	Program Manager Project Managers
Program Repository Project Repository	All project team members	PPM tool, SharePoint	Regularly Scheduled	Program Manager Project Managers
Periodic Demos and Presentations	Focus on specific groups	Presentation/ Discussion	As needed	Project Managers Program Manager Deputy Program Director Program Director

Table 13-1 Program Communications

MEETINGS				
Description	Target Audience	Delivery Method	Delivery Frequency	Owner
Executive Management	Executive Management	Meeting	As Needed	Program Director Deputy Program Director
Team meeting	Team	Meeting	As Needed	Program Manager
Executive Steering Committee (ESC) Meeting	Executive Leadership	Meeting	Monthly	Program Director Deputy Program Director
Advisory Board Meeting	Program Advisory Board	Meeting	Monthly	Program Director Deputy Program Director
OMM Weekly Leadership	Project Steering Committee	Meeting	Weekly	Program Director Deputy Program Director

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<b>MEETINGS</b>				
Program Sponsor Meeting	Motorist Services Director	Meeting	Weekly	Program Director
CIO Update Meeting	CIO	Meeting	Weekly	Program Director
Executive Sponsor Update Meeting	Sponsor	Meeting	As Requested	Program Director
Program Team Meetings	Entire project team. Individual meetings for sub-teams, technical team, and functional teams as appropriate	Meeting	Monthly	Project Managers Program Manager

**Table 13-2 Program Meetings****13.1. Program Documentation**

- All program artifacts shall be located in the PCB.
- All final program deliverables shall be located in the PPM tool.

**13.2. Status Reporting**

The Program Manager is responsible for working with each Project Manager and appropriate team members for all status reporting requirements. As development begins on the program, each Project Manager will be responsible for collecting performance metrics from Team Foundation Server (TFS) to demonstrate progress. This includes statistics on the number and status of user stories and test cases in each sprint. The table below details the different status reports used in the overall management of the Program. While AST status reports are not prepared by DHSMV, supplemental Program documentation may be required as a result of quarterly assessments.

<b>Report</b>	<b>Frequency</b>	<b>Assigned to</b>
OMM Leadership Report	Weekly	Program Director Deputy Program Director Program Management Team
Legislative Status Report	Monthly	Program Manager / Vendor Project Manager / DHSMV Project Managers
PMO Status Report	Weekly <i>Due Thursdays by 3:00pm</i>	Program Manager / Vendor Project Manager / DHSMV Project Managers

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<b>Report</b>	<b>Frequency</b>	<b>Assigned to</b>
AST Reports	Monthly and Quarterly	AST Project Manager with assistance from the Program Manager

**13.3. Updates to the Communications Plan**

The Communications Plan will be updated and distributed via e-mail whenever there is a change to the Plan.

## 14. Document Management

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The Document Management section provides the standards for managing all Motorist Modernization – Phase I Program documents.

### **14.1. Program Repository**

#### Project Control Book

The Program Manager has established a Project Control Book for the Motorist Modernization – Phase I Program on the network drive. The Project Control Book contains artifacts specific to the project management aspects of the project as well as memorandums and meeting minutes. The Program Manager or their designee shall be responsible for publishing artifacts to this repository.

Please note there are a series of templates that have also been posted in the Project Control Book.

#### Document Management Guidelines

The following Document Management Guidelines are in place to support the project:

- Version history is tracked for all documents within the PCB
- Document feedback and approvals are logged in the PCB
- Drafts and Final Submission Deliverables are clearly distinguished
- Approved Documents are stored in a separate folder in the PCB
- Document control information is captured for all official deliverables

### **14.2. Document Naming Conventions**

#### Deliverable Expectation Document (DED)

The Deliverable Expectation Document (DED) naming standard (one DED for every deliverable) is as follows:

***DED Del # - <Deliverable Name> v #.***

Versions will be 1.0 for initial submission and increment by whole numbers for each formal submission. Incremental updates will utilize the minor version increments (e.g., 1.1, 1.2, and 1.3). All versions will be recorded in the document control section at the beginning of the document.

#### Deliverables

The Deliverable naming standard is as follows:

***Del # - <Deliverable Name> v #.***

Versions will be 1.0 for initial submission and increment by whole numbers for each formal submission. Incremental updates will utilize the minor version increments (e.g., 1.1, 1.2, and 1.3). All versions will be recorded in the document control section at the beginning of the document.

**Motorist Modernization Program**

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Deliverable Consolidated Comments

The Deliverable Consolidated Comments naming standard is as follows:

***Del # - <Deliverable Name>Consolidated Comments v #.***

Versions will be 1.0 for initial submission and increment by whole numbers for each formal submission. Incremental updates will utilize the minor version increments (e.g., 1.1, 1.2, and 1.3). All versions will be recorded in the document control section at the beginning of the document.

Project-Specific Artifacts

Each project within the Motorist Modernization – Phase I Program will establish a PCB to store project-specific artifacts. Upon approval by the Senior Business Analyst or their designee, finalized work products (e.g., AS-IS process flows, business rules, requirements) may be migrated to the central requirements repository, Blueprint. For access to Blueprint, please contact the respective Project Manager.

## 15. Organizational Change Management

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The goal of change is to improve the organization by altering what and/or how work is done. The re-engineering of the Motorist Services technology environment will affect business processes, skill sets, roles, and responsibilities. Change management activities are integral to the success of the program.

Organizational change management (OCM) outlines the activities necessary to ensure staff participation in process development and improvement, skill set changes, and technology acceptance. Examples of these activities are the communication of program goals and benefits, documentation and communication of solution vendor/Department roles/responsibilities, development and communication of new process maps/roles, development and communication of a skills gap analysis, and the development and communication of a training plan.

An organizational change management (OCM) plan will be developed by the Department as an enterprise-wide OCM approach and not limited in scope to the Motorist Modernization – Phase I Program.

## 16. Configuration Management

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ISA will be responsible for documenting any configuration changes made to the systems that are required for the Motorist Modernization – Phase I Program. Version control is the responsibility of the ISA software managers for systems in which they are responsible. Please refer to the *DHSMV Information Systems Development Methodology* for additional information on configuration management.

## 17. Vendor Management

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The scope of the Motorist Modernization – Phase I Program precipitates the need for a vendor management plan that outlines the activities necessary to ensure the quality, timeliness, and value of products and services procured by the Department. The Program Manager will work with the program team to identify program needs to be procured and work with the Deputy Program Director and Program Director to document and communicate vendor/Department roles and responsibilities which may include but not be limited to:

- Vendor staffing plan
- Vendor project plan
- Vendor risk management plan
- Performance metrics
- Change management request process
- Deliverables review and acceptance process
- Knowledge transfer and product support

Vendor management has been defined in the request for quote and scope of services documents developed as part of the procurement process for both Support Services and IV&V. All contract documents contain specific terms and conditions as well as corresponding monetary damages for lack of performance.



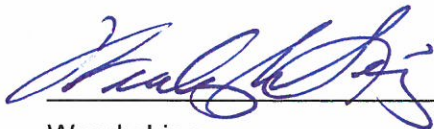
## 18. Common Acronyms & Terms

Acronym	Description
<b>AAMVA</b>	American Association of Motor Vehicle Administrators
<b>AST</b>	Agency for State Technology
<b>CDLIS</b>	Commercial Driver License Information System
<b>CR</b>	Change Request
<b>DL</b>	Driver Licenses
<b>DRIVE</b>	Driver Related Issuance and Vehicle Enhancements
<b>ECM</b>	Enterprise Content Management
<b>EFS</b>	Electronic Filing System
<b>ETR</b>	Electronic Temporary Registration
<b>FDLIS</b>	Florida Driver License Information System
<b>FRVIS</b>	Florida Registration & Vehicle Information System
<b>ISA</b>	Information Systems Administration
<b>MS</b>	Division of Motorist Services
<b>NSRC</b>	Northwood Shared Resource Center
<b>OMM</b>	Office of Motorist Modernization
<b>PCB</b>	Project Control Book
<b>PDC</b>	Primary Data Center
<b>PM</b>	Project Manager
<b>PMO</b>	Project Management Office
<b>PPM</b>	Project Portfolio Management
<b>SPS</b>	Stored Procedure Services (ISA Development Section)
<b>WAR</b>	Warehouse and Reporting Services (ISA Development Section)
<b>WBS</b>	Work Breakdown Structure

## 19. Signature and Acceptance Page

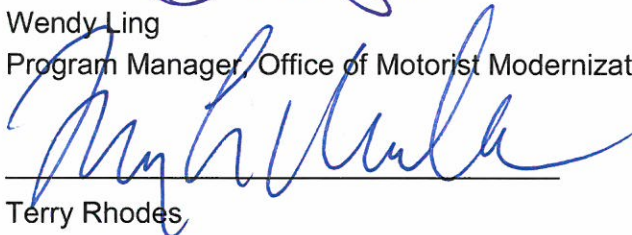
We have reviewed the Program Management Plan (PMP) and agree that the content of the document is accurate as of this point in the program and clearly delineate the work to be done for the program and the process in which decisions will be made. This document serves as the source of program information and will be updated as required.

Prepared by




Wendy Ling  
Program Manager, Office of Motorist Modernization

Approved by



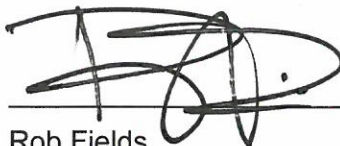
Terry Rhodes  
Executive Director, DHSMV



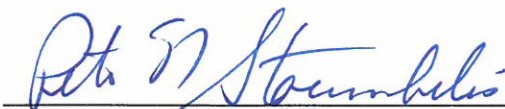
Diana Vaughn  
Deputy Executive Director, DHSMV



Boyd Dickerson-Walden  
Director of Motorist Services, DHSMV



Rob Fields  
Chief Information Officer, DHSMV



Peter N. Stoumbelis  
Senior Assistant General Counsel, DHSMV

**SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I**

**IX. Appendix C: Project Schedule**

Schedule IV-B Motorist Modernization, Phase I

MM Phase I - MASTER Program Schedule v. 30  
September 2015 for FY 2016-17 IV-B

ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
0	<b>0</b>	<b>53%</b>	<b>MM Phase I MASTER Program Schedule</b>	<b>1463 days</b>	<b>Fri 11/1/13</b>	<b>Thu 8/29/19</b>			
1	<b>1</b>	<b>49%</b>	<b>Project Management</b>	<b>1463 days</b>	<b>Fri 11/1/13</b>	<b>Thu 8/29/19</b>			
2	<b>1.1</b>	<b>100%</b>	<b>Project Initiation</b>	<b>379 days</b>	<b>Fri 11/1/13</b>	<b>Wed 5/6/15</b>			
3	1.1.1	100%	Complete Governance Processes	14 days	Fri 11/1/13	Wed 11/20/13		124,1813,18	DHSMV PM Support (3)
4	1.1.2	100%	Complete Business Case/Project Charter	1 day	Fri 11/1/13	Fri 11/1/13	3SS	5SS	DHSMV PM Support (3)
5	1.1.3	100%	Obtain Tier III Governance Approval	1 day	Fri 11/1/13	Fri 11/1/13	4SS	505FS+147 c	DHSMV PM Support (3)
6	1.1.4	100%	Set up Project Control Books	2 days	Mon 12/8/14	Tue 12/9/14	2FS+274 days		DHSMV PM Support (3)[25%]
7	1.1.5	100%	KPMG IV & V Assessment Report Delivered (+unused study budget)	0 days	Thu 9/18/14	Thu 9/18/14		5 8,58,68,73	
8	1.1.6	100%	Develop Response Action Plan to KPMG Assessment	7 days	Thu 9/18/14	Fri 9/26/14		7 50,46FS+7 d	DHSMV
9	<b>1.1.7</b>	<b>100%</b>	<b>Support Services Project Initiation (Accenture)</b>	<b>36 days</b>	<b>Tue 2/3/15</b>	<b>Tue 3/24/15</b>			
10	<b>1.1.7.1</b>	<b>100%</b>	<b>Support Services Onboarding (Accenture)</b>	<b>10 days</b>	<b>Tue 2/3/15</b>	<b>Mon 2/16/15</b>			
11	1.1.7.1.1	100%	Obtain Fingerprint and CJIS Certification	2 days	Tue 2/3/15	Wed 2/4/15	76,122	12	DHSMV PM Support (3)[25%],Amy Gendusa[10%]
12	1.1.7.1.2	100%	Obtain Network Access	5 days	Tue 2/3/15	Mon 2/9/15	76,11	13	Amy Gendusa[10%],DHSMV PM Support (3)[25%]
13	1.1.7.1.3	100%	Obtain Badge Access	5 days	Tue 2/10/15	Mon 2/16/15	76FS+5 days,12		Amy Gendusa[10%],DHSMV PM Support (3)[25%]
14	<b>1.1.7.2</b>	<b>100%</b>	<b>Deliverable 1 - Support Services Project Charter</b>	<b>36 days</b>	<b>Tue 2/3/15</b>	<b>Tue 3/24/15</b>			
15	1.1.7.2.1	100%	Construct Deliverable 1 DED	1 day	Wed 2/18/15	Wed 2/18/15	76		Amy Gendusa[25%]
16	1.1.7.2.2	100%	Develop Deliverable 1	17 days	Tue 2/3/15	Wed 2/25/15	76	17	Project Manager - Daymon Jensen[15%],Amy Gendusa[50%]
17	1.1.7.2.3	100%	Submit Deliverable 1	1 day	Thu 2/26/15	Thu 2/26/15	16	18	Amy Gendusa[15%]
18	1.1.7.2.4	100%	Review Deliverable 1 - Cycle 1	3 days	Fri 2/27/15	Tue 3/3/15	17	19	DHSMV Reviewers[50%]
19	1.1.7.2.5	100%	Update Deliverable 1 - Cycle 1 Feedback (if needed)	3 days	Wed 3/4/15	Fri 3/6/15	18	20	Amy Gendusa[25%],Project Manager - Daymon Jensen[5%]
20	1.1.7.2.6	100%	Review Deliverable 1 - Cycle 2 (if needed)	3 days	Mon 3/9/15	Wed 3/11/15	19	21	DHSMV Reviewers[50%]
21	1.1.7.2.7	100%	Accept Deliverable 1	9 days	Wed 3/11/15	Tue 3/24/15	20	22	DHSMV Reviewers
22	1.1.7.3	100%	<b>Deliverable #1 - Support Services Project Charter</b>	0 days	Tue 3/24/15	Tue 3/24/15	21		
23	<b>1.1.7.4</b>	<b>100%</b>	<b>Deliverable 5 - Driver License Issuance Project Charter</b>	<b>36 days</b>	<b>Tue 2/3/15</b>	<b>Tue 3/24/15</b>			
24	1.1.7.4.1	100%	Construct Deliverable 5 DED	1 day	Wed 2/18/15	Wed 2/18/15	76		Project Manager - Daymon Jensen[15%]
25	1.1.7.4.2	100%	Develop Deliverable 5	17 days	Tue 2/3/15	Wed 2/25/15	76	26	Project Manager - Daymon Jensen[50%],D
26	1.1.7.4.3	100%	Submit Deliverable 5	1 day	Thu 2/26/15	Thu 2/26/15	25	27	Project Manager - Daymon Jensen[25%]
27	1.1.7.4.4	100%	Review Deliverable 5 (Cycle 1)	3 days	Fri 2/27/15	Tue 3/3/15	26	28	DHSMV Reviewers[50%]
28	1.1.7.4.5	100%	Update Deliverable 5 (Cycle 1 Feedback - if needed)	3 days	Wed 3/4/15	Fri 3/6/15	27	29	Project Manager - Daymon Jensen[25%]
29	1.1.7.4.6	100%	Review Deliverable 5 (Cycle 2 - if needed)	3 days	Mon 3/9/15	Wed 3/11/15	28	30	DHSMV Reviewers[50%]
30	1.1.7.4.7	100%	Accept Deliverable 5	0 days	Tue 3/24/15	Tue 3/24/15	29	31	DHSMV Reviewers
31	1.1.7.5	100%	<b>Deliverable #5 - Driver License Project Charter</b>	0 days	Tue 3/24/15	Tue 3/24/15	30		
32	<b>1.1.8</b>	<b>100%</b>	<b>Deliverable 8a - Lessons Learned Report for Project Initiation</b>	<b>26 days</b>	<b>Wed 4/1/15</b>	<b>Wed 5/6/15</b>			
33	1.1.8.1	100%	Deliverable 8 - DED	3 days	Wed 4/1/15	Fri 4/3/15	79	35	Project Manager - Daymon Jensen[25%]

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34	1.1.8.2	100%	<b>Deliverable 8a - Lessons Learned Report Initiating Phase</b>	<b>23 days</b>	<b>Mon 4/6/15</b>	<b>Wed 5/6/15</b>			
35	1.1.8.2.1	100%	Conduct Lessons Learned Meeting for Project Initiation	1 day	Mon 4/6/15	Mon 4/6/15		33 36	Amy Gendusa[5%],Delivery Lead - Michelle McGinley[5%],Project Manager - Daymon Jensen[25%],D
36	1.1.8.2.2	100%	Construct Deliverable 8a	3 days	Tue 4/7/15	Thu 4/9/15		35 37	Project Manager - Daymon Jensen[25%],D
37	1.1.8.2.3	100%	Submit Deliverable 8a	1 day	Fri 4/10/15	Fri 4/10/15		36 38	Amy Gendusa[50%]
38	1.1.8.2.4	100%	Review Deliverable 8a - Cycle 1	5 days	Mon 4/13/15	Fri 4/17/15		37 39	DHSMV Reviewers[50%]
39	1.1.8.2.5	100%	Update Deliverable 8a - Cycle 1 (if needed)	3 days	Mon 4/20/15	Wed 4/22/15		38 40	Amy Gendusa[25%],Project Manager - Daymon Jensen[10%]
40	1.1.8.2.6	100%	Accept Deliverable 8a	0 days	Wed 5/6/15	Wed 5/6/15		39 41	DHSMV Reviewers
41	1.1.9	100%	<b>Deliverable #8a - Project Initiation Lessons Learned Report</b>	0 days	Wed 5/6/15	Wed 5/6/15		40 42	
42	1.1.10	100%	<b>Project Initiation Phase COMPLETE</b>	<b>0 days</b>	<b>Wed 5/6/15</b>	<b>Wed 5/6/15</b>		<b>41 6FS+274 day</b>	
43	1.2	100%	<b>Project Planning</b>	<b>395 days</b>	<b>Fri 11/1/13</b>	<b>Fri 5/29/15</b>			
44	1.2.1	100%	<b>KPMG Assessment - DHSMV Response Action Plan</b>	<b>330 days</b>	<b>Fri 11/1/13</b>	<b>Thu 2/26/15</b>			
45	1.2.1.1	100%	<b>Action Item #1 - Develop Work Breakdown Structure (WBS)</b>	<b>90 days</b>	<b>Wed 10/8/14</b>	<b>Thu 2/19/15</b>			
46	1.2.1.1.1	100%	Draft the intial WBS	28 days	Wed 10/8/14	Mon 11/17/14	8FS+7 days	48	DHSMV PM Support (3)[300%]
47	1.2.1.1.2	100%	Finalize WBS	28 days	Wed 10/8/14	Mon 11/17/14	8FS+7 days	48FS+62 day	DHSMV PM Support (3)[75%]
48	1.2.1.1.3	100%	Obtain WBS Approval and Signoff	0 days	Thu 2/19/15	Thu 2/19/15	47FS+62 days		DHSMV PM Support (3)[25%]
49	1.2.1.2	100%	<b>Action Item #2 - Develop RACI Matrix for Program Roles and Responsibilities</b>	<b>77 days</b>	<b>Mon 10/27/14</b>	<b>Thu 2/19/15</b>			
50	1.2.1.2.1	100%	Draft initial RACI	25 days	Mon 10/27/14	Wed 12/3/14		8 51	DHSMV PM Support (3)[25%]
51	1.2.1.2.2	100%	Finalize RACI	5 days	Thu 12/4/14	Wed 12/10/14		50 52FS+47 day	DHSMV PM Support (3)[25%]
52	1.2.1.2.3	100%	Obtain RACI Approval and Signoff	0 days	Thu 2/19/15	Thu 2/19/15	51FS+47 days		DHSMV PM Support (3)[25%]
53	1.2.1.3	100%	<b>Action Item #3 - Develop Agile-Waterfall Methodology</b>	<b>109 days</b>	<b>Thu 9/18/14</b>	<b>Thu 2/26/15</b>			
54	1.2.1.3.1	100%	Draft intial Agile-Waterfall Methodology	30 days	Thu 9/18/14	Wed 10/29/14		42 55	DHSMV
55	1.2.1.3.2	100%	Finalize Agile-Waterfall Methodology	15 days	Thu 10/30/14	Thu 11/20/14		54 56FS+64 day	DHSMV
56	1.2.1.3.3	100%	Obtain Agile-Waterfall Methodology Approval and Signoff	0 days	Thu 2/26/15	Thu 2/26/15	55FS+64 days		DHSMV
57	1.2.1.4	100%	<b>Action Item #4 - Develop Testing Methodology</b>	<b>94 days</b>	<b>Thu 10/2/14</b>	<b>Thu 2/19/15</b>			
58	1.2.1.4.1	100%	Draft initial Testing Methodology	45 days	Thu 10/2/14	Mon 12/8/14		7 59	DHSMV
59	1.2.1.4.2	100%	Finalize Testing Methodology	18 days	Tue 12/9/14	Tue 1/6/15		58 60FS+31 day	DHSMV
60	1.2.1.4.3	100%	Obtain Testing Methodology Approval and Signoff	0 days	Thu 2/19/15	Thu 2/19/15	59FS+31 days		DHSMV
61	1.2.1.5	100%	<b>Action Item #5 - Develop Program Project Management Plan (PMP)</b>	<b>1 day</b>	<b>Fri 11/1/13</b>	<b>Fri 11/1/13</b>		42	DHSMV PM Support (3)
62	1.2.2	100%	<b>MM Phase I Program PMP</b>	<b>137 days</b>	<b>Fri 8/1/14</b>	<b>Thu 2/19/15</b>			
63	1.2.2.1	100%	Draft initial PMP	60 days	Fri 8/1/14	Fri 10/24/14		5 64	DHSMV PM Support (3)[150%]
64	1.2.2.2	100%	Finalize PMP	20 days	Mon 10/27/14	Mon 11/24/14		63 65FS+57 day	DHSMV PM Support (3)[300%]
65	1.2.2.3	100%	Obtain PMP Approval and Signoff	0 days	Thu 2/19/15	Thu 2/19/15	54FS+57 days		DHSMV PM Support (3)[25%]
66	1.2.3	100%	<b>Procurement Process for Services</b>	<b>91 days</b>	<b>Thu 9/18/14</b>	<b>Tue 2/3/15</b>			

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67	<b>1.2.3.1</b>	<b>100%</b>	<b>RFQ 019-15 Independent Verification &amp; Validation</b>	<b>90 days</b>	<b>Thu 9/18/14</b>	<b>Mon 2/2/15</b>			
68	1.2.3.1.1	100%	Draft RFQ for IV & V Services	15.25 days	Thu 9/18/14	Thu 10/9/14	7 69		DHSMV PM Support (3)
69	1.2.3.1.2	100%	Finalize RFQ for IV & V Services	3.13 days	Thu 10/9/14	Tue 10/14/14	68 70		DHSMV PM Support (3)
70	1.2.3.1.3	100%	Issue RFQ for IV & V Services	0 days	Fri 12/12/14	Fri 12/12/14	69 71		DHSMV PM Support (3)
71	1.2.3.1.4	100%	Select Vendor for IV & V Services	0 days	Mon 2/2/15	Mon 2/2/15	70		DHSMV
72	<b>1.2.3.2</b>	<b>100%</b>	<b>RFQ 020- 15 - Support Services</b>	<b>91 days</b>	<b>Thu 9/18/14</b>	<b>Tue 2/3/15</b>			
73	1.2.3.2.1	100%	Draft RFQ for Support Services	1 day	Thu 9/18/14	Thu 9/18/14	7 74		DHSMV PM Support (3)
74	1.2.3.2.2	100%	Finalize RFQ for Support Services	1 day	Thu 10/9/14	Thu 10/9/14	73 75		DHSMV PM Support (3)
75	1.2.3.2.3	100%	Issue RFQ for Support Services	0 days	Fri 12/12/14	Fri 12/12/14	74 76		DHSMV
76	1.2.3.2.4	100%	Select Vendor for Support Services	0 days	Tue 2/3/15	Tue 2/3/15	75 11,12,13FS+		DHSMV
77	<b>1.2.4</b>	<b>100%</b>	<b>Support Services Planning</b>	<b>56 days</b>	<b>Tue 2/17/15</b>	<b>Tue 5/5/15</b>			
78	<b>1.2.4.1</b>	<b>100%</b>	<b>Deliverable 2 - Support Services Project Management Plan</b>	<b>26 days</b>	<b>Tue 2/17/15</b>	<b>Tue 3/24/15</b>			
79	1.2.4.1.1	100%	Construct Deliverable 2 DED	1 day	Tue 2/17/15	Tue 2/17/15	76FS+15 days 80SS,97SS,4		Delivery Lead - Michelle McGinley[25%]
80	1.2.4.1.2	100%	Develop Deliverable 2	14 days	Tue 2/17/15	Fri 3/6/15	79SS 81		Project Manager - Daymon Jensen[15%],D
81	1.2.4.1.3	100%	Submit Deliverable 2	1 day	Mon 3/9/15	Mon 3/9/15	80 82		Project Manager - Daymon Jensen[15%]
82	1.2.4.1.4	100%	Review Deliverable 2 (Cycle 1)	5 days	Tue 3/10/15	Mon 3/16/15	81 83		DHSMV Reviewers[50%]
83	1.2.4.1.5	100%	Update Deliverable 2 (Cycle 1 Feedback - if needed)	2 days	Tue 3/17/15	Wed 3/18/15	82 84		Amy Gendusa[25%],Project Manager - Daymon Jensen[5%]
84	1.2.4.1.6	100%	Review Deliverable 2 (Cycle 2 - if needed)	3 days	Thu 3/19/15	Mon 3/23/15	83 85		DHSMV Reviewers[50%]
85	1.2.4.1.7	100%	Accept Deliverable 2	1 day	Tue 3/24/15	Tue 3/24/15	84 86		DHSMV Reviewers
86	<b>1.2.4.2</b>	<b>100%</b>	<b>Deliverable #2 - Support Services Project Management Plan (PMP)</b>	<b>0 days</b>	<b>Tue 3/24/15</b>	<b>Tue 3/24/15</b>	<b>85</b>		
87	<b>1.2.4.3</b>	<b>100%</b>	<b>Deliverable 3 - Support Services Project Schedule</b>	<b>51 days</b>	<b>Tue 2/17/15</b>	<b>Tue 4/28/15</b>			
88	1.2.4.3.1	100%	Construct Deliverable 3 DED	1 day	Tue 2/17/15	Tue 2/17/15	76SS+10 days 89		Project Manager - Daymon Jensen[15%]
89	1.2.4.3.2	100%	Develop Deliverable 3	13 days	Wed 2/18/15	Fri 3/6/15	88 90		Project Manager - Daymon Jensen[50%],D
90	1.2.4.3.3	100%	Submit Deliverable 3	1 day	Mon 3/9/15	Mon 3/9/15	89 91		Project Manager - Daymon Jensen[25%]
91	1.2.4.3.4	100%	Review Deliverable 3 (Cycle 1)	5 days	Tue 3/10/15	Mon 3/16/15	90 92		DHSMV Reviewers[50%]
92	1.2.4.3.5	100%	Update Deliverable 3 - Cycle 1 Feedback (if needed)	3 days	Mon 3/16/15	Thu 3/19/15	91 93		Project Manager - Daymon Jensen[25%],D
93	1.2.4.3.6	100%	Review Deliverable 3 - Cycle 2 (if needed)	3 days	Fri 3/20/15	Tue 3/24/15	92 94		DHSMV Reviewers[50%]
94	1.2.4.3.7	100%	Accept Deliverable 3	1 day	Tue 4/28/15	Tue 4/28/15	93 95		DHSMV Reviewers
95	<b>1.2.4.4</b>	<b>100%</b>	<b>Deliverable #3 - Support Services Project Schedule</b>	<b>0 days</b>	<b>Tue 4/28/15</b>	<b>Tue 4/28/15</b>	<b>94</b>		
96	<b>1.2.4.5</b>	<b>100%</b>	<b>Deliverable 6 - Driver License Issuance Project Management Plan</b>	<b>56 days</b>	<b>Tue 2/17/15</b>	<b>Tue 5/5/15</b>			
97	1.2.4.5.1	100%	Construct Deliverable 6 DED	1 day	Tue 2/17/15	Tue 2/17/15	79SS 98SS		Delivery Lead - Michelle McGinley[25%]
98	1.2.4.5.2	100%	Develop Deliverable 6	14 days	Tue 2/17/15	Fri 3/6/15	97SS 99		Project Manager - Daymon Jensen[10%],D
99	1.2.4.5.3	100%	Submit Deliverable 6	1 day	Mon 3/9/15	Mon 3/9/15	98 100		Delivery Lead - Michelle McGinley[25%]
100	1.2.4.5.4	100%	Review Deliverable 6 (Cycle 1)	5 days	Tue 3/10/15	Mon 3/16/15	99 101		DHSMV Reviewers[50%]
101	1.2.4.5.5	100%	Update Deliverable 6 (Cycle 1 Feedback - if needed)	2 days	Tue 3/17/15	Wed 3/18/15	100 102		Project Manager - Daymon Jensen[5%],De
102	1.2.4.5.6	100%	Review Deliverable 6 (Cycle 2 - if needed)	3 days	Thu 3/19/15	Mon 3/23/15	101 103		DHSMV Reviewers[50%]

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103	1.2.4.5.7	100%	Accept Deliverable 6	1 day	Tue 5/5/15	Tue 5/5/15	102 104		Delivery Lead - Michelle McGinley[35%]
104	1.2.4.6	100%	Deliverable #6 - Driver License Project Management Plan (PMP)	0 days	Tue 5/5/15	Tue 5/5/15	103 115FS+10 days		
105	1.2.4.7	100%	Deliverable 7 - Driver License Issuance Project Schedule	51 days	Tue 2/17/15	Tue 4/28/15			
106	1.2.4.7.1	100%	Construct Deliverable 7 DED	1 day	Tue 2/17/15	Tue 2/17/15	107		Project Manager - Daymon Jensen[25%]
107	1.2.4.7.2	100%	Develop Deliverable 7	13 days	Wed 2/18/15	Fri 3/6/15	106 108		Project Manager - Daymon Jensen[50%],T
108	1.2.4.7.3	100%	Submit Deliverable 7	1 day	Mon 3/9/15	Mon 3/9/15	107 109		Project Manager - Daymon Jensen[15%]
109	1.2.4.7.4	100%	Review Deliverable 7 (Cycle 1)	5 days	Tue 3/10/15	Mon 3/16/15	108 110		DHSMV Reviewers[50%]
110	1.2.4.7.5	100%	Update Deliverable 7 (Cycle 1 Feedback - if needed)	3 days	Tue 3/17/15	Thu 3/19/15	109 111		Delivery Lead - Michelle McGinley[5%],Pr
111	1.2.4.7.6	100%	Review Deliverable 7 (Cycle 2 - if needed)	3 days	Fri 3/20/15	Tue 3/24/15	110 112		DHSMV Reviewers[50%]
112	1.2.4.7.7	100%	Accept Deliverable 7	1 day	Tue 4/28/15	Tue 4/28/15	111 113		DHSMV Reviewers
113	1.2.4.8	100%	Deliverable #7 - Driver License Issuance Project Schedule	0 days	Tue 4/28/15	Tue 4/28/15	112 115FS+13 days		
114	1.2.5	100%	Deliverable 8b - Lessons Learned Report Planning Phase	33 days	Tue 4/14/15	Fri 5/29/15			
115	1.2.5.1	100%	Conduct Project Planning Lessons Learned Meeting	1 day	Tue 4/14/15	Tue 4/14/15	13FS+13 days 116SS		Amy Gendusa[5%],Delivery Lead - Michell
116	1.2.5.2	100%	Construct Deliverable 8b	15 days	Tue 4/14/15	Mon 5/4/15	115SS 117		Project Manager - Daymon Jensen[25%],D
117	1.2.5.3	100%	Submit Deliverable 8b	1 day	Tue 5/5/15	Tue 5/5/15	116 118		Amy Gendusa[50%]
118	1.2.5.4	100%	Review Deliverable 8b - Cycle 1	5 days	Wed 5/6/15	Tue 5/12/15	117 119		DHSMV Reviewers[50%]
119	1.2.5.5	100%	Update Deliverable 8b - Cycle 1 (if needed)	3 days	Wed 5/13/15	Fri 5/15/15	118 120		Amy Gendusa[25%],Project Manager - Day
120	1.2.5.6	100%	Accept Deliverable 8b	1 day	Fri 5/29/15	Fri 5/29/15	119 121		DHSMV Reviewers
121	1.2.6	100%	Deliverable #8b - Project Planning Lessons Learned Report	0 days	Fri 5/29/15	Fri 5/29/15	120 122		
122	1.2.7	100%	Project Planning Phase COMPLETE	0 days	Fri 5/29/15	Fri 5/29/15	121 11		
123	1.3	33%	Project Monitoring and Controlling	1409 days	Mon 11/25/13	Mon 7/8/19			
124	1.3.1	100%	Program Monthly Status Reports - FY13-14	150 days	Mon 11/25/13	Mon 6/30/14	3 125		DHSMV PM Support (3)[25%]
125	1.3.2	100%	Program Monthly Status Reports - FY14-15	251 days	Tue 7/1/14	Tue 6/30/15	124 126		DHSMV PM Support (3)[10%]
126	1.3.3	25%	Program Monthly Status Reports - FY15-16	253 days	Wed 7/1/15	Fri 7/8/16	125 127		DHSMV PM Support (3)[10%]
127	1.3.4	0%	Program Monthly Status Reports - FY16-17	253 days	Mon 7/11/16	Mon 7/10/17	126 128		DHSMV PM Support (3)[10%]
128	1.3.5	0%	Program Monthly Status Reports - FY17-18	251 days	Tue 7/11/17	Mon 7/9/18	127 129		DHSMV PM Support (3)[10%]
129	1.3.6	0%	Program Monthly Status Reports - FY18-19	251 days	Tue 7/10/18	Mon 7/8/19	128 289		DHSMV PM Support (3)[10%]
130	1.3.7	36%	Deliverable 4 - SSP & DLIP Monthly Governance Status Reports	368 days	Wed 2/25/15	Mon 8/15/16			
131	1.3.7.1	100%	Construct Monthly Status Report DED	1 day	Wed 2/25/15	Wed 2/25/15			Project Manager - Daymon Jensen[25%]
132	1.3.7.2	100%	Deliverable 4 - SSP & DLIP February 2015	11 days	Tue 3/3/15	Tue 3/17/15			
133	1.3.7.2.1	100%	Construct Deliverable 4	2 days	Tue 3/3/15	Wed 3/4/15	76SS+20 days 134		Project Manager - Daymon Jensen[13%],D
134	1.3.7.2.2	100%	Submit Deliverable 4	1 day	Thu 3/5/15	Thu 3/5/15	133 135		Project Manager - Daymon Jensen[10%]
135	1.3.7.2.3	100%	Review Deliverable 4 - Cycle 1	5 days	Fri 3/6/15	Thu 3/12/15	134 136		DHSMV Reviewers[50%]
136	1.3.7.2.4	100%	Update Deliverable 4 - Cycle 1 (if needed)	3 days	Fri 3/13/15	Tue 3/17/15	135 137		Project Manager - Daymon Jensen[5%],An
137	1.3.7.2.5	100%	Accept Deliverable 4	0 days	Sat 3/14/15	Sat 3/14/15	136 138		DHSMV Reviewers

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
138	1.3.7.2.6	100%	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 1</b>	0 days	Sat 3/14/15	Sat 3/14/15		137 140SS+6 days	
139	1.3.7.3	100%	<b>Deliverable 4 - SSP &amp; DLIP March 2015</b>	26 days	Tue 3/31/15	Tue 5/5/15			
140	1.3.7.3.1	100%	Construct Deliverable 4	2 days	Tue 3/31/15	Wed 4/1/15	138SS+6 days	141	Project Manager - Daymon Jensen[13%],D
141	1.3.7.3.2	100%	Submit Deliverable 4	1 day	Fri 4/3/15	Fri 4/3/15		140 142	Project Manager - Daymon Jensen[10%]
142	1.3.7.3.3	100%	Review Deliverable 4 - Cycle 1	5 days	Mon 4/6/15	Fri 4/10/15		141 143	DHSMV Reviewers[50%]
143	1.3.7.3.4	100%	Update Deliverable 4 - Cycle 1 (if needed)	3 days	Fri 4/10/15	Wed 4/15/15		142 145,144	Project Manager - Daymon Jensen[5%],An
144	1.3.7.3.5	100%	Review Deliverable 4 - Cycle 1	5 days	Thu 4/16/15	Wed 4/22/15		143	DHSMV Reviewers[50%]
145	1.3.7.3.6	100%	Accept Deliverable 4	0 days	Tue 5/5/15	Tue 5/5/15		143 146	DHSMV Reviewers
146	1.3.7.3.7	100%	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 2</b>	0 days	Tue 5/5/15	Tue 5/5/15		145 148SS+9 days	
147	1.3.7.4	100%	<b>Deliverable 4 - SSP &amp; DLIP April 2015</b>	18 days	Tue 4/28/15	Fri 5/22/15			
148	1.3.7.4.1	100%	Construct Deliverable 4	2 days	Tue 4/28/15	Thu 4/30/15	146SS+9 days	149	Project Manager - Daymon Jensen[13%],D
149	1.3.7.4.2	100%	Submit Deliverable 4	1 day	Fri 5/1/15	Fri 5/1/15		148 150	Project Manager - Daymon Jensen[10%]
150	1.3.7.4.3	100%	Review Deliverable 4 - Cycle 1	5 days	Mon 5/4/15	Fri 5/8/15		149 151	DHSMV Reviewers[50%]
151	1.3.7.4.4	100%	Update Deliverable 4 - Cycle 1 (if needed)	3 days	Fri 5/8/15	Wed 5/13/15		150 152	Project Manager - Daymon Jensen[5%],An
152	1.3.7.4.5	100%	Accept Deliverable 4	0 days	Fri 5/22/15	Fri 5/22/15		151 153	DHSMV Reviewers
153	1.3.7.4.6	100%	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 3</b>	0 days	Fri 5/22/15	Fri 5/22/15		152 155SS+11 days	
154	1.3.7.5	100%	<b>Deliverable 4 - SSP &amp; DLIP May 2015</b>	11 days	Wed 6/10/15	Wed 6/24/15			
155	1.3.7.5.1	100%	Construct Deliverable 4	2 days	Wed 6/10/15	Thu 6/11/15	53SS+11 days	156	Project Manager - Daymon Jensen[13%],D
156	1.3.7.5.2	100%	Submit Deliverable 4	1 day	Fri 6/12/15	Fri 6/12/15		155 157	Project Manager - Daymon Jensen[10%]
157	1.3.7.5.3	100%	Review Deliverable 4 - Cycle 1	5 days	Mon 6/15/15	Fri 6/19/15		156 158	DHSMV Reviewers[50%]
158	1.3.7.5.4	100%	Update Deliverable 4 - Cycle 1 (if needed)	3 days	Fri 6/19/15	Wed 6/24/15		157 159	Project Manager - Daymon Jensen[5%],An
159	1.3.7.5.5	100%	Accept Deliverable 4	0 days	Wed 6/24/15	Wed 6/24/15		158 160	DHSMV Reviewers
160	1.3.7.5.6	100%	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 4</b>	0 days	Wed 6/24/15	Wed 6/24/15		159 162SS+10 days	
161	1.3.7.6	100%	<b>Deliverable 4 - SSP &amp; DLIP June 2015</b>	10 days	Wed 7/1/15	Wed 7/15/15			
162	1.3.7.6.1	100%	Construct Deliverable 4	2 days	Wed 7/1/15	Thu 7/2/15	50SS+10 days	163	Project Manager - Daymon Jensen[13%],D
163	1.3.7.6.2	100%	Submit Deliverable 4	1 day	Thu 7/2/15	Thu 7/2/15		162 164	Project Manager - Daymon Jensen[10%]
164	1.3.7.6.3	100%	Review Deliverable 4 - Cycle 1	5 days	Mon 7/6/15	Fri 7/10/15		163 165	DHSMV Reviewers[50%]
165	1.3.7.6.4	100%	Update Deliverable 4 - Cycle 1 (if needed)	3 days	Fri 7/10/15	Wed 7/15/15		164 166	Project Manager - Daymon Jensen[5%],An
166	1.3.7.6.5	100%	Accept Deliverable 4	0 days	Wed 7/15/15	Wed 7/15/15		165 167	DHSMV Reviewers
167	1.3.7.6.6	100%	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 5</b>	0 days	Wed 7/15/15	Wed 7/15/15		166 169SS+10 days	
168	1.3.7.7	100%	<b>Deliverable 4 - SSP &amp; DLIP July 2015</b>	21 days	Mon 8/3/15	Mon 8/31/15			
169	1.3.7.7.1	100%	Construct Deliverable 4	2 days	Mon 8/3/15	Tue 8/4/15	57SS+10 days	170	Project Manager - Daymon Jensen[13%],D
170	1.3.7.7.2	100%	Submit Deliverable 4	1 day	Wed 8/5/15	Wed 8/5/15		169 171	Project Manager - Daymon Jensen[10%]
171	1.3.7.7.3	100%	Review Deliverable 4 - Cycle 1	5 days	Thu 8/6/15	Wed 8/12/15		170 172	DHSMV Reviewers[50%]
172	1.3.7.7.4	100%	Update Deliverable 4 - Cycle 1 (if needed)	11 days	Wed 8/12/15	Thu 8/27/15		171 173	Project Manager - Daymon Jensen[5%],An
173	1.3.7.7.5	100%	Accept Deliverable 4	10 days	Mon 8/17/15	Mon 8/31/15		172 176SS+10 days	DHSMV Reviewers



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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
174	1.3.7.7.6	100%	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 6</b>	0 days	Mon 8/31/15	Mon 8/31/15	173		
175	1.3.7.8	27%	<b>Deliverable 4 - SSP &amp; DLIP August 2015</b>	11 days	Tue 9/1/15	Wed 9/16/15			
176	1.3.7.8.1	100%	Construct Deliverable 4	2 days	Tue 9/1/15	Wed 9/2/15	73SS+10 days 177		Project Manager - Daymon Jensen[13%],D
177	1.3.7.8.2	100%	Submit Deliverable 4	1 day	Thu 9/3/15	Thu 9/3/15	176 178		Project Manager - Daymon Jensen[10%]
178	1.3.7.8.3	0%	Review Deliverable 4 - Cycle 1	5 days	Fri 9/4/15	Fri 9/11/15	177 179		DHSMV Reviewers[50%]
179	1.3.7.8.4	0%	Update Deliverable 4 - Cycle 1 (if needed)	3 days	Fri 9/11/15	Wed 9/16/15	178 180		Project Manager - Daymon Jensen[5%],An
180	1.3.7.8.5	0%	Accept Deliverable 4	0 days	Wed 9/16/15	Wed 9/16/15	179 183SS+9 day		DHSMV Reviewers
181	1.3.7.8.6	0%	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 7</b>	0 days	Wed 9/16/15	Wed 9/16/15	180		
182	1.3.7.9	0%	<b>Deliverable 4 - SSP &amp; DLIP September 2015</b>	14 days	Wed 9/30/15	Mon 10/19/15			
183	1.3.7.9.1	0%	Construct Deliverable 4	2 days	Wed 9/30/15	Thu 10/1/15	180SS+9 days 184		Project Manager - Daymon Jensen[5%],De
184	1.3.7.9.2	0%	Submit Deliverable 4	1 day	Fri 10/2/15	Fri 10/2/15	183 185,272SS+		Project Manager - Daymon Jensen[10%]
185	1.3.7.9.3	0%	Review Deliverable 4 - Cycle 1	5 days	Mon 10/5/15	Fri 10/9/15	184 186		DHSMV Reviewers[50%]
186	1.3.7.9.4	0%	Update Deliverable 4 - Cycle 1	3 days	Fri 10/9/15	Wed 10/14/15	185 187		Project Manager - Daymon Jensen[5%],An
187	1.3.7.9.5	0%	Review Deliverable 4 - Cycle 2	3 days	Wed 10/14/15	Mon 10/19/15	186 188		Project Manager - Daymon Jensen[5%],An
188	1.3.7.9.6	0%	Accept Deliverable 4	0 days	Mon 10/19/15	Mon 10/19/15	187 189,191SS+		DHSMV Reviewers
189	1.3.7.9.7	0%	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 8</b>	0 days	Mon 10/19/15	Mon 10/19/15	188		
190	1.3.7.10	0%	<b>Deliverable 4 - SSP &amp; DLIP October 2015</b>	14 days	Fri 10/30/15	Thu 11/19/15			
191	1.3.7.10.1	0%	Construct Deliverable 4	2 days	Fri 10/30/15	Mon 11/2/15	188SS+8 days 192		Project Manager - Daymon Jensen[5%],De
192	1.3.7.10.2	0%	Submit Deliverable 4	1 day	Tue 11/3/15	Tue 11/3/15	191 193		Project Manager - Daymon Jensen[10%]
193	1.3.7.10.3	0%	Review Deliverable 4 - Cycle 1	5 days	Wed 11/4/15	Tue 11/10/15	192 194		DHSMV Reviewers[50%]
194	1.3.7.10.4	0%	Update Deliverable 4 - Cycle 1	3 days	Tue 11/10/15	Mon 11/16/15	193 195		Project Manager - Daymon Jensen[5%],An
195	1.3.7.10.5	0%	Review Deliverable 4 - Cycle 2	3 days	Mon 11/16/15	Thu 11/19/15	194 196		Project Manager - Daymon Jensen[5%],An
196	1.3.7.10.6	0%	Accept Deliverable 4	0 days	Thu 11/19/15	Thu 11/19/15	195 199SS+5 day		DHSMV Reviewers
197	1.3.7.10.7	0%	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 9</b>	0 days	Thu 11/19/15	Thu 11/19/15	196		
198	1.3.7.11	0%	<b>Deliverable 4 - SSP &amp; DLIP November 2015</b>	14 days	Tue 12/1/15	Fri 12/18/15			
199	1.3.7.11.1	0%	Construct Deliverable 4	2 days	Tue 12/1/15	Wed 12/2/15	196SS+5 days 200		Project Manager - Daymon Jensen[5%],De
200	1.3.7.11.2	0%	Submit Deliverable 4	1 day	Thu 12/3/15	Thu 12/3/15	199 201		Project Manager - Daymon Jensen[10%]
201	1.3.7.11.3	0%	Review Deliverable 4 - Cycle 1	5 days	Fri 12/4/15	Thu 12/10/15	200 202		DHSMV Reviewers[50%]
202	1.3.7.11.4	0%	Update Deliverable 4 - Cycle 1	3 days	Thu 12/10/15	Tue 12/15/15	201 204,203		Project Manager - Daymon Jensen[5%],An
203	1.3.7.11.5	0%	Review Deliverable 4 - Cycle 2	3 days	Tue 12/15/15	Fri 12/18/15	202 204		Project Manager - Daymon Jensen[5%],An
204	1.3.7.11.6	0%	Accept Deliverable 4	0 days	Fri 12/18/15	Fri 12/18/15	202,203 207SS+5 day		DHSMV Reviewers
205	1.3.7.11.7	0%	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 10</b>	0 days	Fri 12/18/15	Fri 12/18/15	204		
206	1.3.7.12	0%	<b>Deliverable 4 - SSP &amp; DLIP December 2015</b>	14 days	Wed 1/6/16	Tue 1/26/16			
207	1.3.7.12.1	0%	Construct Deliverable 4	2 days	Wed 1/6/16	Thu 1/7/16	204SS+5 days 208		Project Manager - Daymon Jensen[5%],De
208	1.3.7.12.2	0%	Submit Deliverable 4	1 day	Fri 1/8/16	Fri 1/8/16	207 209		Project Manager - Daymon Jensen[10%]
209	1.3.7.12.3	0%	Review Deliverable 4 - Cycle 1	5 days	Mon 1/11/16	Fri 1/15/16	208 210		DHSMV Reviewers[50%]

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
210	1.3.7.12.4	0%	Update Deliverable 4 - Cycle 1	3 days	Fri 1/15/16	Thu 1/21/16	209 211		Project Manager - Daymon Jensen[5%],An
211	1.3.7.12.5	0%	Review Deliverable 4 - Cycle 2	3 days	Thu 1/21/16	Tue 1/26/16	210 212		Project Manager - Daymon Jensen[5%],An
212	1.3.7.12.6	0%	Accept Deliverable 4	0 days	Tue 1/26/16	Tue 1/26/16	211 215,213		DHSMV Reviewers
213	1.3.7.12.7	0%	Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 11	0 days	Tue 1/26/16	Tue 1/26/16	212		
214	1.3.7.13	0%	Deliverable 4 - SSP & DLIP January 2016	14 days	Wed 1/27/16	Mon 2/15/16			
215	1.3.7.13.1	0%	Construct Deliverable 4	2 days	Wed 1/27/16	Thu 1/28/16	212 216		Project Manager - Daymon Jensen[13%],D
216	1.3.7.13.2	0%	Submit Deliverable 4	1 day	Fri 1/29/16	Fri 1/29/16	215 217		Project Manager - Daymon Jensen[10%]
217	1.3.7.13.3	0%	Review Deliverable 4 - Cycle 1	5 days	Mon 2/1/16	Fri 2/5/16	216 218		DHSMV Reviewers[50%]
218	1.3.7.13.4	0%	Update Deliverable 4 - Cycle 1	3 days	Fri 2/5/16	Wed 2/10/16	217 219		Project Manager - Daymon Jensen[5%],An
219	1.3.7.13.5	0%	Review Deliverable 4 - Cycle 2	3 days	Wed 2/10/16	Mon 2/15/16	218 220		Project Manager - Daymon Jensen[5%],An
220	1.3.7.13.6	0%	Accept Deliverable 4	0 days	Mon 2/15/16	Mon 2/15/16	219 221,223SS+		DHSMV Reviewers
221	1.3.7.13.7	0%	Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 12	0 days	Mon 2/15/16	Mon 2/15/16	220		
222	1.3.7.14	0%	Deliverable 4 - SSP & DLIP February 2016	14 days	Thu 2/25/16	Tue 3/15/16			
223	1.3.7.14.1	0%	Construct Deliverable 4	2 days	Thu 2/25/16	Fri 2/26/16	220SS+7 days 224		Project Manager - Daymon Jensen[5%],De
224	1.3.7.14.2	0%	Submit Deliverable 4	1 day	Mon 2/29/16	Mon 2/29/16	223 225		Project Manager - Daymon Jensen[10%]
225	1.3.7.14.3	0%	Review Deliverable 4 - Cycle 1	5 days	Tue 3/1/16	Mon 3/7/16	224 226		DHSMV Reviewers[50%]
226	1.3.7.14.4	0%	Update Deliverable 4 - Cycle 1	3 days	Mon 3/7/16	Thu 3/10/16	225 227		Project Manager - Daymon Jensen[5%],An
227	1.3.7.14.5	0%	Review Deliverable 4 - Cycle 2	3 days	Thu 3/10/16	Tue 3/15/16	226 228		Project Manager - Daymon Jensen[5%],An
228	1.3.7.14.6	0%	Accept Deliverable 4	0 days	Tue 3/15/16	Tue 3/15/16	227 229,231SS+		DHSMV Reviewers
229	1.3.7.14.7	0%	Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 13	0 days	Tue 3/15/16	Tue 3/15/16	228		
230	1.3.7.15	0%	Deliverable 4 - SSP & DLIP March 2016	14 days	Fri 3/25/16	Wed 4/13/16			
231	1.3.7.15.1	0%	Construct Deliverable 4	2 days	Fri 3/25/16	Mon 3/28/16	228SS+7 days 232		Project Manager - Daymon Jensen[5%],De
232	1.3.7.15.2	0%	Submit Deliverable 4	1 day	Tue 3/29/16	Tue 3/29/16	231 233		Project Manager - Daymon Jensen[10%]
233	1.3.7.15.3	0%	Review Deliverable 4 - Cycle 1	5 days	Wed 3/30/16	Tue 4/5/16	232 234		DHSMV Reviewers[50%]
234	1.3.7.15.4	0%	Update Deliverable 4 - Cycle 1	3 days	Tue 4/5/16	Fri 4/8/16	233 235		Project Manager - Daymon Jensen[5%],An
235	1.3.7.15.5	0%	Review Deliverable 4 - Cycle 2	3 days	Fri 4/8/16	Wed 4/13/16	234 236		Project Manager - Daymon Jensen[5%],An
236	1.3.7.15.6	0%	Accept Deliverable 4	0 days	Wed 4/13/16	Wed 4/13/16	235 237,239SS+		DHSMV Reviewers
237	1.3.7.15.7	0%	Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 14	0 days	Wed 4/13/16	Wed 4/13/16	236		
238	1.3.7.16	0%	Deliverable 4 - SSP & DLIP April 2016	14 days	Tue 4/26/16	Fri 5/13/16			
239	1.3.7.16.1	0%	Construct Deliverable 4	2 days	Tue 4/26/16	Wed 4/27/16	236SS+8 days 240		Project Manager - Daymon Jensen[5%],De
240	1.3.7.16.2	0%	Submit Deliverable 4	1 day	Thu 4/28/16	Thu 4/28/16	239 241		Project Manager - Daymon Jensen[10%]
241	1.3.7.16.3	0%	Review Deliverable 4 - Cycle 1	5 days	Fri 4/29/16	Thu 5/5/16	240 242		DHSMV Reviewers[50%]
242	1.3.7.16.4	0%	Update Deliverable 4 - Cycle 1	3 days	Thu 5/5/16	Tue 5/10/16	241 243		Project Manager - Daymon Jensen[5%],An
243	1.3.7.16.5	0%	Review Deliverable 4 - Cycle 2	3 days	Tue 5/10/16	Fri 5/13/16	242 244		Project Manager - Daymon Jensen[5%],An
244	1.3.7.16.6	0%	Accept Deliverable 4	0 days	Fri 5/13/16	Fri 5/13/16	243 245,247SS+		DHSMV Reviewers
245	1.3.7.16.7	0%	Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 15	0 days	Fri 5/13/16	Fri 5/13/16	244		

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
246	<b>1.3.7.17</b>	<b>0%</b>	<b>Deliverable 4 - SSP &amp; DLIP May 2016</b>	<b>14 days</b>	<b>Thu 5/26/16</b>	<b>Wed 6/15/16</b>			
247	1.3.7.17.1	0%	Construct Deliverable 4	2 days	Thu 5/26/16	Fri 5/27/16	244SS+8 days 248		Project Manager - Daymon Jensen[5%],De
248	1.3.7.17.2	0%	Submit Deliverable 4	1 day	Tue 5/31/16	Tue 5/31/16	247 249		Project Manager - Daymon Jensen[10%]
249	1.3.7.17.3	0%	Review Deliverable 4 - Cycle 1	5 days	Wed 6/1/16	Tue 6/7/16	248 250		DHSMV Reviewers[50%]
250	1.3.7.17.4	0%	Update Deliverable 4 - Cycle 1	3 days	Tue 6/7/16	Fri 6/10/16	249 251		Project Manager - Daymon Jensen[5%],An
251	1.3.7.17.5	0%	Review Deliverable 4 - Cycle 2	3 days	Fri 6/10/16	Wed 6/15/16	250 252		Project Manager - Daymon Jensen[5%],An
252	1.3.7.17.6	0%	Accept Deliverable 4	0 days	Wed 6/15/16	Wed 6/15/16	251 253,255SS+8		DHSMV Reviewers
253	<b>1.3.7.17.7</b>	<b>0%</b>	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 16</b>	<b>0 days</b>	<b>Wed 6/15/16</b>	<b>Wed 6/15/16</b>	<b>252</b>		
254	<b>1.3.7.18</b>	<b>0%</b>	<b>Deliverable 4 - SSP &amp; DLIP June 2016</b>	<b>14 days</b>	<b>Fri 6/24/16</b>	<b>Thu 7/14/16</b>			
255	1.3.7.18.1	0%	Construct Deliverable 4	2 days	Fri 6/24/16	Mon 6/27/16	252SS+6 days 256		Project Manager - Daymon Jensen[5%],De
256	1.3.7.18.2	0%	Submit Deliverable 4	1 day	Tue 6/28/16	Tue 6/28/16	255 257		Project Manager - Daymon Jensen[10%]
257	1.3.7.18.3	0%	Review Deliverable 4 - Cycle 1	5 days	Wed 6/29/16	Wed 7/6/16	256 258		DHSMV Reviewers[50%]
258	1.3.7.18.4	0%	Update Deliverable 4 - Cycle 1	3 days	Wed 7/6/16	Mon 7/11/16	257 259		Project Manager - Daymon Jensen[5%],An
259	1.3.7.18.5	0%	Review Deliverable 4 - Cycle 2	3 days	Mon 7/11/16	Thu 7/14/16	258 260		Project Manager - Daymon Jensen[5%],An
260	1.3.7.18.6	0%	Accept Deliverable 4	0 days	Thu 7/14/16	Thu 7/14/16	259 261,263SS+8		DHSMV Reviewers
261	<b>1.3.7.18.7</b>	<b>0%</b>	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 17</b>	<b>0 days</b>	<b>Thu 7/14/16</b>	<b>Thu 7/14/16</b>	<b>260</b>		
262	<b>1.3.7.19</b>	<b>0%</b>	<b>Deliverable 4 - SSP &amp; DLIP July 2016</b>	<b>14 days</b>	<b>Wed 7/27/16</b>	<b>Mon 8/15/16</b>			
263	1.3.7.19.1	0%	Construct Deliverable 4	2 days	Wed 7/27/16	Thu 7/28/16	260SS+8 days 264		Project Manager - Daymon Jensen[5%],De
264	1.3.7.19.2	0%	Submit Deliverable 4	1 day	Fri 7/29/16	Fri 7/29/16	263 265		Project Manager - Daymon Jensen[10%]
265	1.3.7.19.3	0%	Review Deliverable 4 - Cycle 1	5 days	Mon 8/1/16	Fri 8/5/16	264 266		DHSMV Reviewers[50%]
266	1.3.7.19.4	0%	Update Deliverable 4 - Cycle 1	3 days	Fri 8/5/16	Wed 8/10/16	265 267		Project Manager - Daymon Jensen[5%],An
267	1.3.7.19.5	0%	Review Deliverable 4 - Cycle 2	3 days	Wed 8/10/16	Mon 8/15/16	266 268		Project Manager - Daymon Jensen[5%],An
268	1.3.7.19.6	0%	Accept Deliverable 4	0 days	Mon 8/15/16	Mon 8/15/16	267 269		DHSMV Reviewers
269	<b>1.3.7.19.7</b>	<b>0%</b>	<b>Deliverable #4 - Legislative/Governance Monthly Status Reports (Accenture) 18</b>	<b>0 days</b>	<b>Mon 8/15/16</b>	<b>Mon 8/15/16</b>	<b>268</b>		
270	<b>1.3.8</b>	<b>0%</b>	<b>Deliverable 8 - Lessons Learned Report</b>	<b>69 days</b>	<b>Tue 10/6/15</b>	<b>Mon 1/25/16</b>			
271	<b>1.3.8.1</b>	<b>0%</b>	<b>Deliverable 8c - Lessons Learned Report Executing Phase</b>	<b>15 days</b>	<b>Tue 10/6/15</b>	<b>Mon 10/26/15</b>			
272	1.3.8.1.1	0%	Conduct Lesson Learn Meeting for Execution	1 day	Tue 10/6/15	Tue 10/6/15	184SS+2 days 281SS+54 d		Amy Gendusa[5%],Delivery Lead - Michell
273	1.3.8.1.2	0%	Construct Deliverable 8c	2 days	Wed 10/7/15	Thu 10/8/15	272 274		Project Manager - Daymon Jensen[25%],D
274	1.3.8.1.3	0%	Submit Deliverable 8c	1 day	Fri 10/9/15	Fri 10/9/15	273 275		Amy Gendusa[50%]
275	1.3.8.1.4	0%	Review Deliverable 8c - Cycle 1	5 days	Mon 10/12/15	Fri 10/16/15	274 276		DHSMV Reviewers[50%]
276	1.3.8.1.5	0%	Update Deliverable 8c - Cycle 1 (if needed)	3 days	Mon 10/19/15	Wed 10/21/15	275 277		Amy Gendusa[25%],Project Manager - Daymon Jensen[10%]
277	1.3.8.1.6	0%	Review Deliverable 8c - Cycle 2	3 days	Thu 10/22/15	Mon 10/26/15	276 278		DHSMV Reviewers[50%]
278	1.3.8.1.7	0%	Accept Deliverable 8c	0 days	Mon 10/26/15	Mon 10/26/15	277 279		DHSMV Reviewers
279	<b>1.3.8.2</b>	<b>0%</b>	<b>Deliverable #8c - Lessons Learned Report Executing Phase</b>	<b>0 days</b>	<b>Mon 10/26/15</b>	<b>Mon 10/26/15</b>	<b>278 289</b>		

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
280	<b>1.3.8.3</b>	<b>0%</b>	<b>Deliverable 8d - Lessons Learned Report Monitoring and Controlling Phase</b>	<b>15 days</b>	<b>Mon 1/4/16</b>	<b>Mon 1/25/16</b>			
281	1.3.8.3.1	0%	Conduct Lesson Learn Meeting for Monitoring and Controlling	1 day	Mon 1/4/16	Mon 1/4/16	272SS+54 days	282	Amy Gendusa[5%],Delivery Lead - Michelle McGinley[5%],Project Manager - Daymon Jensen[25%],DHSMV PM Support (3)[25%]
282	1.3.8.3.2	0%	Construct Deliverable 8d	2 days	Tue 1/5/16	Wed 1/6/16		281 283	Project Manager - Daymon Jensen[25%],DHSMV PM Support (3)[25%]
283	1.3.8.3.3	0%	Submit Deliverable 8d	1 day	Thu 1/7/16	Thu 1/7/16		282 284	Amy Gendusa[50%]
284	1.3.8.3.4	0%	Review Deliverable 8d - Cycle 1	5 days	Fri 1/8/16	Thu 1/14/16		283 285	DHSMV Reviewers[50%]
285	1.3.8.3.5	0%	Update Deliverable 8d - Cycle 1 (if needed)	3 days	Fri 1/15/16	Wed 1/20/16		284 286	Amy Gendusa[25%],Project Manager - Daymon Jensen[10%]
286	1.3.8.3.6	0%	Review Deliverable 8d - Cycle 2	3 days	Thu 1/21/16	Mon 1/25/16		285 287	DHSMV Reviewers[50%]
287	1.3.8.3.7	0%	Accept Deliverable 8d	0 days	Mon 1/25/16	Mon 1/25/16		286 288	DHSMV Reviewers
288	<b>1.3.8.4</b>	<b>0%</b>	<b>Deliverable #8d - Lessons Learned Report Monitoring and Controlling Phase</b>	<b>0 days</b>	<b>Mon 1/25/16</b>	<b>Mon 1/25/16</b>		<b>287 289</b>	
289	1.3.9	0%	<b>Project Monitoring and Control Phase COMPLETE</b>	<b>0 days</b>	<b>Mon 7/8/19</b>	<b>Mon 7/8/19</b>		<b>288,129,279</b>	
290	<b>1.4</b>	<b>0%</b>	<b>Project Closeout</b>	<b>31 days</b>	<b>Thu 7/18/19</b>	<b>Thu 8/29/19</b>			
291	1.4.1	0%	Complete Project Closeout Documentation	1 day	Thu 7/18/19	Thu 7/18/19		2222 292	Vendor PM Team B (1)[25%],Vendor PM T
292	1.4.2	0%	Document Project Closure Summary	1 day	Fri 7/19/19	Fri 7/19/19		291 293	Vendor PM Team B (1)[25%],Vendor PM T
293	1.4.3	0%	Review Closeout Documentation with Team and Stakeholders	1 day	Mon 7/22/19	Mon 7/22/19		292 294	Vendor PM Team B (1)[25%],Vendor PM Team C (1)[25%],DHSMV PM Support (3)[25%]
294	1.4.4	0%	Receive Acceptance and Signature Approval on Closeout Documentation	1 day	Tue 7/23/19	Tue 7/23/19		293 295	Vendor PM Team B (1)[25%],Vendor PM Team C (1)[25%],DHSMV PM Support (3)[25%]
295	1.4.5	0%	Archive all Project Documentation, Artifacts, Records, etc.	1 day	Wed 7/24/19	Wed 7/24/19		294 297,298	Vendor PM Team B (1)[25%],Vendor PM Team C (1)[25%],DHSMV PM Support (3)[25%]
296	<b>1.4.6</b>	<b>0%</b>	<b>Deliverable 8e - Lessons Learned Report Closing Phase</b>	<b>22 days</b>	<b>Thu 7/25/19</b>	<b>Fri 8/23/19</b>			
297	1.4.6.1	0%	Conduct Lesson Learn Meeting for Closeout	1 day	Thu 7/25/19	Thu 7/25/19		295	Amy Gendusa[5%],Delivery Lead - Michell
298	1.4.6.2	0%	Construct Deliverable 8e	3 days	Thu 8/8/19	Mon 8/12/19	24FS-15 days	299	Project Manager - Daymon Jensen[25%],D
299	1.4.6.3	0%	Submit Deliverable 8e	1 day	Tue 8/13/19	Tue 8/13/19		298 300	Amy Gendusa[50%]
300	1.4.6.4	0%	Review Deliverable 8e - Cycle 1	5 days	Wed 8/14/19	Tue 8/20/19		299 301	DHSMV Reviewers[50%]
301	1.4.6.5	0%	Update Deliverable 8e - Cycle 1 (if needed)	3 days	Wed 8/21/19	Fri 8/23/19		300 302	Amy Gendusa[25%],Project Manager - Daymon Jensen[10%]
302	1.4.6.6	0%	Accept Deliverable 8e	0 days	Fri 8/23/19	Fri 8/23/19		301 303	DHSMV Reviewers
303	<b>1.4.7</b>	<b>0%</b>	<b>Deliverable #8e - Lessons Learned Report Closing Phase</b>	<b>0 days</b>	<b>Fri 8/23/19</b>	<b>Fri 8/23/19</b>		<b>302 304</b>	
304	1.4.8	0%	<b>Project Closeout Phase COMPLETE</b>	<b>0 days</b>	<b>Thu 8/29/19</b>	<b>Thu 8/29/19</b>		<b>2224FS+1 day 2225</b>	
305	<b>2</b>	<b>100%</b>	<b>IV&amp;V Onboarding</b>	<b>12 days</b>	<b>Tue 2/3/15</b>	<b>Wed 2/18/15</b>			
306	2.1	100%	Obtain Fingerprint and CJIS Certification	5 days	Tue 2/3/15	Mon 2/9/15		79 307	DHSMV PM Support (3)[25%],Ernst & Young (4)
307	2.2	100%	Obtain Network Access	5 days	Tue 2/3/15	Mon 2/9/15		306 308	DHSMV PM Support (3)[25%],Ernst & Young (4)
308	2.3	100%	Obtain Badge Access	7 days	Tue 2/10/15	Wed 2/18/15		307	DHSMV PM Support (3)[25%],Ernst & Young (4)
309	<b>3</b>	<b>100%</b>	<b>IV&amp;V Planning</b>	<b>20 days</b>	<b>Mon 2/2/15</b>	<b>Fri 2/27/15</b>			
310	3.1	100%	Deliverable #1 - IV&V Project Charter	13 days	Mon 2/2/15	Wed 2/18/15		79	Ernst & Young (4)

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
311	3.2	100%	Deliverable #2 - IV&V Project Management Plan (PMP)	20 days	Mon 2/2/15	Fri 2/27/15	79		Ernst & Young (4)
312	3.3	100%	Deliverable #3 - IV&V Project Schedule/WBS	20 days	Mon 2/2/15	Fri 2/27/15	79		Ernst & Young (4)
313	<b>4</b>	<b>100%</b>	<b>IV&amp;V Project Validation and Verification</b>	<b>45 days</b>	<b>Mon 2/2/15</b>	<b>Fri 4/3/15</b>			
314	4.1	100%	Deliverable #4 - IV&V Baseline Assessment Report	45 days	Mon 2/2/15	Fri 4/3/15	79 316SS		Ernst & Young (4)
315	<b>5</b>	<b>11%</b>	<b>IV&amp;V Deliverable #5 - Monthly Assessment Reports (Ernst &amp; Young)</b>	<b>1096 days</b>	<b>Thu 3/5/15</b>	<b>Mon 7/15/19</b>			
316	5.1	100%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 1 FEB 2015	1 day	Thu 3/5/15	Thu 3/5/15	314SS 317		Ernst & Young (4)
317	5.2	100%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 2 MAR 2015	1 day	Mon 4/6/15	Mon 4/6/15	316 318		Ernst & Young (4)
318	5.3	100%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 3 APR 2015	1 day	Tue 5/5/15	Tue 5/5/15	317 319		Ernst & Young (4)
319	5.4	100%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 4 MAY 2015	1 day	Fri 6/5/15	Fri 6/12/15	318 320		Ernst & Young (4)
320	5.5	100%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 5 JUNE 2015	1 day	Wed 7/15/15	Wed 7/15/15	319 321		Ernst & Young (4)
321	5.6	100%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 6 JULY 2015	1 day	Fri 8/14/15	Fri 8/14/15	320 322		Ernst & Young (4)
322	5.7	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 7 AUG 2015	1 day	Mon 9/14/15	Mon 9/14/15	321 323		Ernst & Young (4)
323	5.8	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 8 SEP 2015	1 day	Wed 10/14/15	Wed 10/14/15	322 324		Ernst & Young (4)
324	5.9	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 9 OCT 2015	1 day	Fri 11/13/15	Fri 11/13/15	323 325		Ernst & Young (4)
325	5.10	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 10 NOV 2015	1 day	Mon 12/14/15	Mon 12/14/15	324 326		Ernst & Young (4)
326	5.11	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 11 DEC 2015	1 day	Fri 1/15/16	Fri 1/15/16	325 327		Ernst & Young (4)
327	5.12	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 12 JAN 2016	1 day	Fri 2/12/16	Fri 2/12/16	326 328		Ernst & Young (4)
328	5.13	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 13 FEB 2016	1 day	Fri 3/11/16	Fri 3/11/16	327 329		Ernst & Young (4)
329	5.14	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 14 MAR 2016	1 day	Thu 4/14/16	Thu 4/14/16	328 330		Ernst & Young (4)
330	5.15	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 15 APR 2016	1 day	Fri 5/13/16	Fri 5/13/16	329 331		Ernst & Young (4)
331	5.16	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 16 MAY 2016	1 day	Tue 6/14/16	Tue 6/14/16	330 332		Ernst & Young (4)
332	5.17	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 17 JUNE 2016	1 day	Fri 7/15/16	Fri 7/15/16	331 333		Ernst & Young (4)
333	5.18	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 18 JULY 2016	1 day	Fri 8/12/16	Fri 8/12/16	332 334		Ernst & Young (4)
334	5.19	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 19 AUG 2016	1 day	Thu 9/15/16	Thu 9/15/16	333 335		Ernst & Young (4)

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
335	5.20	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 20 SEP 2016	1 day	Fri 10/14/16	Fri 10/14/16	334 336		Ernst & Young (4)
336	5.21	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 21 OCT 2016	1 day	Mon 11/14/16	Mon 11/14/16	335 337		Ernst & Young (4)
337	5.22	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 22 NOV 2016	1 day	Wed 12/14/16	Wed 12/14/16	336 338		Ernst & Young (4)
338	5.23	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 23 DEC 2016	1 day	Tue 1/17/17	Tue 1/17/17	337 339		Ernst & Young (4)
339	5.24	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 24 JAN 2017	1 day	Tue 2/14/17	Tue 2/14/17	338 340		Ernst & Young (4)
340	5.25	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 25 FEB 2017	1 day	Tue 3/14/17	Tue 3/14/17	339 341		Ernst & Young (4)
341	5.26	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 26 MAR 2017	1 day	Fri 4/14/17	Fri 4/14/17	340 342		Ernst & Young (4)
342	5.27	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 27 APR 2017	1 day	Fri 5/12/17	Fri 5/12/17	341 343		Ernst & Young (4)
343	5.28	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 28 MAY 2017	1 day	Wed 6/14/17	Wed 6/14/17	342 344		Ernst & Young (4)
344	5.29	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 29 JUNE 2017	1 day	Mon 7/17/17	Mon 7/17/17	343 345		Ernst & Young (4)
345	5.30	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 30 JULY 2017	1 day	Mon 8/14/17	Mon 8/14/17	344 346		Ernst & Young (4)
346	5.31	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 31 AUG 2017	1 day	Fri 9/15/17	Fri 9/15/17	345 347		Ernst & Young (4)
347	5.32	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 32 SEP 2017	1 day	Fri 10/13/17	Fri 10/13/17	346 348		Ernst & Young (4)
348	5.33	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 33 OCT 2017	1 day	Tue 11/14/17	Tue 11/14/17	347 349		Ernst & Young (4)
349	5.34	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 34 NOV 2017	1 day	Thu 12/14/17	Thu 12/14/17	348 350		Ernst & Young (4)
350	5.35	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 35 DEC 2017	1 day	Tue 1/16/18	Tue 1/16/18	349 351		Ernst & Young (4)
351	5.36	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 36 JAN 2018	1 day	Wed 2/14/18	Wed 2/14/18	350 352		Ernst & Young (4)
352	5.37	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 37 FEB 2018	1 day	Wed 3/14/18	Wed 3/14/18	351 353		Ernst & Young (4)
353	5.38	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 38 MAR 2018	1 day	Fri 4/13/18	Fri 4/13/18	352 354		Ernst & Young (4)
354	5.39	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 39 APR 2018	1 day	Mon 5/14/18	Mon 5/14/18	353 355		Ernst & Young (4)
355	5.40	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 40 MAY 2018	1 day	Thu 6/14/18	Thu 6/14/18	354 356		Ernst & Young (4)
356	5.41	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 41 JUNE 2018	1 day	Mon 7/16/18	Mon 7/16/18	355 357		Ernst & Young (4)

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
357	5.42	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 42 JULY 2018	1 day	Tue 8/14/18	Tue 8/14/18	356	358	Ernst & Young (4)
358	5.43	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 43 AUG 2018	1 day	Mon 9/17/18	Mon 9/17/18	357	359	Ernst & Young (4)
359	5.44	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 44 SEP 2018	1 day	Fri 10/12/18	Fri 10/12/18	358	360	Ernst & Young (4)
360	5.45	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 45 OCT 2018	1 day	Wed 11/14/18	Wed 11/14/18	359	361	Ernst & Young (4)
361	5.46	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 46 NOV 2018	1 day	Fri 12/14/18	Fri 12/14/18	360	362	Ernst & Young (4)
362	5.47	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 47 DEC 2018	1 day	Tue 1/15/19	Tue 1/15/19	361	363	Ernst & Young (4)
363	5.48	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 48 JAN 2019	1 day	Thu 2/14/19	Thu 2/14/19	362	364	Ernst & Young (4)
364	5.49	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 49 FEB 2019	1 day	Thu 3/14/19	Thu 3/14/19	363	365	Ernst & Young (4)
365	5.50	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 50 MAR 2019	1 day	Fri 4/12/19	Fri 4/12/19	364	366	Ernst & Young (4)
366	5.51	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 51 APR 2019	1 day	Tue 5/14/19	Tue 5/14/19	365	367	Ernst & Young (4)
367	5.52	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 52 MAY 2019	1 day	Fri 6/14/19	Fri 6/14/19	366	368	Ernst & Young (4)
368	5.53	0%	Deliverable # 5 - Monthly Assessment Reports (Ernst & Young) 52 JUNE 2019	1 day	Mon 7/15/19	Mon 7/15/19	367		Ernst & Young (4)
369	<b>6</b>	<b>100%</b>	<b>Requirements Gathering and Documentation</b>	<b>355 days</b>	<b>Mon 3/17/14</b>	<b>Tue 8/11/15</b>			
370	<b>6.1</b>	<b>100%</b>	<b>Team A - Renewal Notification</b>	<b>322 days</b>	<b>Mon 3/17/14</b>	<b>Wed 6/24/15</b>			
371	6.1.1	100%	Gather New Suggestions, Ideas and Functionality (Road Show/Workshops for initial TO-BE)	28 days	Tue 8/26/14	Fri 10/3/14	5		DHSMV BA Team A[10%],DHSMV BA Team B1[10%],DHSMV BA Team C[10%],DHSMV BA Team D[10%]
372	<b>6.1.2</b>	<b>100%</b>	<b>Document AS IS Functionality (Legacy System Documentation)</b>	<b>240 days</b>	<b>Mon 3/17/14</b>	<b>Fri 2/27/15</b>			
373	<b>6.1.2.1</b>	<b>100%</b>	<b>Pass 1 - Driver License Renewal Legacy Documentation</b>	<b>19 days</b>	<b>Mon 3/17/14</b>	<b>Thu 4/10/14</b>			
374	6.1.2.1.1	100%	Driver License Renewal - Create Existing Functionality Mapping	19 days	Mon 3/17/14	Thu 4/10/14	5FS+4.5 375SS,376SS		Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy Crowson[20%],BA - Paul
375	6.1.2.1.2	100%	Driver License Renewal - Create Requested Functionality Mapping	19 days	Mon 3/17/14	Thu 4/10/14	374SS	381	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy Crowson[20%],BA - Paul
376	6.1.2.1.3	100%	Driver License Renewal - Review Existing File Layouts & Technical Specs, Manuals (Training,	19 days	Mon 3/17/14	Thu 4/10/14	374SS	382	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy Crowson[20%],BA - Paul
377	6.1.2.1.4	100%	Driver License Renewal - Create As-Is Program Flows	19 days	Mon 3/17/14	Thu 4/10/14	374SS	383	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy Crowson[20%],BA - Paul
378	6.1.2.1.5	100%	Driver License Renewal - Create As-Is Process Flows	19 days	Mon 3/17/14	Thu 4/10/14	374SS	384	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy Crowson[20%],BA - Paul
379	<b>6.1.2.2</b>	<b>100%</b>	<b>Pass 1 - Motor Vehicle Renewal Legacy Documentation</b>	<b>19 days</b>	<b>Fri 4/11/14</b>	<b>Wed 5/7/14</b>			

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380	6.1.2.2.1	100%	Motor Vehicle Renewal - Create Existing Functionality Mapping	19 days	Fri 4/11/14	Wed 5/7/14	374	386	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
381	6.1.2.2.2	100%	Motor Vehicle Renewal - Create Requested Functionality Mapping	19 days	Fri 4/11/14	Wed 5/7/14	375	387	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
382	6.1.2.2.3	100%	Motor Vehicle Renewal - Review Existing File Layouts & Technical Specs, Manuals (Training,	19 days	Fri 4/11/14	Wed 5/7/14	376	388	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
383	6.1.2.2.4	100%	Motor Vehicle Renewal - Create As-Is Program Flows	19 days	Fri 4/11/14	Wed 5/7/14	377	389	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
384	6.1.2.2.5	100%	Motor Vehicle Renewal - Create As-Is Process Flows	19 days	Fri 4/11/14	Wed 5/7/14	378	390	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
385	<b>6.1.2.3</b>	<b>100%</b>	<b>Pass 1 - Parking Permit Renewal Legacy Documentation</b>	<b>20 days</b>	<b>Thu 5/8/14</b>	<b>Thu 6/5/14</b>			
386	6.1.2.3.1	100%	Parking Permit Renewal - Create Existing Functionality Mapping	4 wks	Thu 5/8/14	Thu 6/5/14	380	392	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
387	6.1.2.3.2	100%	Parking Permit Renewal - Create Requested Functionality Mapping	4 wks	Thu 5/8/14	Thu 6/5/14	381	393	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
388	6.1.2.3.3	100%	Parking Permit Renewal - Review Existing File Layouts & Technical Specs, Manuals (Training,	4 wks	Thu 5/8/14	Thu 6/5/14	382	394	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
389	6.1.2.3.4	100%	Parking Permit Renewal - Create As-Is Program Flows	4 wks	Thu 5/8/14	Thu 6/5/14	383	395	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
390	6.1.2.3.5	100%	Parking Permit Renewal - Create As-Is Process Flows	4 wks	Thu 5/8/14	Thu 6/5/14	384	396	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
391	<b>6.1.2.4</b>	<b>100%</b>	<b>Pass 2 - Driver License Renewal - Create Existing Functionality Mapping</b>	<b>19 days</b>	<b>Fri 6/6/14</b>	<b>Wed 7/2/14</b>			
392	6.1.2.4.1	100%	Driver License Renewal - Create Existing Functionality Mapping	19 days	Fri 6/6/14	Wed 7/2/14	386	398	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
393	6.1.2.4.2	100%	Driver License Renewal - Create Requested Functionality Mapping	19 days	Fri 6/6/14	Wed 7/2/14	387	399	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
394	6.1.2.4.3	100%	Driver License Renewal - Review Existing File Layouts & Technical Specs, Manuals (Training,	19 days	Fri 6/6/14	Wed 7/2/14	388	400	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
395	6.1.2.4.4	100%	Driver License Renewal - Create As-Is Program Flows	19 days	Fri 6/6/14	Wed 7/2/14	389	401	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
396	6.1.2.4.5	100%	Driver License Renewal - Create As-Is Process Flows	19 days	Fri 6/6/14	Wed 7/2/14	390	402	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
397	<b>6.1.2.5</b>	<b>100%</b>	<b>Pass 2 - Motor Vehicle Renewal Legacy Documentation</b>	<b>20 days</b>	<b>Mon 7/7/14</b>	<b>Fri 8/1/14</b>			
398	6.1.2.5.1	100%	Motor Vehicle Renewal - Create Existing Functionality Mapping	4 wks	Mon 7/7/14	Fri 8/1/14	392	404	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
399	6.1.2.5.2	100%	Motor Vehicle Renewal - Create Requested Functionality Mapping	4 wks	Mon 7/7/14	Fri 8/1/14	393	405	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
400	6.1.2.5.3	100%	Motor Vehicle Renewal - Review Existing File Layouts & Technical Specs, Manuals (Training,	4 wks	Mon 7/7/14	Fri 8/1/14	394	406	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
401	6.1.2.5.4	100%	Motor Vehicle Renewal - Create As-Is Program Flows	4 wks	Mon 7/7/14	Fri 8/1/14	395	407	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy



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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
402	6.1.2.5.5	100%	Motor Vehicle Renewal - Create As-Is Process Flows	4 wks	Mon 7/7/14	Fri 8/1/14	396	408	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
403	<b>6.1.2.6</b>	<b>100%</b>	<b>Pass 2 - Parking Permit Renewal Legacy Documentation</b>	<b>20 days</b>	<b>Mon 8/4/14</b>	<b>Fri 8/29/14</b>			
404	6.1.2.6.1	100%	Parking Permit Renewal - Create Existing Functionality Mapping	4 wks	Mon 8/4/14	Fri 8/29/14	398	410	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
405	6.1.2.6.2	100%	Parking Permit Renewal - Create Requested Functionality Mapping	4 wks	Mon 8/4/14	Fri 8/29/14	399	411	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
406	6.1.2.6.3	100%	Parking Permit Renewal - Review Existing File Layouts & Technical Specs, Manuals (Training,	4 wks	Mon 8/4/14	Fri 8/29/14	400	412	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
407	6.1.2.6.4	100%	Parking Permit Renewal - Create As-Is Program Flows	4 wks	Mon 8/4/14	Fri 8/29/14	401	413	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
408	6.1.2.6.5	100%	Parking Permit Renewal - Create As-Is Process Flows	4 wks	Mon 8/4/14	Fri 8/29/14	402	414	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
409	<b>6.1.2.7</b>	<b>100%</b>	<b>Pass 3 - Driver License Renewal Legacy Documentation</b>	<b>19 days</b>	<b>Mon 9/1/14</b>	<b>Fri 9/26/14</b>			
410	6.1.2.7.1	100%	Driver License Renewal - Create Existing Functionality Mapping	19 days	Mon 9/1/14	Fri 9/26/14	404	416	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
411	6.1.2.7.2	100%	Driver License Renewal - Create Requested Functionality Mapping	19 days	Mon 9/1/14	Fri 9/26/14	405	417	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
412	6.1.2.7.3	100%	Driver License Renewal - Review Existing File Layouts & Technical Specs, Manuals (Training,	19 days	Mon 9/1/14	Fri 9/26/14	406	418	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
413	6.1.2.7.4	100%	Driver License Renewal - Create As-Is Program Flows	19 days	Mon 9/1/14	Fri 9/26/14	407	419	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
414	6.1.2.7.5	100%	Driver License Renewal - Create As-Is Process Flows	19 days	Mon 9/1/14	Fri 9/26/14	408	420	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
415	<b>6.1.2.8</b>	<b>100%</b>	<b>Pass 3 - Motor Vehicle Renewal Legacy Documentation</b>	<b>19 days</b>	<b>Mon 9/29/14</b>	<b>Thu 10/23/14</b>			
416	6.1.2.8.1	100%	Motor Vehicle Renewal - Create Existing Functionality Mapping	19 days	Mon 9/29/14	Thu 10/23/14	410	422	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
417	6.1.2.8.2	100%	Motor Vehicle Renewal - Create Requested Functionality Mapping	19 days	Mon 9/29/14	Thu 10/23/14	411	423	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
418	6.1.2.8.3	100%	Motor Vehicle Renewal - Review Existing File Layouts & Technical Specs, Manuals (Training,	19 days	Mon 9/29/14	Thu 10/23/14	412	424	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
419	6.1.2.8.4	100%	Motor Vehicle Renewal - Create As-Is Program Flows	19 days	Mon 9/29/14	Thu 10/23/14	413	425	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
420	6.1.2.8.5	100%	Motor Vehicle Renewal - Create As-Is Process Flows	19 days	Mon 9/29/14	Thu 10/23/14	414	426	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
421	<b>6.1.2.9</b>	<b>100%</b>	<b>Pass 3 - Parking Permit Renewal Legacy Documentation</b>	<b>20 days</b>	<b>Fri 10/24/14</b>	<b>Fri 11/21/14</b>			
422	6.1.2.9.1	100%	Parking Permit Renewal - Create Existing Functionality Mapping	4 wks	Fri 10/24/14	Fri 11/21/14	416	428	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
423	6.1.2.9.2	100%	Parking Permit Renewal - Create Requested Functionality Mapping	4 wks	Fri 10/24/14	Fri 11/21/14	417	429	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy

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424	6.1.2.9.3	100%	Parking Permit Renewal - Review Existing File Layouts & Technical Specs, Manuals (Training,	4 wks	Fri 10/24/14	Fri 11/21/14		418 430	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
425	6.1.2.9.4	100%	Parking Permit Renewal - Create As-Is Program Flows	4 wks	Fri 10/24/14	Fri 11/21/14		419 431	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
426	6.1.2.9.5	100%	Parking Permit Renewal - Create As-Is Process Flows	4 wks	Fri 10/24/14	Fri 11/21/14		420 432	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
427	<b>6.1.2.10</b>	<b>100%</b>	<b>Pass 4 - Driver License Renewal - Create Existing Functionality Mapping</b>	<b>18 days</b>	<b>Mon 11/24/14</b>	<b>Fri 12/19/14</b>			
428	6.1.2.10.1	100%	Driver License Renewal - Create Existing Functionality Mapping	18 days	Mon 11/24/14	Fri 12/19/14		422 434	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
429	6.1.2.10.2	100%	Driver License Renewal - Create Requested Functionality Mapping	18 days	Mon 11/24/14	Fri 12/19/14		423 435	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
430	6.1.2.10.3	100%	Driver License Renewal - Review Existing File Layouts & Technical Specs, Manuals (Training,	18 days	Mon 11/24/14	Fri 12/19/14		424 436	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
431	6.1.2.10.4	100%	Driver License Renewal - Create As-Is Program Flows	18 days	Mon 11/24/14	Fri 12/19/14		425 437	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
432	6.1.2.10.5	100%	Driver License Renewal - Create As-Is Process Flows	18 days	Mon 11/24/14	Fri 12/19/14		426 438	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
433	<b>6.1.2.11</b>	<b>100%</b>	<b>Pass 4 - Motor Vehicle Renewal Legacy Documentation</b>	<b>17 days</b>	<b>Mon 12/22/14</b>	<b>Fri 1/16/15</b>			
434	6.1.2.11.1	100%	Motor Vehicle Renewal - Create Existing Functionality Mapping	17 days	Mon 12/22/14	Fri 1/16/15		428 440	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
435	6.1.2.11.2	100%	Motor Vehicle Renewal - Create Requested Functionality Mapping	17 days	Mon 12/22/14	Fri 1/16/15		429 441	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
436	6.1.2.11.3	100%	Motor Vehicle Renewal - Review Existing File Layouts & Technical Specs, Manuals (Training,	17 days	Mon 12/22/14	Fri 1/16/15		430 442	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
437	6.1.2.11.4	100%	Motor Vehicle Renewal - Create As-Is Program Flows	17 days	Mon 12/22/14	Fri 1/16/15		431 443	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
438	6.1.2.11.5	100%	Motor Vehicle Renewal - Create As-Is Process Flows	17 days	Mon 12/22/14	Fri 1/16/15		432 444	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
439	<b>6.1.2.12</b>	<b>100%</b>	<b>Pass 4 - Parking Permit Renewal Legacy Documentation</b>	<b>15 days</b>	<b>Tue 1/20/15</b>	<b>Mon 2/9/15</b>			
440	6.1.2.12.1	100%	Parking Permit Renewal - Create Existing Functionality Mapping	3 wks	Tue 1/20/15	Mon 2/9/15		434 446,473,474	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
441	6.1.2.12.2	100%	Parking Permit Renewal - Create Requested Functionality Mapping	3 wks	Tue 1/20/15	Mon 2/9/15		435 447	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
442	6.1.2.12.3	100%	Parking Permit Renewal - Review Existing File Layouts & Technical Specs, Manuals (Training,	3 wks	Tue 1/20/15	Mon 2/9/15		436 448	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
443	6.1.2.12.4	100%	Parking Permit Renewal - Create As-Is Program Flows	3 wks	Tue 1/20/15	Mon 2/9/15		437 449	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
444	6.1.2.12.5	100%	Parking Permit Renewal - Create As-Is Process Flows	3 wks	Tue 1/20/15	Mon 2/9/15		438 450	Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy
445	<b>6.1.2.13</b>	<b>100%</b>	<b>Review Renewal Review Legacy Documentation</b>	<b>5 days</b>	<b>Tue 2/10/15</b>	<b>Mon 2/16/15</b>			
446	6.1.2.13.1	100%	Renewal Review (Review) - Create Existing Functionality Mapping	1 wk	Tue 2/10/15	Mon 2/16/15		440	Team Lead - Thomas Wilson[10%],Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy

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447	6.1.2.13.2	100%	Renewal Review (Review) - Create Requested Functionality Mapping	1 wk	Tue 2/10/15	Mon 2/16/15	441		Team Lead - Thomas Wilson[10%],Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy Reeves[20%],BA - Paula Stanfield[20%]
448	6.1.2.13.3	100%	Renewal Review (Review) - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	1 wk	Tue 2/10/15	Mon 2/16/15	442		Team Lead - Thomas Wilson[10%],Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy Reeves[20%],BA - Paula Stanfield[20%]
449	6.1.2.13.4	100%	Renewal Review (Review) - Create As-Is Program Flows	1 wk	Tue 2/10/15	Mon 2/16/15	443		Team Lead - Thomas Wilson[10%],Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy Reeves[20%],BA - Paula Stanfield[20%]
450	6.1.2.13.5	100%	Renewal Review (Review) - Create As-Is Process Flows	1 wk	Tue 2/10/15	Mon 2/16/15	444		Team Lead - Thomas Wilson[10%],Senior BA - Judy Johnson[10%],BA - Amy Crowson[20%],BA - Kathy Reeves[20%],BA - Paula Stanfield[20%]
451	6.1.2.14	100%	Construct Deliverable 9a DED	1 day	Wed 2/18/15	Wed 2/18/15	79		Technical Lead - Nathan Johnson[25%]
452	6.1.2.15	100%	Construct Deliverable 9a	3 days	Wed 2/18/15	Fri 2/20/15	79 453		Technical Lead - Nathan Johnson[25%]
453	6.1.2.16	100%	Submit Deliverable 9a	1 day	Mon 2/23/15	Mon 2/23/15	452 462,461		Technical Lead - Nathan Johnson[25%]
454	6.1.2.17	100%	Review Deliverable 9a and Provide Feedback	5 days	Tue 2/17/15	Mon 2/23/15	455		Technical Lead - Nathan Johnson[50%],Solution Design Analyst 1 - Anita Powers[50%]
455	6.1.2.18	100%	Review Deliverable 9a feedback	1 day	Tue 2/24/15	Tue 2/24/15	454 456		DHSMV Reviewers[50%]
456	6.1.2.19	100%	Respond to Deliverable 9a feedback	3 days	Wed 2/25/15	Fri 2/27/15	455 457		Technical Lead - Nathan Johnson[25%]
457	6.1.2.20	100%	Accept Deliverable 9a	0 days	Fri 2/27/15	Fri 2/27/15	456 458		DHSMV Reviewers
458	6.1.2.21	100%	Deliverable #9a - Legacy System Documentation - Renewal Review	0 days	Fri 2/27/15	Fri 2/27/15	457 1478		
459	<b>6.1.3</b>	<b>100%</b>	<b>Perform GAP Analysis</b>	<b>43 days</b>	<b>Tue 2/24/15</b>	<b>Thu 4/23/15</b>			
460	<b>6.1.3.1</b>	<b>100%</b>	<b>Deliverable 10 - Gap Analysis Report</b>	<b>43 days</b>	<b>Tue 2/24/15</b>	<b>Thu 4/23/15</b>			
461	6.1.3.1.1	100%	Construct Deliverable 10 DED	1 day	Tue 2/24/15	Tue 2/24/15	453		Solution Lead - Joe Weldon[25%]
462	6.1.3.1.2	100%	Create Gap Report Template	3 days	Tue 2/24/15	Thu 2/26/15	453 463,464		BA 2 - Erin Thoresen[50%],Solution Lead - Joe Weldon[15%]
463	6.1.3.1.3	100%	Gather and Analysis existing Gap documentation for Renewal	15 days	Fri 2/27/15	Fri 3/20/15	462		BA 2 - Erin Thoresen[75%],Solution Lead - Joe Weldon[25%],Solution Design Analyst 1 - Anita Powers[25%],Solution Design Analyst 2 - Anita Powers[25%]
464	6.1.3.1.4	100%	Develop Deliverable 10a (for Renewal)	20 days	Fri 2/27/15	Thu 3/26/15	462 465		Solution Design Analyst 1 - Anita Powers[25%],Solution Design Analyst 2 - Anita Powers[25%]
465	6.1.3.1.5	100%	Submit Deliverable 10a (for Renewal)	1 day	Fri 3/27/15	Fri 3/27/15	464 466		BA 1 - Derrick Moss,Solution Lead - Joe Weldon
466	6.1.3.1.6	100%	Review Deliverable 10a (for Renewal) - Cycle 1	5 days	Mon 3/30/15	Fri 4/3/15	465 467		DHSMV Reviewers[50%]
467	6.1.3.1.7	100%	Update Deliverable 10a (for Renewal) - Cycle 1 (if needed)	3 days	Mon 4/6/15	Wed 4/8/15	466 468		BA 2 - Erin Thoresen[50%],Solution Lead - Joe Weldon[25%]
468	6.1.3.1.8	100%	Review Deliverable 10a (for Renewal) - Cycle 2 (if needed)	3 days	Thu 4/9/15	Mon 4/13/15	467 469		DHSMV Reviewers[50%]
469	6.1.3.1.9	100%	Accept Deliverable 10a (for Renewal)	0 days	Thu 4/23/15	Thu 4/23/15	468 470		DHSMV Reviewers
470	<b>6.1.3.1.10</b>	<b>100%</b>	<b>Deliverable # 10 - GAP Analysis Report (for Renewal Notification)</b>	<b>0 days</b>	<b>Thu 4/23/15</b>	<b>Thu 4/23/15</b>	<b>469</b>		
471	<b>6.1.4</b>	<b>100%</b>	<b>Document TO BE System Functionality for Renewal Notification</b>	<b>102 days</b>	<b>Mon 2/2/15</b>	<b>Wed 6/24/15</b>			
472	<b>6.1.4.1</b>	<b>100%</b>	<b>Driver License Renewal - Pass 1</b>	<b>15 days</b>	<b>Mon 2/2/15</b>	<b>Fri 2/20/15</b>			
473	6.1.4.1.1	100%	Driver License Renewal - Create User Stories, including Acceptance Criteria	15 days	Mon 2/2/15	Fri 2/20/15	440 478		Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy Crowson[20%],BA - Kathy Reeves[20%],BA - Paula Stanfield[20%]
474	6.1.4.1.2	100%	Driver License Renewal - Validate and Update Functional Requirements/Business Rules As	15 days	Mon 2/2/15	Fri 2/20/15	440 479		Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy Crowson[20%],BA - Kathy Reeves[20%],BA - Paula Stanfield[20%]

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475	6.1.4.1.3	100%	Driver License Renewal - Validate To-Be Process	15 days	Mon 2/2/15	Fri 2/20/15	440	480	Senior BA - Judy Johnson[10%],Team Lead
476	6.1.4.1.4	100%	Driver License Renewal - Create Screen Mock-up (as necessary)	15 days	Mon 2/2/15	Fri 2/20/15	440	481	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
477	<b>6.1.4.2</b>	<b>100%</b>	<b>Motor Vehicle Renewal - Pass 1</b>	<b>15 days</b>	<b>Mon 2/23/15</b>	<b>Fri 3/13/15</b>			
478	6.1.4.2.1	100%	Motor Vehicle Renewal - Create User Stories, including Acceptance Criteria	15 days	Mon 2/23/15	Fri 3/13/15		473 483	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
479	6.1.4.2.2	100%	Motor Vehicle Renewal - Validate and Update Functional Requirements/Business Rules As	15 days	Mon 2/23/15	Fri 3/13/15		474 484	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
480	6.1.4.2.3	100%	Motor Vehicle Renewal - Validate To-Be Process	15 days	Mon 2/23/15	Fri 3/13/15		475 485	Senior BA - Judy Johnson[10%],Team Lead
481	6.1.4.2.4	100%	Motor Vehicle Renewal - Create Screen Mock-up (as necessary)	15 days	Mon 2/23/15	Fri 3/13/15		476 486	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
482	<b>6.1.4.3</b>	<b>100%</b>	<b>Parking Permit Renewal - Pass 1</b>	<b>15 days</b>	<b>Mon 3/16/15</b>	<b>Fri 4/3/15</b>			
483	6.1.4.3.1	100%	Parking Permit Renewal - Create User Stories, including Acceptance Criteria	15 days	Mon 3/16/15	Fri 4/3/15		478 488	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
484	6.1.4.3.2	100%	Parking Permit Renewal - Validate and Update Functional Requirements/Business Rules As	15 days	Mon 3/16/15	Fri 4/3/15		479 489	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
485	6.1.4.3.3	100%	Parking Permit Renewal - Validate To-Be Process	15 days	Mon 3/16/15	Fri 4/3/15		480 490	Senior BA - Judy Johnson[10%],Team Lead
486	6.1.4.3.4	100%	Parking Permit Renewal - Create Screen Mock-up (as necessary)	15 days	Mon 3/16/15	Fri 4/3/15		481 491	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
487	<b>6.1.4.4</b>	<b>100%</b>	<b>Driver License Renewal - Pass 2</b>	<b>15 days</b>	<b>Mon 4/6/15</b>	<b>Fri 4/24/15</b>			
488	6.1.4.4.1	100%	Driver License Renewal - Create User Stories, including Acceptance Criteria	15 days	Mon 4/6/15	Fri 4/24/15		483 498	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
489	6.1.4.4.2	100%	Driver License Renewal - Validate and Update Functional Requirements/Business Rules As	15 days	Mon 4/6/15	Fri 4/24/15		484 499	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
490	6.1.4.4.3	100%	Driver License Renewal - Validate To-Be Process	15 days	Mon 4/6/15	Fri 4/24/15		485 500	Senior BA - Judy Johnson[10%],Team Lead
491	6.1.4.4.4	100%	Driver License Renewal - Create Screen Mock-up (as necessary)	15 days	Mon 4/6/15	Fri 4/24/15		486 501	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
492	<b>6.1.4.5</b>	<b>100%</b>	<b>Motor Vehicle Renewal - Pass 2</b>	<b>10 days</b>	<b>Fri 5/15/15</b>	<b>Fri 5/29/15</b>			
493	6.1.4.5.1	100%	Motor Vehicle Renewal - Create User Stories, including Acceptance Criteria	10 days	Fri 5/15/15	Fri 5/29/15		498 503	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
494	6.1.4.5.2	100%	Motor Vehicle Renewal - Validate and Update Functional Requirements/Business Rules As	10 days	Fri 5/15/15	Fri 5/29/15		499	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
495	6.1.4.5.3	100%	Motor Vehicle Renewal - Validate To-Be Process	10 days	Fri 5/15/15	Fri 5/29/15		500	Senior BA - Judy Johnson[10%],Team Lead
496	6.1.4.5.4	100%	Motor Vehicle Renewal - Create Screen Mock-up (as necessary)	10 days	Fri 5/15/15	Fri 5/29/15		501	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[15%],BA - Amy
497	<b>6.1.4.6</b>	<b>100%</b>	<b>Parking Permit Renewal - Pass 2</b>	<b>14 days</b>	<b>Mon 4/27/15</b>	<b>Thu 5/14/15</b>			
498	6.1.4.6.1	100%	Parking Permit Renewal - Create User Stories, including Acceptance Criteria	14 days	Mon 4/27/15	Thu 5/14/15		488 493	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[10%],BA - Amy
499	6.1.4.6.2	100%	Parking Permit Renewal - Validate and Update Functional Requirements/Business Rules As	14 days	Mon 4/27/15	Thu 5/14/15		489 494	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[10%],BA - Amy
500	6.1.4.6.3	100%	Parking Permit Renewal - Validate To-Be Process	14 days	Mon 4/27/15	Thu 5/14/15		490 495	Senior BA - Judy Johnson[10%],Team Lead
501	6.1.4.6.4	100%	Parking Permit Renewal - Create Screen Mock-up (as necessary)	14 days	Mon 4/27/15	Thu 5/14/15		491 496	Senior BA - Judy Johnson[10%],Team Lead - Thomas Wilson[10%],BA - Amy

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
502	6.1.4.7	100%	<b>Renewal Review Requirement Validation</b>	18 days	Mon 6/1/15	Wed 6/24/15			
503	6.1.4.7.1	100%	Validate Renewal Review Requirements and User Stories	18 days	Mon 6/1/15	Wed 6/24/15	493	1453,1466	Senior BA - Judy Johnson[20%],Team Lead - Thomas Wilson[20%],BA - Amy
504	6.2	100%	<b>Team B - DL Issuance</b>	266 days	Thu 6/5/14	Thu 6/25/15			
505	6.2.1	100%	Gather New Suggestions, Ideas and Functionality (Road Show/Workshops for initial TO-BE)	60 days	Thu 6/5/14	Thu 8/28/14	5FS+147	567FS+4.15 days	DHSMV BA Team B1[20%]
506	6.2.2	100%	<b>Document AS IS Functionality (Legacy System Documentation)</b>	124 days	Mon 11/17/14	Fri 5/15/15			
507	6.2.2.1	100%	<b>Deliverable 9c - Legacy Documentation - DL Issuance</b>	124 days	Mon 11/17/14	Fri 5/15/15			
508	6.2.2.1.1	100%	<b>DL Issuance Legacy Documentation</b>	106 days	Mon 11/17/14	Tue 4/21/15			
509	6.2.2.1.1.1	100%	<b>Financial Responsibility (FR) Legacy Documentation</b>	66 days	Mon 12/8/14	Fri 3/13/15			
510	6.2.2.1.1.1.1	100%	<b>Pass 1 - Financial Responsibility - Clearances</b>	10 days	Mon 12/8/14	Fri 12/19/14			
511	6.2.2.1.1.1.1.1	100%	Financial Responsibility - Clearances - Create Existing Functionality Mapping	2 wks	Mon 12/8/14	Fri 12/19/14	505	517,512SS,5	Senior BA - Brenda Washington[10%],Team Lead - Bennett
512	6.2.2.1.1.1.1.1	100%	Financial Responsibility - Clearances - Create Requested Functionality Mapping	2 wks	Mon 12/8/14	Fri 12/19/14	511SS	518	Senior BA - Brenda Washington[10%],Team Lead - Bennett
513	6.2.2.1.1.1.1.1	100%	Financial Responsibility - Clearances - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	2 wks	Mon 12/8/14	Fri 12/19/14	511SS	519	Senior BA - Brenda Washington[10%],Team Lead - Bennett
514	6.2.2.1.1.1.1.1	100%	Financial Responsibility - Clearances - Create As-Is Program Flows	2 wks	Mon 12/8/14	Fri 12/19/14	511SS	520	Senior BA - Brenda Washington[10%],Team Lead - Bennett
515	6.2.2.1.1.1.1.1	100%	Financial Responsibility - Clearances - Create As-Is Process Flows	2 wks	Mon 12/8/14	Fri 12/19/14	511SS	521	Senior BA - Brenda Washington[10%],Team Lead - Bennett
516	6.2.2.1.1.1.2	100%	<b>Pass 2 - Financial Responsibility - Clearances</b>	7 days	Mon 12/22/14	Fri 1/2/15			
517	6.2.2.1.1.1.2.1	100%	Financial Responsibility - Clearances - Create Existing Functionality Mapping	7 days	Mon 12/22/14	Fri 1/2/15	511	523	Senior BA - Brenda Washington[10%],Team Lead - Bennett
518	6.2.2.1.1.1.2.1	100%	Financial Responsibility - Clearances - Create Requested Functionality Mapping	7 days	Mon 12/22/14	Fri 1/2/15	512	524	Senior BA - Brenda Washington[10%],Team Lead - Bennett
519	6.2.2.1.1.1.2.1	100%	Financial Responsibility - Clearances - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	7 days	Mon 12/22/14	Fri 1/2/15	513	525	Senior BA - Brenda Washington[10%],Team Lead - Bennett
520	6.2.2.1.1.1.2.1	100%	Financial Responsibility - Clearances - Create As-Is Program Flows	7 days	Mon 12/22/14	Fri 1/2/15	514	526	Senior BA - Brenda Washington[10%],Team Lead - Bennett
521	6.2.2.1.1.1.2.1	100%	Financial Responsibility - Clearances - Create As-Is Process Flows	7 days	Mon 12/22/14	Fri 1/2/15	515	527	Senior BA - Brenda Washington[10%],Team Lead - Bennett
522	6.2.2.1.1.1.3	100%	<b>Pass 1 - Financial Responsibility - XML, Seize Tag, FR Inquiry Legacy Documentation</b>	10 days	Mon 1/5/15	Fri 1/16/15			
523	6.2.2.1.1.1.3.1	100%	Financial Responsibility - XML, Seize Tag, FR Inquiry - Create Existing Functionality	2 wks	Mon 1/5/15	Fri 1/16/15	517	529	Senior BA - Brenda Washington[10%],Team Lead - Bennett
524	6.2.2.1.1.1.3.1	100%	Financial Responsibility - XML, Seize Tag, FR Inquiry - Create Requested Functionality Mapping	2 wks	Mon 1/5/15	Fri 1/16/15	518	530	Senior BA - Brenda Washington[10%],Team Lead - Bennett

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525	6.2.2.1.1.1.3	100%	Financial Responsibility - XML, Seize Tag, FR Inquiry - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy,	2 wks	Mon 1/5/15	Fri 1/16/15	519	531	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],Team Lead - Laura Freeman[20%],BA - Kim
526	6.2.2.1.1.1.3	100%	Financial Responsibility - XML, Seize Tag, FR Inquiry - Create As-Is Program Flows	2 wks	Mon 1/5/15	Fri 1/16/15	520	532	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],Team
527	6.2.2.1.1.1.3	100%	Financial Responsibility - XML, Seize Tag, FR Inquiry - Create As-Is Process Flows	2 wks	Mon 1/5/15	Fri 1/16/15	521	533	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],Team
528	6.2.2.1.1.1.4	100%	<b>Pass 1 - Financial Responsibility - Security Deposit, Self-Insurance, Reports Legacy Documentation</b>	9 days	Tue 1/20/15	Fri 1/30/15			
529	6.2.2.1.1.1.4	100%	Financial Responsibility - Security Deposit, Self-Insurance, Reports - Create Existing Functionality Mapping	9 days	Tue 1/20/15	Fri 1/30/15	523	535	Senior BA - Brenda Washington[5%],Team Lead - Bennett White[10%],BA - Jill Buford[5%],BA - Hector Figueroa[5%],Team Lead - Laura
530	6.2.2.1.1.1.4	100%	Financial Responsibility - Security Deposit, Self-Insurance, Reports - Create Requested Functionality Mapping	9 days	Tue 1/20/15	Fri 1/30/15	524	536	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA - Hector Figueroa[10%],Team Lead - Laura
531	6.2.2.1.1.1.4	100%	Financial Responsibility - Security Deposit, Self-Insurance, Reports - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	9 days	Tue 1/20/15	Fri 1/30/15	525	537	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA - Hector Figueroa[10%],Team Lead - Laura Freeman[20%],BA - Kim Godwin[20%],BA
532	6.2.2.1.1.1.4	100%	Financial Responsibility - Security Deposit, Self-Insurance, Reports - Create As-Is Program Flows	9 days	Tue 1/20/15	Fri 1/30/15	526	538	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA - Hector Figueroa[10%],Team Lead - Laura
533	6.2.2.1.1.1.4	100%	Financial Responsibility - Security Deposit, Self-Insurance, Reports - Create As-Is Process Flows	9 days	Tue 1/20/15	Fri 1/30/15	527	539	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA - Hector Figueroa[10%],Team Lead - Laura
534	6.2.2.1.1.1.5	100%	<b>Pass 2 - Financial Responsibility - XML, Seize Tag, FR Inquiry Legacy Documentation</b>	10 days	Mon 2/2/15	Fri 2/13/15			
535	6.2.2.1.1.1.5	100%	Financial Responsibility - XML, Seize Tag, FR Inquiry - Create Existing Functionality	2 wks	Mon 2/2/15	Fri 2/13/15	529	541	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA -
536	6.2.2.1.1.1.5	100%	Financial Responsibility - XML, Seize Tag, FR Inquiry, FR10 - Create Requested Functionality Mapping	2 wks	Mon 2/2/15	Fri 2/13/15	530	542	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA - Hector Figueroa[10%],Team Lead - Laura
537	6.2.2.1.1.1.5	100%	Financial Responsibility - XML, Seize Tag, FR Inquiry - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy,	2 wks	Mon 2/2/15	Fri 2/13/15	531	543	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA - Hector Figueroa[10%],Team Lead - Laura
538	6.2.2.1.1.1.5	100%	Financial Responsibility - XML, Seize Tag, FR Inquiry - Create As-Is Program Flows	2 wks	Mon 2/2/15	Fri 2/13/15	532	544	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA -
539	6.2.2.1.1.1.5	100%	Financial Responsibility - XML, Seize Tag, FR Inquiry - Create As-Is Process Flows	2 wks	Mon 2/2/15	Fri 2/13/15	533	545	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA -
540	6.2.2.1.1.1.6	100%	<b>Pass 2 - Financial Responsibility - Security Deposit, Self-Insurance, Reports Legacy Documentation</b>	10 days	Mon 2/16/15	Fri 2/27/15			

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541	6.2.2.1.1.1.6	100%	Financial Responsibility - Security Deposit, Self-Insurance, Reports - Create Existing Functionality Mapping	2 wks	Mon 2/16/15	Fri 2/27/15	535	547	Senior BA - Brenda Washington[5%], Team Lead - Bennett White[10%], BA - Jill Buford[10%], BA - Hector Figueroa[10%] Team Lead - Laura
542	6.2.2.1.1.1.6	100%	Financial Responsibility - Security Deposit, Self-Insurance, Reports - Create Requested Functionality Mapping	2 wks	Mon 2/16/15	Fri 2/27/15	536	548	Senior BA - Brenda Washington[5%], Team Lead - Bennett White[10%], BA - Jill Buford[10%], BA - Hector Figueroa[10%] Team Lead - Laura
543	6.2.2.1.1.1.6	100%	Financial Responsibility - Security Deposit, Self-Insurance, Reports - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	2 wks	Mon 2/16/15	Fri 2/27/15	537	549	Senior BA - Brenda Washington[5%], Team Lead - Bennett White[10%], BA - Jill Buford[10%], BA - Hector Figueroa[10%], Team Lead - Laura Freeman[20%], BA - Kim Godwin[20%], BA
544	6.2.2.1.1.1.6	100%	Financial Responsibility - Security Deposit, Self-Insurance, Reports - Create As-Is Program Flows	2 wks	Mon 2/16/15	Fri 2/27/15	538	550	Senior BA - Brenda Washington[5%], Team Lead - Bennett White[10%], BA - Jill Buford[10%], BA - Hector Figueroa[10%] Team Lead - Laura
545	6.2.2.1.1.1.6	100%	Financial Responsibility - Security Deposit, Self-Insurance, Reports - Create As-Is Process Flows	2 wks	Mon 2/16/15	Fri 2/27/15	539	551	Senior BA - Brenda Washington[5%], Team Lead - Bennett White[10%], BA - Jill Buford[10%], BA - Hector Figueroa[10%] Team Lead - Laura
546	6.2.2.1.1.1.7	100%	<b>Pass 2 - Review FR Legacy Documentation</b>	<b>10 days</b>	<b>Mon 3/2/15</b>	<b>Fri 3/13/15</b>			
547	6.2.2.1.1.1.7	100%	FR (Review) - Create Existing Functionality Mapping	2 wks	Mon 3/2/15	Fri 3/13/15	541		Senior BA - Brenda Washington[5%], Team Lead - Bennett White[10%], BA - Jill Buford[10%], BA - Hector Figueroa[10%] Team Lead - Laura
548	6.2.2.1.1.1.7	100%	FR (Review) - Create Requested Functionality Mapping	2 wks	Mon 3/2/15	Fri 3/13/15	542		Senior BA - Brenda Washington[5%], Team Lead - Bennett White[10%], BA - Jill Buford[10%], BA - Hector Figueroa[10%] Team Lead - Laura
549	6.2.2.1.1.1.7	100%	FR (Review) - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	2 wks	Mon 3/2/15	Fri 3/13/15	543		Senior BA - Brenda Washington[5%], Team Lead - Bennett White[10%], BA - Jill Buford[10%], BA - Hector Figueroa[10%] Team Lead - Laura
550	6.2.2.1.1.1.7	100%	FR (Review) - Create As-Is Program Flows	2 wks	Mon 3/2/15	Fri 3/13/15	544		Senior BA - Brenda Washington[5%], Team
551	6.2.2.1.1.1.7	100%	FR (Review) - Create As-Is Process Flows	2 wks	Mon 3/2/15	Fri 3/13/15	545	998,999,100	Senior BA - Brenda Washington[5%], Team
552	6.2.2.1.1.2	100%	<b>COBOL Legacy Documentation</b>	<b>35 days</b>	<b>Wed 3/4/15</b>	<b>Tue 4/21/15</b>			
553	6.2.2.1.1.2.1	100%	<b>Pass 1 - FR - COBOL Legacy Documentation</b>	<b>20 days</b>	<b>Wed 3/4/15</b>	<b>Tue 3/31/15</b>			
554	6.2.2.1.1.2.1	100%	FR - COBOL - Create Existing Functionality Mapping	4 wks	Wed 3/4/15	Tue 3/31/15	79FS+10	557,558	Senior BA - Brenda Washington[5%]
555	6.2.2.1.1.2.1	100%	FR - COBOL - Create As-Is Program Flows	4 wks	Wed 3/4/15	Tue 3/31/15	79FS+10	days	Senior BA - Brenda Washington[5%]
556	6.2.2.1.1.2.2	100%	<b>Pass 2 - FR - COBOL Legacy Documentation</b>	<b>15 days</b>	<b>Wed 4/1/15</b>	<b>Tue 4/21/15</b>			
557	6.2.2.1.1.2.2	100%	FR - COBOL - Create Existing Functionality Mapping	3 wks	Wed 4/1/15	Tue 4/21/15	554	1229FS+13	Senior BA - Brenda Washington[5%]
558	6.2.2.1.1.2.2	100%	FR - COBOL - Create As-Is Program Flows	3 wks	Wed 4/1/15	Tue 4/21/15	554	560SS,561SS	Senior BA - Brenda Washington[5%]
559	6.2.2.1.1.2.3	100%	<b>Pass 3 - Review FR Legacy Documentation</b>	<b>15 days</b>	<b>Wed 4/1/15</b>	<b>Tue 4/21/15</b>			
560	6.2.2.1.1.2.3	100%	FR (Review) - Create Existing Functionality Mapping	3 wks	Wed 4/1/15	Tue 4/21/15	558SS		Senior BA - Brenda Washington[3%], Team Lead - Bennett White[10%], BA - Jill Buford[5%], BA - Hector Figueroa[5%] Team Lead - Laura
561	6.2.2.1.1.2.3	100%	FR (Review) - Create Requested Functionality Mapping	3 wks	Wed 4/1/15	Tue 4/21/15	558SS		Senior BA - Brenda Washington[3%], Team Lead - Bennett White[10%], BA - Jill Buford[5%], BA - Hector Figueroa[5%] Team Lead - Laura
562	6.2.2.1.1.2.3	100%	FR (Review) - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	3 wks	Wed 4/1/15	Tue 4/21/15	558SS		Senior BA - Brenda Washington[3%], Team Lead - Bennett White[10%], BA - Jill Buford[5%], BA - Hector Figueroa[5%] Team Lead - Laura
563	6.2.2.1.1.2.3	100%	FR (Review) - Create As-Is Program Flows	3 wks	Wed 4/1/15	Tue 4/21/15	558SS		Senior BA - Brenda Washington[3%], Team

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564	6.2.2.1.1.2.3	100%	FR (Review) - Create As-Is Process Flows	3 wks	Wed 4/1/15	Tue 4/21/15	558SS	970FS-5 day	Senior BA - Brenda Washington[3%],Team
565	6.2.2.1.1.3	100%	<b>Citation Processing Legacy Documentation</b>	<b>74 days</b>	<b>Mon 1/5/15</b>	<b>Fri 4/17/15</b>			
566	6.2.2.1.1.3.1	100%	<b>Pass 1 - Citation Processing - FL Policy &amp; FL Supplemental Policy Legacy Documentation</b>	<b>10 days</b>	<b>Mon 1/5/15</b>	<b>Fri 1/16/15</b>			
567	6.2.2.1.1.3.1	100%	Citation Processing - FL Policy & FL Supplemental Policy - Create Existing Functionality Mapping	2 wks	Mon 1/5/15	Fri 1/16/15	505FS+4.15	573,568SS,5mons	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%] BA - Dean Fox[10%] BA -
568	6.2.2.1.1.3.1	100%	Citation Processing - FL Policy & FL Supplemental Policy - Create Requested Functionality Mapping	2 wks	Mon 1/5/15	Fri 1/16/15	567SS	574	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%] BA - Dean Fox[10%] BA -
569	6.2.2.1.1.3.1	100%	Citation Processing - FL Policy & FL Supplemental Policy - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	2 wks	Mon 1/5/15	Fri 1/16/15	567SS	575	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%],BA - Dean Fox[10%],BA - Allison Wellborn[10%]
570	6.2.2.1.1.3.1	100%	Citation Processing - FL Policy & FL Supplemental Policy - Create As-Is Program Flows	2 wks	Mon 1/5/15	Fri 1/16/15	567SS	576	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%] BA - Dean Fox[10%] BA -
571	6.2.2.1.1.3.1	100%	Citation Processing - FL Policy & FL Supplemental Policy - Create As-Is Process Flows	2 wks	Mon 1/5/15	Fri 1/16/15	567SS	577	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%] BA - Dean Fox[10%] BA -
572	6.2.2.1.1.3.2	100%	<b>Pass 1 - Citation Processing - FL Driver/OOS Ticket &amp; OOS Driver/FL Ticket Legacy Documentation</b>	<b>9 days</b>	<b>Tue 1/20/15</b>	<b>Fri 1/30/15</b>			
573	6.2.2.1.1.3.2	100%	Citation Processing - FL Driver/OOS Ticket & OOS Driver/FL Ticket - Create Existing Functionality Mapping	9 days	Tue 1/20/15	Fri 1/30/15	567	579	Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] BA - Dean
574	6.2.2.1.1.3.2	100%	Citation Processing - FL Driver/OOS Ticket & OOS Driver/FL Ticket - Create Requested Functionality Mapping	9 days	Tue 1/20/15	Fri 1/30/15	568	580	Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] BA - Dean
575	6.2.2.1.1.3.2	100%	Citation Processing - FL Driver/OOS Ticket & OOS Driver/FL Ticket - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	9 days	Tue 1/20/15	Fri 1/30/15	569	581	Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%],BA - Dean Fox[10%],BA - Allison Wellborn[10%],BA -
576	6.2.2.1.1.3.2	100%	Citation Processing - FL Driver/OOS Ticket & OOS Driver/FL Ticket - Create As-Is Program Flows	9 days	Tue 1/20/15	Fri 1/30/15	570	582	Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] BA - Dean
577	6.2.2.1.1.3.2	100%	Citation Processing - FL Driver/OOS Ticket & OOS Driver/FL Ticket - Create As-Is Process Flows	9 days	Tue 1/20/15	Fri 1/30/15	571	583	Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] BA - Dean
578	6.2.2.1.1.3.3	100%	<b>Pass 1 - Citation Processing - Sanction Processing from MM/Outside Agency Legacy Documentation</b>	<b>10 days</b>	<b>Mon 2/2/15</b>	<b>Fri 2/13/15</b>			
579	6.2.2.1.1.3.3	100%	Citation Processing - Sanction Processing from MM/Outside Agency - Create Existing Functionality Mapping	2 wks	Mon 2/2/15	Fri 2/13/15	573	585	Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] BA - Dean



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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
580	6.2.2.1.1.3.3	100%	Citation Processing - Sanction Processing from MM/Outside Agency - Create Requested Functionality Mapping	2 wks	Mon 2/2/15	Fri 2/13/15	574	586	Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] RA - Dean
581	6.2.2.1.1.3.3	100%	Citation Processing - Sanction Processing from MM/Outside Agency - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	2 wks	Mon 2/2/15	Fri 2/13/15	575	587	Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%],BA - Dean
582	6.2.2.1.1.3.3	100%	Citation Processing - Sanction Processing from MM/Outside Agency - Create As-Is Program Flows	2 wks	Mon 2/2/15	Fri 2/13/15	576	588	Fox[10%],BA - Allison Wellborn[10%],BA - Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] RA - Dean
583	6.2.2.1.1.3.3	100%	Citation Processing - Sanction Processing from MM/Outside Agency - Create As-Is Process Flows	2 wks	Mon 2/2/15	Fri 2/13/15	577	589	Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] RA - Dean
584	6.2.2.1.1.3.4	100%	<b>Pass 2 - Review Citation Processing Legacy Documentation</b>	10 days	Mon 2/16/15	Fri 2/27/15			
585	6.2.2.1.1.3.4	100%	Citation Processing (Review) - Create Existing Functionality Mapping	2 wks	Mon 2/16/15	Fri 2/27/15	579		Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] RA - Dean
586	6.2.2.1.1.3.4	100%	Citation Processing (Review) - Create Requested Functionality Mapping	2 wks	Mon 2/16/15	Fri 2/27/15	580		Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] RA - Dean
587	6.2.2.1.1.3.4	100%	Citation Processing (Review) - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	2 wks	Mon 2/16/15	Fri 2/27/15	581		Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] RA - Dean
588	6.2.2.1.1.3.4	100%	Citation Processing (Review) - Create As-Is Program Flows	2 wks	Mon 2/16/15	Fri 2/27/15	582		Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] RA - Dean
589	6.2.2.1.1.3.4	100%	Citation Processing (Review) - Create As-Is Process Flows	2 wks	Mon 2/16/15	Fri 2/27/15	583	591,592FS+2 days	Senior BA - Brenda Washington[5%],BA - April Langston[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[10%] RA - Dean
590	6.2.2.1.1.3.5	100%	<b>Pass 2 - Citation Processing - COBOL Legacy Documentation</b>	27 days	Mon 3/2/15	Tue 4/7/15			
591	6.2.2.1.1.3.5	100%	Citation Processing - COBOL - Create Existing Functionality Mapping	5 wks	Mon 3/2/15	Fri 4/3/15	589	594,595,596	Senior BA - Brenda Washington[3%],Team Lead - Dan Hardy[3%]
592	6.2.2.1.1.3.5	100%	Citation Processing - COBOL - Create As-Is Program Flows	5 wks	Wed 3/4/15	Tue 4/7/15	589FS+2 days		Senior BA - Brenda Washington[3%],Team Lead - Dan Hardy[3%]
593	6.2.2.1.1.3.6	100%	<b>Pass 3 - Review Citation Processing Legacy Documentation</b>	10 days	Mon 4/6/15	Fri 4/17/15			
594	6.2.2.1.1.3.6	100%	Citation Processing (Review) - Create Existing Functionality Mapping	2 wks	Mon 4/6/15	Fri 4/17/15	591		Senior BA - Brenda Washington[3%],BA - April Langston[3%],Team Lead - Dan Hardy[3%]
595	6.2.2.1.1.3.6	100%	Citation Processing (Review) - Create Requested Functionality Mapping	2 wks	Mon 4/6/15	Fri 4/17/15	591		Senior BA - Brenda Washington[3%],BA - April Langston[3%],Team Lead - Dan Hardy[3%]
596	6.2.2.1.1.3.6	100%	Citation Processing (Review) - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	2 wks	Mon 4/6/15	Fri 4/17/15	591		Senior BA - Brenda Washington[3%],BA - April Langston[3%],Team Lead - Dan Hardy[5%],BA - Jill Buford[3%],BA - Suzanne Mariano[3%] RA - Dean
597	6.2.2.1.1.3.6	100%	Citation Processing (Review) - Create As-Is Program Flows	2 wks	Mon 4/6/15	Fri 4/17/15	591		Senior BA - Brenda Washington[3%],BA - April Langston[3%],Team Lead - Dan Hardy[3%]
598	6.2.2.1.1.3.6	100%	Citation Processing (Review) - Create As-Is Process Flows	2 wks	Mon 4/6/15	Fri 4/17/15	591	976FS-5 days,977FS-	Senior BA - Brenda Washington[3%],BA - April Langston[3%],Team Lead - Dan Hardy[3%]

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
599	6.2.2.1.1.4	100%	<b>DL Issuance Legacy Documentation</b>	<b>99 days</b>	<b>Mon 11/17/14</b>	<b>Fri 4/10/15</b>			
600	6.2.2.1.1.4.1	100%	<b>DL Issuance Queue</b>	<b>5 days</b>	<b>Mon 11/17/14</b>	<b>Fri 11/21/14</b>			
601	6.2.2.1.1.4.1	100%	DL Issuance Queue - Create Existing Functionality Mapping	5 days	Mon 11/17/14	Fri 11/21/14	505 607SS,602SS		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
602	6.2.2.1.1.4.1	100%	DL Issuance Queue - Create Requested Functionality Mapping	5 days	Mon 11/17/14	Fri 11/21/14	601SS 608SS		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
603	6.2.2.1.1.4.1	100%	DL Issuance Queue - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 11/17/14	Fri 11/21/14	601SS 609SS		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
604	6.2.2.1.1.4.1	100%	DL Issuance Queue - Create As-Is Program Flows	5 days	Mon 11/17/14	Fri 11/21/14	601SS 610SS		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
605	6.2.2.1.1.4.1	100%	DL Issuance Queue - Create As-Is Process Flows	5 days	Mon 11/17/14	Fri 11/21/14	601SS 611SS		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
606	6.2.2.1.1.4.2	100%	<b>Customer Inquiry</b>	<b>5 days</b>	<b>Mon 11/17/14</b>	<b>Fri 11/21/14</b>			
607	6.2.2.1.1.4.2	100%	Customer Inquiry - Create Existing Functionality Mapping	5 days	Mon 11/17/14	Fri 11/21/14	601SS 613		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
608	6.2.2.1.1.4.2	100%	Customer Inquiry - Create Requested Functionality Mapping	5 days	Mon 11/17/14	Fri 11/21/14	602SS 614		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
609	6.2.2.1.1.4.2	100%	Customer Inquiry - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 11/17/14	Fri 11/21/14	603SS 615		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
610	6.2.2.1.1.4.2	100%	Customer Inquiry - Create As-Is Program Flows	5 days	Mon 11/17/14	Fri 11/21/14	604SS 616		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
611	6.2.2.1.1.4.2	100%	Customer Inquiry - Create As-Is Process Flows	5 days	Mon 11/17/14	Fri 11/21/14	605SS 617		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
612	6.2.2.1.1.4.3	100%	<b>Customer Summary</b>	<b>5 days</b>	<b>Mon 11/24/14</b>	<b>Tue 12/2/14</b>			
613	6.2.2.1.1.4.3	100%	Customer Summary - Create Existing Functionality Mapping	5 days	Mon 11/24/14	Tue 12/2/14	607 619		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
614	6.2.2.1.1.4.3	100%	Customer Summary - Create Requested Functionality Mapping	5 days	Mon 11/24/14	Tue 12/2/14	608 620		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
615	6.2.2.1.1.4.3	100%	Customer Summary - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 11/24/14	Tue 12/2/14	609 621		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
616	6.2.2.1.1.4.3	100%	Customer Summary - Create As-Is Program Flows	5 days	Mon 11/24/14	Tue 12/2/14	610 622		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
617	6.2.2.1.1.4.3	100%	Customer Summary - Create As-Is Process Flows	5 days	Mon 11/24/14	Tue 12/2/14	611 623		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
618	6.2.2.1.1.4.4	100%	<b>Name Change</b>	<b>5 days</b>	<b>Mon 11/24/14</b>	<b>Tue 12/2/14</b>			
619	6.2.2.1.1.4.4	100%	Name Change - Create Existing Functionality Mapping	5 days	Mon 11/24/14	Tue 12/2/14	613 625		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
620	6.2.2.1.1.4.4	100%	Name Change - Create Requested Functionality Mapping	5 days	Mon 11/24/14	Tue 12/2/14	614 626		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]

Schedule IV-B Motorist Modernization, Phase I

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
621	6.2.2.1.1.4.4	100%	Name Change - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 11/24/14	Tue 12/2/14	615	627	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
622	6.2.2.1.1.4.4	100%	Name Change - Create As-Is Program Flows	5 days	Mon 11/24/14	Tue 12/2/14	616	628	Senior BA - TBD[5%],BA - Sondra Martin[5%]
623	6.2.2.1.1.4.4	100%	Name Change - Create As-Is Process Flows	5 days	Mon 11/24/14	Tue 12/2/14	617	629	Senior BA - TBD[5%],BA - Sondra Martin[5%]
624	6.2.2.1.1.4.5	100%	<b>Clearance</b>	<b>5 days</b>	<b>Mon 12/1/14</b>	<b>Fri 12/5/14</b>			
625	6.2.2.1.1.4.5	100%	Clearance - Create Existing Functionality Mapping	5 days	Mon 12/1/14	Fri 12/5/14	619	631	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
626	6.2.2.1.1.4.5	100%	Clearance - Create Requested Functionality Mapping	5 days	Mon 12/1/14	Fri 12/5/14	620	632	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
627	6.2.2.1.1.4.5	100%	Clearance - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 12/1/14	Fri 12/5/14	621	633	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
628	6.2.2.1.1.4.5	100%	Clearance - Create As-Is Program Flows	5 days	Mon 12/1/14	Fri 12/5/14	622	634	Senior BA - TBD[5%],BA - Sondra Martin[5%]
629	6.2.2.1.1.4.5	100%	Clearance - Create As-Is Process Flows	5 days	Mon 12/1/14	Fri 12/5/14	623	635	Senior BA - TBD[5%],BA - Sondra Martin[5%]
630	6.2.2.1.1.4.6	100%	<b>Identification Documents</b>	<b>5 days</b>	<b>Mon 12/1/14</b>	<b>Fri 12/5/14</b>			
631	6.2.2.1.1.4.6	100%	Identification Documents - Create Existing Functionality Mapping	5 days	Mon 12/1/14	Fri 12/5/14	625	637	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
632	6.2.2.1.1.4.6	100%	Identification Documents - Create Requested Functionality Mapping	5 days	Mon 12/1/14	Fri 12/5/14	626	638	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
633	6.2.2.1.1.4.6	100%	Identification Documents - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 12/1/14	Fri 12/5/14	627	639	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
634	6.2.2.1.1.4.6	100%	Identification Documents - Create As-Is Program Flows	5 days	Mon 12/1/14	Fri 12/5/14	628	640	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
635	6.2.2.1.1.4.6	100%	Identification Documents - Create As-Is Process Flows	5 days	Mon 12/1/14	Fri 12/5/14	629	641	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
636	6.2.2.1.1.4.7	100%	<b>Capture</b>	<b>5 days</b>	<b>Mon 12/8/14</b>	<b>Fri 12/12/14</b>			
637	6.2.2.1.1.4.7	100%	Capture - Create Existing Functionality Mapping	5 days	Mon 12/8/14	Fri 12/12/14	631	643	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
638	6.2.2.1.1.4.7	100%	Capture - Create Requested Functionality Mapping	5 days	Mon 12/8/14	Fri 12/12/14	632	644	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
639	6.2.2.1.1.4.7	100%	Capture - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 12/8/14	Fri 12/12/14	633	645	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
640	6.2.2.1.1.4.7	100%	Capture - Create As-Is Program Flows	5 days	Mon 12/8/14	Fri 12/12/14	634	646	Senior BA - TBD[5%],BA - Sondra Martin[5%]
641	6.2.2.1.1.4.7	100%	Capture - Create As-Is Process Flows	5 days	Mon 12/8/14	Fri 12/12/14	635	647	Senior BA - TBD[5%],BA - Sondra Martin[5%]
642	6.2.2.1.1.4.8	100%	<b>Personal Details</b>	<b>5 days</b>	<b>Mon 12/8/14</b>	<b>Fri 12/12/14</b>			
643	6.2.2.1.1.4.8	100%	Personal Details - Create Existing Functionality Mapping	5 days	Mon 12/8/14	Fri 12/12/14	637	649	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
644	6.2.2.1.1.4.8	100%	Personal Details - Create Requested Functionality Mapping	5 days	Mon 12/8/14	Fri 12/12/14	638	650	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
645	6.2.2.1.1.4.8	100%	Personal Details - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 12/8/14	Fri 12/12/14	639	651	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
646	6.2.2.1.1.4.8	100%	Personal Details - Create As-Is Program Flows	5 days	Mon 12/8/14	Fri 12/12/14	640	652	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
647	6.2.2.1.1.4.8	100%	Personal Details - Create As-Is Process Flows	5 days	Mon 12/8/14	Fri 12/12/14	641	653	Senior BA - TBD[5%],BA - Sondra Martin[5%]
648	<b>6.2.2.1.1.4.9</b>	<b>100%</b>	<b>Applicant Screening</b>	<b>5 days</b>	<b>Mon 12/15/14</b>	<b>Fri 12/19/14</b>			
649	6.2.2.1.1.4.9	100%	Applicant Screening - Create Existing Functionality Mapping	5 days	Mon 12/15/14	Fri 12/19/14	643	655	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
650	6.2.2.1.1.4.9	100%	Applicant Screening - Create Requested Functionality Mapping	5 days	Mon 12/15/14	Fri 12/19/14	644	656	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
651	6.2.2.1.1.4.9	100%	Applicant Screening - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 12/15/14	Fri 12/19/14	645	657	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
652	6.2.2.1.1.4.9	100%	Applicant Screening - Create As-Is Program Flows	5 days	Mon 12/15/14	Fri 12/19/14	646	658	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
653	6.2.2.1.1.4.9	100%	Applicant Screening - Create As-Is Process Flows	5 days	Mon 12/15/14	Fri 12/19/14	647	659	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
654	<b>6.2.2.1.1.4.11</b>	<b>100%</b>	<b>Exams</b>	<b>5 days</b>	<b>Mon 12/15/14</b>	<b>Fri 12/19/14</b>			
655	6.2.2.1.1.4.11	100%	Exams - Create Existing Functionality Mapping	5 days	Mon 12/15/14	Fri 12/19/14	649	661	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
656	6.2.2.1.1.4.11	100%	Exams - Create Requested Functionality Mapping	5 days	Mon 12/15/14	Fri 12/19/14	650	662	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
657	6.2.2.1.1.4.11	100%	Exams - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 12/15/14	Fri 12/19/14	651	663	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
658	6.2.2.1.1.4.11	100%	Exams - Create As-Is Program Flows	5 days	Mon 12/15/14	Fri 12/19/14	652	664	Senior BA - TBD[5%],BA - Sondra Martin[5%]
659	6.2.2.1.1.4.11	100%	Exams - Create As-Is Process Flows	5 days	Mon 12/15/14	Fri 12/19/14	653	665	Senior BA - TBD[5%],BA - Sondra Martin[5%]
660	<b>6.2.2.1.1.4.11</b>	<b>100%</b>	<b>Medical</b>	<b>4 days</b>	<b>Mon 12/22/14</b>	<b>Mon 12/29/14</b>			
661	6.2.2.1.1.4.11	100%	Medical - Create Existing Functionality Mapping	4 days	Mon 12/22/14	Mon 12/29/14	655	667	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
662	6.2.2.1.1.4.11	100%	Medical - Create Requested Functionality Mapping	4 days	Mon 12/22/14	Mon 12/29/14	656	668	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
663	6.2.2.1.1.4.11	100%	Medical - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 days	Mon 12/22/14	Mon 12/29/14	657	669	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
664	6.2.2.1.1.4.11	100%	Medical - Create As-Is Program Flows	4 days	Mon 12/22/14	Mon 12/29/14	658	670	Senior BA - TBD[5%],BA - Sondra Martin[5%]
665	6.2.2.1.1.4.11	100%	Medical - Create As-Is Process Flows	4 days	Mon 12/22/14	Mon 12/29/14	659	671	Senior BA - TBD[5%],BA - Sondra Martin[5%]
666	<b>6.2.2.1.1.4.11</b>	<b>100%</b>	<b>ID Card Details</b>	<b>4 days</b>	<b>Mon 12/22/14</b>	<b>Mon 12/29/14</b>			
667	6.2.2.1.1.4.11	100%	ID Card Details - Create Existing Functionality Mapping	4 days	Mon 12/22/14	Mon 12/29/14	661	673	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]
668	6.2.2.1.1.4.11	100%	ID Card Details - Create Requested Functionality Mapping	4 days	Mon 12/22/14	Mon 12/29/14	662	674	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%],BA - Anril Langston[5%]

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
669	6.2.2.1.1.4.1	100%	ID Card Details - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 days	Mon 12/22/14	Mon 12/29/14	663 675		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
670	6.2.2.1.1.4.1	100%	ID Card Details - Create As-Is Program Flow	4 days	Mon 12/22/14	Mon 12/29/14	664 676		Senior BA - TBD[5%],BA - Sondra Martin[5%]
671	6.2.2.1.1.4.1	100%	ID Card Details - Create As-Is Process Flow	4 days	Mon 12/22/14	Mon 12/29/14	665 677		Senior BA - TBD[5%],BA - Sondra Martin[5%]
672	<b>6.2.2.1.1.4.1</b>	<b>100%</b>	<b>License Details</b>	<b>4 days</b>	<b>Mon 12/29/14</b>	<b>Fri 1/2/15</b>			
673	6.2.2.1.1.4.1	100%	License Details - Create Existing Functionality Mapping	4 days	Mon 12/29/14	Fri 1/2/15	667 679		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
674	6.2.2.1.1.4.1	100%	License Details - Create Requested Functionality Mapping	4 days	Mon 12/29/14	Fri 1/2/15	668 680		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
675	6.2.2.1.1.4.1	100%	License Details - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 days	Mon 12/29/14	Fri 1/2/15	669 681		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
676	6.2.2.1.1.4.1	100%	License Details - Create As-Is Program Flow	4 days	Mon 12/29/14	Fri 1/2/15	670 682		Senior BA - TBD[5%],BA - Sondra Martin[5%]
677	6.2.2.1.1.4.1	100%	License Details - Create As-Is Process Flow	4 days	Mon 12/29/14	Fri 1/2/15	671 683		Senior BA - TBD[5%],BA - Sondra Martin[5%]
678	<b>6.2.2.1.1.4.1</b>	<b>100%</b>	<b>Temp Permit Details</b>	<b>4 days</b>	<b>Mon 12/29/14</b>	<b>Fri 1/2/15</b>			
679	6.2.2.1.1.4.1	100%	Temp Permit Details - Create Existing Functionality Mapping	4 days	Mon 12/29/14	Fri 1/2/15	673 685		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
680	6.2.2.1.1.4.1	100%	Temp Permit Details - Create Requested Functionality Mapping	4 days	Mon 12/29/14	Fri 1/2/15	674 686		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
681	6.2.2.1.1.4.1	100%	Temp Permit Details - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 days	Mon 12/29/14	Fri 1/2/15	675 687		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
682	6.2.2.1.1.4.1	100%	Temp Permit Details - Create As-Is Program Flows	4 days	Mon 12/29/14	Fri 1/2/15	676 688		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
683	6.2.2.1.1.4.1	100%	Temp Permit Details - Create As-Is Process Flows	4 days	Mon 12/29/14	Fri 1/2/15	677 689		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
684	<b>6.2.2.1.1.4.1</b>	<b>100%</b>	<b>Motor Voter</b>	<b>5 days</b>	<b>Mon 1/5/15</b>	<b>Fri 1/9/15</b>			
685	6.2.2.1.1.4.1	100%	Motor Voter - Create Existing Functionality Mapping	5 days	Mon 1/5/15	Fri 1/9/15	679 691		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
686	6.2.2.1.1.4.1	100%	Motor Voter - Create Requested Functionality Mapping	5 days	Mon 1/5/15	Fri 1/9/15	680 692		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
687	6.2.2.1.1.4.1	100%	Motor Voter - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 1/5/15	Fri 1/9/15	681 693		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
688	6.2.2.1.1.4.1	100%	Motor Voter - Create As-Is Program Flows	5 days	Mon 1/5/15	Fri 1/9/15	682 694		Senior BA - TBD[5%],BA - Sondra Martin[5%]
689	6.2.2.1.1.4.1	100%	Motor Voter - Create As-Is Process Flows	5 days	Mon 1/5/15	Fri 1/9/15	683 695		Senior BA - TBD[5%],BA - Sondra Martin[5%]
690	<b>6.2.2.1.1.4.1</b>	<b>100%</b>	<b>CDL Medical</b>	<b>5 days</b>	<b>Mon 1/5/15</b>	<b>Fri 1/9/15</b>			
691	6.2.2.1.1.4.1	100%	CDL Medical - Create Existing Functionality Mapping	5 days	Mon 1/5/15	Fri 1/9/15	685 697		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]
692	6.2.2.1.1.4.1	100%	CDL Medical - Create Requested Functionality Mapping	5 days	Mon 1/5/15	Fri 1/9/15	686 698		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril Langston[5%]

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
693	6.2.2.1.1.4.1	100%	CDL Medical - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 1/5/15	Fri 1/9/15	687	699	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
694	6.2.2.1.1.4.1	100%	CDL Medical - Create As-Is Program Flows	5 days	Mon 1/5/15	Fri 1/9/15	688	700	Senior BA - TBD[5%],BA - Sondra Martin[5]
695	6.2.2.1.1.4.1	100%	CDL Medical - Create As-Is Process Flows	5 days	Mon 1/5/15	Fri 1/9/15	689	701	Senior BA - TBD[5%],BA - Sondra Martin[5]
696	<b>6.2.2.1.1.4.1</b>	<b>100%</b>	<b>Voluntary Contributions</b>	<b>5 days</b>	<b>Mon 1/12/15</b>	<b>Fri 1/16/15</b>			
697	6.2.2.1.1.4.1	100%	Voluntary Contributions - Create Existing Functionality Mapping	5 days	Mon 1/12/15	Fri 1/16/15	691	703	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
698	6.2.2.1.1.4.1	100%	Voluntary Contributions - Create Requested Functionality Mapping	5 days	Mon 1/12/15	Fri 1/16/15	692	704	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
699	6.2.2.1.1.4.1	100%	Voluntary Contributions - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 1/12/15	Fri 1/16/15	693	705	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
700	6.2.2.1.1.4.1	100%	Voluntary Contributions - Create As-Is Program Flows	5 days	Mon 1/12/15	Fri 1/16/15	694	706	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
701	6.2.2.1.1.4.1	100%	Voluntary Contributions - Create As-Is Process Flows	5 days	Mon 1/12/15	Fri 1/16/15	695	707	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
702	<b>6.2.2.1.1.4.1</b>	<b>100%</b>	<b>Issuance Review</b>	<b>5 days</b>	<b>Mon 1/12/15</b>	<b>Fri 1/16/15</b>			
703	6.2.2.1.1.4.1	100%	Issuance Review - Create Existing Functionality Mapping	5 days	Mon 1/12/15	Fri 1/16/15	697	709	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
704	6.2.2.1.1.4.1	100%	Issuance Review - Create Requested Functionality Mapping	5 days	Mon 1/12/15	Fri 1/16/15	698	710	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
705	6.2.2.1.1.4.1	100%	Issuance Review - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 1/12/15	Fri 1/16/15	699	711	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
706	6.2.2.1.1.4.1	100%	Issuance Review - Create As-Is Program Flows	5 days	Mon 1/12/15	Fri 1/16/15	700	712	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
707	6.2.2.1.1.4.1	100%	Issuance Review - Create As-Is Process Flows	5 days	Mon 1/12/15	Fri 1/16/15	701	713	Senior BA - TBD[5%],BA - Sondra Martin[5]
708	<b>6.2.2.1.1.4.1</b>	<b>100%</b>	<b>Cashiering</b>	<b>4 days</b>	<b>Tue 1/20/15</b>	<b>Fri 1/23/15</b>			
709	6.2.2.1.1.4.1	100%	Cashiering - Create Existing Functionality Mapping	4 days	Tue 1/20/15	Fri 1/23/15	703	715	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
710	6.2.2.1.1.4.1	100%	Cashiering - Create Requested Functionality Mapping	4 days	Tue 1/20/15	Fri 1/23/15	704	716	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
711	6.2.2.1.1.4.1	100%	Cashiering - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 days	Tue 1/20/15	Fri 1/23/15	705	717	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
712	6.2.2.1.1.4.1	100%	Cashiering - Create As-Is Program Flows	4 days	Tue 1/20/15	Fri 1/23/15	706	718	Senior BA - TBD[5%],BA - Sondra Martin[5]
713	6.2.2.1.1.4.1	100%	Cashiering - Create As-Is Process Flows	4 days	Tue 1/20/15	Fri 1/23/15	707	719	Senior BA - TBD[5%],BA - Sondra Martin[5]
714	<b>6.2.2.1.1.4.2</b>	<b>100%</b>	<b>Add/Modify</b>	<b>4 days</b>	<b>Tue 1/20/15</b>	<b>Fri 1/23/15</b>			
715	6.2.2.1.1.4.2	100%	Add/Modify - Create Existing Functionality Mapping	4 days	Tue 1/20/15	Fri 1/23/15	709	721	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
716	6.2.2.1.1.4.2	100%	Add/Modify - Create Requested Functionality Mapping	4 days	Tue 1/20/15	Fri 1/23/15	710	722	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
717	6.2.2.1.1.4.2	100%	Add/Modify - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 days	Tue 1/20/15	Fri 1/23/15	711 723		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril Langston[5%]
718	6.2.2.1.1.4.2	100%	Add/Modify - Create As-Is Program Flows	4 days	Tue 1/20/15	Fri 1/23/15	712 724		Senior BA - TBD[5%],BA - Sondra Martin[5]
719	6.2.2.1.1.4.2	100%	Add/Modify - Create As-Is Process Flows	4 days	Tue 1/20/15	Fri 1/23/15	713 725		Senior BA - TBD[5%],BA - Sondra Martin[5]
720	<b>6.2.2.1.1.4.2</b>	<b>100%</b>	<b>Admin - User Management</b>	<b>5 days</b>	<b>Mon 1/26/15</b>	<b>Fri 1/30/15</b>			
721	6.2.2.1.1.4.2	100%	Admin - User Management - Create Existing Functionality Mapping	5 days	Mon 1/26/15	Fri 1/30/15	715 727		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica
722	6.2.2.1.1.4.2	100%	Admin - User Management - Create Requested Functionality Mapping	5 days	Mon 1/26/15	Fri 1/30/15	716 728		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica
723	6.2.2.1.1.4.2	100%	Admin - User Management - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 1/26/15	Fri 1/30/15	717 729		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
724	6.2.2.1.1.4.2	100%	Admin - User Management - Create As-Is Program Flows	5 days	Mon 1/26/15	Fri 1/30/15	718 730		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica
725	6.2.2.1.1.4.2	100%	Admin - User Management - Create As-Is Process Flows	5 days	Mon 1/26/15	Fri 1/30/15	719 731		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica
726	<b>6.2.2.1.1.4.2</b>	<b>100%</b>	<b>Admin - Office Management</b>	<b>5 days</b>	<b>Mon 1/26/15</b>	<b>Fri 1/30/15</b>			
727	6.2.2.1.1.4.2	100%	Admin - Office Management - Create Existing Functionality Mapping	5 days	Mon 1/26/15	Fri 1/30/15	721 733		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica
728	6.2.2.1.1.4.2	100%	Admin - Office Management - Create Requested Functionality Mapping	5 days	Mon 1/26/15	Fri 1/30/15	722 734		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica
729	6.2.2.1.1.4.2	100%	Admin - Office Management - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 1/26/15	Fri 1/30/15	723 735		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
730	6.2.2.1.1.4.2	100%	Admin - Office Management - Create As-Is Program Flows	5 days	Mon 1/26/15	Fri 1/30/15	724 736		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica
731	6.2.2.1.1.4.2	100%	Admin - Office Management - Create As-Is Process Flows	5 days	Mon 1/26/15	Fri 1/30/15	725 737		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica
732	<b>6.2.2.1.1.4.2</b>	<b>100%</b>	<b>Sanction Clearance Guide</b>	<b>5 days</b>	<b>Mon 2/2/15</b>	<b>Fri 2/6/15</b>			
733	6.2.2.1.1.4.2	100%	Sanction Clearance Guide - Create Existing Functionality Mapping	5 days	Mon 2/2/15	Fri 2/6/15	727 739		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica
734	6.2.2.1.1.4.2	100%	Sanction Clearance Guide - Create Requested Functionality Mapping	5 days	Mon 2/2/15	Fri 2/6/15	728 740		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica
735	6.2.2.1.1.4.2	100%	Sanction Clearance Guide - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 2/2/15	Fri 2/6/15	729 741		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
736	6.2.2.1.1.4.2	100%	Sanction Clearance Guide - Create As-Is Program Flows	5 days	Mon 2/2/15	Fri 2/6/15	730 742		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica
737	6.2.2.1.1.4.2	100%	Sanction Clearance Guide - Create As-Is Process Flows	5 days	Mon 2/2/15	Fri 2/6/15	731 743		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica
738	<b>6.2.2.1.1.4.2</b>	<b>100%</b>	<b>Customer Service Log</b>	<b>5 days</b>	<b>Mon 2/2/15</b>	<b>Fri 2/6/15</b>			
739	6.2.2.1.1.4.2	100%	Customer Service Log - Create Existing Functionality Mapping	5 days	Mon 2/2/15	Fri 2/6/15	733 745		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica

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740	6.2.2.1.1.4.2	100%	Customer Service Log - Create Requested Functionality Mapping	5 days	Mon 2/2/15	Fri 2/6/15	734	746	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
741	6.2.2.1.1.4.2	100%	Customer Service Log - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 2/2/15	Fri 2/6/15	735	747	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
742	6.2.2.1.1.4.2	100%	Customer Service Log - Create As-Is Program Flows	5 days	Mon 2/2/15	Fri 2/6/15	736	748	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
743	6.2.2.1.1.4.2	100%	Customer Service Log - Create As-Is Process Flows	5 days	Mon 2/2/15	Fri 2/6/15	737	749	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
744	<b>6.2.2.1.1.4.2</b>	<b>100%</b>	<b>Traffic School Interface</b>	<b>5 days</b>	<b>Mon 2/9/15</b>	<b>Fri 2/13/15</b>			
745	6.2.2.1.1.4.2	100%	Traffic School Interface - Create Existing Functionality Mapping	5 days	Mon 2/9/15	Fri 2/13/15	739	751	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
746	6.2.2.1.1.4.2	100%	Traffic School Interface - Create Requested Functionality Mapping	5 days	Mon 2/9/15	Fri 2/13/15	740	752	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
747	6.2.2.1.1.4.2	100%	Traffic School Interface - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 2/9/15	Fri 2/13/15	741	753	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
748	6.2.2.1.1.4.2	100%	Traffic School Interface - Create As-Is Program Flows	5 days	Mon 2/9/15	Fri 2/13/15	742	754	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
749	6.2.2.1.1.4.2	100%	Traffic School Interface - Create As-Is Process Flows	5 days	Mon 2/9/15	Fri 2/13/15	743	755	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
750	<b>6.2.2.1.1.4.2</b>	<b>100%</b>	<b>3rd Party Cashiering</b>	<b>5 days</b>	<b>Mon 2/9/15</b>	<b>Fri 2/13/15</b>			
751	6.2.2.1.1.4.2	100%	3rd Party Cashiering - Create Existing Functionality Mapping	5 days	Mon 2/9/15	Fri 2/13/15	745	757	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
752	6.2.2.1.1.4.2	100%	3rd Party Cashiering - Create Requested Functionality Mapping	5 days	Mon 2/9/15	Fri 2/13/15	746	758	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
753	6.2.2.1.1.4.2	100%	3rd Party Cashiering - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 2/9/15	Fri 2/13/15	747	759	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
754	6.2.2.1.1.4.2	100%	3rd Party Cashiering - Create As-Is Program Flows	5 days	Mon 2/9/15	Fri 2/13/15	748	760	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
755	6.2.2.1.1.4.2	100%	3rd Party Cashiering - Create As-Is Process Flows	5 days	Mon 2/9/15	Fri 2/13/15	749	761	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
756	<b>6.2.2.1.1.4.2</b>	<b>100%</b>	<b>High Speed Renewals</b>	<b>5 days</b>	<b>Mon 2/16/15</b>	<b>Fri 2/20/15</b>			
757	6.2.2.1.1.4.2	100%	High Speed Renewals - Create Existing Functionality Mapping	5 days	Mon 2/16/15	Fri 2/20/15	751	763	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
758	6.2.2.1.1.4.2	100%	High Speed Renewals - Create Requested Functionality Mapping	5 days	Mon 2/16/15	Fri 2/20/15	752	764	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
759	6.2.2.1.1.4.2	100%	High Speed Renewals - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 2/16/15	Fri 2/20/15	753	765	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
760	6.2.2.1.1.4.2	100%	High Speed Renewals - Create As-Is Program Flows	5 days	Mon 2/16/15	Fri 2/20/15	754	766	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril



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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
761	6.2.2.1.1.4.2	100%	High Speed Renewals - Create As-Is Process Flows	5 days	Mon 2/16/15	Fri 2/20/15	755	767	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
762	<b>6.2.2.1.1.4.2</b>	<b>100%</b>	<b>Admin - Overrides</b>	<b>5 days</b>	<b>Mon 2/16/15</b>	<b>Fri 2/20/15</b>			
763	6.2.2.1.1.4.2	100%	Admin - Overrides - Create Existing Functionality Mapping	5 days	Mon 2/16/15	Fri 2/20/15	757	769	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
764	6.2.2.1.1.4.2	100%	Admin - Overrides - Create Requested Functionality Mapping	5 days	Mon 2/16/15	Fri 2/20/15	758	770	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
765	6.2.2.1.1.4.2	100%	Admin - Overrides - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 2/16/15	Fri 2/20/15	759	771	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
766	6.2.2.1.1.4.2	100%	Admin - Overrides - Create As-Is Program Flows	5 days	Mon 2/16/15	Fri 2/20/15	760	772	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
767	6.2.2.1.1.4.2	100%	Admin - Overrides - Create As-Is Process Flows	5 days	Mon 2/16/15	Fri 2/20/15	761	773	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
768	<b>6.2.2.1.1.4.2</b>	<b>100%</b>	<b>Admin - Revenue Deposit</b>	<b>5 days</b>	<b>Mon 2/23/15</b>	<b>Fri 2/27/15</b>			
769	6.2.2.1.1.4.2	100%	Admin - Revenue Deposit - Create Existing Functionality Mapping	5 days	Mon 2/23/15	Fri 2/27/15	763	775	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
770	6.2.2.1.1.4.2	100%	Admin - Revenue Deposit - Create Requested Functionality Mapping	5 days	Mon 2/23/15	Fri 2/27/15	764	776	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
771	6.2.2.1.1.4.2	100%	Admin - Revenue Deposit - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 2/23/15	Fri 2/27/15	765	777	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
772	6.2.2.1.1.4.2	100%	Admin - Revenue Deposit - Create As-Is Program Flows	5 days	Mon 2/23/15	Fri 2/27/15	766	778	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
773	6.2.2.1.1.4.2	100%	Admin - Revenue Deposit - Create As-Is Process Flows	5 days	Mon 2/23/15	Fri 2/27/15	767	779	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
774	<b>6.2.2.1.1.4.3</b>	<b>100%</b>	<b>Reports - End of Day</b>	<b>5 days</b>	<b>Mon 2/23/15</b>	<b>Fri 2/27/15</b>			
775	6.2.2.1.1.4.3	100%	Reports - End of Day - Create Existing Functionality Mapping	5 days	Mon 2/23/15	Fri 2/27/15	769	781	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
776	6.2.2.1.1.4.3	100%	Reports - End of Day - Create Requested Functionality Mapping	5 days	Mon 2/23/15	Fri 2/27/15	770	782	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
777	6.2.2.1.1.4.3	100%	Reports - End of Day - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 2/23/15	Fri 2/27/15	771	783	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
778	6.2.2.1.1.4.3	100%	Reports - End of Day - Create As-Is Program Flows	5 days	Mon 2/23/15	Fri 2/27/15	772	784	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
779	6.2.2.1.1.4.3	100%	Reports - End of Day - Create As-Is Process Flows	5 days	Mon 2/23/15	Fri 2/27/15	773	785	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
780	<b>6.2.2.1.1.4.3</b>	<b>100%</b>	<b>History Inquiries</b>	<b>5 days</b>	<b>Mon 3/2/15</b>	<b>Fri 3/6/15</b>			
781	6.2.2.1.1.4.3	100%	History Inquiries - Create Existing Functionality Mapping	5 days	Mon 3/2/15	Fri 3/6/15	775	787	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril
782	6.2.2.1.1.4.3	100%	History Inquiries - Create Requested Functionality Mapping	5 days	Mon 3/2/15	Fri 3/6/15	776	788	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%],BA - Anril

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
783	6.2.2.1.1.4.3	100%	History Inquiries - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 3/2/15	Fri 3/6/15	777	789	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
784	6.2.2.1.1.4.3	100%	History Inquiries - Create As-Is Program Flows	5 days	Mon 3/2/15	Fri 3/6/15	778	790	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
785	6.2.2.1.1.4.3	100%	History Inquiries - Create As-Is Process Flows	5 days	Mon 3/2/15	Fri 3/6/15	779	791	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
786	6.2.2.1.1.4.3	100%	<b>Reports - End of Day (BAR)</b>	<b>5 days</b>	<b>Mon 3/2/15</b>	<b>Fri 3/6/15</b>			
787	6.2.2.1.1.4.3	100%	Reports - End of Day (BAR) - Create Existing Functionality Mapping	5 days	Mon 3/2/15	Fri 3/6/15	781	793	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
788	6.2.2.1.1.4.3	100%	Reports - End of Day (BAR) - Create Requested Functionality Mapping	5 days	Mon 3/2/15	Fri 3/6/15	782	794	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
789	6.2.2.1.1.4.3	100%	Reports - End of Day (BAR) - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 3/2/15	Fri 3/6/15	783	795	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
790	6.2.2.1.1.4.3	100%	Reports - End of Day (BAR) - Create As-Is Program Flows	5 days	Mon 3/2/15	Fri 3/6/15	784	796	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
791	6.2.2.1.1.4.3	100%	Reports - End of Day (BAR) - Create As-Is Process Flows	5 days	Mon 3/2/15	Fri 3/6/15	785	797	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
792	6.2.2.1.1.4.3	100%	<b>Admin - NLETS</b>	<b>5 days</b>	<b>Mon 3/9/15</b>	<b>Fri 3/13/15</b>			
793	6.2.2.1.1.4.3	100%	Admin - NLETS - Create Existing Functionality Mapping	5 days	Mon 3/9/15	Fri 3/13/15	787	799	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
794	6.2.2.1.1.4.3	100%	Admin - NLETS - Create Requested Functionality Mapping	5 days	Mon 3/9/15	Fri 3/13/15	788	800	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
795	6.2.2.1.1.4.3	100%	Admin - NLETS - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 3/9/15	Fri 3/13/15	789	801	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
796	6.2.2.1.1.4.3	100%	Admin - NLETS - Create As-Is Program Flows	5 days	Mon 3/9/15	Fri 3/13/15	790	802	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
797	6.2.2.1.1.4.3	100%	Admin - NLETS - Create As-Is Process Flows	5 days	Mon 3/9/15	Fri 3/13/15	791	803	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
798	6.2.2.1.1.4.3	100%	<b>Admin - FR</b>	<b>5 days</b>	<b>Mon 3/9/15</b>	<b>Fri 3/13/15</b>			
799	6.2.2.1.1.4.3	100%	Admin - FR - Create Existing Functionality Mapping	5 days	Mon 3/9/15	Fri 3/13/15	793	805,811	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
800	6.2.2.1.1.4.3	100%	Admin - FR - Create Requested Functionality Mapping	5 days	Mon 3/9/15	Fri 3/13/15	794	806,812	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
801	6.2.2.1.1.4.3	100%	Admin - FR - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 3/9/15	Fri 3/13/15	795	807,813	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
802	6.2.2.1.1.4.3	100%	Admin - FR - Create As-Is Program Flows	5 days	Mon 3/9/15	Fri 3/13/15	796	808,814	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
803	6.2.2.1.1.4.3	100%	Admin - FR - Create As-Is Process Flows	5 days	Mon 3/9/15	Fri 3/13/15	797	809,815	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
804	6.2.2.1.1.4.3	100%	<b>Vehicle Inquiry</b>	<b>5 days</b>	<b>Mon 3/16/15</b>	<b>Fri 3/20/15</b>			
805	6.2.2.1.1.4.3	100%	Vehicle Inquiry - Create Existing Functionality Mapping	5 days	Mon 3/16/15	Fri 3/20/15	799	817,823	Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril
806	6.2.2.1.1.4.3	100%	Vehicle Inquiry - Create Requested Functionality Mapping	5 days	Mon 3/16/15	Fri 3/20/15	800	818,824	Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffiel[10%] BA - Anril

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
807	6.2.2.1.1.4.3	100%	Vehicle Inquiry - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 3/16/15	Fri 3/20/15	801	819,825	Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
808	6.2.2.1.1.4.3	100%	Vehicle Inquiry - Create As-Is Program Flow	5 days	Mon 3/16/15	Fri 3/20/15	802	820,826	Senior BA - TBD[3%],BA - Sondra Martin[5]
809	6.2.2.1.1.4.3	100%	Vehicle Inquiry - Create As-Is Process Flow	5 days	Mon 3/16/15	Fri 3/20/15	803	821,827	Senior BA - TBD[3%],BA - Sondra Martin[5]
810	<b>6.2.2.1.1.4.3</b>	<b>100%</b>	<b>Admin - Code Table Maintenance</b>	<b>5 days</b>	<b>Mon 3/16/15</b>	<b>Fri 3/20/15</b>			
811	6.2.2.1.1.4.3	100%	Admin - Code Table Maintenance - Create Existing Functionality Mapping	5 days	Mon 3/16/15	Fri 3/20/15	799		Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
812	6.2.2.1.1.4.3	100%	Admin - Code Table Maintenance - Create Requested Functionality Mapping	5 days	Mon 3/16/15	Fri 3/20/15	800		Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
813	6.2.2.1.1.4.3	100%	Admin - Code Table Maintenance - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 3/16/15	Fri 3/20/15	801		Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
814	6.2.2.1.1.4.3	100%	Admin - Code Table Maintenance - Create As-Is Program Flows	5 days	Mon 3/16/15	Fri 3/20/15	802		Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
815	6.2.2.1.1.4.3	100%	Admin - Code Table Maintenance - Create As-Is Process Flows	5 days	Mon 3/16/15	Fri 3/20/15	803		Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
816	<b>6.2.2.1.1.4.3</b>	<b>100%</b>	<b>Admin - Revenue</b>	<b>5 days</b>	<b>Mon 3/23/15</b>	<b>Fri 3/27/15</b>			
817	6.2.2.1.1.4.3	100%	Admin - Revenue - Create Existing Functionality Mapping	5 days	Mon 3/23/15	Fri 3/27/15	805		Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
818	6.2.2.1.1.4.3	100%	Admin - Revenue - Create Requested Functionality Mapping	5 days	Mon 3/23/15	Fri 3/27/15	806		Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
819	6.2.2.1.1.4.3	100%	Admin - Revenue - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 3/23/15	Fri 3/27/15	807		Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
820	6.2.2.1.1.4.3	100%	Admin - Revenue - Create As-Is Program Flows	5 days	Mon 3/23/15	Fri 3/27/15	808		Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
821	6.2.2.1.1.4.3	100%	Admin - Revenue - Create As-Is Process Flows	5 days	Mon 3/23/15	Fri 3/27/15	809		Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
822	<b>6.2.2.1.1.4.3</b>	<b>100%</b>	<b>Badges</b>	<b>5 days</b>	<b>Mon 3/23/15</b>	<b>Fri 3/27/15</b>			
823	6.2.2.1.1.4.3	100%	Badges - Create Existing Functionality Mapping	5 days	Mon 3/23/15	Fri 3/27/15	805	829	Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
824	6.2.2.1.1.4.3	100%	Badges - Create Requested Functionality Mapping	5 days	Mon 3/23/15	Fri 3/27/15	806	830	Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
825	6.2.2.1.1.4.3	100%	Badges - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Mon 3/23/15	Fri 3/27/15	807	831	Senior BA - TBD[3%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
826	6.2.2.1.1.4.3	100%	Badges - Create As-Is Program Flows	5 days	Mon 3/23/15	Fri 3/27/15	808	832	Senior BA - TBD[3%],BA - Sondra Martin[5]
827	6.2.2.1.1.4.3	100%	Badges - Create As-Is Process Flows	5 days	Mon 3/23/15	Fri 3/27/15	809	833	Senior BA - TBD[3%],BA - Sondra Martin[5]
828	<b>6.2.2.1.1.4.3</b>	<b>100%</b>	<b>Review DL Issuance Legacy Documentation</b>	<b>10 days</b>	<b>Mon 3/30/15</b>	<b>Fri 4/10/15</b>			
829	6.2.2.1.1.4.3	100%	Review DL Issuance - Create Existing Functionality Mapping	10 days	Mon 3/30/15	Fri 4/10/15	823		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril
830	6.2.2.1.1.4.3	100%	Review DL Issuance - Create Requested Functionality Mapping	10 days	Mon 3/30/15	Fri 4/10/15	824		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari MrDuffie[10%] BA - Anril

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
831	6.2.2.1.1.4.3	100%	Review DL Issuance - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	10 days	Mon 3/30/15	Fri 4/10/15	825		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril
832	6.2.2.1.1.4.3	100%	Review DL Issuance - Create As-Is Program Flows	10 days	Mon 3/30/15	Fri 4/10/15	826		Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril
833	6.2.2.1.1.4.3	100%	Review DL Issuance - Create As-Is Process Flows	10 days	Mon 3/30/15	Fri 4/10/15	827	1054,1055,1	Senior BA - TBD[5%],BA - Sondra Martin[5%],Team Lead - Jessica Espinoza[10%],BA - Shari McDuffie[10%] BA - Anril
834	<b>6.2.2.1.1.5</b>	<b>100%</b>	<b>Motorist Maintenance Legacy Documentation</b>	<b>77 days</b>	<b>Mon 12/15/14</b>	<b>Mon 4/6/15</b>			
835	<b>6.2.2.1.1.5.1</b>	<b>100%</b>	<b>Search</b>	<b>2 days</b>	<b>Mon 12/15/14</b>	<b>Tue 12/16/14</b>			
836	6.2.2.1.1.5.1	100%	Search - Create Existing Functionality Mapping	2 days	Mon 12/15/14	Tue 12/16/14	505	842,837SS,8	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%] BA - Gail Singletary[20%] BA - Paula Griner[20%]
837	6.2.2.1.1.5.1	100%	Search - Create Requested Functionality Mapping	2 days	Mon 12/15/14	Tue 12/16/14	836SS	843	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%] BA - Gail Singletary[20%] BA - Paula Griner[20%]
838	6.2.2.1.1.5.1	100%	Search - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	2 days	Mon 12/15/14	Tue 12/16/14	836SS	844	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%] BA - Gail Singletary[20%] BA - Paula Griner[20%]
839	6.2.2.1.1.5.1	100%	Search - Create As-Is Program Flows	2 days	Mon 12/15/14	Tue 12/16/14	836SS	845	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%] BA - Gail Singletary[20%] BA - Paula Griner[20%]
840	6.2.2.1.1.5.1	100%	Search - Create As-Is Process Flows	2 days	Mon 12/15/14	Tue 12/16/14	836SS	846	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%] BA - Gail Singletary[20%] BA - Paula Griner[20%]
841	<b>6.2.2.1.1.5.2</b>	<b>100%</b>	<b>Special Functions</b>	<b>2 days</b>	<b>Wed 12/17/14</b>	<b>Thu 12/18/14</b>			
842	6.2.2.1.1.5.2	100%	Special Functions - Create Existing Functionality Mapping	2 days	Wed 12/17/14	Thu 12/18/14	836	848	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%] BA - Gail Singletary[20%] BA - Paula Griner[20%]
843	6.2.2.1.1.5.2	100%	Special Functions - Create Requested Functionality Mapping	2 days	Wed 12/17/14	Thu 12/18/14	837	849	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%] BA - Gail Singletary[20%] BA - Paula Griner[20%]
844	6.2.2.1.1.5.2	100%	Special Functions - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	2 days	Wed 12/17/14	Thu 12/18/14	838	850	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
845	6.2.2.1.1.5.2	100%	Special Functions - Create As-Is Program Flows	2 days	Wed 12/17/14	Thu 12/18/14	839	851	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%] BA - Gail Singletary[20%] BA - Paula Griner[20%]
846	6.2.2.1.1.5.2	100%	Special Functions - Create As-Is Process Flows	2 days	Wed 12/17/14	Thu 12/18/14	840	852	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%] BA - Gail Singletary[20%] BA - Paula Griner[20%]
847	<b>6.2.2.1.1.5.3</b>	<b>100%</b>	<b>Special Functions - Customer Merge &amp; Unlink Customer</b>	<b>4 days</b>	<b>Fri 12/19/14</b>	<b>Wed 12/24/14</b>			
848	6.2.2.1.1.5.3	100%	Special Functions - Customer Merge & Unlink Customer - Create Existing Functionality Mapping	4 days	Fri 12/19/14	Wed 12/24/14	842	854	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
849	6.2.2.1.1.5.3	100%	Special Functions - Customer Merge & Unlink Customer - Create Requested Functionality Mapping	4 days	Fri 12/19/14	Wed 12/24/14	843	855	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
850	6.2.2.1.1.5.3	100%	Special Functions - Customer Merge & Unlink Customer - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 days	Fri 12/19/14	Wed 12/24/14	844	856	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
851	6.2.2.1.1.5.3	100%	Special Functions - Customer Merge & Unlink Customer - Create As-Is Program	4 days	Fri 12/19/14	Wed 12/24/14	845	857	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]

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852	6.2.2.1.1.5.3	100%	Special Functions - Customer Merge & Unlink Customer - Create As-Is Process	4 days	Fri 12/19/14	Wed 12/24/14	846	858	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
853	6.2.2.1.1.5.4	100%	<b>Special Functions - Confidential &amp; Push Customer to MV</b>	<b>4 days</b>	<b>Fri 12/26/14</b>	<b>Fri 1/2/15</b>			
854	6.2.2.1.1.5.4	100%	Special Functions - Confidential & Push Customer to MV - Create Existing Functionality Mapping	4 days	Fri 12/26/14	Fri 1/2/15	848	860	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
855	6.2.2.1.1.5.4	100%	Special Functions - Confidential & Push Customer to MV - Create Requested Functionality Mapping	4 days	Fri 12/26/14	Fri 1/2/15	849	861	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
856	6.2.2.1.1.5.4	100%	Special Functions - Confidential & Push Customer to MV - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 days	Fri 12/26/14	Fri 1/2/15	850	862	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
857	6.2.2.1.1.5.4	100%	Special Functions - Confidential & Push Customer to MV - Create As-Is Program	4 days	Fri 12/26/14	Fri 1/2/15	851	863	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
858	6.2.2.1.1.5.4	100%	Special Functions - Confidential & Push Customer to MV - Create As-Is Process	4 days	Fri 12/26/14	Fri 1/2/15	852	864	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
859	6.2.2.1.1.5.5	100%	<b>Special Functions - Med Cert functions</b>	<b>5 days</b>	<b>Fri 1/2/15</b>	<b>Thu 1/8/15</b>			
860	6.2.2.1.1.5.5	100%	Special Functions - Med Cert functions - Create Existing Functionality Mapping	5 days	Fri 1/2/15	Thu 1/8/15	854	866	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
861	6.2.2.1.1.5.5	100%	Special Functions - Med Cert functions - Create Requested Functionality Mapping	5 days	Fri 1/2/15	Thu 1/8/15	855	867	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
862	6.2.2.1.1.5.5	100%	Special Functions - Med Cert functions - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Fri 1/2/15	Thu 1/8/15	856	868	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
863	6.2.2.1.1.5.5	100%	Special Functions - Med Cert functions - Create As-Is Program Flows	5 days	Fri 1/2/15	Thu 1/8/15	857	869	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
864	6.2.2.1.1.5.5	100%	Special Functions - Med Cert functions - Create As-Is Process Flows	5 days	Fri 1/2/15	Thu 1/8/15	858	870	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
865	6.2.2.1.1.5.6	100%	<b>Special Functions - DVU &amp; Mail in Renewal Queues</b>	<b>3 days</b>	<b>Fri 1/9/15</b>	<b>Tue 1/13/15</b>			
866	6.2.2.1.1.5.6	100%	Special Functions - DVU & Mail in Renewal Queues - Create Existing Functionality	3 days	Fri 1/9/15	Tue 1/13/15	860	872	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
867	6.2.2.1.1.5.6	100%	Special Functions - DVU & Mail in Renewal Queues - Create Requested Functionality Mapping	3 days	Fri 1/9/15	Tue 1/13/15	861	873	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
868	6.2.2.1.1.5.6	100%	Special Functions - DVU & Mail in Renewal Queues - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	3 days	Fri 1/9/15	Tue 1/13/15	862	874	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
869	6.2.2.1.1.5.6	100%	Special Functions - DVU & Mail in Renewal Queues - Create As-Is Program Flows	3 days	Fri 1/9/15	Tue 1/13/15	863	875	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
870	6.2.2.1.1.5.6	100%	Special Functions - DVU & Mail in Renewal Queues - Create As-Is Process Flows	3 days	Fri 1/9/15	Tue 1/13/15	864	876	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]

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871	6.2.2.1.1.5.7	100%	<b>Special Functions - Bulk Transcripts</b>	<b>3 days</b>	<b>Wed 1/14/15</b>	<b>Fri 1/16/15</b>			
872	6.2.2.1.1.5.7	100%	Special Functions - Bulk Transcripts - Create Existing Functionality Mapping	3 days	Wed 1/14/15	Fri 1/16/15		866 878	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
873	6.2.2.1.1.5.7	100%	Special Functions - Bulk Transcripts - Create Requested Functionality Mapping	3 days	Wed 1/14/15	Fri 1/16/15		867 879	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
874	6.2.2.1.1.5.7	100%	Special Functions - Bulk Transcripts - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	3 days	Wed 1/14/15	Fri 1/16/15		868 880	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
875	6.2.2.1.1.5.7	100%	Special Functions - Bulk Transcripts - Create As-Is Program Flows	3 days	Wed 1/14/15	Fri 1/16/15		869 881	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
876	6.2.2.1.1.5.7	100%	Special Functions - Bulk Transcripts - Create As-Is Process Flows	3 days	Wed 1/14/15	Fri 1/16/15		870 882	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
877	6.2.2.1.1.5.8	100%	<b>Quick Adds</b>	<b>2 days</b>	<b>Tue 1/20/15</b>	<b>Wed 1/21/15</b>			
878	6.2.2.1.1.5.8	100%	Quick Adds - Create Existing Functionality Mapping	2 days	Tue 1/20/15	Wed 1/21/15		872 884	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
879	6.2.2.1.1.5.8	100%	Quick Adds - Create Requested Functionality Mapping	2 days	Tue 1/20/15	Wed 1/21/15		873 885	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
880	6.2.2.1.1.5.8	100%	Quick Adds - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	2 days	Tue 1/20/15	Wed 1/21/15		874 886	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
881	6.2.2.1.1.5.8	100%	Quick Adds - Create As-Is Program Flows	2 days	Tue 1/20/15	Wed 1/21/15		875 887	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
882	6.2.2.1.1.5.8	100%	Quick Adds - Create As-Is Process Flows	2 days	Tue 1/20/15	Wed 1/21/15		876 888	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
883	6.2.2.1.1.5.9	100%	<b>Quick Adds - Correspondence (various)</b>	<b>5 days</b>	<b>Thu 1/22/15</b>	<b>Wed 1/28/15</b>			
884	6.2.2.1.1.5.9	100%	Quick Adds - Correspondence (various) - Create Existing Functionality Mapping	5 days	Thu 1/22/15	Wed 1/28/15		878 890	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
885	6.2.2.1.1.5.9	100%	Quick Adds - Correspondence (various) - Create Requested Functionality Mapping	5 days	Thu 1/22/15	Wed 1/28/15		879 891	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
886	6.2.2.1.1.5.9	100%	Quick Adds - Correspondence (various) - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	5 days	Thu 1/22/15	Wed 1/28/15		880 892	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
887	6.2.2.1.1.5.9	100%	Quick Adds - Correspondence (various) - Create As-Is Program Flows	5 days	Thu 1/22/15	Wed 1/28/15		881 893	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
888	6.2.2.1.1.5.9	100%	Quick Adds - Correspondence (various) - Create As-Is Process Flows	5 days	Thu 1/22/15	Wed 1/28/15		882 894	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
889	6.2.2.1.1.5.11	100%	<b>Quick Adds - Suspensions (various)</b>	<b>3 days</b>	<b>Thu 1/29/15</b>	<b>Mon 2/2/15</b>			
890	6.2.2.1.1.5.11	100%	Quick Adds - Suspensions (various) - Create Existing Functionality Mapping	3 days	Thu 1/29/15	Mon 2/2/15		884 896	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
891	6.2.2.1.1.5.11	100%	Quick Adds - Suspensions (various) - Create Requested Functionality Mapping	3 days	Thu 1/29/15	Mon 2/2/15		885 897	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
892	6.2.2.1.1.5.11	100%	Quick Adds - Suspensions (various) - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	3 days	Thu 1/29/15	Mon 2/2/15		886 898	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]
893	6.2.2.1.1.5.11	100%	Quick Adds - Suspensions (various) - Create As-Is Program Flows	3 days	Thu 1/29/15	Mon 2/2/15		887 899	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%]

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894	6.2.2.1.1.5.1	100%	Quick Adds - Suspensions (various) - Create As-Is Process Flows	3 days	Thu 1/29/15	Mon 2/2/15	888	900	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
895	<b>6.2.2.1.1.5.1</b>	<b>100%</b>	<b>Quick Adds - OOS Surrender</b>	<b>2 days</b>	<b>Tue 2/3/15</b>	<b>Wed 2/4/15</b>			
896	6.2.2.1.1.5.1	100%	Quick Adds - OOS Surrender - Create Existing Functionality Mapping	2 days	Tue 2/3/15	Wed 2/4/15	890	902	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
897	6.2.2.1.1.5.1	100%	Quick Adds - OOS Surrender - Create Requested Functionality Mapping	2 days	Tue 2/3/15	Wed 2/4/15	891	903	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
898	6.2.2.1.1.5.1	100%	Quick Adds - OOS Surrender - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	2 days	Tue 2/3/15	Wed 2/4/15	892	904	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
899	6.2.2.1.1.5.1	100%	Quick Adds - OOS Surrender - Create As-Is Program Flows	2 days	Tue 2/3/15	Wed 2/4/15	893	905	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
900	6.2.2.1.1.5.1	100%	Quick Adds - OOS Surrender - Create As-Is Process Flows	2 days	Tue 2/3/15	Wed 2/4/15	894	906	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
901	<b>6.2.2.1.1.5.1</b>	<b>100%</b>	<b>Quick Adds - Medical (various)</b>	<b>4 days</b>	<b>Thu 2/5/15</b>	<b>Tue 2/10/15</b>			
902	6.2.2.1.1.5.1	100%	Quick Adds - Medical (various) - Create Existing Functionality Mapping	4 days	Thu 2/5/15	Tue 2/10/15	896	908	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
903	6.2.2.1.1.5.1	100%	Quick Adds - Medical (various) - Create Requested Functionality Mapping	4 days	Thu 2/5/15	Tue 2/10/15	897	909	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
904	6.2.2.1.1.5.1	100%	Quick Adds - Medical (various) - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 days	Thu 2/5/15	Tue 2/10/15	898	910	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
905	6.2.2.1.1.5.1	100%	Quick Adds - Medical (various) - Create As-Is Program Flows	4 days	Thu 2/5/15	Tue 2/10/15	899	911	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
906	6.2.2.1.1.5.1	100%	Quick Adds - Medical (various) - Create As-Is Process Flows	4 days	Thu 2/5/15	Tue 2/10/15	900	912	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
907	<b>6.2.2.1.1.5.1</b>	<b>100%</b>	<b>Quick Adds - Disposition</b>	<b>3 days</b>	<b>Wed 2/11/15</b>	<b>Fri 2/13/15</b>			
908	6.2.2.1.1.5.1	100%	Quick Adds - Disposition - Create Existing Functionality Mapping	3 days	Wed 2/11/15	Fri 2/13/15	902	914	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
909	6.2.2.1.1.5.1	100%	Quick Adds - Disposition - Create Requested Functionality Mapping	3 days	Wed 2/11/15	Fri 2/13/15	903	915	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
910	6.2.2.1.1.5.1	100%	Quick Adds - Disposition - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	3 days	Wed 2/11/15	Fri 2/13/15	904	916	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
911	6.2.2.1.1.5.1	100%	Quick Adds - Disposition - Create As-Is Program Flows	3 days	Wed 2/11/15	Fri 2/13/15	905	917	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
912	6.2.2.1.1.5.1	100%	Quick Adds - Disposition - Create As-Is Process Flows	3 days	Wed 2/11/15	Fri 2/13/15	906	918	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
913	<b>6.2.2.1.1.5.1</b>	<b>100%</b>	<b>Inventory</b>	<b>2 days</b>	<b>Mon 2/16/15</b>	<b>Tue 2/17/15</b>			
914	6.2.2.1.1.5.1	100%	Inventory - Create Existing Functionality Mapping	2 days	Mon 2/16/15	Tue 2/17/15	908	920	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel
915	6.2.2.1.1.5.1	100%	Inventory - Create Requested Functionality Mapping	2 days	Mon 2/16/15	Tue 2/17/15	909	921	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%],BA - Pavel

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
916	6.2.2.1.1.5.1	100%	Inventory - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	2 days	Mon 2/16/15	Tue 2/17/15	910	922	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
917	6.2.2.1.1.5.1	100%	Inventory - Create As-Is Program Flows	2 days	Mon 2/16/15	Tue 2/17/15	911	923	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
918	6.2.2.1.1.5.1	100%	Inventory - Create As-Is Process Flows	2 days	Mon 2/16/15	Tue 2/17/15	912	924	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
919	<b>6.2.2.1.1.5.1</b>	<b>100%</b>	<b>Inventory - Citations</b>	<b>3 days</b>	<b>Wed 2/18/15</b>	<b>Fri 2/20/15</b>			
920	6.2.2.1.1.5.1	100%	Inventory - Citations - Create Existing Functionality Mapping	3 days	Wed 2/18/15	Fri 2/20/15	914	926	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
921	6.2.2.1.1.5.1	100%	Inventory - Citations - Create Requested Functionality Mapping	3 days	Wed 2/18/15	Fri 2/20/15	915	927	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
922	6.2.2.1.1.5.1	100%	Inventory - Citations - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	3 days	Wed 2/18/15	Fri 2/20/15	916	928	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
923	6.2.2.1.1.5.1	100%	Inventory - Citations - Create As-Is Program Flows	3 days	Wed 2/18/15	Fri 2/20/15	917	929	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
924	6.2.2.1.1.5.1	100%	Inventory - Citations - Create As-Is Process Flows	3 days	Wed 2/18/15	Fri 2/20/15	918	930	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
925	<b>6.2.2.1.1.5.1</b>	<b>100%</b>	<b>Inventory - Agencies &amp; Vendors</b>	<b>4 days</b>	<b>Mon 2/23/15</b>	<b>Thu 2/26/15</b>			
926	6.2.2.1.1.5.1	100%	Inventory - Agencies & Vendors - Create Existing Functionality Mapping	4 days	Mon 2/23/15	Thu 2/26/15	920	932	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
927	6.2.2.1.1.5.1	100%	Inventory - Agencies & Vendors - Create Requested Functionality Mapping	4 days	Mon 2/23/15	Thu 2/26/15	921	933	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
928	6.2.2.1.1.5.1	100%	Inventory - Agencies & Vendors - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 days	Mon 2/23/15	Thu 2/26/15	922	934	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
929	6.2.2.1.1.5.1	100%	Inventory - Agencies & Vendors - Create As-Is Program Flows	4 days	Mon 2/23/15	Thu 2/26/15	923	935	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
930	6.2.2.1.1.5.1	100%	Inventory - Agencies & Vendors - Create As-Is Process Flows	4 days	Mon 2/23/15	Thu 2/26/15	924	936	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
931	<b>6.2.2.1.1.5.1</b>	<b>100%</b>	<b>Inventory - Reports</b>	<b>3 days</b>	<b>Fri 2/27/15</b>	<b>Tue 3/3/15</b>			
932	6.2.2.1.1.5.1	100%	Inventory - Reports - Create Existing Functionality Mapping	3 days	Fri 2/27/15	Tue 3/3/15	926	938	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
933	6.2.2.1.1.5.1	100%	Inventory - Reports - Create Requested Functionality Mapping	3 days	Fri 2/27/15	Tue 3/3/15	927	939	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
934	6.2.2.1.1.5.1	100%	Inventory - Reports - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	3 days	Fri 2/27/15	Tue 3/3/15	928	940	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
935	6.2.2.1.1.5.1	100%	Inventory - Reports - Create As-Is Program Flows	3 days	Fri 2/27/15	Tue 3/3/15	929	941	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
936	6.2.2.1.1.5.1	100%	Inventory - Reports - Create As-Is Process Flows	3 days	Fri 2/27/15	Tue 3/3/15	930	942	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel
937	<b>6.2.2.1.1.5.1</b>	<b>100%</b>	<b>AAMVA Helpdesk</b>	<b>3 days</b>	<b>Wed 3/4/15</b>	<b>Fri 3/6/15</b>			
938	6.2.2.1.1.5.1	100%	AAMVA Helpdesk - Create Existing Functionality Mapping	3 days	Wed 3/4/15	Fri 3/6/15	932	944	Senior BA - TBD[10%],Team Lead - Bennett White[10%],BA - Dee Dee Holley[20%],BA - Gail Singletary[20%],BA - Paula Griner[20%] BA - Pavel



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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
939	6.2.2.1.1.5.1	100%	AAMVA Helpdesk - Create Requested Functionality Mapping	3 days	Wed 3/4/15	Fri 3/6/15	933	945	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
940	6.2.2.1.1.5.1	100%	AAMVA Helpdesk - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	3 days	Wed 3/4/15	Fri 3/6/15	934	946	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
941	6.2.2.1.1.5.1	100%	AAMVA Helpdesk - Create As-Is Program Flows	3 days	Wed 3/4/15	Fri 3/6/15	935	947	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
942	6.2.2.1.1.5.1	100%	AAMVA Helpdesk - Create As-Is Process Flows	3 days	Wed 3/4/15	Fri 3/6/15	936	948	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
943	<b>6.2.2.1.1.5.1</b>	<b>100%</b>	<b>FR</b>	<b>3 days</b>	<b>Mon 3/9/15</b>	<b>Wed 3/11/15</b>			
944	6.2.2.1.1.5.1	100%	FR - Create Existing Functionality Mapping	3 days	Mon 3/9/15	Wed 3/11/15	938	950	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
945	6.2.2.1.1.5.1	100%	FR - Create Requested Functionality Mapping	3 days	Mon 3/9/15	Wed 3/11/15	939	951	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
946	6.2.2.1.1.5.1	100%	FR - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	3 days	Mon 3/9/15	Wed 3/11/15	940	952	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
947	6.2.2.1.1.5.1	100%	FR - Create As-Is Program Flows	3 days	Mon 3/9/15	Wed 3/11/15	941	953	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
948	6.2.2.1.1.5.1	100%	FR - Create As-Is Process Flows	3 days	Mon 3/9/15	Wed 3/11/15	942	954	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
949	<b>6.2.2.1.1.5.2</b>	<b>100%</b>	<b>Administration</b>	<b>3 days</b>	<b>Thu 3/12/15</b>	<b>Mon 3/16/15</b>			
950	6.2.2.1.1.5.2	100%	Administration - Create Existing Functionality Mapping	3 days	Thu 3/12/15	Mon 3/16/15	944	956	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
951	6.2.2.1.1.5.2	100%	Administration - Create Requested Functionality Mapping	3 days	Thu 3/12/15	Mon 3/16/15	945	957	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
952	6.2.2.1.1.5.2	100%	Administration - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	3 days	Thu 3/12/15	Mon 3/16/15	946	958	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
953	6.2.2.1.1.5.2	100%	Administration - Create As-Is Program Flows	3 days	Thu 3/12/15	Mon 3/16/15	947	959	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
954	6.2.2.1.1.5.2	100%	Administration - Create As-Is Process Flows	3 days	Thu 3/12/15	Mon 3/16/15	948	960,1127,1128	Senior BA - TBD[10%], Team Lead - Bennett White[10%], BA - Dee Dee Holley[20%], BA - Gail Singletary[20%], BA - Paula Griner[20%], BA - Pavel
955	<b>6.2.2.1.1.5.2</b>	<b>100%</b>	<b>Review Motorist Maintenance Legacy Documentation</b>	<b>15 days</b>	<b>Tue 3/17/15</b>	<b>Mon 4/6/15</b>			
956	6.2.2.1.1.5.2	100%	Review Motorist Maintenance - Create Existing Functionality Mapping	15 days	Tue 3/17/15	Mon 4/6/15	950	964	Senior BA - TBD[5%], Team Lead - Bennett White[5%], BA - Dee Dee Holley[5%], BA - Gail Singletary[5%], BA - Paula Griner[5%], BA - Pavel
957	6.2.2.1.1.5.2	100%	Review Motorist Maintenance - Create Requested Functionality Mapping	15 days	Tue 3/17/15	Mon 4/6/15	951	965	Senior BA - TBD[5%], Team Lead - Bennett White[5%], BA - Dee Dee Holley[5%], BA - Gail Singletary[5%], BA - Paula Griner[5%], BA - Pavel
958	6.2.2.1.1.5.2	100%	Review Motorist Maintenance - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	15 days	Tue 3/17/15	Mon 4/6/15	952	966	Senior BA - TBD[5%], Team Lead - Bennett White[5%], BA - Dee Dee Holley[5%], BA - Gail Singletary[5%], BA - Paula Griner[5%], BA - Pavel
959	6.2.2.1.1.5.2	100%	Review Motorist Maintenance - Create As-Is Program Flows	15 days	Tue 3/17/15	Mon 4/6/15	953	967	Senior BA - TBD[5%], Team Lead - Bennett White[5%], BA - Dee Dee Holley[5%], BA - Gail Singletary[5%], BA - Paula Griner[5%], BA - Pavel
960	6.2.2.1.1.5.2	100%	Review Motorist Maintenance - Create As-Is Process Flows	15 days	Tue 3/17/15	Mon 4/6/15	954		Senior BA - TBD[5%], Team Lead - Bennett White[5%], BA - Dee Dee Holley[5%], BA - Gail Singletary[5%], BA - Paula Griner[5%], BA - Pavel
961	6.2.2.1.2	100%	Construct Deliverable 9c DED	1 day	Wed 3/11/15	Wed 3/11/15	79FS+15 days		Solution Lead - Joe Weldon[25%]
962	<b>6.2.2.1.3</b>	<b>100%</b>	<b>Develop Deliverable 9c</b>	<b>41.95 days</b>	<b>Wed 3/11/15</b>	<b>Thu 5/7/15</b>			
963	<b>6.2.2.1.3.1</b>	<b>100%</b>	<b>DL Issuance/Motorist Maintenance</b>	<b>41.67 days</b>	<b>Wed 3/11/15</b>	<b>Thu 5/7/15</b>			

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
964	6.2.2.1.3.1.1	100%	DL Issuance/Motorist Maintenance - Create Overview diagram(s)	22.67 days	Tue 4/7/15	Thu 5/7/15	956		Technical Lead - Nathan Johnson[12%],Solution Design Analyst 1 - Anita Powers[12%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
965	6.2.2.1.3.1.2	100%	DL Issuance/Motorist Maintenance - Create Functionality Matrix	19.35 days	Tue 4/7/15	Mon 5/4/15	957		Solution Lead - Joe Weldon[12%],Solution Design Analyst 1 - Anita Powers[12%],Technical Lead - Nathan Williams[30%]
966	6.2.2.1.3.1.3	100%	DL Issuance/Motorist Maintenance - Map Existing functionality to New functionality	21.32 days	Tue 4/7/15	Wed 5/6/15	958		Solution Lead - Joe Weldon[12%],Solution Design Analyst 1 - Anita Powers[12%],Project Manager - Daymon Powers[12%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
967	6.2.2.1.3.1.4	100%	DL Issuance/Motorist Maintenance - Map Business rules in existing that must be in	14.81 days	Tue 4/7/15	Wed 5/6/15	959		Solution Design Analyst 1 - Anita Powers[12%],Project Manager - Daymon Powers[12%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
968	6.2.2.1.3.1.5	100%	DL Issuance/Motorist Maintenance - Determine batch program business logic	6 wks	Wed 3/11/15	Tue 4/21/15	79FS+3 wks		Solution Design Analyst 3 - Elijah Williams[30%],Technical Lead - Nathan Williams[30%]
969	<b>6.2.2.1.3.2</b>	<b>100%</b>	<b>Financial Responsibility</b>	<b>41.95 days</b>	<b>Wed 3/11/15</b>	<b>Thu 5/7/15</b>			
970	6.2.2.1.3.2.1	100%	FR - Create Overview diagram(s)	16.49 days	Wed 4/15/15	Thu 5/7/15	564FS-5 days		Technical Lead - Nathan Johnson[12%],Solution Design Analyst 1 - Anita Powers[12%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
971	6.2.2.1.3.2.2	100%	FR - Create Functionality Matrix	12.92 days	Wed 4/15/15	Mon 5/4/15	564FS-5 days		Solution Lead - Joe Weldon[12%],Solution Design Analyst 1 - Anita Powers[12%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
972	6.2.2.1.3.2.3	100%	FR - Map Existing functionality to New functionality matrix	16.95 days	Wed 4/15/15	Thu 5/7/15	564FS-5 days		Solution Lead - Joe Weldon[12%],Solution Design Analyst 1 - Anita Powers[12%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
973	6.2.2.1.3.2.4	100%	FR - Map Business rules in existing that must be in new	11 days	Wed 4/15/15	Wed 4/29/15	564FS-5 days		Solution Design Analyst 1 - Anita Powers[12%],Project Manager - Daymon Powers[12%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
974	6.2.2.1.3.2.5	100%	FR - Determine batch program business logic (COBOL)	6 wks	Wed 3/11/15	Tue 4/21/15	79FS+3 wks		Solution Design Analyst 3 - Elijah Williams[30%],Technical Lead - Nathan Williams[30%]
975	<b>6.2.2.1.3.3</b>	<b>100%</b>	<b>Citations</b>	<b>38 days</b>	<b>Wed 3/11/15</b>	<b>Fri 5/1/15</b>			
976	6.2.2.1.3.3.1	100%	Citations - Create Overview diagram(s)	10 days	Mon 4/13/15	Fri 5/1/15	598FS-5 days		Technical Lead - Nathan Johnson[12%],Solution Design Analyst 1 - Anita Powers[12%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
977	6.2.2.1.3.3.2	100%	Citations - Create Functionality Matrix	11.37 days	Mon 4/13/15	Tue 4/28/15	598FS-5 days		Solution Lead - Joe Weldon[12%],Solution Design Analyst 1 - Anita Powers[12%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
978	6.2.2.1.3.3.3	100%	Citations - Map Existing functionality to New functionality matrix	12 days	Mon 4/13/15	Tue 4/28/15	598FS-5 days		Solution Lead - Joe Weldon[12%],Solution Design Analyst 1 - Anita Powers[12%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
979	6.2.2.1.3.3.4	100%	Citations - Map Business rules in existing that must be in new	7.62 days	Mon 4/13/15	Wed 4/22/15	598FS-5 days		Solution Design Analyst 1 - Anita Powers[12%],Project Manager - Daymon Powers[12%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
980	6.2.2.1.3.3.5	100%	Citations - Determine batch program business logic (COBOL)	6 wks	Wed 3/11/15	Tue 4/21/15	79FS+3 wks	981,989FS-1 days	Solution Design Analyst 3 - Elijah Williams[30%],Technical Lead - Nathan Williams[30%]
981	6.2.2.1.4	100%	Submit Deliverable 9c	1 day	Wed 4/22/15	Wed 4/22/15	980	982,990FS+4 days	BA 1 - Derrick Moss[50%],Solution Lead - Joe Weldon[25%]
982	6.2.2.1.5	100%	Review Deliverable 9c- Cycle 1	5 days	Thu 4/23/15	Wed 4/29/15	981	983	DHSMV Reviewers[50%]
983	6.2.2.1.6	100%	Update Deliverable 9c - Cycle 1 (if needed)	3 days	Thu 4/30/15	Mon 5/4/15	982	984	BA 1 - Derrick Moss[25%],Solution Lead - Joe Weldon[10%]
984	6.2.2.1.7	100%	Review Deliverable 9c - Cycle 2 (if needed)	3 days	Tue 5/5/15	Thu 5/7/15	983	985	DHSMV Reviewers[50%]
985	6.2.2.1.8	100%	Accept Deliverable 9c	0 days	Fri 5/15/15	Fri 5/15/15	984	988FS-10 days	DHSMV Reviewers
986	<b>6.2.3</b>	<b>100%</b>	<b>Perform GAP Analysis</b>	<b>66 days</b>	<b>Thu 2/26/15</b>	<b>Fri 5/29/15</b>			
987	<b>6.2.3.1</b>	<b>100%</b>	<b>Deliverable 10b - Gap Analysis Report for DL Issuance</b>	<b>66 days</b>	<b>Thu 2/26/15</b>	<b>Fri 5/29/15</b>			
988	6.2.3.1.1	100%	Gather and Analysis existing Gap documentation for DL Issuance	15 days	Thu 2/26/15	Thu 3/19/15	985FS-10 days		BA 2 - Erin Thoresen[75%],Solution Lead - Joe Weldon[25%],Solution Design Analyst 1 - Anita Powers[25%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
989	6.2.3.1.2	100%	Develop Deliverable 10b (for DL Issuance)	20 days	Wed 4/1/15	Tue 4/28/15	80FS-15 days	990	Solution Design Analyst 1 - Anita Powers[25%],Project Manager - Daymon Powers[12%],Technical Lead - Nathan Williams[30%]
990	6.2.3.1.3	100%	Submit Deliverable 10b (for DL Issuance)	1 day	Wed 4/29/15	Wed 4/29/15	989,981FS+4 days	991	BA 1 - Derrick Moss,Solution Lead - Joe Weldon
991	6.2.3.1.4	100%	Review Deliverable 10b (for DL Issuance) - Cycle 1	5 days	Thu 4/30/15	Wed 5/6/15	990	992	DHSMV Reviewers[50%]

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992	6.2.3.1.5	100%	Update Deliverable 10b (for DL Issuance) - Cycle 1 (if needed)	3 days	Thu 5/7/15	Mon 5/11/15	991	993	BA 2 - Erin Thoresen[50%],Solution Lead - Joe Weldon[25%]
993	6.2.3.1.6	100%	Review Deliverable 10b (for DL Issuance) - Cycle 2 (if needed)	3 days	Tue 5/12/15	Thu 5/14/15	992	994	DHSMV Reviewers[50%]
994	6.2.3.1.7	100%	Accept Deliverable 10b (for DL Issuance)	1 day	Fri 5/29/15	Fri 5/29/15	993	995	DHSMV Reviewers
995	6.2.3.2	100%	<b>Deliverable # 10b - GAP Analysis Report for DL Issuance</b>	<b>0 days</b>	<b>Fri 5/29/15</b>	<b>Fri 5/29/15</b>	<b>994</b>		
996	6.2.4	100%	<b>Document TO BE System Functionality for Financial Responsibility</b>	<b>73 days</b>	<b>Mon 3/16/15</b>	<b>Thu 6/25/15</b>			
997	6.2.4.1	100%	<b>Financial Responsibility - Clearances &amp; FR Case 10</b>	<b>15 days</b>	<b>Mon 3/16/15</b>	<b>Fri 4/3/15</b>			
998	6.2.4.1.1	100%	Financial Responsibility - Clearances & FR Case 10 - Create User Stories, including Acceptance	15 days	Mon 3/16/15	Fri 4/3/15	551	1003	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA - Hector Figueroa[10%] Team Lead - Laura
999	6.2.4.1.2	100%	Financial Responsibility - Clearances & FR Case 10 - Validate and Update Functional Requirements/Business Rules As Needed	15 days	Mon 3/16/15	Fri 4/3/15	551	1004	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA - Hector Figueroa[10%] Team Lead - Laura
1000	6.2.4.1.3	100%	Financial Responsibility - Clearances & FR Case 10 - Validate To-Be Process	15 days	Mon 3/16/15	Fri 4/3/15	551	1005	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA - Hector Figueroa[10%] Team Lead - Laura
1001	6.2.4.1.4	100%	Financial Responsibility - Clearances & FR Case 10 - Create Screen Mock-up (as necessary)	15 days	Mon 3/16/15	Fri 4/3/15	551	1006	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA - Hector Figueroa[10%] Team Lead - Laura
1002	6.2.4.2	100%	<b>Financial Responsibility - XML</b>	<b>5 days</b>	<b>Mon 4/6/15</b>	<b>Fri 4/10/15</b>			
1003	6.2.4.2.1	100%	Financial Responsibility - XML - Create User Stories, including Acceptance Criteria	5 days	Mon 4/6/15	Fri 4/10/15	998	1008	Senior BA - Brenda Washington[3%],Team Lead - Bennett White[3%],BA - Jill Buford[3%],BA - Hector Figueroa[3%] Team Lead - Laura
1004	6.2.4.2.2	100%	Financial Responsibility - XML - Validate and Update Functional Requirements/Business Rules	5 days	Mon 4/6/15	Fri 4/10/15	999	1009	Senior BA - Brenda Washington[3%],Team Lead - Bennett White[3%],BA - Jill Buford[3%],BA - Hector Figueroa[3%] Team Lead - Laura
1005	6.2.4.2.3	100%	Financial Responsibility - XML - Validate To-Be Process	5 days	Mon 4/6/15	Fri 4/10/15	1000	1010	Senior BA - Brenda Washington[3%],Team Lead - Bennett White[3%],BA - Jill Buford[3%],BA - Hector Figueroa[3%] Team Lead - Laura
1006	6.2.4.2.4	100%	Financial Responsibility - XML - Create Screen Mock-up (as necessary)	5 days	Mon 4/6/15	Fri 4/10/15	1001	1011	Senior BA - Brenda Washington[3%],Team Lead - Bennett White[3%],BA - Jill Buford[3%],BA - Hector Figueroa[3%] Team Lead - Laura
1007	6.2.4.3	100%	<b>Financial Responsibility - Seize Tag</b>	<b>5 days</b>	<b>Mon 4/13/15</b>	<b>Fri 4/17/15</b>			
1008	6.2.4.3.1	100%	Financial Responsibility - Seize Tag - Create User Stories, including Acceptance Criteria	5 days	Mon 4/13/15	Fri 4/17/15	1003	1013	Senior BA - Brenda Washington[3%],Team Lead - Bennett White[3%],BA - Jill Buford[3%],BA - Hector Figueroa[3%] Team Lead - Laura
1009	6.2.4.3.2	100%	Financial Responsibility - Seize Tag - Validate and Update Functional Requirements/Business Rules As Needed	5 days	Mon 4/13/15	Fri 4/17/15	1004	1014	Senior BA - Brenda Washington[3%],Team Lead - Bennett White[10%],BA - Jill Buford[3%],BA - Hector Figueroa[3%] Team Lead - Laura
1010	6.2.4.3.3	100%	Financial Responsibility - Seize Tag - Validate To-Be Process	5 days	Mon 4/13/15	Fri 4/17/15	1005	1015	Senior BA - Brenda Washington[3%],Team Lead - Bennett White[3%],BA - Jill Buford[3%],BA - Hector Figueroa[3%] Team Lead - Laura
1011	6.2.4.3.4	100%	Financial Responsibility - Seize Tag - Create Screen Mock-up (as necessary)	5 days	Mon 4/13/15	Fri 4/17/15	1006	1016	Senior BA - Brenda Washington[3%],Team Lead - Bennett White[3%],BA - Jill Buford[3%],BA - Hector Figueroa[3%] Team Lead - Laura
1012	6.2.4.4	100%	<b>Financial Responsibility - FR Sanction Inquiry</b>	<b>5 days</b>	<b>Mon 4/20/15</b>	<b>Fri 4/24/15</b>			
1013	6.2.4.4.1	100%	Financial Responsibility - FR Sanction Inquiry - Create User Stories, including Acceptance Criteria	5 days	Mon 4/20/15	Fri 4/24/15	1008	1018	Senior BA - Brenda Washington[5%],Team Lead - Bennett White[5%],BA - Jill Buford[5%],BA - Hector Figueroa[5%] Team Lead - Laura
1014	6.2.4.4.2	100%	Financial Responsibility - FR Sanction Inquiry - Validate and Update Functional Requirements/Business Rules As Needed	5 days	Mon 4/20/15	Fri 4/24/15	1009	1019	Senior BA - Brenda Washington[5%],Team Lead - Bennett White[10%],BA - Jill Buford[5%],BA - Hector Figueroa[5%] Team Lead - Laura

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1015	6.2.4.4.3	100%	Financial Responsibility - FR Sanction Inquiry - Validate To-Be Process	5 days	Mon 4/20/15	Fri 4/24/15	1010	1020	Senior BA - Brenda Washington[5%],Team Lead - Bennett
1016	6.2.4.4.4	100%	Financial Responsibility - FR Sanction Inquiry - Create Screen Mock-up (as necessary)	5 days	Mon 4/20/15	Fri 4/24/15	1011	1021	Senior BA - Brenda Washington[5%],Team Lead - Bennett
1017	<b>6.2.4.5</b>	<b>100%</b>	<b>Financial Responsibility - Security Deposit</b>	<b>5 days</b>	<b>Mon 4/27/15</b>	<b>Fri 5/1/15</b>			
1018	6.2.4.5.1	100%	Financial Responsibility - Security Deposit - Create User Stories, including Acceptance Criteria	5 days	Mon 4/27/15	Fri 5/1/15	1013	1023	Senior BA - Brenda Washington[5%],Team Lead - Bennett
1019	6.2.4.5.2	100%	Financial Responsibility - Security Deposit - Validate and Update Functional Requirements/Business Rules As Needed	5 days	Mon 4/27/15	Fri 5/1/15	1014	1024	Senior BA - Brenda Washington[5%],Team Lead - Bennett White[10%],BA - Jill Buford[5%],BA - Hector Figueroa[5%] Team Lead - Laura
1020	6.2.4.5.3	100%	Financial Responsibility - Security Deposit - Validate To-Be Process	5 days	Mon 4/27/15	Fri 5/1/15	1015	1025	Senior BA - Brenda Washington[5%],Team Lead - Bennett
1021	6.2.4.5.4	100%	Financial Responsibility - Security Deposit - Create Screen Mock-up (as necessary)	5 days	Mon 4/27/15	Fri 5/1/15	1016	1026	Senior BA - Brenda Washington[5%],Team Lead - Bennett
1022	<b>6.2.4.6</b>	<b>100%</b>	<b>Financial Responsibility - Self-Insurance</b>	<b>10 days</b>	<b>Mon 5/4/15</b>	<b>Fri 5/15/15</b>			
1023	6.2.4.6.1	100%	Financial Responsibility - Self-Insurance - Create User Stories, including Acceptance Criteria	10 days	Mon 5/4/15	Fri 5/15/15	1018	1028	Senior BA - Brenda Washington[10%],Team Lead - Bennett
1024	6.2.4.6.2	100%	Financial Responsibility - Self-Insurance - Validate and Update Functional Requirements/Business Rules As Needed	10 days	Mon 5/4/15	Fri 5/15/15	1019	1029	Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA - Hector Figueroa[10%] Team Lead - Laura
1025	6.2.4.6.3	100%	Financial Responsibility - Self-Insurance - Validate To-Be Process	10 days	Mon 5/4/15	Fri 5/15/15	1020	1030	Senior BA - Brenda Washington[10%],Team Lead - Bennett
1026	6.2.4.6.4	100%	Financial Responsibility - Self-Insurance - Create Screen Mock-up (as necessary)	10 days	Mon 5/4/15	Fri 5/15/15	1021	1031	Senior BA - Brenda Washington[10%],Team Lead - Bennett
1027	<b>6.2.4.7</b>	<b>100%</b>	<b>Financial Responsibility - Reports</b>	<b>5 days</b>	<b>Mon 5/18/15</b>	<b>Fri 5/22/15</b>			
1028	6.2.4.7.1	100%	Financial Responsibility - Reports - Create User Stories, including Acceptance Criteria	5 days	Mon 5/18/15	Fri 5/22/15	1023		Senior BA - Brenda Washington[10%],Team Lead - Bennett
1029	6.2.4.7.2	100%	Financial Responsibility - Reports - Validate and Update Functional Requirements/Business Rules As Needed	5 days	Mon 5/18/15	Fri 5/22/15	1024		Senior BA - Brenda Washington[10%],Team Lead - Bennett White[10%],BA - Jill Buford[10%],BA - Hector Figueroa[10%] Team Lead - Laura
1030	6.2.4.7.3	100%	Financial Responsibility - Reports - Validate To-Be Process	5 days	Mon 5/18/15	Fri 5/22/15	1025		Senior BA - Brenda Washington[10%],Team Lead - Bennett
1031	6.2.4.7.4	100%	Financial Responsibility - Reports - Create Screen Mock-up (as necessary)	5 days	Mon 5/18/15	Fri 5/22/15	1026	1033	Senior BA - Brenda Washington[10%],Team Lead - Bennett
1032	<b>6.2.4.8</b>	<b>100%</b>	<b>Financial Responsibility Requirement Validation</b>	<b>23 days</b>	<b>Tue 5/26/15</b>	<b>Thu 6/25/15</b>			
1033	6.2.4.8.1	100%	Validate FR Requirements and User Stories	23 days	Tue 5/26/15	Thu 6/25/15	1031		Senior BA - Brenda Washington[50%],Team Lead - Bennett
1034	<b>6.2.5</b>	<b>100%</b>	<b>Document TO BE System Functionality for Citation Processing</b>	<b>63 days</b>	<b>Mon 3/30/15</b>	<b>Thu 6/25/15</b>			
1035	<b>6.2.5.1</b>	<b>100%</b>	<b>Citation Processing - FL Policy &amp; FL Supplemental Policy Legacy Documentation</b>	<b>15 days</b>	<b>Mon 3/30/15</b>	<b>Fri 4/17/15</b>			
1036	6.2.5.1.1	100%	Citation Processing - FL Policy & FL Supplemental Policy Legacy Documentation - Create User Stories, including Acceptance Criteria	15 days	Mon 3/30/15	Fri 4/17/15	598FS-15	1041 days	Senior BA - Brenda Washington[3%],Team Lead - Dan Hardy[5%],BA - Jill Buford[3%],BA - Suzanne Mariano[3%] BA - Dean

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1037	6.2.5.1.2	100%	Citation Processing - FL Policy & FL Supplemental Policy Legacy Documentation - Validate and Update Functional Requirements/Business Rules	15 days	Mon 3/30/15	Fri 4/17/15	598FS-15 1042 days		Senior BA - Brenda Washington[3%],Team Lead - Dan Hardy[5%],BA - Jill Buford[3%],BA - Suzanne Mariano[3%] BA - Dean
1038	6.2.5.1.3	100%	Citation Processing - FL Policy & FL Supplemental Policy Legacy Documentation - Validate To-Be	15 days	Mon 3/30/15	Fri 4/17/15	598FS-15 1043 days		Senior BA - Brenda Washington[3%],Team Lead - Dan Hardy[5%],BA - Jill Buford[3%],BA - Suzanne Mariano[3%] BA - Dean
1039	6.2.5.1.4	100%	Citation Processing - FL Policy & FL Supplemental Policy Legacy Documentation - Create Screen Mock-up (as necessary)	15 days	Mon 3/30/15	Fri 4/17/15	598FS-15 1044 days		Senior BA - Brenda Washington[3%],Team Lead - Dan Hardy[5%],BA - Jill Buford[3%],BA - Suzanne Mariano[3%] BA - Dean
1040	<b>6.2.5.2</b>	<b>100%</b>	<b>Citation Processing - FL Driver/OOS Ticket &amp; OOS Driver/FL Ticket Legacy Documentation</b>	<b>15 days</b>	<b>Mon 4/20/15</b>	<b>Fri 5/8/15</b>			
1041	6.2.5.2.1	100%	Citation Processing - FL Driver/OOS Ticket & OOS Driver/FL Ticket Legacy Documentation - Create User Stories, including Acceptance Criteria	15 days	Mon 4/20/15	Fri 5/8/15	1036 1046		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%] BA - Dean
1042	6.2.5.2.2	100%	Citation Processing - FL Driver/OOS Ticket & OOS Driver/FL Ticket Legacy Documentation - Validate and Update Functional Requirements/Business Rules As Needed	15 days	Mon 4/20/15	Fri 5/8/15	1037 1047		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%],BA - Dean Fox[10%],BA - Allison Wellborn[10%],BA -
1043	6.2.5.2.3	100%	Citation Processing - FL Driver/OOS Ticket & OOS Driver/FL Ticket Legacy Documentation - Validate To-Be Process	15 days	Mon 4/20/15	Fri 5/8/15	1038 1048		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%] BA - Dean
1044	6.2.5.2.4	100%	Citation Processing - FL Driver/OOS Ticket & OOS Driver/FL Ticket Legacy Documentation - Create Screen Mock-up (as necessary)	15 days	Mon 4/20/15	Fri 5/8/15	1039 1049		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[10%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%] BA - Dean
1045	<b>6.2.5.3</b>	<b>100%</b>	<b>Citation Processing - Sanction Processing from MM/Outside Agency Legacy Documentation</b>	<b>14 days</b>	<b>Mon 5/11/15</b>	<b>Fri 5/29/15</b>			
1046	6.2.5.3.1	100%	Citation Processing - Sanction Processing from MM/Outside Agency Legacy Documentation - Create User Stories, including Acceptance Criteria	14 days	Mon 5/11/15	Fri 5/29/15	1041		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[15%],BA - Jill Buford[5%],BA - Suzanne Mariano[15%] BA - Dean
1047	6.2.5.3.2	100%	Citation Processing - Sanction Processing from MM/Outside Agency Legacy Documentation - Validate and Update Functional Requirements/Business Rules As Needed	14 days	Mon 5/11/15	Fri 5/29/15	1042		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[15%],BA - Jill Buford[5%],BA - Suzanne Mariano[15%],BA - Dean Fox[15%],BA - Allison Wellborn[15%],BA -
1048	6.2.5.3.3	100%	Citation Processing - Sanction Processing from MM/Outside Agency Legacy Documentation - Validate To-Be Process	14 days	Mon 5/11/15	Fri 5/29/15	1043		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[15%],BA - Jill Buford[5%],BA - Suzanne Mariano[15%] BA - Dean
1049	6.2.5.3.4	100%	Citation Processing - Sanction Processing from MM/Outside Agency Legacy Documentation - Create Screen Mock-up (as necessary)	14 days	Mon 5/11/15	Fri 5/29/15	1044 1051		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[15%],BA - Jill Buford[5%],BA - Suzanne Mariano[15%] BA - Dean
1050	<b>6.2.5.4</b>	<b>100%</b>	<b>Citation Processing Requirement Validation</b>	<b>19 days</b>	<b>Mon 6/1/15</b>	<b>Thu 6/25/15</b>			
1051	6.2.5.4.1	100%	Validate Citation Processing Requirements and User Stories	19 days	Mon 6/1/15	Thu 6/25/15	1049		Senior BA - Brenda Washington[50%],Team Lead - Dan Hardy[50%],BA - Jill Buford[50%],BA - Suzanne Mariano[50%] BA - Dean
1052	<b>6.2.6</b>	<b>100%</b>	<b>Document TO BE System Functionality for DL Issuance</b>	<b>53 days</b>	<b>Mon 4/13/15</b>	<b>Thu 6/25/15</b>			
1053	<b>6.2.6.1</b>	<b>100%</b>	<b>DL Issuance Queue, Clearance</b>	<b>5 days</b>	<b>Mon 4/13/15</b>	<b>Fri 4/17/15</b>			
1054	6.2.6.1.1	100%	DL Issuance Queue, Clearance - Create User Stories, including Acceptance Criteria	5 days	Mon 4/13/15	Fri 4/17/15	833 1059		Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1055	6.2.6.1.2	100%	DL Issuance Queue, Clearance - Validate and Update Functional Requirements/Business Rules	5 days	Mon 4/13/15	Fri 4/17/15	833	1060	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1056	6.2.6.1.3	100%	DL Issuance Queue, Clearance - Validate To-Be Process	5 days	Mon 4/13/15	Fri 4/17/15	833	1061	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1057	6.2.6.1.4	100%	DL Issuance Queue, Clearance - Create Screen Mock-up (as necessary)	5 days	Mon 4/13/15	Fri 4/17/15	833	1062	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1058	<b>6.2.6.2</b>	<b>100%</b>	<b>Customer Inquiry, Customer Summary</b>	<b>2 days</b>	<b>Mon 4/20/15</b>	<b>Tue 4/21/15</b>			
1059	6.2.6.2.1	100%	Customer Inquiry, Customer Summary - Create User Stories, including Acceptance Criteria	2 days	Mon 4/20/15	Tue 4/21/15	1054	1064	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1060	6.2.6.2.2	100%	Customer Inquiry, Customer Summary - Validate and Update Functional Requirements/Business Rules As Needed	2 days	Mon 4/20/15	Tue 4/21/15	1055	1065	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1061	6.2.6.2.3	100%	Customer Inquiry, Customer Summary - Validate To-Be Process	2 days	Mon 4/20/15	Tue 4/21/15	1056	1066	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1062	6.2.6.2.4	100%	Customer Inquiry, Customer Summary - Create Screen Mock-up (as necessary)	2 days	Mon 4/20/15	Tue 4/21/15	1057		Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1063	<b>6.2.6.3</b>	<b>100%</b>	<b>Name Change, Identification Documents, Personal Details</b>	<b>21 days</b>	<b>Wed 4/22/15</b>	<b>Wed 5/20/15</b>			
1064	6.2.6.3.1	100%	Name Change, Identification Documents, Personal Details - Create User Stories, including Acceptance Criteria	3 days	Wed 4/22/15	Fri 4/24/15	1059	1069	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1065	6.2.6.3.2	100%	Name Change, Identification Documents, Personal Details - Validate and Update Functional Requirements/Business Rules As Needed	3 days	Wed 4/22/15	Fri 4/24/15	1060	1070	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1066	6.2.6.3.3	100%	Name Change, Identification Documents, Personal Details - Validate To-Be Process	3 days	Wed 4/22/15	Fri 4/24/15	1061	1071	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1067	6.2.6.3.4	100%	Name Change, Identification Documents, Personal Details - Create Screen Mock-up (as necessary)	3 days	Mon 5/18/15	Wed 5/20/15		1072	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1068	<b>6.2.6.4</b>	<b>100%</b>	<b>Capture, Applicant Screening, Issuance Review</b>	<b>23 days</b>	<b>Mon 4/27/15</b>	<b>Thu 5/28/15</b>			
1069	6.2.6.4.1	100%	Capture, Applicant Screening, Issuance Review - Create User Stories, including Acceptance Criteria	5 days	Mon 4/27/15	Fri 5/1/15	1064	1074	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1070	6.2.6.4.2	100%	Capture, Applicant Screening, Issuance Review - Validate and Update Functional Requirements/Business Rules As Needed	5 days	Mon 4/27/15	Fri 5/1/15	1065	1075	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1071	6.2.6.4.3	100%	Capture, Applicant Screening, Issuance Review - Validate To-Be Process	5 days	Mon 4/27/15	Fri 5/1/15	1066	1076	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1072	6.2.6.4.4	100%	Capture, Applicant Screening, Issuance Review - Create Screen Mock-up (as necessary)	5 days	Thu 5/21/15	Thu 5/28/15	1067	1077	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1073	<b>6.2.6.5</b>	<b>100%</b>	<b>Exams, Medical, CDL Medical</b>	<b>19.25 days</b>	<b>Mon 5/4/15</b>	<b>Mon 6/1/15</b>			
1074	6.2.6.5.1	100%	Exams, Medical, CDL Medical - Create User Stories, including Acceptance Criteria	5 days	Mon 5/4/15	Fri 5/8/15	1069	1079	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]
1075	6.2.6.5.2	100%	Exams, Medical, CDL Medical - Validate and Update Functional Requirements/Business Rules	5 days	Mon 5/4/15	Fri 5/8/15	1070	1080	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%]

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1076	6.2.6.5.3	100%	Exams, Medical, CDL Medical - Validate To-Be Process	5 days	Mon 5/4/15	Fri 5/8/15	1071	1081	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1077	6.2.6.5.4	100%	Exams, Medical, CDL Medical - Create Screen Mock-up (as necessary)	19.25 days	Mon 5/4/15	Mon 6/1/15	1072	1082	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1078	<b>6.2.6.6</b>	<b>100%</b>	<b>ID Card Details, License Details, Temp Permit Details</b>	<b>15.5 days</b>	<b>Mon 5/11/15</b>	<b>Tue 6/2/15</b>			
1079	6.2.6.6.1	100%	ID Card Details, License Details, Temp Permit Details - Create User Stories, including	5 days	Mon 5/11/15	Fri 5/15/15	1074	1084	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1080	6.2.6.6.2	100%	ID Card Details, License Details, Temp Permit Details - Validate and Update Functional Requirements/Business Rules As Needed	5 days	Mon 5/11/15	Fri 5/15/15	1075	1085	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1081	6.2.6.6.3	100%	ID Card Details, License Details, Temp Permit Details - Validate To-Be Process	5 days	Mon 5/11/15	Fri 5/15/15	1076	1086	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1082	6.2.6.6.4	100%	ID Card Details, License Details, Temp Permit Details - Create Screen Mock-up (as necessary)	15.5 days	Mon 5/11/15	Tue 6/2/15	1077	1087	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1083	<b>6.2.6.7</b>	<b>100%</b>	<b>Motor Voter, Voluntary Contributions</b>	<b>16 days</b>	<b>Mon 5/18/15</b>	<b>Tue 6/9/15</b>			
1084	6.2.6.7.1	100%	Motor Voter, Voluntary Contributions - Create User Stories, including Acceptance Criteria	2 days	Mon 5/18/15	Tue 5/19/15	1079	1089	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1085	6.2.6.7.2	100%	Motor Voter, Voluntary Contributions - Validate and Update Functional Requirements/Business Rules As Needed	2 days	Mon 5/18/15	Tue 5/19/15	1080	1090	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1086	6.2.6.7.3	100%	Motor Voter, Voluntary Contributions - Validate To-Be Process	2 days	Mon 5/18/15	Tue 5/19/15	1081	1091	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1087	6.2.6.7.4	100%	Motor Voter, Voluntary Contributions - Create Screen Mock-up (as necessary)	2 days	Mon 6/8/15	Tue 6/9/15	1082	1092	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1088	<b>6.2.6.8</b>	<b>100%</b>	<b>Cashiering, Add/Modify</b>	<b>19 days</b>	<b>Wed 5/20/15</b>	<b>Tue 6/16/15</b>			
1089	6.2.6.8.1	100%	Cashiering, Add/Modify - Create User Stories, including Acceptance Criteria	2 days	Wed 5/20/15	Thu 5/21/15	1084	1094	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1090	6.2.6.8.2	100%	Cashiering, Add/Modify - Validate and Update Functional Requirements/Business Rules As	17 days	Wed 5/20/15	Fri 6/12/15	1085	1095,1091,1	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1091	6.2.6.8.3	100%	Cashiering, Add/Modify - Validate To-Be Process	2 days	Mon 6/15/15	Tue 6/16/15	1086,1090	1096	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1092	6.2.6.8.4	100%	Cashiering, Add/Modify - Create Screen Mock-up (as necessary)	2 days	Wed 6/10/15	Thu 6/11/15	1087	1097	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1093	<b>6.2.6.9</b>	<b>100%</b>	<b>Admin (User Management, Offices Management, Revenue Deposit, Overrides, NLETS, FR, Code Table Maintenance, Revenue)</b>	<b>6 days</b>	<b>Fri 6/12/15</b>	<b>Fri 6/19/15</b>			
1094	6.2.6.9.1	100%	Admin (User Management, Offices Management, Revenue Deposit, Overrides, NLETS, FR, Code Table Maintenance, Revenue) - Create User Stories, including Acceptance Criteria	2 days	Mon 6/15/15	Tue 6/16/15	1089,1090	1099	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1095	6.2.6.9.2	100%	Admin (User Management, Offices Management, Revenue Deposit, Overrides, NLETS, FR, Code Table Maintenance, Revenue) - Validate and Update Functional Requirements/Business Rules	5 days	Mon 6/15/15	Fri 6/19/15	1090	1100	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari

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1096	6.2.6.9.3	100%	Admin (User Management, Offices Management, Revenue Deposit, Overrides, NLETS, FR, Code Table Maintenance, Revenue) - Validate To-Be	2 days	Wed 6/17/15	Thu 6/18/15	1091	1101	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1097	6.2.6.9.4	100%	Admin (User Management, Offices Management, Revenue Deposit, Overrides, NLETS, FR, Code Table Maintenance, Revenue) - Create Screen Mock-up (as necessary)	5 days	Fri 6/12/15	Thu 6/18/15	1092	1102	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica Espinoza[25%],BA - Shari
1098	<b>6.2.6.10</b>	<b>100%</b>	<b>Sanction Clearance Guide, Customer Service Log</b>	<b>6 days</b>	<b>Fri 6/12/15</b>	<b>Fri 6/19/15</b>			
1099	6.2.6.10.1	100%	Sanction Clearance Guide, Customer Service Log - Create User Stories, including Acceptance Criteria	3 days	Mon 6/15/15	Wed 6/17/15	1094	1104	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1100	6.2.6.10.2	100%	Sanction Clearance Guide, Customer Service Log - Validate and Update Functional Requirements/Business Rules As Needed	3 days	Mon 6/15/15	Wed 6/17/15	1095	1105	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1101	6.2.6.10.3	100%	Sanction Clearance Guide, Customer Service Log - Validate To-Be Process	3 days	Wed 6/17/15	Fri 6/19/15	1096	1106	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1102	6.2.6.10.4	100%	Sanction Clearance Guide, Customer Service Log - Create Screen Mock-up (as necessary)	3 days	Fri 6/12/15	Tue 6/16/15	1097	1107	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1103	<b>6.2.6.11</b>	<b>100%</b>	<b>Traffic School Interface, 3rd Party Cashiering, High Speed Renewals</b>	<b>5 days</b>	<b>Fri 6/12/15</b>	<b>Thu 6/18/15</b>			
1104	6.2.6.11.1	100%	Traffic School Interface, 3rd Party Cashiering, High Speed Renewals - Create User Stories, including Acceptance Criteria	2 days	Mon 6/15/15	Tue 6/16/15	1099	1109	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1105	6.2.6.11.2	100%	Traffic School Interface, 3rd Party Cashiering, High Speed Renewals - Validate and Update Functional Requirements/Business Rules As	2 days	Mon 6/15/15	Tue 6/16/15	1100	1110FS-5 days	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1106	6.2.6.11.3	100%	Traffic School Interface, 3rd Party Cashiering, High Speed Renewals - Validate To-Be Process	2 days	Wed 6/17/15	Thu 6/18/15	1101	1111	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1107	6.2.6.11.4	100%	Traffic School Interface, 3rd Party Cashiering, High Speed Renewals - Create Screen Mock-up (as necessary)	2 days	Fri 6/12/15	Mon 6/15/15	1102	1112	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1108	<b>6.2.6.12</b>	<b>100%</b>	<b>Reports (End of Day, End of Day (BAR)</b>	<b>5 days</b>	<b>Tue 6/16/15</b>	<b>Mon 6/22/15</b>			
1109	6.2.6.12.1	100%	Reports (End of Day, End of Day (BAR) - Create User Stories, including Acceptance Criteria	2 days	Wed 6/17/15	Thu 6/18/15	1104	1114	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1110	6.2.6.12.2	100%	Reports (End of Day, End of Day (BAR) - Validate and Update Functional Requirements/Business Rules As Needed	2 days	Wed 6/17/15	Thu 6/18/15	1105FS-5 days	1115	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1111	6.2.6.12.3	100%	Reports (End of Day, End of Day (BAR) - Validate To-Be Process	2 days	Fri 6/19/15	Mon 6/22/15	1106	1116FS-5 days,1117FS	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1112	6.2.6.12.4	100%	Reports (End of Day, End of Day (BAR) - Create Screen Mock-up (as necessary)	2 days	Tue 6/16/15	Wed 6/17/15	1107		Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica
1113	<b>6.2.6.13</b>	<b>100%</b>	<b>History Inquiries, Vehicle Inquiry</b>	<b>5 days</b>	<b>Tue 6/16/15</b>	<b>Mon 6/22/15</b>			
1114	6.2.6.13.1	100%	History Inquiries, Vehicle Inquiry - Create User Stories, including Acceptance Criteria	2 days	Wed 6/17/15	Thu 6/18/15	1109	1119FS-5 days	Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%],Team Lead - Jessica



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1115	6.2.6.13.2	100%	History Inquiries, Vehicle Inquiry - Validate and Update Functional Requirements/Business Rules As Needed	2 days	Wed 6/17/15	Thu 6/18/15	1110 1120		Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel Machado[10%] Team Lead - Jessica
1116	6.2.6.13.3	100%	History Inquiries, Vehicle Inquiry - Validate To-Be Process	1 day	Mon 6/22/15	Mon 6/22/15	1111FS-5 1121 days		Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel
1117	6.2.6.13.4	100%	History Inquiries, Vehicle Inquiry - Create Screen Mock-up (as necessary)	2 days	Tue 6/16/15	Wed 6/17/15	1111FS-5 1122 days		Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel
1118	<b>6.2.6.14</b>	<b>100%</b>	<b>Badges</b>	<b>4 days</b>	<b>Thu 6/18/15</b>	<b>Tue 6/23/15</b>			
1119	6.2.6.14.1	100%	Badges - Create User Stories, including Acceptance Criteria	1 day	Fri 6/19/15	Fri 6/19/15	1114FS-5 days		Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel
1120	6.2.6.14.2	100%	Badges - Validate and Update Functional Requirements/Business Rules As Needed	1 day	Fri 6/19/15	Fri 6/19/15	1115		Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel
1121	6.2.6.14.3	100%	Badges - Validate To-Be Process	1 day	Tue 6/23/15	Tue 6/23/15	1116		Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel
1122	6.2.6.14.4	100%	Badges - Create Screen Mock-up (as necessary)	1 day	Thu 6/18/15	Thu 6/18/15	1117 1124		Senior BA - TBD[10%],BA - Sondra Martin[10%],BA - Catherine Alvarez[10%],BA - Pavel
1123	<b>6.2.6.15</b>	<b>100%</b>	<b>DL Issuance Requirement Validation</b>	<b>2 days</b>	<b>Wed 6/24/15</b>	<b>Thu 6/25/15</b>			
1124	6.2.6.15.1	100%	Validate DL Issuance Requirements and User Stories	2 days	Wed 6/24/15	Thu 6/25/15	1122		Senior BA - TBD[50%],BA - Sondra Martin[50%],BA - Catherine Alvarez[50%],BA - Pavel
1125	<b>6.2.7</b>	<b>100%</b>	<b>Document TO BE System Functionality for Motorist Maintenance</b>	<b>71 days</b>	<b>Tue 3/17/15</b>	<b>Wed 6/24/15</b>			
1126	<b>6.2.7.1</b>	<b>100%</b>	<b>Search</b>	<b>2 days</b>	<b>Tue 3/17/15</b>	<b>Wed 3/18/15</b>			
1127	6.2.7.1.1	100%	Search - Create User Stories, including Acceptance Criteria	2 days	Tue 3/17/15	Wed 3/18/15	954 1132		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%],BA - Pavel
1128	6.2.7.1.2	100%	Search - Validate and Update Functional Requirements/Business Rules As Needed	2 days	Tue 3/17/15	Wed 3/18/15	954 1133		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%],BA - Pavel
1129	6.2.7.1.3	100%	Search - Validate To-Be Process	2 days	Tue 3/17/15	Wed 3/18/15	954 1134		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%],BA - Pavel
1130	6.2.7.1.4	100%	Search - Create Screen Mock-up (as necessary)	2 days	Tue 3/17/15	Wed 3/18/15	954 1135		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%],BA - Pavel
1131	<b>6.2.7.2</b>	<b>100%</b>	<b>Special Functions</b>	<b>2 days</b>	<b>Thu 3/19/15</b>	<b>Fri 3/20/15</b>			
1132	6.2.7.2.1	100%	Special Functions - Create User Stories, including Acceptance Criteria	2 days	Thu 3/19/15	Fri 3/20/15	1127 1137		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%],BA - Pavel
1133	6.2.7.2.2	100%	Special Functions - Validate and Update Functional Requirements/Business Rules As	2 days	Thu 3/19/15	Fri 3/20/15	1128 1138		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%],BA - Pavel
1134	6.2.7.2.3	100%	Special Functions - Validate To-Be Process	2 days	Thu 3/19/15	Fri 3/20/15	1129 1139		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%],BA - Pavel
1135	6.2.7.2.4	100%	Special Functions - Create Screen Mock-up (as necessary)	2 days	Thu 3/19/15	Fri 3/20/15	1130 1140		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%],BA - Pavel
1136	<b>6.2.7.3</b>	<b>100%</b>	<b>Special Functions - Customer Merge &amp; Unlink Customer</b>	<b>4 days</b>	<b>Mon 3/23/15</b>	<b>Thu 3/26/15</b>			
1137	6.2.7.3.1	100%	Special Functions - Customer Merge & Unlink Customer - Create User Stories, including	4 days	Mon 3/23/15	Thu 3/26/15	1132 1142		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%],BA - Pavel
1138	6.2.7.3.2	100%	Special Functions - Customer Merge & Unlink Customer - Validate and Update Functional Requirements/Business Rules As Needed	4 days	Mon 3/23/15	Thu 3/26/15	1133 1143		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%],BA - Gail Singletary[13%],BA - Paula Griner[13%],BA - Pavel
1139	6.2.7.3.3	100%	Special Functions - Customer Merge & Unlink Customer - Validate To-Be Process	4 days	Mon 3/23/15	Thu 3/26/15	1134 1144		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%],BA - Gail Singletary[13%],BA - Paula Griner[13%],BA - Pavel

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1140	6.2.7.3.4	100%	Special Functions - Customer Merge & Unlink Customer - Create Screen Mock-up (as necessary)	4 days	Mon 3/23/15	Thu 3/26/15	1135	1145	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%] BA - Gail Singletary[13%] BA - Paula Griner[13%] BA - Pavel
1141	<b>6.2.7.4</b>	<b>100%</b>	<b>Special Functions - Confidential &amp; Push Customer to MV</b>	<b>4 days</b>	<b>Fri 3/27/15</b>	<b>Wed 4/1/15</b>			
1142	6.2.7.4.1	100%	Special Functions - Confidential & Push Customer to MV - Create User Stories, including Acceptance Criteria	4 days	Fri 3/27/15	Wed 4/1/15	1137	1147	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%],BA - Gail Singletary[13%],BA - Paula Griner[13%] BA - Pavel
1143	6.2.7.4.2	100%	Special Functions - Confidential & Push Customer to MV - Validate and Update Functional Requirements/Business Rules As Needed	4 days	Fri 3/27/15	Wed 4/1/15	1138	1148	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%],BA - Gail Singletary[13%],BA - Paula Griner[13%] BA - Pavel
1144	6.2.7.4.3	100%	Special Functions - Confidential & Push Customer to MV - Validate To-Be Process	4 days	Fri 3/27/15	Wed 4/1/15	1139	1149	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%] BA - Gail Singletary[13%] BA - Paula Griner[13%] BA - Pavel
1145	6.2.7.4.4	100%	Special Functions - Confidential & Push Customer to MV - Create Screen Mock-up (as necessary)	4 days	Fri 3/27/15	Wed 4/1/15	1140	1150	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%] BA - Gail Singletary[13%] BA - Paula Griner[13%] BA - Pavel
1146	<b>6.2.7.5</b>	<b>100%</b>	<b>Special Functions - Med Cert functions</b>	<b>5 days</b>	<b>Thu 4/2/15</b>	<b>Wed 4/8/15</b>			
1147	6.2.7.5.1	100%	Special Functions - Med Cert functions - Create User Stories, including Acceptance Criteria	5 days	Thu 4/2/15	Wed 4/8/15	1142	1152	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%] BA - Gail Singletary[13%] BA - Paula Griner[13%] BA - Pavel
1148	6.2.7.5.2	100%	Special Functions - Med Cert functions - Validate and Update Functional Requirements/Business Rules As Needed	5 days	Thu 4/2/15	Wed 4/8/15	1143	1153	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%],BA - Gail Singletary[13%],BA - Paula Griner[13%] BA - Pavel
1149	6.2.7.5.3	100%	Special Functions - Med Cert functions - Validate To-Be Process	5 days	Thu 4/2/15	Wed 4/8/15	1144	1154	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%] BA - Gail Singletary[13%] BA - Paula Griner[13%] BA - Pavel
1150	6.2.7.5.4	100%	Special Functions - Med Cert functions - Create Screen Mock-up (as necessary)	5 days	Thu 4/2/15	Wed 4/8/15	1145	1155	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%] BA - Gail Singletary[13%] BA - Paula Griner[13%] BA - Pavel
1151	<b>6.2.7.6</b>	<b>100%</b>	<b>Special Functions - DVU &amp; Mail in Renewal Queues</b>	<b>3 days</b>	<b>Thu 4/9/15</b>	<b>Mon 4/13/15</b>			
1152	6.2.7.6.1	100%	Special Functions - DVU & Mail in Renewal Queues - Create User Stories, including	3 days	Thu 4/9/15	Mon 4/13/15	1147	1157	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%] BA - Gail Singletary[13%] BA - Paula Griner[13%] BA - Pavel
1153	6.2.7.6.2	100%	Special Functions - DVU & Mail in Renewal Queues - Validate and Update Functional Requirements/Business Rules As Needed	3 days	Thu 4/9/15	Mon 4/13/15	1148	1158	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%],BA - Gail Singletary[13%],BA - Paula Griner[13%] BA - Pavel
1154	6.2.7.6.3	100%	Special Functions - DVU & Mail in Renewal Queues - Validate To-Be Process	3 days	Thu 4/9/15	Mon 4/13/15	1149	1159	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%] BA - Gail Singletary[13%] BA - Paula Griner[13%] BA - Pavel
1155	6.2.7.6.4	100%	Special Functions - DVU & Mail in Renewal Queues - Create Screen Mock-up (as necessary)	3 days	Thu 4/9/15	Mon 4/13/15	1150	1160	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[13%] BA - Gail Singletary[13%] BA - Paula Griner[13%] BA - Pavel
1156	<b>6.2.7.7</b>	<b>100%</b>	<b>Special Functions - Bulk Transcripts</b>	<b>3 days</b>	<b>Tue 4/14/15</b>	<b>Thu 4/16/15</b>			
1157	6.2.7.7.1	100%	Special Functions - Bulk Transcripts - Create User Stories, including Acceptance Criteria	3 days	Tue 4/14/15	Thu 4/16/15	1152	1162	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%] BA - Paula Griner[12%] BA - Pavel
1158	6.2.7.7.2	100%	Special Functions - Bulk Transcripts - Validate and Update Functional Requirements/Business Rules As Needed	3 days	Tue 4/14/15	Thu 4/16/15	1153	1163	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%] BA - Pavel
1159	6.2.7.7.3	100%	Special Functions - Bulk Transcripts - Validate To-Be Process	3 days	Tue 4/14/15	Thu 4/16/15	1154	1164	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%] BA - Paula Griner[12%] BA - Pavel
1160	6.2.7.7.4	100%	Special Functions - Bulk Transcripts - Create Screen Mock-up (as necessary)	3 days	Tue 4/14/15	Thu 4/16/15	1155	1165	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%] BA - Paula Griner[12%] BA - Pavel

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1161	<b>6.2.7.8</b>	<b>100%</b>	<b>Quick Adds</b>	<b>2 days</b>	<b>Fri 4/17/15</b>	<b>Mon 4/20/15</b>			
1162	6.2.7.8.1	100%	Quick Adds - Create User Stories, including Acceptance Criteria	2 days	Fri 4/17/15	Mon 4/20/15	1157	1167	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1163	6.2.7.8.2	100%	Quick Adds - Validate and Update Functional Requirements/Business Rules As Needed	2 days	Fri 4/17/15	Mon 4/20/15	1158	1168	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1164	6.2.7.8.3	100%	Quick Adds - Validate To-Be Process	2 days	Fri 4/17/15	Mon 4/20/15	1159	1169	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1165	6.2.7.8.4	100%	Quick Adds - Create Screen Mock-up (as necessary)	2 days	Fri 4/17/15	Mon 4/20/15	1160	1170	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1166	<b>6.2.7.9</b>	<b>100%</b>	<b>Quick Adds - Correspondence (various)</b>	<b>3 days</b>	<b>Tue 4/21/15</b>	<b>Thu 4/23/15</b>			
1167	6.2.7.9.1	100%	Quick Adds - Correspondence (various) - Create User Stories, including Acceptance Criteria	3 days	Tue 4/21/15	Thu 4/23/15	1162	1172	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1168	6.2.7.9.2	100%	Quick Adds - Correspondence (various) - Validate and Update Functional Requirements/Business Rules As Needed	3 days	Tue 4/21/15	Thu 4/23/15	1163	1173	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1169	6.2.7.9.3	100%	Quick Adds - Correspondence (various) - Validate To-Be Process	3 days	Tue 4/21/15	Thu 4/23/15	1164	1174	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1170	6.2.7.9.4	100%	Quick Adds - Correspondence (various) - Create Screen Mock-up (as necessary)	3 days	Tue 4/21/15	Thu 4/23/15	1165	1175	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1171	<b>6.2.7.10</b>	<b>100%</b>	<b>Quick Adds - Suspensions (various)</b>	<b>3 days</b>	<b>Fri 4/24/15</b>	<b>Tue 4/28/15</b>			
1172	6.2.7.10.1	100%	Quick Adds - Suspensions (various) - Create User Stories, including Acceptance Criteria	3 days	Fri 4/24/15	Tue 4/28/15	1167	1177	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1173	6.2.7.10.2	100%	Quick Adds - Suspensions (various) - Validate and Update Functional Requirements/Business Rules As Needed	3 days	Fri 4/24/15	Tue 4/28/15	1168	1178	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1174	6.2.7.10.3	100%	Quick Adds - Suspensions (various) - Validate To-Be Process	3 days	Fri 4/24/15	Tue 4/28/15	1169	1179	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1175	6.2.7.10.4	100%	Quick Adds - Suspensions (various) - Create Screen Mock-up (as necessary)	3 days	Fri 4/24/15	Tue 4/28/15	1170	1180	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1176	<b>6.2.7.11</b>	<b>100%</b>	<b>Quick Adds - OOS Surrender</b>	<b>2 days</b>	<b>Wed 4/29/15</b>	<b>Thu 4/30/15</b>			
1177	6.2.7.11.1	100%	Quick Adds - OOS Surrender - Create User Stories, including Acceptance Criteria	2 days	Wed 4/29/15	Thu 4/30/15	1172	1182	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1178	6.2.7.11.2	100%	Quick Adds - OOS Surrender - Validate and Update Functional Requirements/Business Rules	2 days	Wed 4/29/15	Thu 4/30/15	1173	1183	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1179	6.2.7.11.3	100%	Quick Adds - OOS Surrender - Validate To-Be Process	2 days	Wed 4/29/15	Thu 4/30/15	1174	1184	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1180	6.2.7.11.4	100%	Quick Adds - OOS Surrender - Create Screen Mock-up (as necessary)	2 days	Wed 4/29/15	Thu 4/30/15	1175	1185	Senior BA - TBD[5%],Team Lead - Bennett White[5%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1181	<b>6.2.7.12</b>	<b>100%</b>	<b>Quick Adds - Medical (various)</b>	<b>4 days</b>	<b>Fri 5/1/15</b>	<b>Wed 5/6/15</b>			
1182	6.2.7.12.1	100%	Quick Adds - Medical (various) - Create User Stories, including Acceptance Criteria	4 days	Fri 5/1/15	Wed 5/6/15	1177	1187	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1183	6.2.7.12.2	100%	Quick Adds - Medical (various) - Validate and Update Functional Requirements/Business Rules	4 days	Fri 5/1/15	Wed 5/6/15	1178	1188	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]
1184	6.2.7.12.3	100%	Quick Adds - Medical (various) - Validate To-Be Process	4 days	Fri 5/1/15	Wed 5/6/15	1179	1189	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Holley[12%],BA - Gail Singletary[12%],BA - Paula Griner[12%]

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1185	6.2.7.12.4	100%	Quick Adds - Medical (various) - Create Screen Mock-up (as necessary)	4 days	Fri 5/1/15	Wed 5/6/15	1180	1190	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1186	<b>6.2.7.13</b>	<b>100%</b>	<b>Quick Adds - Disposition</b>	<b>3 days</b>	<b>Thu 5/7/15</b>	<b>Mon 5/11/15</b>			
1187	6.2.7.13.1	100%	Quick Adds - Disposition - Create User Stories, including Acceptance Criteria	3 days	Thu 5/7/15	Mon 5/11/15	1182	1192	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1188	6.2.7.13.2	100%	Quick Adds - Disposition - Validate and Update Functional Requirements/Business Rules As	3 days	Thu 5/7/15	Mon 5/11/15	1183	1193	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1189	6.2.7.13.3	100%	Quick Adds - Disposition - Validate To-Be Process	3 days	Thu 5/7/15	Mon 5/11/15	1184	1194	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1190	6.2.7.13.4	100%	Quick Adds - Disposition - Create Screen Mock-up (as necessary)	3 days	Thu 5/7/15	Mon 5/11/15	1185	1195	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1191	<b>6.2.7.14</b>	<b>100%</b>	<b>Inventory</b>	<b>2 days</b>	<b>Tue 5/12/15</b>	<b>Wed 5/13/15</b>			
1192	6.2.7.14.1	100%	Inventory - Create User Stories, including Acceptance Criteria	2 days	Tue 5/12/15	Wed 5/13/15	1187	1197	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1193	6.2.7.14.2	100%	Inventory - Validate and Update Functional Requirements/Business Rules As Needed	2 days	Tue 5/12/15	Wed 5/13/15	1188	1198	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1194	6.2.7.14.3	100%	Inventory - Validate To-Be Process	2 days	Tue 5/12/15	Wed 5/13/15	1189	1199	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1195	6.2.7.14.4	100%	Inventory - Create Screen Mock-up (as necessary)	2 days	Tue 5/12/15	Wed 5/13/15	1190	1200	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1196	<b>6.2.7.15</b>	<b>100%</b>	<b>Inventory - Citations</b>	<b>3 days</b>	<b>Thu 5/14/15</b>	<b>Mon 5/18/15</b>			
1197	6.2.7.15.1	100%	Inventory - Citations - Create User Stories, including Acceptance Criteria	3 days	Thu 5/14/15	Mon 5/18/15	1192	1202	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1198	6.2.7.15.2	100%	Inventory - Citations - Validate and Update Functional Requirements/Business Rules As	3 days	Thu 5/14/15	Mon 5/18/15	1193	1203	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1199	6.2.7.15.3	100%	Inventory - Citations - Validate To-Be Process	3 days	Thu 5/14/15	Mon 5/18/15	1194	1204	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1200	6.2.7.15.4	100%	Inventory - Citations - Create Screen Mock-up (as necessary)	3 days	Thu 5/14/15	Mon 5/18/15	1195	1205	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1201	<b>6.2.7.16</b>	<b>100%</b>	<b>Inventory - Agencies &amp; Vendors</b>	<b>4 days</b>	<b>Tue 5/19/15</b>	<b>Fri 5/22/15</b>			
1202	6.2.7.16.1	100%	Inventory - Agencies & Vendors - Create User Stories, including Acceptance Criteria	4 days	Tue 5/19/15	Fri 5/22/15	1197	1207	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1203	6.2.7.16.2	100%	Inventory - Agencies & Vendors - Validate and Update Functional Requirements/Business Rules	4 days	Tue 5/19/15	Fri 5/22/15	1198	1208	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1204	6.2.7.16.3	100%	Inventory - Agencies & Vendors - Validate To-Be Process	4 days	Tue 5/19/15	Fri 5/22/15	1199	1209	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1205	6.2.7.16.4	100%	Inventory - Agencies & Vendors - Create Screen Mock-up (as necessary)	4 days	Tue 5/19/15	Fri 5/22/15	1200	1210	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1206	<b>6.2.7.17</b>	<b>100%</b>	<b>Inventory - Reports</b>	<b>3 days</b>	<b>Tue 5/26/15</b>	<b>Thu 5/28/15</b>			
1207	6.2.7.17.1	100%	Inventory - Reports - Create User Stories, including Acceptance Criteria	3 days	Tue 5/26/15	Thu 5/28/15	1202	1212	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1208	6.2.7.17.2	100%	Inventory - Reports - Validate and Update Functional Requirements/Business Rules As	3 days	Tue 5/26/15	Thu 5/28/15	1203	1213	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1209	6.2.7.17.3	100%	Inventory - Reports - Validate To-Be Process	3 days	Tue 5/26/15	Thu 5/28/15	1204	1214	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1210	6.2.7.17.4	100%	Inventory - Reports - Create Screen Mock-up (as necessary)	3 days	Tue 5/26/15	Thu 5/28/15	1205	1215	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[35%] BA - Gill Finlayson[35%] BA
1211	<b>6.2.7.18</b>	<b>100%</b>	<b>AAMVA Helpdesk</b>	<b>3 days</b>	<b>Fri 5/29/15</b>	<b>Tue 6/2/15</b>			

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1212	6.2.7.18.1	100%	AAMVA Helpdesk - Create User Stories, including Acceptance Criteria	3 days	Fri 5/29/15	Tue 6/2/15	1207	1217	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1213	6.2.7.18.2	100%	AAMVA Helpdesk - Validate and Update Functional Requirements/Business Rules As	3 days	Fri 5/29/15	Tue 6/2/15	1208	1218	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1214	6.2.7.18.3	100%	AAMVA Helpdesk - Validate To-Be Process	3 days	Fri 5/29/15	Tue 6/2/15	1209	1219	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1215	6.2.7.18.4	100%	AAMVA Helpdesk - Create Screen Mock-up (as necessary)	3 days	Fri 5/29/15	Tue 6/2/15	1210	1220	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1216	<b>6.2.7.19</b>	<b>100%</b>	<b>FR</b>	<b>3 days</b>	<b>Wed 6/3/15</b>	<b>Fri 6/5/15</b>			
1217	6.2.7.19.1	100%	FR - Create User Stories, including Acceptance Criteria	3 days	Wed 6/3/15	Fri 6/5/15	1212	1222	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1218	6.2.7.19.2	100%	FR - Validate and Update Functional Requirements/Business Rules As Needed	3 days	Wed 6/3/15	Fri 6/5/15	1213	1223	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1219	6.2.7.19.3	100%	FR - Validate To-Be Process	3 days	Wed 6/3/15	Fri 6/5/15	1214	1224	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1220	6.2.7.19.4	100%	FR - Create Screen Mock-up (as necessary)	3 days	Wed 6/3/15	Fri 6/5/15	1215	1225	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1221	<b>6.2.7.20</b>	<b>100%</b>	<b>Administration</b>	<b>3 days</b>	<b>Mon 6/8/15</b>	<b>Wed 6/10/15</b>			
1222	6.2.7.20.1	100%	Administration - Create User Stories, including Acceptance Criteria	3 days	Mon 6/8/15	Wed 6/10/15	1217		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1223	6.2.7.20.2	100%	Administration - Validate and Update Functional Requirements/Business Rules As Needed	3 days	Mon 6/8/15	Wed 6/10/15	1218		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1224	6.2.7.20.3	100%	Administration - Validate To-Be Process	3 days	Mon 6/8/15	Wed 6/10/15	1219		Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1225	6.2.7.20.4	100%	Administration - Create Screen Mock-up (as necessary)	3 days	Mon 6/8/15	Wed 6/10/15	1220	1227	Senior BA - TBD[12%],Team Lead - Bennett White[12%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1226	<b>6.2.7.21</b>	<b>100%</b>	<b>Motorist Maintenance Requirement Validation</b>	<b>10 days</b>	<b>Thu 6/11/15</b>	<b>Wed 6/24/15</b>			
1227	6.2.7.21.1	100%	Validate Motorist Maintenance Requirements and User Stories	10 days	Thu 6/11/15	Wed 6/24/15	1225	1453	Senior BA - TBD[50%],Team Lead - Bennett White[50%],BA - Dee Dee Heller[25%] BA - Gill Finlayson[25%] BA -
1228	<b>6.3</b>	<b>100%</b>	<b>Complete Documentation of Batch Business Rules</b>	<b>32 days</b>	<b>Mon 5/11/15</b>	<b>Wed 6/24/15</b>			
1229	6.3.1	100%	Complete Documentation of Batch Business Rules	5 days	Mon 5/11/15	Fri 5/15/15	57FS+13 days	1230	BA 2 - Erin Thoresen[5%],Solution Design /
1230	6.3.2	100%	Complete Documentation of Batch Business Rules	5 days	Mon 5/18/15	Fri 5/22/15	1229	1231	BA 2 - Erin Thoresen[5%],Solution Design /
1231	6.3.3	100%	Complete Documentation of Batch Business Rules	4 days	Tue 5/26/15	Fri 5/29/15	1230	1232	BA 2 - Erin Thoresen[5%],Solution Design /
1232	6.3.4	100%	Complete Documentation of Batch Business Rules	5 days	Mon 6/1/15	Fri 6/5/15	1231	1233	BA 2 - Erin Thoresen[5%],Solution Design /
1233	6.3.5	100%	Complete Documentation of Batch Business Rules	13 days	Mon 6/8/15	Wed 6/24/15	1232		BA 2 - Erin Thoresen[5%],Solution Design /
1234	<b>6.4</b>	<b>100%</b>	<b>Team C - Commercial Driver License Information System (CDLIS)</b>	<b>180 days</b>	<b>Wed 10/1/14</b>	<b>Fri 6/19/15</b>			
1235	6.4.1	100%	Gather New Suggestions, Ideas and Functionality (Road Show/Workshops for initial TO-BE)	60 days	Wed 10/1/14	Tue 12/30/14	3		DHSMV BA Team C
1236	<b>6.4.2</b>	<b>100%</b>	<b>Document AS IS Functionality (Legacy System Documentation)</b>	<b>161 days</b>	<b>Mon 10/6/14</b>	<b>Thu 5/28/15</b>			
1237	<b>6.4.2.1</b>	<b>100%</b>	<b>Deliverable 9d - Legacy Documentation - CDLIS</b>	<b>161 days</b>	<b>Mon 10/6/14</b>	<b>Thu 5/28/15</b>			
1238	<b>6.4.2.1.1</b>	<b>100%</b>	<b>CDLIS Legacy Documentation</b>	<b>135.5 days</b>	<b>Mon 10/6/14</b>	<b>Wed 4/22/15</b>			
1239	<b>6.4.2.1.1.1</b>	<b>100%</b>	<b>Pass 1 - CDLIS - CDLIS 5.32 Mod</b>	<b>20 days</b>	<b>Mon 10/6/14</b>	<b>Fri 10/31/14</b>			
1240	6.4.2.1.1.1.1	100%	CDLIS - CDLIS 5.32 Mod - Create Existing Functionality Mapping	4 wks	Mon 10/6/14	Fri 10/31/14	5FS+11.5 mons	1246	Senior BA - Brenda Washington[10%],BA - April Langston[10%],BA - Jill

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1241	6.4.2.1.1.1.2	100%	CDLIS - CDLIS 5.32 Mod - Create Requested Functionality Mapping	4 wks	Mon 10/6/14	Fri 10/31/14	5FS+11.5 mons	1247	Senior BA - Brenda Washington[10%],BA - April Langston[10%],BA - Jill Buford[10%],BA - Suzanne Mariano[10%]
1242	6.4.2.1.1.1.3	100%	CDLIS - CDLIS 5.32 Mod - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 wks	Mon 10/6/14	Fri 10/31/14	5FS+11.5 mons	1248	Senior BA - Brenda Washington[10%],BA - April Langston[10%],BA - Jill Buford[10%],BA - Suzanne Mariano[10%]
1243	6.4.2.1.1.1.4	100%	CDLIS - CDLIS 5.32 Mod - Create As-Is Program Flows	4 wks	Mon 10/6/14	Fri 10/31/14	5FS+11.5 mons	1249	Senior BA - Brenda Washington[10%],BA - April Langston[10%],BA - Jill Buford[10%]
1244	6.4.2.1.1.1.5	100%	CDLIS - CDLIS 5.32 Mod - Create As-Is Process Flows	4 wks	Mon 10/6/14	Fri 10/31/14	5FS+11.5 mons	1250	Senior BA - Brenda Washington[10%],BA - April Langston[10%],BA - Jill Buford[10%]
1245	<b>6.4.2.1.1.2</b>	<b>100%</b>	<b>Pass 1 - CDLIS - FDLIS &amp; Motorist Maintenance Legacy Documentation</b>	<b>20 days</b>	<b>Mon 11/3/14</b>	<b>Wed 12/3/14</b>			
1246	6.4.2.1.1.2.1	100%	CDLIS - FDLIS & Motorist Maintenance - Create Existing Functionality Mapping	4 wks	Mon 11/3/14	Wed 12/3/14	1240	1252	Senior BA - Brenda Washington[10%],BA - April Langston[10%],BA - Jill Buford[10%]
1247	6.4.2.1.1.2.2	100%	CDLIS - FDLIS & Motorist Maintenance - Create Requested Functionality Mapping	4 wks	Mon 11/3/14	Wed 12/3/14	1241	1253	Senior BA - Brenda Washington[10%],BA - April Langston[10%],BA - Jill Buford[10%]
1248	6.4.2.1.1.2.3	100%	CDLIS - FDLIS & Motorist Maintenance - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 wks	Mon 11/3/14	Wed 12/3/14	1242	1254	Senior BA - Brenda Washington[10%],BA - April Langston[10%],BA - Jill Buford[10%],BA - Suzanne Mariano[10%]
1249	6.4.2.1.1.2.4	100%	CDLIS - FDLIS & Motorist Maintenance - Create As-Is Program Flows	4 wks	Mon 11/3/14	Wed 12/3/14	1243	1255	Senior BA - Brenda Washington[10%],BA - April Langston[10%],BA - Jill Buford[10%]
1250	6.4.2.1.1.2.5	100%	CDLIS - FDLIS & Motorist Maintenance - Create As-Is Process Flows	4 wks	Mon 11/3/14	Wed 12/3/14	1244	1256	Senior BA - Brenda Washington[10%],BA - April Langston[10%],BA - Jill Buford[10%]
1251	<b>6.4.2.1.1.3</b>	<b>100%</b>	<b>Pass 2 - CDLIS - CDLIS 5.32 Mod</b>	<b>19 days</b>	<b>Thu 12/4/14</b>	<b>Fri 1/2/15</b>			
1252	6.4.2.1.1.3.1	100%	CDLIS - CDLIS 5.32 Mod - Create Existing Functionality Mapping	3.8 wks	Thu 12/4/14	Fri 1/2/15	1246	1258	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%]
1253	6.4.2.1.1.3.2	100%	CDLIS - CDLIS 5.32 Mod - Create Requested Functionality Mapping	3.8 wks	Thu 12/4/14	Fri 1/2/15	1247	1259	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%]
1254	6.4.2.1.1.3.3	100%	CDLIS - CDLIS 5.32 Mod - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	3.8 wks	Thu 12/4/14	Fri 1/2/15	1248	1260	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%]
1255	6.4.2.1.1.3.4	100%	CDLIS - CDLIS 5.32 Mod - Create As-Is Program Flows	3.8 wks	Thu 12/4/14	Fri 1/2/15	1249	1261	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%]
1256	6.4.2.1.1.3.5	100%	CDLIS - CDLIS 5.32 Mod - Create As-Is Process Flows	3.8 wks	Thu 12/4/14	Fri 1/2/15	1250	1262	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%]
1257	<b>6.4.2.1.1.4</b>	<b>100%</b>	<b>Pass 2 - CDLIS - FDLIS &amp; Motorist Maintenance Legacy Documentation</b>	<b>20 days</b>	<b>Tue 1/6/15</b>	<b>Tue 2/3/15</b>			
1258	6.4.2.1.1.4.1	100%	CDLIS - FDLIS & Motorist Maintenance - Create Existing Functionality Mapping	4 wks	Tue 1/6/15	Tue 2/3/15	1252	1264	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%]
1259	6.4.2.1.1.4.2	100%	CDLIS - FDLIS & Motorist Maintenance - Create Requested Functionality Mapping	4 wks	Tue 1/6/15	Tue 2/3/15	1253	1265	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%]
1260	6.4.2.1.1.4.3	100%	CDLIS - FDLIS & Motorist Maintenance - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 wks	Tue 1/6/15	Tue 2/3/15	1254	1266	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%]
1261	6.4.2.1.1.4.4	100%	CDLIS - FDLIS & Motorist Maintenance - Create As-Is Program Flows	4 wks	Tue 1/6/15	Tue 2/3/15	1255	1267	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%]

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1262	6.4.2.1.1.4.5	100%	CDLIS - FDLIS & Motorist Maintenance - Create As-Is Process Flows	4 wks	Tue 1/6/15	Tue 2/3/15	1256	1268	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne
1263	<b>6.4.2.1.1.5</b>	<b>100%</b>	<b>Pass 3 - CDLIS - CDLIS 5.32 Mod</b>	<b>20 days</b>	<b>Wed 2/4/15</b>	<b>Tue 3/3/15</b>			
1264	6.4.2.1.1.5.1	100%	CDLIS - CDLIS 5.32 Mod - Create Existing Functionality Mapping	4 wks	Wed 2/4/15	Tue 3/3/15	1258	1270	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne
1265	6.4.2.1.1.5.2	100%	CDLIS - CDLIS 5.32 Mod - Create Requested Functionality Mapping	4 wks	Wed 2/4/15	Tue 3/3/15	1259	1271	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne
1266	6.4.2.1.1.5.3	100%	CDLIS - CDLIS 5.32 Mod - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 wks	Wed 2/4/15	Tue 3/3/15	1260	1272	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%],BA - Dean Fox[10%],BA -
1267	6.4.2.1.1.5.4	100%	CDLIS - CDLIS 5.32 Mod - Create As-Is Program Flows	4 wks	Wed 2/4/15	Tue 3/3/15	1261	1273	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne
1268	6.4.2.1.1.5.5	100%	CDLIS - CDLIS 5.32 Mod - Create As-Is Process Flows	4 wks	Wed 2/4/15	Tue 3/3/15	1262	1274	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne
1269	<b>6.4.2.1.1.6</b>	<b>100%</b>	<b>Pass 3 - CDLIS - FDLIS &amp; Motorist Maintenance Legacy Documentation</b>	<b>17.5 days</b>	<b>Wed 3/4/15</b>	<b>Fri 3/27/15</b>			
1270	6.4.2.1.1.6.1	100%	CDLIS - FDLIS & Motorist Maintenance - Create Existing Functionality Mapping	3.5 wks	Wed 3/4/15	Fri 3/27/15	1264	1276FS+3 days	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne
1271	6.4.2.1.1.6.2	100%	CDLIS - FDLIS & Motorist Maintenance - Create Requested Functionality Mapping	3.5 wks	Wed 3/4/15	Fri 3/27/15	1265	1277FS+3 days	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne
1272	6.4.2.1.1.6.3	100%	CDLIS - FDLIS & Motorist Maintenance - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	3.5 wks	Wed 3/4/15	Fri 3/27/15	1266	1278FS+3 days	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%],BA - Dean Fox[10%],BA -
1273	6.4.2.1.1.6.4	100%	CDLIS - FDLIS & Motorist Maintenance - Create As-Is Program Flows	3.5 wks	Wed 3/4/15	Fri 3/27/15	1267	1279FS+3 days	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne
1274	6.4.2.1.1.6.5	100%	CDLIS - FDLIS & Motorist Maintenance - Create As-Is Process Flows	3.5 wks	Wed 3/4/15	Fri 3/27/15	1268	1280FS+3 days	Senior BA - Brenda Washington[5%],BA - April Langston[5%],BA - Jill Buford[5%],BA - Suzanne
1275	<b>6.4.2.1.1.7</b>	<b>100%</b>	<b>Review CDLIS Legacy Documentation</b>	<b>15 days</b>	<b>Wed 4/1/15</b>	<b>Wed 4/22/15</b>			
1276	6.4.2.1.1.7.1	100%	CDLIS (Review) - Create Existing Functionality Mapping	3 wks	Wed 4/1/15	Wed 4/22/15	1270FS+3 days		Senior BA - Brenda Washington[3%],BA - April Langston[5%],Team Lead - Dan Head[5%],BA - Jill Buford[5%],BA -
1277	6.4.2.1.1.7.2	100%	CDLIS (Review) - Create Requested Functionality Mapping	3 wks	Wed 4/1/15	Wed 4/22/15	1271FS+3 days		Senior BA - Brenda Washington[3%],BA - April Langston[5%],Team Lead - Dan Head[5%],BA - Jill Buford[5%],BA -
1278	6.4.2.1.1.7.3	100%	CDLIS (Review) - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy,	3 wks	Wed 4/1/15	Wed 4/22/15	1272FS+3 days		Senior BA - Brenda Washington[3%],BA - April Langston[5%],Team Lead - Dan Head[5%],BA - Jill Buford[5%],BA -
1279	6.4.2.1.1.7.4	100%	CDLIS (Review) - Create As-Is Program Flows	3 wks	Wed 4/1/15	Wed 4/22/15	273FS+3 days		Senior BA - Brenda Washington[3%],BA - A
1280	6.4.2.1.1.7.5	100%	CDLIS (Review) - Create As-Is Process Flows	3 wks	Wed 4/1/15	Wed 4/22/15	274FS+3 days	1304SS,1305	Senior BA - Brenda Washington[3%],BA - A
1281	6.4.2.1.2	100%	Construct Deliverable 9d DED	1 day	Wed 3/11/15	Wed 3/11/15	79FS+15 days		BA 2 - Erin Thoresen[25%]
1282	<b>6.4.2.1.3</b>	<b>100%</b>	<b>Develop Deliverable 9d</b>	<b>9 days</b>	<b>Wed 4/22/15</b>	<b>Tue 5/5/15</b>			
1283	6.4.2.1.3.1	100%	Create Functionality Matrix	9 days	Wed 4/22/15	Tue 5/5/15	1280		Solution Lead - Joe Weldon[25%],Solution
1284	6.4.2.1.3.2	100%	Create Overview diagram	9 days	Wed 4/22/15	Tue 5/5/15	1280		Solution Lead - Joe Weldon[25%],BA 1 - D
1285	6.4.2.1.3.3	100%	Map Existing functionality to New functionality matrix	9 days	Wed 4/22/15	Tue 5/5/15	1280		Solution Lead - Joe Weldon[25%],Solution Design Analyst 1 -
1286	6.4.2.1.3.4	100%	Map Business rules in existing that must be in new	9 days	Wed 4/22/15	Tue 5/5/15	1280	1287	Solution Lead - Joe Weldon[25%],Solution Design Analyst 1 -

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1287	6.4.2.1.4	100%	Submit Deliverable 9d	1 day	Tue 5/5/15	Wed 5/6/15	1286	1288,1294FS-1295FS	BA 2 - Erin Thoresen[25%],Solution Lead - Joe Weldon[25%]
1288	6.4.2.1.5	100%	Review Deliverable 9d- Cycle 1	5 days	Wed 5/6/15	Wed 5/13/15	1287	1289	DHSMV Reviewers[50%]
1289	6.4.2.1.6	100%	Update Deliverable 9d - Cycle 1 (if needed)	3 days	Wed 5/13/15	Mon 5/18/15	1288	1290	BA 2 - Erin Thoresen[25%],Solution Lead - Joe Weldon[25%]
1290	6.4.2.1.7	100%	Review Deliverable 9d - Cycle 2 (if needed)	3 days	Mon 5/18/15	Thu 5/21/15	1289	1291	DHSMV Reviewers[25%]
1291	6.4.2.1.8	100%	Accept Deliverable 9d	0 days	Thu 5/28/15	Thu 5/28/15	1290	1478	DHSMV Reviewers
1292	<b>6.4.3</b>	<b>100%</b>	<b>Perform GAP Analysis</b>	<b>36.5 days</b>	<b>Wed 4/22/15</b>	<b>Fri 6/12/15</b>			
1293	<b>6.4.3.1</b>	<b>100%</b>	<b>Deliverable 10c - Gap Analysis Report for CDLIS</b>	<b>36.5 days</b>	<b>Wed 4/22/15</b>	<b>Fri 6/12/15</b>			
1294	6.4.3.1.1	100%	Gather and Analysis existing Gap documentation for CDLIS	8.5 days	Wed 4/22/15	Wed 5/13/15	1287FS-10 days		BA 2 - Erin Thoresen[75%],Solution Lead - Joe Weldon[25%],Solution Design Analyst 1 - Anita Powers[25%]
1295	6.4.3.1.2	100%	Develop Deliverable 10c for CDLIS	20.88 days	Wed 4/22/15	Thu 5/21/15	87FS-10 days	1296	Solution Design Analyst 1 - Anita Powers[25%]
1296	6.4.3.1.3	100%	Submit Deliverable 10c for CDLIS	1 day	Thu 5/21/15	Fri 5/22/15	1295	1297	BA 1 - Derrick Moss,Solution Lead - Joe Weldon
1297	6.4.3.1.4	100%	Review Deliverable 10c for CDLIS - Cycle 1	5 days	Fri 5/22/15	Mon 6/1/15	1296	1298	DHSMV Reviewers[50%]
1298	6.4.3.1.5	100%	Update Deliverable 10c for CDLIS - Cycle 1 (if needed)	3 days	Mon 6/1/15	Thu 6/4/15	1297	1299	BA 2 - Erin Thoresen[50%],Solution Lead - Joe Weldon[25%]
1299	6.4.3.1.6	100%	Review Deliverable 10c for CDLIS - Cycle 2 (if needed)	3 days	Thu 6/4/15	Tue 6/9/15	1298	1300	DHSMV Reviewers[50%]
1300	6.4.3.1.7	100%	Accept Deliverable 10c for CDLIS	3.63 days	Tue 6/9/15	Fri 6/12/15	1299	1301	DHSMV Reviewers
1301	<b>6.4.3.2</b>	<b>100%</b>	<b>Deliverable # 10 - GAP Analysis Report</b>	<b>2.63 days</b>	<b>Wed 6/10/15</b>	<b>Fri 6/12/15</b>	<b>1300</b>		
1302	<b>6.4.4</b>	<b>100%</b>	<b>Document TO BE System Functionality for CDLIS</b>	<b>41.5 days</b>	<b>Wed 4/22/15</b>	<b>Fri 6/19/15</b>			
1303	<b>6.4.4.1</b>	<b>100%</b>	<b>CDLIS - CDLIS 5.3.2 Mod</b>	<b>5 days</b>	<b>Mon 5/18/15</b>	<b>Fri 5/22/15</b>			
1304	6.4.4.1.1	100%	CDLIS - CDLIS 5.3.2 Mod - Create User Stories, including Acceptance Criteria	5 days	Mon 5/18/15	Fri 5/22/15	1280SS	1314	Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%]
1305	6.4.4.1.2	100%	CDLIS - CDLIS 5.3.2 Mod - Validate and Update Functional Requirements/Business Rules As	5 days	Mon 5/18/15	Fri 5/22/15	1280SS		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%]
1306	6.4.4.1.3	100%	CDLIS - CDLIS 5.3.2 Mod - Validate To-Be Process	5 days	Mon 5/18/15	Fri 5/22/15	1280SS		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%]
1307	6.4.4.1.4	100%	CDLIS - CDLIS 5.3.2 Mod - Create Screen Mock-up (as necessary)	5 days	Mon 5/18/15	Fri 5/22/15	1280SS	1309,1310,1311	Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%]
1308	<b>6.4.4.2</b>	<b>100%</b>	<b>CDLIS - FDLIS and Motorist Maintenance</b>	<b>14 days</b>	<b>Wed 4/22/15</b>	<b>Tue 5/12/15</b>			
1309	6.4.4.2.1	100%	CDLIS - FDLIS and Motorist Maintenance - Create User Stories, including Acceptance Criteria	14 days	Wed 4/22/15	Tue 5/12/15	1307		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%]
1310	6.4.4.2.2	100%	CDLIS - FDLIS and Motorist Maintenance - Validate and Update Functional Requirements/Business Rules As Needed	14 days	Wed 4/22/15	Tue 5/12/15	1307		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%]
1311	6.4.4.2.3	100%	CDLIS - FDLIS and Motorist Maintenance - Validate To-Be Process	14 days	Wed 4/22/15	Tue 5/12/15	1307		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%]
1312	6.4.4.2.4	100%	CDLIS - FDLIS and Motorist Maintenance - Create Screen Mock-up (as necessary)	14 days	Wed 4/22/15	Tue 5/12/15	1307		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%]
1313	<b>6.4.4.3</b>	<b>100%</b>	<b>CDLIS Requirement Validation</b>	<b>19 days</b>	<b>Tue 5/26/15</b>	<b>Fri 6/19/15</b>			
1314	6.4.4.3.1	100%	Validate CDLIS Requirements and User Stories	19 days	Tue 5/26/15	Fri 6/19/15	1304		Senior BA - Brenda Washington[5%],Team Lead - Dan Hardy[5%],BA - Jill Buford[5%],BA - Suzanne Mariano[5%]
1315	<b>6.5</b>	<b>100%</b>	<b>Team D - My DMV Portal</b>	<b>268.75 days</b>	<b>Mon 6/2/14</b>	<b>Thu 6/25/15</b>			



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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1316	6.5.1	100%	Gather New Suggestions, Ideas and Functionality (Road Show/Workshops for initial TO-BE)	75 days	Fri 8/1/14	Mon 11/17/14		5	DHSMV BA Team D
1317	<b>6.5.2</b>	<b>100%</b>	<b>Document AS IS Functionality (Legacy System Documentation)</b>	<b>176 days</b>	<b>Mon 6/2/14</b>	<b>Fri 2/13/15</b>			
1318	<b>6.5.2.1</b>	<b>100%</b>	<b>Pass 1 - Virtual Office Legacy Documentation</b>	<b>20 days</b>	<b>Mon 6/2/14</b>	<b>Fri 6/27/14</b>			
1319	6.5.2.1.1	100%	Virtual Office - Create Existing Functionality Mapping	4 wks	Mon 6/2/14	Fri 6/27/14		5 1325	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie Cook[50%]
1320	6.5.2.1.2	100%	Virtual Office - Create Requested Functionality Mapping	4 wks	Mon 6/2/14	Fri 6/27/14		5 1326	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie Cook[50%]
1321	6.5.2.1.3	100%	Virtual Office - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 wks	Mon 6/2/14	Fri 6/27/14		5 1327	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie Cook[50%]
1322	6.5.2.1.4	100%	Virtual Office - Create As-Is Program Flows	4 wks	Mon 6/2/14	Fri 6/27/14		5 1328	BA - Aaron Chern[20%],BA - Catherine Alv
1323	6.5.2.1.5	100%	Virtual Office - Create As-Is Process Flows	4 wks	Mon 6/2/14	Fri 6/27/14		5 1329	BA - Aaron Chern[20%],BA - Catherine Alv
1324	<b>6.5.2.2</b>	<b>100%</b>	<b>Pass 1 - Driver License Check Legacy Documentation</b>	<b>19 days</b>	<b>Mon 6/30/14</b>	<b>Fri 7/25/14</b>			
1325	6.5.2.2.1	100%	Driver License Check - Create Existing Functionality Mapping	19 days	Mon 6/30/14	Fri 7/25/14		1319 1331	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie Cook[50%]
1326	6.5.2.2.2	100%	Driver License Check - Create Requested Functionality Mapping	19 days	Mon 6/30/14	Fri 7/25/14		1320 1332	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie Cook[50%]
1327	6.5.2.2.3	100%	Driver License Check - Review Existing File Layouts & Technical Specs, Manuals (Training,	19 days	Mon 6/30/14	Fri 7/25/14		1321 1333	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie Cook[50%]
1328	6.5.2.2.4	100%	Driver License Check - Create As-Is Program Flows	19 days	Mon 6/30/14	Fri 7/25/14		1322 1334	BA - Aaron Chern[20%],BA - Catherine Alv
1329	6.5.2.2.5	100%	Driver License Check - Create As-Is Process Flows	19 days	Mon 6/30/14	Fri 7/25/14		1323 1335	BA - Aaron Chern[20%],BA - Catherine Alv
1330	<b>6.5.2.3</b>	<b>100%</b>	<b>Pass 1 - Emergency Contact Legacy Documentation</b>	<b>20 days</b>	<b>Mon 7/28/14</b>	<b>Fri 8/22/14</b>			
1331	6.5.2.3.1	100%	Emergency Contact - Create Existing Functionality Mapping	4 wks	Mon 7/28/14	Fri 8/22/14		1325 1337	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie Cook[50%]
1332	6.5.2.3.2	100%	Emergency Contact - Create Requested Functionality Mapping	4 wks	Mon 7/28/14	Fri 8/22/14		1326 1338	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie Cook[50%]
1333	6.5.2.3.3	100%	Emergency Contact - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy,	4 wks	Mon 7/28/14	Fri 8/22/14		1327 1339	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie Cook[50%]
1334	6.5.2.3.4	100%	Emergency Contact - Create As-Is Program Flows	4 wks	Mon 7/28/14	Fri 8/22/14		1328 1340	BA - Aaron Chern[20%],BA - Catherine Alv
1335	6.5.2.3.5	100%	Emergency Contact - Create As-Is Process Flows	4 wks	Mon 7/28/14	Fri 8/22/14		1329 1341	BA - Aaron Chern[20%],BA - Catherine Alv
1336	<b>6.5.2.4</b>	<b>100%</b>	<b>Pass 2 - Virtual Office - Create Existing Functionality Mapping</b>	<b>19 days</b>	<b>Mon 8/25/14</b>	<b>Fri 9/19/14</b>			
1337	6.5.2.4.1	100%	Virtual Office - Create Existing Functionality Mapping	19 days	Mon 8/25/14	Fri 9/19/14		1331 1343	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie Cook[50%]
1338	6.5.2.4.2	100%	Virtual Office - Create Requested Functionality Mapping	19 days	Mon 8/25/14	Fri 9/19/14		1332 1344	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie Cook[50%]
1339	6.5.2.4.3	100%	Virtual Office - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	19 days	Mon 8/25/14	Fri 9/19/14		1333 1345	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie Cook[50%]
1340	6.5.2.4.4	100%	Virtual Office - Create As-Is Program Flows	19 days	Mon 8/25/14	Fri 9/19/14		1334 1346	BA - Aaron Chern[20%],BA - Catherine Alv
1341	6.5.2.4.5	100%	Virtual Office - Create As-Is Process Flows	19 days	Mon 8/25/14	Fri 9/19/14		1335 1347	BA - Aaron Chern[20%],BA - Catherine Alv
1342	<b>6.5.2.5</b>	<b>100%</b>	<b>Pass 2 - Driver License Check Legacy Documentation</b>	<b>20 days</b>	<b>Mon 9/22/14</b>	<b>Fri 10/17/14</b>			

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1343	6.5.2.5.1	100%	Driver License Check - Create Existing Functionality Mapping	4 wks	Mon 9/22/14	Fri 10/17/14	1337	1349	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1344	6.5.2.5.2	100%	Driver License Check - Create Requested Functionality Mapping	4 wks	Mon 9/22/14	Fri 10/17/14	1338	1350	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1345	6.5.2.5.3	100%	Driver License Check - Review Existing File Layouts & Technical Specs, Manuals (Training,	4 wks	Mon 9/22/14	Fri 10/17/14	1339	1351	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1346	6.5.2.5.4	100%	Driver License Check - Create As-Is Program Flows	4 wks	Mon 9/22/14	Fri 10/17/14	1340	1352	BA - Aaron Chern[20%],BA - Catherine Alv
1347	6.5.2.5.5	100%	Driver License Check - Create As-Is Process Flows	4 wks	Mon 9/22/14	Fri 10/17/14	1341	1353	BA - Aaron Chern[20%],BA - Catherine Alv
1348	<b>6.5.2.6</b>	<b>100%</b>	<b>Pass 2 - Emergency Contact Legacy Documentation</b>	<b>20 days</b>	<b>Mon 10/20/14</b>	<b>Mon 11/17/14</b>			
1349	6.5.2.6.1	100%	Emergency Contact - Create Existing Functionality Mapping	4 wks	Mon 10/20/14	Mon 11/17/14	1343	1355	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1350	6.5.2.6.2	100%	Emergency Contact - Create Requested Functionality Mapping	4 wks	Mon 10/20/14	Mon 11/17/14	1344	1356	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1351	6.5.2.6.3	100%	Emergency Contact - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy,	4 wks	Mon 10/20/14	Mon 11/17/14	1345	1357	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1352	6.5.2.6.4	100%	Emergency Contact - Create As-Is Program Flows	4 wks	Mon 10/20/14	Mon 11/17/14	1346	1358	BA - Aaron Chern[20%],BA - Catherine Alv
1353	6.5.2.6.5	100%	Emergency Contact - Create As-Is Process Flows	4 wks	Mon 10/20/14	Mon 11/17/14	1347	1359	BA - Aaron Chern[20%],BA - Catherine Alv
1354	<b>6.5.2.7</b>	<b>100%</b>	<b>Pass 3 - Virtual Office Legacy Documentation</b>	<b>20 days</b>	<b>Mon 11/17/14</b>	<b>Tue 12/16/14</b>			
1355	6.5.2.7.1	100%	Virtual Office - Create Existing Functionality Mapping	4 wks	Mon 11/17/14	Tue 12/16/14	1349	1361	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1356	6.5.2.7.2	100%	Virtual Office - Create Requested Functionality Mapping	4 wks	Mon 11/17/14	Tue 12/16/14	1350	1362	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1357	6.5.2.7.3	100%	Virtual Office - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	4 wks	Mon 11/17/14	Tue 12/16/14	1351	1363	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1358	6.5.2.7.4	100%	Virtual Office - Create As-Is Program Flows	4 wks	Mon 11/17/14	Tue 12/16/14	1352	1364	BA - Aaron Chern[20%],BA - Catherine Alv
1359	6.5.2.7.5	100%	Virtual Office - Create As-Is Process Flows	4 wks	Mon 11/17/14	Tue 12/16/14	1353	1365	BA - Aaron Chern[20%],BA - Catherine Alv
1360	<b>6.5.2.8</b>	<b>100%</b>	<b>Pass 3 - Driver License Check Legacy Documentation</b>	<b>18 days</b>	<b>Mon 12/15/14</b>	<b>Mon 1/12/15</b>			
1361	6.5.2.8.1	100%	Driver License Check - Create Existing Functionality Mapping	18 days	Mon 12/15/14	Mon 1/12/15	1355	1367	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1362	6.5.2.8.2	100%	Driver License Check - Create Requested Functionality Mapping	18 days	Mon 12/15/14	Mon 1/12/15	1356	1368	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1363	6.5.2.8.3	100%	Driver License Check - Review Existing File Layouts & Technical Specs, Manuals (Training,	18 days	Mon 12/15/14	Mon 1/12/15	1357	1369	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1364	6.5.2.8.4	100%	Driver License Check - Create As-Is Program Flows	18 days	Mon 12/15/14	Mon 1/12/15	1358	1370	BA - Aaron Chern[20%],BA - Catherine Alv
1365	6.5.2.8.5	100%	Driver License Check - Create As-Is Process Flows	18 days	Mon 12/15/14	Mon 1/12/15	1359	1371	BA - Aaron Chern[20%],BA - Catherine Alv
1366	<b>6.5.2.9</b>	<b>100%</b>	<b>Pass 3 - Emergency Contact Legacy Documentation</b>	<b>19 days</b>	<b>Mon 1/12/15</b>	<b>Fri 2/6/15</b>			
1367	6.5.2.9.1	100%	Emergency Contact - Create Existing Functionality Mapping	19 days	Mon 1/12/15	Fri 2/6/15	1361	1373	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1368	6.5.2.9.2	100%	Emergency Contact - Create Requested Functionality Mapping	19 days	Mon 1/12/15	Fri 2/6/15	1362	1374	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1369	6.5.2.9.3	100%	Emergency Contact - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy,	19 days	Mon 1/12/15	Fri 2/6/15	1363	1375	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1370	6.5.2.9.4	100%	Emergency Contact - Create As-Is Program Flows	19 days	Mon 1/12/15	Fri 2/6/15	1364	1376	BA - Aaron Chern[20%],BA - Catherine Alv

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1371	6.5.2.9.5	100%	Emergency Contact - Create As-Is Process Flows	19 days	Mon 1/12/15	Fri 2/6/15	1365	1377	BA - Aaron Chern[20%],BA - Catherine Alv
1372	<b>6.5.2.10</b>	<b>100%</b>	<b>Pass 4 - Review MyDMV Legacy Documentation</b>	<b>5 days</b>	<b>Mon 2/9/15</b>	<b>Fri 2/13/15</b>			
1373	6.5.2.10.1	100%	MyDMV (Review) - Create Existing Functionality Mapping	1 wk	Mon 2/9/15	Fri 2/13/15	1367	1402	BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1374	6.5.2.10.2	100%	MyDMV (Review) - Create Requested Functionality Mapping	1 wk	Mon 2/9/15	Fri 2/13/15	1368		BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1375	6.5.2.10.3	100%	MyDMV (Review) - Review Existing File Layouts & Technical Specs, Manuals (Training, Policy, etc.),	1 wk	Mon 2/9/15	Fri 2/13/15	1369		BA - Aaron Chern[20%],BA - Catherine Alvarez[10%],BA - Jamie
1376	6.5.2.10.4	100%	MyDMV (Review) - Create As-Is Program Flows	1 wk	Mon 2/9/15	Fri 2/13/15	1370		BA - Aaron Chern[20%],BA - Catherine Alv
1377	6.5.2.10.5	100%	MyDMV (Review) - Create As-Is Process Flows	1 wk	Mon 2/9/15	Fri 2/13/15	1371	1378	BA - Aaron Chern[20%],BA - Catherine Alv
1378	6.5.3	100%	Construct Deliverable 9b DED	1 day	Wed 2/25/15	Wed 2/25/15	1377	1382,1380,1	Solution Lead - Joe Weldon[25%]
1379	<b>6.5.4</b>	<b>100%</b>	<b>Develop Deliverable 9b</b>	<b>17 days</b>	<b>Wed 3/4/15</b>	<b>Thu 3/26/15</b>			
1380	6.5.4.1	100%	Create Overview diagram	5 days	Wed 3/4/15	Tue 3/10/15	1378	1384	Technical Lead - Nathan Johnson[25%],Sol
1381	6.5.4.2	100%	Create Functionality Matrix	5 days	Wed 3/4/15	Tue 3/10/15	1378	1384	BA 1 - Derrick Moss[50%],DHSMV MyDMV
1382	6.5.4.3	100%	Map Existing functionality to New functionality matrix	5 days	Wed 3/4/15	Tue 3/10/15	1378	1384	BA 1 - Derrick Moss[50%],Technical Lead - Nathan Johnson[25%],Solution Design Analyst 2 - Anita Powers[25%]
1383	6.5.4.4	100%	Map Business rules in existing that must be in new	5 days	Wed 3/4/15	Tue 3/10/15	1378	1384	BA 1 - Derrick Moss,Solution Design Analy
1384	6.5.4.5	100%	Submit Deliverable 9b	1 day	Wed 3/11/15	Wed 3/11/15	1381,1382,1383	1385,1392F	Solution Lead - Joe Weldon[25%],Solution
1385	6.5.4.6	100%	Review Deliverable 9b - Cycle 1	5 days	Thu 3/12/15	Wed 3/18/15	1384	1386	DHSMV Reviewers[50%]
1386	6.5.4.7	100%	Update Deliverable 9b - Cycle 1 (if needed)	3 days	Thu 3/19/15	Mon 3/23/15	1385	1387	BA 1 - Derrick Moss[25%],Solution Design Analyst 1 - Anita Powers[25%]
1387	6.5.4.8	100%	Review Deliverable 9b - Cycle 2 (if needed)	3 days	Tue 3/24/15	Thu 3/26/15	1386	1388	DHSMV Reviewers[50%]
1388	6.5.4.9	100%	Accept Deliverable 9b	0 days	Tue 3/24/15	Tue 3/24/15	1387	1389,1478	DHSMV Reviewers
1389	<b>6.5.4.10</b>	<b>100%</b>	<b>Deliverable #9b - Legacy System Documentation - MyDMV</b>	<b>0 days</b>	<b>Tue 3/24/15</b>	<b>Tue 3/24/15</b>	<b>1388</b>		
1390	<b>6.5.5</b>	<b>100%</b>	<b>Perform GAP Analysis</b>	<b>41 days</b>	<b>Thu 2/26/15</b>	<b>Thu 4/23/15</b>			
1391	<b>6.5.5.1</b>	<b>100%</b>	<b>Deliverable 10a - Gap Analysis Report for Renewal and MyDMV</b>	<b>41 days</b>	<b>Thu 2/26/15</b>	<b>Thu 4/23/15</b>			
1392	6.5.5.1.1	100%	Gather and Analysis existing Gap documentation for myDMV	15 days	Thu 2/26/15	Thu 3/19/15	1384FS-10 days		BA 2 - Erin Thoresen[75%],Solution Lead - Joe Weldon[25%],Solution Design Analyst 1 - Anita Powers[25%]
1393	6.5.5.1.2	100%	Develop Deliverable 10a (for MyDMV)	20 days	Thu 2/26/15	Wed 3/25/15	84FS-10 days	1394	Solution Design Analyst 1 - Anita Powers[25%]
1394	6.5.5.1.3	100%	Submit Deliverable 10a (for MyDMV)	1 day	Fri 3/27/15	Fri 3/27/15	1393	1395	BA 1 - Derrick Moss,Solution Lead - Joe Weldon
1395	6.5.5.1.4	100%	Review Deliverable 10a (for MyDMV) - Cycle 1	5 days	Mon 3/30/15	Fri 4/3/15	1394	1396	DHSMV Reviewers[50%]
1396	6.5.5.1.5	100%	Update Deliverable 10a (for MyDMV) - Cycle 1 (if needed)	3 days	Mon 4/6/15	Wed 4/8/15	1395	1397	BA 2 - Erin Thoresen[50%],Solution Lead - Joe Weldon[25%]
1397	6.5.5.1.6	100%	Review Deliverable 10a (for MyDMV) - Cycle 2 (if needed)	3 days	Thu 4/9/15	Mon 4/13/15	1396	1398	DHSMV Reviewers[50%]
1398	6.5.5.1.7	100%	Accept Deliverable 10a (for MyDMV)	0 days	Thu 4/23/15	Thu 4/23/15	1397	1399	DHSMV Reviewers
1399	<b>6.5.5.2</b>	<b>100%</b>	<b>Deliverable # 10 - GAP Analysis Report (for MyDMV)</b>	<b>0 days</b>	<b>Thu 4/23/15</b>	<b>Thu 4/23/15</b>	<b>1398</b>		
1400	<b>6.5.6</b>	<b>100%</b>	<b>Document TO BE System Functionality FOR MyDMV</b>	<b>92.75 days</b>	<b>Mon 2/16/15</b>	<b>Thu 6/25/15</b>			
1401	<b>6.5.6.1</b>	<b>100%</b>	<b>Virtual Office - Pass 1</b>	<b>10 days</b>	<b>Mon 2/16/15</b>	<b>Fri 2/27/15</b>			

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1402	6.5.6.1.1	100%	Virtual Office - Create User Stories, including Acceptance Criteria	10 days	Mon 2/16/15	Fri 2/27/15	1373	1407,1403SS	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1403	6.5.6.1.2	100%	Virtual Office - Validate and Update Functional Requirements/Business Rules As Needed	10 days	Mon 2/16/15	Fri 2/27/15	1402SS	1408	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1404	6.5.6.1.3	100%	Virtual Office - Validate To-Be Process	10 days	Mon 2/16/15	Fri 2/27/15	1402SS	1409	Senior BA - Judy Johnson[15%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1405	6.5.6.1.4	100%	Virtual Office - Create Screen Mock-up (as necessary)	10 days	Mon 2/16/15	Fri 2/27/15	1402SS	1410	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1406	<b>6.5.6.2</b>	<b>100%</b>	<b>Driver License Check - Pass 1</b>	<b>10 days</b>	<b>Mon 3/2/15</b>	<b>Fri 3/13/15</b>			
1407	6.5.6.2.1	100%	Driver License Check - Create User Stories, including Acceptance Criteria	10 days	Mon 3/2/15	Fri 3/13/15	1402	1412	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1408	6.5.6.2.2	100%	Driver License Check - Validate and Update Functional Requirements/Business Rules As	10 days	Mon 3/2/15	Fri 3/13/15	1403	1413	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1409	6.5.6.2.3	100%	Driver License Check - Validate To-Be Process	10 days	Mon 3/2/15	Fri 3/13/15	1404	1414	Senior BA - Judy Johnson[15%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1410	6.5.6.2.4	100%	Driver License Check - Create Screen Mock-up (as necessary)	10 days	Mon 3/2/15	Fri 3/13/15	1405	1415	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1411	<b>6.5.6.3</b>	<b>100%</b>	<b>Emergency Contact - Pass 1</b>	<b>10 days</b>	<b>Mon 3/16/15</b>	<b>Fri 3/27/15</b>			
1412	6.5.6.3.1	100%	Emergency Contact - Create User Stories, including Acceptance Criteria	10 days	Mon 3/16/15	Fri 3/27/15	1407	1417	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1413	6.5.6.3.2	100%	Emergency Contact - Validate and Update Functional Requirements/Business Rules As	10 days	Mon 3/16/15	Fri 3/27/15	1408	1418	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1414	6.5.6.3.3	100%	Emergency Contact - Validate To-Be Process	10 days	Mon 3/16/15	Fri 3/27/15	1409	1419	Senior BA - Judy Johnson[15%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1415	6.5.6.3.4	100%	Emergency Contact - Create Screen Mock-up (as necessary)	10 days	Mon 3/16/15	Fri 3/27/15	1410	1420	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1416	<b>6.5.6.4</b>	<b>100%</b>	<b>Virtual Office - Pass 2</b>	<b>15 days</b>	<b>Mon 3/30/15</b>	<b>Fri 4/17/15</b>			
1417	6.5.6.4.1	100%	Virtual Office - Create User Stories, including Acceptance Criteria	15 days	Mon 3/30/15	Fri 4/17/15	1412	1422	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1418	6.5.6.4.2	100%	Virtual Office - Validate and Update Functional Requirements/Business Rules As Needed	15 days	Mon 3/30/15	Fri 4/17/15	1413	1423	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1419	6.5.6.4.3	100%	Virtual Office - Validate To-Be Process	15 days	Mon 3/30/15	Fri 4/17/15	1414	1424	Senior BA - Judy Johnson[15%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1420	6.5.6.4.4	100%	Virtual Office - Create Screen Mock-up (as necessary)	15 days	Mon 3/30/15	Fri 4/17/15	1415	1425	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1421	<b>6.5.6.5</b>	<b>100%</b>	<b>Driver License Check - Pass 2</b>	<b>7 days</b>	<b>Mon 4/20/15</b>	<b>Tue 4/28/15</b>			
1422	6.5.6.5.1	100%	Driver License Check - Create User Stories, including Acceptance Criteria	7 days	Mon 4/20/15	Tue 4/28/15	1417		Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1423	6.5.6.5.2	100%	Driver License Check - Validate and Update Functional Requirements/Business Rules As	7 days	Mon 4/20/15	Tue 4/28/15	1418		Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1424	6.5.6.5.3	100%	Driver License Check - Validate To-Be Process	7 days	Mon 4/20/15	Tue 4/28/15	1419		Senior BA - Judy Johnson[15%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1425	6.5.6.5.4	100%	Driver License Check - Create Screen Mock-up (as necessary)	7 days	Mon 4/20/15	Tue 4/28/15	1420	1427,1428,1	Senior BA - Judy Johnson[15%],Team Lead - Thomas Wilson[10%],Team Lead - <del>Andrew Anderson[25%], BA - Pat</del>
1426	<b>6.5.6.6</b>	<b>100%</b>	<b>Complete Remaining MyDMV User Stories, Business Rules, Flows and Mock-ups</b>	<b>39.5 days</b>	<b>Mon 4/27/15</b>	<b>Mon 6/22/15</b>			
1427	6.5.6.6.1	100%	Create Flow, User Story, BR for Account Activity - Notifications	15 days	Mon 4/27/15	Fri 5/15/15	1425	1434,1435,1	BA 1 - Derrick Moss[25%]

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1428	6.5.6.6.2	100%	Create Flow, User Story, BR for Parental Consent Withdrawal	33 days	Tue 4/28/15	Fri 6/12/15	1425	1434,1435,1	Team Lead - Aundrea Andrades[50%]
1429	6.5.6.6.3	100%	Create Flow, User Story, BR for Login - Creating Profile	14 days	Tue 4/28/15	Fri 5/15/15	1425		BA 1 - Derrick Moss[25%]
1430	6.5.6.6.4	100%	Create Flow, User Story, BR for PDPS/CDLIS	14 days	Tue 5/5/15	Fri 5/22/15	1425		BA - Pat Porter[25%],BA - Jamie Scarborough[25%]
1431	6.5.6.6.5	100%	Create Flow, User Story, BR for CDL Downgrade License	10 days	Mon 5/11/15	Fri 5/22/15	1425		BA - Jamie Scarborough[25%],BA - Pat Porter[25%]
1432	6.5.6.6.6	100%	Create Flow, User Story, BR for CDL Replacement	10 days	Mon 5/11/15	Fri 5/22/15	1425		BA - Jamie Scarborough[25%],BA - Pat Porter[25%]
1433	6.5.6.6.7	100%	Create Flow, User Story, BR for CDL Renewal	10 days	Mon 5/11/15	Fri 5/22/15	1425		BA - Jamie Scarborough[25%],BA - Pat Porter[25%]
1434	6.5.6.6.8	100%	Create Flow, User Story, BR for Generated Documentation	5 days	Mon 5/18/15	Fri 5/22/15	1427,1428	1439,1440,1	BA - Catherine Alvarez[25%],BA - Kathy Reeves[25%],BA - Sondra Martin[25%]
1435	6.5.6.6.9	100%	Create Flow, User Story, BR for Sexual Offender/Predator - Generated Letter	5 days	Mon 5/18/15	Fri 5/22/15	1427,1428	1439,1440,1	BA - Catherine Alvarez[25%],BA - Kathy Reeves[25%],BA - Sondra Martin[25%]
1436	6.5.6.6.10	100%	Create Flow, User Story, BR for Address Verification/ Standarization	5 days	Mon 5/18/15	Fri 5/22/15	1427,1428	1439,1440,1	BA 1 - Derrick Moss[25%]
1437	6.5.6.6.11	100%	Create Flow, User Story, BR for Emergency Contact Information - ECI - Outside	5 days	Mon 5/18/15	Fri 5/22/15	1427,1428	1439,1440,1	BA - Catherine Alvarez[25%],BA - Kathy Reeves[25%],BA - Sondra Martin[25%]
1438	6.5.6.6.12	100%	Create Flow, User Story, BR for DL Check - Outside	5 days	Mon 5/18/15	Wed 6/17/15	1427	1439,1440,1	BA - Catherine Alvarez[25%],BA - Kathy Reeves[25%],BA - Sondra Martin[25%]
1439	6.5.6.6.13	100%	Create Flow, User Story, BR for DL Check (Inside - Minor Driving History)	6.5 days	Tue 5/26/15	Fri 6/19/15	36,1437,1438	1443,1446	Team Lead - Thomas Wilson[5%],Team Lead - Aundrea Andrades[5%],BA - Pat Porter[5%],BA - Jamie Scarborough[5%]
1440	6.5.6.6.14	100%	Create Flow, User Story, BR for Transaction Activity Tracking	2 days	Wed 6/17/15	Fri 6/19/15	36,1437,1438	1443,1446	Senior BA - Judy Johnson[5%],Team Lead - Thomas Wilson[5%],Team Lead - Aundrea Andrades[5%],BA - Pat Porter[5%]
1441	6.5.6.6.15	100%	Create Flow, User Story, BR for Bar Hearings	4 days	Tue 5/26/15	Fri 5/29/15	36,1437,1438	1443,1444,1	Senior BA - Judy Johnson[5%],Team Lead - Thomas Wilson[5%],Team Lead - Aundrea Andrades[5%],BA - Pat Porter[5%]
1442	6.5.6.6.16	100%	Create Flow, User Story, BR for Motor Voter	4 days	Tue 5/26/15	Fri 5/29/15	36,1437,1438	1443,1444,1	Senior BA - Judy Johnson[5%],Team Lead - Thomas Wilson[5%],Team Lead - Aundrea Andrades[5%],BA - Pat Porter[5%]
1443	6.5.6.6.17	100%	Create Flow, User Story, BR for Military Services Verification	12.5 days	Mon 6/1/15	Mon 6/22/15	40,1441,1442		Senior BA - Judy Johnson[5%],Team Lead - Thomas Wilson[5%],Team Lead - Aundrea Andrades[5%],BA - Pat Porter[5%]
1444	6.5.6.6.18	100%	Create Flow, User Story, BR for Citations	5 days	Mon 6/8/15	Fri 6/12/15	1441,1442	1447,1448	Senior BA - Judy Johnson[5%],Team Lead - Thomas Wilson[5%],Team Lead - Aundrea Andrades[5%],BA - Pat Porter[5%]
1445	6.5.6.6.19	100%	Create Flow, User Story, BR for Express Shipping	1 day	Tue 6/16/15	Tue 6/16/15	1441,1442	1447,1448	Senior BA - Judy Johnson[5%],Team Lead - Thomas Wilson[5%],Team Lead - Aundrea Andrades[5%],BA - Pat Porter[5%]
1446	6.5.6.6.20	100%	Create Flow, User Story, BR for Surveys	5 days	Mon 6/1/15	Fri 6/5/15	40,1441,1442		Senior BA - Judy Johnson[5%],Team Lead - Thomas Wilson[5%],Team Lead - Aundrea Andrades[5%],BA - Pat Porter[5%]
1447	6.5.6.6.21	100%	Create Flow, User Story, BR for Online Chat	5 days	Mon 6/8/15	Thu 6/18/15	1444,1445	1450	Senior BA - Judy Johnson[5%],Team Lead - Thomas Wilson[5%],Team Lead - Aundrea Andrades[5%],BA - Pat Porter[5%]
1448	6.5.6.6.22	100%	Create Flow, User Story, BR for Transcript Bulk Sales	5 days	Mon 6/8/15	Thu 6/18/15	1444,1445		Senior BA - Judy Johnson[5%],Team Lead - Thomas Wilson[5%],Team Lead - Aundrea Andrades[5%],BA - Pat Porter[5%]
1449	<b>6.5.6.7</b>	<b>100%</b>	<b>MyDMV Requirement Validation</b>	<b>5 days</b>	<b>Thu 6/18/15</b>	<b>Thu 6/25/15</b>			
1450	6.5.6.7.1	100%	Validate MyDMV Requirements and User Stories	5 days	Thu 6/18/15	Thu 6/25/15	1447	1454FS-5 da	Senior BA - Judy Johnson[25%],Team Lead - Thomas Wilson[25%],Team Lead - Aundrea Andrades[25%],BA - Pat Porter[25%]
1451	<b>6.6</b>	<b>100%</b>	<b>Develop Comprehensive Requirements Documentation</b>	<b>38 days</b>	<b>Thu 6/18/15</b>	<b>Tue 8/11/15</b>			
1452	<b>6.6.1</b>	<b>100%</b>	<b>Deliverable 11 - New System Requirements Tracking Report</b>	<b>17.25 days</b>	<b>Thu 6/18/15</b>	<b>Tue 7/14/15</b>			
1453	6.6.1.1	100%	Identify new Renewal Requirements	3 days	Mon 6/22/15	Wed 6/24/15	503,1227		BA 1 - Derrick Moss[10%],DHSMV DLIS Team Lead - Thomas Wilson[10%],DHSMV DLIS Team Lead - Aundrea Andrades[10%],BA - Pat Porter[10%]
1454	6.6.1.2	100%	Identify new MyDMV Requirements	3 days	Thu 6/18/15	Tue 6/23/15	450FS-5 days		BA 2 - Erin Thoresen[10%],DHSMV CDLIS Team Lead - Thomas Wilson[10%],DHSMV CDLIS Team Lead - Aundrea Andrades[10%],BA - Pat Porter[10%]

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1455	6.6.1.3	100%	Identify new CDLIS Requirements	3 days	Thu 6/18/15	Tue 6/23/15	450FS-5 days		BA 2 - Erin Thoresen[10%],DHSMV CDLIS T
1456	6.6.1.4	100%	Identify new DL Issuance Requirements	3 days	Thu 6/18/15	Tue 6/23/15	450FS-5 days	1469SS	BA 2 - Erin Thoresen[10%],DHSMV CDLIS T
1457	6.6.1.5	100%	Identify new Database Synchronization Requirement	3 days	Thu 6/18/15	Tue 6/23/15	450FS-5 days		Database Design Analyst 1 - TBD[10%],Tec
1458	6.6.1.6	100%	Develop Deliverable 11	3 days	Thu 6/18/15	Tue 6/23/15	450FS-5 days	1459	BA 1 - Derrick Moss[10%],BA 2 - Erin Thore
1459	6.6.1.7	100%	Submit Deliverable 11	1 day	Thu 6/25/15	Thu 6/25/15		1458 1460	Solution Lead - Joe Weldon[25%],BA 1 - D
1460	6.6.1.8	100%	Review Deliverable 11 - Cycle 1	5 days	Fri 6/26/15	Thu 7/2/15		1459 1461	DHSMV Reviewers[15%]
1461	6.6.1.9	100%	Update Deliverable 11 - Cycle 1 (if needed)	3 days	Mon 7/6/15	Wed 7/8/15		1460 1462	Solution Lead - Joe Weldon[5%],BA 1 - De
1462	6.6.1.10	100%	Review Deliverable 11 - Cycle 2 (if needed)	3 days	Thu 7/9/15	Mon 7/13/15		1461 1463	DHSMV Reviewers[15%]
1463	6.6.1.11	100%	Accept Deliverable 11	1 day	Tue 7/14/15	Tue 7/14/15		1462 1464	DHSMV Reviewers
1464	6.6.2	100%	<b>Deliverable # 11 - New System Requirements Tracking Report</b>	<b>0 days</b>	<b>Tue 7/14/15</b>	<b>Tue 7/14/15</b>		<b>1463 1848</b>	
1465	6.6.3	100%	<b>Deliverable 12 - Requirements Report</b>	<b>38 days</b>	<b>Thu 6/18/15</b>	<b>Tue 8/11/15</b>			
1466	6.6.3.1	100%	Document all Renewal Requirements in template	3 days	Thu 6/18/15	Mon 6/22/15		503	BA 1 - Derrick Moss[10%],DHSMV DLIS Tec
1467	6.6.3.2	100%	Document all MyDMV Requirements in template	3 days	Thu 6/18/15	Tue 6/23/15	450FS-5 days		BA 2 - Erin Thoresen[5%],DHSMV CDLIS Te
1468	6.6.3.3	100%	Document all CDLIS Requirements in template	3 days	Thu 6/18/15	Tue 6/23/15	450FS-5 days		BA 2 - Erin Thoresen[5%],DHSMV CDLIS Te
1469	6.6.3.4	100%	Document all DL Issuance Requirements in template	3 days	Thu 6/18/15	Tue 6/23/15	1456SS		BA 2 - Erin Thoresen[5%],DHSMV CDLIS Te
1470	6.6.3.5	100%	Document all Database Synchronization Requirements in template	3 days	Thu 6/18/15	Tue 6/23/15	1450FS-5 days		Database Design Analyst 1 - TBD[10%],Technical Lead - Nathan
1471	6.6.3.6	100%	Develop Deliverable 12 (merge project area templates)	3 days	Thu 6/18/15	Tue 6/23/15	1450FS-5 days	1472 days	BA 1 - Derrick Moss[10%],BA 2 - Erin Thoresen[10%],Project Manager - Dawn
1472	6.6.3.7	100%	Submit Deliverable 12	1 day	Thu 6/25/15	Thu 6/25/15		1471 1473,1971,1	BA 1 - Derrick Moss[25%],Solution Lead - J
1473	6.6.3.8	100%	Review Deliverable 12 - Cycle 1	10 days	Fri 6/26/15	Fri 7/10/15		1472 1474	DHSMV Reviewers[15%]
1474	6.6.3.9	100%	Update Deliverable 12 - Cycle 1 (if needed)	10 days	Mon 7/13/15	Fri 7/24/15		1473 1475	BA 1 - Derrick Moss[10%],BA 2 - Erin Thore
1475	6.6.3.10	100%	Review Deliverable 12 - Cycle 2 (if needed)	3 days	Mon 7/27/15	Wed 7/29/15		1474 1476	DHSMV Reviewers[15%]
1476	6.6.3.11	100%	Accept Deliverable 12	9 days	Thu 7/30/15	Tue 8/11/15		1475 1477,1479,1	DHSMV Reviewers
1477	6.6.4	100%	<b>Deliverable # 12 - Requirements Report</b>	<b>0 days</b>	<b>Tue 8/11/15</b>	<b>Tue 8/11/15</b>		<b>1476 1931FS+14 c</b>	
1478	6.7	100%	Deliverable # 9 - Legacy System Documentation (ALL)	0 days	Thu 5/28/15	Thu 5/28/15	35,1291,1388	1848	
1479	6.8	100%	<b>Requirements Gathering and Documentation COMPLETE</b>	<b>0 days</b>	<b>Tue 8/11/15</b>	<b>Tue 8/11/15</b>		<b>1476 1802,1807,1</b>	
1480	7	16%	<b>Requirements Validation</b>	<b>219 days</b>	<b>Mon 8/10/15</b>	<b>Tue 6/28/16</b>			
1481	7.1	6%	<b>Requirements Validation and Approval - Renewal Notification</b>	<b>217 days</b>	<b>Wed 8/12/15</b>	<b>Tue 6/28/16</b>			
1482	7.1.1	75%	Complete Req Validation - Motor Vehicle Monthly Renewals	5 days	Wed 8/12/15	Tue 8/18/15		1479 1483	Senior BA - Judy Johnson[40%],DHSMV BA Team A[80%],Scrum Master - Renewal
1483	7.1.2	75%	Complete Req Validation - Mobile Home Annual Renewals	5 days	Wed 8/19/15	Tue 8/25/15		1482 1484	Senior BA - Judy Johnson[40%],DHSMV BA Team A[80%],Scrum Master - Renewal
1484	7.1.3	50%	Complete Req Validation - Mobile Home Delinquent Renewals	5 days	Wed 8/26/15	Tue 9/1/15		1483 1485	Senior BA - Judy Johnson[40%],DHSMV BA Team A[80%],Scrum Master - Renewal
1485	7.1.4	25%	Complete Req Validation - Parking Permit Monthly Renewals	5 days	Wed 9/2/15	Wed 9/9/15		1484 1486	Senior BA - Judy Johnson[40%],DHSMV BA Team A[80%],Scrum Master - Renewal
1486	7.1.5	25%	Complete Req Validation - Driver License Monthly Renewals	7 days	Thu 9/10/15	Fri 9/18/15		1485 1487	Senior BA - Judy Johnson[40%],DHSMV BA Team A[80%],Scrum Master - Renewal
1487	7.1.6	0%	Complete Req Validation - TC - Renewal Reports	3 days	Mon 9/21/15	Wed 9/23/15		1486 1488,1490	Senior BA - Judy Johnson[40%],DHSMV BA

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1488	7.1.7	0%	Complete Req Validation - Renewal Notice	15 days	Thu 9/24/15	Wed 10/14/15	1487	1491	Senior BA - Judy Johnson[40%],DHSMV BA
1489	<b>7.1.8</b>	<b>0%</b>	<b>Create &amp; Review Deliverable 32 - Renewal Notification Validated Requirements</b>	<b>31 days</b>	<b>Thu 9/24/15</b>	<b>Thu 11/5/15</b>			
1490	7.1.8.1	0%	Create Deliverable 32 Renewal Notification Validated Requirements DED	1 day	Thu 9/24/15	Thu 9/24/15	1487	1491	Scrum Master - Renewal - Jo Lena Bryan[25%]
1491	7.1.8.2	0%	Develop Deliverable 32	3 days	Thu 10/15/15	Mon 10/19/15	1488,1490	1492	Scrum Master - Renewal - Jo Lena Bryan[50%]
1492	7.1.8.3	0%	Submit Deliverable 32	1 day	Tue 10/20/15	Tue 10/20/15	1491	1493	Amy Gendusa[10%]
1493	7.1.8.4	0%	Review Deliverable 32 - Cycle 1	5 days	Wed 10/21/15	Tue 10/27/15	1492	1494	DHSMV Reviewers[10%],Senior BA - Judy Johnson[10%],Ernst & Young (4)[10%]
1494	7.1.8.5	0%	Update Deliverable 32 - Cycle 1 (if needed)	3 days	Wed 10/28/15	Fri 10/30/15	1493	1495	Senior BA - Judy Johnson[10%],DHSMV BA
1495	7.1.8.6	0%	Review Deliverable 32 - Cycle 2 (if needed)	3 days	Fri 10/30/15	Wed 11/4/15	1494	1496	DHSMV Reviewers[10%],Senior BA - Judy Johnson[10%],Ernst & Young (4)[10%]
1496	7.1.8.7	0%	Accept Deliverable 32	1 day	Thu 11/5/15	Thu 11/5/15	1495	1497	DHSMV PM Support (3)[10%]
1497	<b>7.1.9</b>	<b>0%</b>	<b>Deliverable 32 - Renewal Notification Validated Requirements</b>	<b>0 days</b>	<b>Thu 11/5/15</b>	<b>Thu 11/5/15</b>	<b>1496</b>	<b>1498,1810</b>	
1498	7.1.10	0%	Complete Req Validation - GHQ - Renewal Validation	17 days	Fri 11/6/15	Thu 12/3/15	1497	1499	Senior BA - Judy Johnson[40%],DHSMV BA
1499	7.1.11	0%	Complete Req Validation - GHQ - Renewal Vendor Maint	17 days	Fri 12/4/15	Wed 1/6/16	1498	1500	Senior BA - Judy Johnson[40%],DHSMV BA Team A[80%],Scrum Master - Renewal
1500	7.1.12	0%	Complete Req Validation - Renewal Inquiry Search	15 days	Thu 1/7/16	Thu 1/28/16	1499	1501,1503	Senior BA - Judy Johnson[40%],DHSMV BA
1501	7.1.13	0%	Complete Req Validation - Renewal Inquiry	15 days	Fri 1/29/16	Thu 2/18/16	1500	1504	Senior BA - Judy Johnson[40%],DHSMV BA
1502	<b>7.1.14</b>	<b>0%</b>	<b>Create &amp; Review Deliverable 33 - Renewal Notification Validated Requirements</b>	<b>31 days</b>	<b>Fri 1/29/16</b>	<b>Fri 3/11/16</b>			
1503	7.1.14.1	0%	Create Deliverable 33 Renewal Notification Validated Requirements DED	1 day	Fri 1/29/16	Fri 1/29/16	1500	1504	Scrum Master - Renewal - Jo Lena Bryan[25%]
1504	7.1.14.2	0%	Develop Deliverable 33	3 days	Fri 2/19/16	Tue 2/23/16	1503,1501	1505	Scrum Master - Renewal - Jo Lena Bryan[50%]
1505	7.1.14.3	0%	Submit Deliverable 33	1 day	Wed 2/24/16	Wed 2/24/16	1504	1506	Amy Gendusa[10%]
1506	7.1.14.4	0%	Review Deliverable 33 - Cycle 1	5 days	Thu 2/25/16	Wed 3/2/16	1505	1507	DHSMV Reviewers[10%],Senior BA - Judy Johnson[10%],Ernst & Young (4)[10%]
1507	7.1.14.5	0%	Update Deliverable 33 - Cycle 1 (if needed)	3 days	Wed 3/2/16	Mon 3/7/16	1506	1508	Senior BA - Judy Johnson[10%],DHSMV BA
1508	7.1.14.6	0%	Review Deliverable 33 - Cycle 2 (if needed)	3 days	Mon 3/7/16	Thu 3/10/16	1507	1509	DHSMV Reviewers[10%],Senior BA - Judy Johnson[10%],Ernst & Young (4)[10%]
1509	7.1.14.7	0%	Accept Deliverable 33	1 day	Fri 3/11/16	Fri 3/11/16	1508	1510	DHSMV PM Support (3)[10%]
1510	<b>7.1.15</b>	<b>0%</b>	<b>Deliverable 33 - Renewal Notification Validated Requirements</b>	<b>0 days</b>	<b>Fri 3/11/16</b>	<b>Fri 3/11/16</b>	<b>1509</b>	<b>1511,1810</b>	
1511	7.1.16	0%	Complete Req Validation - TC - Renewal County Maint	7 days	Mon 3/14/16	Tue 3/22/16	1510	1512	Senior BA - Judy Johnson[40%],DHSMV BA
1512	7.1.17	0%	Complete Req Validation - TC - Renewal Vendor Maint	7 days	Wed 3/23/16	Thu 3/31/16	1511	1513	Senior BA - Judy Johnson[40%],DHSMV BA
1513	7.1.18	0%	Complete Req Validation - System Notifications	5 days	Fri 4/1/16	Thu 4/7/16	1512	1514	Senior BA - Judy Johnson[40%],DHSMV BA
1514	7.1.19	0%	Complete Req Validation - Renewal Vendor Files	15 days	Fri 4/8/16	Thu 4/28/16	1513	1515	Senior BA - Judy Johnson[40%],DHSMV BA
1515	7.1.20	0%	Complete Req Validation - High Speed / Express Renewals	15 days	Fri 4/29/16	Thu 5/19/16	1514	1516	Senior BA - Judy Johnson[40%],DHSMV BA Team A[80%],Scrum Master - Renewal
1516	7.1.21	0%	Complete Req Validation - NCOA	3 days	Fri 5/20/16	Tue 5/24/16	1515	1517,1519	Senior BA - Judy Johnson[40%],DHSMV BA

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1517	7.1.22	0%	Complete Req Validation - Purge	8 days	Wed 5/25/16	Mon 6/6/16	1516	1520	Senior BA - Judy Johnson[40%],DHSMV BA
1518	<b>7.1.23</b>	<b>0%</b>	<b>Create &amp; Review Deliverable 34 - Renewal Notification Validated Requirements</b>	<b>24 days</b>	<b>Wed 5/25/16</b>	<b>Tue 6/28/16</b>			
1519	7.1.23.1	0%	Create Deliverable 34 Renewal Notification Validated Requirements DED	1 day	Wed 5/25/16	Wed 5/25/16	1516	1520	Scrum Master - Renewal - Jo Lena Bryan[25%]
1520	7.1.23.2	0%	Create Deliverable 34	3 days	Tue 6/7/16	Thu 6/9/16	1517,1519	1521	Scrum Master - Renewal - Jo Lena Bryan[50%]
1521	7.1.23.3	0%	Submit Deliverable 34	1 day	Fri 6/10/16	Fri 6/10/16	1520	1522	Amy Gendusa[10%]
1522	7.1.23.4	0%	Review Deliverable 34 - Cycle 1	5 days	Mon 6/13/16	Fri 6/17/16	1521	1523	DHSMV Reviewers[10%],Senior BA - Judy Johnson[10%],Ernst & Young (4)[10%]
1523	7.1.23.5	0%	Update Deliverable 34 - Cycle 1	3 days	Fri 6/17/16	Wed 6/22/16	1522	1524	Senior BA - Judy Johnson[10%],DHSMV BA
1524	7.1.23.6	0%	Review Deliverable 34 - Cycle 2	3 days	Wed 6/22/16	Mon 6/27/16	1523	1525	DHSMV Reviewers[10%],Senior BA - Judy Johnson[10%],Ernst & Young (4)[10%]
1525	7.1.23.7	0%	Accept Deliverable 34	1 day	Tue 6/28/16	Tue 6/28/16	1524	1526	DHSMV PM Support (3)[10%]
1526	<b>7.1.24</b>	<b>0%</b>	<b>Deliverable 34 - Renewal Notification Validated Requirements</b>	<b>0 days</b>	<b>Tue 6/28/16</b>	<b>Tue 6/28/16</b>	<b>1525</b>	<b>1810</b>	
1527	<b>7.2</b>	<b>7%</b>	<b>Requirements Validation and Approval - DL Issuance</b>	<b>210 days</b>	<b>Tue 8/11/15</b>	<b>Thu 6/16/16</b>			
1528	<b>7.2.1</b>	<b>5%</b>	<b>Complete Requirement Validation for Financial Responsibility</b>	<b>202 days</b>	<b>Mon 8/17/15</b>	<b>Fri 6/10/16</b>			
1529	7.2.1.1	50%	Complete Req Validation - Clearance	21 days	Mon 8/17/15	Tue 9/15/15		1530,1532	DHSMV BA Team B1[80%],Scrum Master -
1530	7.2.1.2	0%	Complete Req Validation - Clearance - Insurance	5 days	Wed 9/16/15	Tue 9/22/15	1529	1533	DHSMV BA Team B1[80%],Scrum Master -
1531	<b>7.2.1.3</b>	<b>0%</b>	<b>Create &amp; Review Deliverable 35 - Financial Responsibility Validated Requirements (Increment</b>	<b>21 days</b>	<b>Wed 9/16/15</b>	<b>Wed 10/14/15</b>			
1532	7.2.1.3.1	0%	Construct Deliverable 35 Financial Responsibility Validated Requirements DED	1 day	Wed 9/16/15	Wed 9/16/15	1529		Scrum Master - FR - Stuart Williams[25%]
1533	7.2.1.3.2	0%	Create Deliverable 35	3 days	Wed 9/23/15	Fri 9/25/15	1530	1534	Scrum Master - FR - Stuart Williams[50%]
1534	7.2.1.3.3	0%	Submit Deliverable 35	1 day	Mon 9/28/15	Mon 9/28/15	1533	1535	Amy Gendusa[10%]
1535	7.2.1.3.4	0%	Review Deliverable 35 - Cycle 1	5 days	Tue 9/29/15	Mon 10/5/15	1534	1536	Senior BA - Brenda Washington[5%],DHSN
1536	7.2.1.3.5	0%	Update Deliverable 35 - Cycle 1	3 days	Tue 10/6/15	Thu 10/8/15	1535	1537	Senior BA - Brenda Washington[10%],BA -
1537	7.2.1.3.6	0%	Review Deliverable 35 - Cycle 2	3 days	Fri 10/9/15	Tue 10/13/15	1536	1538	Senior BA - Brenda Washington[5%],DHSN
1538	7.2.1.3.7	0%	Accept Deliverable 35	1 day	Wed 10/14/15	Wed 10/14/15	1537	1539,1540	DHSMV PM Support (3)[10%]
1539	<b>7.2.1.4</b>	<b>0%</b>	<b>Deliverable 35 - Financial Responsibility Validated Requirements (Increment 1)</b>	<b>0 days</b>	<b>Wed 10/14/15</b>	<b>Wed 10/14/15</b>	<b>1538</b>	<b>1810,1545F</b>	<b>days</b>
1540	7.2.1.5	0%	Complete Req Validation - Clearance - Non Insurance	17 days	Thu 10/15/15	Fri 11/6/15	1538	1541	DHSMV BA Team B1[80%],Scrum Master -
1541	7.2.1.6	0%	Complete Req Validation - Clearance - Releasor	4 days	Mon 11/9/15	Fri 11/13/15	1540	1542	DHSMV BA Team B1[80%],Scrum Master -
1542	7.2.1.7	0%	Complete Req Validation - Clearance - Batch Processing	35 days	Mon 11/16/15	Thu 1/14/16	1541	1543	DHSMV BA Team B1[80%],Scrum Master - FR - Stuart Williams[80%],BA - Hector
1543	7.2.1.8	0%	Complete Req Validation - Clearance - Field App	3 days	Fri 1/15/16	Wed 1/20/16	1542	1546	DHSMV BA Team B1[80%],Scrum Master -
1544	<b>7.2.1.9</b>	<b>0%</b>	<b>Create &amp; Review Deliverable 36 - Financial Responsibility Validated Requirements (Increment</b>	<b>45 days</b>	<b>Tue 12/1/15</b>	<b>Thu 2/11/16</b>			
1545	7.2.1.9.1	0%	Construct Deliverable 36 Financial Responsibility Validated Requirements DED	1 day	Tue 12/1/15	Tue 12/1/15	1539FS+30	days	Scrum Master - FR - Stuart Williams[25%]



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1546	7.2.1.9.2	0%	Create Deliverable 36	3 days	Thu 1/21/16	Mon 1/25/16	1543	1547	Scrum Master - FR - Stuart Williams[50%]
1547	7.2.1.9.3	0%	Submit Deliverable 36	1 day	Tue 1/26/16	Tue 1/26/16	1546	1548	Amy Gendusa[10%]
1548	7.2.1.9.4	0%	Review Deliverable 36 - Cycle 1	5 days	Wed 1/27/16	Tue 2/2/16	1547	1549	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD[10%]
1549	7.2.1.9.5	0%	Update Deliverable 36 - Cycle 1	3 days	Wed 2/3/16	Fri 2/5/16	1548	1550	BA - Hector Figueroa[20%],Scrum Master
1550	7.2.1.9.6	0%	Review Deliverable 36 - Cycle 2	3 days	Mon 2/8/16	Wed 2/10/16	1549	1551	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD[10%]
1551	7.2.1.9.7	0%	Accept Deliverable 36	1 day	Thu 2/11/16	Thu 2/11/16	1550	1552,1553	DHSMV PM Support (3)[10%]
1552	<b>7.2.1.10</b>	<b>0%</b>	<b>Deliverable 36 - Financial Responsibility Validated Requirements (Increment 2)</b>	<b>0 days</b>	<b>Thu 2/11/16</b>	<b>Thu 2/11/16</b>	<b>1551</b>	<b>1810,1560F</b>	<b>days</b>
1553	7.2.1.11	0%	Complete Req Validation - XML	27 days	Fri 2/12/16	Mon 3/21/16	1551	1554	Senior BA - TBD[40%],DHSMV BA Team B1
1554	7.2.1.12	0%	Complete Req Validation - XML - Resuspension	1.5 days	Tue 3/22/16	Wed 3/23/16	1553	1555	Senior BA - TBD[40%],DHSMV BA Team B1
1555	7.2.1.13	0%	Complete Req Validation - Seize Tag Program	6.75 days	Wed 3/23/16	Fri 4/1/16	1554	1556	Senior BA - TBD[40%],DHSMV BA Team B1
1556	7.2.1.14	0%	Complete Req Validation - Security Deposit	12 days	Fri 4/1/16	Tue 4/19/16	1555	1557	Senior BA - TBD[40%],DHSMV BA Team B1
1557	7.2.1.15	0%	Complete Req Validation - Self-Insurance Program	13.5 days	Tue 4/19/16	Fri 5/6/16	1556	1558	Senior BA - TBD[40%],DHSMV BA Team B1
1558	7.2.1.16	0%	Complete Req Validation - FR Reports	8.25 days	Fri 5/6/16	Wed 5/18/16	1557	1561	Senior BA - TBD[40%],DHSMV BA Team B1
1559	<b>7.2.1.17</b>	<b>0%</b>	<b>Create &amp; Review Deliverable 37 - Financial Responsibility Validated Requirements (Increment 2)</b>	<b>55 days</b>	<b>Fri 3/25/16</b>	<b>Fri 6/10/16</b>			
1560	7.2.1.17.1	0%	Construct Deliverable 37 Financial Responsibility Validated Requirements DED	1 day	Fri 3/25/16	Fri 3/25/16	1552FS+30		Scrum Master - FR - Stuart Williams[25%] days
1561	7.2.1.17.2	0%	Create Deliverable 37	3 days	Thu 5/19/16	Mon 5/23/16	1558	1562	Scrum Master - FR - Stuart Williams[50%]
1562	7.2.1.17.3	0%	Submit Deliverable 37	1 day	Tue 5/24/16	Tue 5/24/16	1561	1563	Amy Gendusa[10%]
1563	7.2.1.17.4	0%	Review Deliverable 37 - Cycle 1	5 days	Wed 5/25/16	Wed 6/1/16	1562	1564	Senior BA - TBD[10%],DHSMV Reviewers[10%],Ernst & Young (4)[10%]
1564	7.2.1.17.5	0%	Update Deliverable 37 - Cycle 1	3 days	Thu 6/2/16	Mon 6/6/16	1563	1565	BA - Hector Figueroa[10%],Senior BA - TBD[10%]
1565	7.2.1.17.6	0%	Review Deliverable 37 - Cycle 2	3 days	Tue 6/7/16	Thu 6/9/16	1564	1566	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD[10%]
1566	7.2.1.17.7	0%	Accept Deliverable 37	1 day	Fri 6/10/16	Fri 6/10/16	1565	1567	DHSMV PM Support (3)[10%]
1567	<b>7.2.1.18</b>	<b>0%</b>	<b>Deliverable 37 - Financial Responsibility Validated Requirements (Increment 3)</b>	<b>0 days</b>	<b>Fri 6/10/16</b>	<b>Fri 6/10/16</b>	<b>1566</b>	<b>1810</b>	
1568	<b>7.2.2</b>	<b>10%</b>	<b>Complete Requirement Validation for DL Issuance &amp; Motorist Maintenance</b>	<b>210 days</b>	<b>Tue 8/11/15</b>	<b>Thu 6/16/16</b>			
1569	7.2.2.1	75%	Complete Req Validation - Customer Inquiry	9 days	Tue 8/11/15	Fri 8/21/15		1570	Senior BA - TBD2[40%],DHSMV BA Team E
1570	7.2.2.2	75%	Complete Req Validation - DL Issuance Queue	3 days	Mon 8/24/15	Wed 8/26/15	1569	1573,1571	Senior BA - TBD2[40%],DHSMV BA Team E
1571	7.2.2.3	75%	Complete Req Validation - AAMVA Helpdesk (MM)	13 days	Thu 8/27/15	Tue 9/15/15	1570	1572	Senior BA - TBD2[40%],DHSMV BA Team E
1572	7.2.2.4	0%	Complete Req Validation - Driver Search (MM)	14 days	Wed 9/16/15	Mon 10/5/15	1571		Senior BA - TBD2[40%],DHSMV BA Team E
1573	7.2.2.5	50%	Complete Req Validation - Customer Summary	16 days	Thu 8/27/15	Fri 9/18/15	1570	1579,1574	Senior BA - TBD2[40%],DHSMV BA Team E
1574	7.2.2.6	0%	Complete Req Validation - Personal Details	5 days	Mon 9/21/15	Fri 9/25/15	1573	1575	Senior BA - TBD2[40%],DHSMV BA Team E
1575	7.2.2.7	0%	Complete Req Validation - Applicant Screening	3 days	Mon 9/28/15	Wed 9/30/15	1574	1576	Senior BA - TBD2[40%],DHSMV BA Team E
1576	7.2.2.8	0%	Complete Req Validation - Name Change	4 days	Thu 10/1/15	Tue 10/6/15	1575	1577	Senior BA - TBD2[40%],DHSMV BA Team E
1577	7.2.2.9	0%	Complete Req Validation - Identification Documents	3 days	Wed 10/7/15	Fri 10/9/15	1576	1580	Senior BA - TBD2[40%],DHSMV BA Team E

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1578	7.2.2.10	0%	<b>Create &amp; Review Deliverable 41 - DL Issuance Validated Requirements (Increment 1)</b>	<b>31 days</b>	<b>Mon 9/21/15</b>	<b>Mon 11/2/15</b>			
1579	7.2.2.10.1	0%	Construct Deliverable 41 DL Issuance Validated Requirements DED	1 day	Mon 9/21/15	Mon 9/21/15	1573		Solution Lead - Joe Weldon[5%]
1580	7.2.2.10.2	0%	Create Deliverable 41	3 days	Mon 10/12/15	Wed 10/14/15	1577 1581		Solution Lead - Joe Weldon[5%]
1581	7.2.2.10.3	0%	Submit Deliverable 41	1 day	Thu 10/15/15	Thu 10/15/15	1580 1582		Amy Gendusa[10%]
1582	7.2.2.10.4	0%	Review Deliverable 41 - Cycle 1	5 days	Fri 10/16/15	Thu 10/22/15	1581 1583		DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD2[10%]
1583	7.2.2.10.5	0%	Update Deliverable 41 - Cycle 1	3 days	Fri 10/23/15	Tue 10/27/15	1582 1584,1587		BA - Pavel Machado[10%],Solution Lead -
1584	7.2.2.10.6	0%	Review Deliverable 41 - Cycle 2	3 days	Wed 10/28/15	Fri 10/30/15	1583 1585		DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD2[10%]
1585	7.2.2.10.7	0%	Accept Deliverable 41	1 day	Mon 11/2/15	Mon 11/2/15	1584 1586		DHSMV PM Support (3)[10%]
1586	7.2.2.11	0%	<b>Deliverable 41 - DL Issuance Validated Requirements (Increment 1)</b>	<b>0 days</b>	<b>Mon 11/2/15</b>	<b>Mon 11/2/15</b>	<b>1585 1810,1599FS</b>	<b>days</b>	
1587	7.2.2.12	0%	Complete Req Validation - Capture	8 days	Wed 10/28/15	Fri 11/6/15	1583 1588		Senior BA - TBD2[40%],DHSMV BA Team E
1588	7.2.2.13	0%	Complete Req Validation - Exams	9 days	Mon 11/9/15	Fri 11/20/15	1587 1589		Senior BA - TBD2[40%],DHSMV BA Team E
1589	7.2.2.14	0%	Complete Req Validation - Medical	4 days	Mon 11/23/15	Mon 11/30/15	1588 1590		Senior BA - TBD2[40%],DHSMV BA Team E
1590	7.2.2.15	0%	Complete Req Validation - License Details	5 days	Tue 12/1/15	Mon 12/7/15	1589 1591		Senior BA - TBD2[40%],DHSMV BA Team E
1591	7.2.2.16	0%	Complete Req Validation - ID Card Details	3 days	Tue 12/8/15	Thu 12/10/15	1590 1592		Senior BA - TBD2[40%],DHSMV BA Team E
1592	7.2.2.17	0%	Complete Req Validation - Temp Permit Details	2 days	Fri 12/11/15	Mon 12/14/15	1591 1593		Senior BA - TBD2[40%],DHSMV BA Team E
1593	7.2.2.18	0%	Complete Req Validation - Motor Voter	6 days	Tue 12/15/15	Tue 12/22/15	1592 1594		Senior BA - TBD2[40%],DHSMV BA Team E
1594	7.2.2.19	0%	Complete Req Validation - CDL Medical	2 days	Wed 12/23/15	Mon 1/4/16	1593 1595		Senior BA - TBD2[40%],DHSMV BA Team E
1595	7.2.2.20	0%	Complete Req Validation - Voluntary Contributions	2 days	Tue 1/5/16	Wed 1/6/16	1594 1596		Senior BA - TBD2[40%],DHSMV BA Team E
1596	7.2.2.21	0%	Complete Req Validation - Issuance Review	13 days	Thu 1/7/16	Tue 1/26/16	1595 1597		Senior BA - TBD2[40%],DHSMV BA Team E
1597	7.2.2.22	0%	Complete Req Validation - Cashiering	12 days	Wed 1/27/16	Thu 2/11/16	1596 1600		Senior BA - TBD2[40%],DHSMV BA Team E
1598	7.2.2.23	0%	<b>Create &amp; Review Deliverable 42 - DL Issuance Validated Requirements (Increment 2)</b>	<b>48 days</b>	<b>Fri 12/18/15</b>	<b>Fri 3/4/16</b>			
1599	7.2.2.23.1	0%	Construct Deliverable 42 DL Issuance Validated Requirements DED	1 day	Fri 12/18/15	Fri 12/18/15	1586FS+30 days		Solution Lead - Joe Weldon[5%]
1600	7.2.2.23.2	0%	Create Deliverable 42	3 days	Fri 2/12/16	Tue 2/16/16	1597 1601		Solution Lead - Joe Weldon[5%]
1601	7.2.2.23.3	0%	Submit Deliverable 42	1 day	Wed 2/17/16	Wed 2/17/16	1600 1602		Amy Gendusa[10%]
1602	7.2.2.23.4	0%	Review Deliverable 42 - Cycle 1	5 days	Thu 2/18/16	Wed 2/24/16	1601 1603		DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD2[10%]
1603	7.2.2.23.5	0%	Update Deliverable 42 - Cycle 1	3 days	Thu 2/25/16	Mon 2/29/16	1602 1604,1607,1608		BA - Pavel Machado[10%],Solution Lead -
1604	7.2.2.23.6	0%	Review Deliverable 42 - Cycle 2	3 days	Tue 3/1/16	Thu 3/3/16	1603 1605		DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD2[10%]
1605	7.2.2.23.7	0%	Accept Deliverable 42	1 day	Fri 3/4/16	Fri 3/4/16	1604 1606		DHSMV PM Support (3)[10%]
1606	7.2.2.24	0%	<b>Deliverable 42 - DL Issuance Validated Requirements (Increment 2)</b>	<b>0 days</b>	<b>Fri 3/4/16</b>	<b>Fri 3/4/16</b>	<b>1605 1810,1620FS</b>	<b>days</b>	
1607	7.2.2.25	0%	Complete Req Validation - Quick Adds (MM)	5 days	Tue 3/1/16	Mon 3/7/16	1603 1609		Senior BA - TBD2[40%],DHSMV BA Team E
1608	7.2.2.26	0%	Complete Req Validation - Clearance	9 days	Tue 3/1/16	Fri 3/11/16	1603 1612		Senior BA - TBD2[40%],DHSMV BA Team E
1609	7.2.2.27	0%	Complete Req Validation - Special Functions (MM)	5 days	Tue 3/8/16	Mon 3/14/16	1607 1610		Senior BA - TBD2[40%],DHSMV BA Team E

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1610	7.2.2.28	0%	Complete Req Validation - Financial Responsibility (MM)	5 days	Tue 3/15/16	Mon 3/21/16	1609	1611	Senior BA - TBD2[40%],DHSMV BA Team B2[40%],BA - Pavel Machado[60%],Solution Lead - Joe Weldon[5%]
1611	7.2.2.29	0%	Complete Req Validation - Administration (MM)	5 days	Tue 3/22/16	Mon 3/28/16	1610	1613	Senior BA - TBD2[40%],DHSMV BA Team B2[40%],BA - Pavel Machado[60%],Solution Lead - Joe Weldon[5%]
1612	7.2.2.30	0%	Complete Req Validation - Administrative Menus	16 days	Mon 3/14/16	Mon 4/4/16	1608	1614	Senior BA - TBD2[40%],DHSMV BA Team B2[40%],BA - Pavel Machado[60%],Solution Lead - Joe Weldon[5%]
1613	7.2.2.31	0%	Complete Req Validation - Inventory (MM)	5 days	Tue 3/29/16	Mon 4/4/16	1611		Senior BA - TBD2[40%],DHSMV BA Team B2[40%],BA - Pavel Machado[60%],Solution Lead - Joe Weldon[5%]
1614	7.2.2.32	0%	Complete Req Validation - Reporting	12 days	Tue 4/5/16	Wed 4/20/16	1612	1615	Senior BA - TBD2[40%],DHSMV BA Team B2[40%],BA - Pavel Machado[60%],Solution Lead - Joe Weldon[5%]
1615	7.2.2.33	0%	Complete Req Validation - History Inquiries	3 days	Thu 4/21/16	Mon 4/25/16	1614	1616	Senior BA - TBD2[40%],DHSMV BA Team B2[40%],BA - Pavel Machado[60%],Solution Lead - Joe Weldon[5%]
1616	7.2.2.34	0%	Complete Req Validation - Vehicle Inquiry	1 day	Tue 4/26/16	Tue 4/26/16	1615	1617	Senior BA - TBD2[40%],DHSMV BA Team B2[40%],BA - Pavel Machado[60%],Solution Lead - Joe Weldon[5%]
1617	7.2.2.35	0%	Complete Req Validation - Badges	2 days	Wed 4/27/16	Thu 4/28/16	1616	1618	Senior BA - TBD2[40%],DHSMV BA Team B2[40%],BA - Pavel Machado[60%],Solution Lead - Joe Weldon[5%]
1618	7.2.2.36	0%	Complete Req Validation - Batch	18 days	Fri 4/29/16	Tue 5/24/16	1617	1621	Senior BA - TBD2[40%],DHSMV BA Team B2[40%],BA - Pavel Machado[60%],Solution Lead - Joe Weldon[5%]
1619	<b>7.2.2.37</b>	<b>0%</b>	<b>Create &amp; Review Deliverable 43 - DL Issuance Validated Requirements (Increment 3)</b>	<b>43 days</b>	<b>Mon 4/18/16</b>	<b>Thu 6/16/16</b>			
1620	7.2.2.37.1	0%	Construct Deliverable 43 DL Issuance Validated Requirements DED	1 day	Mon 4/18/16	Mon 4/18/16	1606FS+30 days		Solution Lead - Joe Weldon[5%]
1621	7.2.2.37.2	0%	Create Deliverable 43	3 days	Wed 5/25/16	Fri 5/27/16	1618	1622	Solution Lead - Joe Weldon[5%]
1622	7.2.2.37.3	0%	Submit Deliverable 43	1 day	Tue 5/31/16	Tue 5/31/16	1621	1623	Amy Gendusa[10%]
1623	7.2.2.37.4	0%	Review Deliverable 43 - Cycle 1	5 days	Wed 6/1/16	Tue 6/7/16	1622	1624	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD2[10%]
1624	7.2.2.37.5	0%	Update Deliverable 43 - Cycle 1	3 days	Wed 6/8/16	Fri 6/10/16	1623	1625	BA - Pavel Machado[10%],Solution Lead - Joe Weldon[5%]
1625	7.2.2.37.6	0%	Review Deliverable 43 - Cycle 2	3 days	Mon 6/13/16	Wed 6/15/16	1624	1626	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD2[10%]
1626	7.2.2.37.7	0%	Accept Deliverable 43	1 day	Thu 6/16/16	Thu 6/16/16	1625	1627	DHSMV PM Support (3)[10%]
1627	<b>7.2.2.38</b>	<b>0%</b>	<b>Deliverable 43 - DL Issuance Validated Requirements (Increment 3)</b>	<b>0 days</b>	<b>Thu 6/16/16</b>	<b>Thu 6/16/16</b>	<b>1626</b>	<b>1810</b>	
1628	<b>7.2.3</b>	<b>6%</b>	<b>Complete Requirement Validation for Citation Processing &amp; CDLIS</b>	<b>205 days</b>	<b>Mon 8/17/15</b>	<b>Wed 6/15/16</b>			
1629	7.2.3.1	75%	Complete Req Validation - 3N3 Crashes	1 day	Mon 8/17/15	Mon 8/17/15		1630,1637SS	Senior BA - Brenda Washington[40%],Team Lead - Dan Washburn[60%],BA - Master
1630	7.2.3.2	75%	Complete Req Validation - BDI School	0.5 days	Tue 8/18/15	Tue 8/18/15	1629	1631	Senior BA - Brenda Washington[40%],Team Lead - Dan Washburn[60%],BA - Master
1631	7.2.3.3	75%	Complete Req Validation - Driver School Completion	3 days	Tue 8/18/15	Fri 8/21/15	1630	1632	Senior BA - Brenda Washington[40%],Team Lead - Dan Washburn[60%],BA - Master
1632	7.2.3.4	75%	Complete Req Validation - Court Directed Sanction	0.5 days	Fri 8/21/15	Fri 8/21/15	1631	1633	Senior BA - Brenda Washington[40%],Team Lead - Dan Washburn[60%],BA - Master
1633	7.2.3.5	75%	Complete Req Validation - Commercial Disqualification	10 days	Mon 8/24/15	Fri 9/4/15	1632	1634	Senior BA - Brenda Washington[40%],Team Lead - Dan Washburn[60%],BA - Master
1634	7.2.3.6	25%	Complete Req Validation - Disqualification	4.5 days	Tue 9/8/15	Mon 9/14/15	1633	1635	Senior BA - Brenda Washington[40%],Team Lead - Dan Washburn[60%],BA - Master
1635	7.2.3.7	25%	Complete Req Validation - Driver School Completion Tracking	0.5 days	Mon 9/14/15	Mon 9/14/15	1634	1638	Senior BA - Brenda Washington[40%],Team Lead - Dan Washburn[60%],BA - Master
1636	<b>7.2.3.8</b>	<b>0%</b>	<b>Create &amp; Review Deliverable 38 - Citation Processing &amp; CDLIS Validated Requirements</b>	<b>21 days</b>	<b>Tue 9/8/15</b>	<b>Tue 10/6/15</b>			
1637	7.2.3.8.1	0%	Construct Deliverable 38 Citation Processing & CDLIS Validated Requirements DED	1 day	Tue 9/8/15	Tue 9/8/15	1629SS+15 days	1638	Scrum Master - CP - Staci Mildenerger[10%]
1638	7.2.3.8.2	0%	Create Deliverable 38	3 days	Tue 9/15/15	Thu 9/17/15	1635,1637	1639	Scrum Master - CP - Staci Mildenerger[10%]
1639	7.2.3.8.3	0%	Submit Deliverable 38	1 day	Fri 9/18/15	Fri 9/18/15	1638	1640	Amy Gendusa[10%]

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1640	7.2.3.8.4	0%	Review Deliverable 38 - Cycle 1	5 days	Mon 9/21/15	Fri 9/25/15	1639	1641	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD2[10%]
1641	7.2.3.8.5	0%	Update Deliverable 38 - Cycle 1	3 days	Mon 9/28/15	Wed 9/30/15	1640	1642,1645	Senior BA - TBD2[10%],Team Lead - Dan H
1642	7.2.3.8.6	0%	Review Deliverable 38 - Cycle 2	3 days	Thu 10/1/15	Mon 10/5/15	1641	1643	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD2[10%]
1643	7.2.3.8.7	0%	Accept Deliverable 38	1 day	Tue 10/6/15	Tue 10/6/15	1642	1644	DHSMV PM Support (3)[10%]
1644	<b>7.2.3.9</b>	<b>0%</b>	<b>Deliverable 38 - Citation Processing &amp; CDLIS Validated Requirements (Increment 1)</b>	<b>0 days</b>	<b>Tue 10/6/15</b>	<b>Tue 10/6/15</b>	<b>1643</b>	<b>1810,1664FS</b>	<b>days</b>
1645	7.2.3.10	0%	Complete Req Validation - Dropout Prevention	19 days	Thu 10/1/15	Tue 10/27/15	1641	1646	Senior BA - Brenda Washington[40%],Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1646	7.2.3.11	0%	Complete Req Validation - Dropout Report	3 days	Wed 10/28/15	Fri 10/30/15	1645	1647	Senior BA - Brenda Washington[40%],Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1647	7.2.3.12	0%	Complete Req Validation - DUI Process	4.5 days	Mon 11/2/15	Fri 11/6/15	1646	1648	Senior BA - Brenda Washington[40%],Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1648	7.2.3.13	0%	Complete Req Validation - Fail to Comply Suspension	3 days	Fri 11/6/15	Thu 11/12/15	1647	1649	Senior BA - Brenda Washington[40%],Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1649	7.2.3.14	0%	Complete Req Validation - Fatality-SBI Suspension	0.5 days	Thu 11/12/15	Thu 11/12/15	1648	1650	Senior BA - Brenda Washington[40%],Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1650	7.2.3.15	0%	Complete Req Validation - Financial Obligation	0.75 days	Fri 11/13/15	Fri 11/13/15	1649	1651	Senior BA - Brenda Washington[40%],Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1651	7.2.3.16	0%	Complete Req Validation - FL Disposition/FTC for OOS Driver	10 days	Fri 11/13/15	Tue 12/1/15	1650	1652	Senior BA - Brenda Washington[40%],Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1652	7.2.3.17	0%	Complete Req Validation - FTC Revenue Reconcile Report	1 day	Tue 12/1/15	Wed 12/2/15	1651	1653	Senior BA - Brenda Washington[40%],Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1653	7.2.3.18	0%	Complete Req Validation - High Risk Driver	3 days	Wed 12/2/15	Mon 12/7/15	1652	1654	Senior BA - Brenda Washington[40%],Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1654	7.2.3.19	0%	Complete Req Validation - HTO	4 days	Mon 12/7/15	Fri 12/11/15	1653	1655	Senior BA - Brenda Washington[40%],Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1655	7.2.3.20	0%	Complete Req Validation - IID Requirements	2 days	Fri 12/11/15	Tue 12/15/15	1654	1656	Senior BA - Brenda Washington[40%],Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1656	7.2.3.21	0%	Complete Req Validation - IID Validation	8 days	Tue 12/15/15	Tue 1/5/16	1655	1657	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1657	7.2.3.22	0%	Complete Req Validation - IVR FTC Revenue Reconcile Report	1 day	Tue 1/5/16	Wed 1/6/16	1656	1658	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1658	7.2.3.23	0%	Complete Req Validation - Learner License	1 day	Wed 1/6/16	Thu 1/7/16	1657	1659	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1659	7.2.3.24	0%	Complete Req Validation - Mandatory Revocation	2 days	Thu 1/7/16	Mon 1/11/16	1658	1660	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1660	7.2.3.25	0%	Complete Req Validation - Miscellaneous Suspension	2 days	Mon 1/11/16	Wed 1/13/16	1659	1661	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1661	7.2.3.26	0%	Complete Req Validation - Non-DUI IID	3 days	Wed 1/13/16	Tue 1/19/16	1660	1662	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1662	7.2.3.27	0%	Complete Req Validation - PDPS	6 days	Tue 1/19/16	Wed 1/27/16	1661	1665	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1663	<b>7.2.3.28</b>	<b>0%</b>	<b>Create &amp; Review Deliverable 39 - Citation Processing &amp; CDLIS Validated Requirements</b>	<b>55.75 days</b>	<b>Thu 11/19/15</b>	<b>Thu 2/18/16</b>			
1664	7.2.3.28.1	0%	Construct Deliverable 39 Citation Processing & CDLIS Validated Requirements DED	1 day	Thu 11/19/15	Thu 11/19/15	1644FS+30 days		Scrum Master - CP - Staci Mildenberger[10%]
1665	7.2.3.28.2	0%	Create Deliverable 39	3 days	Wed 1/27/16	Mon 2/1/16	1662	1666	Scrum Master - CP - Staci Mildenberger[10%]
1666	7.2.3.28.3	0%	Submit Deliverable 39	1 day	Mon 2/1/16	Tue 2/2/16	1665	1667	Amy Gendusa[10%]
1667	7.2.3.28.4	0%	Review Deliverable 39 - Cycle 1	5 days	Tue 2/2/16	Tue 2/9/16	1666	1668	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD2[10%]
1668	7.2.3.28.5	0%	Update Deliverable 39 - Cycle 1	3 days	Tue 2/9/16	Fri 2/12/16	1667	1669,1672	Team Lead - Dan Hardy[10%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA - TBD2[10%]
1669	7.2.3.28.6	0%	Review Deliverable 39 - Cycle 2	3 days	Fri 2/12/16	Wed 2/17/16	1668	1670	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD2[10%]
1670	7.2.3.28.7	0%	Accept Deliverable 39	1 day	Wed 2/17/16	Thu 2/18/16	1669	1671	DHSMV PM Support (3)[10%]

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1671	7.2.3.29	0%	<b>Deliverable 39 - Citation Processing &amp; CDLIS Validated Requirements (Increment 2)</b>	0 days	Thu 2/18/16	Thu 2/18/16	1670	1810,1695F	1695F
1672	7.2.3.30	0%	Complete Req Validation - Point Suspension	7 days	Fri 2/12/16	Tue 2/23/16	1668	1673	Team Lead - Dan Hardy[80%],BA - Hector
1673	7.2.3.31	0%	Complete Req Validation - Reckless Driving Revocation	0.75 days	Tue 2/23/16	Wed 2/24/16	1672	1674	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA -
1674	7.2.3.32	0%	Complete Req Validation - Re-Exam Suspension	0.5 days	Wed 2/24/16	Wed 2/24/16	1673	1675	Team Lead - Dan Hardy[80%],BA - Hector
1675	7.2.3.33	0%	Complete Req Validation - School Election	0.5 days	Thu 2/25/16	Thu 2/25/16	1674	1676	Team Lead - Dan Hardy[80%],BA - Hector
1676	7.2.3.34	0%	Complete Req Validation - Supplemental Disposition	3.25 days	Thu 2/25/16	Tue 3/1/16	1675	1677	Team Lead - Dan Hardy[80%],BA - Hector
1677	7.2.3.35	0%	Complete Req Validation - Support Delinquency	1 day	Tue 3/1/16	Wed 3/2/16	1676	1678	Team Lead - Dan Hardy[80%],BA - Hector
1678	7.2.3.36	0%	Complete Req Validation - TCAC Course	2.75 days	Wed 3/2/16	Mon 3/7/16	1677	1679	Team Lead - Dan Hardy[80%],BA - Hector
1679	7.2.3.37	0%	Complete Req Validation - Verify ID	0.5 days	Mon 3/7/16	Mon 3/7/16	1678	1680	Team Lead - Dan Hardy[80%],BA - Hector
1680	7.2.3.38	0%	Complete Req Validation - Violation of Restriction	0.75 days	Tue 3/8/16	Tue 3/8/16	1679	1681	Team Lead - Dan Hardy[80%],BA - Hector
1681	7.2.3.39	0%	Complete Req Validation - Vision Revocation	1.5 days	Tue 3/8/16	Thu 3/10/16	1680	1682	Team Lead - Dan Hardy[80%],BA - Hector
1682	7.2.3.40	0%	Complete Req Validation - Youthful Offender	9 days	Thu 3/10/16	Wed 3/23/16	1681	1683	Team Lead - Dan Hardy[80%],BA - Hector
1683	7.2.3.41	0%	Complete Req Validation - CDL License	10.5 days	Wed 3/23/16	Wed 4/6/16	1682	1684	Team Lead - Dan Hardy[80%],BA - Hector
1684	7.2.3.42	0%	Complete Req Validation - Medical Certification	1 day	Wed 4/6/16	Thu 4/7/16	1683	1685	Team Lead - Dan Hardy[80%],BA - Hector
1685	7.2.3.43	0%	Complete Req Validation - HB - Inbound 10 Year History	6 days	Thu 4/7/16	Fri 4/15/16	1684	1686	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA -
1686	7.2.3.44	0%	Complete Req Validation - HX - Inbound Negate Conviction	2.25 days	Fri 4/15/16	Tue 4/19/16	1685	1687	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA -
1687	7.2.3.45	0%	Complete Req Validation - HV - Inbound Negate OOS Withdrawal	2.25 days	Wed 4/20/16	Fri 4/22/16	1686	1688	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA -
1688	7.2.3.46	0%	Complete Req Validation - HH - Outbound Negate OOS Conviction	1.75 days	Fri 4/22/16	Mon 4/25/16	1687	1689	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA -
1689	7.2.3.47	0%	Complete Req Validation - HW - Outbound OOS Withdrawal	1.75 days	Tue 4/26/16	Wed 4/27/16	1688	1690	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA -
1690	7.2.3.48	0%	Complete Req Validation - HF - Inbound OOS Conviction	2.75 days	Wed 4/27/16	Mon 5/2/16	1689	1691	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA -
1691	7.2.3.49	0%	Complete Req Validation - HT - Inbound OOS Withdrawal	2.75 days	Mon 5/2/16	Thu 5/5/16	1690	1692	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA -
1692	7.2.3.50	0%	Complete Req Validation - HA - Outbound OOS Convictions	1.75 days	Thu 5/5/16	Fri 5/6/16	1691	1693	Team Lead - Dan Hardy[80%],BA - Hector Figueroa[40%],Senior BA - TBD[40%],BA -
1693	7.2.3.51	0%	Complete Req Validation - HD - Inbound CSOR	11 days	Mon 5/9/16	Mon 5/23/16	1692	1696	Team Lead - Dan Hardy[80%],BA - Hector
1694	7.2.3.52	0%	<b>Create &amp; Review Deliverable 40 - Citation Processing &amp; CDLIS Validated Requirements</b>	53.25 days	Thu 3/31/16	Wed 6/15/16			
1695	7.2.3.52.1	0%	Construct Deliverable 40 Citation Processing & CDLIS Validated Requirements DED	1 day	Thu 3/31/16	Fri 4/1/16	1671FS+30	days	Scrum Master - CP - Staci Mildenerger[10%]
1696	7.2.3.52.2	0%	Create Deliverable 40	3 days	Tue 5/24/16	Thu 5/26/16	1693	1697	Scrum Master - CP - Staci Mildenerger[10%]
1697	7.2.3.52.3	0%	Submit Deliverable 40	1 day	Fri 5/27/16	Fri 5/27/16	1696	1698	Amy Gendusa[10%]
1698	7.2.3.52.4	0%	Review Deliverable 40 - Cycle 1	5 days	Tue 5/31/16	Mon 6/6/16	1697	1699	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD2[10%]
1699	7.2.3.52.5	0%	Update Deliverable 40 - Cycle 1	3 days	Tue 6/7/16	Thu 6/9/16	1698	1700	Team Lead - Dan Hardy[10%],BA - Hector

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1700	7.2.3.52.6	0%	Review Deliverable 40 - Cycle 2	3 days	Fri 6/10/16	Tue 6/14/16	1699	1701	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - TBD2[10%]
1701	7.2.3.52.7	0%	Accept Deliverable 40	1 day	Wed 6/15/16	Wed 6/15/16	1700	1702	DHSMV PM Support (3)[10%]
1702	<b>7.2.3.53</b>	<b>0%</b>	<b>Deliverable 40 - Citation Processing &amp; CDLIS Validated Requirements (Increment 3)</b>	<b>0 days</b>	<b>Wed 6/15/16</b>	<b>Wed 6/15/16</b>	<b>1701</b>	<b>1810</b>	
1703	<b>7.3</b>	<b>5%</b>	<b>Complete Requirement Validation for MyDMV Portal</b>	<b>218 days</b>	<b>Mon 8/10/15</b>	<b>Mon 6/27/16</b>			
1704	7.3.1	75%	Complete Req Validation - Driver License Renewal	8 days	Mon 8/10/15	Wed 8/19/15		1705	DHSMV BA Team D[80%],Senior BA - Judy
1705	7.3.2	75%	Complete Req Validation - ID Card Renewal	3 days	Thu 8/20/15	Mon 8/24/15	1704	1706	DHSMV BA Team D[80%],Senior BA - Judy
1706	7.3.3	75%	Complete Req Validation - Driver License Replacement	2 days	Tue 8/25/15	Wed 8/26/15	1705	1707	DHSMV BA Team D[80%],Senior BA - Judy
1707	7.3.4	75%	Complete Req Validation - ID Card Replacement	2 days	Thu 8/27/15	Fri 8/28/15	1706	1708	DHSMV BA Team D[80%],Senior BA - Judy
1708	7.3.5	0%	Complete Req Validation - Downgrade to ID Card	2 days	Mon 8/31/15	Tue 9/1/15	1707	1709	DHSMV BA Team D[80%],Senior BA - Judy
1709	7.3.6	0%	Complete Req Validation - CDL Renewal	5 days	Wed 9/2/15	Wed 9/9/15	1708	1710	DHSMV BA Team D[80%],Senior BA - Judy
1710	7.3.7	0%	Complete Req Validation - CDL Replacement	2 days	Thu 9/10/15	Fri 9/11/15	1709	1711	DHSMV BA Team D[80%],Senior BA - Judy
1711	7.3.8	0%	Complete Req Validation - Downgrade to Class E	2 days	Mon 9/14/15	Tue 9/15/15	1710	1712	DHSMV BA Team D[80%],Senior BA - Judy
1712	7.3.9	0%	Complete Req Validation - CDL Medical Certification	4 days	Wed 9/16/15	Mon 9/21/15	1711	1713	DHSMV BA Team D[80%],Senior BA - Judy
1713	7.3.10	0%	Complete Req Validation - Downgrade CDL to ID Card	2 days	Tue 9/22/15	Wed 9/23/15	1712	1714	DHSMV BA Team D[80%],Senior BA - Judy
1714	7.3.11	0%	Complete Req Validation - CDL Permit Renewal	5 days	Thu 9/24/15	Wed 9/30/15	1713	1715	DHSMV BA Team D[80%],Senior BA - Judy
1715	7.3.12	0%	Complete Req Validation - CDL Permit Replacement	2 days	Thu 10/1/15	Fri 10/2/15	1714	1716,1721,1	DHSMV BA Team D[80%],Senior BA - Judy
1716	7.3.13	0%	Complete Req Validation - Address Verification	6 days	Mon 10/5/15	Mon 10/12/15	1715	1717	DHSMV BA Team D[80%],Senior BA - Judy
1717	7.3.14	0%	Complete Req Validation - Address Standardization	6 days	Tue 10/13/15	Tue 10/20/15	1716	1718	DHSMV BA Team D[80%],Senior BA - Judy
1718	7.3.15	0%	Complete Req Validation - Military Status	3 days	Wed 10/21/15	Fri 10/23/15	1717	1719	DHSMV BA Team D[80%],Senior BA - Judy
1719	7.3.16	0%	Complete Req Validation - Motor Voter	3 days	Mon 10/26/15	Wed 10/28/15	1718	1720,1722	DHSMV BA Team D[80%],Senior BA - Judy
1720	<b>7.3.17</b>	<b>0%</b>	<b>Create &amp; Review Deliverable 29 - MyDMV Portal Validated Requirements</b>	<b>16 days</b>	<b>Thu 10/29/15</b>	<b>Fri 11/20/15</b>	<b>1719</b>		
1721	7.3.17.1	0%	Create Deliverable 29 MyDMV Portal Validated Requirements DED	1 day	Thu 10/29/15	Thu 10/29/15	1715		Project Manager - Daymon Jensen[10%]
1722	7.3.17.2	0%	Develop Deliverable 29	3 days	Thu 10/29/15	Mon 11/2/15	1719,1715	1723	Project Manager - Daymon Jensen[10%]
1723	7.3.17.3	0%	Submit Deliverable 29	1 day	Tue 11/3/15	Tue 11/3/15	1722	1724	Amy Gendusa[10%]
1724	7.3.17.4	0%	Review Deliverable 29 - Cycle 1	5 days	Wed 11/4/15	Tue 11/10/15	1723	1725	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - Judy Johnson[10%]
1725	7.3.17.5	0%	Update Deliverable 29 - Cycle 1	3 days	Thu 11/12/15	Mon 11/16/15	1724	1726,1729	Team Lead - Aundrea Andrades[10%],BA -
1726	7.3.17.6	0%	Review Deliverable 29 - Cycle 2 (if needed)	3 days	Tue 11/17/15	Thu 11/19/15	1725	1727	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - Judy Johnson[10%]
1727	7.3.17.7	0%	Accept Deliverable	1 day	Fri 11/20/15	Fri 11/20/15	1726	1728	DHSMV PM Support (3)[10%]
1728	<b>7.3.18</b>	<b>0%</b>	<b>Deliverable 29 - MyDMV Portal Validated Requirements</b>	<b>0 days</b>	<b>Fri 11/20/15</b>	<b>Fri 11/20/15</b>	<b>1727</b>	<b>1810</b>	
1729	7.3.19	0%	Complete Req Validation - Clearance Letter	2 days	Tue 11/17/15	Wed 11/18/15	1725	1730	DHSMV BA Team D[80%],Senior BA - Judy
1730	7.3.20	0%	Complete Req Validation - Print Card Preview	3 days	Thu 11/19/15	Mon 11/23/15	1729	1731	DHSMV BA Team D[80%],Senior BA - Judy
1731	7.3.21	0%	Complete Req Validation - Shopping Cart Preview	3 days	Tue 11/24/15	Mon 11/30/15	1730	1732	DHSMV BA Team D[80%],Senior BA - Judy
1732	7.3.22	0%	Complete Req Validation - Voluntary Contributions	2 days	Tue 12/1/15	Wed 12/2/15	1731	1733	DHSMV BA Team D[80%],Senior BA - Judy
1733	7.3.23	0%	Complete Req Validation - Shipping Confirmation	5 days	Thu 12/3/15	Wed 12/9/15	1732	1734	DHSMV BA Team D[80%],Senior BA - Judy
1734	7.3.24	0%	Complete Req Validation - Shopping Cart	5 days	Thu 12/10/15	Wed 12/16/15	1733	1735	DHSMV BA Team D[80%],Senior BA - Judy

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1735	7.3.25	0%	Complete Req Validation - Downloads	4 days	Thu 12/17/15	Tue 12/22/15	1734 1736		DHSMV BA Team D[80%],Senior BA - Judy
1736	7.3.26	0%	Complete Req Validation - Sanctions	10 days	Wed 12/23/15	Thu 1/14/16	1735 1737		DHSMV BA Team D[80%],Senior BA - Judy
1737	7.3.27	0%	Complete Req Validation - Insurance	3 days	Fri 1/15/16	Wed 1/20/16	1736 1738		DHSMV BA Team D[80%],Senior BA - Judy
1738	7.3.28	0%	Complete Req Validation - Notice of Non Ownership	2 days	Thu 1/21/16	Fri 1/22/16	1737 1739		DHSMV BA Team D[80%],Senior BA - Judy
1739	7.3.29	0%	Complete Req Validation - Driver School Completion	2 days	Mon 1/25/16	Tue 1/26/16	1738 1740		DHSMV BA Team D[80%],Senior BA - Judy
1740	7.3.30	0%	Complete Req Validation - Restore Cancellation	2 days	Wed 1/27/16	Thu 1/28/16	1739 1741		DHSMV BA Team D[80%],Senior BA - Judy
1741	7.3.31	0%	Complete Req Validation - Driver License Transcripts (Other)	5 days	Fri 1/29/16	Thu 2/4/16	1740 1742		DHSMV BA Team D[80%],Senior BA - Judy Johnson[40%],Project Manager - Daymon Jensen[40%],Senior BA - Judy Johnson[10%]
1742	7.3.32	0%	Complete Req Validation - Driver License Transcripts	3 days	Fri 2/5/16	Tue 2/9/16	1741 1743,1745		DHSMV BA Team D[80%],Senior BA - Judy
1743	7.3.33	0%	Complete Req Validation - Bulk Transcripts	6 days	Wed 2/10/16	Wed 2/17/16	1742 1746		DHSMV BA Team D[80%],Senior BA - Judy
1744	<b>7.3.34</b>	<b>0%</b>	<b>Create &amp; Review Deliverable 30 - MyDMV Portal Validated Requirements</b>	<b>22 days</b>	<b>Wed 2/10/16</b>	<b>Thu 3/10/16</b>			
1745	7.3.34.1	0%	Create Deliverable 30 MyDMV Portal Validated Requirements DED	1 day	Wed 2/10/16	Wed 2/10/16	1742 1746		Project Manager - Daymon Jensen[10%]
1746	7.3.34.2	0%	Develop Deliverable 30	3 days	Thu 2/18/16	Mon 2/22/16	1743,1745 1747		Project Manager - Daymon Jensen[10%]
1747	7.3.34.3	0%	Submit Deliverable 30	1 day	Tue 2/23/16	Tue 2/23/16	1746 1748		Amy Gendusa[10%]
1748	7.3.34.4	0%	Review Deliverable 30 - Cycle 1	5 days	Wed 2/24/16	Tue 3/1/16	1747 1749		DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - Judy Johnson[10%]
1749	7.3.34.5	0%	Update Deliverable 30 - Cycle 1	3 days	Wed 3/2/16	Fri 3/4/16	1748 1750,1753		Team Lead - Aundrea Andrades[10%],BA -
1750	7.3.34.6	0%	Review Deliverable 30 - Cycle 2	3 days	Mon 3/7/16	Wed 3/9/16	1749 1751		DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - Judy Johnson[10%]
1751	7.3.34.7	0%	Accept Deliverable 30	1 day	Thu 3/10/16	Thu 3/10/16	1750 1752		DHSMV PM Support (3)[10%]
1752	<b>7.3.35</b>	<b>0%</b>	<b>Deliverable 30 - MyDMV Portal Validated Requirements</b>	<b>0 days</b>	<b>Thu 3/10/16</b>	<b>Thu 3/10/16</b>	<b>1751 1810</b>		
1753	7.3.36	0%	Complete Req Validation - Citation Inquiry	2 days	Mon 3/7/16	Tue 3/8/16	1749 1754		DHSMV BA Team D[80%],Senior BA - Judy
1754	7.3.37	0%	Complete Req Validation - Social Security Verification	2 days	Wed 3/9/16	Thu 3/10/16	1753 1755		DHSMV BA Team D[80%],Senior BA - Judy
1755	7.3.38	0%	Complete Req Validation - Emergency Contact Information	2 days	Fri 3/11/16	Mon 3/14/16	1754 1756		DHSMV BA Team D[80%],Senior BA - Judy Johnson[40%],Project Manager - Daymon Jensen[40%],Senior BA - Judy Johnson[10%]
1756	7.3.39	0%	Complete Req Validation - Emergency Contact Information(Outside)	2 days	Tue 3/15/16	Wed 3/16/16	1755 1757		DHSMV BA Team D[80%],Senior BA - Judy Johnson[40%],Project Manager - Daymon Jensen[40%],Senior BA - Judy Johnson[10%]
1757	7.3.40	0%	Complete Req Validation - Generated Documents	3 days	Thu 3/17/16	Mon 3/21/16	1756 1758		DHSMV BA Team D[80%],Senior BA - Judy
1758	7.3.41	0%	Complete Req Validation - BAR Hardship Hearing	8 days	Tue 3/22/16	Thu 3/31/16	1757 1759		DHSMV BA Team D[80%],Senior BA - Judy
1759	7.3.42	0%	Complete Req Validation - Subscription Services	8 days	Fri 4/1/16	Tue 4/12/16	1758 1760		DHSMV BA Team D[80%],Senior BA - Judy
1760	7.3.43	0%	Complete Req Validation - Minor Driving History	2 days	Wed 4/13/16	Thu 4/14/16	1759 1761		DHSMV BA Team D[80%],Senior BA - Judy
1761	7.3.44	0%	Complete Req Validation - Withdraw Parental Consent	2 days	Fri 4/15/16	Mon 4/18/16	1760 1762		DHSMV BA Team D[80%],Senior BA - Judy
1762	7.3.45	0%	Complete Req Validation - Transaction Activity	3 days	Tue 4/19/16	Thu 4/21/16	1761 1763		DHSMV BA Team D[80%],Senior BA - Judy
1763	7.3.46	0%	Complete Req Validation - Dashboard	4 days	Fri 4/22/16	Wed 4/27/16	1762 1764		DHSMV BA Team D[80%],Senior BA - Judy
1764	7.3.47	0%	Complete Req Validation - Driver License Check (Outside)	3 days	Thu 4/28/16	Mon 5/2/16	1763 1765		DHSMV BA Team D[80%],Senior BA - Judy Johnson[40%],Project Manager - Daymon Jensen[40%],Senior BA - Judy Johnson[10%]
1765	7.3.48	0%	Complete Req Validation - Customer Alerts	3 days	Tue 5/3/16	Thu 5/5/16	1764 1766		DHSMV BA Team D[80%],Senior BA - Judy
1766	7.3.49	0%	Complete Req Validation - My DHSMV Portal	10 days	Fri 5/6/16	Thu 5/19/16	1765 1767		DHSMV BA Team D[80%],Senior BA - Judy
1767	7.3.50	0%	Complete Req Validation - Account Profile	5 days	Fri 5/20/16	Thu 5/26/16	1766 1768,1770		DHSMV BA Team D[80%],Senior BA - Judy

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1768	7.3.51	0%	Complete Req Validation - Online Chat	5 days	Fri 5/27/16	Fri 6/3/16	1767	1771	DHSMV BA Team D[80%],Senior BA - Judy
1769	<b>7.3.52</b>	<b>0%</b>	<b>Create &amp; Review Deliverable 31 - MyDMV Portal Validated Requirements</b>	<b>21 days</b>	<b>Fri 5/27/16</b>	<b>Mon 6/27/16</b>			
1770	7.3.52.1	0%	Create Deliverable 31 MyDMV Portal Validated Requirements DED	1 day	Fri 5/27/16	Fri 5/27/16	1767	1771	Project Manager - Daymon Jensen[10%]
1771	7.3.52.2	0%	Develop Deliverable 31	3 days	Mon 6/6/16	Wed 6/8/16	1768,1770	1772	Project Manager - Daymon Jensen[10%]
1772	7.3.52.3	0%	Submit Deliverable 31	1 day	Thu 6/9/16	Thu 6/9/16	1771	1773	Amy Gendusa[10%]
1773	7.3.52.4	0%	Review Deliverable 31 - Cycle 1	5 days	Fri 6/10/16	Thu 6/16/16	1772	1774	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - Judy Johnson[10%]
1774	7.3.52.5	0%	Update Deliverable 31 - Cycle 1	3 days	Fri 6/17/16	Tue 6/21/16	1773	1775	Team Lead - Aundrea Andrades[10%],BA -
1775	7.3.52.6	0%	Review Deliverable 31 - Cycle 2	3 days	Wed 6/22/16	Fri 6/24/16	1774	1776	DHSMV Reviewers[10%],Ernst & Young (4)[10%],Senior BA - Judy Johnson[10%]
1776	7.3.52.7	0%	Accept Deliverable 31	1 day	Mon 6/27/16	Mon 6/27/16	1775	1777	DHSMV PM Support (3)[10%]
1777	<b>7.3.53</b>	<b>0%</b>	<b>Deliverable 31 - MyDMV Portal Validated Requirements</b>	<b>0 days</b>	<b>Mon 6/27/16</b>	<b>Mon 6/27/16</b>	<b>1776</b>	<b>1810</b>	
1778	<b>7.4</b>	<b>21%</b>	<b>Technical Requirements Validation</b>	<b>205 days</b>	<b>Wed 8/12/15</b>	<b>Fri 6/10/16</b>			
1779	7.4.1	50%	Team Foundation Server Setup	30 days	Thu 8/13/15	Thu 9/24/15	1844SS+30 days		Tech - Developer 1 - TBD,Technical Lead - Nathan Johnson[25%]
1780	<b>7.4.2</b>	<b>0%</b>	<b>Deliverable 44 - Phase I: Technical Requirements</b>	<b>182 days</b>	<b>Tue 9/15/15</b>	<b>Fri 6/10/16</b>			
1781	7.4.2.1	0%	Construct Deliverable 44 DED	1 day	Fri 10/30/15	Fri 10/30/15	32SS+33 days		Technical Lead - Nathan Johnson[25%]
1782	7.4.2.2	0%	Document Application Coding Conventions and Standards	100 days	Tue 9/15/15	Tue 2/16/16	1477FS+23 days	1785,1781S	Technical Lead - Nathan Johnson[5%],DHSMV DB Arch[15%],DB
1783	7.4.2.3	0%	Document Hardware and Software Prerequisites	100 days	Tue 9/15/15	Tue 2/16/16	77FS+23 days	1785,1784	Technical Lead - Nathan Johnson[5%],DHS
1784	7.4.2.4	0%	Develop Conifguration Management Plan (CMP)	69 days	Wed 2/17/16	Mon 5/23/16	1783	1785	Technical Lead - Nathan Johnson[5%],DHS
1785	7.4.2.5	0%	Submit Deliverable 44	1 day	Mon 5/23/16	Tue 5/24/16	33,1782,1784	1786	Amy Gendusa[10%]
1786	7.4.2.6	0%	Review Deliverable 44 - Cycle 1	5 days	Wed 5/25/16	Wed 6/1/16	1785	1787	DHSMV Reviewers[10%]
1787	7.4.2.7	0%	Update Deliverable 44 - Cycle 1	3 days	Thu 6/2/16	Mon 6/6/16	1786	1788	Technical Lead - Nathan Johnson[25%],DB
1788	7.4.2.8	0%	Review Deliverable 44 - Cycle 2	3 days	Tue 6/7/16	Thu 6/9/16	1787	1789	DHSMV Reviewers[10%]
1789	7.4.2.9	0%	Accept Deliverable 44	1 day	Fri 6/10/16	Fri 6/10/16	1788	1790	DHSMV Reviewers[10%]
1790	<b>7.4.3</b>	<b>0%</b>	<b>Deliverable 44 - Phase I: Technical Requirements</b>	<b>0 days</b>	<b>Fri 6/10/16</b>	<b>Fri 6/10/16</b>	<b>1789</b>	<b>1914,1916,1</b>	
1791	<b>7.4.4</b>	<b>0%</b>	<b>Deliverable 45 - Data Model Review and Validation</b>	<b>75 days</b>	<b>Fri 11/6/15</b>	<b>Fri 3/4/16</b>			
1792	7.4.4.1	0%	Construct Deliverable 45 DED	1 day	Fri 11/6/15	Fri 11/6/15	1871	1793	Technical Lead - Nathan Johnson[25%]
1793	7.4.4.2	0%	Develop Deliverable 45	61 days	Mon 11/9/15	Tue 2/16/16	1792	1794	Technical Lead - Nathan Johnson[5%],DB
1794	7.4.4.3	0%	Submit Deliverable 45	1 day	Wed 2/17/16	Wed 2/17/16	1793	1795	Amy Gendusa[25%]
1795	7.4.4.4	0%	Review Deliverable 45 - Cycle 1	5 days	Thu 2/18/16	Wed 2/24/16	1794	1796	DHSMV Reviewers[10%]
1796	7.4.4.5	0%	Update Deliverable 45 - Cycle 1	3 days	Thu 2/25/16	Mon 2/29/16	1795	1797	Technical Lead - Nathan Johnson[25%],DB
1797	7.4.4.6	0%	Review Deliverable 45 - Cycle 2	3 days	Tue 3/1/16	Thu 3/3/16	1796	1798	DHSMV Reviewers[10%]
1798	7.4.4.7	0%	Accept Deliverable 45	1 day	Fri 3/4/16	Fri 3/4/16	1797	1799	DHSMV Reviewers[10%]
1799	<b>7.4.5</b>	<b>0%</b>	<b>Deliverable 45 - Data Model Review and Validation</b>	<b>0 days</b>	<b>Fri 3/4/16</b>	<b>Fri 3/4/16</b>	<b>1798</b>	<b>1914,1916,1</b>	
1800	<b>7.4.6</b>	<b>25%</b>	<b>Analysis for Data GAPS</b>	<b>200 days</b>	<b>Wed 8/12/15</b>	<b>Fri 6/3/16</b>			
1801	7.4.6.1	25%	Analysis for Data GAPS - DL Issuance	200 days	Wed 8/12/15	Fri 6/3/16	1479	1810	DHSMV Arch Team (3)[5%],Technical Lead
1802	7.4.6.2	25%	Analysis for Data GAPS - CDLIS	200 days	Wed 8/12/15	Fri 6/3/16	1479	1810	DHSMV Arch Team (3)[5%],Technical Lead



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1803	7.4.6.3	25%	Analysis for Data GAPS - MyDMV Portal	200 days	Wed 8/12/15	Fri 6/3/16	1479	1810	DHSMV Arch Team (3)[5%],Technical Lead
1804	7.4.6.4	25%	Analysis for Data GAPS - Renewal Notification	200 days	Wed 8/12/15	Fri 6/3/16	1479	1810	DHSMV Arch Team (3)[5%],Technical Lead
1805	<b>7.4.7</b>	<b>25%</b>	<b>Update Proposed Model</b>	<b>200 days</b>	<b>Wed 8/12/15</b>	<b>Fri 6/3/16</b>			
1806	7.4.7.1	25%	Update Proposed Model - DL Issuance	200 days	Wed 8/12/15	Fri 6/3/16	1479	1810	DHSMV Arch Team (3)[5%],Technical Lead
1807	7.4.7.2	25%	Update Proposed Model - CDLIS	200 days	Wed 8/12/15	Fri 6/3/16	1479	1810	DHSMV Arch Team (3)[5%],Technical Lead
1808	7.4.7.3	25%	Update Proposed Model - MyDMV Portal	200 days	Wed 8/12/15	Fri 6/3/16	1479	1810	DHSMV Arch Team (3)[5%],Technical Lead
1809	7.4.7.4	25%	Update Proposed Model - Renewal Notification	200 days	Wed 8/12/15	Fri 6/3/16	1479	1810	DHSMV Arch Team (3)[5%],Technical Lead
1810	<b>7.5</b>	<b>0%</b>	<b>Requirements Validation and Approval COMPLETE</b>	<b>0 days</b>	<b>Tue 6/28/16</b>	<b>Tue 6/28/16</b>	<b>77,1790,1799</b>	<b>2199,2067</b>	<b>F</b>
1811	<b>8</b>	<b>11%</b>	<b>Design, Develop, Implement</b>	<b>1456 days</b>	<b>Tue 11/12/13</b>	<b>Thu 8/29/19</b>			
1812	<b>8.1</b>	<b>33%</b>	<b>Database Redesign</b>	<b>1155 days</b>	<b>Tue 11/12/13</b>	<b>Wed 6/20/18</b>			
1813	8.1.1	100%	Baseline Analysis - AS IS Data Model	19 days	Thu 11/21/13	Thu 12/19/13	3	1814	DHSMV Arch Team (3)[50%]
1814	8.1.2	100%	Baseline Analysis - TO BE Data Model	39 days	Fri 12/20/13	Mon 2/17/14	1813		DHSMV Arch Team (3)[50%]
1815	8.1.3	100%	Develop Conceptual Model	58 days	Thu 11/21/13	Mon 2/17/14	3	1816	DHSMV Arch Team (3)
1816	8.1.4	100%	Develop Logical & Physical Models	52 days	Tue 2/18/14	Wed 4/30/14	1815	1817	DHSMV Arch Team (3)
1817	8.1.5	100%	Document Data Dictionary	27 days	Thu 5/1/14	Mon 6/9/14	1816	1818	DHSMV Arch Team (3)
1818	8.1.6	100%	Database Documentation	26 days	Tue 6/10/14	Wed 7/16/14	1817	1830	DHSMV Arch Team (3)[150%]
1819	<b>8.1.7</b>	<b>57%</b>	<b>Data Warehouse</b>	<b>287.55 days</b>	<b>Wed 4/15/15</b>	<b>Fri 6/10/16</b>			
1820	<b>8.1.7.1</b>	<b>0%</b>	<b>Deliverable 46 - Reporting Strategy</b>	<b>52 days</b>	<b>Tue 3/29/16</b>	<b>Fri 6/10/16</b>			
1821	8.1.7.1.1	0%	Construct Deliverable 46 DED	1 day	Tue 3/29/16	Wed 3/30/16	80FS-13 days	1822	Technical Lead - Nathan Johnson[25%]
1822	8.1.7.1.2	0%	Develop Deliverable 46	38 days	Wed 3/30/16	Mon 5/23/16	1821	1823	Technical Lead - Nathan Johnson[5%],DHS
1823	8.1.7.1.3	0%	Submit Deliverable 46	1 day	Mon 5/23/16	Tue 5/24/16	1822	1824	Amy Gendusa[10%]
1824	8.1.7.1.4	0%	Review Deliverable 46 - Cycle 1	5 days	Tue 5/24/16	Wed 6/1/16	1823	1825	DHSMV Reviewers[10%]
1825	8.1.7.1.5	0%	Update Deliverable 46 - Cycle 1	3 days	Wed 6/1/16	Mon 6/6/16	1824	1826	Technical Lead - Nathan Johnson[25%],DB
1826	8.1.7.1.6	0%	Review Deliverable 46 - Cycle 2	3 days	Mon 6/6/16	Thu 6/9/16	1825	1827	DHSMV Reviewers[10%]
1827	8.1.7.1.7	0%	Accept Deliverable 46	1 day	Thu 6/9/16	Fri 6/10/16	1826	1828	DHSMV Reviewers[10%]
1828	<b>8.1.7.2</b>	<b>0%</b>	<b>Deliverable 46 - Reporting Strategy</b>	<b>0 days</b>	<b>Fri 6/10/16</b>	<b>Fri 6/10/16</b>	<b>1827</b>	<b>1914,1916,1</b>	
1829	<b>8.1.7.3</b>	<b>100%</b>	<b>Deliverable 19 - Data Warehouse Gap Analysis</b>	<b>63 days</b>	<b>Wed 4/15/15</b>	<b>Tue 7/14/15</b>			
1830	8.1.7.3.1	100%	Construct Deliverable 19 DED	2 days	Wed 4/15/15	Thu 4/16/15	79FS+40 days	1831	Technical Lead - Nathan Johnson[25%]
1831	8.1.7.3.2	100%	Analyze Current Data Warehouse	20 days	Fri 4/17/15	Thu 5/14/15	1830	1832	Database Design Analyst 1 - TBD,Technica
1832	8.1.7.3.3	100%	Solution Future Data Warehouse	16.66 days	Fri 5/8/15	Wed 6/3/15	1831	1833	Database Design Analyst 1 - TBD,Technica
1833	8.1.7.3.4	100%	Identify/Document Gaps	10 days	Mon 6/1/15	Mon 6/15/15	1832	1834	Database Design Analyst 1 - TBD,Technica
1834	8.1.7.3.5	100%	Develop Deliverable 19	8 days	Mon 6/15/15	Wed 6/24/15	1833	1835	Database Design Analyst 1 - TBD,Technica
1835	8.1.7.3.6	100%	Submit Deliverable 19	1 day	Thu 6/25/15	Thu 6/25/15	1834	1836	Technical Lead - Nathan Johnson[25%]
1836	8.1.7.3.7	100%	Review Deliverable 19 - Cycle 1	5 days	Fri 6/26/15	Thu 7/2/15	1835	1837	DHSMV Reviewers[50%]
1837	8.1.7.3.8	100%	Update Deliverable 19 - Cycle 1 (if needed)	3 days	Mon 7/6/15	Wed 7/8/15	1836	1838	Database Design Analyst 1 - TBD[25%]
1838	8.1.7.3.9	100%	Review Deliverable 19 - Cycle 2 (if needed)	3 days	Thu 7/9/15	Mon 7/13/15	1837	1839	DHSMV Reviewers[25%]
1839	8.1.7.3.10	100%	Accept Deliverable 19	1 day	Tue 7/14/15	Tue 7/14/15	1838	1840,1863	DHSMV Reviewers
1840	<b>8.1.8</b>	<b>100%</b>	<b>Deliverable # 19 - Data Warehouse Gap Analysis Report</b>	<b>0 days</b>	<b>Tue 7/14/15</b>	<b>Tue 7/14/15</b>	<b>1839</b>	<b>1882</b>	
1841	<b>8.1.9</b>	<b>100%</b>	<b>Primary Data Center (PDC) Needs Assessment</b>	<b>1 day</b>	<b>Tue 11/12/13</b>	<b>Tue 11/12/13</b>			

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ID	WBS	% Complete	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1842	8.1.9.1	100%	Planning Meeting with PDC	1 day	Tue 11/12/13	Tue 11/12/13	5		DHSMV Arch Team (3)
1843	<b>8.1.10</b>	<b>38%</b>	<b>Purchase Software</b>	<b>591 days</b>	<b>Wed 7/1/15</b>	<b>Tue 11/7/17</b>			
1844	8.1.10.1	75%	Data Synchronization / Replication Tool(s)	90 days	Wed 7/1/15	Thu 11/5/15	5	1779SS+30 c	DHSMV PM Support (3)[25%]
1845	8.1.10.2	0%	Data Quality/Cleansing Tool(s)	90 days	Mon 7/3/17	Tue 11/7/17	5		DHSMV PM Support (3)[25%]
1846	<b>8.1.11</b>	<b>59%</b>	<b>Analysis and Design</b>	<b>81 days</b>	<b>Wed 7/15/15</b>	<b>Thu 11/5/15</b>		<b>1924FS+30 c</b>	
1847	<b>8.1.11.1</b>	<b>70%</b>	<b>Deliverable 13- System Specification Document - Initial Version</b>	<b>78 days</b>	<b>Wed 7/15/15</b>	<b>Mon 11/2/15</b>			
1848	8.1.11.1.1	100%	Construct Deliverable 13 DED	1 day	Wed 7/15/15	Wed 7/15/15	1478,1464	1849,1850,1	Solution Lead - Joe Weldon[25%],Technic
1849	8.1.11.1.2	100%	Construct CDLIS Requirements System Specificatio	0 days	Wed 7/15/15	Wed 7/15/15	1848		BA 1 - Derrick Moss[50%],DHSMV CDLIS Te
1850	8.1.11.1.3	73%	Construct DLIS Requirements System Specification	57.87 days	Thu 7/16/15	Tue 10/6/15	1848		BA 2 - Erin Thoresen[50%],DHSMV DLIS Te
1851	8.1.11.1.4	100%	Construct MyDMV Requirements System Specification	0 days	Wed 7/15/15	Wed 7/15/15	1848		DHSMV MyDMV Team,Solution Lead - Joe Weldon[15%],Project Manager -
1852	8.1.11.1.5	75%	Construct Renewal Notification Requirements System Specification	52.15 days	Thu 7/16/15	Tue 9/29/15	1848		DHSMV Renewal Team,Solution Lead - Joe Weldon[15%],Technical Lead -
1853	8.1.11.1.6	100%	Construct Database Synchronization System Specification	0 days	Wed 7/15/15	Wed 7/15/15	1848		DB Senior Consultant - Kennedy Alade,Technical Lead - Nathan Johnson
1854	8.1.11.1.7	100%	Construct Data Warehouse System Specification	0 days	Wed 7/15/15	Wed 7/15/15	1848	1855	DB Senior Consultant - Kennedy Alade,Tec
1855	8.1.11.1.8	75%	Develop Deliverable 13	65 days	Thu 7/16/15	Thu 10/15/15	1854	1856	BA 1 - Derrick Moss[25%],BA 2 - Erin Thore
1856	8.1.11.1.9	0%	Submit Deliverable 13	1 day	Fri 10/16/15	Fri 10/16/15	1855	1857	Amy Gendusa[10%]
1857	8.1.11.1.10	0%	Review Deliverable 13 - Cycle 1	5 days	Mon 10/19/15	Fri 10/23/15	1856	1858	DHSMV Reviewers[10%]
1858	8.1.11.1.11	0%	Update Deliverable 13 - Cycle 1 (if needed)	3 days	Fri 10/23/15	Wed 10/28/15	1857	1859	BA 1 - Derrick Moss[10%],BA 2 - Erin Thore
1859	8.1.11.1.12	0%	Review Deliverable 13 - Cycle 2 (if needed)	3 days	Thu 10/29/15	Mon 11/2/15	1858	1860	DHSMV Reviewers[10%]
1860	8.1.11.1.13	0%	Accept Deliverable 13	0 days	Mon 11/2/15	Mon 11/2/15	1859	1861	DHSMV Reviewers[10%]
1861	<b>8.1.11.2</b>	<b>0%</b>	<b>Deliverable # 13 - System Specification Document (Initial Version)</b>	<b>0 days</b>	<b>Mon 11/2/15</b>	<b>Mon 11/2/15</b>	<b>1860</b>		
1862	<b>8.1.11.3</b>	<b>22%</b>	<b>Deliverable 16 - Synchronization Process Design</b>	<b>58 days</b>	<b>Mon 8/17/15</b>	<b>Thu 11/5/15</b>			
1863	8.1.11.3.1	100%	Construct Deliverable 16 DED	1 day	Mon 8/17/15	Mon 8/17/15	39FS+23 days	1864	Technical Lead - Nathan Johnson[25%]
1864	8.1.11.3.2	75%	Develop/Document Synchronization Process	16 days	Tue 8/18/15	Wed 9/9/15	1863	1865	Technical Lead - Nathan Johnson[25%],DH
1865	8.1.11.3.3	0%	Develop Deliverable 16	28 days	Thu 9/10/15	Mon 10/19/15	1864	1866	Technical Lead - Nathan Johnson[5%],DHS
1866	8.1.11.3.4	0%	Submit Deliverable 16	1 day	Tue 10/20/15	Tue 10/20/15	1865	1867	Amy Gendusa[10%]
1867	8.1.11.3.5	0%	Review Deliverable 16 - Cycle 1	5 days	Wed 10/21/15	Tue 10/27/15	1866	1868	DHSMV Reviewers[10%]
1868	8.1.11.3.6	0%	Update Deliverable 16 - Cycle 1 (if needed)	3 days	Wed 10/28/15	Fri 10/30/15	1867	1869	Technical Lead - Nathan Johnson[25%],DB
1869	8.1.11.3.7	0%	Review Deliverable 16 - Cycle 2 (if needed)	3 days	Mon 11/2/15	Wed 11/4/15	1868	1870	DHSMV Reviewers[10%]
1870	8.1.11.3.8	0%	Accept Deliverable 16	1 day	Thu 11/5/15	Thu 11/5/15	1869	1871	DHSMV Reviewers[10%]
1871	<b>8.1.11.4</b>	<b>0%</b>	<b>Deliverable #16 - Synchronization Process Design</b>	<b>0 days</b>	<b>Thu 11/5/15</b>	<b>Thu 11/5/15</b>	<b>1870</b>	<b>1913FS+75 c</b>	
1872	<b>8.1.12</b>	<b>5%</b>	<b>Data Migration</b>	<b>180.55 days</b>	<b>Fri 11/20/15</b>	<b>Tue 8/16/16</b>			
1873	<b>8.1.12.1</b>	<b>9%</b>	<b>Deliverable 18 - Migration Plan from &lt;source&gt; Database(s)</b>	<b>95.55 days</b>	<b>Fri 11/20/15</b>	<b>Fri 4/15/16</b>			
1874	8.1.12.1.1	49%	Construct Deliverable 18 DED	17.5 days	Fri 11/20/15	Thu 12/17/15	1964	1875	Technical Lead - Nathan Johnson[25%],Inf
1875	8.1.12.1.2	0%	Develop Deliverable 18	60 days	Thu 12/17/15	Tue 3/22/16	1874	1876	Technical Lead - Nathan Johnson[25%],Pr
1876	8.1.12.1.3	0%	Submit Deliverable 18	4 days	Tue 3/22/16	Mon 3/28/16	1875	1877	Project Manager - Daymon Jensen[10%],T

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1877	8.1.12.1.4	0%	Review Deliverable 18 - Cycle 1	5 days	Mon 3/28/16	Mon 4/4/16	1876	1878	DHSMV Reviewers[10%]
1878	8.1.12.1.5	0%	Update Deliverable 18 - Cycle 1 (if needed)	5.05 days	Mon 4/4/16	Mon 4/11/16	1877	1879	Technical Lead - Nathan Johnson[25%],Sol
1879	8.1.12.1.6	0%	Review Deliverable 18 - Cycle 2 (if needed)	3 days	Mon 4/11/16	Thu 4/14/16	1878	1880	DHSMV Reviewers[10%]
1880	8.1.12.1.7	0%	Accept Deliverable 18	1 day	Thu 4/14/16	Fri 4/15/16	1879	1881,1821F	DHSMV Reviewers[10%]
1881	<b>8.1.12.2</b>	<b>0%</b>	<b>Deliverable # 18 - Migration Plan (Data)</b>	<b>0 days</b>	<b>Fri 4/15/16</b>	<b>Fri 4/15/16</b>	<b>1880</b>	<b>1882</b>	
1882	8.1.12.3	0%	Configure Migration tools based on Plan for DEV/Tes	45 days	Fri 4/15/16	Mon 6/20/16	1881,1840	1883	Vendor DB Redesign Team (4)[50%]
1883	8.1.12.4	0%	Execute DEV/Test Migration	10 days	Mon 6/20/16	Tue 7/5/16	1882	1884	Vendor DB Redesign Team (4)
1884	8.1.12.5	0%	Validate DEV/Test Migration	30 days	Tue 7/5/16	Tue 8/16/16	1883		Vendor DB Redesign Team (4)
1885	<b>8.1.13</b>	<b>100%</b>	<b>Data Synchronization (limited model)</b>	<b>42 days</b>	<b>Wed 3/11/15</b>	<b>Thu 5/7/15</b>			
1886	<b>8.1.13.1</b>	<b>100%</b>	<b>Deliverable 14-AS-IS Synchronization Process Documentation</b>	<b>36 days</b>	<b>Wed 3/11/15</b>	<b>Wed 4/29/15</b>			
1887	8.1.13.1.1	100%	Construct Deliverable 14 DED	1 day	Wed 3/11/15	Wed 3/11/15	79FS+3 wks	1888	Technical Lead - Nathan Johnson[25%]
1888	8.1.13.1.2	100%	Identify Current Synchronization Process	4 days	Thu 3/12/15	Tue 3/17/15	1887	1889	Database Design Analyst 1 - TBD,Technica
1889	8.1.13.1.3	100%	Analyze Current Synchronization Process	5 days	Wed 3/18/15	Tue 3/24/15	1888	1890	Database Design Analyst 1 - TBD,Technica
1890	8.1.13.1.4	100%	Develop Deliverable 14	15 days	Wed 3/25/15	Tue 4/14/15	1889	1891	Database Design Analyst 1 - TBD,Technica
1891	8.1.13.1.5	100%	Submit Deliverable 14	0 days	Fri 4/10/15	Fri 4/10/15	1890	1892	Technical Lead - Nathan Johnson[25%]
1892	8.1.13.1.6	100%	Review Deliverable 14 - Cycle 1	5 days	Mon 4/13/15	Fri 4/17/15	1891	1893	DHSMV Reviewers[50%]
1893	8.1.13.1.7	100%	Update Deliverable 14 - Cycle 1 (if needed)	2 days	Mon 4/20/15	Tue 4/21/15	1892	1894	Database Design Analyst 1 - TBD[25%]
1894	8.1.13.1.8	100%	Review Deliverable 14 - Cycle 2 (if needed)	3 days	Wed 4/22/15	Fri 4/24/15	1893	1895	DHSMV Reviewers[25%]
1895	8.1.13.1.9	100%	Accept Deliverable 14	1 day	Wed 4/29/15	Wed 4/29/15	1894	1896	DHSMV Reviewers
1896	<b>8.1.13.2</b>	<b>100%</b>	<b>Deliverable #14 - AS IS Synchronization Processes Documentation</b>	<b>0 days</b>	<b>Wed 4/29/15</b>	<b>Wed 4/29/15</b>	<b>1895</b>	<b>1914</b>	
1897	<b>8.1.13.3</b>	<b>100%</b>	<b>Deliverable 15-TO-BE Synchronization Process Documentation</b>	<b>42 days</b>	<b>Wed 3/11/15</b>	<b>Thu 5/7/15</b>			
1898	8.1.13.3.1	100%	Construct Deliverable 15 DED	1 day	Wed 3/11/15	Wed 3/11/15	79FS+3 wks	1899	Technical Lead - Nathan Johnson[25%]
1899	8.1.13.3.2	100%	Develop TO-BE Synchronization Process	9 days	Thu 3/12/15	Tue 3/24/15	1898	1900	Database Design Analyst 1 - TBD,Technica
1900	8.1.13.3.3	100%	Develop Deliverable 15	15 days	Wed 3/25/15	Tue 4/14/15	1899	1901	Database Design Analyst 1 - TBD,Technica
1901	8.1.13.3.4	100%	Submit Deliverable 15	1 day	Wed 4/15/15	Wed 4/15/15	1900	1902	Technical Lead - Nathan Johnson[25%]
1902	8.1.13.3.5	100%	Review Deliverable 15 - Cycle 1	5 days	Thu 4/16/15	Wed 4/22/15	1901	1903	DHSMV Reviewers[50%]
1903	8.1.13.3.6	100%	Update Deliverable 15 - Cycle 1 (if needed)	5 days	Thu 4/23/15	Wed 4/29/15	1902	1904	Database Design Analyst 1 - TBD[25%]
1904	8.1.13.3.7	100%	Review Deliverable 15 - Cycle 2 (if needed)	3 days	Thu 4/30/15	Mon 5/4/15	1903	1905	DHSMV Reviewers[25%]
1905	8.1.13.3.8	100%	Accept Deliverable 15	1 day	Thu 5/7/15	Thu 5/7/15	1904	1906	DHSMV Reviewers
1906	<b>8.1.13.4</b>	<b>100%</b>	<b>Deliverable #15 - TO BE Synchronization Process Documentation</b>	<b>0 days</b>	<b>Thu 5/7/15</b>	<b>Thu 5/7/15</b>	<b>1905</b>	<b>1913,1914,1909F</b>	
1907	<b>8.1.14</b>	<b>0%</b>	<b>Synchronization Process Implementation</b>	<b>662 days</b>	<b>Wed 10/28/15</b>	<b>Wed 6/20/18</b>			
1908	8.1.14.1	0%	Analyze Systems to determine Impact with To-Be Synch - FDLIS	2 wks	Wed 10/28/15	Tue 11/10/15	1906FS+6 mons		DHSMV Arch Team (3)[5%],DHSMV DB Arch[5%]
1909	8.1.14.2	0%	Analyze Systems to determine Impact with To-Be Synch - FRVIS	2 wks	Wed 10/28/15	Tue 11/10/15	1906FS+6 mons		DHSMV Arch Team (3)[5%],DHSMV DB Arch[5%]
1910	8.1.14.3	0%	Analyze Systems to determine Impact with To-Be Synch - Motorist Maintenance	2 wks	Wed 10/28/15	Tue 11/10/15	1906FS+6 mons		DHSMV Arch Team (3)[5%],DHSMV DB Arch[5%]

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1911	8.1.14.4	0%	Analyze Systems to determine Impact with To-Be Synch - Virtual Office (MyDMV)	2 wks	Wed 10/28/15	Tue 11/10/15	1906FS+6 mons		DHSMV Arch Team (3)[5%],DHSMV DB Arch[5%]
1912	8.1.14.5	0%	Analyze Systems to determine Impact with To-Be Synch - CIPS (Central Issuance)	2 wks	Wed 10/28/15	Tue 11/10/15	1906FS+6 mons		DHSMV Arch Team (3)[5%],DHSMV DB Arch[5%]
1913	8.1.14.6	0%	Configure Synchronization Processes - DEV/Test Customer	90 days	Mon 3/7/16	Tue 7/12/16	1871FS+75 days,1906	1914,1915	Vendor DB Redesign Team (4)[50%]
1914	8.1.14.7	0%	Validate Synchronization Processes - DEV/Test Customer	50 days	Wed 7/13/16	Wed 9/21/16	1906,1799,2110		Vendor DB Redesign Team (4)[50%]
1915	8.1.14.8	0%	Configure Synchronization Processes - DEV/Test Credential	130 days	Wed 7/13/16	Wed 1/18/17	1913	1916,1917	Vendor DB Redesign Team (4)[50%]
1916	8.1.14.9	0%	Validate Synchronization Processes - DEV/Test Credential	50 days	Thu 1/19/17	Wed 3/29/17	1906,1799,2110		Vendor DB Redesign Team (4)[50%]
1917	8.1.14.10	0%	Configure Synchronization Processes - DEV/Test Sanction	130 days	Thu 1/19/17	Fri 7/21/17	1915	1918	Vendor DB Redesign Team (4)[50%]
1918	8.1.14.11	0%	Validate Synchronization Processes - DEV/Test Sanction	50 days	Mon 7/24/17	Mon 10/2/17	1906,1799,2110	1919	Vendor DB Redesign Team (4)
1919	8.1.14.12	0%	Configure Production Synchronization Processes	130 days	Tue 10/3/17	Tue 4/10/18	1918	1920	Vendor DB Redesign Team (4)
1920	8.1.14.13	0%	Validate Production Synchronization Processes	50 days	Wed 4/11/18	Wed 6/20/18	1919	1921	Vendor DB Redesign Team (4)
1921	8.2	0%	<b>Database Redesign / Synchronization COMPLETE</b>	0 days	Wed 6/20/18	Wed 6/20/18	1920	2215	
1922	8.3	1%	<b>Development</b>	739 days	Mon 8/17/15	Fri 7/27/18			
1923	8.3.1	0%	<b>Development Foundation Support</b>	129 days	Wed 12/23/15	Fri 7/1/16			
1924	8.3.1.1	0%	Define and Configure Build Process	4.03 days	Wed 12/23/15	Thu 1/7/16	1846FS+30 days	1925	Tech - Developer 1 - TBD,Technical Lead - Nathan Johnson[25%]
1925	8.3.1.2	0%	Create and Document Testing Frameworks	2.44 days	Thu 1/7/16	Mon 1/11/16	1924	1926	Tech - Developer 1 - TBD,Technical Lead - Nathan Johnson[25%]
1926	8.3.1.3	0%	Document Architectural Dependencies	2.44 days	Mon 1/11/16	Wed 1/13/16	1925	1927	Tech - Developer 1 - TBD,Technical Lead - Nathan Johnson[25%]
1927	8.3.1.4	0%	Document Coding Patterns and Practices	3.67 days	Wed 1/13/16	Wed 1/20/16	1926		Tech - Developer 1 - TBD,Technical Lead - Nathan Johnson[25%]
1928	8.3.1.5	0%	Develop code for One User Story	3 days	Wed 6/29/16	Fri 7/1/16	1810		Tech - Developer 1 - TBD,Technical Lead - Nathan Johnson[25%]
1929	8.3.2	0%	<b>Development Release Planning</b>	175 days	Fri 9/4/15	Mon 5/23/16			
1930	8.3.2.1	0%	<b>Deliverable 23 - Release Planning Guiding Principles and Strategy</b>	23 days	Fri 9/4/15	Wed 10/7/15		1997,1971,2	
1931	8.3.2.1.1	0%	Construct Deliverable 23 DED	1 day	Fri 9/4/15	Fri 9/4/15	77FS+14 days	1932	Delivery Lead - Michelle McGinley[25%]
1932	8.3.2.1.2	0%	Develop Deliverable 23	9 days	Tue 9/8/15	Fri 9/18/15	1931	1933	DHSMV DB Arch[75%],DB Senior Consultant
1933	8.3.2.1.3	0%	Submit Deliverable 23	1 day	Fri 9/18/15	Mon 9/21/15	1932	1934	Amy Gendusa[10%]
1934	8.3.2.1.4	0%	Review Deliverable 23 - Cycle 1	5 days	Tue 9/22/15	Mon 9/28/15	1933	1935	DHSMV Reviewers[10%]
1935	8.3.2.1.5	0%	Update Deliverable 23 - Cycle 1	3 days	Tue 9/29/15	Thu 10/1/15	1934	1936,1940	DB Senior Consultant - Kennedy Alade[25%]
1936	8.3.2.1.6	0%	Review Deliverable 23 - Cycle 2	3 days	Fri 10/2/15	Tue 10/6/15	1935	1937	DHSMV Reviewers[10%]
1937	8.3.2.1.7	0%	Accept Deliverable 23	1 day	Wed 10/7/15	Wed 10/7/15	1936	1938	DHSMV Reviewers[10%]
1938	8.3.2.2	0%	<b>Deliverable 23 - Release Planning Guiding Principles and Strategy</b>	0 days	Wed 10/7/15	Wed 10/7/15	1937	1914,1916,1917	
1939	8.3.2.3	0%	<b>Deliverable 24 - Phase I: Draft Release Plan</b>	30 days	Thu 10/1/15	Fri 11/13/15	1476	2099	

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1940	8.3.2.3.1	0%	Construct Deliverable 24 DED	1 day	Thu 10/1/15	Fri 10/2/15	1935	1941	Delivery Lead - Michelle McGinley[25%]
1941	8.3.2.3.2	0%	Develop Deliverable 24	16 days	Mon 10/5/15	Mon 10/26/15	1940	1942	DHSMV DB Arch[25%],DB Senior Consulta
1942	8.3.2.3.3	0%	Submit Deliverable 24	1 day	Tue 10/27/15	Tue 10/27/15	1941	1943	Amy Gendusa[25%]
1943	8.3.2.3.4	0%	Review Deliverable 24 - Cycle 1	5 days	Wed 10/28/15	Tue 11/3/15	1942	1944	DHSMV Reviewers[10%]
1944	8.3.2.3.5	0%	Update Deliverable 24 - Cycle 1 (if needed)	3 days	Wed 11/4/15	Fri 11/6/15	1943	1945,1949F	DB Senior Consultant - Kennedy Alade[25%
1945	8.3.2.3.6	0%	Review Deliverable 24 - Cycle 2 (if needed)	3 days	Mon 11/9/15	Thu 11/12/15	1944	1946	DHSMV Reviewers[10%]
1946	8.3.2.3.7	0%	Accept Deliverable 24	1 day	Fri 11/13/15	Fri 11/13/15	1945	1947	DHSMV Reviewers[10%]
1947	<b>8.3.2.4</b>	<b>0%</b>	<b>Deliverable 24 - Phase I: Draft Release Plan</b>	<b>0 days</b>	<b>Fri 11/13/15</b>	<b>Fri 11/13/15</b>	<b>1946</b>	<b>1914,1916,1</b>	
1948	<b>8.3.2.5</b>	<b>0%</b>	<b>Deliverable 25 - Phase I: Final Release Plan</b>	<b>85 days</b>	<b>Tue 1/26/16</b>	<b>Mon 5/23/16</b>	<b>1476</b>	<b>2099</b>	
1949	8.3.2.5.1	0%	Construct Deliverable 25 DED	1 day	Tue 1/26/16	Tue 1/26/16	44FS+45 days	1950	Delivery Lead - Michelle McGinley[25%]
1950	8.3.2.5.2	0%	Create Deliverable 25	71 days	Wed 1/27/16	Wed 5/4/16	1949	1951	DHSMV DB Arch[15%],DB Senior Consulta
1951	8.3.2.5.3	0%	Submit Deliverable 25	1 day	Wed 5/4/16	Thu 5/5/16	1950	1952	Amy Gendusa[10%]
1952	8.3.2.5.4	0%	Review Deliverable 25 - Cycle 1	5 days	Fri 5/6/16	Thu 5/12/16	1951	1953	DHSMV Reviewers[10%]
1953	8.3.2.5.5	0%	Update Deliverable 25 - Cycle 1	3 days	Fri 5/13/16	Tue 5/17/16	1952	1954	DB Senior Consultant - Kennedy Alade[25%
1954	8.3.2.5.6	0%	Review Deliverable 25 - Cycle 2	3 days	Wed 5/18/16	Fri 5/20/16	1953	1955	DHSMV Reviewers[10%]
1955	8.3.2.5.7	0%	Accept Deliverable 25	1 day	Mon 5/23/16	Mon 5/23/16	1954	1956	DHSMV Reviewers[10%]
1956	<b>8.3.2.6</b>	<b>0%</b>	<b>Deliverable 25 - Phase I: Final Release Plan</b>	<b>0 days</b>	<b>Mon 5/23/16</b>	<b>Mon 5/23/16</b>	<b>1955</b>	<b>1914,1916,1</b>	
1957	<b>8.3.3</b>	<b>13%</b>	<b>Pass 0 - Enterprise Preparations</b>	<b>103 days</b>	<b>Mon 8/17/15</b>	<b>Fri 1/22/16</b>			
1958	<b>8.3.3.1</b>	<b>22%</b>	<b>Deliverable 17 - Modernization Development/Test Database Conceptual Design</b>	<b>58 days</b>	<b>Mon 8/17/15</b>	<b>Thu 11/5/15</b>			
1959	8.3.3.1.1	100%	Construct Deliverable 17 DED	1 day	Mon 8/17/15	Mon 8/17/15	39FS+23 days	1960	Technical Lead - Nathan Johnson[25%]
1960	8.3.3.1.2	75%	Determine Test Database Process	16 days	Tue 8/18/15	Wed 9/9/15	1959	1961	Technical Lead - Nathan Johnson[25%],DB
1961	8.3.3.1.3	0%	Develop Deliverable 17	28 days	Thu 9/10/15	Mon 10/19/15	1960	1962	Technical Lead - Nathan Johnson[25%],DH
1962	8.3.3.1.4	0%	Submit Deliverable 17	1 day	Mon 10/19/15	Tue 10/20/15	1961	1963	Amy Gendusa[10%]
1963	8.3.3.1.5	0%	Review Deliverable 17 - Cycle 1	5 days	Wed 10/21/15	Tue 10/27/15	1962	1964	DHSMV Reviewers[50%]
1964	8.3.3.1.6	0%	Update Deliverable 17 - Cycle 1 (if needed)	3 days	Wed 10/28/15	Fri 10/30/15	1963	1965,1874	Technical Lead - Nathan Johnson[25%],DB
1965	8.3.3.1.7	0%	Review Deliverable 17 - Cycle 2 (if needed)	3 days	Mon 11/2/15	Wed 11/4/15	1964	1966	DHSMV Reviewers[50%]
1966	8.3.3.1.8	0%	Accept Deliverable 17	1 day	Thu 11/5/15	Thu 11/5/15	1965	1967	DHSMV Reviewers
1967	<b>8.3.3.2</b>	<b>0%</b>	<b>Deliverable #17 - Test Database Conceptual Design (HW Configuration)</b>	<b>0 days</b>	<b>Thu 11/5/15</b>	<b>Thu 11/5/15</b>	<b>1966</b>	<b>1969,1968,2</b>	
1968	<b>8.3.3.3</b>	<b>0%</b>	<b>Confirm DEV/Test Environment Readiness with Enterprise Architecture Refresh Project (Oracle Upgrade)</b>	<b>0 days</b>	<b>Thu 11/5/15</b>	<b>Thu 11/5/15</b>	<b>1967</b>	<b>1969</b>	
1969	8.3.3.4	0%	Create DEV/Test Database based on configuration	45 days	Fri 11/6/15	Fri 1/22/16	1967,1968	1971,1997,2	Vendor DB Redesign Team (4)[25%]
1970	<b>8.3.4</b>	<b>0%</b>	<b>Team A - Renewal Notification</b>	<b>375 days</b>	<b>Thu 7/21/16</b>	<b>Wed 1/17/18</b>			
1971	8.3.4.1	0%	Sprint 1	15 days	Thu 7/21/16	Wed 8/10/16	0,1810FS+15 days,1956	1972	Vendor Dev Team A (2),Vendor BA Team A (1),Testers Team A
1972	8.3.4.2	0%	Sprint 2	15 days	Thu 8/11/16	Wed 8/31/16	1971	1973	Vendor Dev Team A (2),Vendor BA Team A (1),Testers Team A
1973	8.3.4.3	0%	Sprint 3	15 days	Thu 9/1/16	Thu 9/22/16	1972	1974	Vendor Dev Team A (2),Vendor BA Team A (1),Testers Team A

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1974	8.3.4.4	0%	Sprint 4	15 days	Fri 9/23/16	Thu 10/13/16	1973	1975	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1975	8.3.4.5	0%	Sprint 5	15 days	Fri 10/14/16	Thu 11/3/16	1974	1976	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1976	8.3.4.6	0%	Sprint 6	15 days	Fri 11/4/16	Tue 11/29/16	1975	1977	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1977	8.3.4.7	0%	Sprint 7	15 days	Wed 11/30/16	Tue 12/20/16	1976	1978	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1978	8.3.4.8	0%	Sprint 8	15 days	Wed 12/21/16	Wed 1/11/17	1977	1979	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1979	8.3.4.9	0%	Sprint 9	15 days	Thu 1/12/17	Thu 2/2/17	1978	1980	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1980	8.3.4.10	0%	Sprint 10	15 days	Fri 2/3/17	Thu 2/23/17	1979	1981,2113	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1981	8.3.4.11	0%	Sprint 11	15 days	Fri 2/24/17	Thu 3/16/17	1980	1982	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1982	8.3.4.12	0%	Sprint 12	15 days	Fri 3/17/17	Thu 4/6/17	1981	1983	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1983	8.3.4.13	0%	Sprint 13	15 days	Fri 4/7/17	Thu 4/27/17	1982	1984	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1984	8.3.4.14	0%	Sprint 14	15 days	Fri 4/28/17	Thu 5/18/17	1983	1985	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1985	8.3.4.15	0%	Sprint 15	15 days	Fri 5/19/17	Fri 6/9/17	1984	1986	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1986	8.3.4.16	0%	Sprint 16	15 days	Mon 6/12/17	Fri 6/30/17	1985	1987	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1987	8.3.4.17	0%	Sprint 17	15 days	Mon 7/3/17	Mon 7/24/17	1986	1988	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1988	8.3.4.18	0%	Sprint 18	15 days	Tue 7/25/17	Mon 8/14/17	1987	1989	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1989	8.3.4.19	0%	Sprint 19	15 days	Tue 8/15/17	Tue 9/5/17	1988	1990	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1990	8.3.4.20	0%	Sprint 20	15 days	Wed 9/6/17	Tue 9/26/17	1989	1991	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1991	8.3.4.21	0%	Sprint 21	15 days	Wed 9/27/17	Tue 10/17/17	1990	1992	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1992	8.3.4.22	0%	Sprint 22	15 days	Wed 10/18/17	Tue 11/7/17	1991	1993	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1993	8.3.4.23	0%	Sprint 23	15 days	Wed 11/8/17	Fri 12/1/17	1992	1994	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1994	8.3.4.24	0%	Sprint 24	15 days	Mon 12/4/17	Fri 12/22/17	1993	1995	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1995	8.3.4.25	0%	Sprint 25	15 days	Tue 12/26/17	Wed 1/17/18	1994	2115,2202,2209	Vendor Dev Team A (2), Vendor BA Team A (1), Testers Team A
1996	<b>8.3.5</b>	<b>0%</b>	<b>Team B - DL Issuance</b>	<b>510 days</b>	<b>Thu 7/21/16</b>	<b>Fri 7/27/18</b>			

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1997	8.3.5.1	0%	Sprint 1	15 days	Thu 7/21/16	Wed 8/10/16	1997,1930,1956	1998	Vendor BA Team B (6),Vendor Dev Team E
1998	8.3.5.2	0%	Sprint 2	15 days	Thu 8/11/16	Wed 8/31/16		1997 1999	Vendor BA Team B (6),Vendor Dev Team E
1999	8.3.5.3	0%	Sprint 3	15 days	Thu 9/1/16	Thu 9/22/16		1998 2000	Vendor BA Team B (6),Vendor Dev Team E
2000	8.3.5.4	0%	Sprint 4	15 days	Fri 9/23/16	Thu 10/13/16		1999 2001	Vendor BA Team B (6),Vendor Dev Team E
2001	8.3.5.5	0%	Sprint 5	15 days	Fri 10/14/16	Thu 11/3/16		2000 2002	Vendor BA Team B (6),Vendor Dev Team E
2002	8.3.5.6	0%	Sprint 6	15 days	Fri 11/4/16	Tue 11/29/16		2001 2003	Vendor BA Team B (6),Vendor Dev Team E
2003	8.3.5.7	0%	Sprint 7	15 days	Wed 11/30/16	Tue 12/20/16		2002 2004	Vendor BA Team B (6),Vendor Dev Team E
2004	8.3.5.8	0%	Sprint 8	15 days	Wed 12/21/16	Wed 1/11/17		2003 2005	Vendor BA Team B (6),Vendor Dev Team E
2005	8.3.5.9	0%	Sprint 9	15 days	Thu 1/12/17	Thu 2/2/17		2004 2006	Vendor BA Team B (6),Vendor Dev Team E
2006	8.3.5.10	0%	Sprint 10	15 days	Fri 2/3/17	Thu 2/23/17		2005 2007	Vendor BA Team B (6),Vendor Dev Team E
2007	8.3.5.11	0%	Sprint 11	15 days	Fri 2/24/17	Thu 3/16/17		2006 2008	Vendor BA Team B (6),Vendor Dev Team E
2008	8.3.5.12	0%	Sprint 12	15 days	Fri 3/17/17	Thu 4/6/17		2007 2009	Vendor BA Team B (6),Vendor Dev Team E
2009	8.3.5.13	0%	Sprint 13	15 days	Fri 4/7/17	Thu 4/27/17		2008 2010	Vendor BA Team B (6),Vendor Dev Team E
2010	8.3.5.14	0%	Sprint 14	15 days	Fri 4/28/17	Thu 5/18/17		2009 2011	Vendor BA Team B (6),Vendor Dev Team E
2011	8.3.5.15	0%	Sprint 15	15 days	Fri 5/19/17	Fri 6/9/17		2010 2012	Vendor BA Team B (6),Vendor Dev Team E
2012	8.3.5.16	0%	Sprint 16	15 days	Mon 6/12/17	Fri 6/30/17		2011 2013	Vendor BA Team B (6),Vendor Dev Team E
2013	8.3.5.17	0%	Sprint 17	15 days	Mon 7/3/17	Mon 7/24/17		2012 2014	Vendor BA Team B (6),Vendor Dev Team E
2014	8.3.5.18	0%	Sprint 18	15 days	Tue 7/25/17	Mon 8/14/17		2013 2015	Vendor BA Team B (6),Vendor Dev Team E
2015	8.3.5.19	0%	Sprint 19	15 days	Tue 8/15/17	Tue 9/5/17		2014 2016	Vendor BA Team B (6),Vendor Dev Team E
2016	8.3.5.20	0%	Sprint 20	15 days	Wed 9/6/17	Tue 9/26/17		2015 2017	Vendor BA Team B (6),Vendor Dev Team E
2017	8.3.5.21	0%	Sprint 21	15 days	Wed 9/27/17	Tue 10/17/17		2016 2018	Vendor BA Team B (6),Vendor Dev Team E
2018	8.3.5.22	0%	Sprint 22	15 days	Wed 10/18/17	Tue 11/7/17		2017 2019	Vendor BA Team B (6),Vendor Dev Team E
2019	8.3.5.23	0%	Sprint 23	15 days	Wed 11/8/17	Fri 12/1/17		2018 2020	Vendor BA Team B (6),Vendor Dev Team E
2020	8.3.5.24	0%	Sprint 24	15 days	Mon 12/4/17	Fri 12/22/17		2019 2021	Vendor BA Team B (6),Vendor Dev Team E
2021	8.3.5.25	0%	Sprint 25	15 days	Tue 12/26/17	Wed 1/17/18		2020 2022	Vendor BA Team B (6),Vendor Dev Team E
2022	8.3.5.26	0%	Sprint 26	15 days	Thu 1/18/18	Wed 2/7/18		2021 2023	Vendor BA Team B (6),Vendor Dev Team E
2023	8.3.5.27	0%	Sprint 27	15 days	Thu 2/8/18	Wed 2/28/18		2022 2024	Vendor BA Team B (6),Vendor Dev Team E
2024	8.3.5.28	0%	Sprint 28	15 days	Thu 3/1/18	Wed 3/21/18		2023 2025	Vendor BA Team B (6),Vendor Dev Team E
2025	8.3.5.29	0%	Sprint 29	15 days	Thu 3/22/18	Wed 4/11/18		2024 2026	Vendor BA Team B (6),Vendor Dev Team E
2026	8.3.5.30	0%	Sprint 30	15 days	Thu 4/12/18	Wed 5/2/18		2025 2027	Vendor BA Team B (6),Vendor Dev Team E
2027	8.3.5.31	0%	Sprint 31	15 days	Thu 5/3/18	Wed 5/23/18		2026 2028	Vendor BA Team B (6),Vendor Dev Team E
2028	8.3.5.32	0%	Sprint 32	15 days	Thu 5/24/18	Thu 6/14/18		2027 2029	Vendor BA Team B (6),Vendor Dev Team E
2029	8.3.5.33	0%	Sprint 33	15 days	Fri 6/15/18	Fri 7/6/18		2028 2030	Vendor BA Team B (6),Vendor Dev Team E
2030	8.3.5.34	0%	Sprint 34	15 days	Mon 7/9/18	Fri 7/27/18		2029 2099,2119F	Vendor BA Team B (6),Vendor Dev Team E
2031	<b>8.3.6</b>	<b>0%</b>	<b>Team C - CDLIS</b>	<b>510 days</b>	<b>Thu 7/21/16</b>	<b>Fri 7/27/18</b>			
2032	8.3.6.1	0%	Sprint 1	15 days	Thu 7/21/16	Wed 8/10/16	10FS+15 days	2033	Vendor Dev Team C (5),Vendor PM Team
2033	8.3.6.2	0%	Sprint 2	15 days	Thu 8/11/16	Wed 8/31/16		2032 2034	Vendor Dev Team C (5),Vendor PM Team
2034	8.3.6.3	0%	Sprint 3	15 days	Thu 9/1/16	Thu 9/22/16		2033 2035	Vendor Dev Team C (5),Vendor PM Team
2035	8.3.6.4	0%	Sprint 4	15 days	Fri 9/23/16	Thu 10/13/16		2034 2036	Vendor Dev Team C (5),Vendor PM Team

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2036	8.3.6.5	0%	Sprint 5	15 days	Fri 10/14/16	Thu 11/3/16	2035	2037	Vendor Dev Team C (5),Vendor PM Team
2037	8.3.6.6	0%	Sprint 6	15 days	Fri 11/4/16	Tue 11/29/16	2036	2038	Vendor Dev Team C (5),Vendor PM Team
2038	8.3.6.7	0%	Sprint 7	15 days	Wed 11/30/16	Tue 12/20/16	2037	2039	Vendor Dev Team C (5),Vendor PM Team
2039	8.3.6.8	0%	Sprint 8	15 days	Wed 12/21/16	Wed 1/11/17	2038	2040	Vendor Dev Team C (5),Vendor PM Team
2040	8.3.6.9	0%	Sprint 9	15 days	Thu 1/12/17	Thu 2/2/17	2039	2041	Vendor Dev Team C (5),Vendor PM Team
2041	8.3.6.10	0%	Sprint 10	15 days	Fri 2/3/17	Thu 2/23/17	2040	2042	Vendor Dev Team C (5),Vendor PM Team
2042	8.3.6.11	0%	Sprint 11	15 days	Fri 2/24/17	Thu 3/16/17	2041	2043	Vendor Dev Team C (5),Vendor PM Team
2043	8.3.6.12	0%	Sprint 12	15 days	Fri 3/17/17	Thu 4/6/17	2042	2044	Vendor Dev Team C (5),Vendor PM Team
2044	8.3.6.13	0%	Sprint 13	15 days	Fri 4/7/17	Thu 4/27/17	2043	2045	Vendor Dev Team C (5),Vendor PM Team
2045	8.3.6.14	0%	Sprint 14	15 days	Fri 4/28/17	Thu 5/18/17	2044	2046	Vendor Dev Team C (5),Vendor PM Team
2046	8.3.6.15	0%	Sprint 15	15 days	Fri 5/19/17	Fri 6/9/17	2045	2047	Vendor Dev Team C (5),Vendor PM Team
2047	8.3.6.16	0%	Sprint 16	15 days	Mon 6/12/17	Fri 6/30/17	2046	2048	Vendor Dev Team C (5),Vendor PM Team
2048	8.3.6.17	0%	Sprint 17	15 days	Mon 7/3/17	Mon 7/24/17	2047	2049	Vendor Dev Team C (5),Vendor PM Team
2049	8.3.6.18	0%	Sprint 18	15 days	Tue 7/25/17	Mon 8/14/17	2048	2050	Vendor Dev Team C (5),Vendor PM Team
2050	8.3.6.19	0%	Sprint 19	15 days	Tue 8/15/17	Tue 9/5/17	2049	2051	Vendor Dev Team C (5),Vendor PM Team
2051	8.3.6.20	0%	Sprint 20	15 days	Wed 9/6/17	Tue 9/26/17	2050	2052	Vendor Dev Team C (5),Vendor PM Team
2052	8.3.6.21	0%	Sprint 21	15 days	Wed 9/27/17	Tue 10/17/17	2051	2053	Vendor Dev Team C (5),Vendor PM Team
2053	8.3.6.22	0%	Sprint 22	15 days	Wed 10/18/17	Tue 11/7/17	2052	2054	Vendor Dev Team C (5),Vendor PM Team
2054	8.3.6.23	0%	Sprint 23	15 days	Wed 11/8/17	Fri 12/1/17	2053	2055	Vendor Dev Team C (5),Vendor PM Team
2055	8.3.6.24	0%	Sprint 24	15 days	Mon 12/4/17	Fri 12/22/17	2054	2056	Vendor Dev Team C (5),Vendor PM Team
2056	8.3.6.25	0%	Sprint 25	15 days	Tue 12/26/17	Wed 1/17/18	2055	2057	Vendor Dev Team C (5),Vendor PM Team
2057	8.3.6.26	0%	Sprint 26	15 days	Thu 1/18/18	Wed 2/7/18	2056	2058	Vendor Dev Team C (5),Vendor PM Team
2058	8.3.6.27	0%	Sprint 27	15 days	Thu 2/8/18	Wed 2/28/18	2057	2059	Vendor Dev Team C (5),Vendor PM Team
2059	8.3.6.28	0%	Sprint 28	15 days	Thu 3/1/18	Wed 3/21/18	2058	2060	Vendor Dev Team C (5),Vendor PM Team
2060	8.3.6.29	0%	Sprint 29	15 days	Thu 3/22/18	Wed 4/11/18	2059	2061	Vendor Dev Team C (5),Vendor PM Team
2061	8.3.6.30	0%	Sprint 30	15 days	Thu 4/12/18	Wed 5/2/18	2060	2062	Vendor Dev Team C (5),Vendor PM Team
2062	8.3.6.31	0%	Sprint 31	15 days	Thu 5/3/18	Wed 5/23/18	2061	2063	Vendor Dev Team C (5),Vendor PM Team
2063	8.3.6.32	0%	Sprint 32	15 days	Thu 5/24/18	Thu 6/14/18	2062	2064	Vendor Dev Team C (5),Vendor PM Team
2064	8.3.6.33	0%	Sprint 33	15 days	Fri 6/15/18	Fri 7/6/18	2063	2065	Vendor Dev Team C (5),Vendor PM Team
2065	8.3.6.34	0%	Sprint 34	15 days	Mon 7/9/18	Fri 7/27/18	2064	2099,2125F	Vendor Dev Team C (5),Vendor PM Team
2066	<b>8.3.7</b>	<b>0%</b>	<b>Team D - MyDMV Portal</b>	<b>480 days</b>	<b>Thu 7/21/16</b>	<b>Thu 6/14/18</b>			
2067	8.3.7.1	0%	Sprint 1	15 days	Thu 7/21/16	Wed 8/10/16	1810FS+15 ys,1930,1956	2068	Testers Team D, Vendor BA Team D (1), Vendor Dev Team D (2)
2068	8.3.7.2	0%	Sprint 2	15 days	Thu 8/11/16	Wed 8/31/16	2067	2069	Vendor Dev Team D (2), Vendor BA Team D (1), Testers Team D
2069	8.3.7.3	0%	Sprint 3	15 days	Thu 9/1/16	Thu 9/22/16	2068	2070	Vendor Dev Team D (2), Vendor BA Team D (1), Testers Team D
2070	8.3.7.4	0%	Sprint 4	15 days	Fri 9/23/16	Thu 10/13/16	2069	2071	Vendor Dev Team D (2), Vendor BA Team D (1), Testers Team D
2071	8.3.7.5	0%	Sprint 5	15 days	Fri 10/14/16	Thu 11/3/16	2070	2072	Vendor Dev Team D (2), Vendor BA Team D (1), Testers Team D



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2072	8.3.7.6	0%	Sprint 6	15 days	Fri 11/4/16	Tue 11/29/16	2071	2073	Vendor Dev Team D (2),Vendor BA Team D (1),Testers Team D
2073	8.3.7.7	0%	Sprint 7	15 days	Wed 11/30/16	Tue 12/20/16	2072	2074	Vendor Dev Team D (2),Vendor BA Team D (1),Testers Team D
2074	8.3.7.8	0%	Sprint 8	15 days	Wed 12/21/16	Wed 1/11/17	2073	2075	Vendor Dev Team D (2),Vendor BA Team D (1),Testers Team D
2075	8.3.7.9	0%	Sprint 9	15 days	Thu 1/12/17	Thu 2/2/17	2074	2076	Vendor Dev Team D (2),Vendor BA Team D (1),Testers Team D
2076	8.3.7.10	0%	Sprint 10	15 days	Fri 2/3/17	Thu 2/23/17	2075	2077	Vendor Dev Team D (2),Vendor BA Team D (1),Testers Team D
2077	8.3.7.11	0%	Sprint 11	15 days	Fri 2/24/17	Thu 3/16/17	2076	2078	Vendor Dev Team D (2),Vendor BA Team D (1),Testers Team D
2078	8.3.7.12	0%	Sprint 12	15 days	Fri 3/17/17	Thu 4/6/17	2077	2079	Vendor Dev Team D (2),Vendor BA Team D (1),Testers Team D
2079	8.3.7.13	0%	Sprint 13	15 days	Fri 4/7/17	Thu 4/27/17	2078	2080	Vendor Dev Team D (2),Vendor BA Team D (1),Testers Team D
2080	8.3.7.14	0%	Sprint 14	15 days	Fri 4/28/17	Thu 5/18/17	2079	2081	Vendor Dev Team D (2),Vendor BA Team D (1),Testers Team D
2081	8.3.7.15	0%	Sprint 15	15 days	Fri 5/19/17	Fri 6/9/17	2080	2082	Vendor Dev Team D (2),Vendor BA Team D (1),Testers Team D
2082	8.3.7.16	0%	Sprint 16	15 days	Mon 6/12/17	Fri 6/30/17	2081	2083	Vendor Dev Team D (2),Vendor BA Team D (1),Testers Team D
2083	8.3.7.17	0%	Sprint 17	15 days	Mon 7/3/17	Mon 7/24/17	2082	2084	Vendor Dev Team D (2)[200%],Vendor BA
2084	8.3.7.18	0%	Sprint 18	15 days	Tue 7/25/17	Mon 8/14/17	2083	2085	Vendor Dev Team D (2)[200%],Vendor BA
2085	8.3.7.19	0%	Sprint 19	15 days	Tue 8/15/17	Tue 9/5/17	2084	2086	Vendor Dev Team D (2)[200%],Vendor BA
2086	8.3.7.20	0%	Sprint 20	15 days	Wed 9/6/17	Tue 9/26/17	2085	2087	Vendor Dev Team D (2)[200%],Vendor BA
2087	8.3.7.21	0%	Sprint 21	15 days	Wed 9/27/17	Tue 10/17/17	2086	2088	Vendor Dev Team D (2)[200%],Vendor BA
2088	8.3.7.22	0%	Sprint 22	15 days	Wed 10/18/17	Tue 11/7/17	2087	2089	Vendor Dev Team D (2)[200%],Vendor BA
2089	8.3.7.23	0%	Sprint 23	15 days	Wed 11/8/17	Fri 12/1/17	2088	2090	Vendor Dev Team D (2)[200%],Vendor BA
2090	8.3.7.24	0%	Sprint 24	15 days	Mon 12/4/17	Fri 12/22/17	2089	2091	Vendor Dev Team D (2)[200%],Vendor BA
2091	8.3.7.25	0%	Sprint 25	15 days	Tue 12/26/17	Wed 1/17/18	2090	2092	Vendor Dev Team D (2)[200%],Vendor BA
2092	8.3.7.26	0%	Sprint 26	15 days	Thu 1/18/18	Wed 2/7/18	2091	2093	Vendor Dev Team D (2)[200%],Vendor BA
2093	8.3.7.27	0%	Sprint 27	15 days	Thu 2/8/18	Wed 2/28/18	2092	2094	Vendor Dev Team D (2)[200%],Vendor BA
2094	8.3.7.28	0%	Sprint 28	15 days	Thu 3/1/18	Wed 3/21/18	2093	2095	Vendor Dev Team D (2)[200%],Vendor BA
2095	8.3.7.29	0%	Sprint 29	15 days	Thu 3/22/18	Wed 4/11/18	2094	2096	Vendor Dev Team D (2)[200%],Vendor BA
2096	8.3.7.30	0%	Sprint 30	15 days	Thu 4/12/18	Wed 5/2/18	2095	2097	Vendor Dev Team D (2)[200%],Vendor BA
2097	8.3.7.31	0%	Sprint 31	15 days	Thu 5/3/18	Wed 5/23/18	2096	2098	Vendor Dev Team D (2)[200%],Vendor BA
2098	8.3.7.32	0%	Sprint 32	15 days	Thu 5/24/18	Thu 6/14/18	2097	2099	Vendor Dev Team D (2)[200%],Vendor BA
2099	8.3.8	0%	Development COMPLETE	0 days	Fri 7/27/18	Fri 7/27/18	95,1939,1948	2130FS-90 d	
2100	8.4	0%	Testing	899 days	Mon 9/21/15	Mon 4/22/19			
2101	8.4.1	0%	Test Plan	49 days	Tue 3/8/16	Fri 5/13/16			
2102	8.4.1.1	0%	Deliverable 28 - Testing Strategy and Plan	49 days	Tue 3/8/16	Fri 5/13/16			

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2103	8.4.1.1.1	0%	Construct Deliverable 28 DED	1 day	Tue 3/8/16	Tue 3/8/16	47FS+71 days 2104		Technical Lead - Nathan Johnson
2104	8.4.1.1.2	0%	Create Deliverable 28	35 days	Wed 3/9/16	Tue 4/26/16	2103 2105		DHSMV Arch Team (3)[5%],Testers Team A,Testers Team C,Testers Team D
2105	8.4.1.1.3	0%	Submit Deliverable 28	1 day	Tue 4/26/16	Wed 4/27/16	2104 2106		Amy Gendusa[10%]
2106	8.4.1.1.4	0%	Review Deliverable 28 - Cycle 1	5 days	Thu 4/28/16	Wed 5/4/16	2105 2107		DHSMV Arch Team (3)[5%],Testers Team A,Testers Team C,Testers Team D
2107	8.4.1.1.5	0%	Update Deliverable 28 - Cycle 1	3 days	Thu 5/5/16	Mon 5/9/16	2106 2108		DHSMV Arch Team (3)[5%],Testers Team A,Testers Team C,Testers Team D
2108	8.4.1.1.6	0%	Review Deliverable 28 - Cycle 2	3 days	Tue 5/10/16	Thu 5/12/16	2107 2109		DHSMV Reviewers[10%]
2109	8.4.1.1.7	0%	Accept Deliverable 28	1 day	Fri 5/13/16	Fri 5/13/16	2108 2110		DHSMV Reviewers[10%]
2110	8.4.1.2	0%	Deliverable 28 - Testing Strategy and Plan	0 days	Fri 5/13/16	Fri 5/13/16	2109 1914,1916,1		
2111	8.4.2	0%	End-to-End User Acceptance Testing	480 days	Fri 2/24/17	Tue 1/22/19			
2112	8.4.2.1	0%	Team A - Renewal Notification End User Testing	345 days	Fri 2/24/17	Fri 7/6/18			
2113	8.4.2.1.1	0%	Update Test Plan	10 days	Fri 2/24/17	Thu 3/9/17	1980 2114		Testers Team A
2114	8.4.2.1.2	0%	Update Test Cases	30 days	Fri 3/10/17	Thu 4/20/17	2113 2115		Testers Team A
2115	8.4.2.1.3	0%	Conduct User Acceptance Testing (Integration Test - Final UAT All Sprints)	30 days	Thu 1/18/18	Wed 2/28/18	2114,1995 2116		Testers Team A, Vendor Dev Team A (2)
2116	8.4.2.1.4	0%	Conduct Vendor Testing	90 days	Thu 3/1/18	Fri 7/6/18	2115 2117		Testers Team A
2117	8.4.2.2	0%	UAT COMPLETE - Product Owner Approval and Signature	0 days	Fri 7/6/18	Fri 7/6/18	2116		DHSMV PM Support (3)[10%]
2118	8.4.2.3	0%	Team B - DL Issuance System & Integration Testing	180 days	Tue 12/26/17	Mon 9/10/18			
2119	8.4.2.3.1	0%	Update Test Plan	12 days	Tue 12/26/17	Thu 1/11/18	OFS-150 days 2120,2122		Vendor Testers Team B (5)[200%]
2120	8.4.2.3.2	0%	Update Test Cases	30 days	Fri 1/12/18	Fri 2/23/18	OFS-150 days 2121,2122		Vendor Testers Team B (5)
2121	8.4.2.3.3	0%	Conduct User Acceptance Testing (Integration Test - Final UAT All Sprints)	30 days	Mon 7/30/18	Mon 9/10/18	2120,2065 2122		Vendor Testers Team B (5), Vendor Dev Team B (17)[200%]
2122	8.4.2.4	0%	UAT COMPLETE - Product Owner Approval and Signature	0 days	Mon 9/10/18	Mon 9/10/18	21,2119,2120		
2123	8.4.2.5	0%	Team C - CDLIS End User Testing	270 days	Tue 12/26/17	Tue 1/22/19			
2124	8.4.2.5.1	0%	Update Test Plan	10 days	Tue 12/26/17	Tue 1/9/18	5FS-150 days 2128,2125		Testers Team C[25%]
2125	8.4.2.5.2	0%	Update Test Cases	30 days	Wed 1/10/18	Wed 2/21/18	5FS-150 days 2128,2126		Testers Team C[25%]
2126	8.4.2.5.3	0%	Conduct User Acceptance Testing (Integration Test - Final UAT All Sprints)	30 days	Mon 7/30/18	Mon 9/10/18	2125,2065 2127,2128		Testers Team C, Vendor Dev Team C (5)[50%]
2127	8.4.2.5.4	0%	Conduct System Testing with AAMVA	90 days	Tue 9/11/18	Tue 1/22/19	2126 2128		Testers Team C, Vendor PM Team C (1)
2128	8.4.2.6	0%	UAT COMPLETE - Product Owner Approval and Signature	0 days	Tue 1/22/19	Tue 1/22/19	25,2126,2127		
2129	8.4.2.7	0%	Team D - MyDMV Portal End User Testing	120 days	Thu 3/22/18	Mon 9/10/18			
2130	8.4.2.7.1	0%	Update Test Plan	10 days	Thu 3/22/18	Wed 4/4/18	2099FS-90 days 2133,2131		Testers Team D[50%], Vendor Testers Team D (2)
2131	8.4.2.7.2	0%	Update Test Cases	30 days	Thu 4/5/18	Wed 5/16/18	30,2099FS-90 days 2133,2132		Testers Team D[50%], Vendor Testers Team D (2)
2132	8.4.2.7.3	0%	Conduct User Acceptance Testing (Integration Test - Final UAT All Sprints)	30 days	Mon 7/30/18	Mon 9/10/18	2131,2099 2133		Testers Team D, Vendor Testers Team D (2), Vendor Dev Team D (2)

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2133	8.4.2.8	0%	UAT COMPLETE - Product Owner Approval and Signature	0 days	Mon 9/10/18	Mon 9/10/18	32,2130,2131	2136,2168	DHSMV PM Support (3)[10%],Vendor PM Team C (1)[25%],Vendor PM Team B (1)[25%]
2134	<b>8.4.3</b>	<b>0%</b>	<b>Enterprise System Testing</b>	<b>211 days</b>	<b>Wed 6/6/18</b>	<b>Tue 4/9/19</b>			
2135	<b>8.4.3.1</b>	<b>0%</b>	<b>Confirm Production Environment Readiness with Enterprise Architecture Refresh Project (Oracle Upgrade)</b>	<b>0 days</b>	<b>Wed 6/6/18</b>	<b>Wed 6/6/18</b>	<b>1969FS+30</b>	<b>2136</b>	<b>mons</b>
2136	8.4.3.2	0%	Conduct End-to-End System Testing	45 days	Tue 9/11/18	Tue 11/13/18	2133,2135	2137	Testers Team A,Testers Team C,Testers Te
2137	8.4.3.3	0%	Conduct End-to-End Regression Testing	30 days	Wed 11/14/18	Fri 12/28/18	2136	2138	Testers Team A,Testers Team C,Testers Te
2138	8.4.3.4	0%	Conduct Stress Testing	30 days	Mon 12/31/18	Tue 2/12/19	2137	2139	DHSMV,Testers Team A,Testers Team C,Te
2139	8.4.3.5	0%	Conduct Performance Testing	5 days	Wed 2/13/19	Tue 2/19/19	2138	2140	DHSMV,Testers Team A,Testers Team C,Te
2140	8.4.3.6	0%	Conduct Disaster Recovery Testing	5 days	Wed 2/20/19	Tue 2/26/19	2139	2141	DHSMV,Testers Team A,Testers Team C,Te
2141	8.4.3.7	0%	Conduct Integration Testing	30 days	Wed 2/27/19	Tue 4/9/19	2140	2142	Testers Team A,Testers Team C,Testers Te
2142	8.4.3.8	0%	Obtain Enterprise System Testing Product Owner/Business Approval and Signoff	0 days	Tue 4/9/19	Tue 4/9/19	2141	2143,2215	DHSMV PM Support (3)[25%],Vendor PM Team B (1)[25%],Vendor PM Team C (1)[25%]
2143	8.4.3.9	0%	Obtain Enterprise System Testing ISA/Technical Approval and Signoff	0 days	Tue 4/9/19	Tue 4/9/19	2142	2215,2164,2	DHSMV PM Support (3)[25%]
2144	<b>8.4.4</b>	<b>0%</b>	<b>Security</b>	<b>899 days</b>	<b>Mon 9/21/15</b>	<b>Mon 4/22/19</b>			
2145	<b>8.4.4.1</b>	<b>0%</b>	<b>Deliverable 26 - Draft Security Plan</b>	<b>44 days</b>	<b>Mon 9/21/15</b>	<b>Fri 11/20/15</b>			
2146	8.4.4.1.1	0%	Construct Deliverable 26 DED	1 day	Mon 9/21/15	Mon 9/21/15	77FS+22 days	2147	DHSMV ISM[5%],Technical Lead - Nathan
2147	8.4.4.1.2	0%	Create Deliverable 26	30 days	Tue 9/22/15	Mon 11/2/15	2146	2148	DHSMV ISM[5%],Technical Lead - Nathan
2148	8.4.4.1.3	0%	Submit Deliverable 26	1 day	Tue 11/3/15	Tue 11/3/15	2147	2149	Amy Gendusa[10%]
2149	8.4.4.1.4	0%	Review Deliverable 26 - Cycle 1	5 days	Wed 11/4/15	Tue 11/10/15	2148	2150	DHSMV Reviewers[10%]
2150	8.4.4.1.5	0%	Update Deliverable 26 - Cycle 1	3 days	Thu 11/12/15	Mon 11/16/15	2149	2151	DHSMV ISM[5%],Technical Lead - Nathan
2151	8.4.4.1.6	0%	Review Deliverable 26 - Cycle 2	3 days	Tue 11/17/15	Thu 11/19/15	2150	2152	DHSMV Reviewers[10%]
2152	8.4.4.1.7	0%	Accept Deliverable 26	1 day	Thu 11/19/15	Fri 11/20/15	2151	2153	DHSMV PM Support (3)[10%]
2153	<b>8.4.4.2</b>	<b>0%</b>	<b>Deliverable 26 - Draft Security Plan</b>	<b>0 days</b>	<b>Fri 11/20/15</b>	<b>Fri 11/20/15</b>		<b>2152</b>	<b>1914,1916,1</b>
2154	<b>8.4.4.3</b>	<b>0%</b>	<b>Deliverable 27 - Final Security Plan</b>	<b>60 days</b>	<b>Tue 3/1/16</b>	<b>Mon 5/23/16</b>			
2155	8.4.4.3.1	0%	Construct Deliverable 27 DED	1 day	Tue 3/1/16	Tue 3/1/16	53FS+61 days	2156	DHSMV ISM[5%],Technical Lead - Nathan
2156	8.4.4.3.2	0%	Create Deliverable 27	46 days	Tue 3/1/16	Wed 5/4/16	2155,1967	2157	DHSMV ISM[5%],Technical Lead - Nathan
2157	8.4.4.3.3	0%	Submit Deliverable 27	1 day	Thu 5/5/16	Thu 5/5/16	2156	2158	Amy Gendusa[10%]
2158	8.4.4.3.4	0%	Review Deliverable 27 - Cycle 1	5 days	Fri 5/6/16	Thu 5/12/16	2157	2159	DHSMV Reviewers[10%]
2159	8.4.4.3.5	0%	Update Deliverable 27 - Cycle 1	3 days	Fri 5/13/16	Tue 5/17/16	2158	2160	DHSMV ISM[5%],Technical Lead - Nathan
2160	8.4.4.3.6	0%	Review Deliverable 27 - Cycle 2	3 days	Wed 5/18/16	Fri 5/20/16	2159	2161	DHSMV Reviewers[10%]
2161	8.4.4.3.7	0%	Accept Deliverable 27	1 day	Fri 5/20/16	Mon 5/23/16	2160	2162	DHSMV PM Support (3)[10%]
2162	<b>8.4.4.4</b>	<b>0%</b>	<b>Deliverable 27 - Final Security Plan</b>	<b>0 days</b>	<b>Mon 5/23/16</b>	<b>Mon 5/23/16</b>		<b>2161</b>	<b>1914,1916,1</b>
2163	<b>8.4.4.5</b>	<b>0%</b>	<b>Security Testing</b>	<b>9 days</b>	<b>Wed 4/10/19</b>	<b>Mon 4/22/19</b>			
2164	8.4.4.5.1	0%	Perform ISA Security Scan	3 days	Wed 4/10/19	Fri 4/12/19	2143	2165	DHSMV
2165	8.4.4.5.2	0%	Receive ISA Security Scan results	1 day	Mon 4/15/19	Mon 4/15/19	2164	2166	DHSMV
2166	8.4.4.5.3	0%	Implement Security Scan Audit Findings	5 days	Tue 4/16/19	Mon 4/22/19	2165	2167	DHSMV
2167	8.4.4.6	0%	Obtain Security Scan ISM Approval and Signoff	0 days	Mon 4/22/19	Mon 4/22/19	2166	2211SS-18 d	DHSMV PM Support (3)[25%],Vendor PM
2168	<b>8.4.5</b>	<b>0%</b>	<b>Testing COMPLETE</b>	<b>0 days</b>	<b>Mon 4/22/19</b>	<b>Mon 4/22/19</b>	<b>3,2133,2167</b>		

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2169	8.5	0%	<b>Operations Planning</b>	<b>713 days</b>	<b>Wed 9/16/15</b>	<b>Fri 7/20/18</b>			
2170	8.5.1	0%	<b>Organizational Change Management</b>	<b>107 days</b>	<b>Wed 9/16/15</b>	<b>Fri 2/26/16</b>			
2171	8.5.1.1	0%	<b>Deliverable 20 - Communications Strategy and Plan</b>	<b>34 days</b>	<b>Wed 9/16/15</b>	<b>Mon 11/2/15</b>			
2172	8.5.1.1.1	0%	Construct Deliverable 20 DED	1 day	Wed 9/16/15	Wed 9/16/15	1477FS+24	2173,2181	OCM - Kim Koegel[10%],OCM Lead - Matt Duke[5%]
2173	8.5.1.1.2	0%	Create Deliverable 20	20 days	Thu 9/17/15	Wed 10/14/15	2172	2174	DHSMV Comm Consultant
2174	8.5.1.1.3	0%	Submit Deliverable 20	1 day	Thu 10/15/15	Thu 10/15/15	2173	2175	Amy Gendusa[10%]
2175	8.5.1.1.4	0%	Review Deliverable 20 - Cycle 1	5 days	Fri 10/16/15	Thu 10/22/15	2174	2176	OCM - Kim Koegel,OCM Lead - Matt Duke[5%]
2176	8.5.1.1.5	0%	Update Deliverable 20 - Cycle 1	3 days	Fri 10/23/15	Tue 10/27/15	2175	2177,2182	OCM - Kim Koegel,OCM Lead - Matt Duke[5%]
2177	8.5.1.1.6	0%	Review Deliverable 20 - Cycle 2	3 days	Wed 10/28/15	Fri 10/30/15	2176	2178	DHSMV Reviewers[10%]
2178	8.5.1.1.7	0%	Accept Deliverable 20	1 day	Fri 10/30/15	Mon 11/2/15	2177	2179	DHSMV PM Support (3)[10%]
2179	8.5.1.2	0%	<b>Deliverable 20 - Communications Strategy and Plan</b>	<b>0 days</b>	<b>Mon 11/2/15</b>	<b>Mon 11/2/15</b>			<b>2178 1914,1916,1</b>
2180	8.5.1.3	0%	<b>Deliverable 21 - Organizational Analysis</b>	<b>64 days</b>	<b>Thu 9/17/15</b>	<b>Fri 12/18/15</b>			
2181	8.5.1.3.1	0%	Construct Deliverable 21 DED	1 day	Thu 9/17/15	Thu 9/17/15	2172	2182	OCM - Kim Koegel[10%],OCM Lead - Matt Duke[5%]
2182	8.5.1.3.2	0%	Create Deliverable 21	22 days	Wed 10/28/15	Tue 12/1/15	2181,2176	2183	DHSMV Comm Consultant
2183	8.5.1.3.3	0%	Submit Deliverable 21	1 day	Tue 12/1/15	Wed 12/2/15	2182	2184,2190	OCM - Kim Koegel,OCM Lead - Matt Duke[5%],Amy Gendusa[10%]
2184	8.5.1.3.4	0%	Review Deliverable 21 - Cycle 1	5 days	Thu 12/3/15	Wed 12/9/15	2183	2185	OCM - Kim Koegel,OCM Lead - Matt Duke[5%]
2185	8.5.1.3.5	0%	Update Deliverable 21 - Cycle 1	3 days	Thu 12/10/15	Mon 12/14/15	2184	2186	OCM - Kim Koegel,OCM Lead - Matt Duke[5%]
2186	8.5.1.3.6	0%	Review Deliverable 21 - Cycle 2	3 days	Tue 12/15/15	Thu 12/17/15	2185	2187	DHSMV Reviewers[10%]
2187	8.5.1.3.7	0%	Accept Deliverable 21	1 day	Fri 12/18/15	Fri 12/18/15	2186	2188	DHSMV PM Support (3)[10%]
2188	8.5.1.4	0%	<b>Deliverable 21 - Organizational Analysis</b>	<b>0 days</b>	<b>Fri 12/18/15</b>	<b>Fri 12/18/15</b>			<b>2187 1914,1916,1</b>
2189	8.5.1.5	0%	<b>Deliverable 22 - Training and Performance Support Strategy</b>	<b>54 days</b>	<b>Thu 12/3/15</b>	<b>Fri 2/26/16</b>			
2190	8.5.1.5.1	0%	Construct Deliverable 22 DED	1 day	Thu 12/3/15	Thu 12/3/15	2183	2191	OCM - Kim Koegel[10%],OCM Lead - Matt Duke[5%]
2191	8.5.1.5.2	0%	Create Deliverable 22	40 days	Fri 12/4/15	Tue 2/9/16	2190	2192	DHSMV,DHSMV Comm Consultant
2192	8.5.1.5.3	0%	Submit Deliverable 22	1 day	Tue 2/9/16	Wed 2/10/16	2191	2193	OCM - Kim Koegel,OCM Lead - Matt Duke[5%],Amy Gendusa[10%]
2193	8.5.1.5.4	0%	Review Deliverable 22 - Cycle 1	5 days	Thu 2/11/16	Wed 2/17/16	2192	2194	OCM - Kim Koegel,OCM Lead - Matt Duke[5%]
2194	8.5.1.5.5	0%	Update Deliverable 22 - Cycle 1	3 days	Thu 2/18/16	Mon 2/22/16	2193	2195	OCM - Kim Koegel,OCM Lead - Matt Duke[5%]
2195	8.5.1.5.6	0%	Review Deliverable 22 - Cycle 2	3 days	Tue 2/23/16	Thu 2/25/16	2194	2196	DHSMV Reviewers[10%]
2196	8.5.1.5.7	0%	Accept Deliverable 22	1 day	Thu 2/25/16	Fri 2/26/16	2195	2197	DHSMV PM Support (3)[10%]
2197	8.5.1.6	0%	<b>Deliverable 22 - Training and Performance Support Strategy</b>	<b>0 days</b>	<b>Fri 2/26/16</b>	<b>Fri 2/26/16</b>			<b>2196 1914,1916,1</b>

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2198	8.5.2	0%	<b>Policies and Procedures</b>	<b>70 days</b>	<b>Wed 6/29/16</b>	<b>Thu 10/6/16</b>			
2199	8.5.2.1	0%	Update Policies and Procedures	60 days	Wed 6/29/16	Thu 9/22/16	1810	2200	DHSMV[10%]
2200	8.5.2.2	0%	Review and Acceptance of Policies and Procedures	10 days	Fri 9/23/16	Thu 10/6/16	2199		DHSMV PM Support (3)[25%]
2201	8.5.3	0%	<b>Training</b>	<b>175 days</b>	<b>Wed 11/8/17</b>	<b>Fri 7/20/18</b>			
2202	8.5.3.1	0%	Develop Training Plan	60 days	Wed 11/8/17	Wed 2/7/18	95FS-45 days	2203SS+25 days	DHSMV[10%]
2203	8.5.3.2	0%	Develop Training Manual	90 days	Mon 12/18/17	Wed 4/25/18	225SS+25 days	2204FS-100 days	DHSMV[10%]
2204	8.5.3.3	0%	Conduct Pilot Sites Training	60 days	Mon 12/4/17	Wed 2/28/18	3FS-100 days	2206FS+5 days	DHSMV[10%]
2205	8.5.3.4	0%	Update Training Plan and Manual	14 days	Thu 3/1/18	Tue 3/20/18	2204		DHSMV[10%]
2206	8.5.3.5	0%	Conduct Statewide Training	90 days	Thu 3/8/18	Fri 7/13/18	204FS+5 days	2207FS-5 days	DHSMV[10%]
2207	8.5.3.6	0%	Finalize Training Plan and Manual	10 days	Mon 7/9/18	Fri 7/20/18	206FS-5 days	2208	DHSMV[10%]
2208	8.5.4	0%	<b>Operations Planning COMPLETE</b>	<b>0 days</b>	<b>Fri 7/20/18</b>	<b>Fri 7/20/18</b>	<b>2207</b>		
2209	8.6	0%	<b>Implementation</b>	<b>108 days</b>	<b>Thu 3/28/19</b>	<b>Wed 8/28/19</b>			
2210	8.6.1	0%	<b>Implementation Planning</b>	<b>80 days</b>	<b>Thu 3/28/19</b>	<b>Fri 7/19/19</b>			
2211	8.6.1.1	0%	Determine Pilot Sites	10 days	Thu 3/28/19	Wed 4/10/19	2167SS-18 days	2215	DHSMV[10%],Vendor PM Team B (1)[10%],Vendor PM Team C (1)[10%]
2212	8.6.1.2	0%	Develop Implementation Plan (Pilot Sites)	10 days	Mon 4/29/19	Fri 5/10/19	2216SS-2 days		DHSMV PM Support (3),Vendor PM Team B (1)[50%],Vendor PM Team C (1)[50%]
2213	8.6.1.3	0%	Develop Implementation Plan (Statewide Release)	10 days	Mon 7/8/19	Fri 7/19/19	2221FS-3 days		DHSMV PM Support (3),Vendor PM Team B (1)[25%],Vendor PM Team C (1)[25%]
2214	8.6.2	0%	<b>Pilot Deployment</b>	<b>58 days</b>	<b>Tue 4/23/19</b>	<b>Mon 7/15/19</b>			
2215	8.6.2.1	0%	Decision Point - GoNoGo Move to Pilot	1 day	Tue 4/23/19	Tue 4/23/19	2,2143,2167	2216FS+5 days	DHSMV[10%],Vendor PM Team B (1)[10%],Vendor PM Team C (1)[10%]
2216	8.6.2.2	0%	Obtain Change Control Approval to move to Pilot Sites	1 day	Wed 5/1/19	Wed 5/1/19	2215FS+5 days	2217FS+5 days,2212SS	DHSMV PM Support (3)[25%],Vendor PM Team B (1)[50%],Vendor PM Team C (1)[25%]
2217	8.6.2.3	0%	Release to Pilot Sites	1 day	Thu 5/9/19	Thu 5/9/19	216FS+5 days	2218	DHSMV[10%],Vendor Dev Team A (2)[200]
2218	8.6.2.4	0%	Pilot Stabilization Period	45 days	Fri 5/10/19	Mon 7/15/19	2217	2220FS-5 days	DHSMV[10%],Vendor PM Team B (1)[25%]
2219	8.6.3	0%	<b>Production Deployment</b>	<b>37 days</b>	<b>Tue 7/9/19</b>	<b>Wed 8/28/19</b>			
2220	8.6.3.1	0%	Decision Point - GoNoGo Move to Production	1 day	Tue 7/9/19	Tue 7/9/19	2218FS-5 days	2222FS+5 days,2221	DHSMV[10%],Vendor PM Team B (1)[10%],Vendor PM Team C (1)[10%]
2221	8.6.3.2	0%	Obtain Change Control Approval to move Statewide	1 day	Wed 7/10/19	Wed 7/10/19	2220	2213FS-3 days	DHSMV PM Support (3)[25%],Vendor PM
2222	8.6.3.3	0%	Release Statewide	1 day	Wed 7/17/19	Wed 7/17/19	220FS+5 days	2223,291	DHSMV[10%],Vendor Dev Team A (2)[200]
2223	8.6.3.4	0%	Statewide Stabilization Period	30 days	Thu 7/18/19	Wed 8/28/19	2222	2224	DHSMV[10%],Vendor PM Team B (1)[25%]
2224	8.6.4	0%	<b>Implementation COMPLETE</b>	<b>0 days</b>	<b>Wed 8/28/19</b>	<b>Wed 8/28/19</b>	<b>2223</b>	<b>2225FS+1 day</b>	
2225	8.7	0%	<b>Project COMPLETE</b>	<b>0 days</b>	<b>Thu 8/29/19</b>	<b>Thu 8/29/19</b>	<b>2224FS+1 day</b>		

## SCHEDULE IV-B FOR MOTORIST MODERNIZATION, PHASE I

## X. Appendix D: Risk Register

<b>Project Risk Register: Open Risks</b>						
<b>Project Name: Motorist Modernization (Parent Project)</b>						
Risk ID	Risk Name	Risk Description	Mitigation Description	Probability of Occurrence	Tolerance (Impact)	Assigned Owner
1	Risk 1	If all of the project business /program area requirements, assumptions, constraints and priorities have not been identified, then the program schedule may be inaccurate.	Stakeholders and program areas will be consulted and requirement, assumptions, constraints, and priorities will be identified.	High	Medium	Program Manager
2	Risk 2	If program communications are not managed effectively for the extensive internal and external visibility, then service and functionality issues may lead to negative publicity and erode program support.	Involve stakeholders early in the project. Solicit feedback and participation from stakeholders during design and acceptance testing.	High	Low	Communications Consultant
3	Risk 3	If the project development cycle extends for more than 3 years, then the overall program success may be compromised by the complexity and length of the schedule.	Continue to involve stakeholders throughout life of project. Monitor for potential changes to business requirements (state and federal changes). Ensure that new system architecture follows best practices.	High	Medium	Program Director
4	Risk 4	If organizational change management is not implemented to align revised business processes and technology changes, then some users may be reluctant to adopt and champion these changes.	A clear vision of the project objectives will be defined and communicated to all stakeholders by executive leadership and the Motorist Modernization Program Team. The Organizational Change Management Plan will address mitigation strategies associated with expected changes as identified. Project communication will be actively monitored and controlled. Any training needs will be defined and documented.	High	Low	Program Manager / Motorist Services Business Partners
10	Risk 10	If the Department contracts with multiple vendors for program staff augmentation, then IT personnel turnover can occur and the inability to retain skilled personnel could impact the program timeline.	Manage staff augmentation needs through a single vendor. Evaluate alternative work arrangements to enable availability of skilled staff needed.	High	Medium	Project Manager / Program Manager
11	Risk 11	If the Department incurs full time IT personnel turnover, then the inability to retain skilled personnel could impact the program schedule.	Monitor.	High	Medium	Project Manager / Program Manager
16	Risk 16	If the program communications plan does not address and manage the various stakeholder geographical, cultural, and organizational differences, then this could make communications difficult and may cause missed requirements or unreasonable expectations.	Ensure communications plan addresses statewide communications. Ensure remote participation by employing collaborative tools such as video-conferencing and conference calls.	High	Medium	Communications Consultant
21	Risk 21	If Department Oracle (12c) database infrastructure upgrades are not implemented in FY 2016-17, then the Pilot and Production deployment will be delayed, and overall program costs could increase.	Program Director will work with DHSMV CIO and leadership to ensure dependencies are understood and addressed. Infrastructure would be at least 5 years out of support as well as exceeding capacity available to support the production environment.	High	High	Enterprise Architect
5	Risk 5	If the Department fails to plan for and communicate business process and technology changes affecting other local/state/federal agencies and private partners, then the program may be impacted by implementation delays and negative publicity.	A clear vision of the project objectives will be defined and communicated to all stakeholders by executive leadership and the Motorist Modernization Program Team. Project communication will be actively monitored and controlled. Any training needs will be defined and documented.	Medium	Low	Communications Consultant
7	Risk 7	If there are other technology initiatives that compete in priority, then this may impact project timeline and costs.	Monitor.	Medium	Low	Project Manager / Program Manager / Program Director
8	Risk 8	If all program expenditures have not been identified, then unanticipated program needs may increase the overall budget and impact the schedule.	Implement stringent change control and scope management. Engage in thorough requirements gathering to finalize cost estimates.	Medium	Low	Program Manager / Contract and Budget Consultant / Program Director
12	Risk 12	If knowledgeable business team members are not dedicated to the program and/or associated projects full-time, then this could elongate timelines, increase costs, or contribute to program failure.	Project Managers and Business Analysts will be as flexible as possible when scheduling sessions or meeting to review requirements. All project meetings will have clear and documented objectives. Adequate time will be provided for the review and approval of project deliverables.	Medium	High	Project Manager / Program Manager / Program Director
14	Risk 14	If additional requirements or missing requirements are identified, then this may elongate timelines, increase costs, or contribute to program/project failure.	Stakeholders will be consulted and requirements documented and defined.	Medium	Medium	Project Manager / Program Manager
15	Risk 15	If the program does not document the technical architecture and a fully developed design specification, then this may elongate timelines, increase costs, or contribute to program/project failure as well as result in negative publicity.	Stakeholders will be consulted and design spec will be clearly documented and defined.	Medium	Medium	Enterprise Architect

**SCHEDULE VI: DETAIL OF DEBT SERVICE**

**Department:** Highway Safety and Motor Vehicles  
**Budget Entity:** \_\_\_\_\_

**Budget Period 2016-17**

(1)	(2)	(3)	(4)
<b>SECTION I</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 20__ - __</b>	<b>FY 20__ - __</b>	<b>FY 20__ - __</b>
Interest on Debt (A)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Principal (B)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Repayment of Loans (C)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fiscal Agent or Other Fees (D)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Debt Service (E)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Debt Service (F)	<input type="text"/>	<input type="text"/>	<input type="text"/>

Explanation: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SECTION II**

**ISSUE:** \_\_\_\_\_

(1)	(2)	(3)	(4)	(5)
<b>INTEREST RATE</b>	<b>MATURITY DATE</b>	<b>ISSUE AMOUNT</b>	<b>JUNE 30, 20__</b>	<b>JUNE 30, 20__</b>
(6)		(7)	(8)	(9)
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
		<b>FY 20__ - __</b>	<b>FY 20__ - __</b>	<b>FY 20__ - __</b>
Interest on Debt (G)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Principal (H)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fiscal Agent or Other Fees (I)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other (J)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Debt Service (K)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**ISSUE:** \_\_\_\_\_

<b>INTEREST RATE</b>	<b>MATURITY DATE</b>	<b>ISSUE AMOUNT</b>	<b>JUNE 30, 20__</b>	<b>JUNE 30, 20__</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
		<b>FY 20__ - __</b>	<b>FY 20__ - __</b>	<b>FY 20__ - __</b>
Interest on Debt (G)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Principal (H)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fiscal Agent or Other Fees (I)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other (J)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Debt Service (K)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS**

**Budget Period: 2016 - 2017**

**Department:** Highway Safety and Motor Vehicle

**Chief Internal Auditor:** Julie Leftheris

**Budget Entity:** 76000000

**Phone Number:** (850) 617-3104

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
Office of Inspector General 201314-17	6/30/2015	Accounts Receivable Section	<p>Adequate controls were not in place to ensure only approved personnel have access to electronic accounting systems.</p> <p>The audit recommended the Accounts Receivable Section ensure that relevant access control records are retained.</p> <p>The audit also recommended the Accounts Receivable Section perform periodic reviews of accounting system access privileges to ensure that Department and tax collector access privileges are authorized and remain appropriate.</p>	<p>The Revenue Manager has worked with the Information System Administration to delete CRS users who have not accessed the system since January 1, 2014. A total of 516 users were deleted on October 1, 2014. Additionally, this delete program will be implemented to occur beginning January 2015 and monthly thereafter.</p> <p>The Revenue Section has drafted its own User Access Control policy to address gateway controls. This draft will be finalized and reviewed with the Revenue Section administrators who grant access to accounting systems. User access is only granted or reset by two specific members; one gatekeeper (Accountant IV) and one backup (Accounts Receivable Supervisor). For the CSR and EPS systems, the Revenue Section administrators can see the last day of access and will revoke users after six months of inactivity. Access Requests will be maintained in the Revenue Section.</p>	



<p>Office of Inspector General 201314-36</p>	<p>6/30/2015</p>	<p>Florida Highway Patrol</p>	<p>Evidence and Property Personnel are not disposing evidence and property according to Florida Highway Patrol policy and procedure.</p> <p>The audit recommended the Florida Highway Patrol provide specific directives to each troop to determine evidence eligible for disposal and allocate appropriate resources to execute future disposals.</p> <p>The audit also recommended the Florida Highway Patrol actively work with appropriate troop legal advisors to provide legal guidance in executing disposal orders in troops where the Evidence and Property Custodian has encountered difficulties from a judicial circuit when seeking authorization to dispose of eligible evidence.</p> <p>It also also recommended the Florida Highway Patrol provide annual training to all Evidence and Property Personnel with evidence oversight responsibilities. The training should include protocols for all aspects of evidence and property handling, specific legal requirements, and policies and procedures related to the acquisition, maintenance, and disposal of evidence.</p>	<p>Florida Highway Patrol Policy 12.01 and the Evidence and Property Procedures Manual are being revised to include implementation of best-practice protocols in the disposal process and destruct order coordination with troop legal advisers. Additionally, new training curricula in these specific areas are being developed for all Evidence Property Personnel and other members.</p>	
			<p>Physical security within some Florida Highway Patrol Evidence and Property Rooms is insufficient.</p> <p>The audit recommended that the Florida Highway Patrol formally evaluate the current security controls within each Evidence and Property facility and make necessary improvements.</p>	<p>Additional security measures such as video camera surveillance, key-card readers, and alarm systems for all troop Evidence and Property facilities are currently being implemented, including the installation of new equipment and updates of current equipment.</p>	

			<p>Sufficient training was not provided to staff to conduct quarterly inspections, annual audits, and special inventory audits of the Evidence and Property function.</p> <p>The audit recommended that the Florida Highway Patrol formally evaluate their current audit and inspection processes to determine if they are adequate.</p> <p>It was also recommended that the Florida Highway Patrol provide formal training to all staff involved in the audit and inspection process to include standardization and detailed expectations of existing policy and procedure.</p>	<p>Florida Highway Patrol Policy 12.01 and the Evidence and Property Procedures Manual are currently being revised to address training, audit, inspection, and the inventory process. Additional training programs are being developed and will be implemented by June 30, 2015.</p>	
Office of Inspector General 201314-39	6/30/2015	Information System Administration (ISA)	<p>User access rights for Contractors were not timely removed as required by state, CJIS, and Department policy.</p> <p>The audit recommended that ISA ensure that access privileges of former contracted employees are timely deactivated to minimize risk.</p> <p>The audit also also recommended ISA ensure quarterly reviews of access privileges are performed and include contracted employees.</p>	<p>ISA has implemented an exit interview process for all contractors, which includes a review of all access assigned to that contractor in order to ensure that access privileges are removed timely.</p> <p>ISA is implementing an automated report that identifies any contractor who has not logged in to Active Directory for the past 7 days (5 working, 2 non-working). Contract managers will then review the report and remove any contractor who is no longer employed with the Department.</p>	

## Fiscal Year 2016-17 LBR Technical Review Checklist

Department/Budget Entity (Service): Department of Highway Safety and Motor Vehicles
Agency Budget Officer/OPB Analyst Name: Susan Carey

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)				
	7601	7610	7621	7640	

### 1. GENERAL

1.1 Are Columns A01, A02, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? <b>(CSDI)</b>	Y	Y	Y	Y	
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? <b>(CSDI)</b>	Y	Y	Y	Y	

#### AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. <b>(EXBR, EXBA)</b>	Y	Y	Y	Y	
1.4 Has security been set correctly? <b>(CSDR, CSA)</b>	Y	Y	Y	Y	

**TIP** The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status. **A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading.**

### 2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y	Y	Y	Y	
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y	Y	Y	Y	
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y	Y	Y	Y	
2.4 Have the coding guidelines in <i>Section 3</i> of the LBR Instructions (pages 15 through 29) been followed?	Y	Y	Y	Y	

### 3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	Y	Y	Y	Y	
---	---	---	---	---	--

#### AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? <b>(NACR, NAC - Report should print "No Negative Appropriation Categories Found")</b>	Y	Y	Y	Y	
--	---	---	---	---	--

Action		Program or Service (Budget Entity Codes)				
		7601	7610	7621	7640	
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? ( <b>EXBR, EXBC - Report should print "Records Selected Net To Zero"</b> )	Y	Y	Y	Y	
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					
<b>4. EXHIBIT D (EADR, EXD)</b>						
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 61 of the LBR Instructions?	Y	Y	Y	Y	
4.2	Is the program component code and title used correct?	Y	Y	Y	Y	
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
<b>5. EXHIBIT D-1 (ED1R, EXD1)</b>						
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y	Y	Y	Y	
<b>AUDITS:</b>						
5.2	Do the fund totals agree with the object category totals within each appropriation category? ( <b>ED1R, XD1A - Report should print "No Differences Found For This Report"</b> )	Y	Y	Y	Y	
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? ( <b>EXBR, EXBB - Negative differences need to be corrected in Column A01.</b> )	Y	Y	Y	Y	
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? ( <b>EXBR, EXBD - Differences need to be corrected in Column A01.</b> )	Y	Y	Y	Y	
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2014-15 approved budget. Amounts should be positive.					
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.					
<b>6. EXHIBIT D-3 (ED3R, ED3) (Not required to be submitted in the LBR - for analytical purposes only.)</b>						
6.1	Are issues appropriately aligned with appropriation categories?	Y	Y	Y	Y	

					Program or Service (Budget Entity Codes)				
Action					7601	7610	7621	7640	

<b>TIP</b> Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					
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**7. EXHIBIT D-3A (EADR, ED3A)**

7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 33 of the LBR Instructions.)	Y	Y	Y	Y	
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 67-68 of the LBR Instructions.)	Y	Y	Y	Y	
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 71 of the LBR Instructions?	Y	Y	Y	Y	
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y	Y	Y	Y	
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 through E-6 of the LBR Instructions.)	Y	Y	Y	Y	
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y	Y	Y	Y	
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	Y	Y	Y	Y	
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y	Y	Y	Y	
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y	Y	Y	Y	
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #16-002?	Y	Y	Y	Y	
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. <b>(PLRR, PLMO)</b>	Y	Y	Y	Y	
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y	Y	Y	Y	
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	Y	Y	Y	Y	
7.14	Do the amounts reflect appropriate FSI assignments?	Y	Y	Y	Y	
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y	Y	Y	Y	

Action		Program or Service (Budget Entity Codes)				
		7601	7610	7621	7640	
7.16	Do the issues relating to <i>salary and benefits</i> have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 28 and 90 of the LBR Instructions.)	Y	Y	Y	Y	
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXXX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 330010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y	Y	Y	Y	
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	Y	Y	Y	Y	
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y	Y	Y	Y	
<b>AUDIT:</b>						
7.20	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. <b>(EADR, FSIA - Report should print "No Records Selected For Reporting")</b>	Y	Y	Y	Y	
7.21	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? <b>(GENR, LBR1)</b>	Y	Y	Y	Y	
7.22	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? <b>(GENR, LBR2)</b>	Y	Y	Y	Y	
7.23	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? <b>(GENR, LBR3)</b>	Y	Y	Y	Y	
7.24	Have FCO appropriations been entered into the nonrecurring column A04? <b>(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L) )</b>	Y	Y	Y	Y	
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run <b>OADA/OADR</b> from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 65 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If a state agency needs to include in its LBR a realignment or workload request issue to align its data processing services category with its projected FY 2016-17 data center costs, this can be completed by using the new State Data Center data processing services category (210001).					

Action		Program or Service (Budget Entity Codes)				
		7601	7610	7621	7640	
TIP	If an appropriation made in the FY 2015-16 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					
<b>8. SCHEDULE I &amp; RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level)</b>						
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y	Y	Y	Y	
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y	Y	Y	Y	
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y	Y	Y	Y	
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y	Y	Y	Y	
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y	Y	Y	Y	
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y	Y	Y	Y	
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y	Y	Y	Y	
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to <i>section 215.32(2)(b), Florida Statutes</i> - including the Schedule ID and applicable legislation?	Y	Y	Y	Y	
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y	Y	Y	Y	
8.10	Are the statutory authority references correct?	Y	Y	Y	Y	
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Section 215.20, Florida Statutes for appropriate general revenue service charge percentage rates.)	Y	Y	Y	Y	
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y	Y	Y	Y	
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y	Y	Y	Y	
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y	Y	Y	Y	
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y	Y	Y	Y	
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y	Y	Y	Y	
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y	Y	Y	Y	
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y	Y	Y	Y	

Action		Program or Service (Budget Entity Codes)				
		7601	7610	7621	7640	
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y	Y	Y	Y	
8.20	Are appropriate general revenue service charge nonoperating amounts included in Section II?	Y	Y	Y	Y	
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y	Y	Y	Y	
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y	Y	Y	Y	
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y	Y	Y	Y	
8.24	Are prior year September operating reversions appropriately shown in column A01?	Y	Y	Y	Y	
8.25	Are current year September operating reversions appropriately shown in column A02?	Y	Y	Y	Y	
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y	Y	Y	Y	
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y	Y	Y	Y	
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y	Y	Y	Y	
8.29	Does Line I of Column A01 (Schedule D) equal Line K of the Schedule IC?	Y	Y	Y	Y	
<b>AUDITS:</b>						
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y	Y	Y	Y	
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? ( <b>SC1R, SC1A - Report should print "No Discrepancies Exist For This Report"</b> )	Y	Y	Y	Y	
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. ( <b>SC1R, DEPT</b> )	Y	Y	Y	Y	
8.33	Has a Schedule IB been provided for each trust fund and does total agree with line I?	Y	Y	Y	Y	
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y	Y	Y	Y	
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 130 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					



Action	Program or Service (Budget Entity Codes)				
	7601	7610	7621	7640	

**9. SCHEDULE II (PSCR, SC2)**

AUDIT:					
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? <b>(BRAR, BRAA - Report should print "No Records Selected For This Request")</b> Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 161 of the LBR Instructions.)	Y	Y	Y	Y

**10. SCHEDULE III (PSCR, SC3)**

10.1	Is the appropriate lapse amount applied in Segment 3? (See page 92 of the LBR Instructions.)	Y	Y	Y	Y
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 99 of the LBR Instructions for appropriate use of the OAD transaction.) Use <b>OADI</b> or <b>OADR</b> to identify agency other salary amounts requested.	Y	Y	Y	Y

**11. SCHEDULE IV (EADR, SC4)**

11.1	Are the correct Information Technology (IT) issue codes used?	Y	Y	Y	Y
TIP If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					

**12. SCHEDULE VIIIA (EADR, SC8A)**

12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can now be included in the priority listing.	Y	Y	Y	Y
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**13. SCHEDULE VIIIB-1 (EADR, S8B1)**

13.1	<b>NOT REQUIRED FOR THIS YEAR</b>				
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**14. SCHEDULE VIIIB-2 (EADR, S8B2)**

14.1	Do the reductions comply with the instructions provided on pages 104 through 106 of the LBR Instructions regarding a 5% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used?	Y	Y	Y	Y
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**15. SCHEDULE VIIIC (EADR, S8C)**  
**(LAS/PBS Web - see page 107-109 of the LBR Instructions for detailed instructions)**

15.1	Agencies are required to generate this schedule via the LAS/PBS Web.	Y	Y	Y	Y
15.2	Does the schedule include at least three and no more than 10 unique reprioritization issues, in priority order? Manual Check.	Y	Y	Y	Y
15.3	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	Y	Y	Y	Y
15.4	Are the priority narrative explanations adequate and do they follow the guidelines on pages 107-109 of the LBR instructions?	Y	Y	Y	Y
15.5	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	Y	Y	Y	Y

AUDIT:

15.6	Do the issues net to zero at the department level? <b>(GENR, LBR5)</b>	Y	Y	Y	Y
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**16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see page 110-114 of the LBR Instructions for detailed instructions)**

Action		Program or Service (Budget Entity Codes)				
		7601	7610	7621	7640	
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. <b>The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website.</b> (Note: Pursuant to <i>section 216.023(4) (b), Florida Statutes</i> , the Legislature can reduce the funding level for any agency that does not provide this information.)	Y	Y	Y	Y	
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y	Y	Y	Y	
<b>AUDITS INCLUDED IN THE SCHEDULE XI REPORT:</b>						
16.3	Does the FY 2014-15 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? ( <b>GENR, ACT1</b> )	Y	Y	Y	Y	
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? ( <b>Audit #1 should print "No Activities Found"</b> )	Y	Y	Y	Y	
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? ( <b>Audit #2 should print "No Operating Categories Found"</b> )	Y	Y	Y	Y	
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: <b>Audit #3</b> will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y	Y	Y	Y	
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? ( <b>Audit #4 should print "No Discrepancies Found"</b> )	Y	Y	Y	Y	
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.					

Action	Program or Service (Budget Entity Codes)				
	7601	7610	7621	7640	

<b>17. MANUALLY PREPARED EXHIBITS &amp; SCHEDULES</b>						
17.1	Do exhibits and schedules comply with LBR Instructions (pages 115 through 158 of the LBR Instructions), and are they accurate and complete?	Y	Y	Y	Y	
17.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y	Y	Y	Y	
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y	Y	Y	Y	
17.4	Does the LBR include a separate IV-B for each IT project over \$1 million (see page 134 of the LBR instructions for exemptions to this rule)? Have all IV-B been emailed to: <b>IT@LASPBS.state.fl.us</b>	Y	Y	Y	Y	
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y	Y	Y	Y	

<b>AUDITS - GENERAL INFORMATION</b>						
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 160-162) for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					

<b>18. CAPITAL IMPROVEMENTS PROGRAM (CIP)</b>						
18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y	Y	Y	Y	
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y	Y	Y	Y	
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y	Y	Y	Y	
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y	Y	Y	Y	
18.5	Are the appropriate counties identified in the narrative?	Y	Y	Y	Y	
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y	Y	Y	Y	
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					

<b>19. FLORIDA FISCAL PORTAL</b>						
19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y	Y	Y	