

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick Scott
Governor

John H. Armstrong, MD, FACS
State Surgeon General & Secretary

Vision: To be the **Healthiest State** in the Nation

Florida Department of Health

Tallahassee, Florida 32399-1720

September 15, 2015

Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Staff Director
House Appropriations Committee
221 Capitol
Tallahassee, Florida 32399-1300

Cindy Kynoch, Staff Director
Senate Committee on Appropriations
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Florida Department of Health is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2016-17 Fiscal Year. This submission has been approved by John H. Armstrong, M.D. FACS, Surgeon General & Secretary.

Sincerely,

A handwritten signature in black ink that reads "Michele Tallent".

Michele Tallent,
Director of Budget and Revenue Management



Temporary Special Duty - General

Pay Additives Implementation Plan for Fiscal Year 2016-2017

Temporary Special Duty Additives - General may be authorized in situations where employees are assuming the acting roles of vacant positions within the agency. This additive may be used while the agency is involved in the recruiting process, and until the incumbent has been hired and/or successfully trained. The additive may be implemented on the effective date of the vacancy, and must be discontinued on or before the 90th day of implementation, unless prior approval has been received. The additive may range is generally between 5-10% of the acting employees base rate of pay, the amount will be determined based upon the assigned duties and responsibilities of the acting role. The total value of Temporary Special Duty Additives - General implemented during fiscal year 2014-2015 was \$34,637.04 for a total of 50 employees. It is estimated that the agency will implement a similar number of Temporary Duty Additives - General in the 2016-2017 fiscal year. Pay Additives will impact employees in the following collective bargaining units:

AFSCME
FNA
FPD
SEAG

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MEMORANDUM

Date: September 10, 2015
To: Michele Tallent, Director, Office of Budget & Revenue Management
Through: Michael J. Bennett, CIA, Director of Auditing *msb*
From: Mark H. Boehmer, CPA, Senior Management Analyst II
Subject: *Certification of Expenditures of Newborn Screening Program, June 30, 2015*

Attached is the certification required by Section 383.14(3)(g)(2), *Florida Statutes*, to be made a part of the department's legislative budget request.

MHB
enclosure



Certification of Expenditures
of
Newborn Screening Program

For the year ended June 30, 2015

R-1516DOH-002

OFFICE OF INSPECTOR GENERAL

FLORIDA DEPARTMENT OF HEALTH
REVENUES AND EXPENDITURES
OF THE
NEWBORN SCREENING PROGRAM
Fiscal Year ended June 30, 2015

CERTIFIED REVENUES AND EXPENDITURES

Revenues and other credits

Hospital Fees	\$ 3,157,140
Third Party Reimbursement:	
Medicaid	8,847,074
Other Third Party	1,375,439
Refunds	19,655
Other	5,055
Total Revenues and other credits	13,404,363

Expenditures

Planning & Evaluations Trust Fund - 20-2-531003

Salaries	1,423,649
Expenses	7,367,228
Operating Capital Outlay	3,235
Contracted Services	2,068,454
Human Resource Transfer to Department of Management Services	8,946
Lease/Purchase	3,663
Service Charge to General Revenue	262,939
Transfers to Agency for Health Care Administration (AHCA) (State Medicaid Match) (Please read Note 3)	1,944,190
	13,082,304

Donations Trust Fund - 20-2-168001

Salaries	697,663
Expenses	10,216
Grants & Aid - CMS Network	288,311
Contracted Services	7,266
Human Resource Transfer to Department of Management Services	3,706
	1,007,162

Total Expenditures - CERTIFIED **14,089,466**

Excess of Revenues Over (Under) Expenditures - CERTIFIED **(685,103)**

**EXPENDITURES CHARGED TO, BUT NOT CERTIFIED AS DIRECT
EXPENDITURES OF THE NEWBORN SCREENING PROGRAM**

(Please read Note 4)

Expenditures

Grants & Aid - CMS Network	479,031
Contracted Services	440,961
	920,000

Excess Of Revenues Over (Under) Expenditures **\$ (1,605,095)**

Amounts for revenues and expenditures were provided by the Office of Budget & Revenue Management

FLORIDA DEPARTMENT OF HEALTH
REVENUES AND EXPENDITURES
OF THE
NEWBORN SCREENING PROGRAM
Fiscal Year ended June 30, 2015

NOTES

1. Certification by Office of Inspector General

Pursuant to Section 383.14(3)(g), *Florida Statutes*, the Office of Inspector General shall calculate the annual direct costs of the uniform testing and reporting procedures of the Newborn Screening Program (Program), including applicable administrative costs (reasonably and directly associated with the Program), and certify that such costs are related. Our procedures included analyzing amounts provided to us by Department of Health's Office of Budget & Revenue Management. We reviewed selected items on a judgmental basis to determine whether transactions charged to the Program reasonably reflect the actual costs of the Program (See Note No. 4).

2. Historical Data

Revenues and Expenditures – 6 years

	<u>June 30, 2010</u>	<u>June 30, 2011</u>	<u>June 30, 2012</u>	<u>June 30, 2013</u>	<u>June 30, 2014</u>	<u>June 30, 2015</u>
Revenues ¹	\$13,387,330	\$12,256,454	\$11,903,417	\$12,741,090	\$13,204,551	\$11,460,173
Certified Expenditures ²	\$9,266,748	\$10,145,676	\$10,291,249	\$11,480,004	\$12,541,173	\$12,145,276
Excess of Revenues Over (Under) Certified Expenditures	\$4,120,582	\$2,110,778	\$1,612,168	\$1,261,086	\$663,378	(\$685,103)

The \$1,348,481 decrease in the Excess of Revenues Over (Under) Certified Expenditures between fiscal years ended June 30, 2014 and 2015 was due to a \$1,744,378 decrease in revenues and a \$395,897 decrease in certified expenditures.

Cost per Screening Ratio

	<u>June 30, 2010</u>	<u>June 30, 2011</u>	<u>June 30, 2012</u>	<u>June 30, 2013</u>	<u>June 30, 2014</u>	<u>June 30, 2015</u>
Total Certified Expenditures	\$9,266,748	\$10,145,676	\$10,291,249	\$11,480,004	\$12,541,173	\$12,145,276
Total Screenings	265,945	264,514	260,235	257,078	270,930	275,458
Cost per Screening ³	\$34.84	\$38.35	\$39.54	\$44.65	\$46.29	\$44.09

¹Total Revenues less amount transferred to AHCA for State Medicaid Match.

²Total Certified Expenditures less amount transferred to AHCA for State Medicaid Match.

³Cost per Screening is calculated using Total Certified Expenditures ÷ Screenings.

3. Medicaid Match

According to 42 CFR 433.50(a)(1), Medicaid requires states to share in the cost of medical assistance expenditures. The formula to determine the percentage that states are required to match is outlined in 42 CFR 433.10. Florida's match requirement percentage was 41.21% for July through September 2014 and 40.28% for October 2014 through June 2015.

Amounts previously billed by the Department to Medicaid for reimbursement for Newborn Screening ended January 31, 2015. AHCA advised the Department that effective February 1, 2015, the respective Medicaid Health Management Organization (HMO) should be billed rather than Medicaid. There has been no final determination by the Department as to whether the difference of \$1,971,751 is still owed to AHCA.

State Medicaid Match included in Revenues	\$3,600,354
Transfers to AHCA (State Medicaid Match)	(1,944,190)
Amount transferred to AHCA for prior fiscal year	315,587
Difference	<u>\$1,971,751</u>

4. Expenditures Not Certified by the Office of Inspector General

Section 383.14(1)(b), *Florida Statutes*, stipulates tests and screening must be performed by the State Public Health Laboratory.

The following contracts were for referrals or other services not related to the direct cost of testing, where at least a portion of expenditures were charged to the Newborn Screening Program. As these expenditures were not direct costs associated with testing and reporting procedures, we did not certify \$919,992 in expenditures related to these contracts:

Contract COQSR	University of Florida	\$336,000
Contract COQSV	University of Miami	203,627
Contract COQSW	University of South Florida	132,140
Contract COQTI	Arnold Palmer Hospital for Children	34,625
Contract COQUJ	Lee Memorial Health System	27,700
Contract COQUO	All Children's Hospital, Inc.	27,700
Contract COQUP	Variety Children's Hospital	25,700
Contract COQUQ	Nemours Children's Clinic - Orlando	25,700
Contract COQUR	Memorial Health Care System	27,700
Contract COQUS	Nemours Children's Clinic - Pensacola	25,700
Contract COQUT	Nemours Children's Clinic - Jacksonville	25,700
Contract COQUU	Tenet St. Mary's Inc.	27,700
Total Expenditures Not Certified		<u>\$919,992</u>



DEPARTMENT LEVEL EXHIBITS AND SCHEDULES

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	HEALTH		
Contact Person:	Nichole Geary, J.D., FDOH General Counsel & Stephanie Daniels, Special Counsel, Office of Attorney General	Phone Number:	850-245-4444, ex 4956
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Florida Pediatric Society, the Florida Chapter of the American Academy of Pediatrics, et al v. Elizabeth Dudek, in her official capacity as Secretary of the Agency for Health Care Administration, John Armstrong, M.D., in his official capacity as Florida's Surgeon General and agency head for the Florida Department of Health, et al.		
Court with Jurisdiction:	U.S. District Court for Southern District of Florida		
Case Number:	1:05-cv-23037-AJ		
Summary of the Complaint:	This case broadly challenges the administration of the Florida Medicaid Program as it relates to children under the age of 21. Plaintiffs challenge the adequacy of reimbursement rates paid to physician and dental providers who furnish Medicaid services to children. They also challenge the adequacy and timeliness of access to physician and dental services, including physician and dental specialty care as well as access to services provided by managed care plans, including prepaid mental health plans and prepaid dental plans.		
Amount of the Claim:	\$ See Agency for Healthcare Administration		
Specific Statutes or Laws (including GAA) Challenged:	Title XIX of the Social Security Act, 42 United States Code § 1396		
Status of the Case:	Awaiting a final opinion from the court on the liability phase of this case. If liability is found, then the case will continue to the remedy phase.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input type="checkbox"/>	Agency Counsel	
	<input checked="" type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input checked="" type="checkbox"/>	Outside Contract Counsel	

If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	Boies, Schiller & Flexner – Ft. Lauderdale, Florida Miller, Keffer & Bullocks – Tulsa, Oklahoma Public Interest Law Center of Philadelphia – Philadelphia, Pennsylvania
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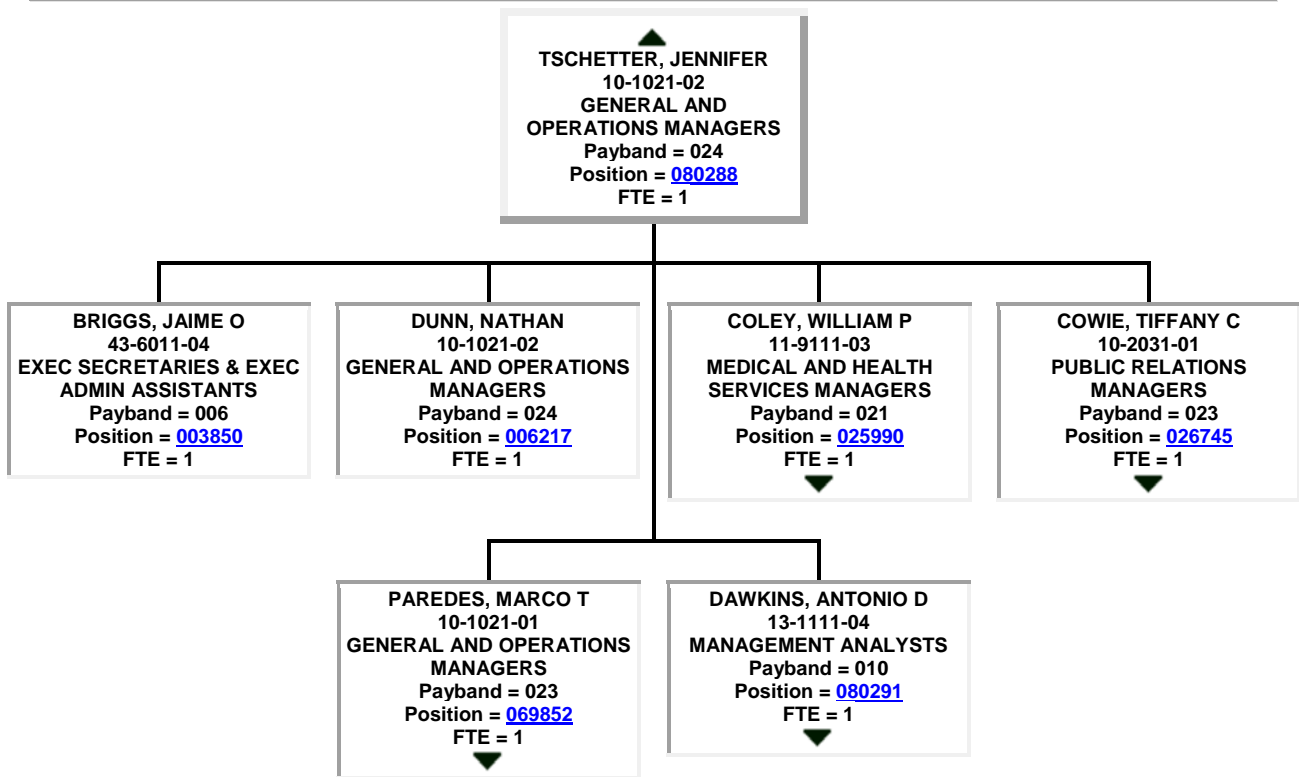
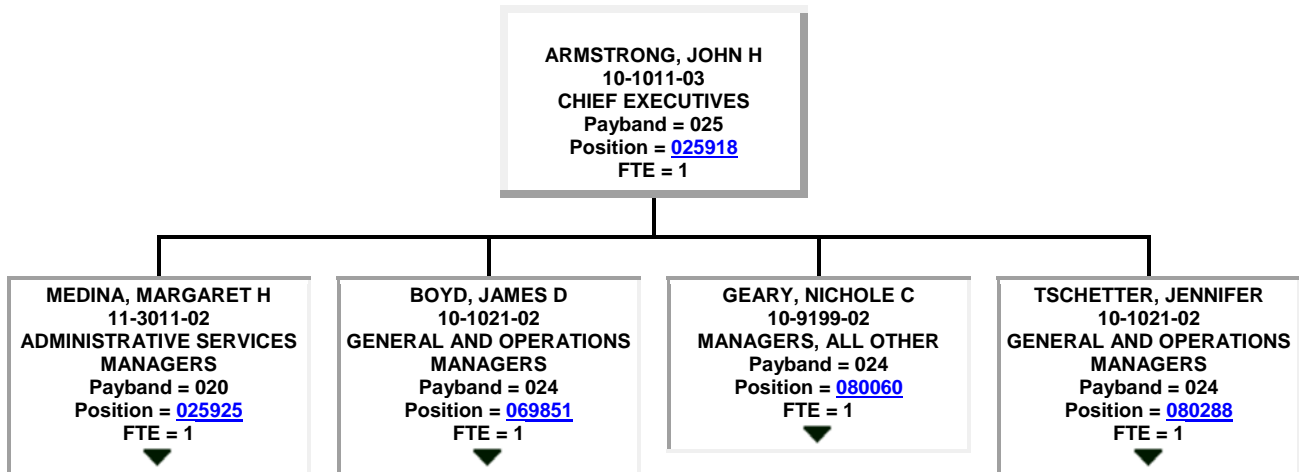
Office of Policy and Budget – July 2015

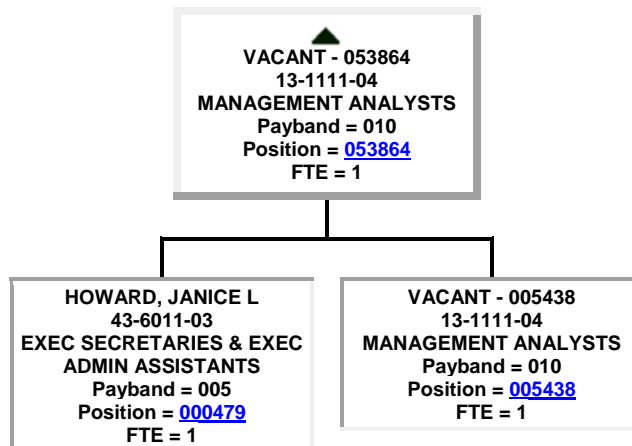
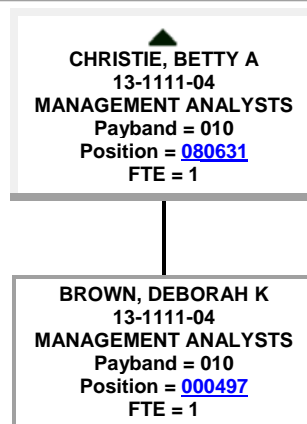
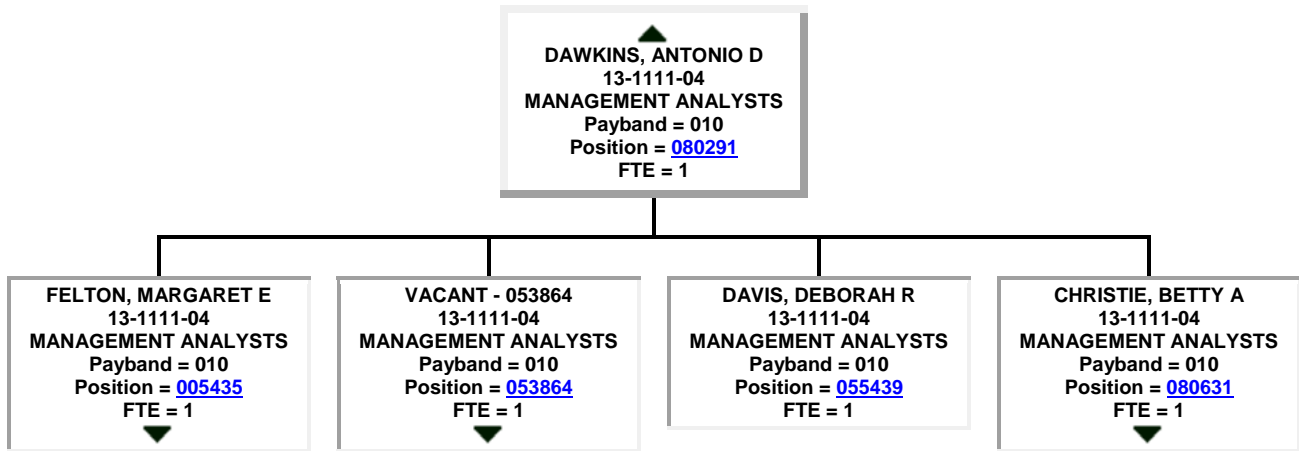
Schedule VII: Agency Litigation Inventory

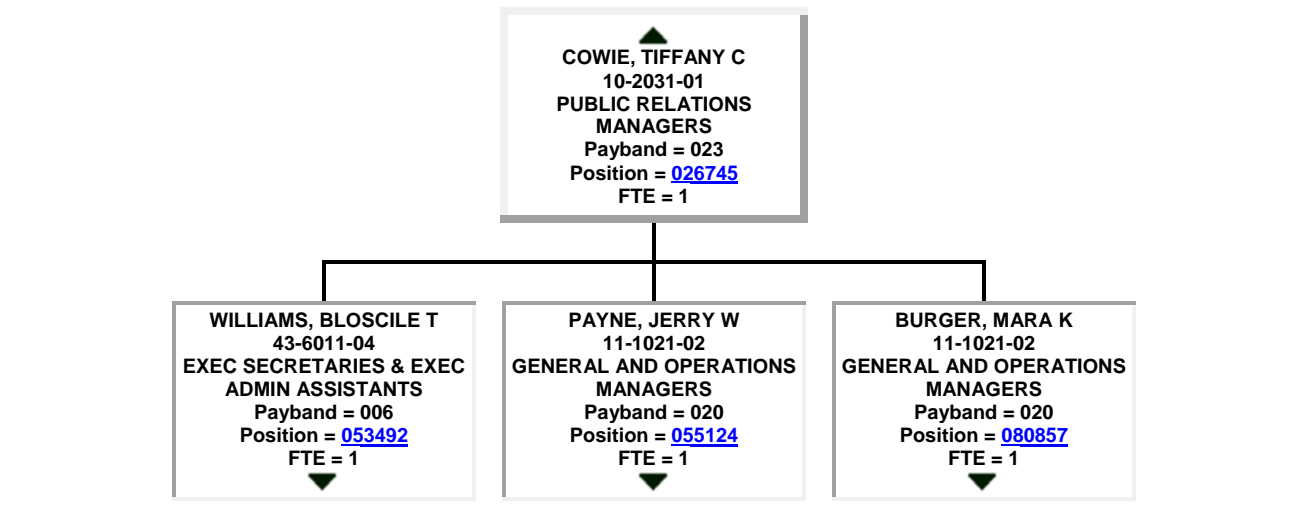
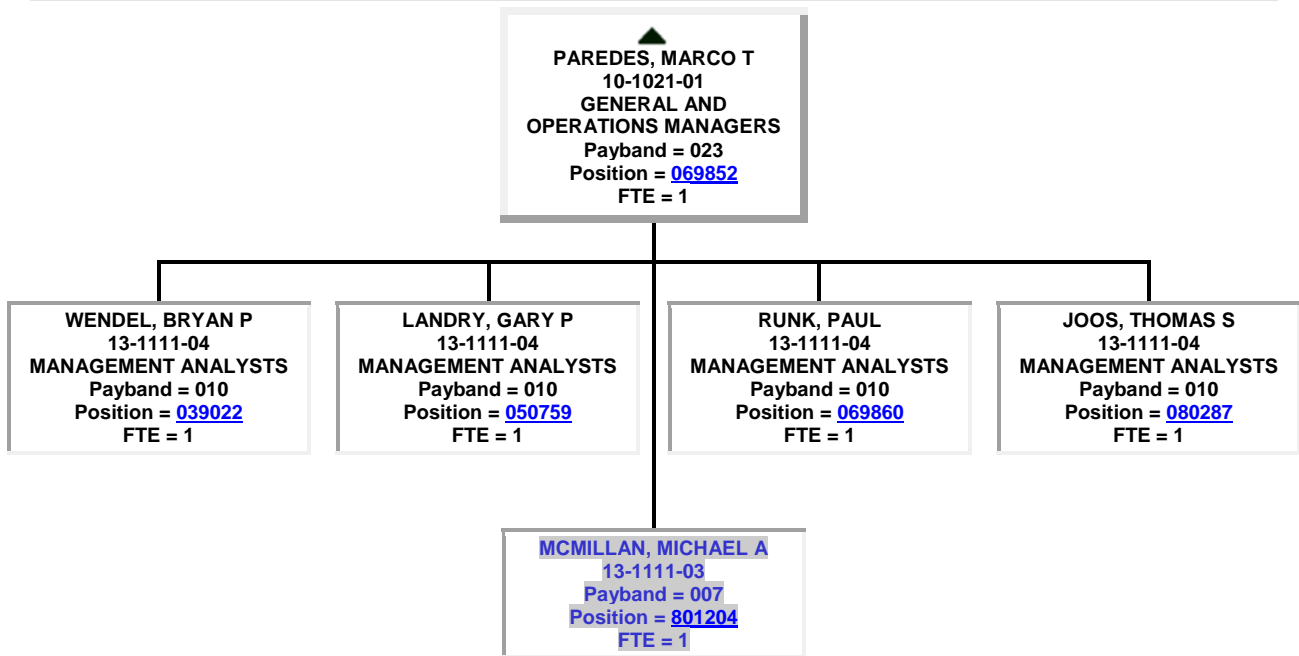
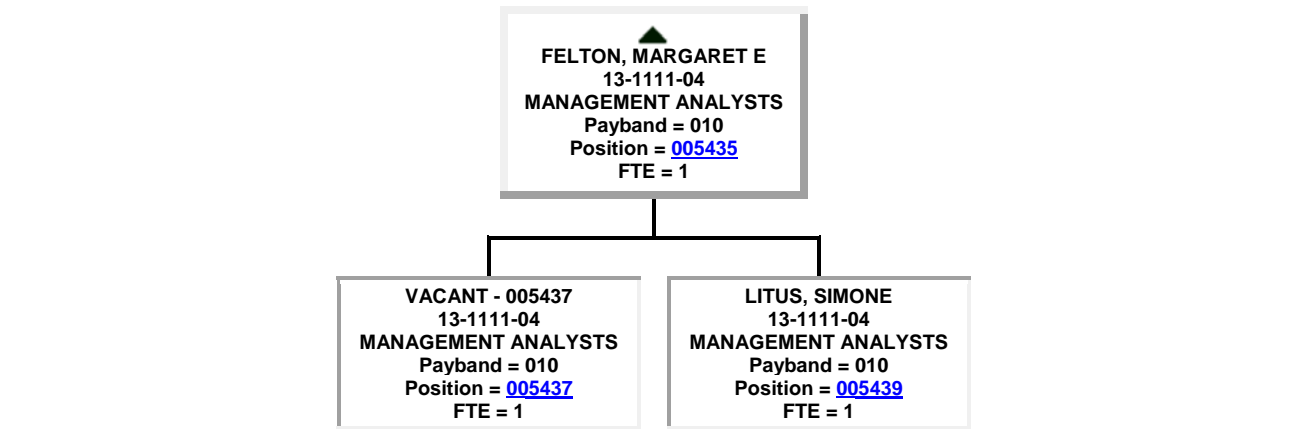
Agency:	HEALTH		
Contact Person:	Nichole Geary, J.D. General Counsel	Phone Number:	850-245-4444, ex 4956
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	A.R., et al v. Elizabeth Dudek in her official capacity as agency head for the Agency for Healthcare Administration, Harry Frank Farmer, M.D., in his official capacity as Florida’s Surgeon General and agency head for the Florida Department of Health, et al.		
Court with Jurisdiction:	United States District Court for the Southern District of Florida/Ft. Lauderdale		
Case Number:	12-cv-60460-RSR		
Summary of the Complaint:	Plaintiffs seek a permanent injunction requiring the Defendants to provide services to medically fragile and medically complex children in the most integrated community setting.		
Amount of the Claim:	\$ See AHCA		
Specific Statutes or Laws (including GAA) Challenged:	Title II of the Americans with Disabilities Act of 1973, 42 USC §§12131-12165, Section 504 of the Rehabilitation Act of 1973, 29 USC §794, Medicaid Act 42 USC §§1396-1396v, the Nursing Home Reform Amendments to Medicaid Act, 42 USC §§1396r and Early and Periodic Screening Diagnostic and Treatment Services 42 USC §1396d(r) and 42 USC §1983		
Status of the Case:	Class certification denied without prejudice. Discovery ongoing related to the issue of class certification		
Who is representing (of record) the state in this lawsuit? Check all that apply.	<input type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input checked="" type="checkbox"/>	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	Class certification denied without prejudice on September 25, 2013. Law Offices of Matthew W. Dietz FSU College of Law Public Interest Law Center The North Florida Center for Equal Justice, Inc.		

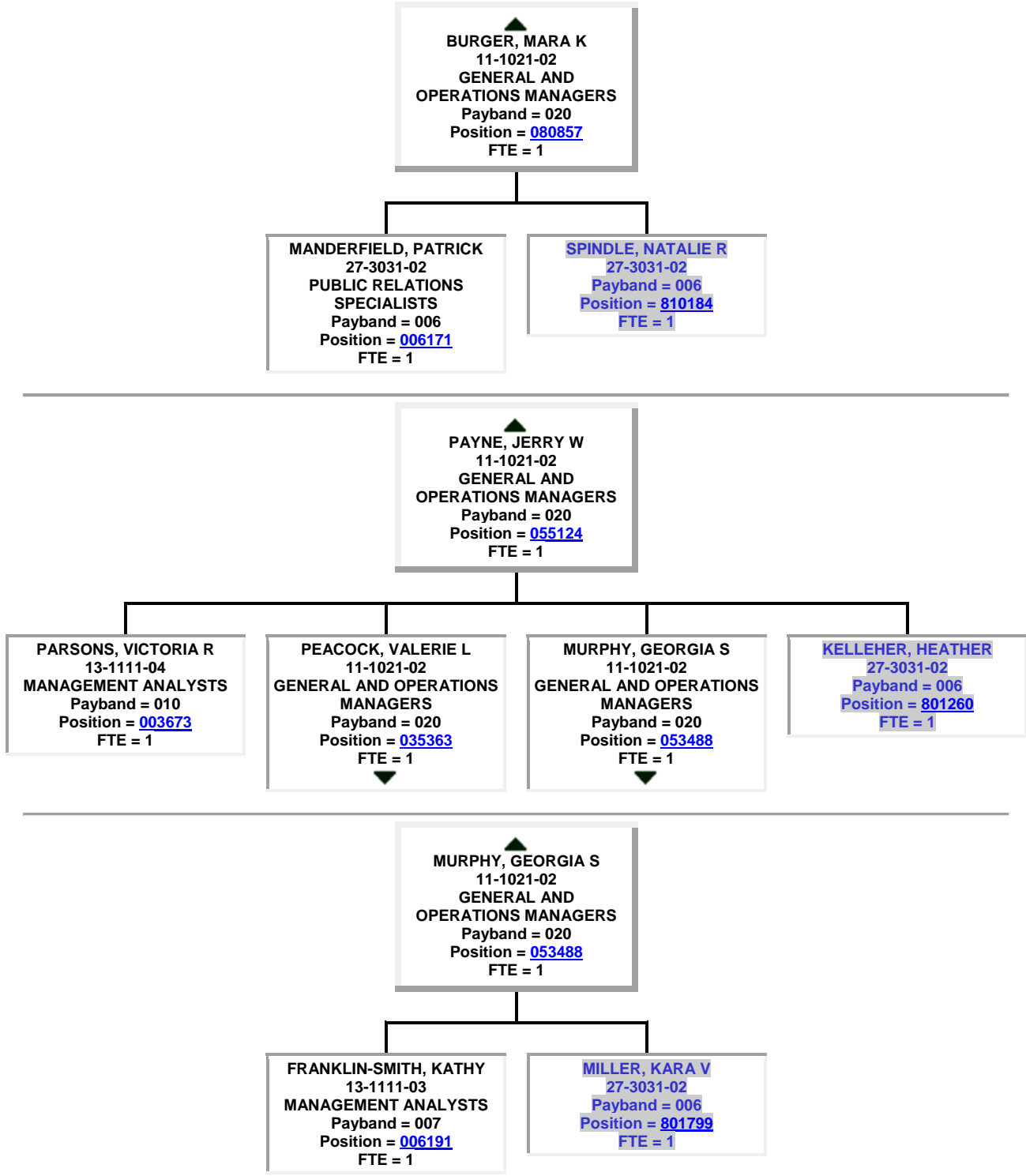
Schedule VII: Agency Litigation Inventory

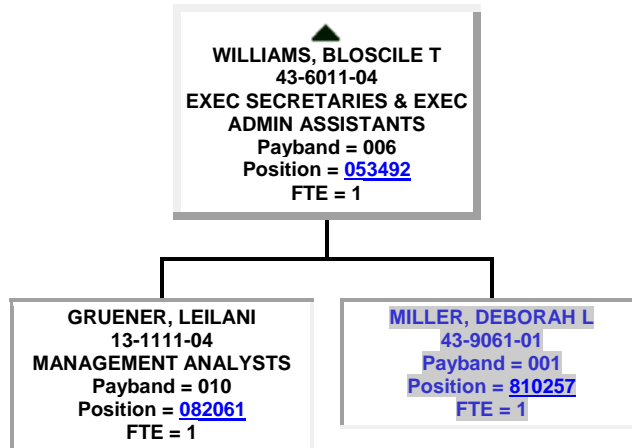
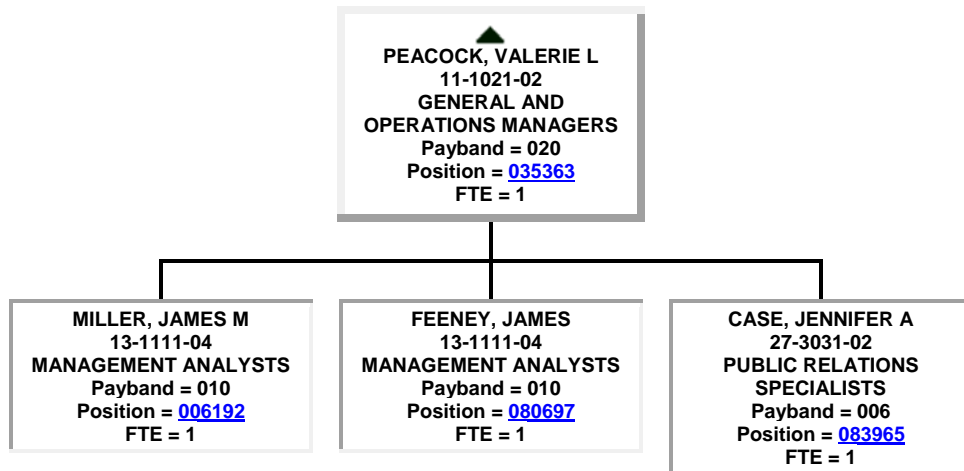
Agency:	HEALTH		
Contact Person:	Nichole Geary, J.D. General Counsel	Phone Number:	850-245-4444, ex 4956
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	United States v. State of Florida		
Court with Jurisdiction:	United States District Court for the Southern District of Florida/Ft. Lauderdale		
Case Number:	13-cv-61576-WPD		
Summary of the Complaint:	United States seeks injunctive relief and damages for alleged violations of the Americans with Disabilities Act related to the State's provision of services to medically fragile and medically complex children.		
Amount of the Claim:	\$ See AHCA		
Specific Statutes or Laws (including GAA) Challenged:	Title II of the Americans with Disabilities Act of 1973, 42 USC §§12131-12165, Section 504 of the Rehabilitation Act of 1973, 29 USC §794, Medicaid Act 42 USC §§1396-1396v, the Nursing Home Reform Amendments to Medicaid Act, 42 USC §§1396r and Early and Periodic Screening Diagnostic and Treatment Services 42 USC §1396d(r) and 42 USC §1983		
Status of the Case:	Lawsuit filed on July 22, 2013. Discovery is underway.		
Who is representing (of record) the state in this lawsuit? Check all that apply.		Agency Counsel	
		Office of the Attorney General or Division of Risk Management	
	X	Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	United States Department of Justice		

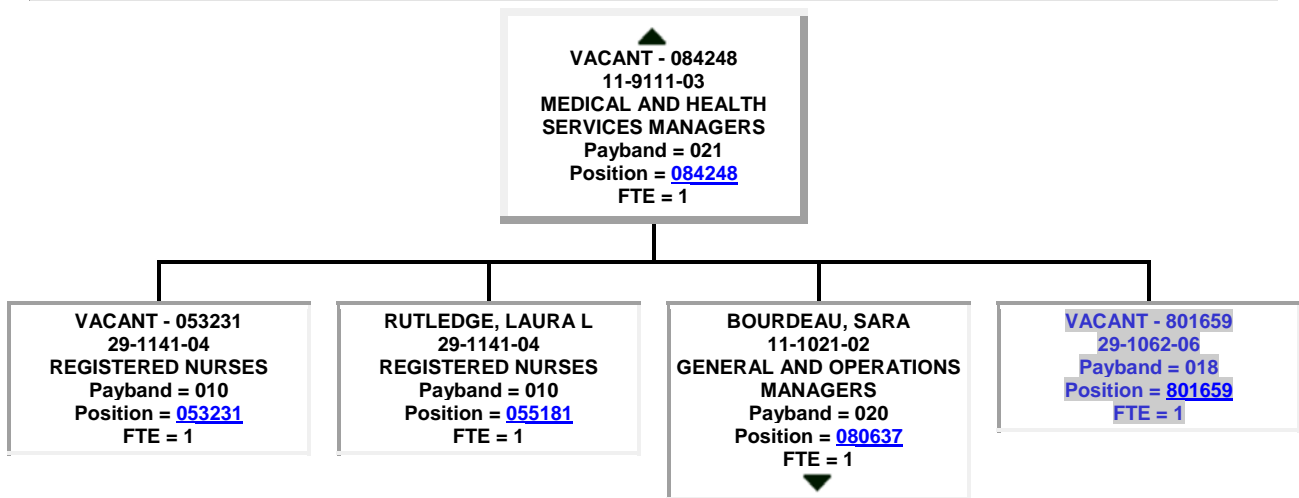
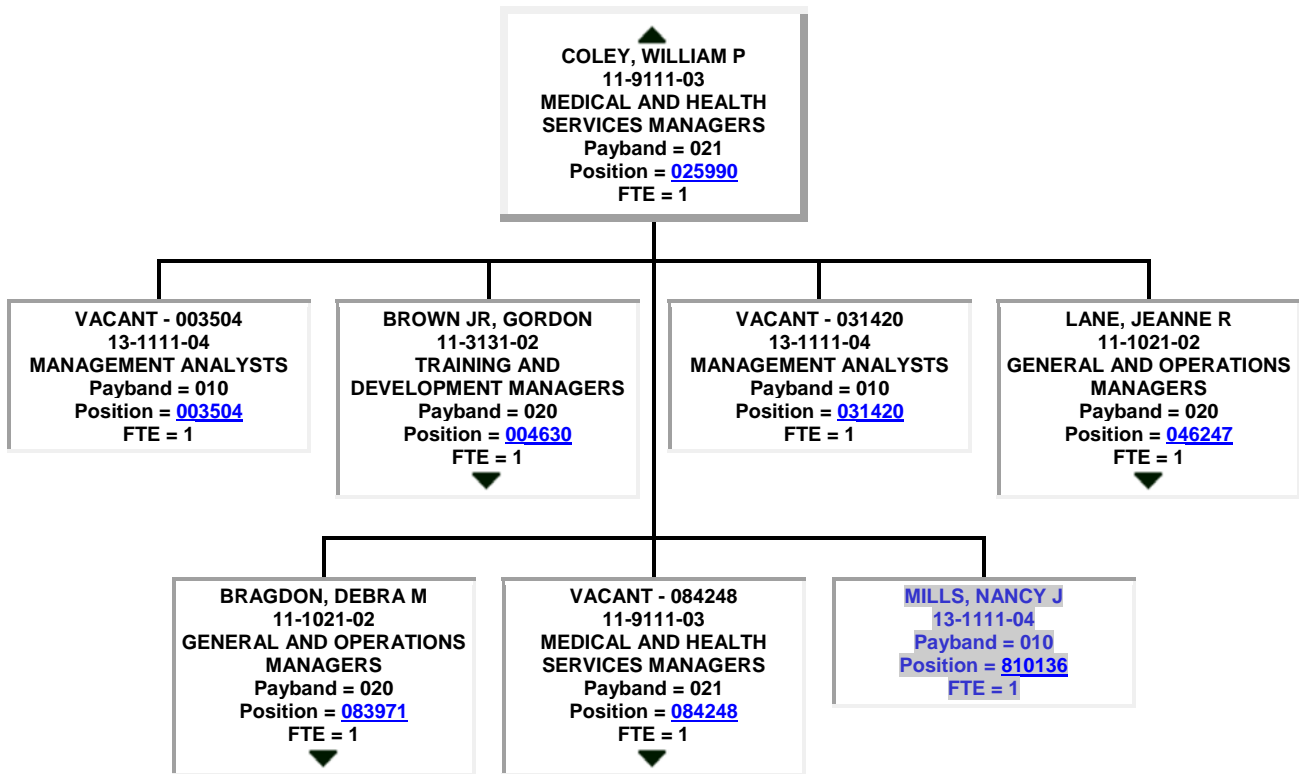


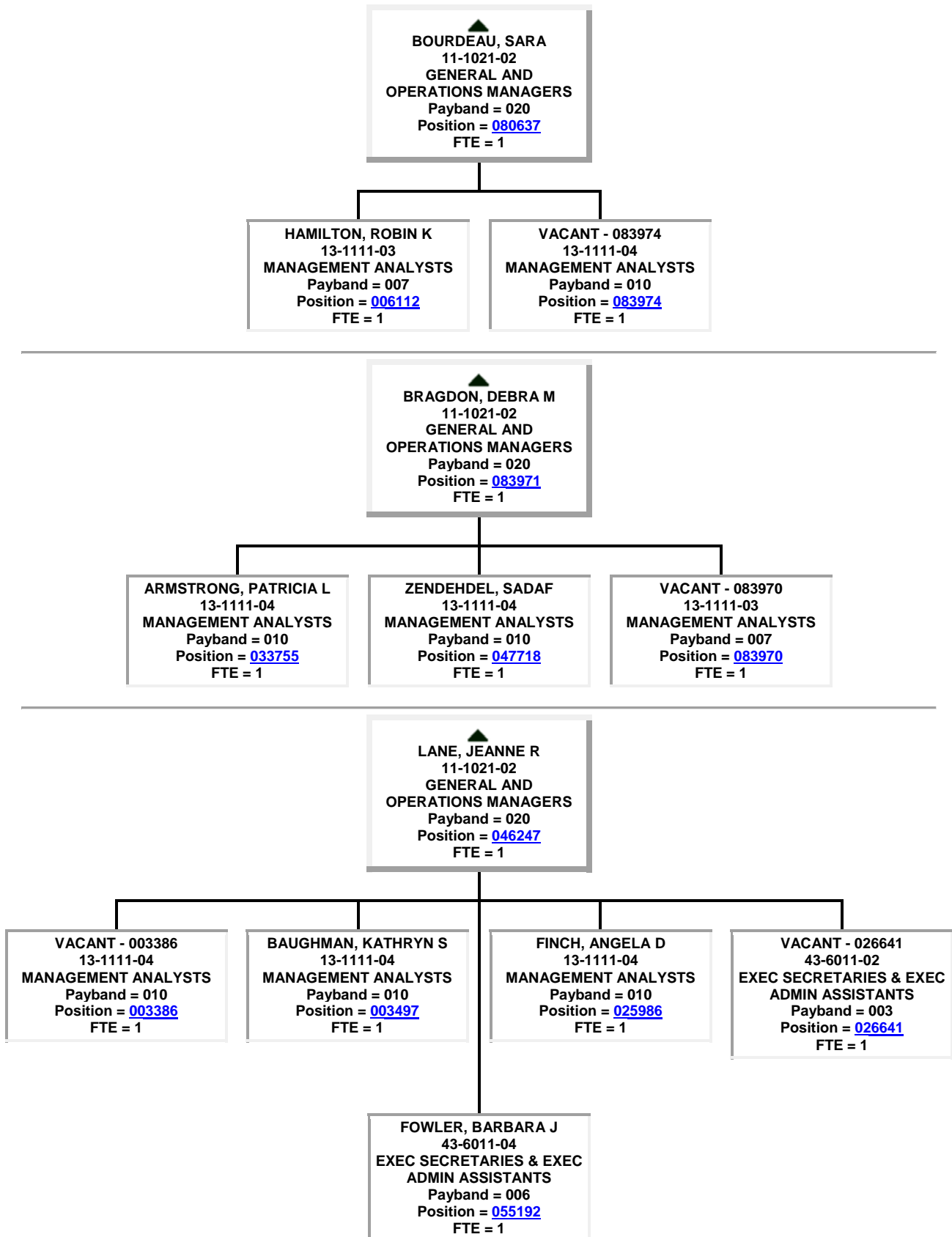


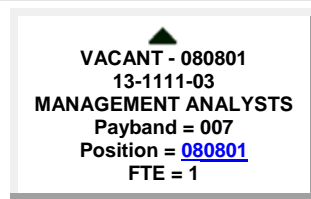
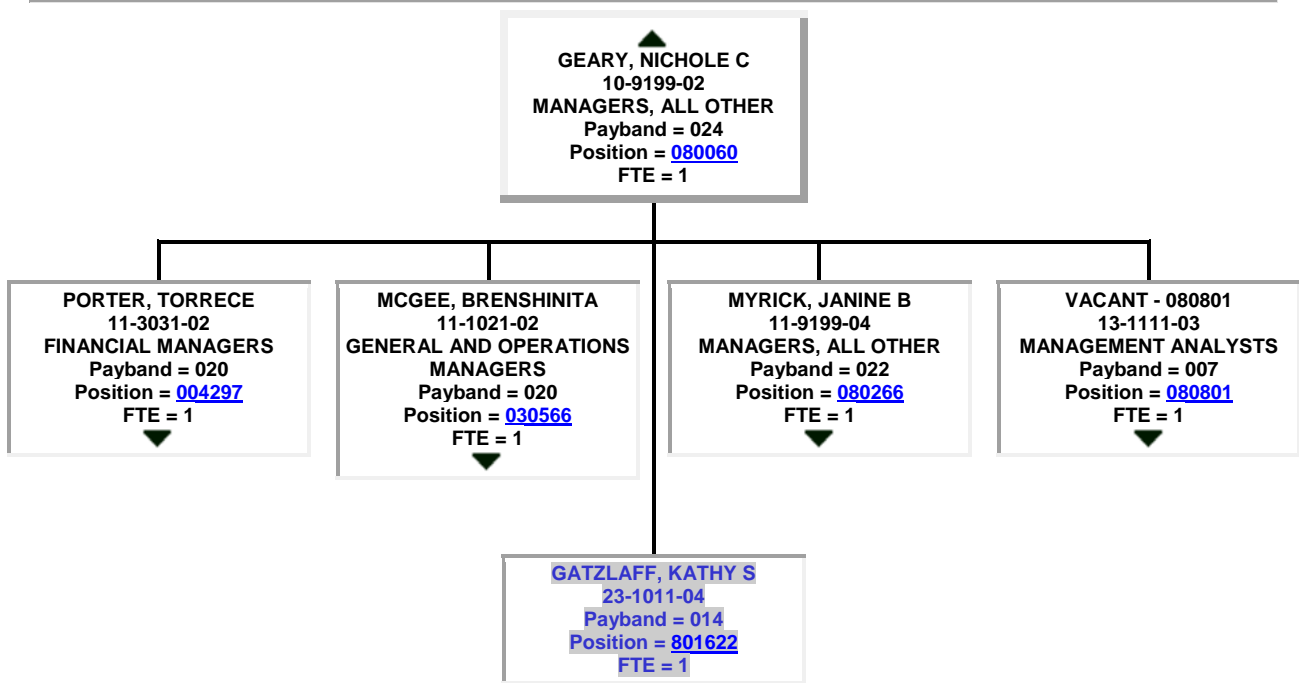
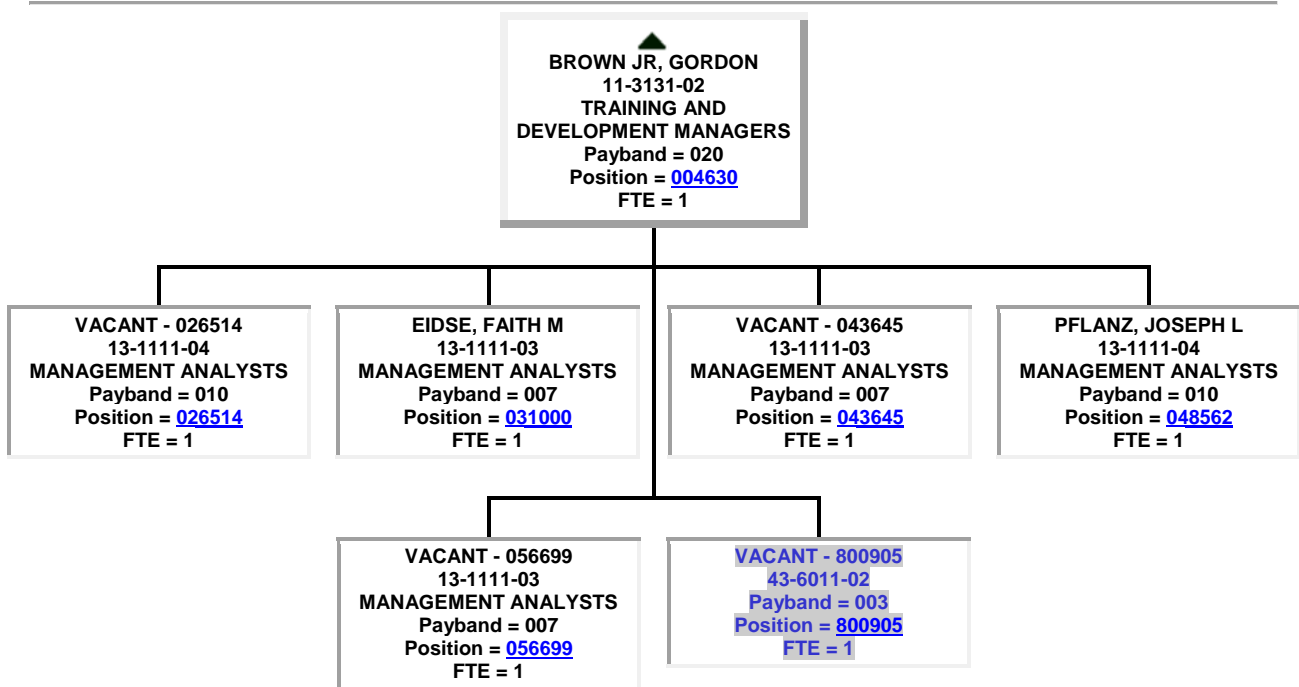


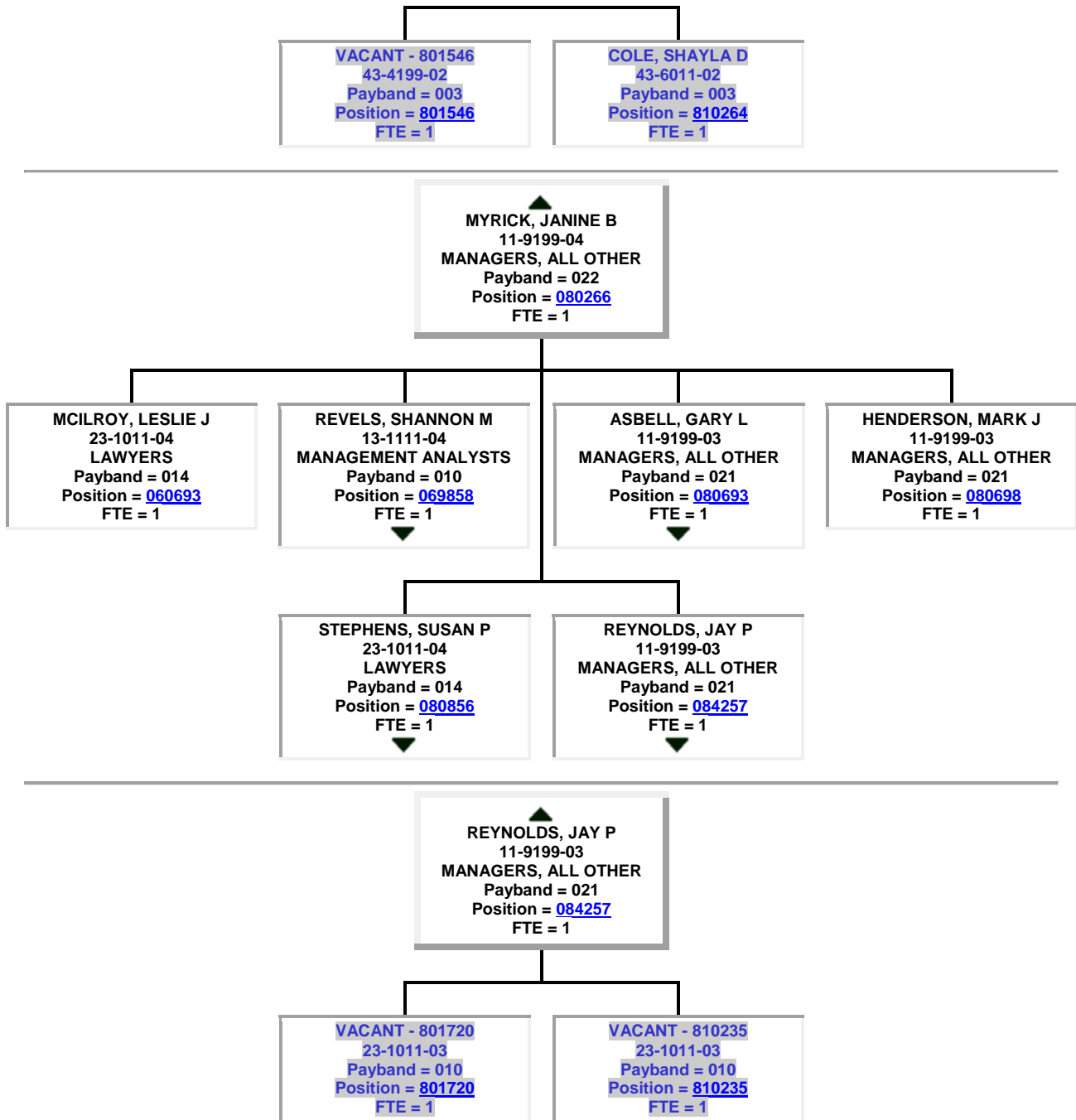


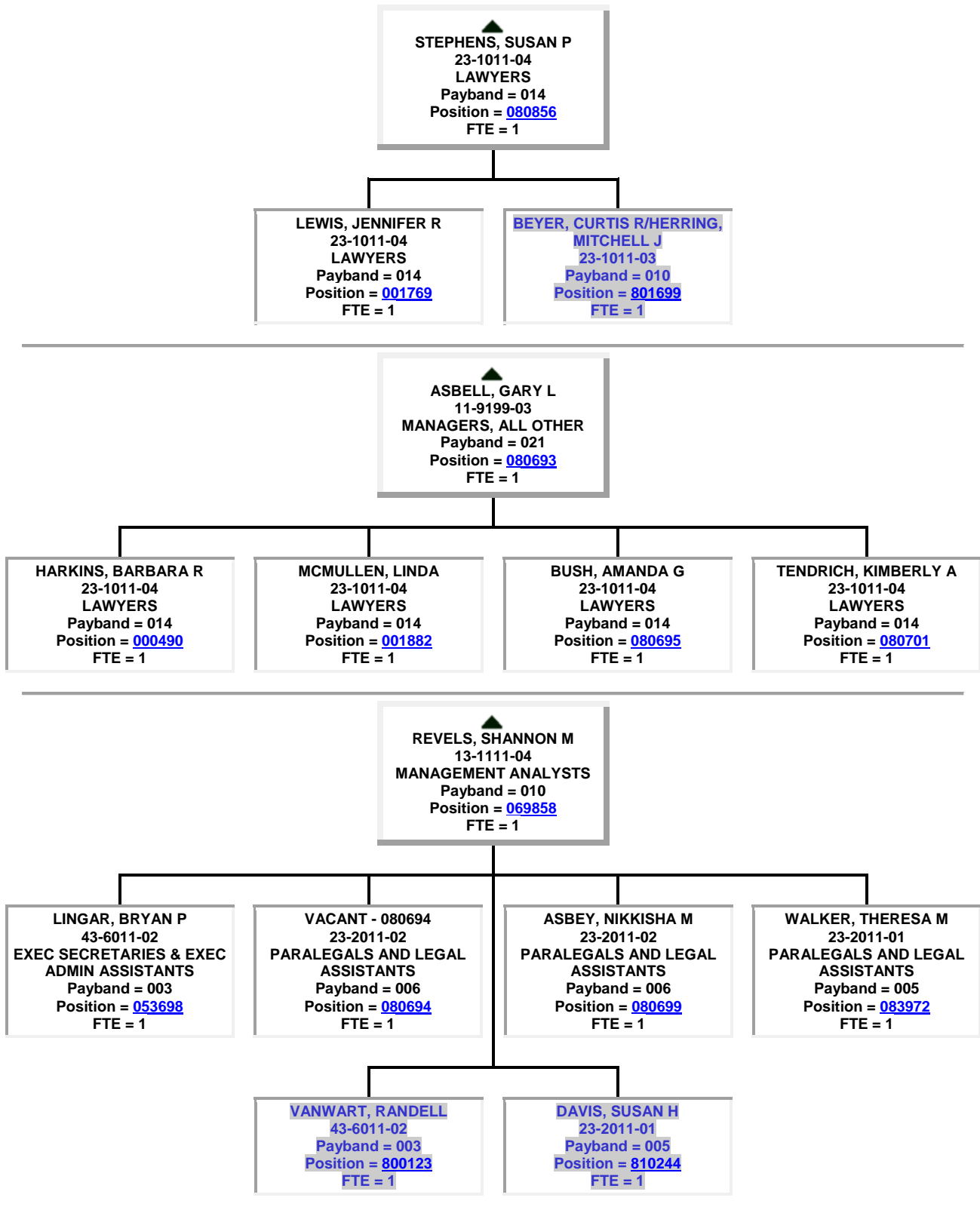


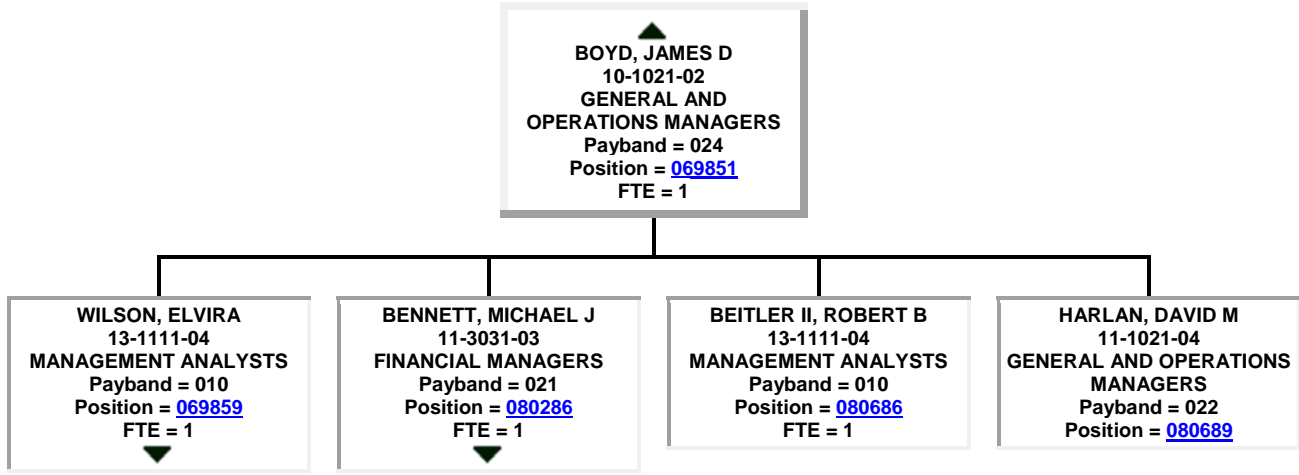
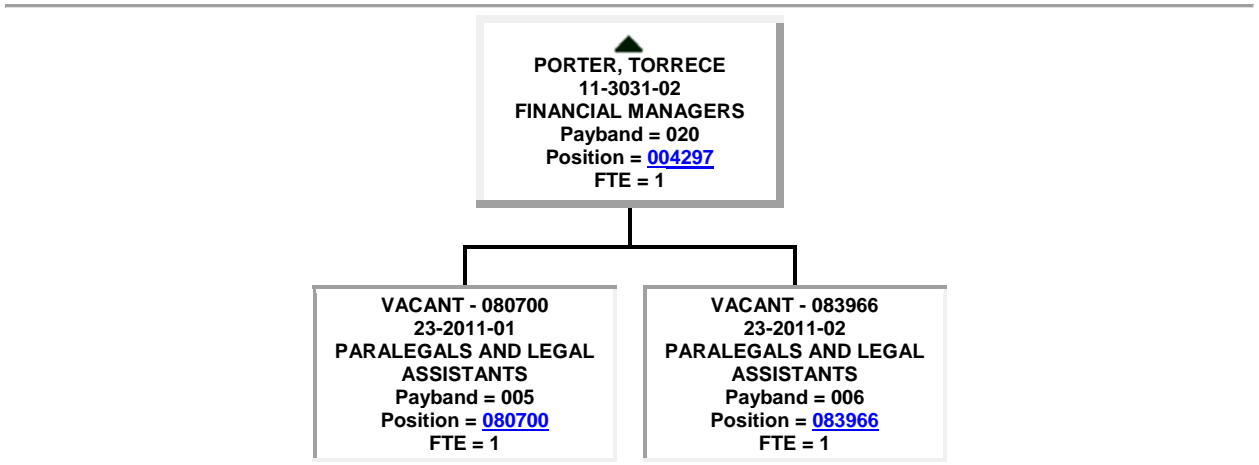
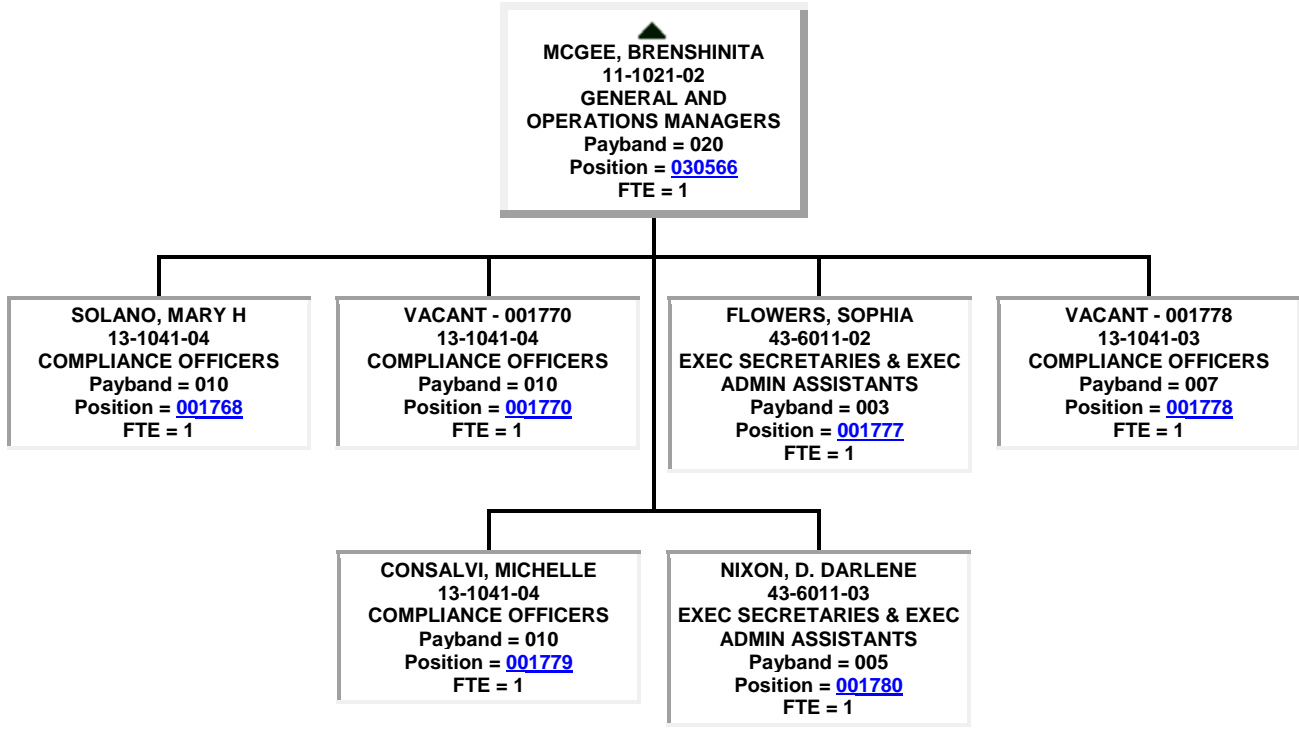




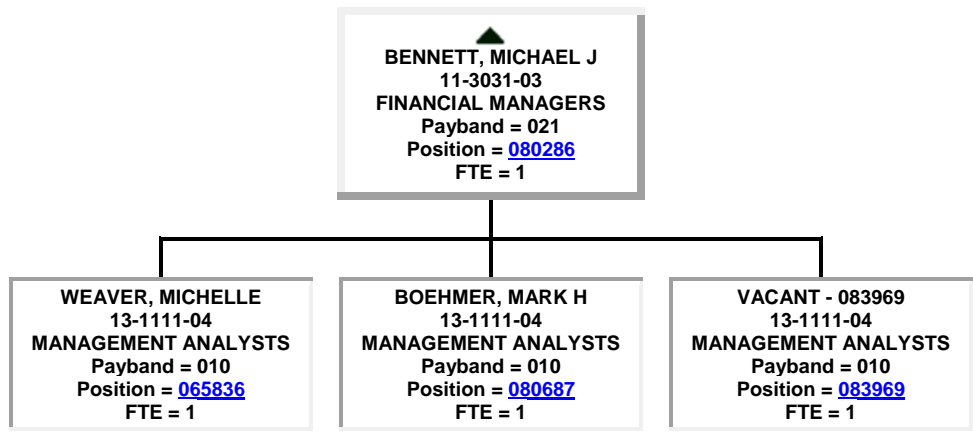
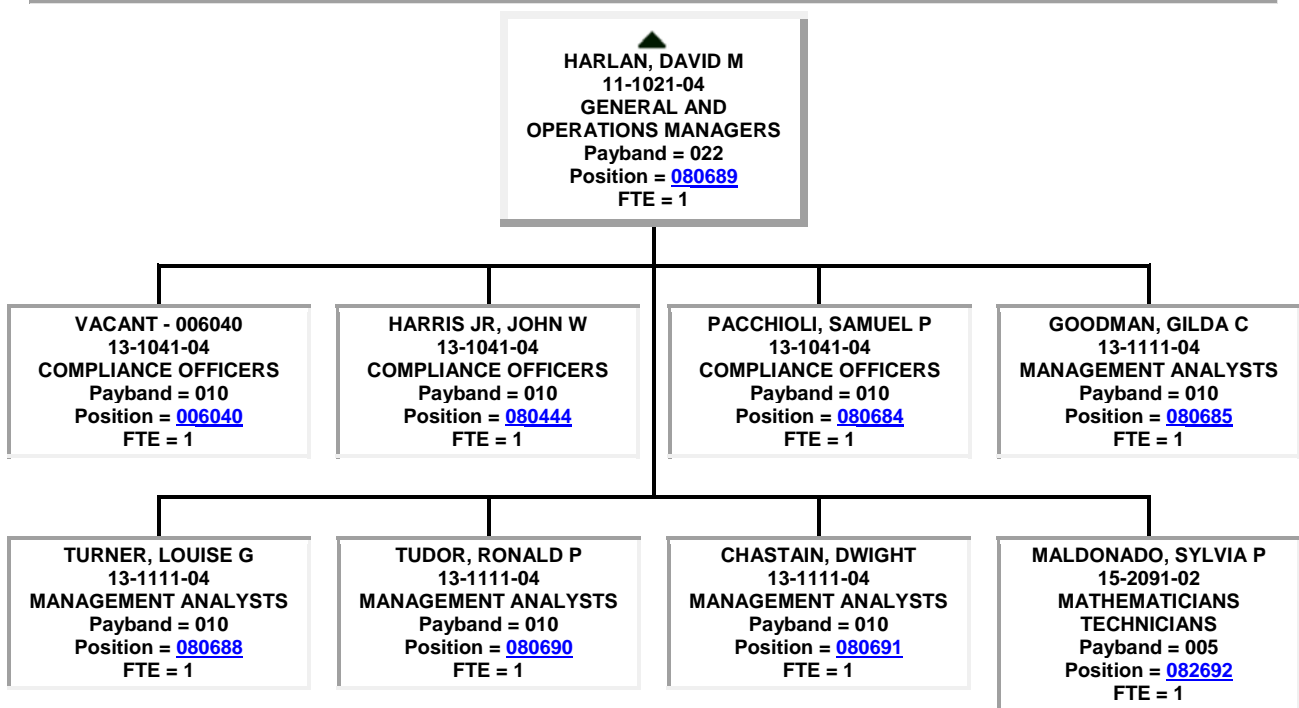


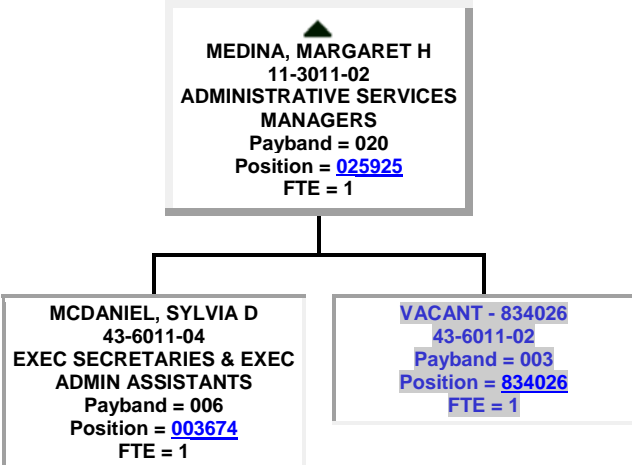
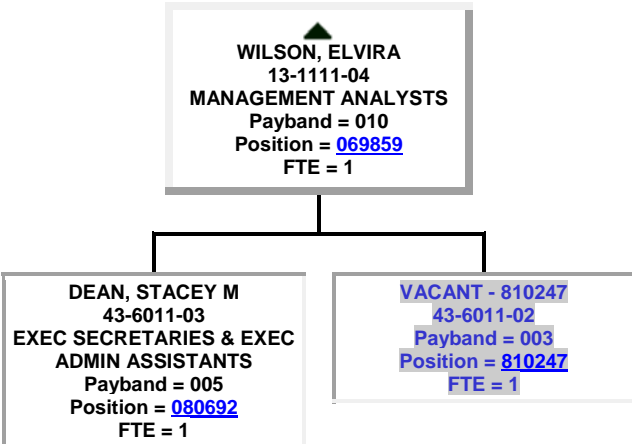






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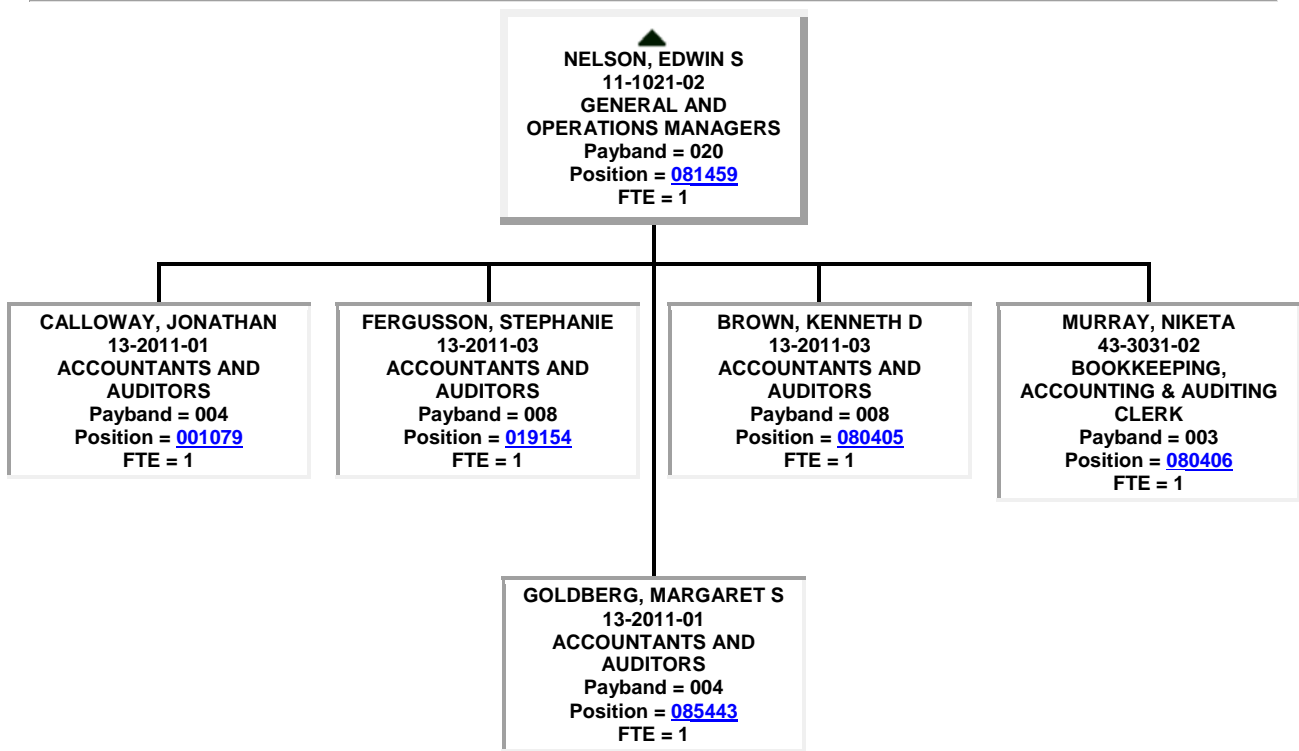
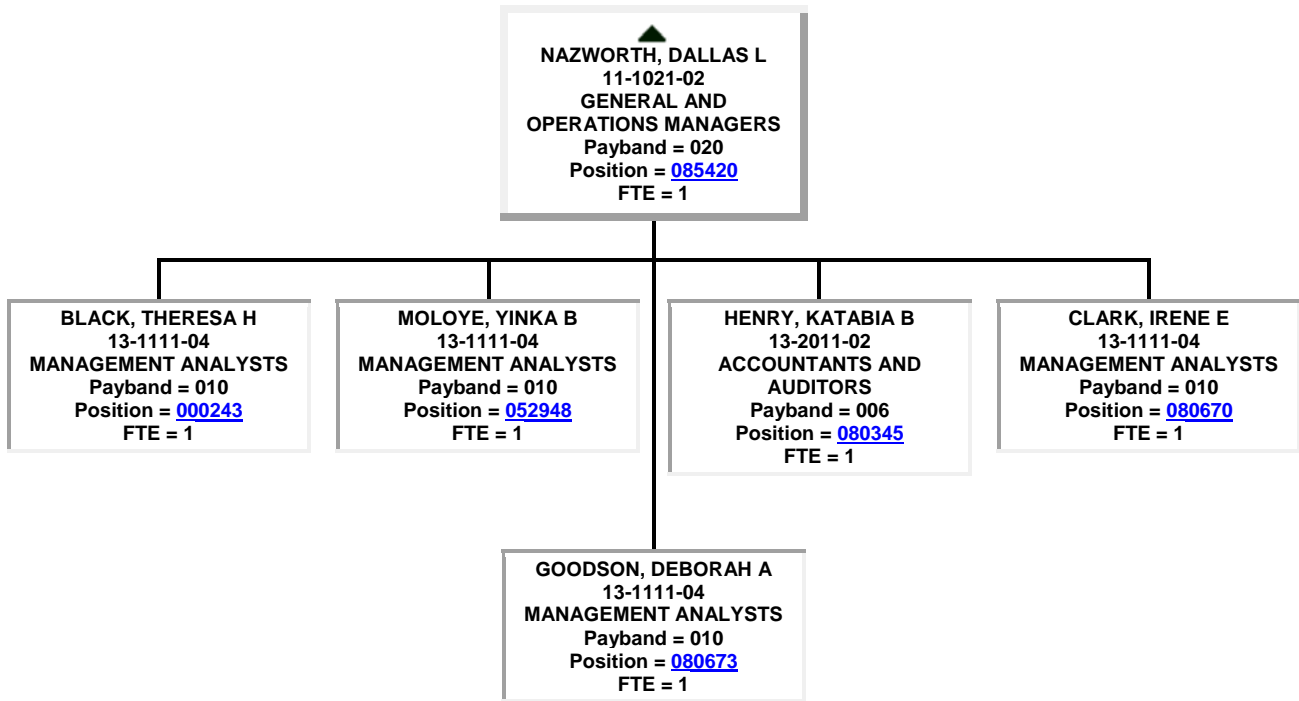
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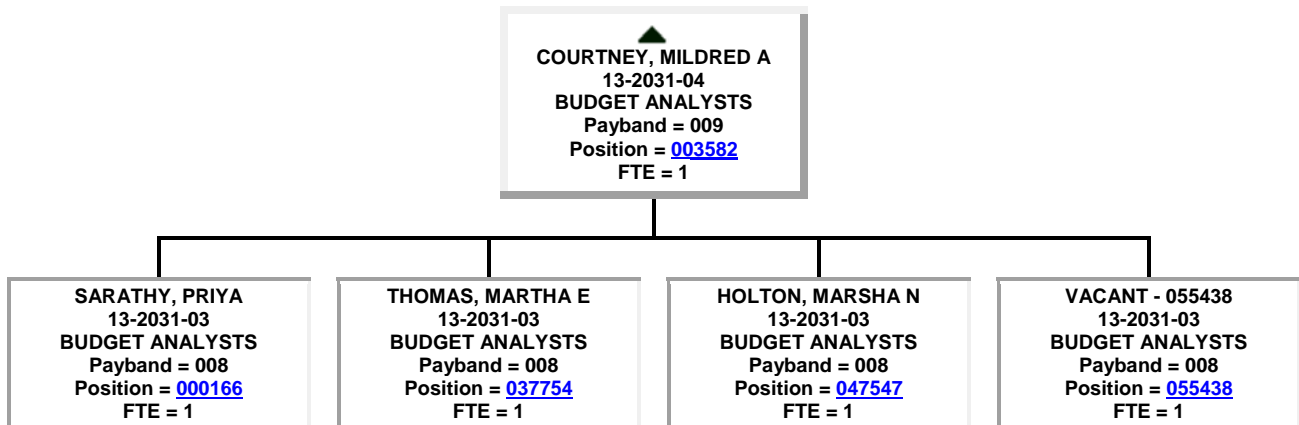
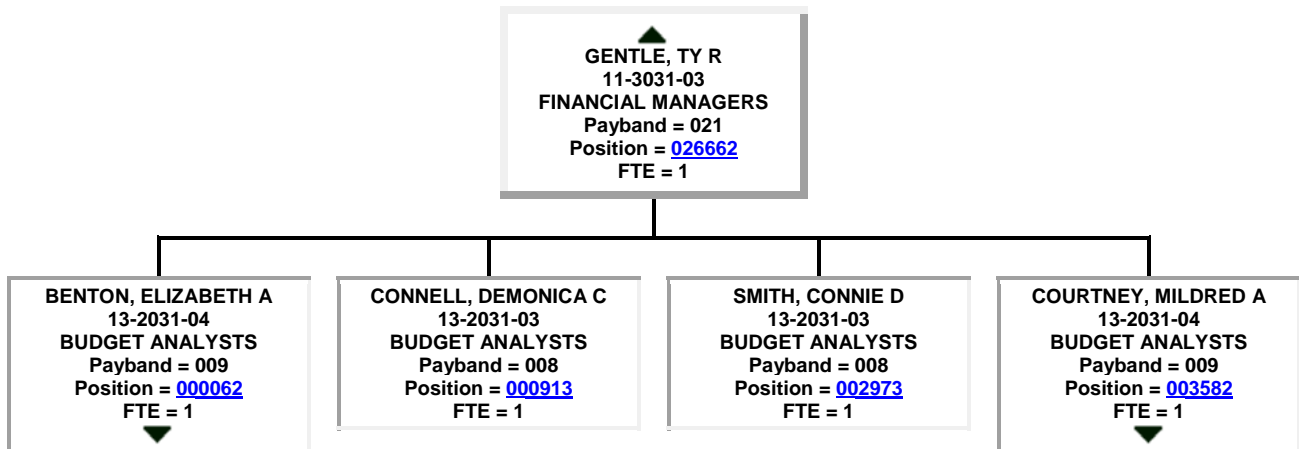
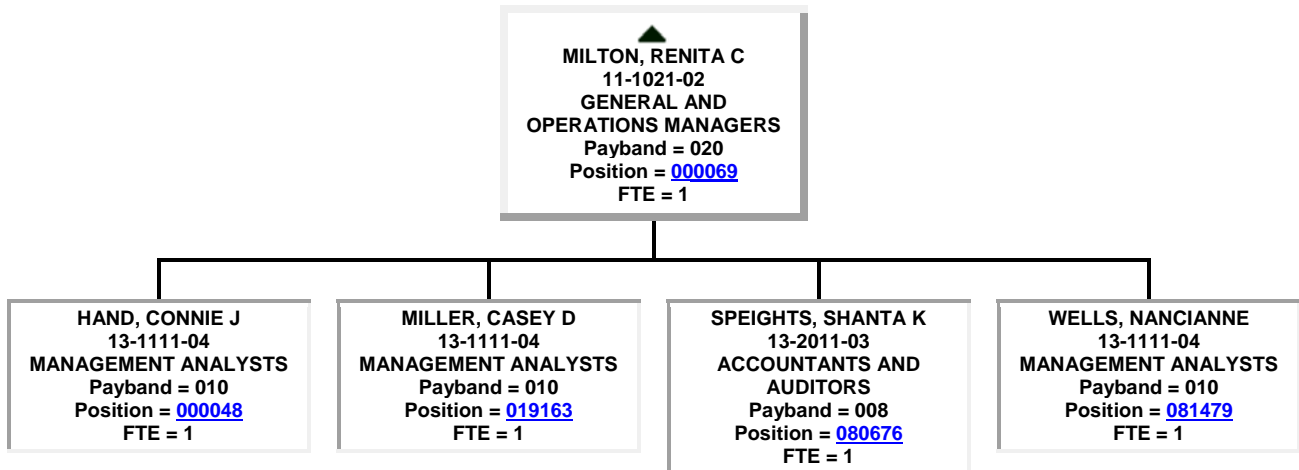
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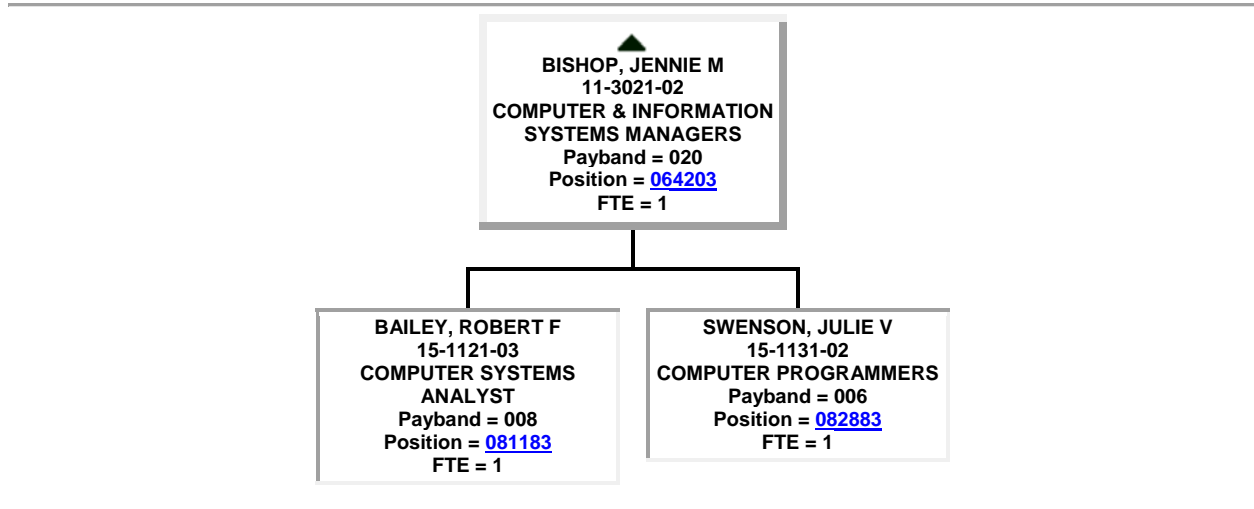
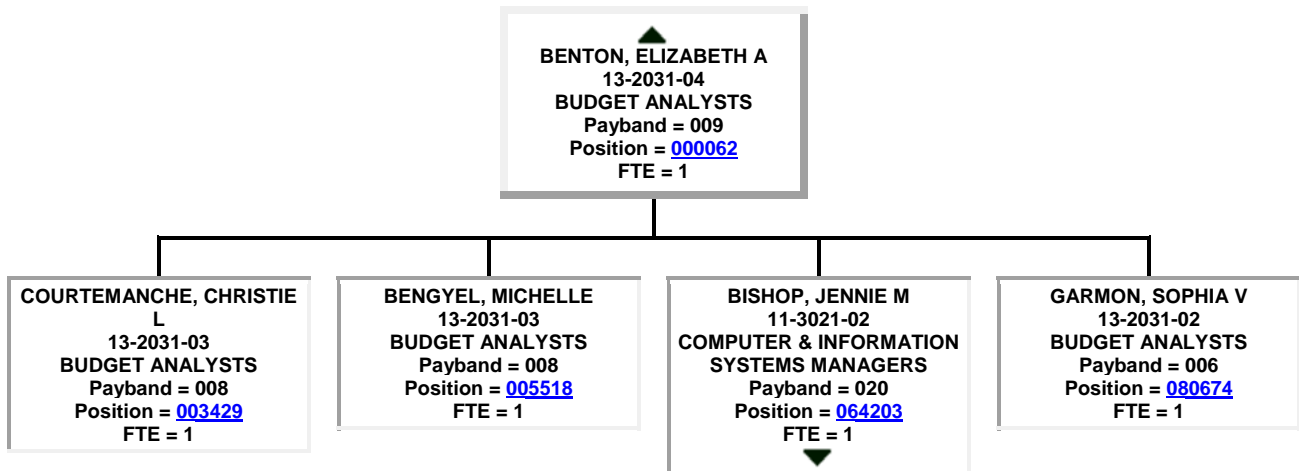
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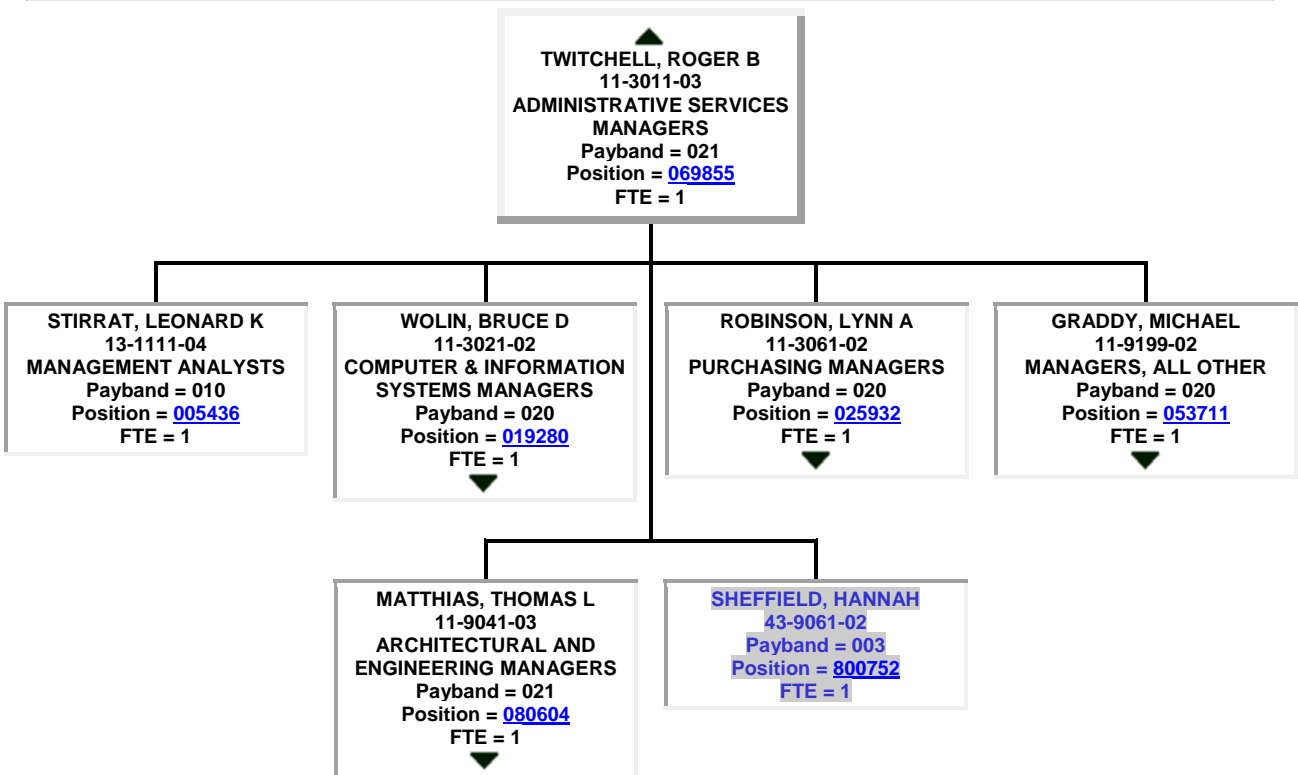
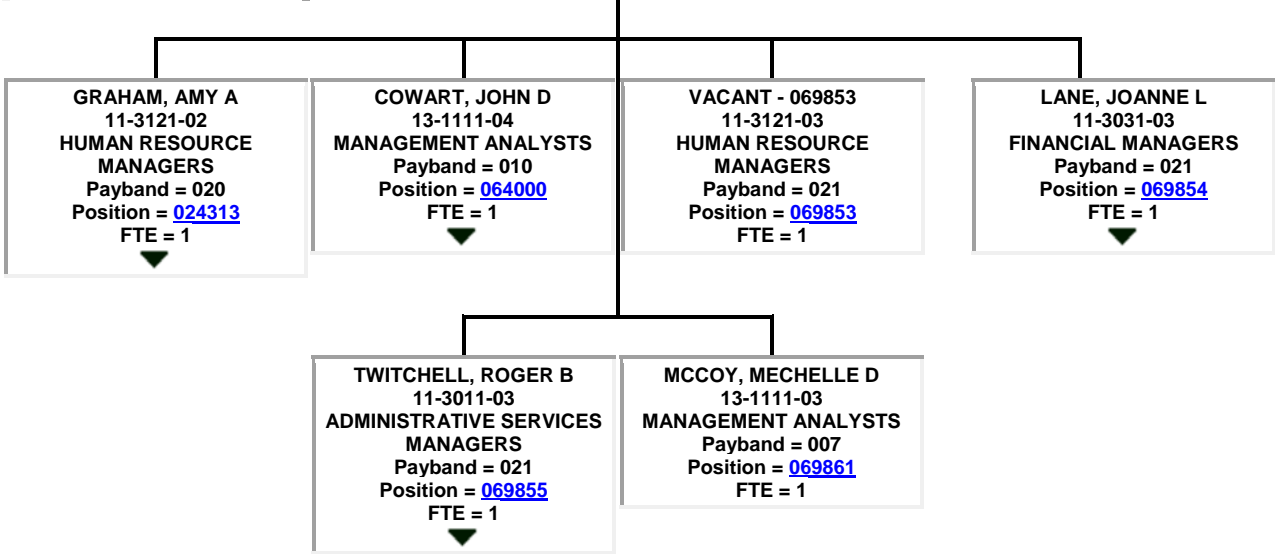
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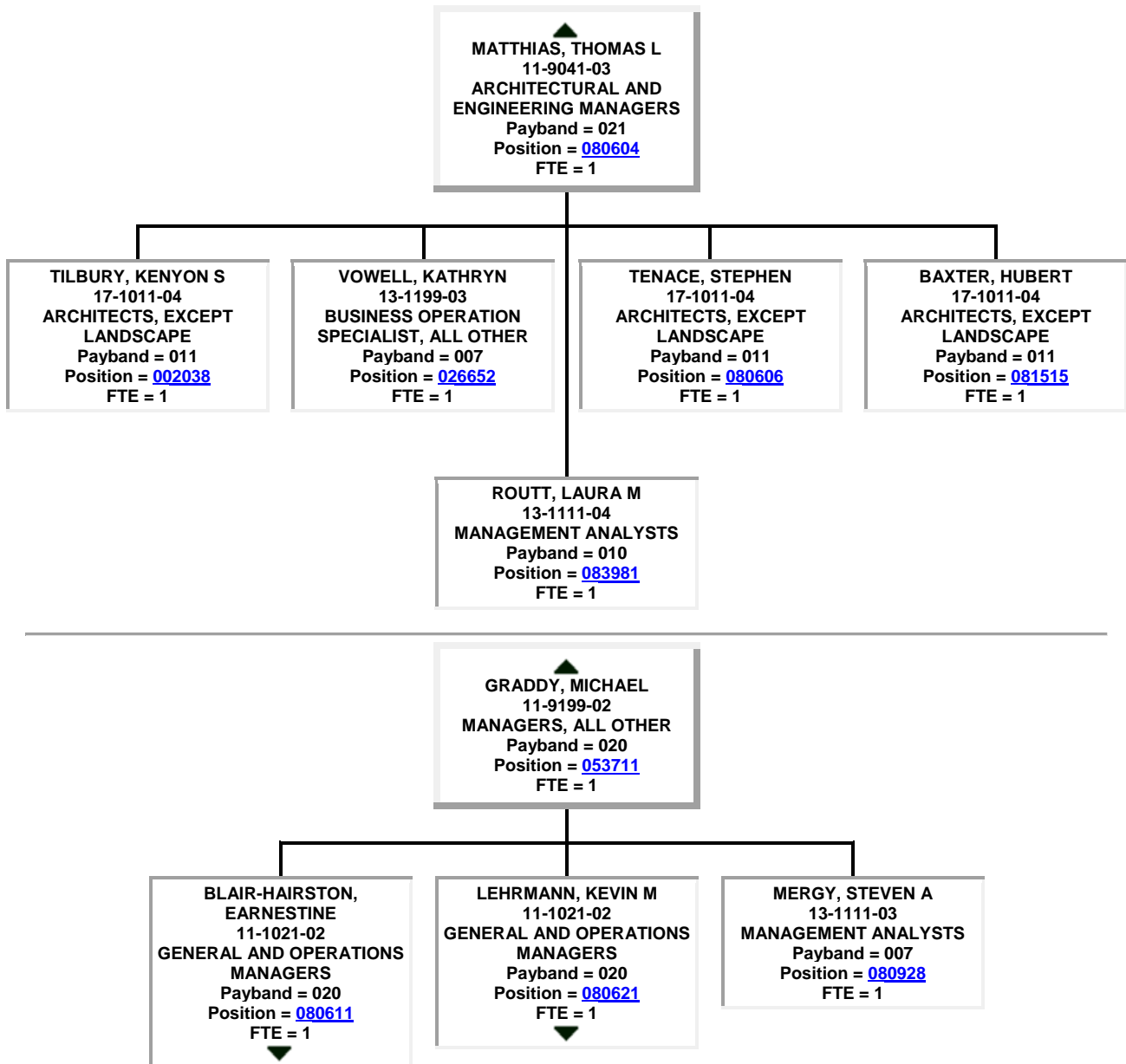


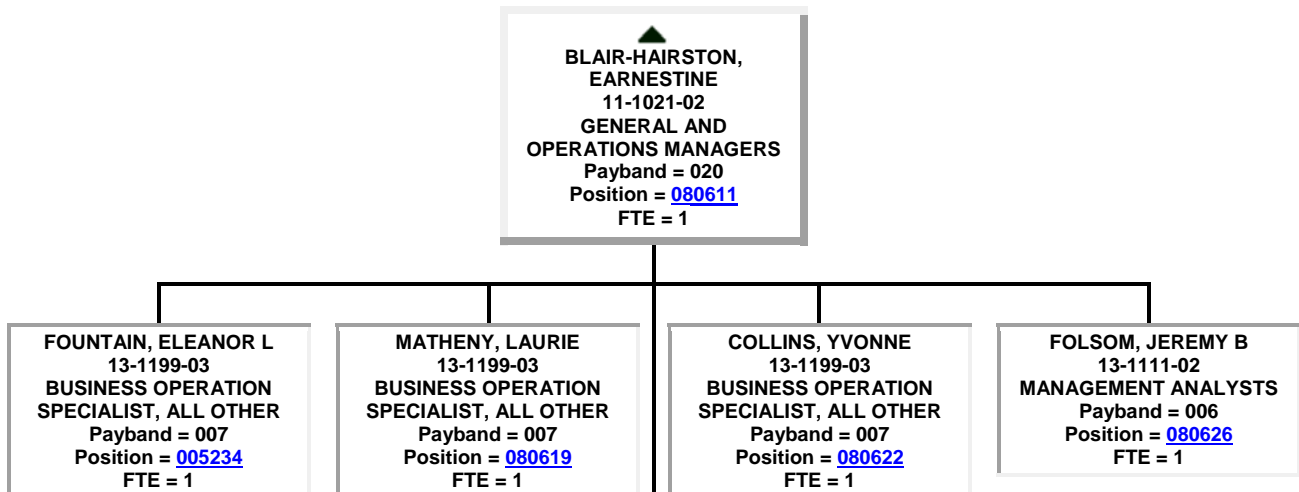
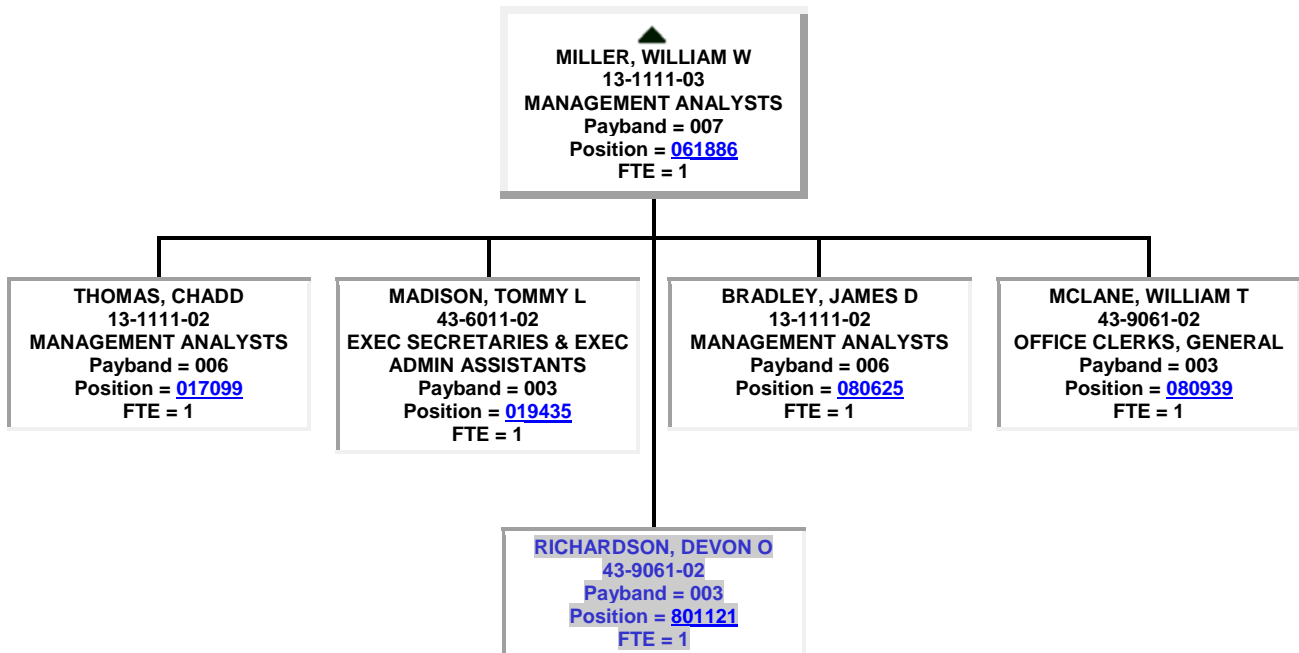
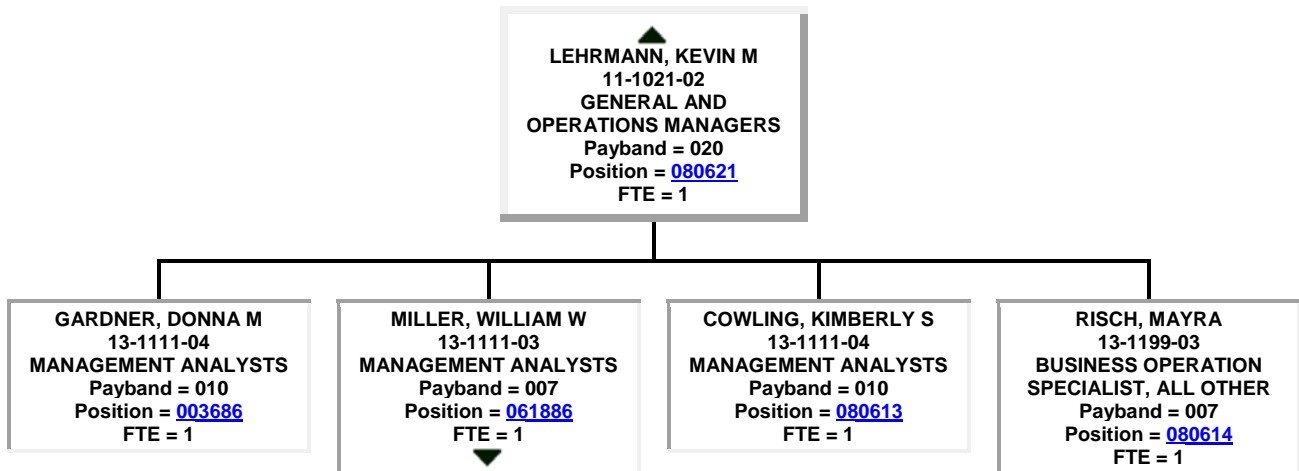


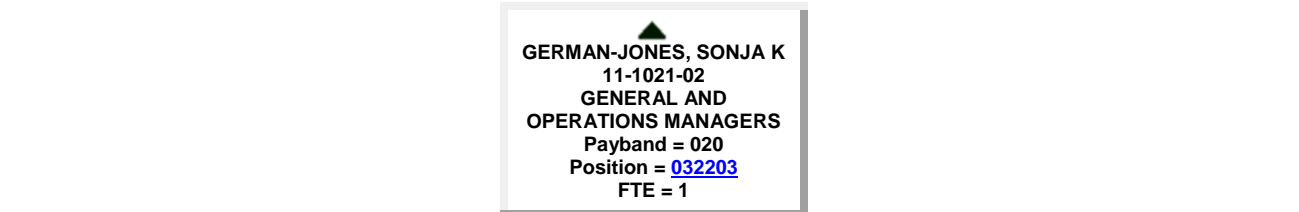
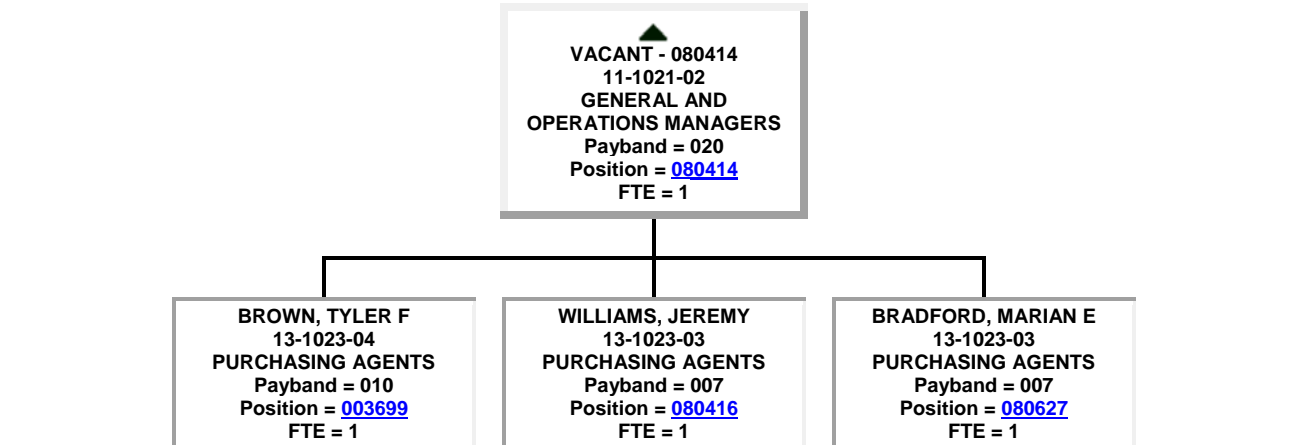
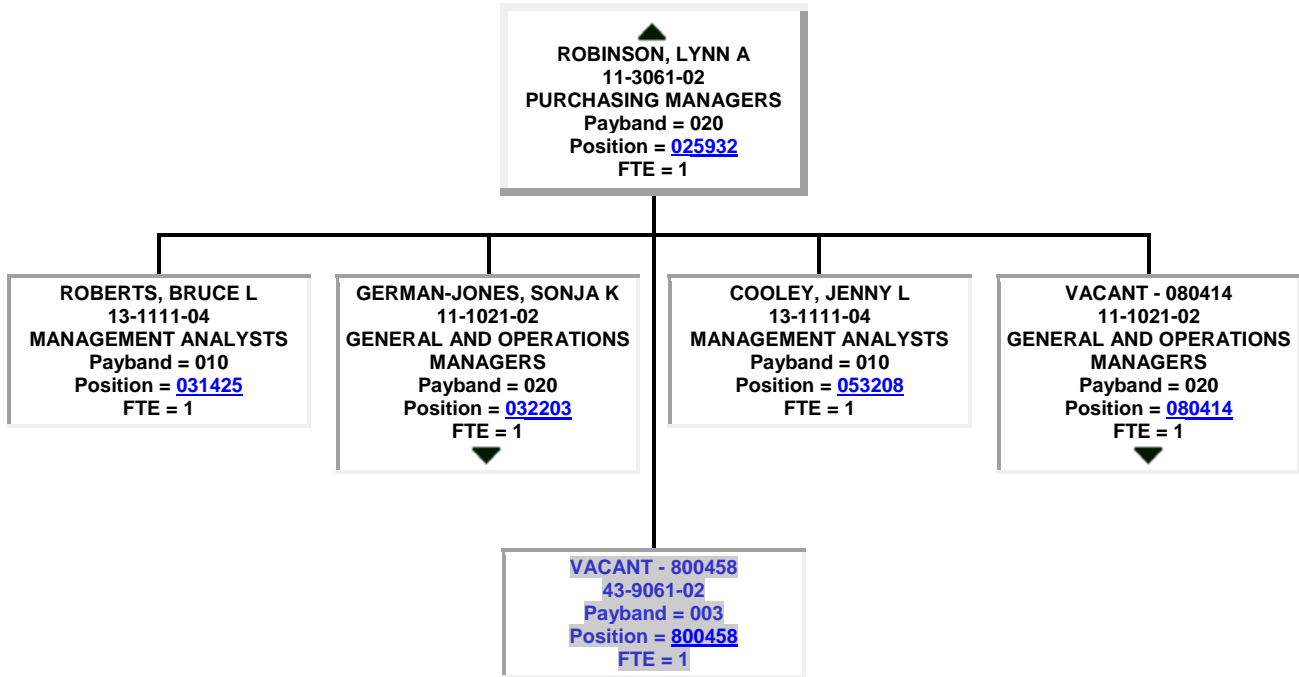
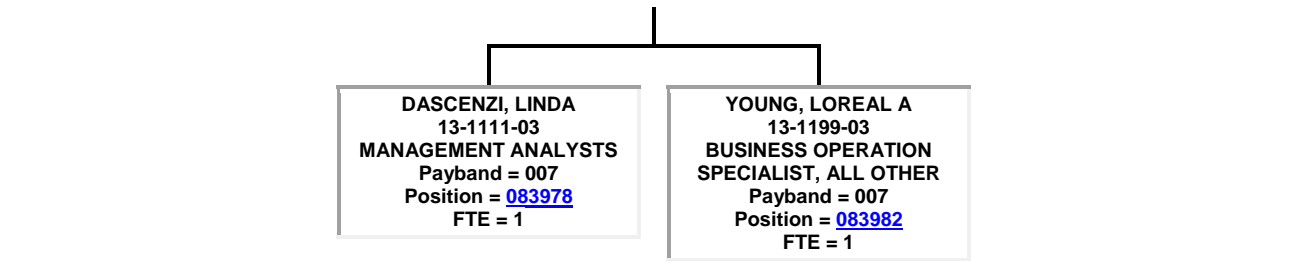


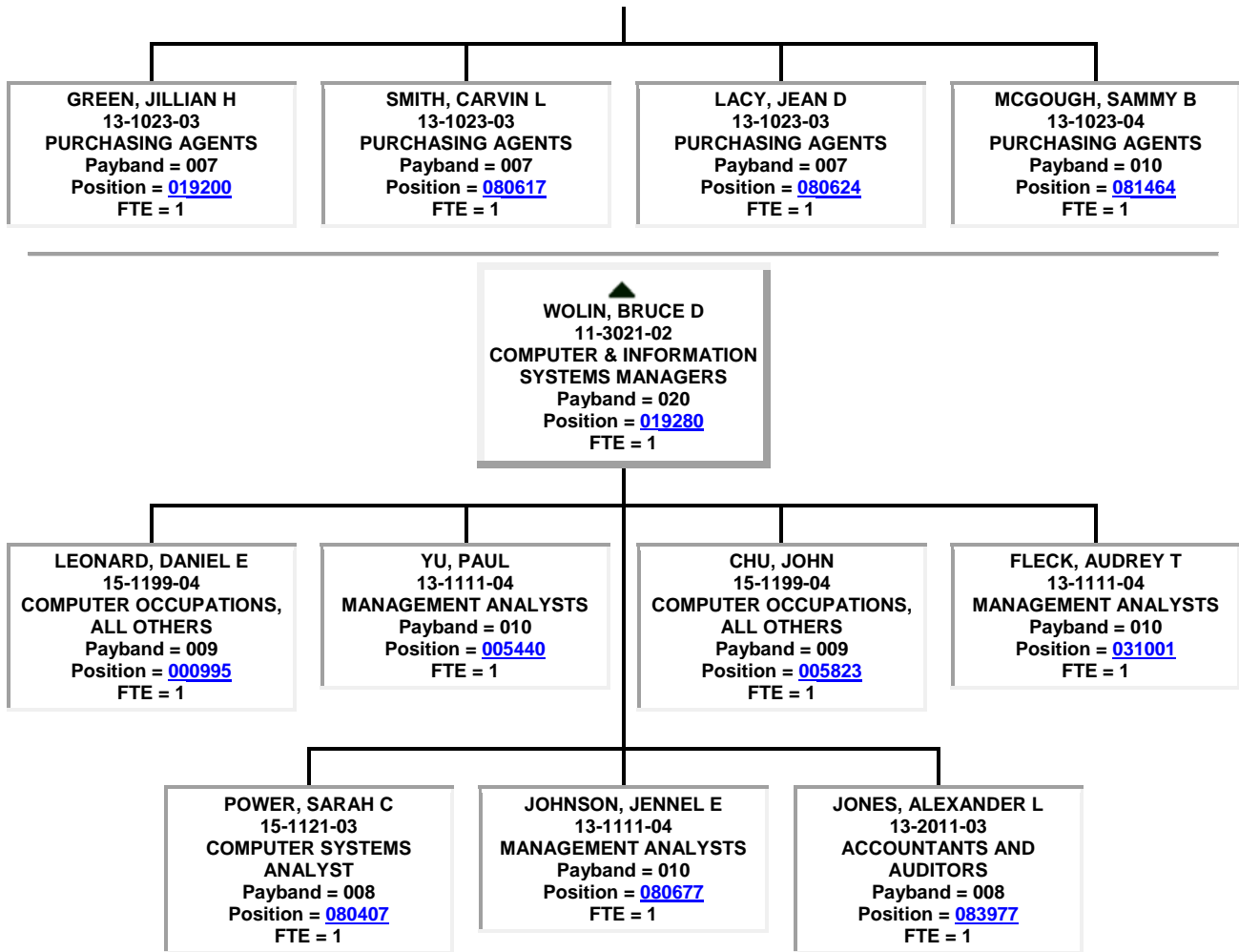
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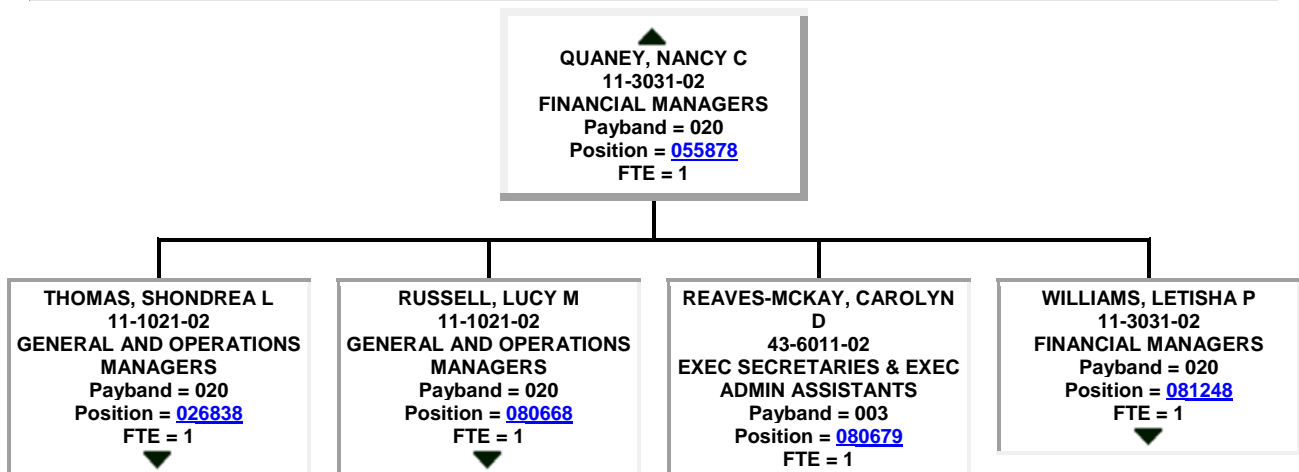
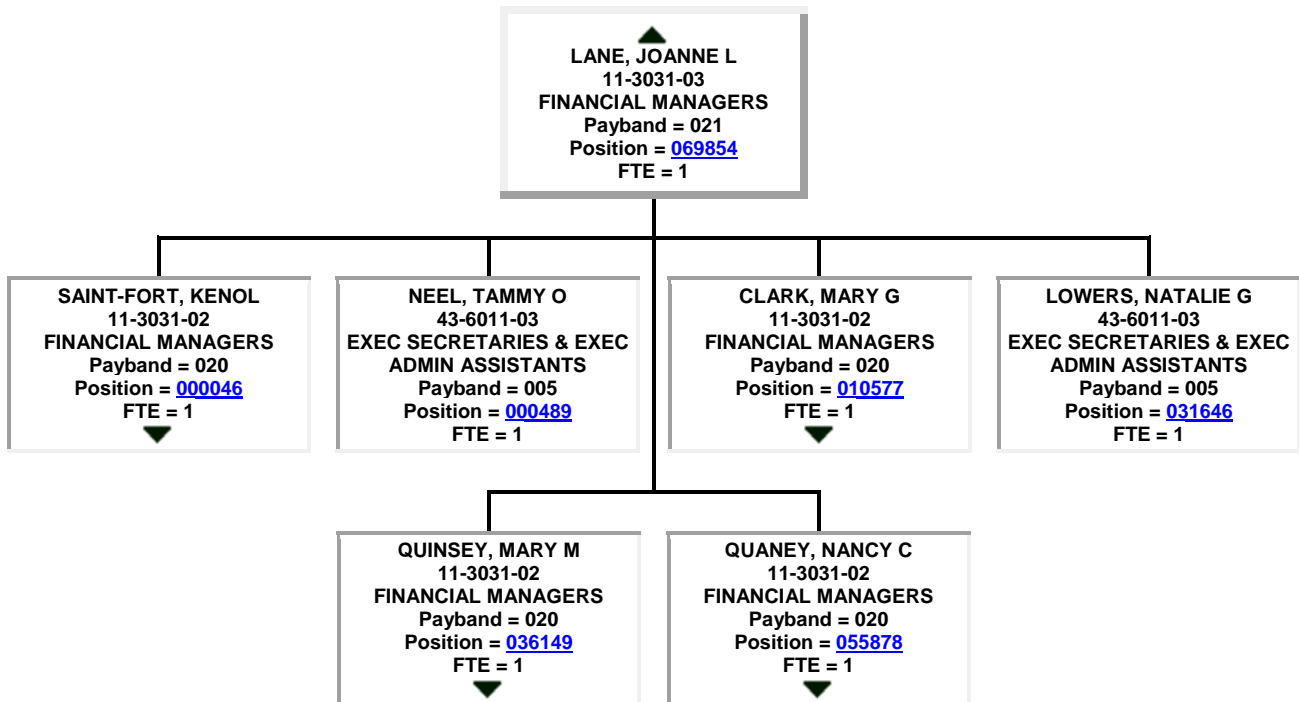


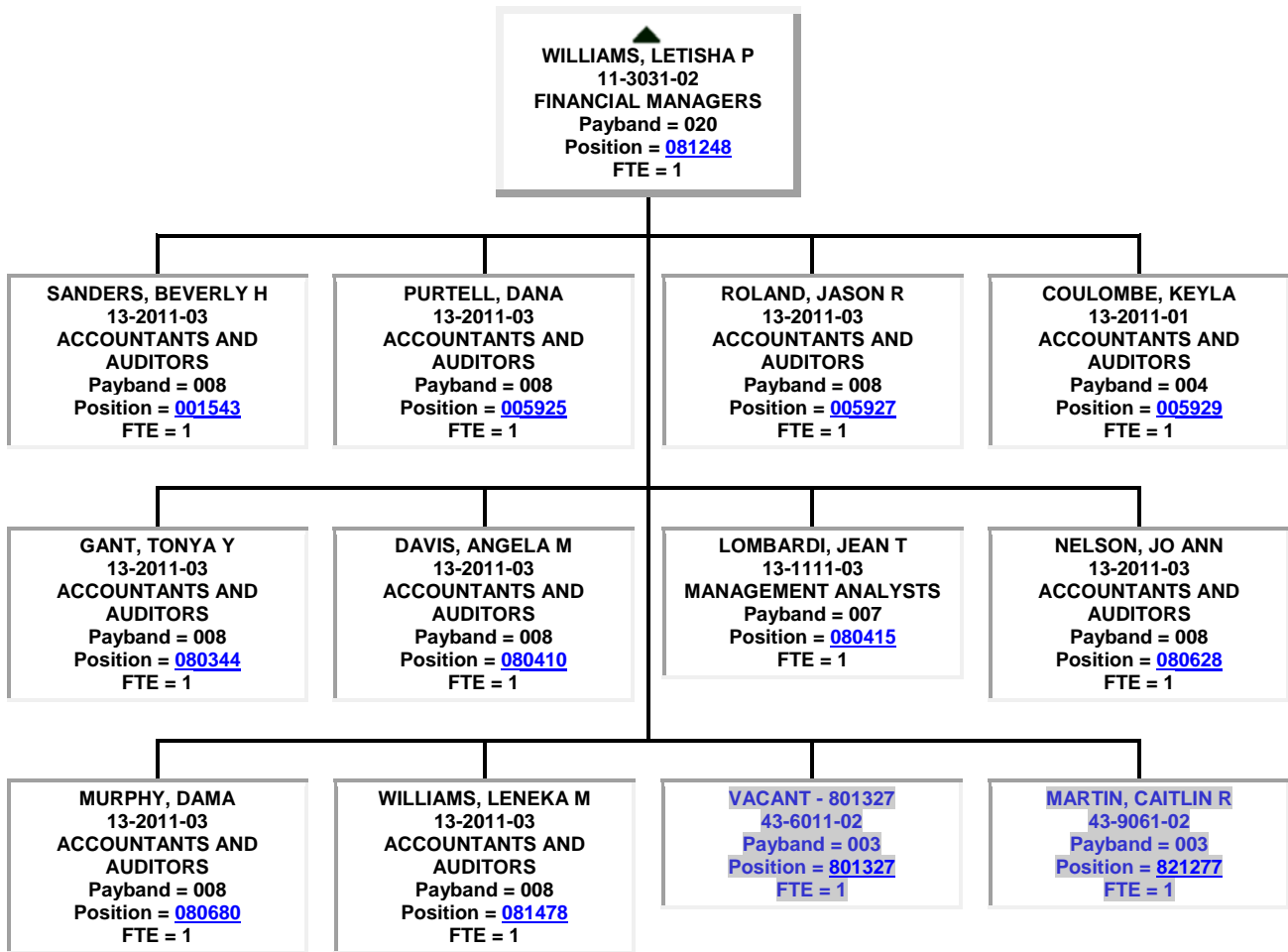


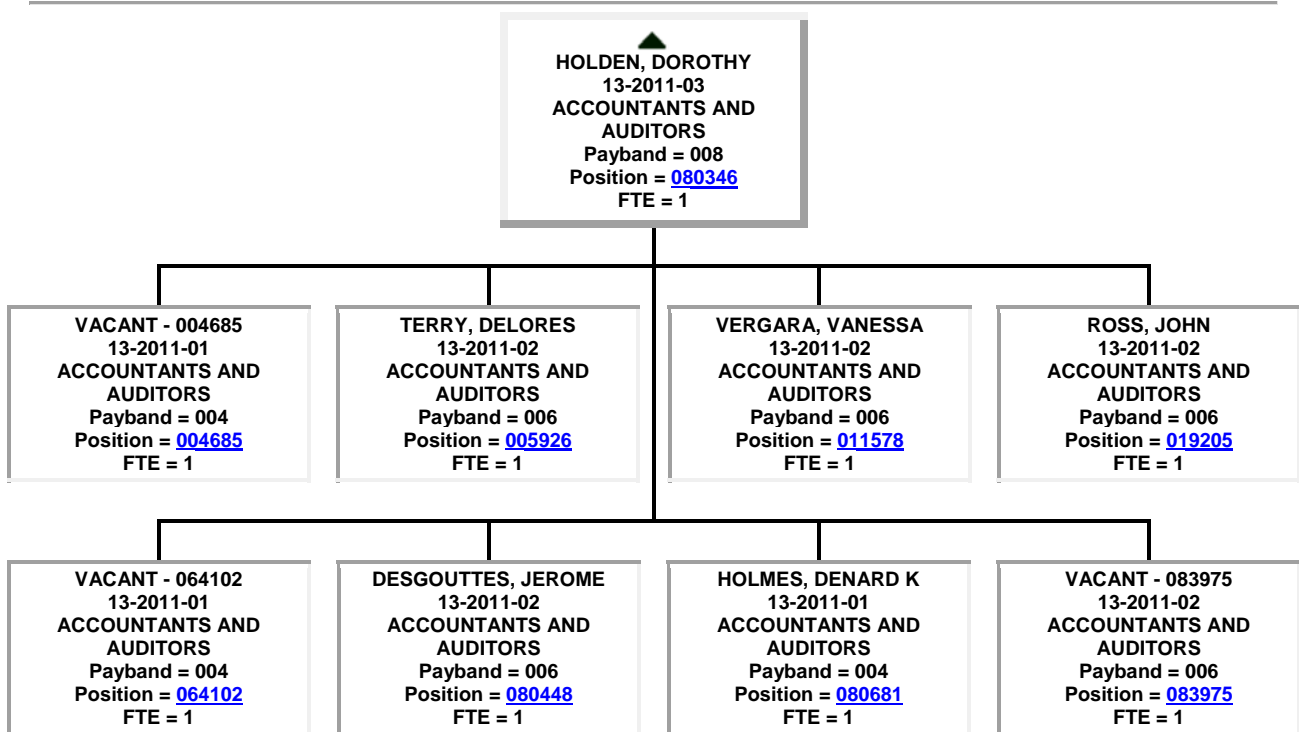
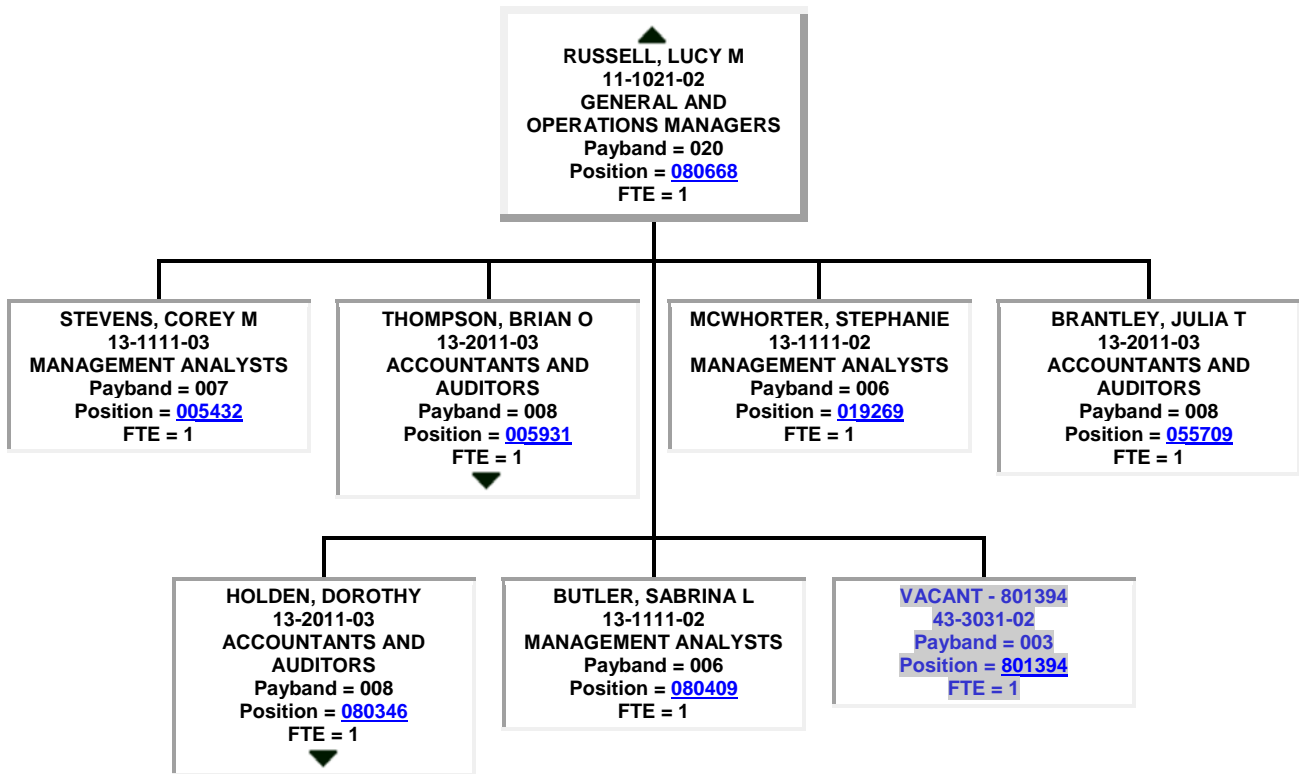


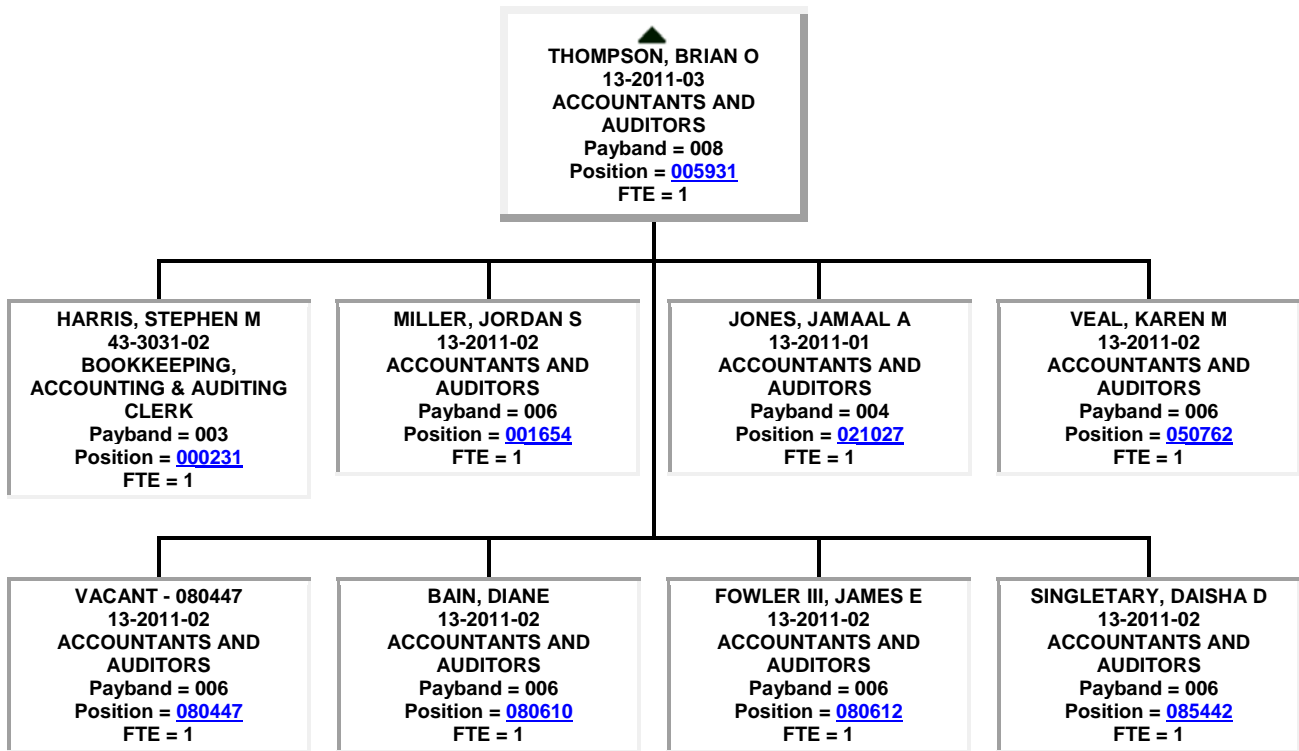


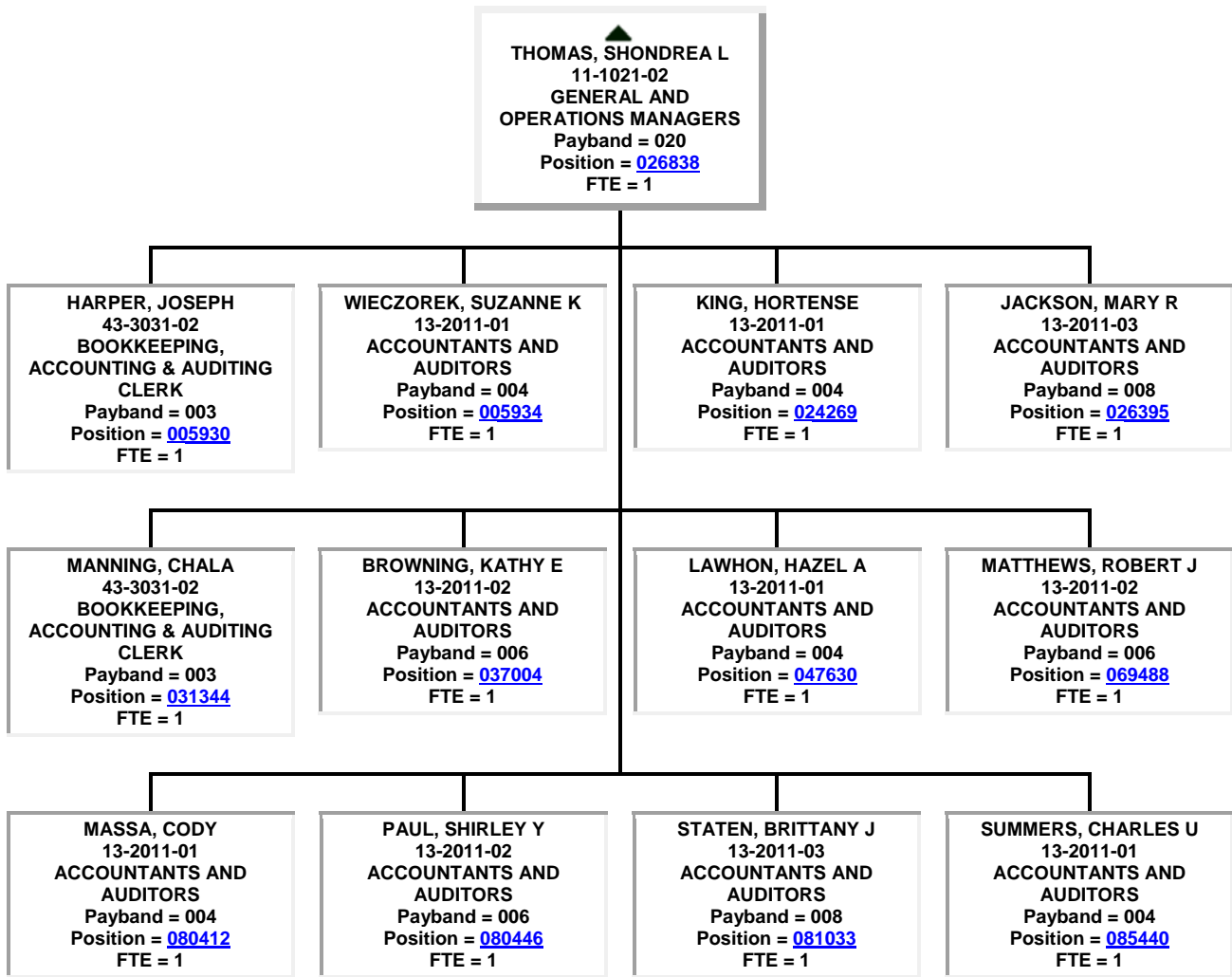


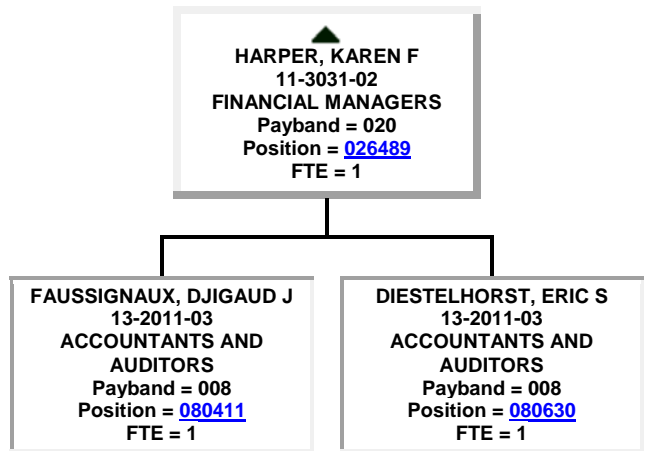
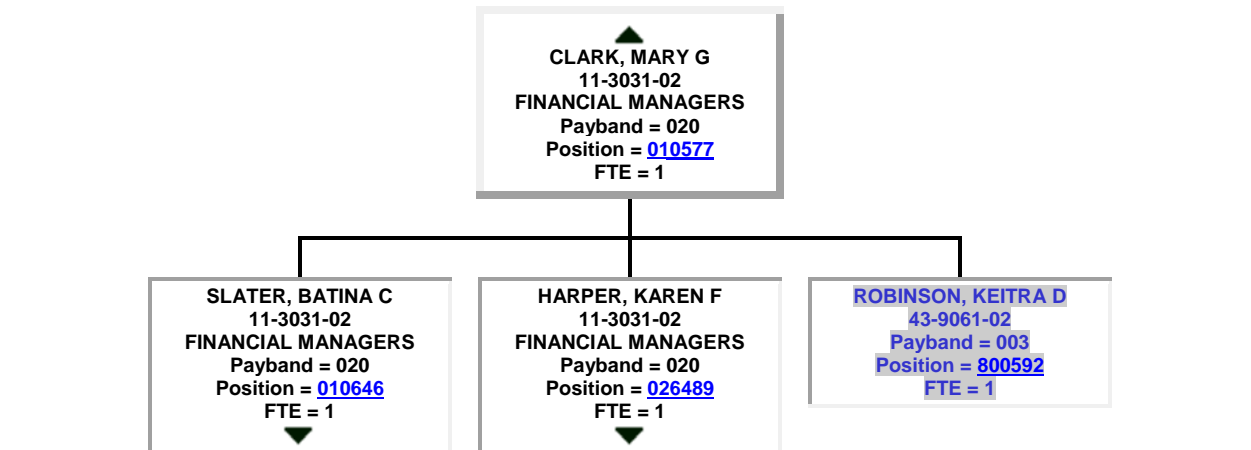
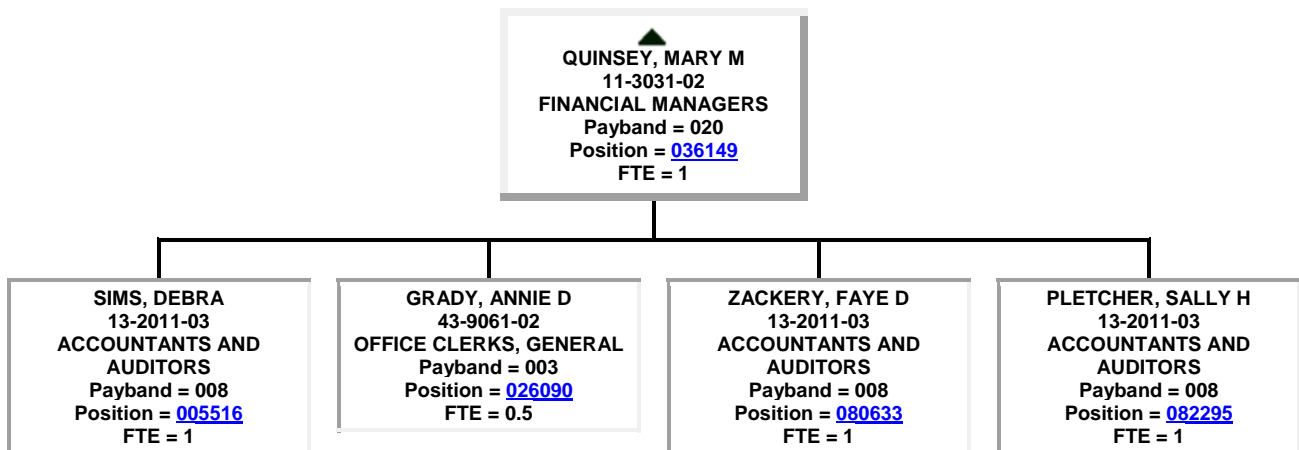


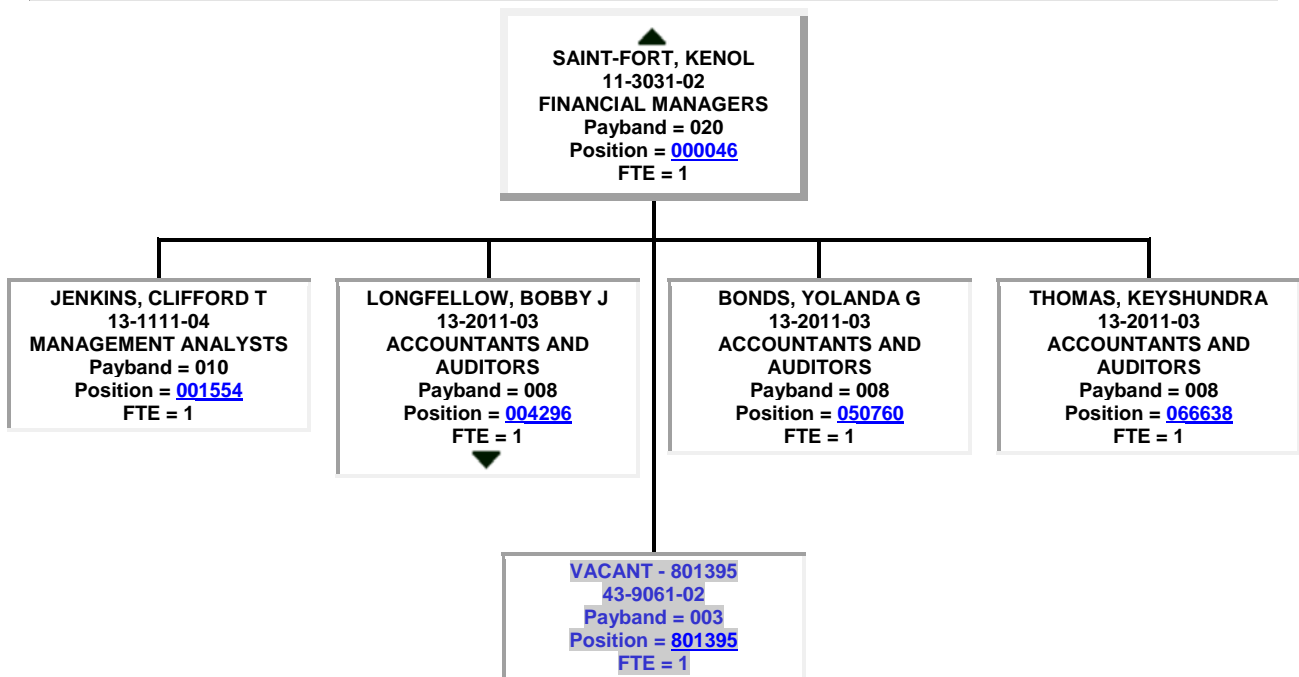
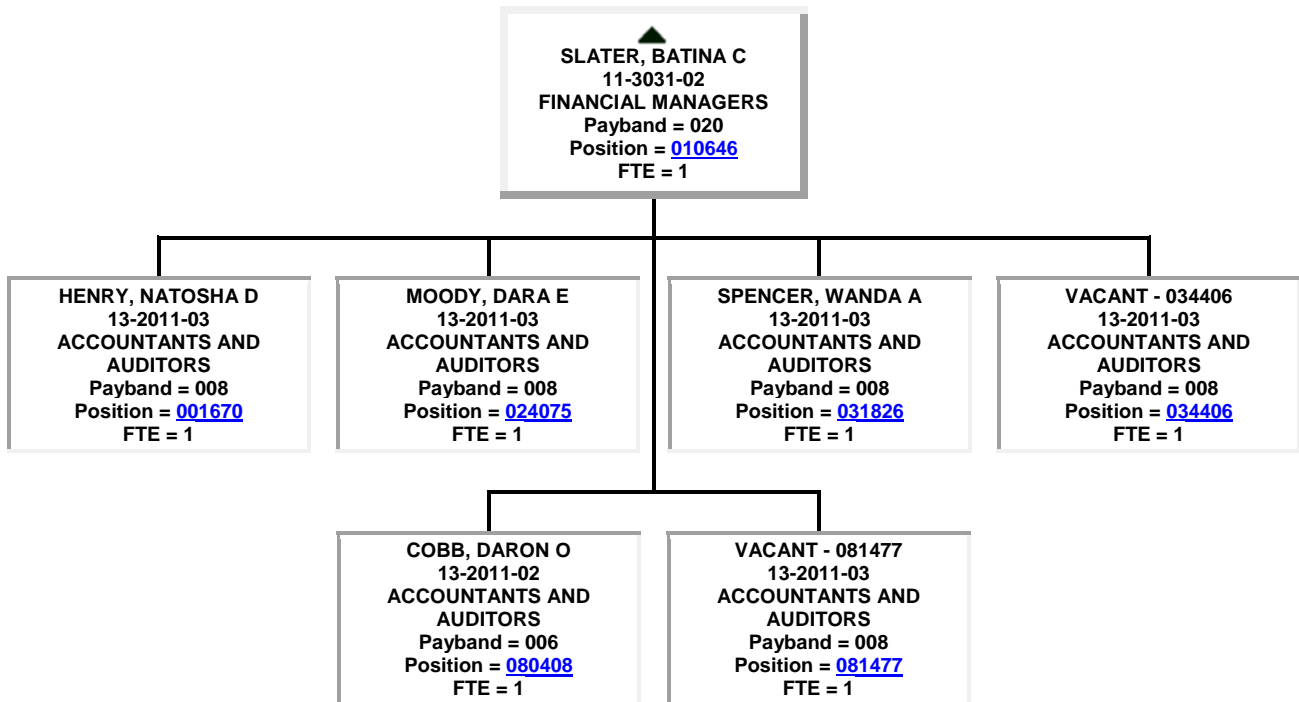


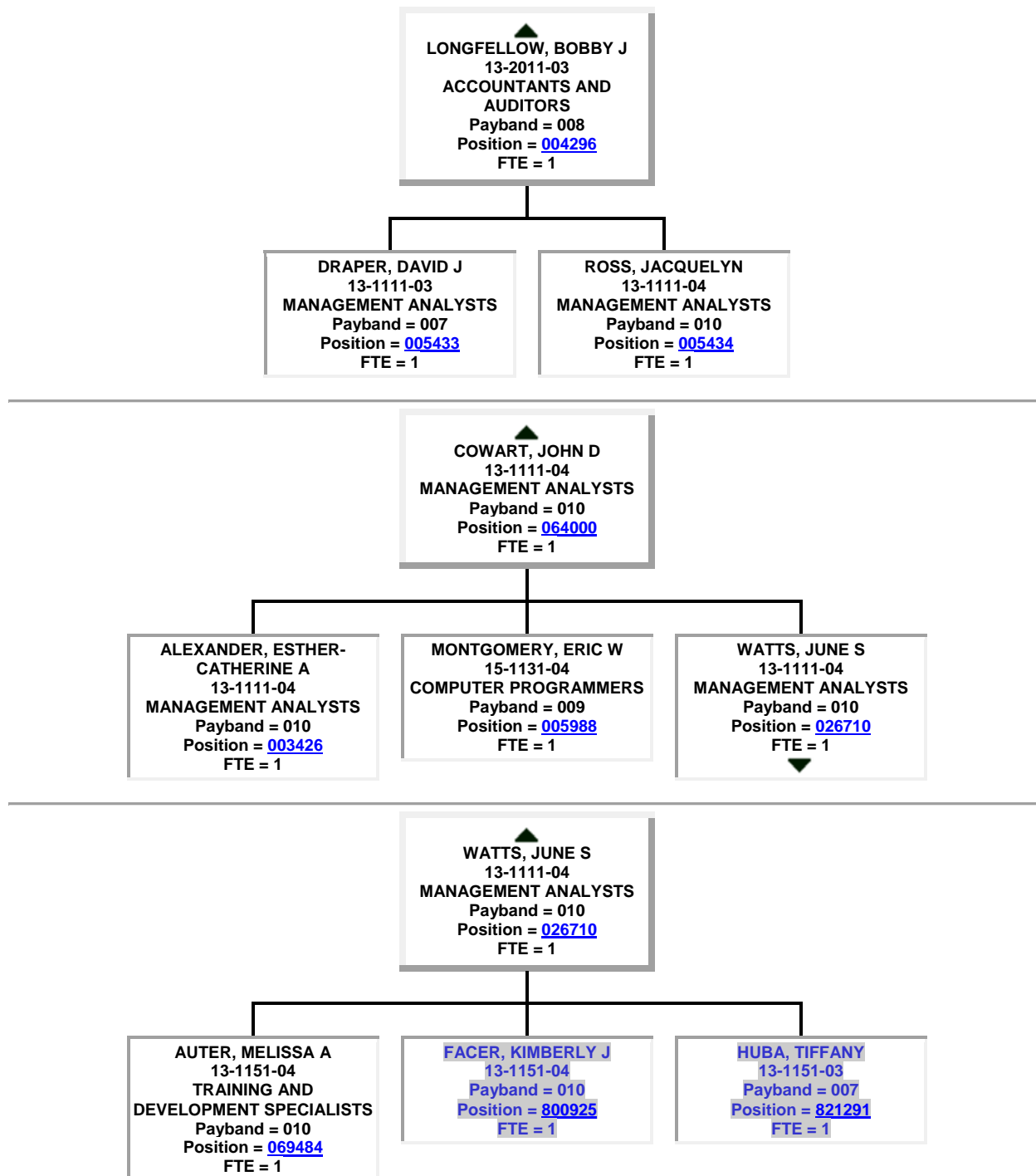


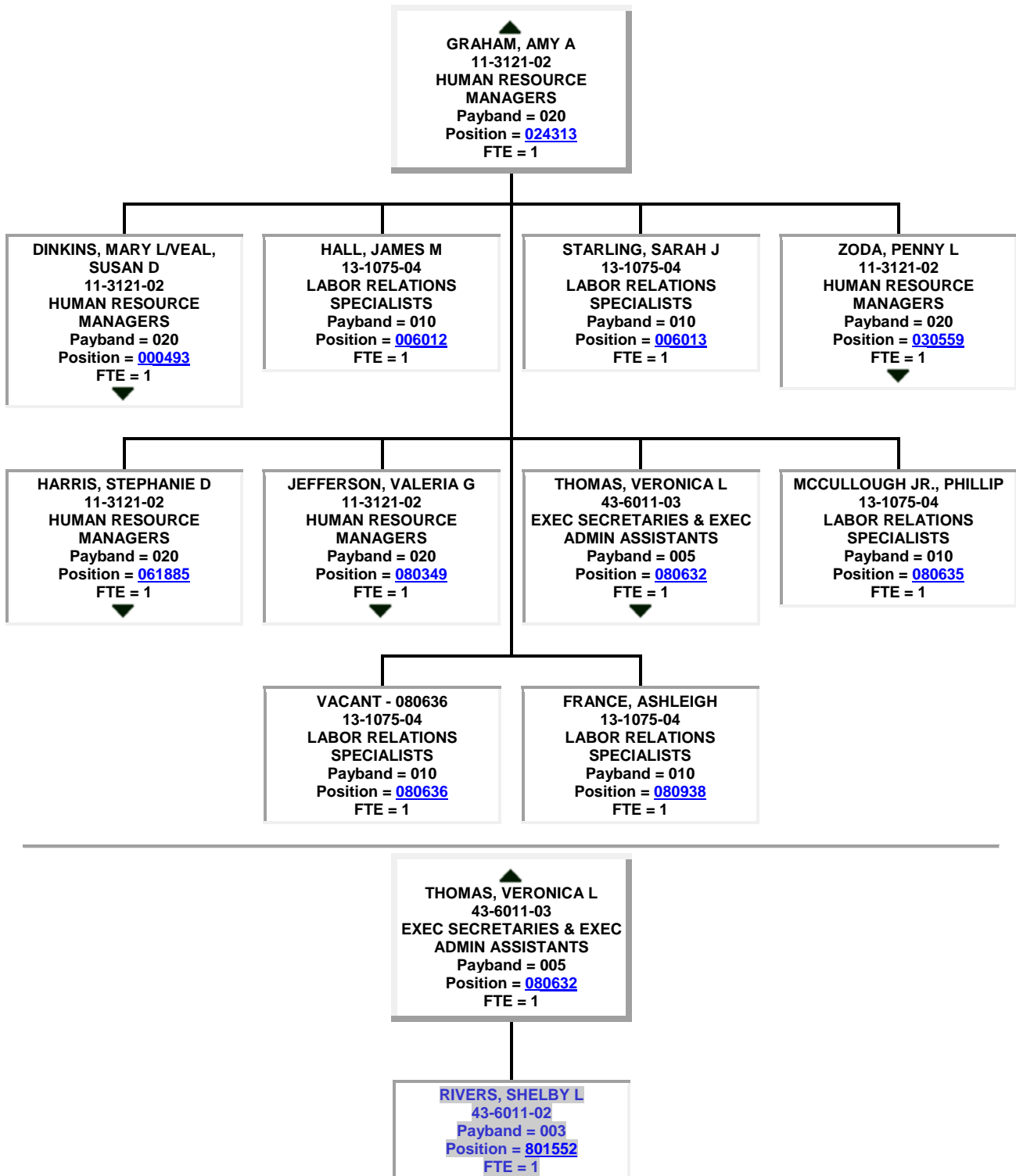


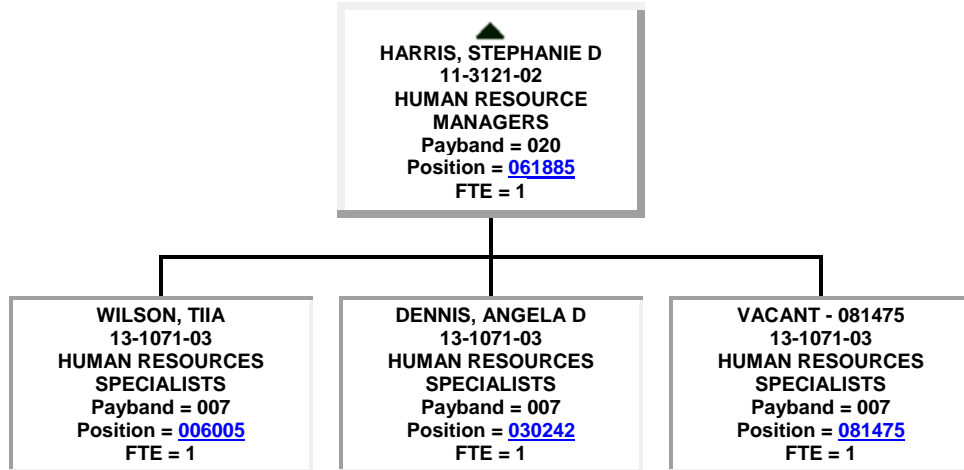
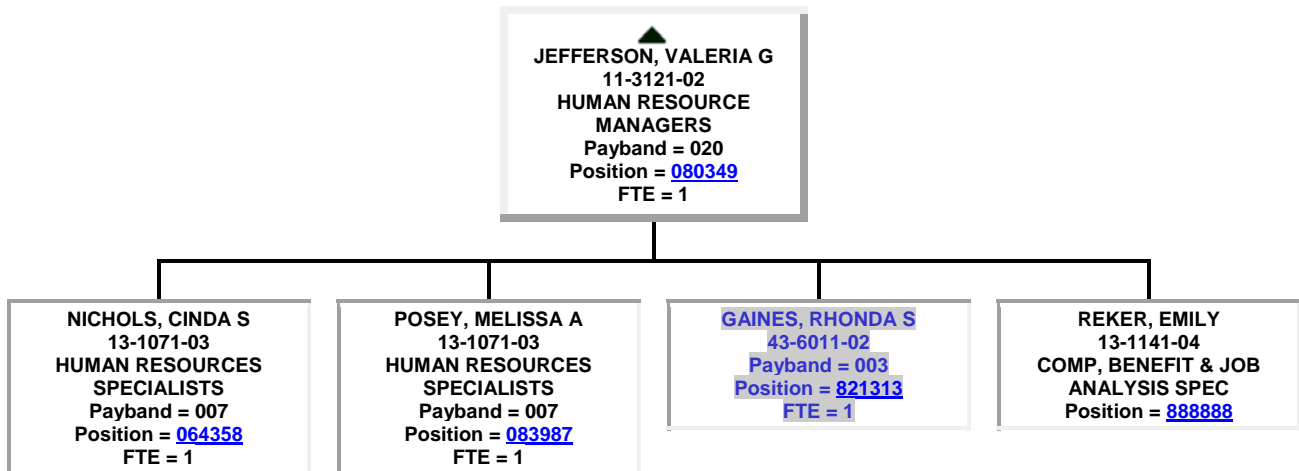


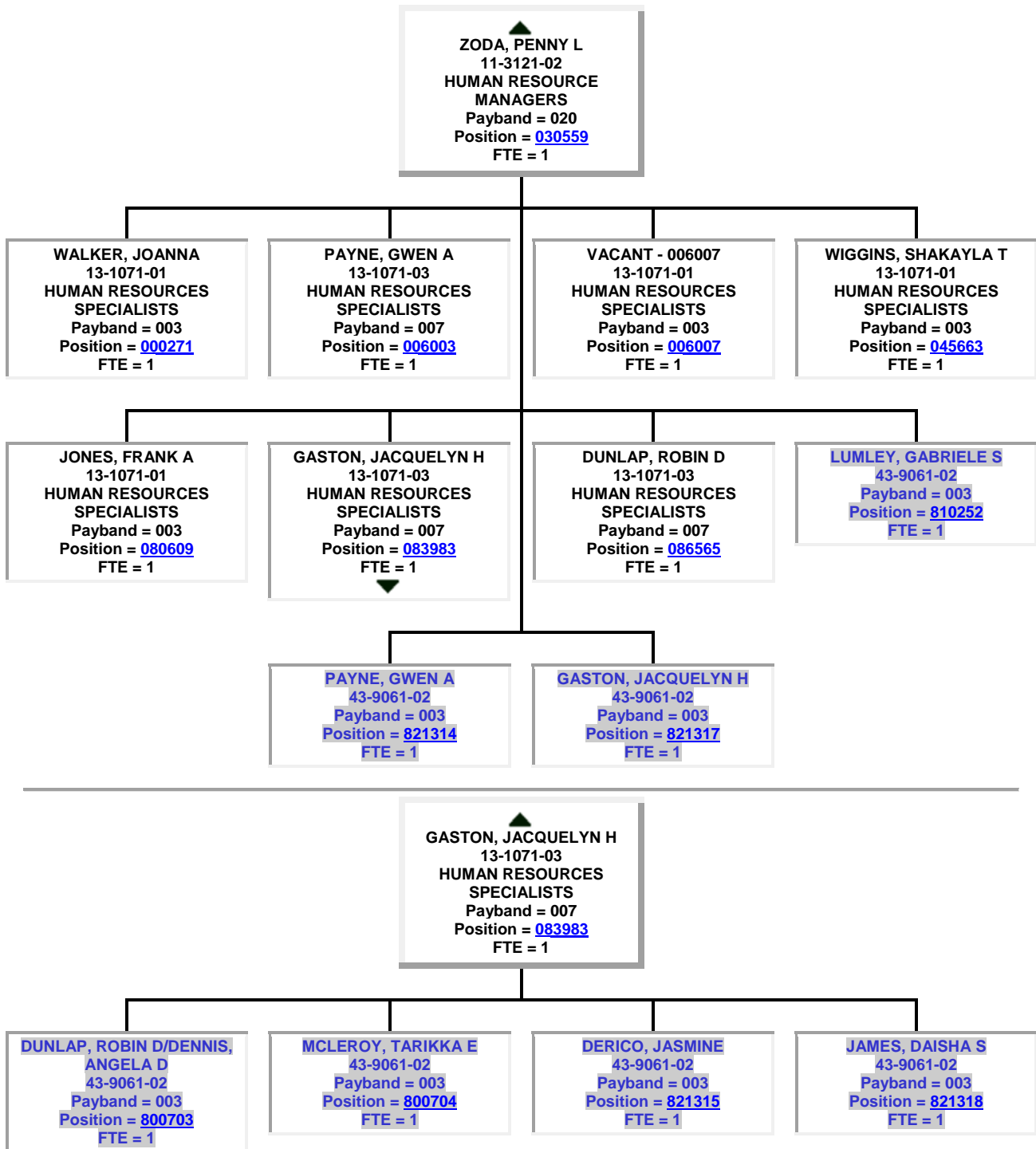


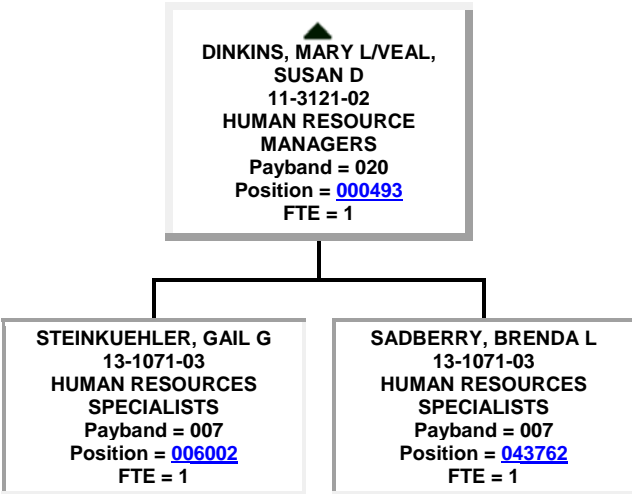




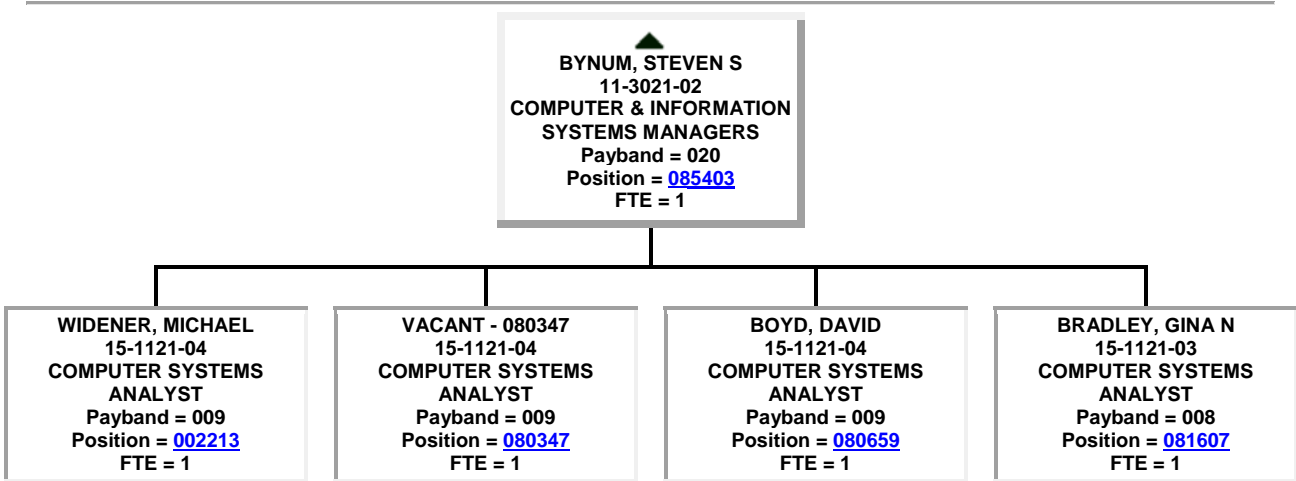
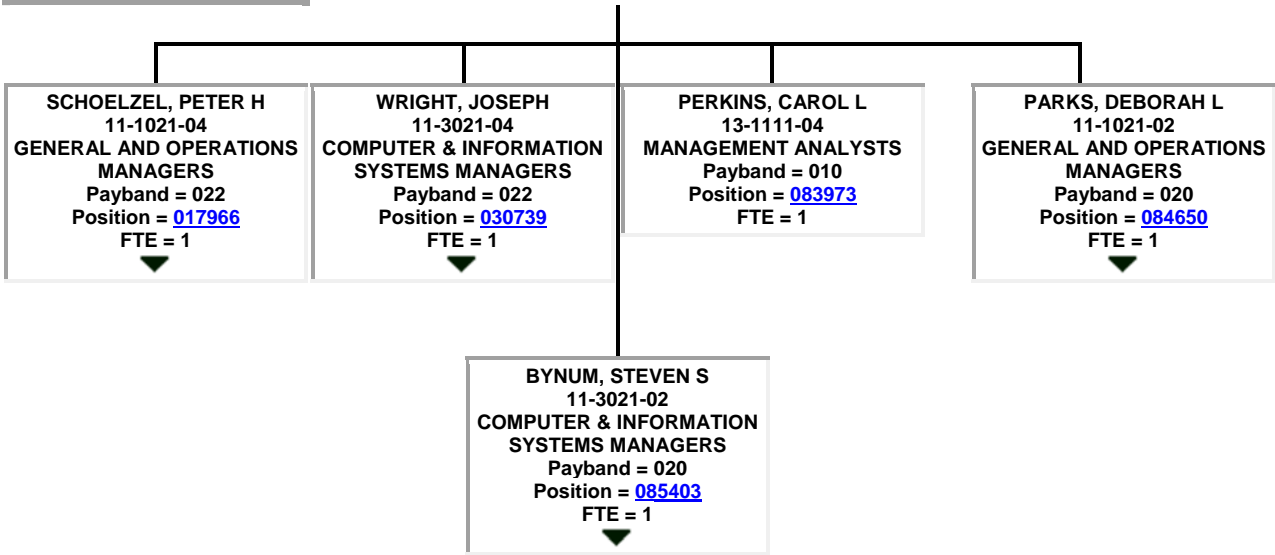


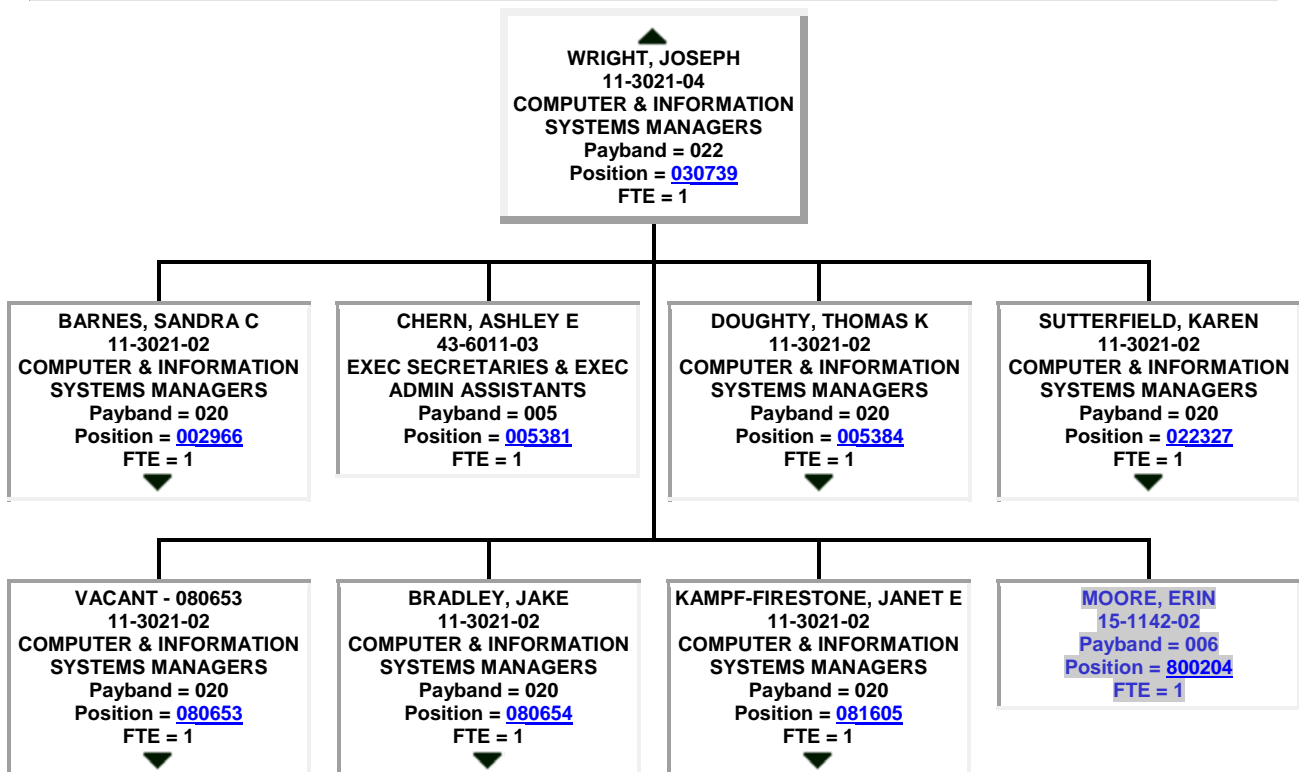
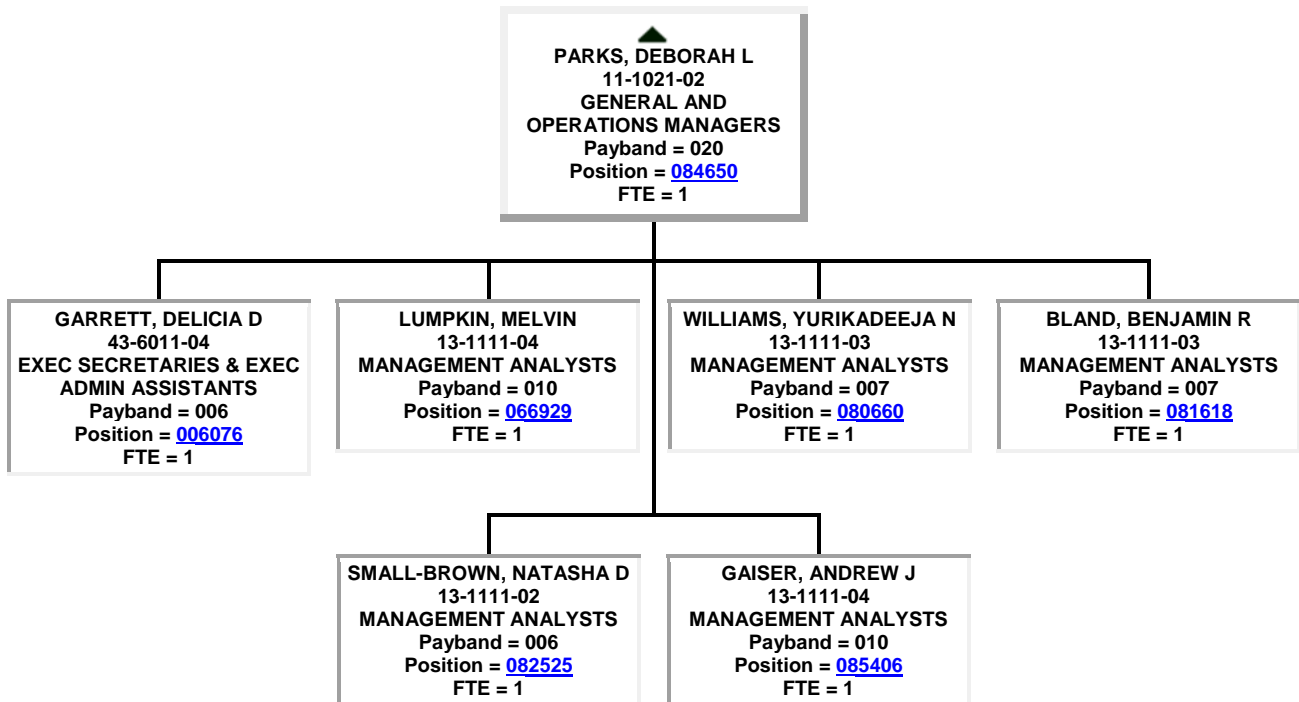


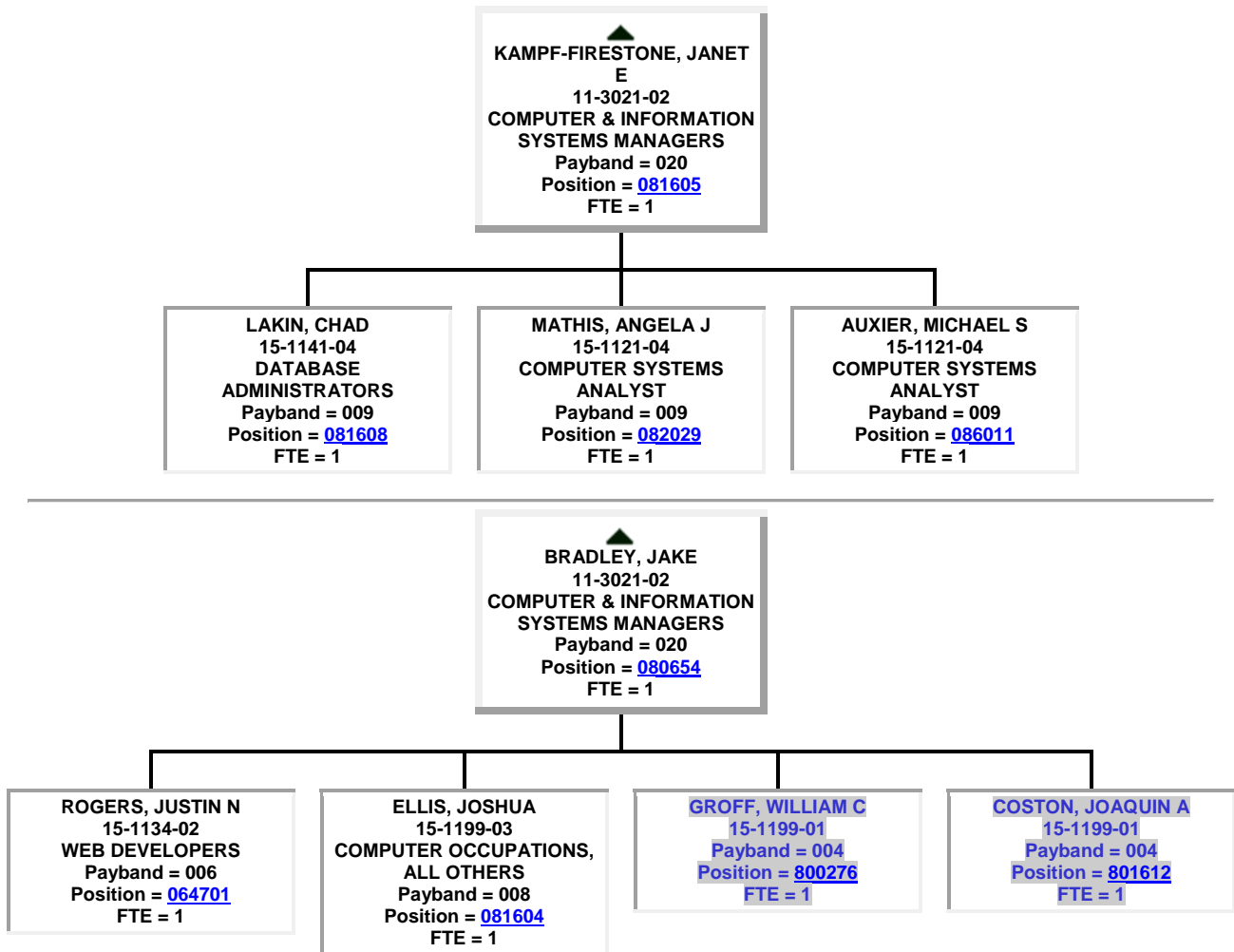


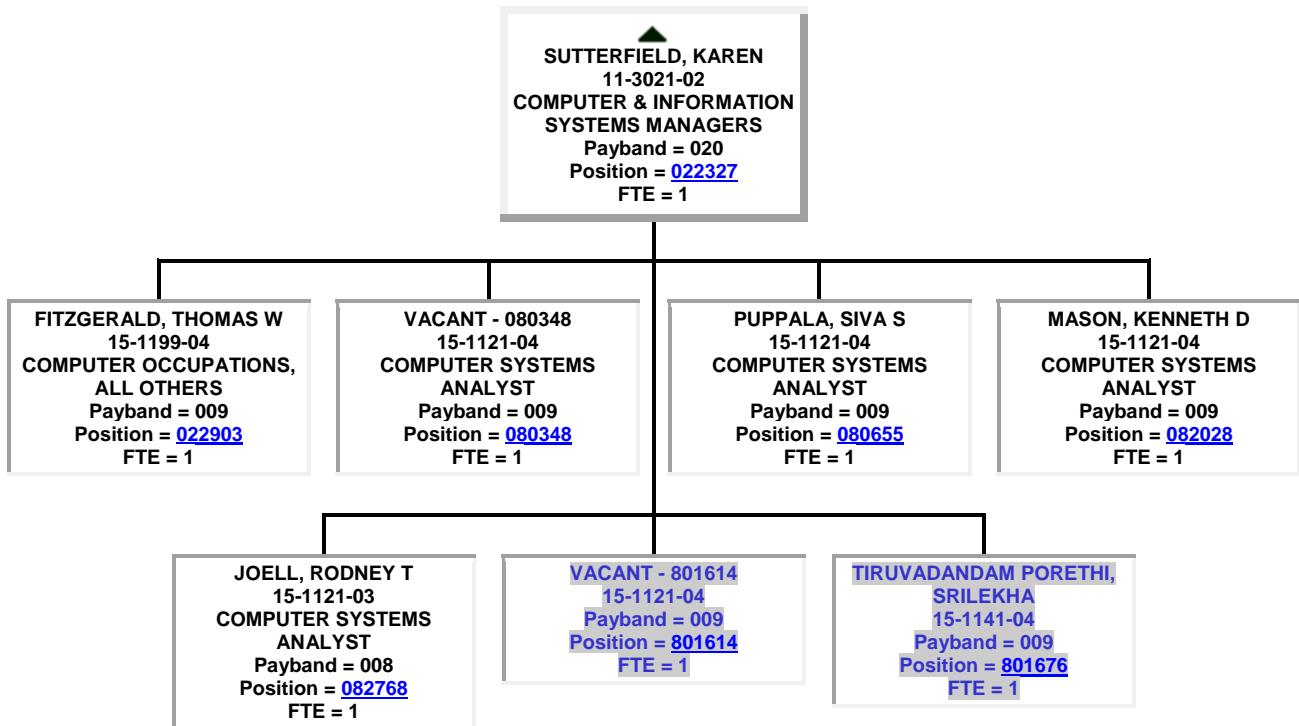
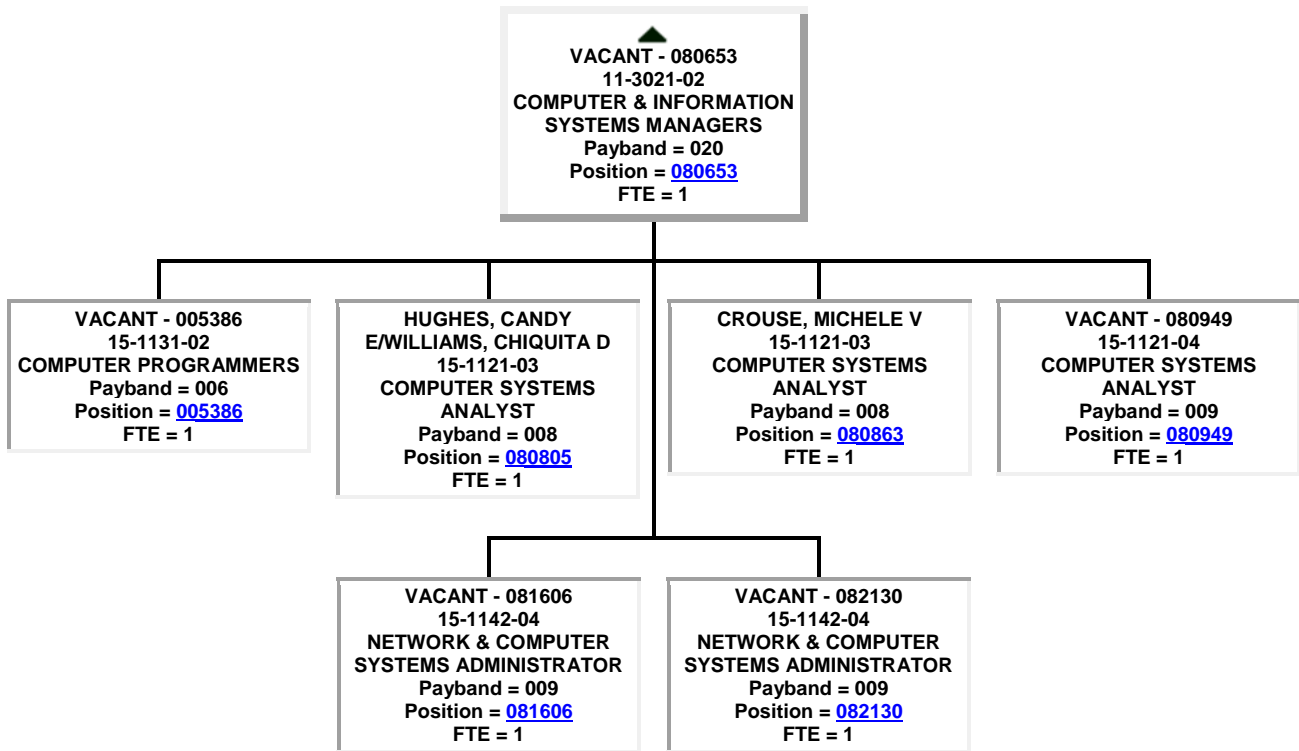


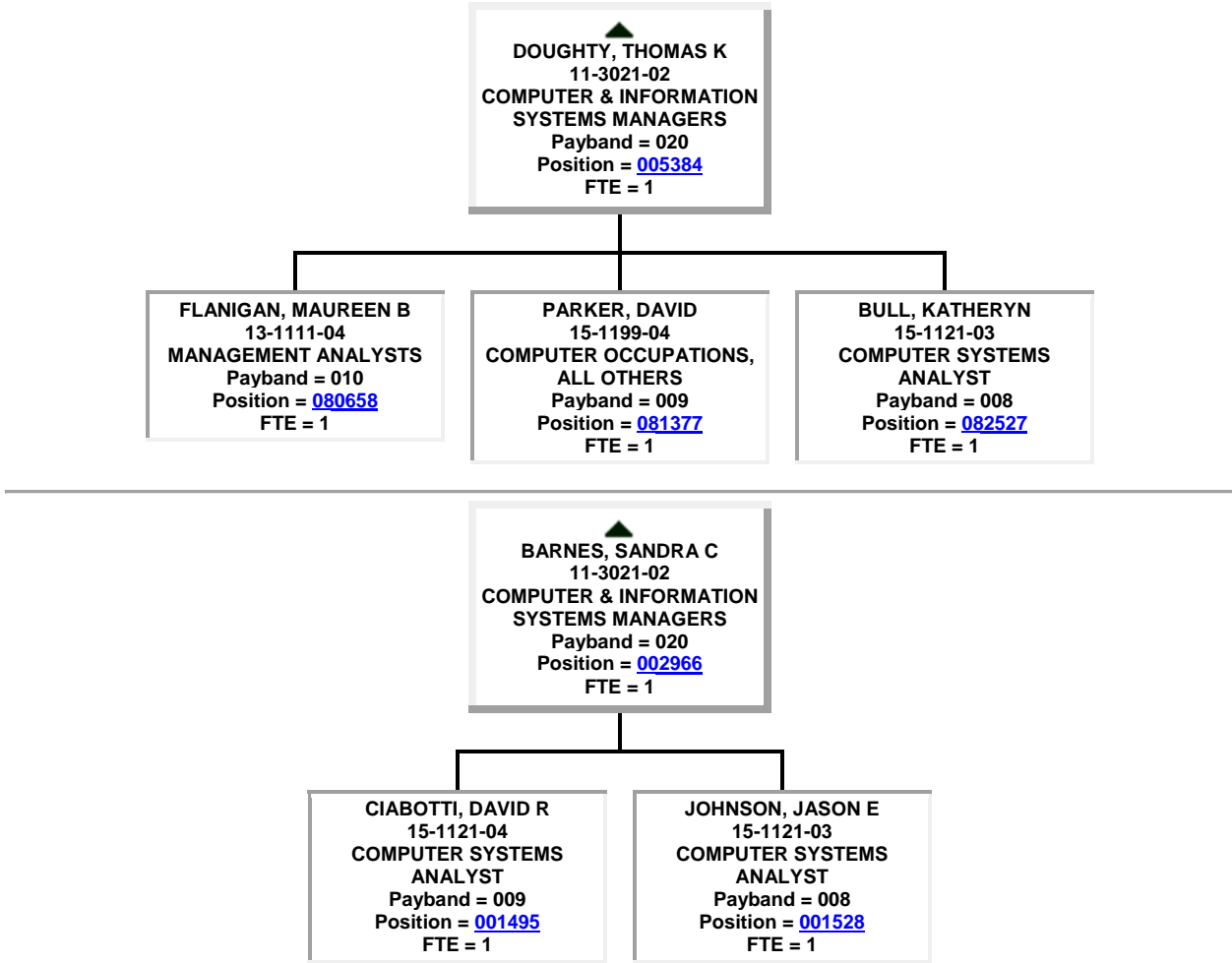
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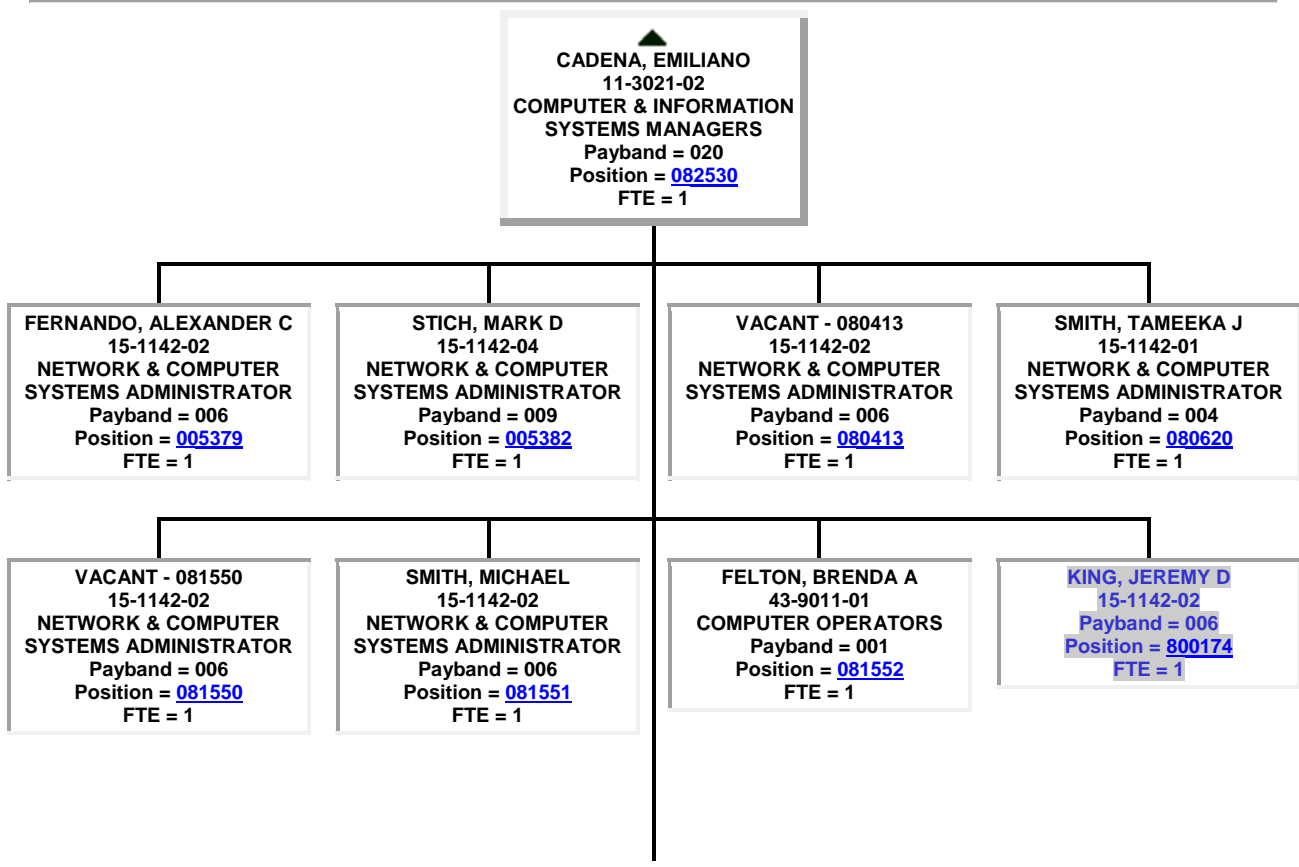
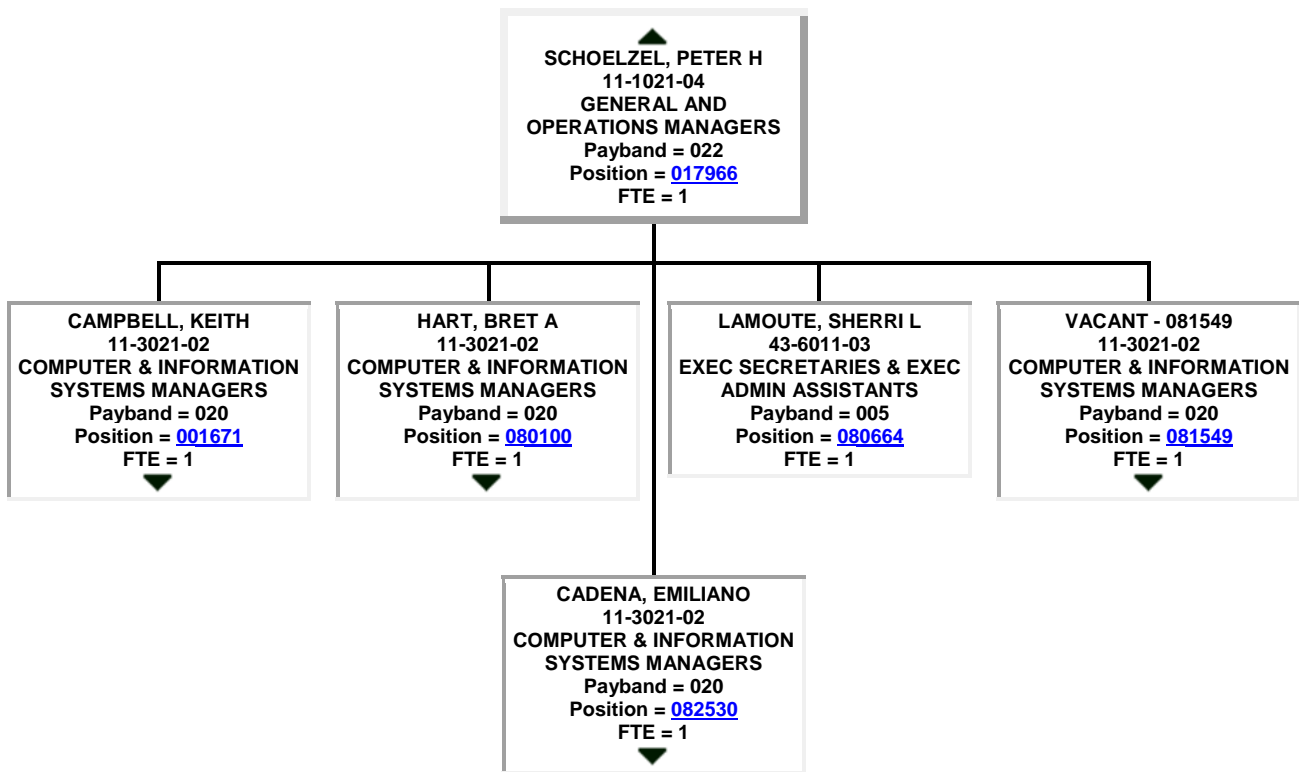


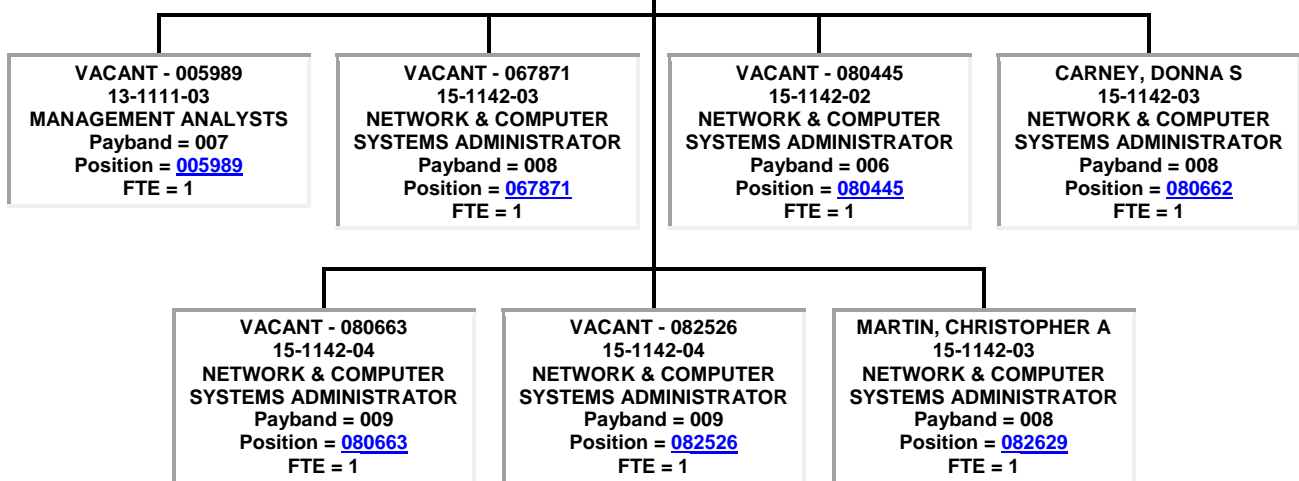
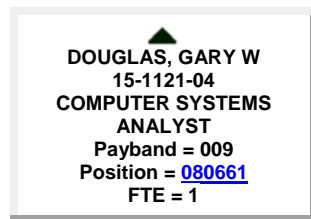
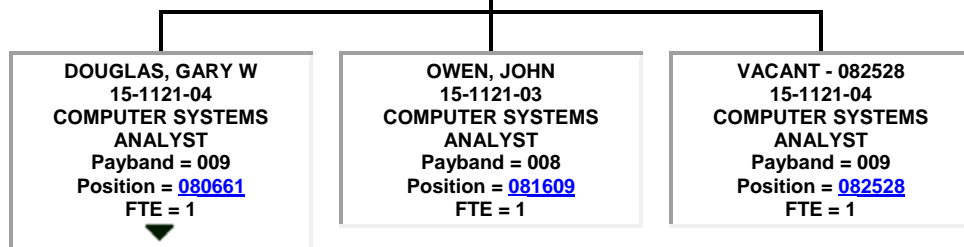
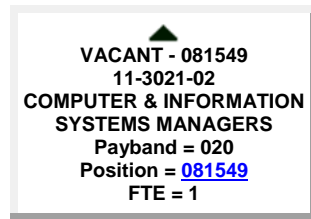
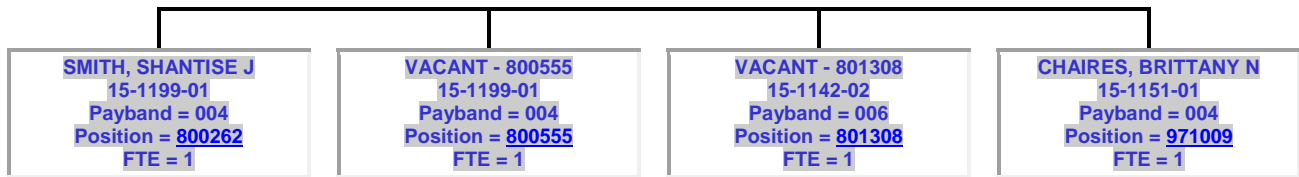


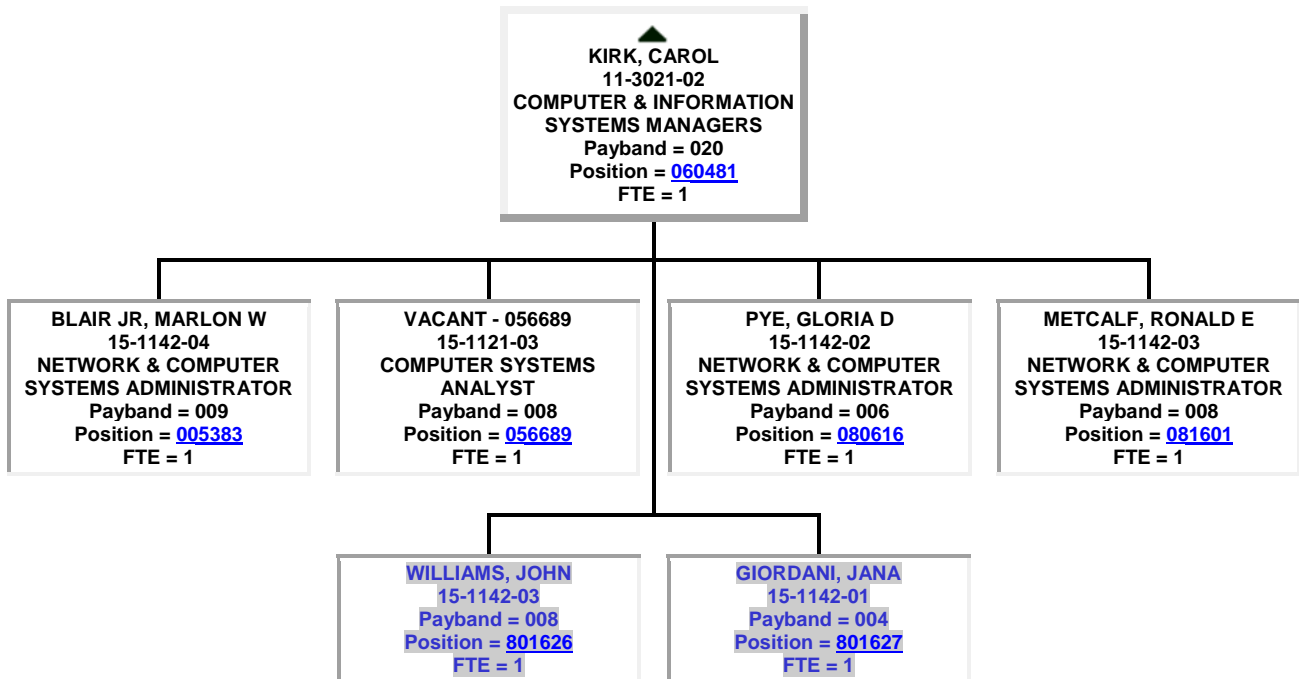
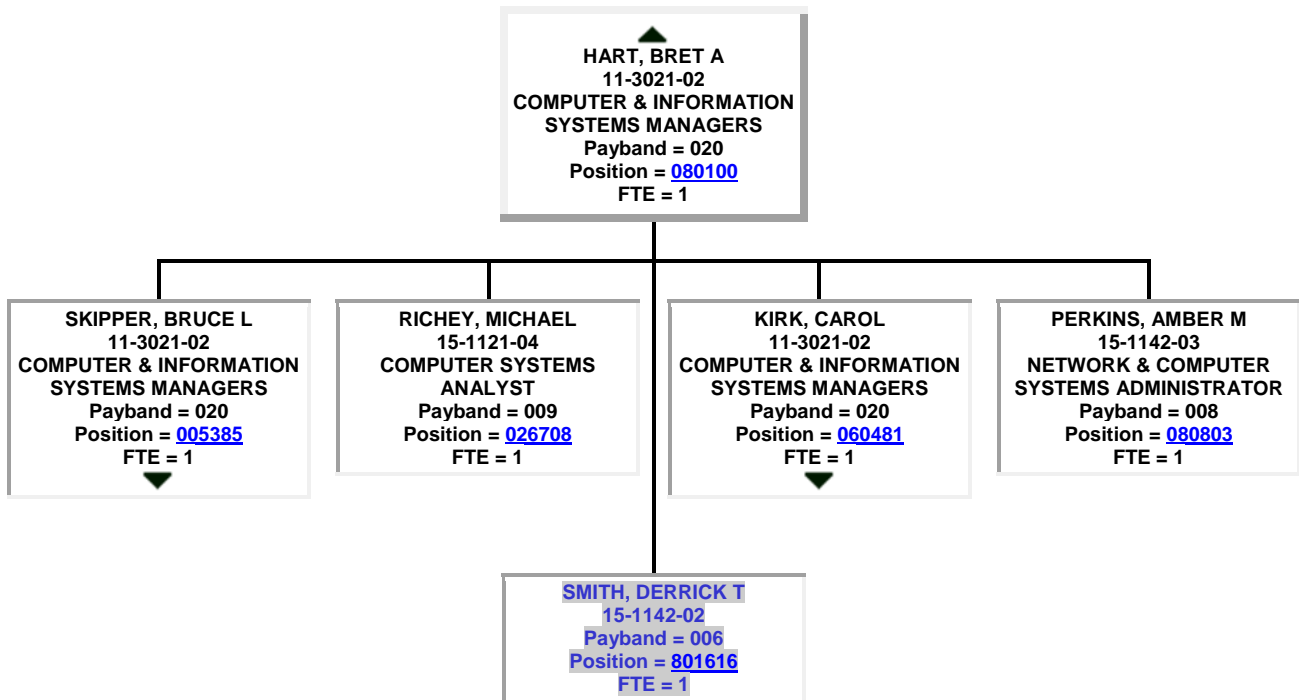


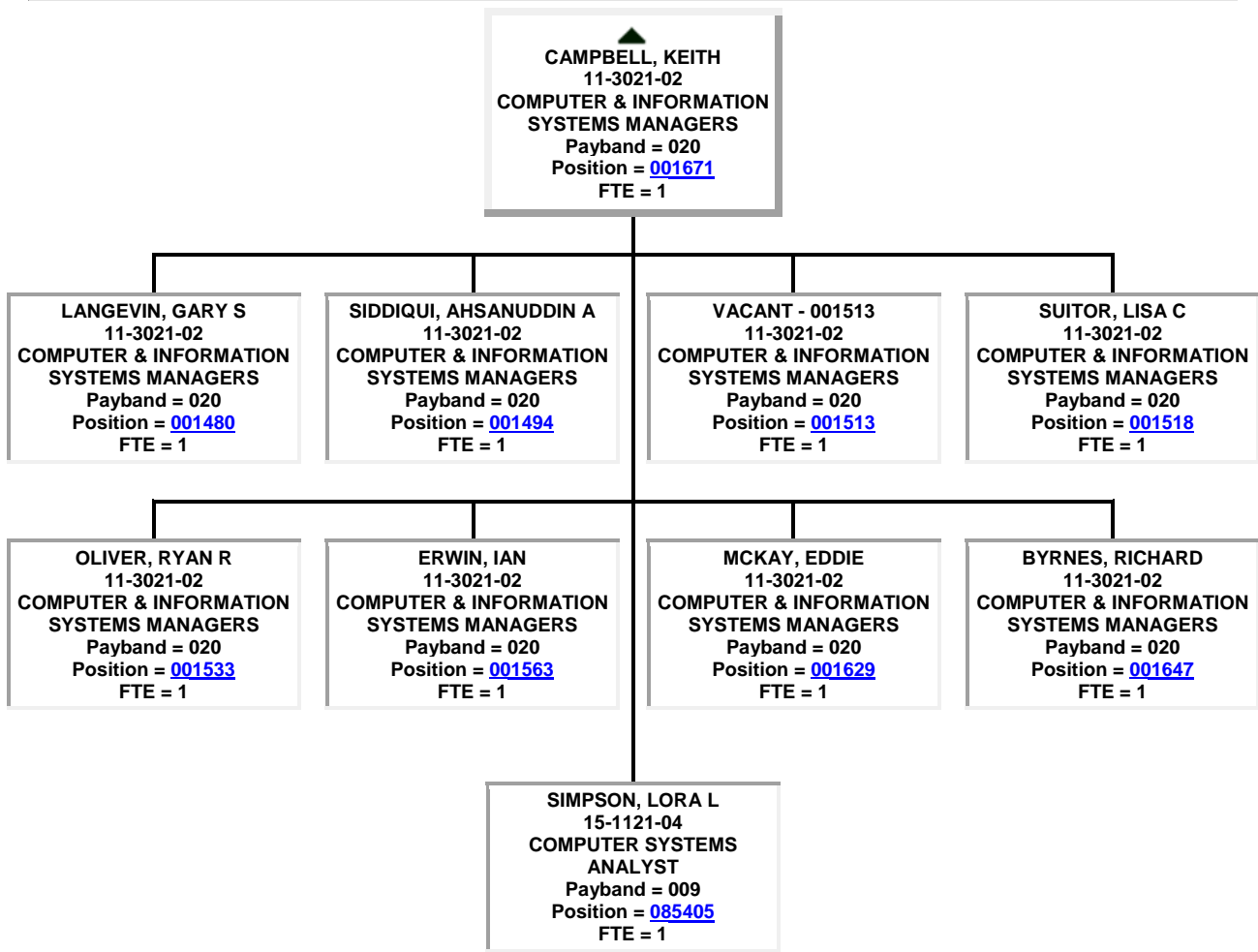
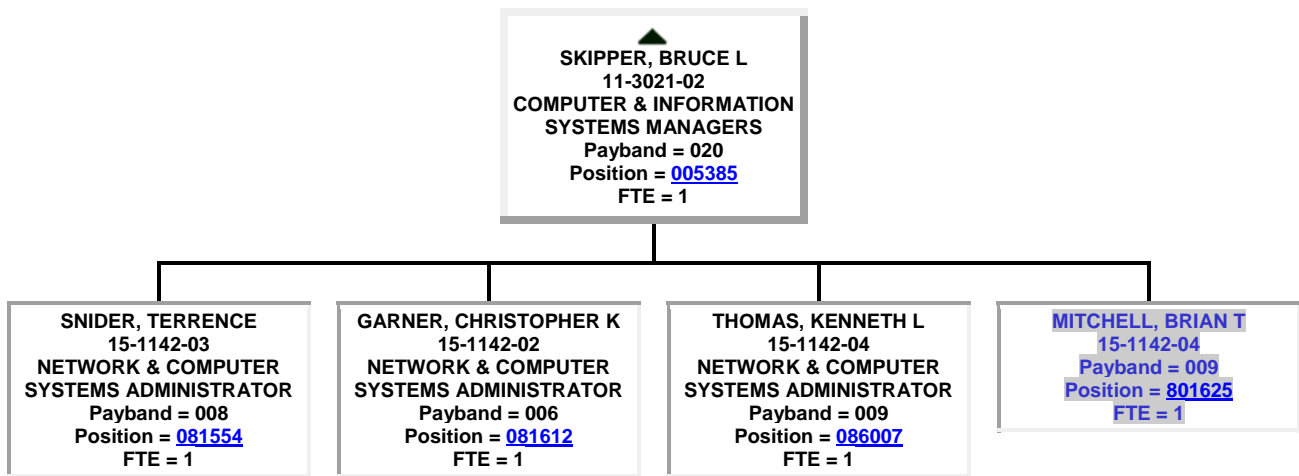


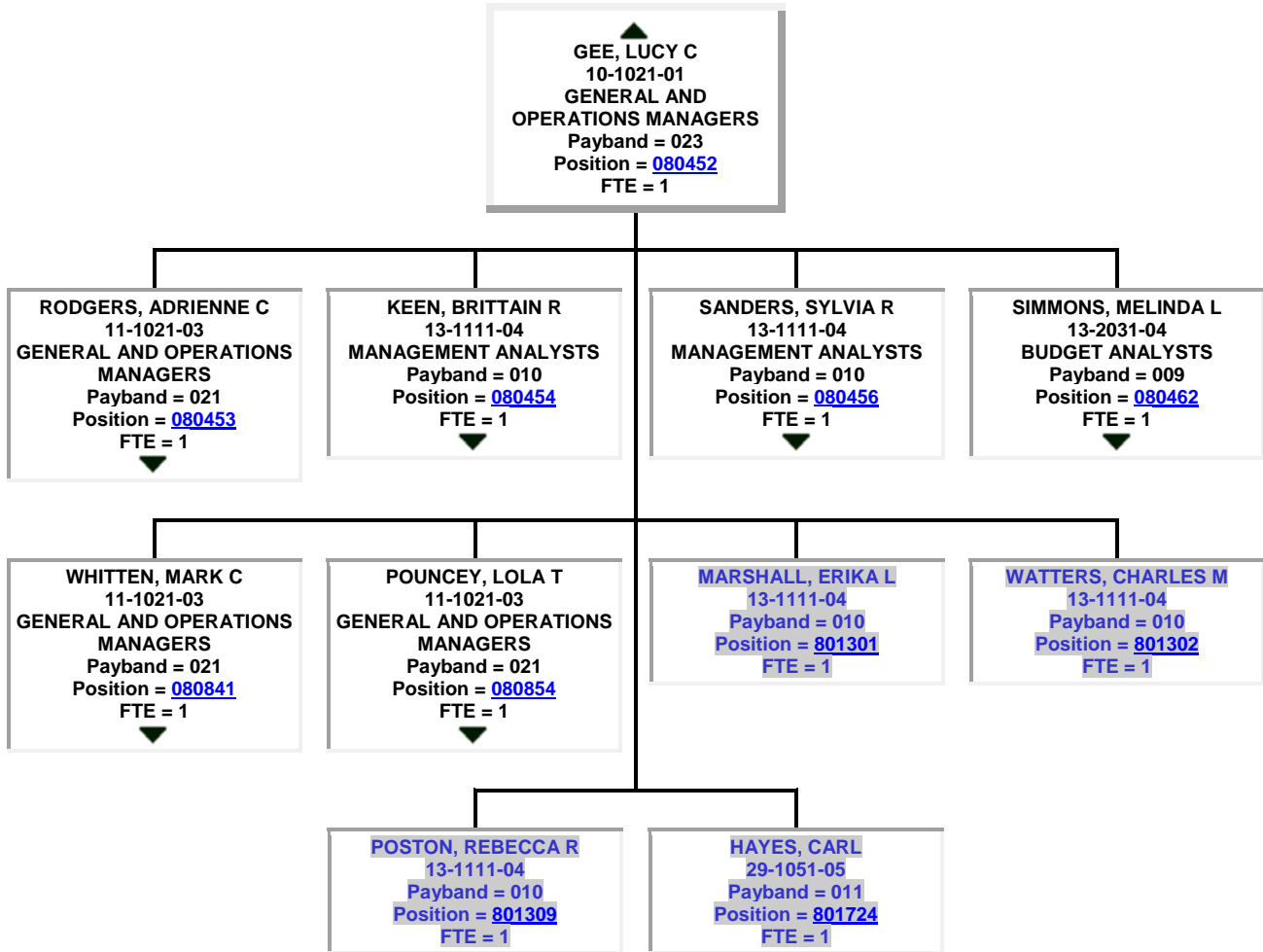


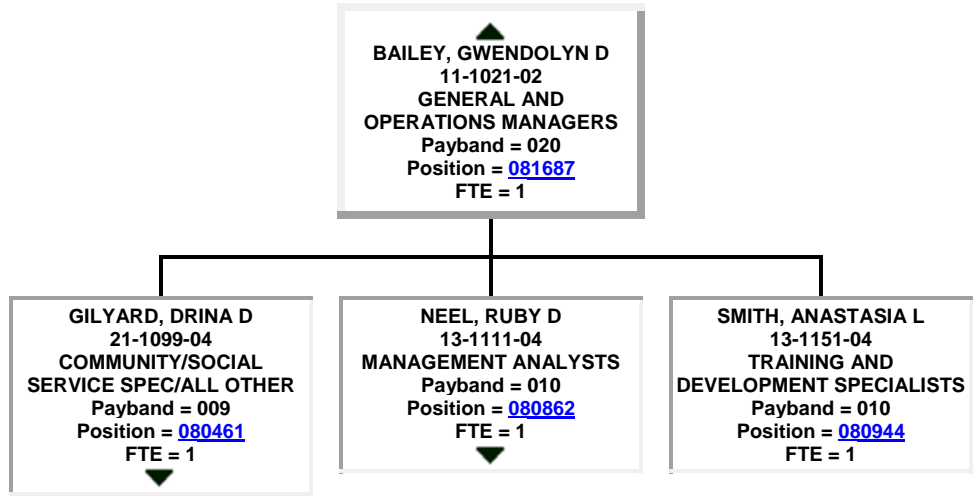
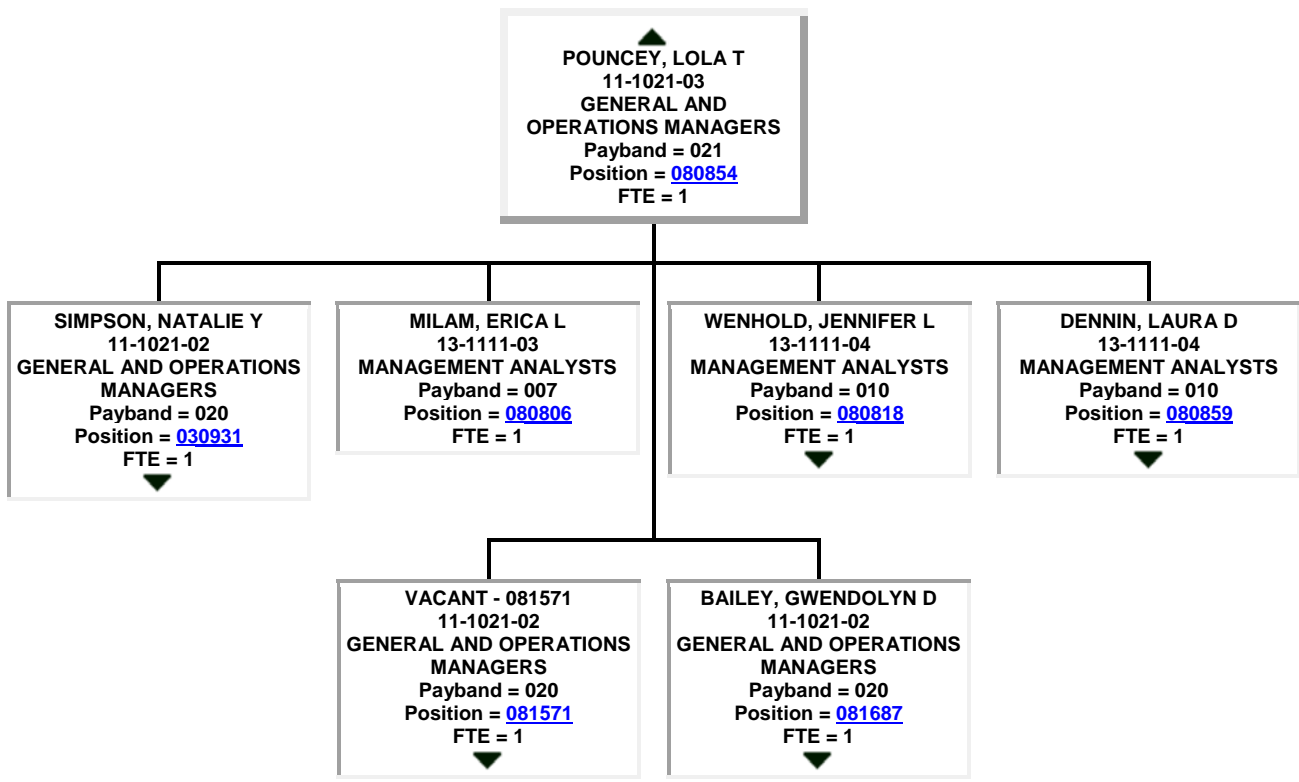


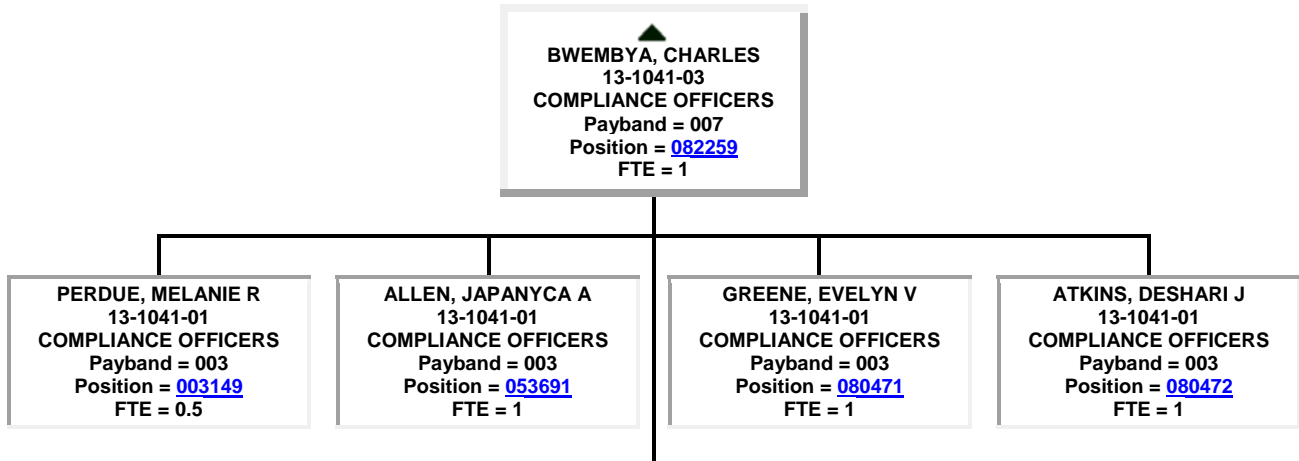
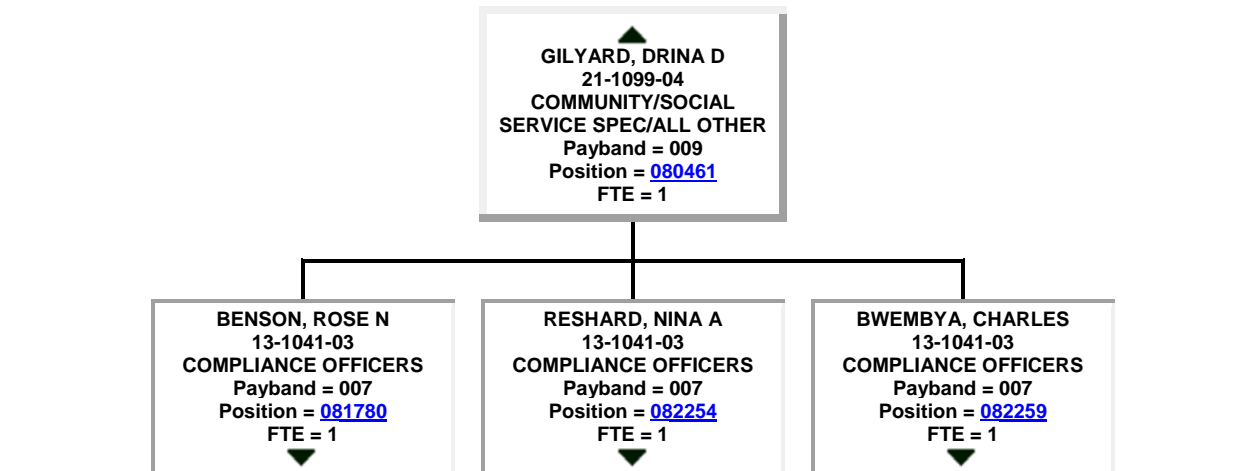
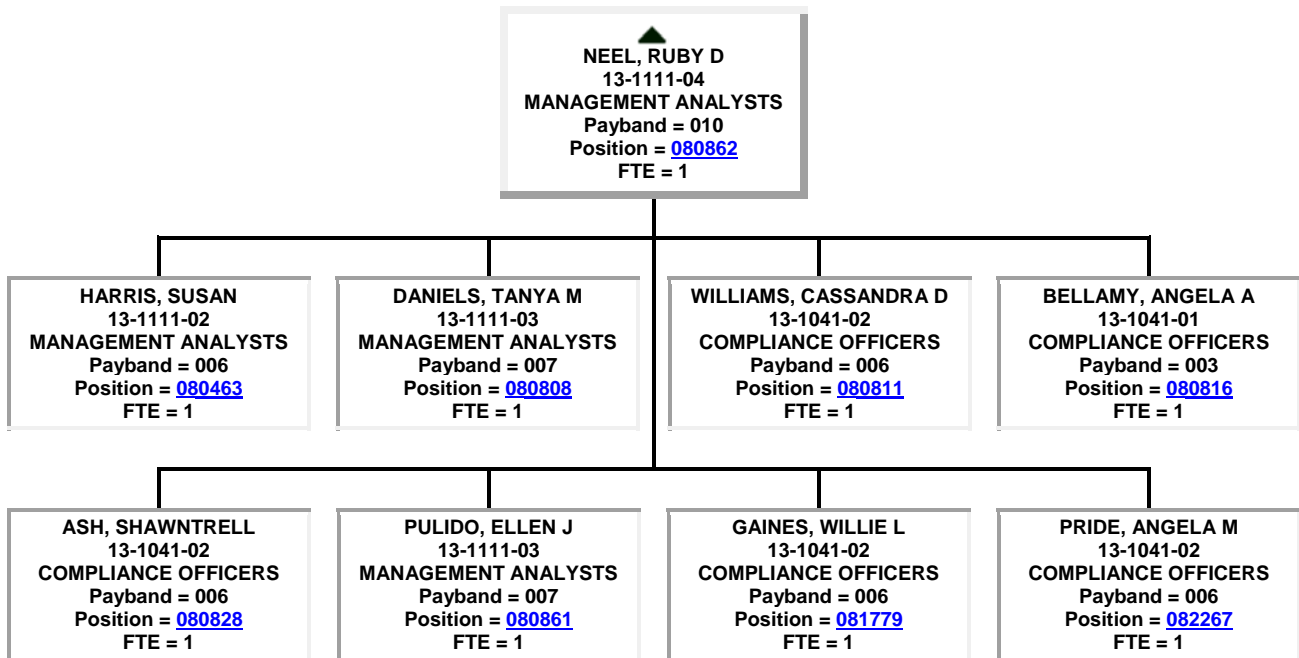


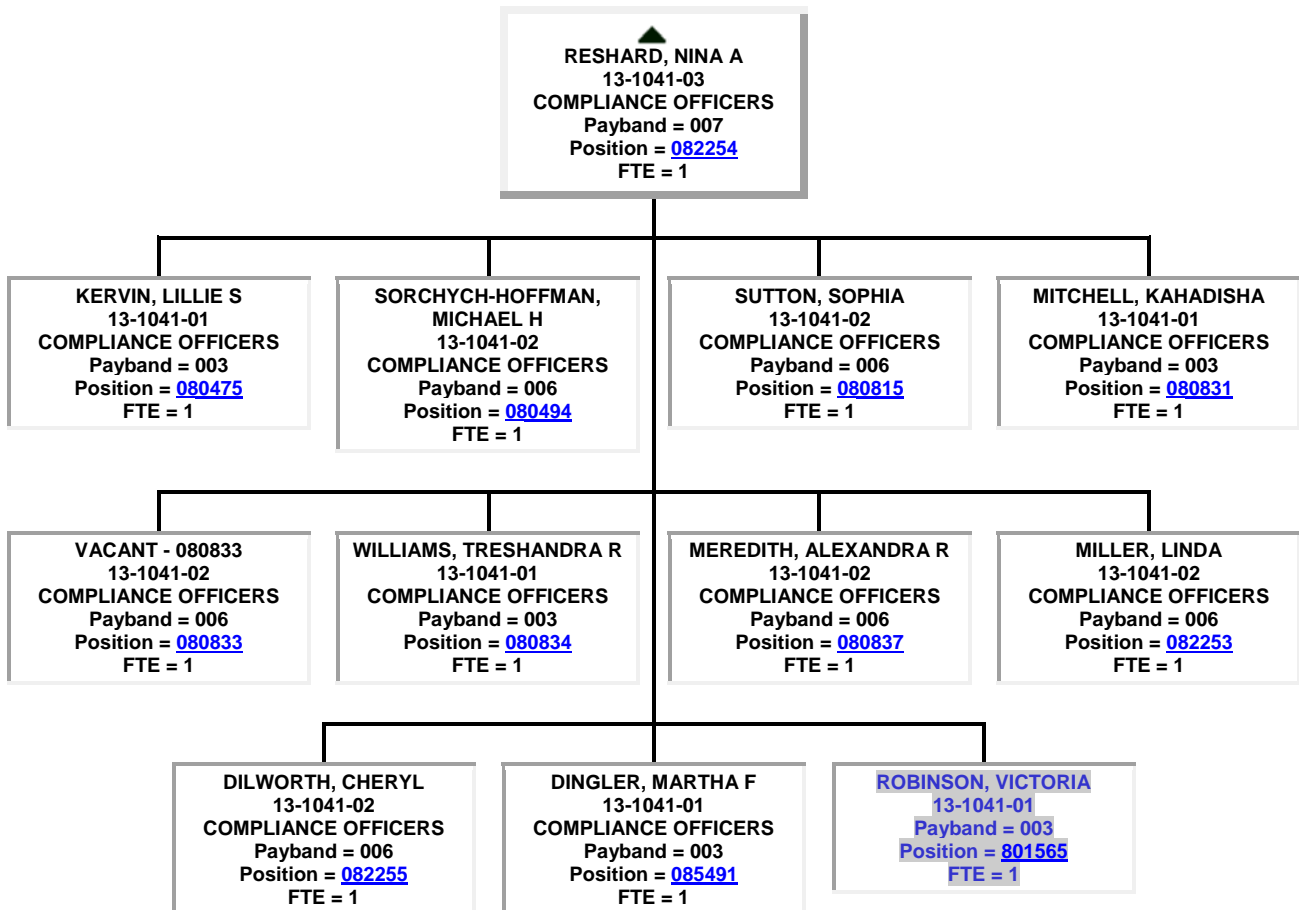
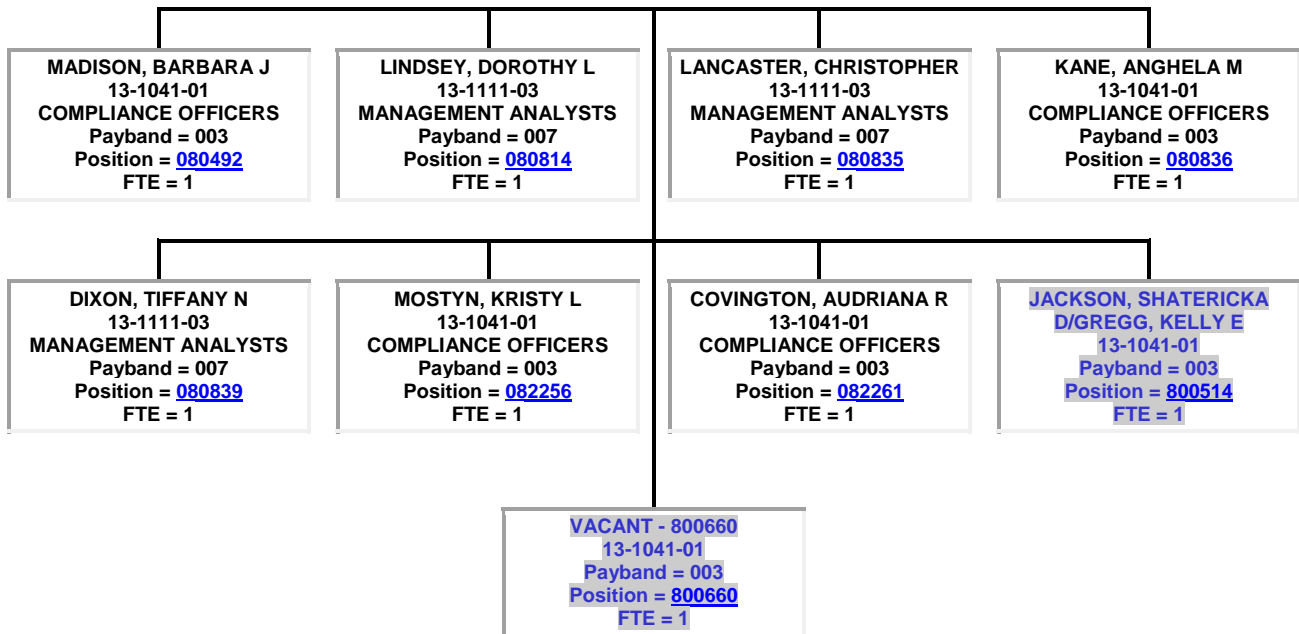


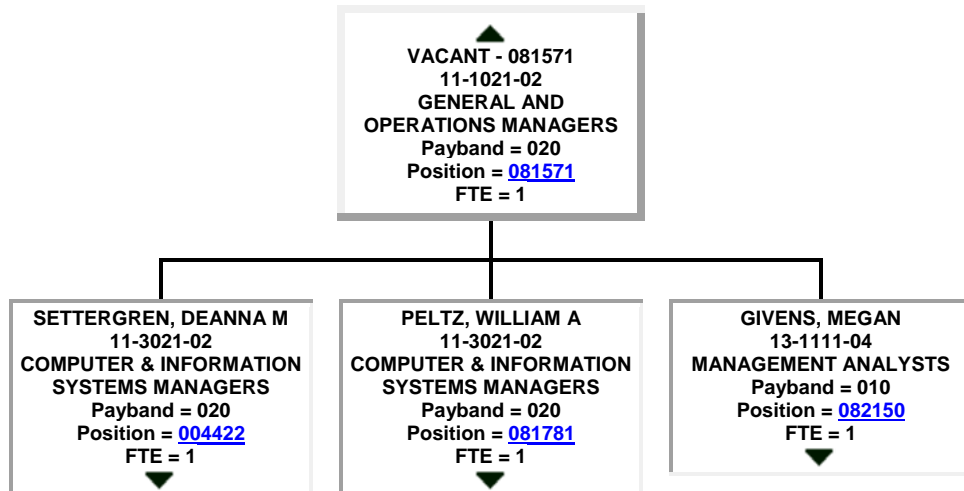
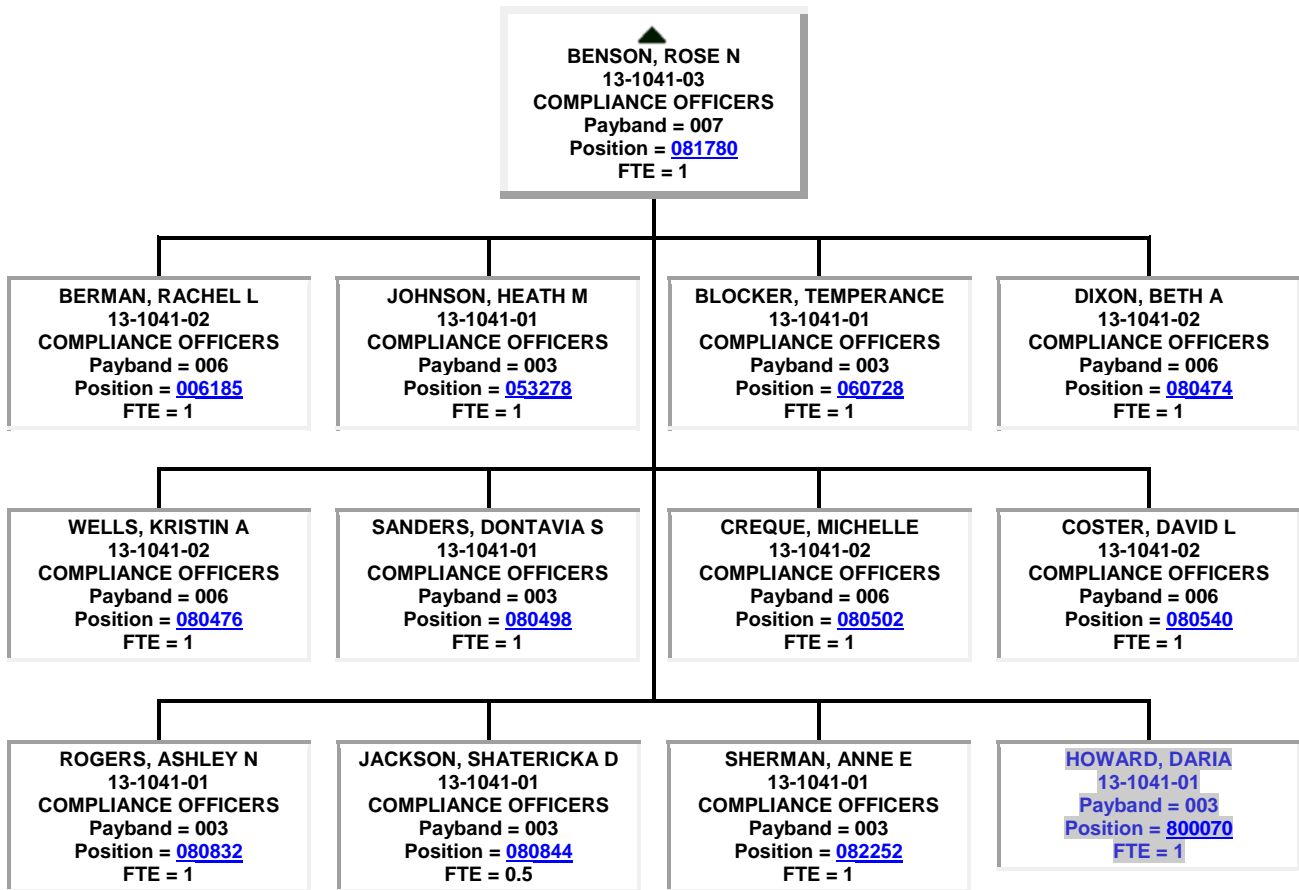


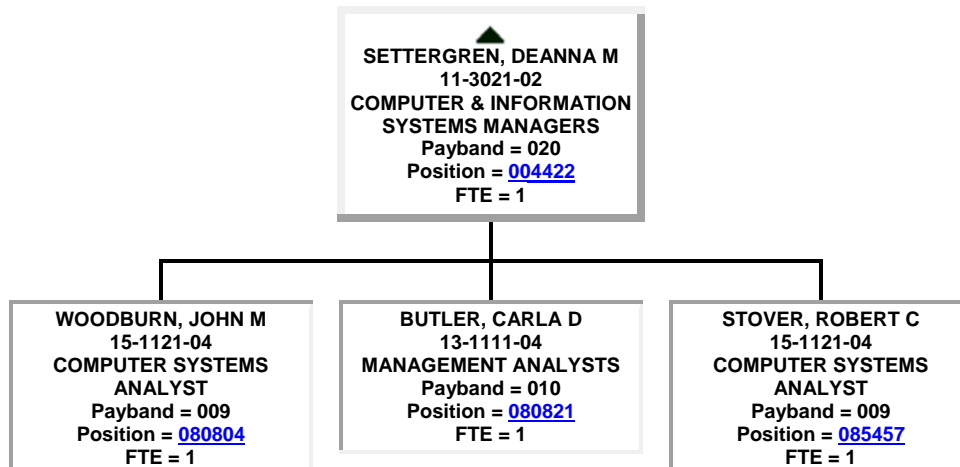
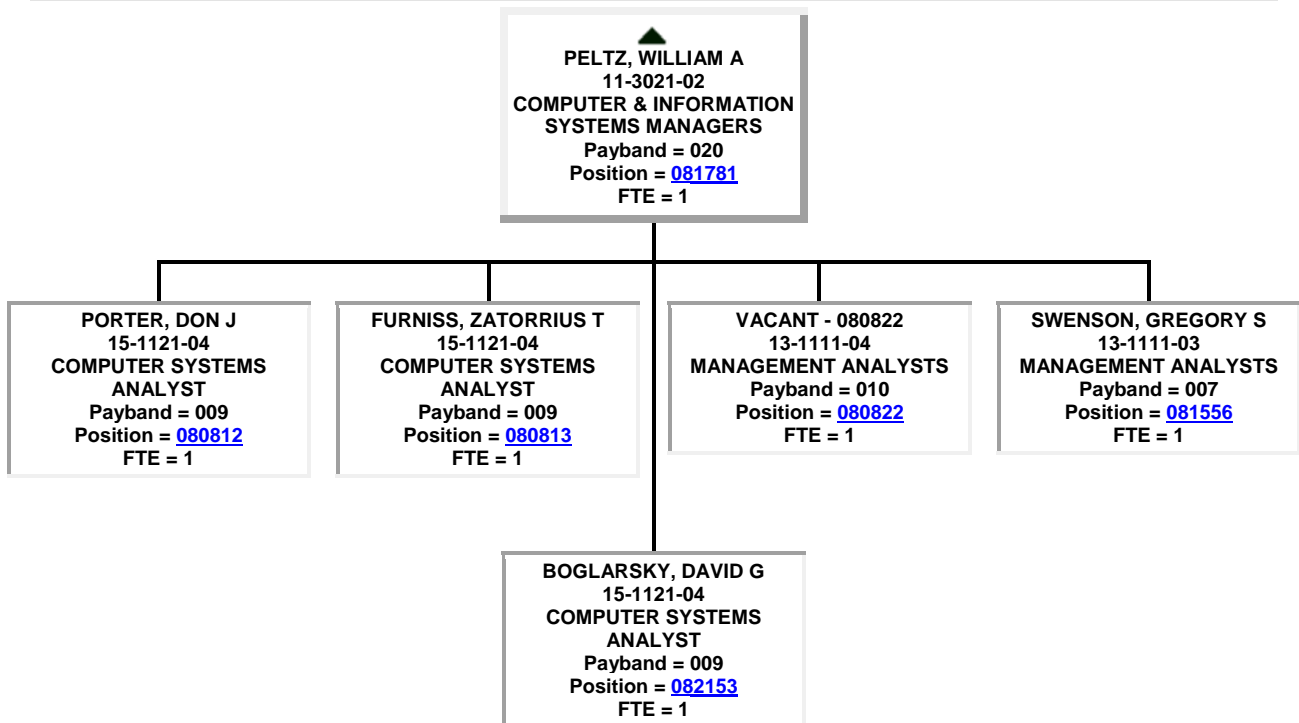
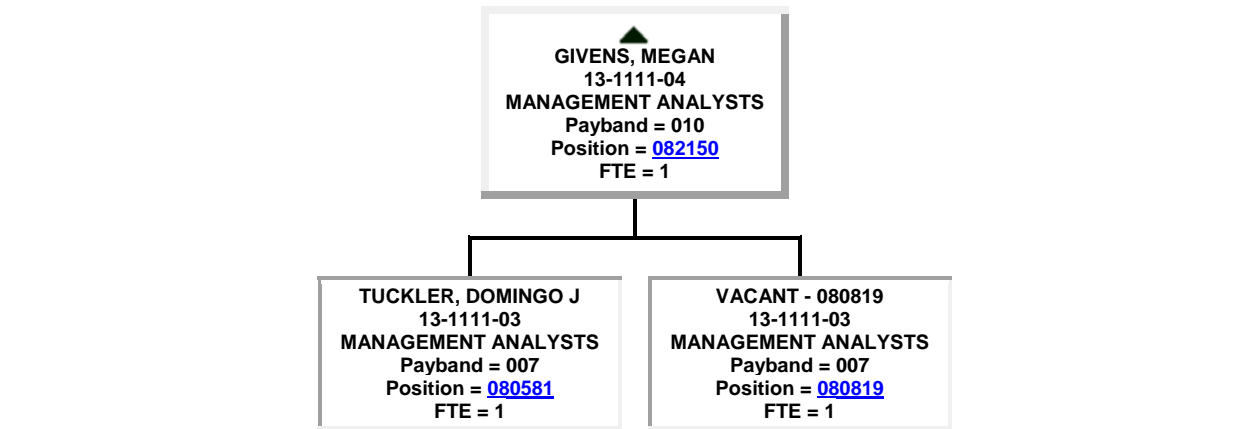


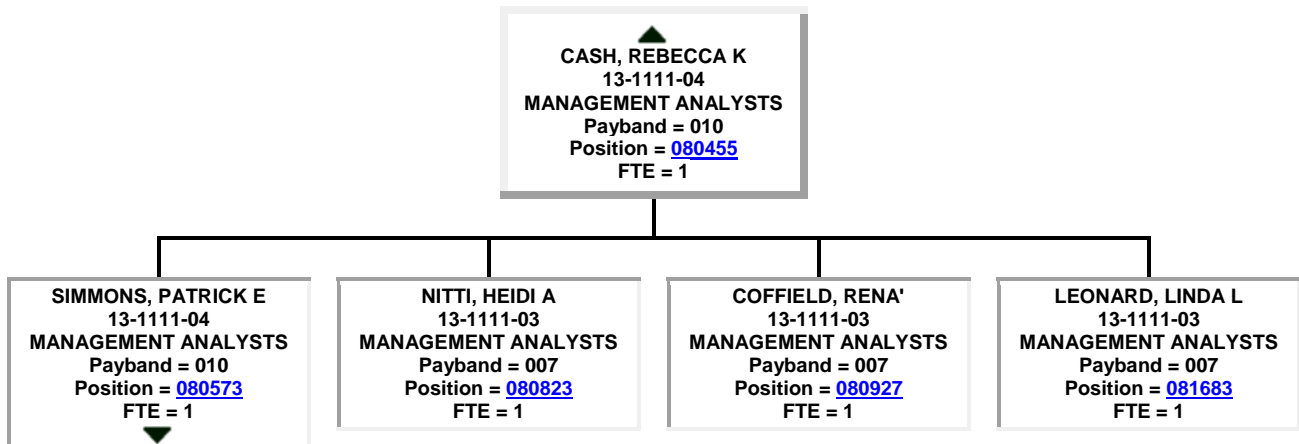
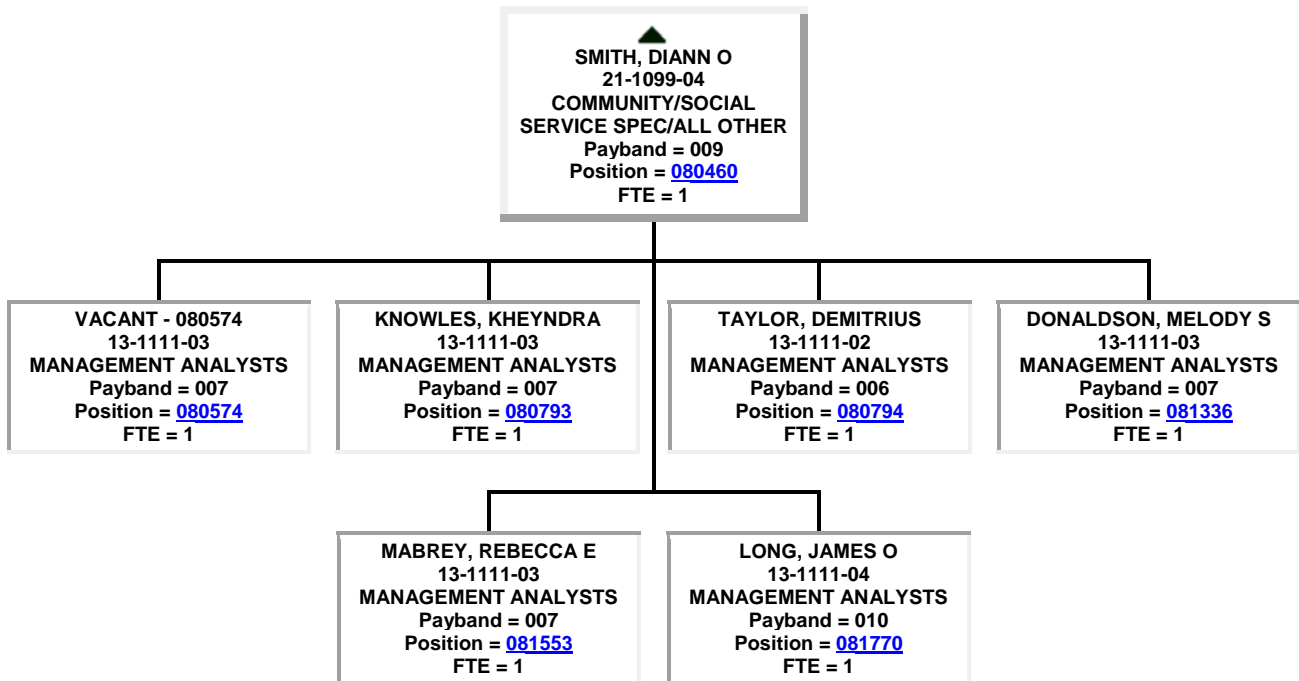
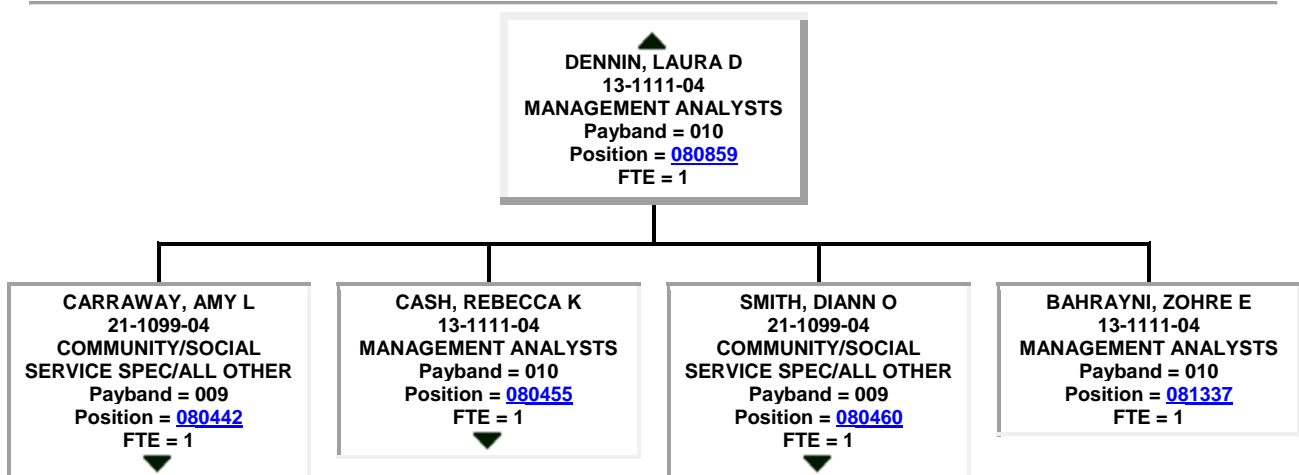


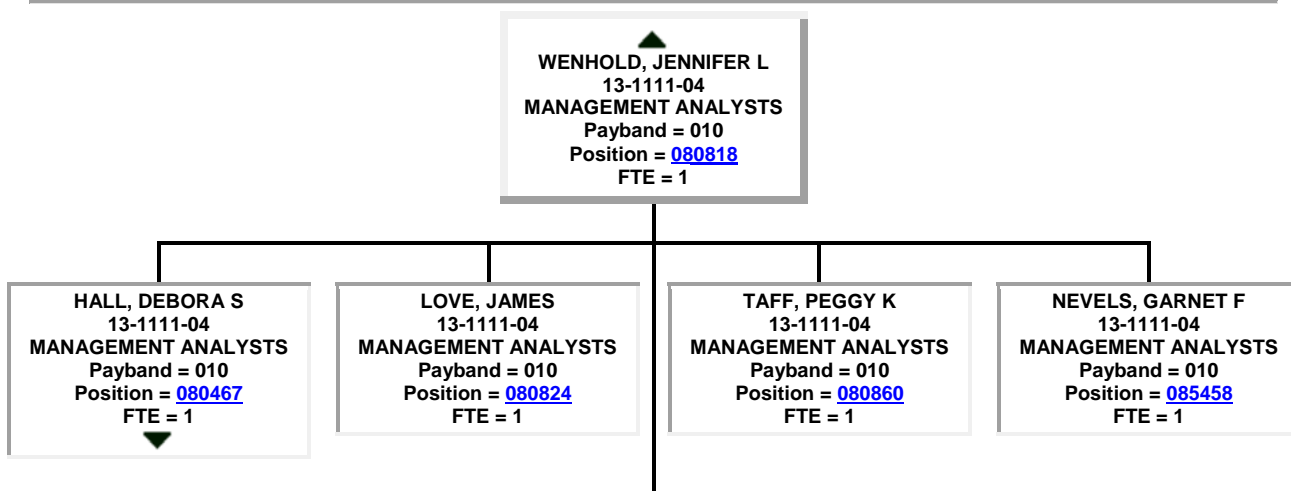
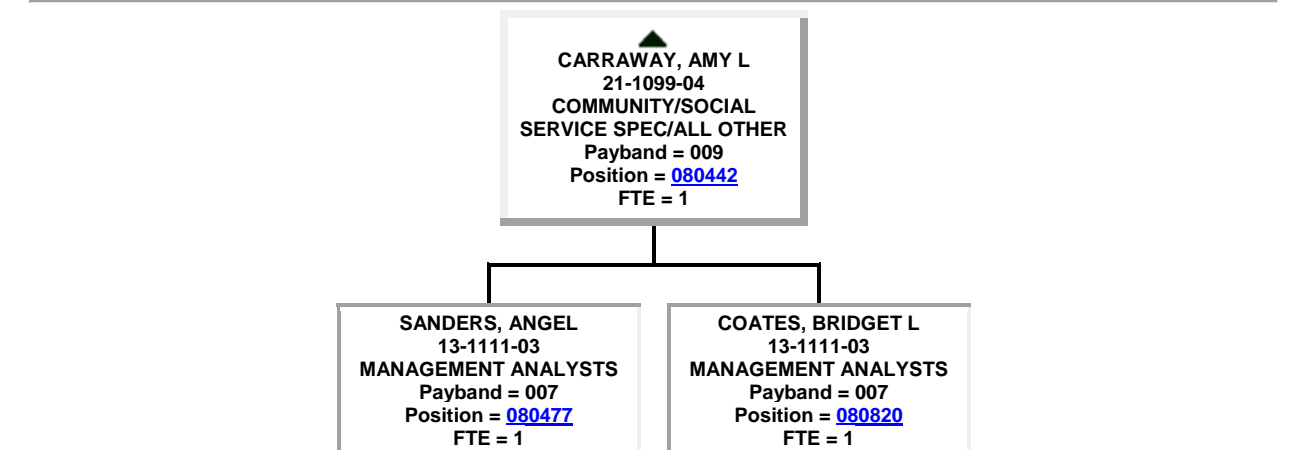
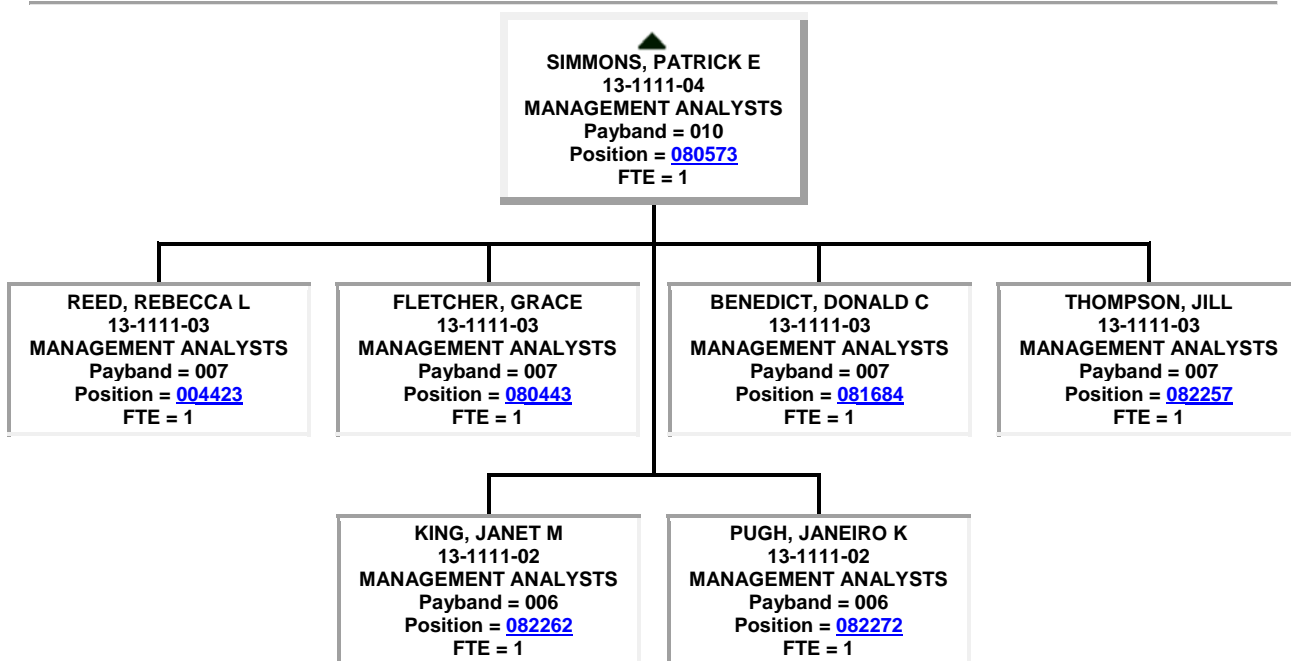


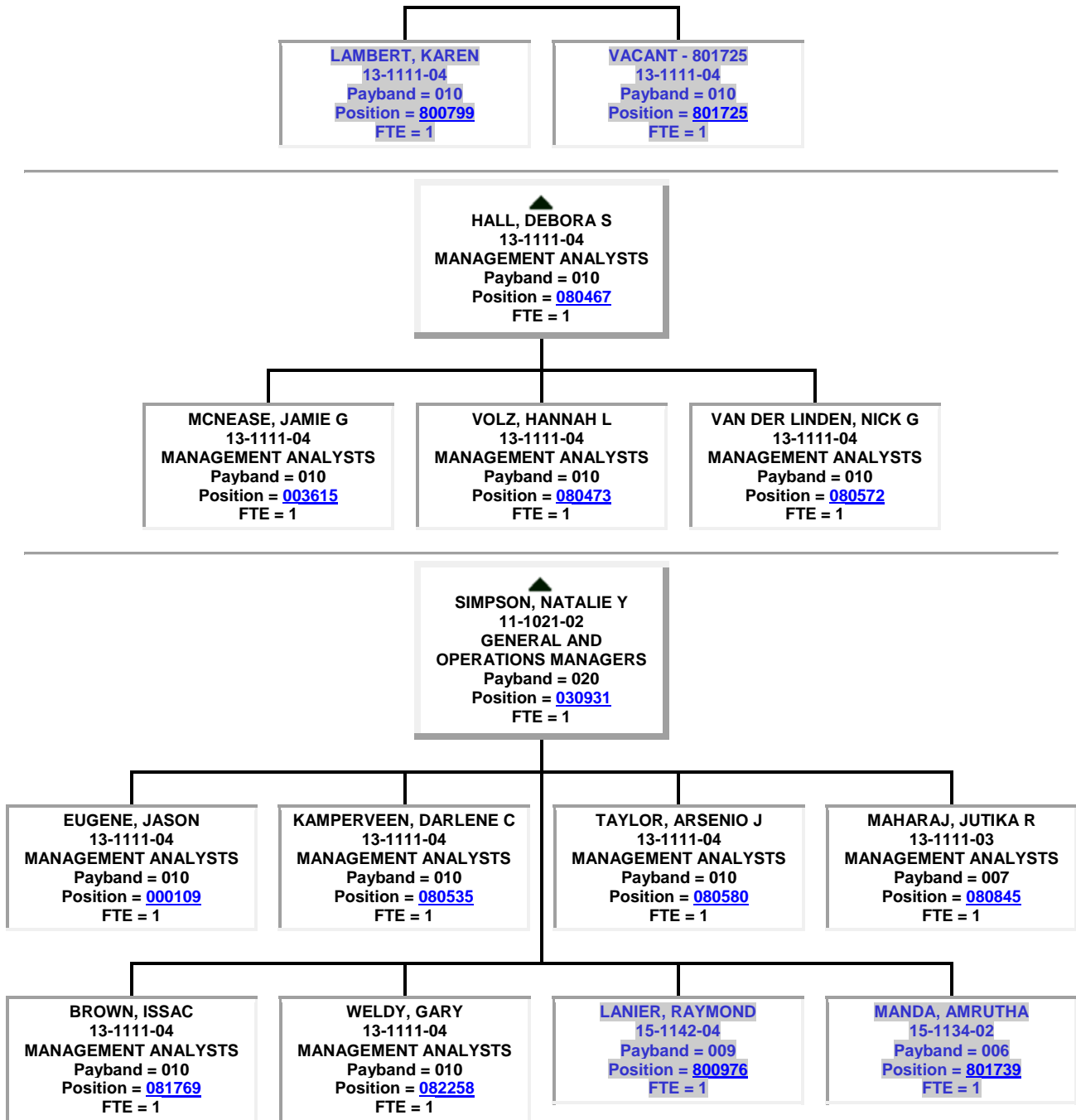


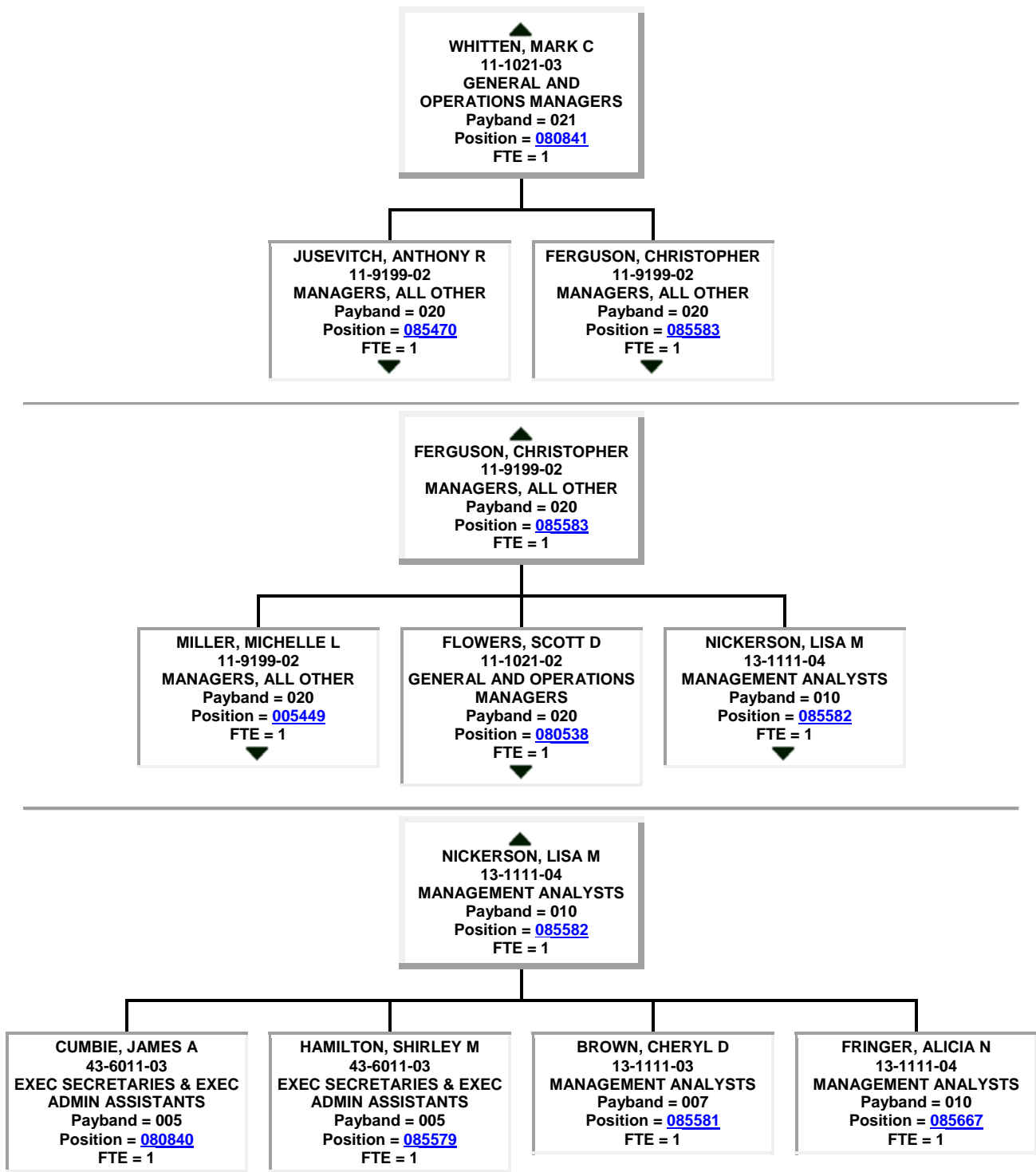


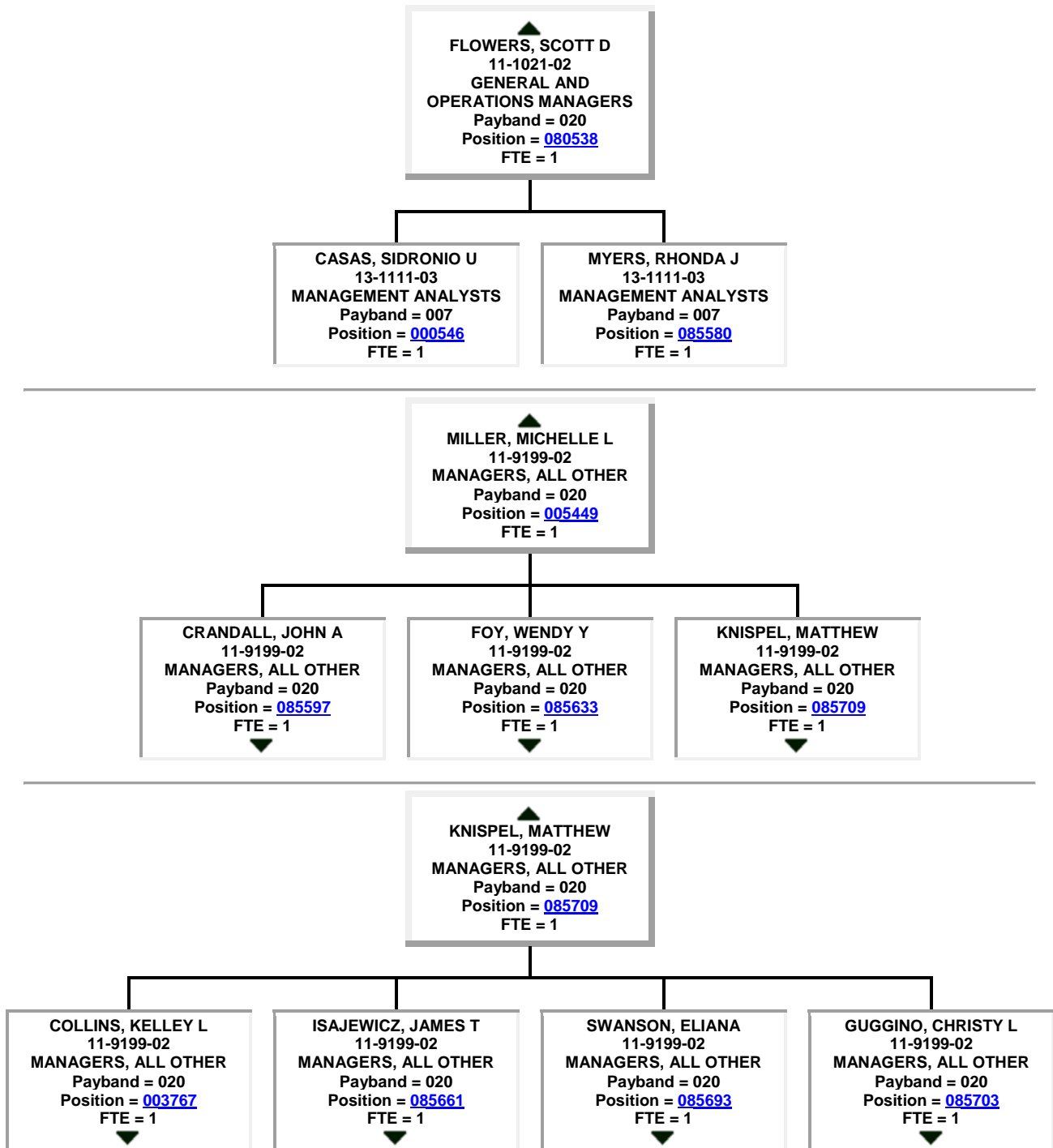


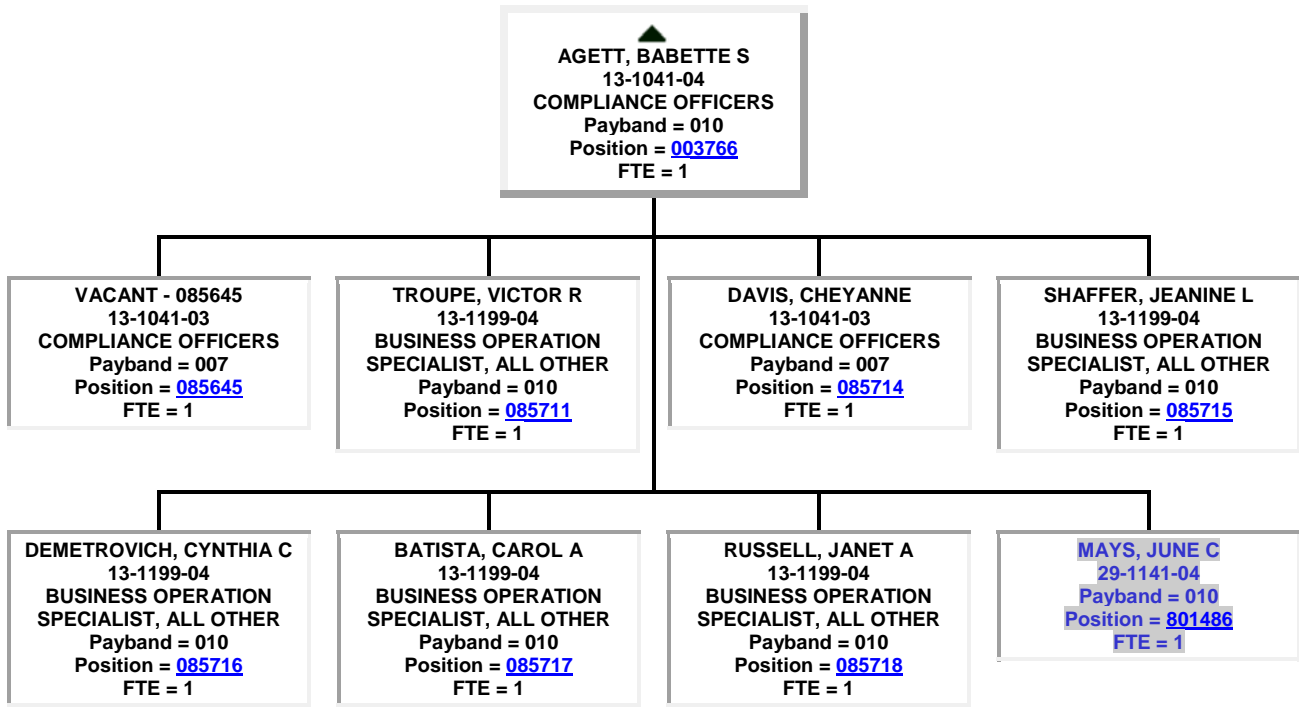
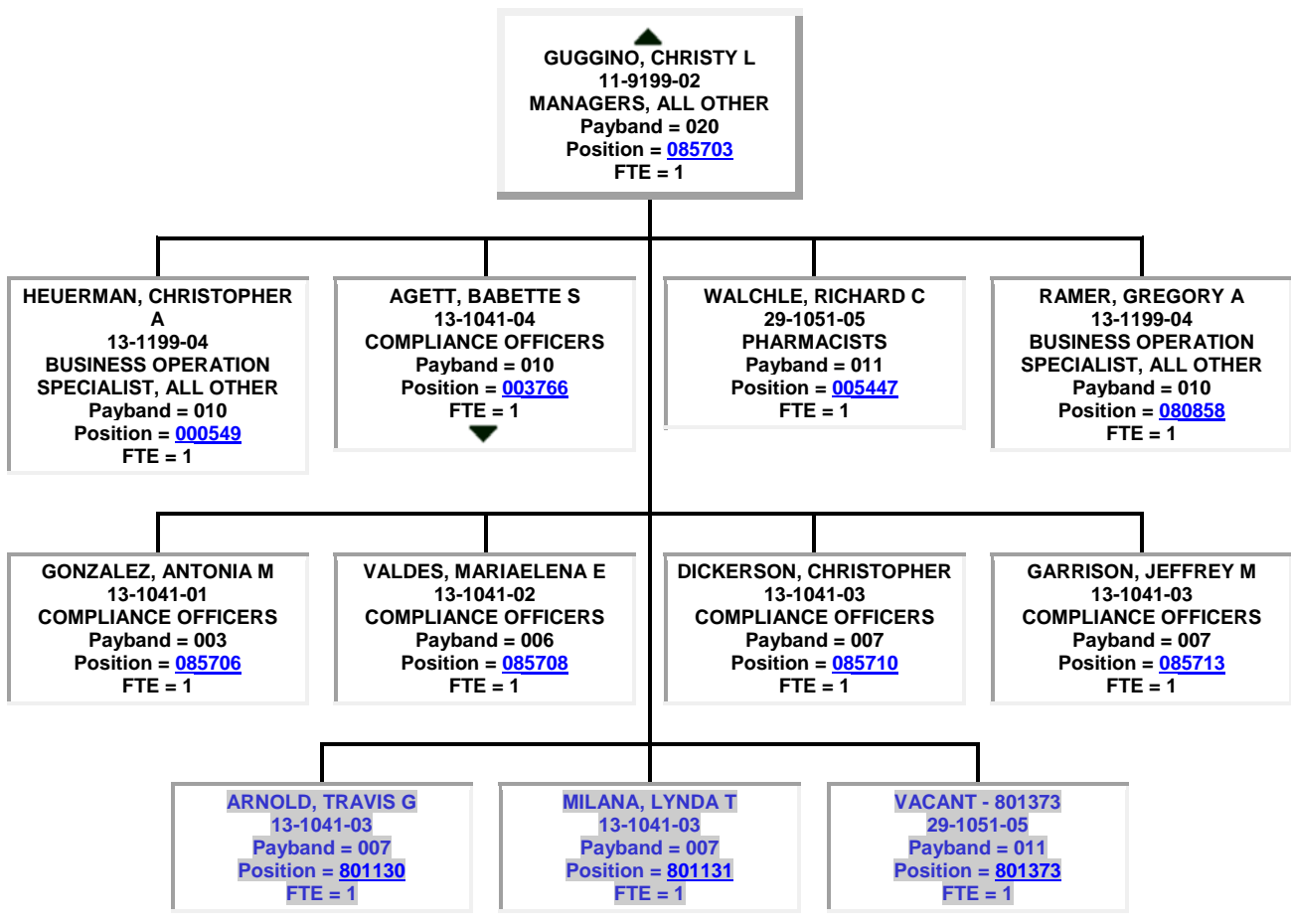


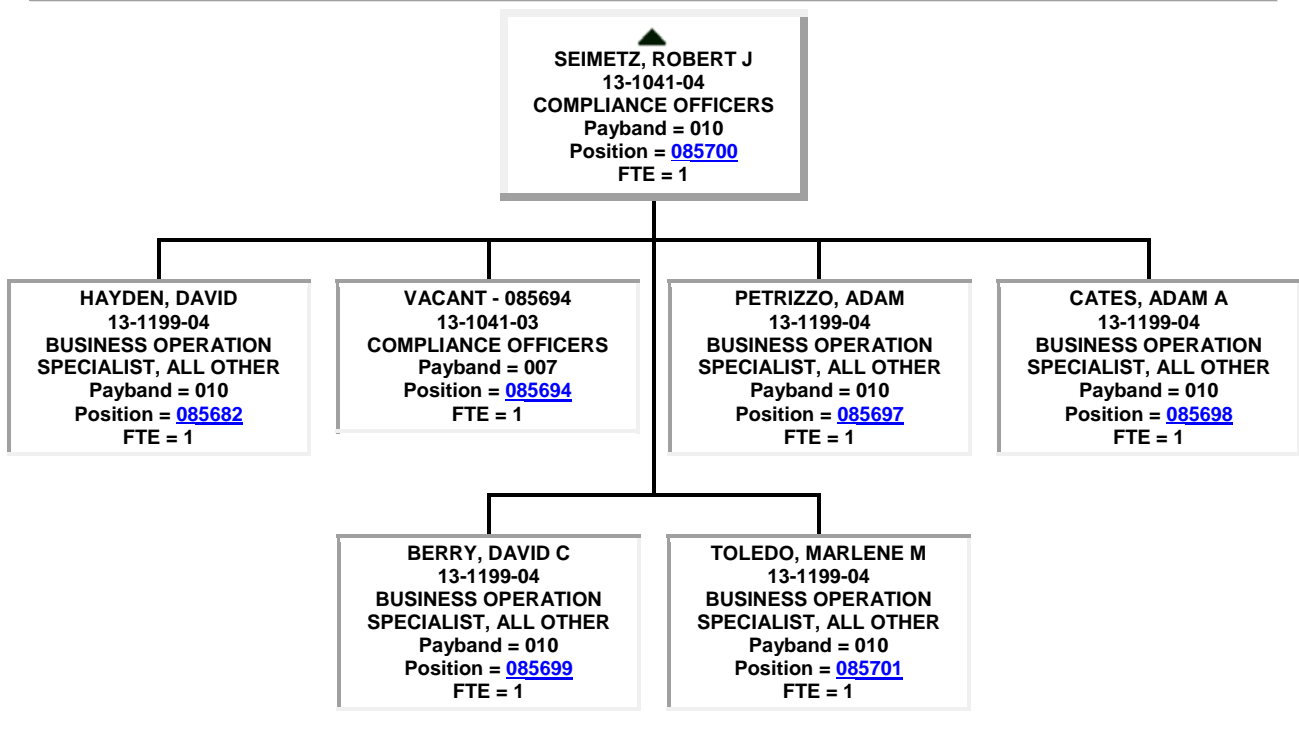
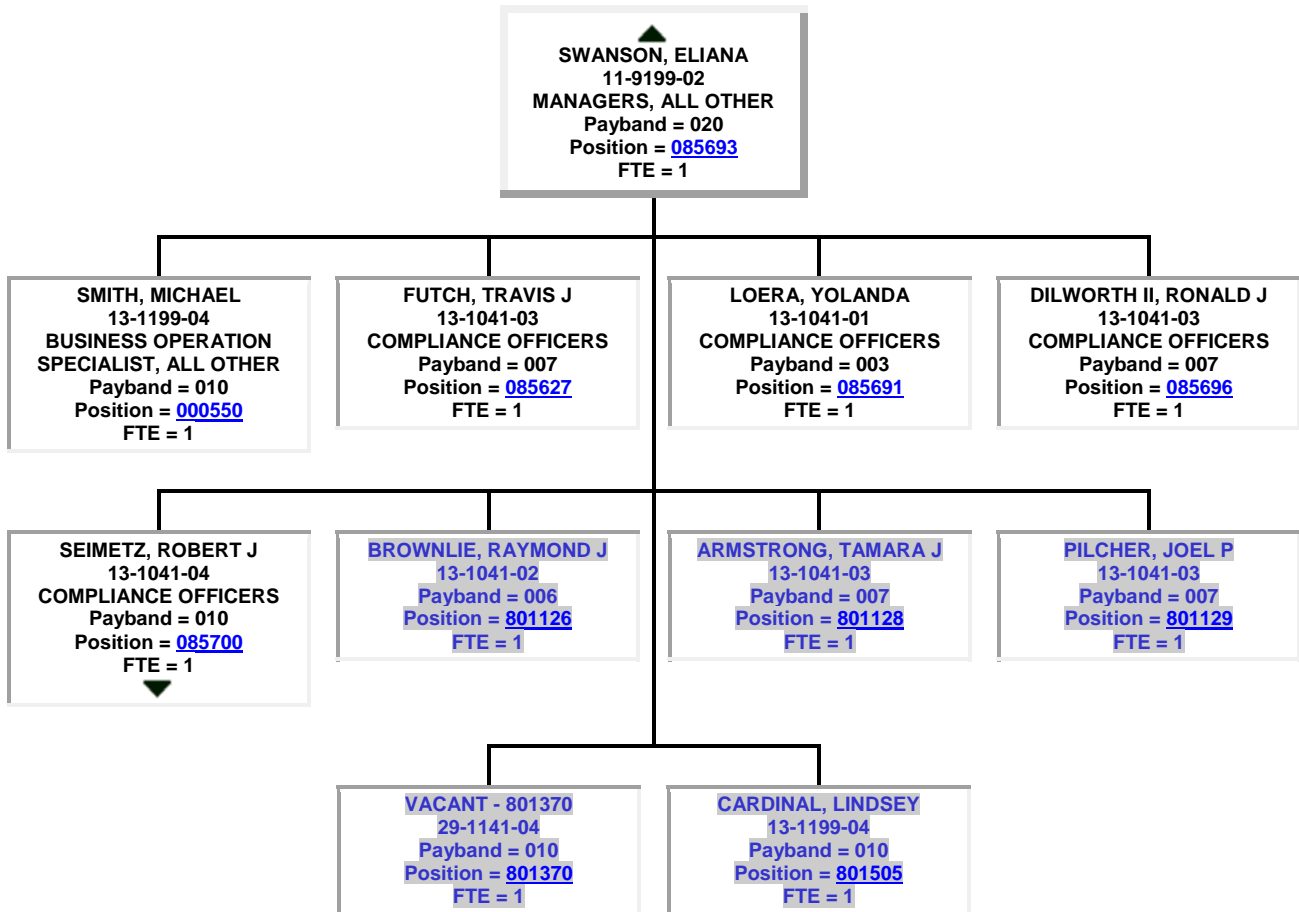


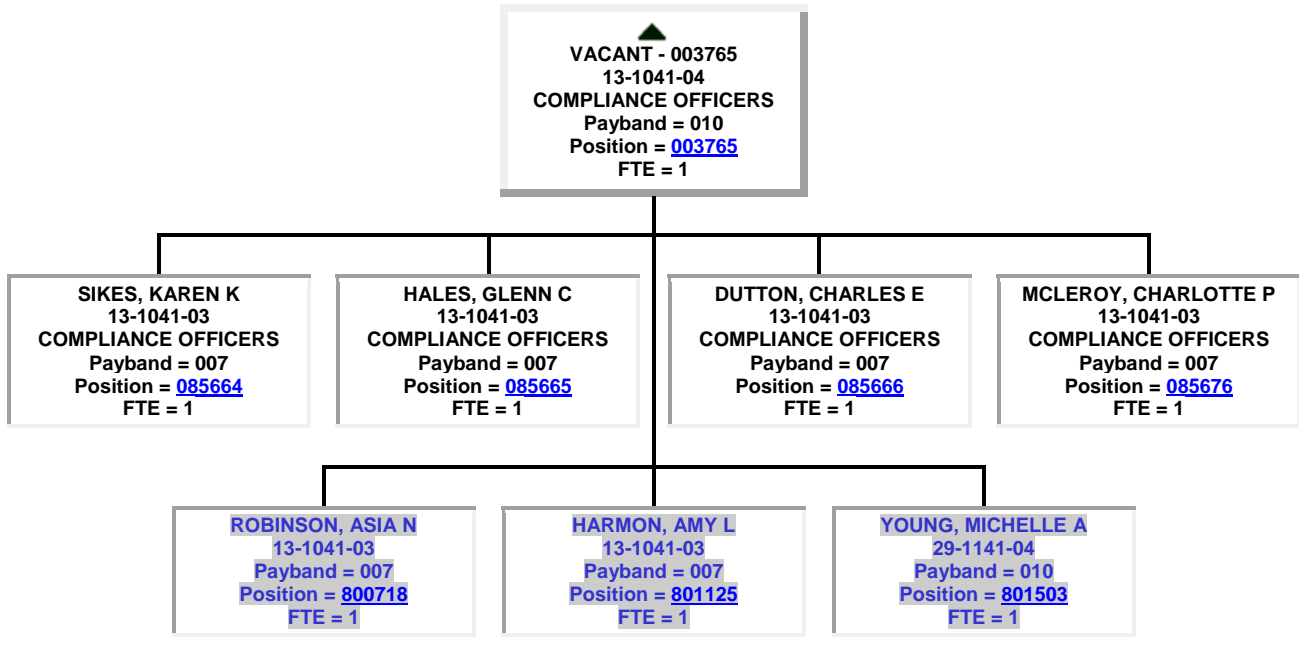
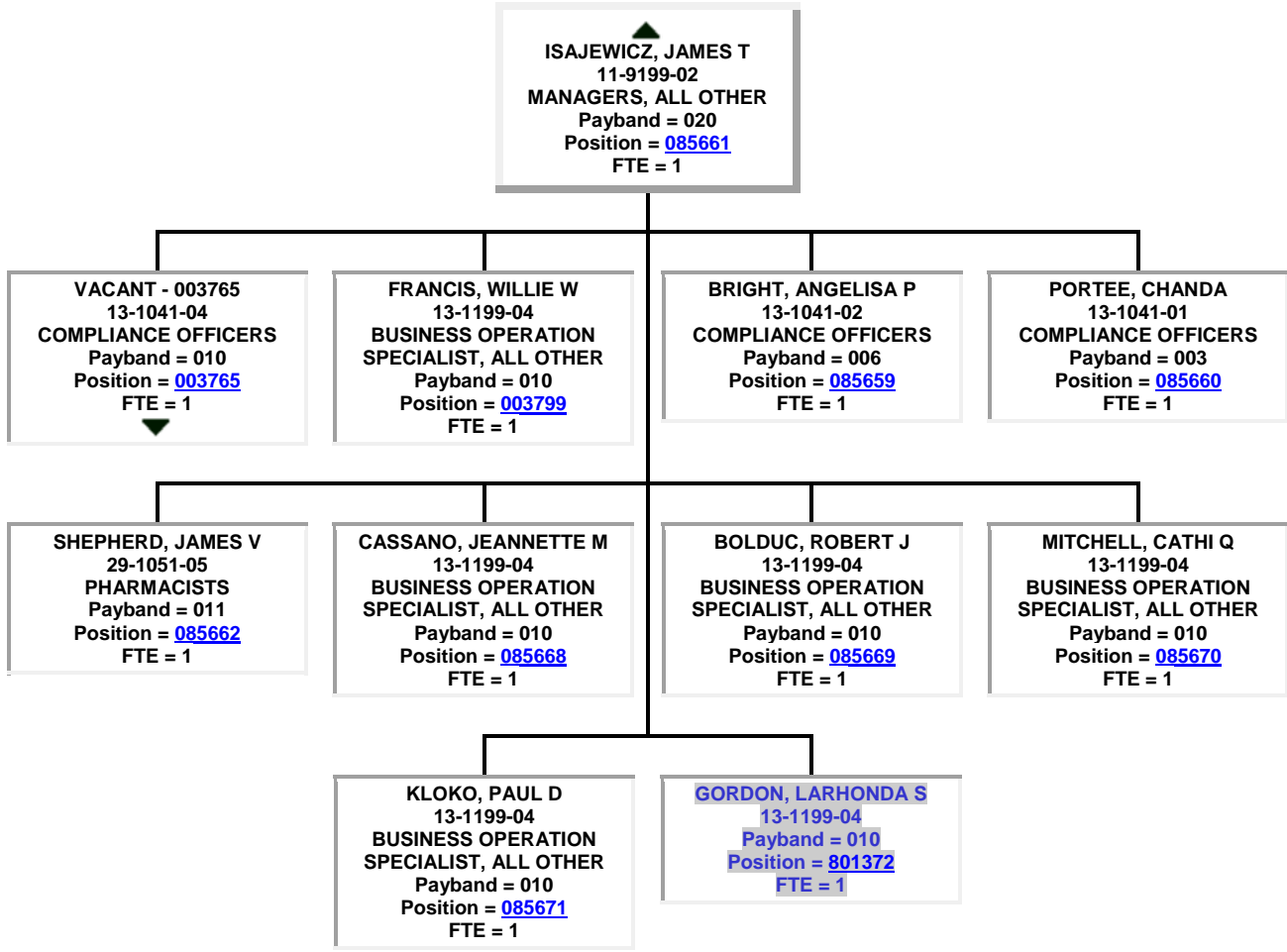


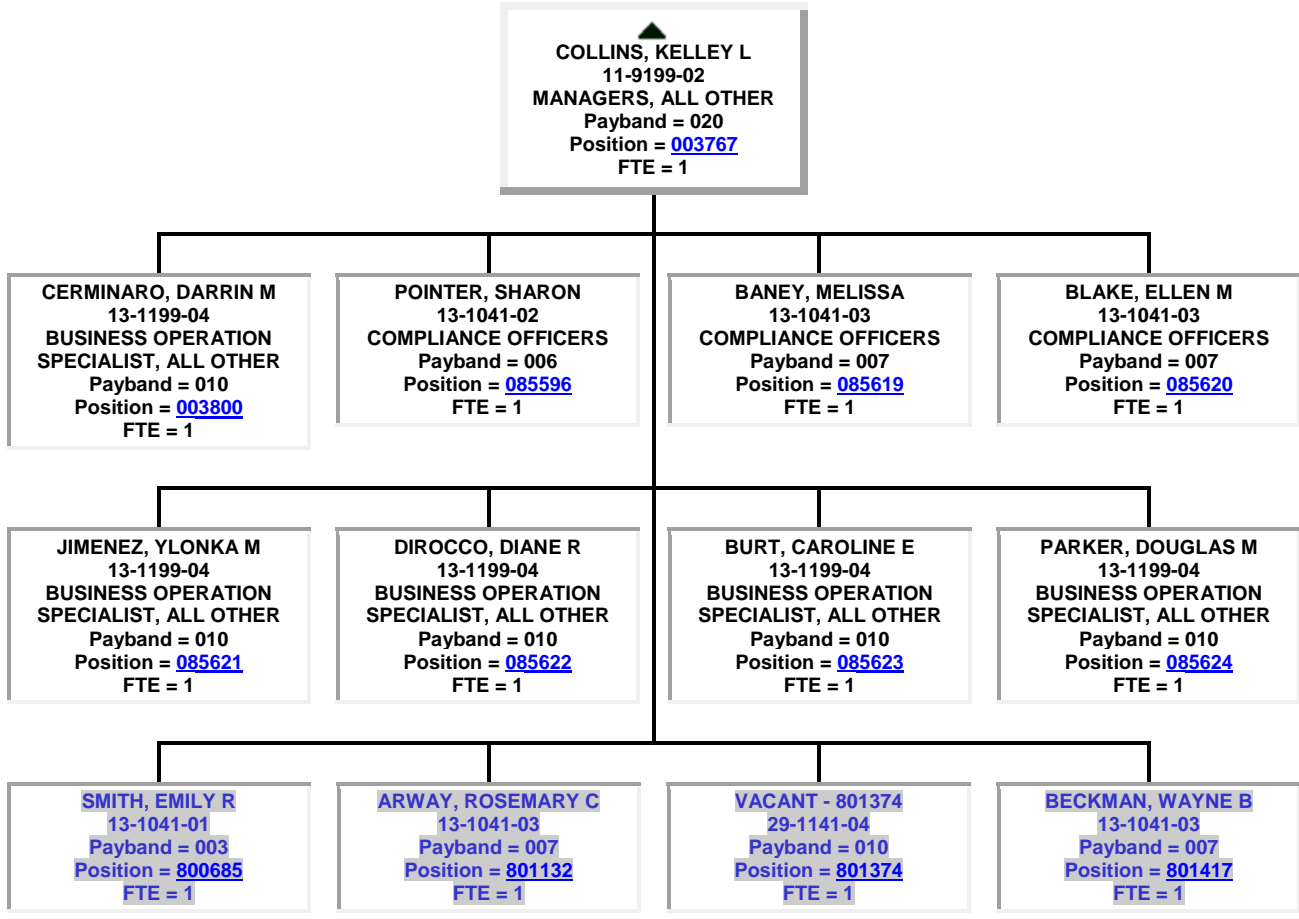


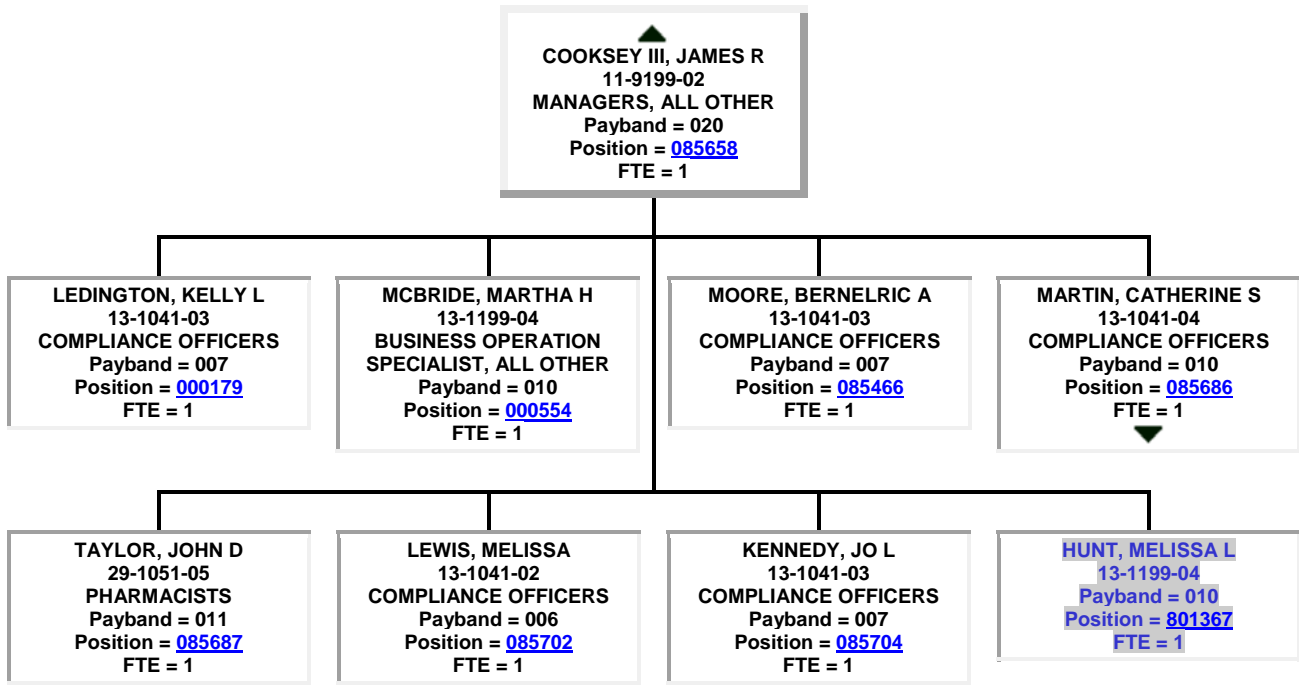
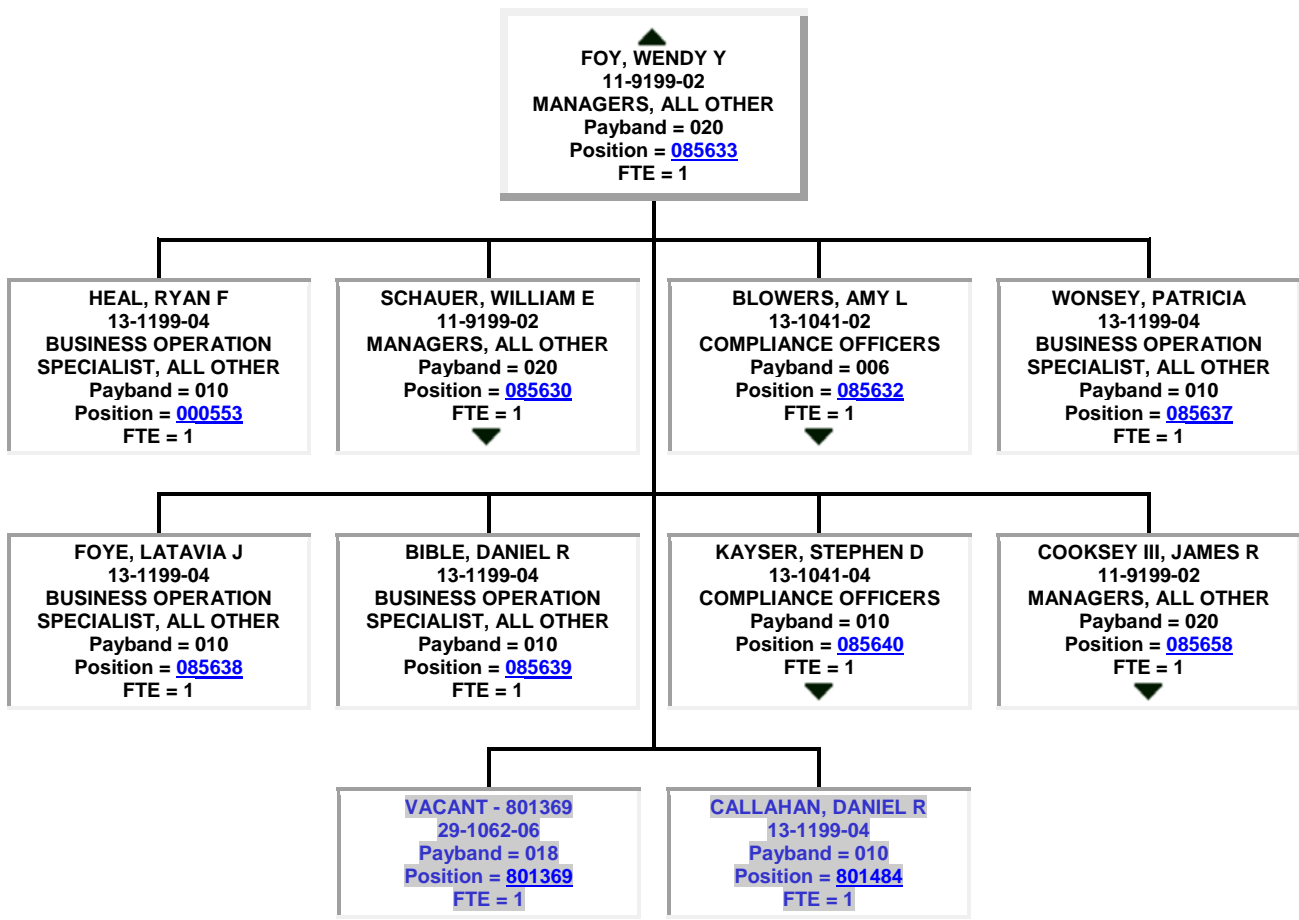


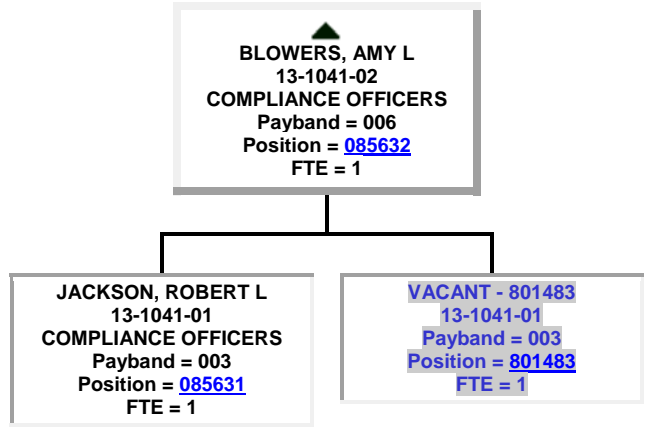
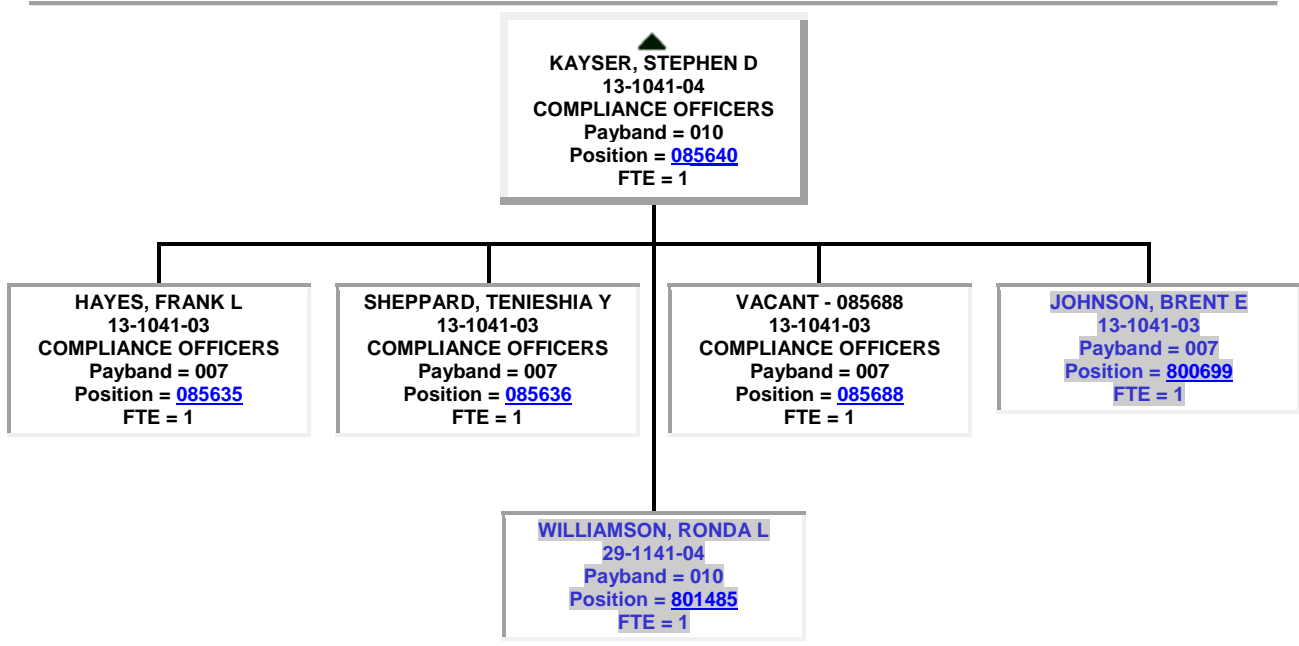
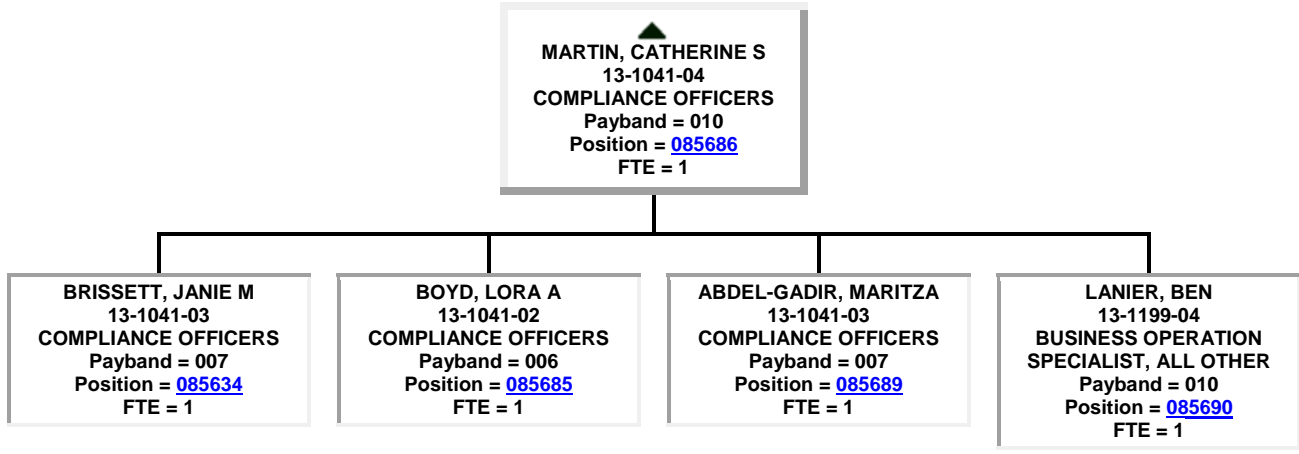


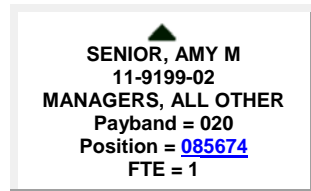
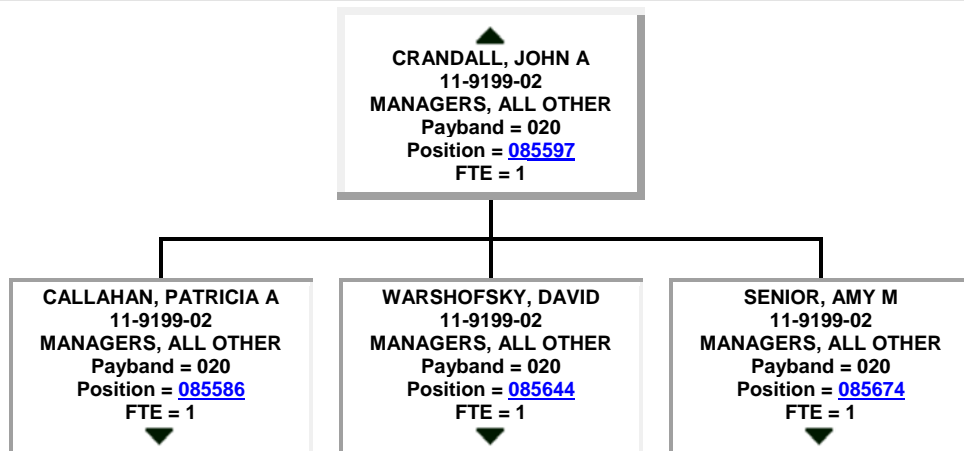
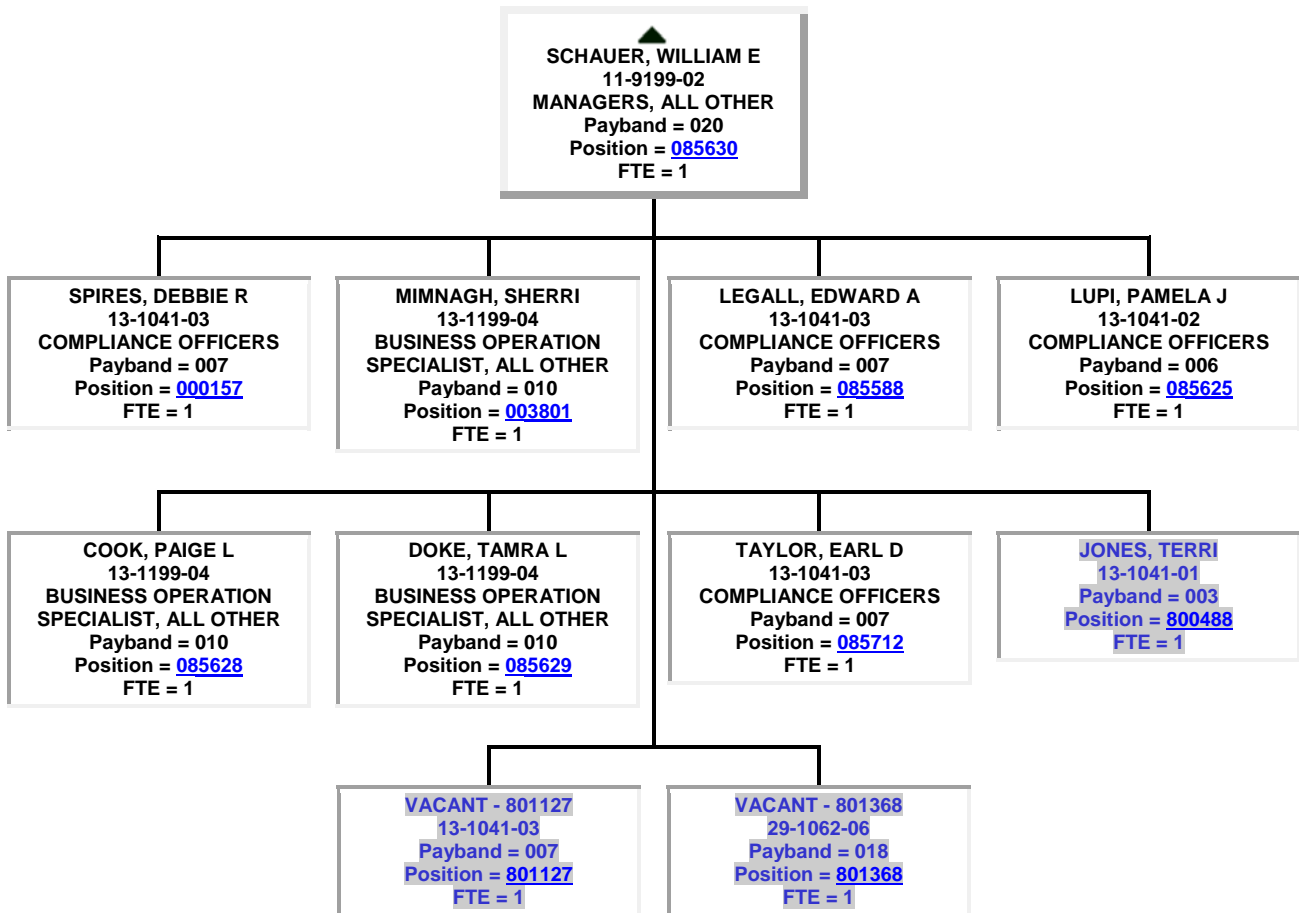


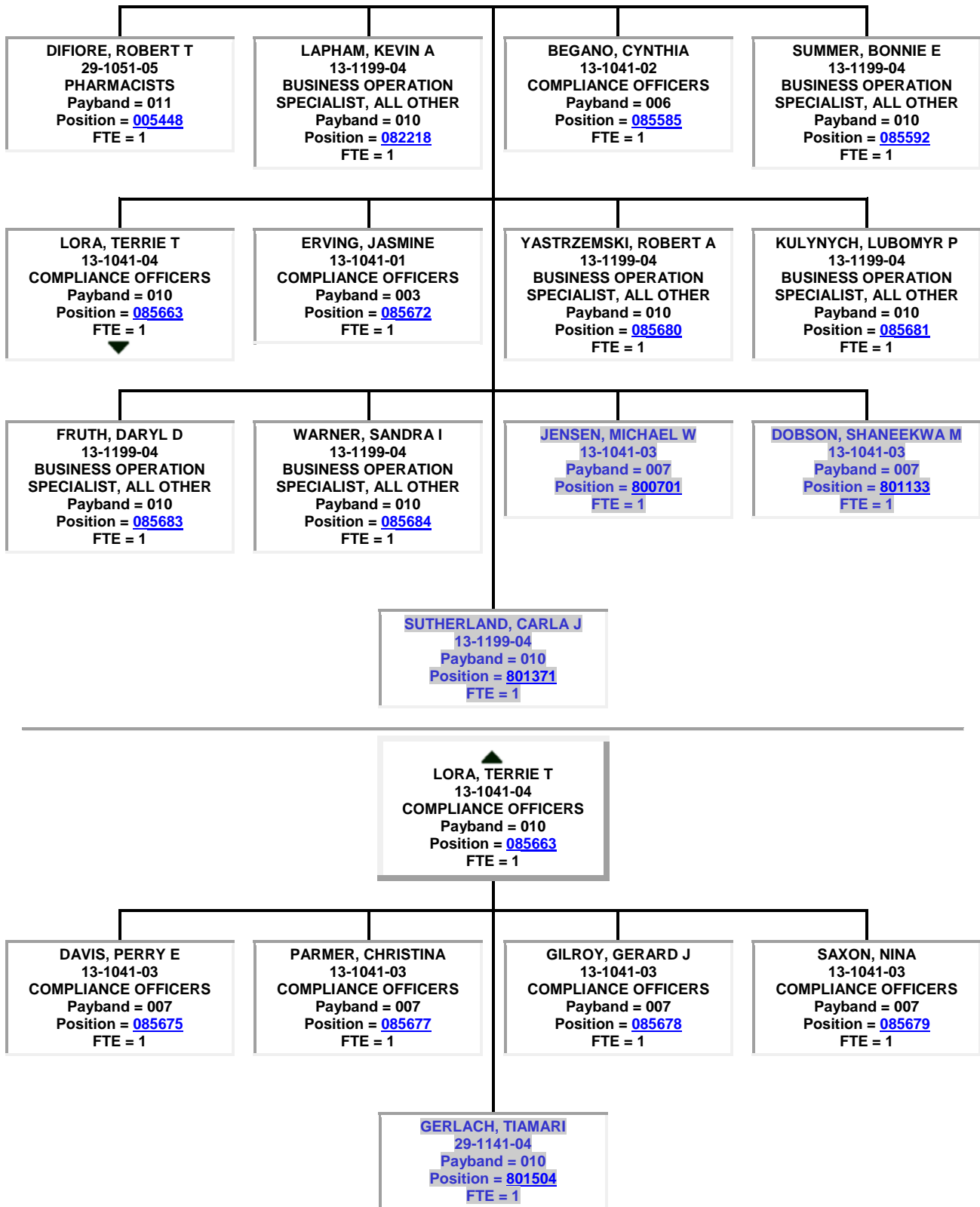


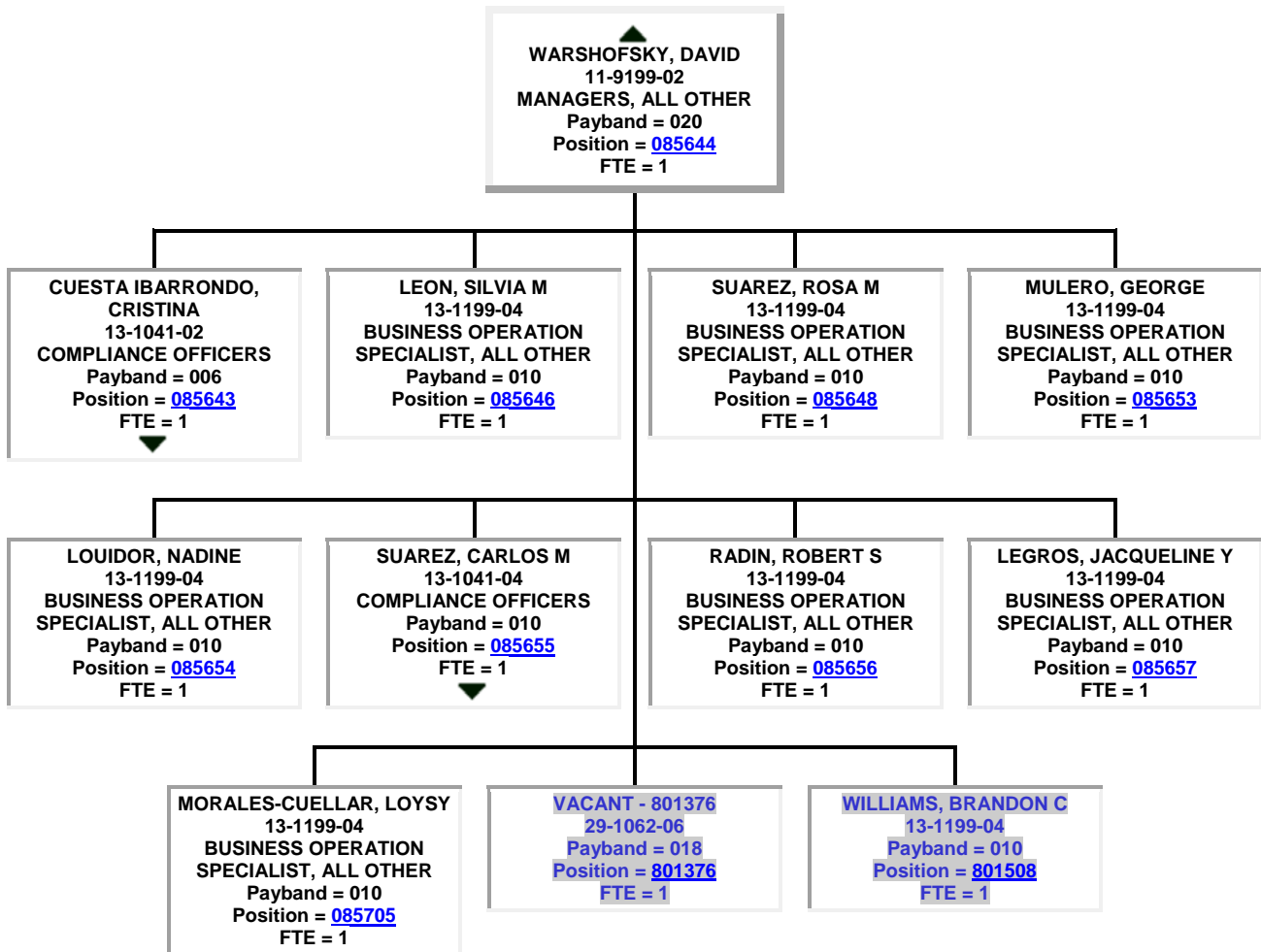


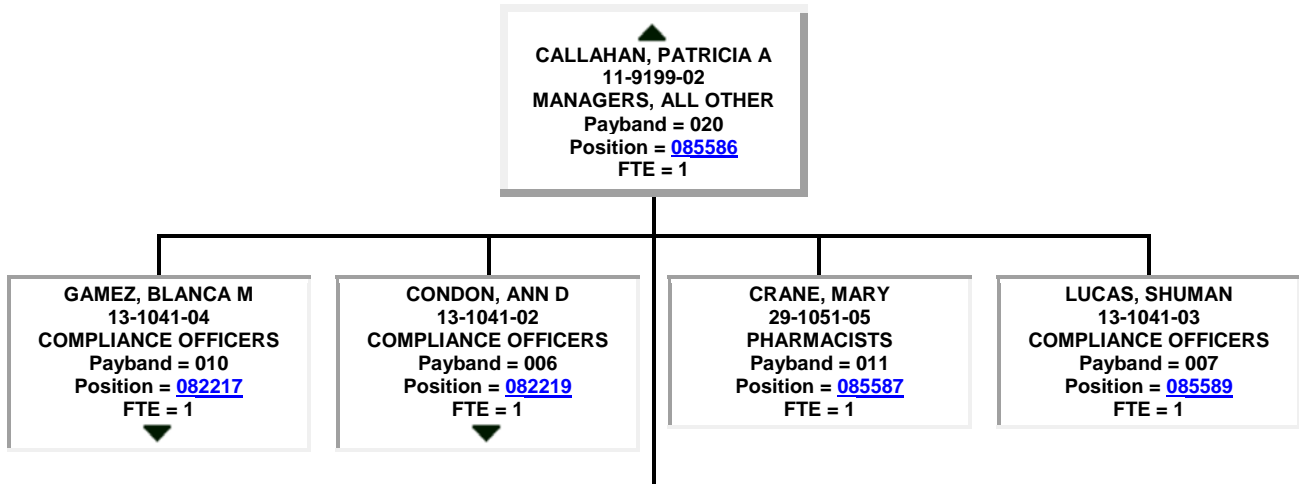
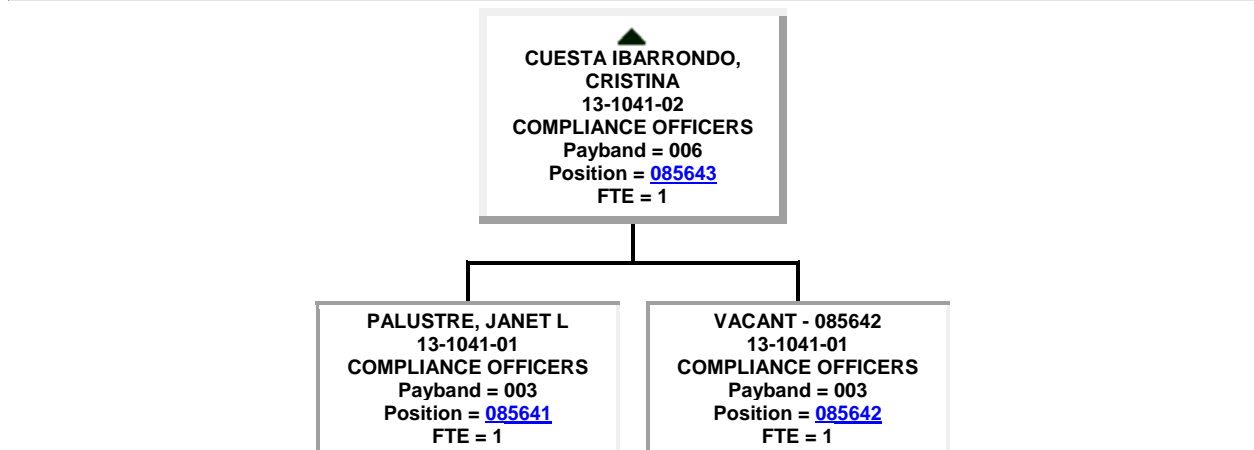
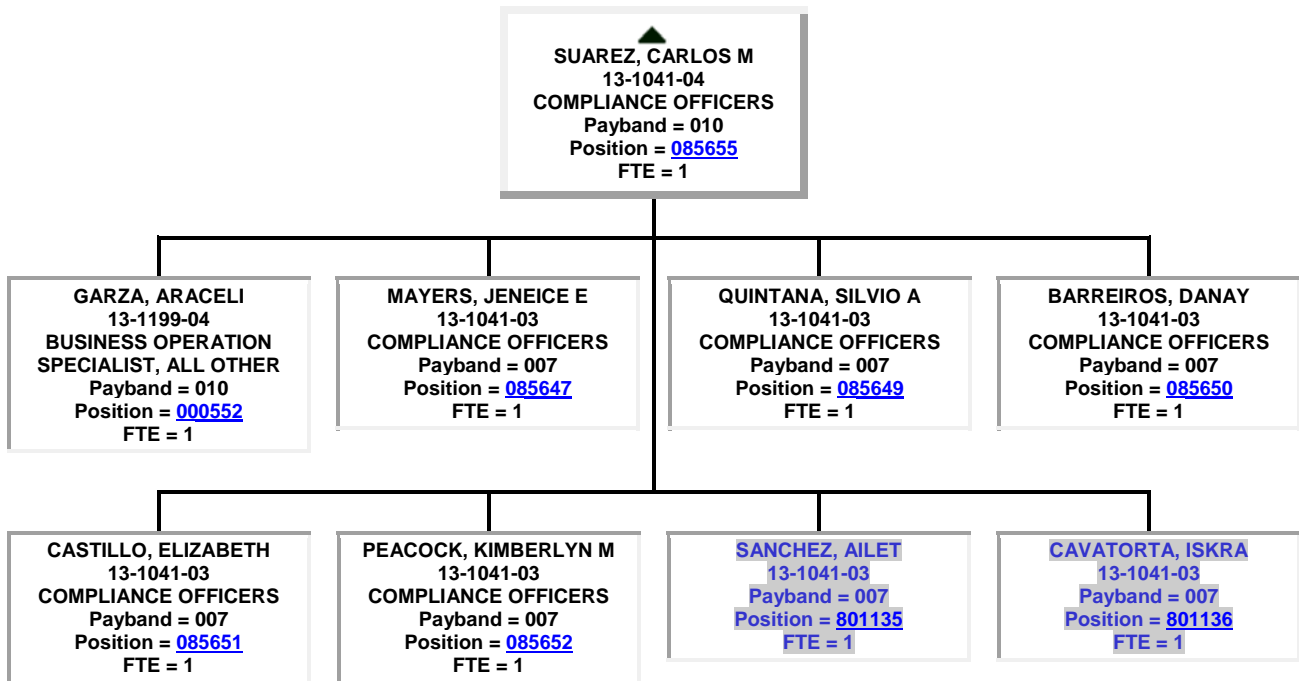


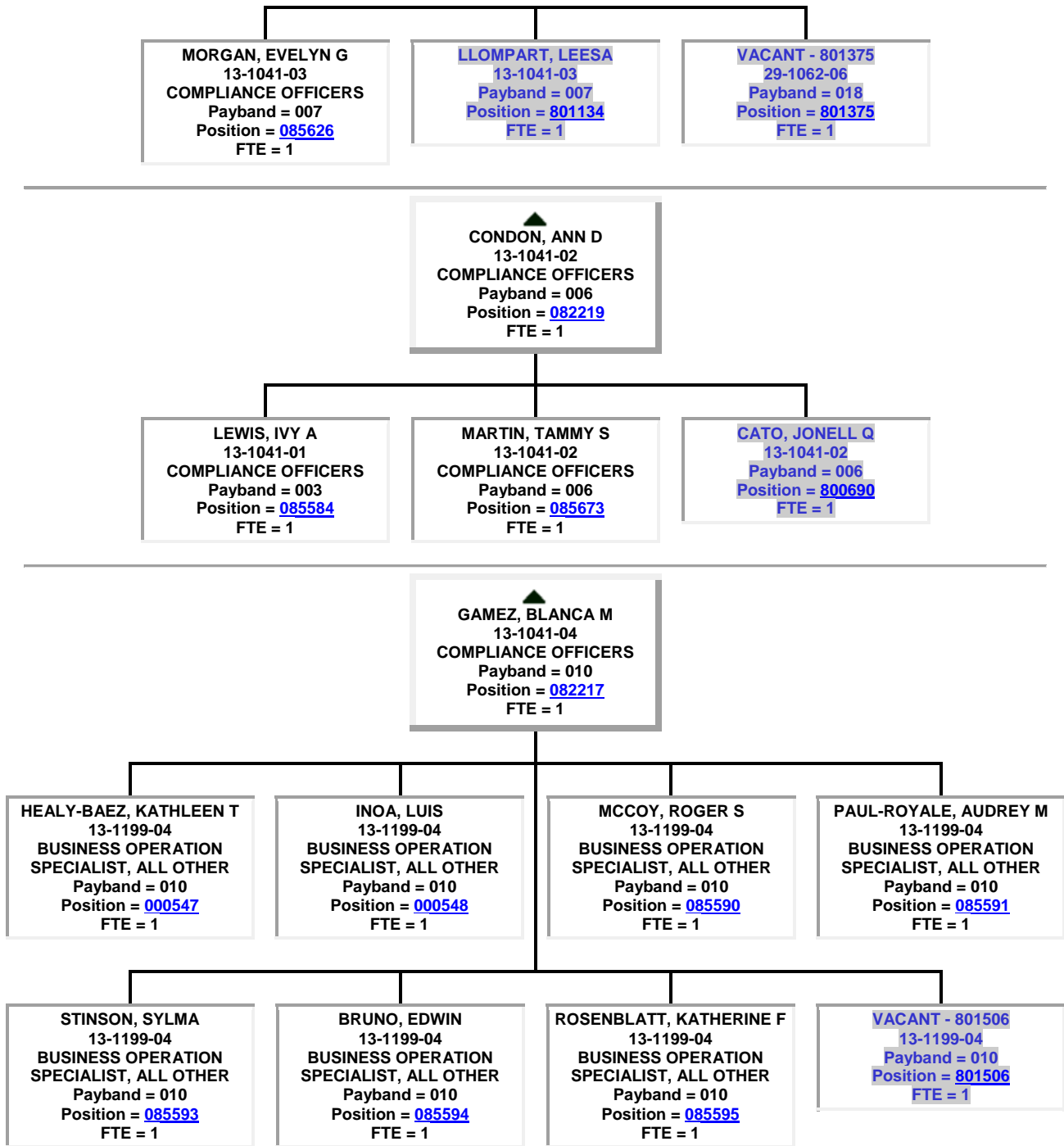


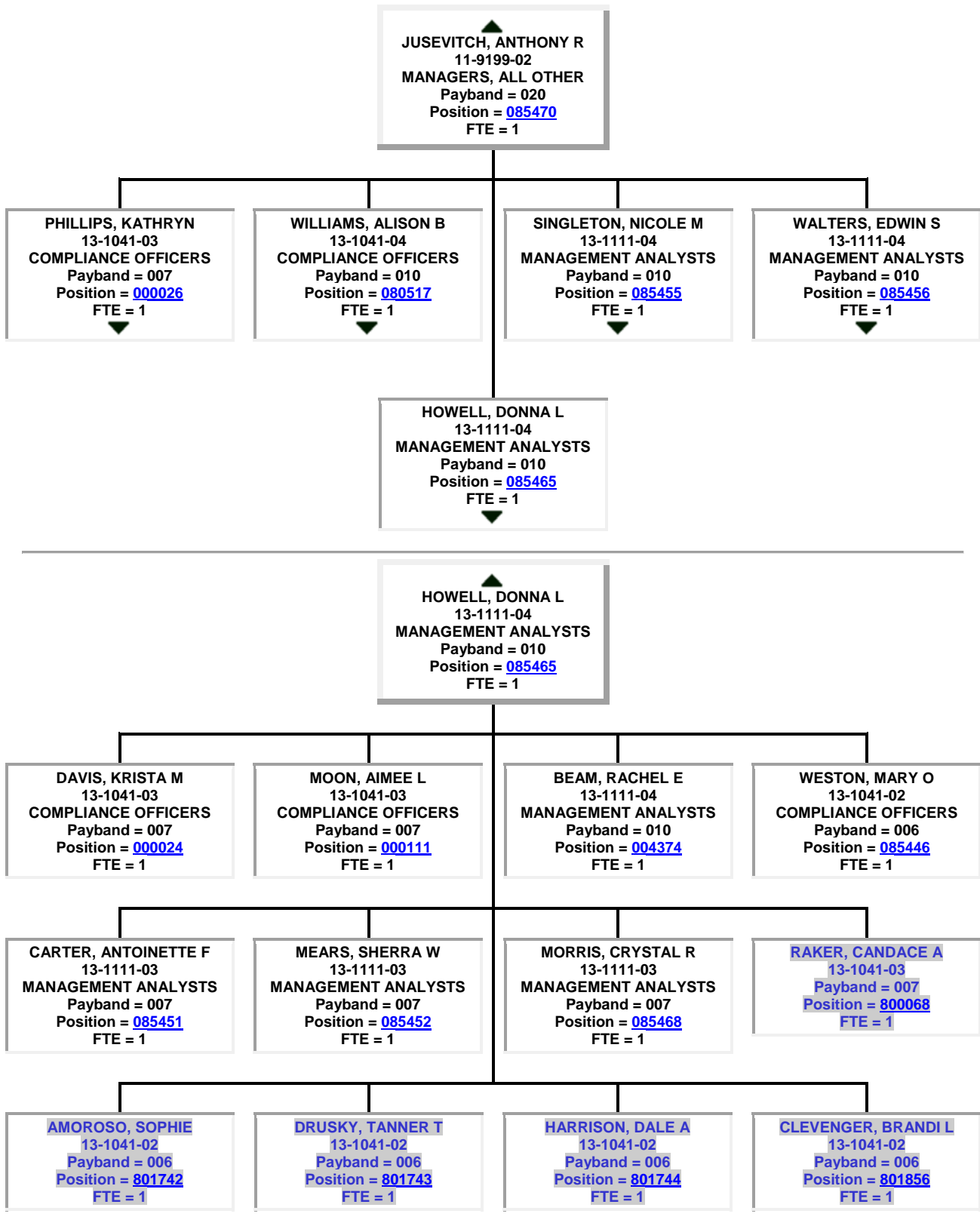


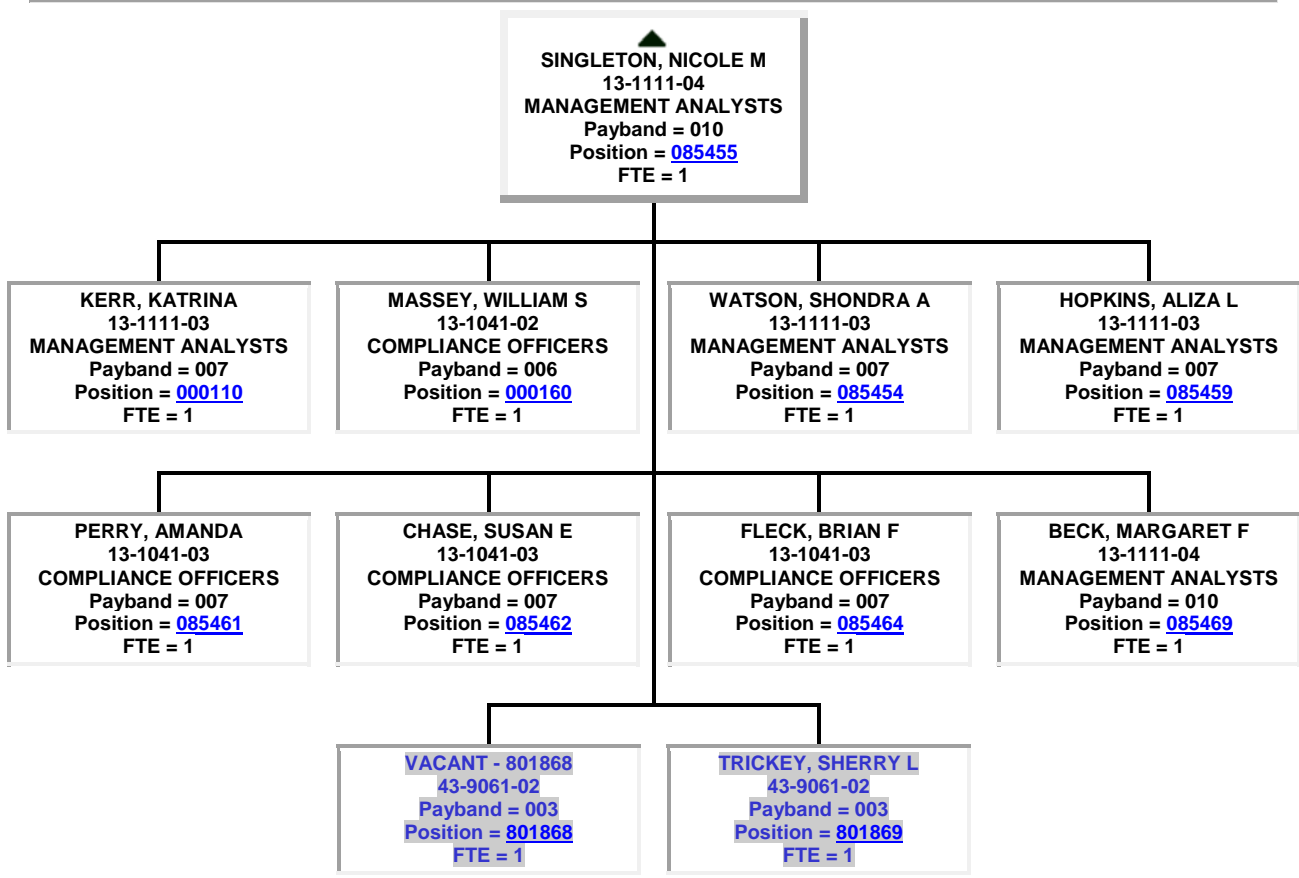
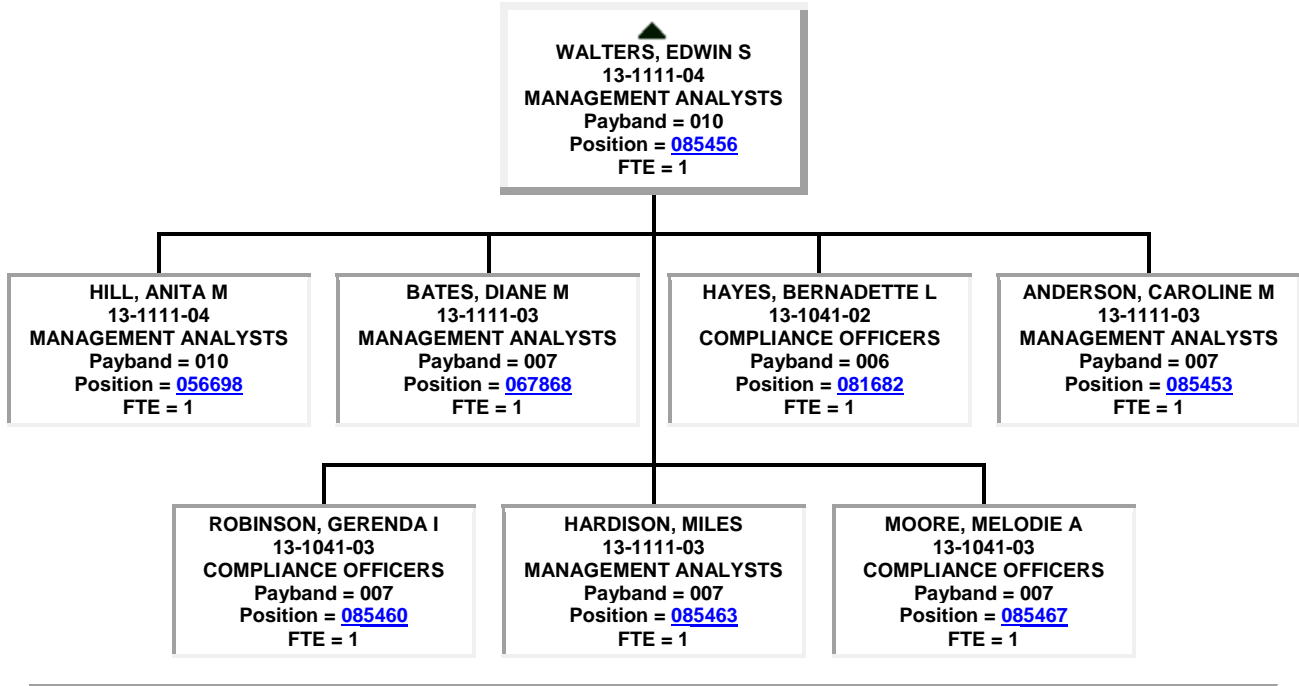


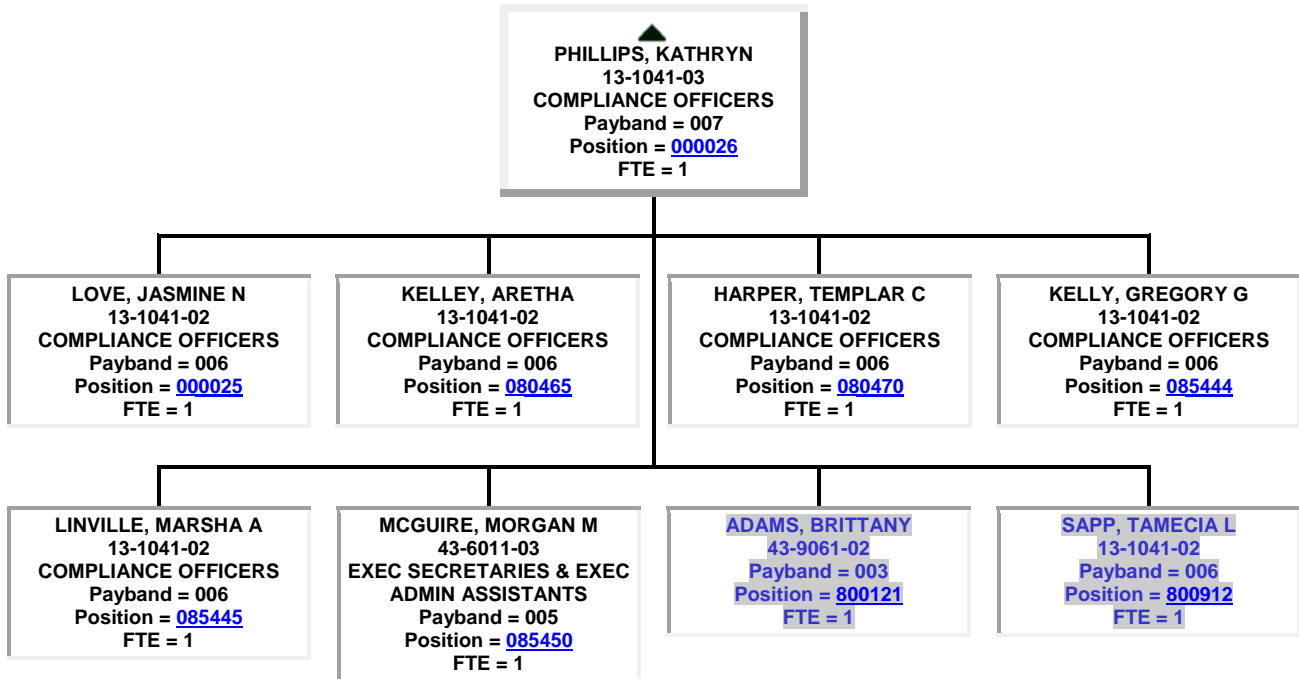
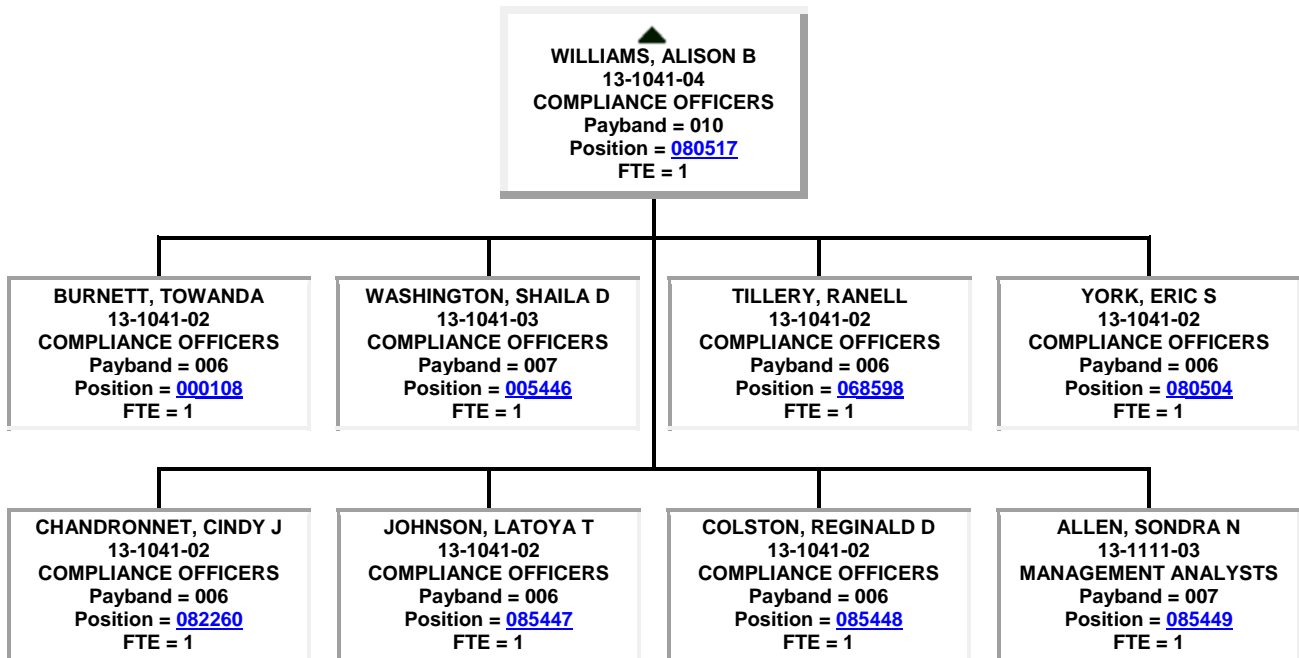


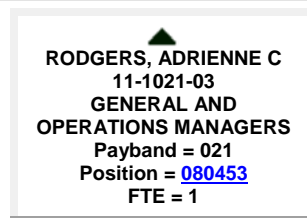
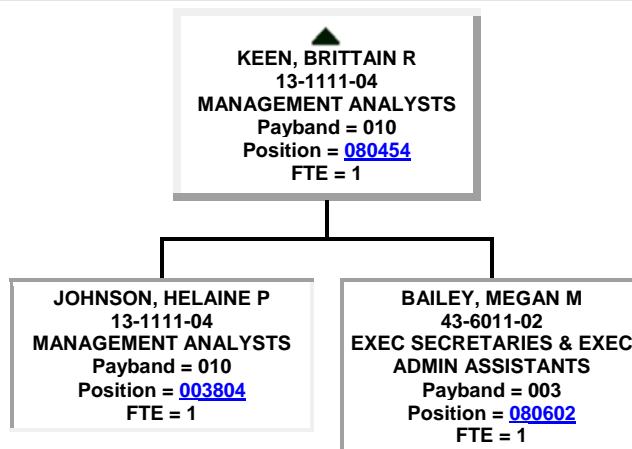
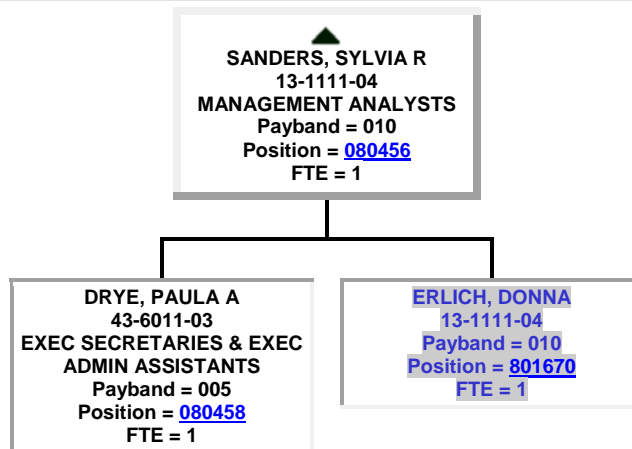
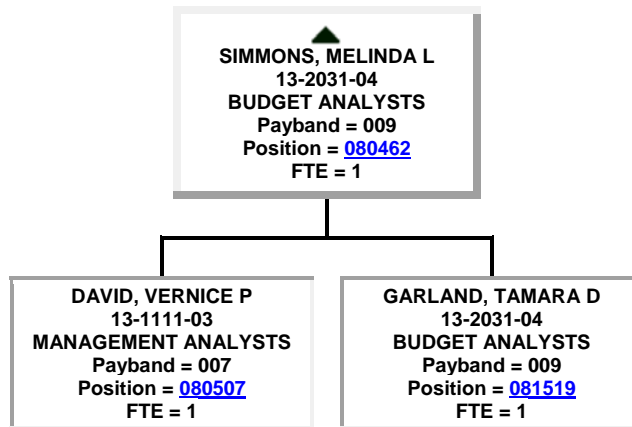


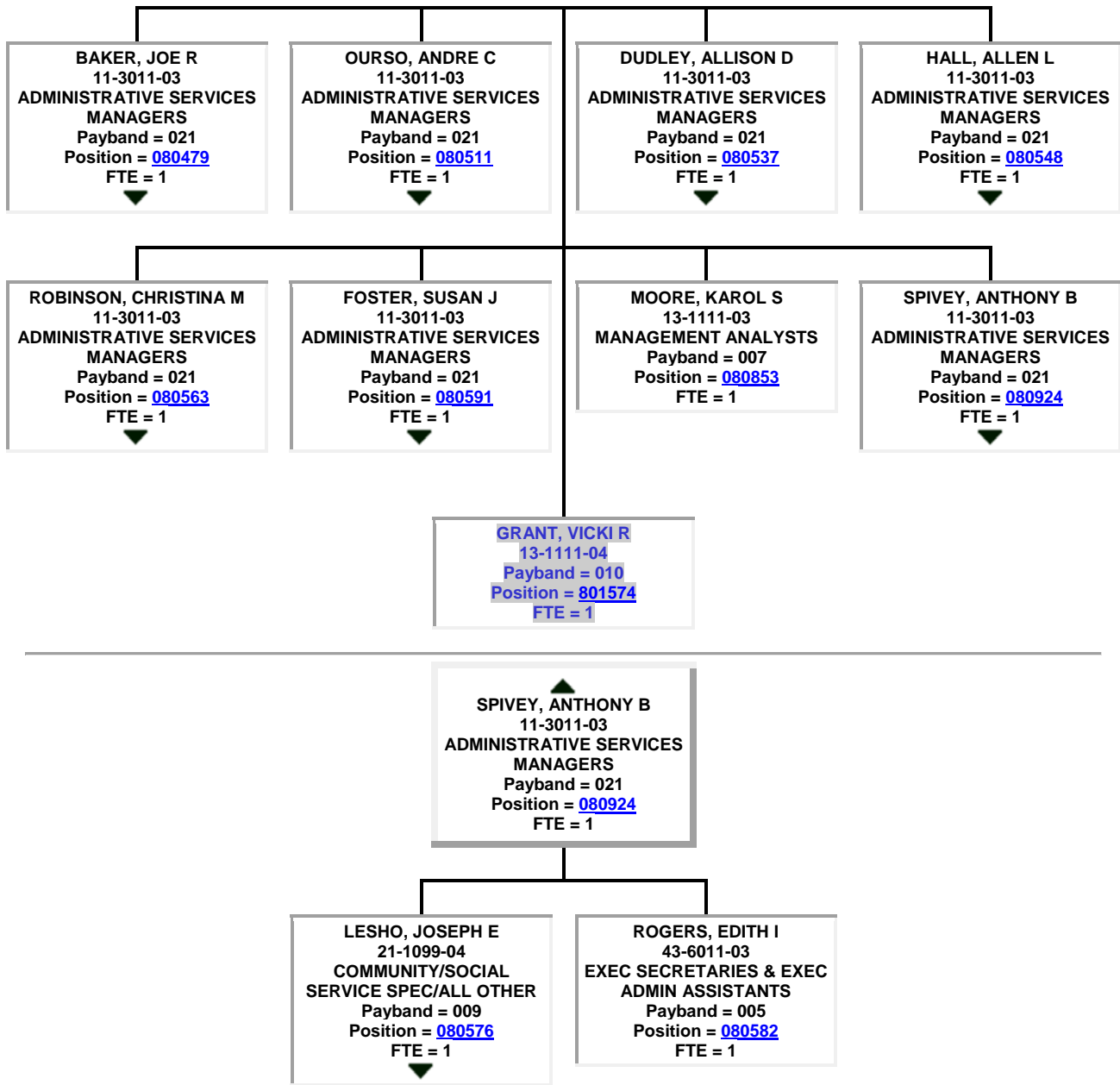


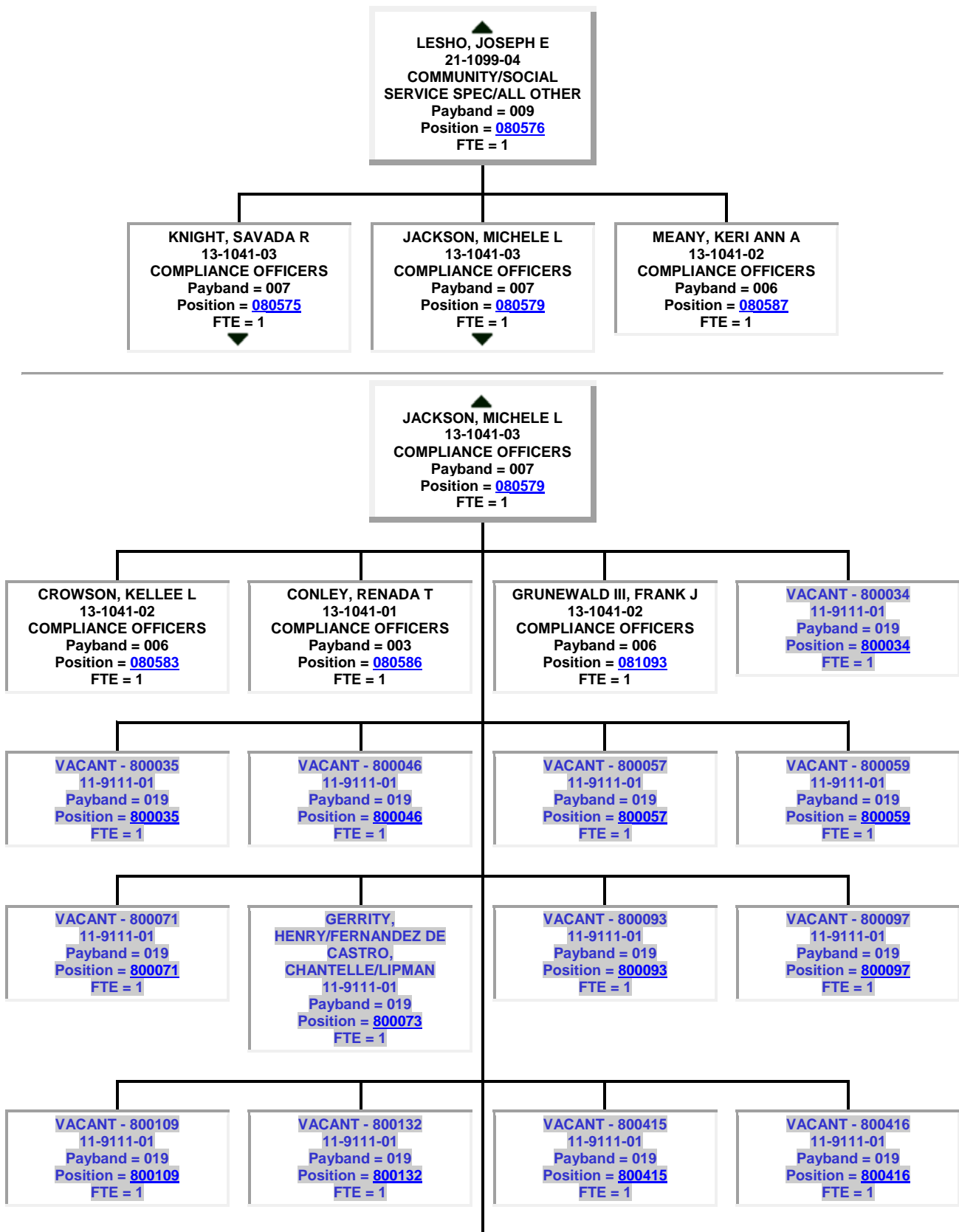


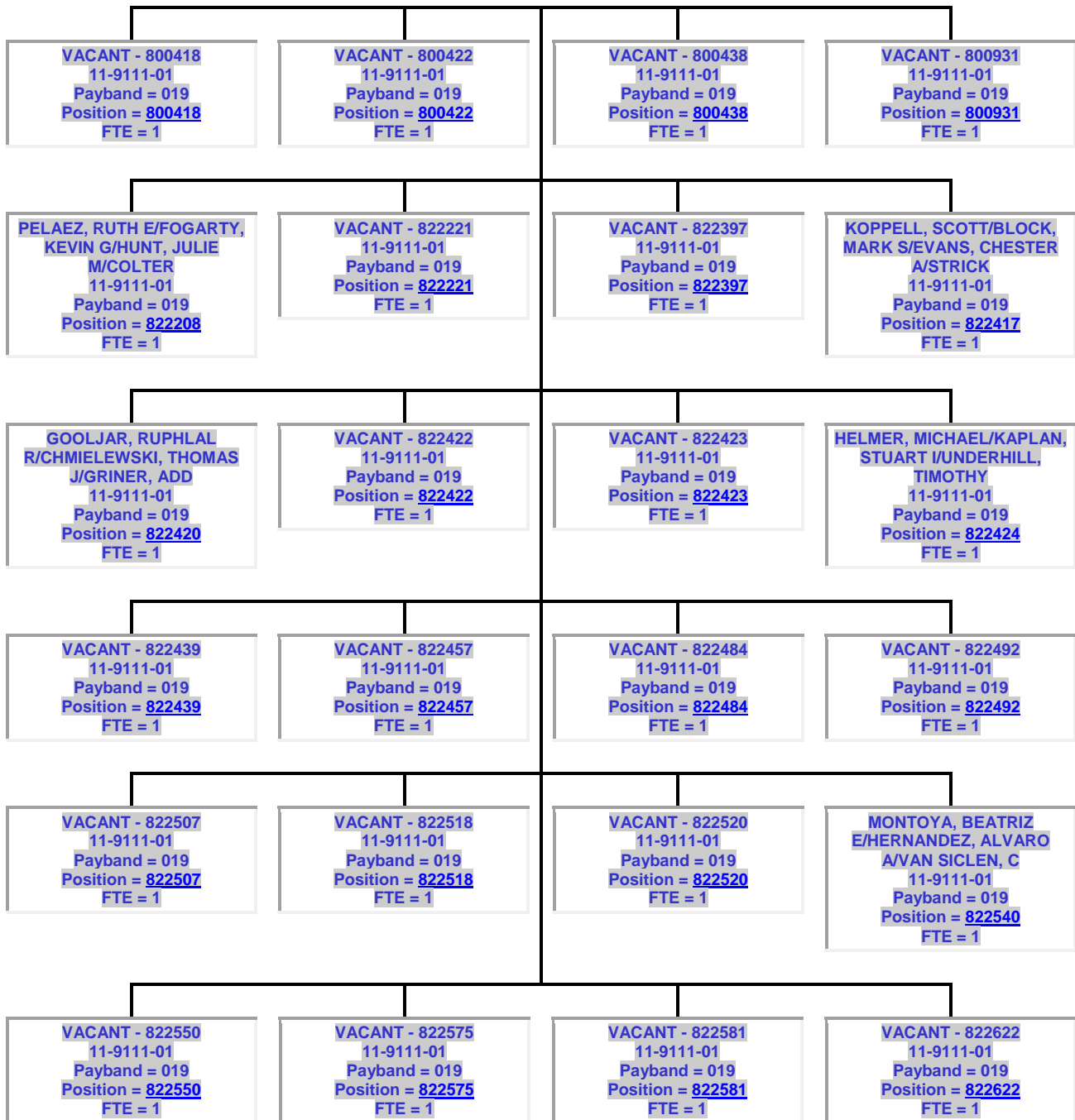


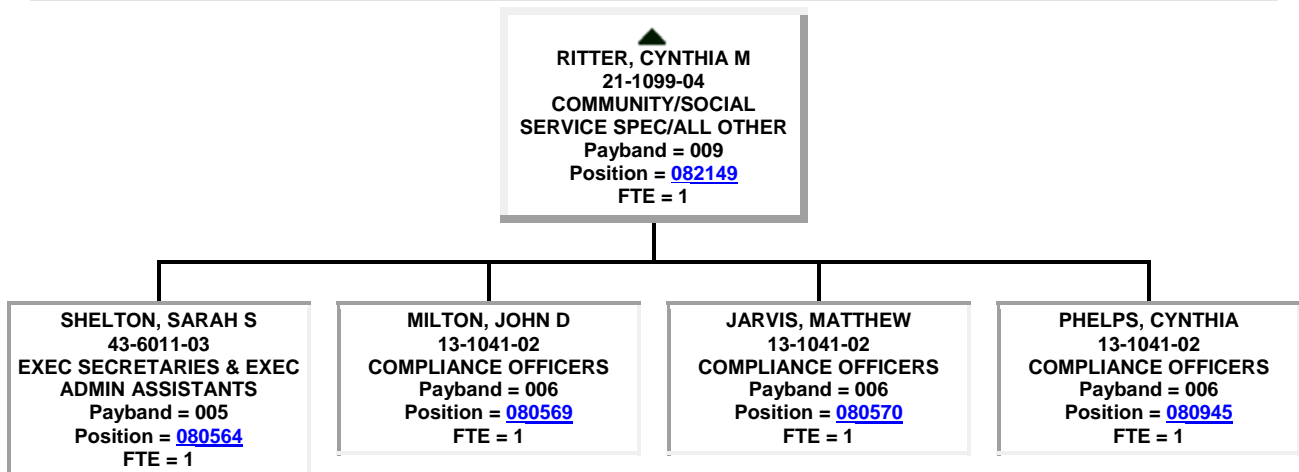
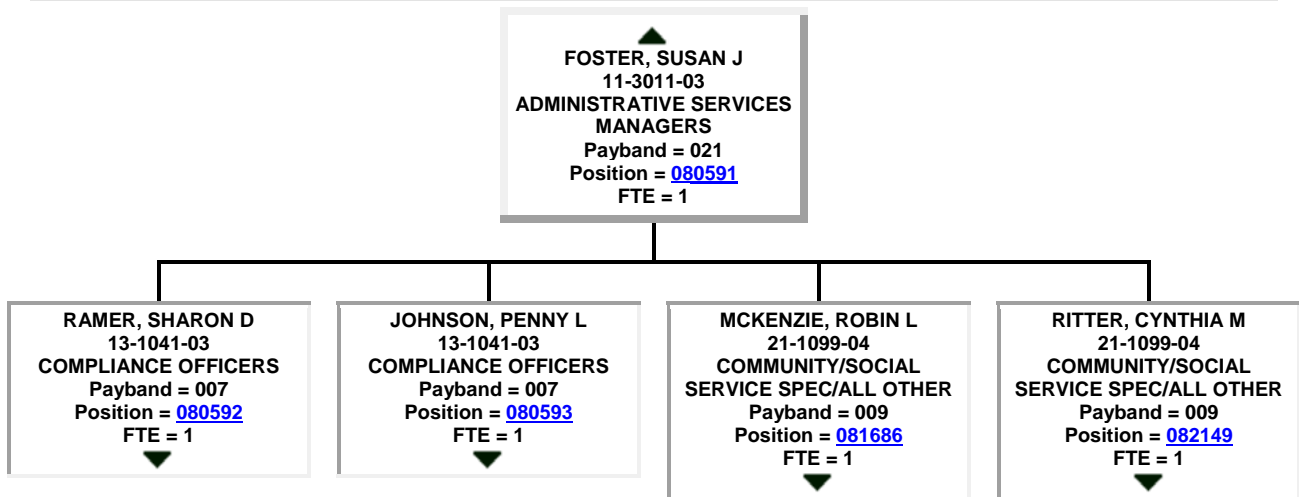
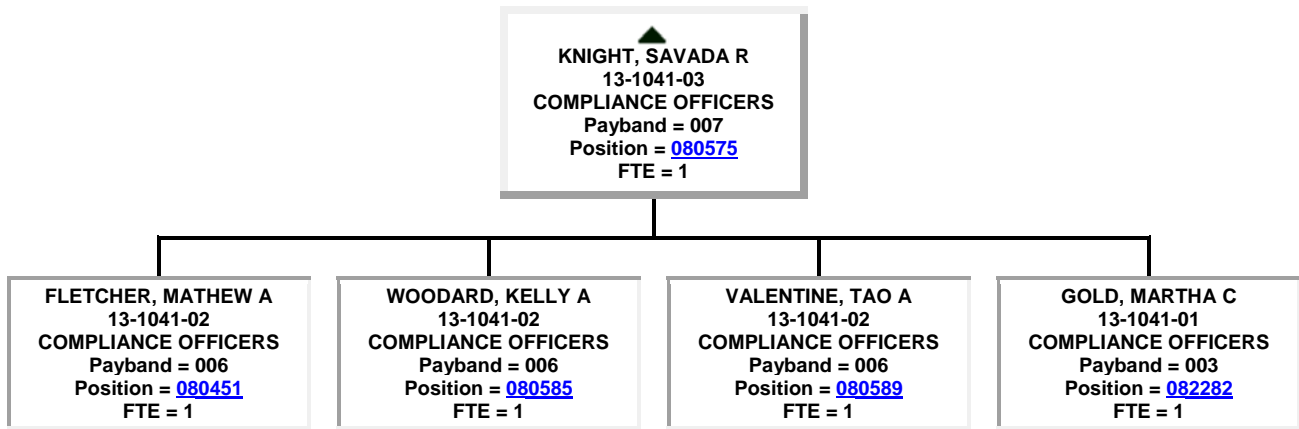


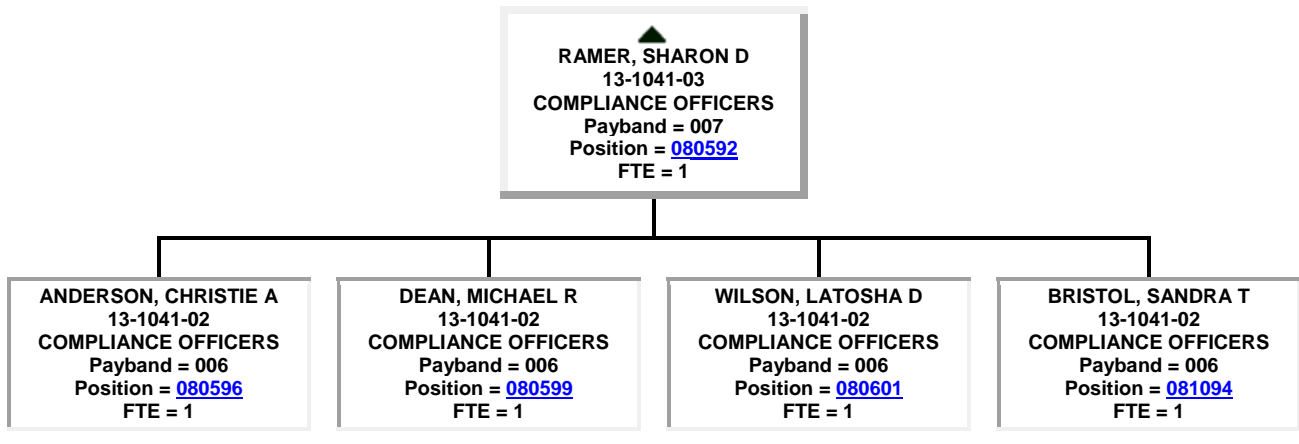
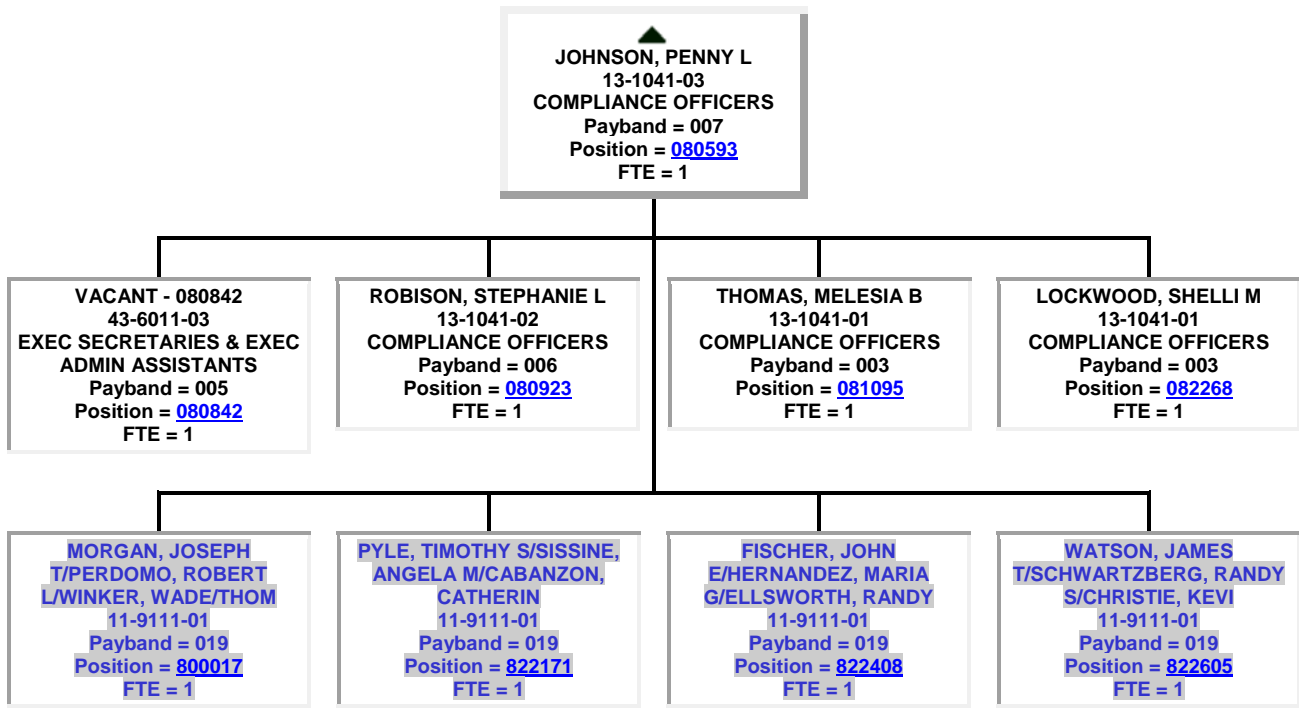
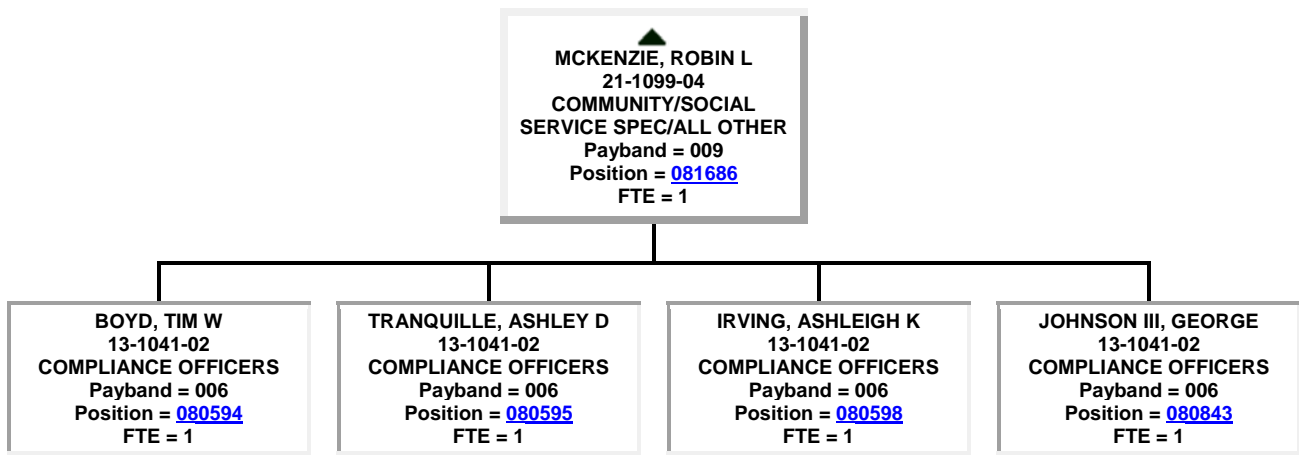


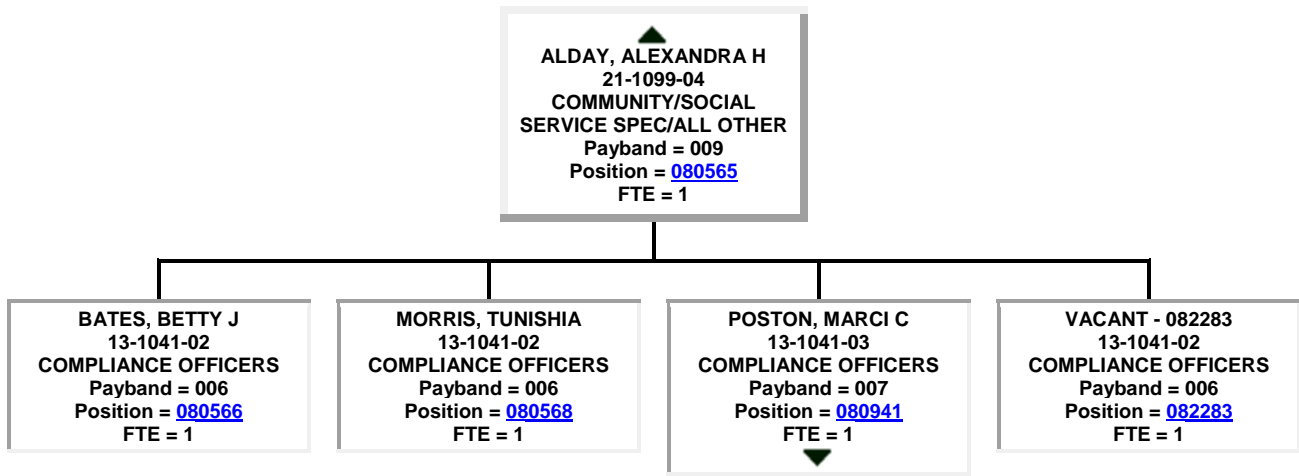
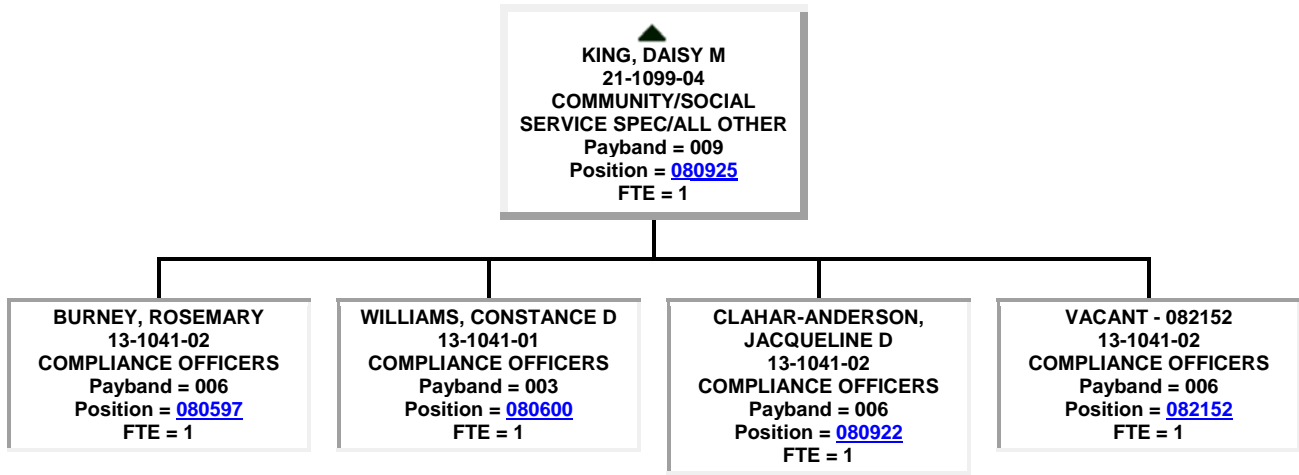
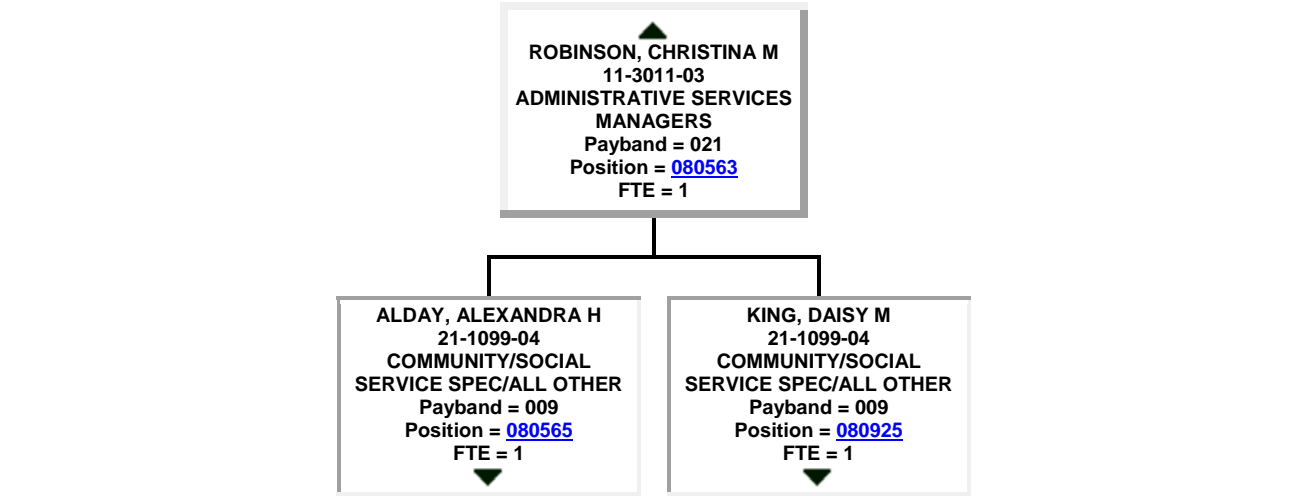


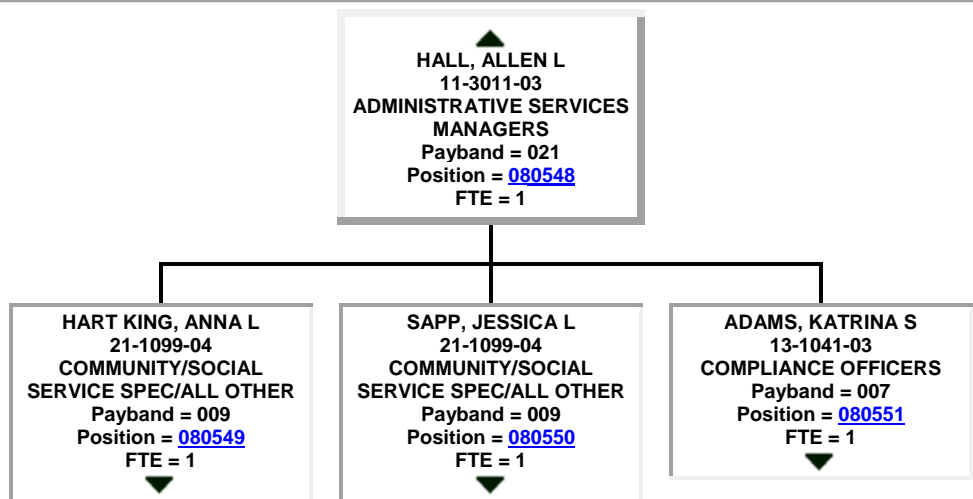
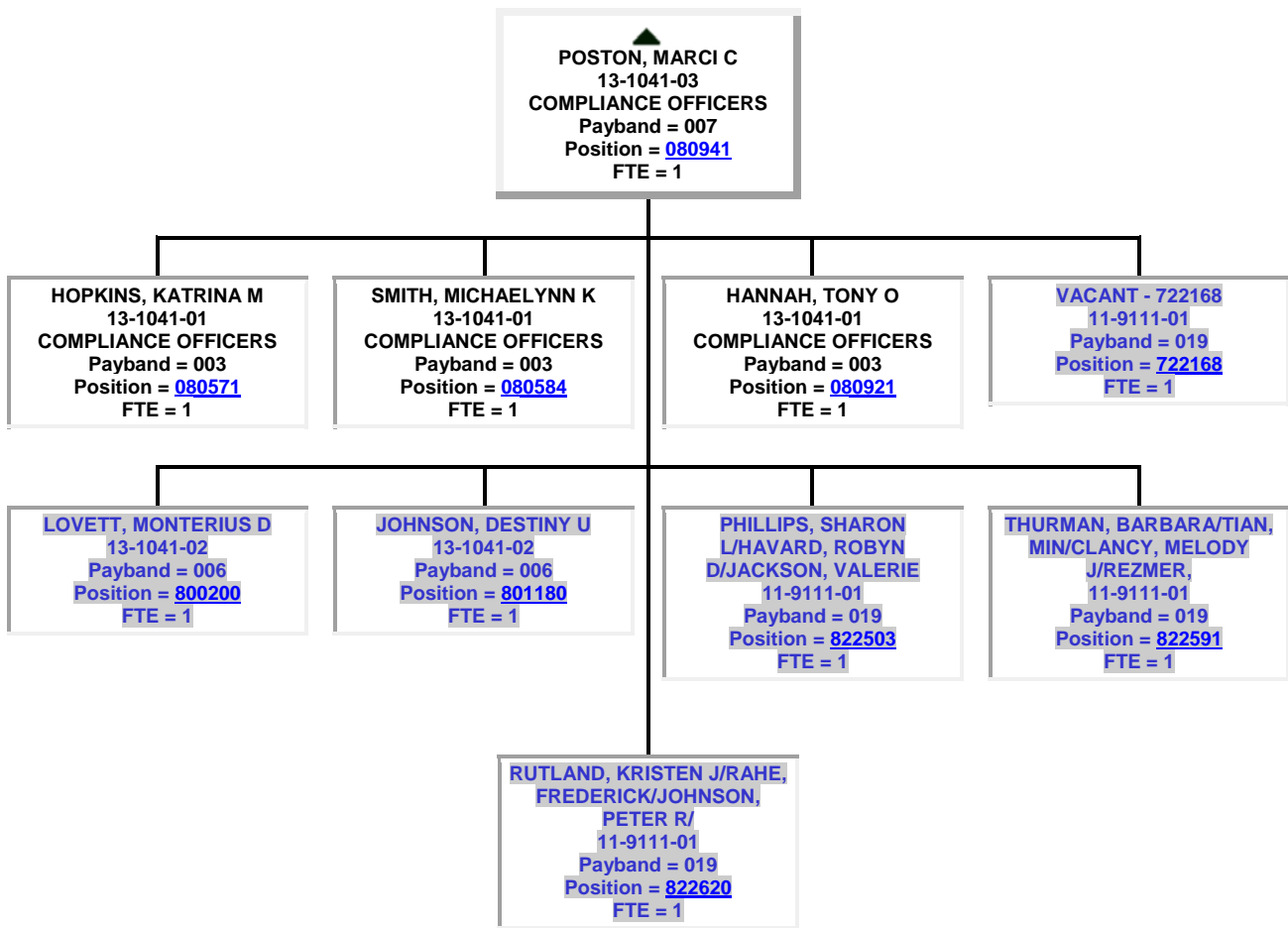


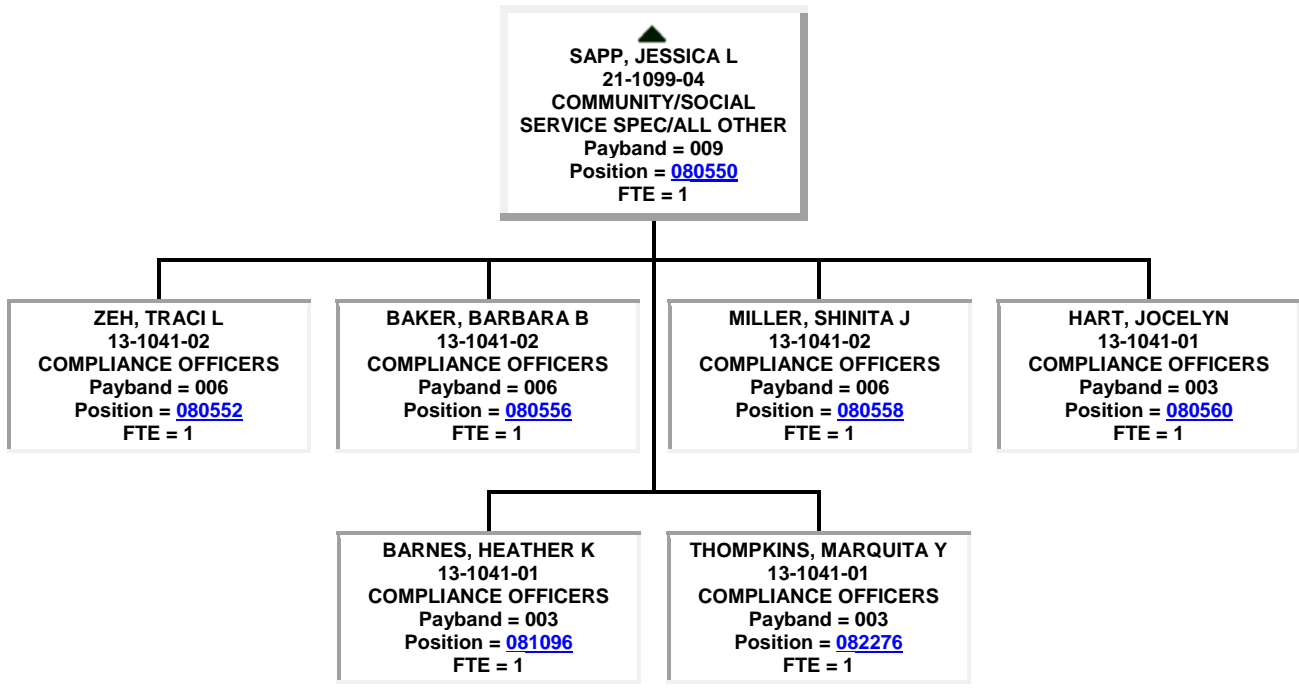
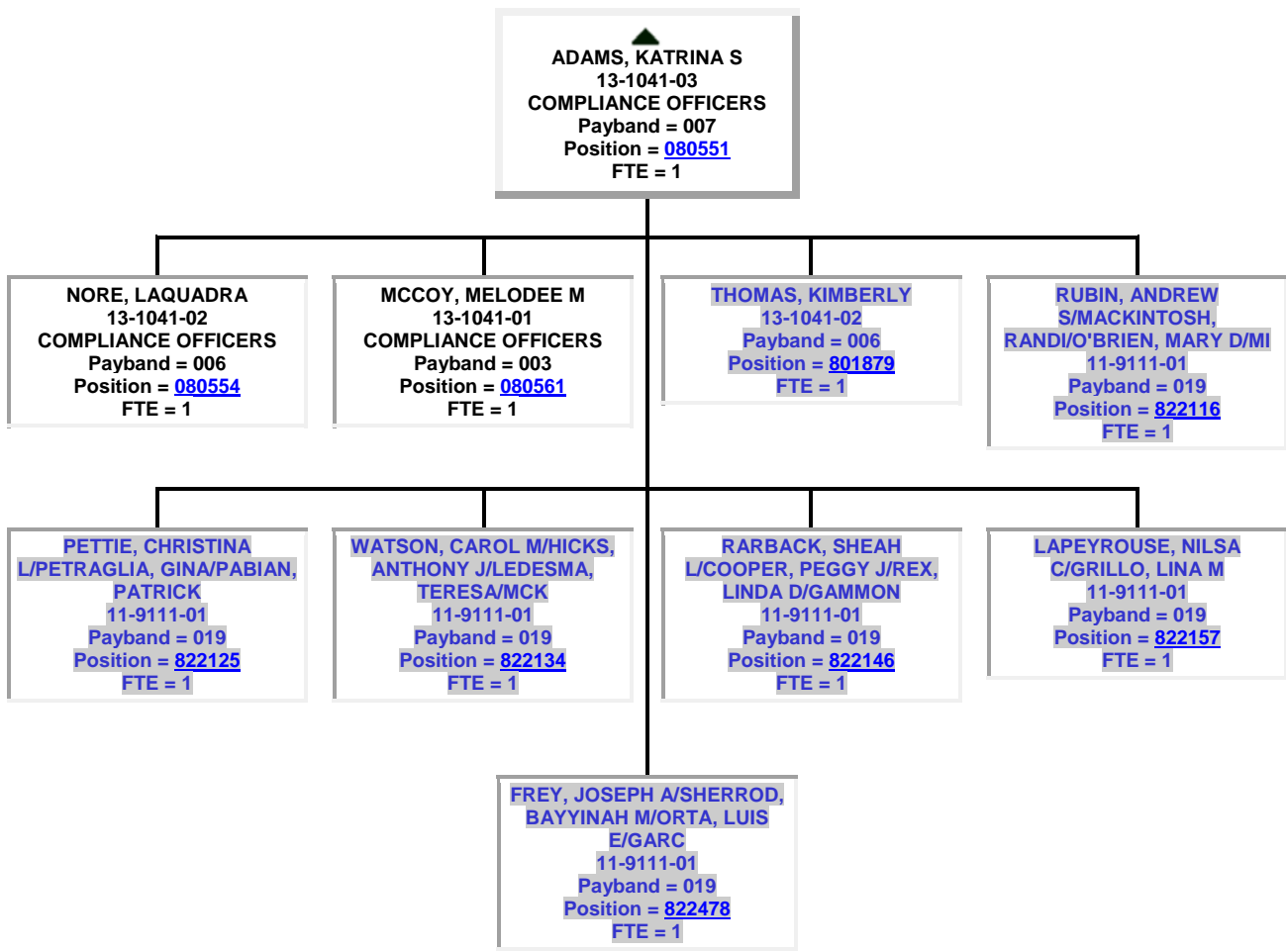


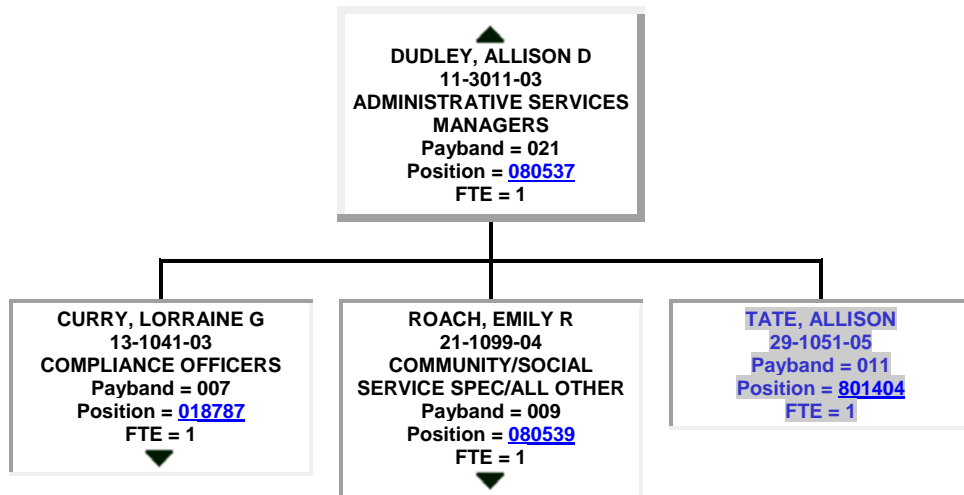
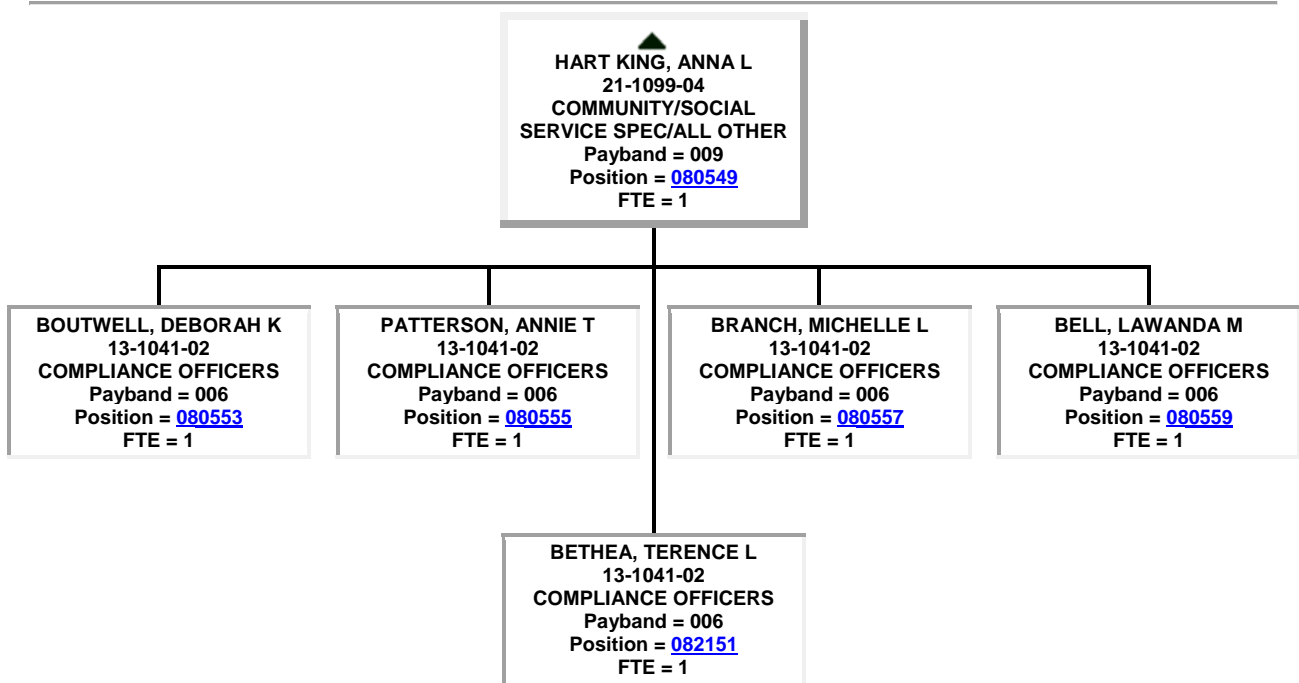


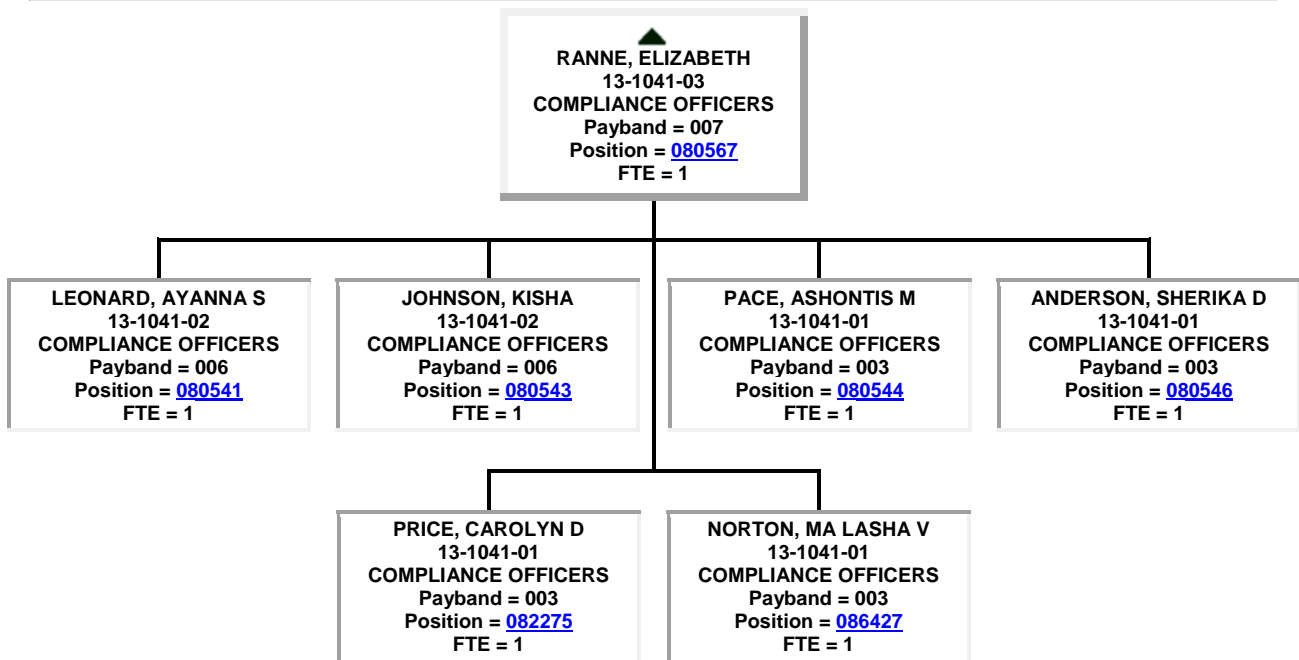
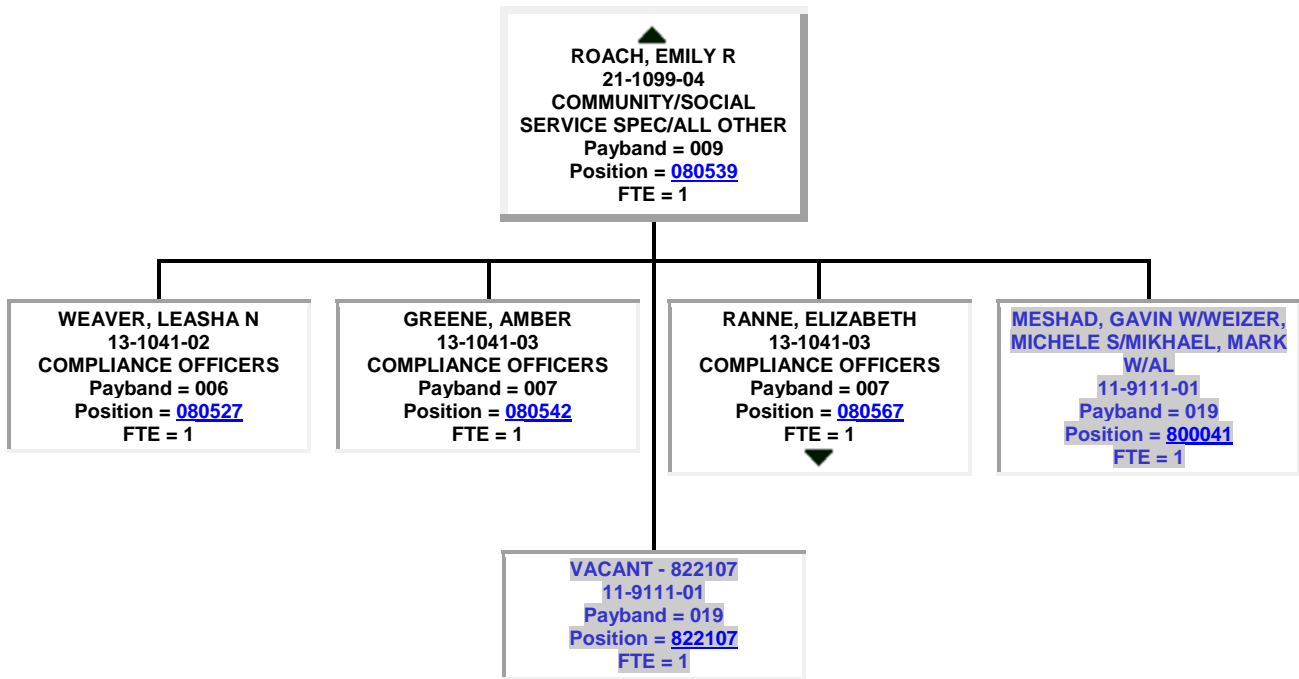


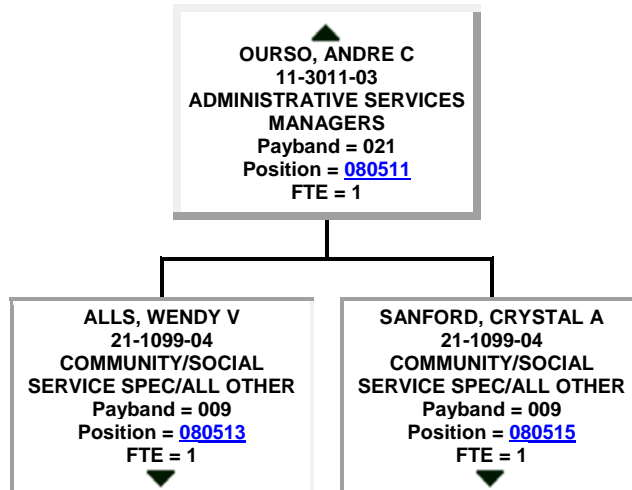
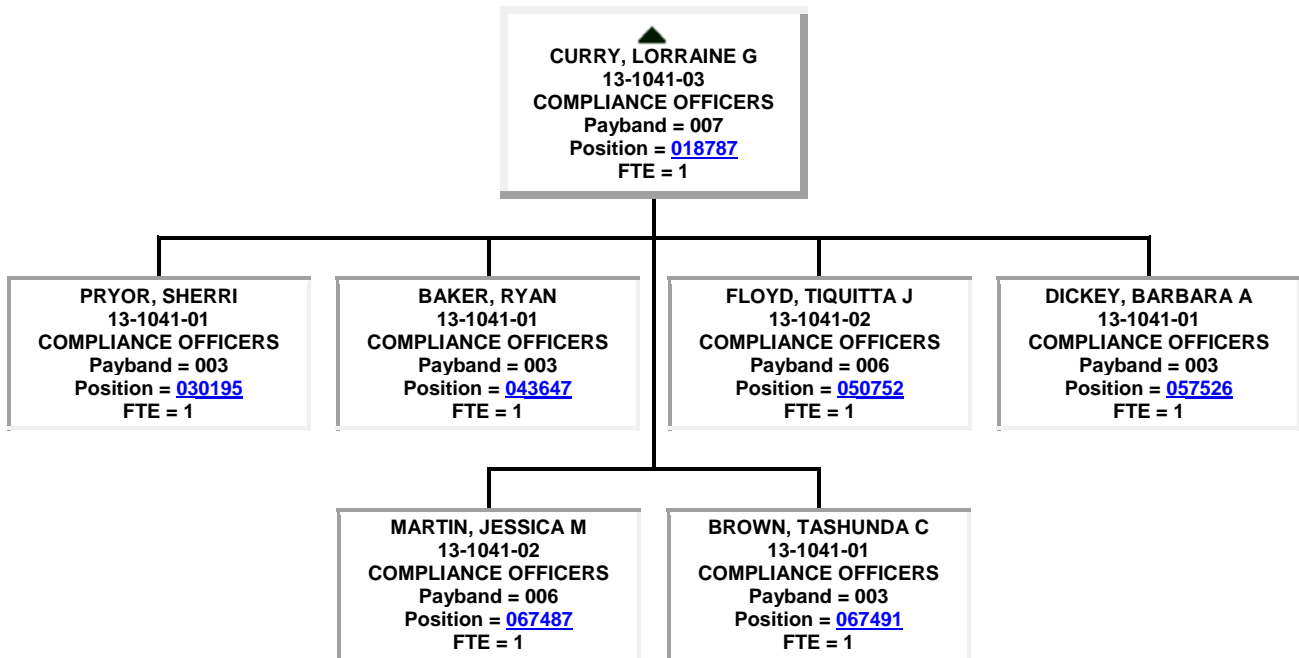


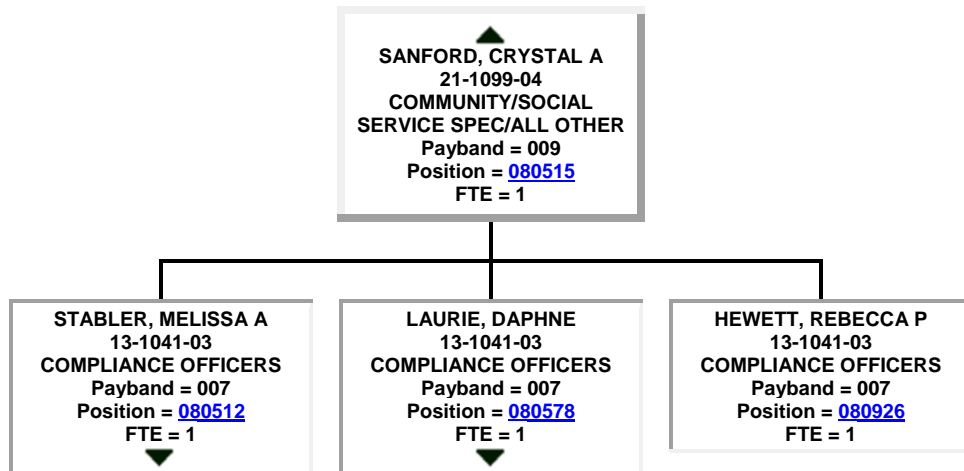


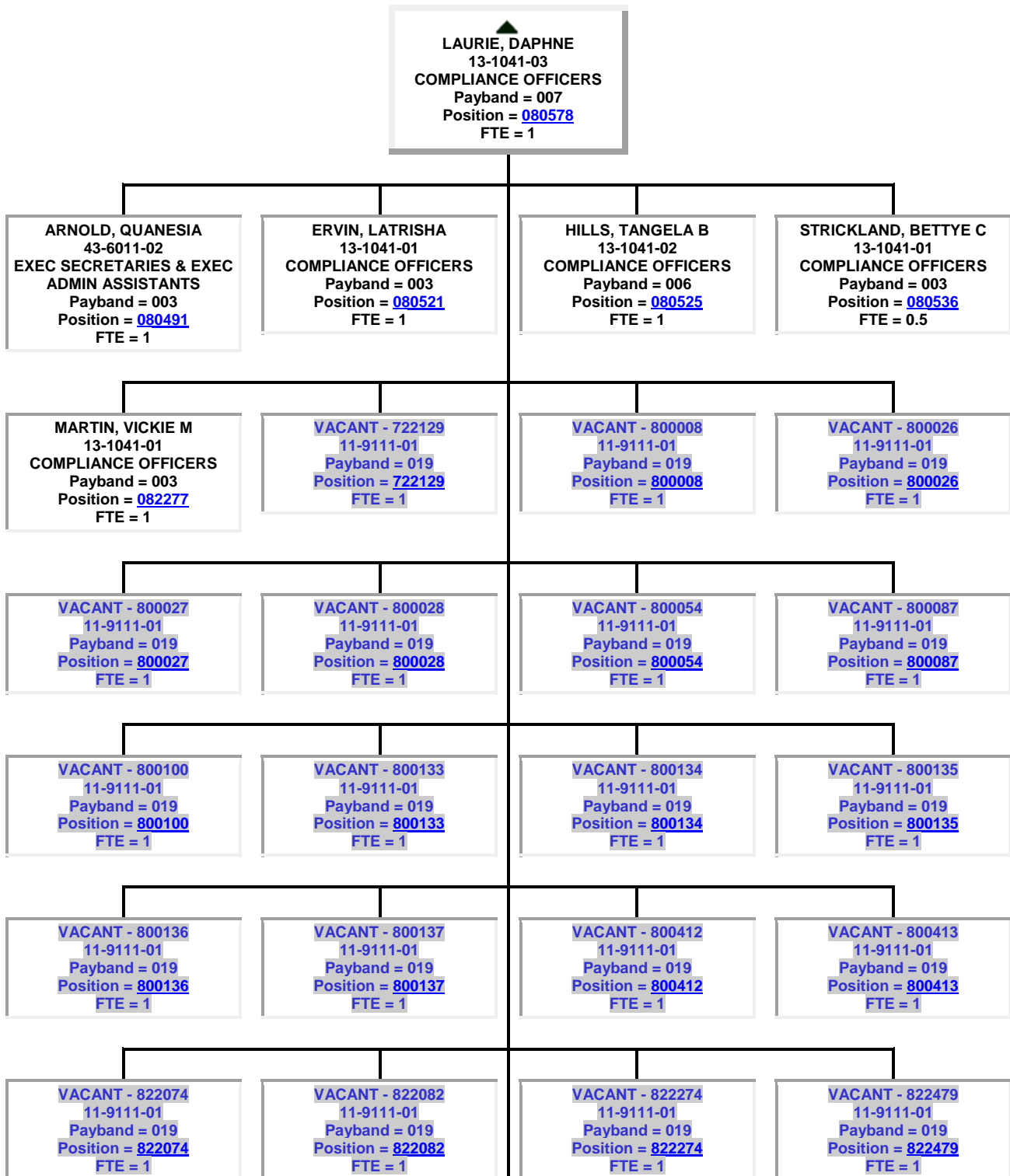


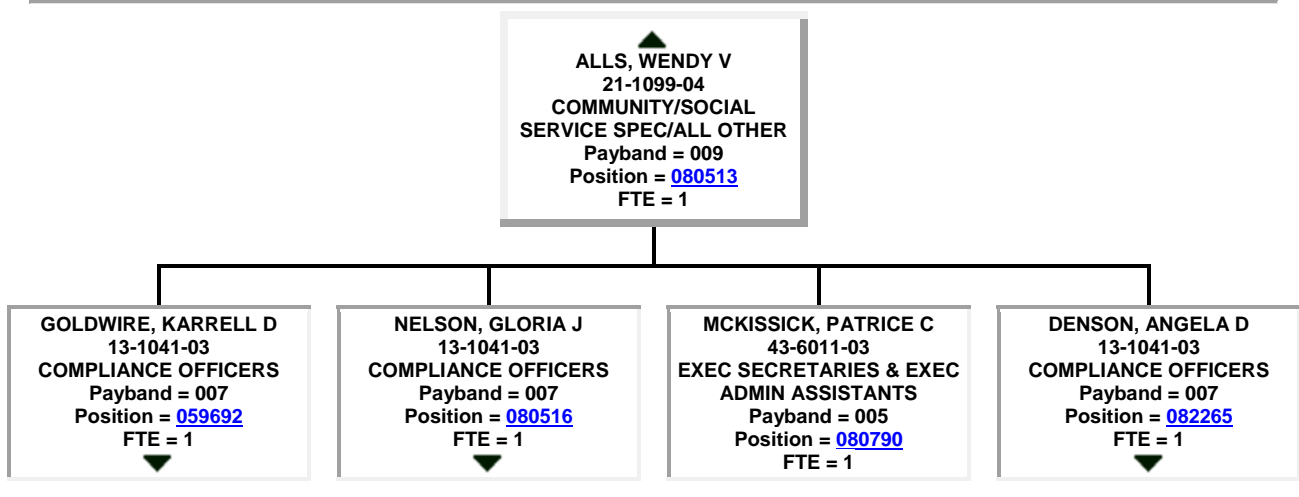
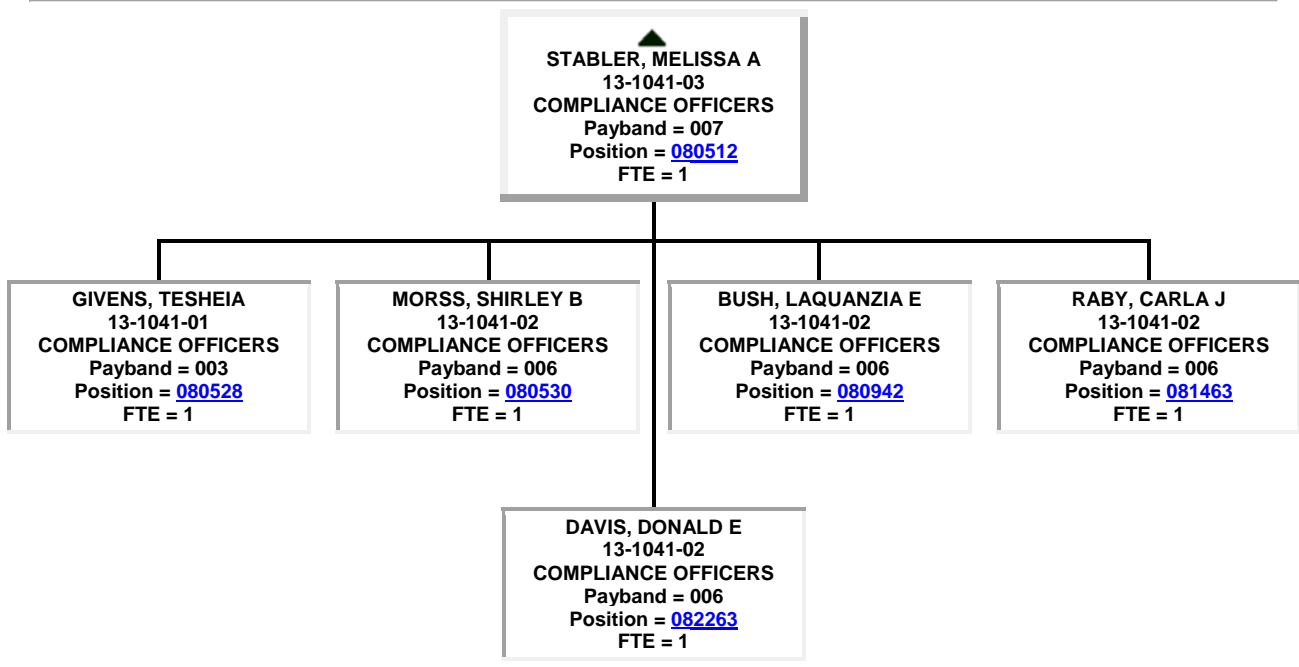
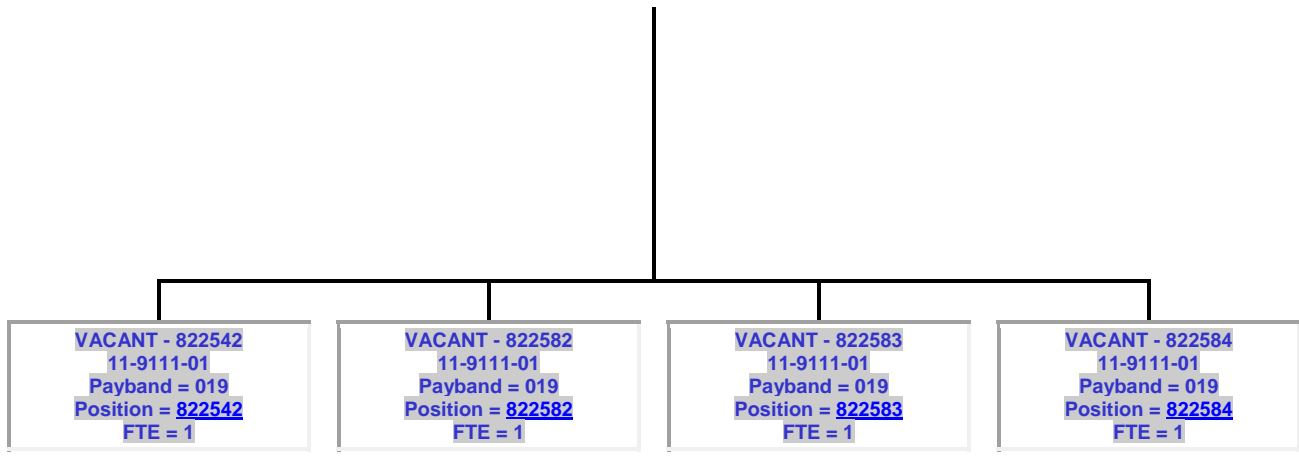


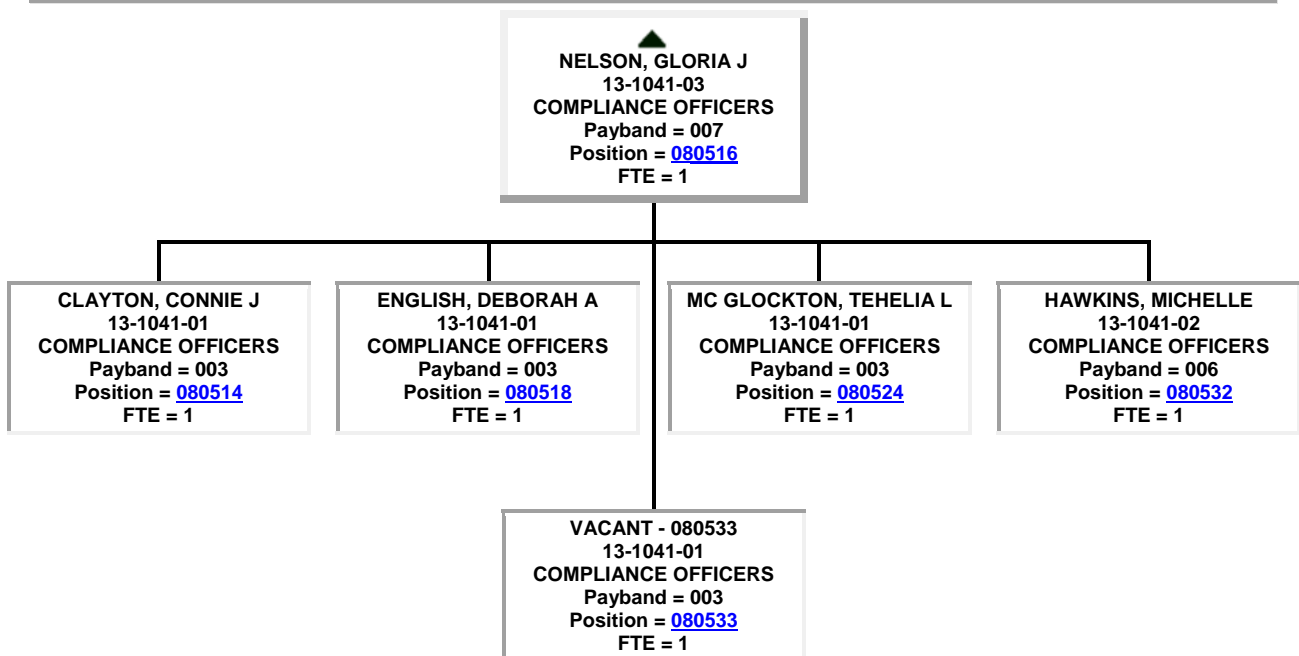
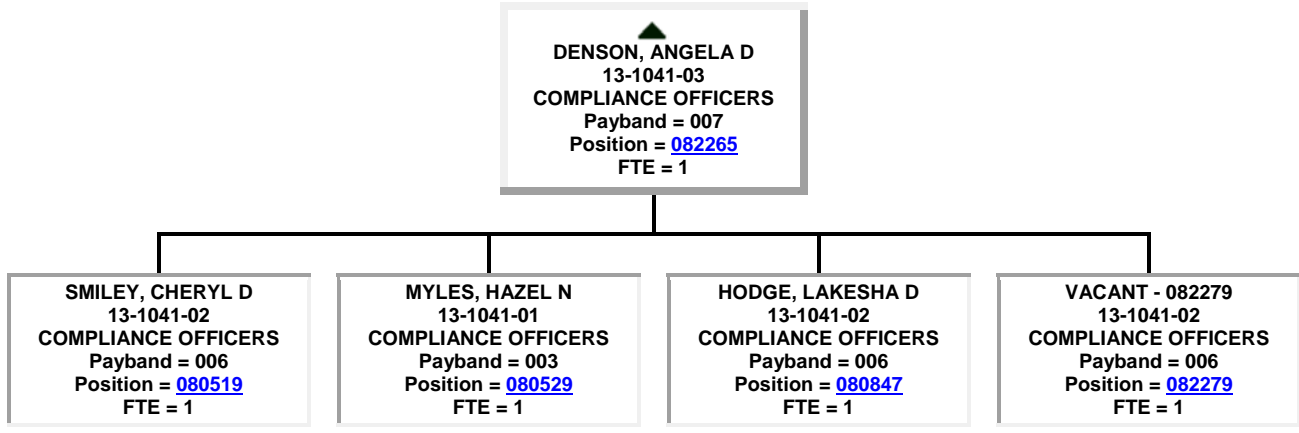


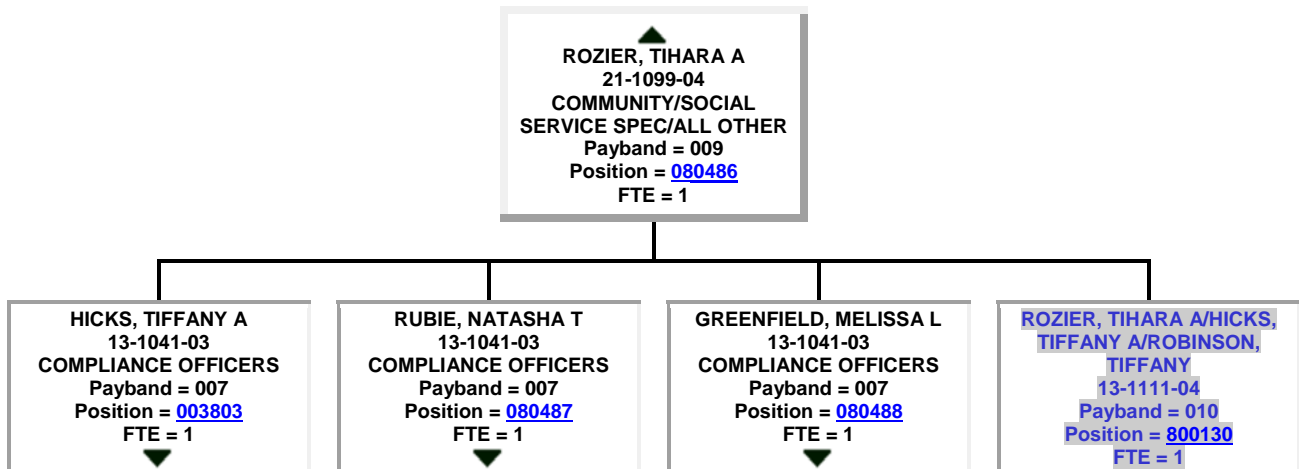
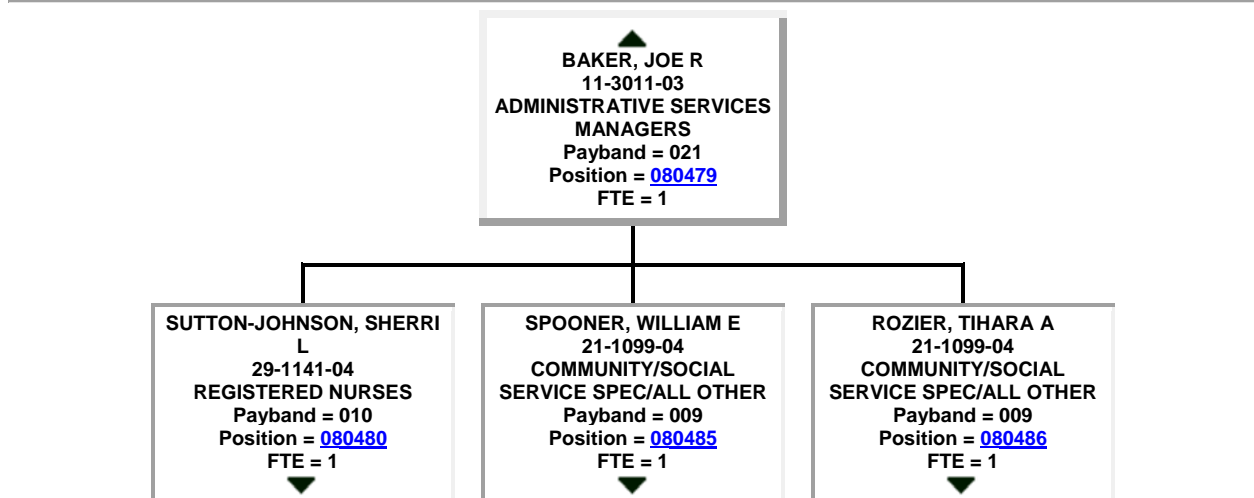
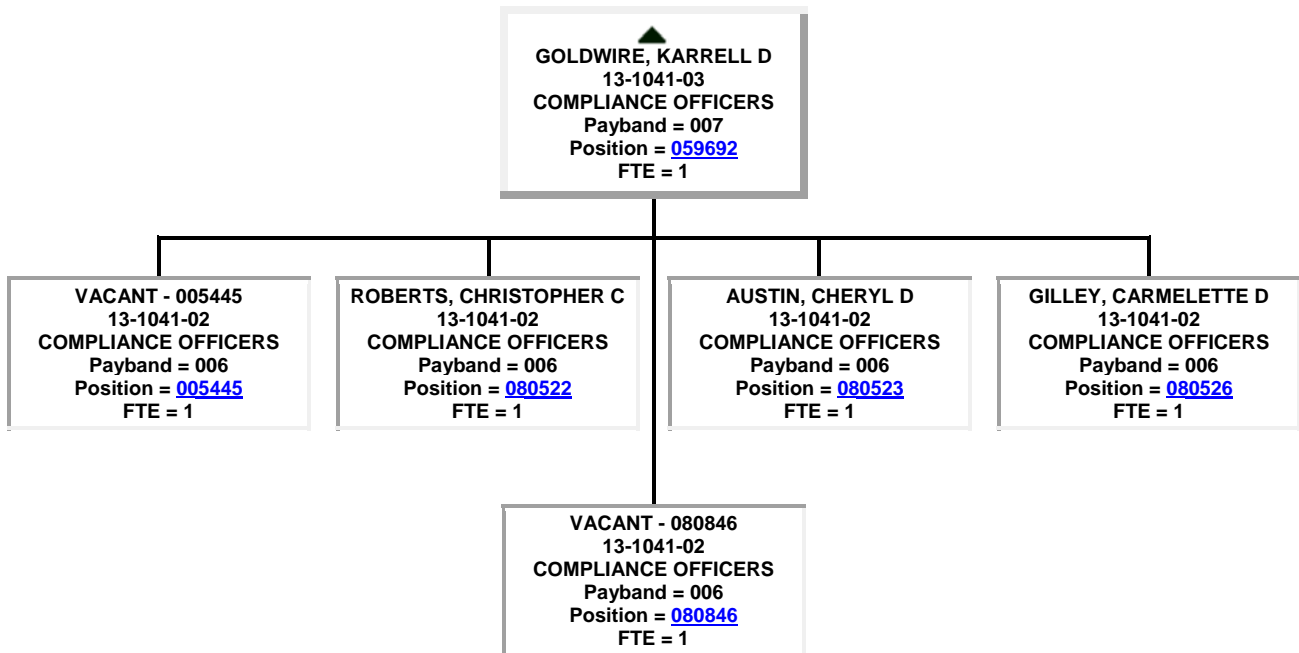


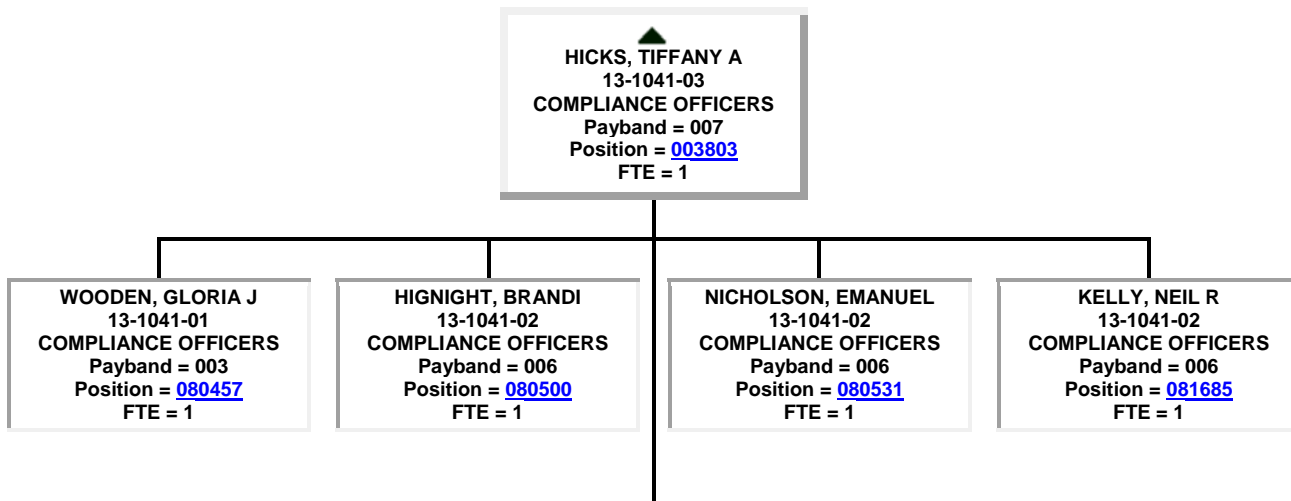
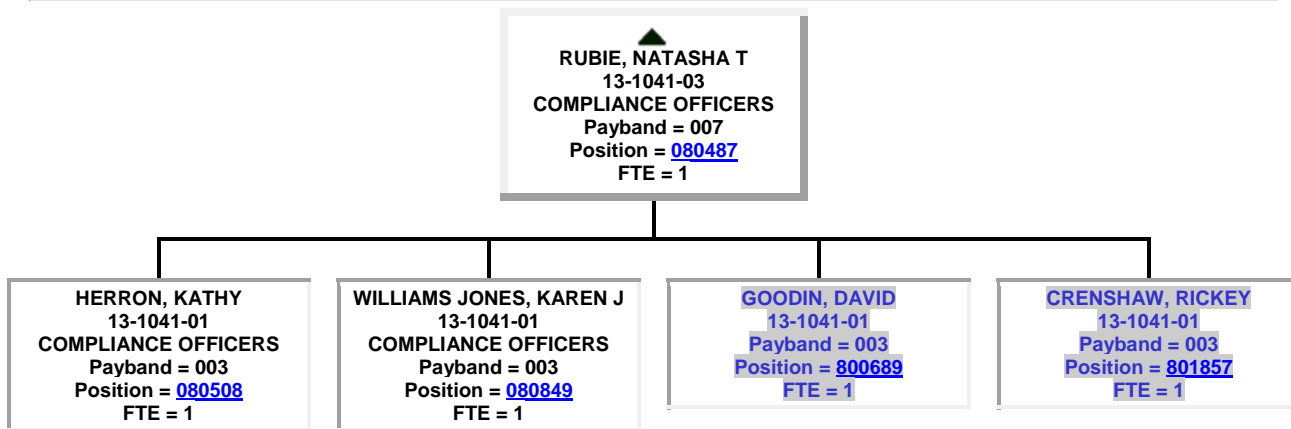
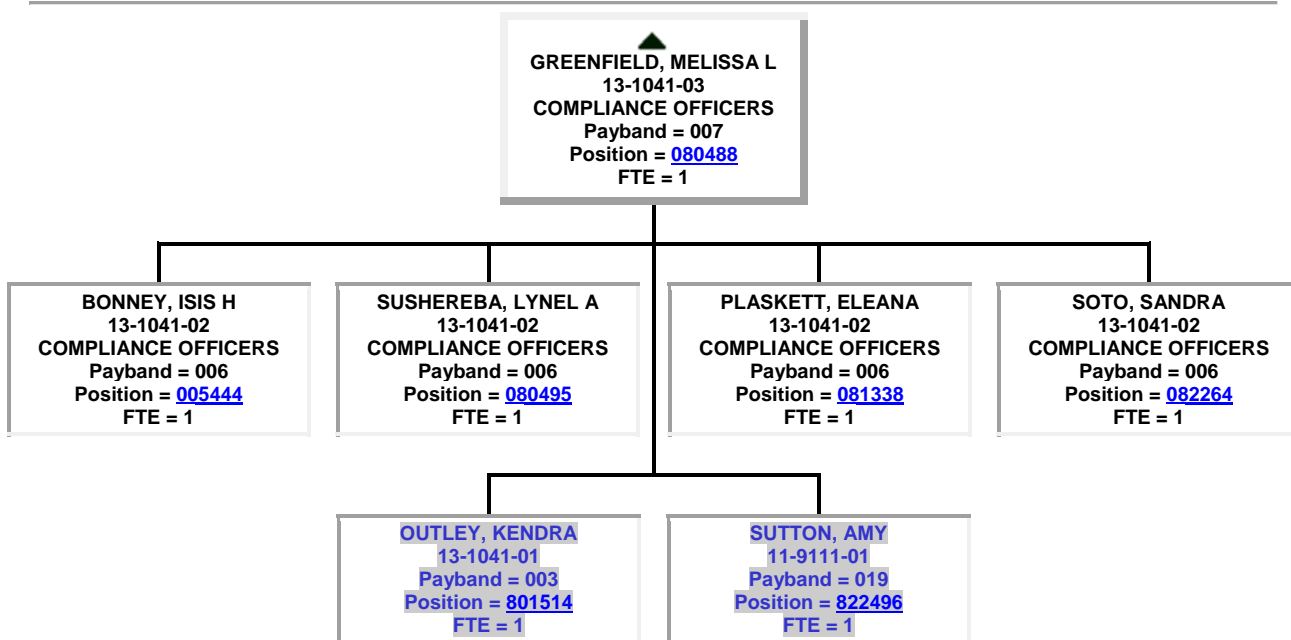






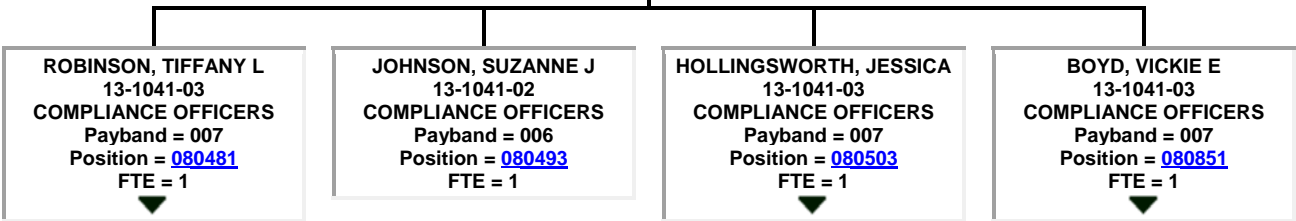




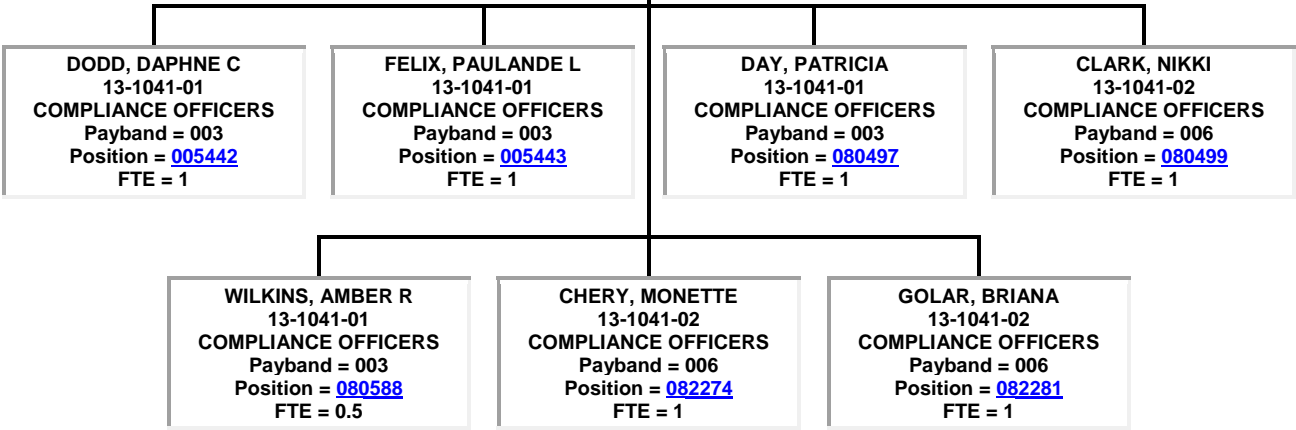


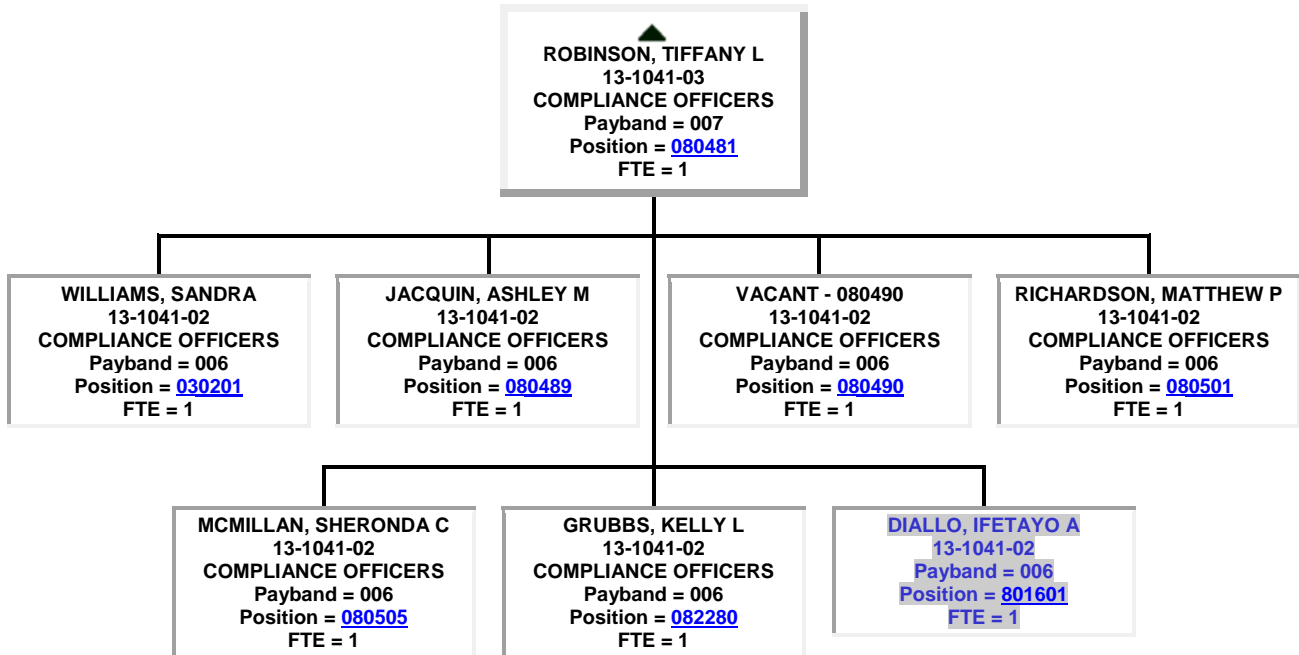
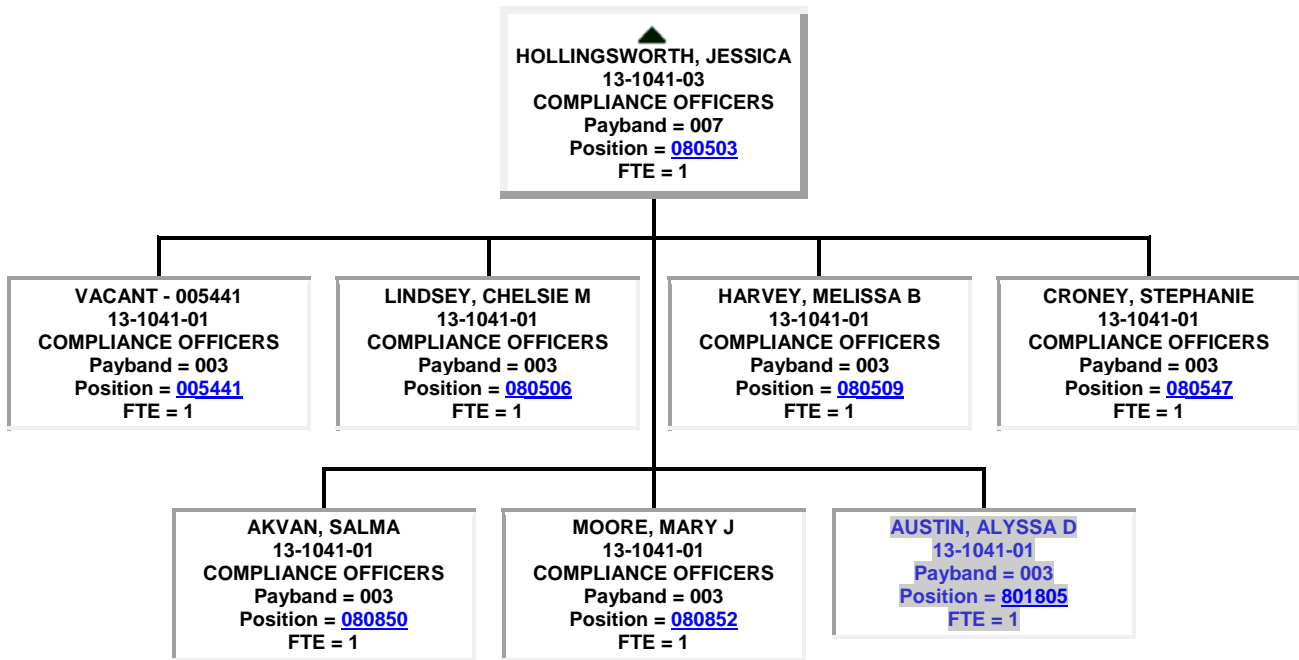
WILLIAMS, APRILLE R
13-1041-02
Payband = 006
Position = [800719](#)
FTE = 1

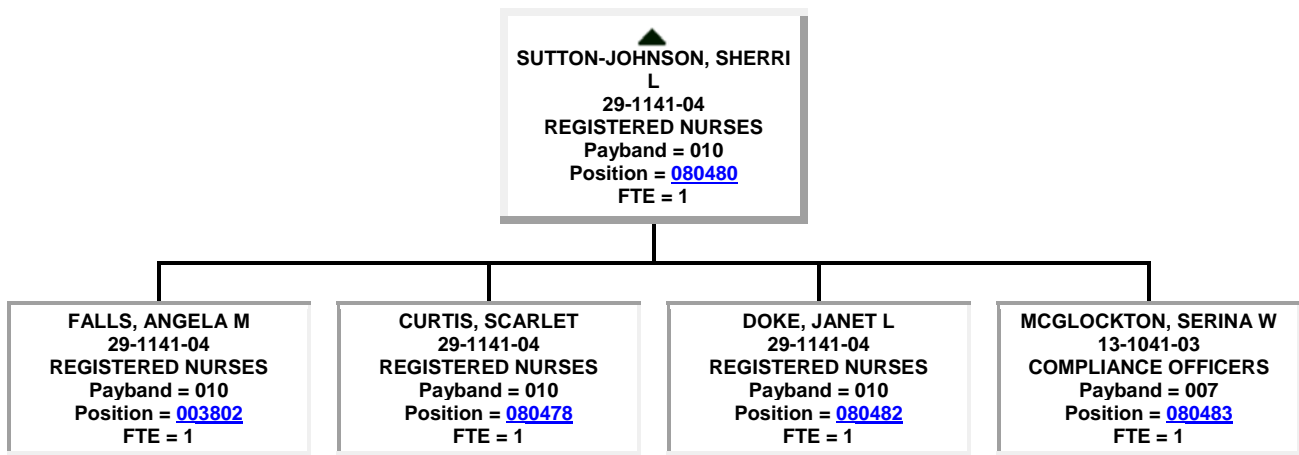
SPOONER, WILLIAM E
21-1099-04
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 009
Position = [080485](#)
FTE = 1



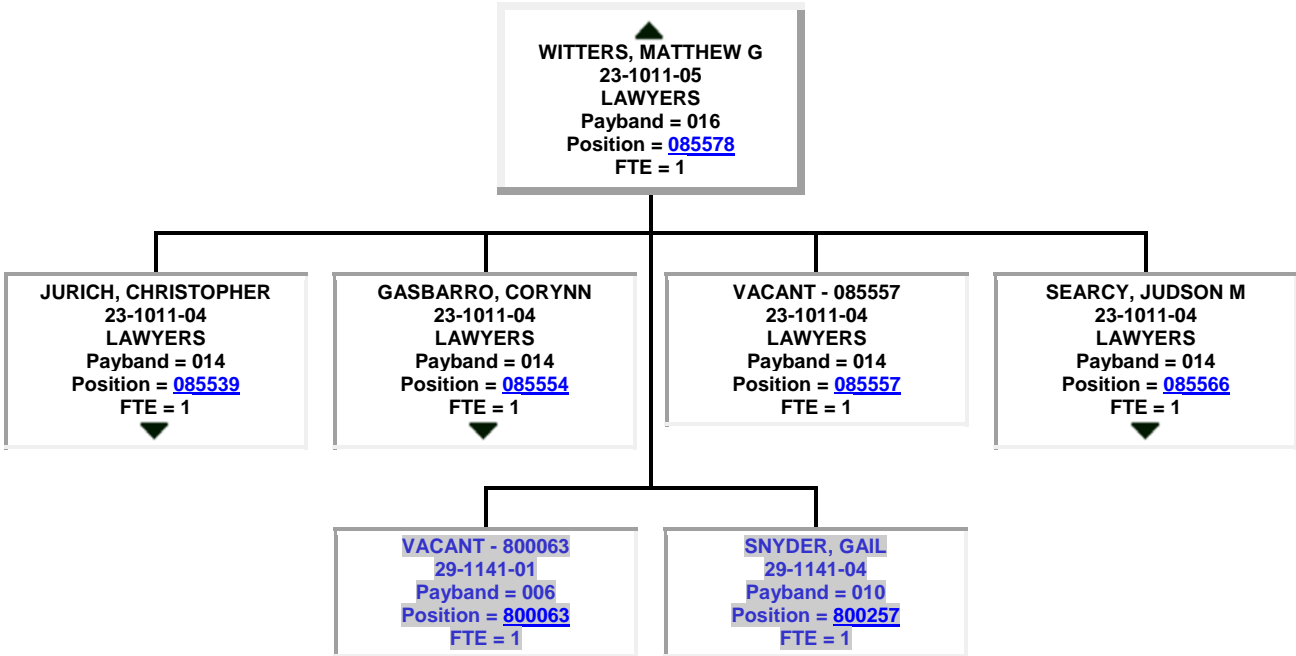
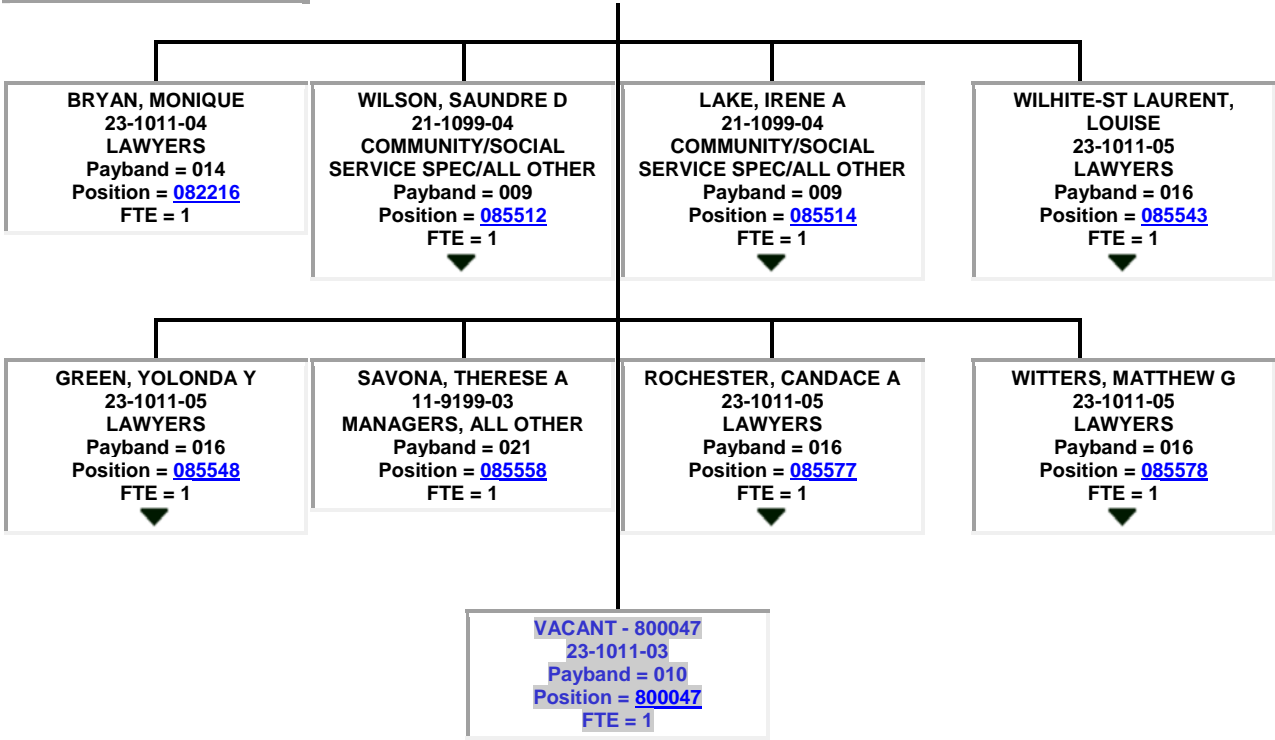
BOYD, VICKIE E
13-1041-03
COMPLIANCE OFFICERS
Payband = 007
Position = [080851](#)
FTE = 1

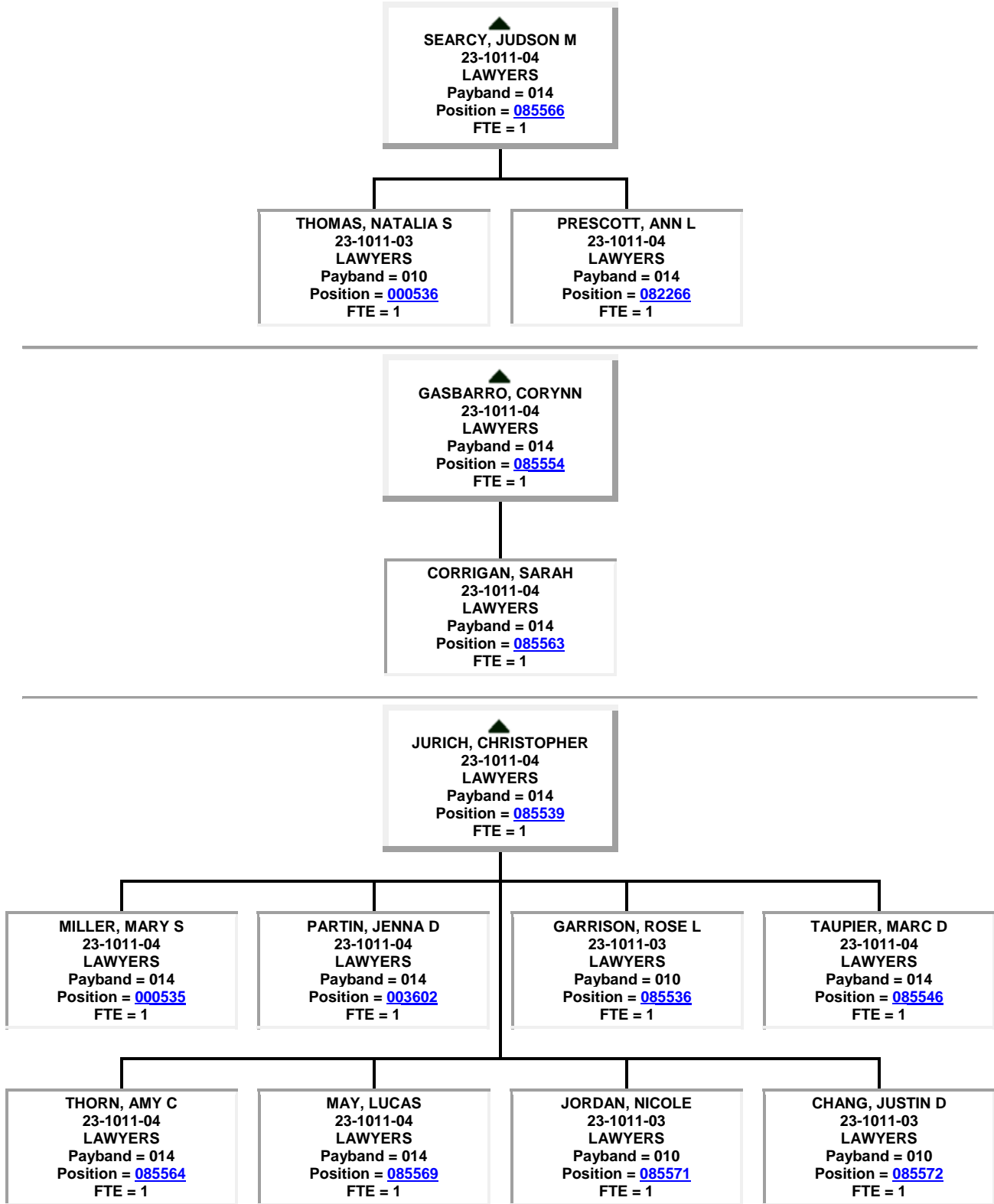


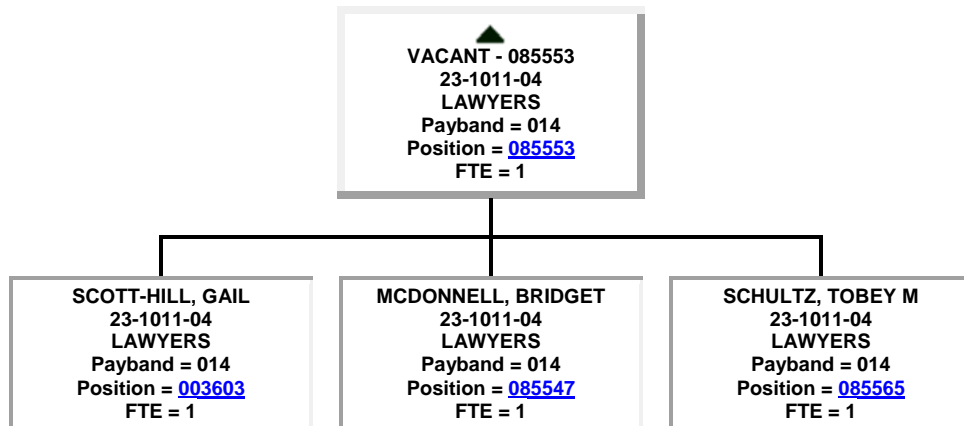
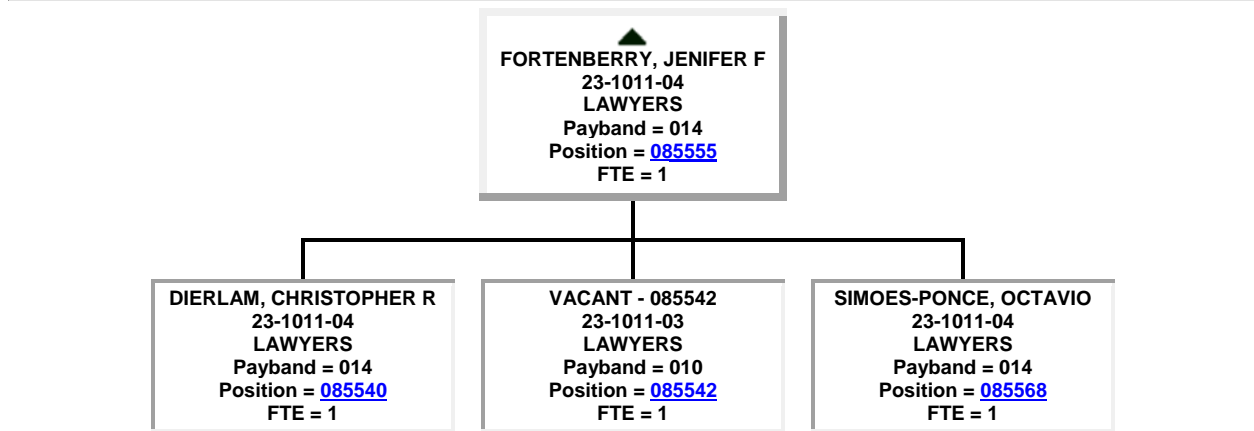
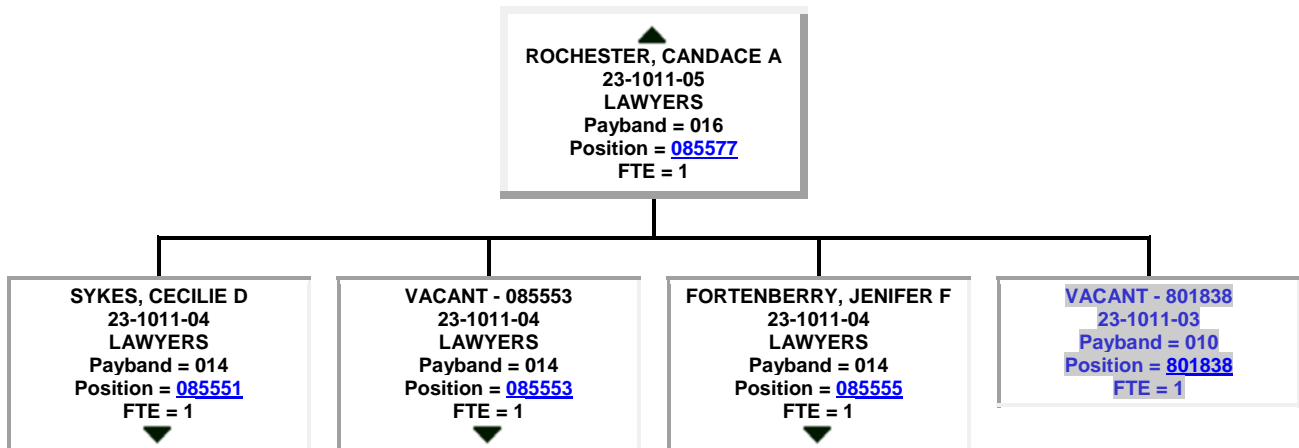


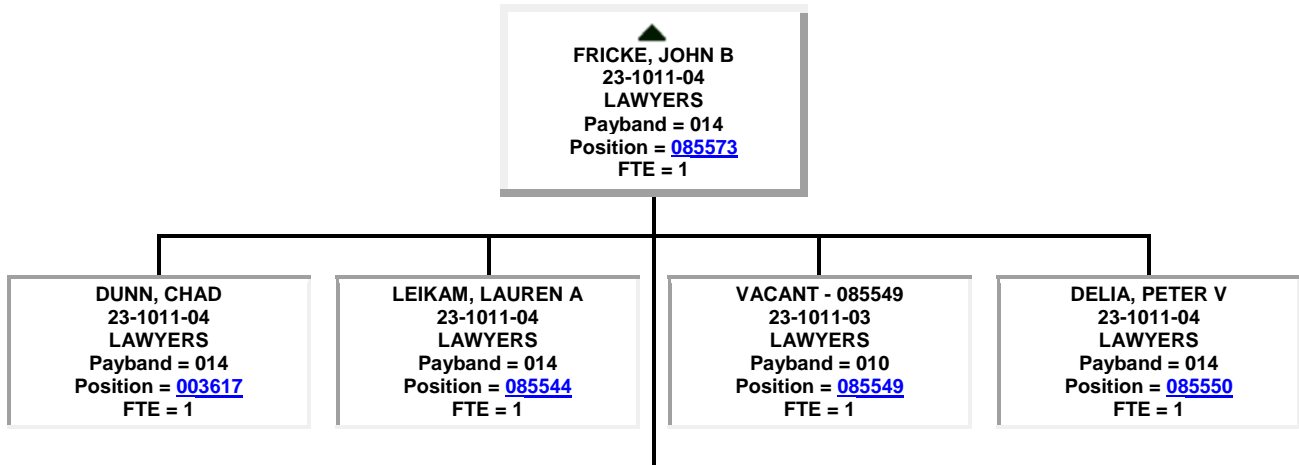
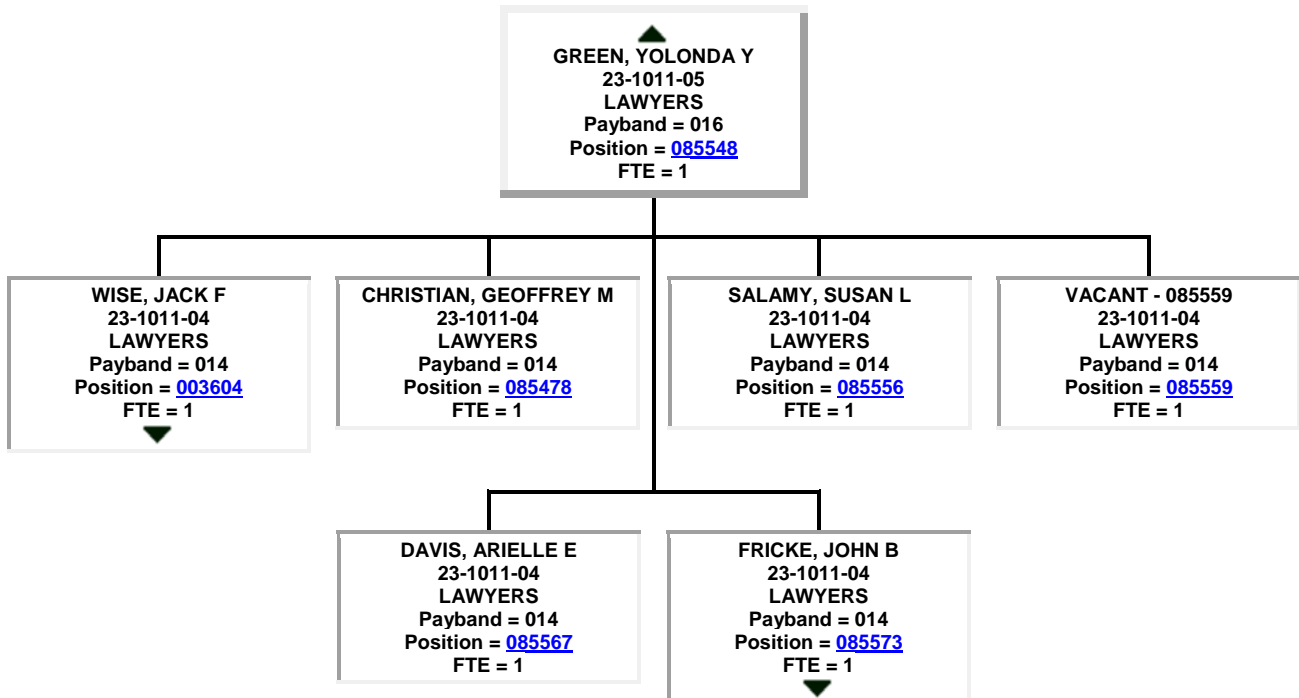
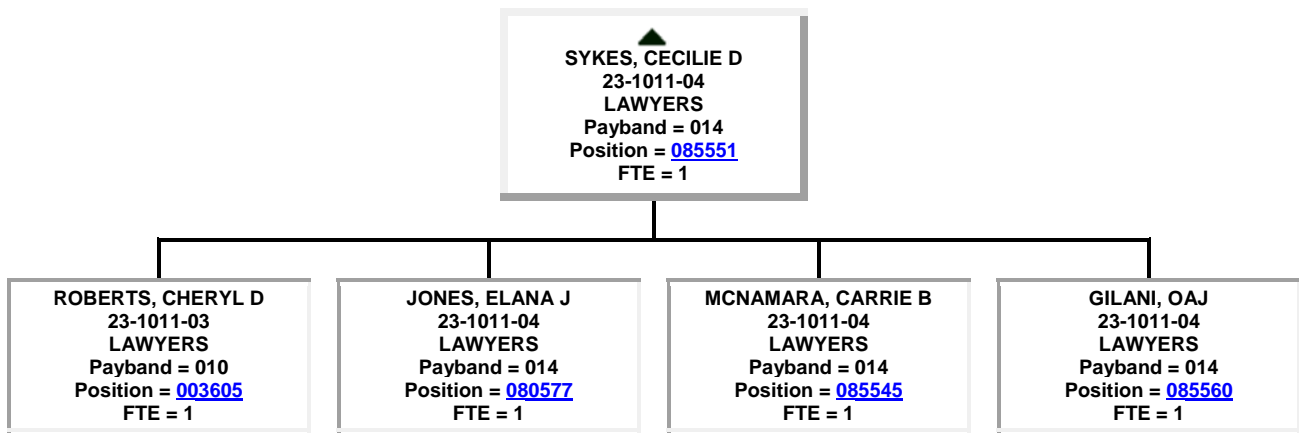


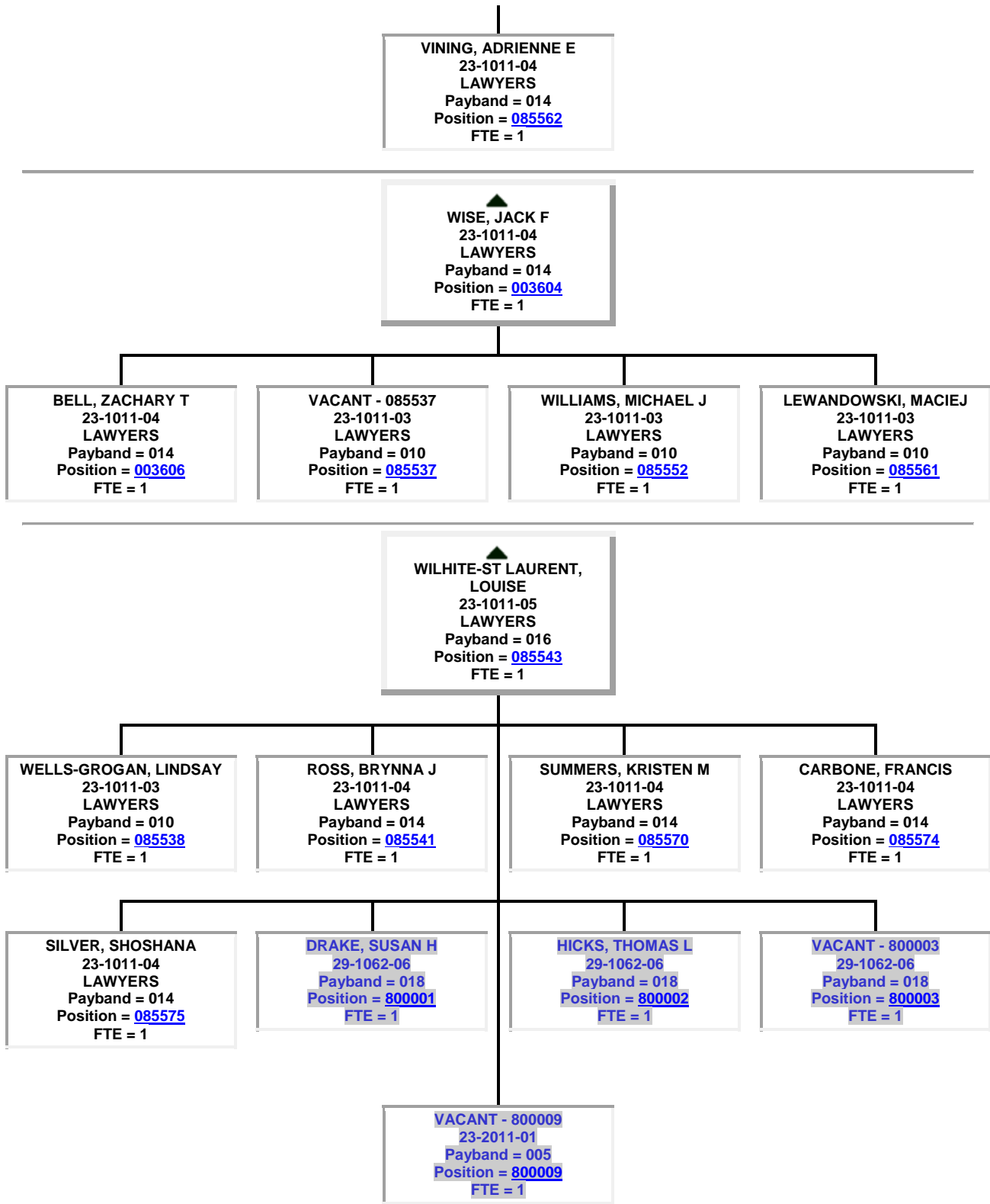
● HIBBERT, SHARMIN R
 11-9199-04
 MANAGERS, ALL OTHER
 Payband = 022
 Position = [085576](#)
 FTE = 1

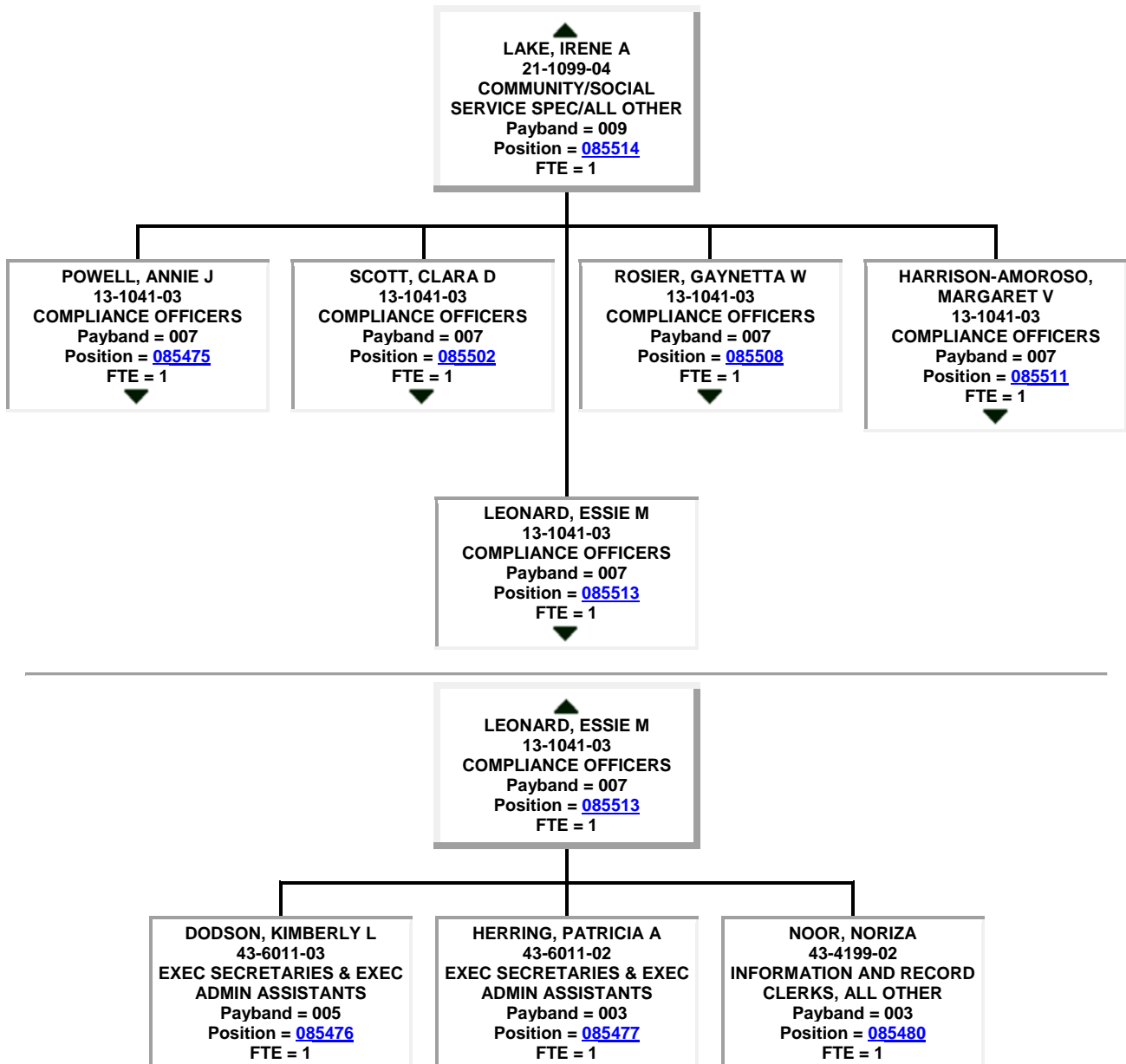


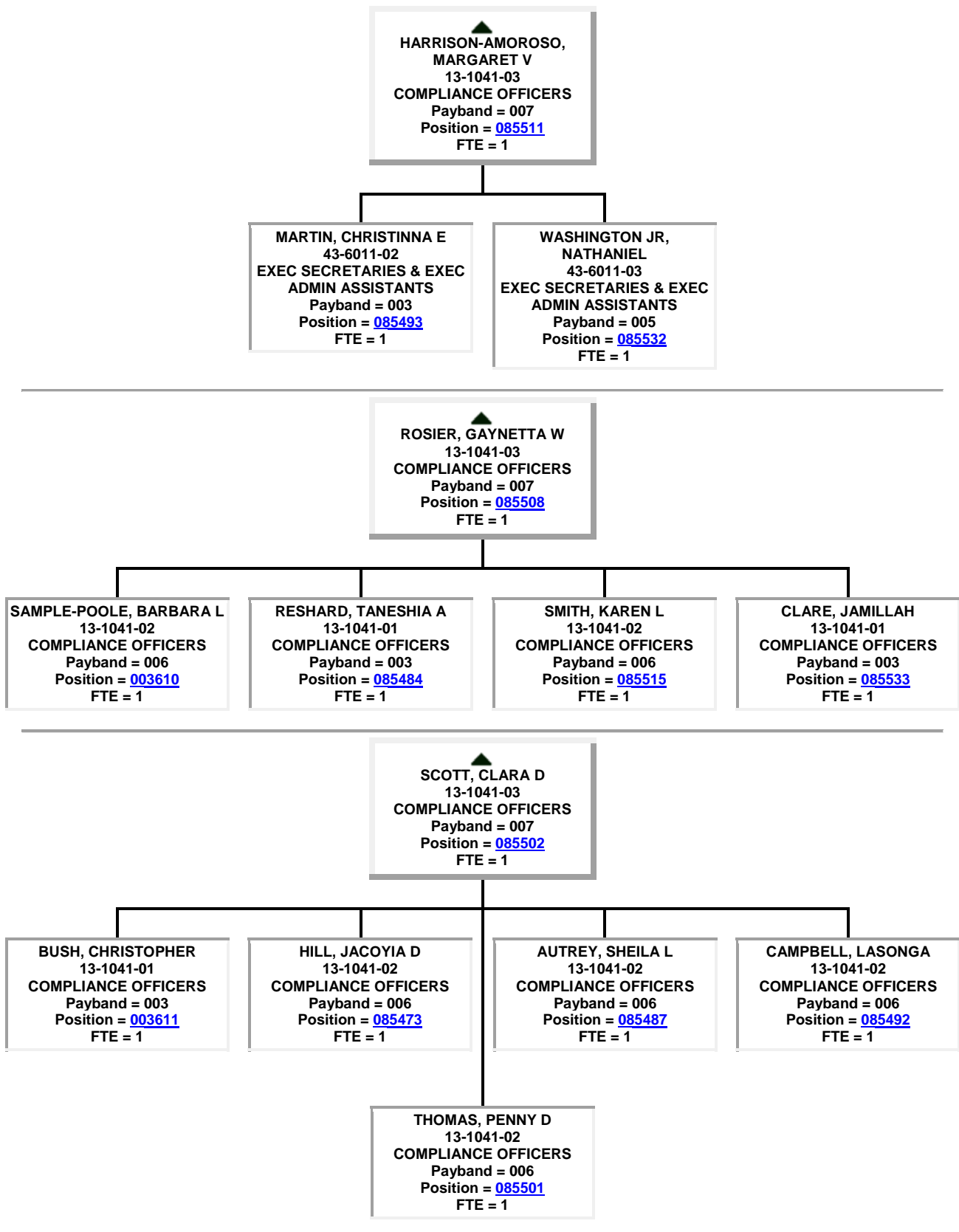


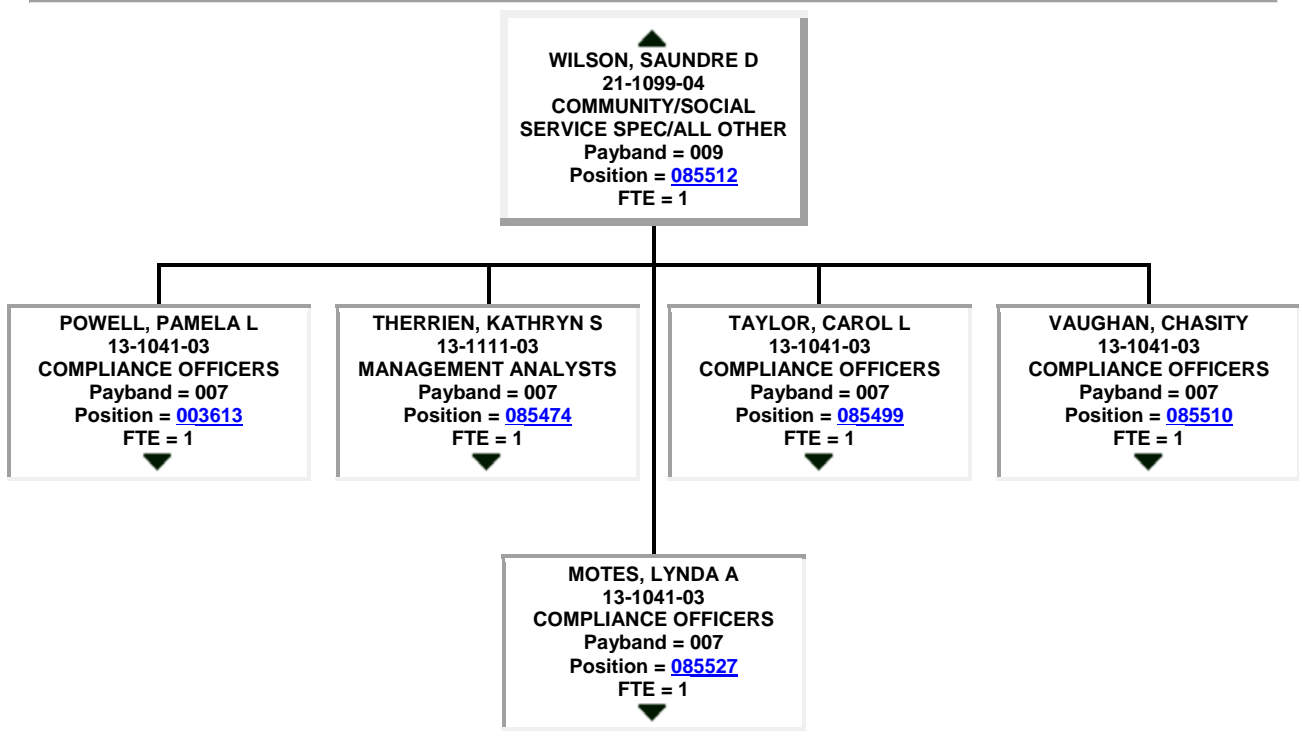
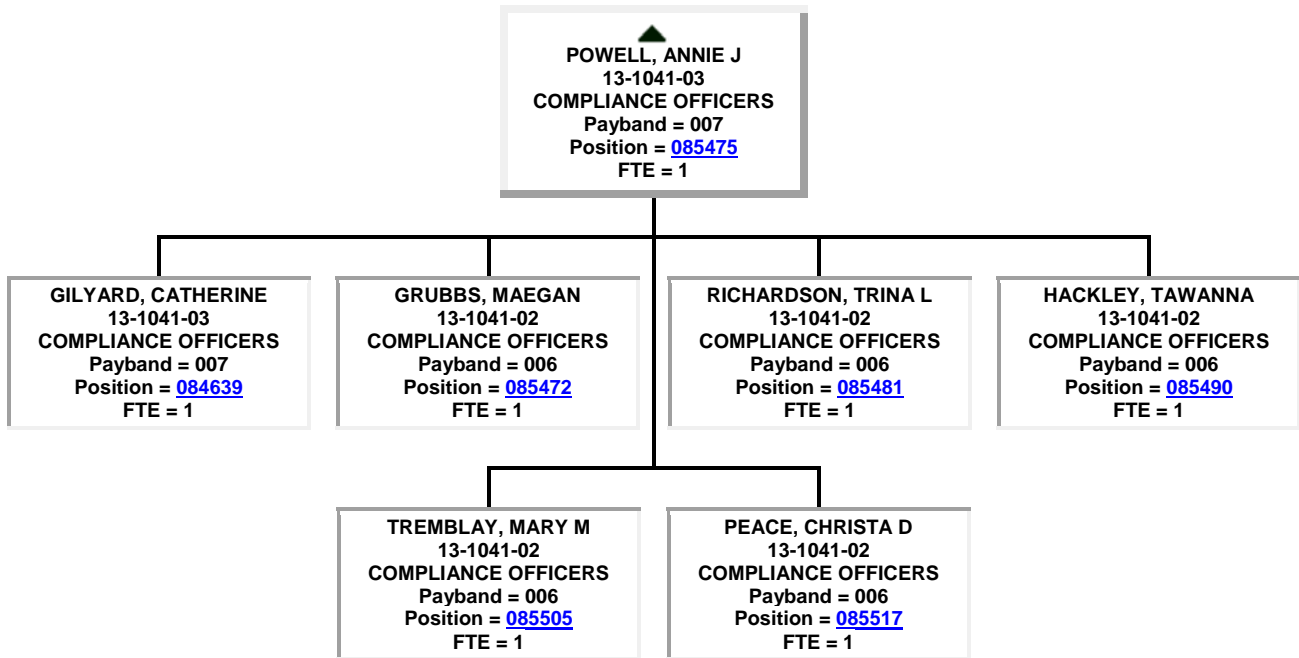


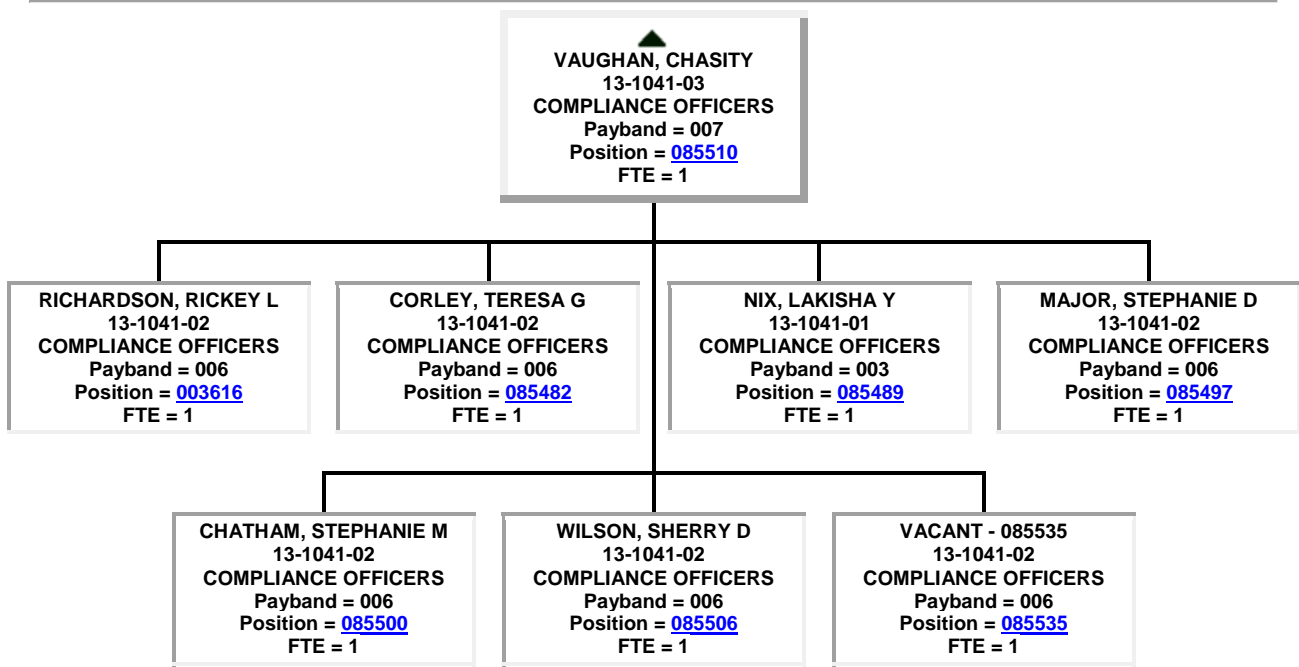
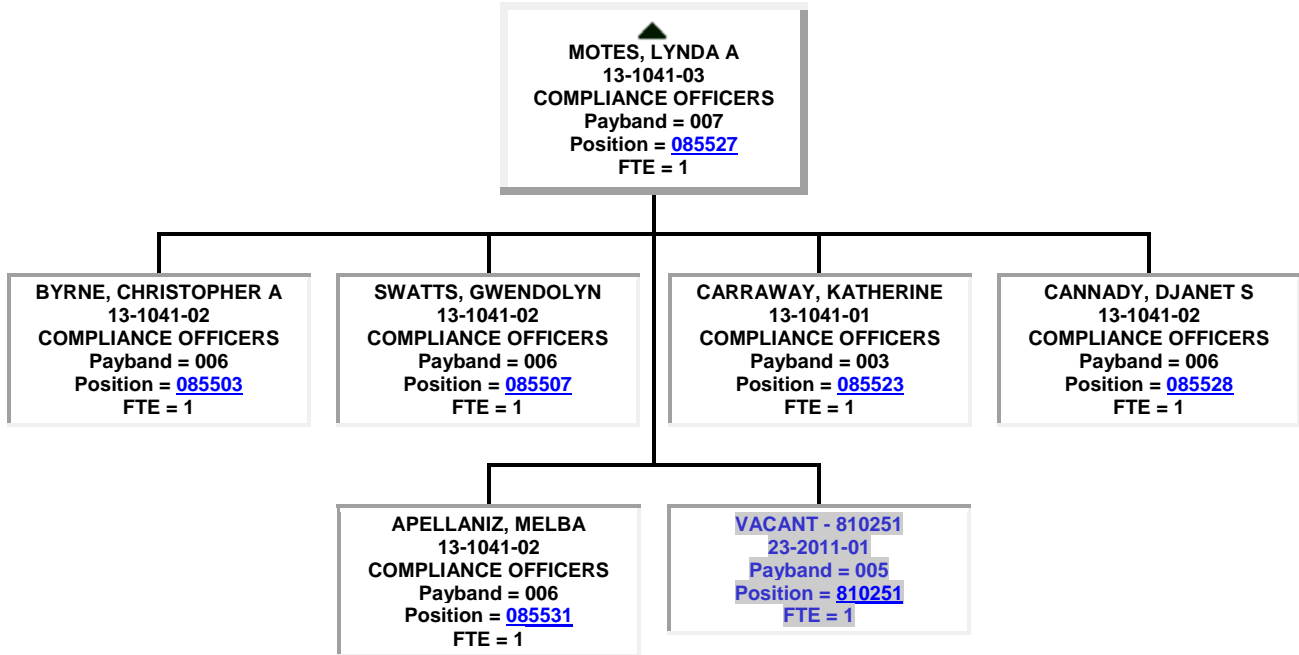


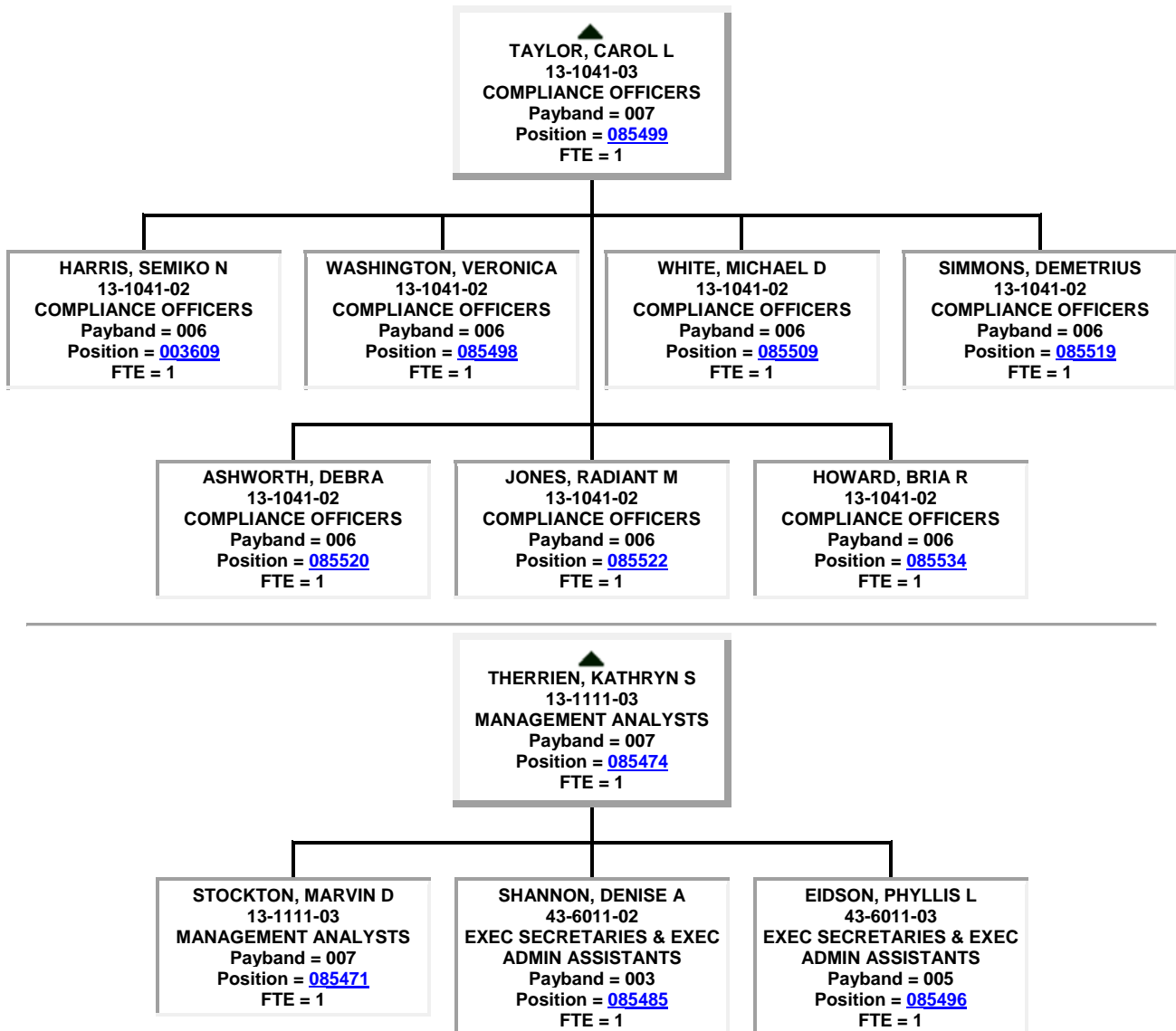


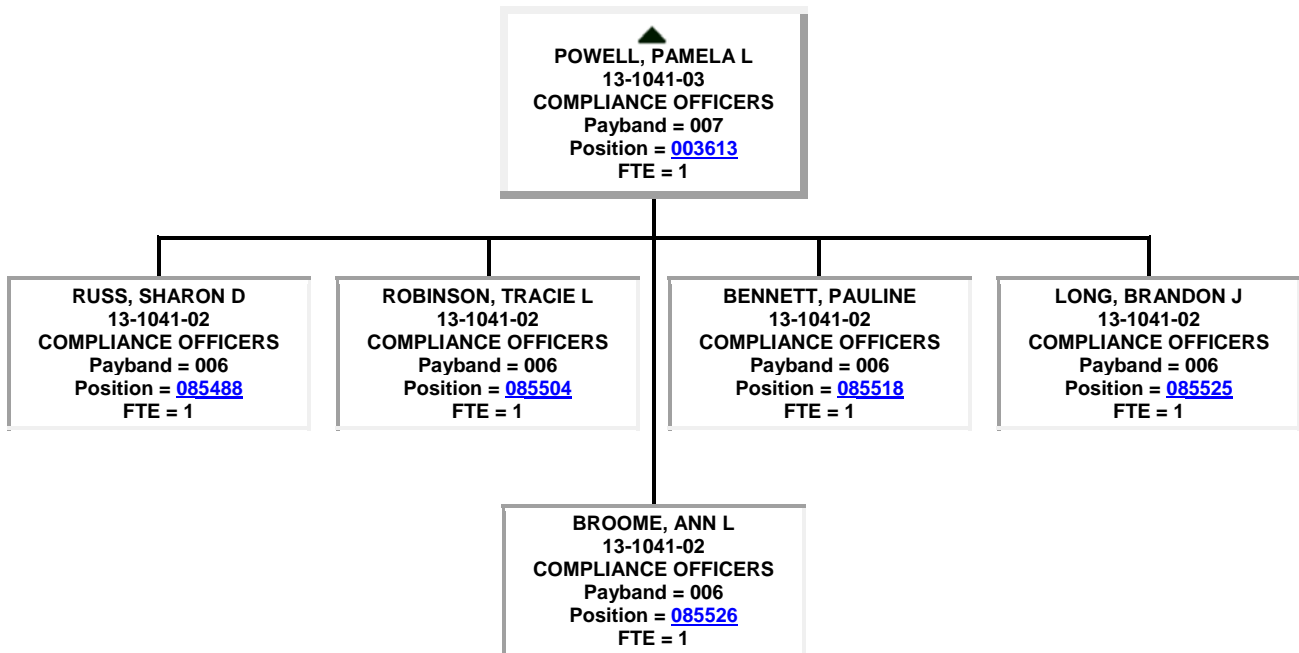




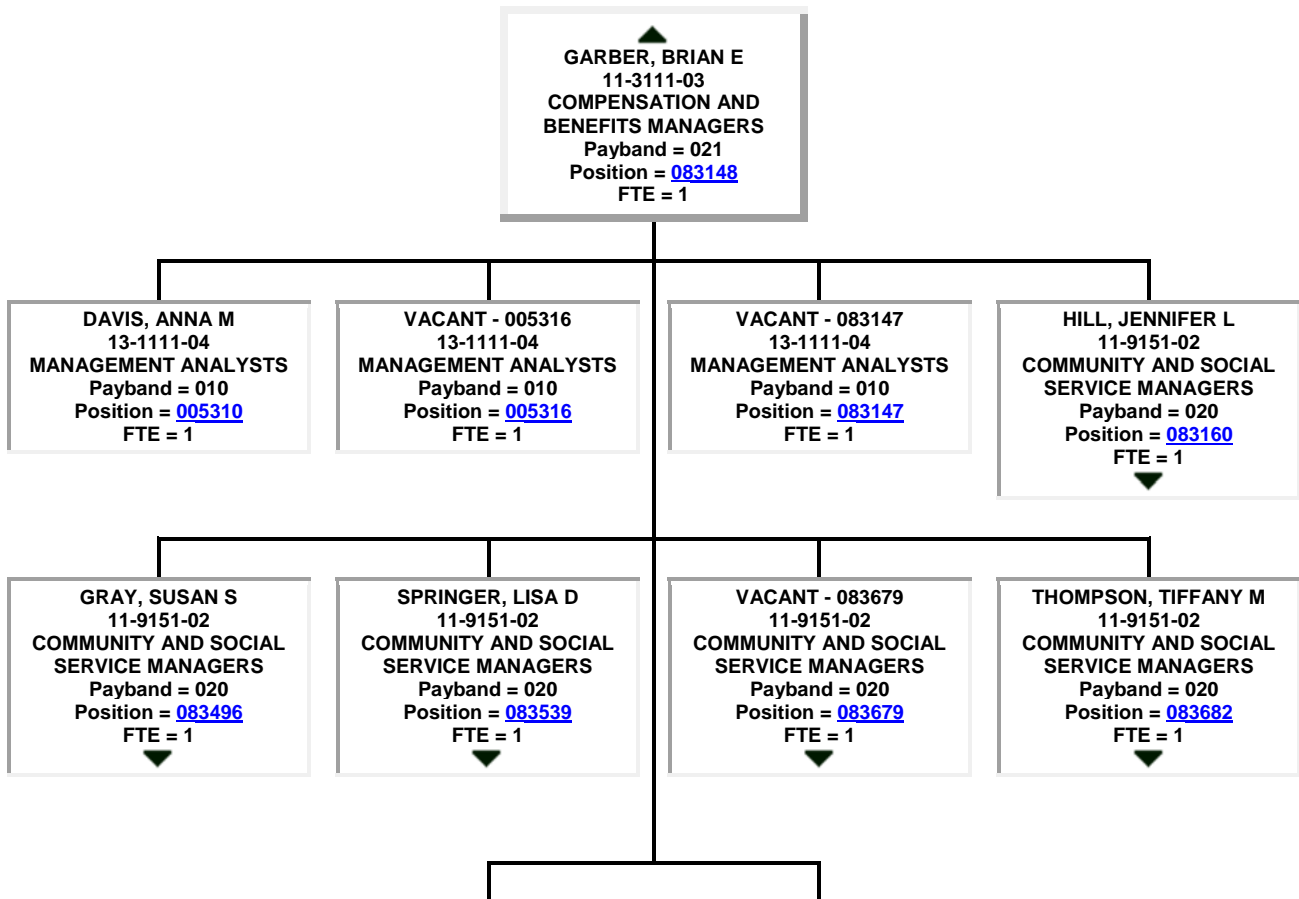
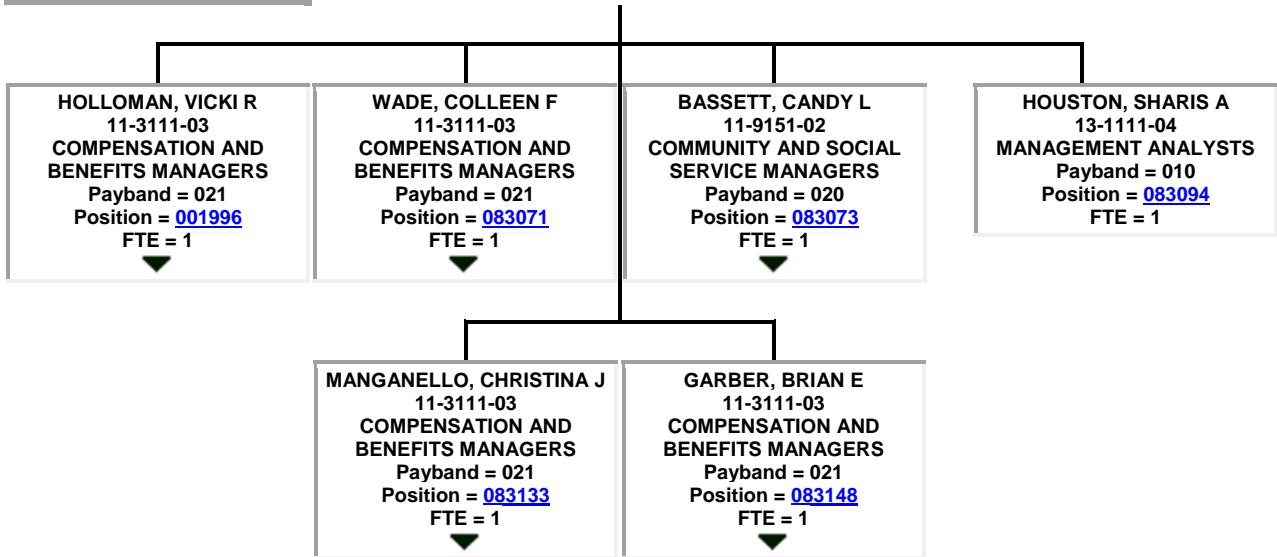


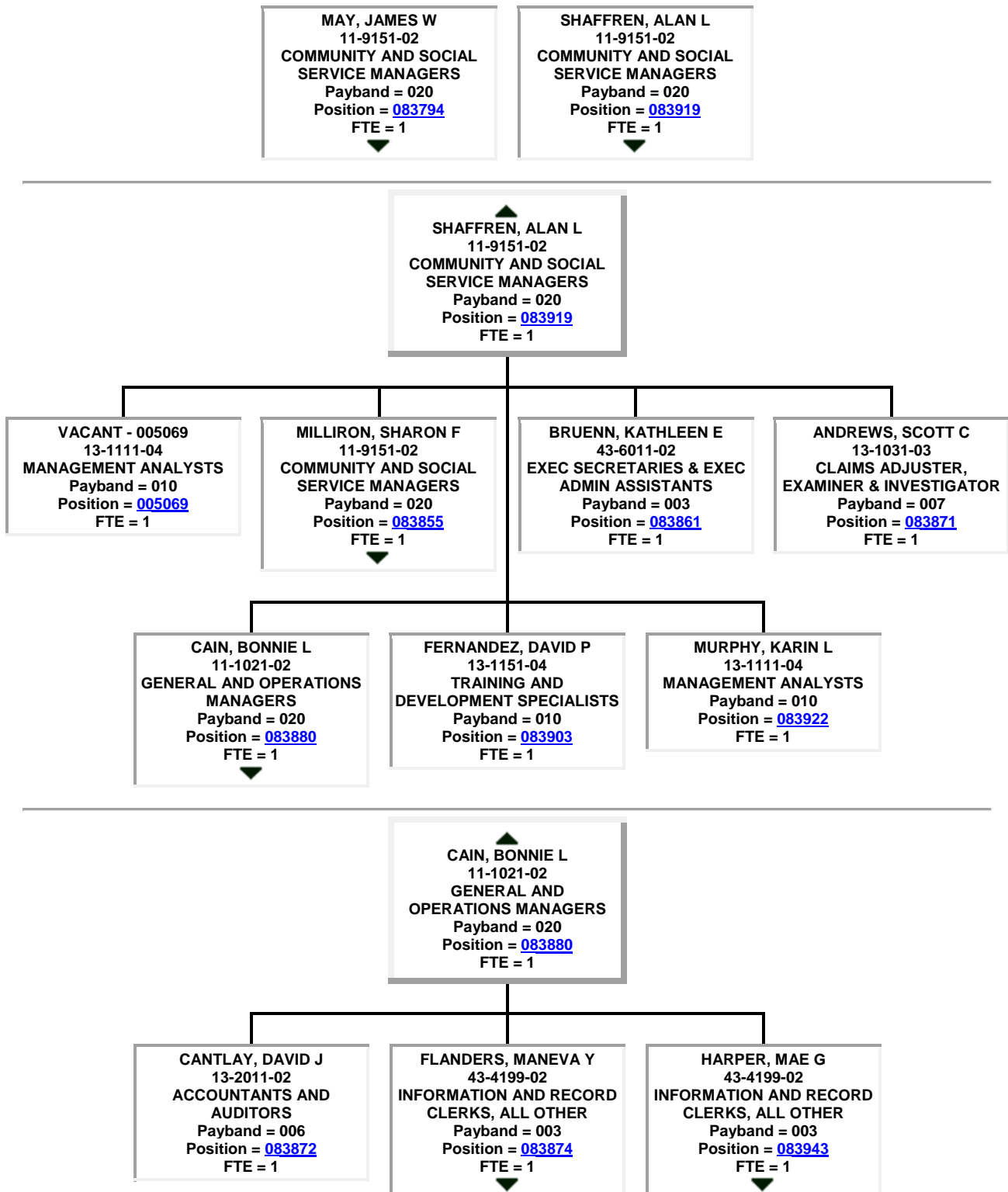


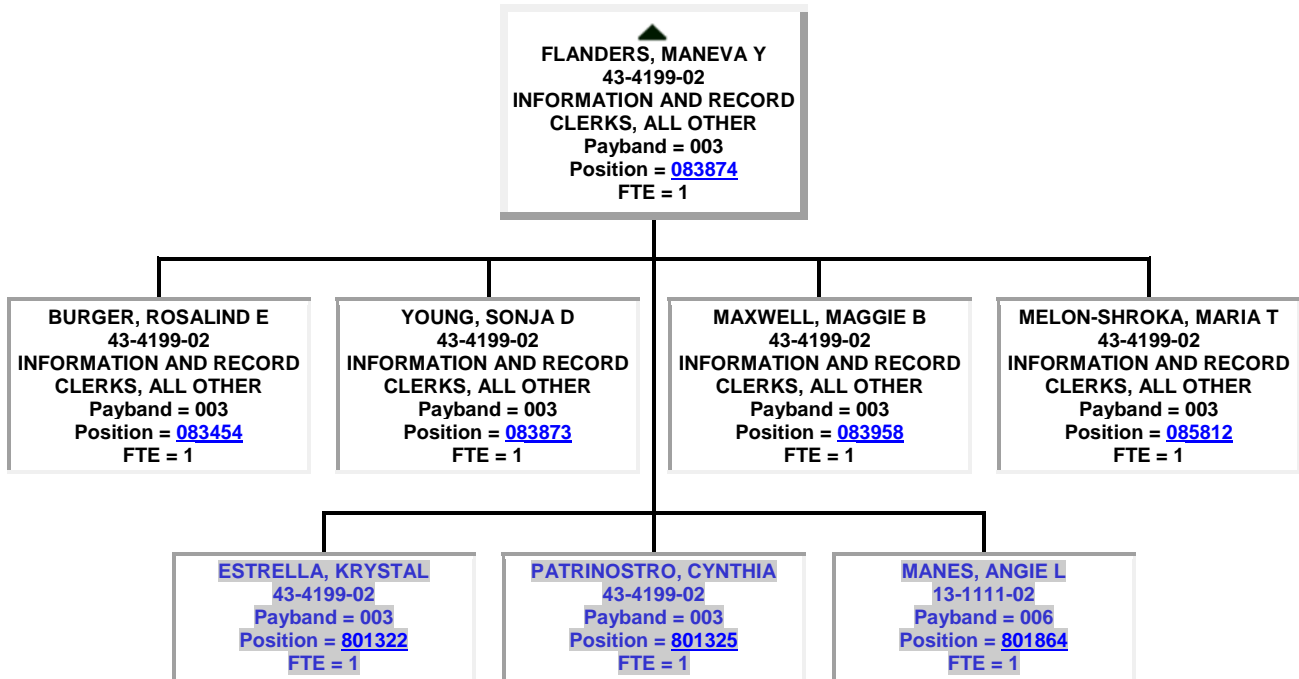
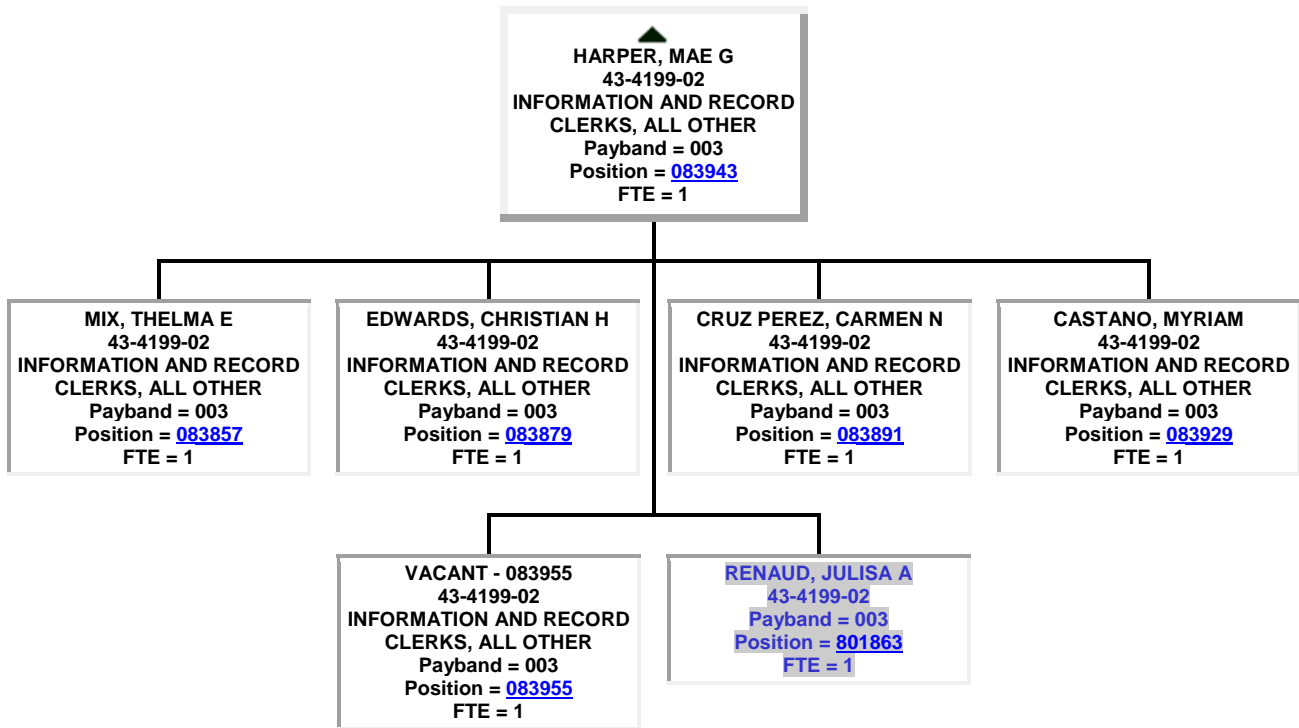


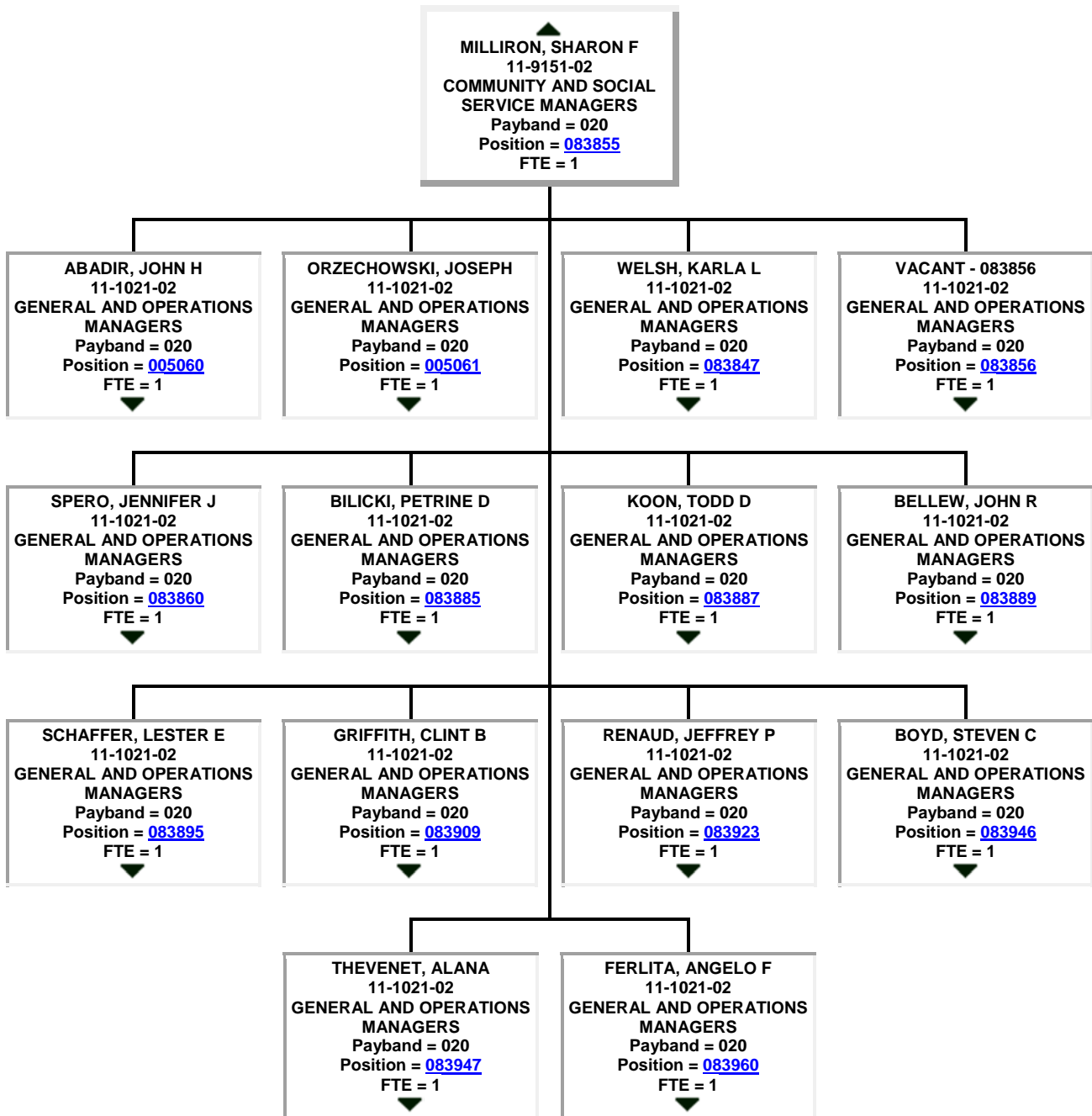


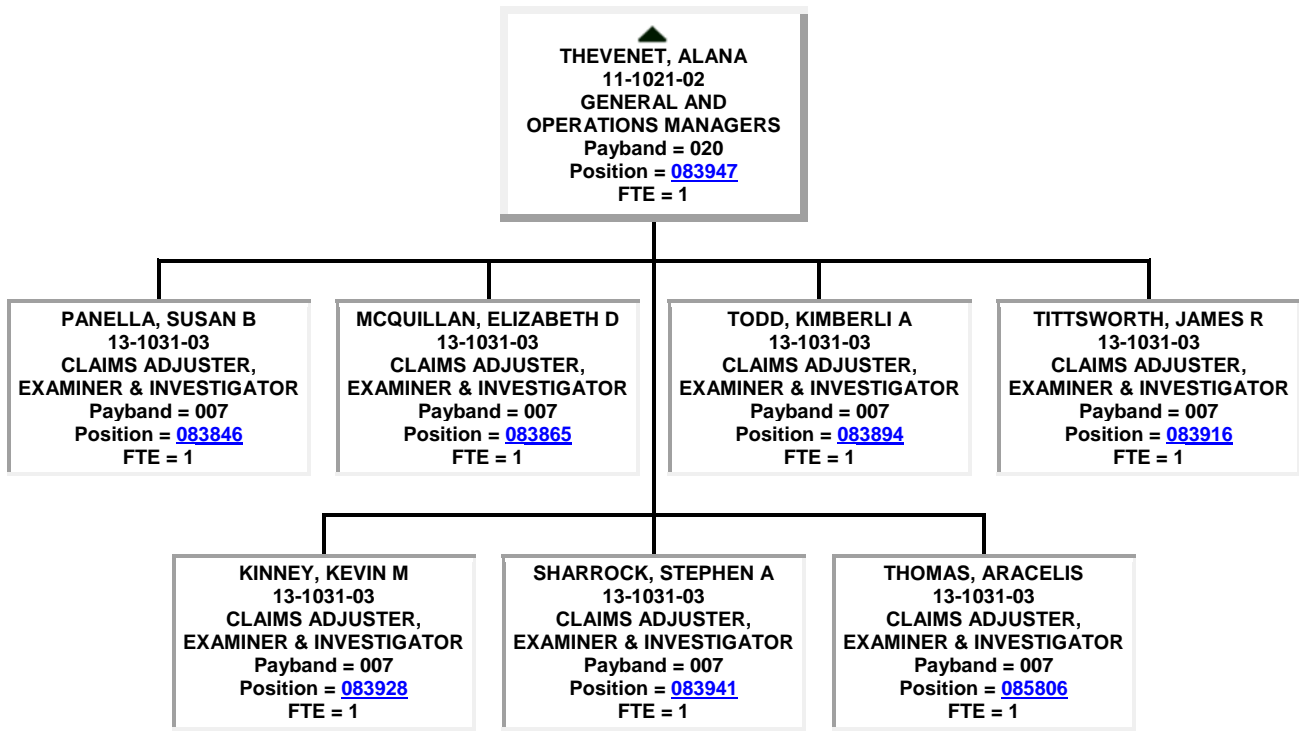
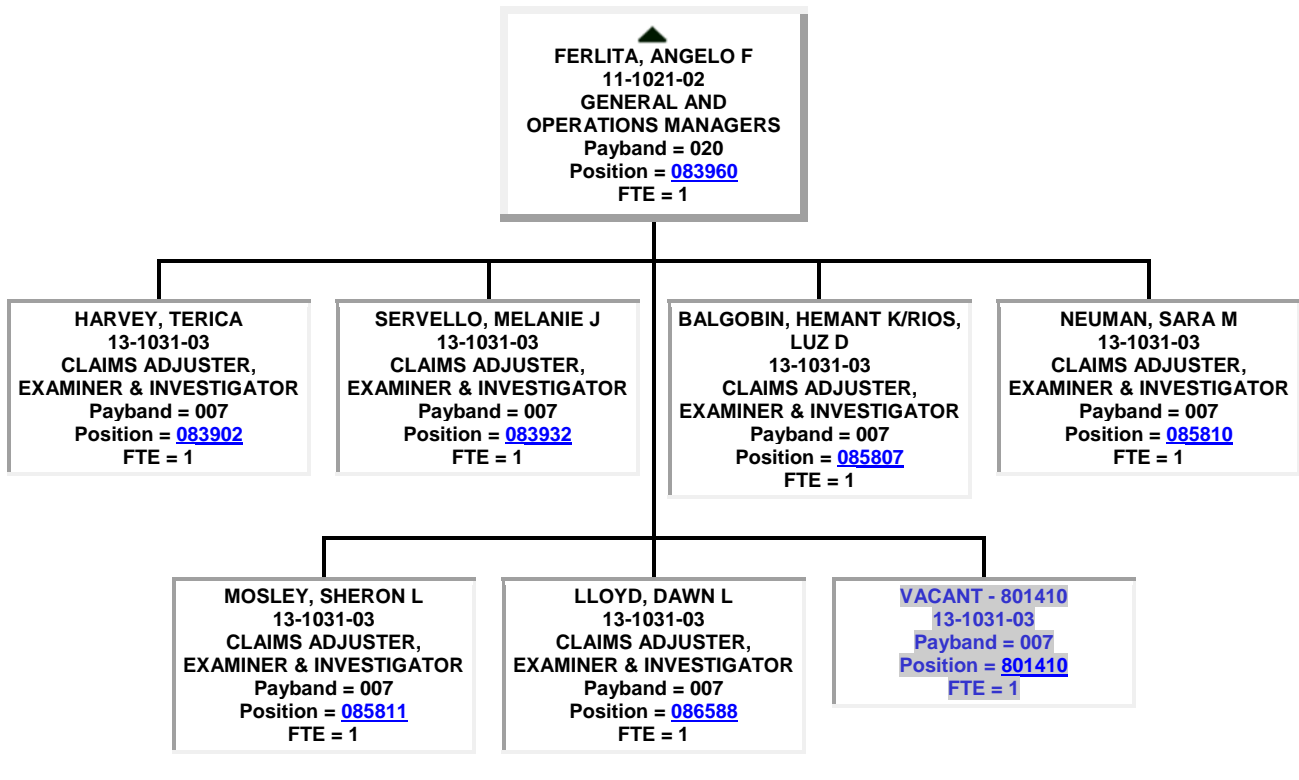
● WILSON, RHONDA J
 10-3041-01
 COMPENSATION AND
 BENEFITS MANAGERS
 Payband = 023
 Position = [083060](#)
 FTE = 1

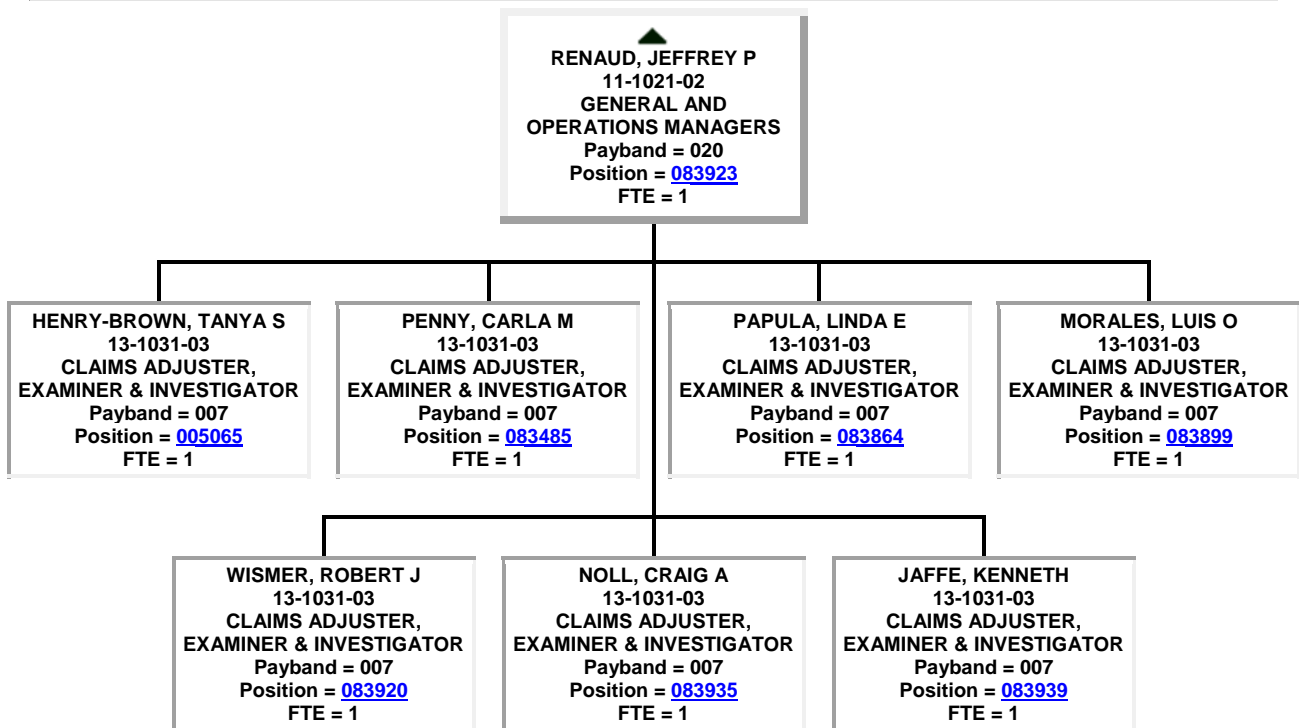
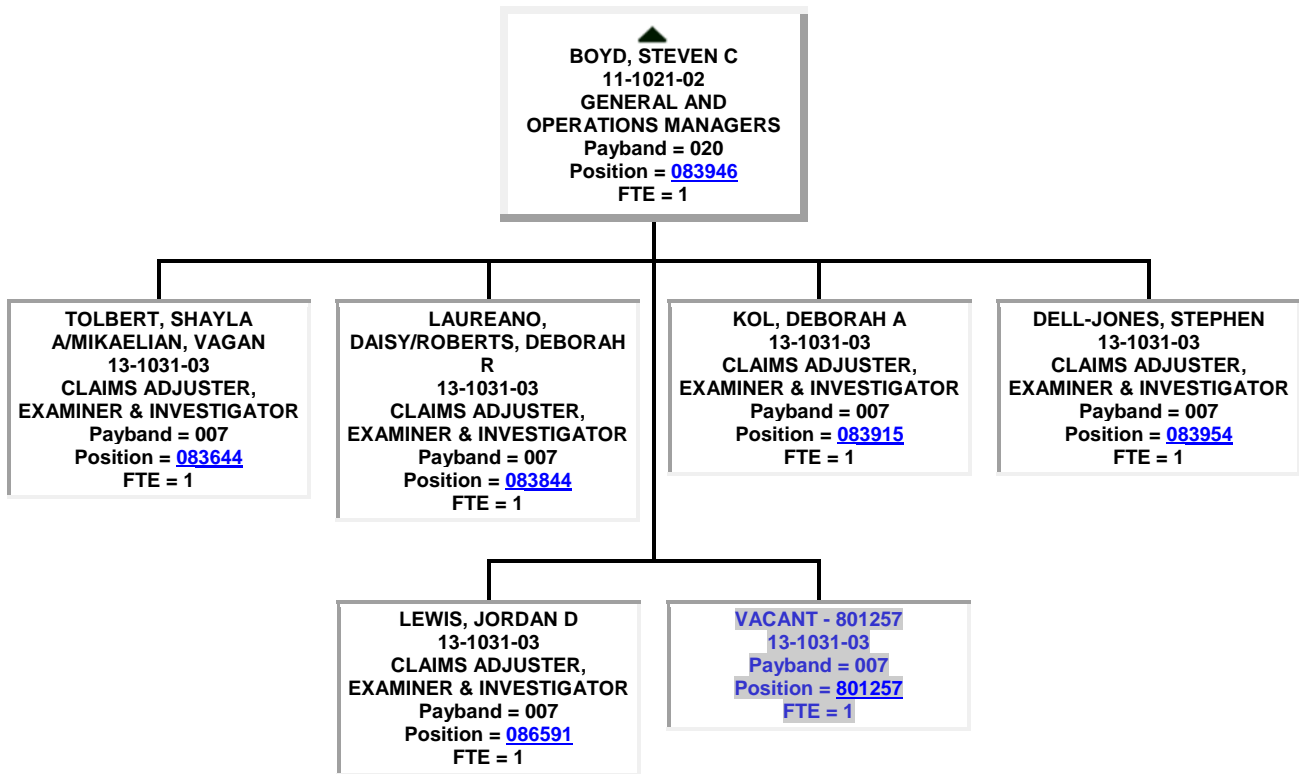


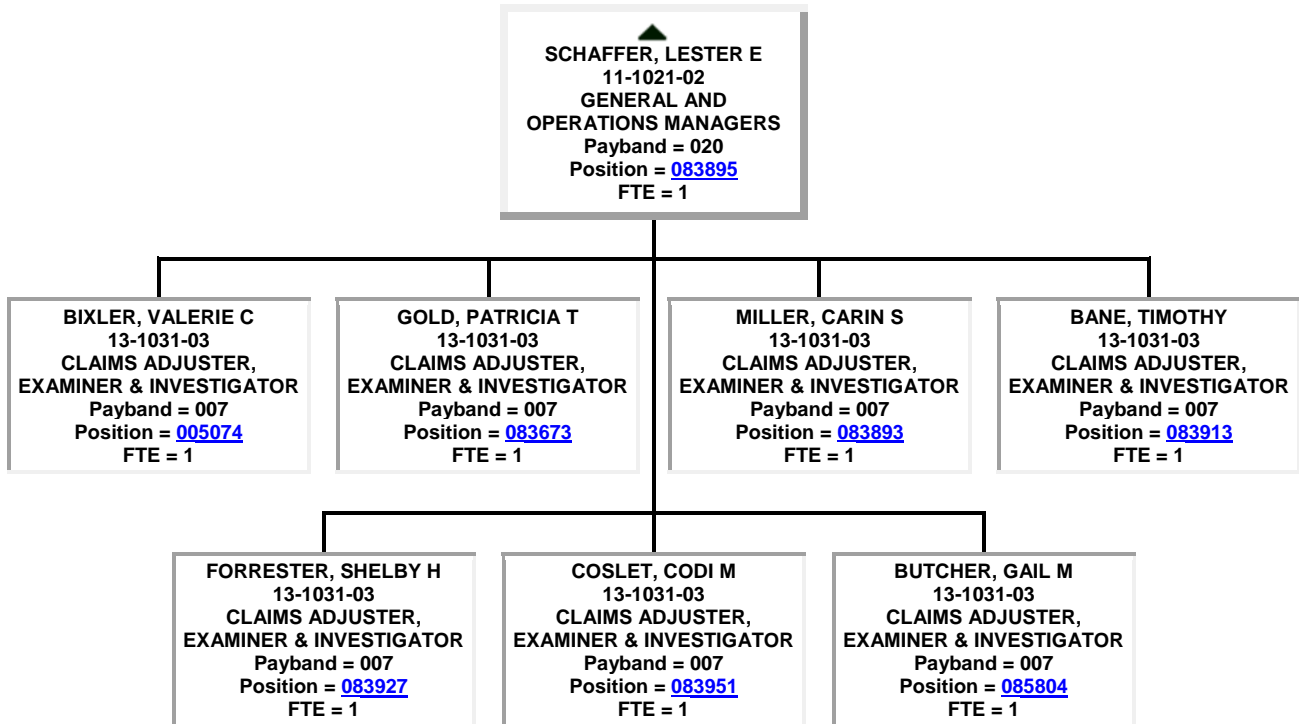
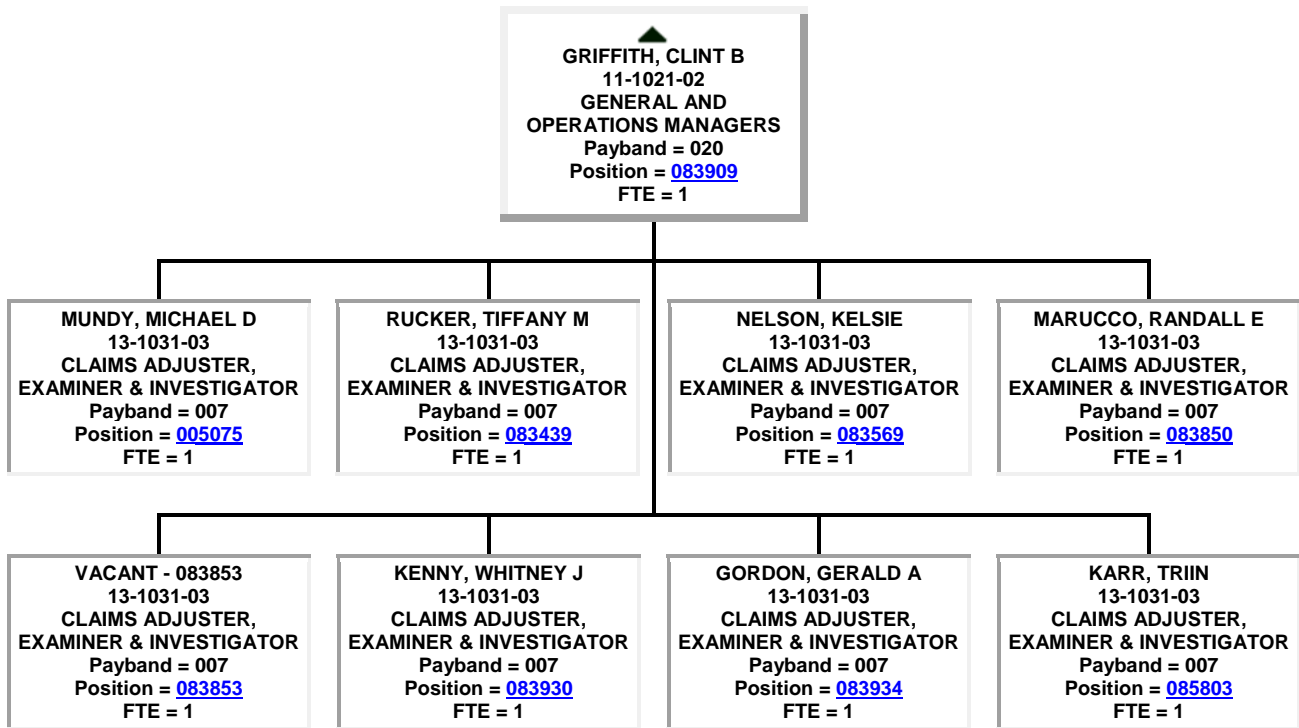


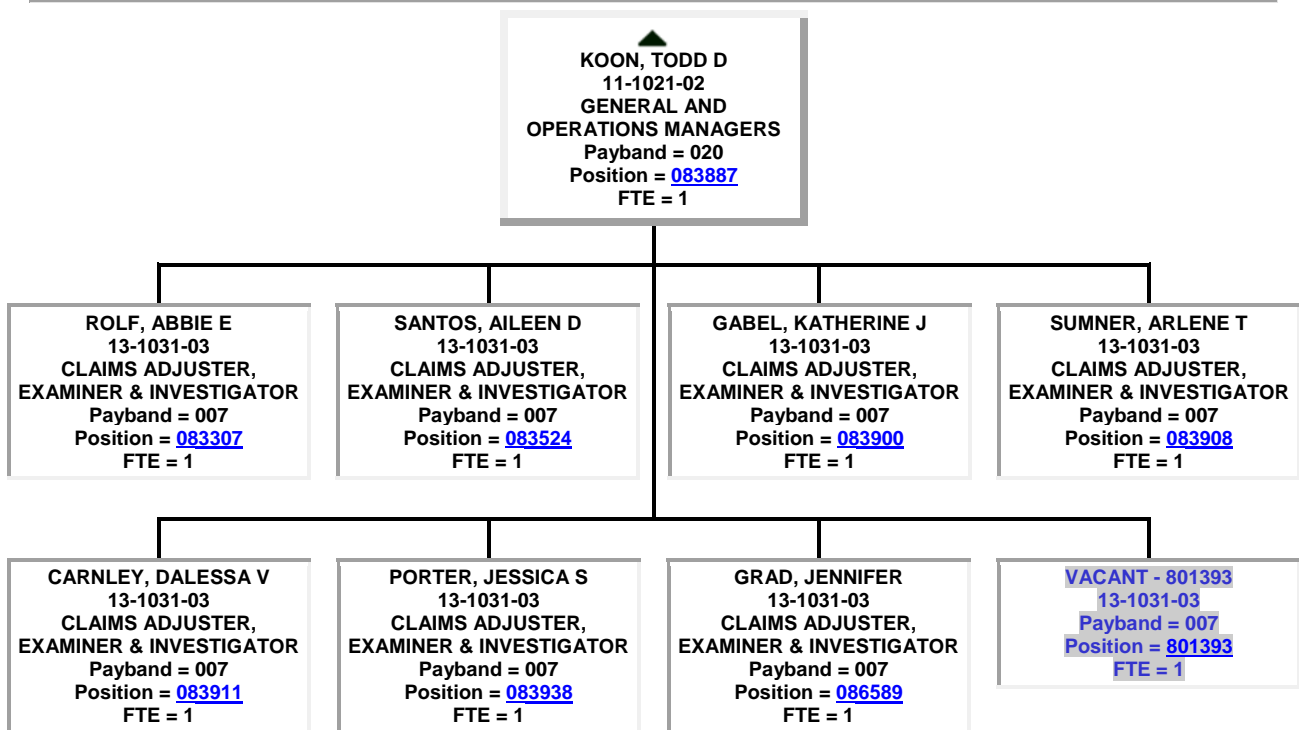
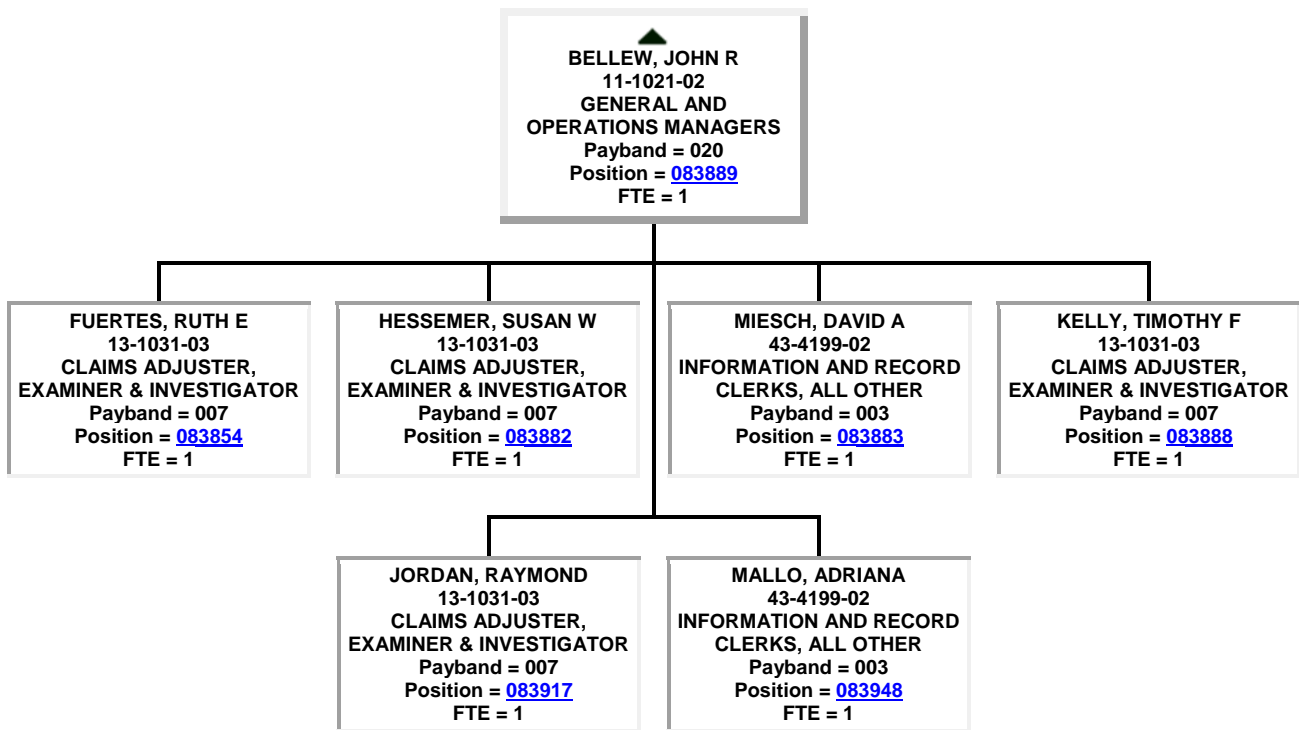


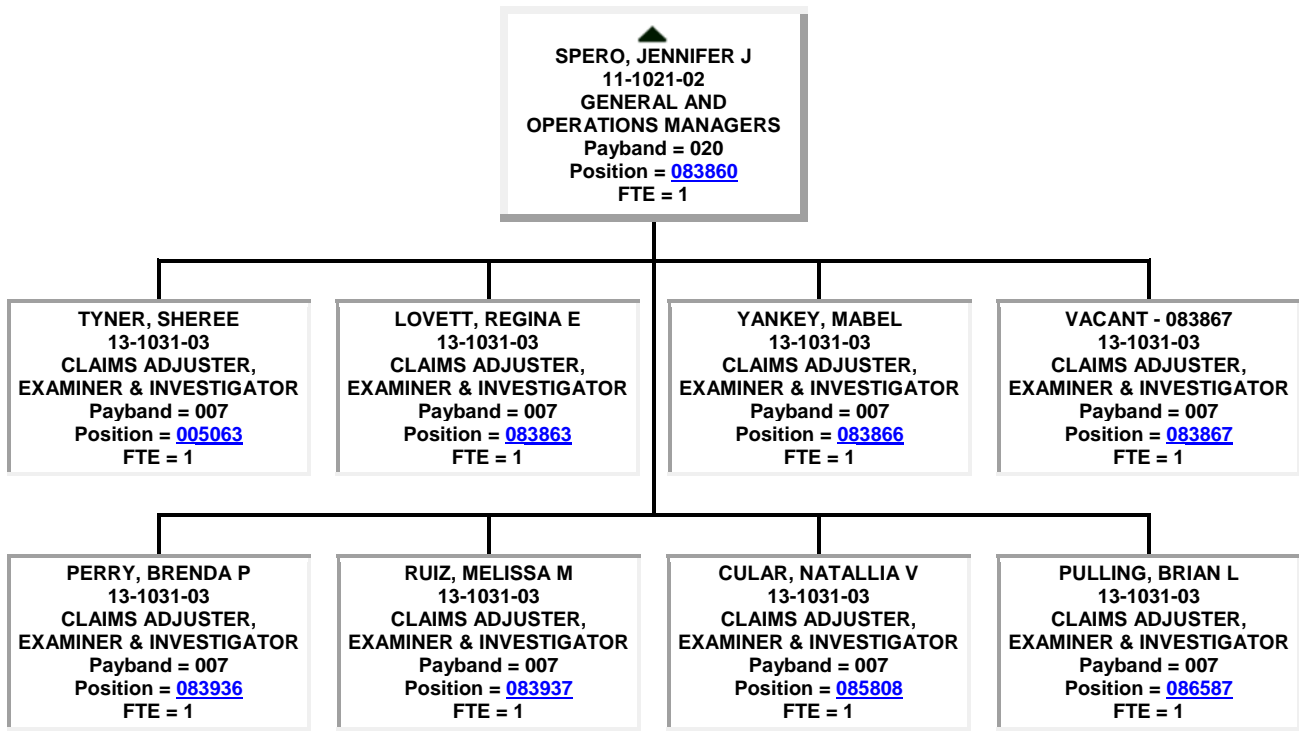
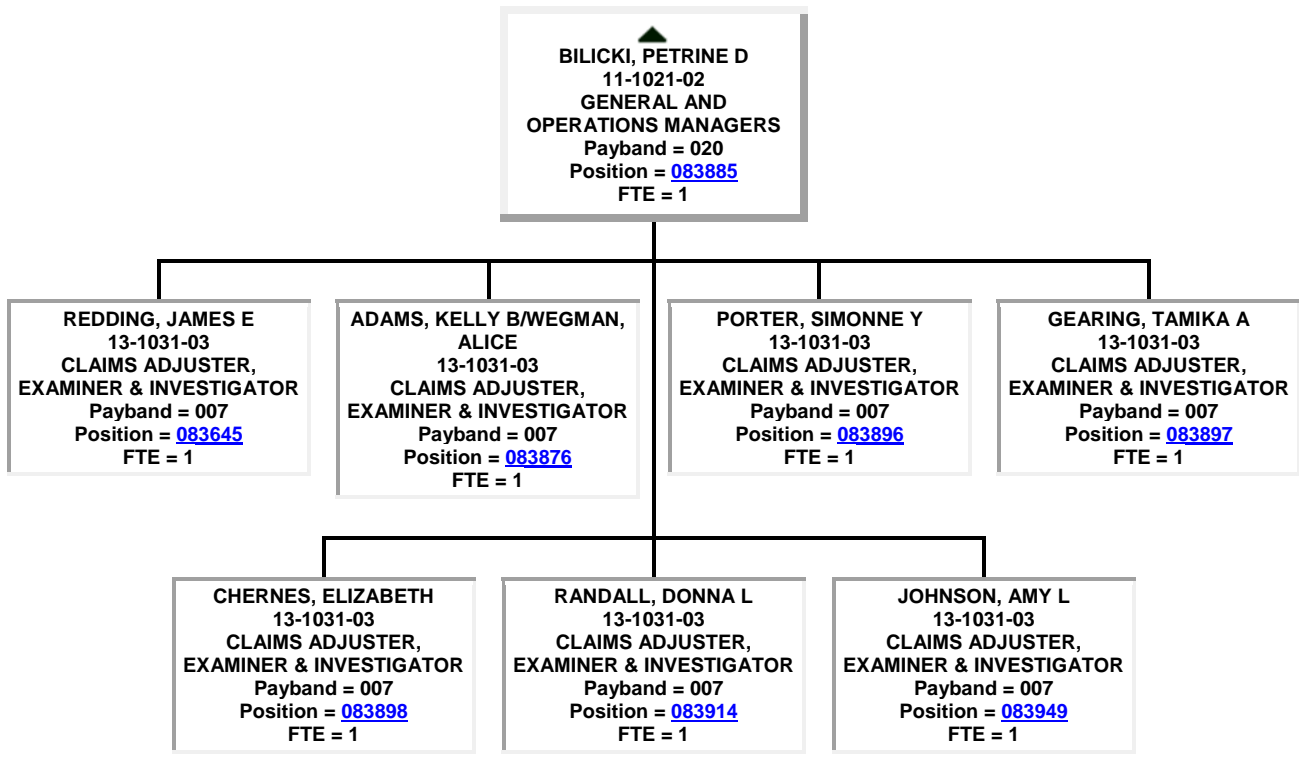


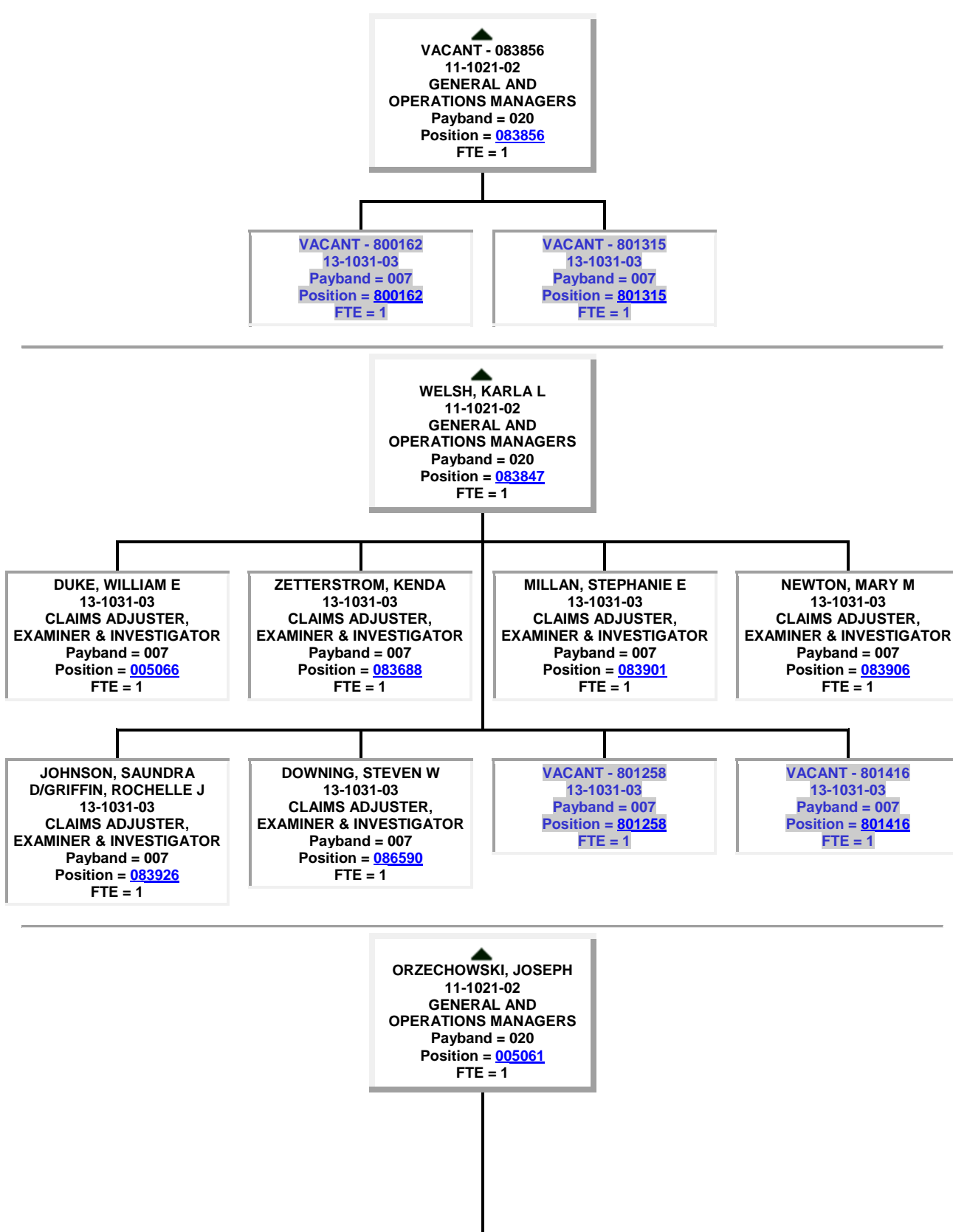


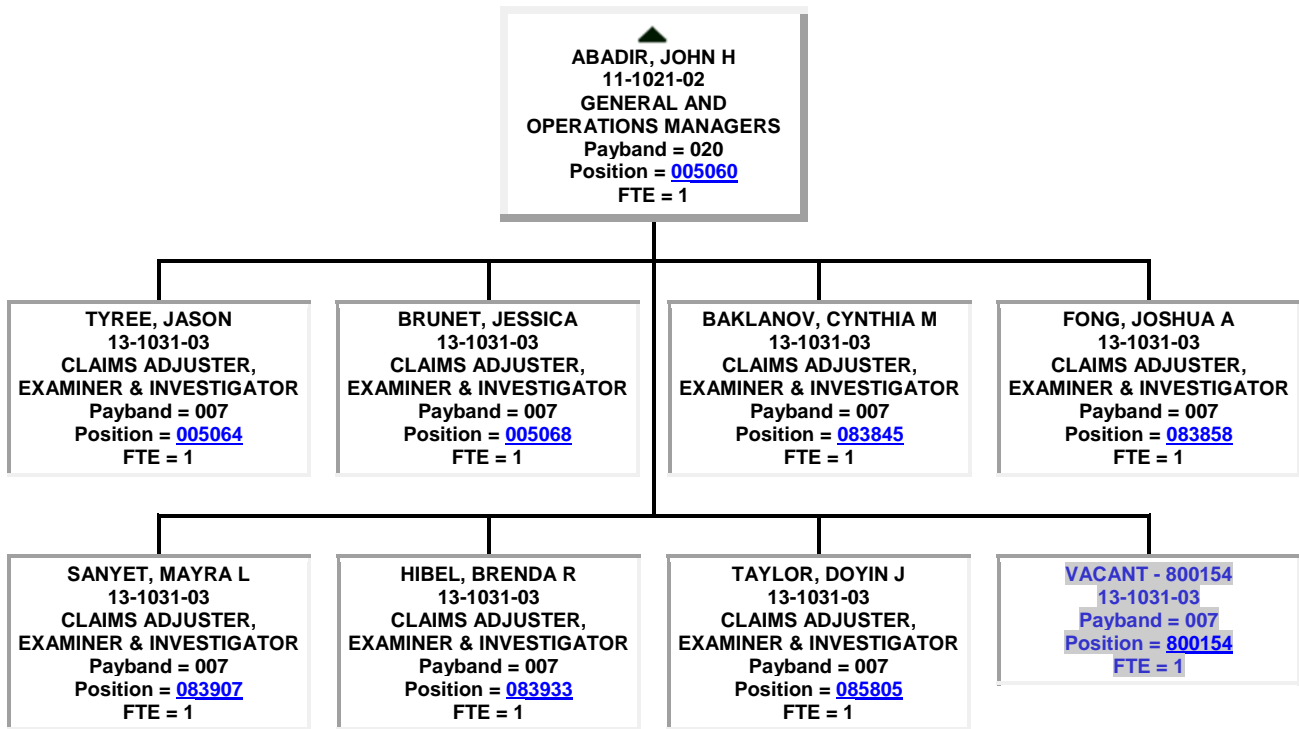
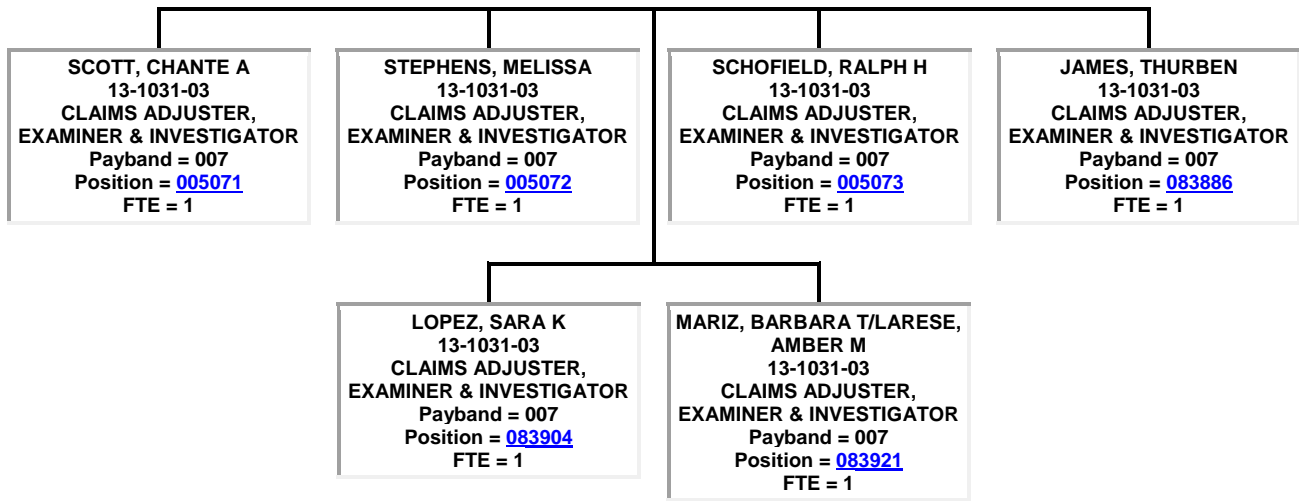


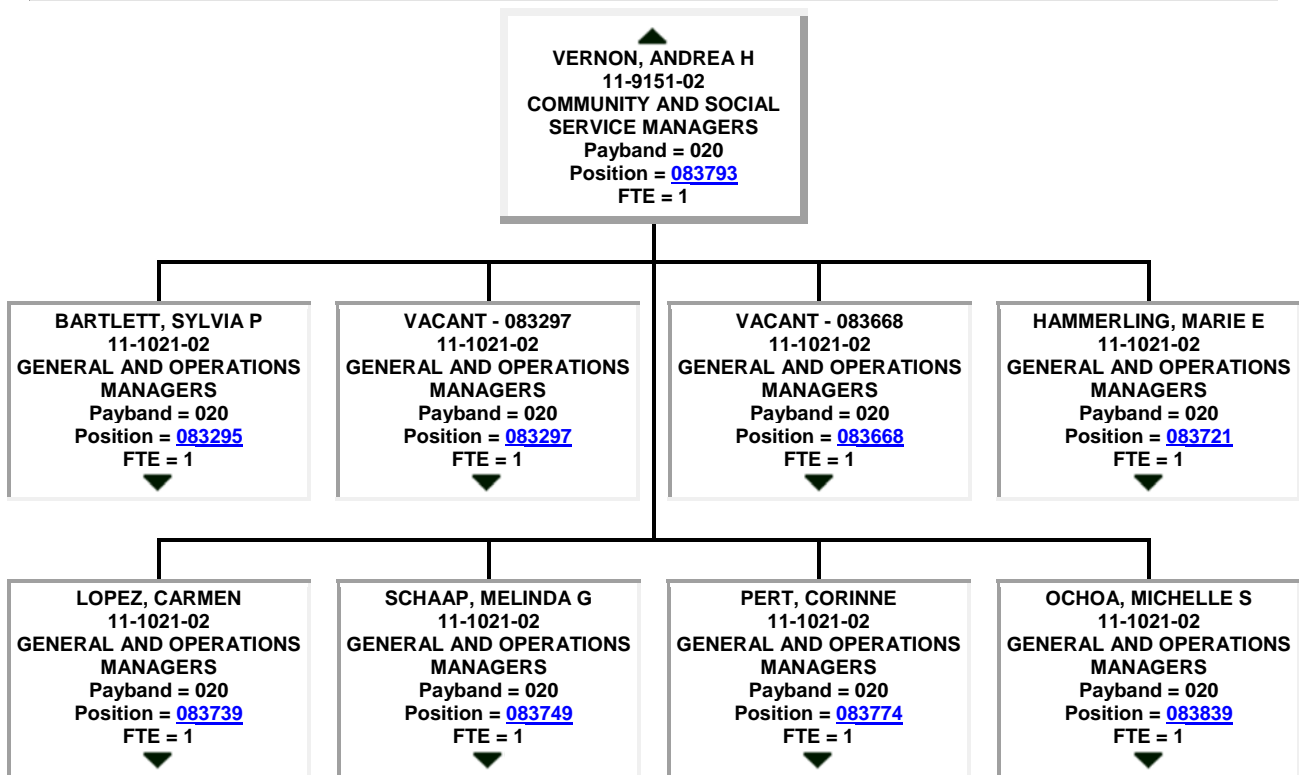
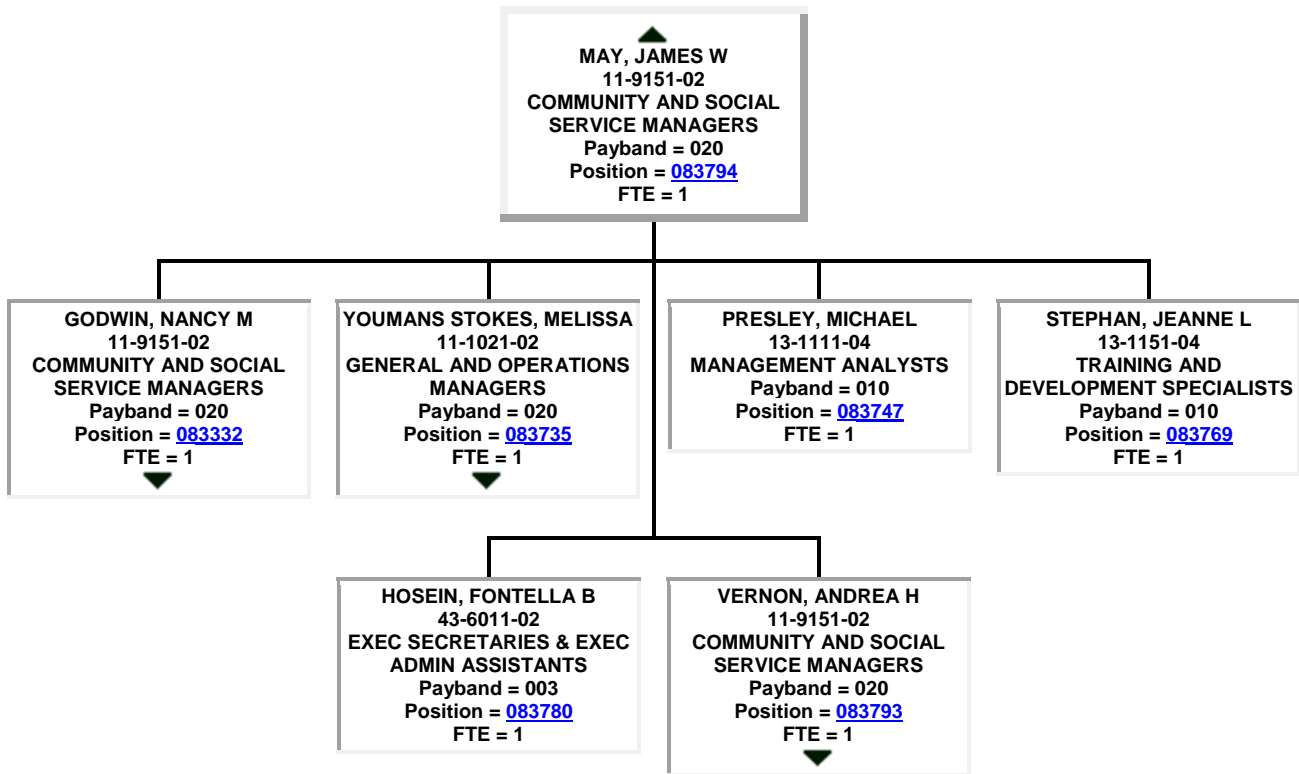


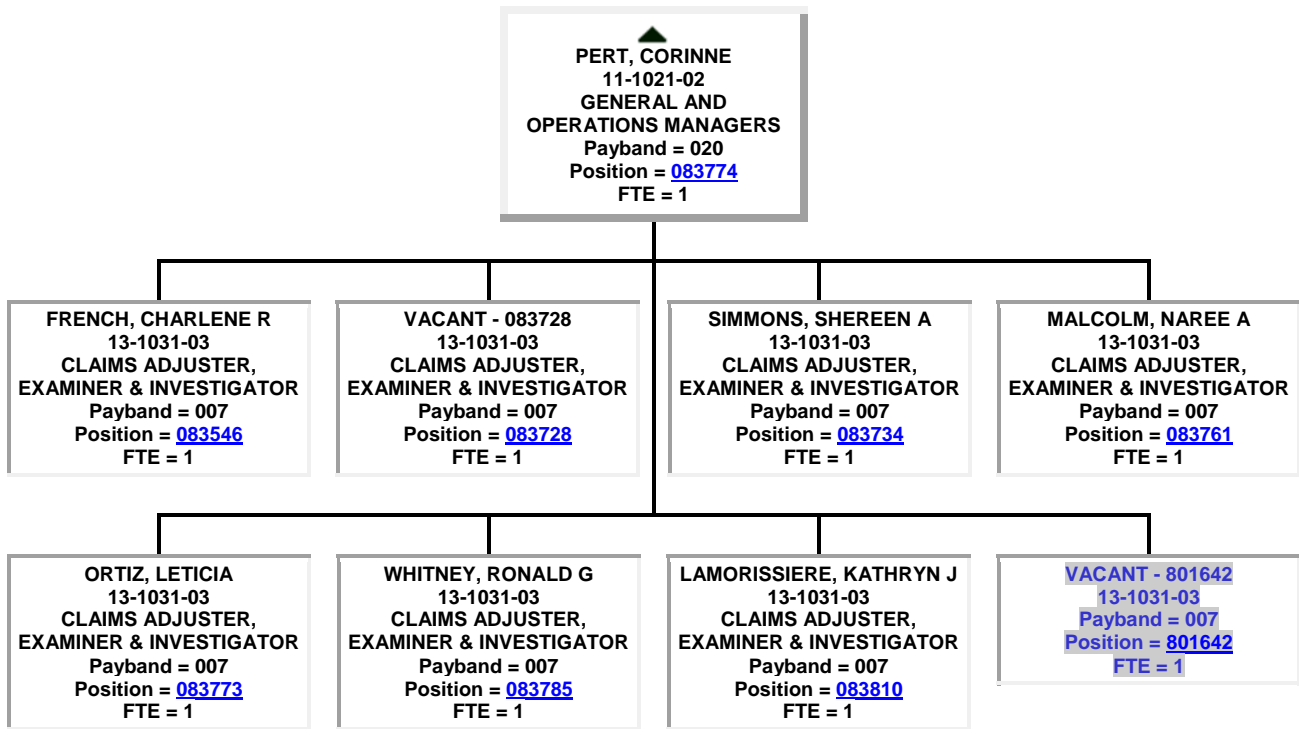
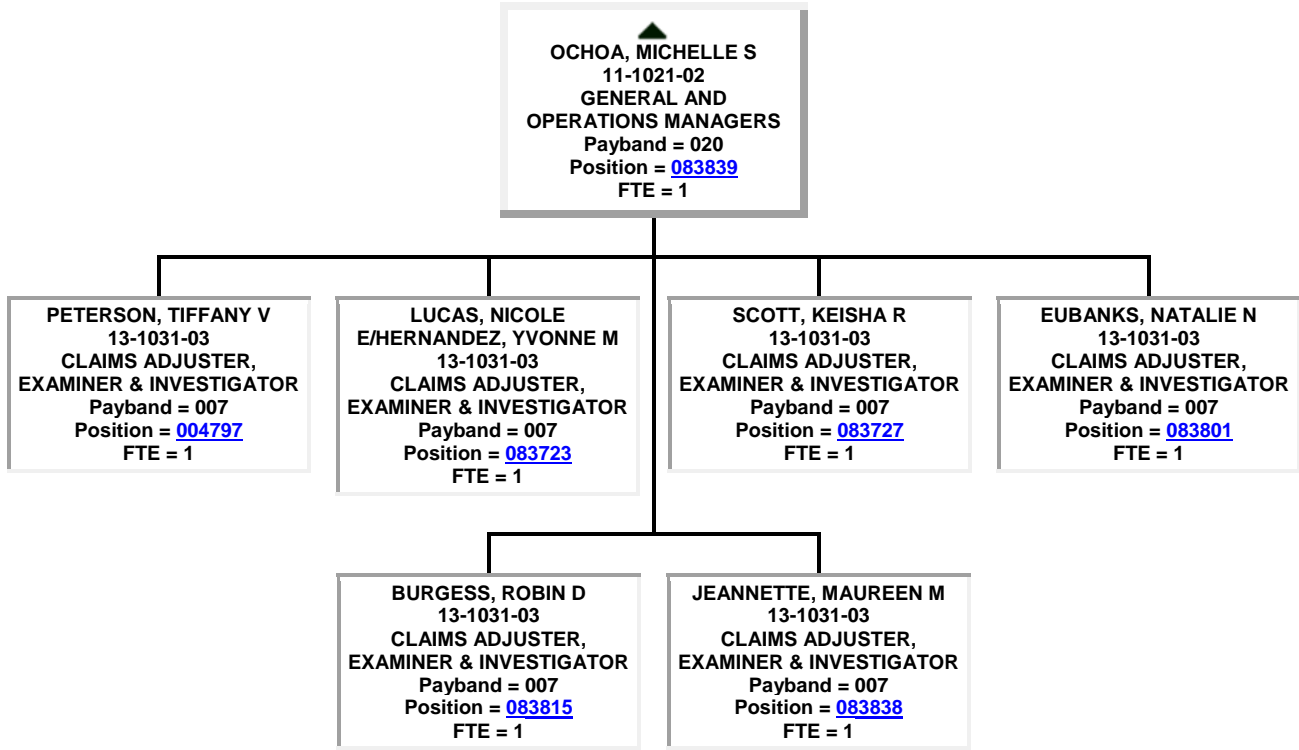


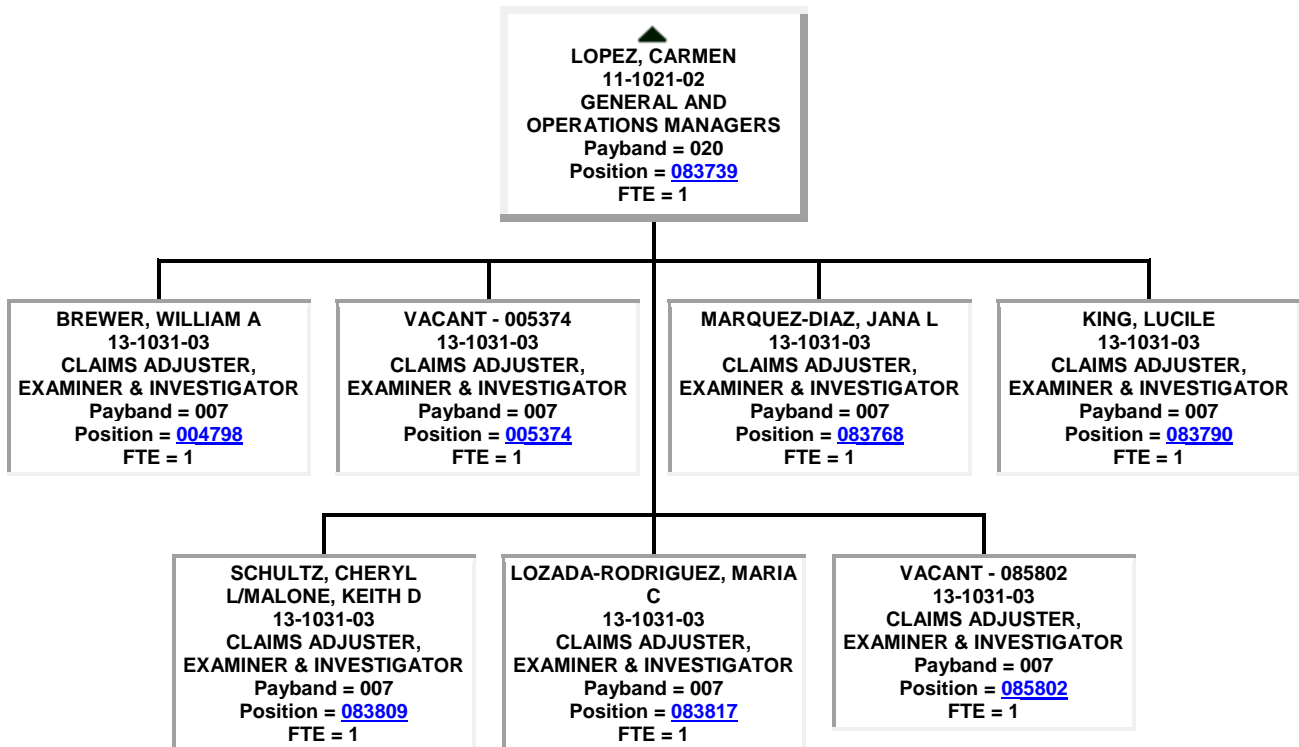
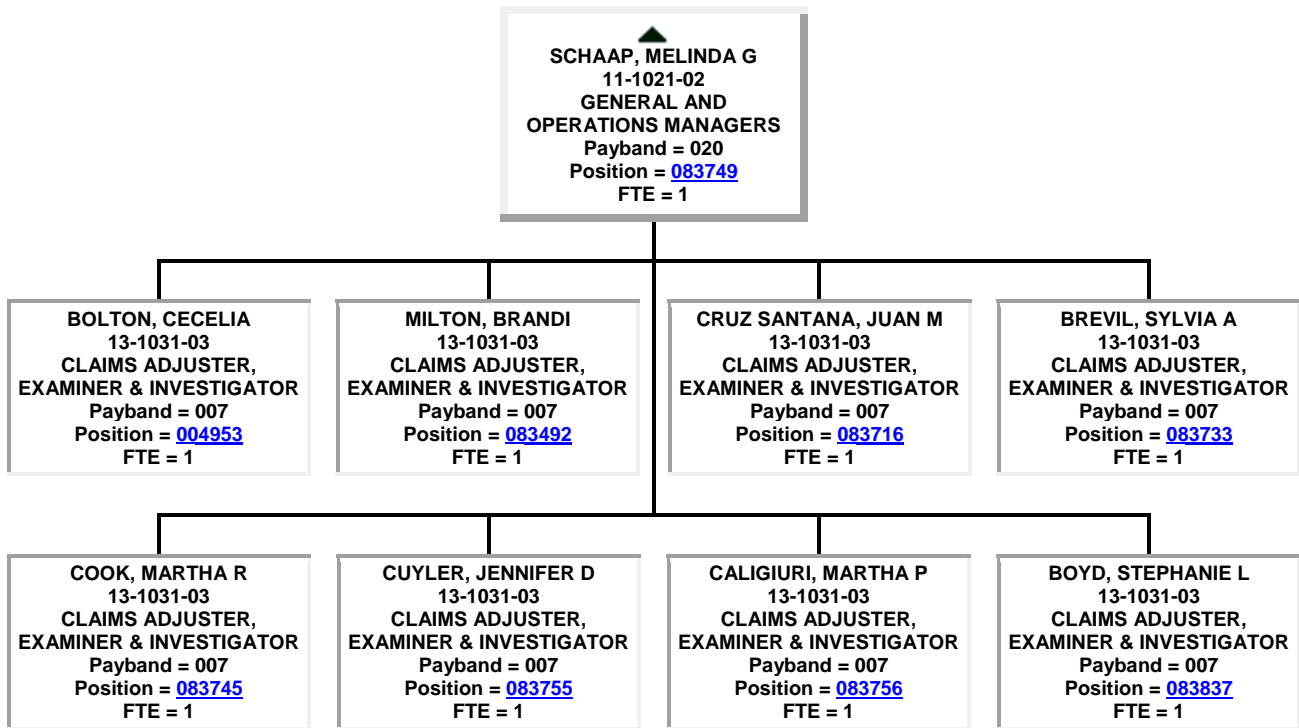


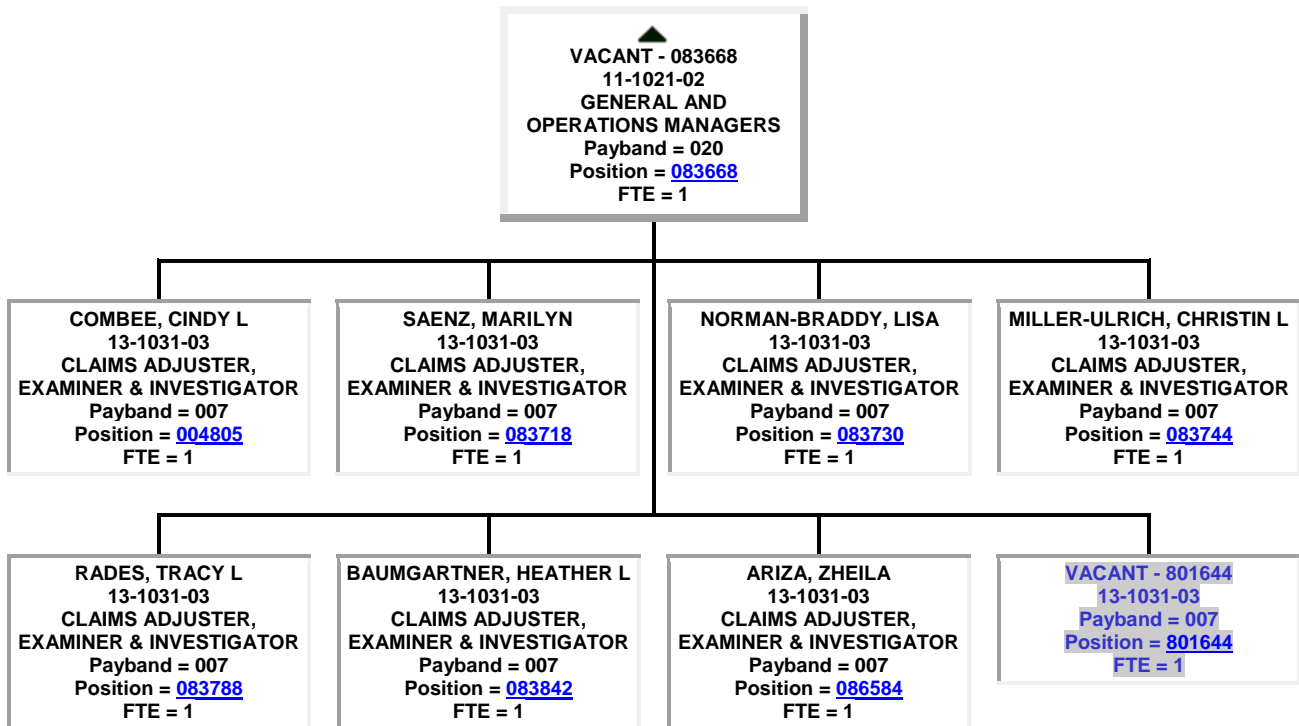
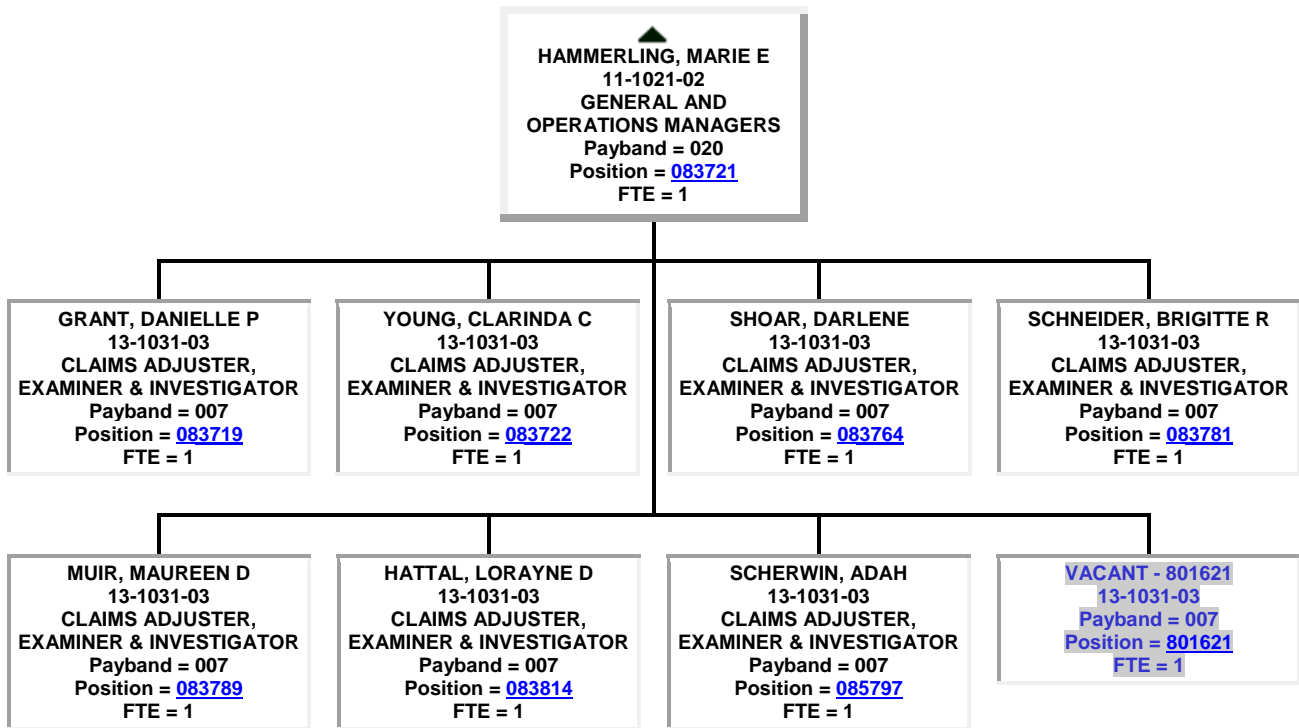


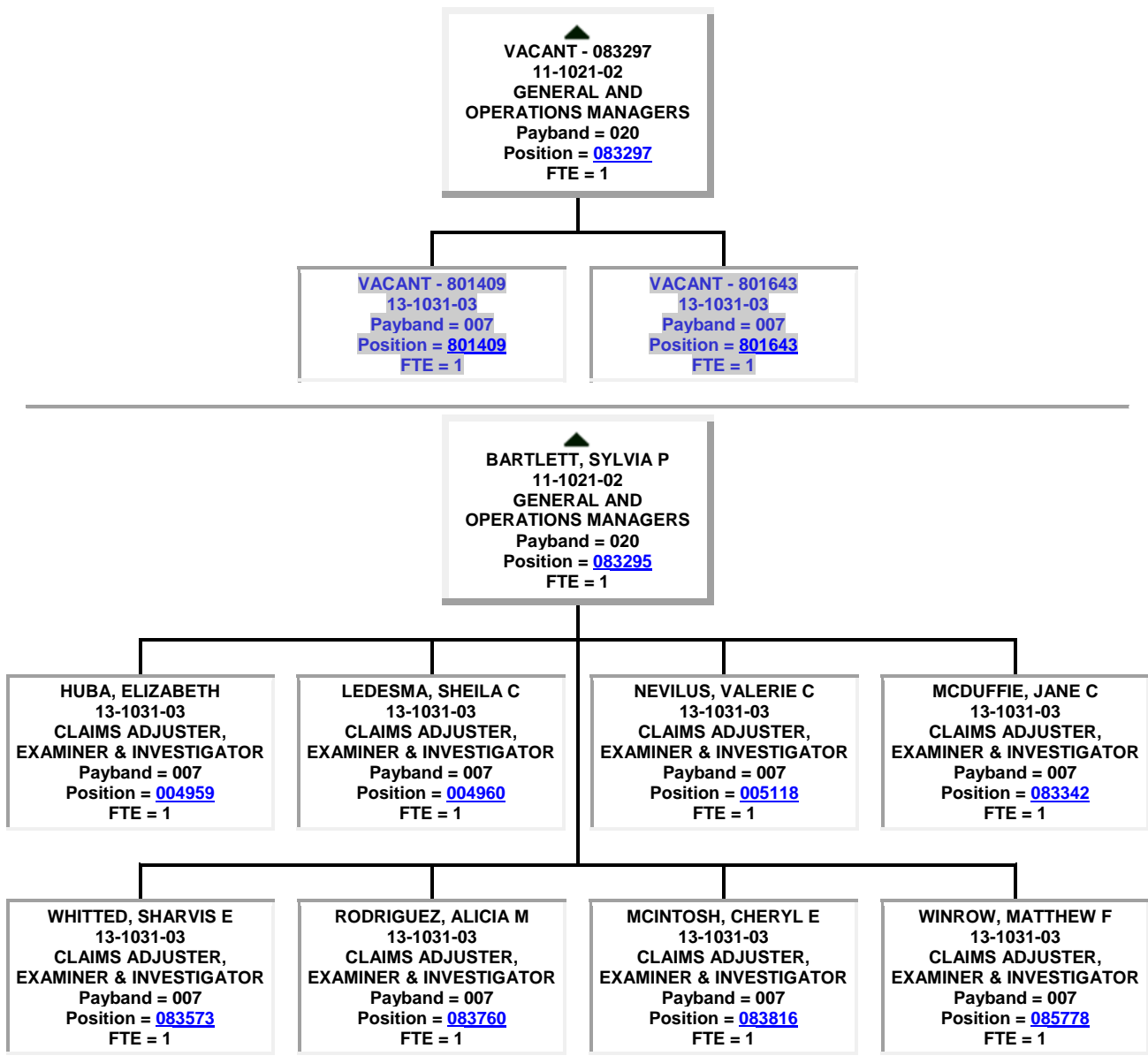


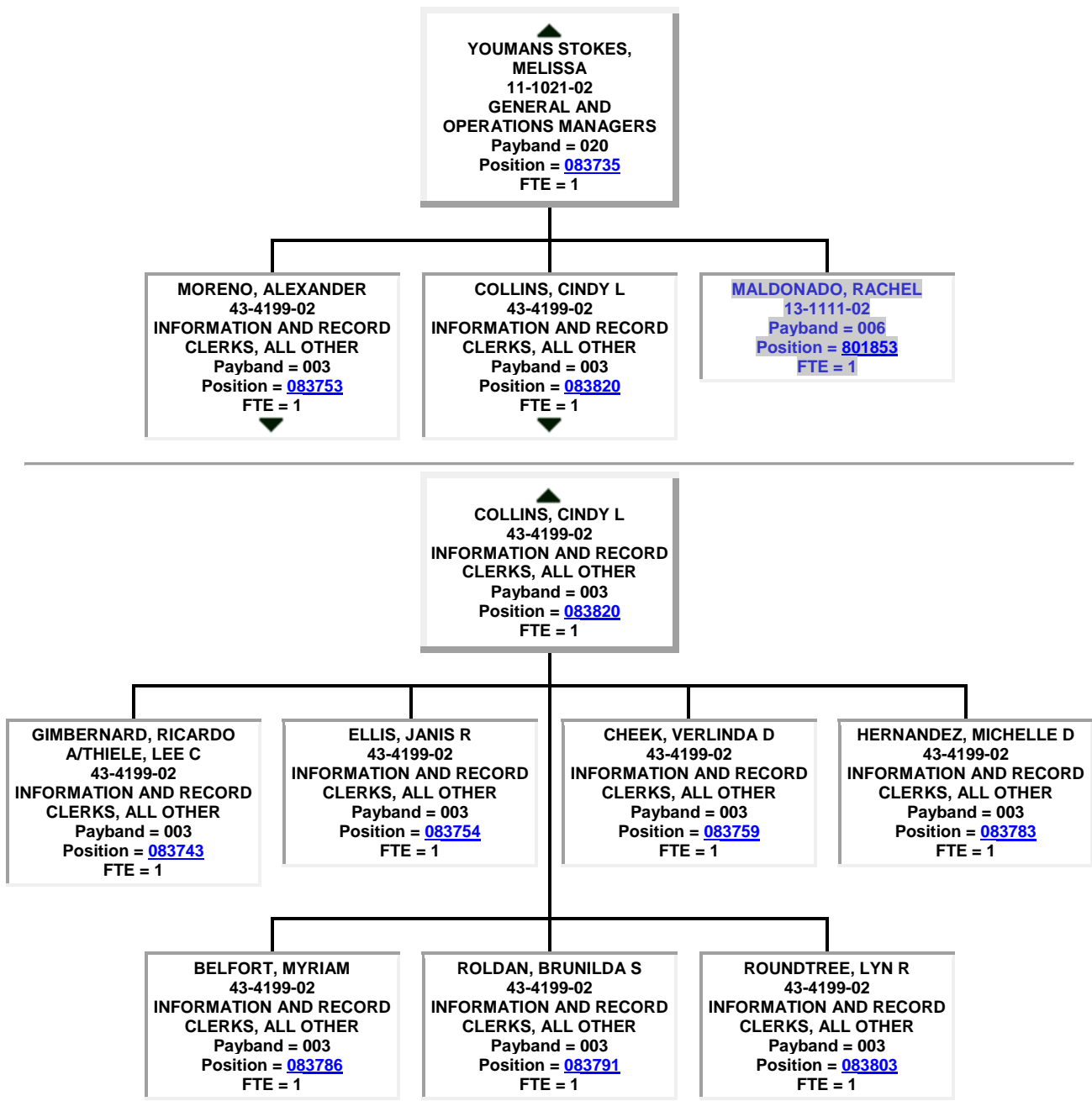


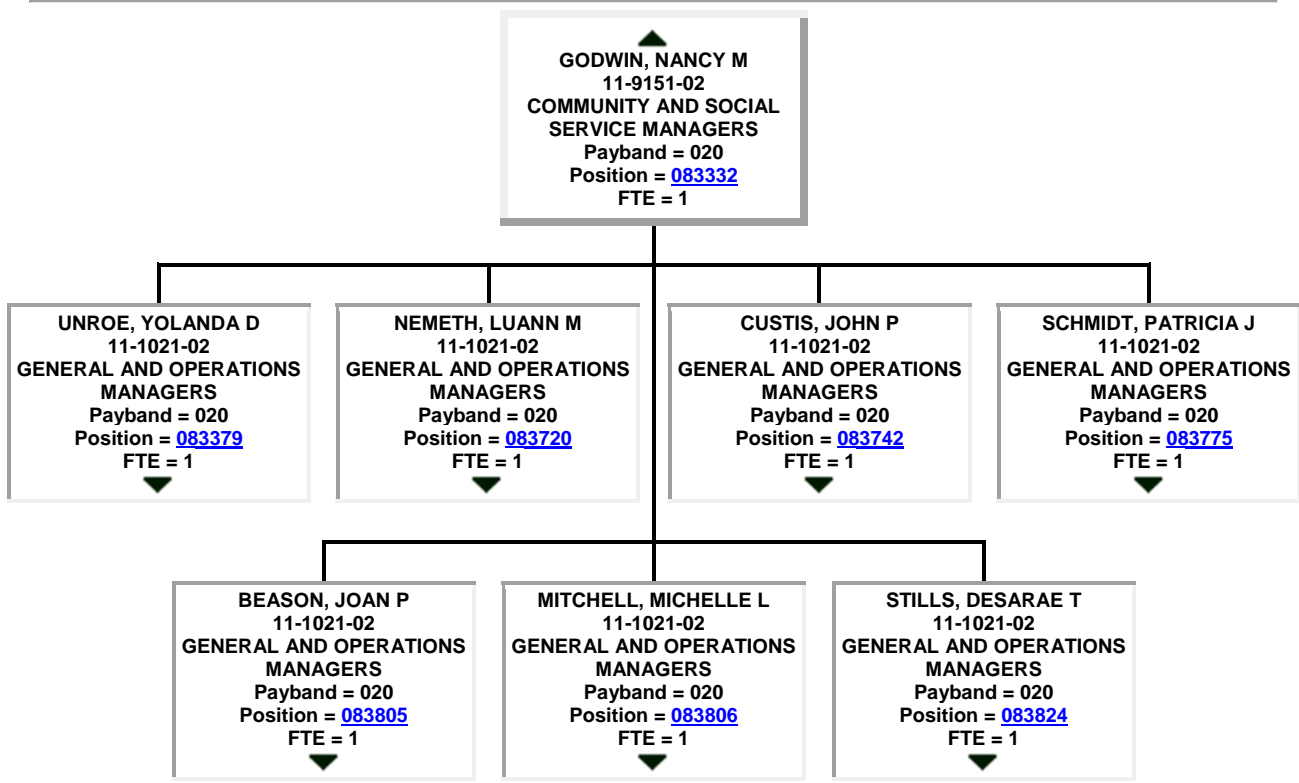
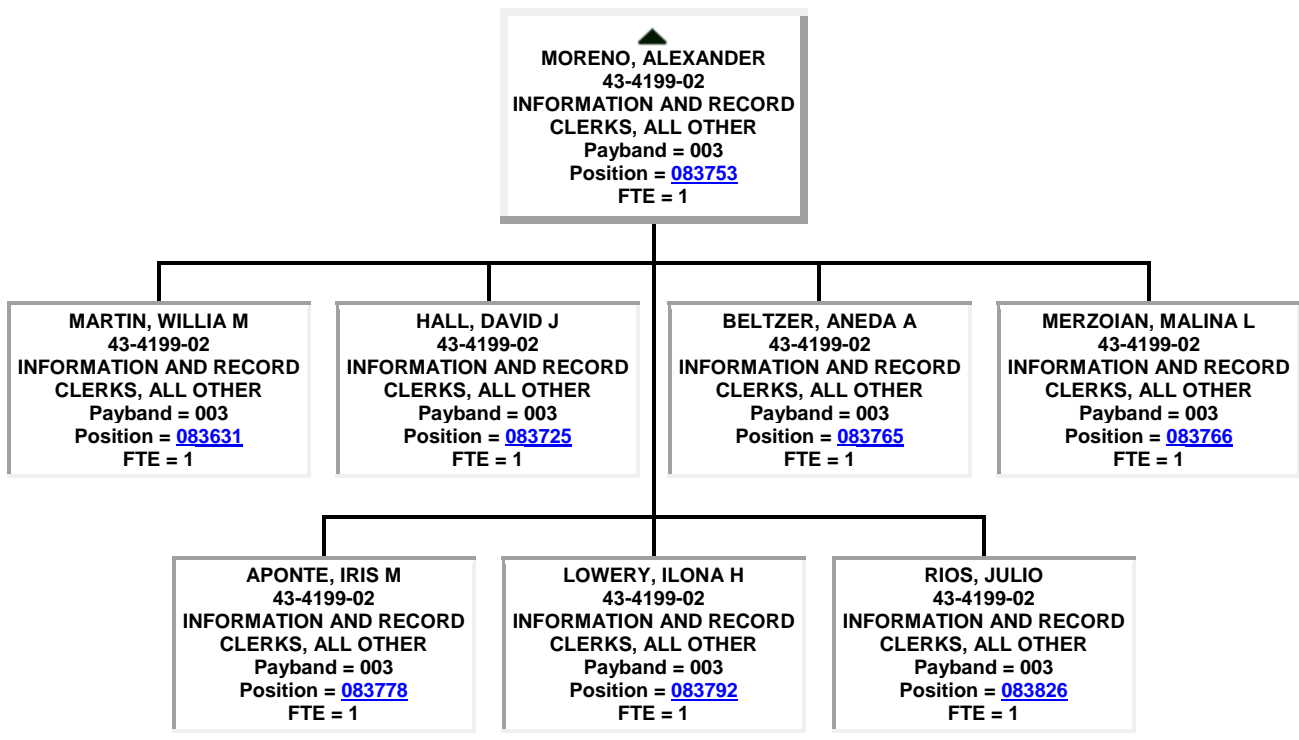


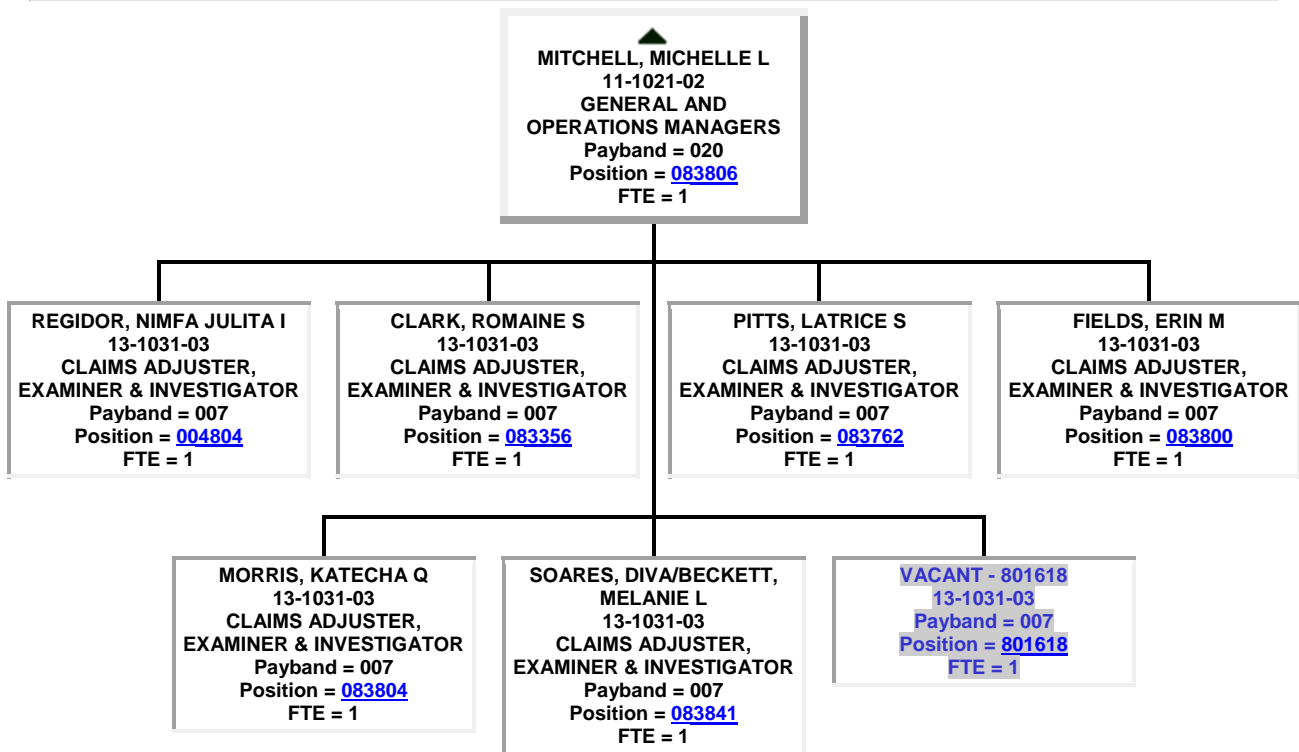
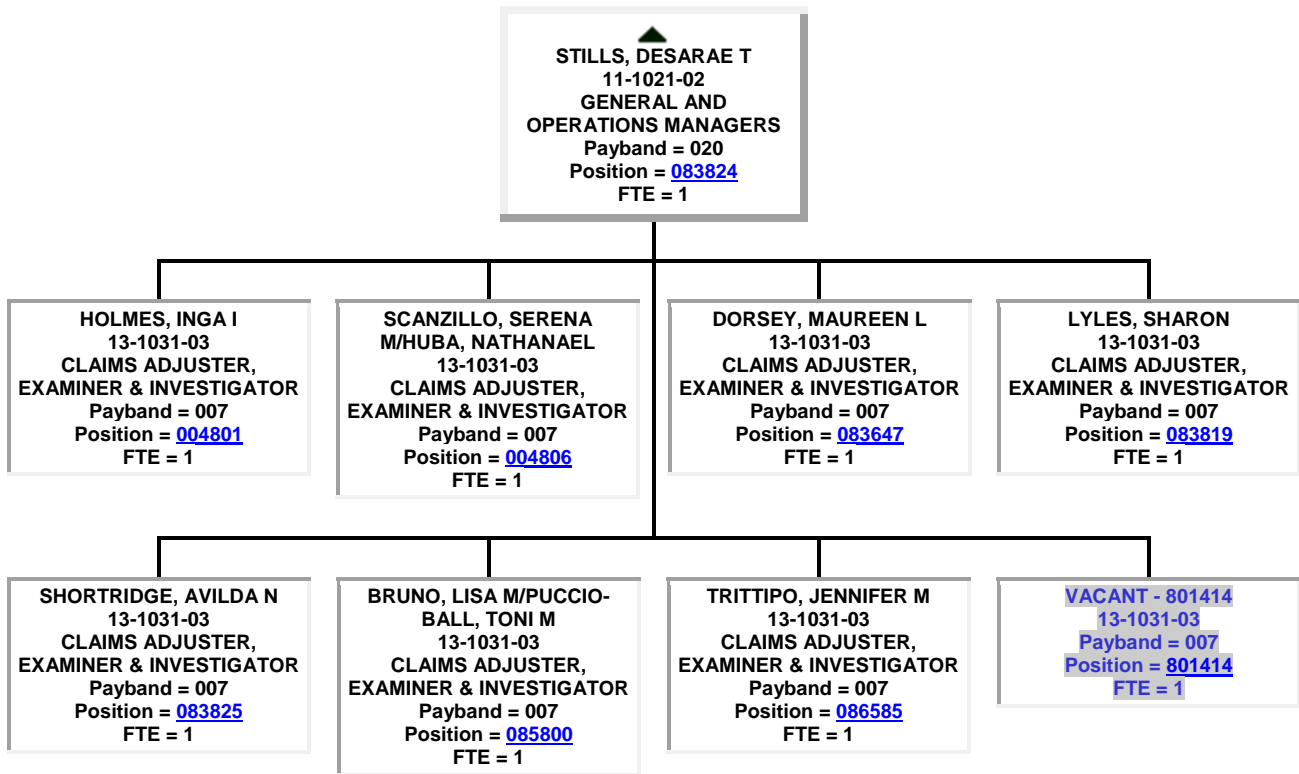


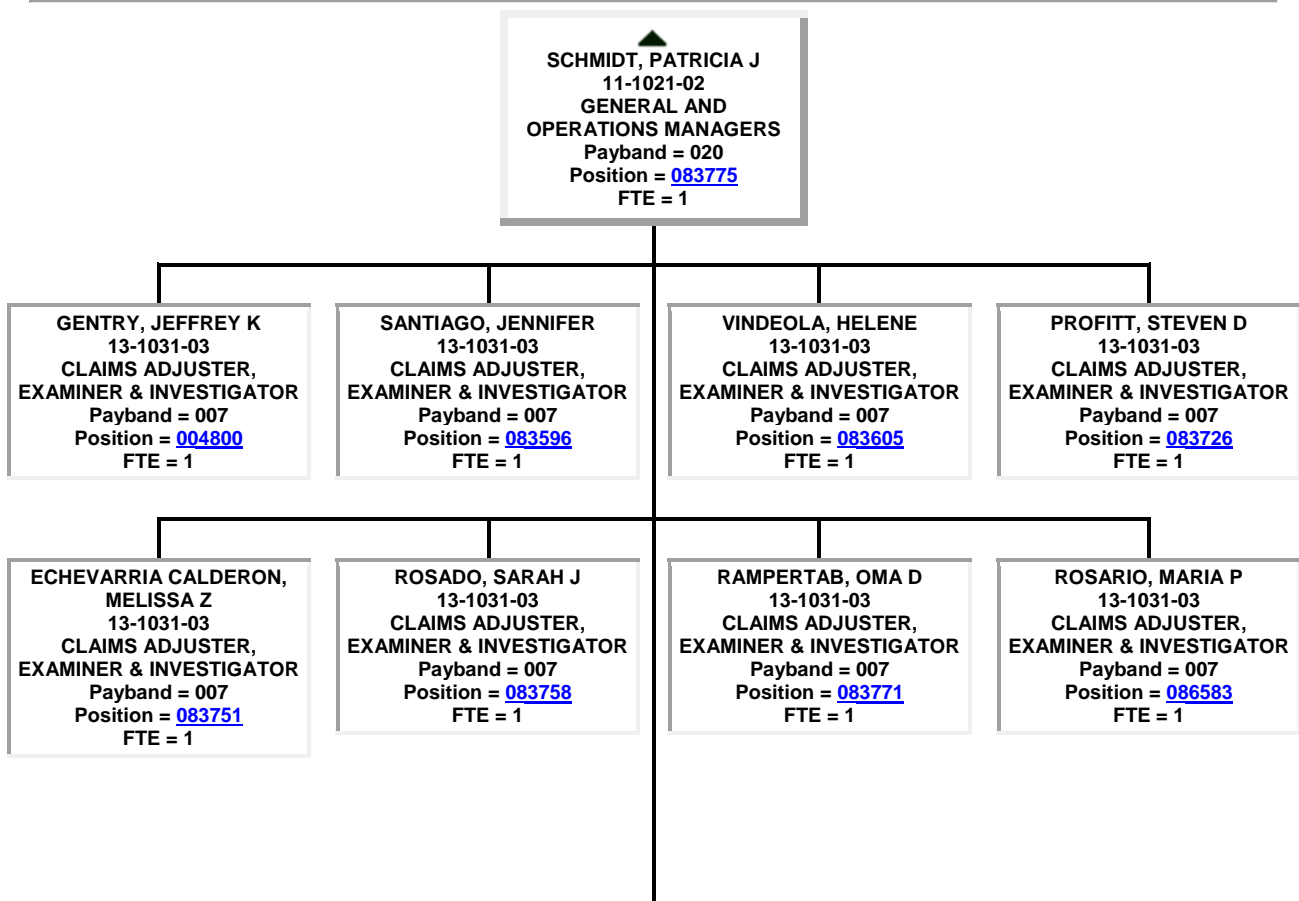
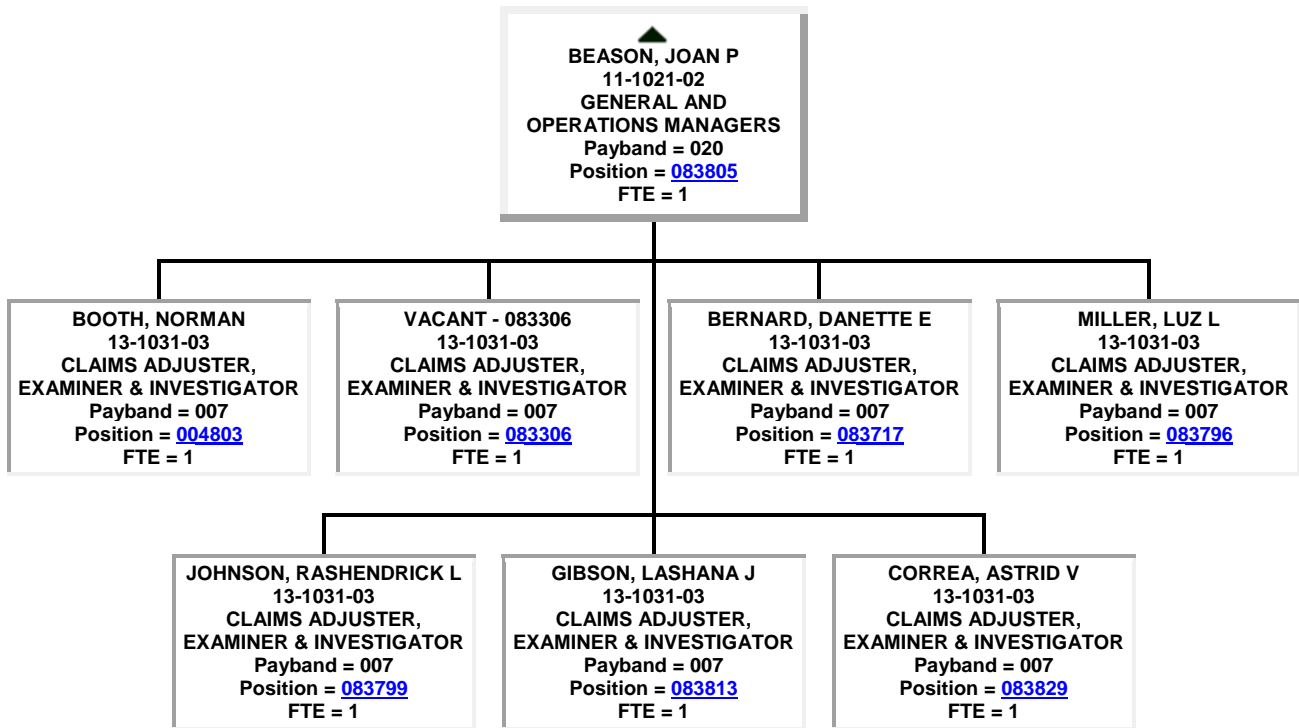












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GENERAL AND
OPERATIONS MANAGERS
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13-1031-03
CLAIMS ADJUSTER,
EXAMINER & INVESTIGATOR
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EXAMINER & INVESTIGATOR
Payband = 007
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CAMMACK, KAREN J
13-1031-03
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13-1031-03
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EXAMINER & INVESTIGATOR
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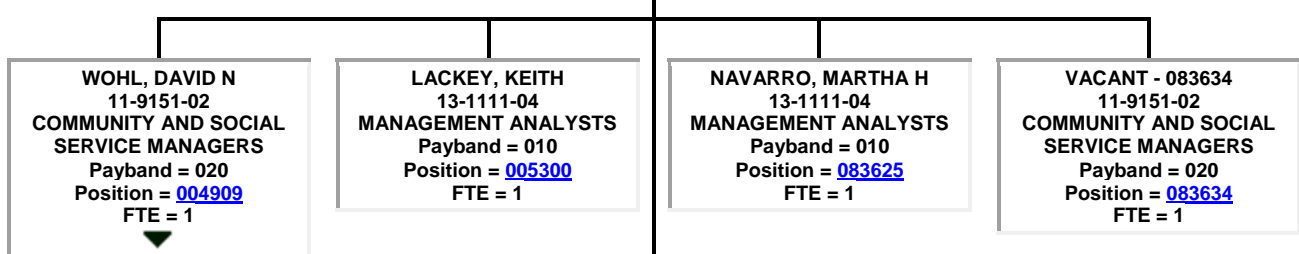
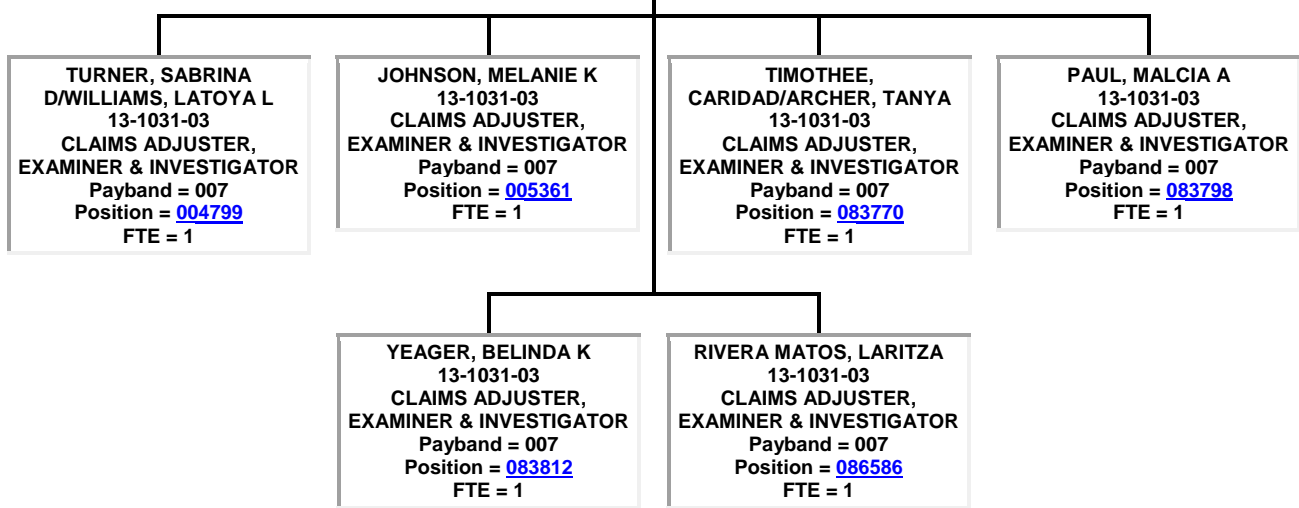
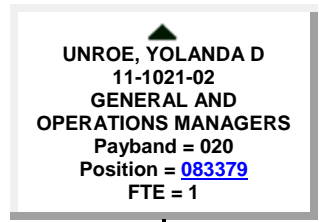
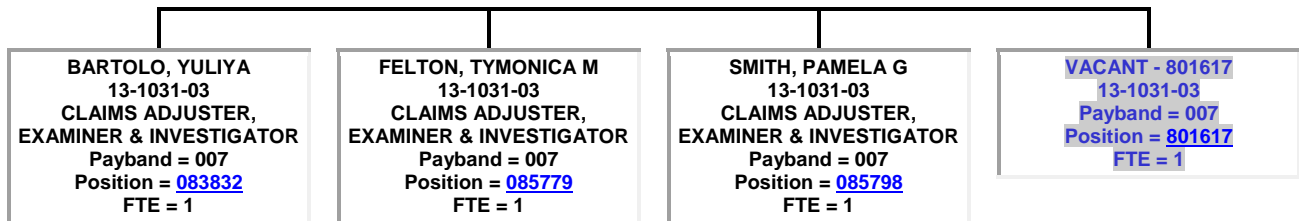
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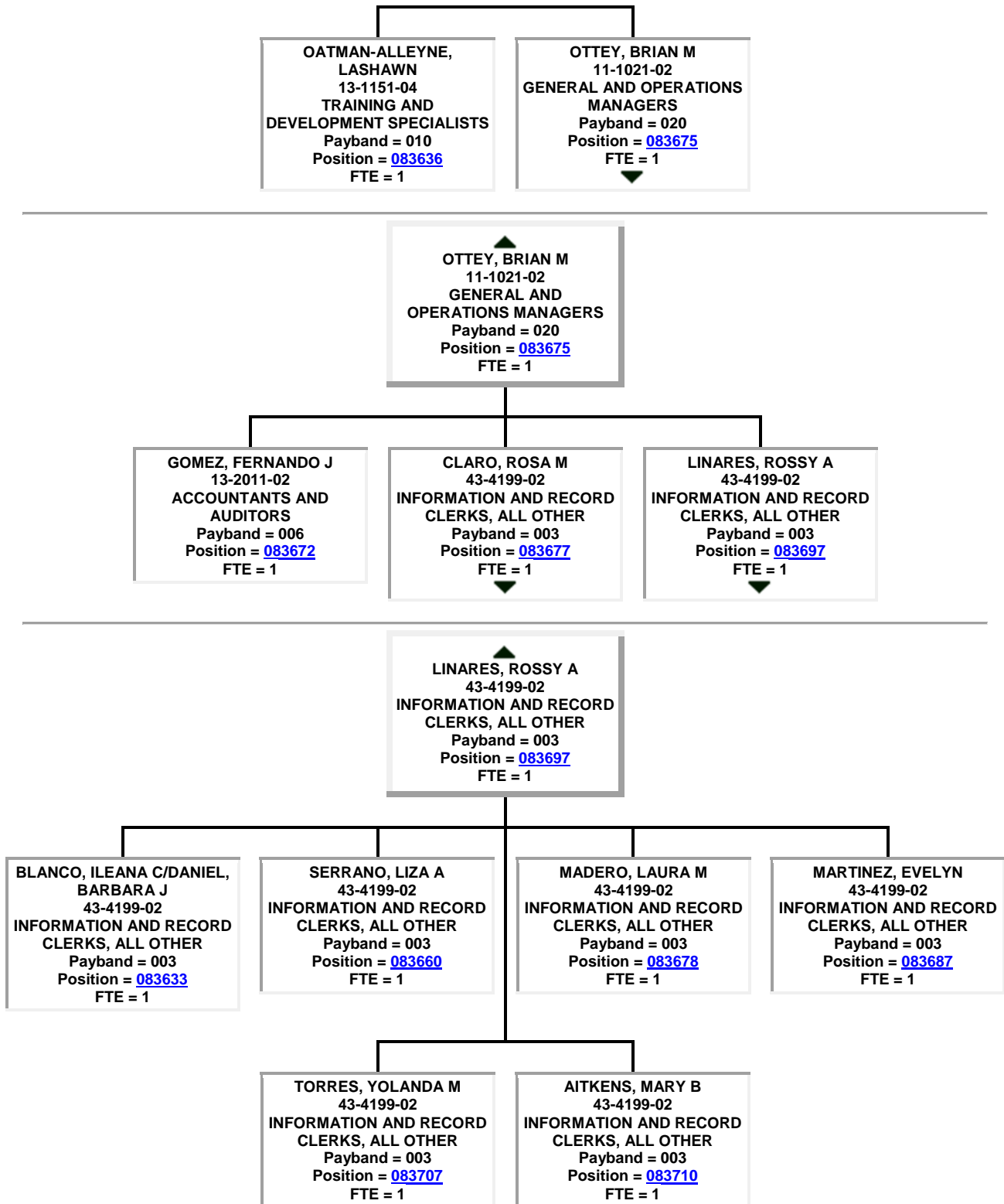
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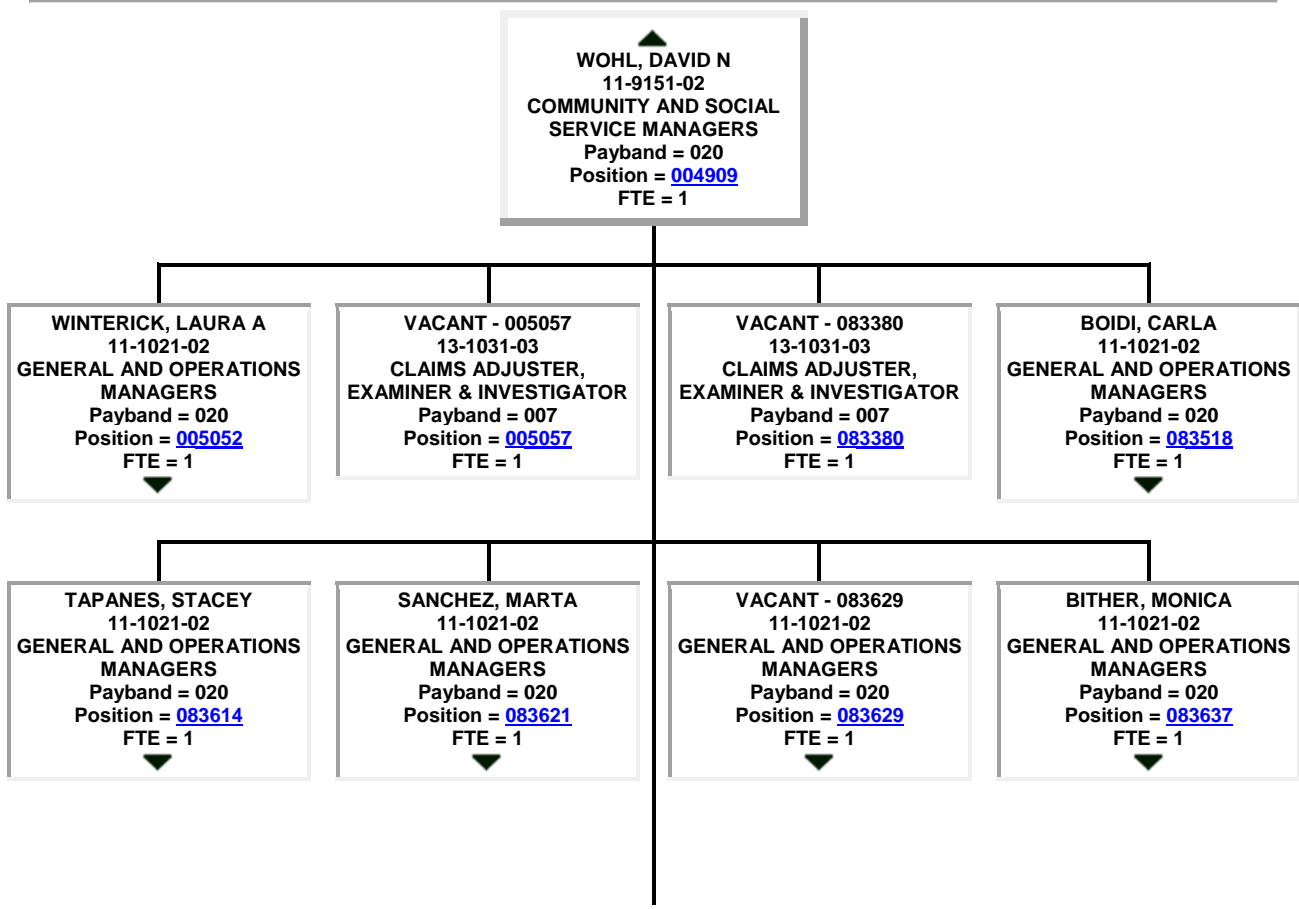
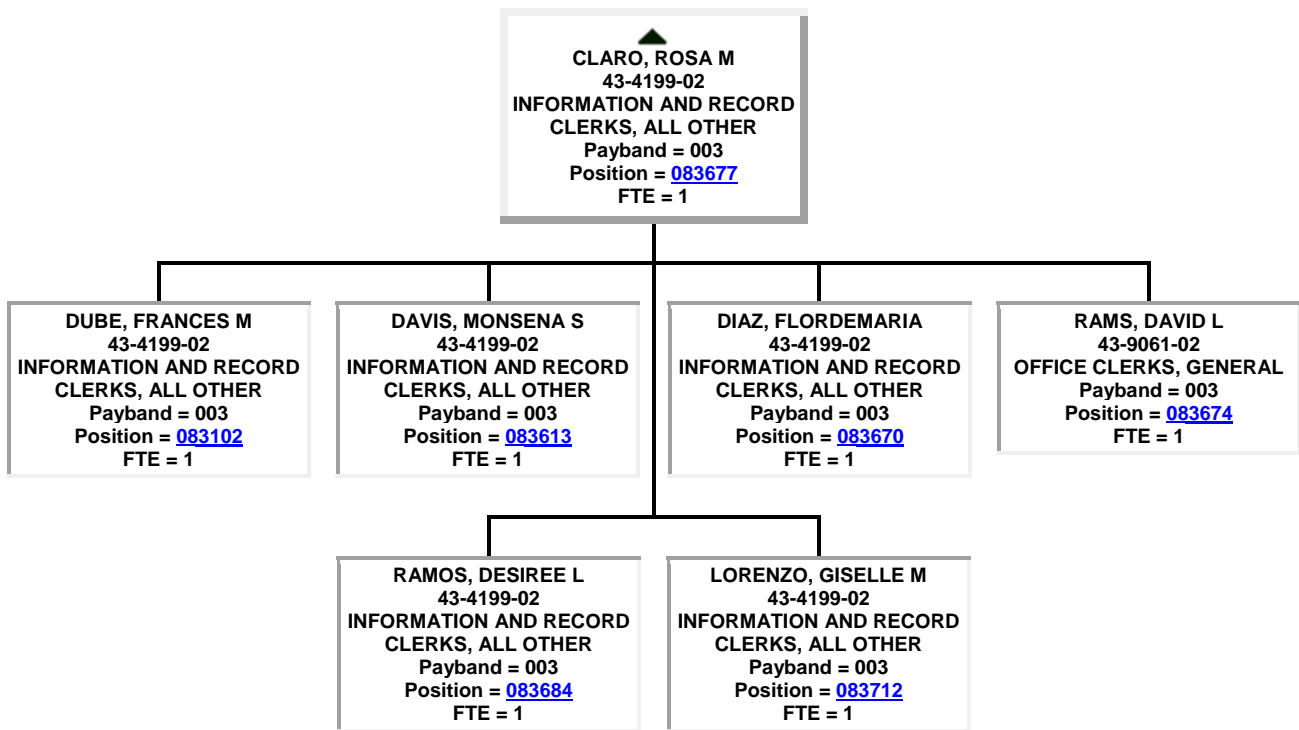
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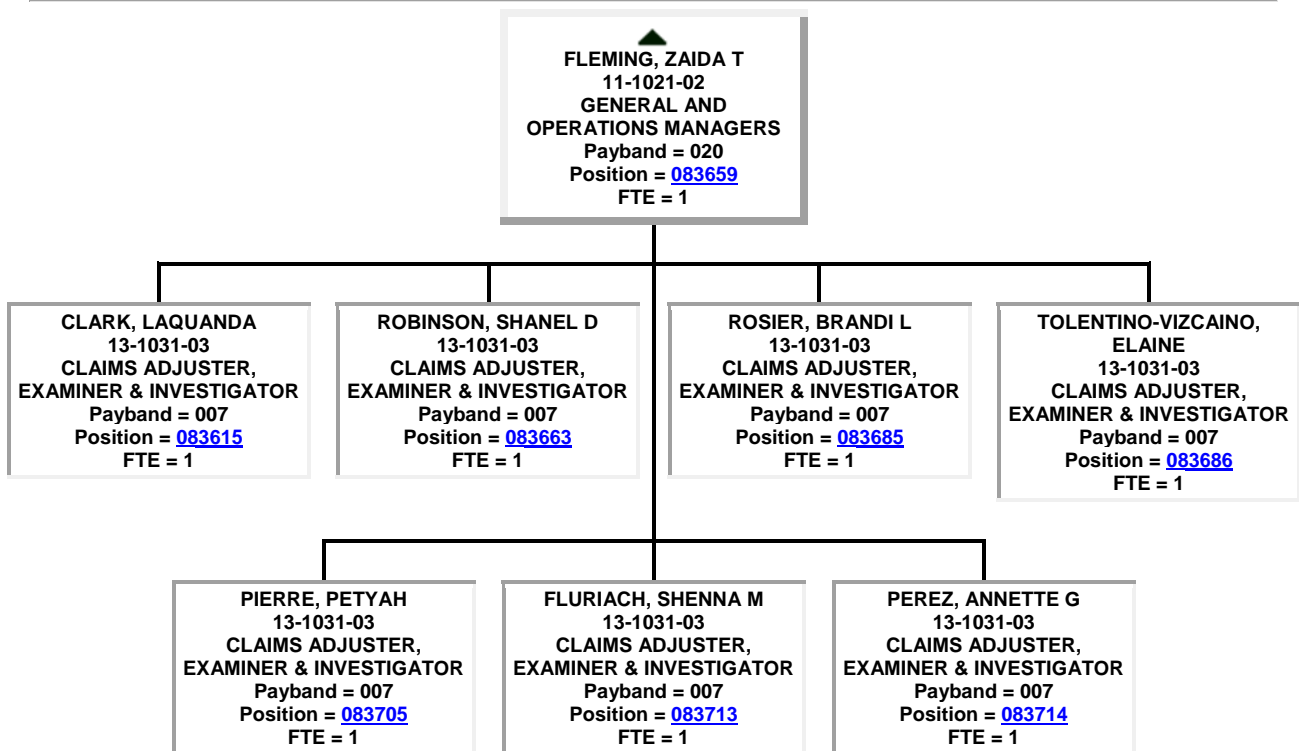
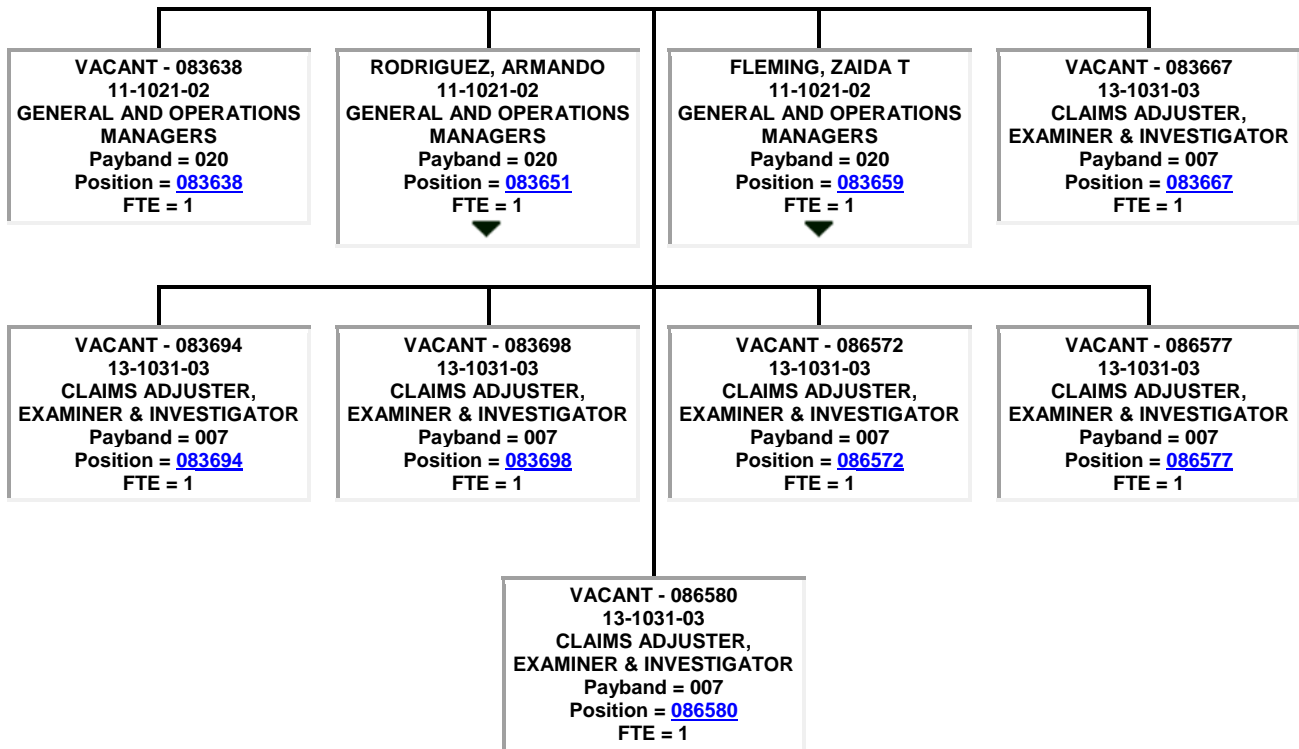
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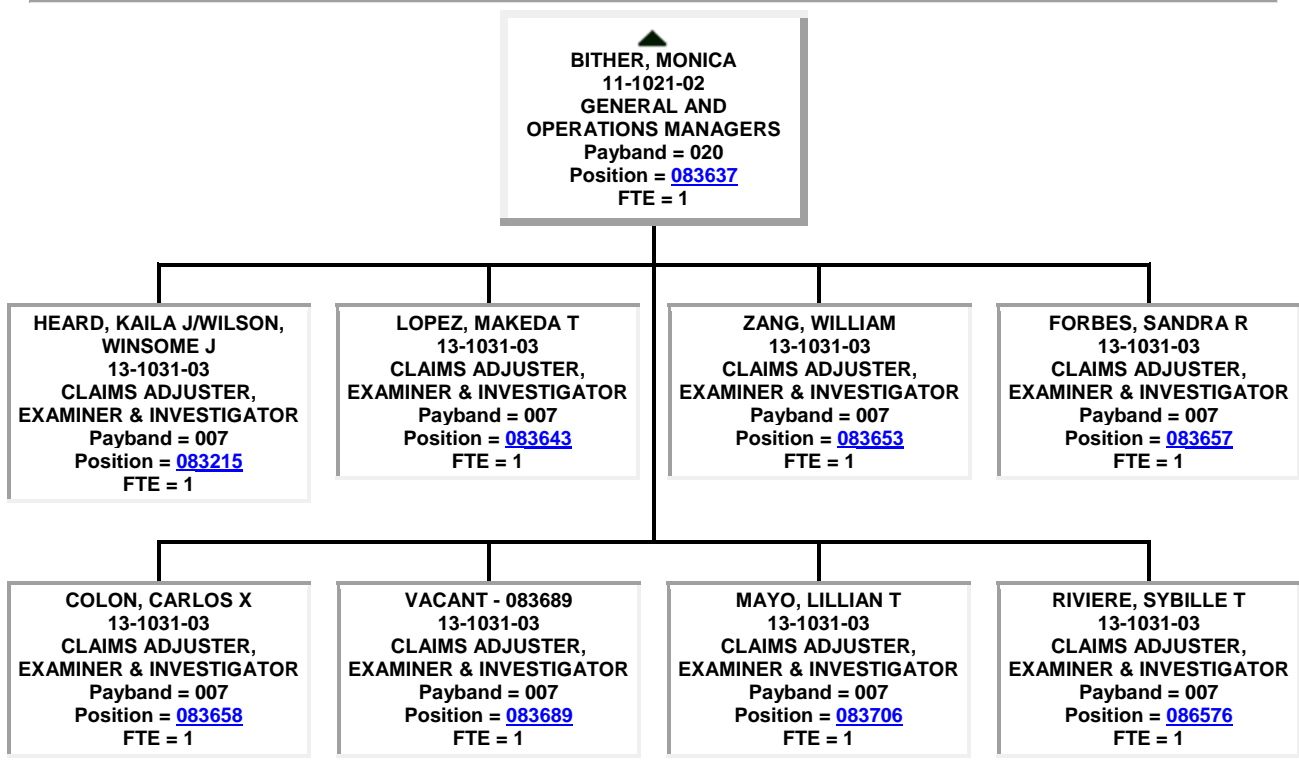
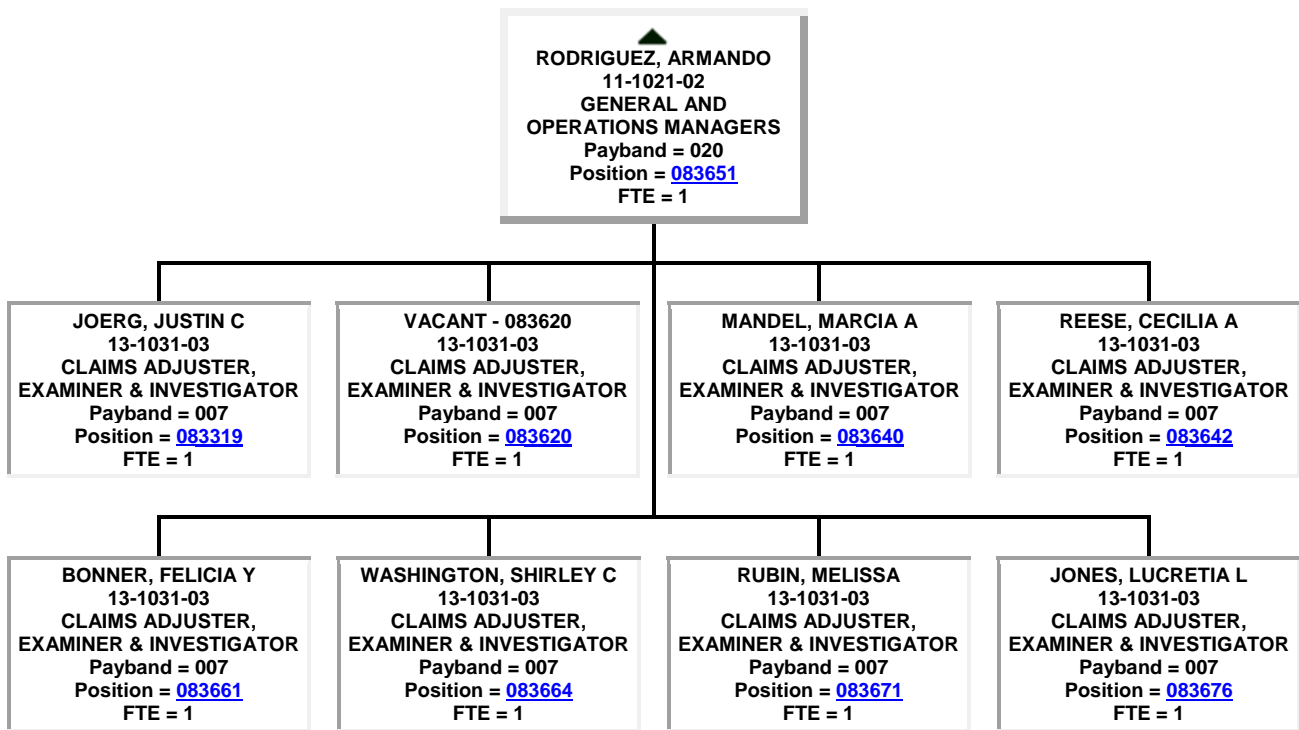
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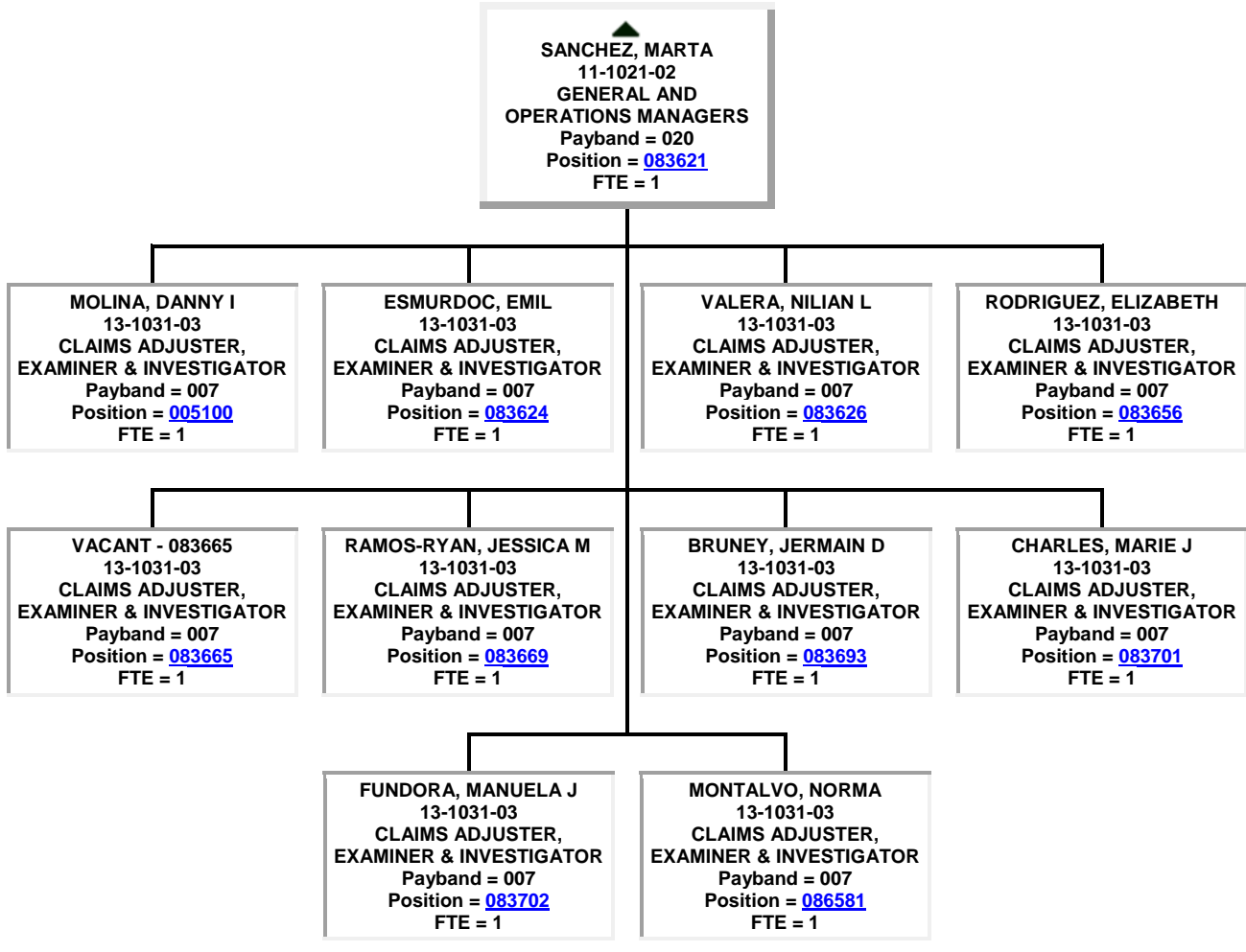
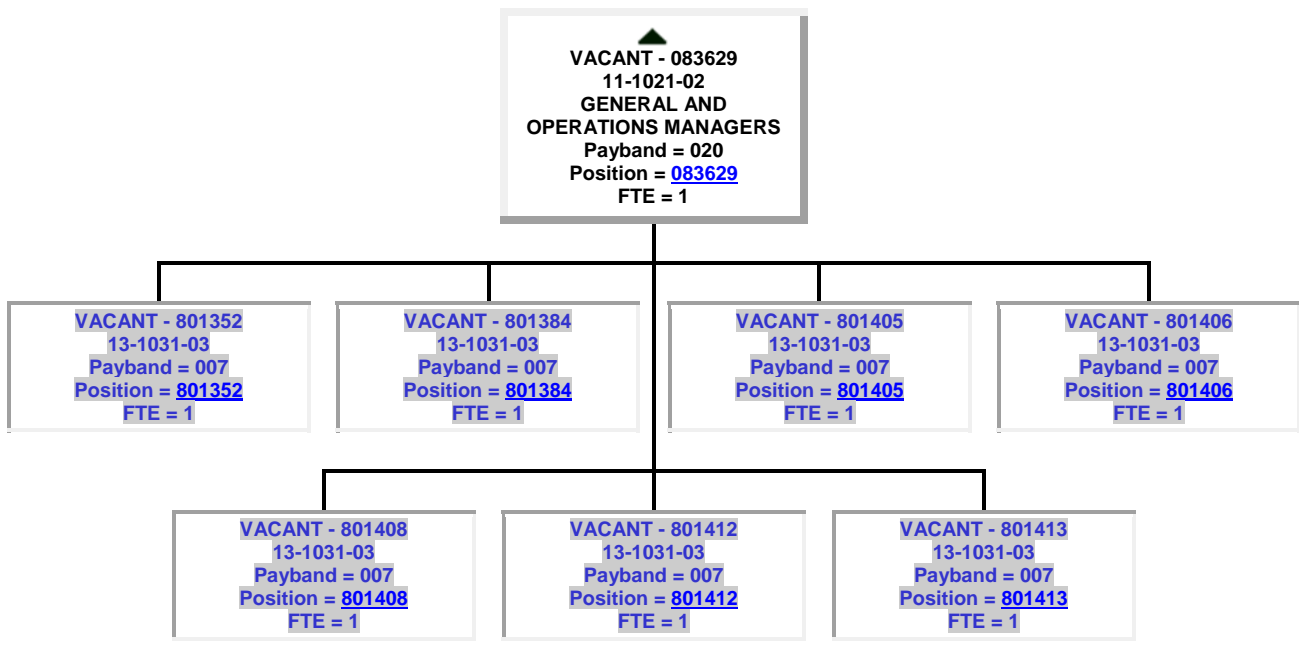


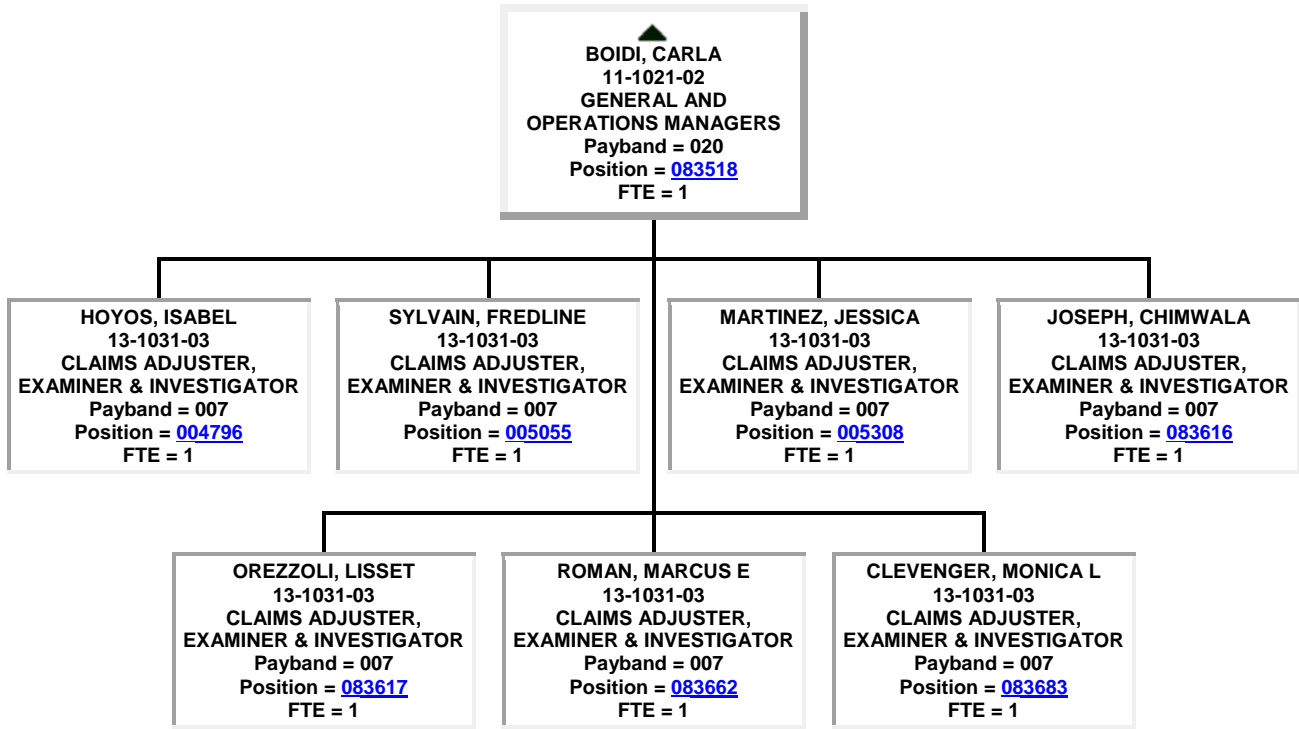
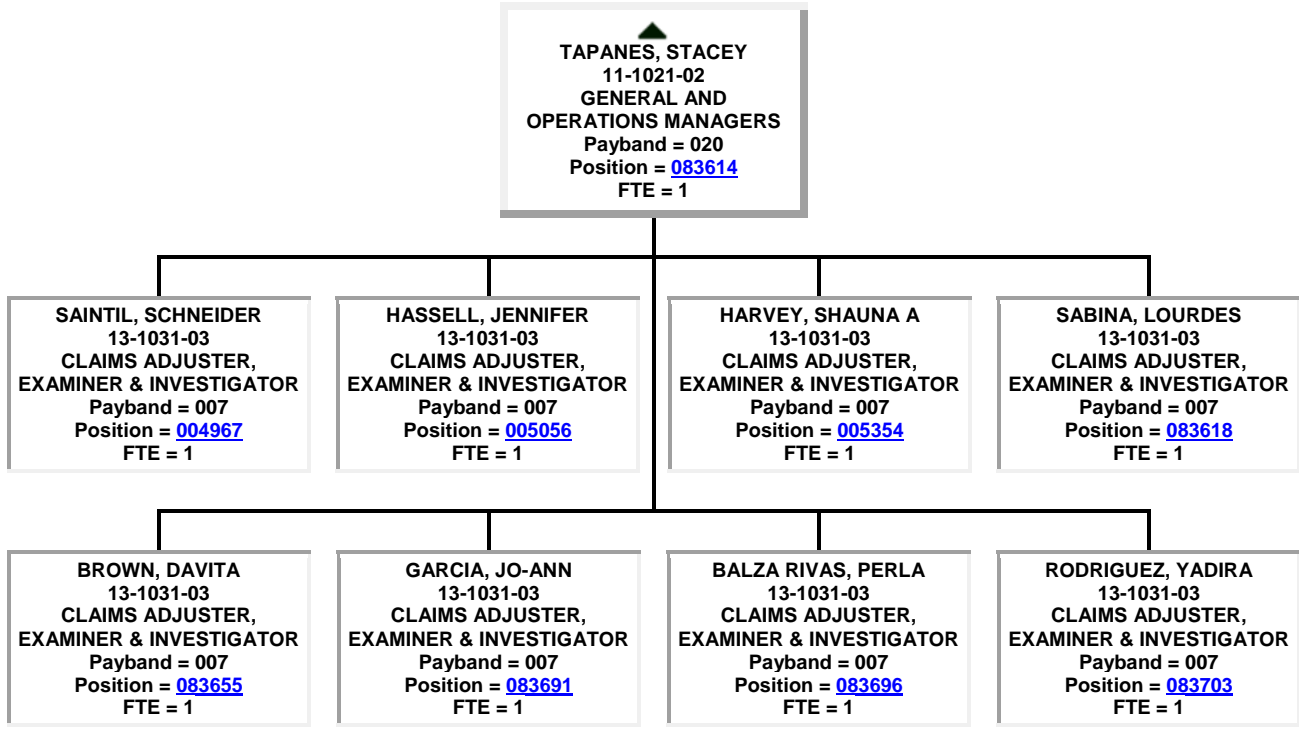


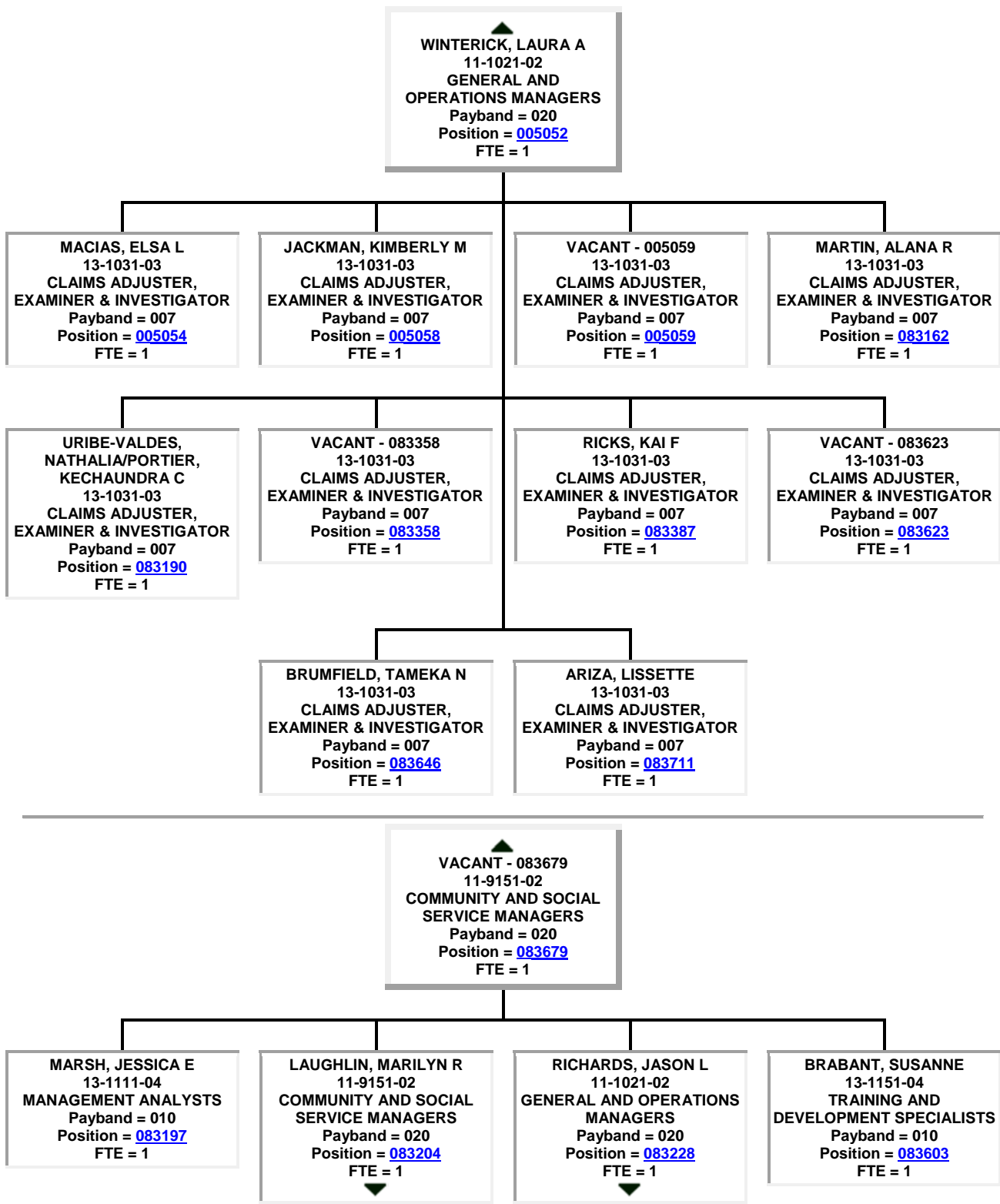


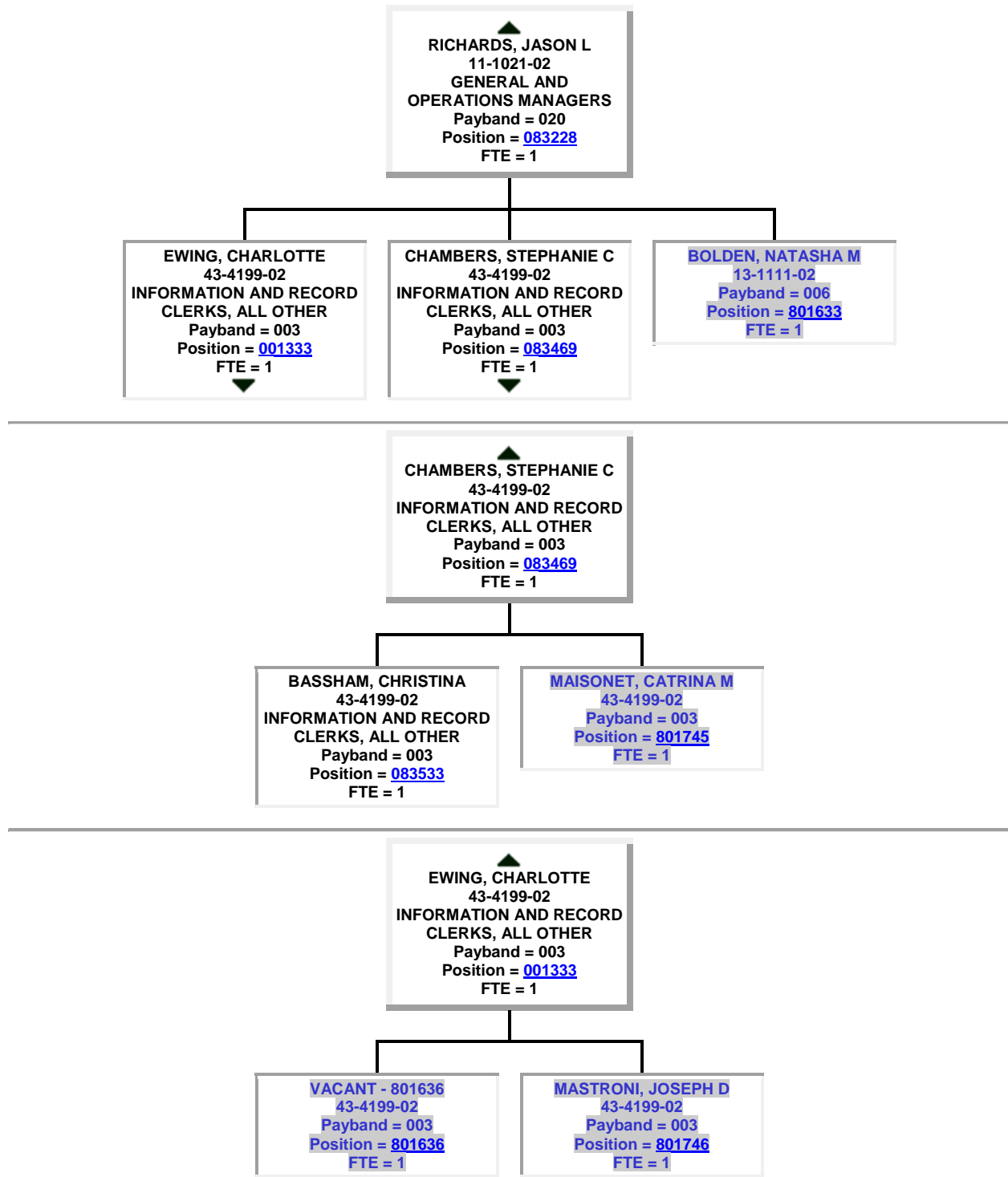


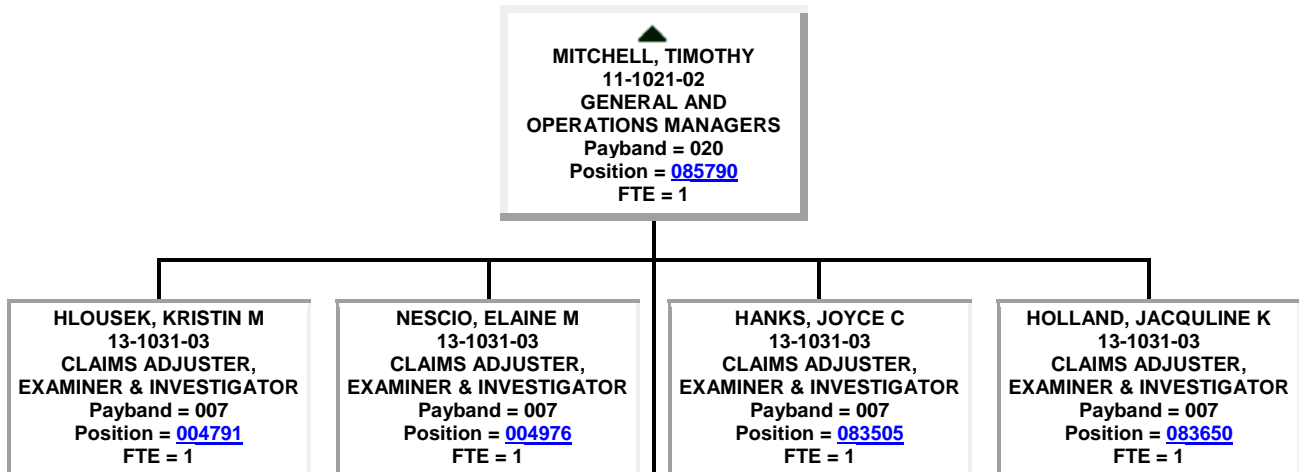
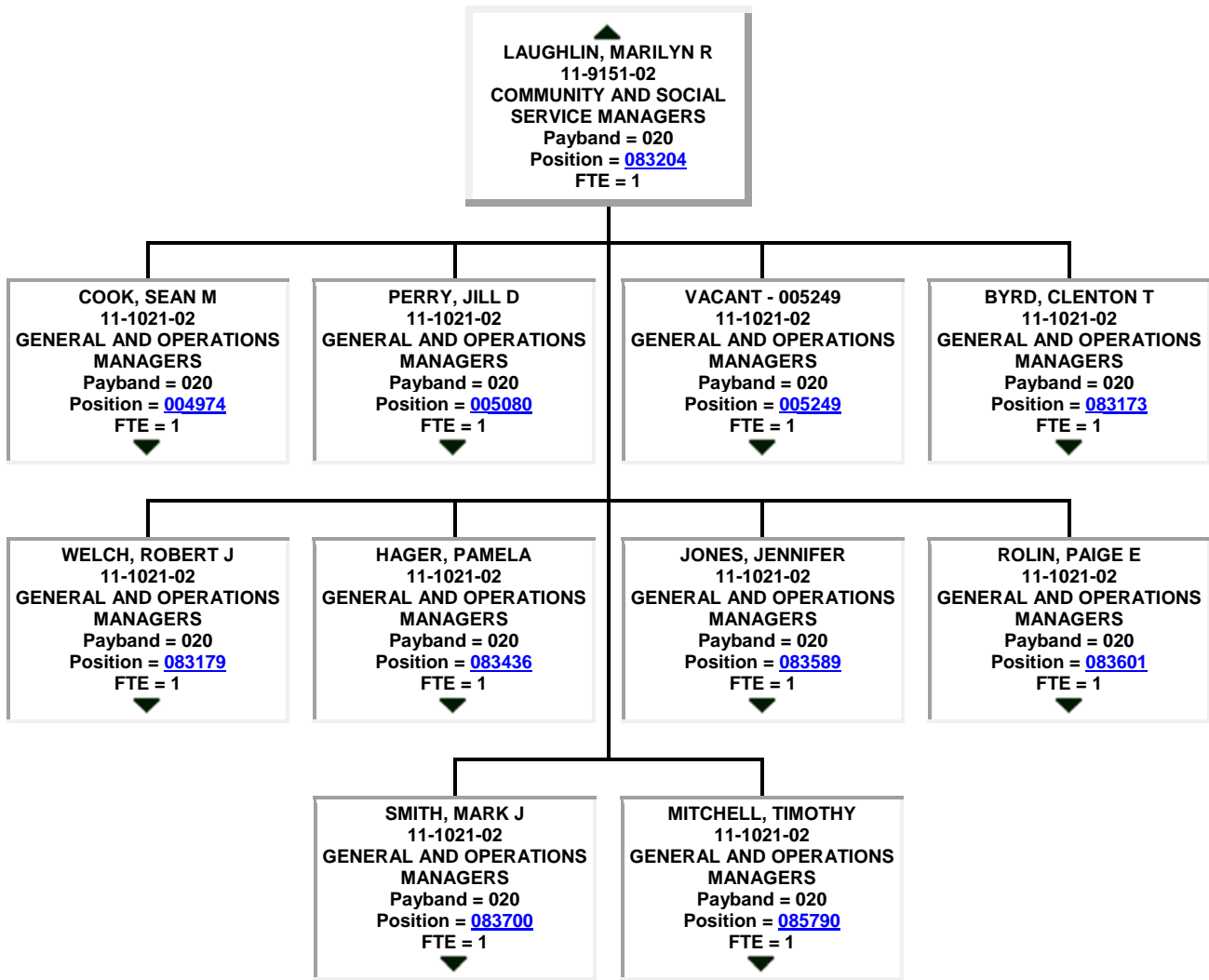


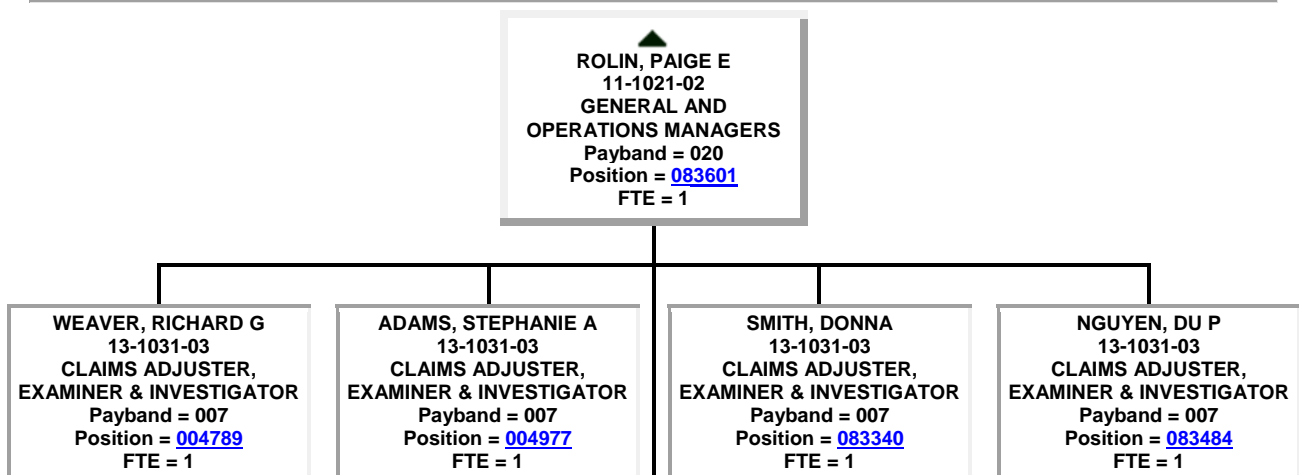
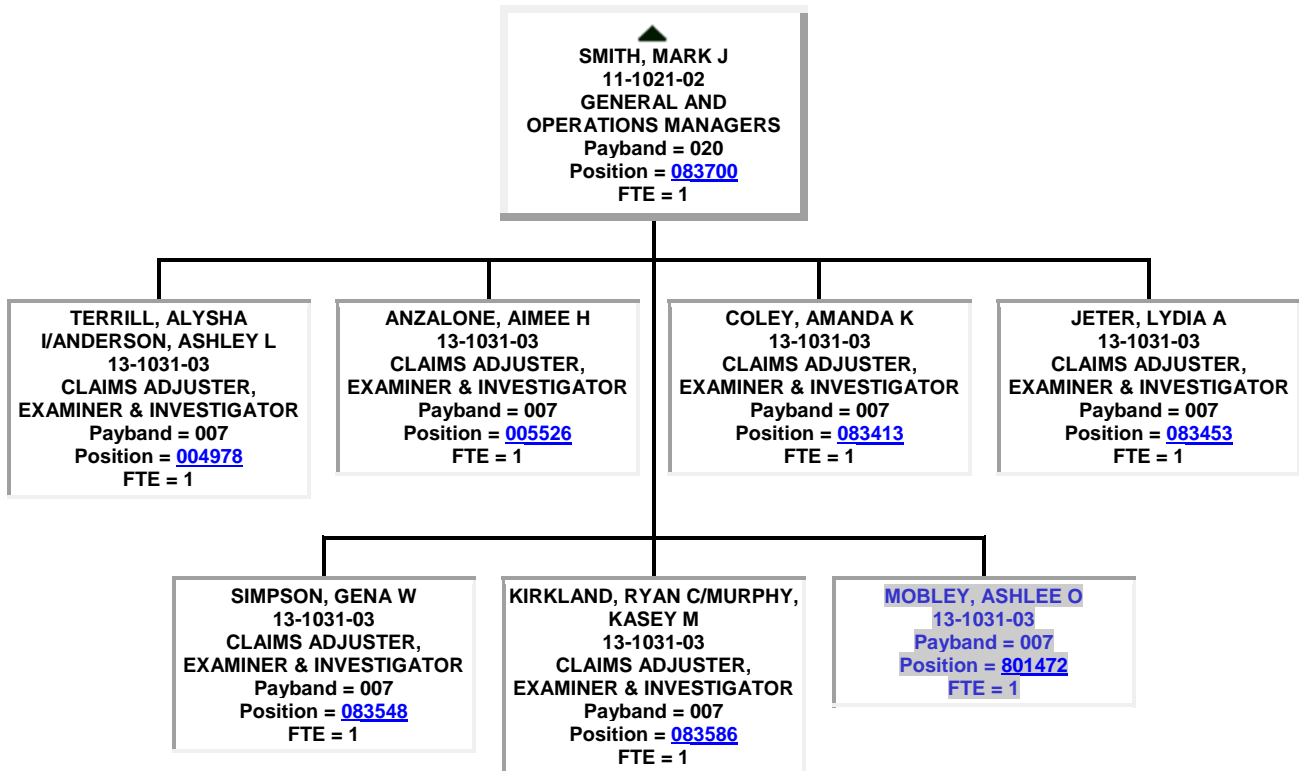
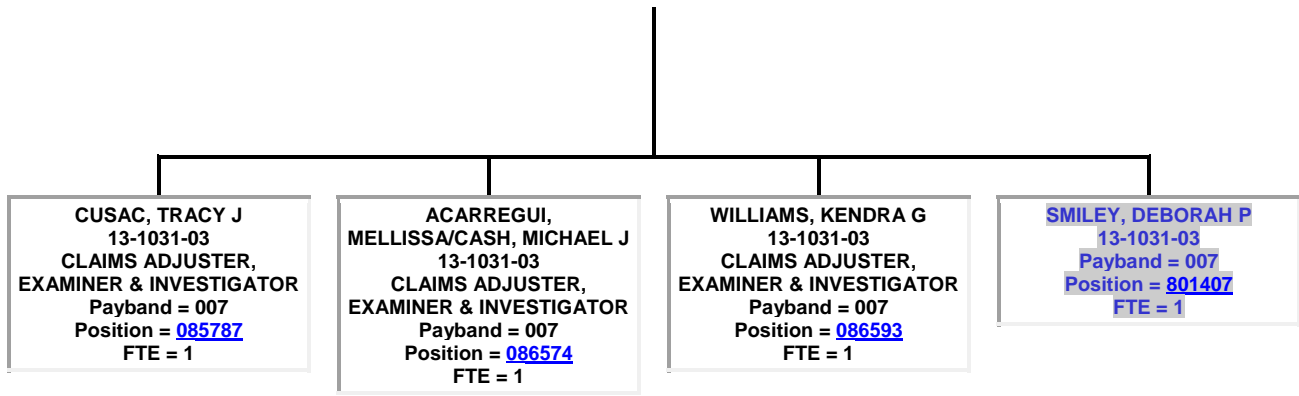


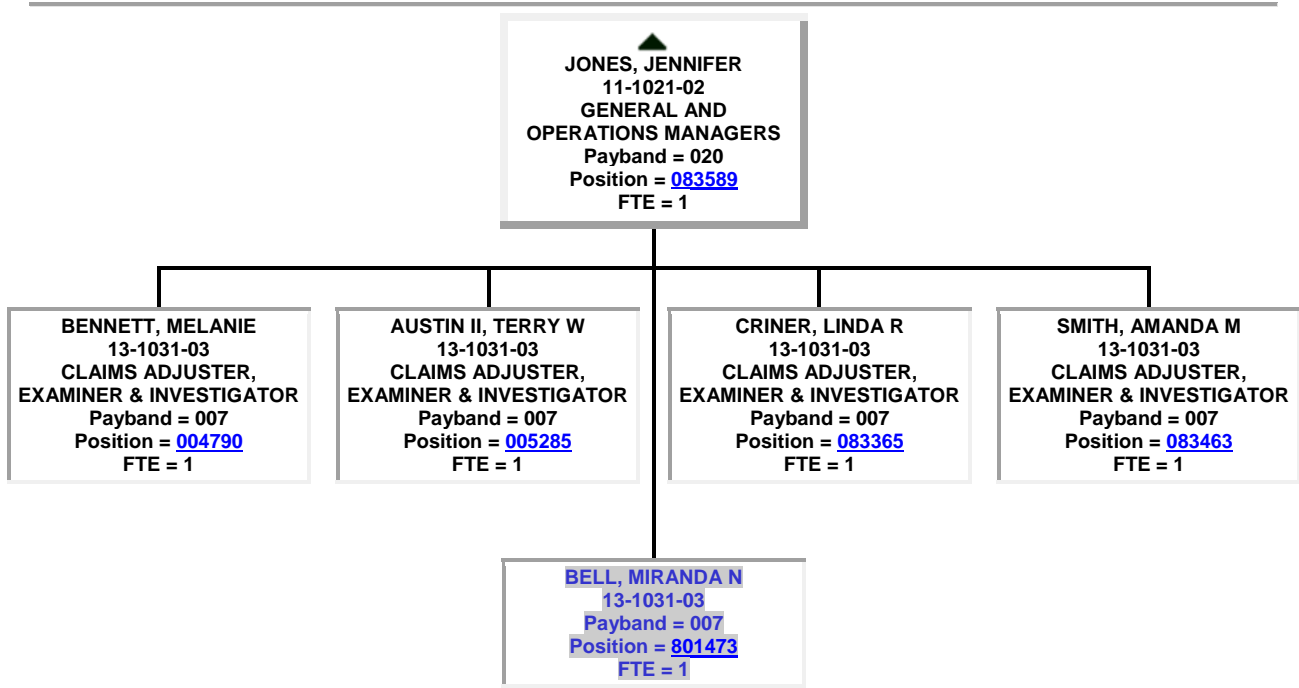
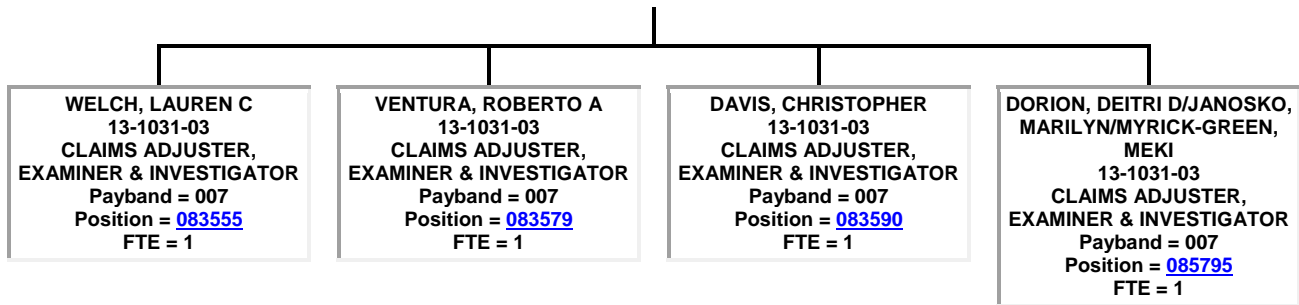


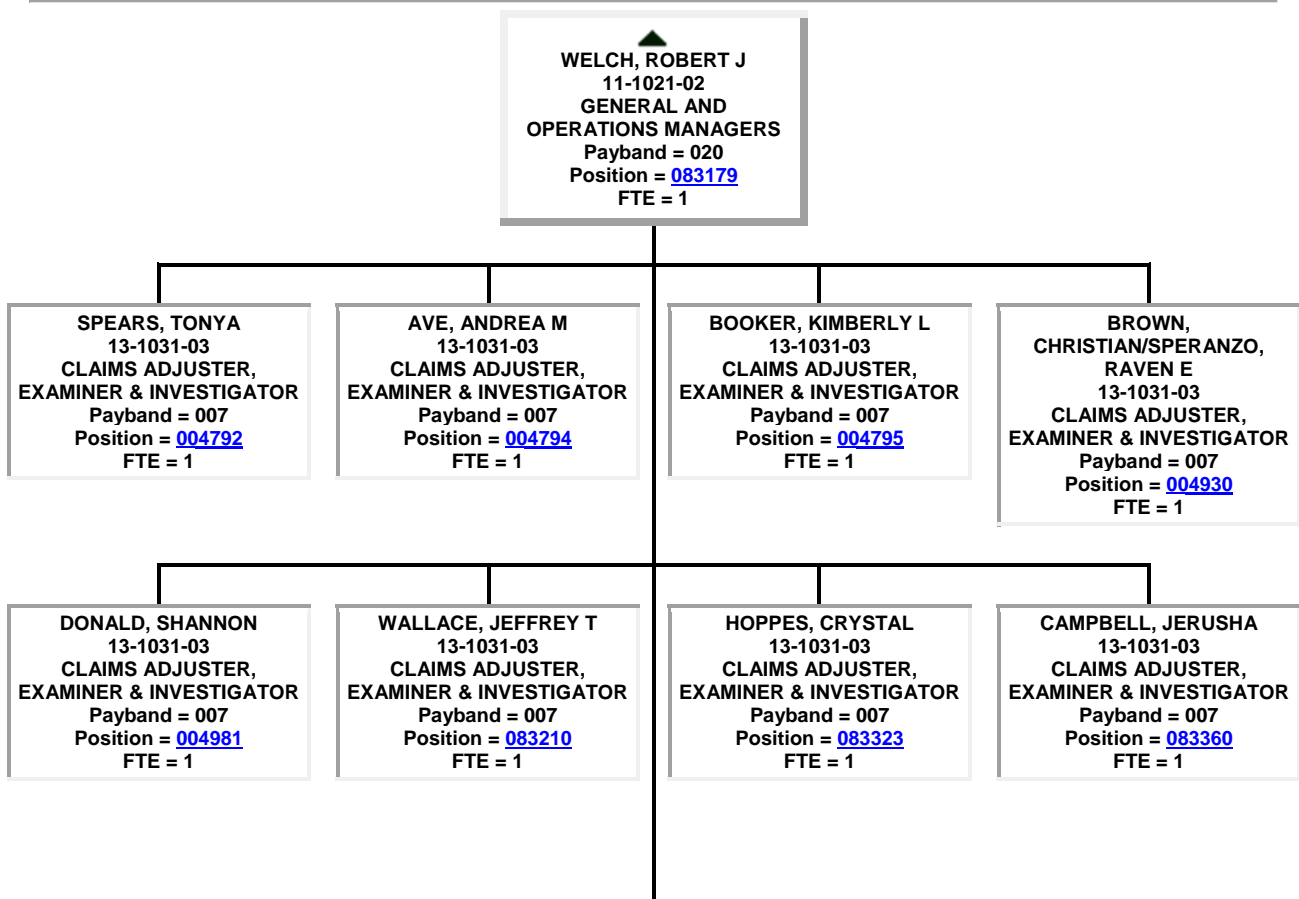
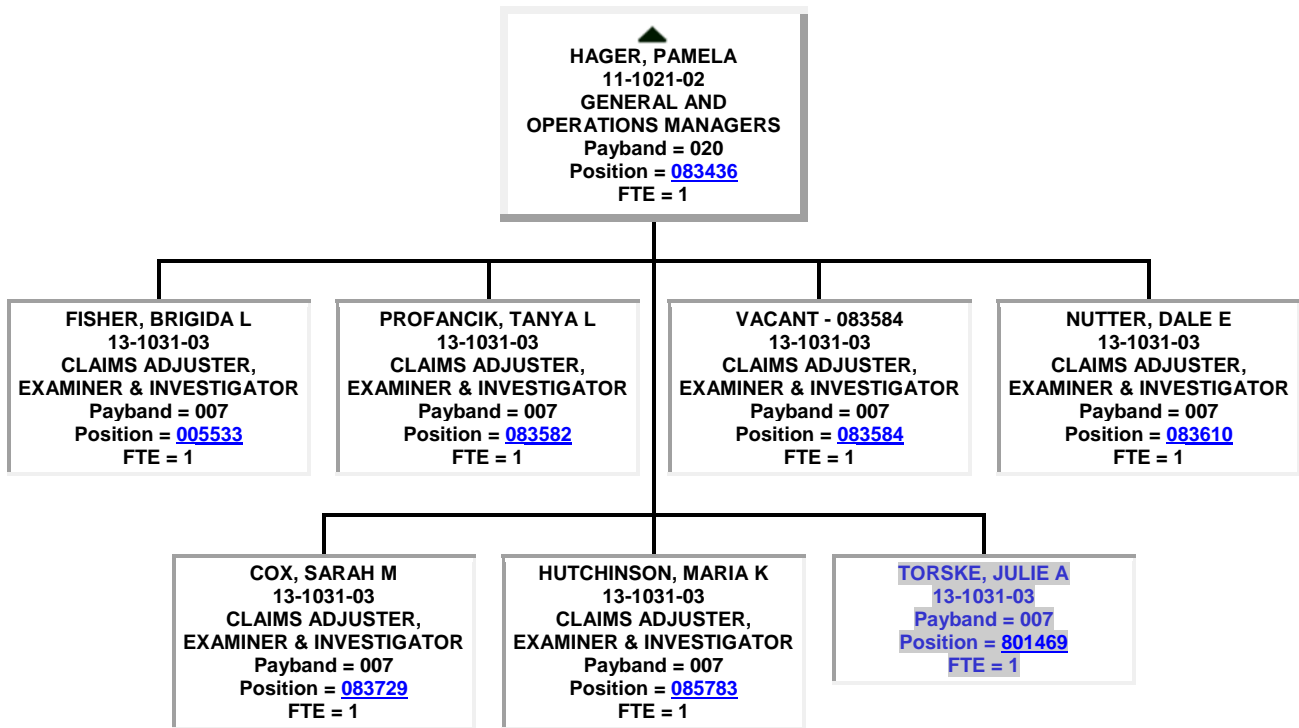












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BYRD, CLENTON T
11-1021-02
GENERAL AND
OPERATIONS MANAGERS
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HOLMES, BENJAMIN
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CLAIMS ADJUSTER,
EXAMINER & INVESTIGATOR
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Position = 004793
FTE = 1

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T/JENNINGS, STACEY
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CLAIMS ADJUSTER,
EXAMINER & INVESTIGATOR
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13-1031-03
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EXAMINER & INVESTIGATOR
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13-1031-03
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EXAMINER & INVESTIGATOR
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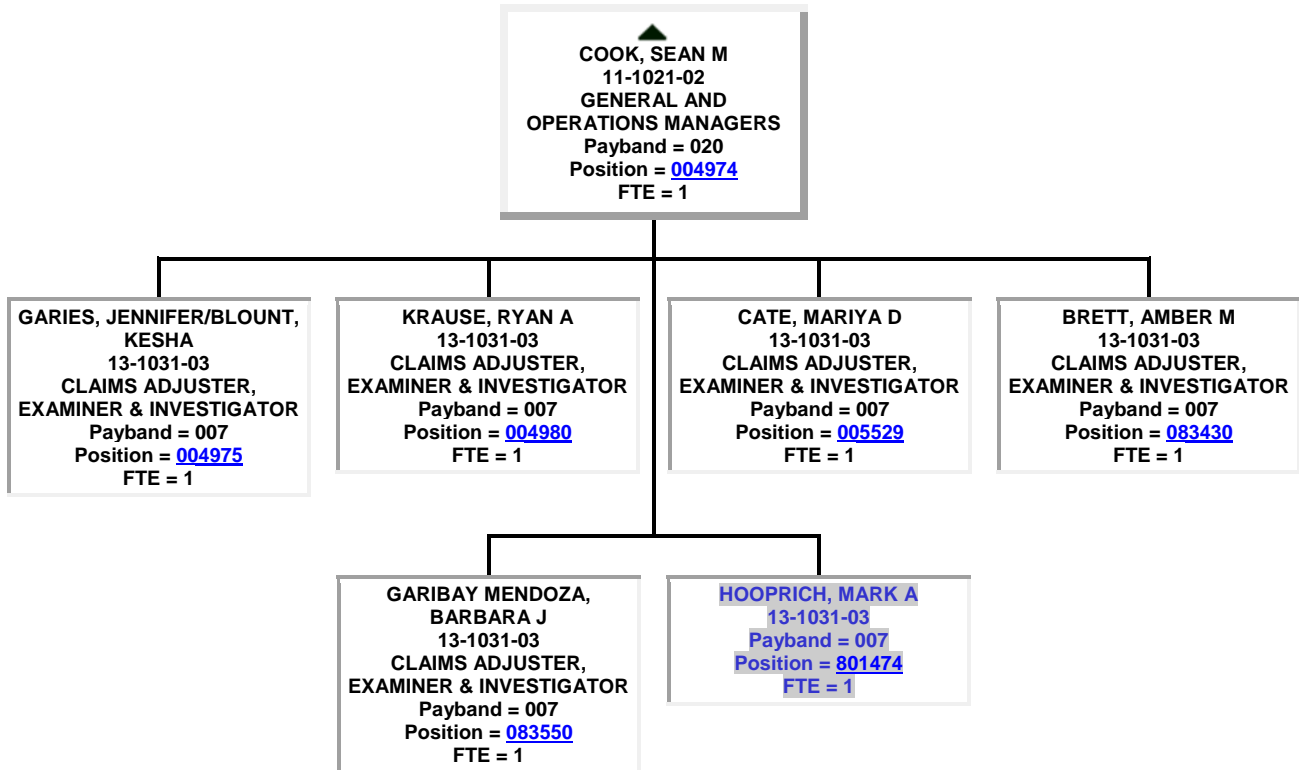
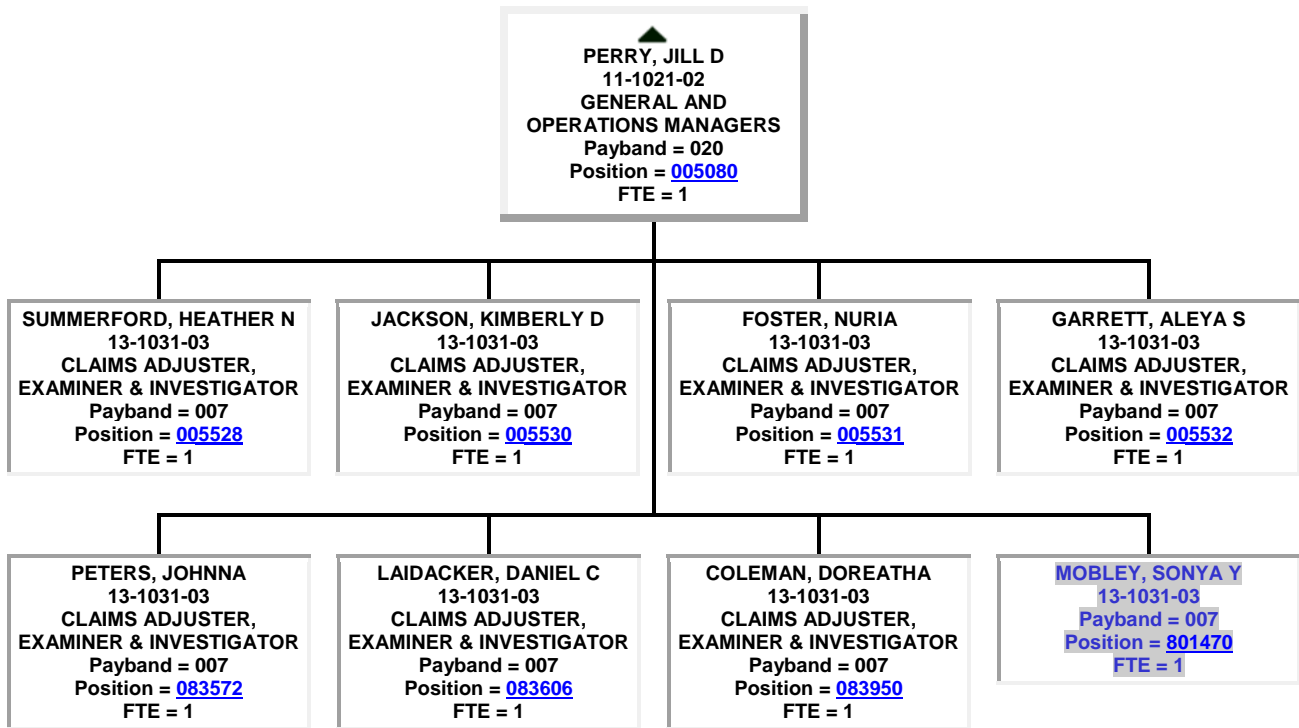
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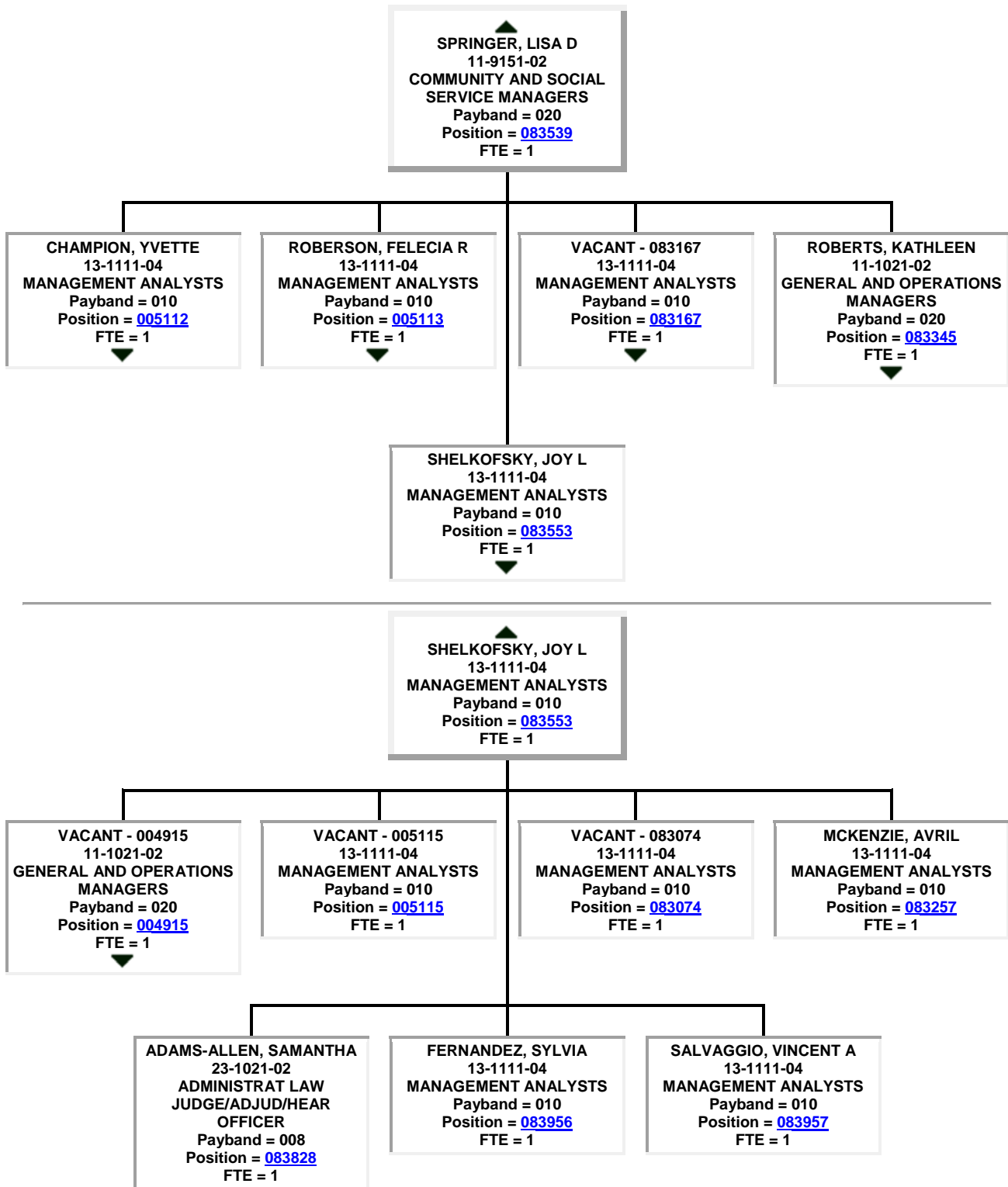
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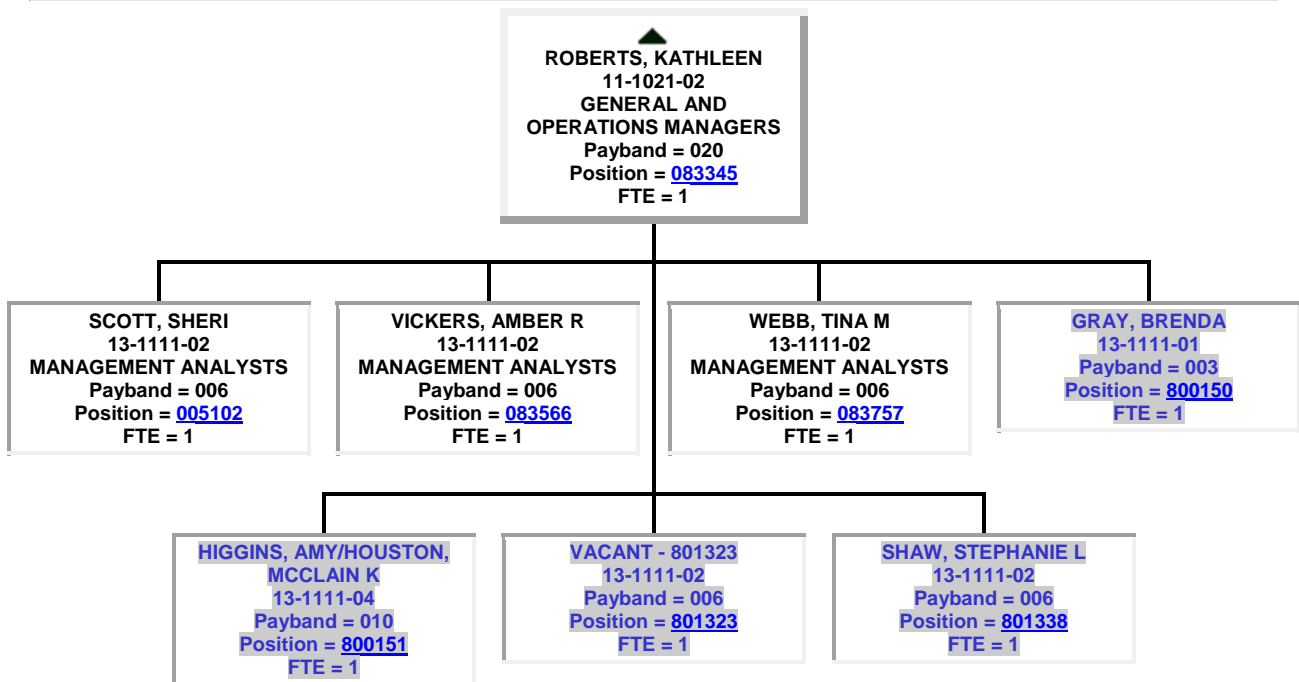
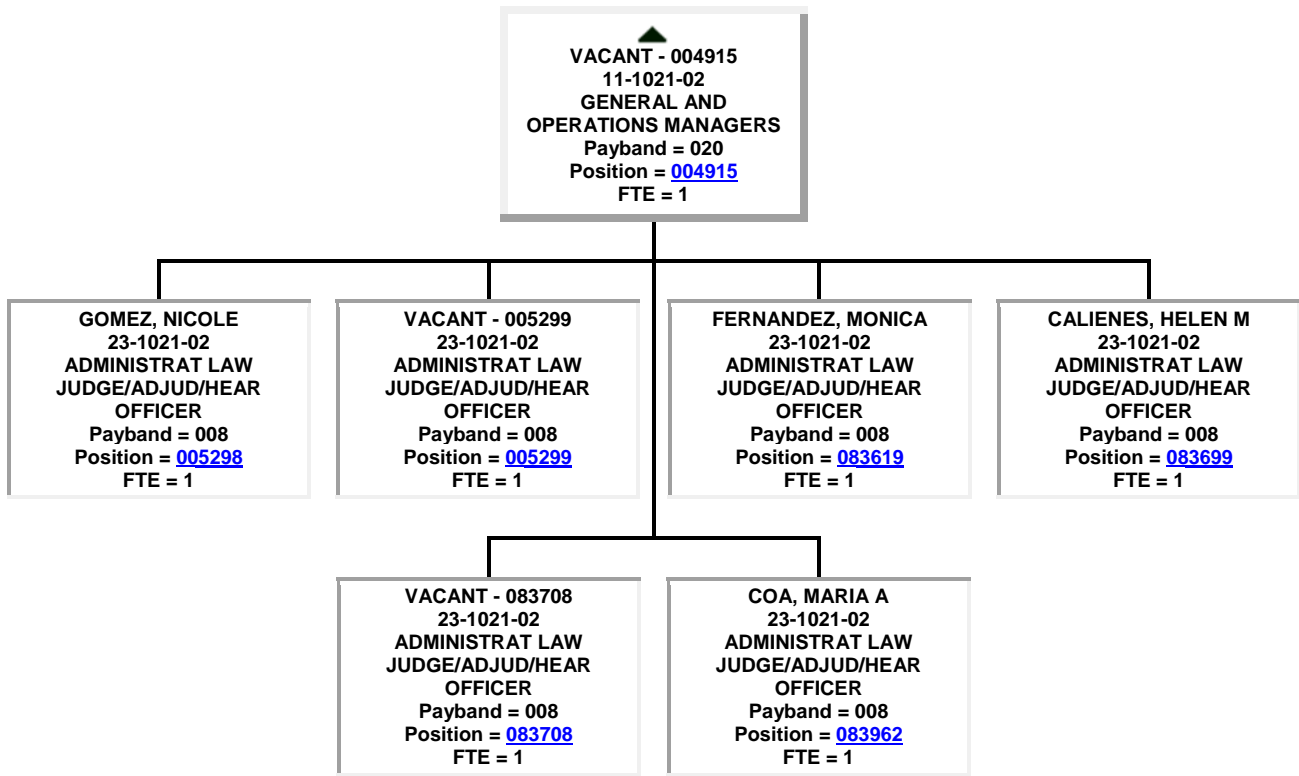
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11-1021-02
GENERAL AND
OPERATIONS MANAGERS
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VACANT - 801411
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13-1031-03
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EXAMINER & INVESTIGATOR
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13-1111-04
MANAGEMENT ANALYSTS
Payband = 010
Position = [005113](#)
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23-1021-02
ADMINISTRAT LAW
JUDGE/ADJUD/HEAR
OFFICER
Payband = 008
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23-1021-02
ADMINISTRAT LAW
JUDGE/ADJUD/HEAR
OFFICER
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THOMAS, TARA D
23-1021-02
ADMINISTRAT LAW
JUDGE/ADJUD/HEAR
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GEE, ROBERT F
23-1021-02
ADMINISTRAT LAW
JUDGE/ADJUD/HEAR
OFFICER
Payband = 008
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13-1111-04
MANAGEMENT ANALYSTS
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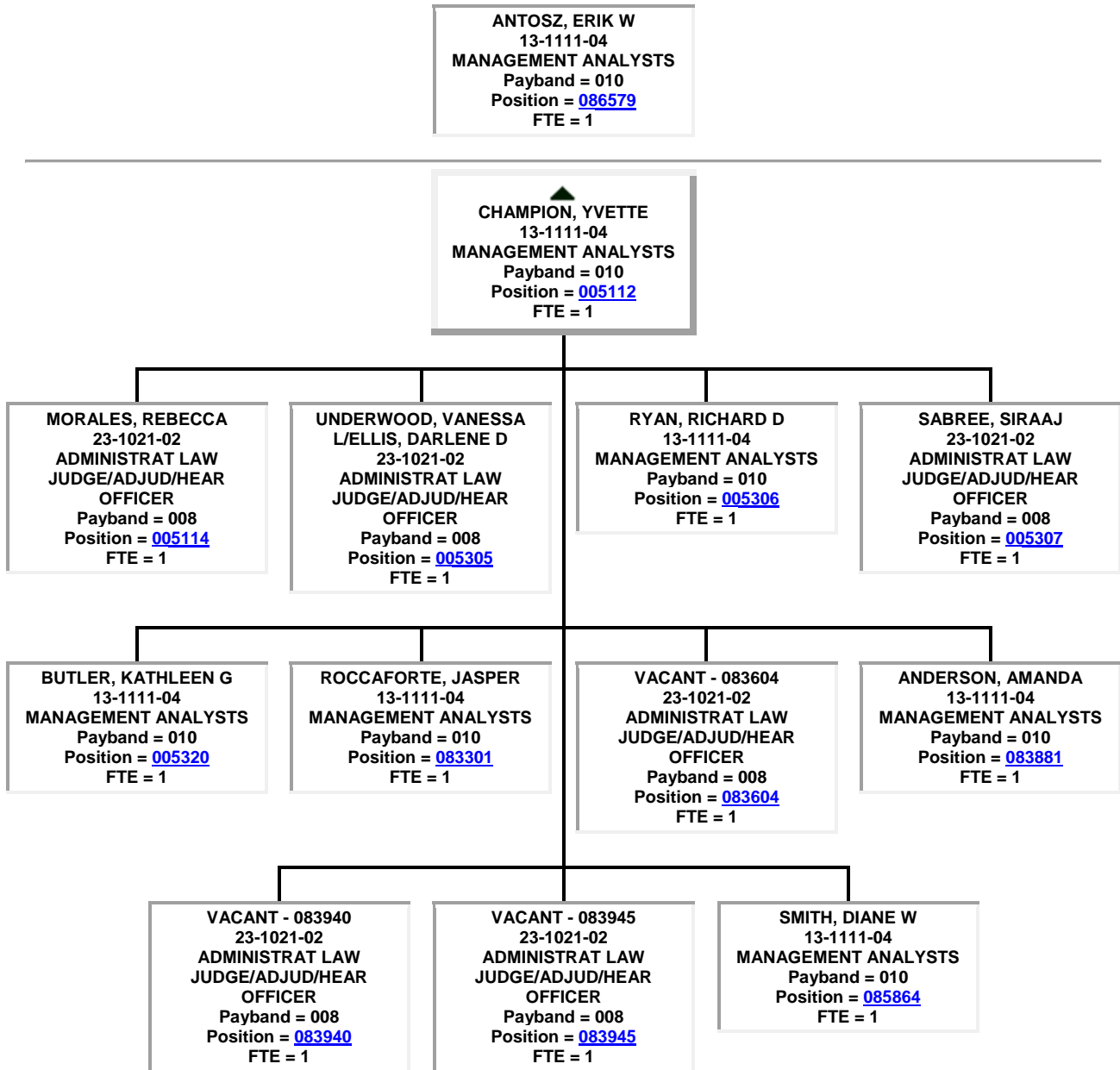
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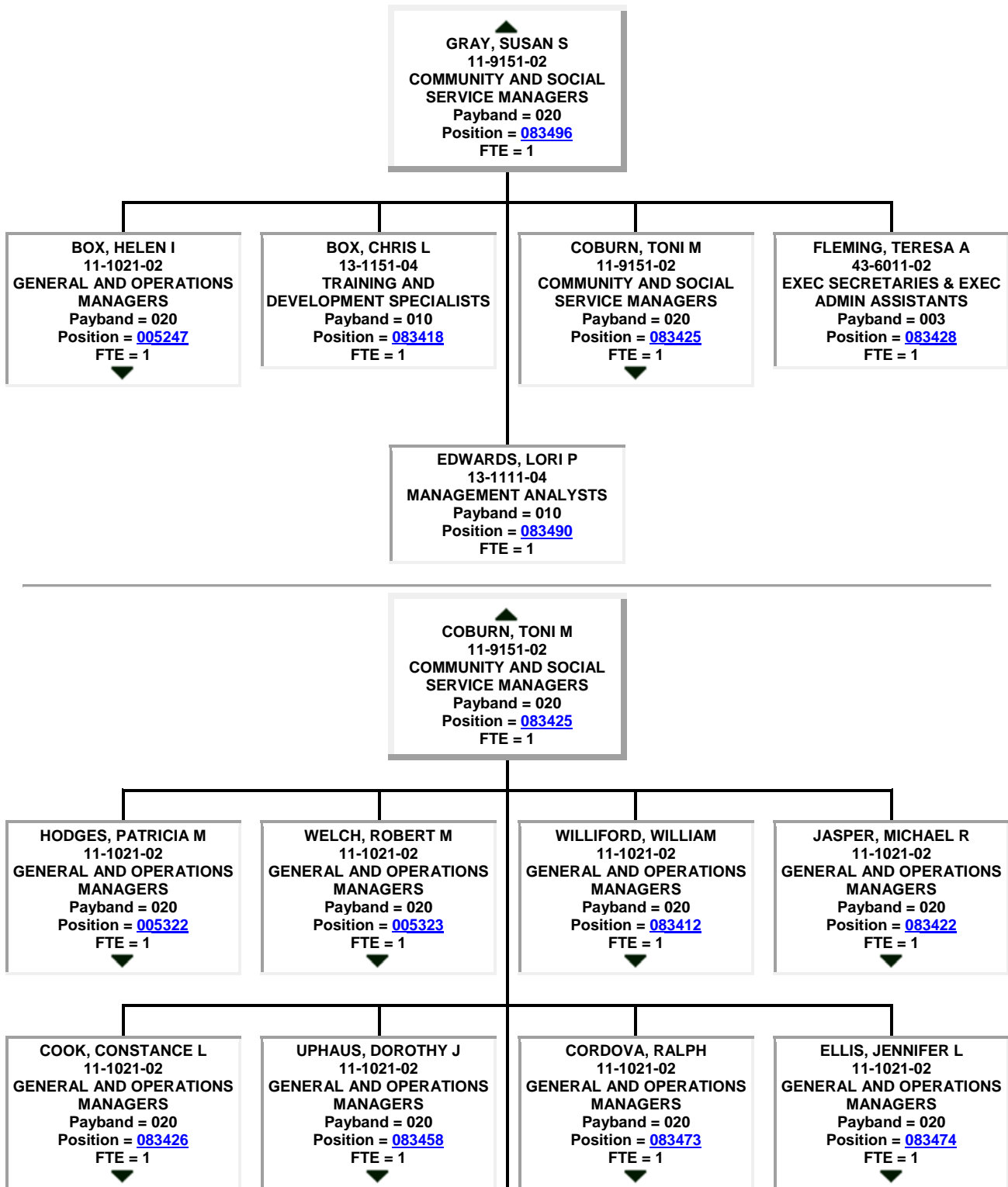
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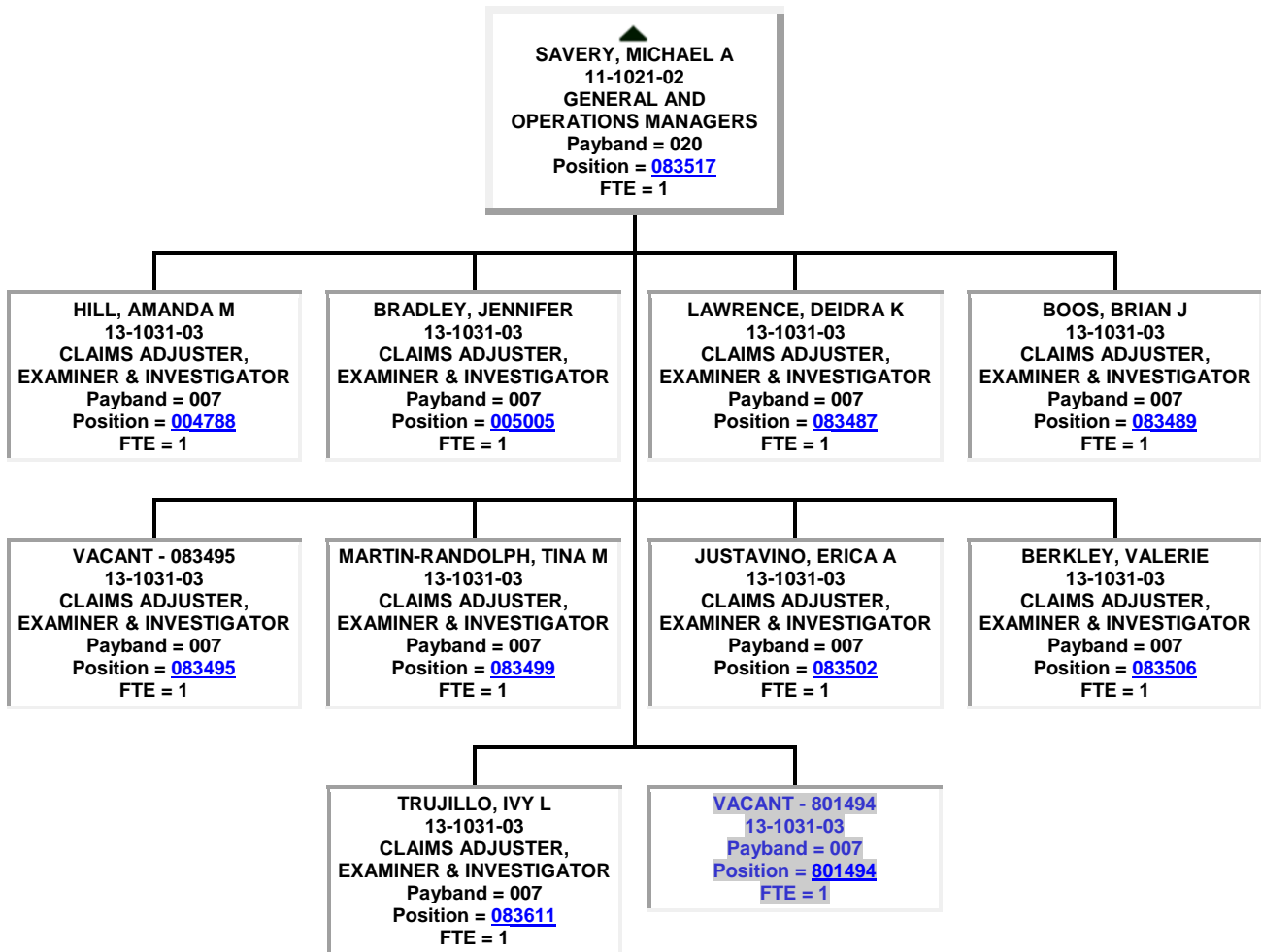
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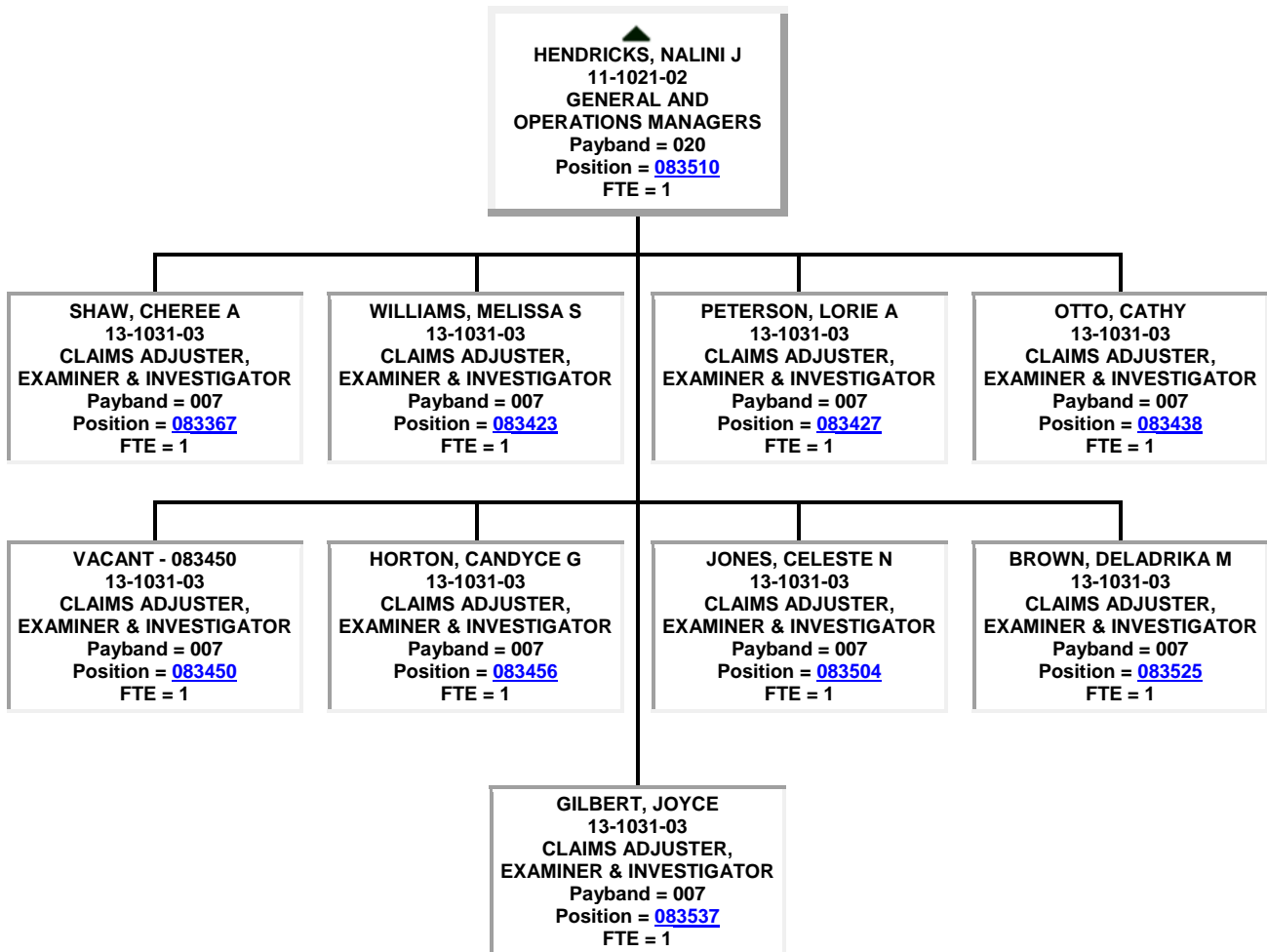
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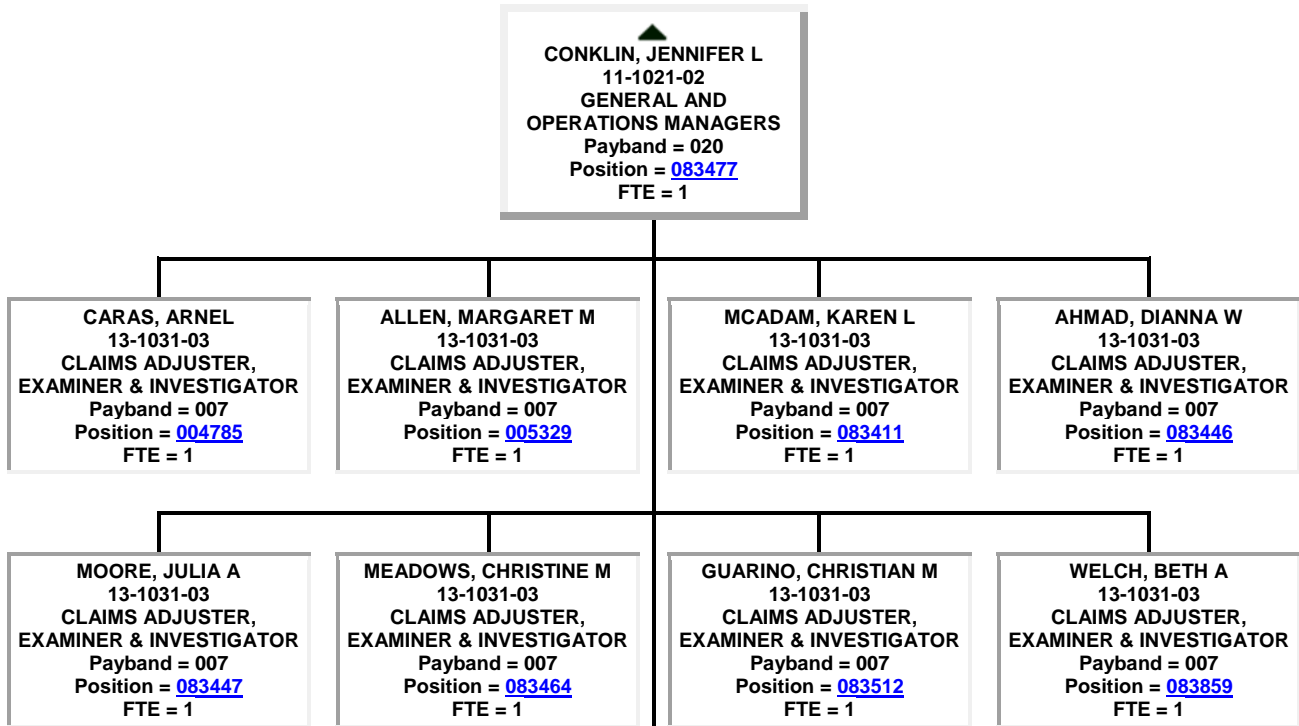
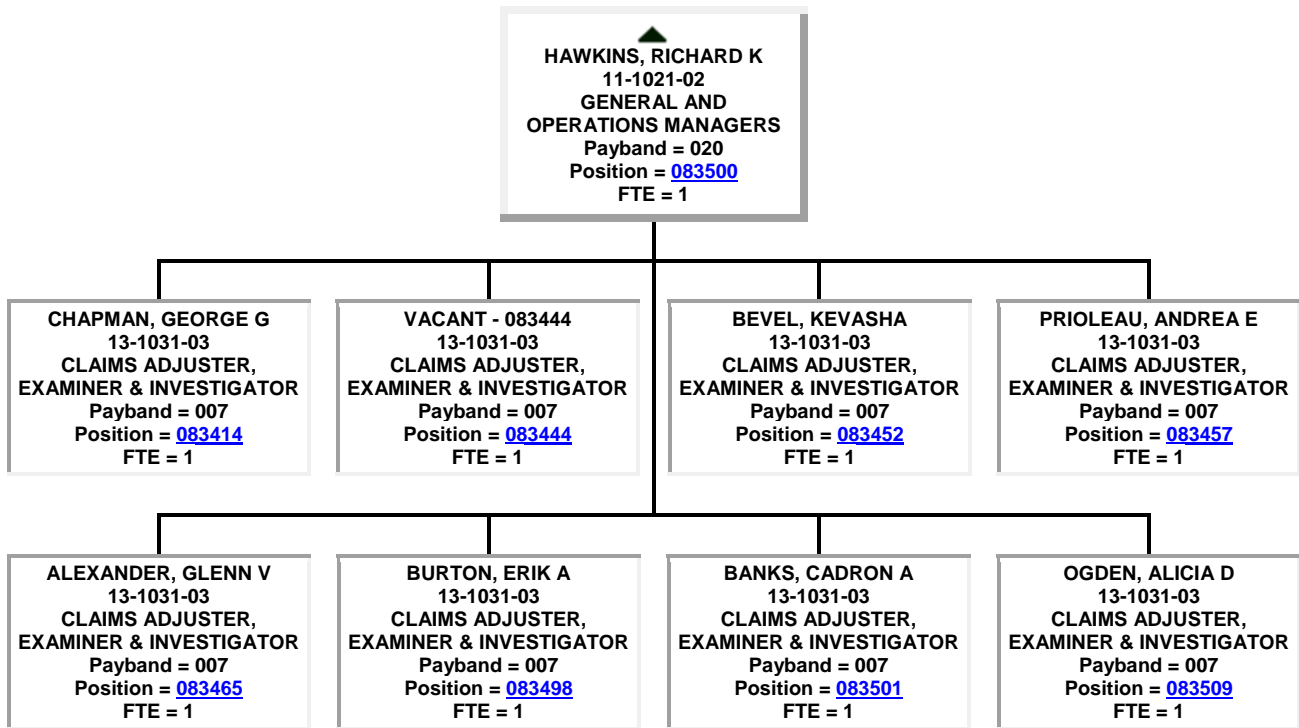


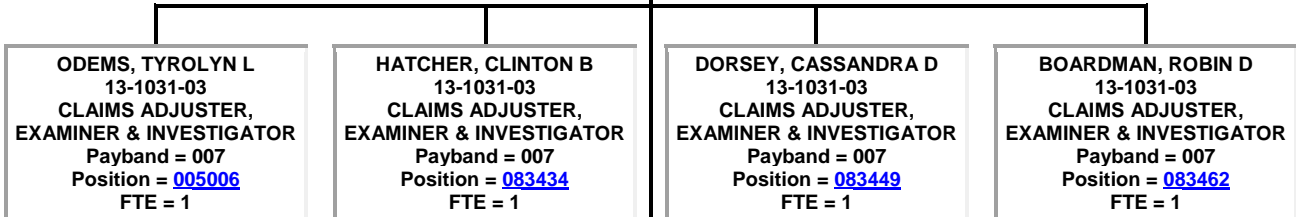
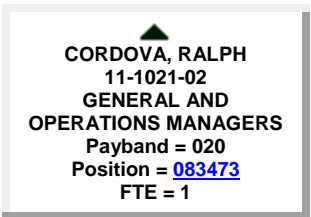
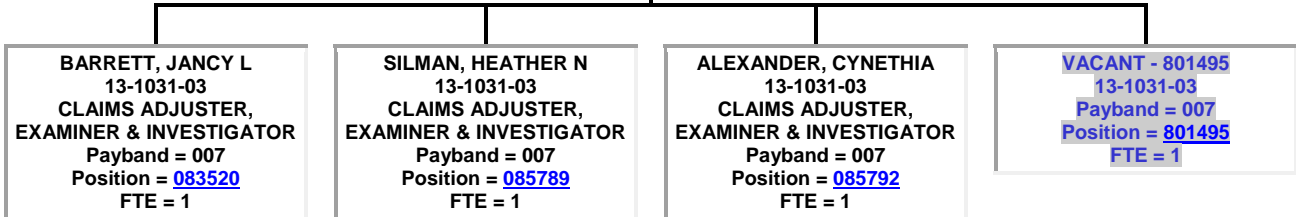
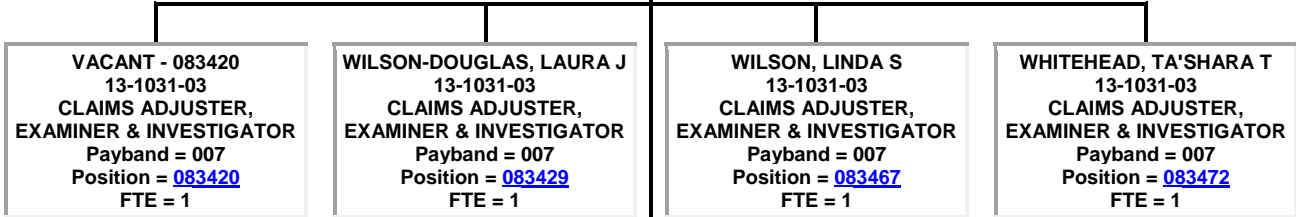
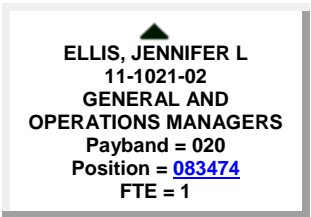
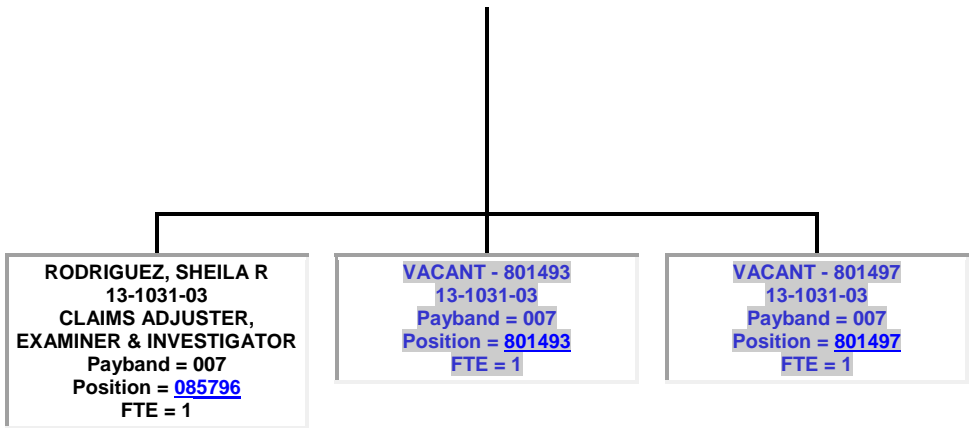


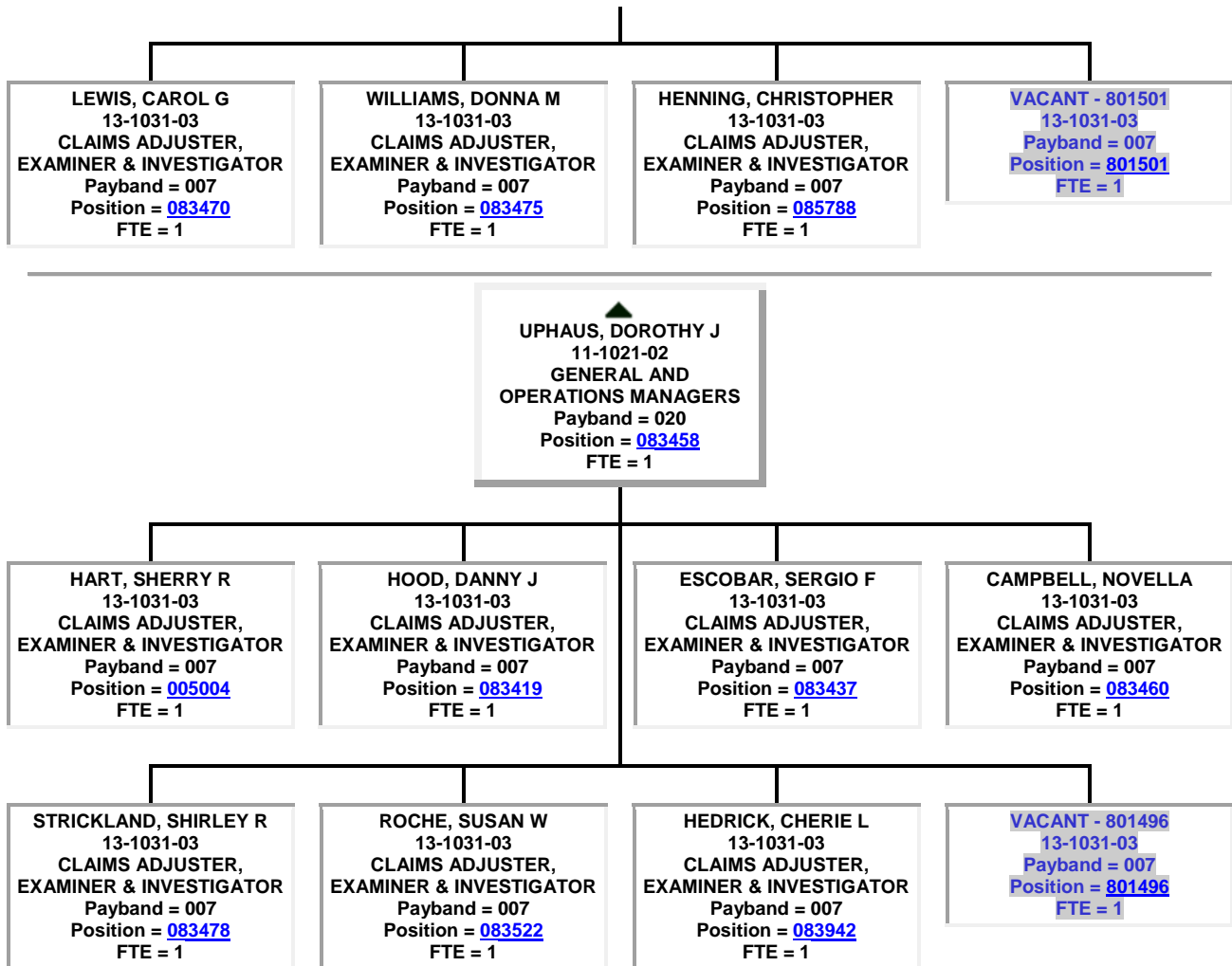


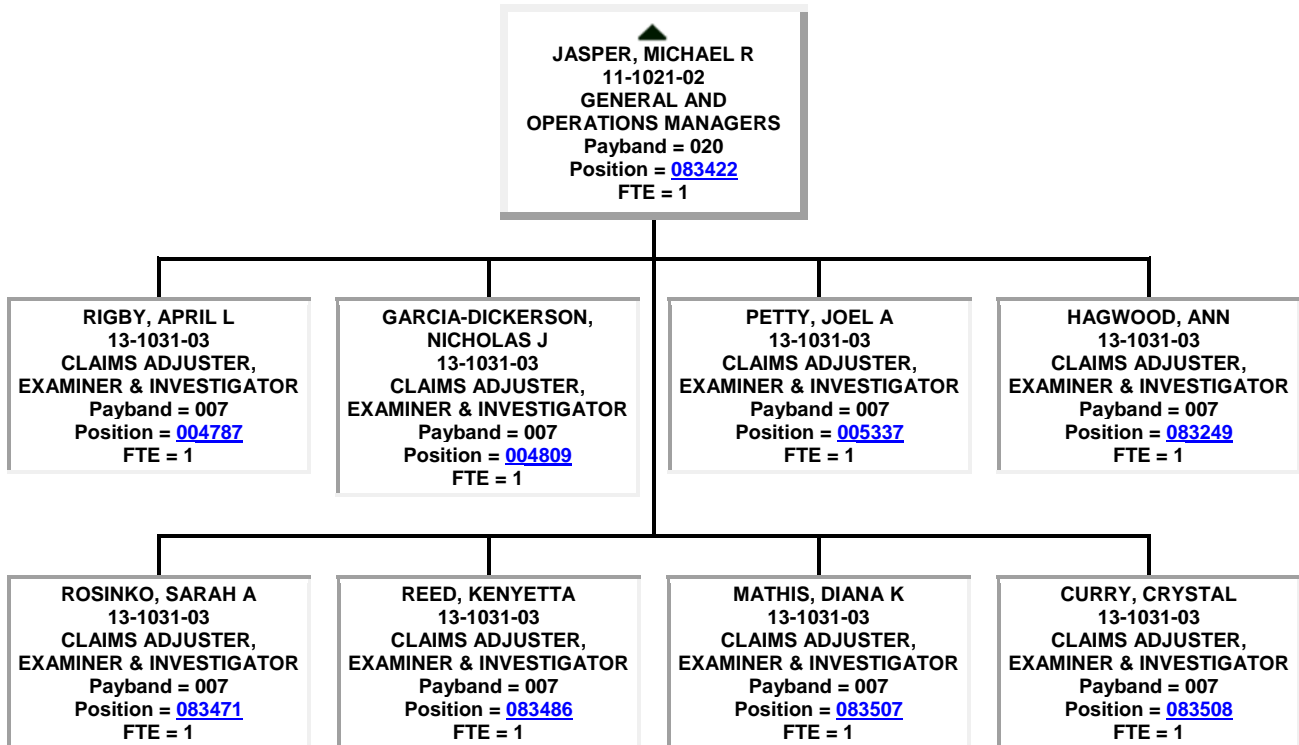
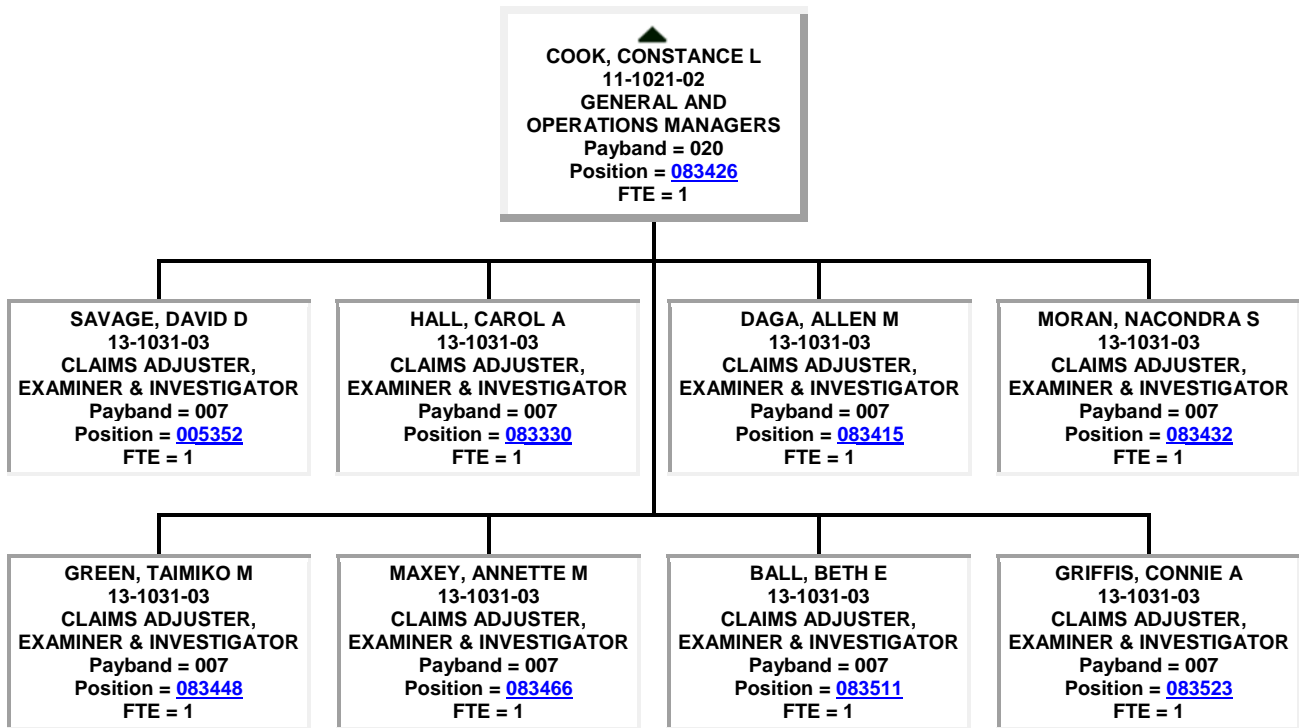


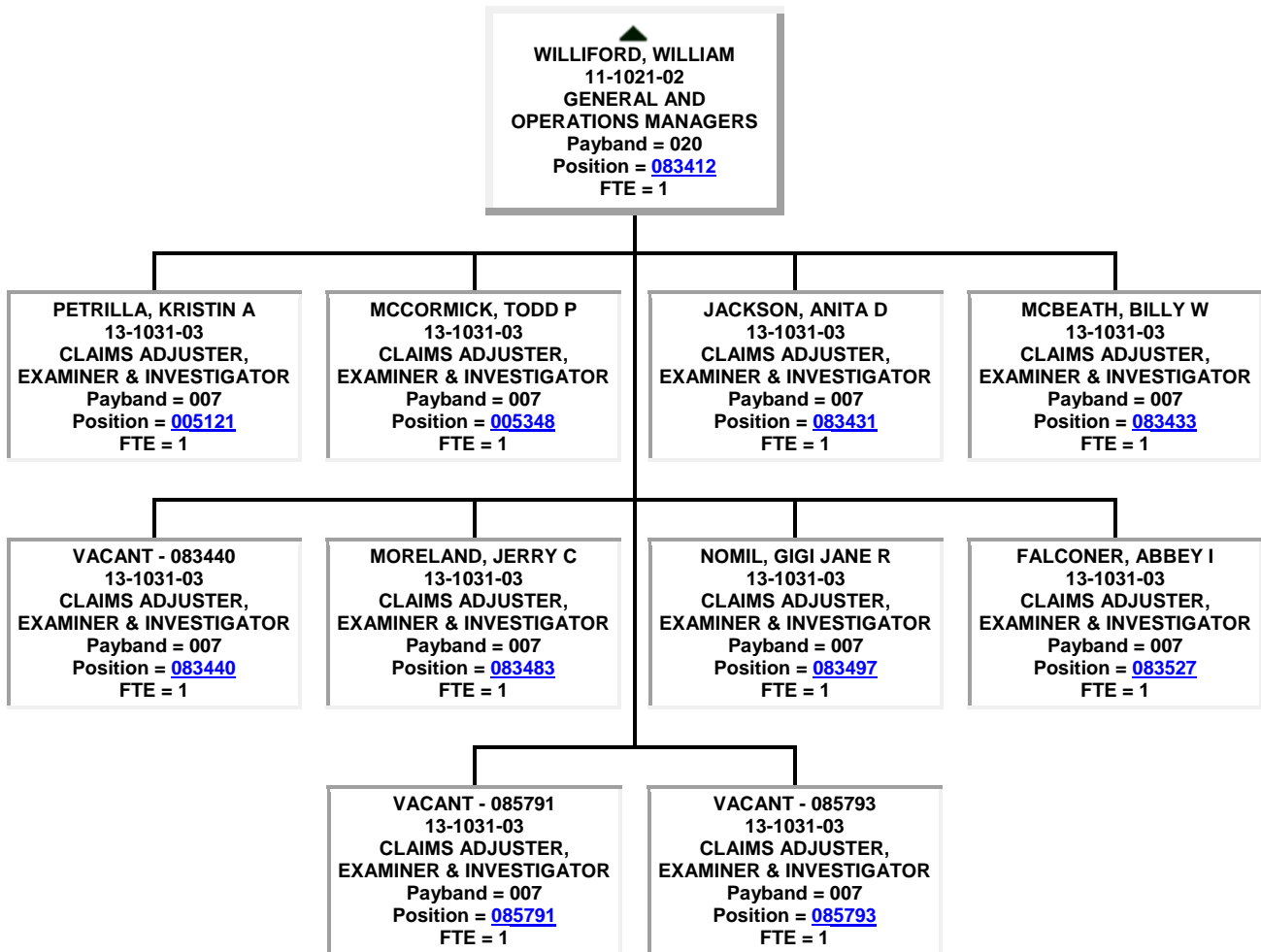


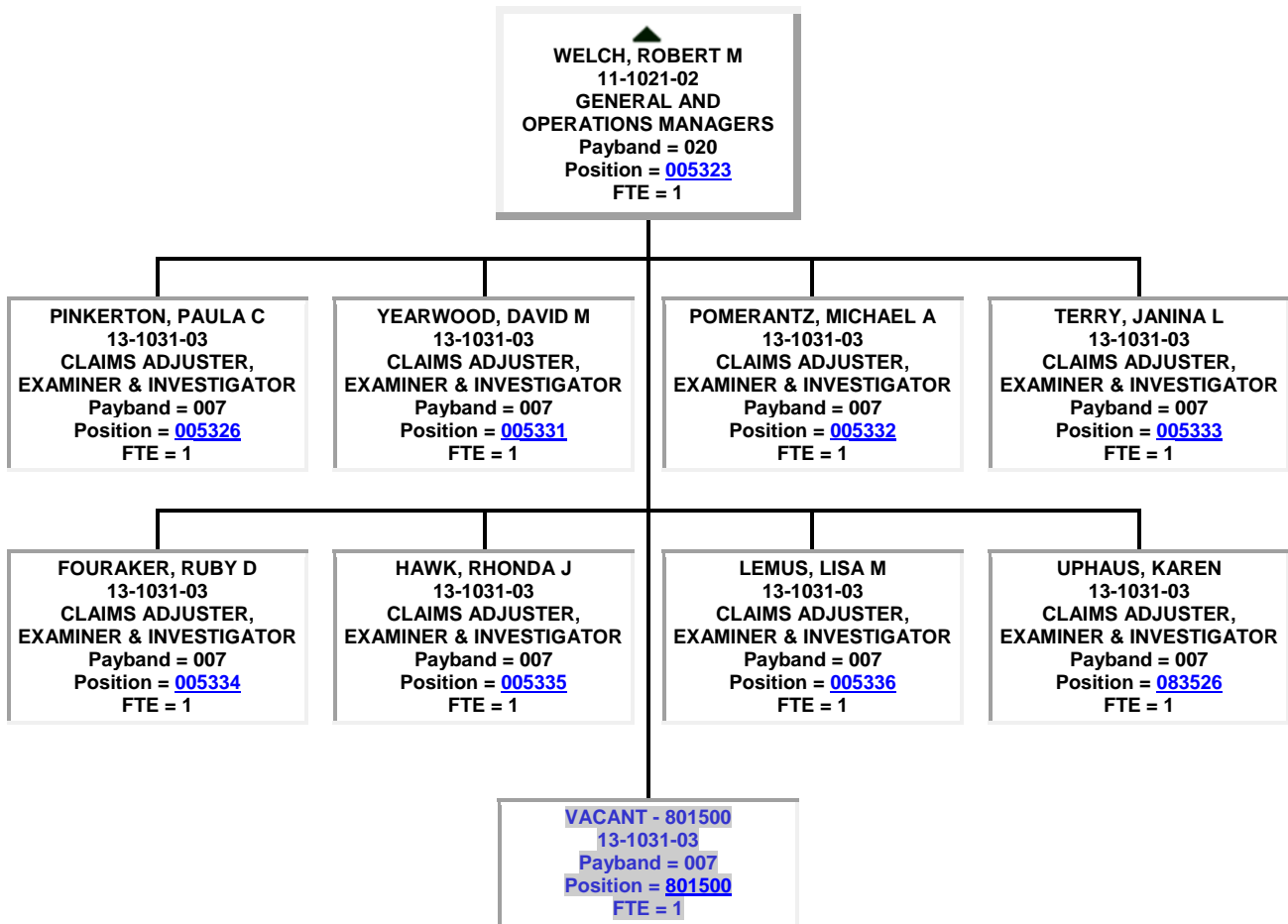


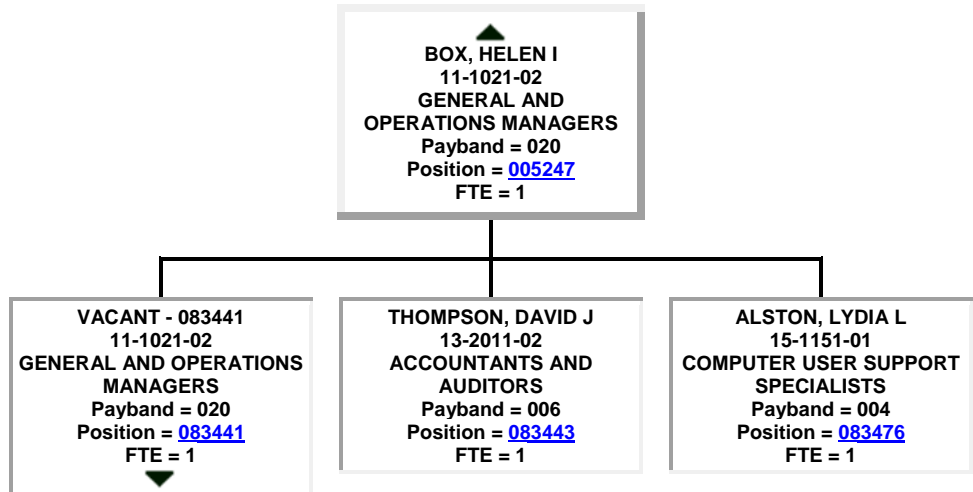
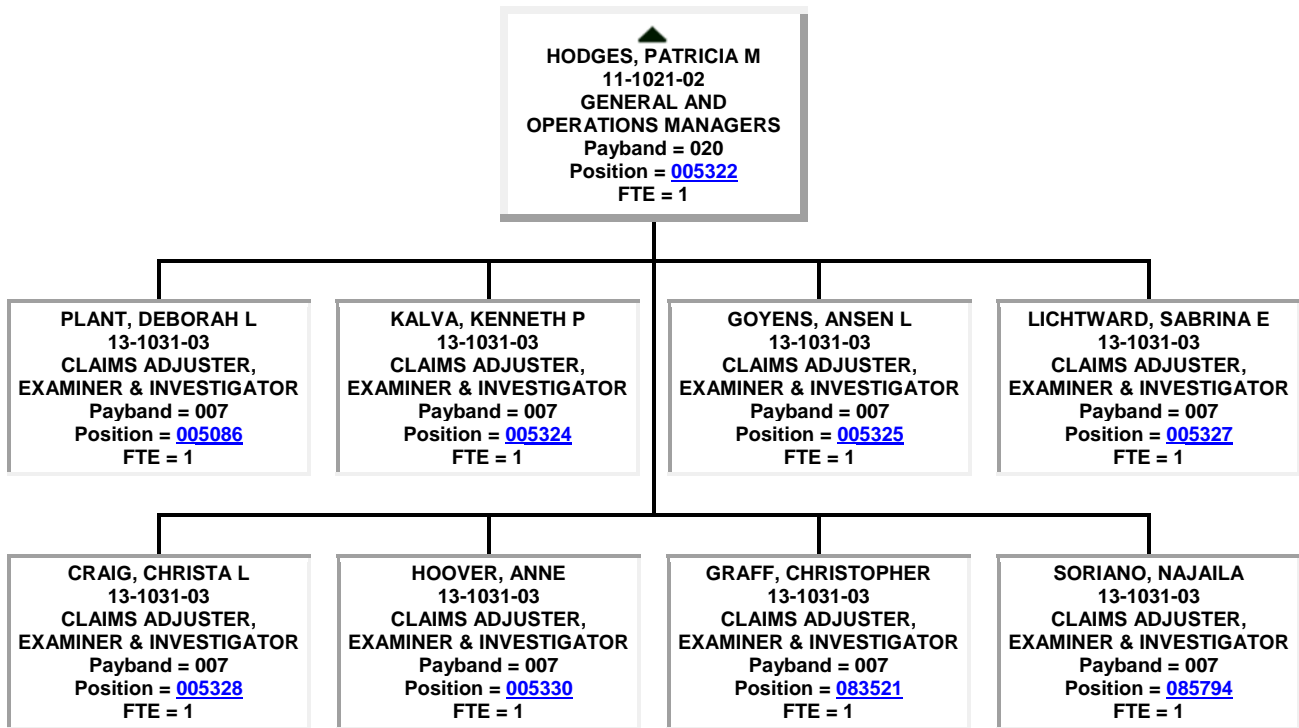


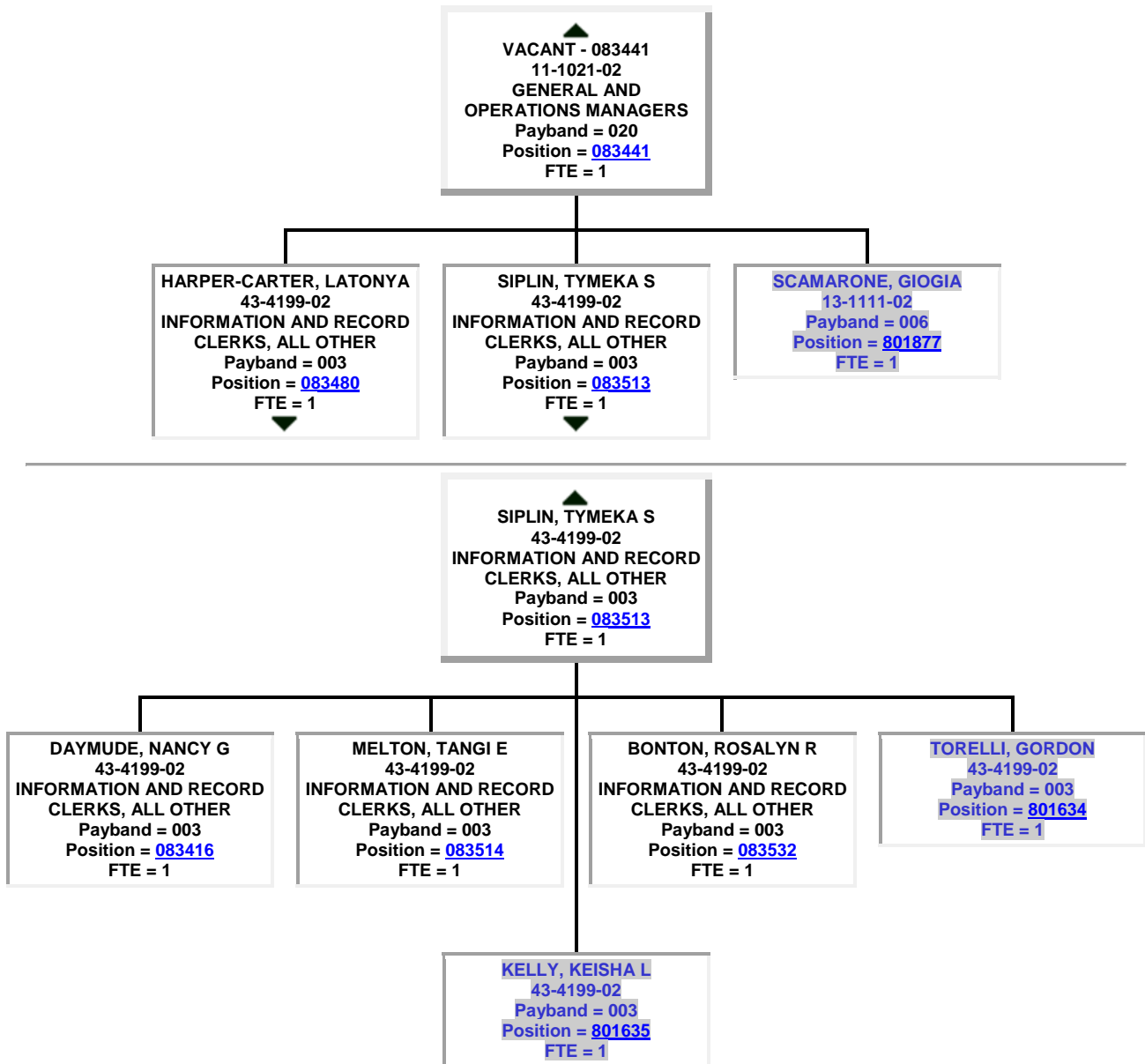


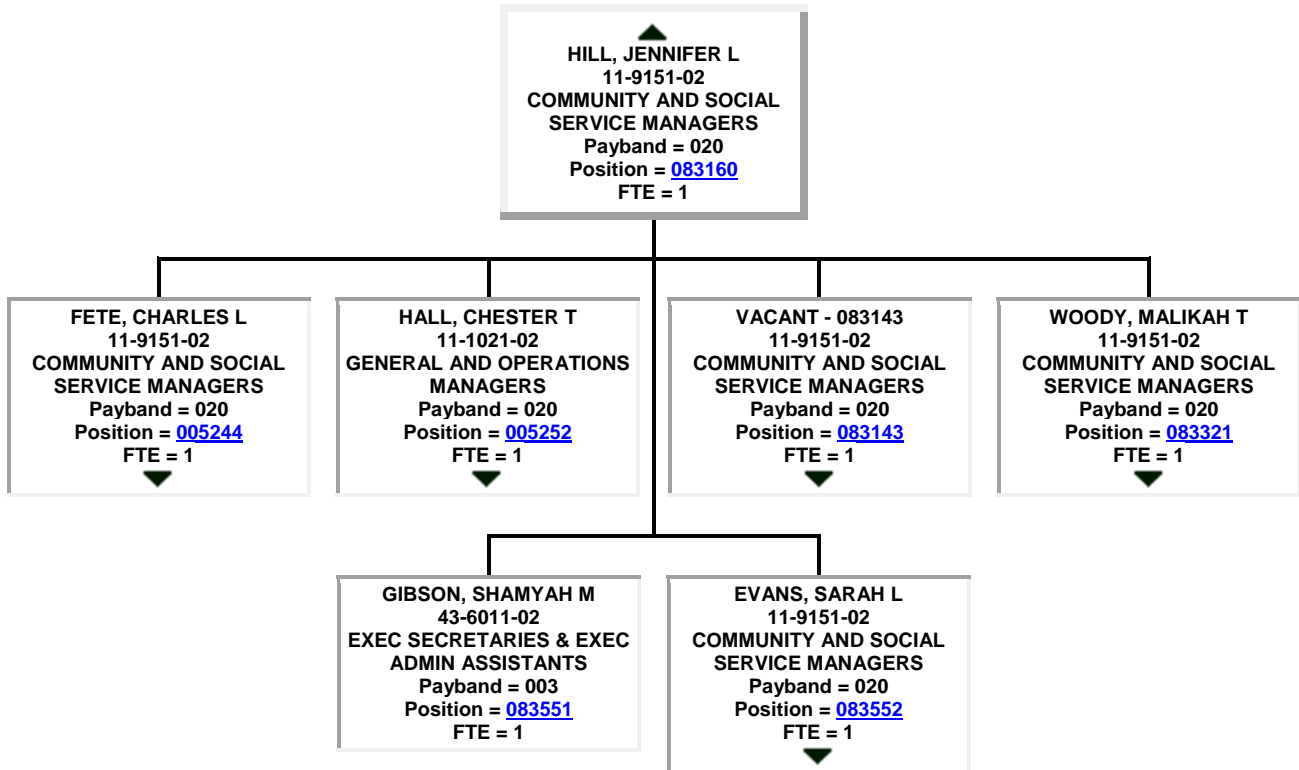
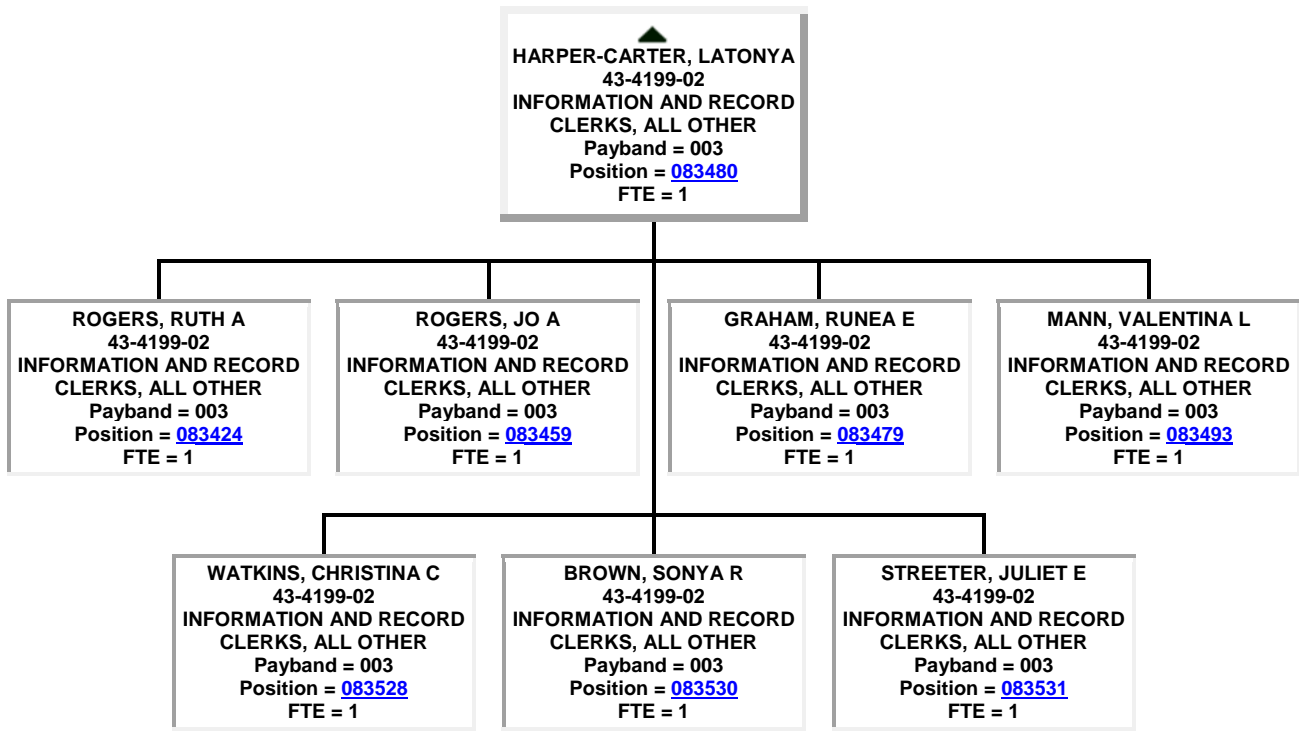


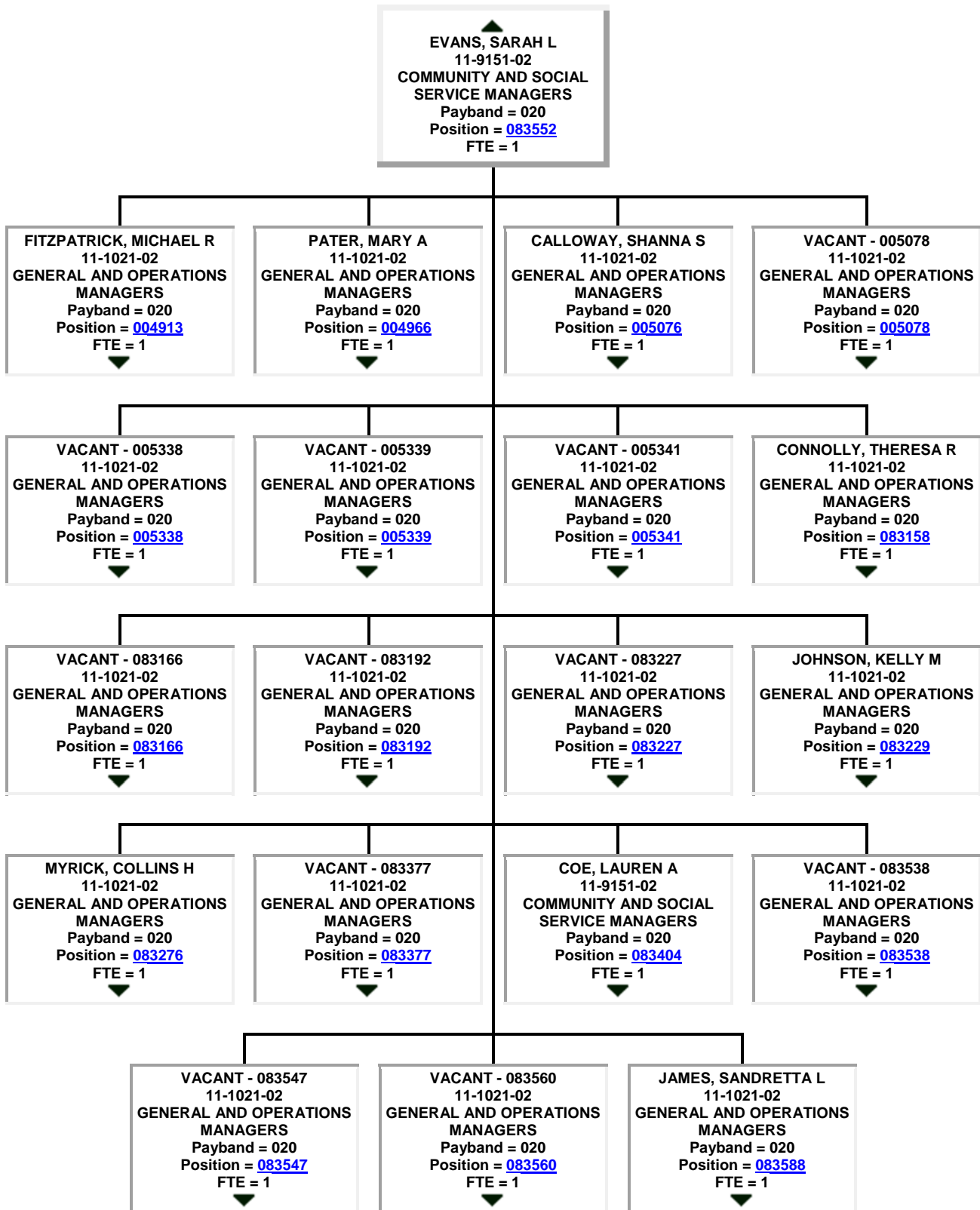


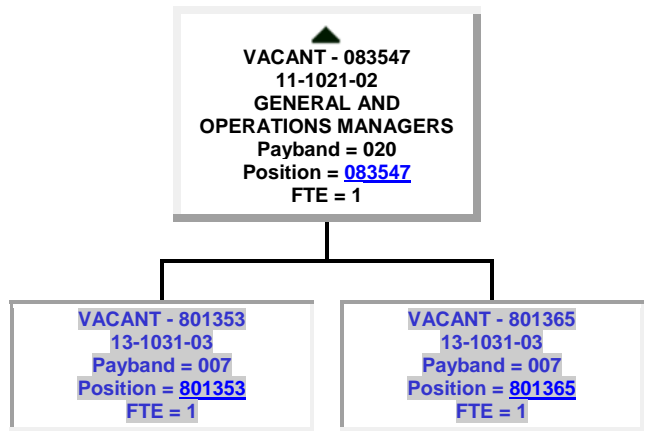
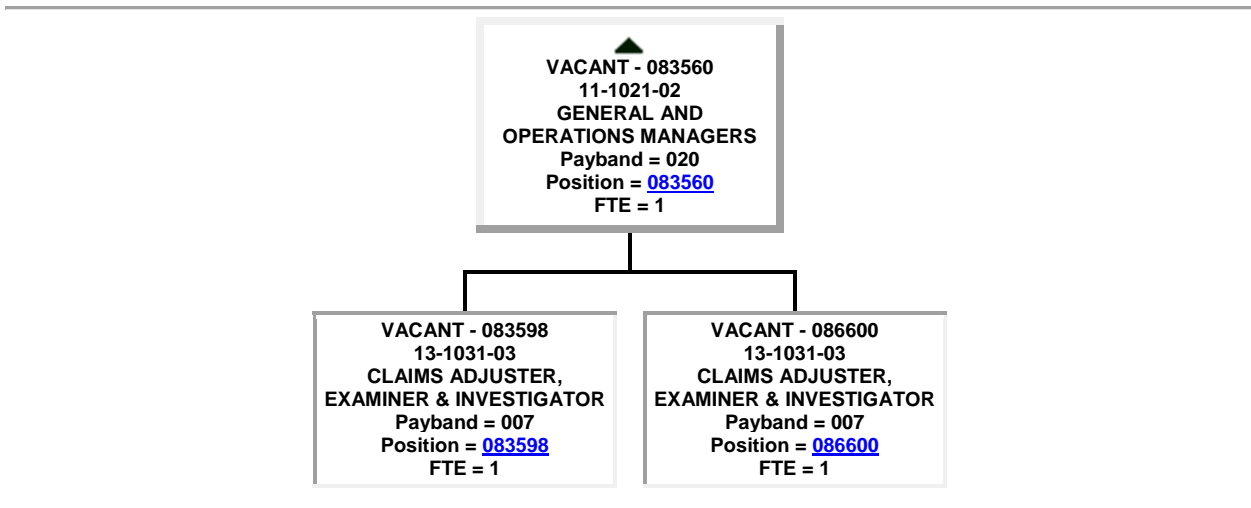
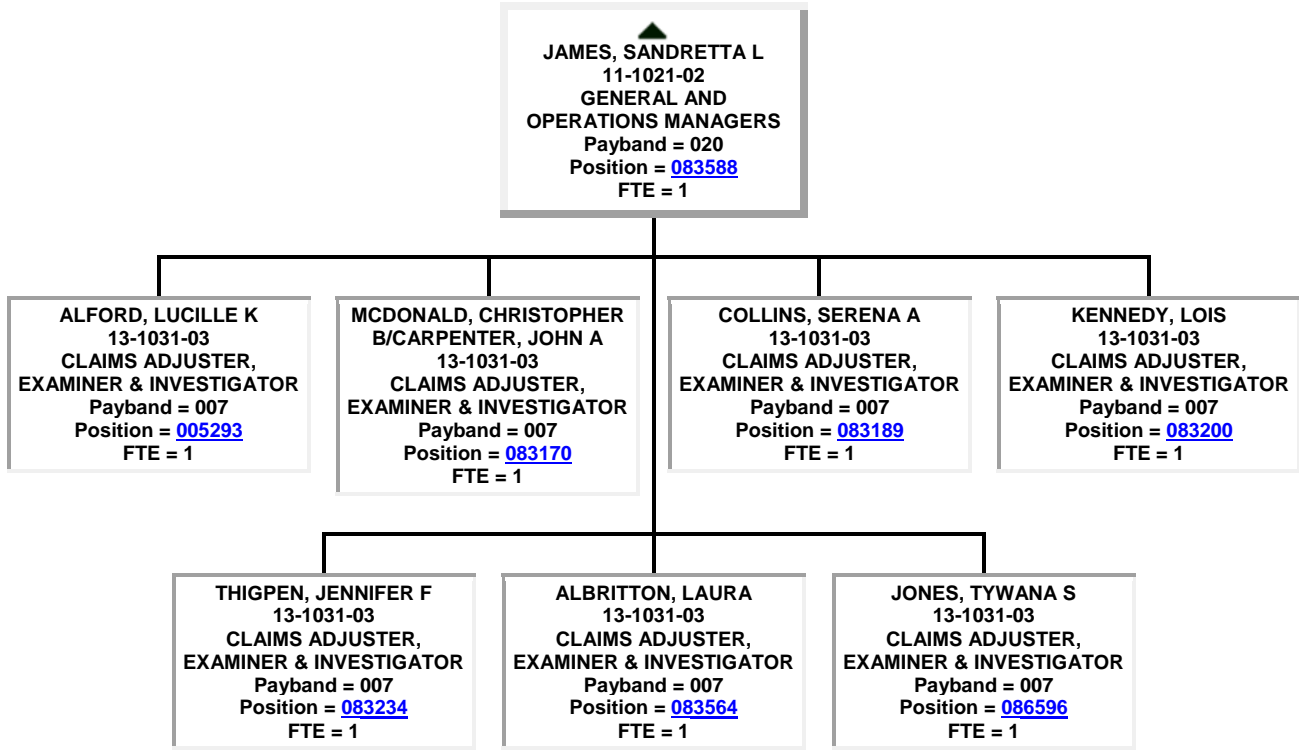


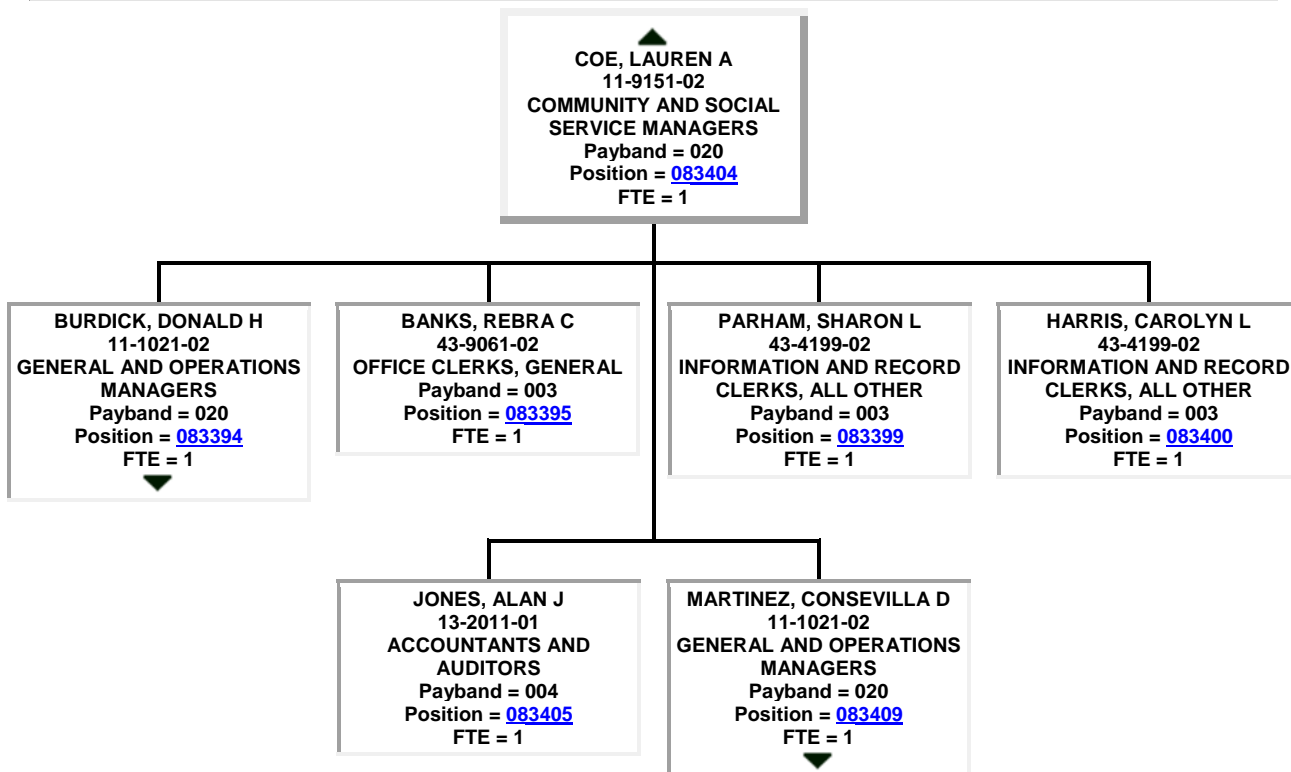
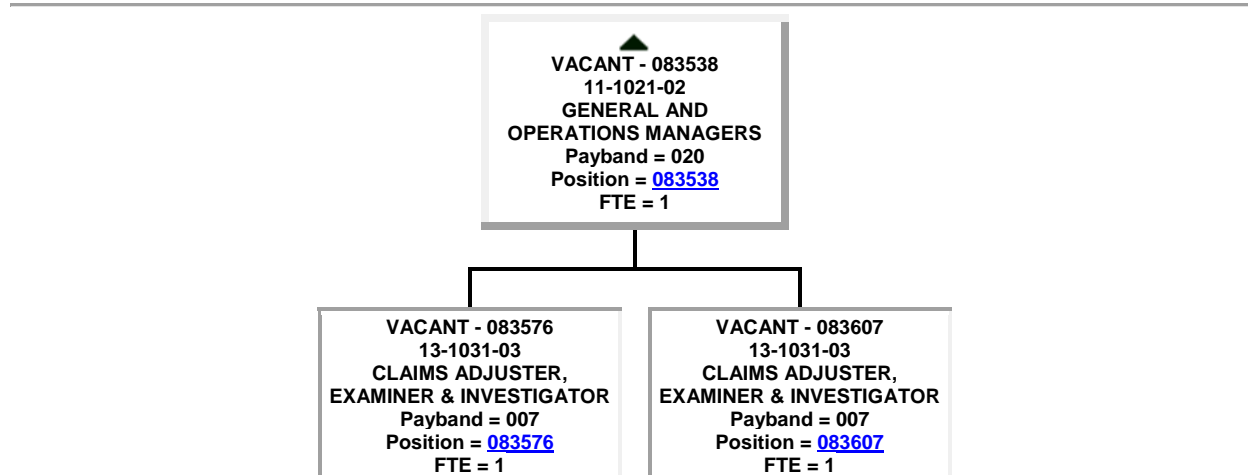


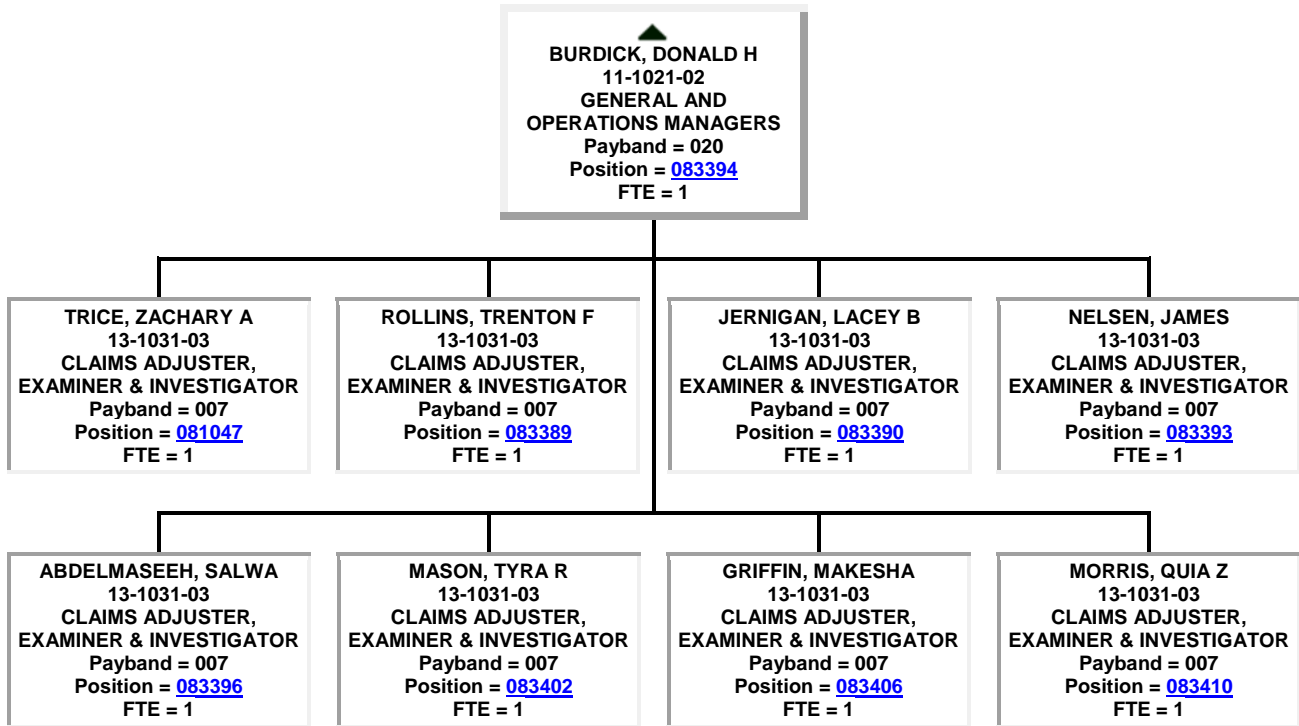
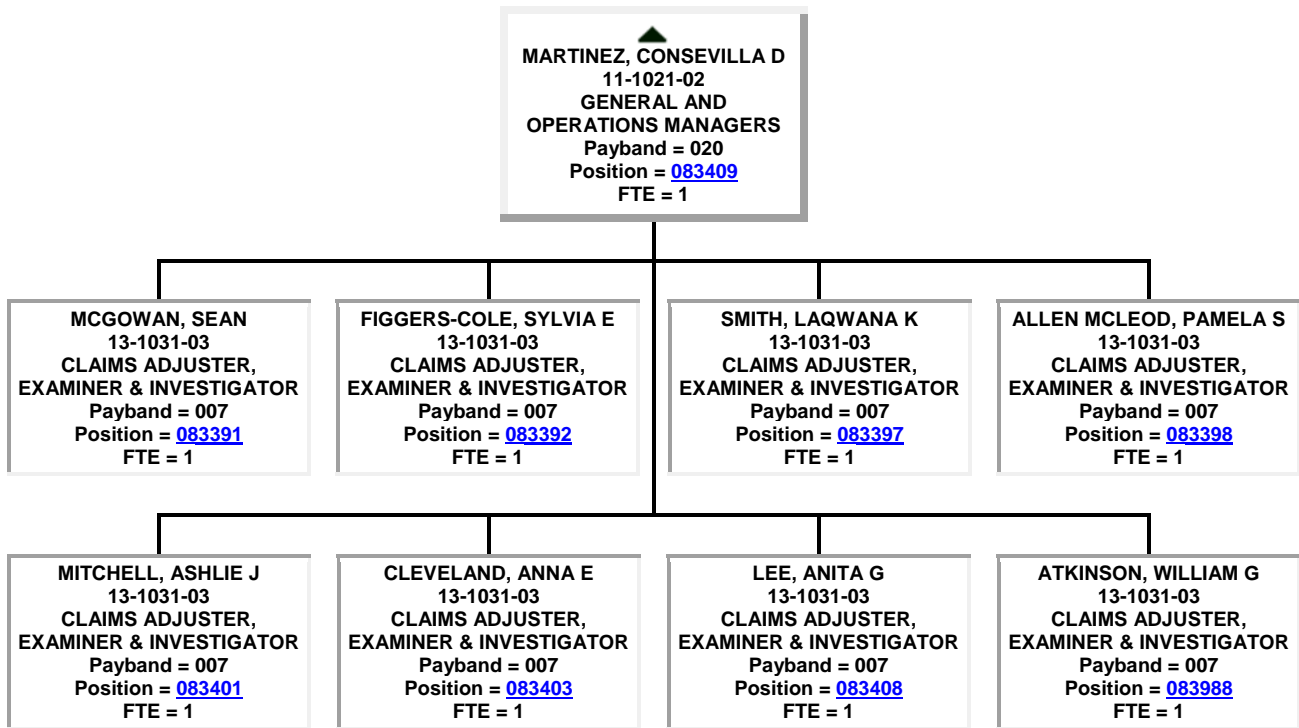


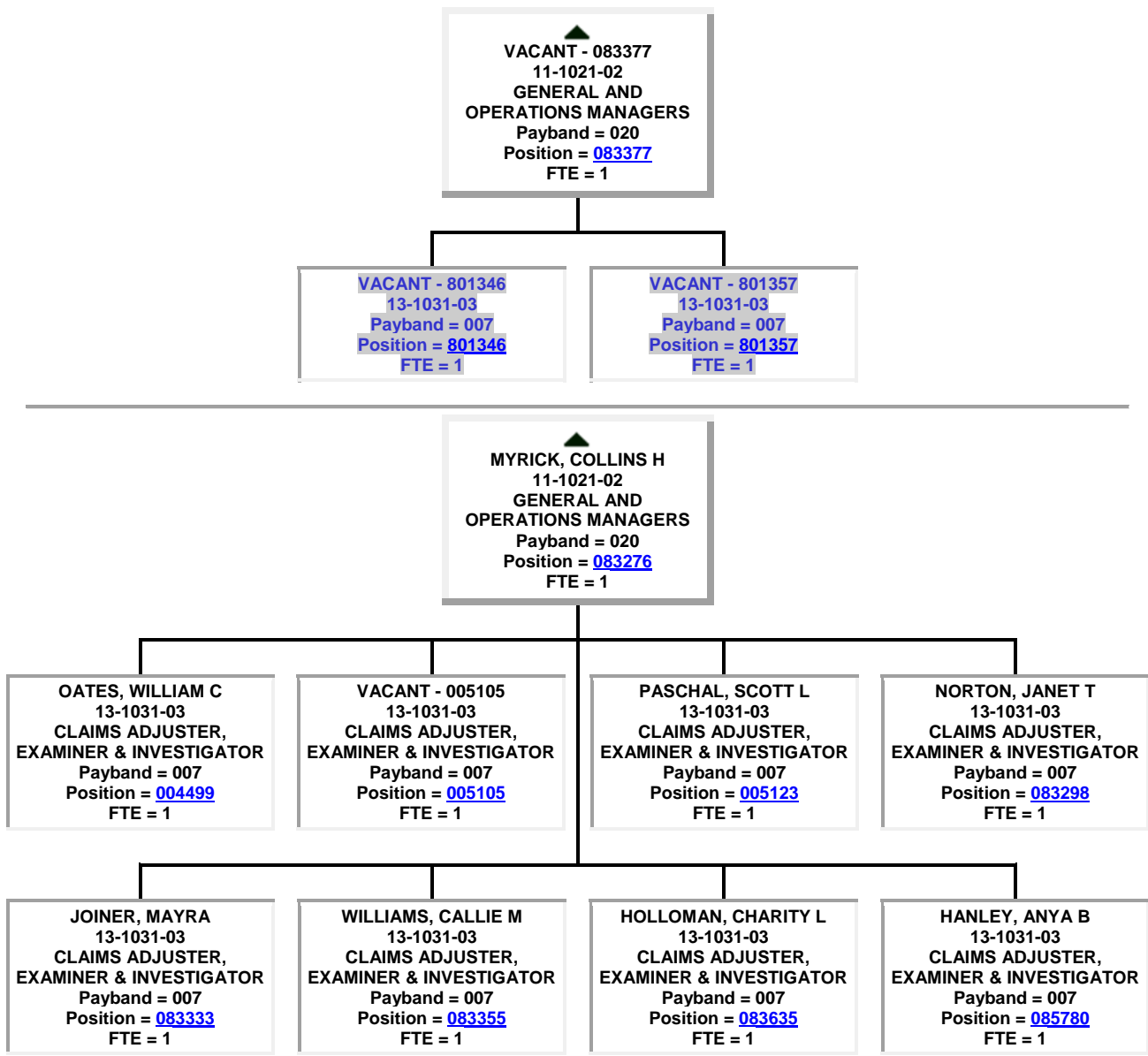


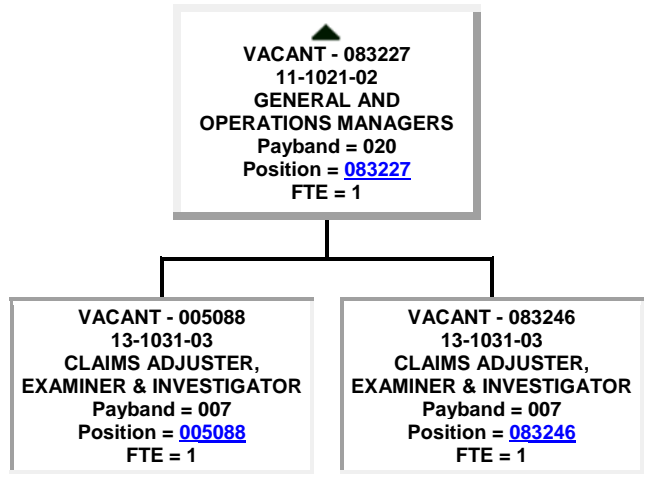
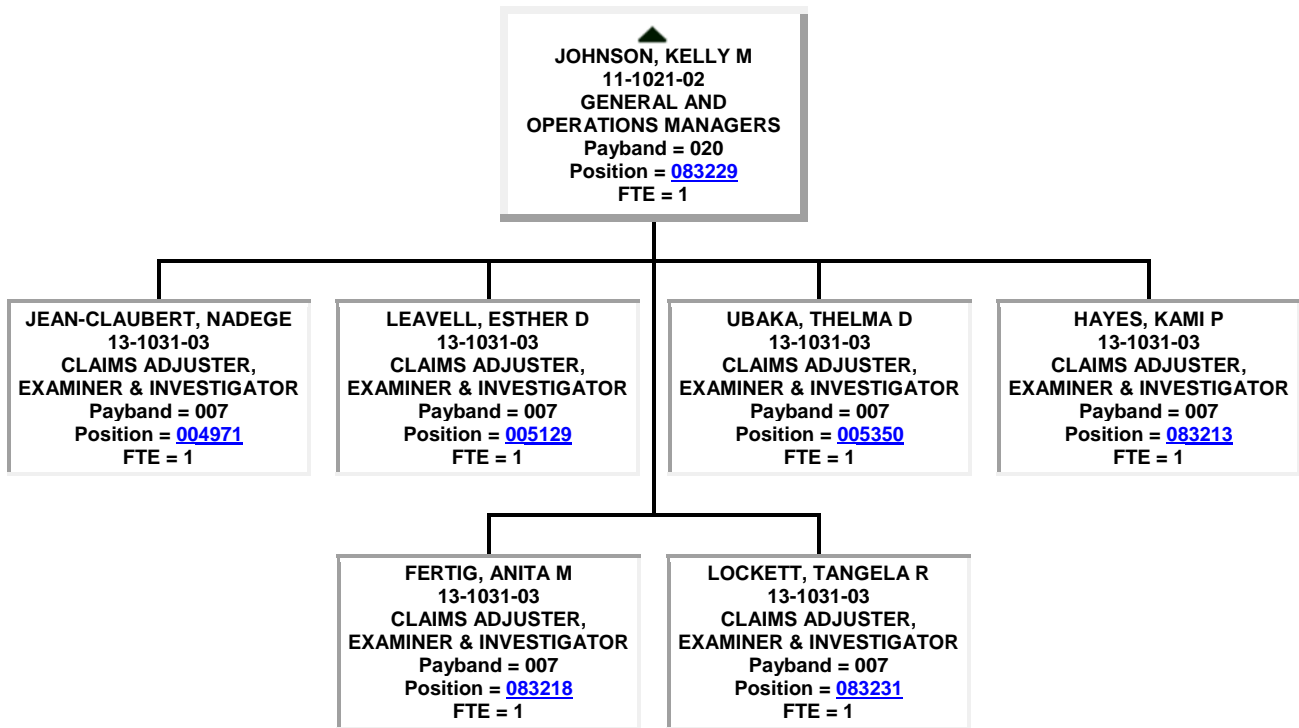












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VACANT - 083192
11-1021-02
GENERAL AND
OPERATIONS MANAGERS
Payband = 020
Position = [083192](#)
FTE = 1

VACANT - 083594
13-1031-03
CLAIMS ADJUSTER,
EXAMINER & INVESTIGATOR
Payband = 007
Position = [083594](#)
FTE = 1

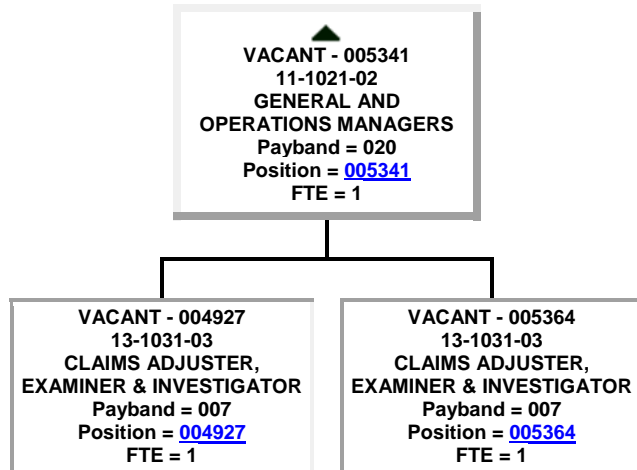
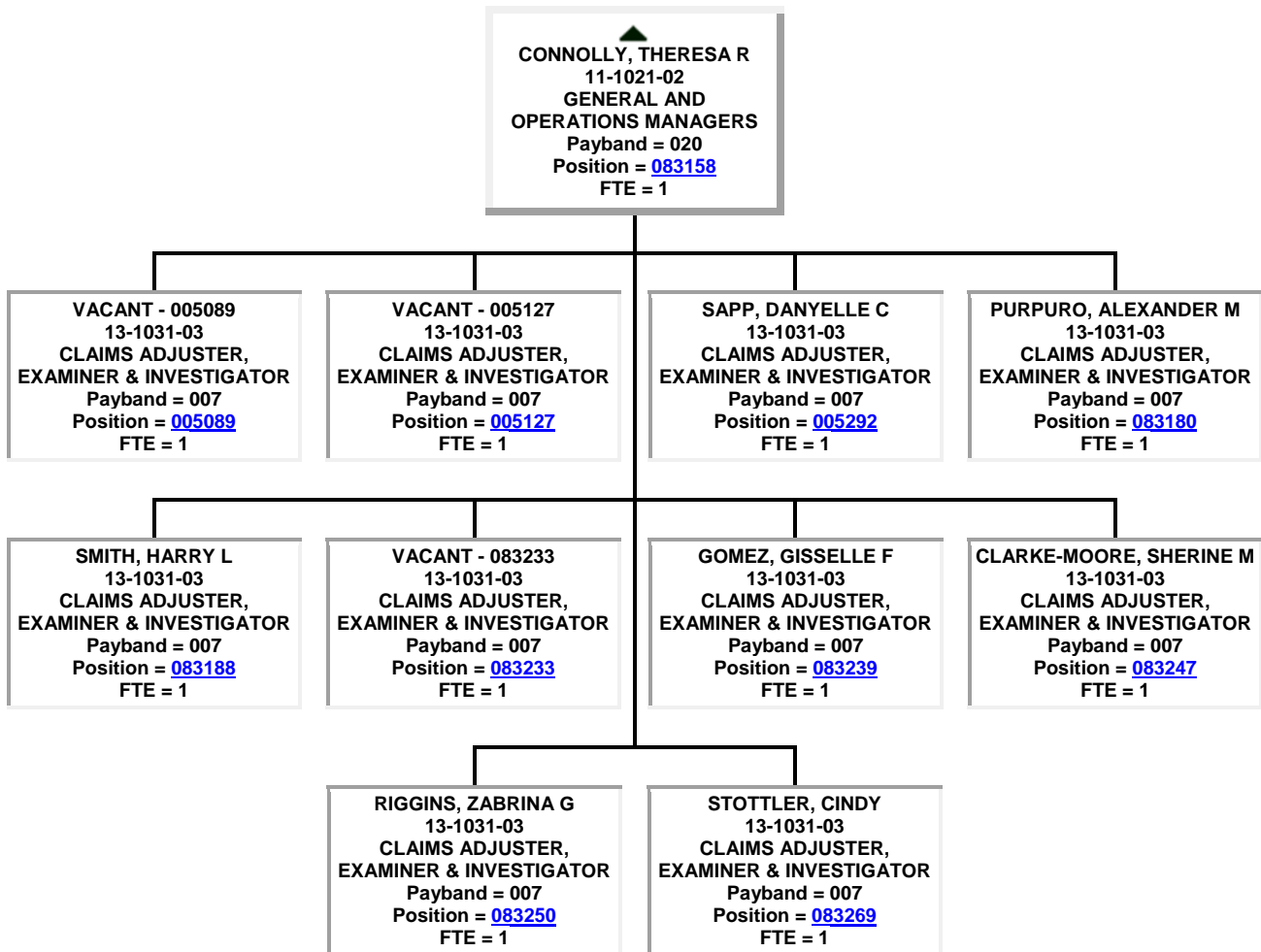
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[13-1031-03](#)
Payband = 007
Position = [801350](#)
FTE = 1

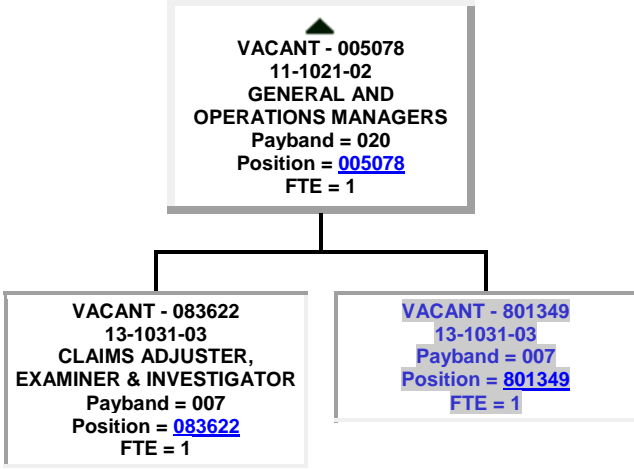
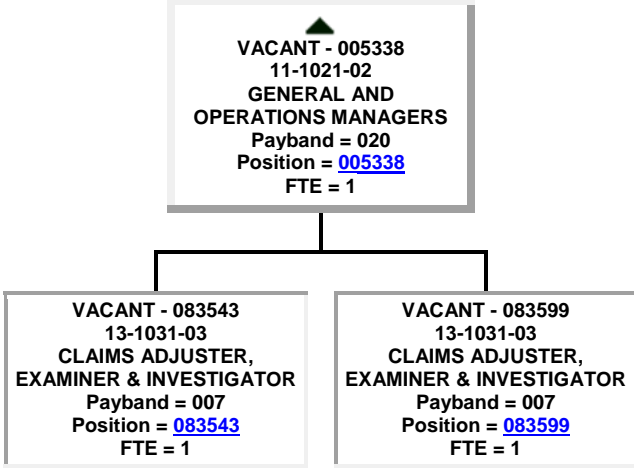
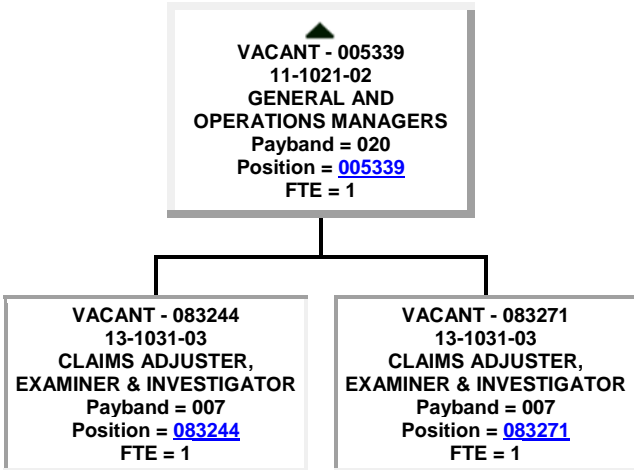
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11-1021-02
GENERAL AND
OPERATIONS MANAGERS
Payband = 020
Position = [083166](#)
FTE = 1

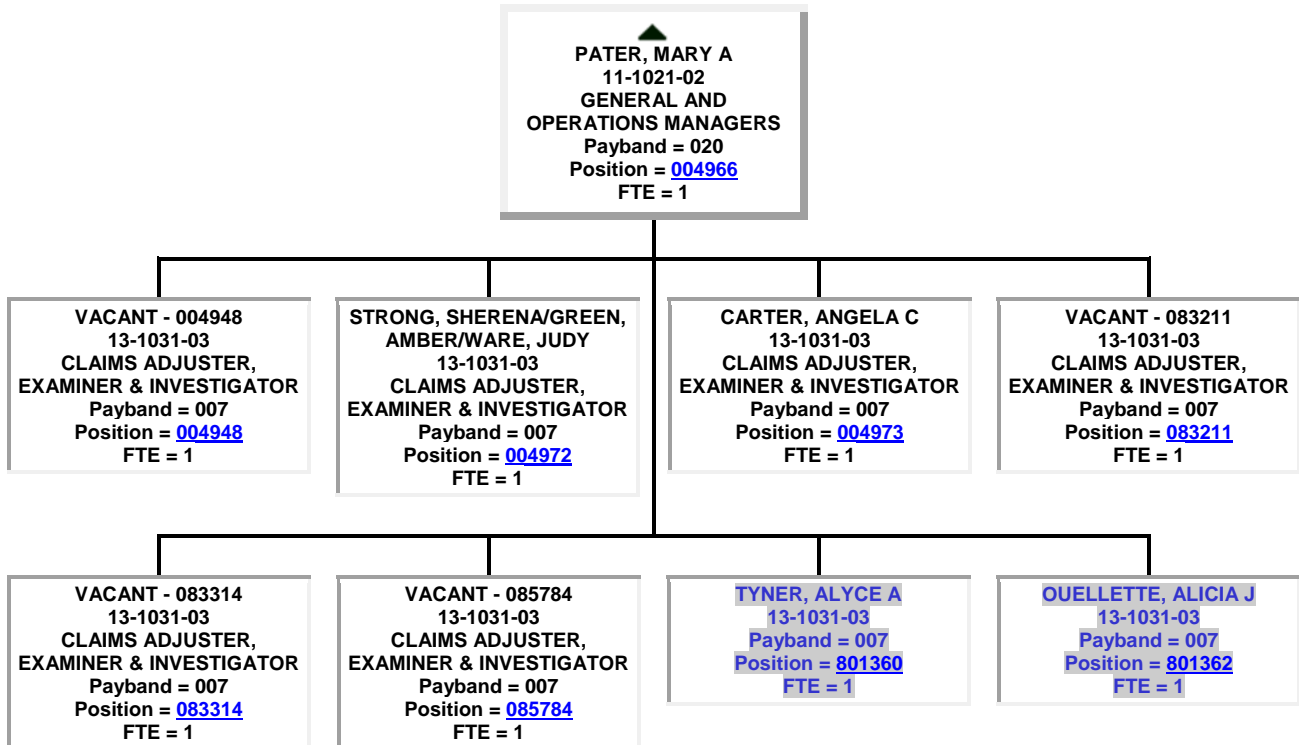
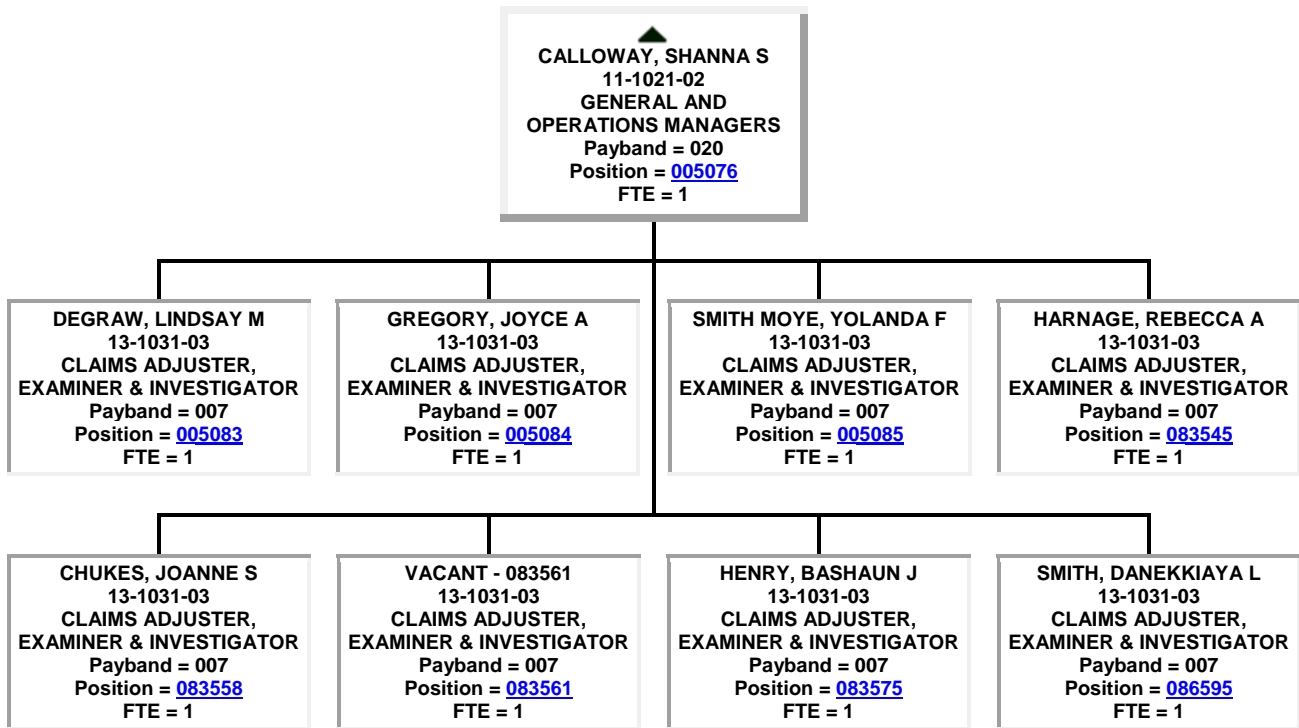
VACANT - 083648
13-1031-03
CLAIMS ADJUSTER,
EXAMINER & INVESTIGATOR
Payband = 007
Position = [083648](#)
FTE = 1

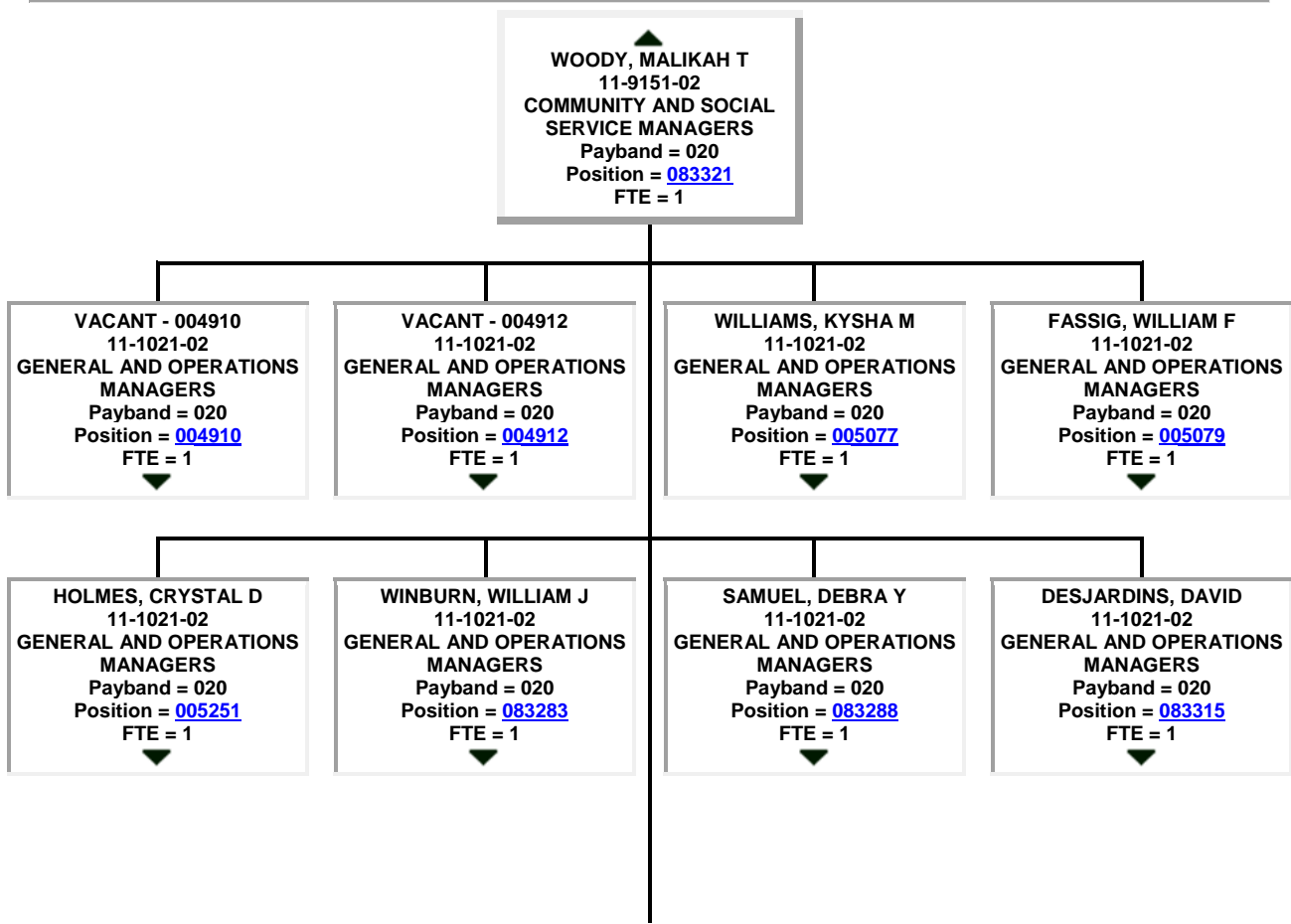
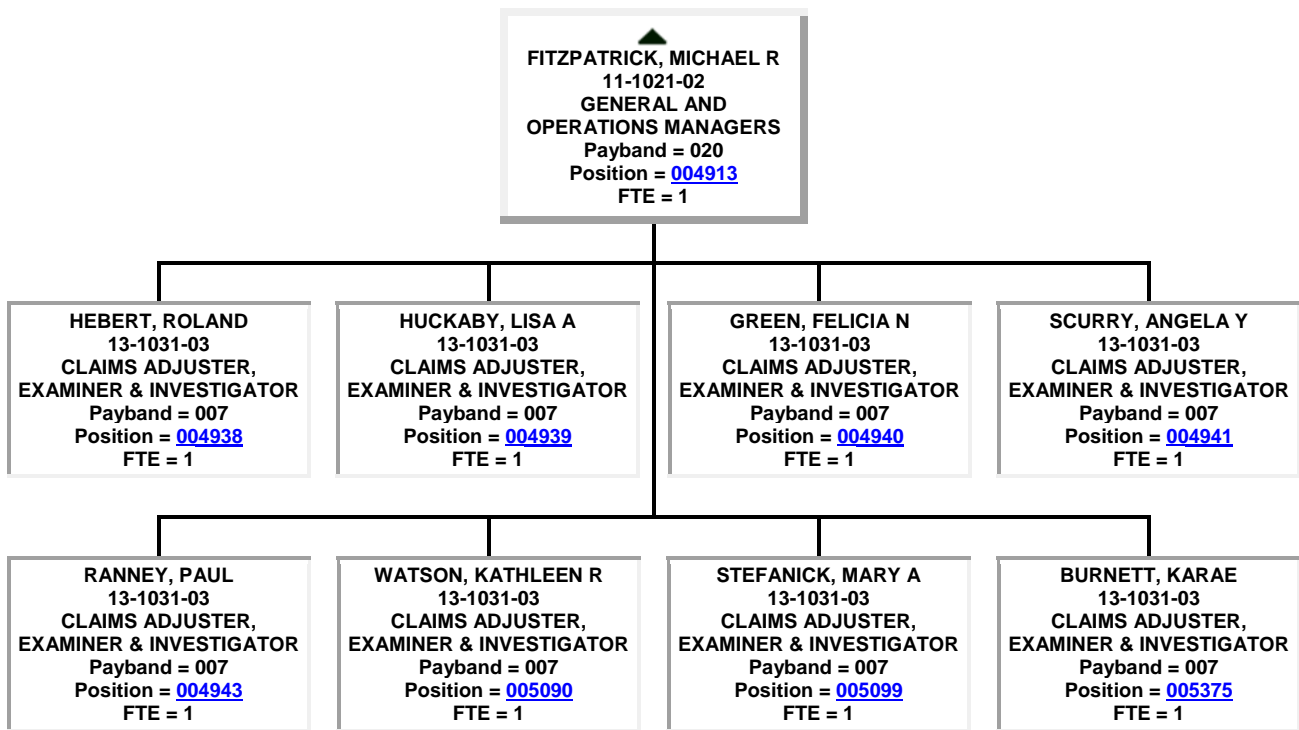
[VACANT - 801351](#)
[13-1031-03](#)
Payband = 007
Position = [801351](#)
FTE = 1

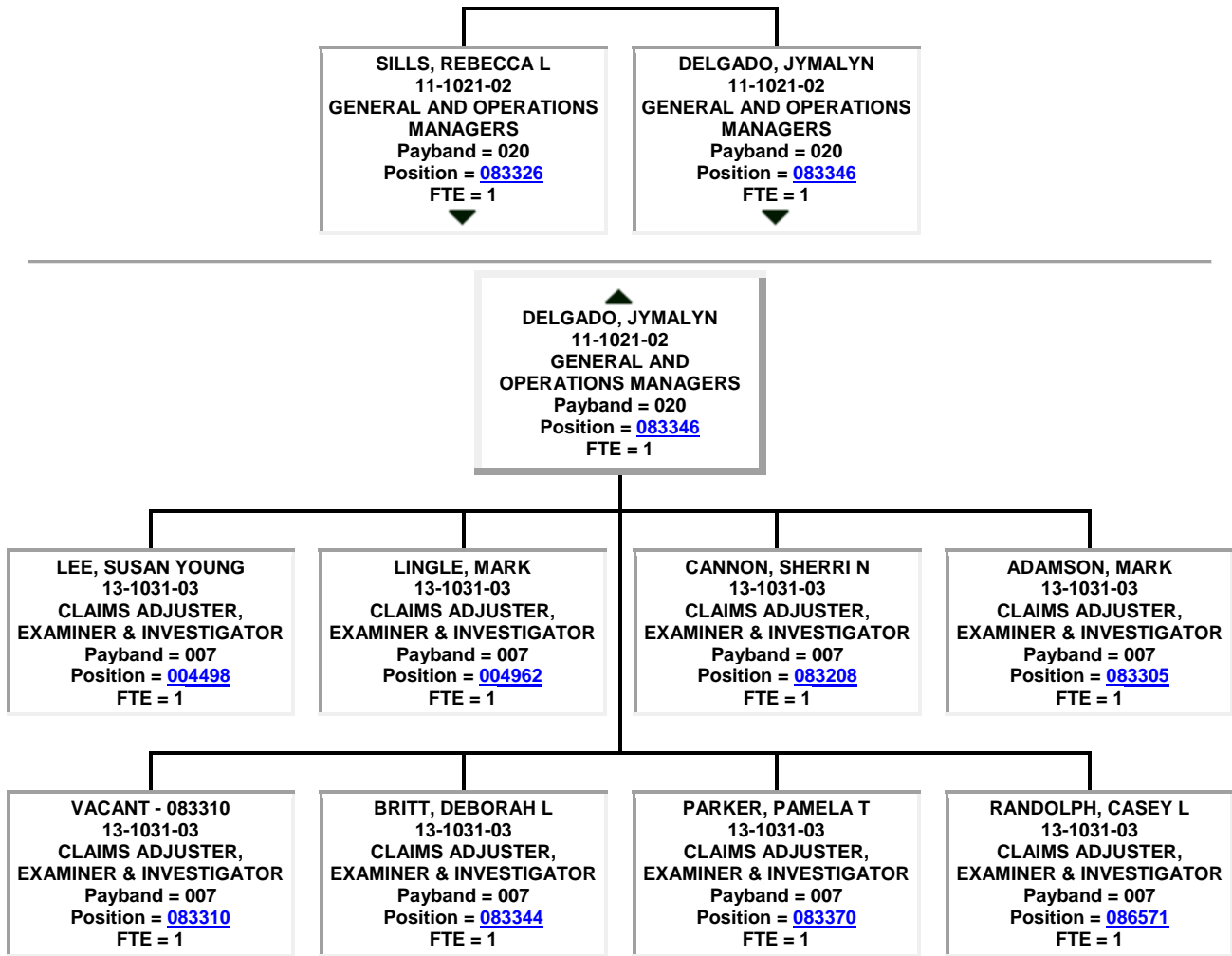
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[13-1031-03](#)
Payband = 007
Position = [801361](#)
FTE = 1

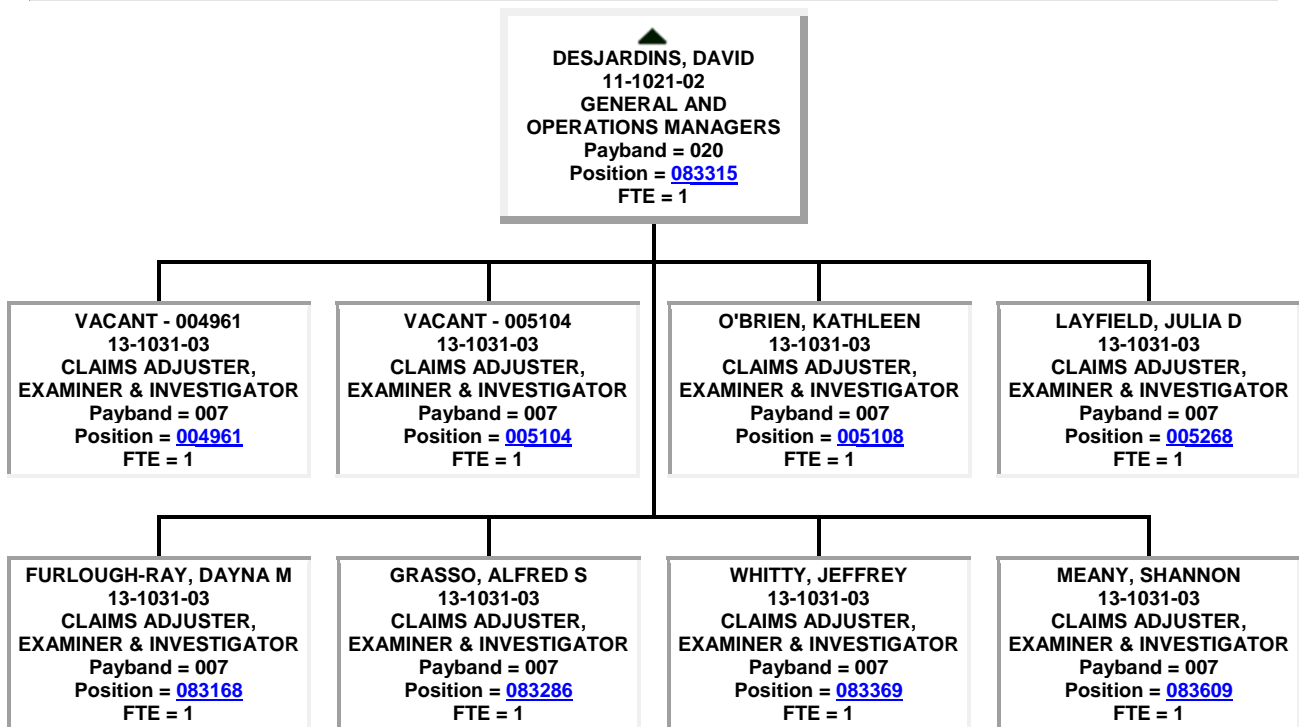
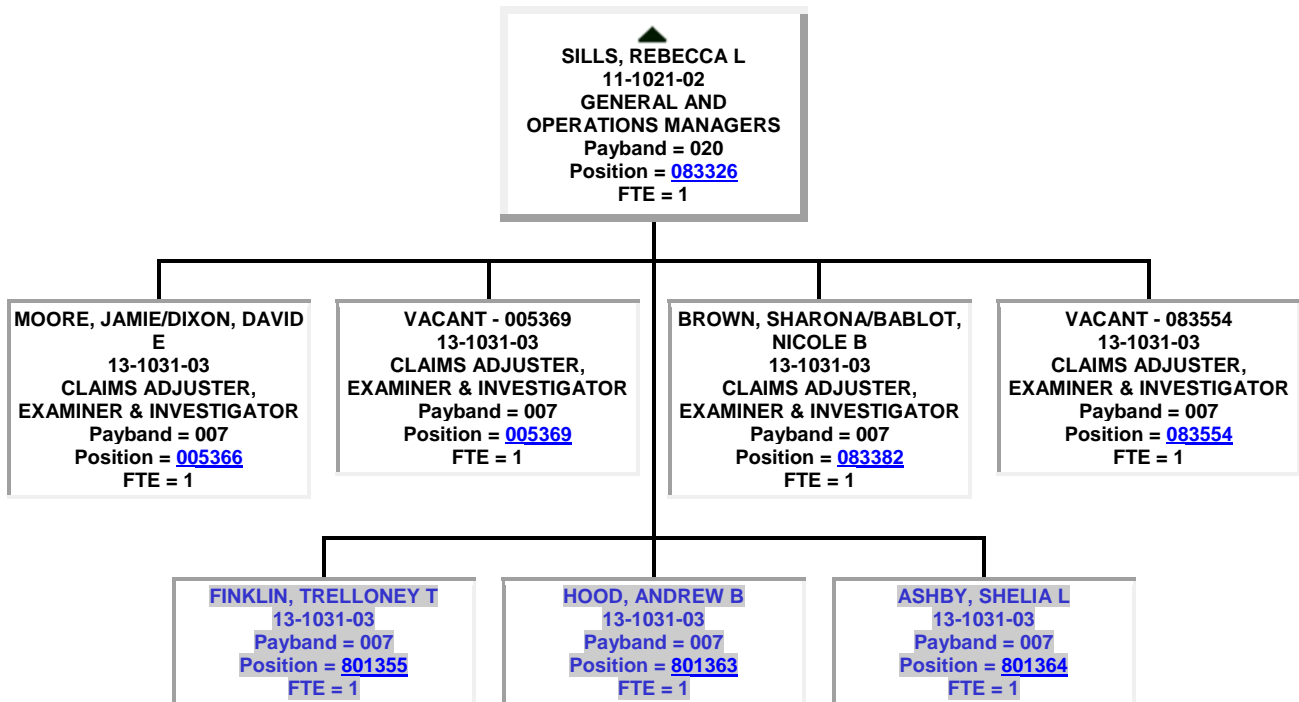


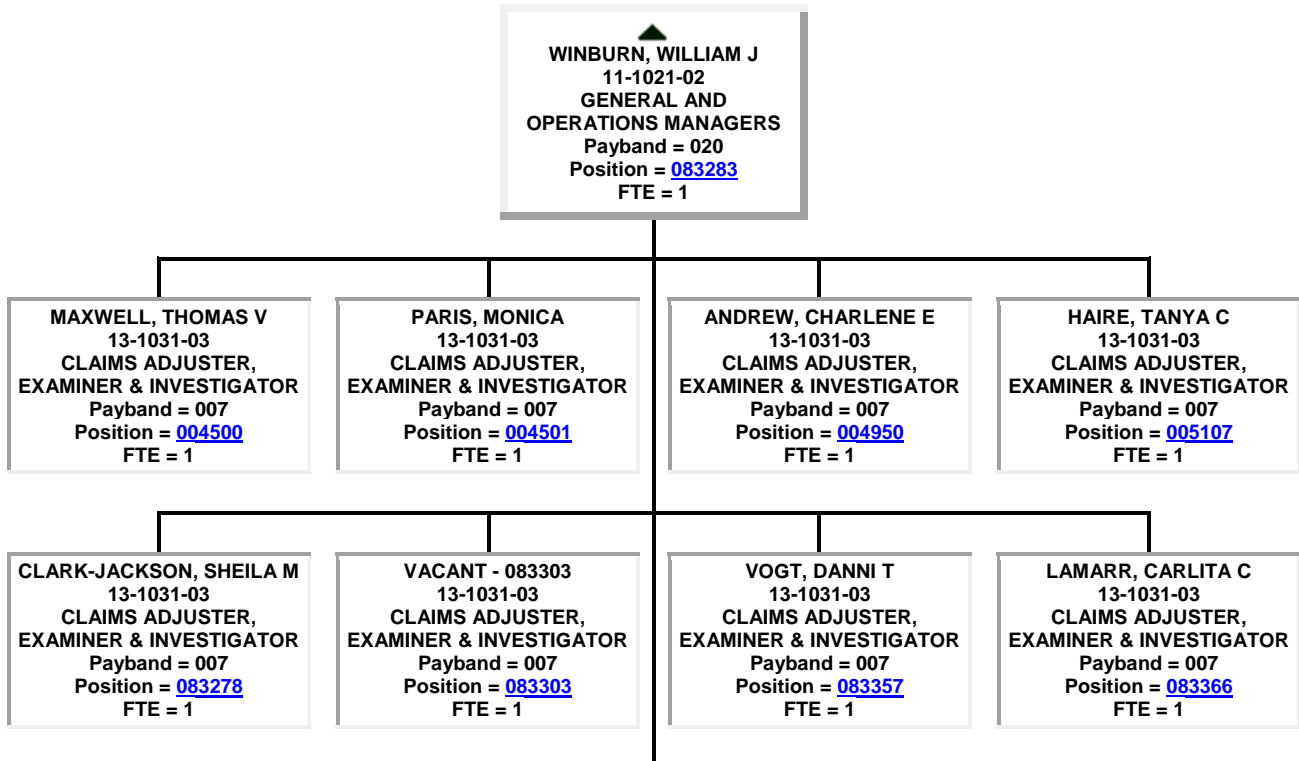
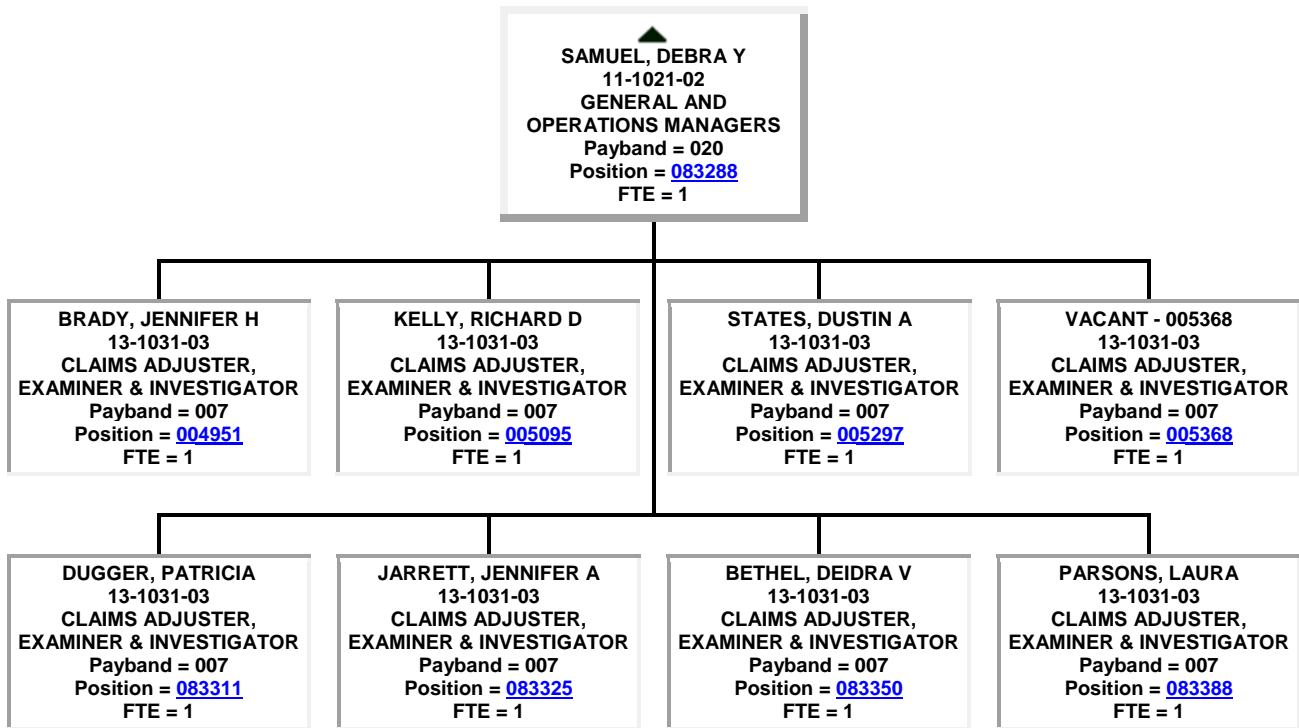


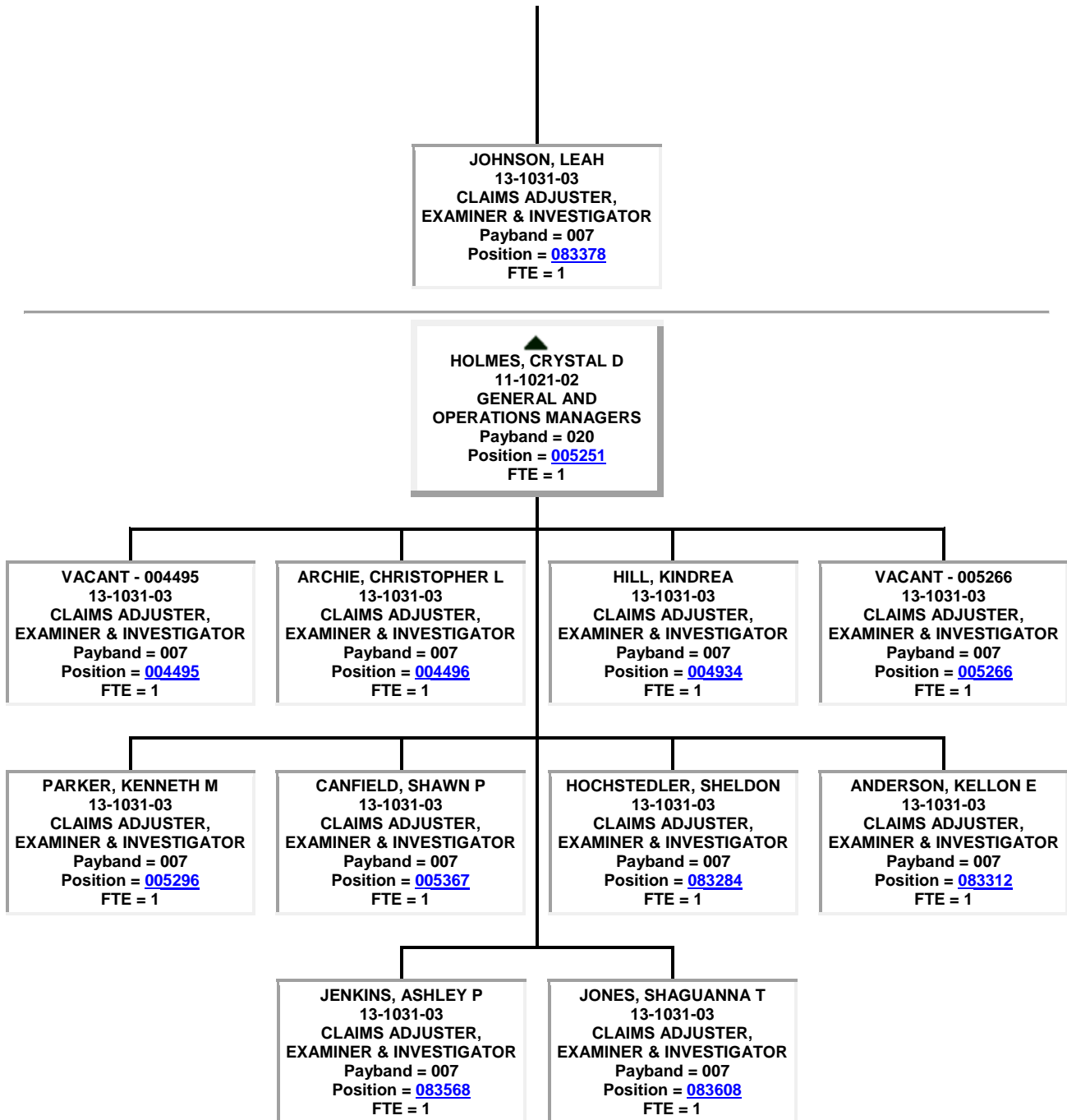


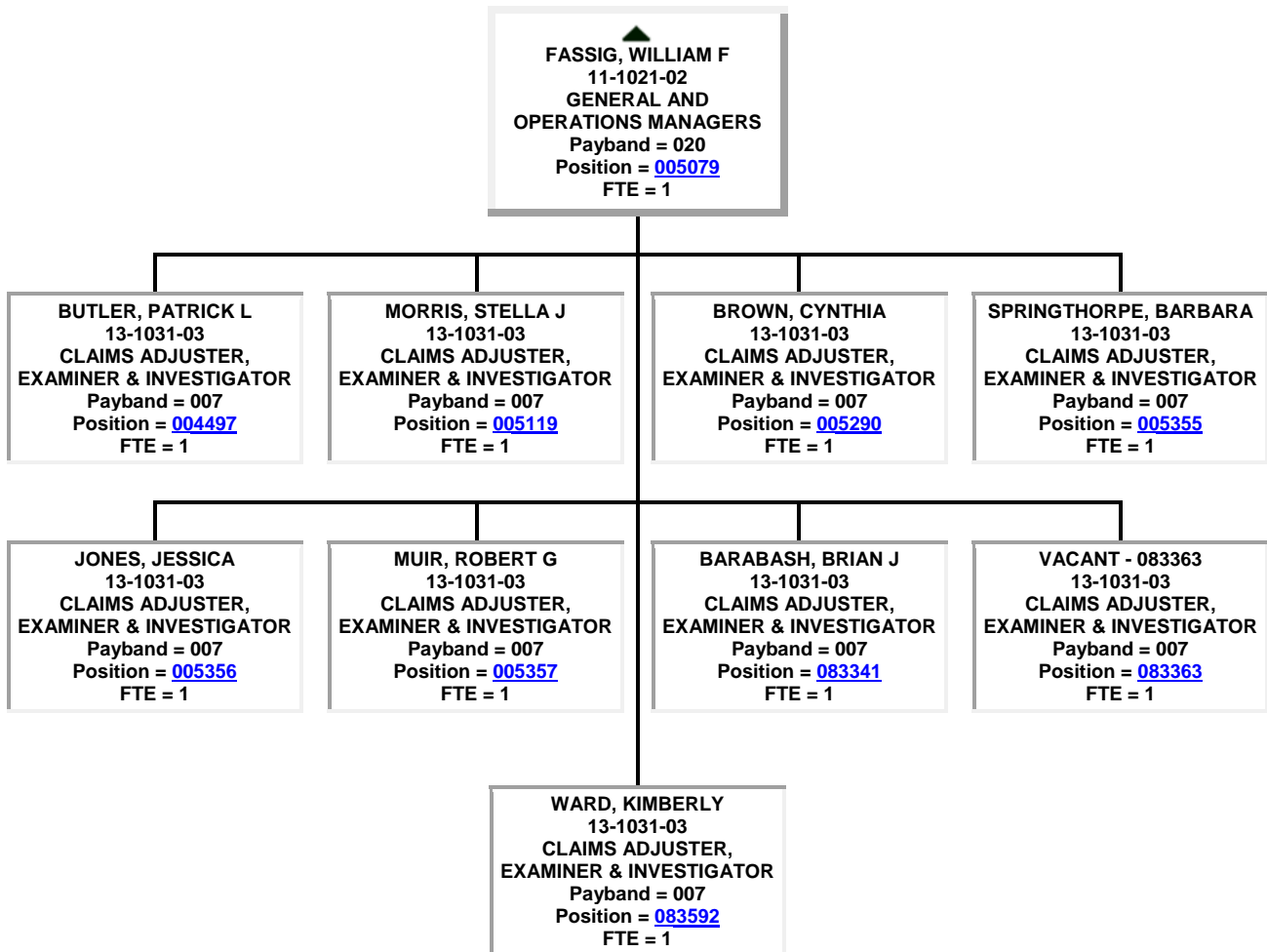


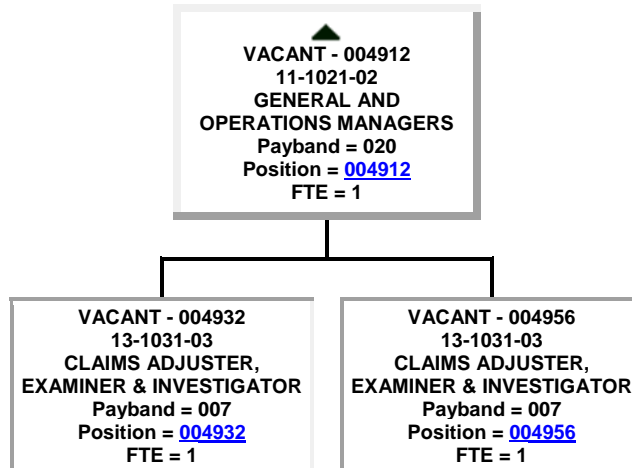
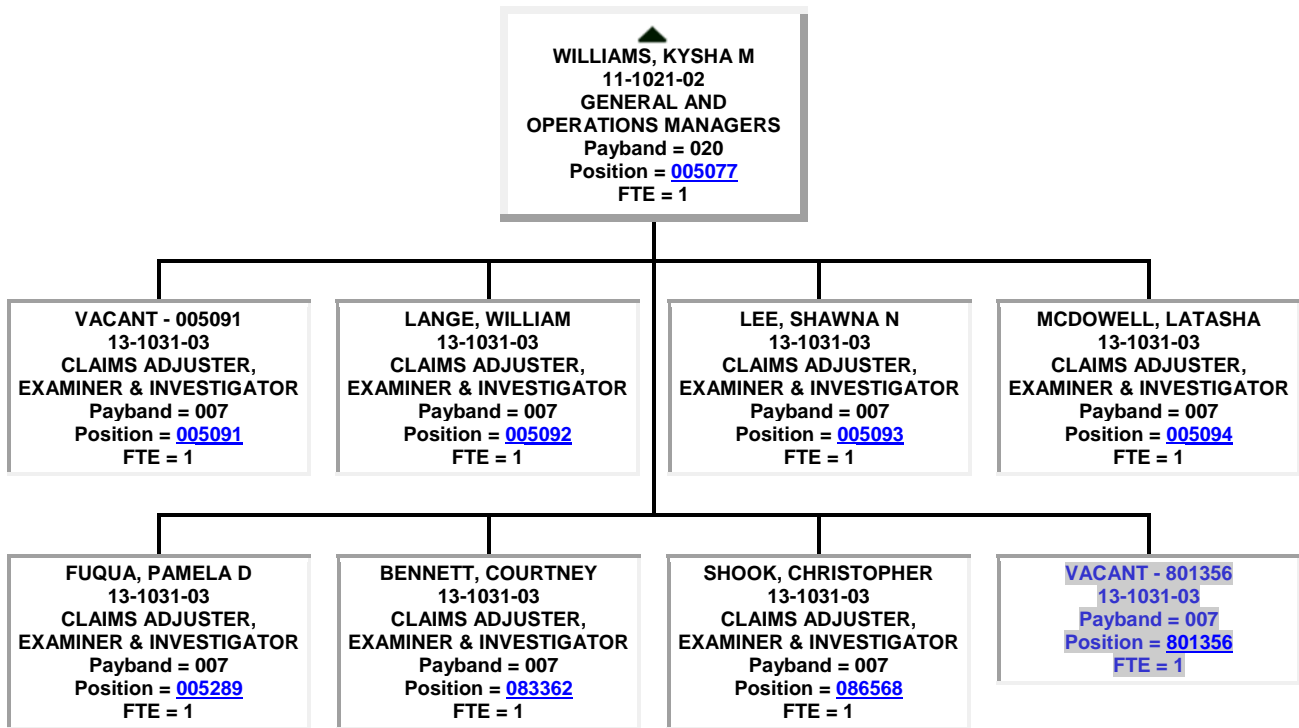












VACANT - 004910
11-1021-02
GENERAL AND
OPERATIONS MANAGERS
Payband = 020
Position = [004910](#)
FTE = 1

VACANT - 004917
13-1031-03
CLAIMS ADJUSTER,
EXAMINER & INVESTIGATOR
Payband = 007
Position = [004917](#)
FTE = 1

VACANT - 004919
13-1031-03
CLAIMS ADJUSTER,
EXAMINER & INVESTIGATOR
Payband = 007
Position = [004919](#)
FTE = 1

VACANT - 083143
11-9151-02
COMMUNITY AND SOCIAL
SERVICE MANAGERS
Payband = 020
Position = [083143](#)
FTE = 1

VACANT - 005109
13-1031-03
CLAIMS ADJUSTER,
EXAMINER & INVESTIGATOR
Payband = 007
Position = [005109](#)
FTE = 1

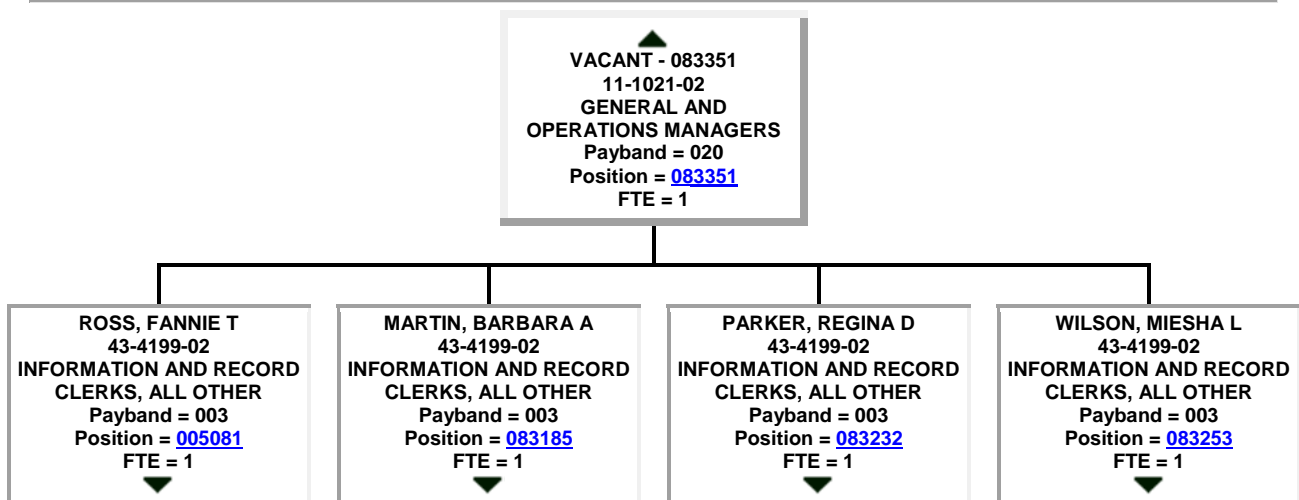
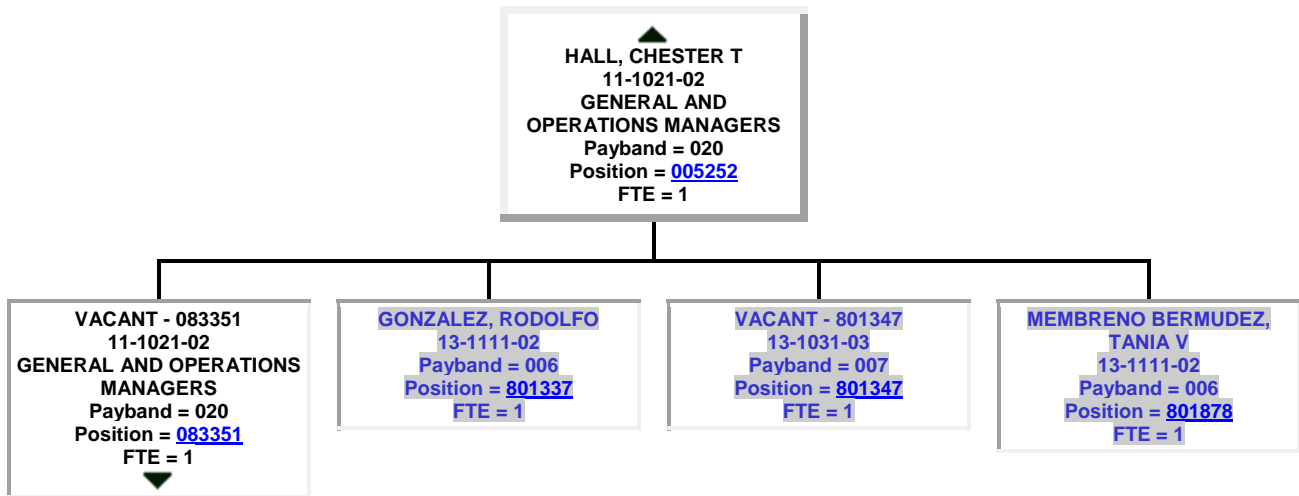
VACANT - 005342
11-1021-02
GENERAL AND OPERATIONS
MANAGERS
Payband = 020
Position = [005342](#)
FTE = 1

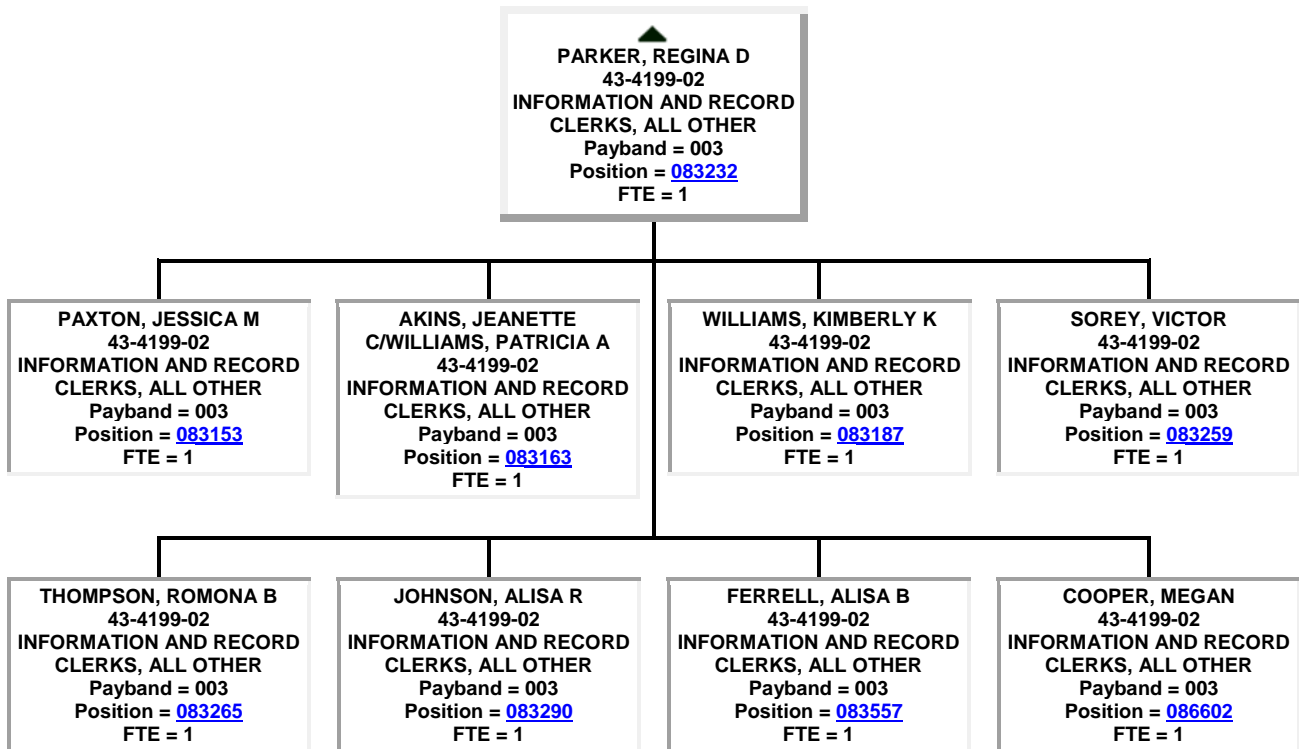
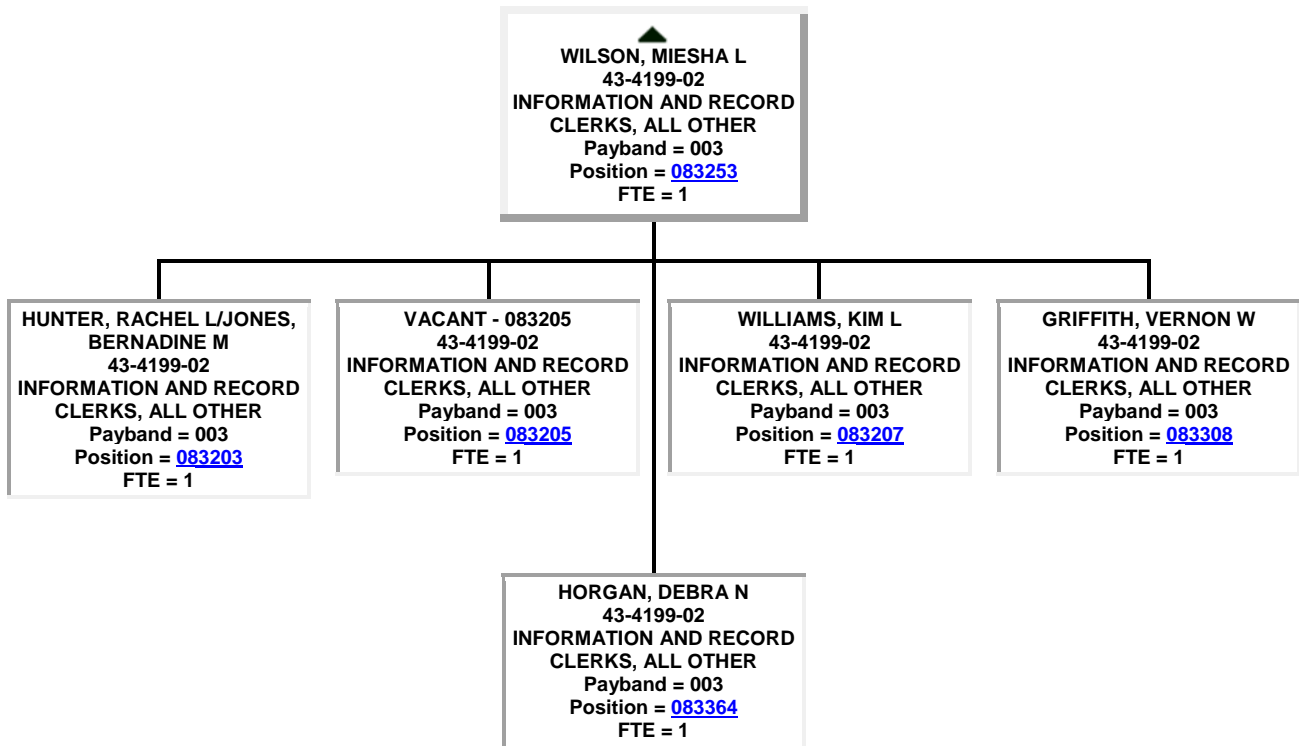
VACANT - 083585
13-1031-03
CLAIMS ADJUSTER,
EXAMINER & INVESTIGATOR
Payband = 007
Position = [083585](#)
FTE = 1

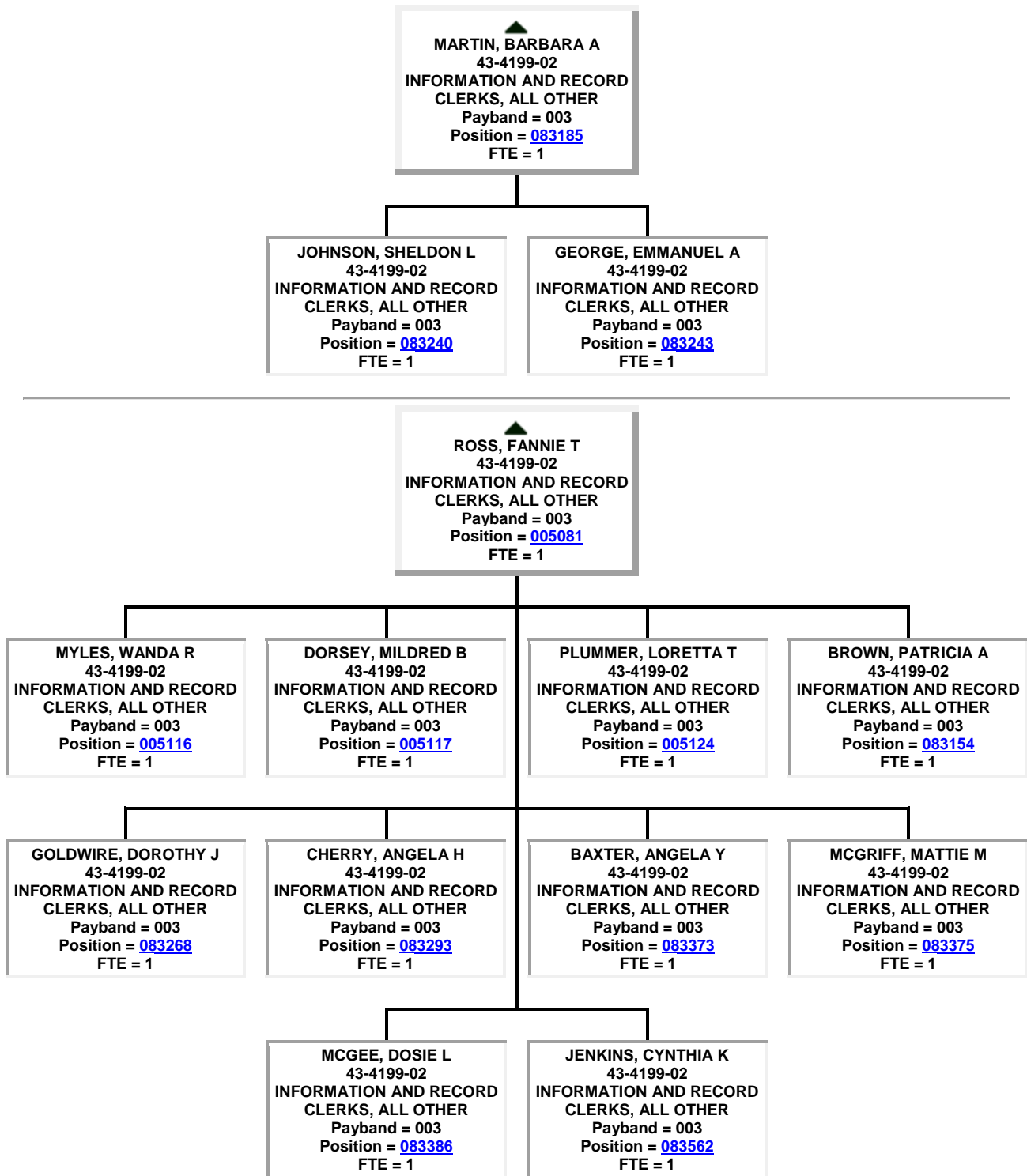
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11-1021-02
GENERAL AND
OPERATIONS MANAGERS
Payband = 020
Position = [005342](#)
FTE = 1

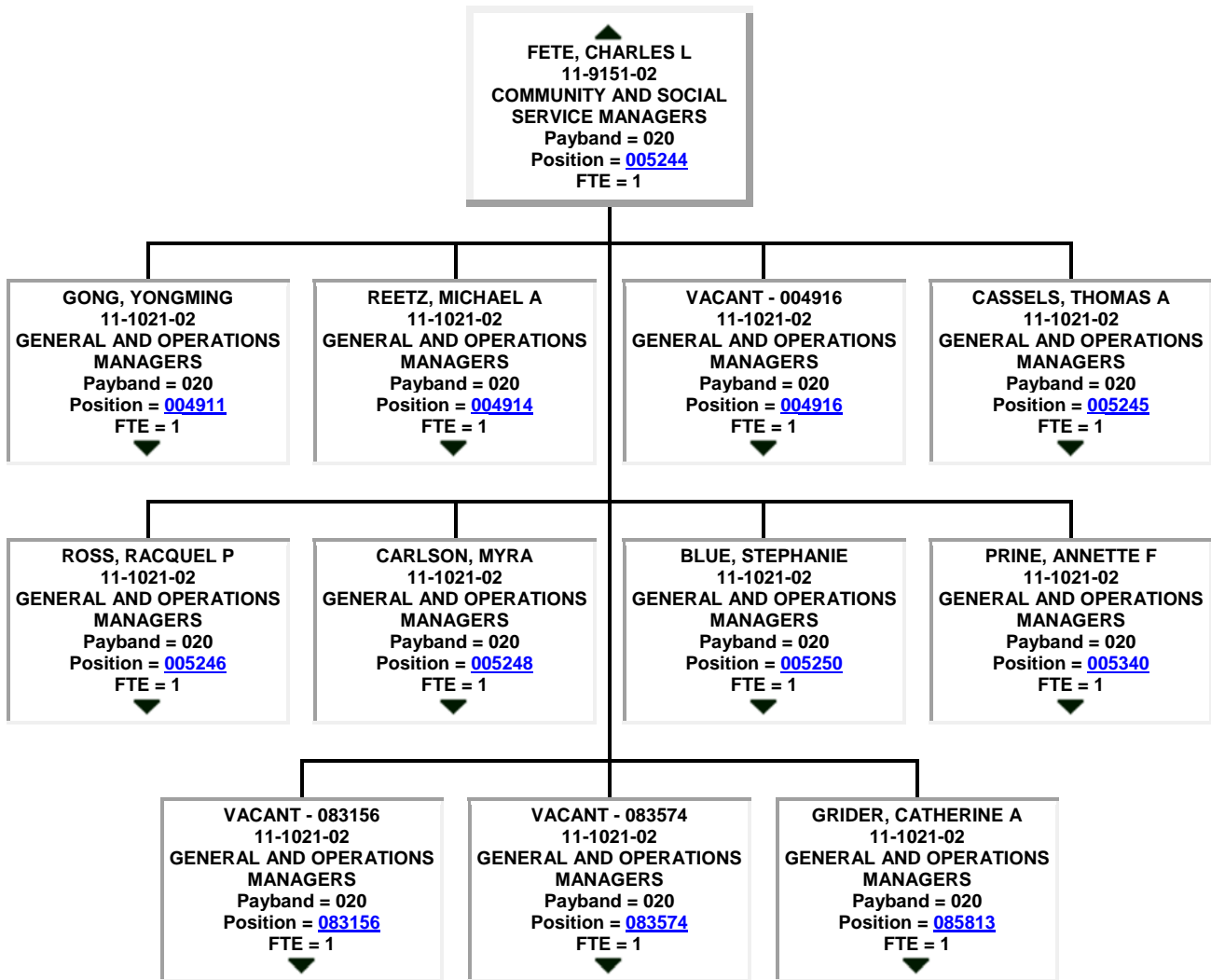
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13-1031-03
CLAIMS ADJUSTER,
EXAMINER & INVESTIGATOR
Payband = 007
Position = [005372](#)
FTE = 1

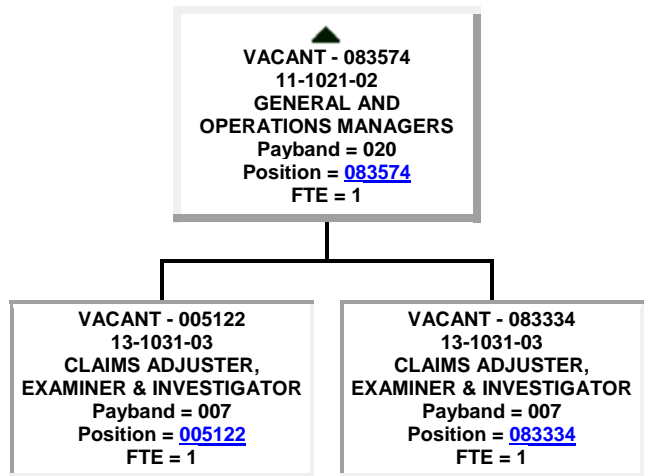
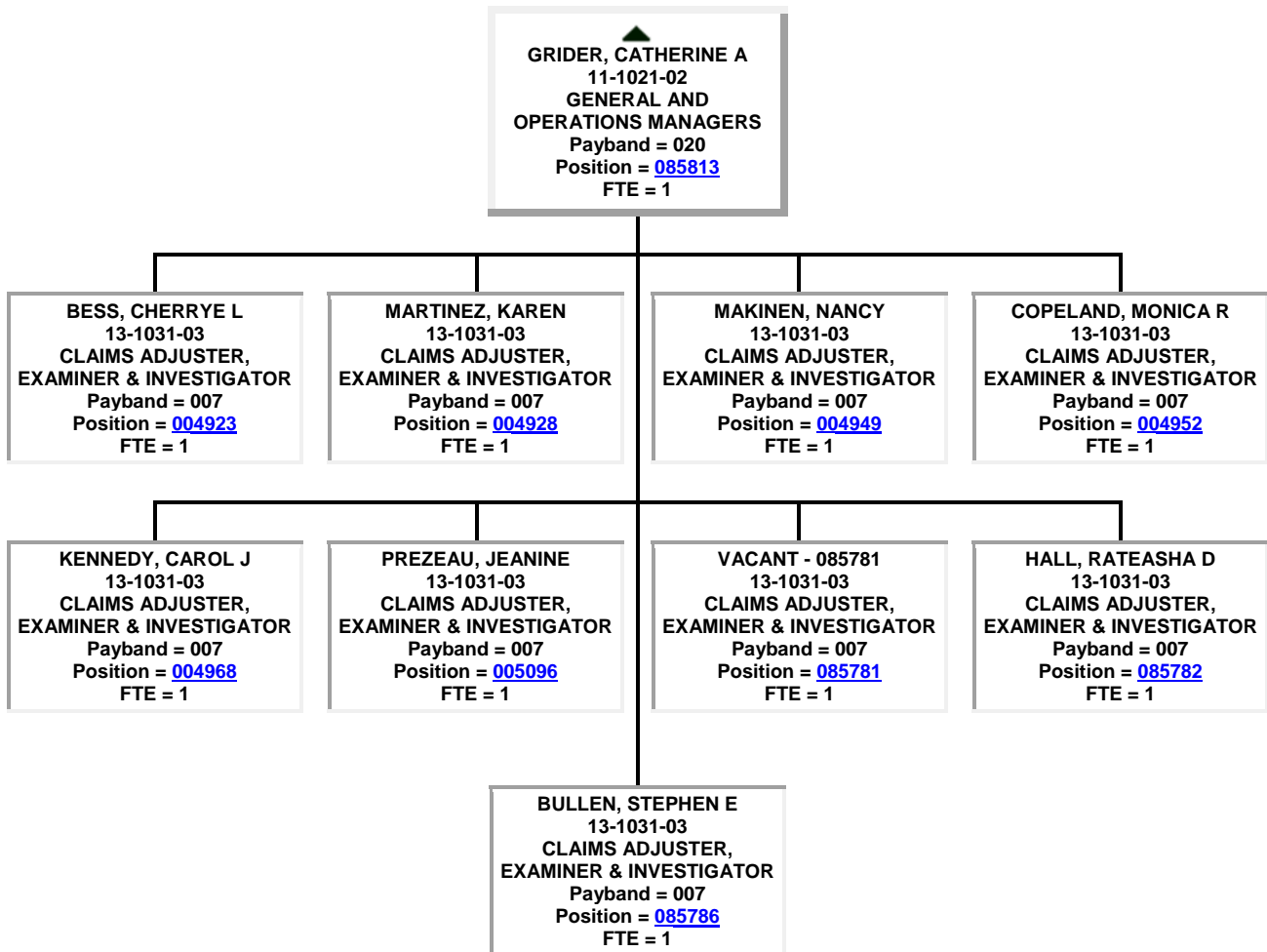
VACANT - 005373
13-1031-03
CLAIMS ADJUSTER,
EXAMINER & INVESTIGATOR
Payband = 007
Position = [005373](#)
FTE = 1

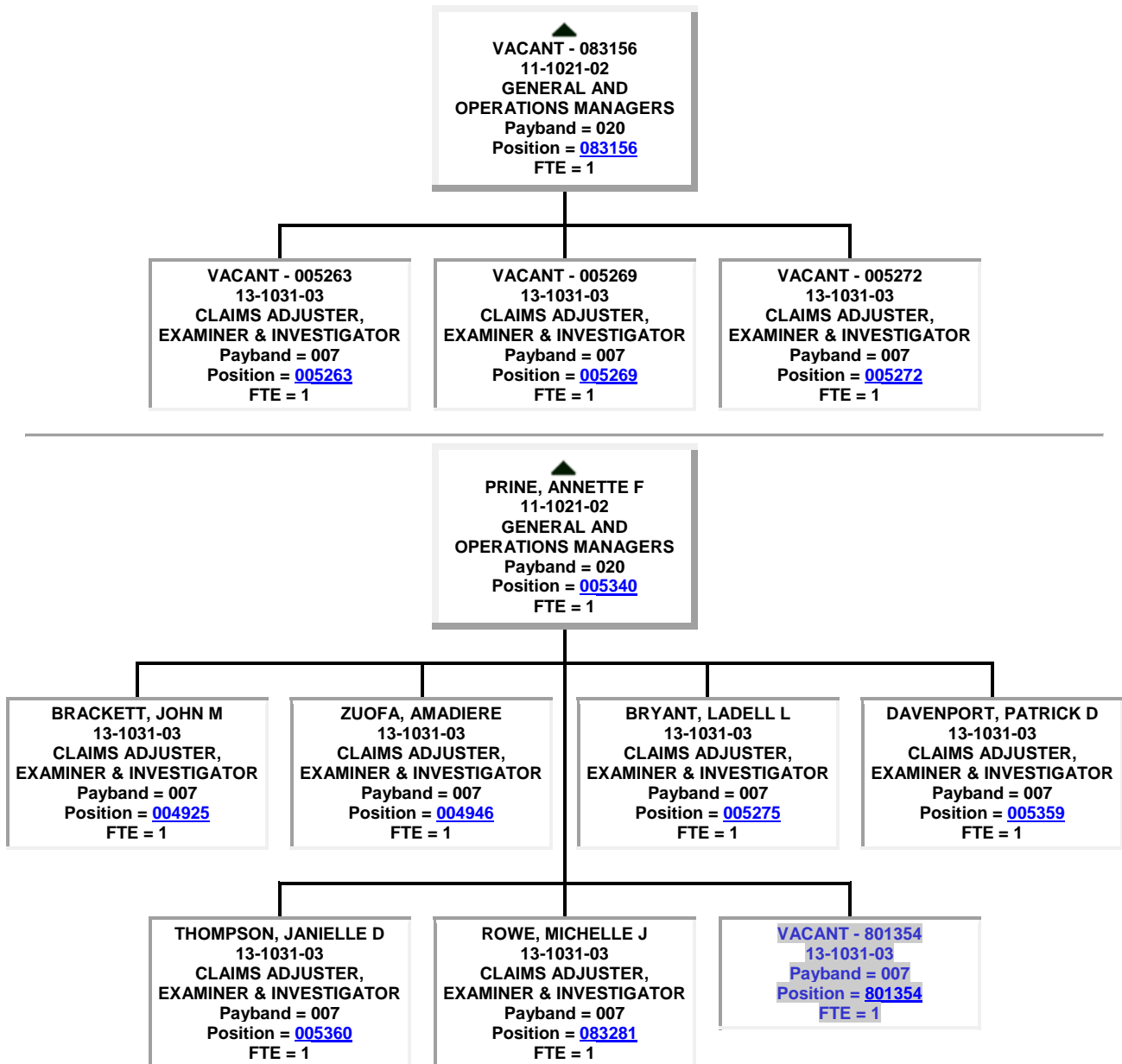


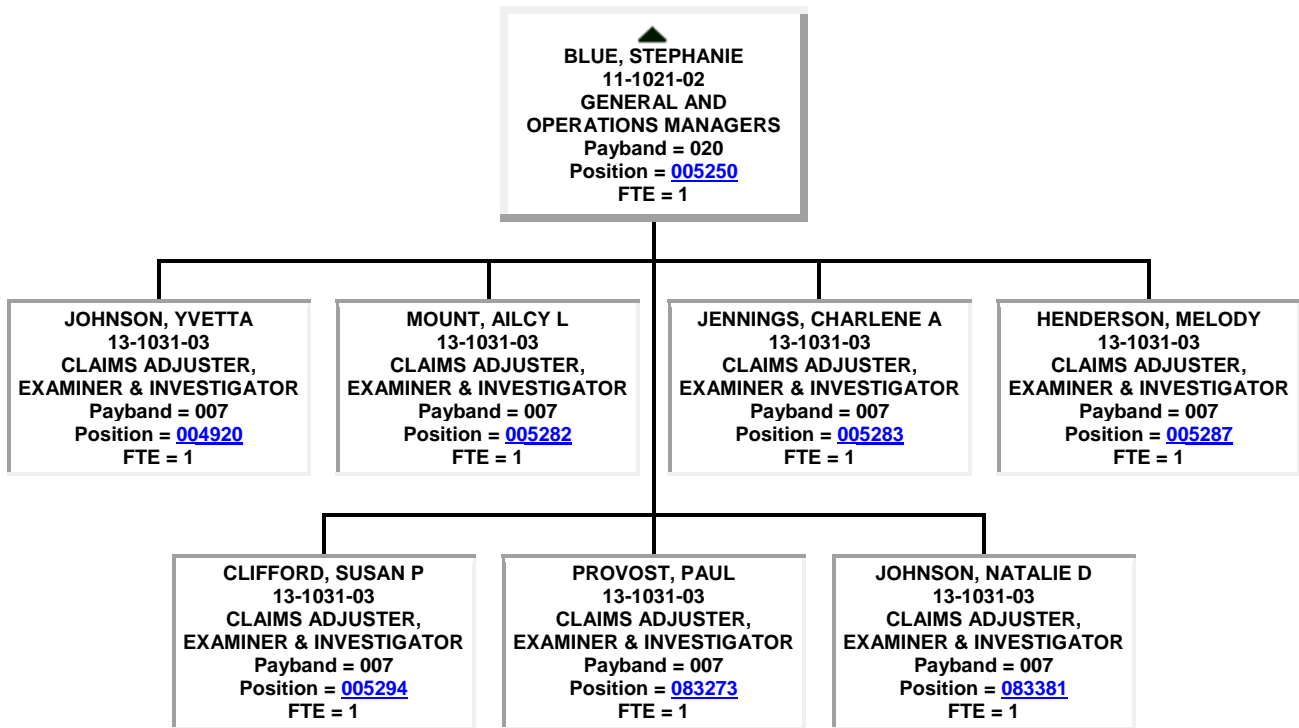


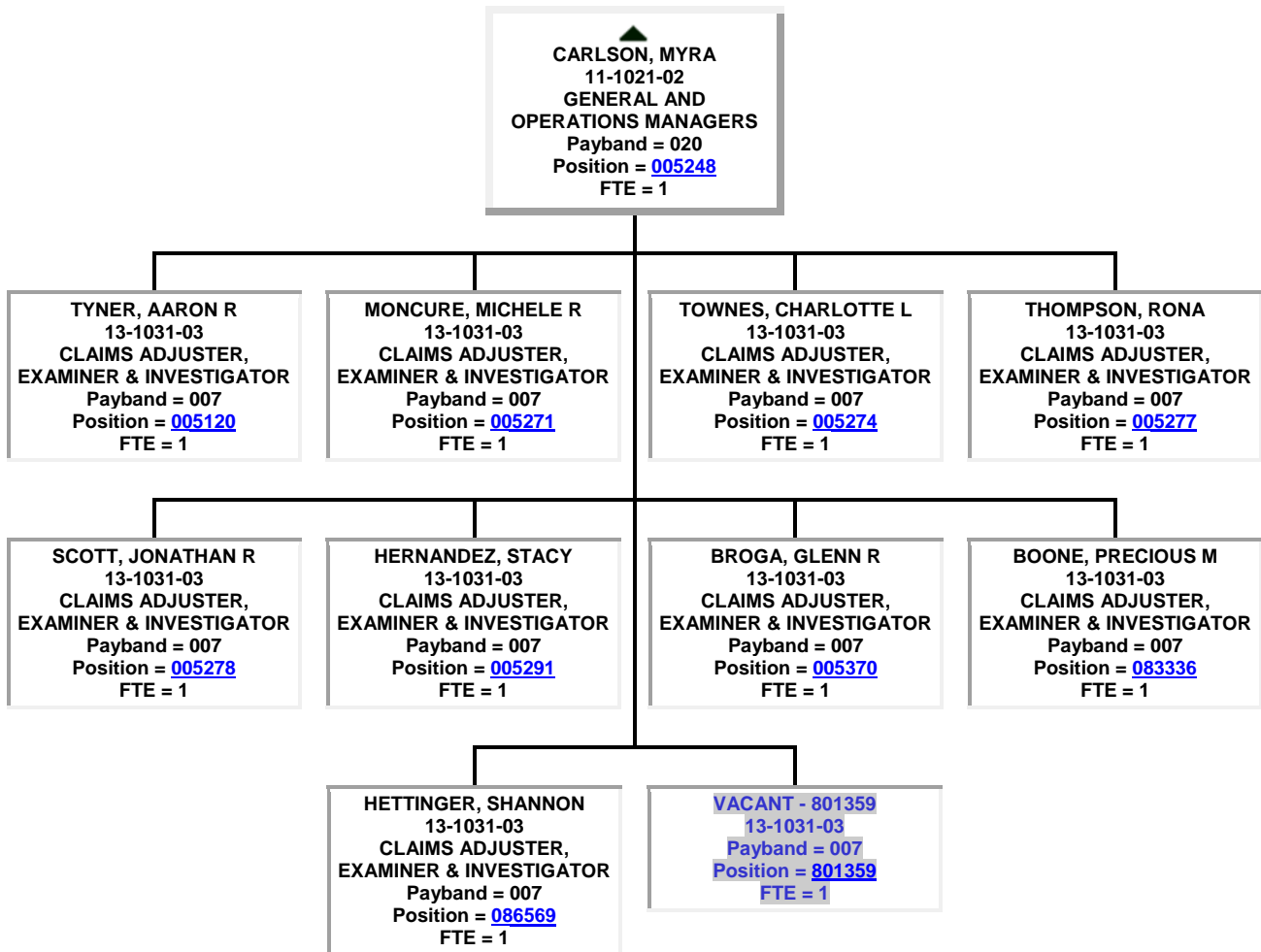


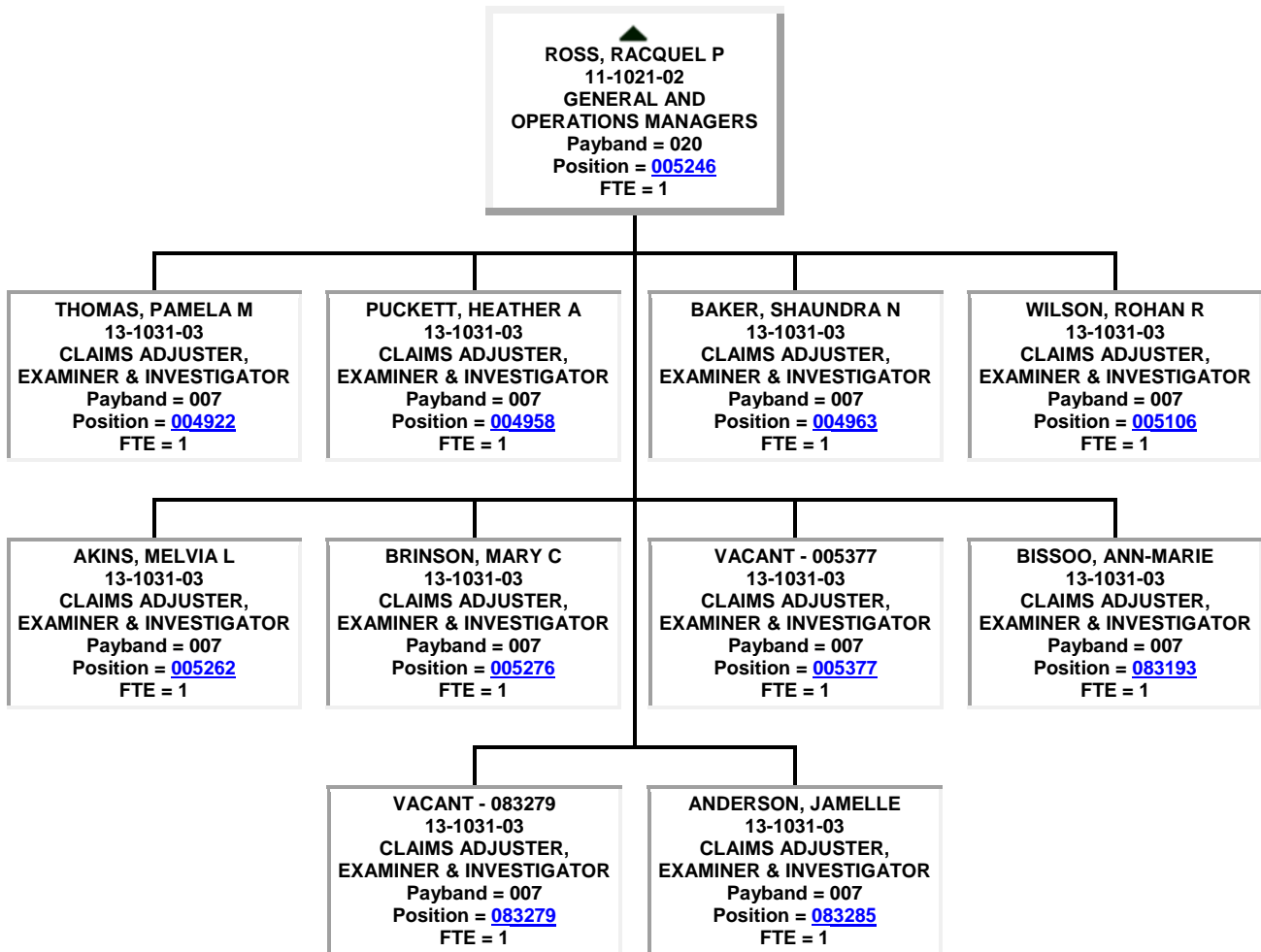


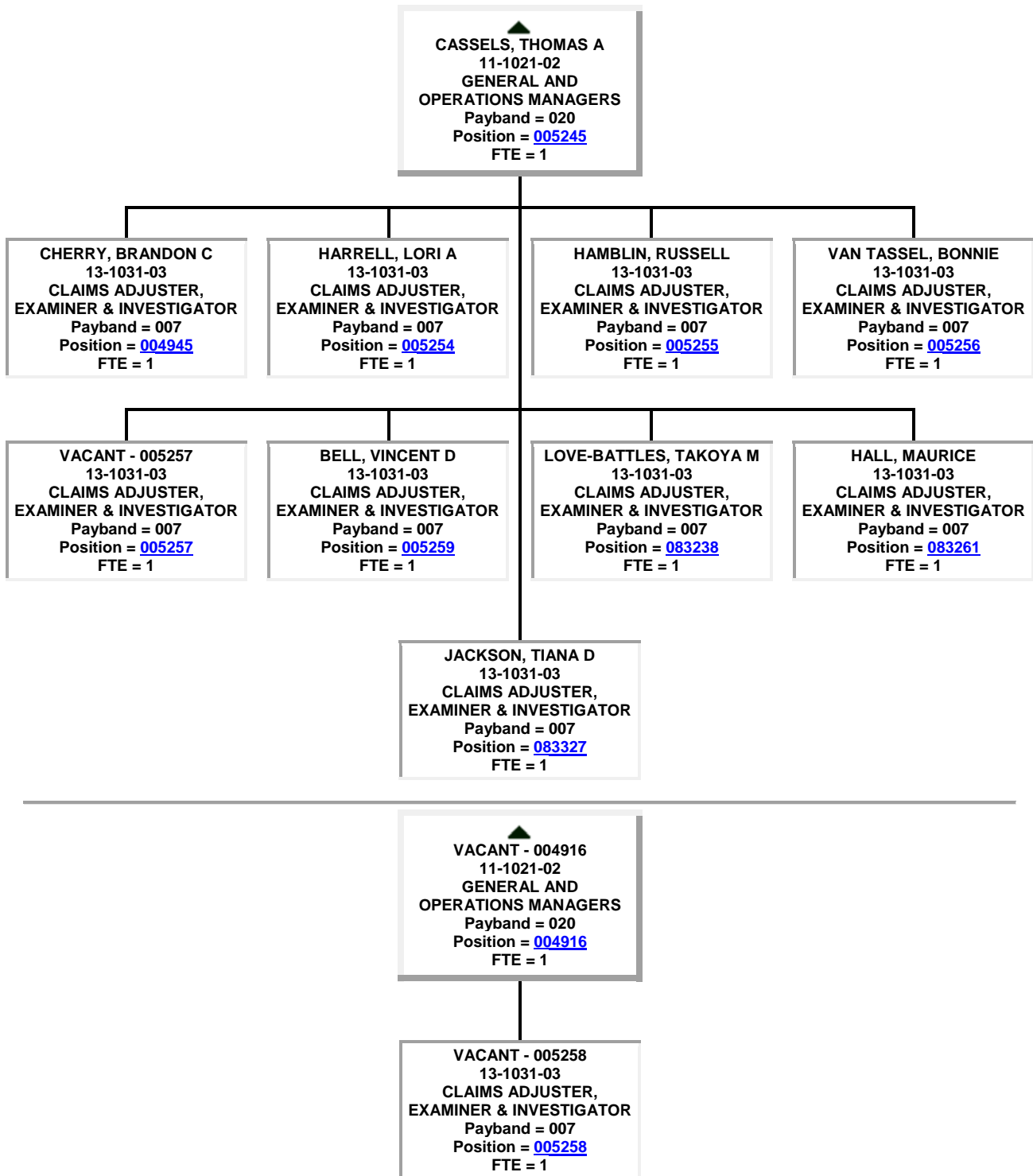


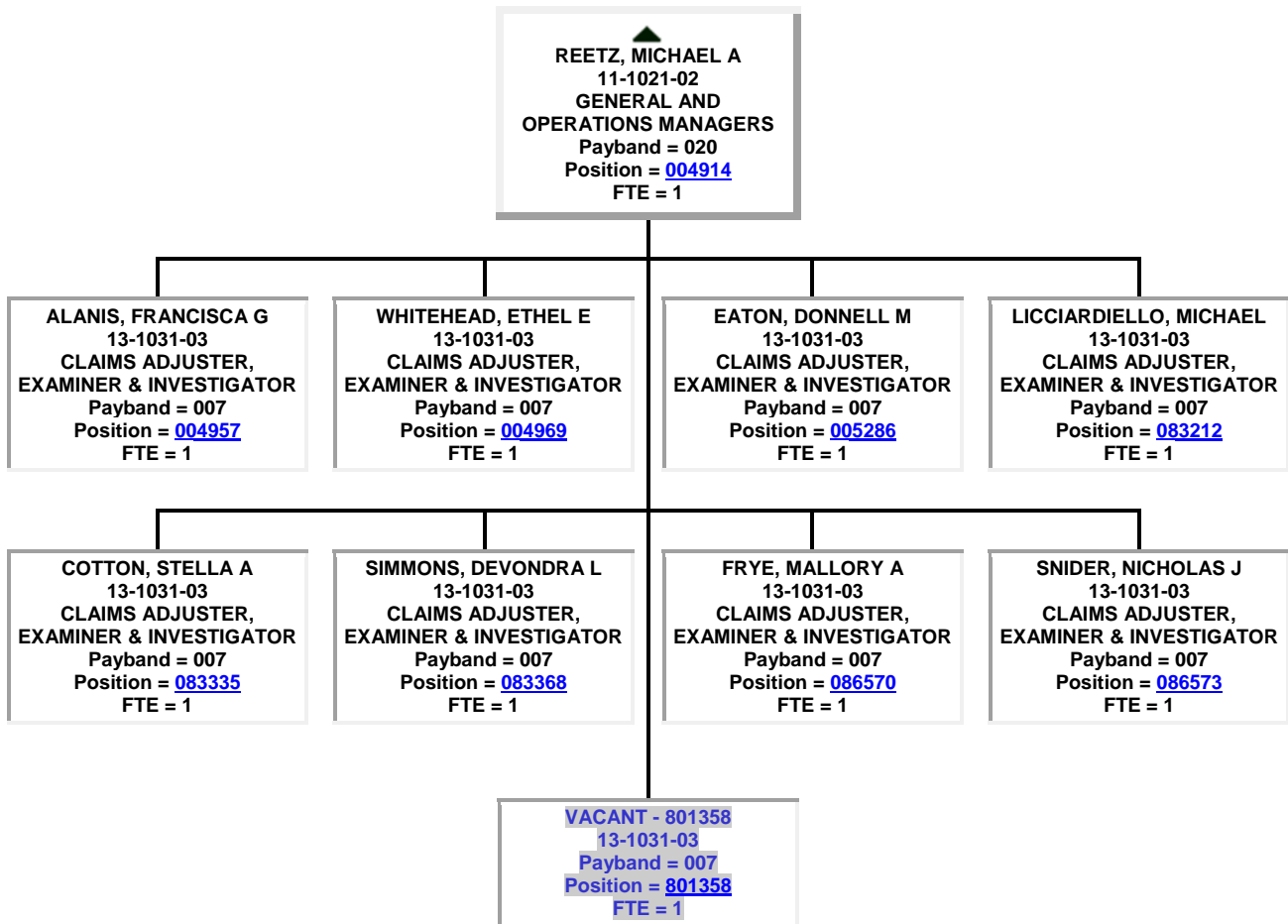


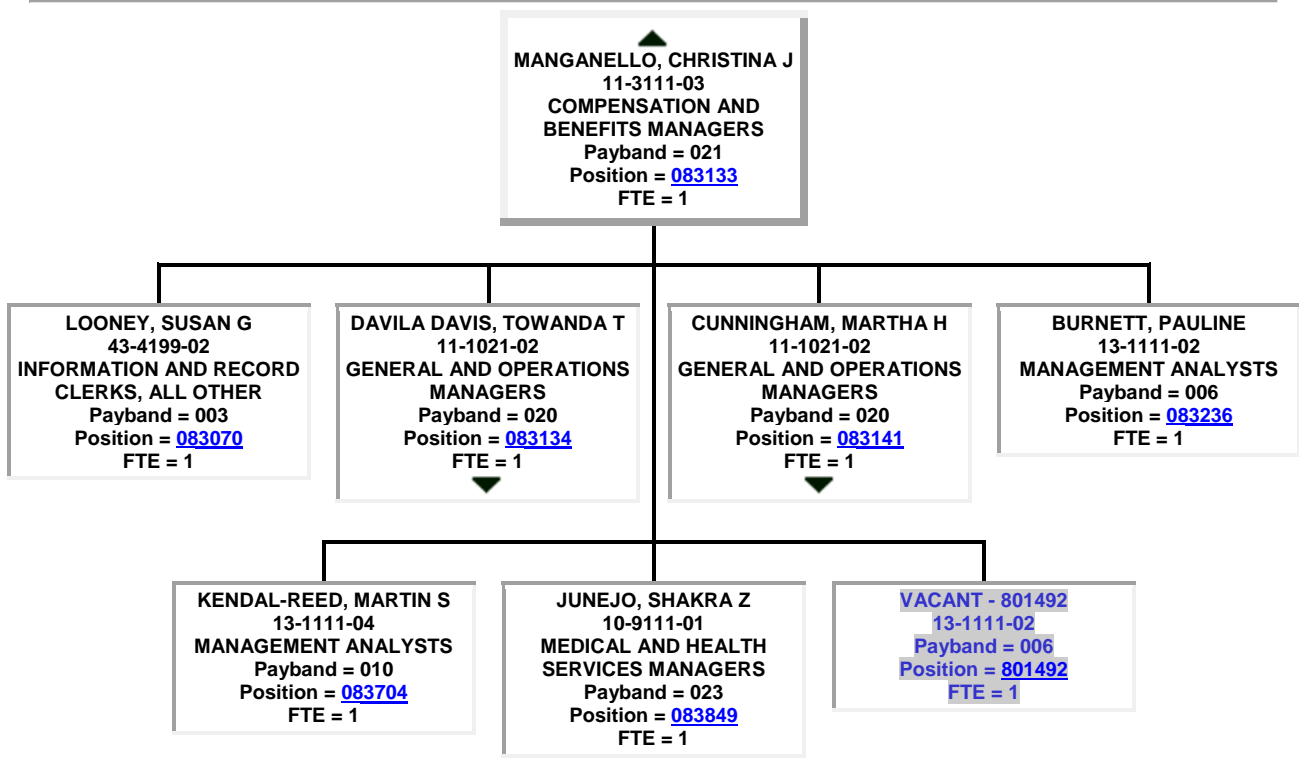
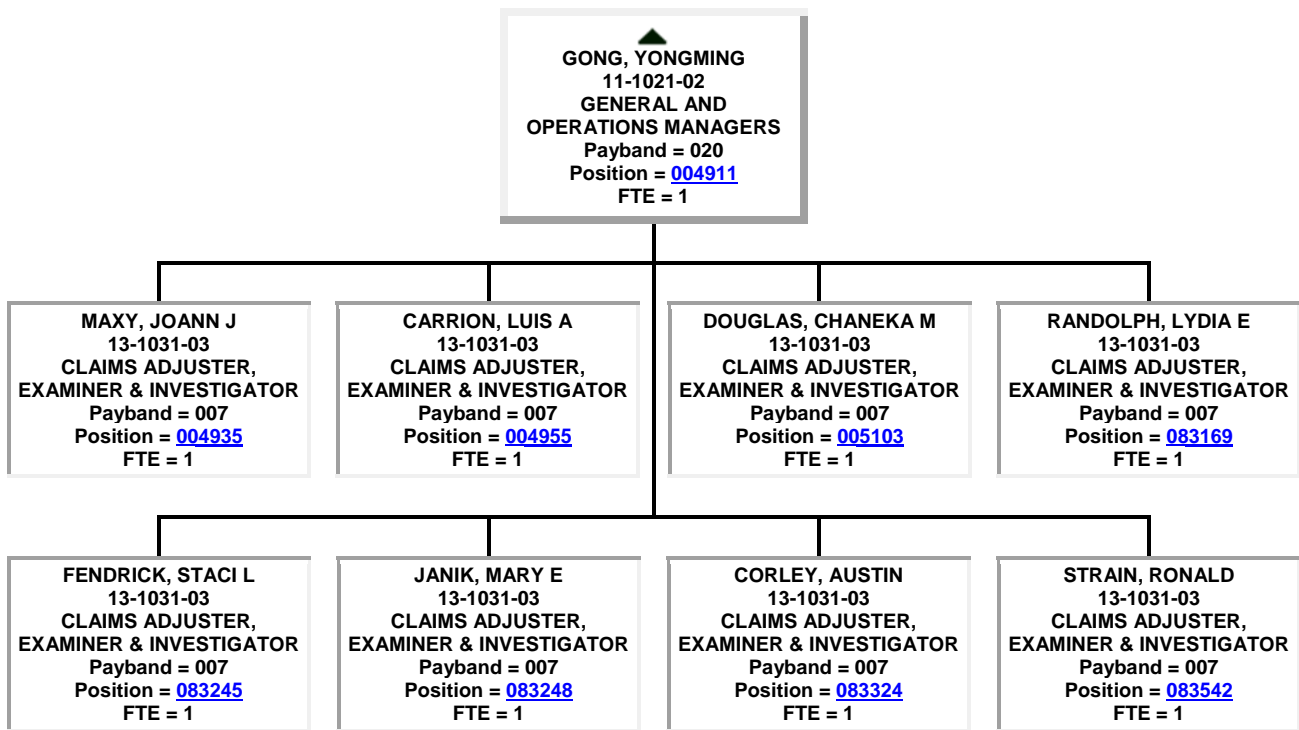


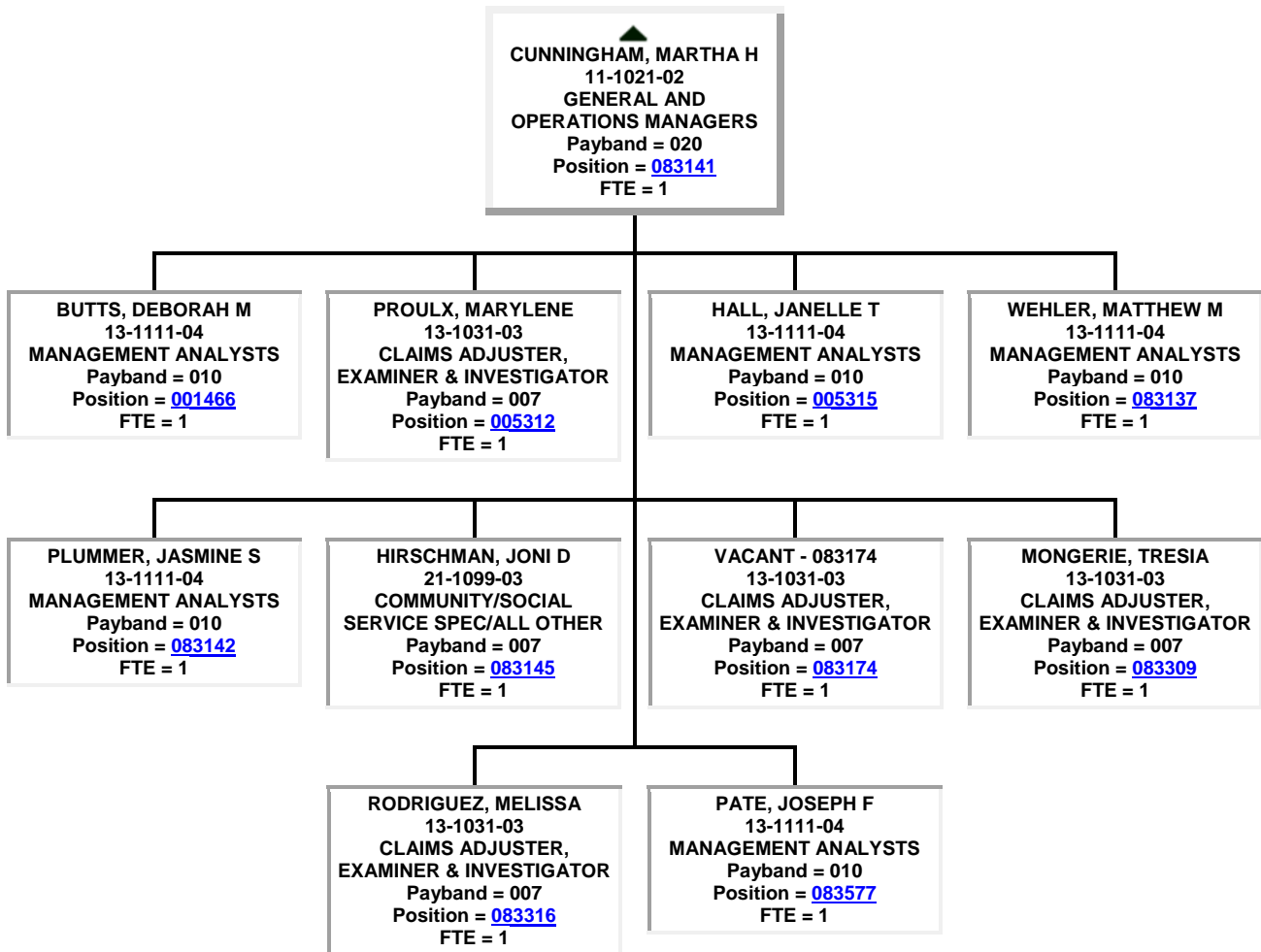


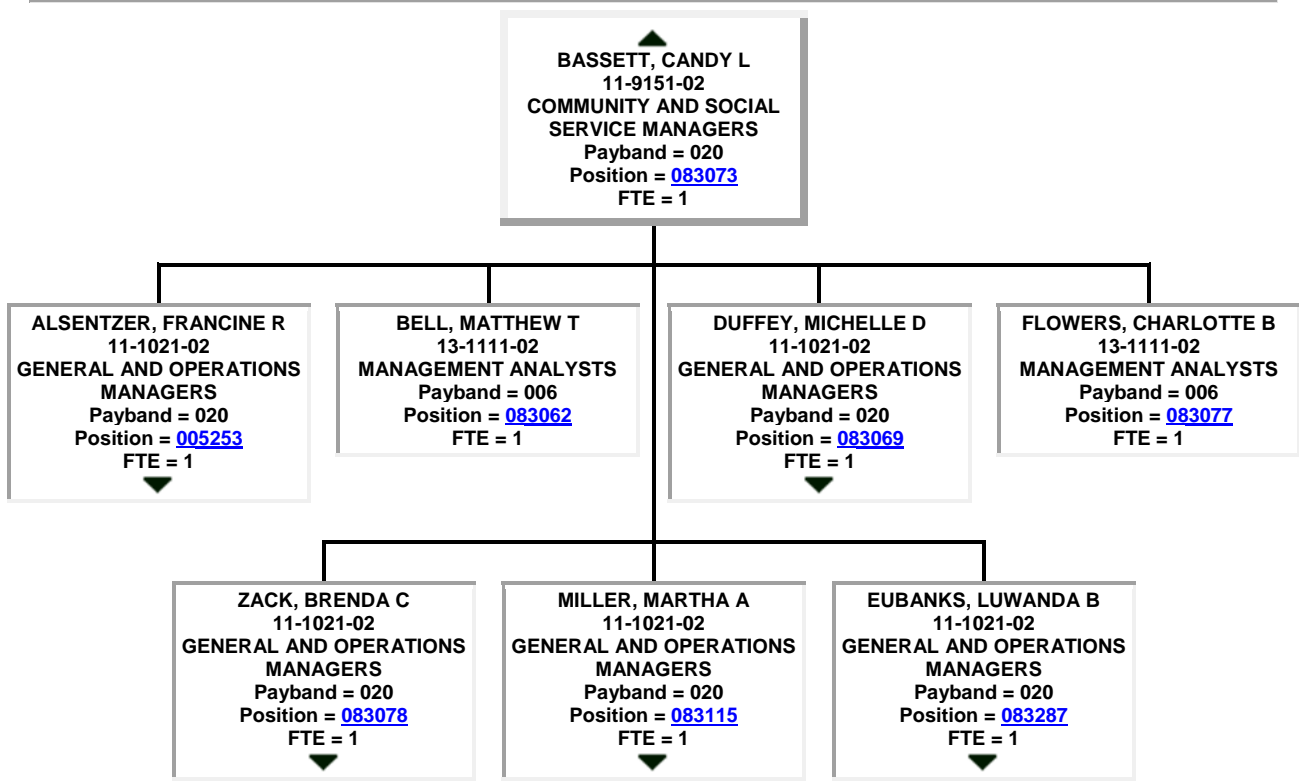
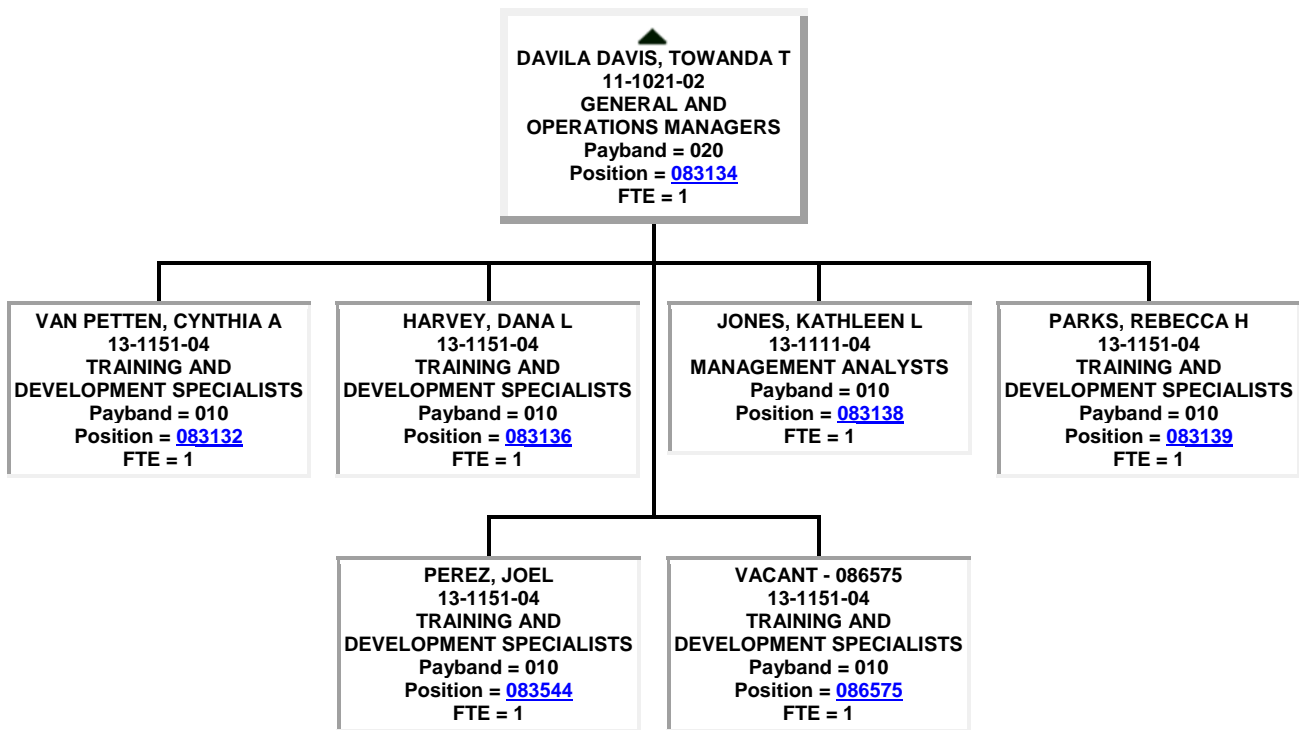


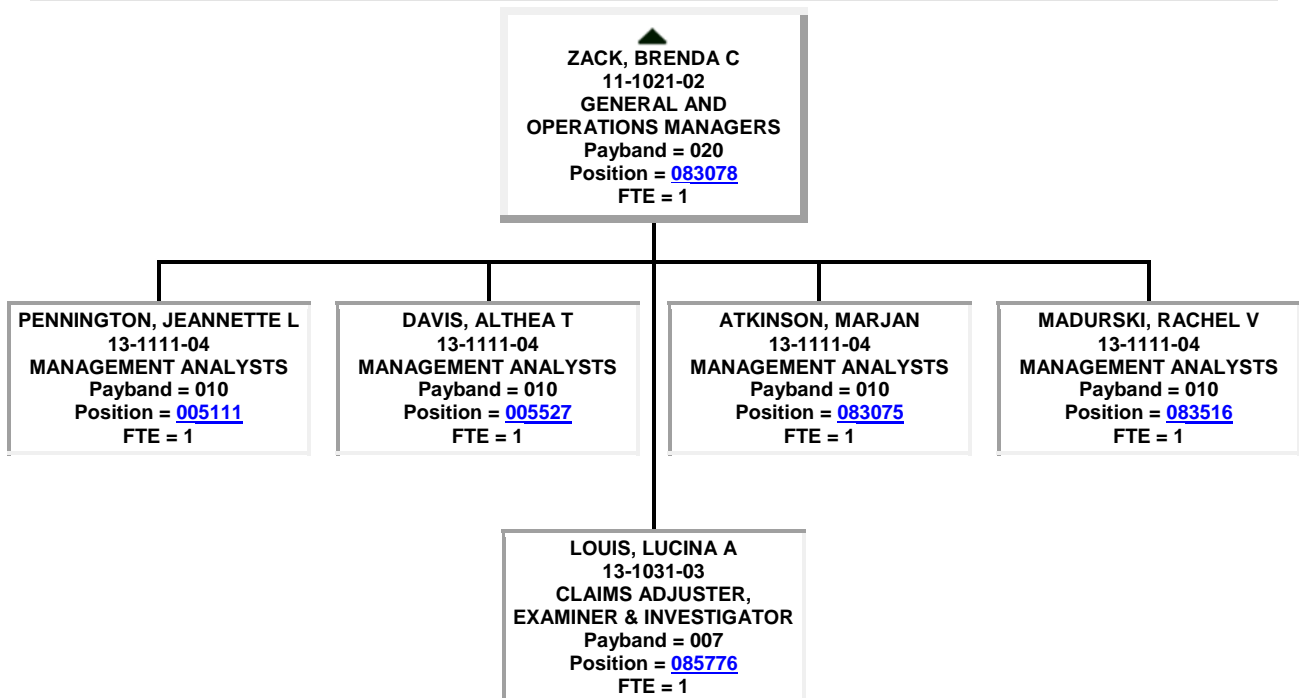
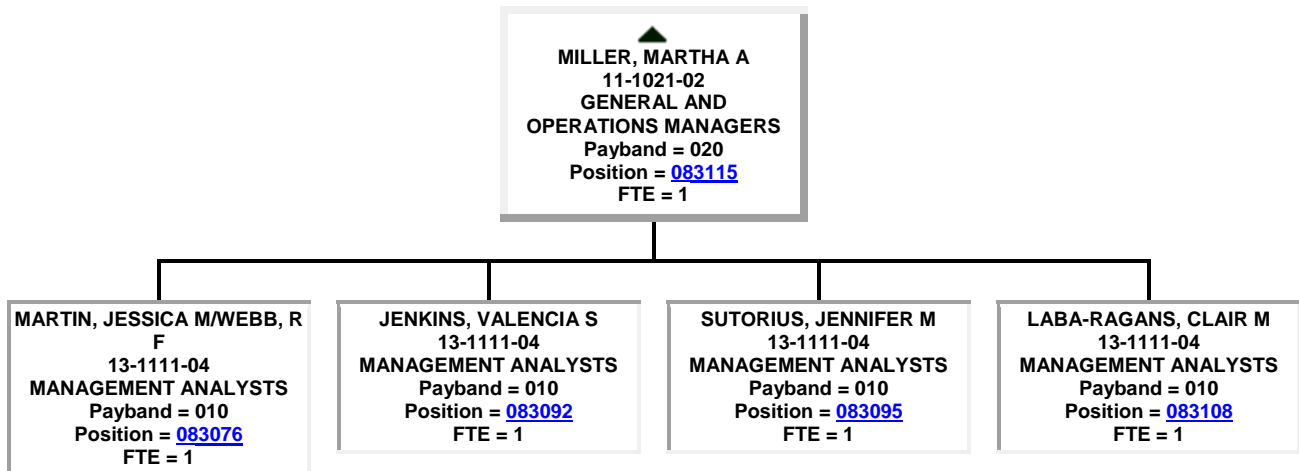
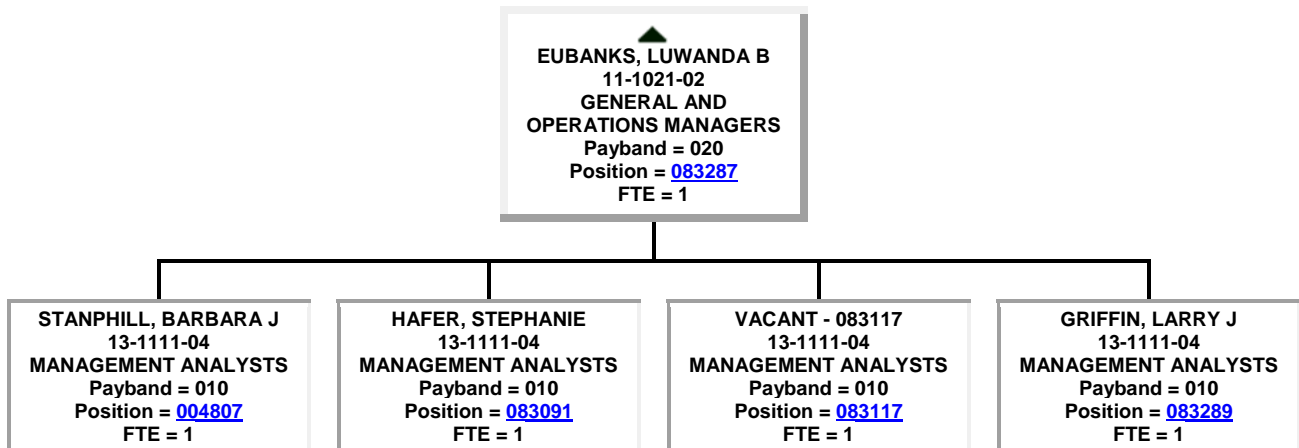


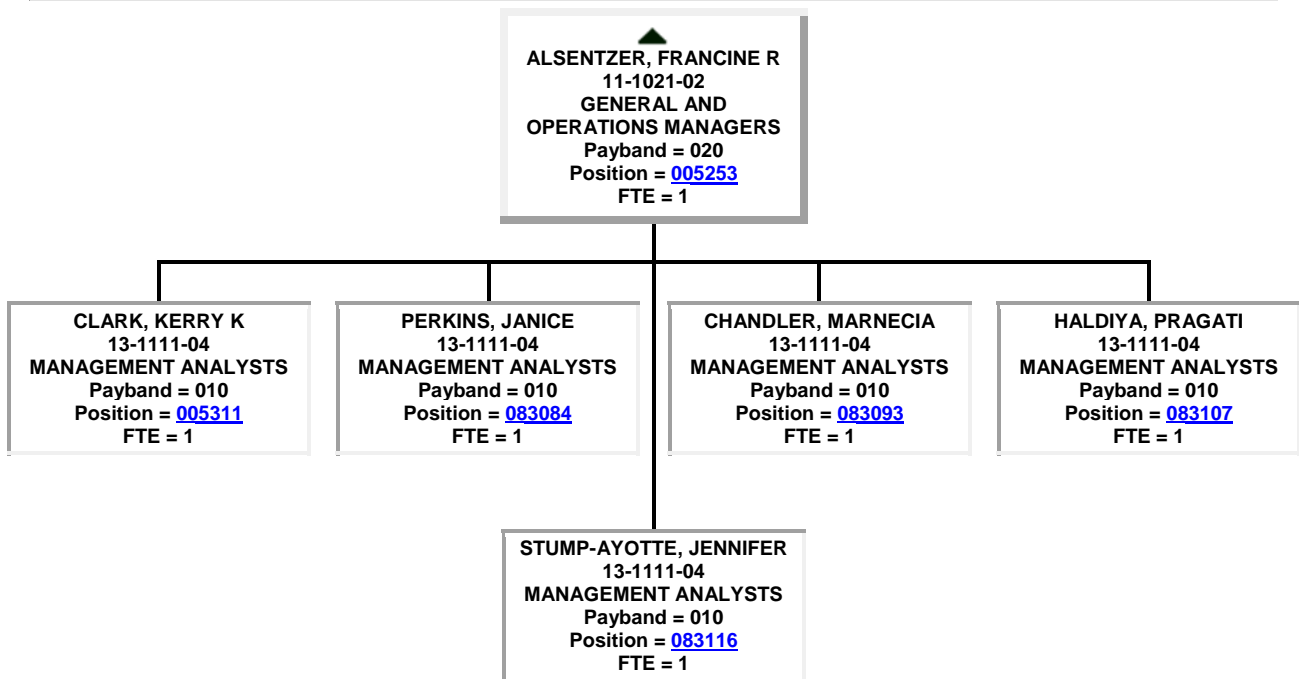
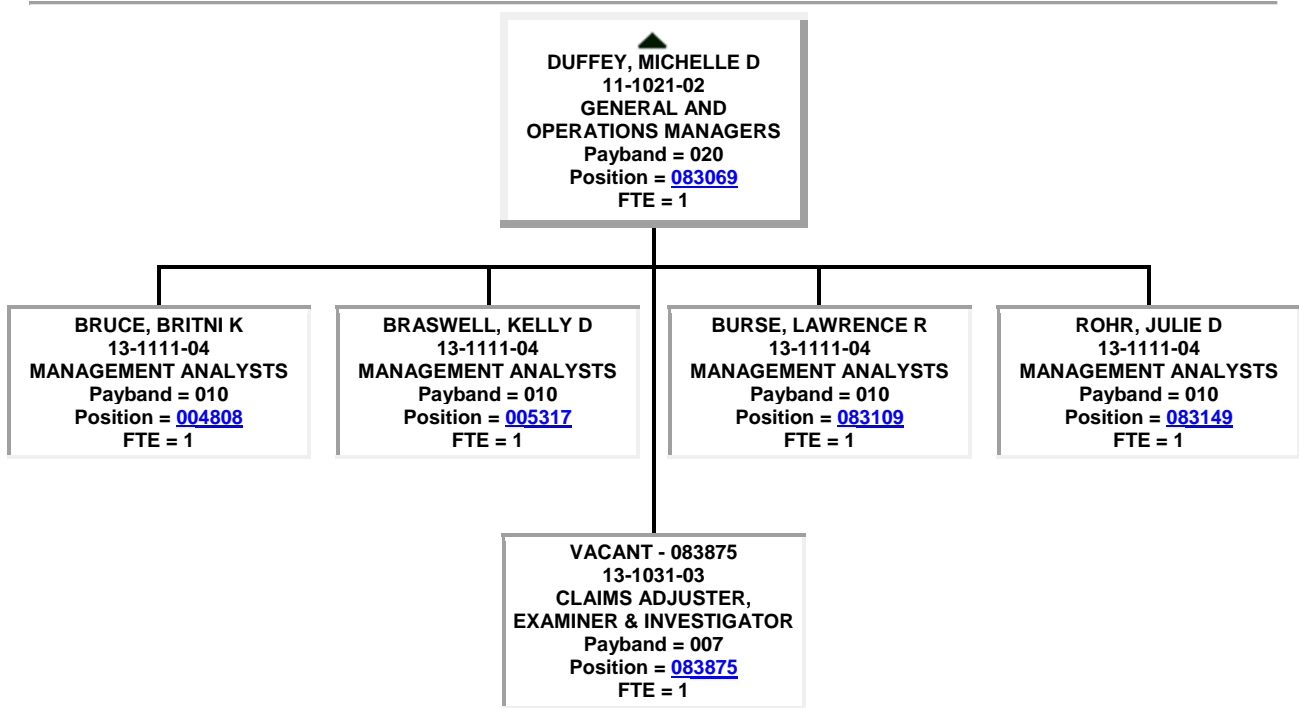


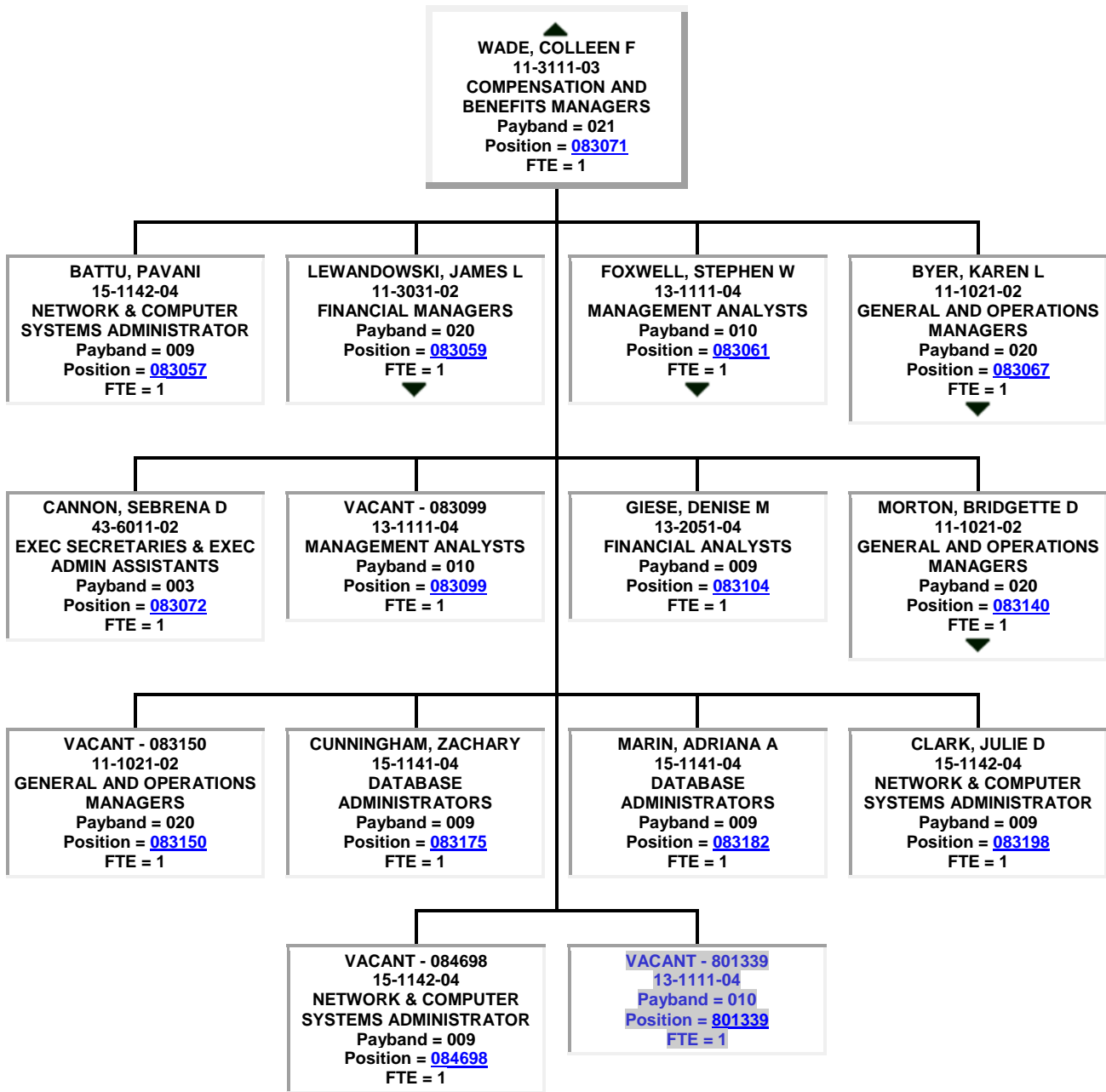


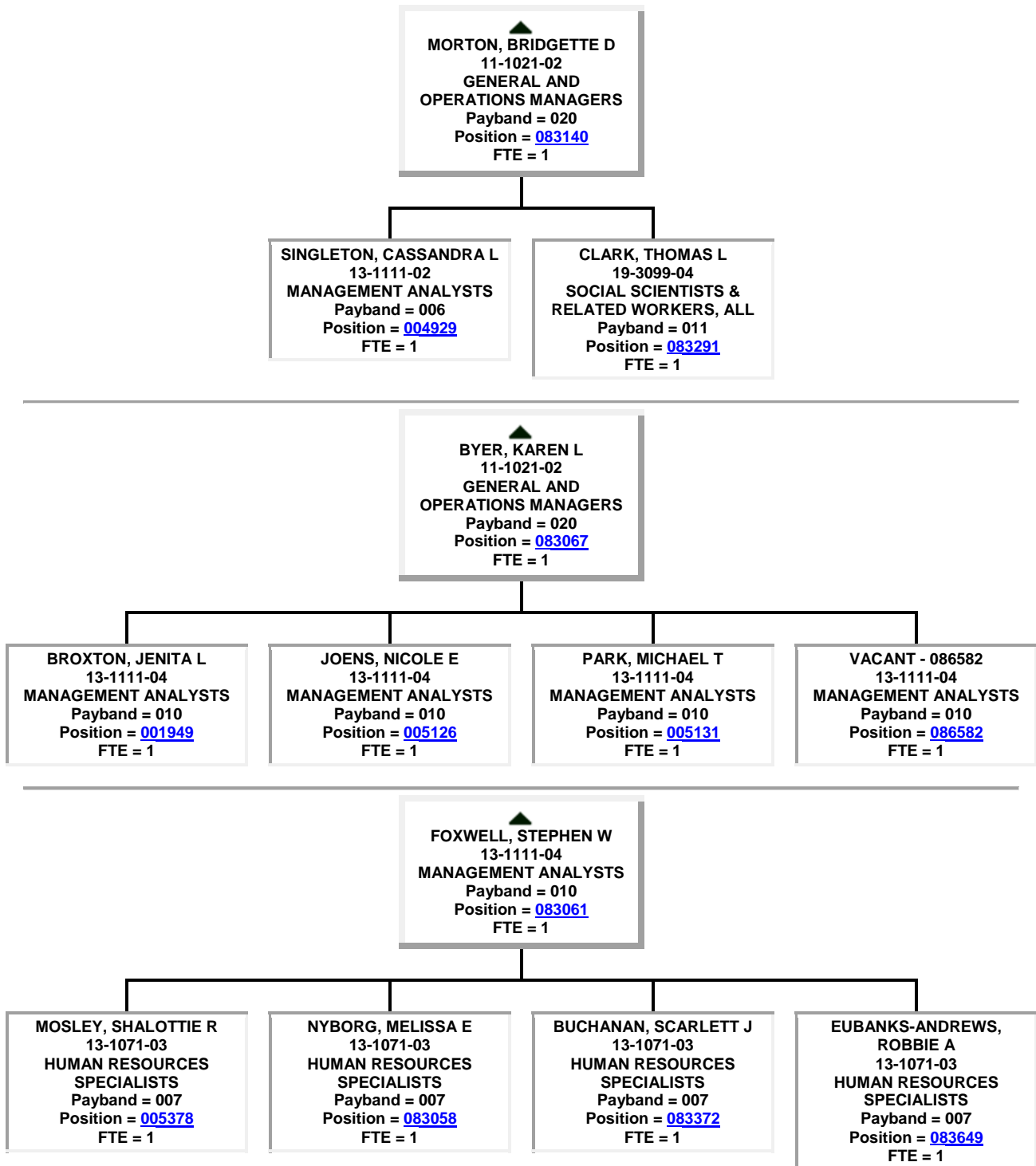


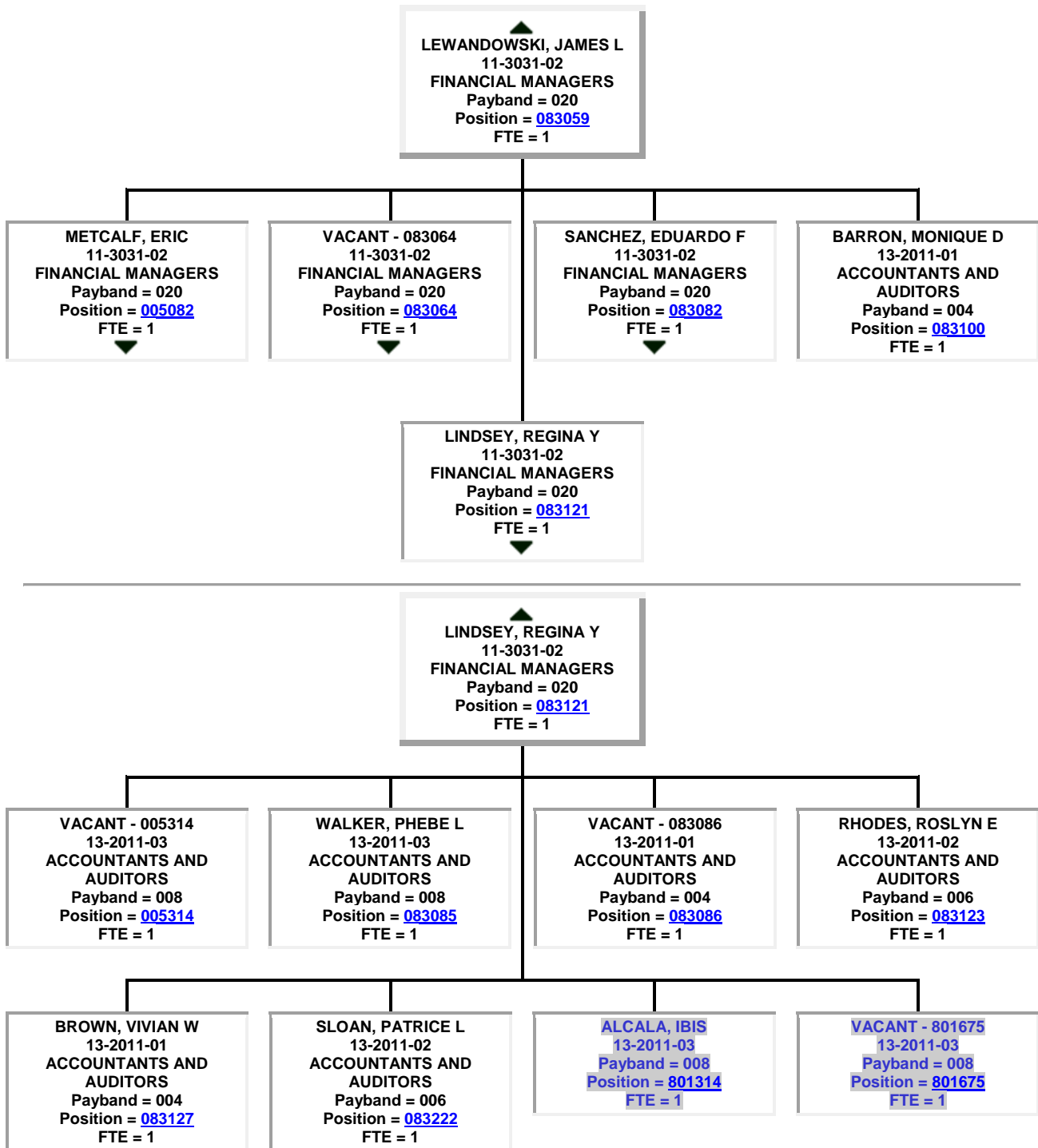


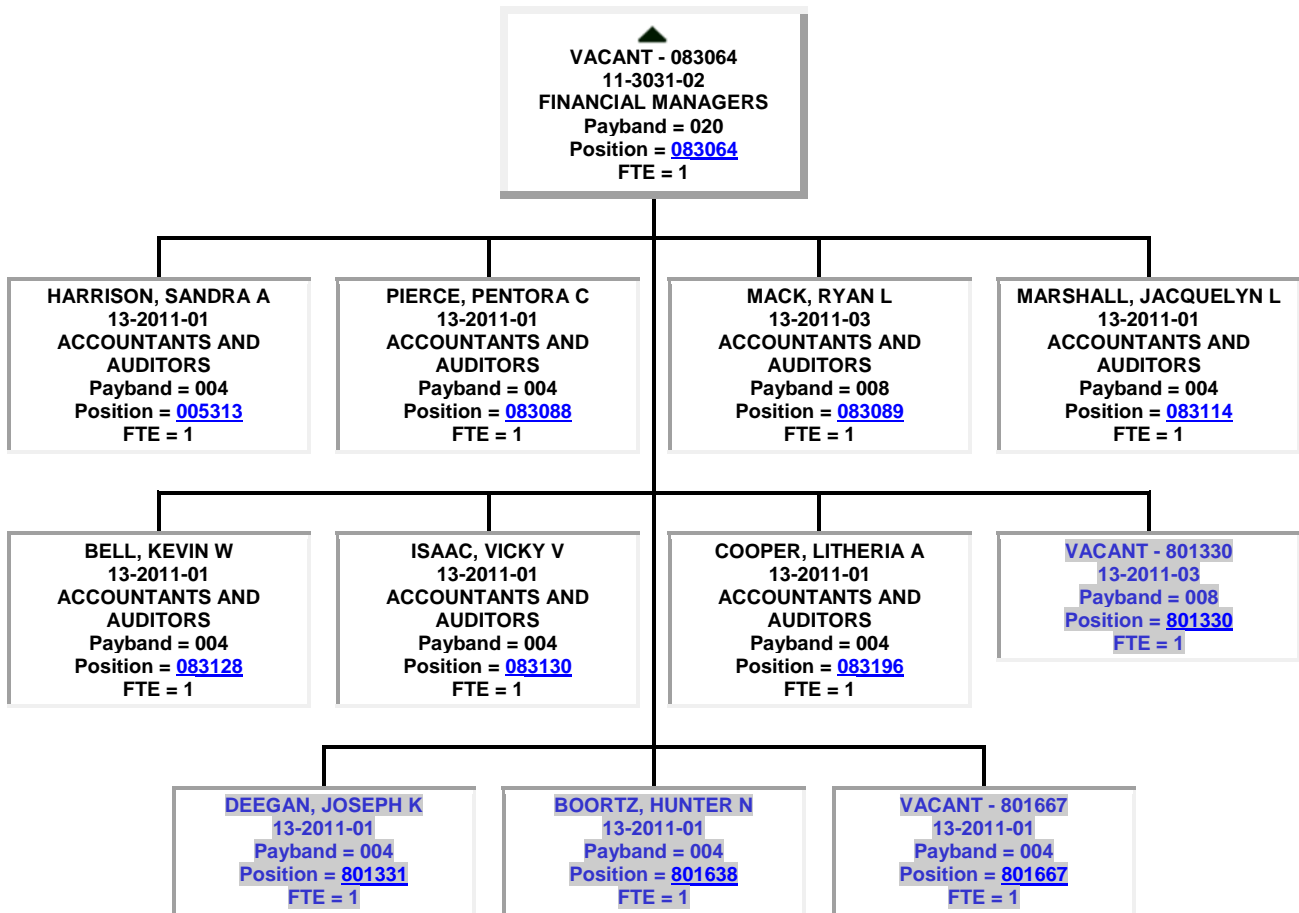
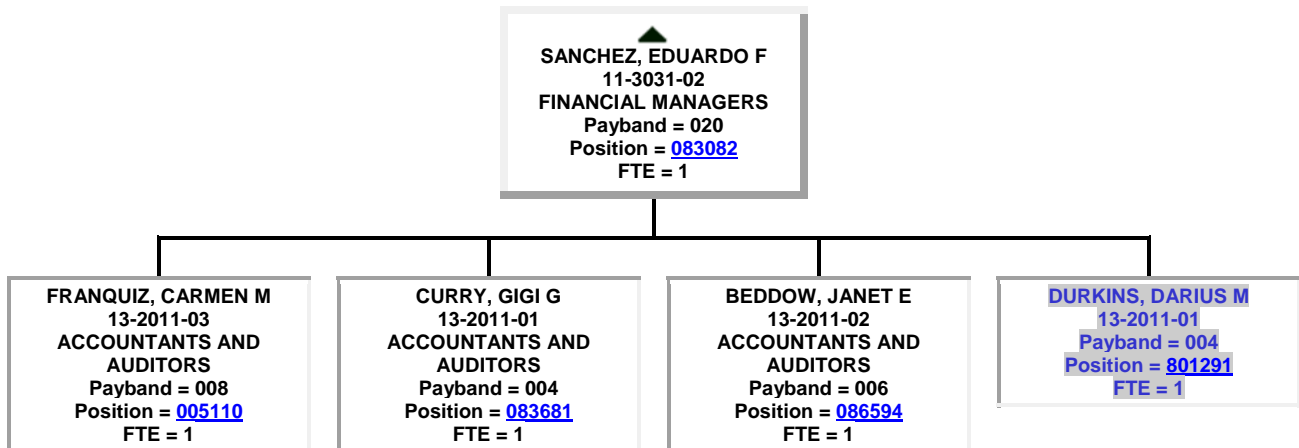


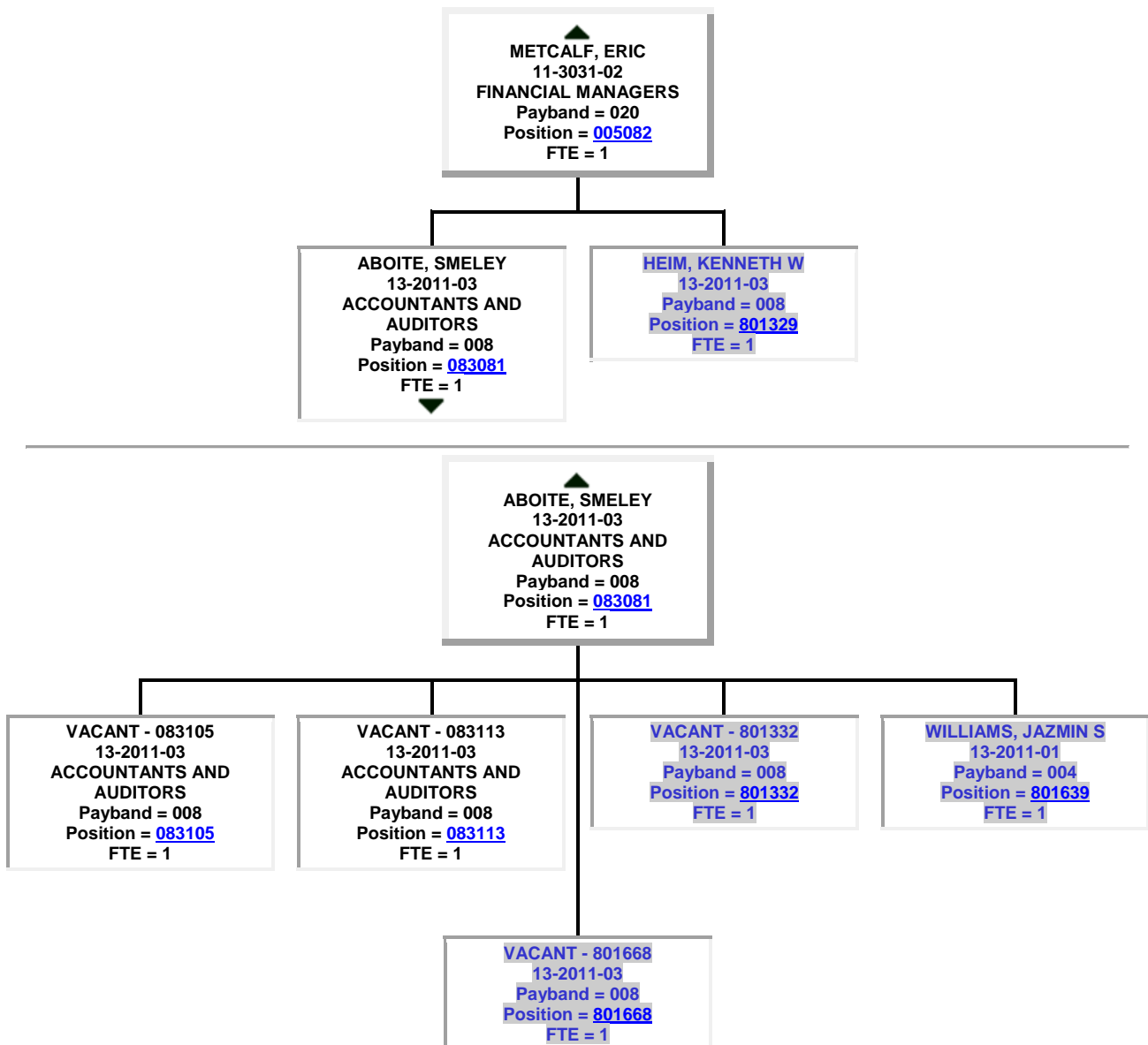


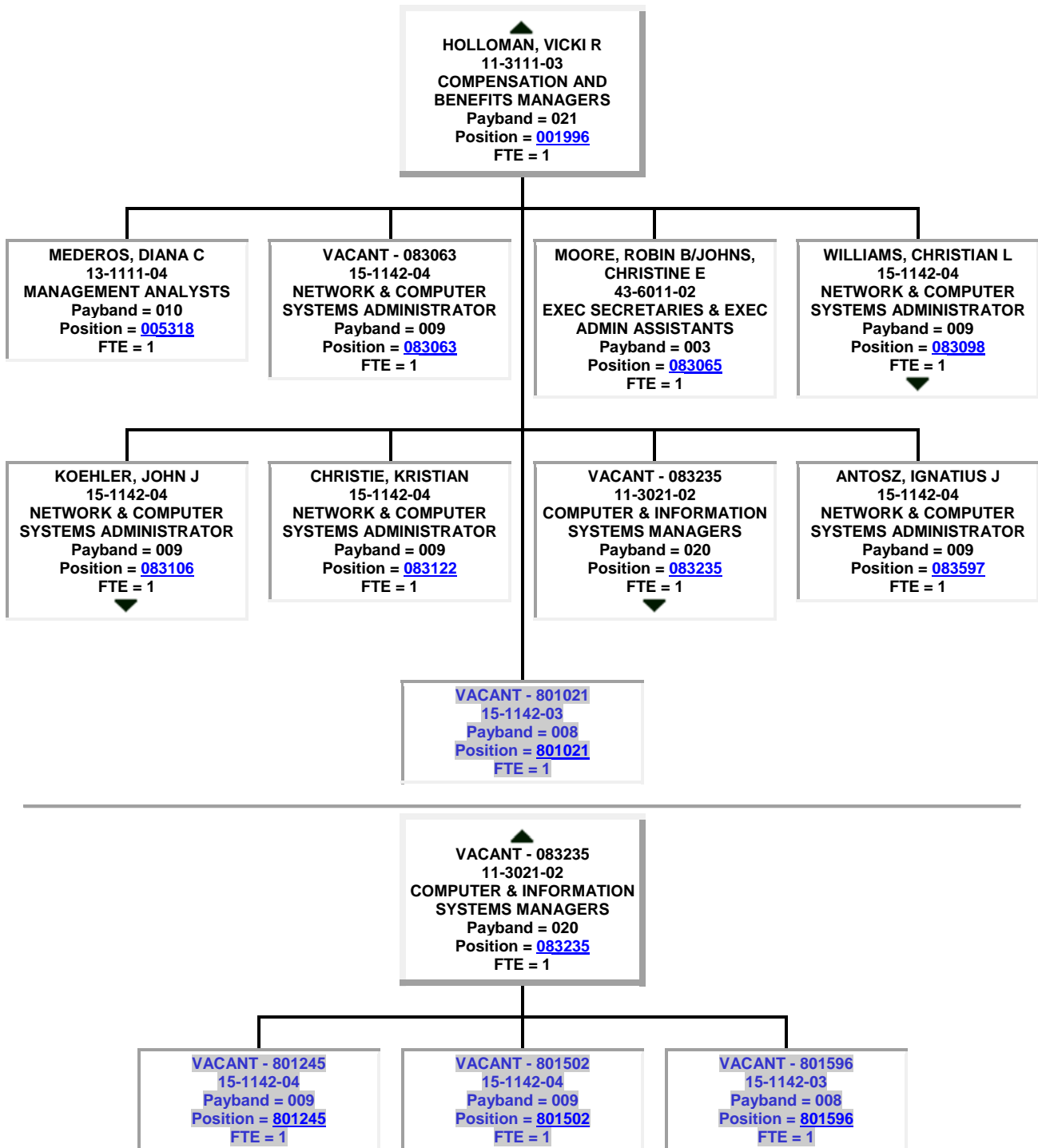


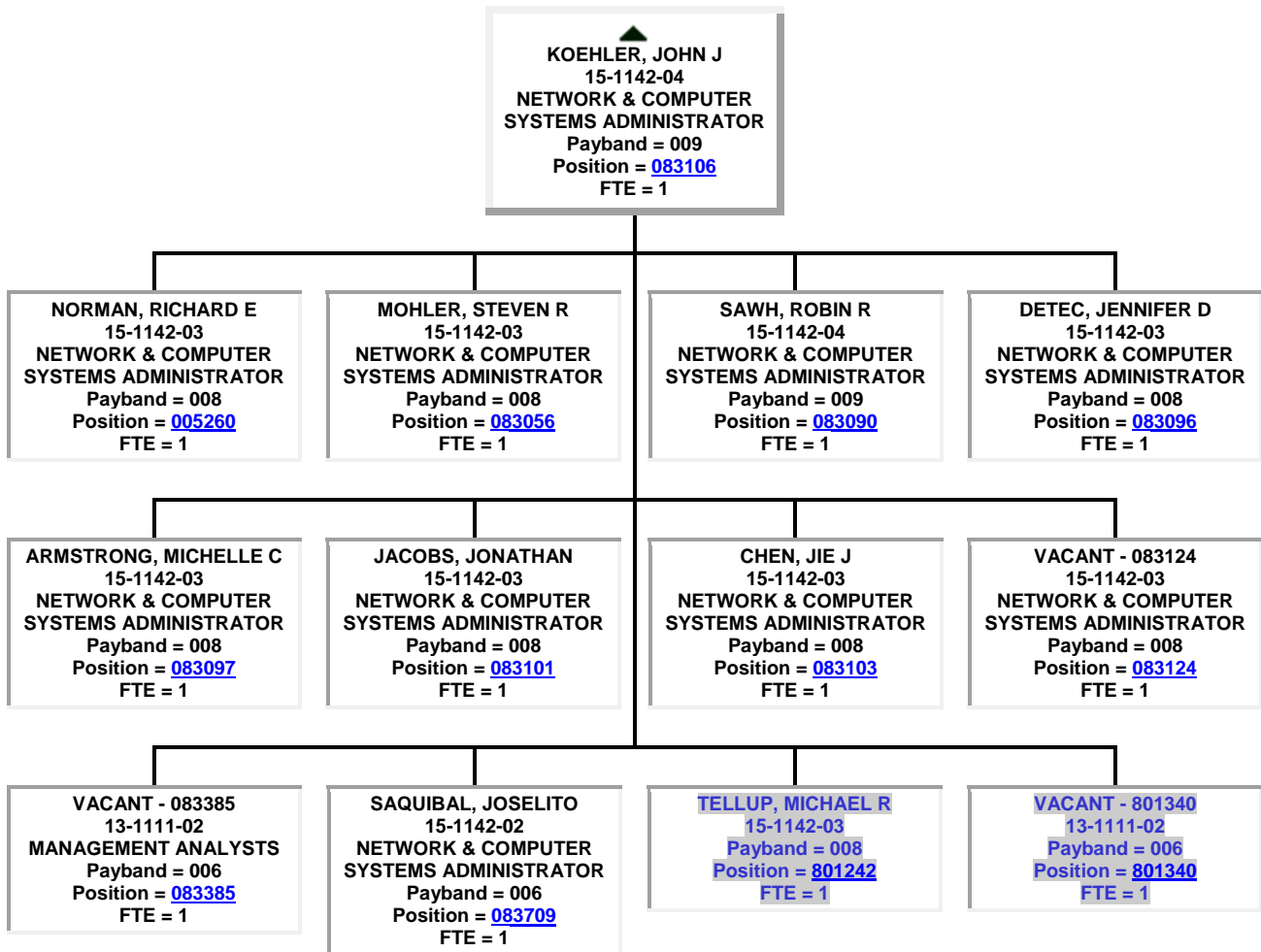


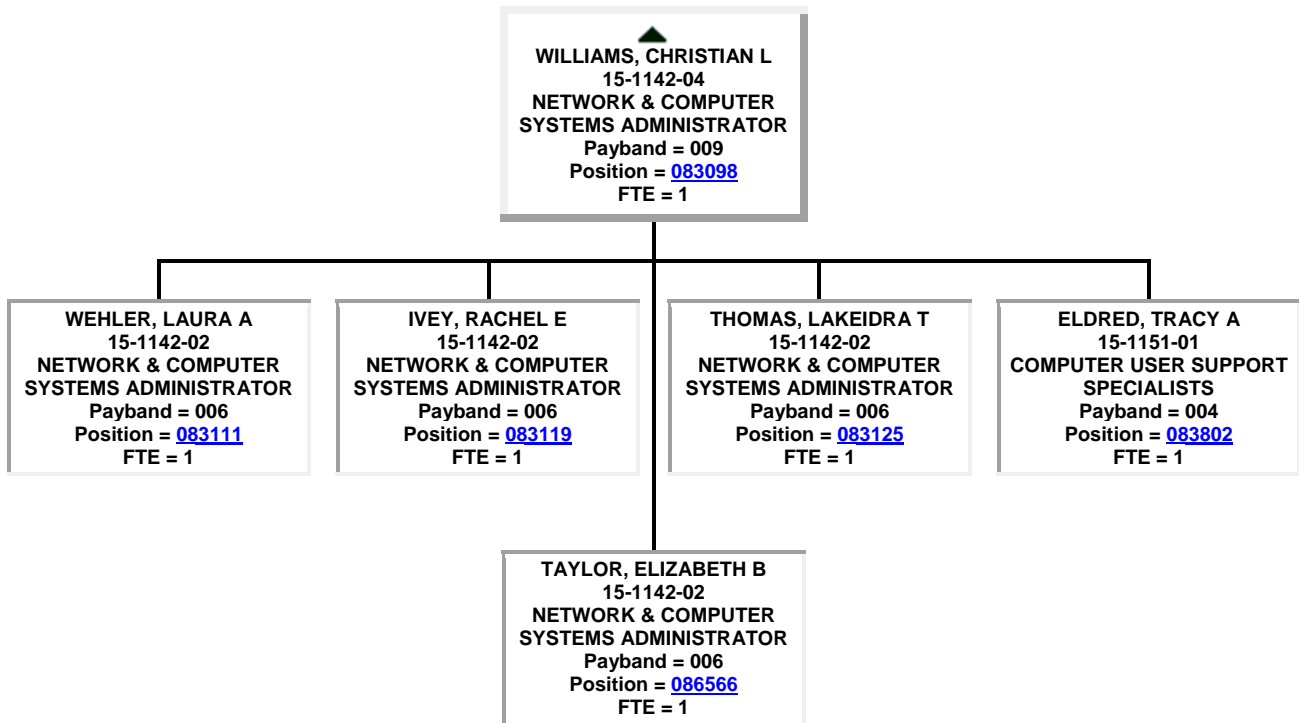


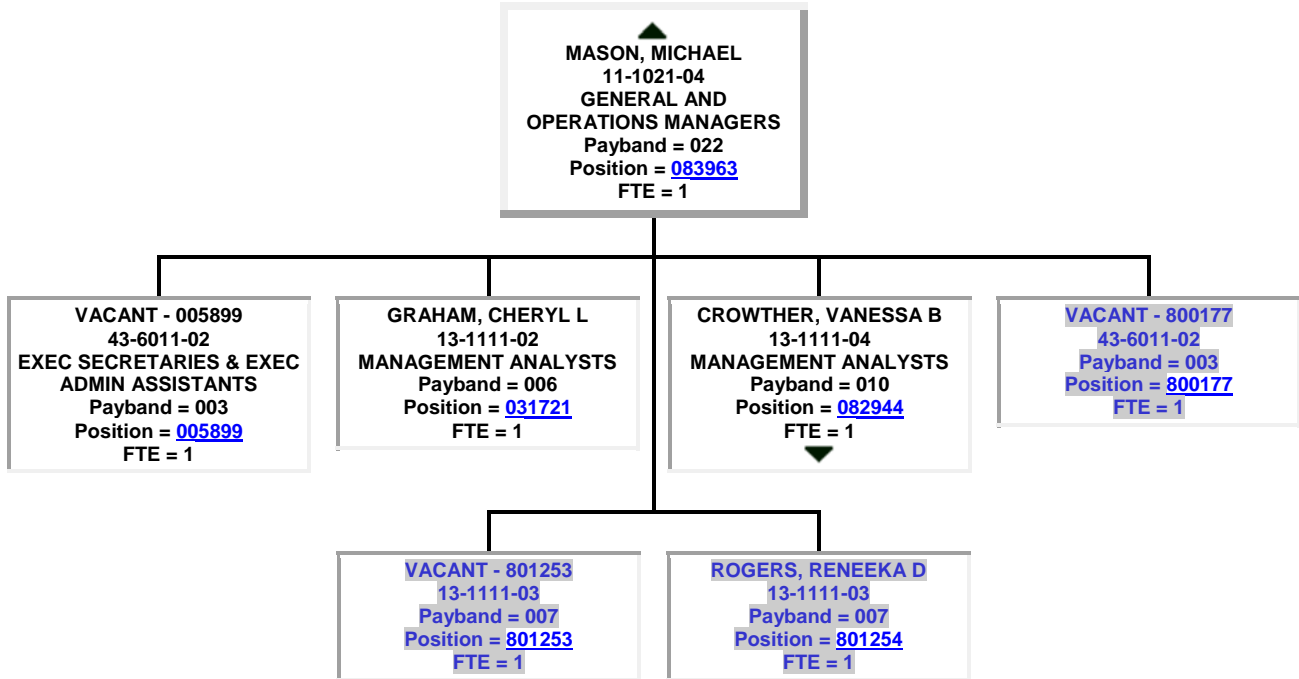
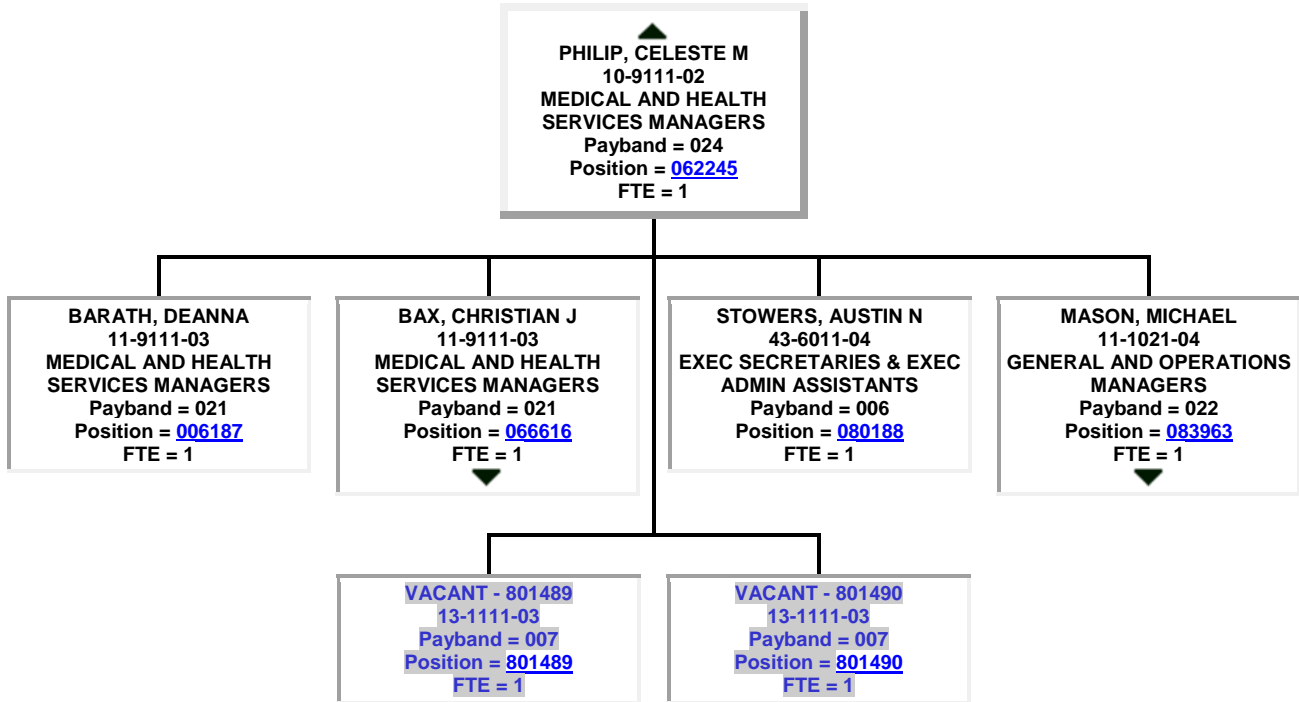












▲
CROWTHER, VANESSA B
13-1111-04
MANAGEMENT ANALYSTS
Payband = 010
Position = [082944](#)
FTE = 1

[VACANT - 800802](#)
15-1199-01
Payband = 004
Position = [800802](#)
FTE = 1

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BAX, CHRISTIAN J
11-9111-03
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 021
Position = [066616](#)
FTE = 1

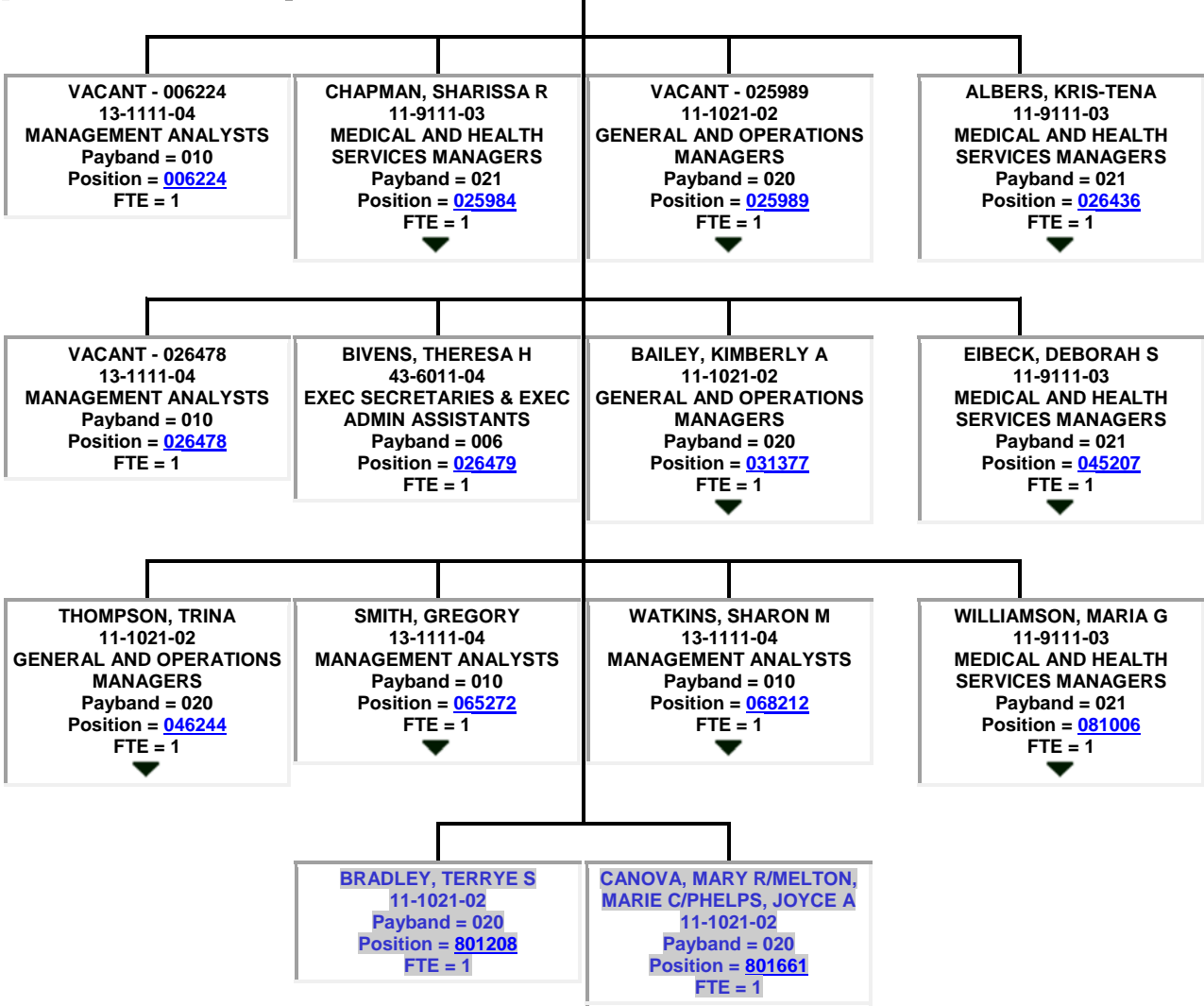
EMMANUEL, CHRISTOPHER S
13-1111-04
MANAGEMENT ANALYSTS
Payband = 010
Position = [006239](#)
FTE = 1

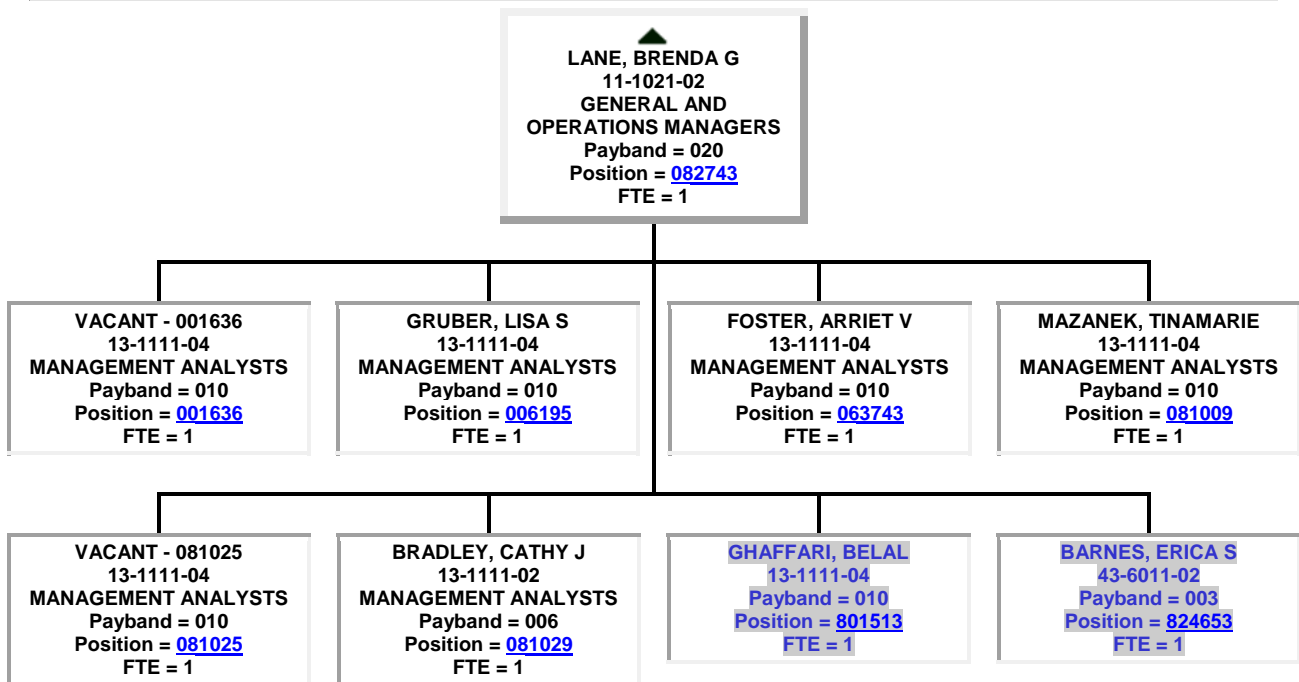
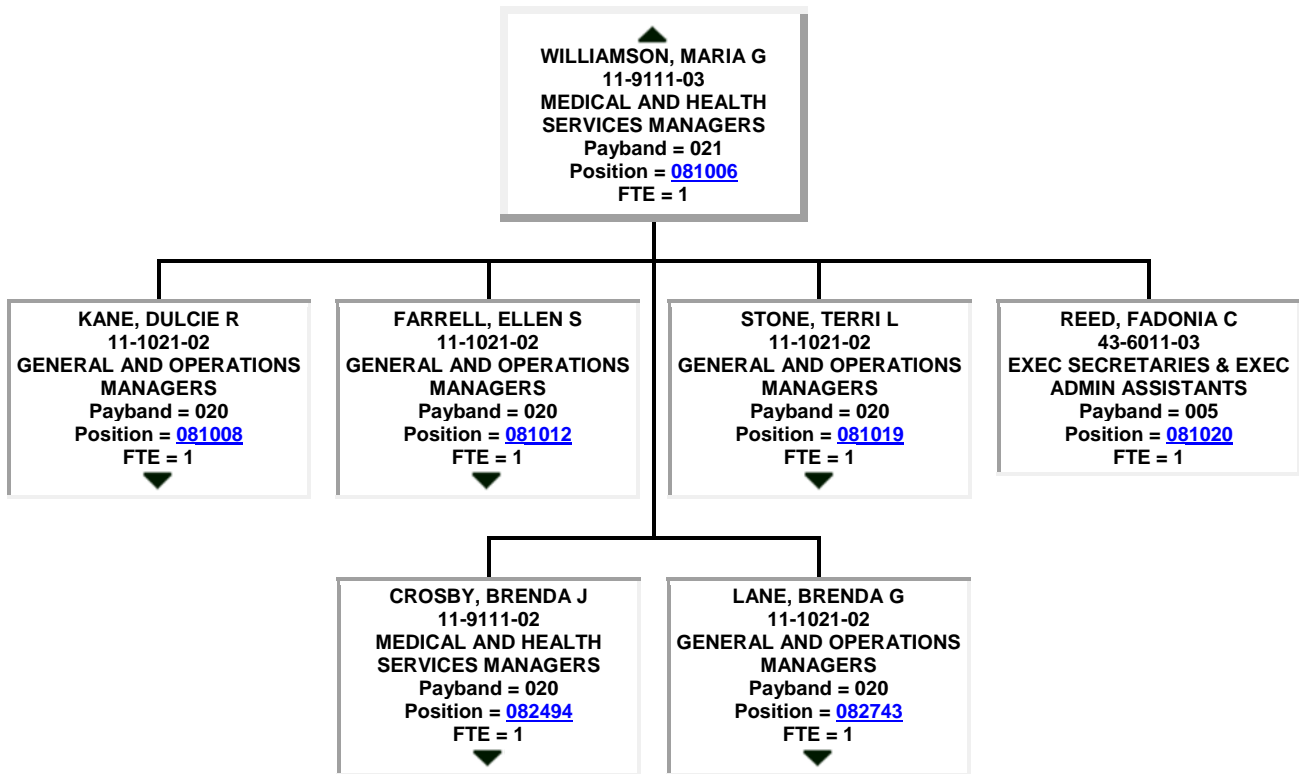
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13-1111-04
Payband = 010
Position = [801758](#)
FTE = 1

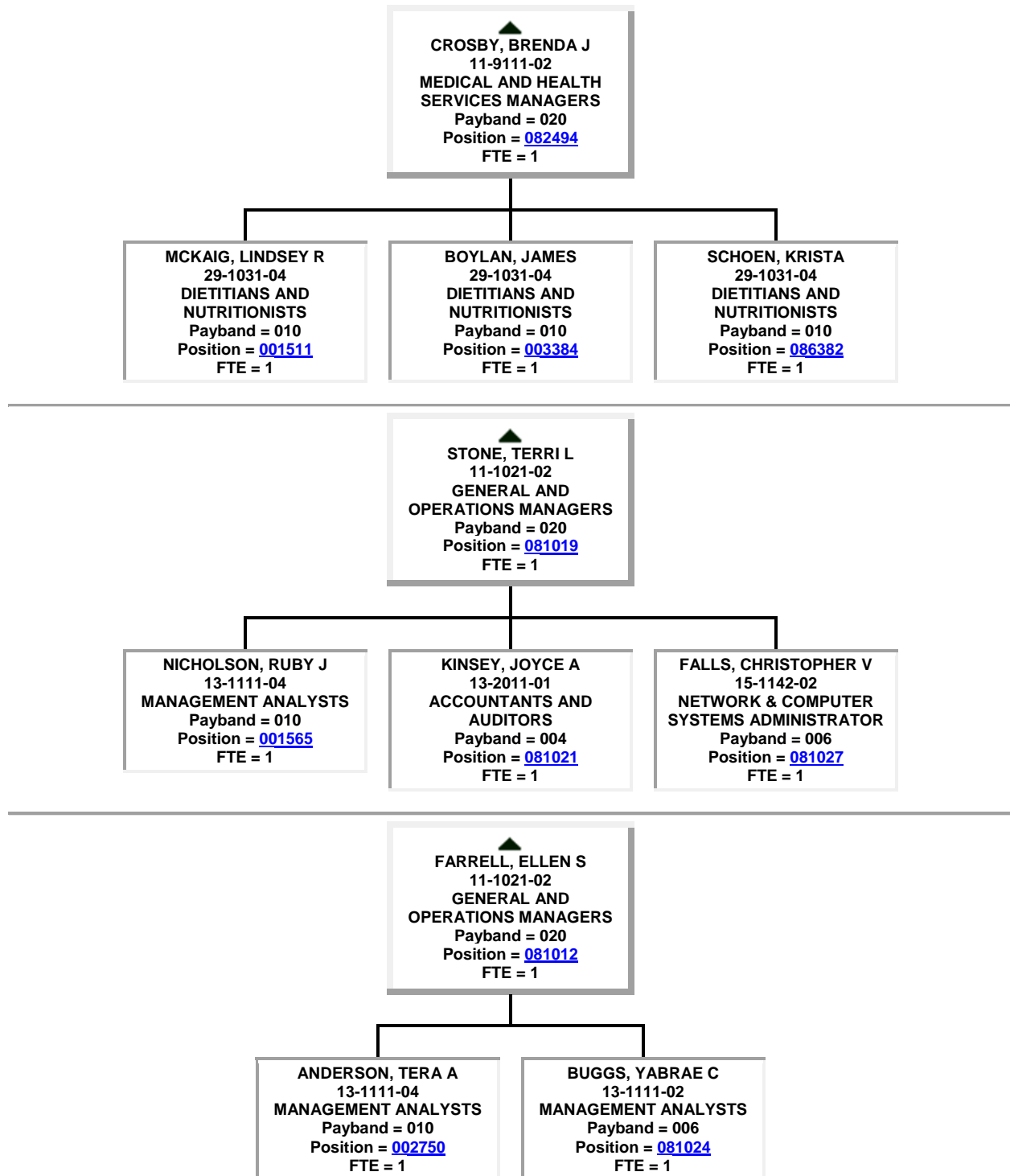
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13-1111-04
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Position = [801759](#)
FTE = 1

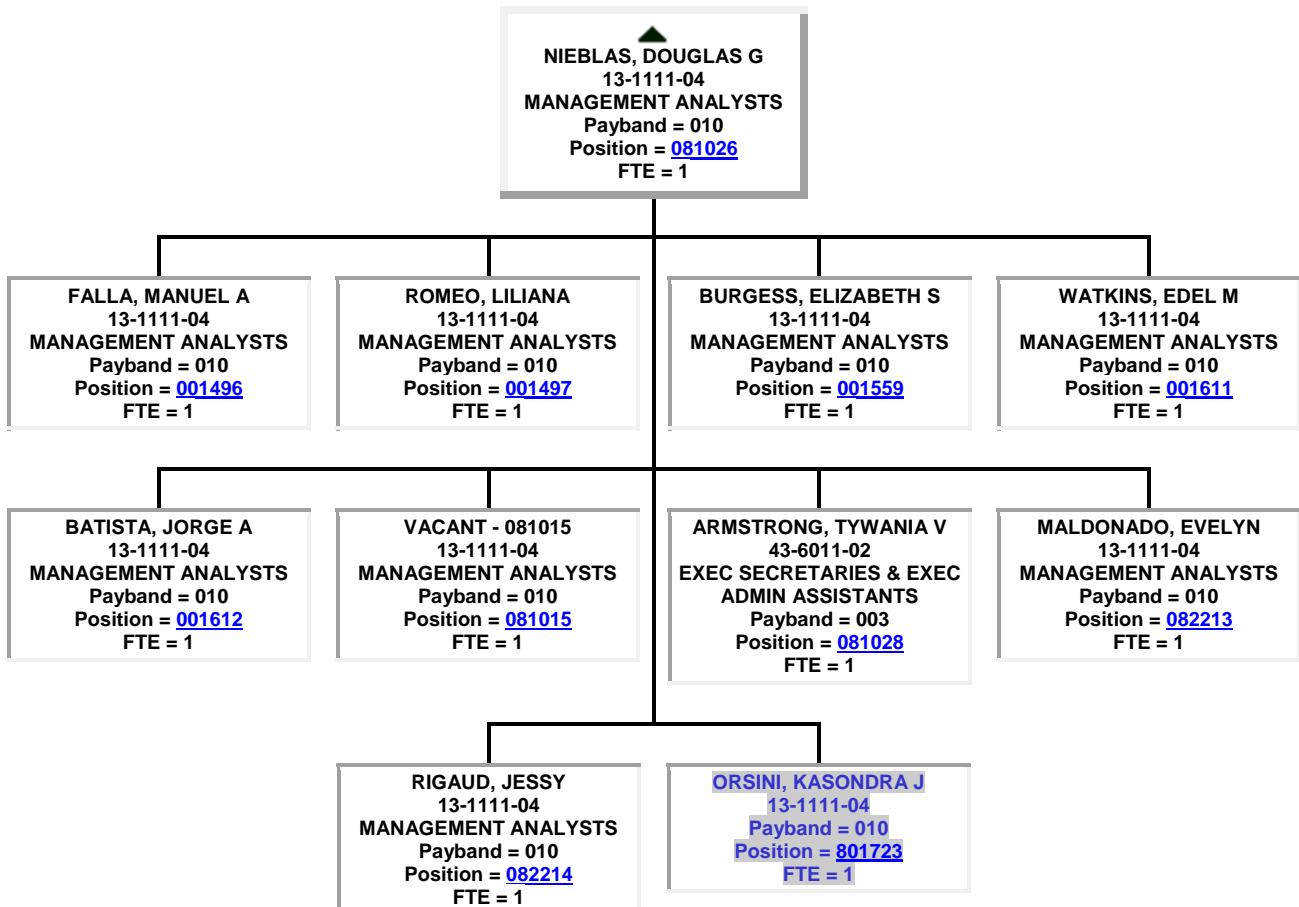
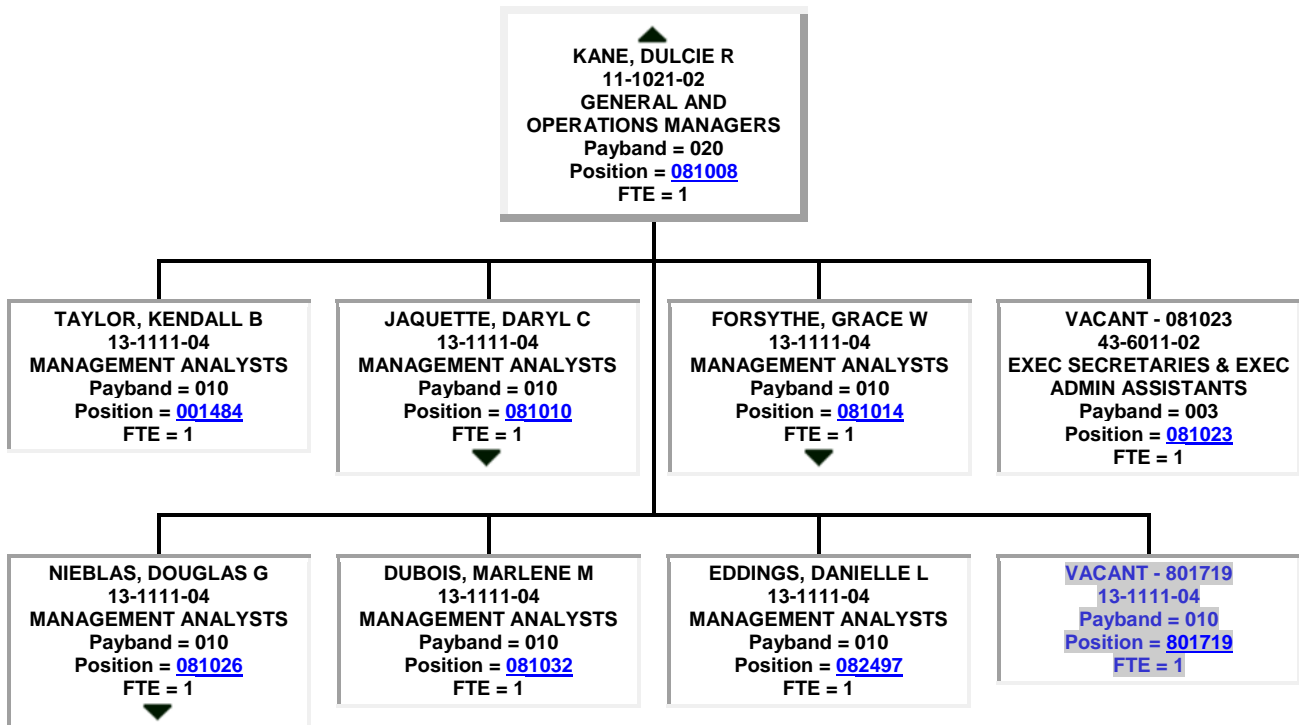
[SACHS, TAYLOR](#)
23-2011-01
Payband = 005
Position = [801815](#)
FTE = 1

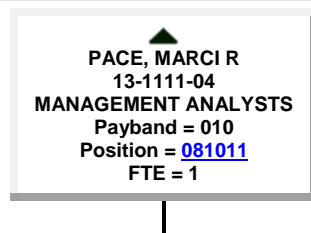
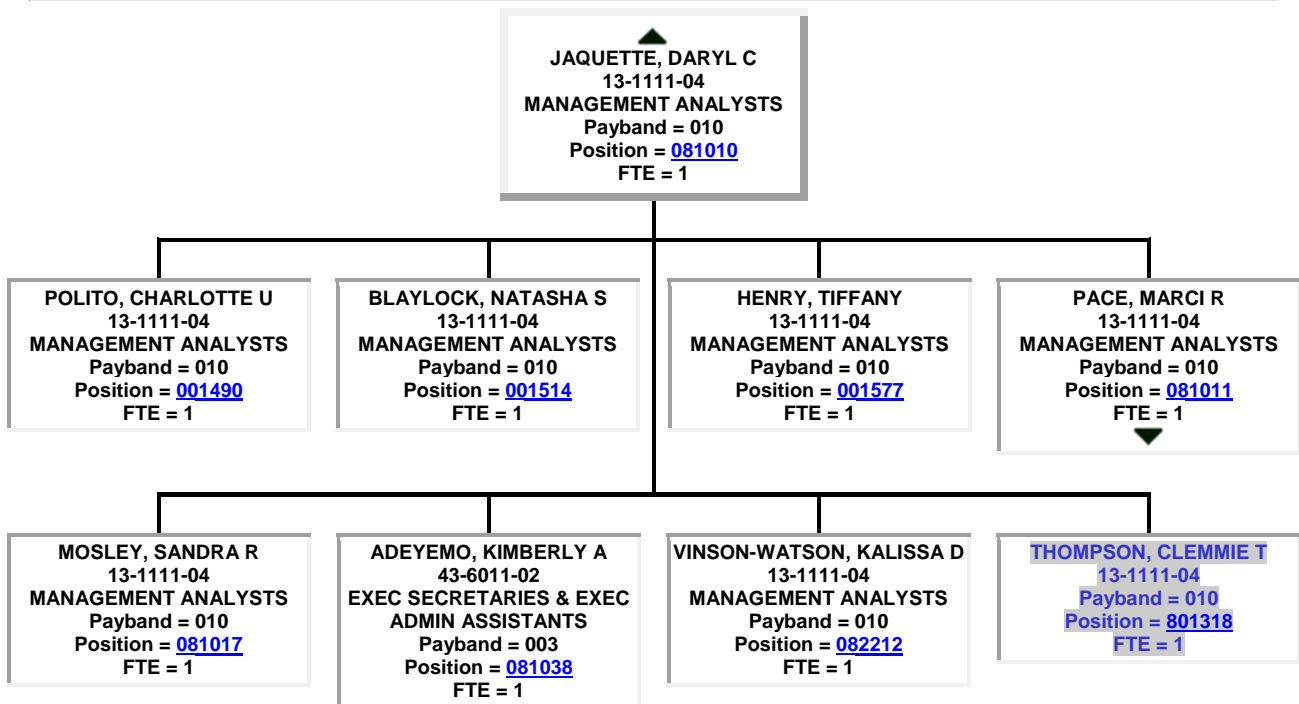
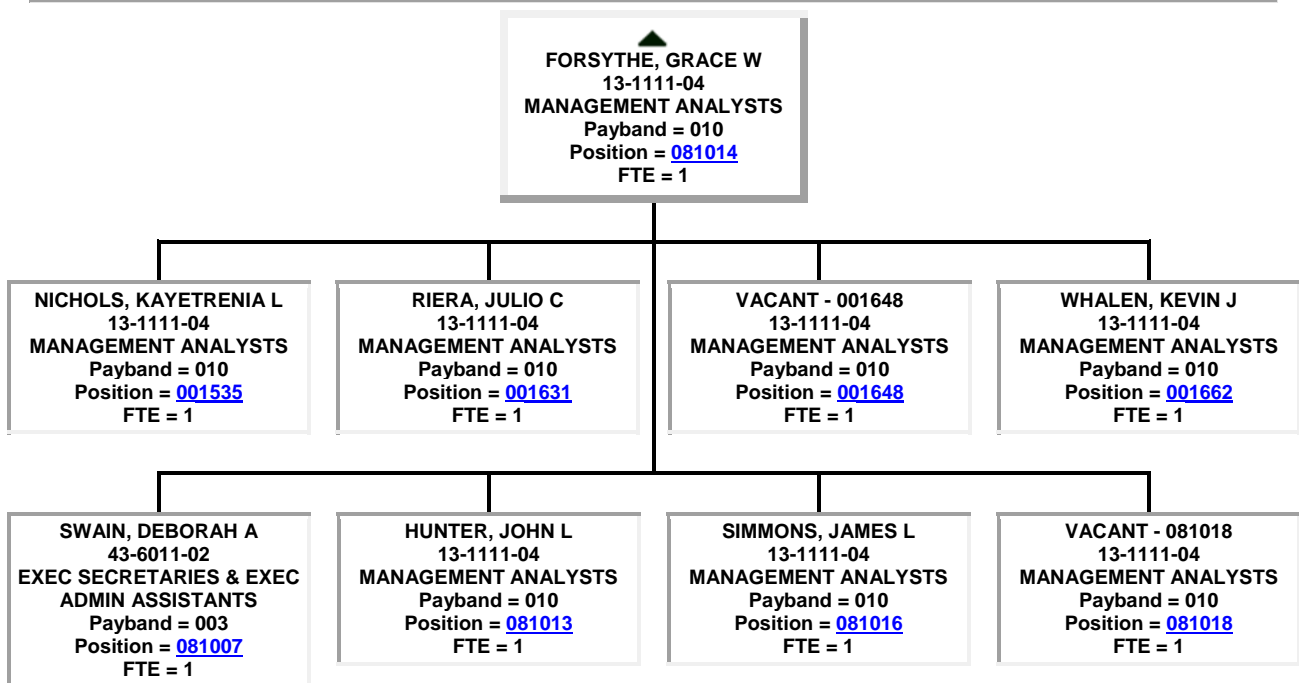
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HUGHES, SHANNON
 11-9111-03
MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 021
 Position = [003913](#)
 FTE = 1

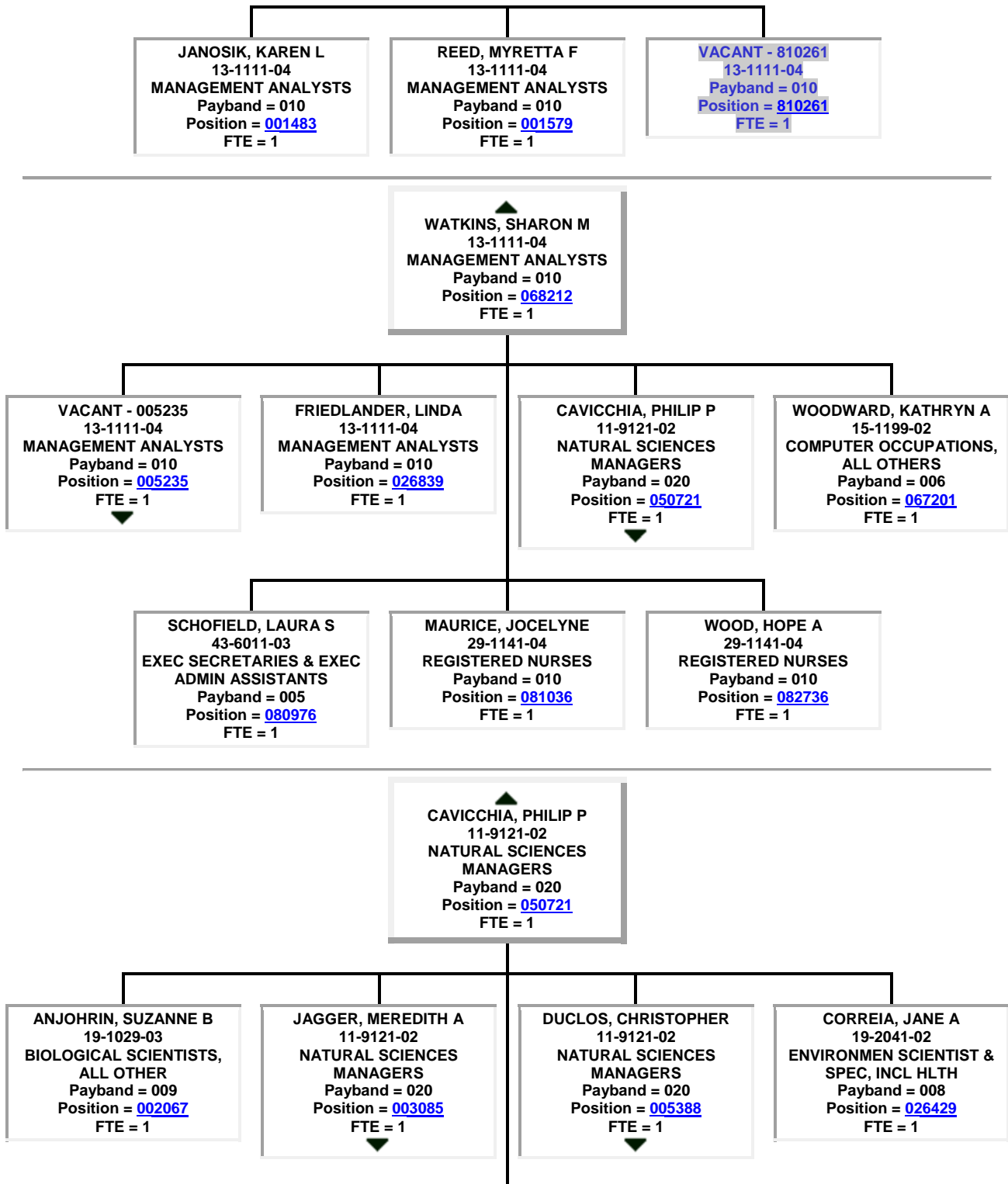


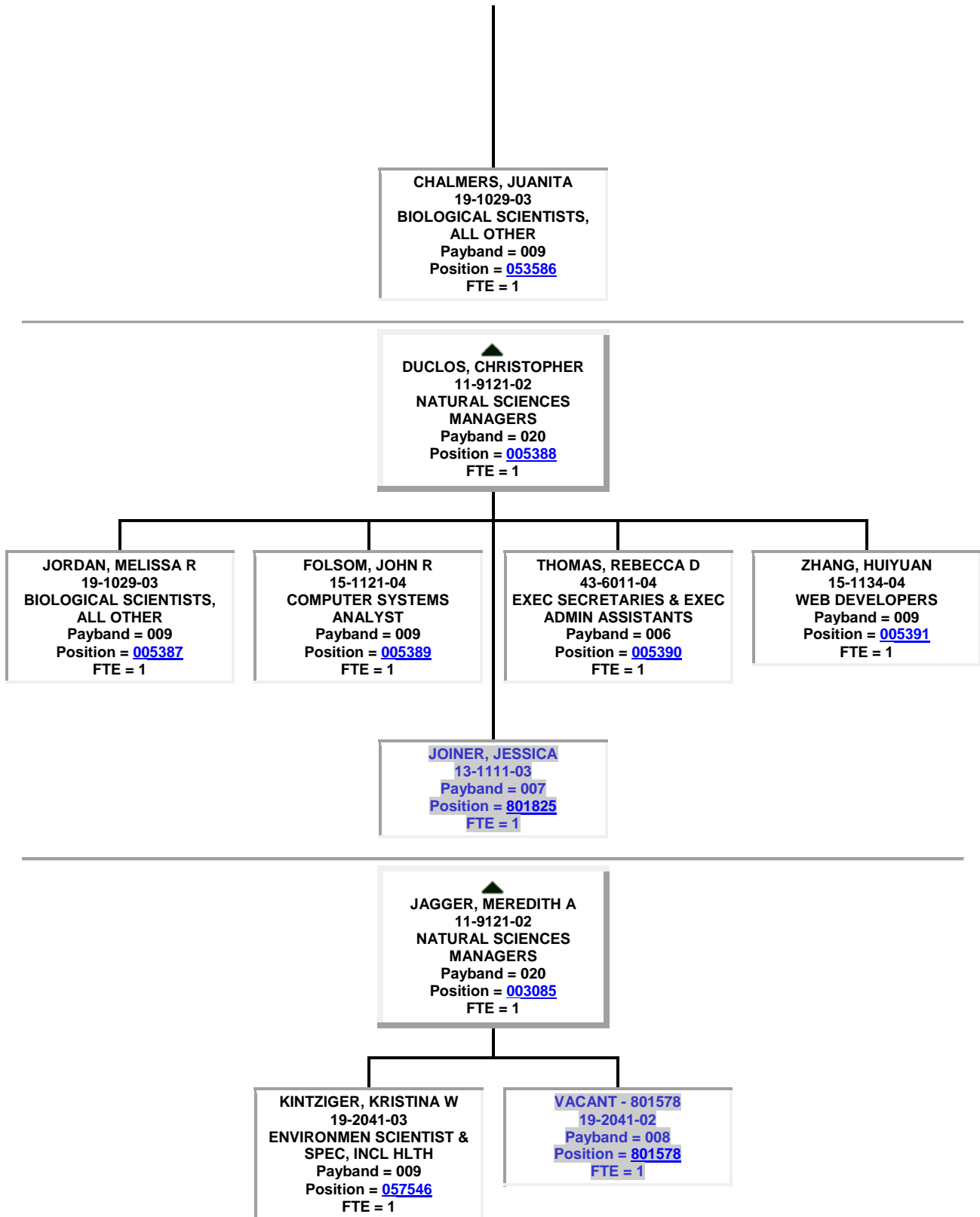


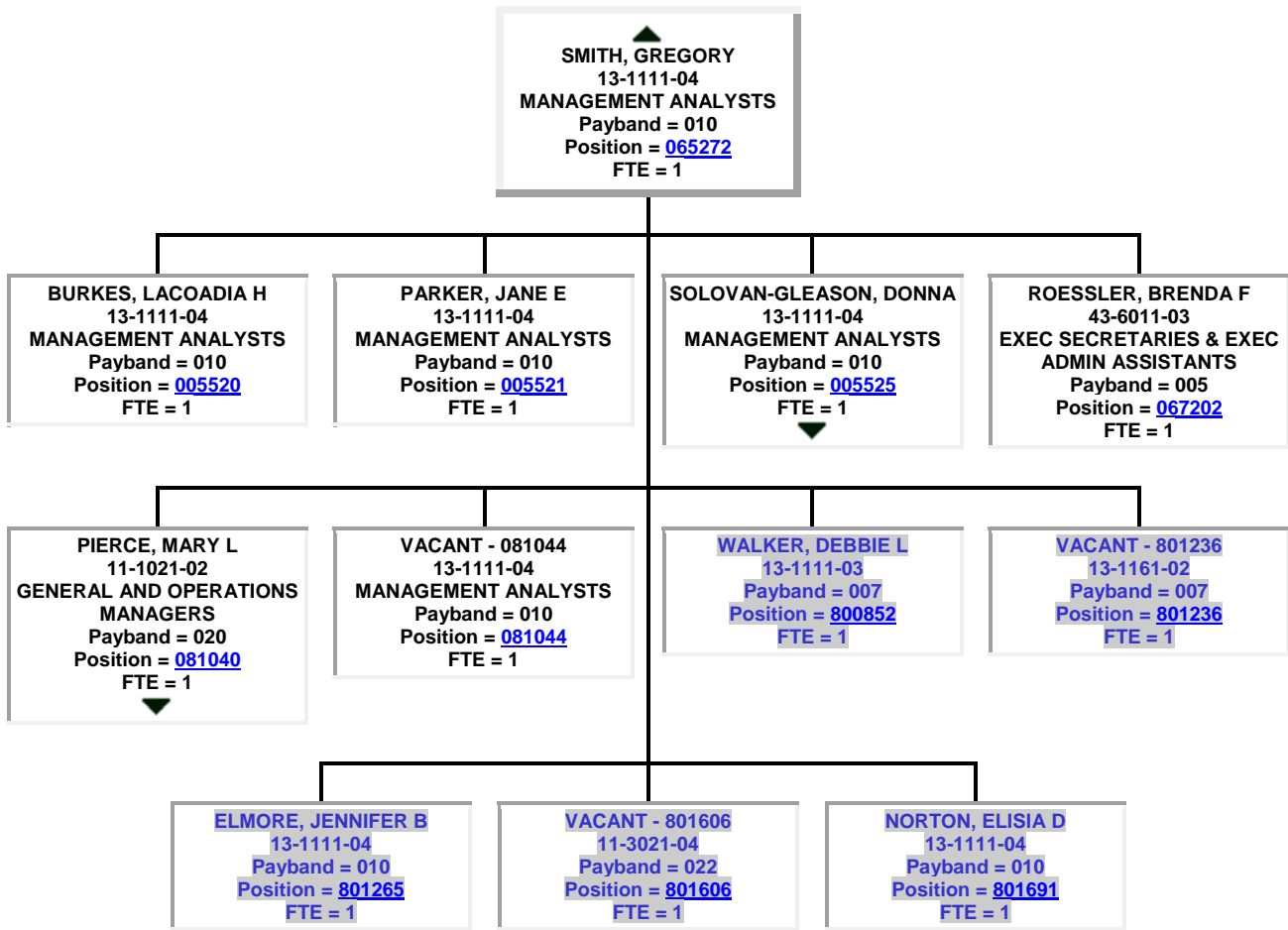
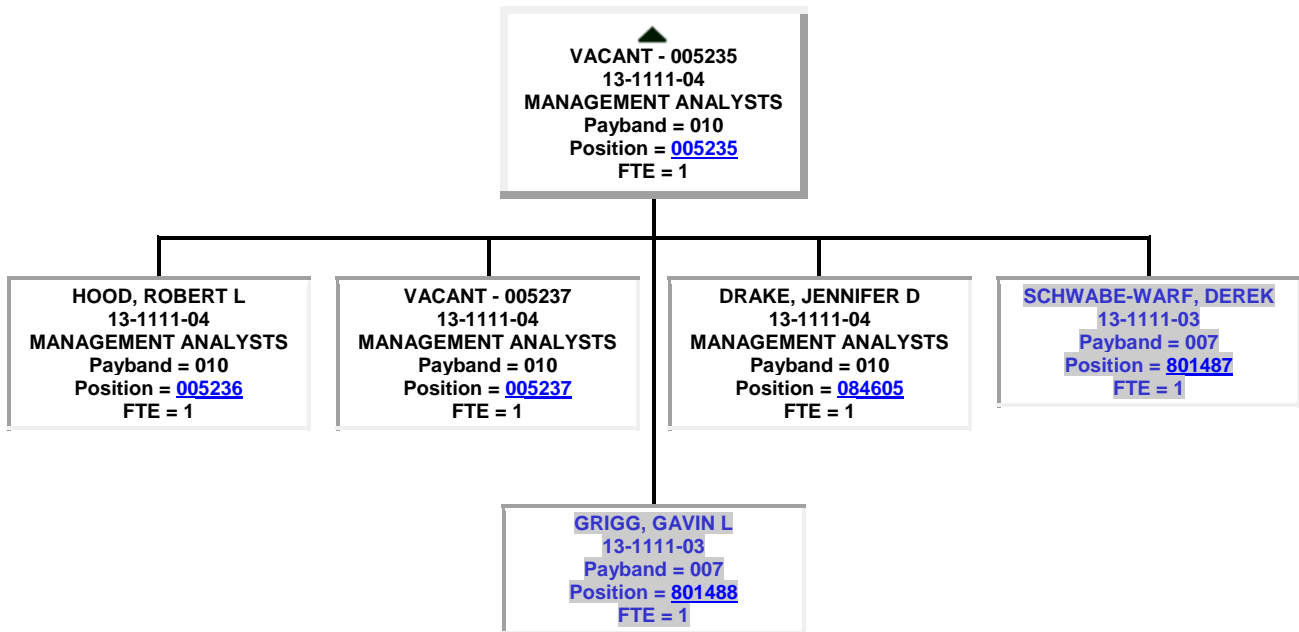


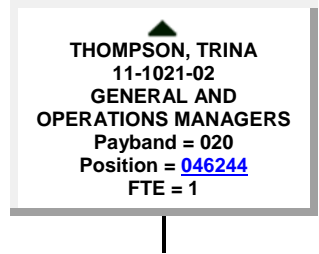
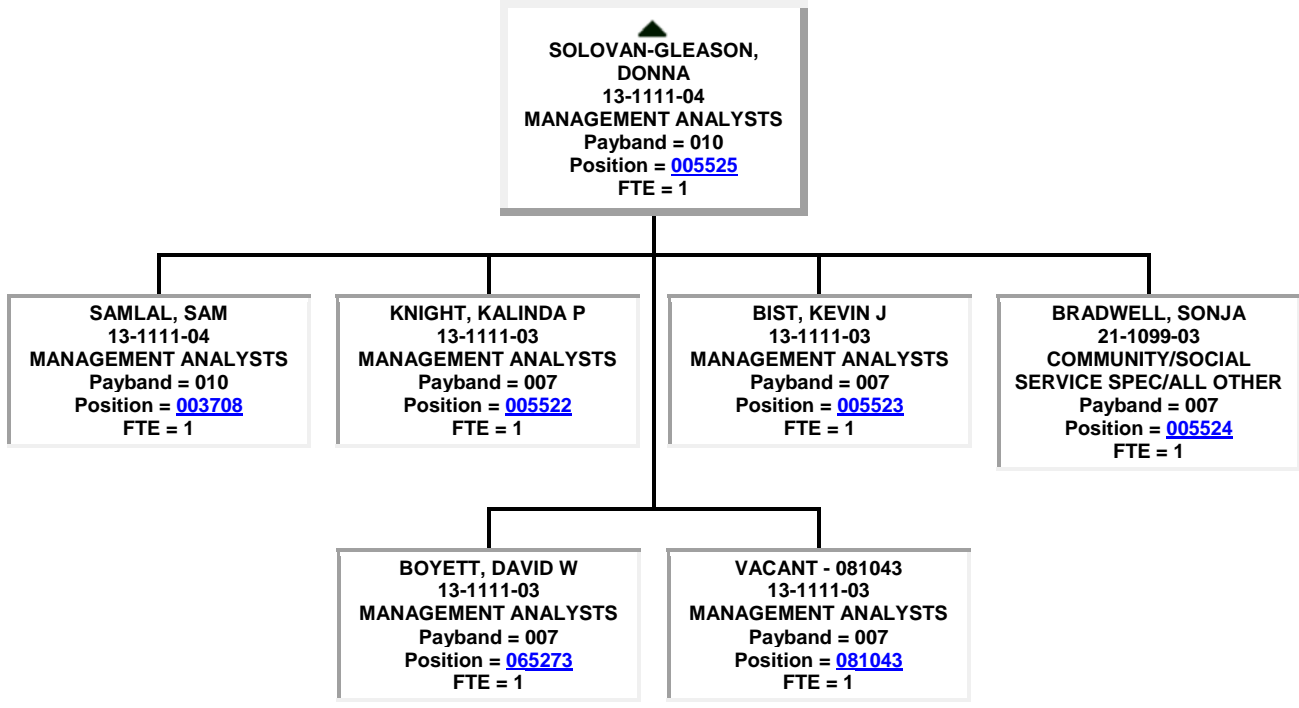
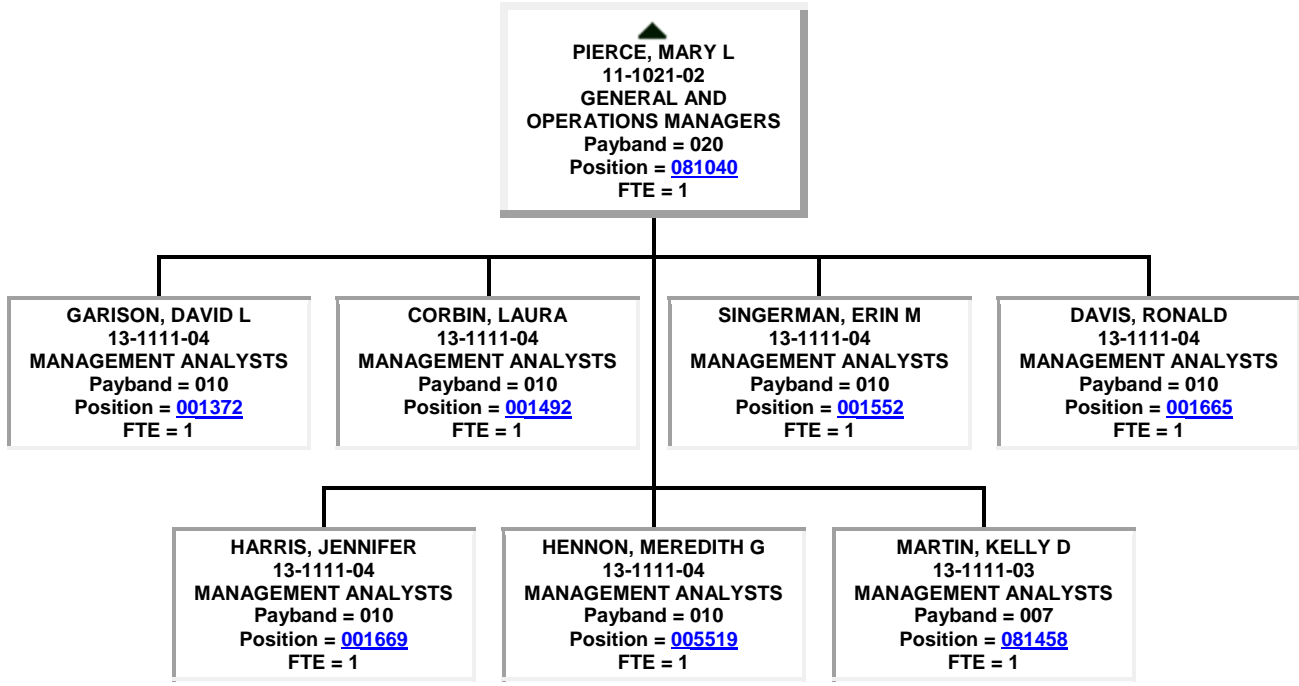


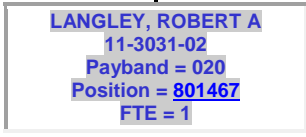
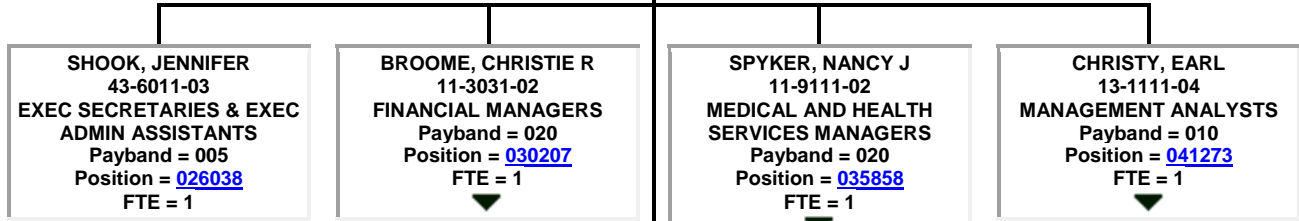
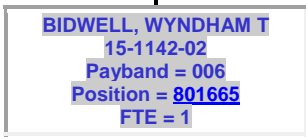
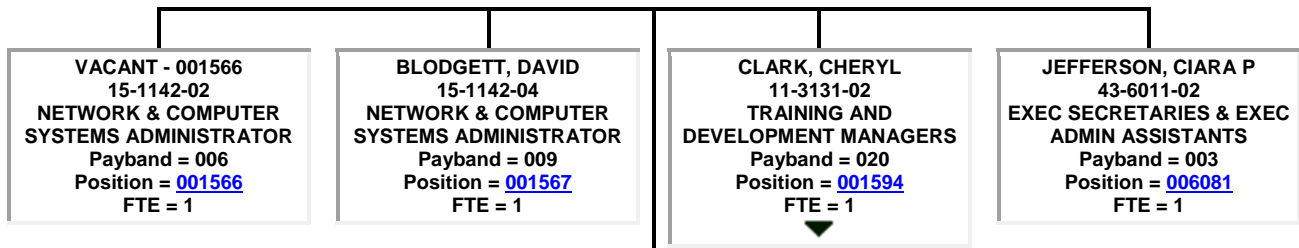


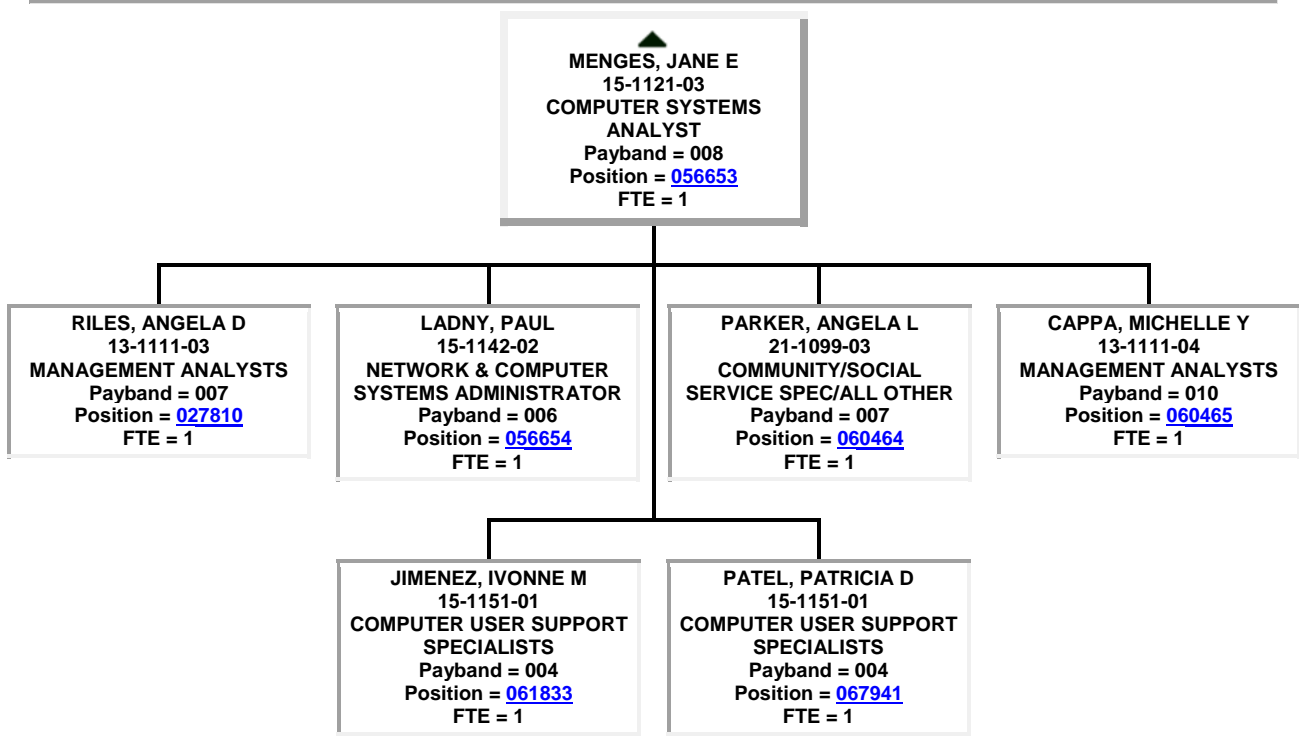
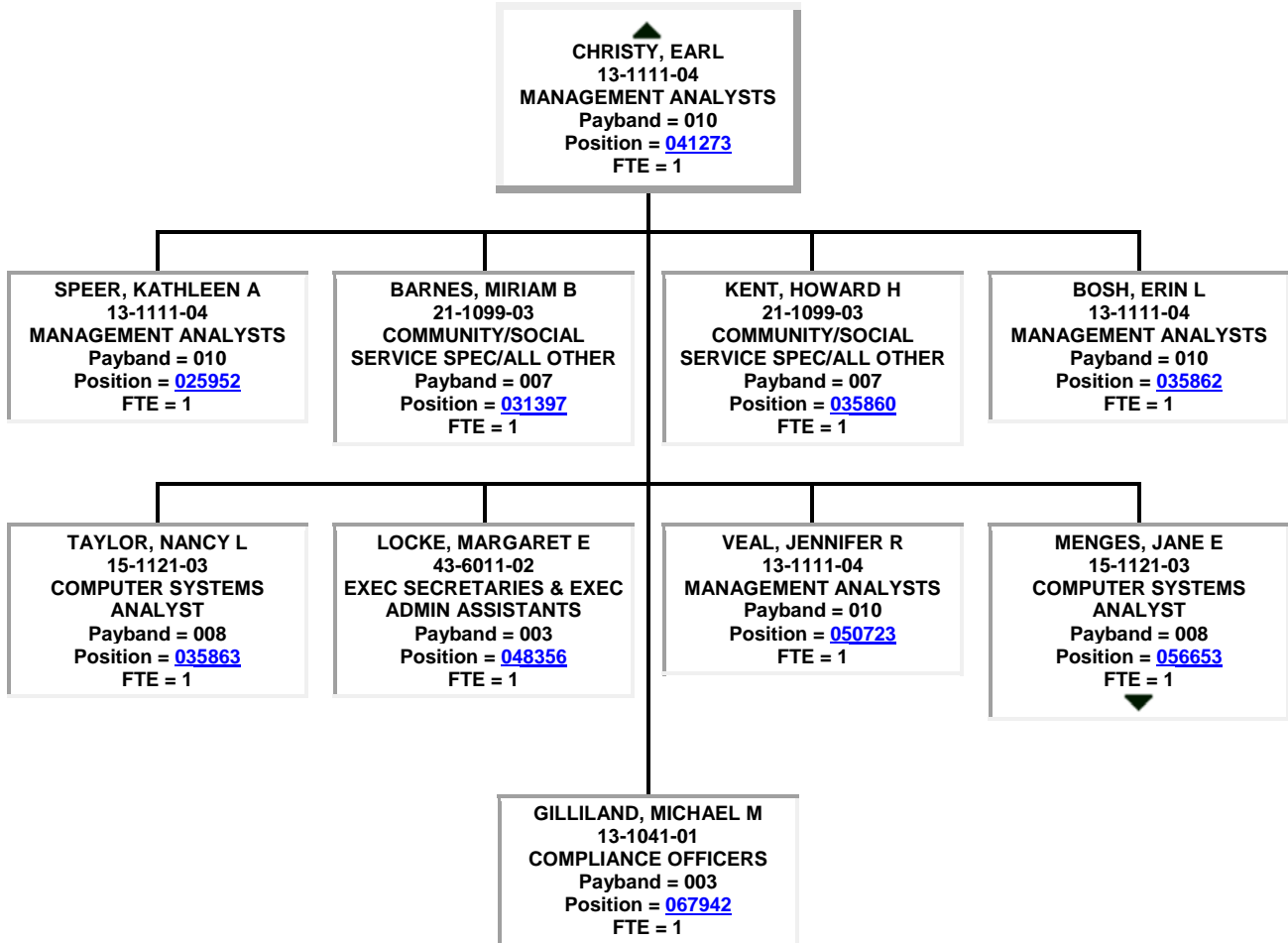


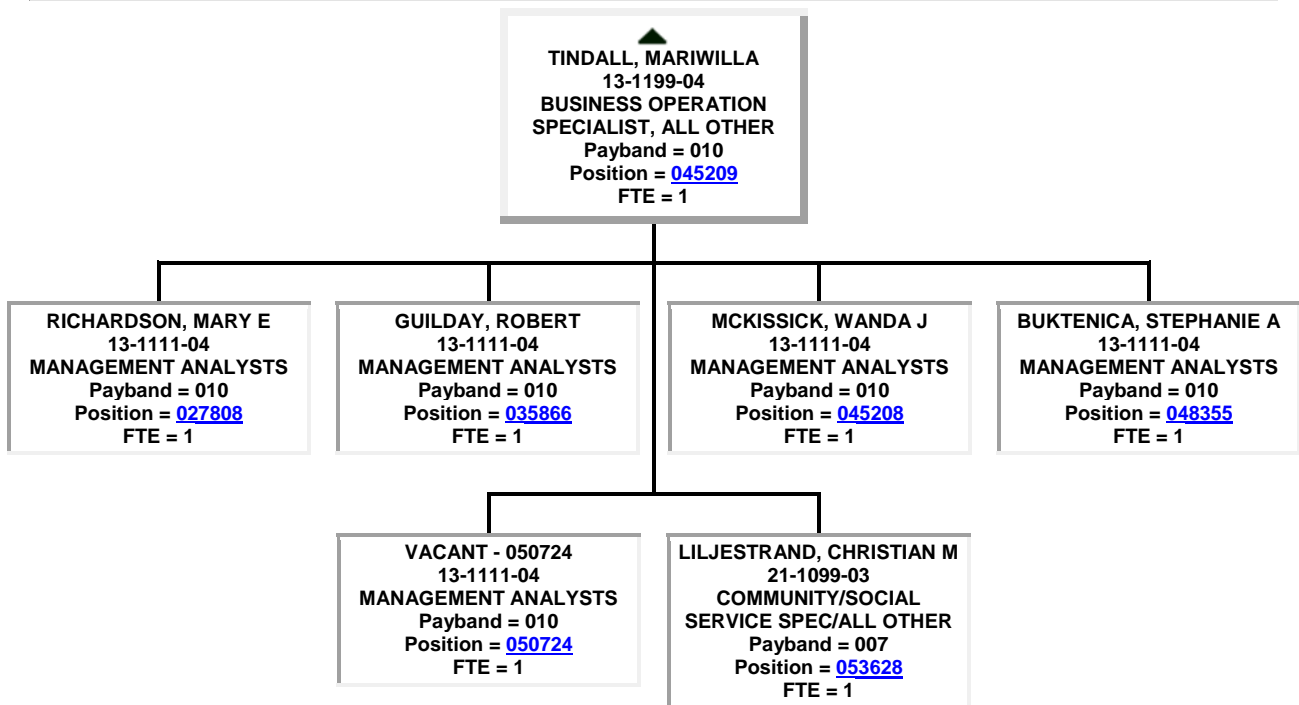
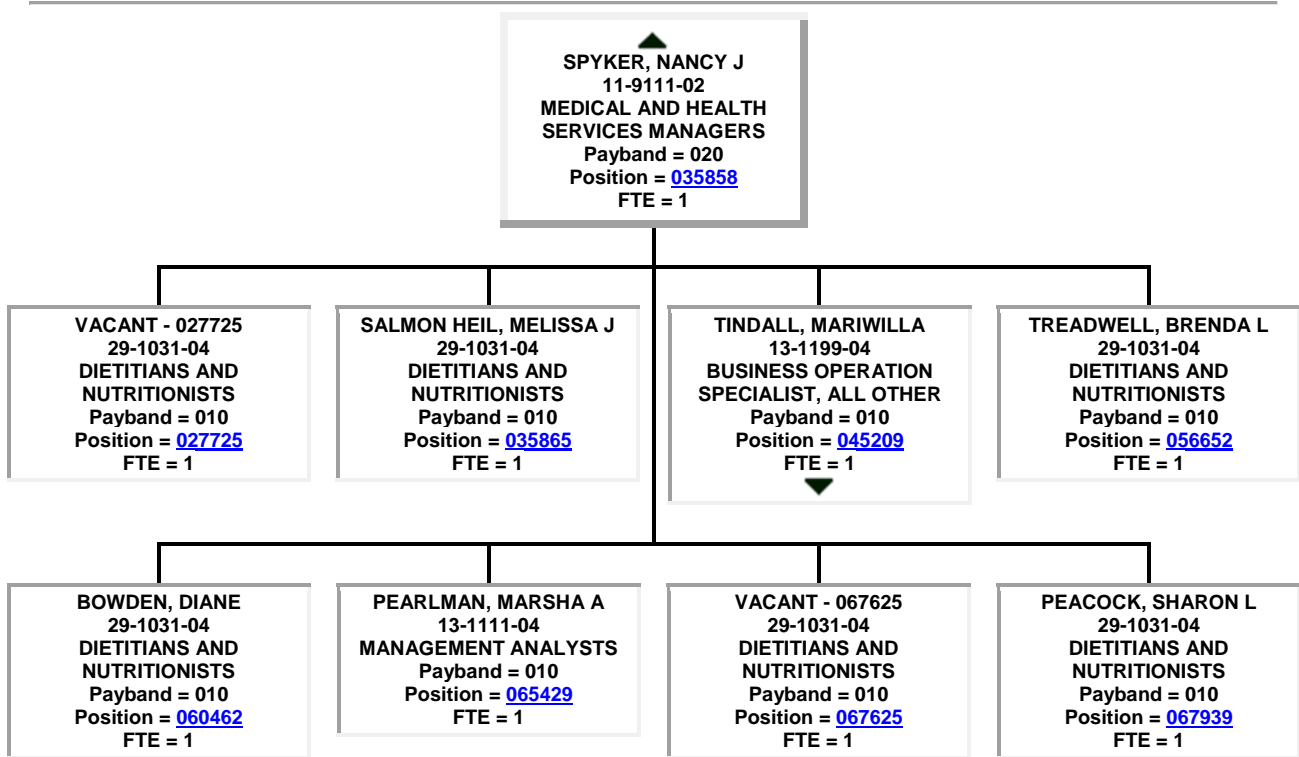


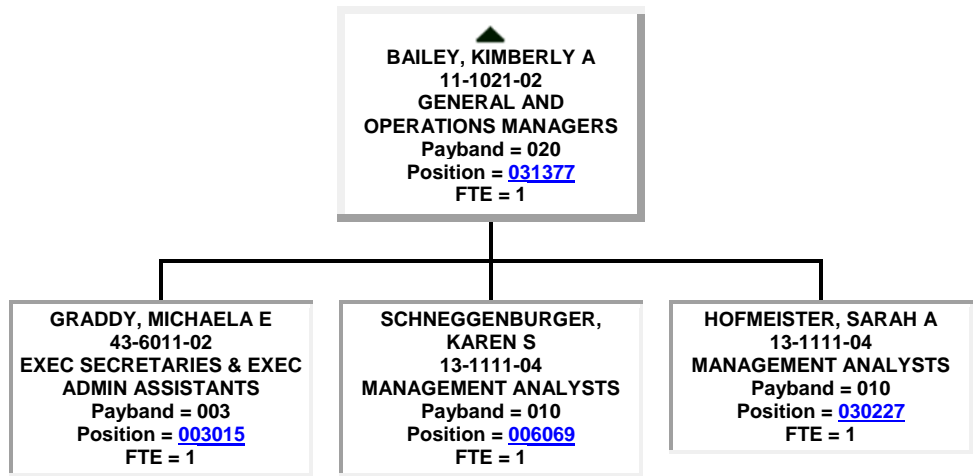
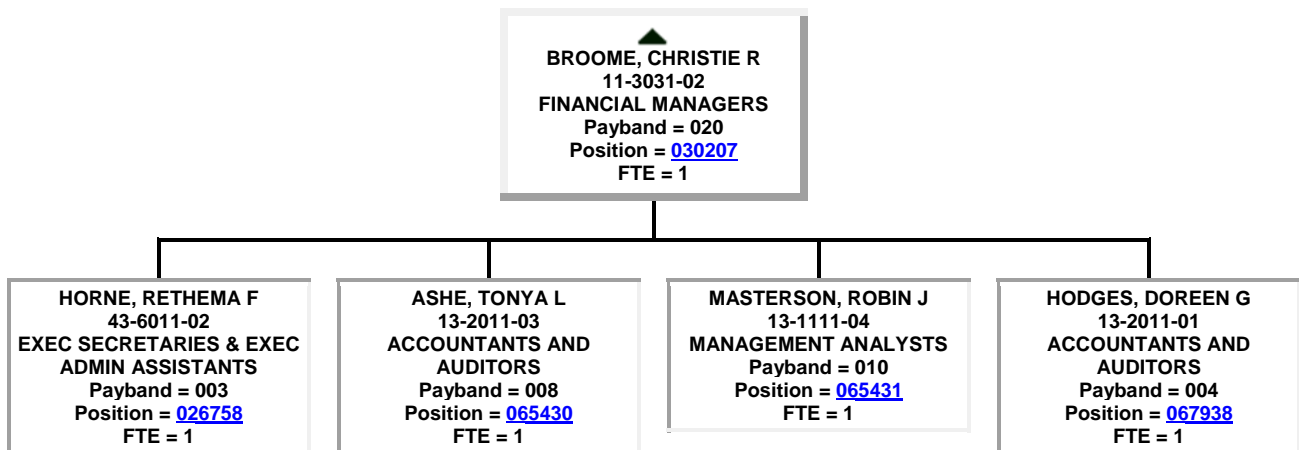


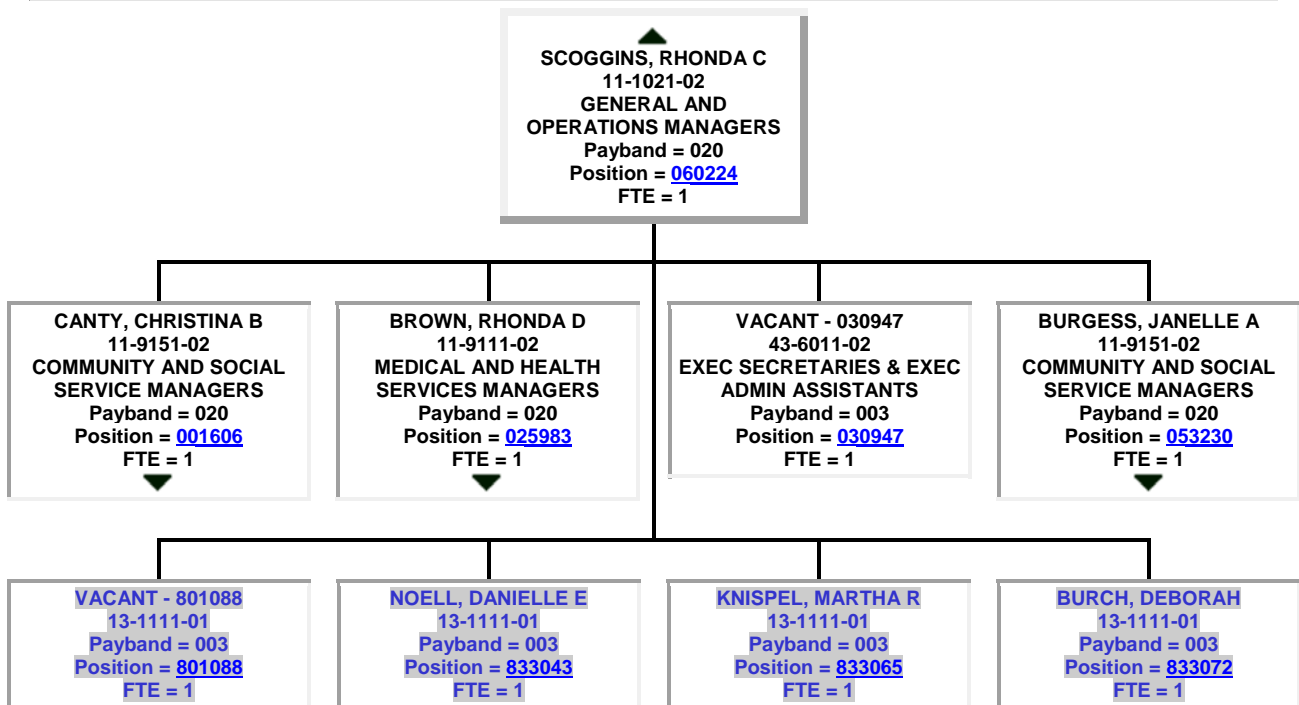
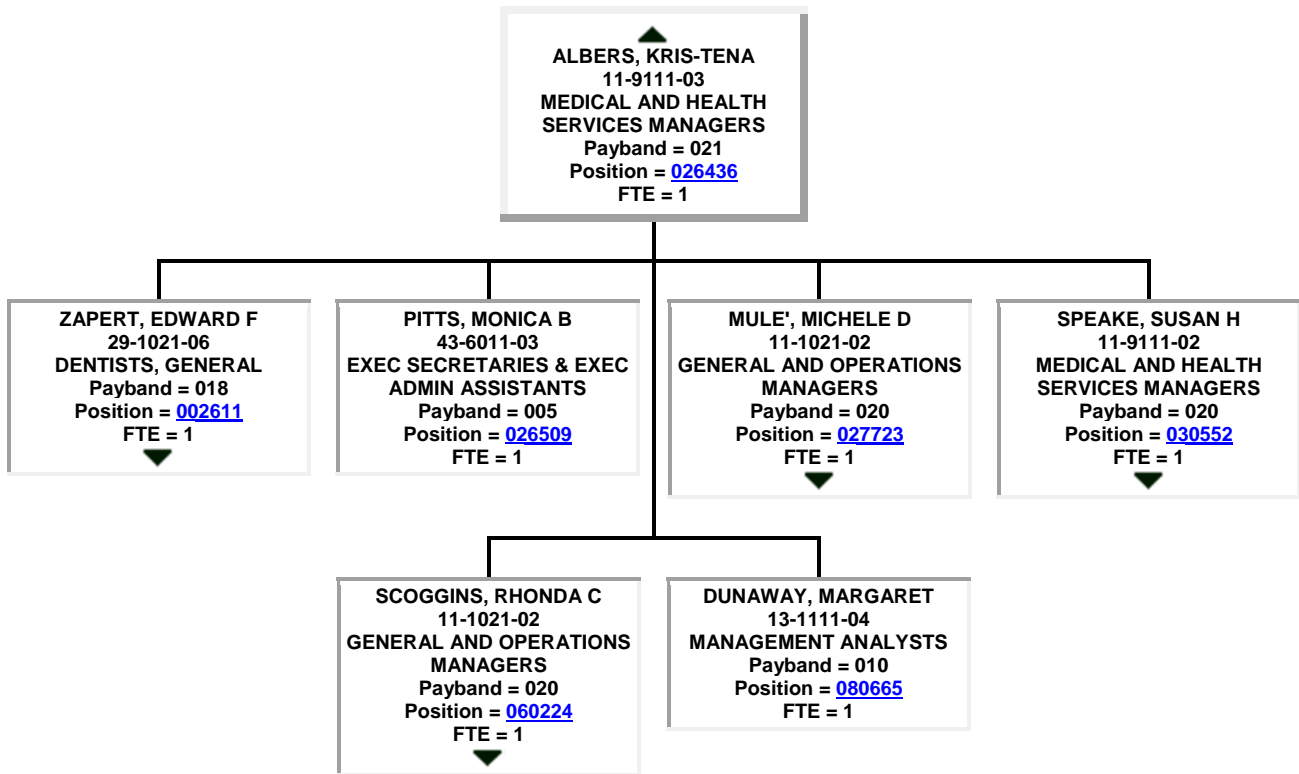


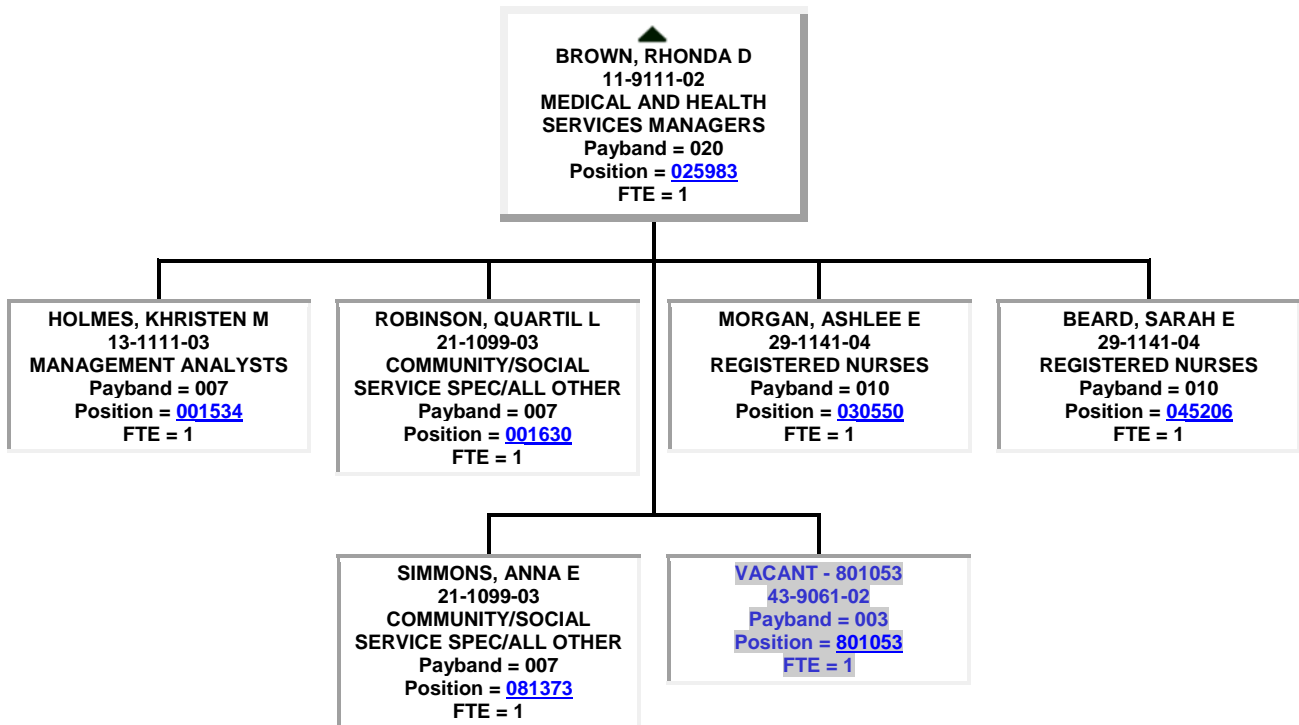
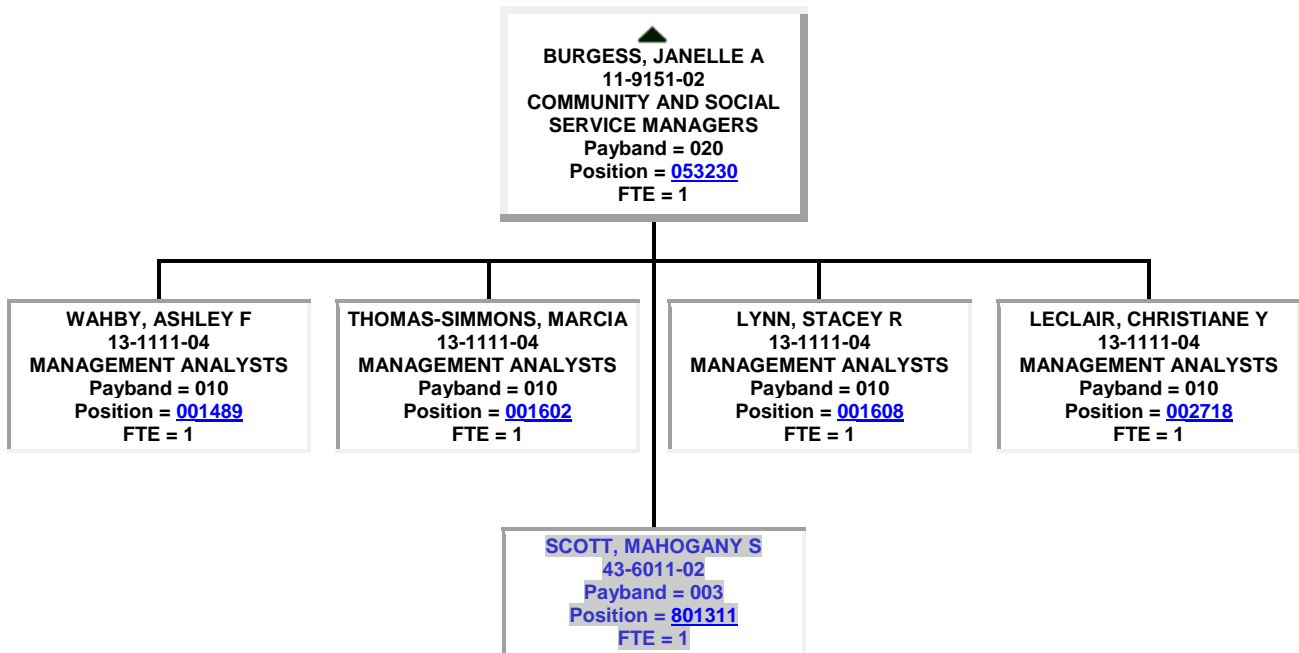


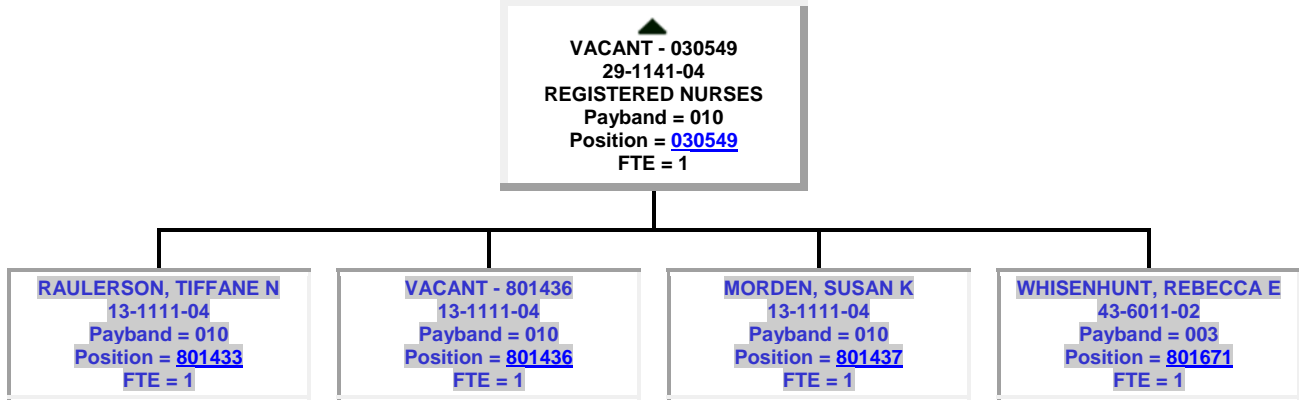
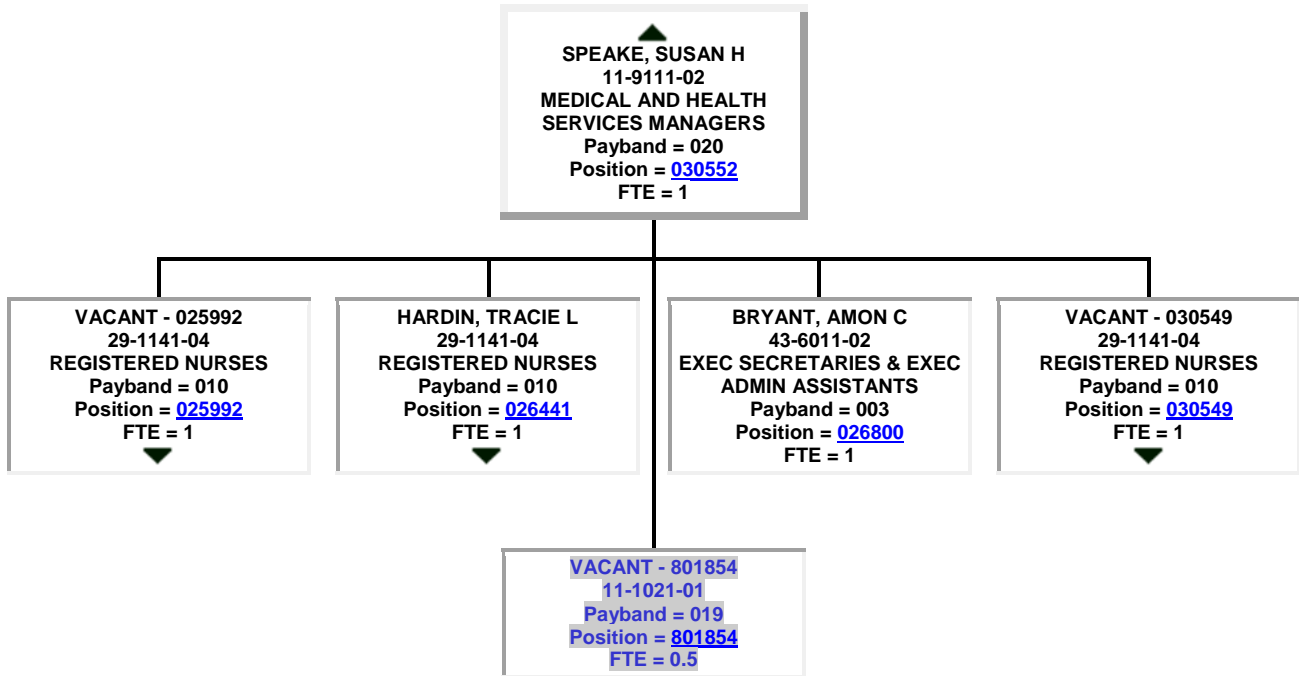
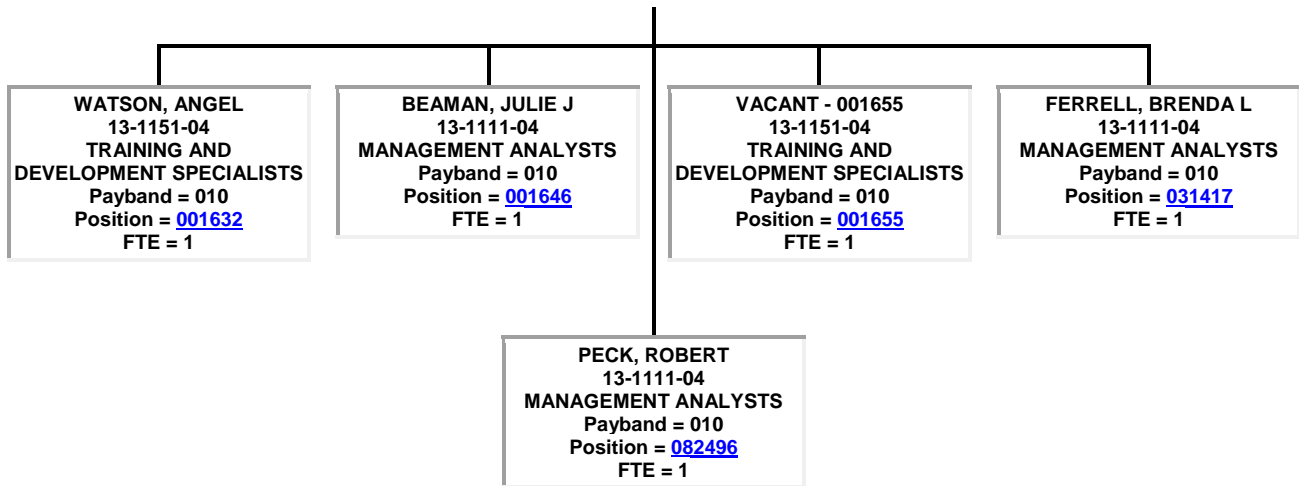


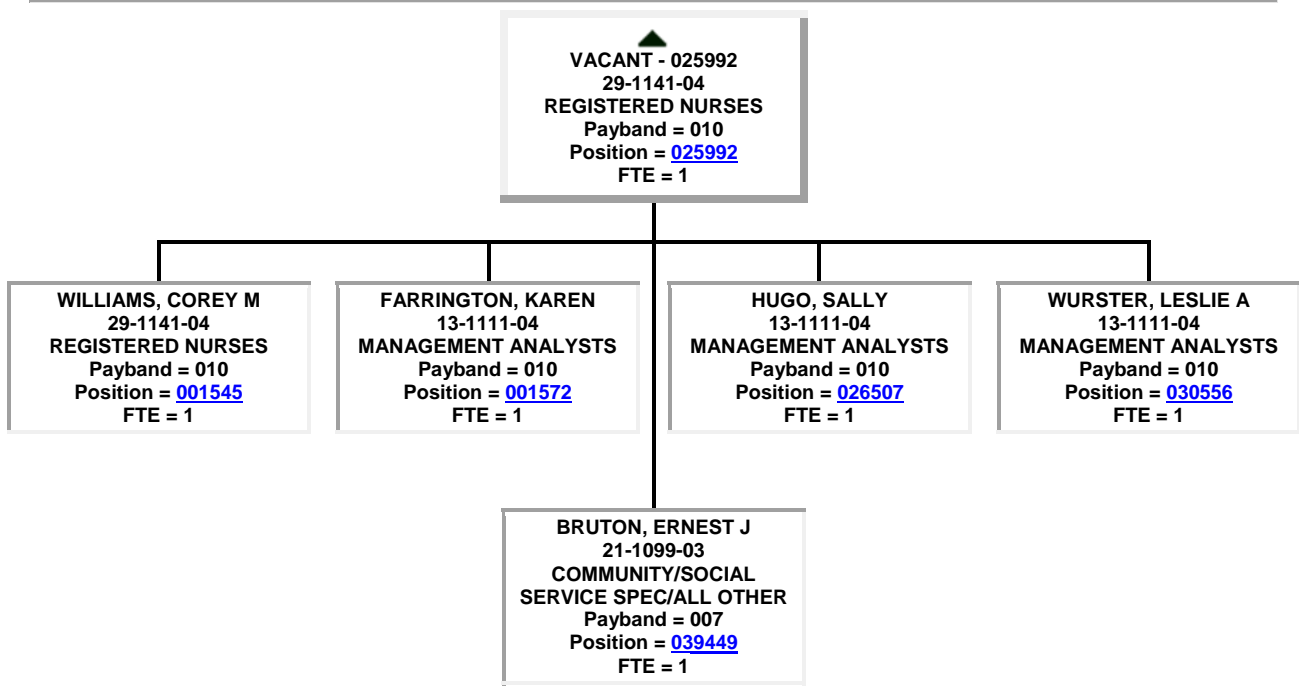
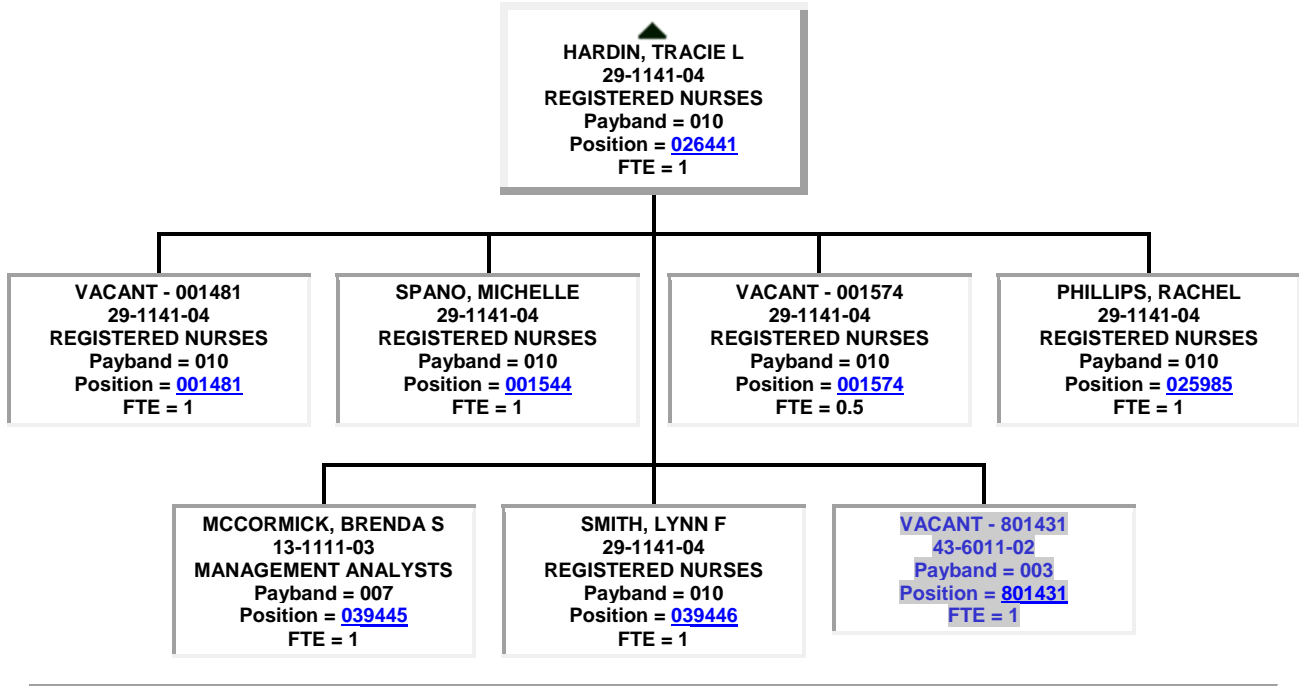


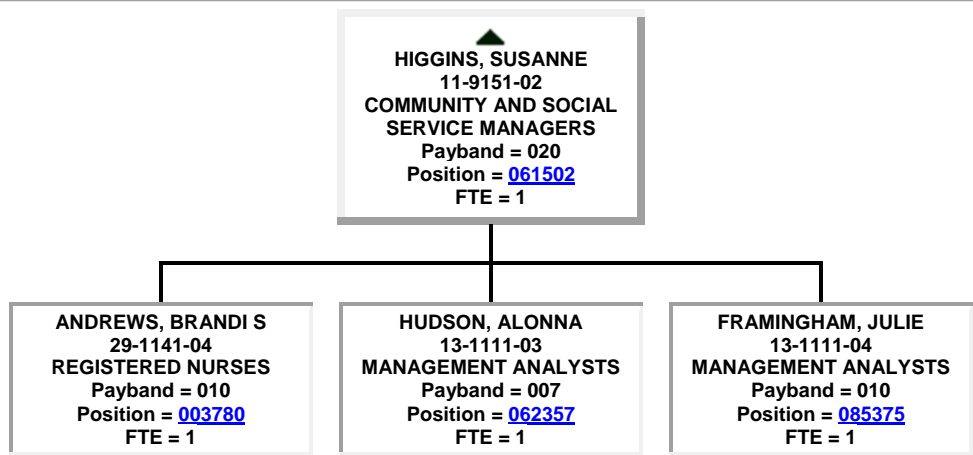
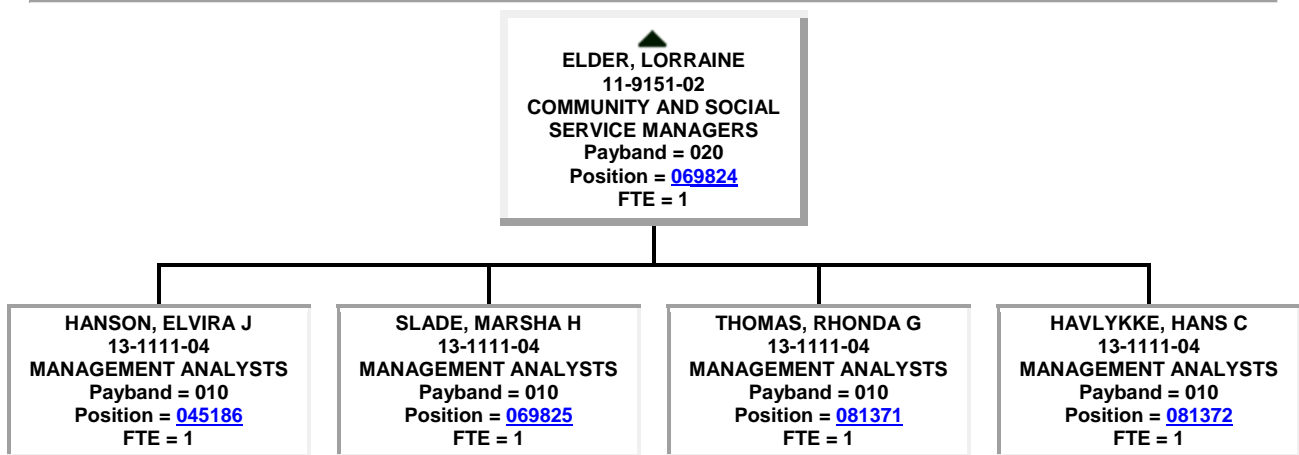
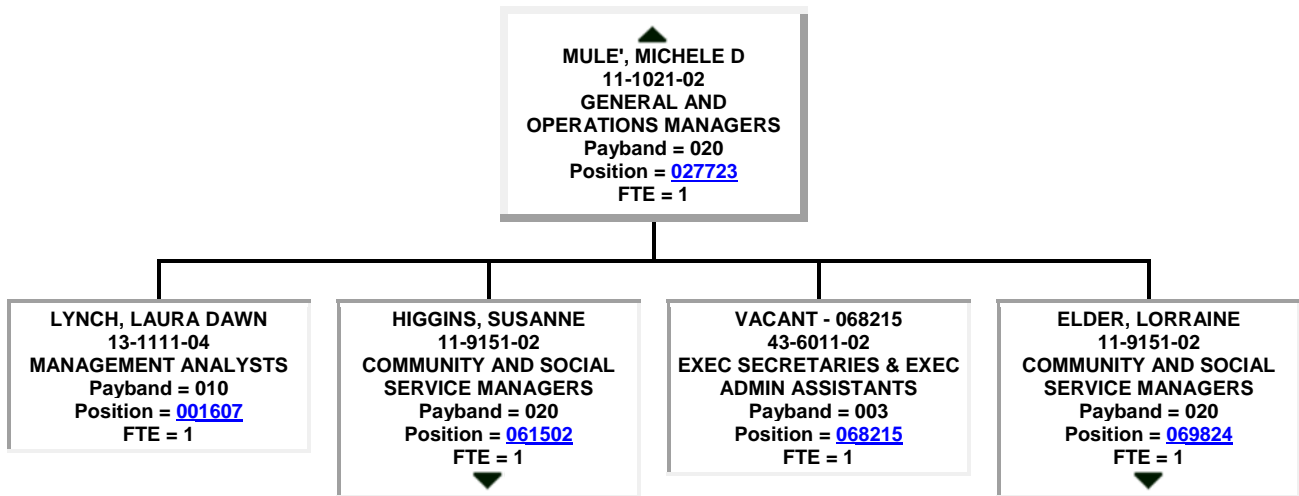


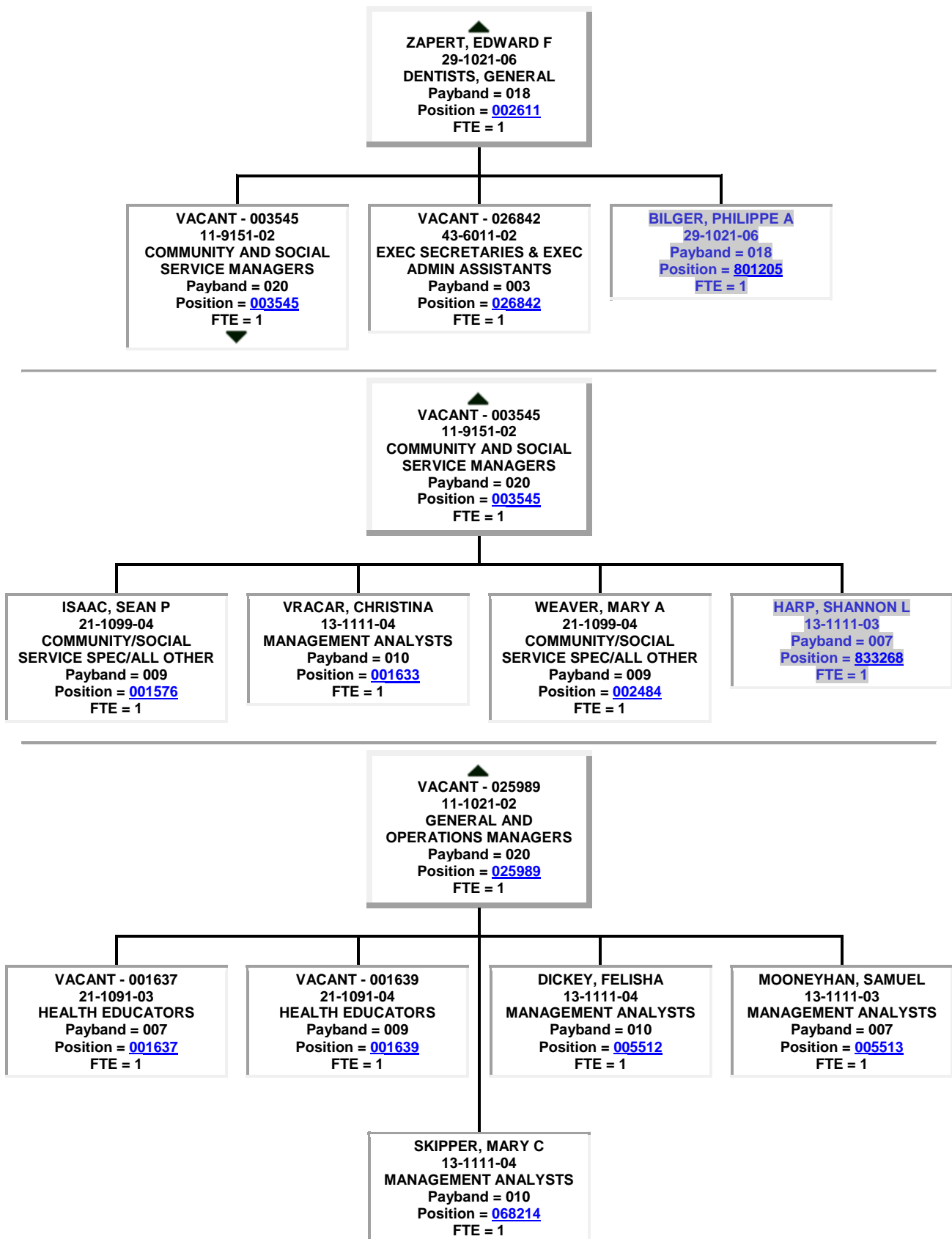


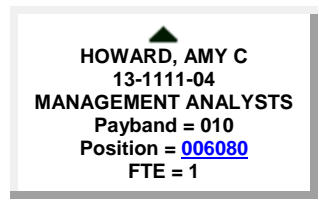
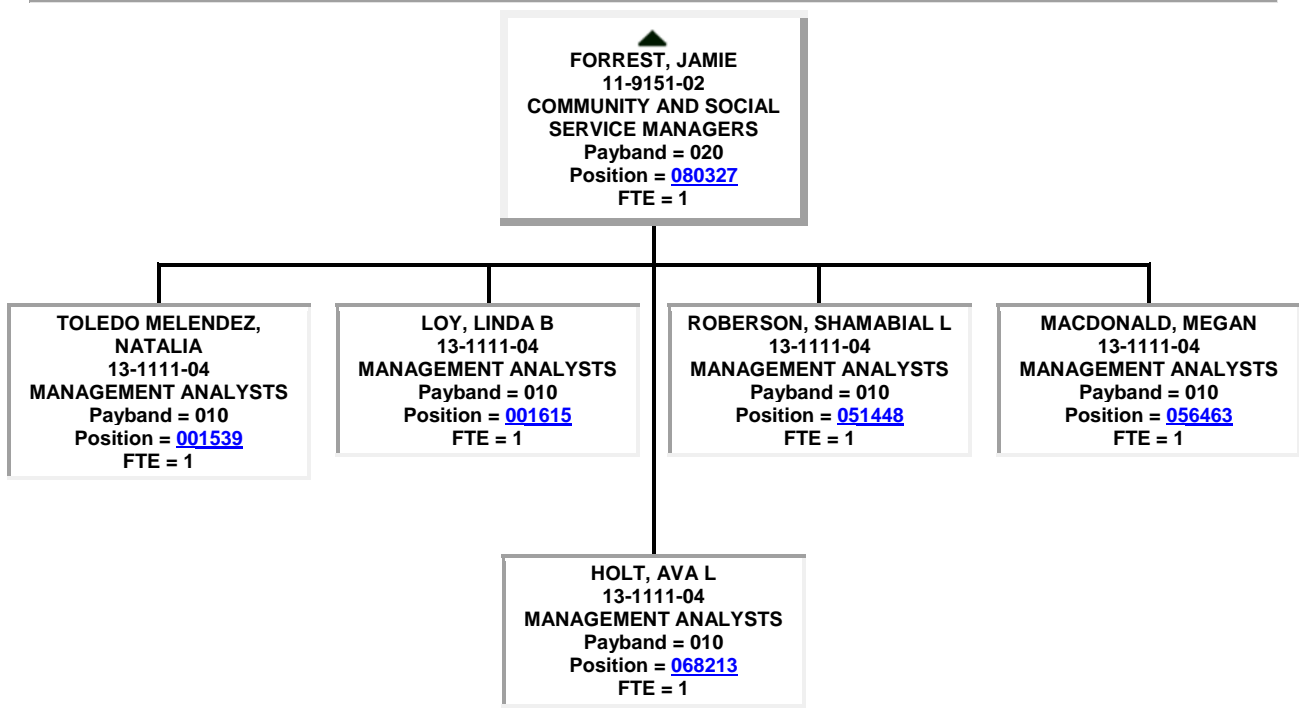
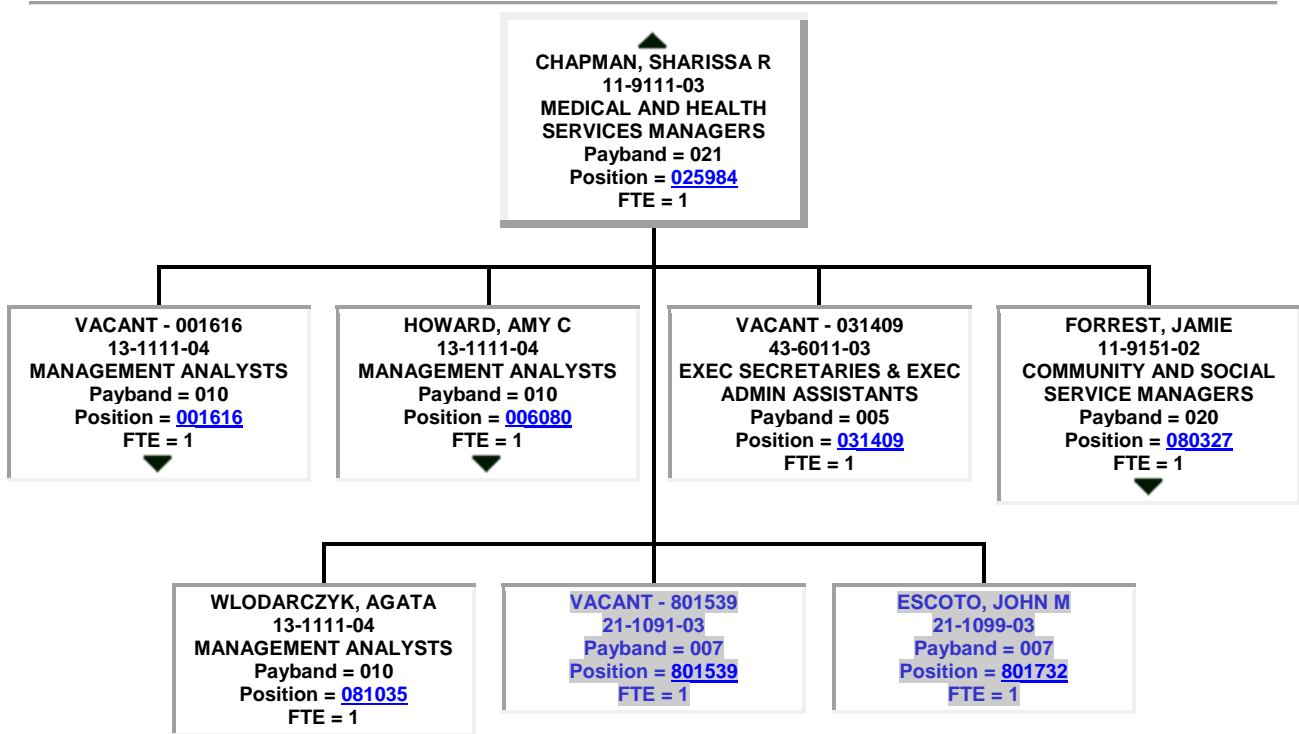


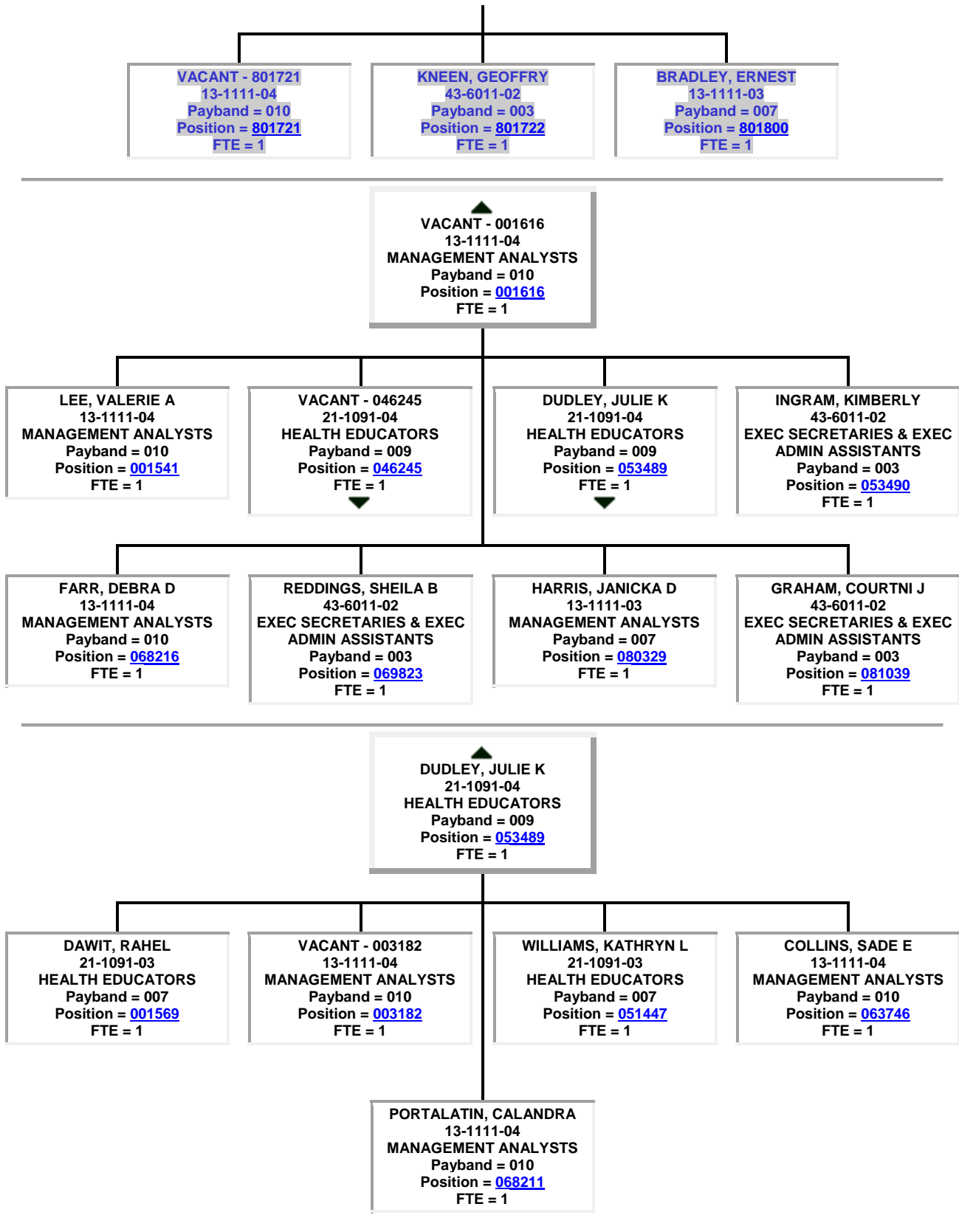


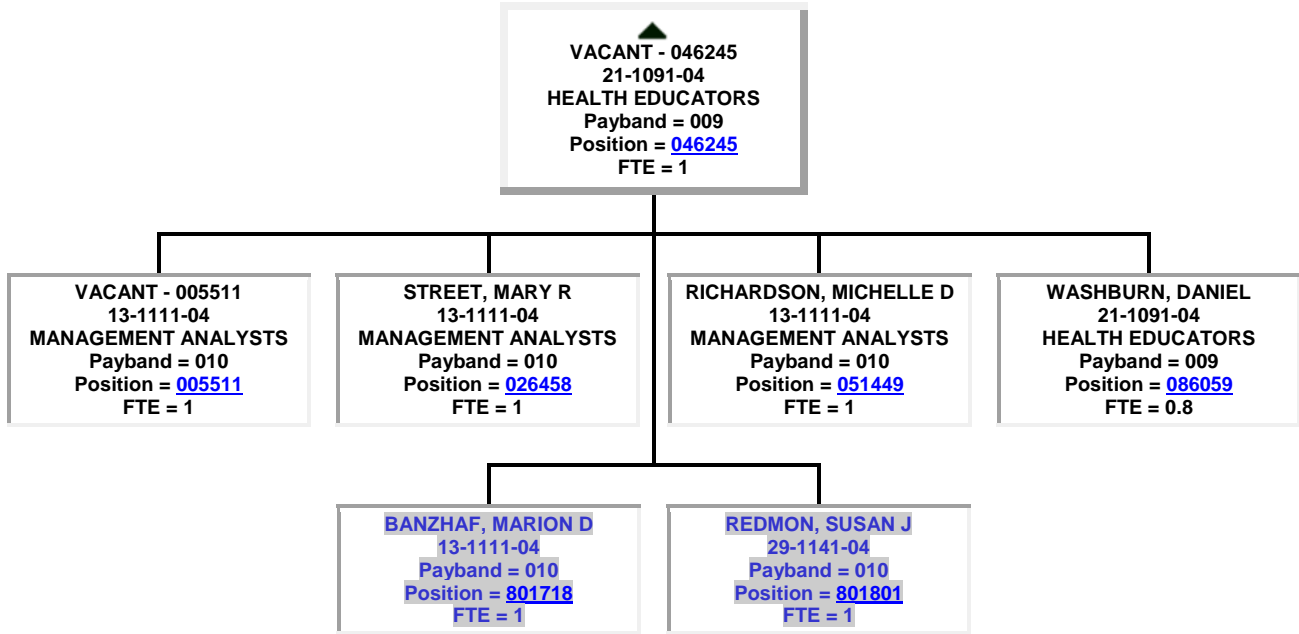




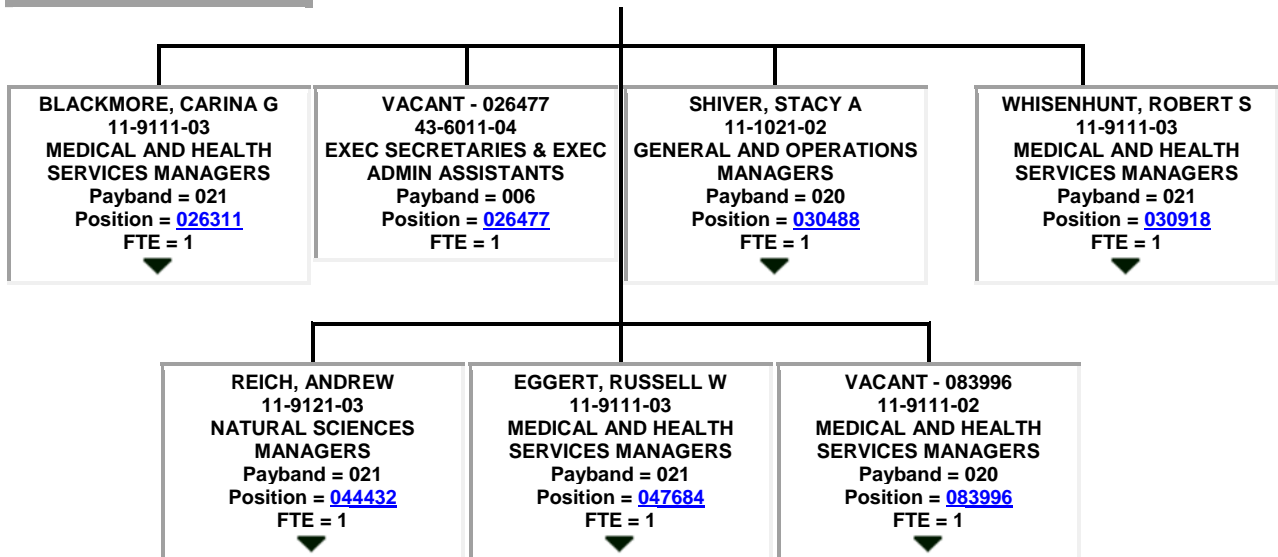






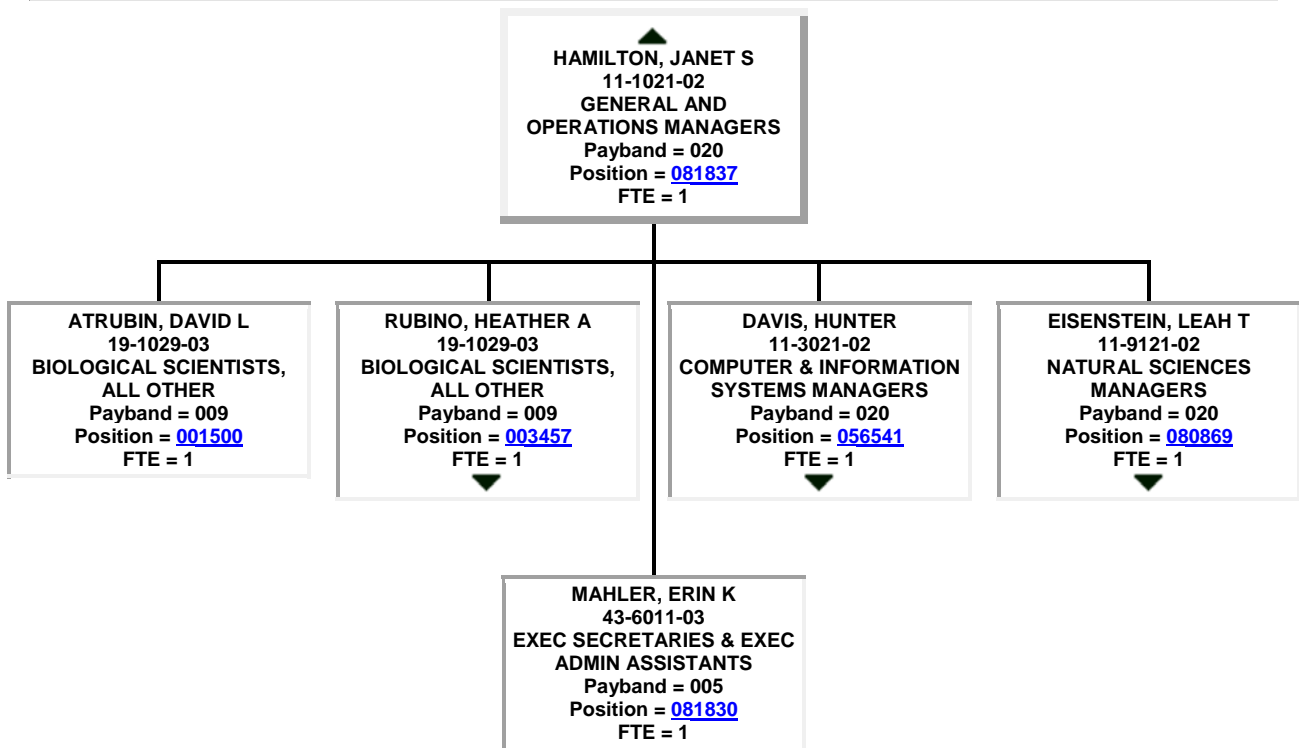
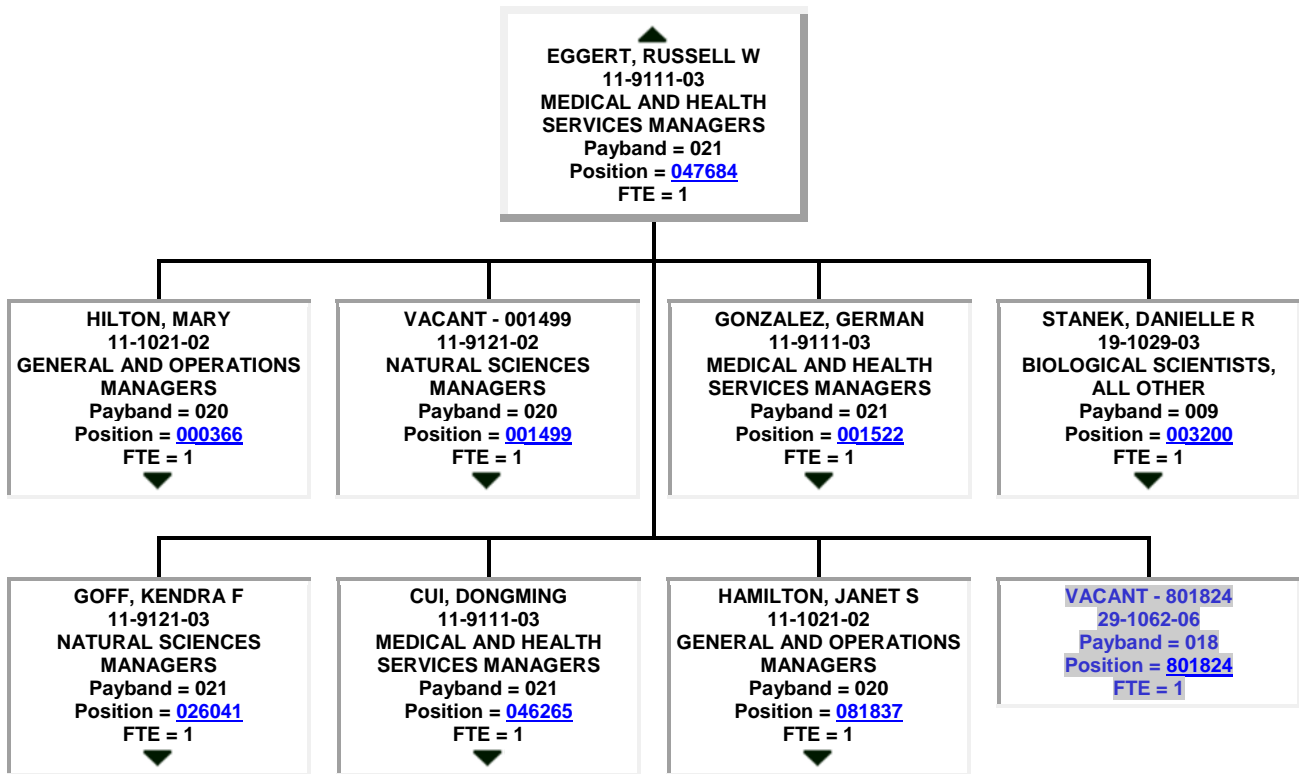


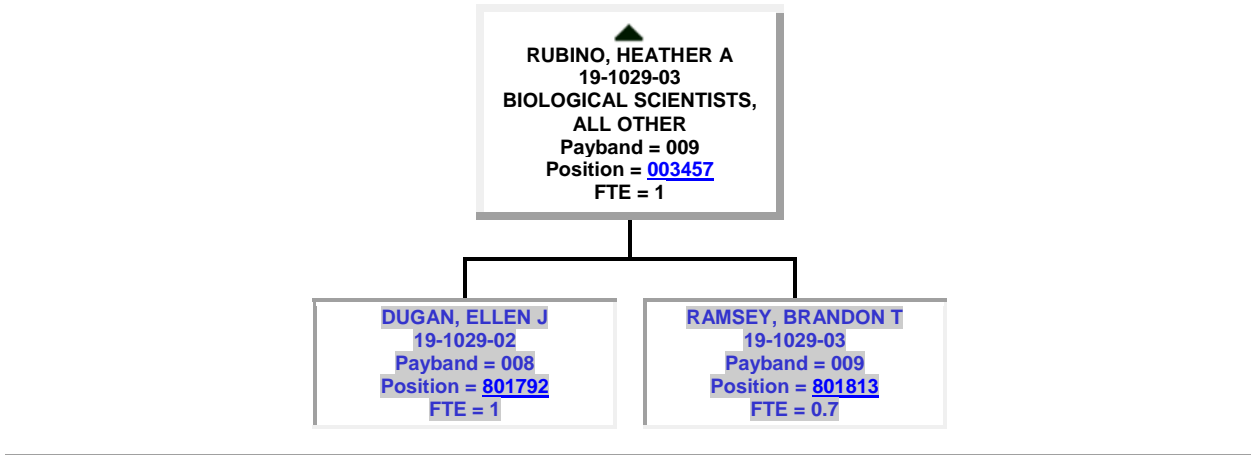
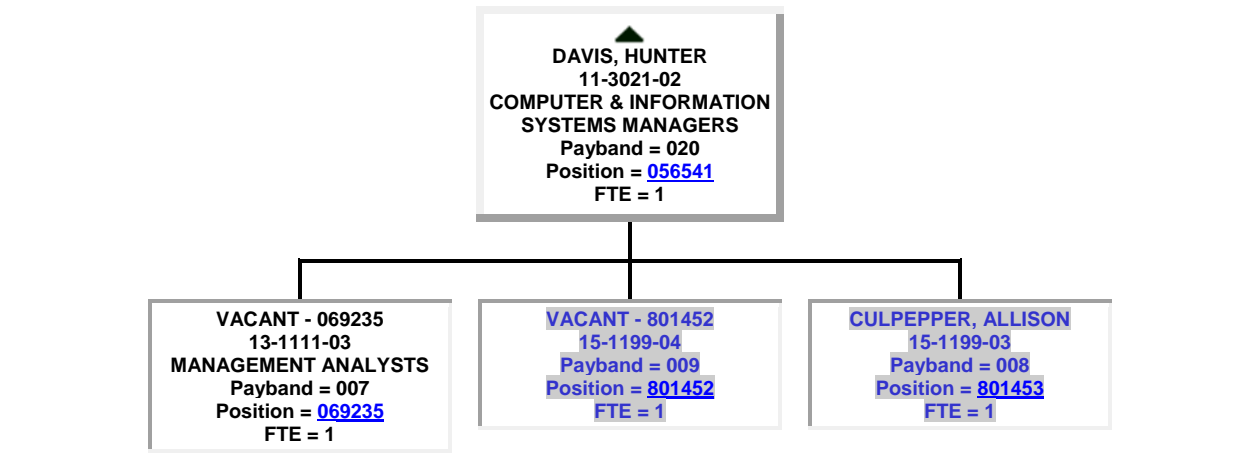
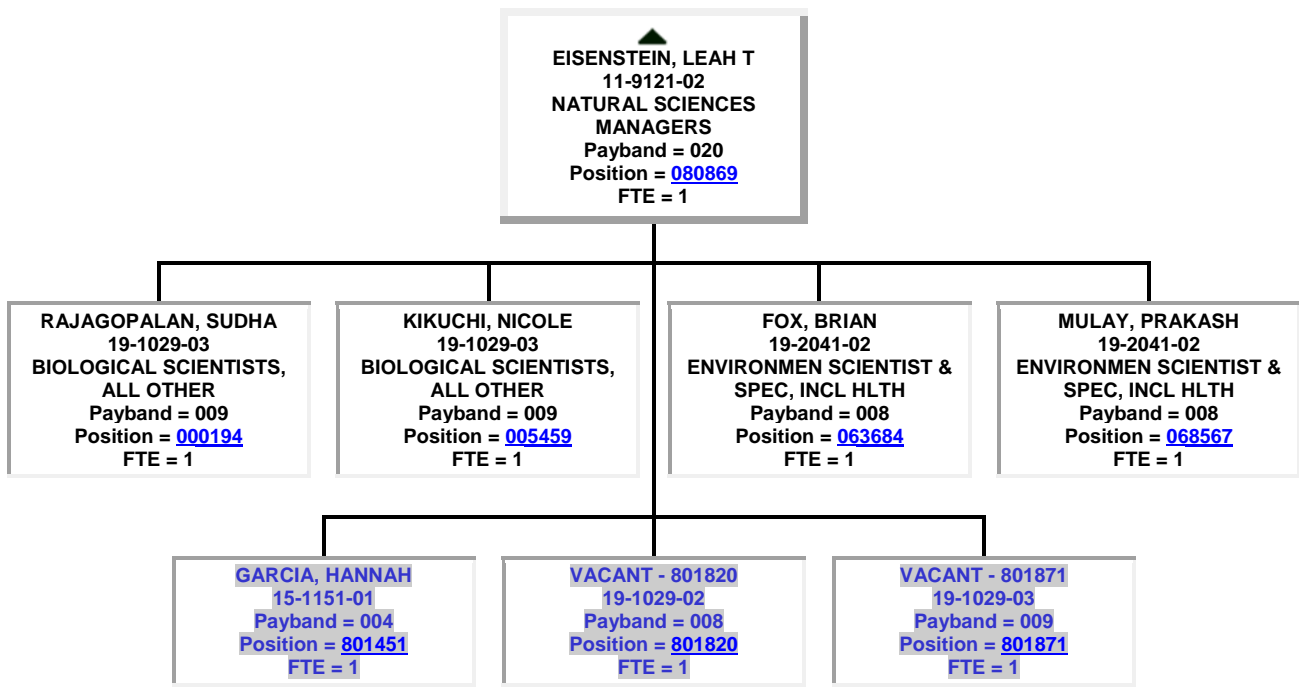
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MEDICAL AND HEALTH
SERVICES MANAGERS
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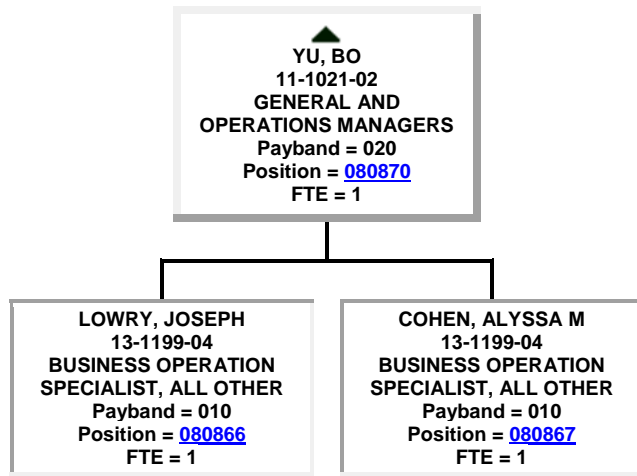
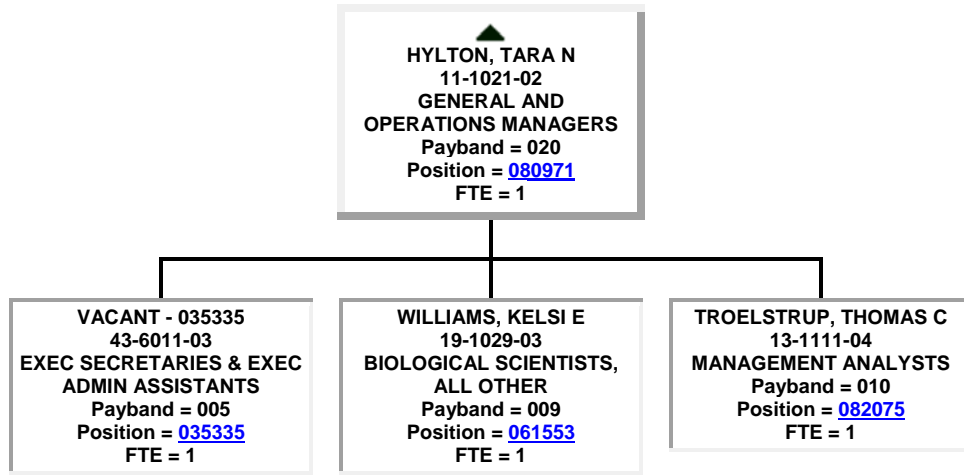
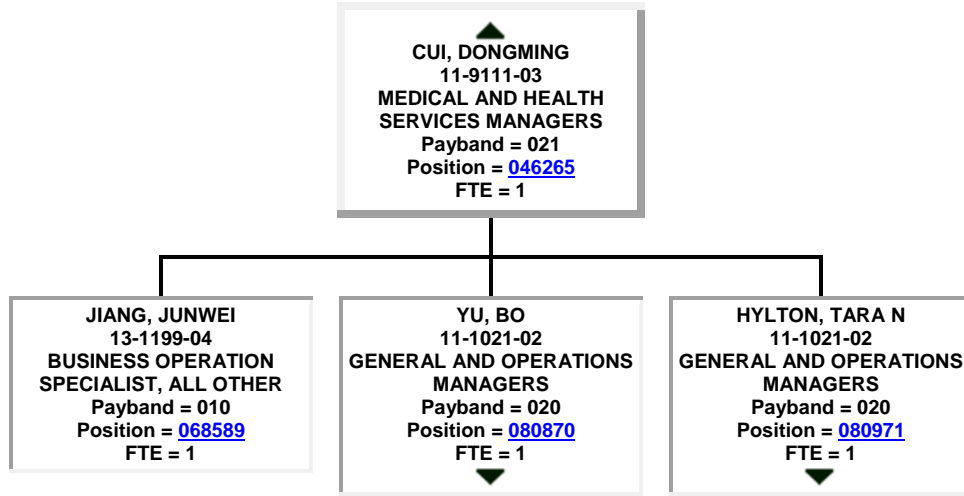


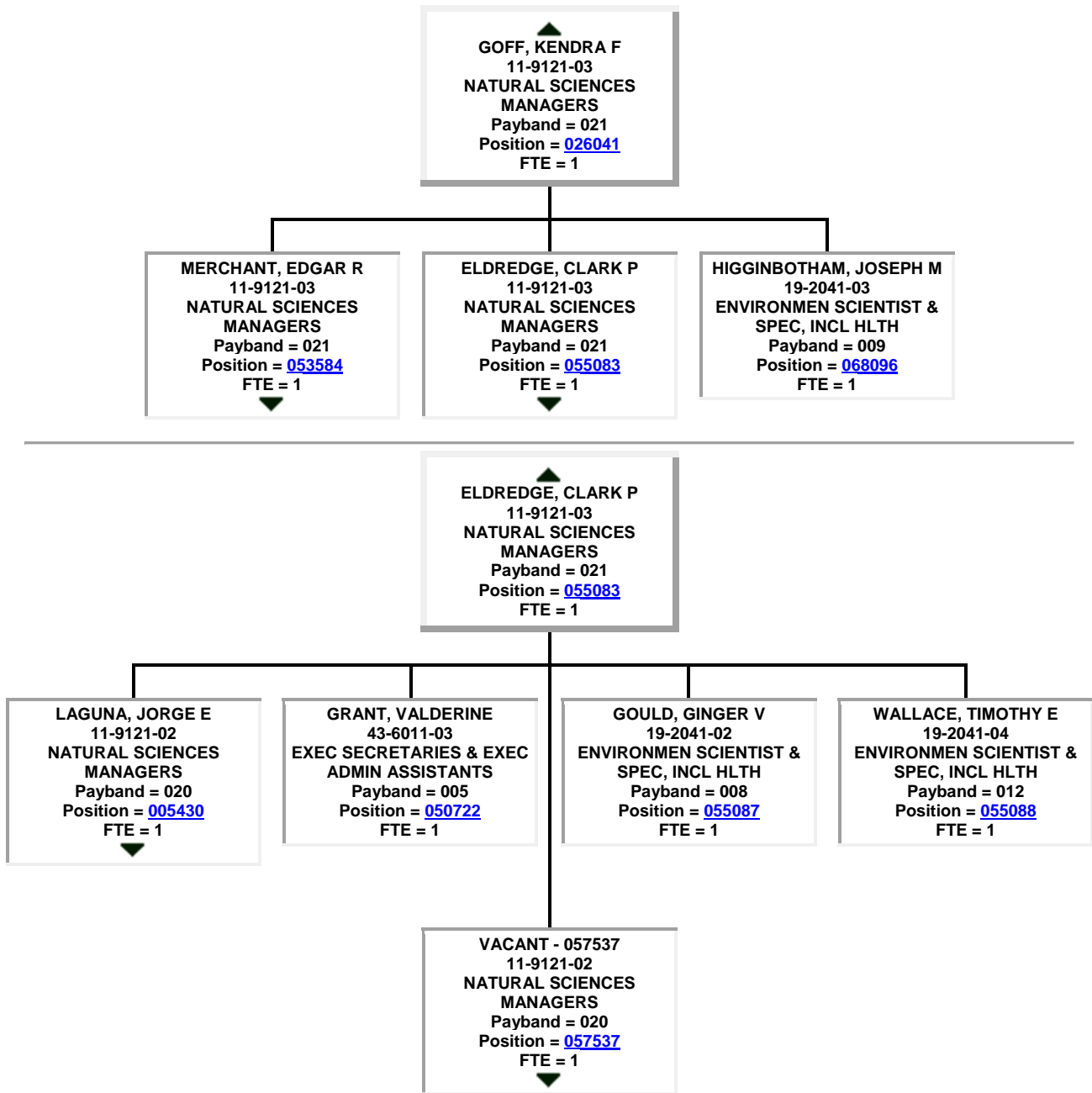
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11-9111-02
MEDICAL AND HEALTH
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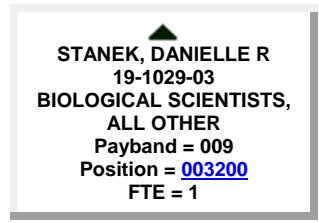
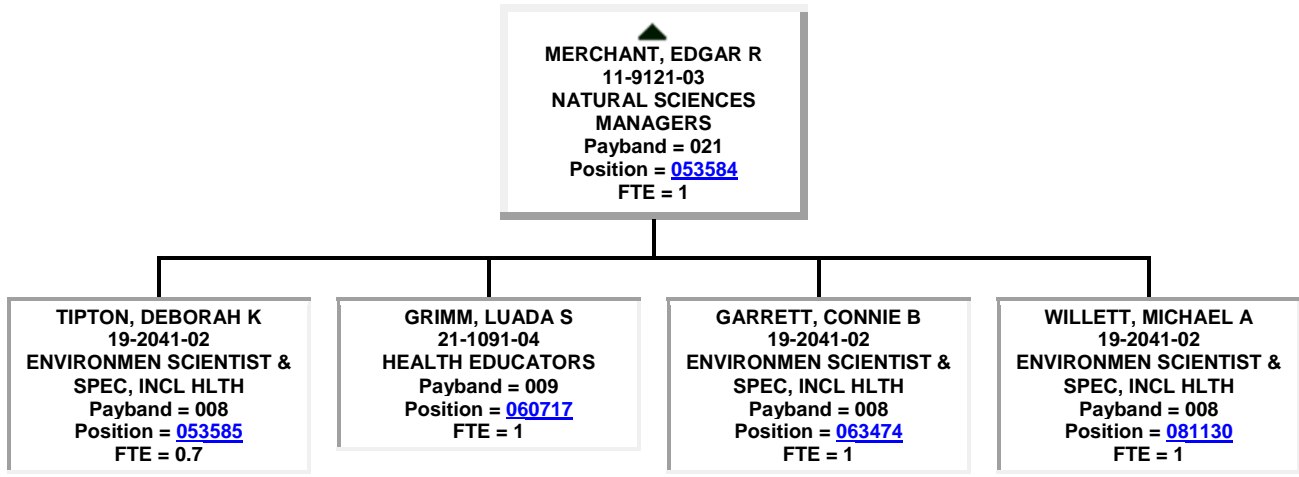
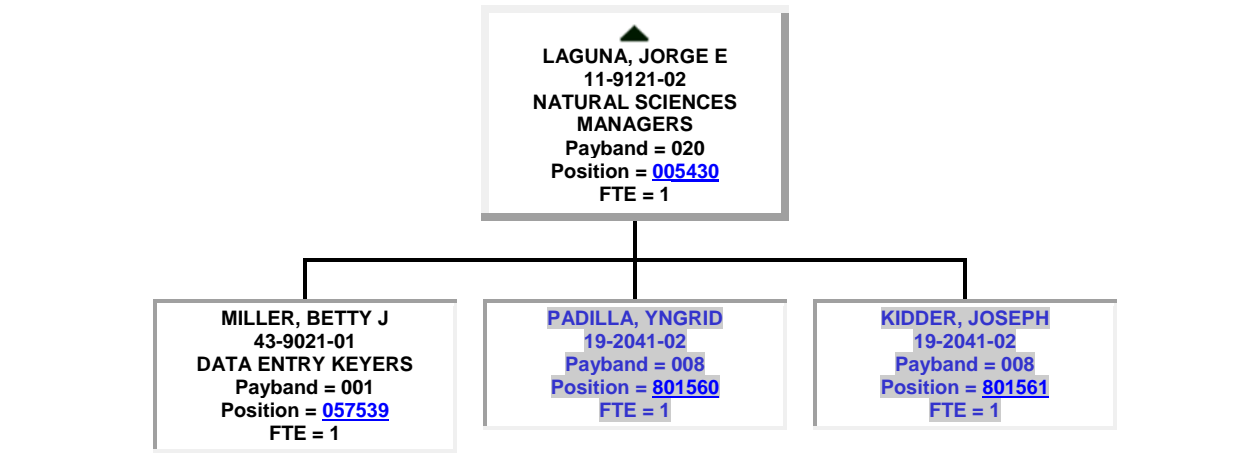
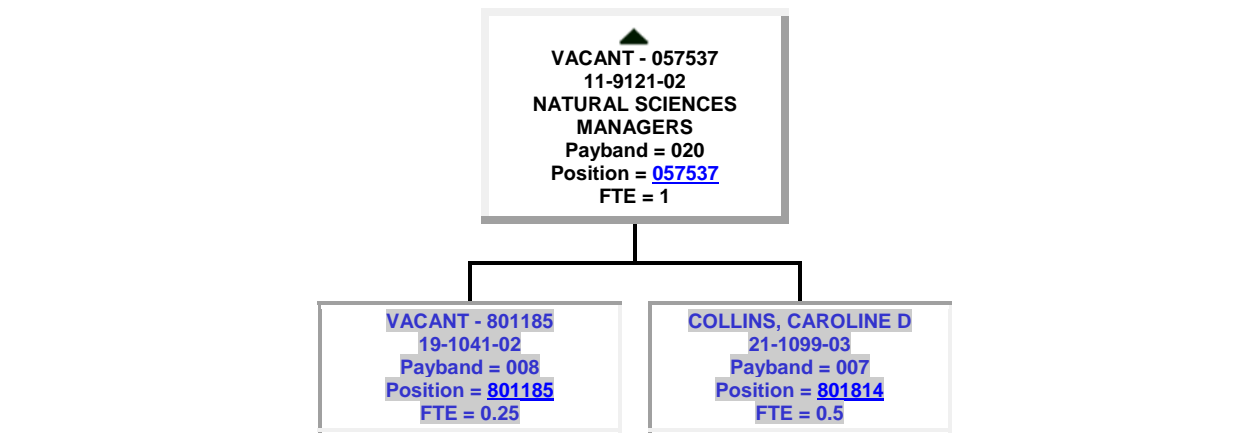
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BINGHAM, ANDREA M
19-1029-03
BIOLOGICAL SCIENTISTS,
ALL OTHER
Payband = 009
Position = [069234](#)
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[ITWARU-WOMACK, SHAIASIA](#)
19-2041-02
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GONZALEZ, GERMAN
11-9111-03
MEDICAL AND HEALTH
SERVICES MANAGERS
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11-9121-02
NATURAL SCIENCES
MANAGERS
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DEMENT, JAMIE
11-9121-03
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LYDA, SANDRA J
43-6011-03
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
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DEMENT, JAMIE
11-9121-03
NATURAL SCIENCES
MANAGERS
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19-2041-03
ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
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MATTHIAS, LAURA L
19-2041-04
ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
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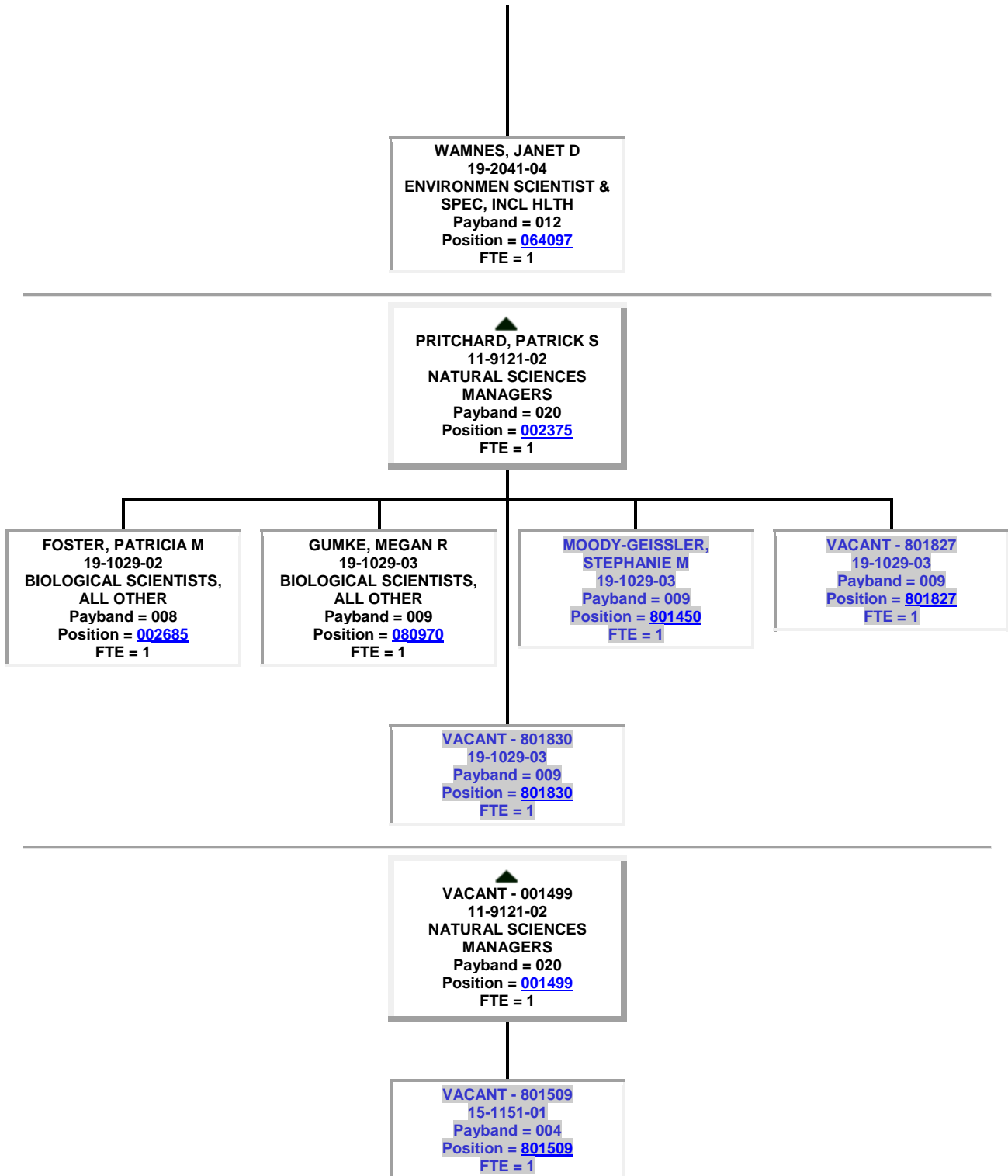
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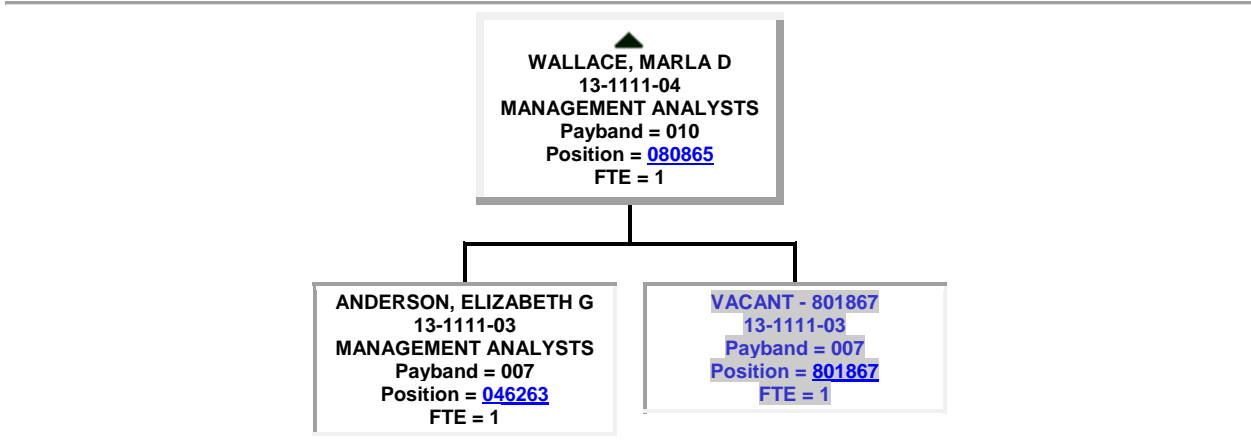
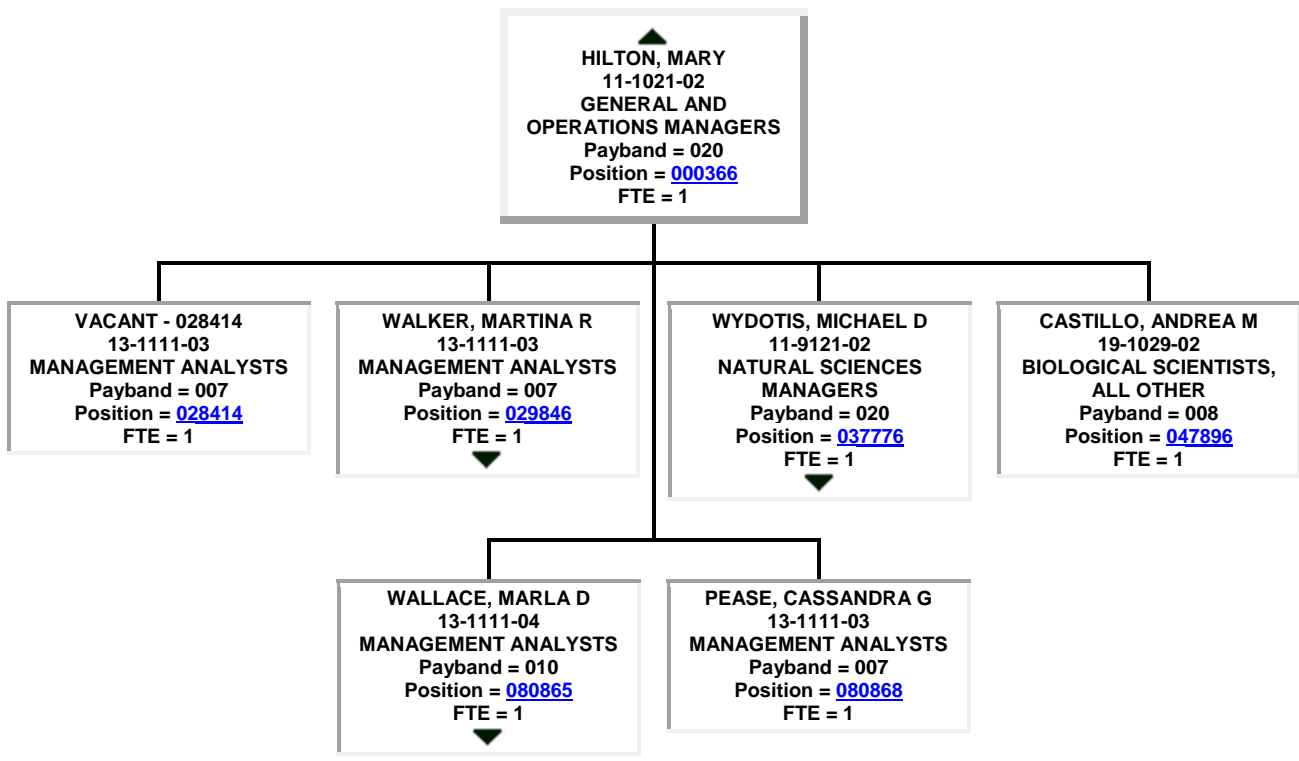
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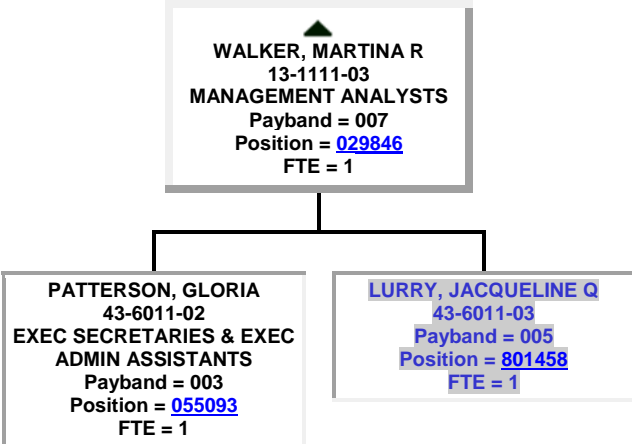
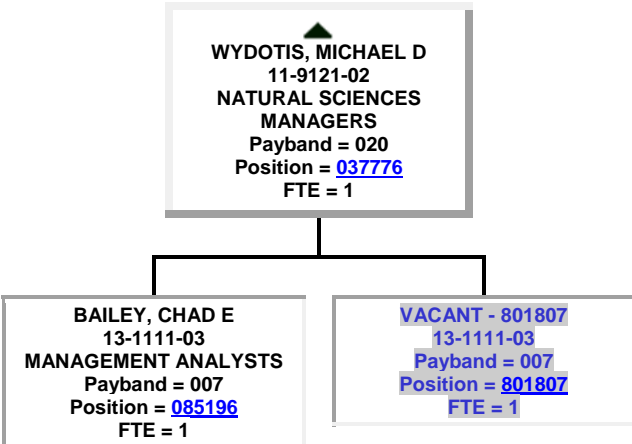
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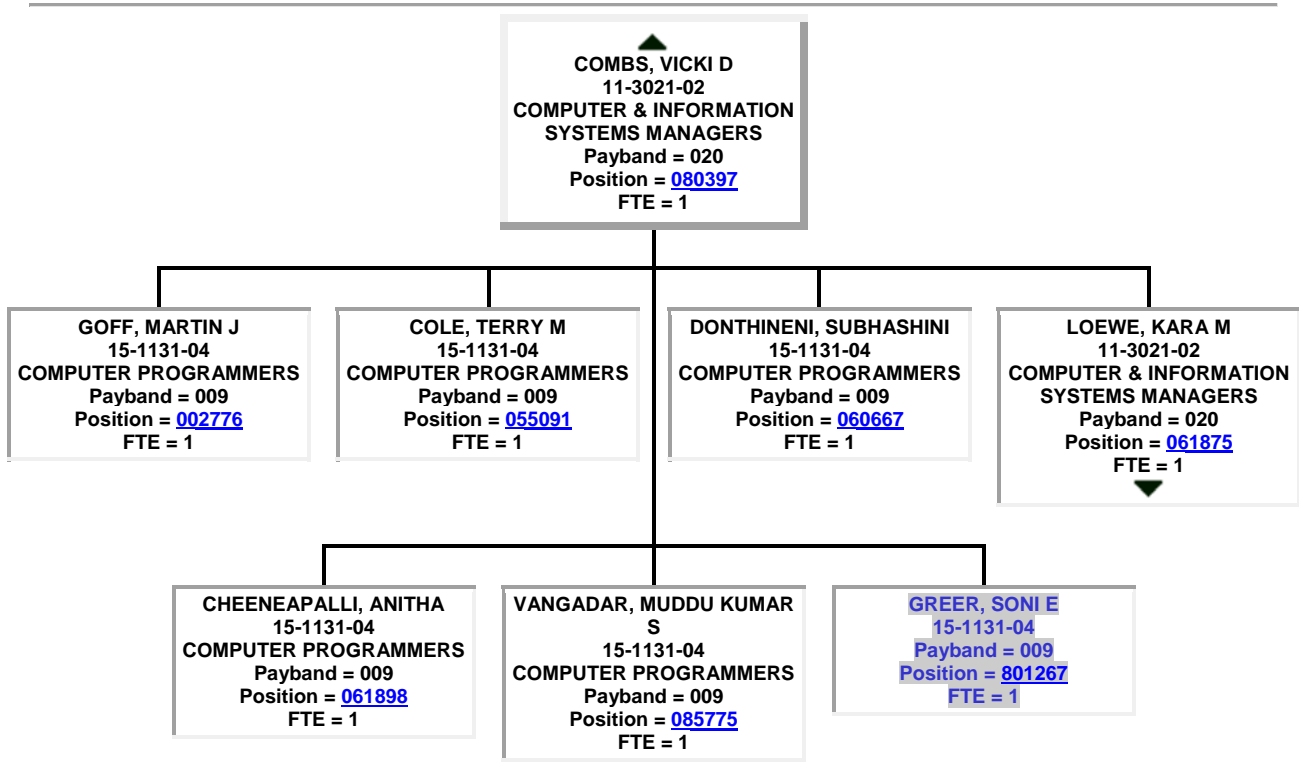
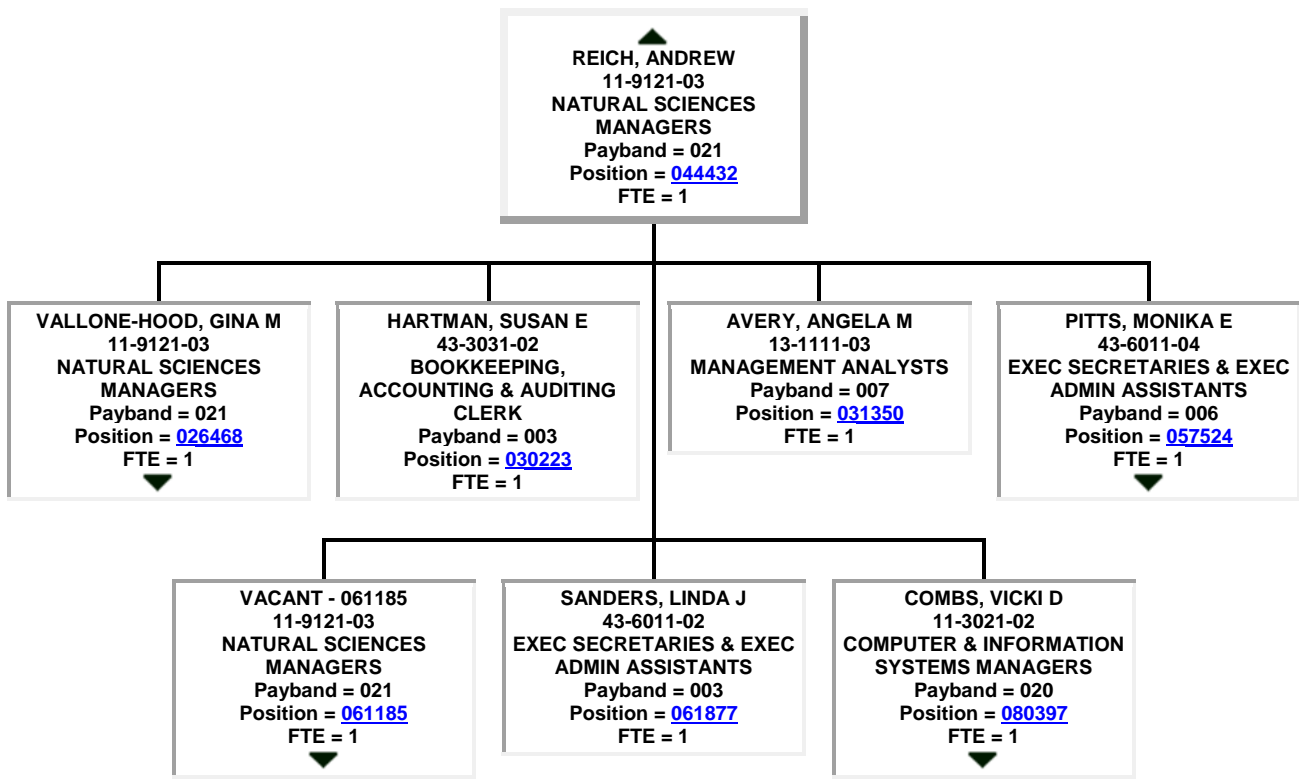
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MEDICAL & CLINICAL LAB
TECHNOLOGISTS
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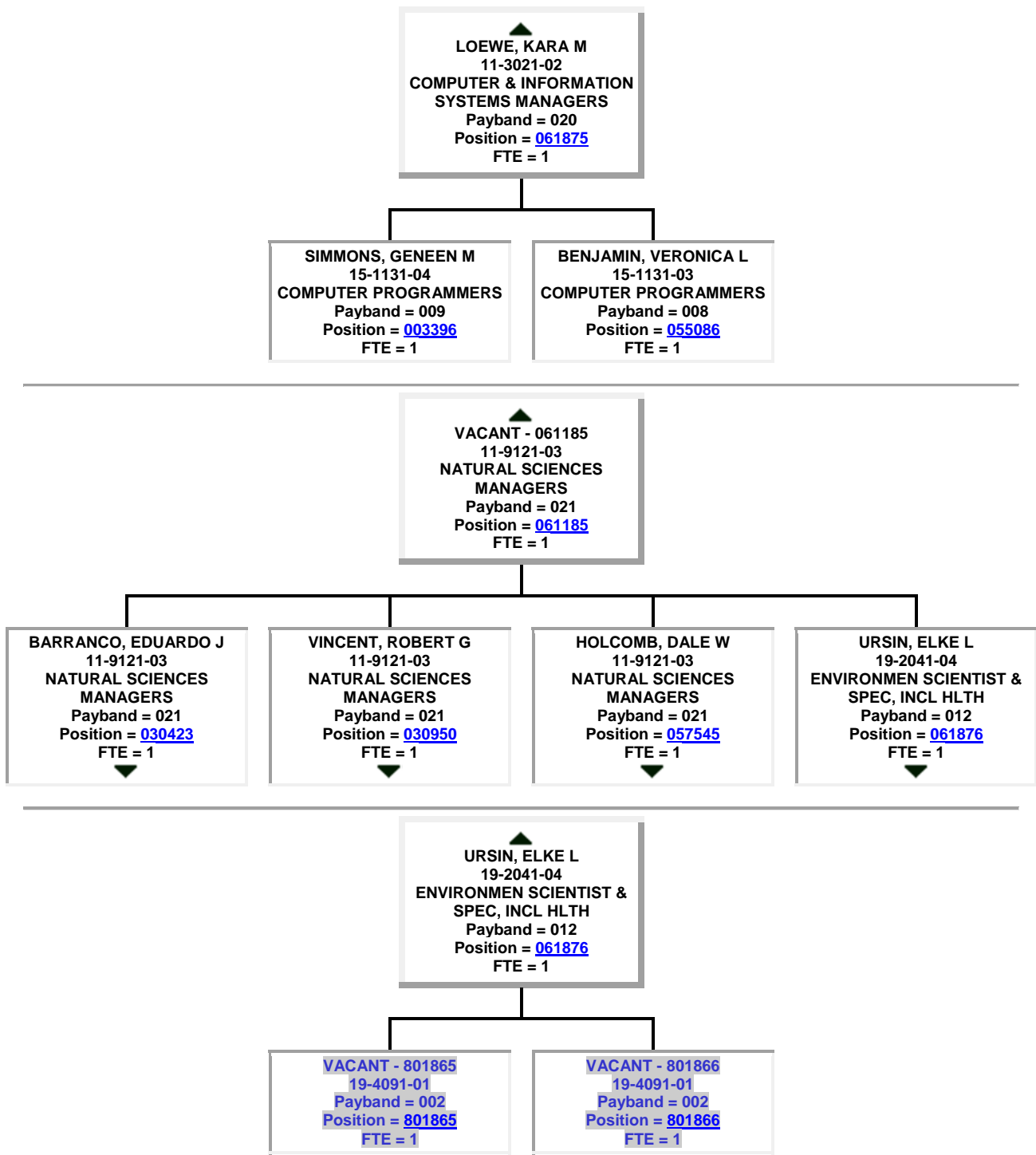
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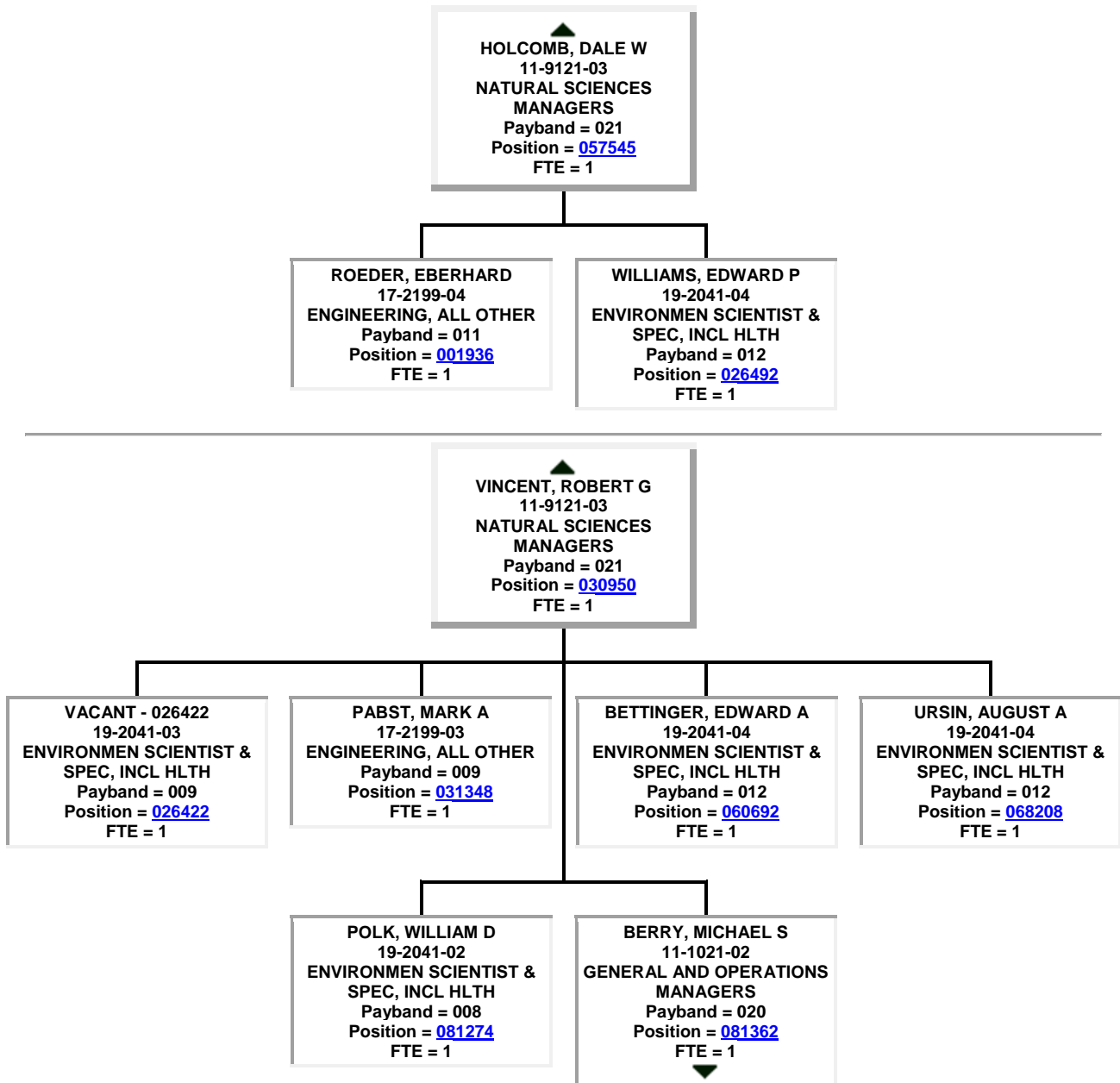


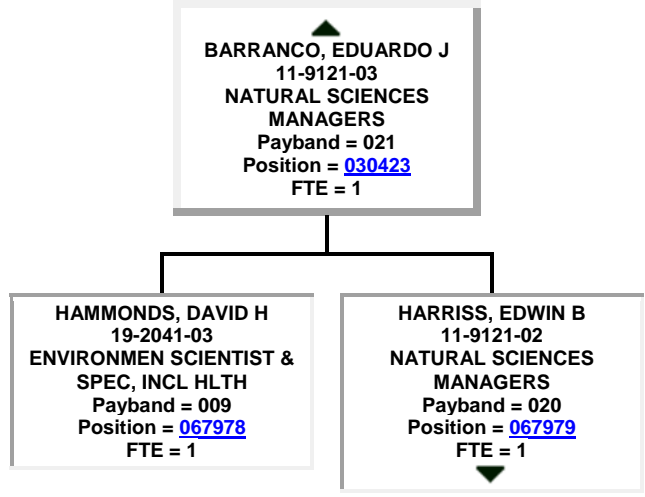
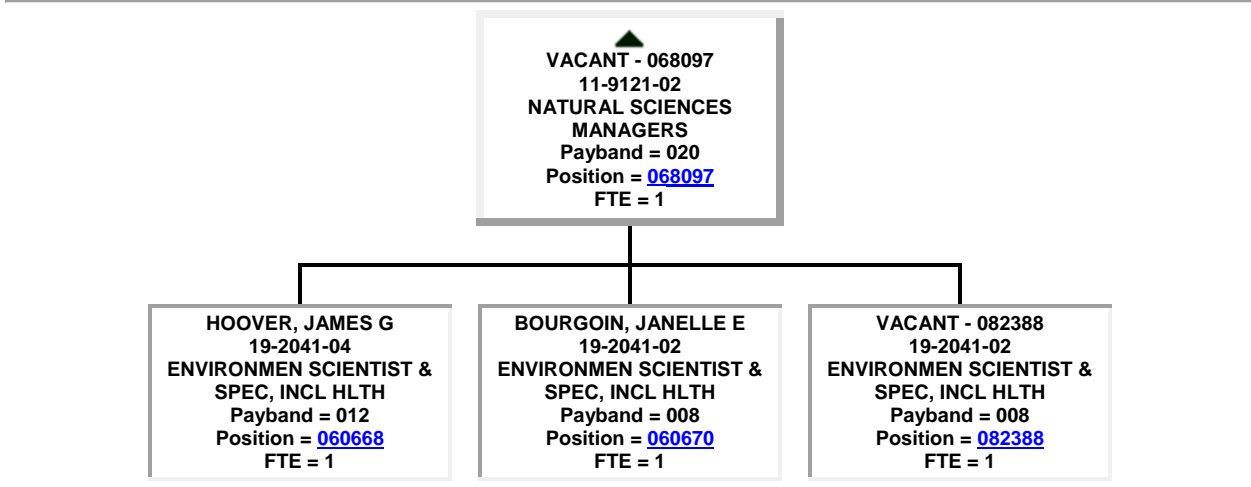
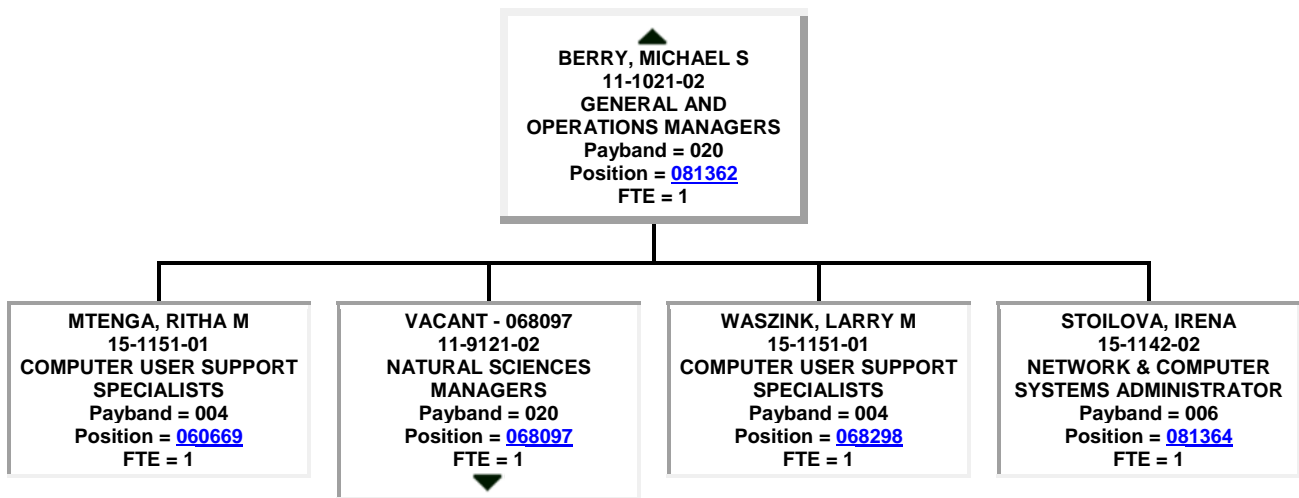


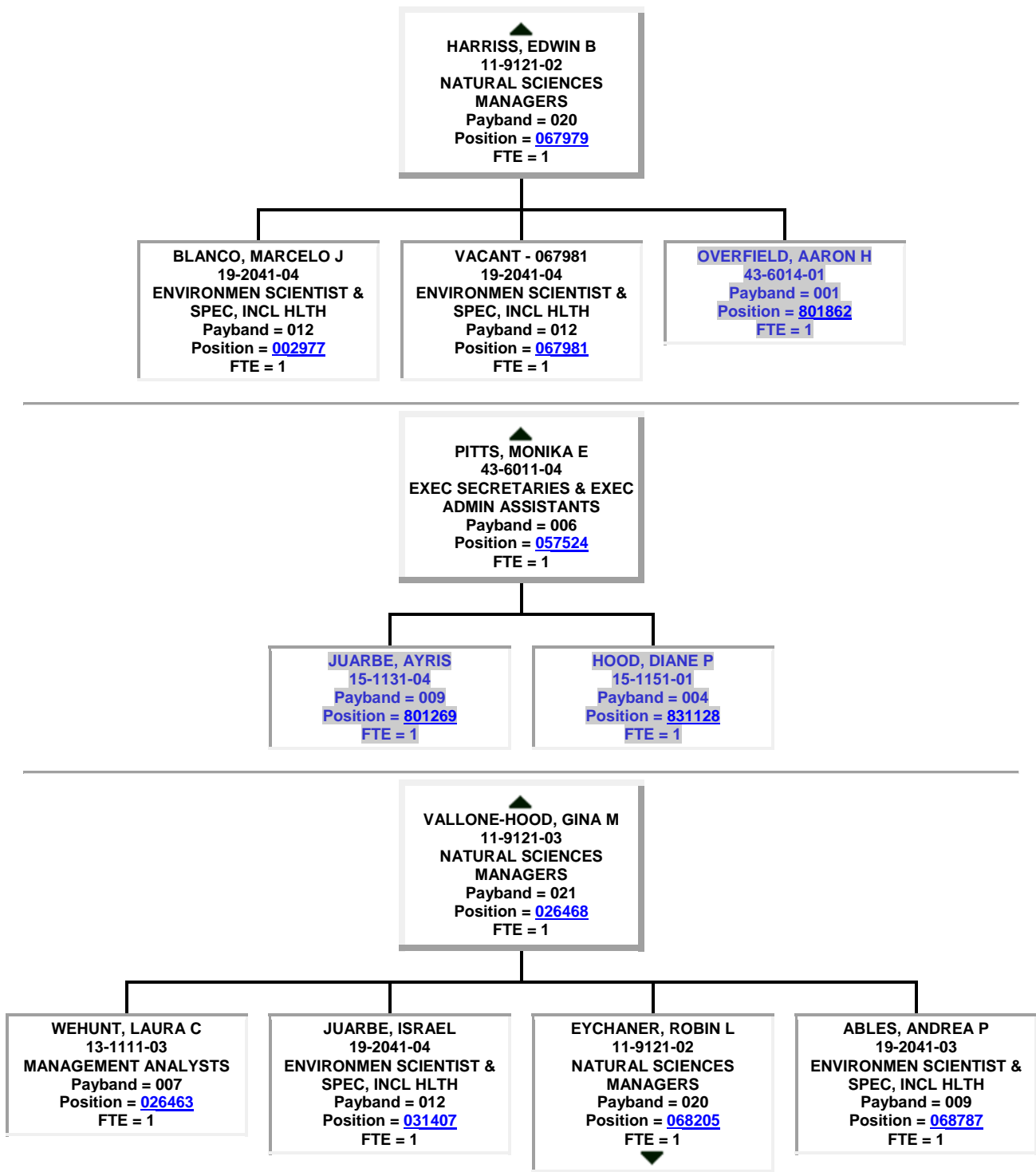


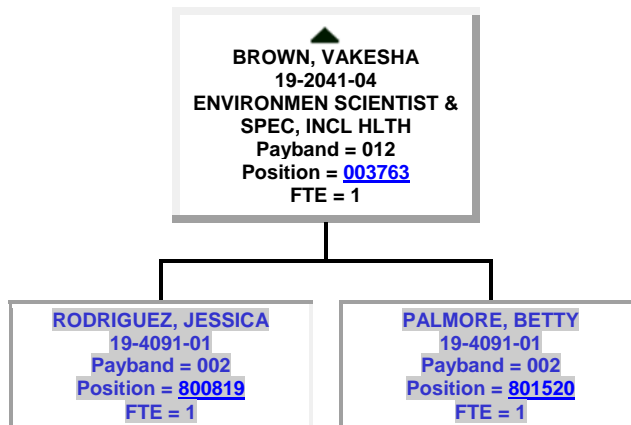
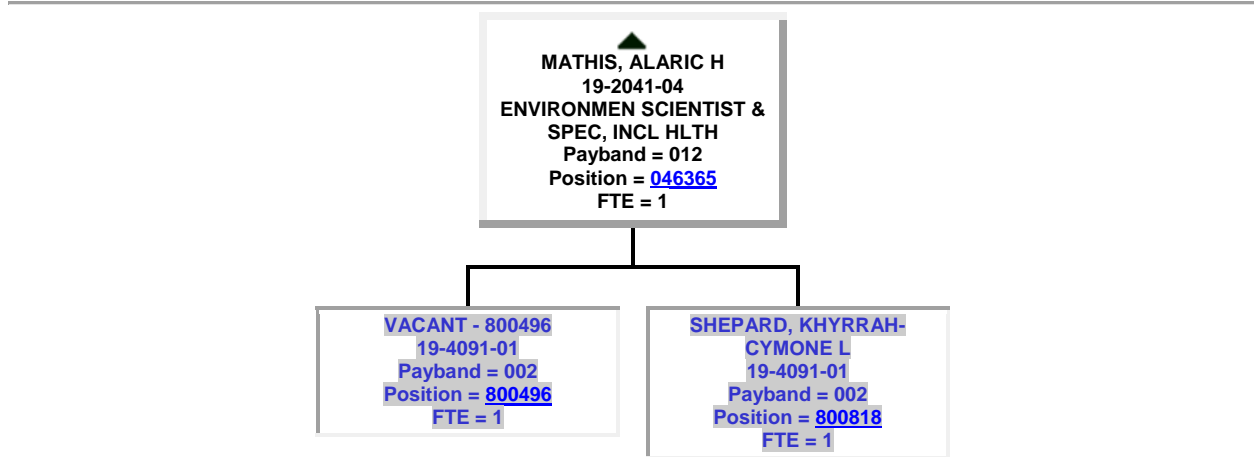
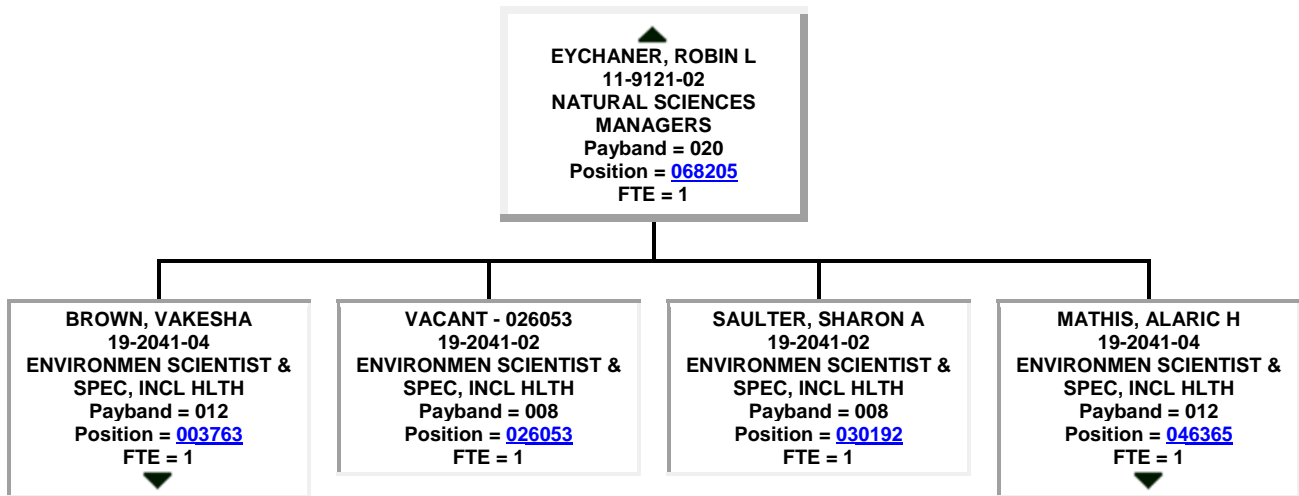


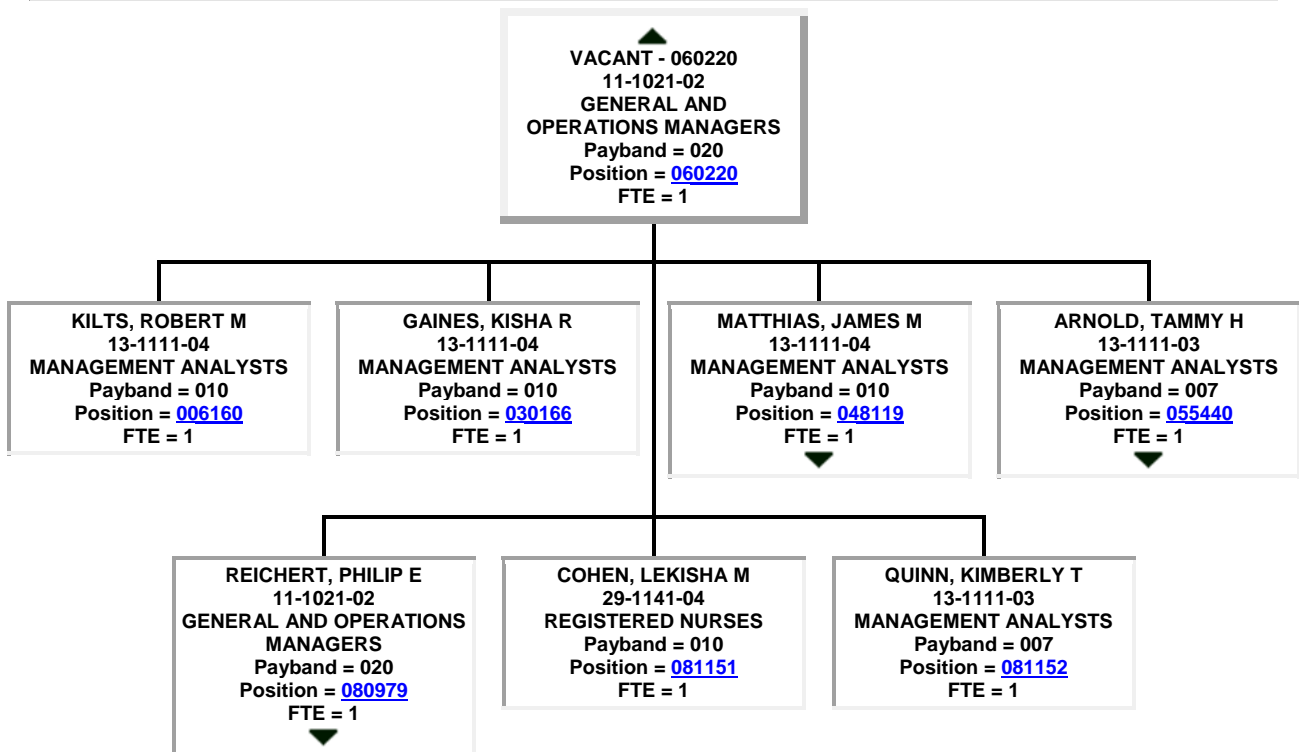
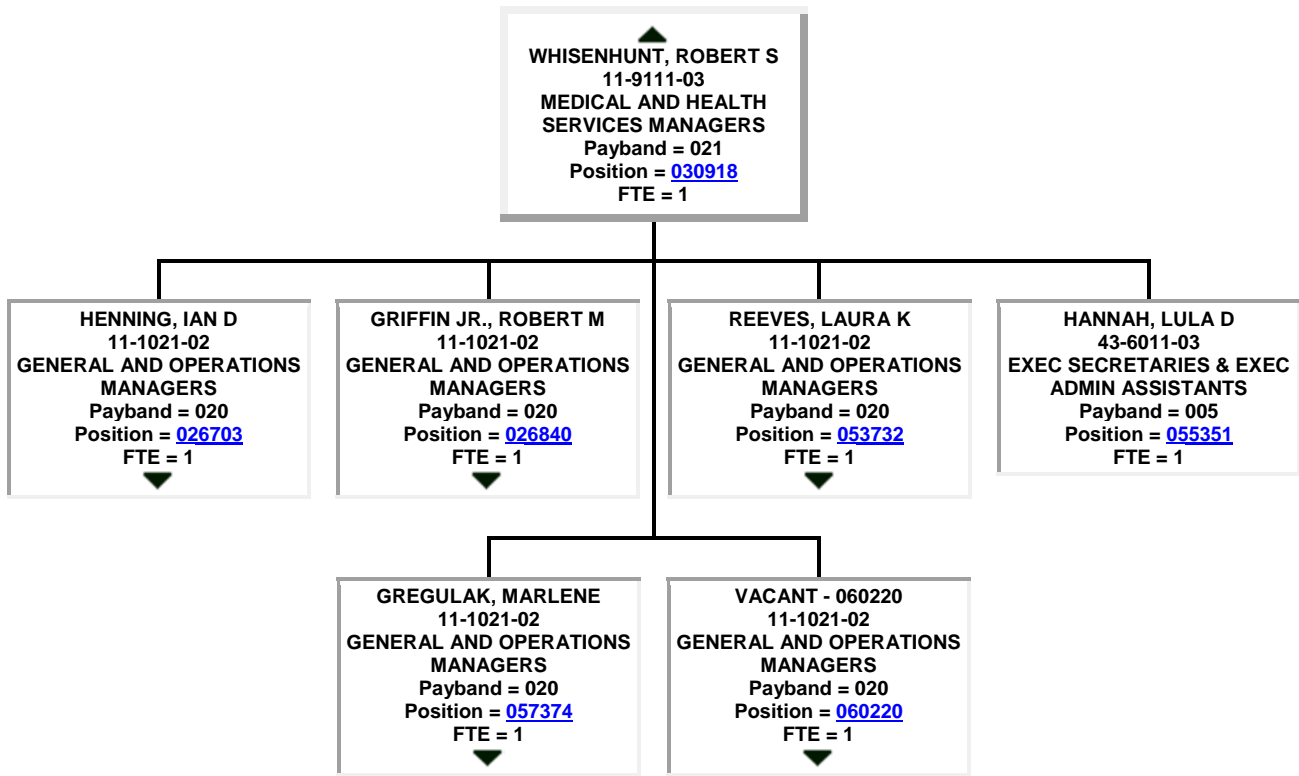


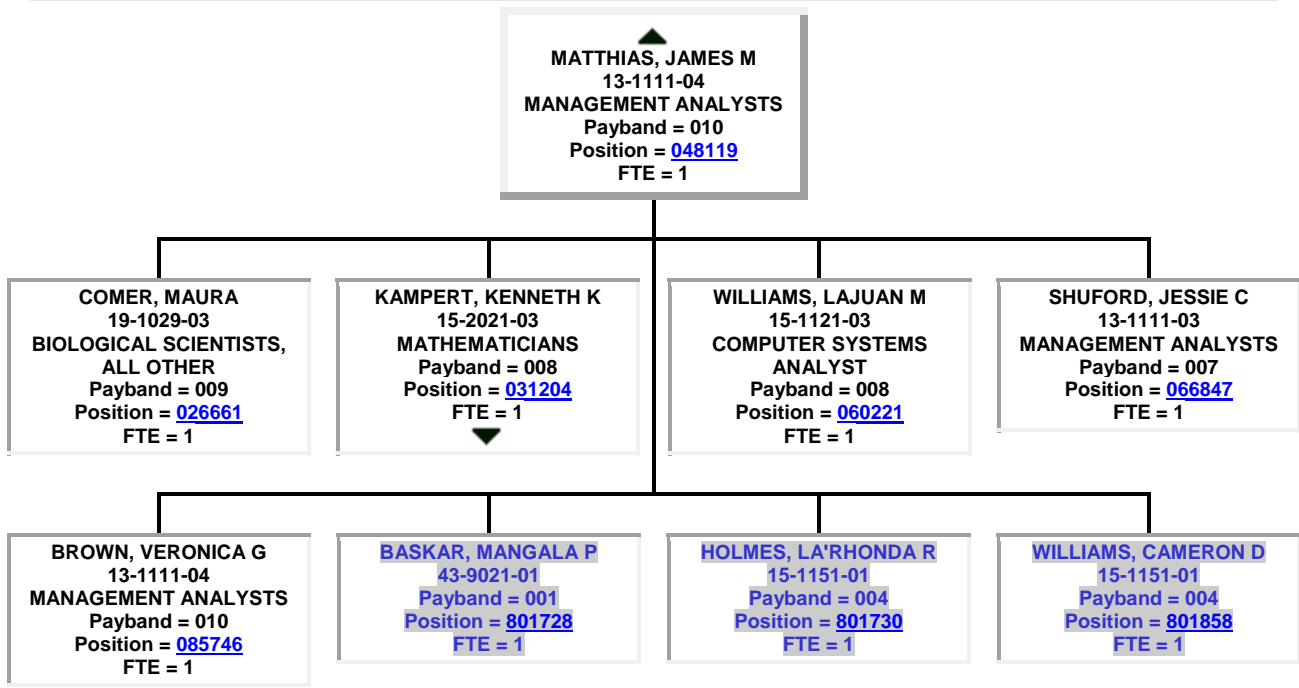
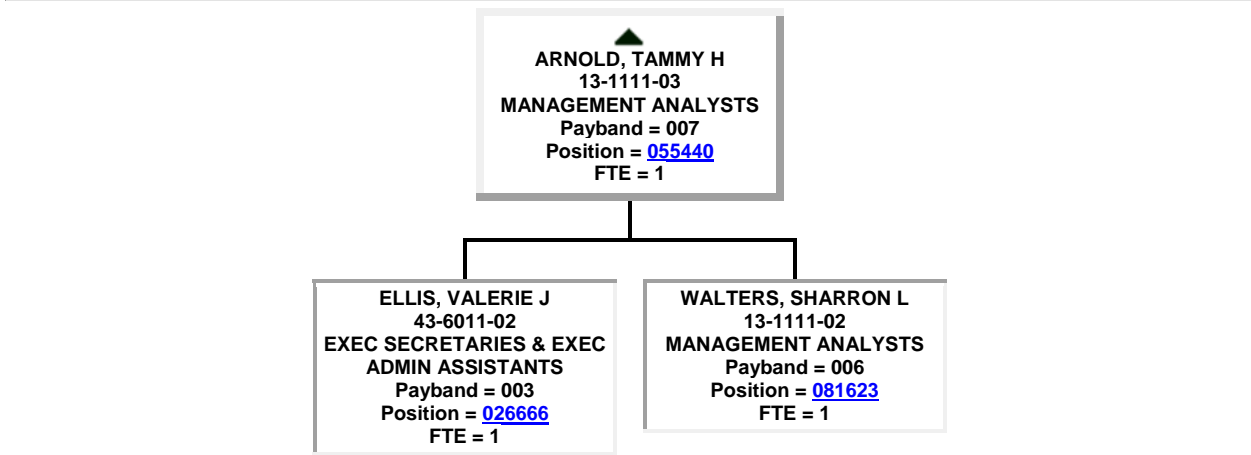
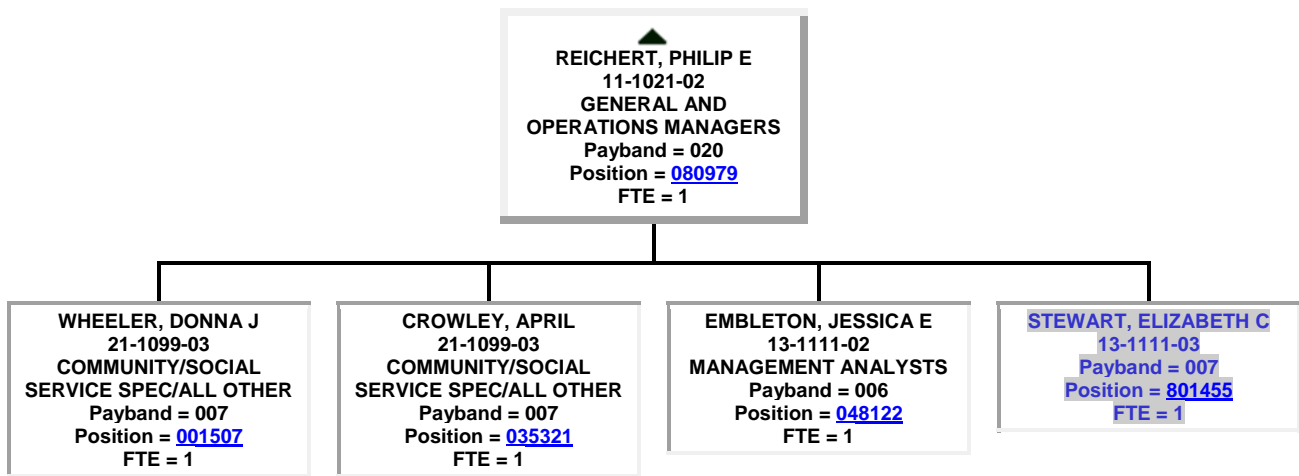


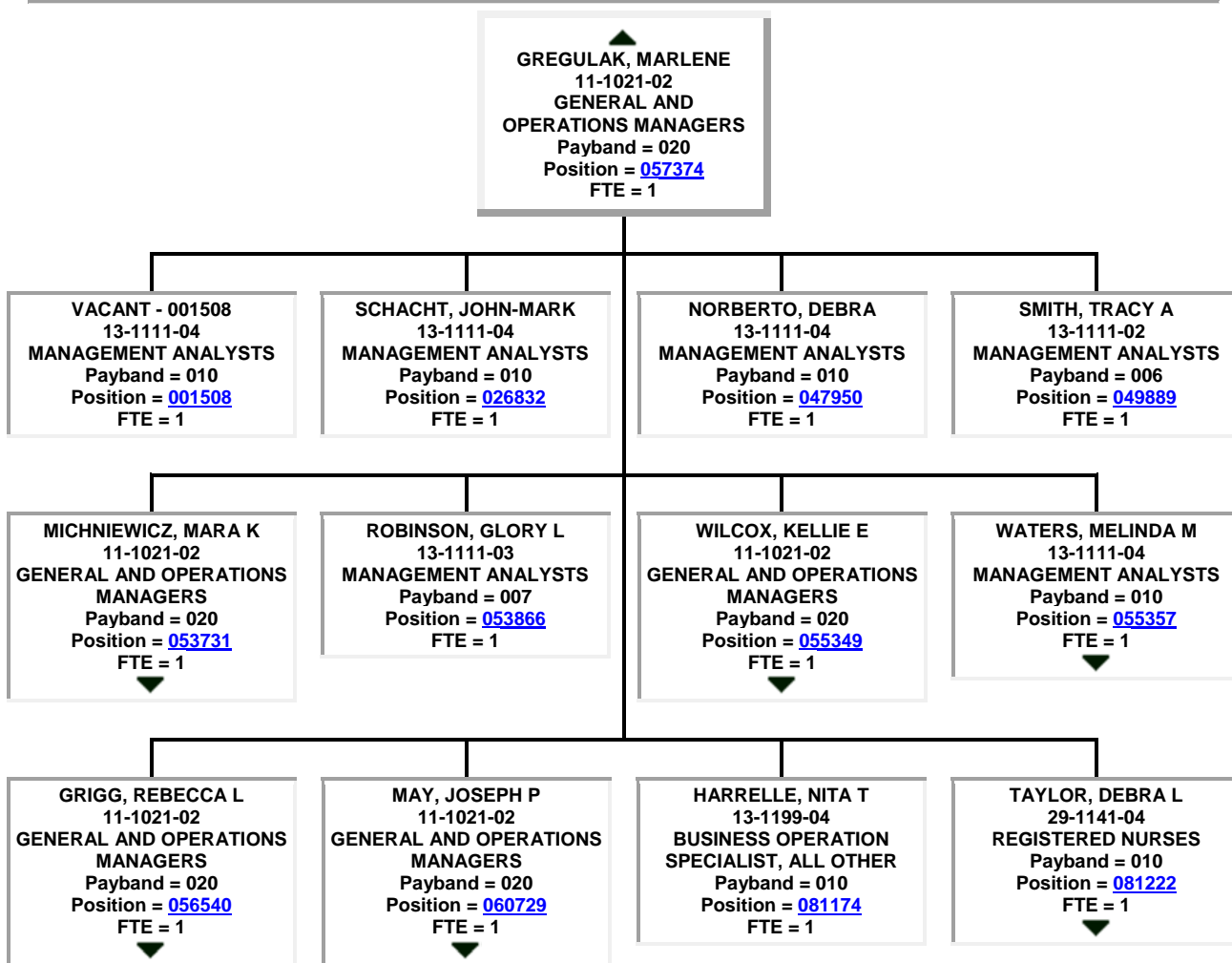
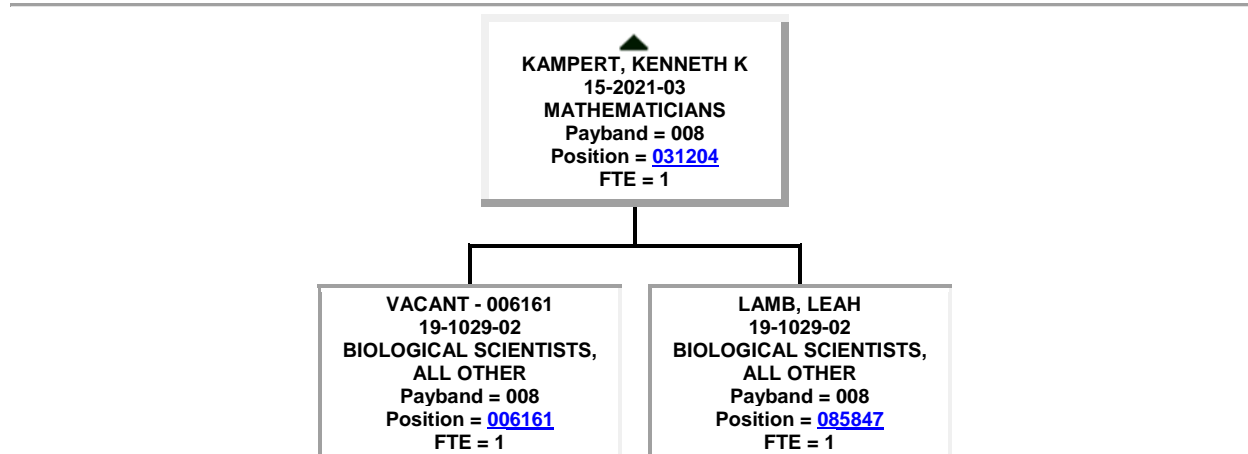


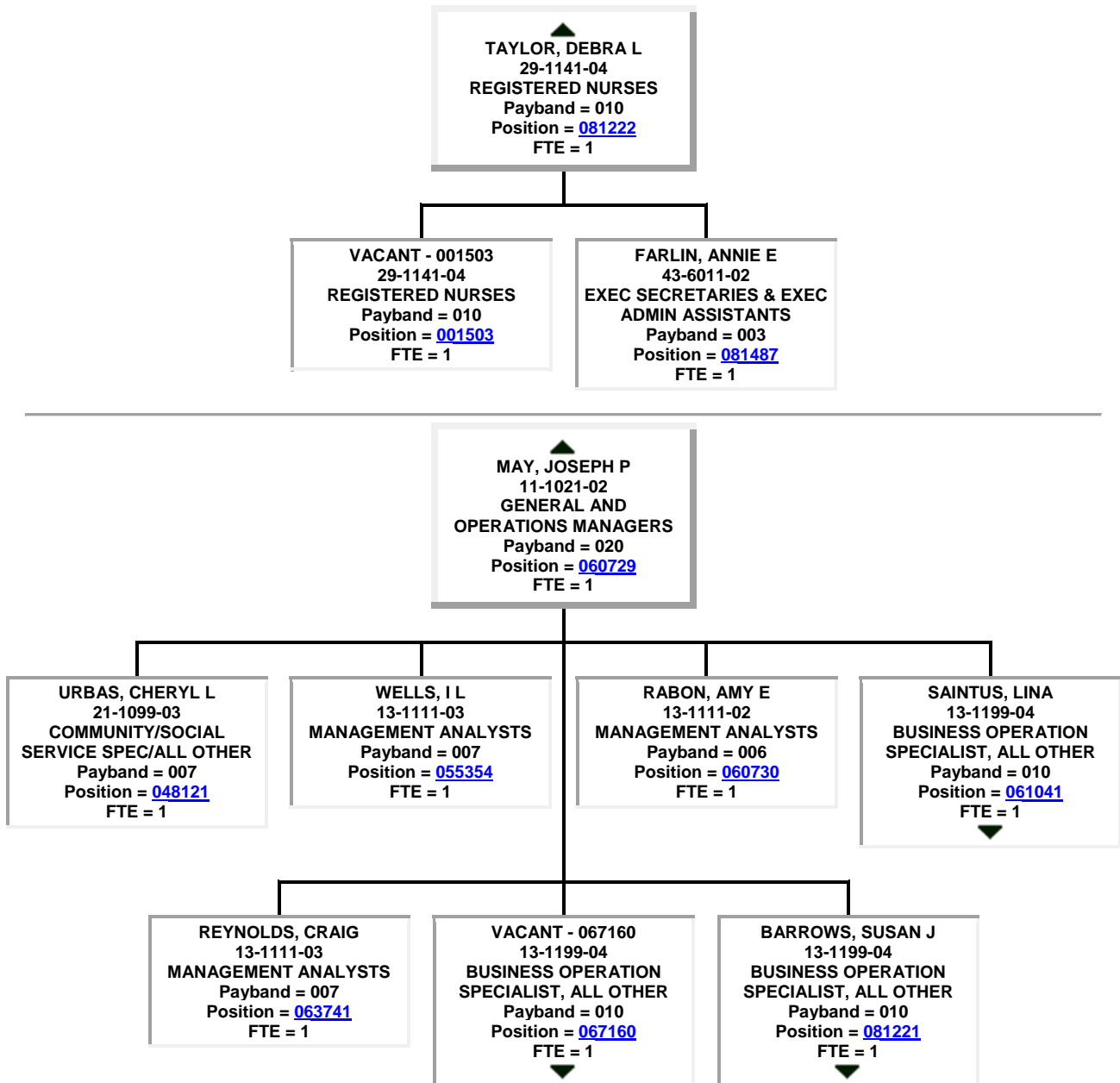


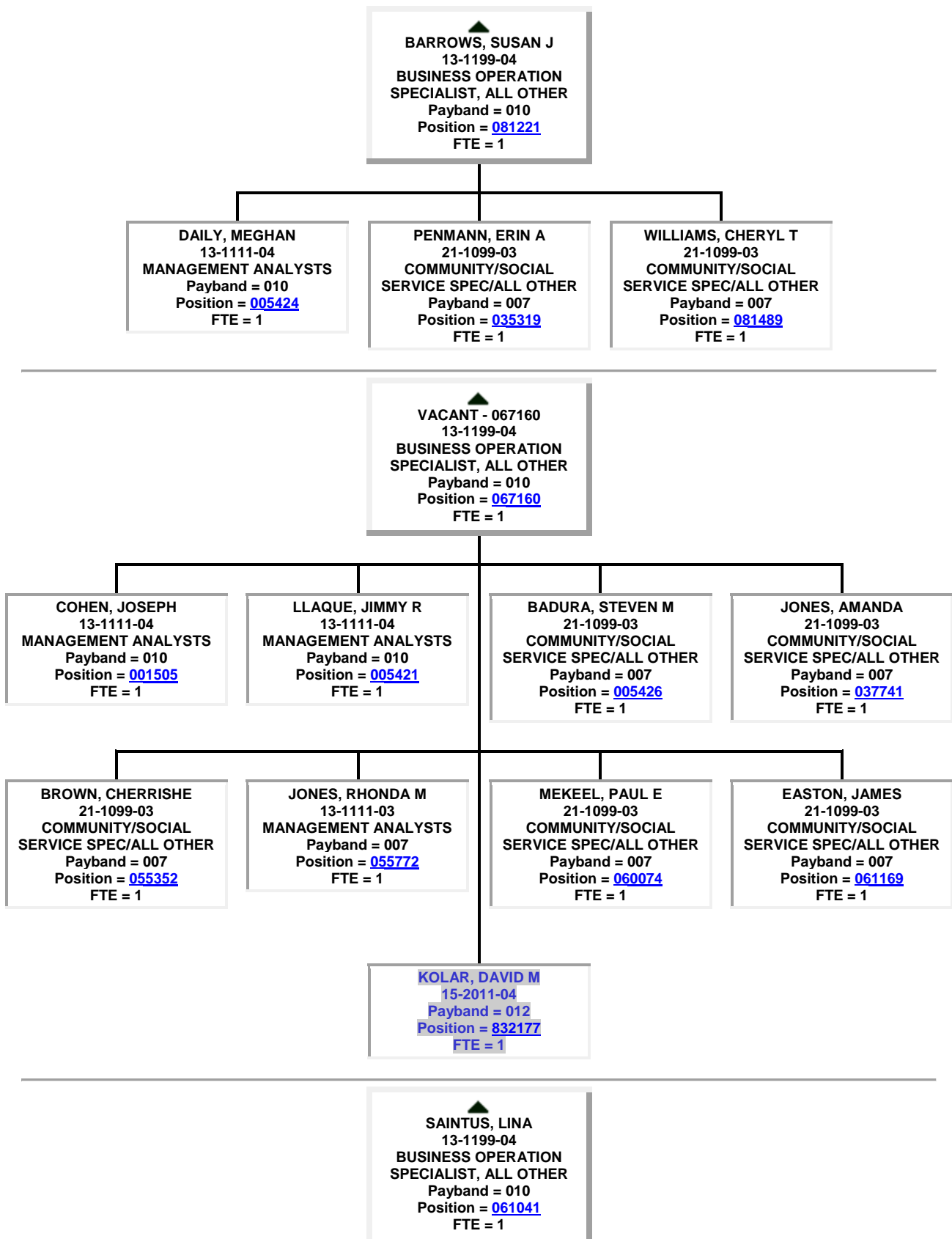


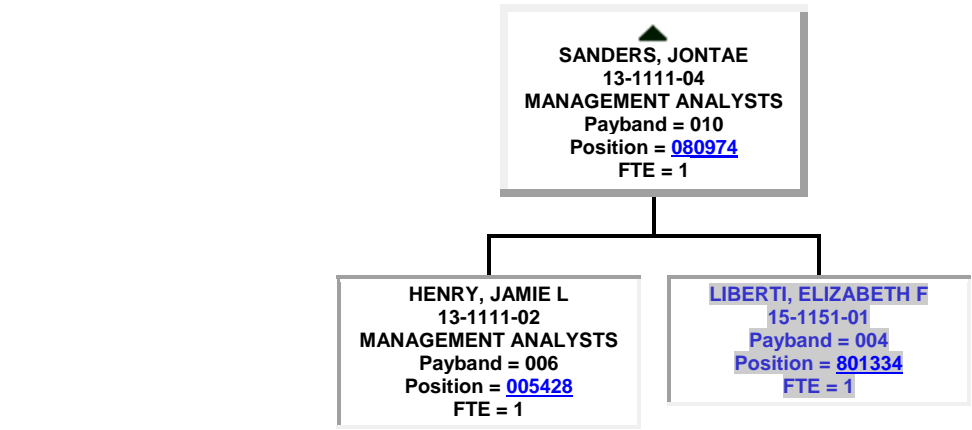
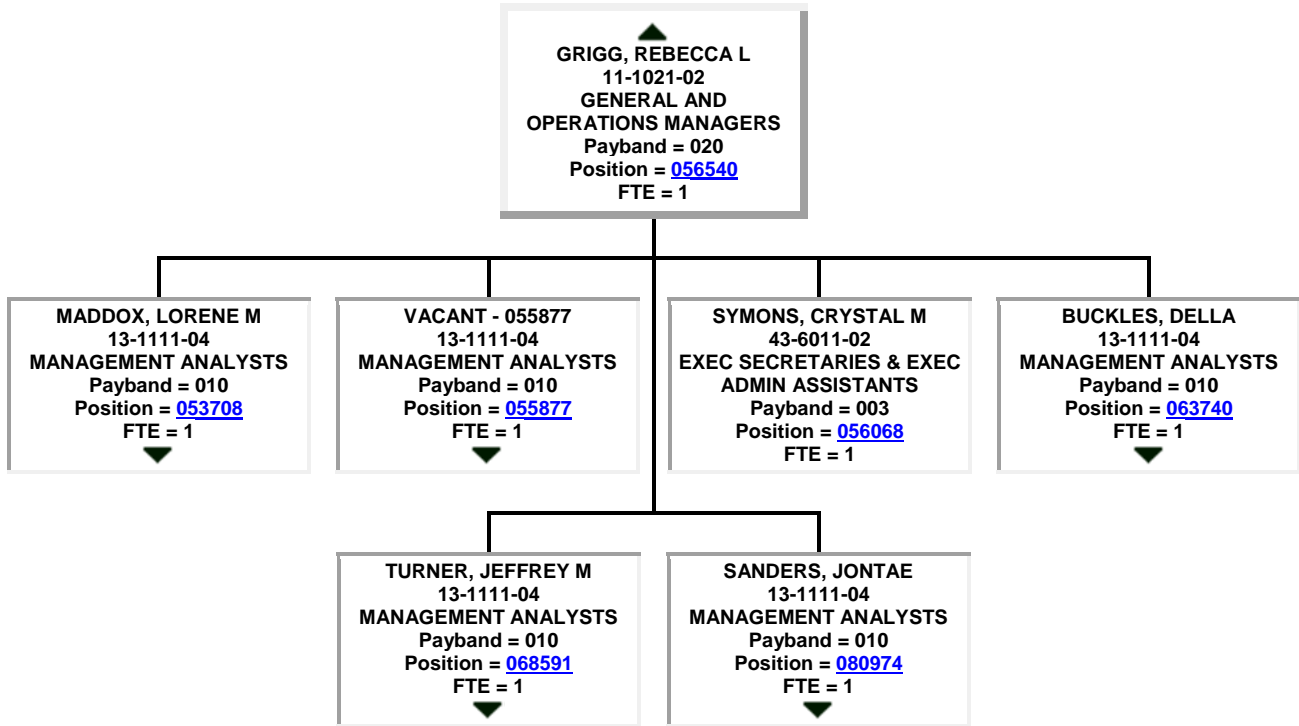
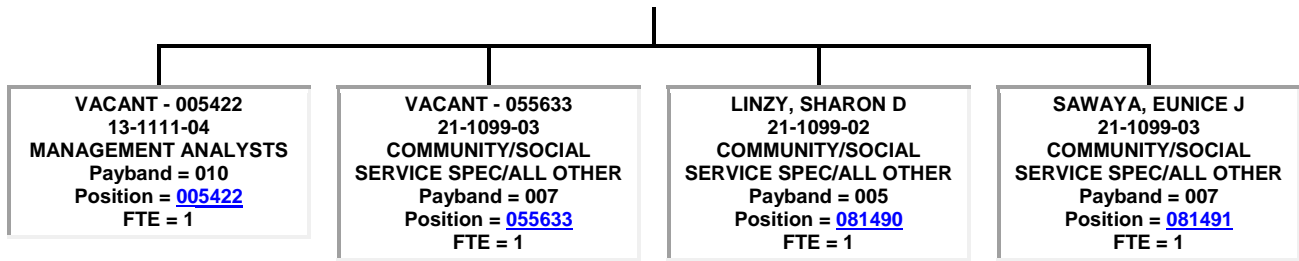


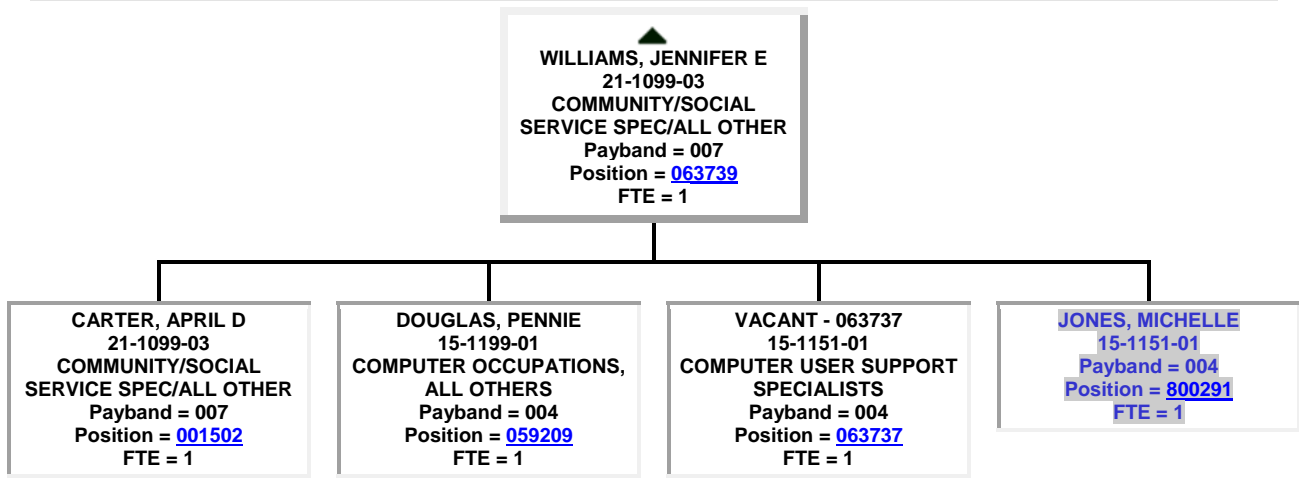
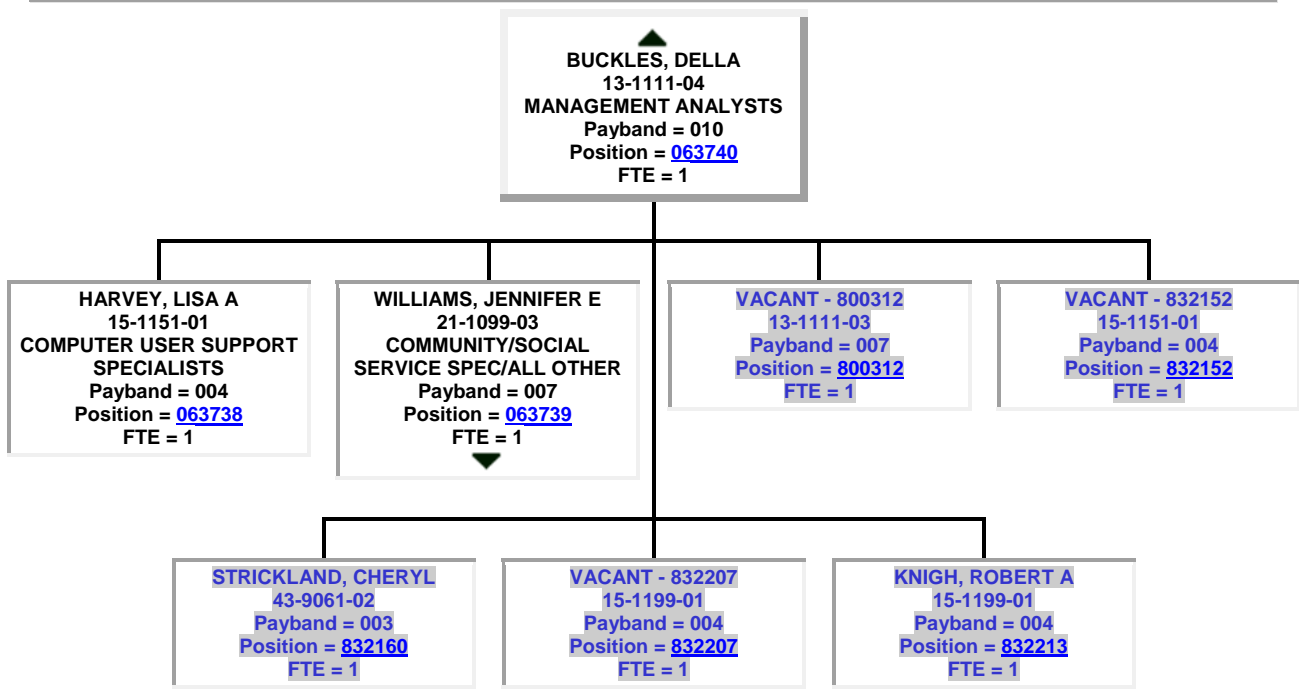
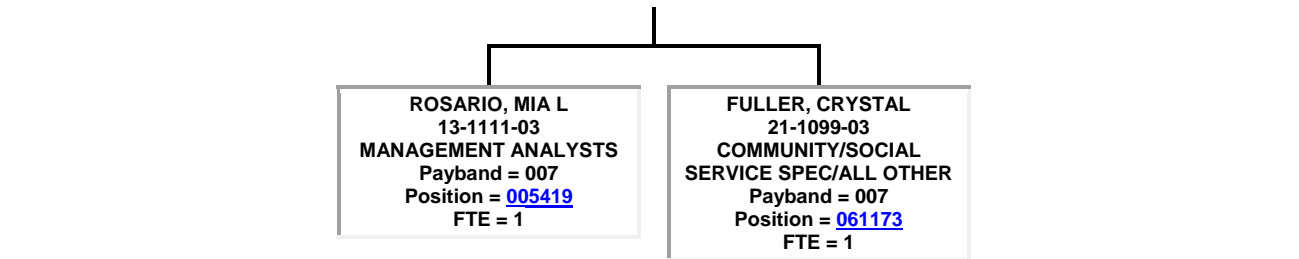


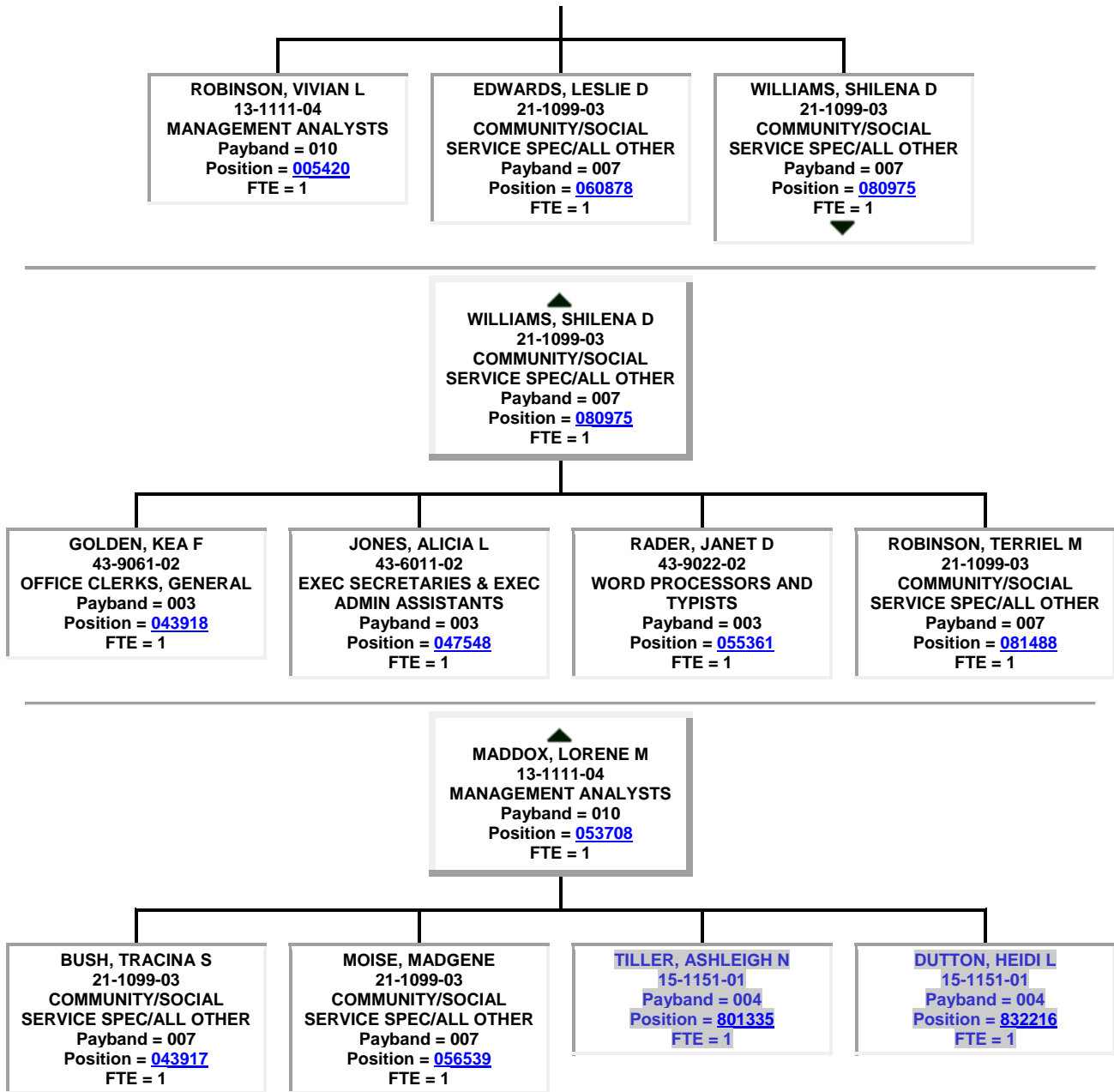


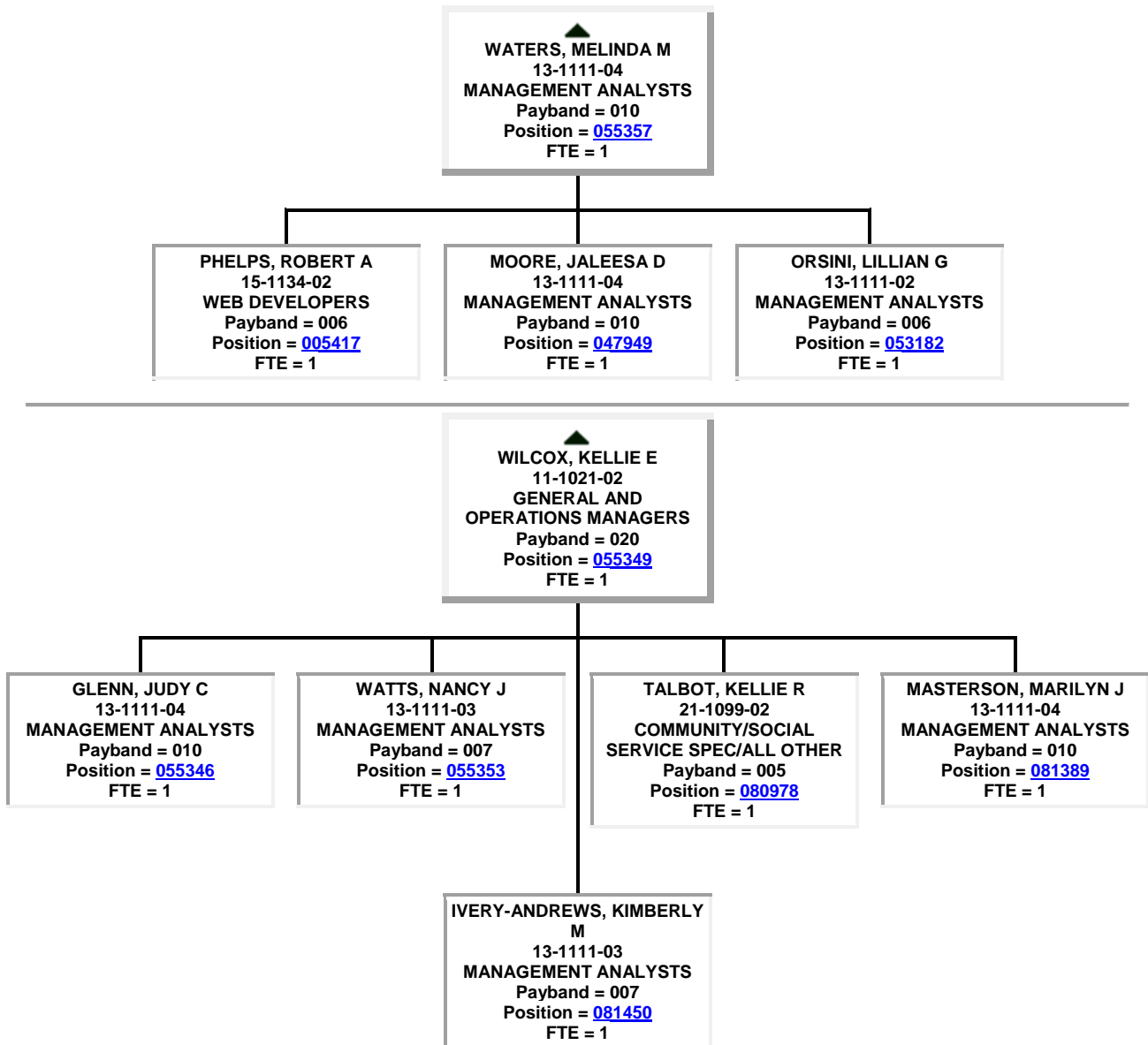


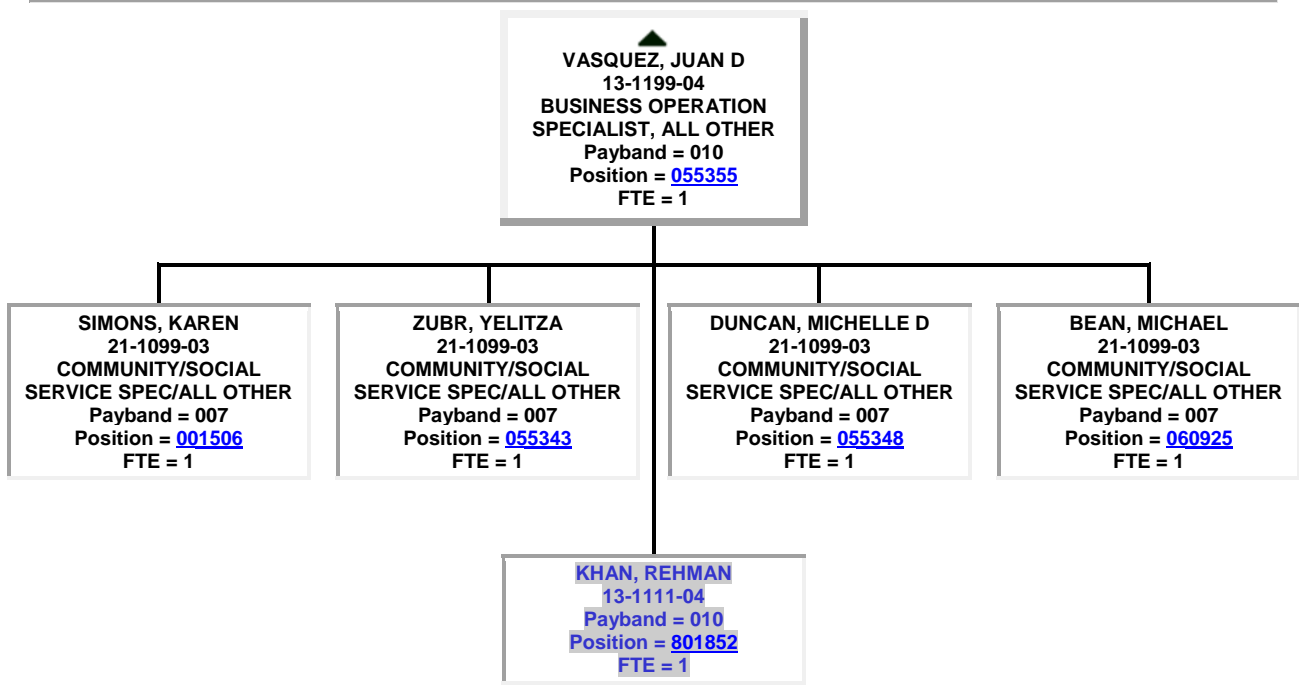
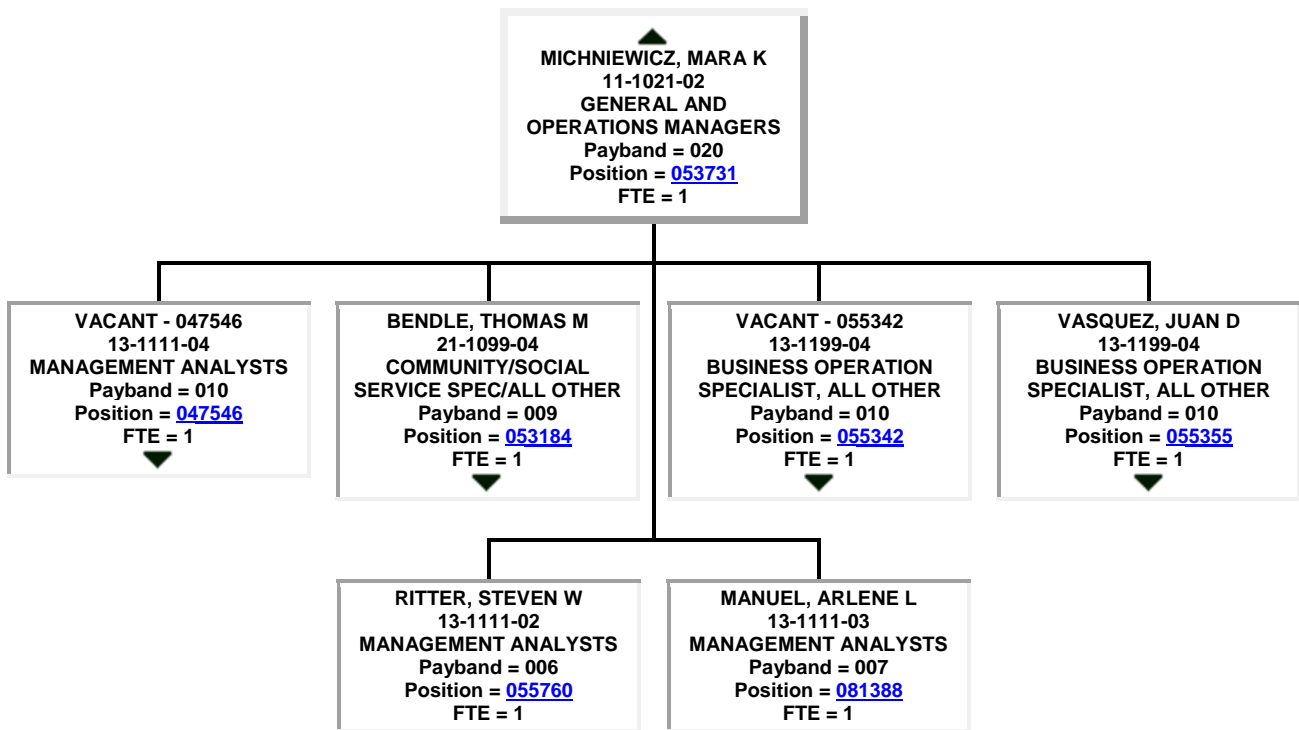


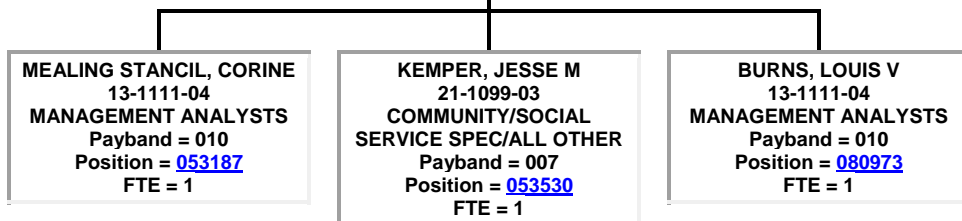
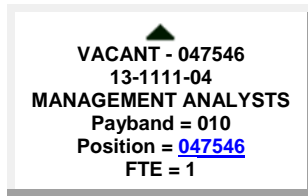
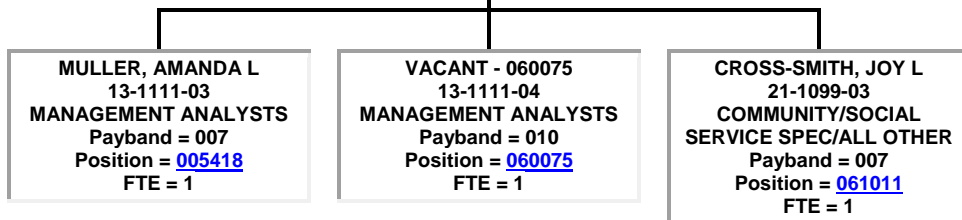
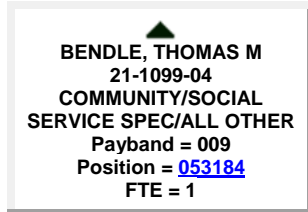
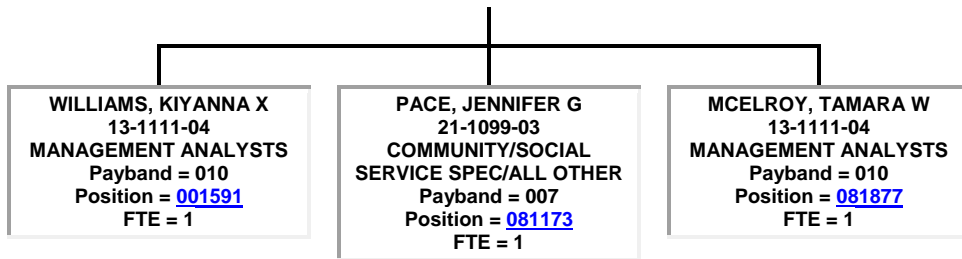


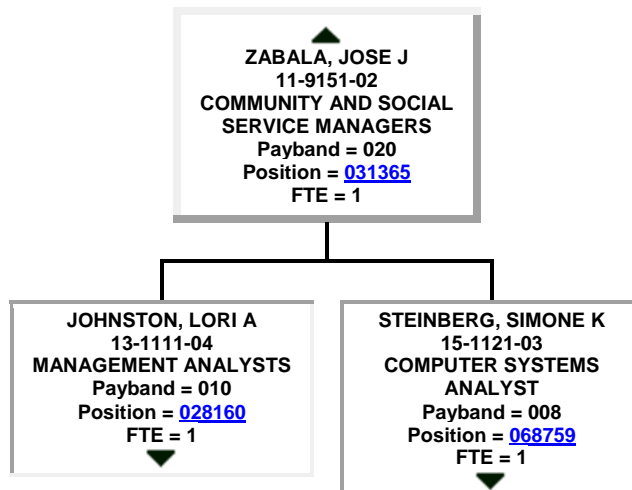
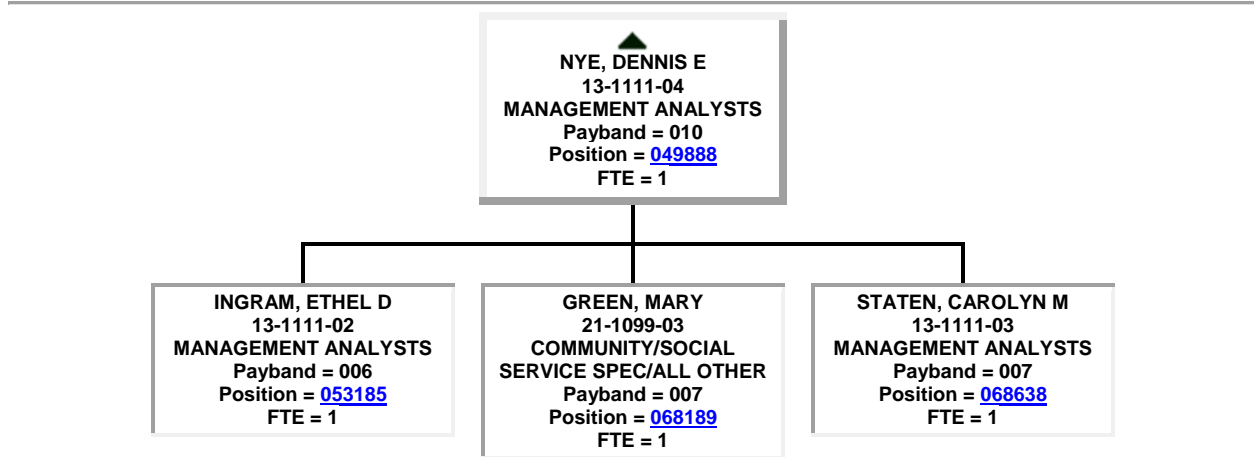
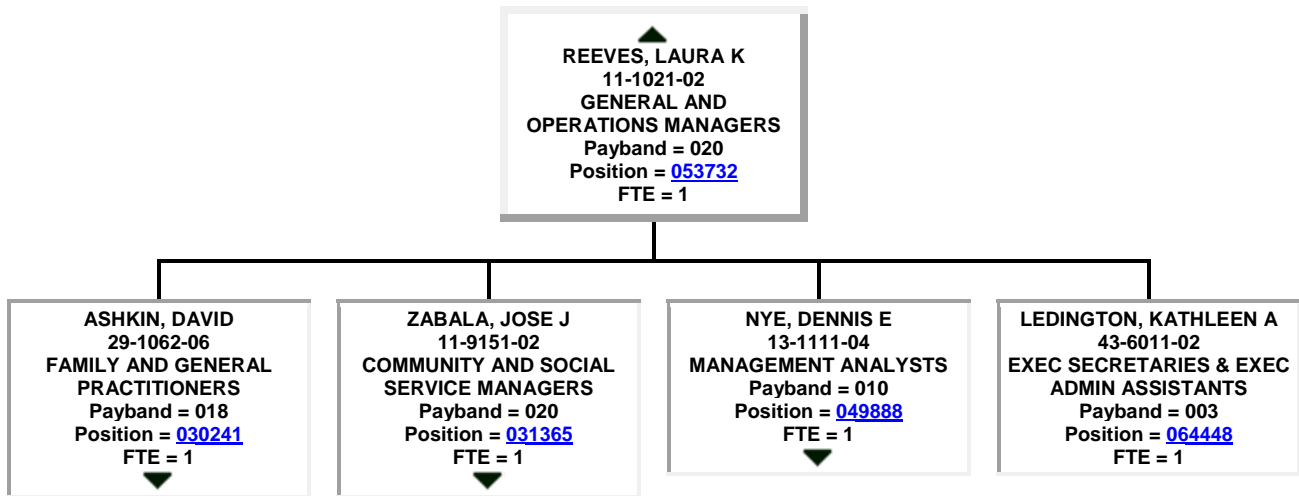


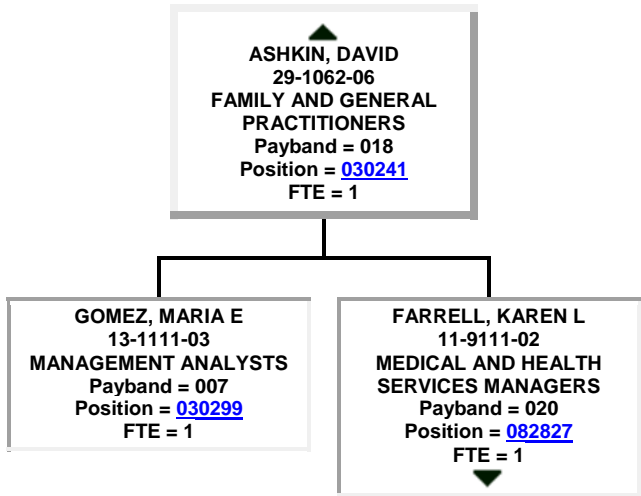
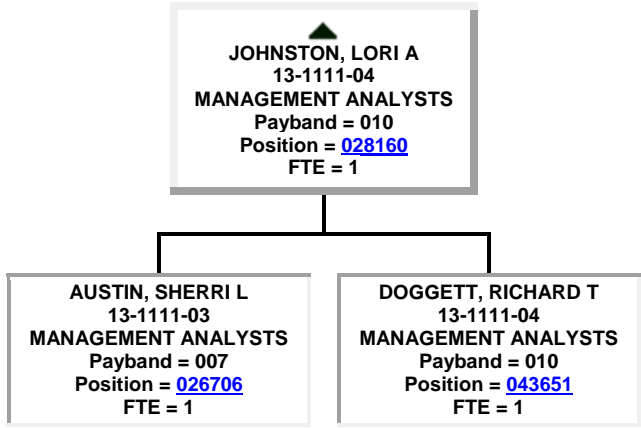
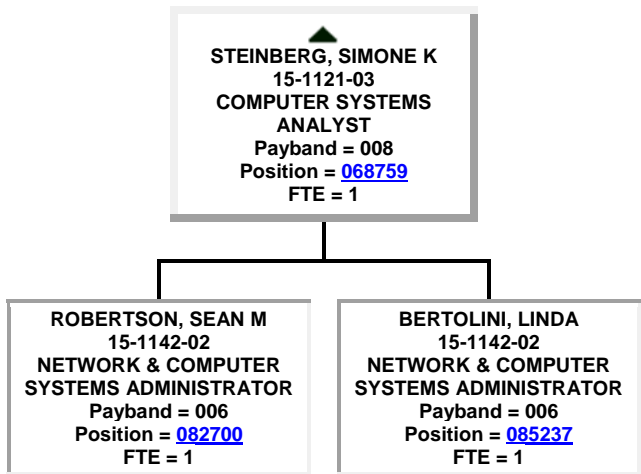


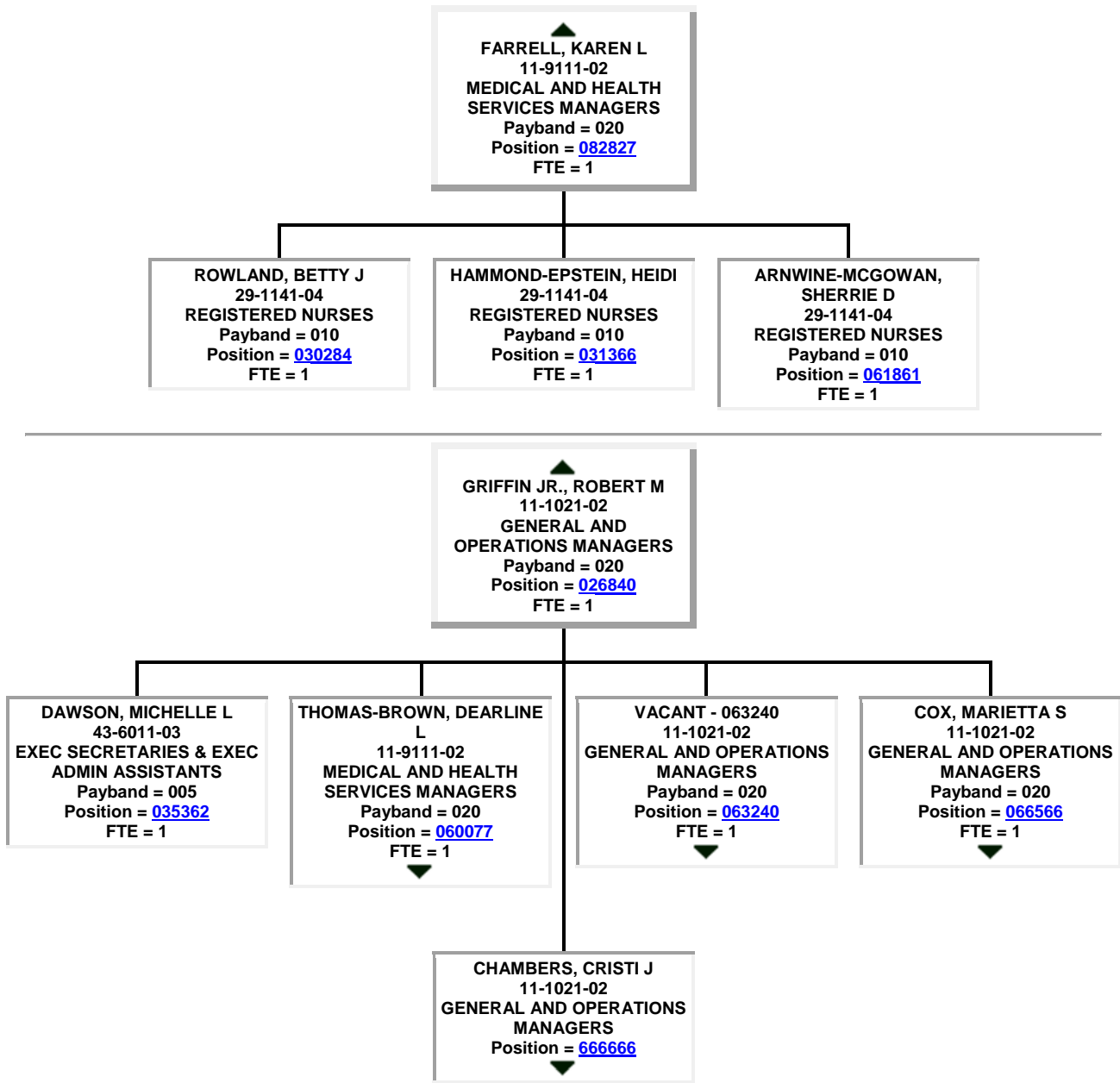


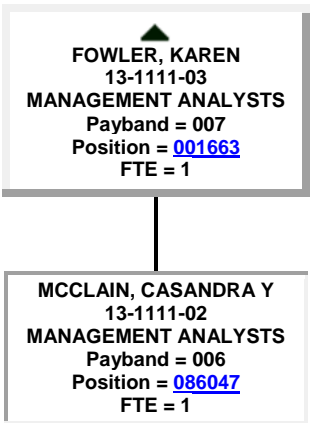
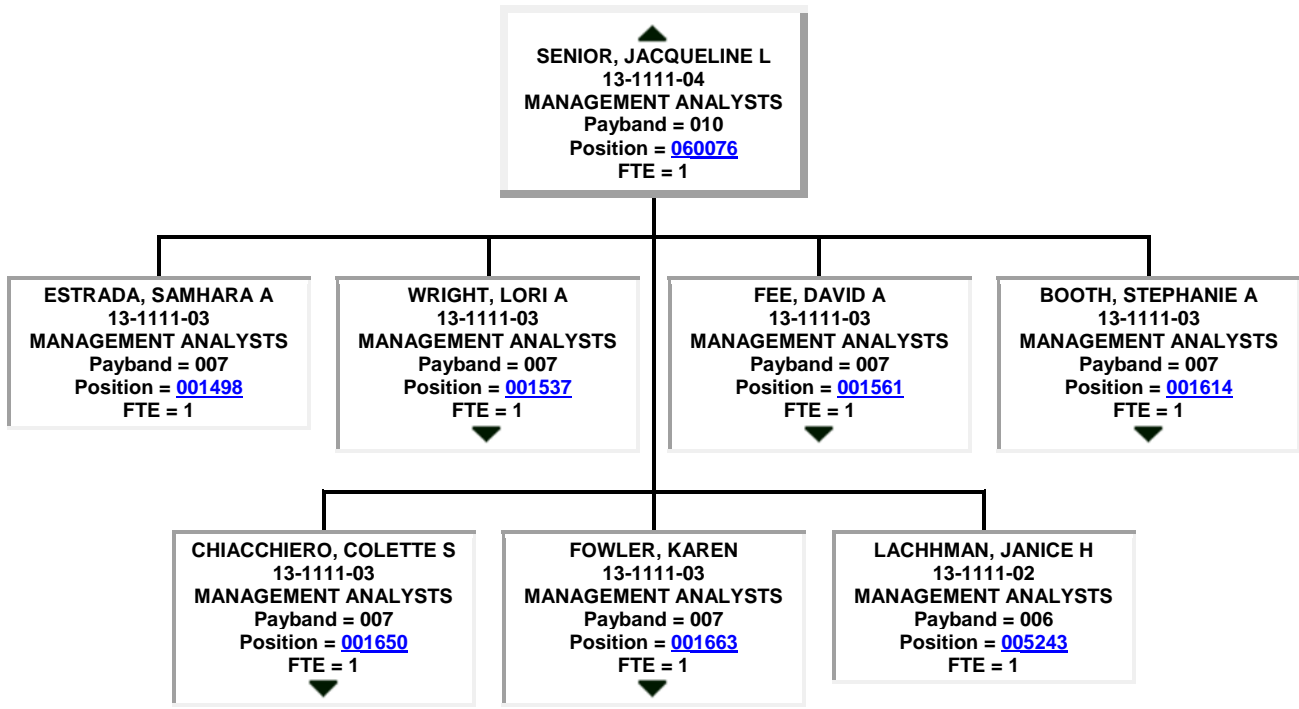
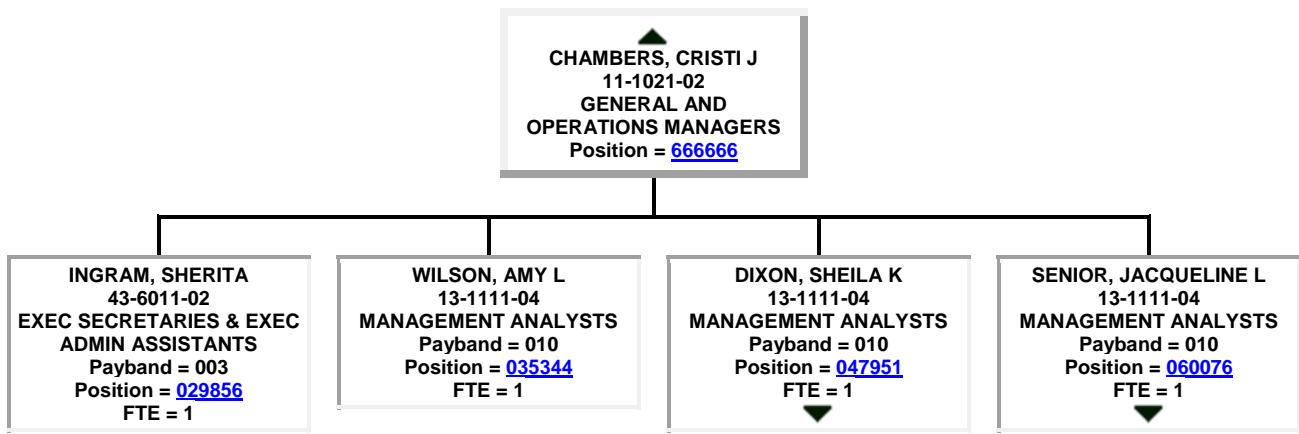












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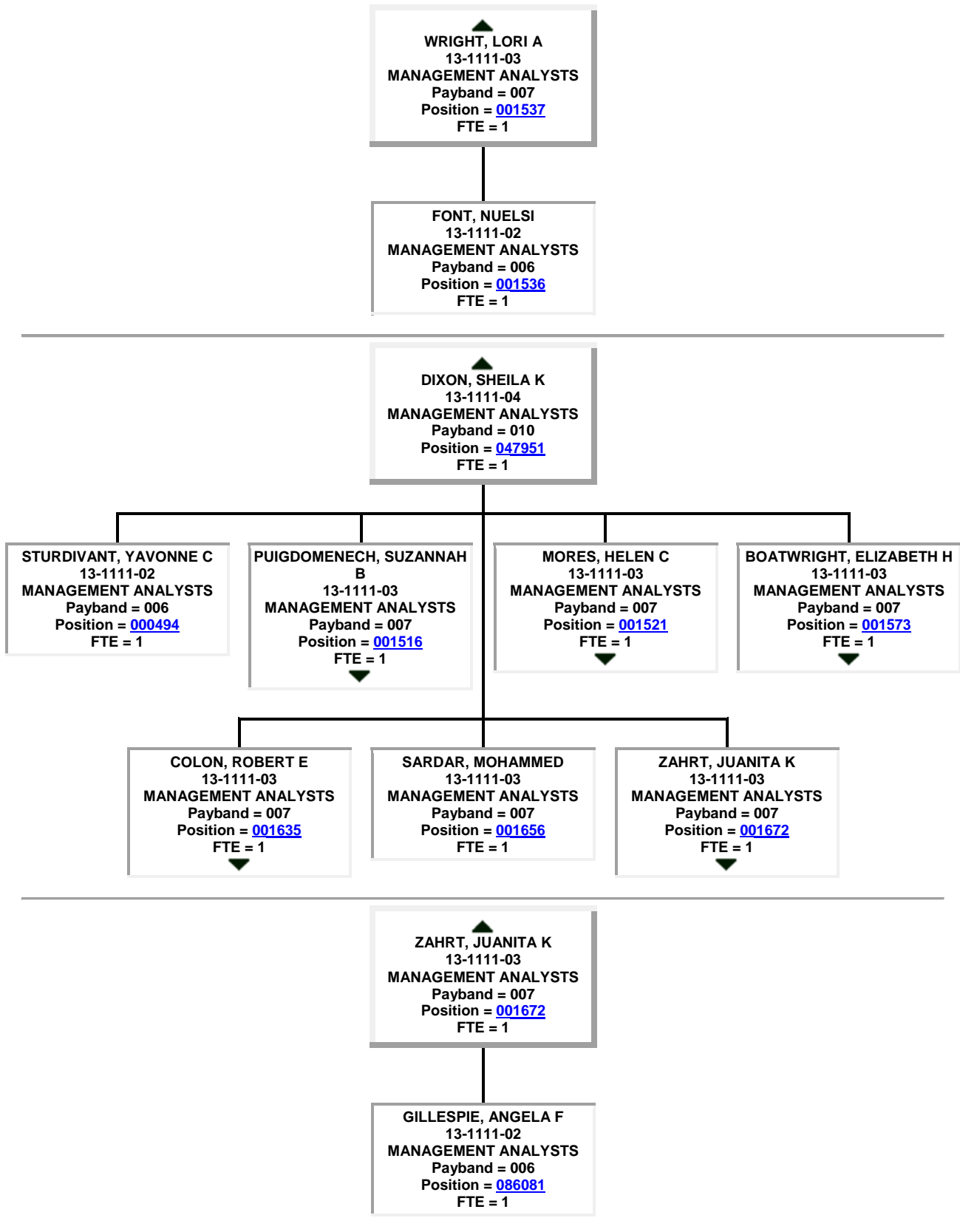
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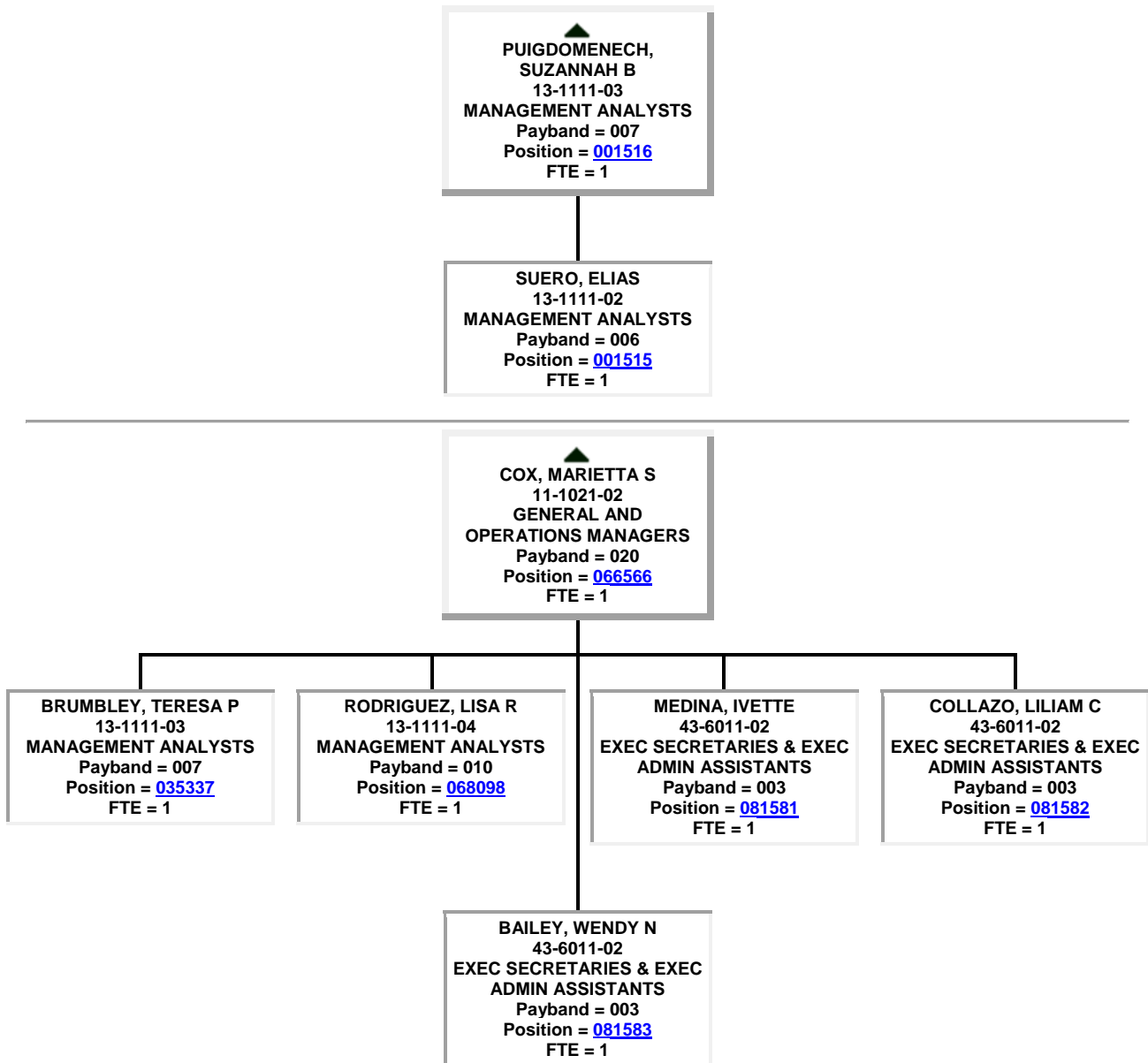
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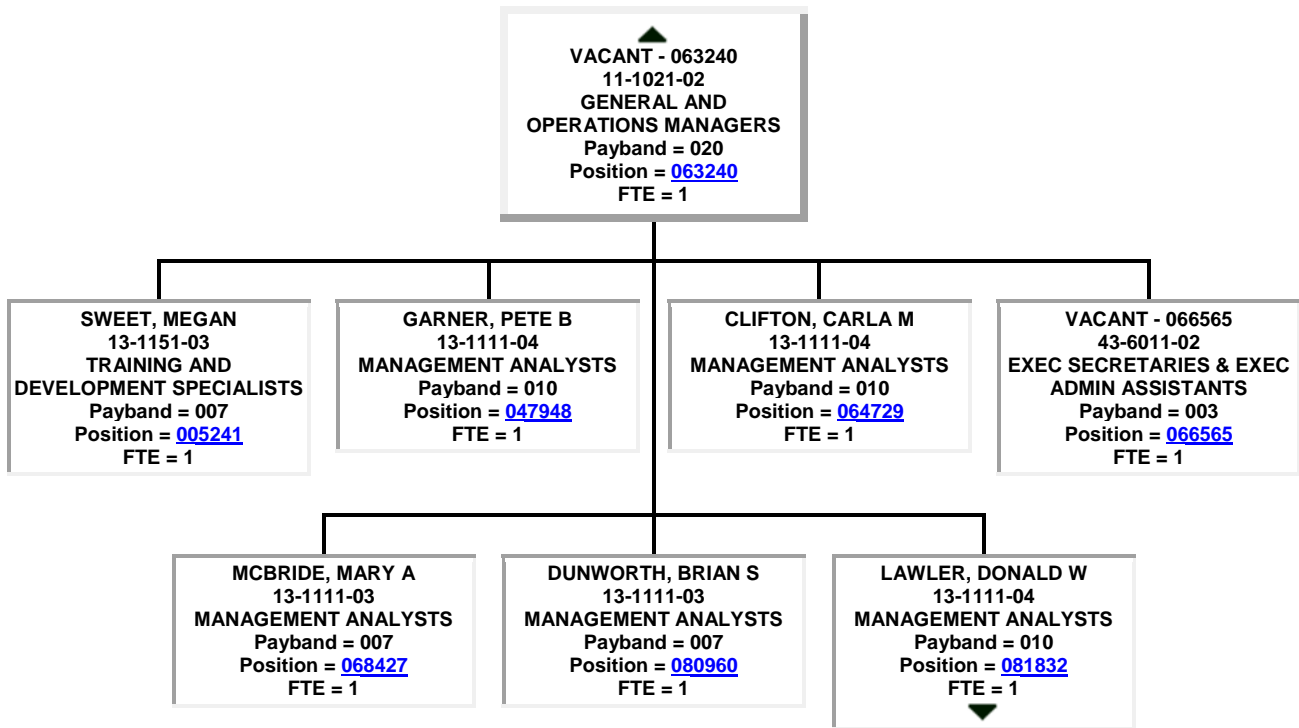
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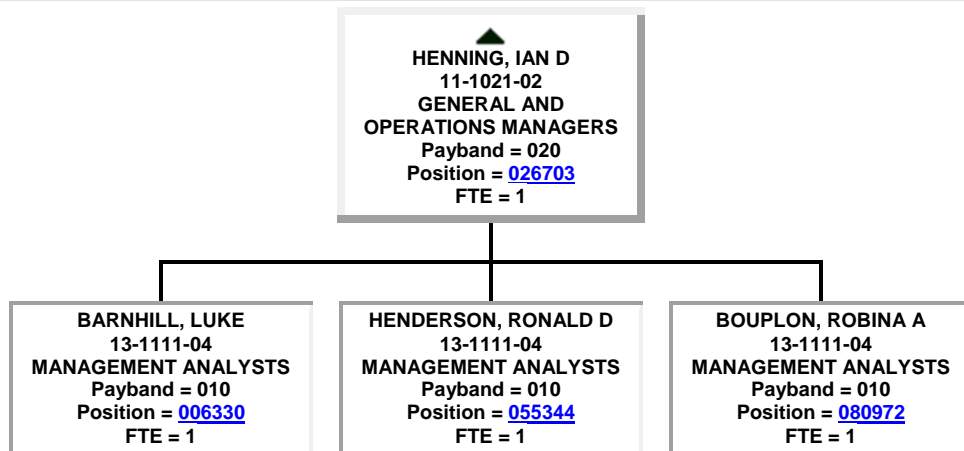
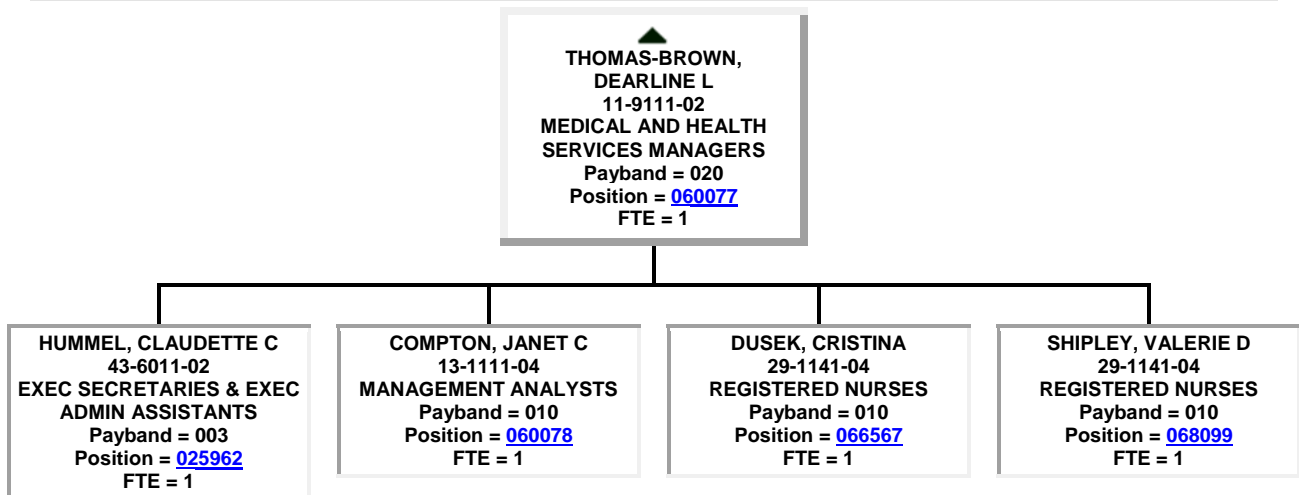
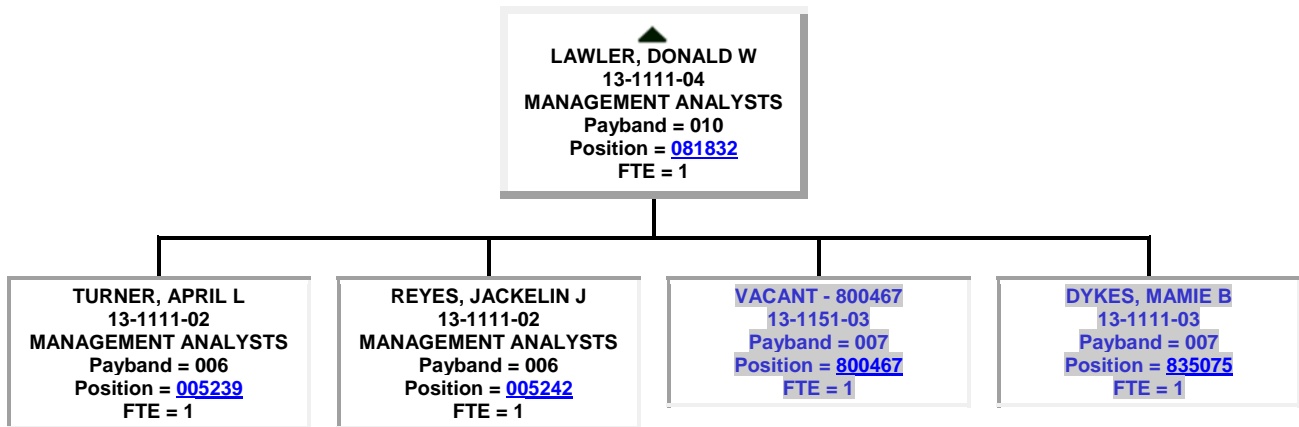
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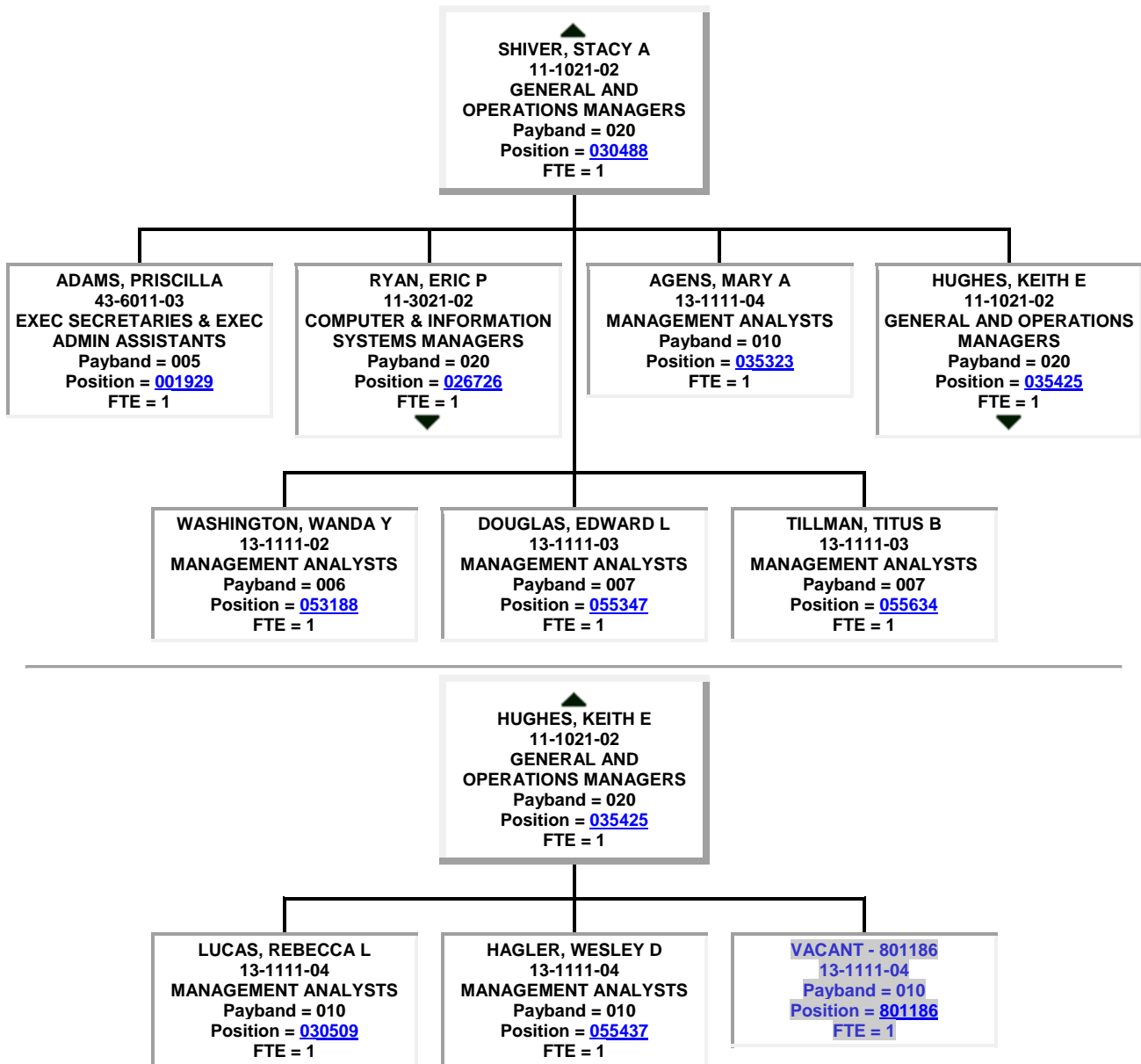
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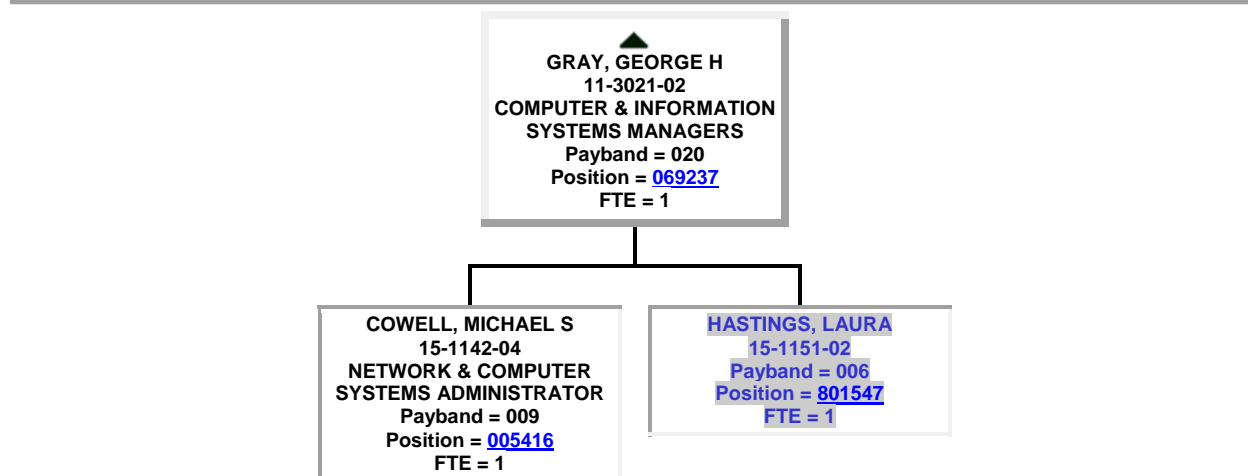
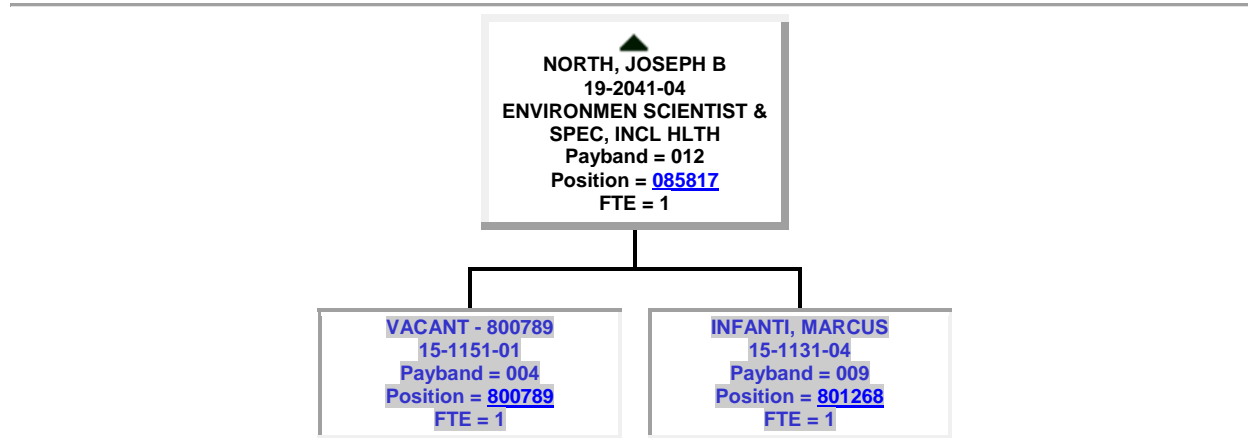
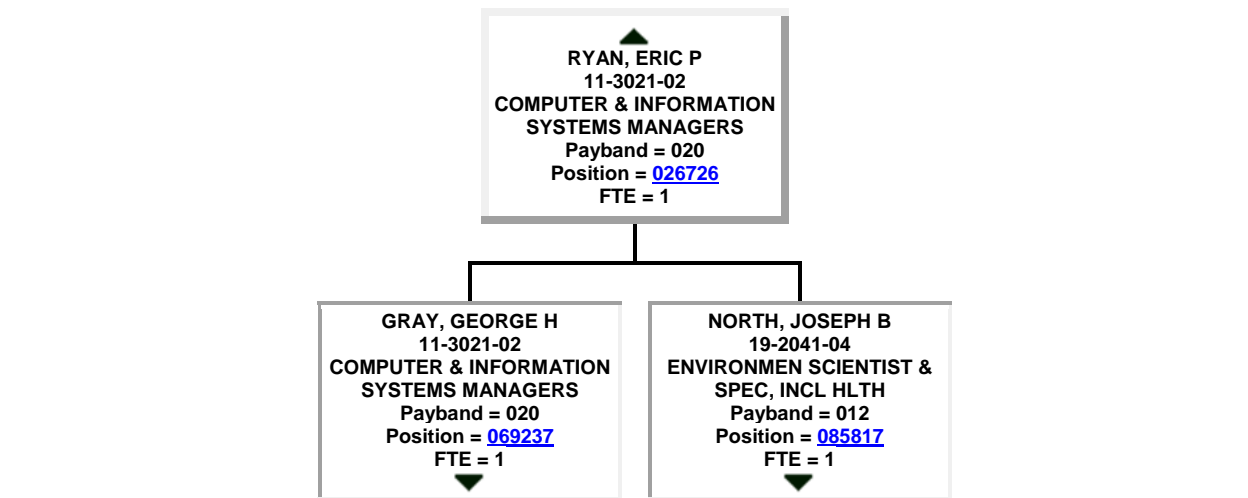
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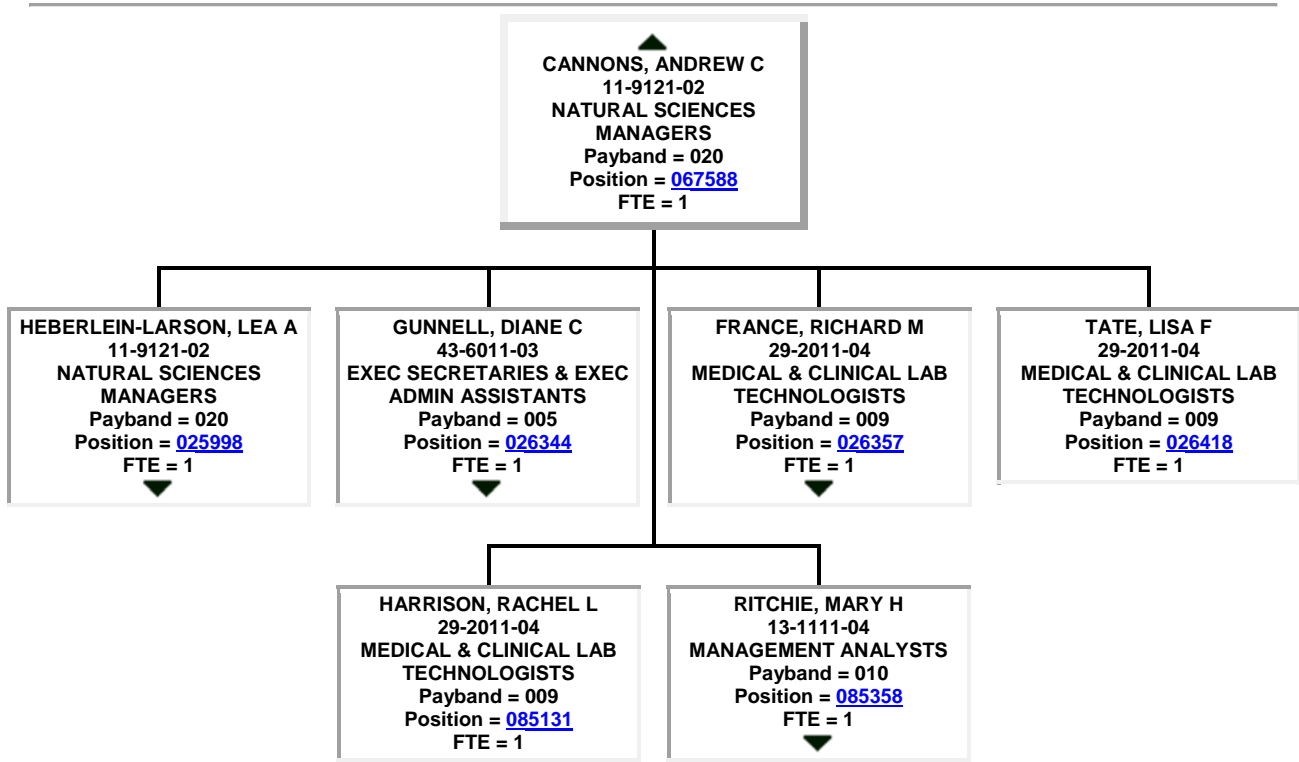
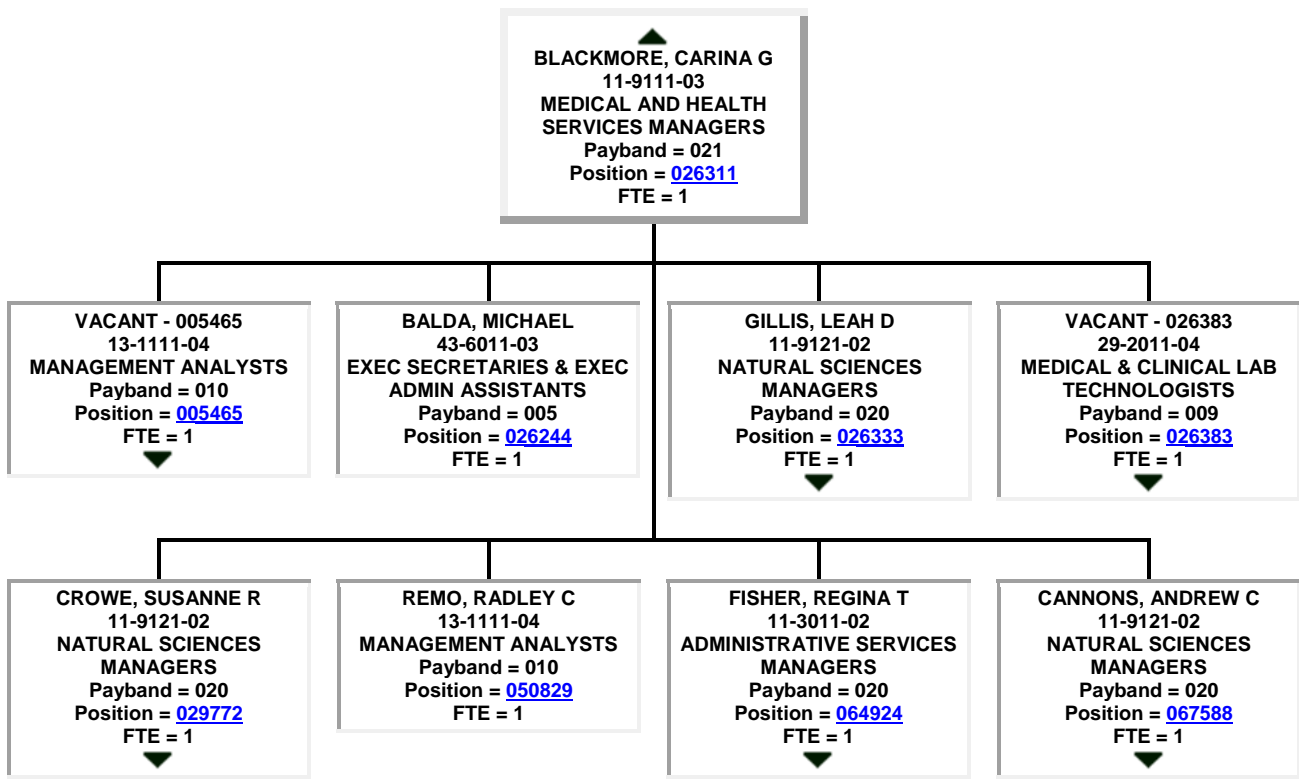


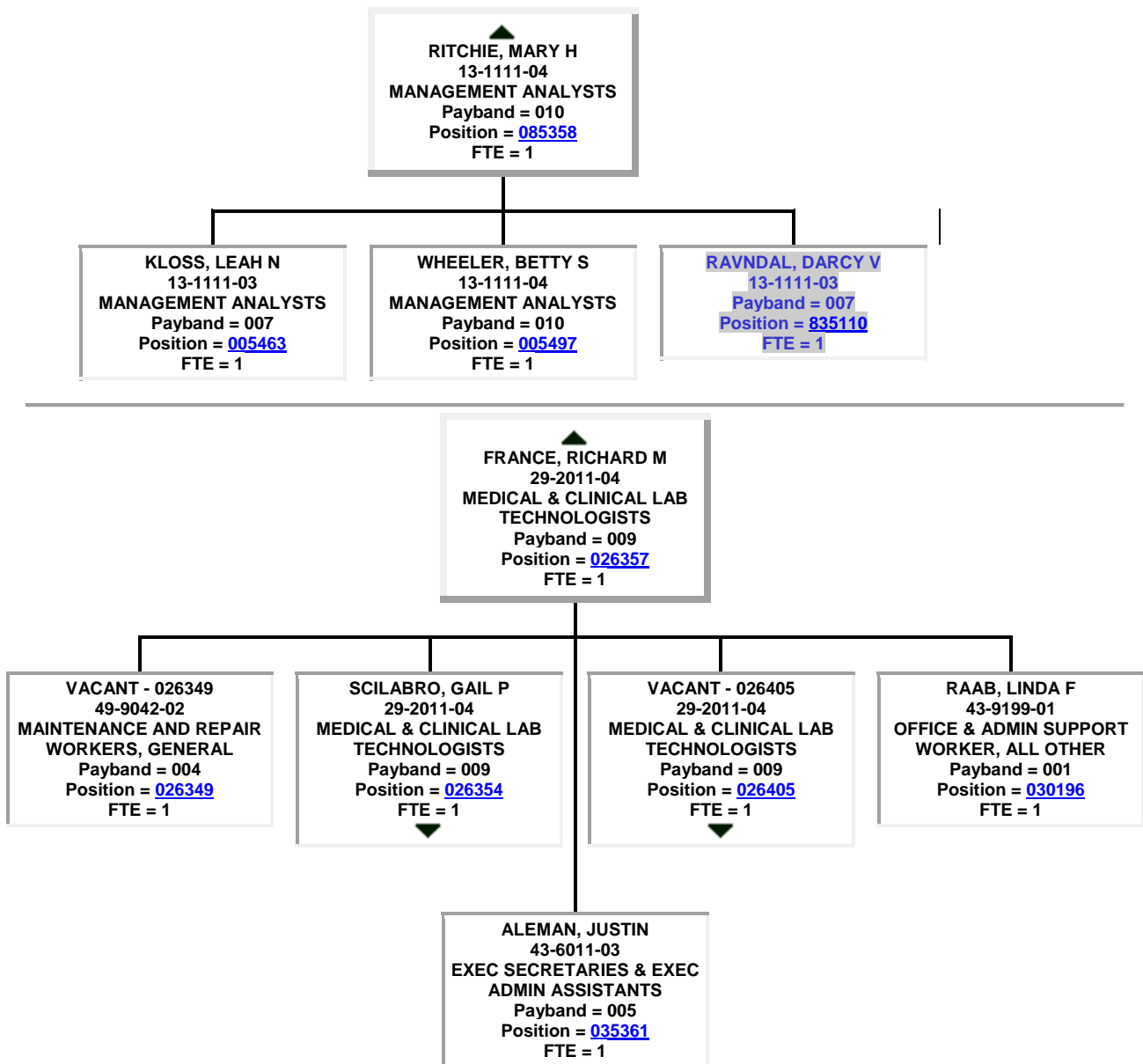


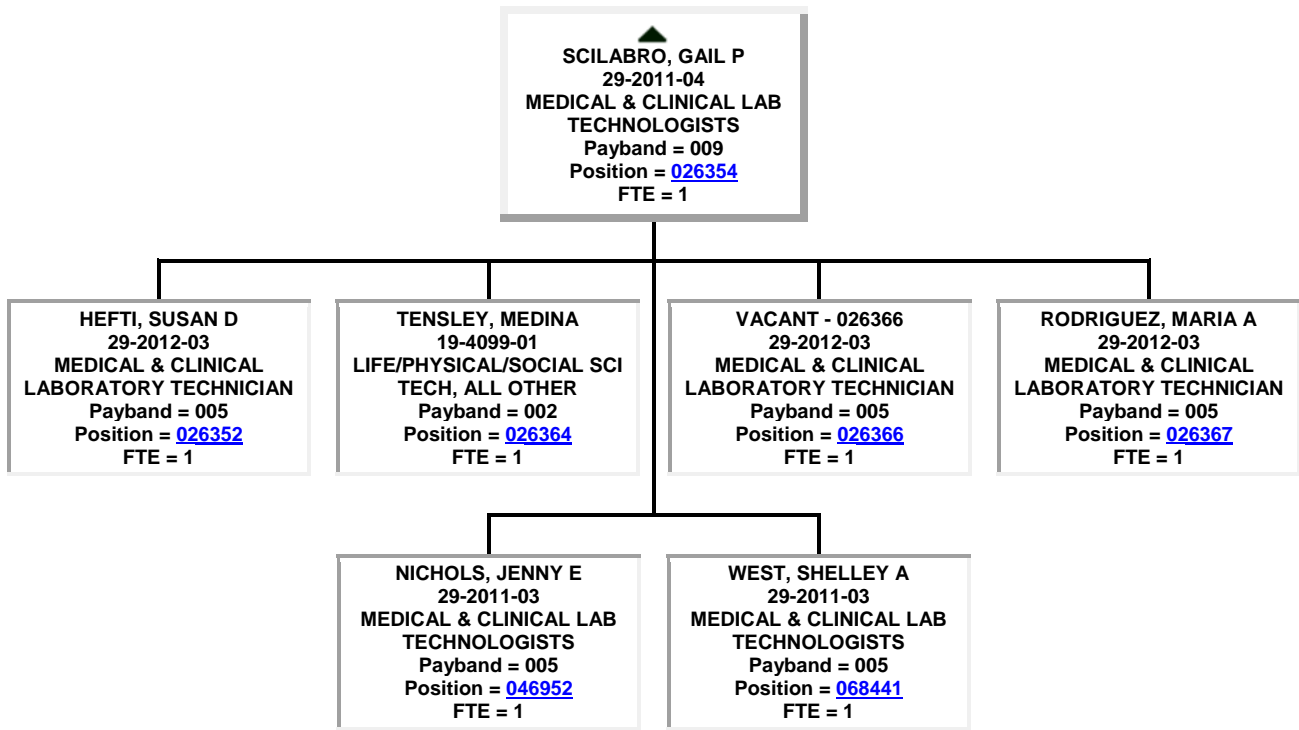
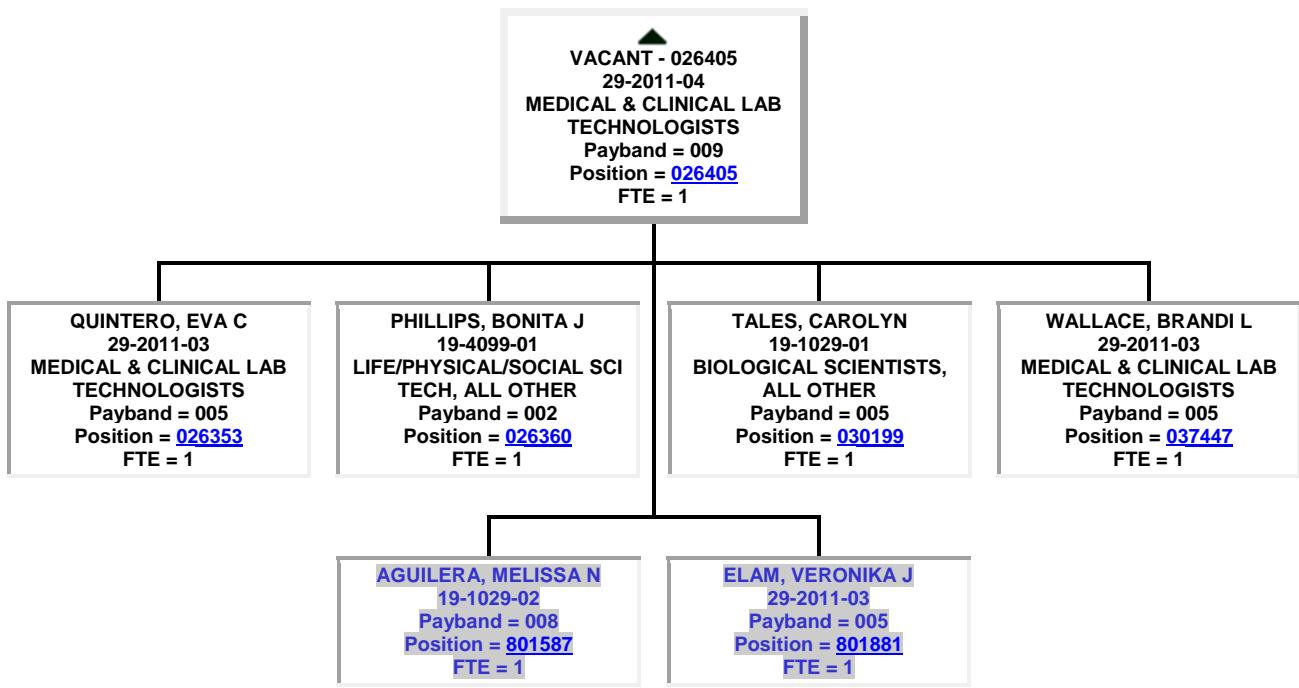


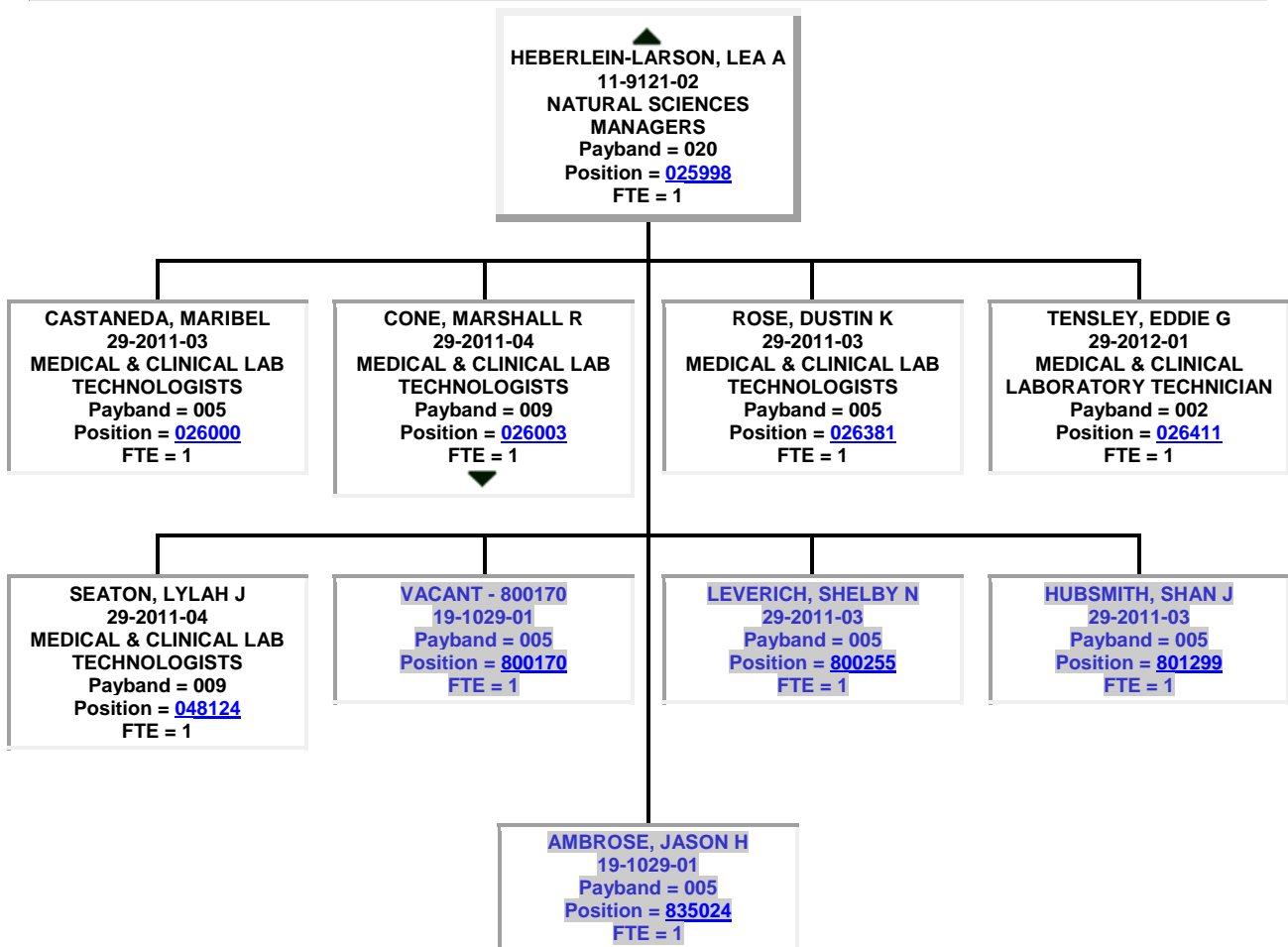
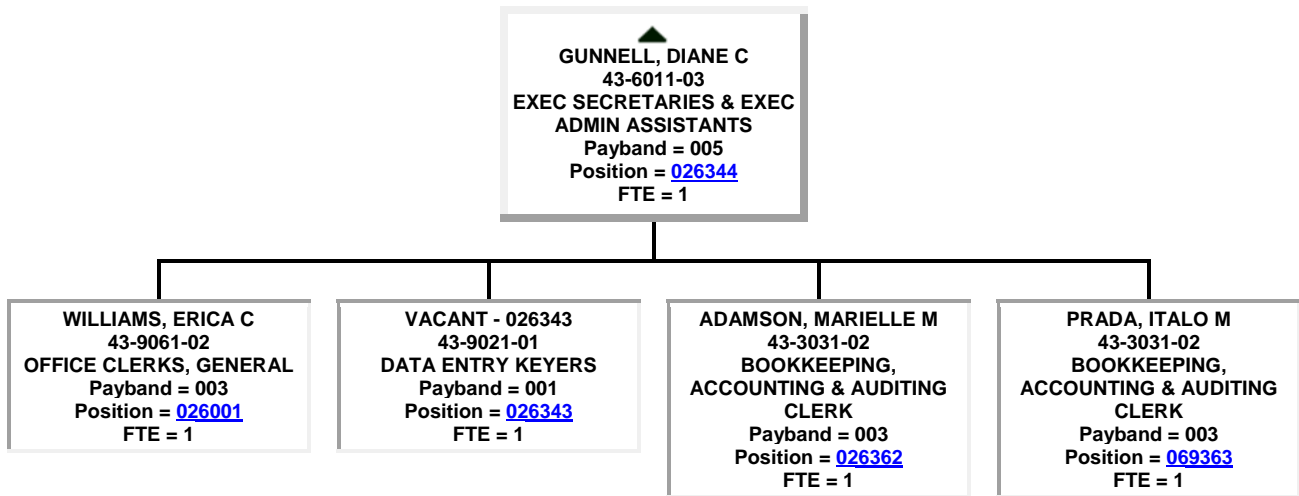


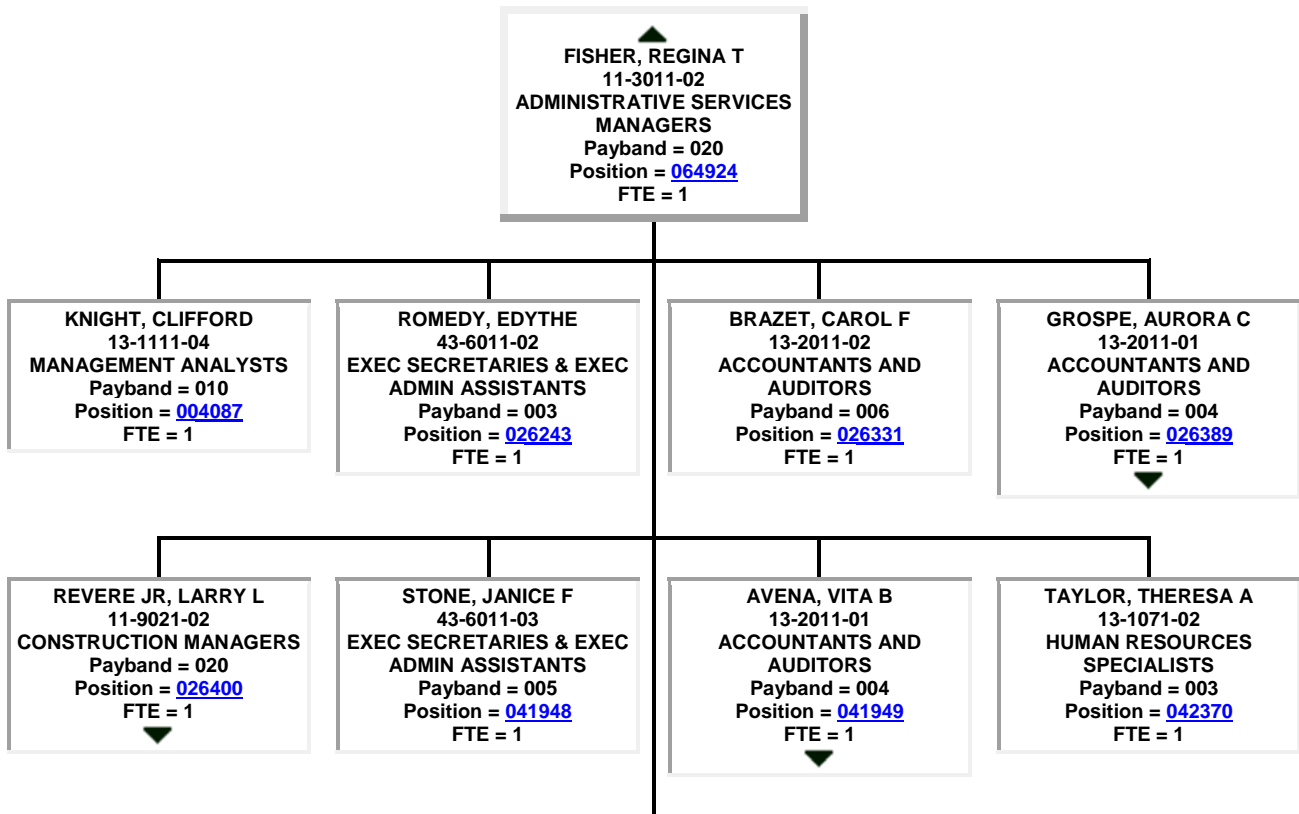
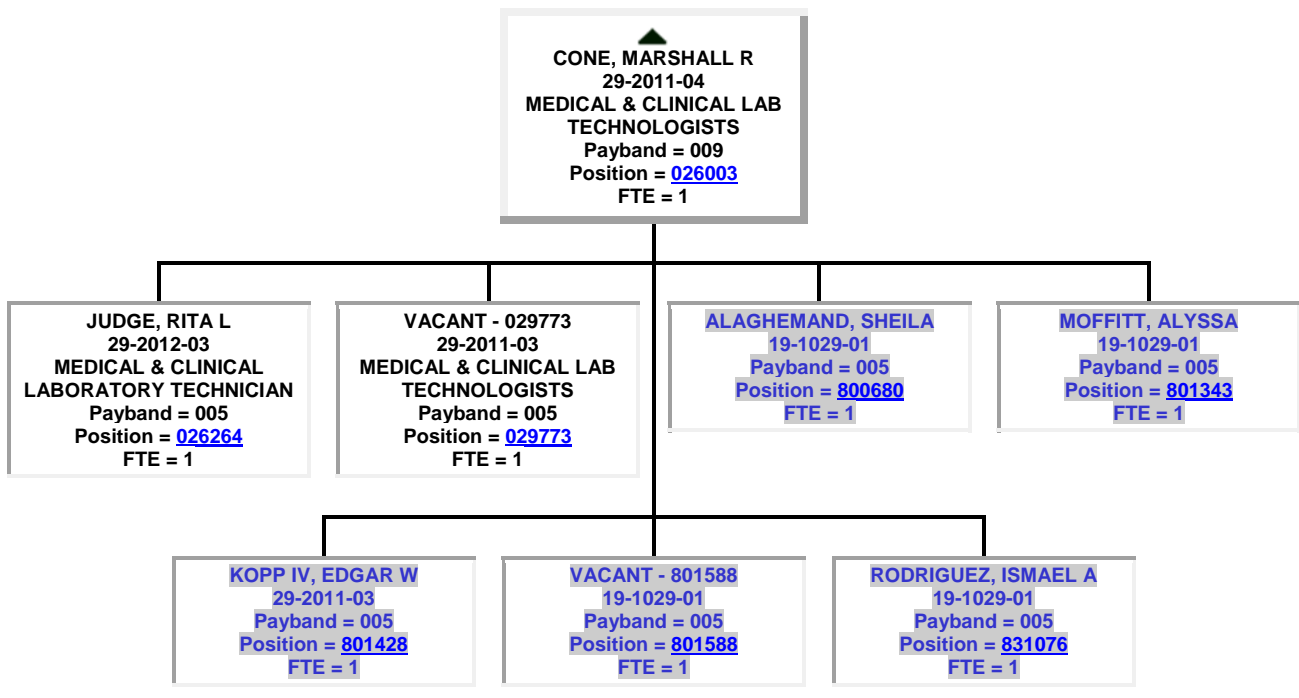


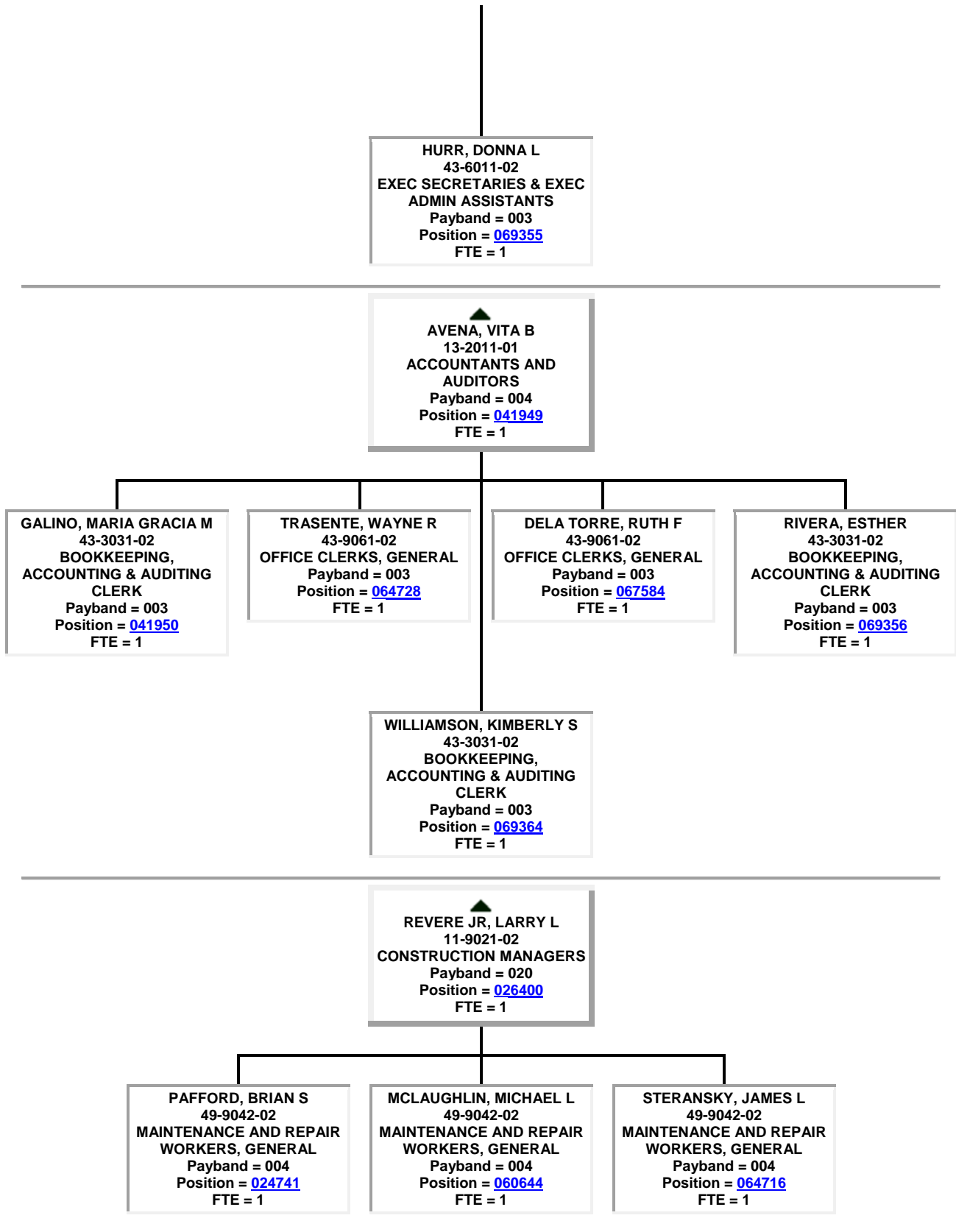


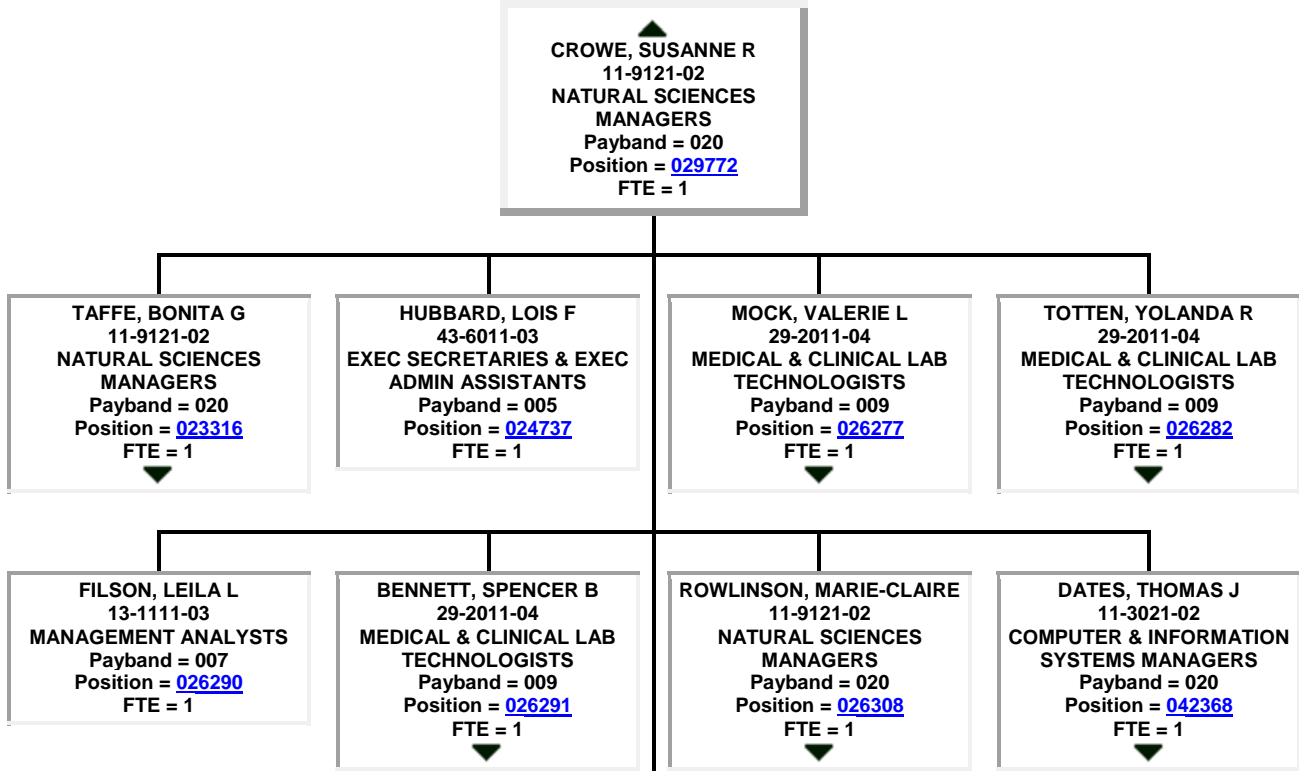
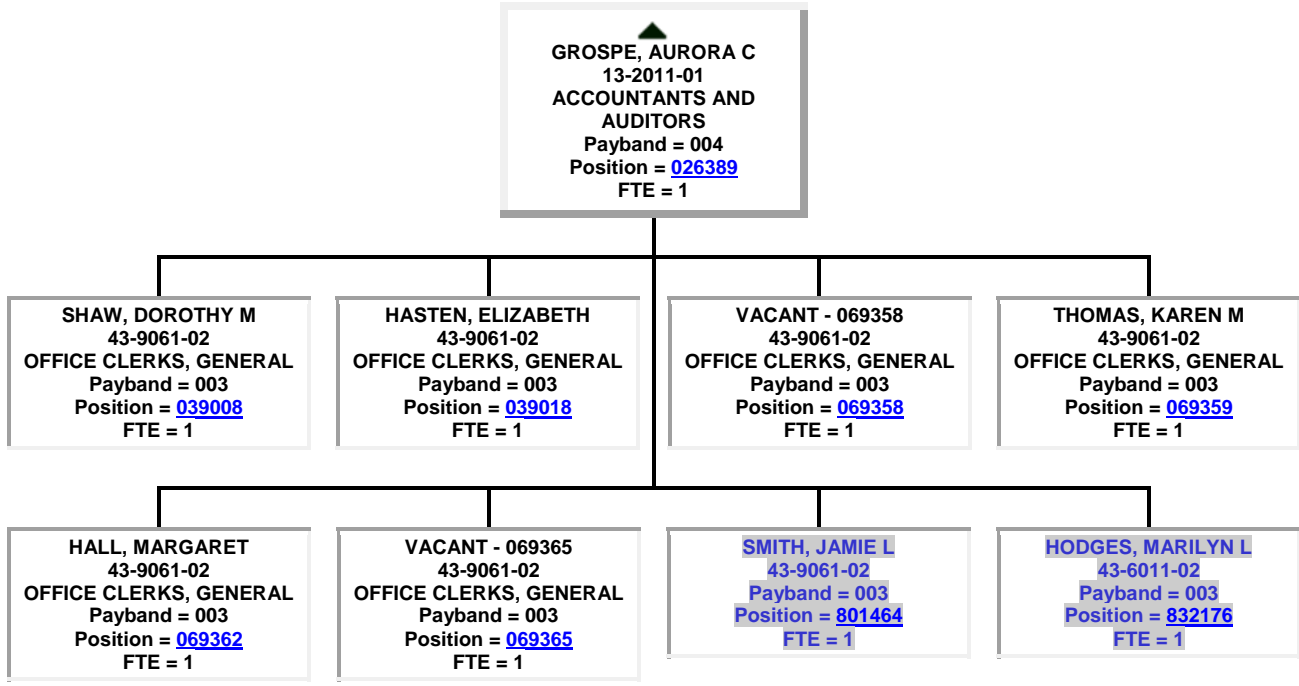


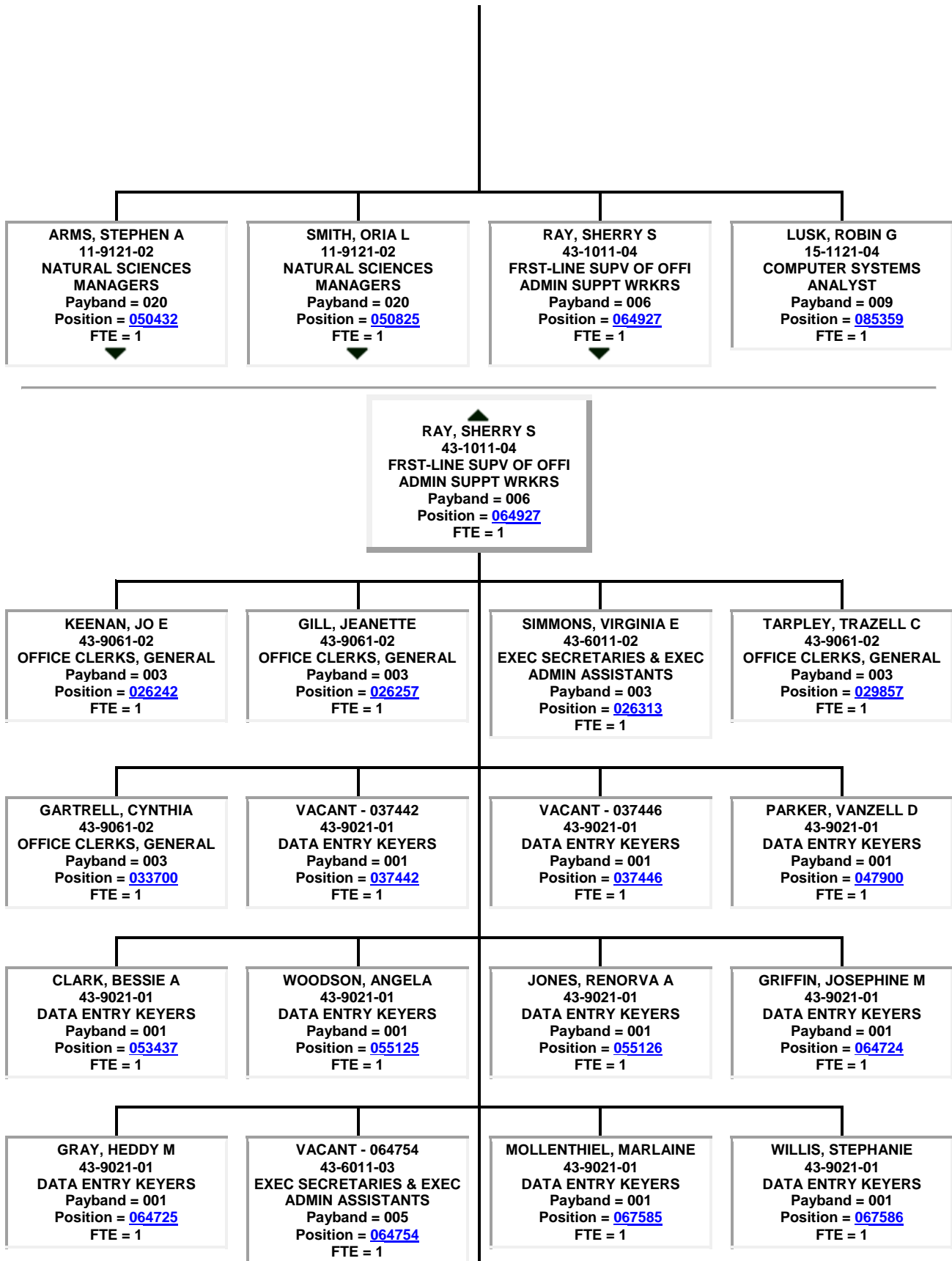


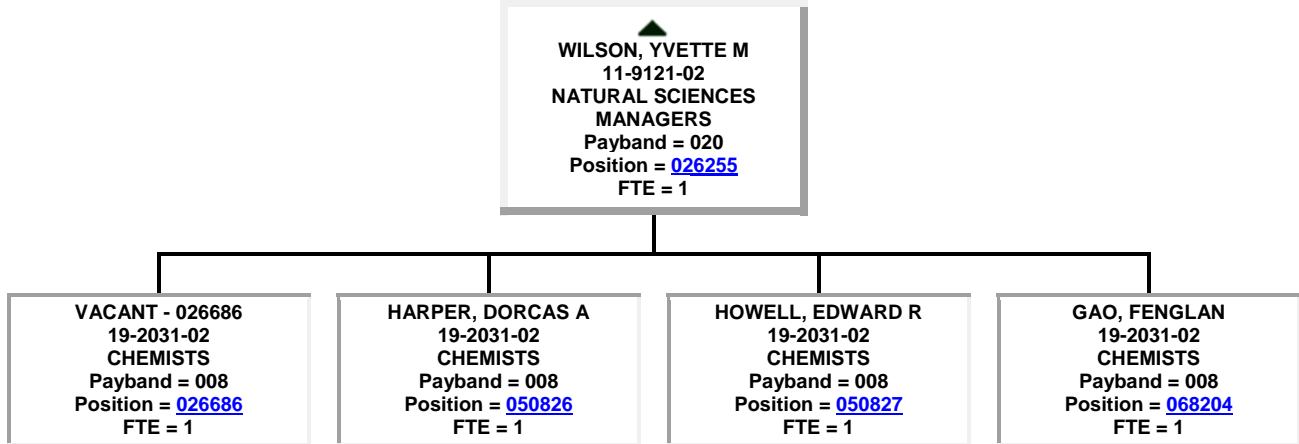
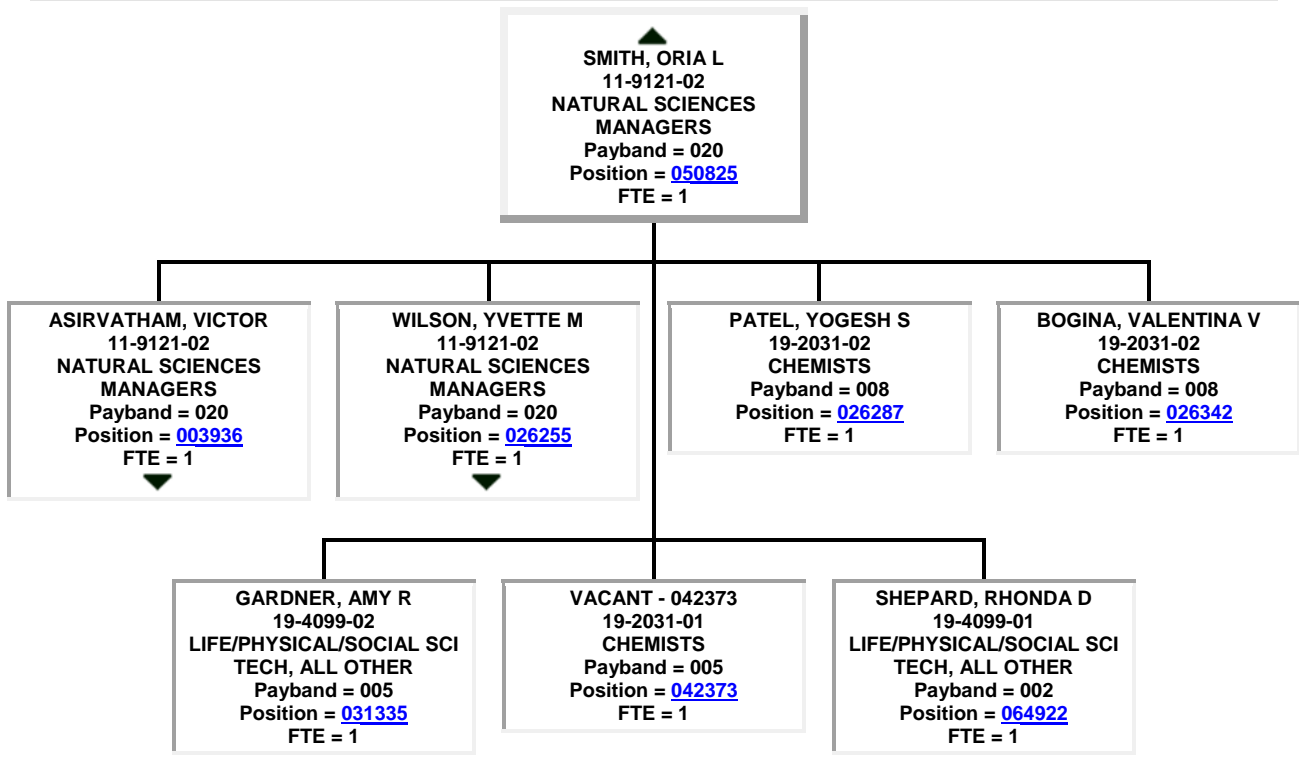
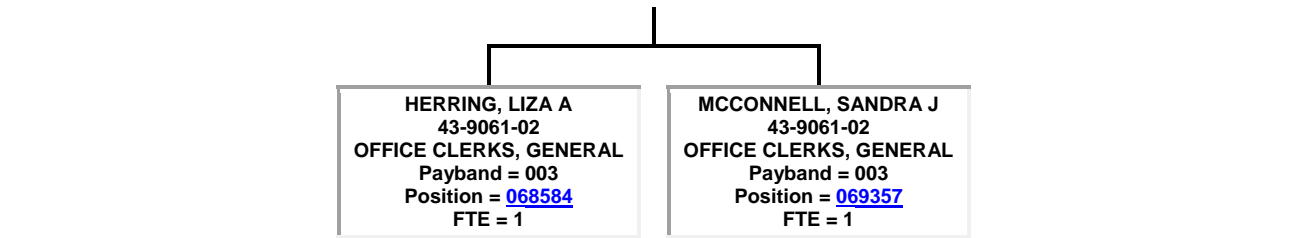


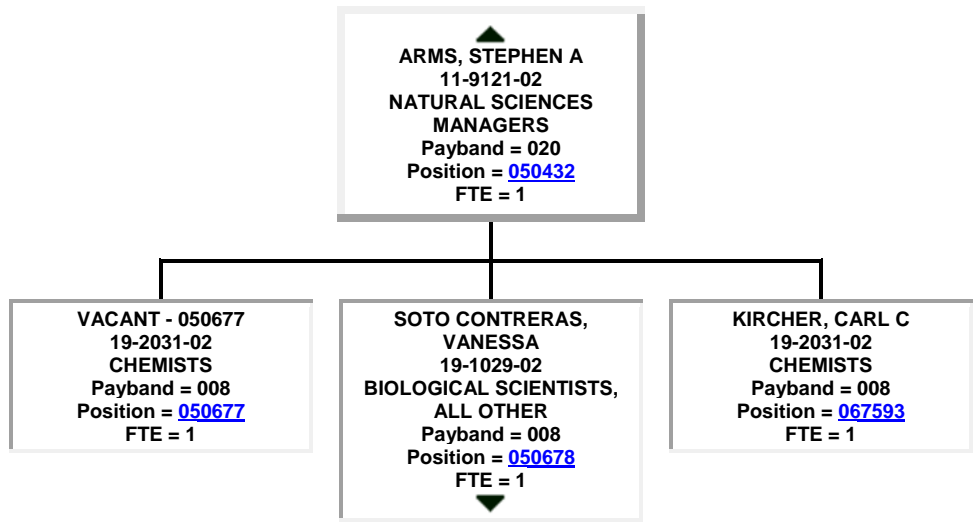
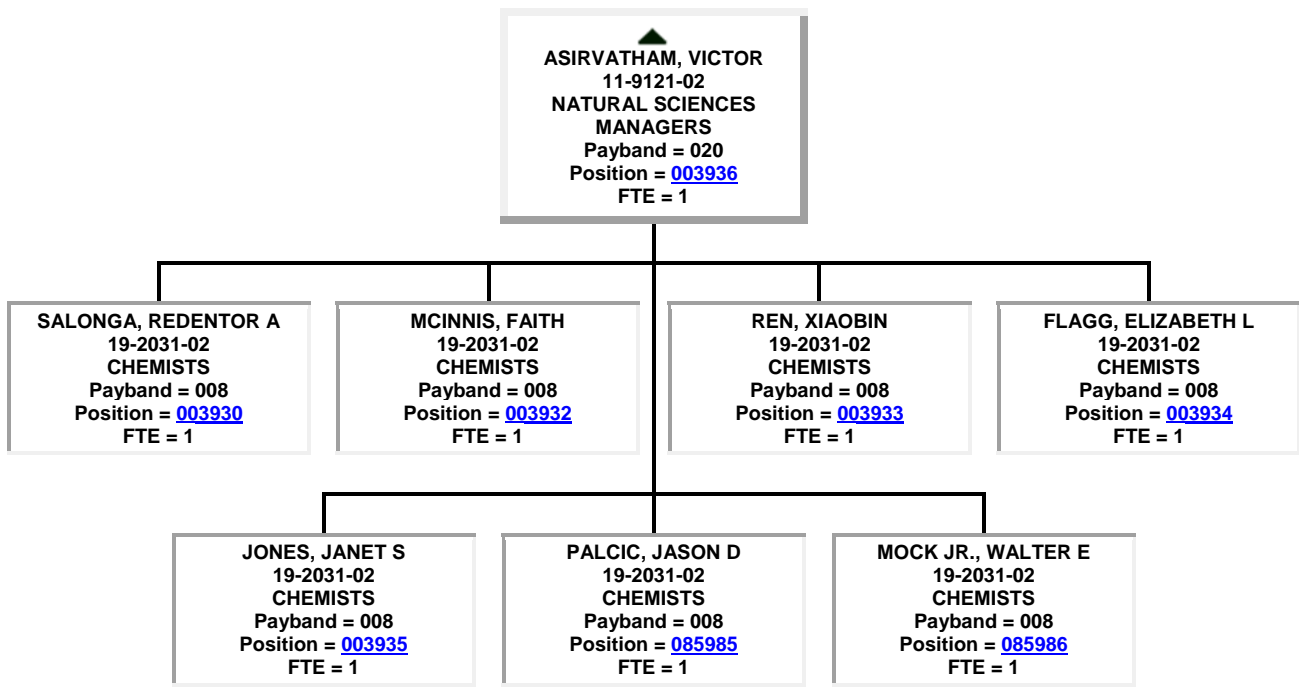


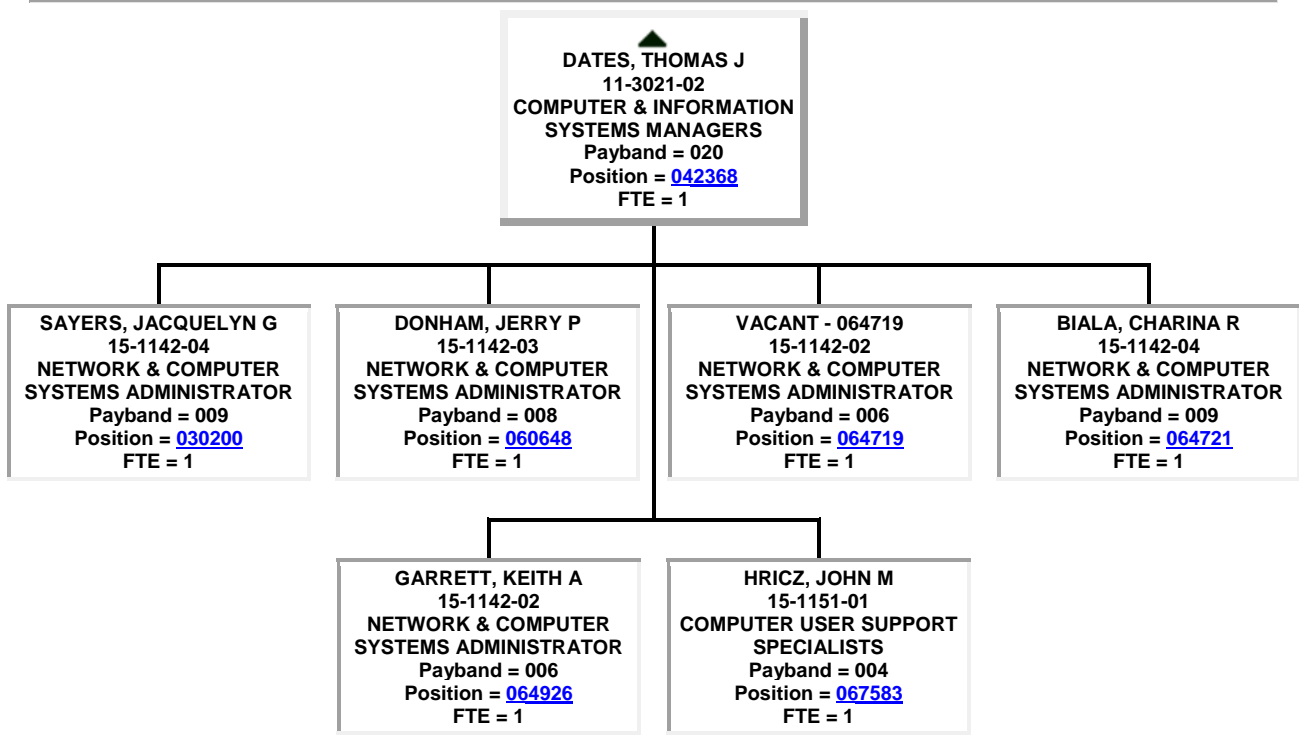
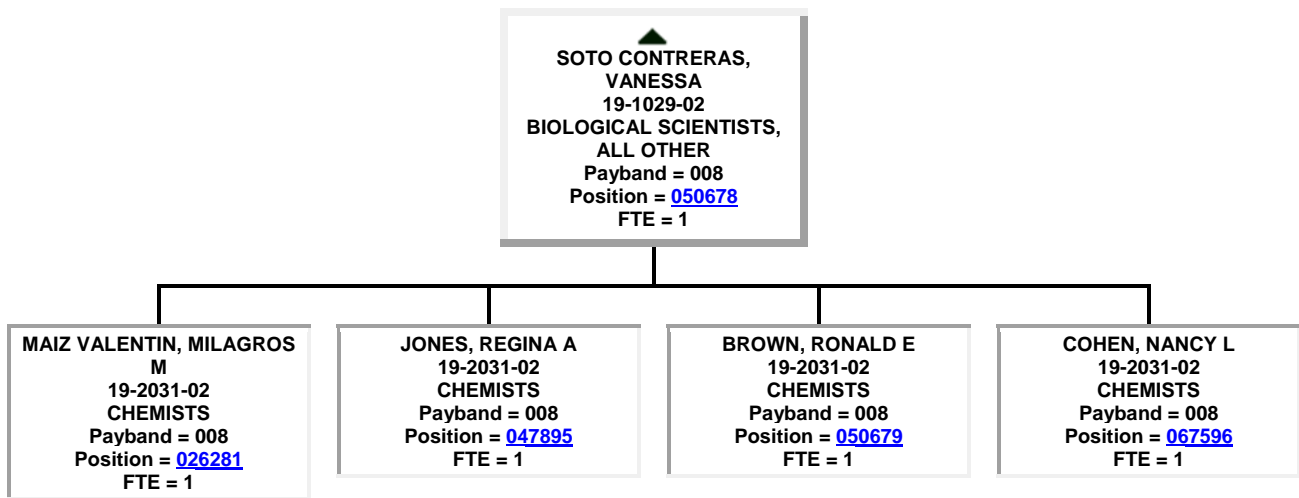


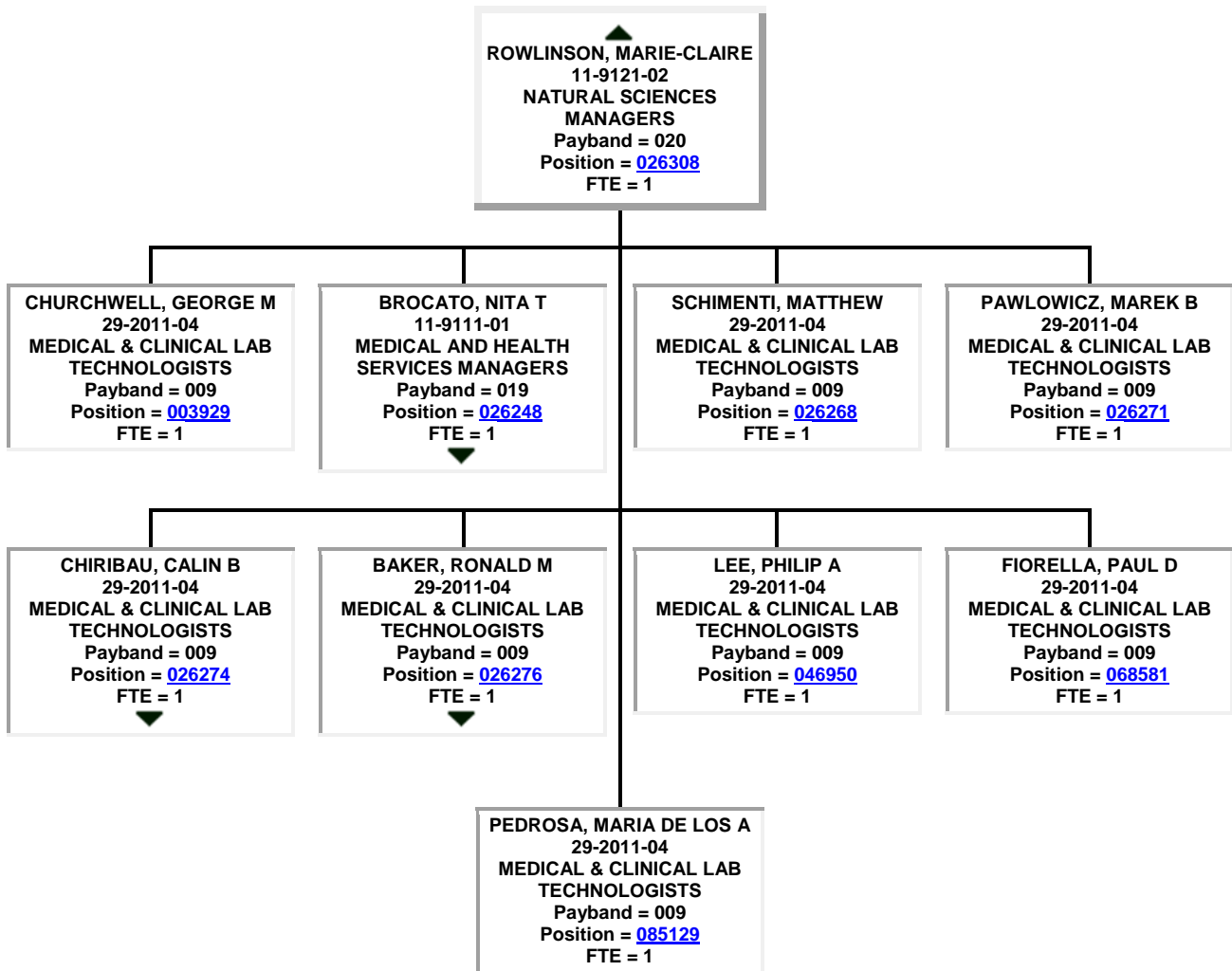


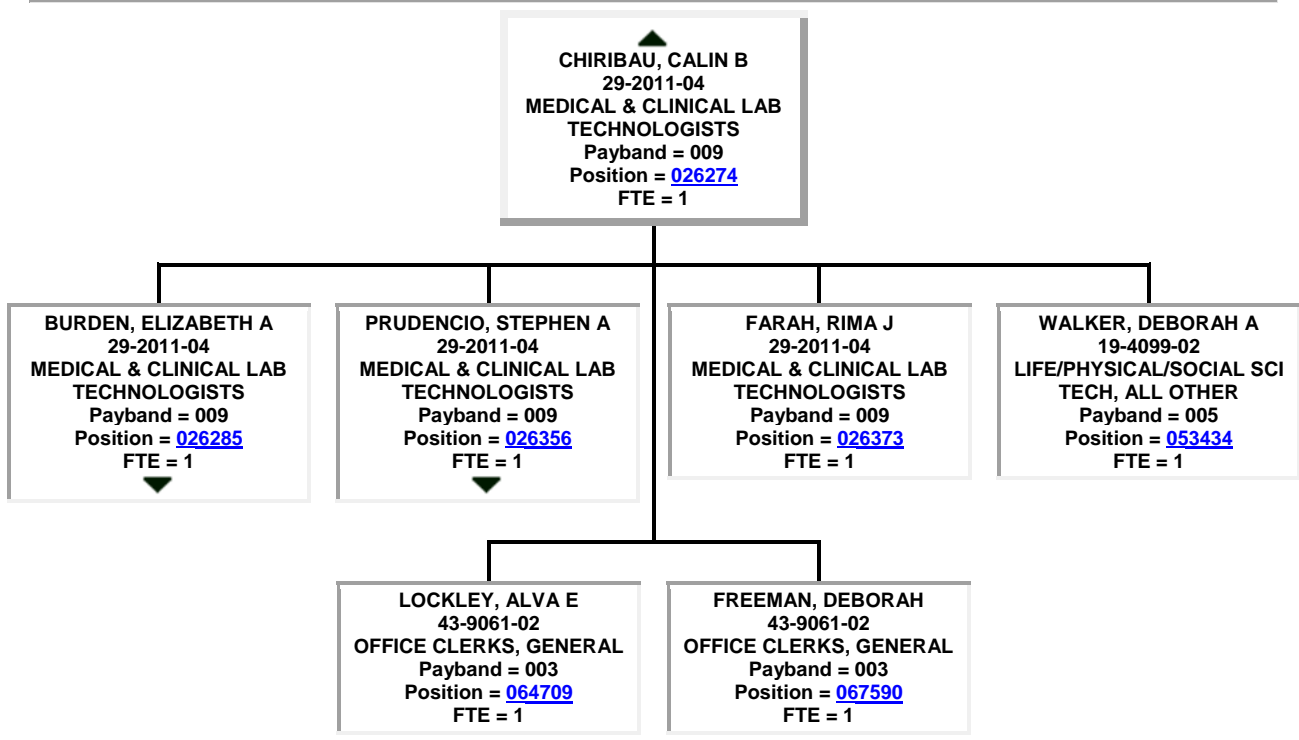
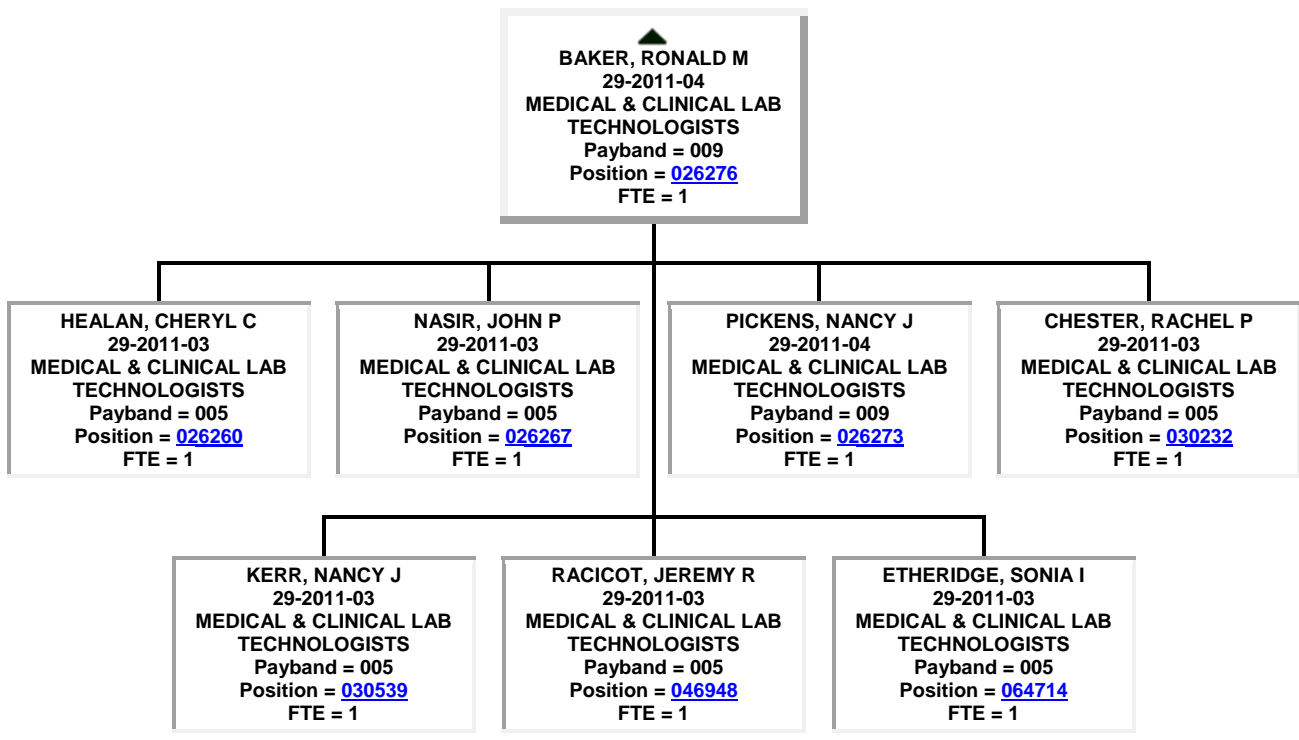


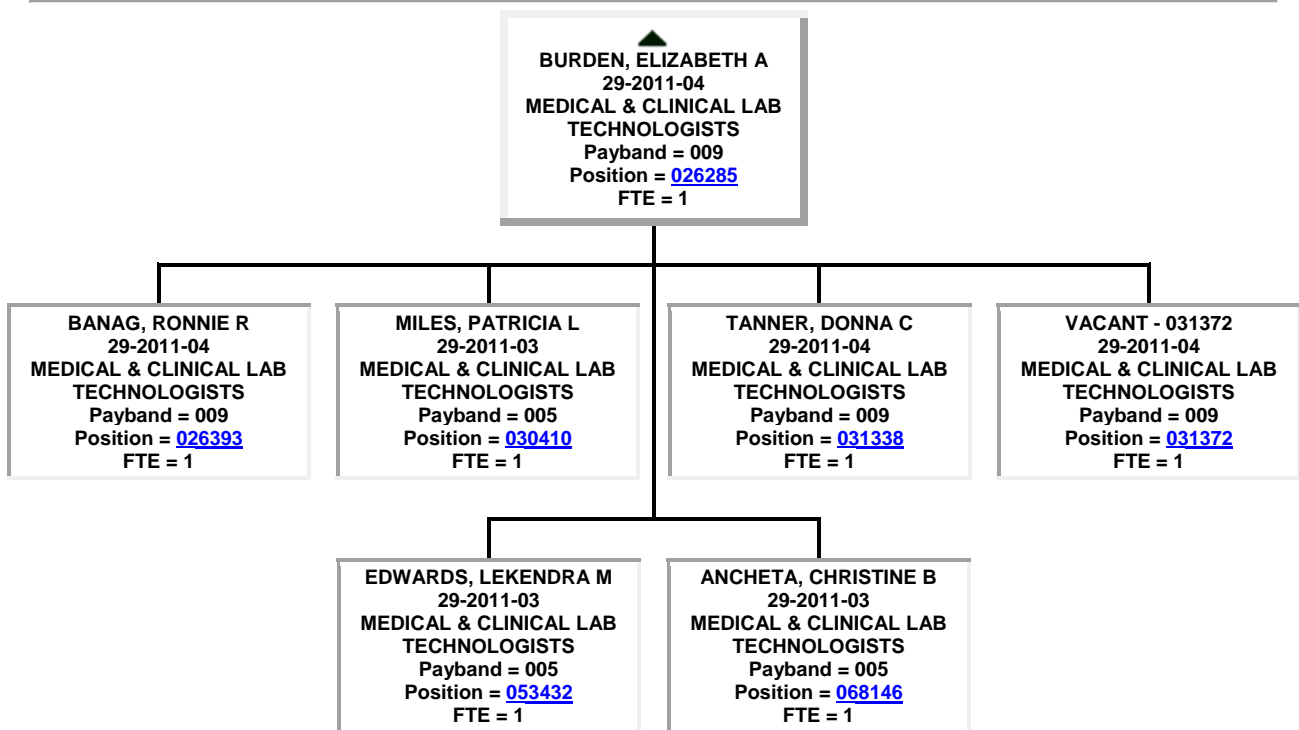
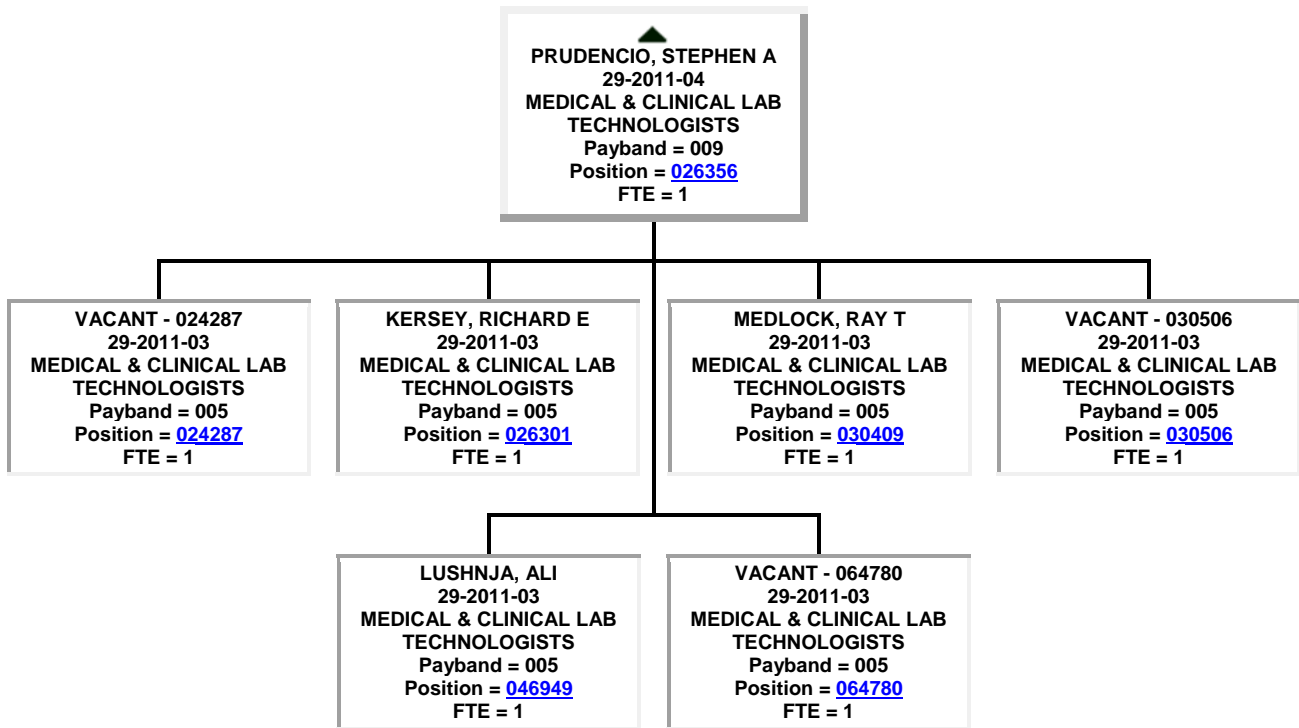


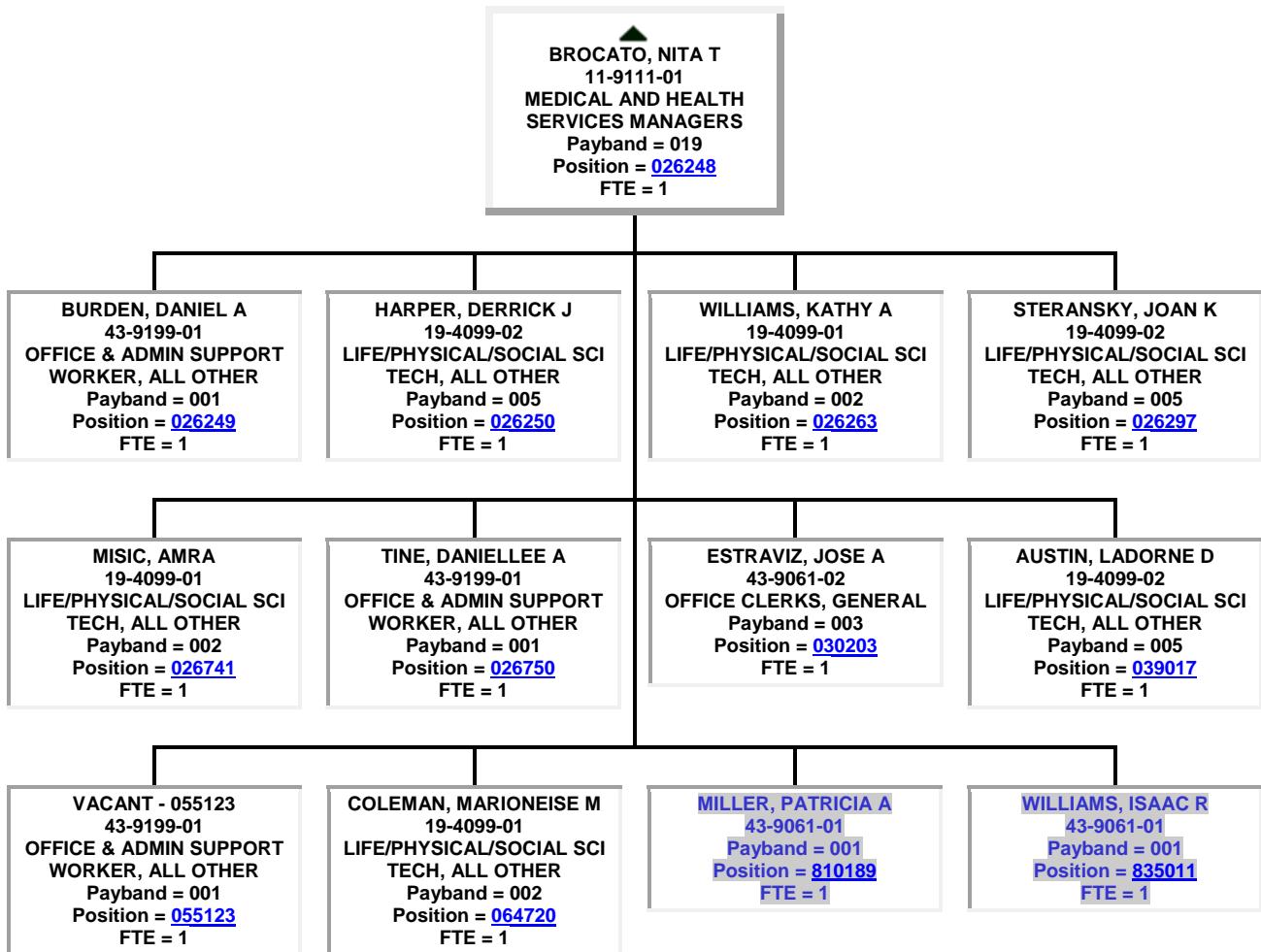


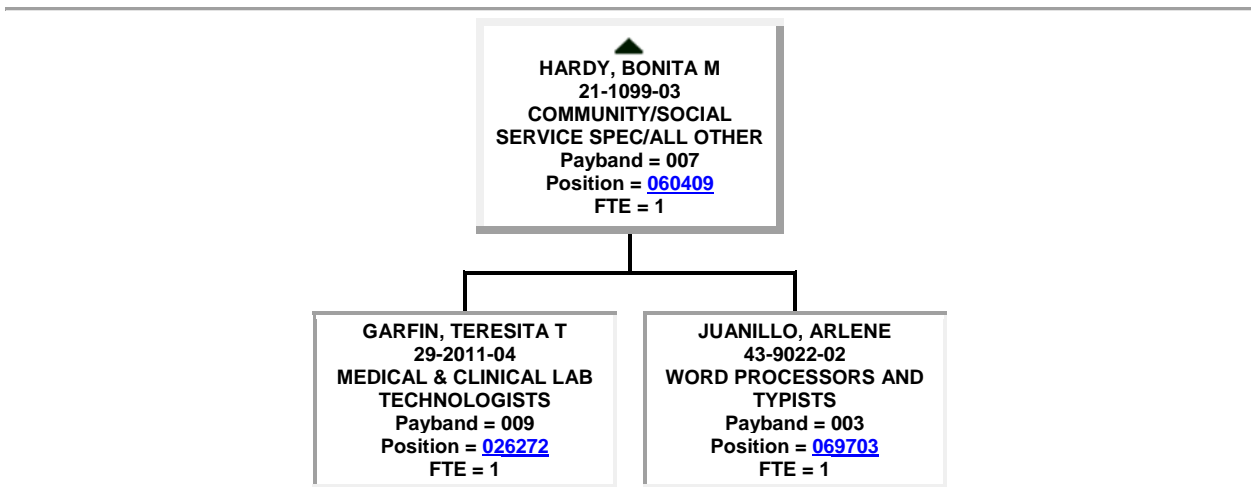
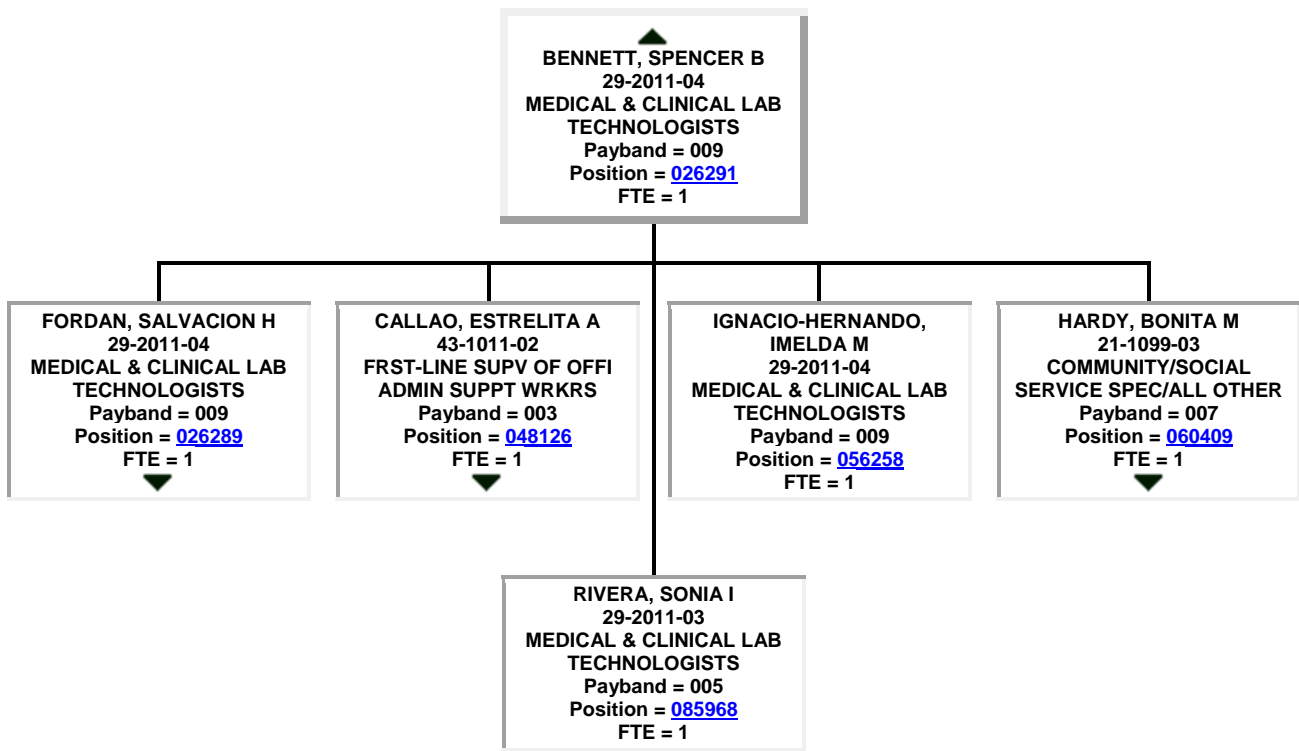


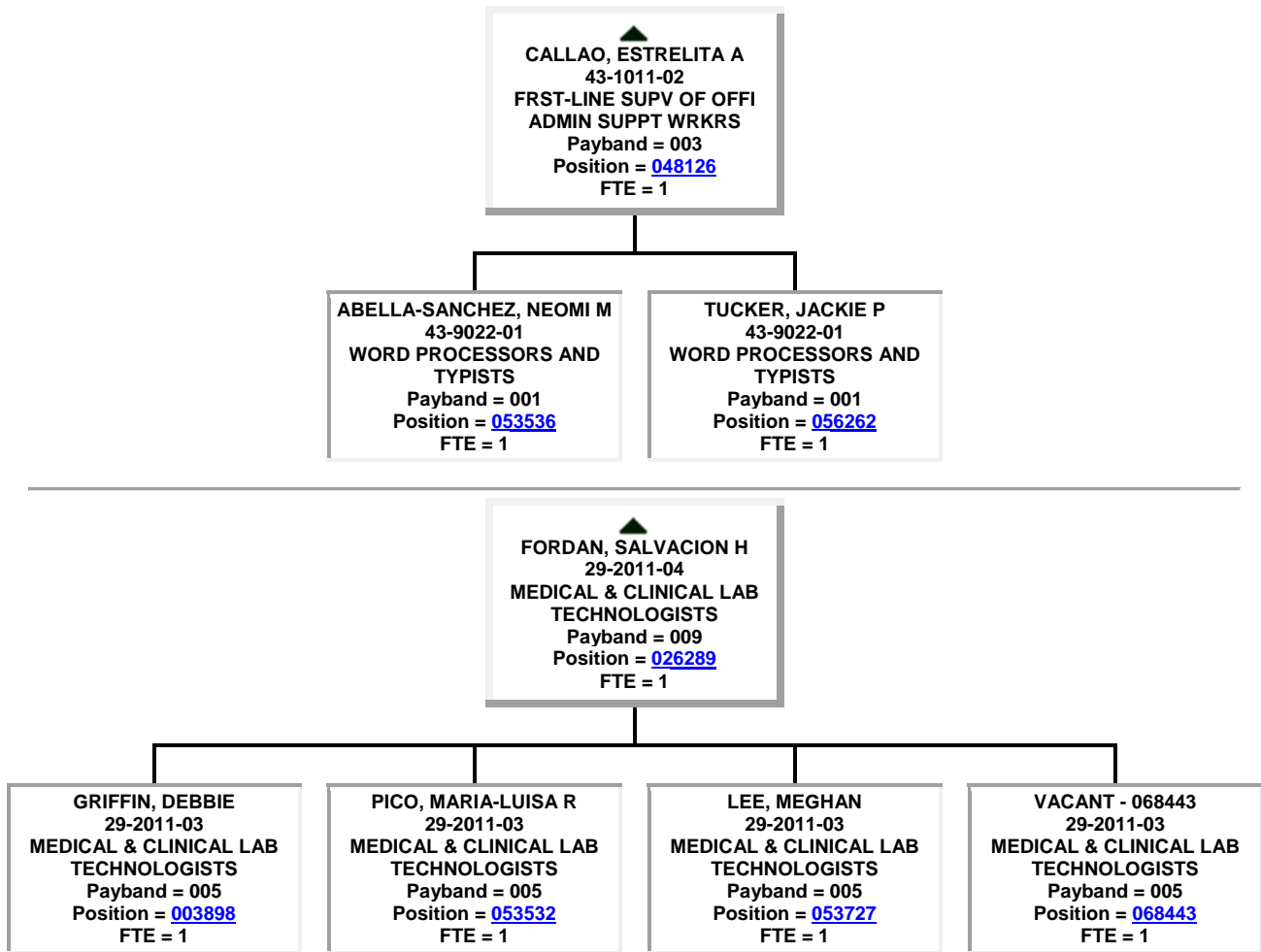


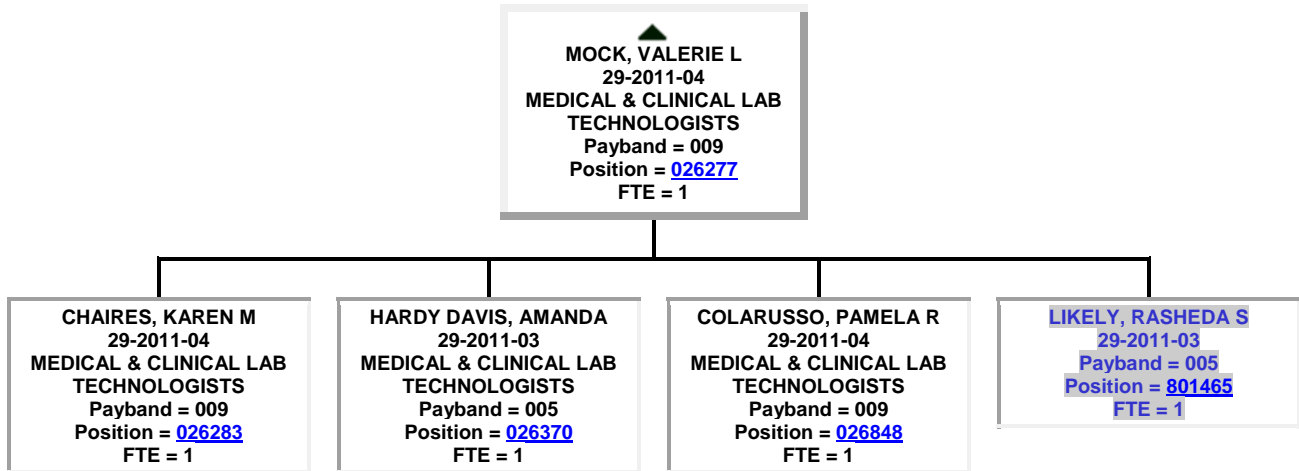
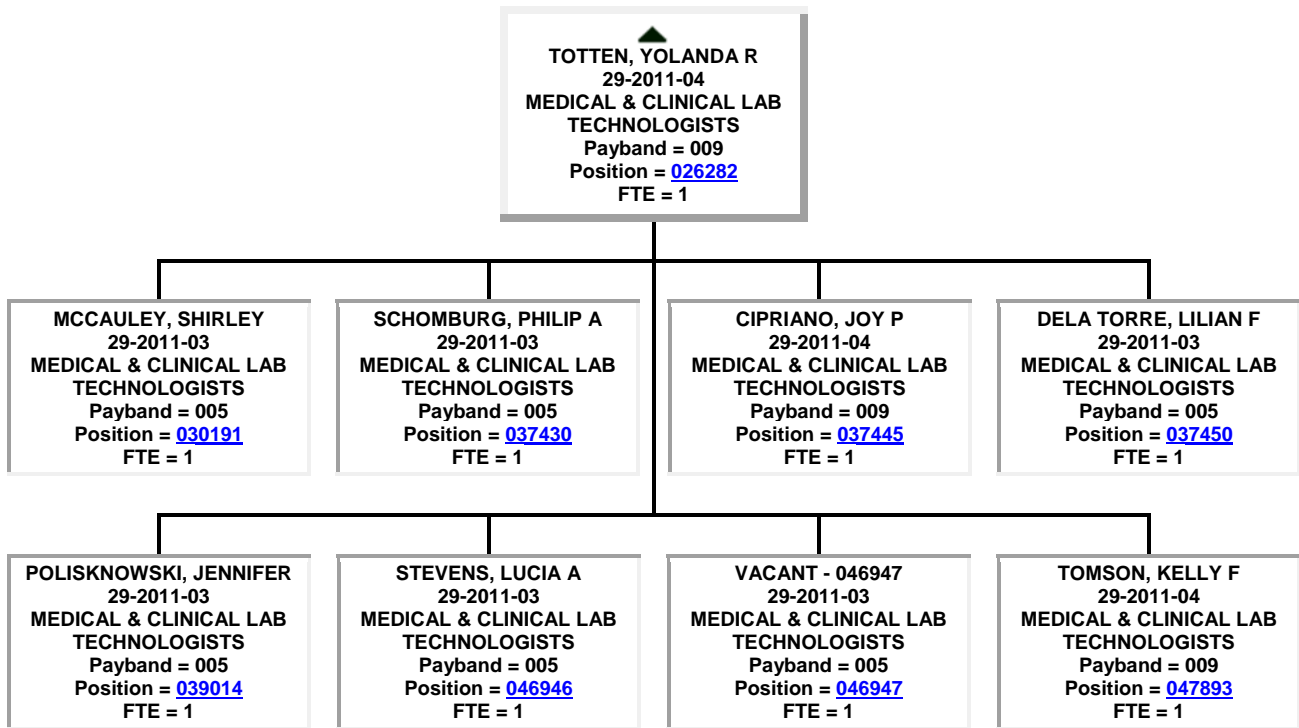


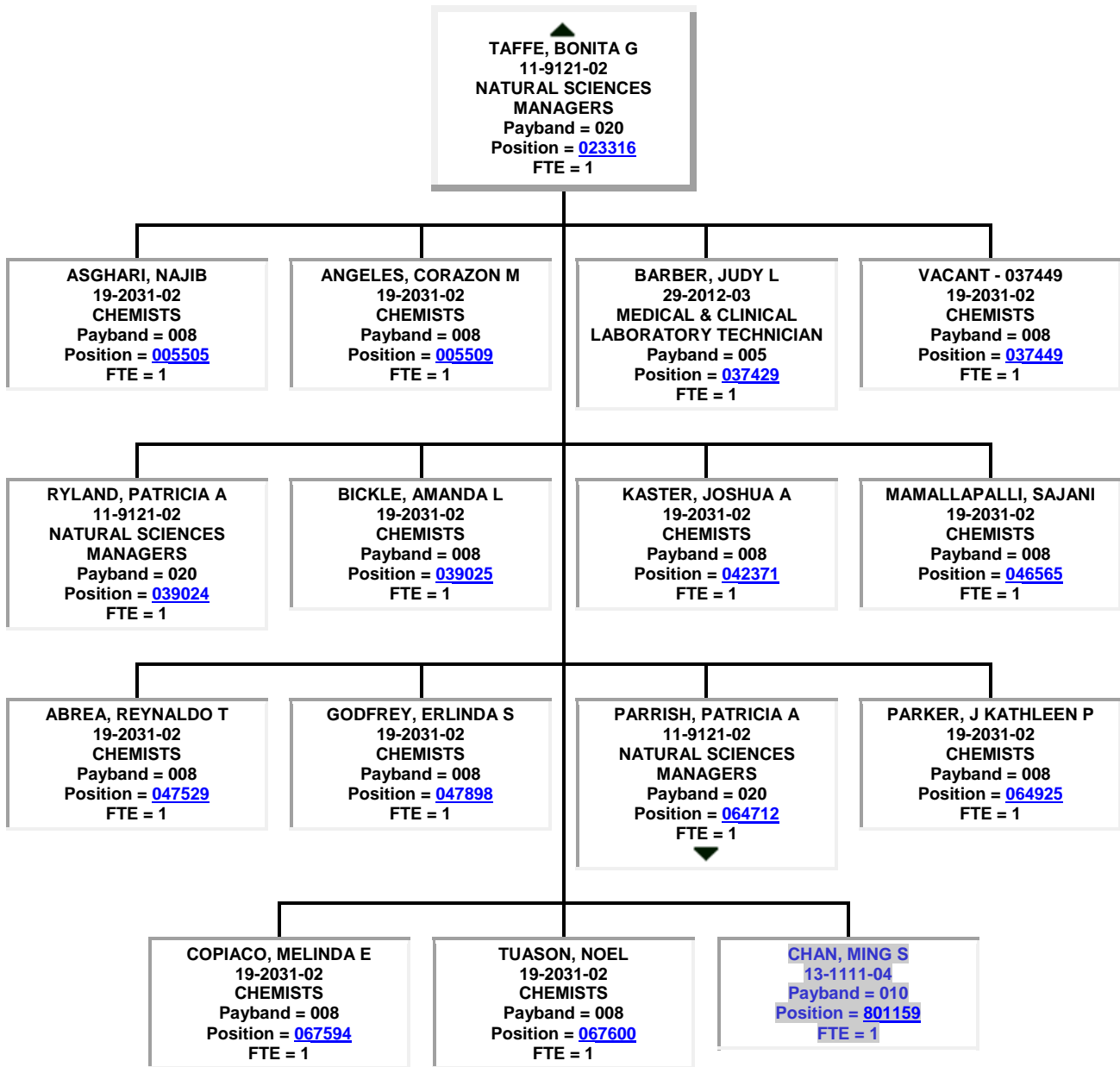


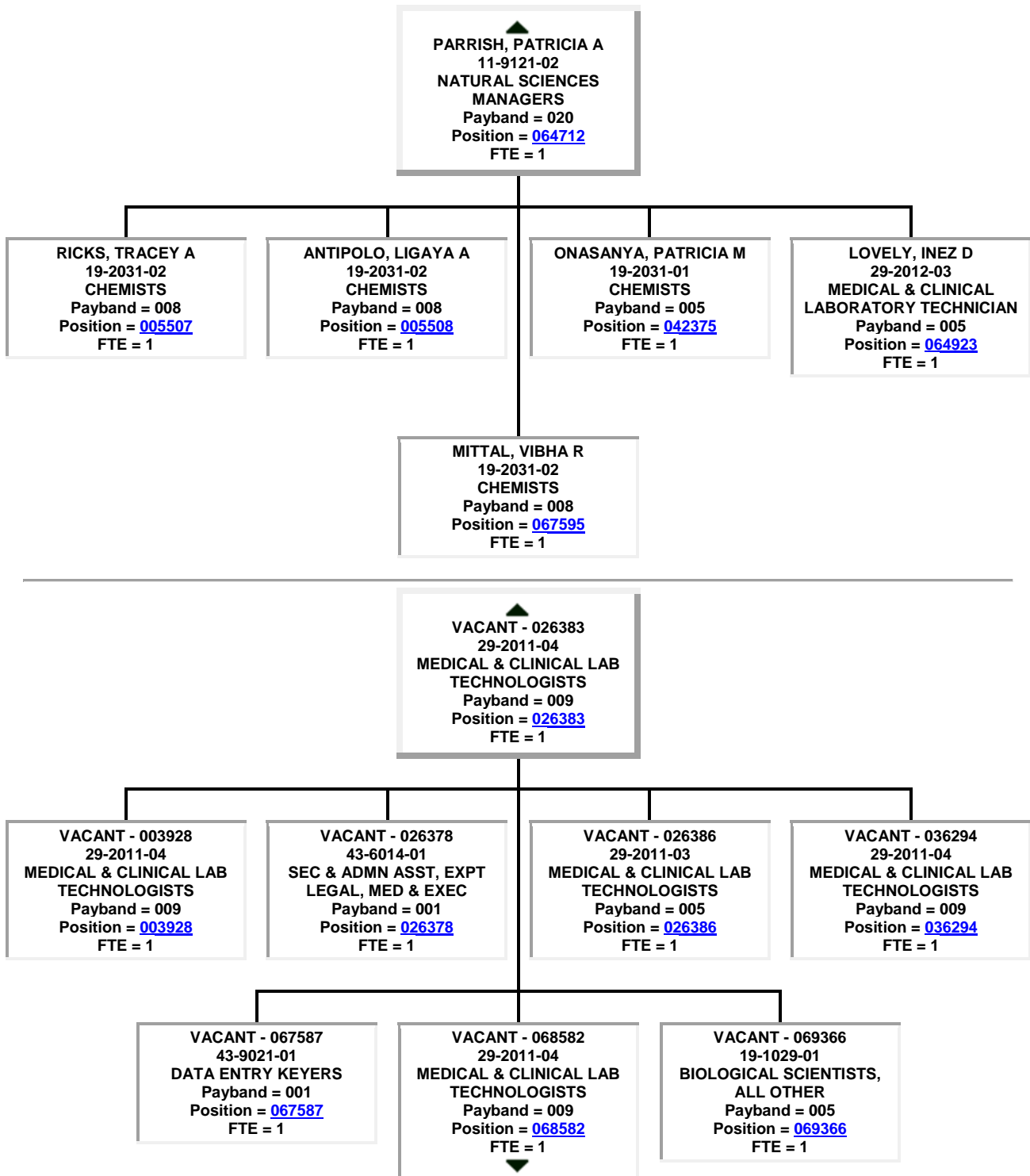


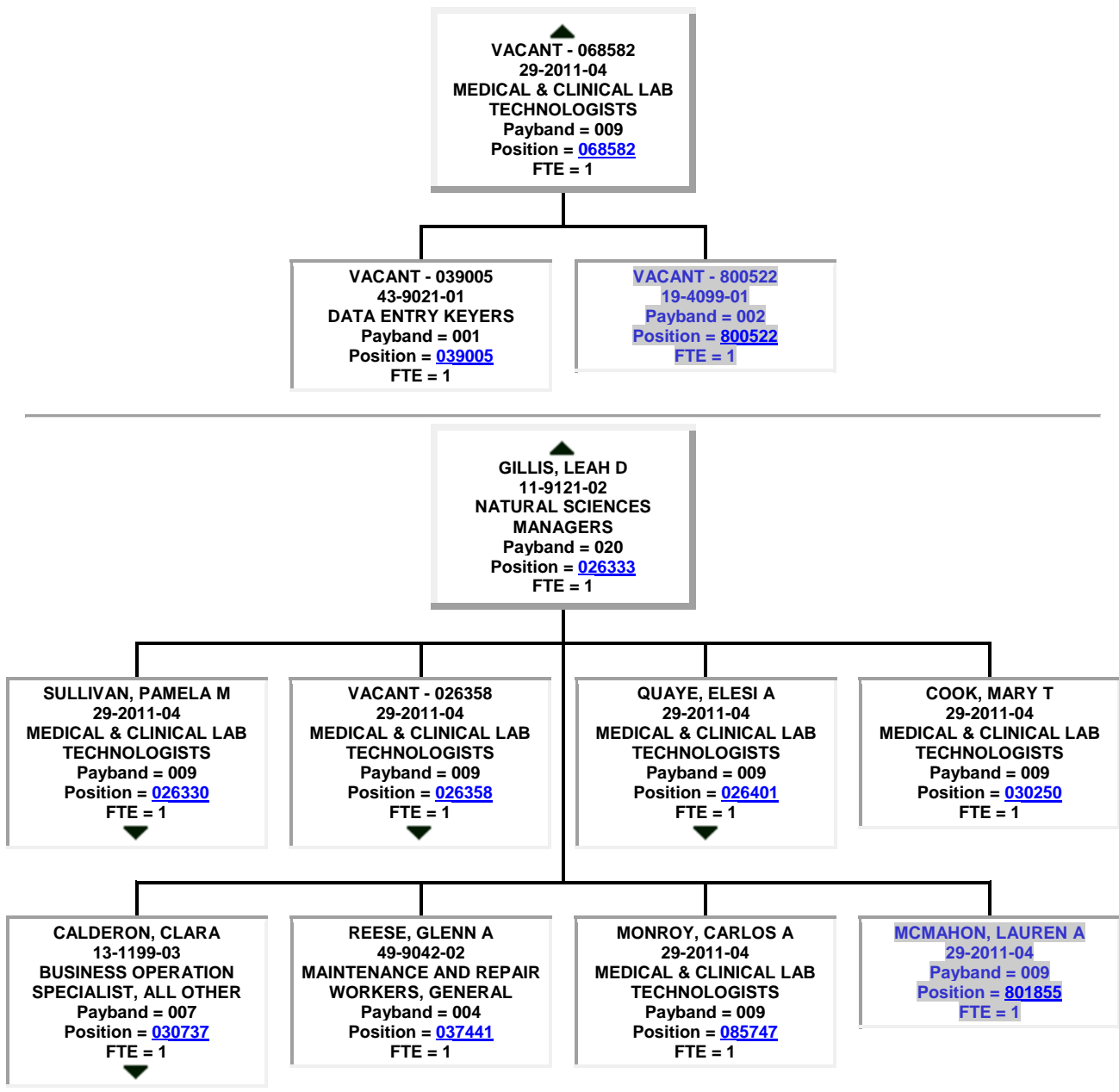


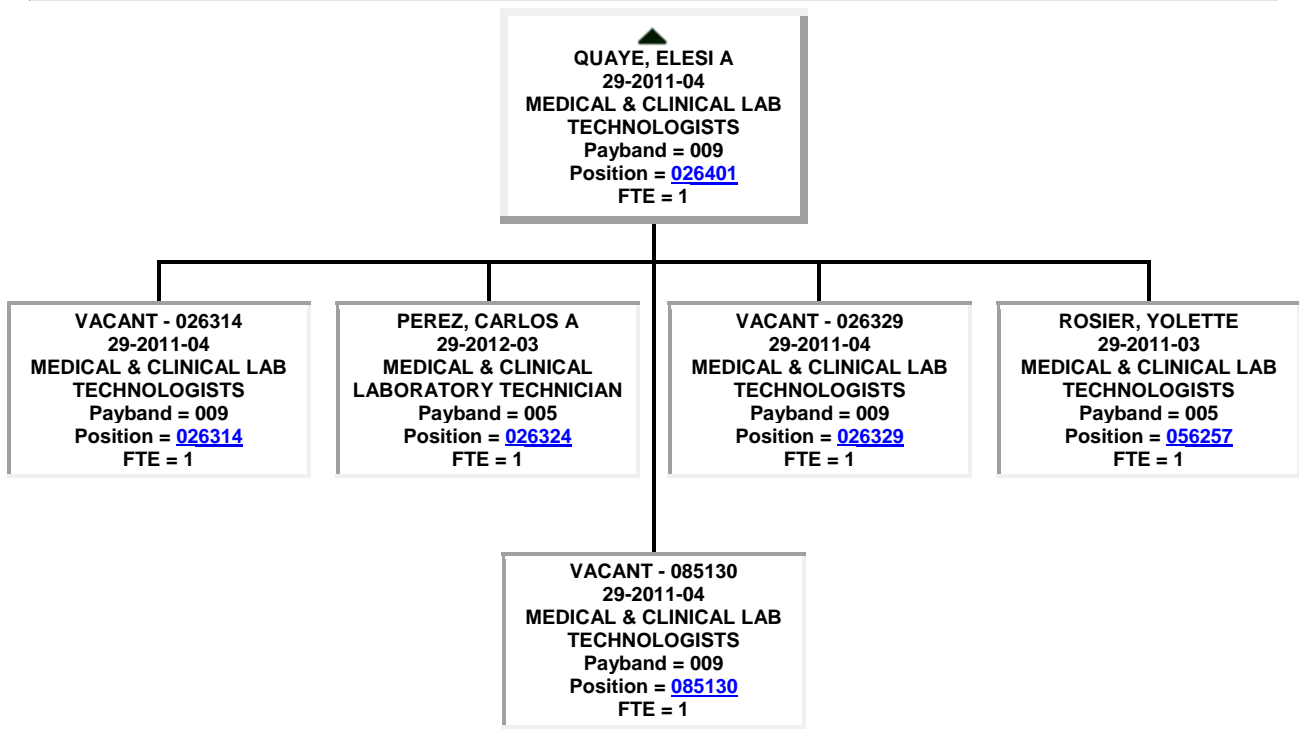
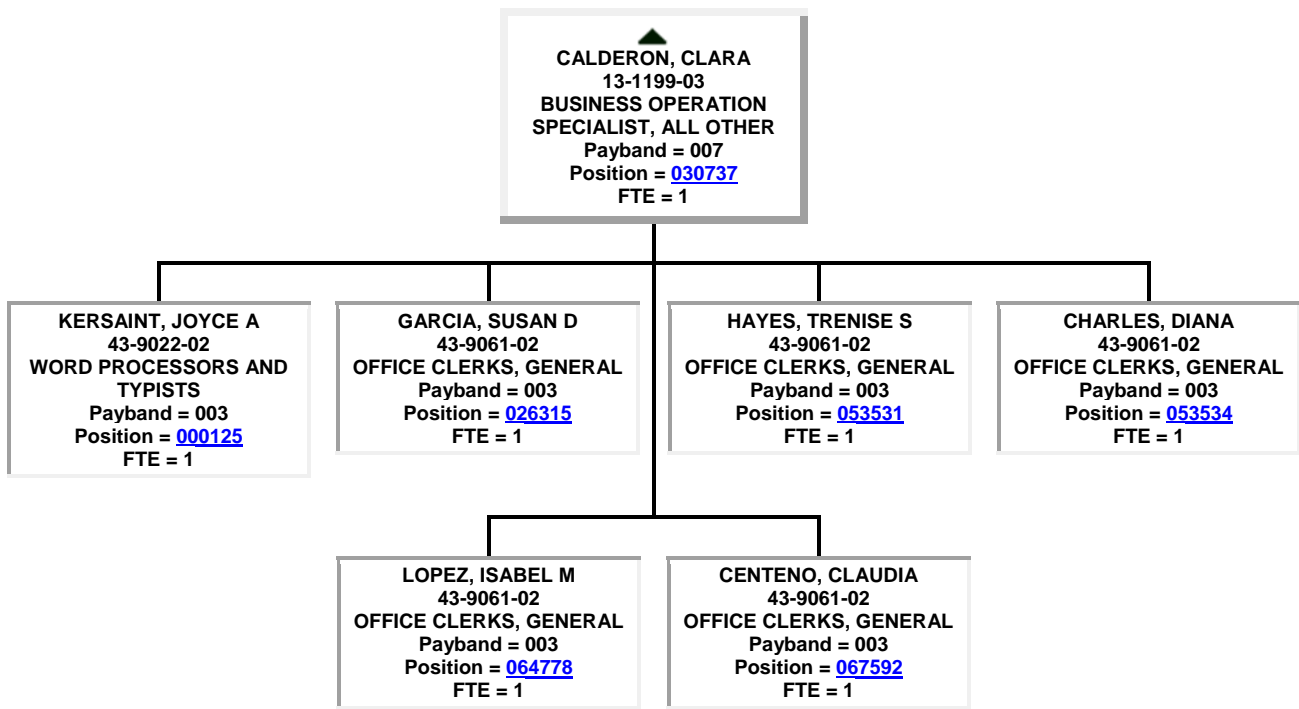


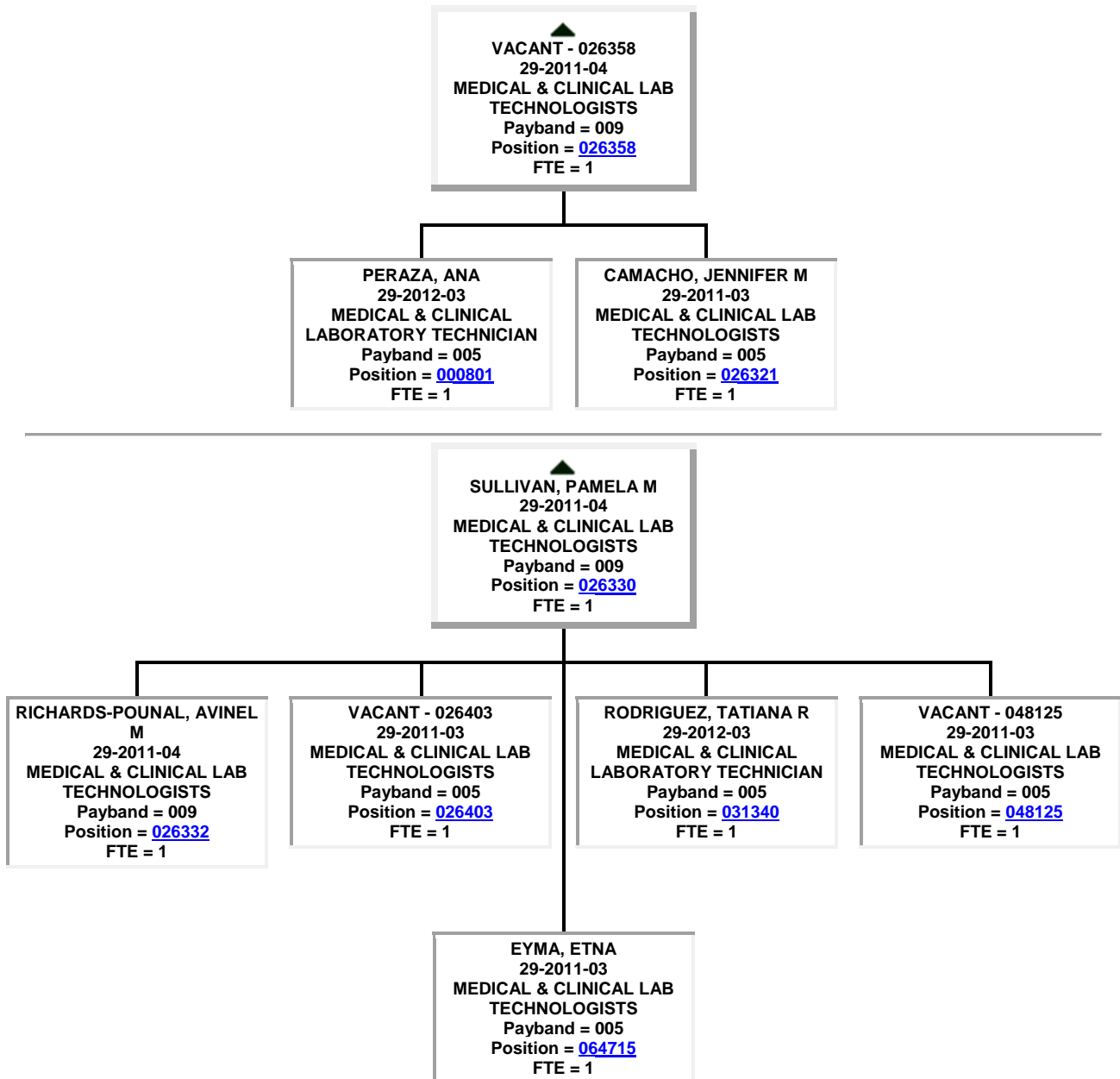


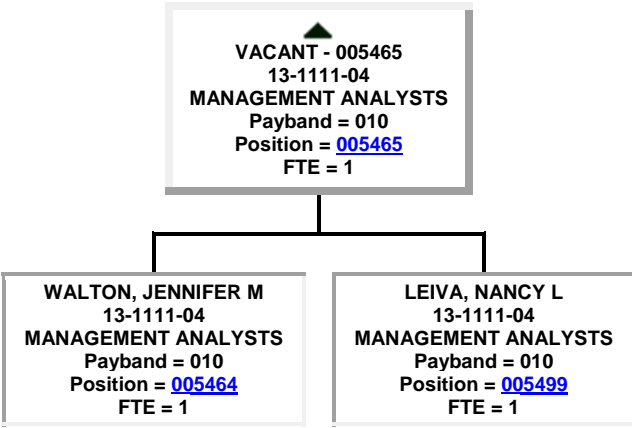




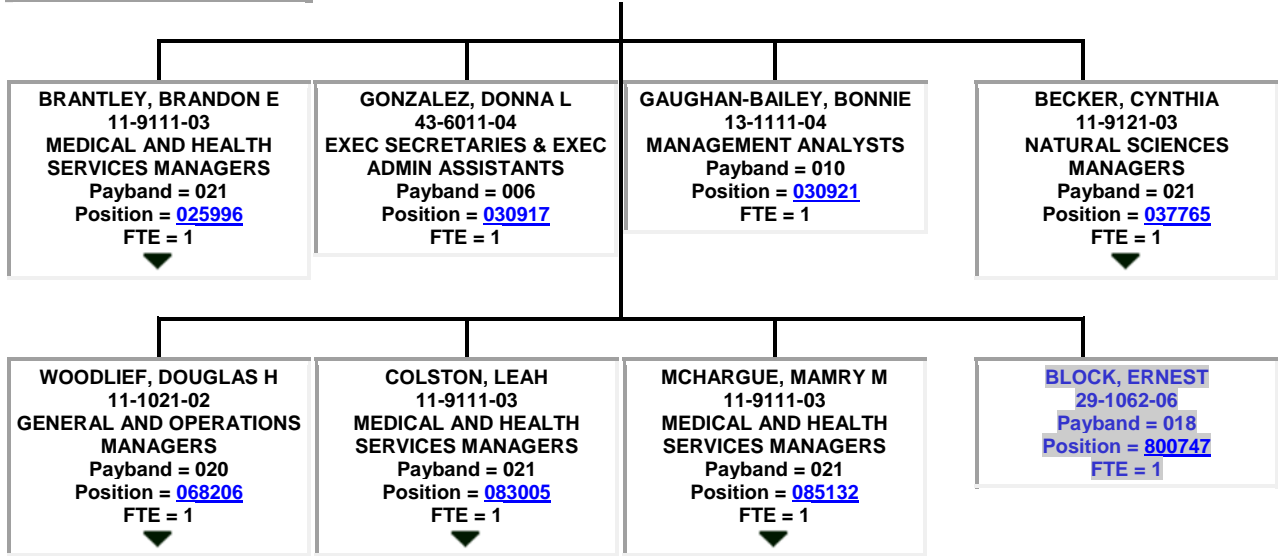




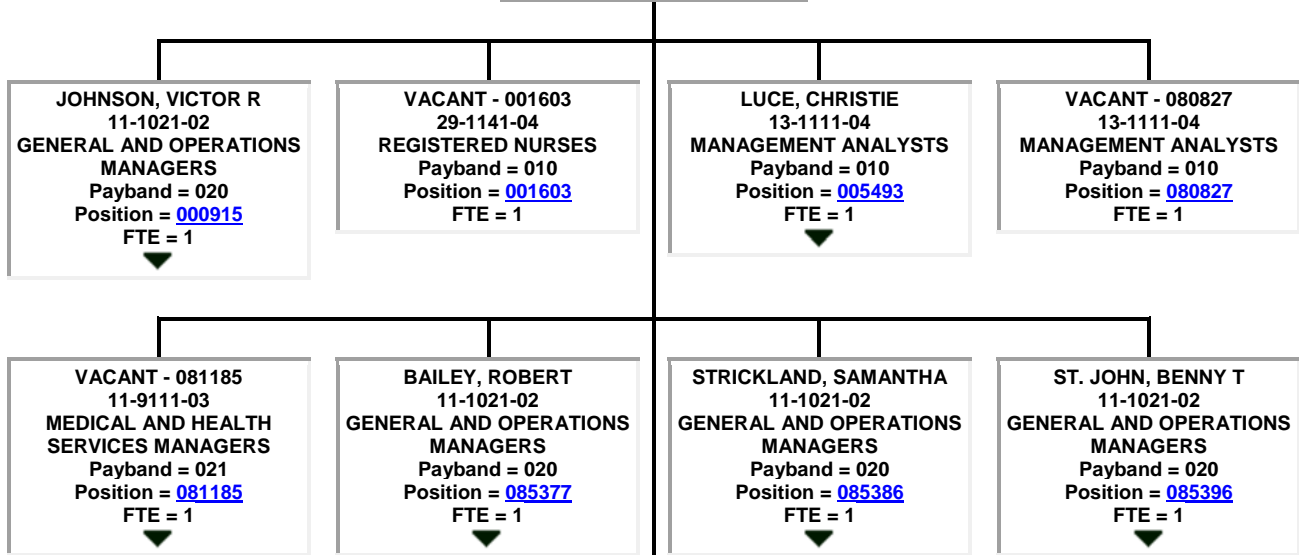


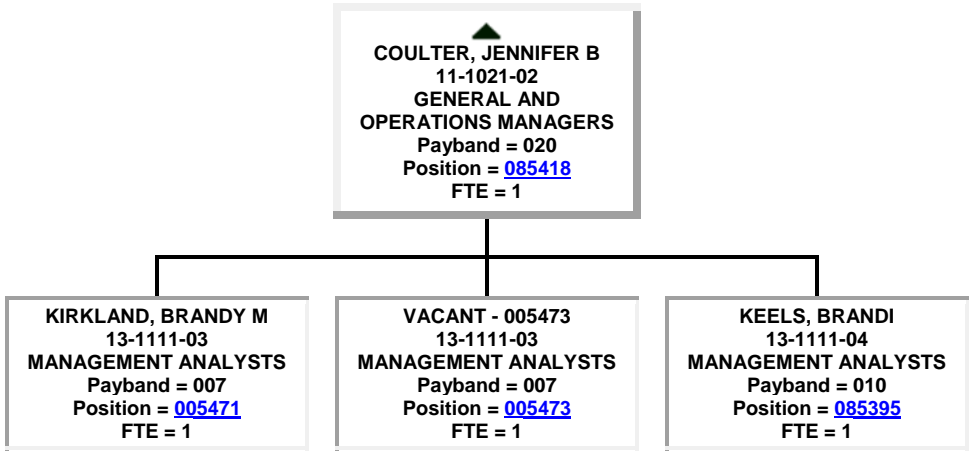
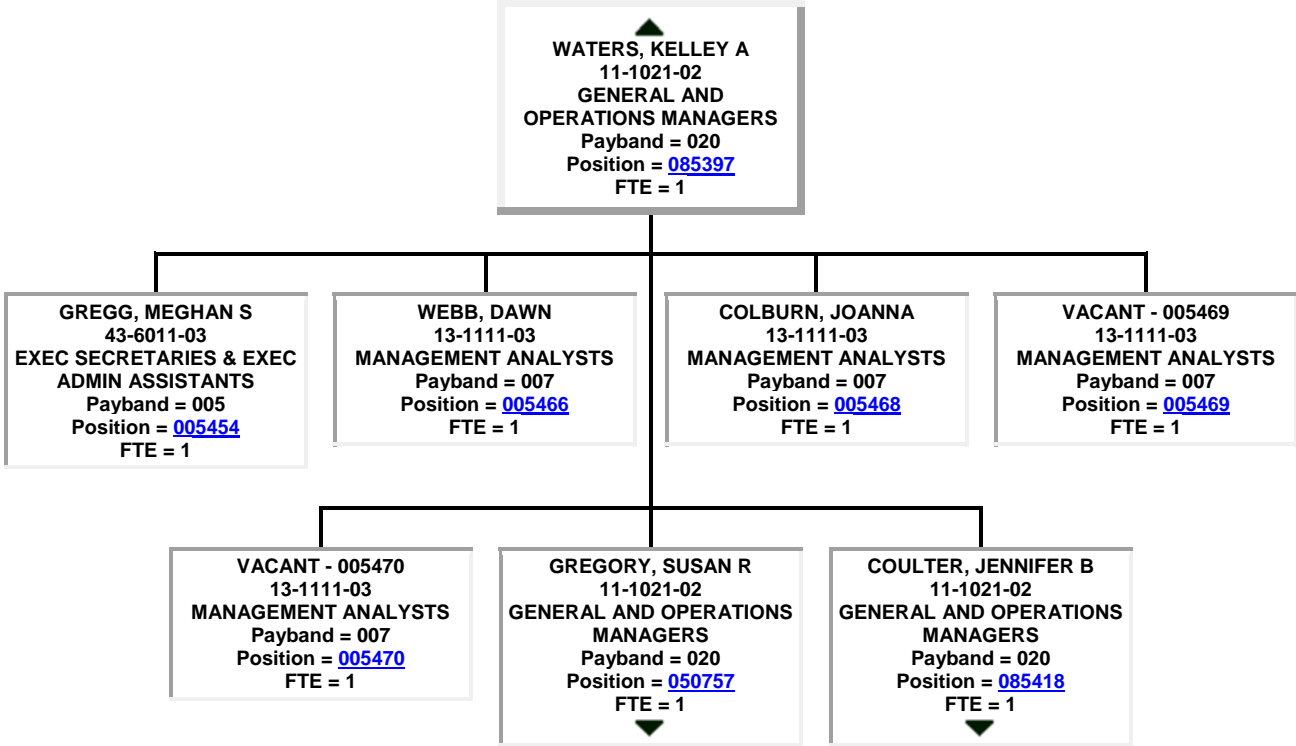
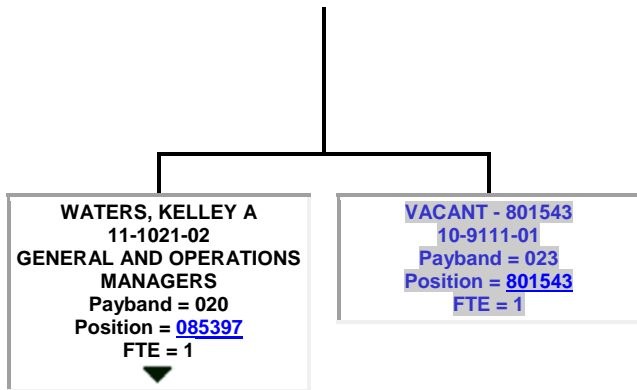


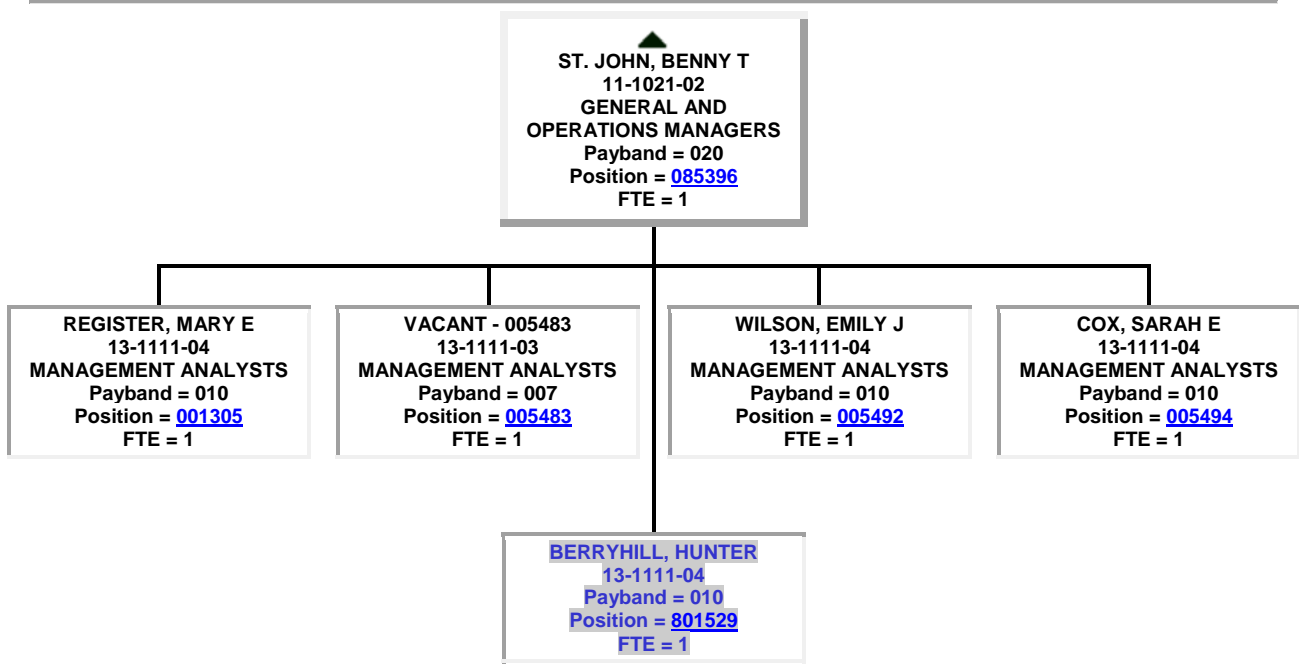
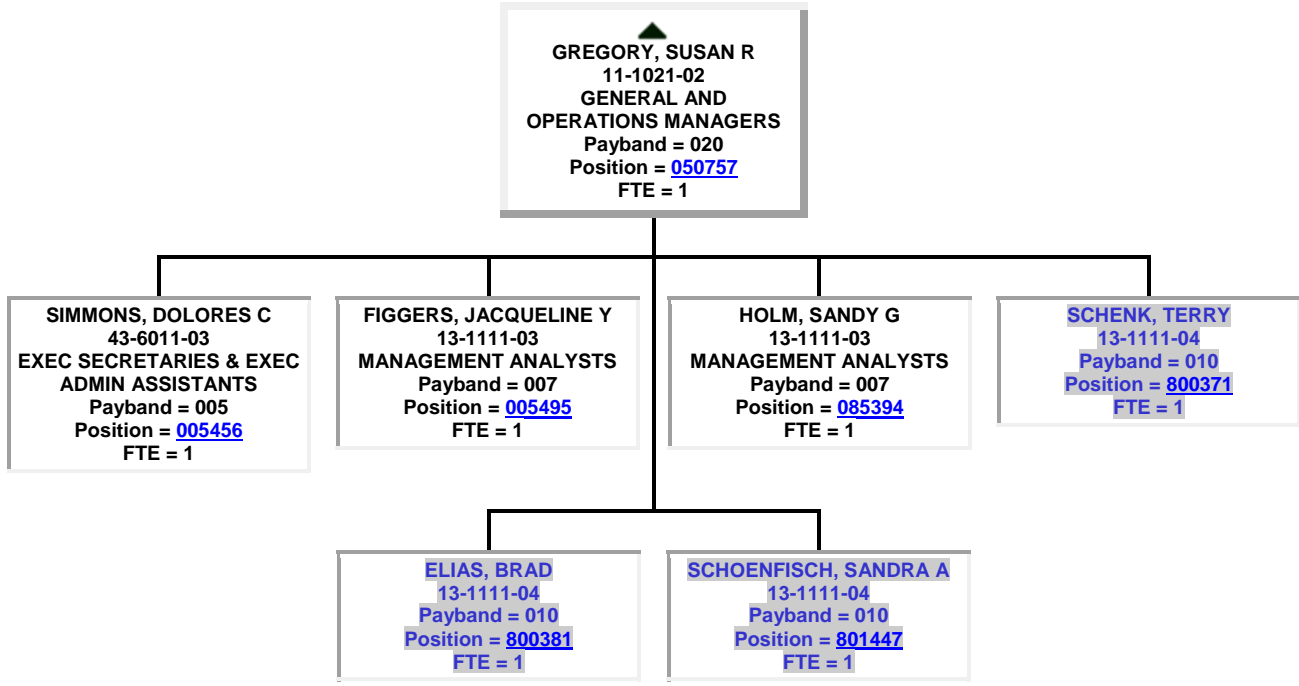
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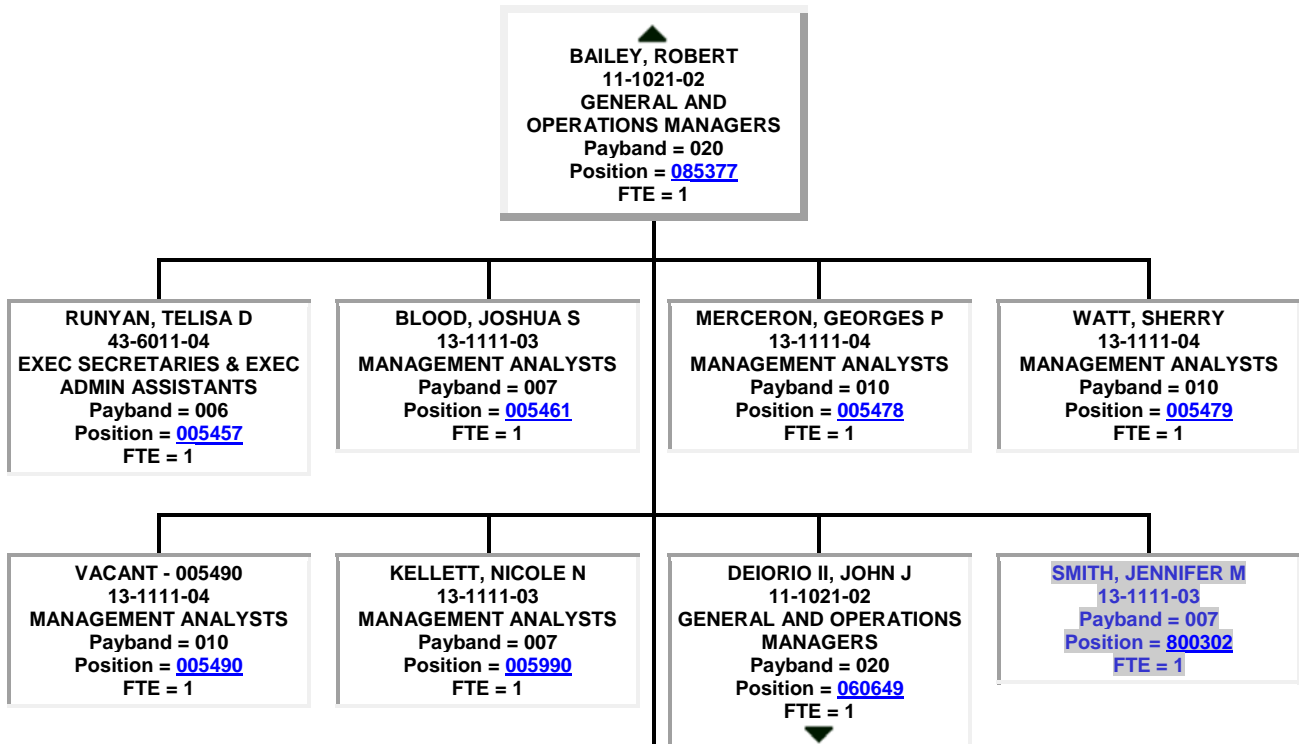
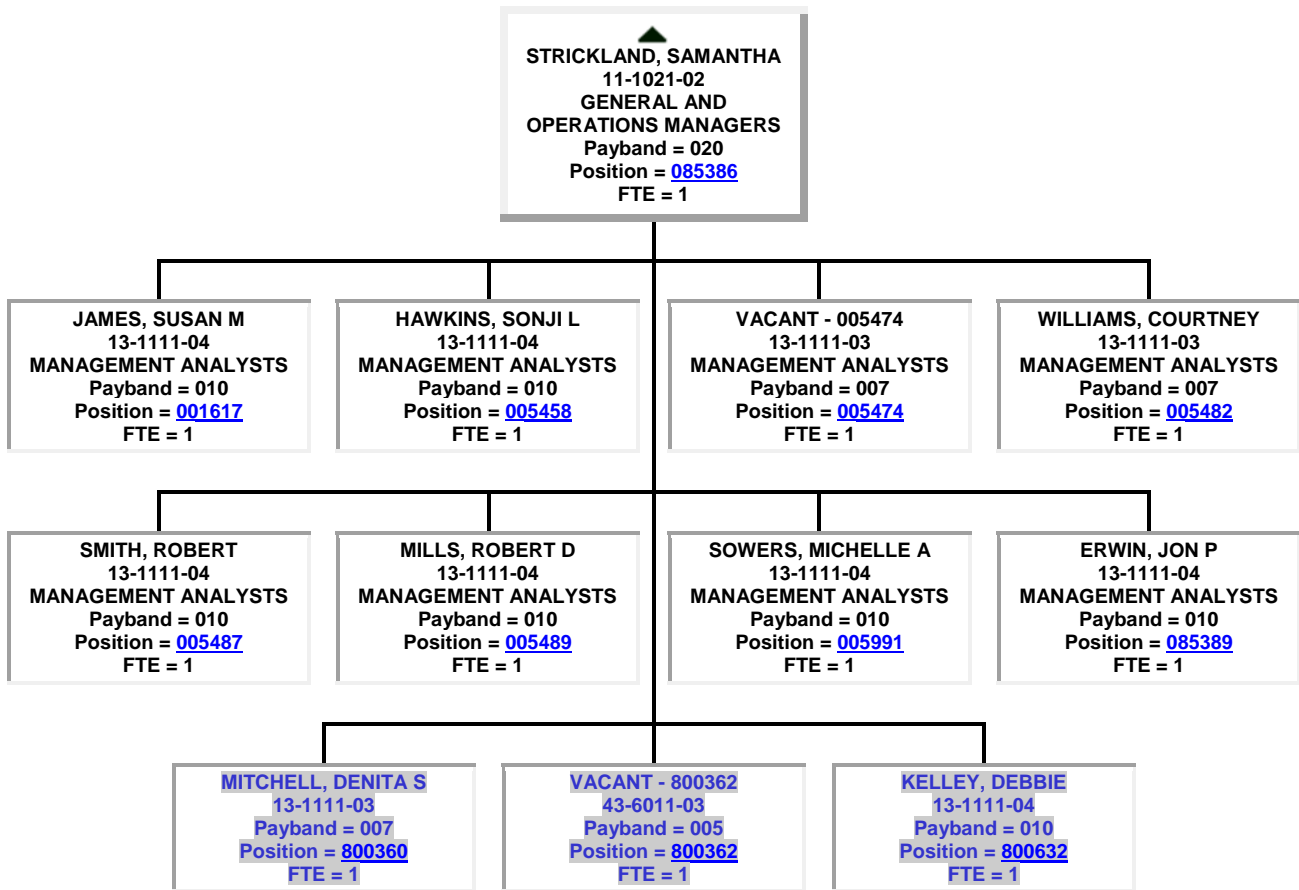


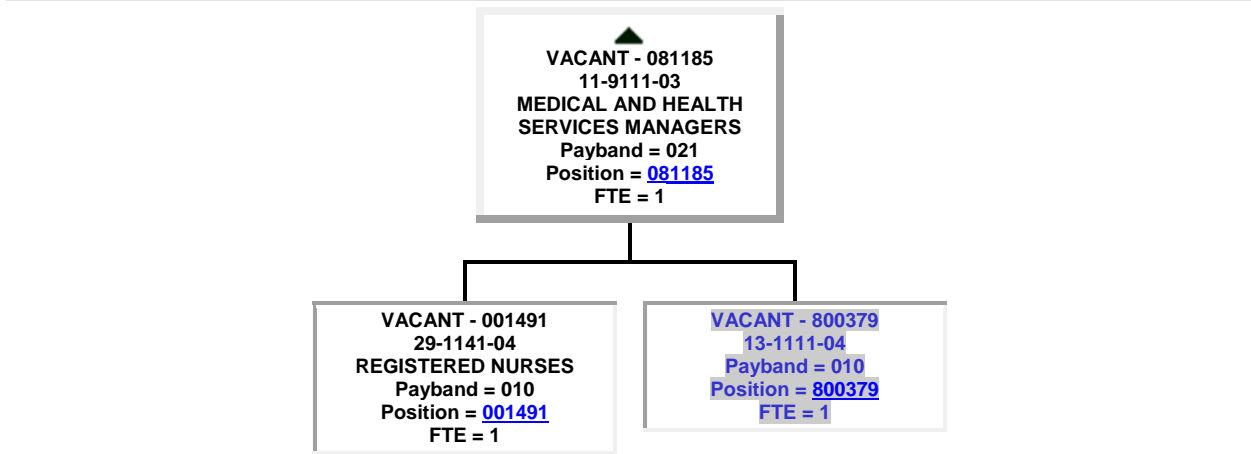
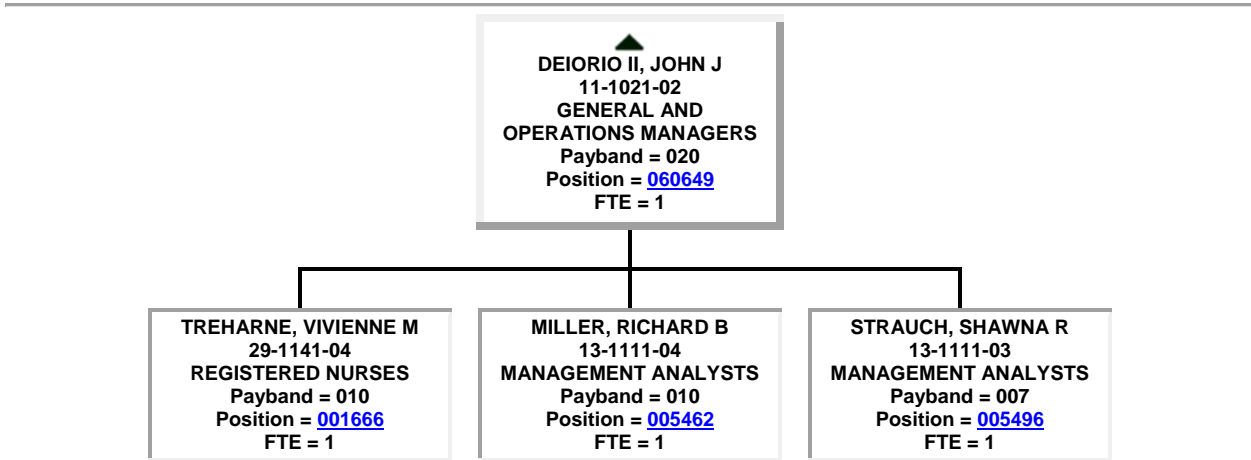
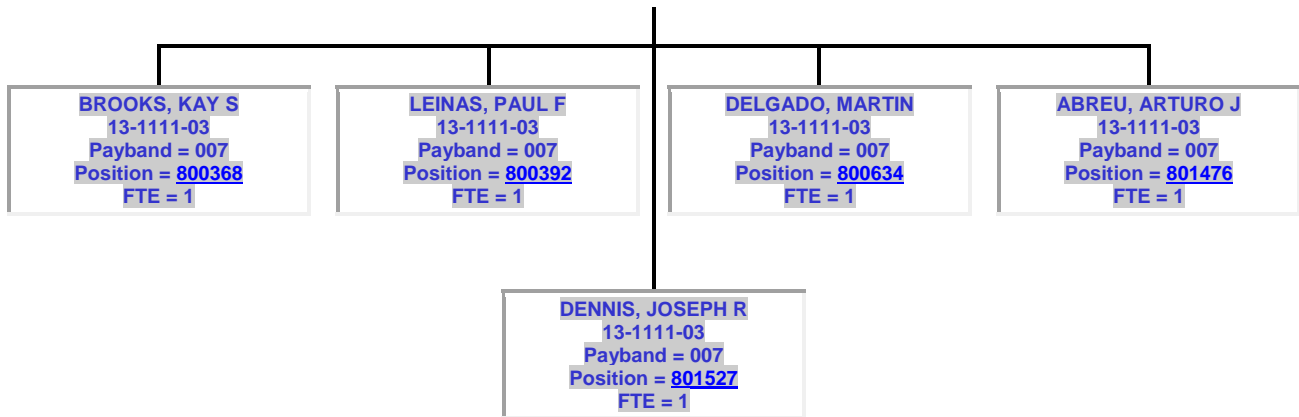
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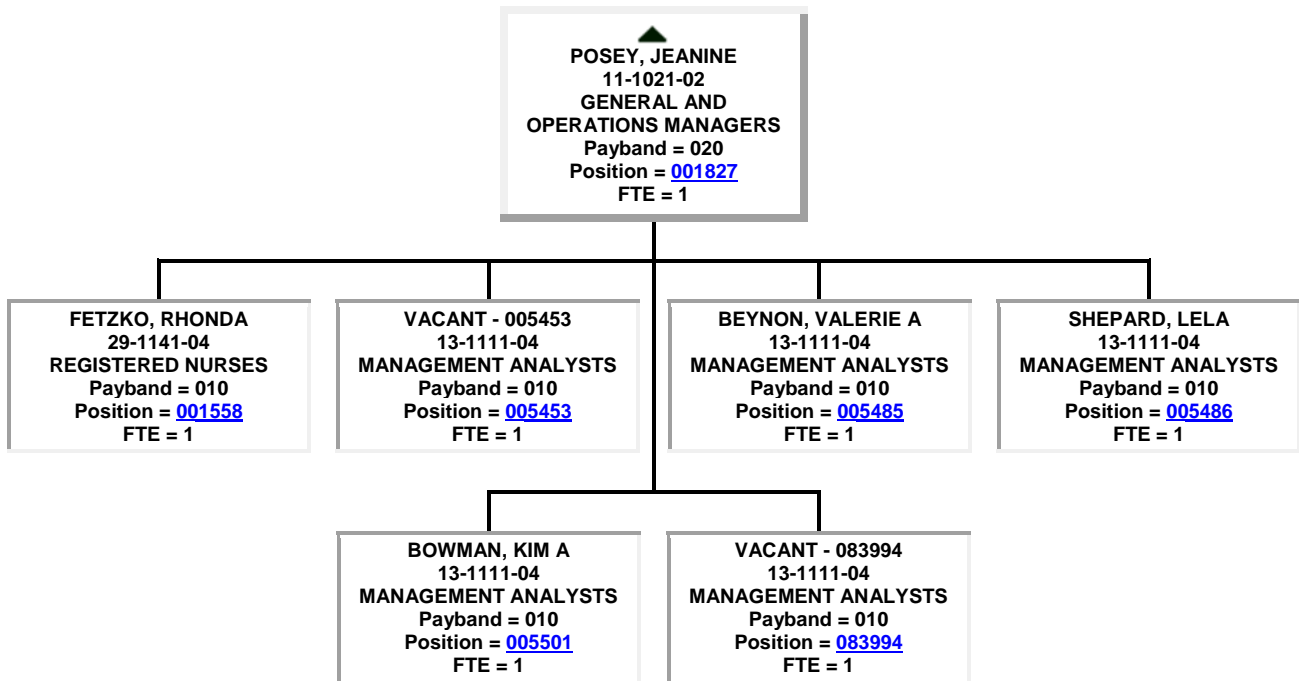
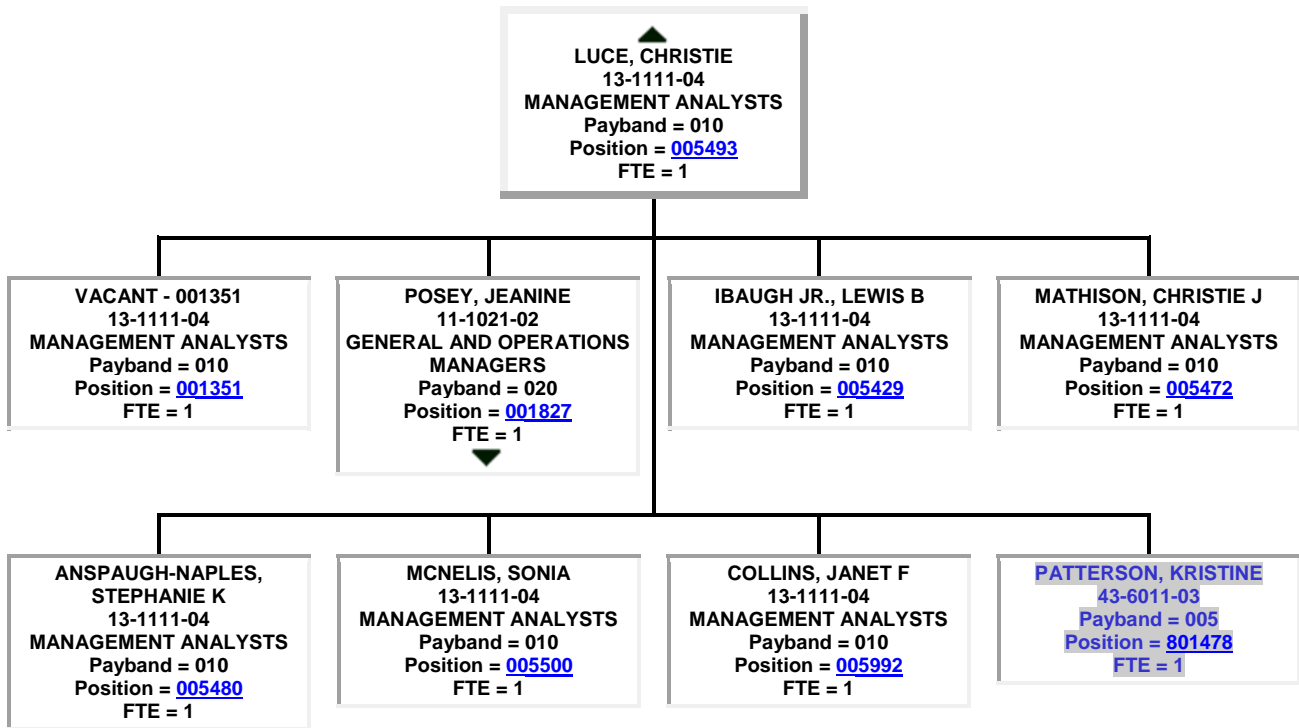


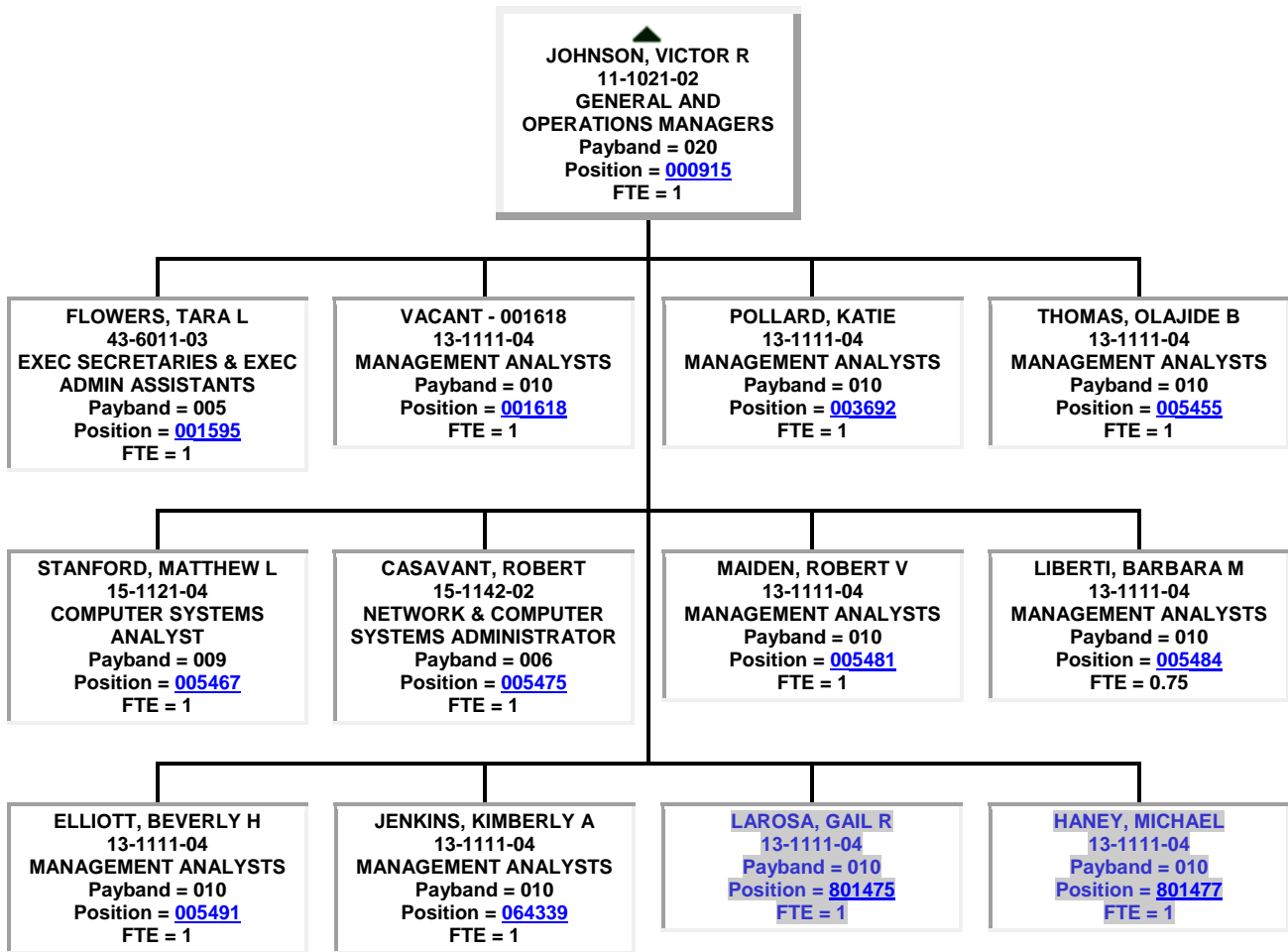


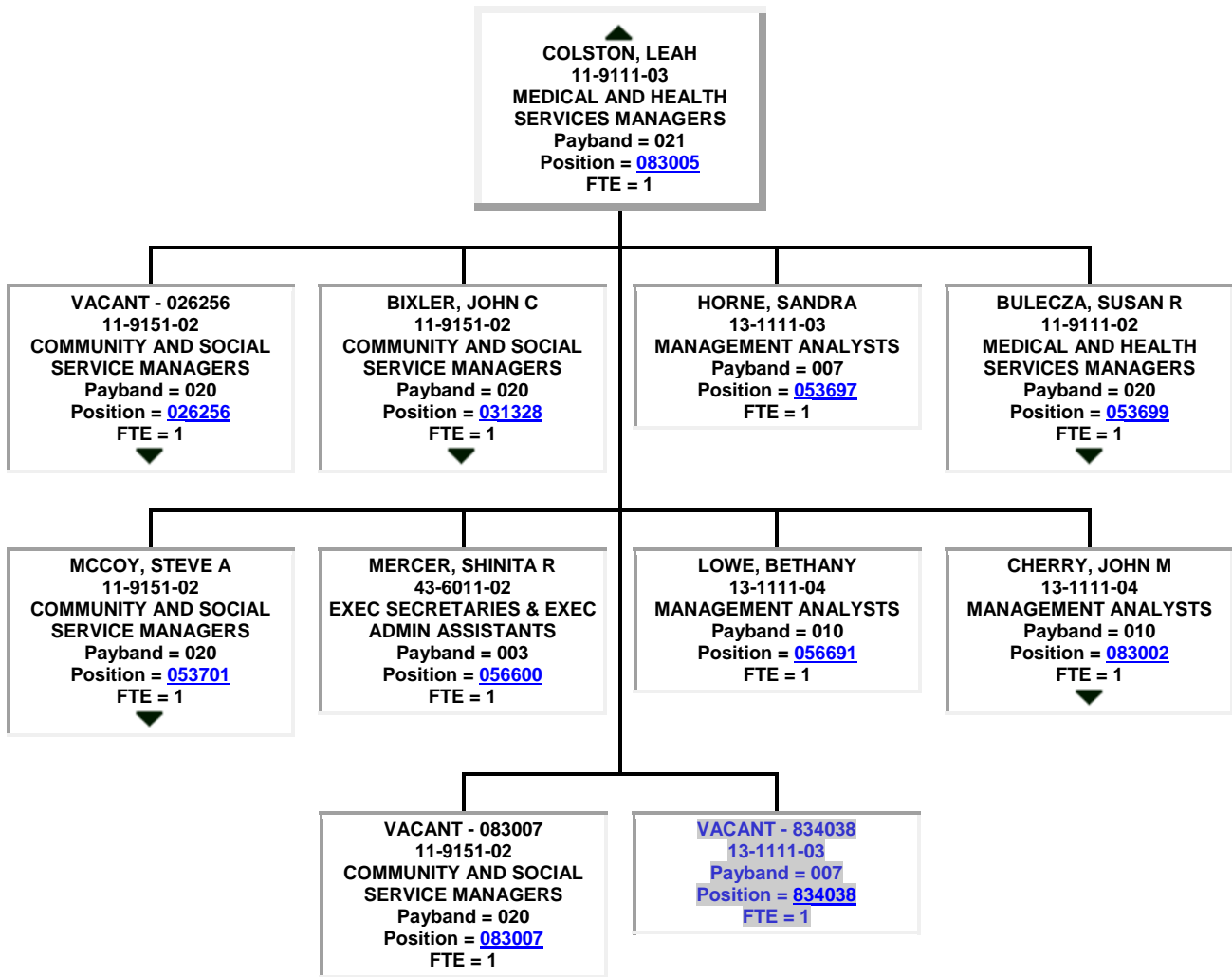


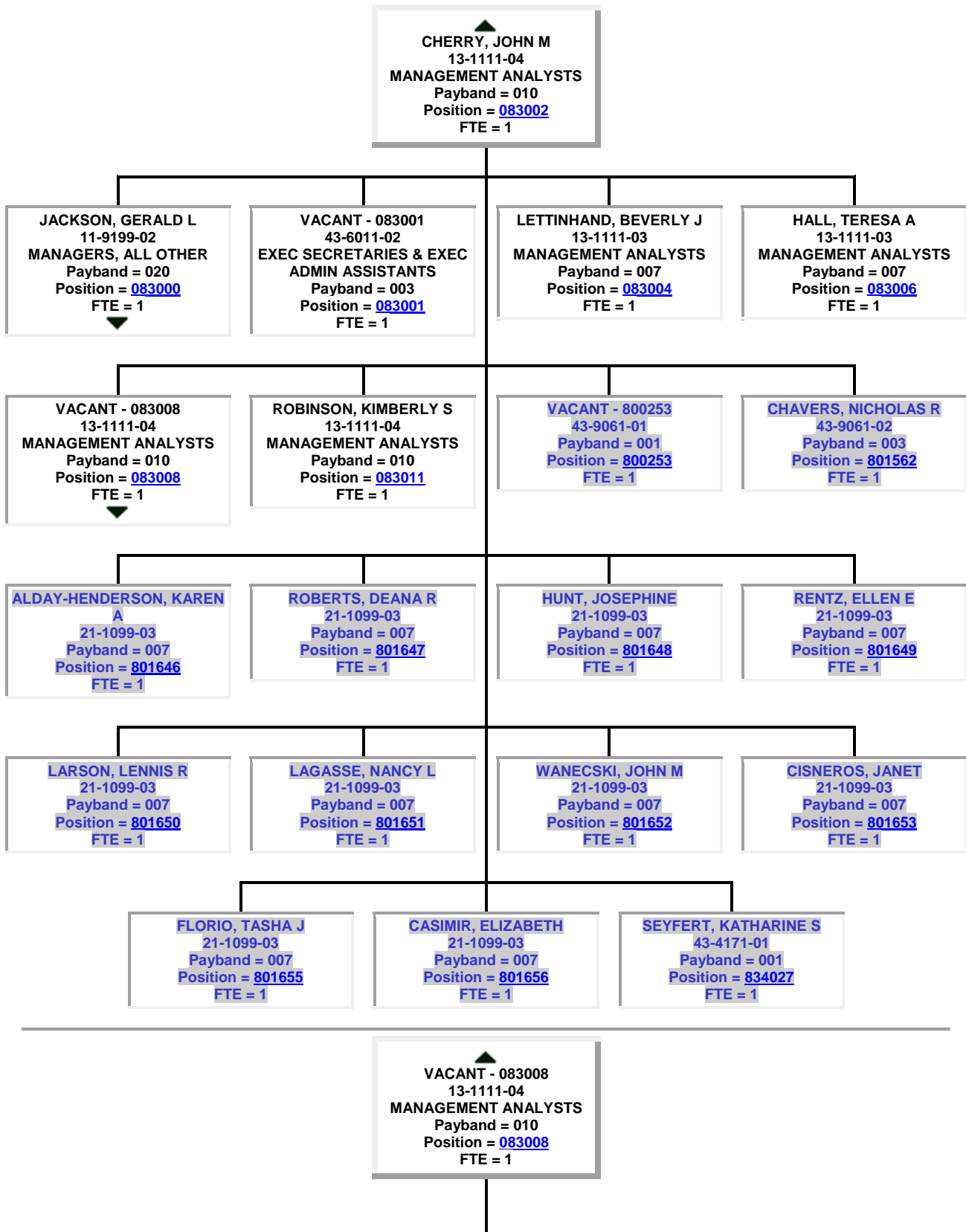


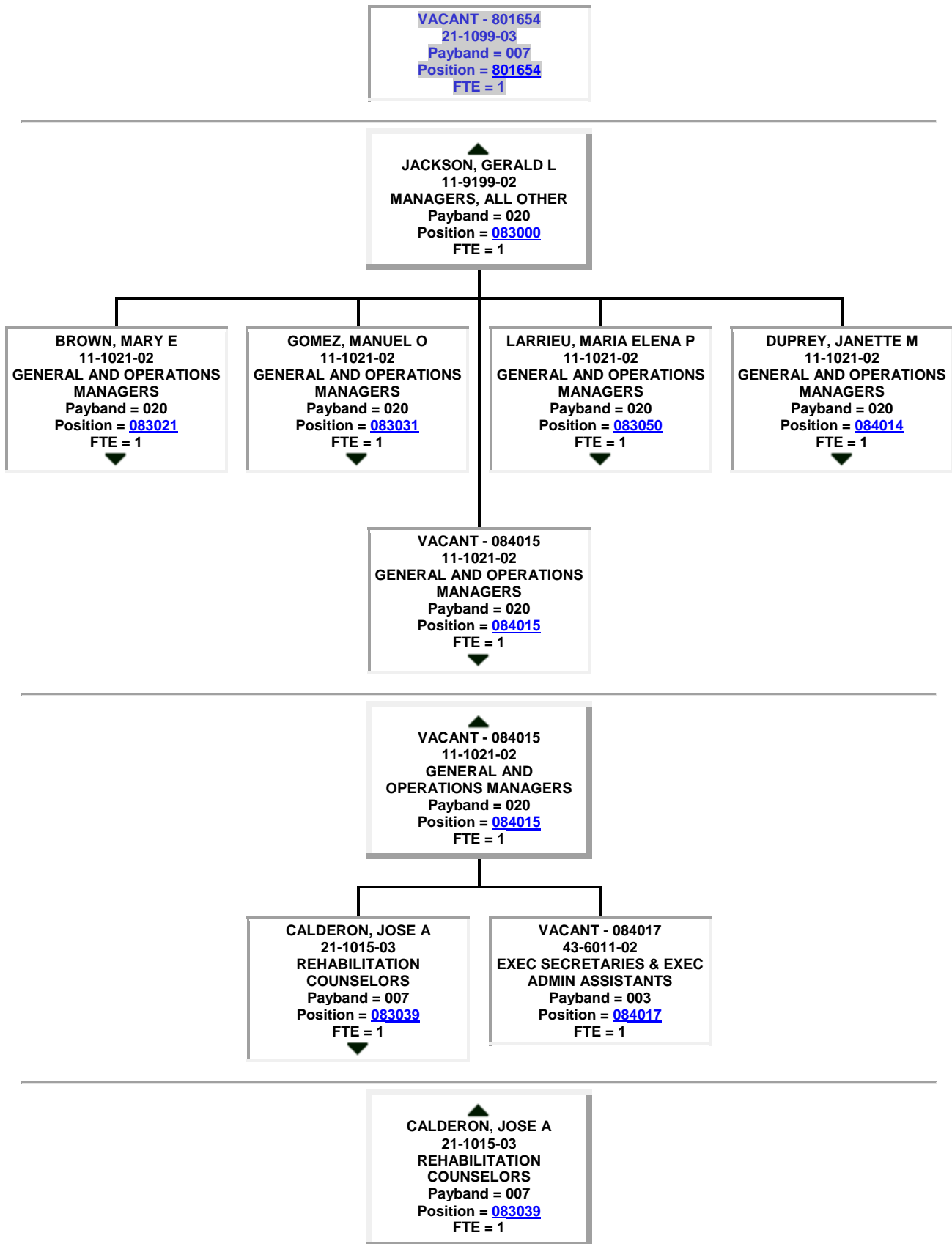


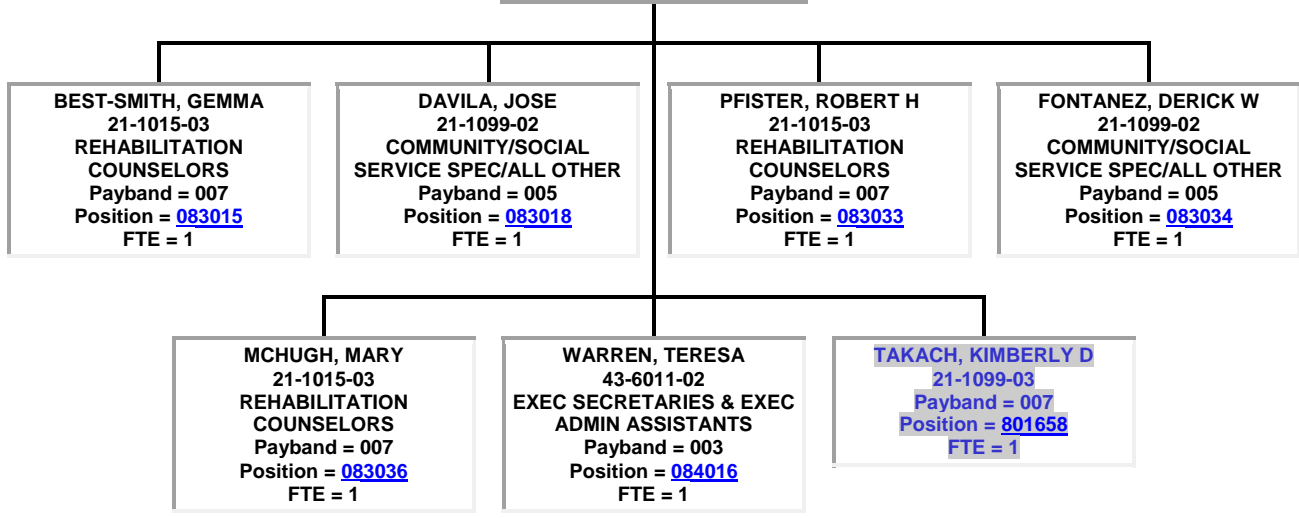
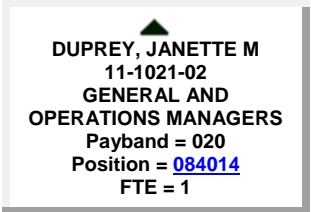
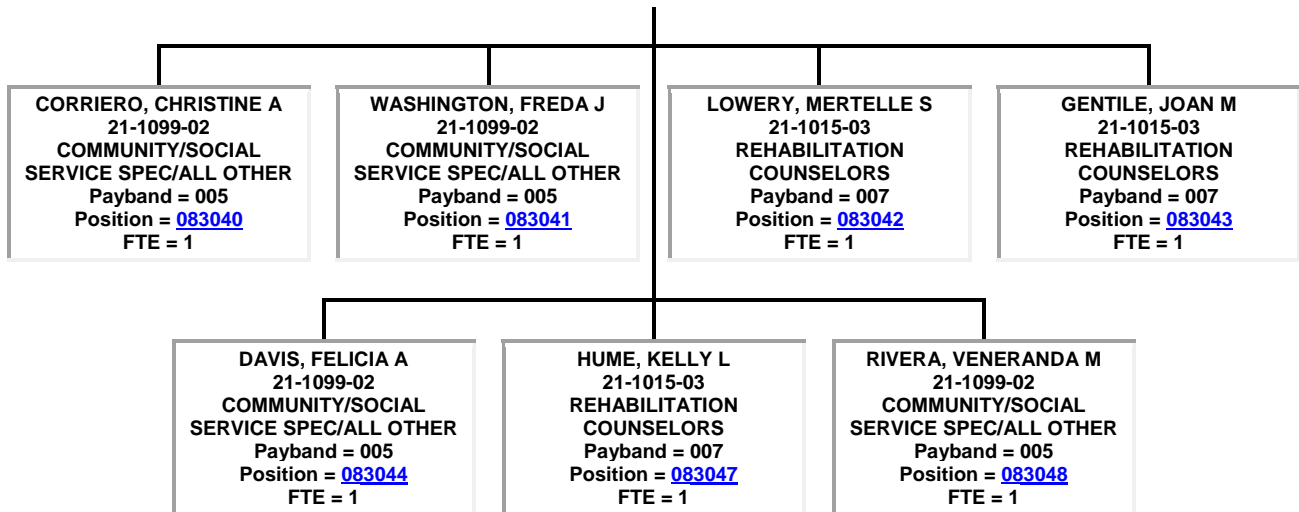


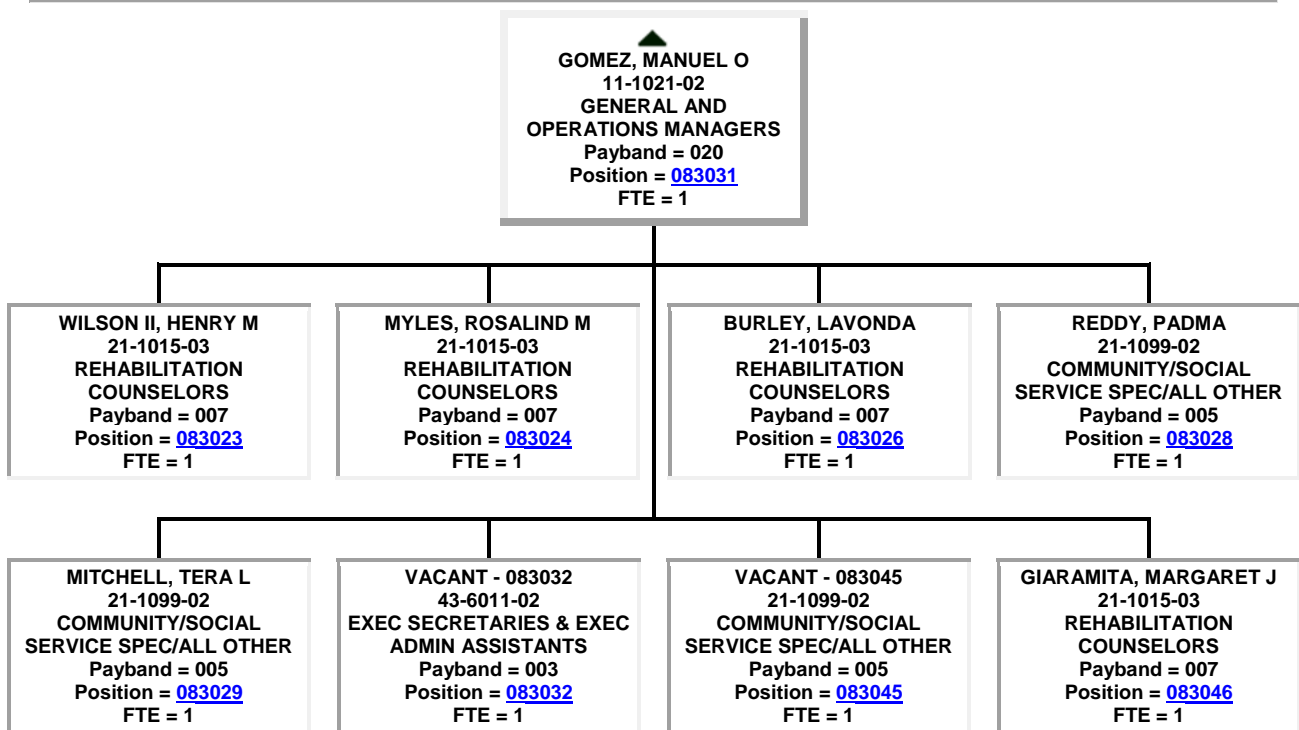
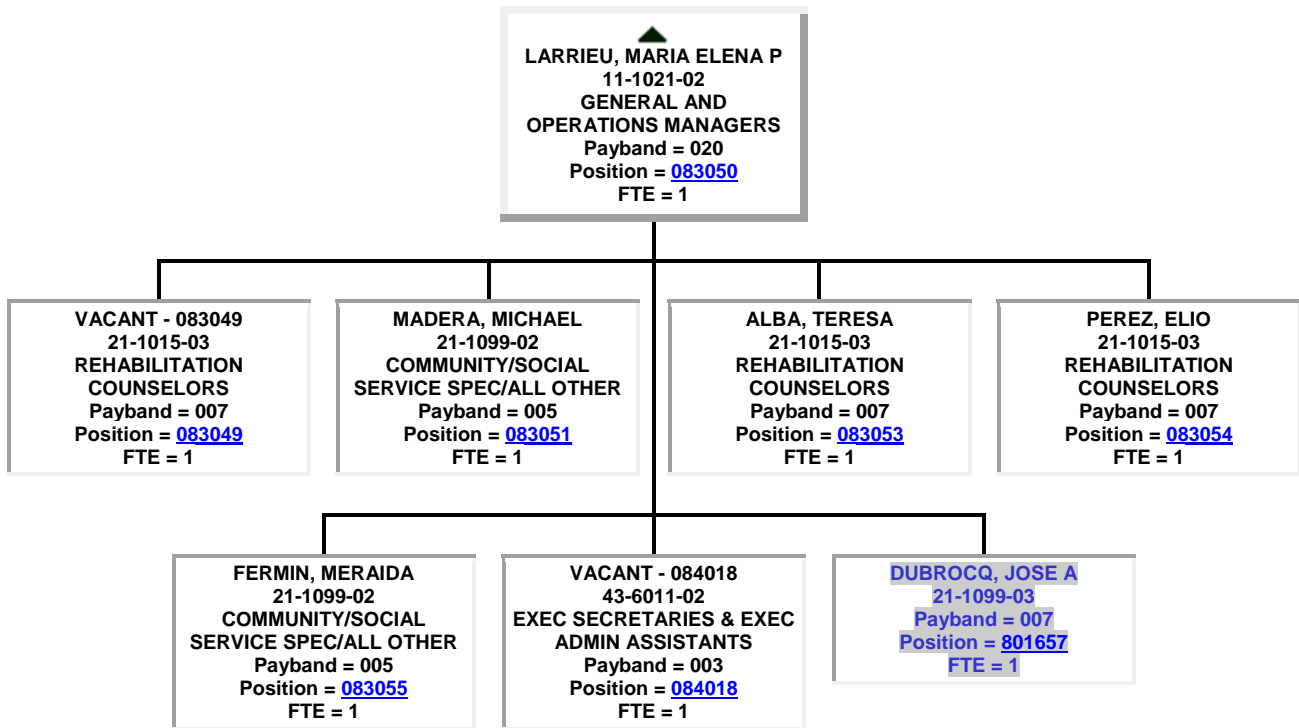


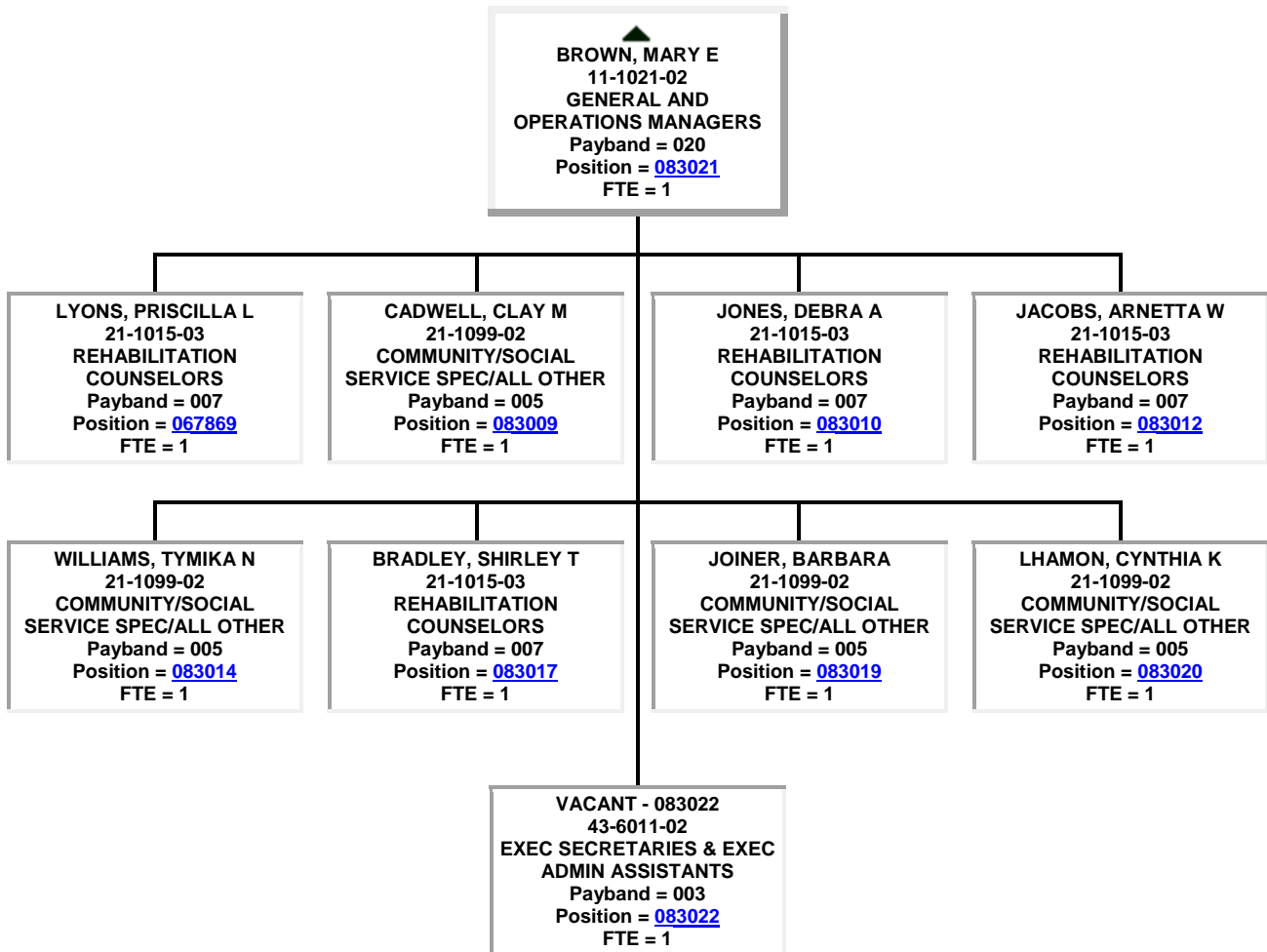


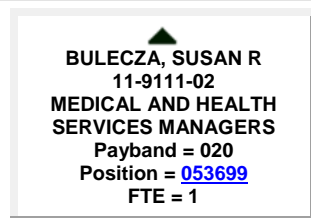
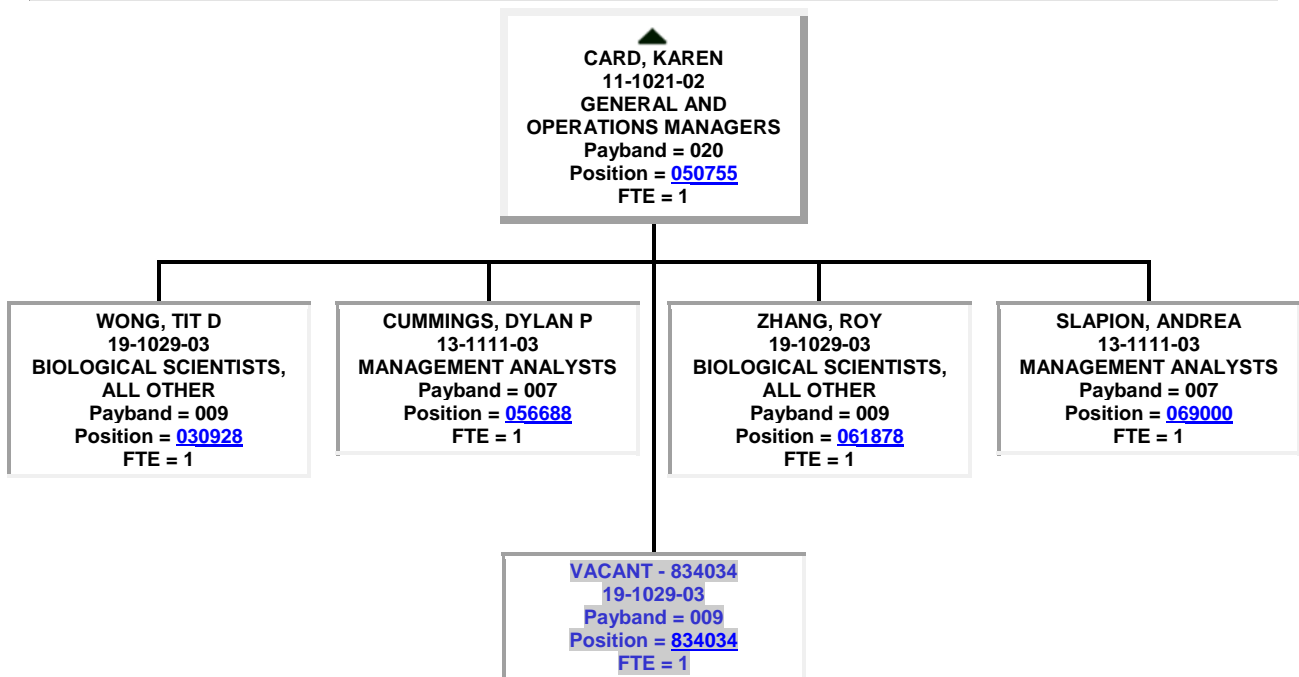
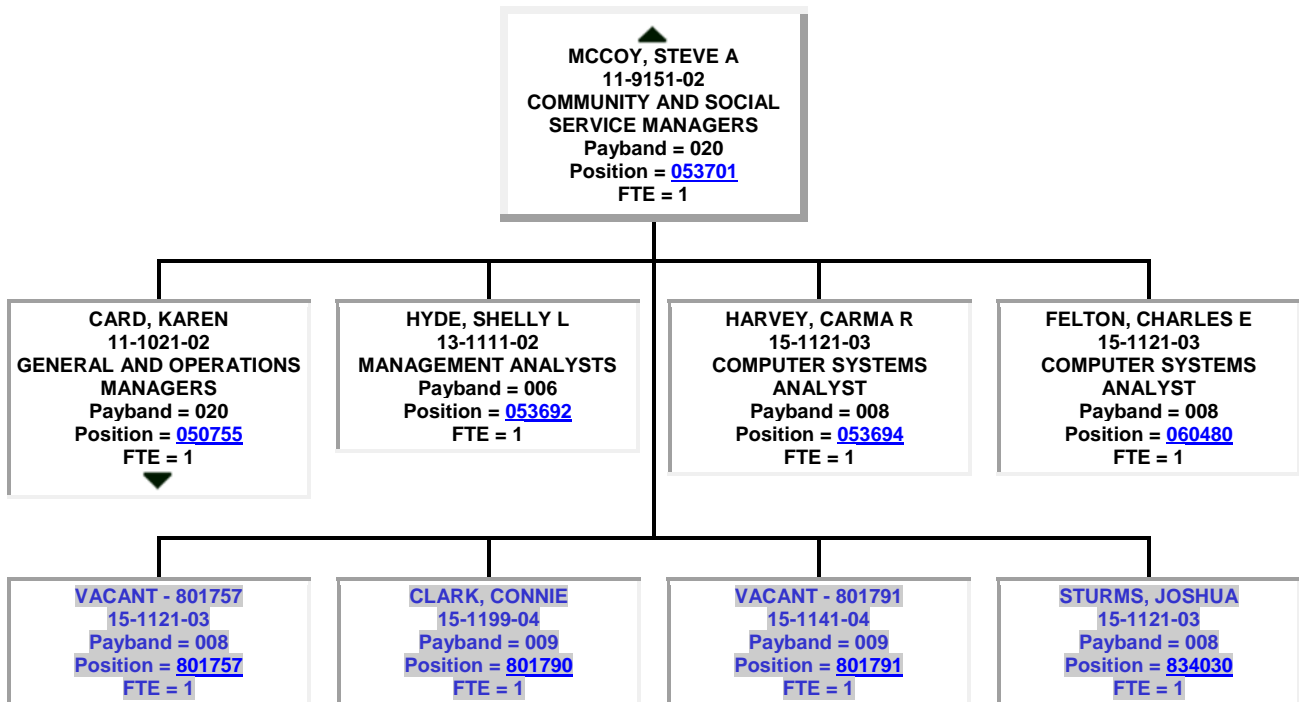


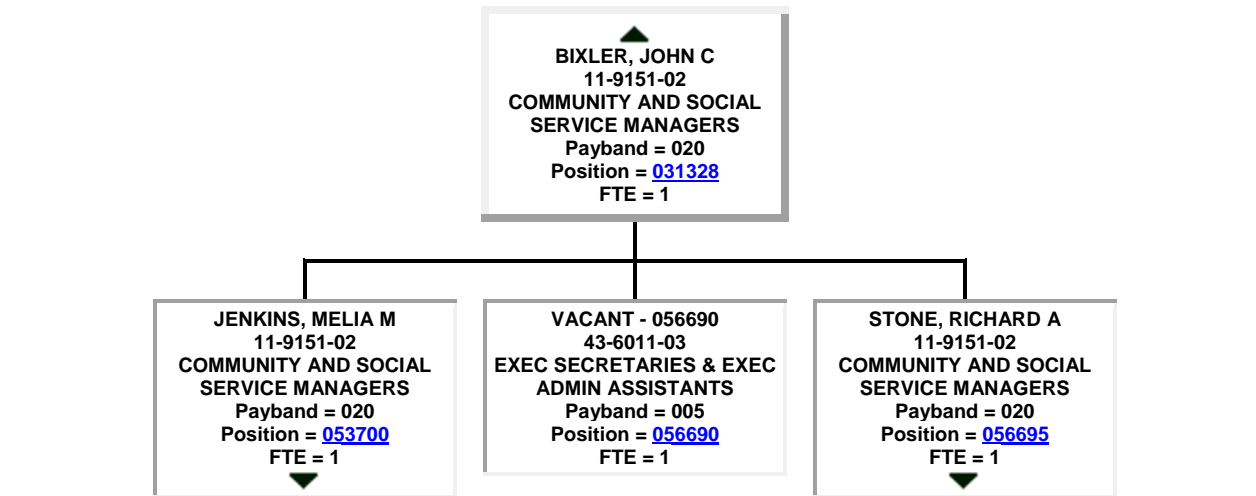
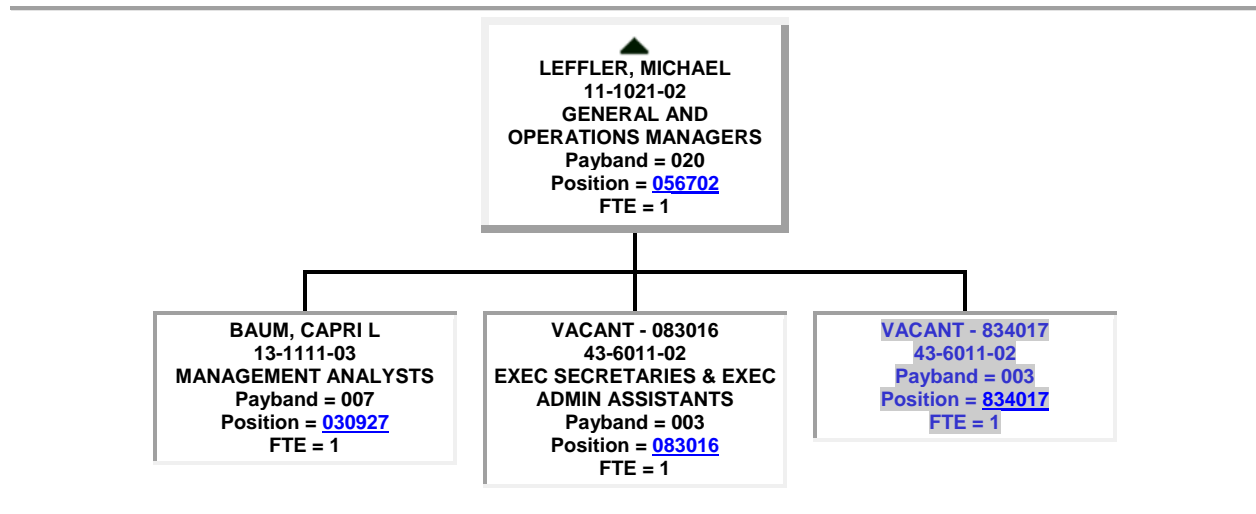
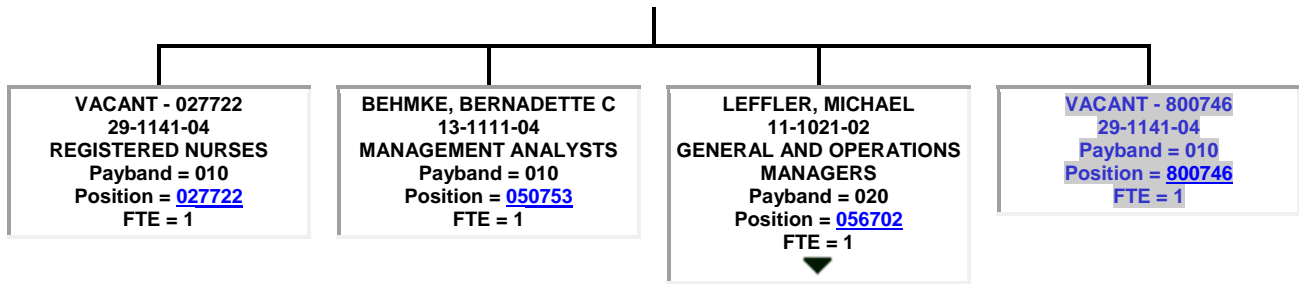


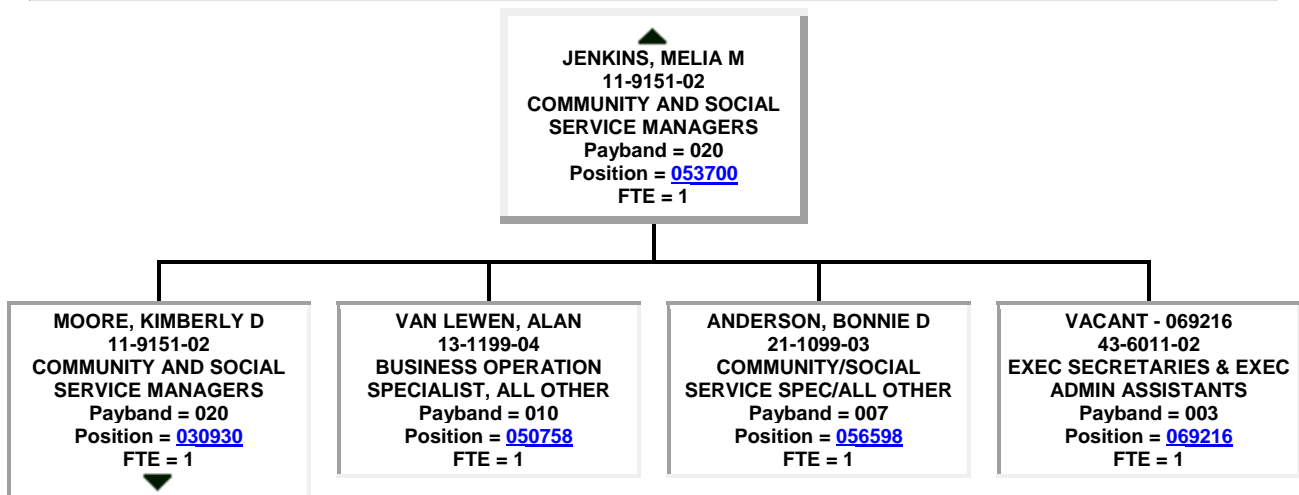
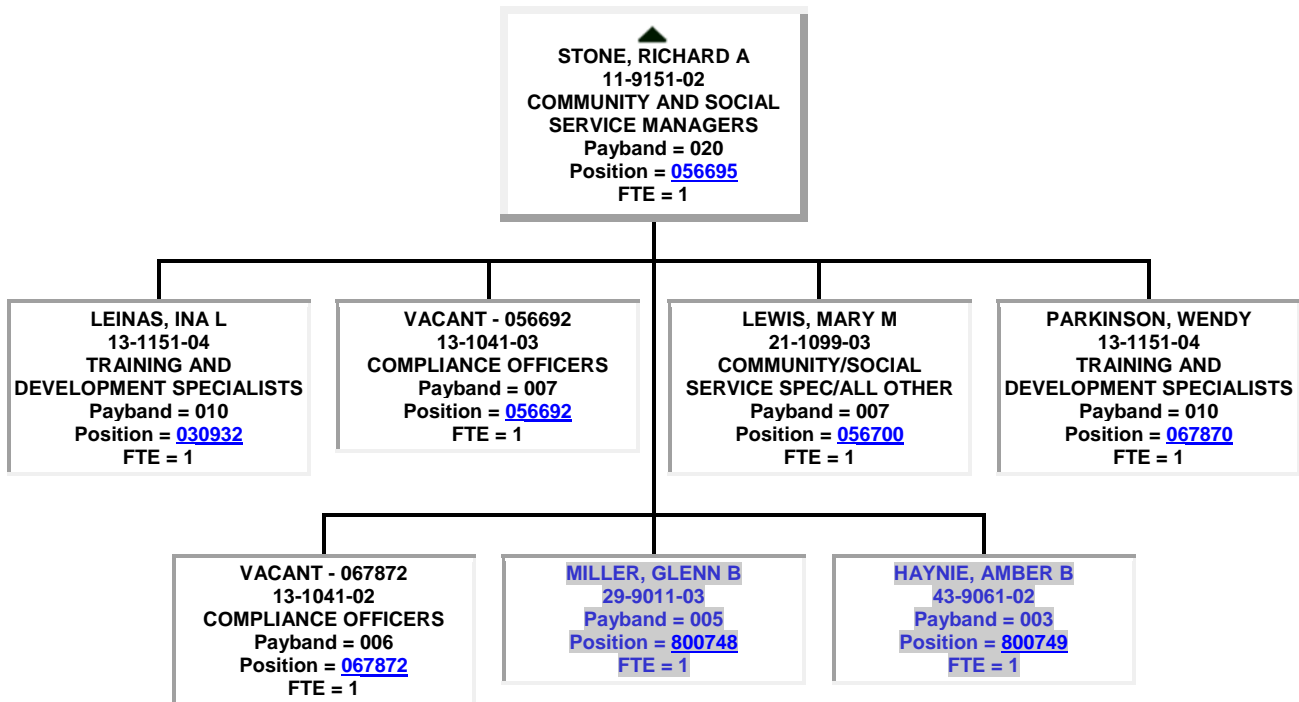


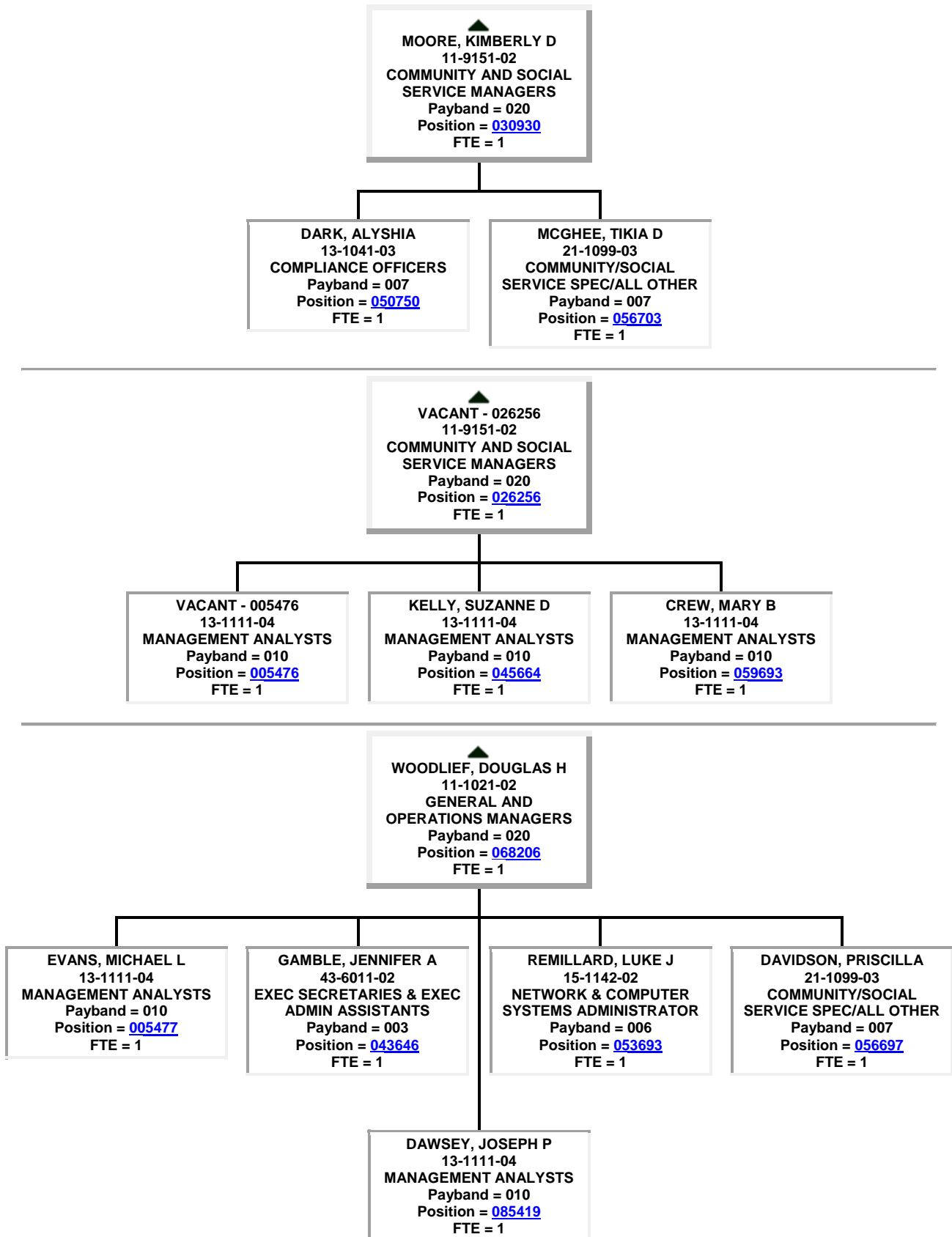


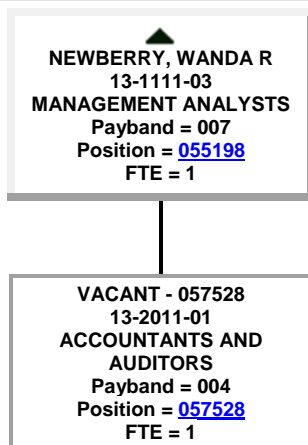
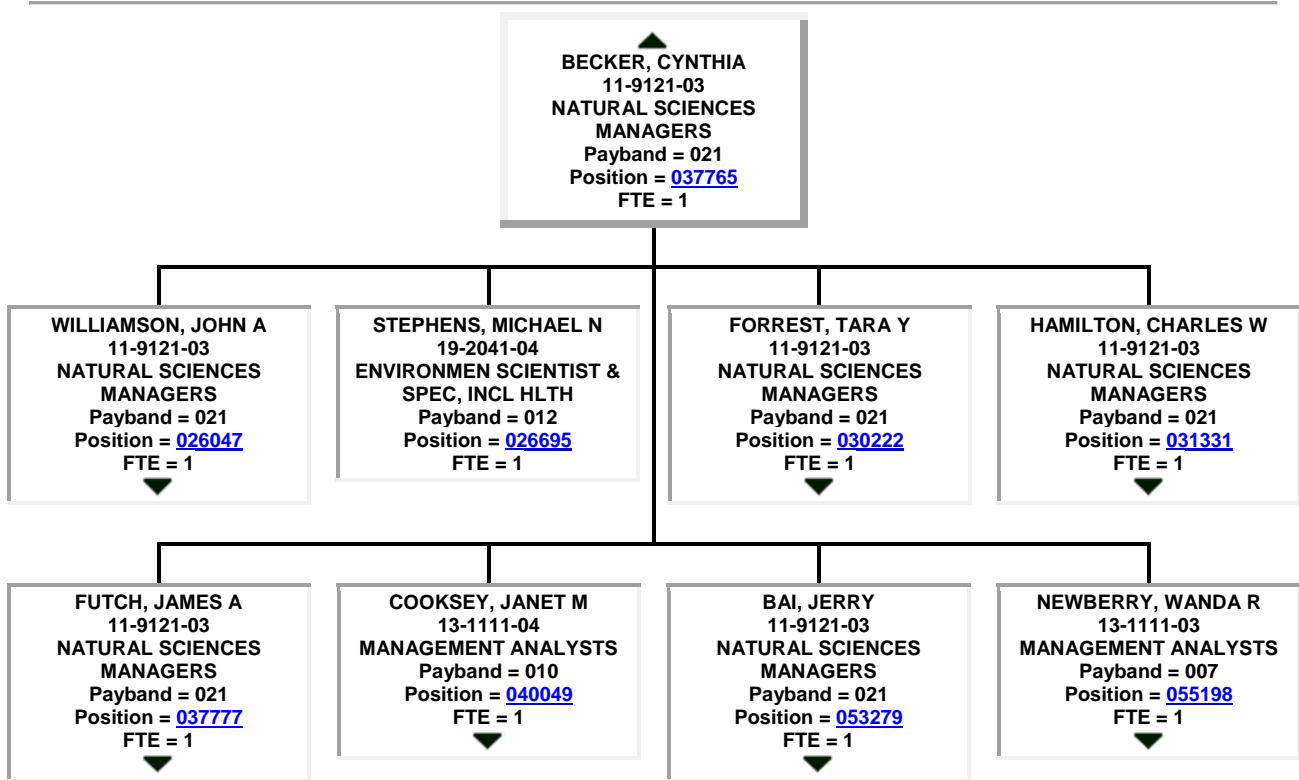


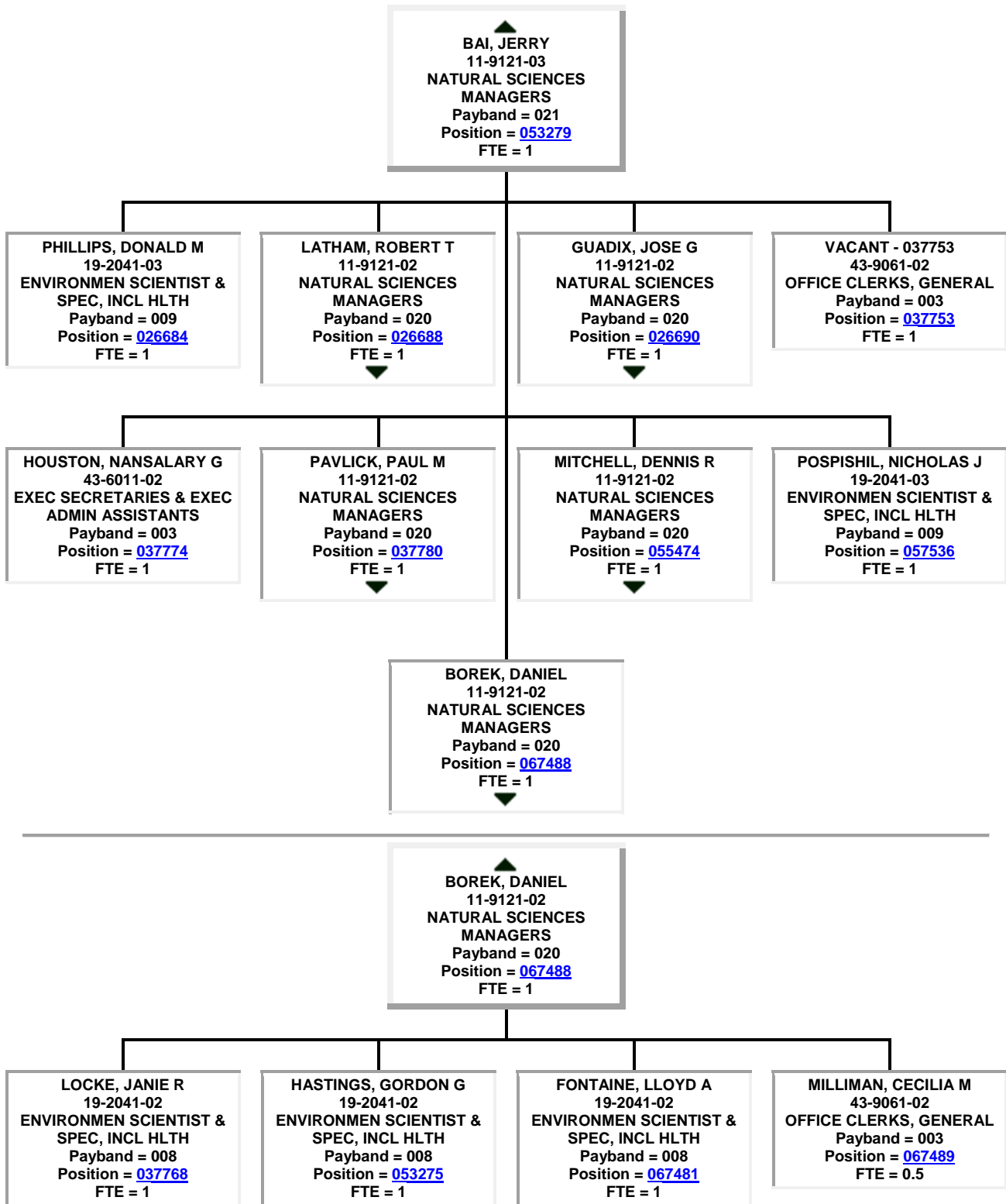


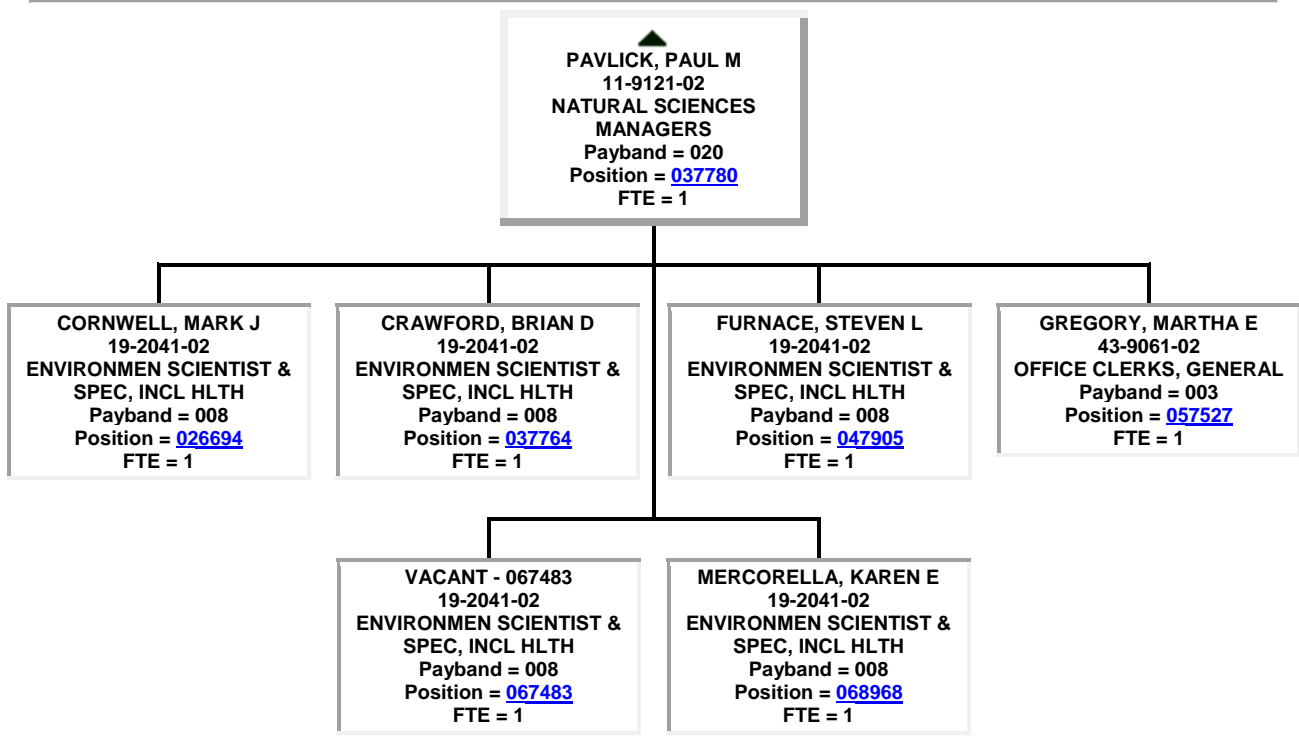
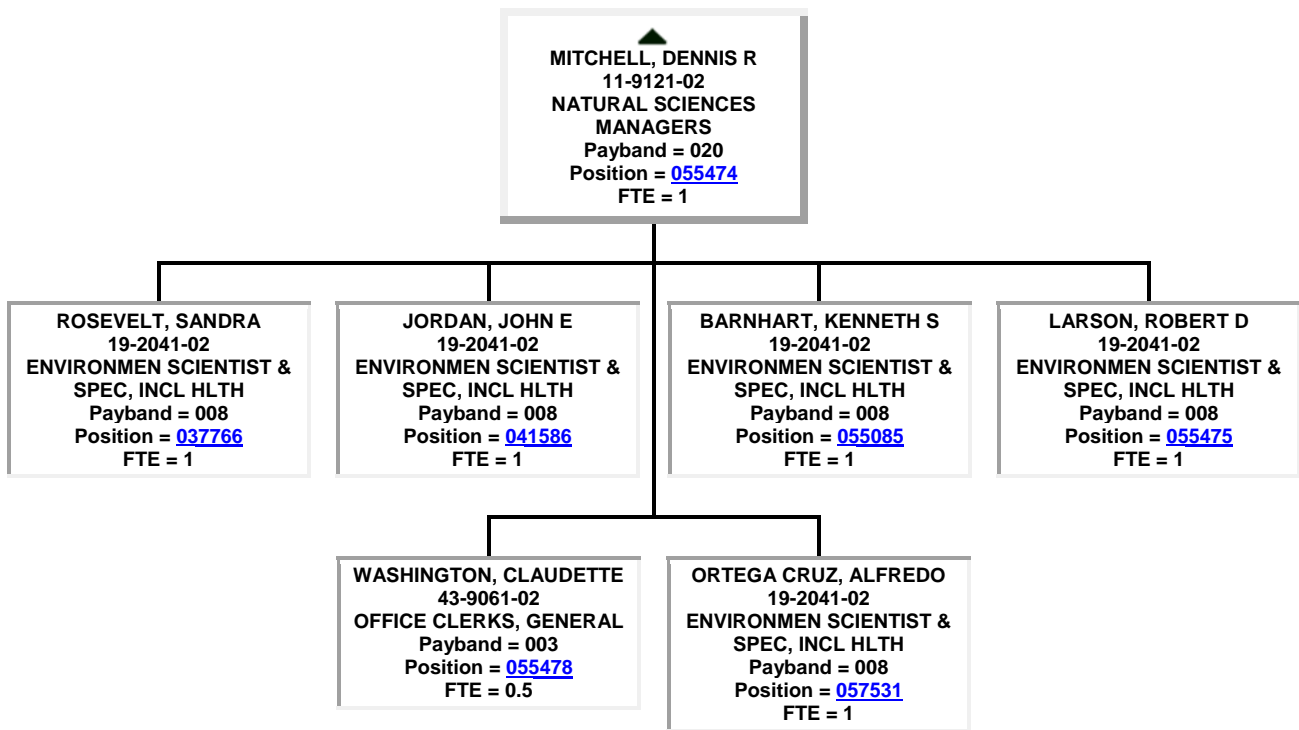


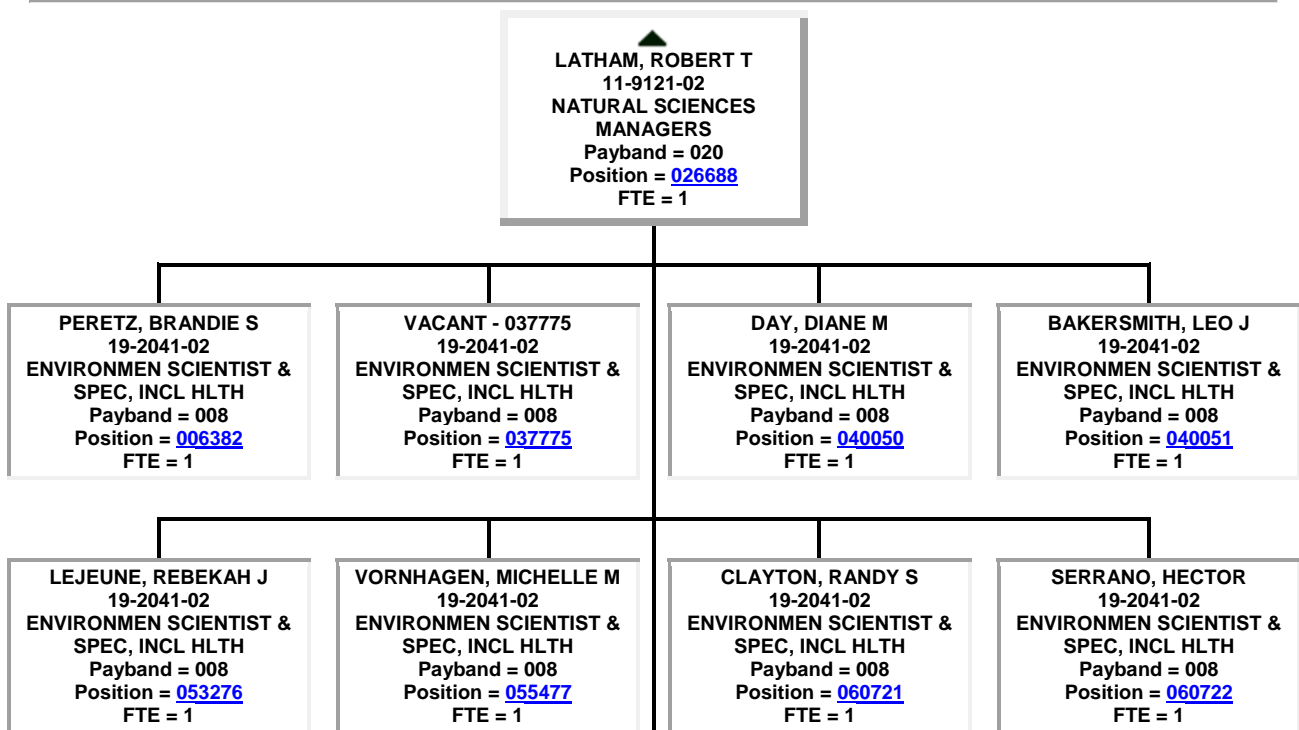
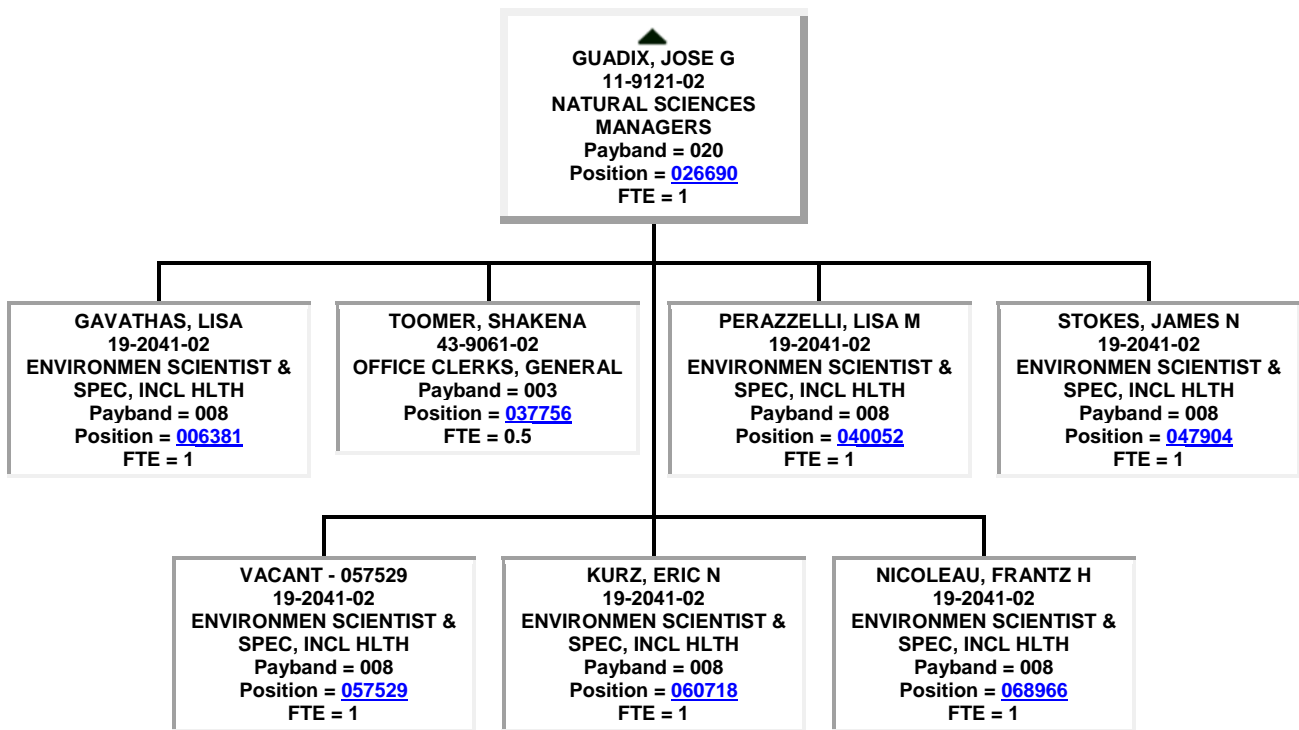


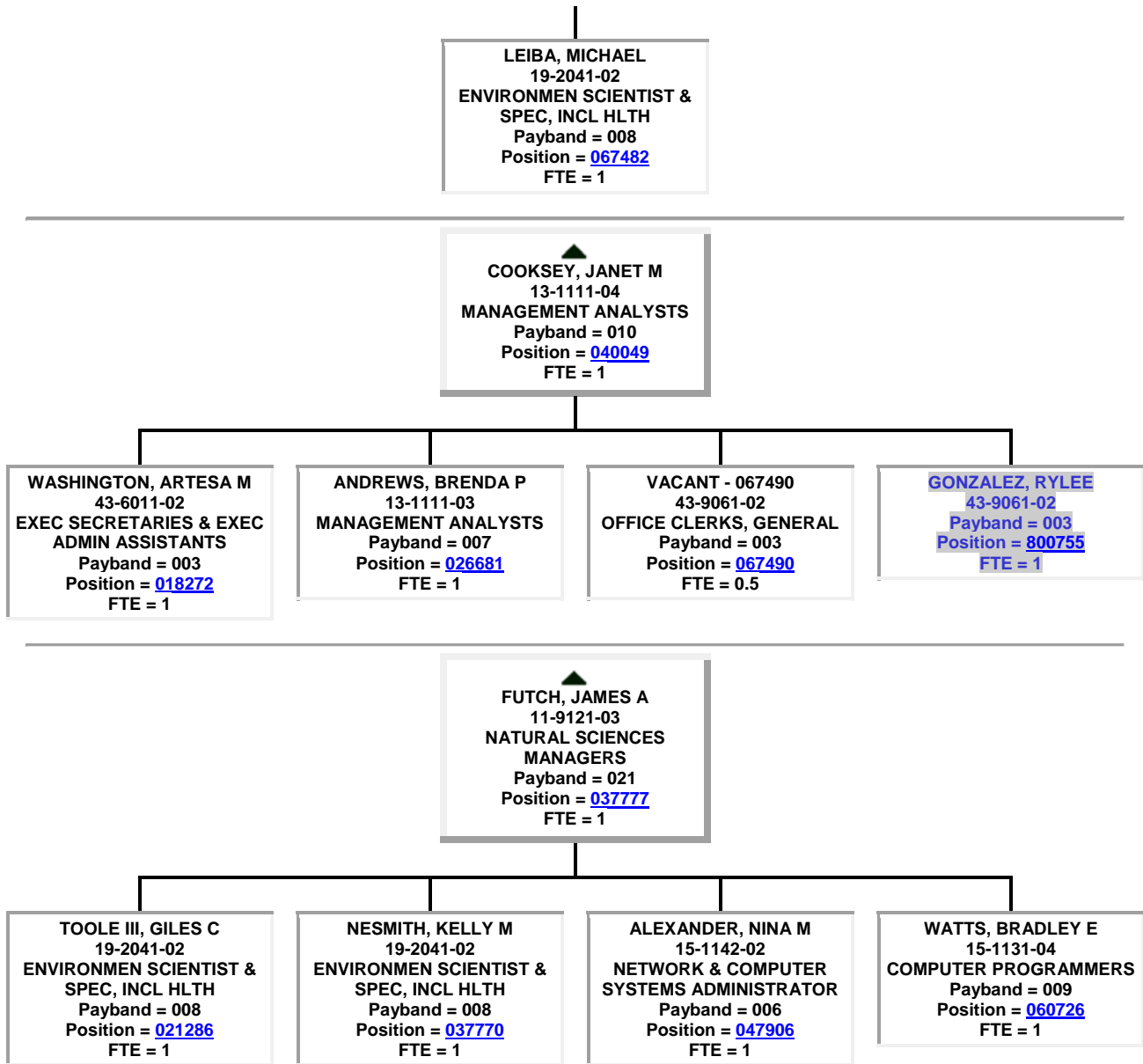


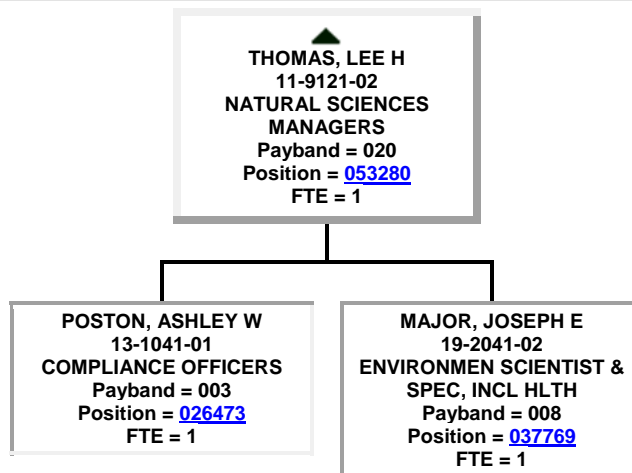
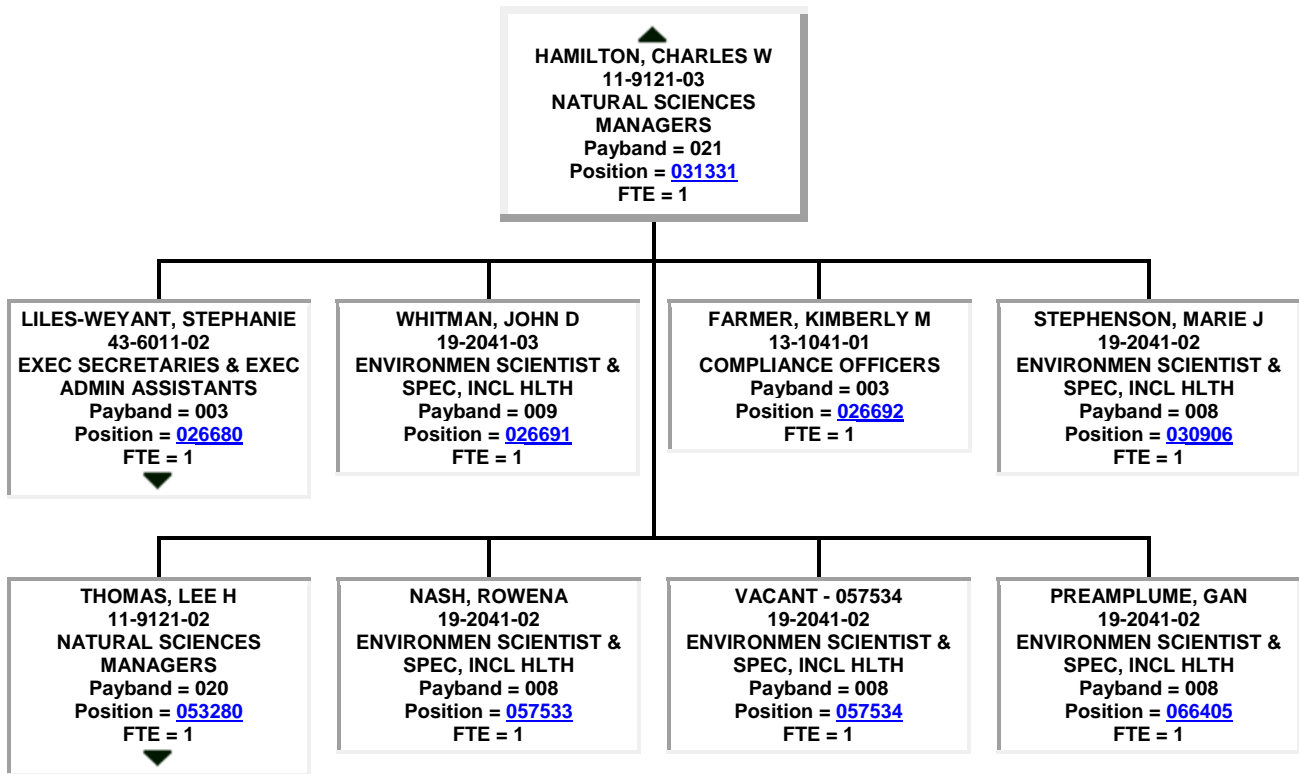


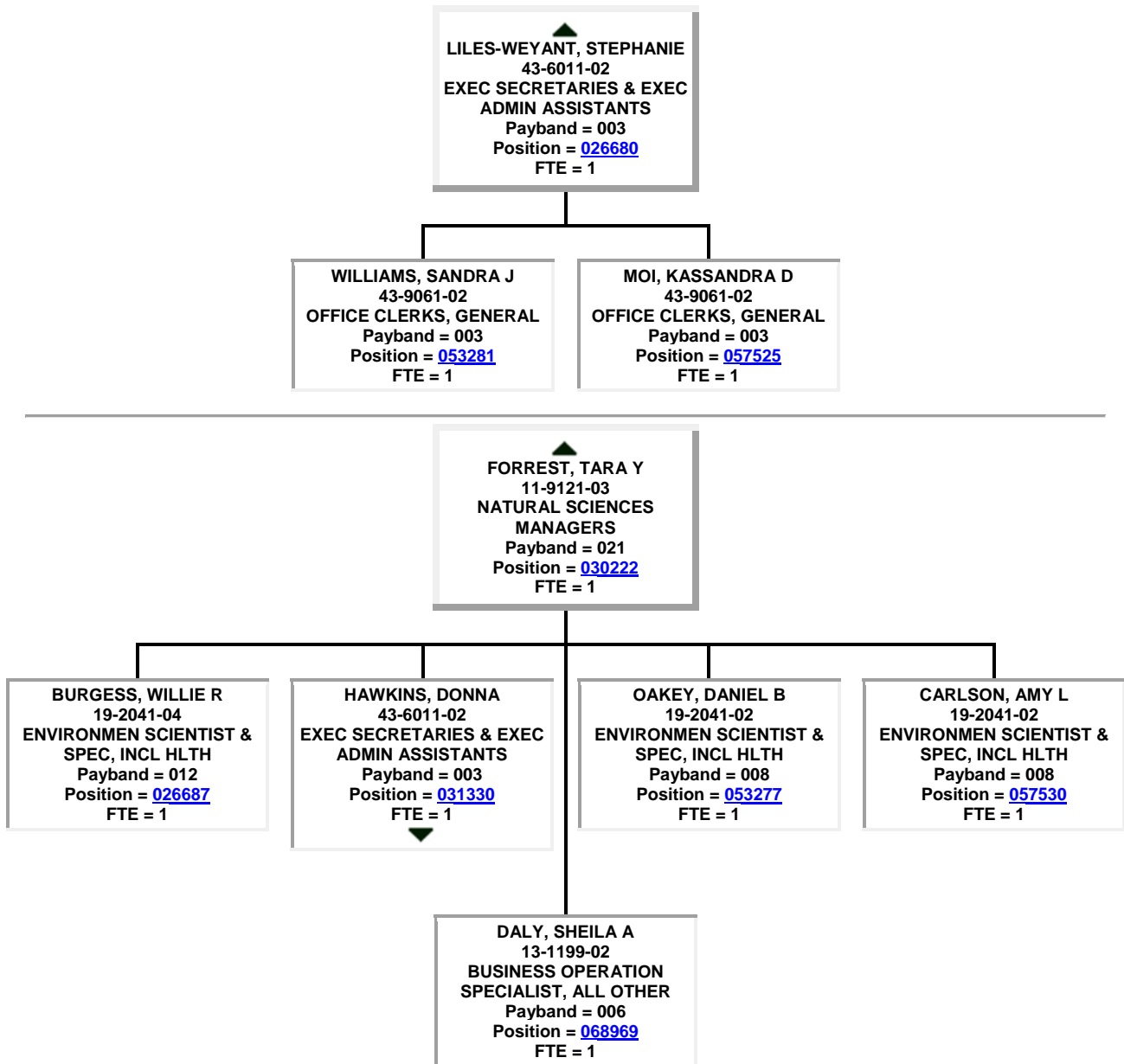


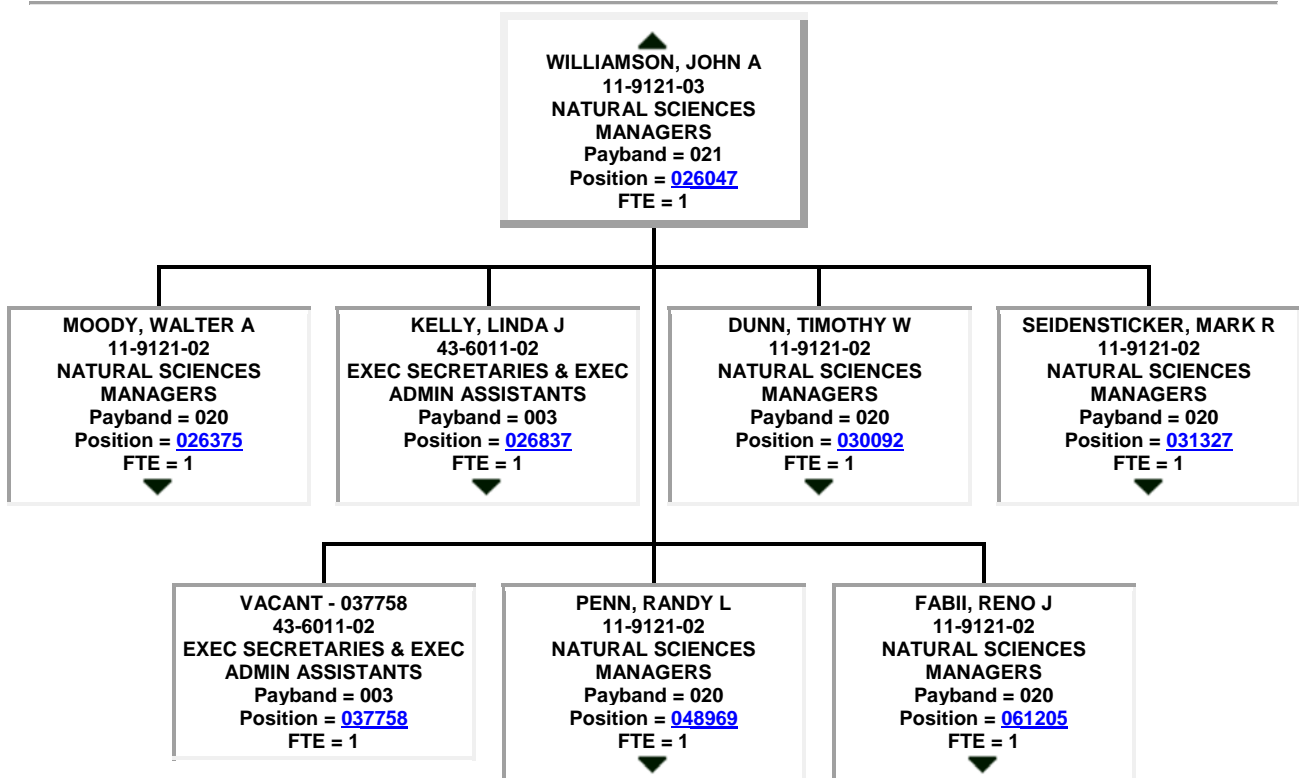
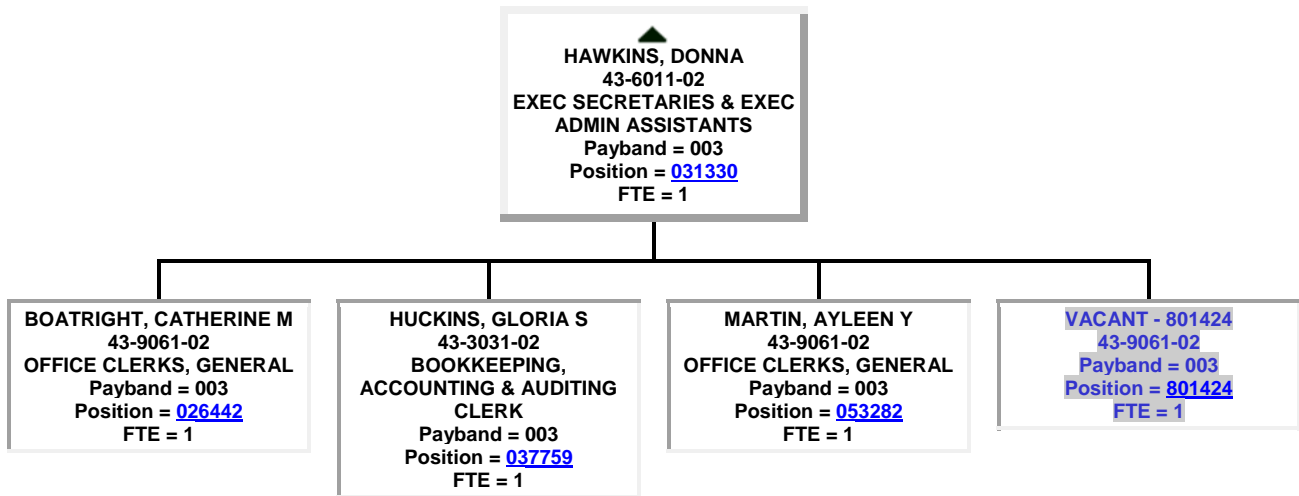












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19-2041-02
ENVIRONMEN SCIENTIST &
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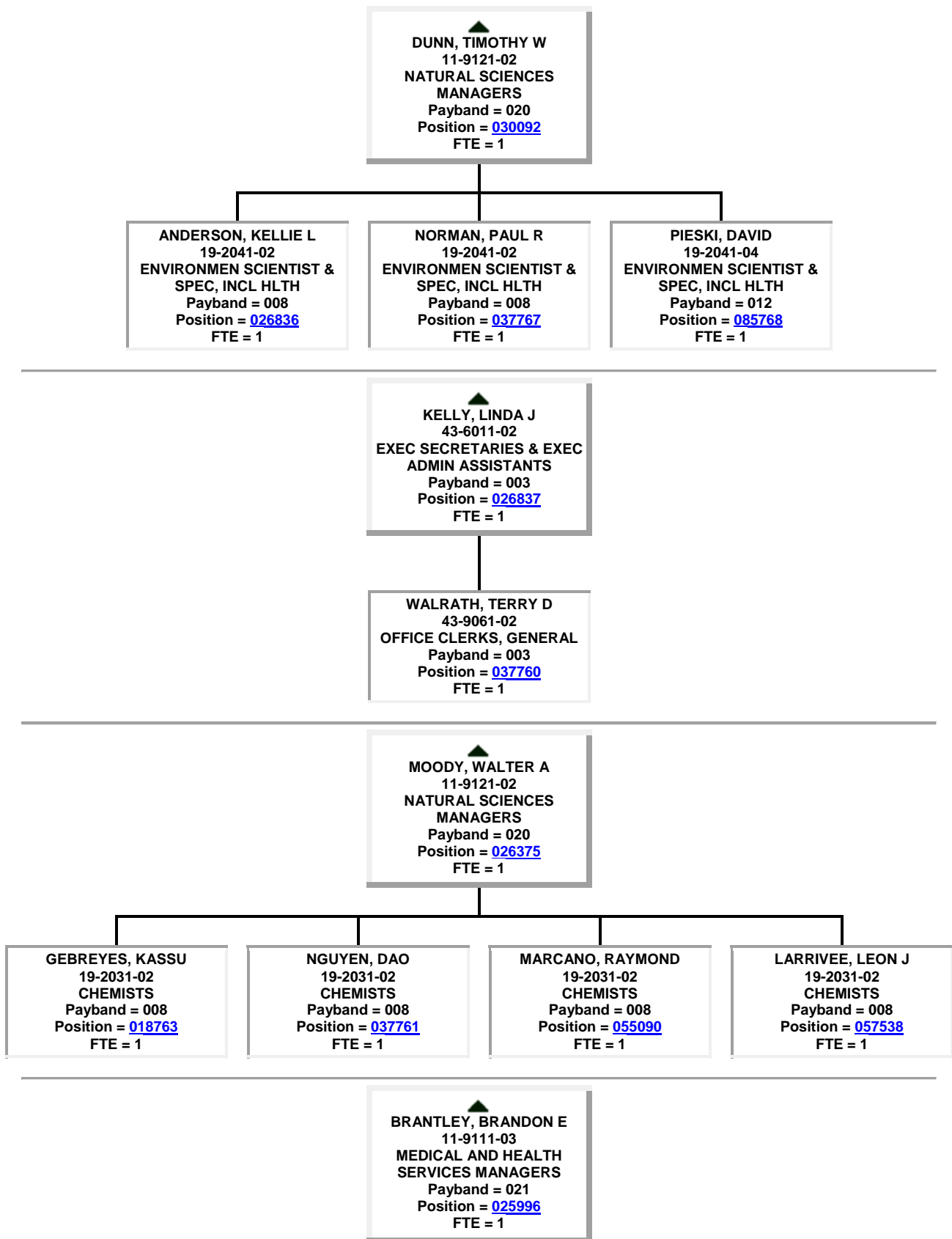
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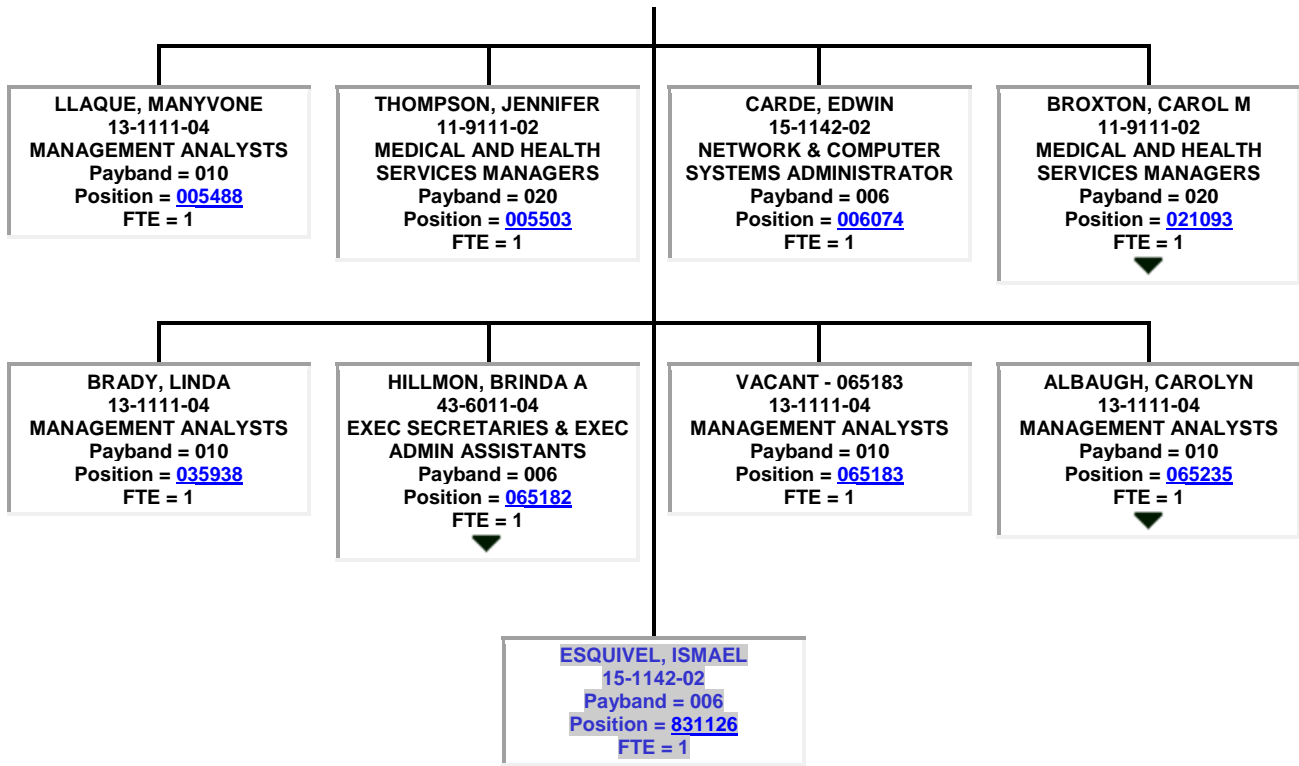
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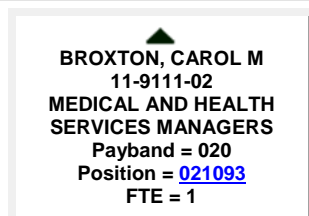
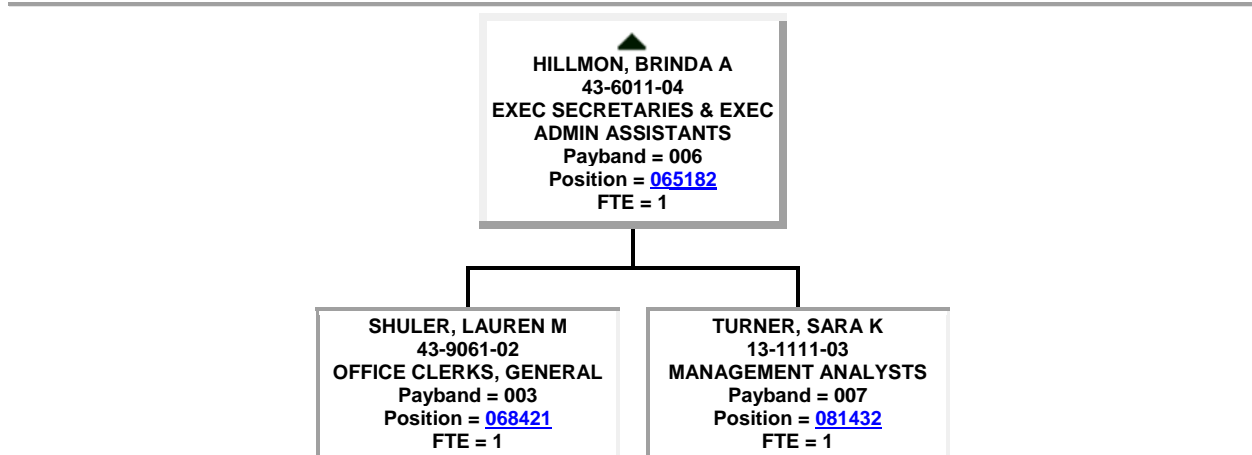
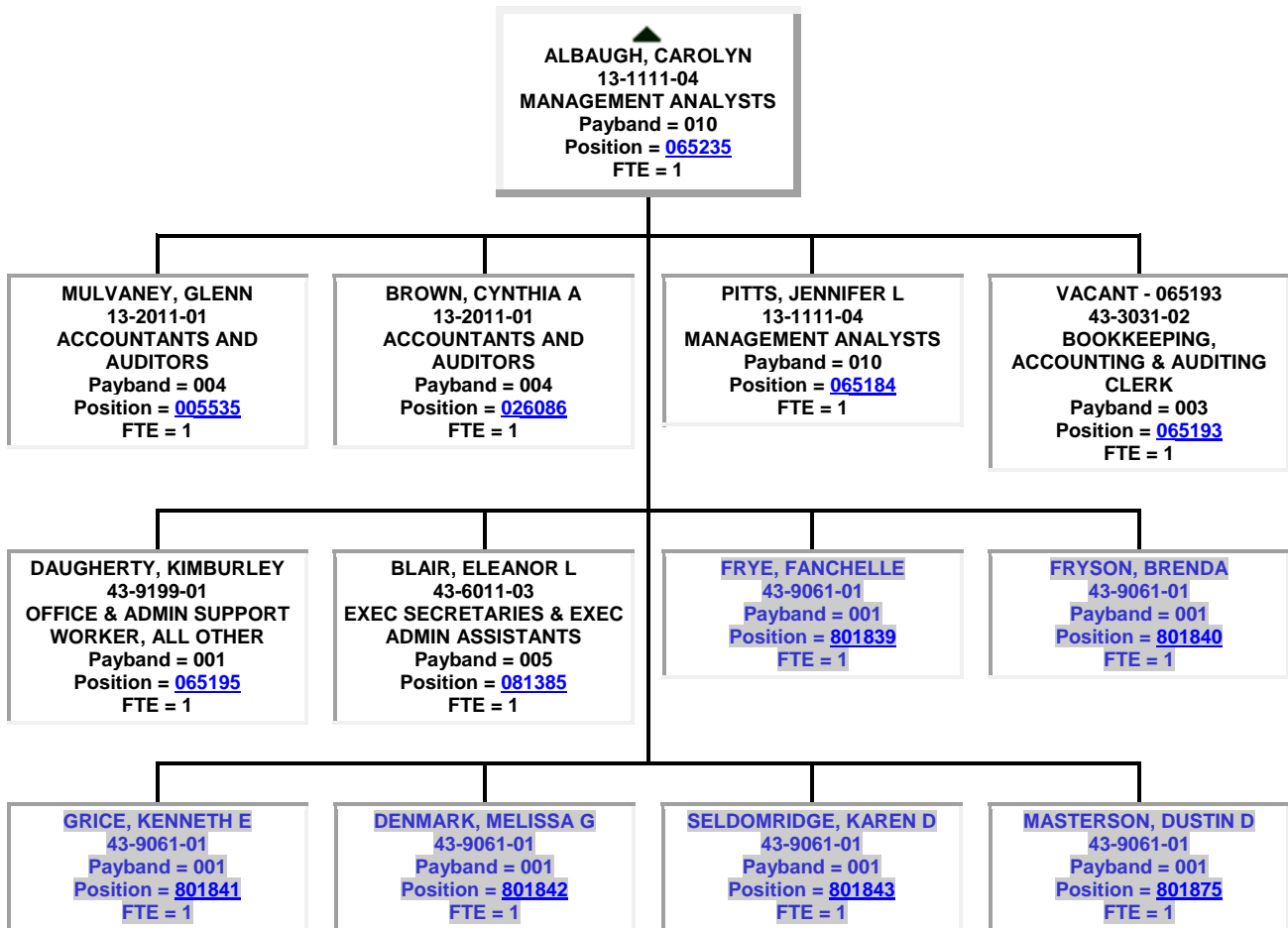
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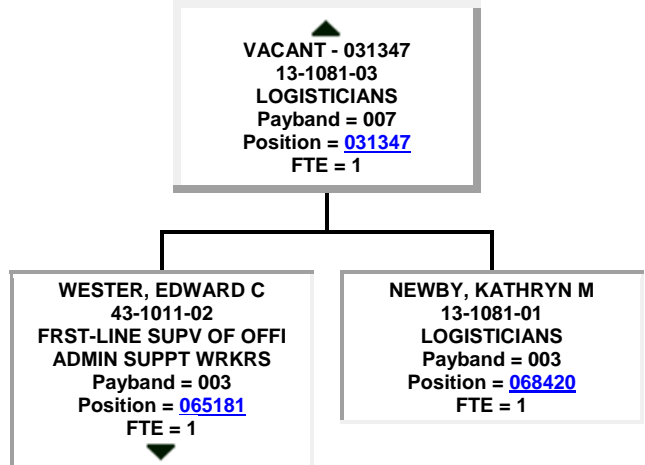
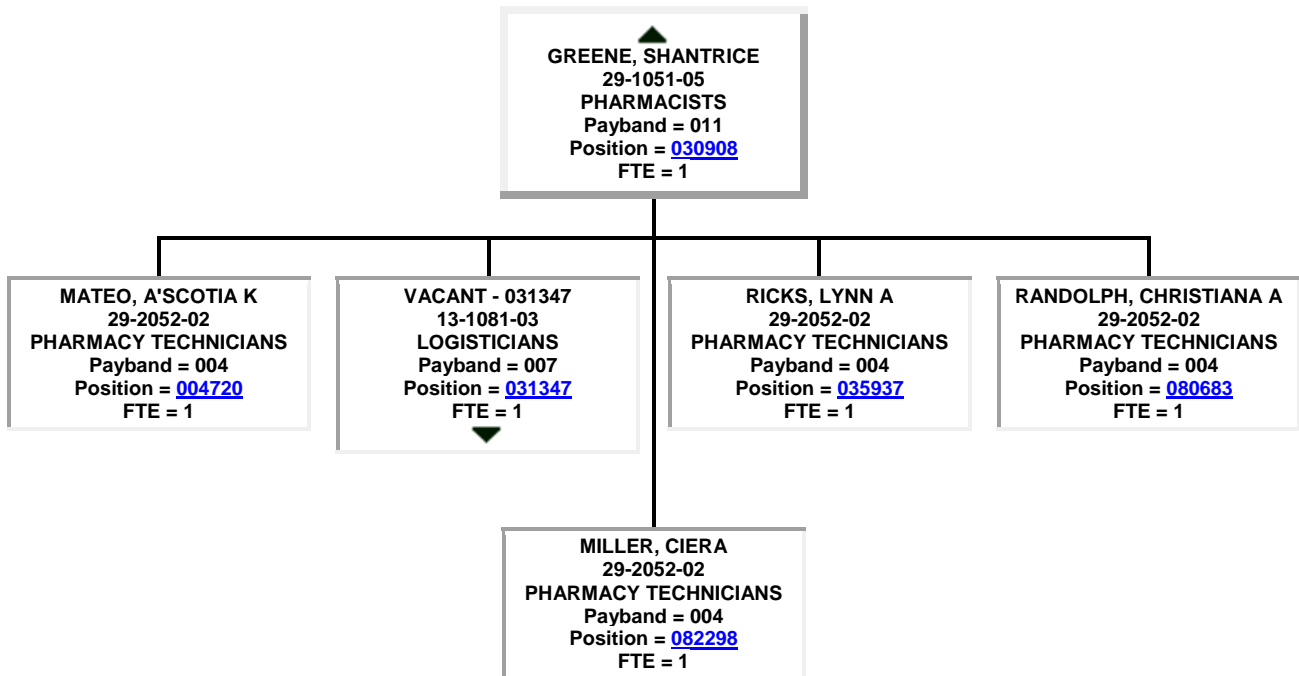
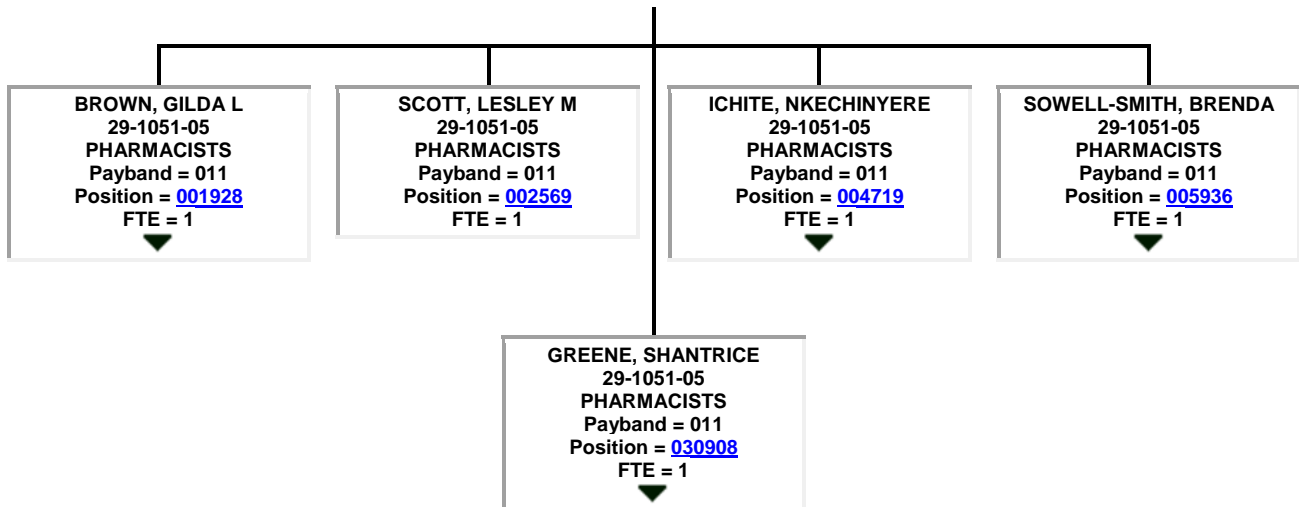
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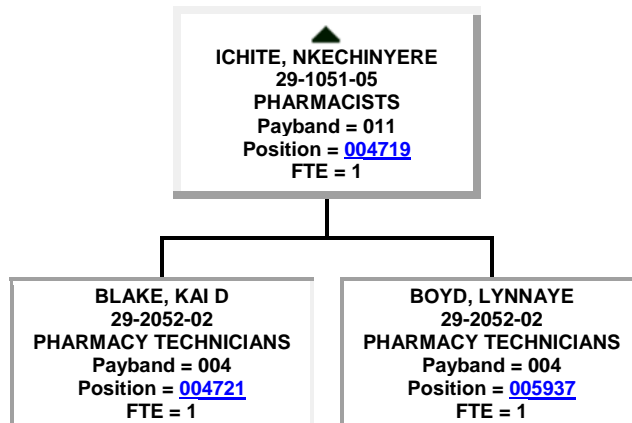
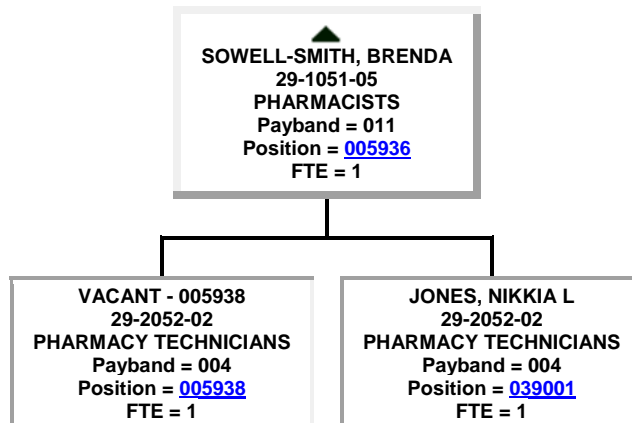
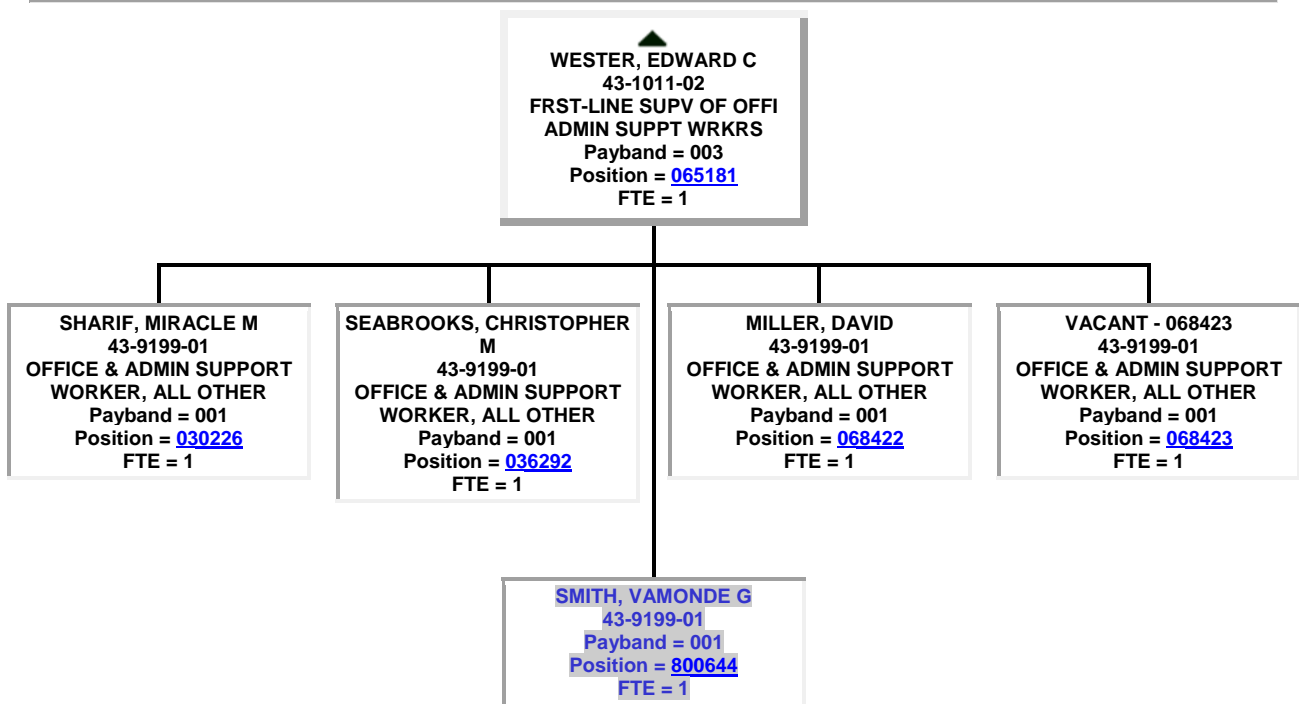
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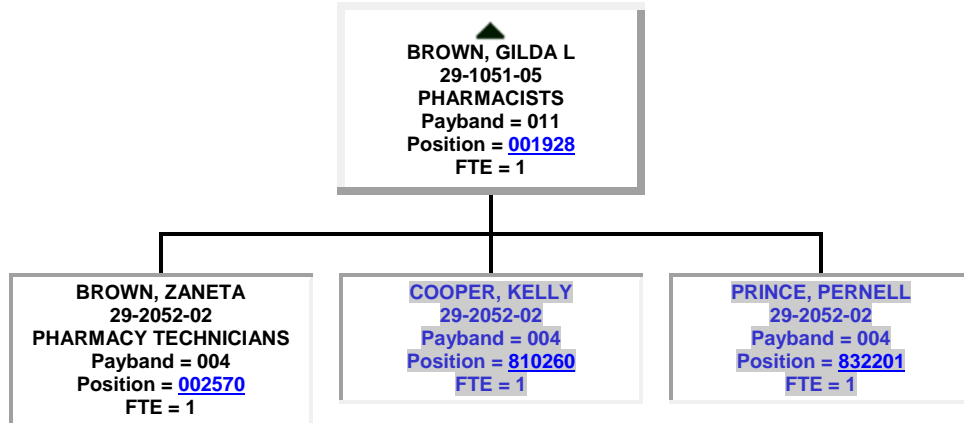


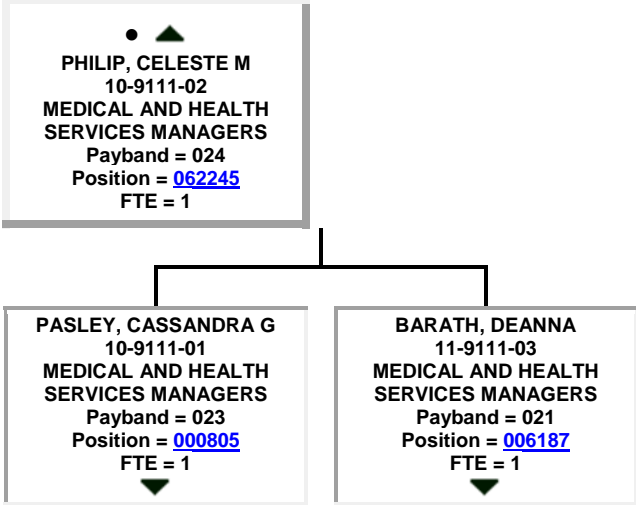


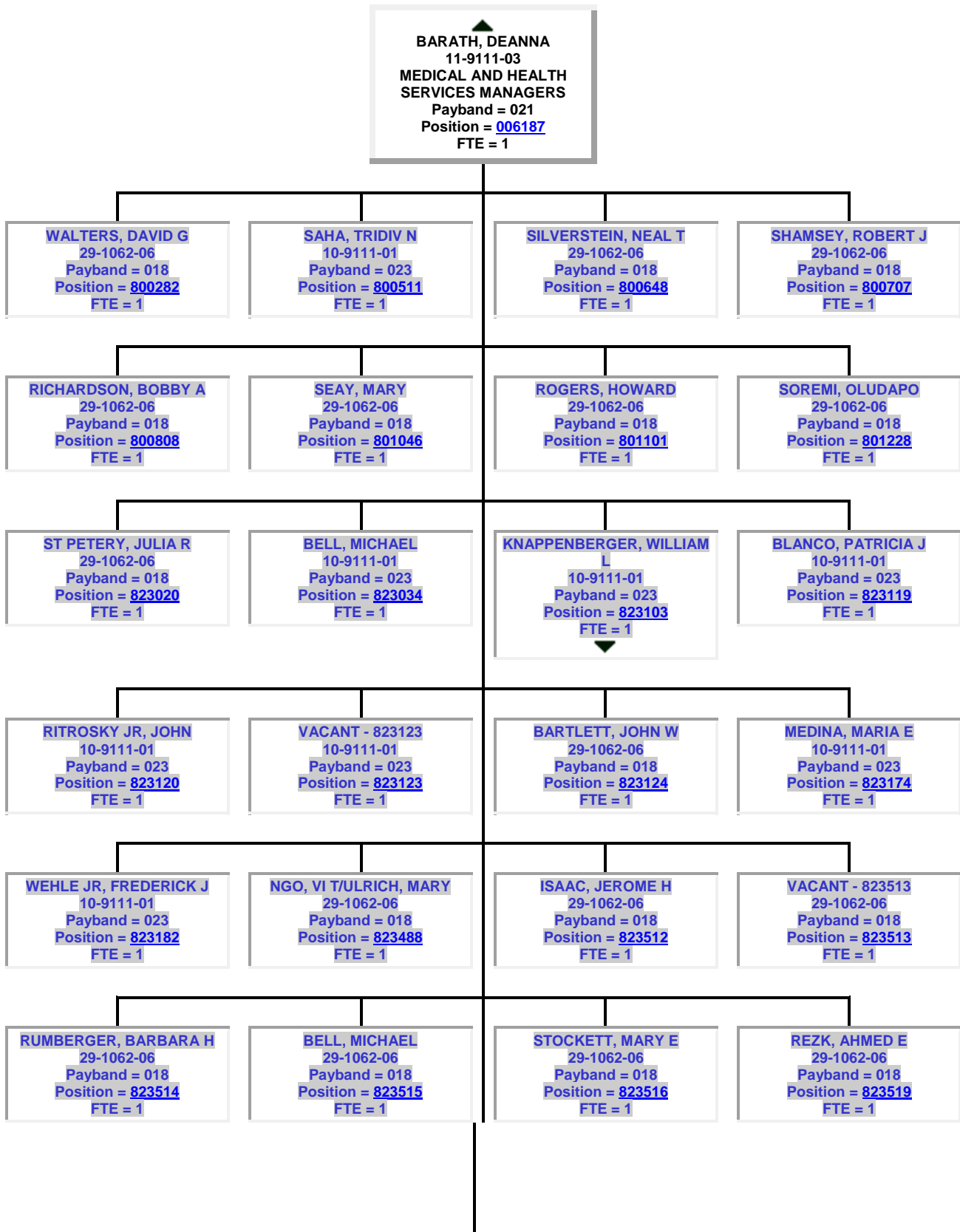


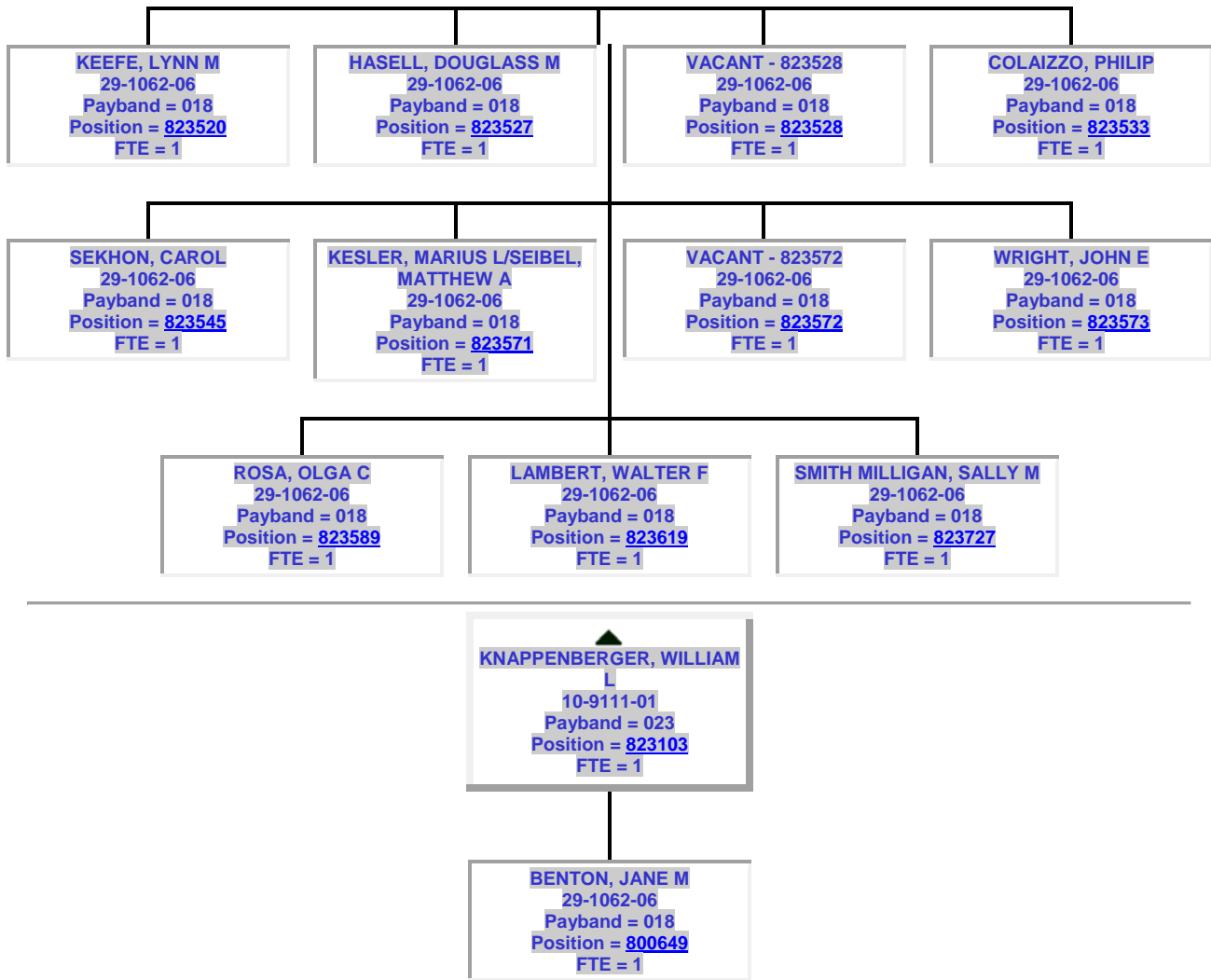


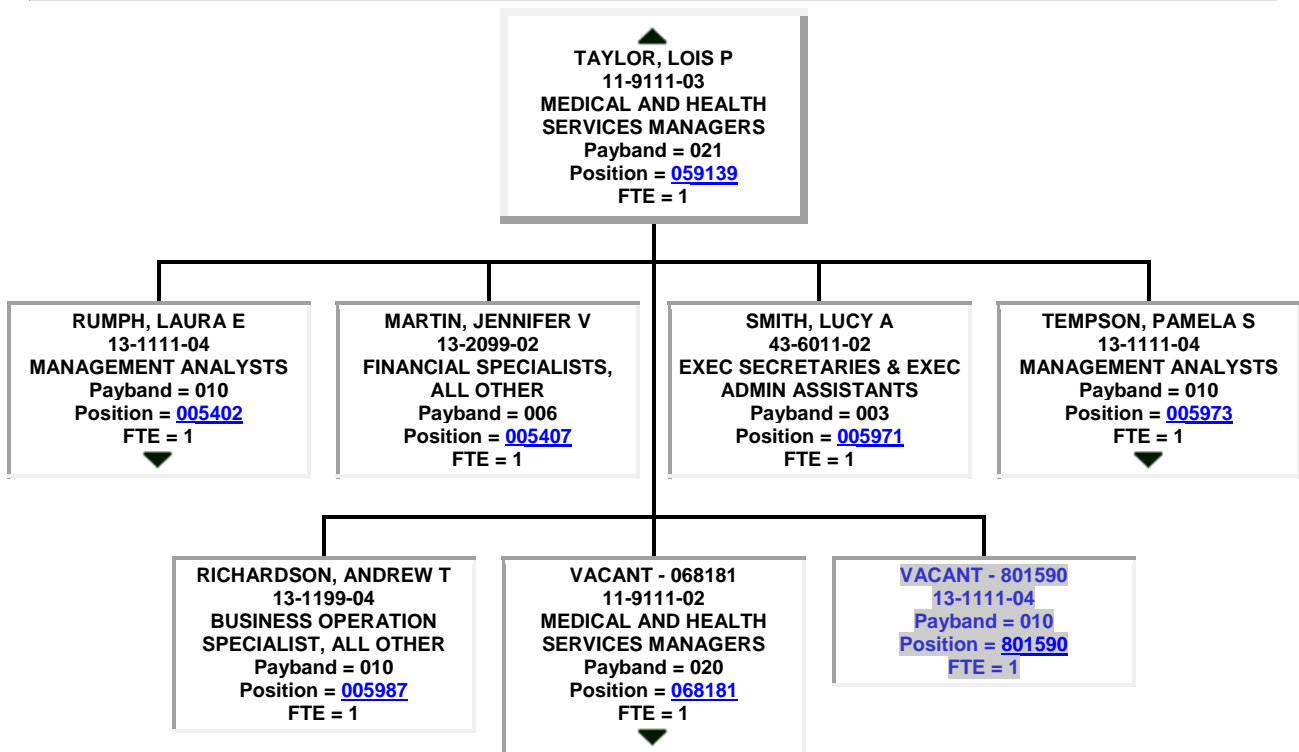
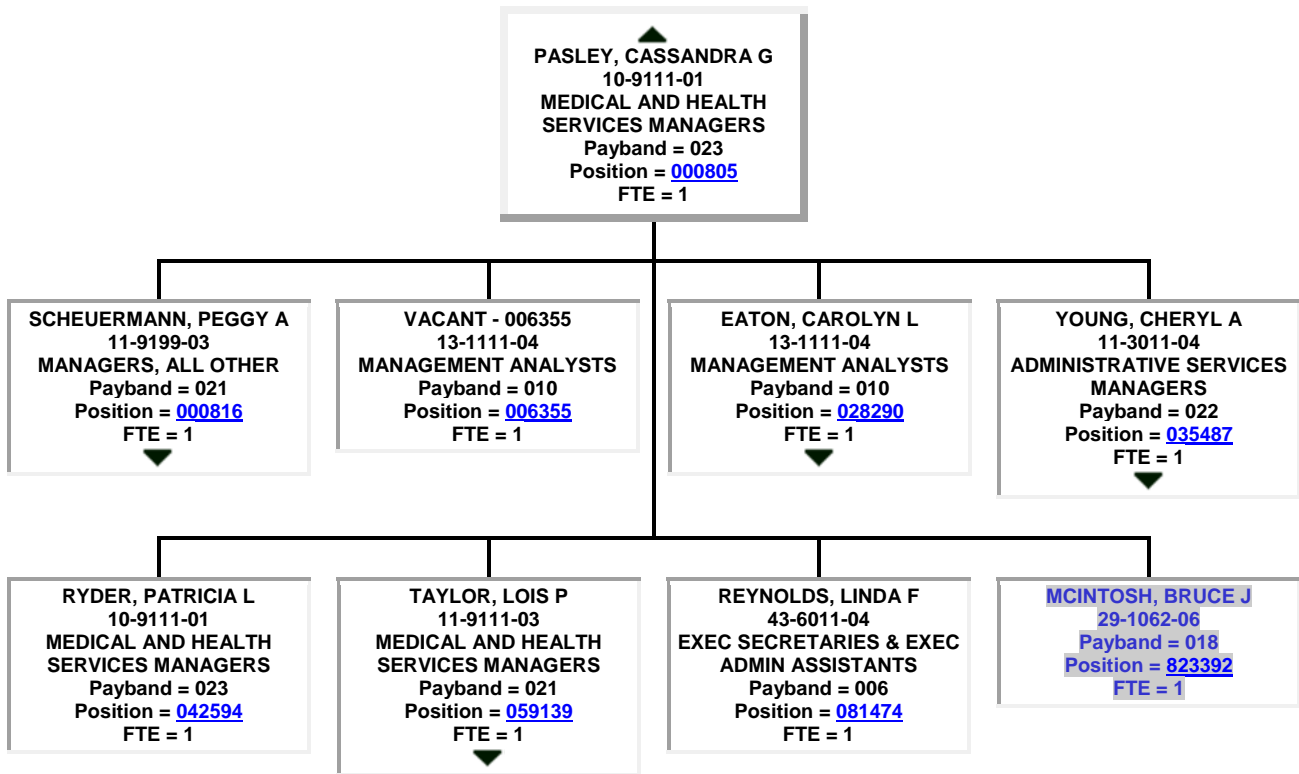


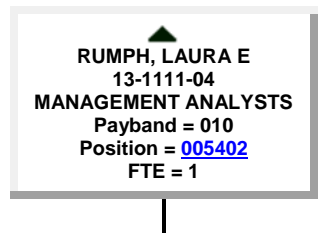
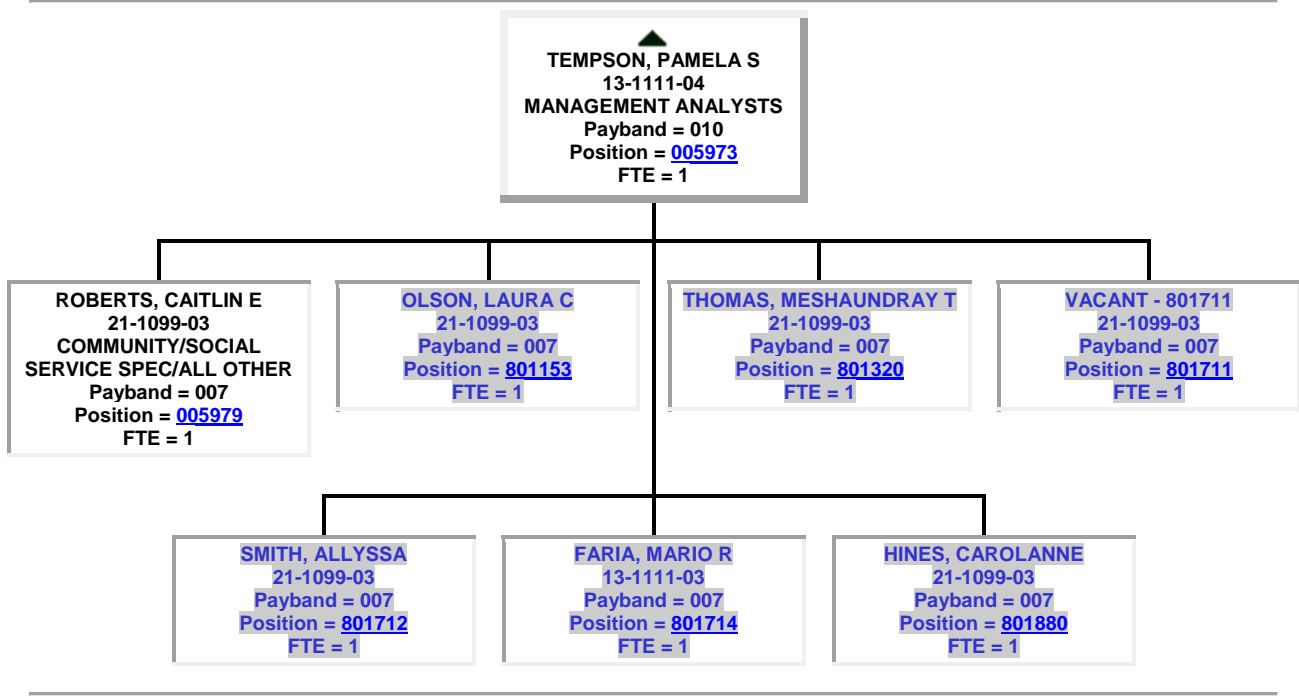
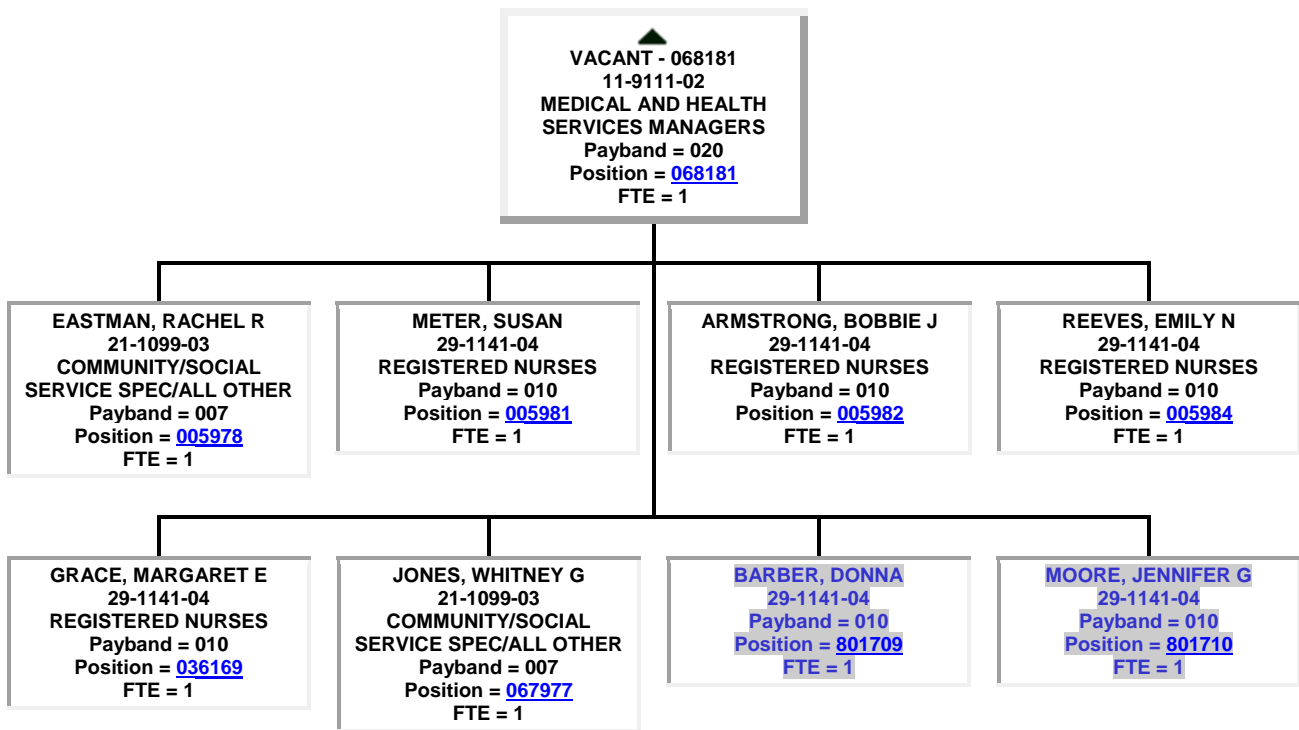


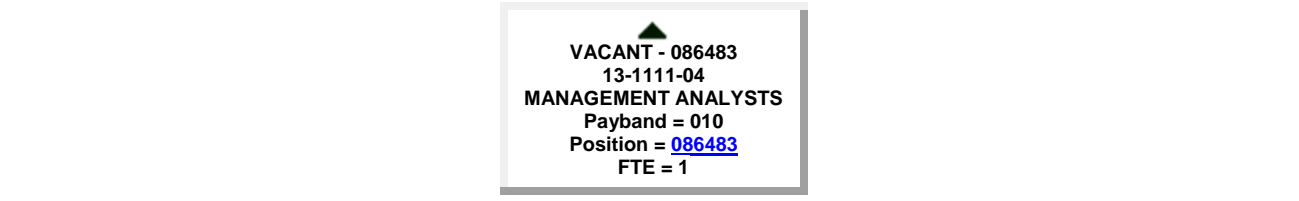
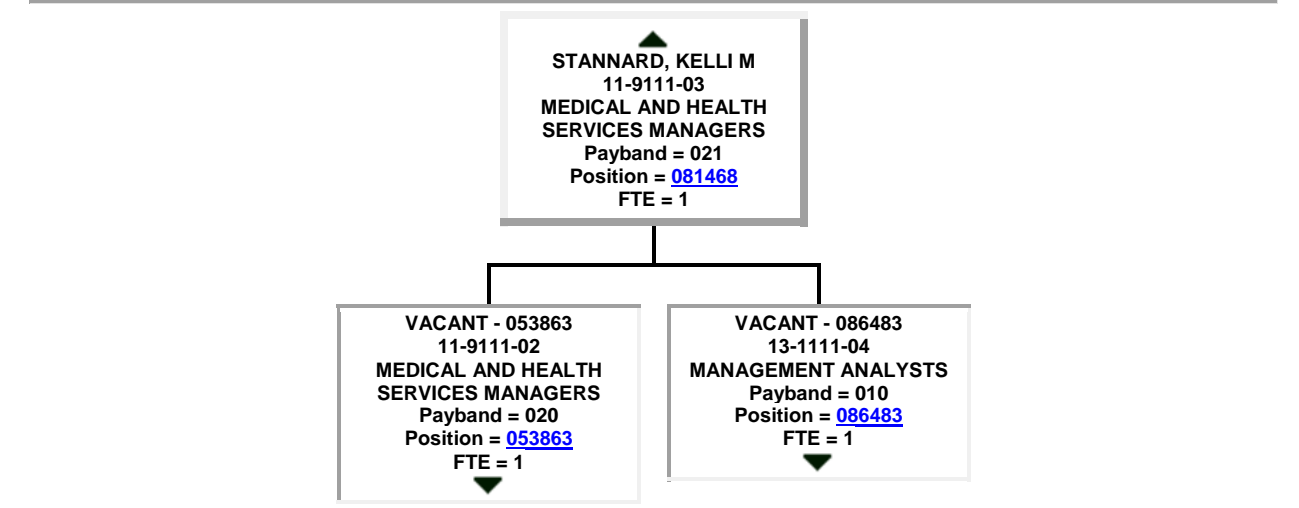
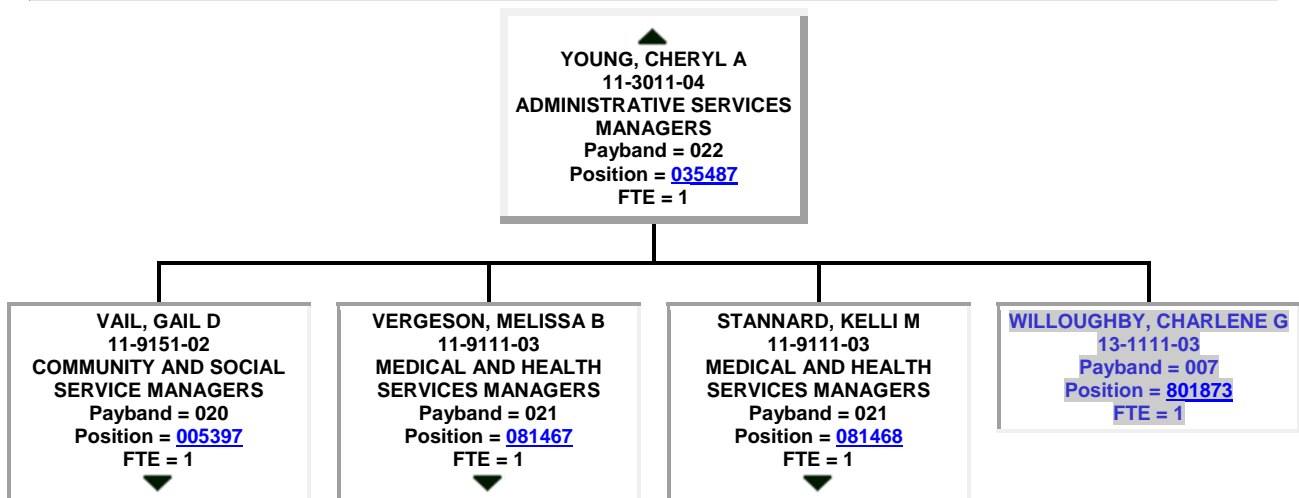
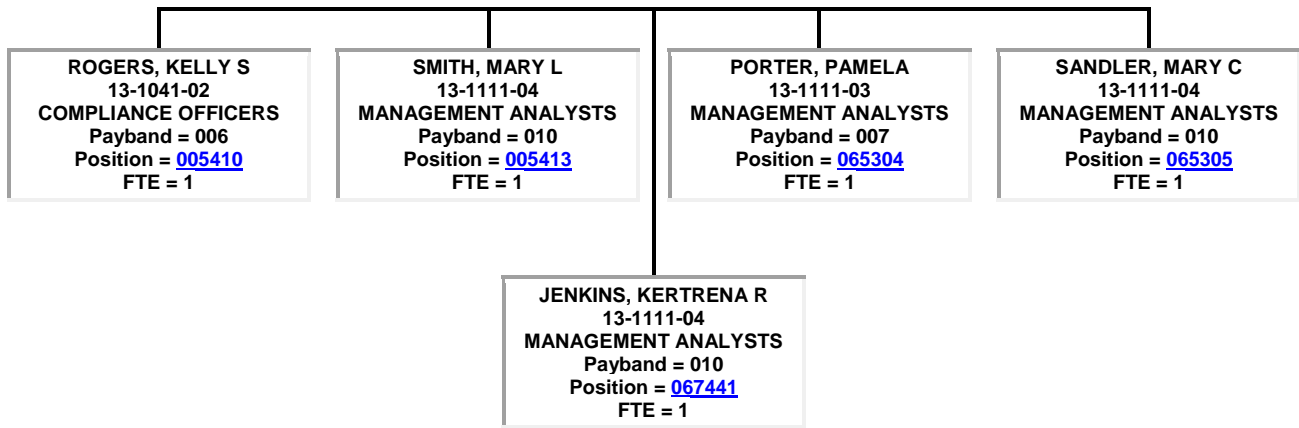


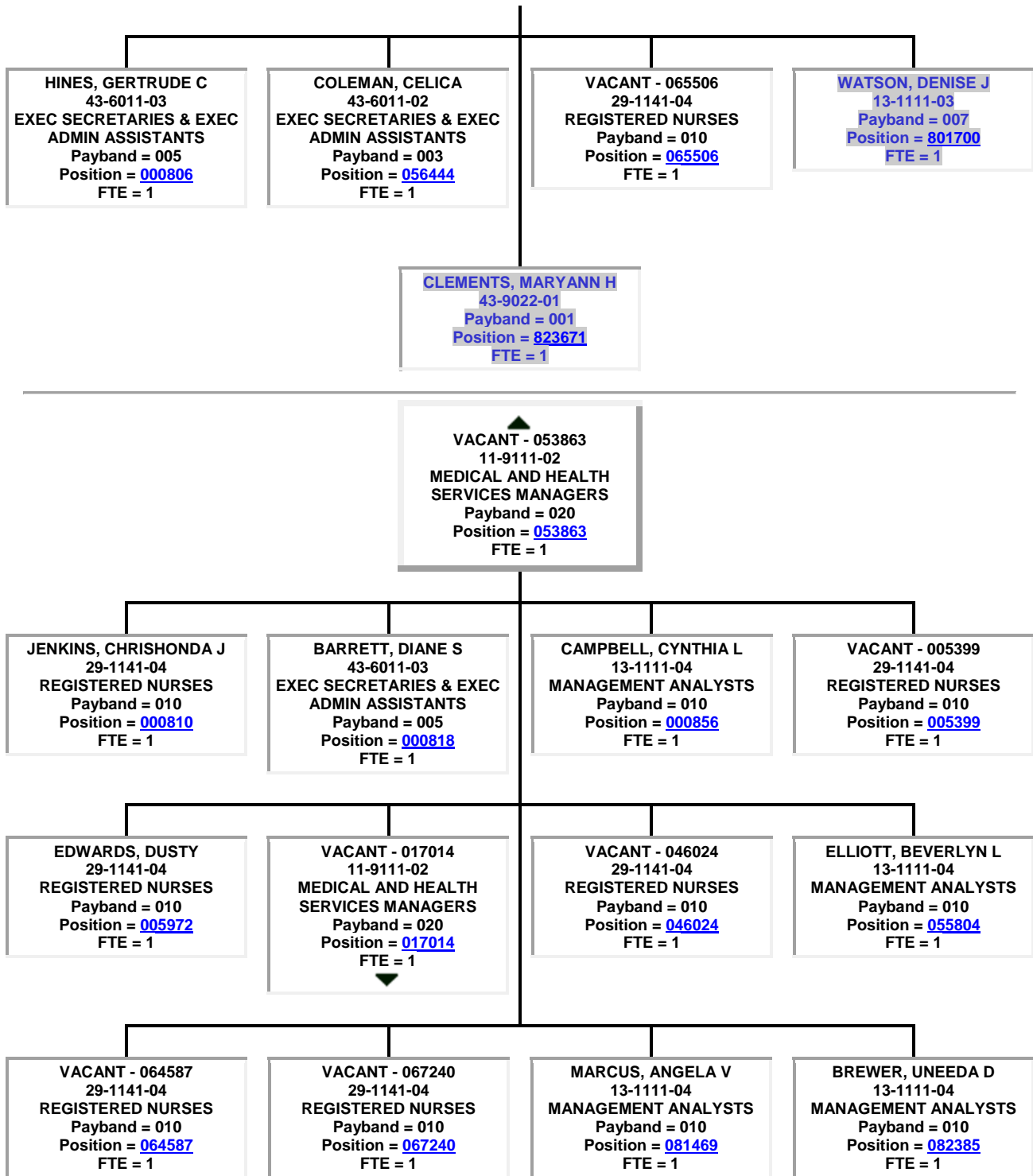


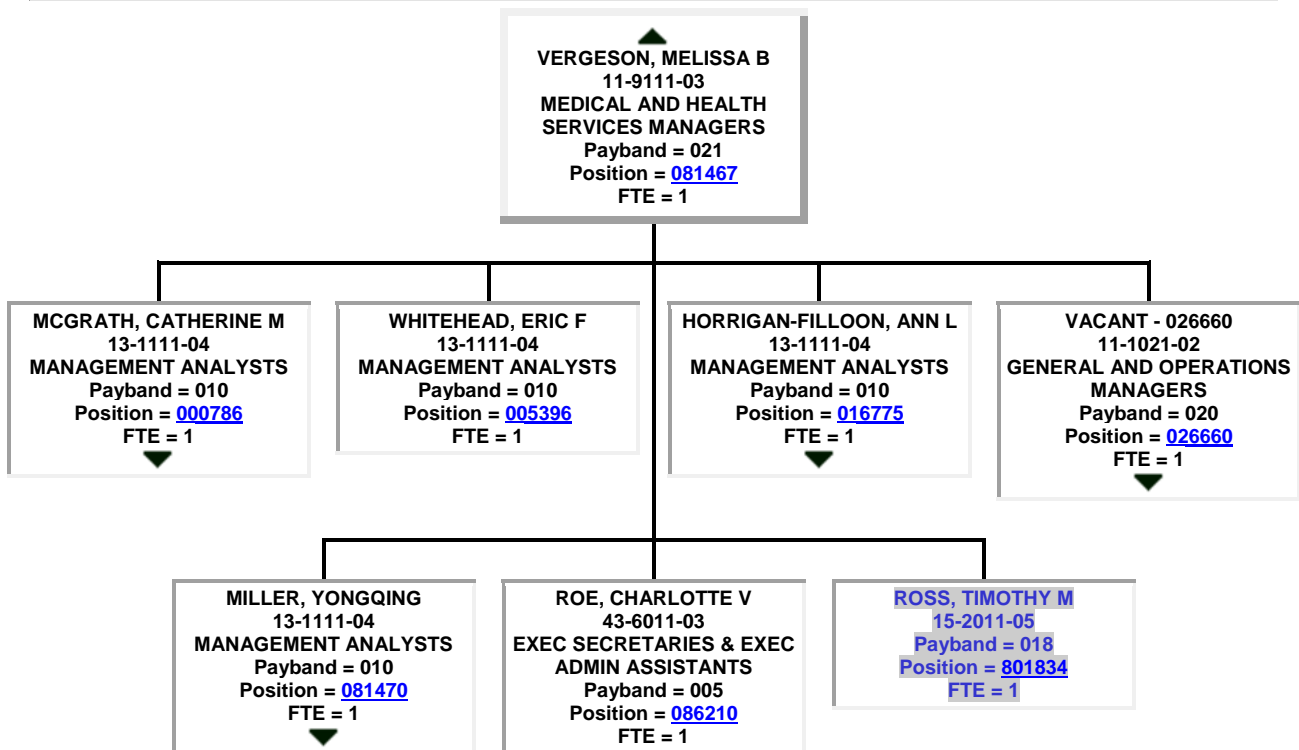
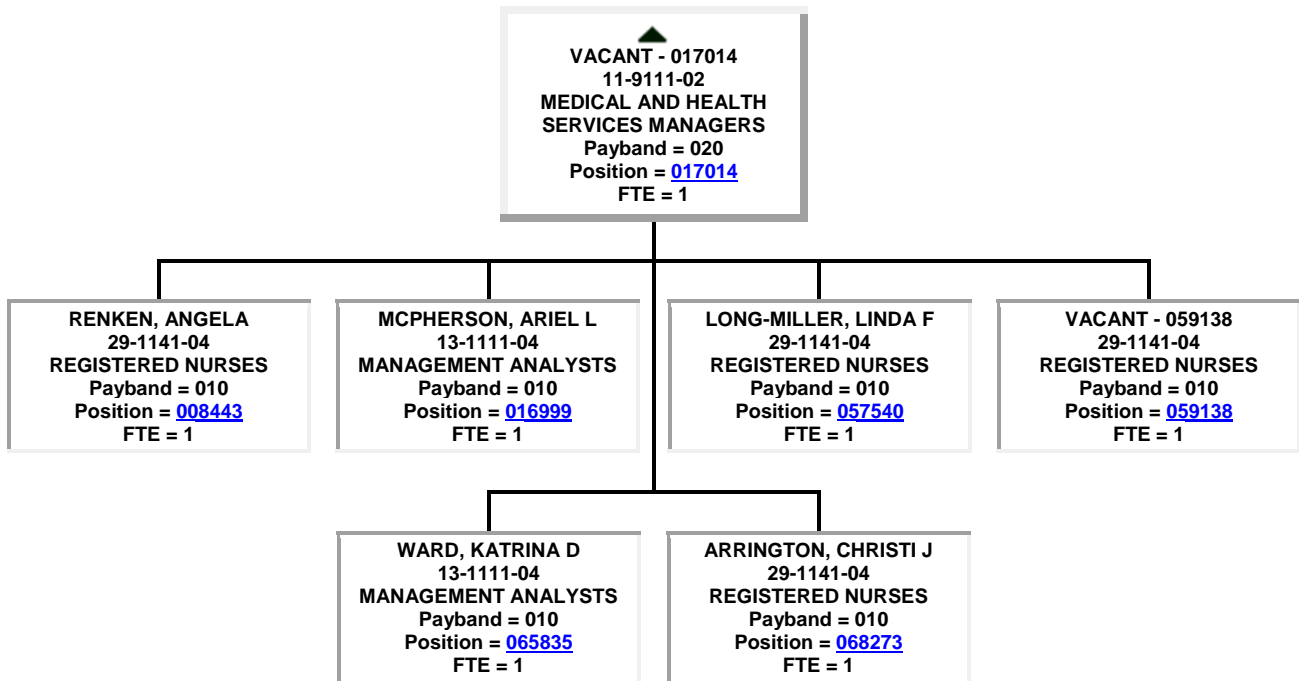


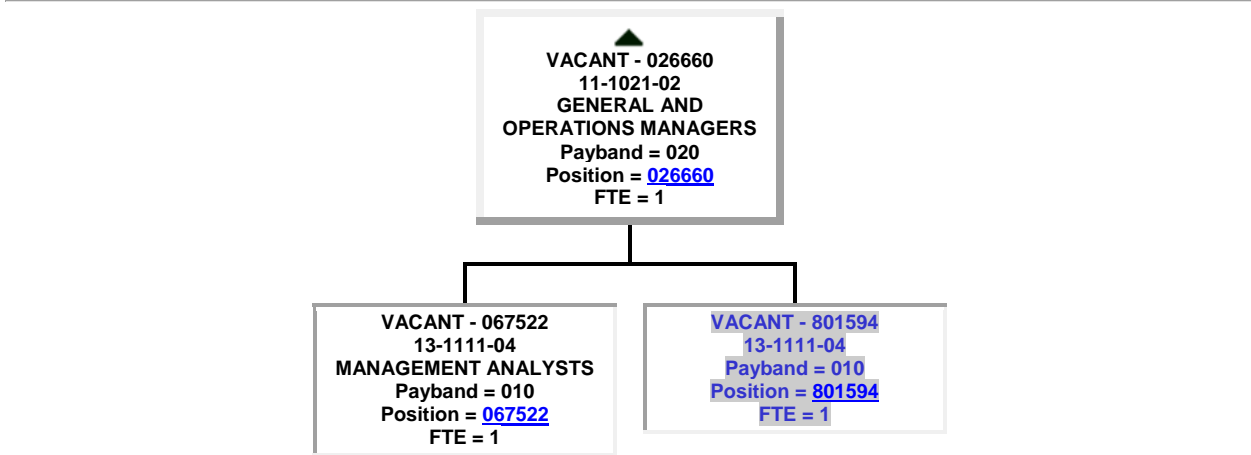
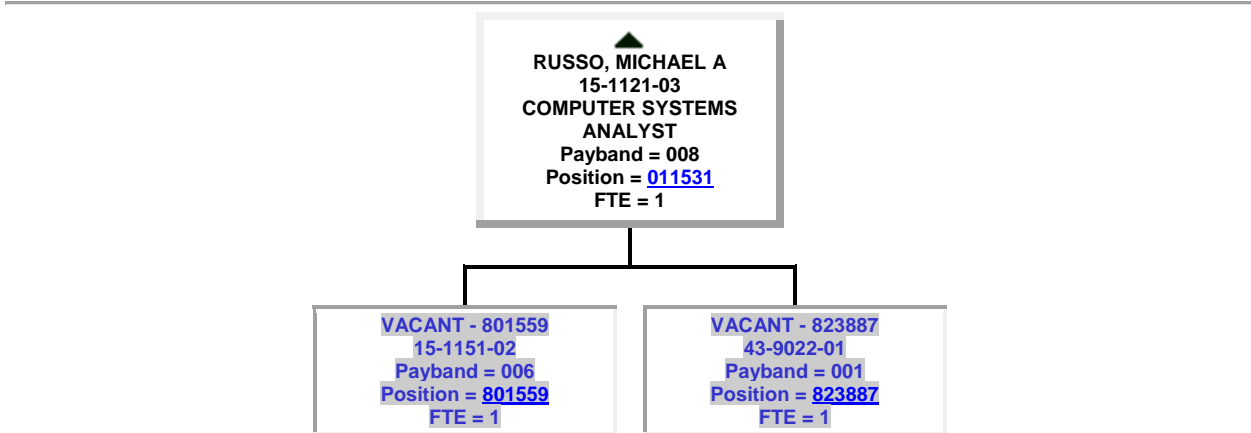
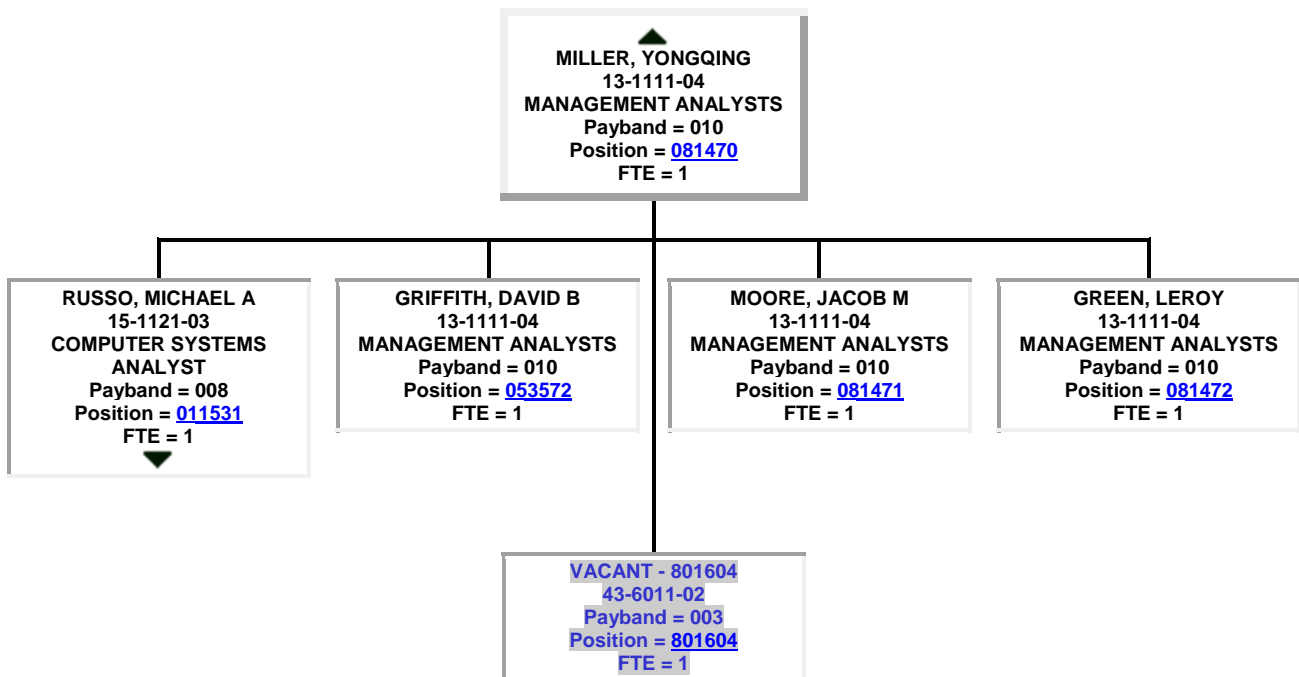


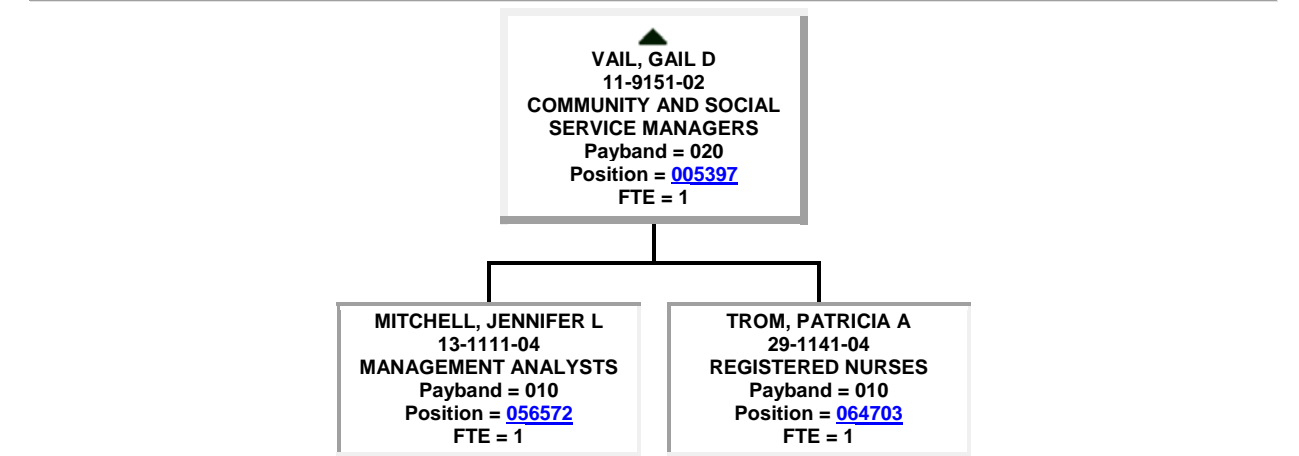
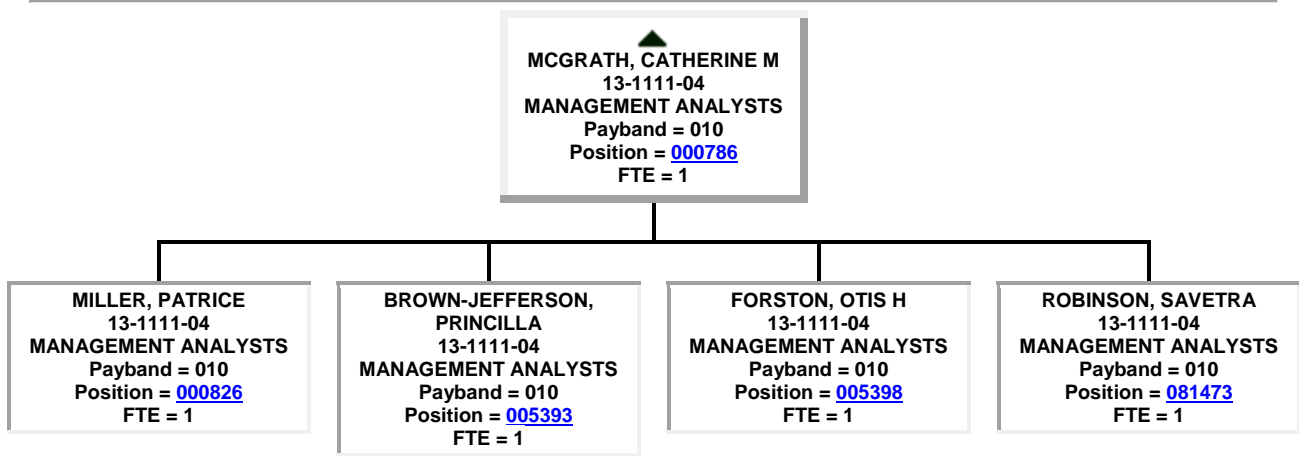
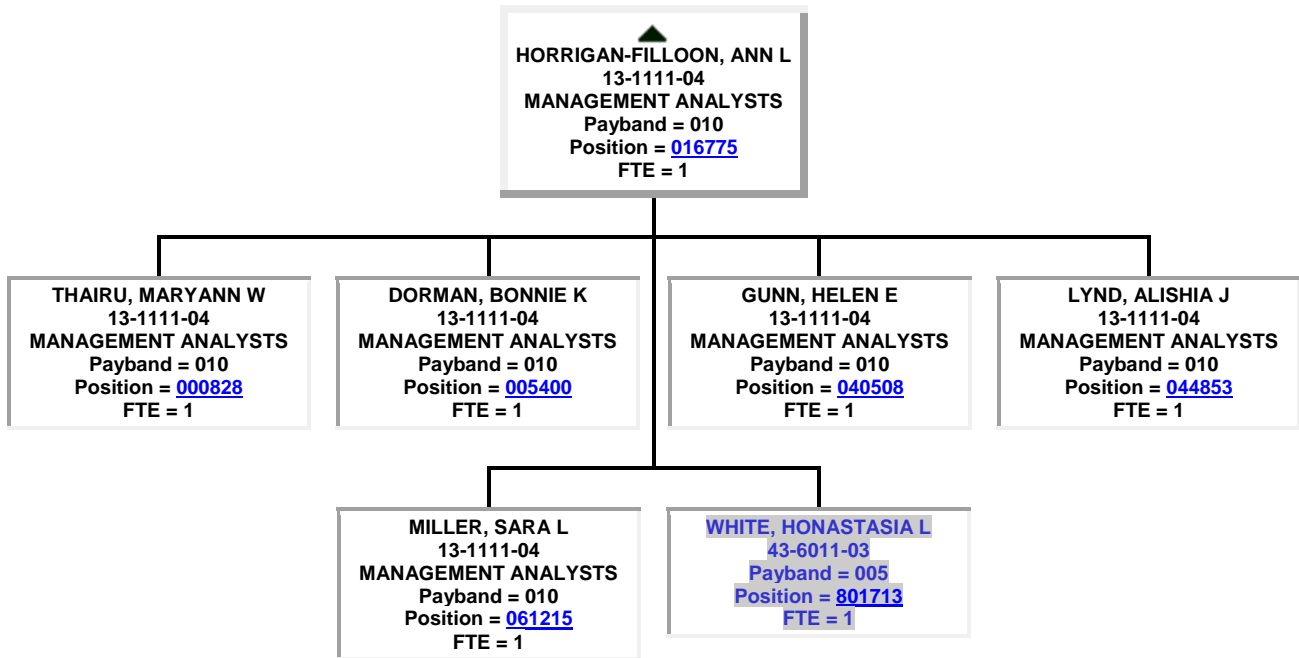


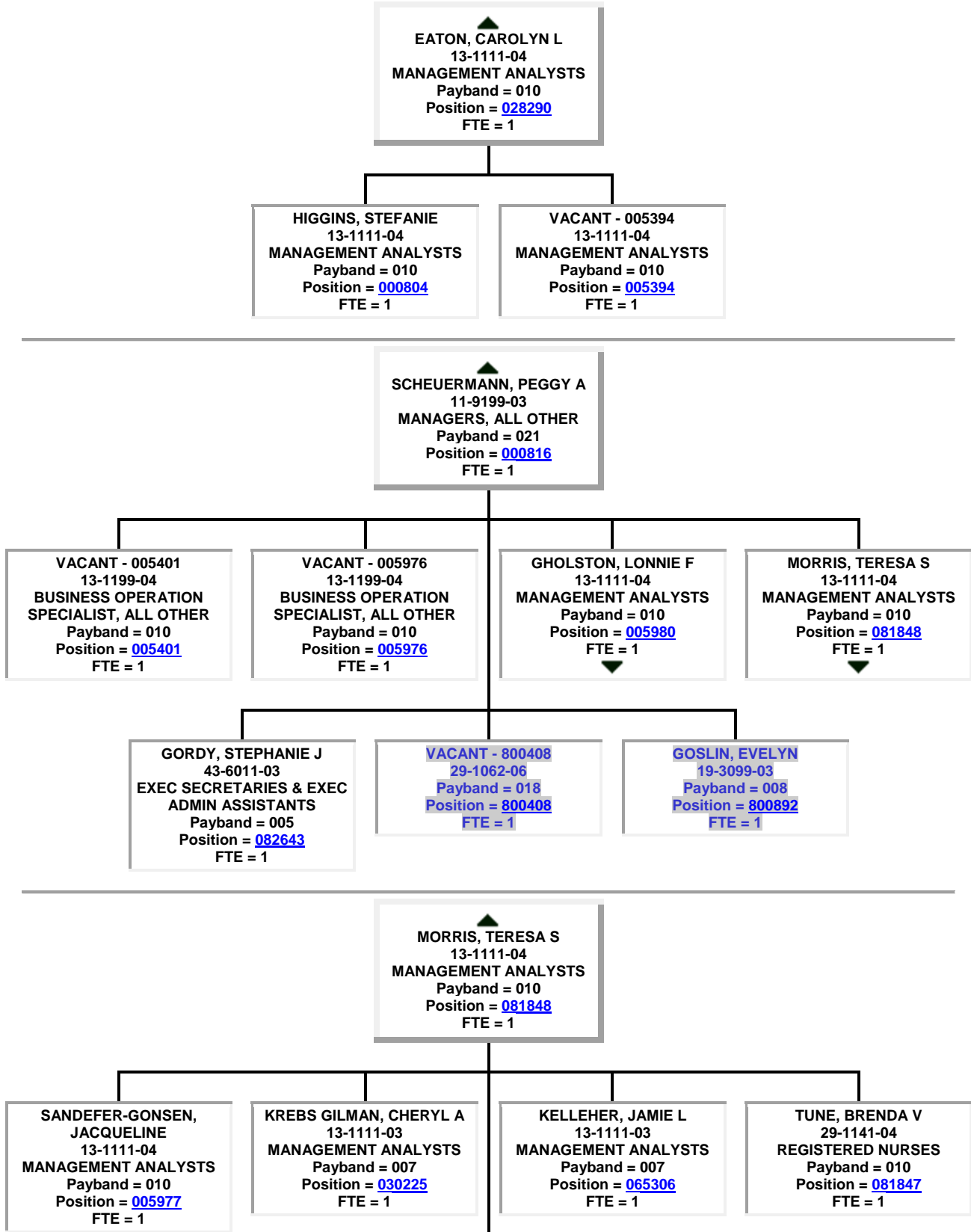


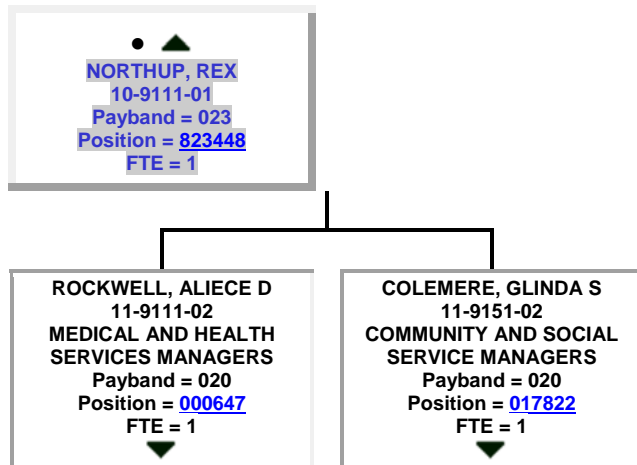
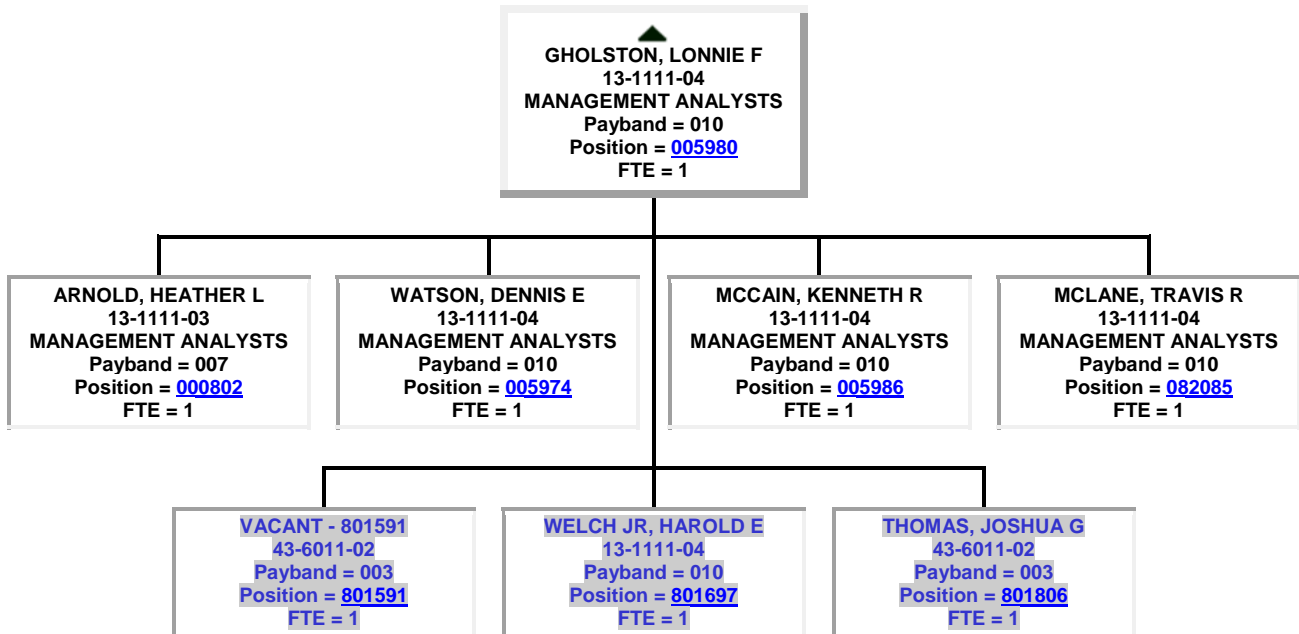
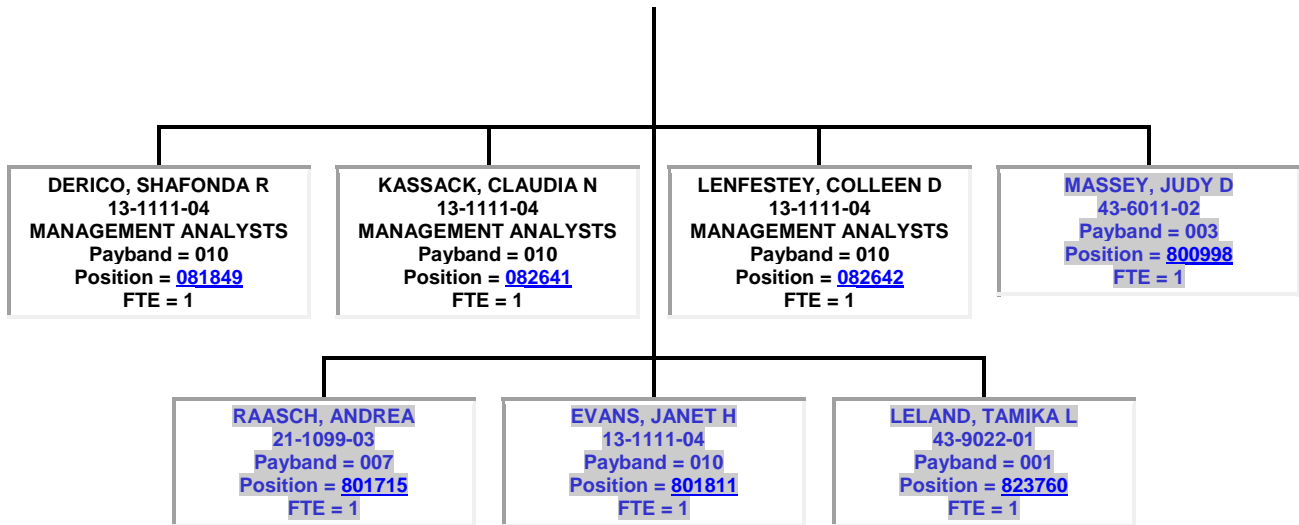


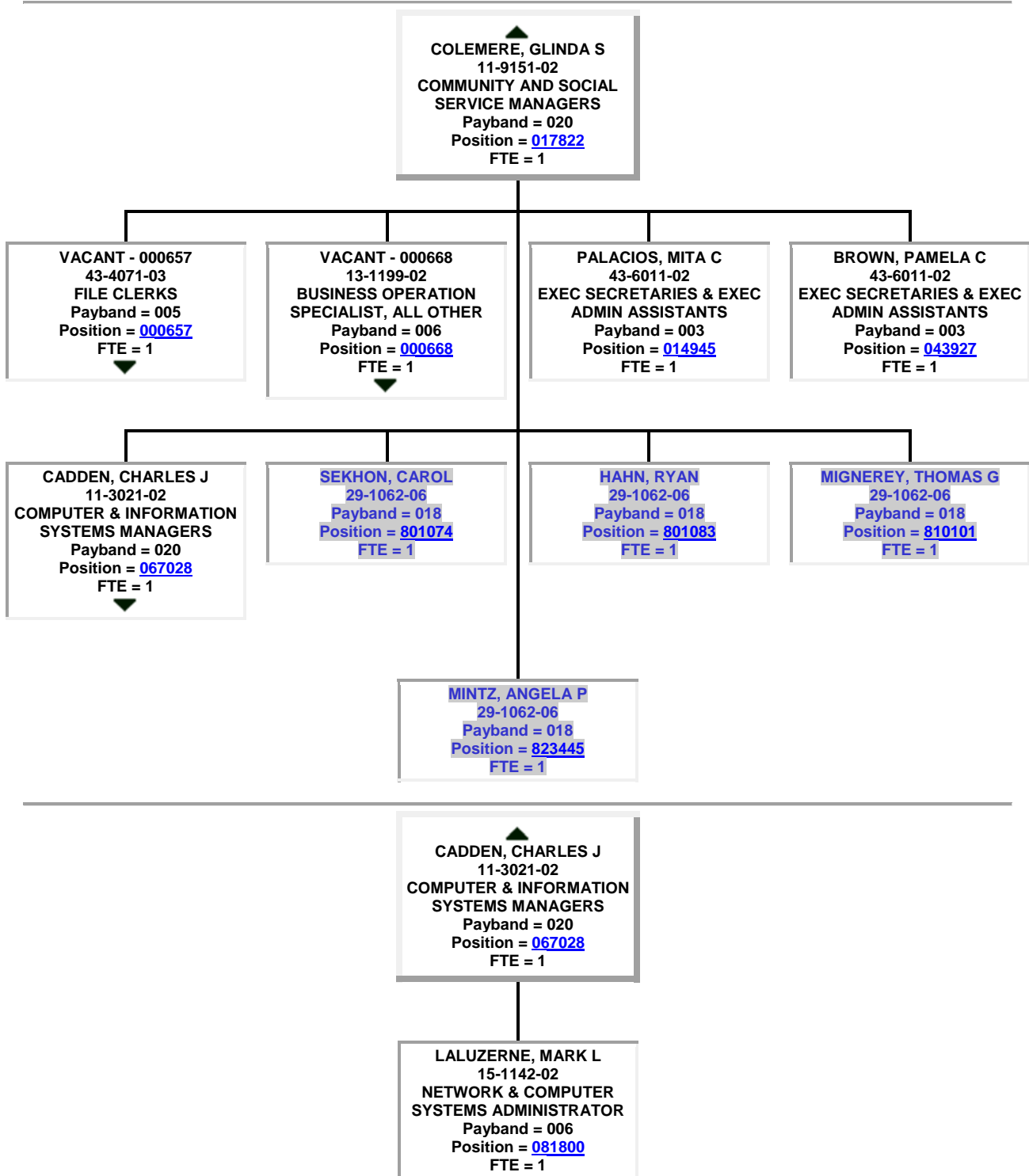


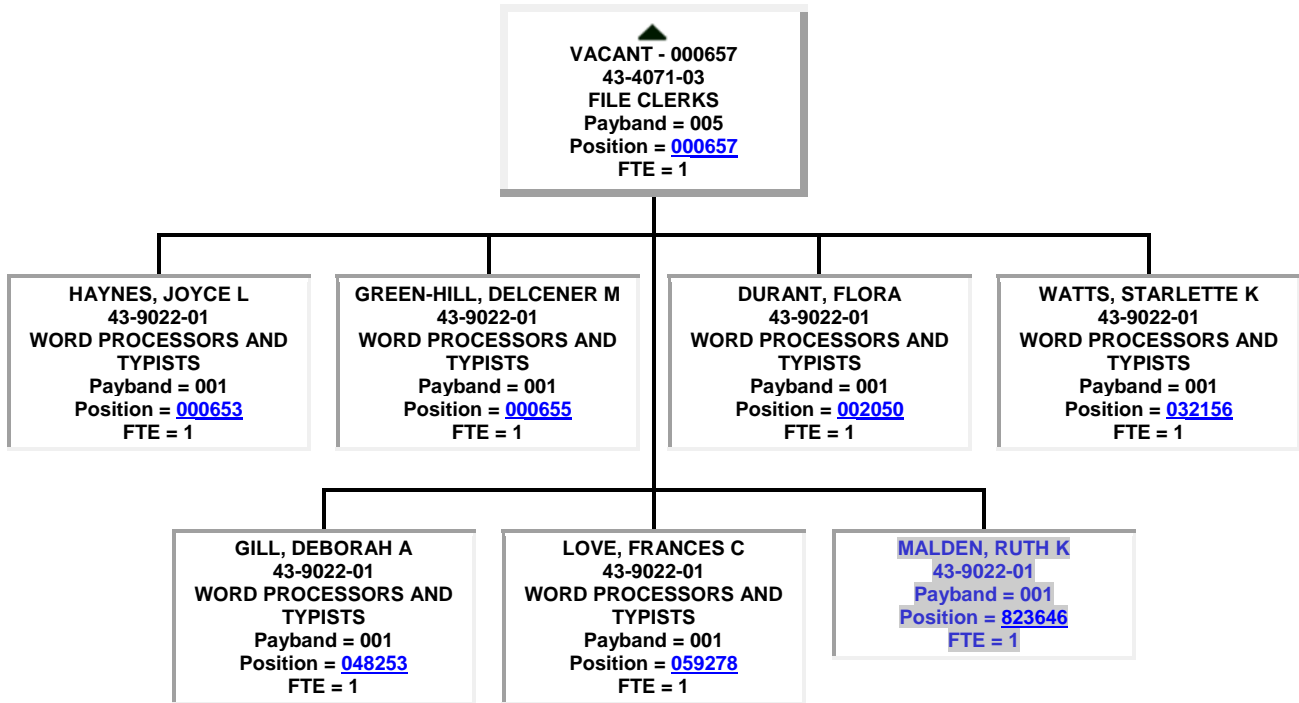
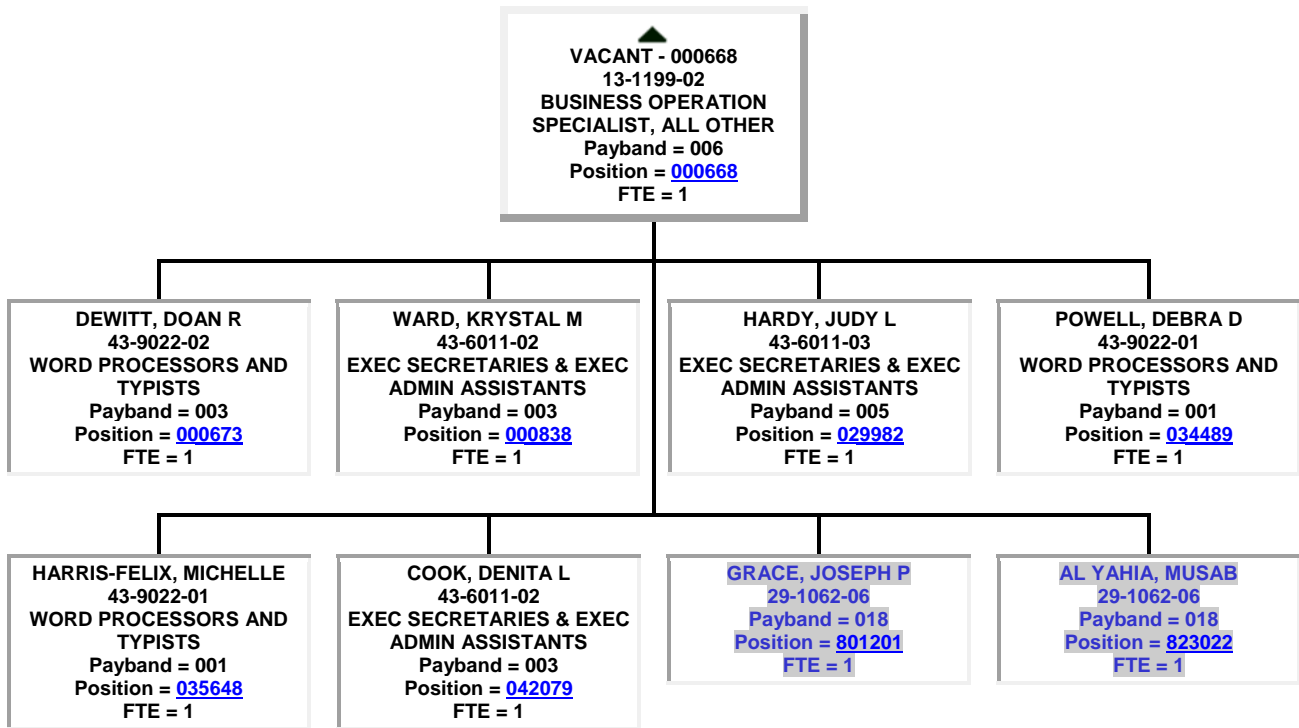


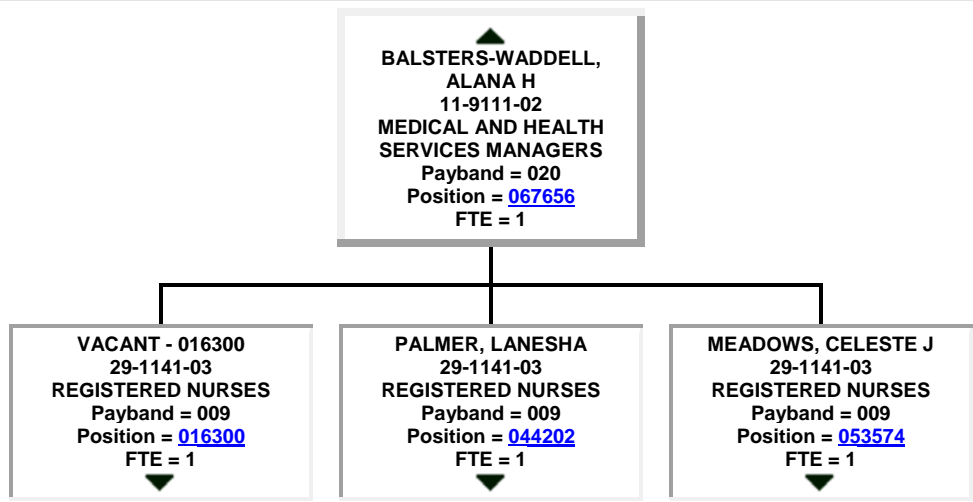
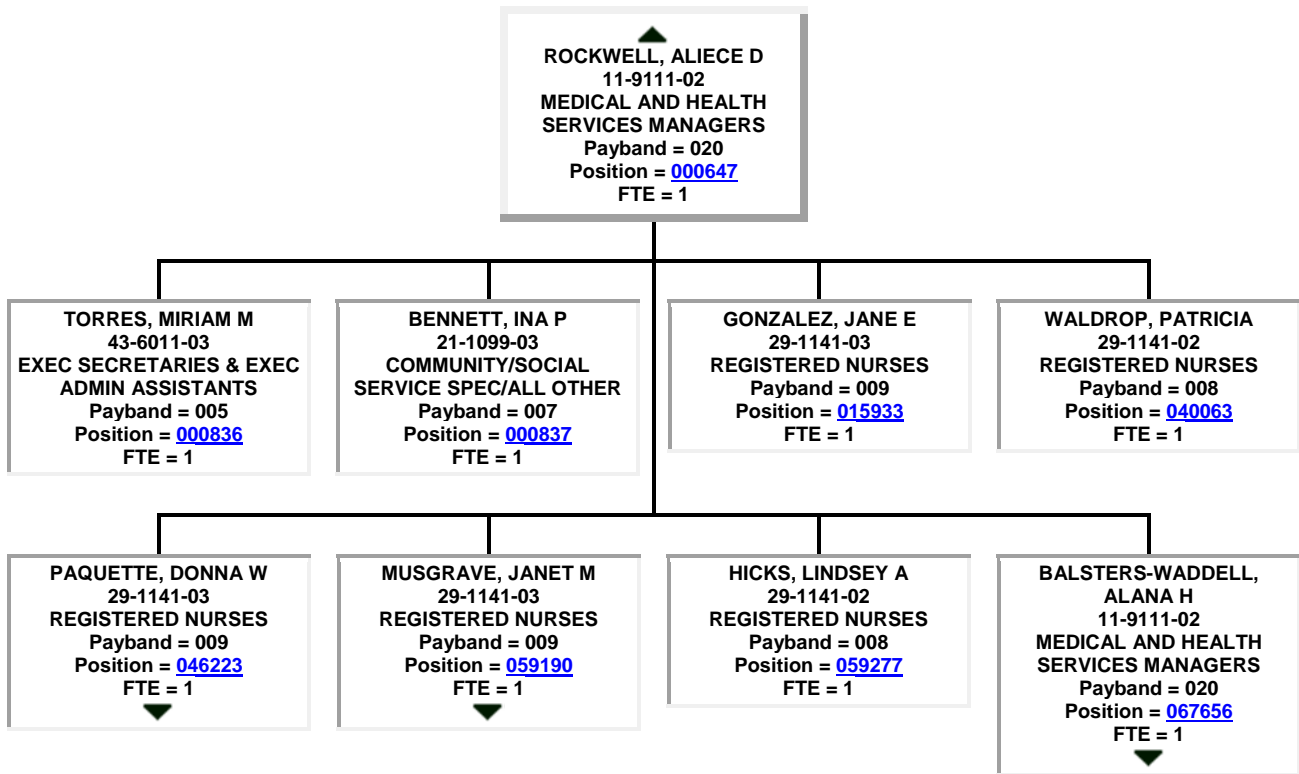


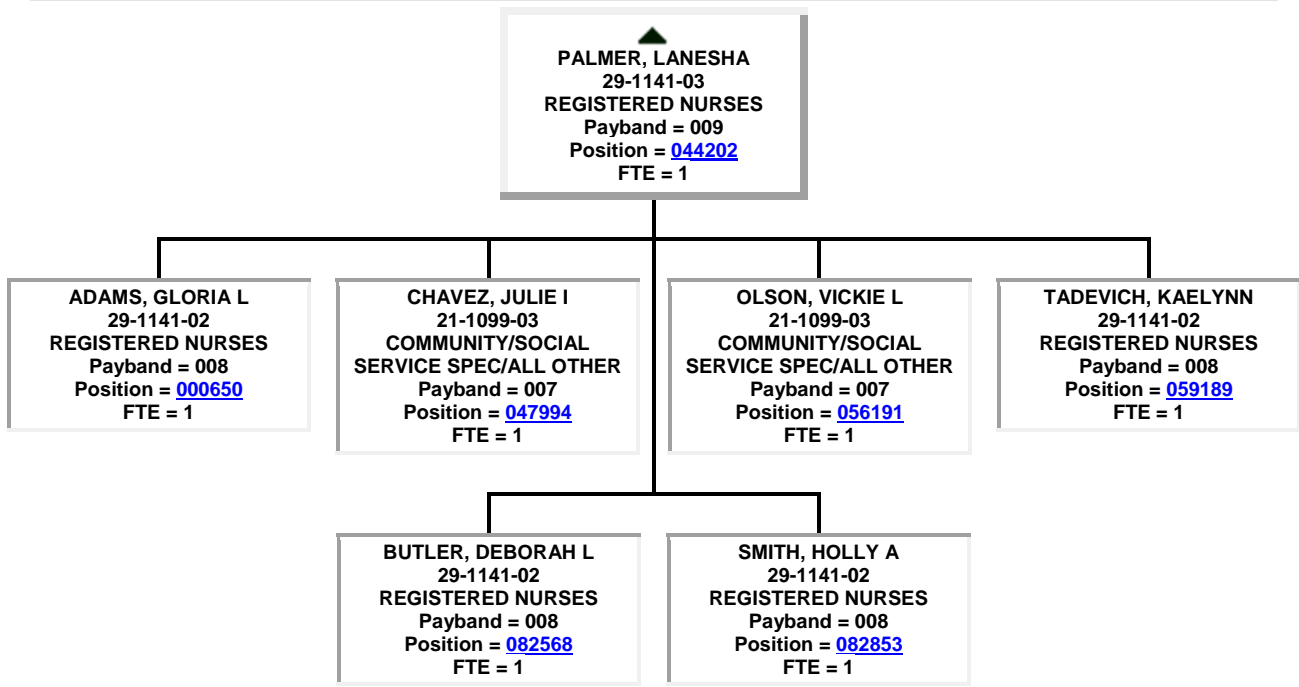
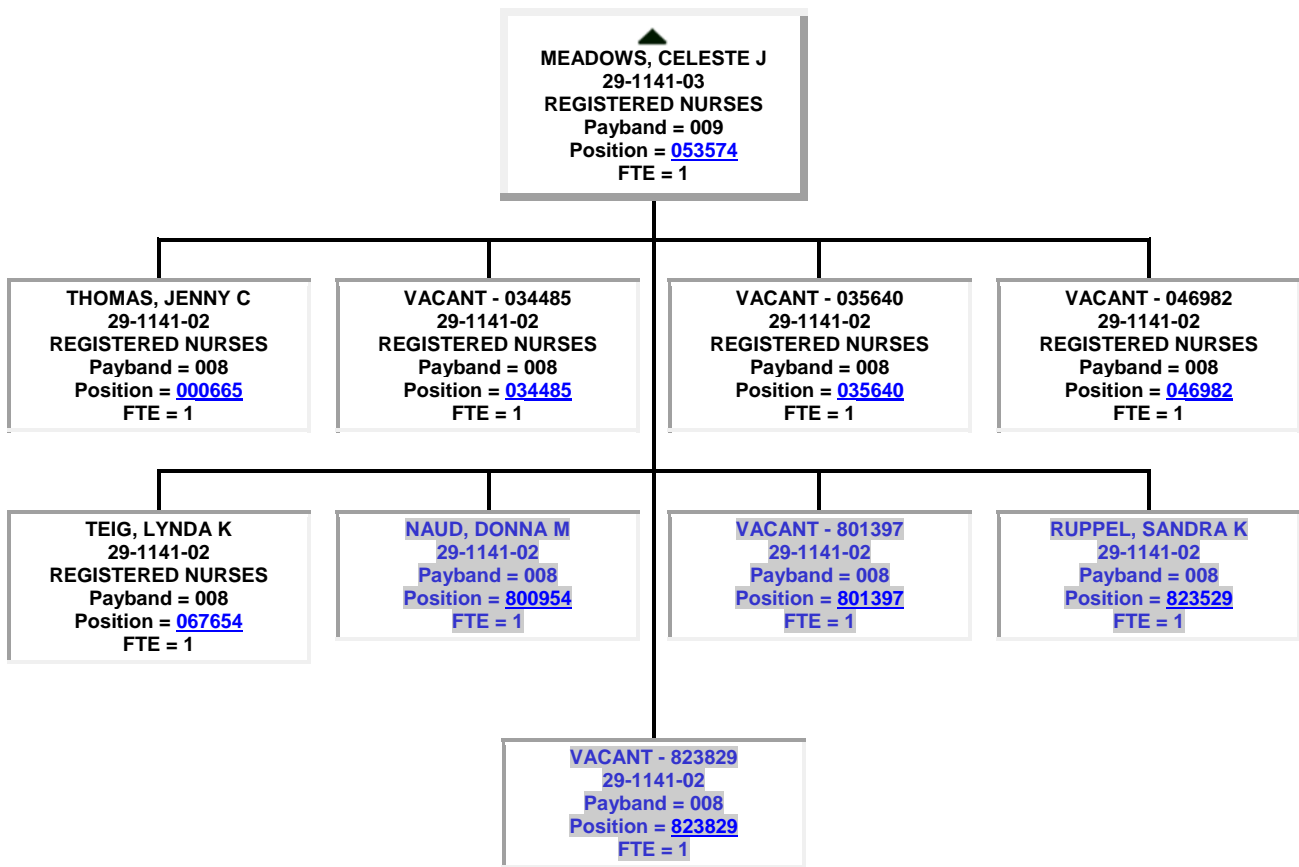


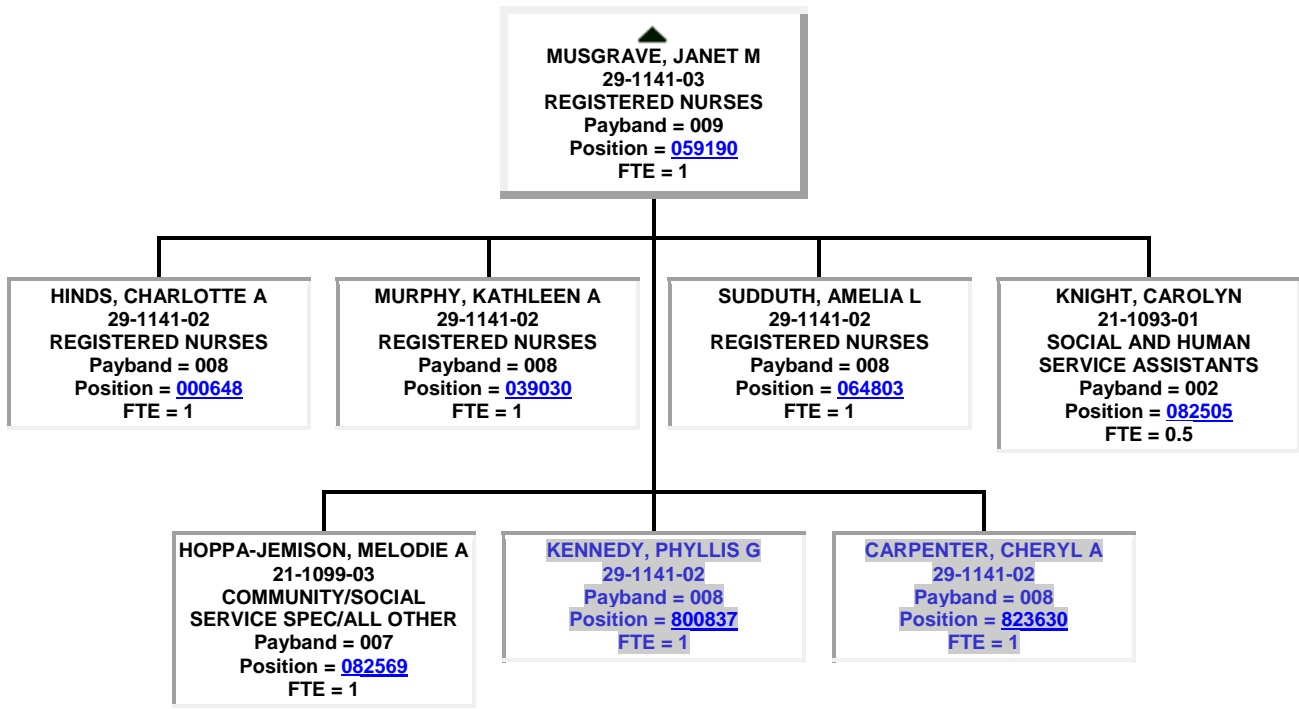
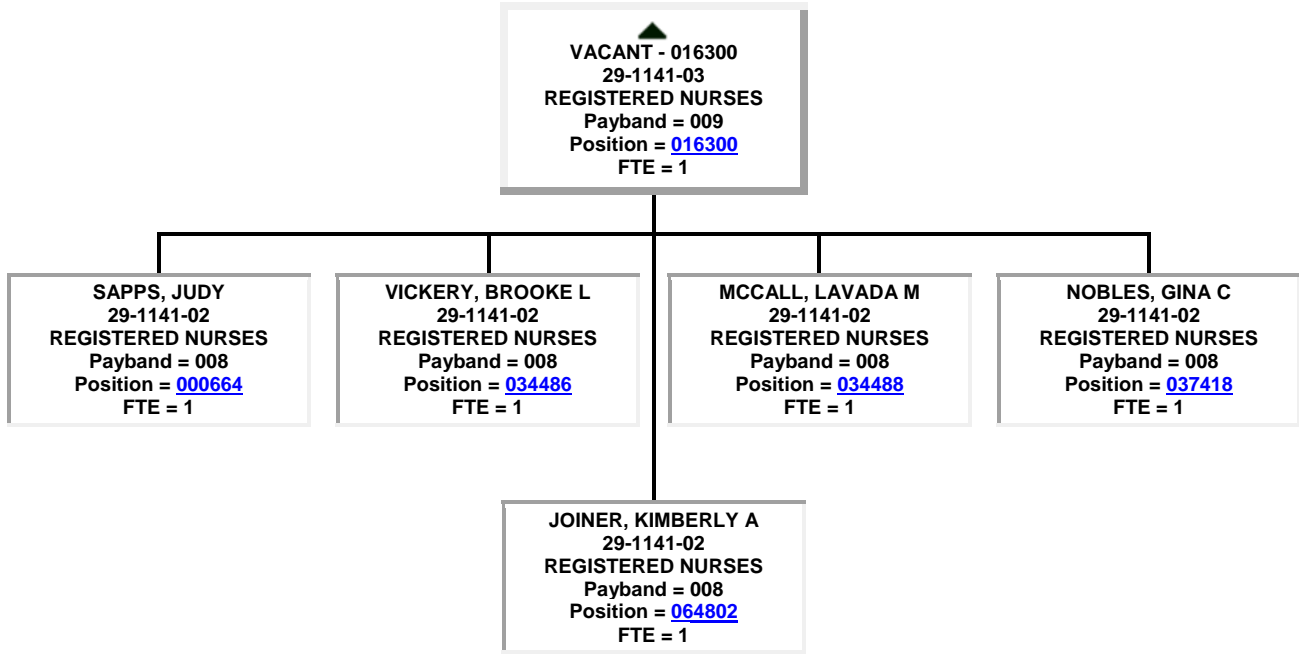


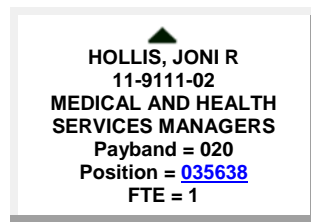
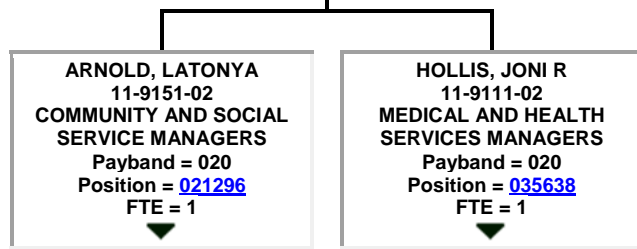
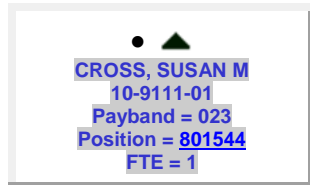
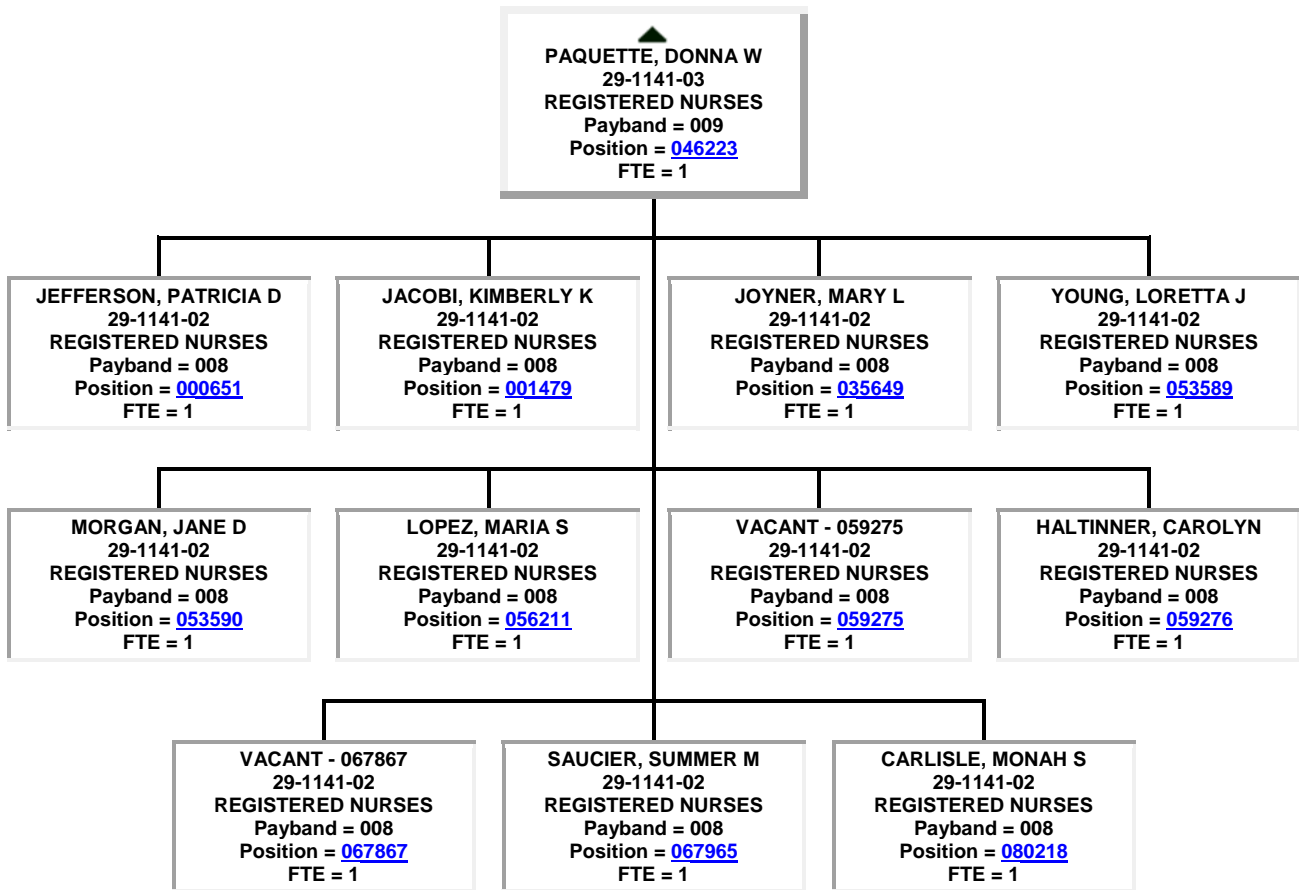


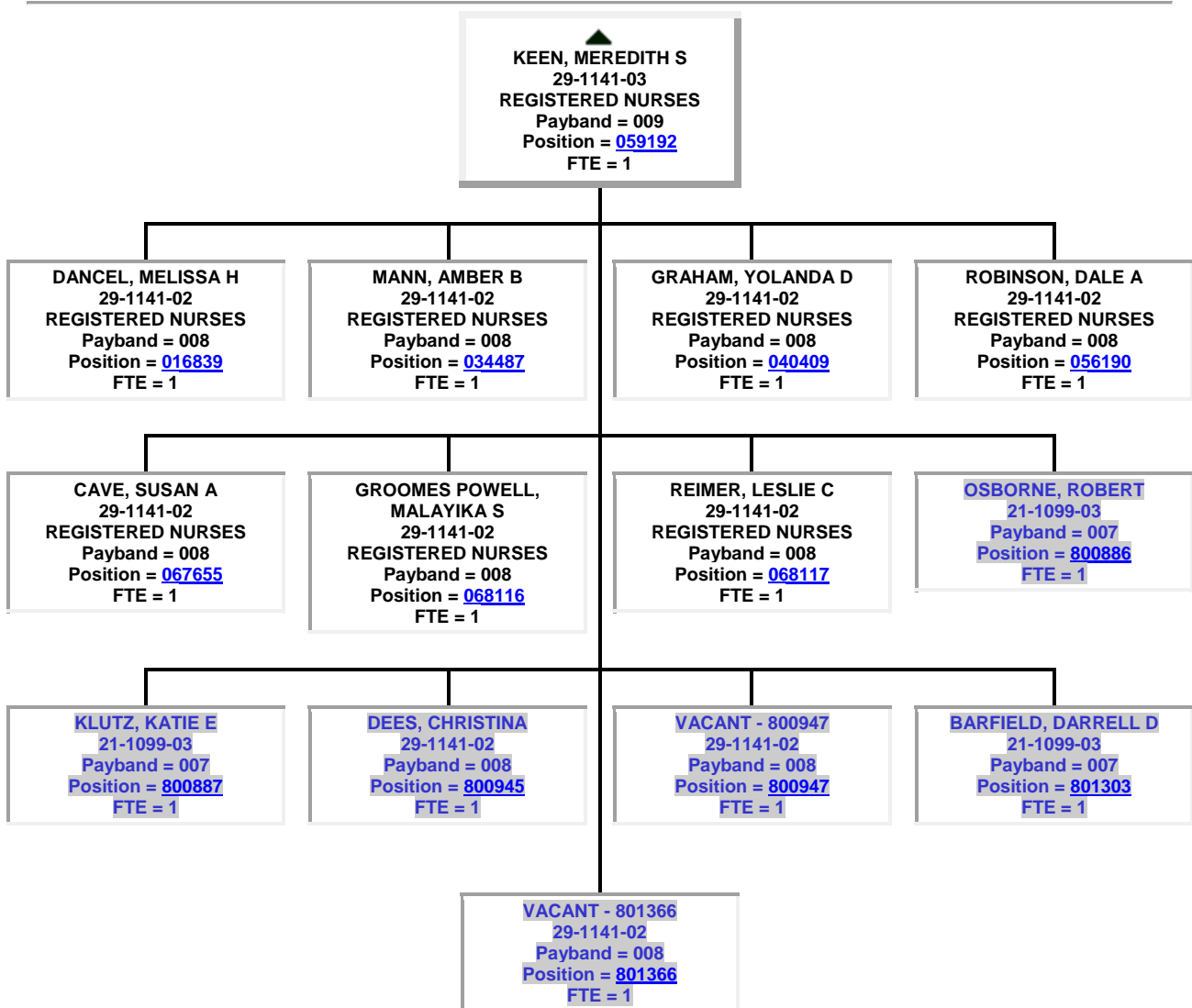
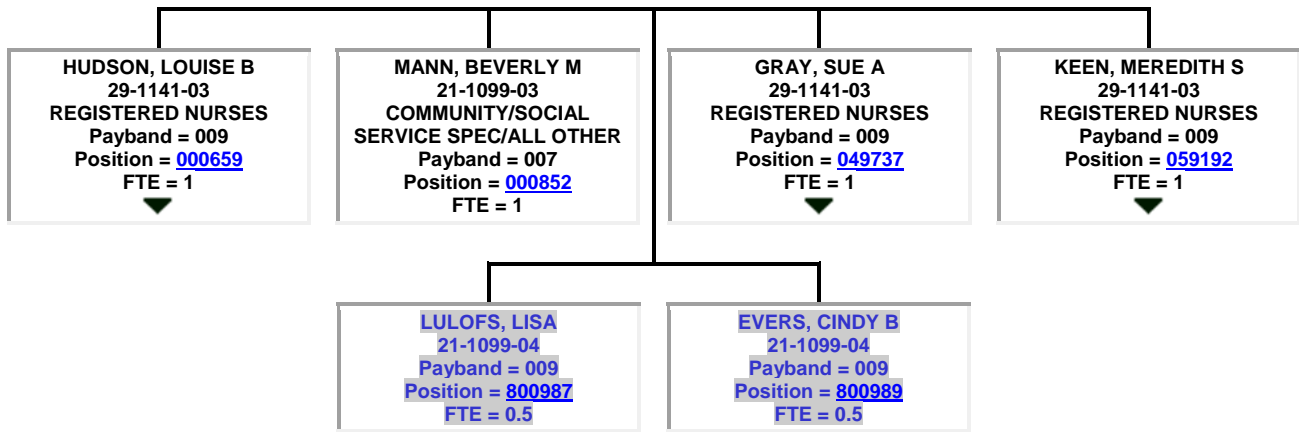


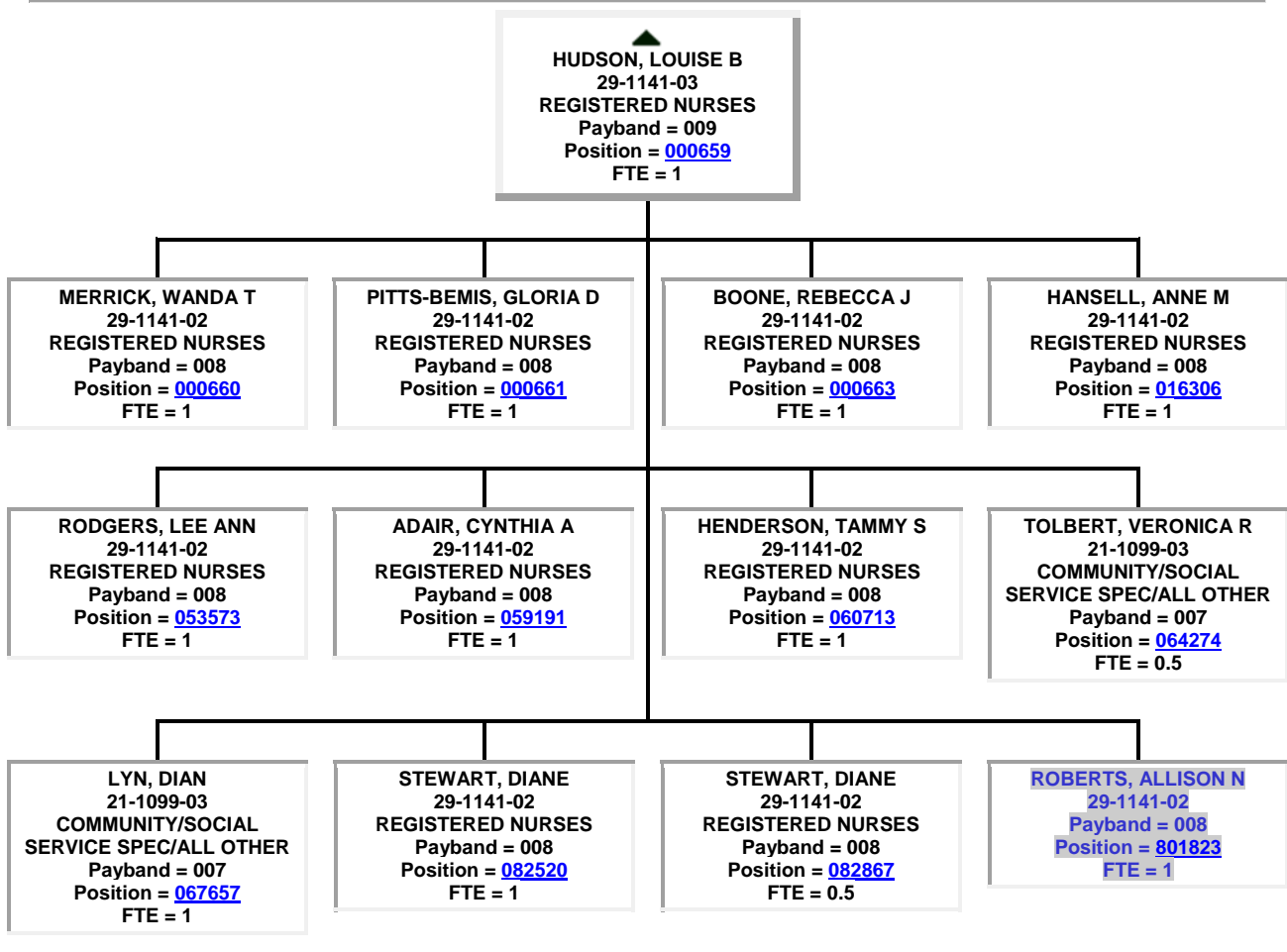
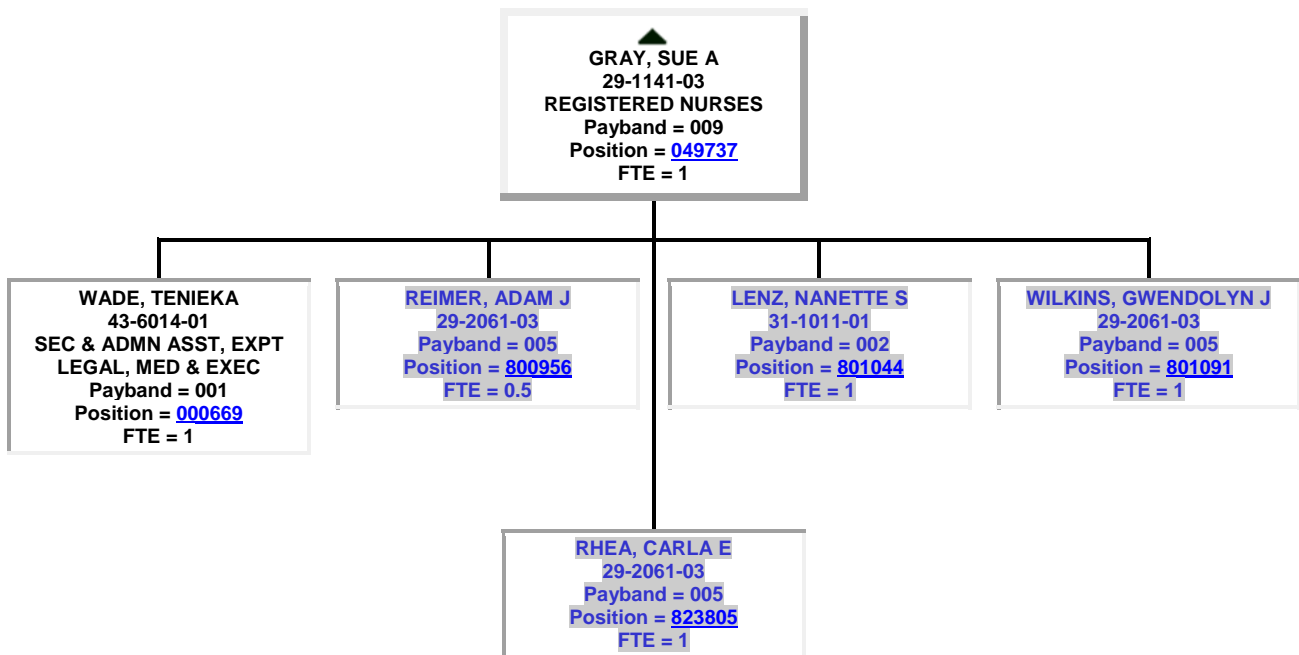


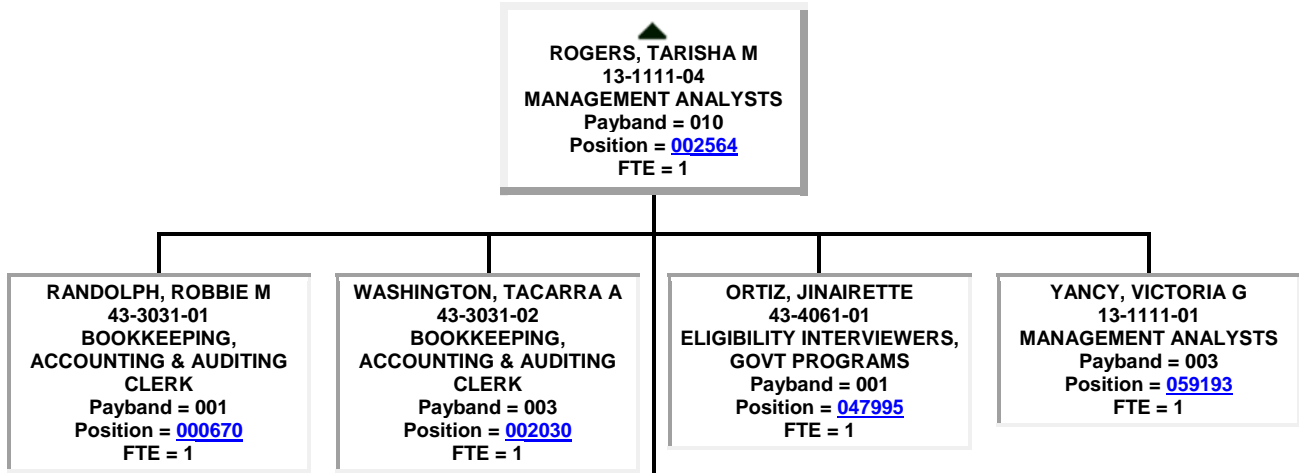
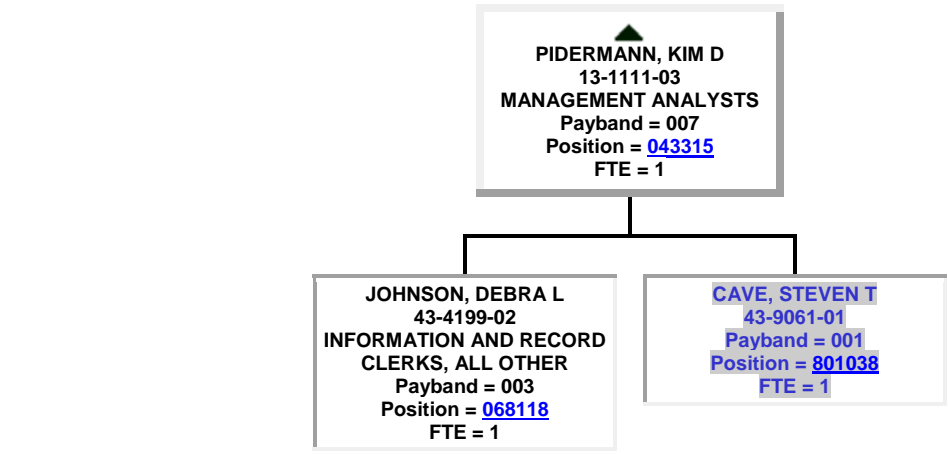
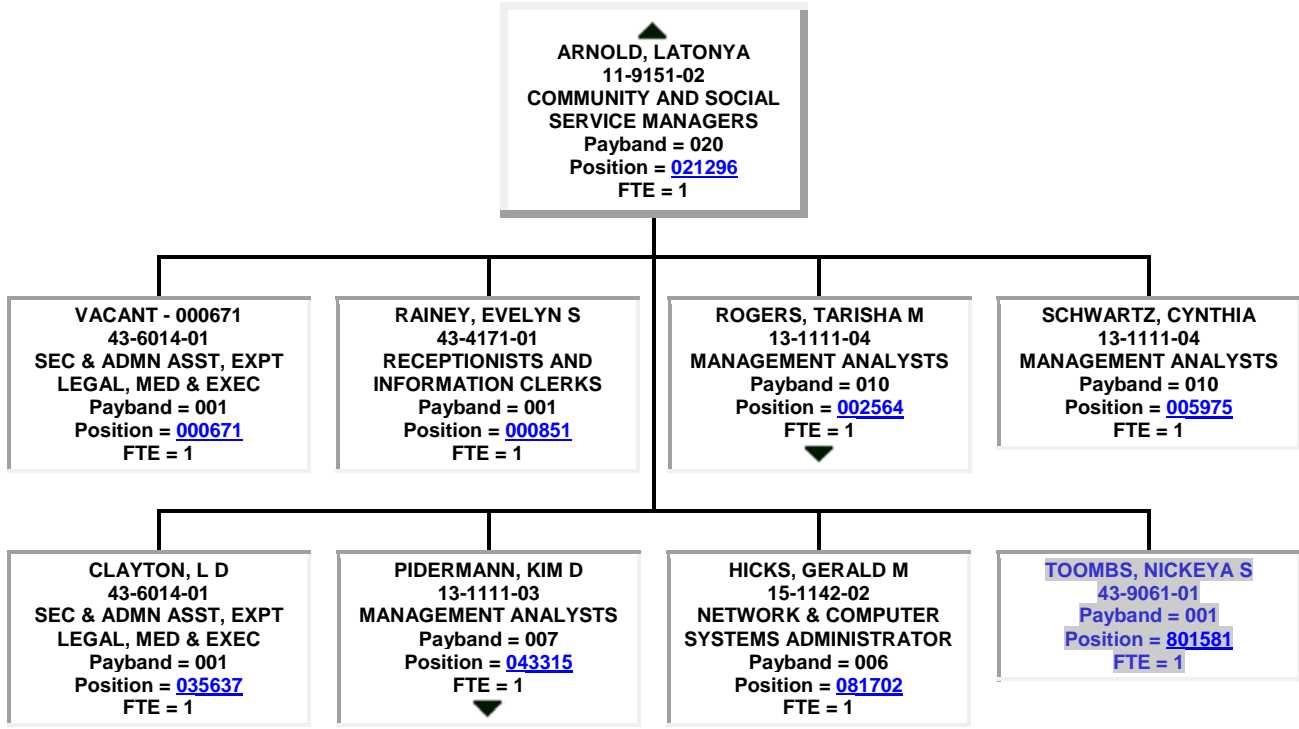


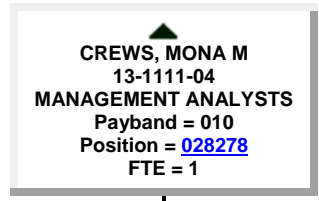
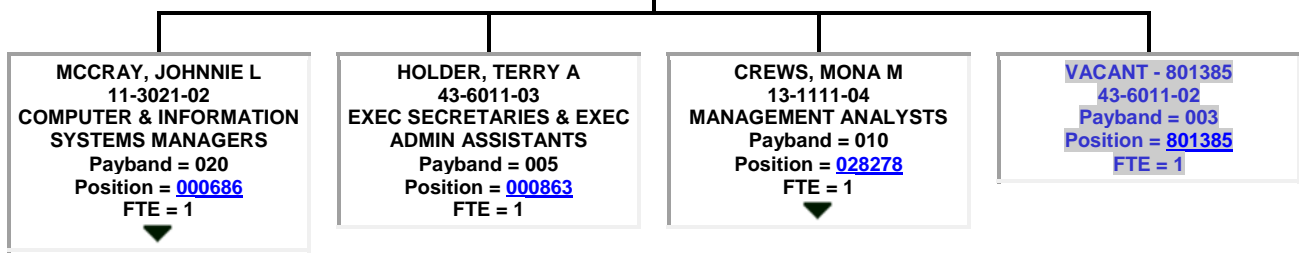
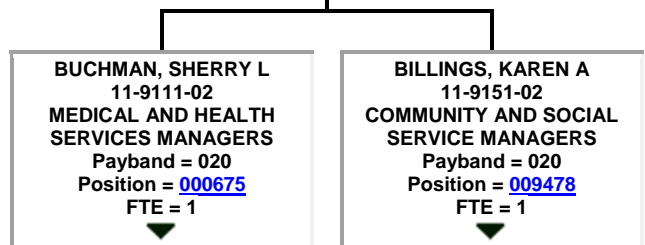
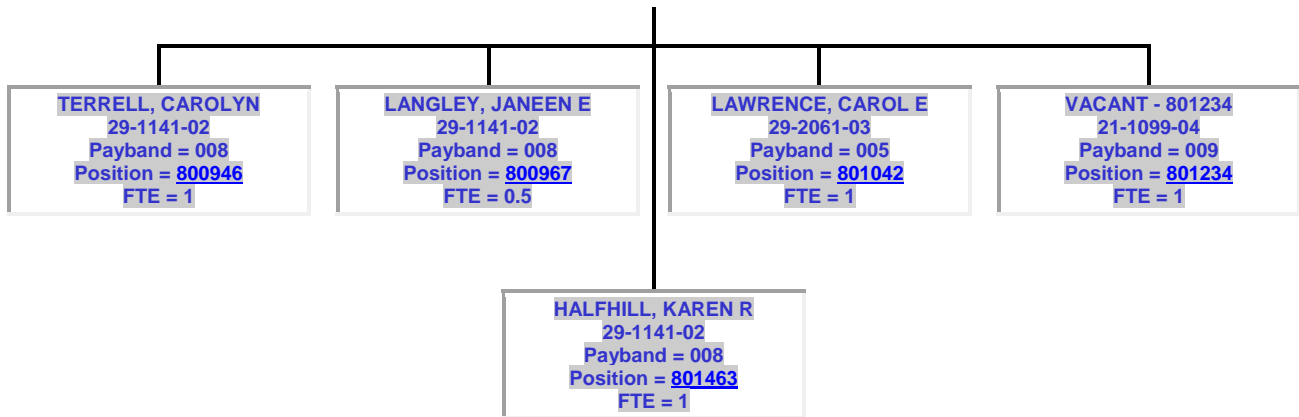


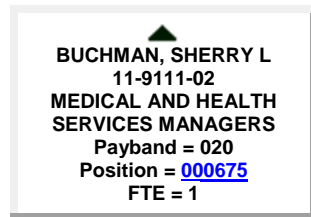
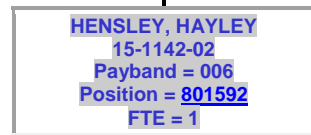
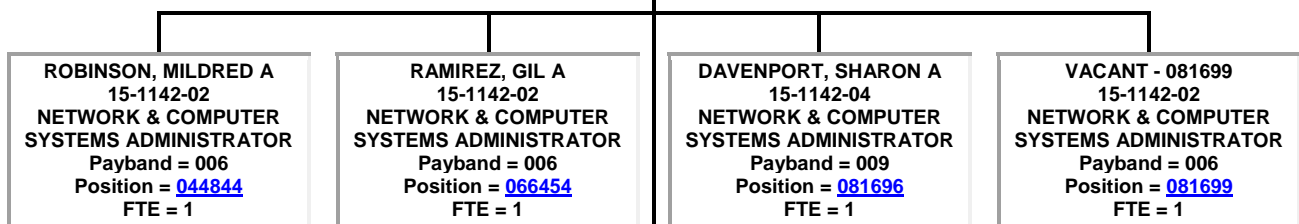
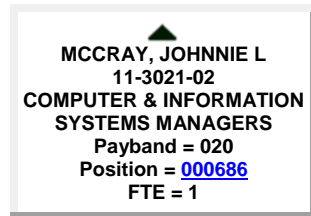
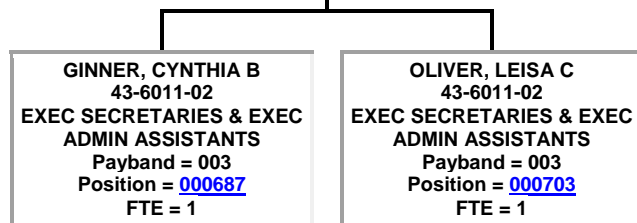
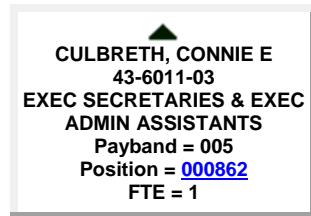
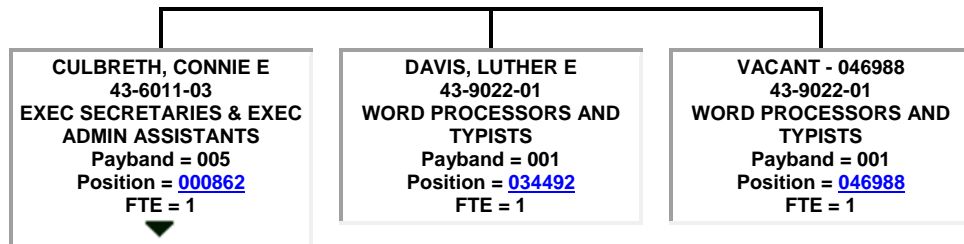


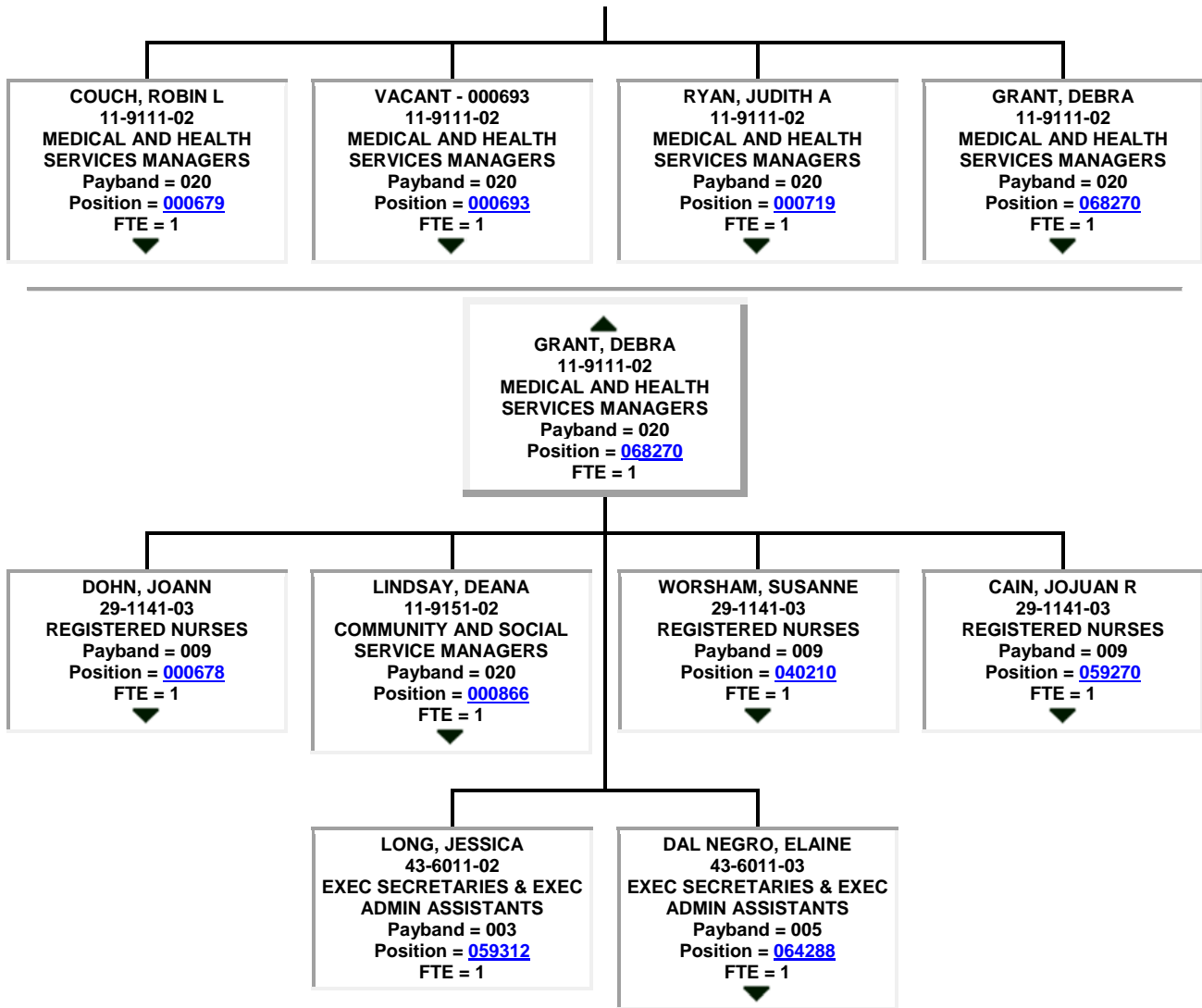


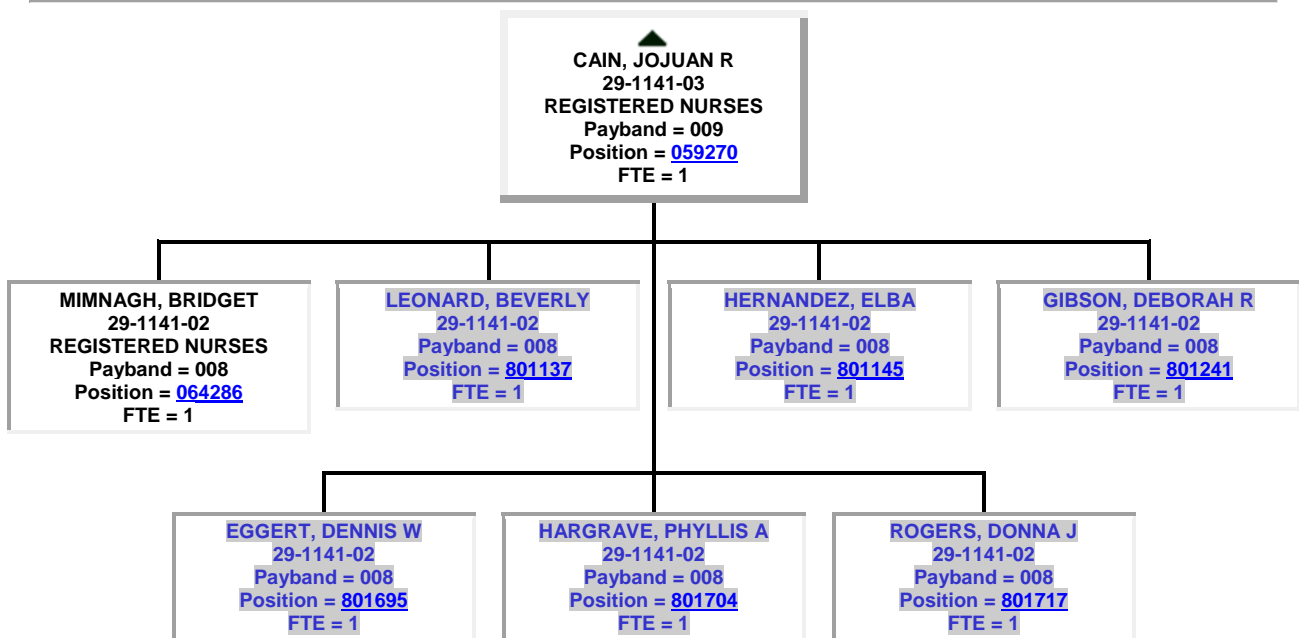
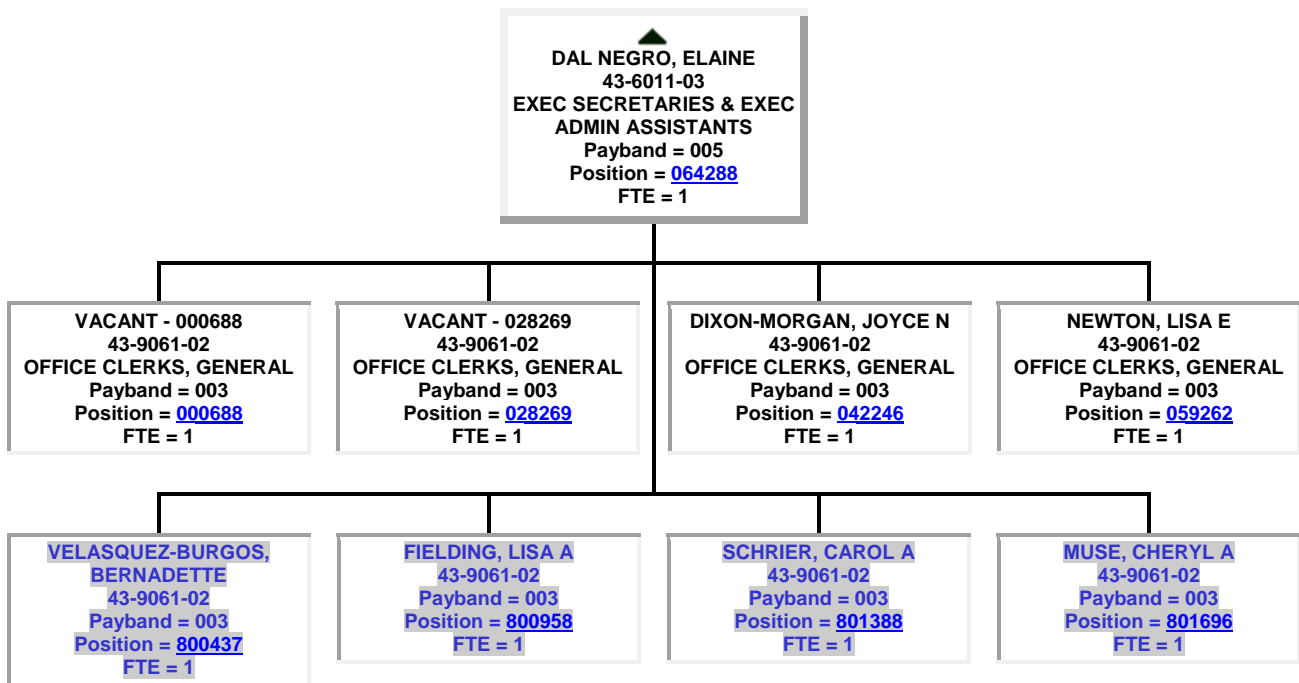


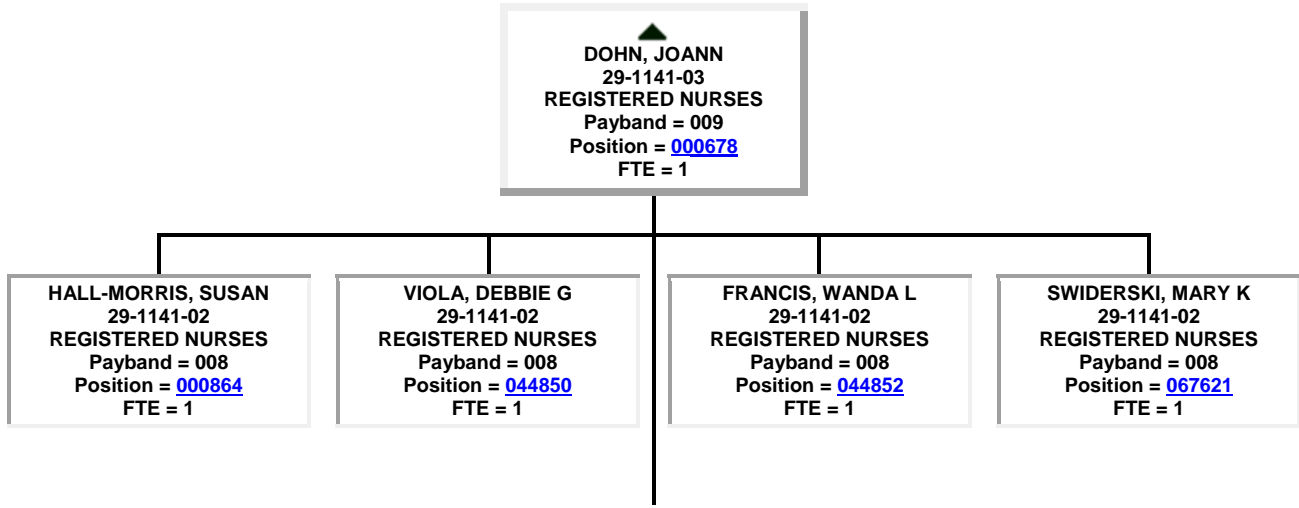
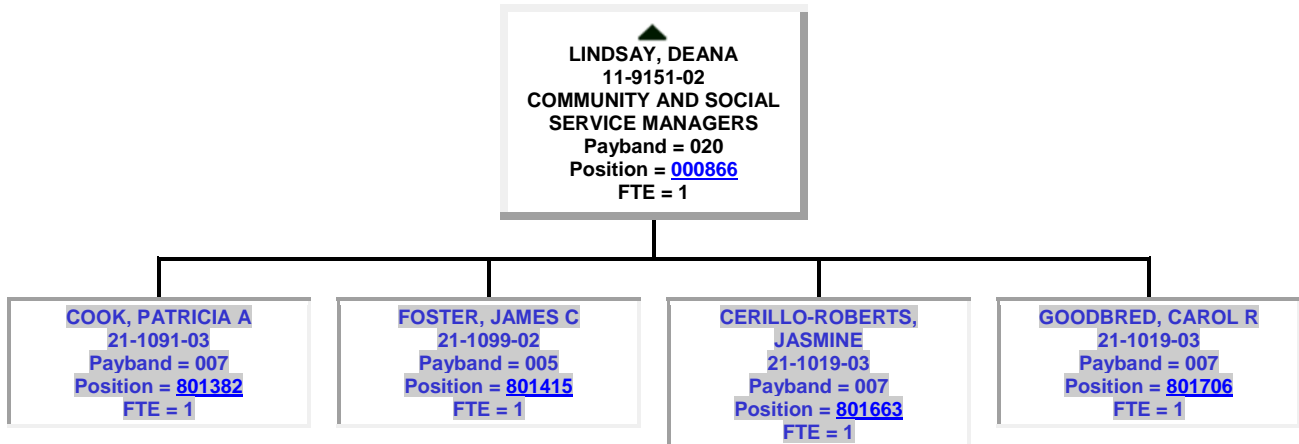
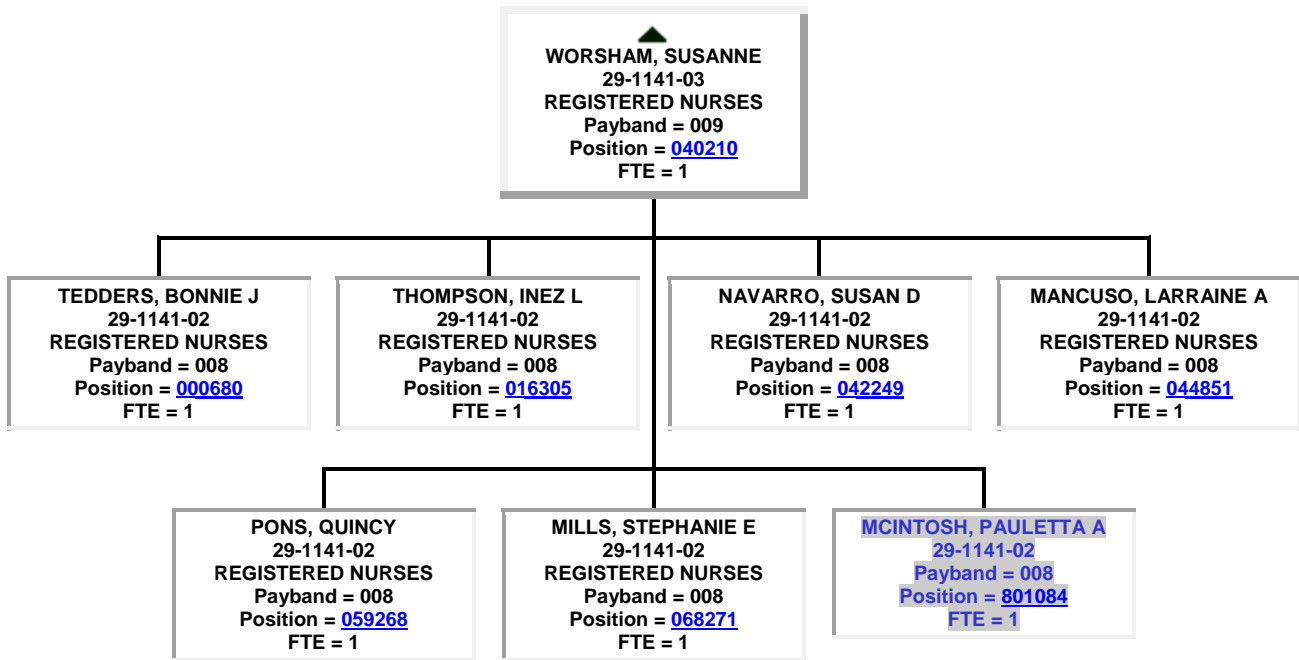


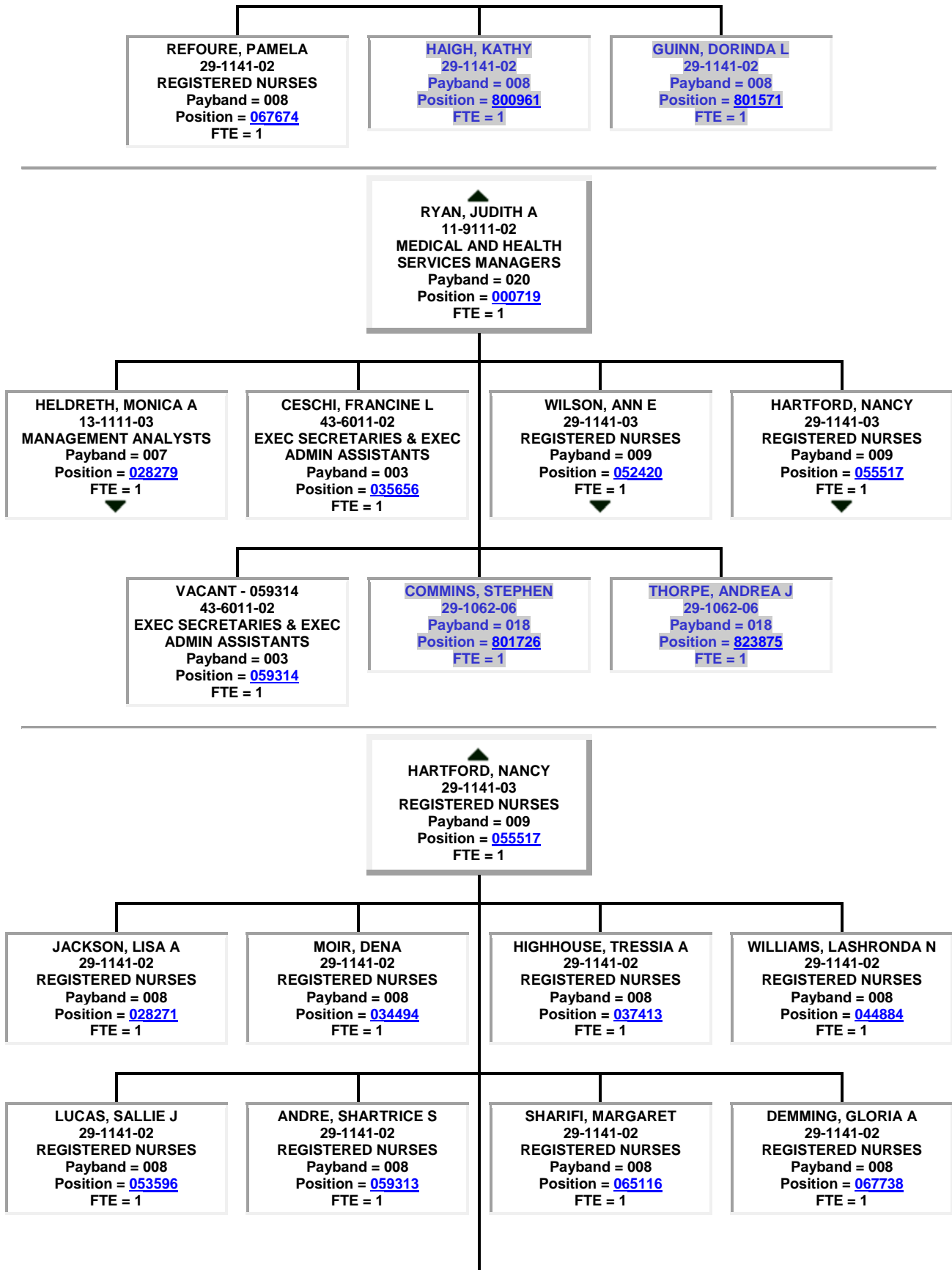


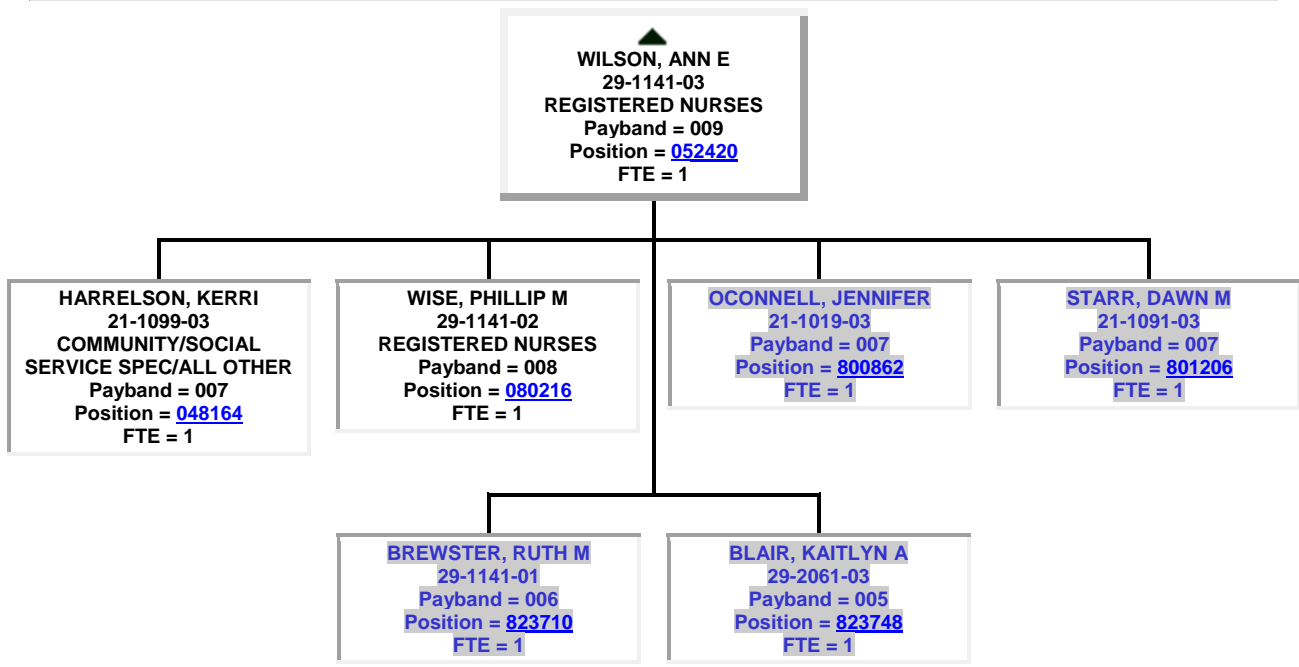
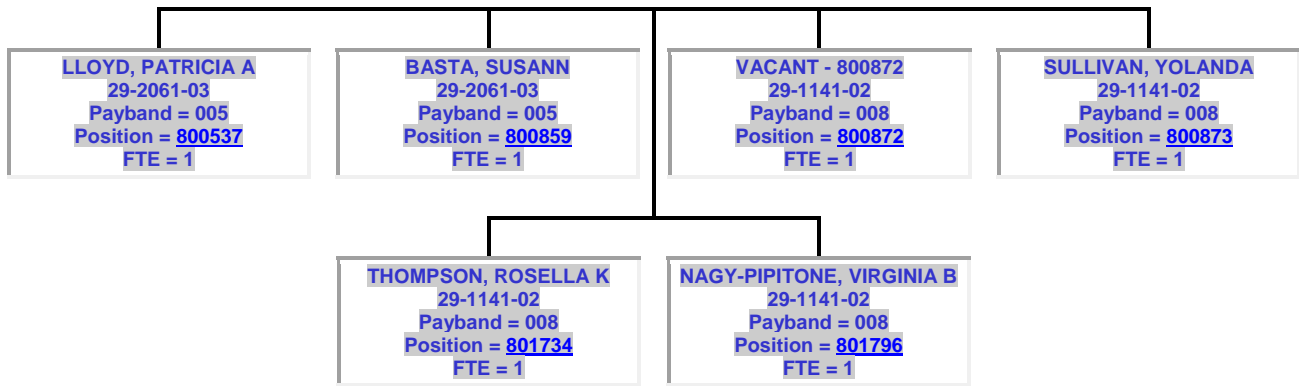


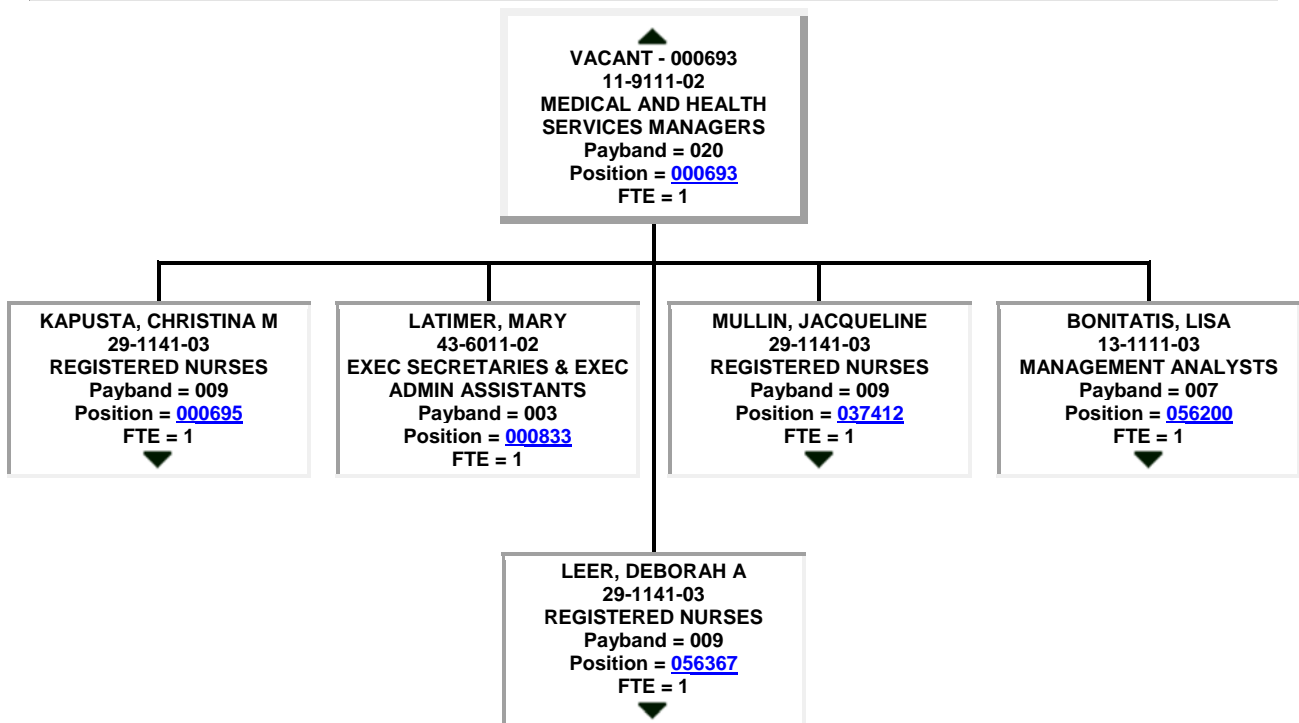
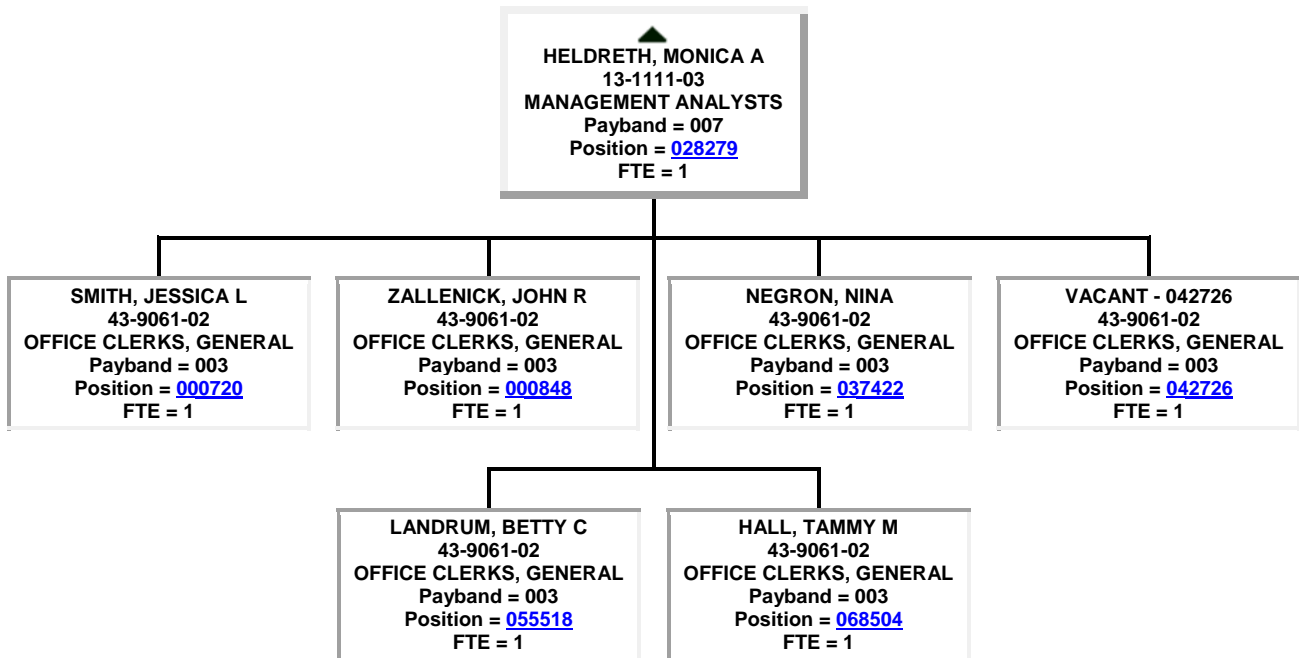


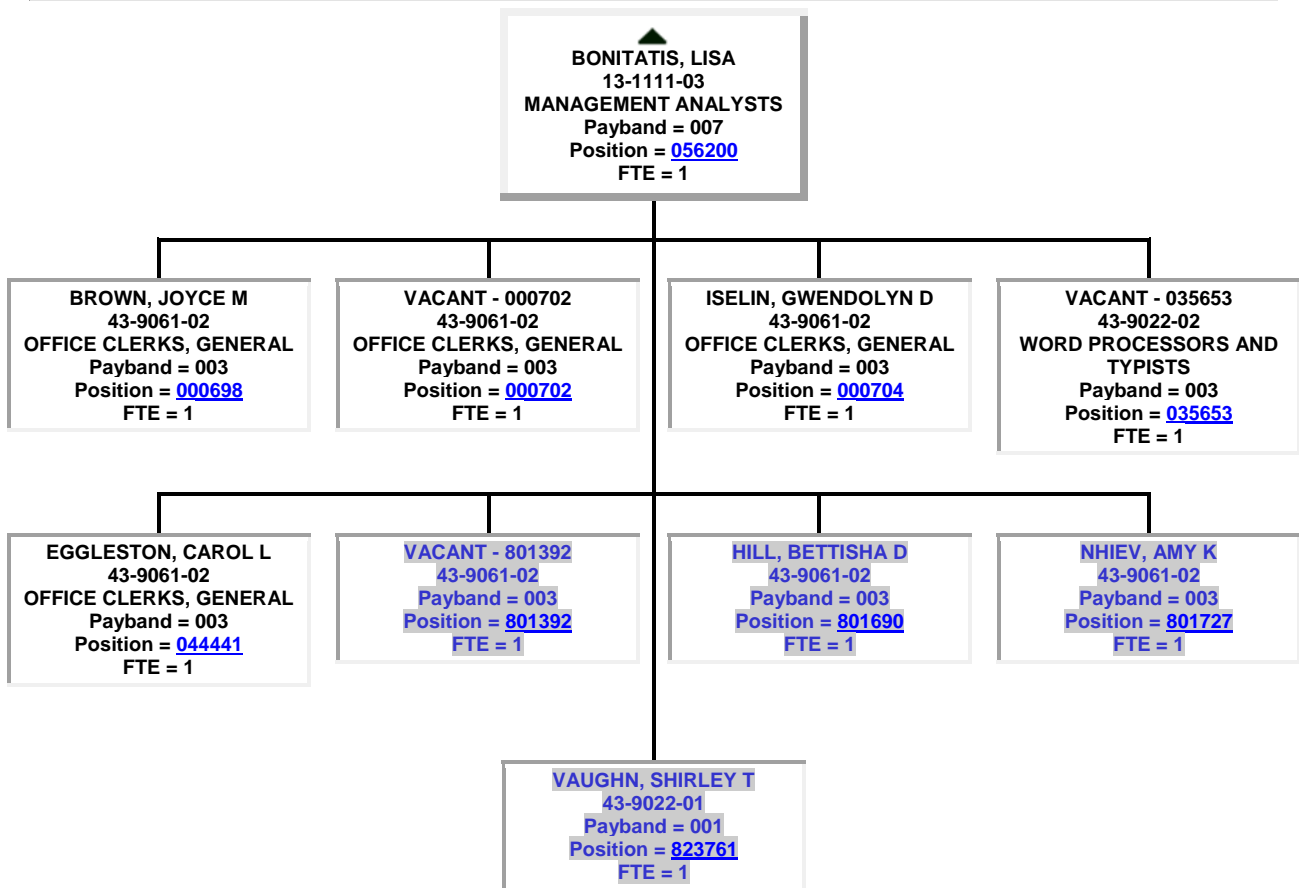
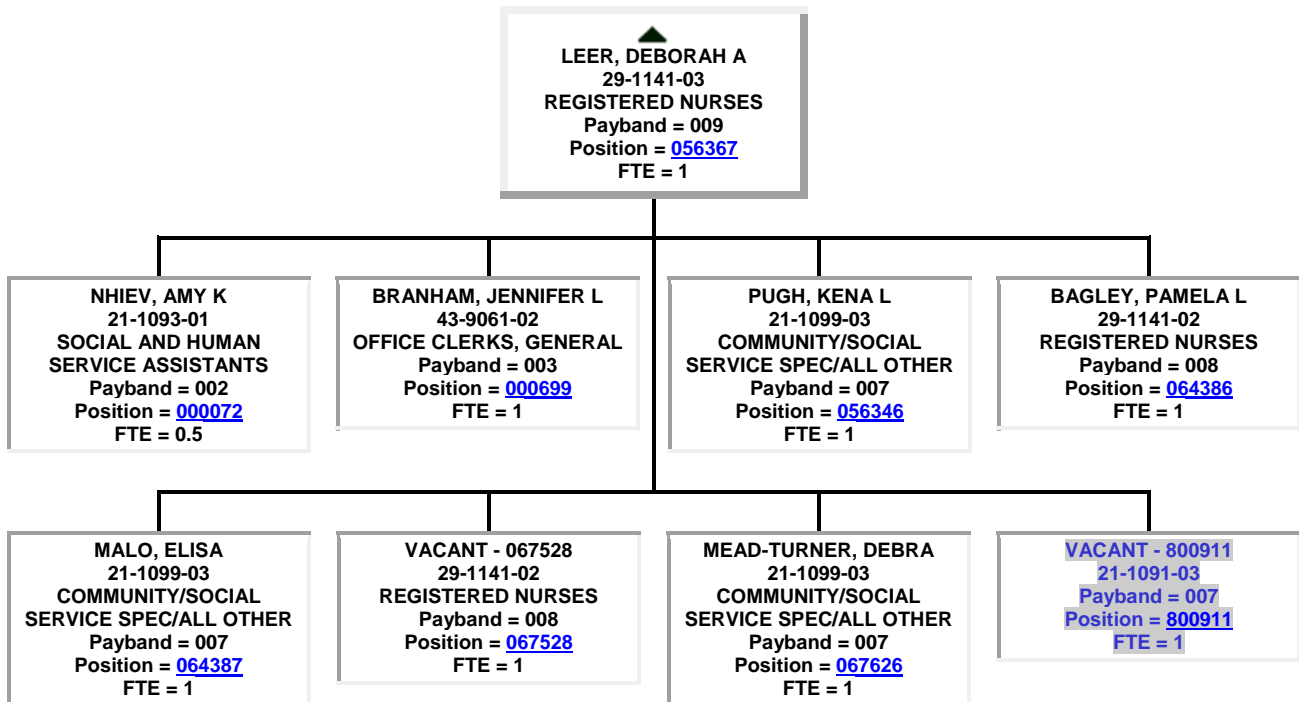


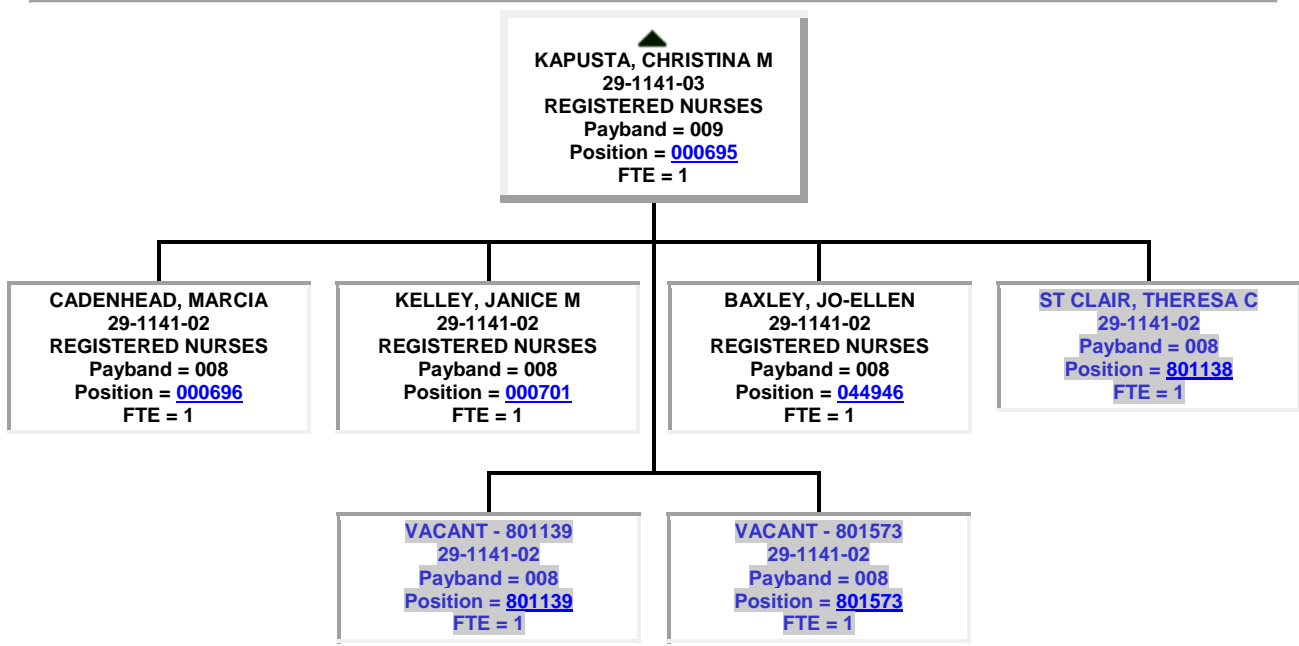
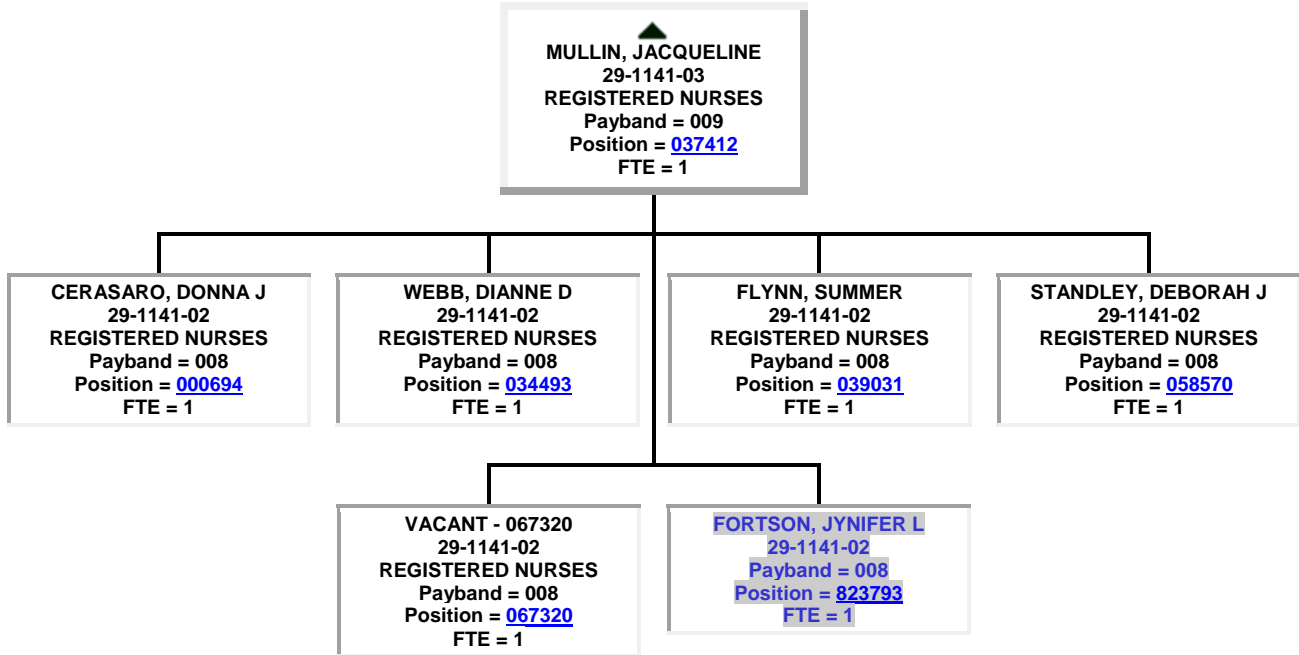


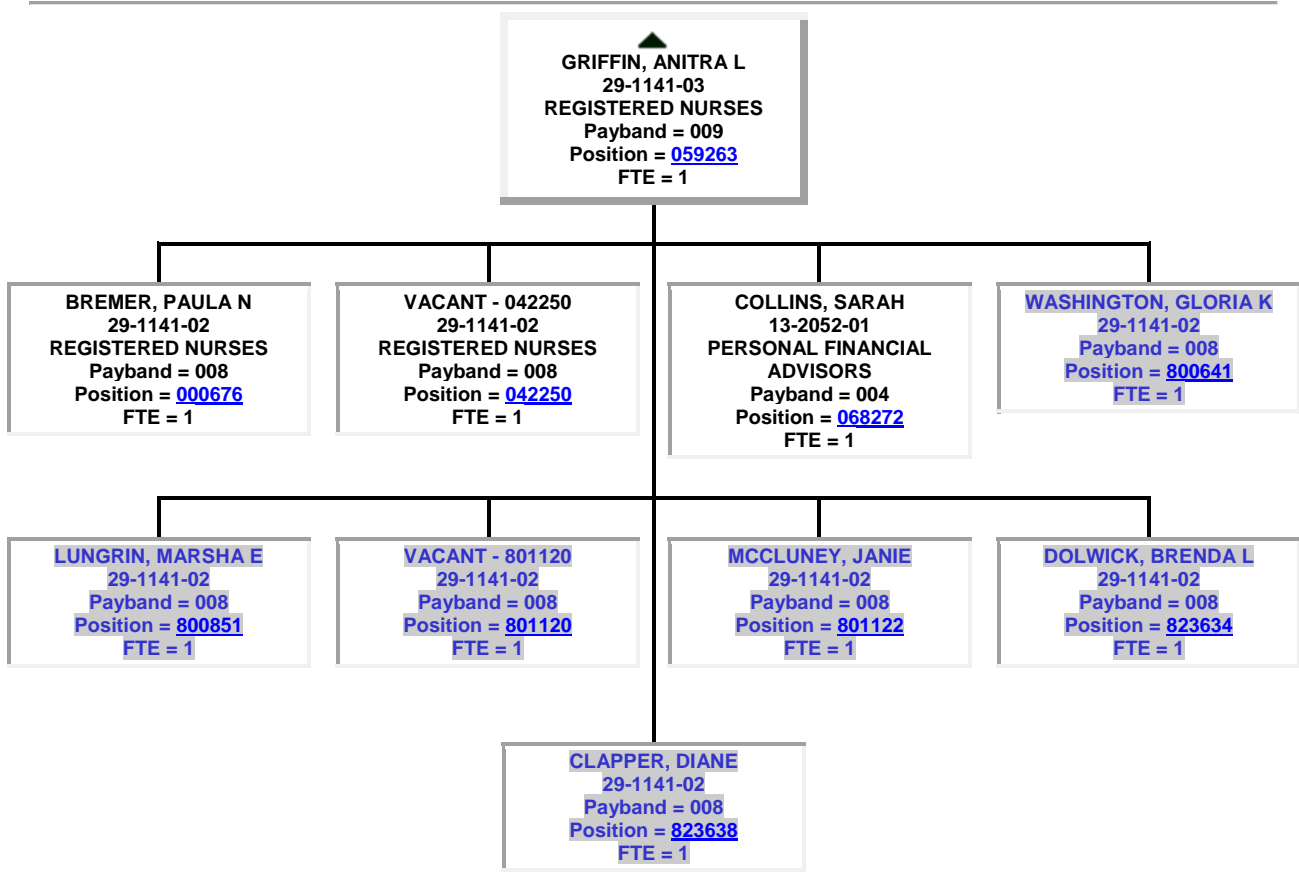
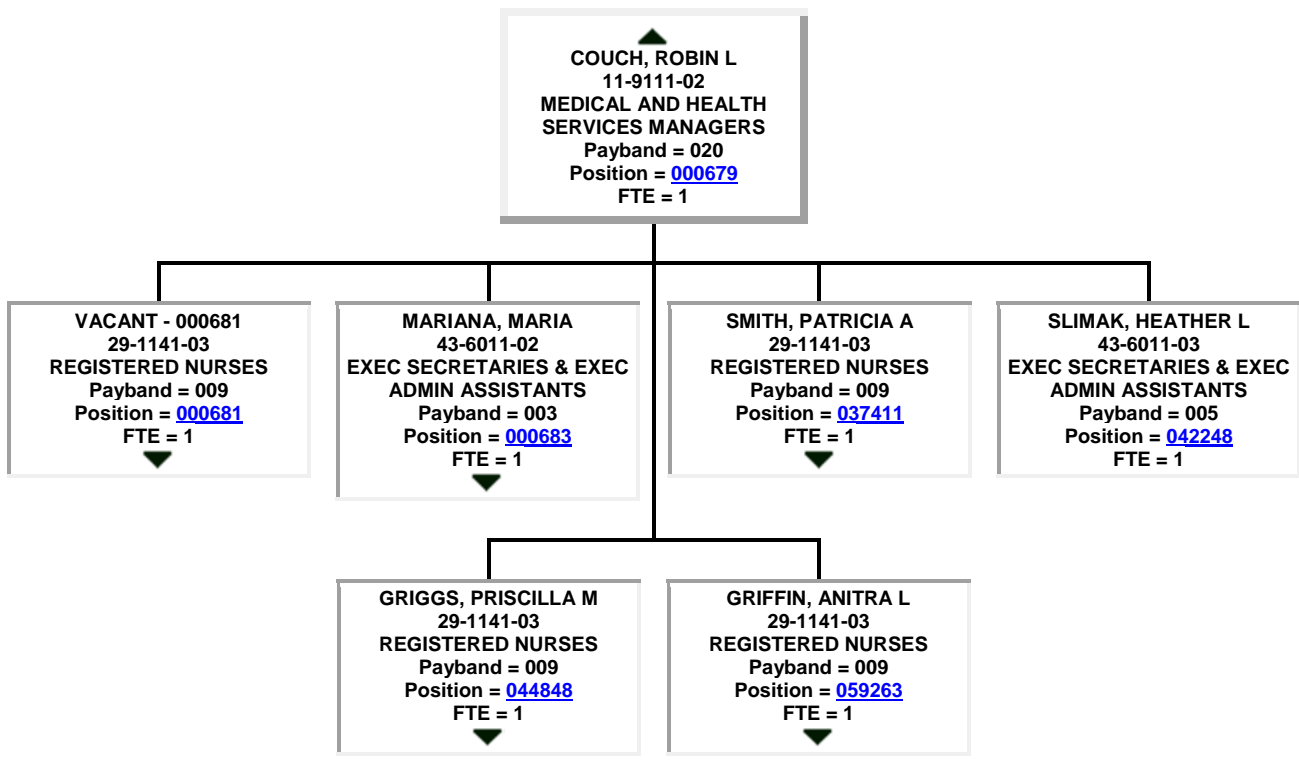


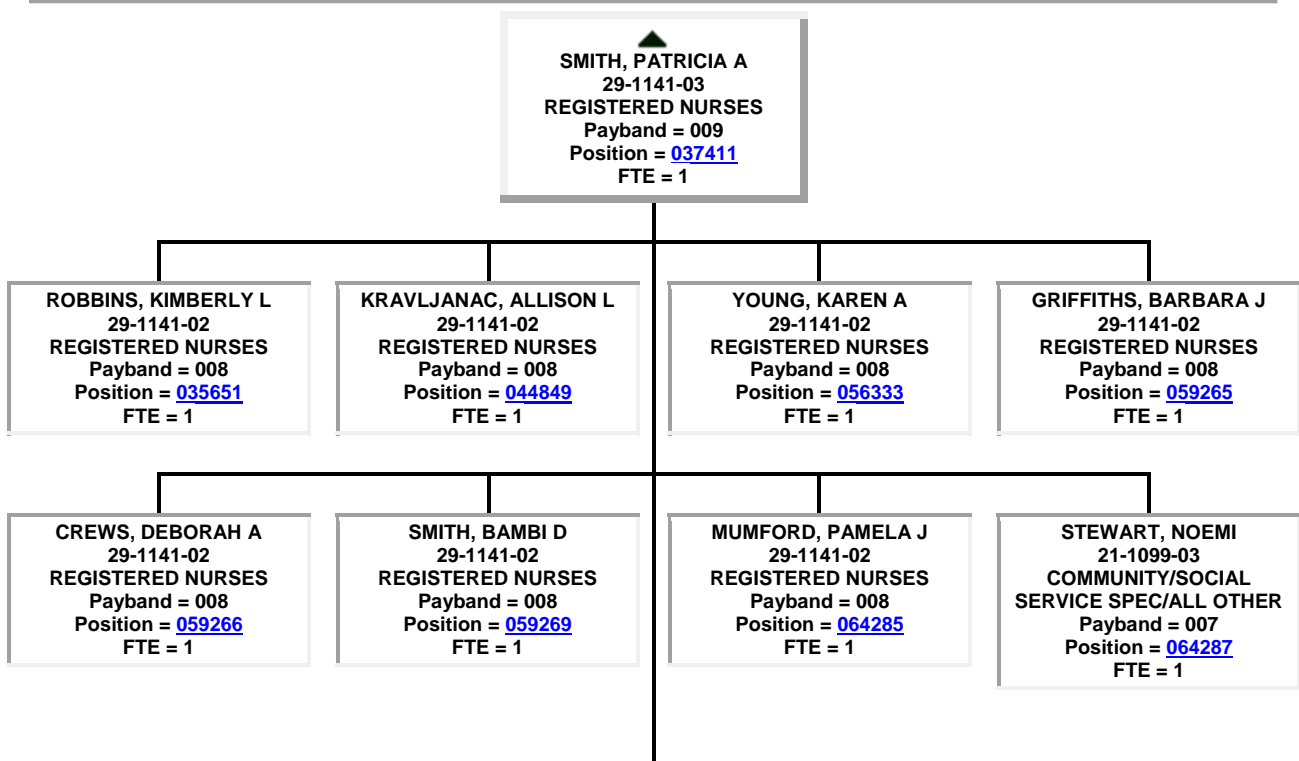
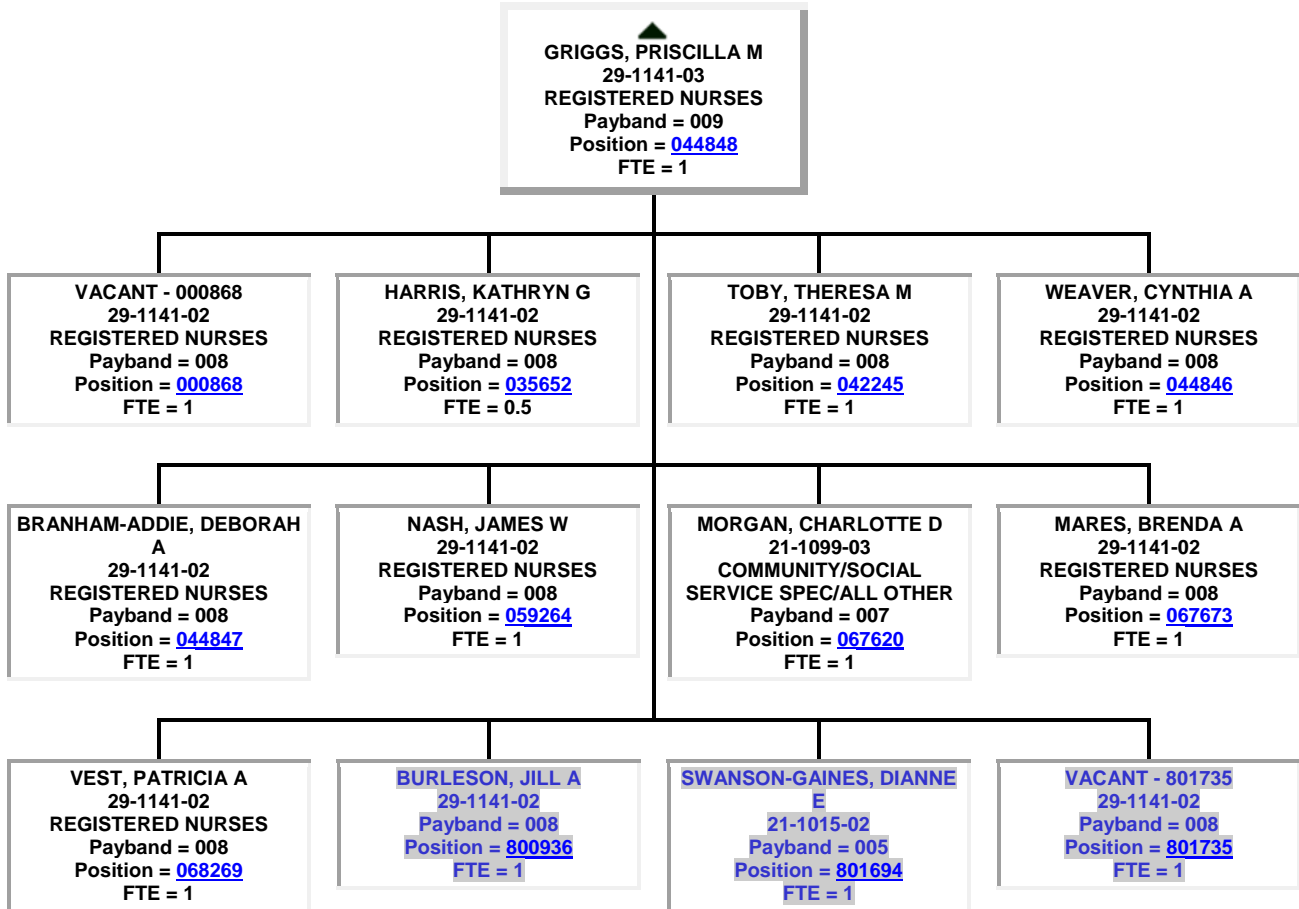


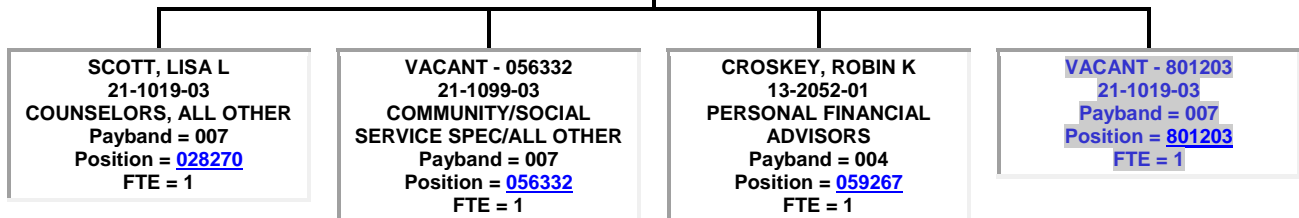
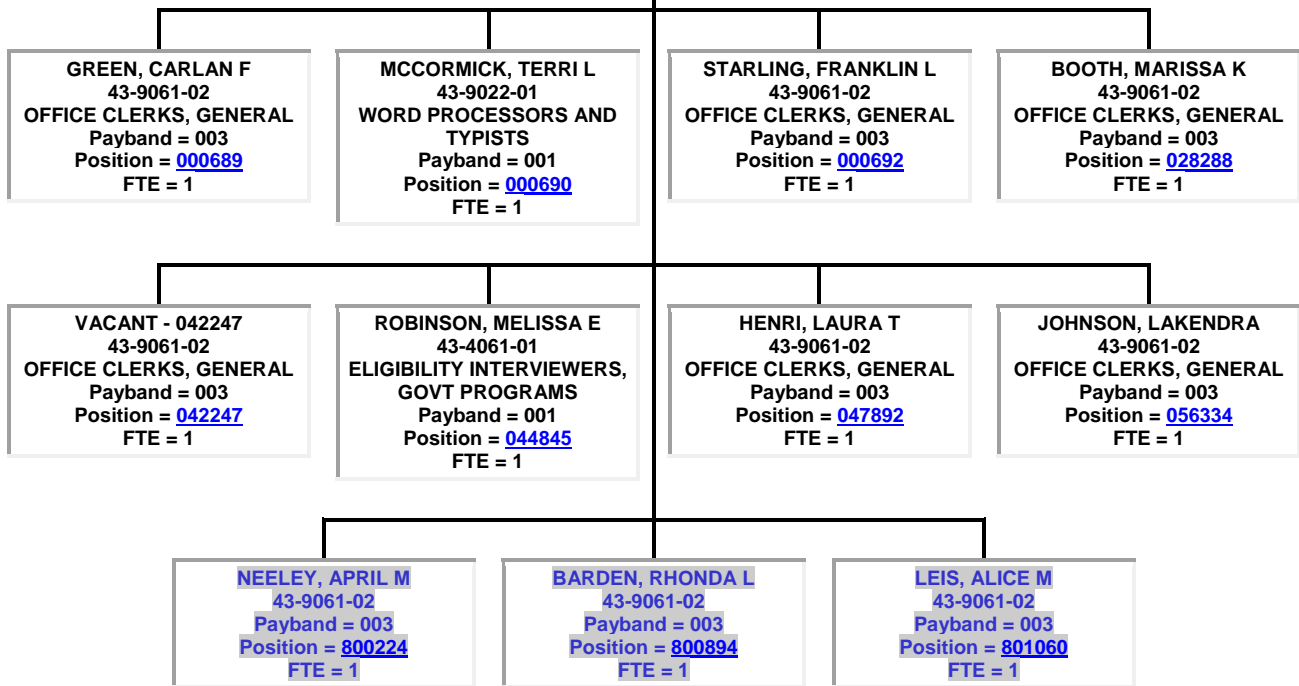
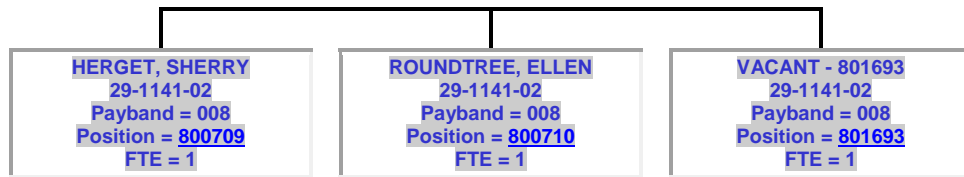




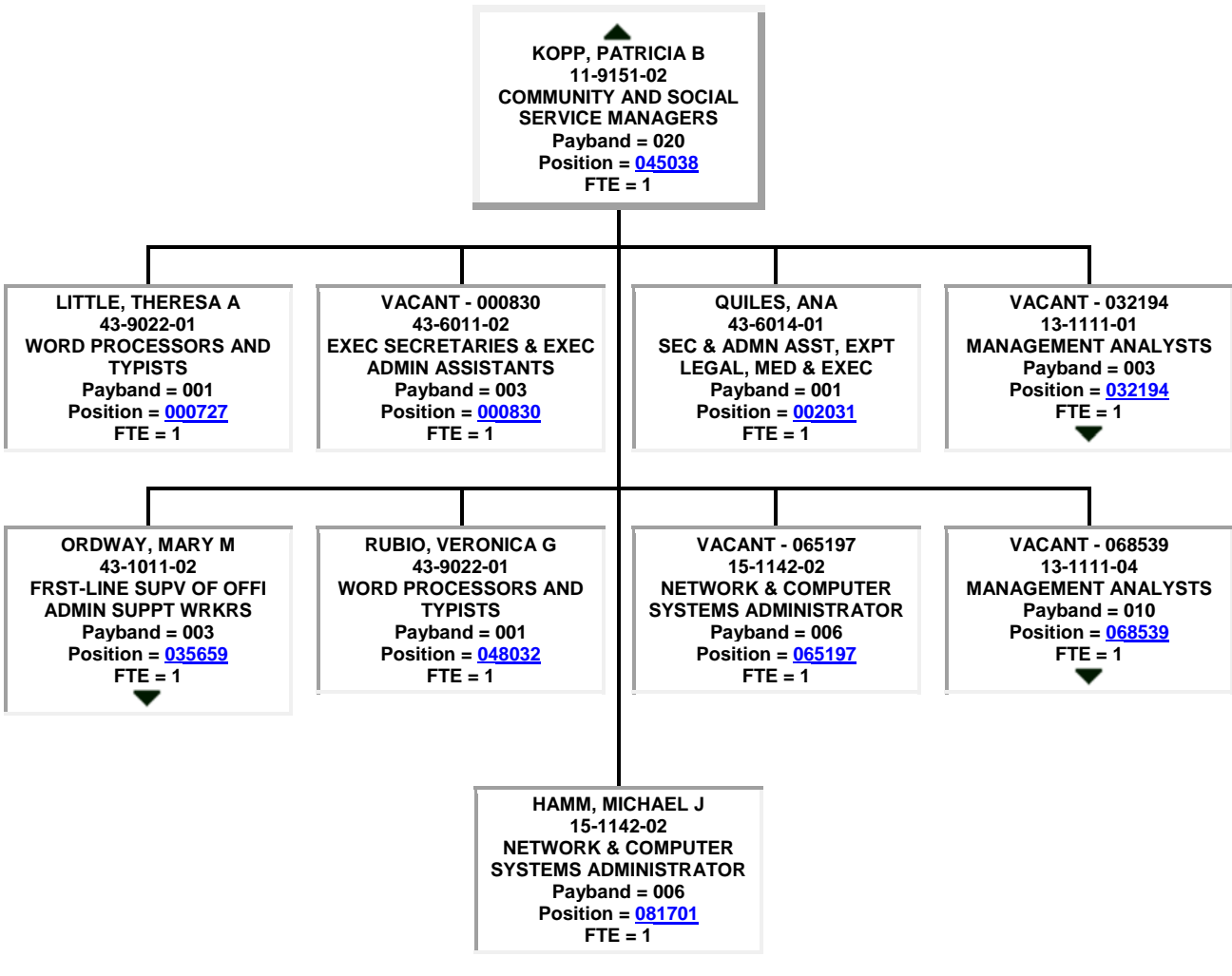
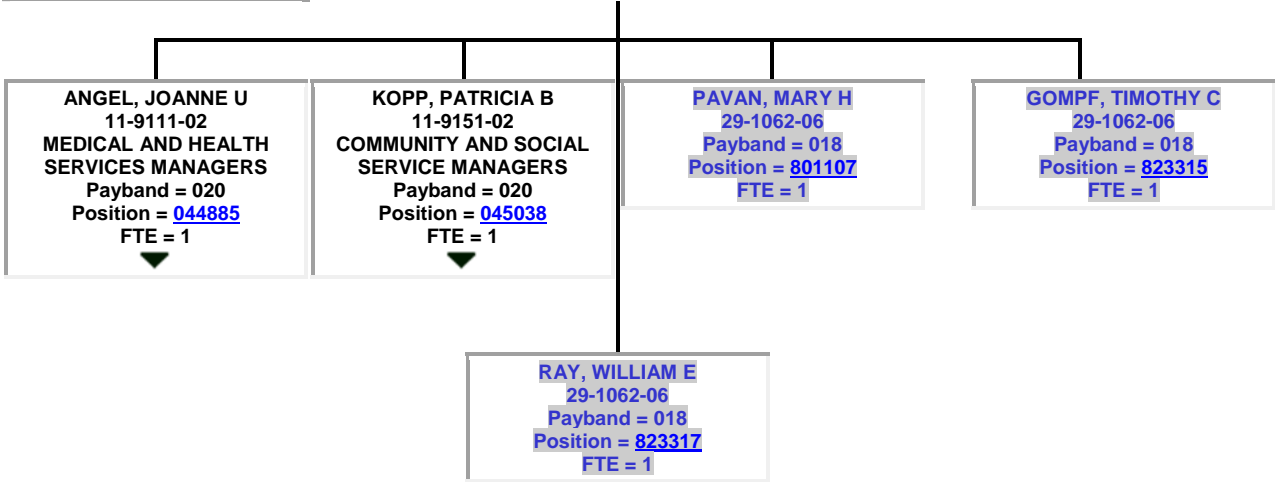


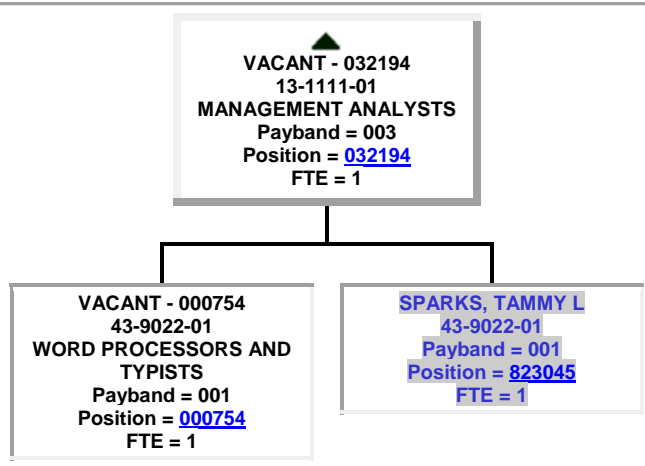
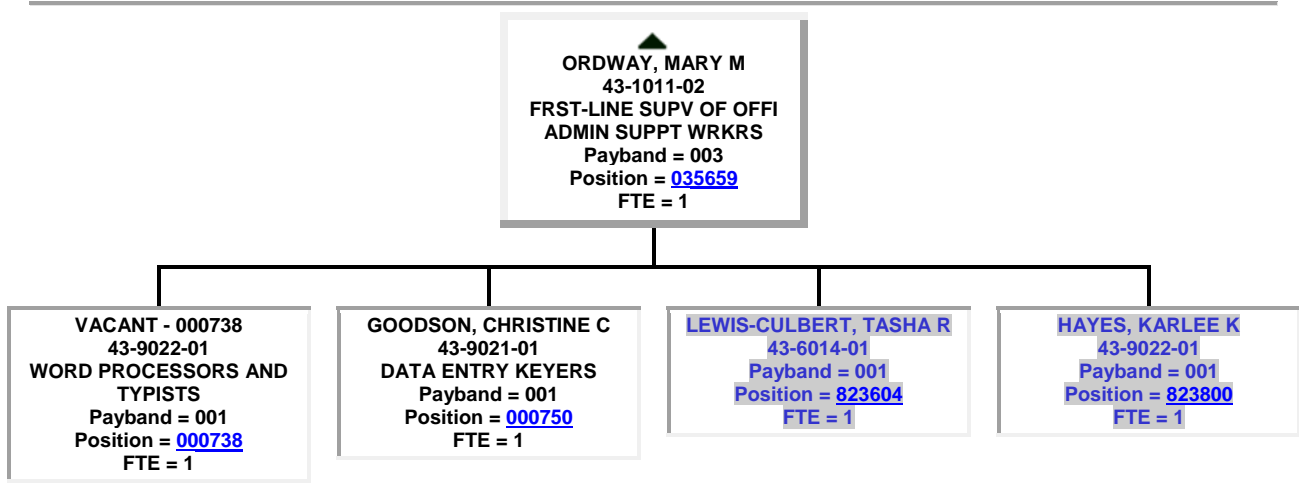
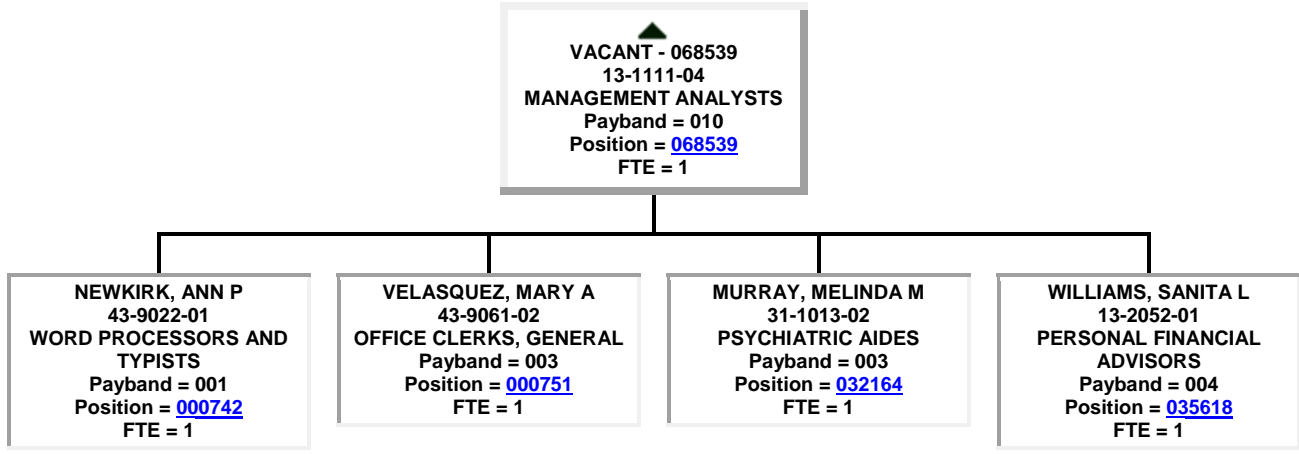


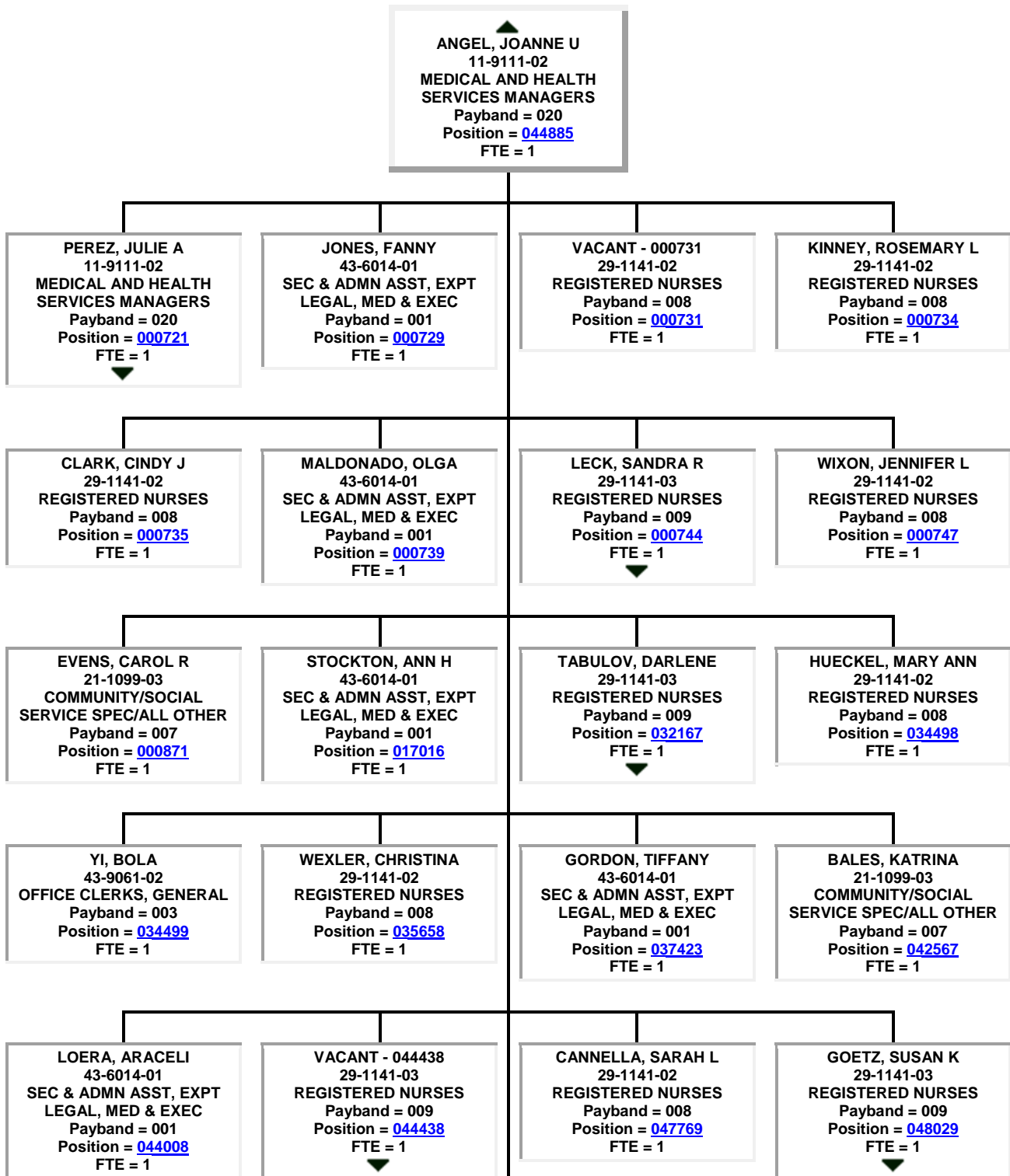


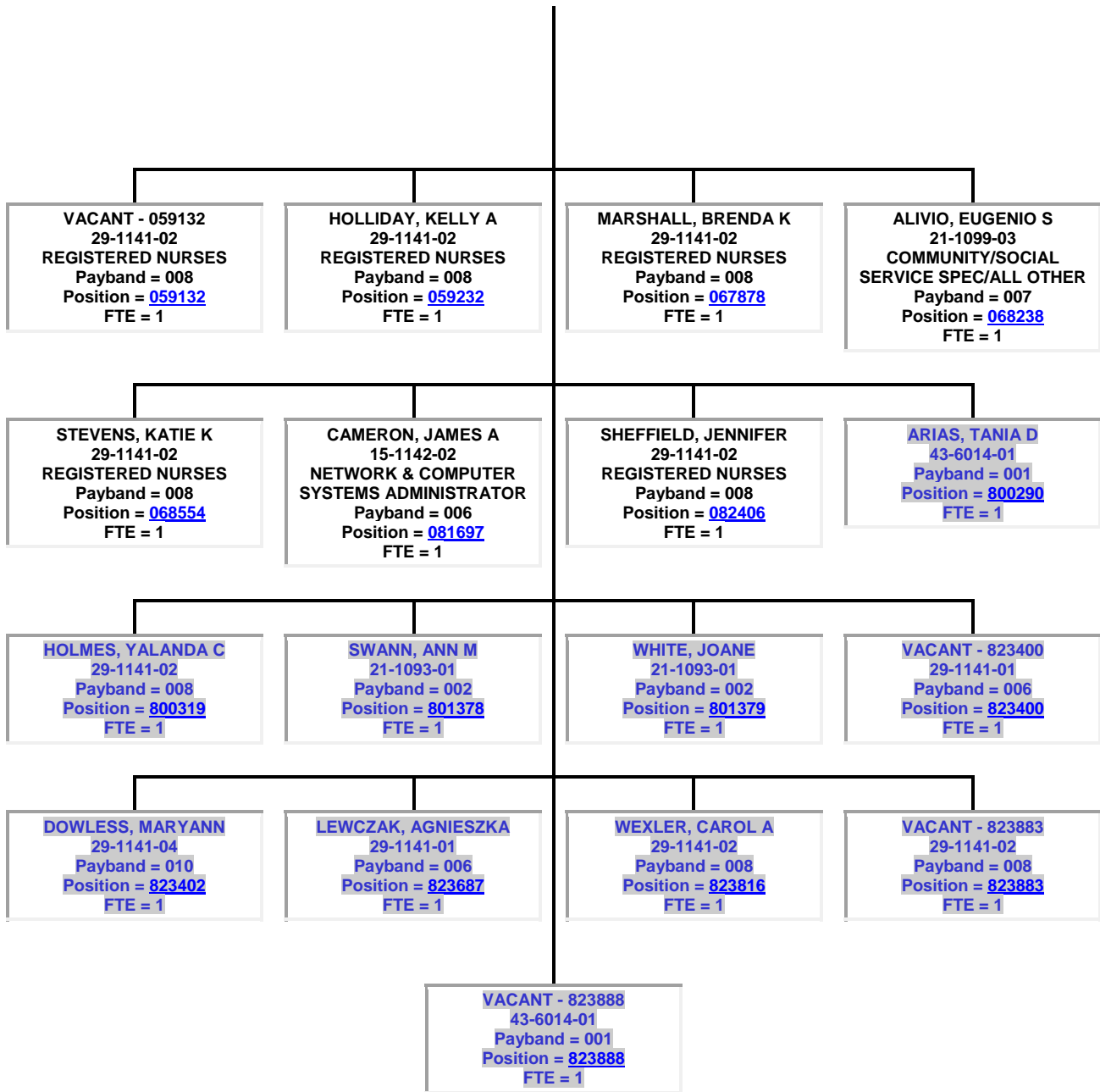


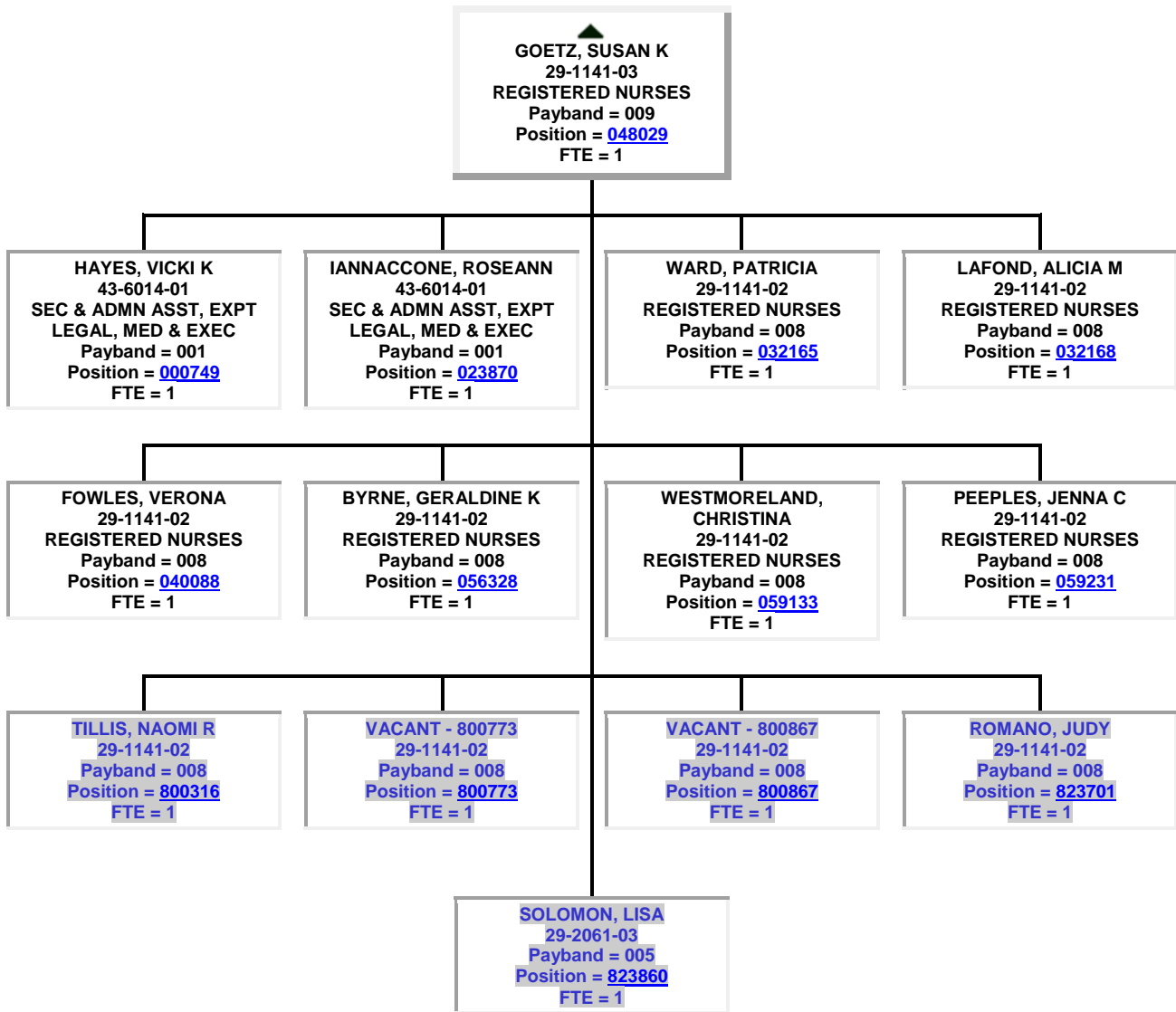
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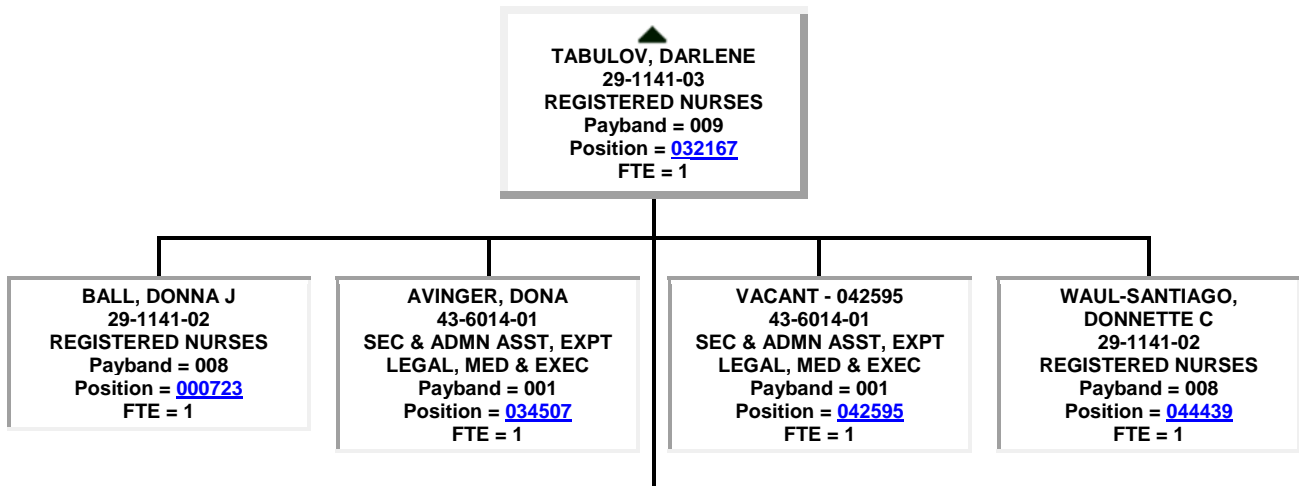
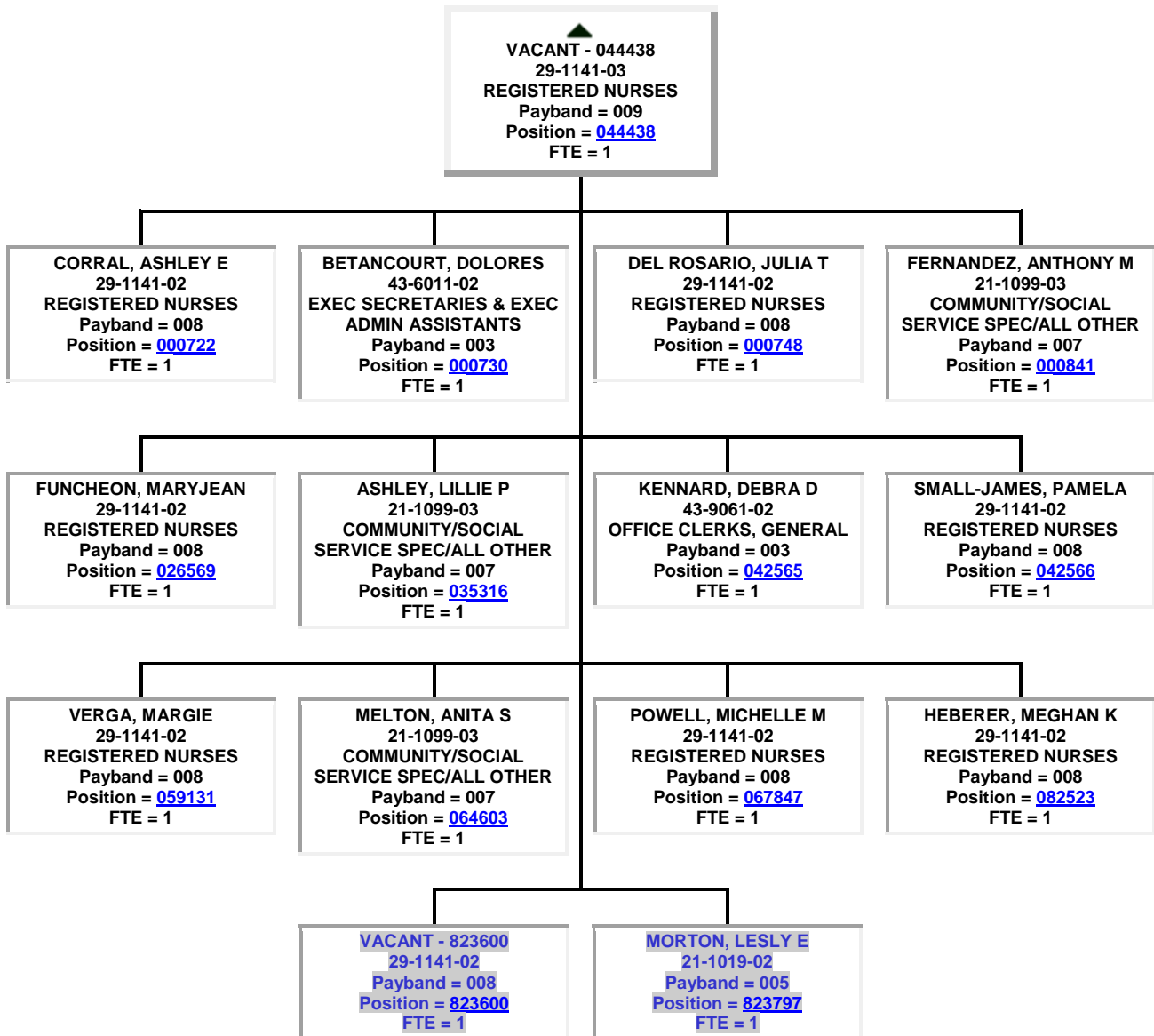


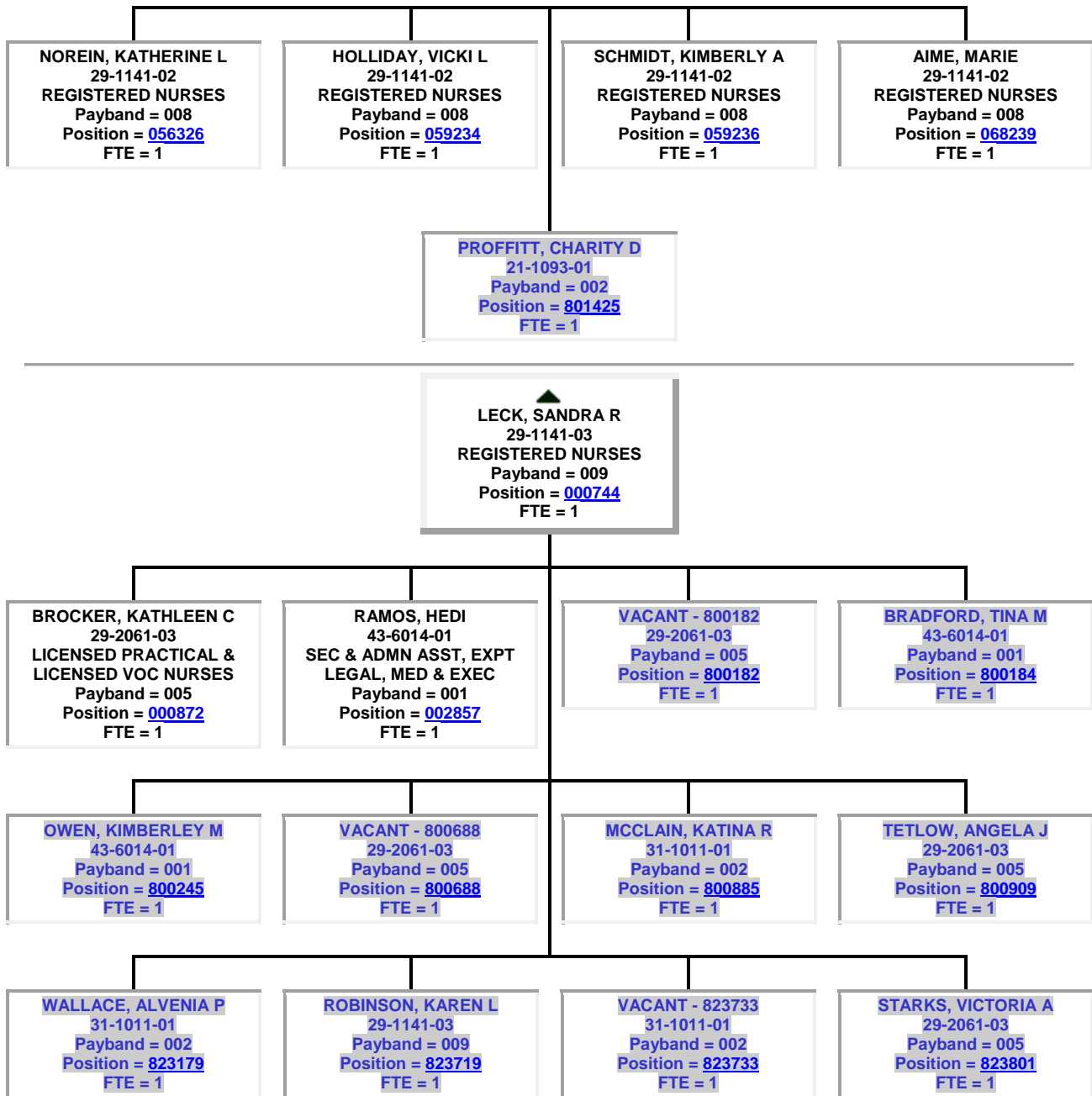


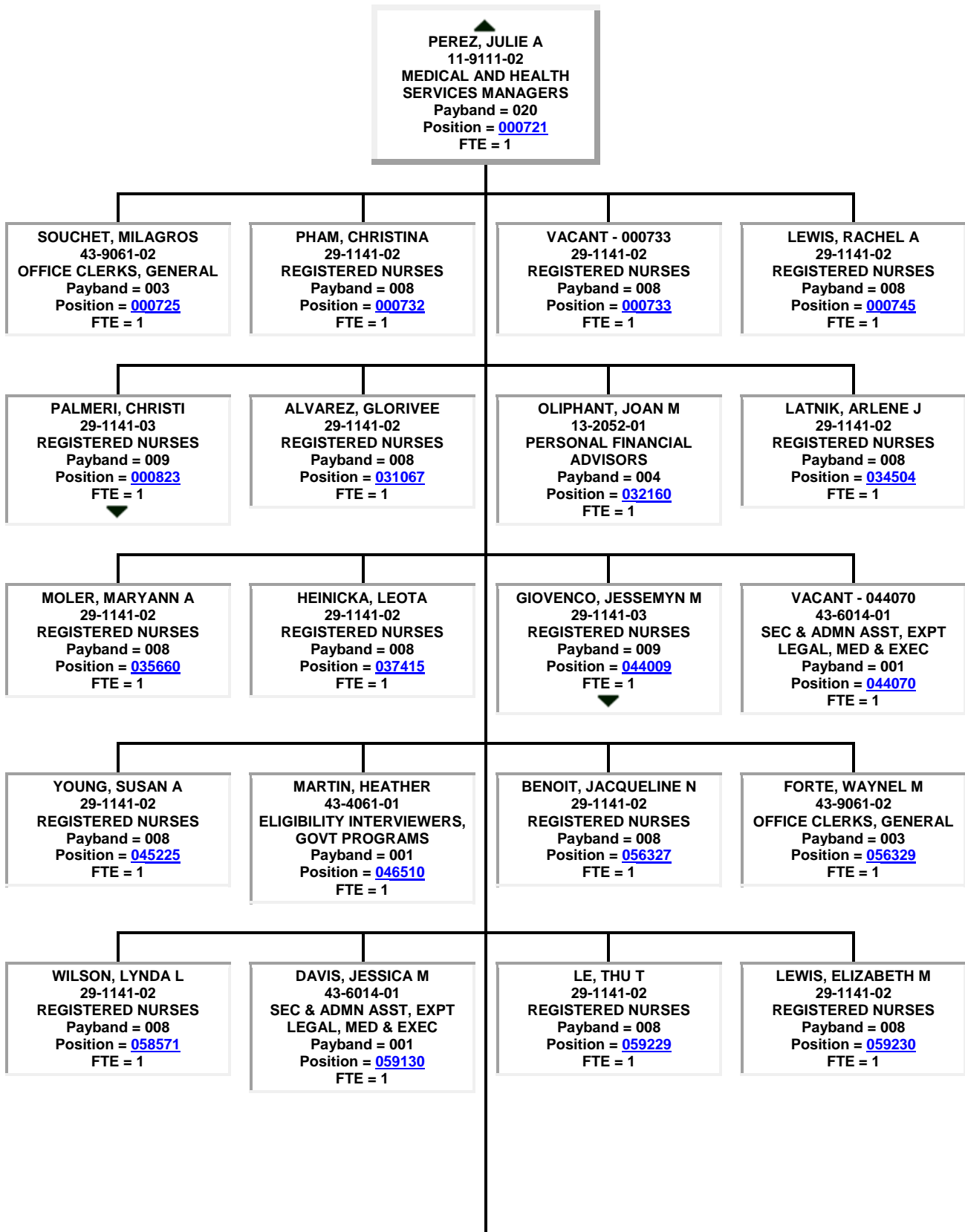


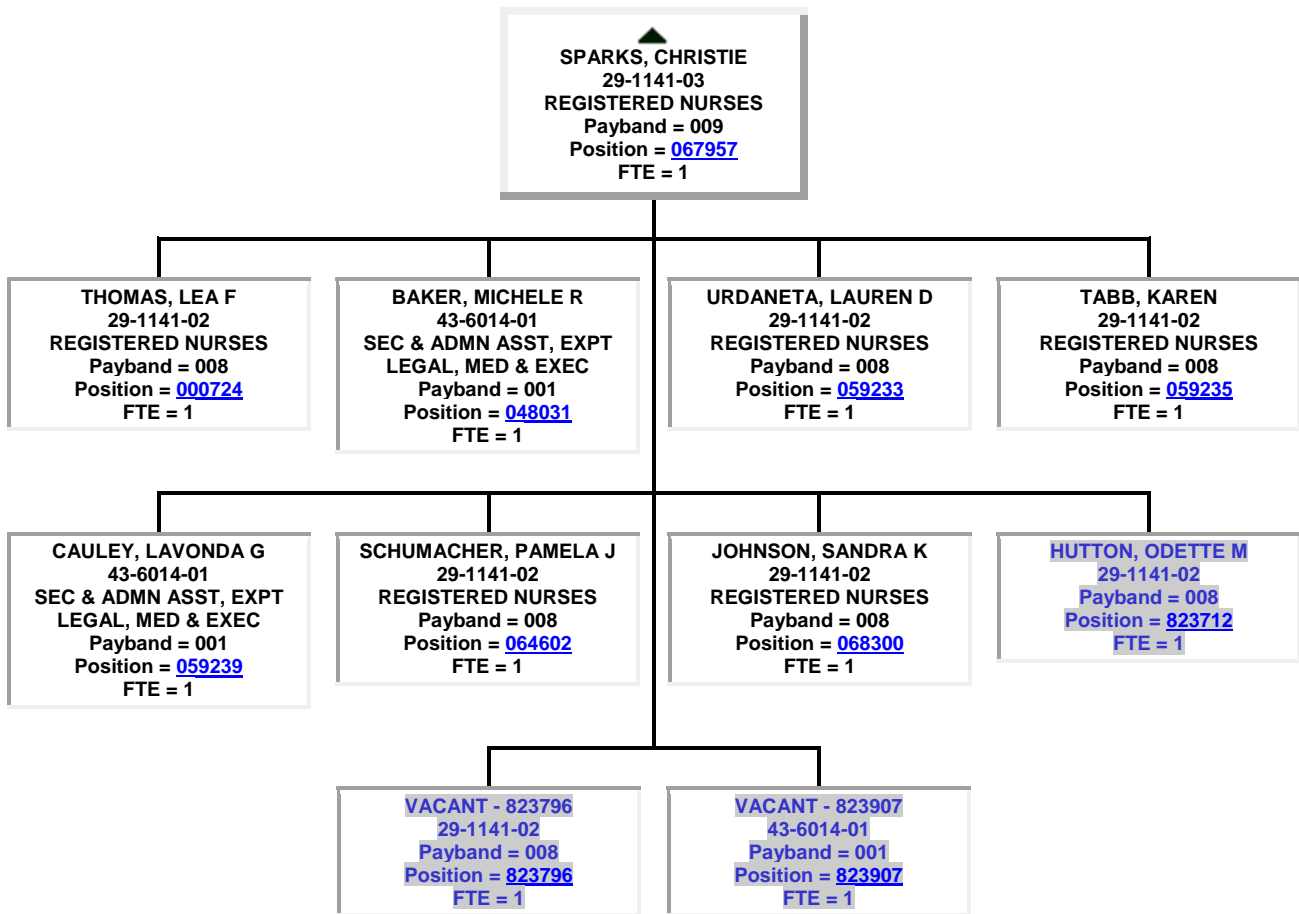
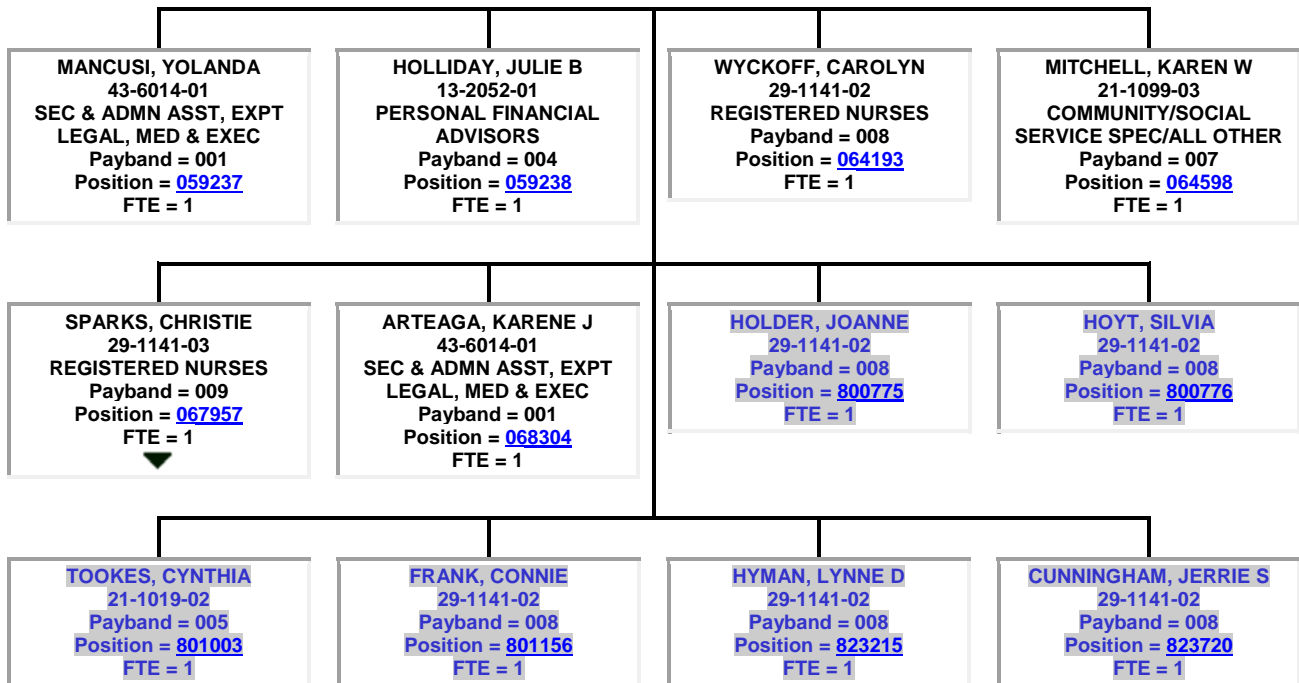


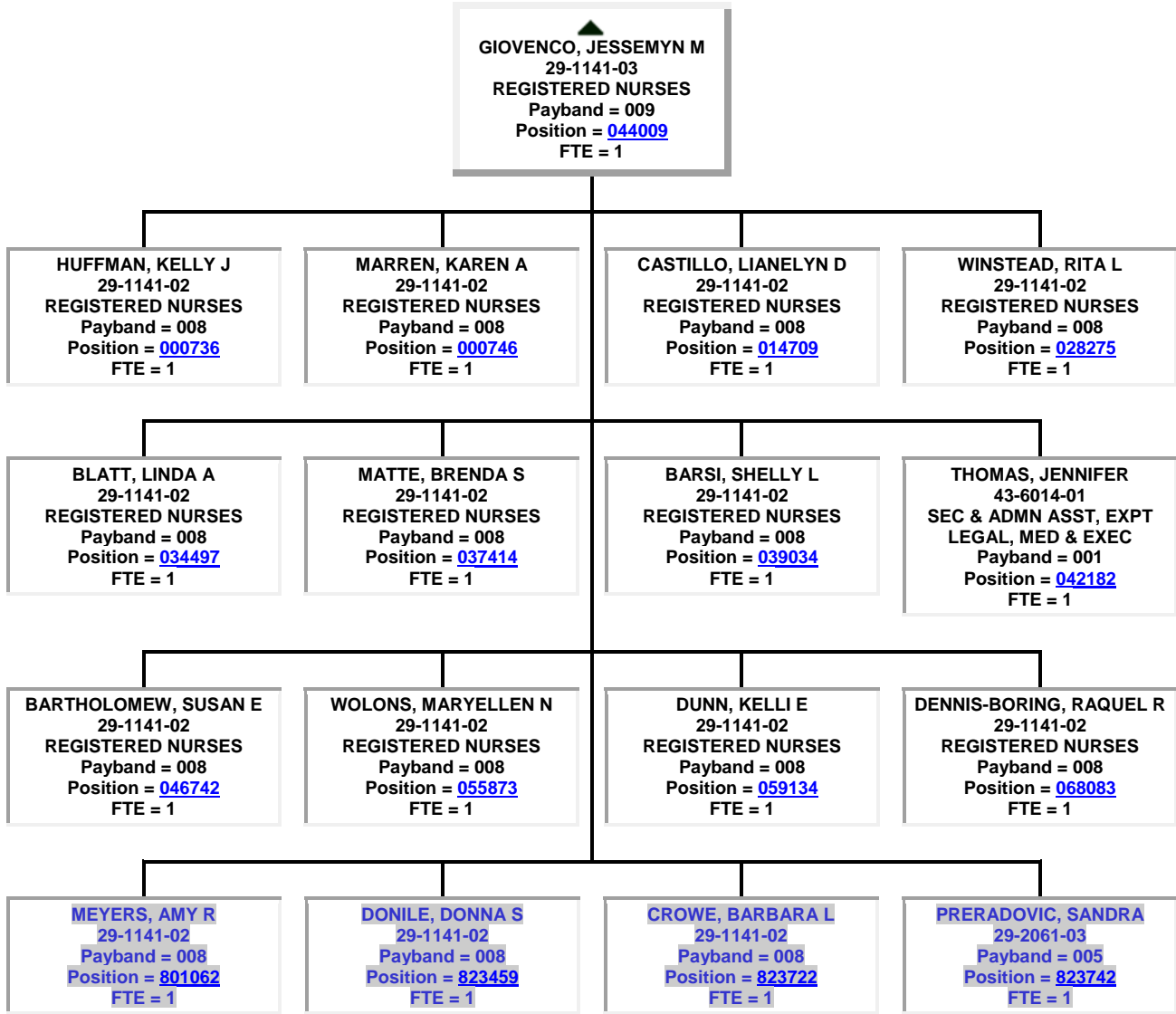


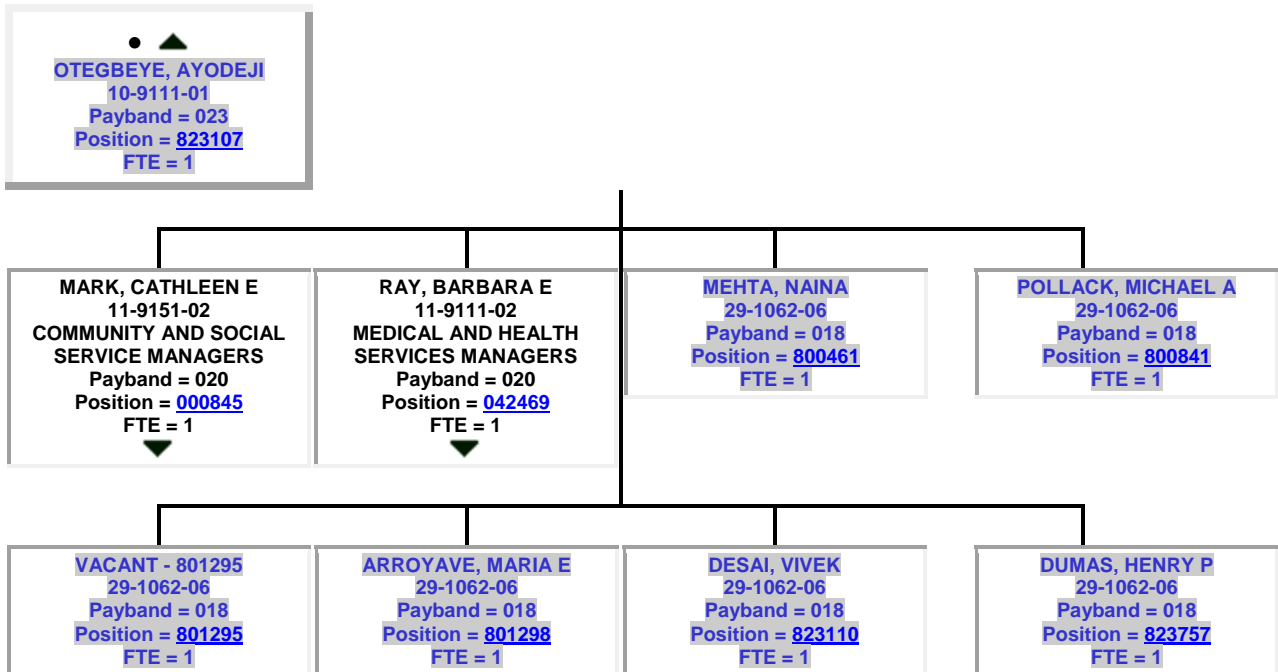
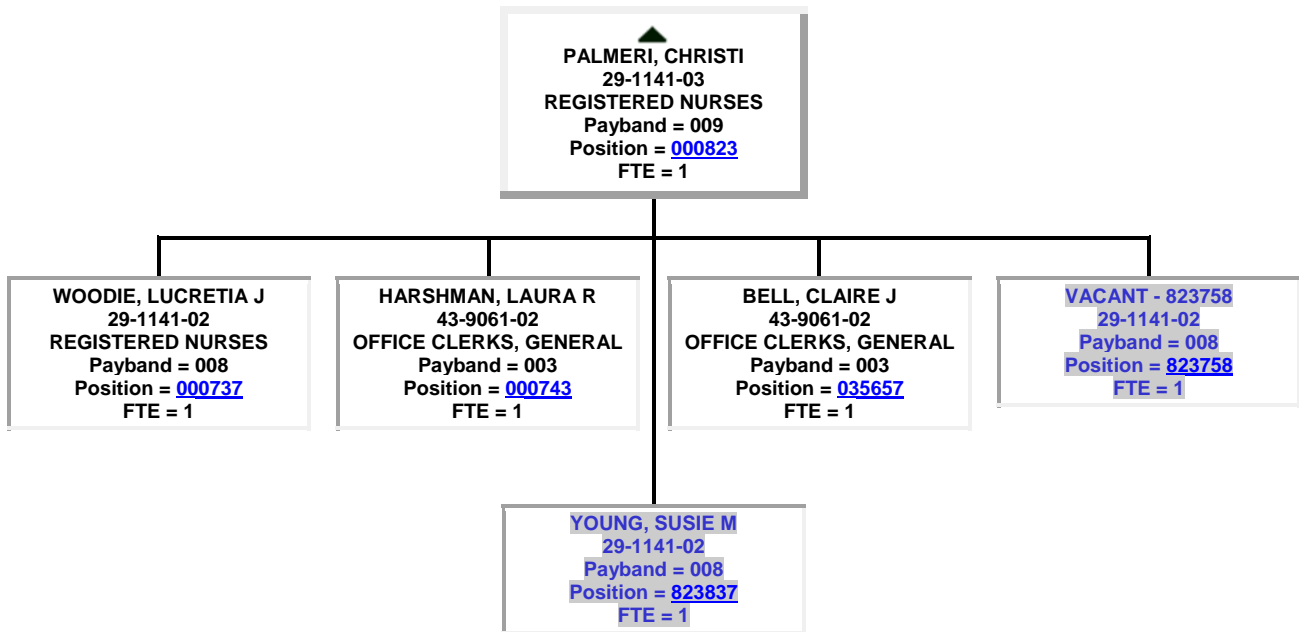


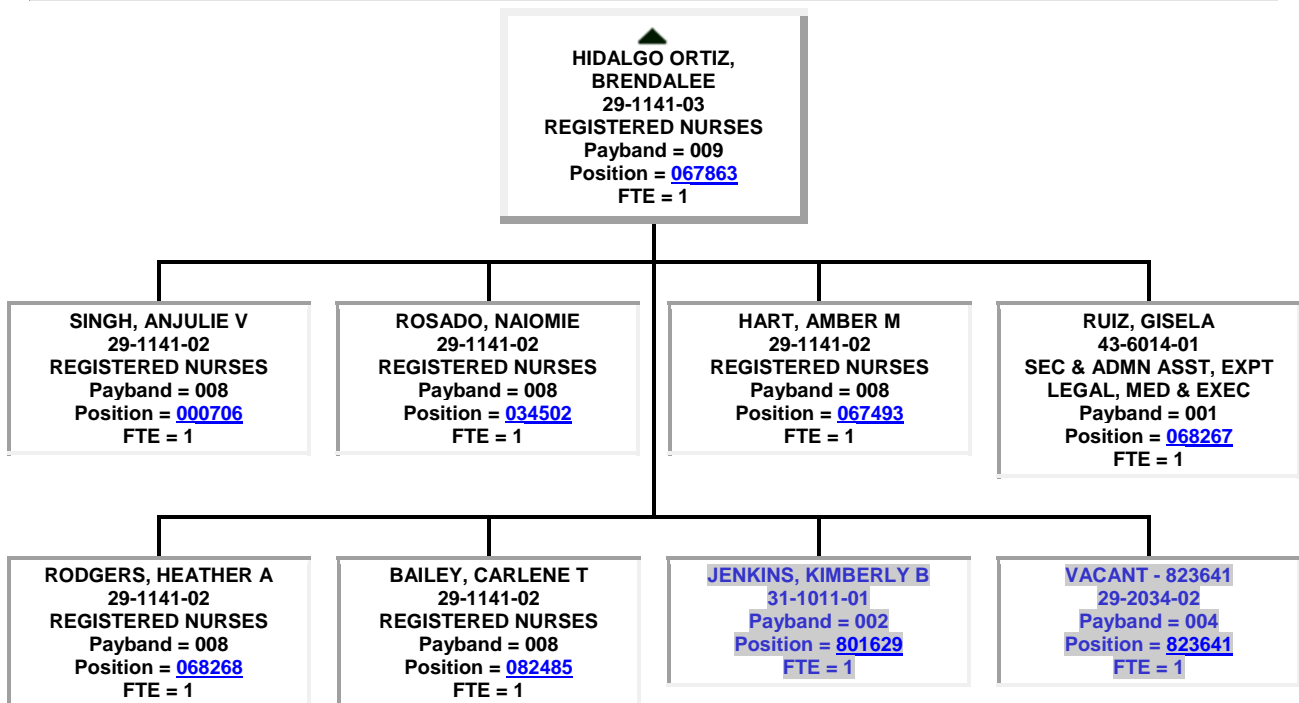
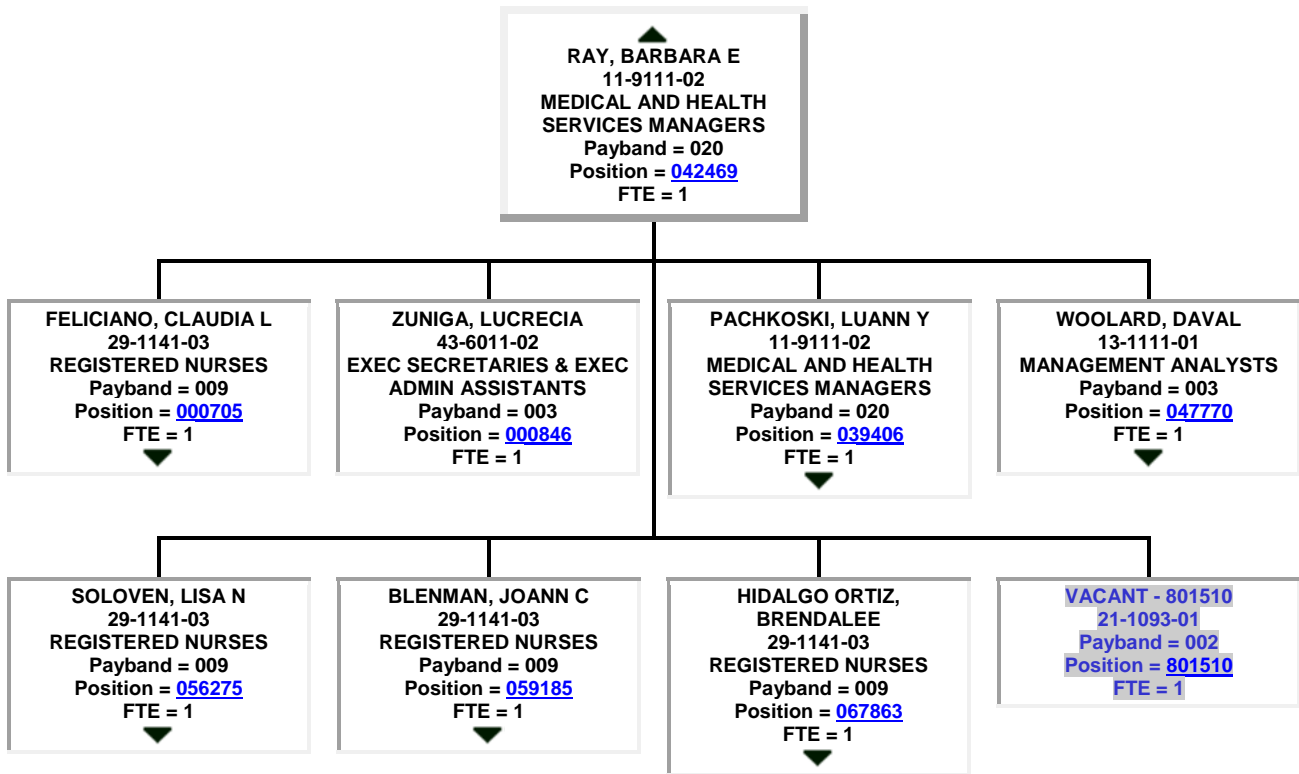


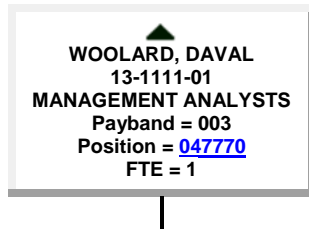
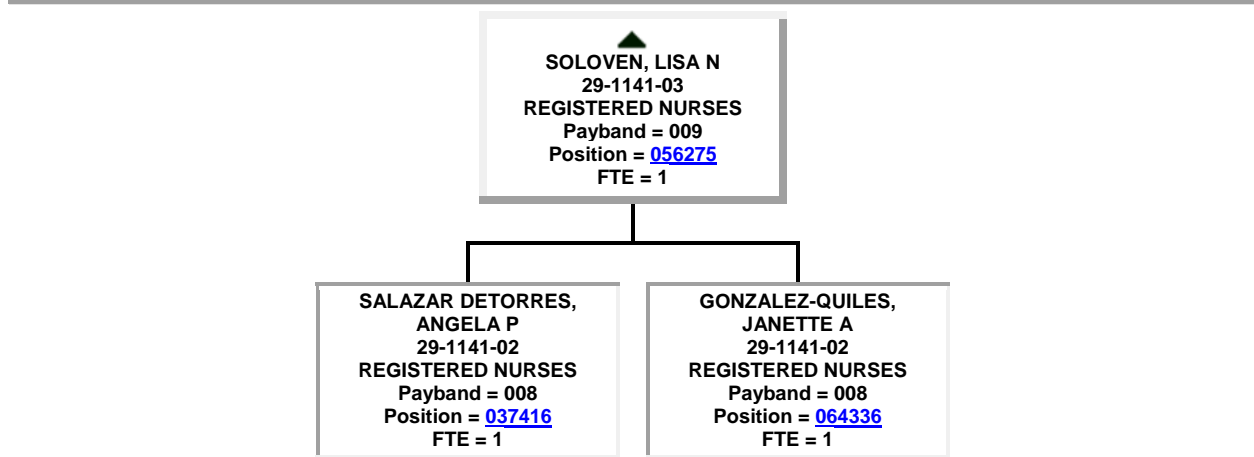
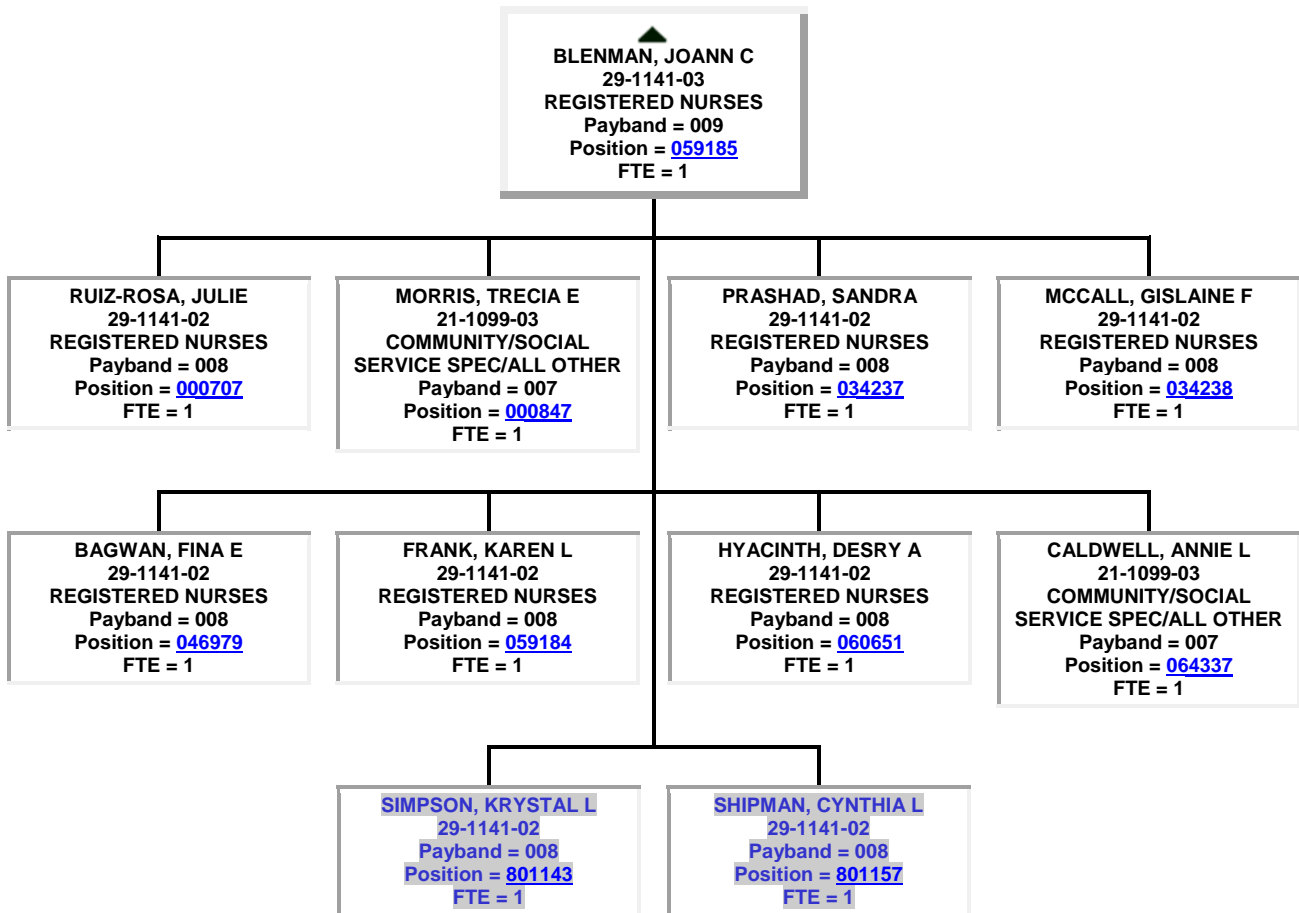


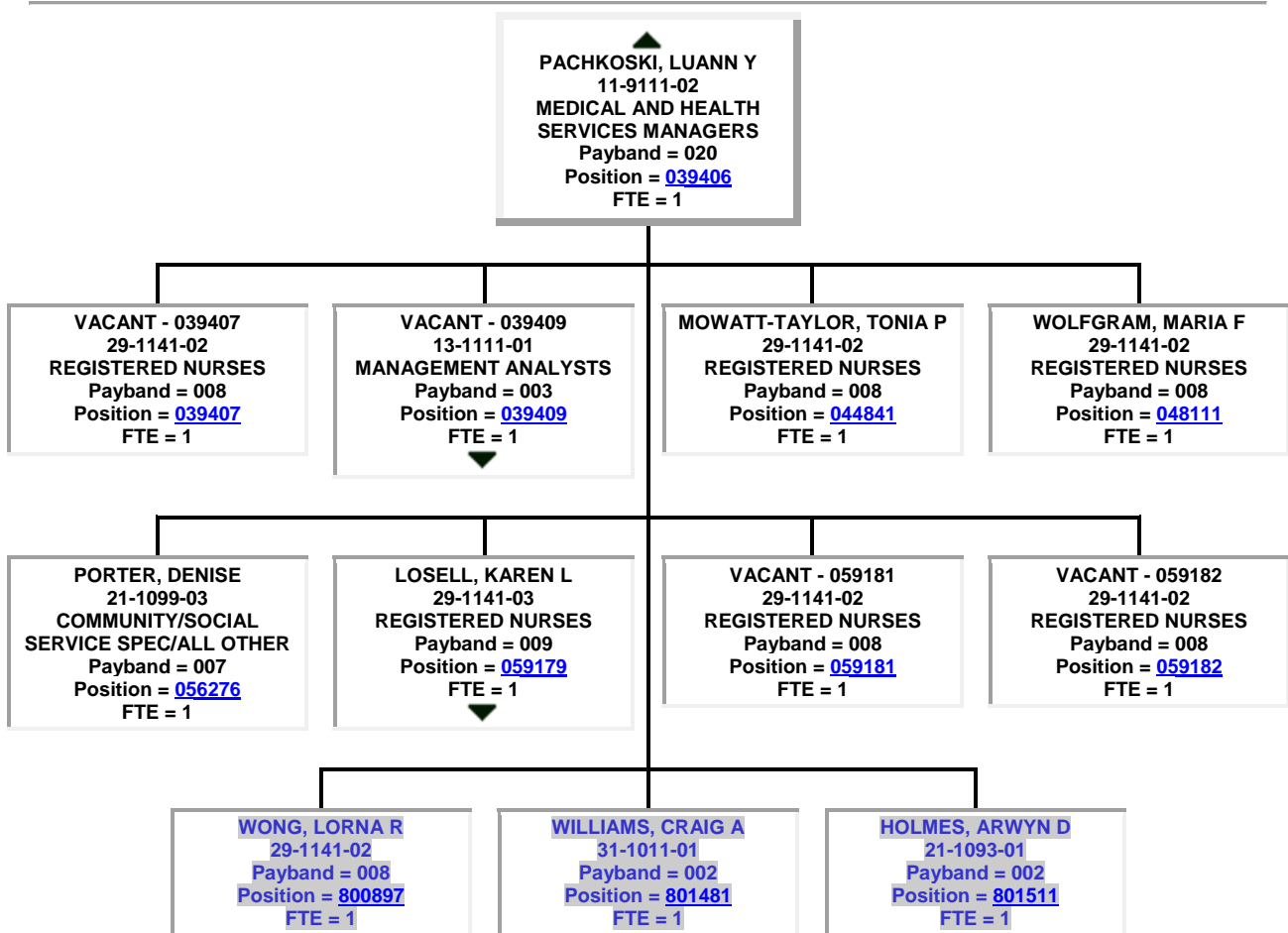
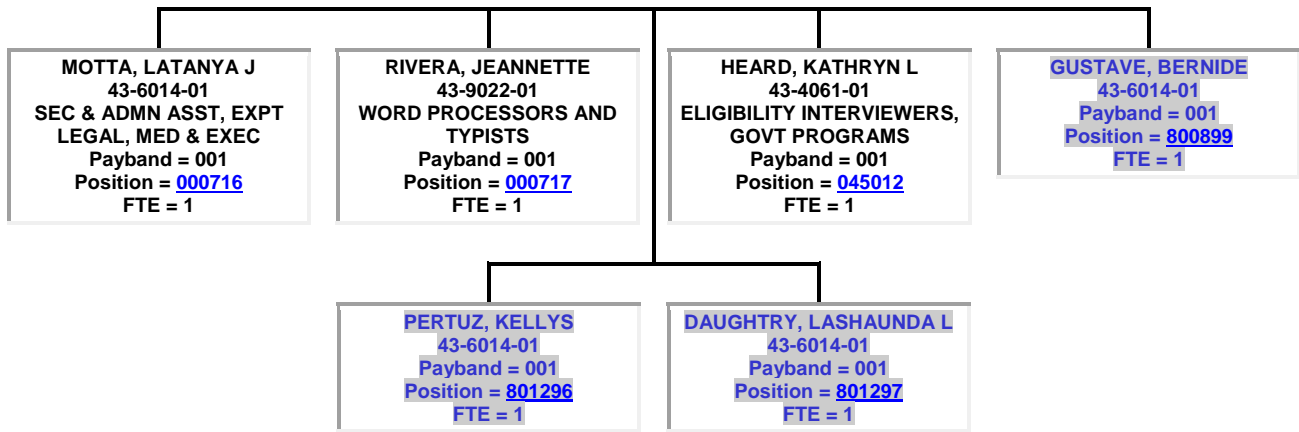


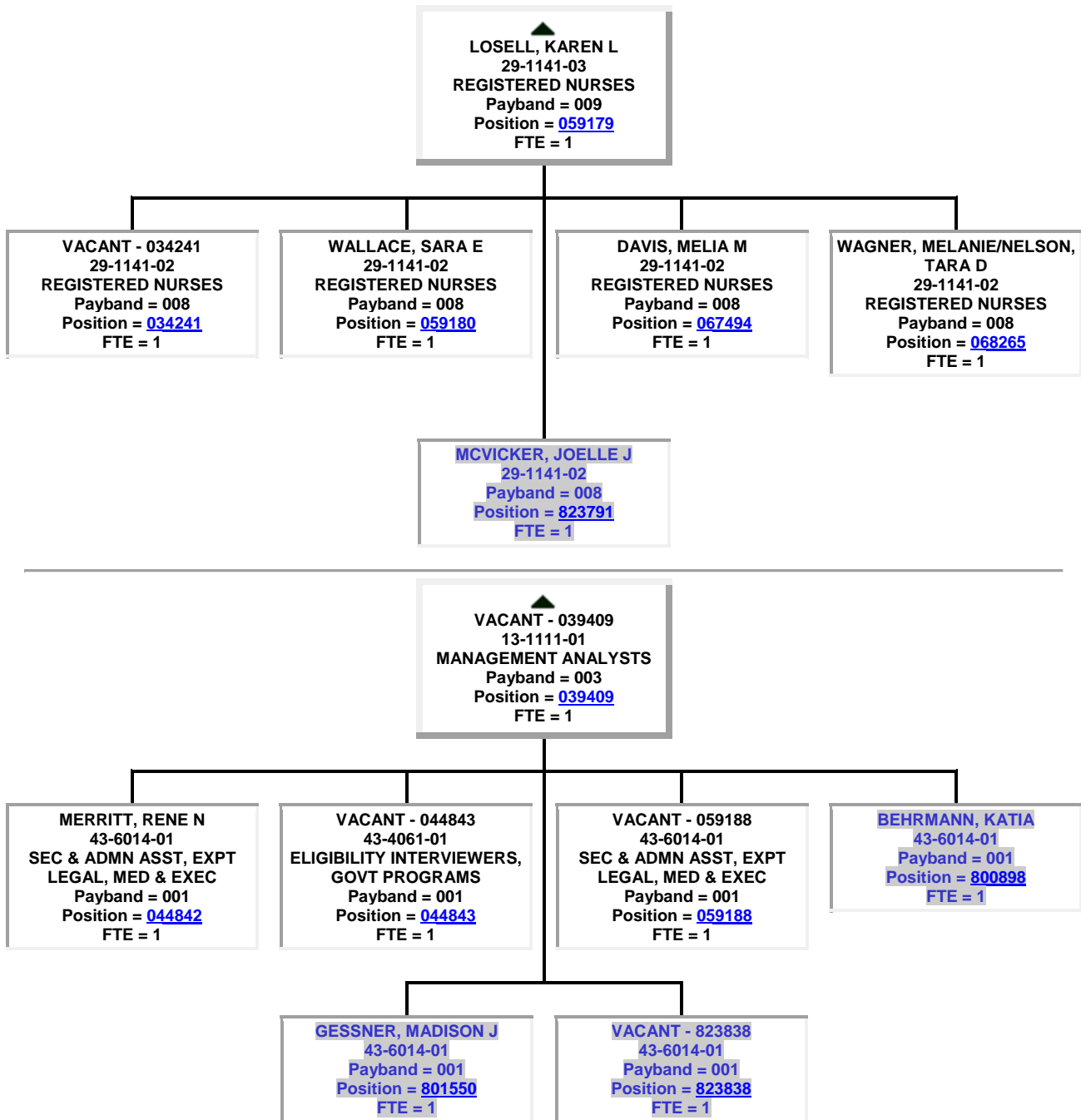


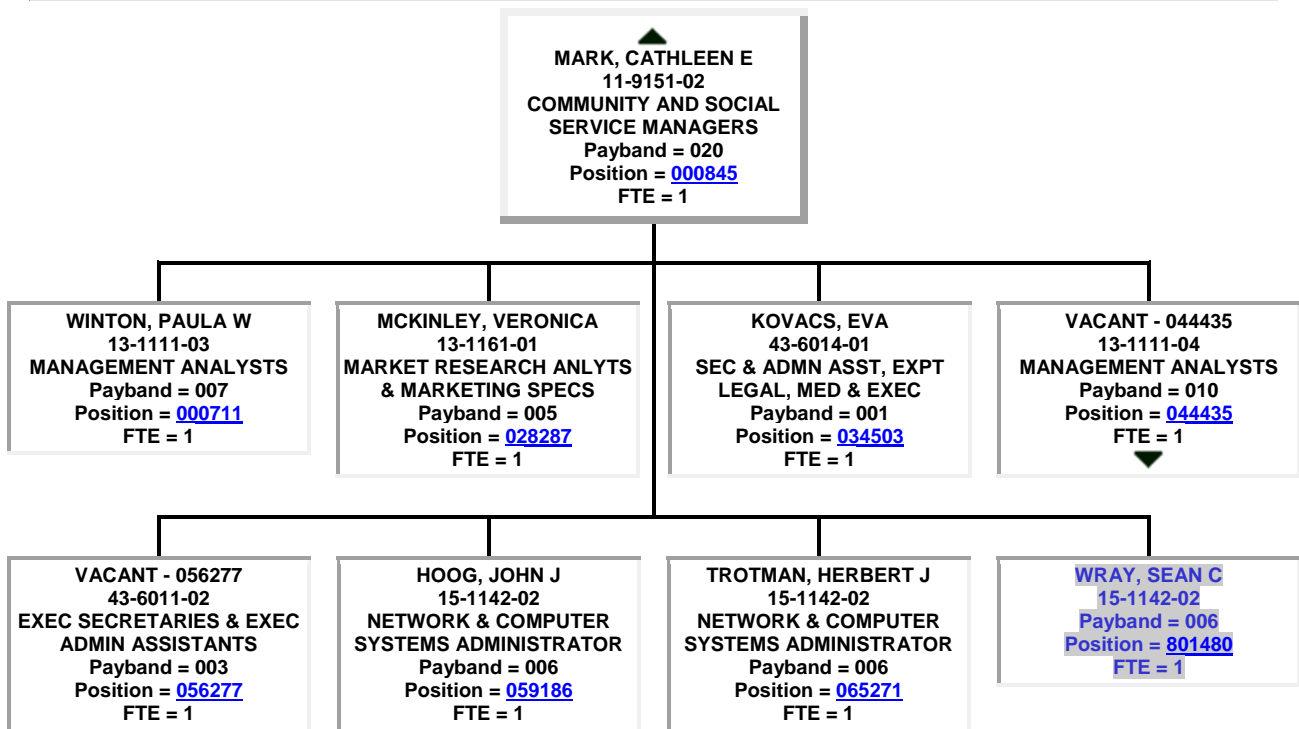
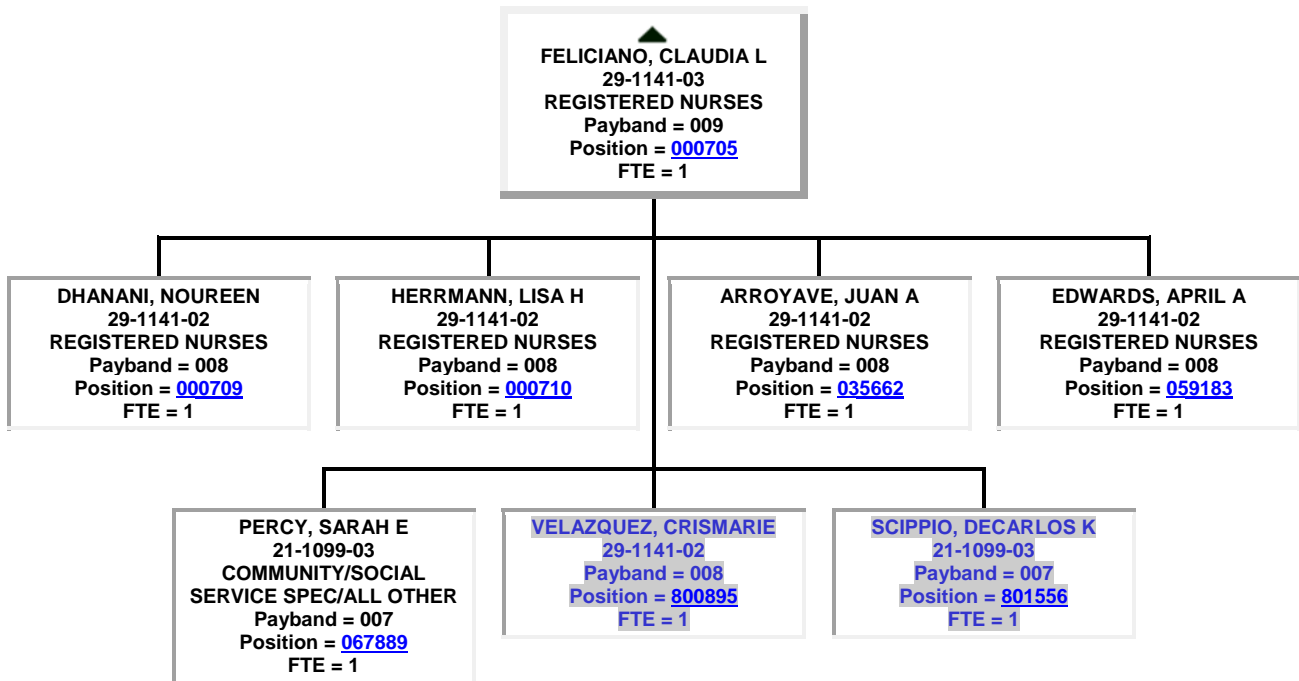


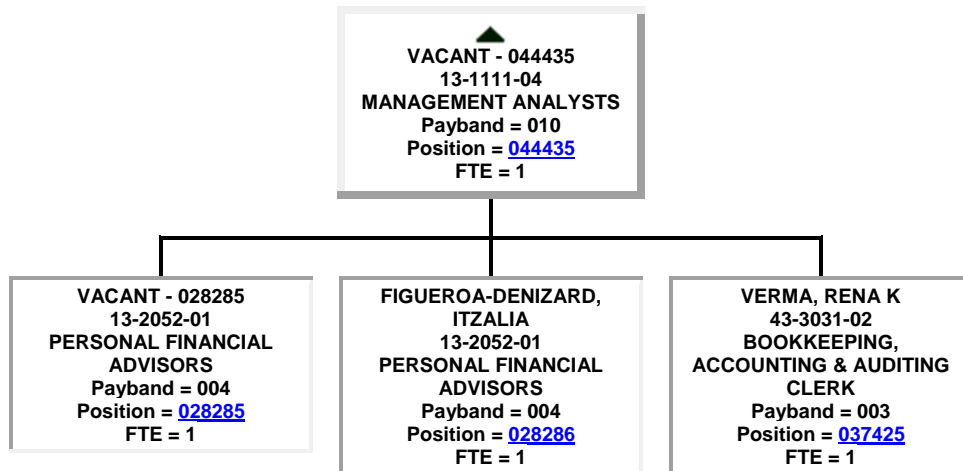


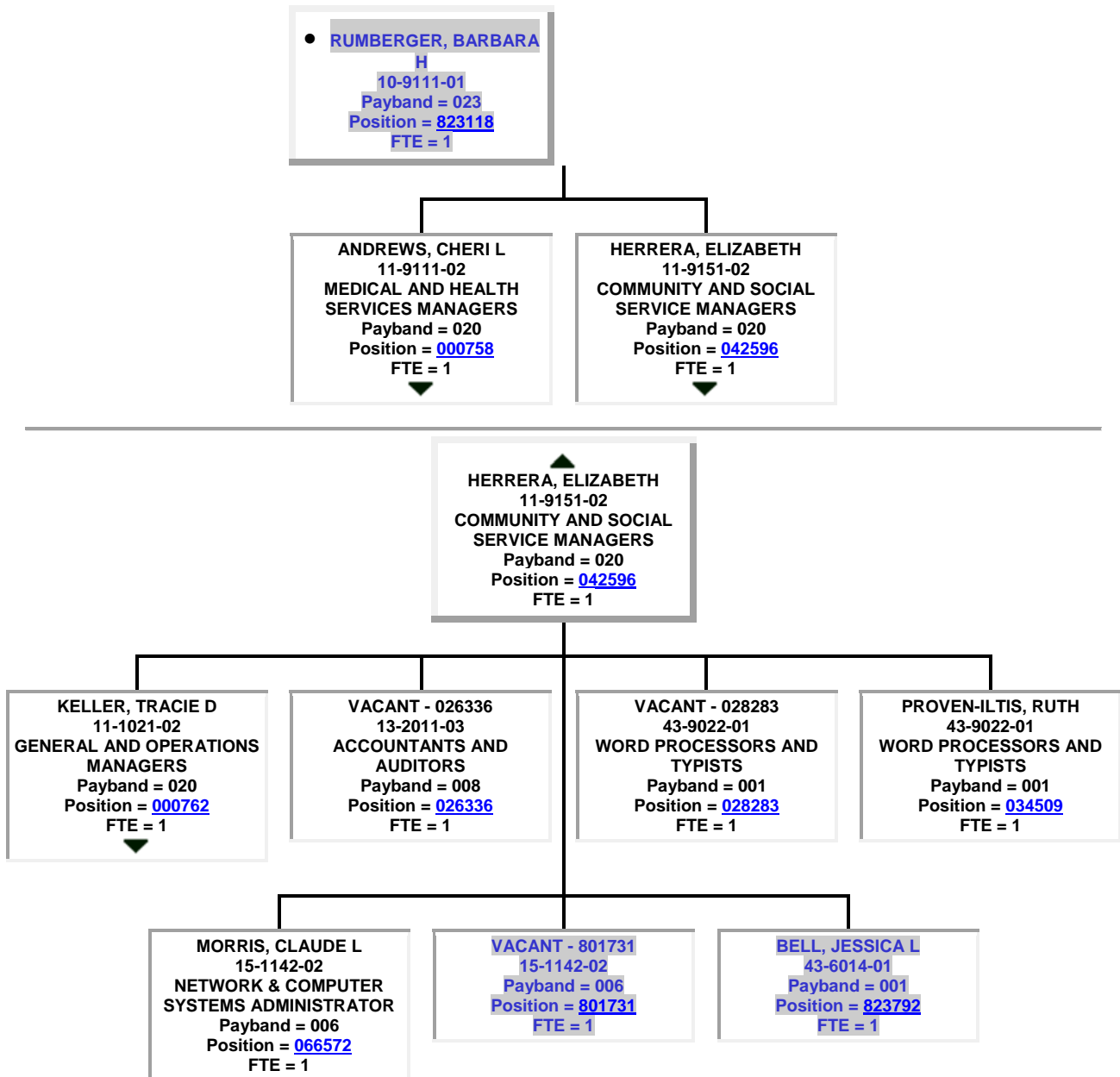


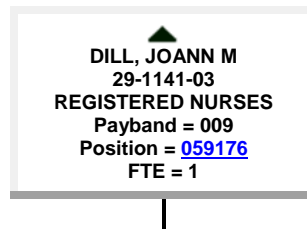
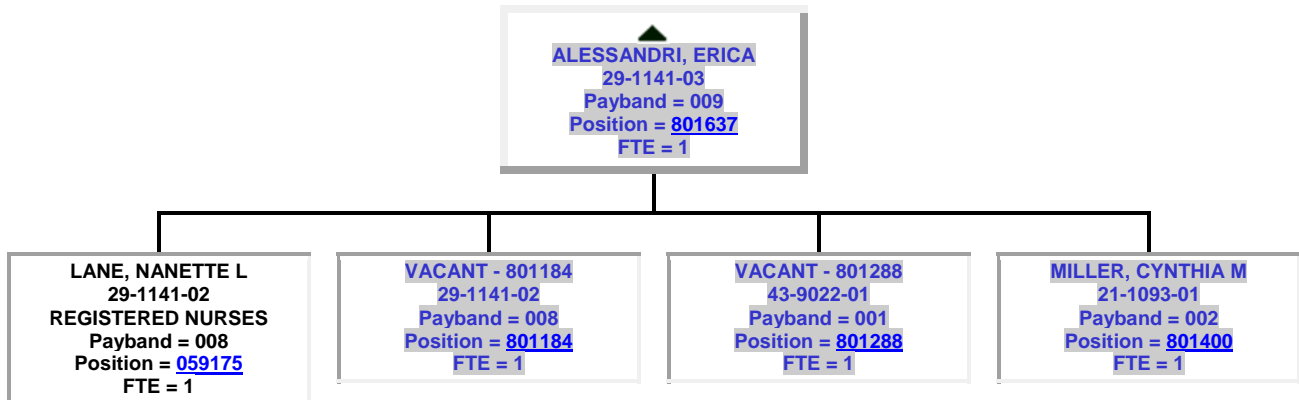
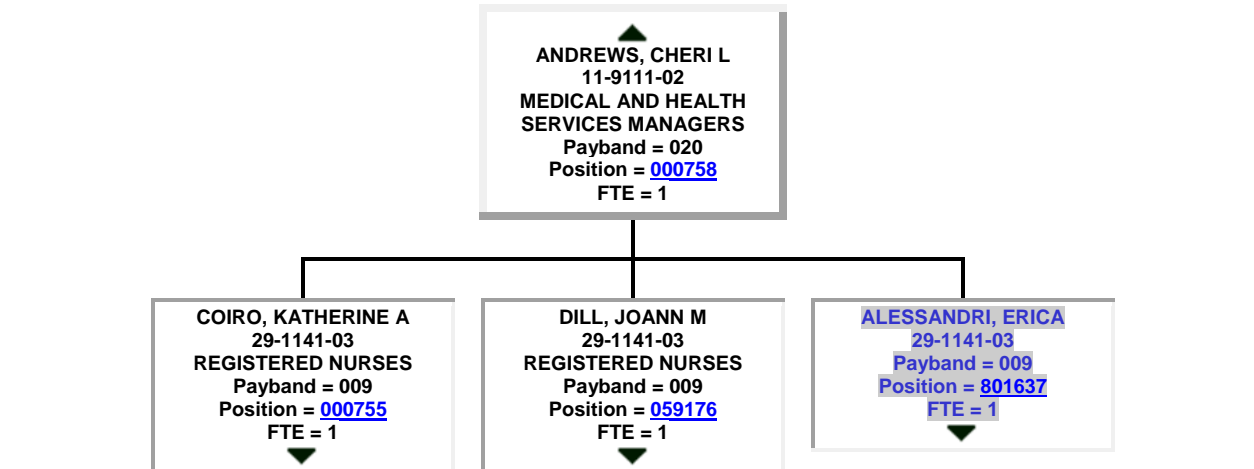
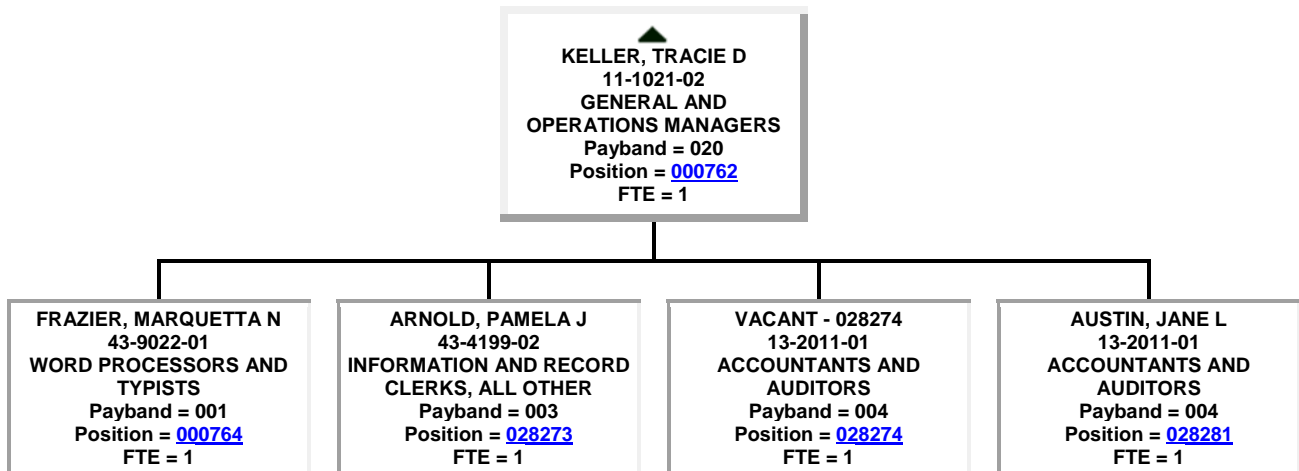


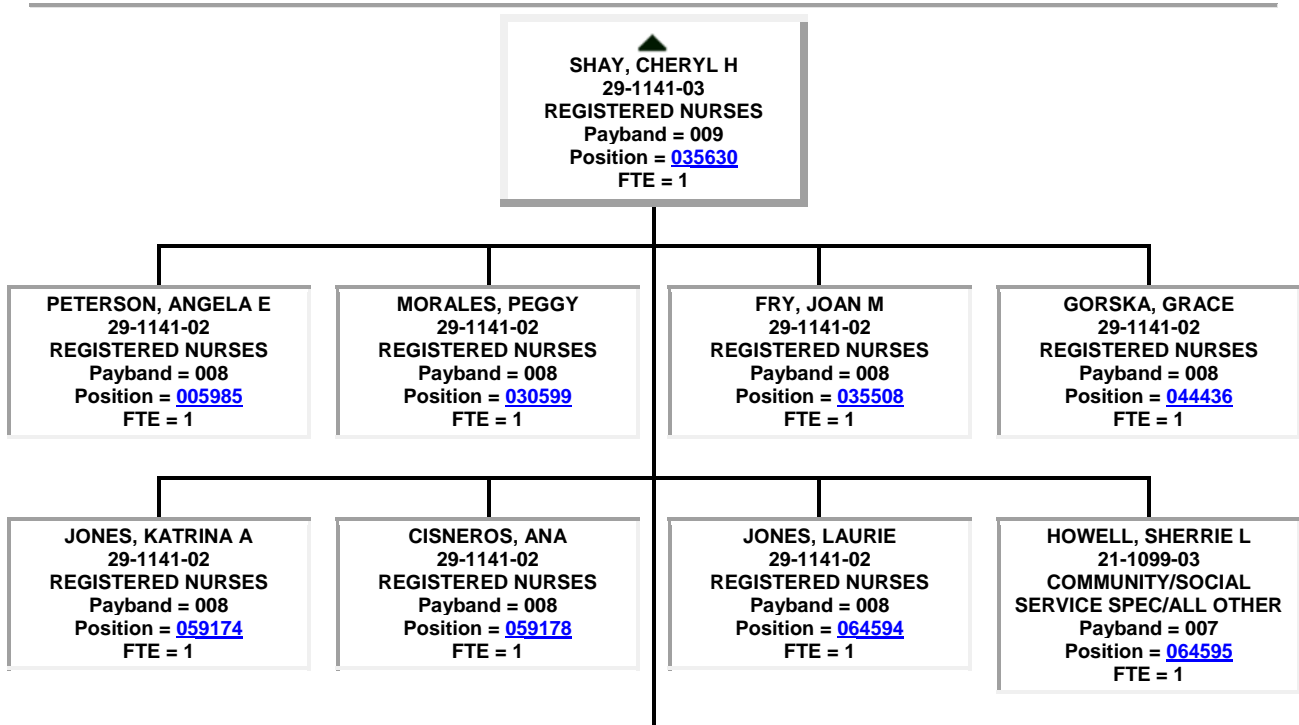
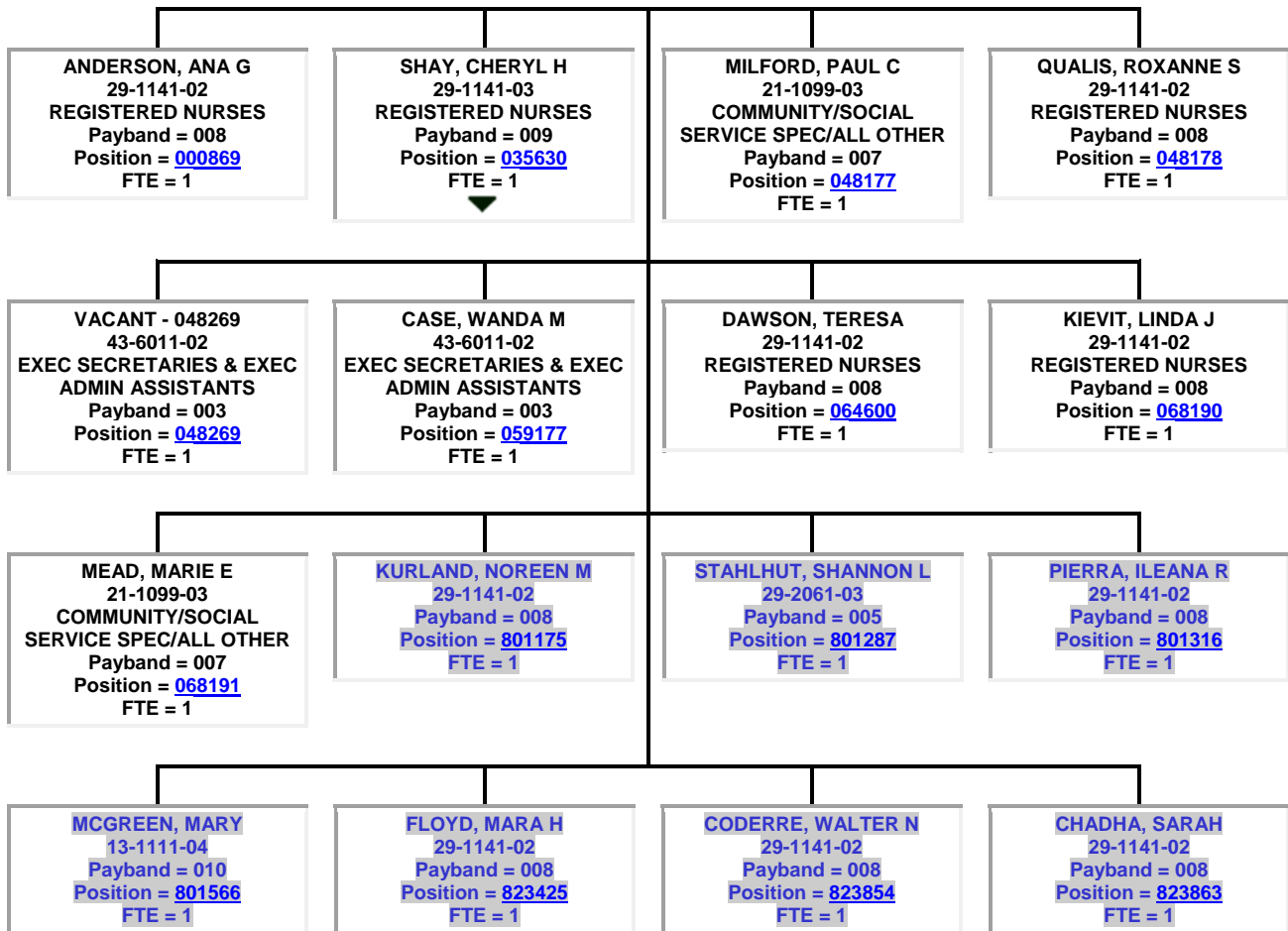


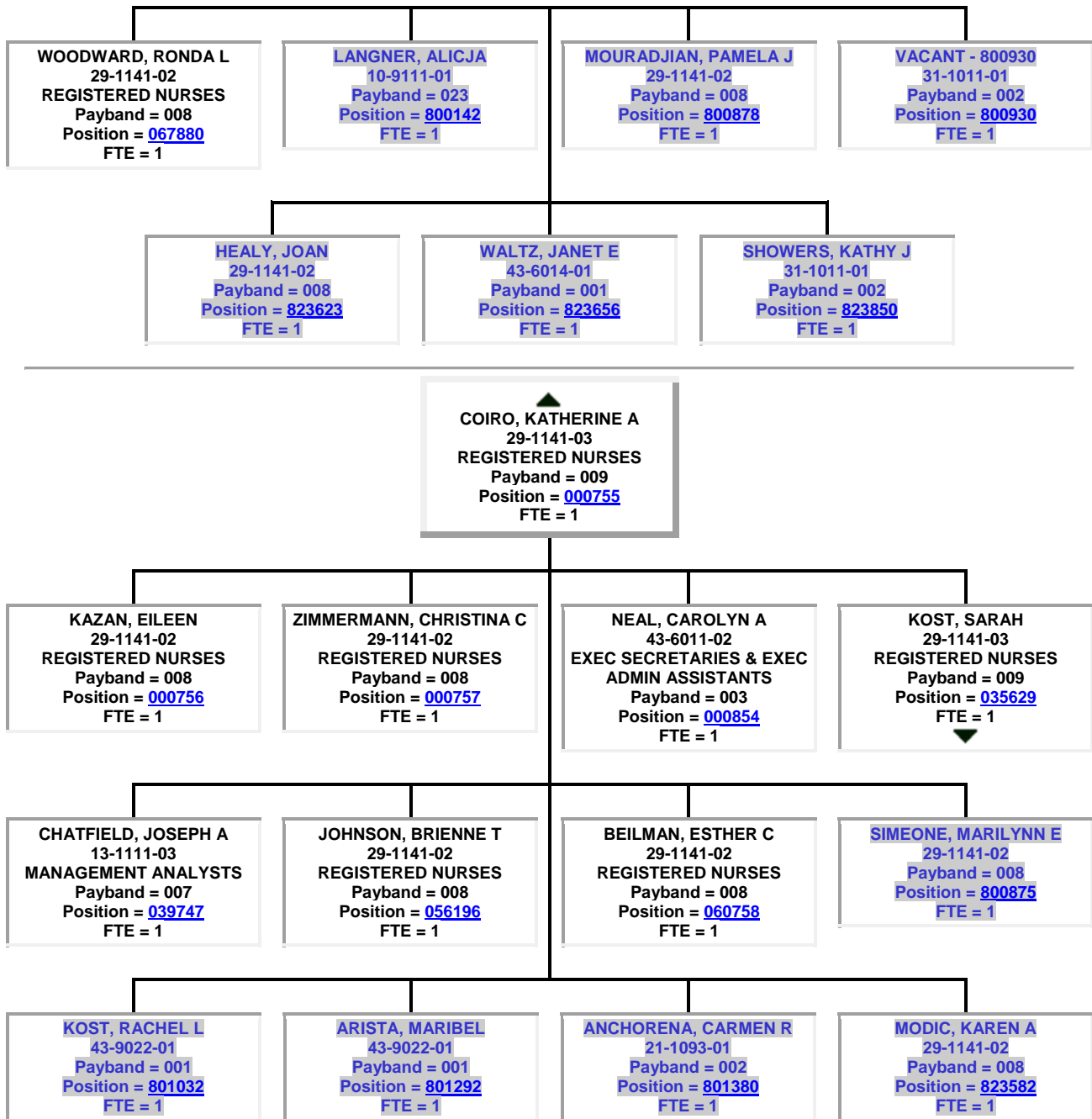


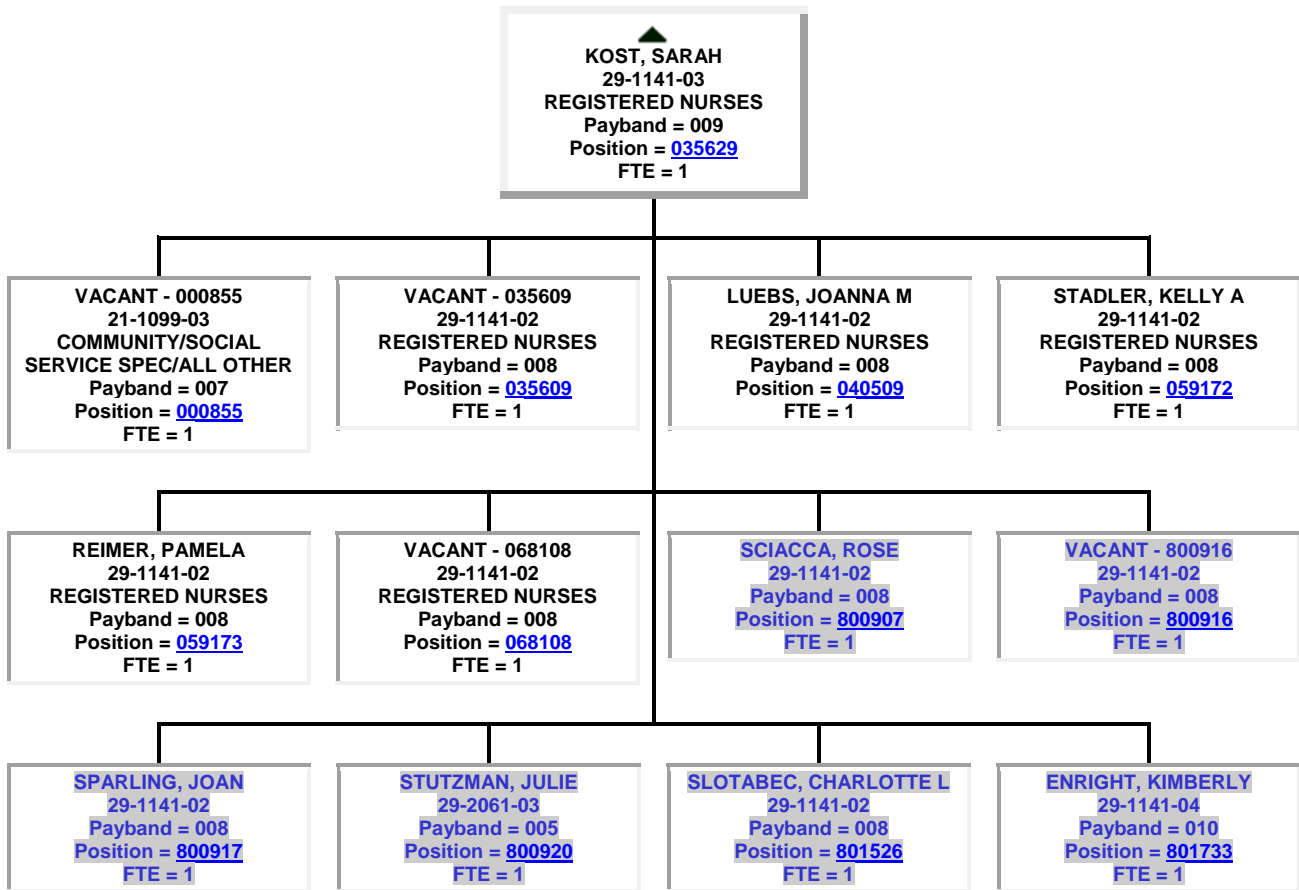


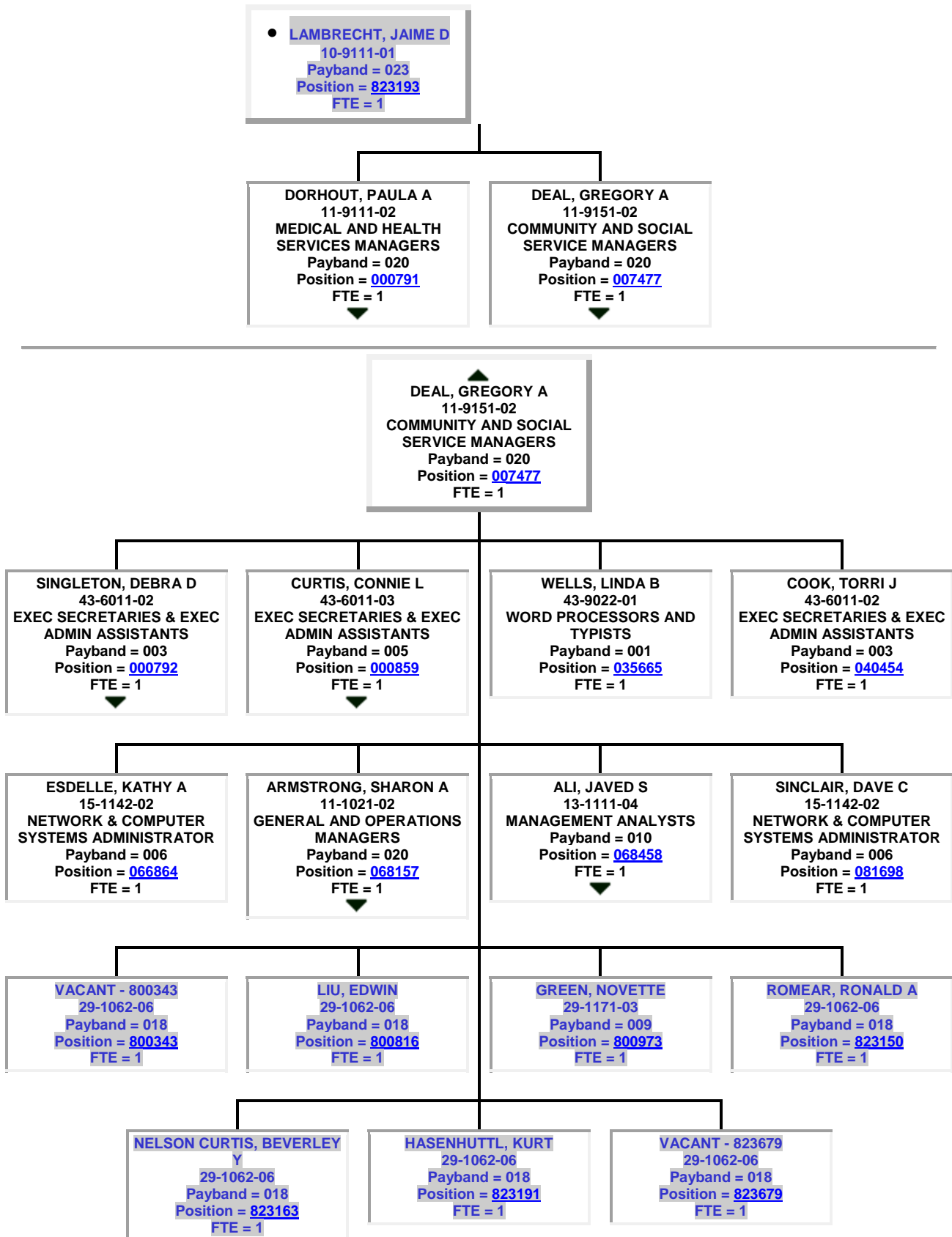


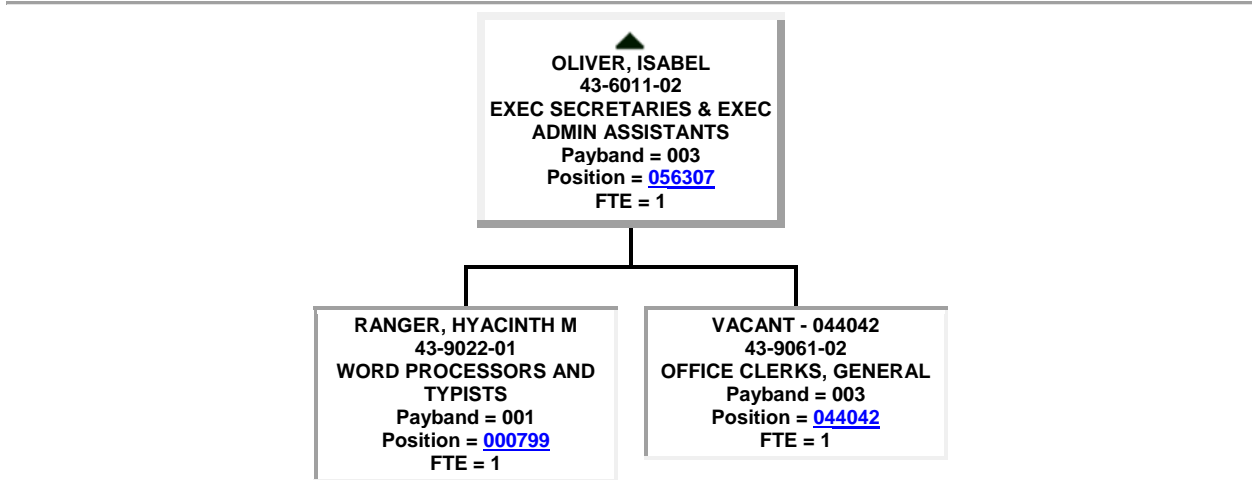
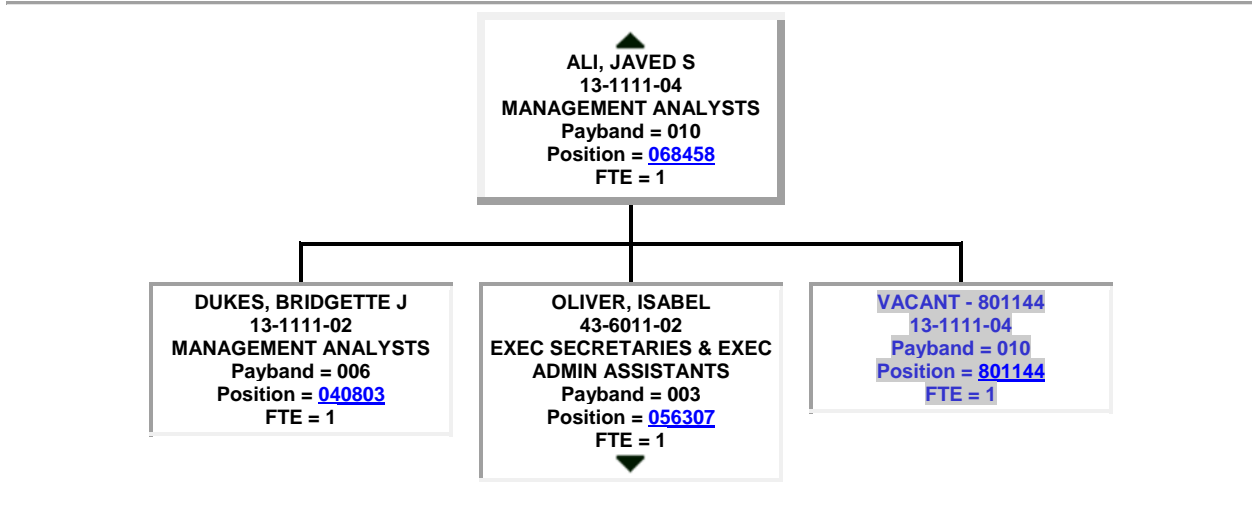


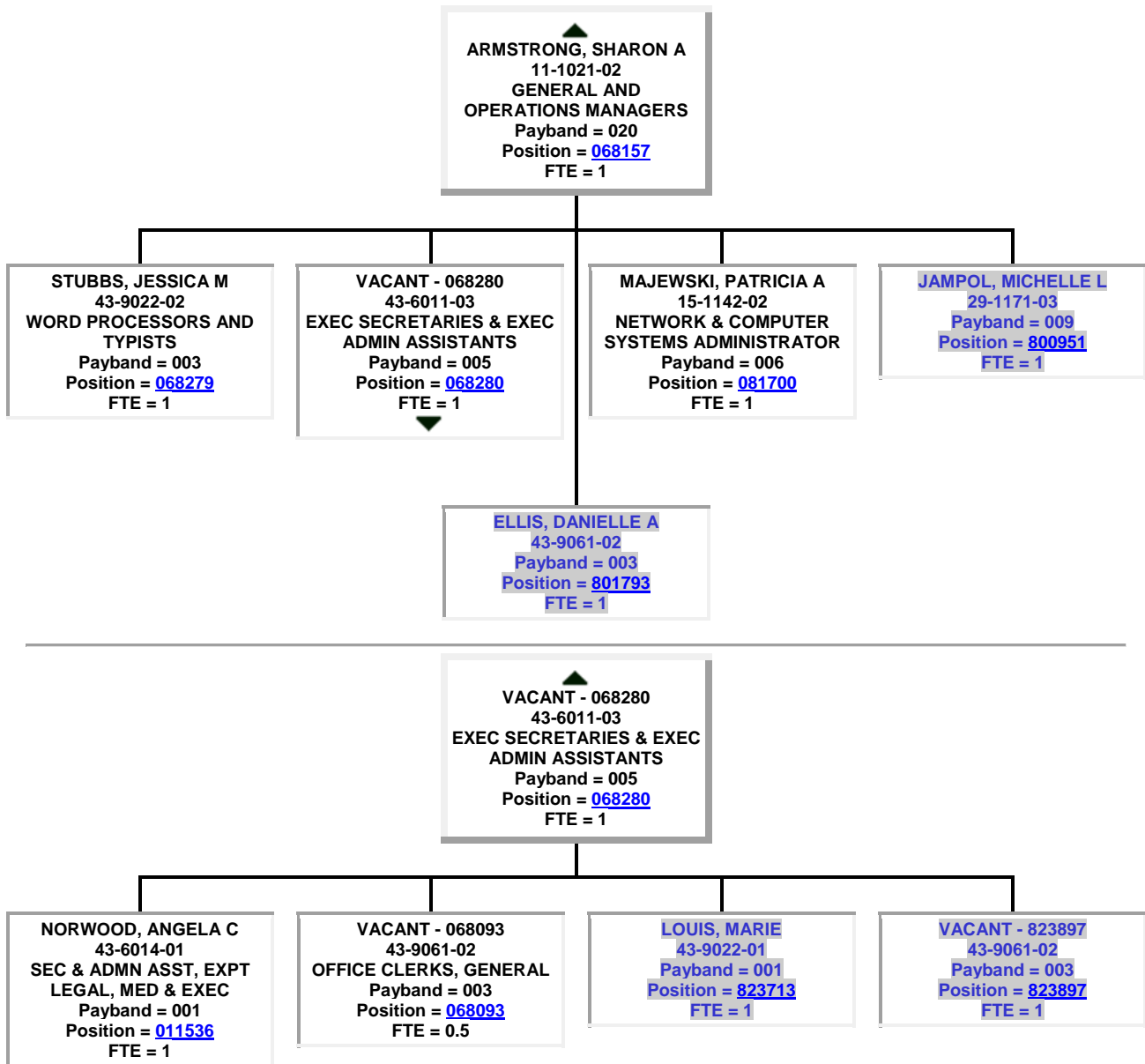


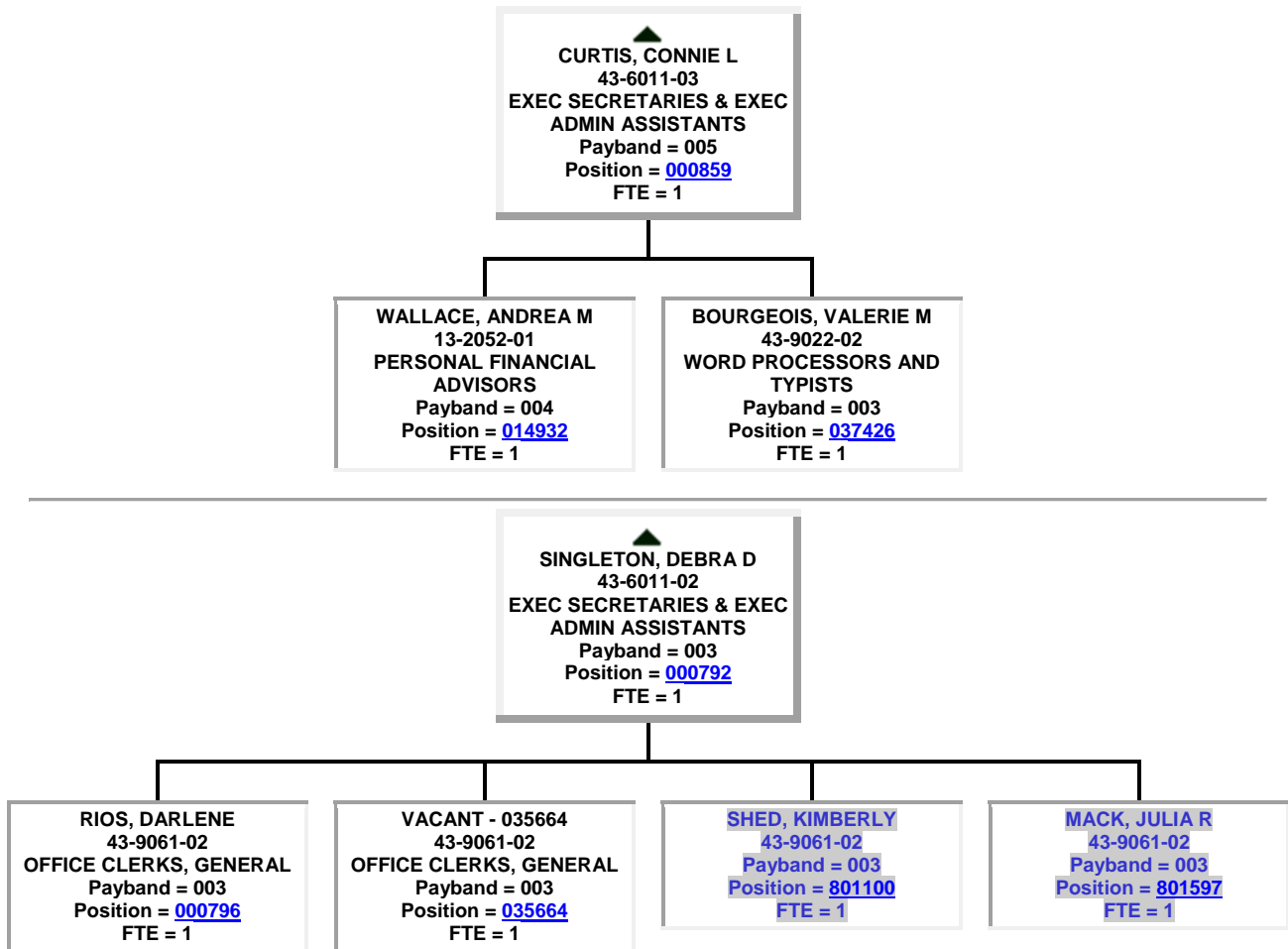


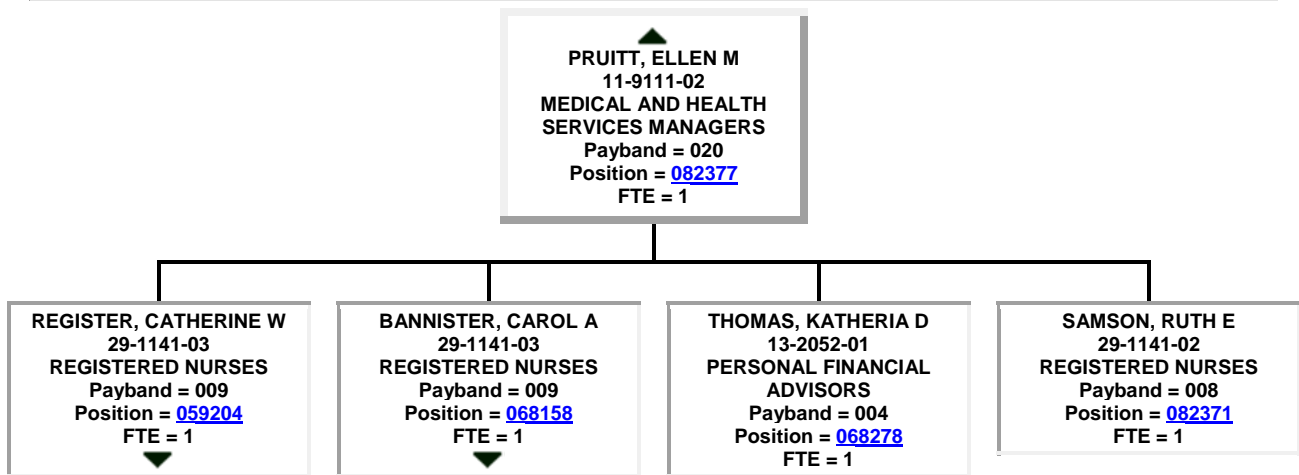
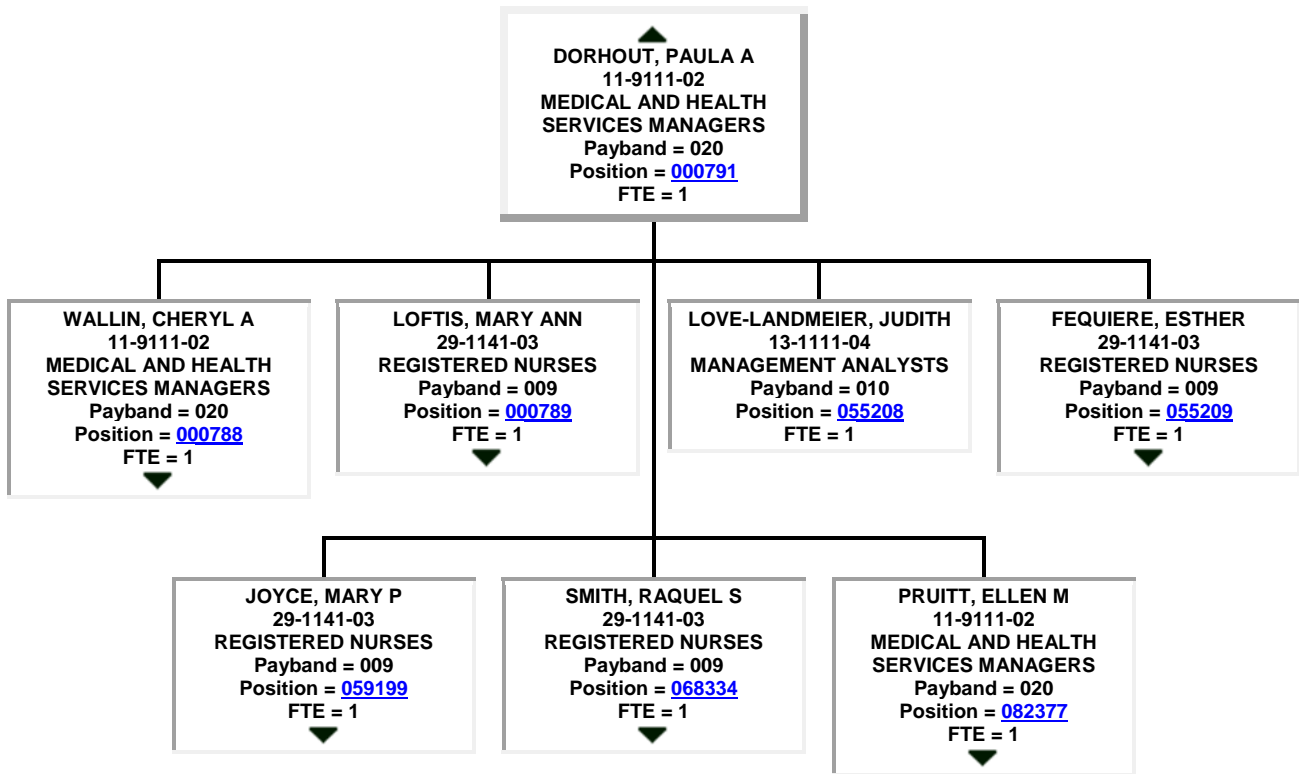


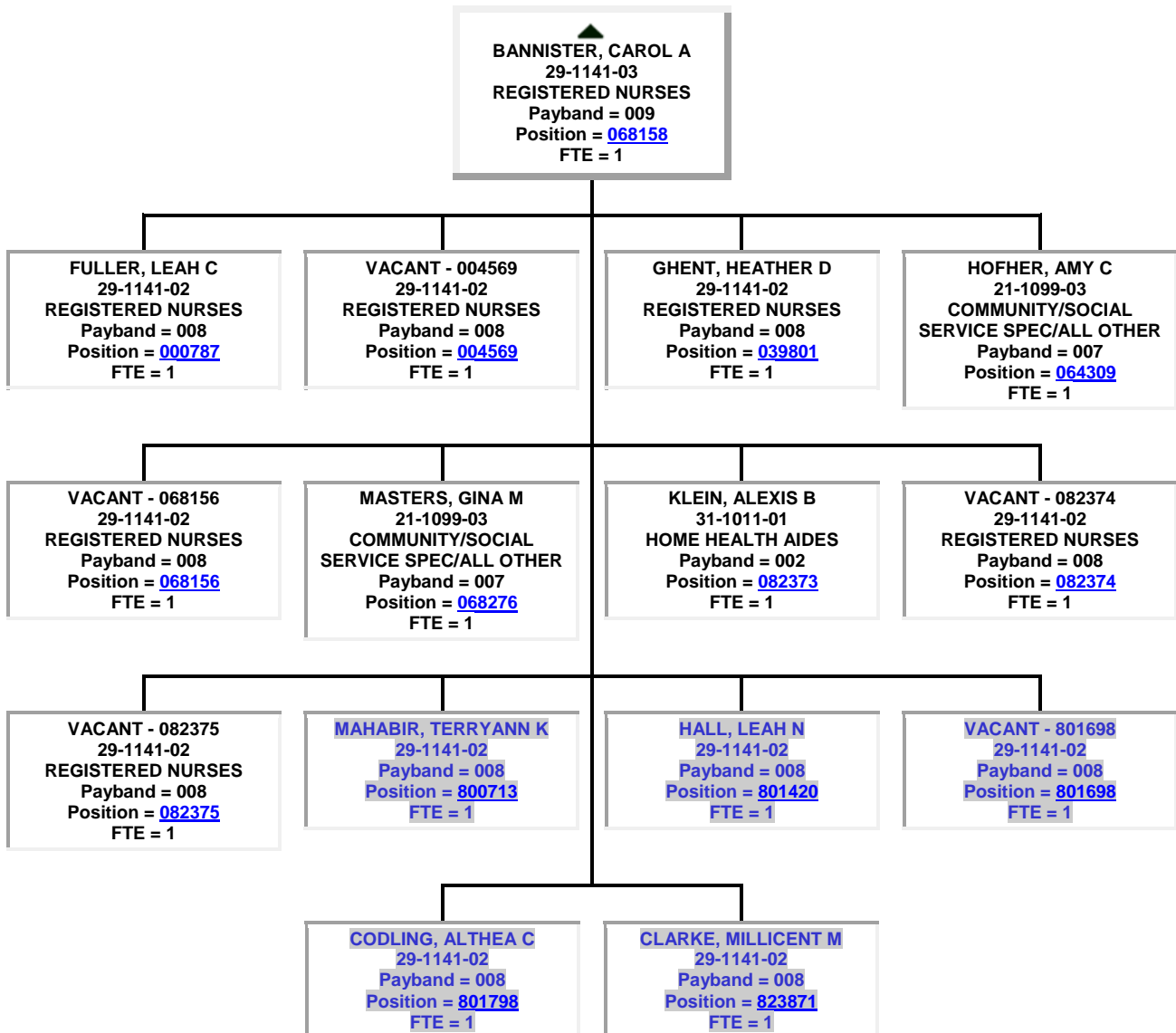


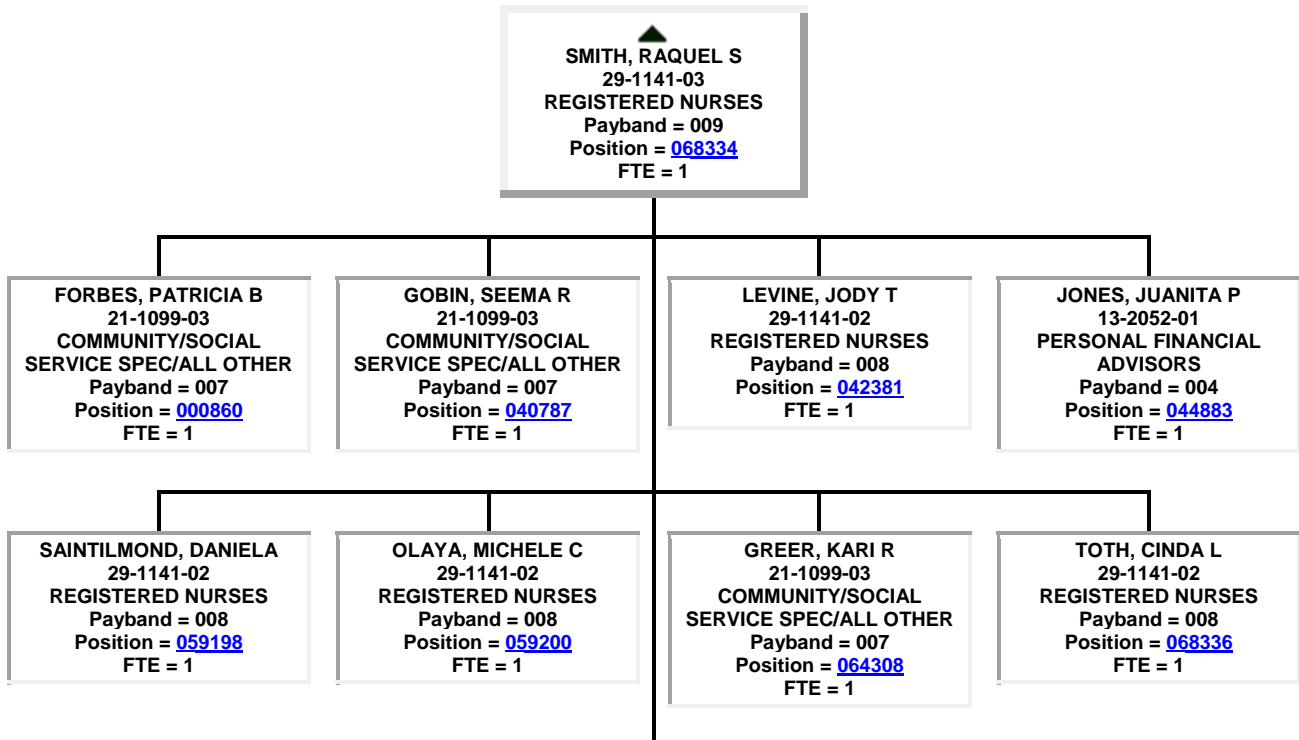
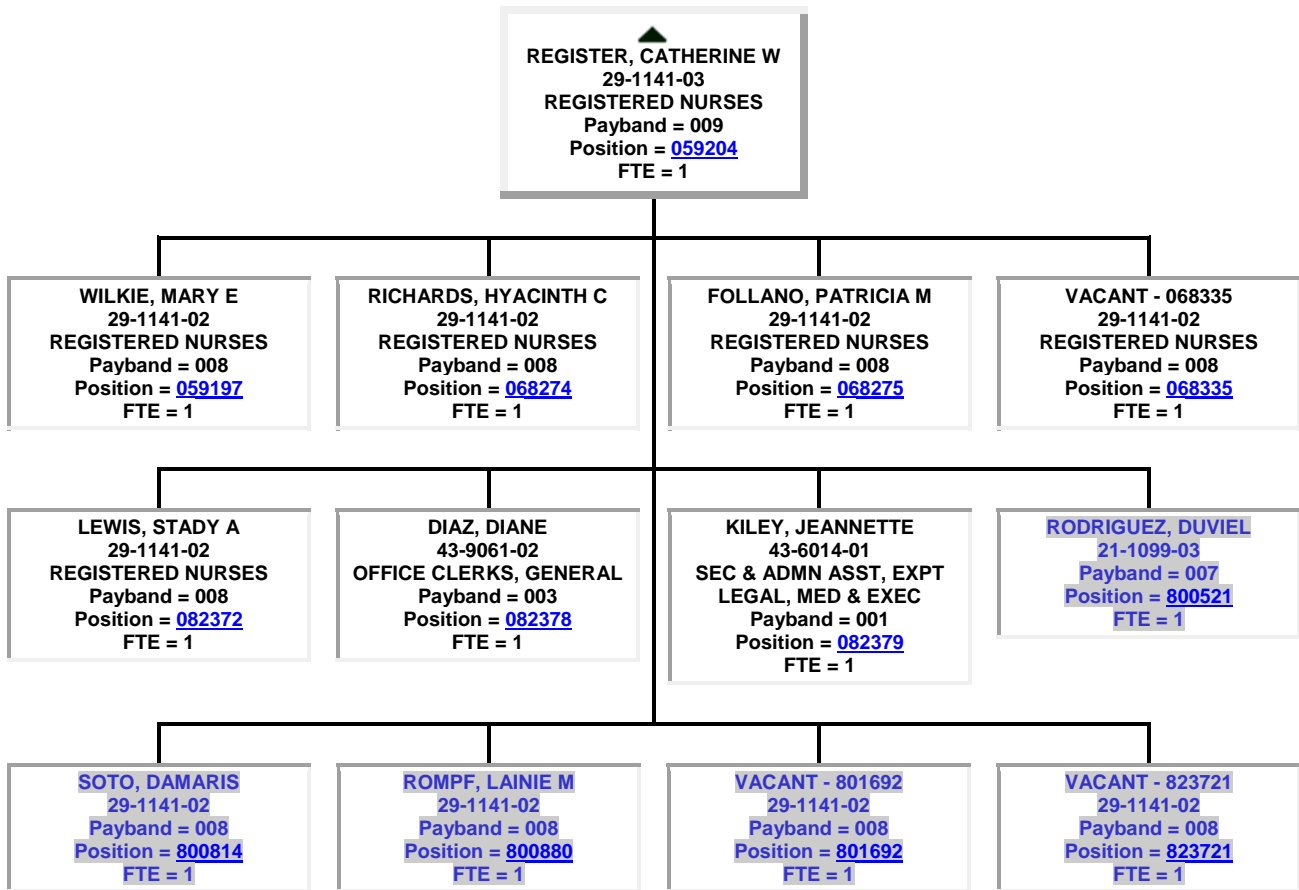


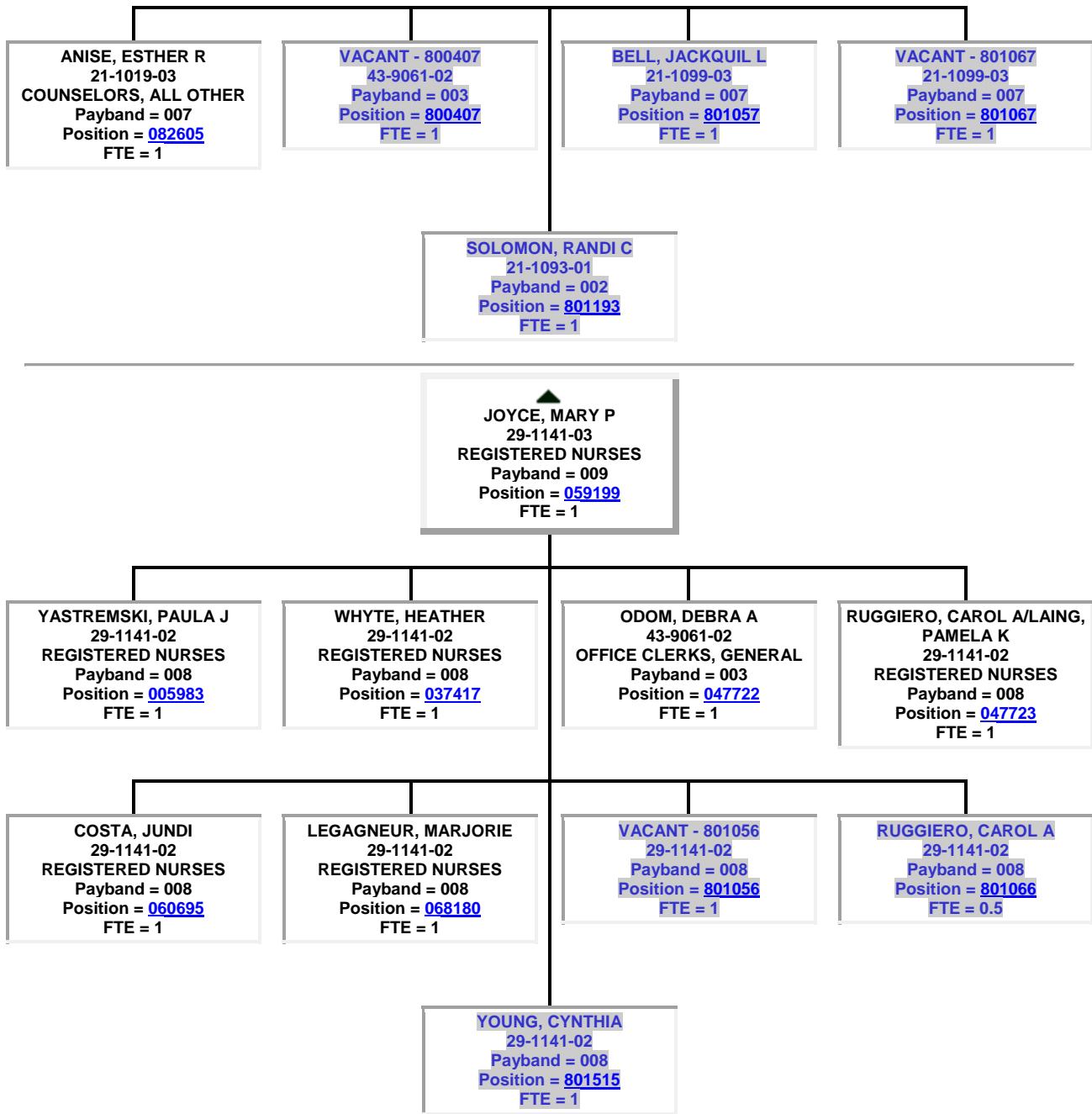


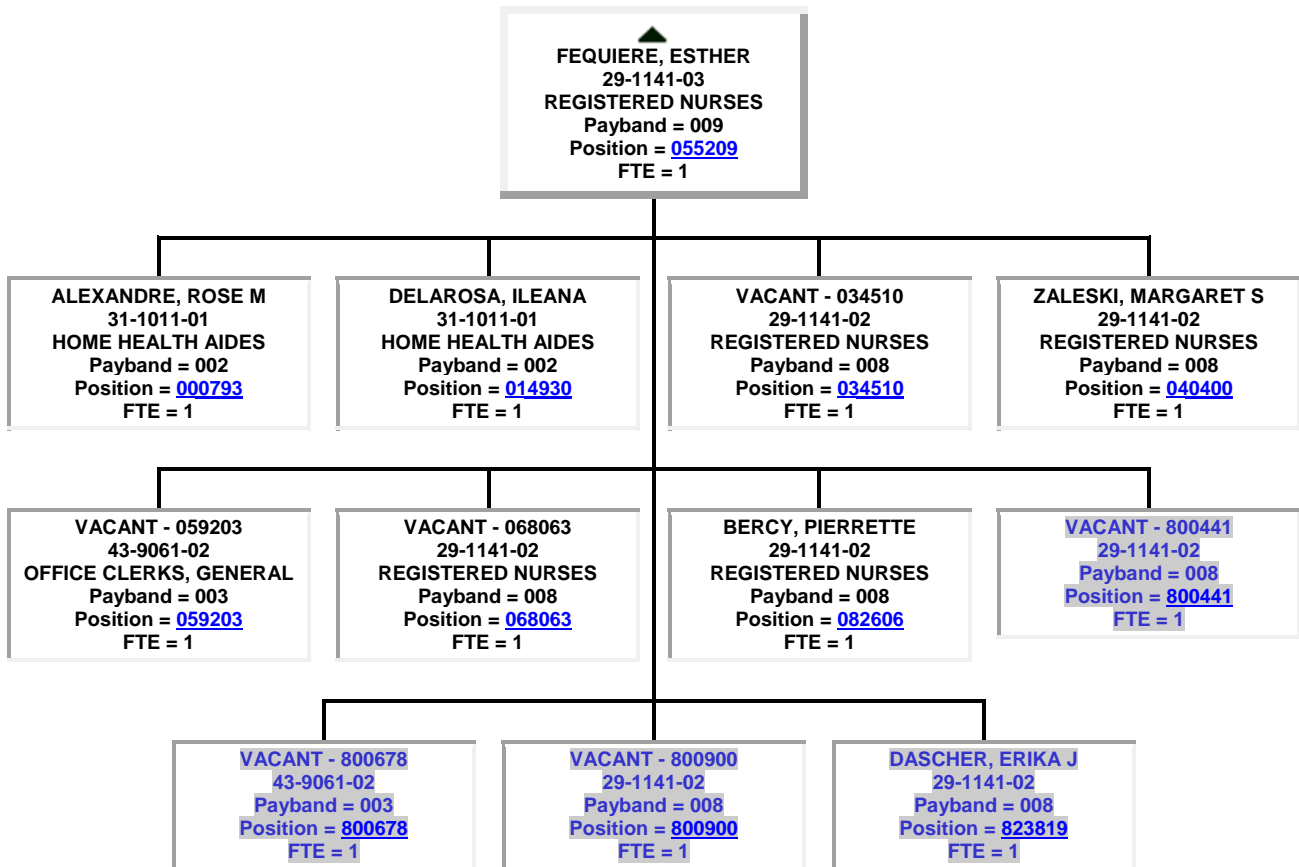


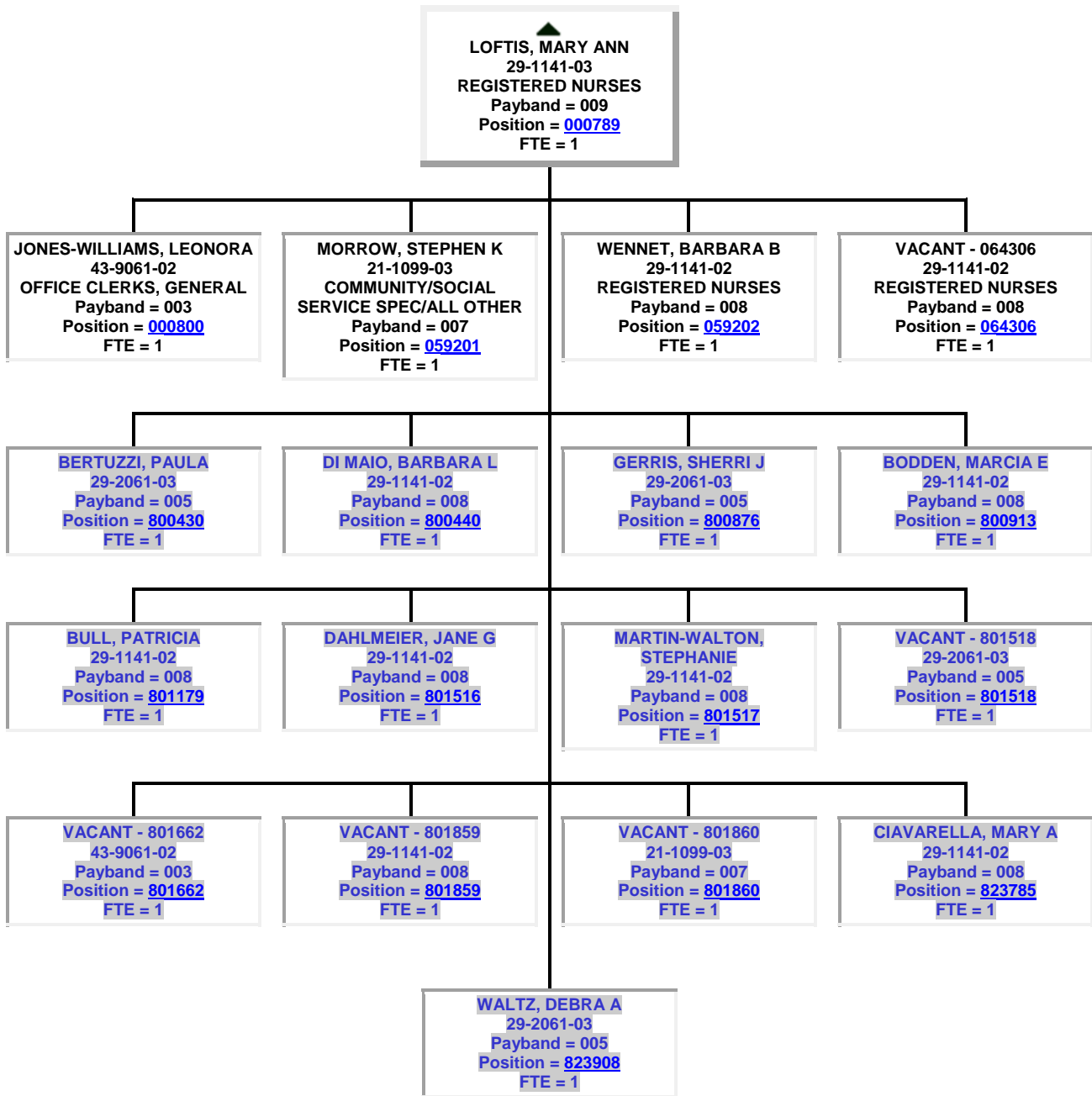


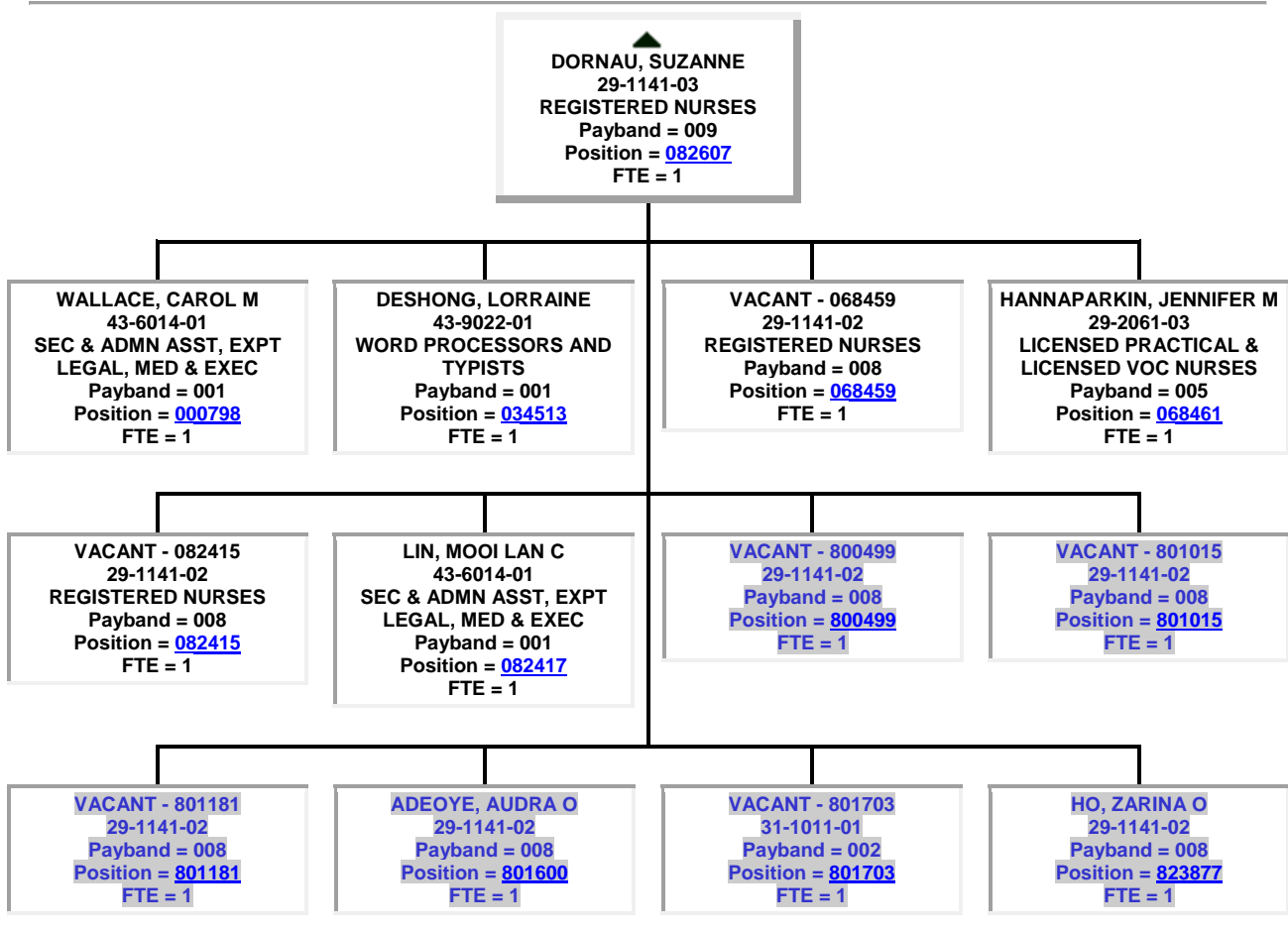
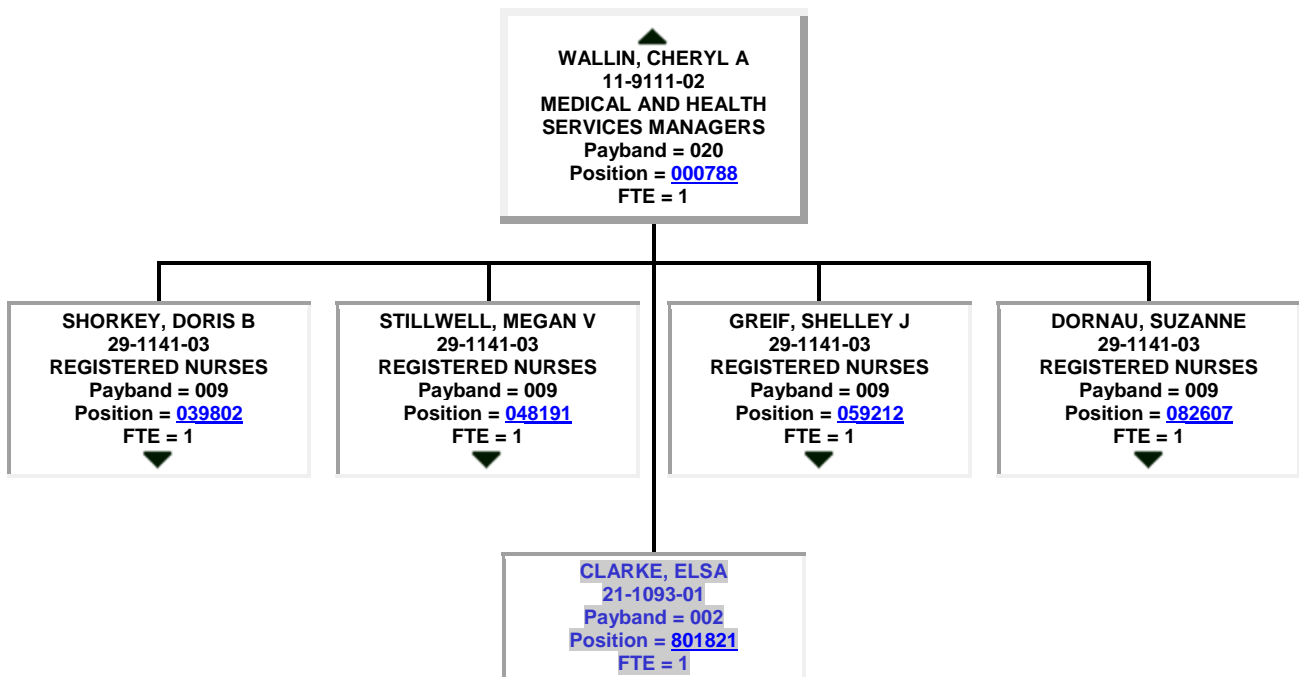


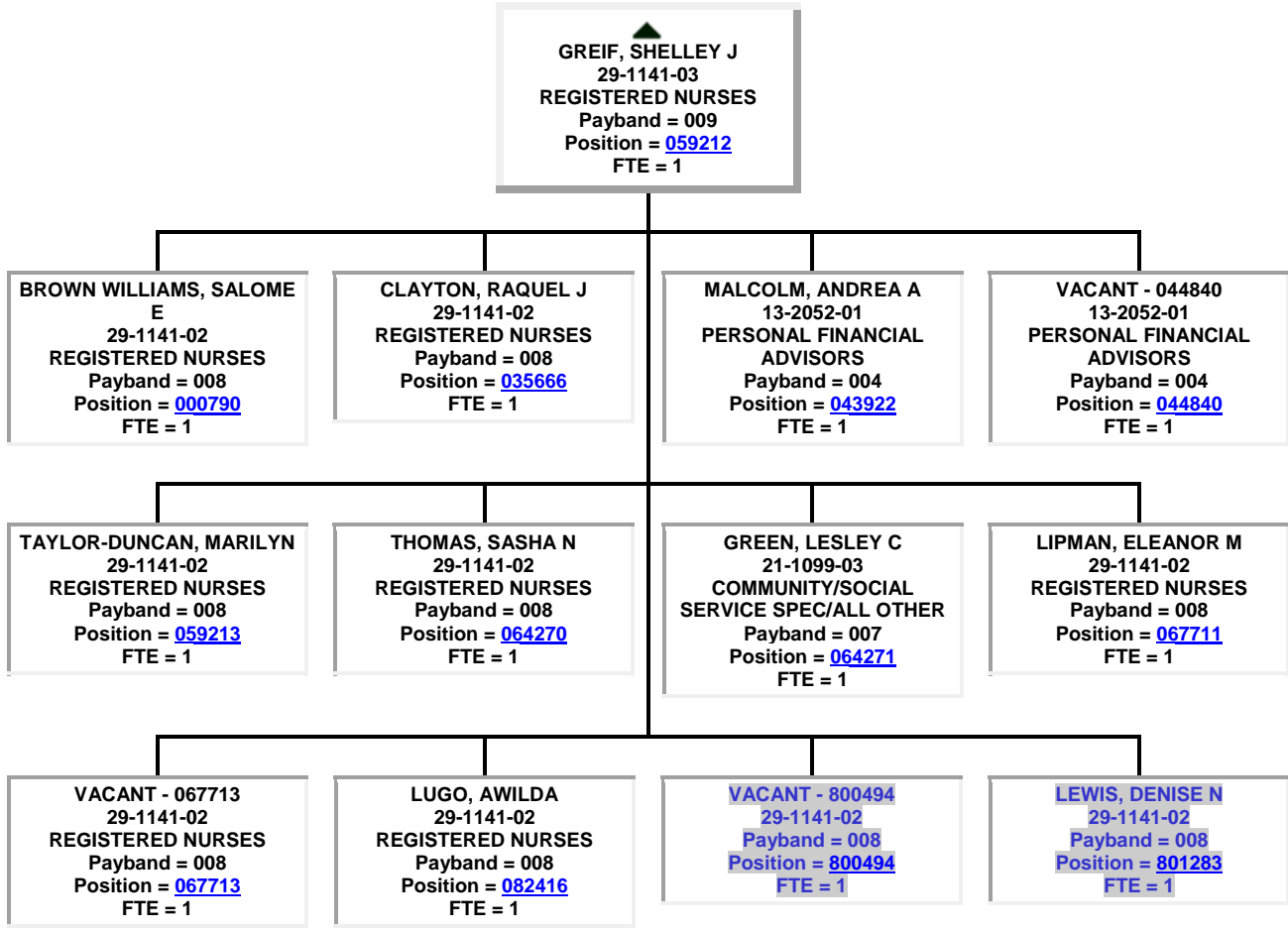


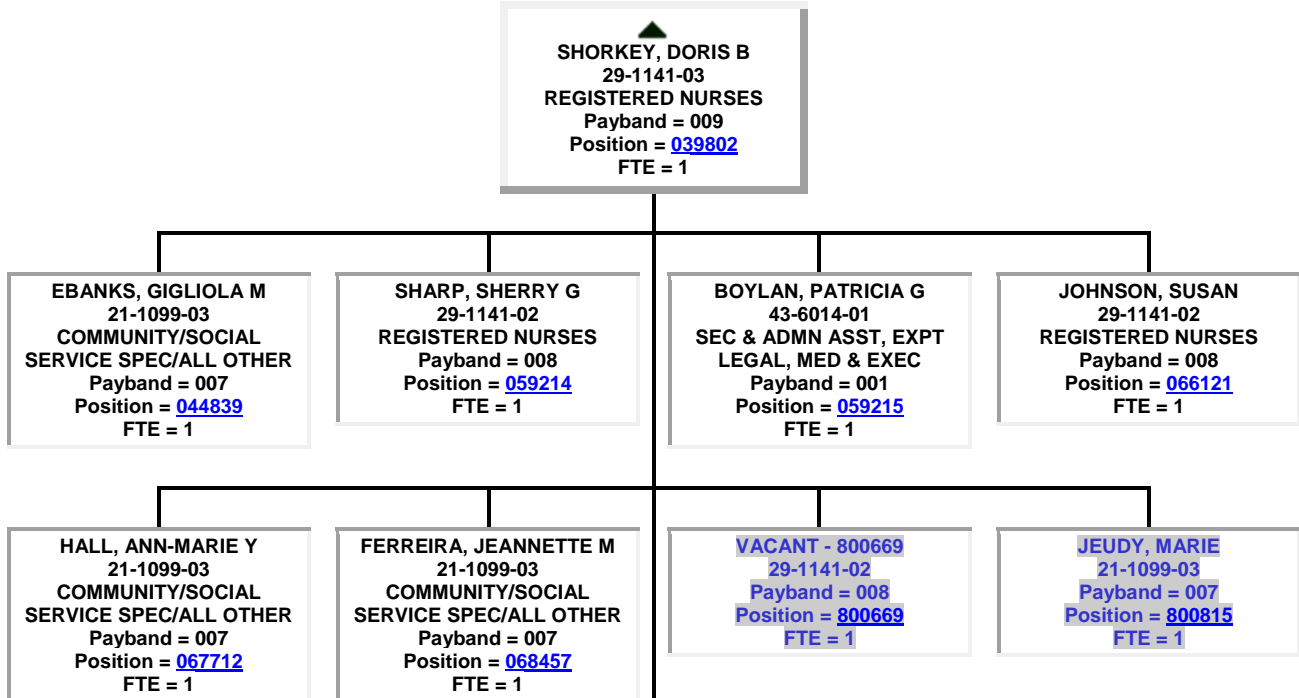
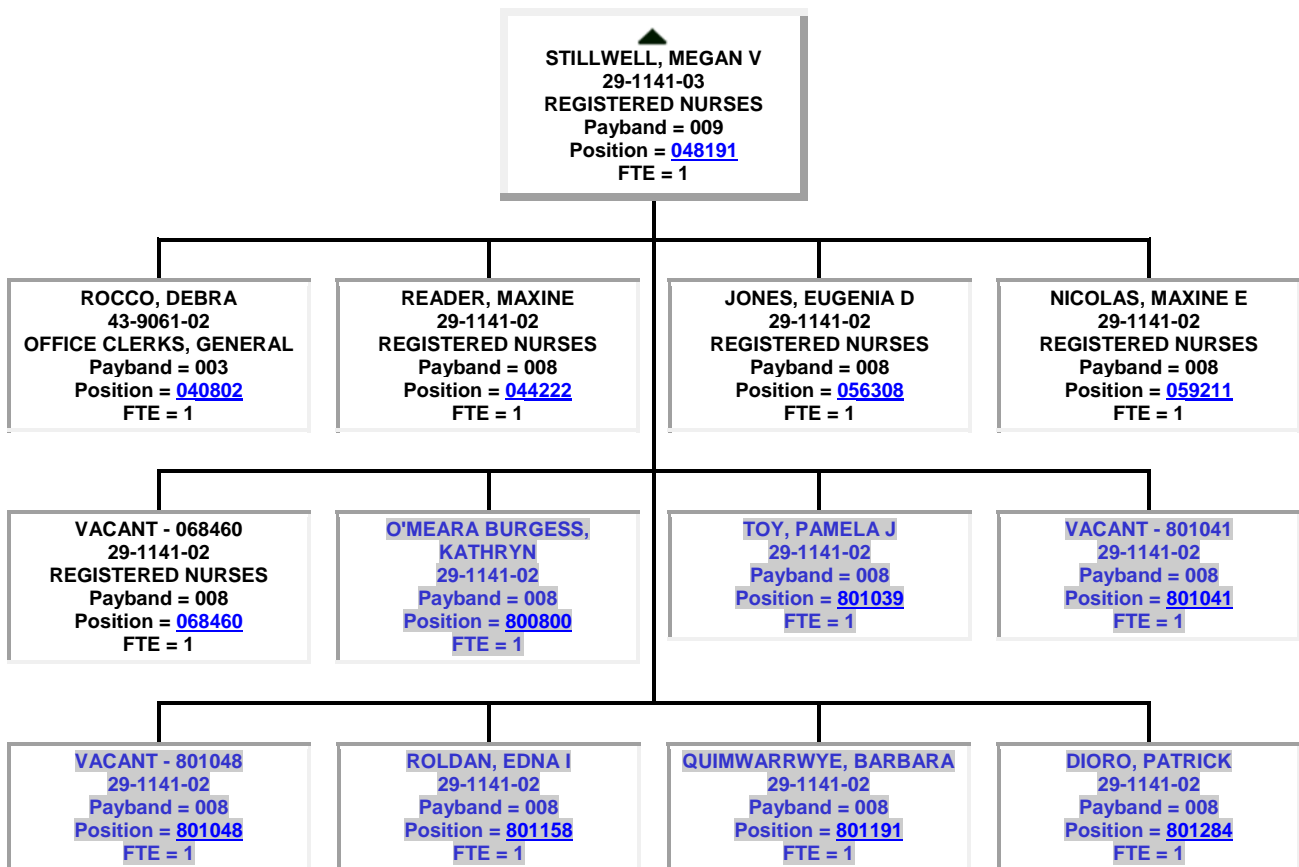


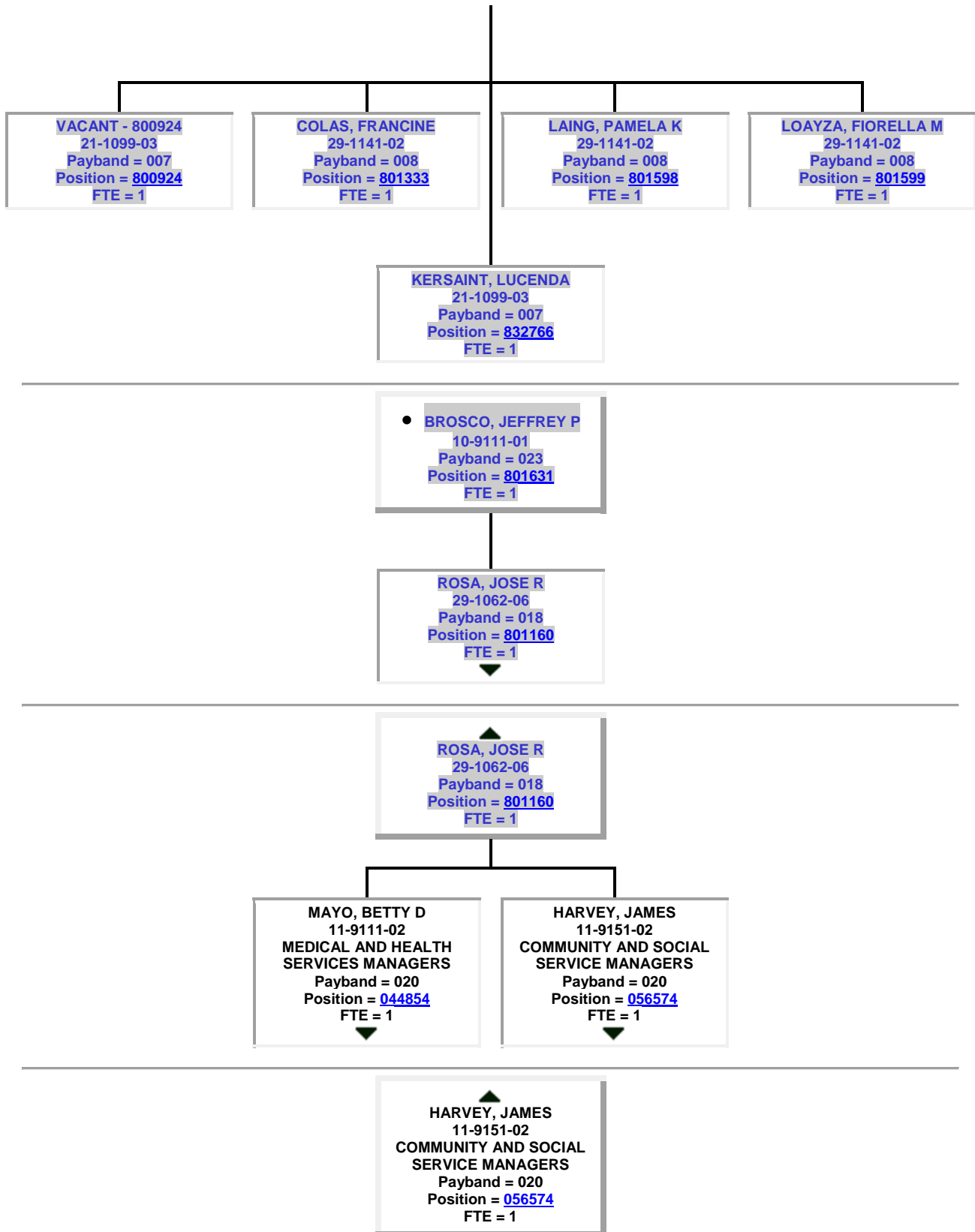


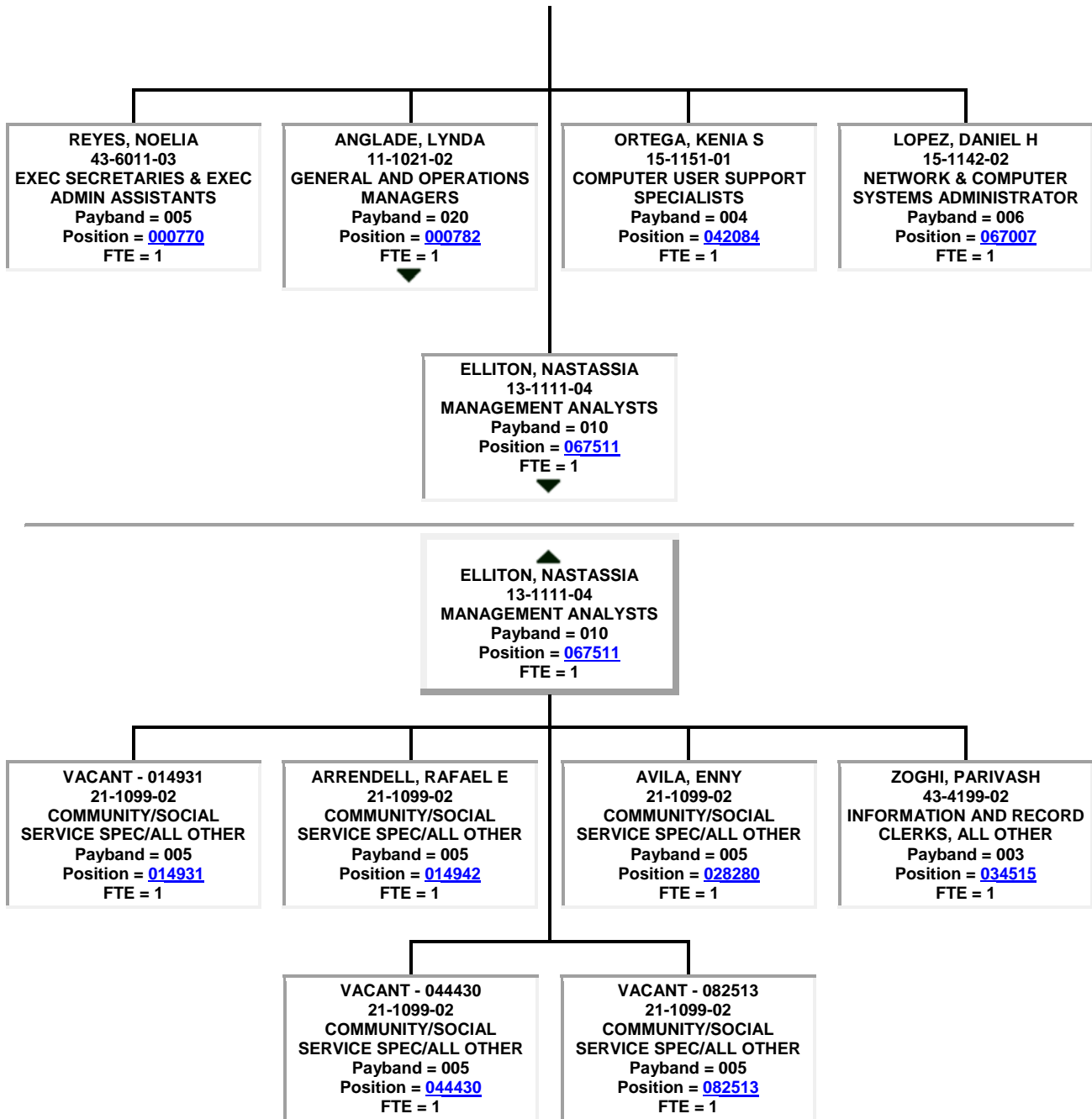


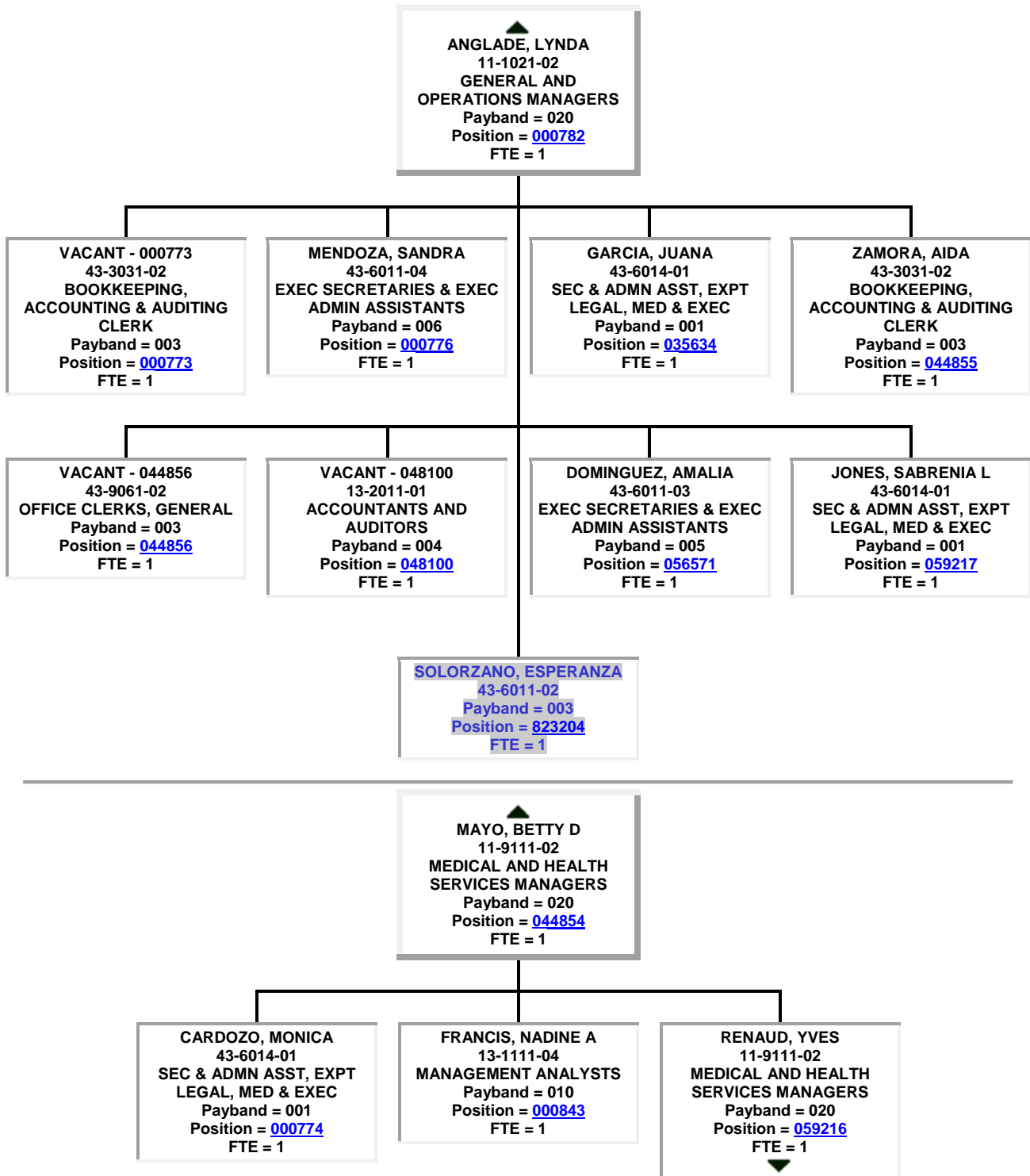


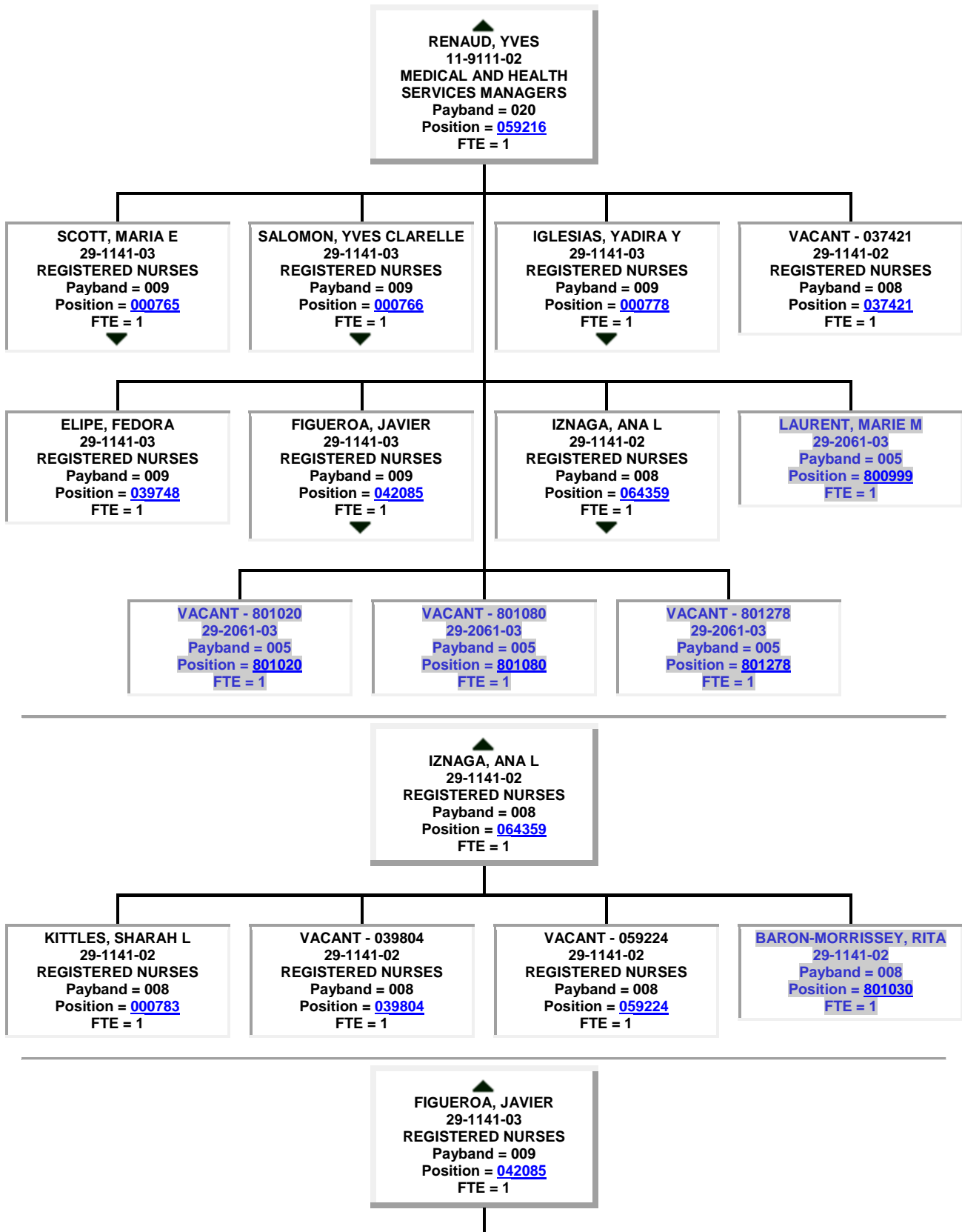


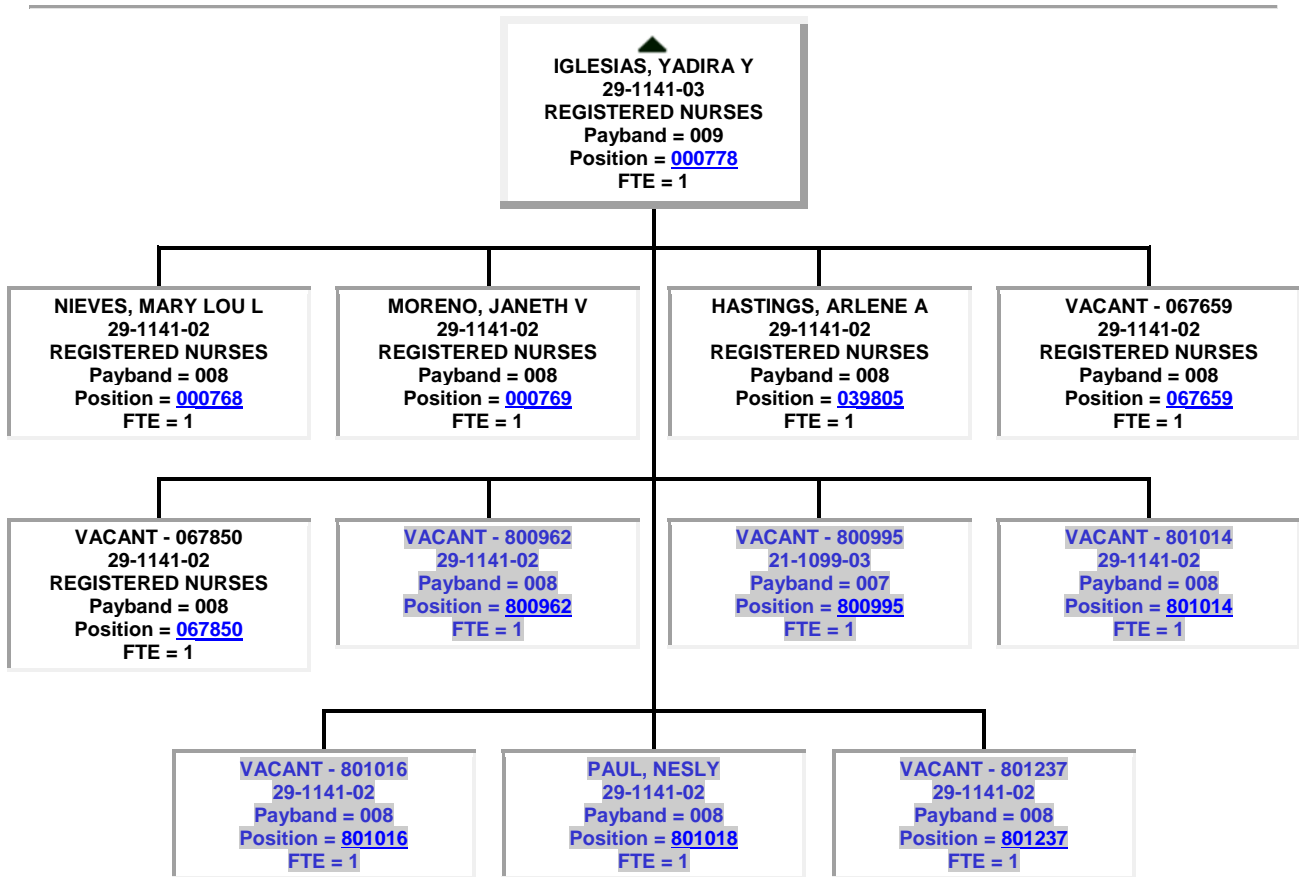
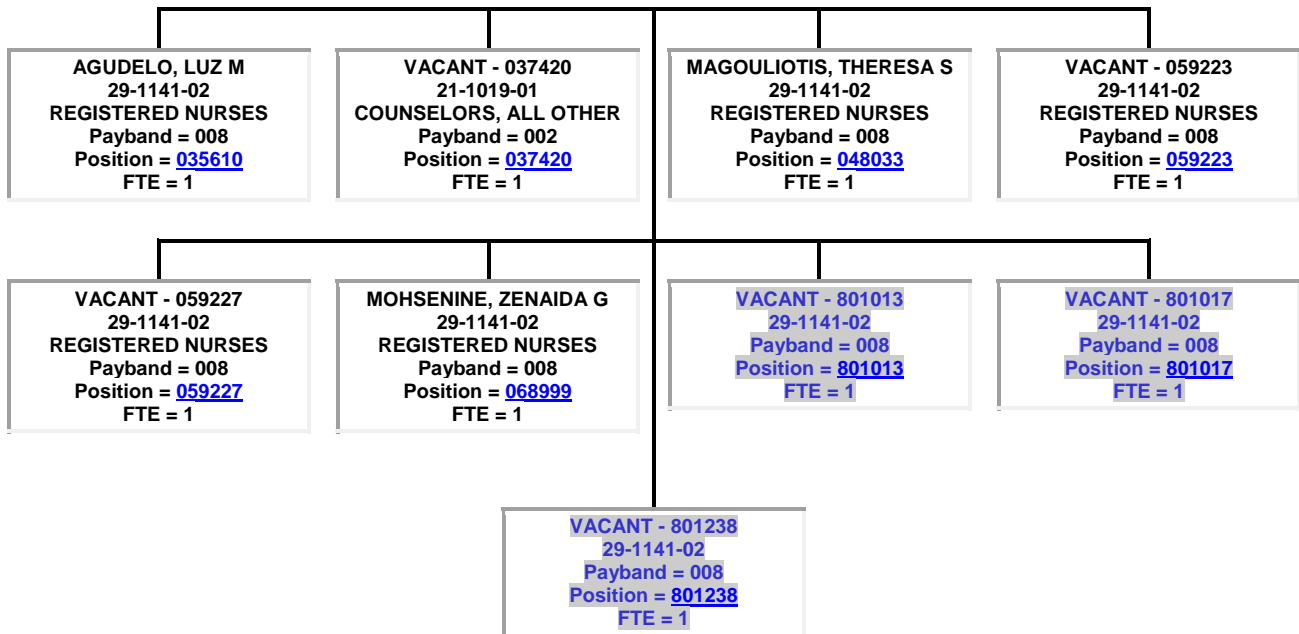


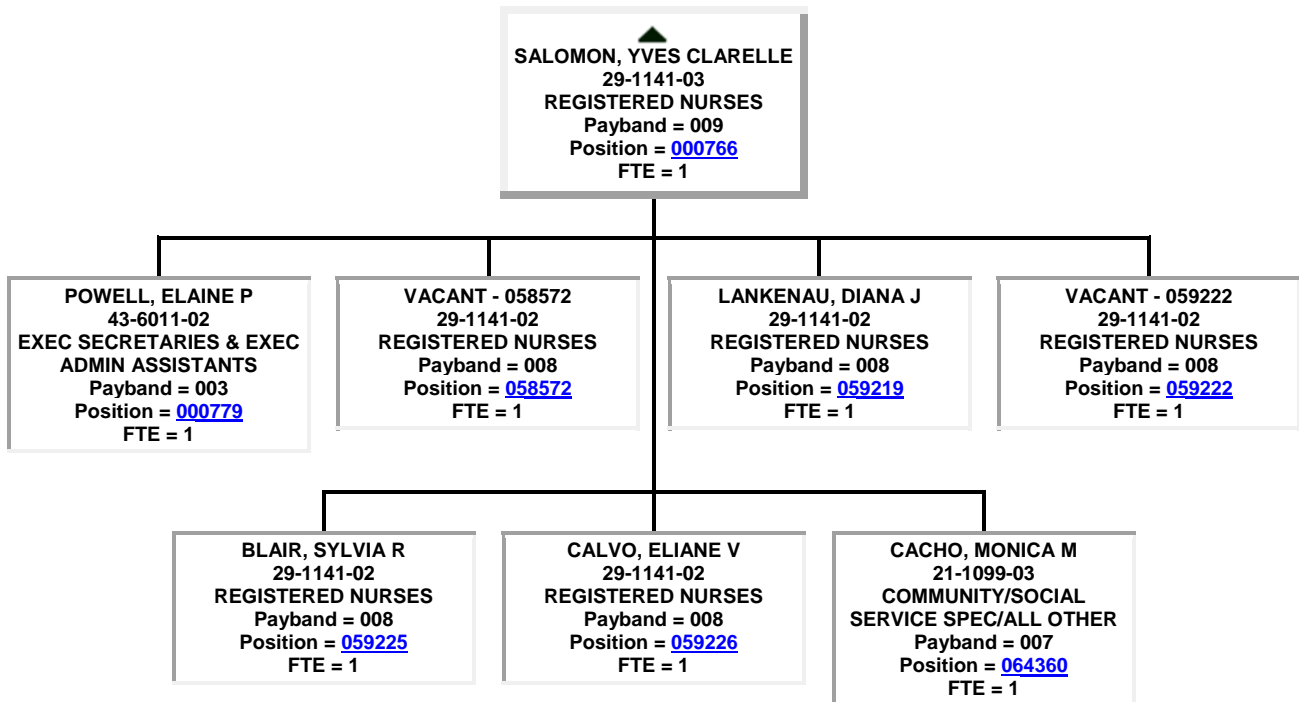


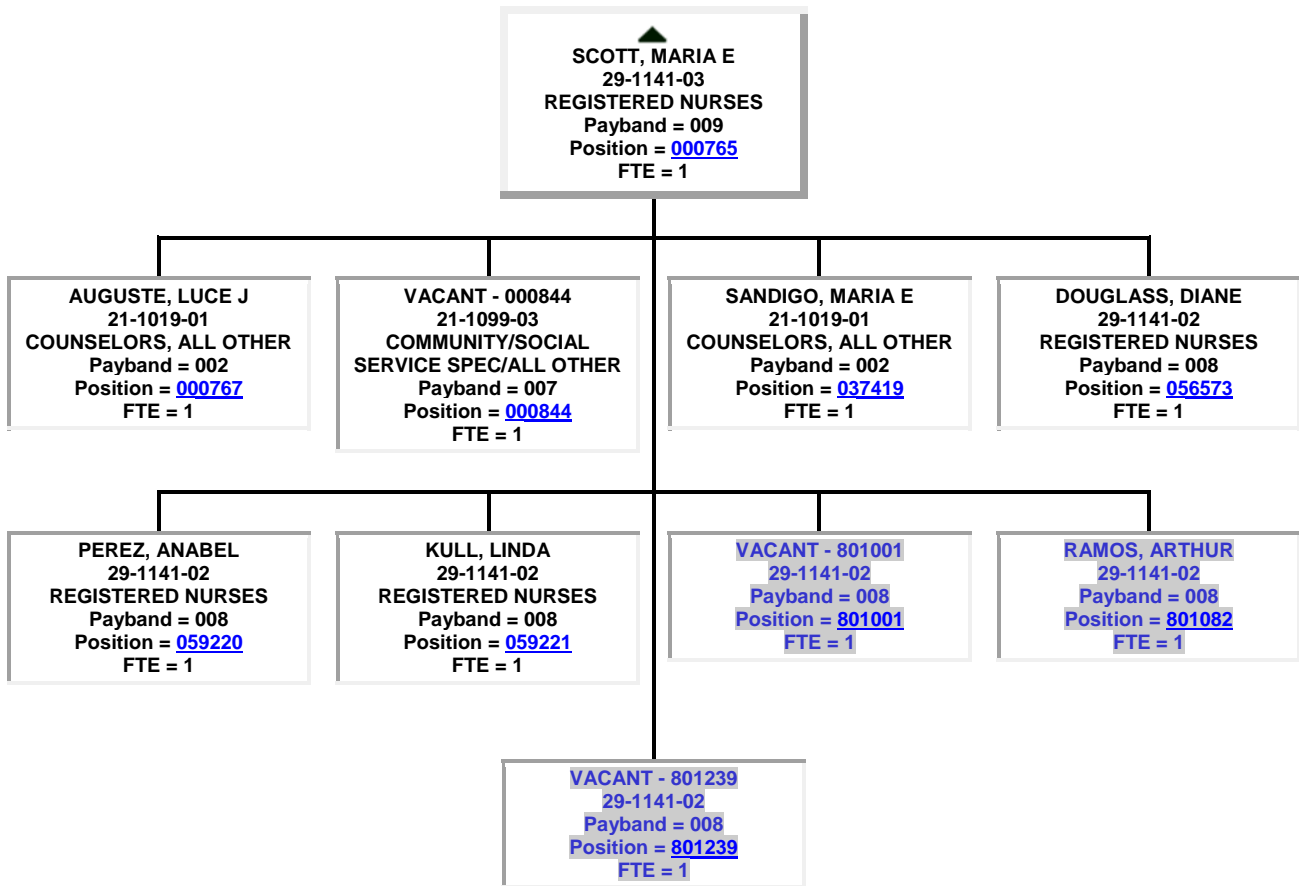


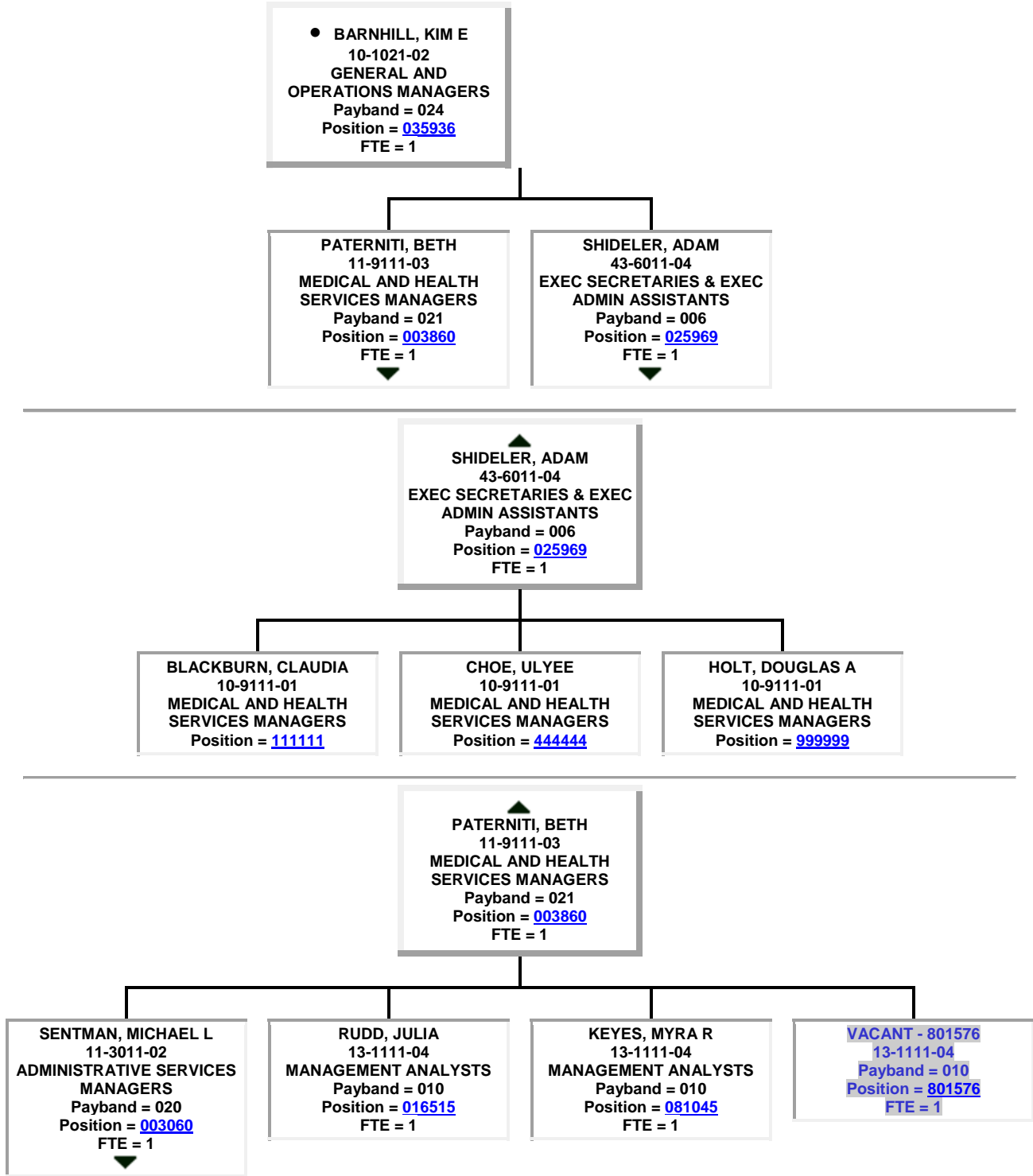


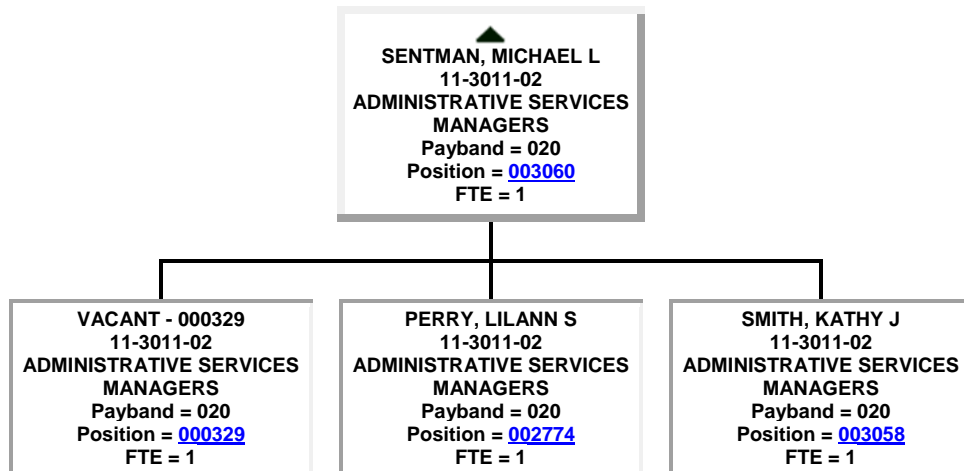




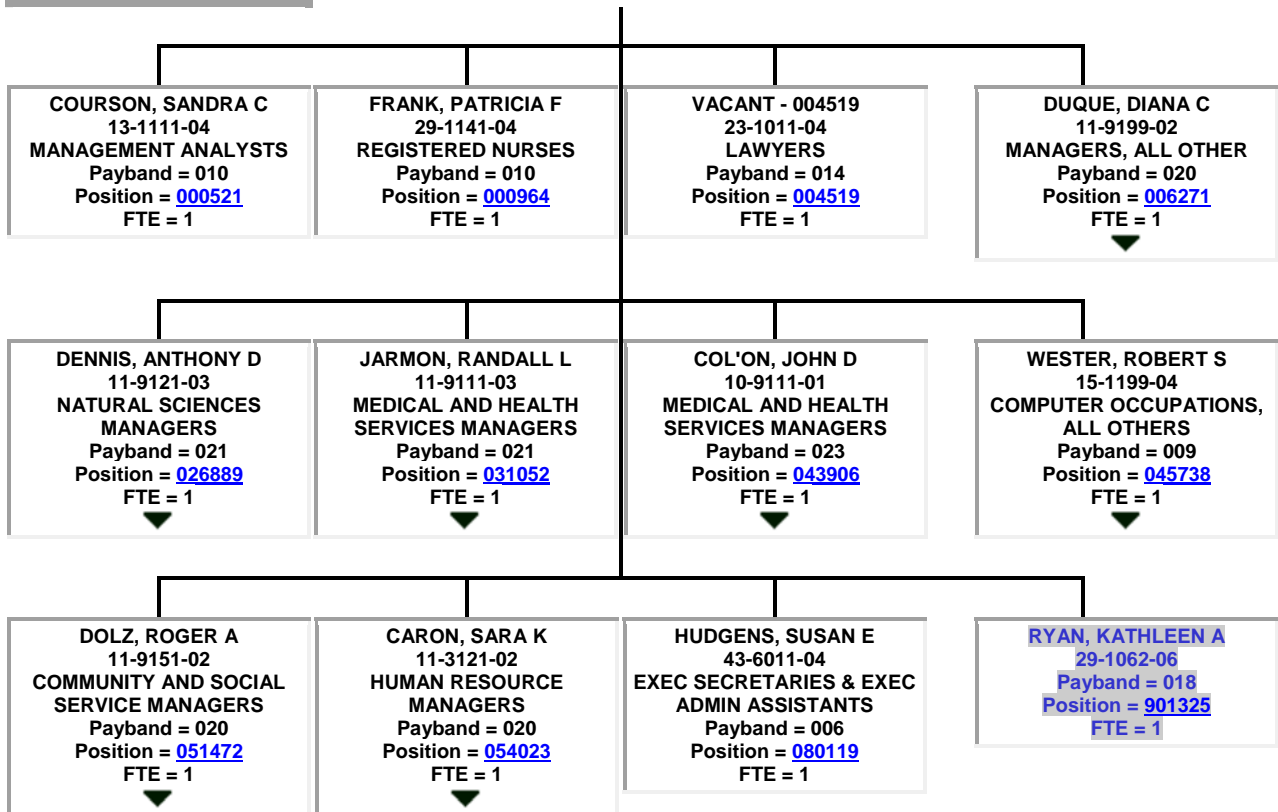


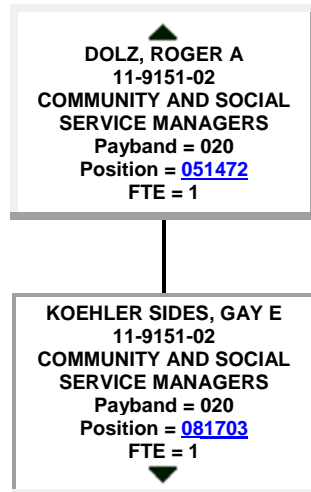
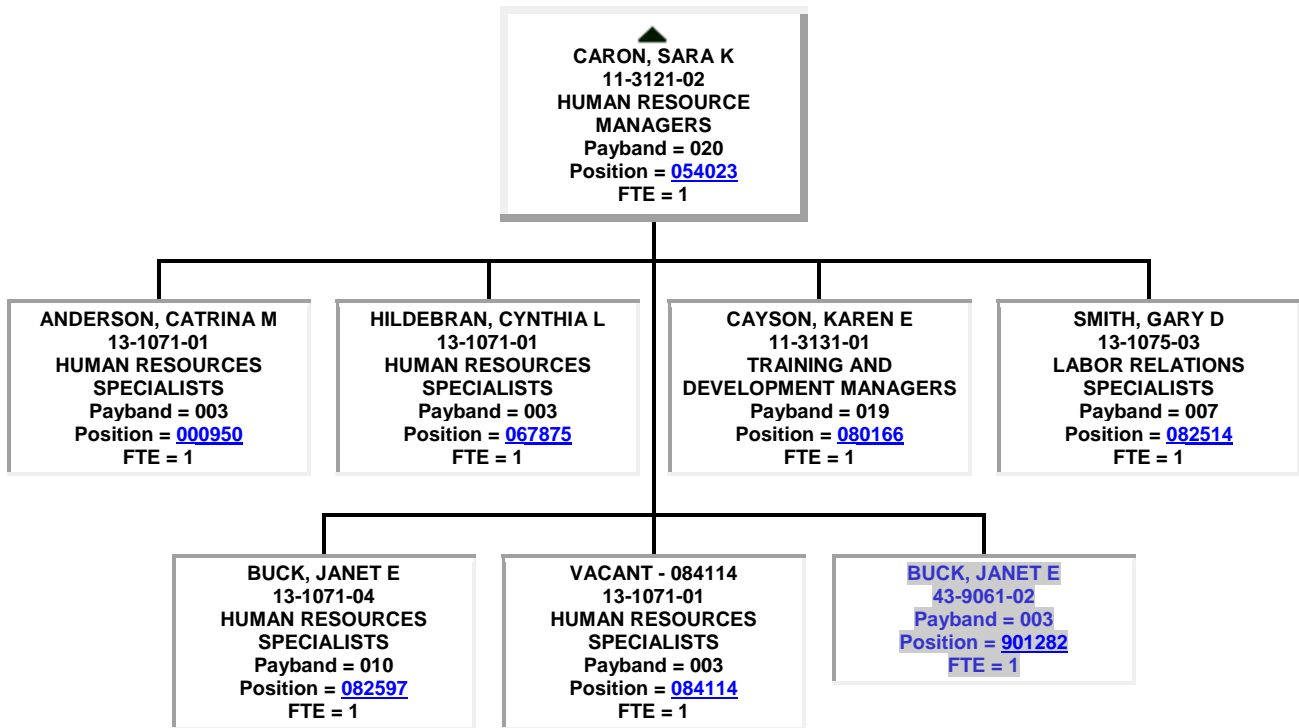


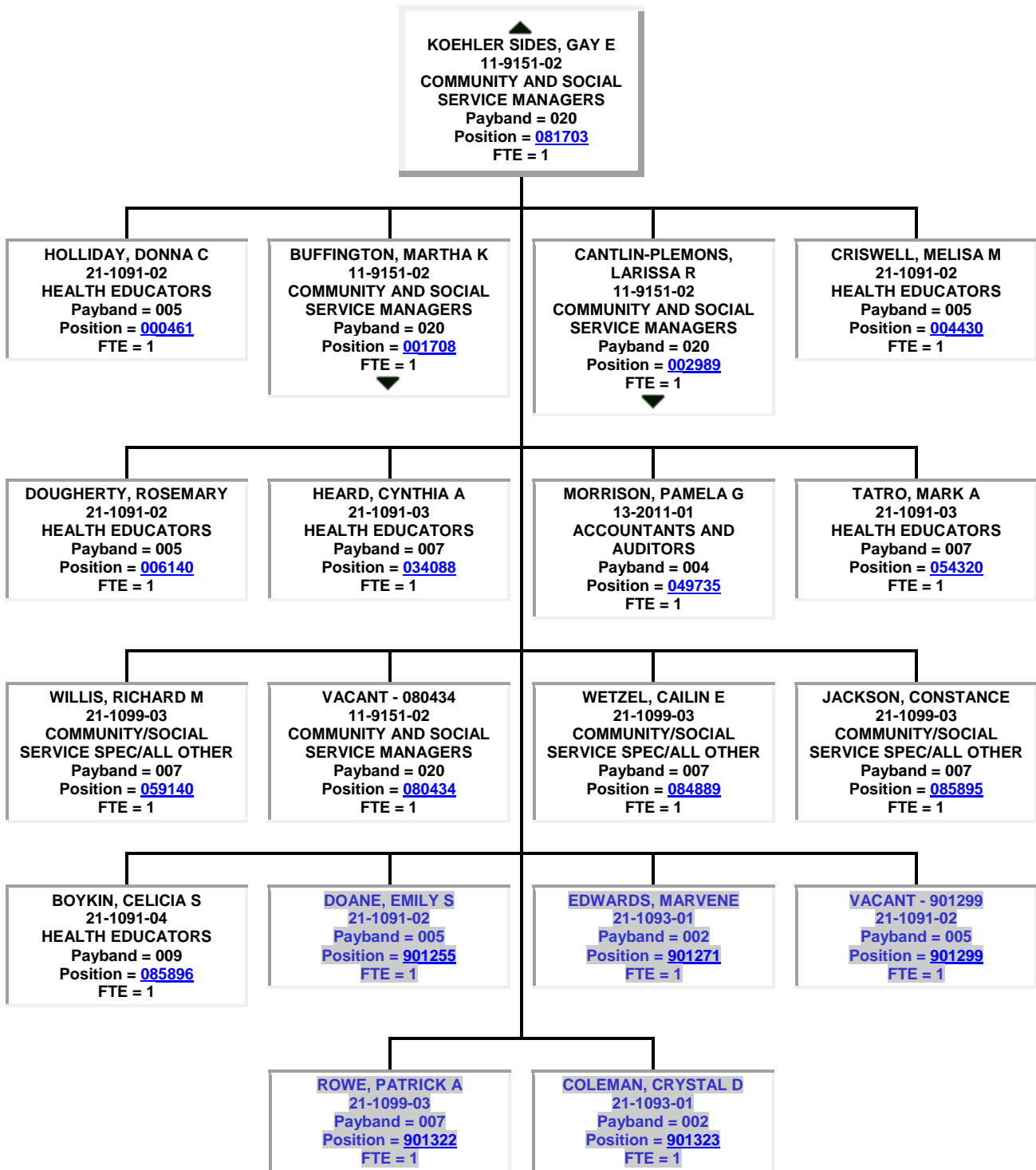


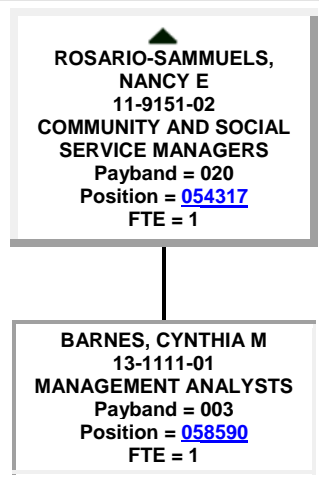
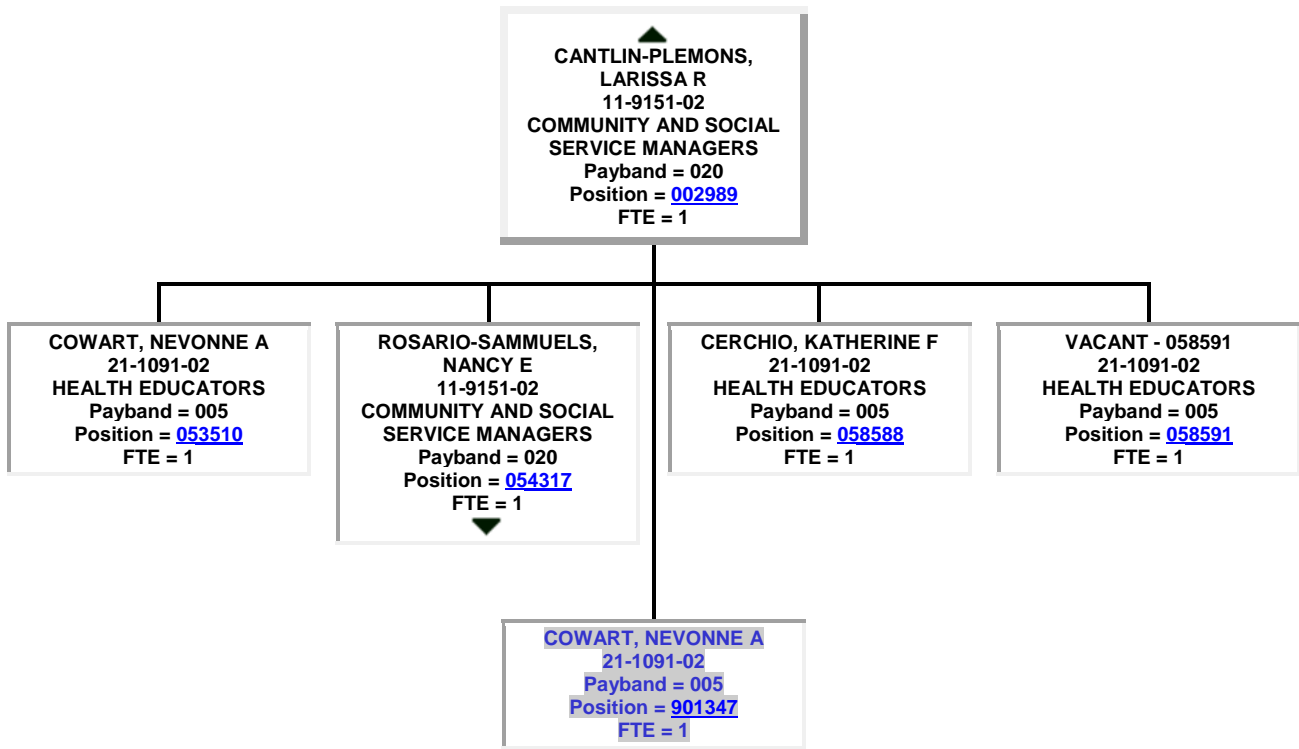


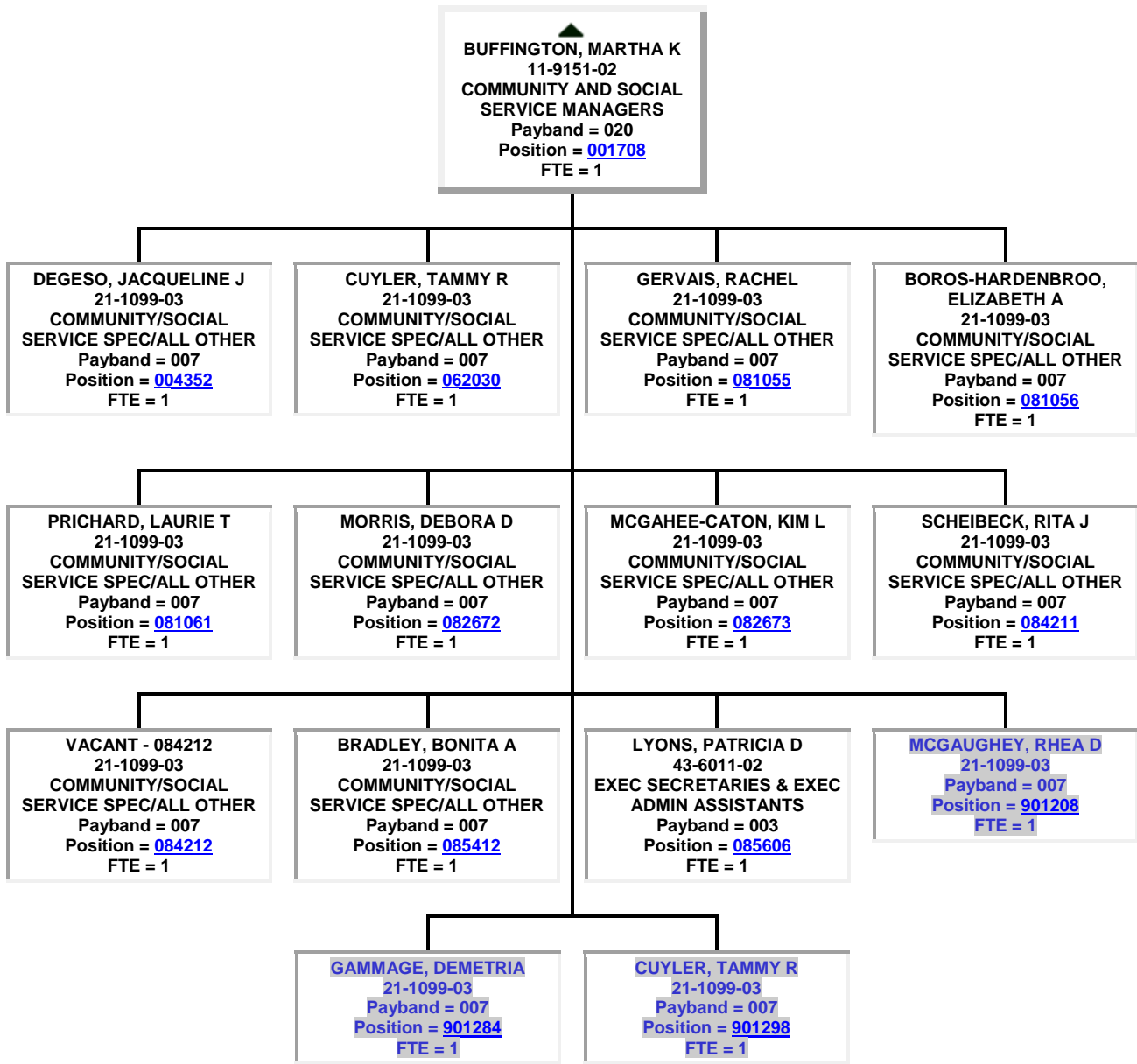
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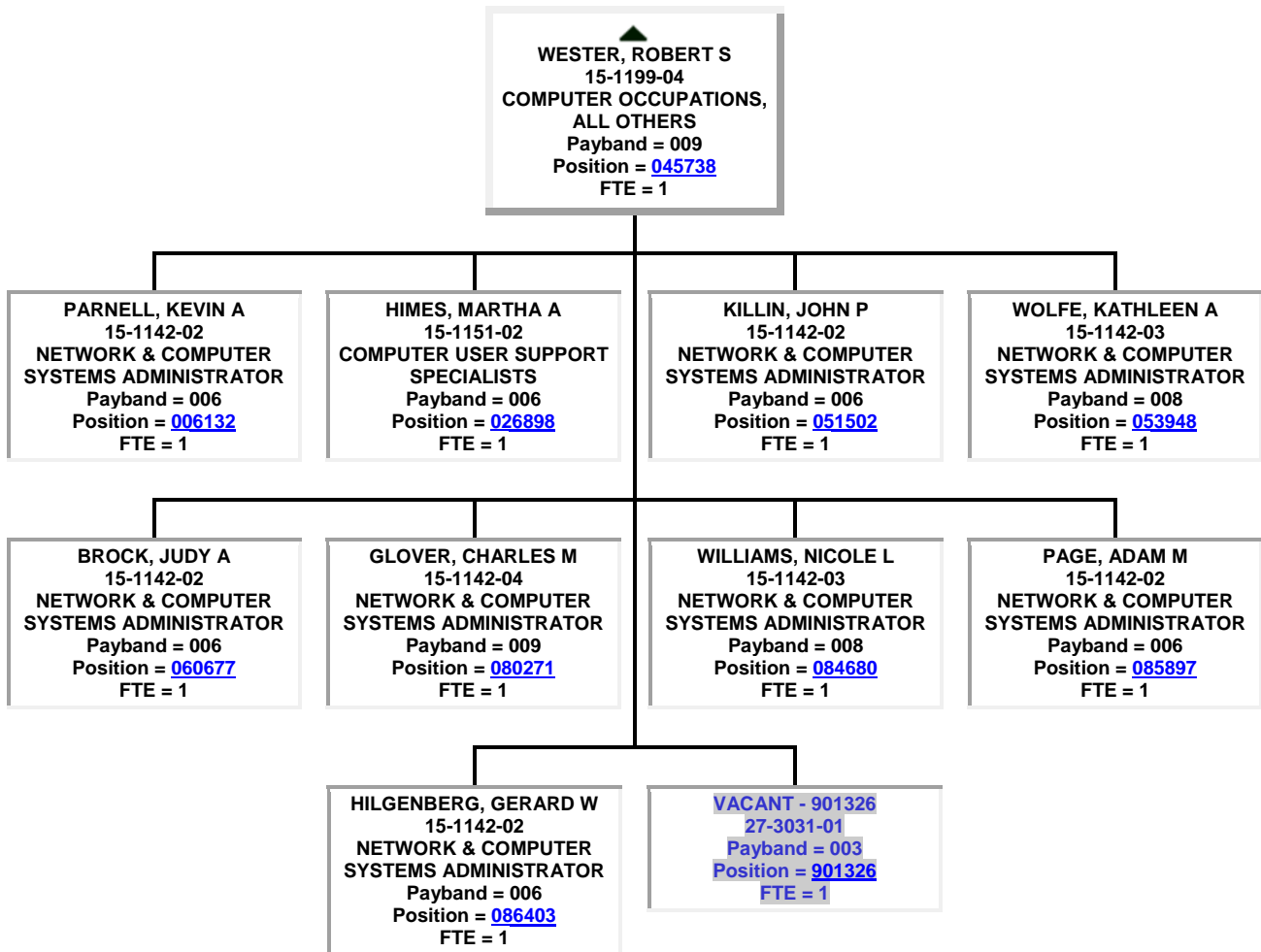


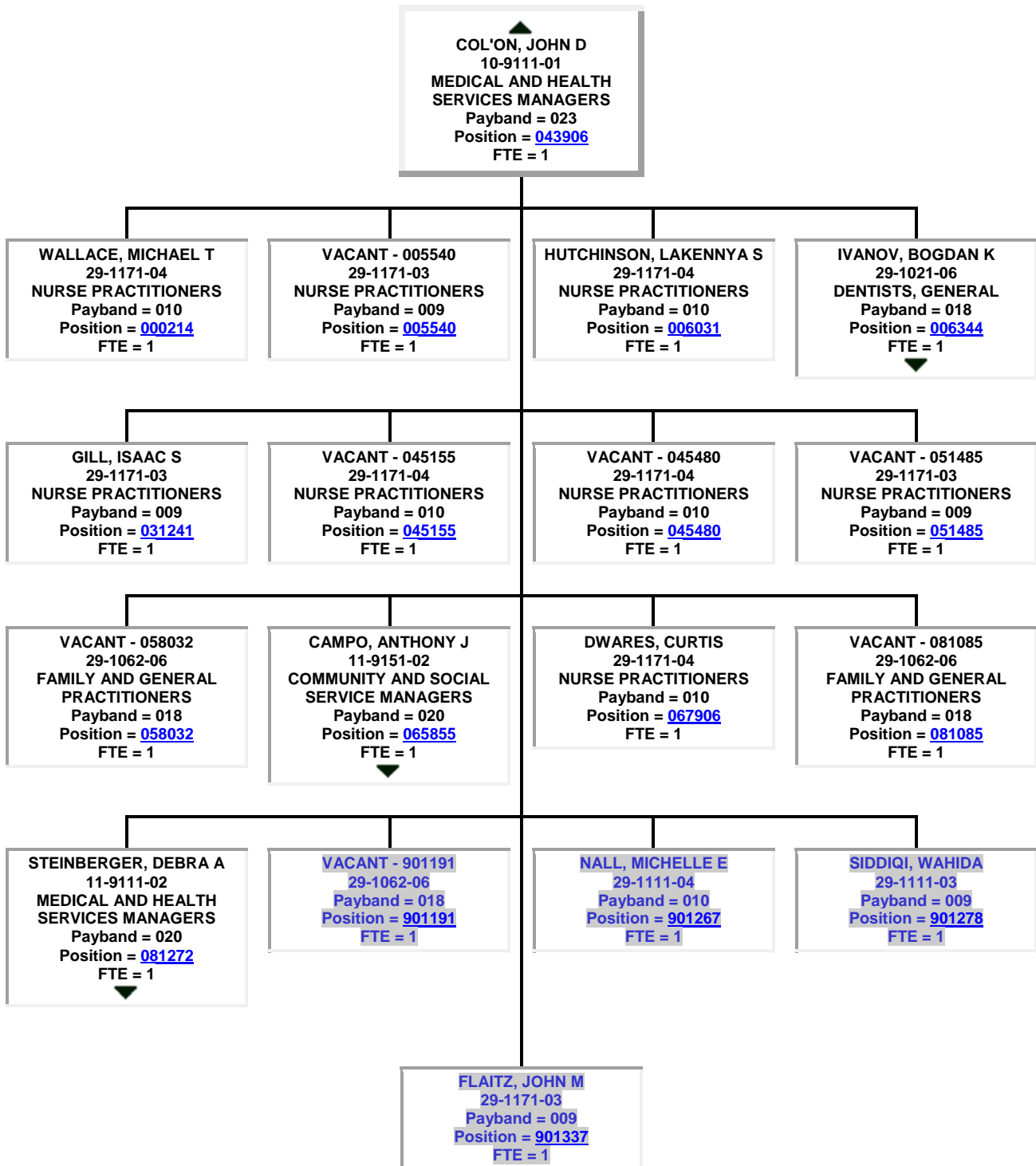


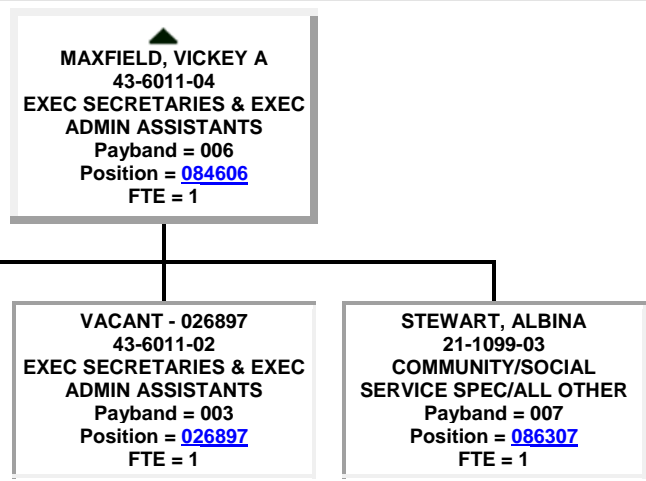
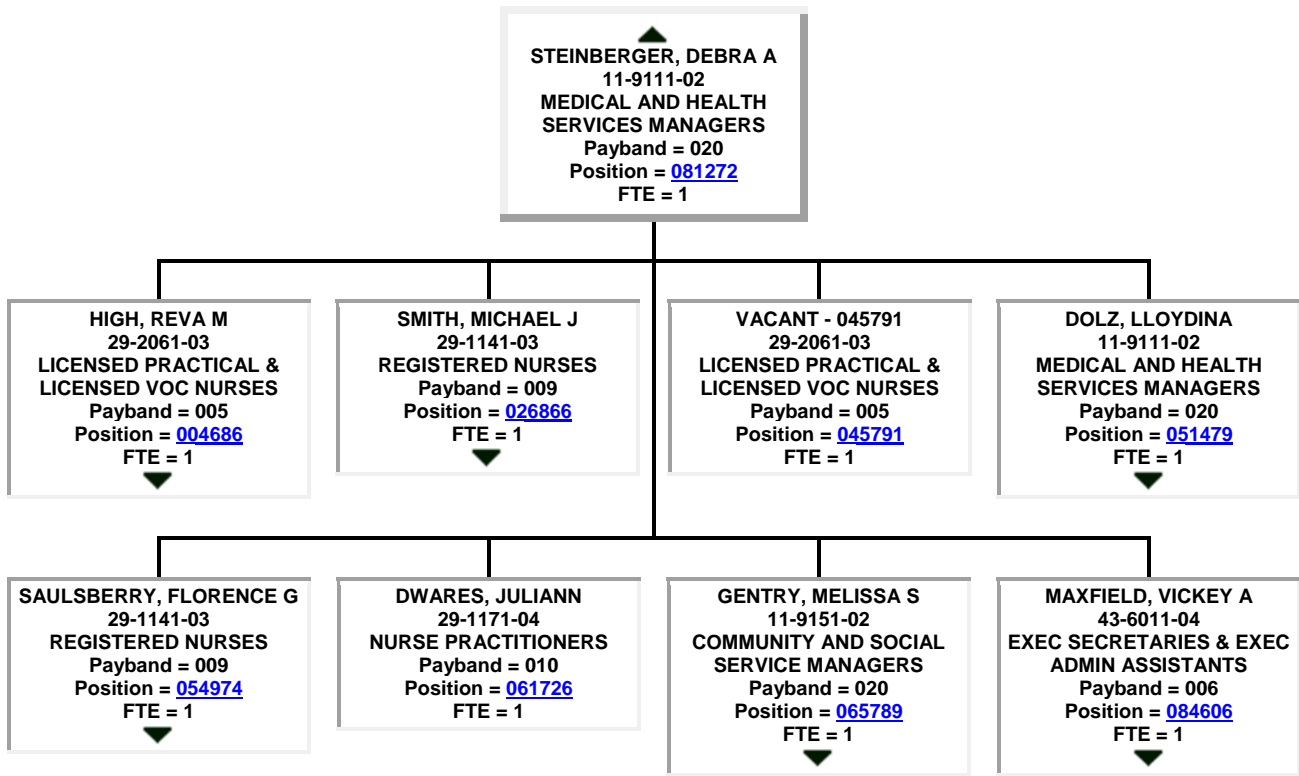


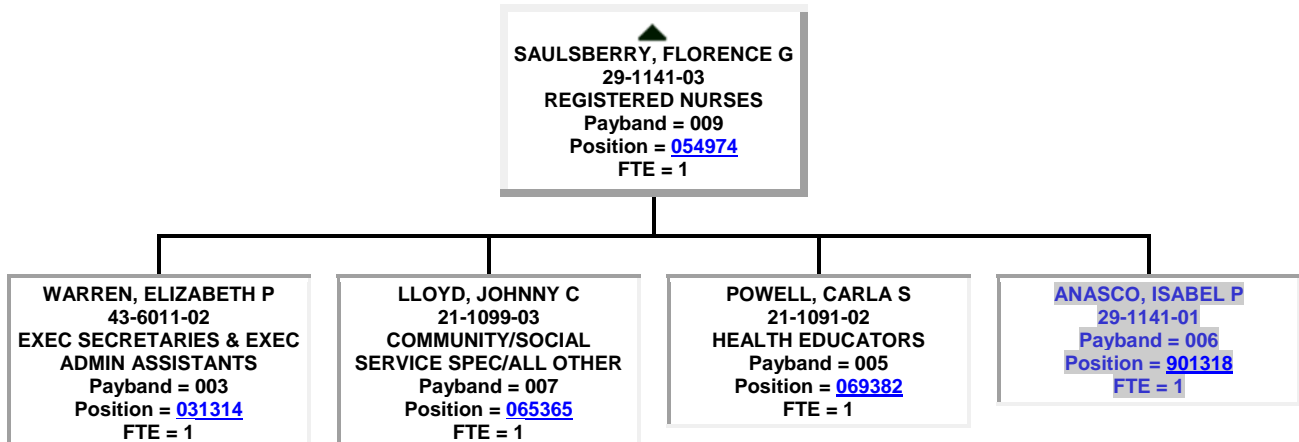
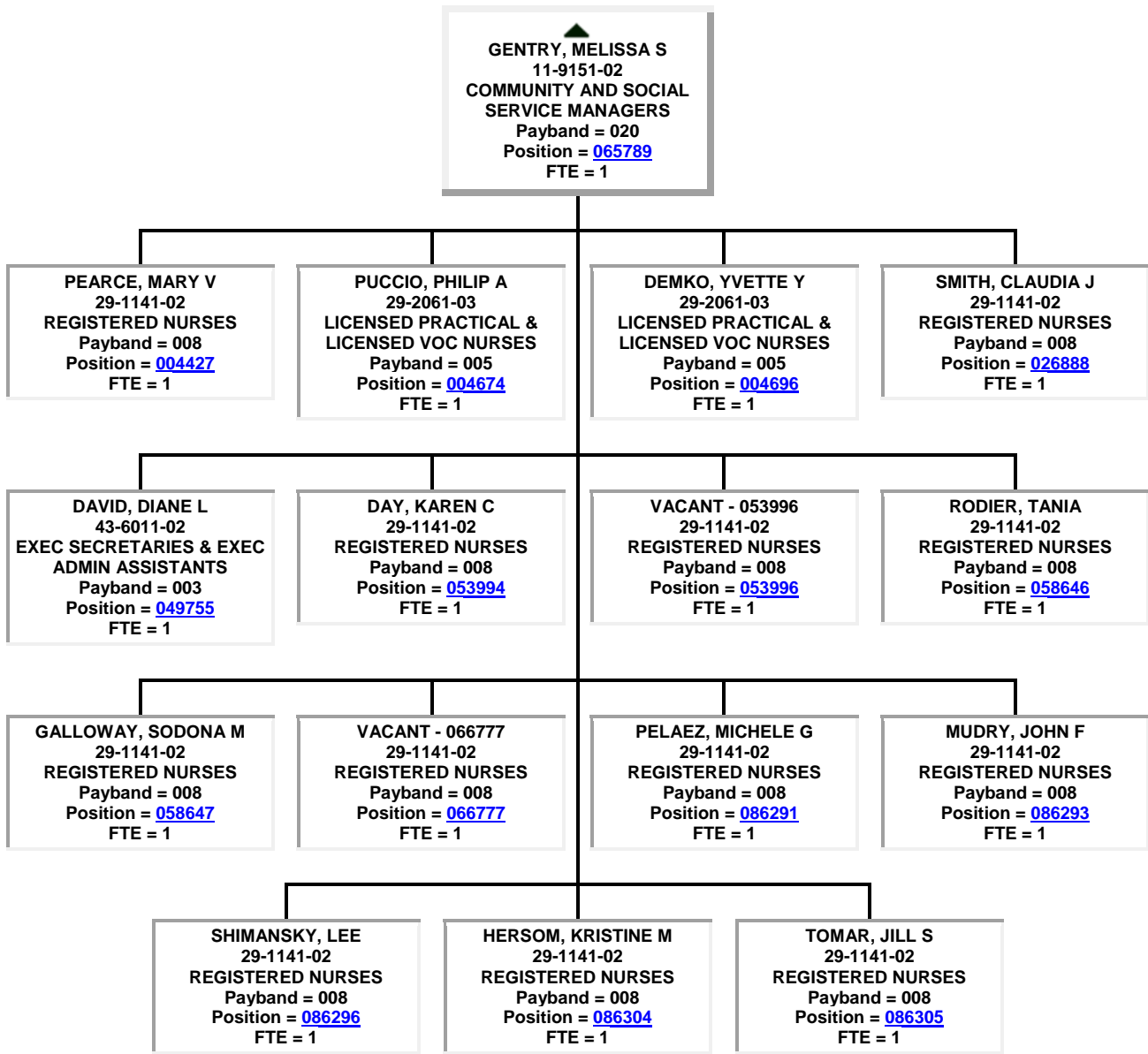


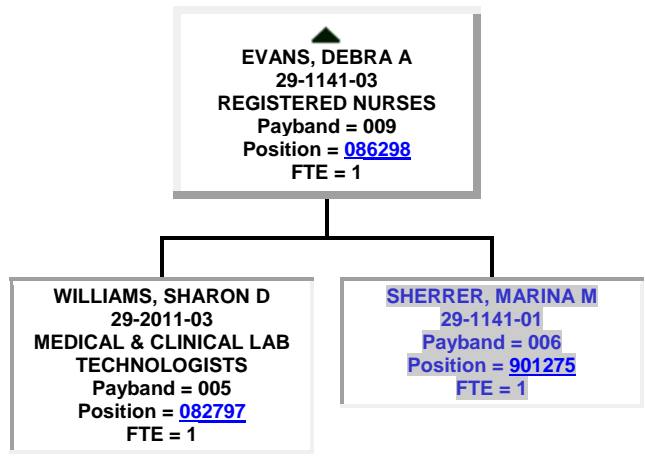
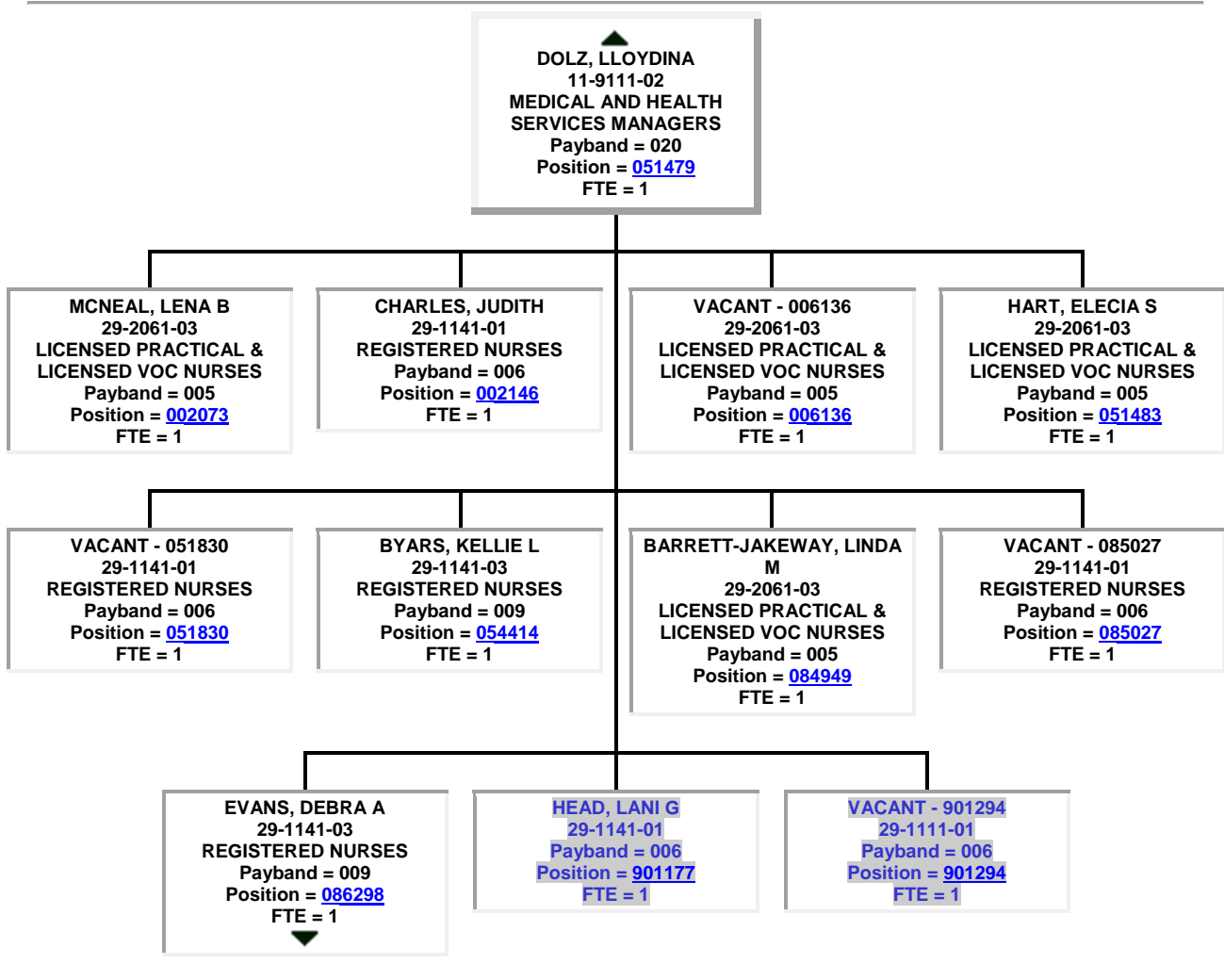


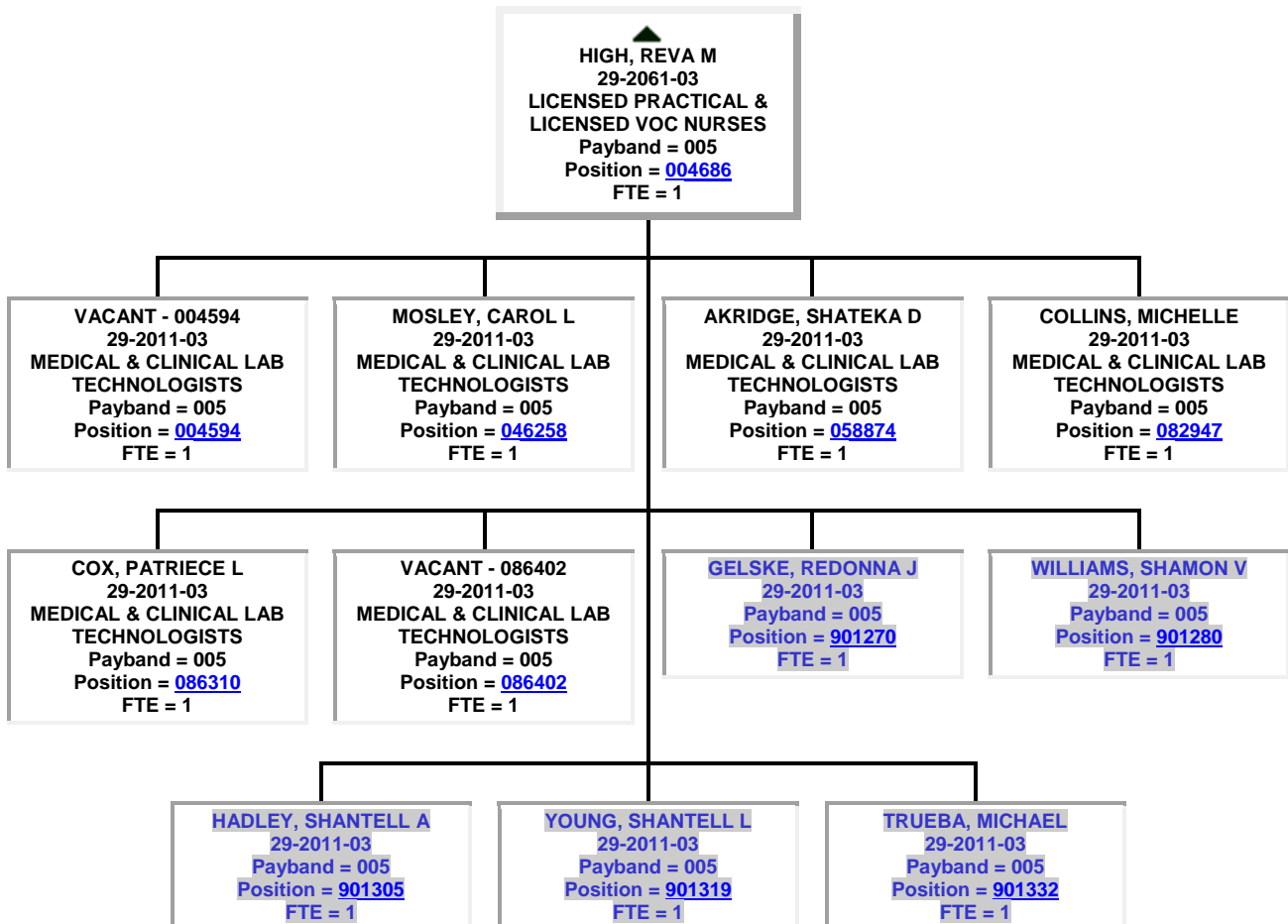
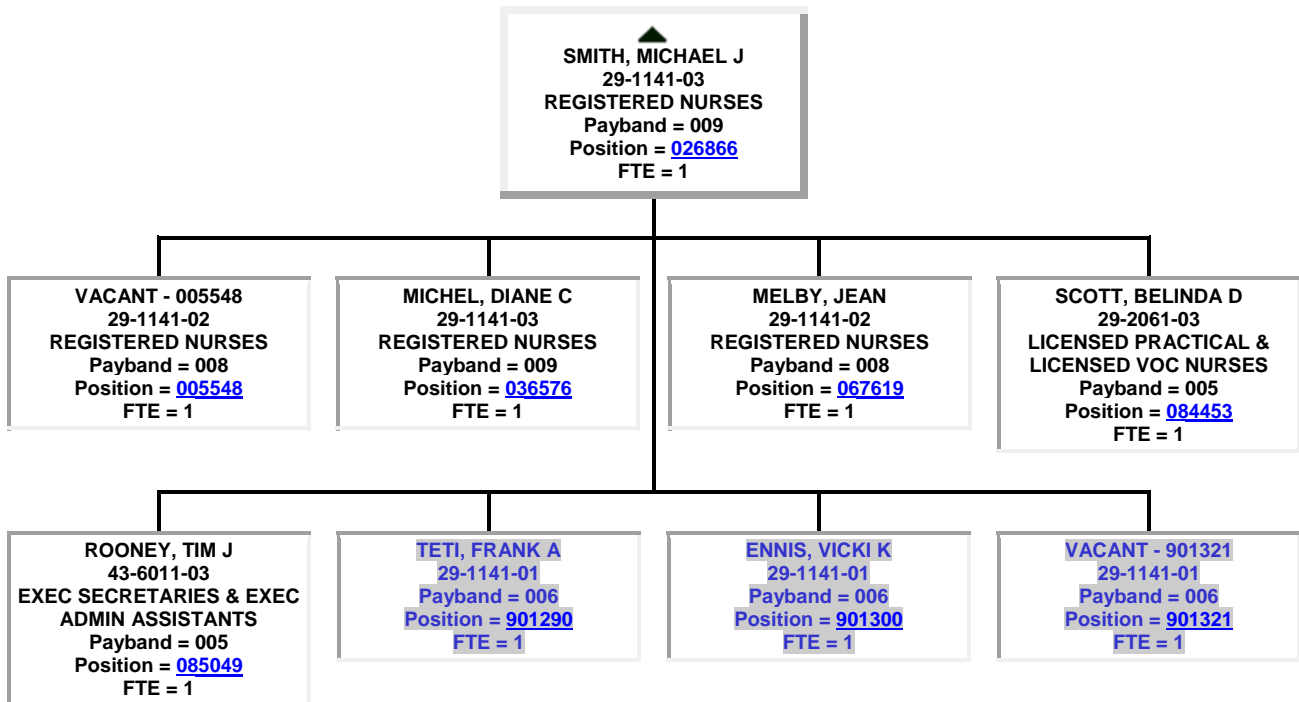


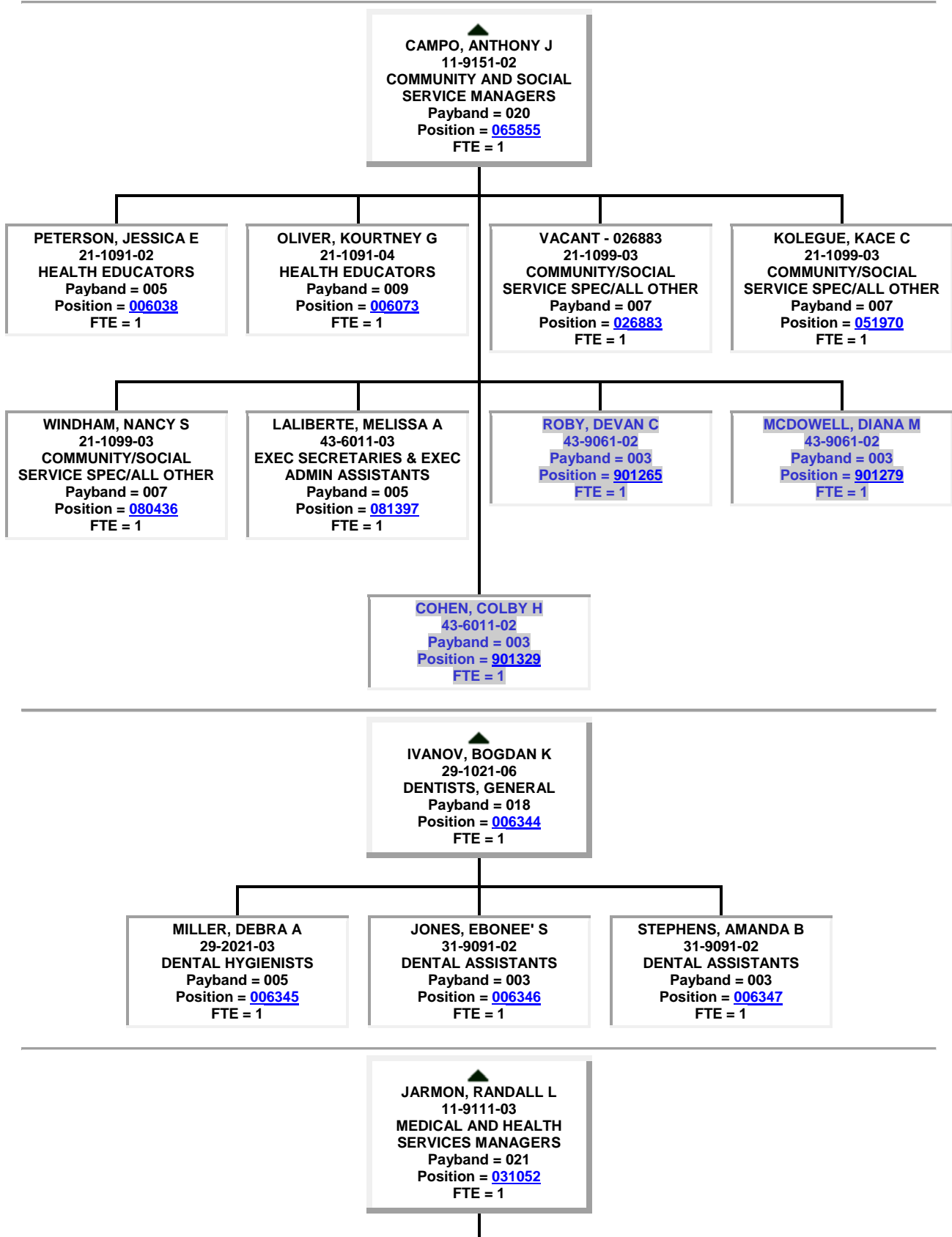


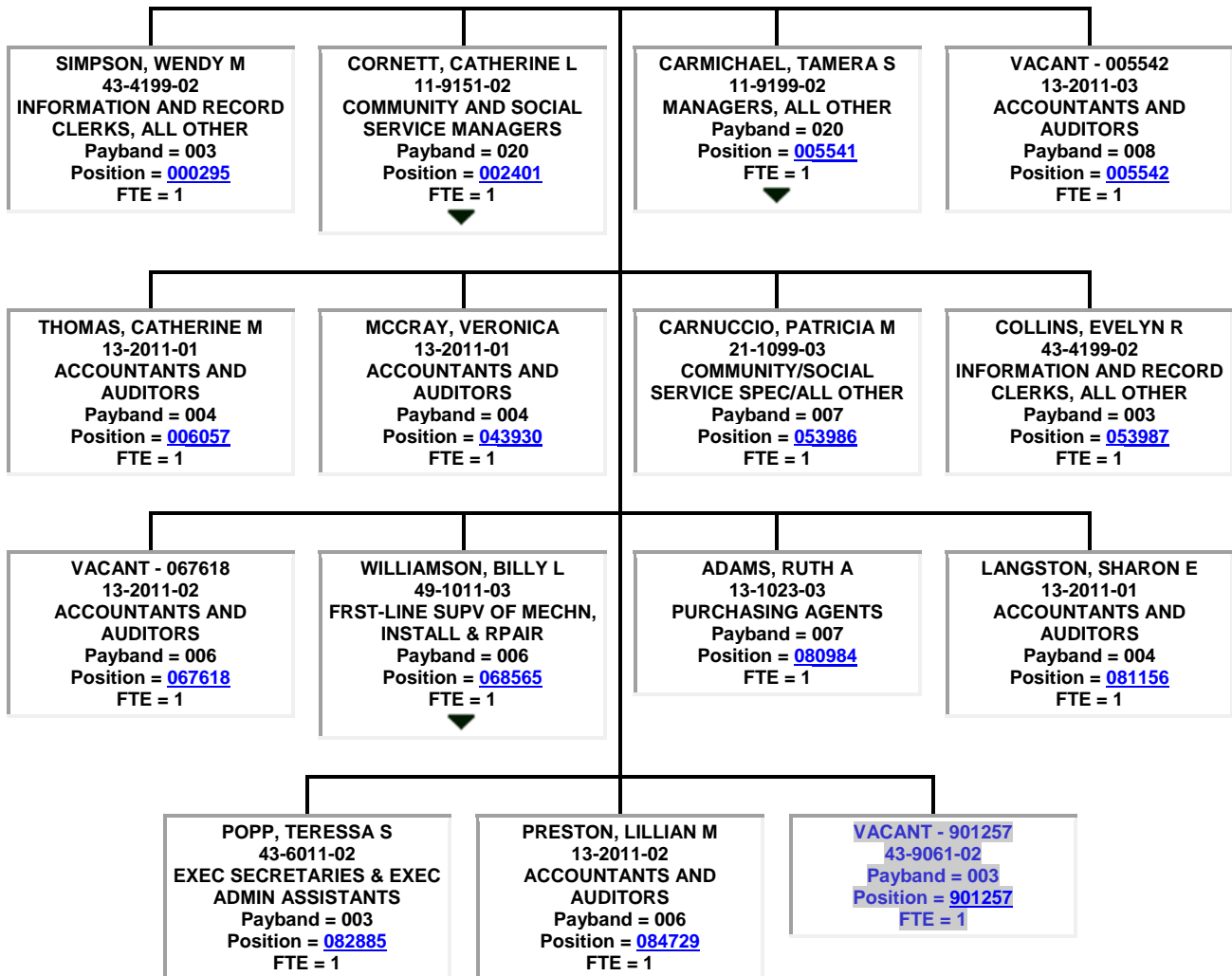


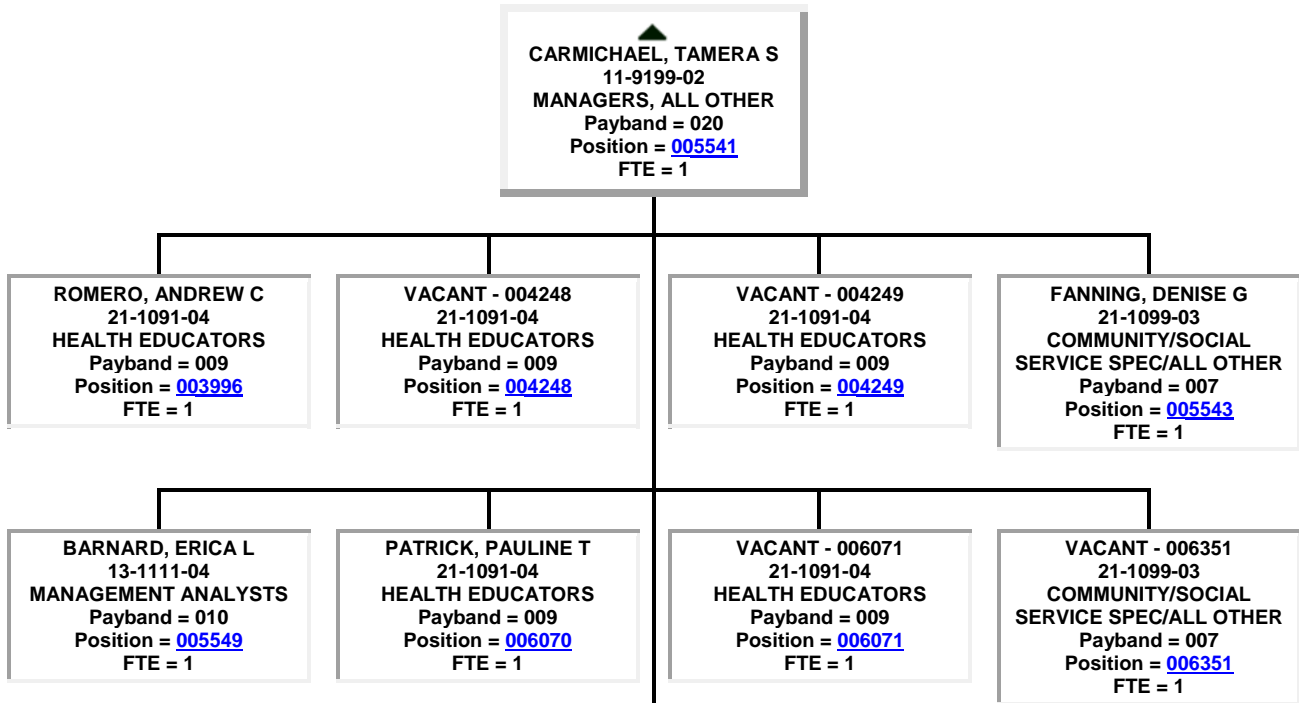
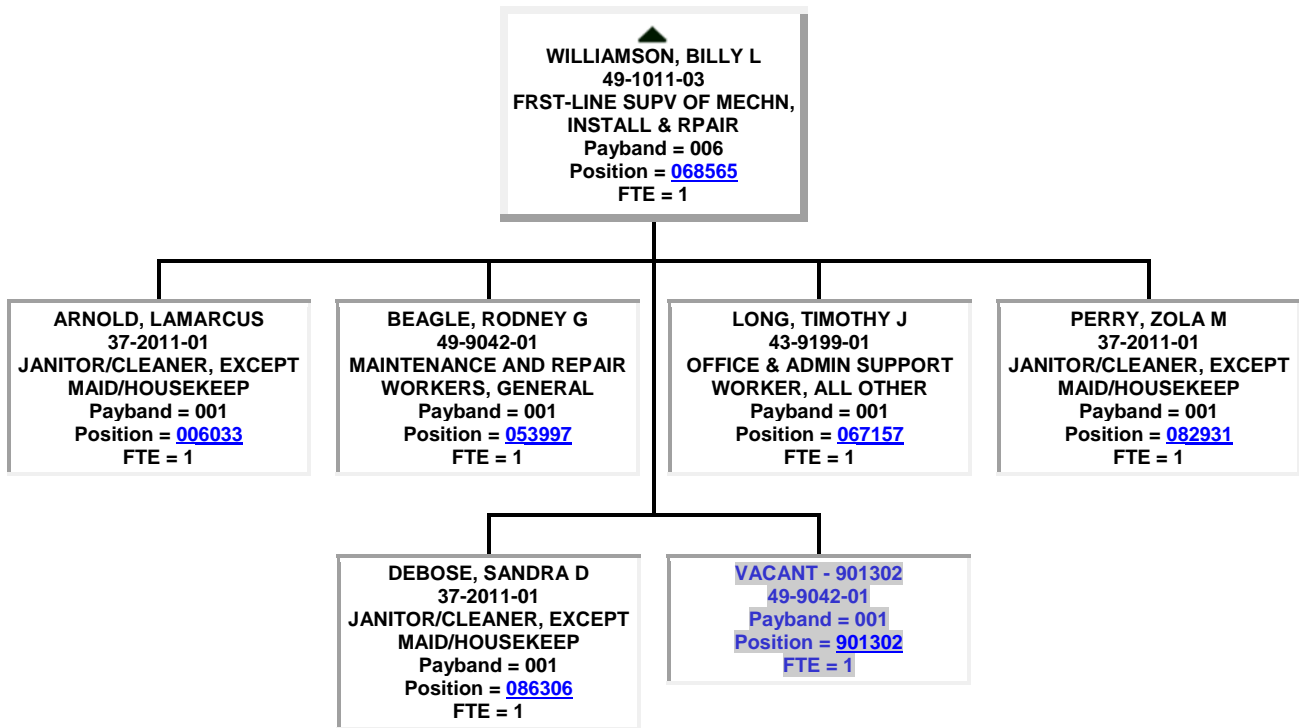


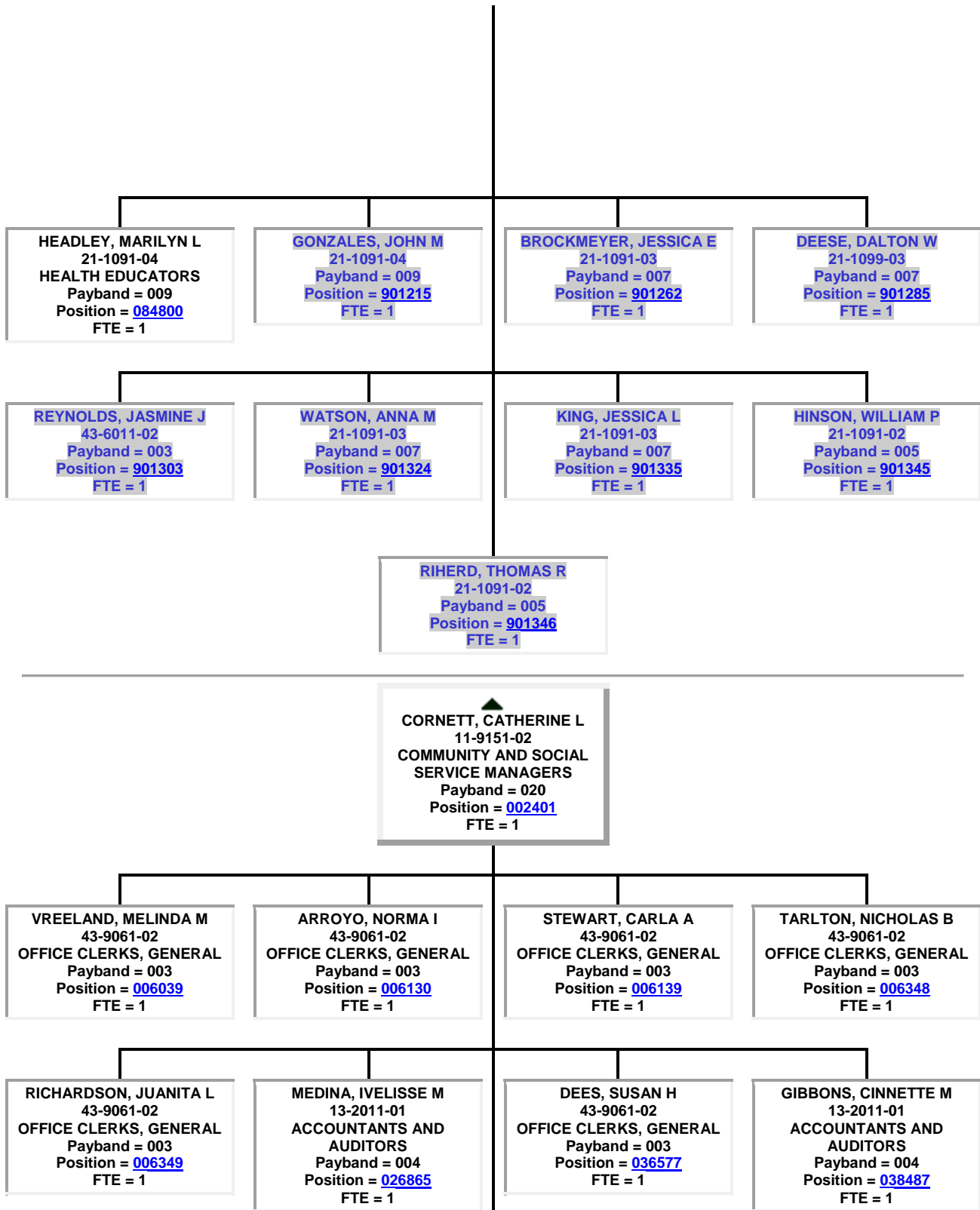


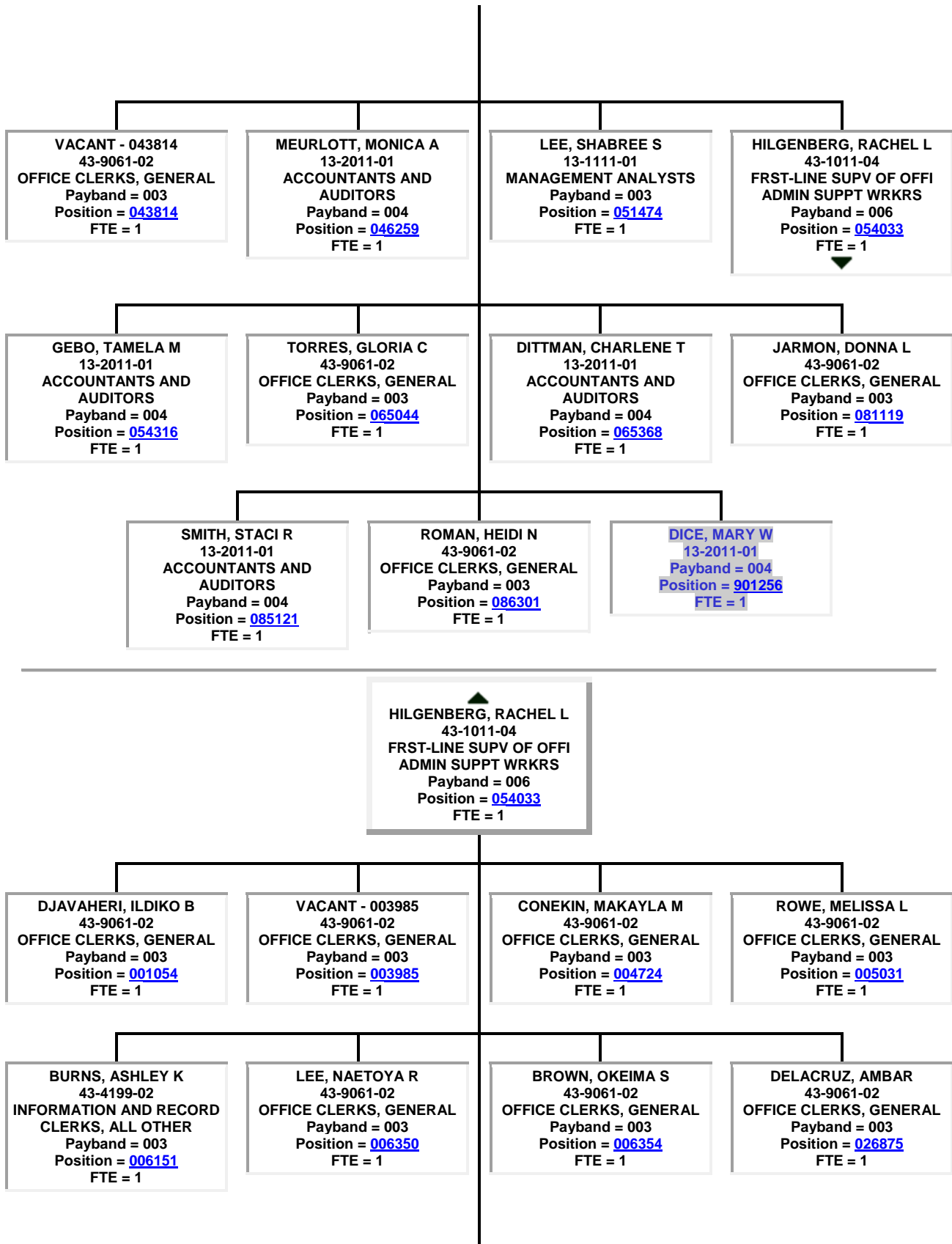


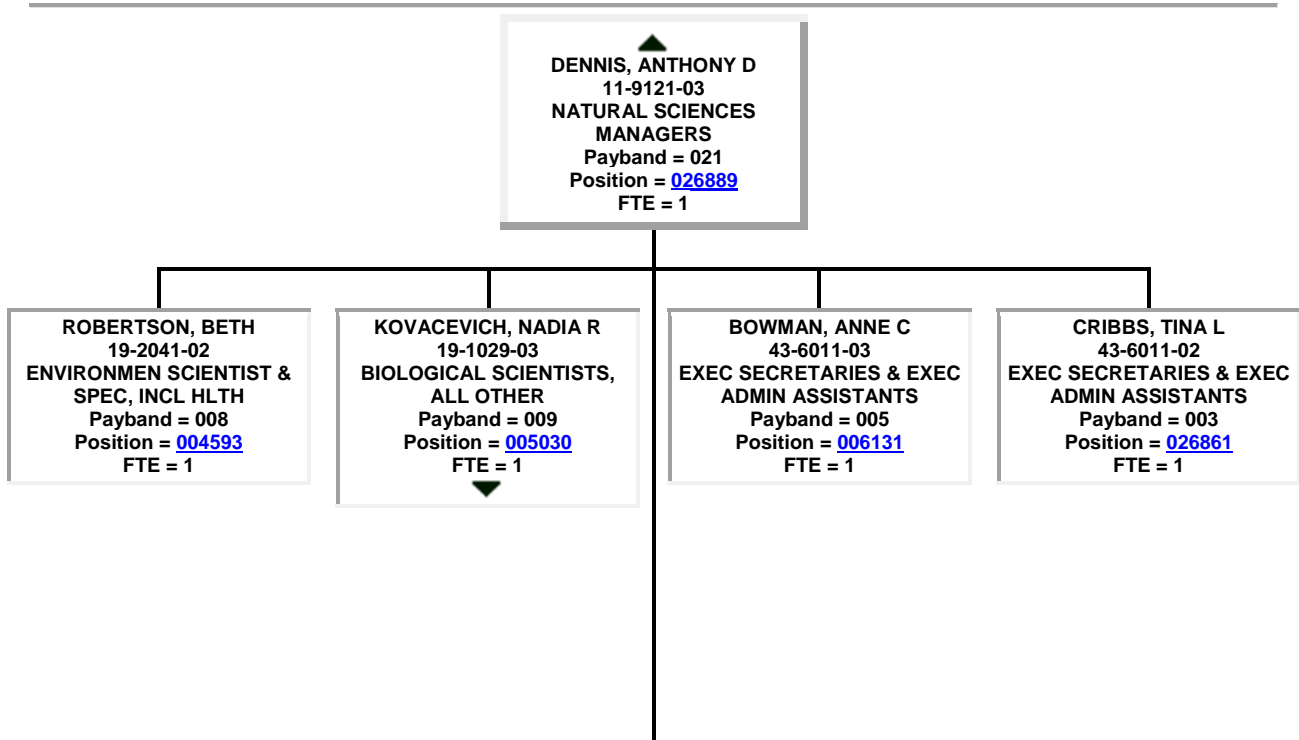
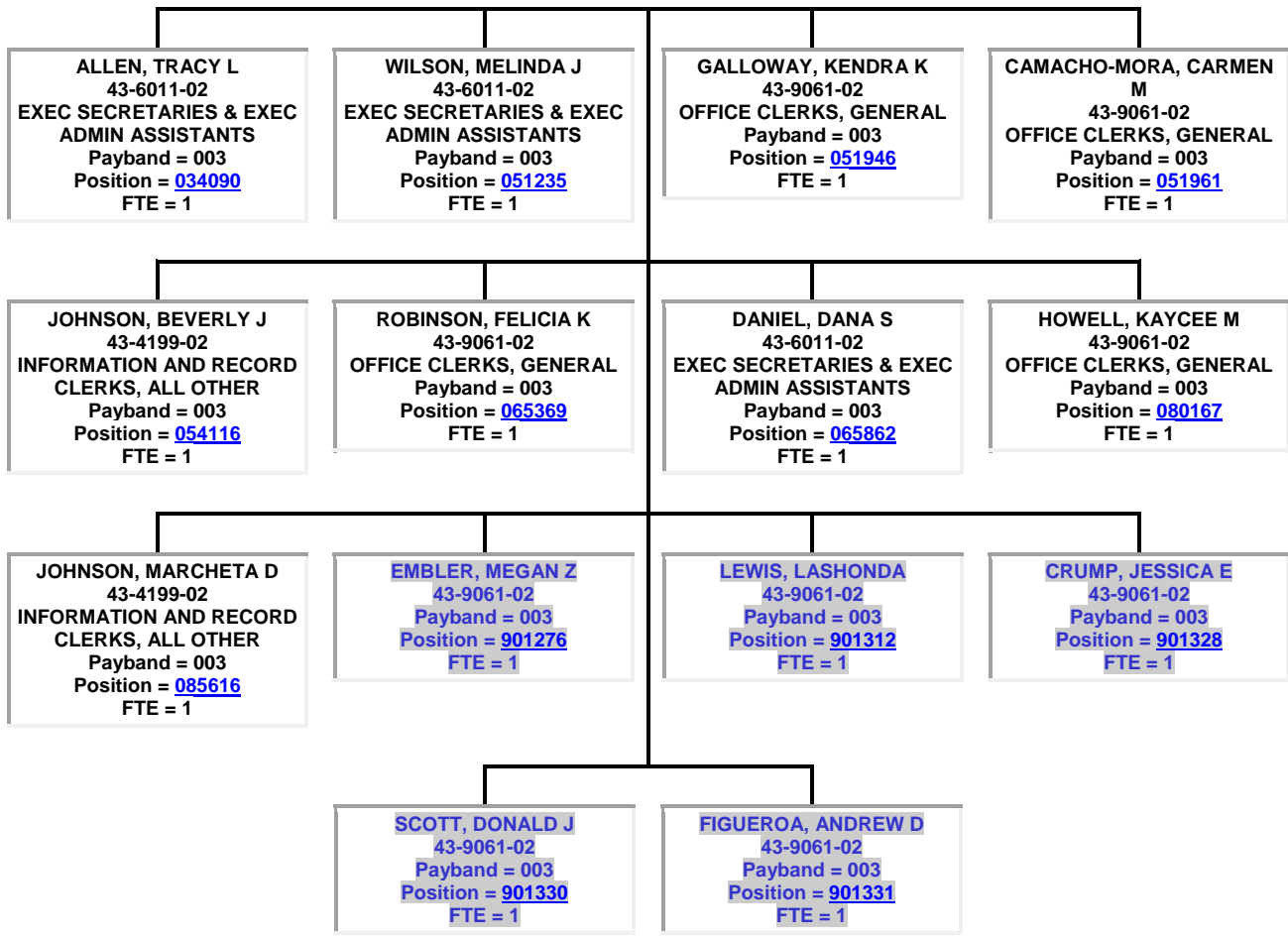


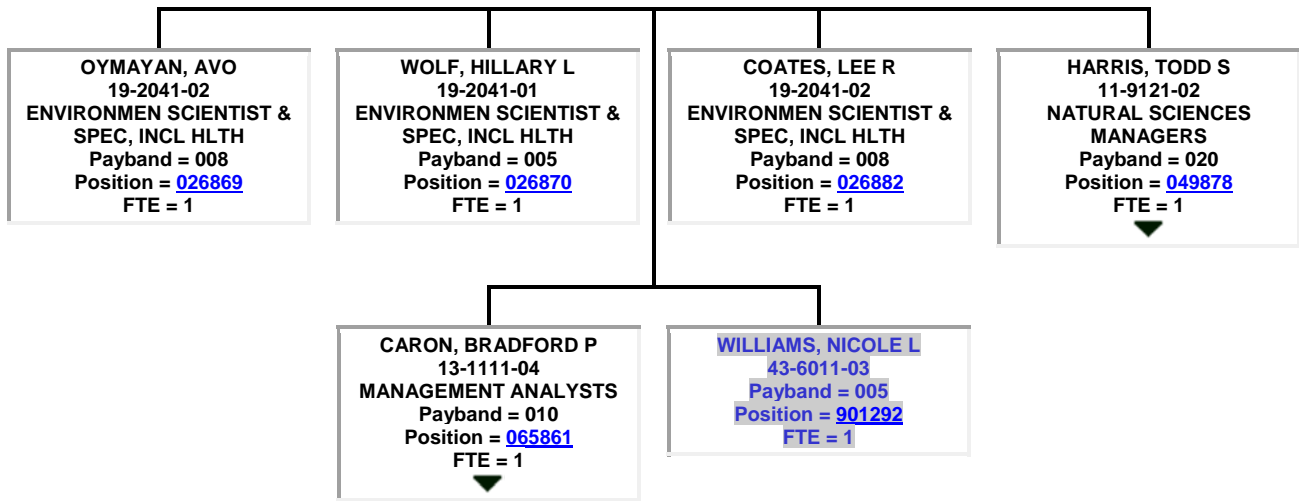


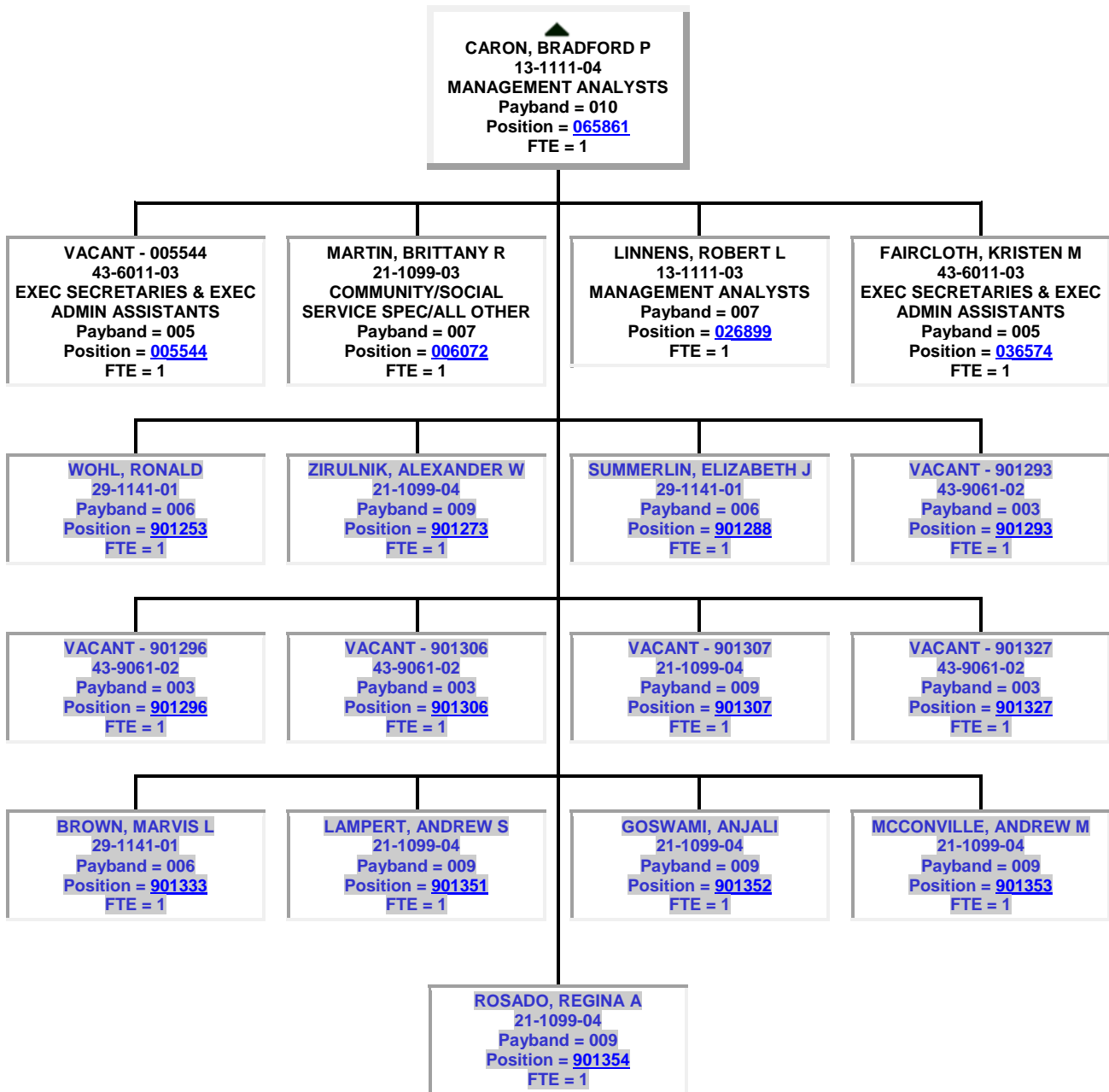


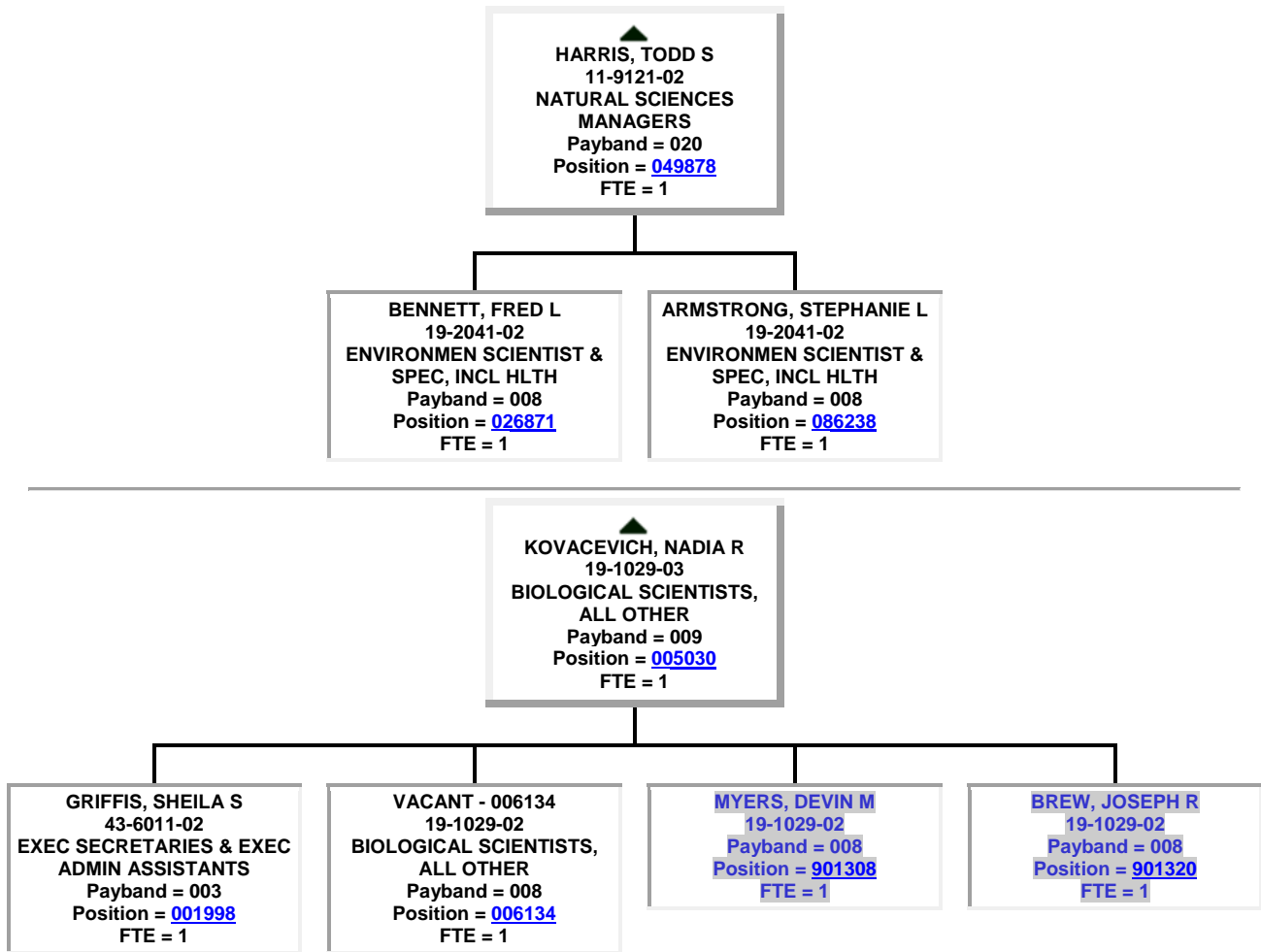


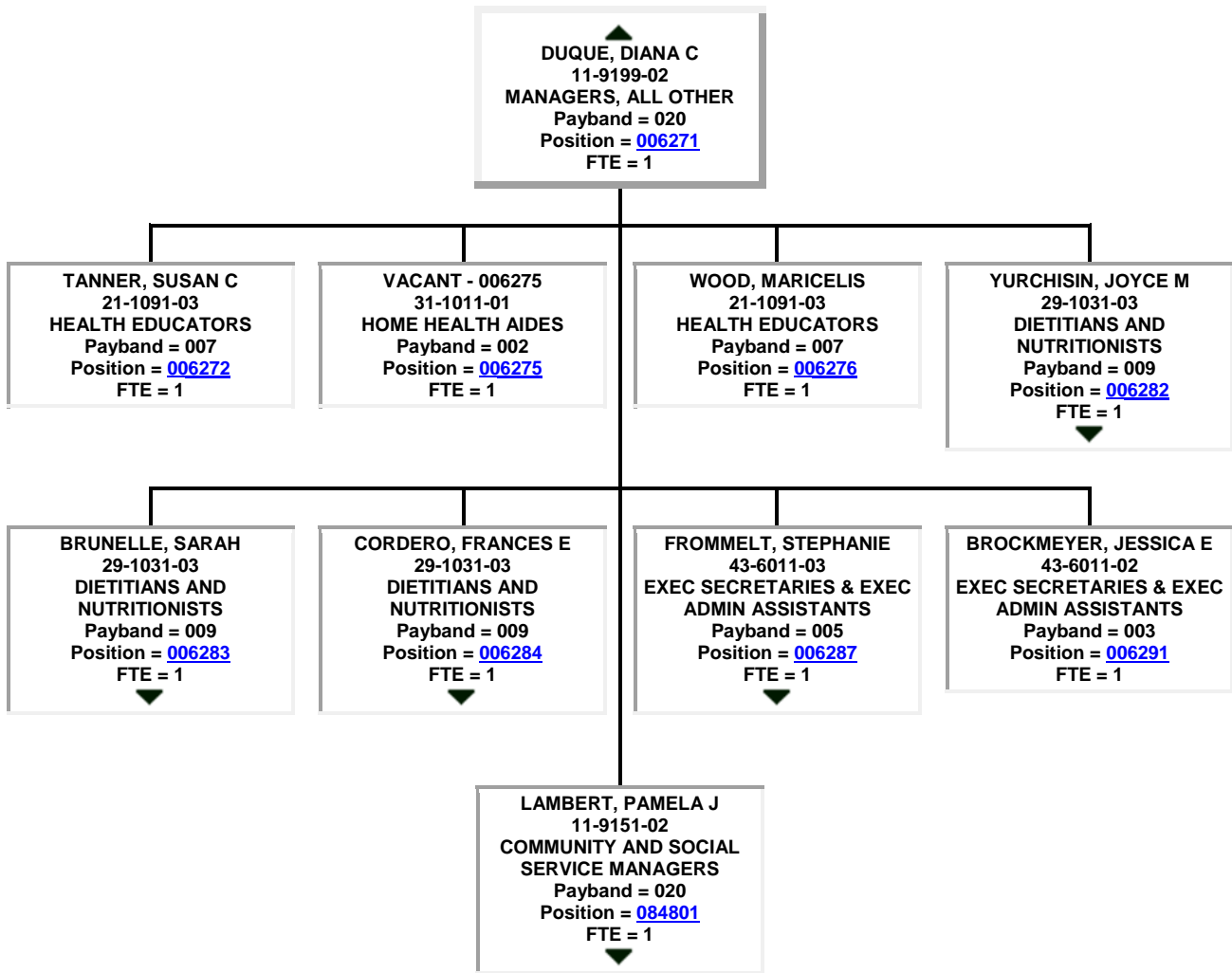


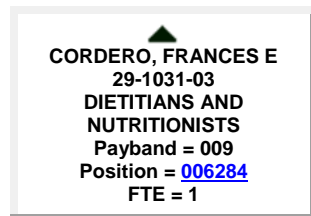
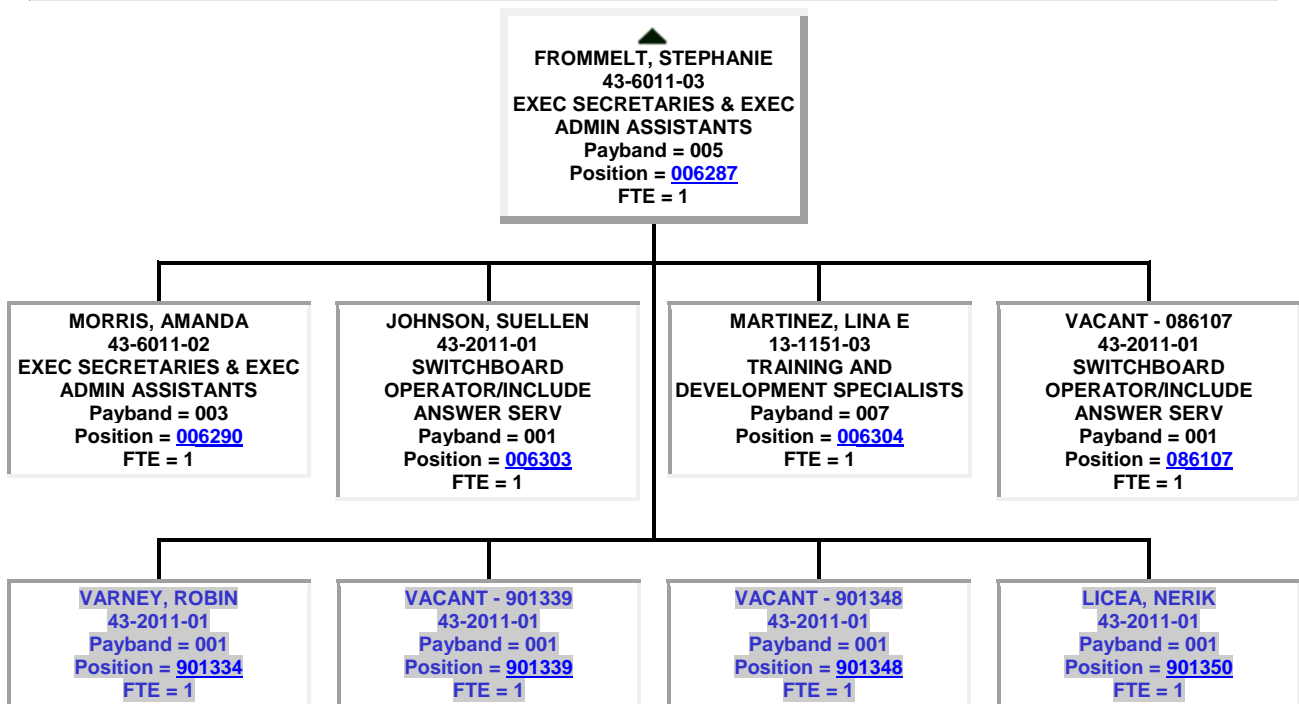
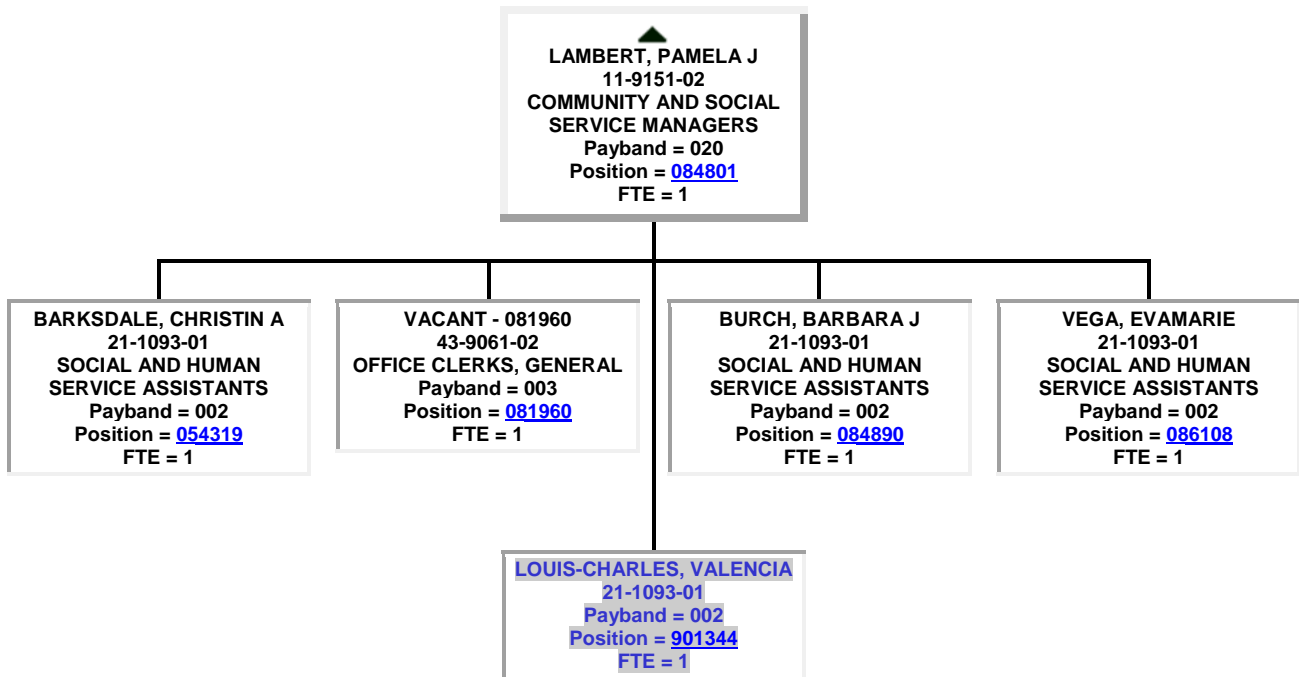


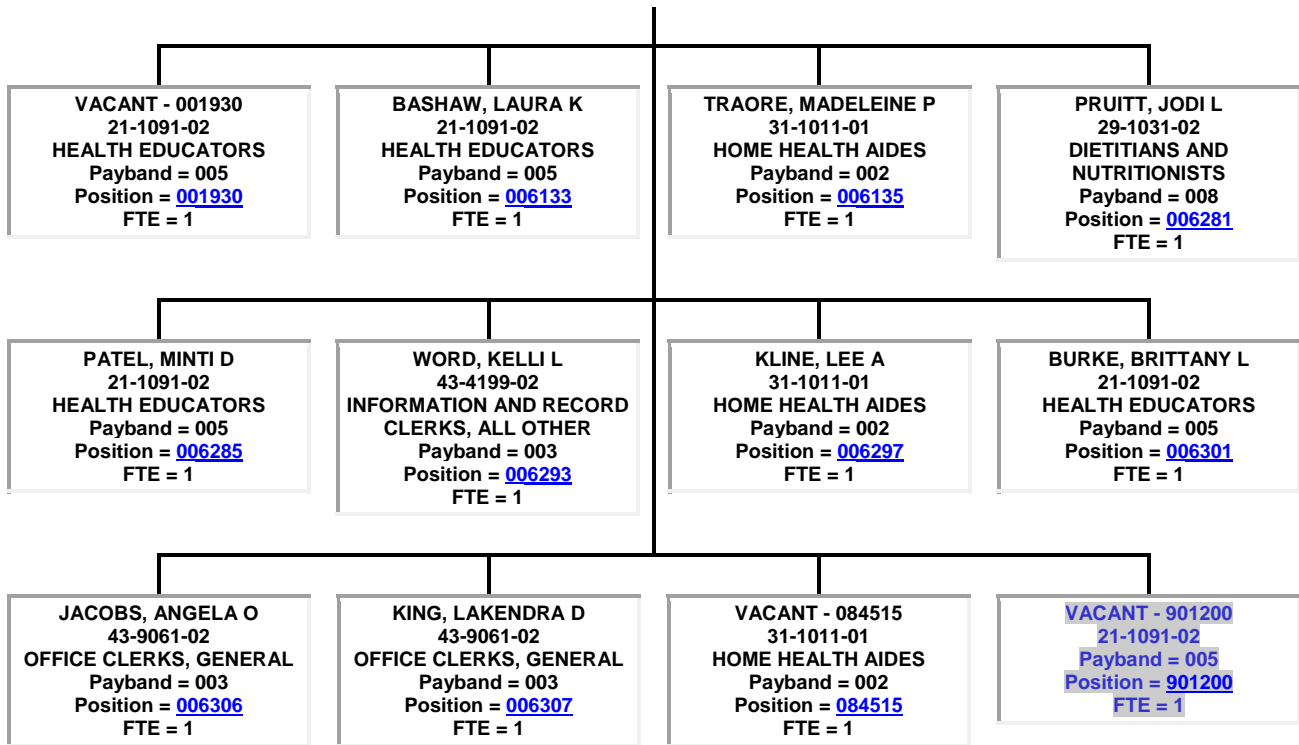




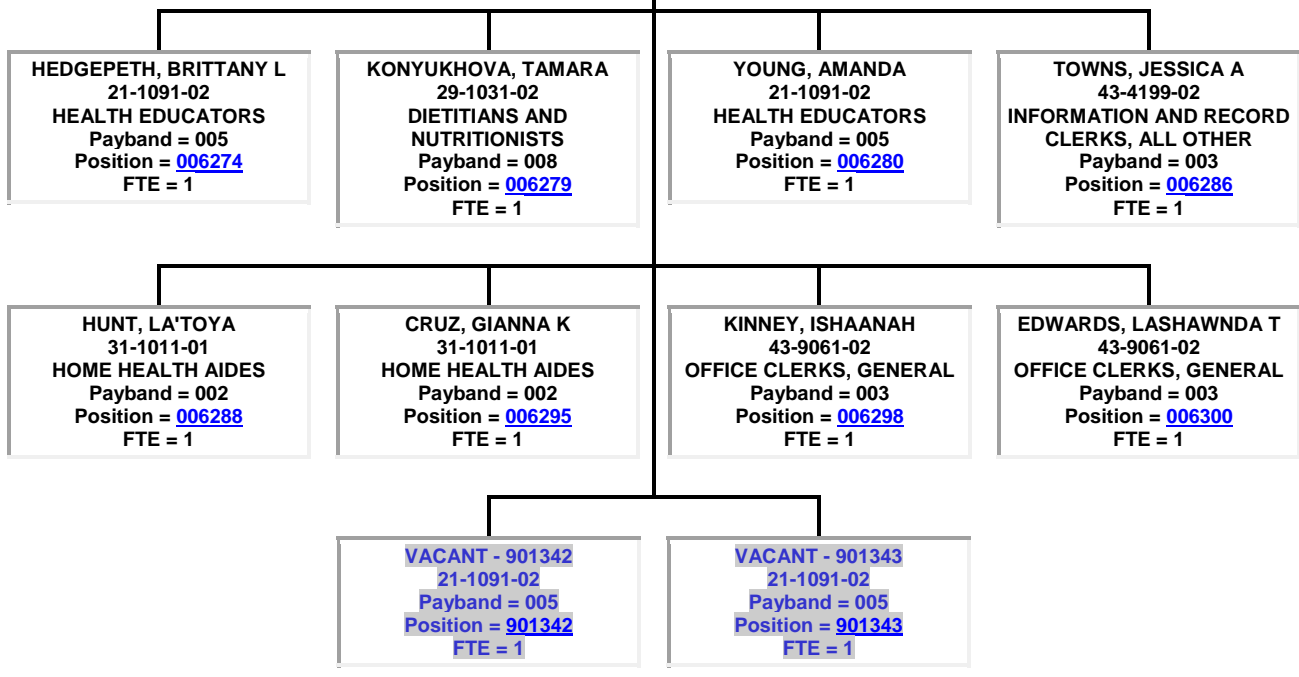


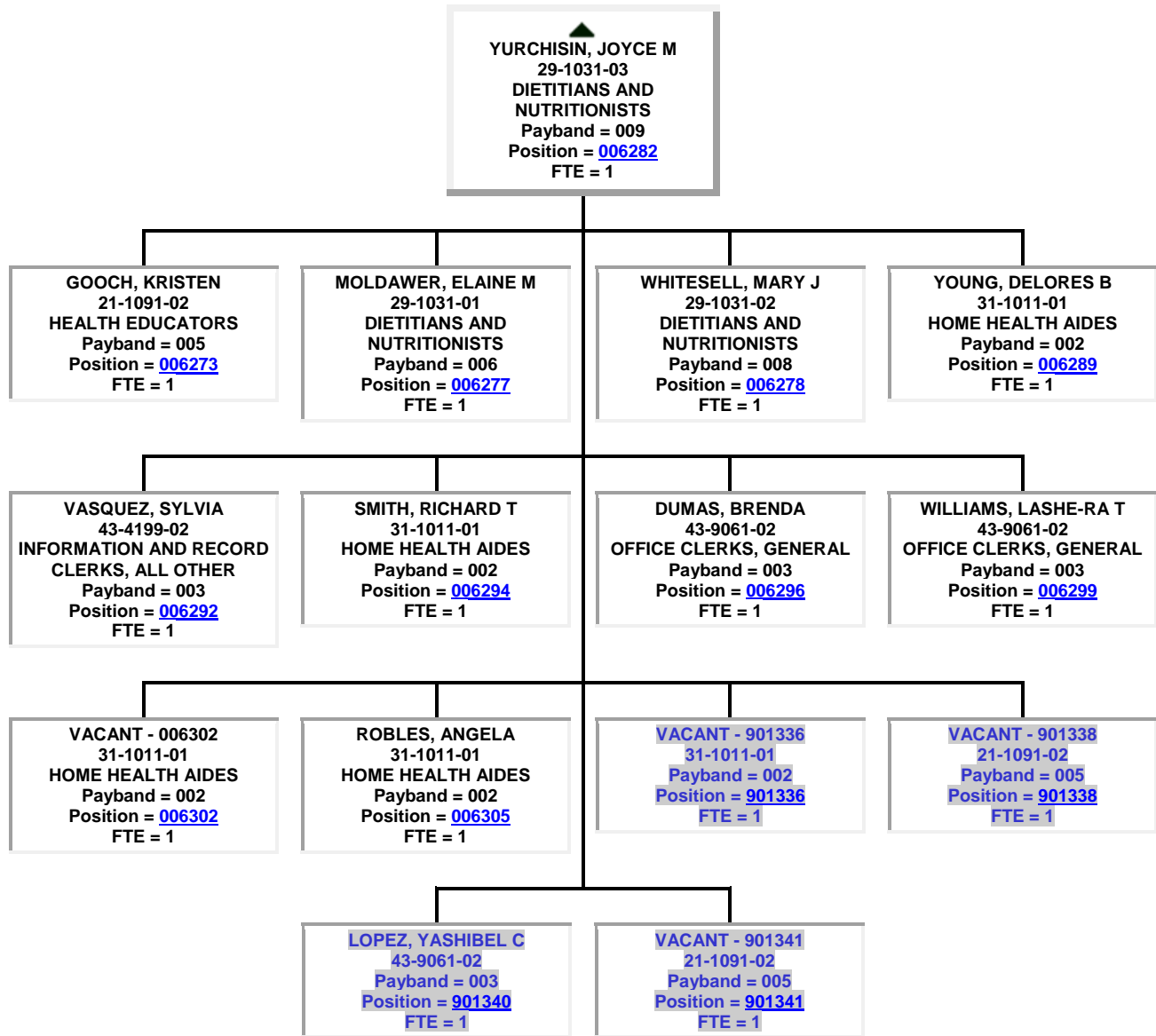


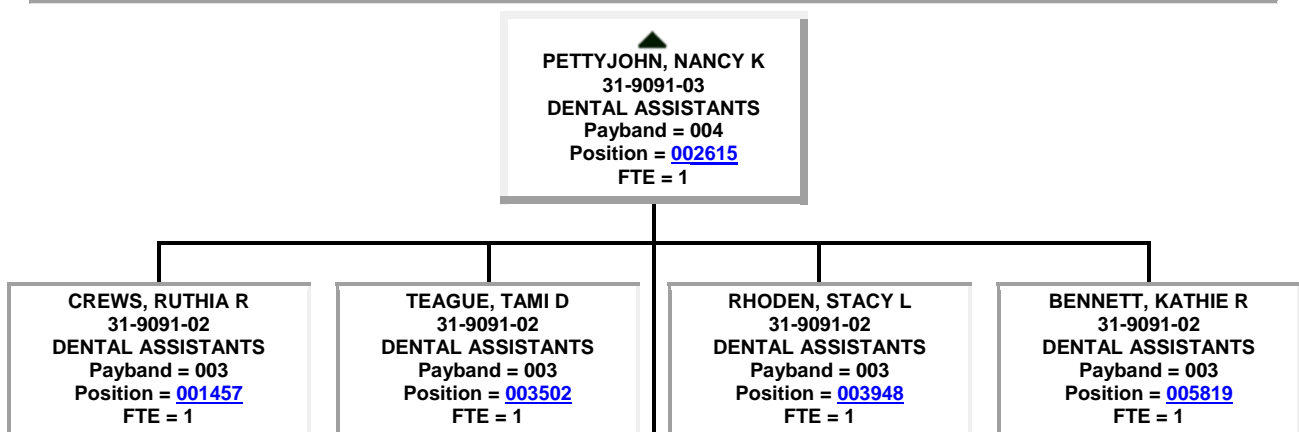
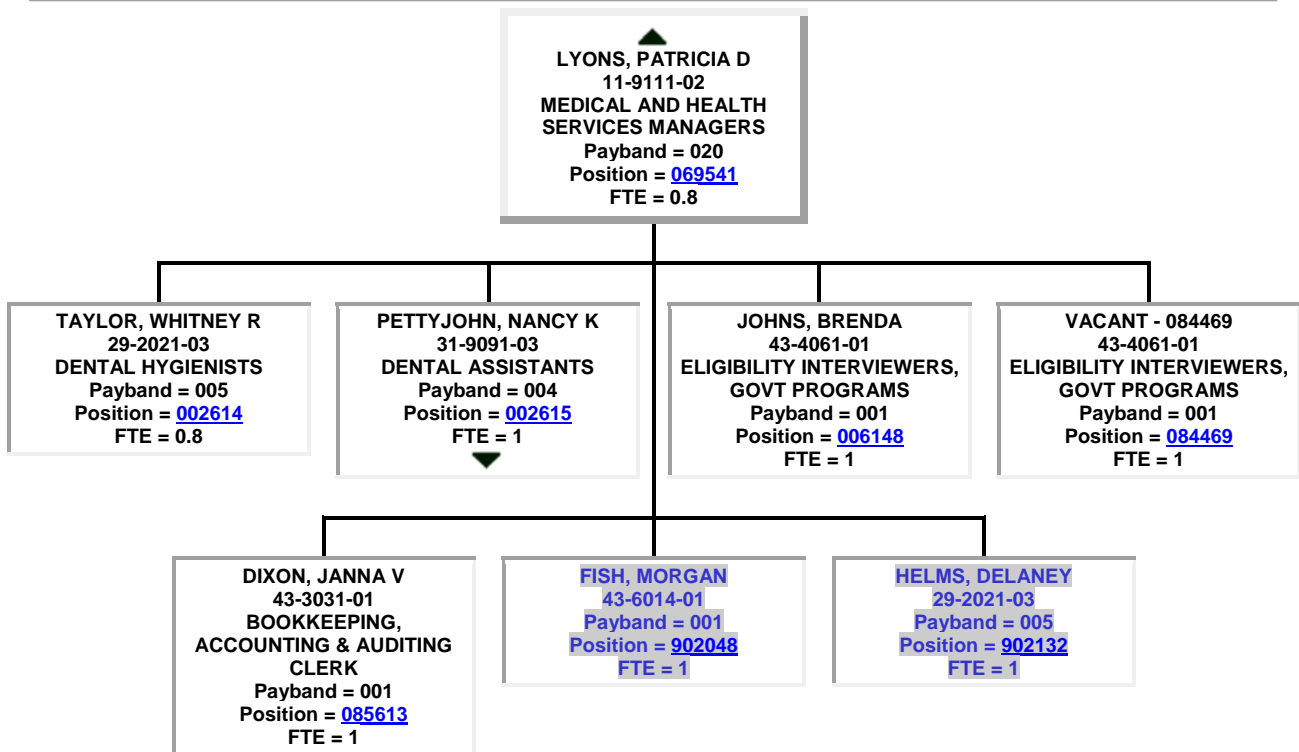
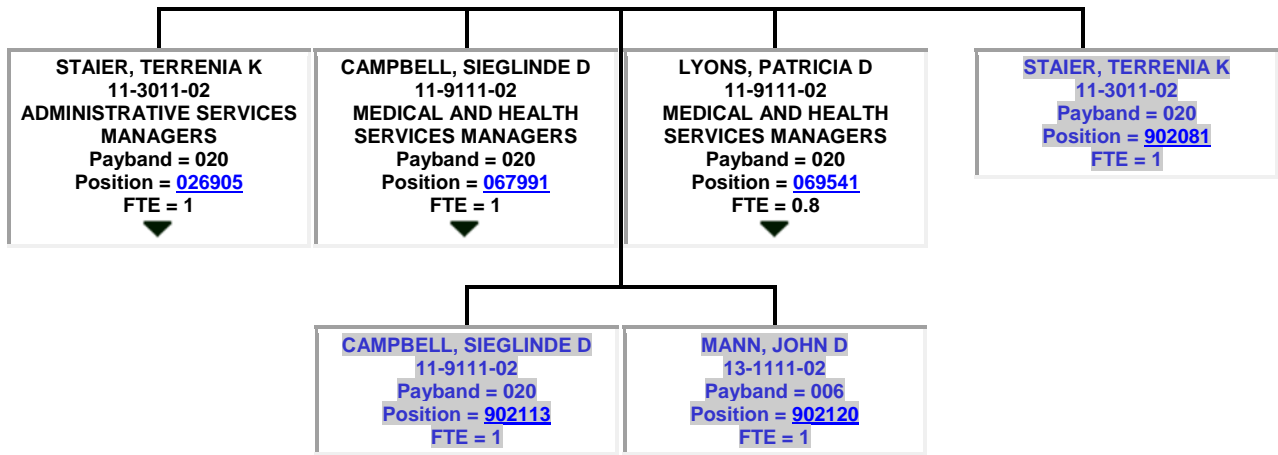


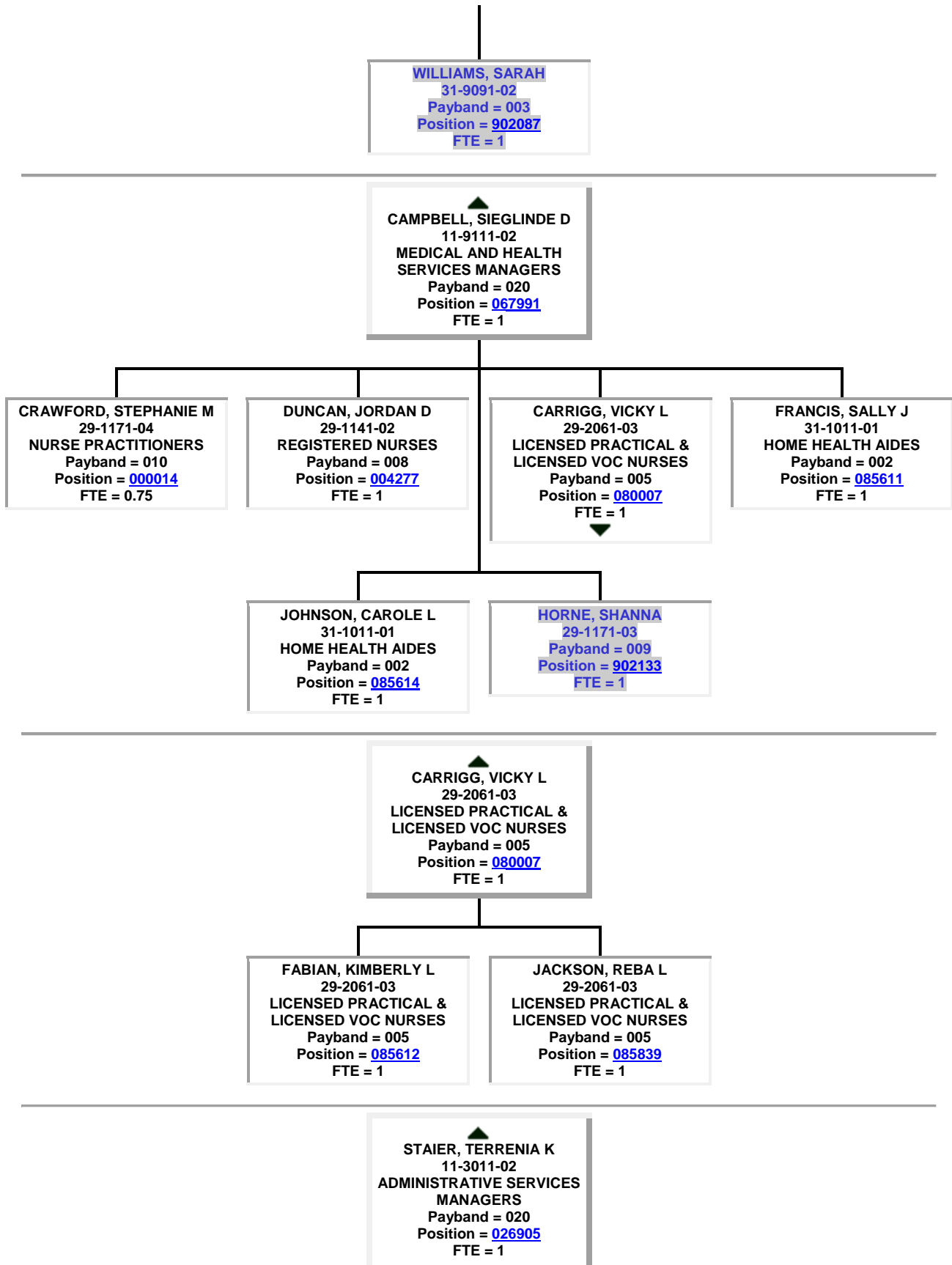


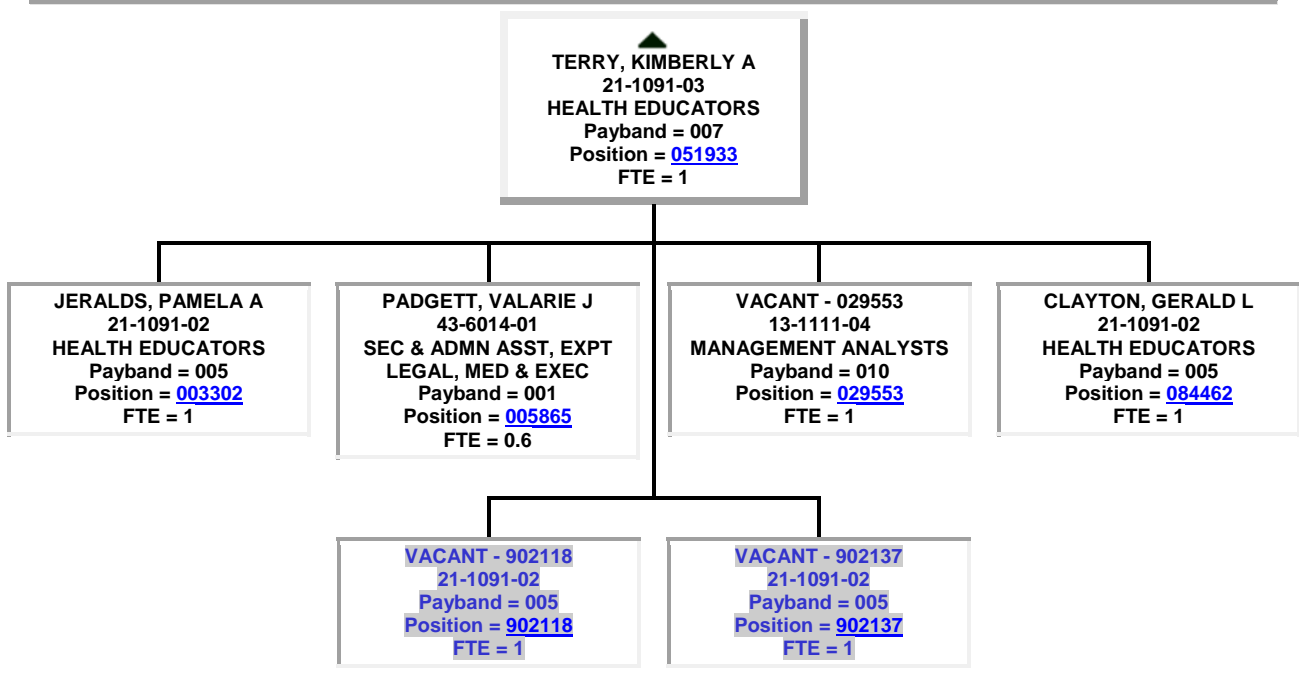
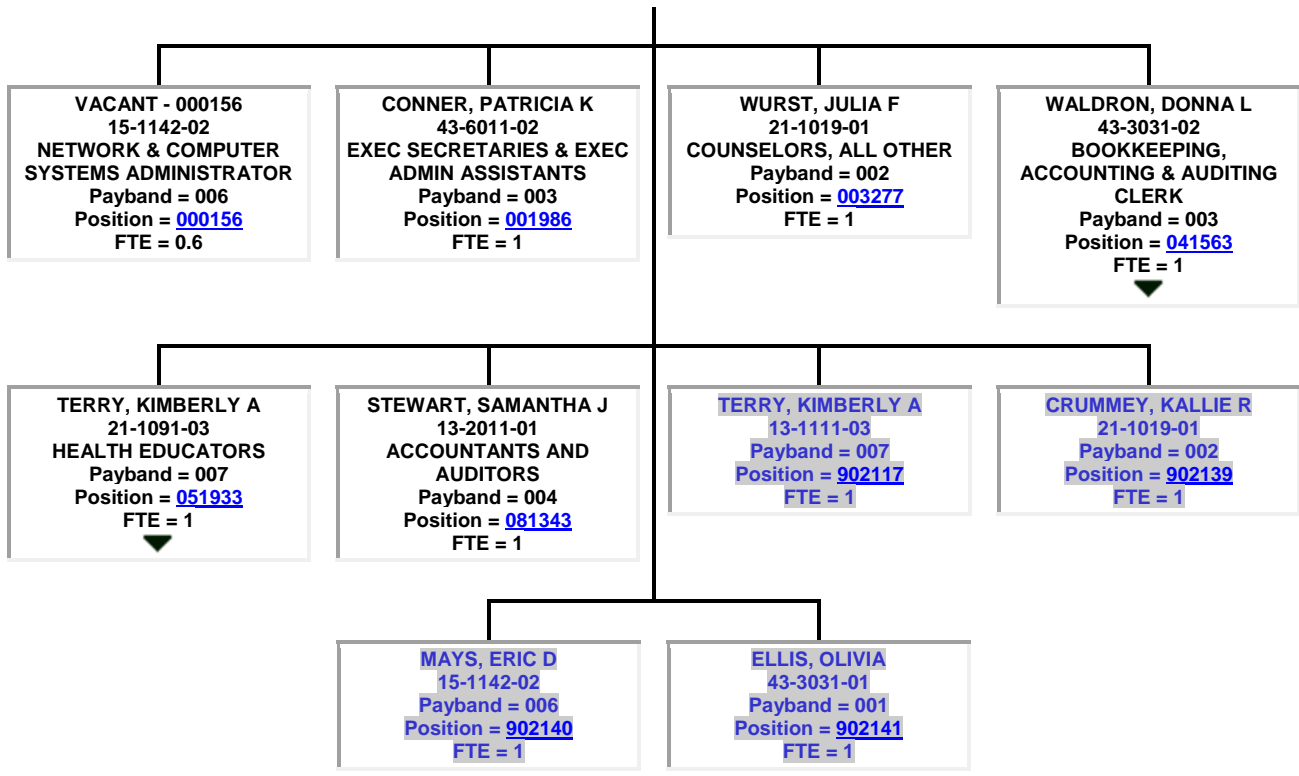
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BRUNELLE, SARAH
29-1031-03
DIETITIANS AND NUTRITIONISTS
Payband = 009
Position = [006283](#)
FTE = 1

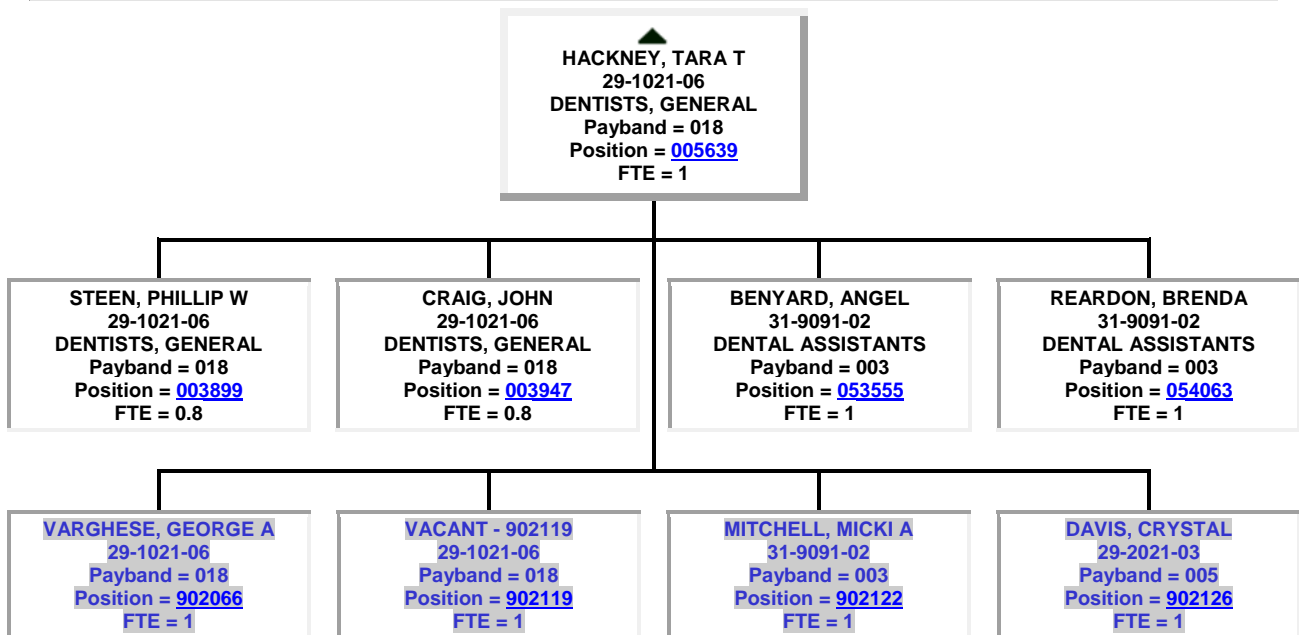
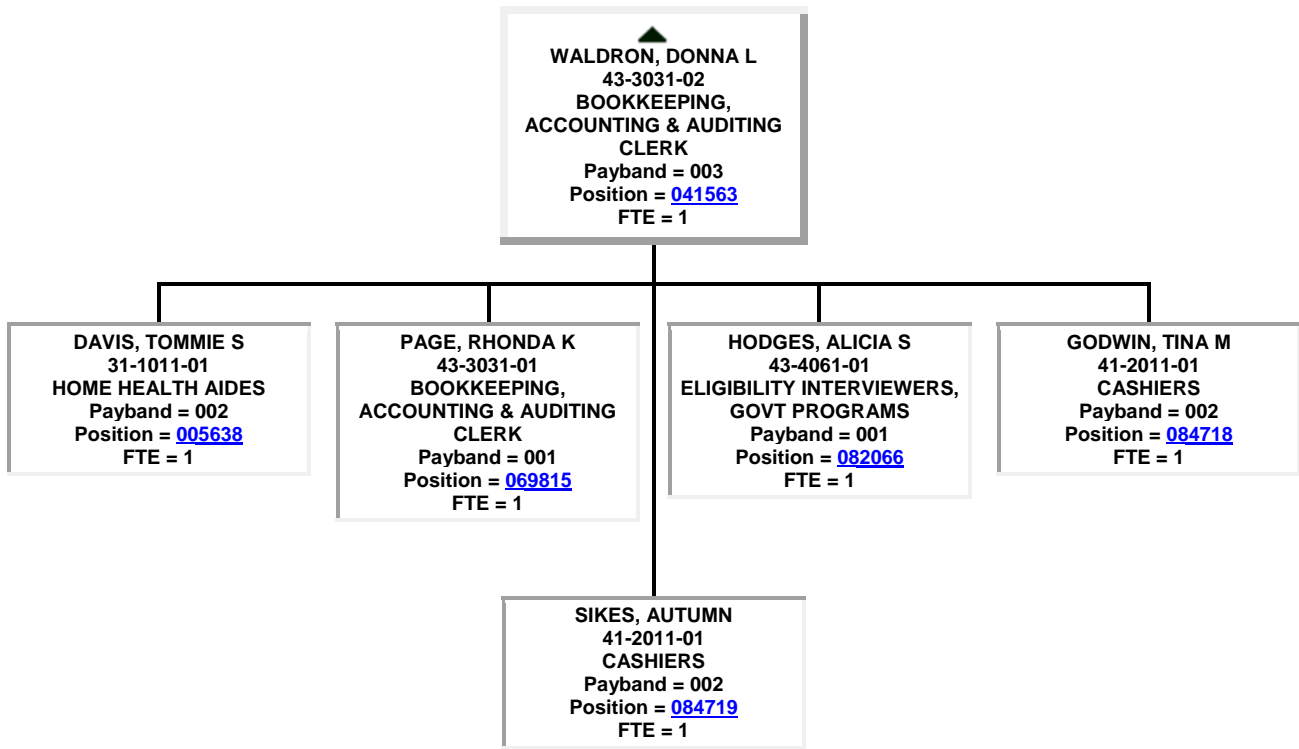




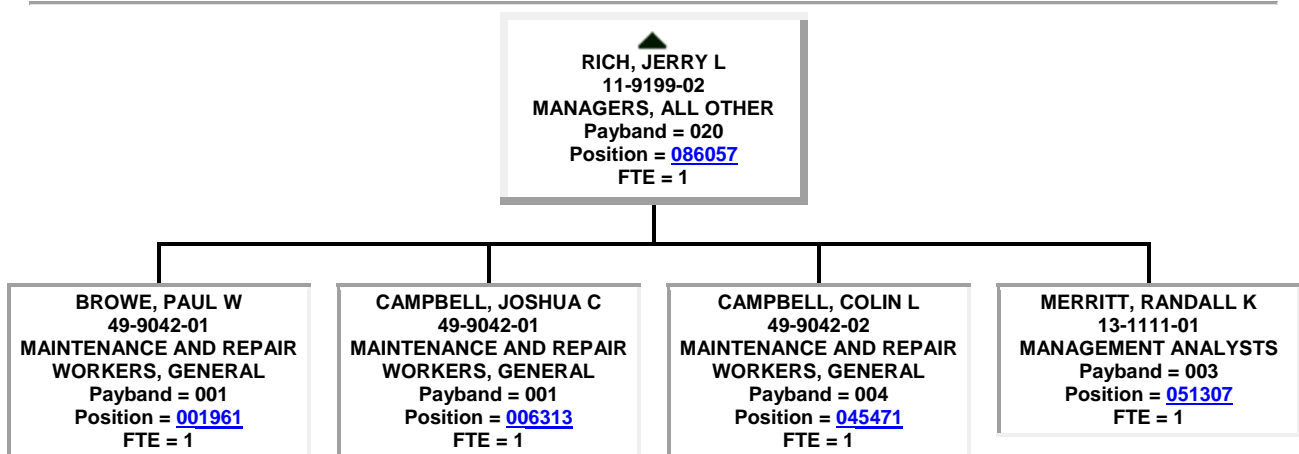
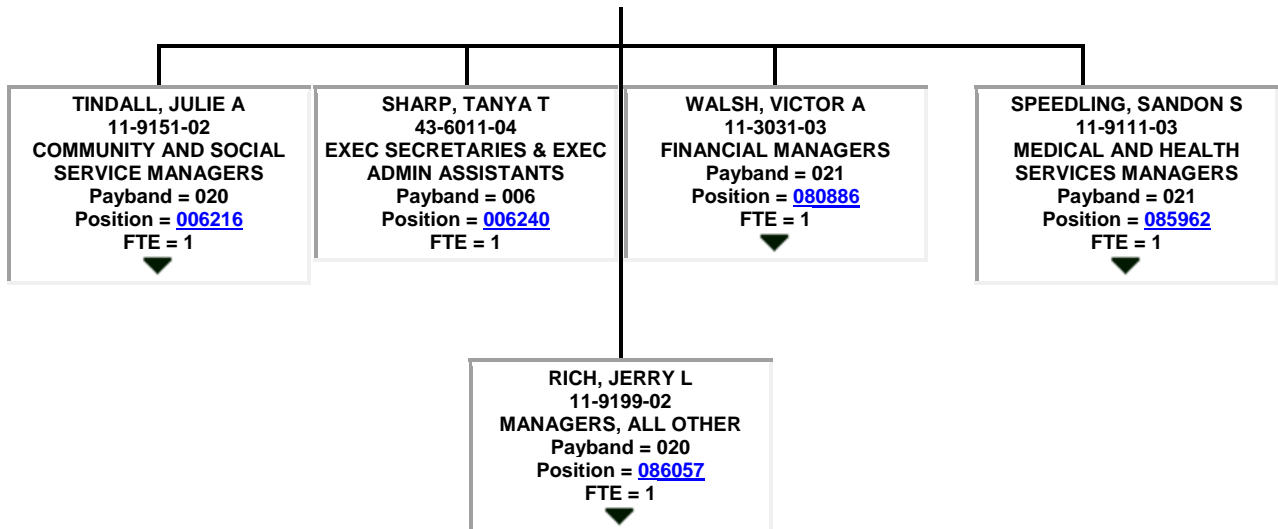


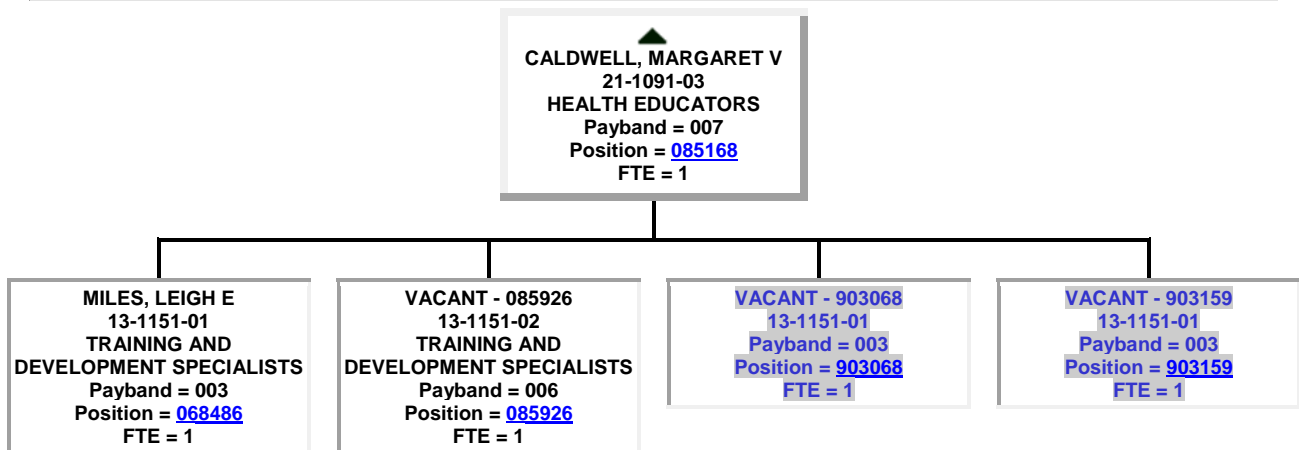
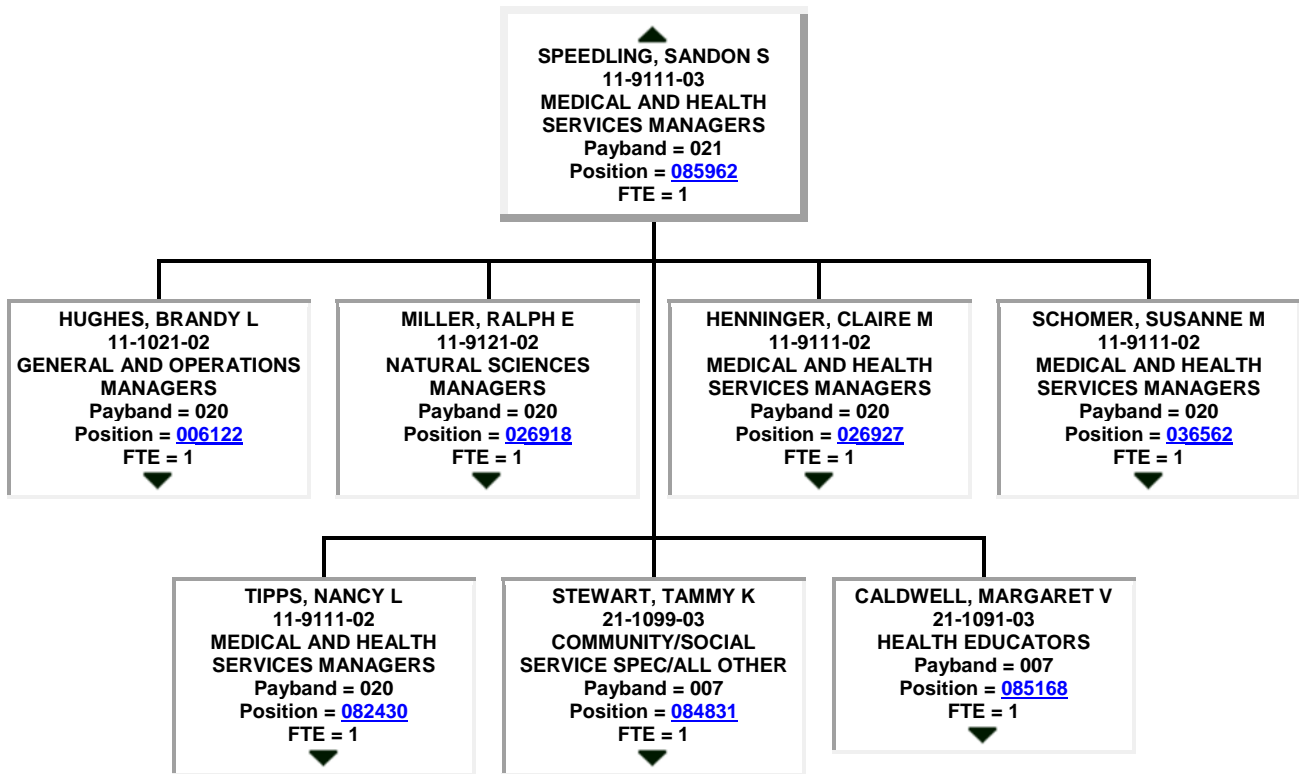


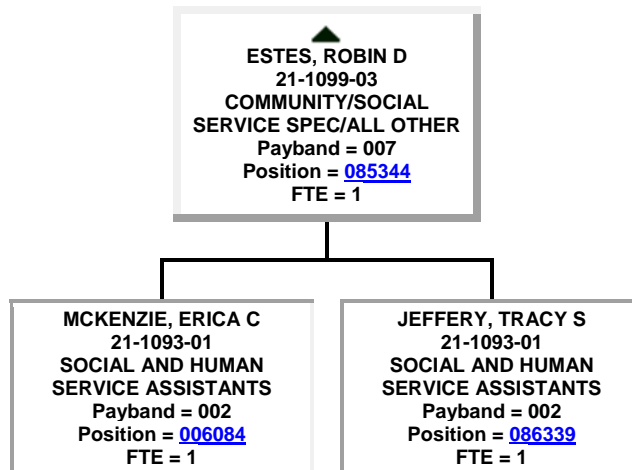
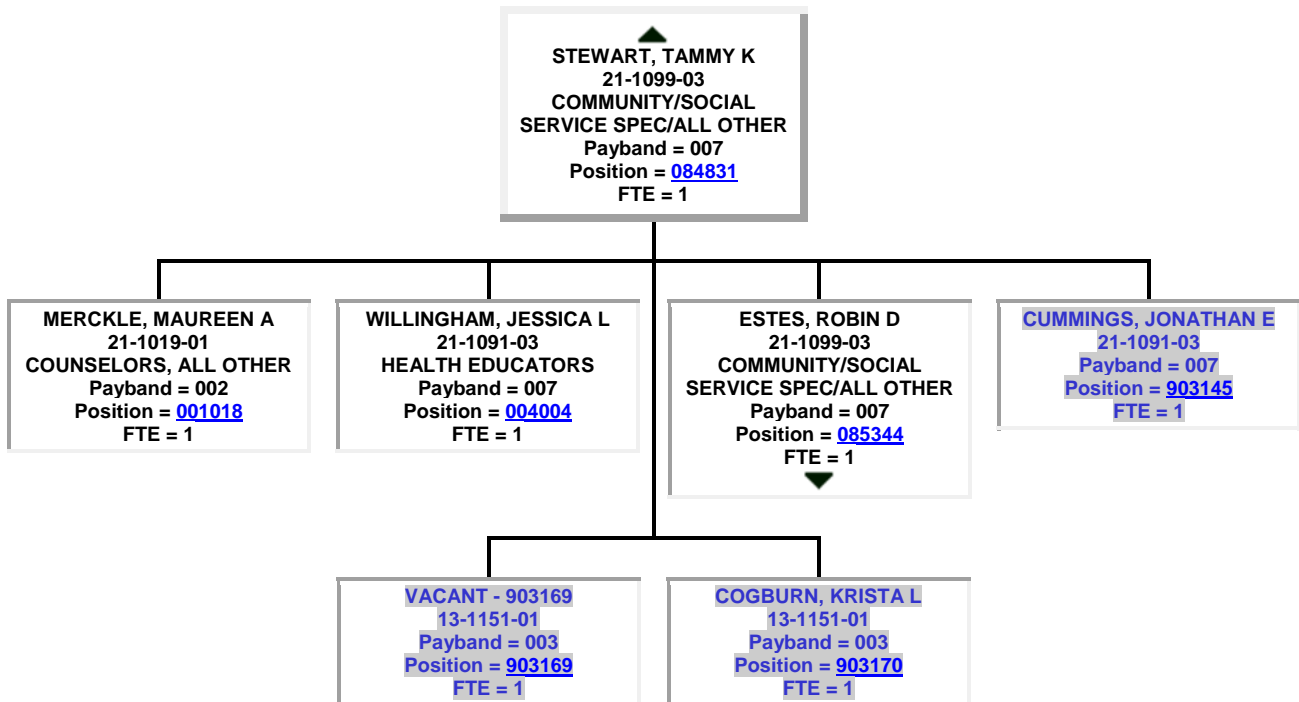


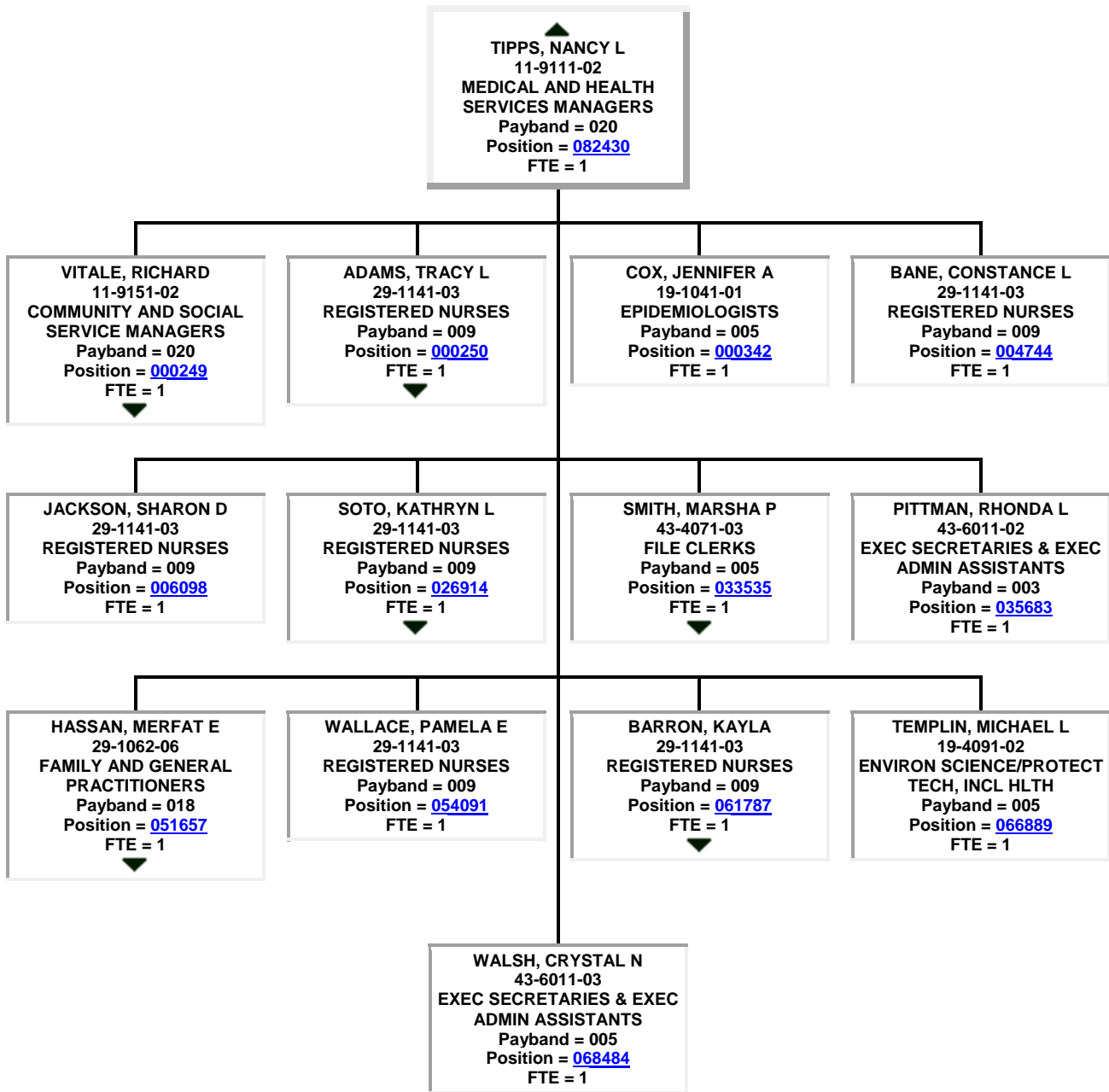


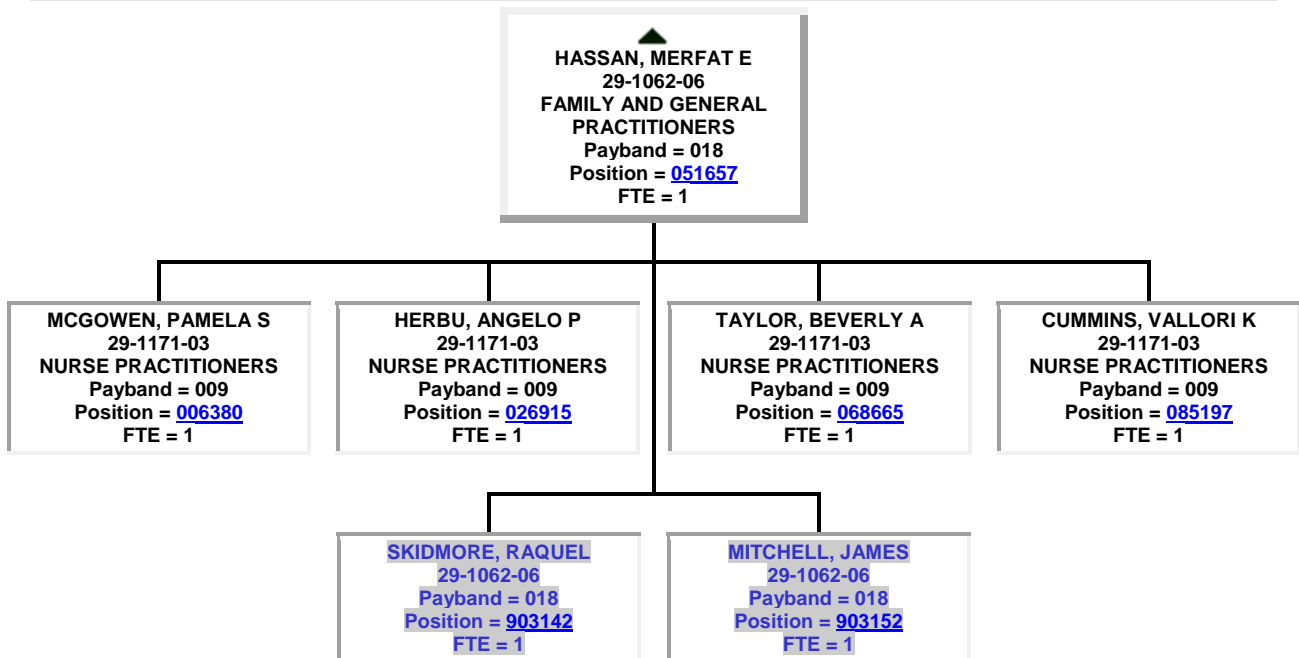
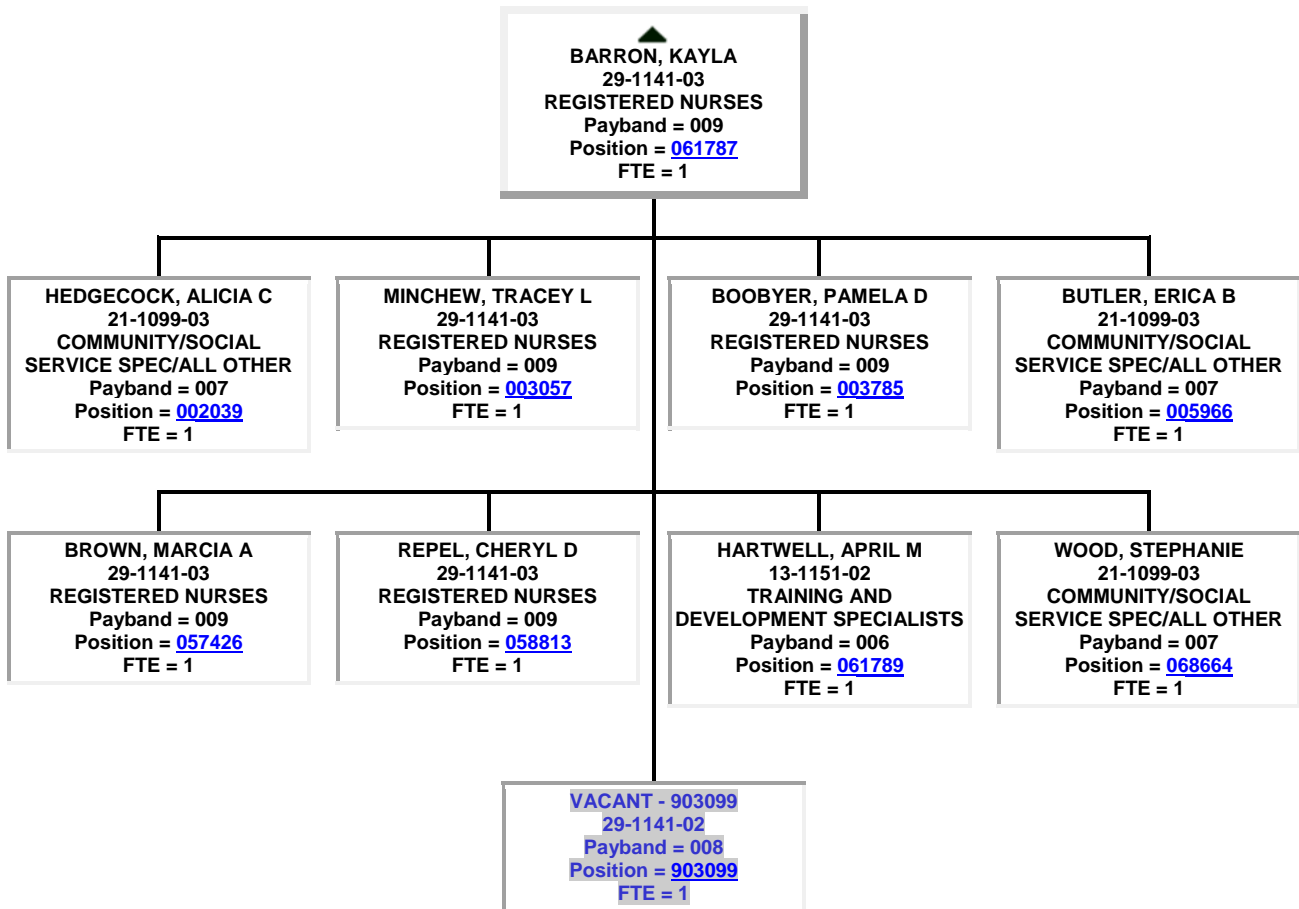
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10-9111-01
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 023
Position = 026919
FTE = 1

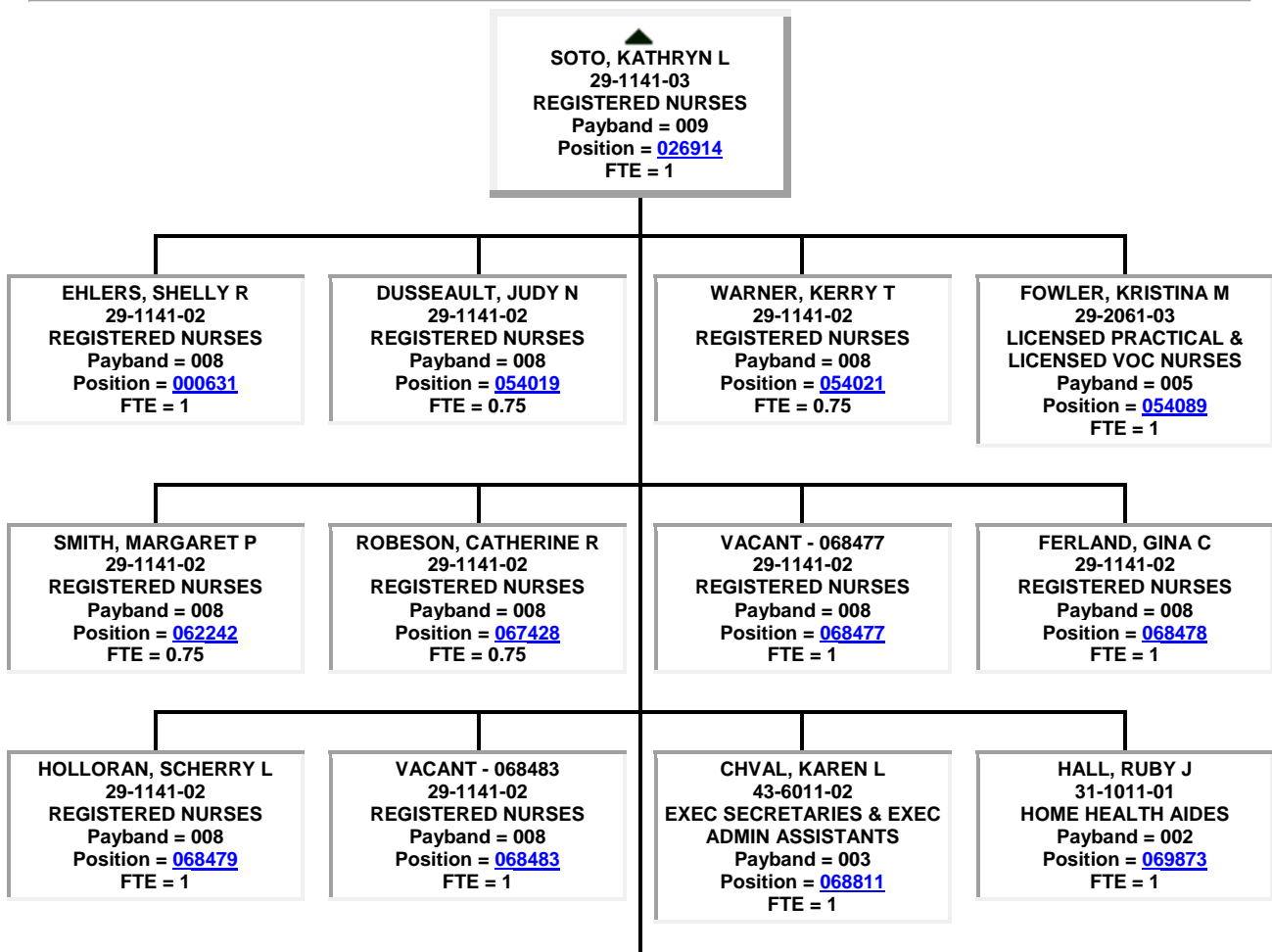
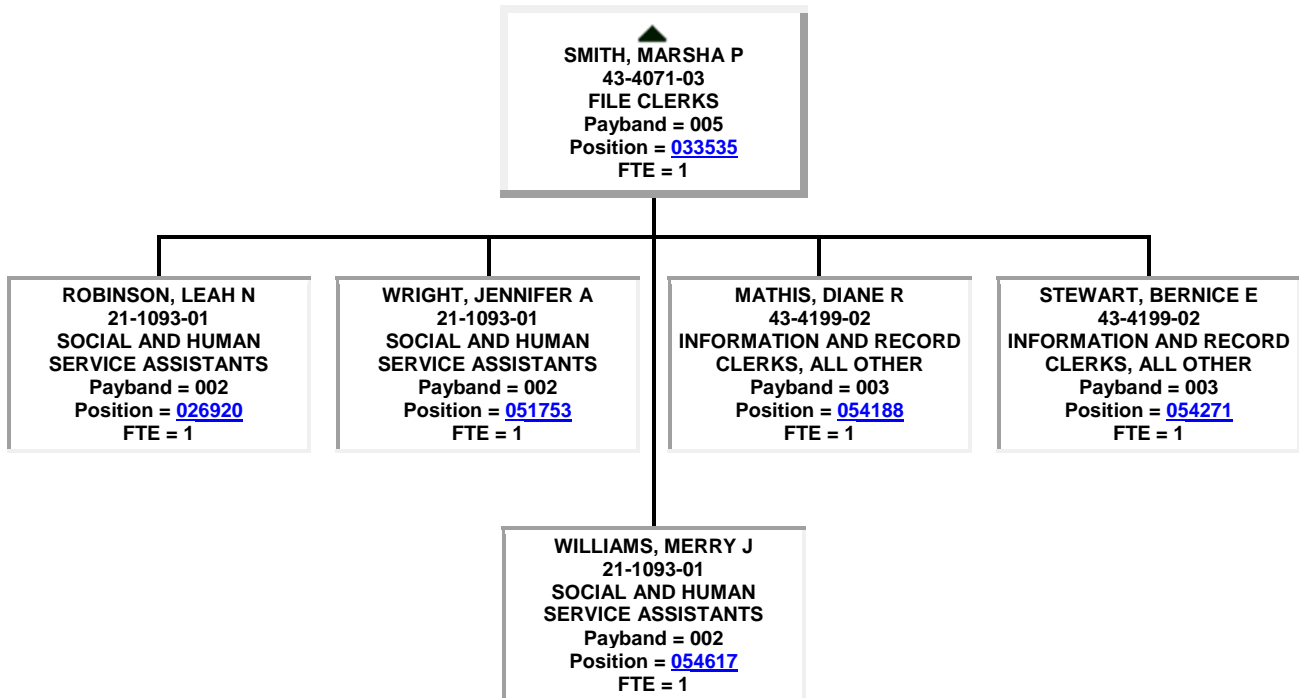


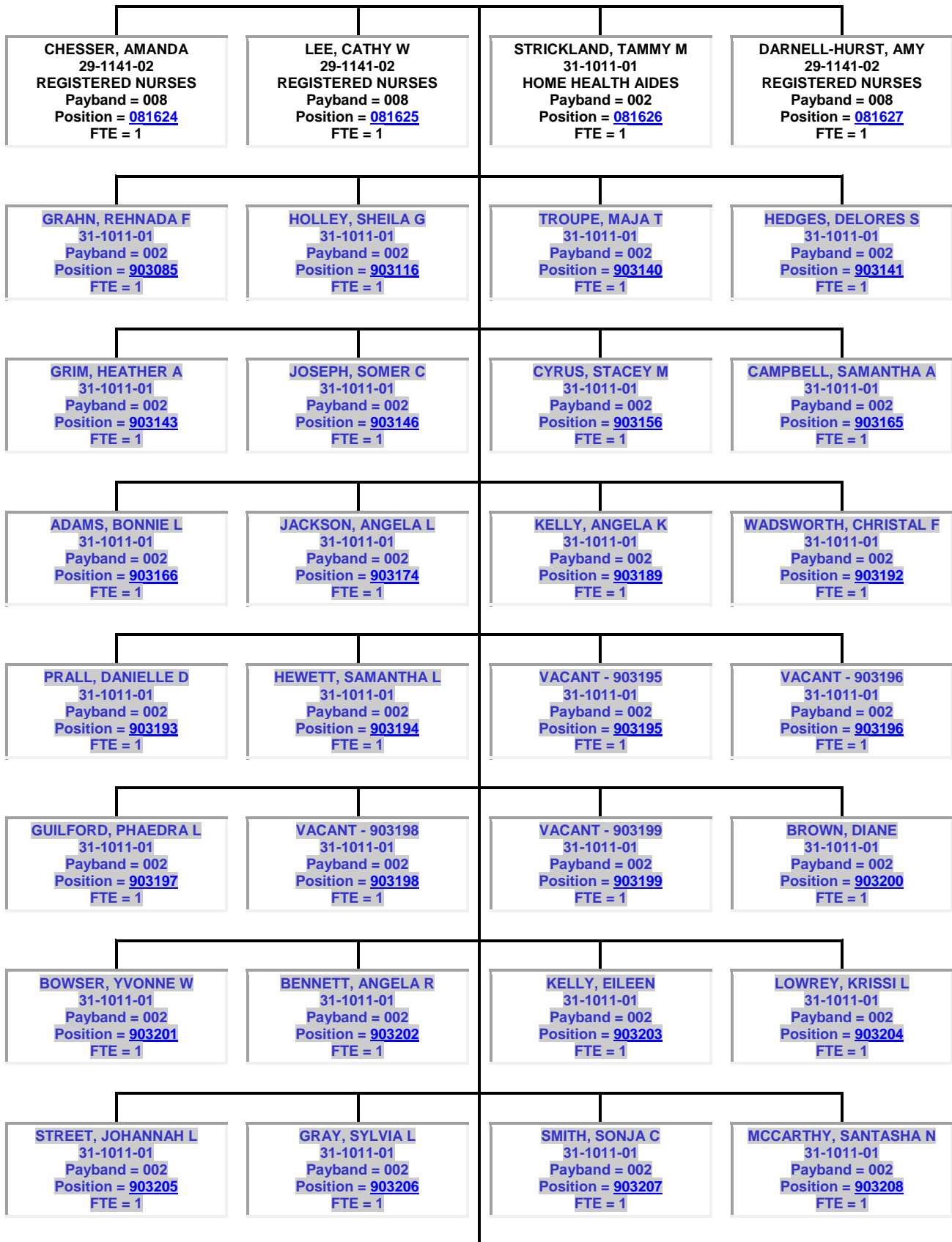




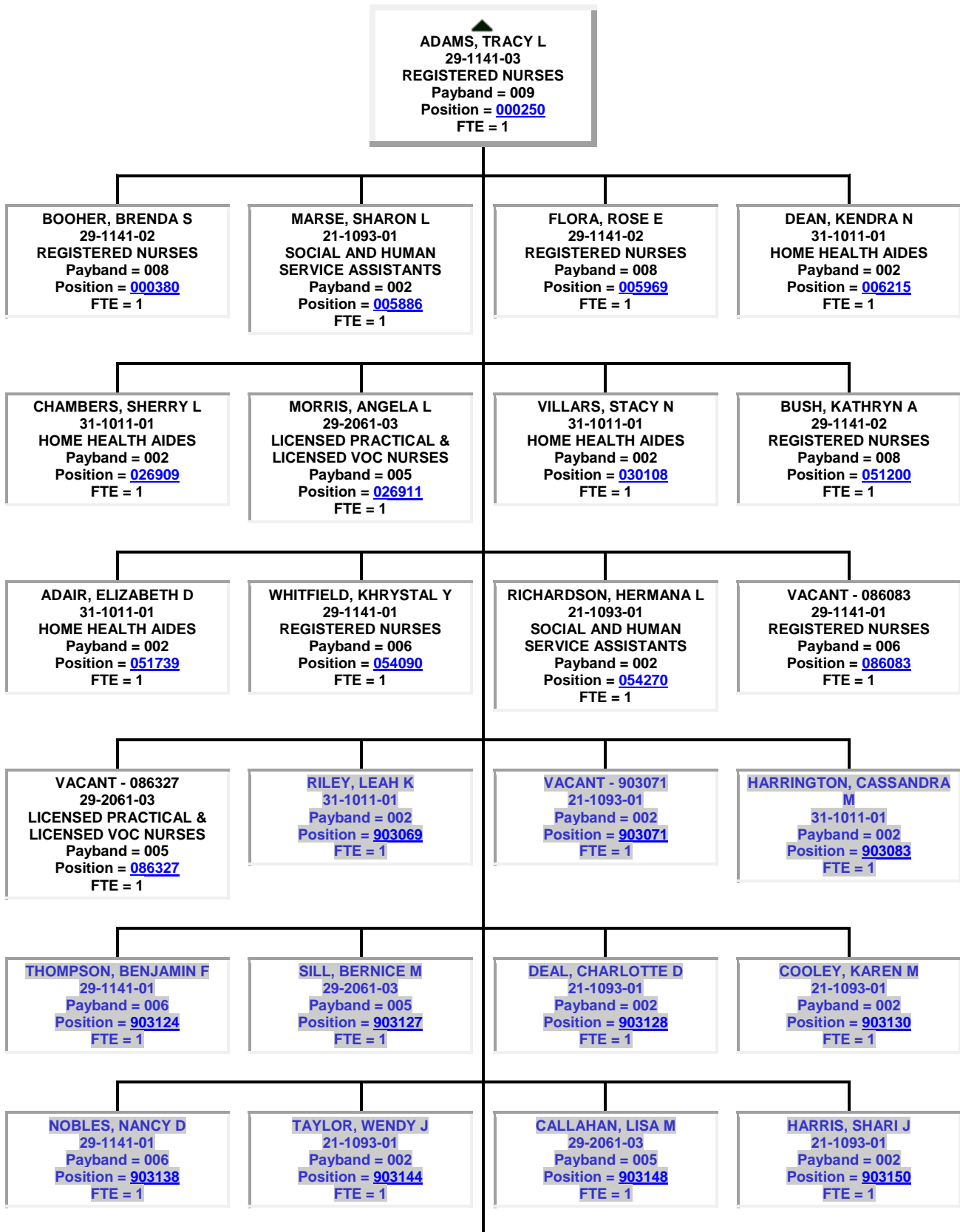


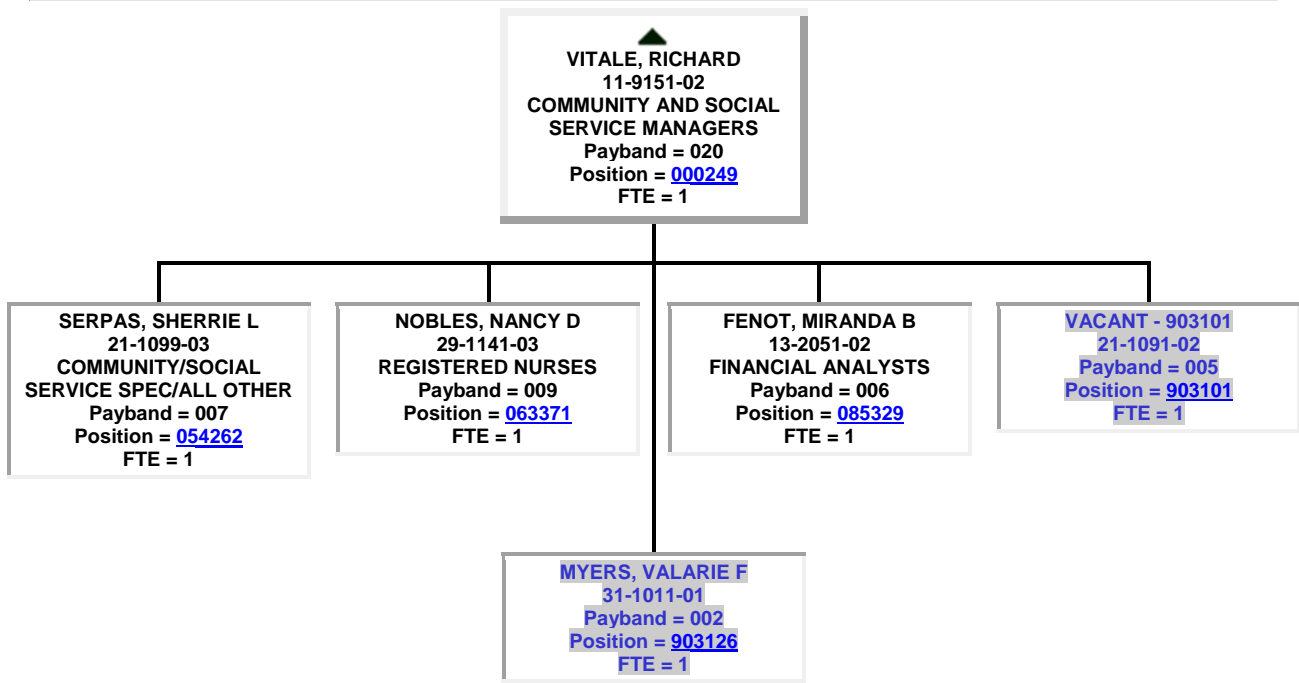
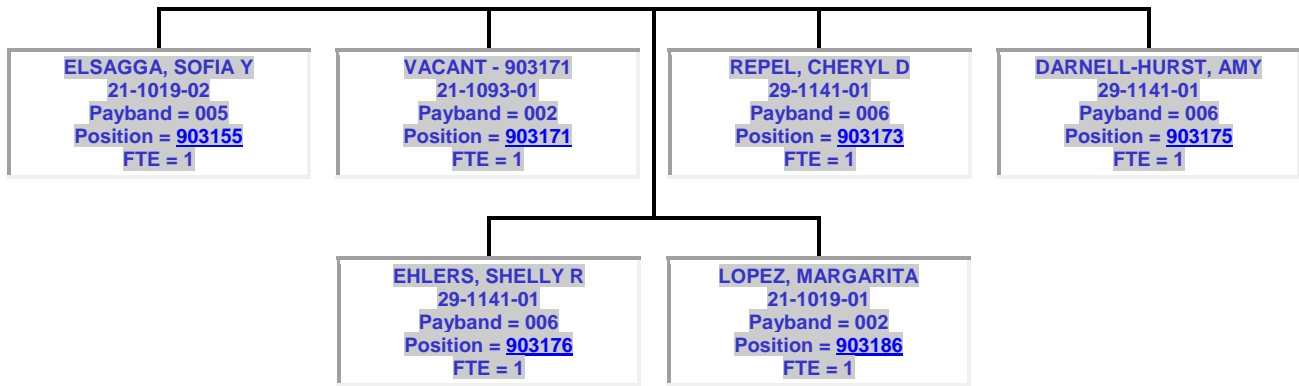


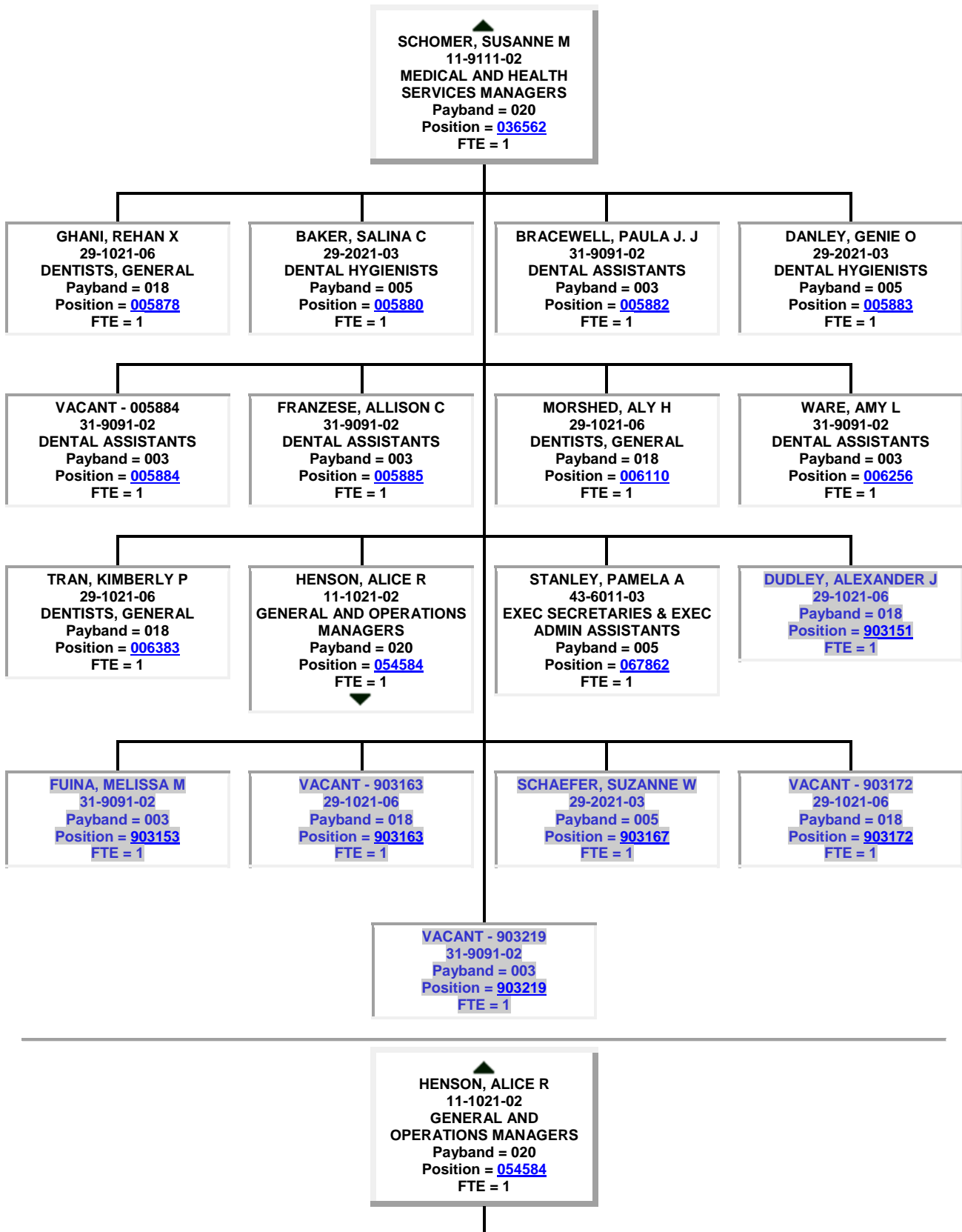


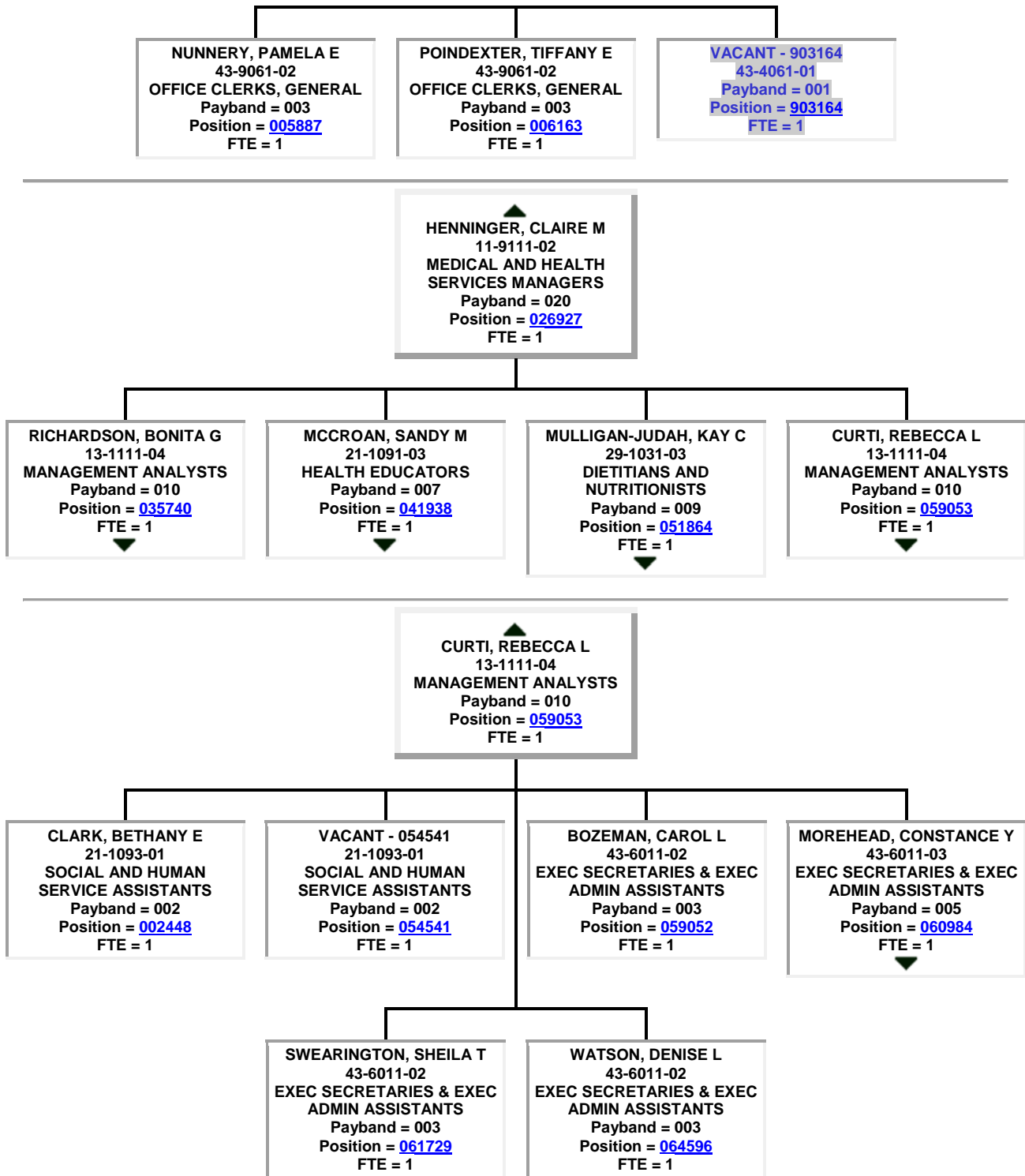


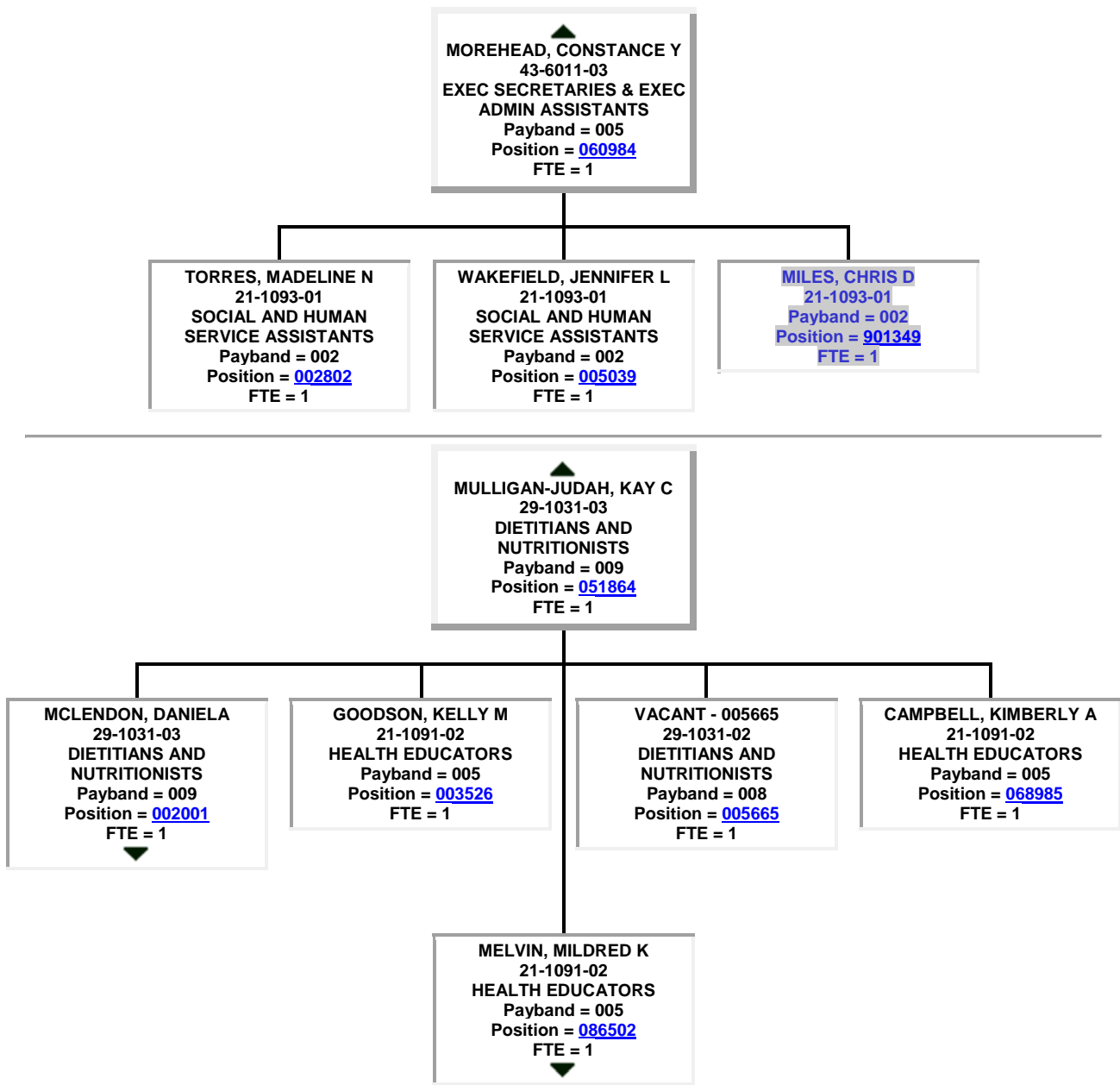


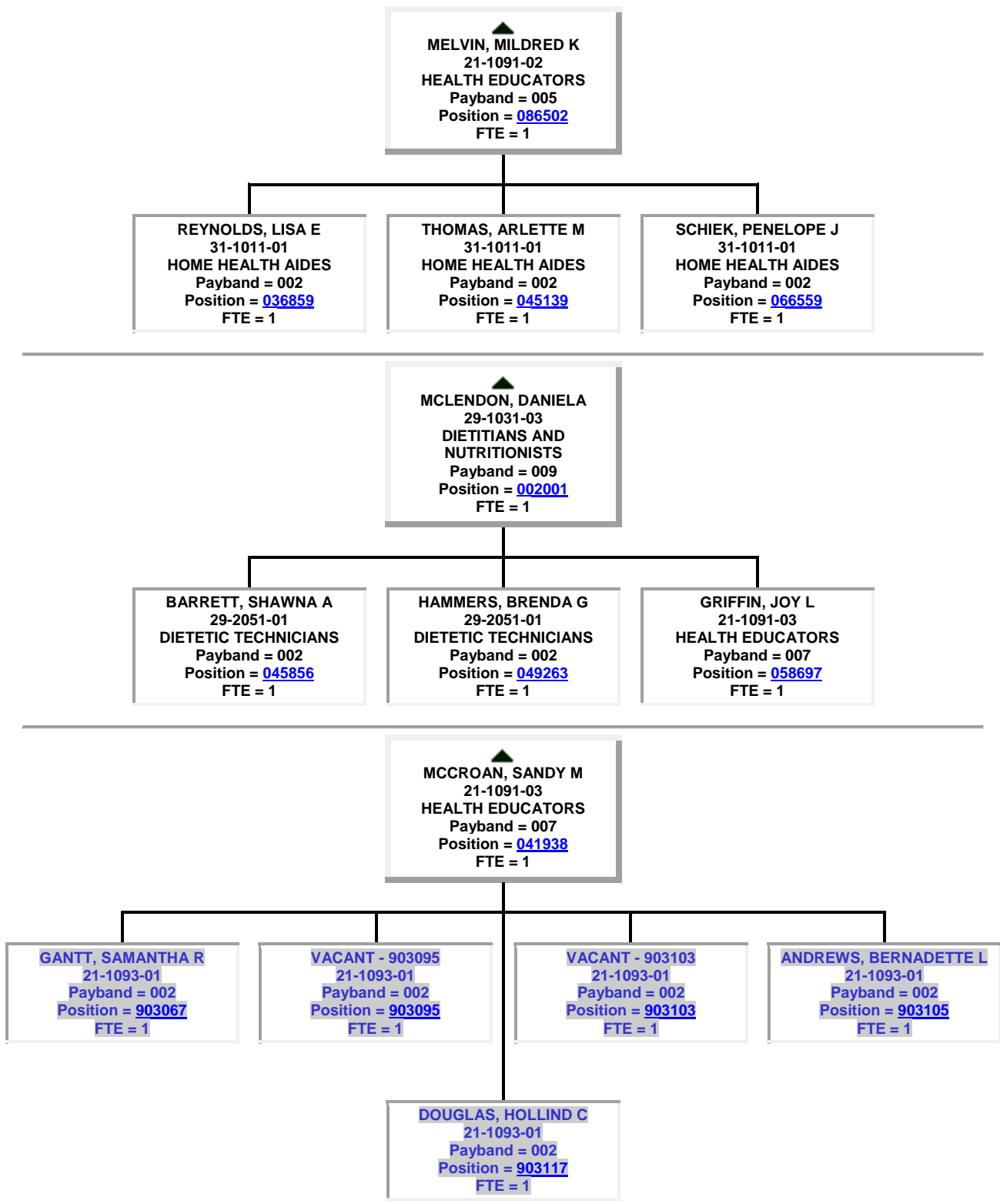


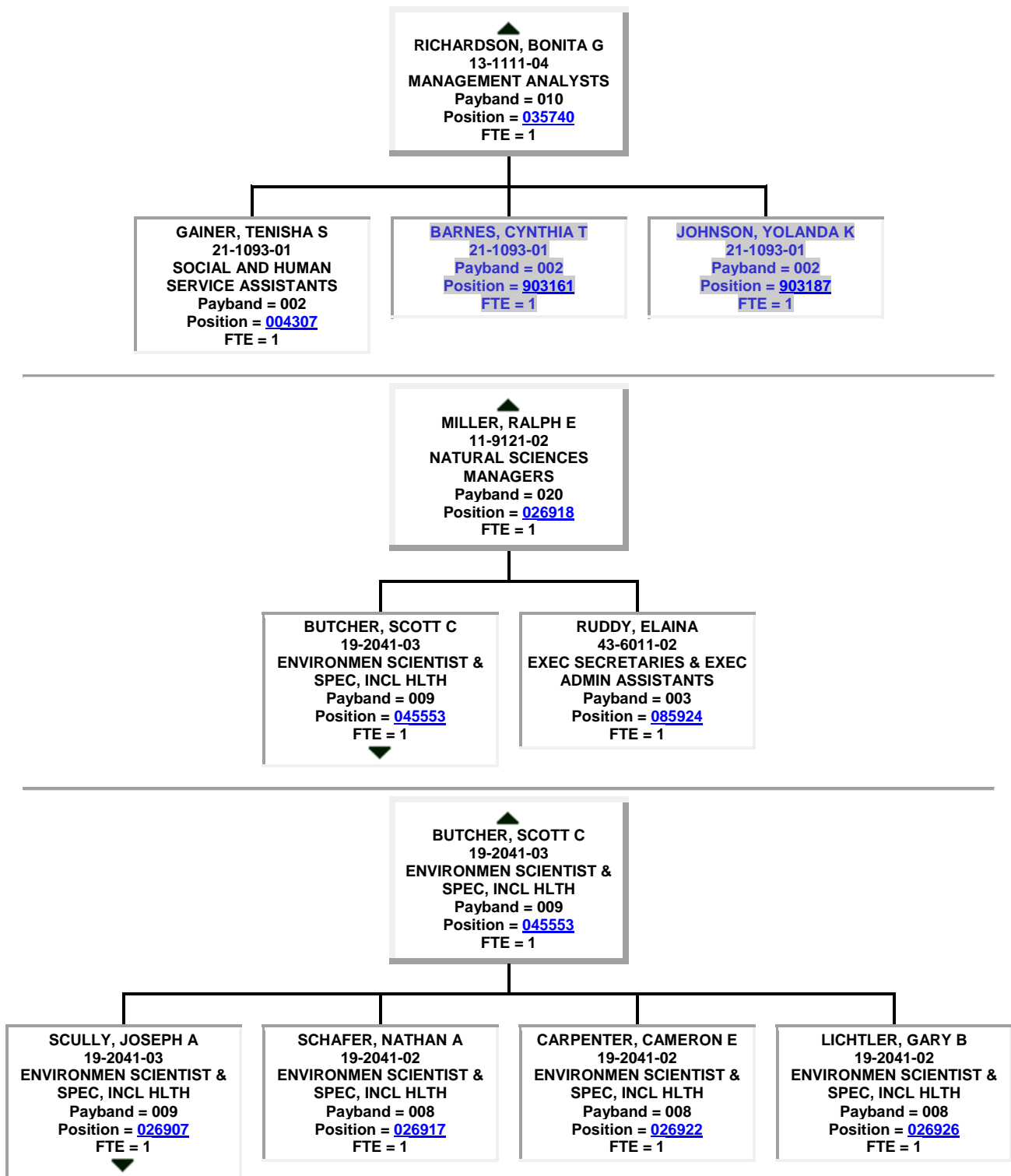


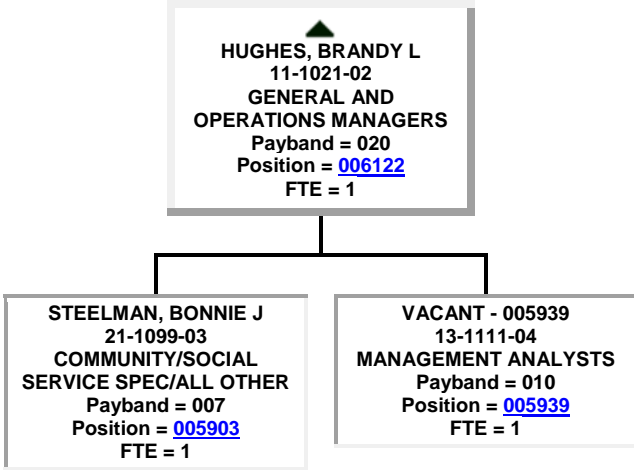
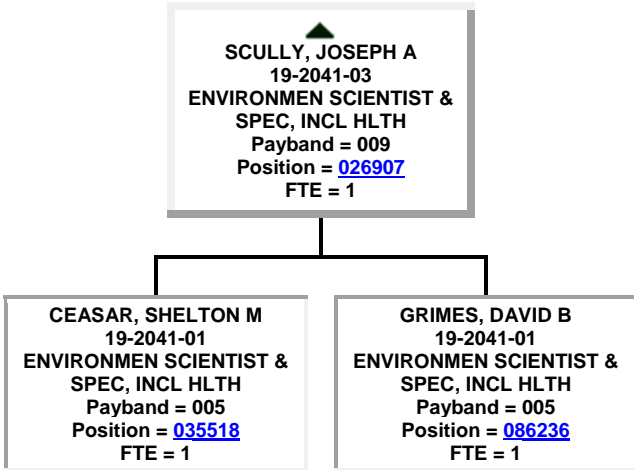


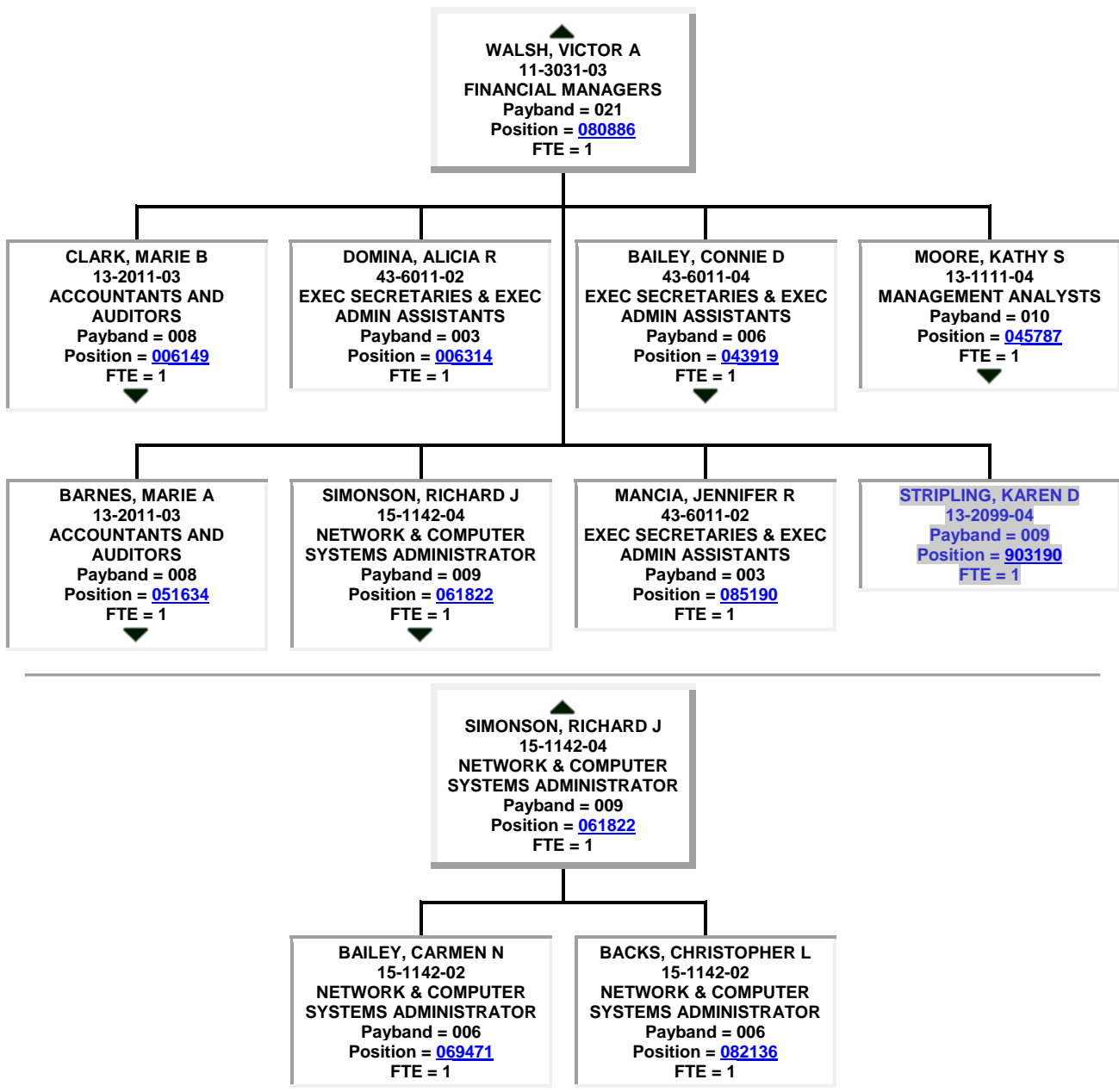


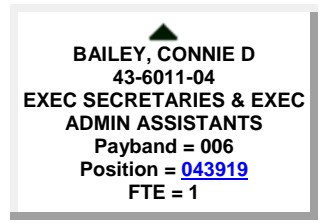
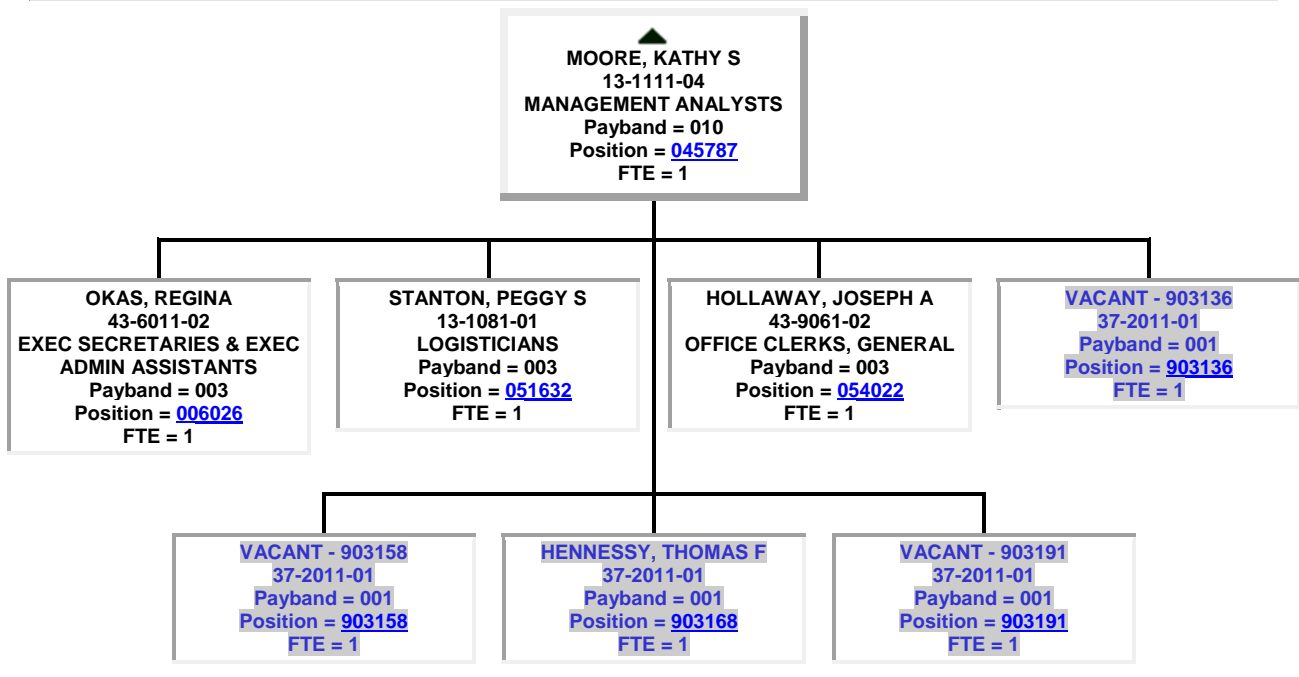
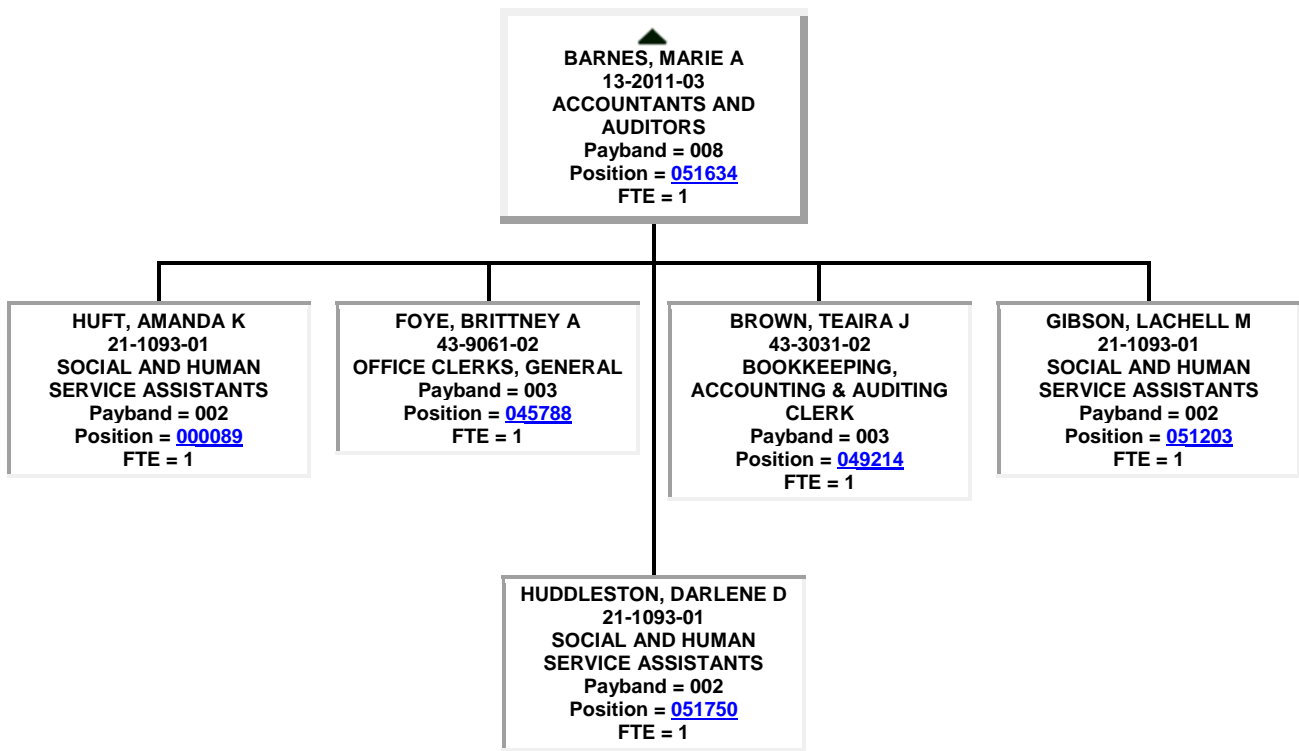


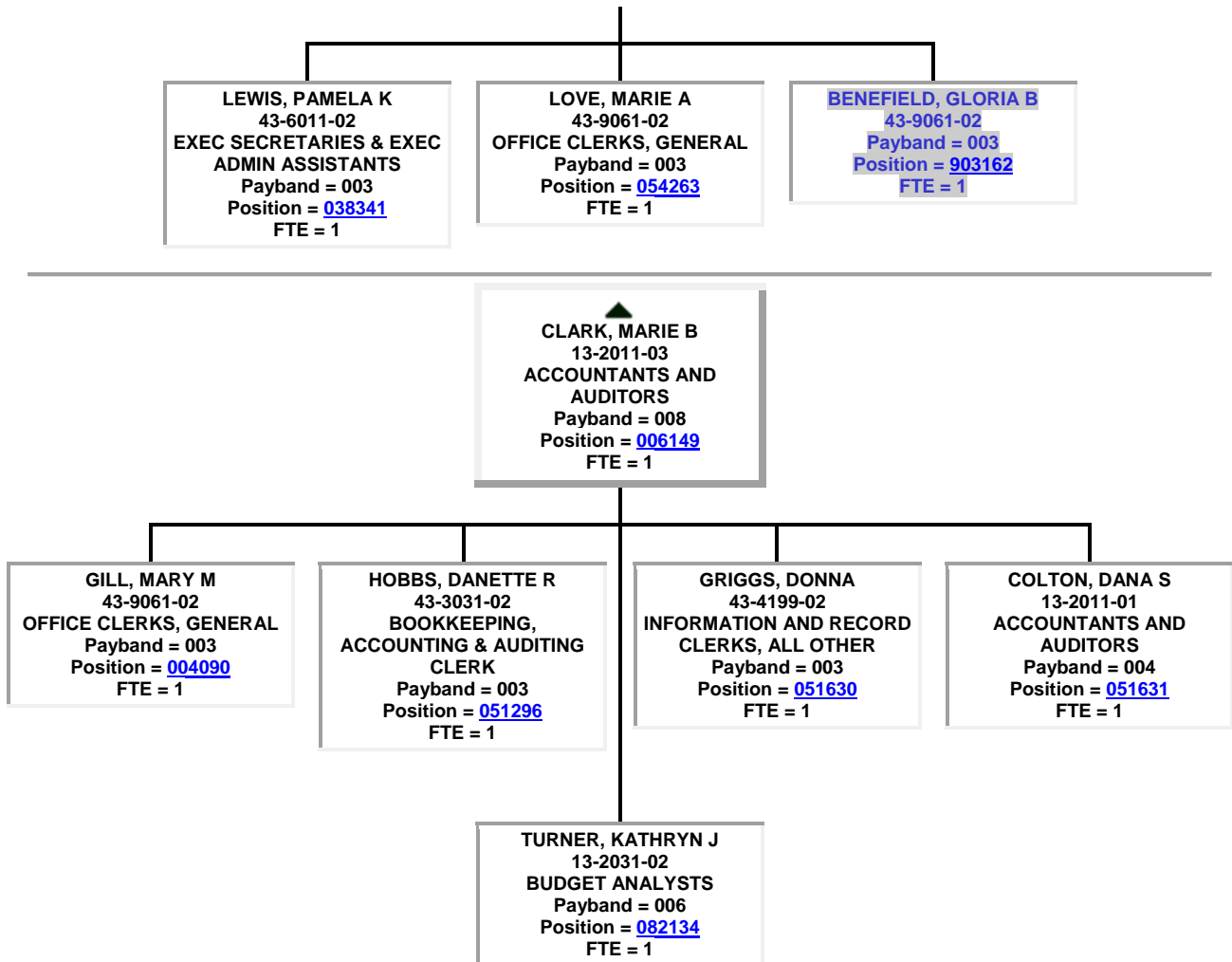


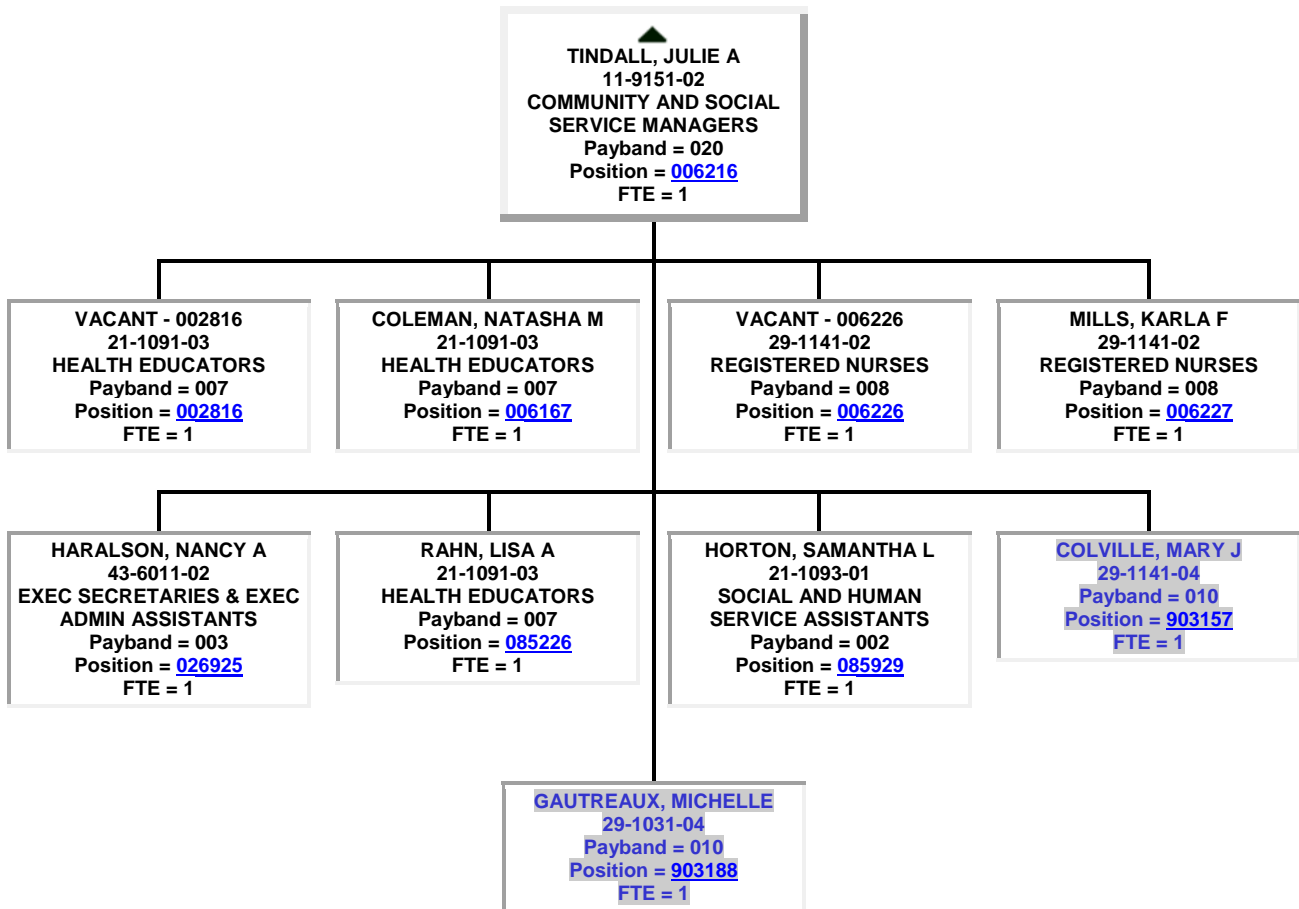




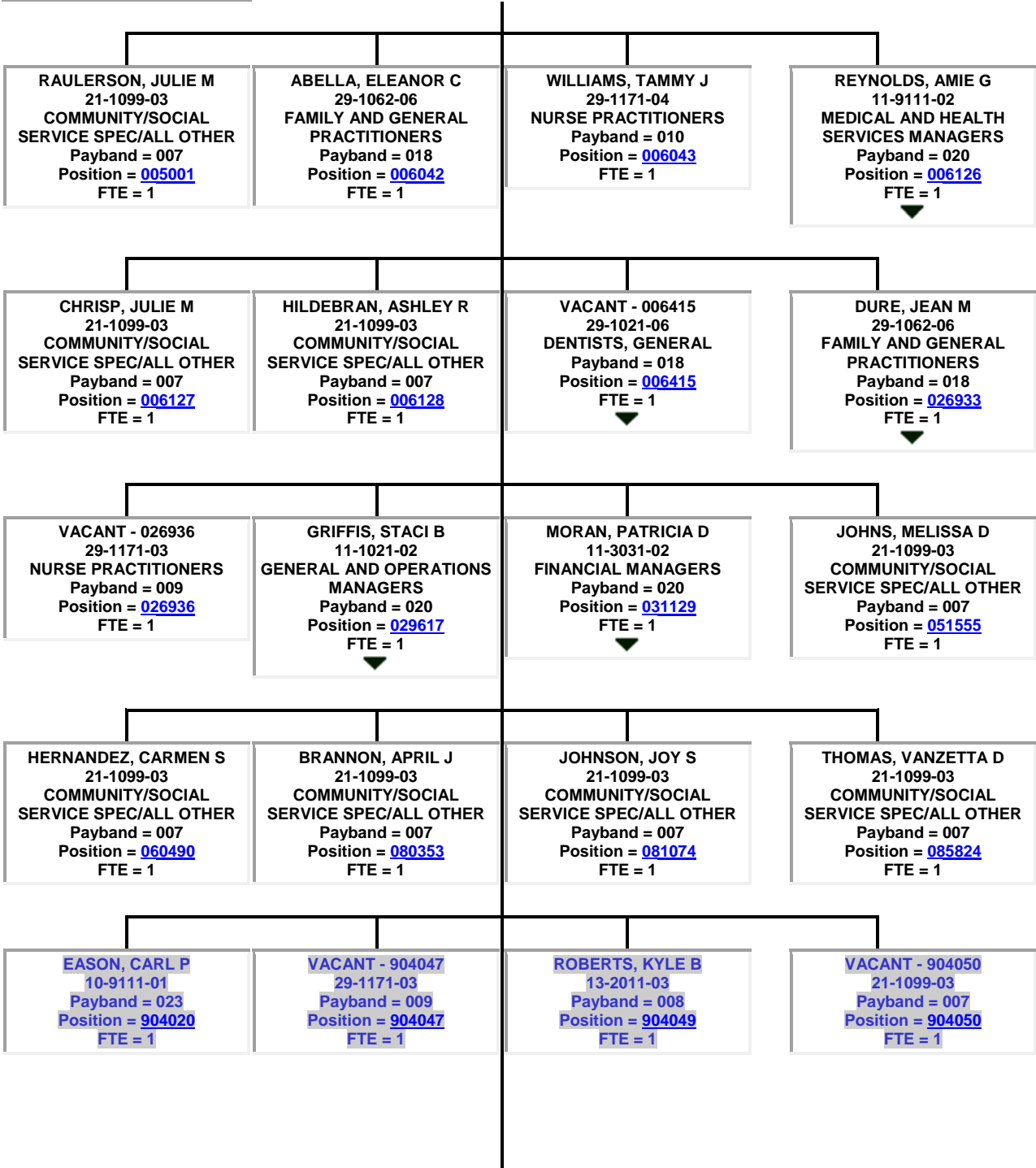


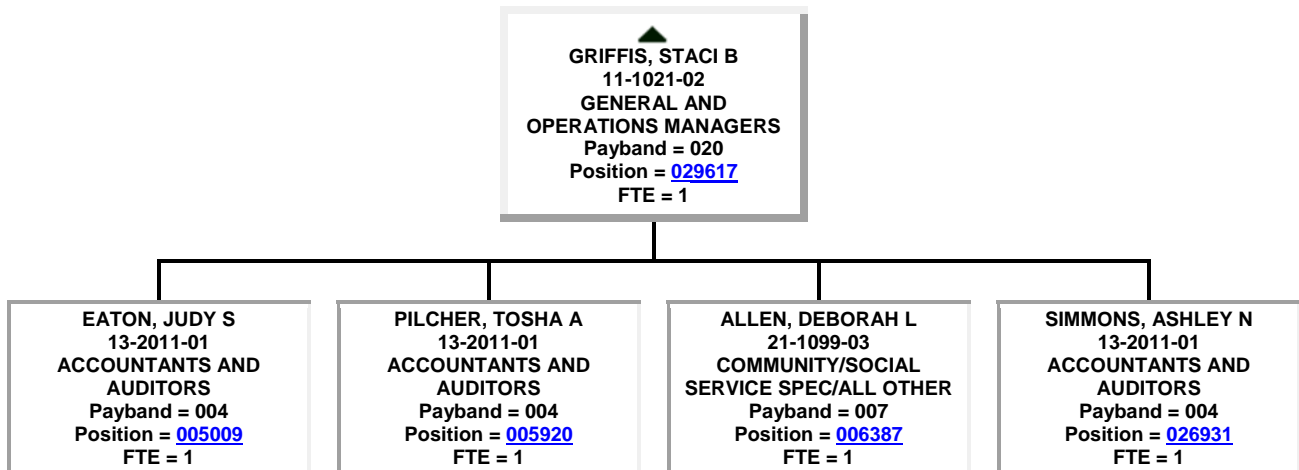
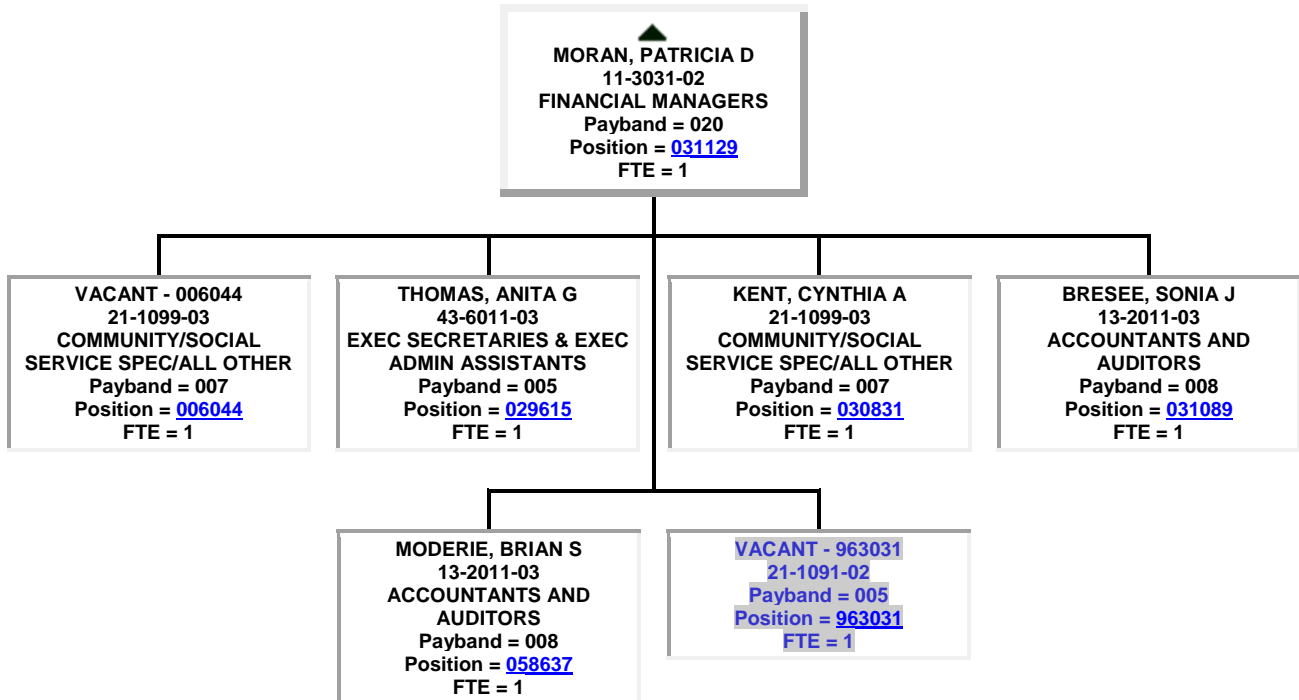
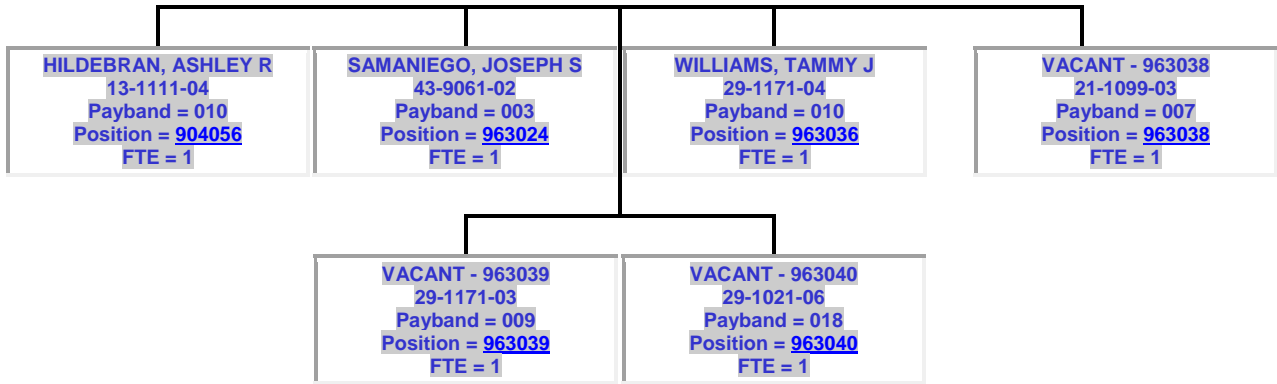






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PIETRANGELO, JOE
 10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 023
 Position = [080896](#)
 FTE = 1





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DURE, JEAN M
29-1062-06
FAMILY AND GENERAL
PRACTITIONERS
Payband = 018
Position = [026933](#)
FTE = 1

BROWNING, KISHIA K
31-9092-02
MEDICAL ASSISTANTS
Payband = 003
Position = [003236](#)
FTE = 1

▲
VACANT - 006415
29-1021-06
DENTISTS, GENERAL
Payband = 018
Position = [006415](#)
FTE = 1

WHITEHEAD, JENNIFER S
29-2021-03
DENTAL HYGIENISTS
Payband = 005
Position = [006416](#)
FTE = 1

VACANT - 006417
31-9091-02
DENTAL ASSISTANTS
Payband = 003
Position = [006417](#)
FTE = 1

ROSIER, RACHAEL R
31-9091-02
DENTAL ASSISTANTS
Payband = 003
Position = [006418](#)
FTE = 1

▲
REYNOLDS, AMIE G
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 020
Position = [006126](#)
FTE = 1

LYONS JR., JAMES M
13-1111-04
MANAGEMENT ANALYSTS
Payband = 010
Position = [004104](#)
FTE = 1

UNDERHILL, LISA R
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [005012](#)
FTE = 1

KELLEY, LORI H
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [005921](#)
FTE = 1

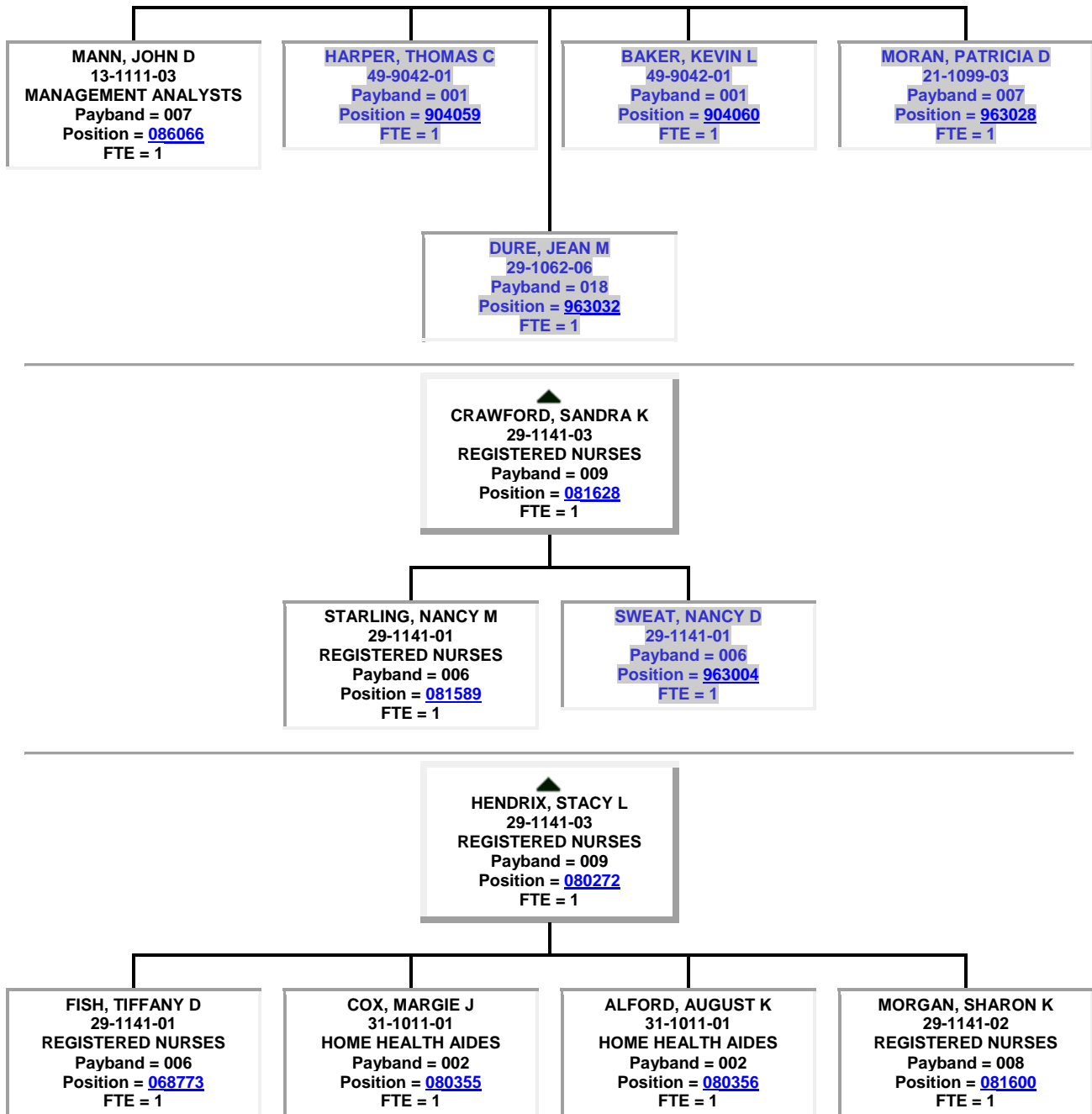
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MANAGEMENT ANALYSTS
Payband = 007
Position = [006045](#)
FTE = 1
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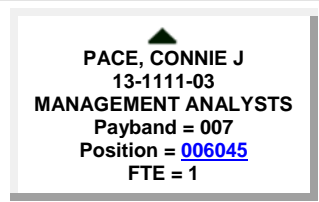
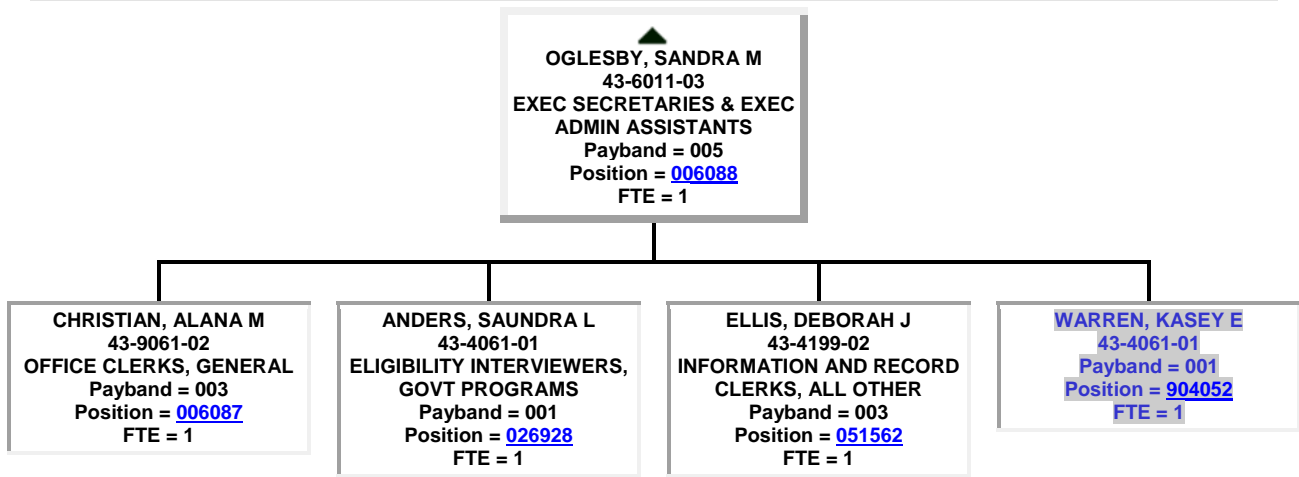
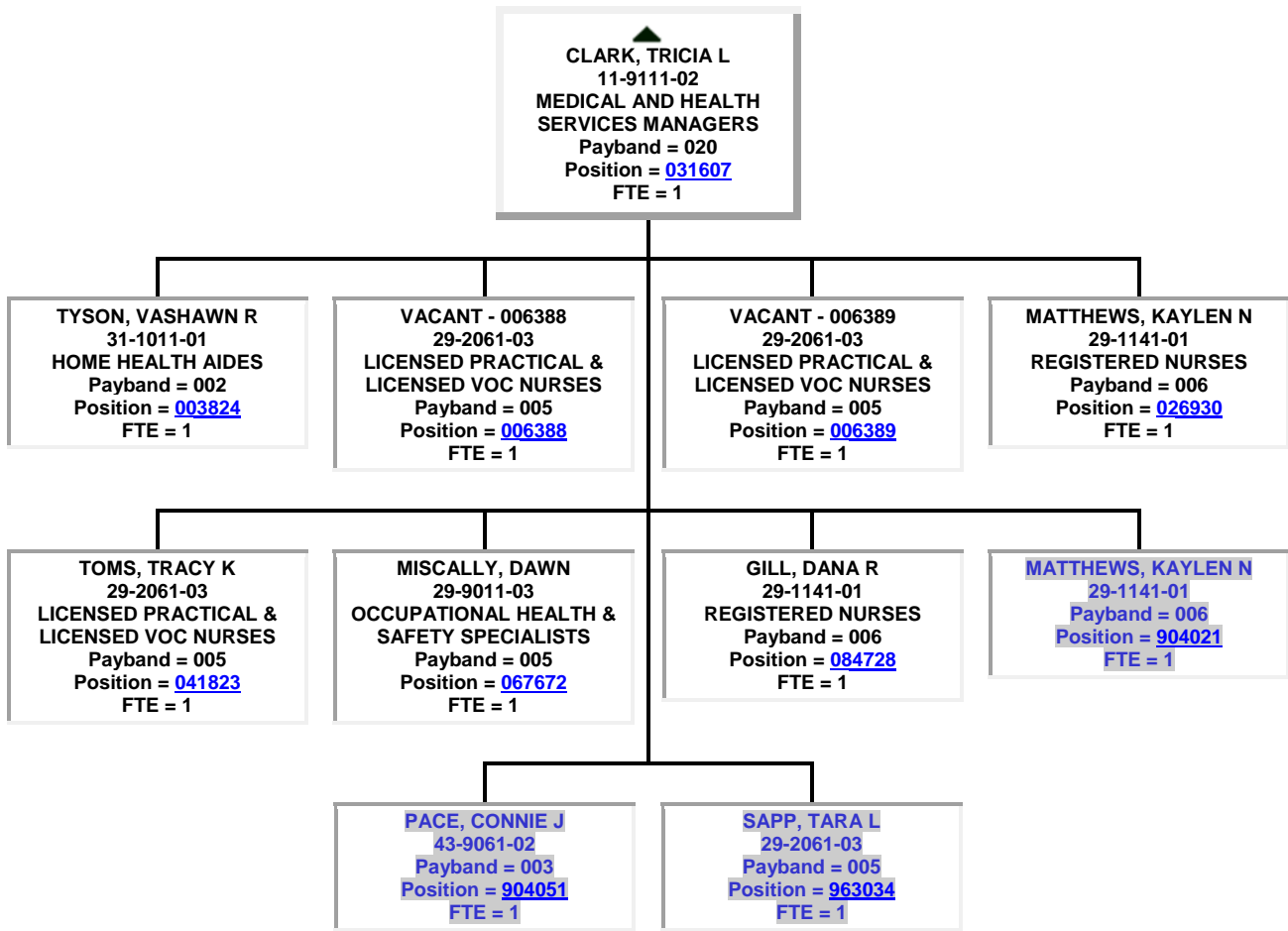
OGLESBY, SANDRA M
43-6011-03
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 005
Position = [006088](#)
FTE = 1
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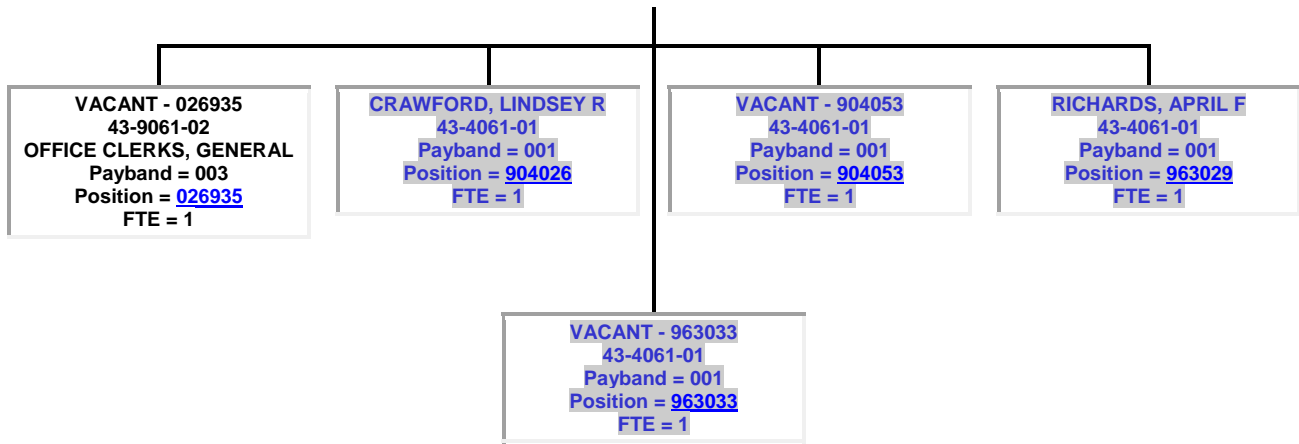
CLARK, TRICIA L
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 020
Position = [031607](#)
FTE = 1
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HENDRIX, STACY L
29-1141-03
REGISTERED NURSES
Payband = 009
Position = [080272](#)
FTE = 1
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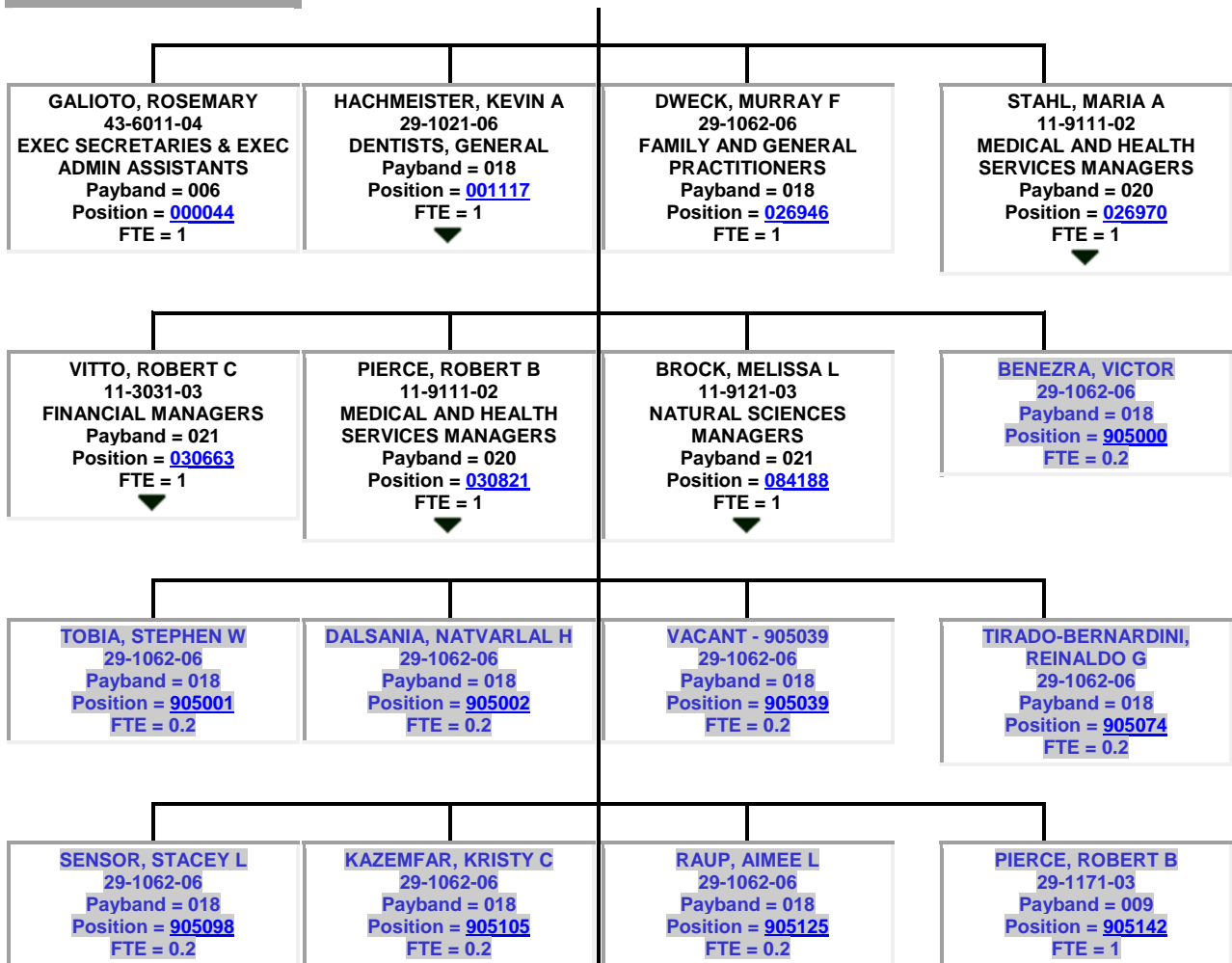
CRAWFORD, SANDRA K
29-1141-03
REGISTERED NURSES
Payband = 009
Position = [081628](#)
FTE = 1
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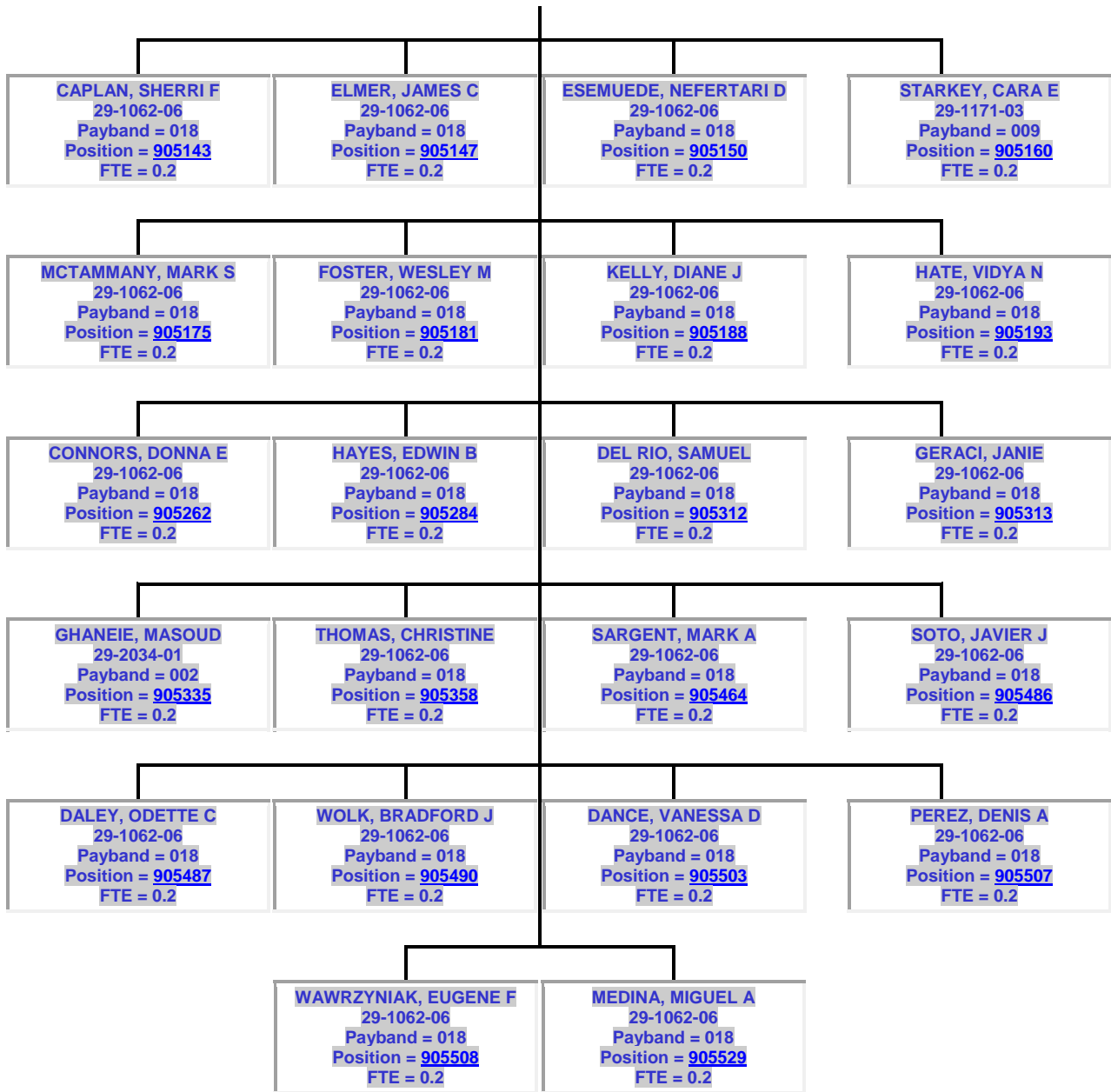


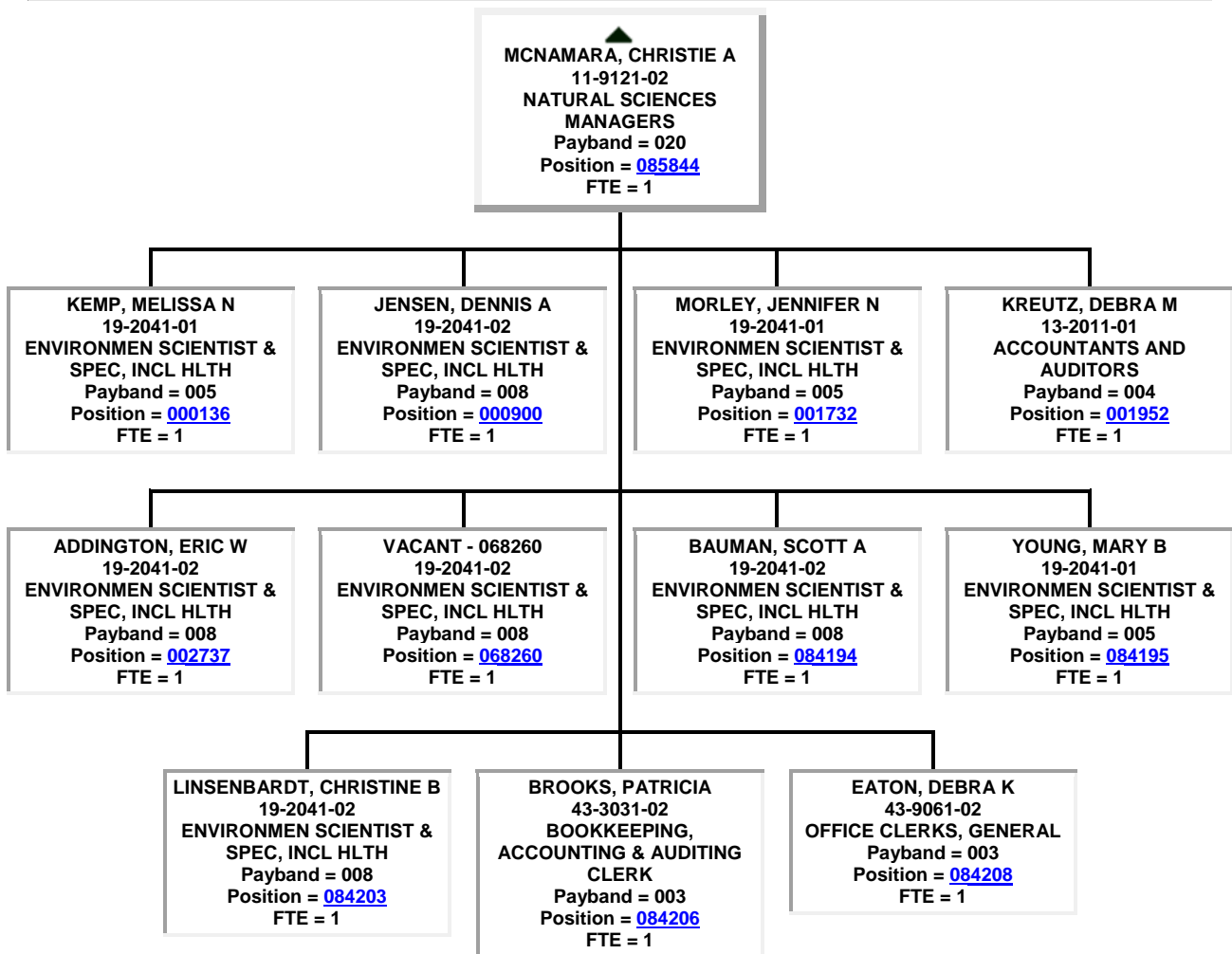
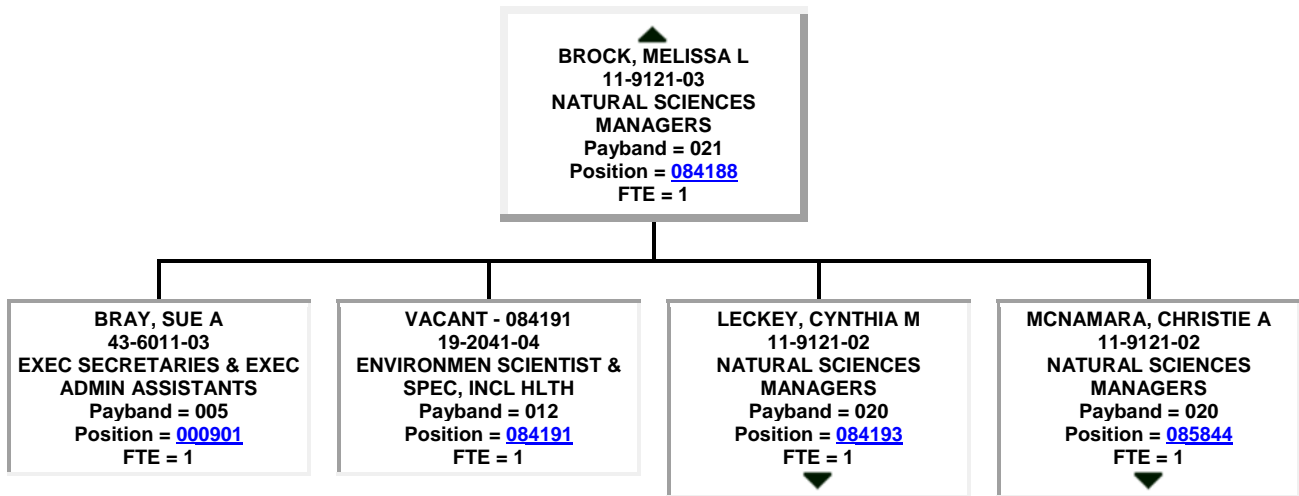


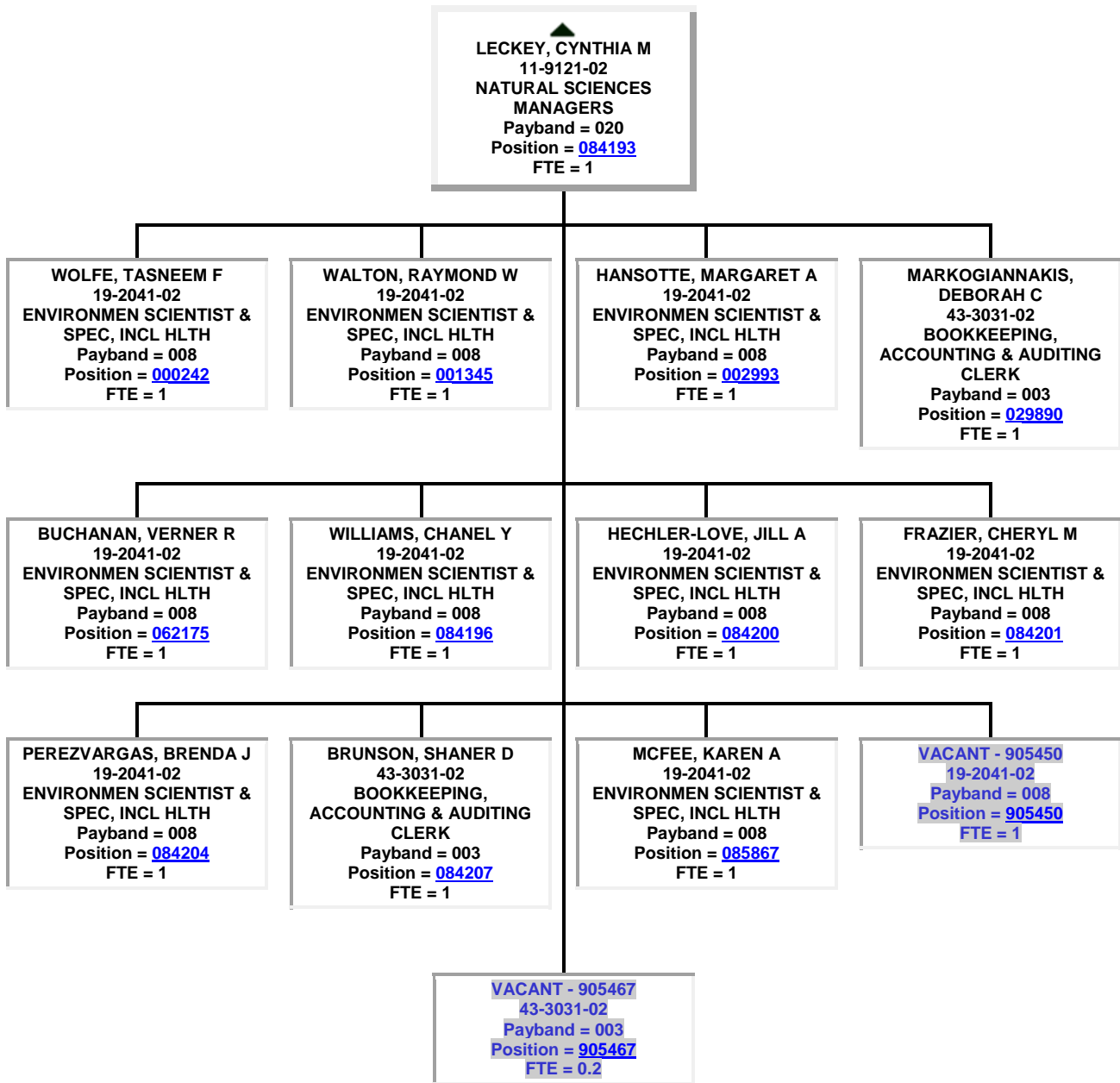


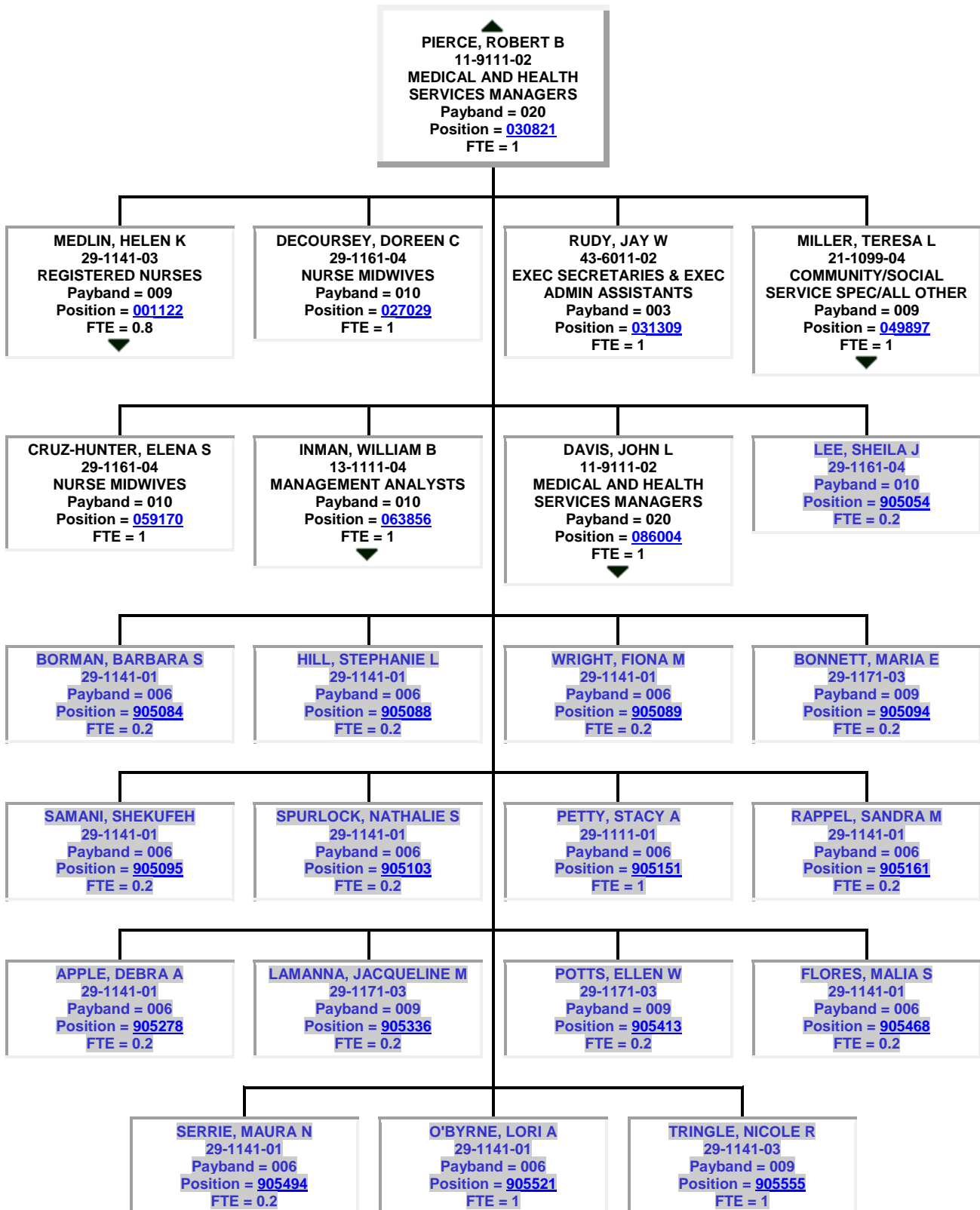
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HESHMATI, HEIDAR G
10-9111-01
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 023
Position = [026968](#)
FTE = 1

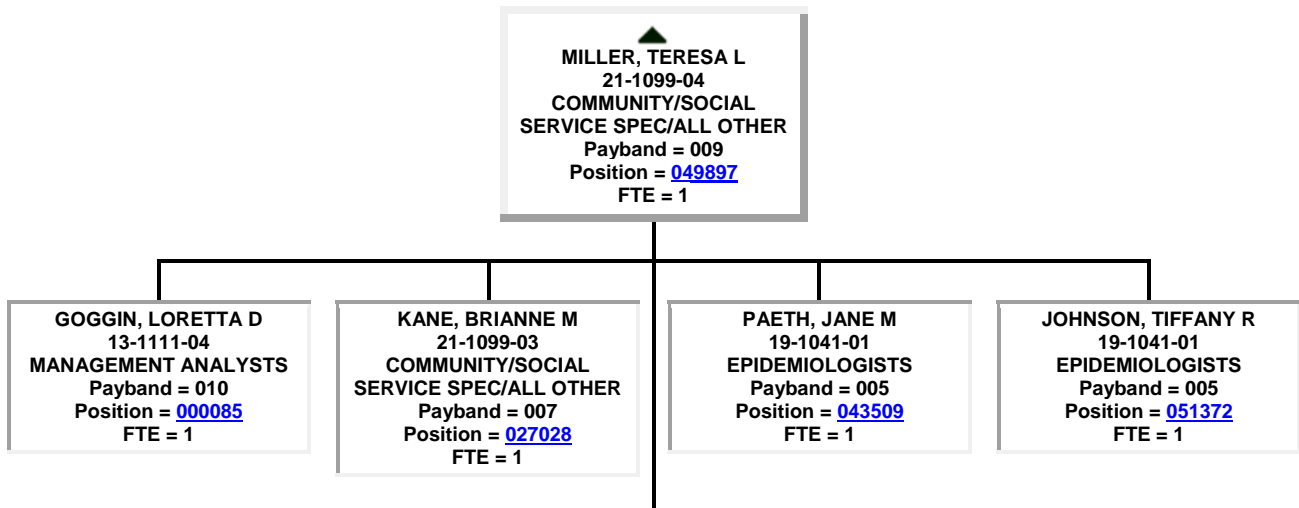
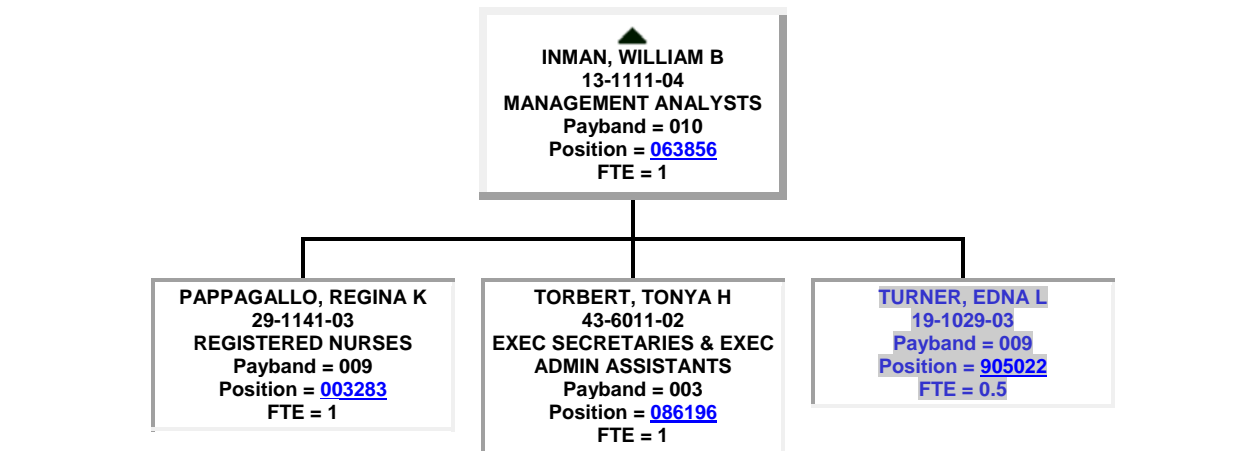
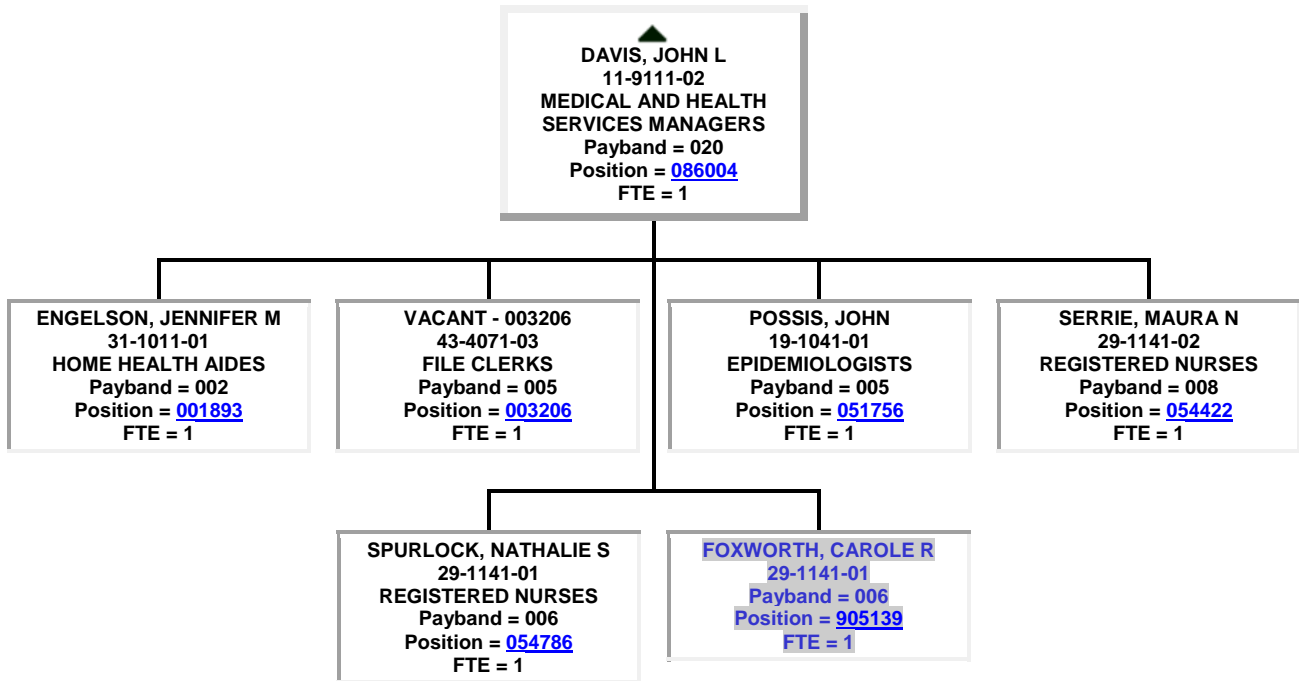


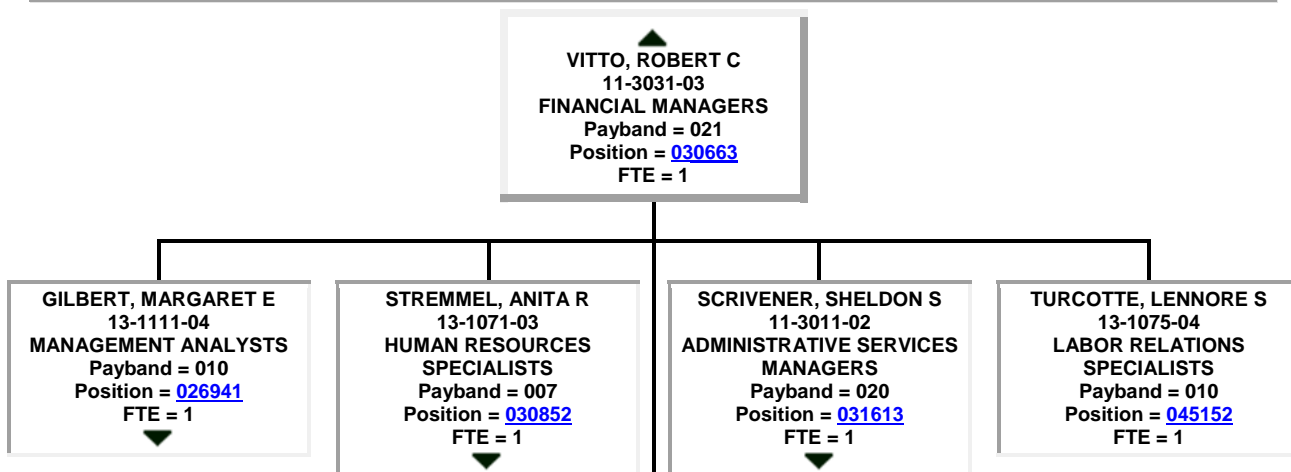
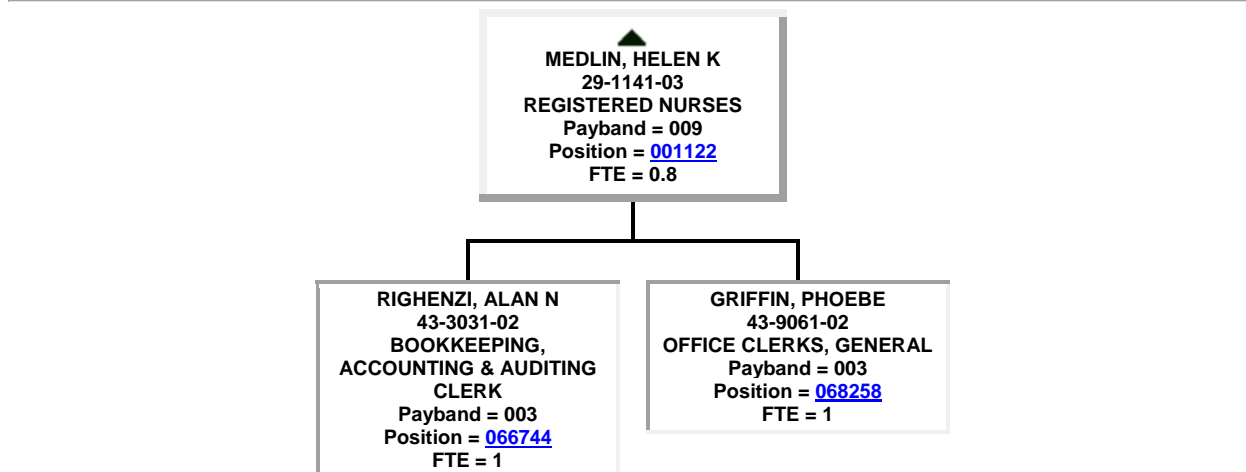
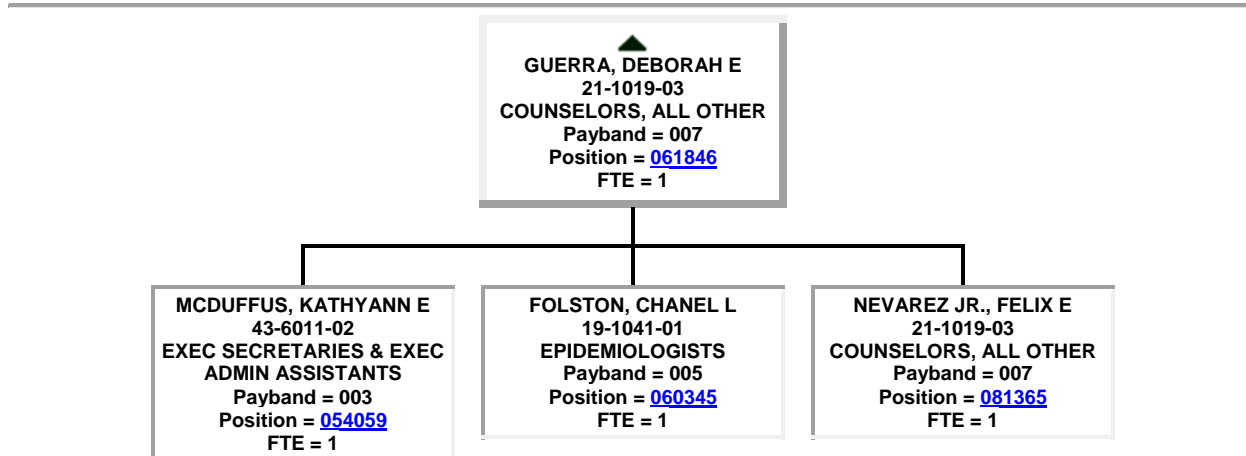
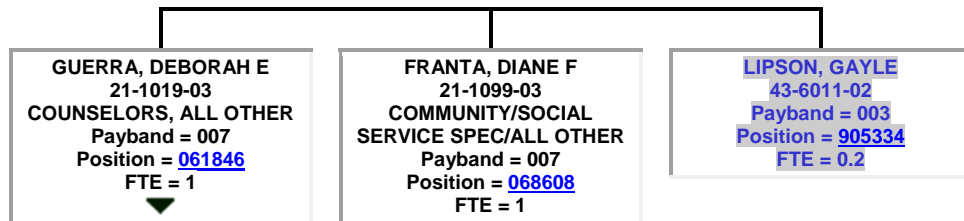


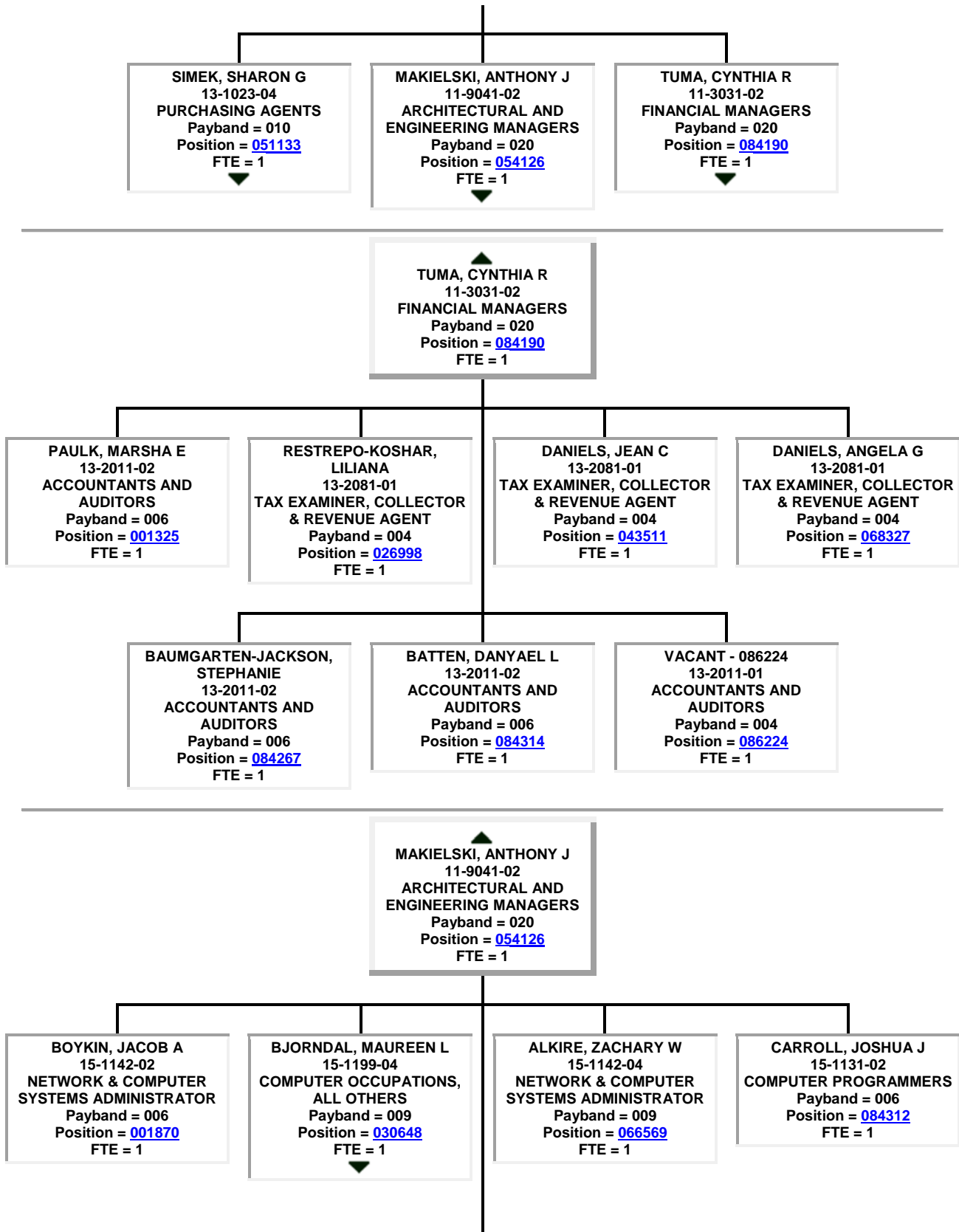












VACANT - 905580
15-1142-02
Payband = 006
Position = 905580
FTE = 1

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BJORNDAL, MAUREEN L
15-1199-04
COMPUTER OCCUPATIONS,
ALL OTHERS
Payband = 009
Position = 030648
FTE = 1

BROOKE, ROBERTA H
15-1142-02
NETWORK & COMPUTER
SYSTEMS ADMINISTRATOR
Payband = 006
Position = 030743
FTE = 1

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SIMEK, SHARON G
13-1023-04
PURCHASING AGENTS
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Position = 051133
FTE = 1

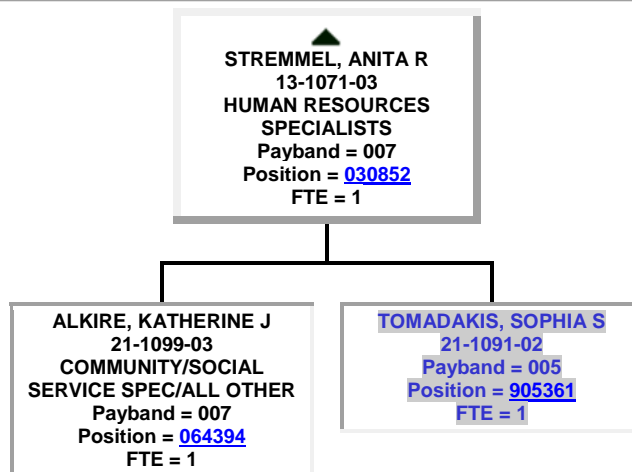
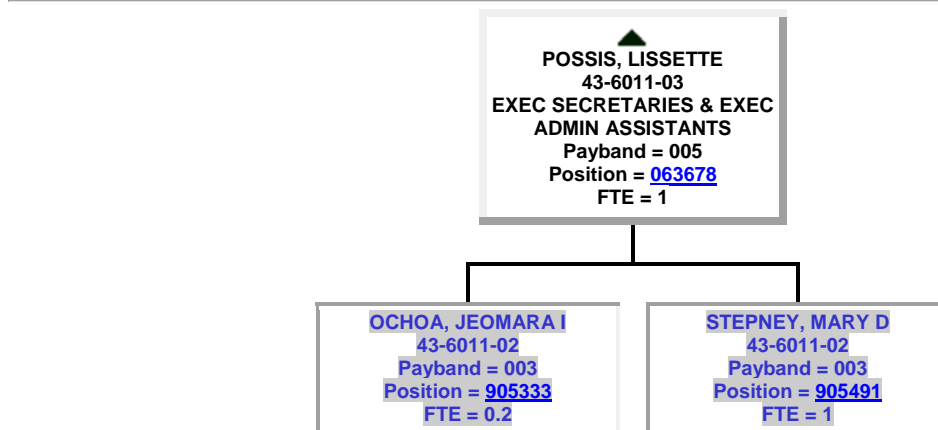
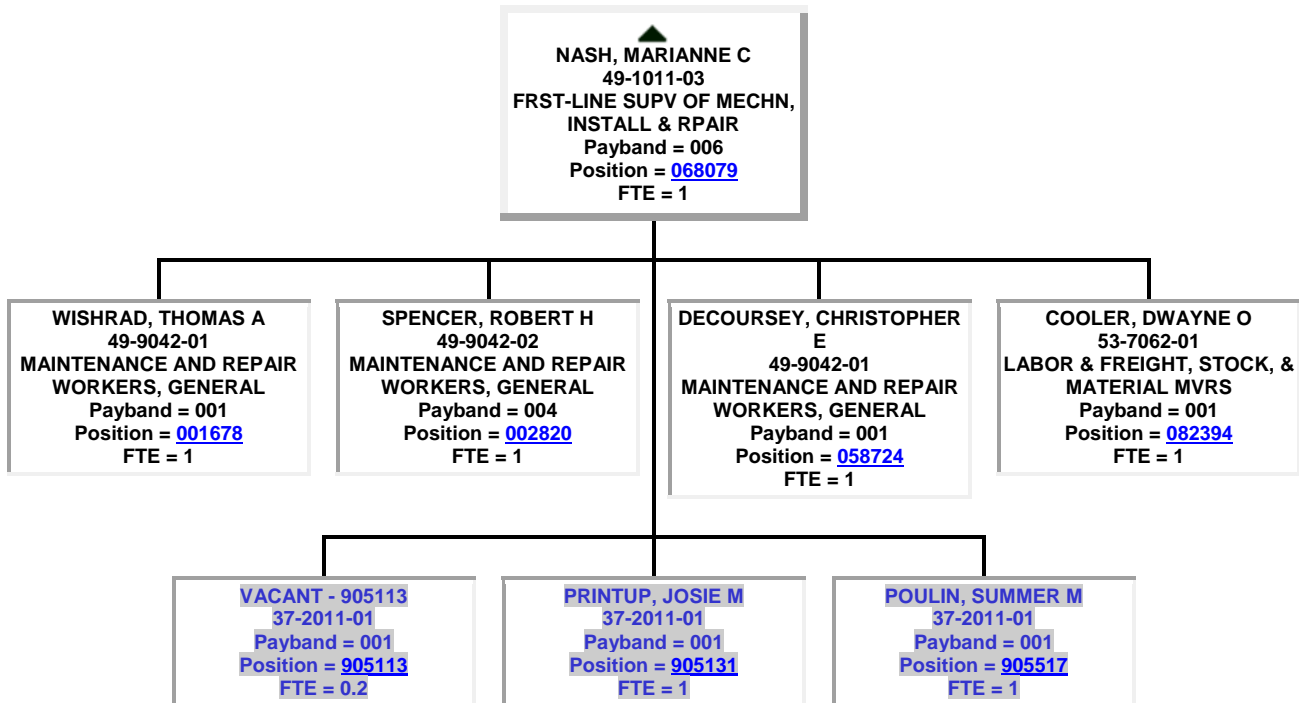
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ADMIN ASSISTANTS
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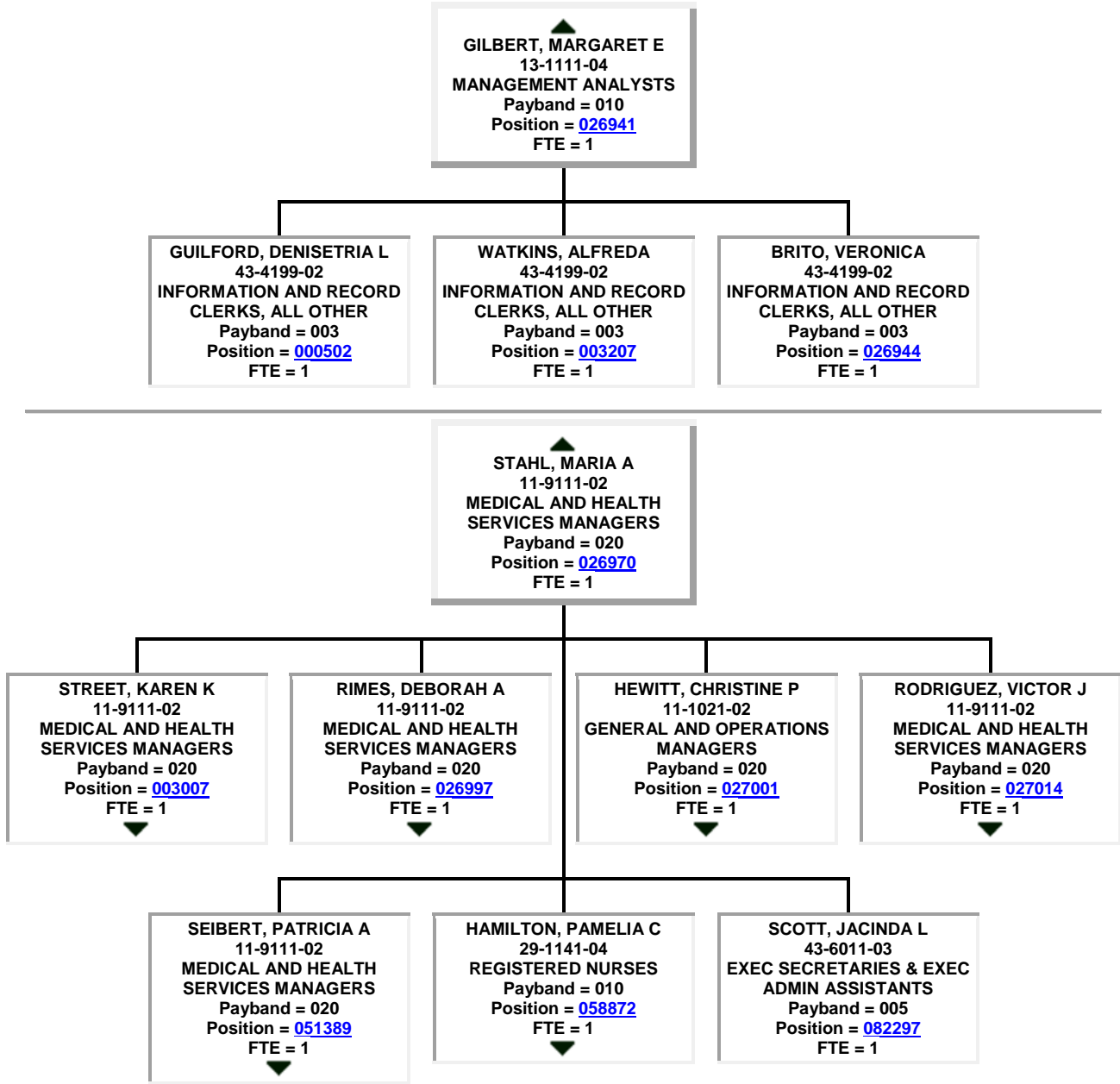
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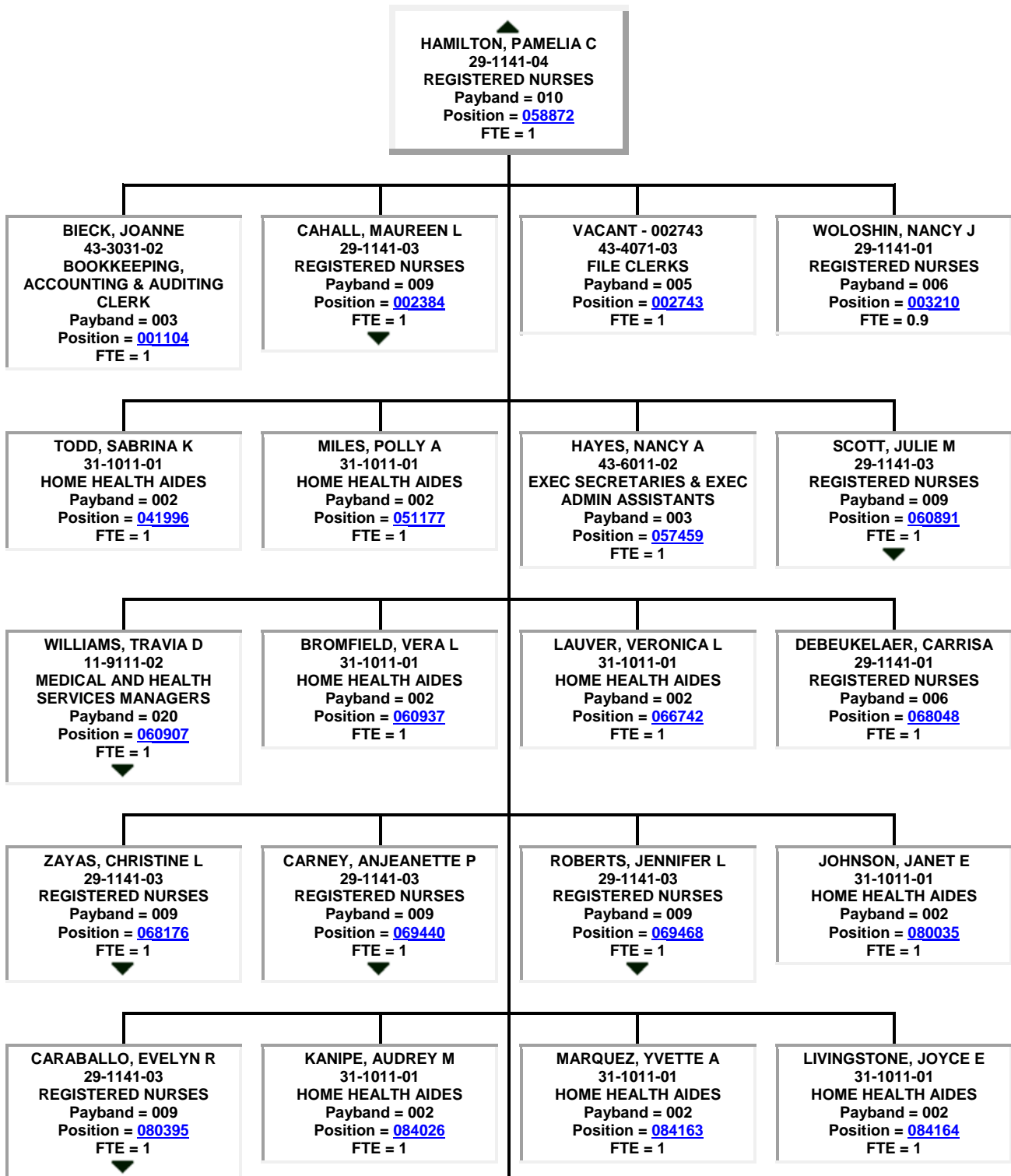
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MANAGERS
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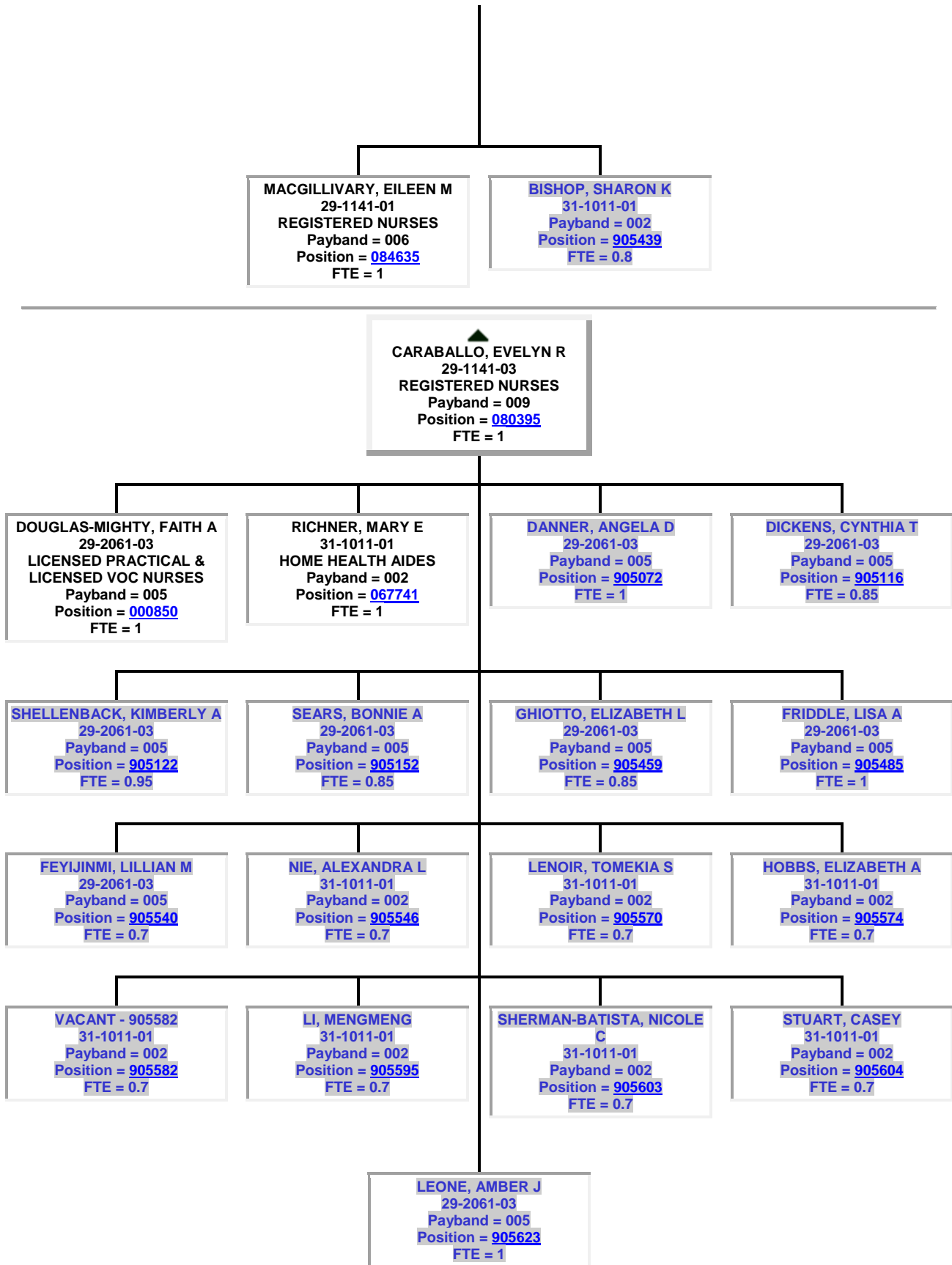
POSSIS, LISSETTE
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EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
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Position = 063678
FTE = 1
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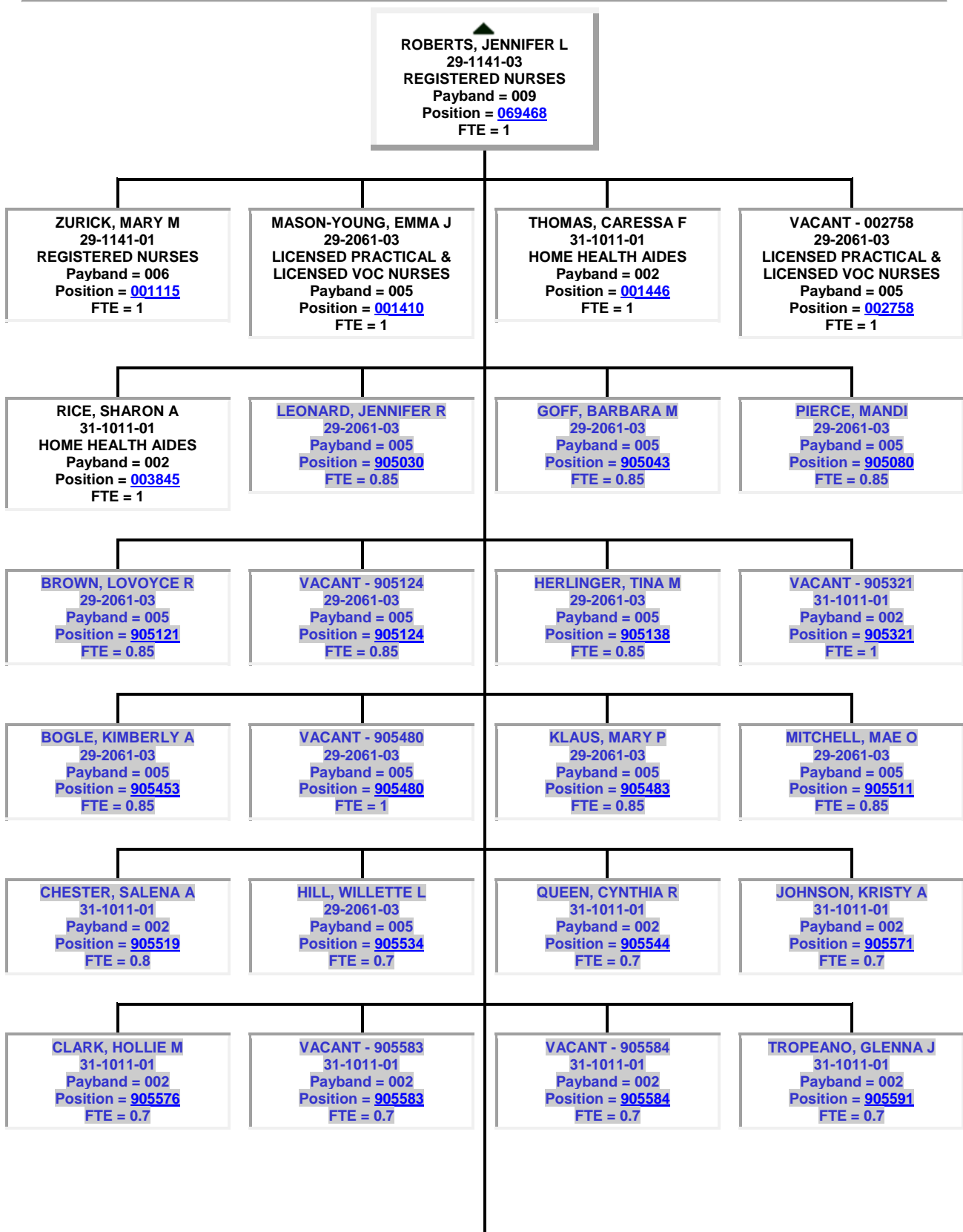
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49-1011-03
FRST-LINE SUPV OF MECHN,
INSTALL & RPAIR
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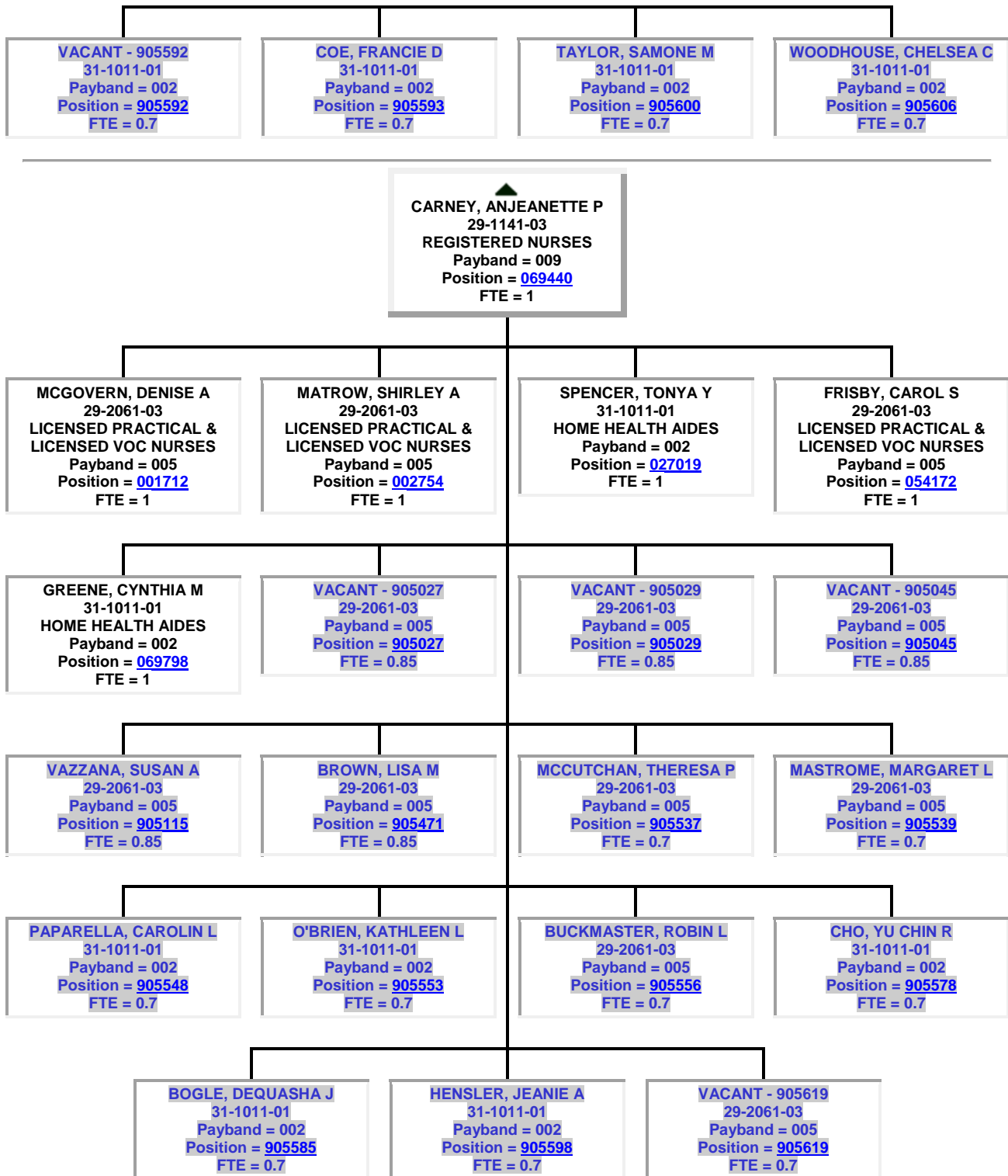


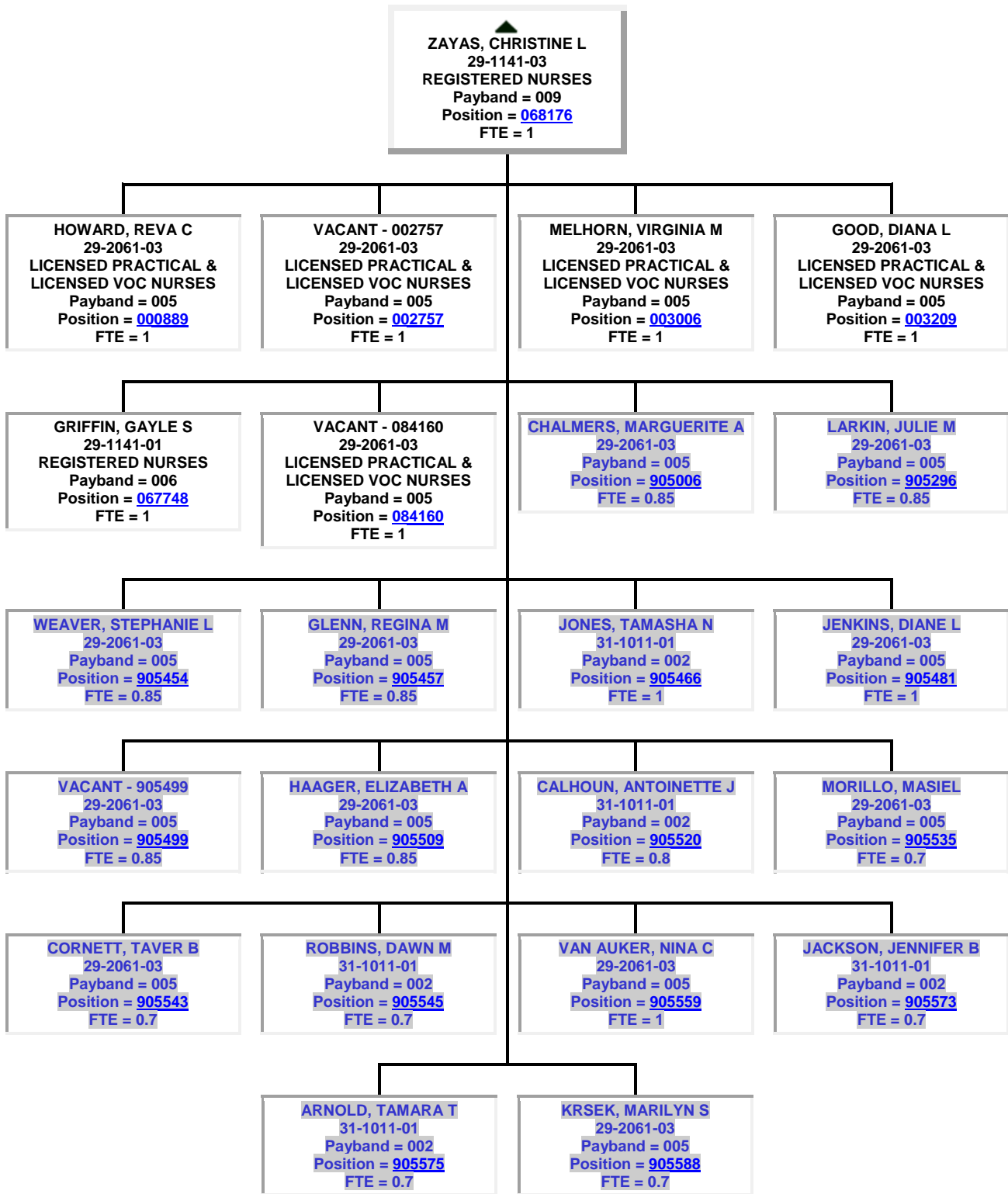


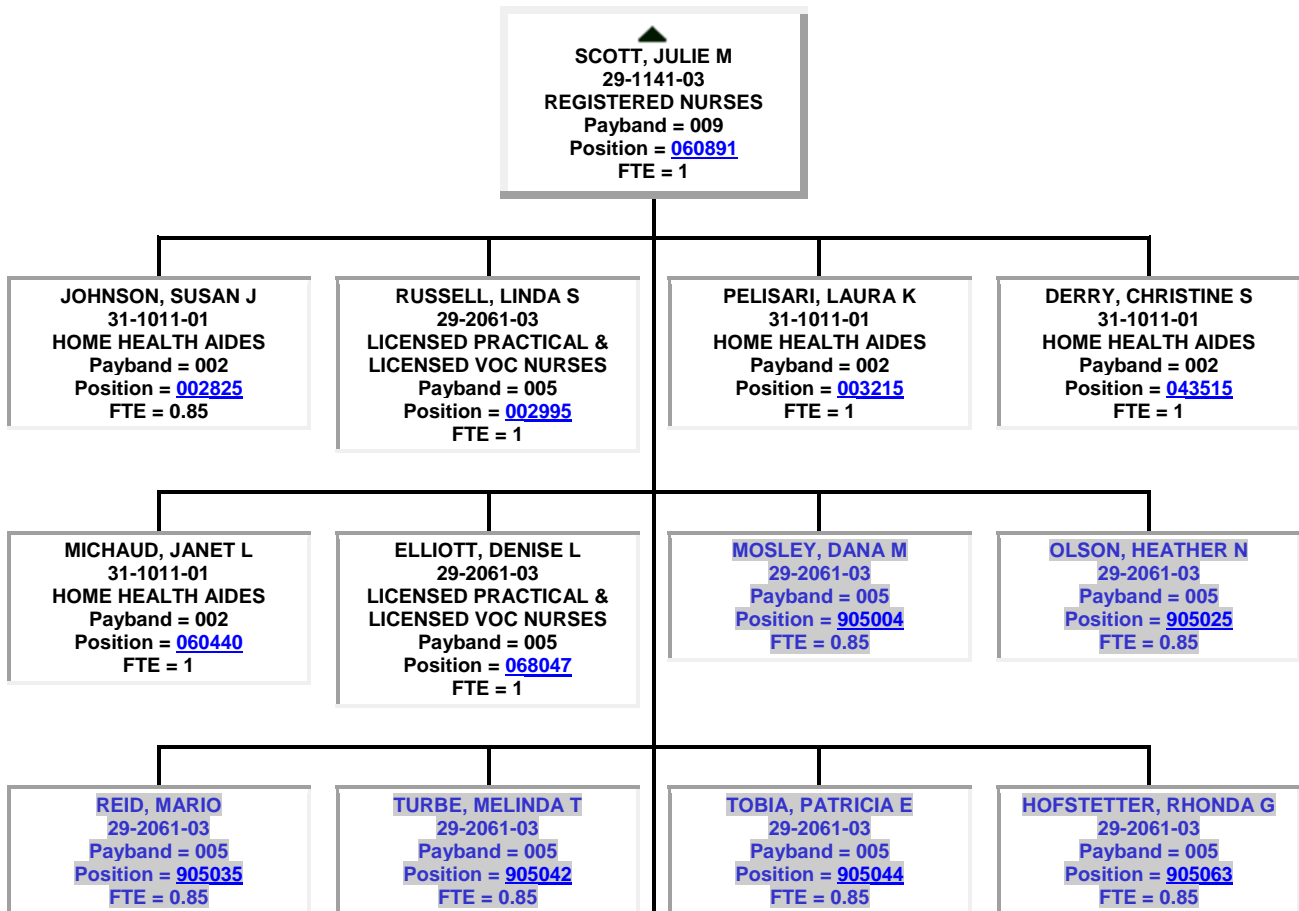
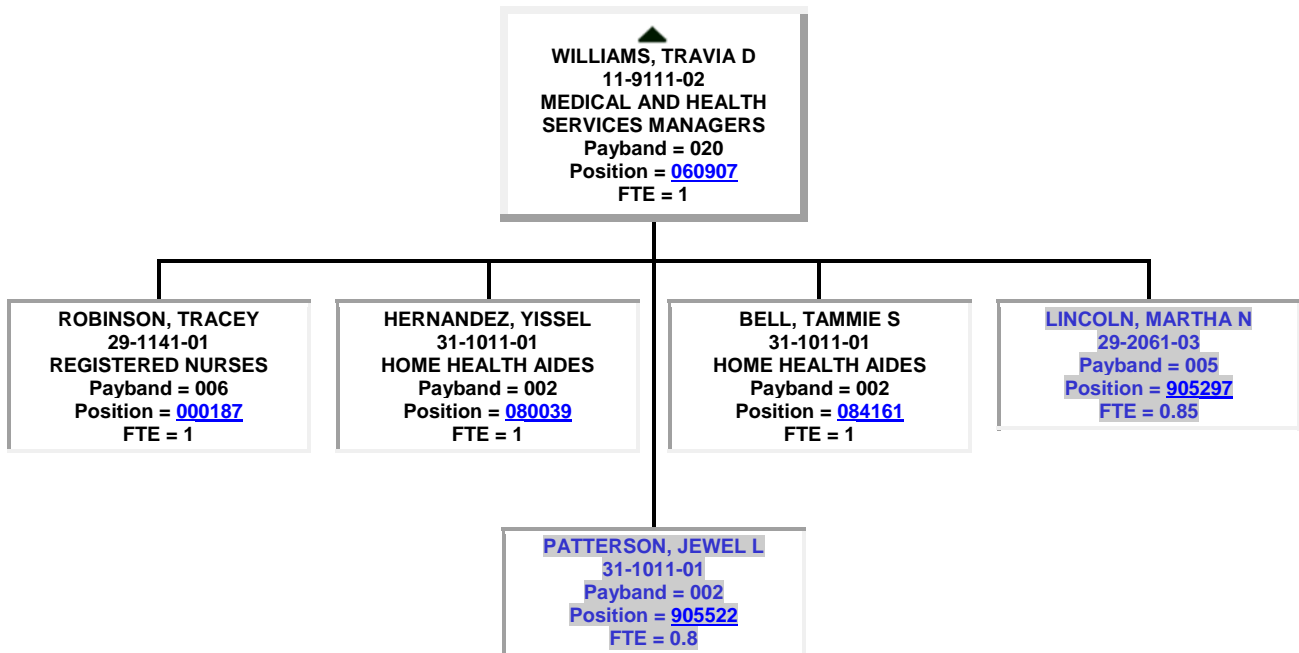


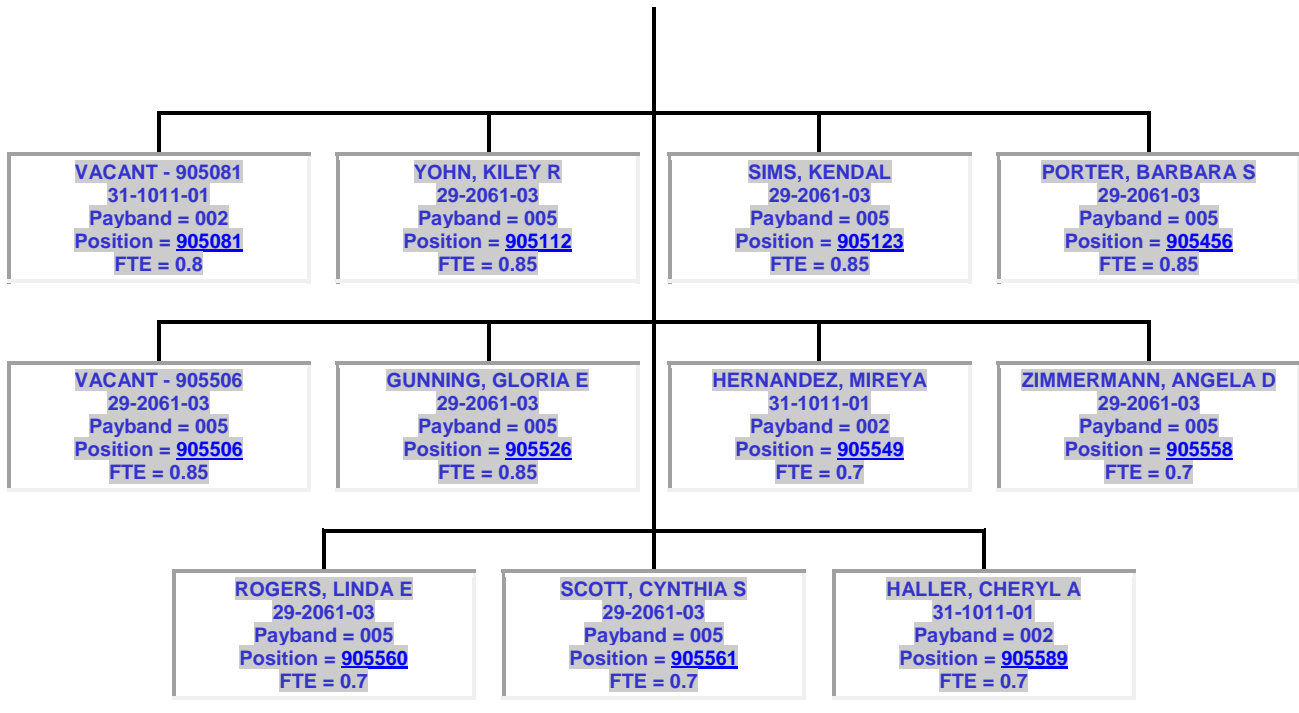




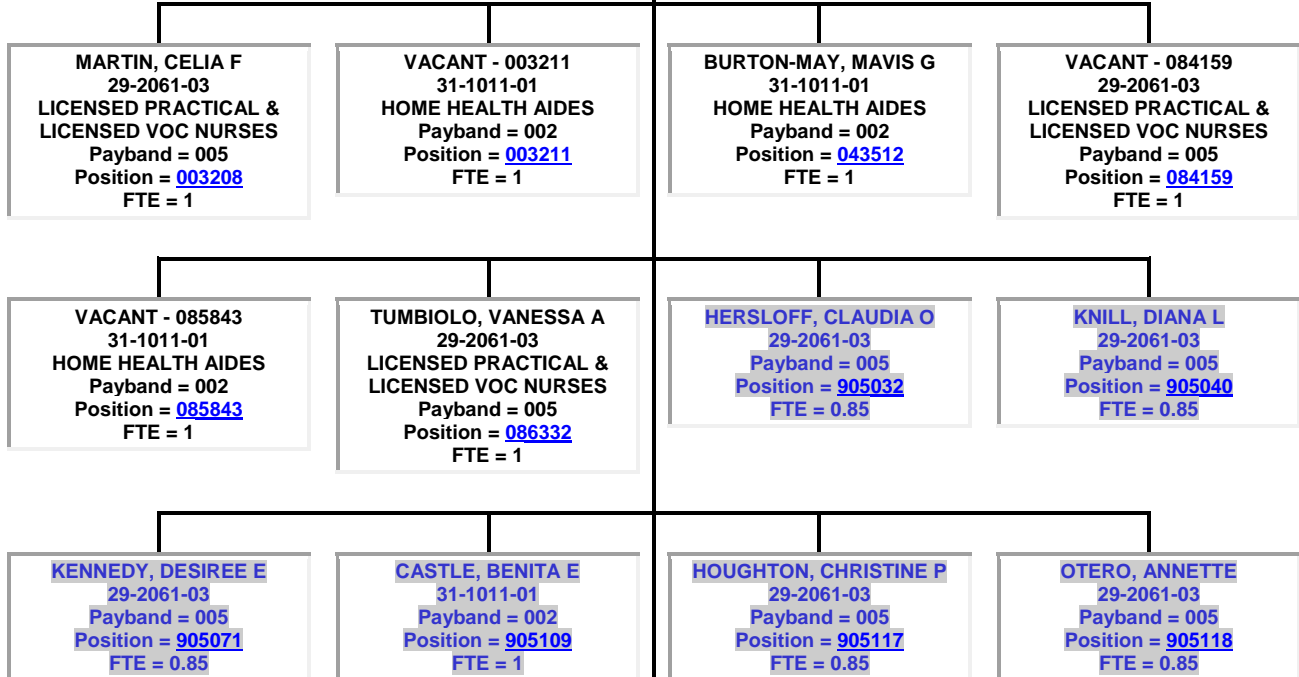


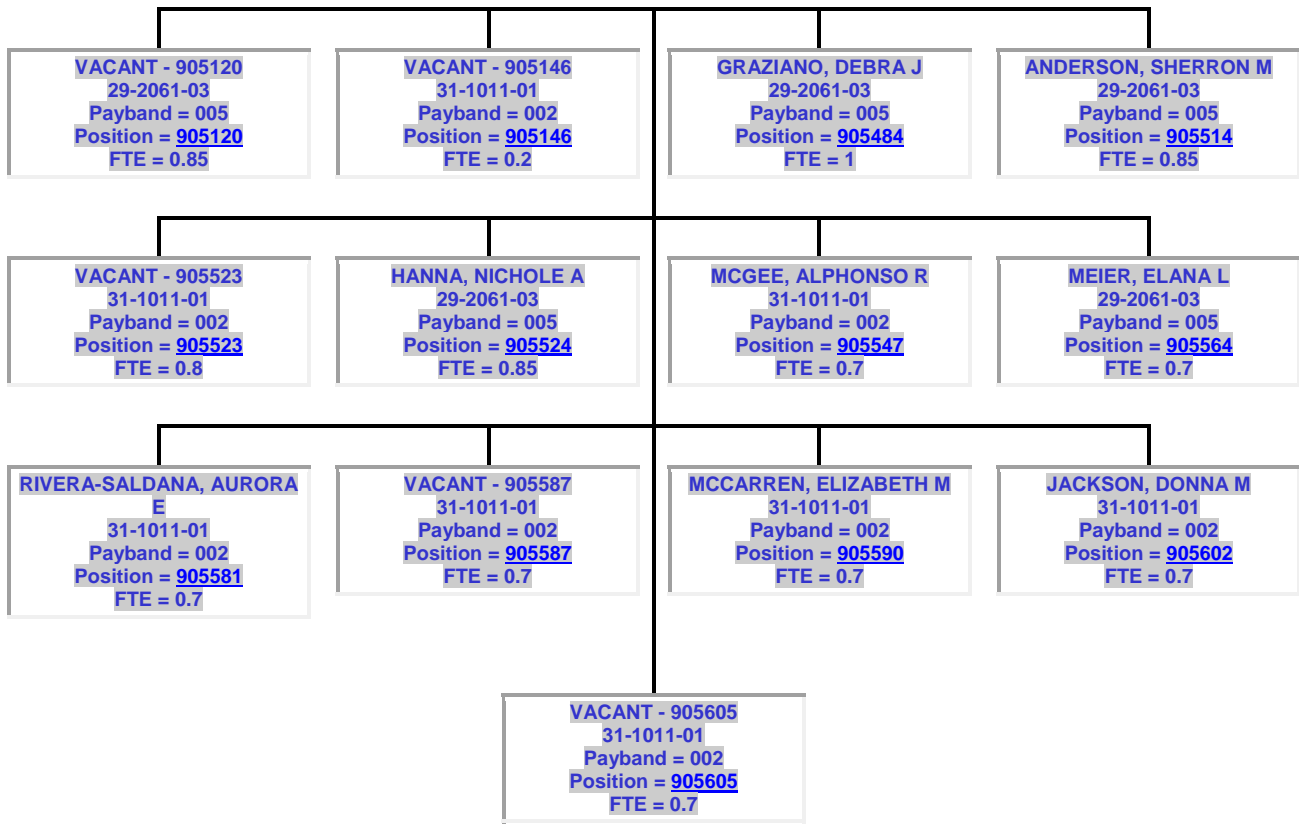




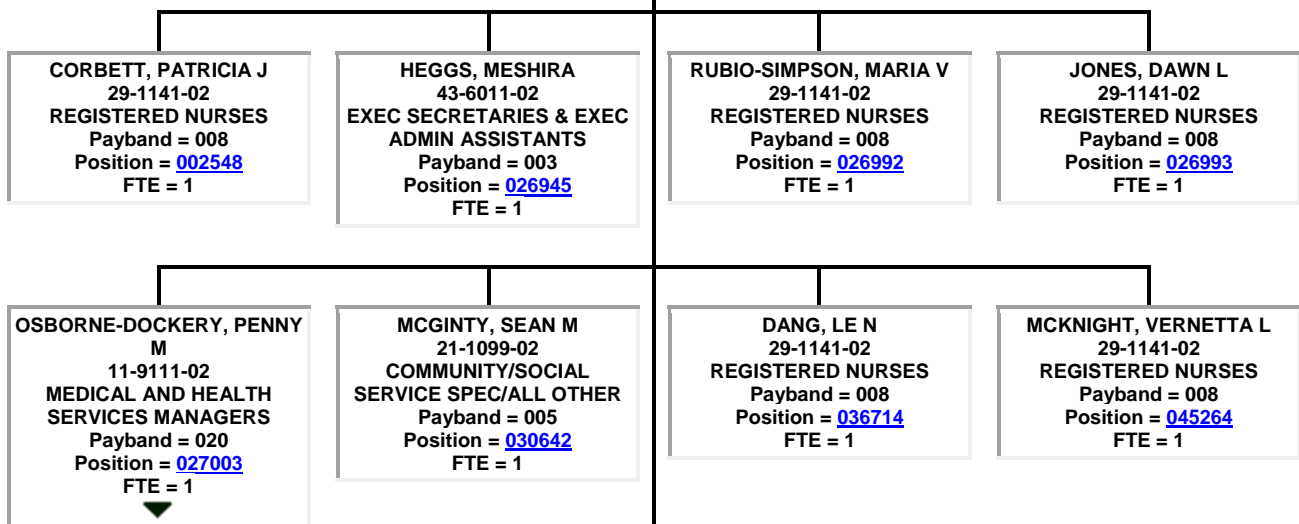


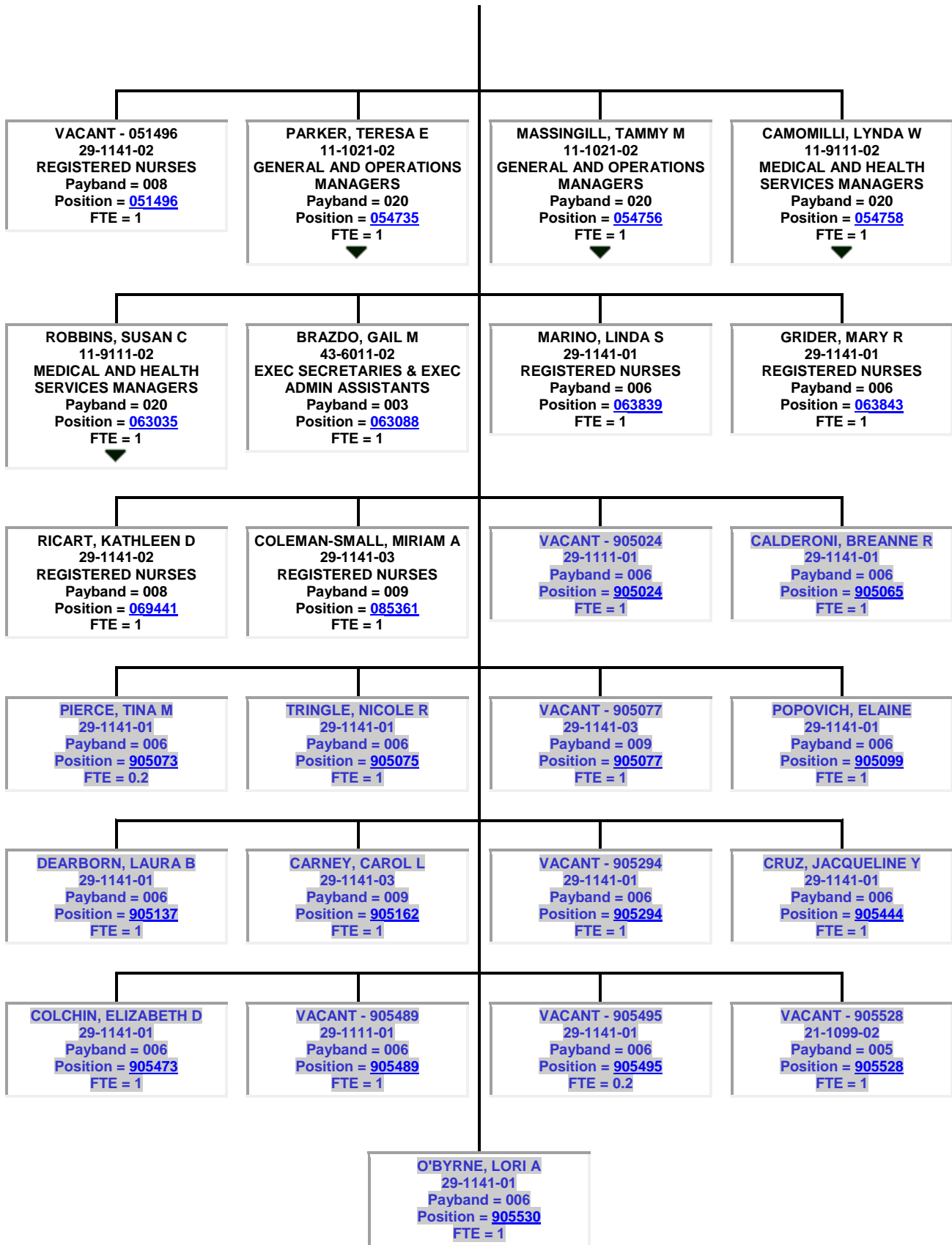
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CAHALL, MAUREEN L
 29-1141-03
REGISTERED NURSES
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 Position = [002384](#)
 FTE = 1

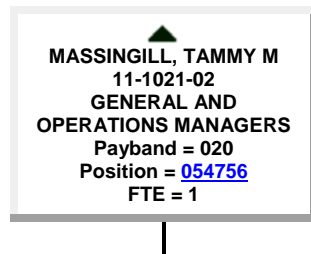
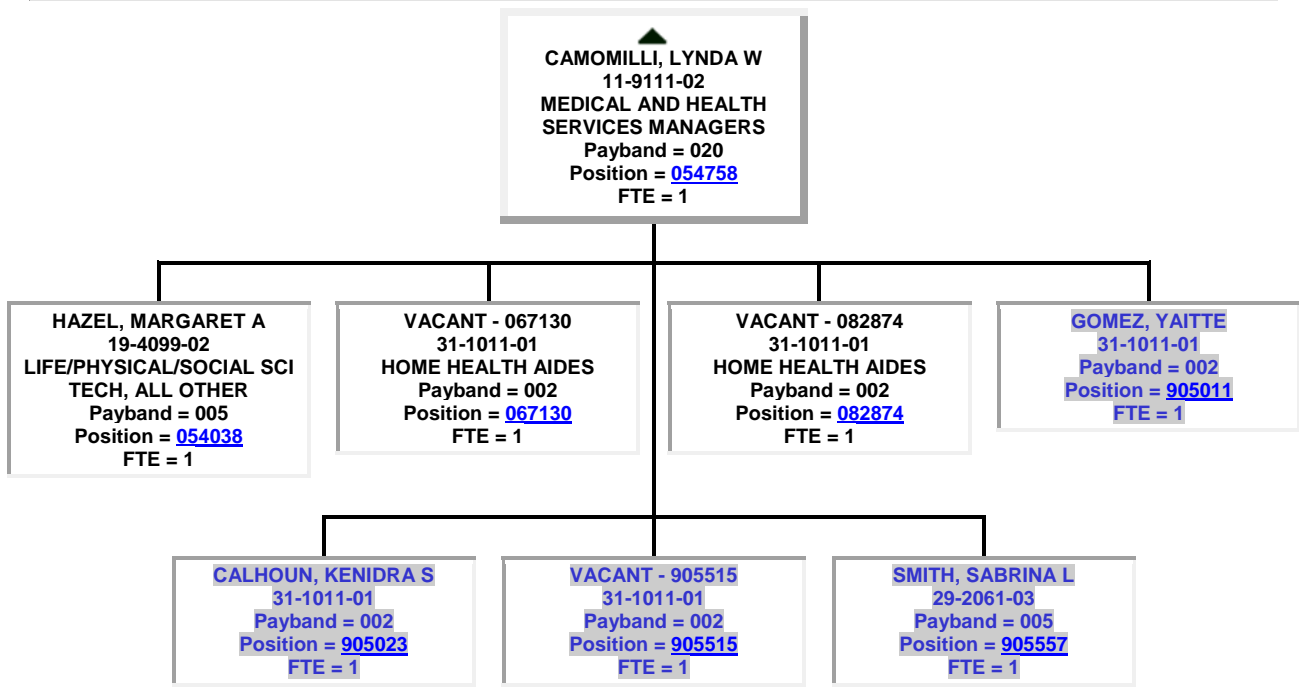
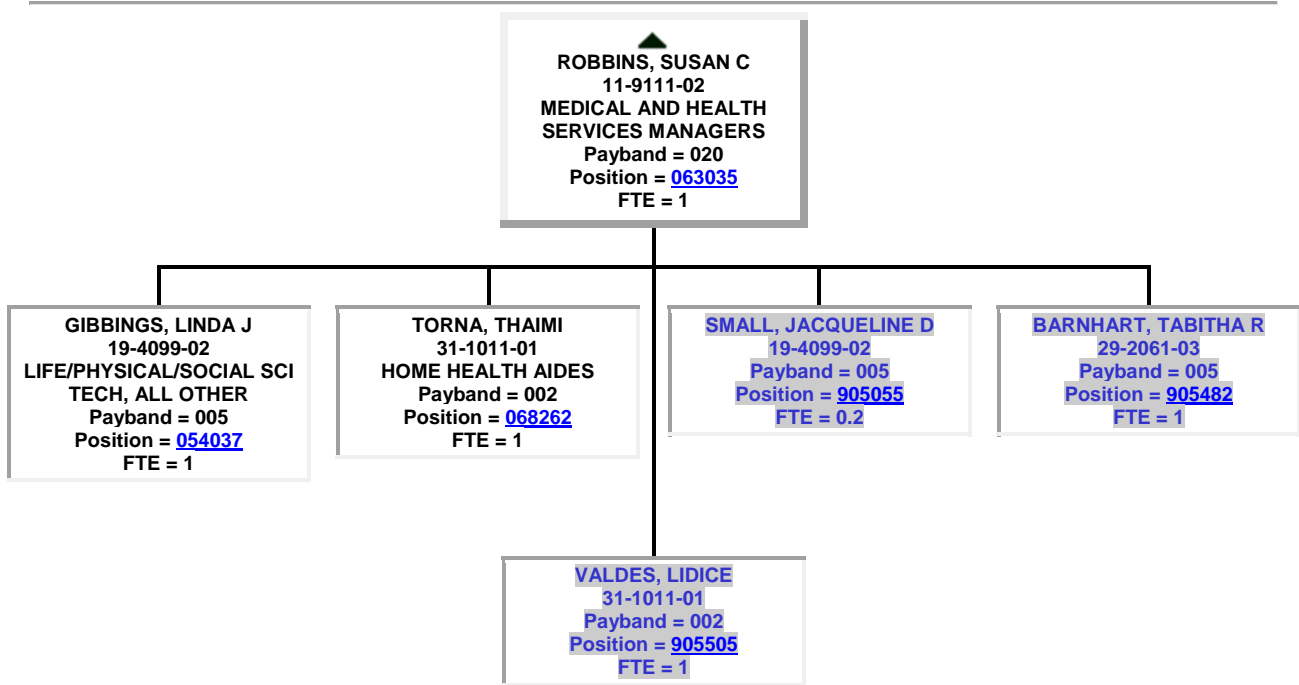


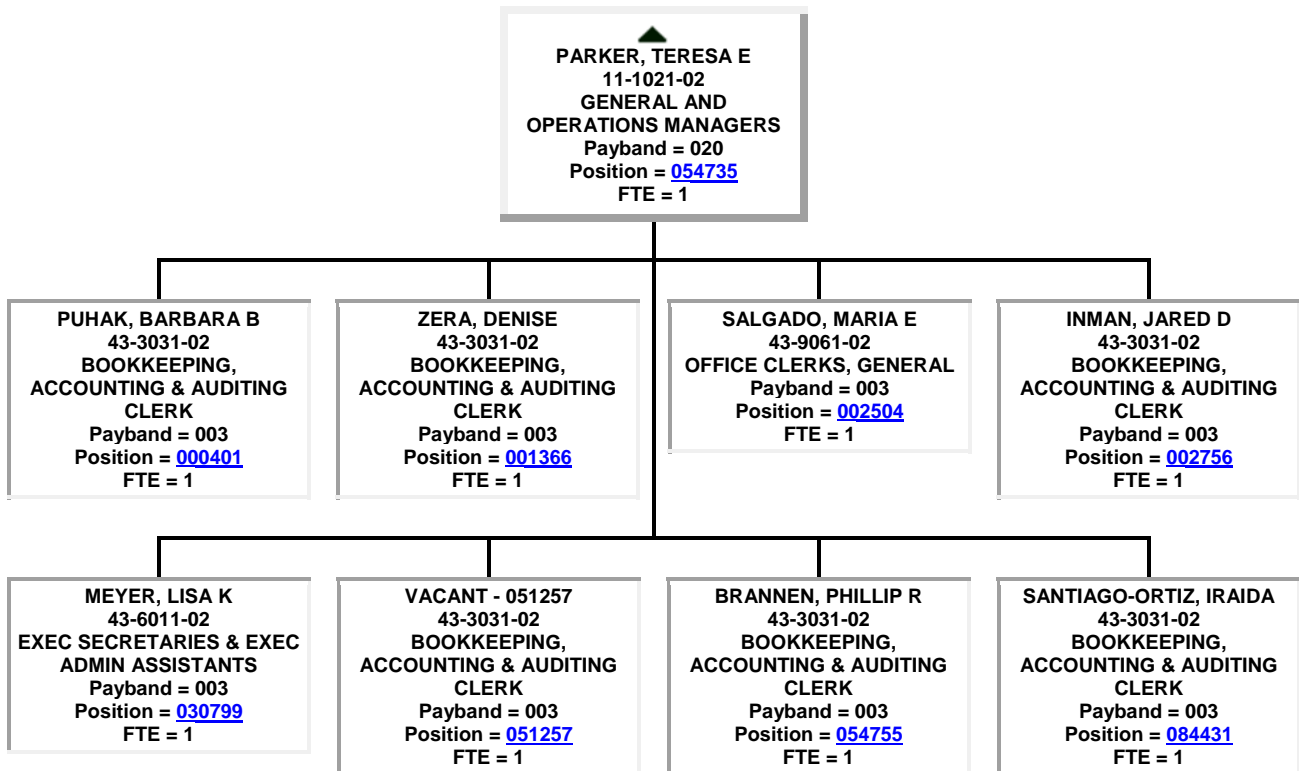
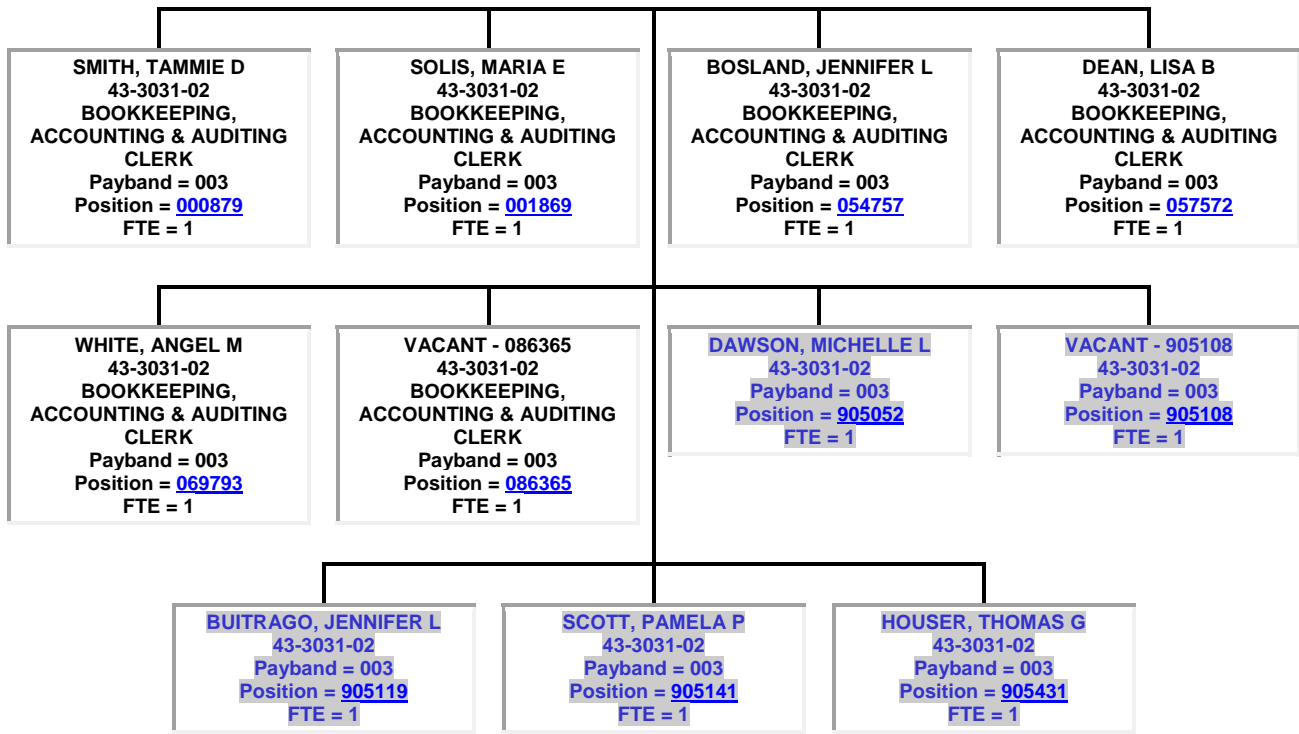


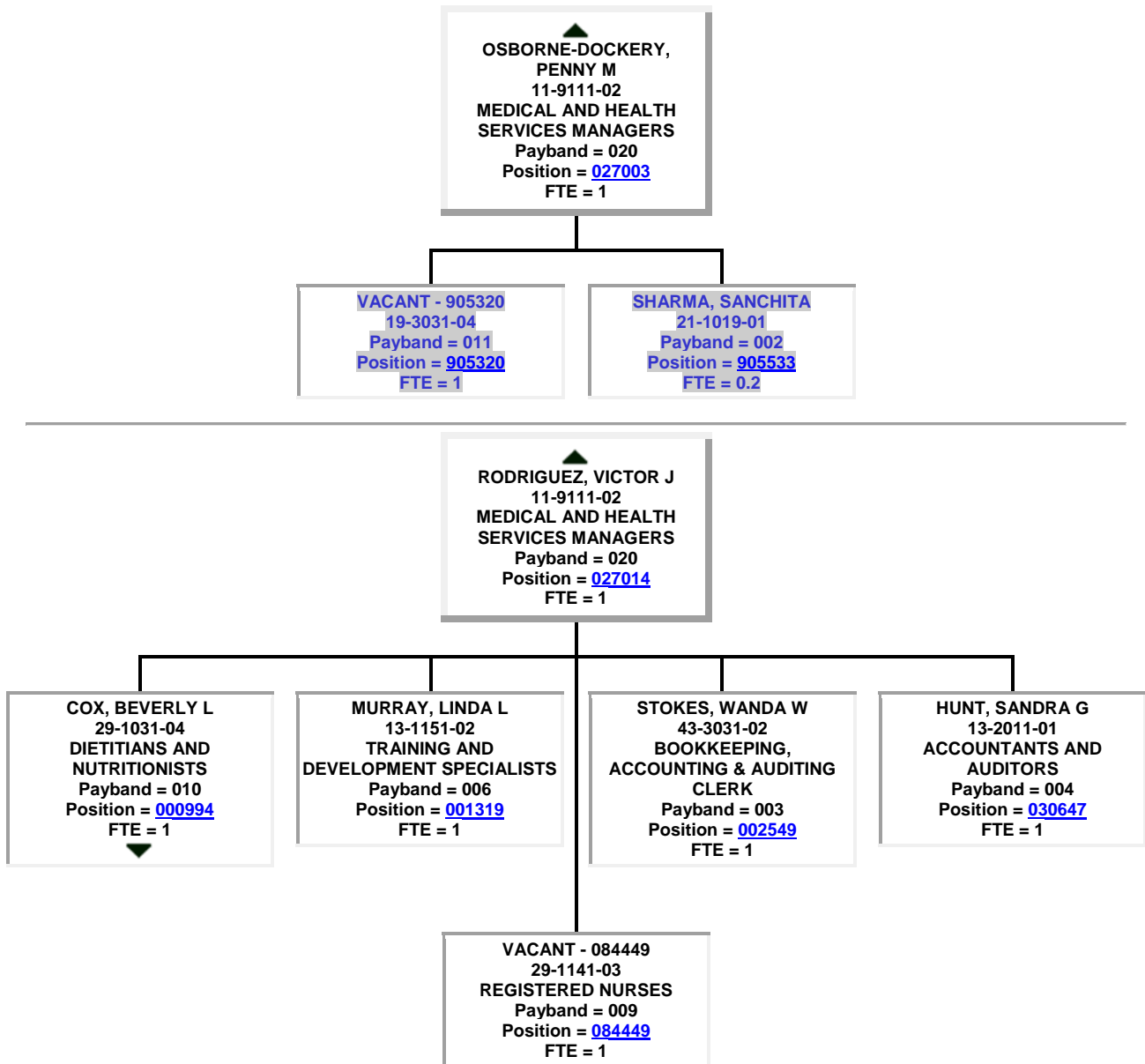
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11-9111-02
MEDICAL AND HEALTH SERVICES MANAGERS
Payband = 020
Position = 051389
FTE = 1

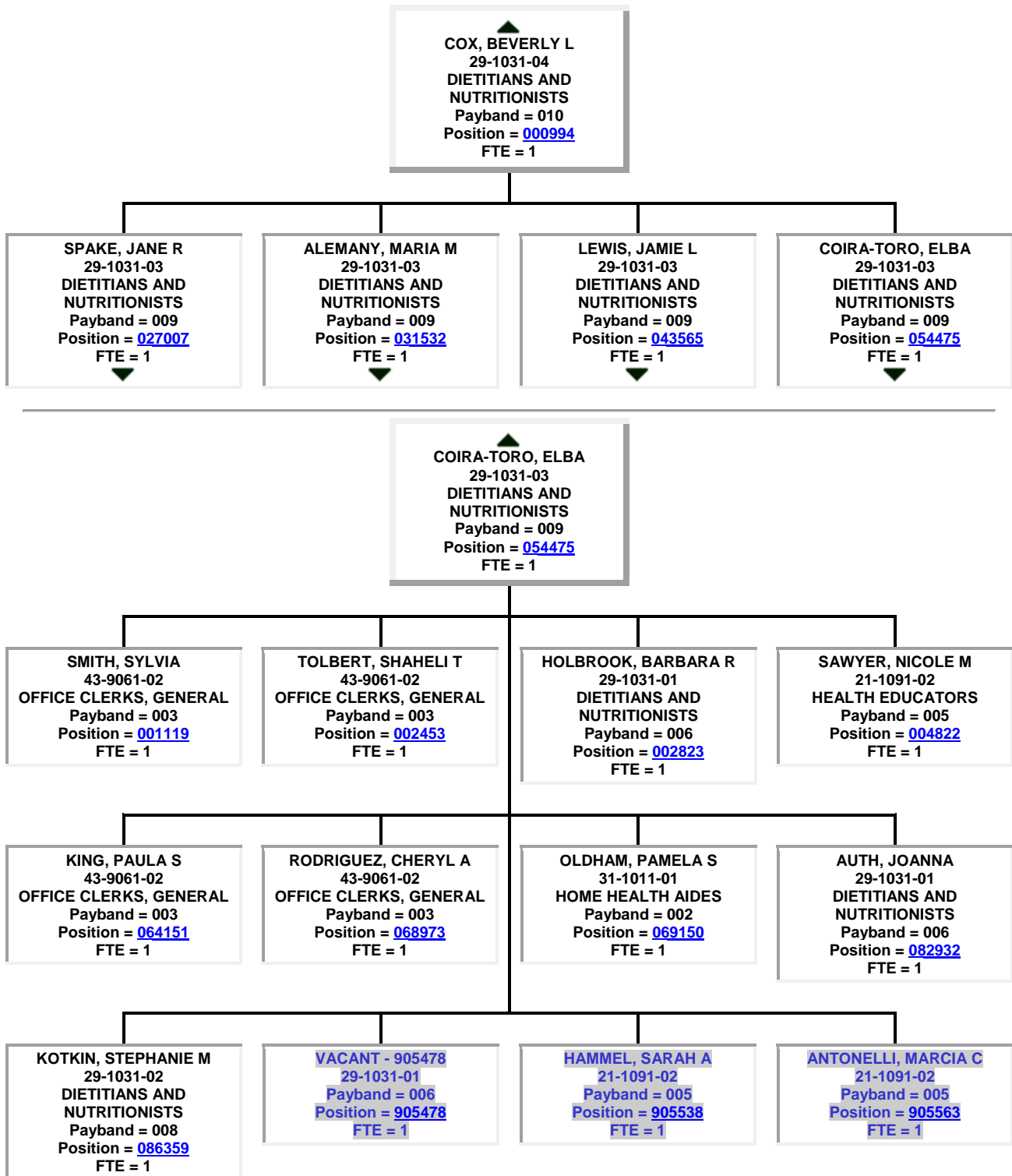


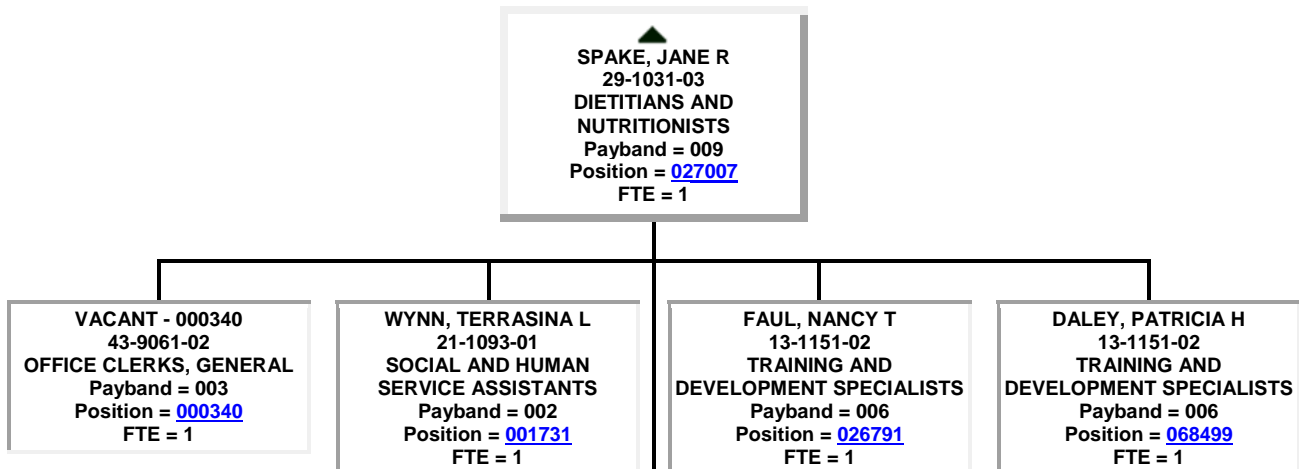
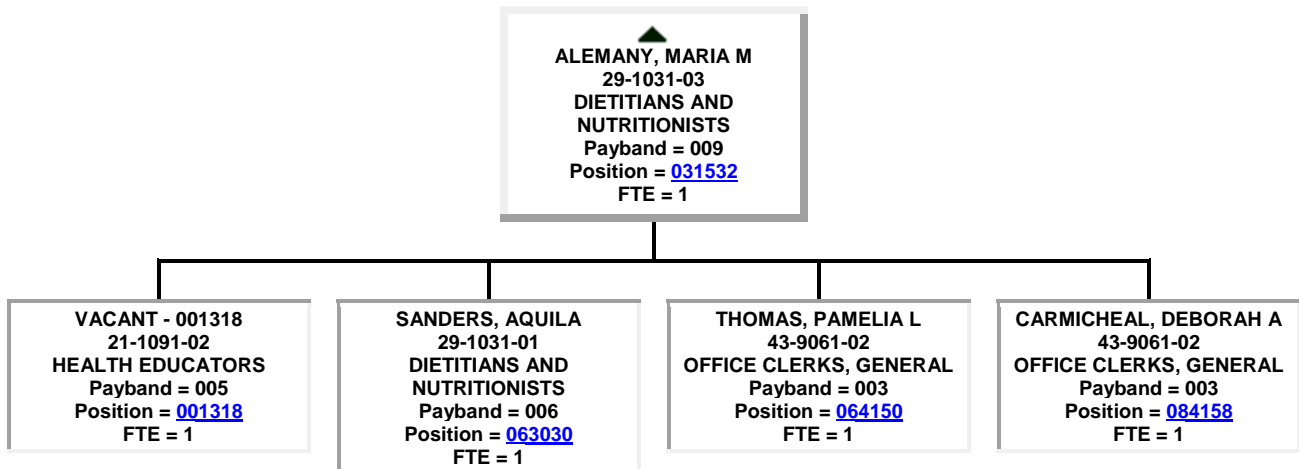
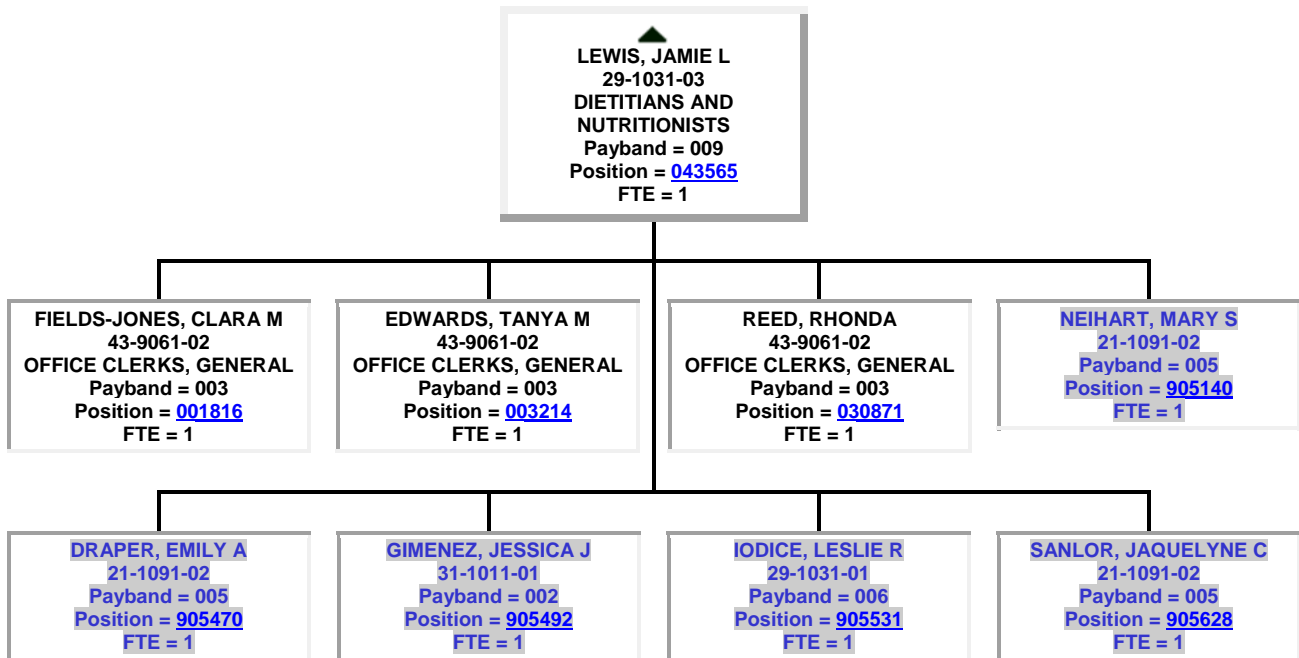


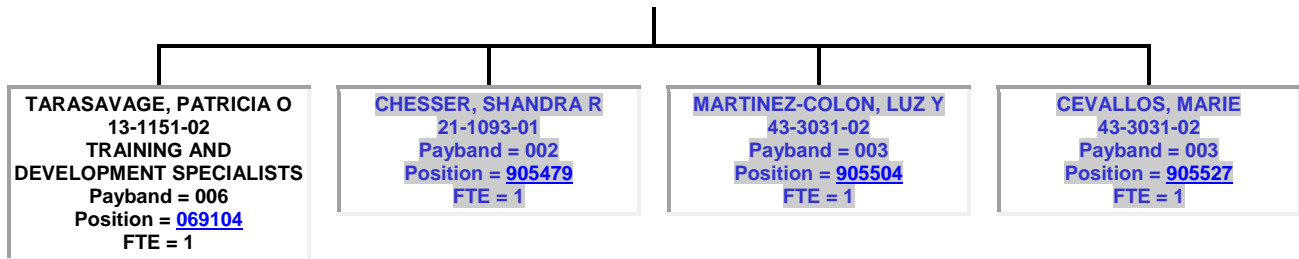




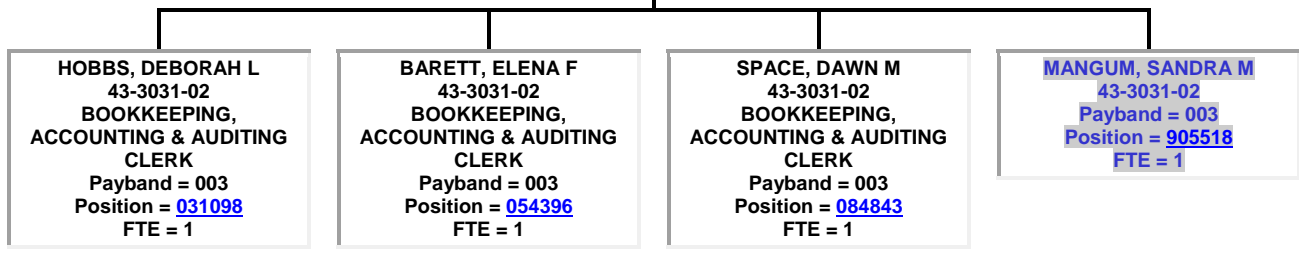




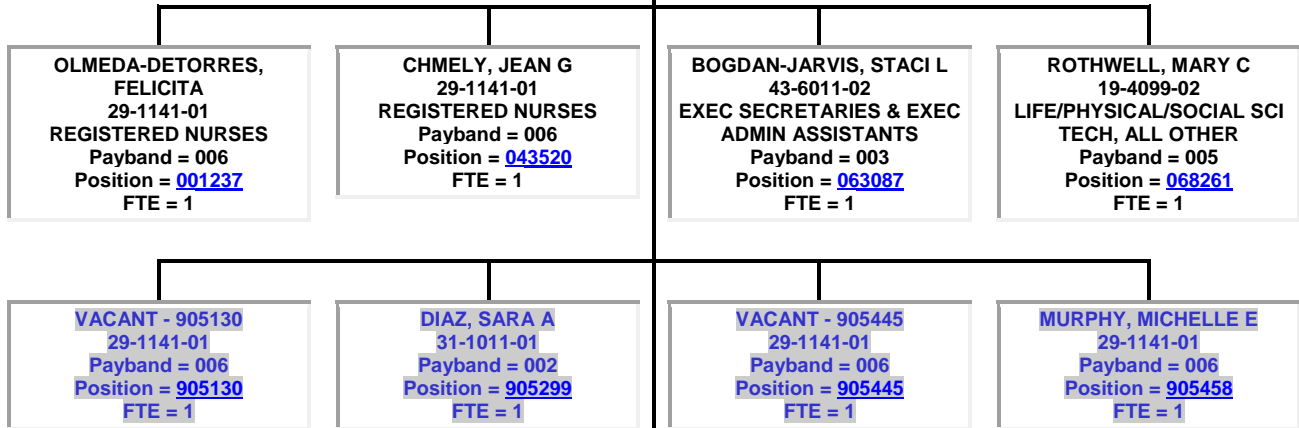


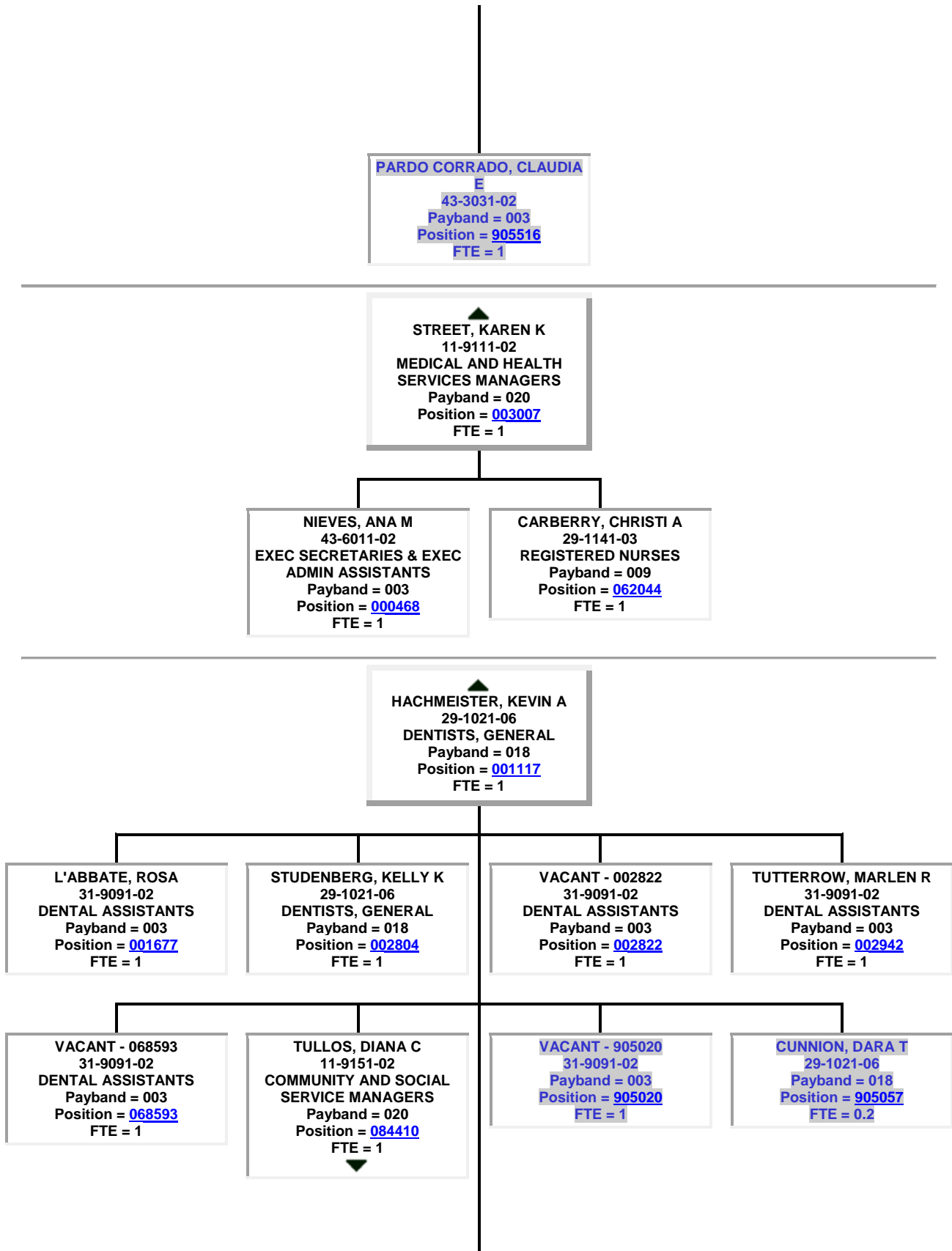


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HEWITT, CHRISTINE P
11-1021-02
GENERAL AND OPERATIONS MANAGERS
Payband = 020
Position = [027001](#)
FTE = 1



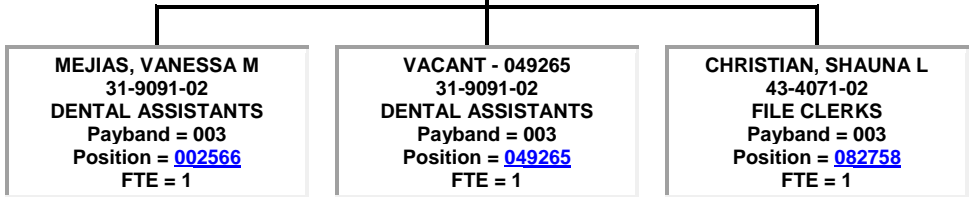
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RIMES, DEBORAH A
11-9111-02
MEDICAL AND HEALTH SERVICES MANAGERS
Payband = 020
Position = [026997](#)
FTE = 1



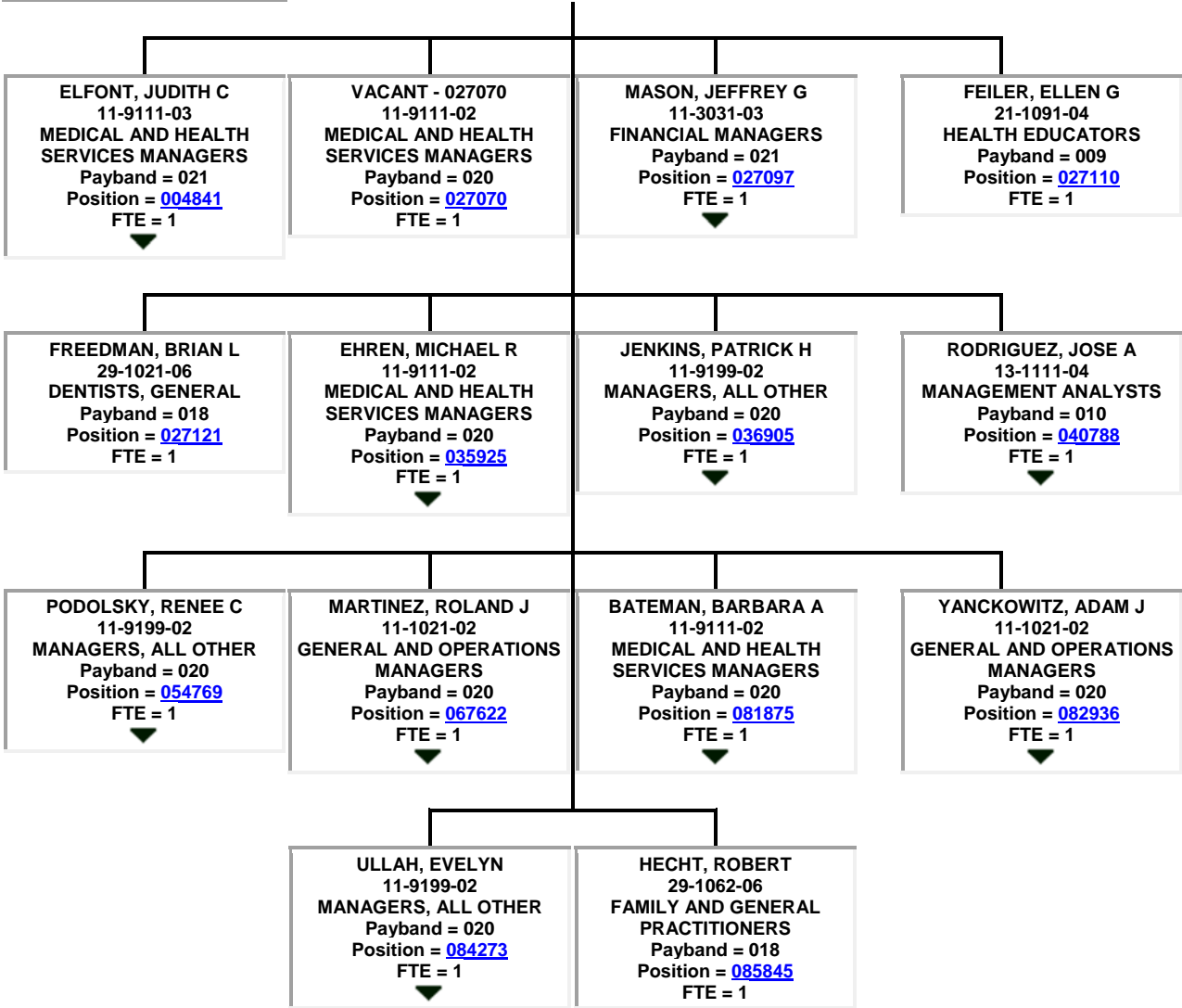


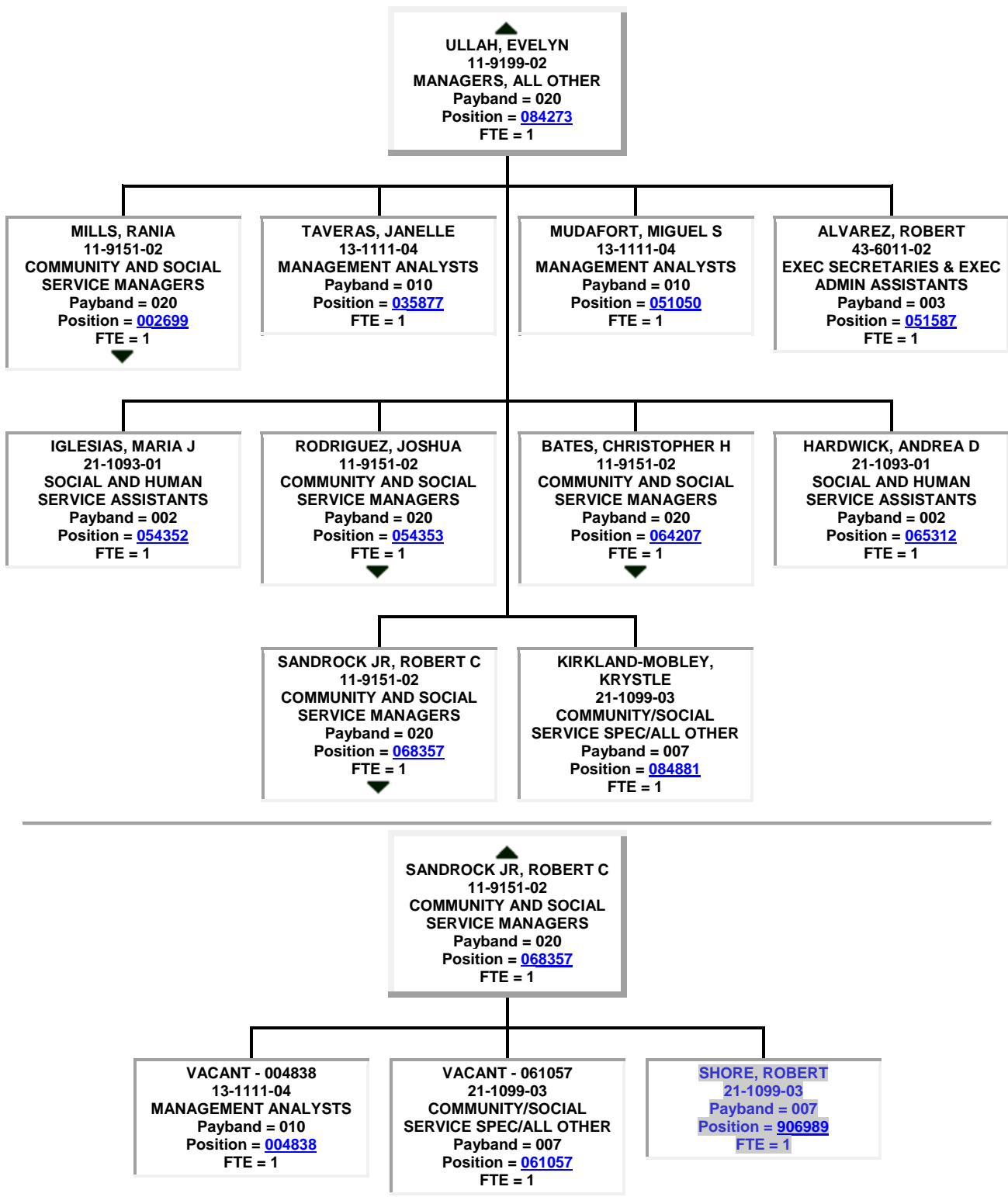


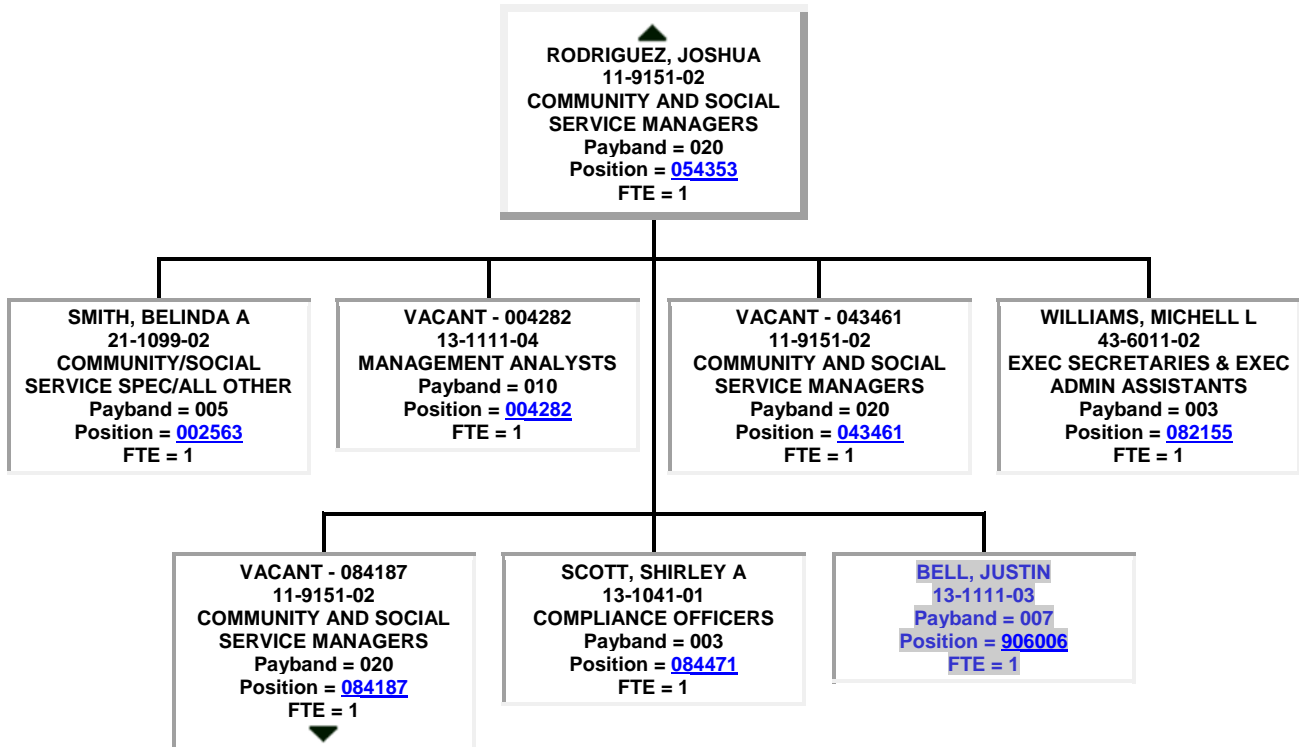
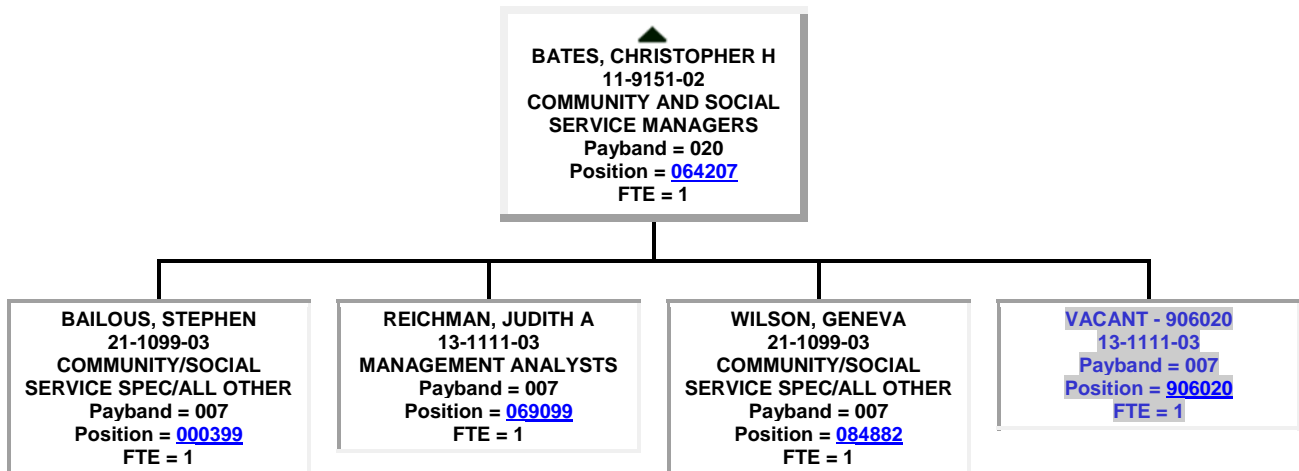
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TULLOS, DIANA C
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**COMMUNITY AND SOCIAL
 SERVICE MANAGERS**
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 Position = [084410](#)
 FTE = 1

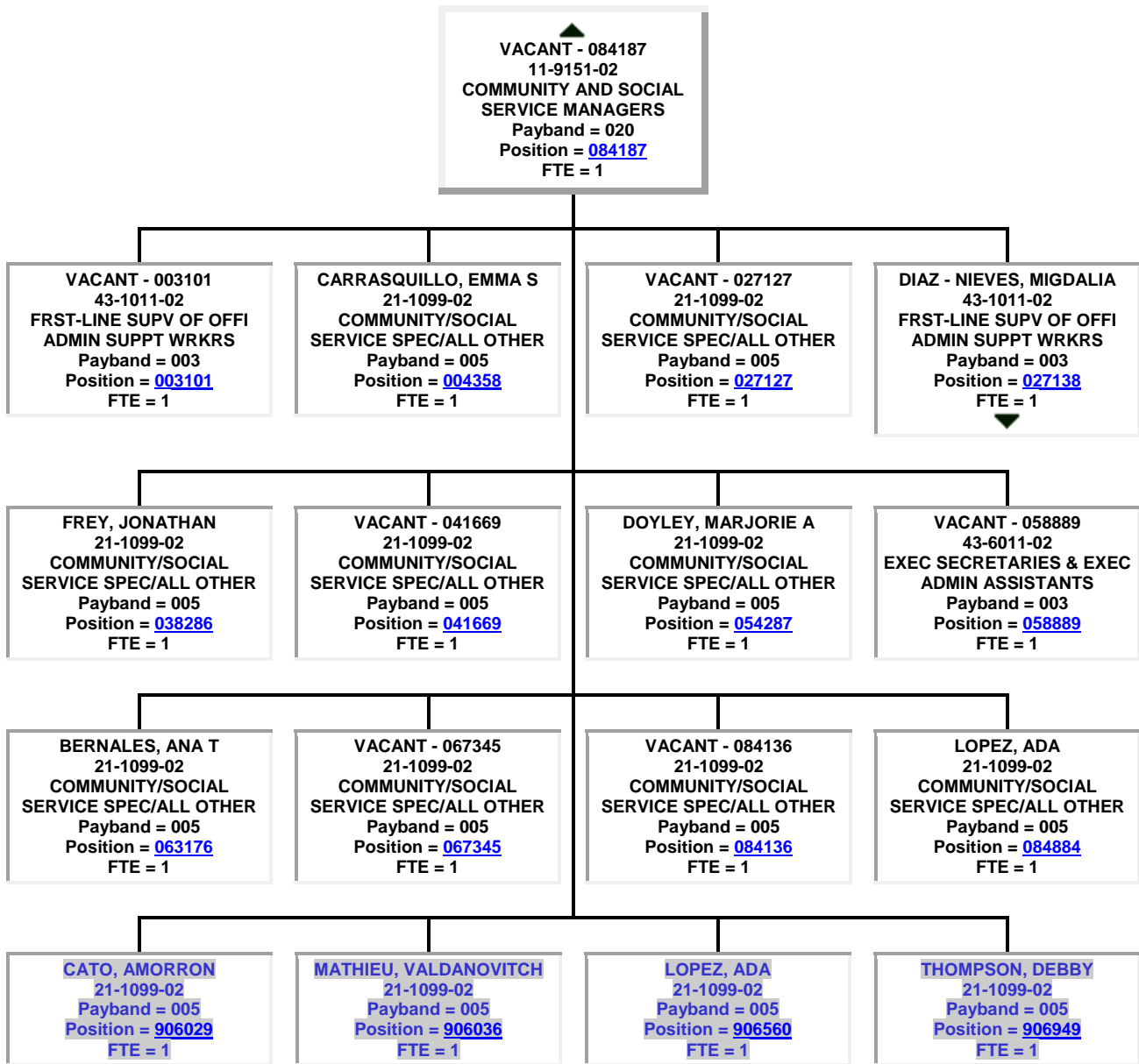


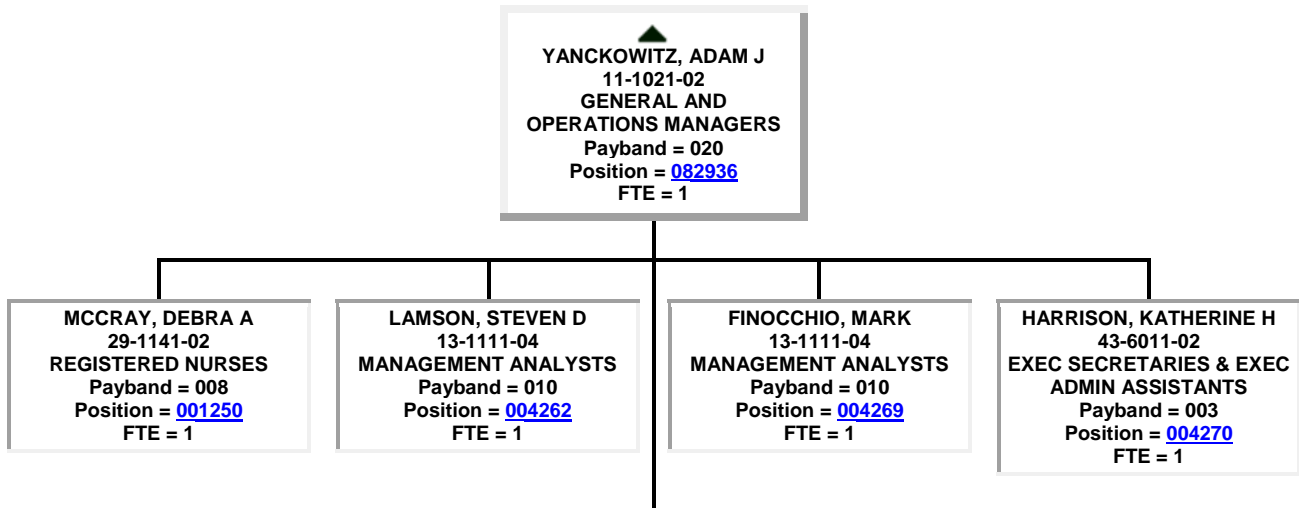
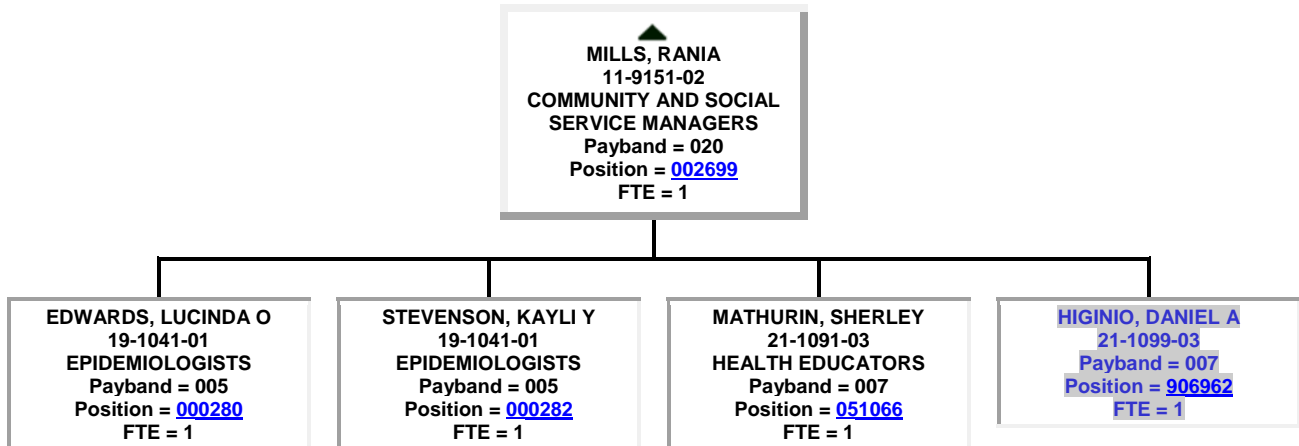
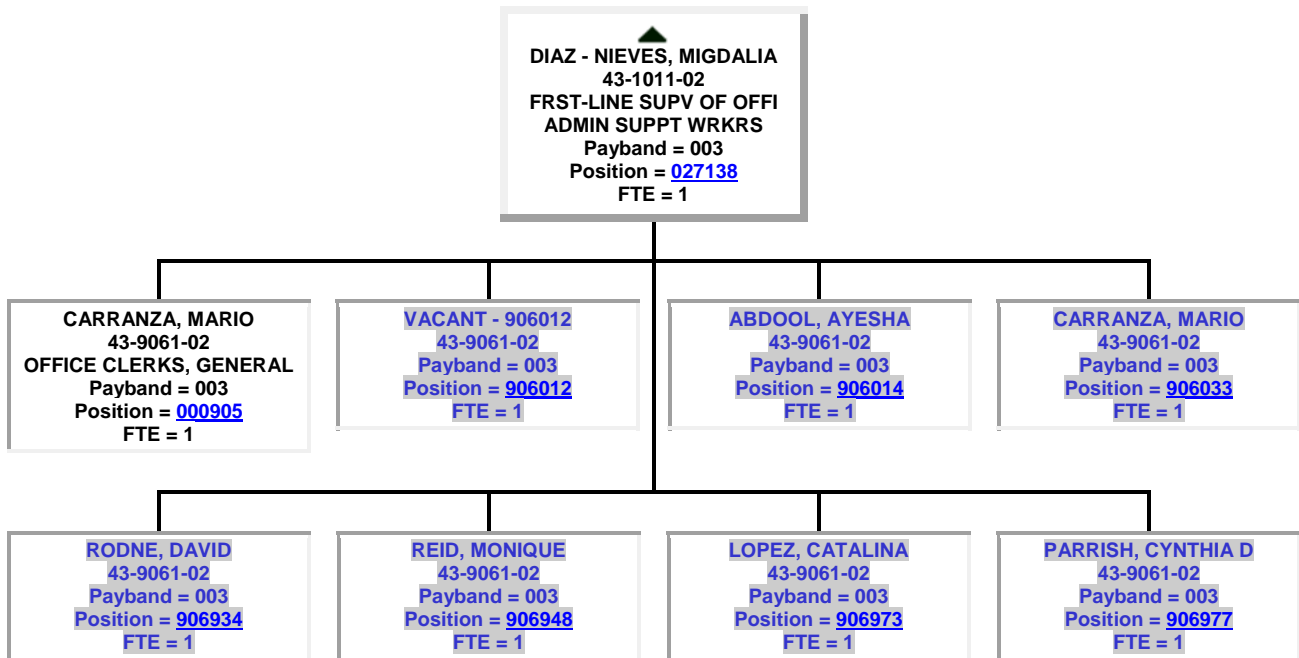
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MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 023
 Position = [027088](#)
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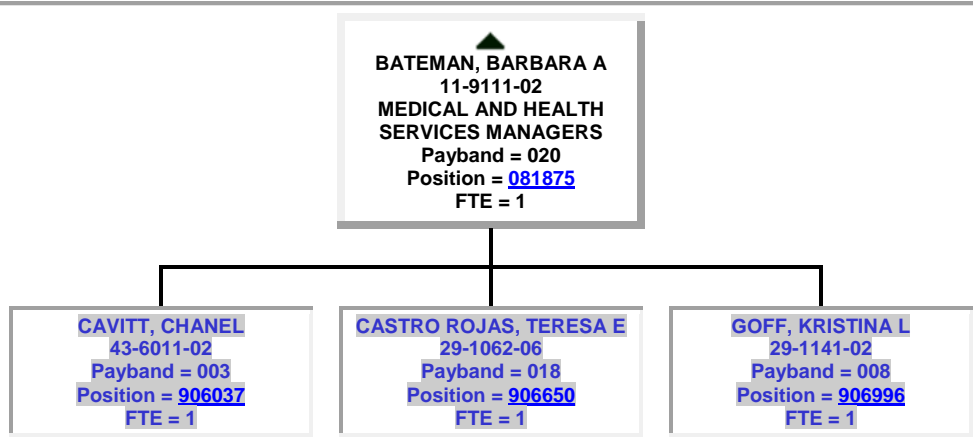
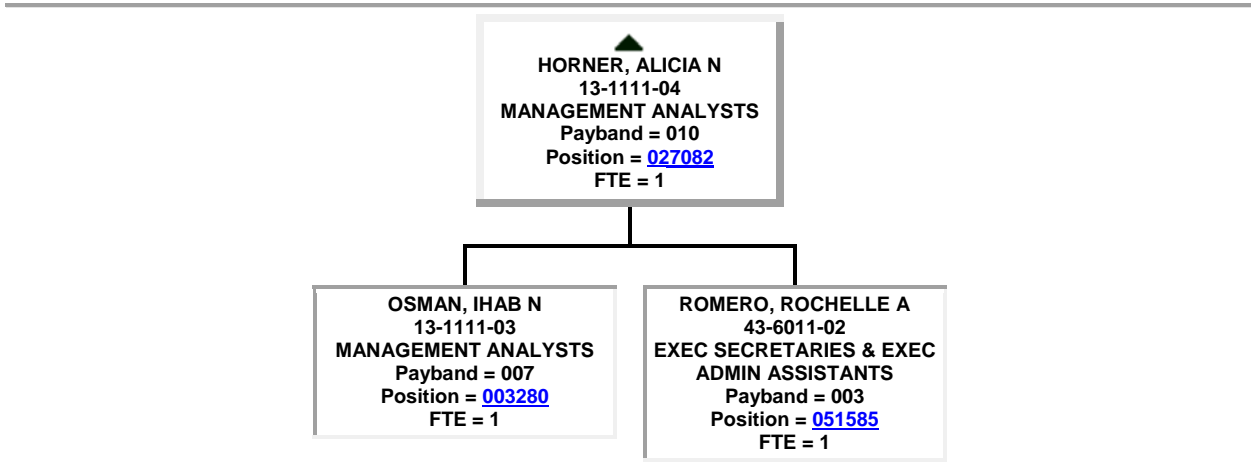
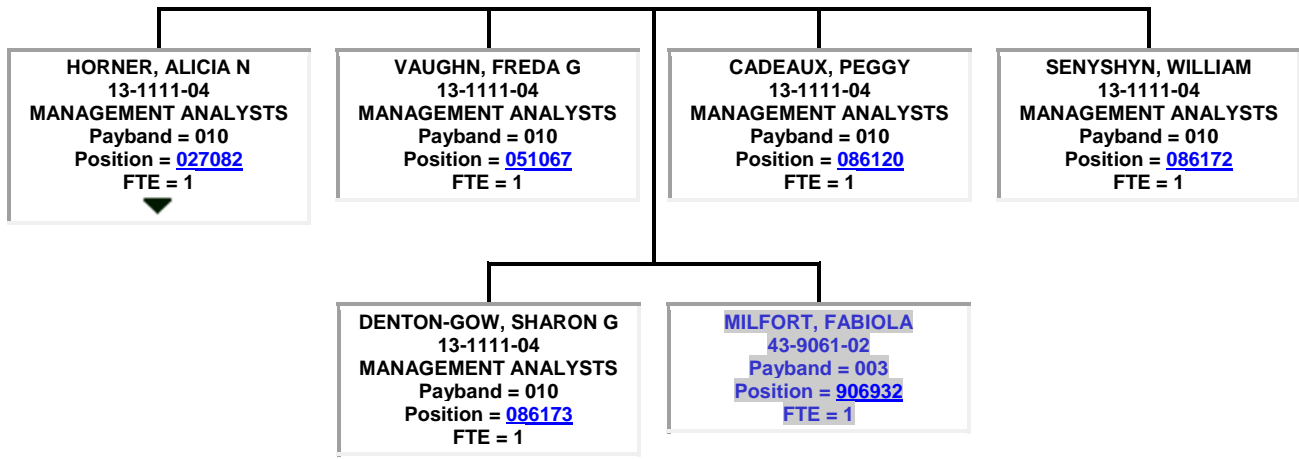


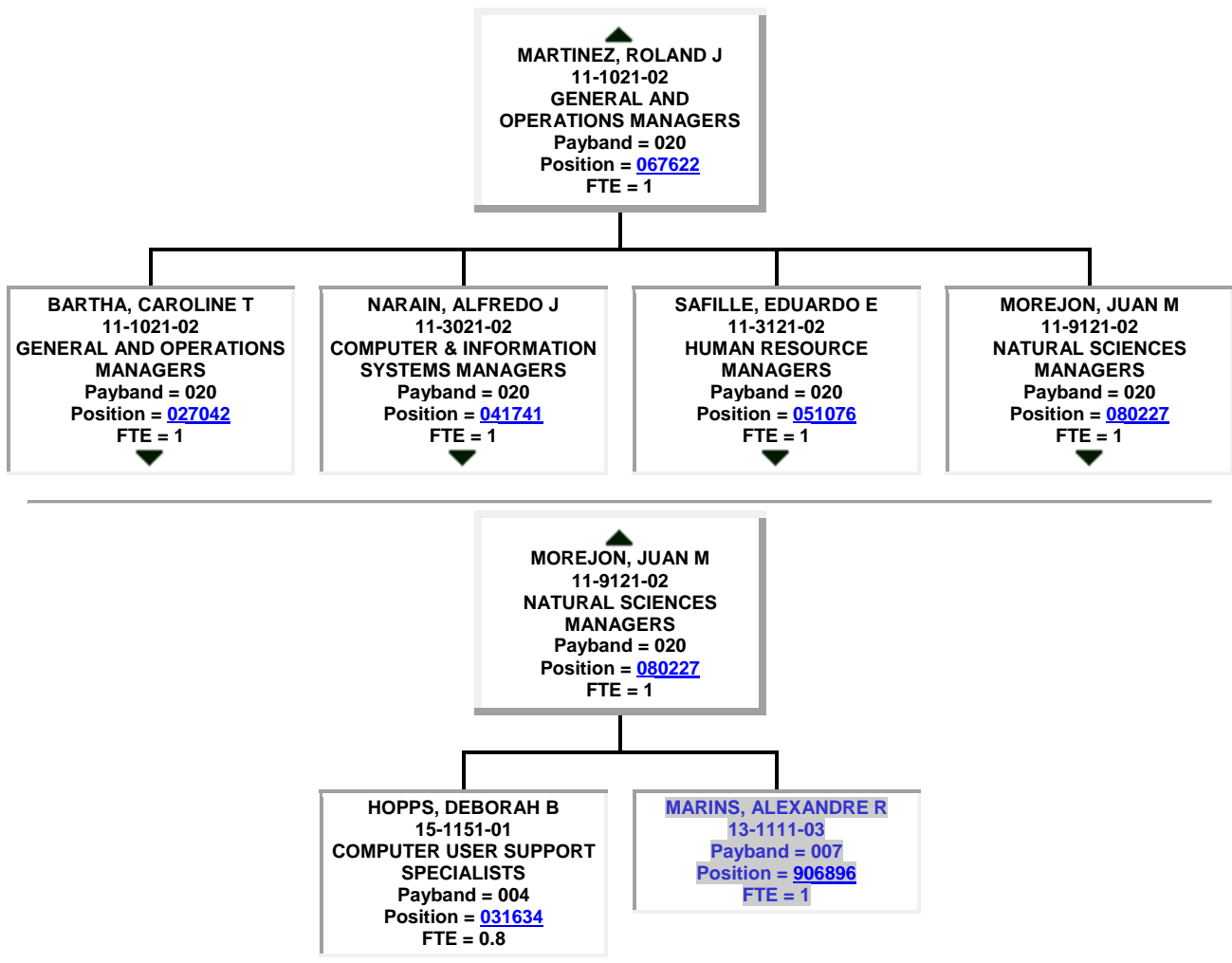


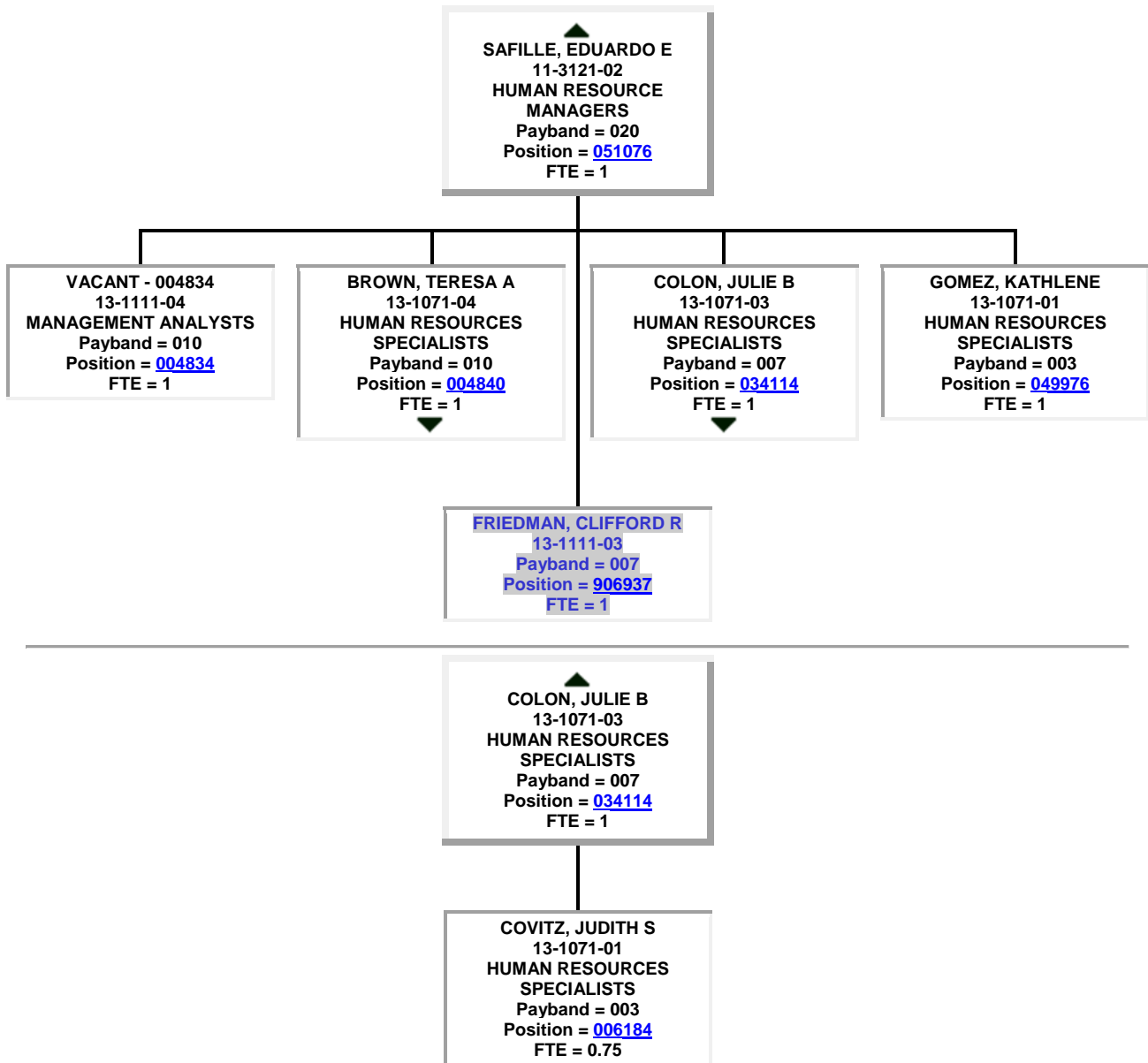


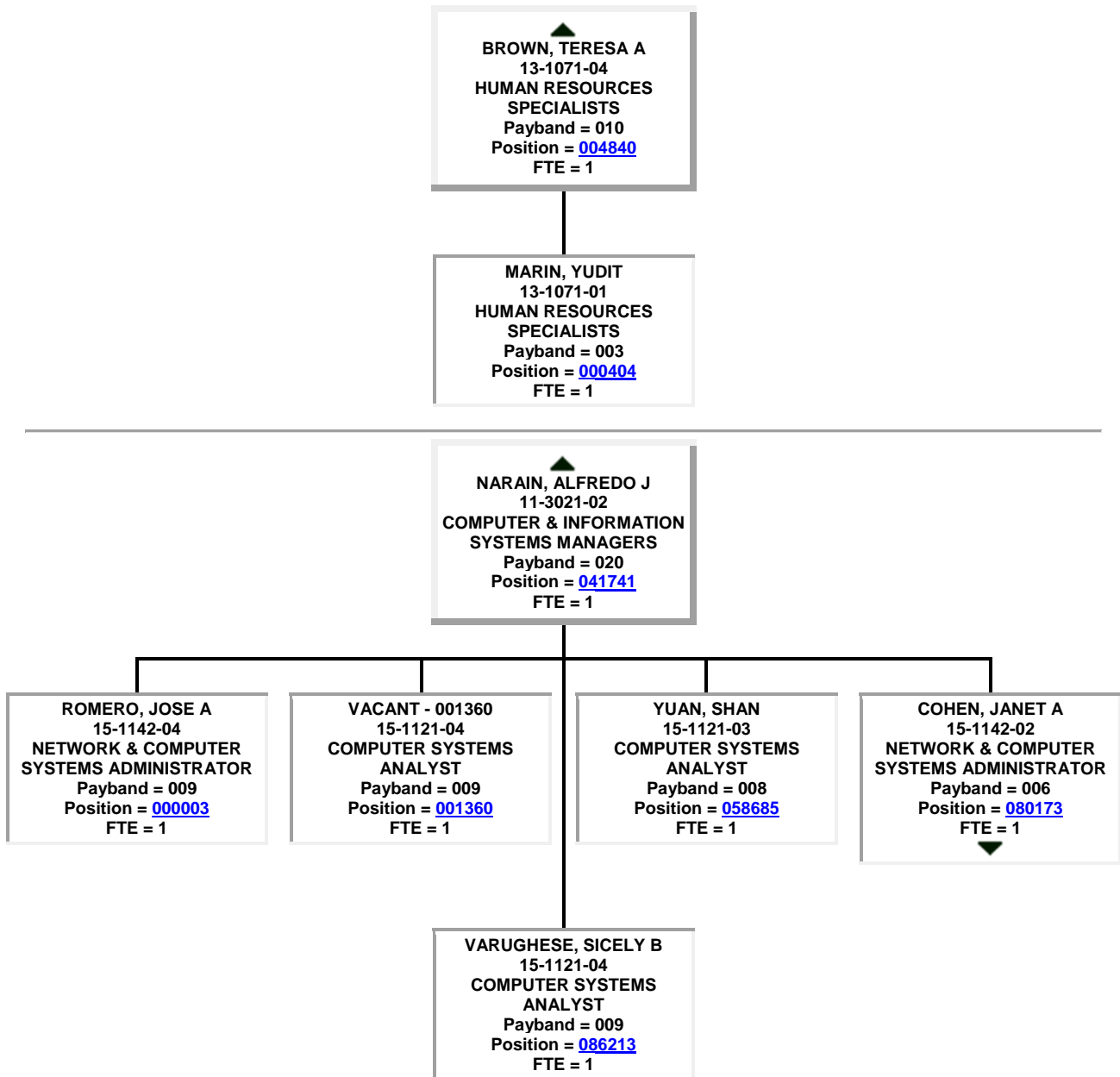


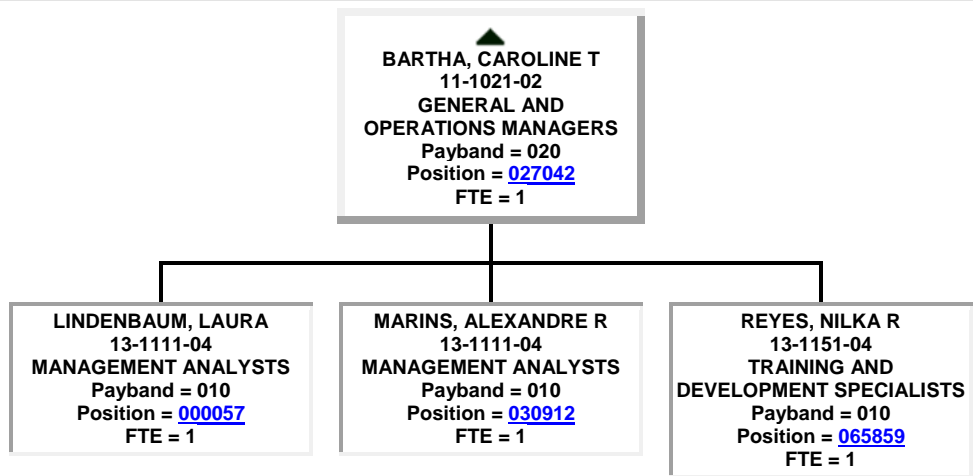
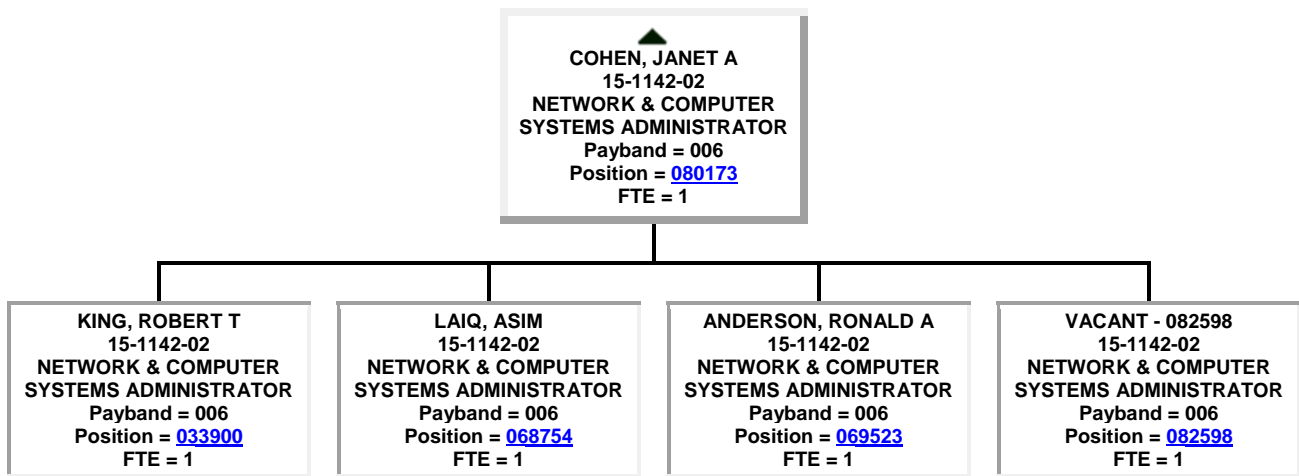


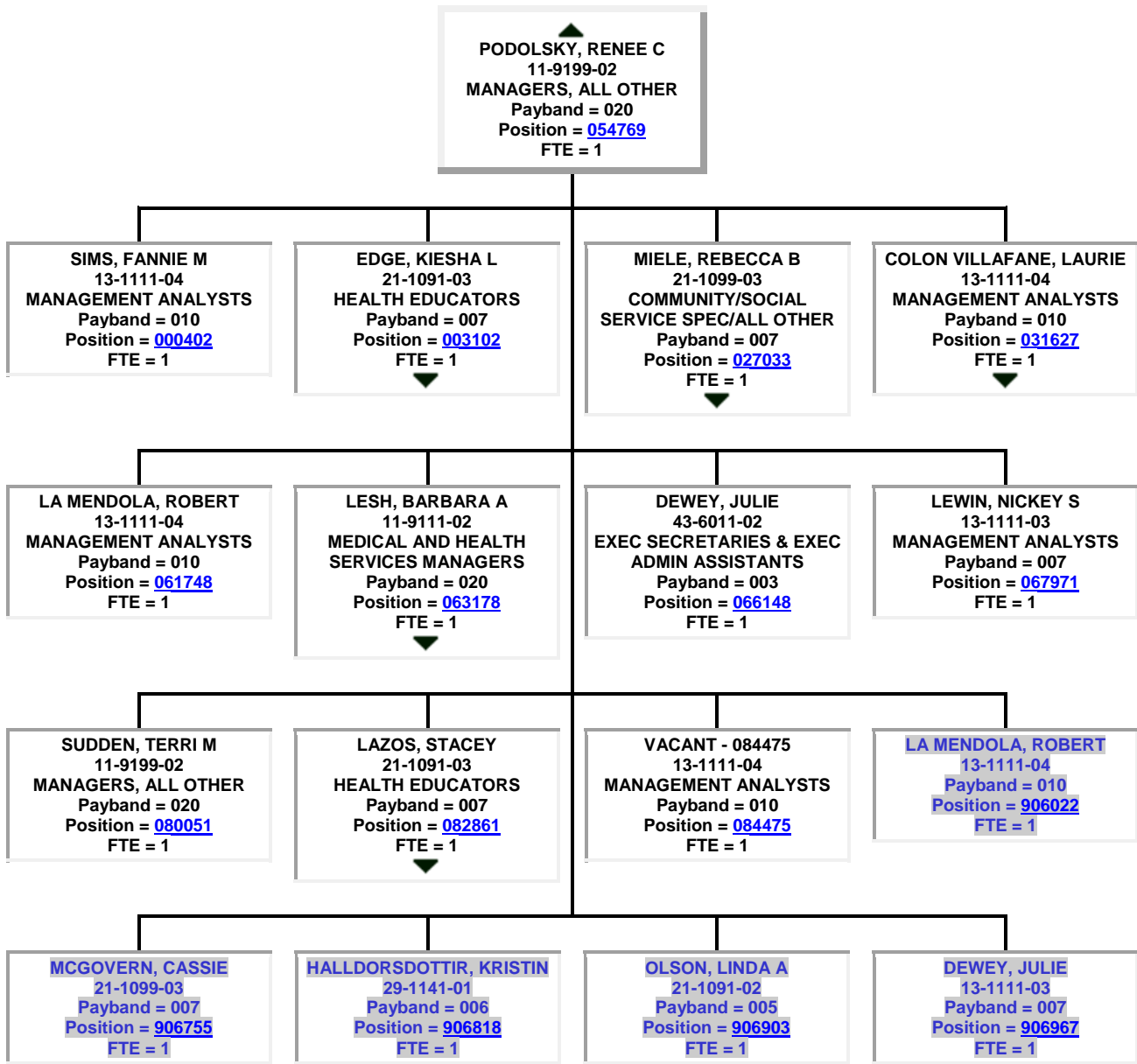


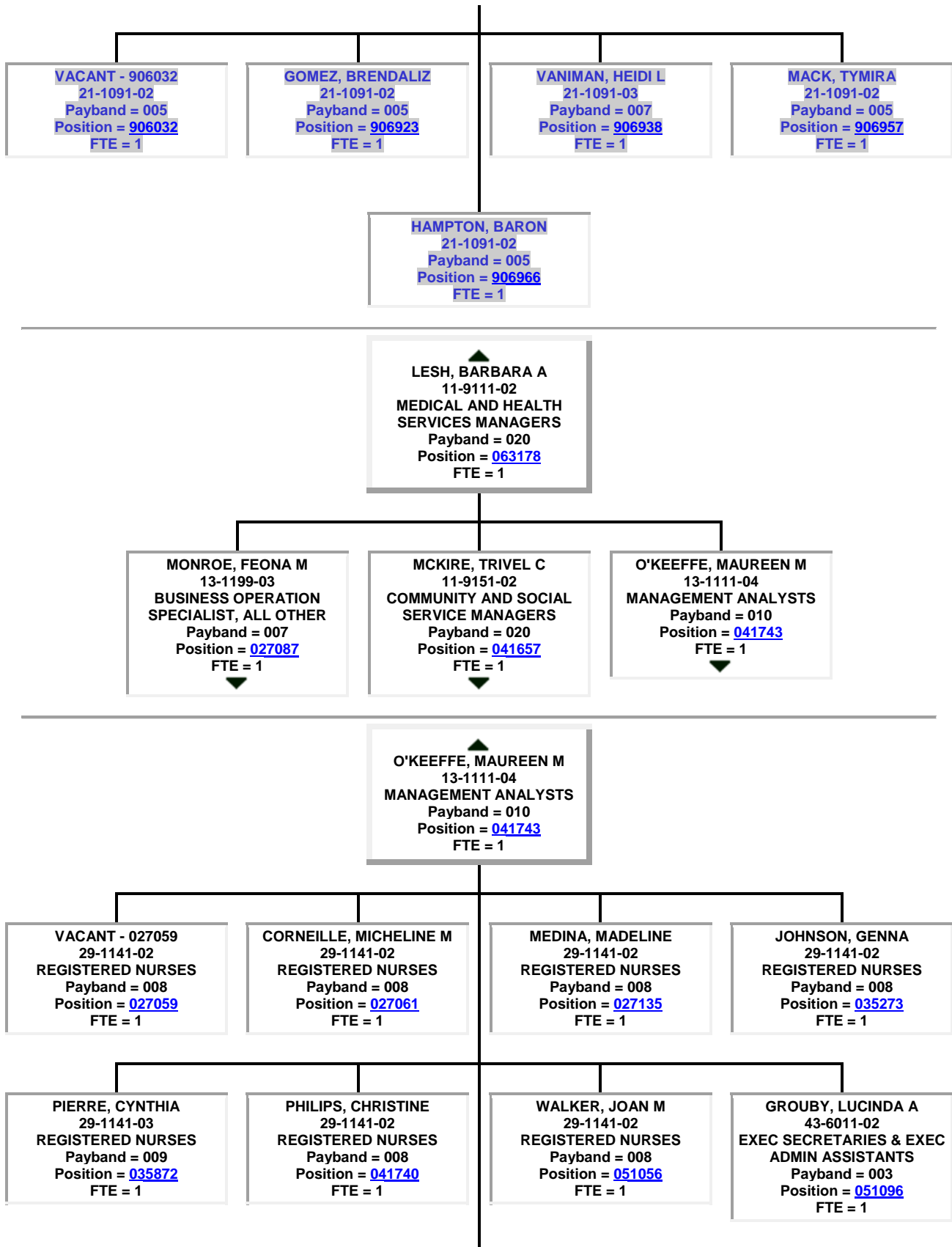


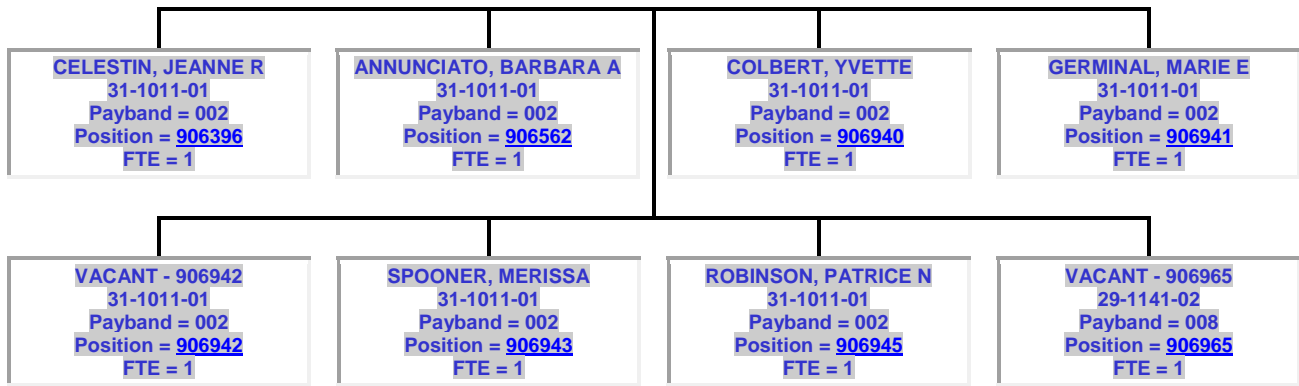




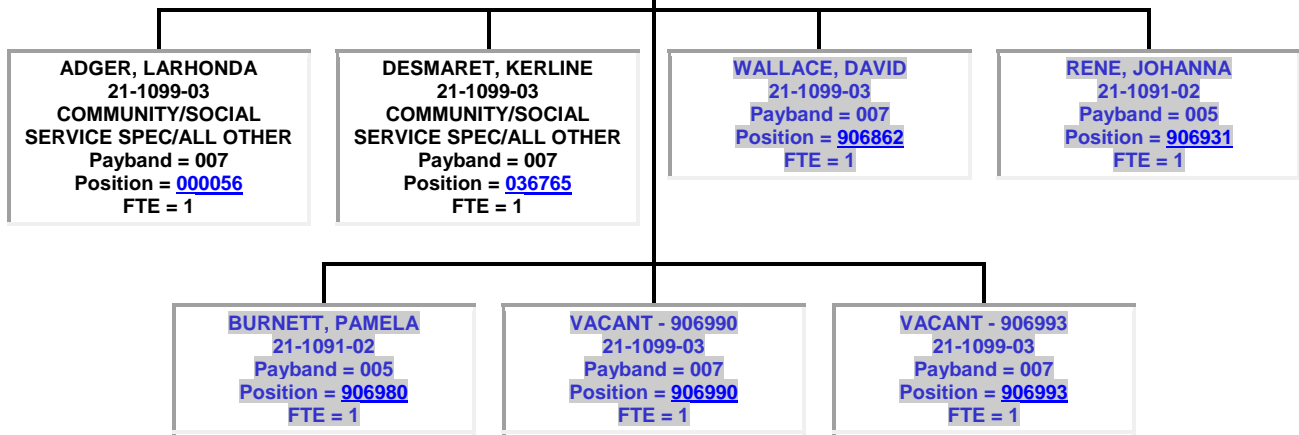




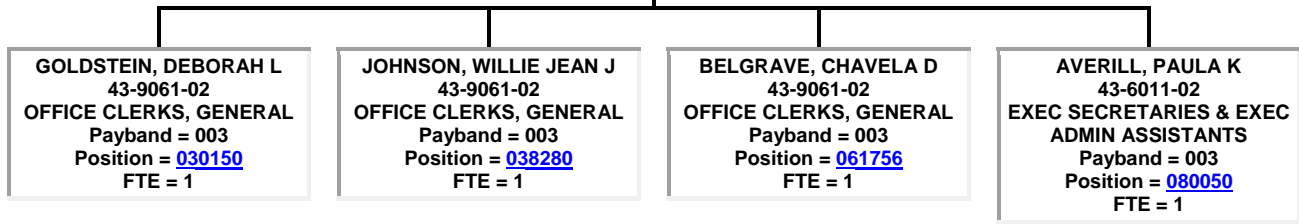


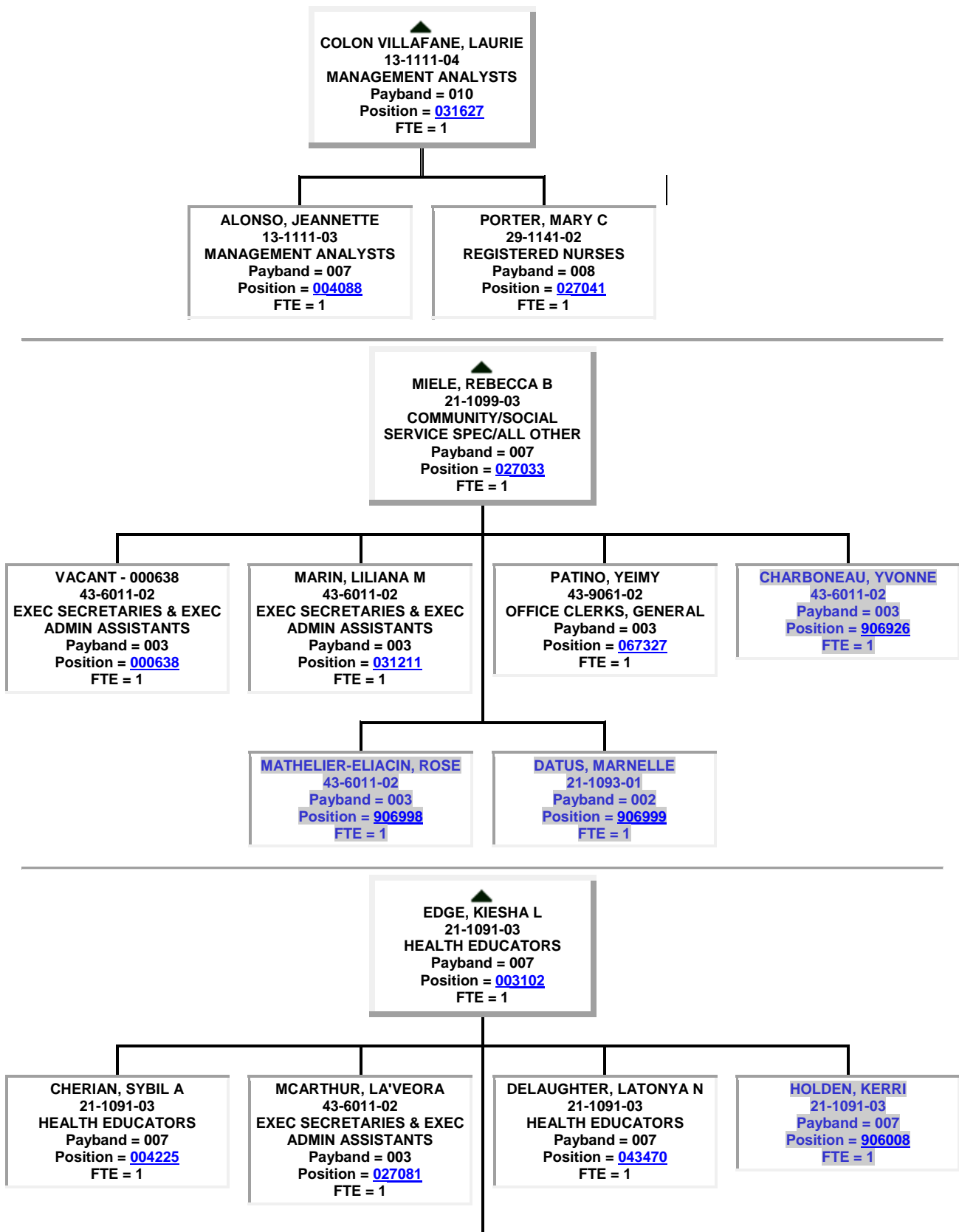


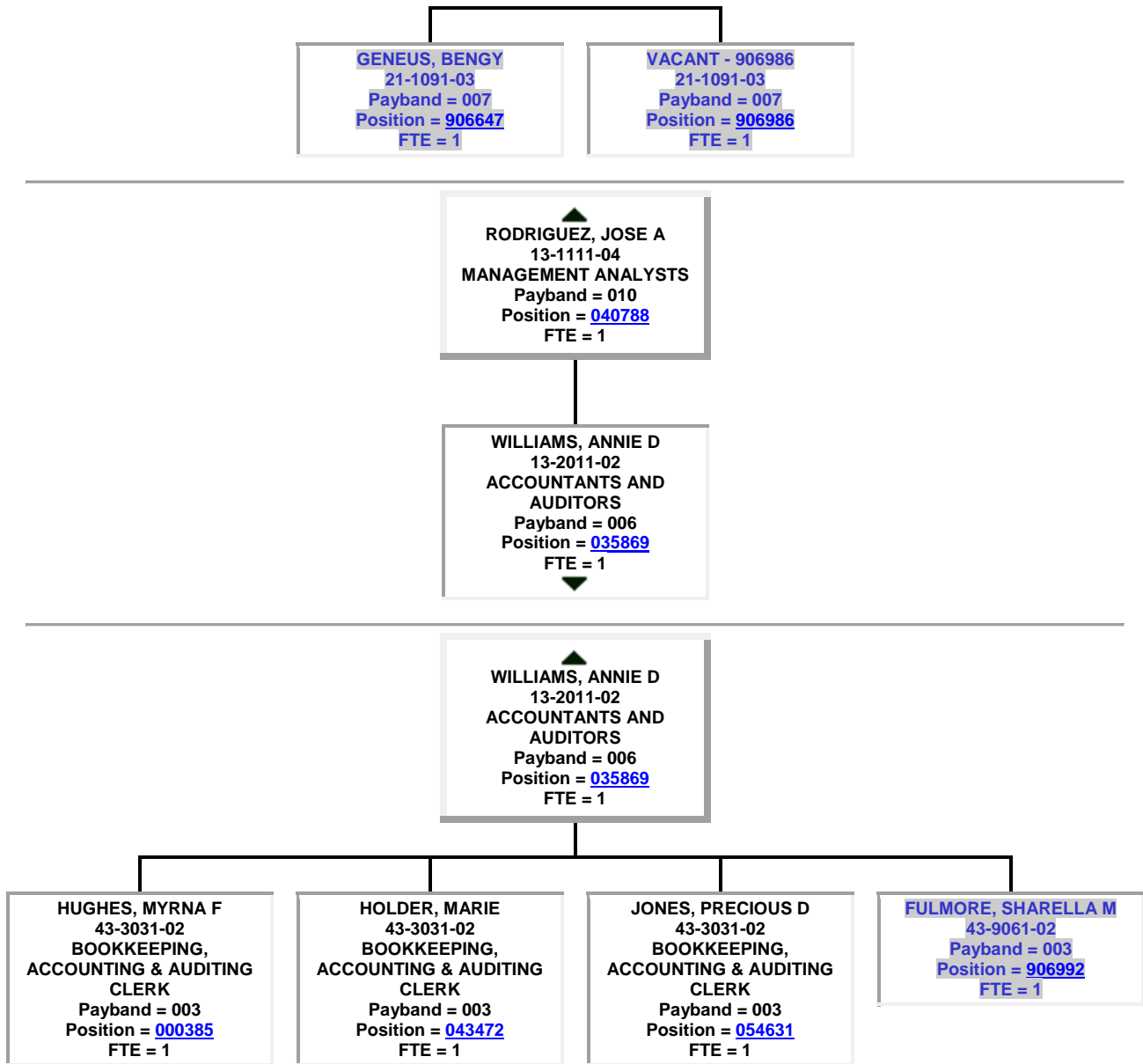
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COMMUNITY AND SOCIAL
SERVICE MANAGERS
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FTE = 1

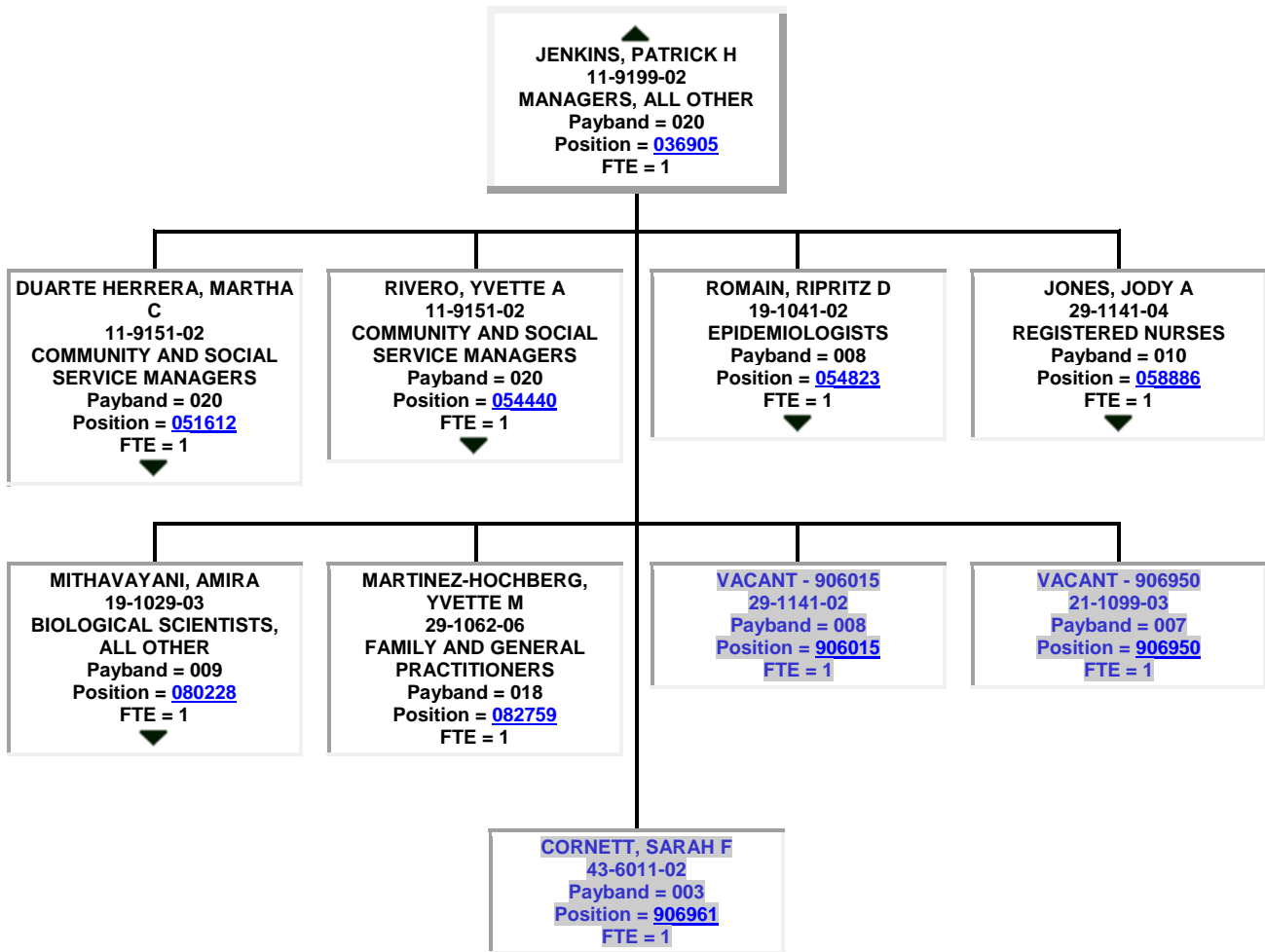


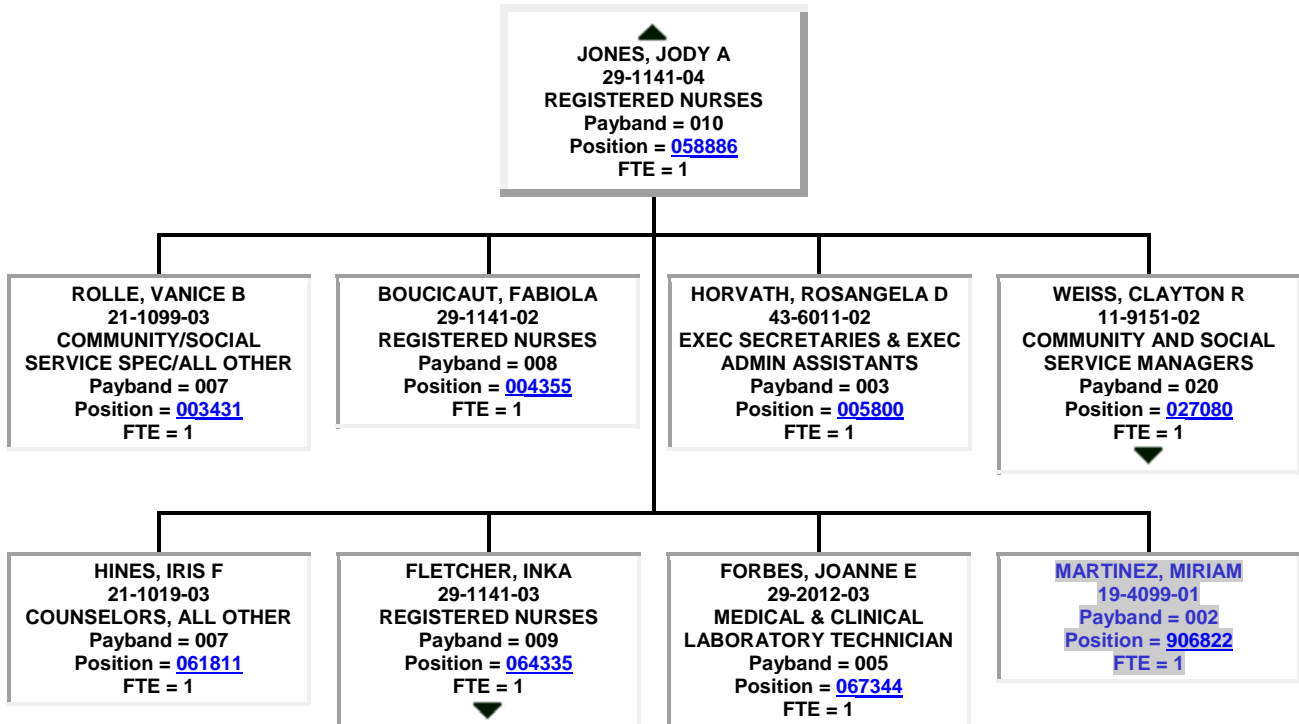
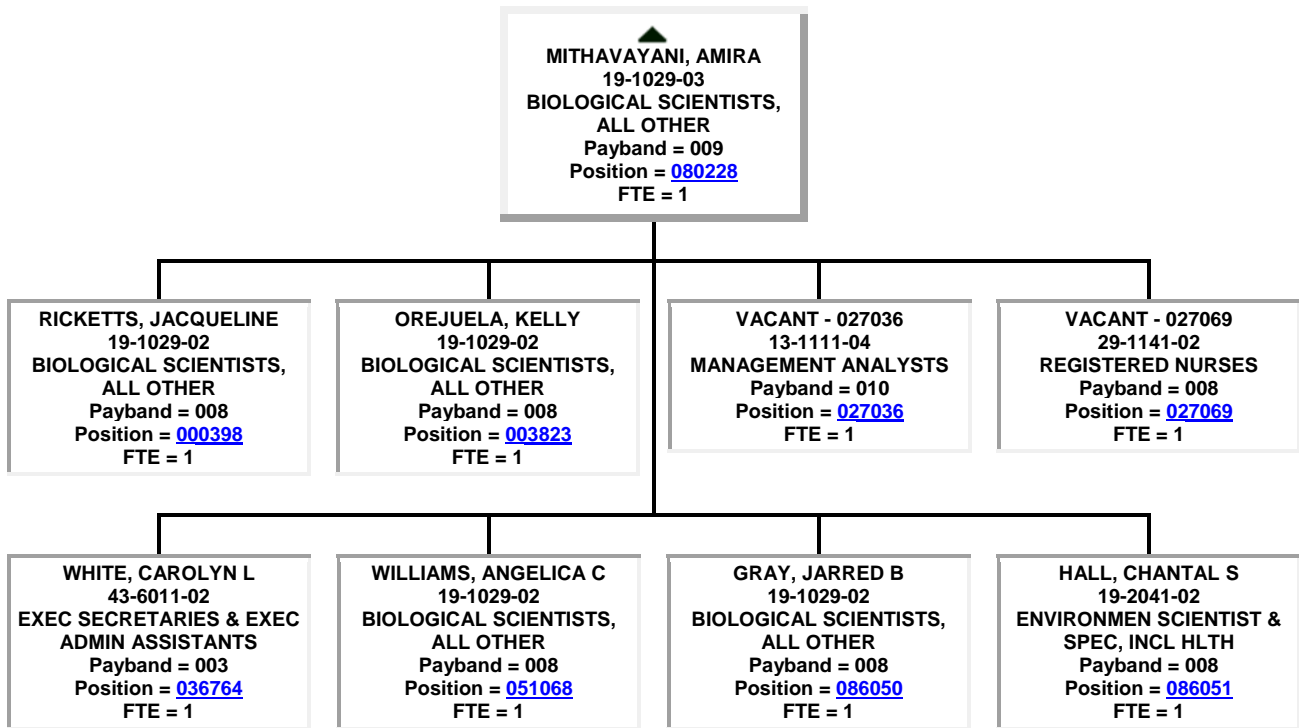
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MONROE, FEONA M
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BUSINESS OPERATION
SPECIALIST, ALL OTHER
Payband = 007
Position = [027087](#)
FTE = 1

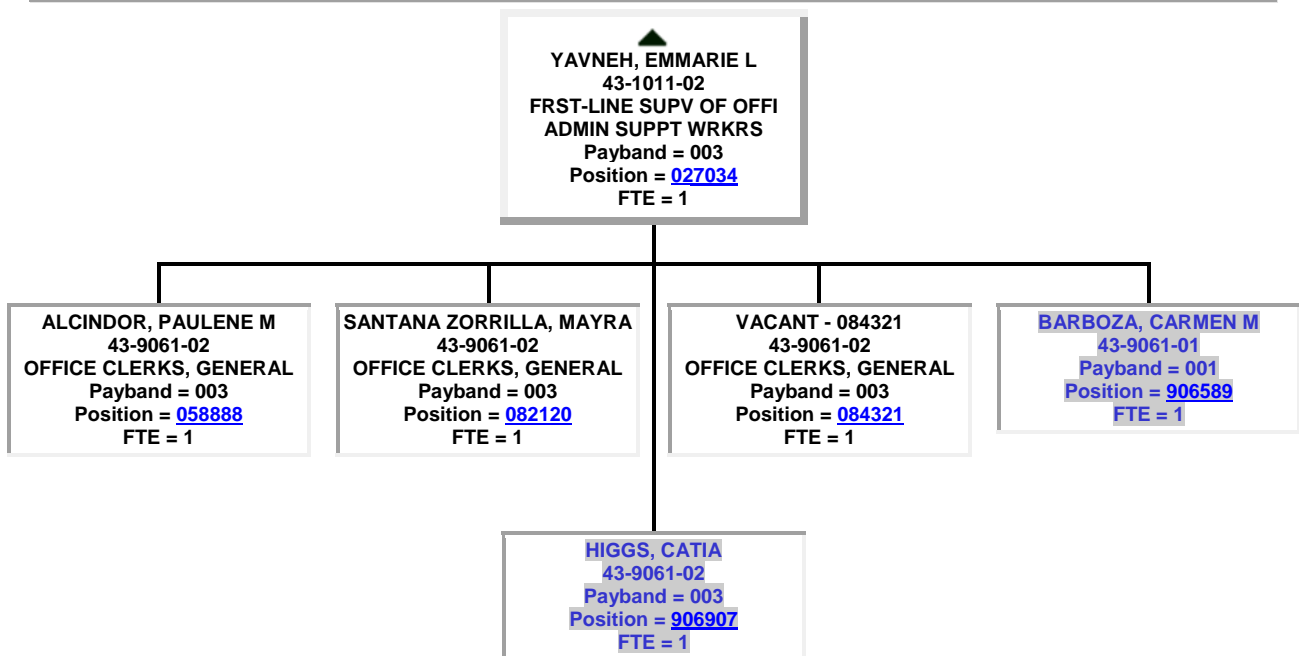
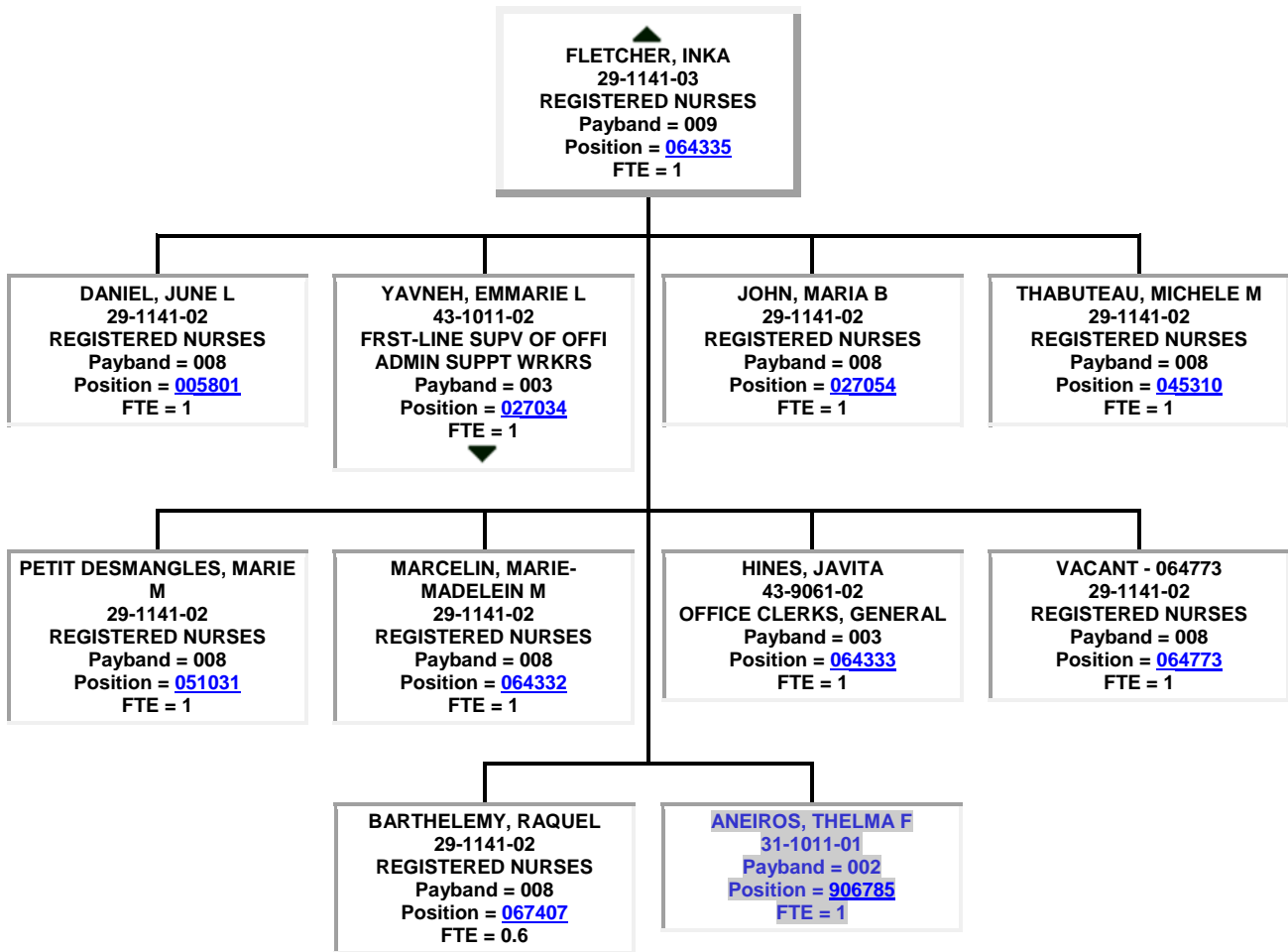


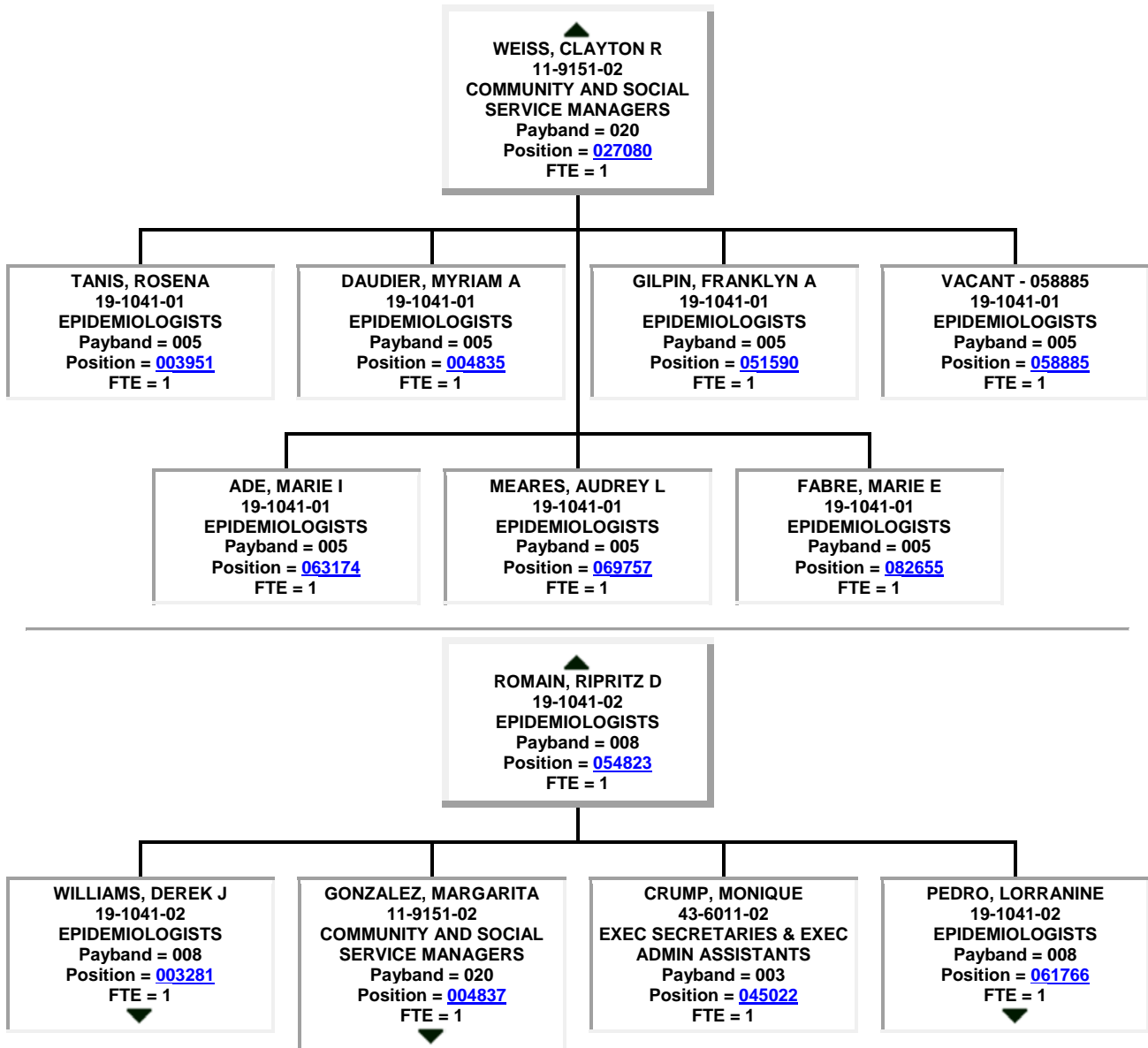


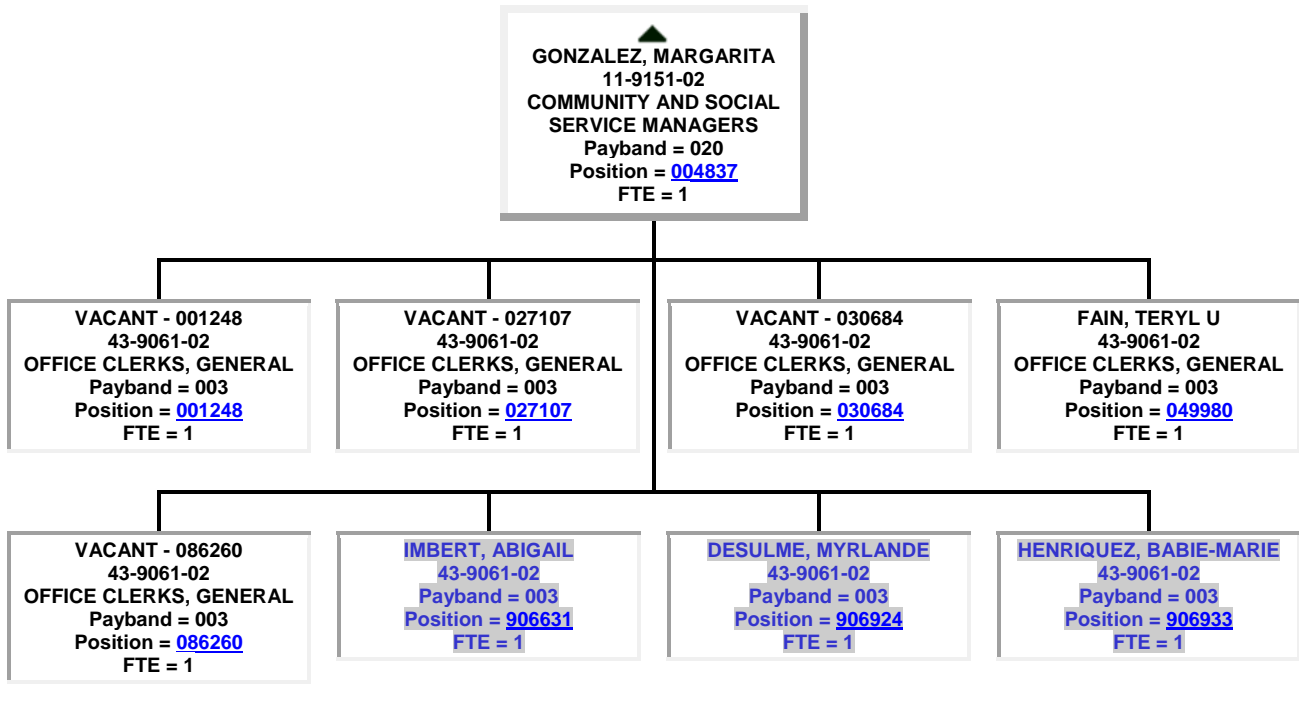
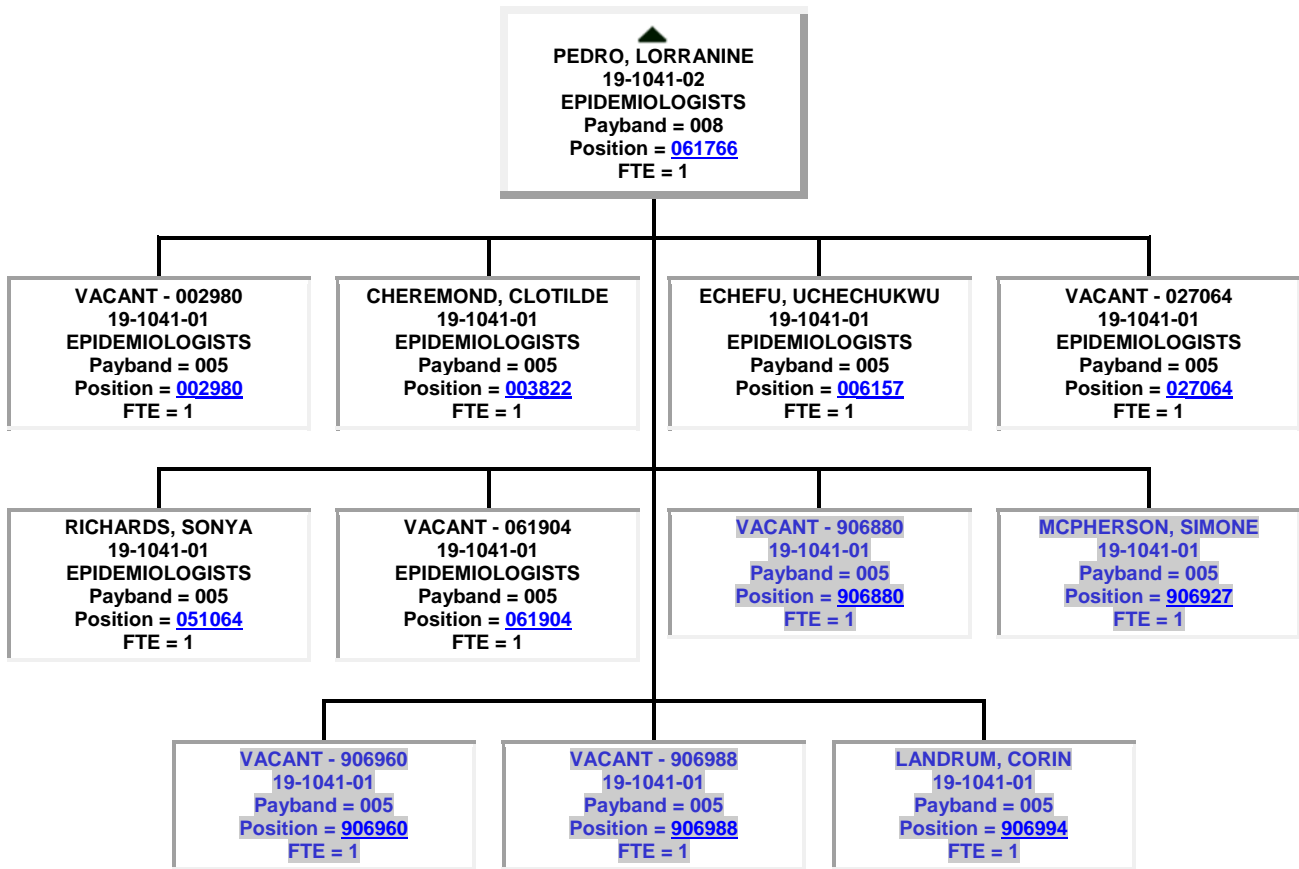


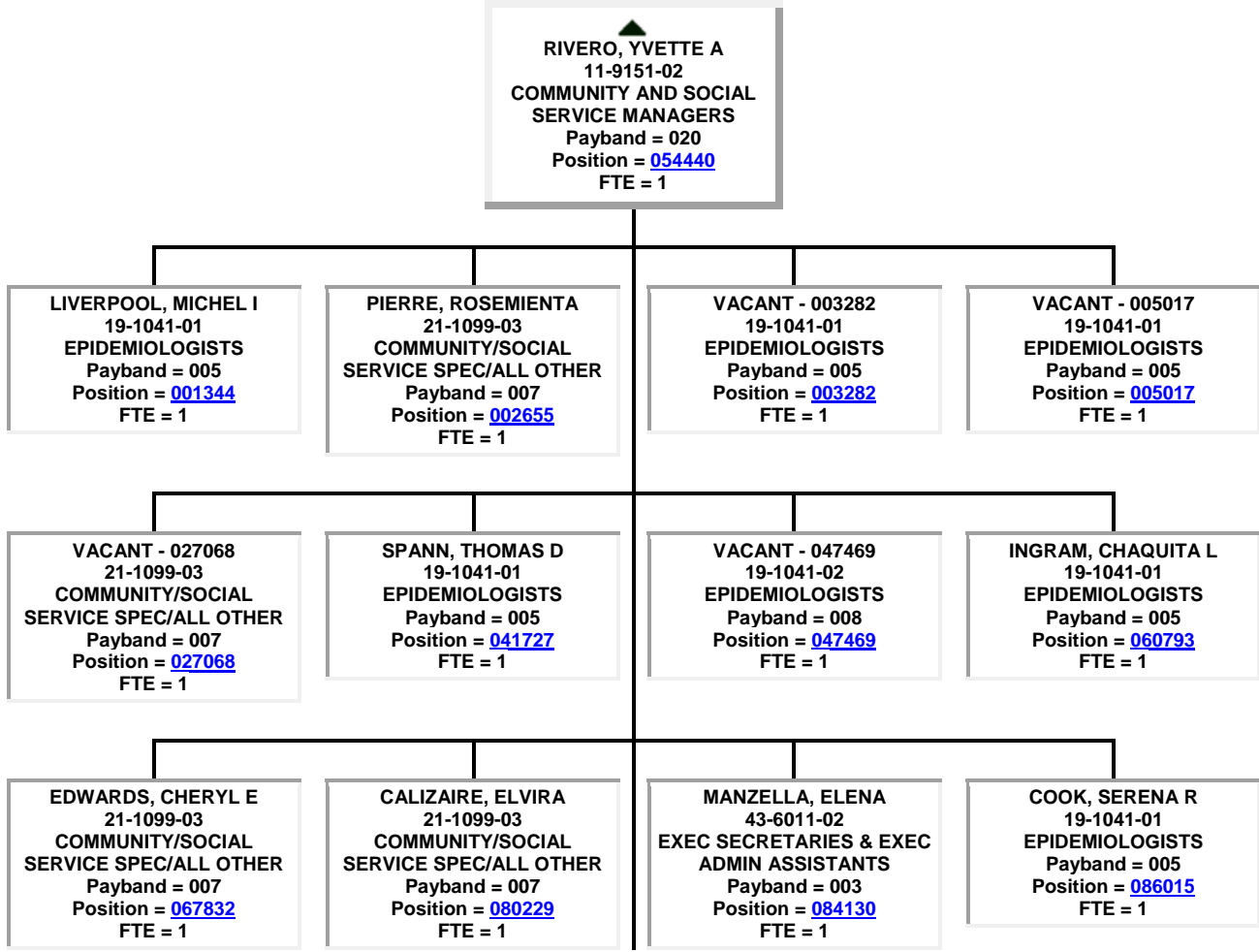
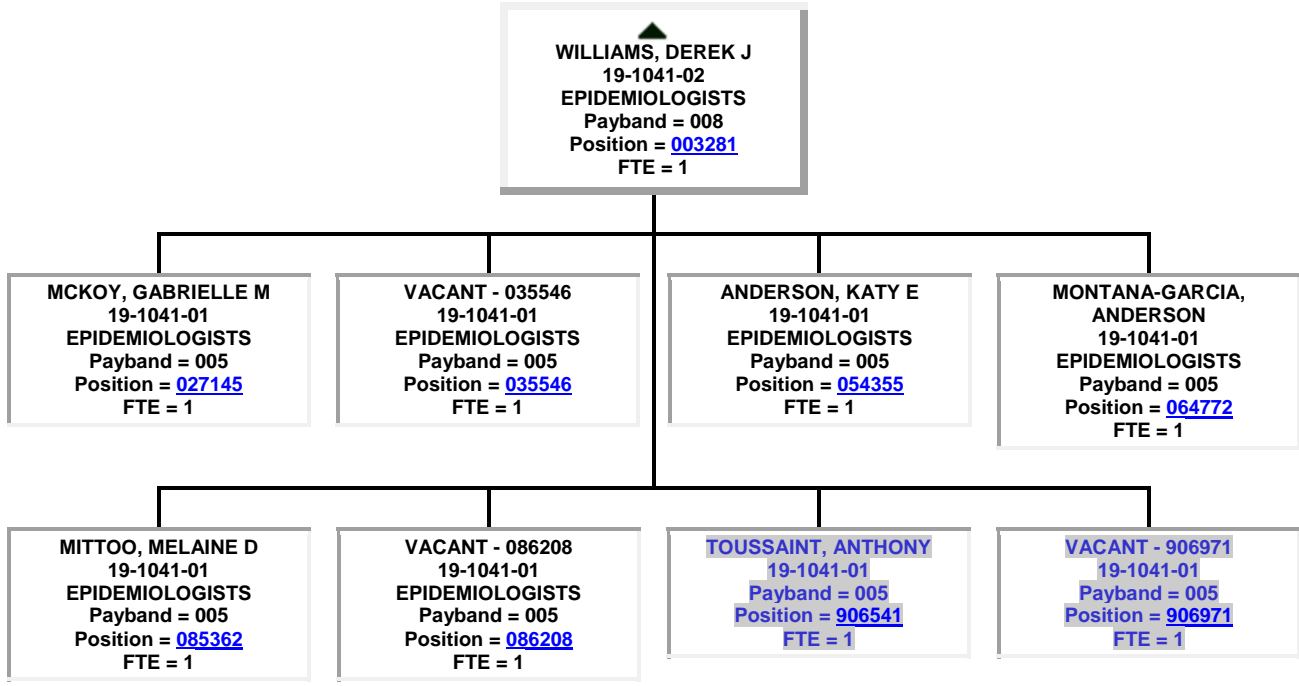


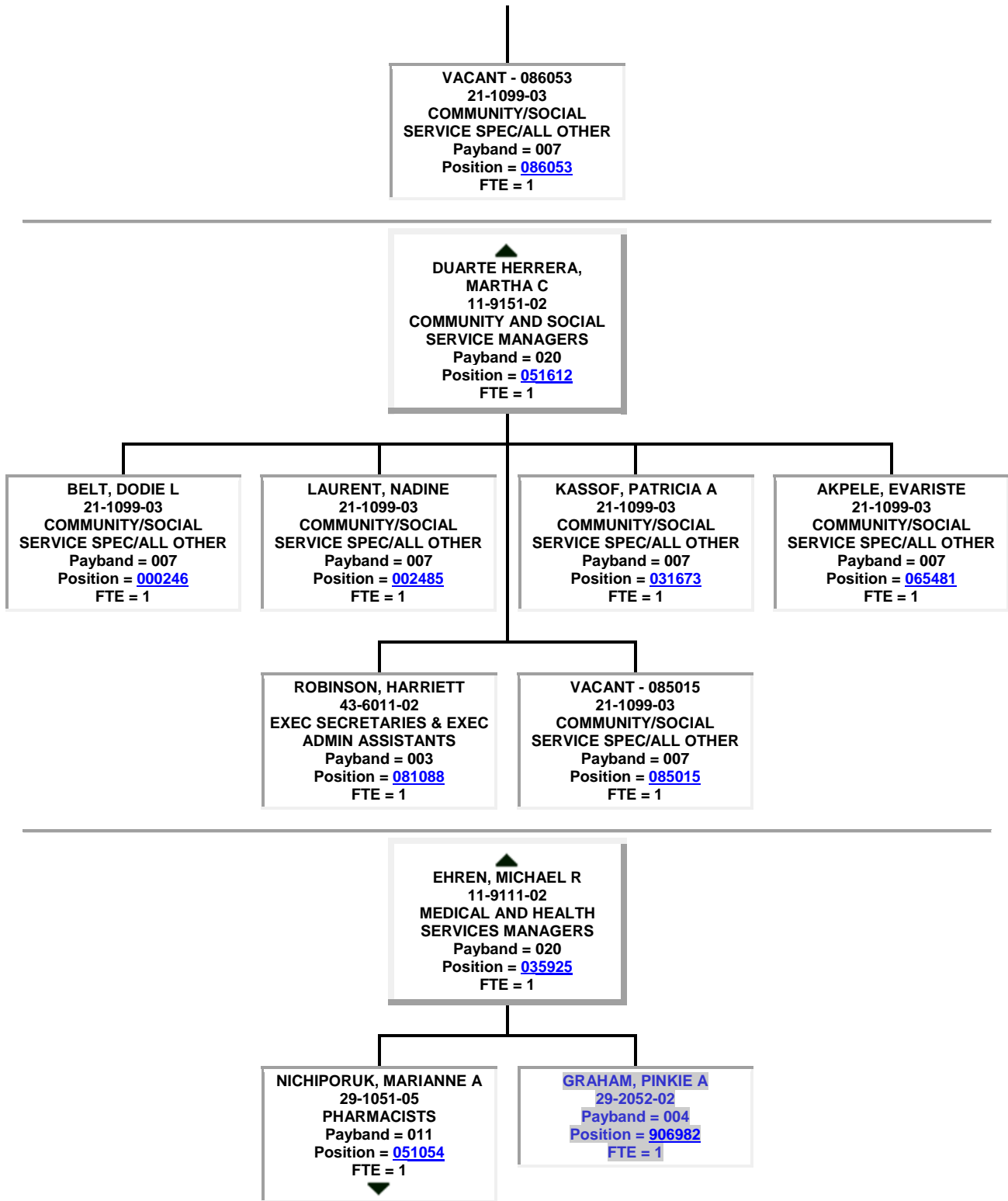


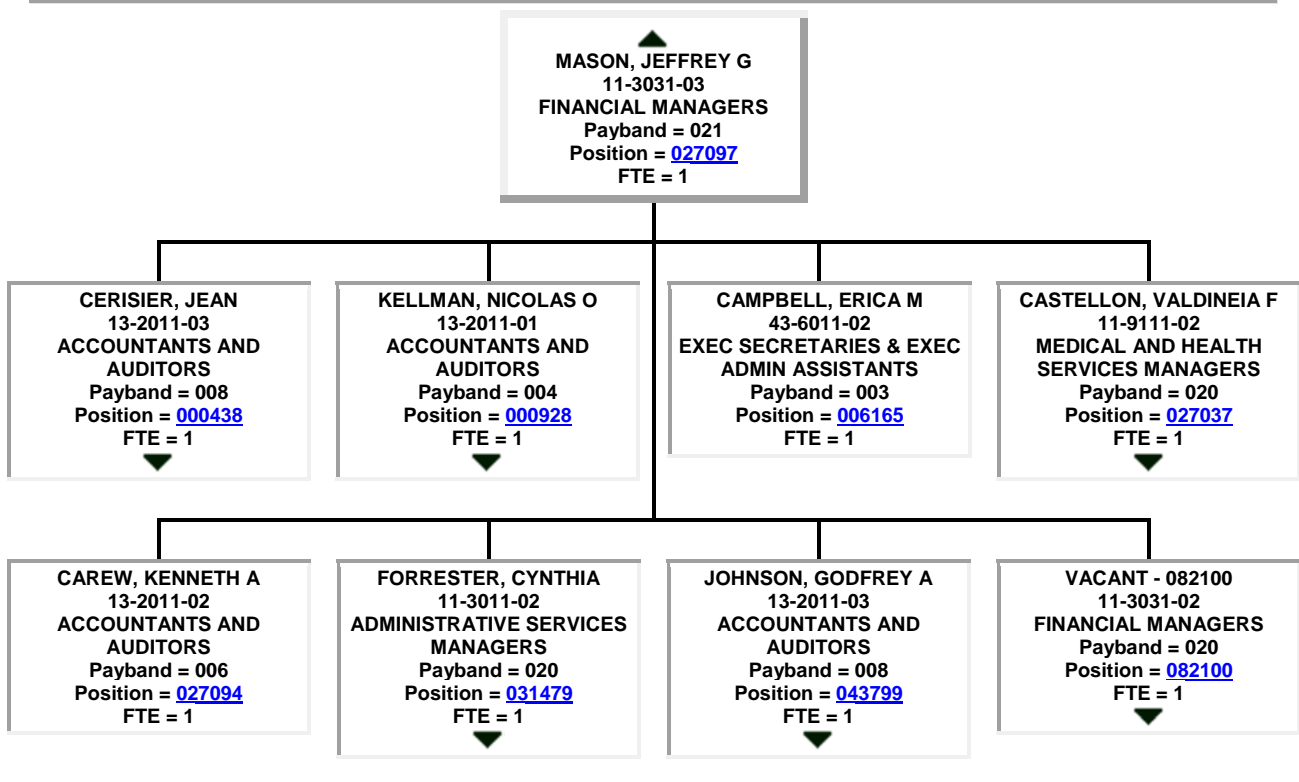
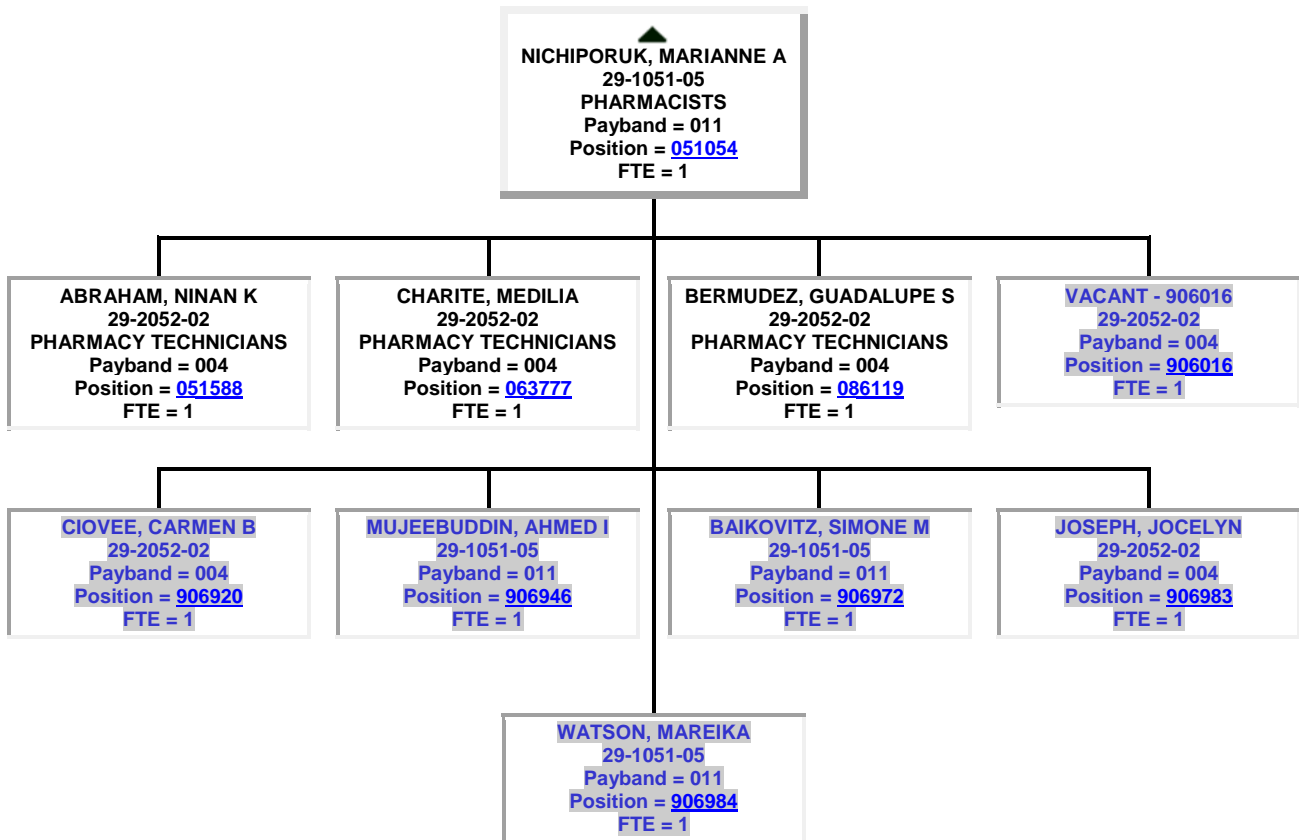


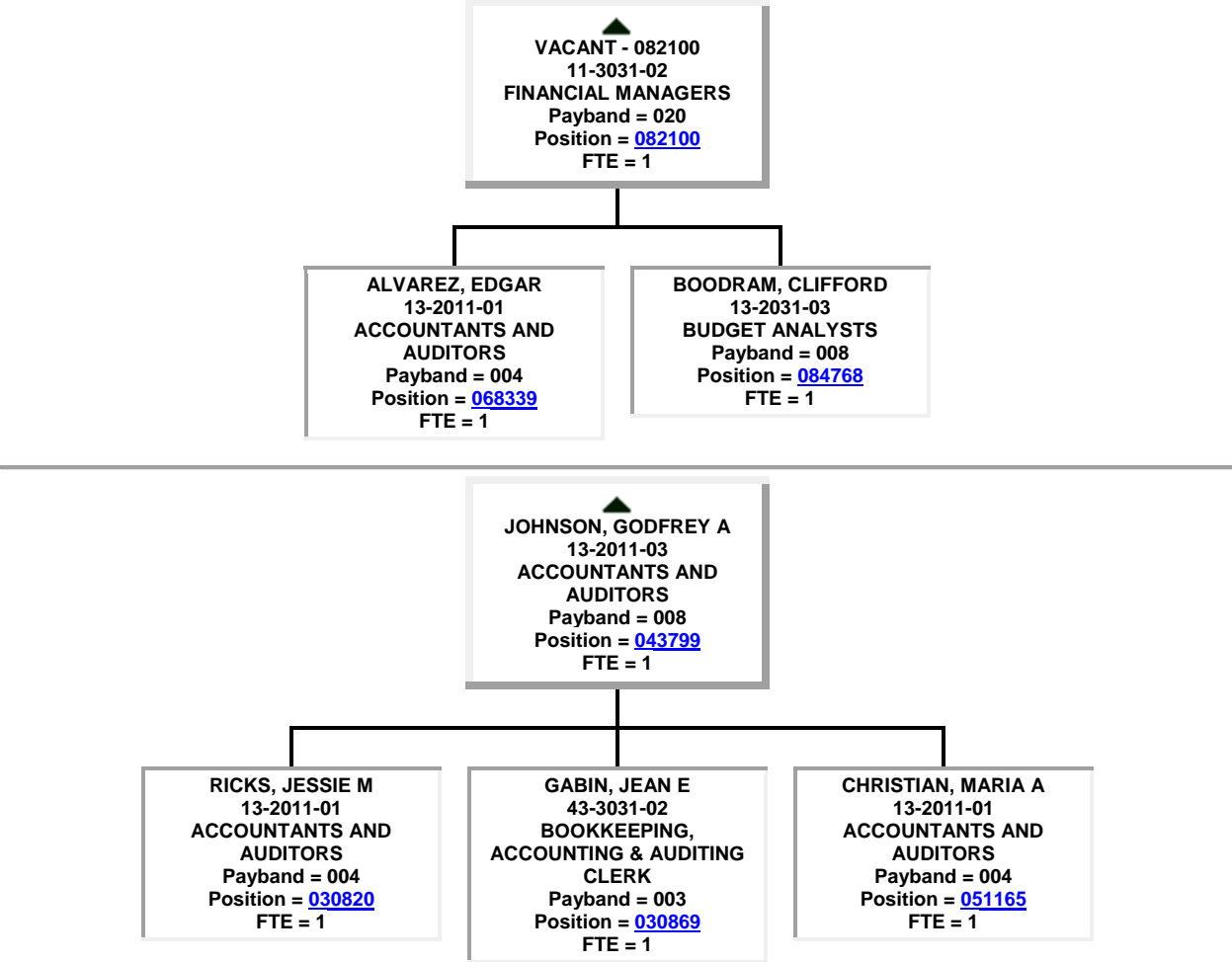


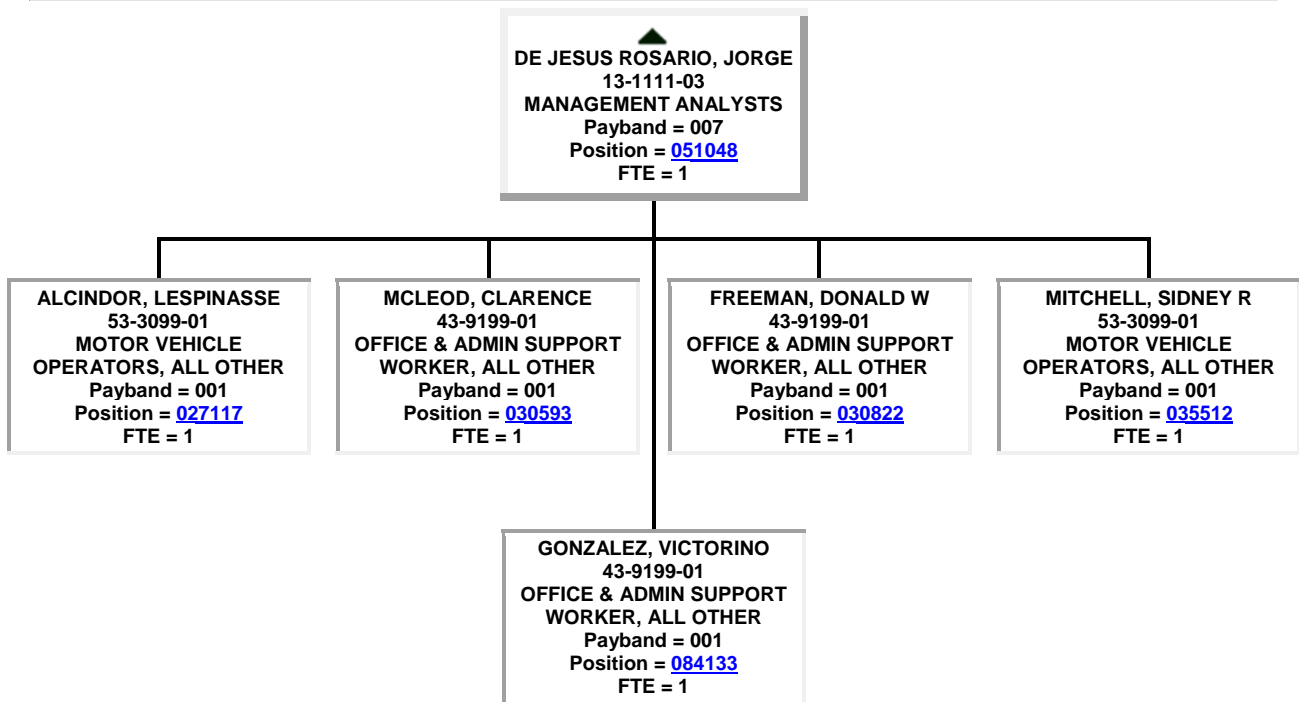
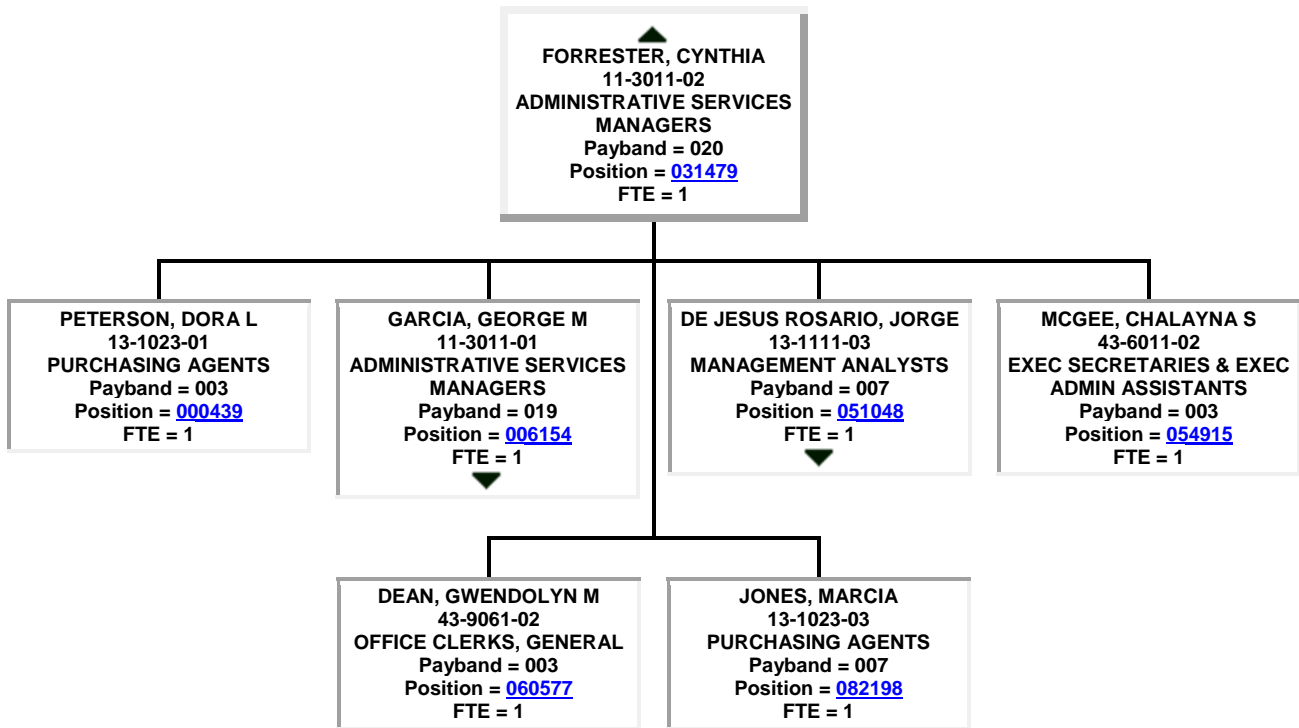


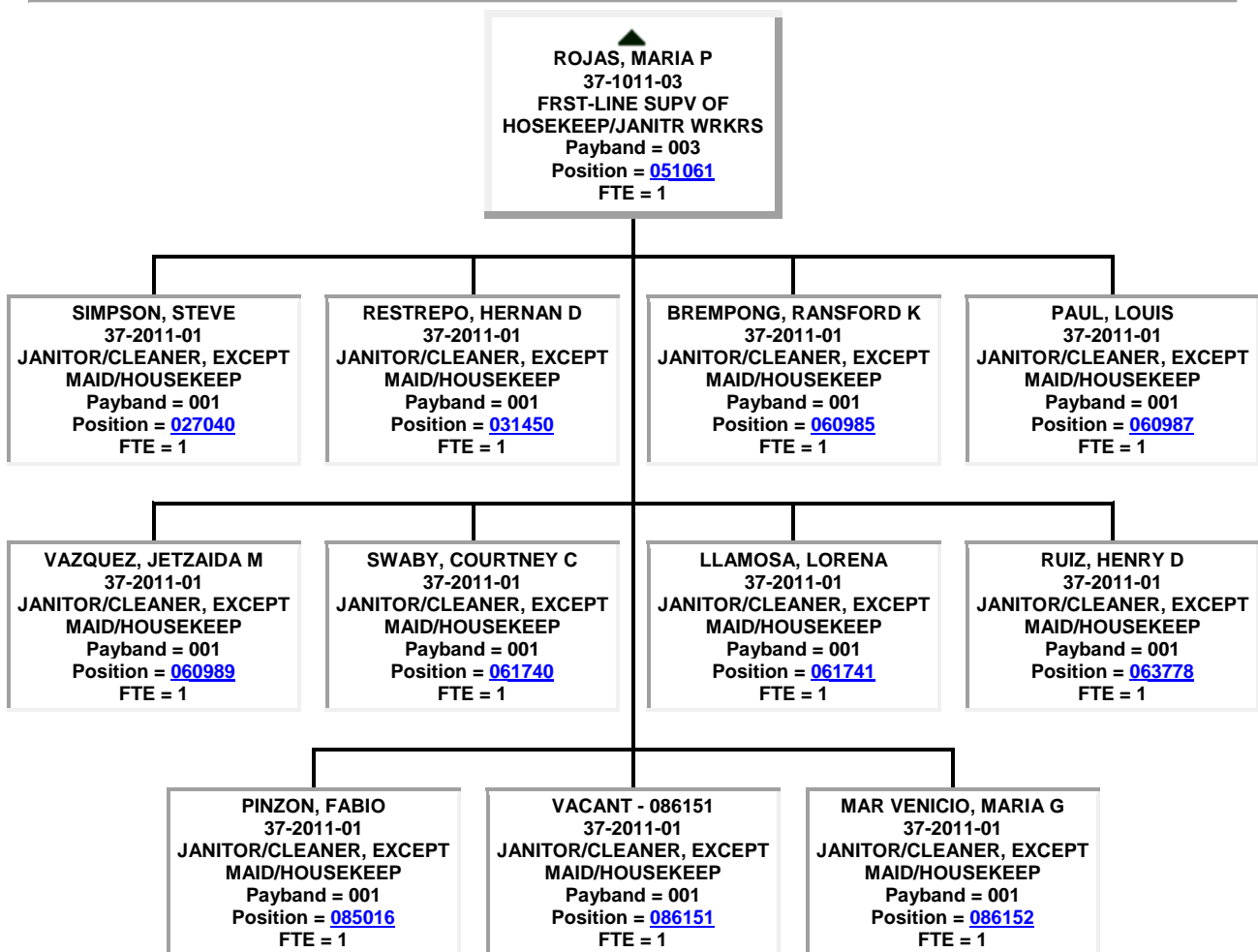
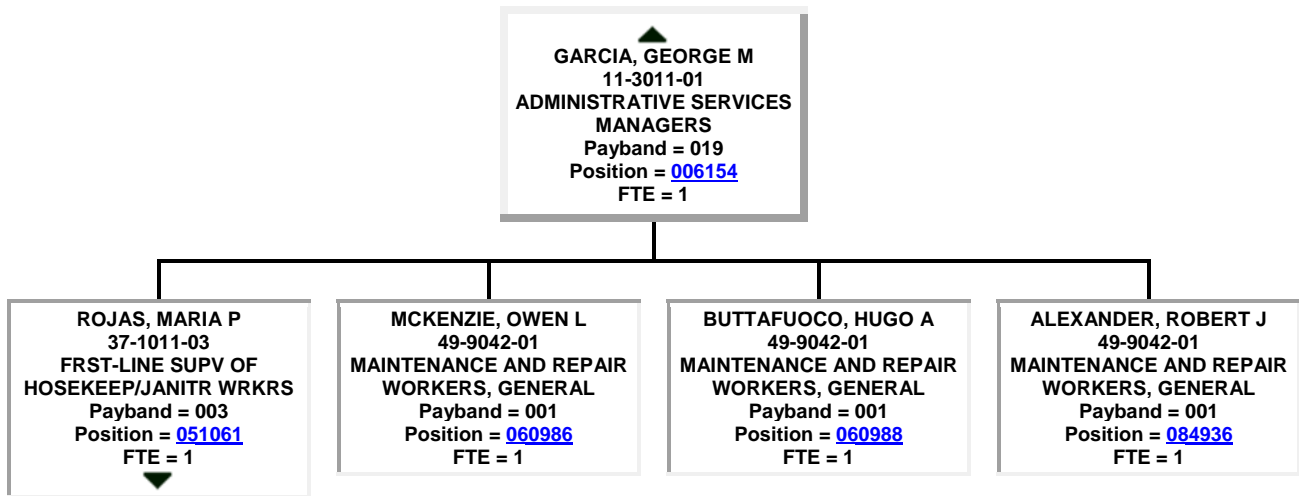


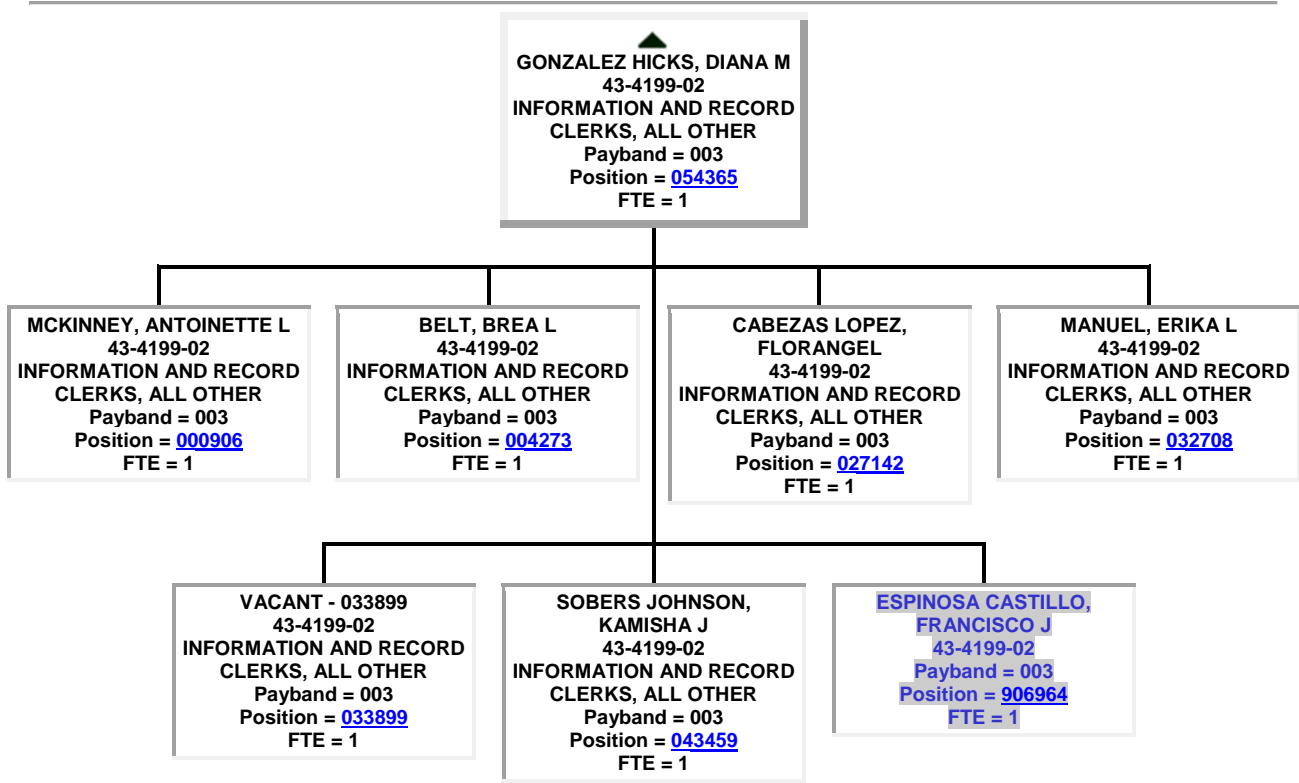
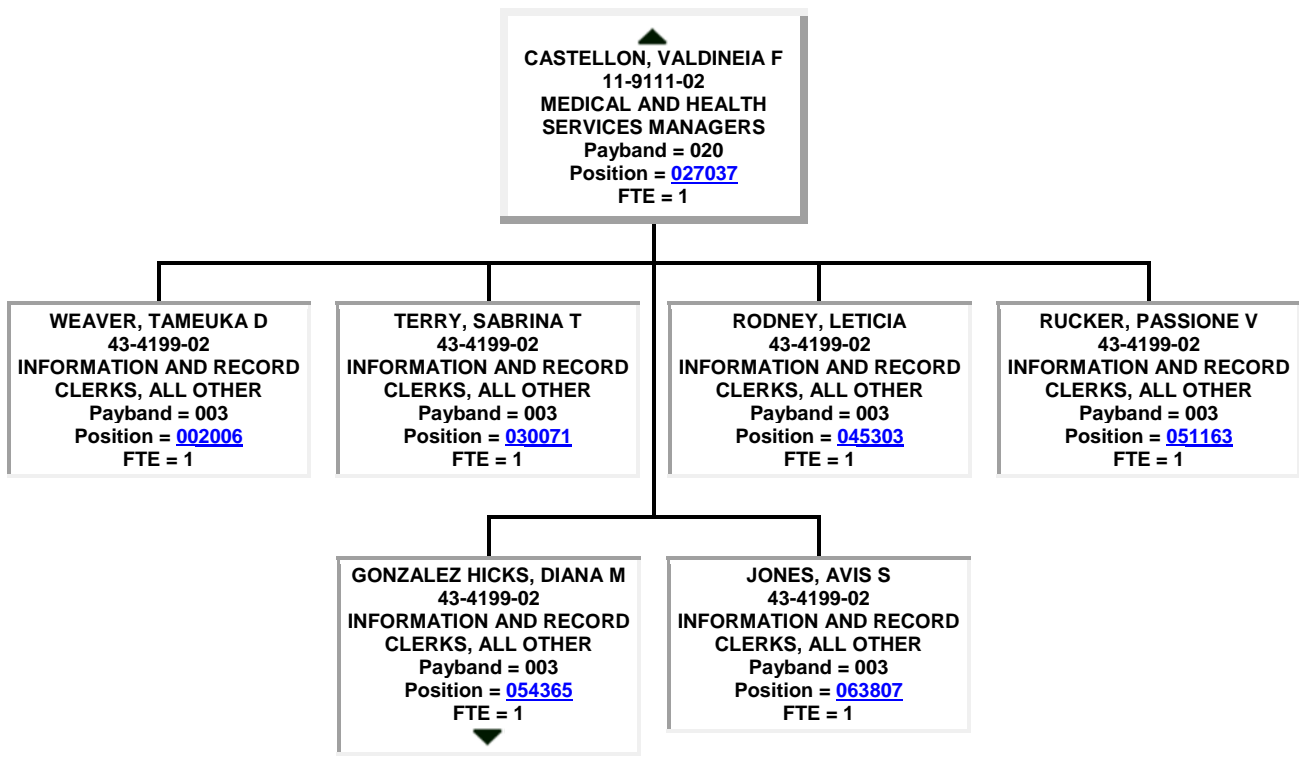


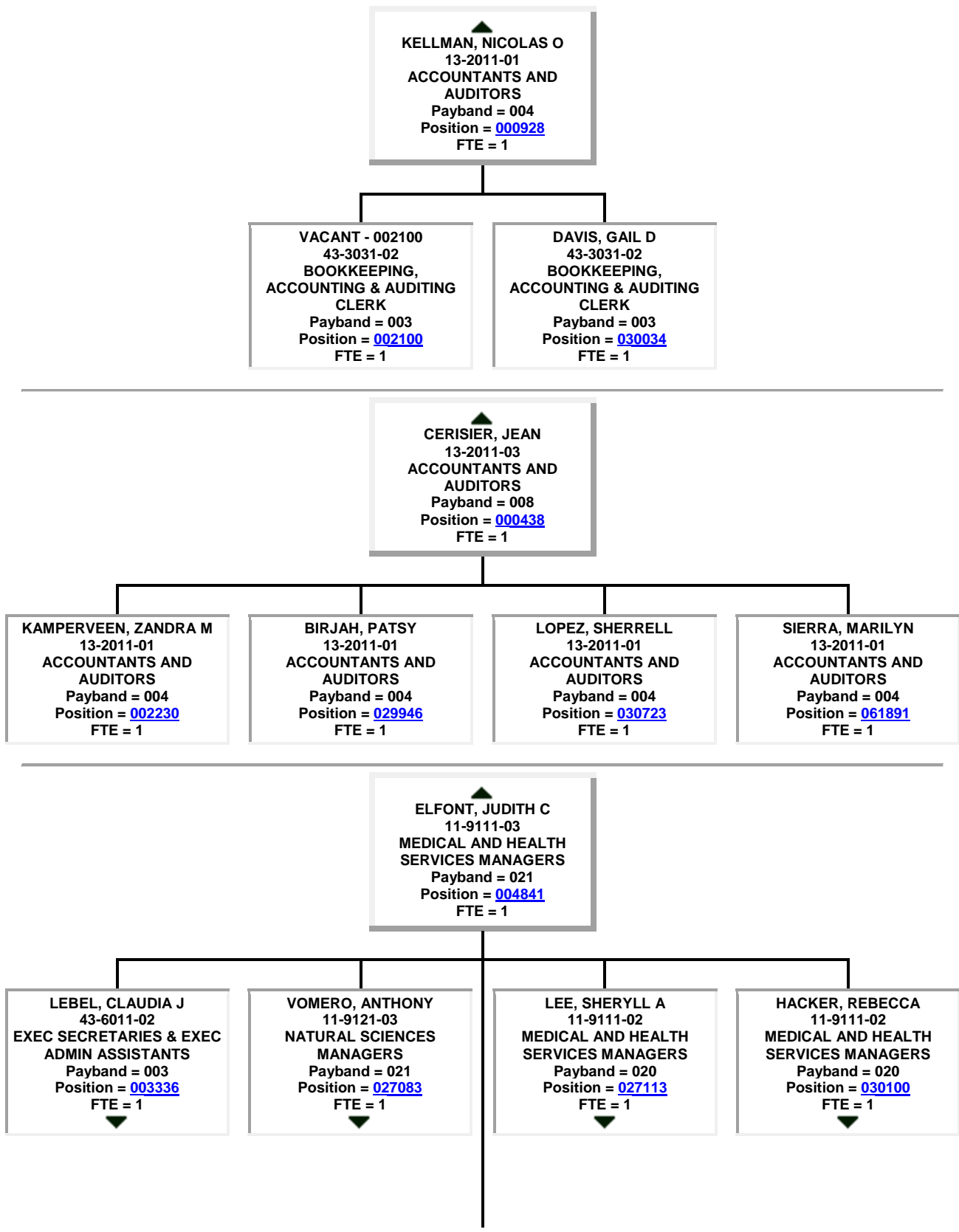


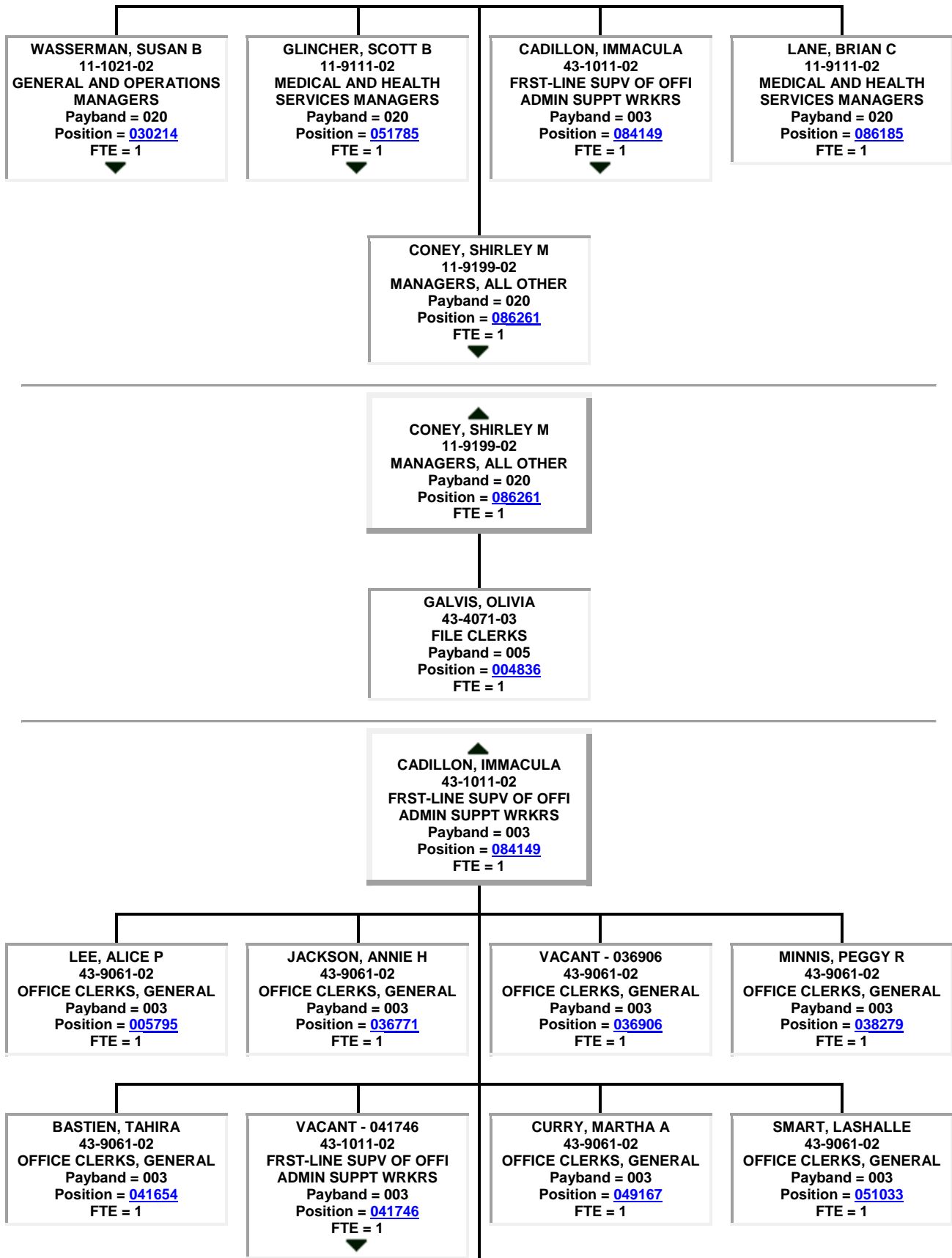


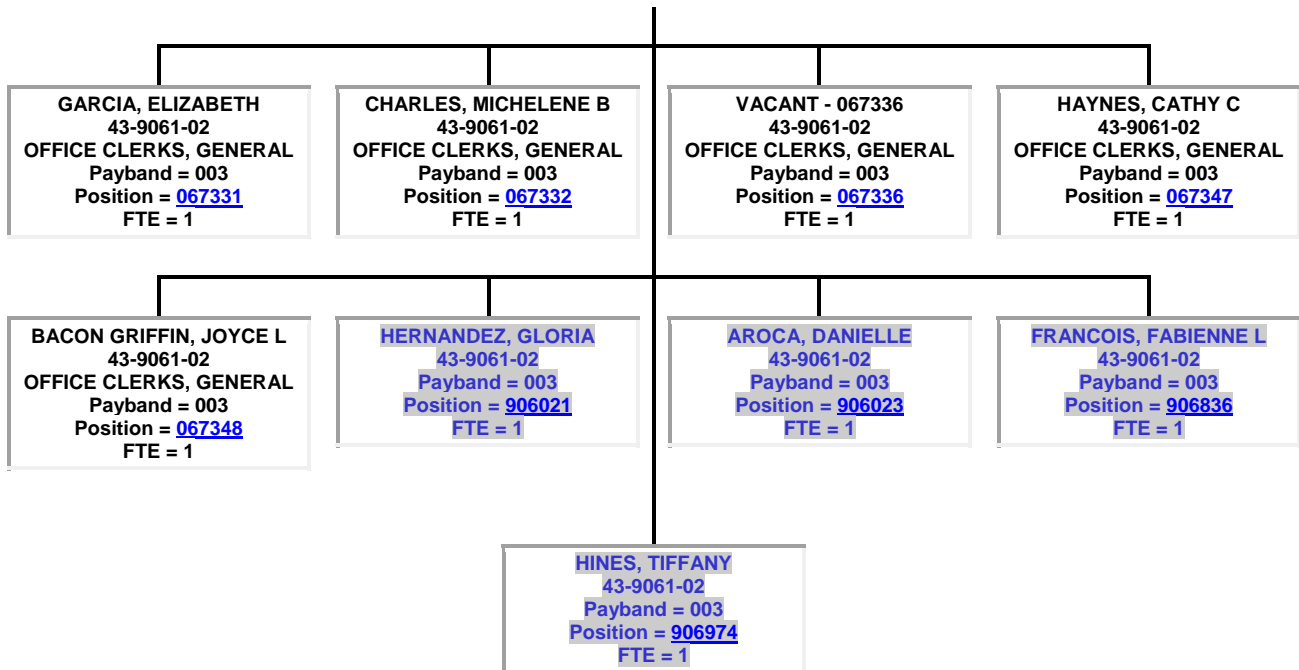








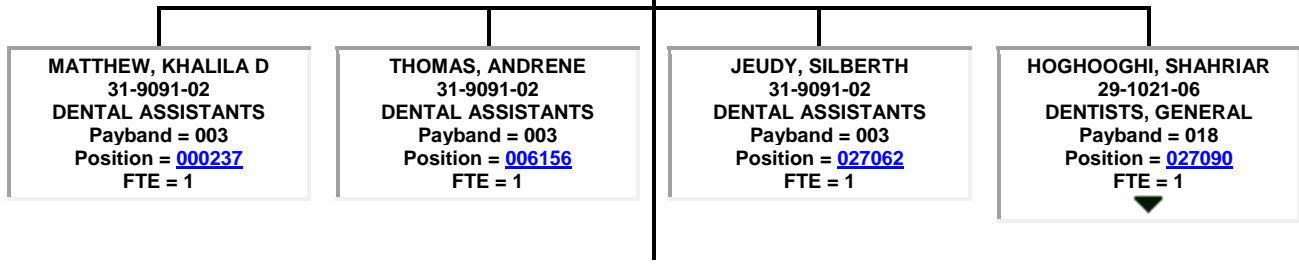


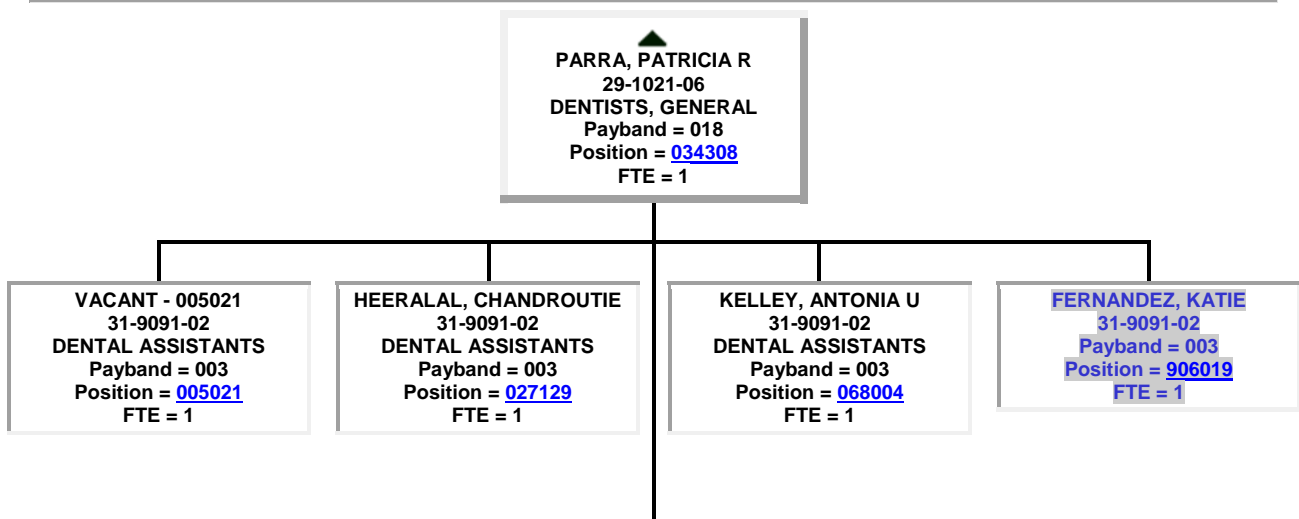
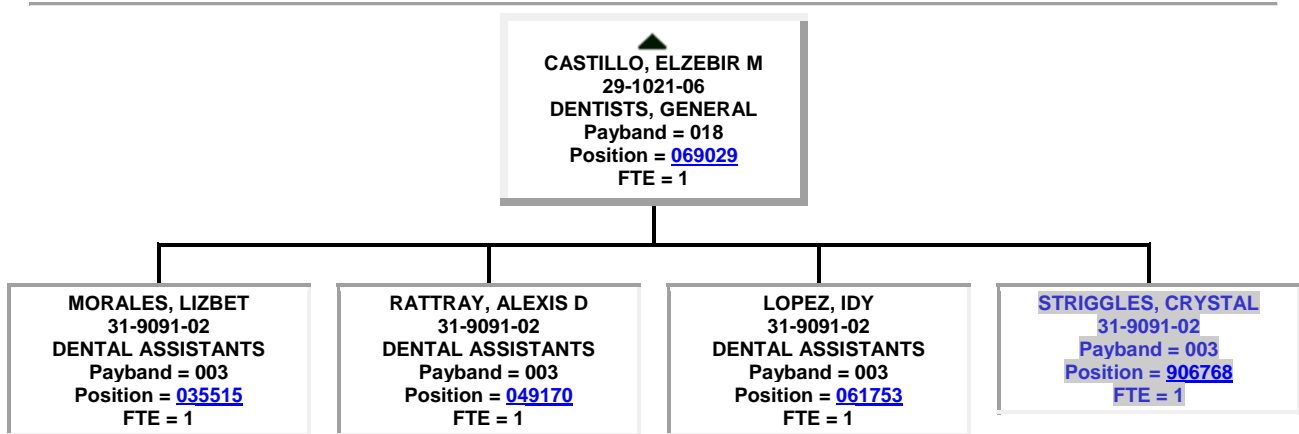
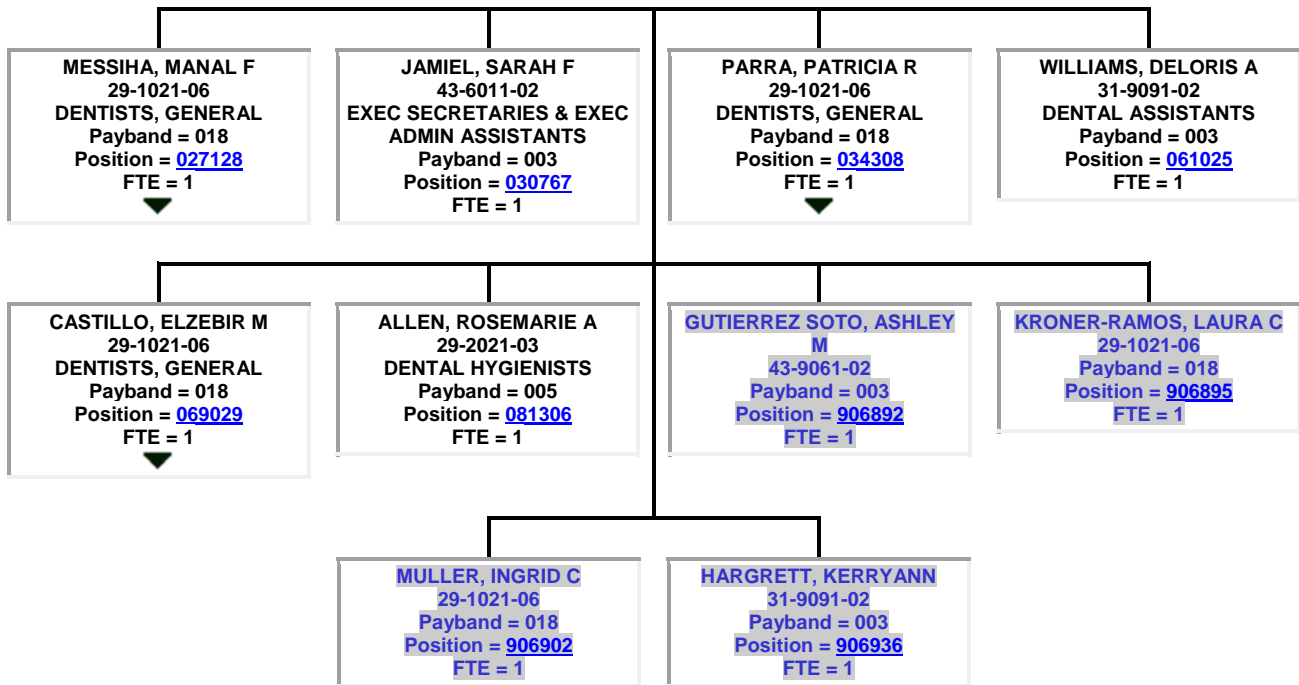


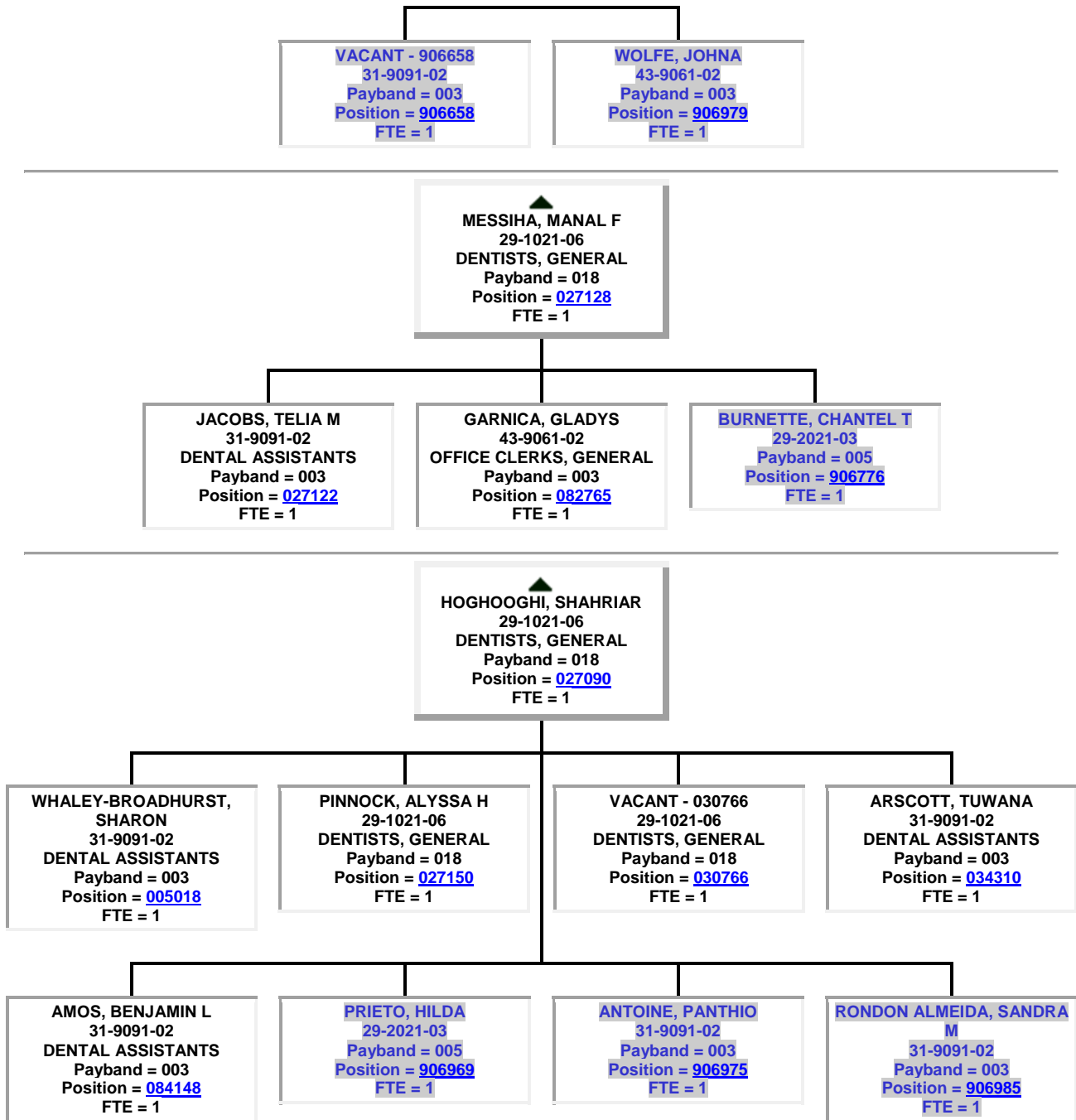
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VACANT - 041746
 43-1011-02
 FRST-LINE SUPV OF OFFI
 ADMIN SUPPT WRKRS
 Payband = 003
 Position = [041746](#)
 FTE = 1

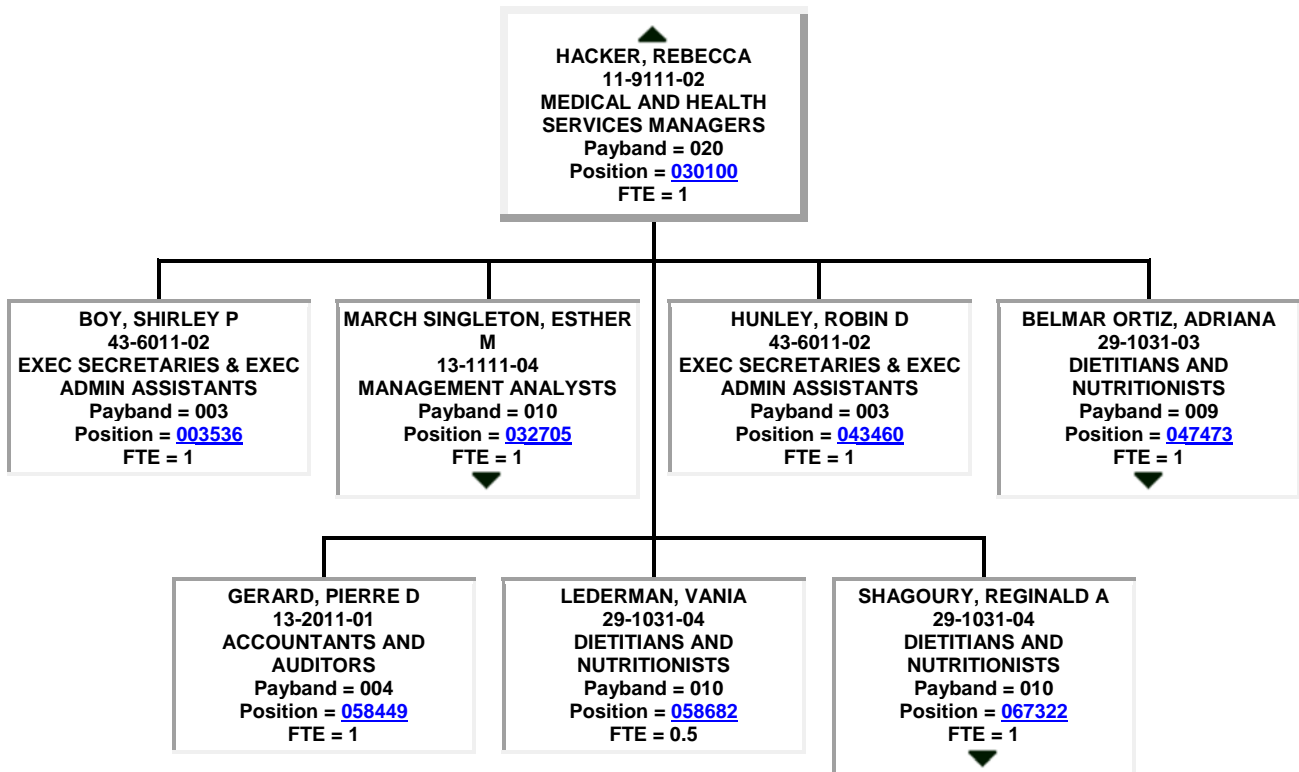
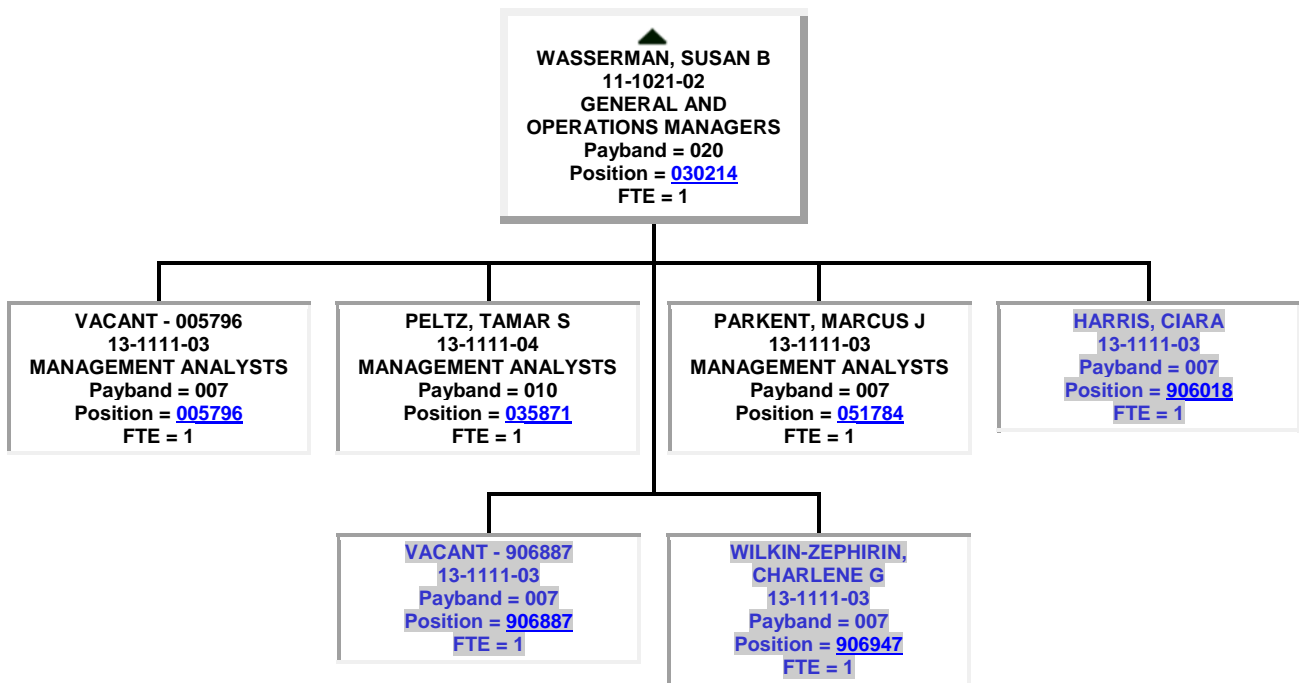
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 43-9022-01
 WORD PROCESSORS AND
 TYPISTS
 Payband = 001
 Position = [000623](#)
 FTE = 1

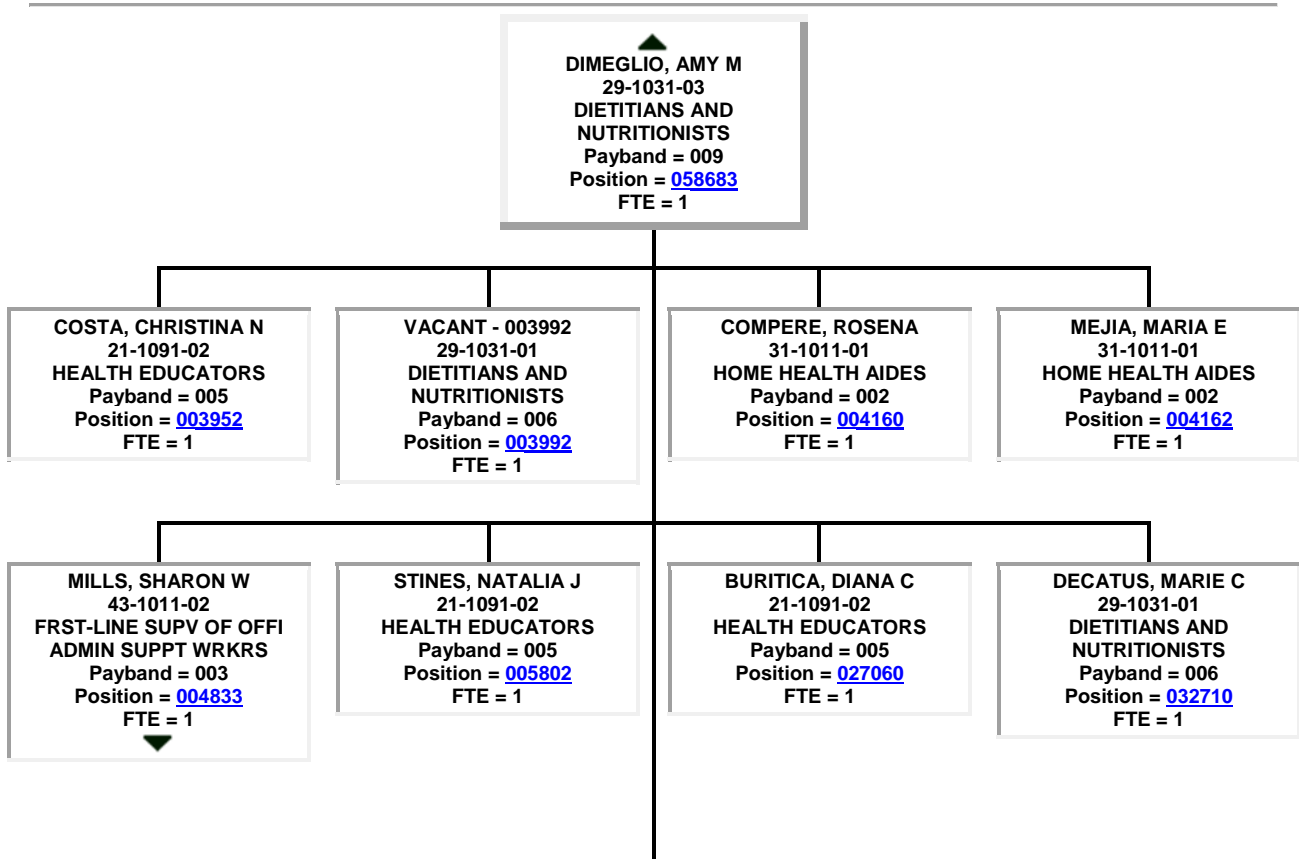
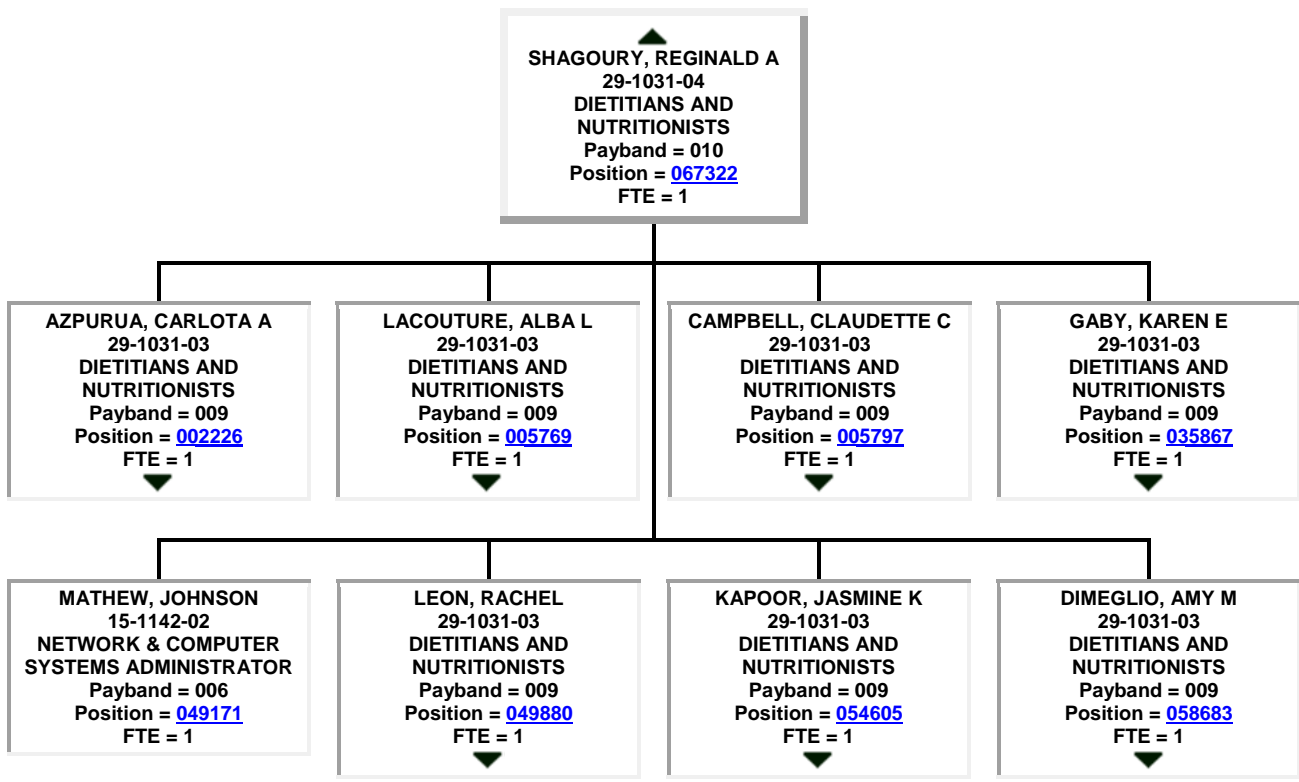
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GLINCHER, SCOTT B
 11-9111-02
 MEDICAL AND HEALTH
 SERVICES MANAGERS
 Payband = 020
 Position = [051785](#)
 FTE = 1

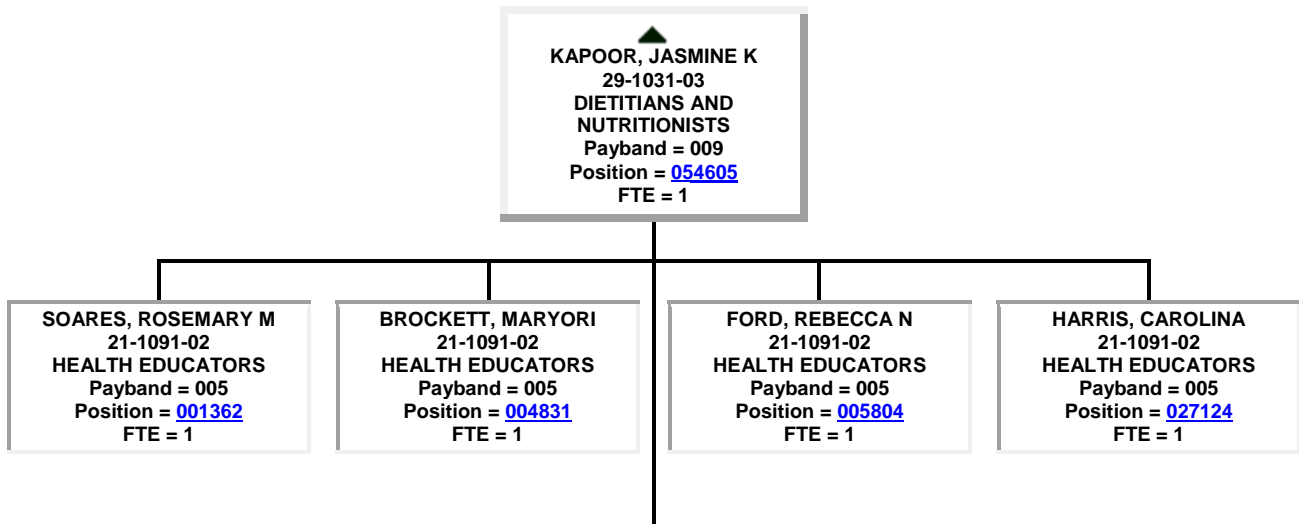
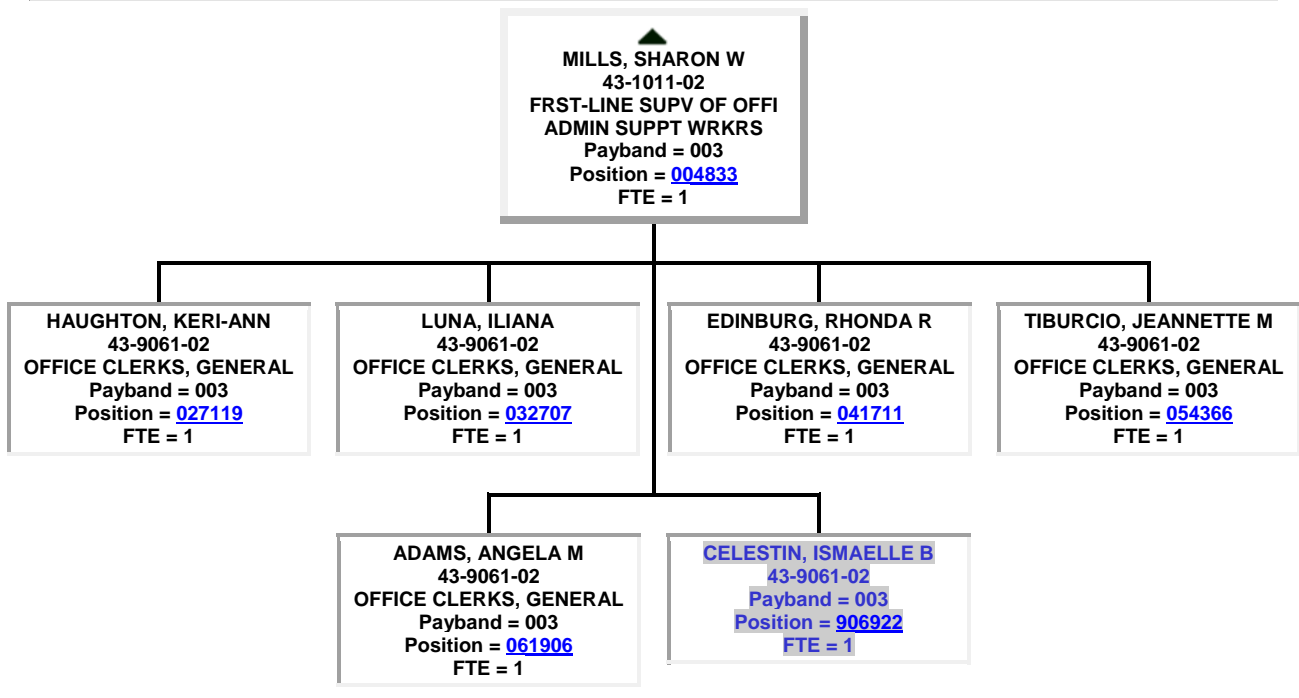
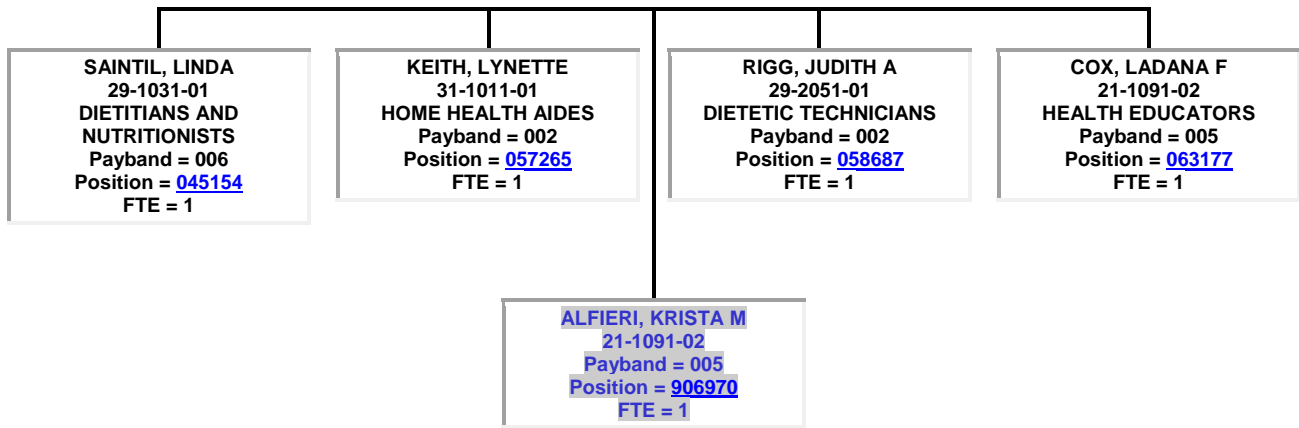


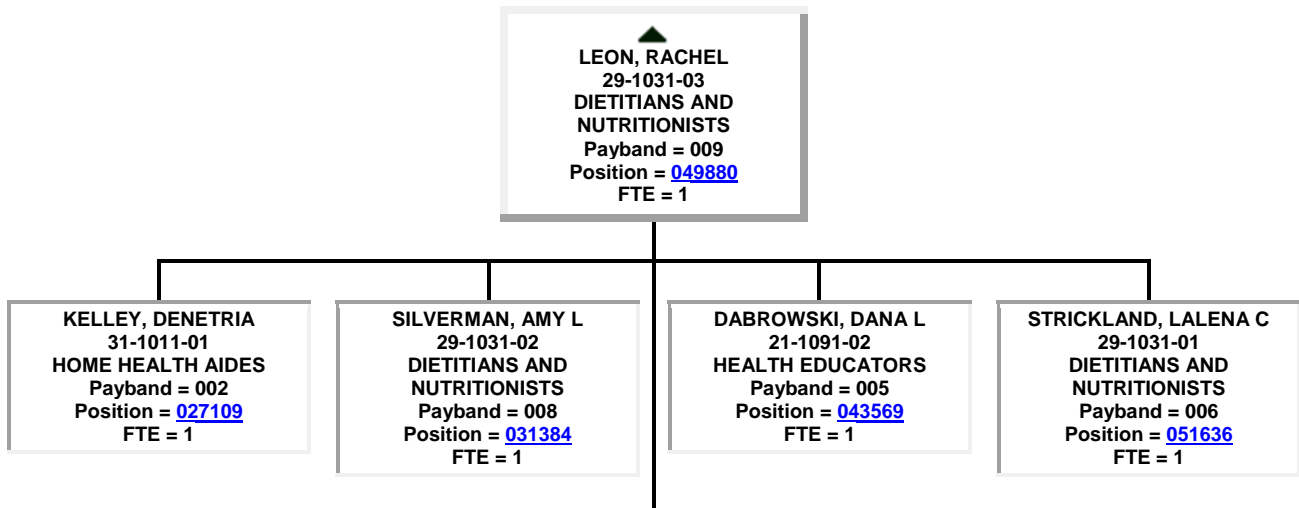
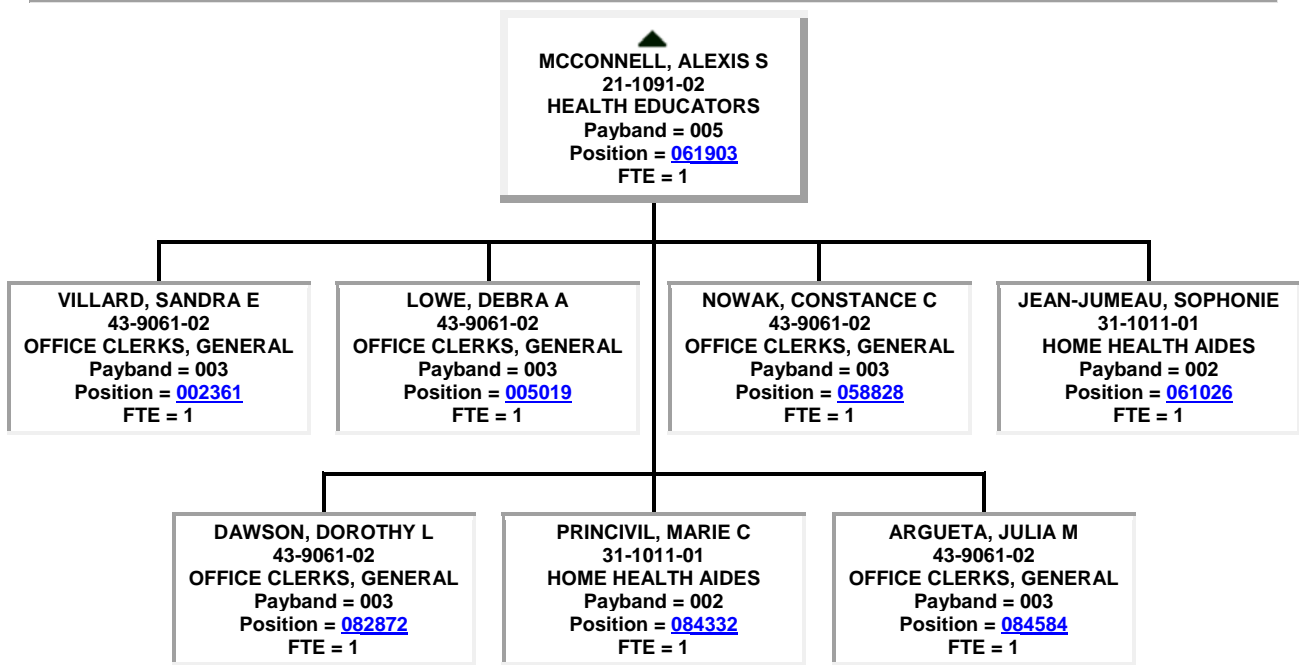
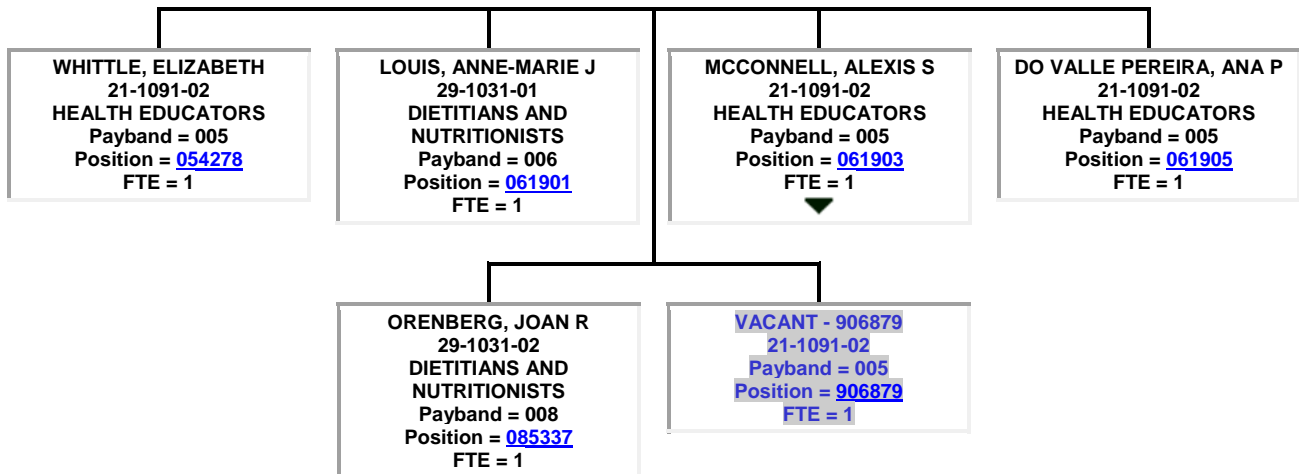


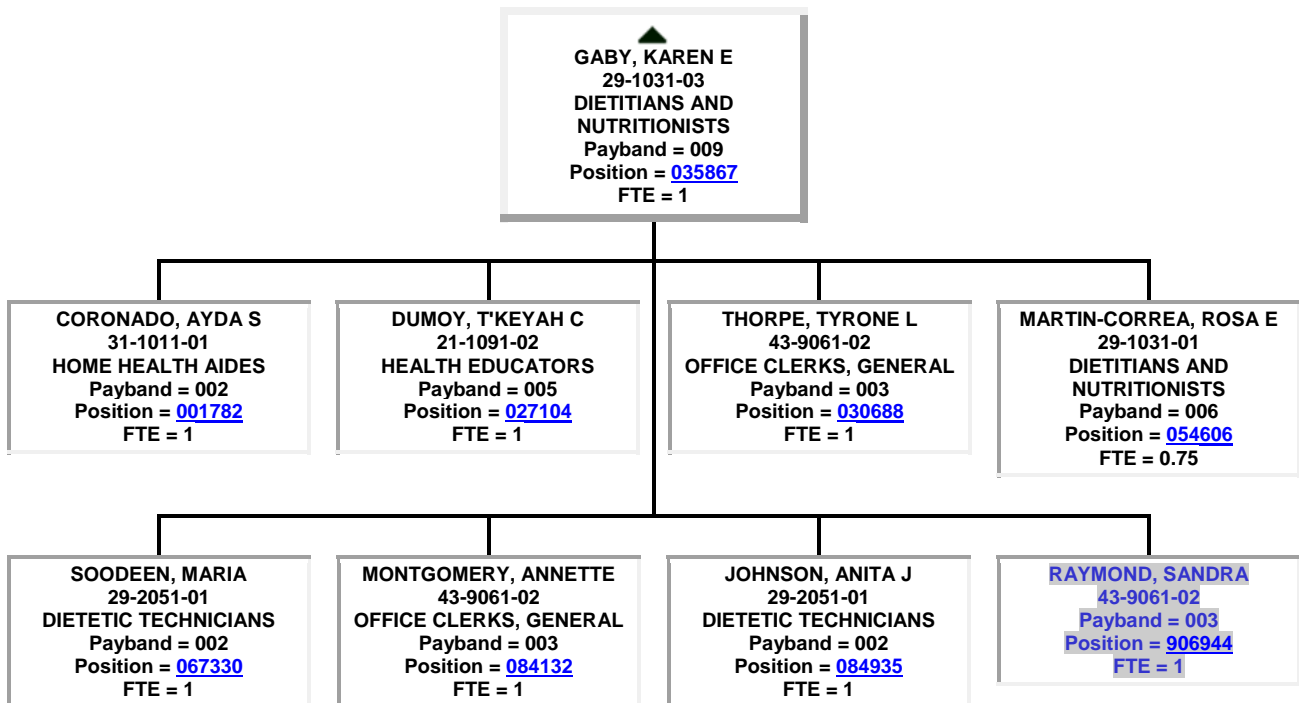
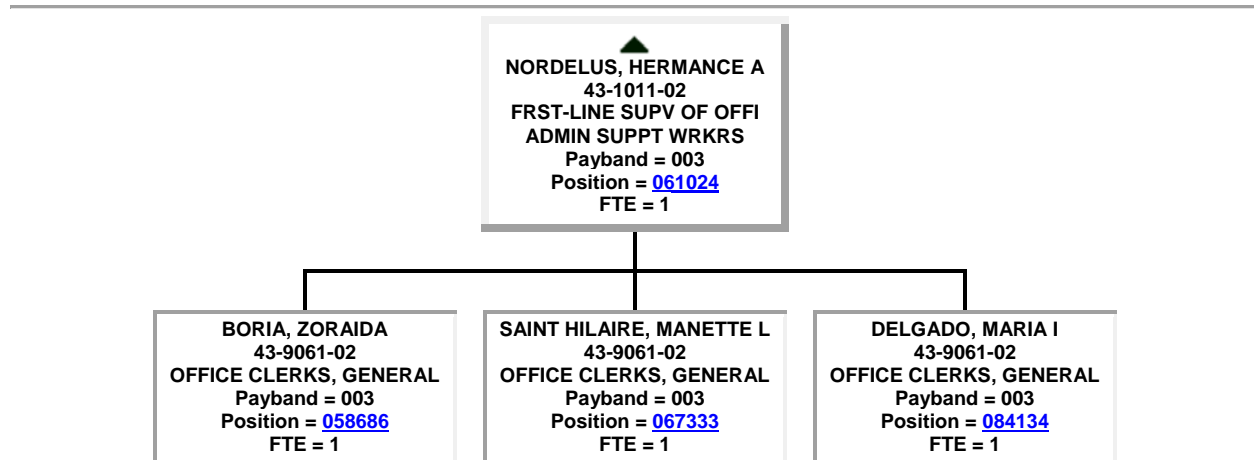
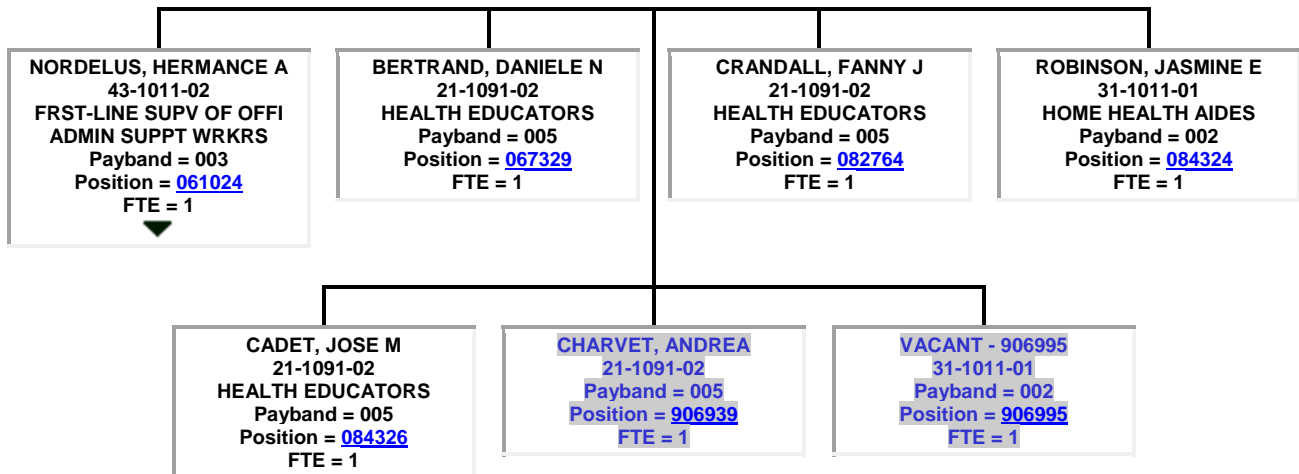


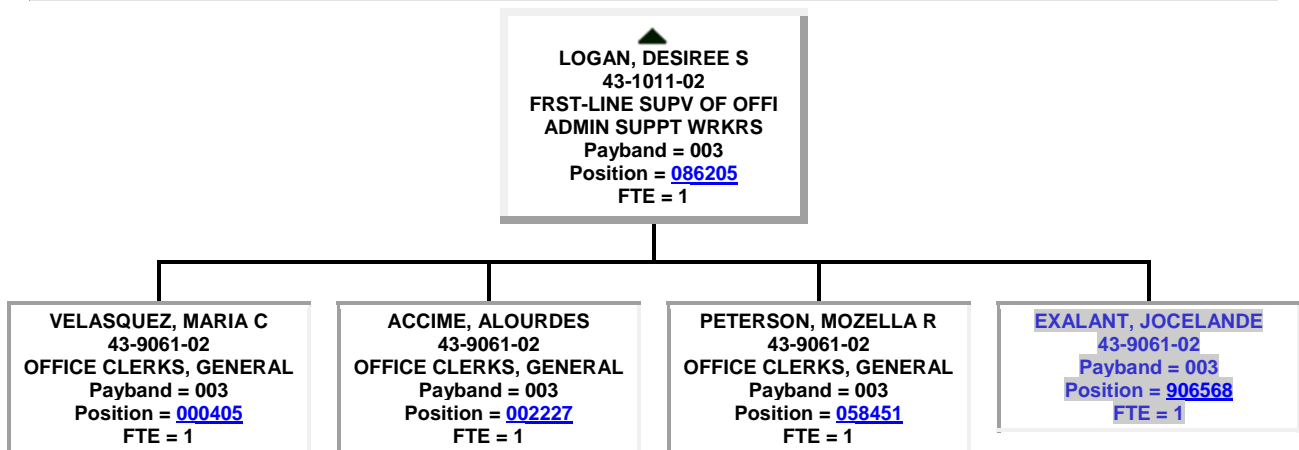
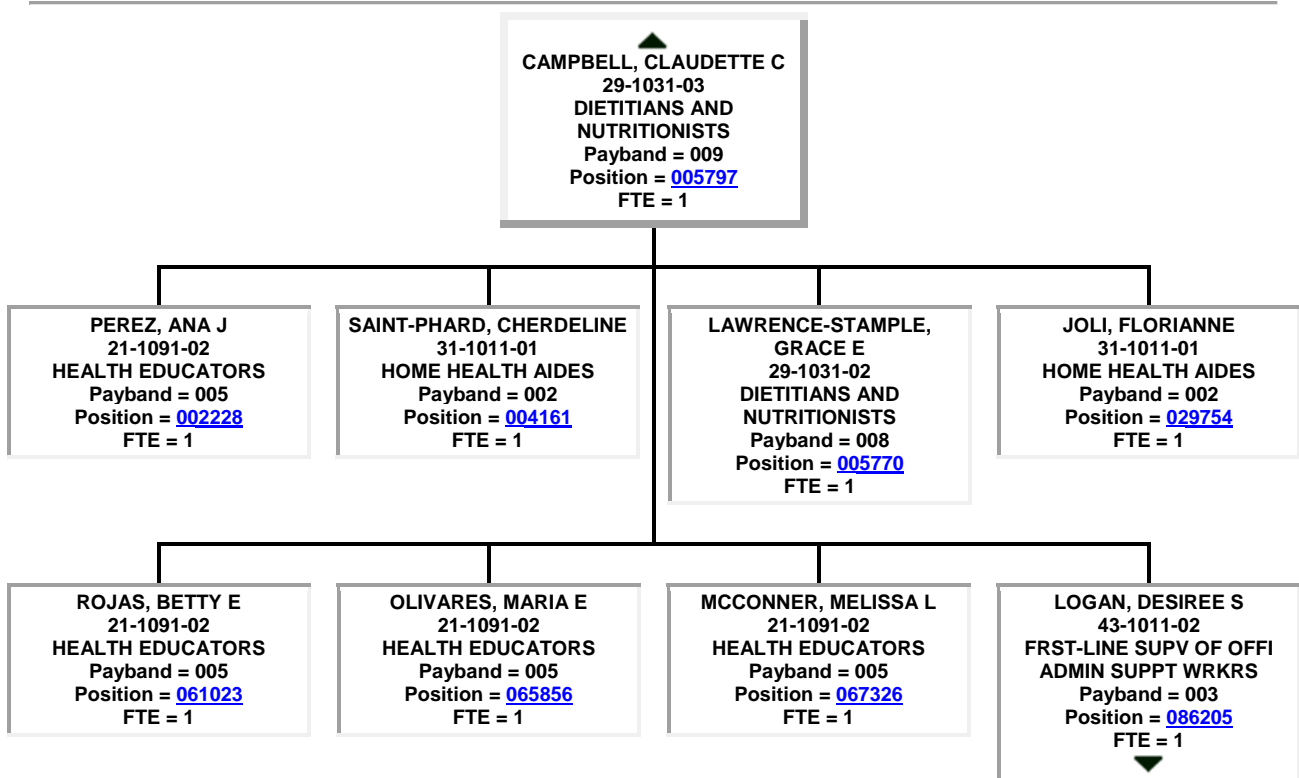


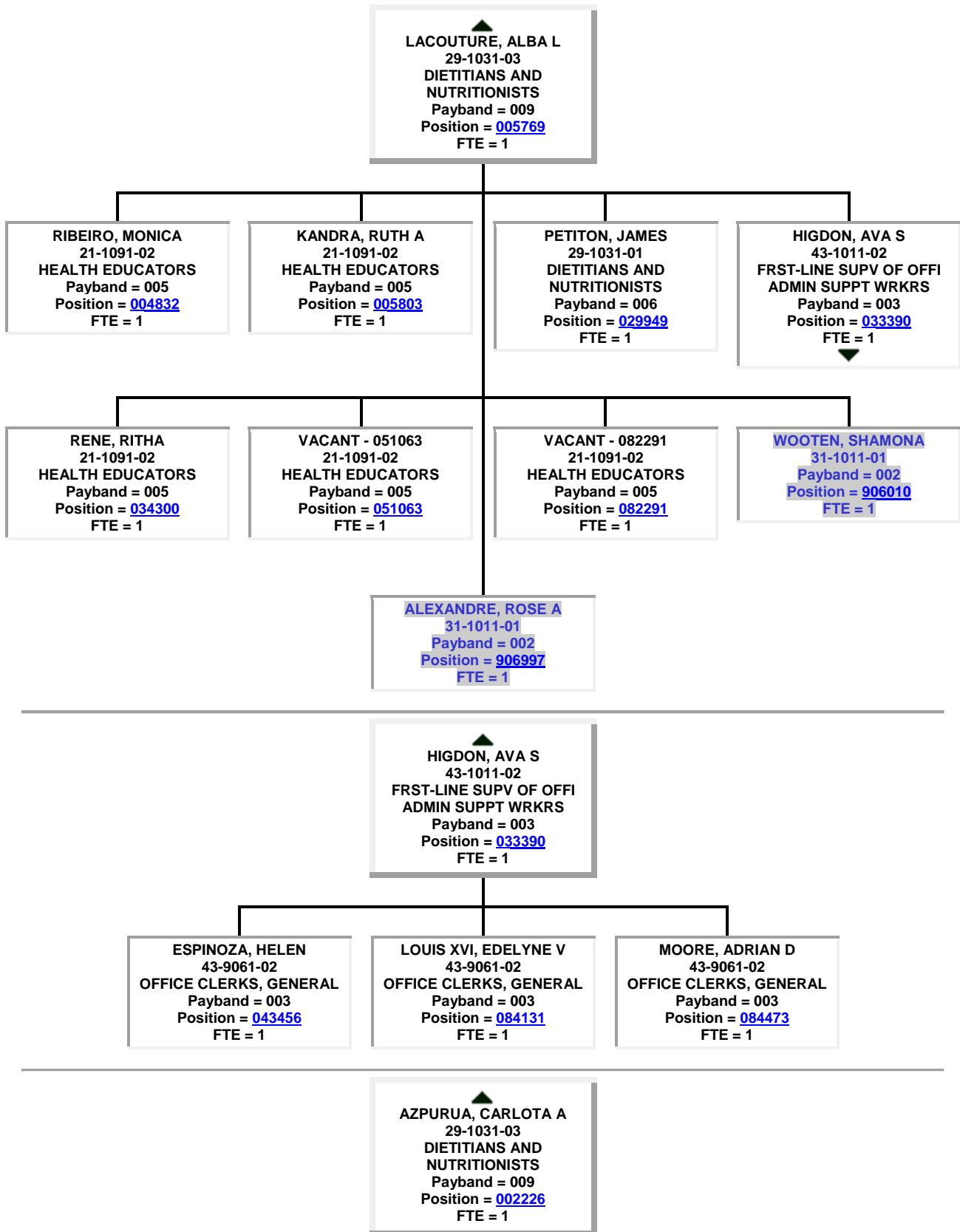


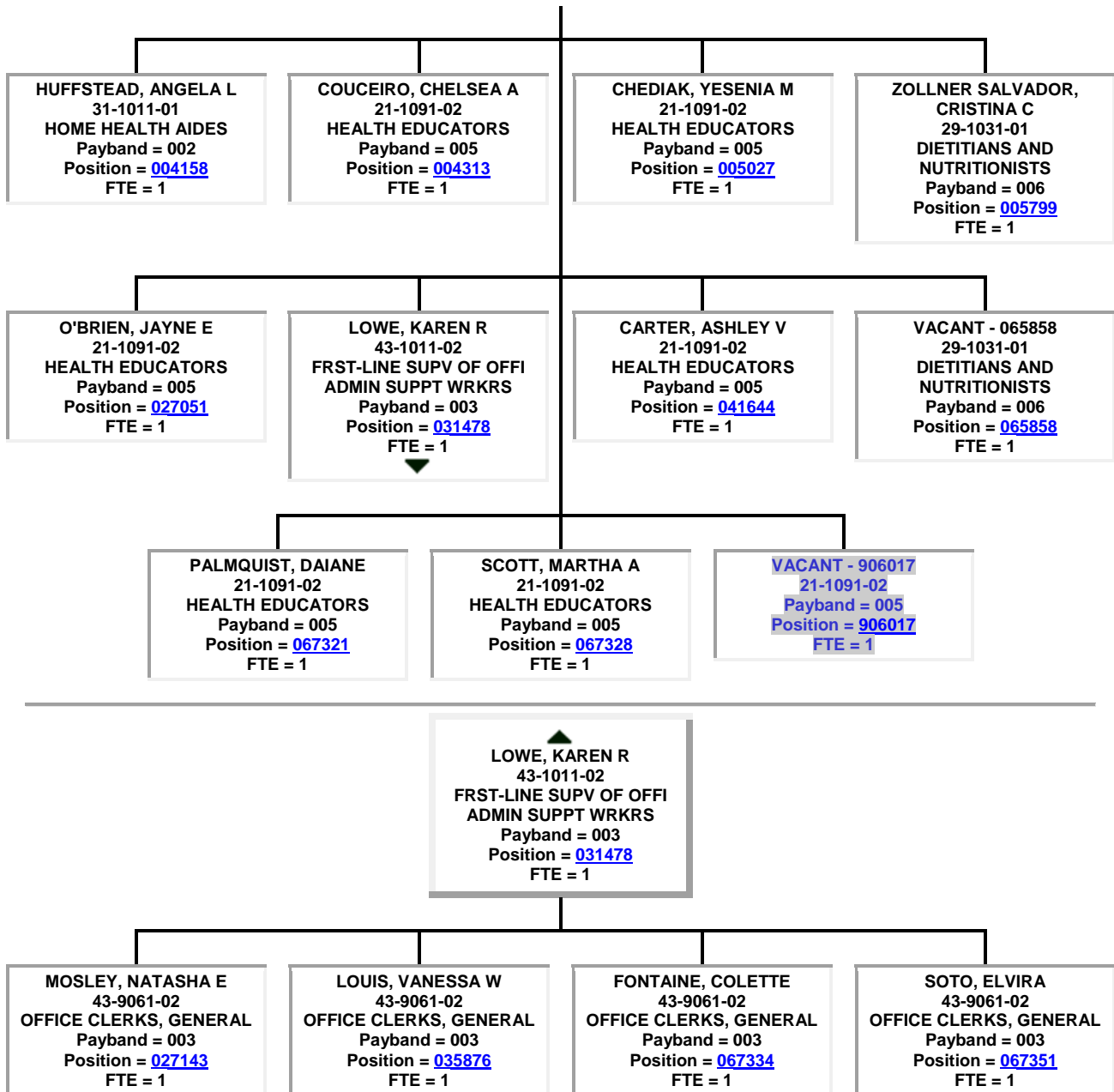


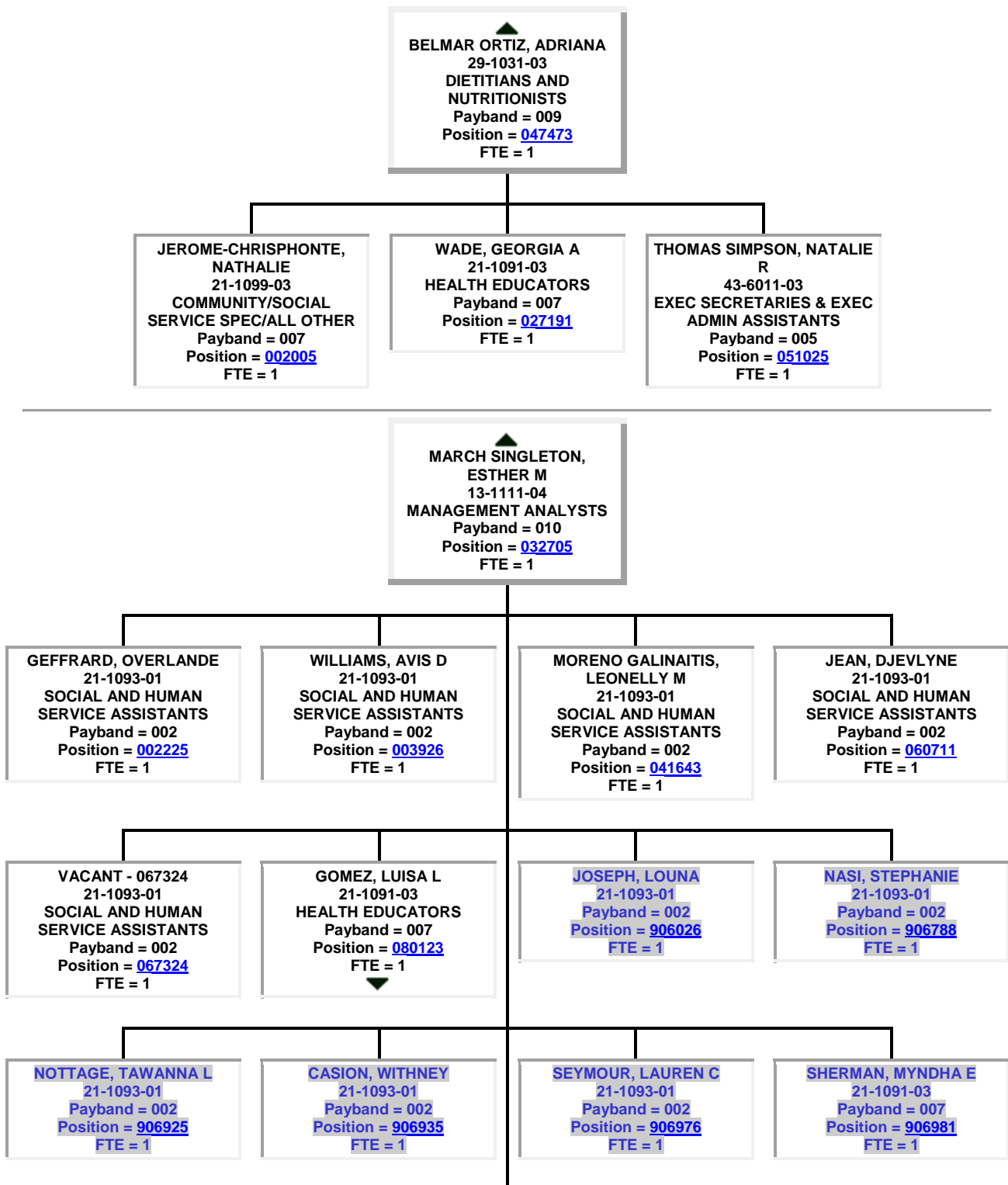


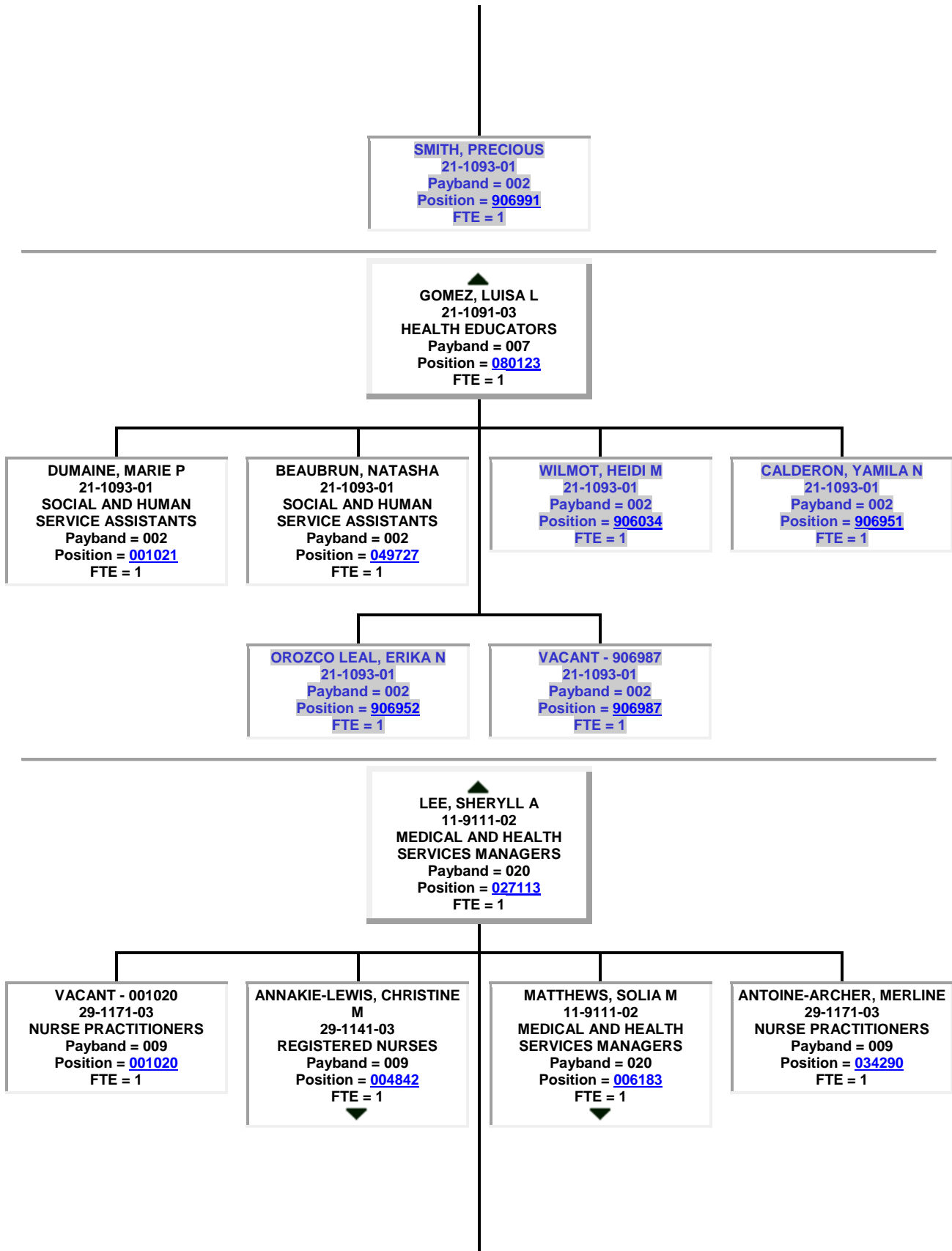


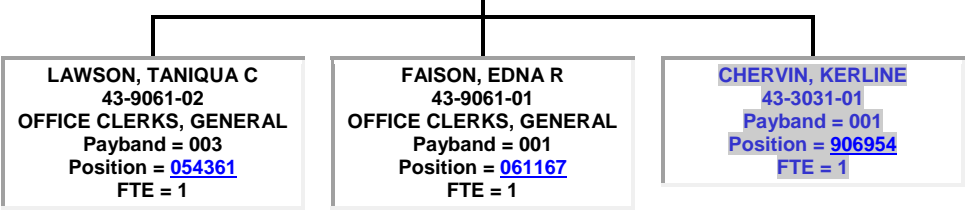
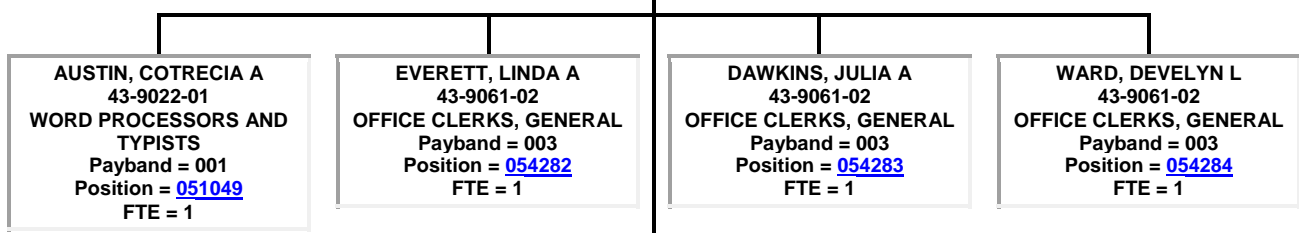
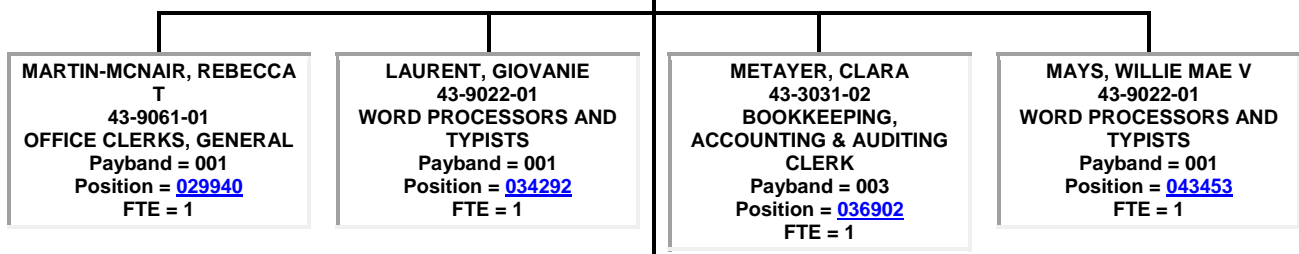
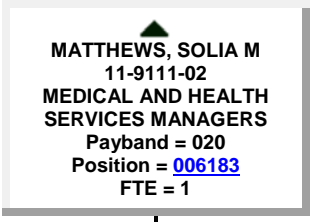
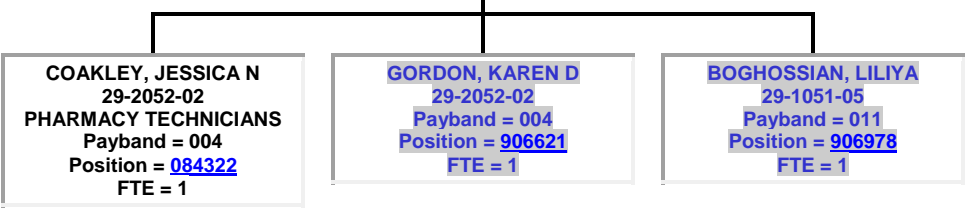
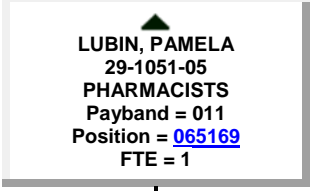
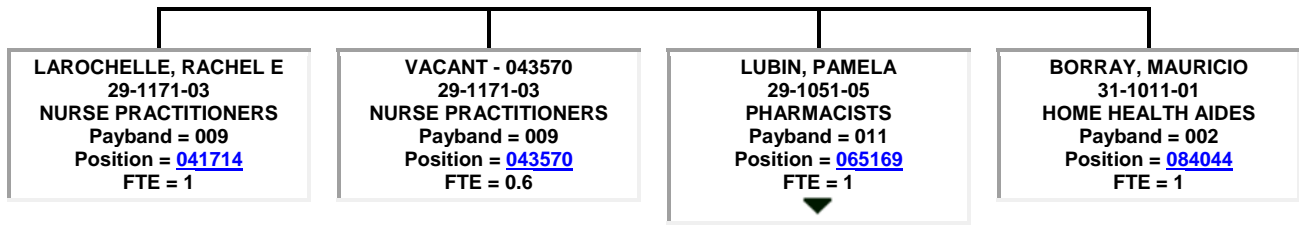


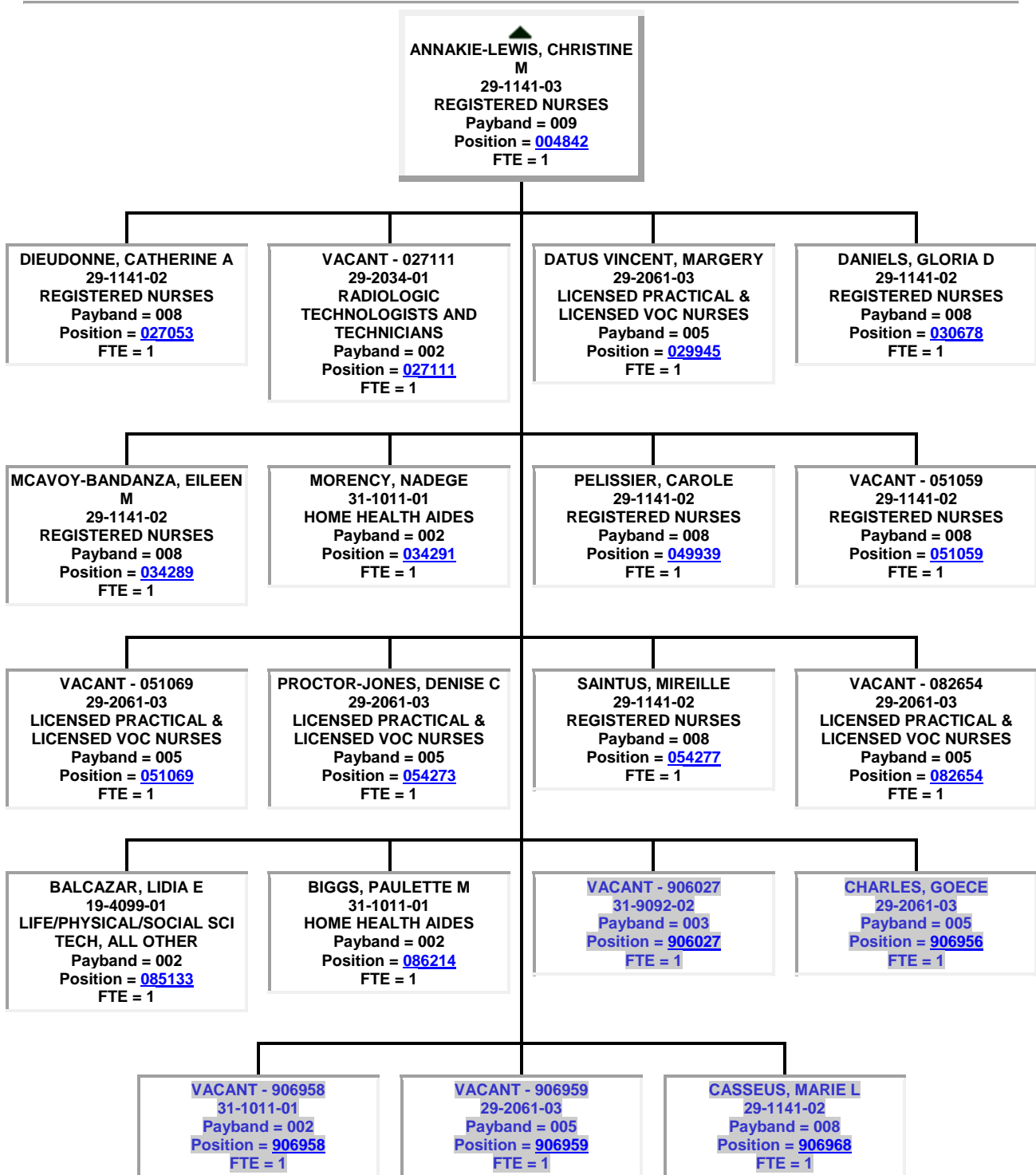


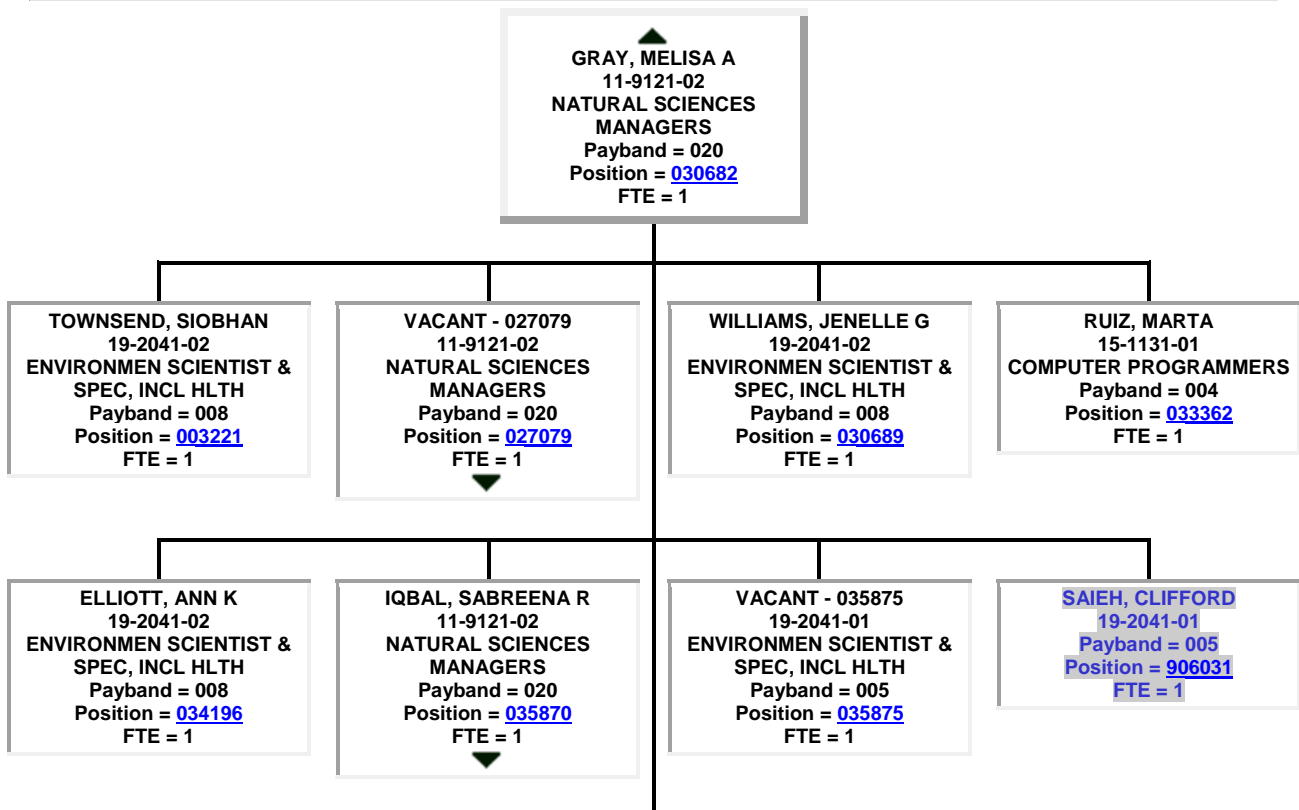
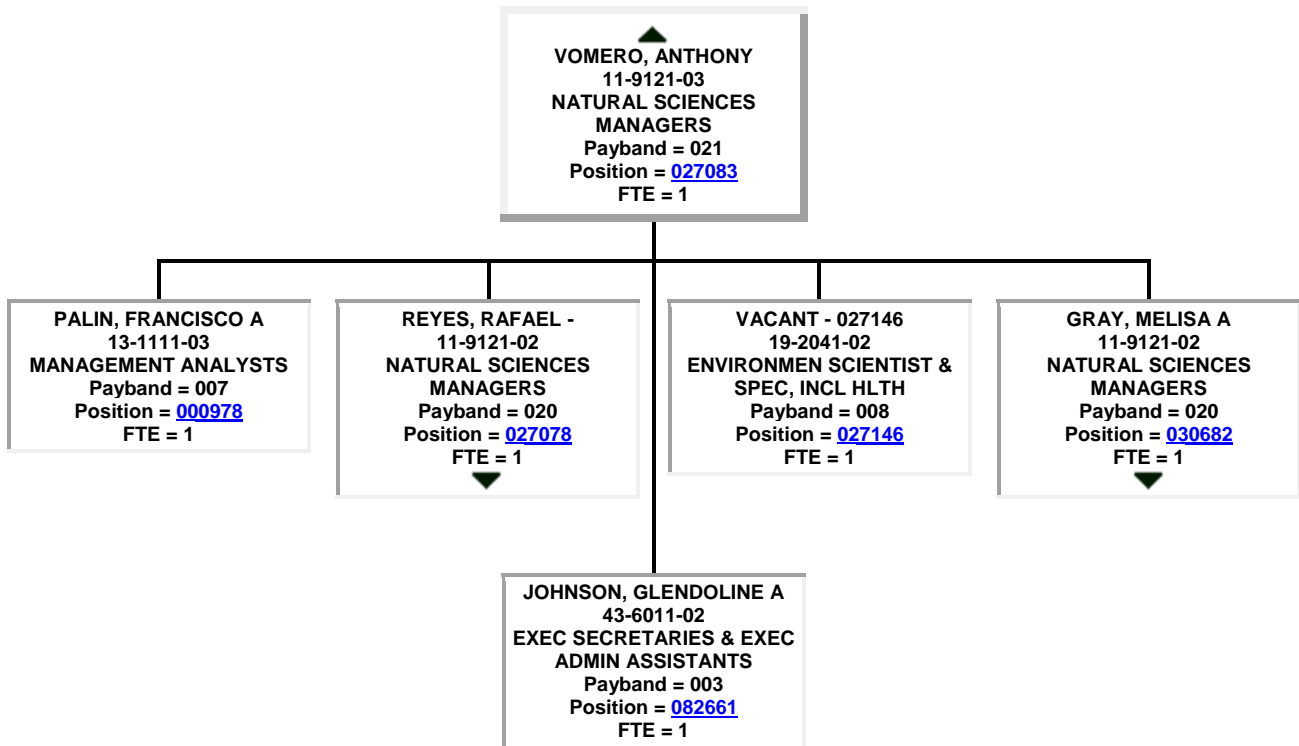


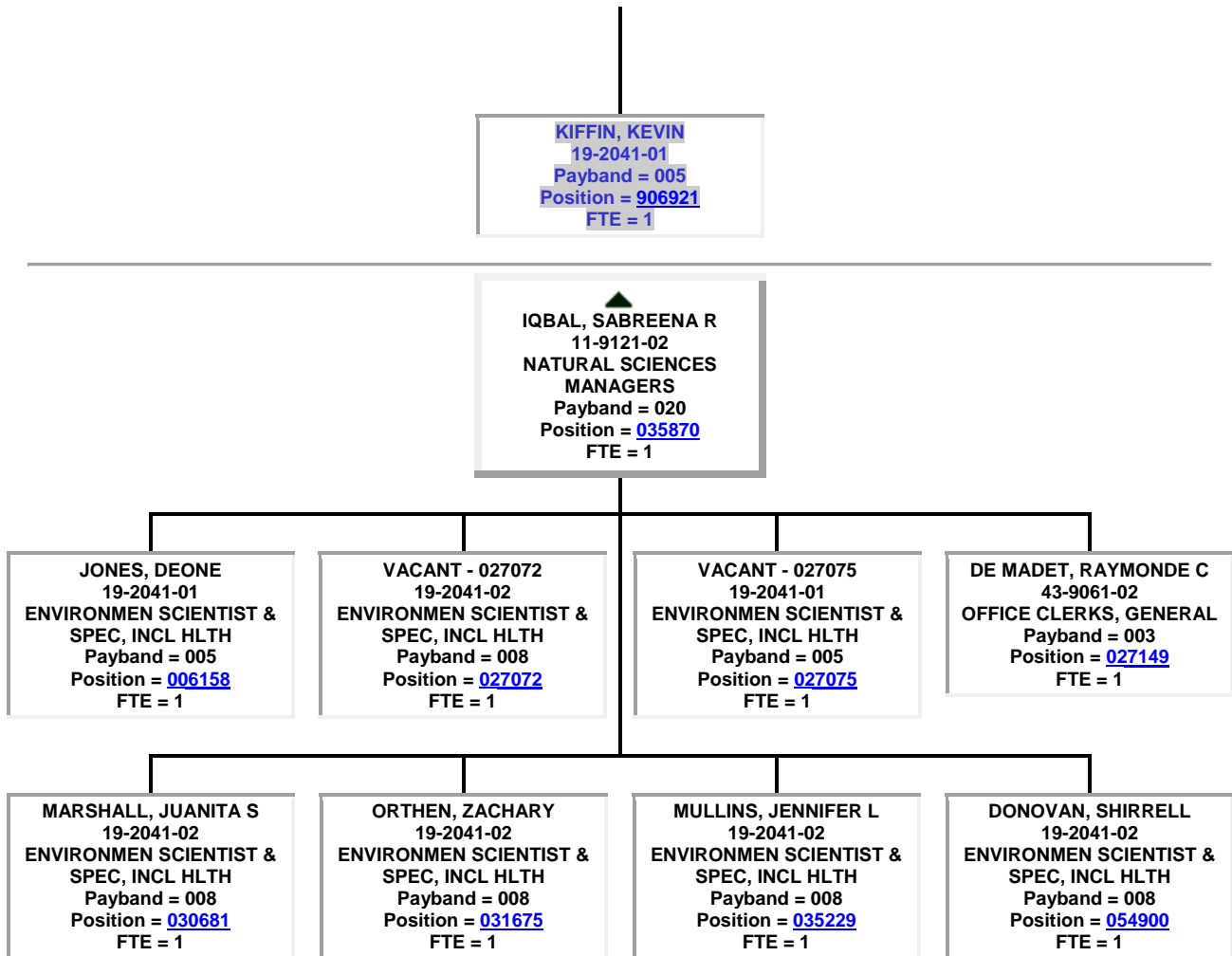


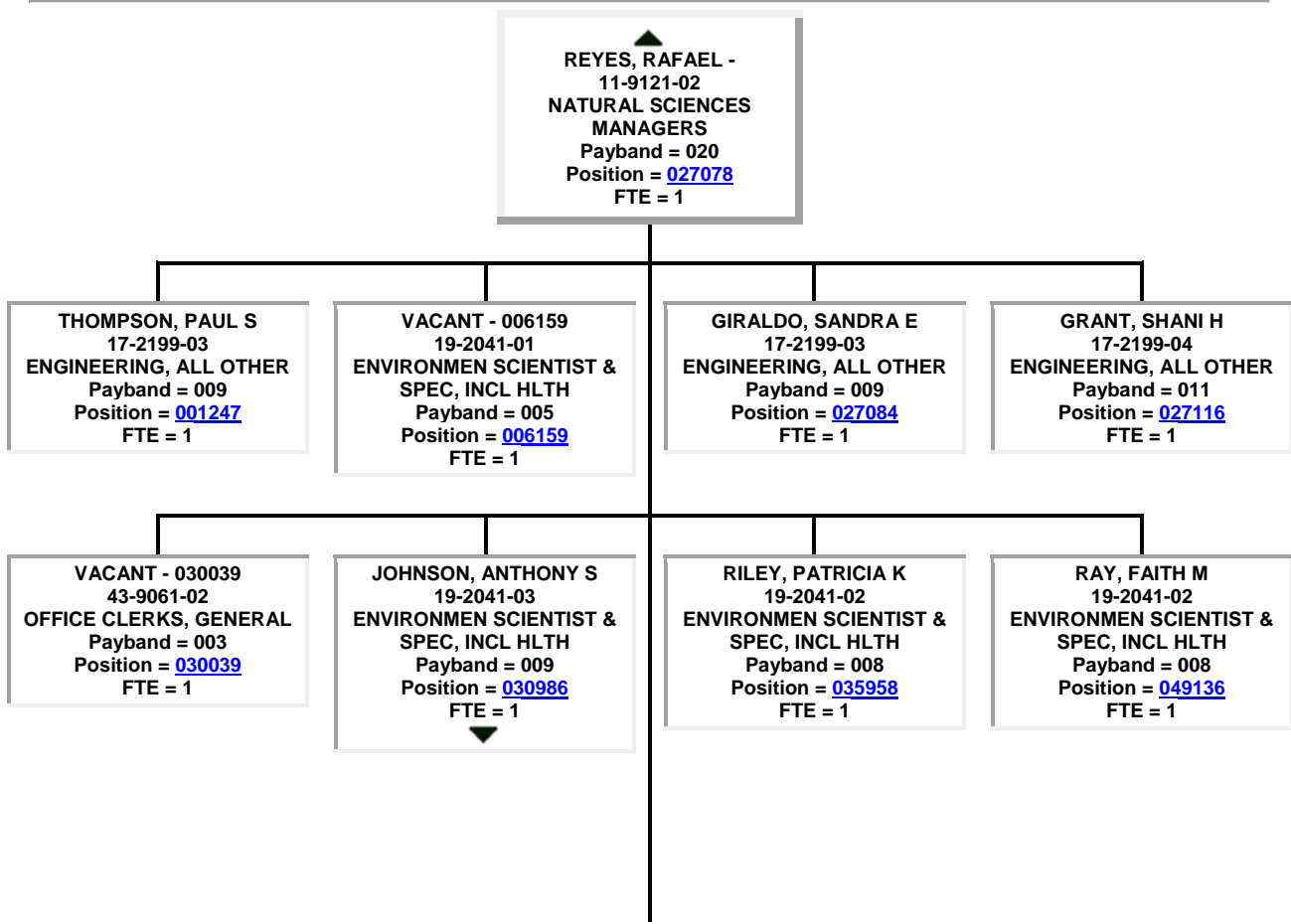
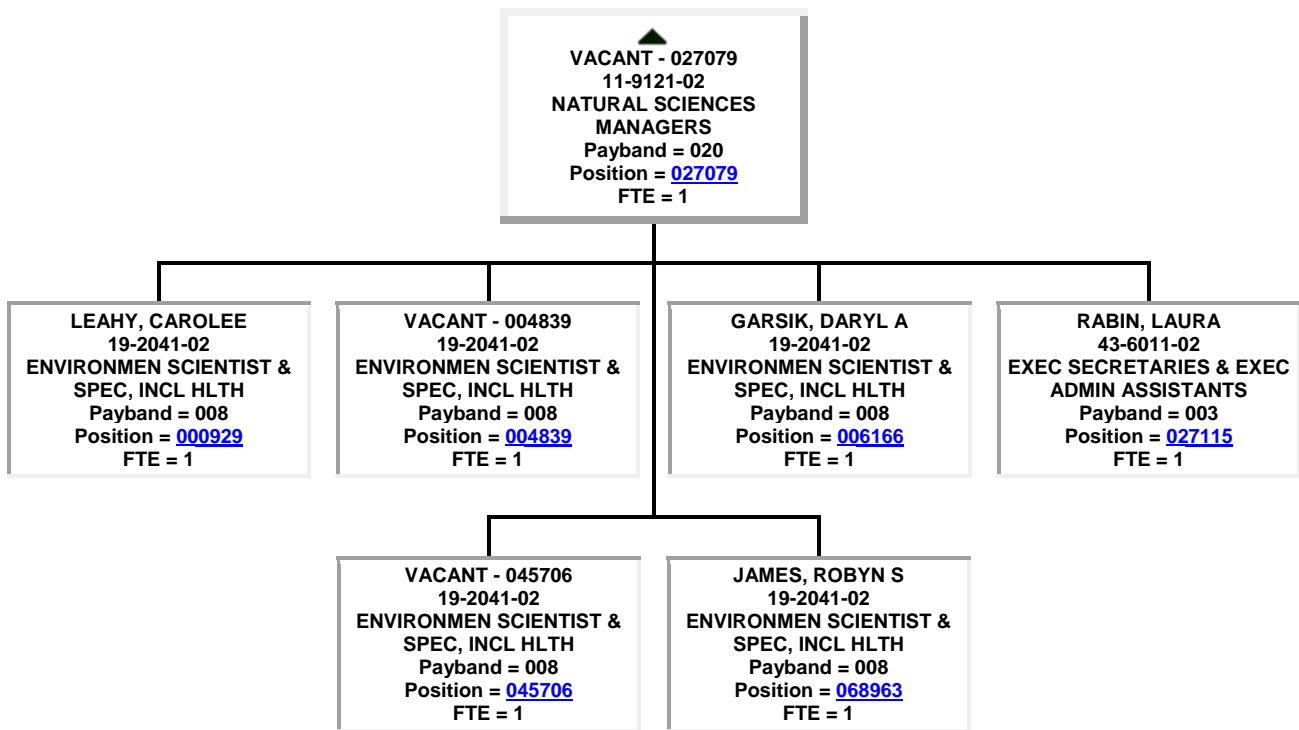


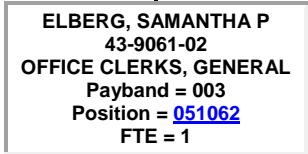
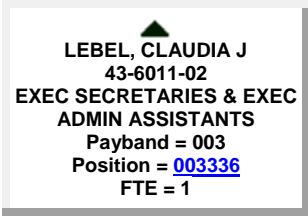
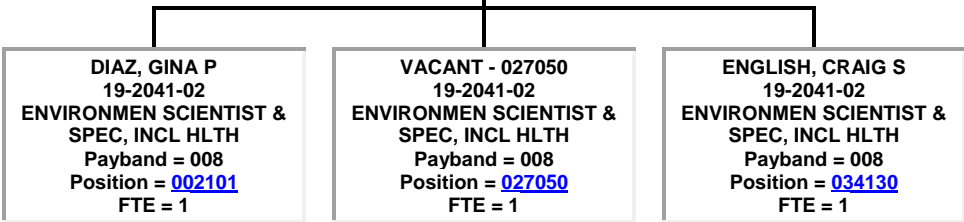
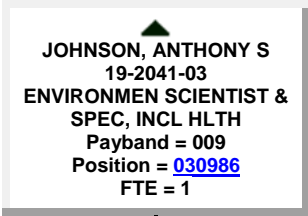
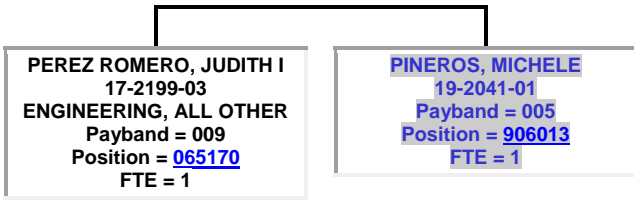




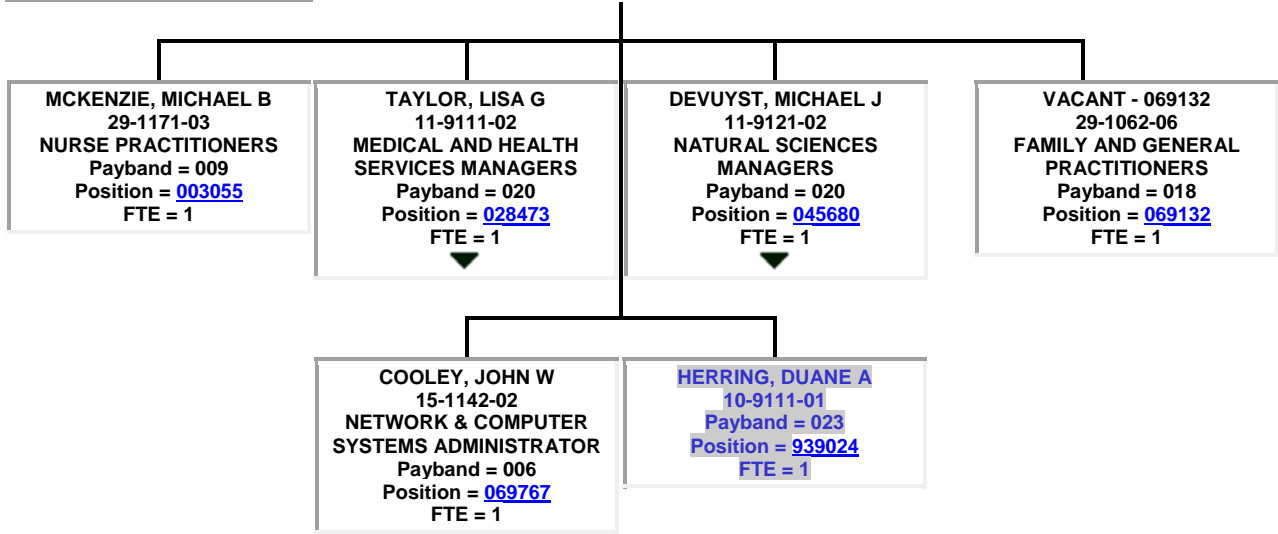




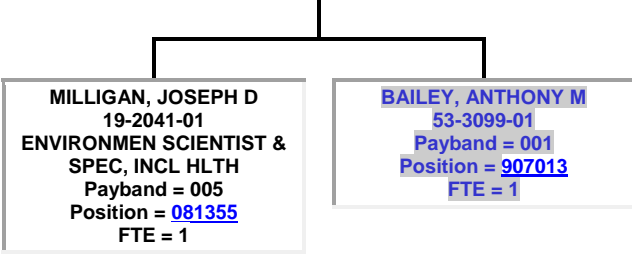


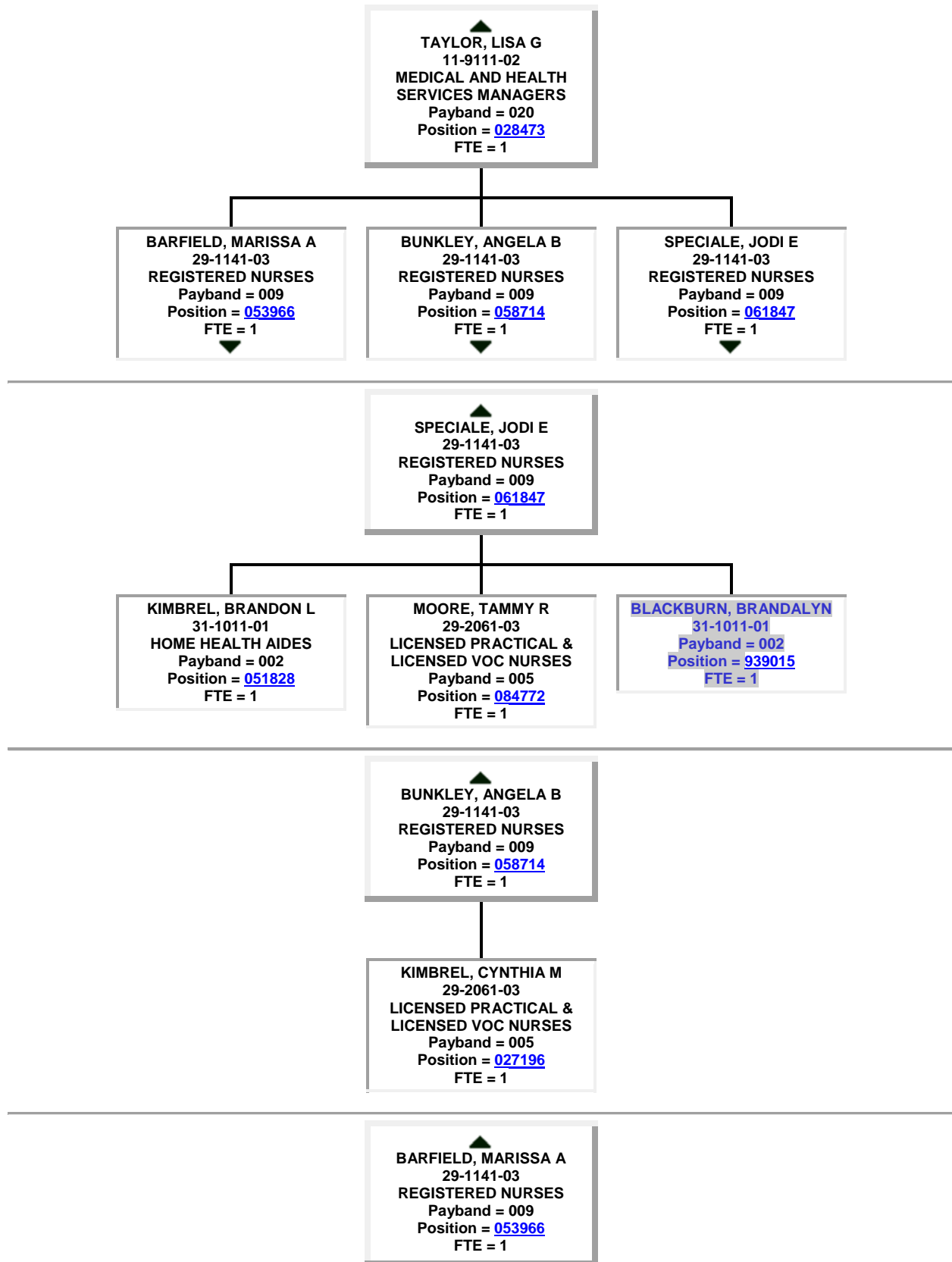


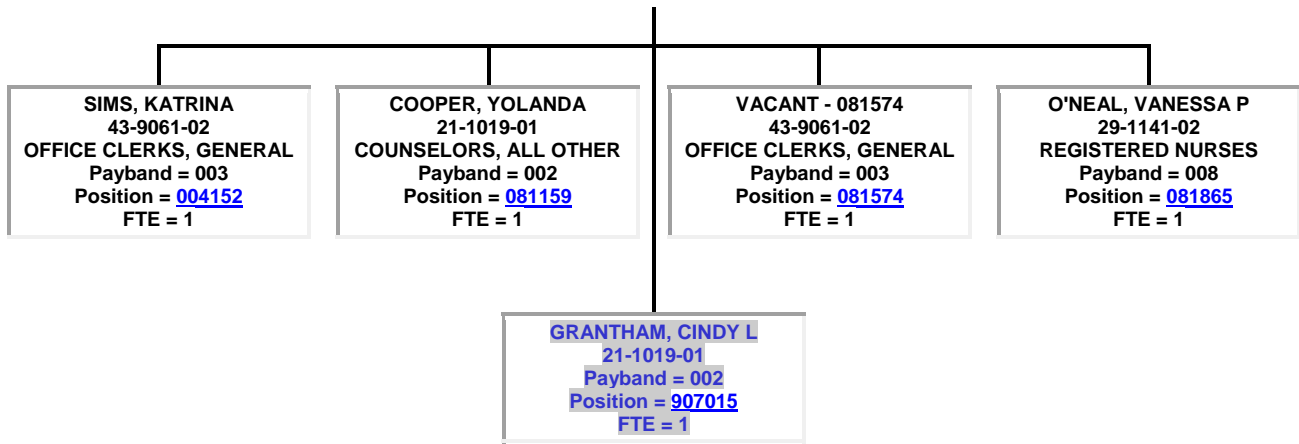
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 10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
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 Position = [002565](#)
 FTE = 1



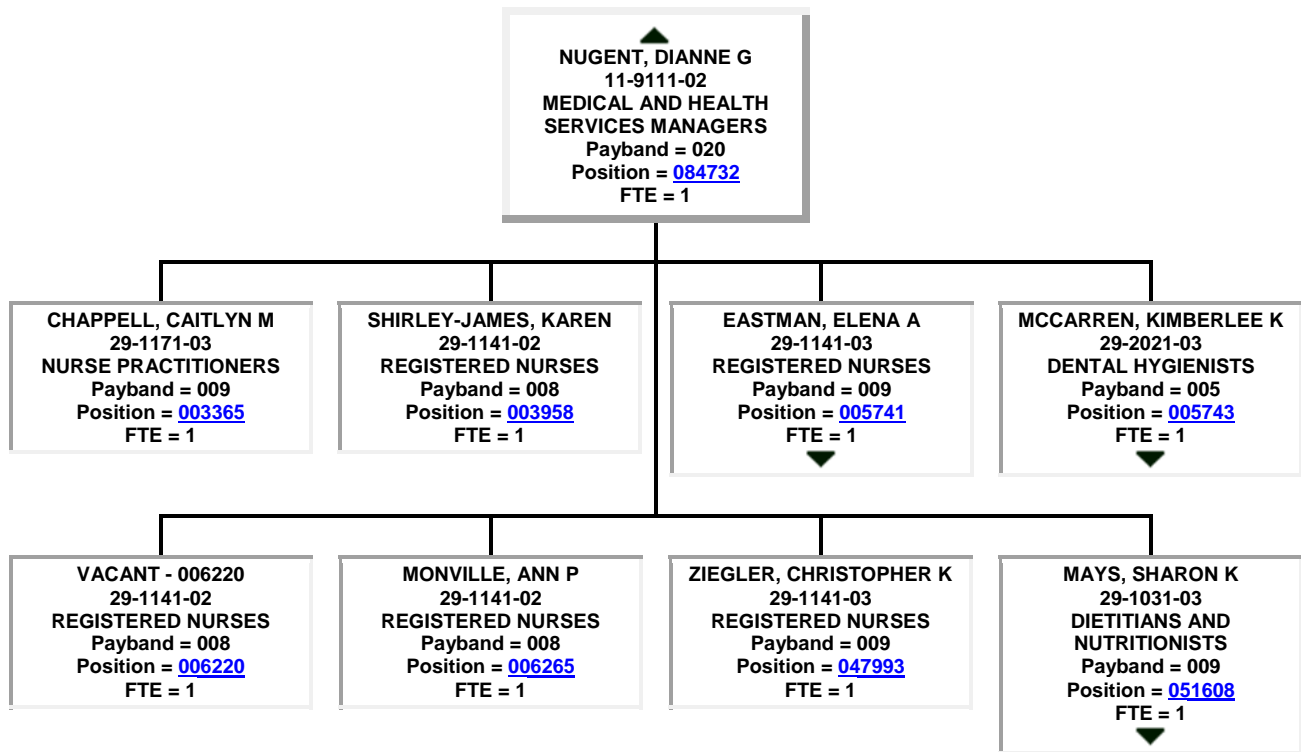
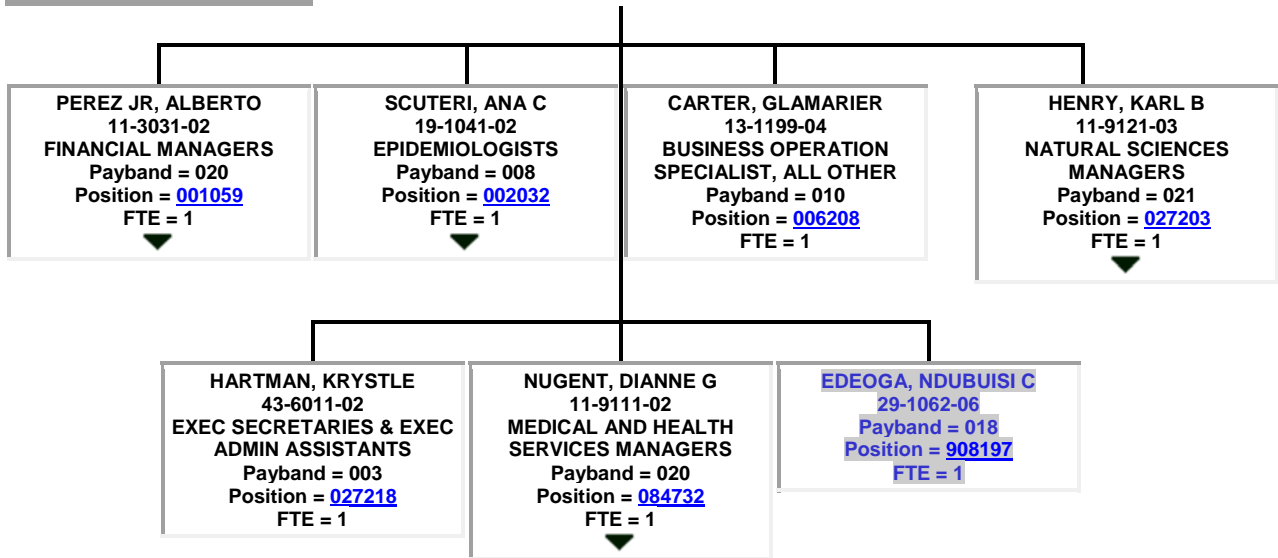
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DEVUYST, MICHAEL J
 11-9121-02
NATURAL SCIENCES MANAGERS
 Payband = 020
 Position = [045680](#)
 FTE = 1

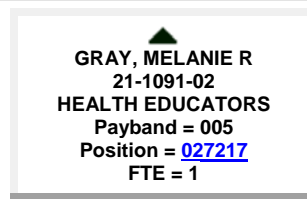
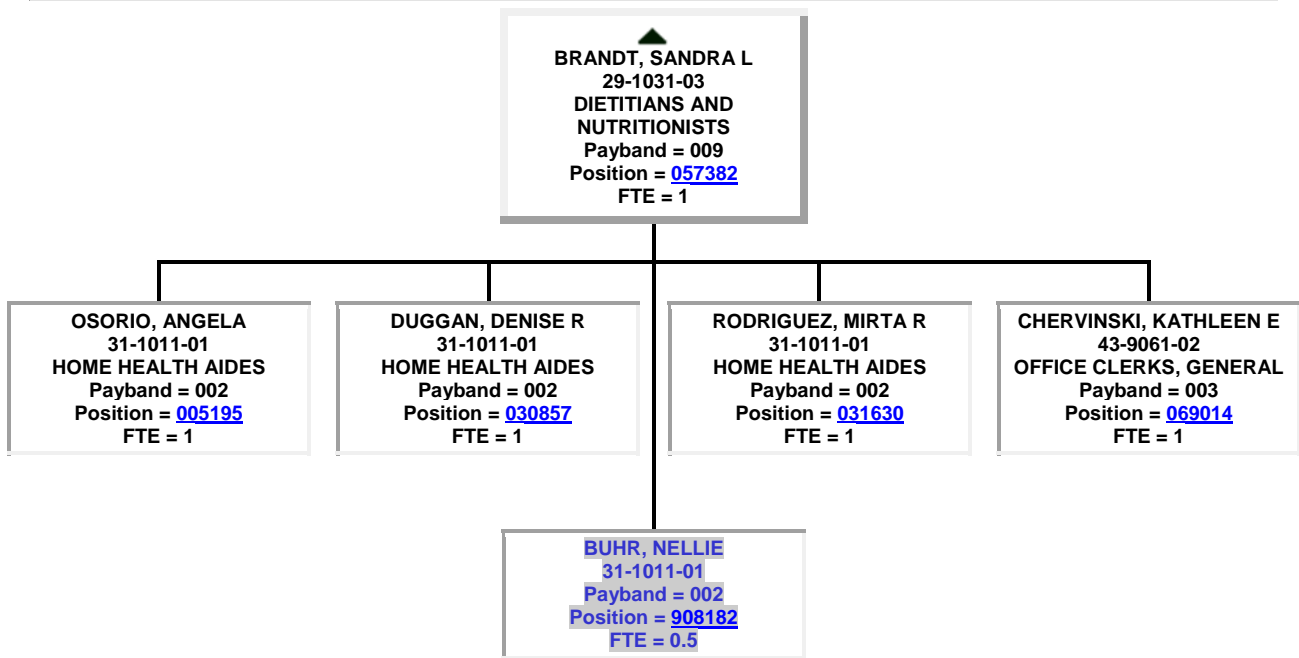
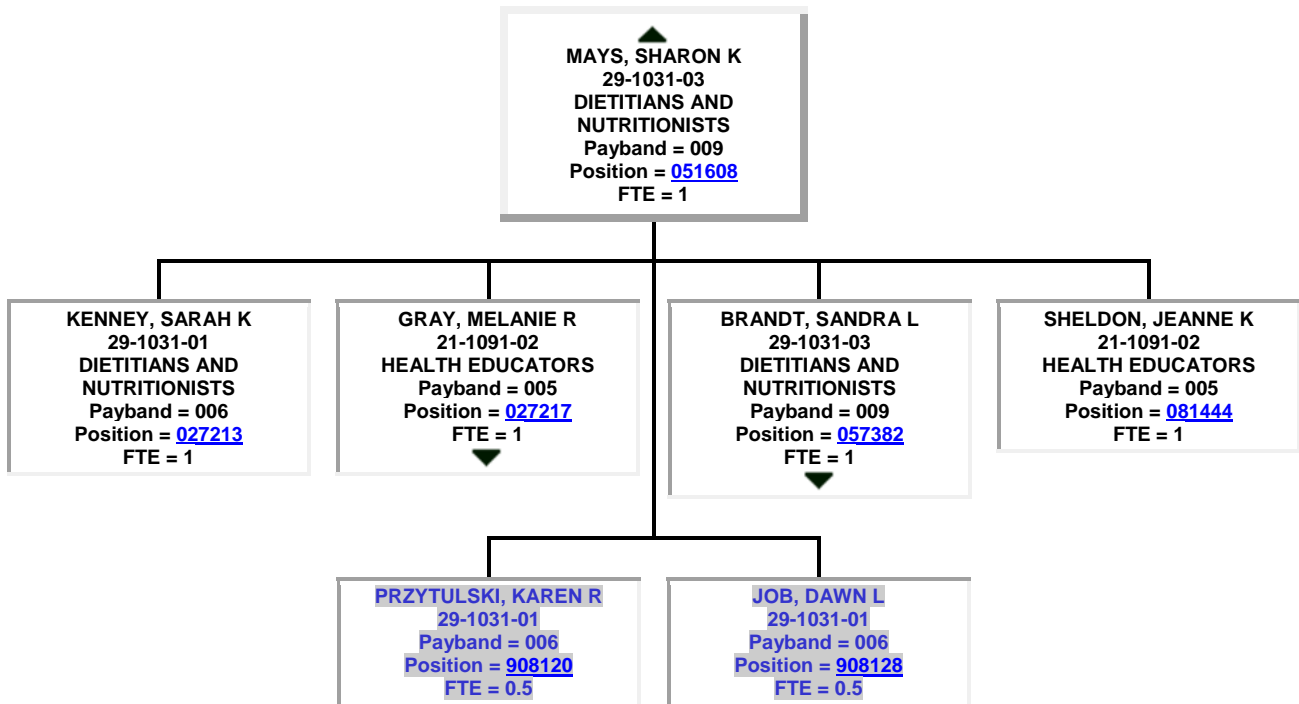


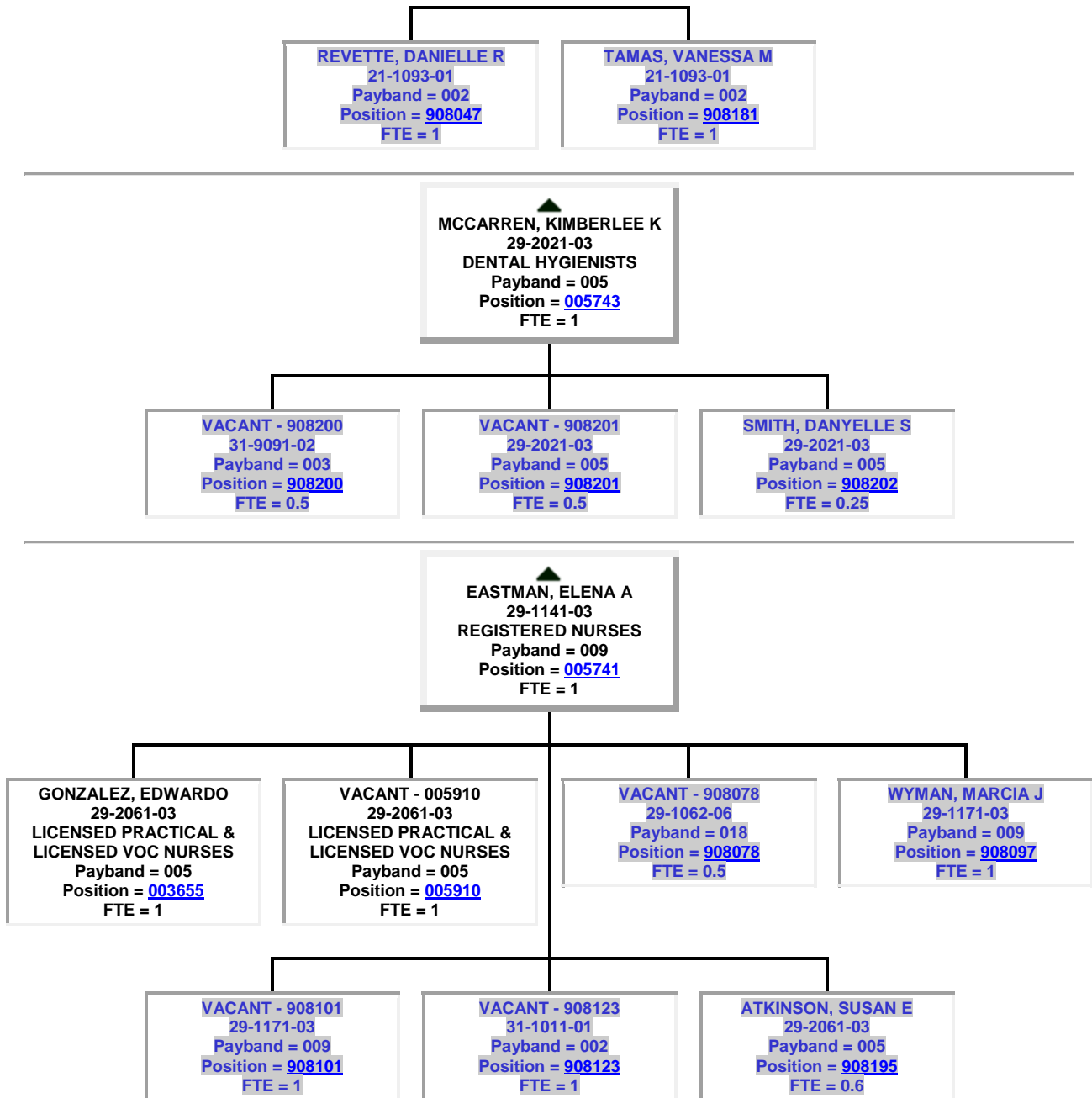


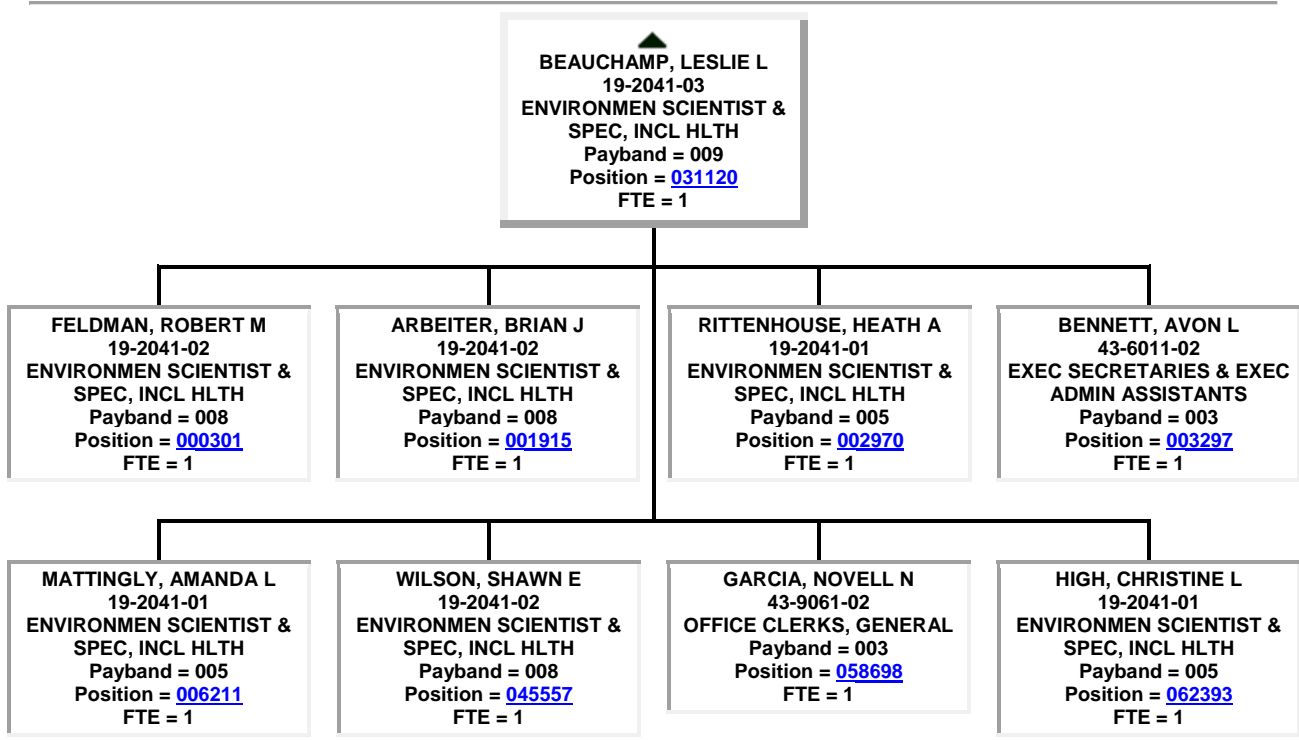
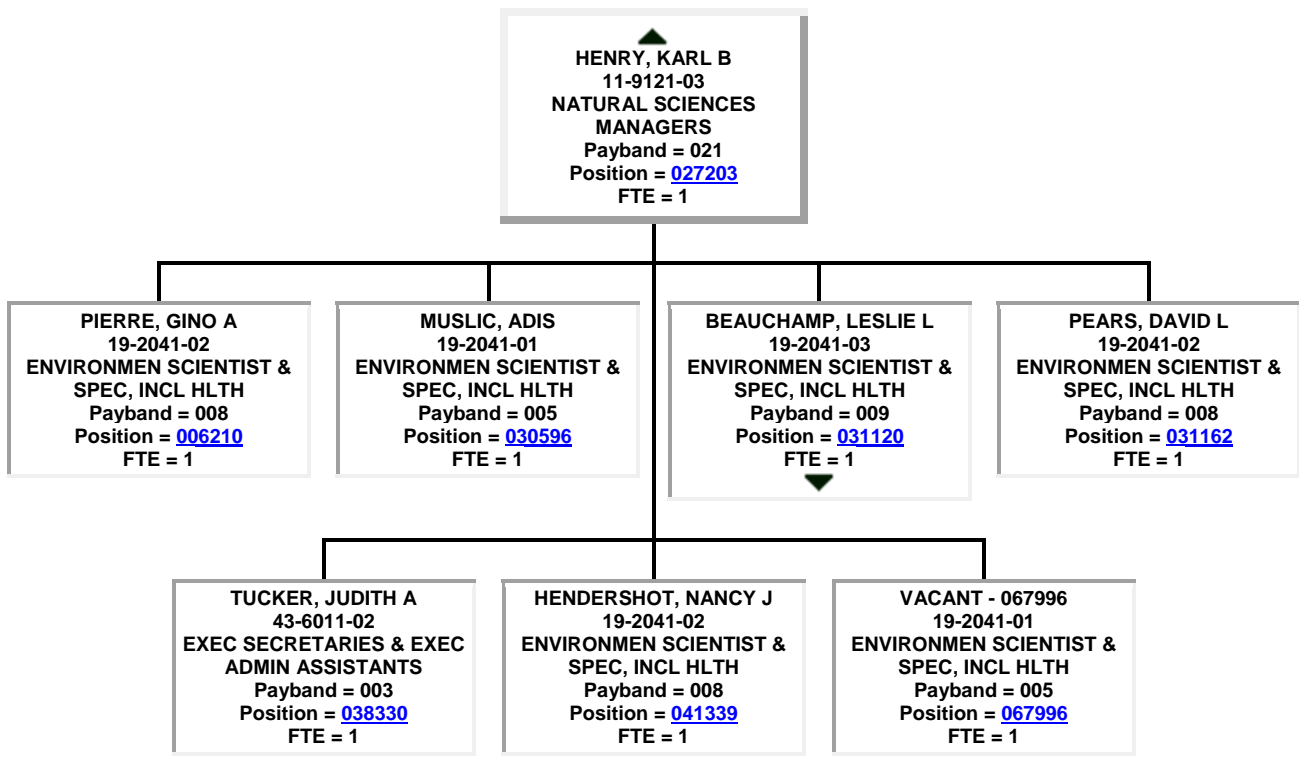


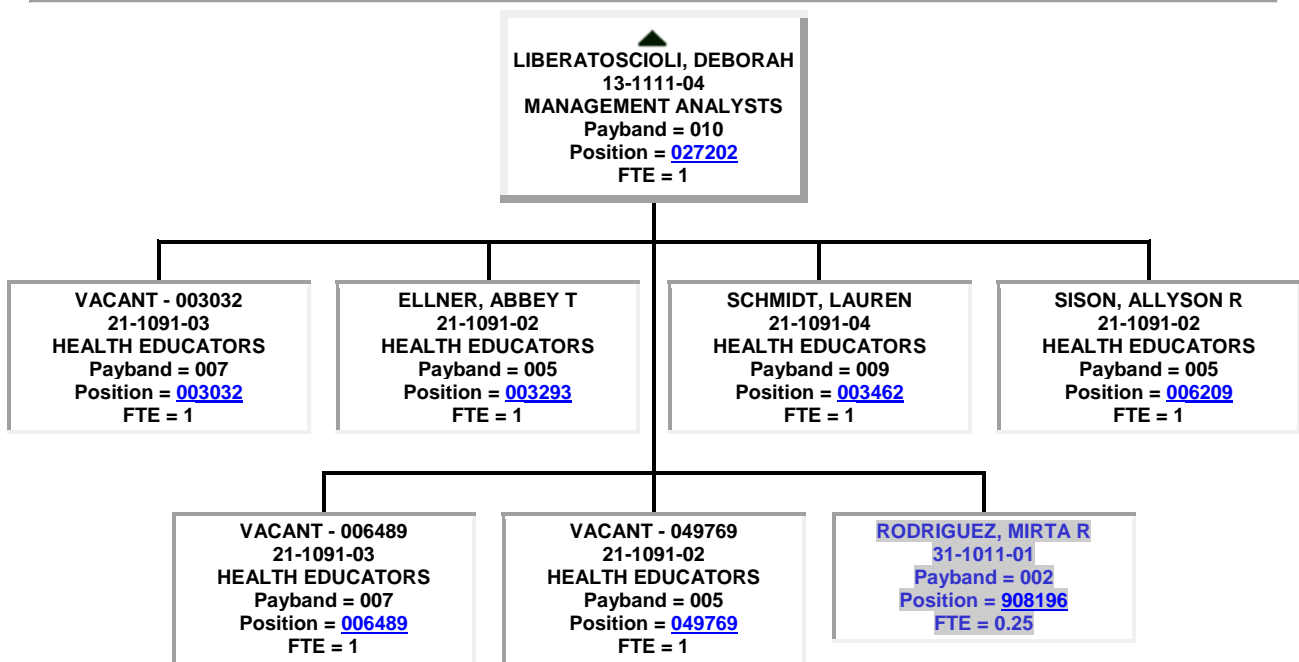
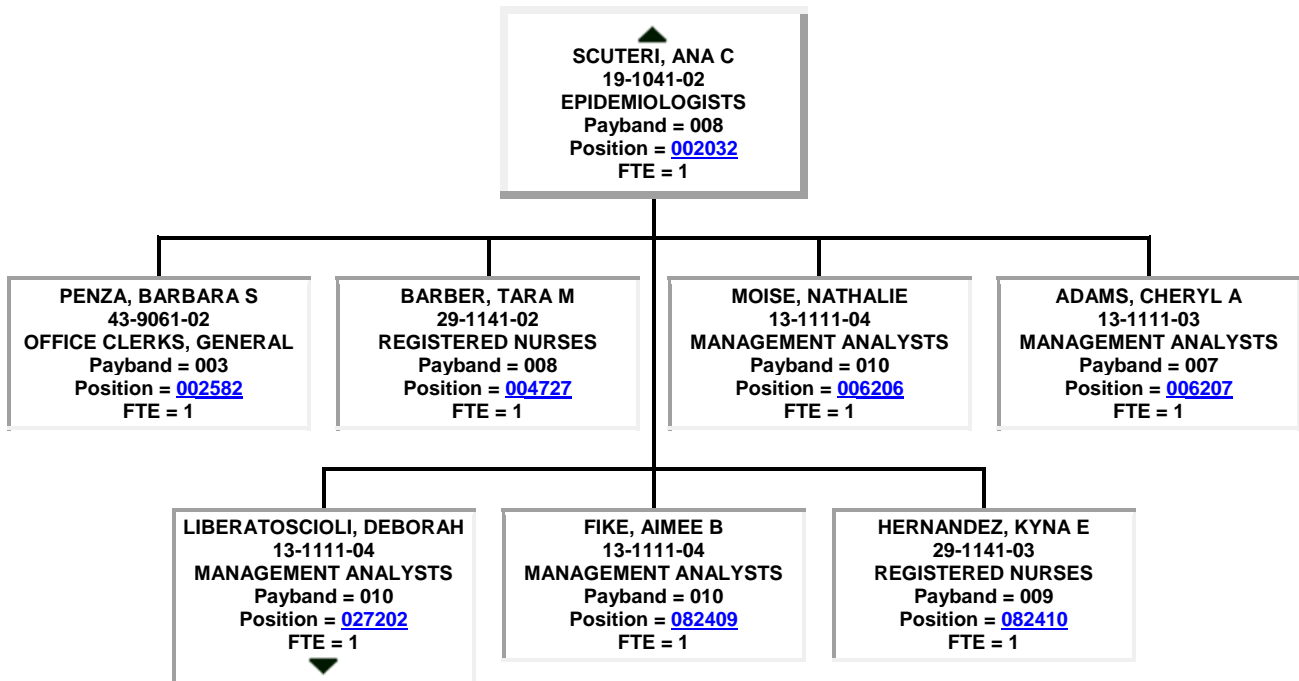
- **KURBAN, HENRY M**
10-9111-01
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 023
Position = [027197](#)
FTE = 1

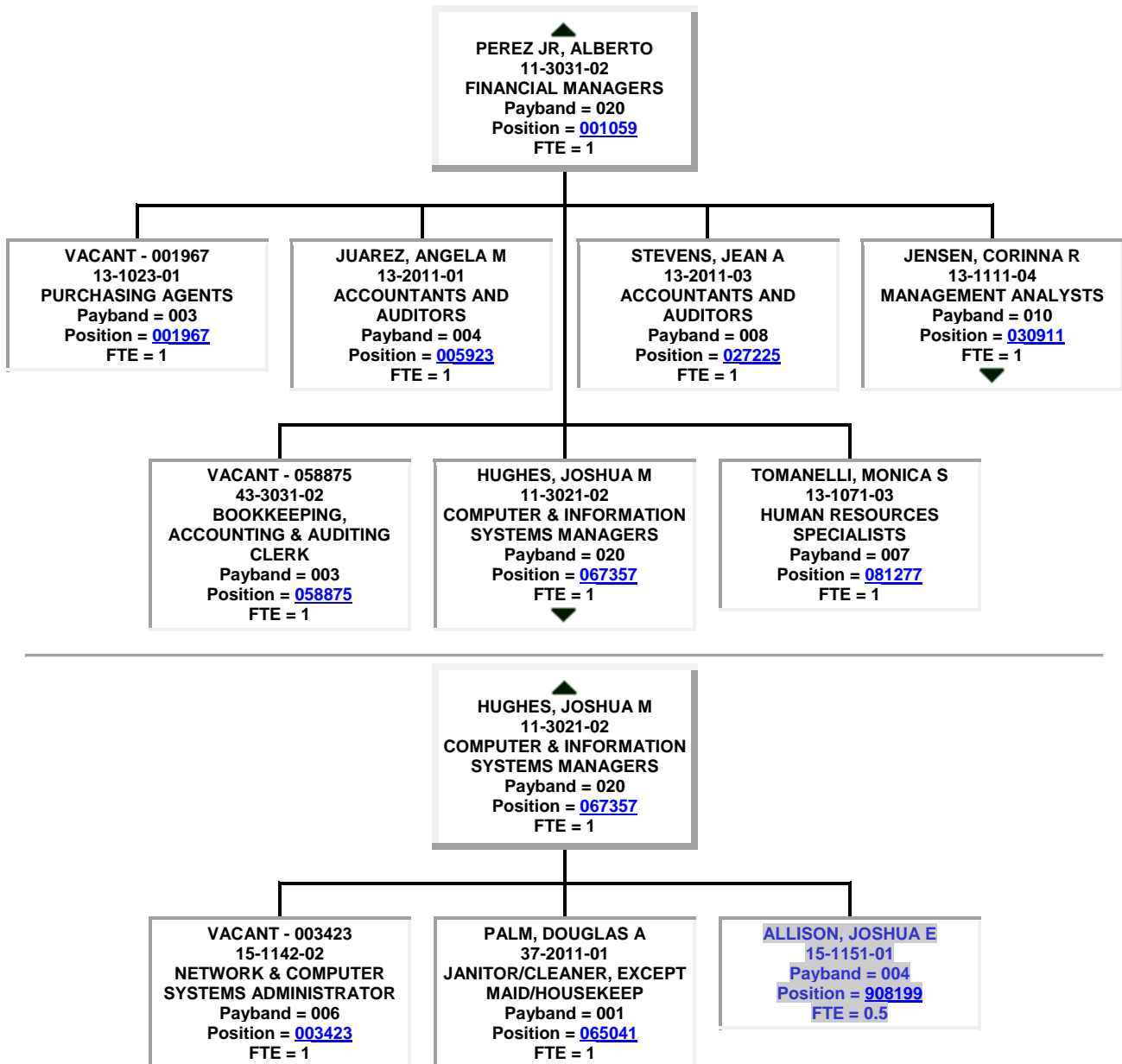


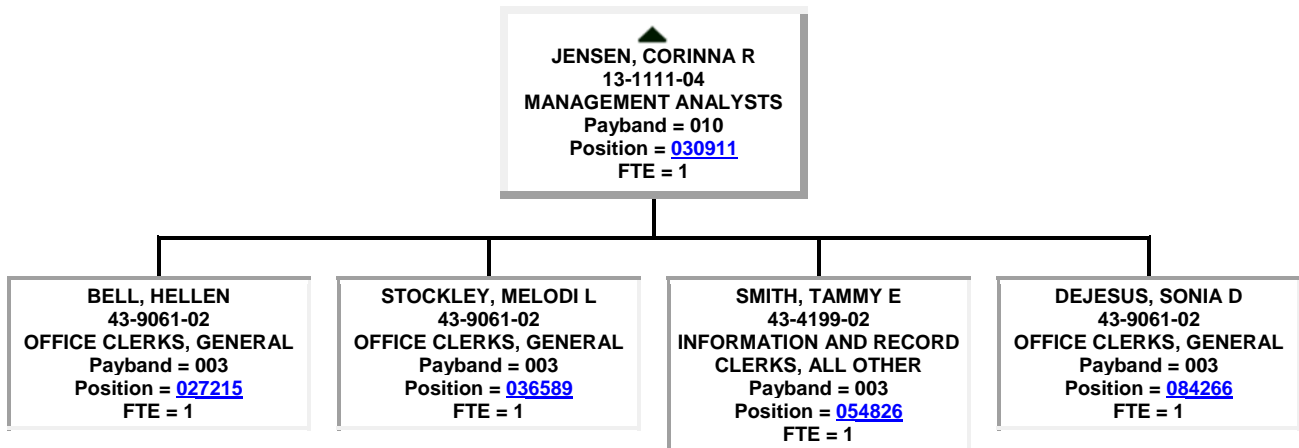




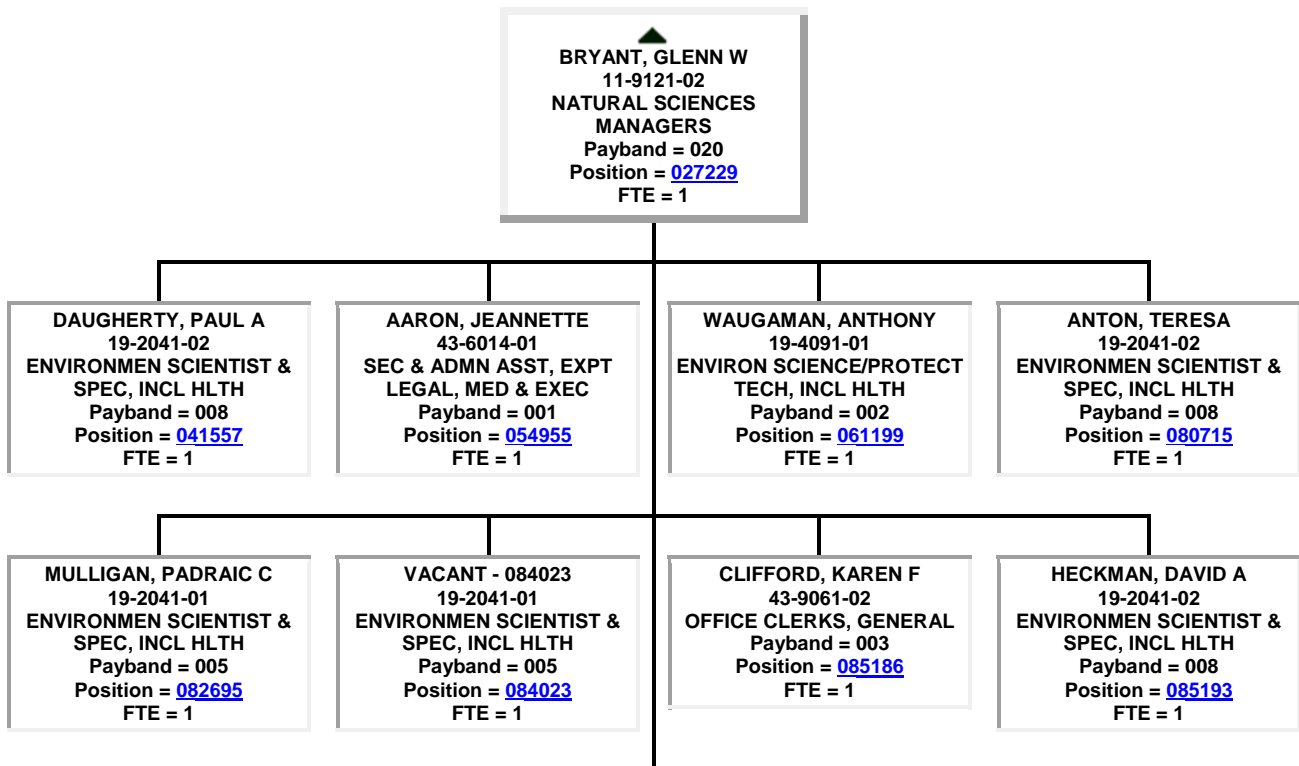
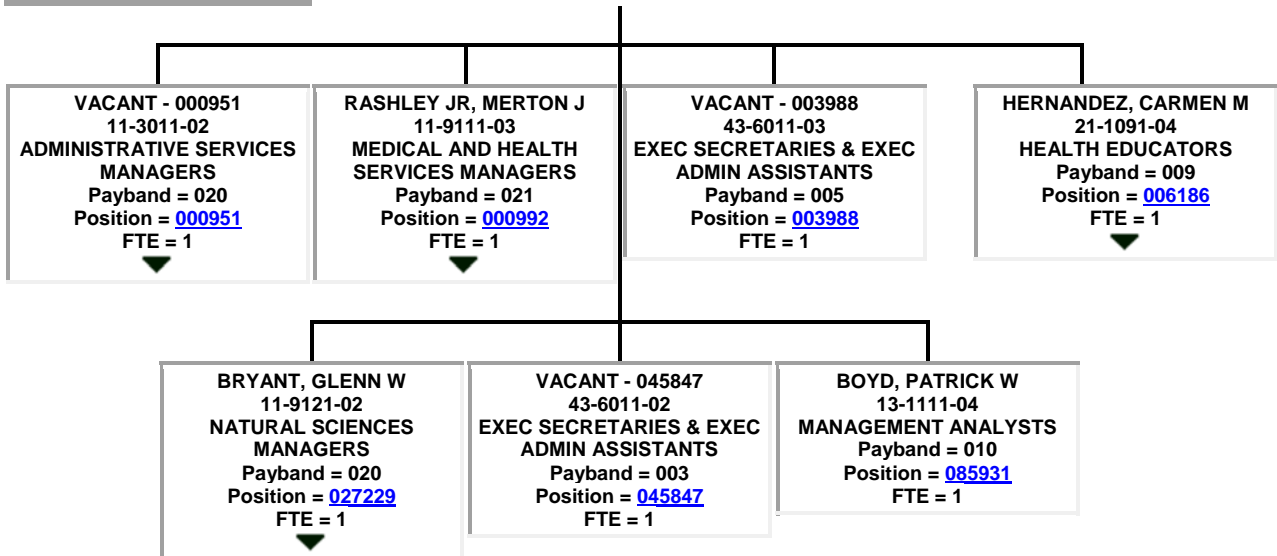


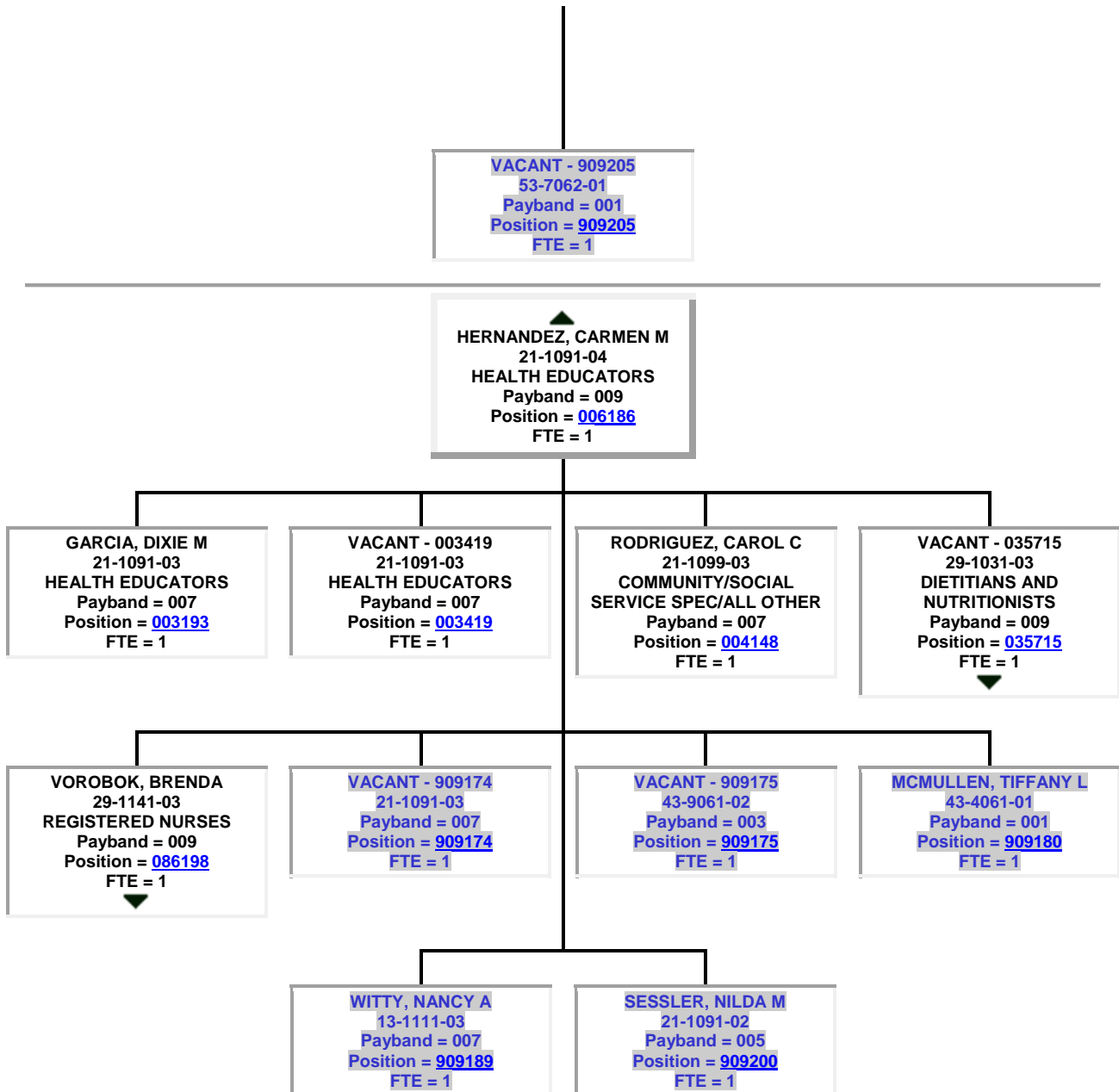


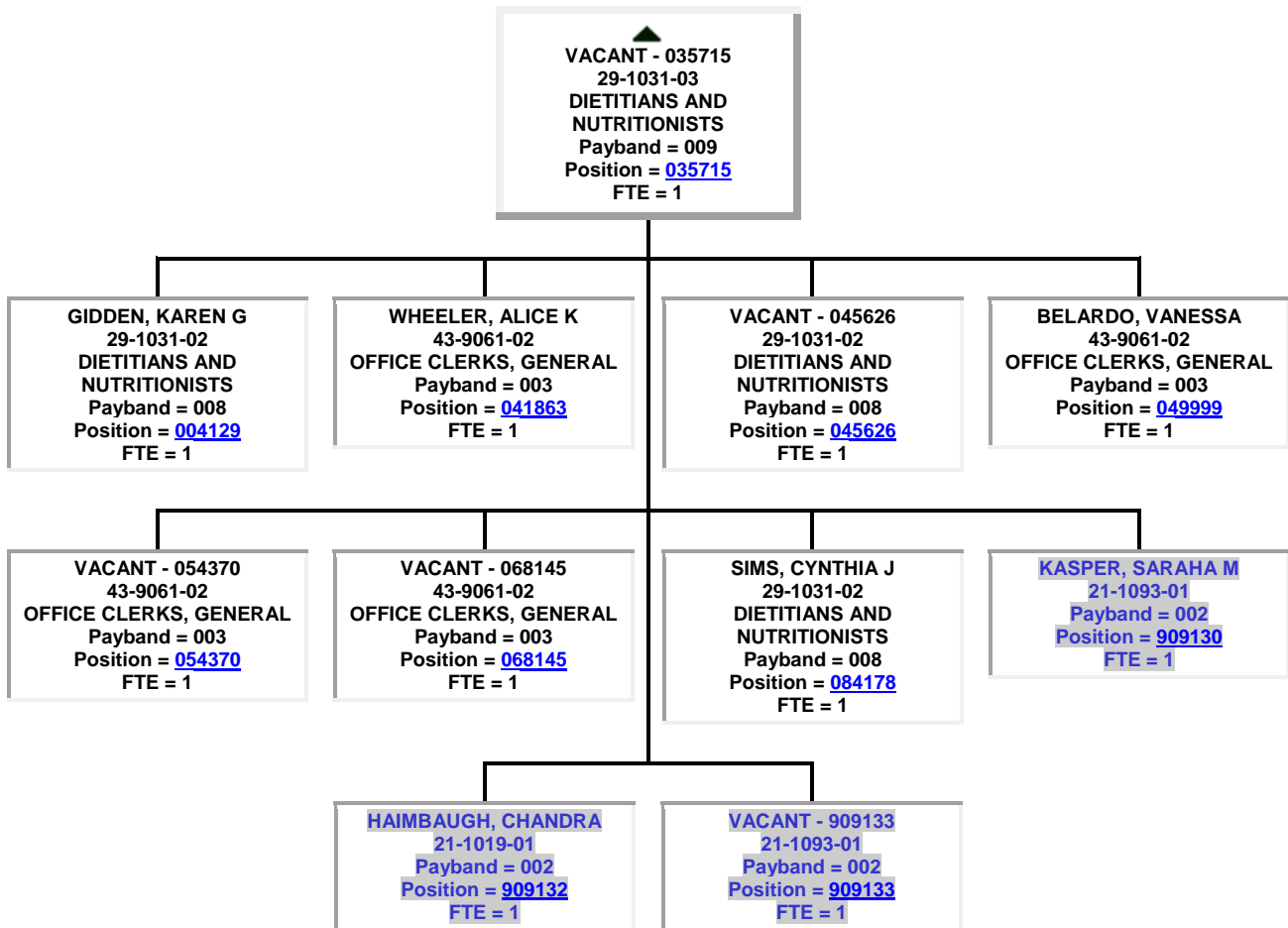
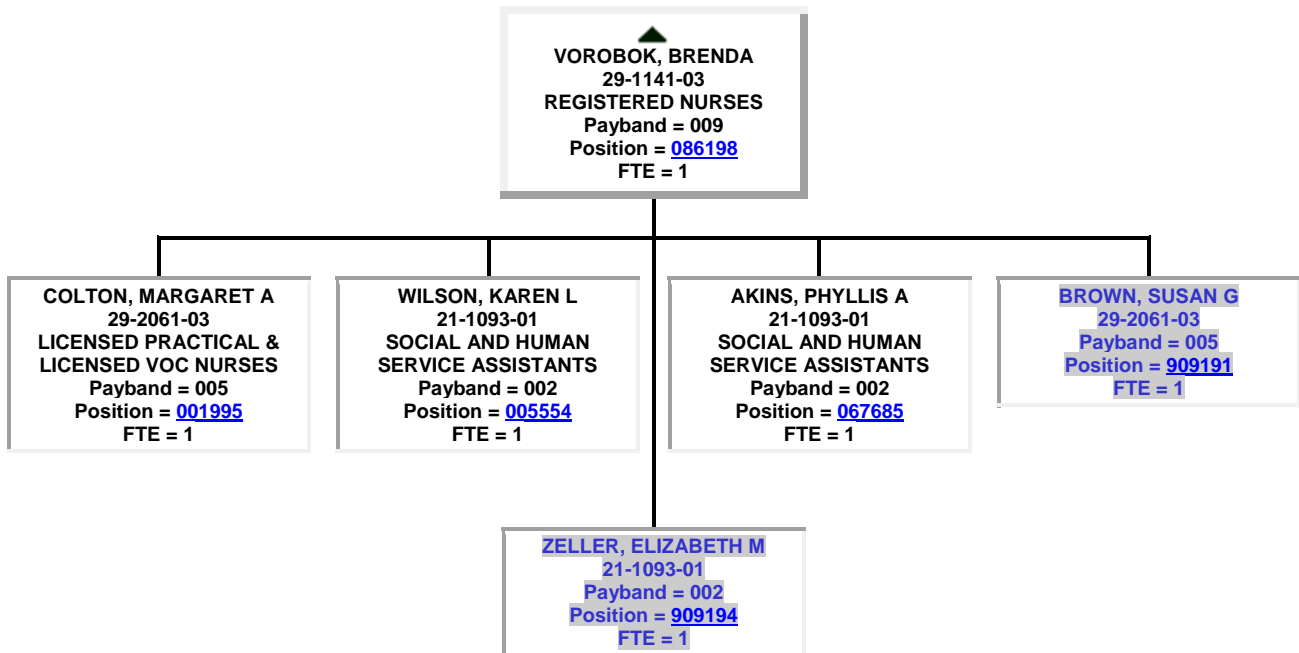


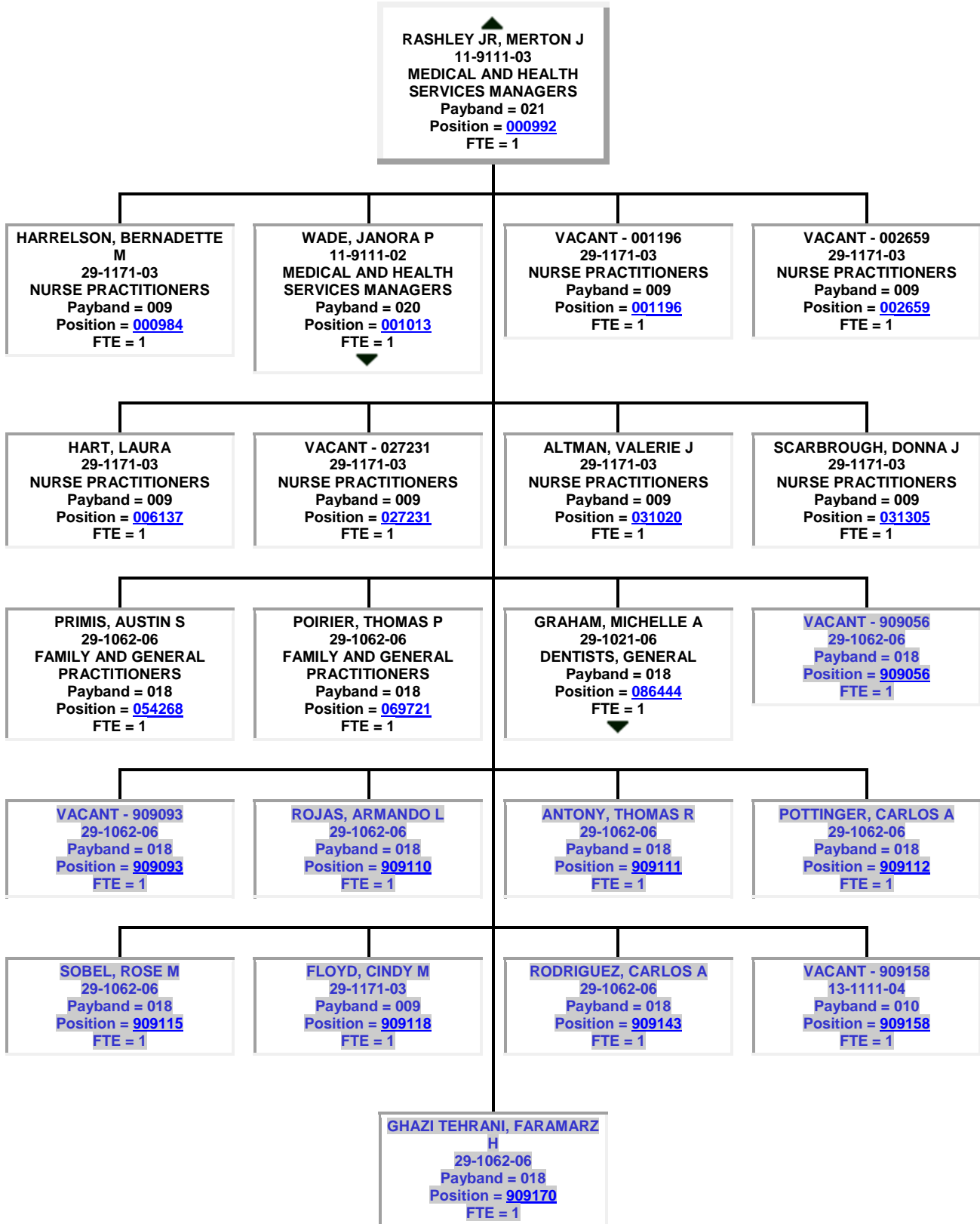


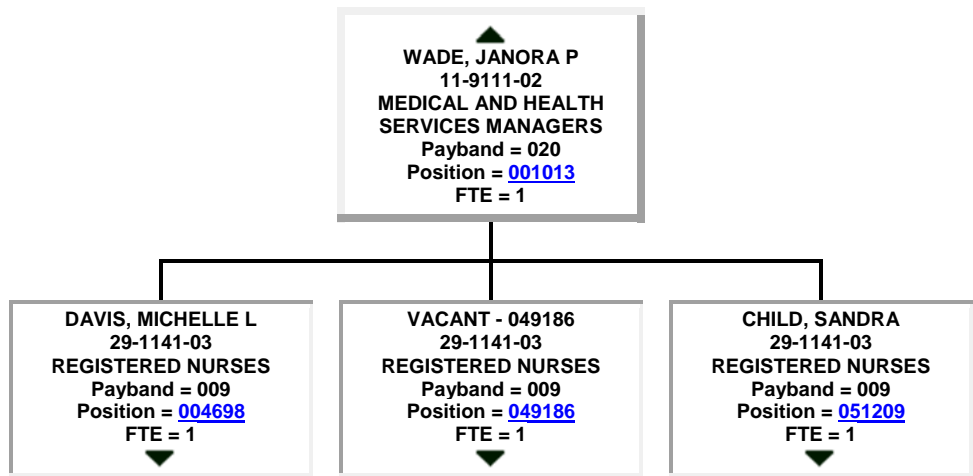
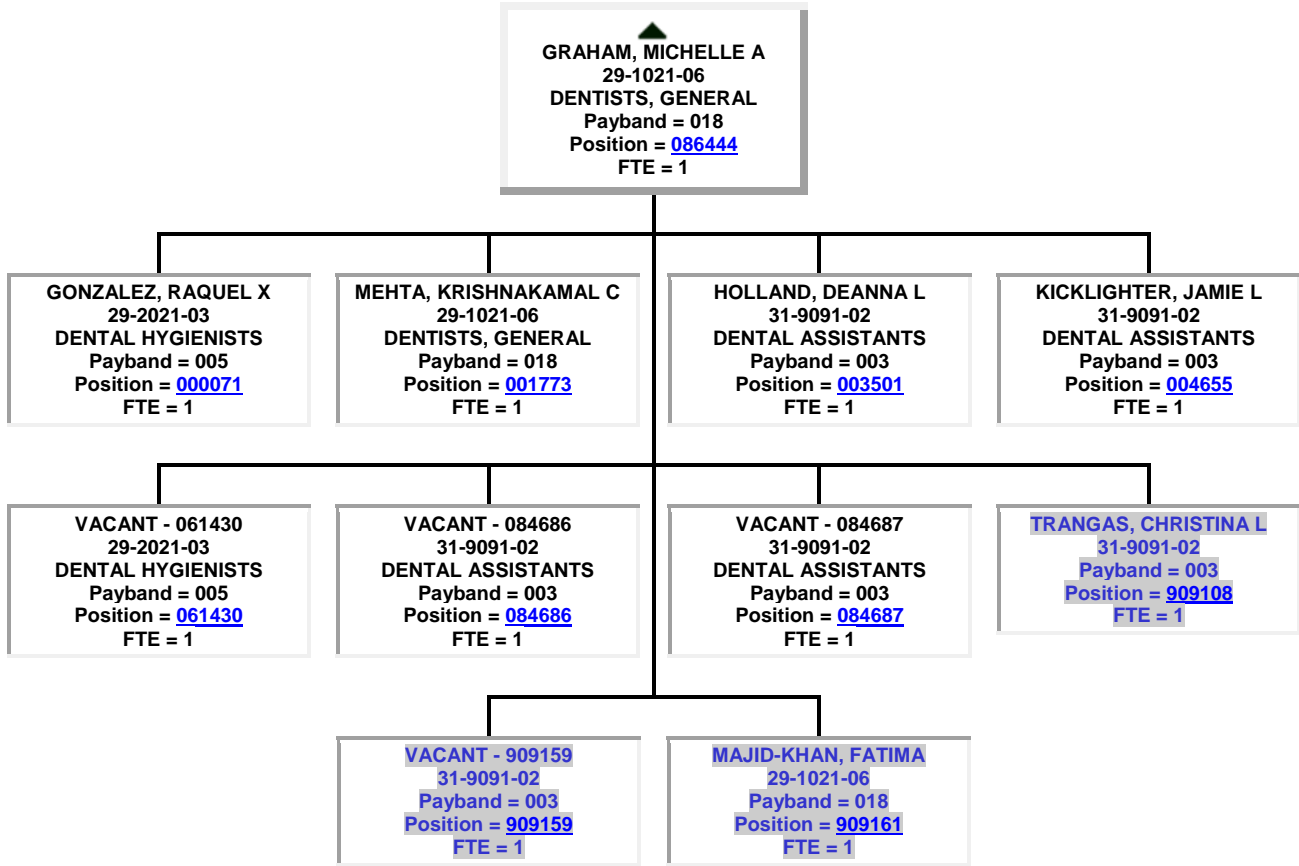
- **MCCAFFERTY, LISA**
10-9111-01
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 023
Position = [027230](#)
FTE = 1

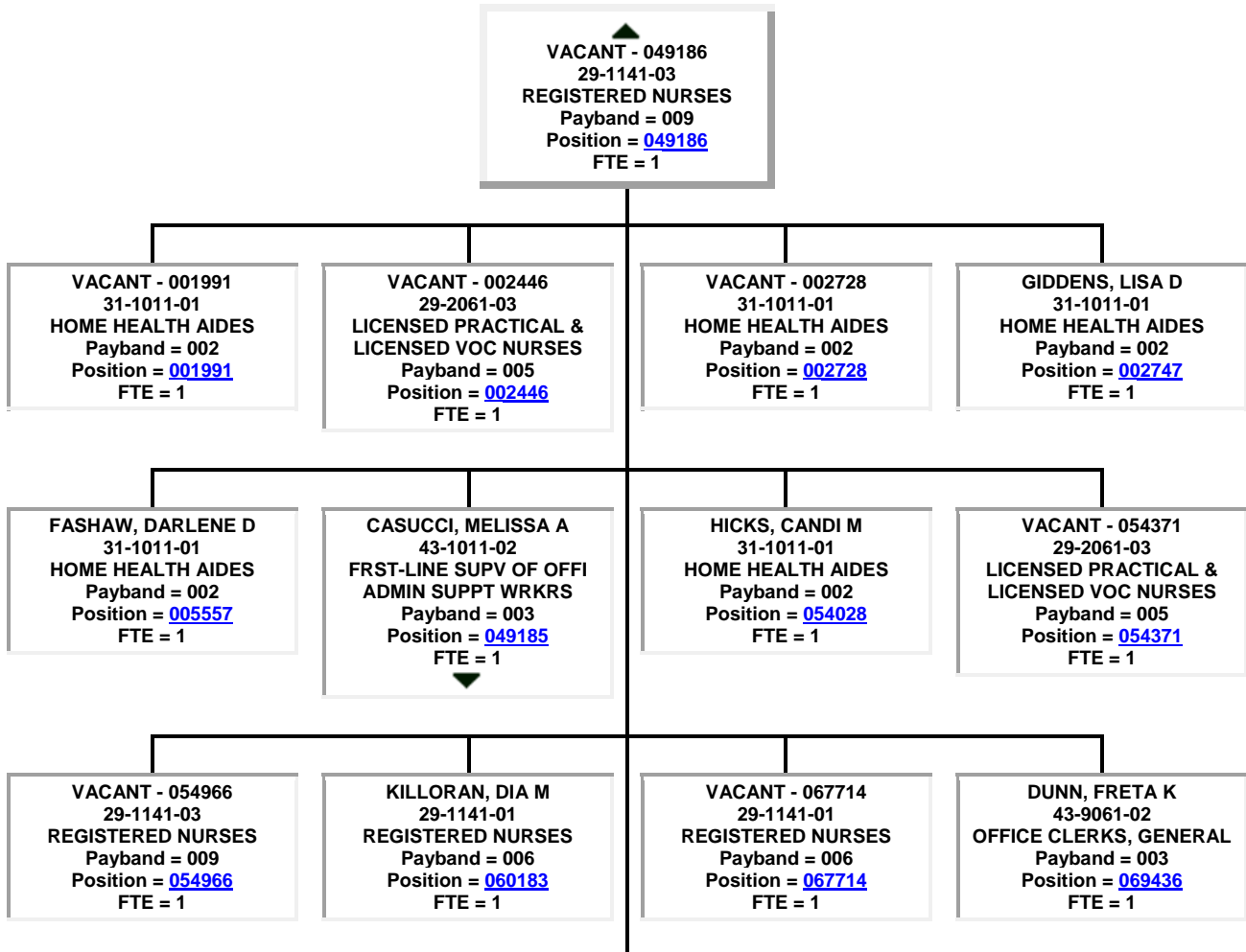
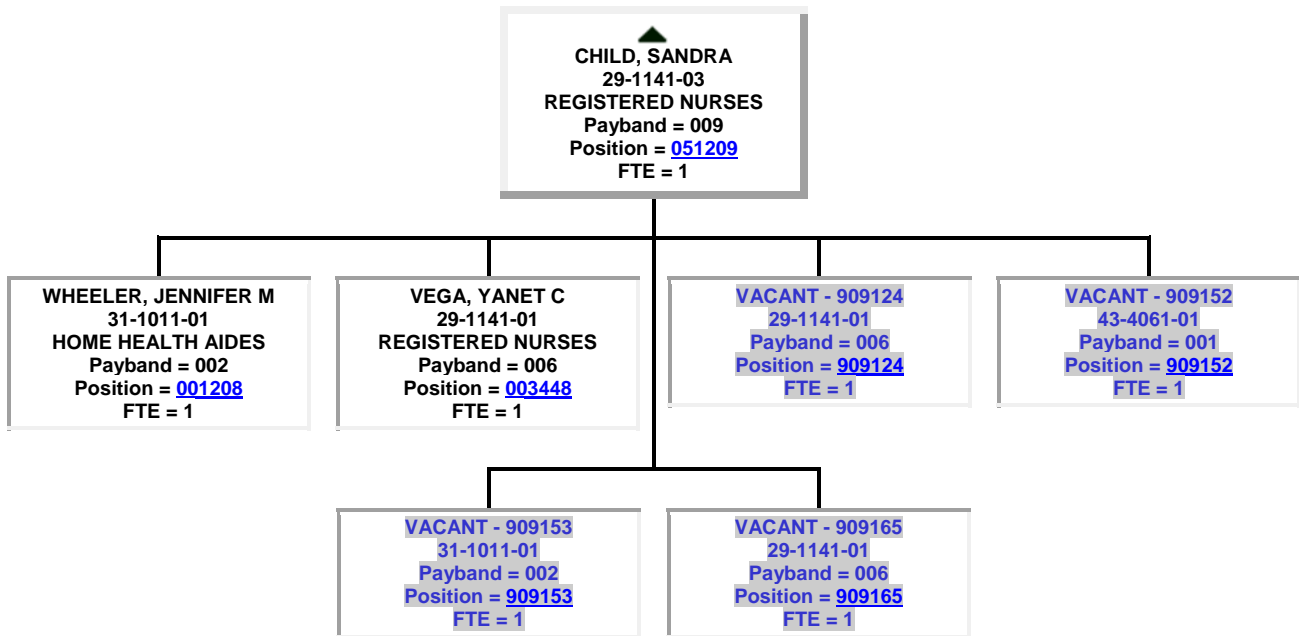


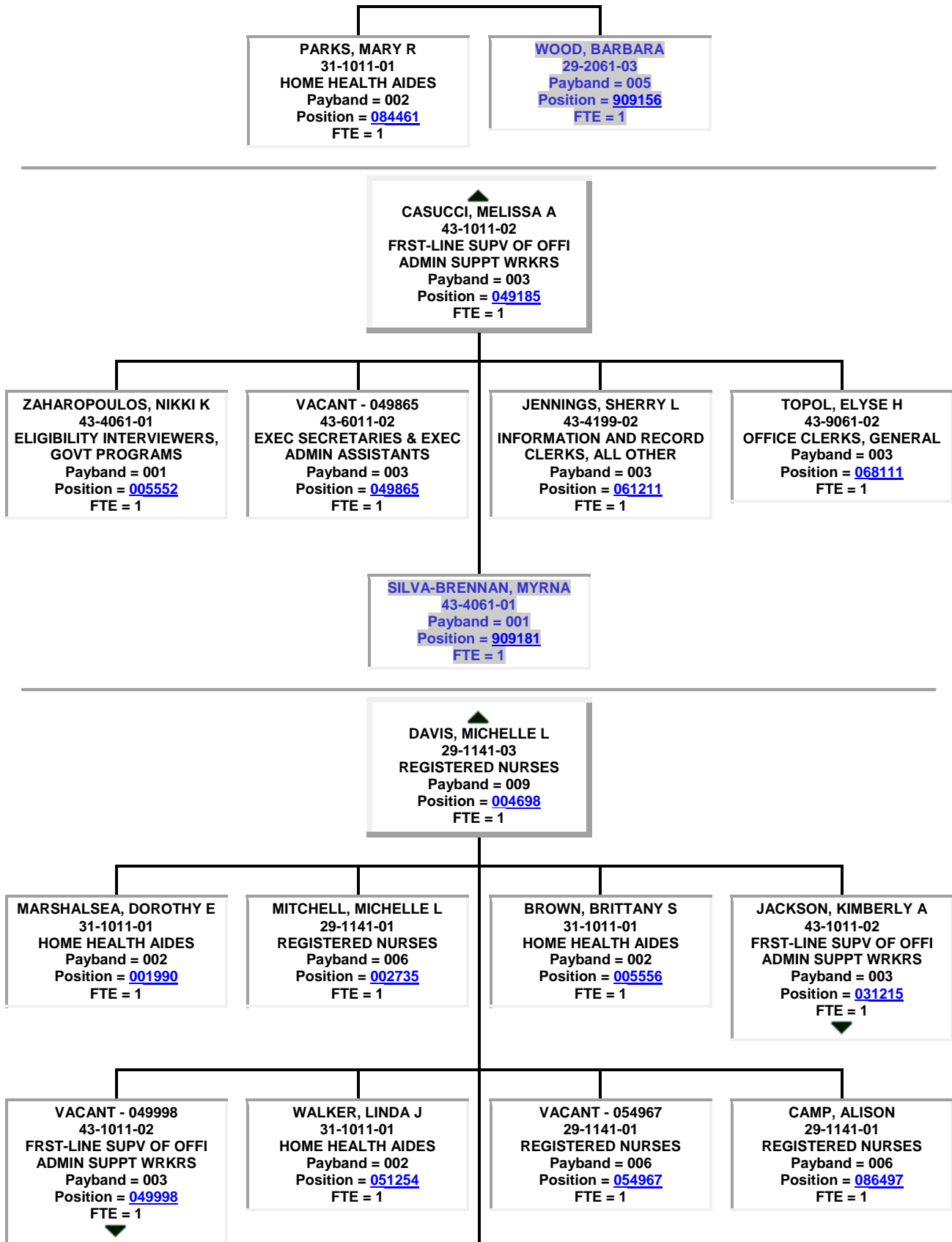


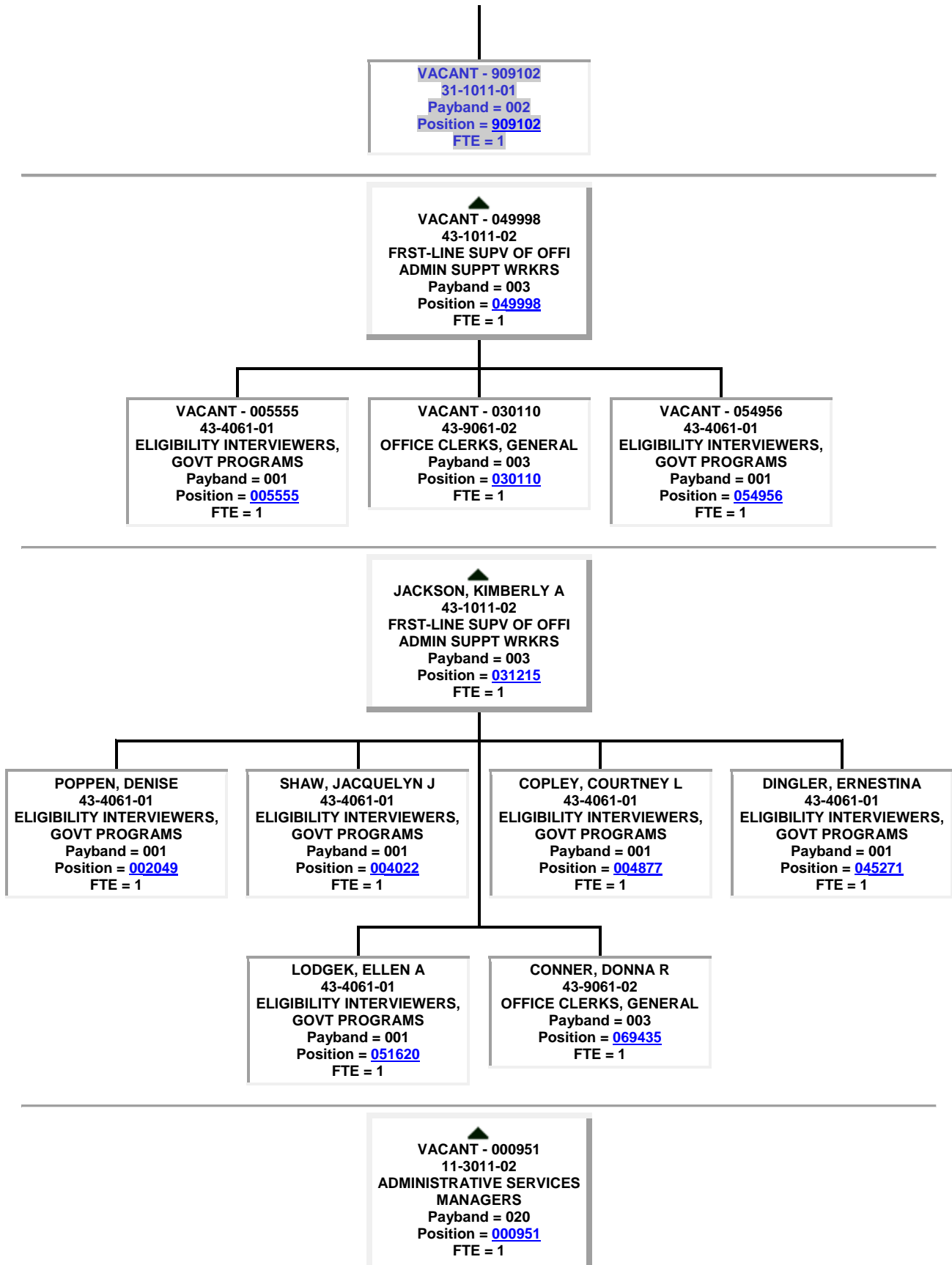


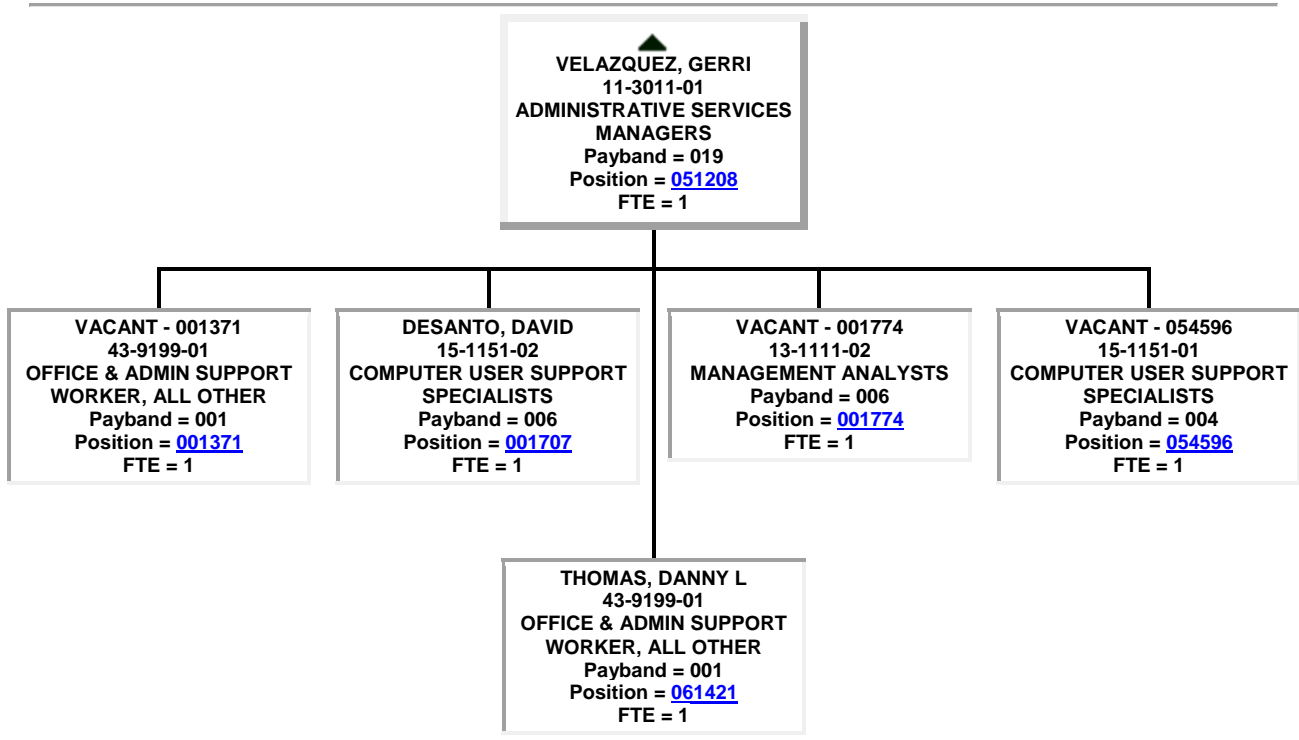
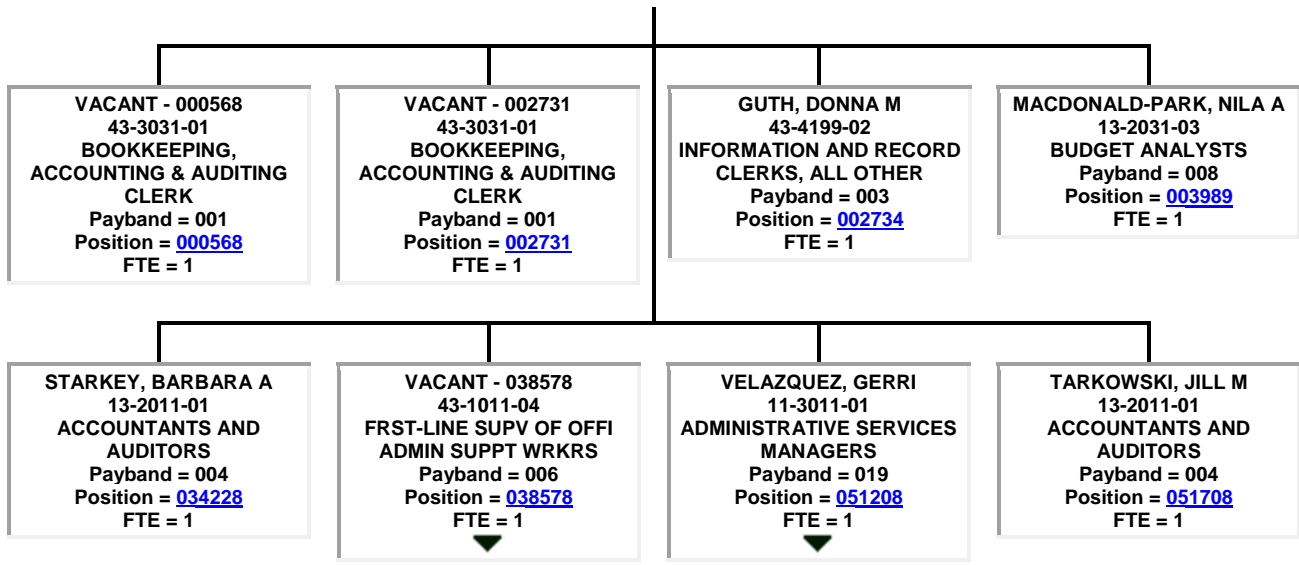


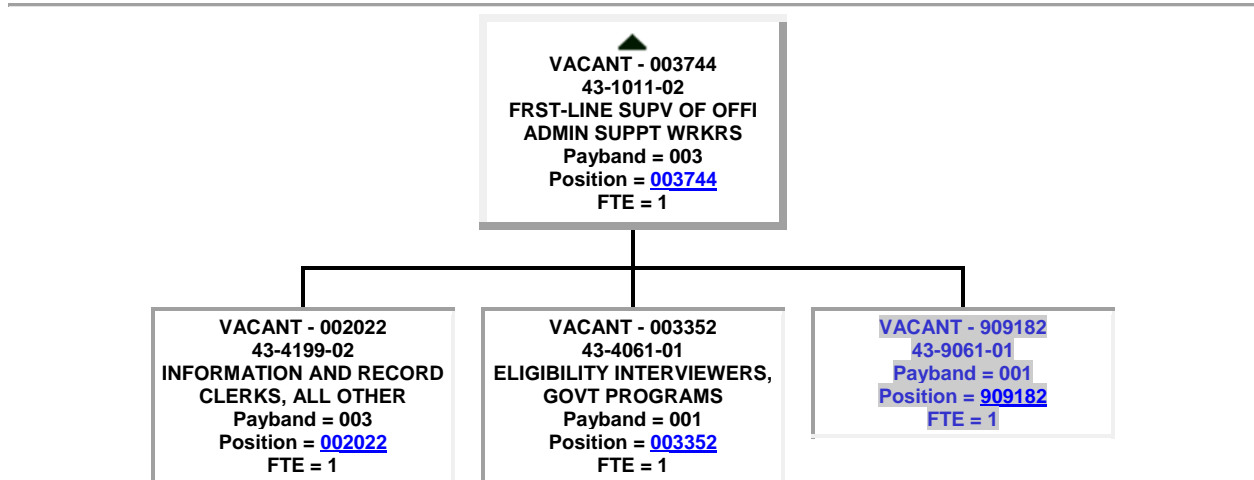
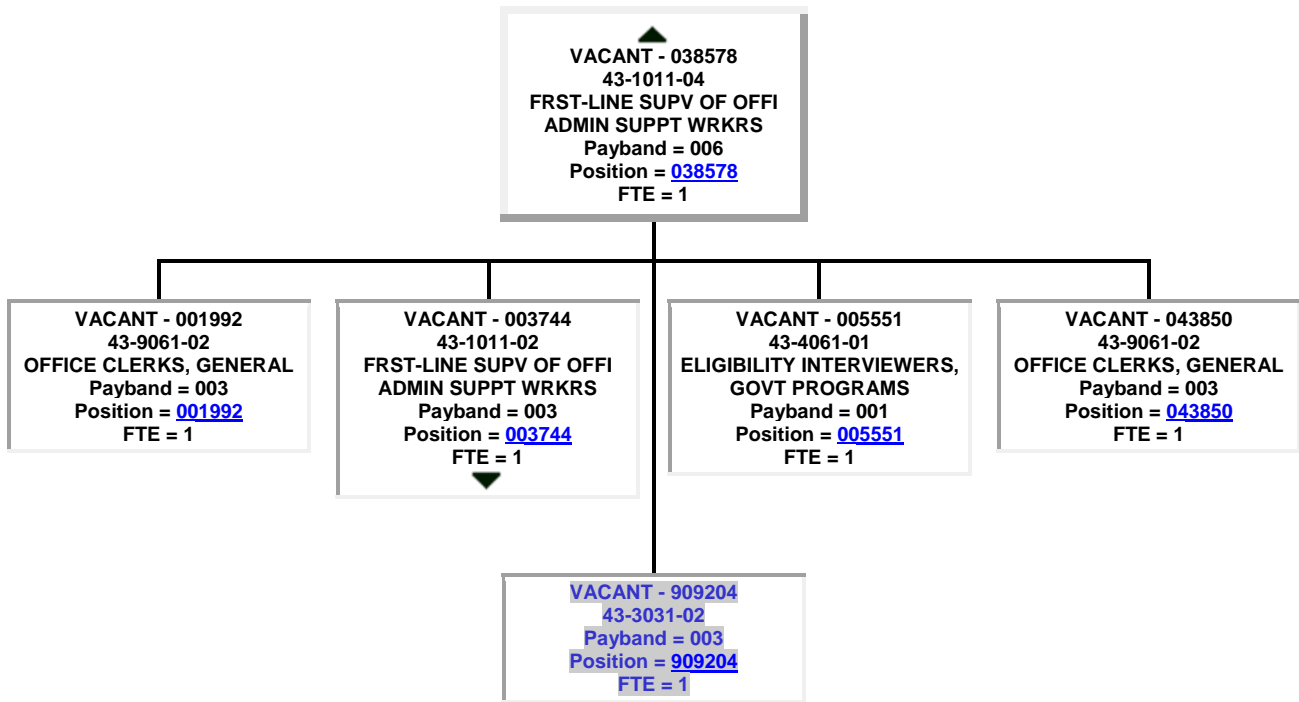




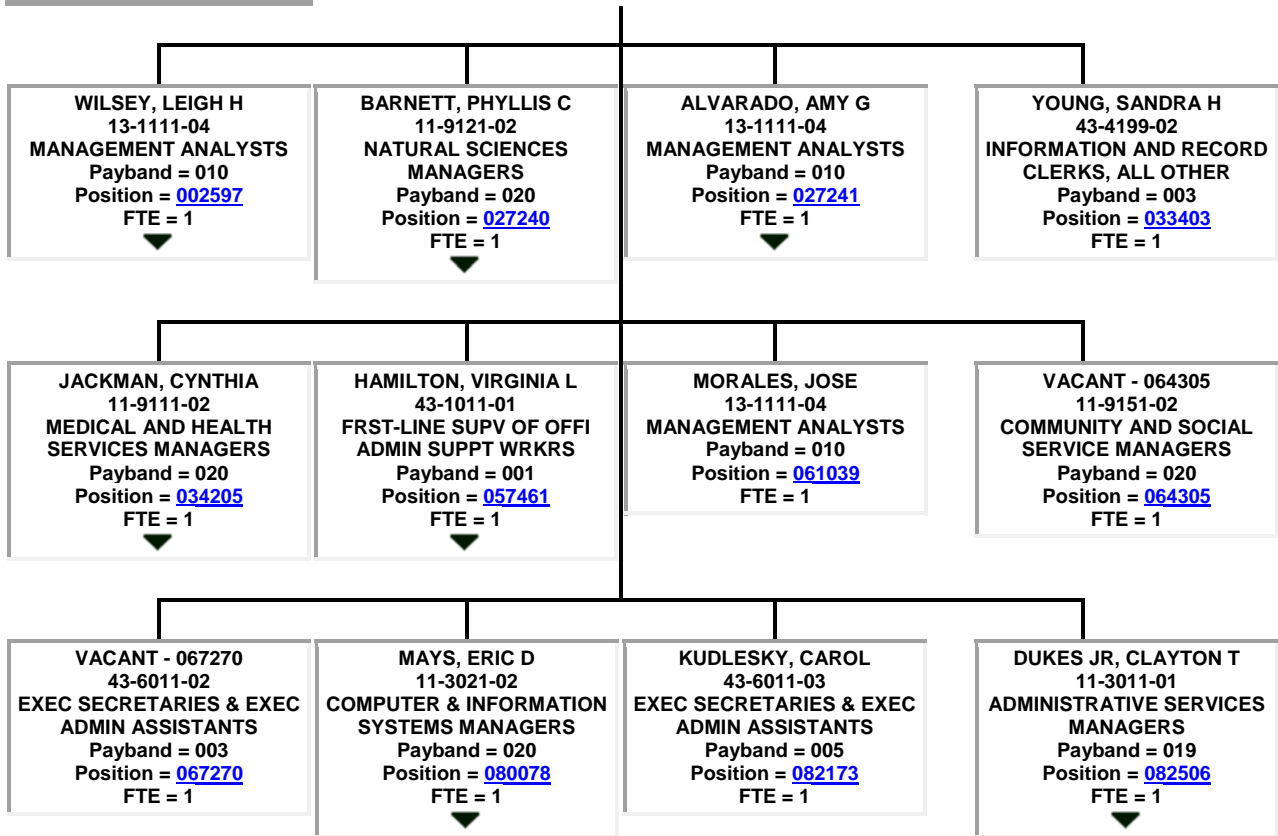




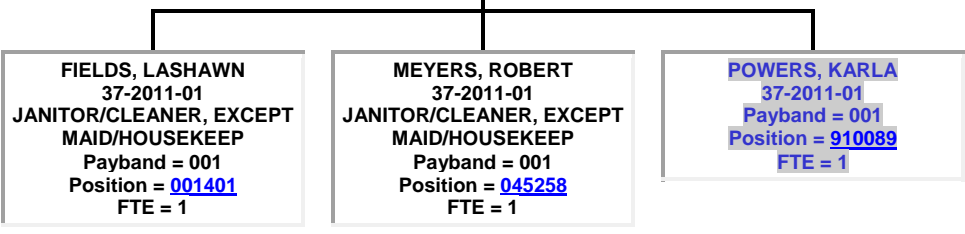




● VALLE, DONNA L
 11-9111-03
 MEDICAL AND HEALTH
 SERVICES MANAGERS
 Payband = 021
 Position = [066618](#)
 FTE = 1



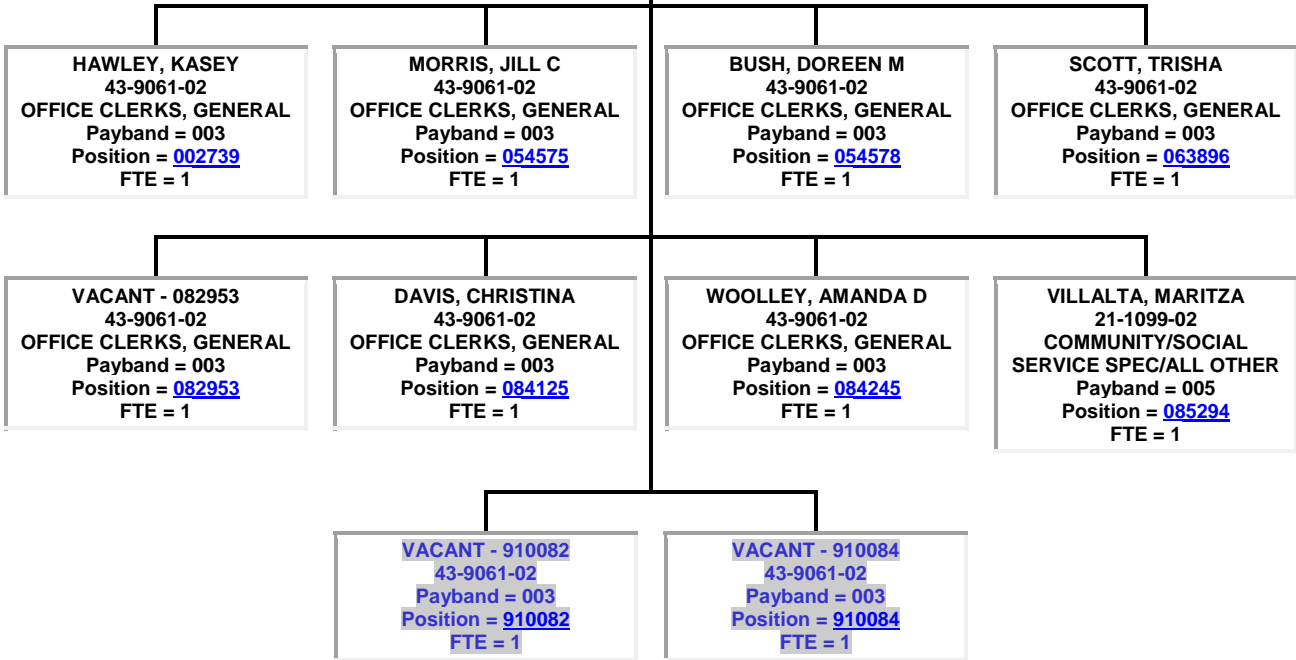
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 DUKES JR, CLAYTON T
 11-3011-01
 ADMINISTRATIVE SERVICES
 MANAGERS
 Payband = 019
 Position = [082506](#)
 FTE = 1



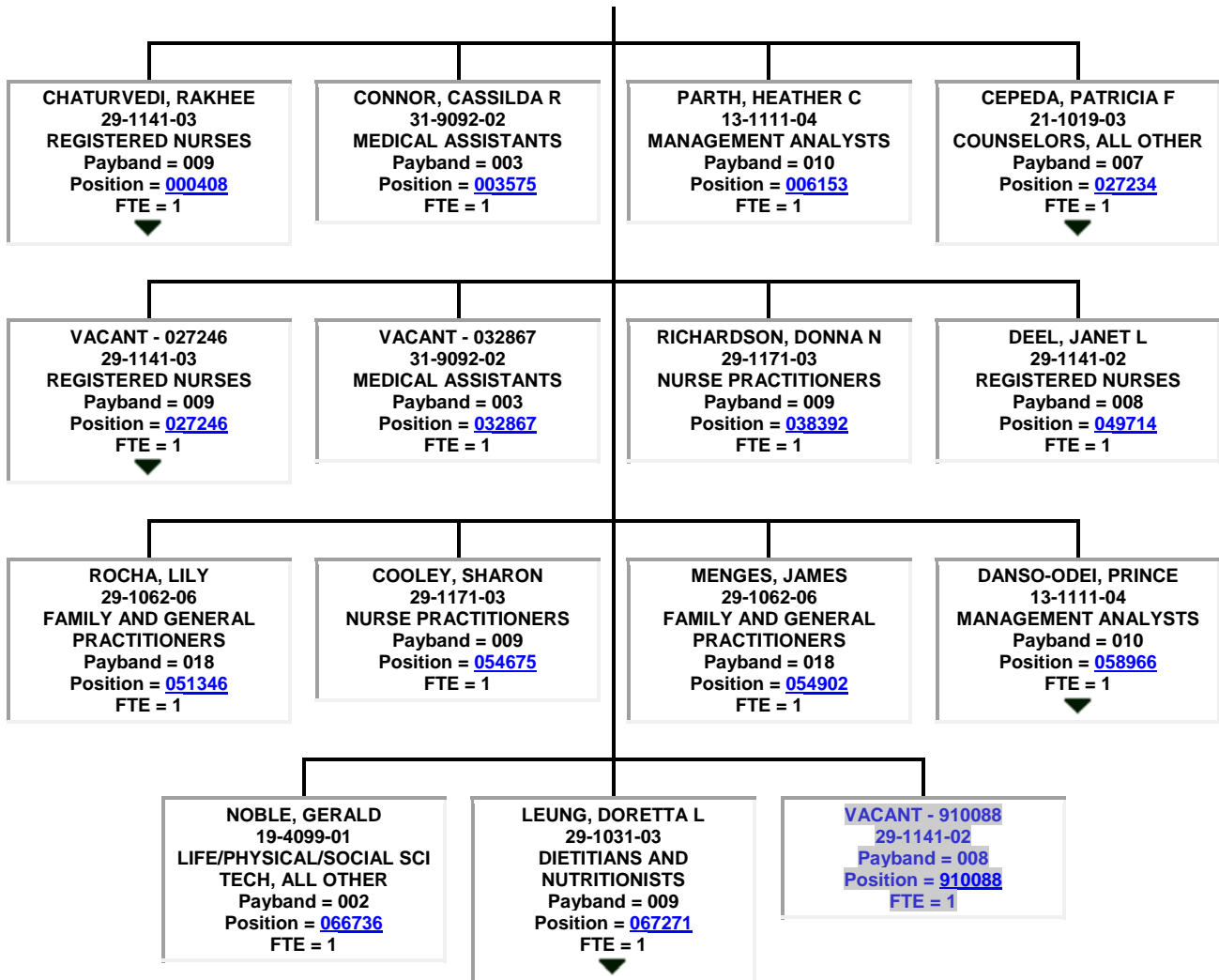
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MAYS, ERIC D
11-3021-02
**COMPUTER & INFORMATION
SYSTEMS MANAGERS**
Payband = 020
Position = [080078](#)
FTE = 1

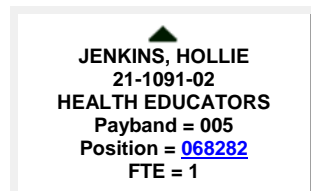
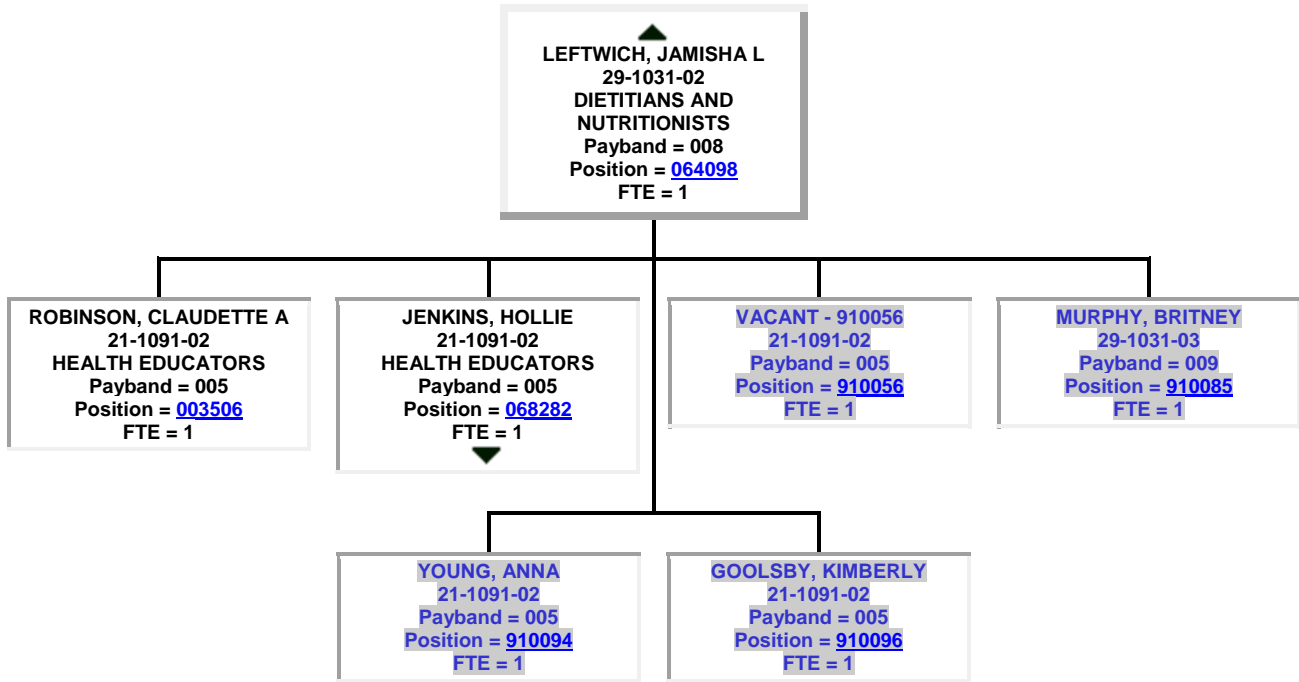
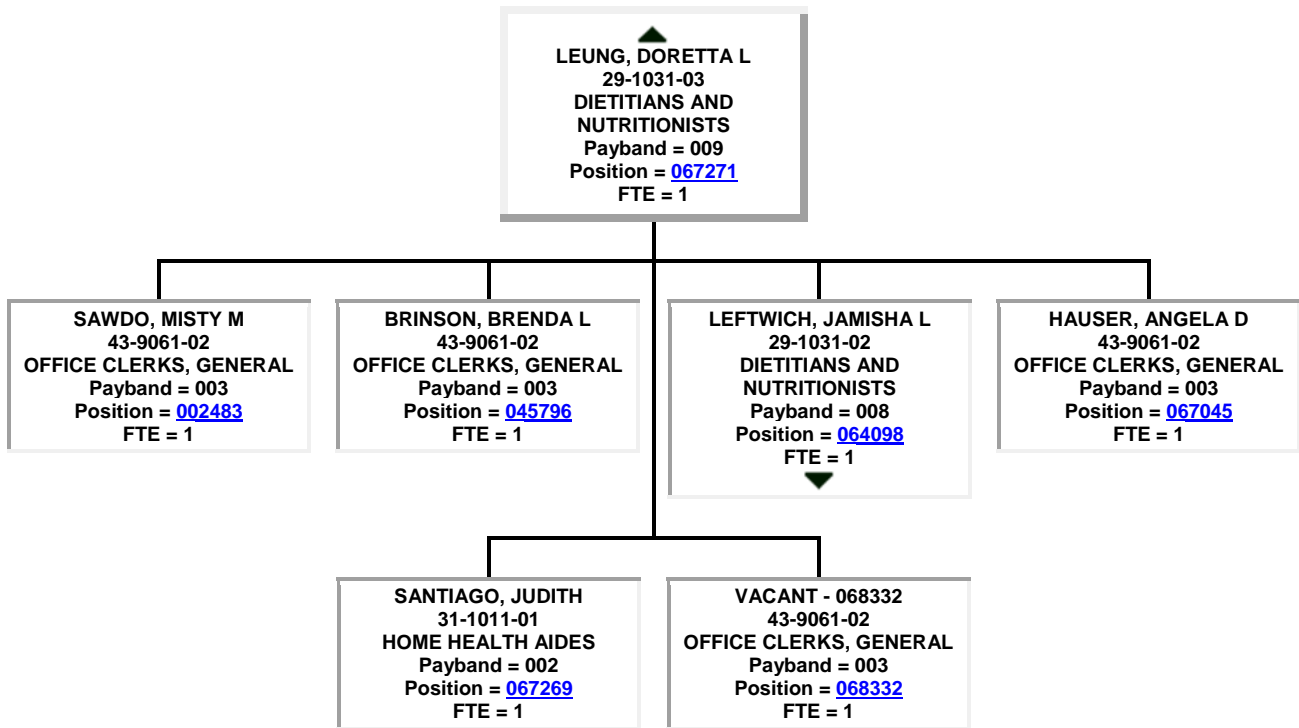
HOPE, RICHARD
15-1151-01
**COMPUTER USER SUPPORT
SPECIALISTS**
Payband = 004
Position = [058934](#)
FTE = 1

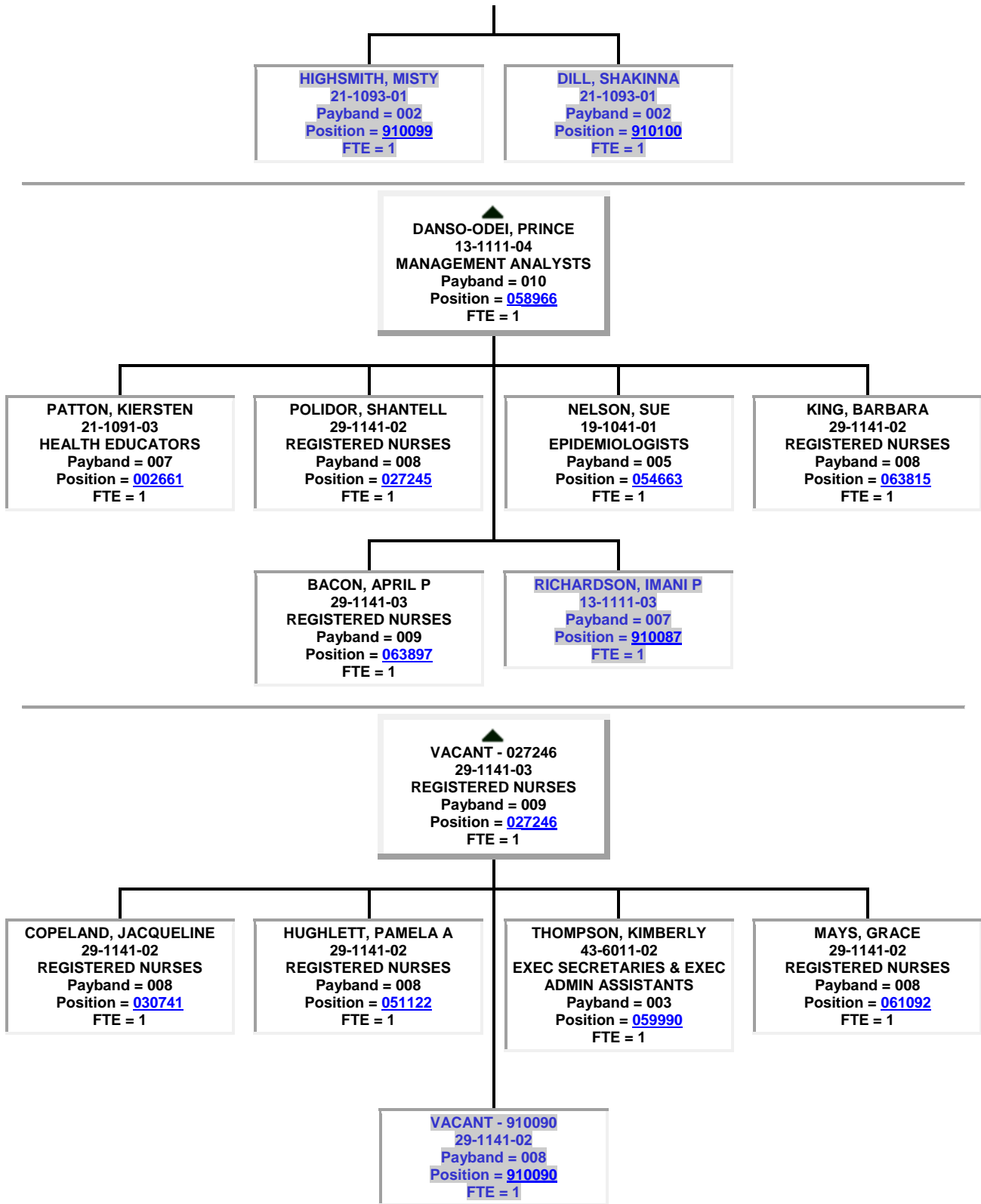
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HAMILTON, VIRGINIA L
43-1011-01
**FRST-LINE SUPV OF OFFI
ADMIN SUPPT WRKRS**
Payband = 001
Position = [057461](#)
FTE = 1

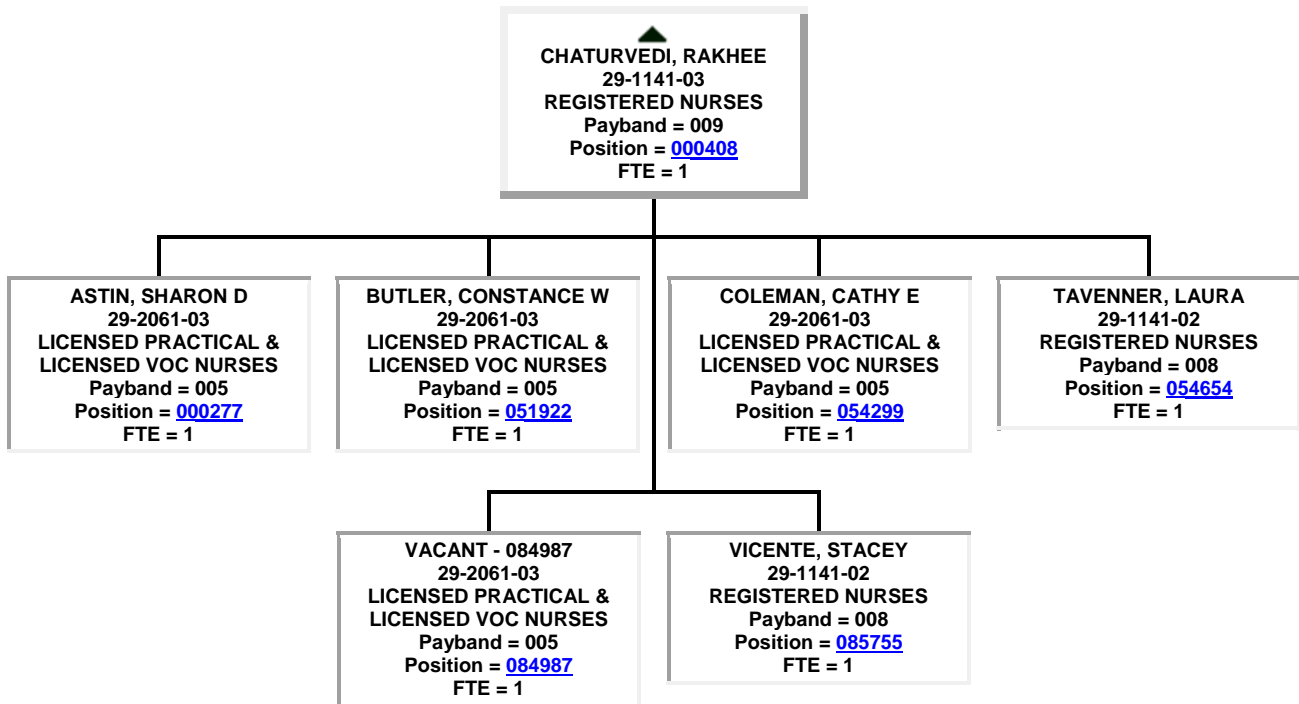
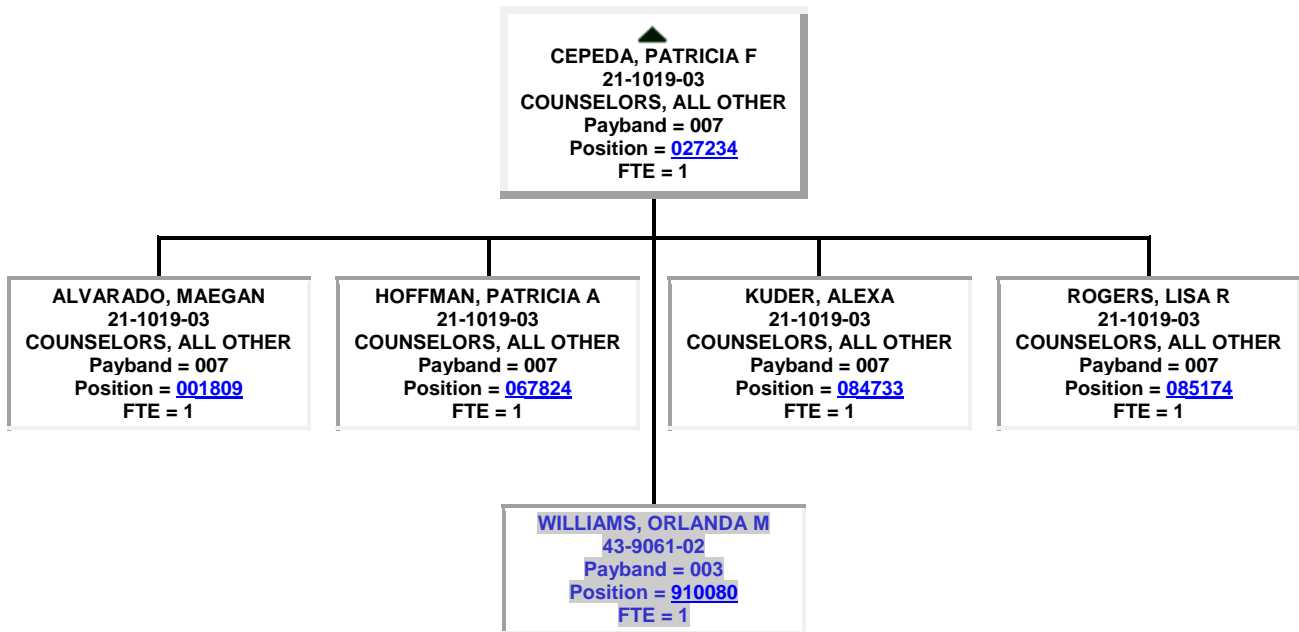


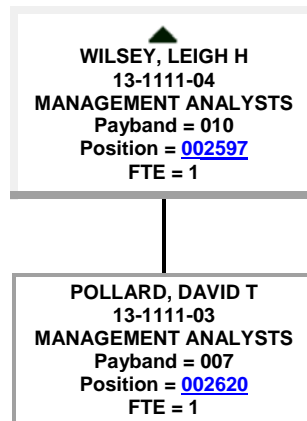
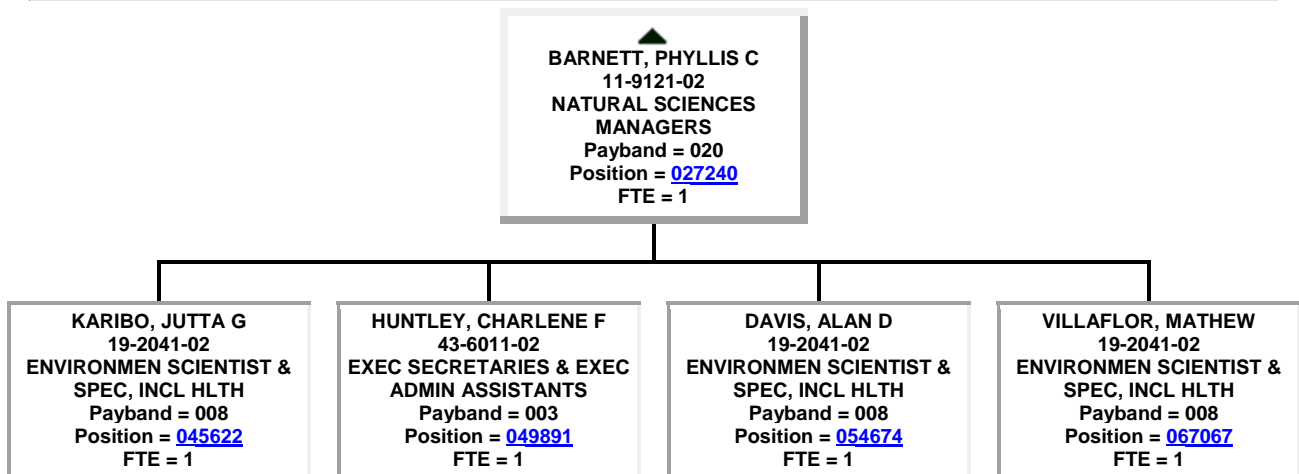
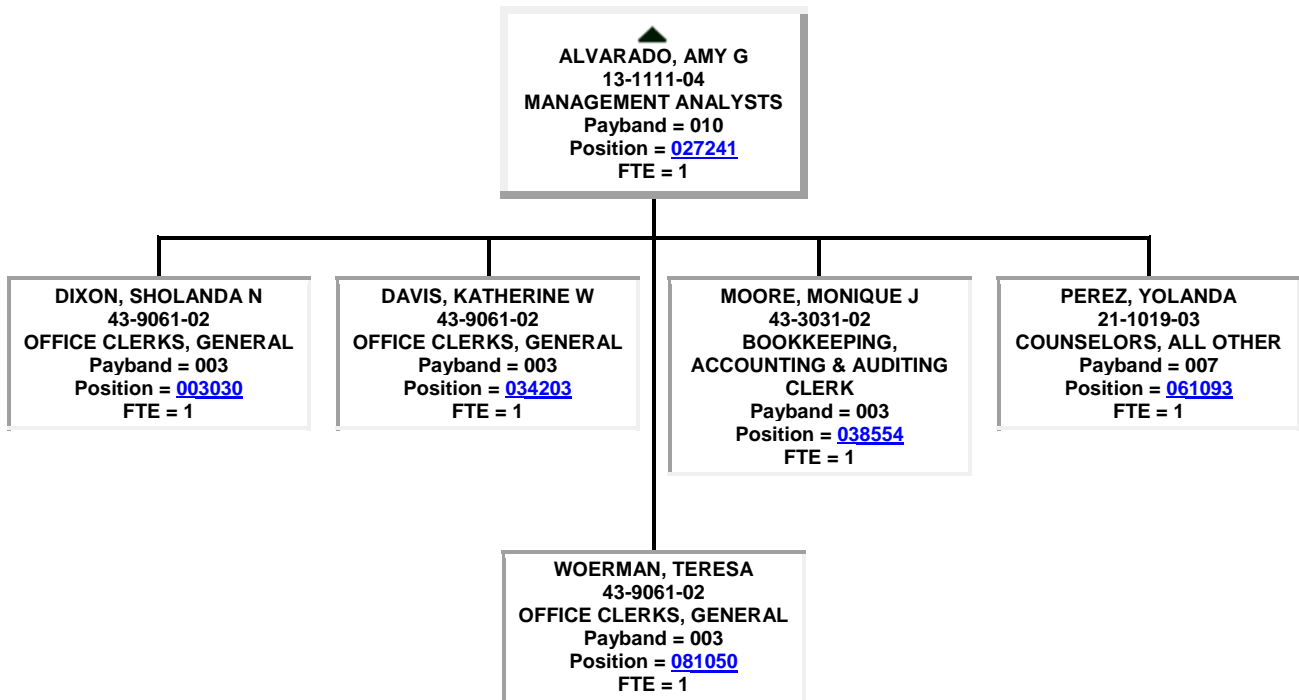
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JACKMAN, CYNTHIA
11-9111-02
**MEDICAL AND HEALTH
SERVICES MANAGERS**
Payband = 020
Position = [034205](#)
FTE = 1



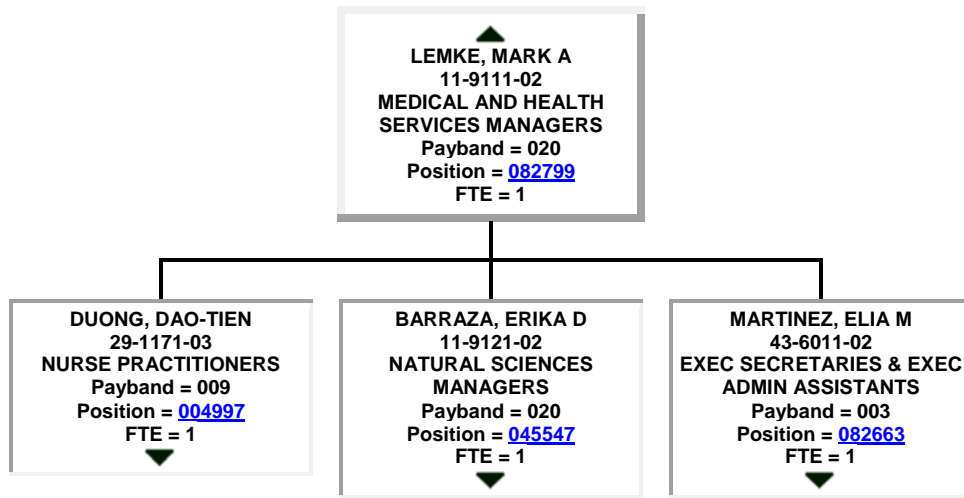
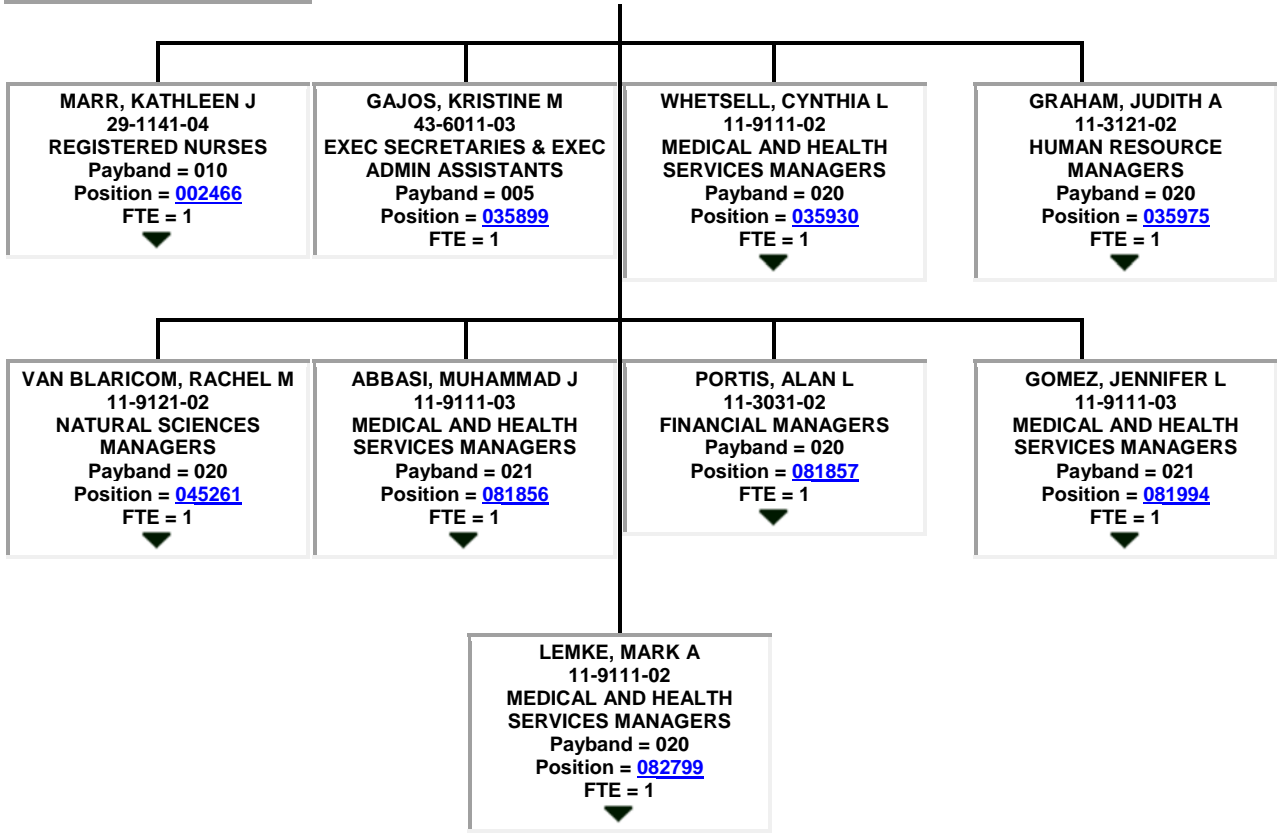


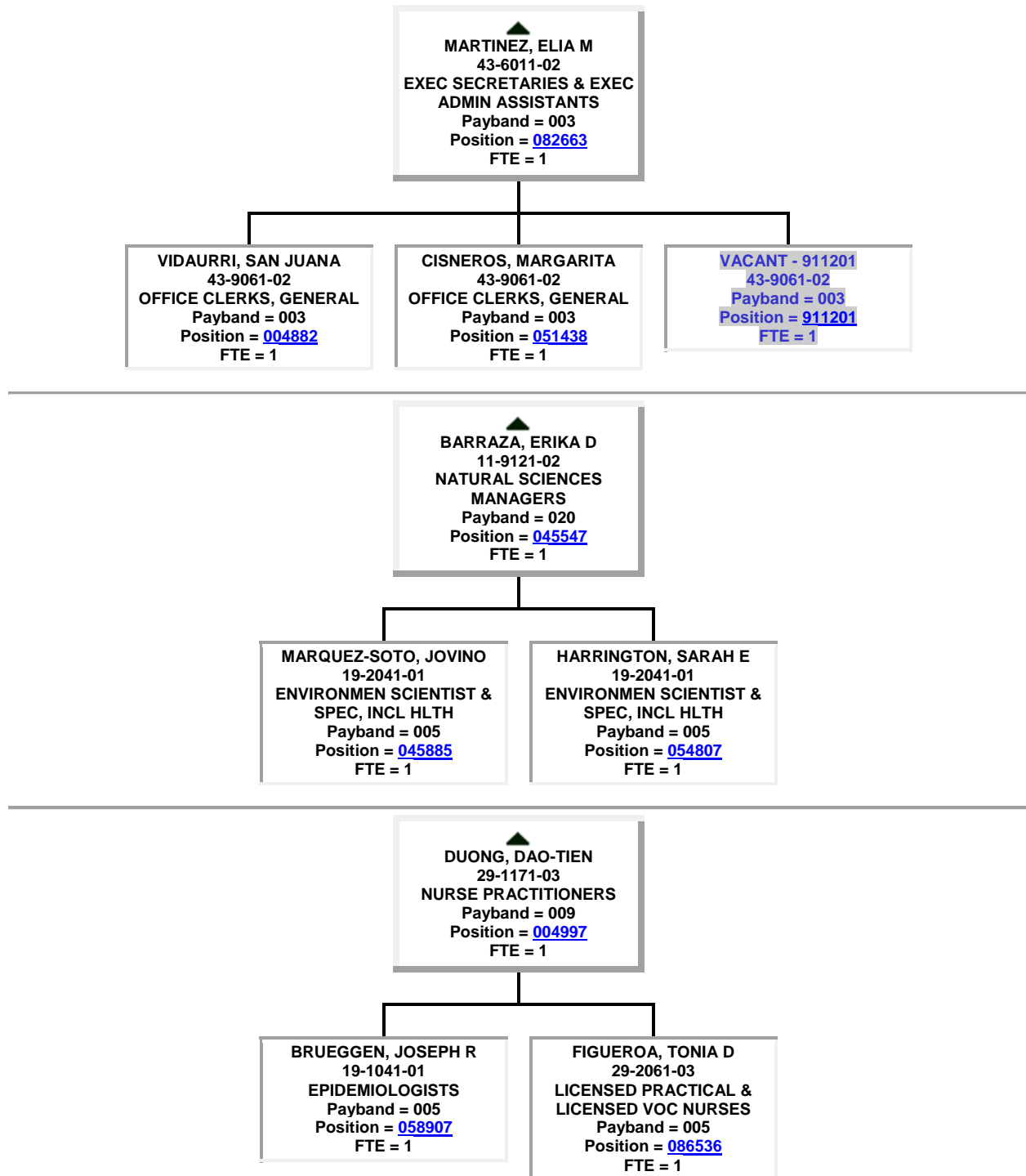


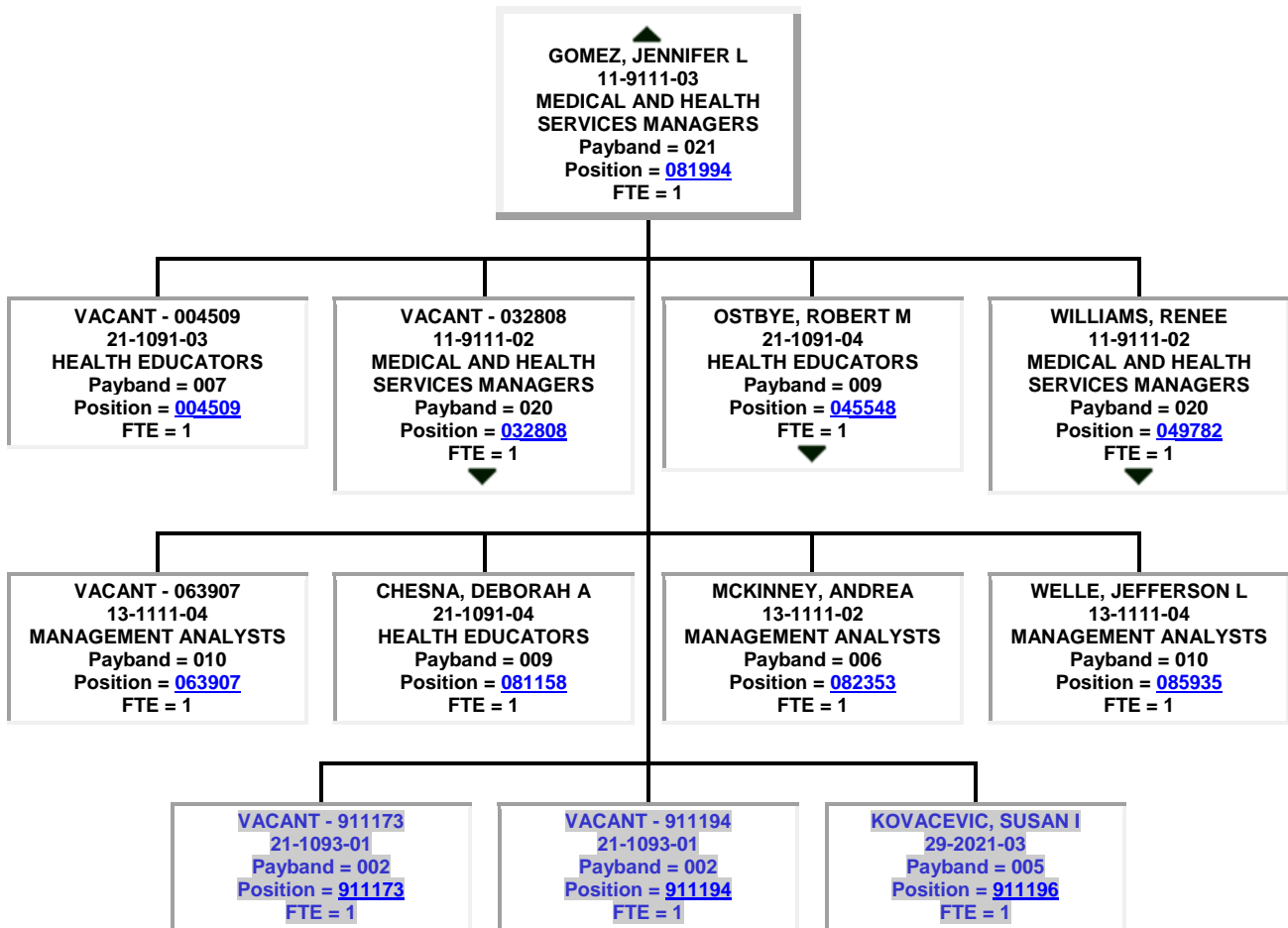


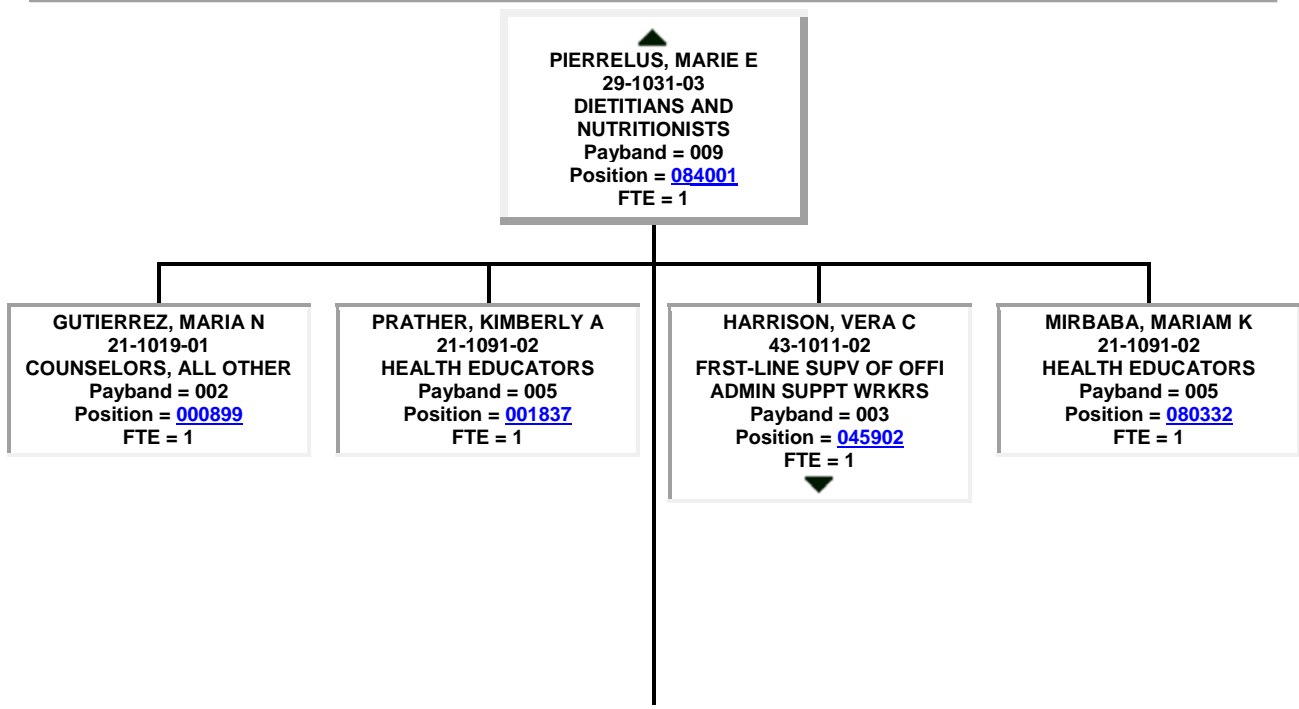
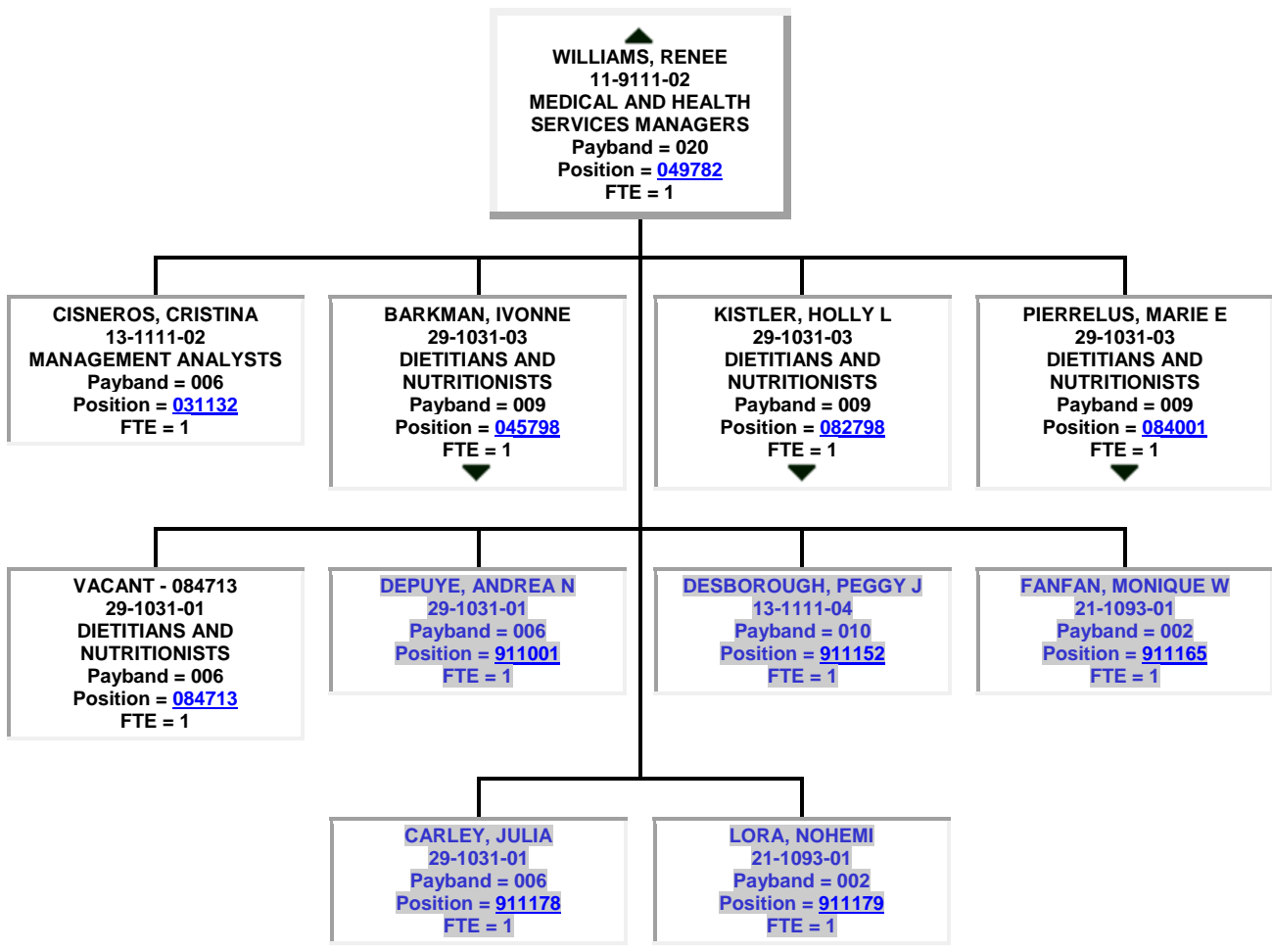


● VICK, STEPHANIE A
 10-9111-01
 MEDICAL AND HEALTH
 SERVICES MANAGERS
 Payband = 023
 Position = [027256](#)
 FTE = 1









VACANT - 911160
21-1091-02
Payband = 005
Position = 911160
FTE = 1

HARRISON, VERA C
43-1011-02
FRST-LINE SUPV OF OFFI
ADMIN SUPPT WRKRS
Payband = 003
Position = 045902
FTE = 1

DE LA ROSA, MARISELA
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = 027271
FTE = 1

MARTINEZ, NORA
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = 031589
FTE = 1

GEORGES, LILA
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = 045478
FTE = 1

RAMOS, MARIA A
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = 068453
FTE = 1

KISTLER, HOLLY L
29-1031-03
DIETITIANS AND
NUTRITIONISTS
Payband = 009
Position = 082798
FTE = 1

MARSH, KATHRYN A
29-1031-02
DIETITIANS AND
NUTRITIONISTS
Payband = 008
Position = 045052
FTE = 1

BOTELHO, CLAIRE M
29-2051-01
DIETETIC TECHNICIANS
Payband = 002
Position = 061795
FTE = 1

DIAZ, MAIRELYS
43-1011-02
FRST-LINE SUPV OF OFFI
ADMIN SUPPT WRKRS
Payband = 003
Position = 062029
FTE = 1

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21-1019-01
COUNSELORS, ALL OTHER
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Position = 084694
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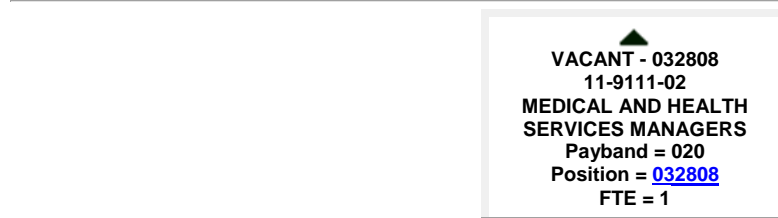
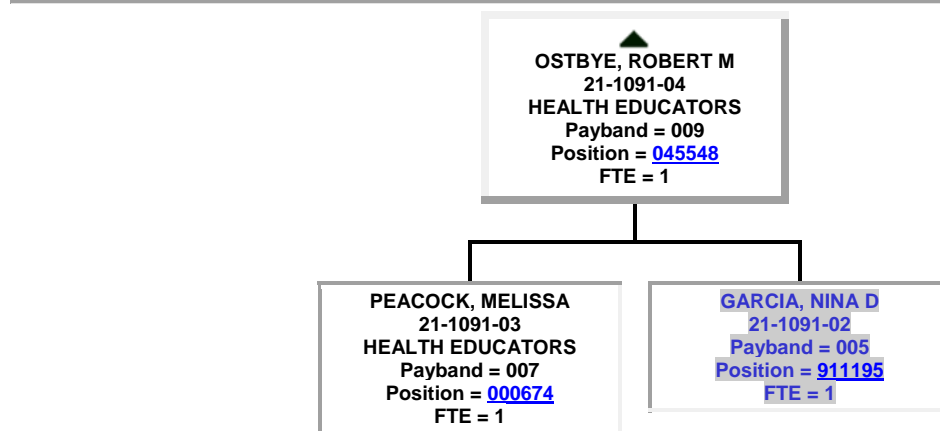
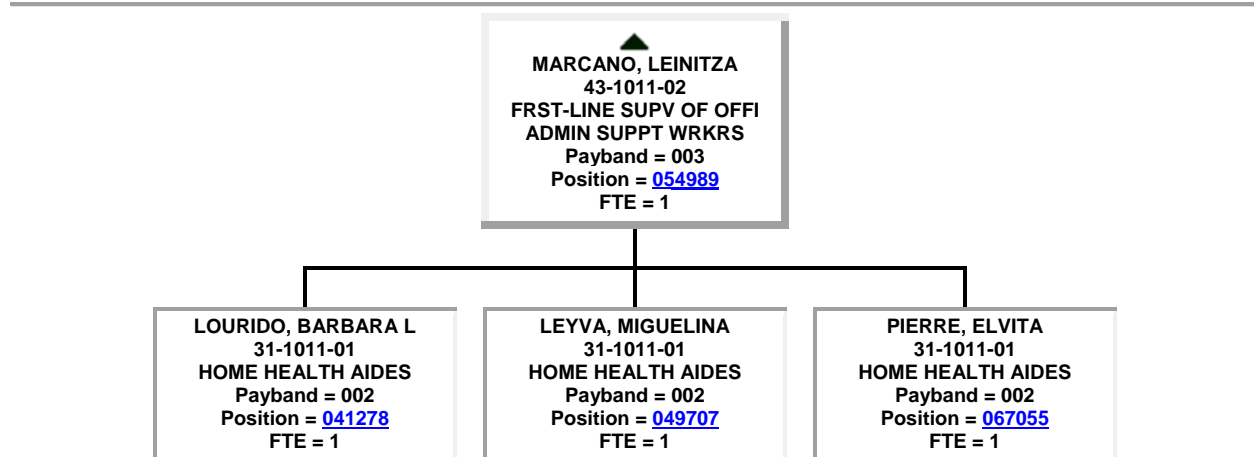
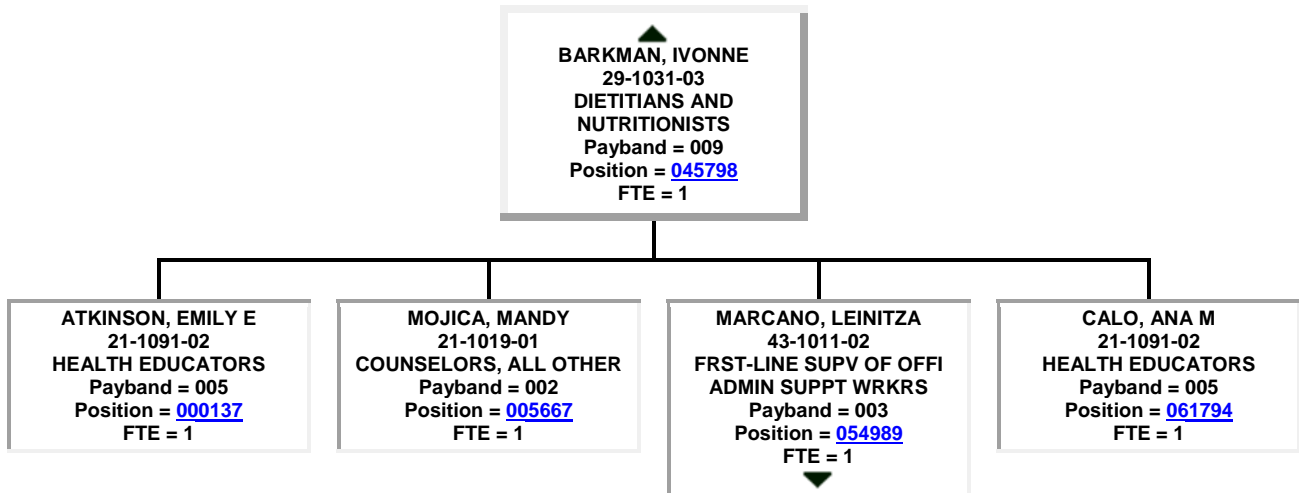
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FRST-LINE SUPV OF OFFI
ADMIN SUPPT WRKRS
Payband = 003
Position = 062029
FTE = 1

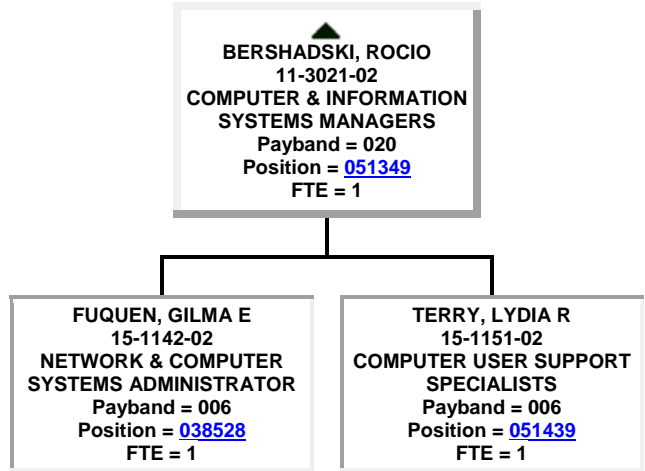
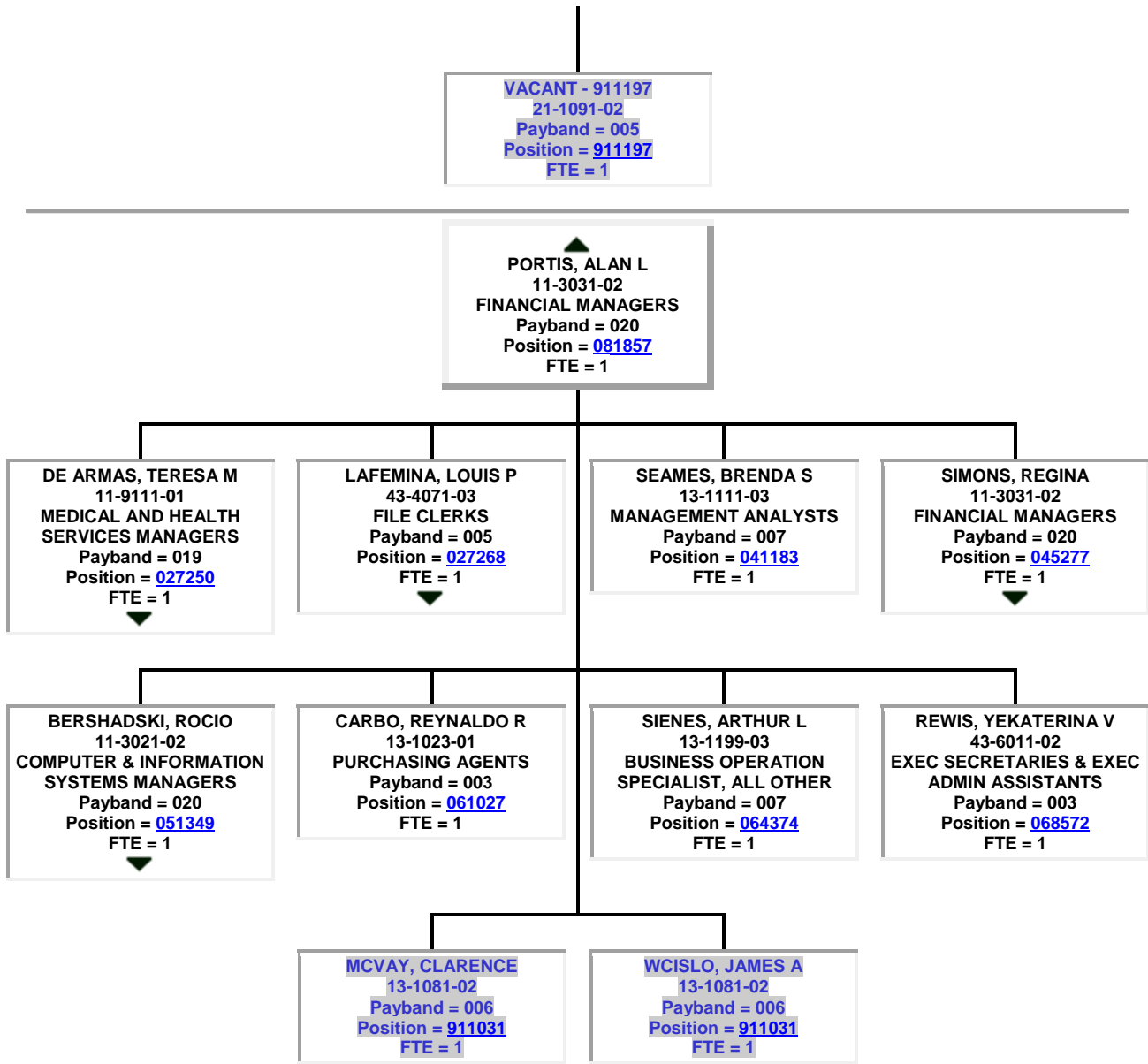
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31-1011-01
HOME HEALTH AIDES
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Position = 000073
FTE = 1

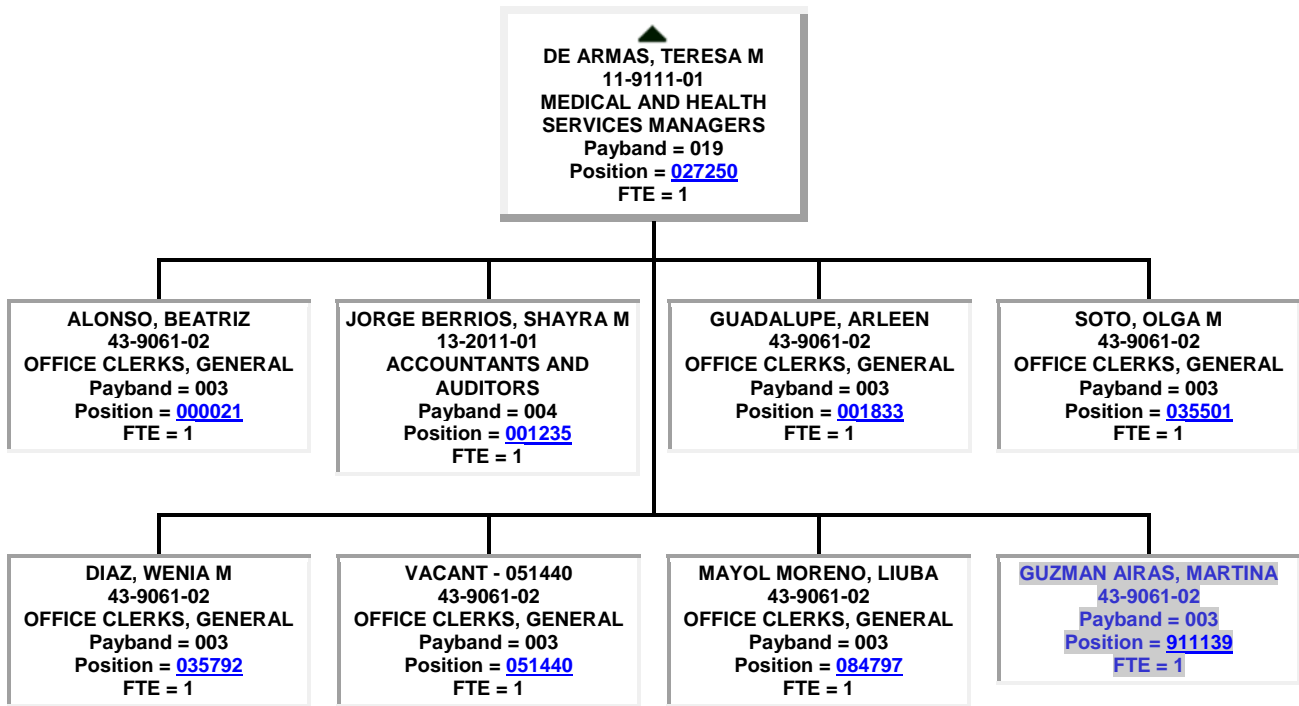
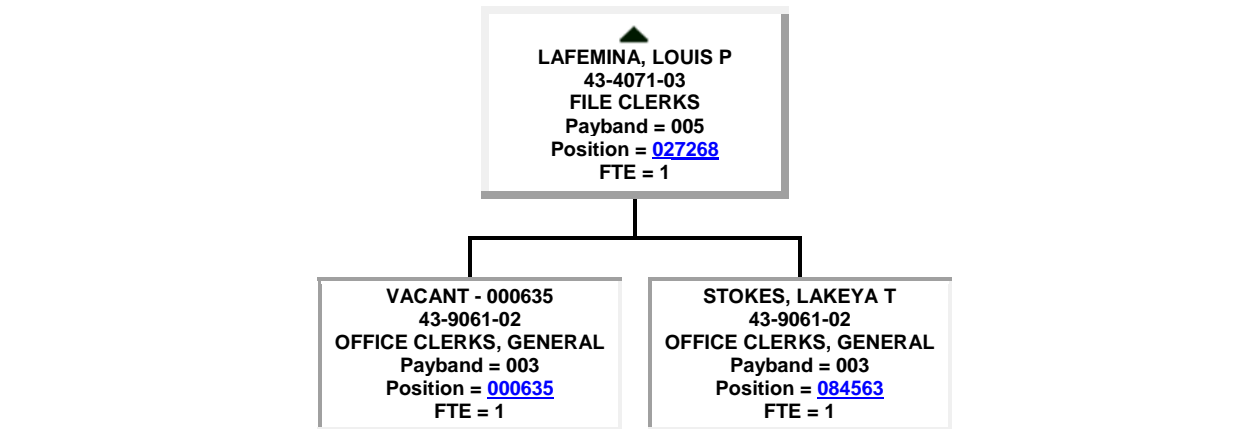
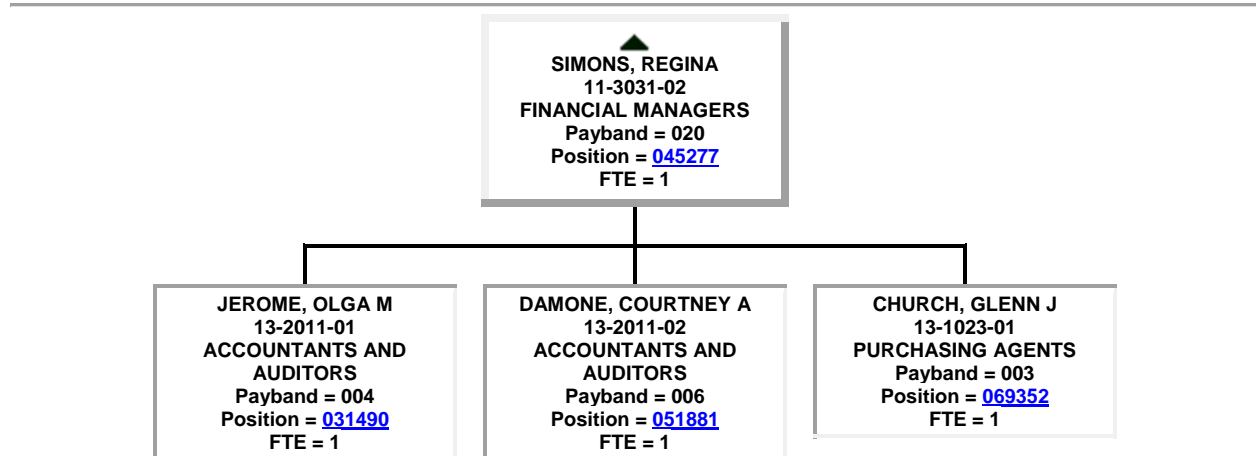
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31-1011-01
HOME HEALTH AIDES
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Position = 000898
FTE = 1

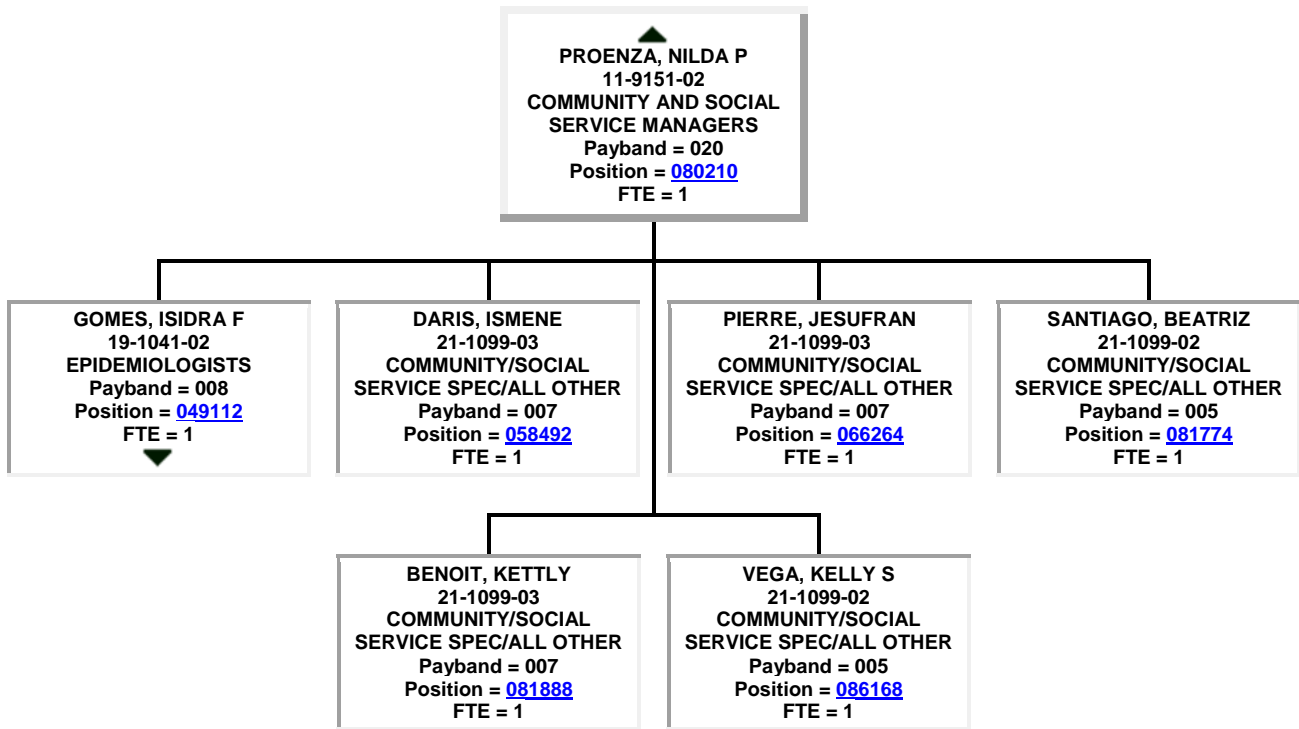
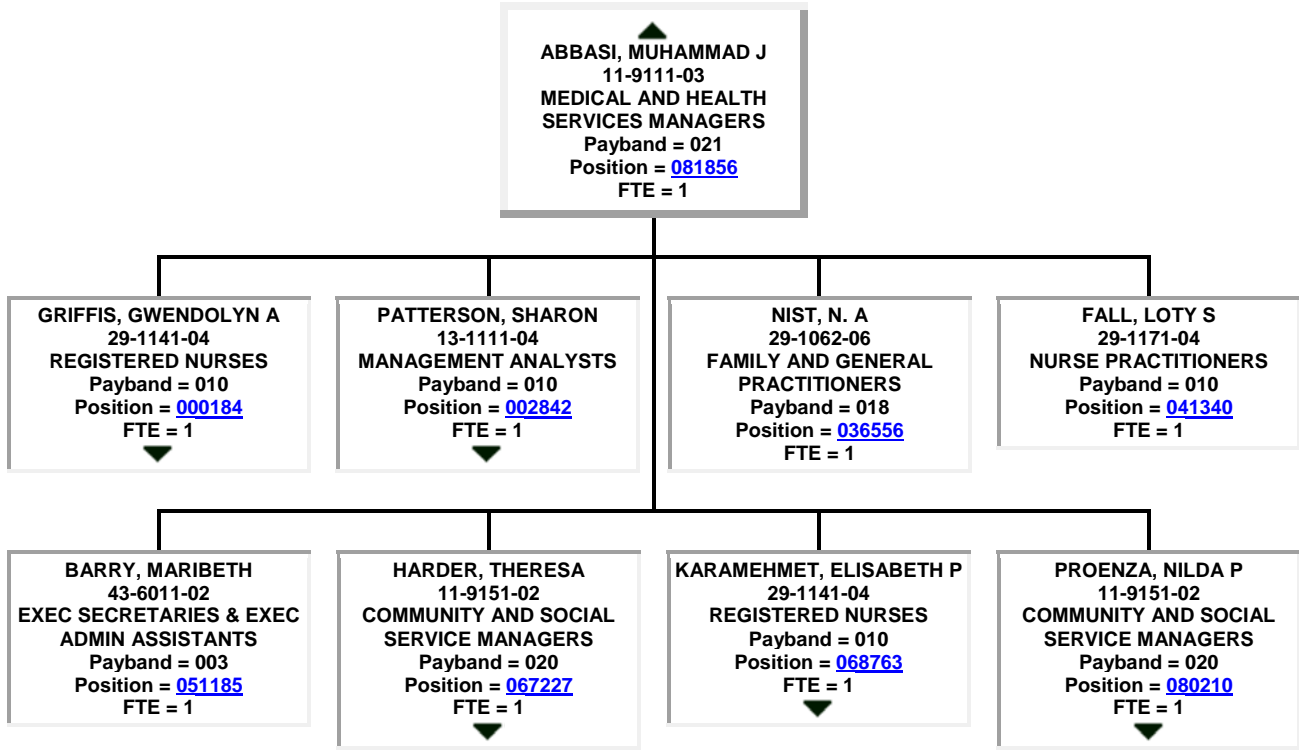
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31-1011-01
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Position = 000946
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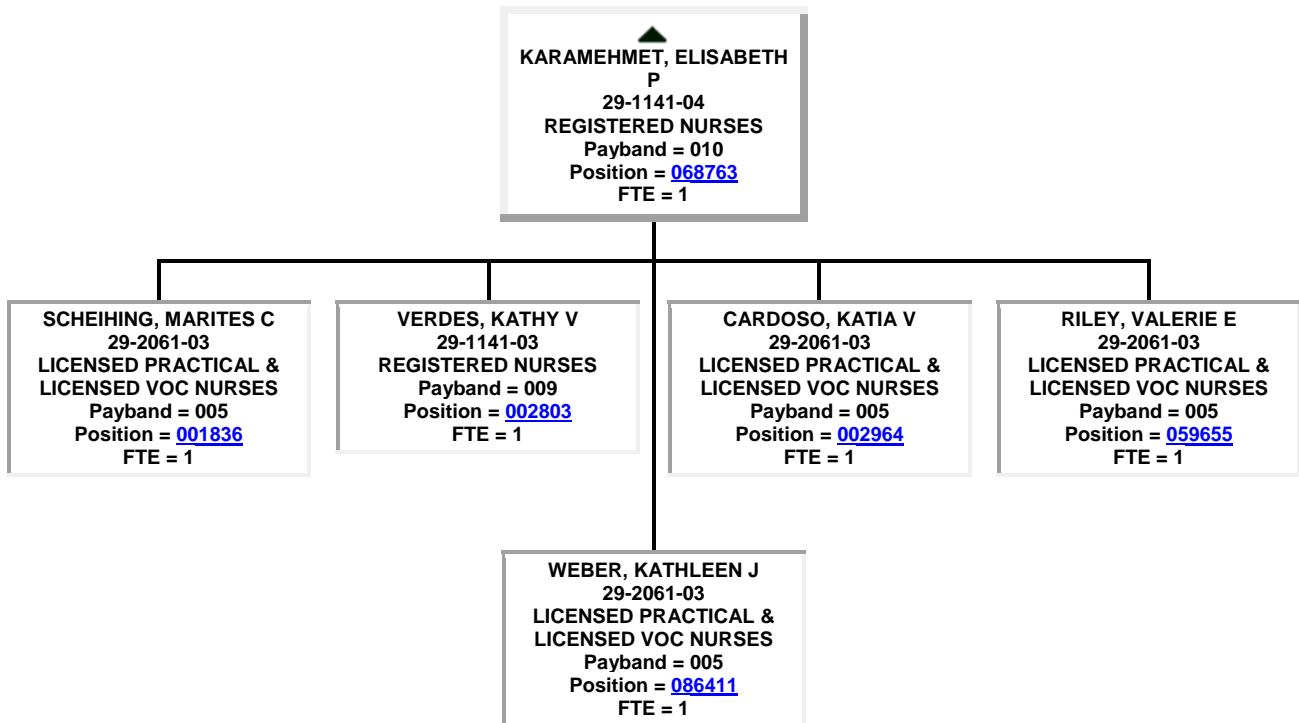
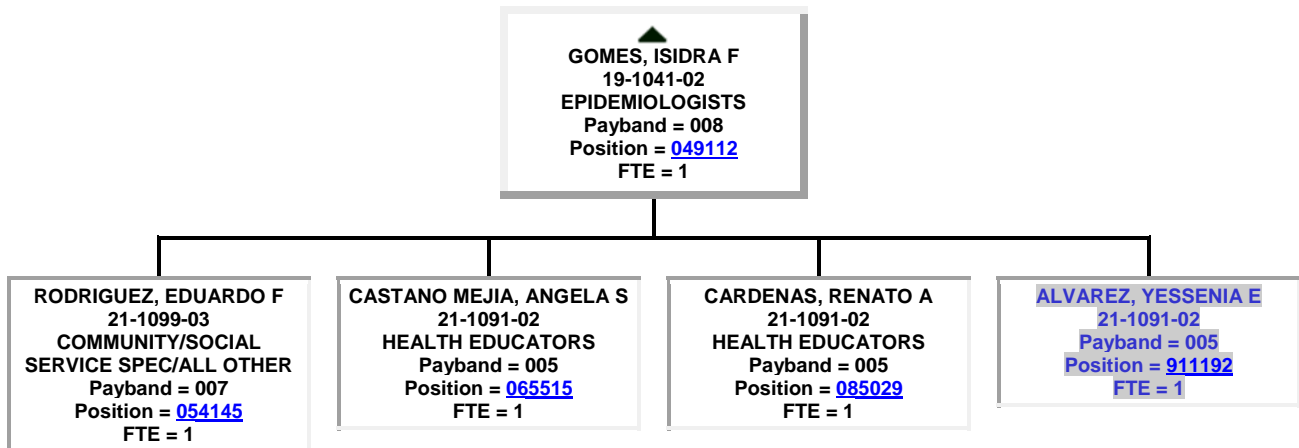
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31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = 041101
FTE = 1

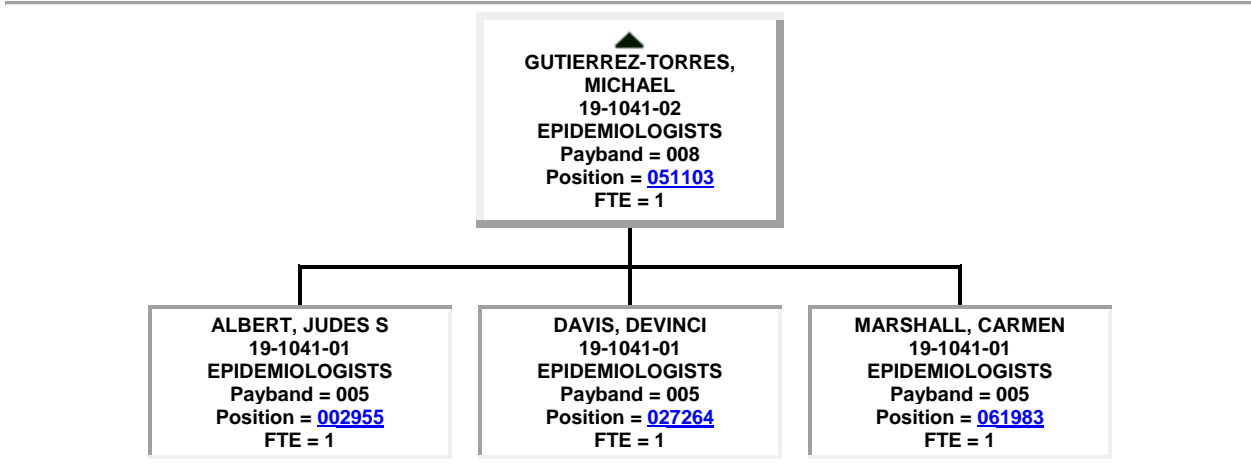
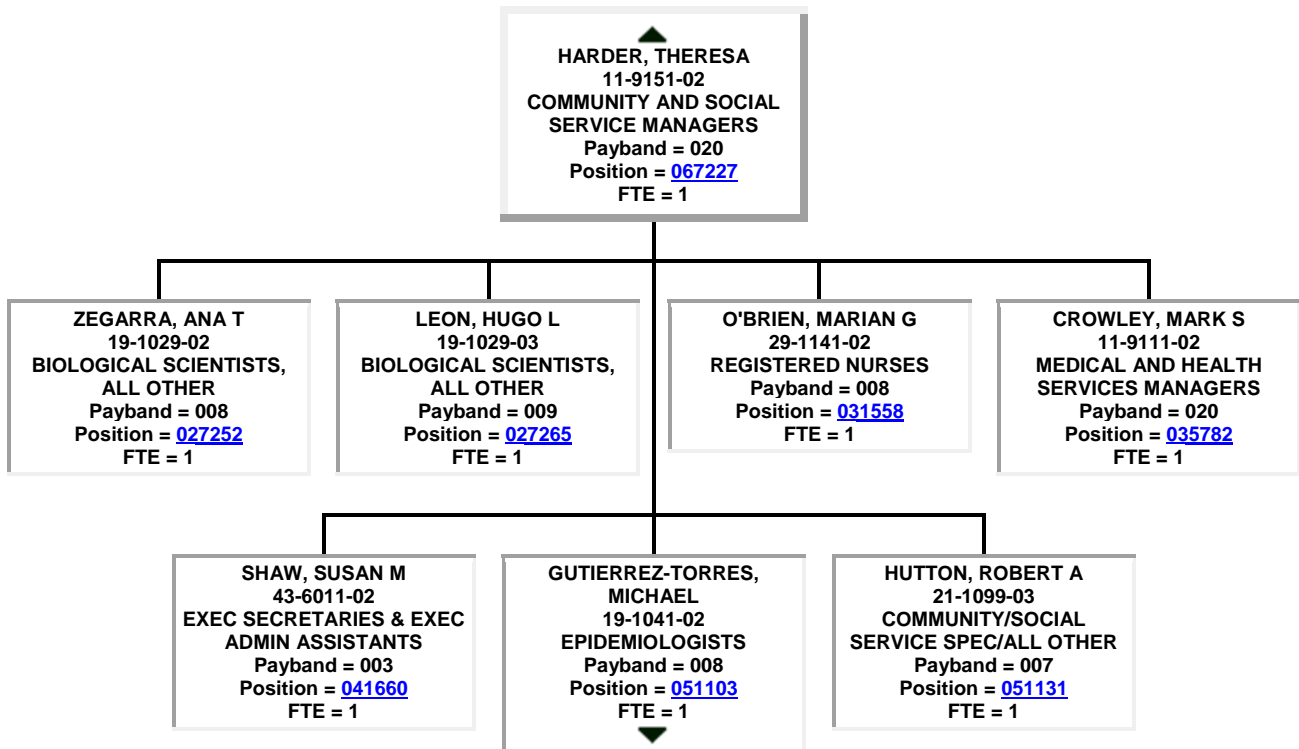


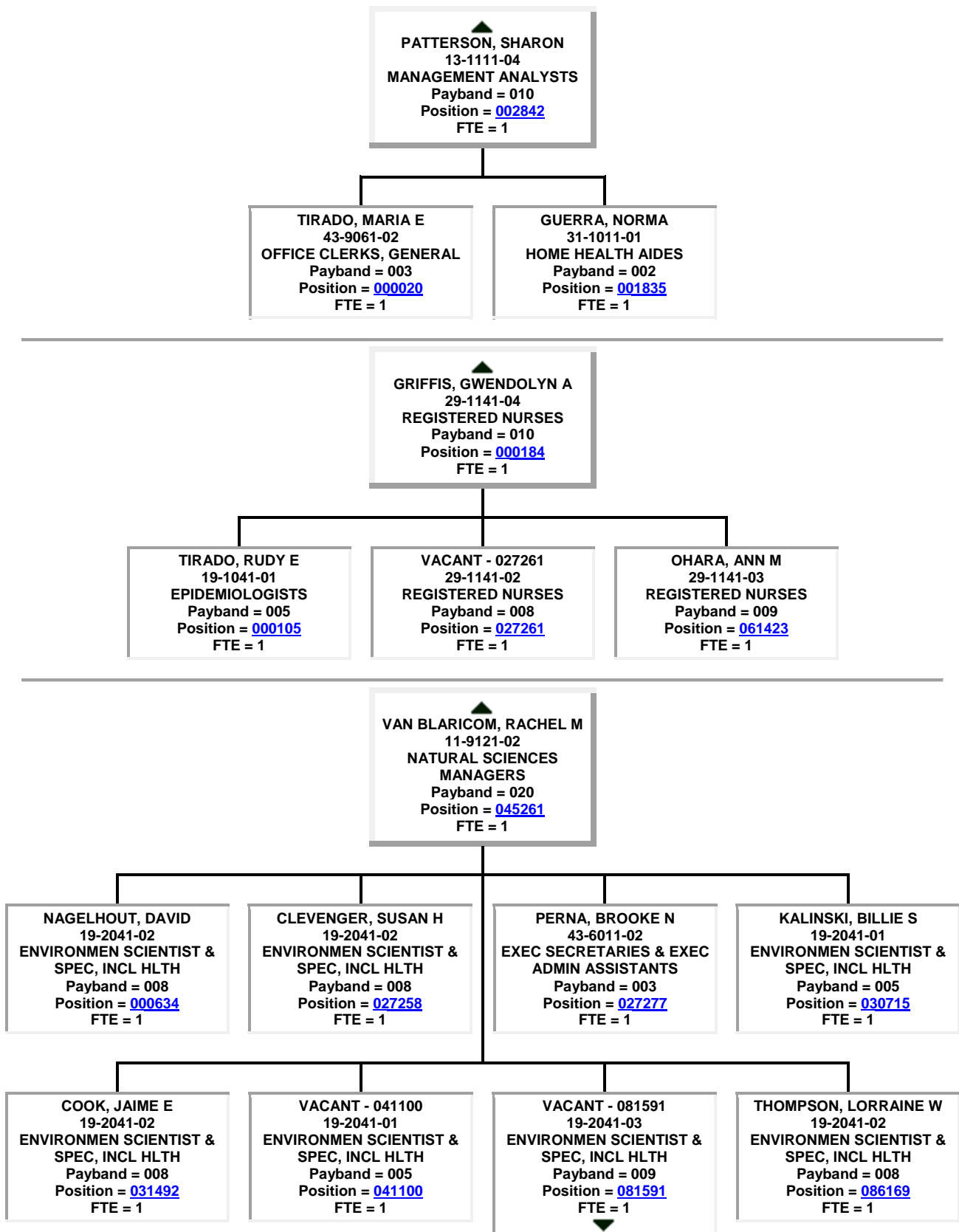


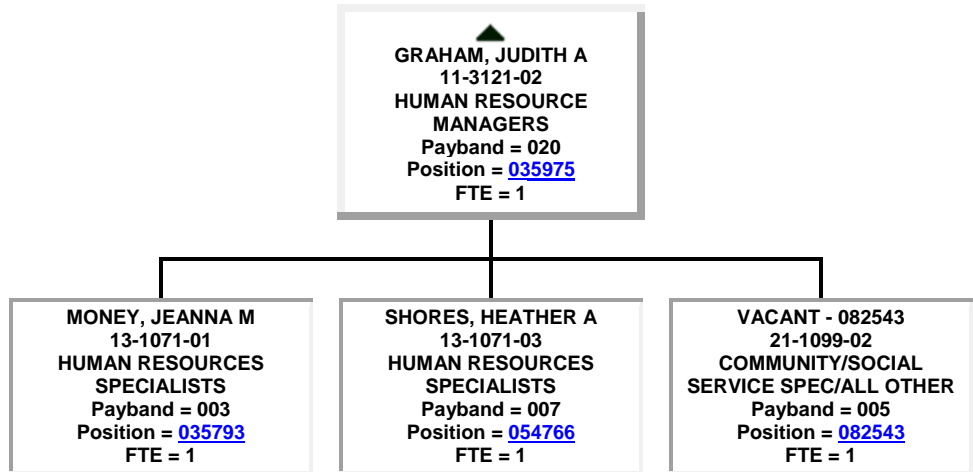
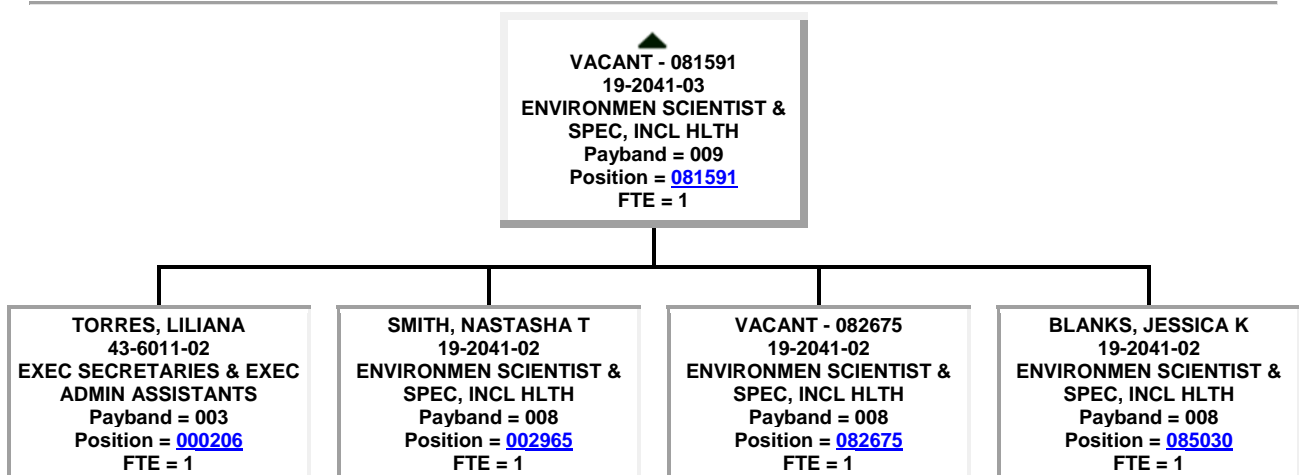


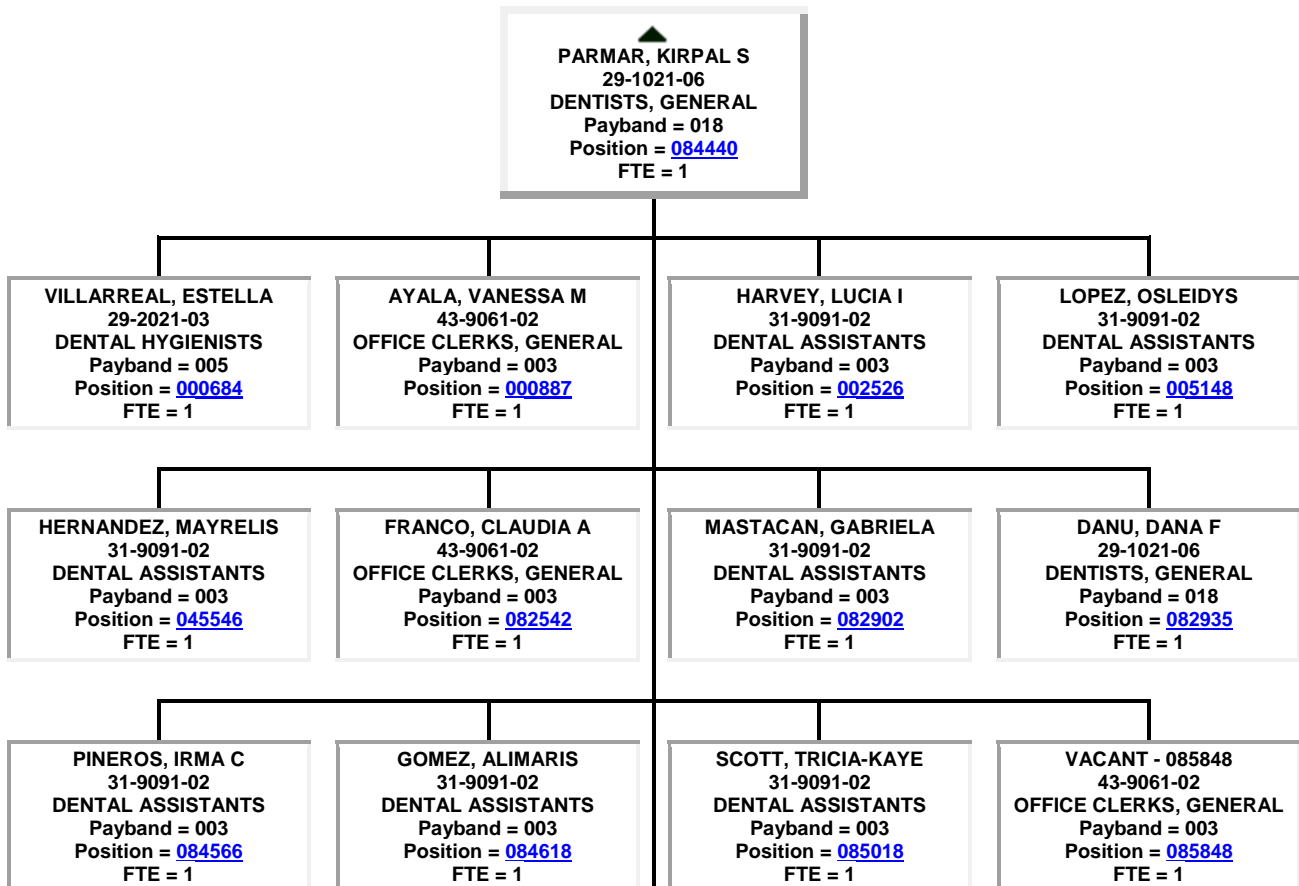
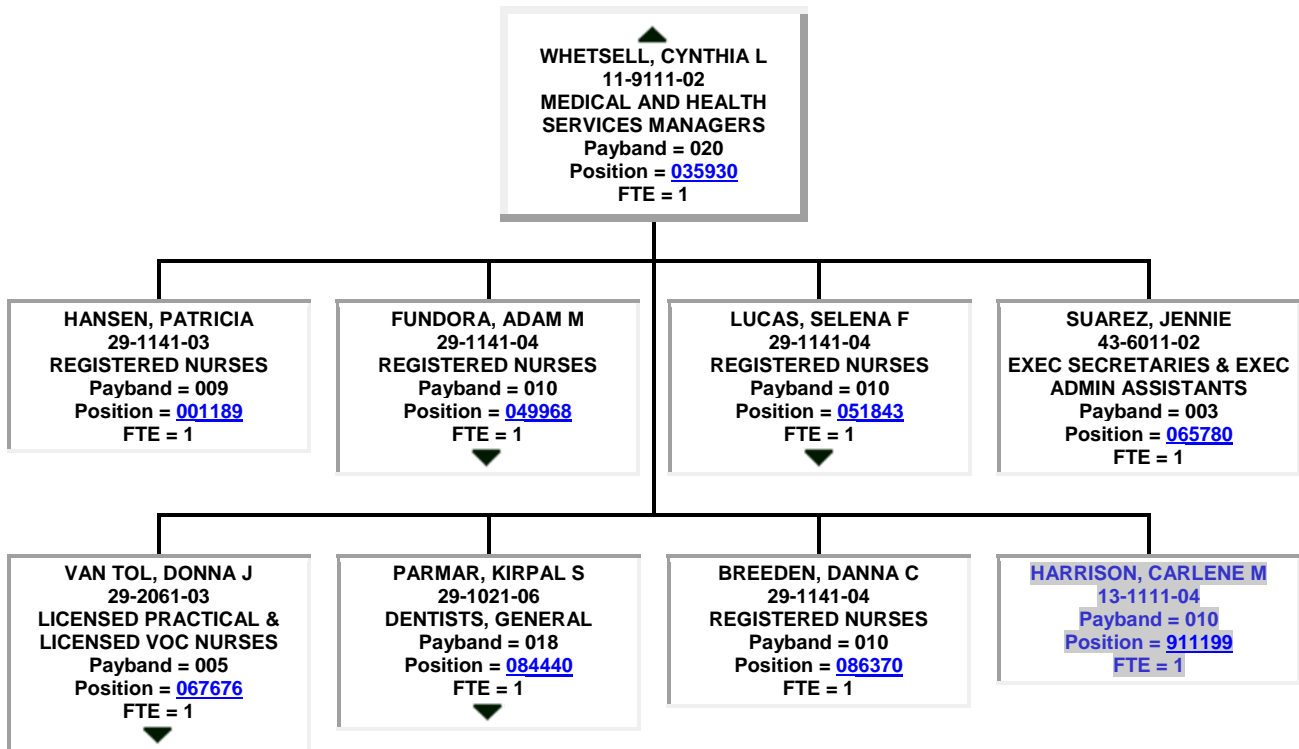


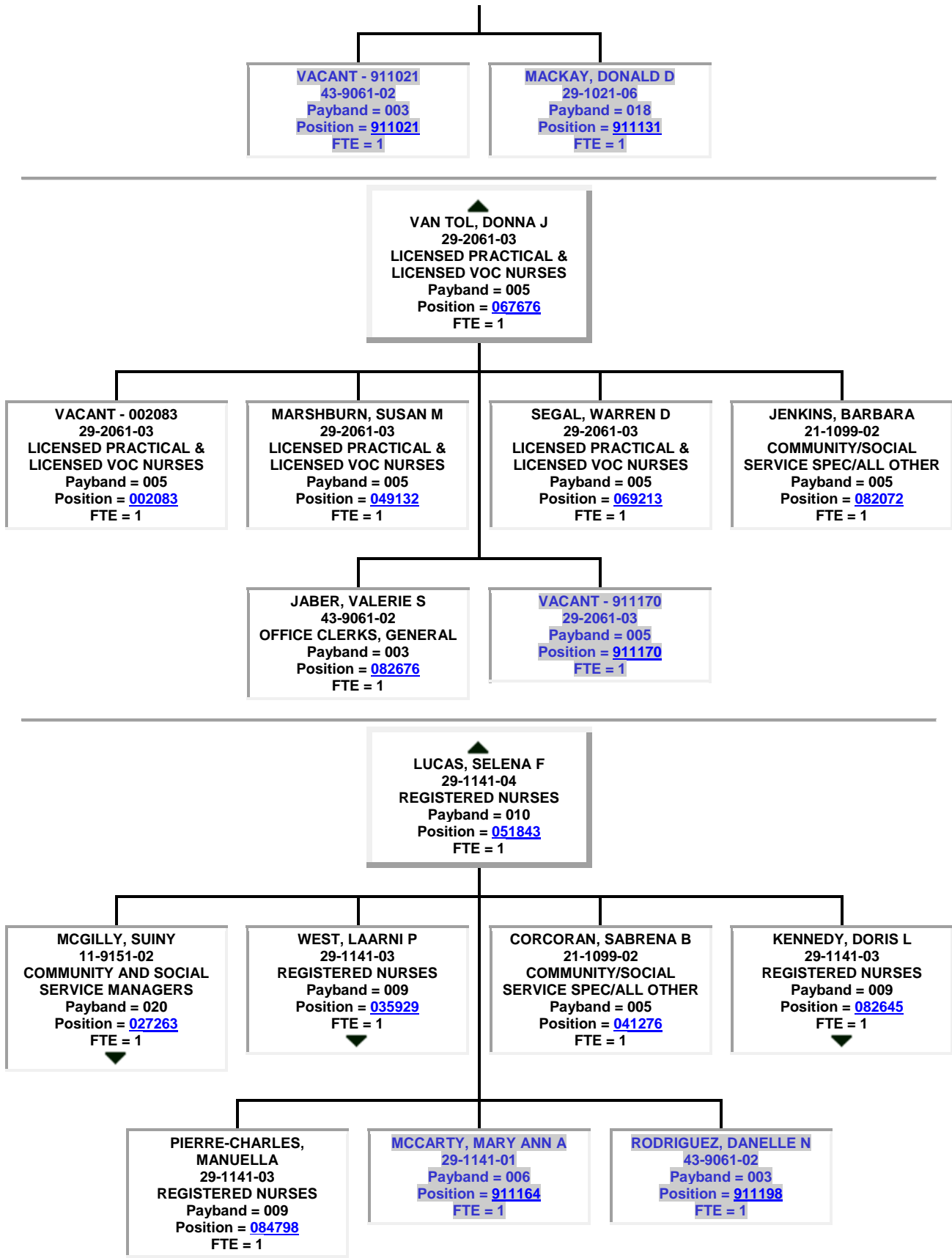


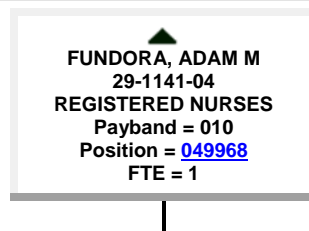
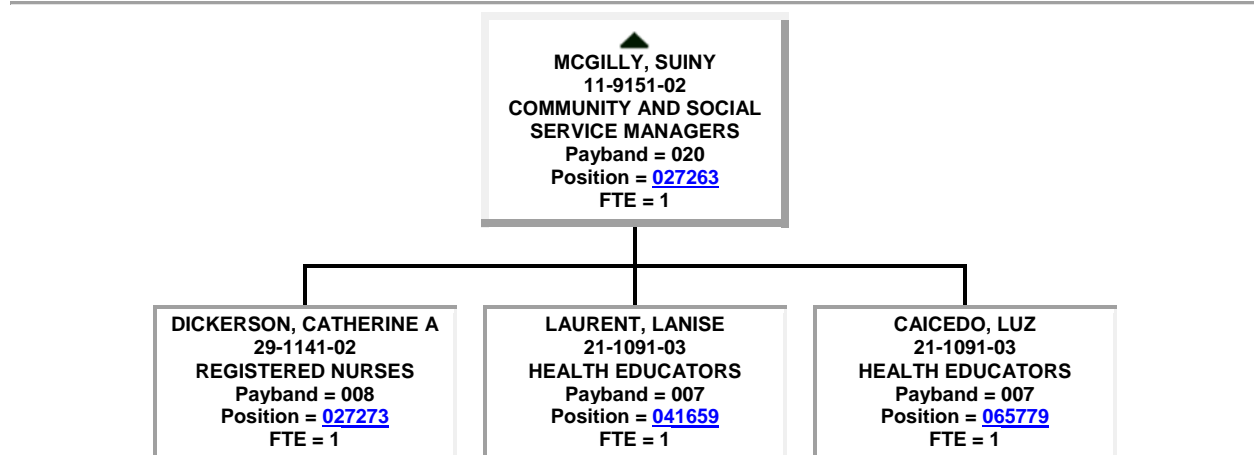
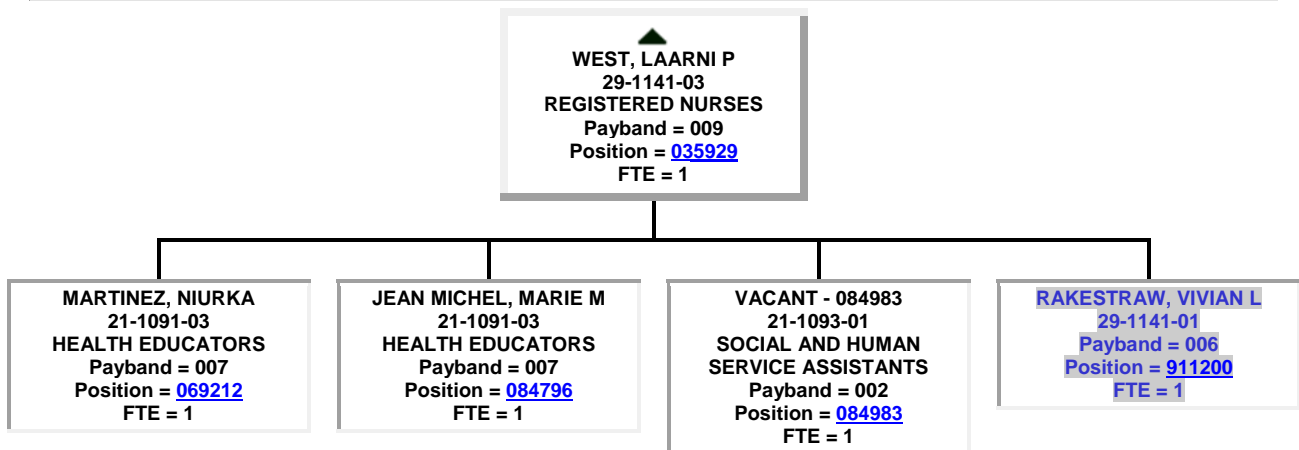
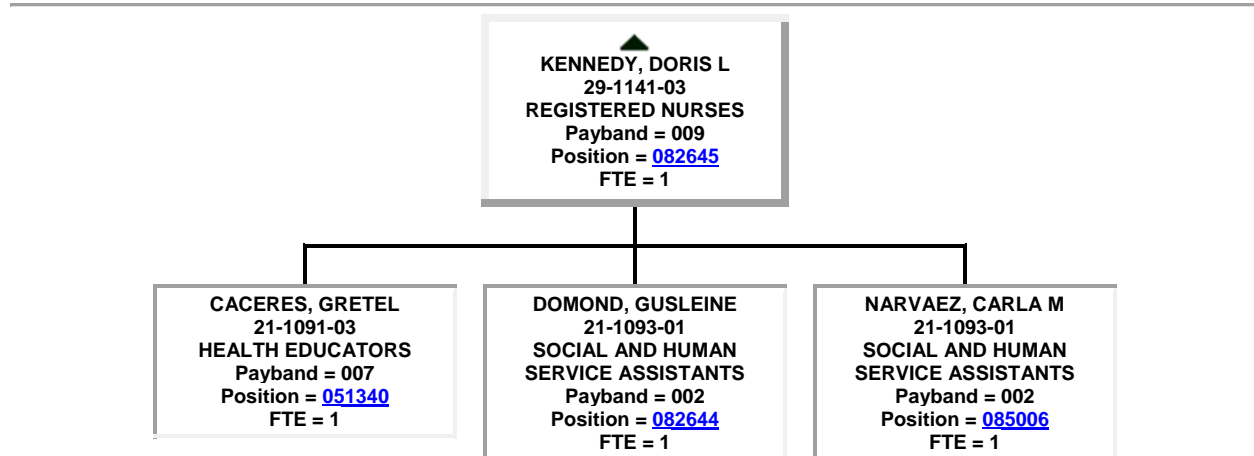


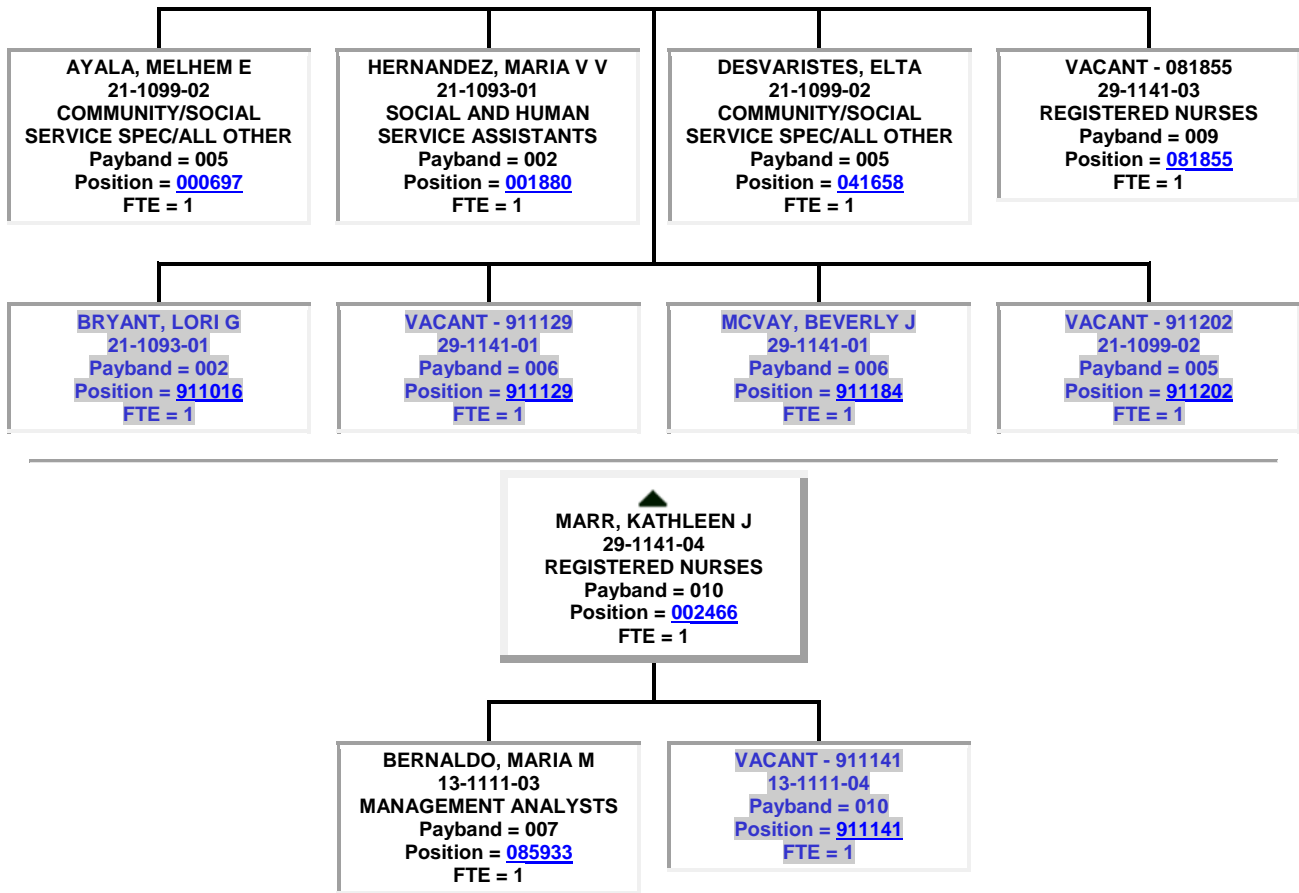




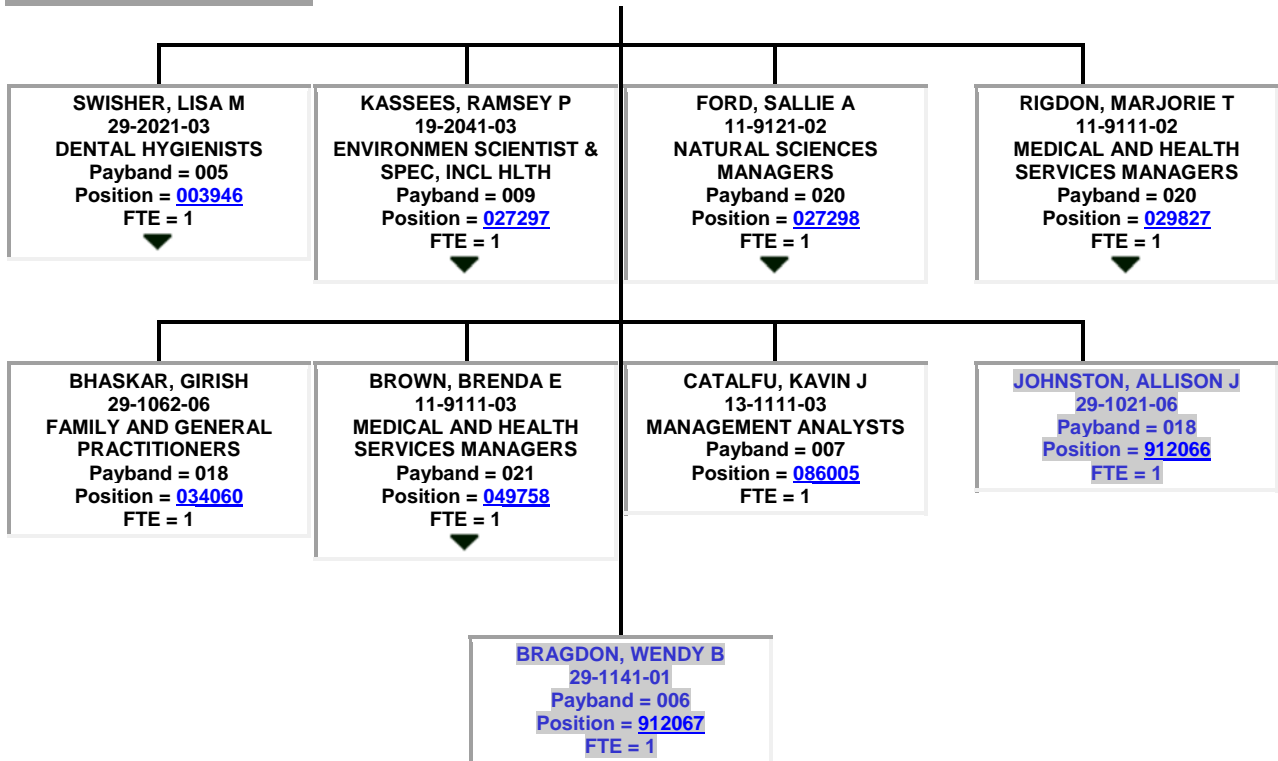


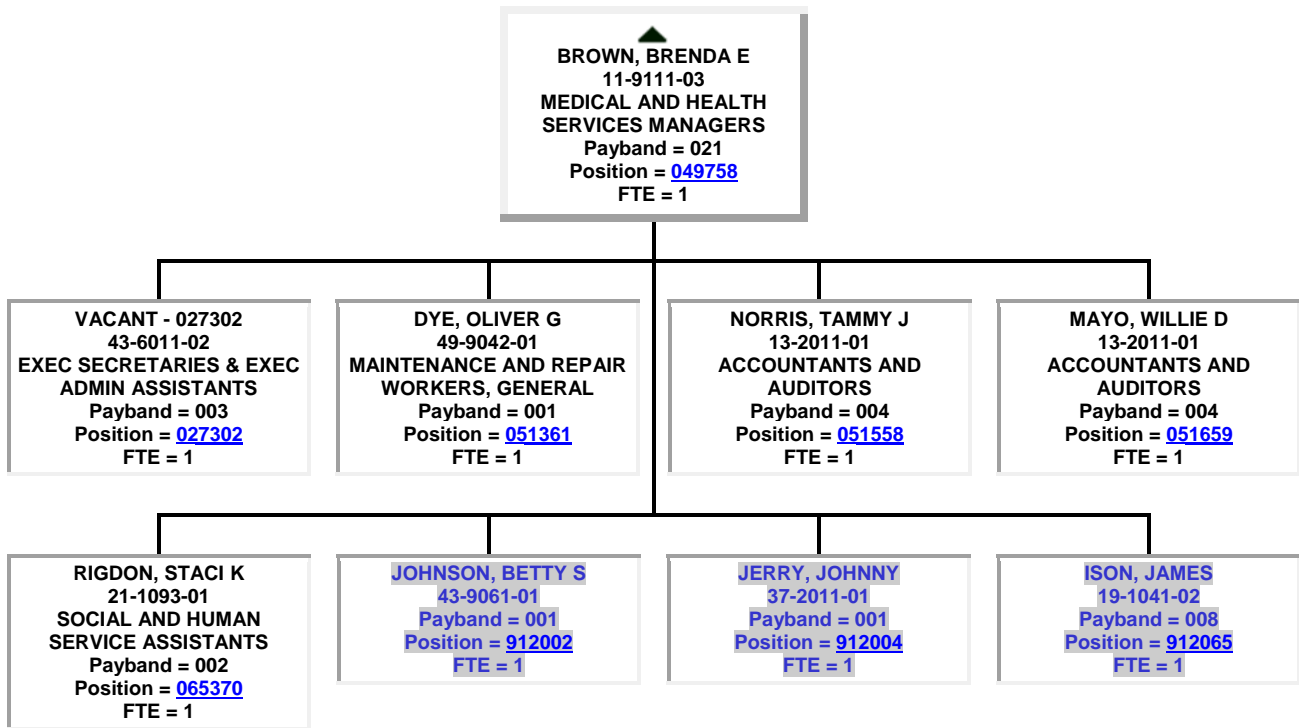


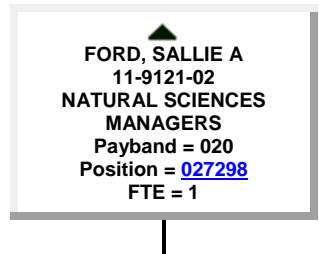
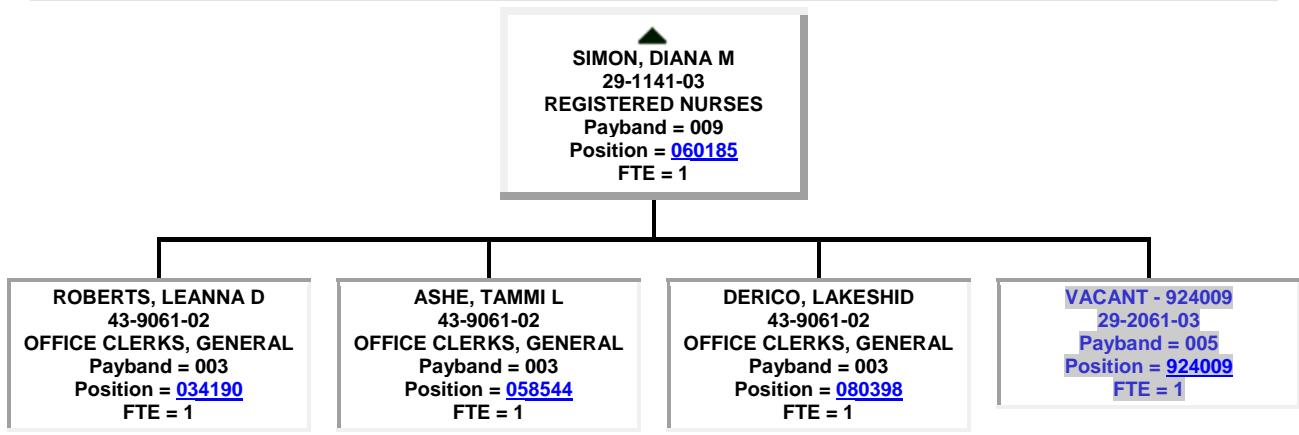
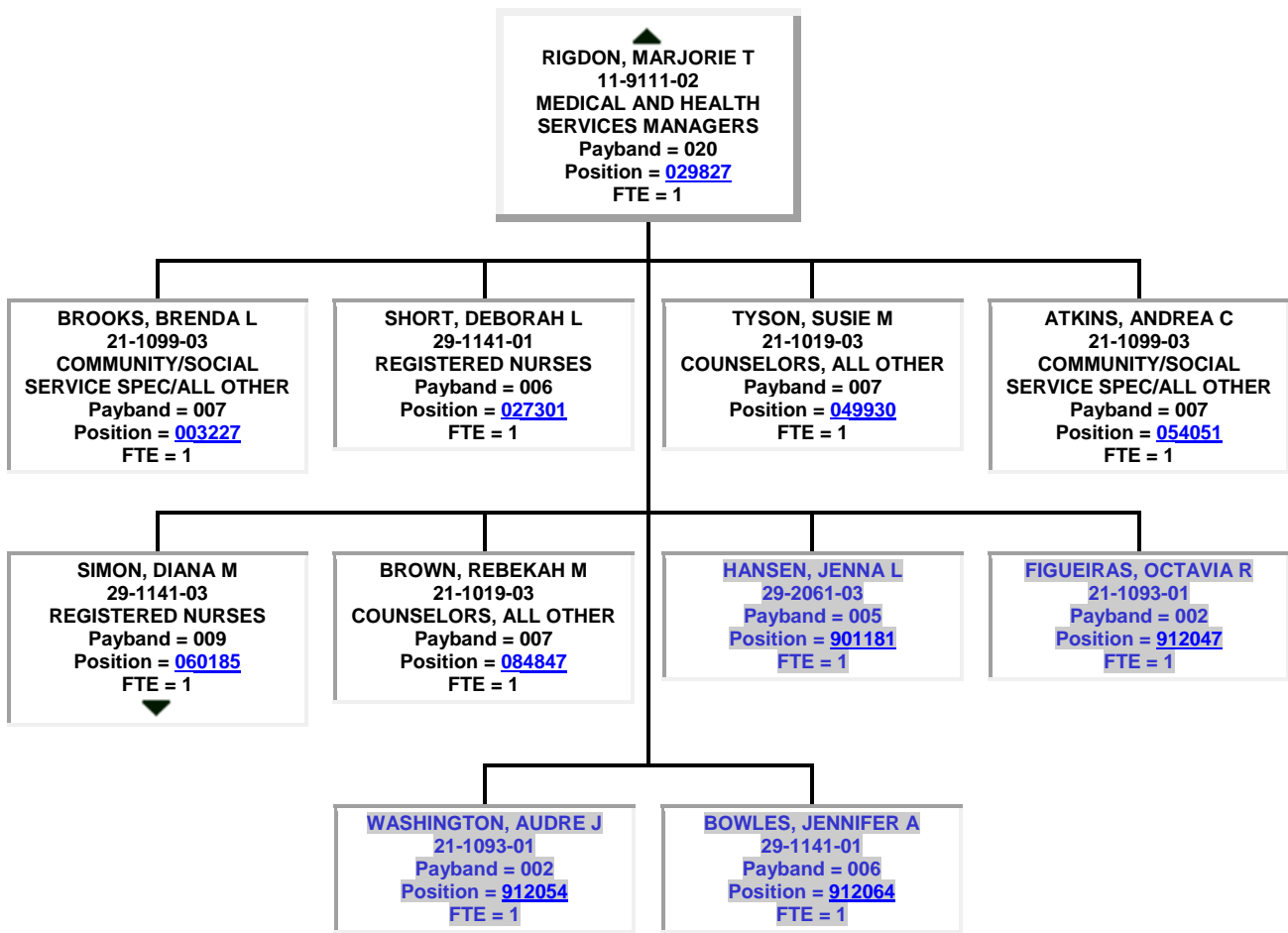


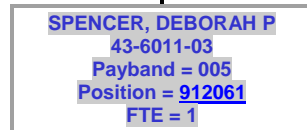
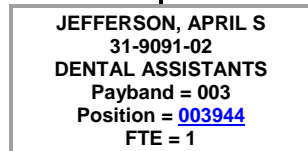
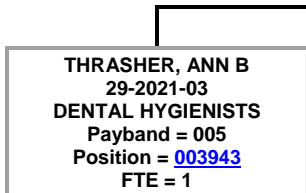
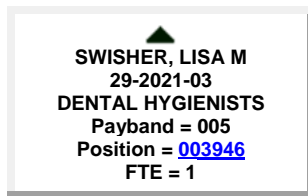
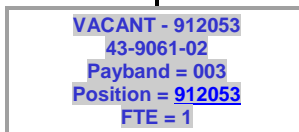
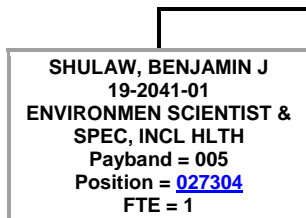
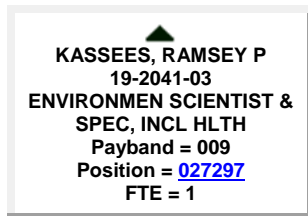
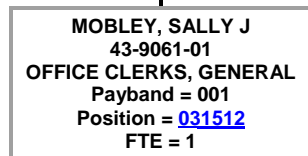
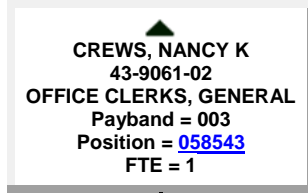
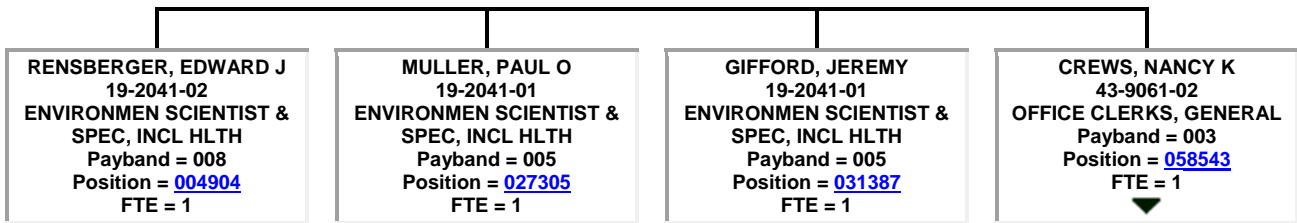


● LANDER, MARK S
10-9111-01
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 023
Position = [040793](#)
FTE = 1

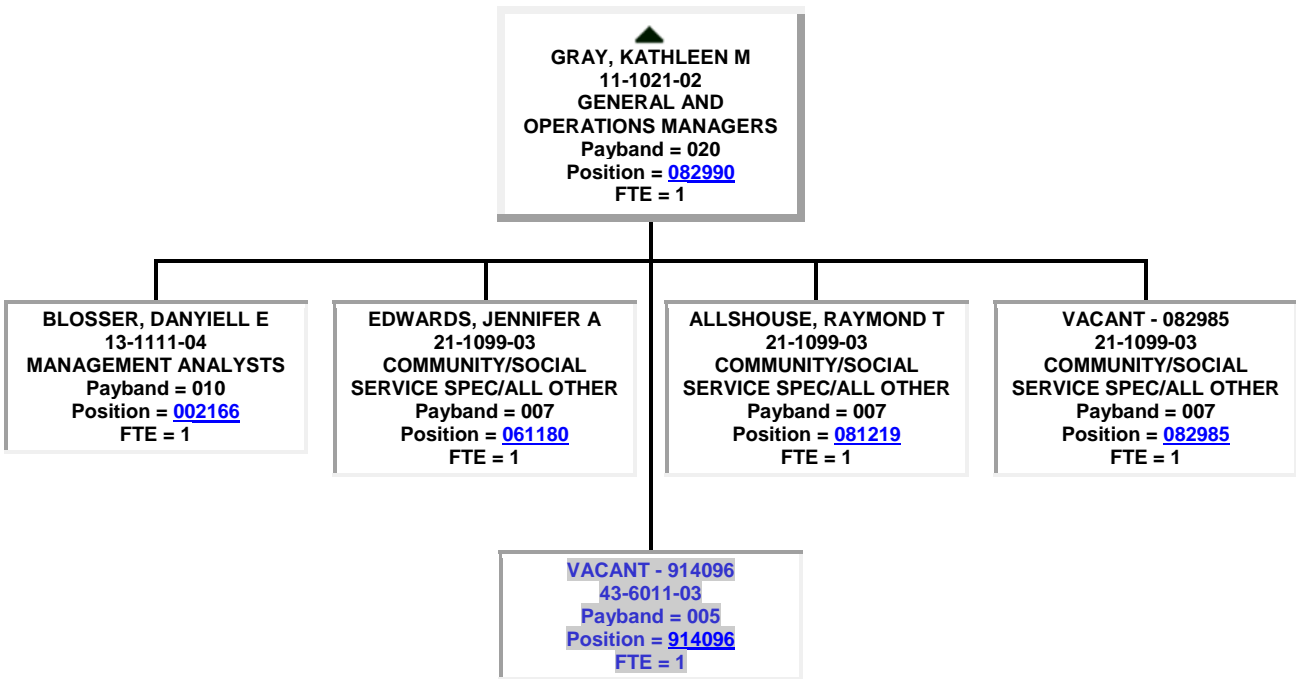
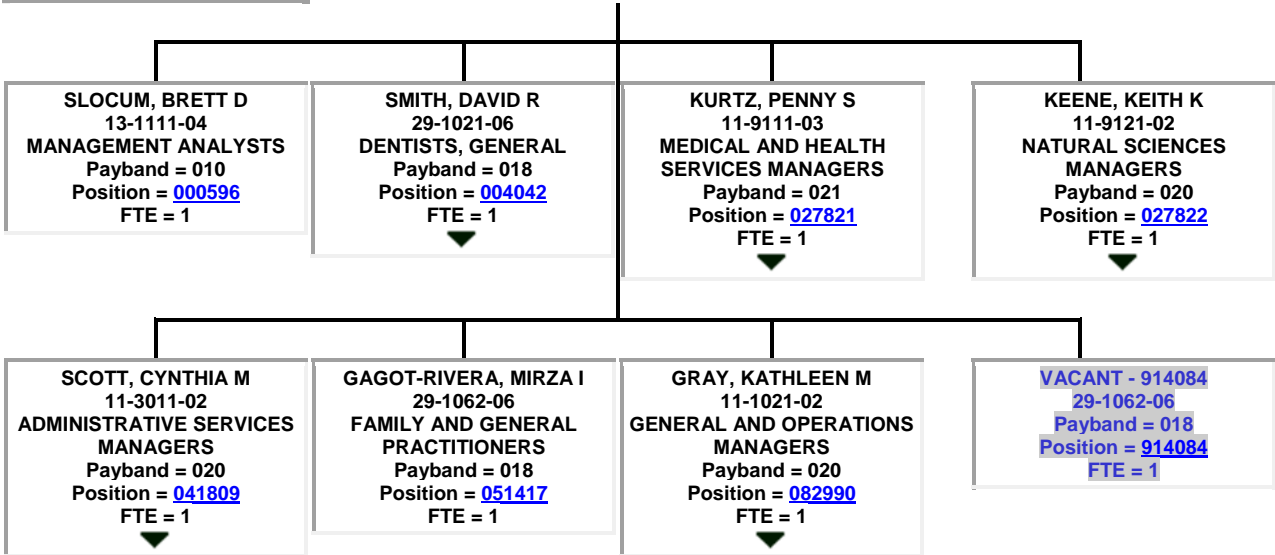


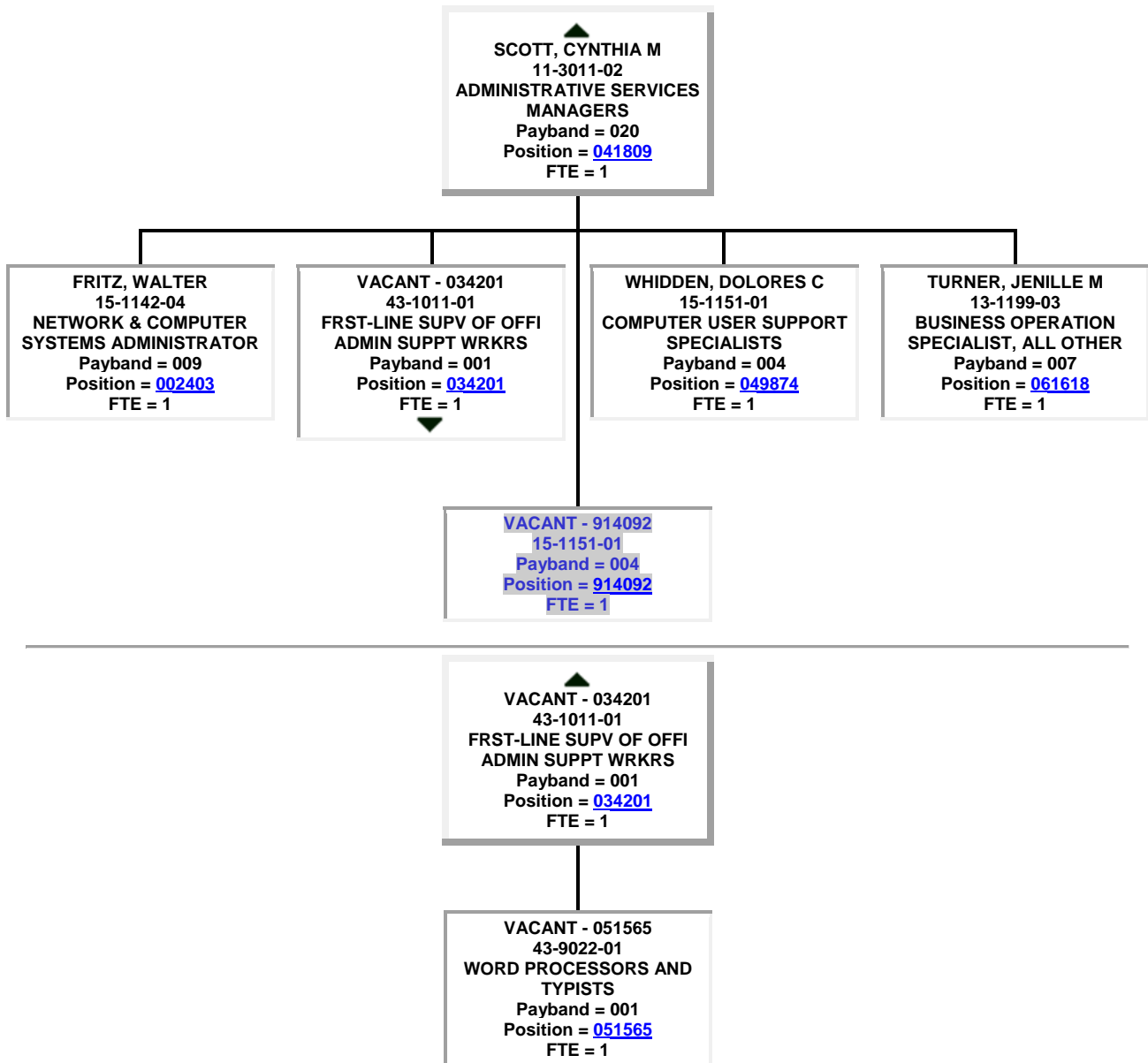


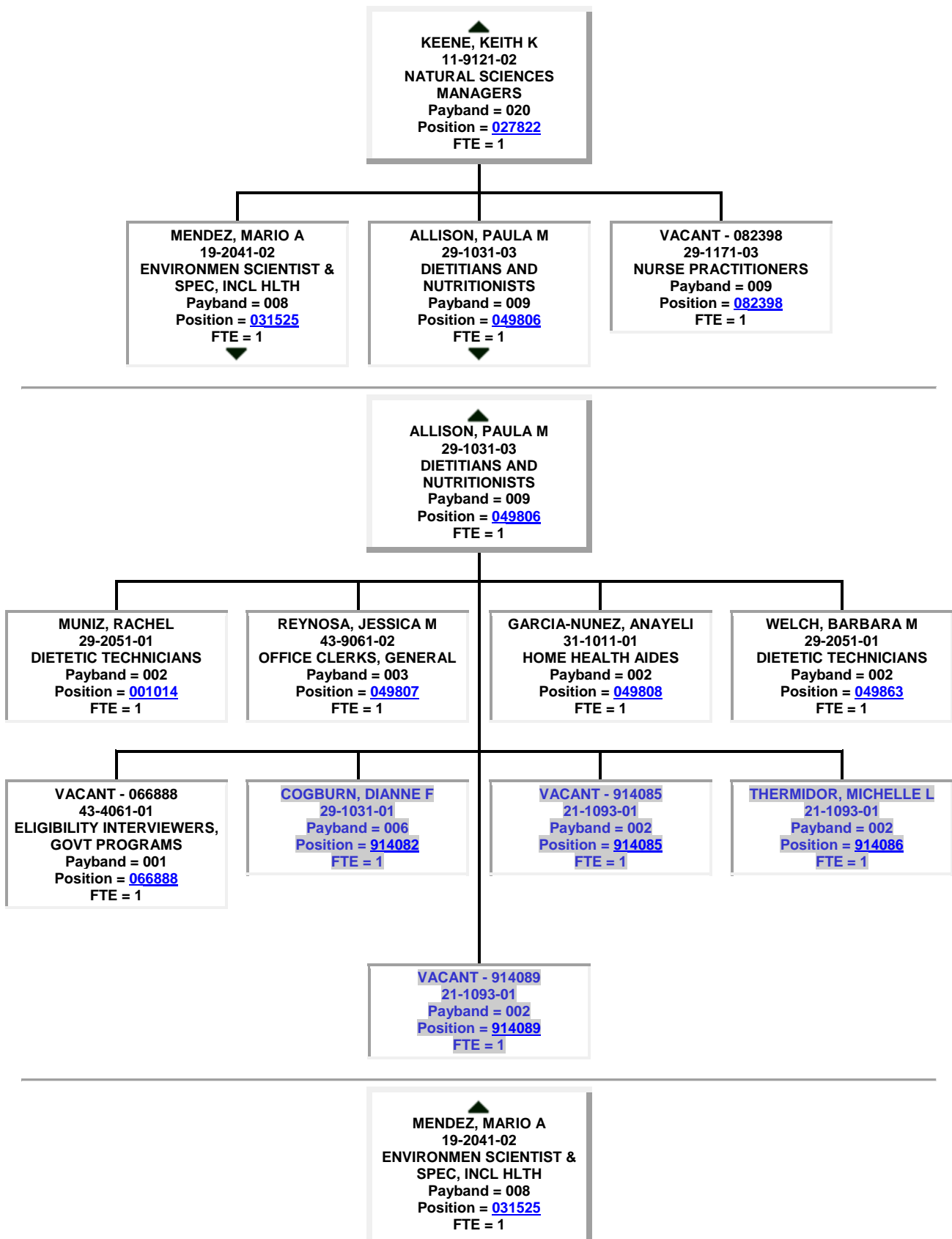


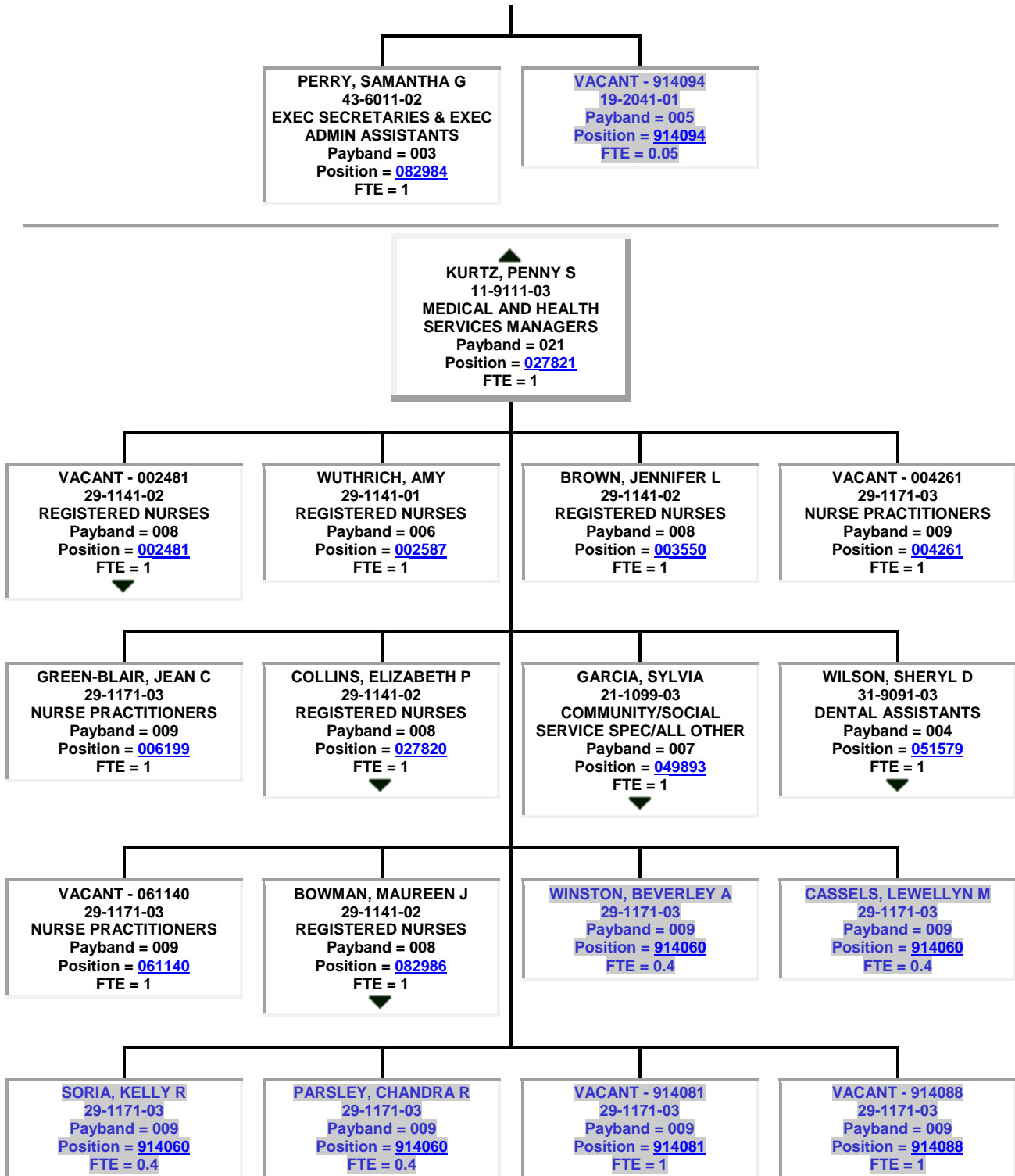


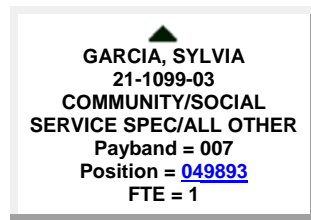
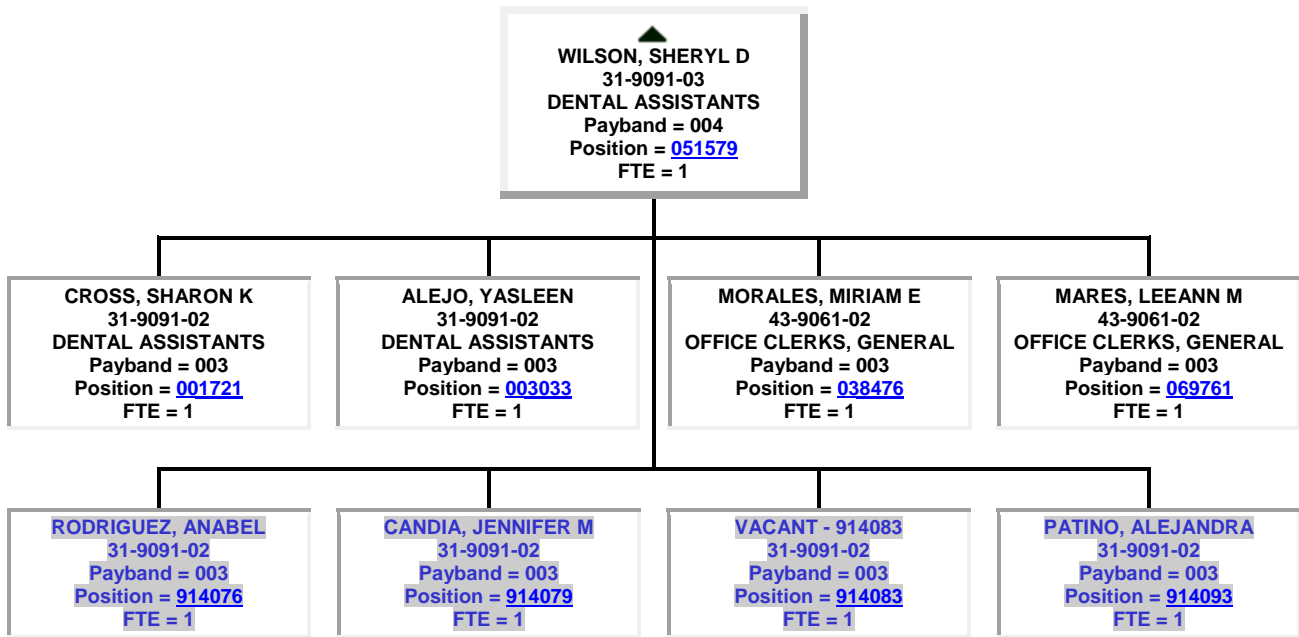
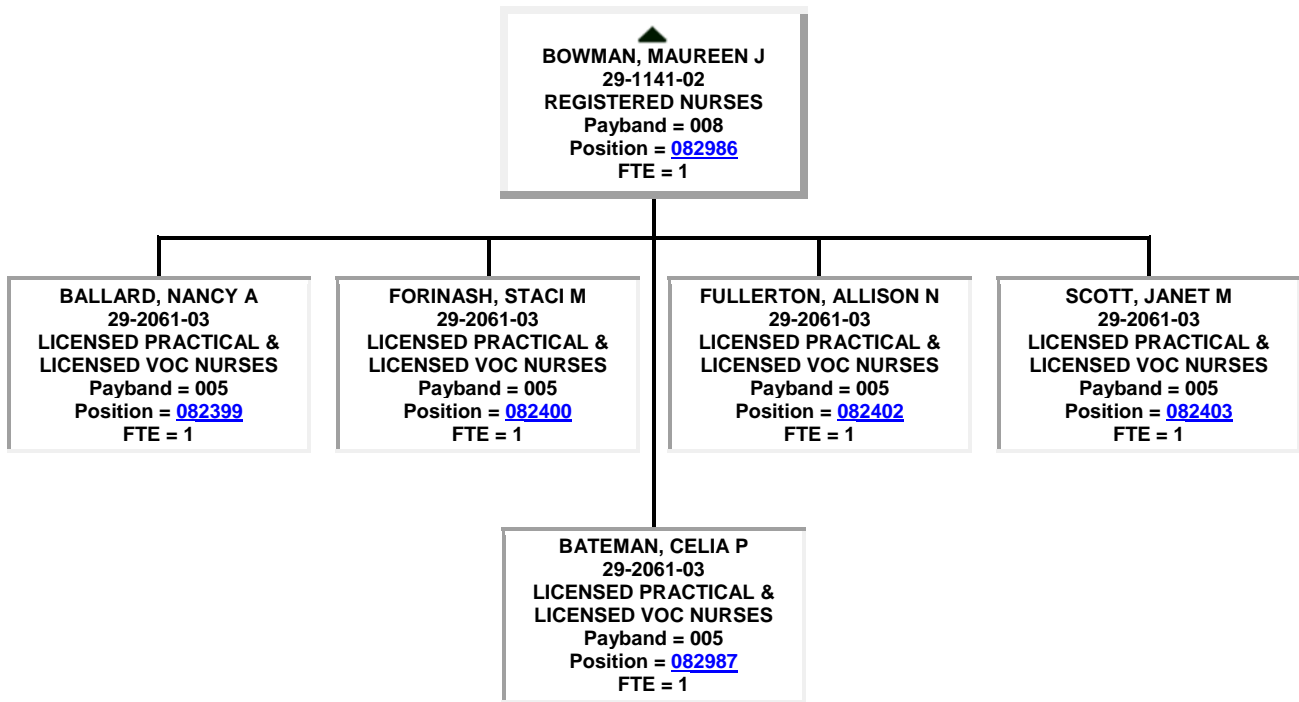
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 10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 023
 Position = [049184](#)
 FTE = 1

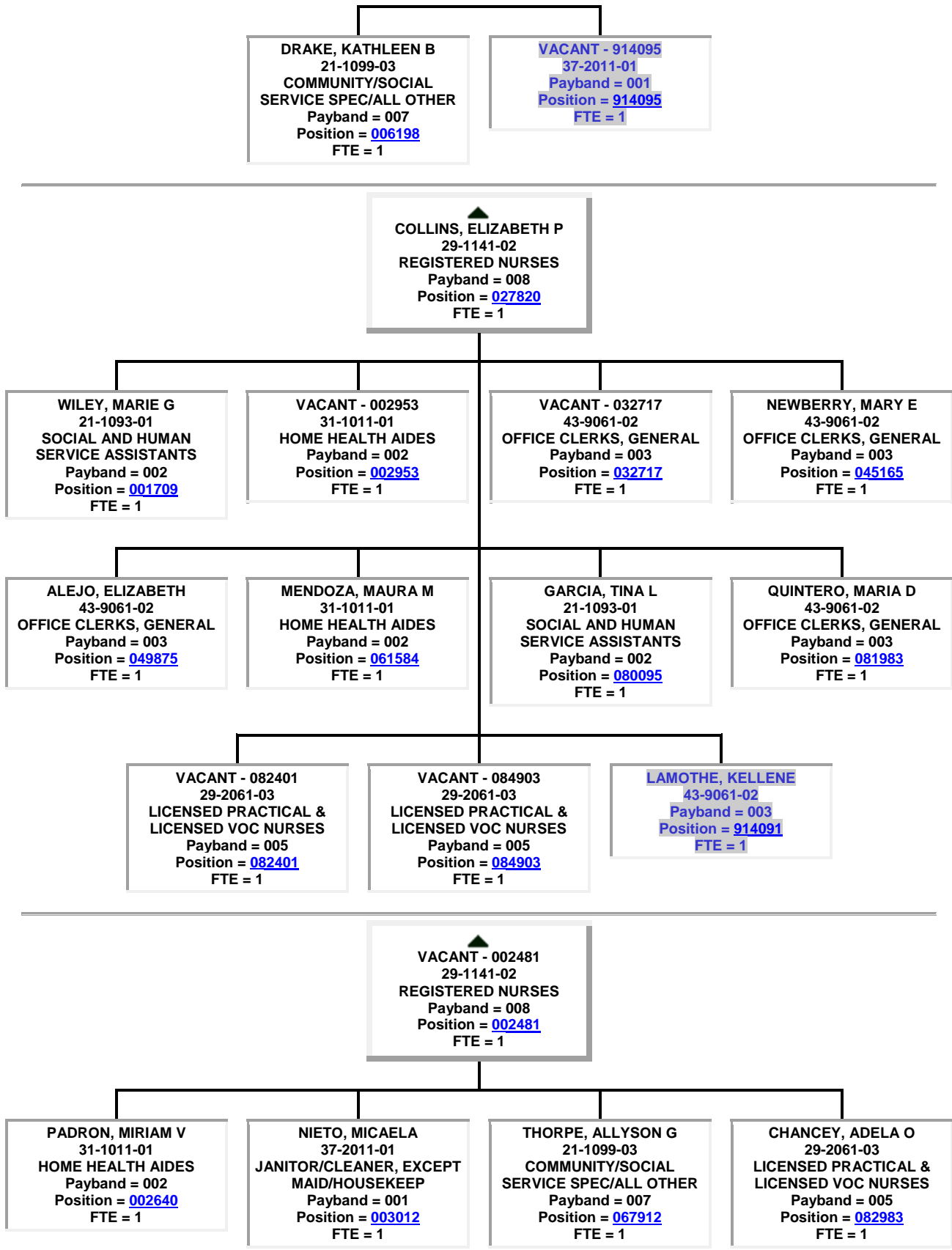


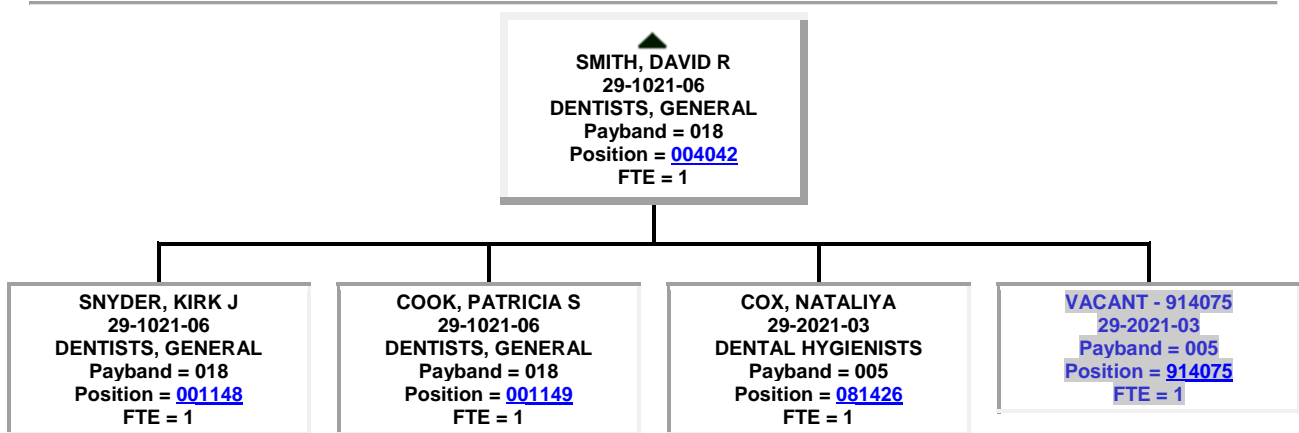












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HARTLEY, ROCHELLE M
11-3011-02
ADMINISTRATIVE SERVICES
MANAGERS
Payband = 020
Position = [054590](#)
FTE = 1

MALLOY, LYNDA L
13-1199-03
BUSINESS OPERATION
SPECIALIST, ALL OTHER
Payband = 007
Position = [003339](#)
FTE = 1
▼

SANCHEZ, DONNA E
13-2011-02
ACCOUNTANTS AND
AUDITORS
Payband = 006
Position = [059349](#)
FTE = 1

EDMONDS, MARSHA F
13-2011-02
ACCOUNTANTS AND
AUDITORS
Payband = 006
Position = [082960](#)
FTE = 1

▲
MALLOY, LYNDA L
13-1199-03
BUSINESS OPERATION
SPECIALIST, ALL OTHER
Payband = 007
Position = [003339](#)
FTE = 1

COAKLEY, DEBRA M
13-2011-02
ACCOUNTANTS AND
AUDITORS
Payband = 006
Position = [027825](#)
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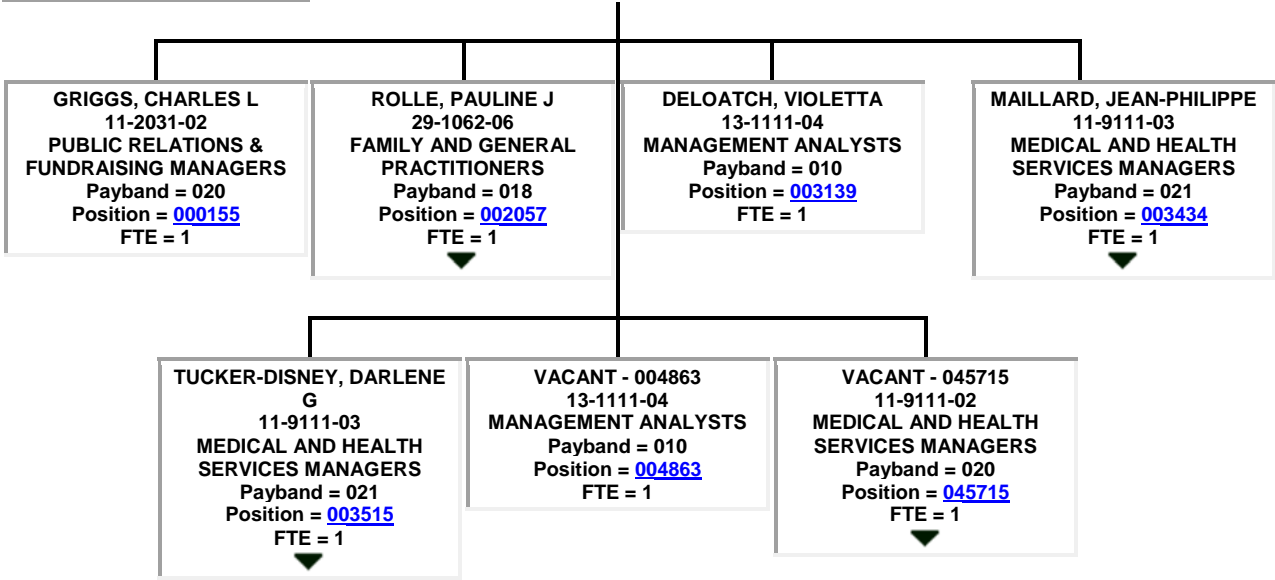
TUCKER, JOYCE A
43-6011-02
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 003
Position = [053978](#)
FTE = 1

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WALKER, MATTHEW D
29-1021-06
DENTISTS, GENERAL
Payband = 018
Position = [000247](#)
FTE = 1

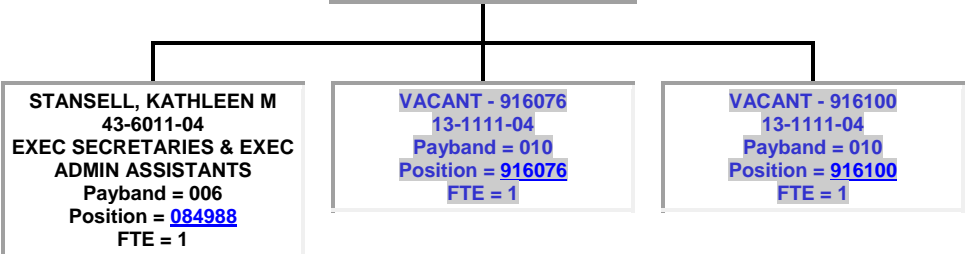
COATES, KRISTA L
31-9091-02
DENTAL ASSISTANTS
Payband = 003
Position = [084909](#)
FTE = 1

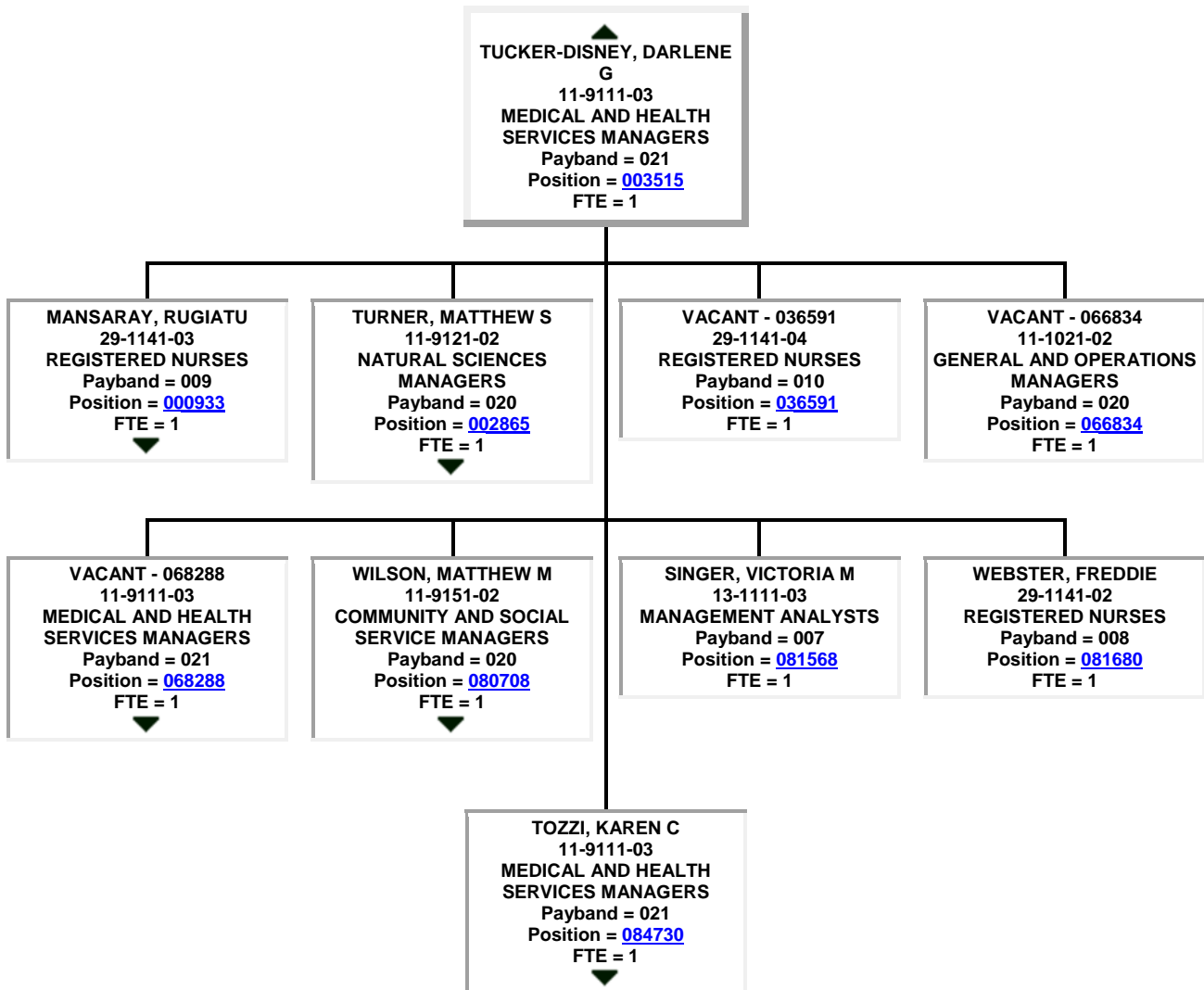
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31-9091-02
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Position = [915089](#)
FTE = 1

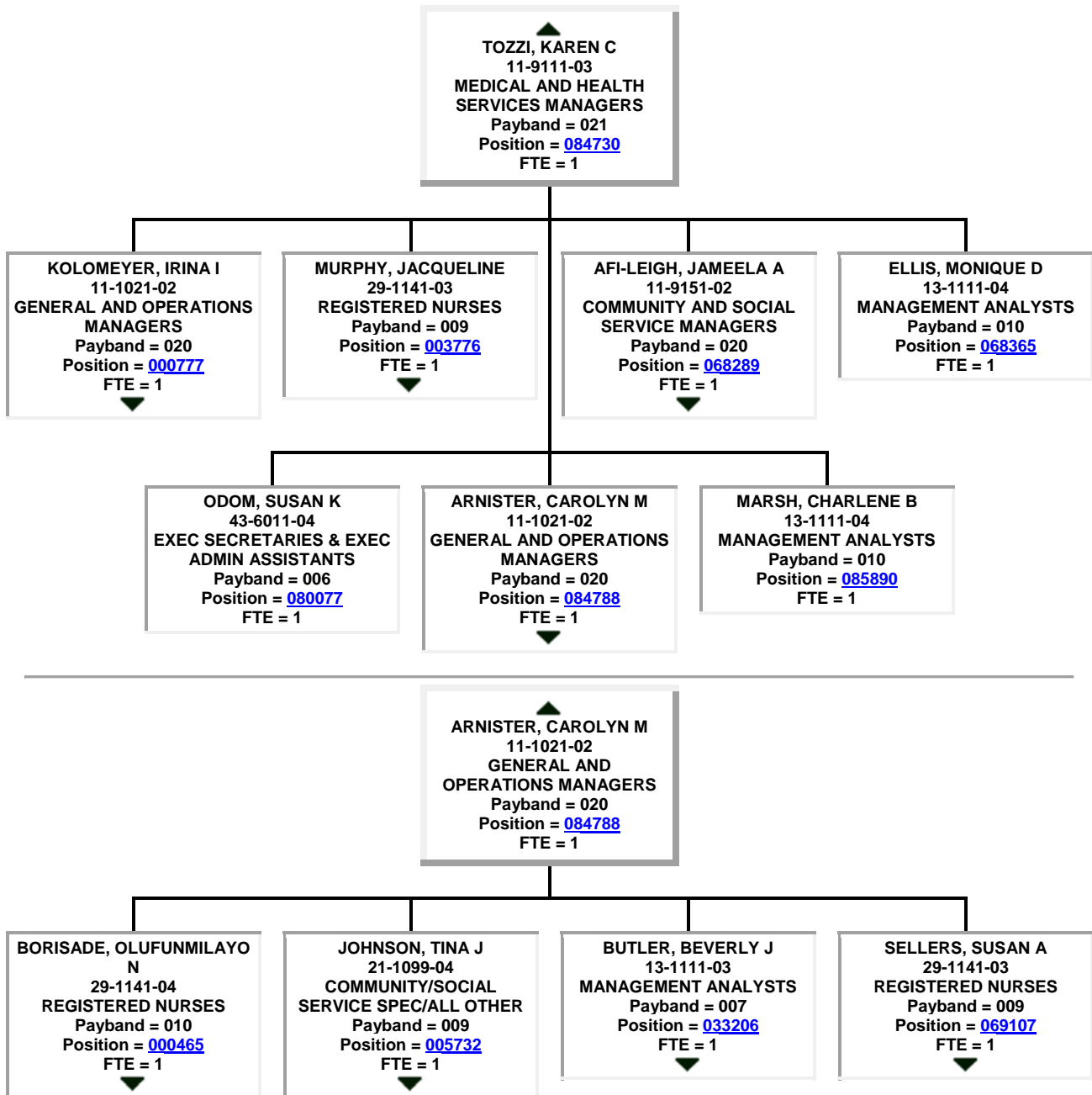
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WELLS, KELLI T
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MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 023
 Position = [000377](#)
 FTE = 1

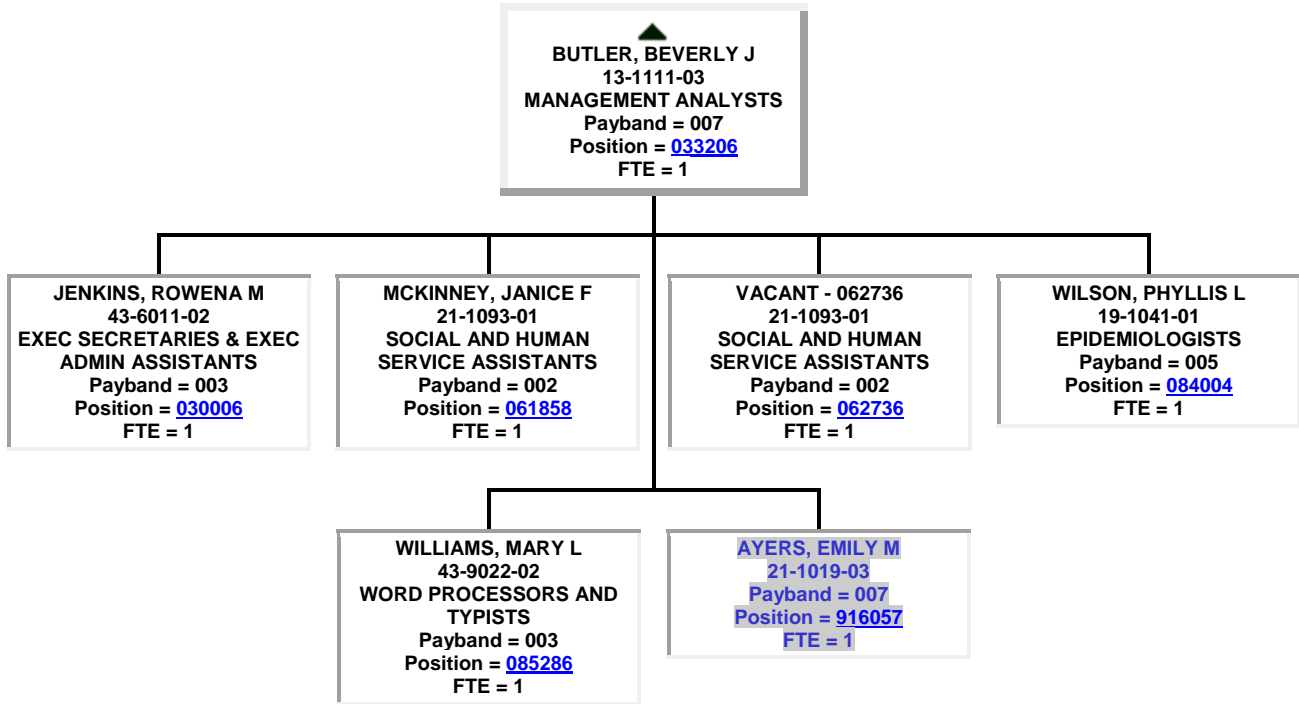
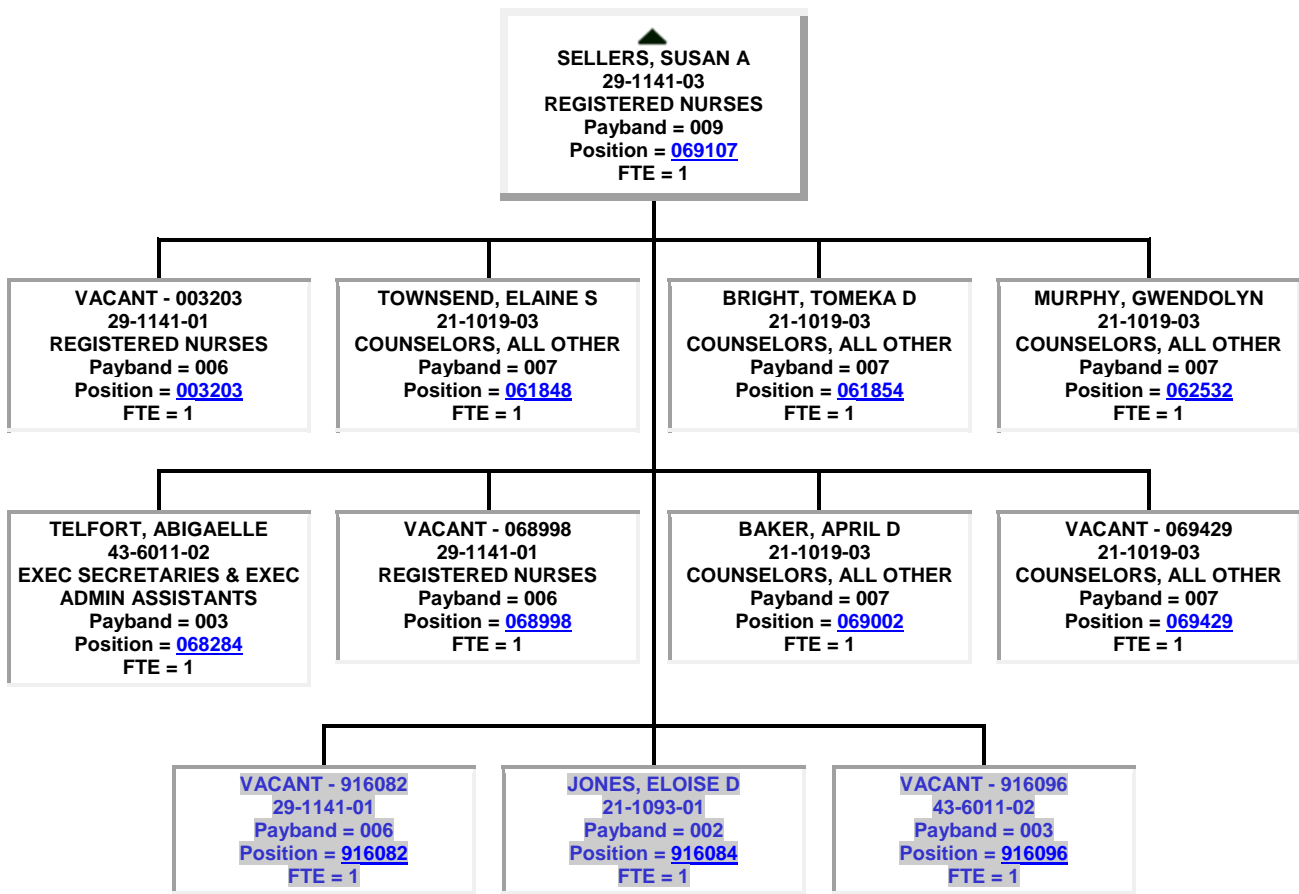


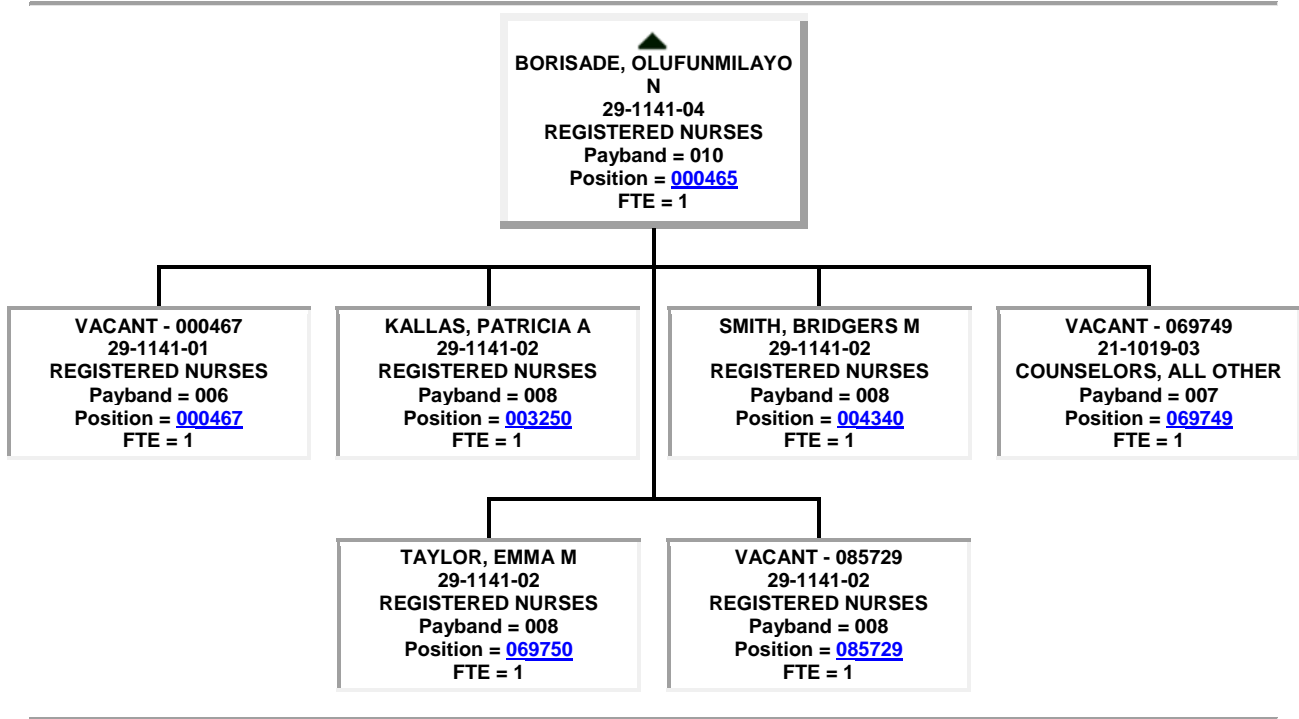
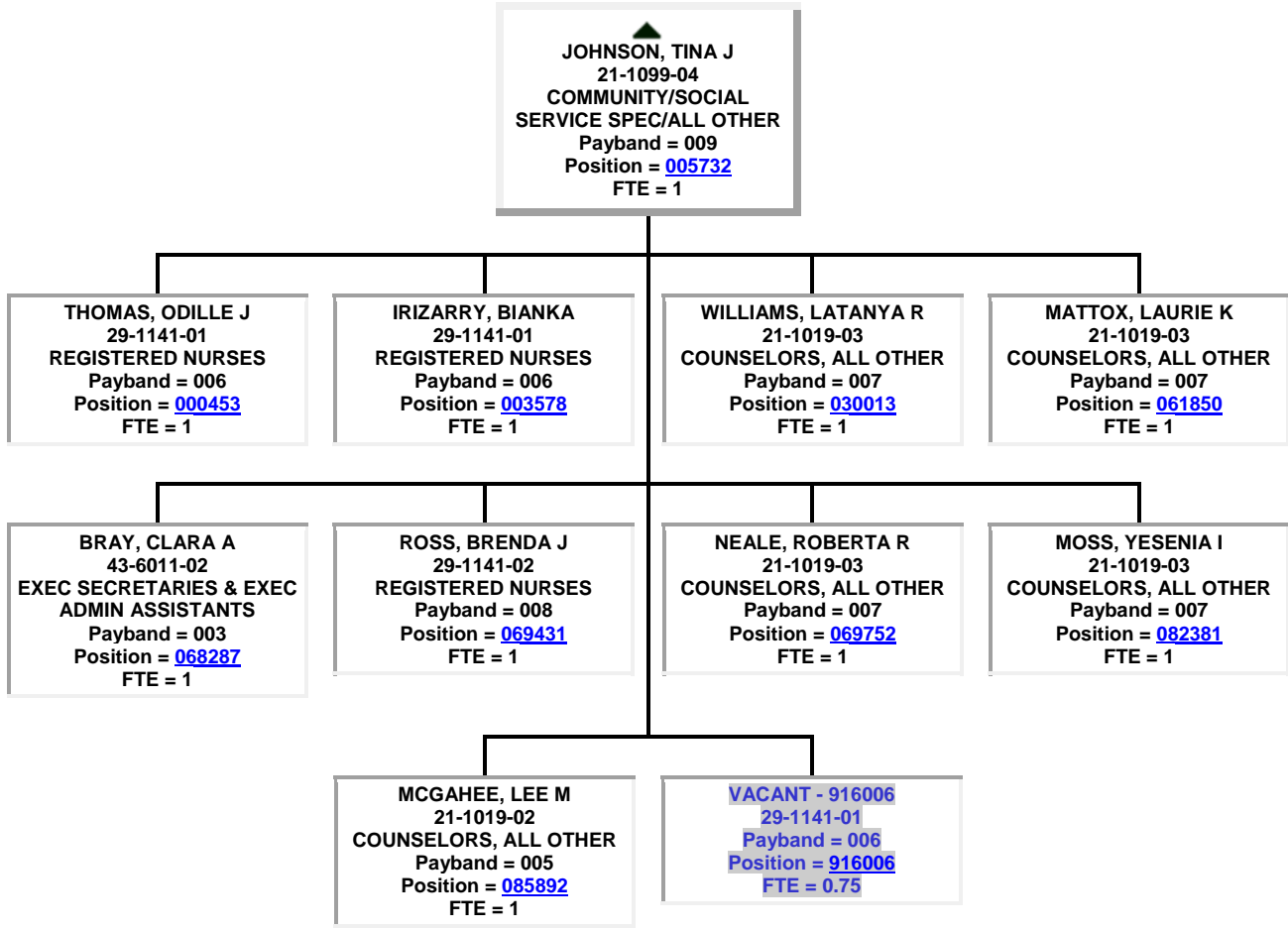
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VACANT - 045715
 11-9111-02
MEDICAL AND HEALTH SERVICES MANAGERS
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 Position = [045715](#)
 FTE = 1

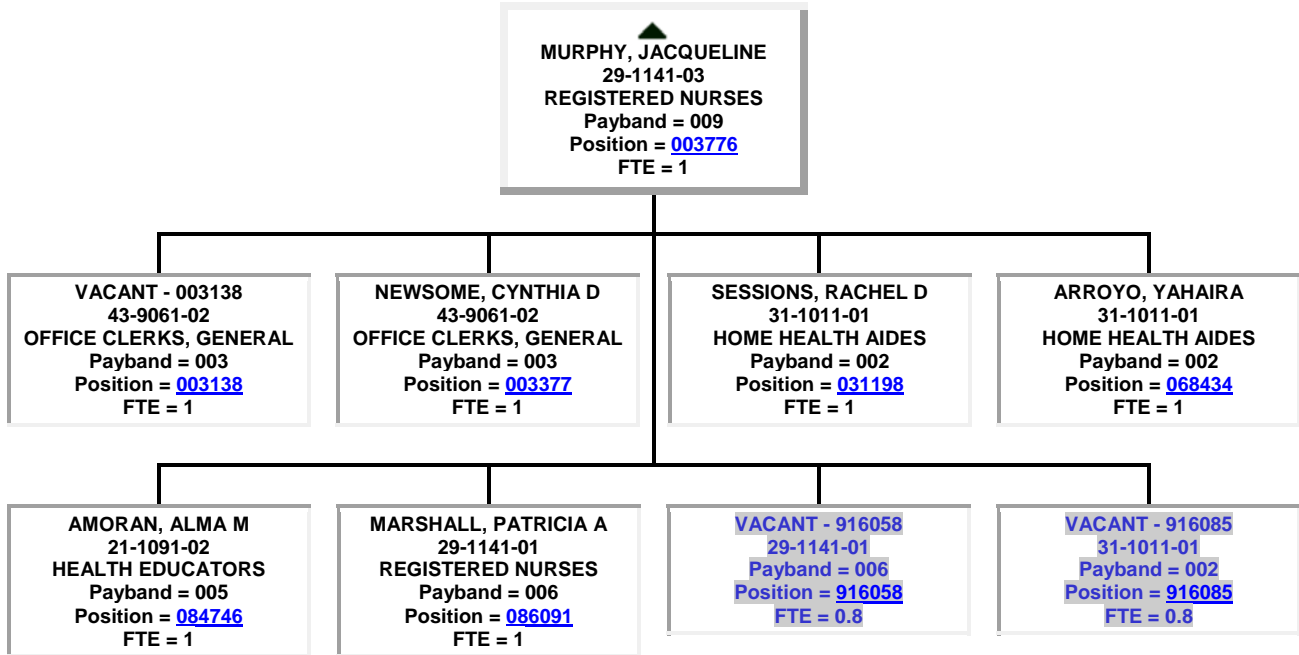
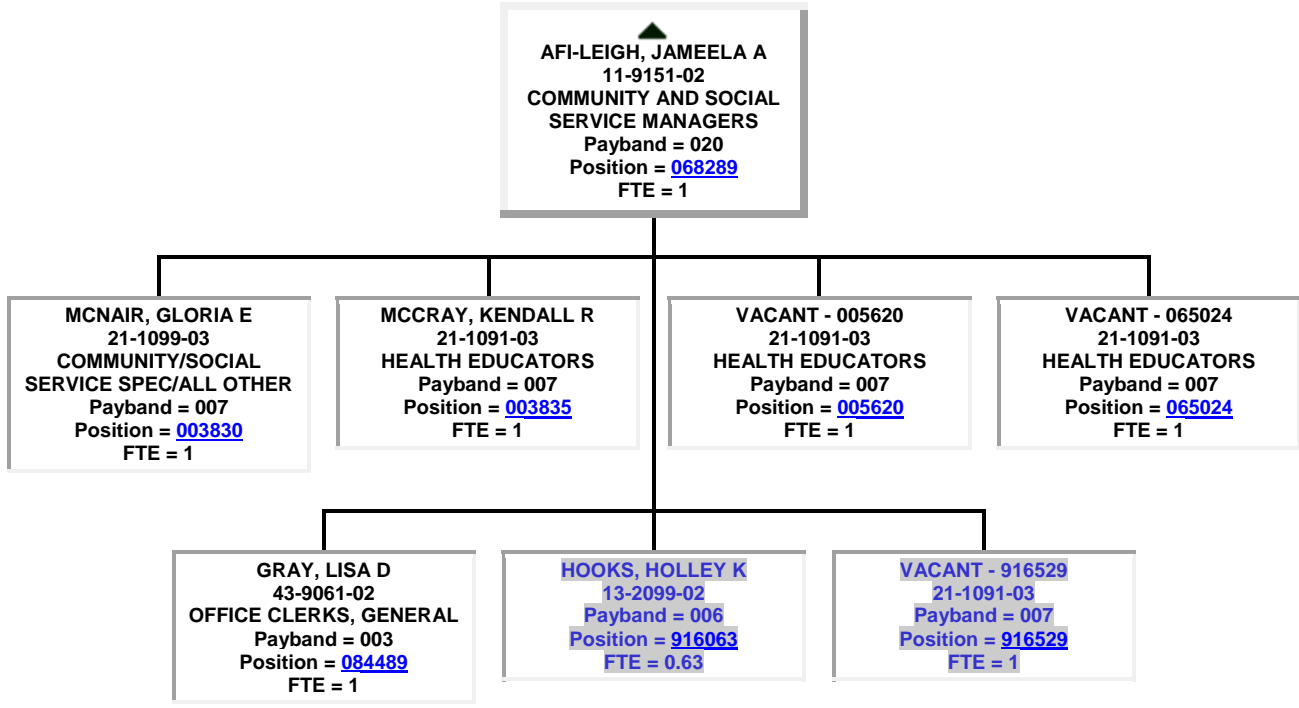


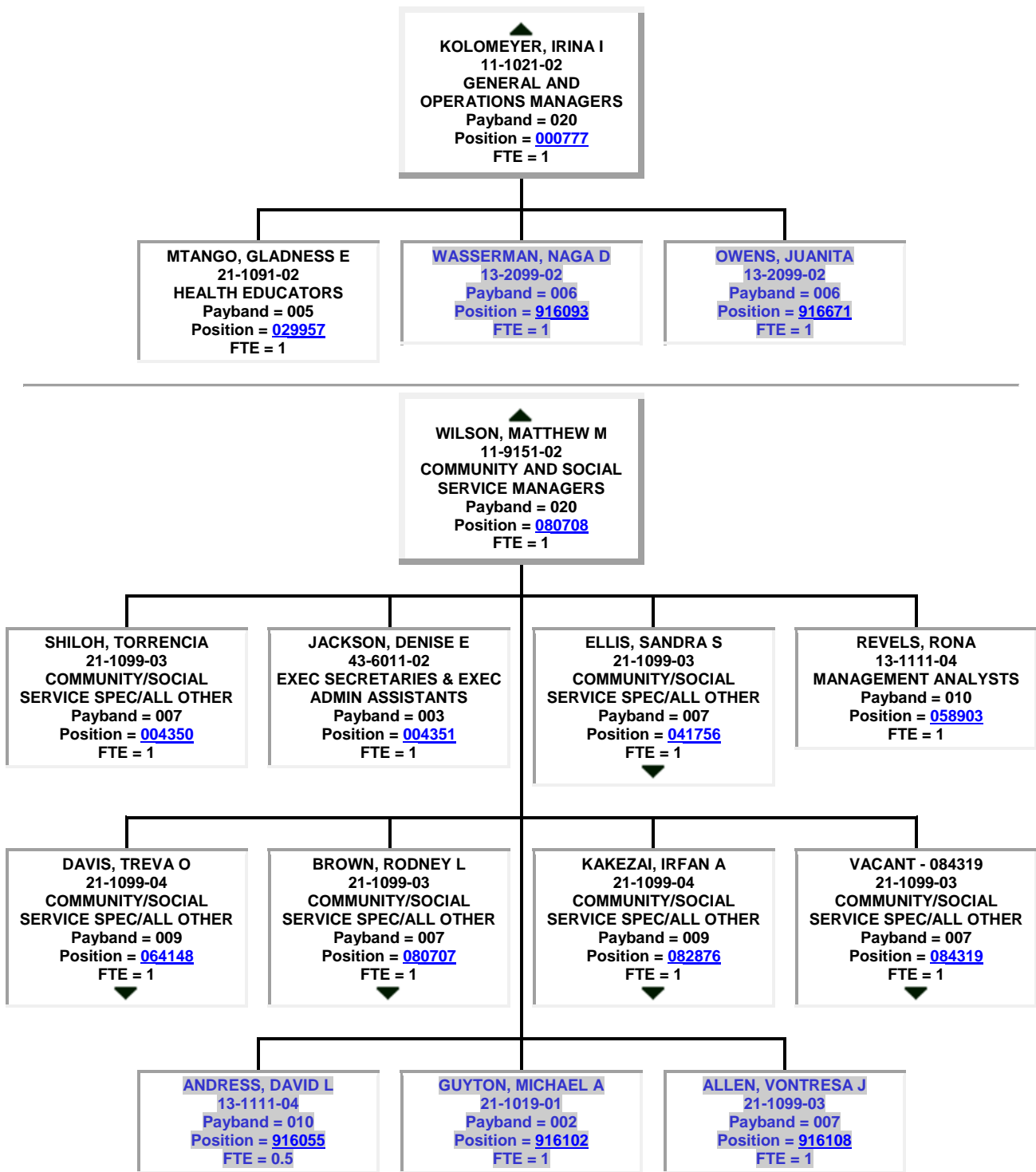












VACANT - 084319
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [084319](#)
FTE = 1

HENDLEY, NATHANIEL
13-1111-03
MANAGEMENT ANALYSTS
Payband = 007
Position = [064315](#)
FTE = 1

KAKEZAI, IRFAN A
21-1099-04
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 009
Position = [082876](#)
FTE = 1

TOMPKINS, DANIELLE L
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [004312](#)
FTE = 1

KWIATKOWSKI, SAMANTHA
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [054310](#)
FTE = 1

GARAY, MICHAEL F
21-1091-02
HEALTH EDUCATORS
Payband = 005
Position = [082854](#)
FTE = 1

VACANT - 084902
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [084902](#)
FTE = 1

KELLAM-CARTER, YOLANDA
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21-1091-03
HEALTH EDUCATORS
Payband = 007
Position = [086326](#)
FTE = 1

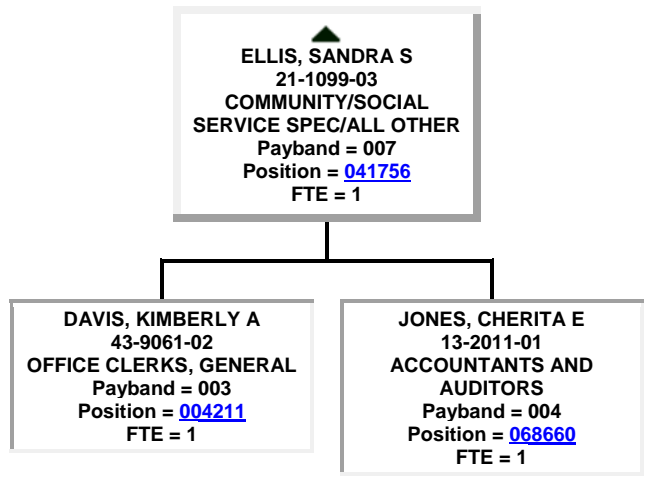
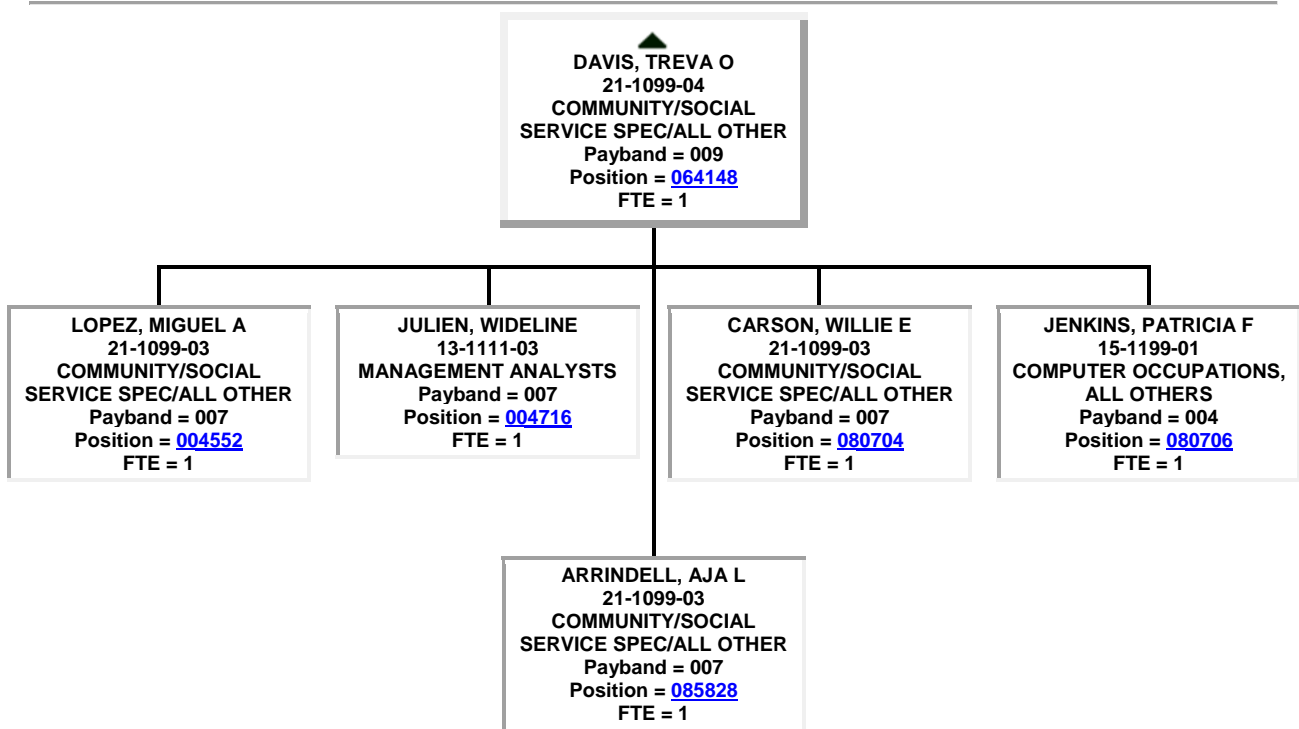
HEARD, JHAMAL A
21-1099-03
Payband = 007
Position = [916073](#)
FTE = 1

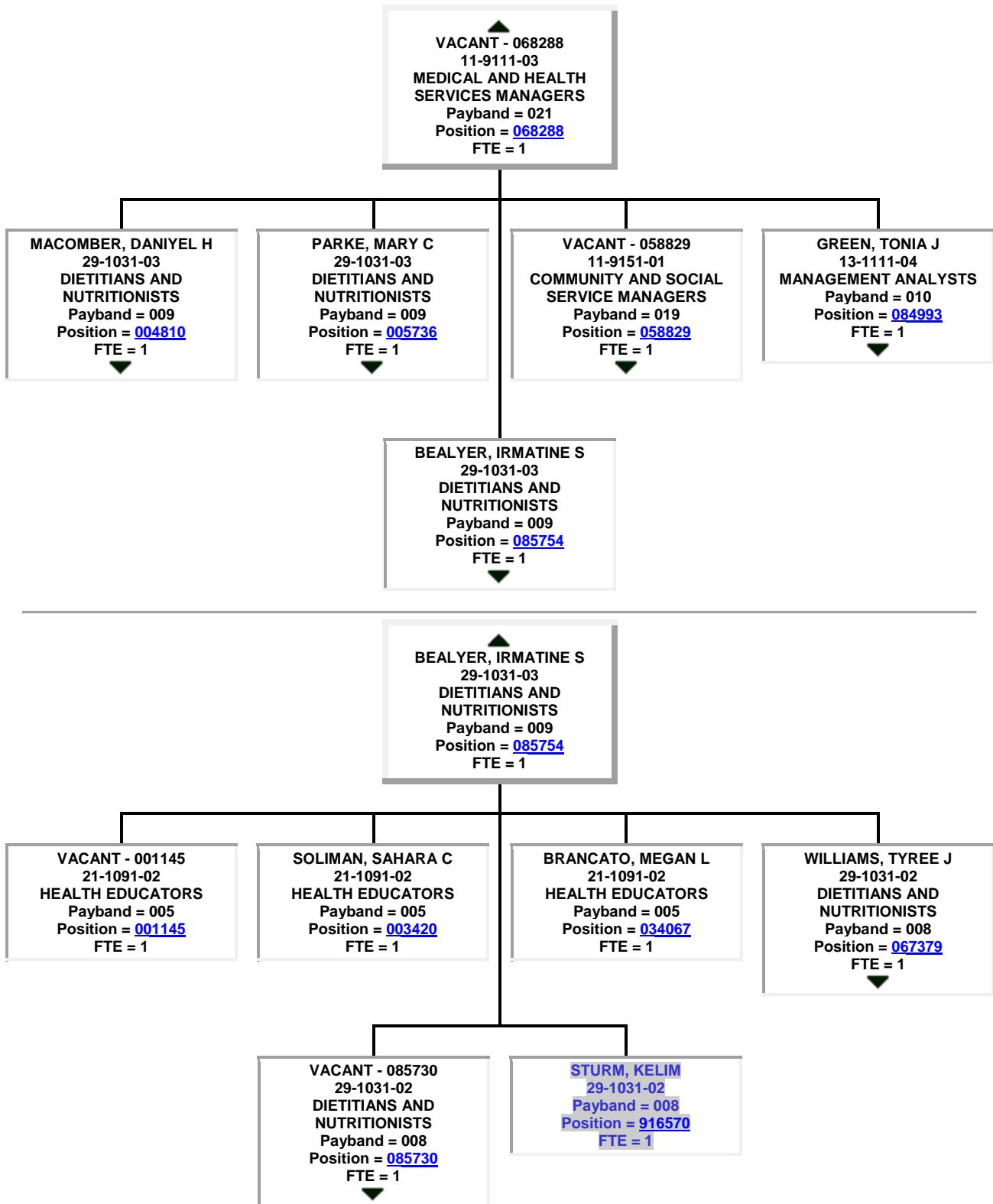
BROWN, RODNEY L
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [080707](#)
FTE = 1

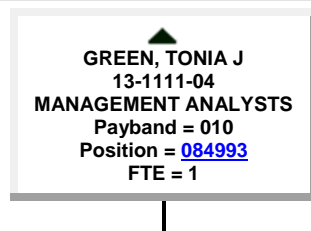
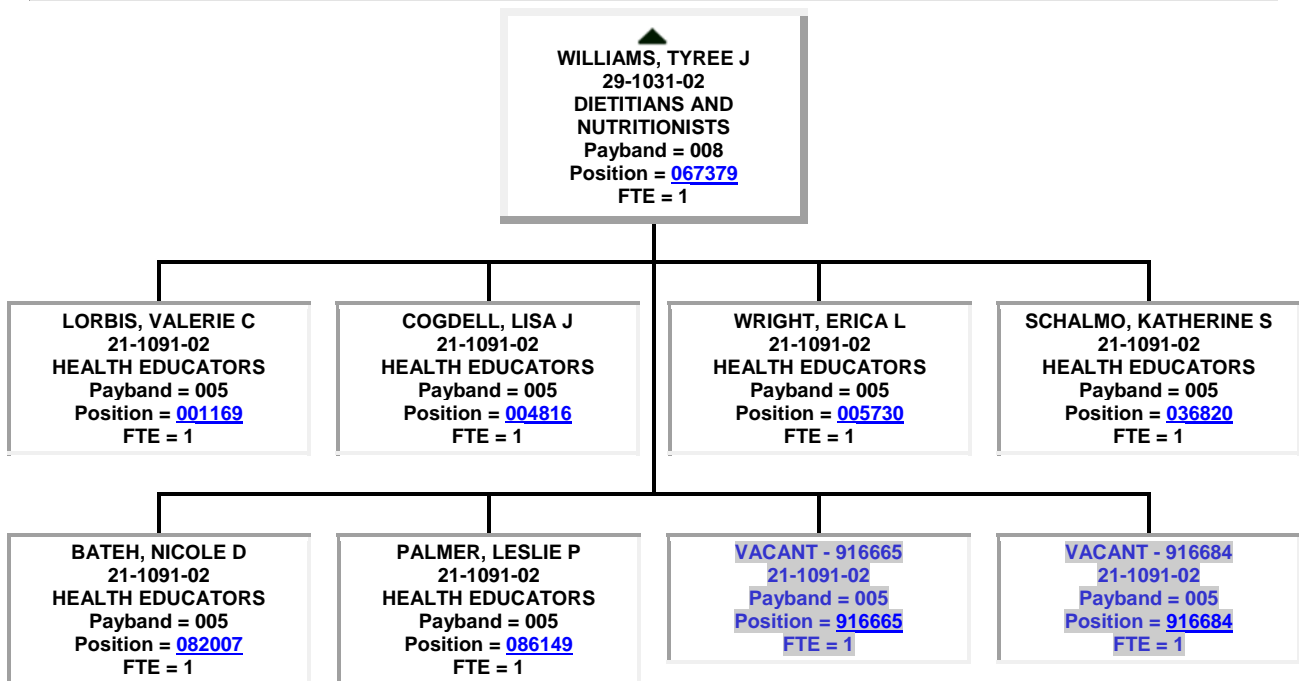
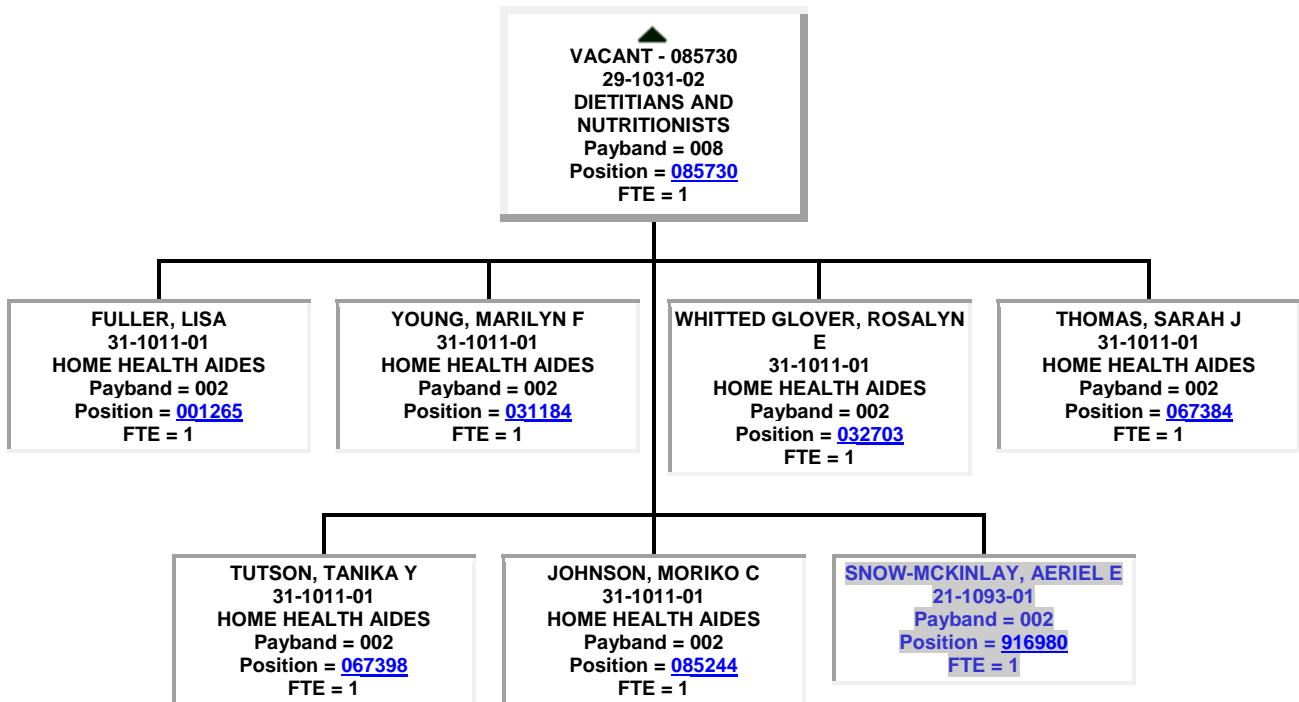
WILLIAMSON, BRANDI
19-1041-01
Payband = 005
Position = [916650](#)
FTE = 0.4

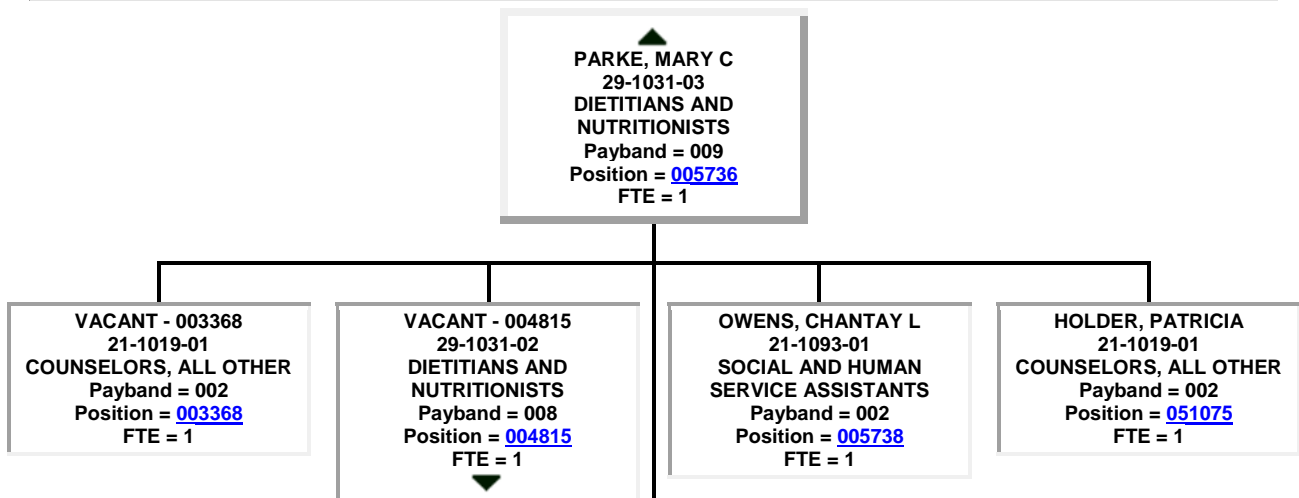
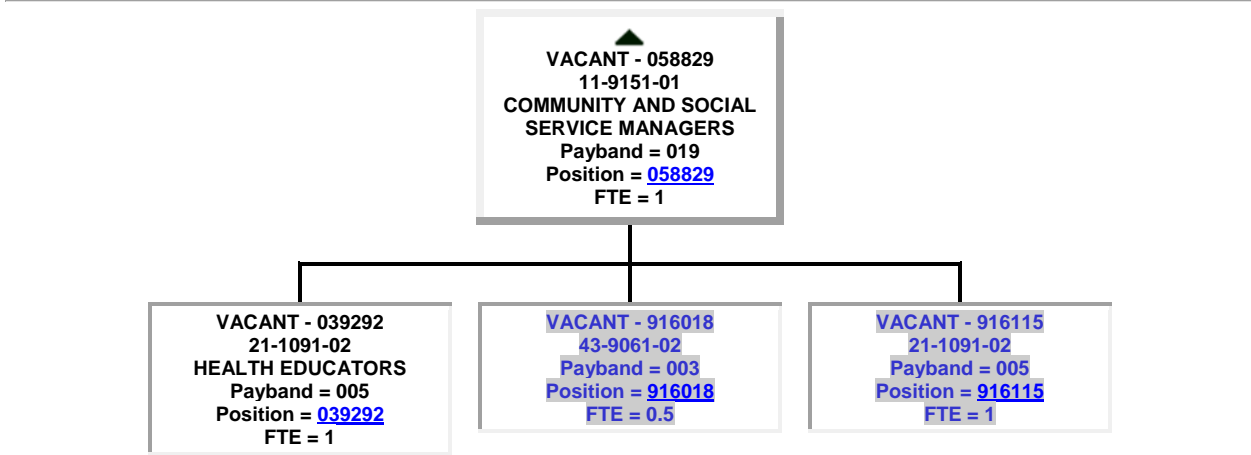
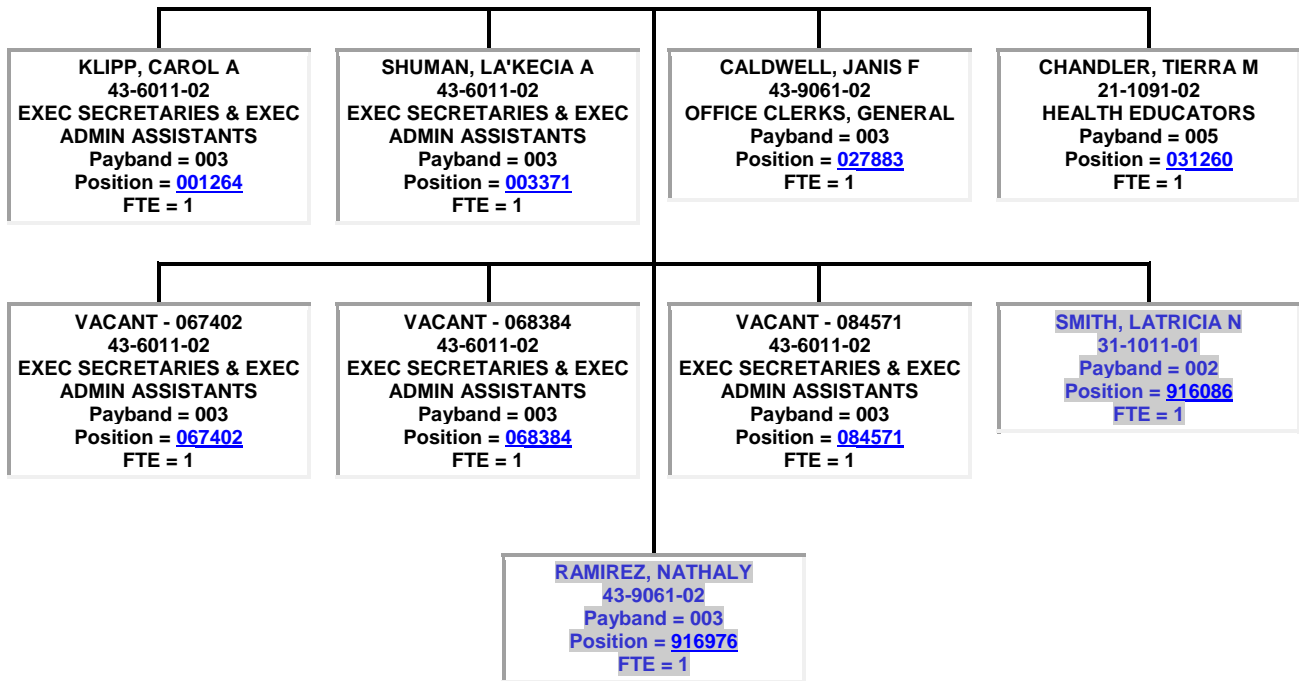
LACEY, DELTON L
19-1041-01
Payband = 005
Position = [916651](#)
FTE = 0.4

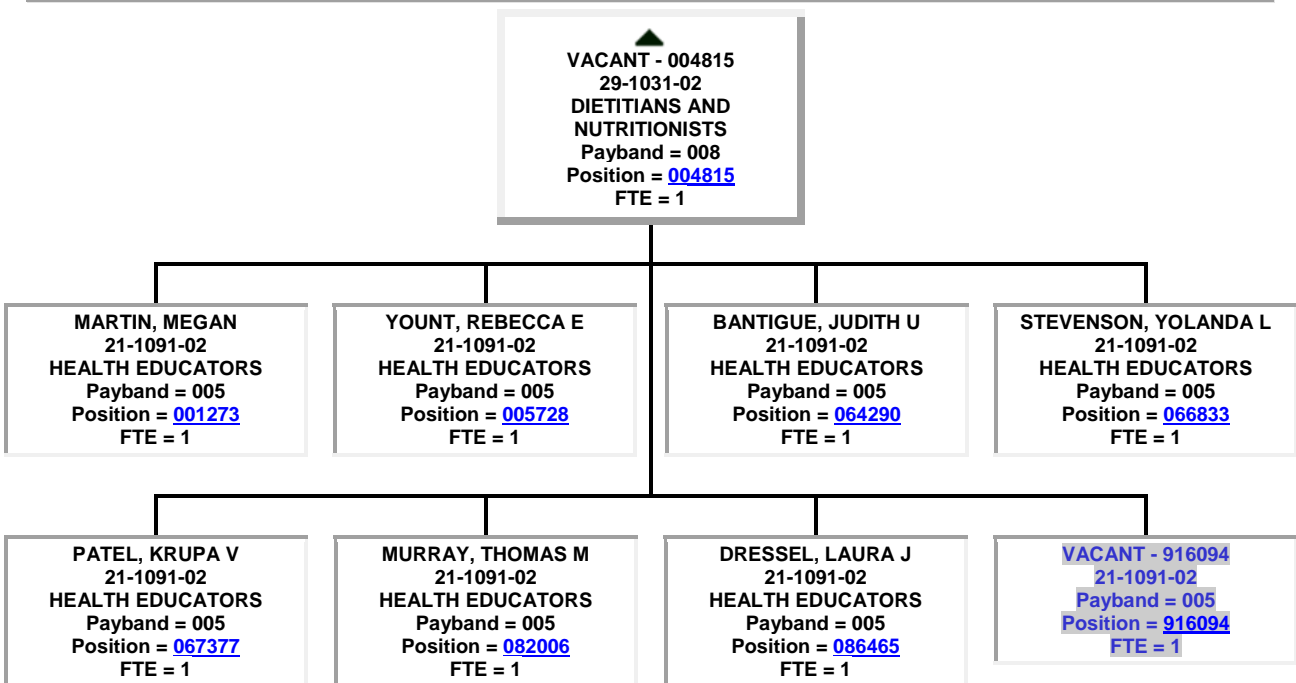
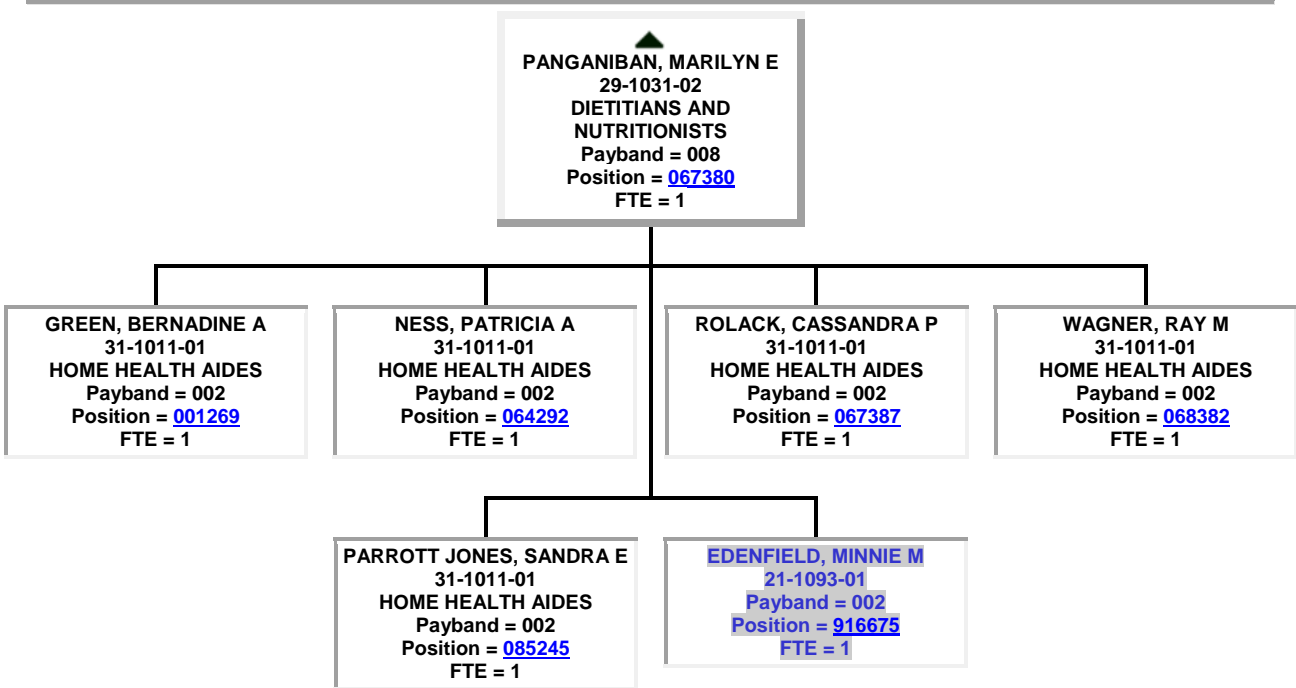
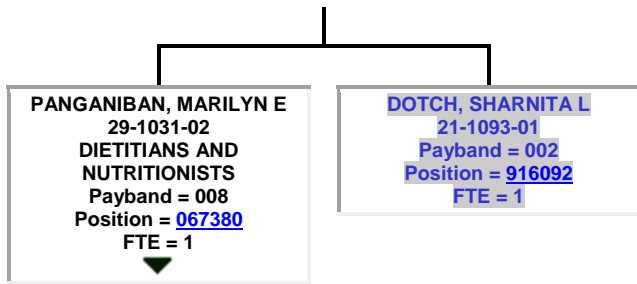
SARAGA, FRIEDA H
21-1099-03
Payband = 007
Position = [916652](#)
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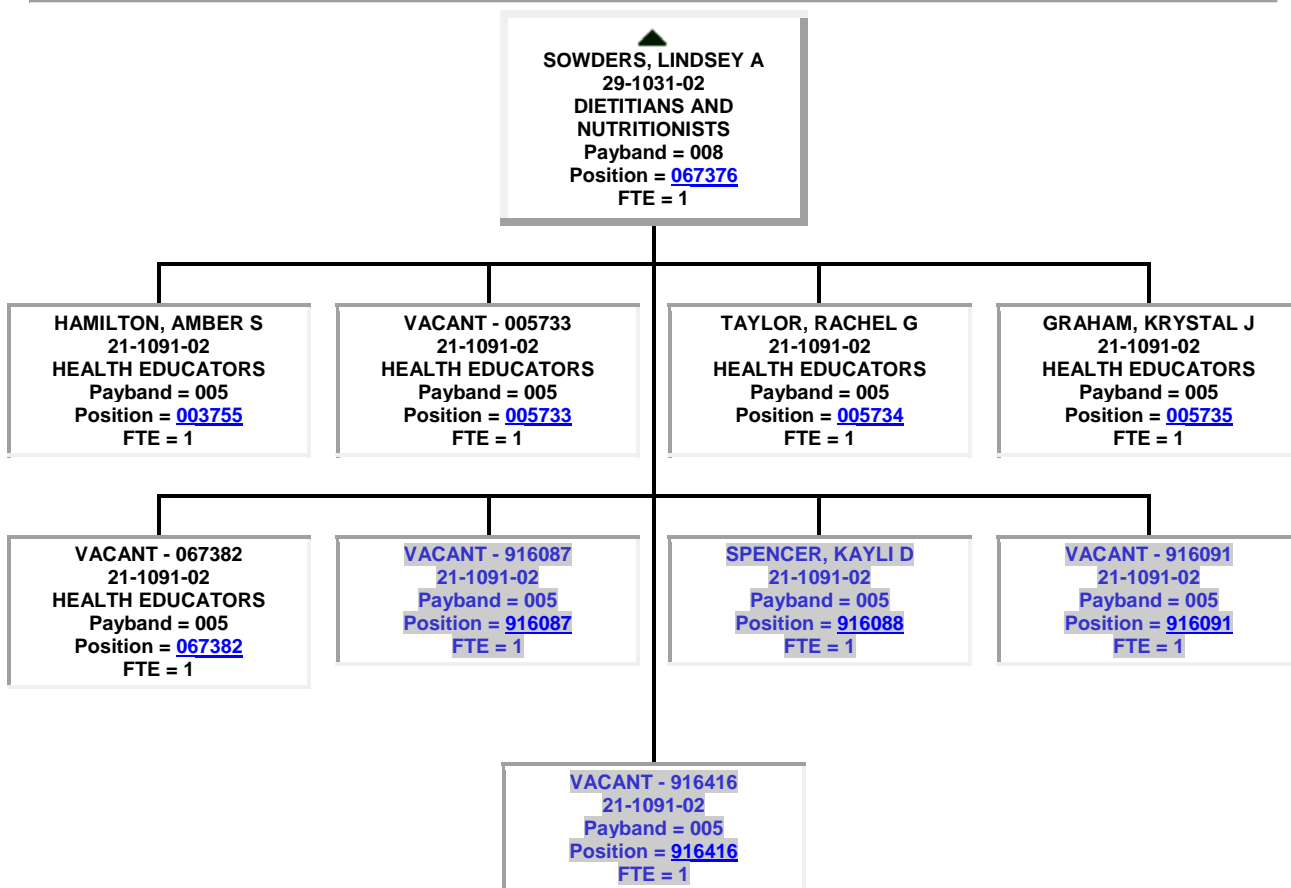
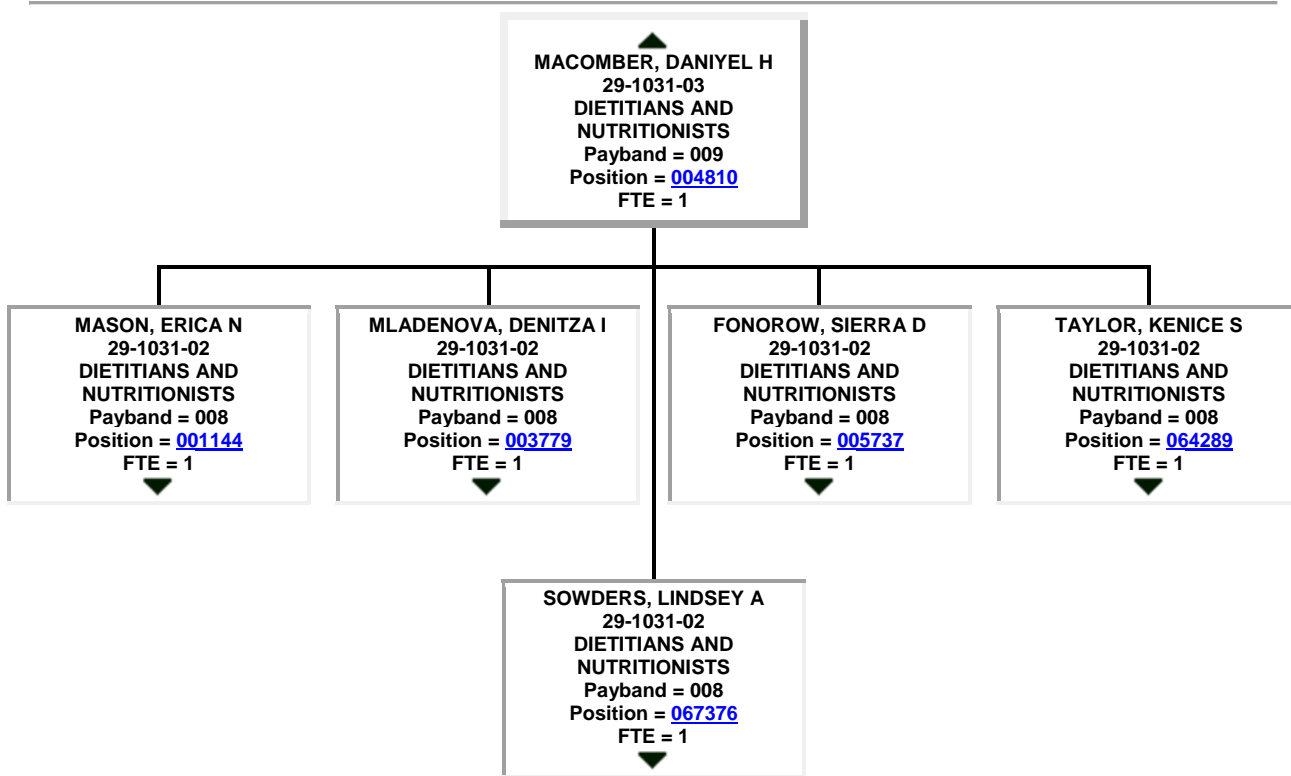


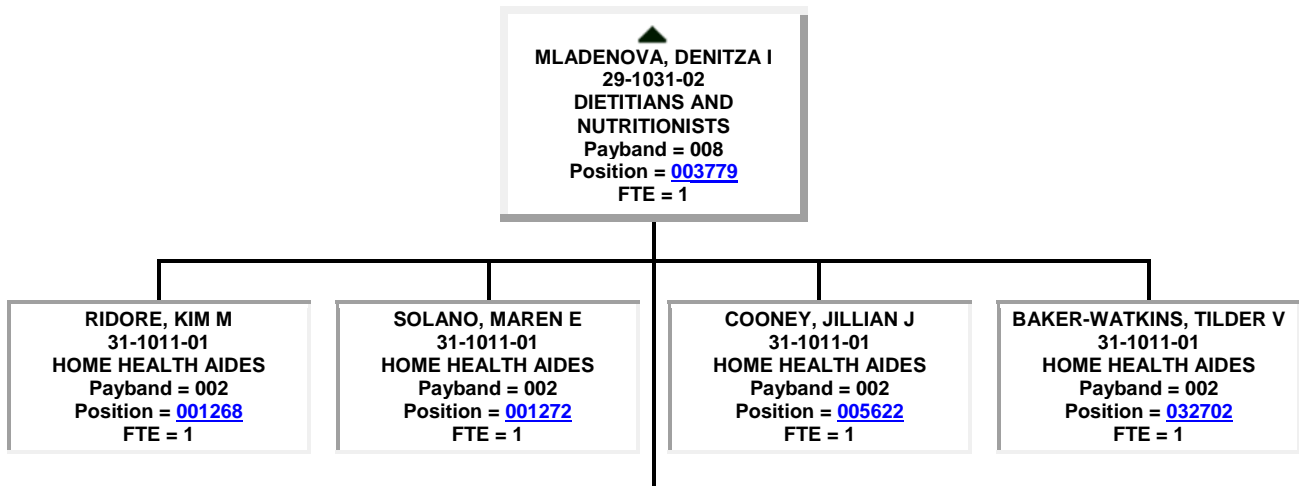
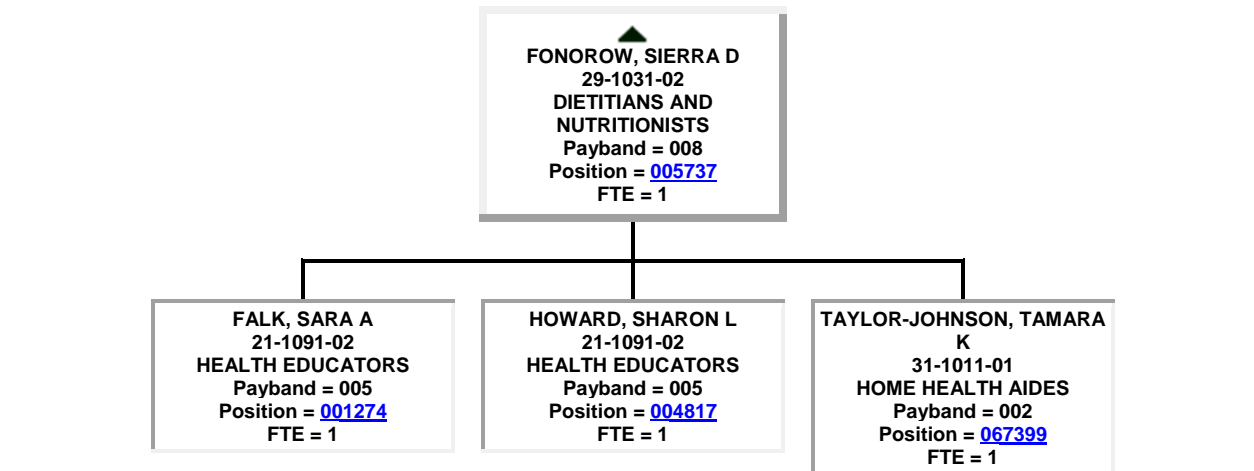
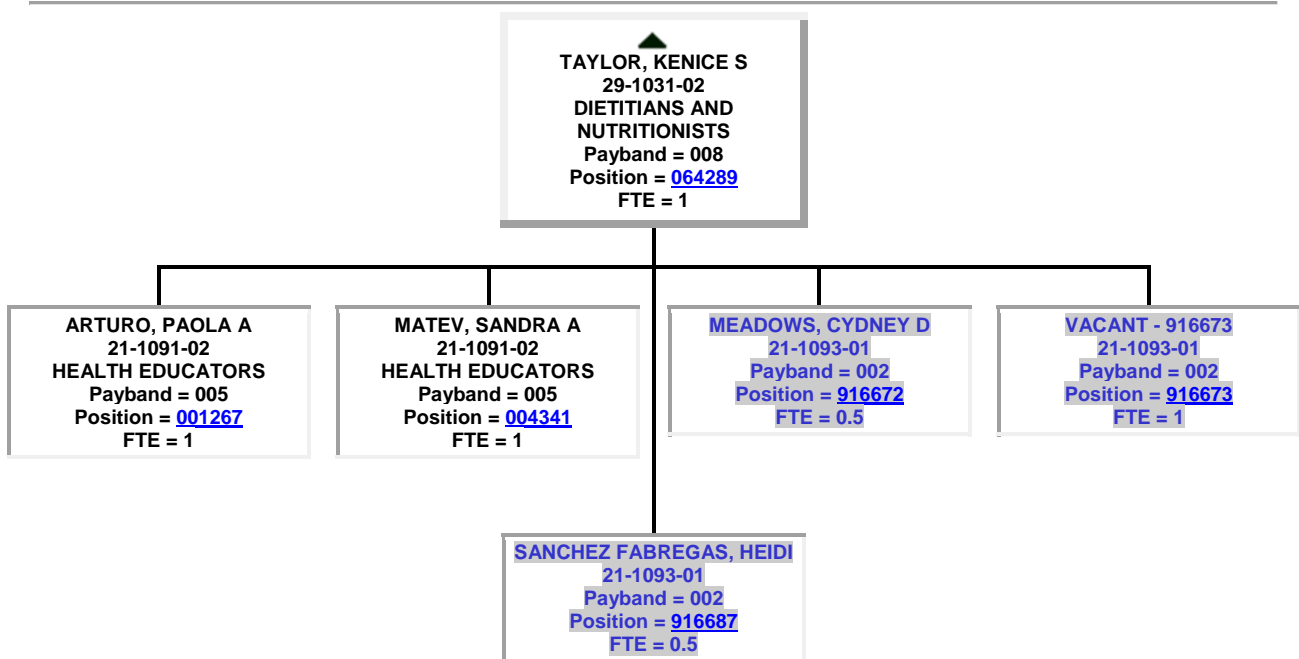


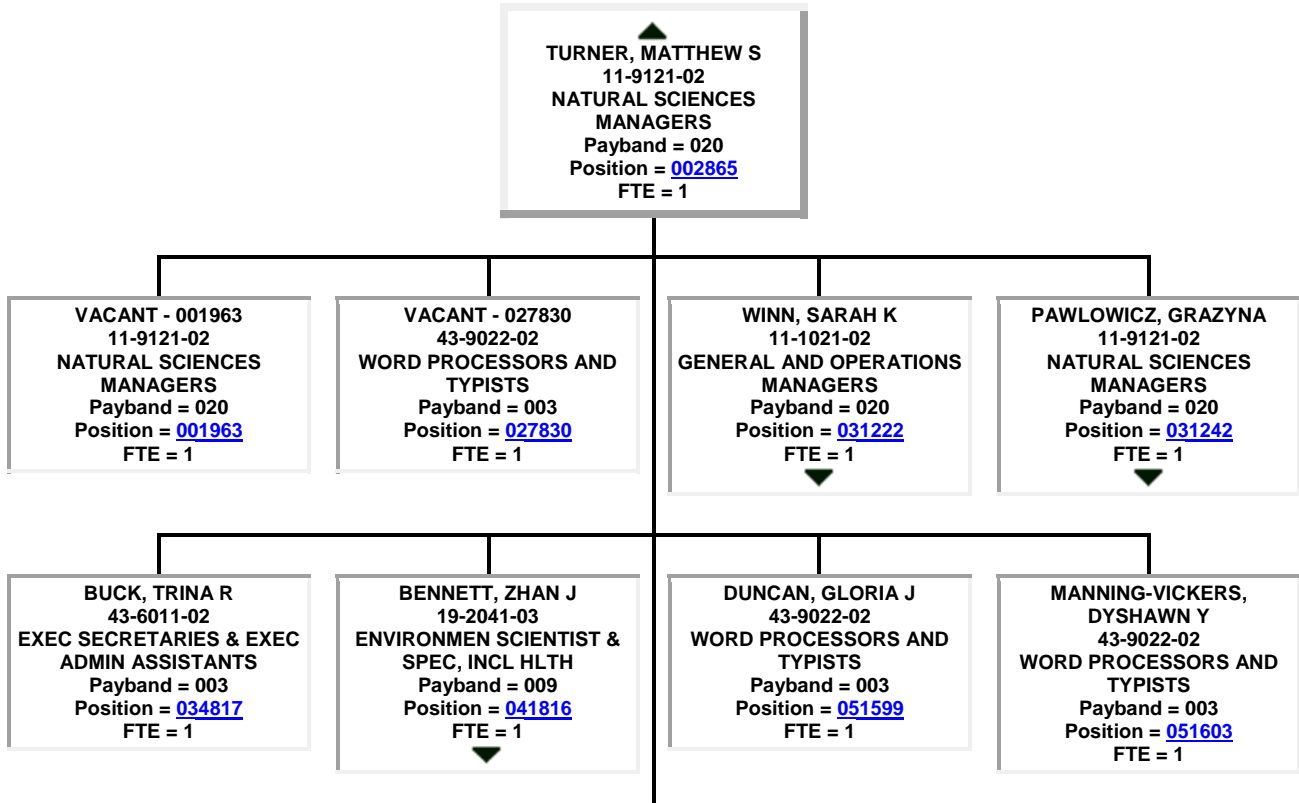
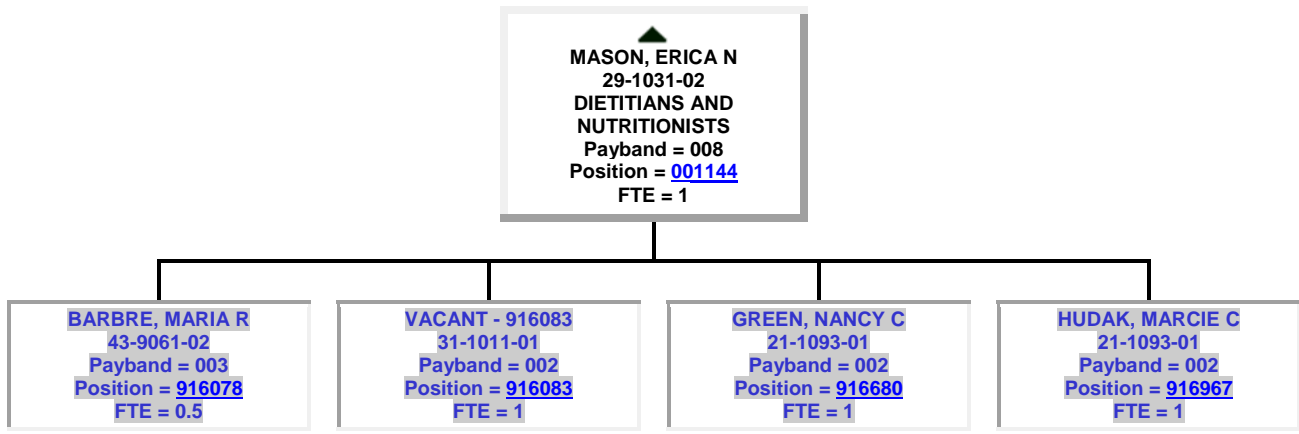
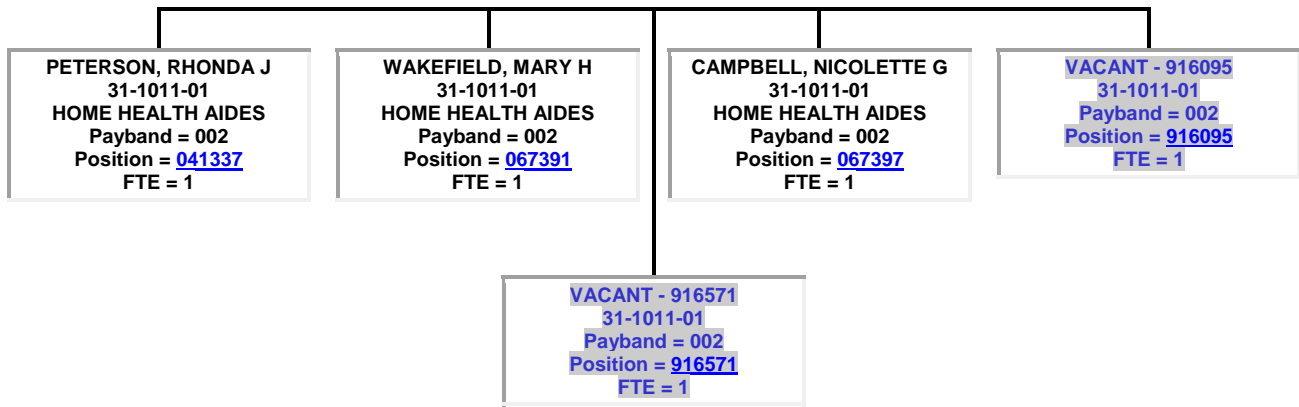


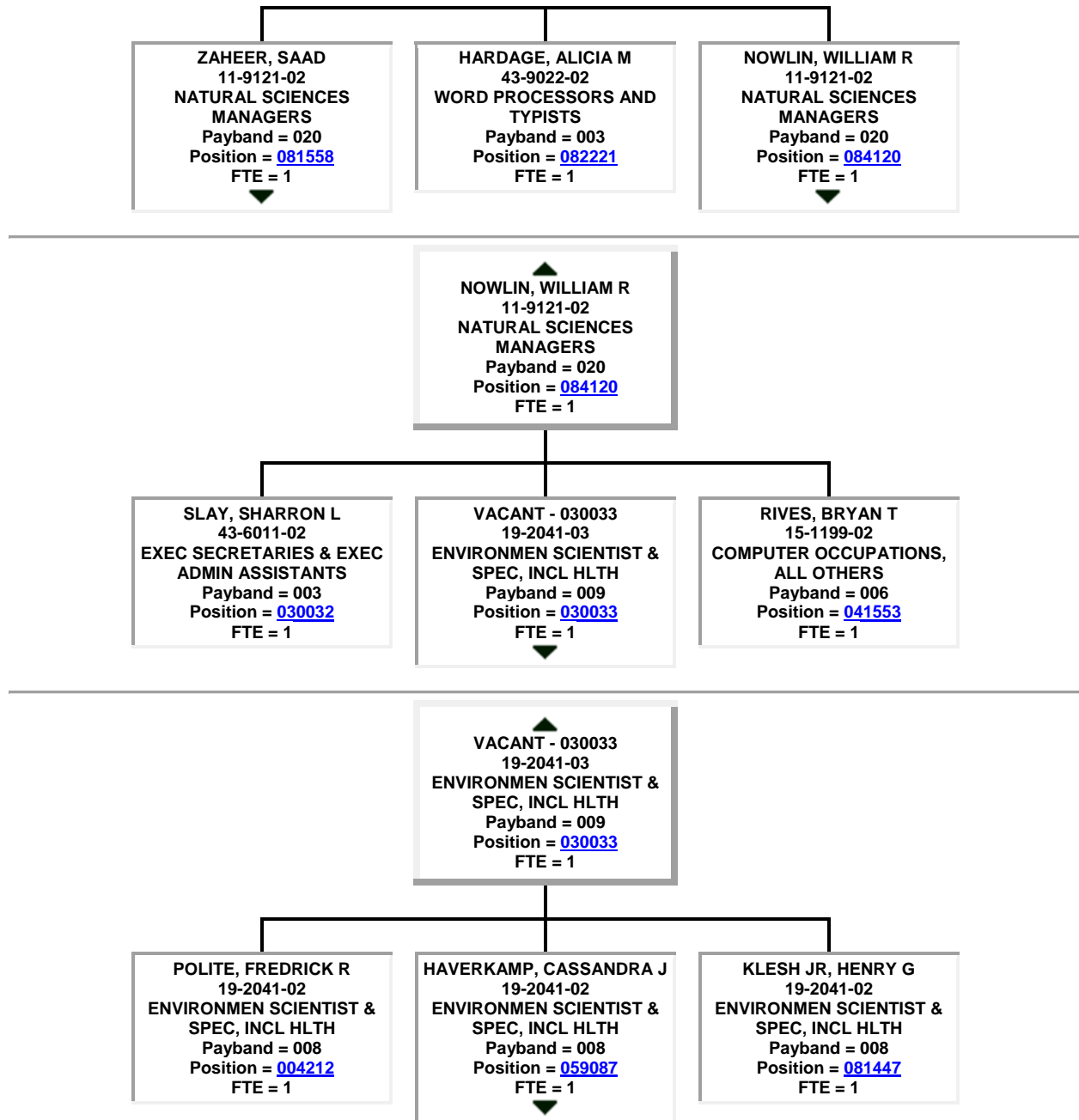


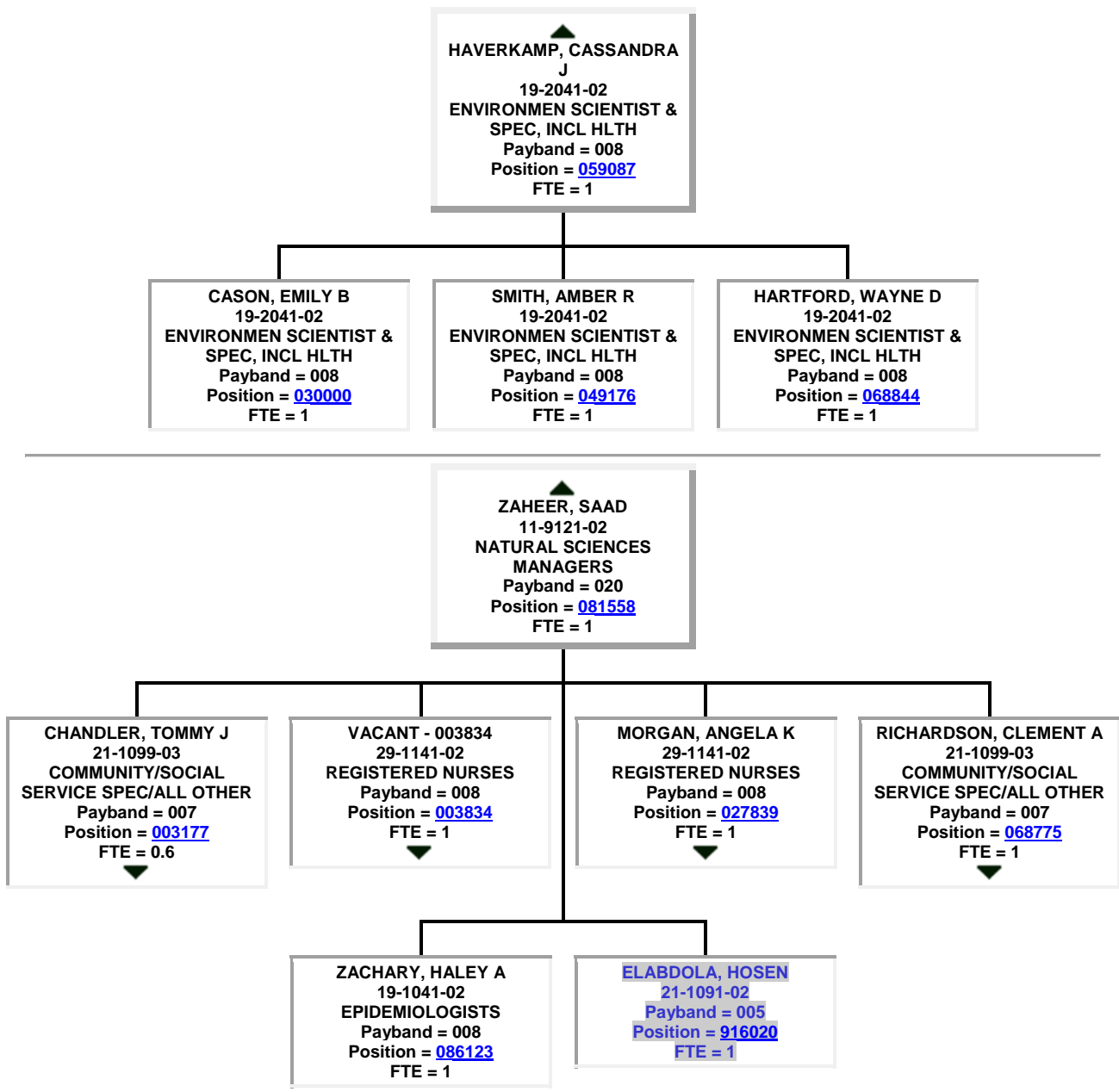


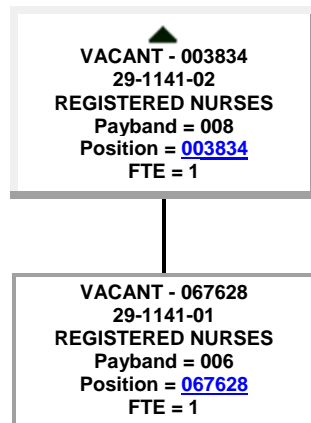
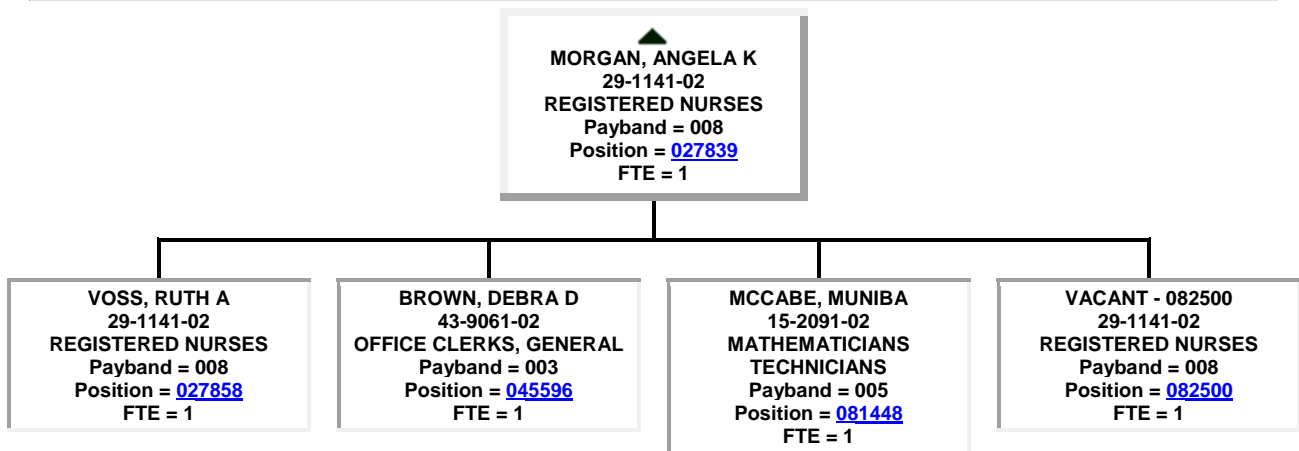
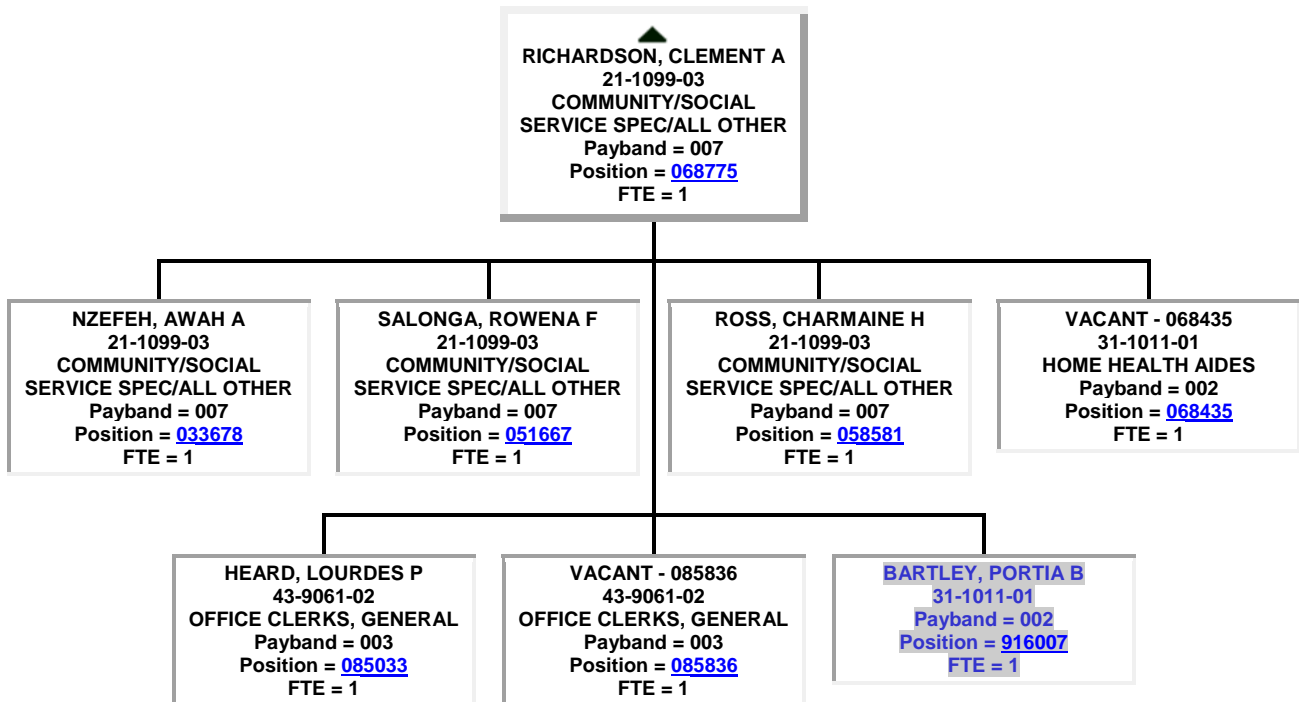


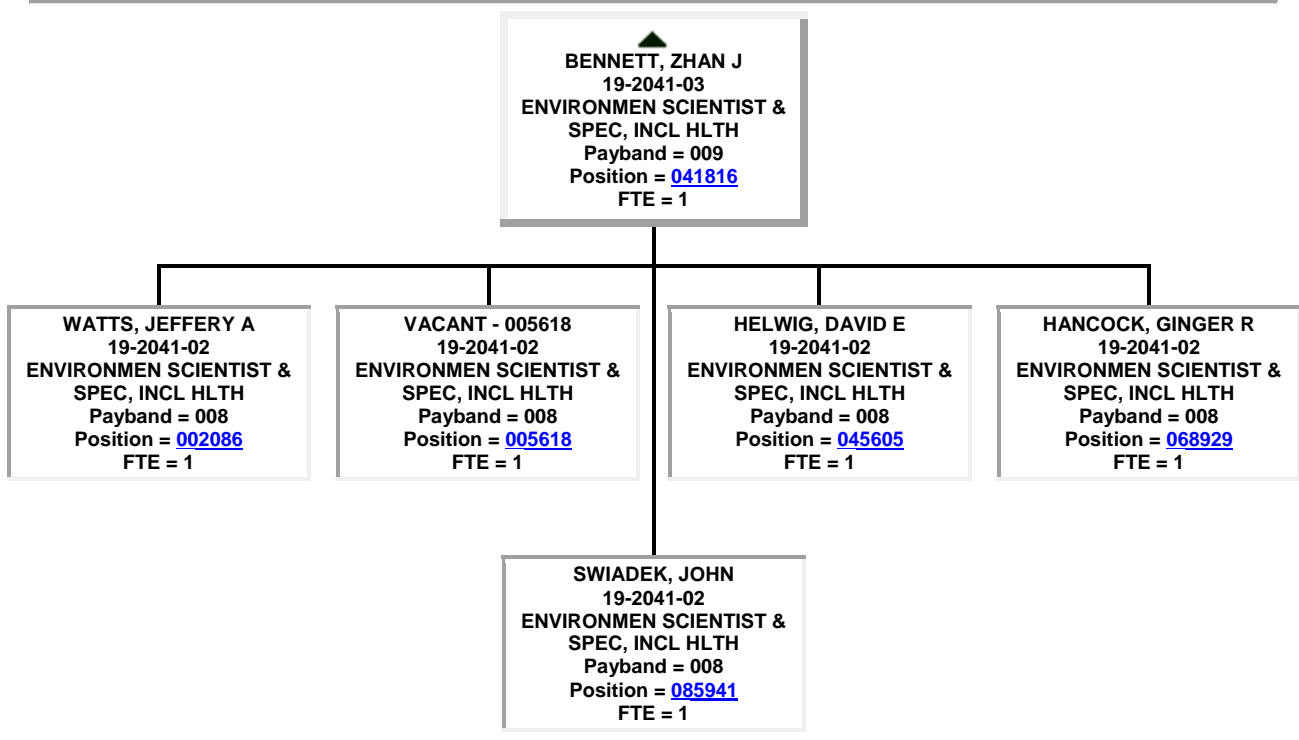
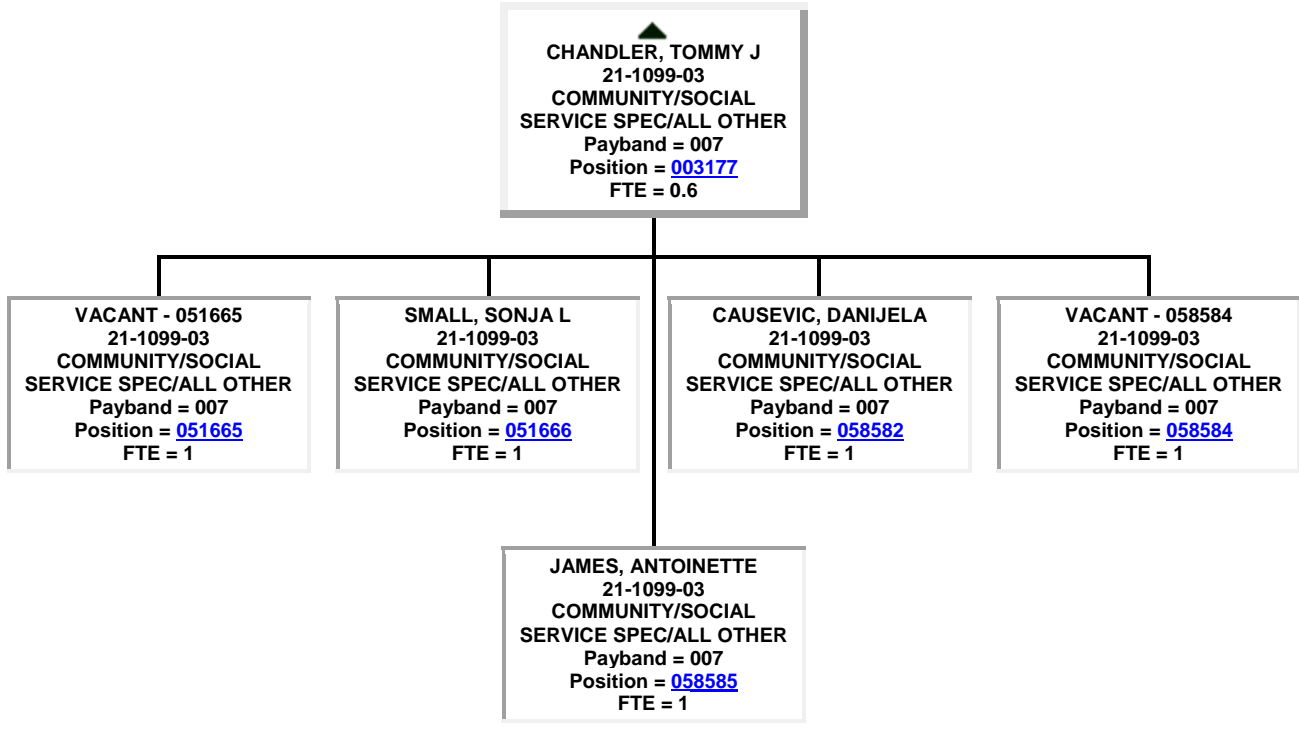


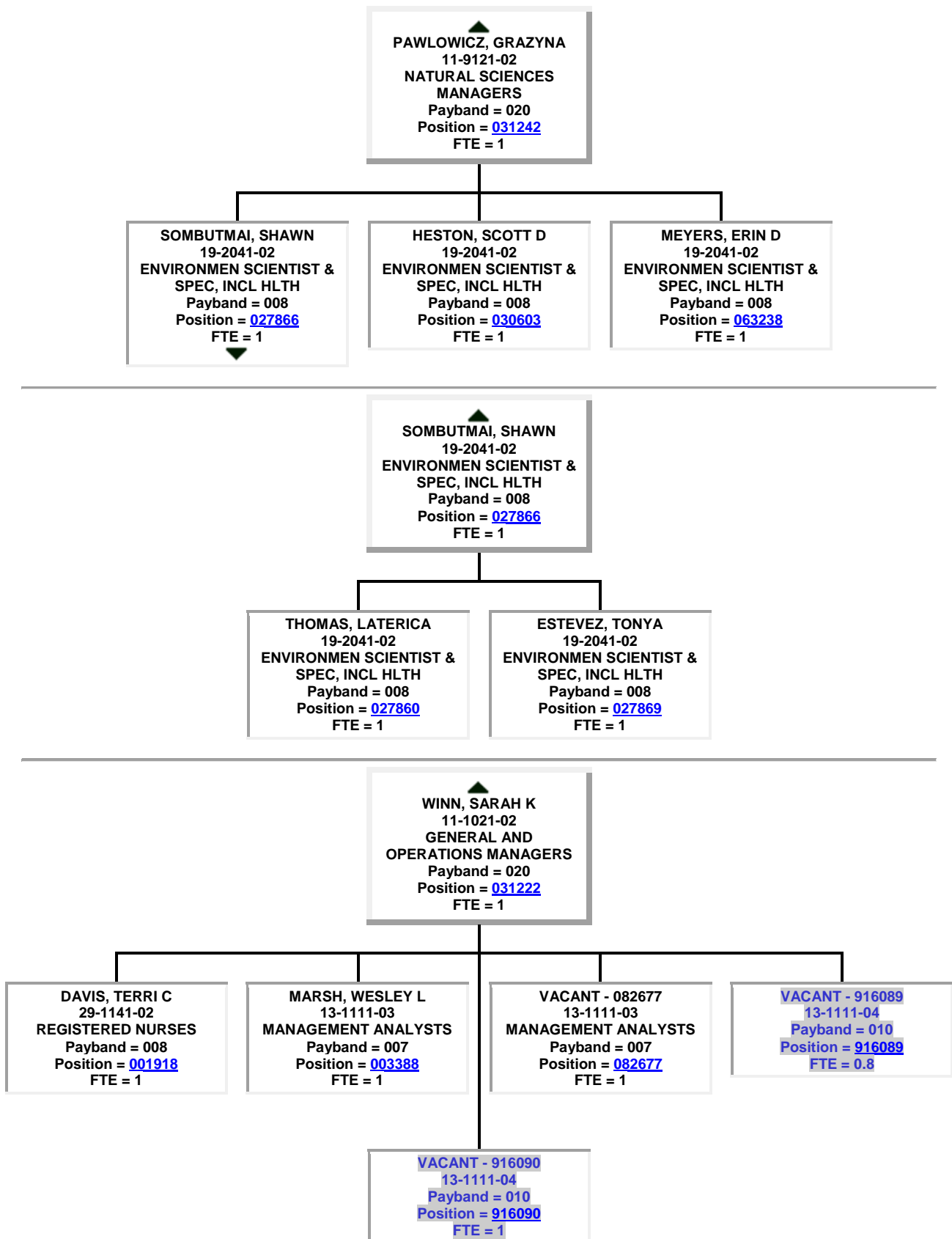


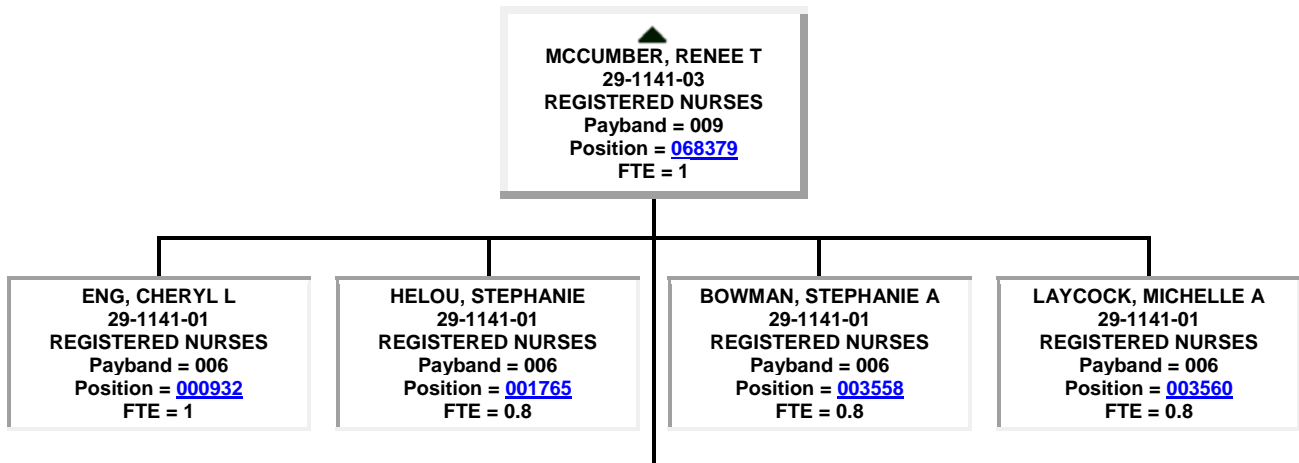
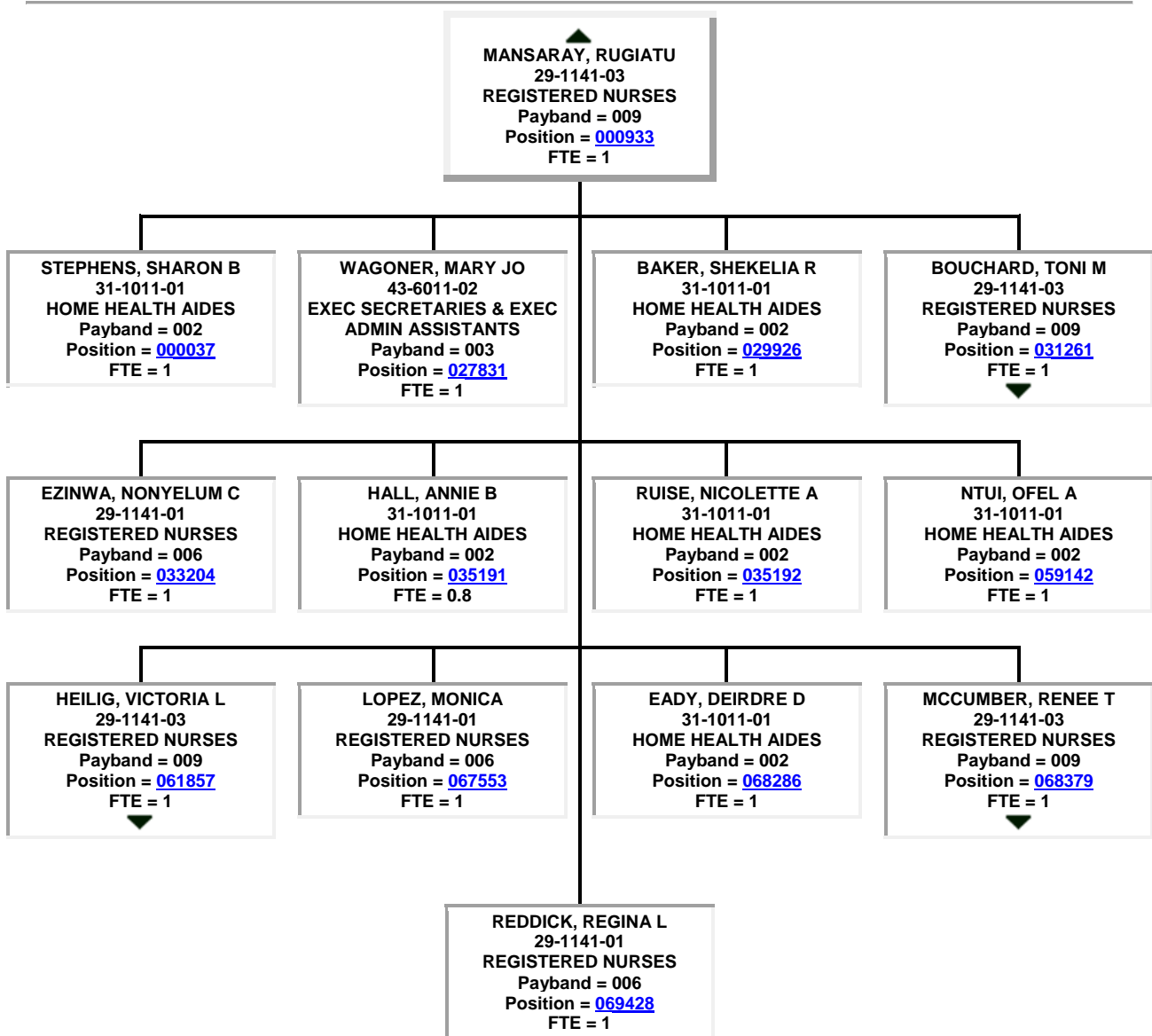


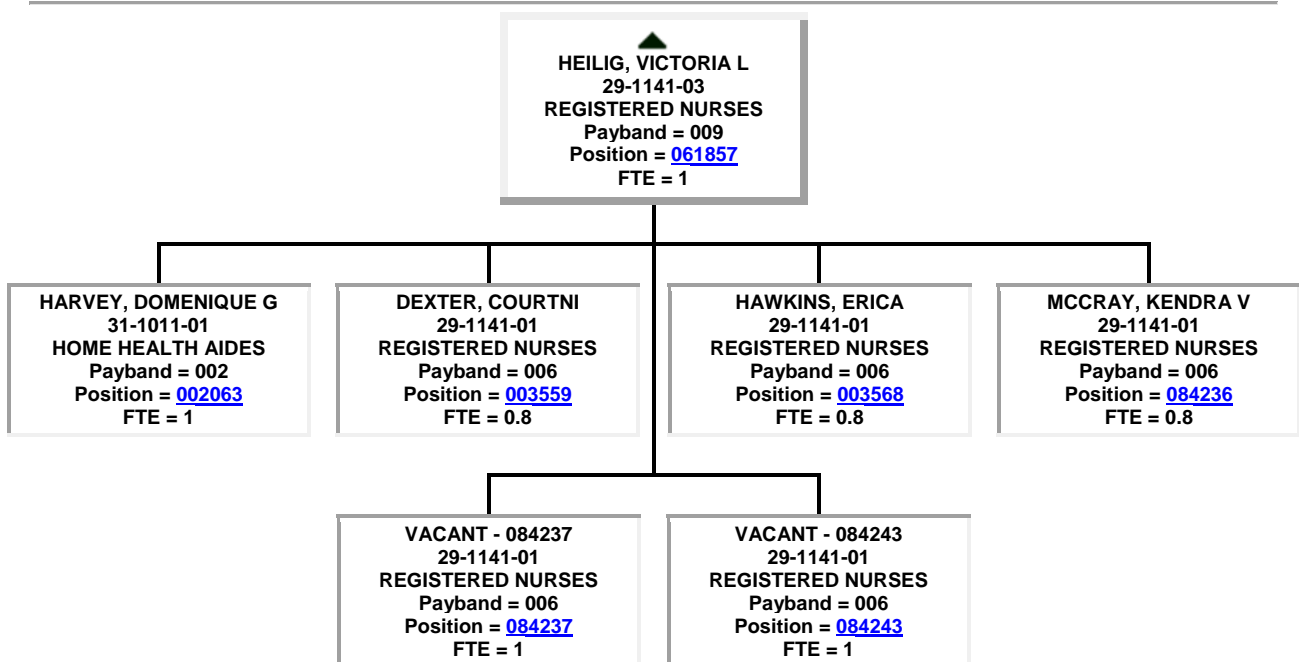
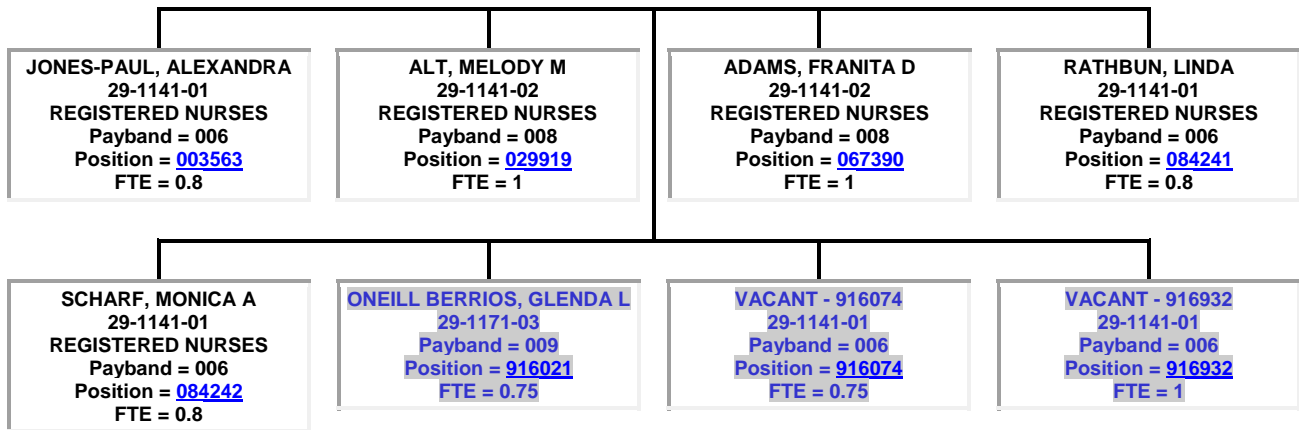


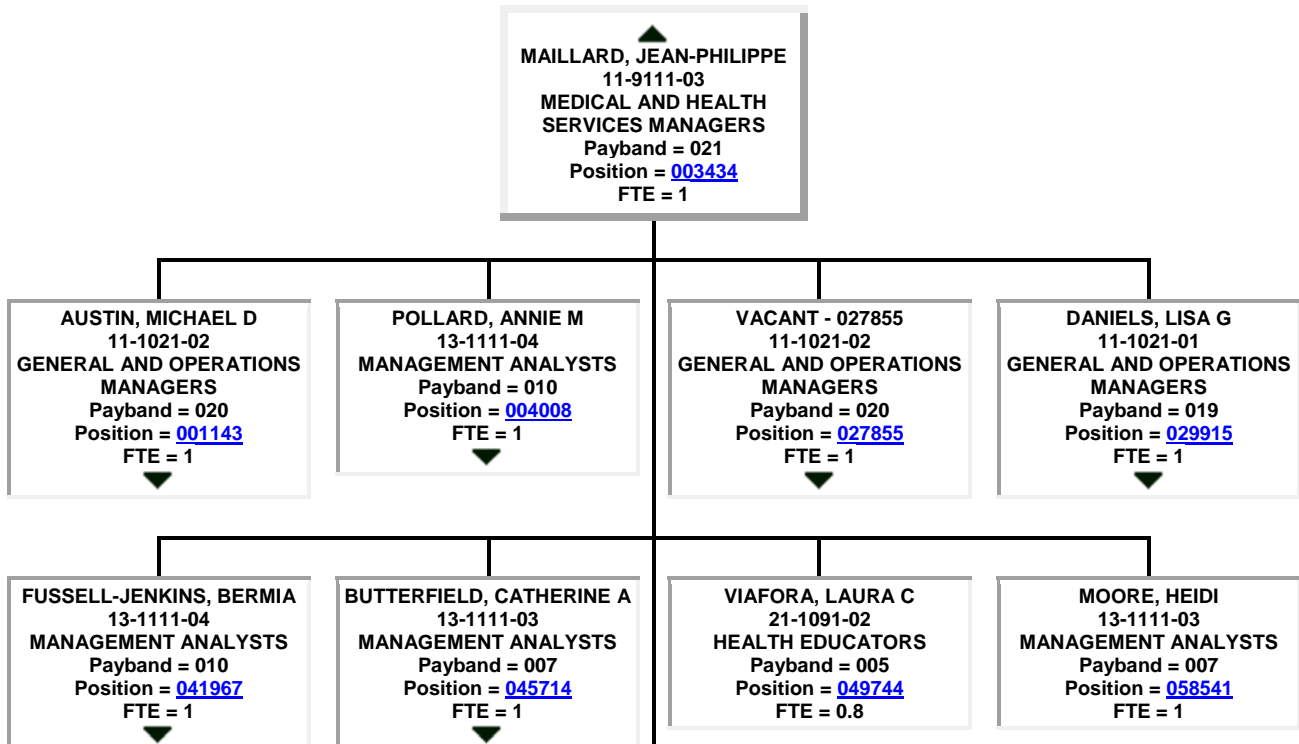
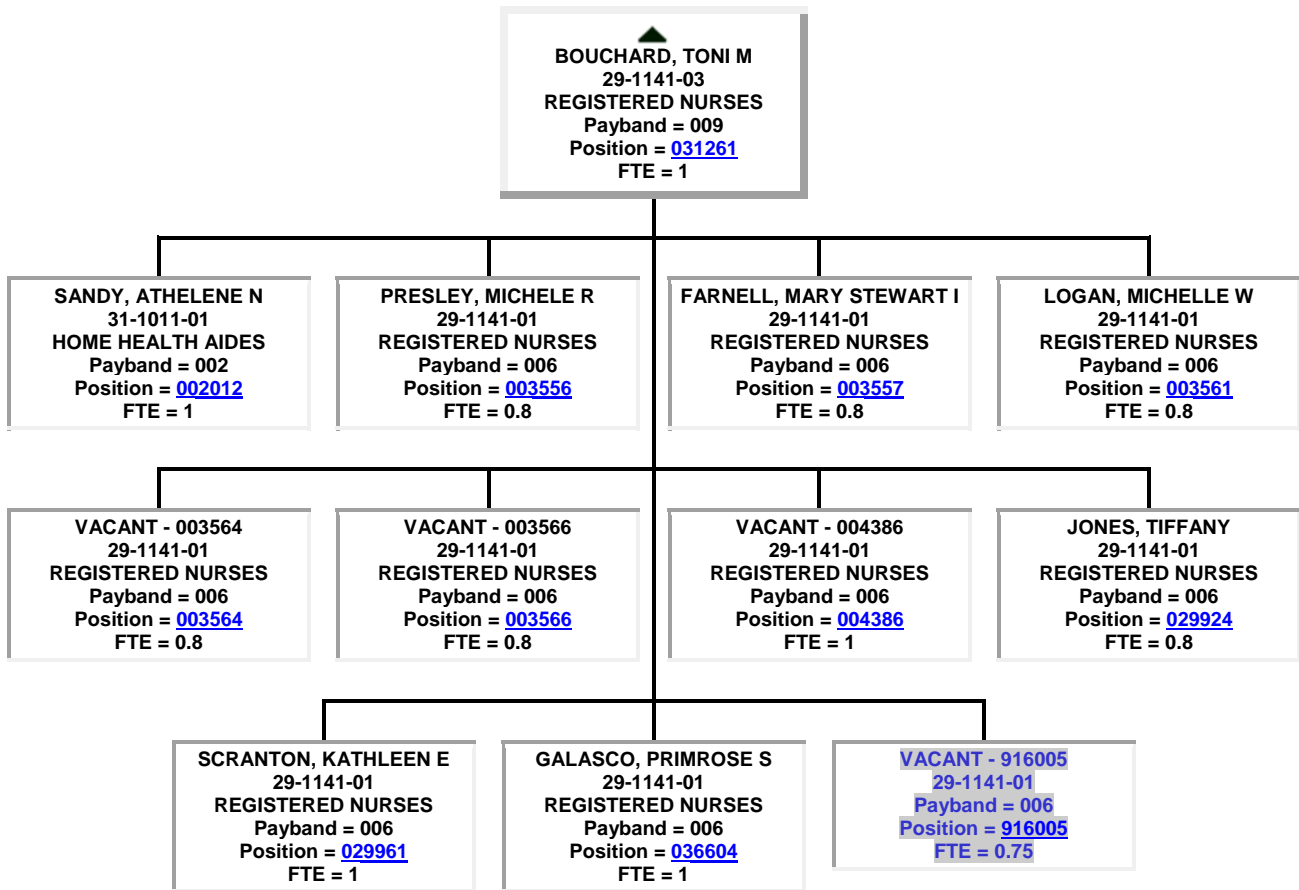


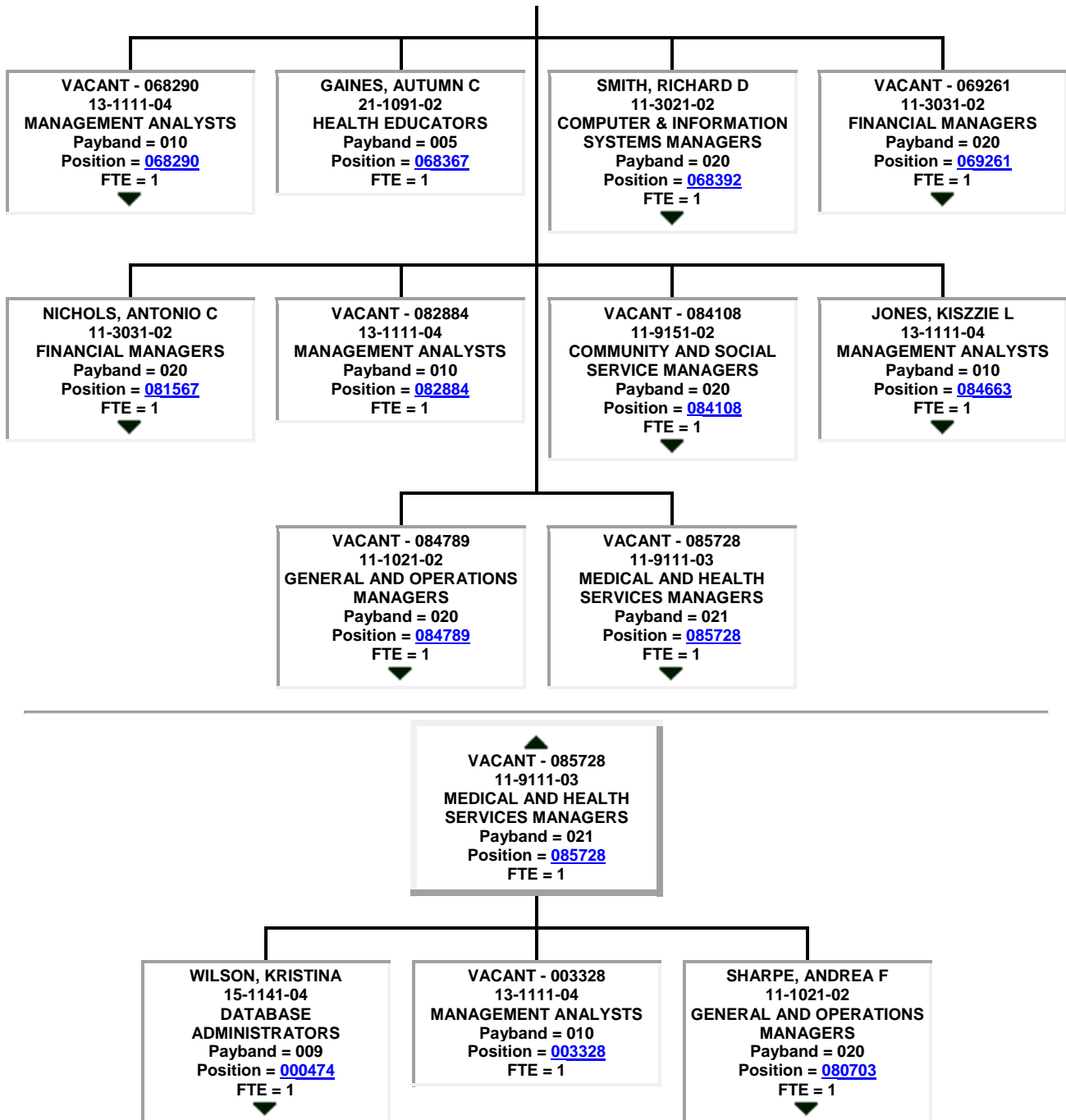


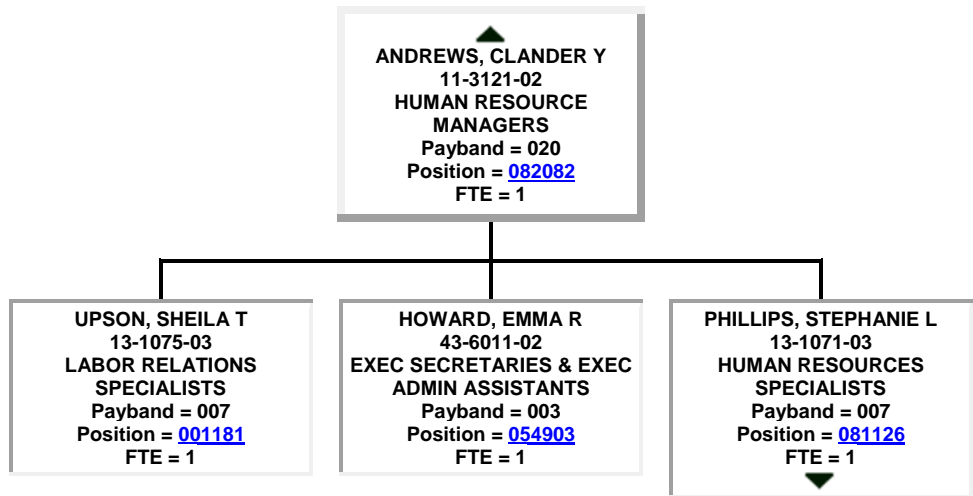
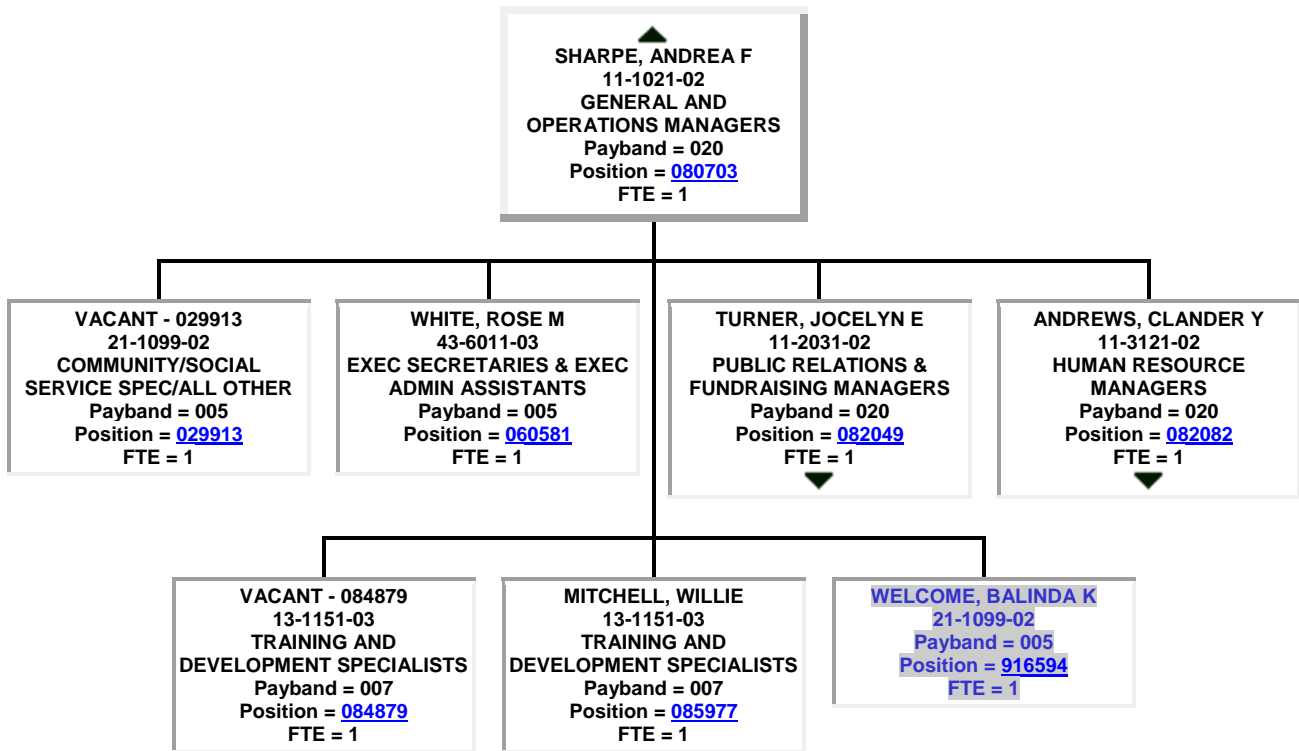


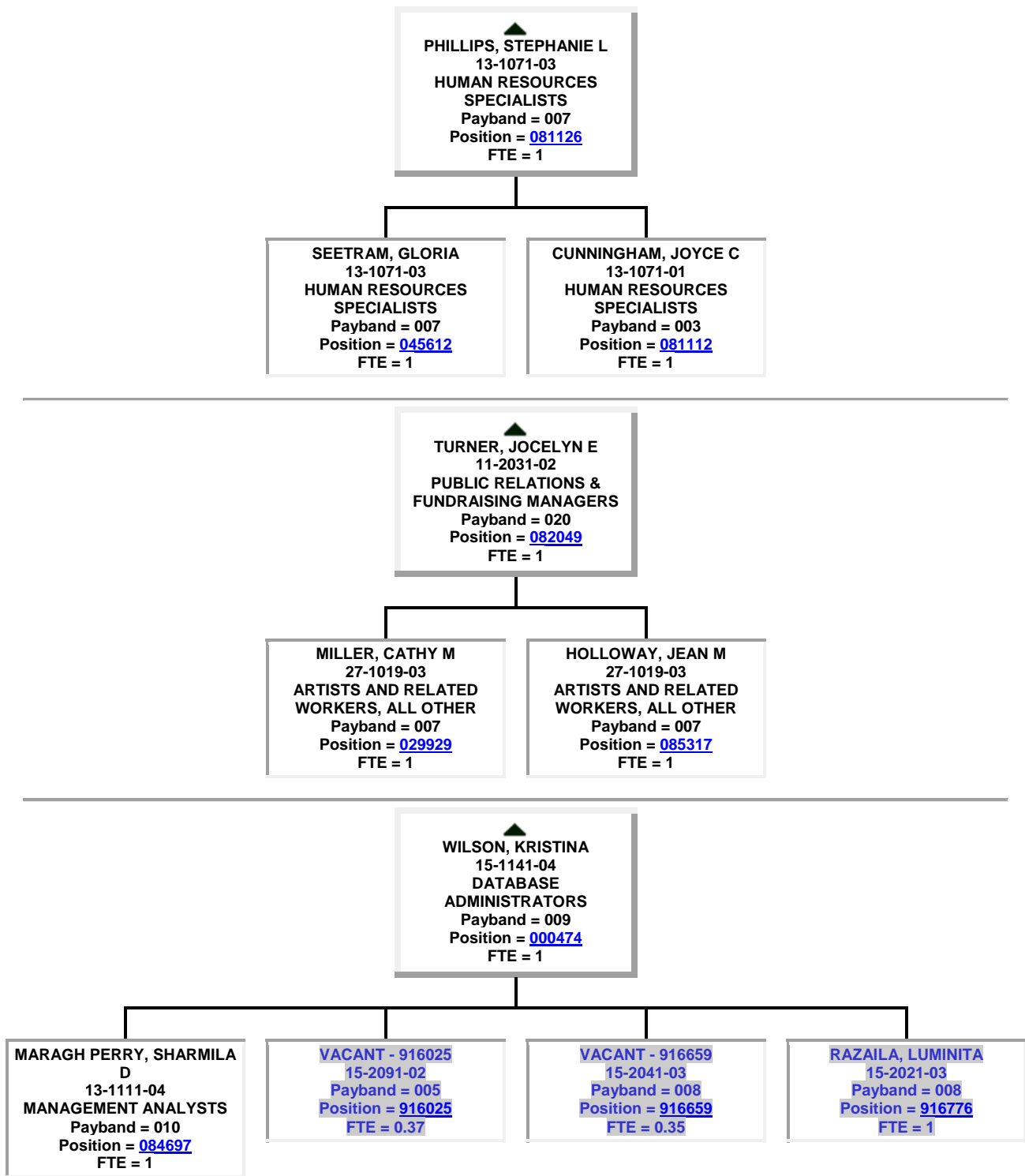


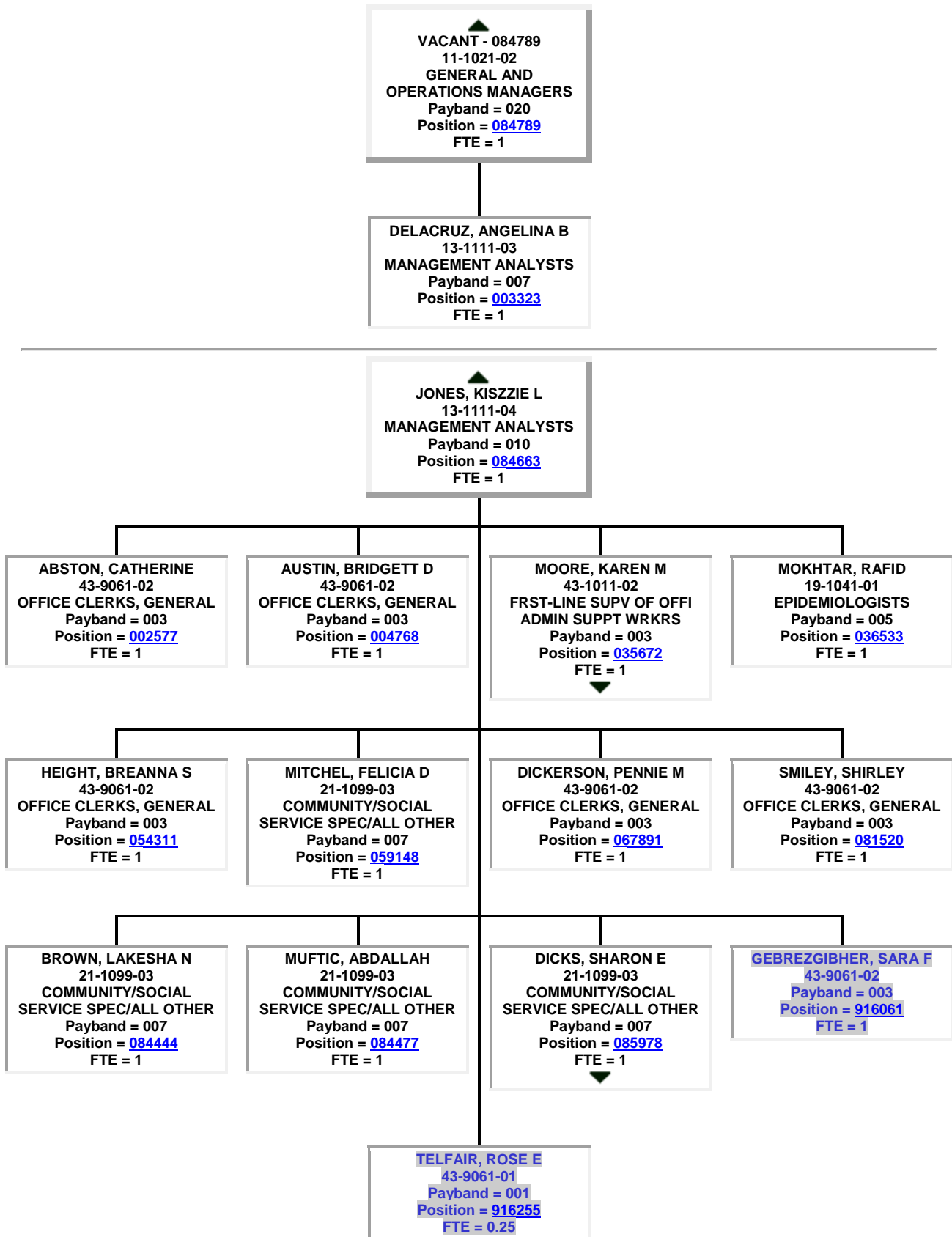


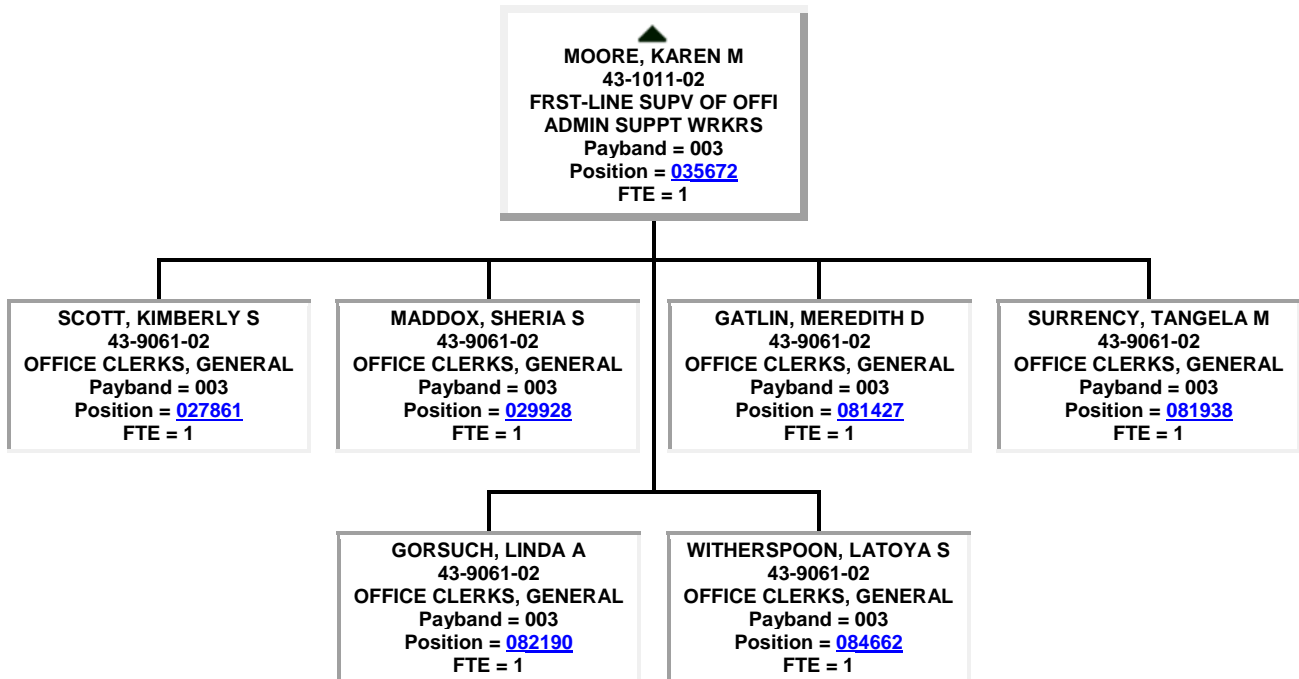
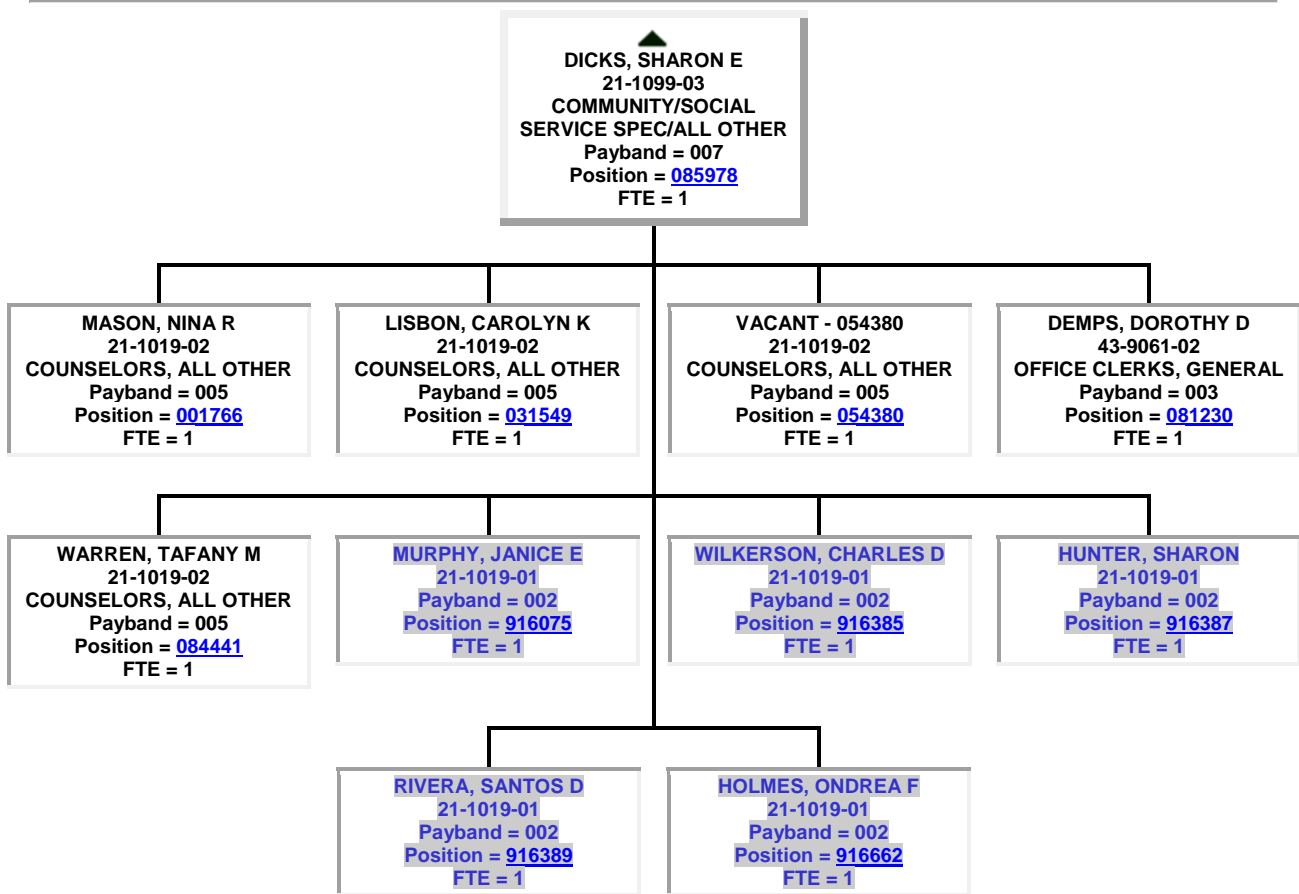


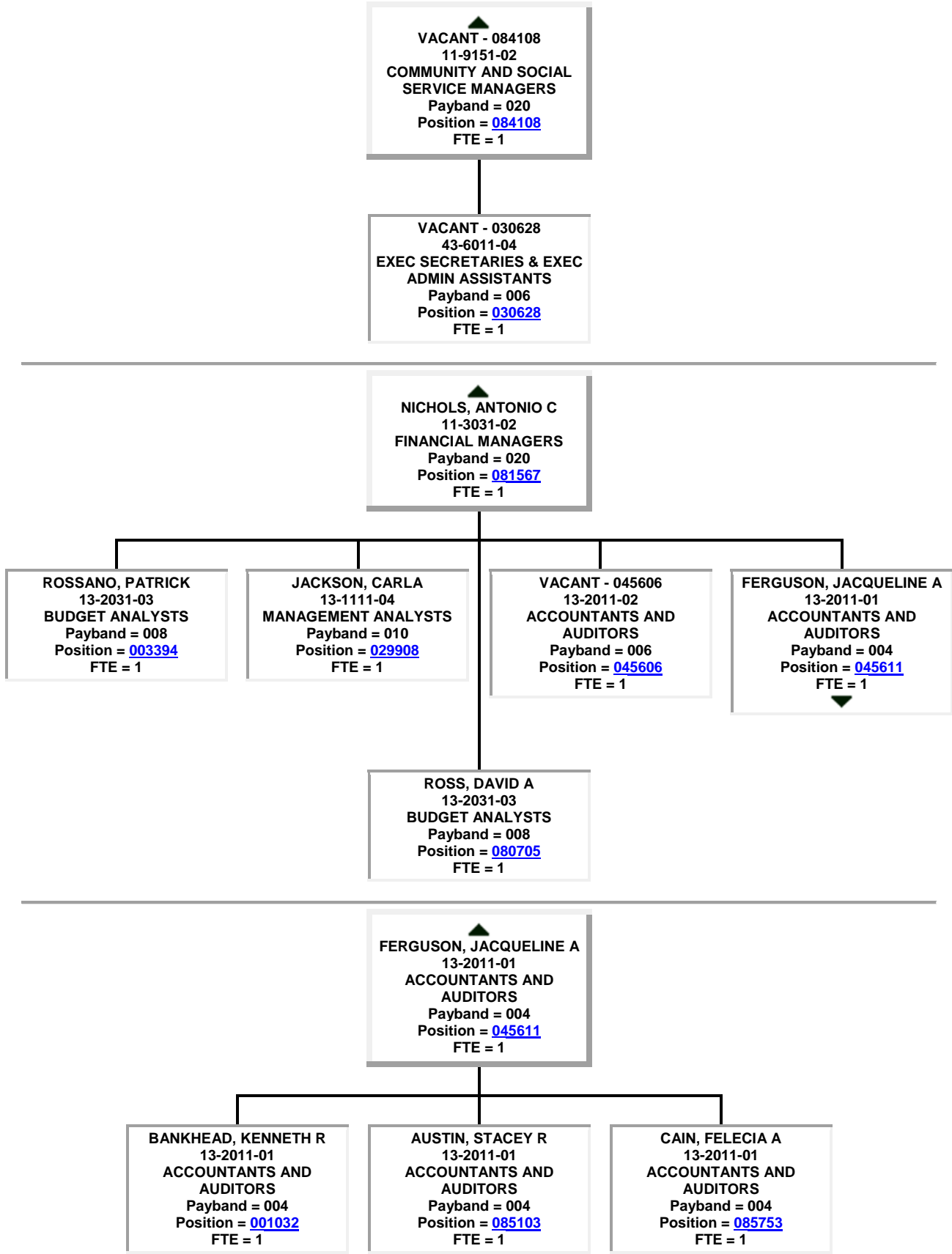


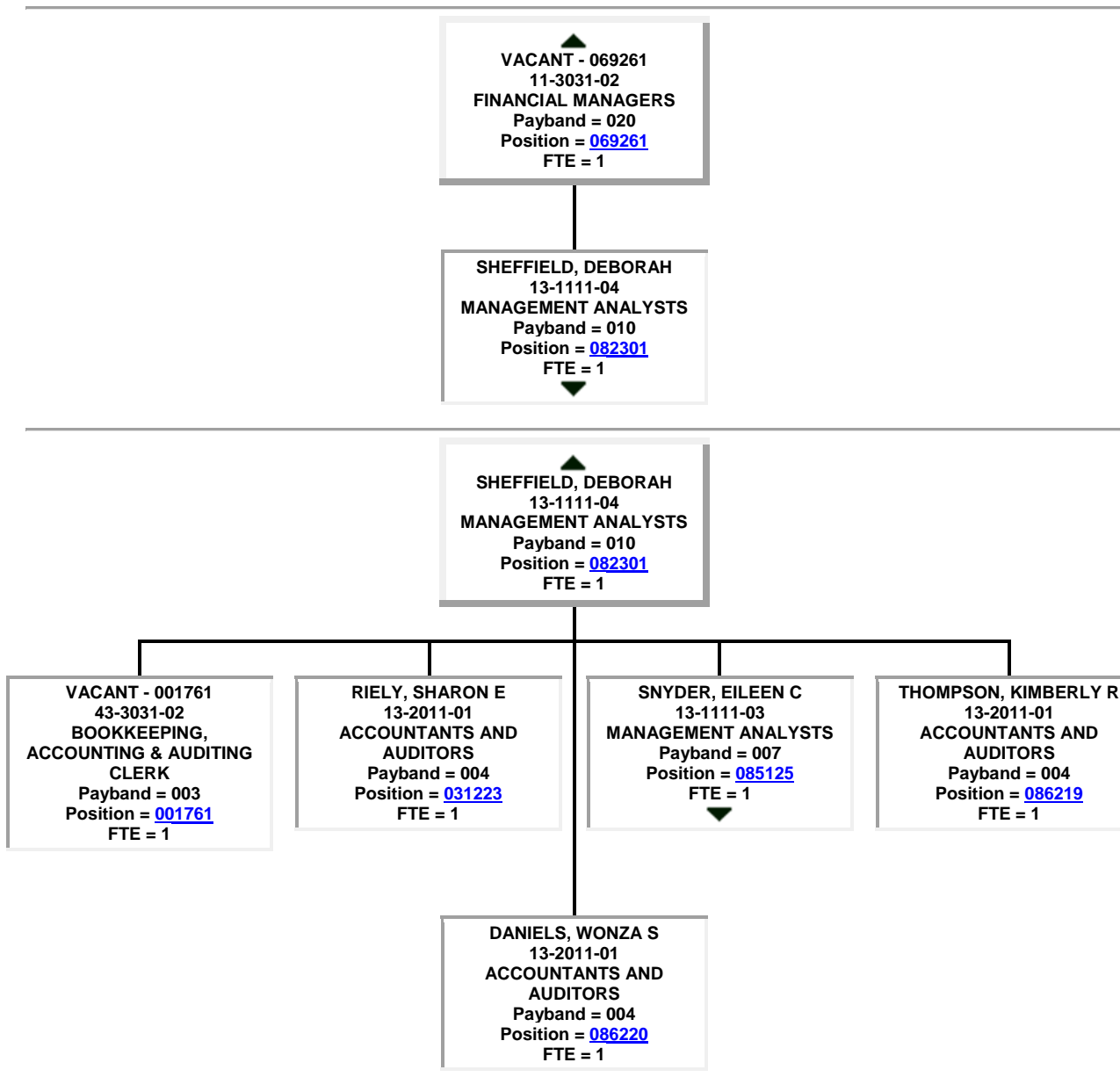


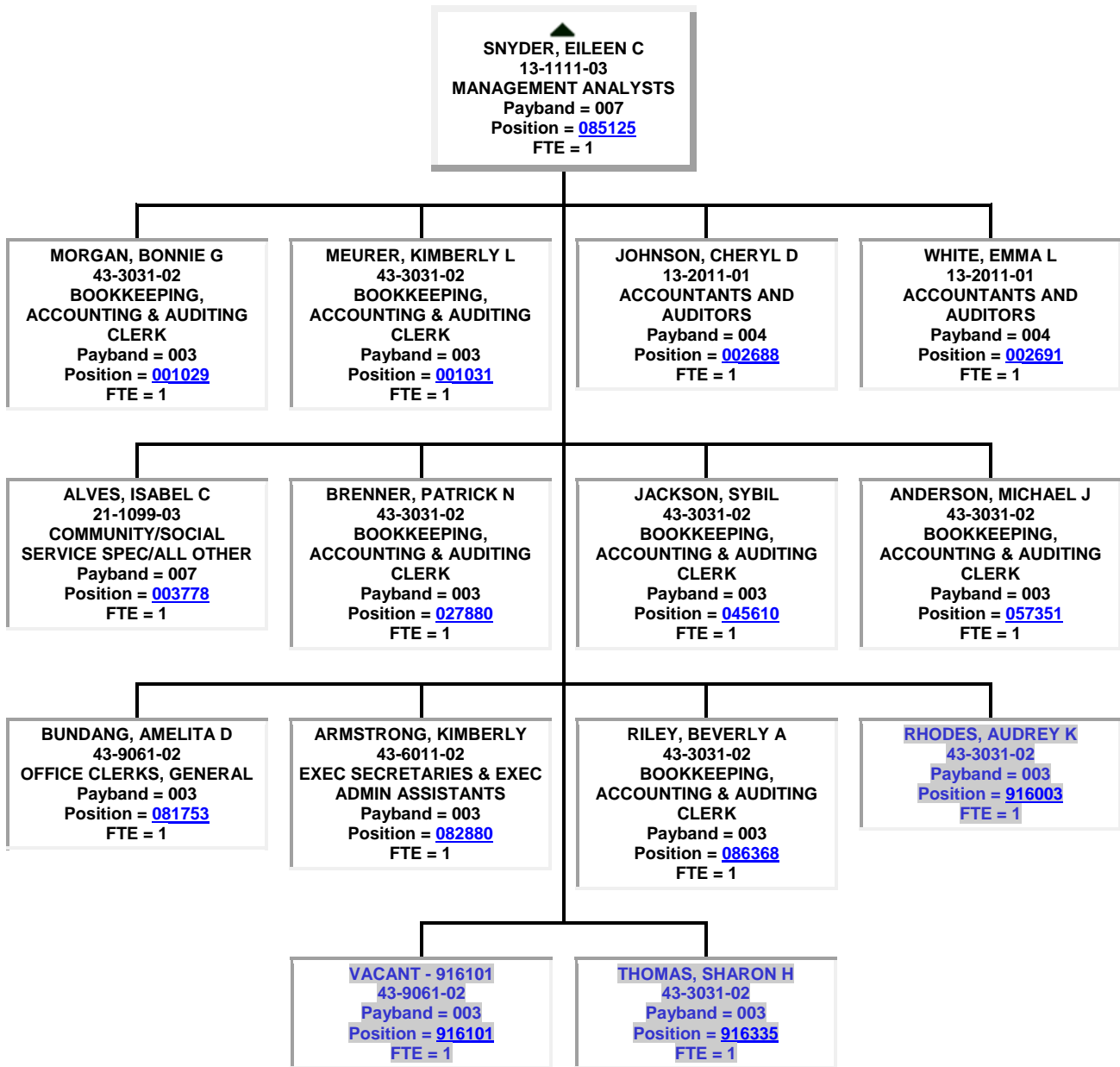


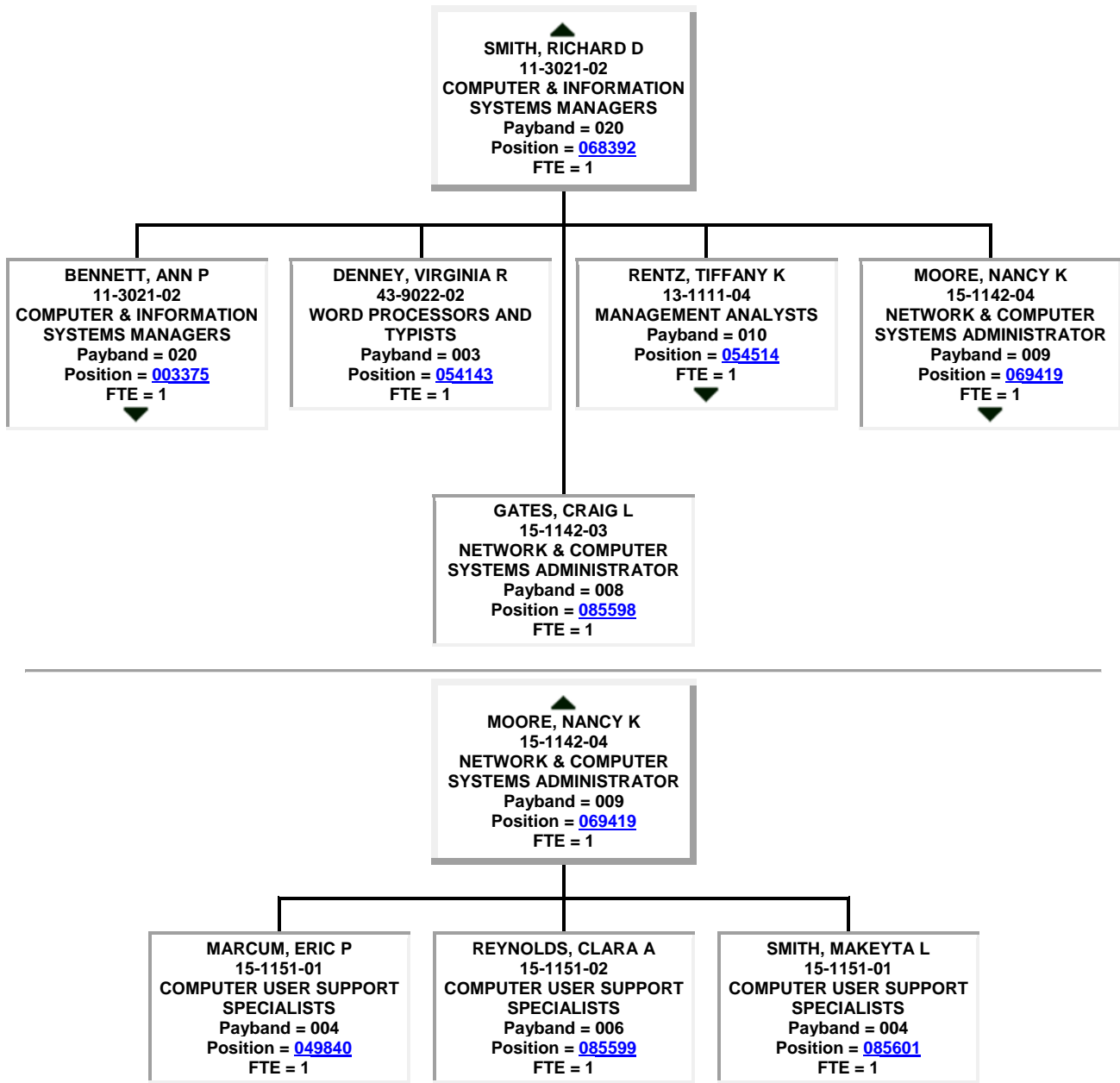


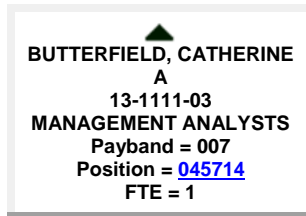
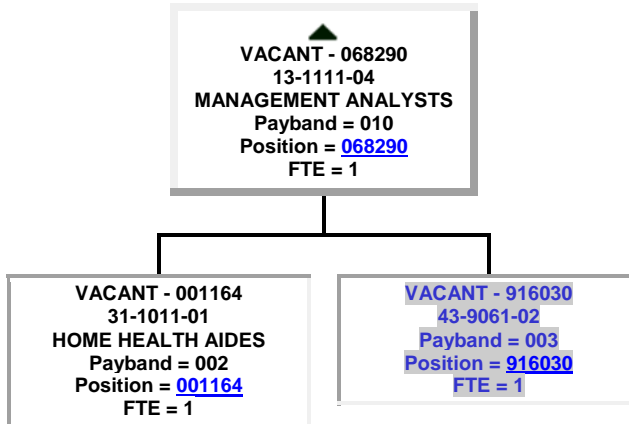
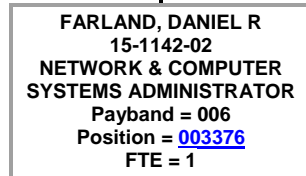
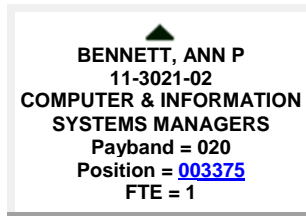
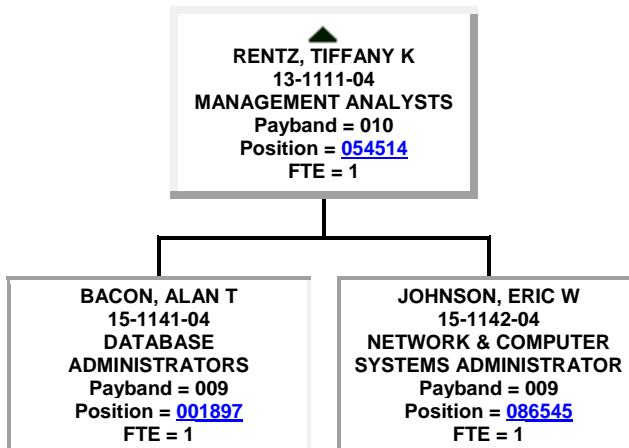


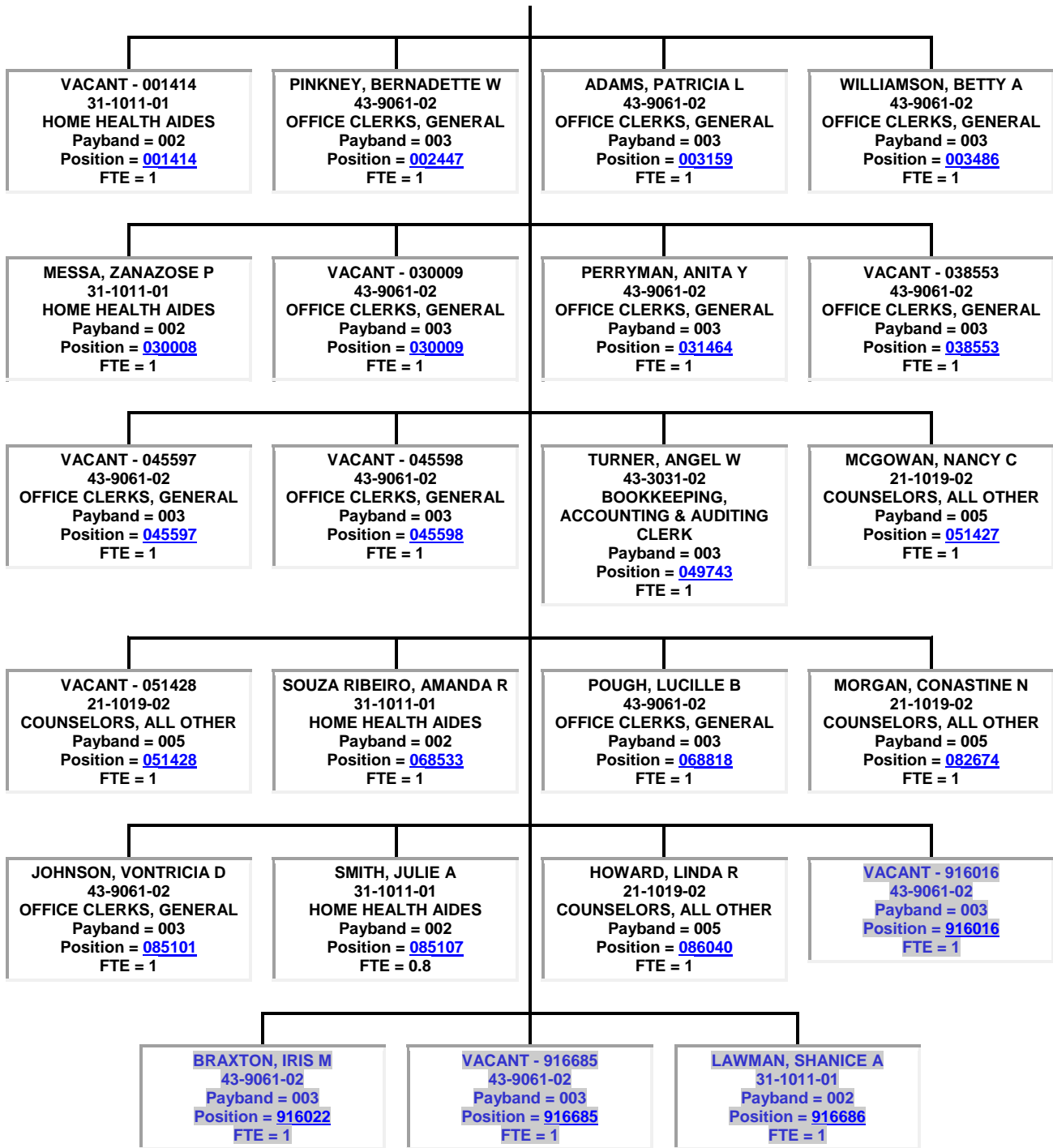


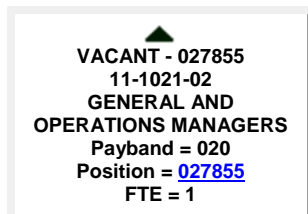
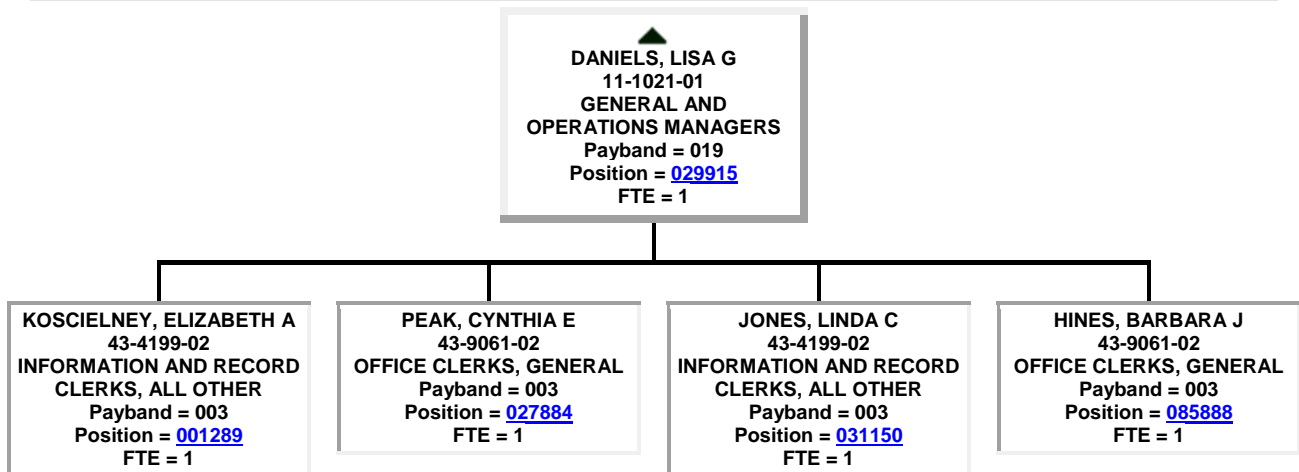
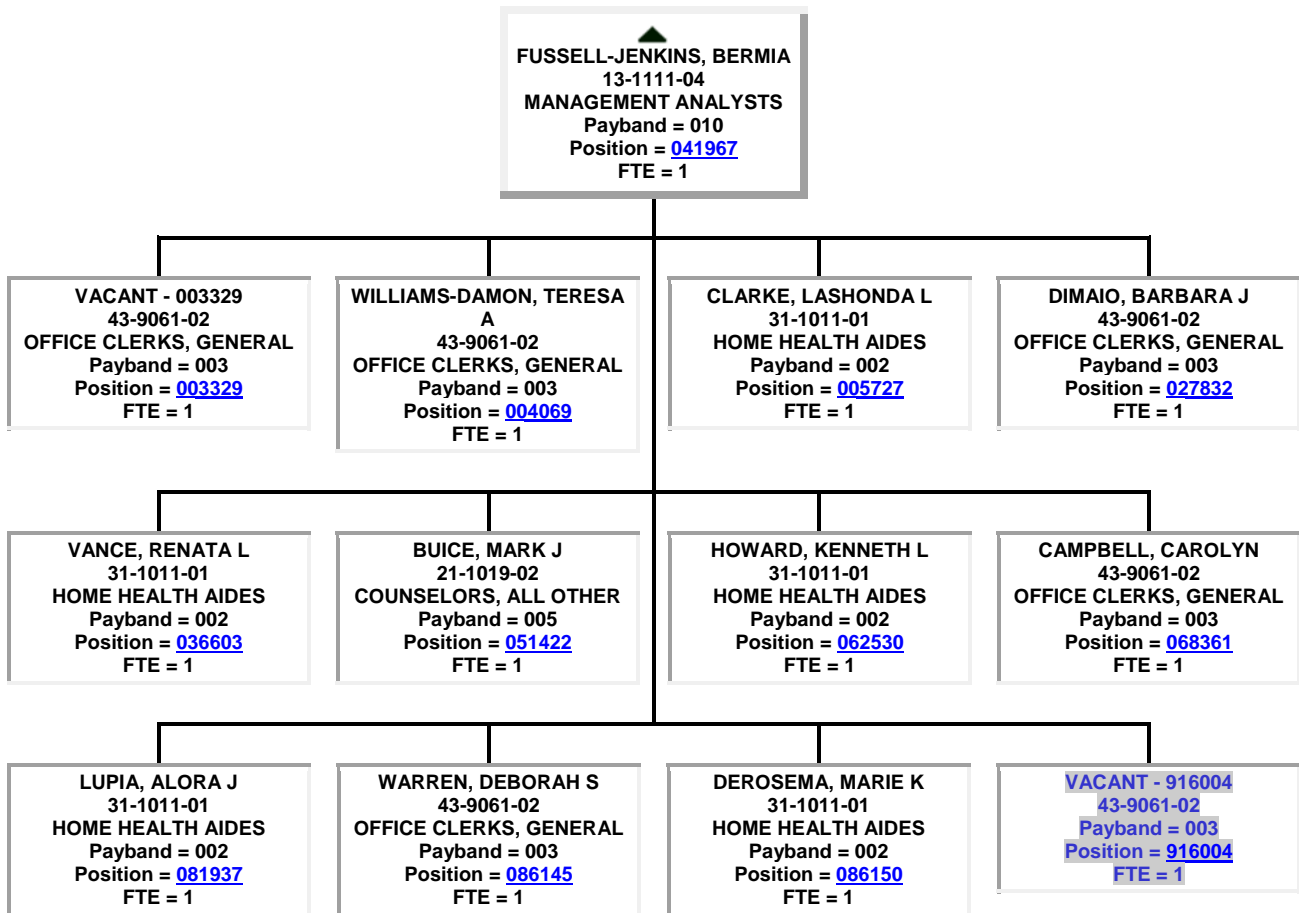


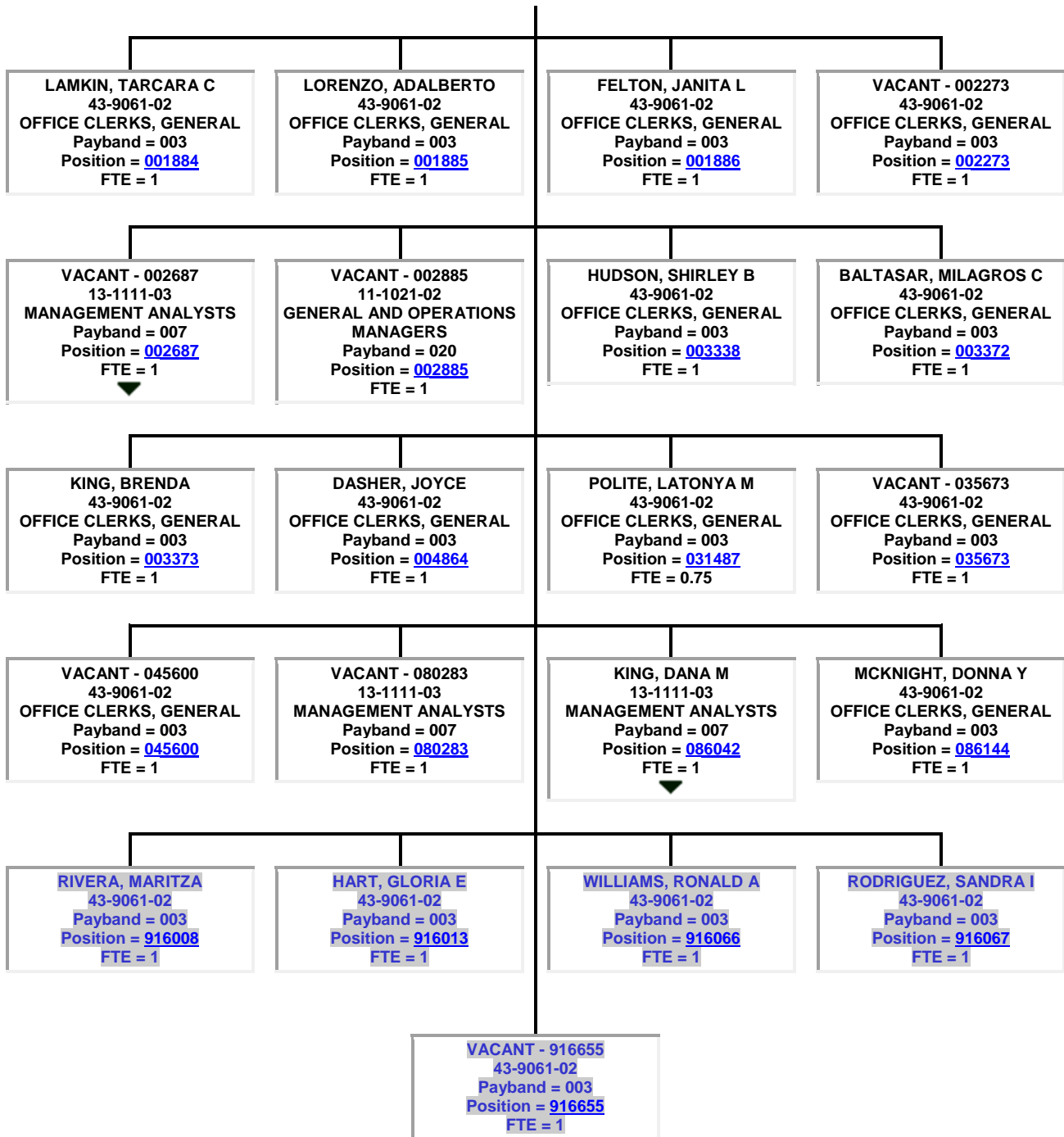


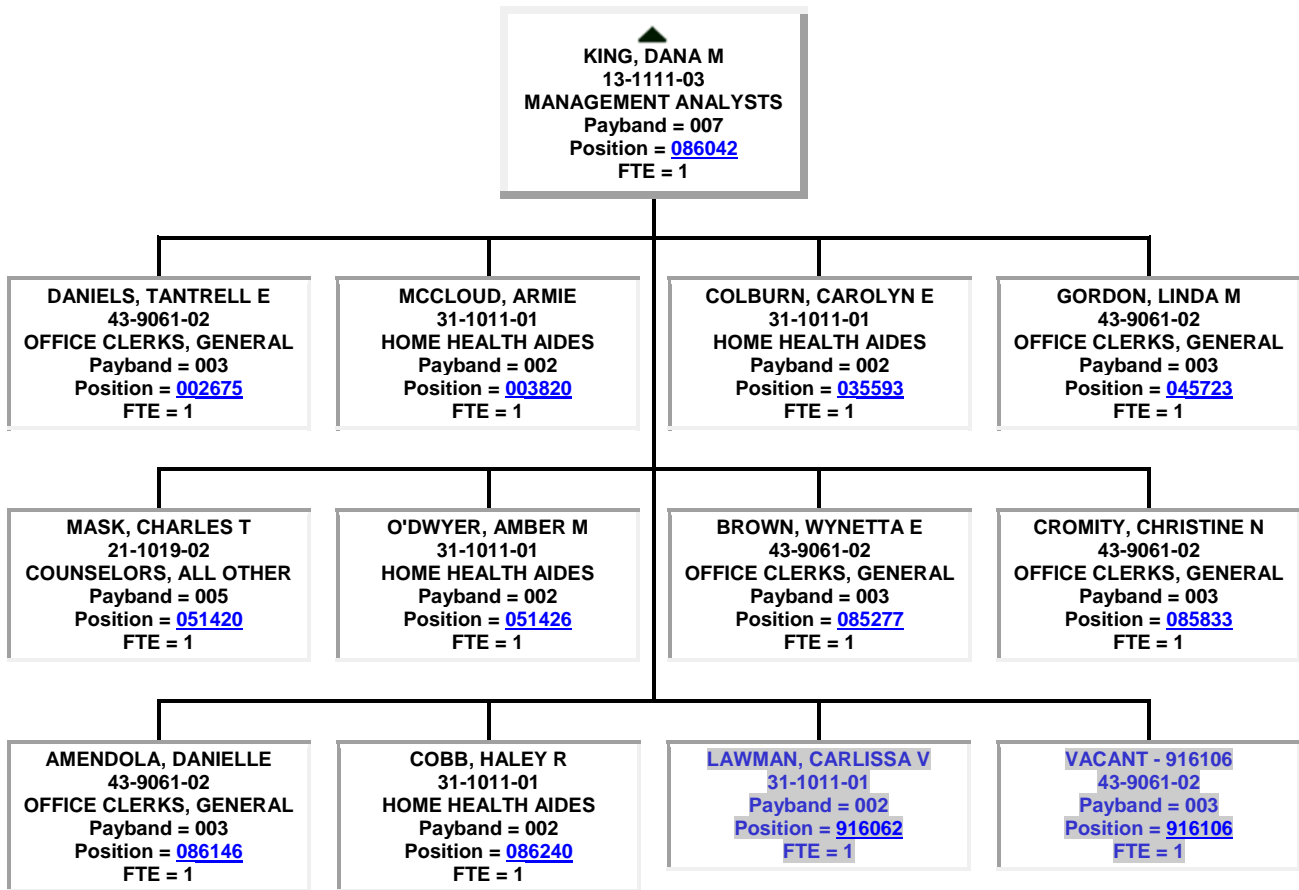








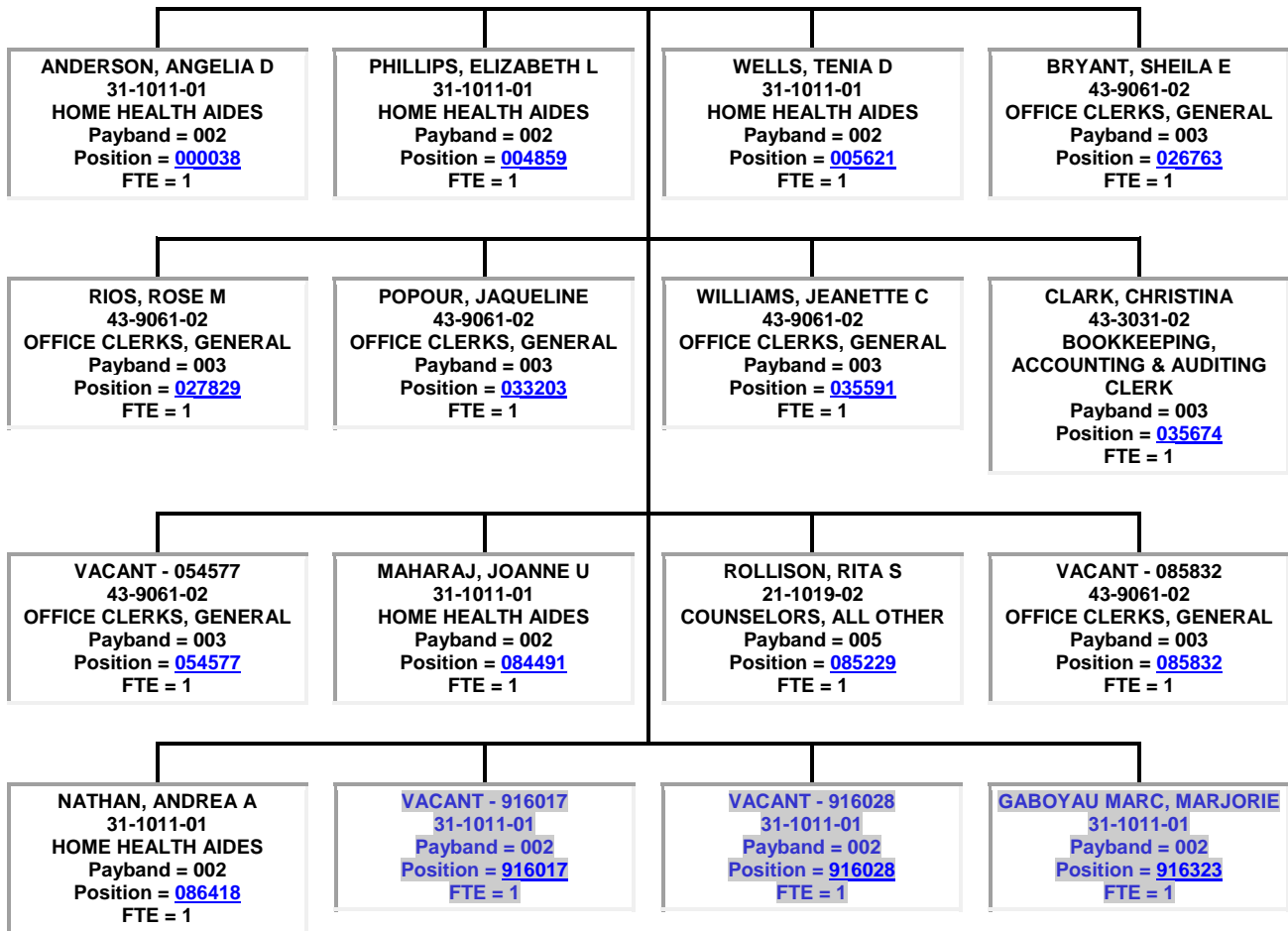




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VACANT - 002687
 13-1111-03
MANAGEMENT ANALYSTS
 Payband = 007
 Position = [002687](#)
 FTE = 1

VACANT - 003437
 43-3031-02
**BOOKKEEPING,
 ACCOUNTING & AUDITING
 CLERK**
 Payband = 003
 Position = [003437](#)
 FTE = 1

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POLLARD, ANNIE M
 13-1111-04
MANAGEMENT ANALYSTS
 Payband = 010
 Position = [004008](#)
 FTE = 1

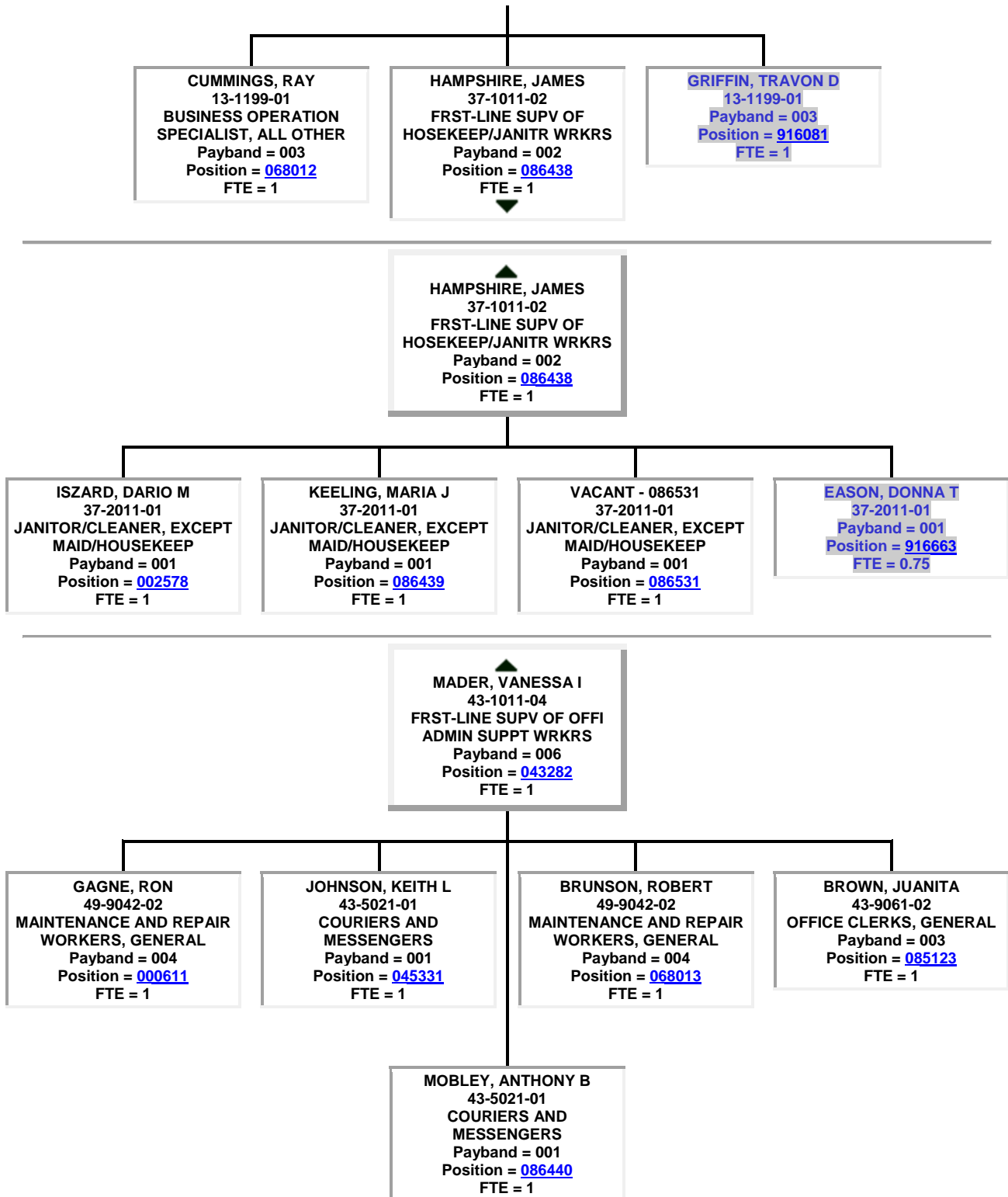


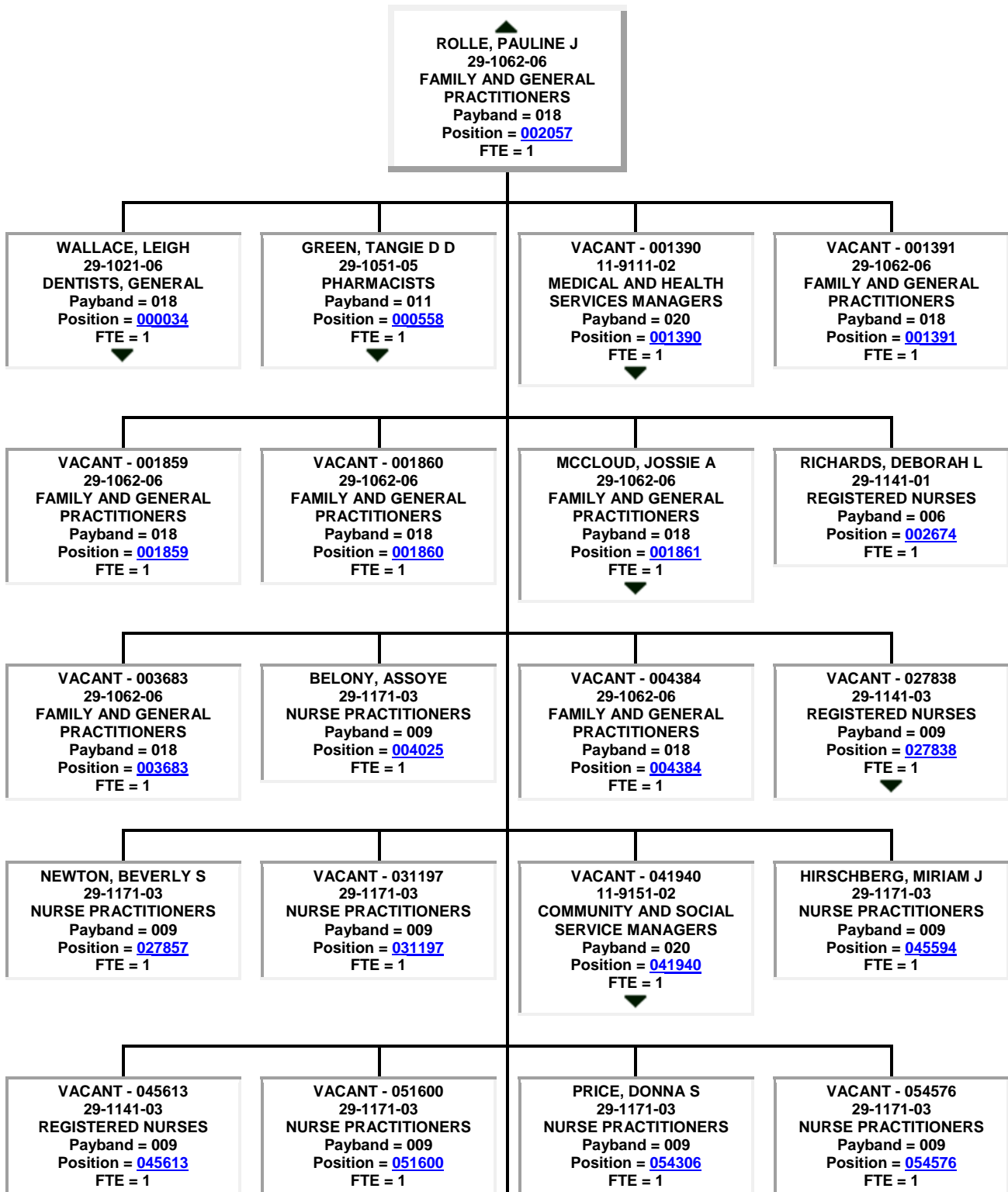
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AUSTIN, MICHAEL D
 11-1021-02
 GENERAL AND
 OPERATIONS MANAGERS
 Payband = 020
 Position = [001143](#)
 FTE = 1

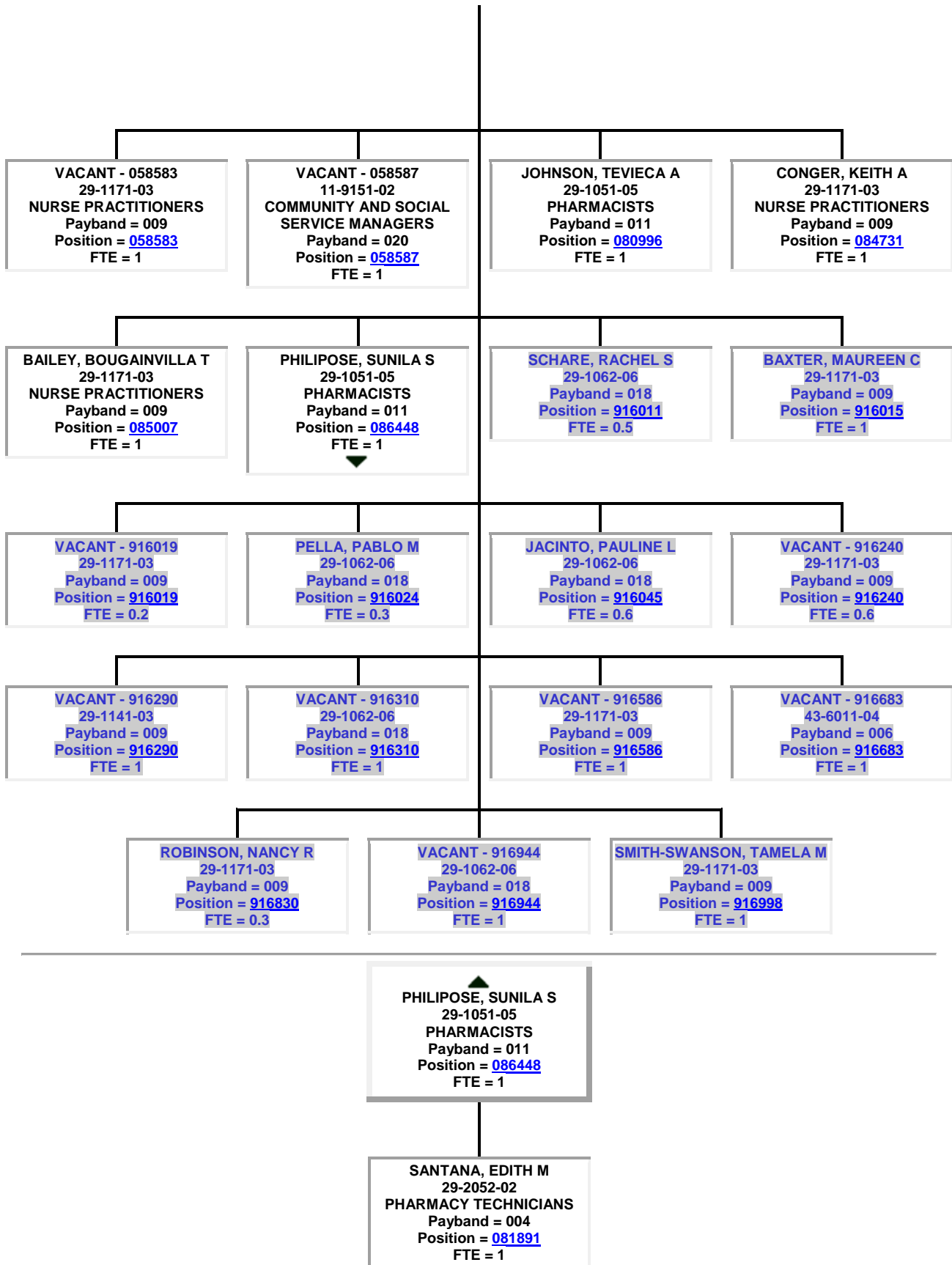
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MADER, VANESSA I
 43-1011-04
 FRST-LINE SUPV OF OFFI
 ADMIN SUPPT WRKRS
 Payband = 006
 Position = [043282](#)
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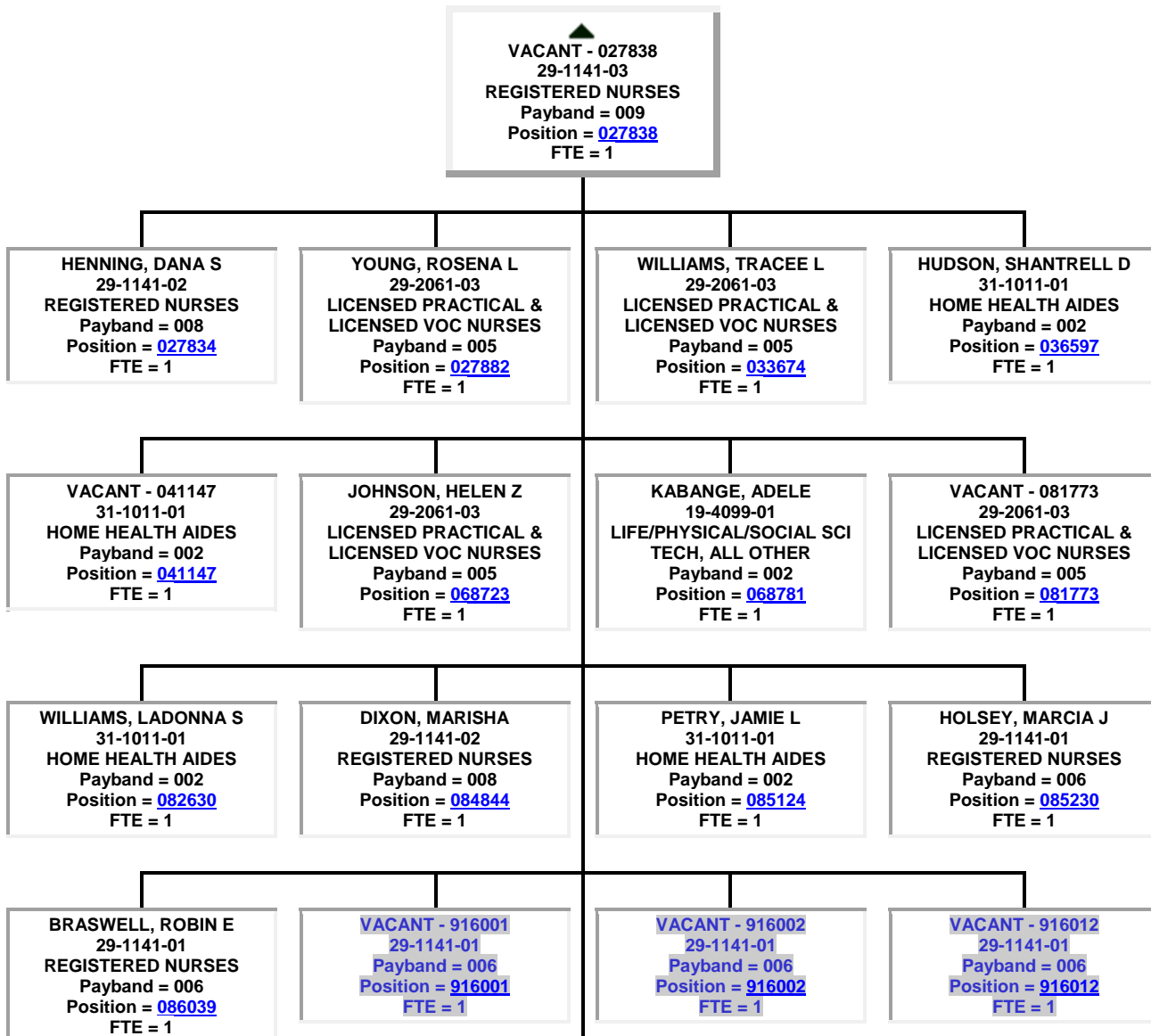
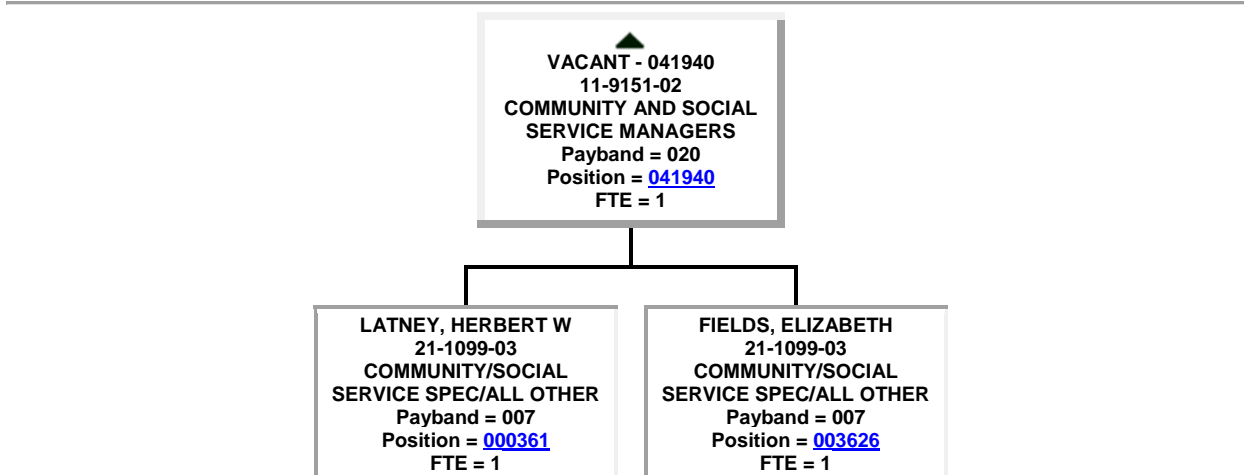
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ELLER, MARK E
 47-4099-02
 CONSTRUCTION & RELATED
 WORKER, ALL OTHER
 Payband = 004
 Position = [080284](#)
 FTE = 1

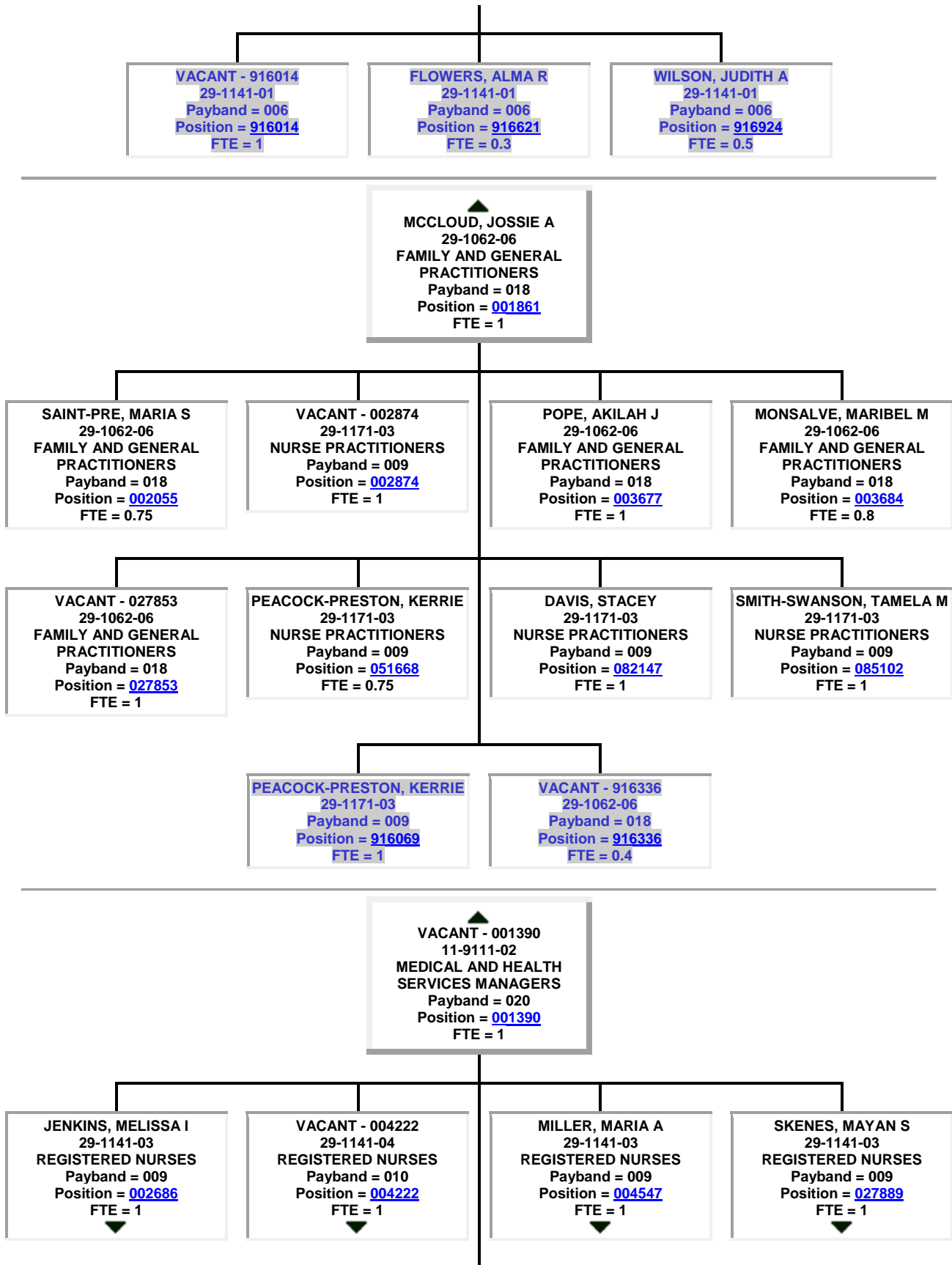
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 47-4099-02
 CONSTRUCTION & RELATED
 WORKER, ALL OTHER
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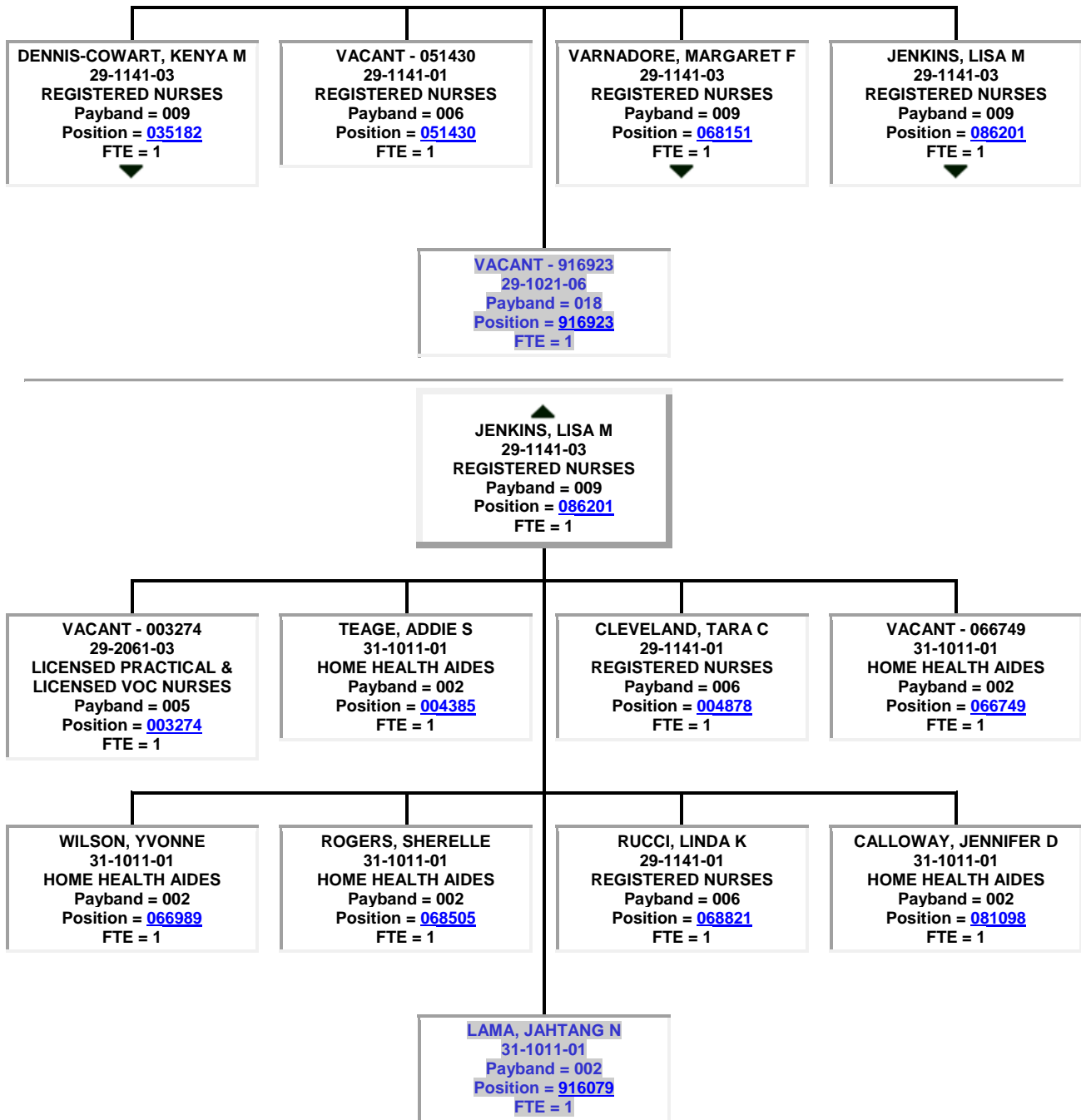


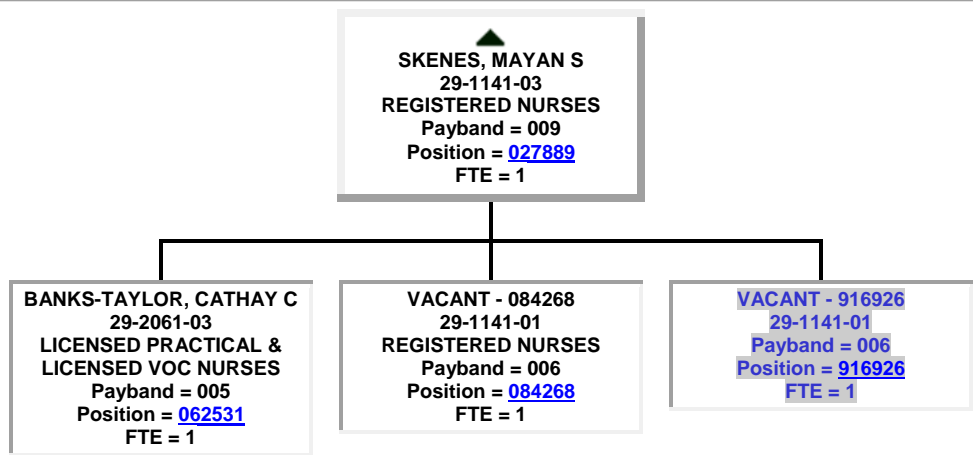
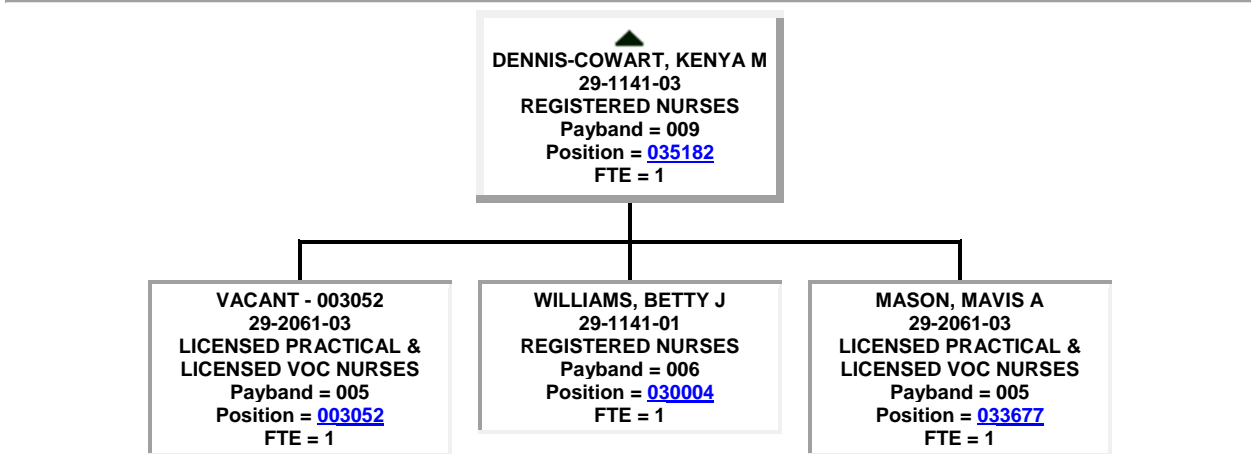
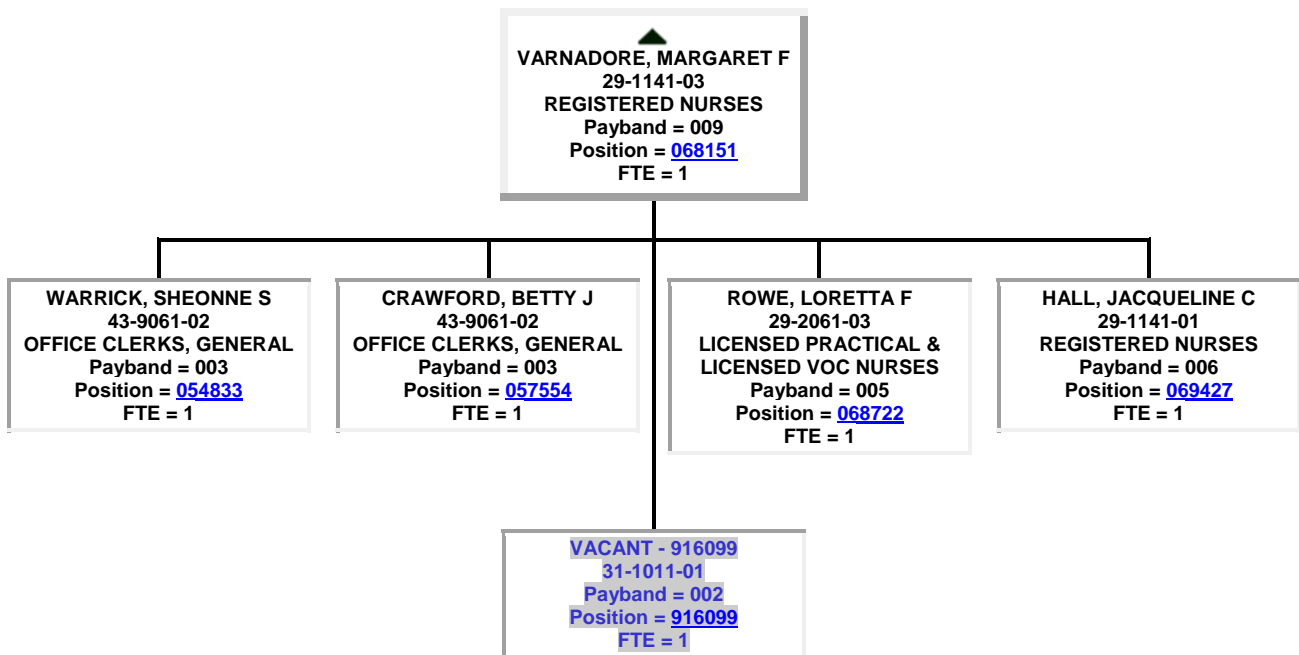


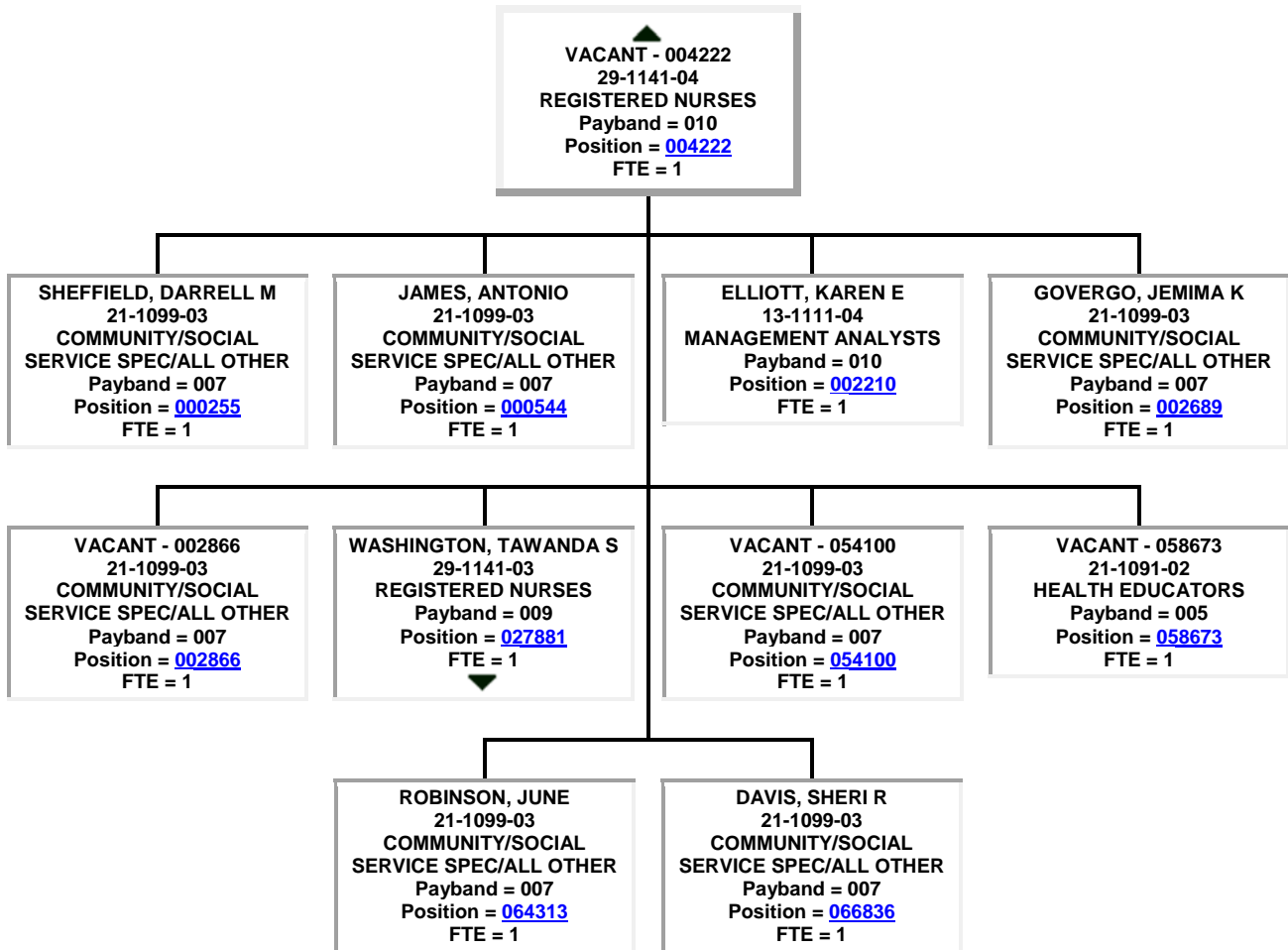
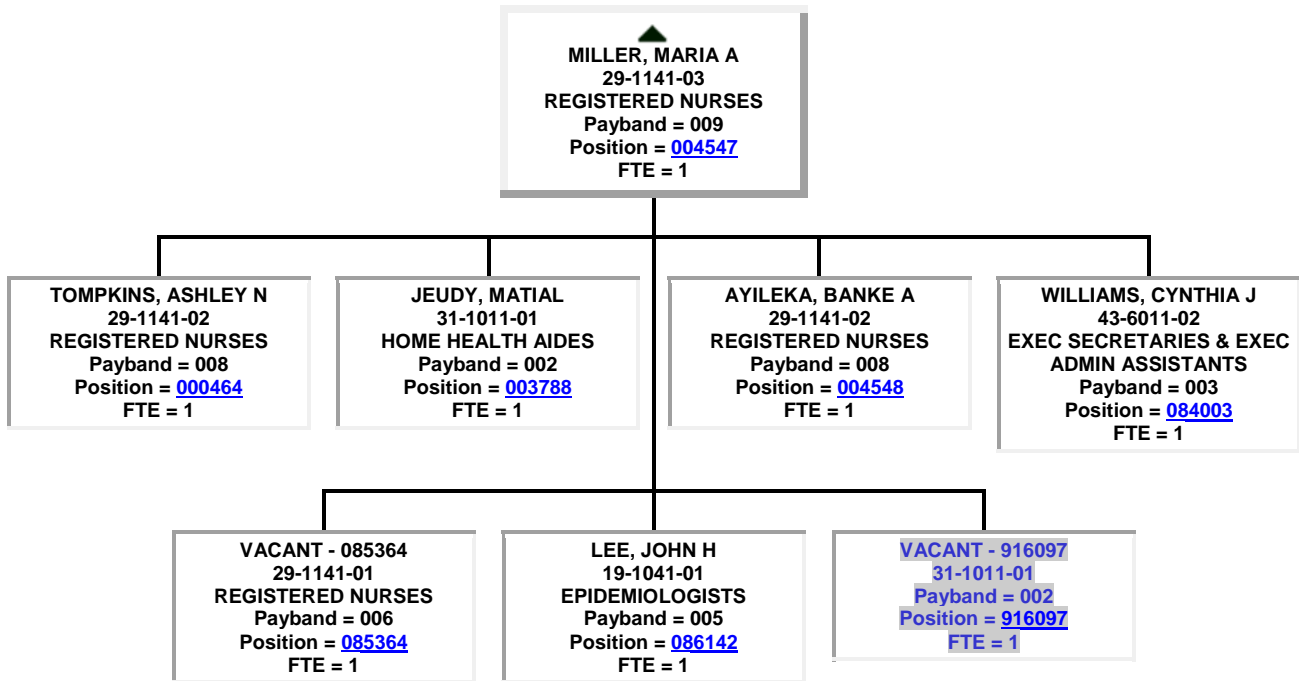


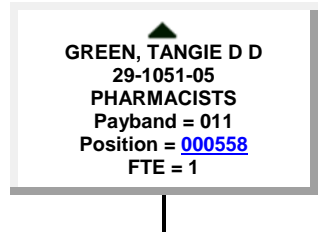
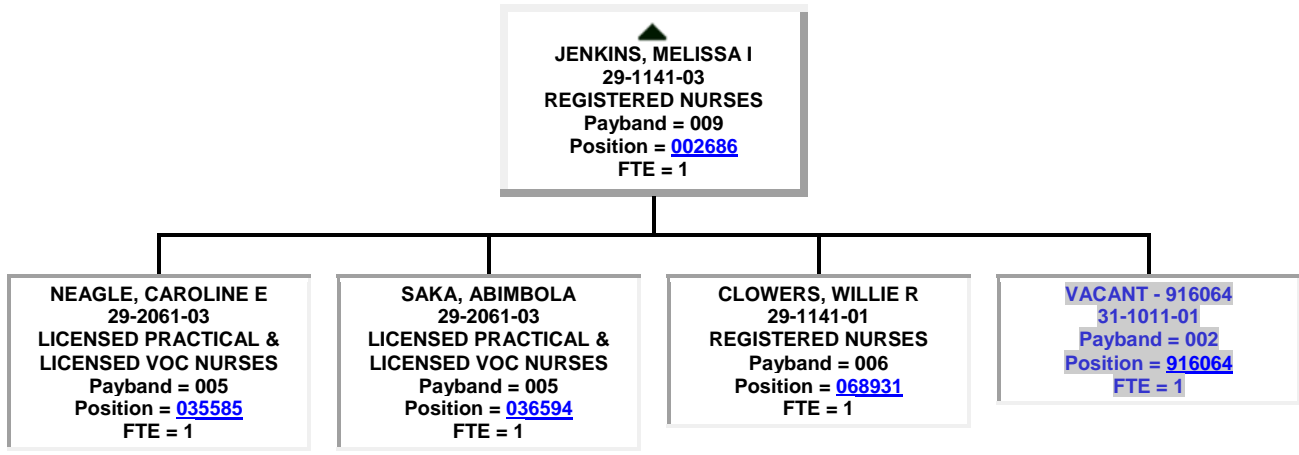
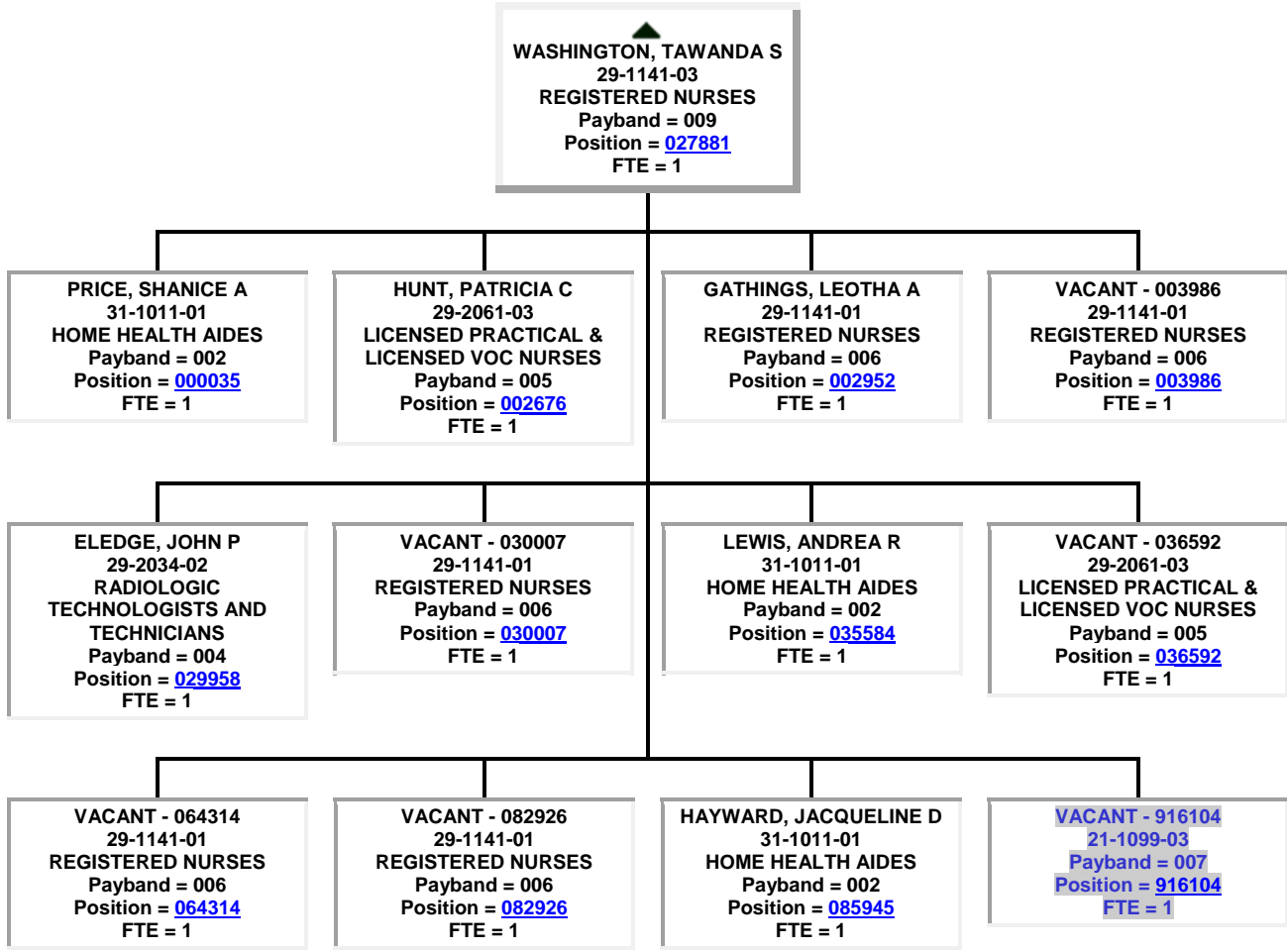


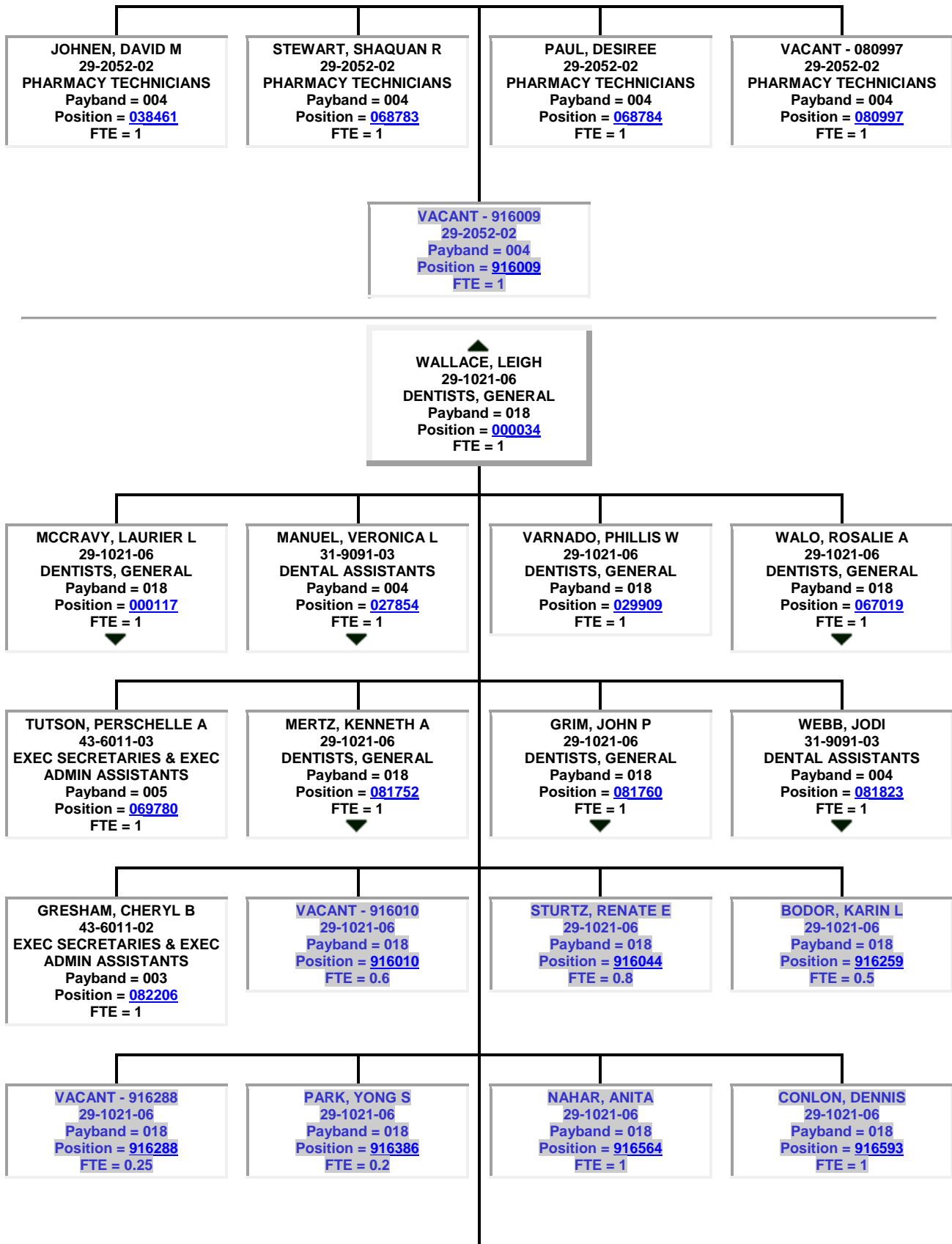


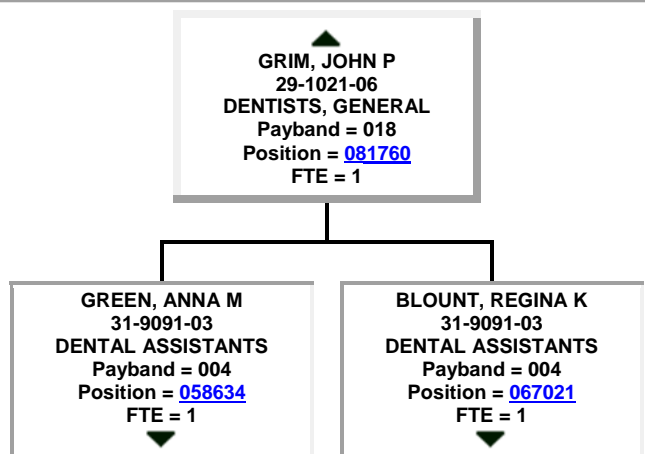
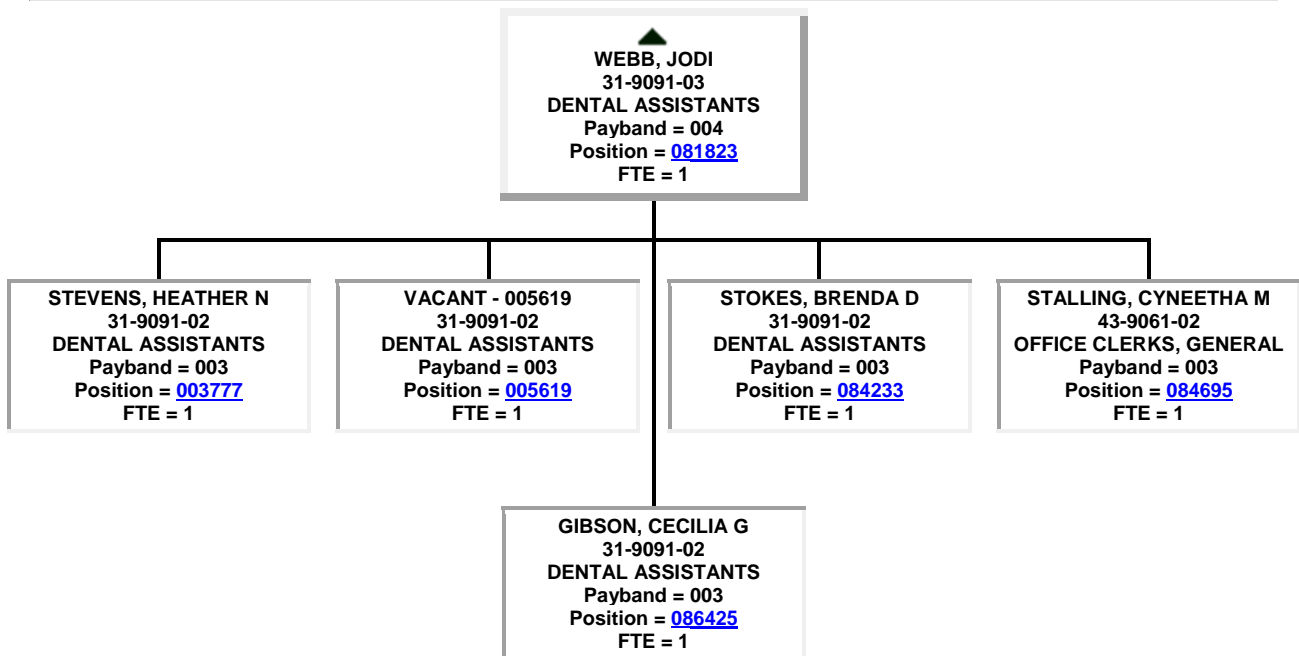
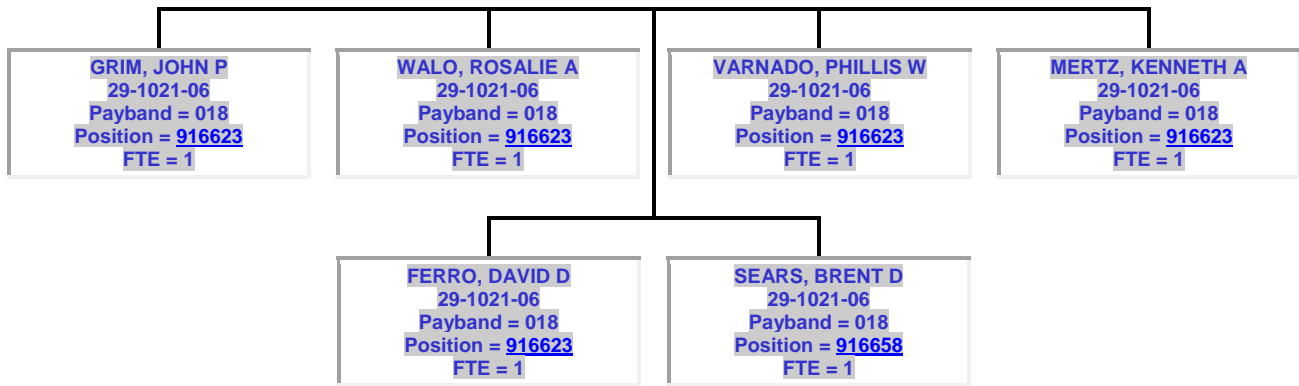


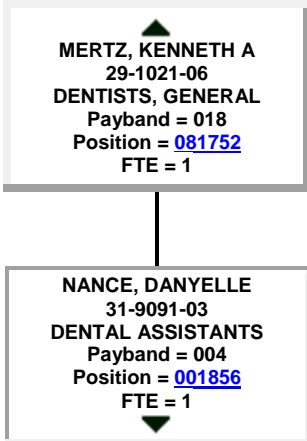
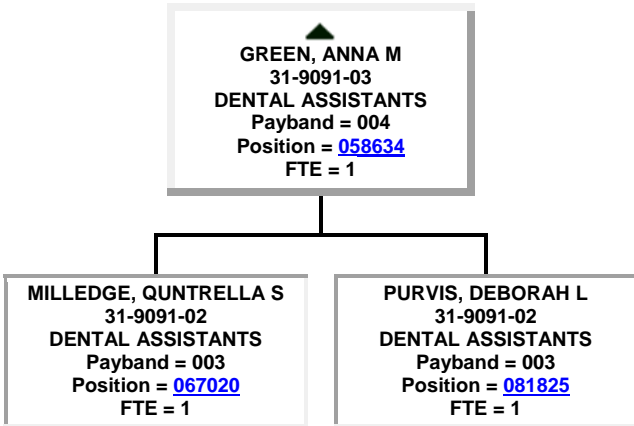
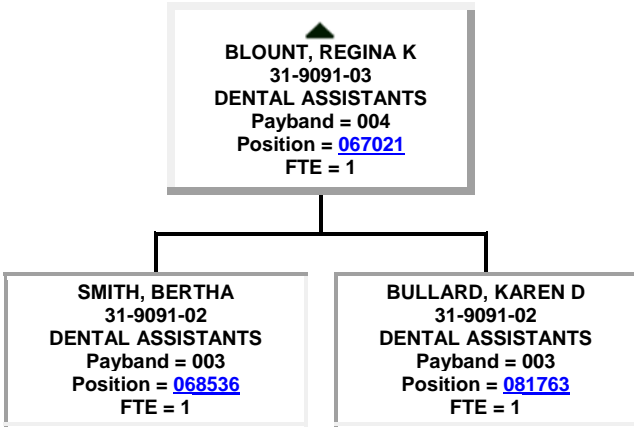


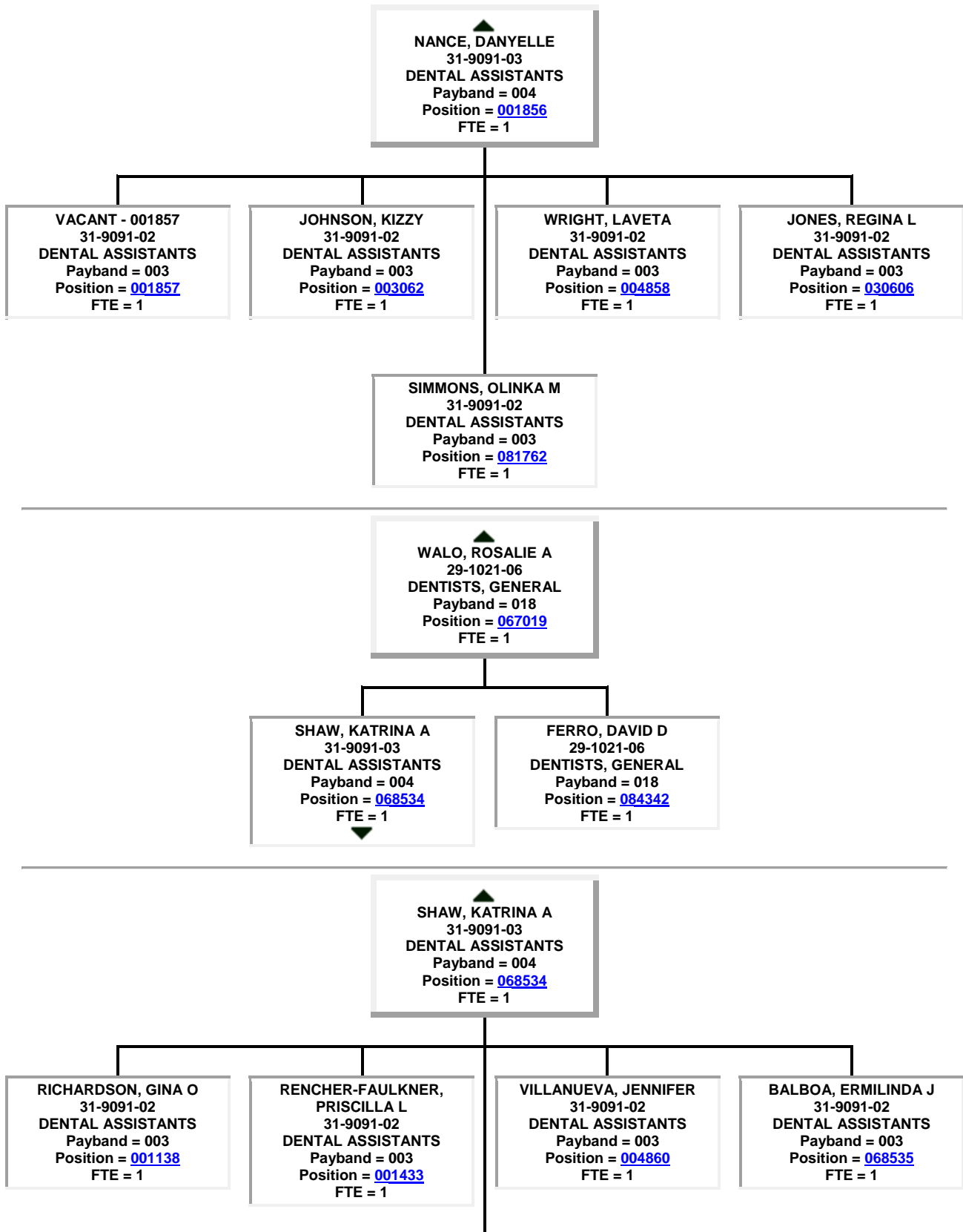


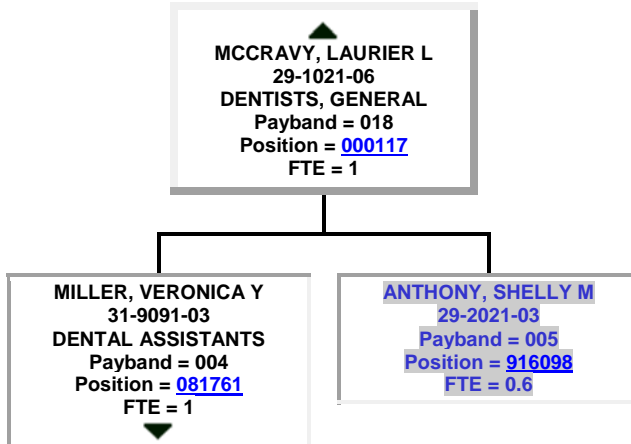
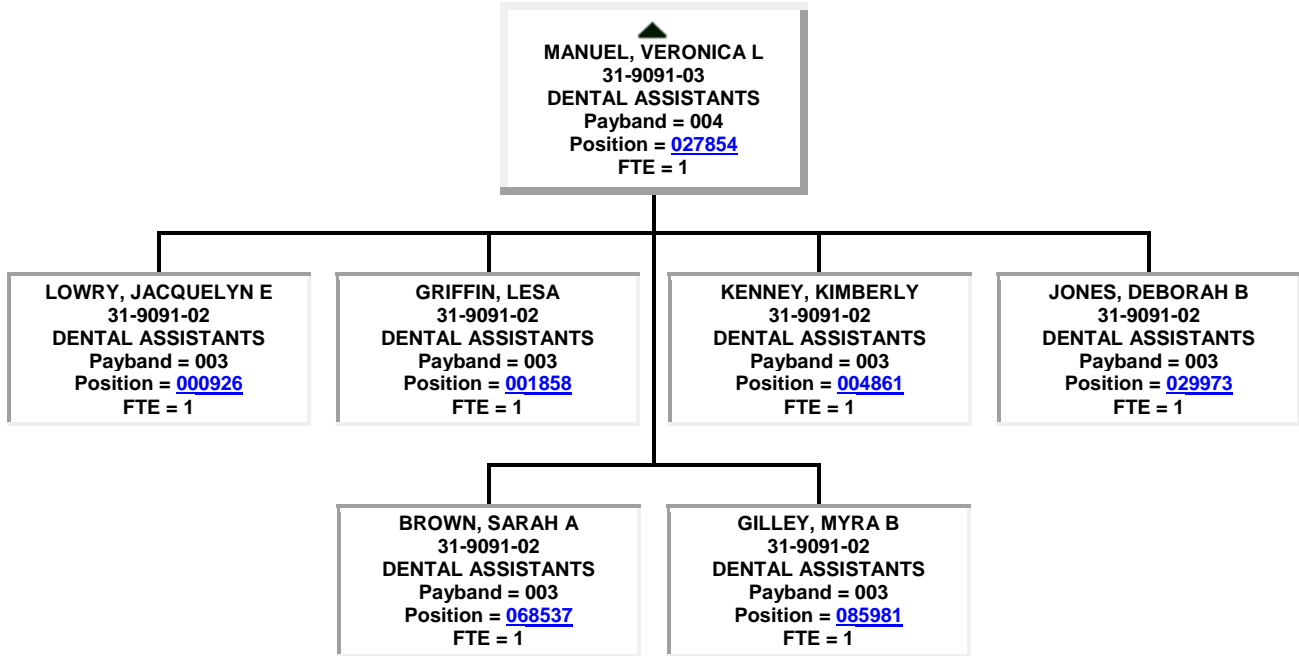
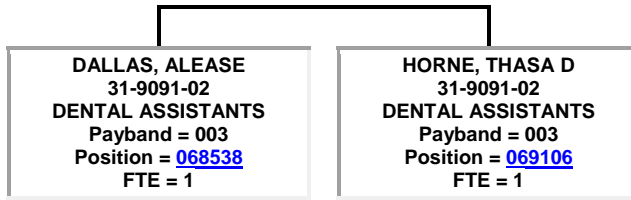


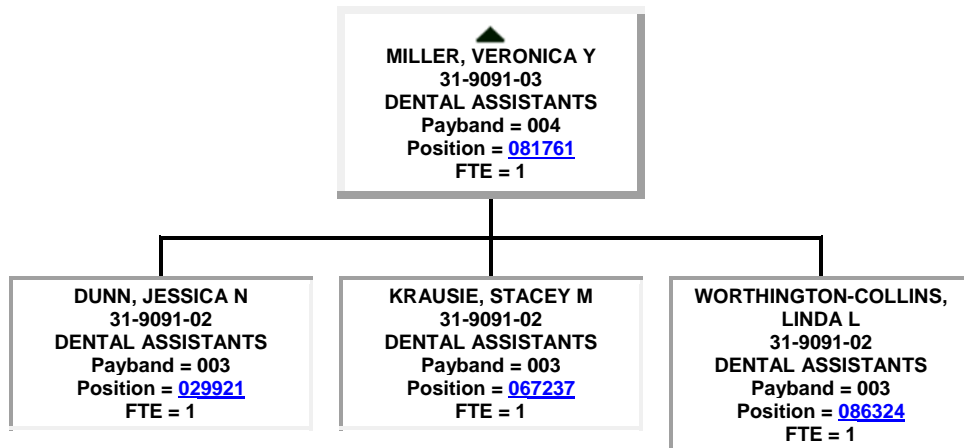




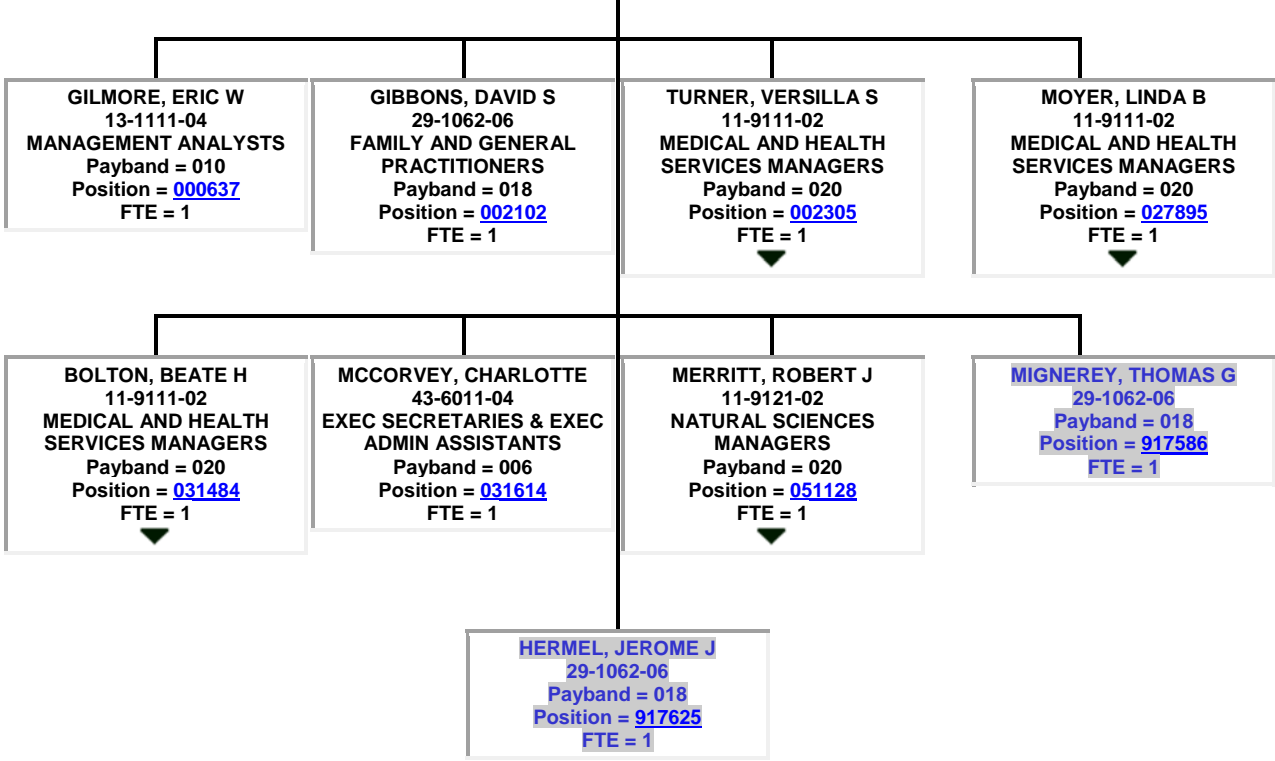


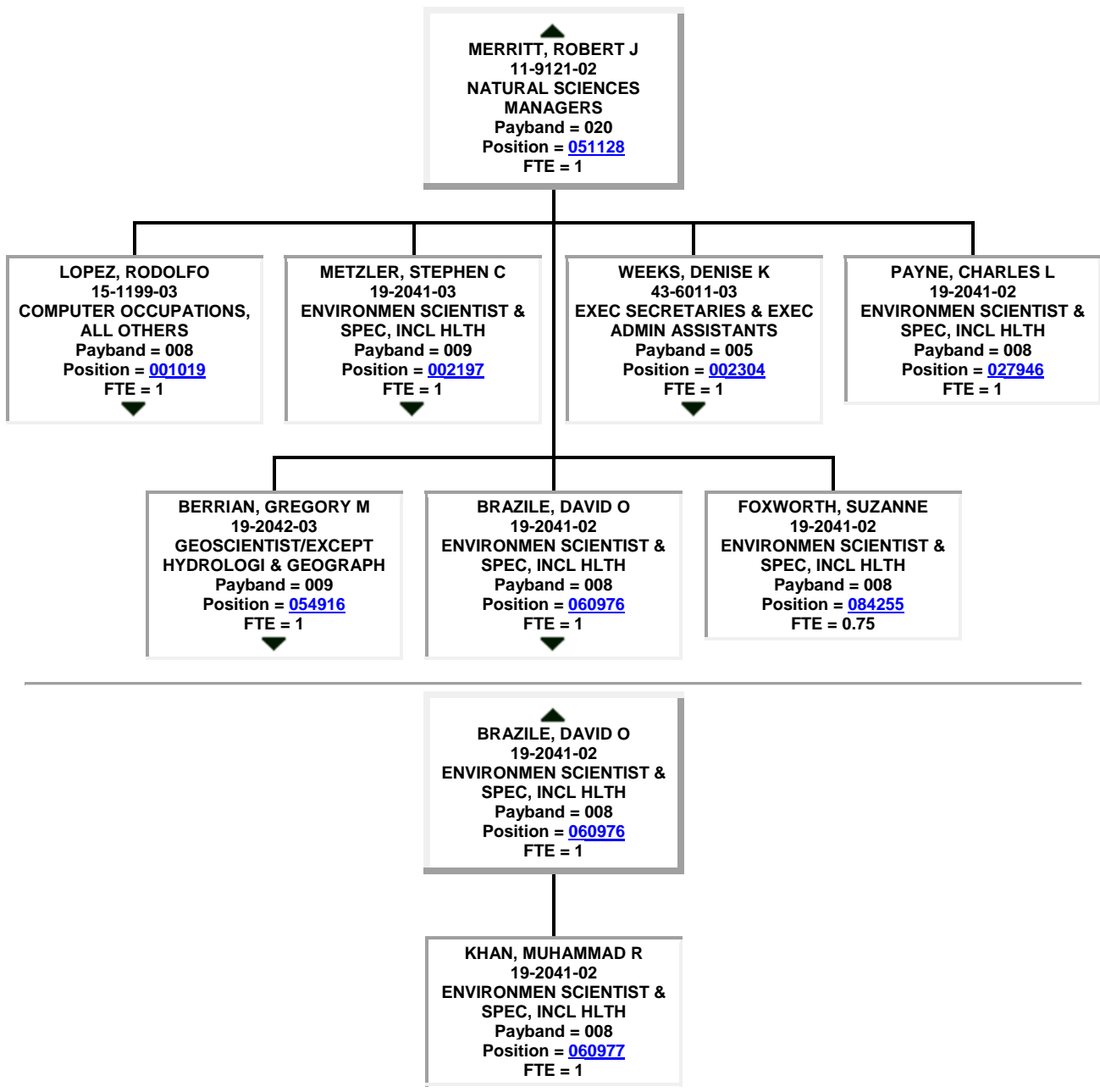


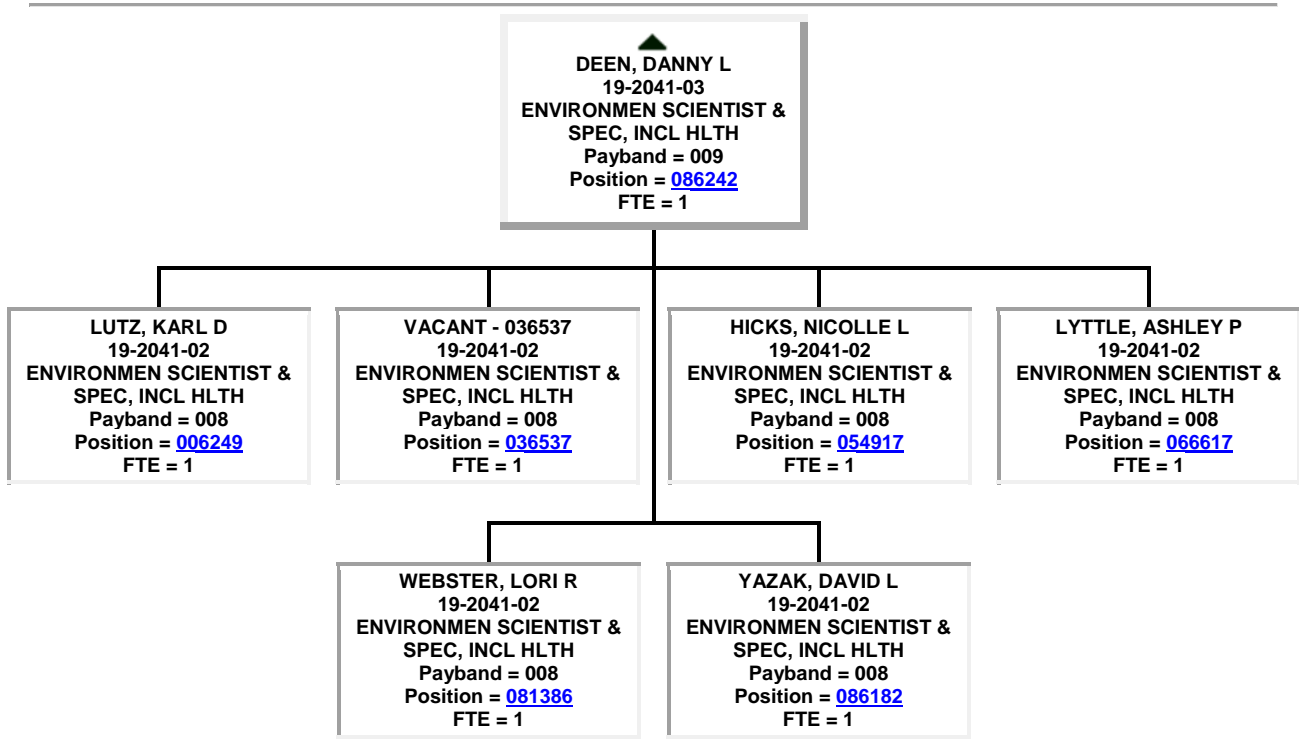
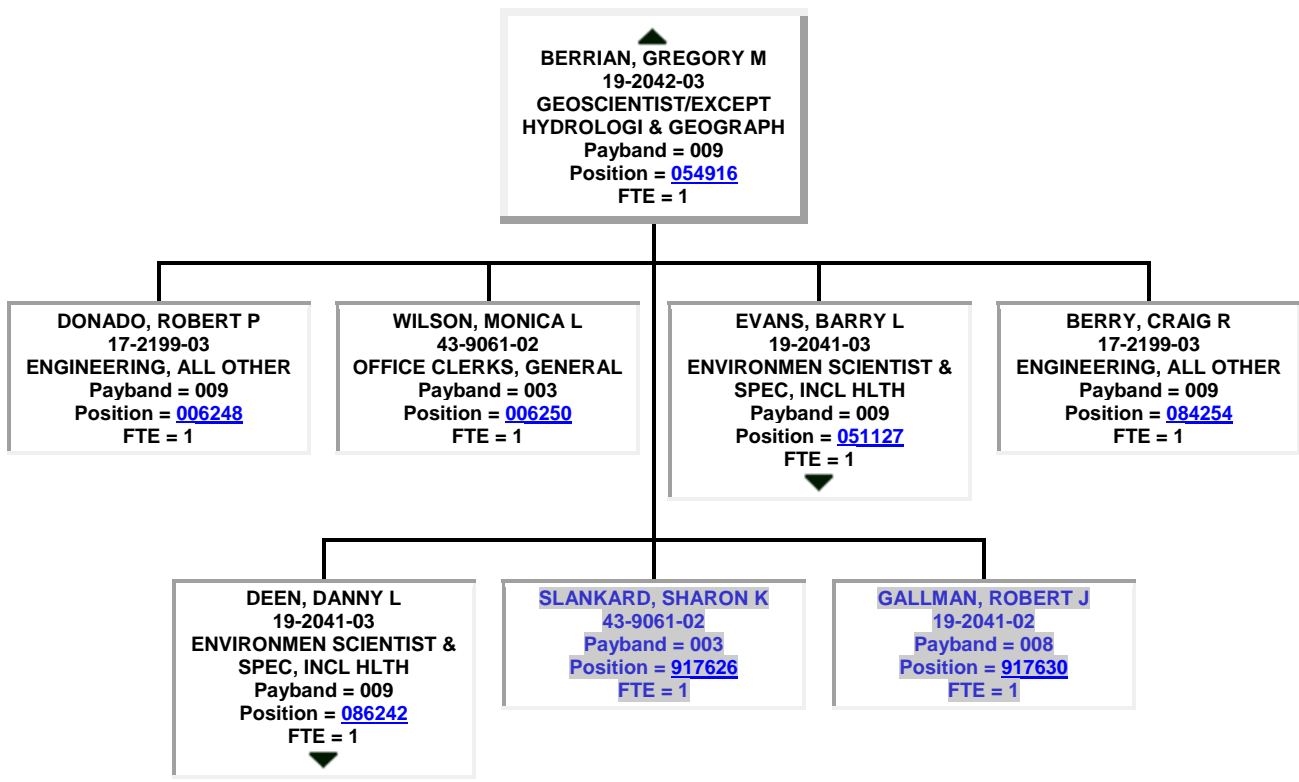


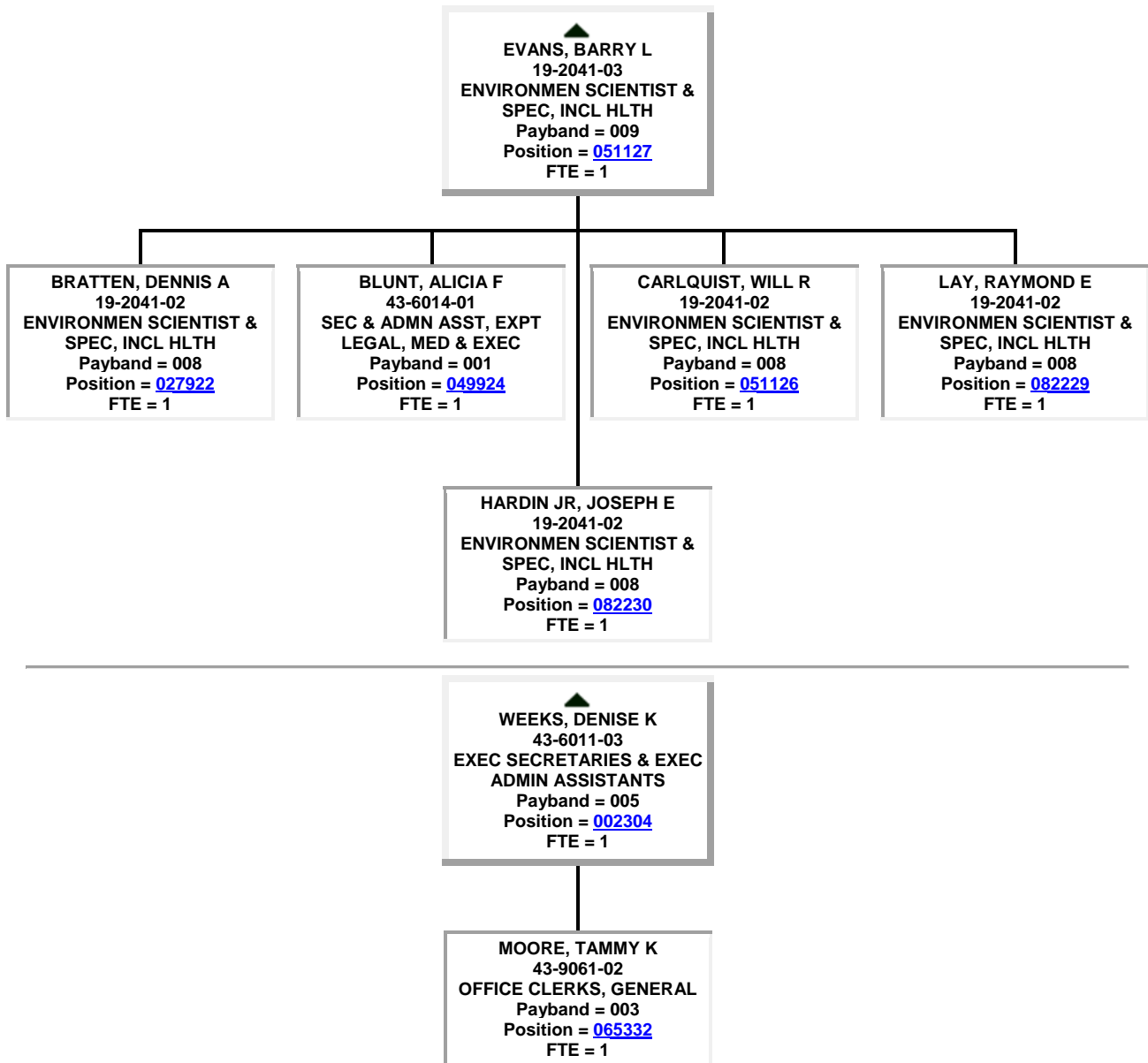


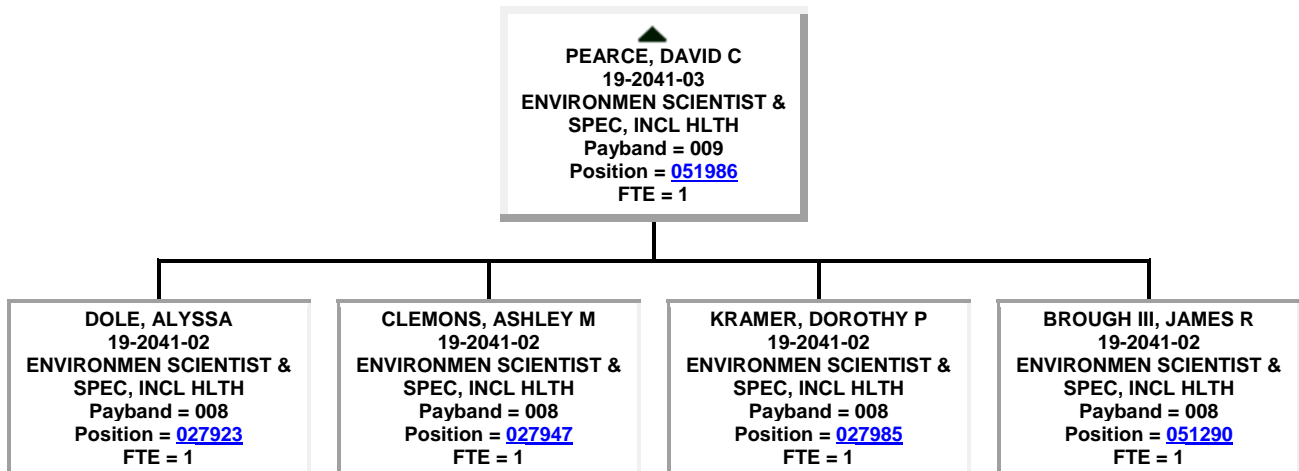
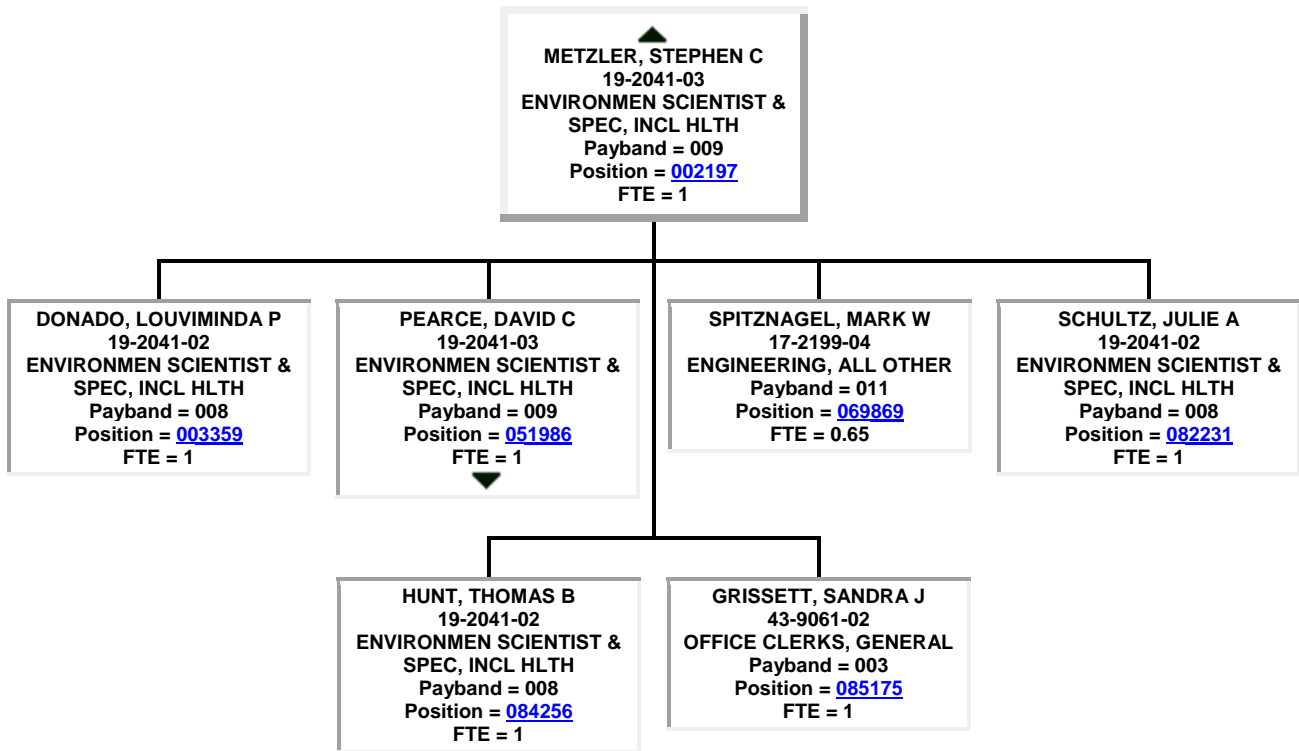
- LANZA, JOHN J
10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
Payband = 023
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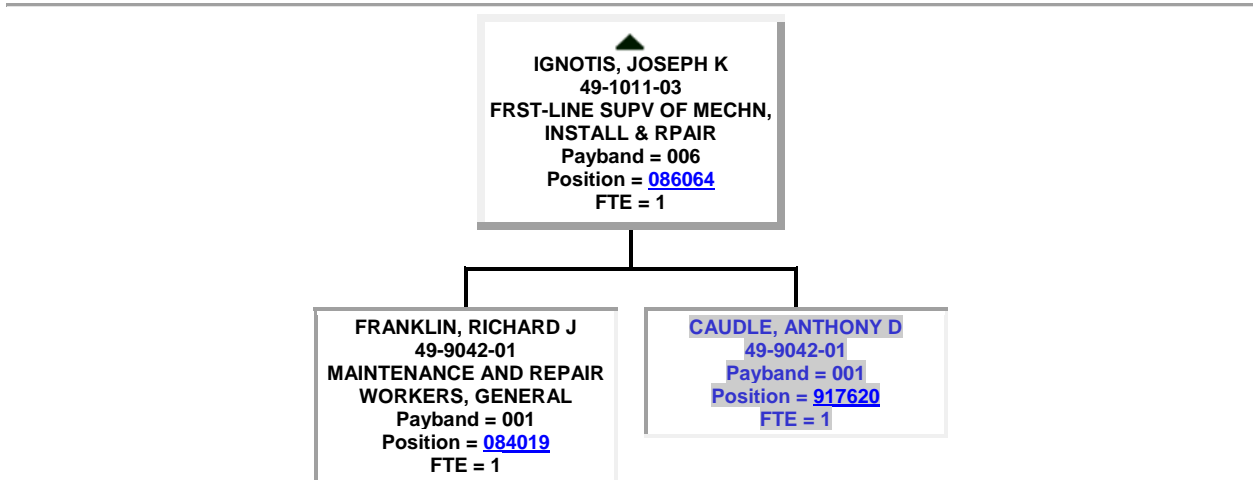
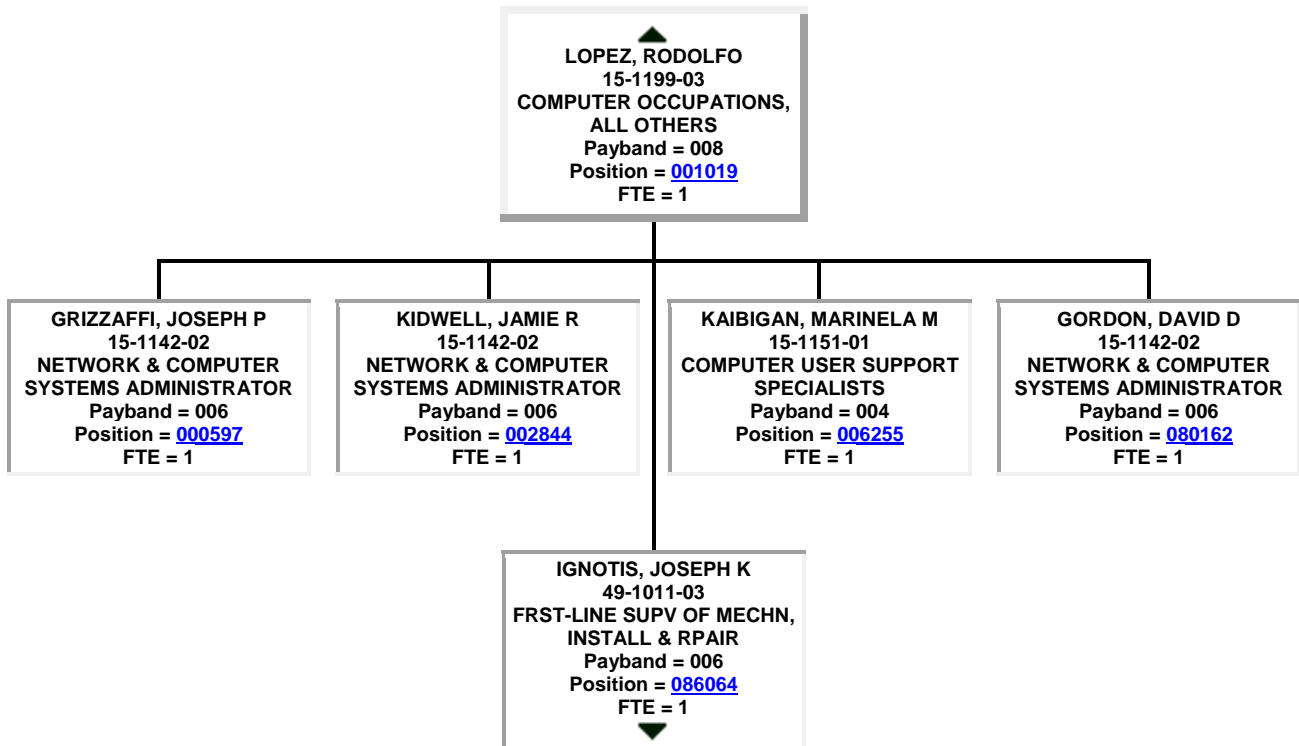


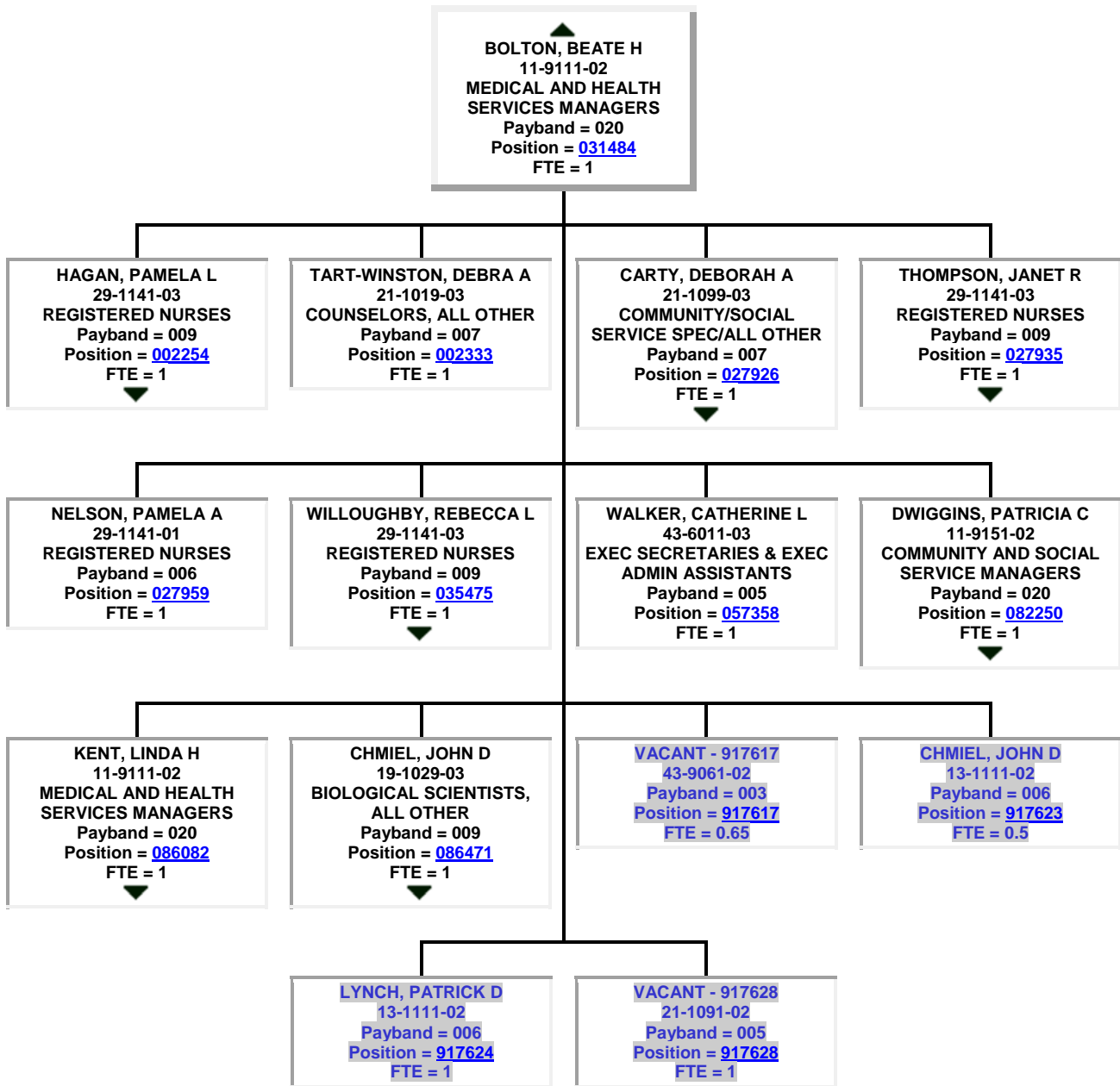


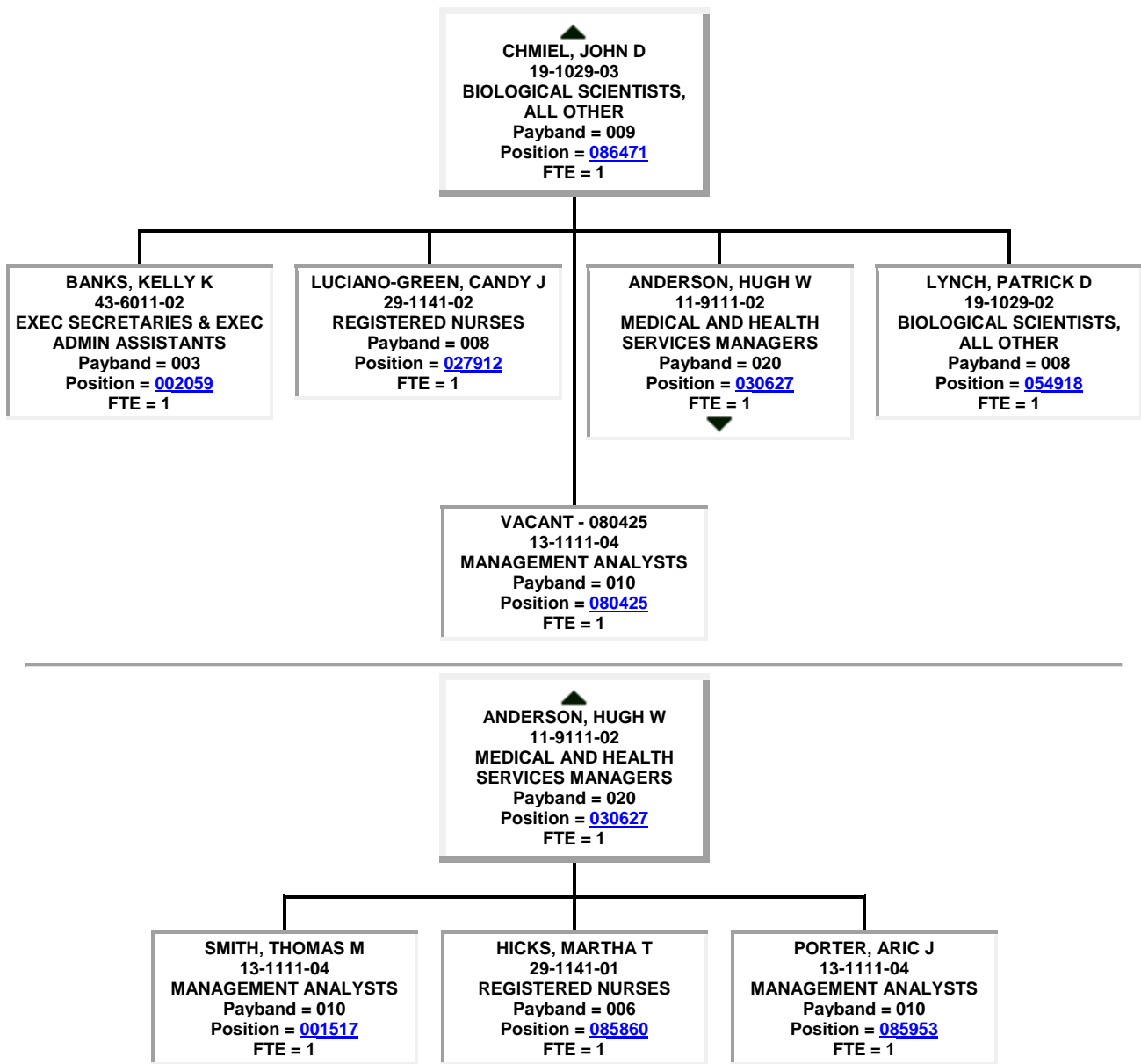


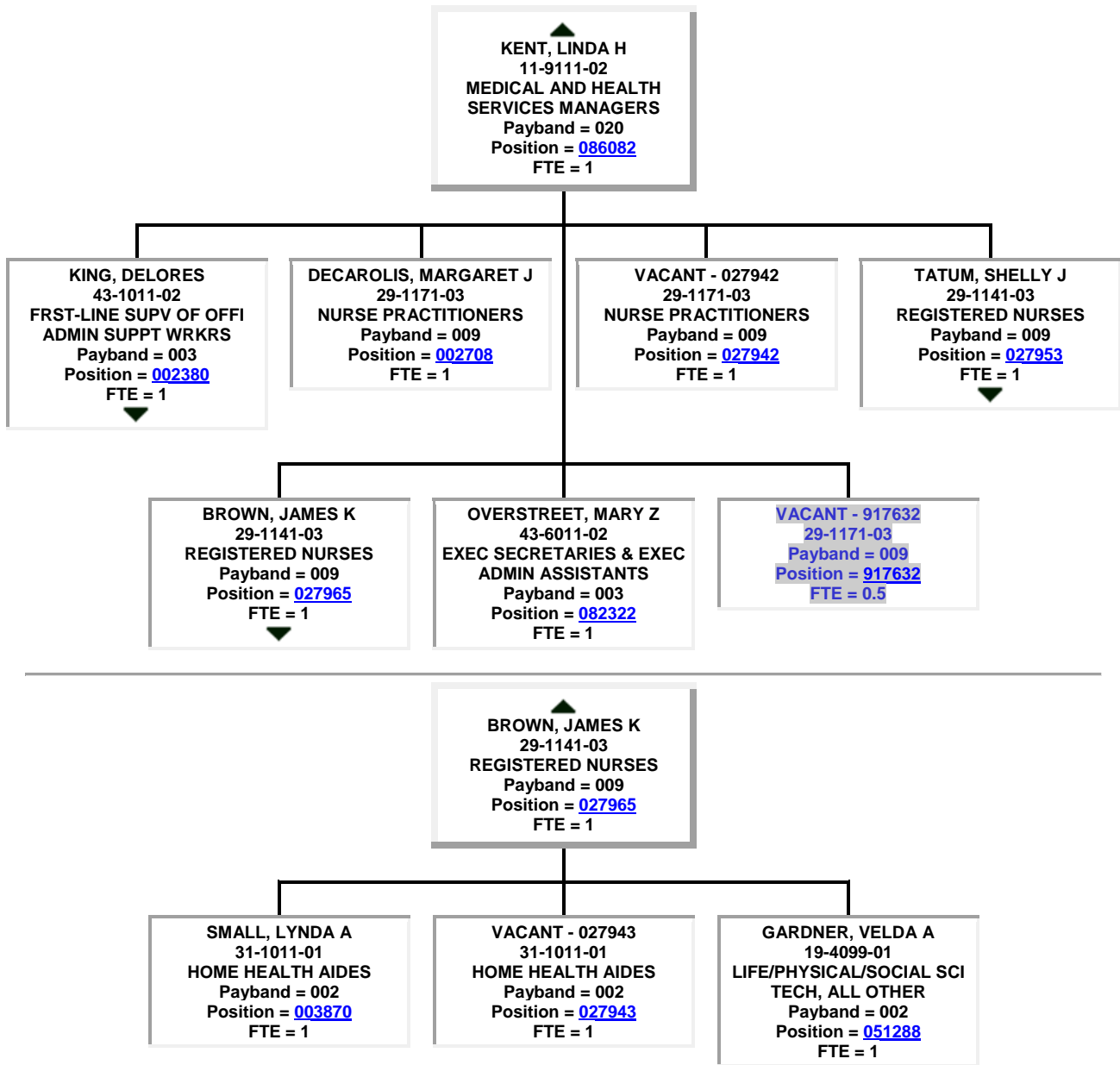


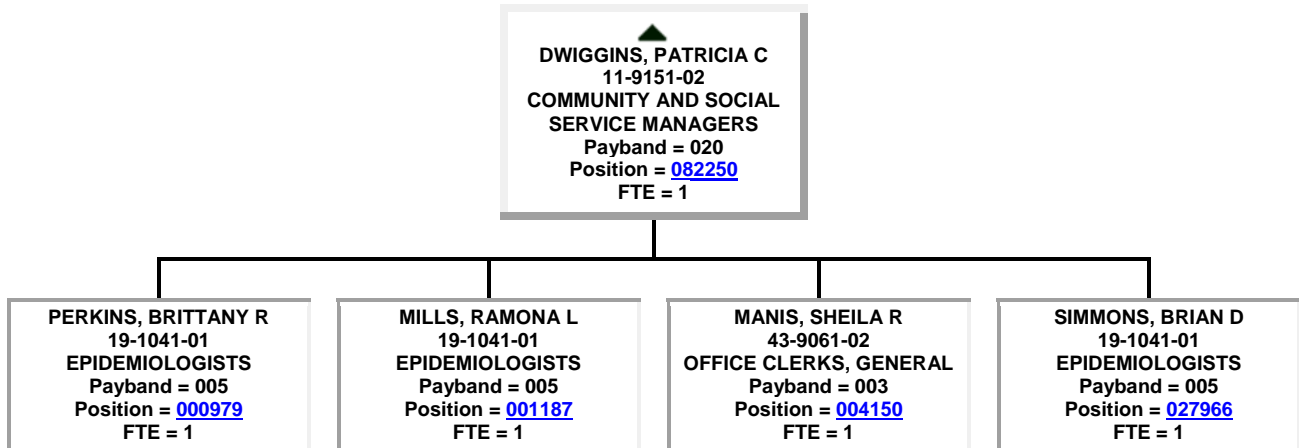
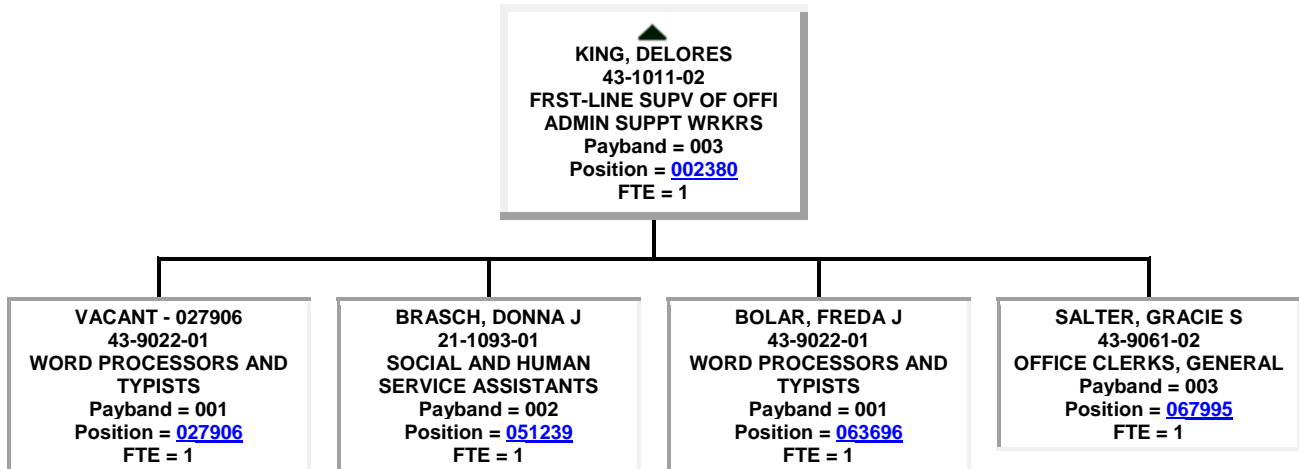
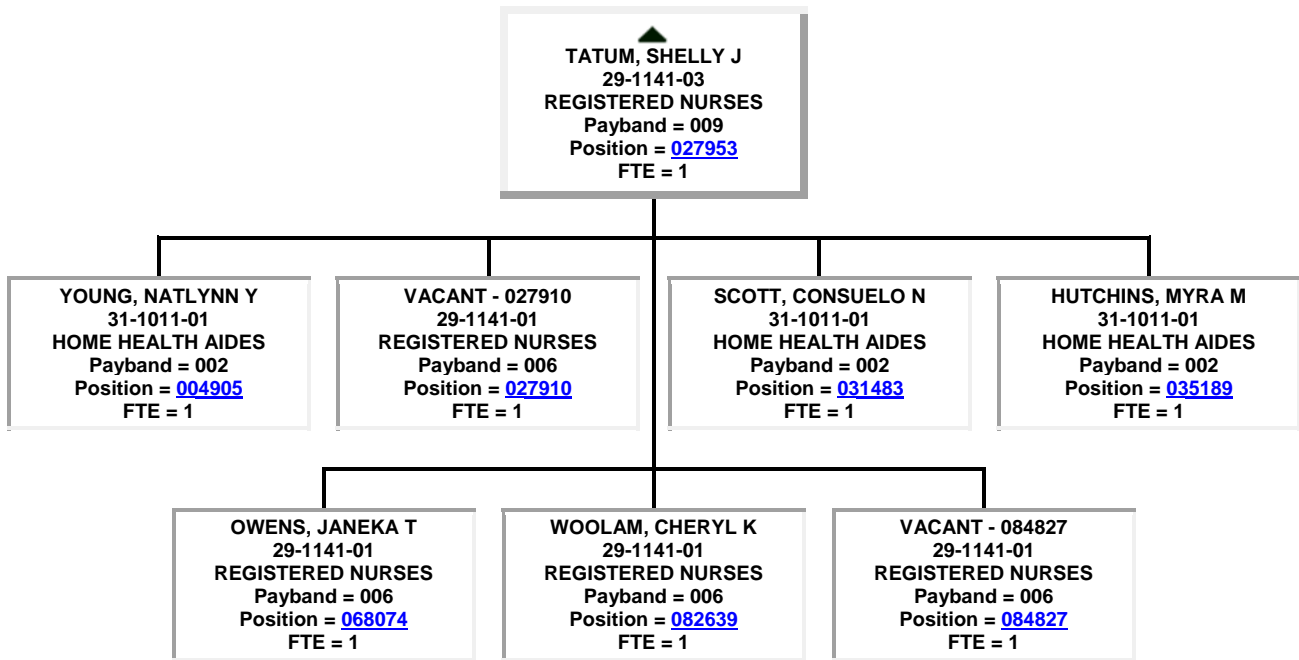


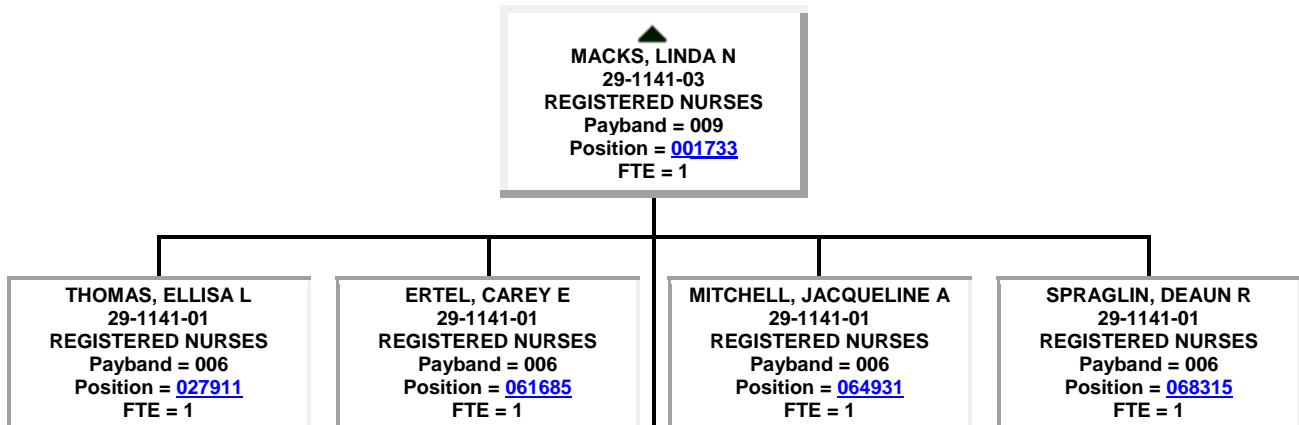
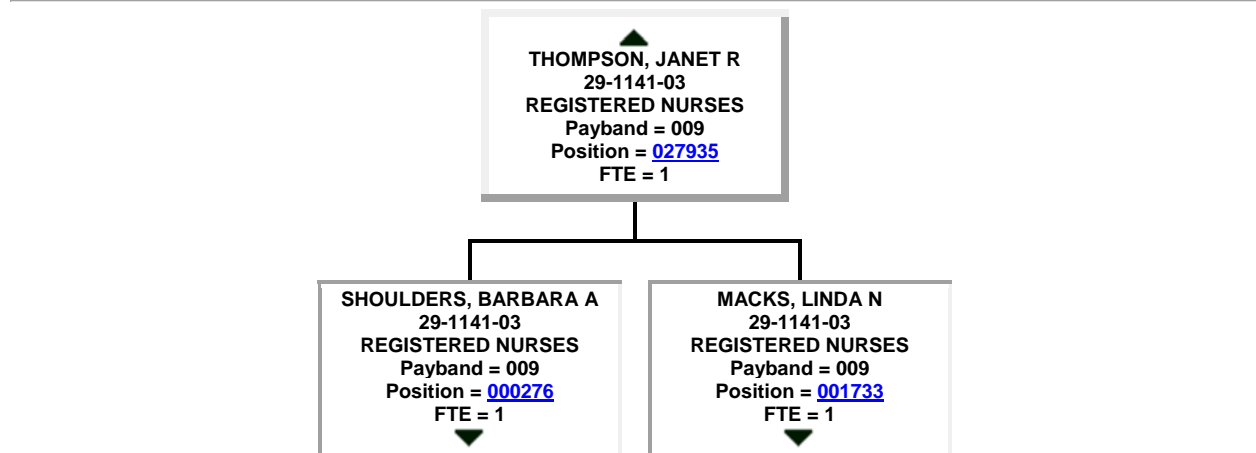
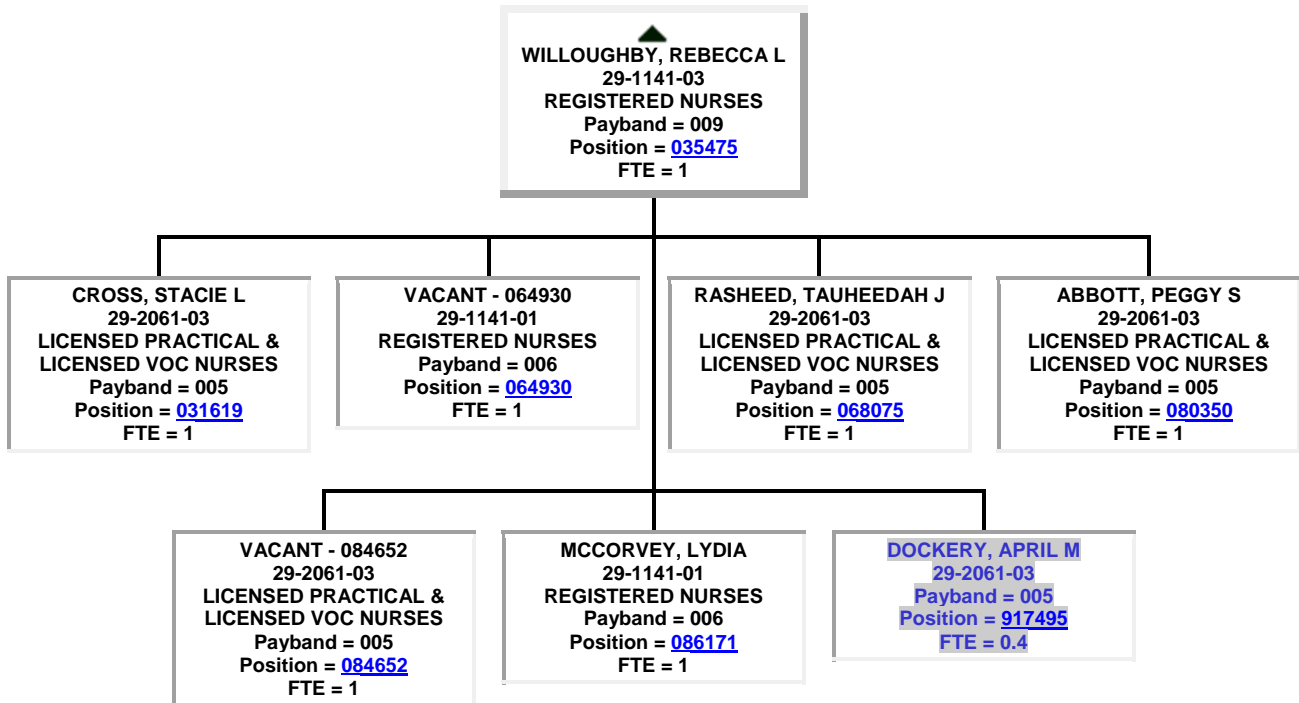


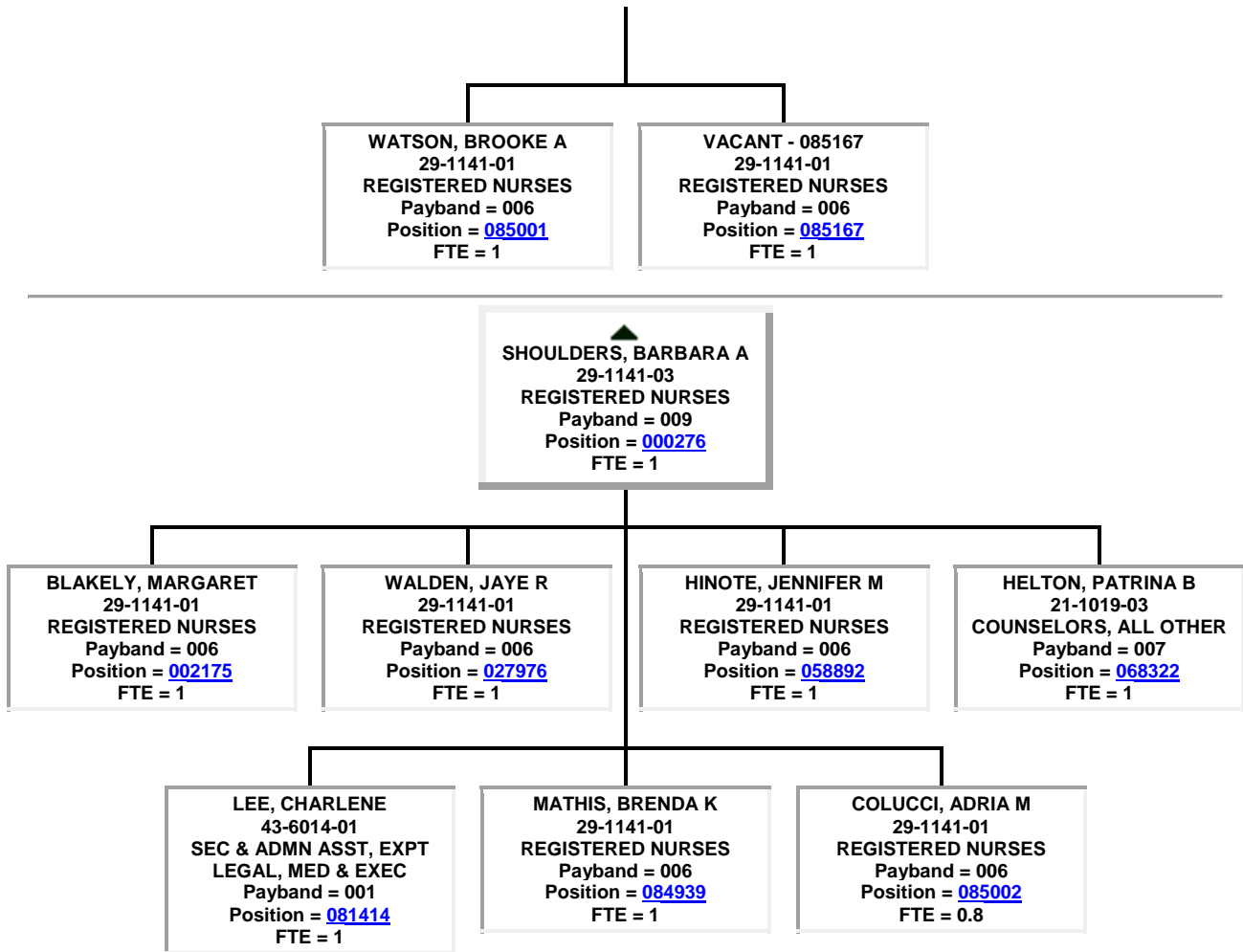


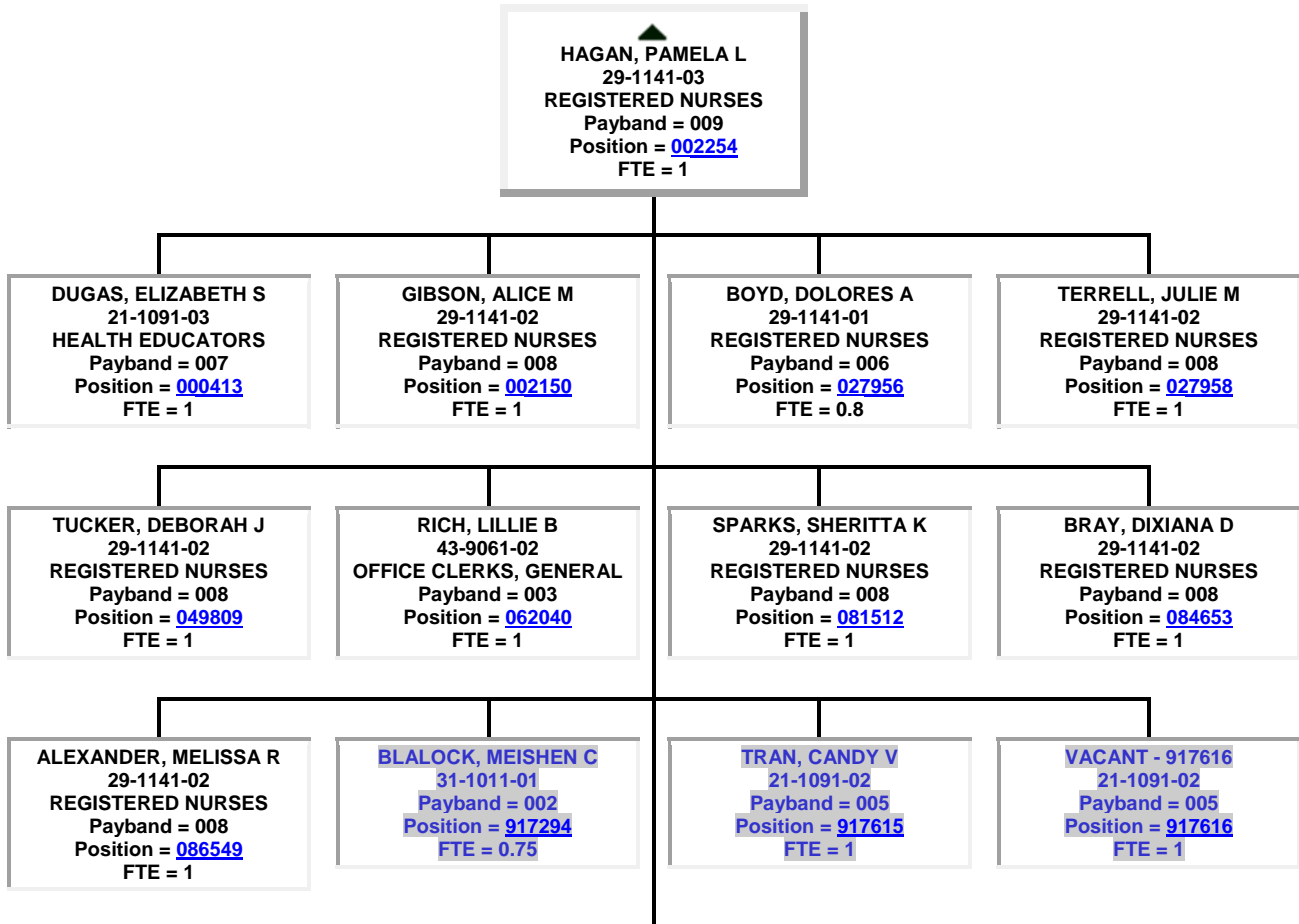
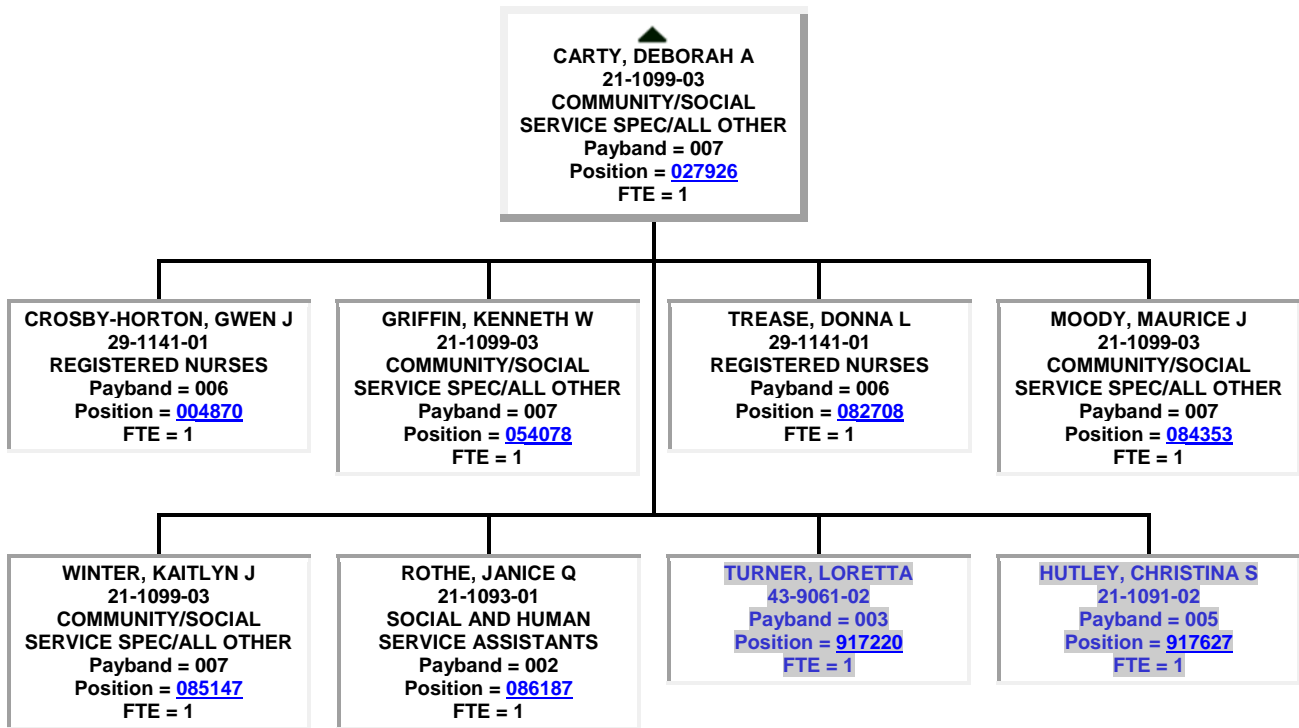


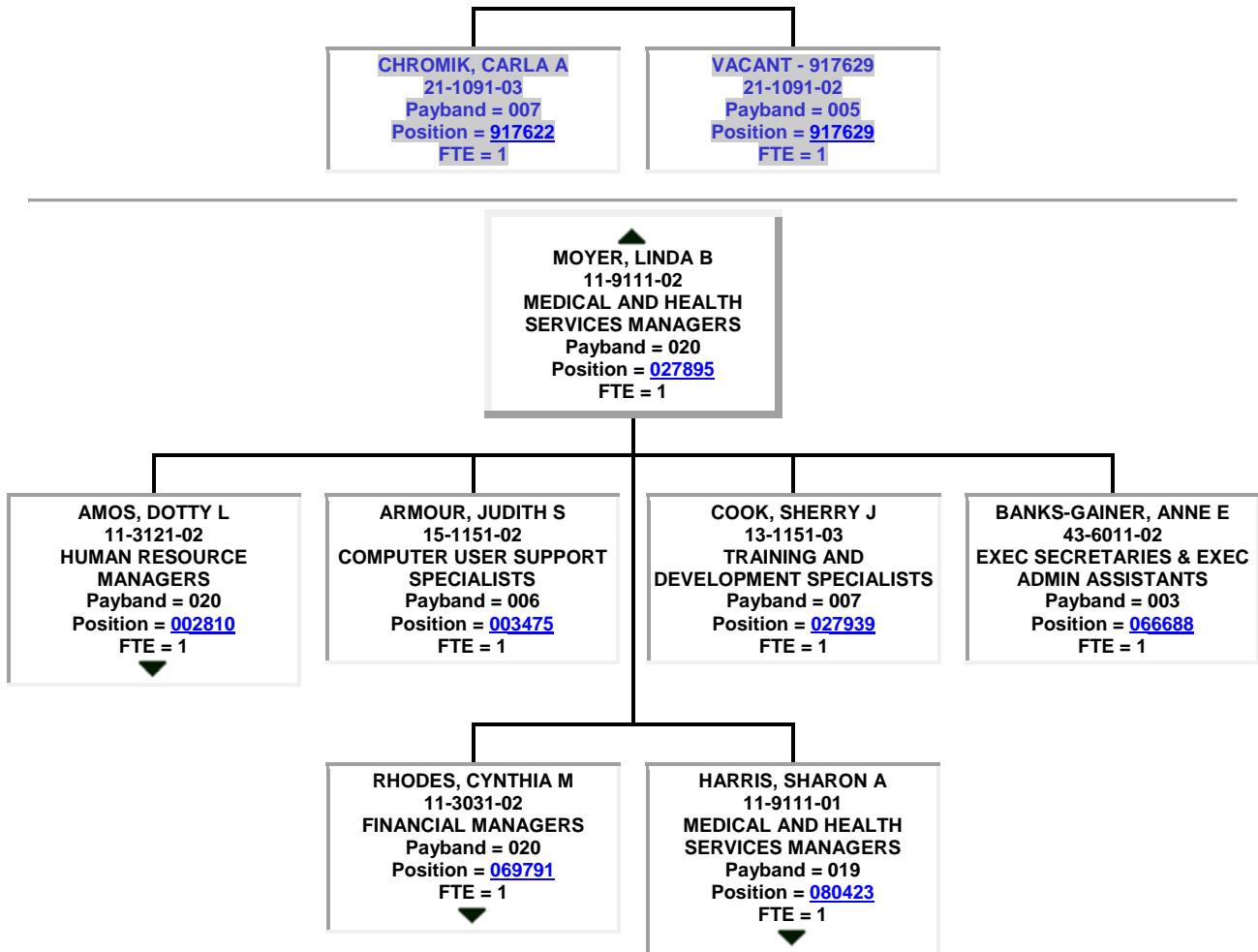


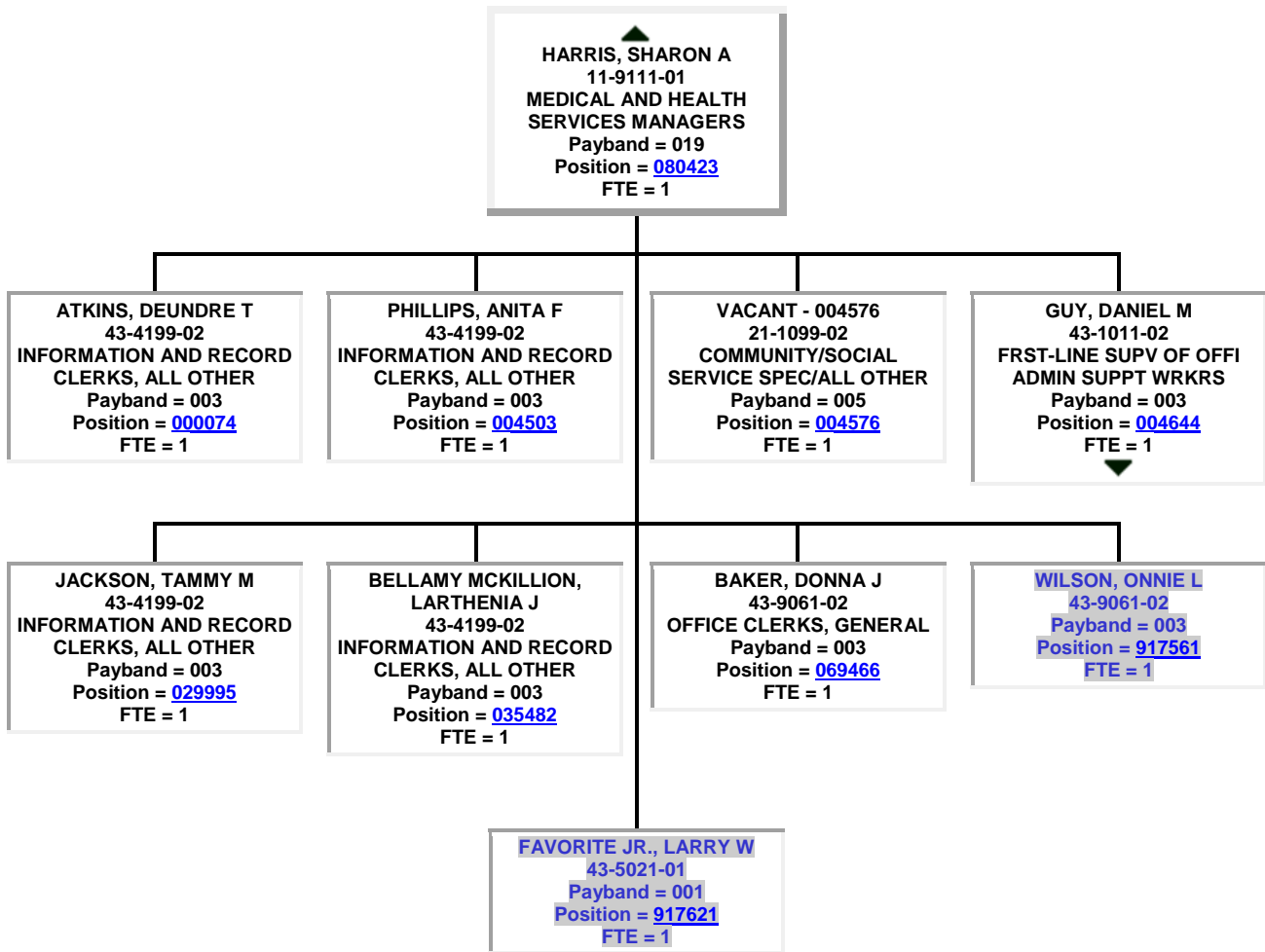


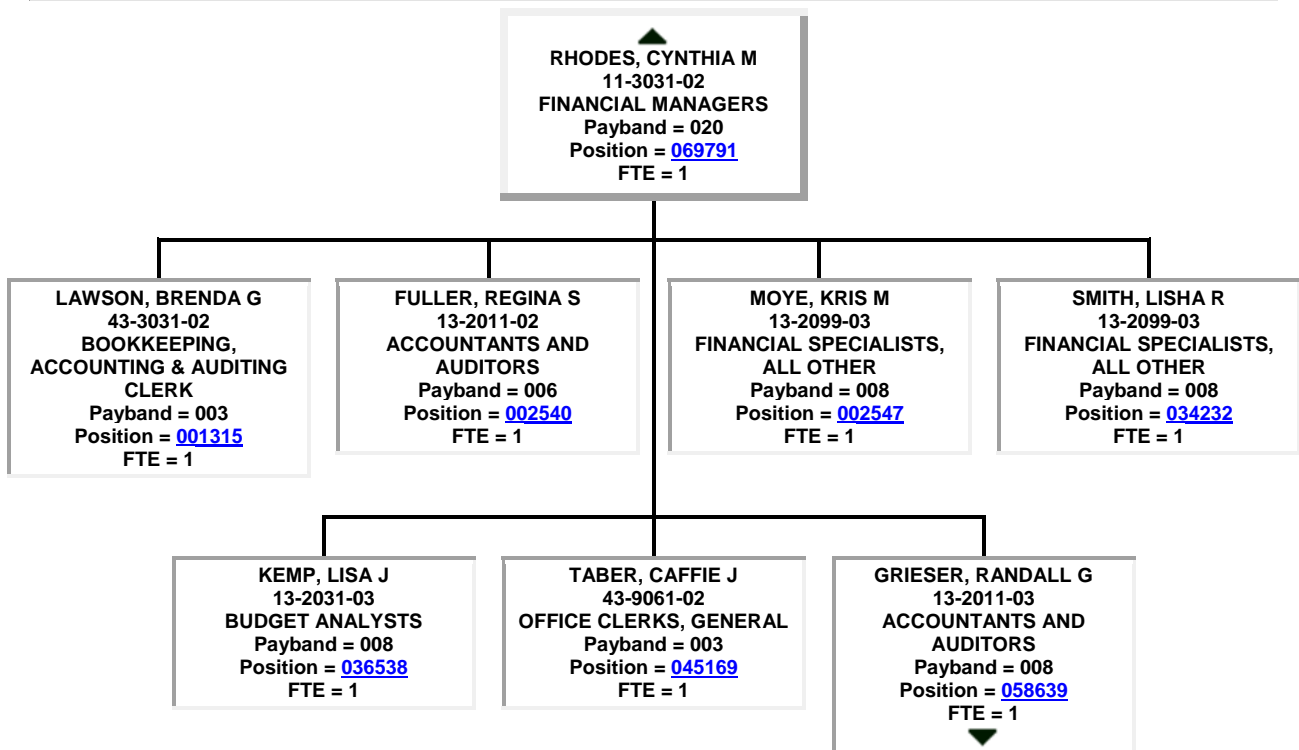
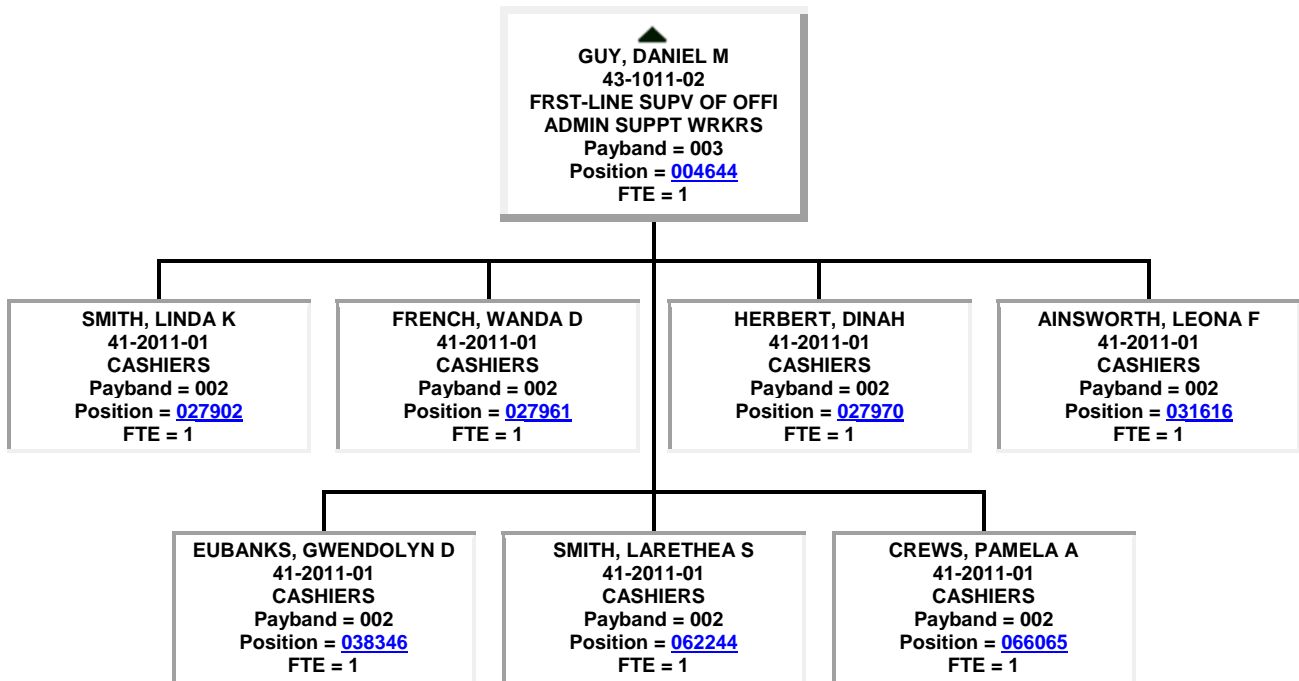


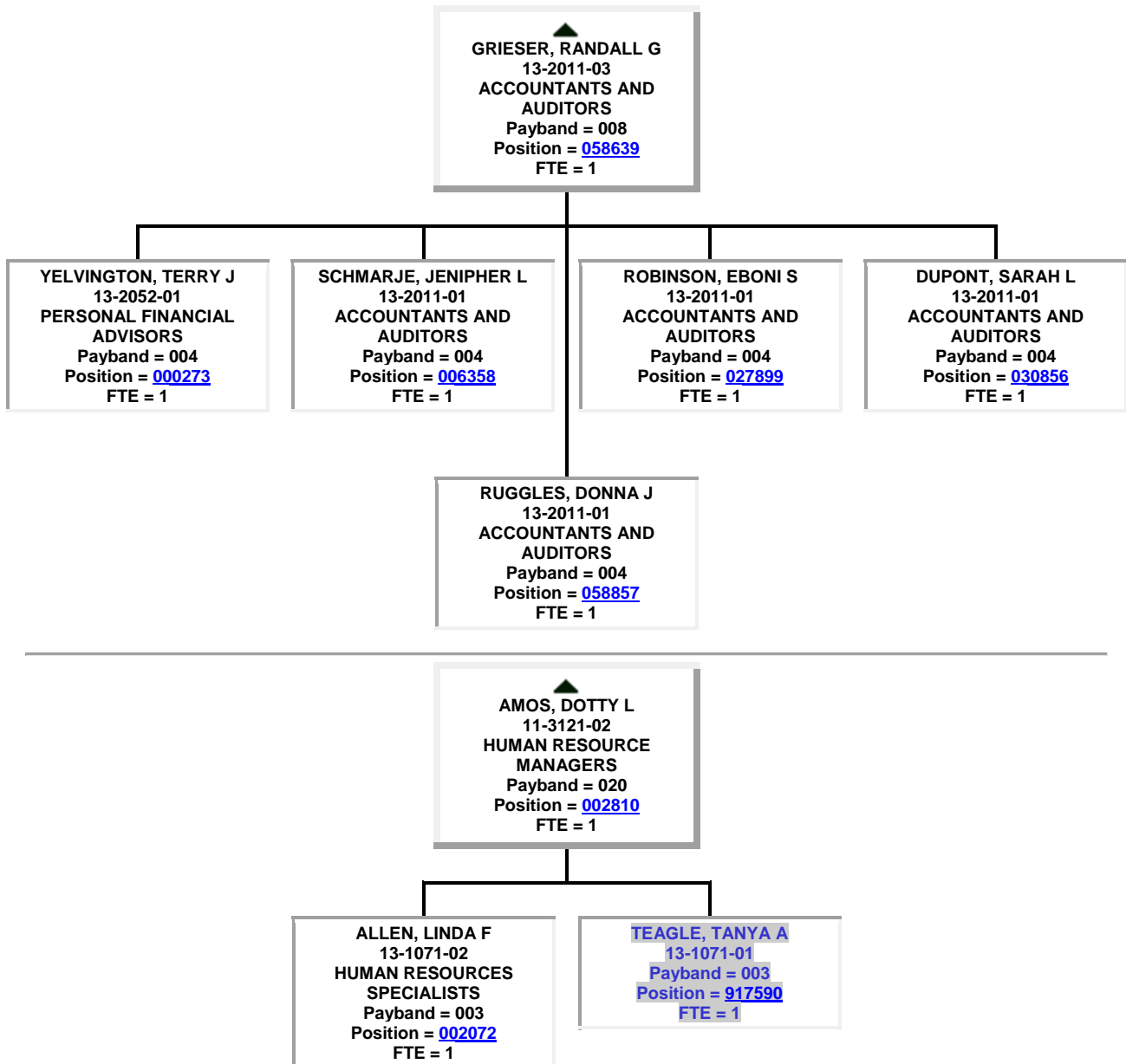


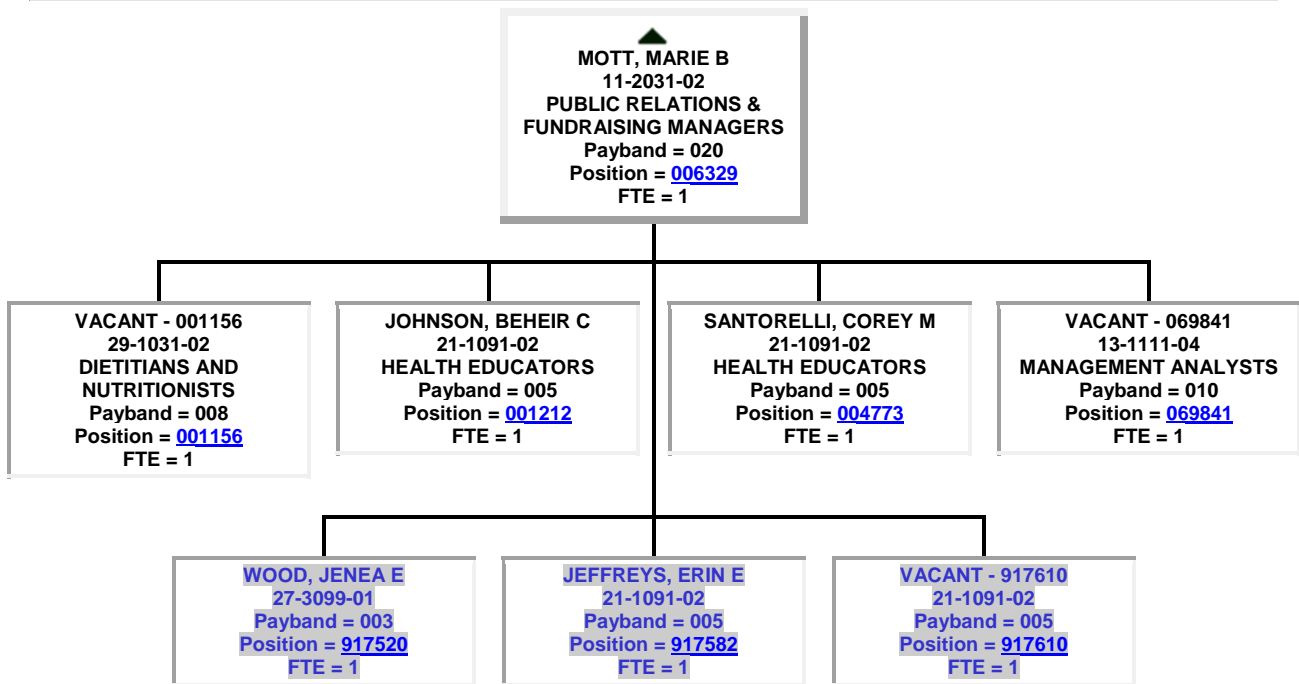
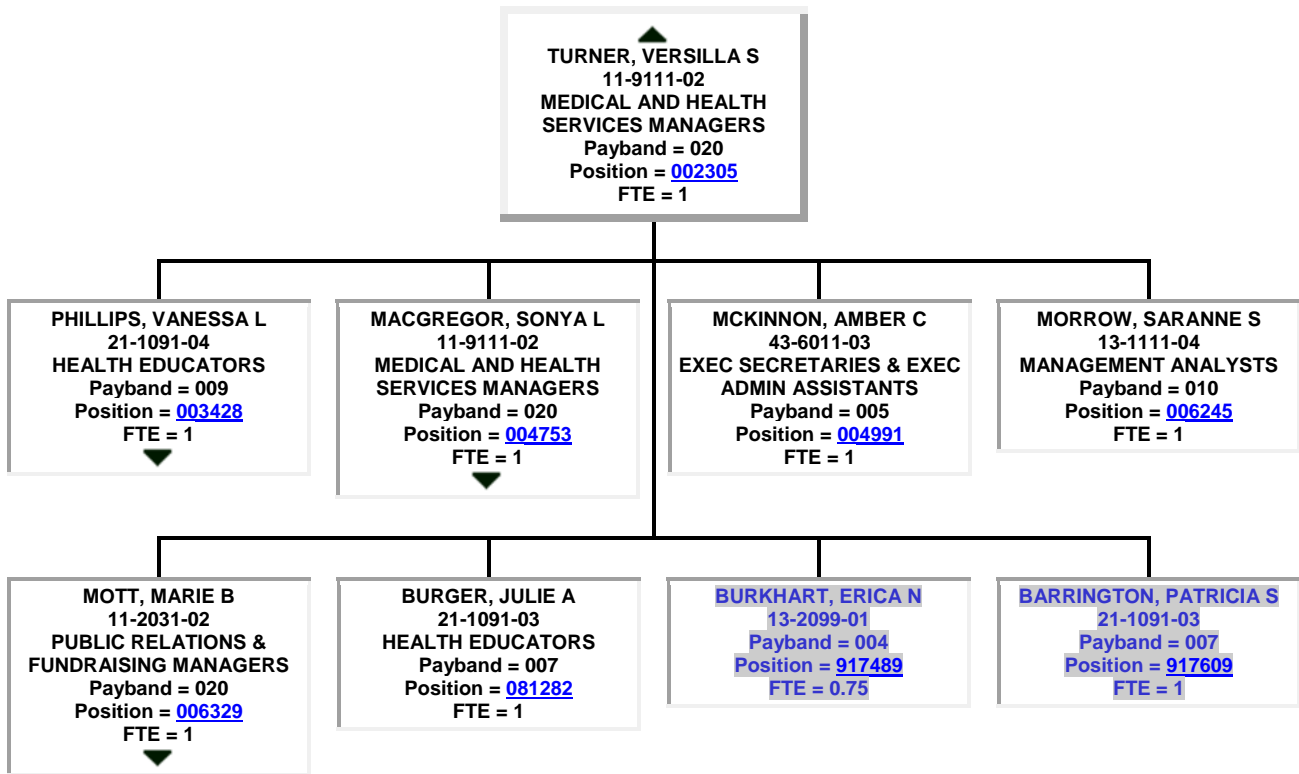


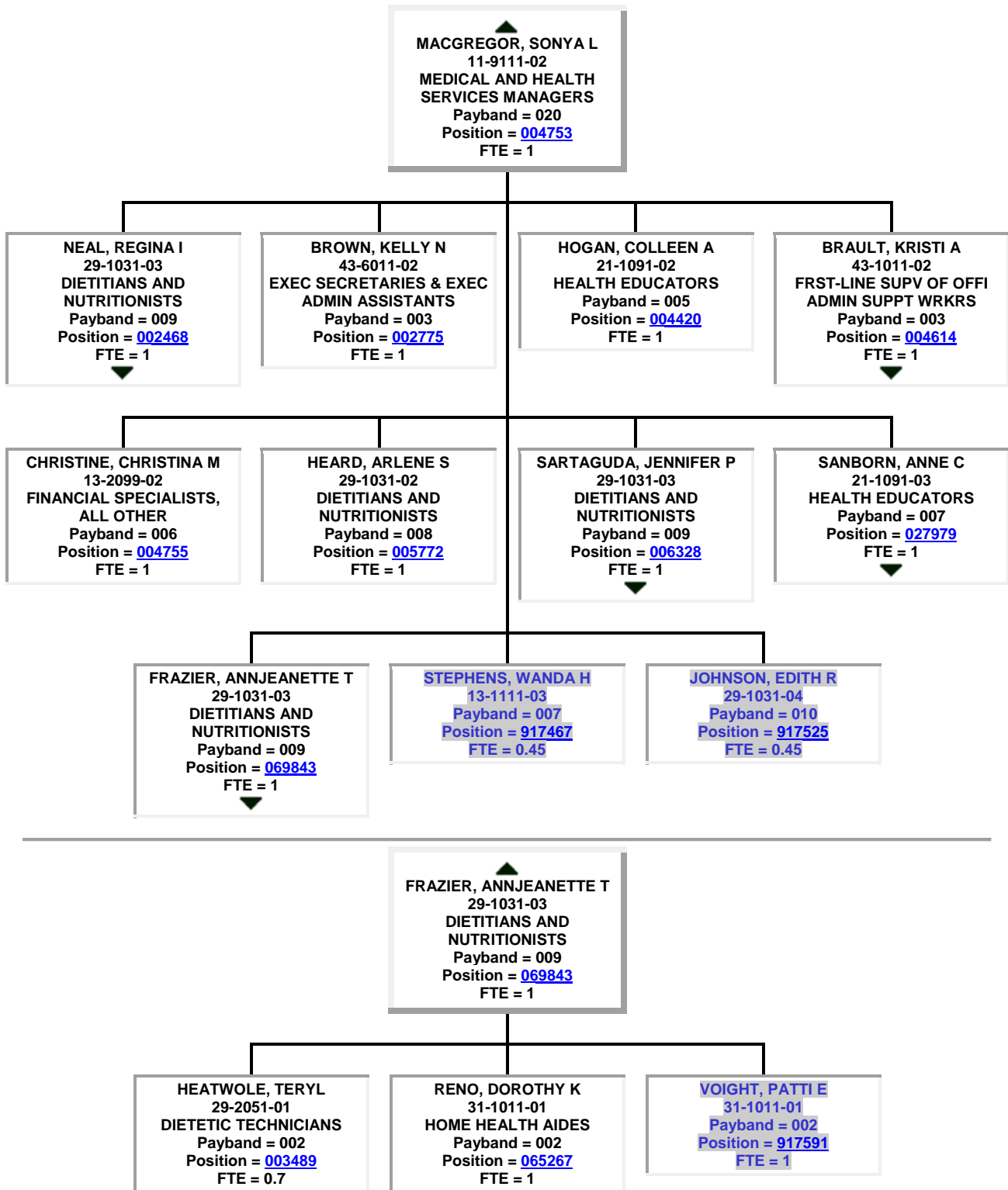


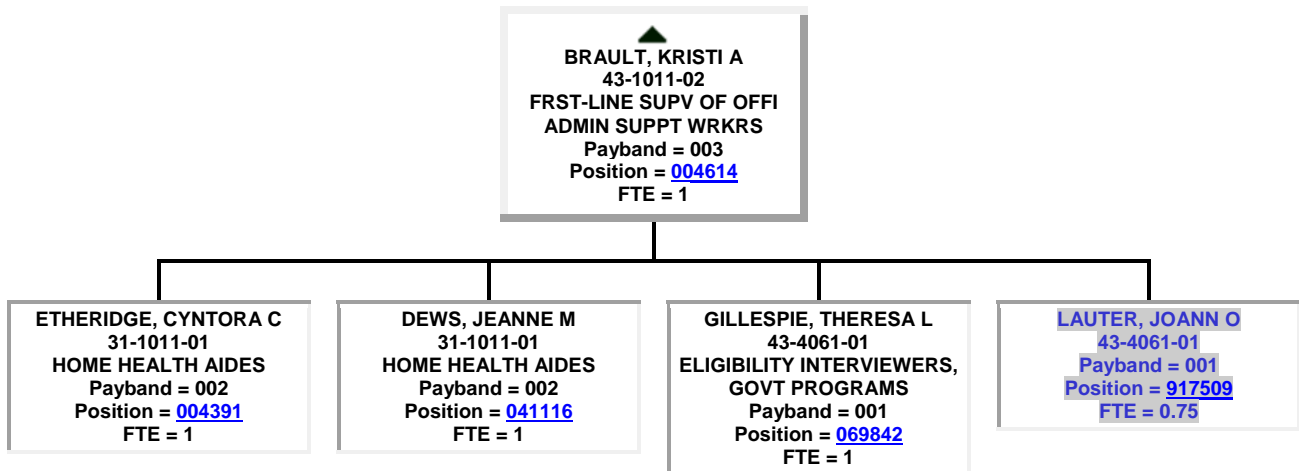
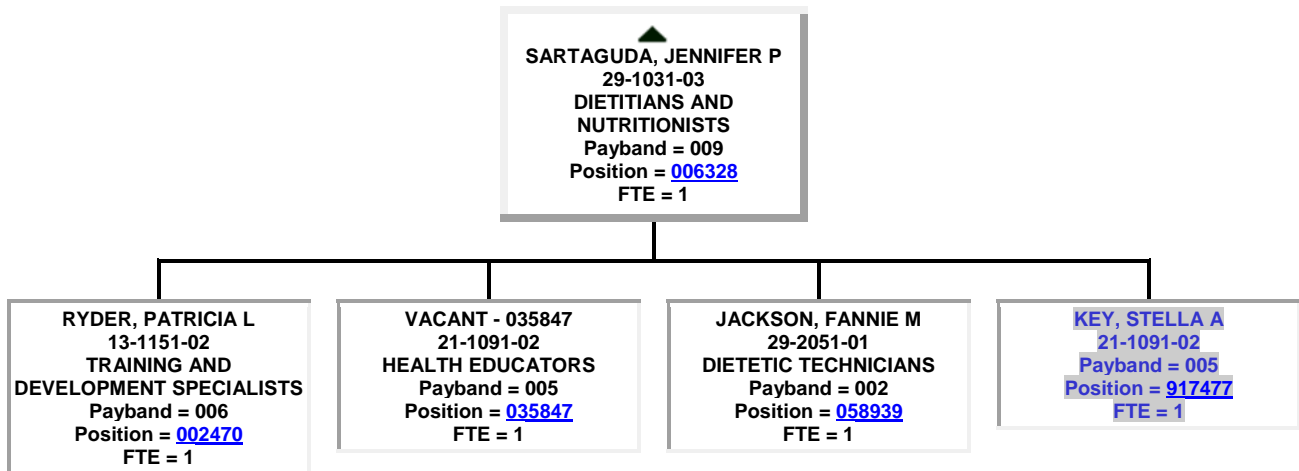
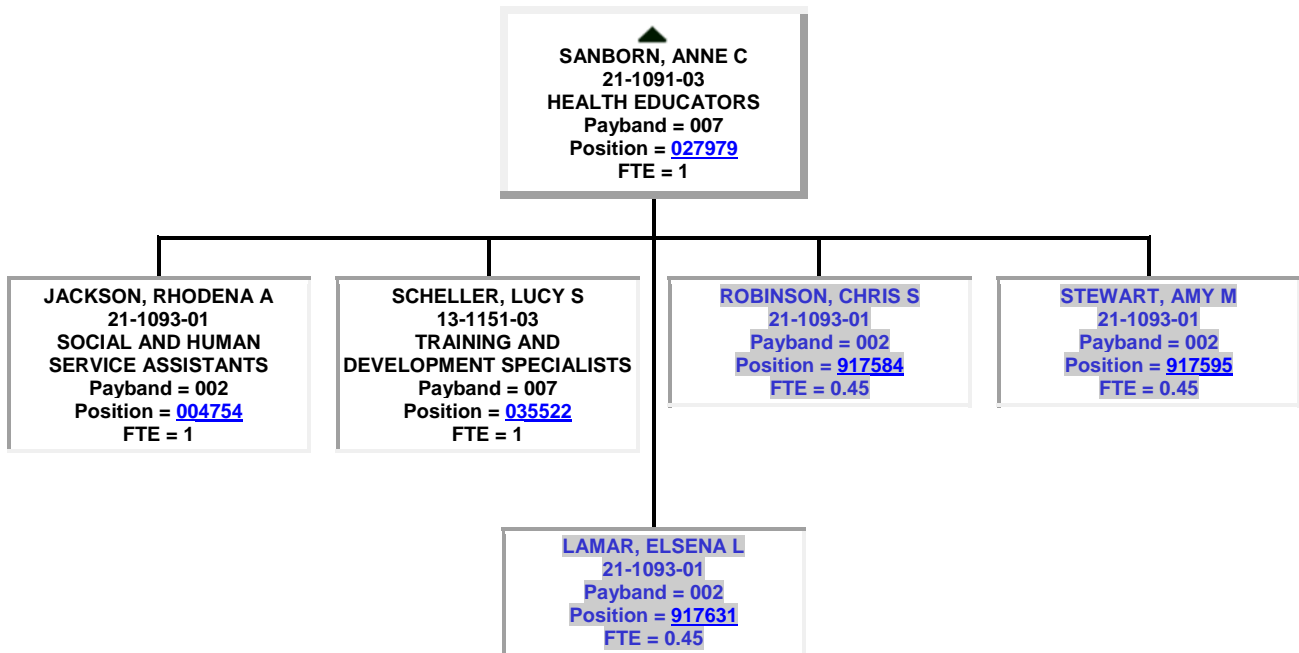


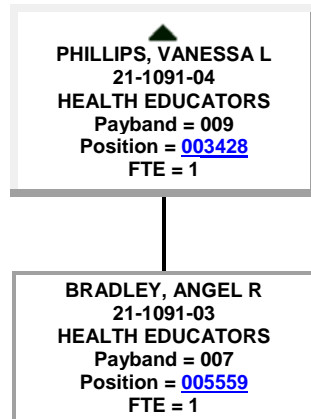
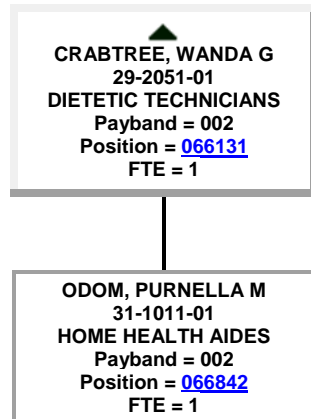
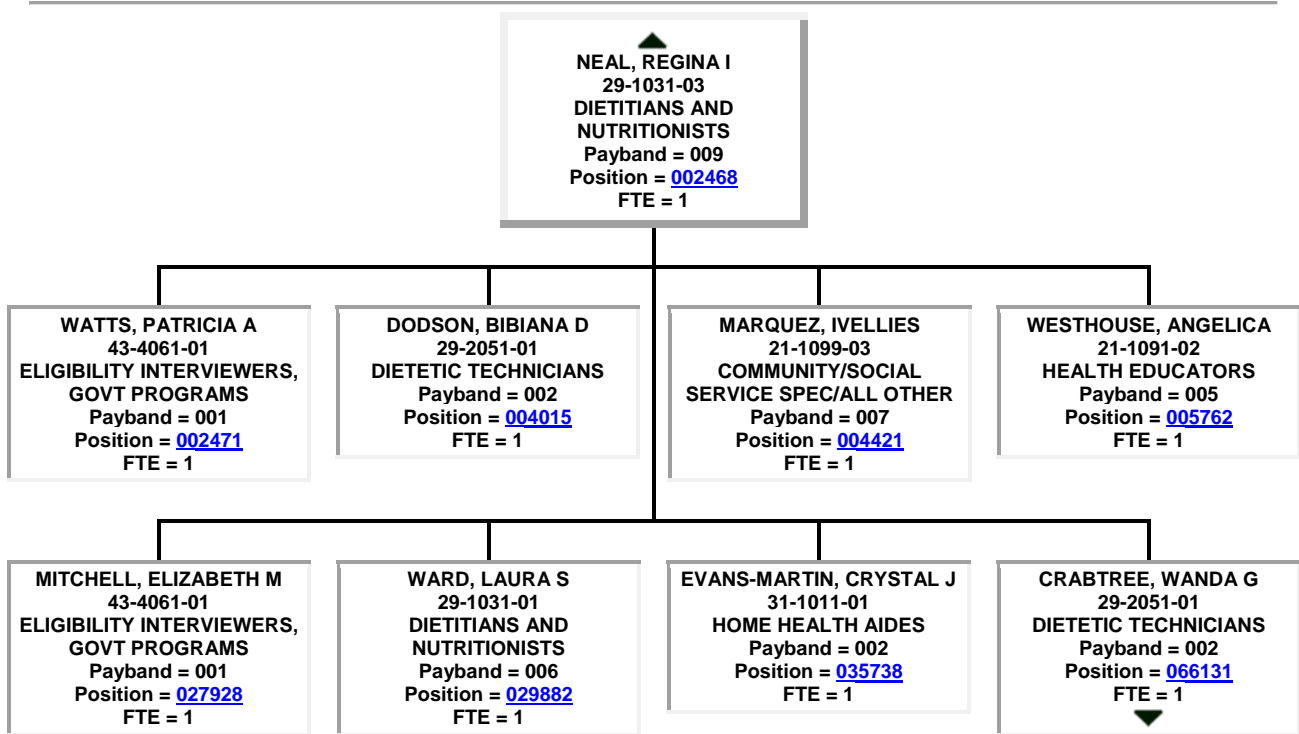












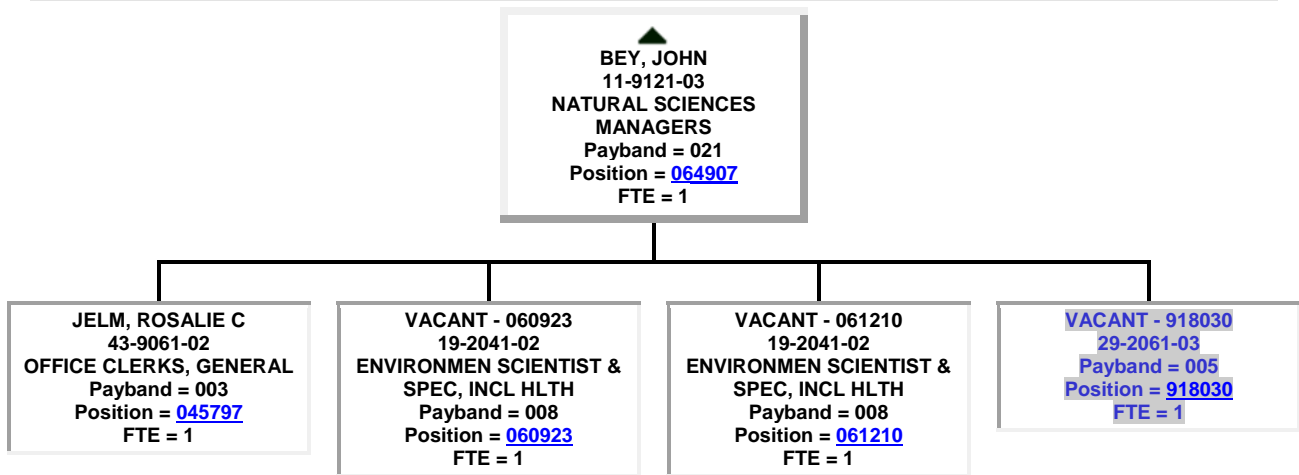
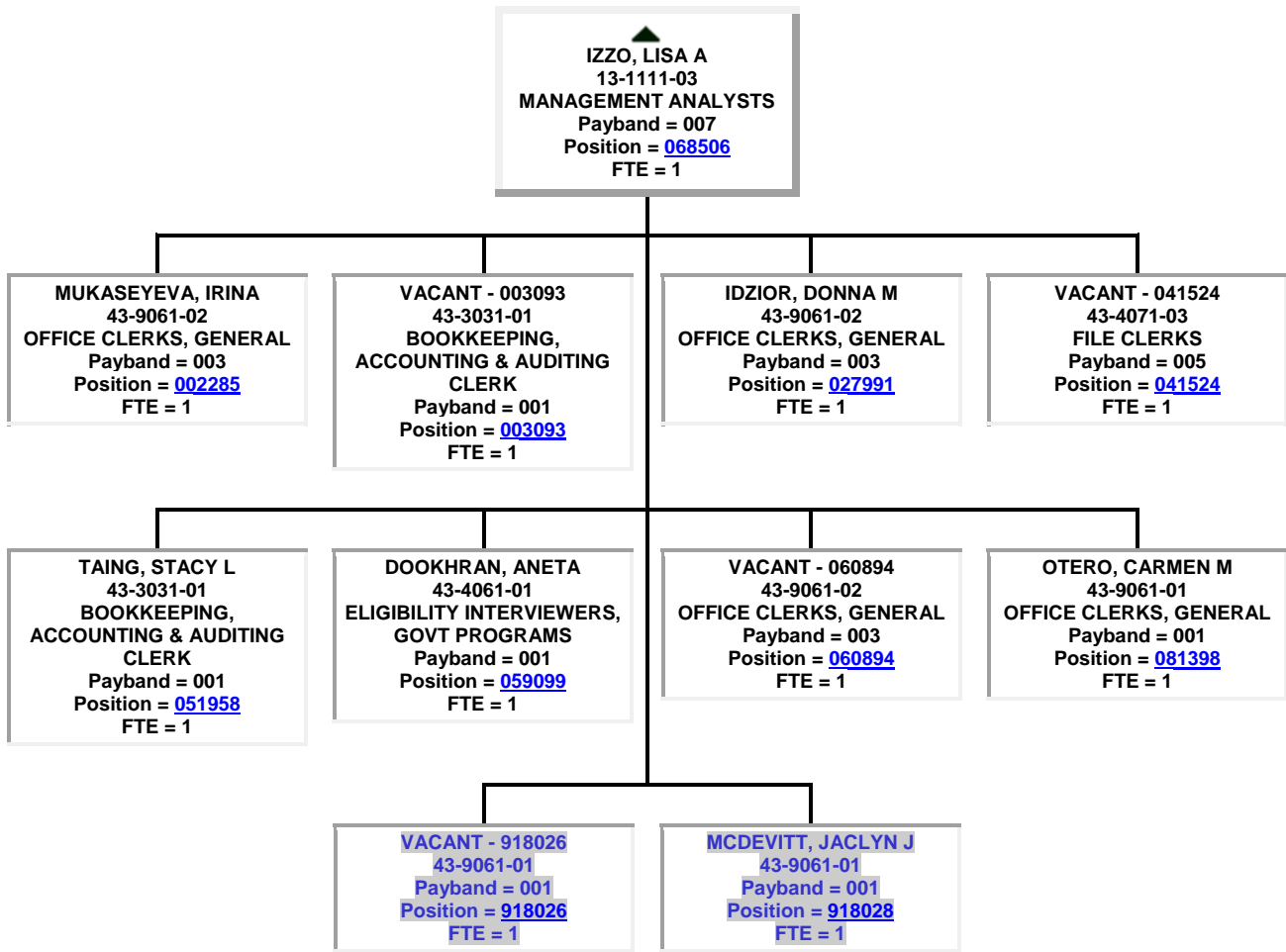
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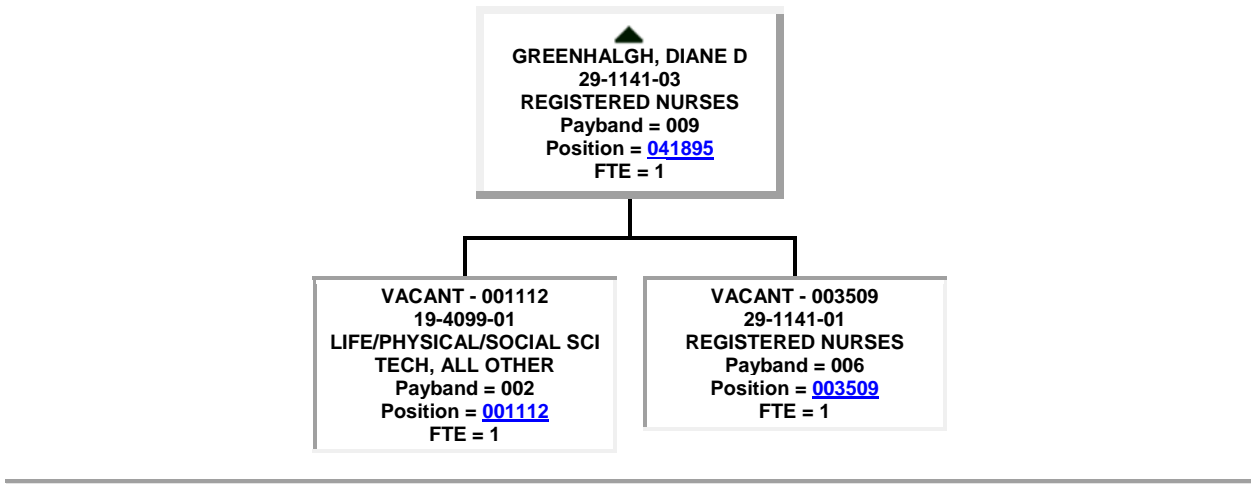
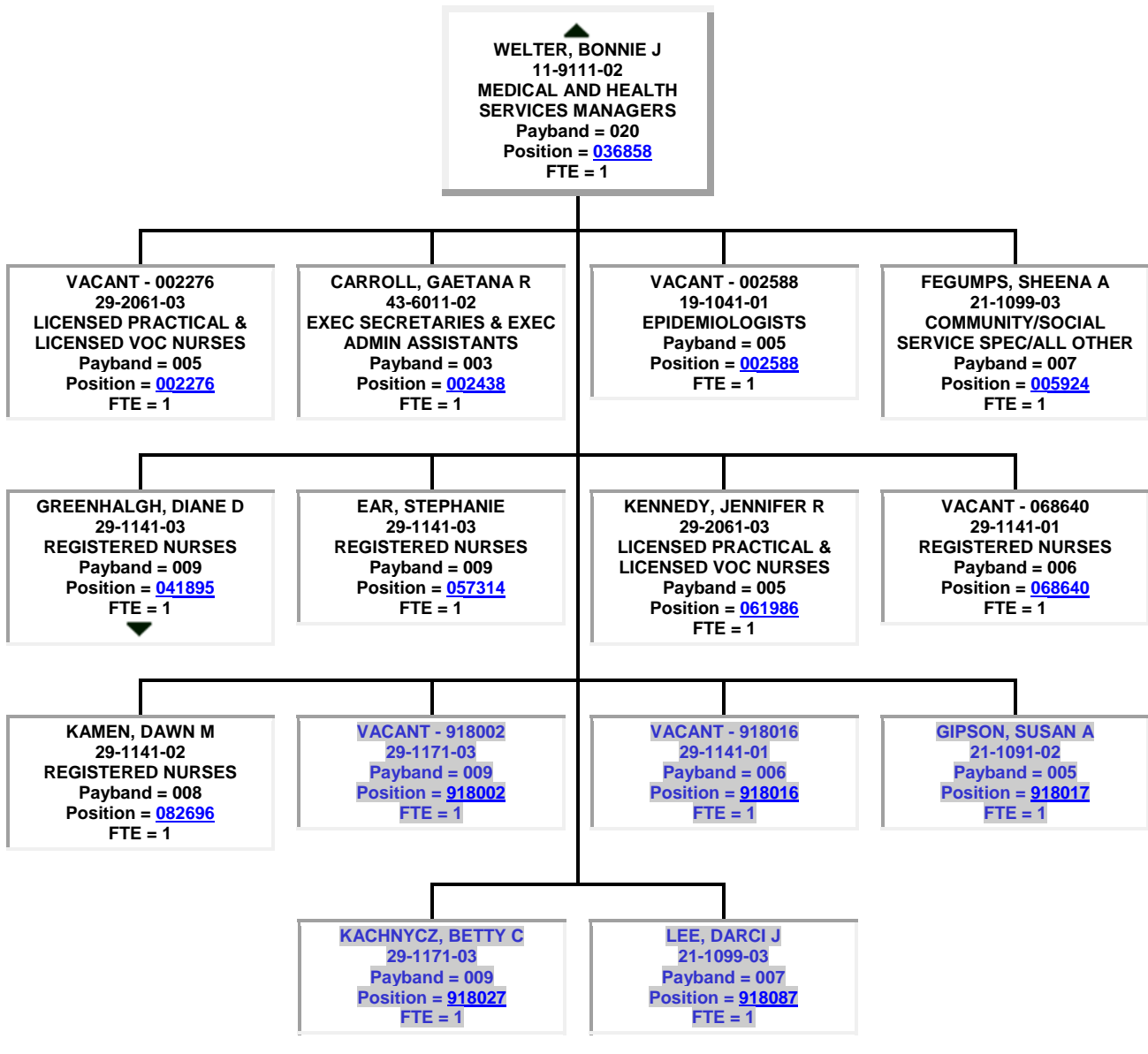
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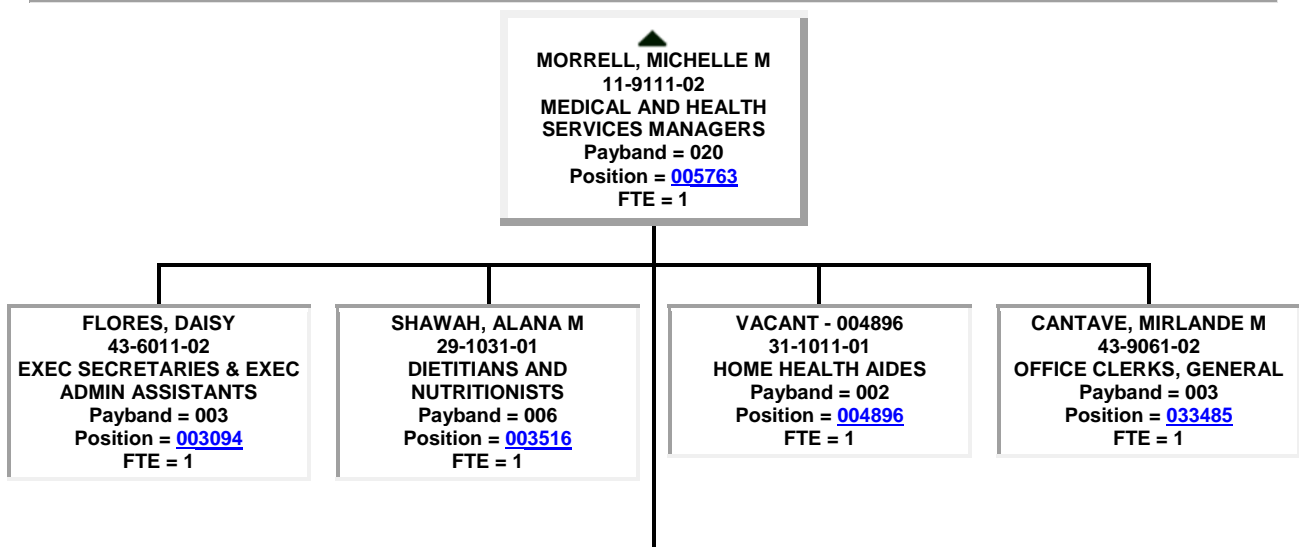
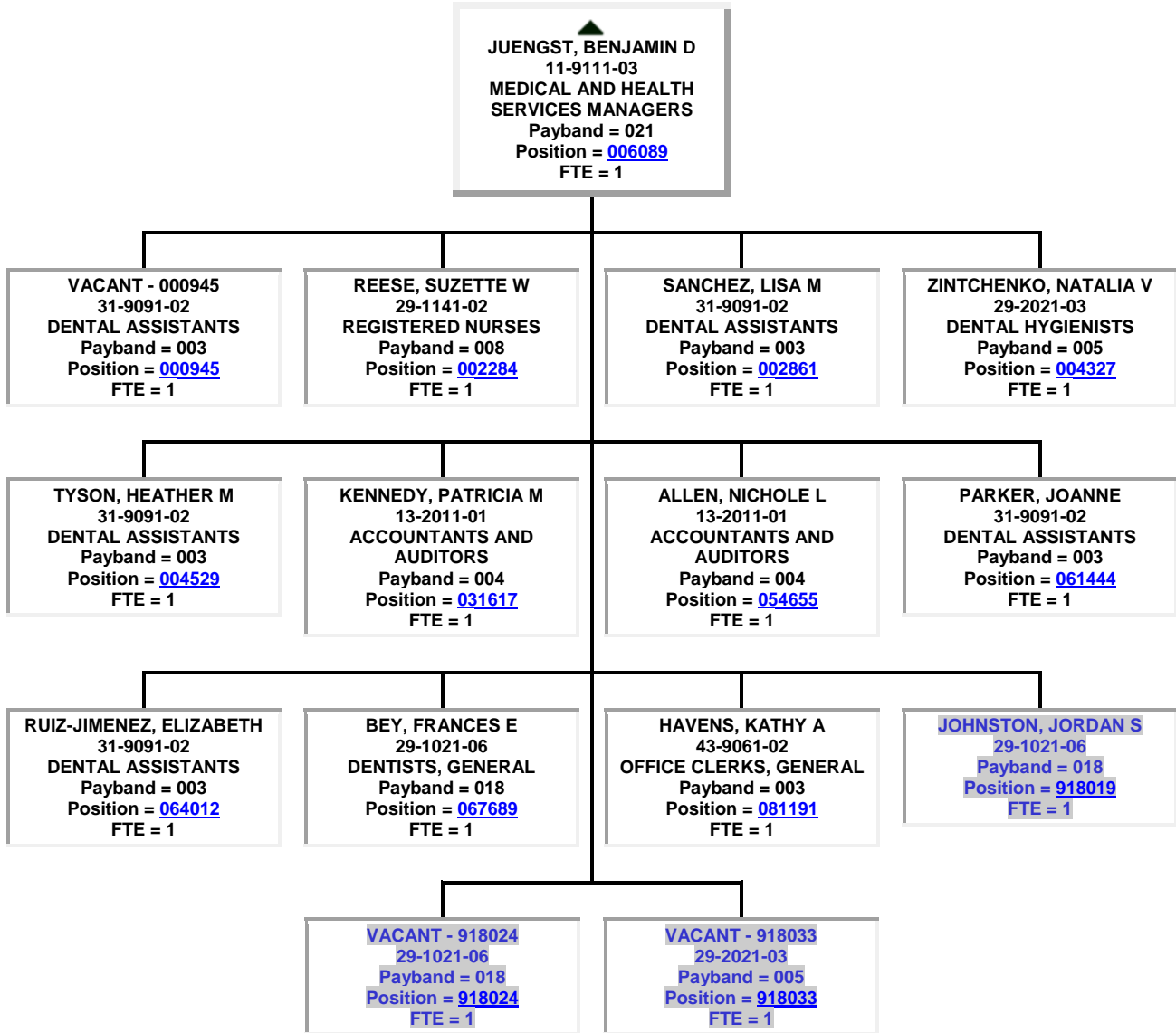
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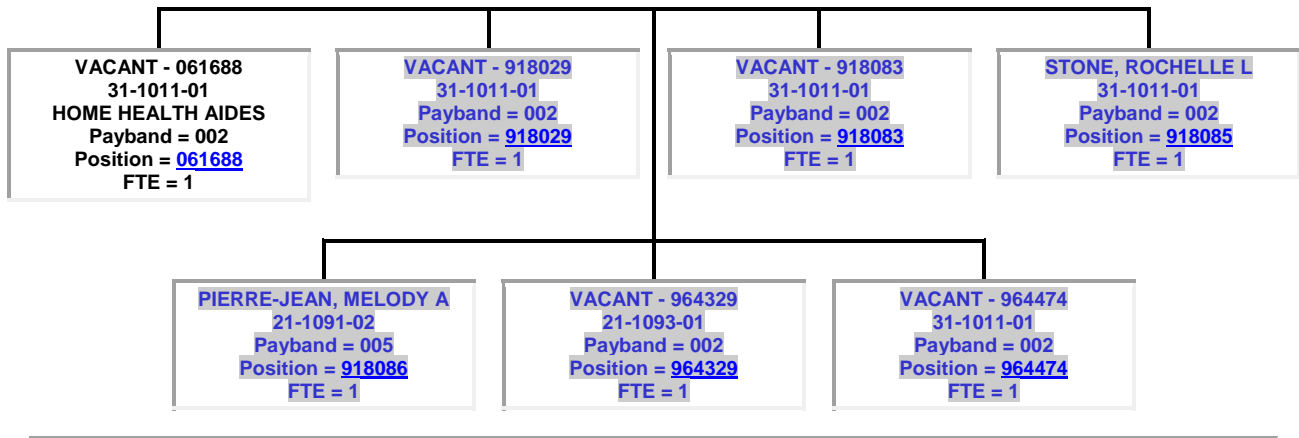
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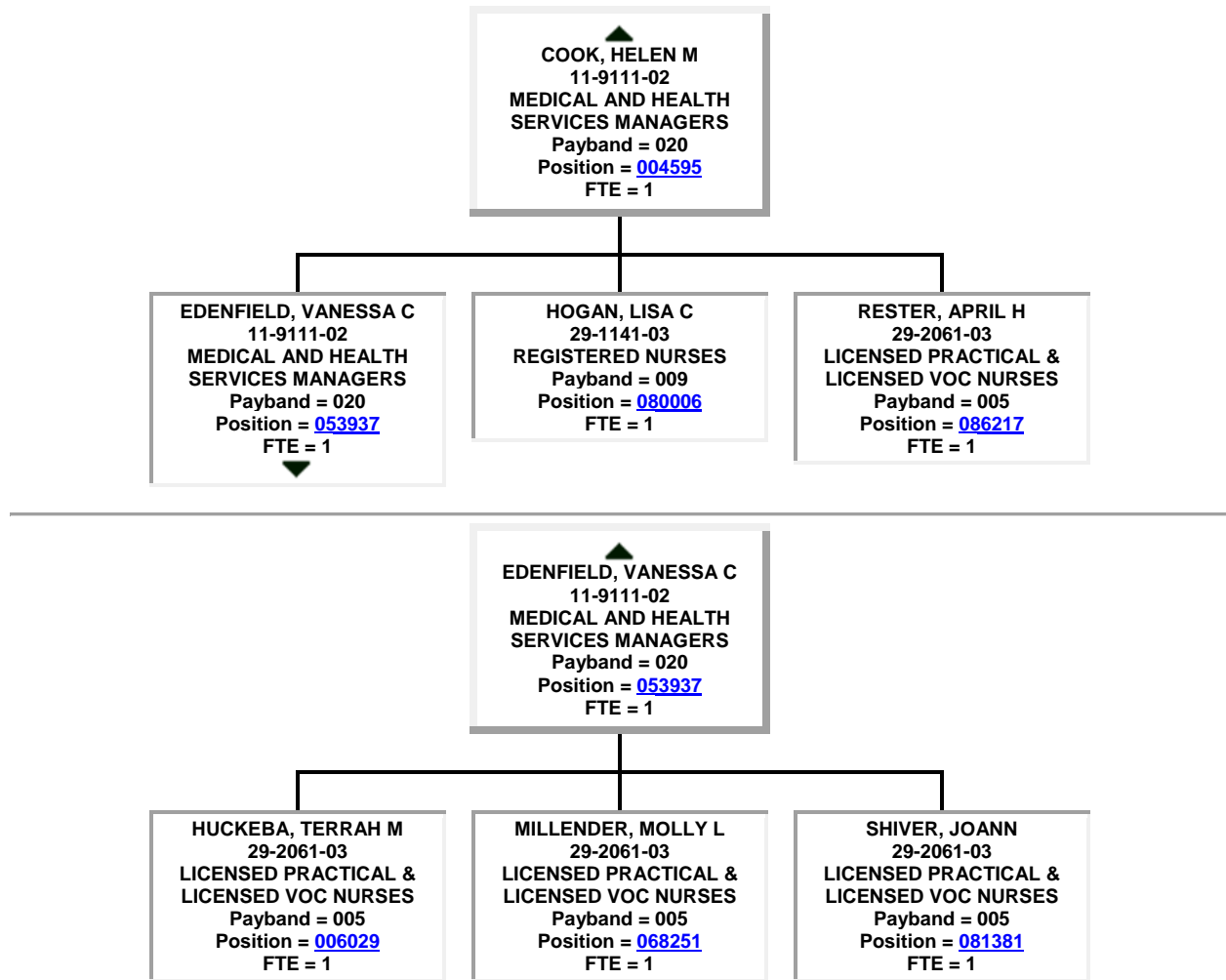
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Position = 027995
FTE = 1

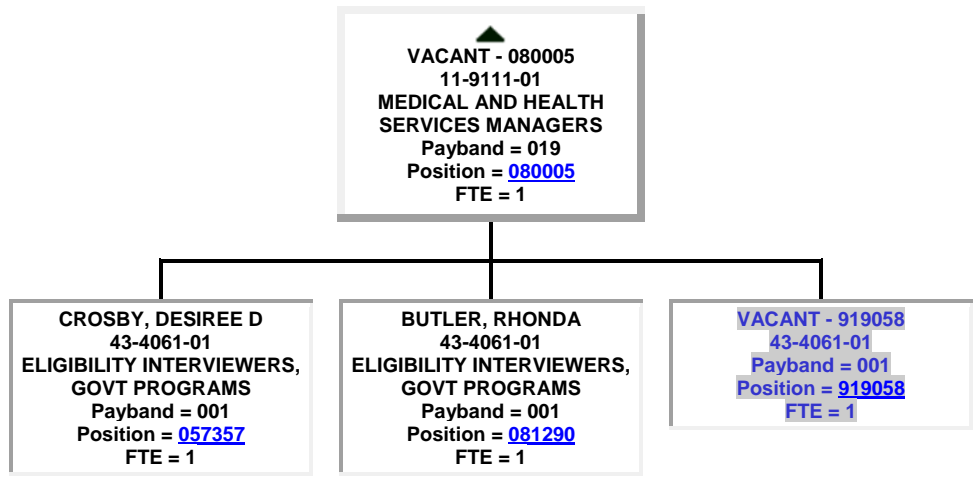
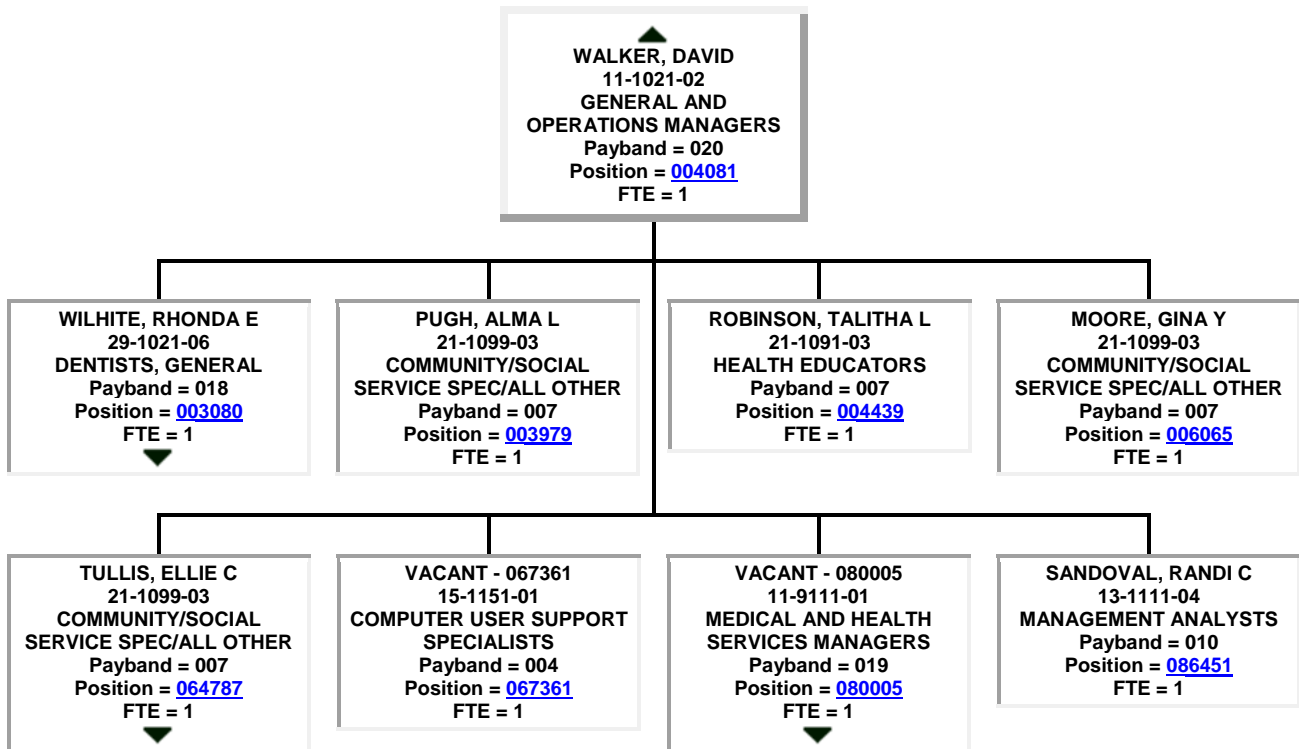
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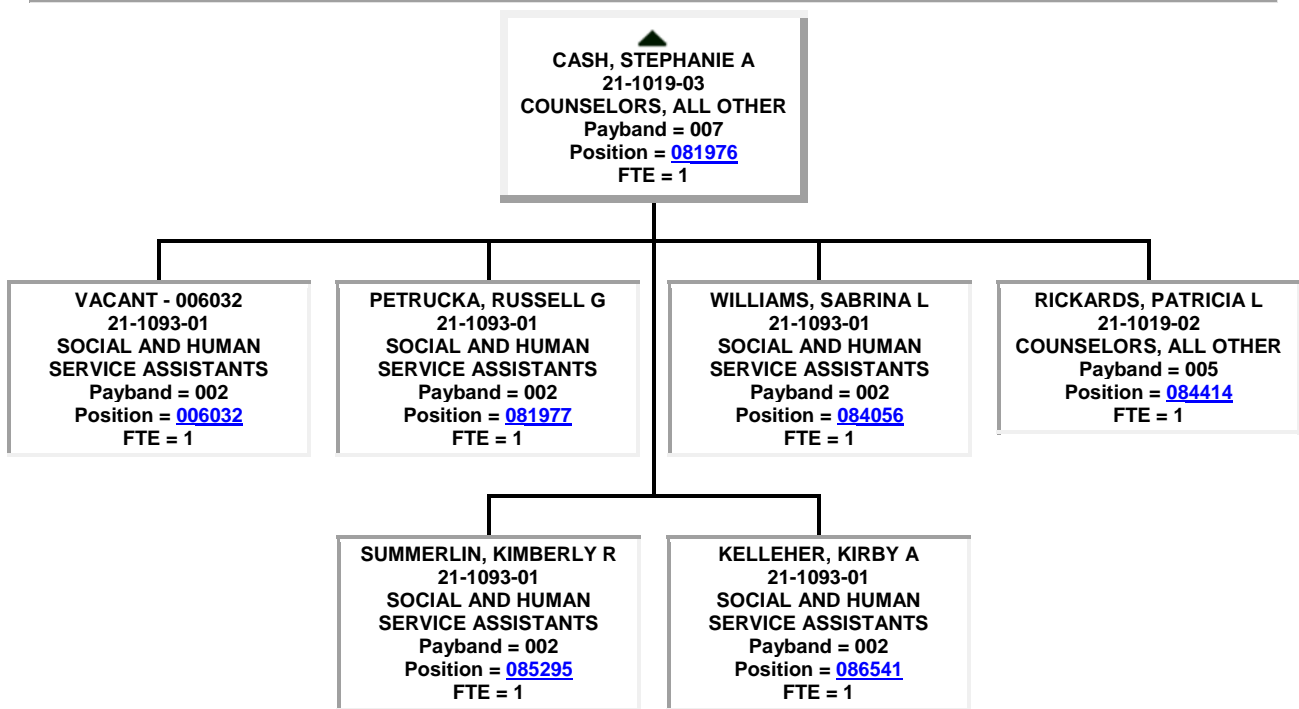
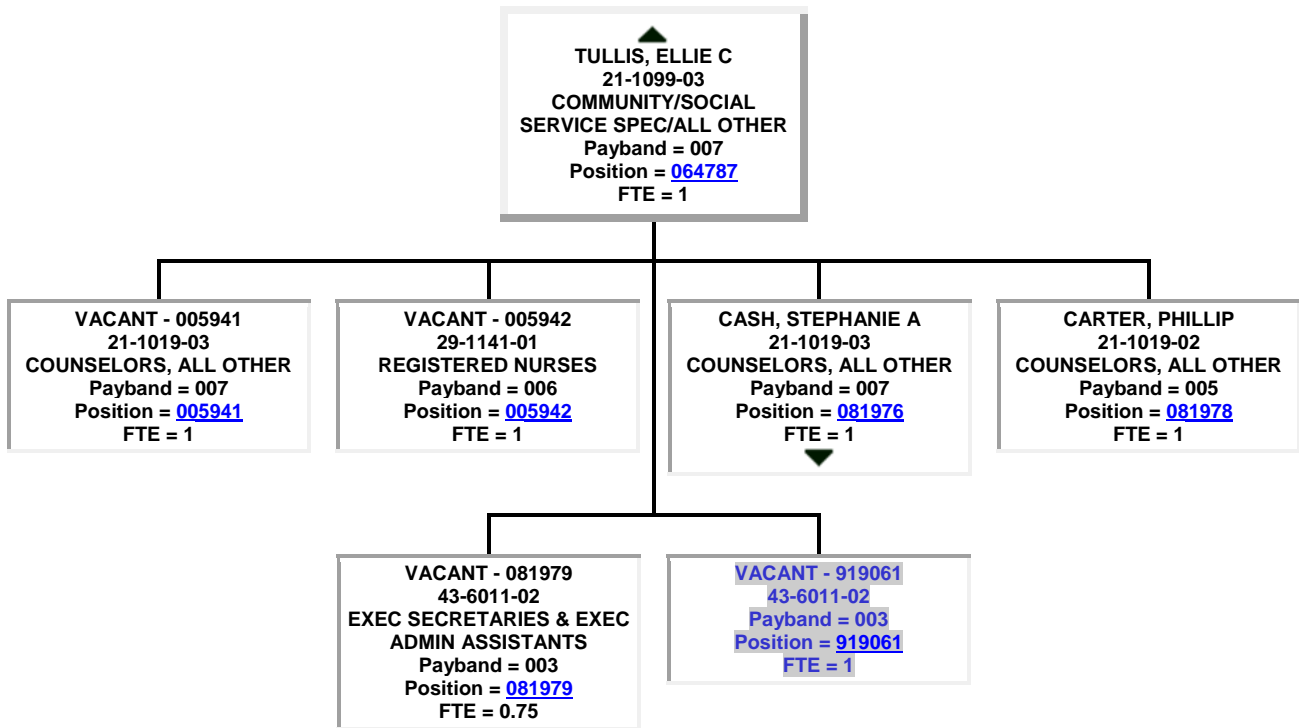
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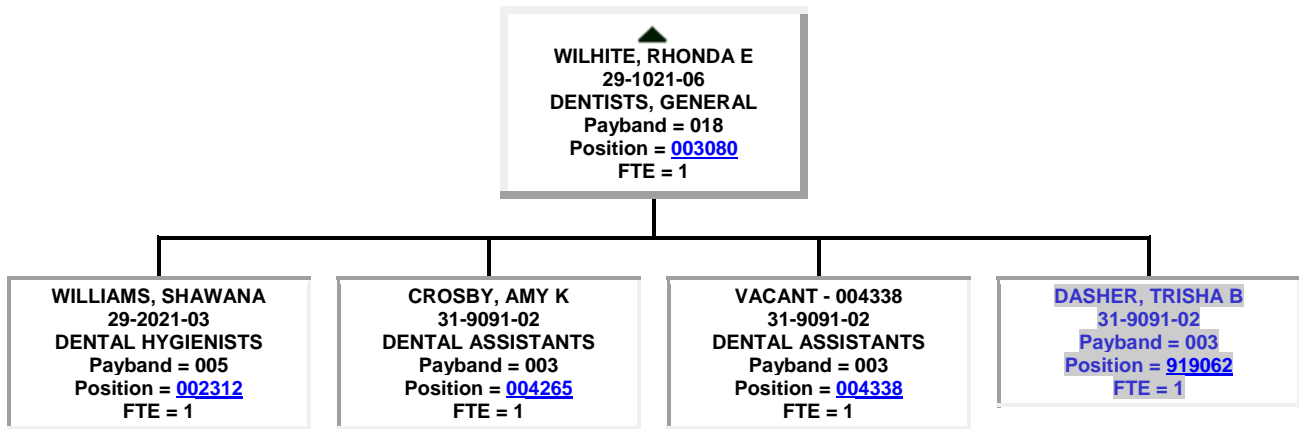
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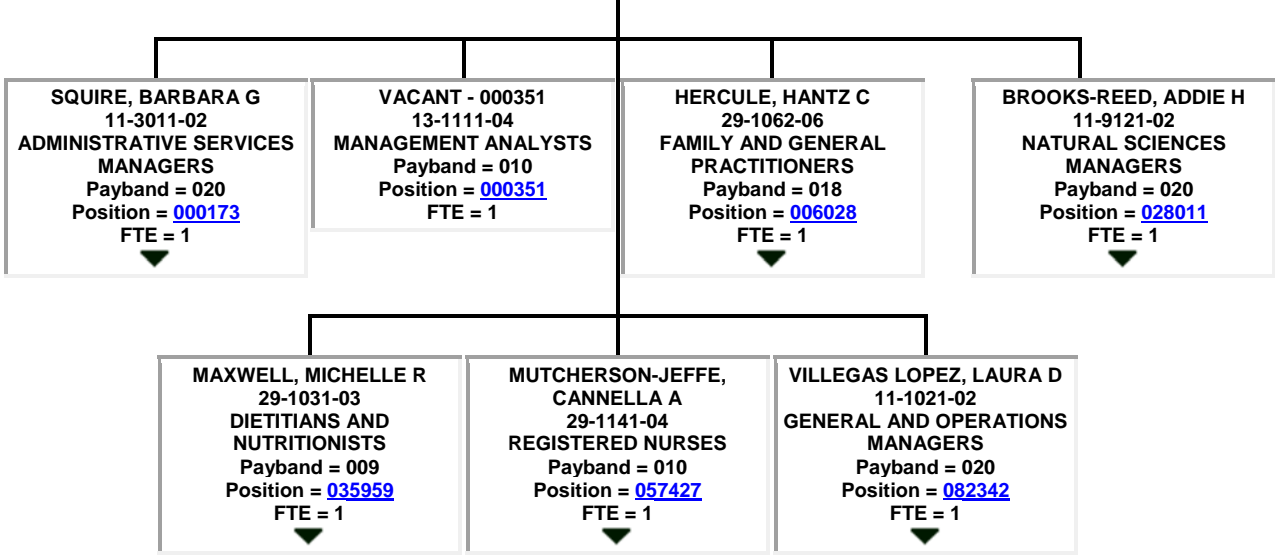




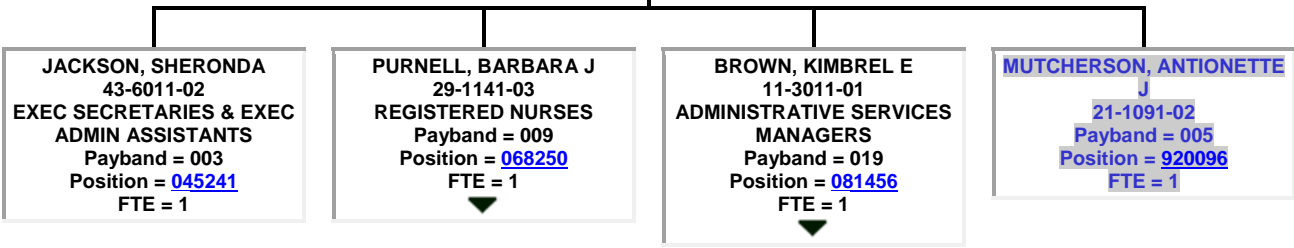




- MARTINEZ, MAXIMO
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 GENERAL AND OPERATIONS MANAGERS
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 VILLEGAS LOPEZ, LAURA D
 11-1021-02
 GENERAL AND OPERATIONS MANAGERS
 Payband = 020
 Position = [082342](#)
 FTE = 1



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BROWN, KIMBREL E
11-3011-01
**ADMINISTRATIVE SERVICES
MANAGERS**
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Position = [081456](#)
FTE = 1

BATTS, HOWELL T
13-1111-03
MANAGEMENT ANALYSTS
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Position = [080727](#)
FTE = 1

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29-1141-03
REGISTERED NURSES
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JAMES, INELL
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = [000174](#)
FTE = 1

PALMORE, BERNICE E
29-2061-03
**LICENSED PRACTICAL &
LICENSED VOC NURSES**
Payband = 005
Position = [028006](#)
FTE = 1

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29-2061-03
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LICENSED VOC NURSES**
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Position = [045643](#)
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29-1141-02
REGISTERED NURSES
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Position = [060880](#)
FTE = 1

BROWN, LESLIE A
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = [060882](#)
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FAVORS, BRENDA J
31-1011-01
HOME HEALTH AIDES
Payband = 002
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31-1011-01
HOME HEALTH AIDES
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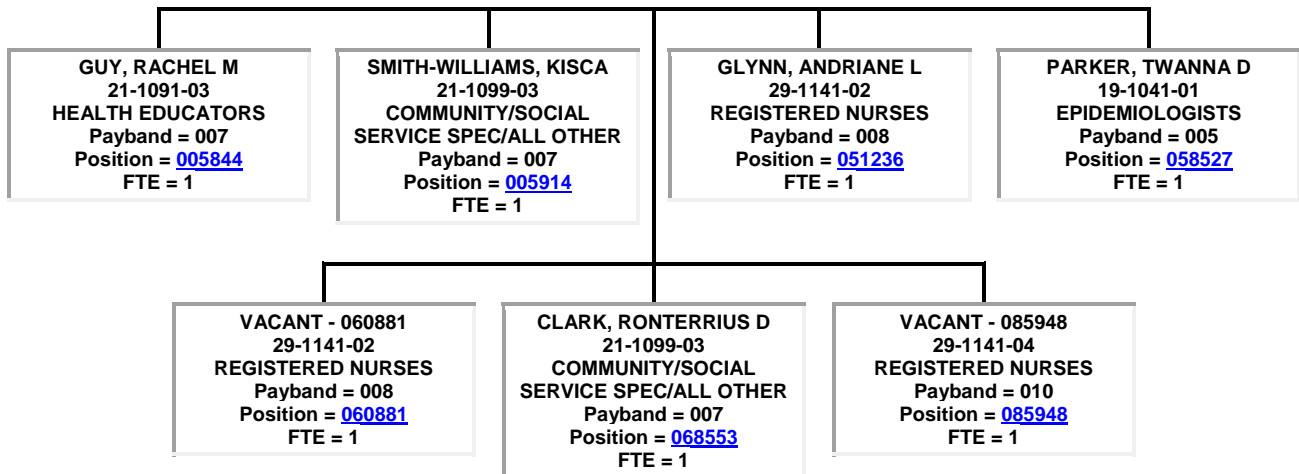
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HANDFORD, TYARA M
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REGISTERED NURSES
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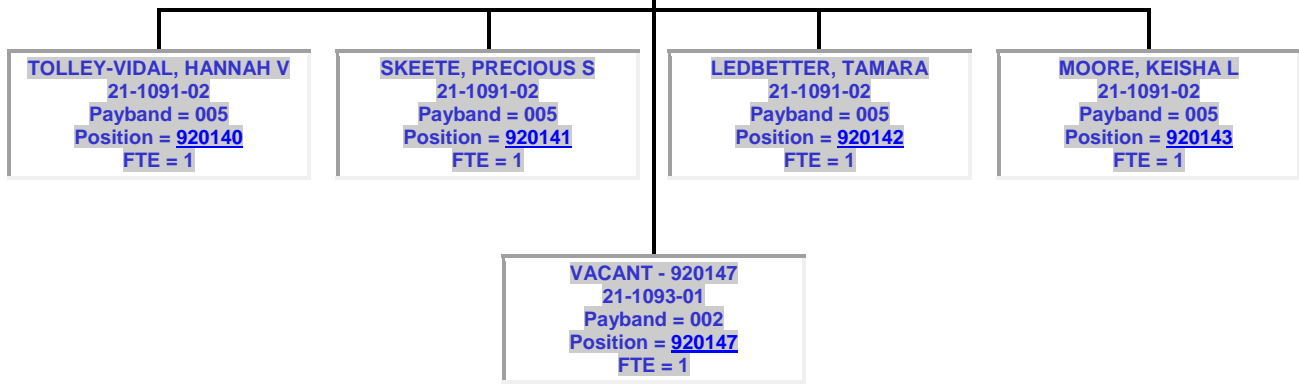
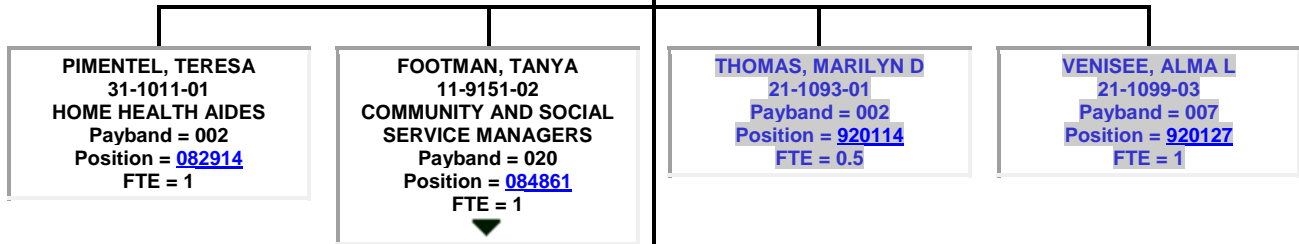
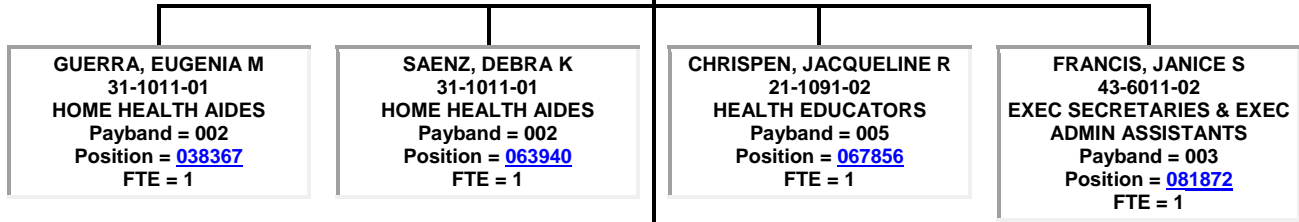
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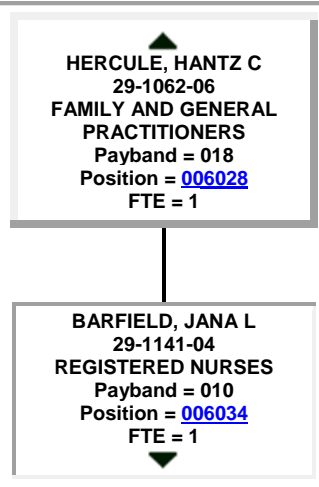
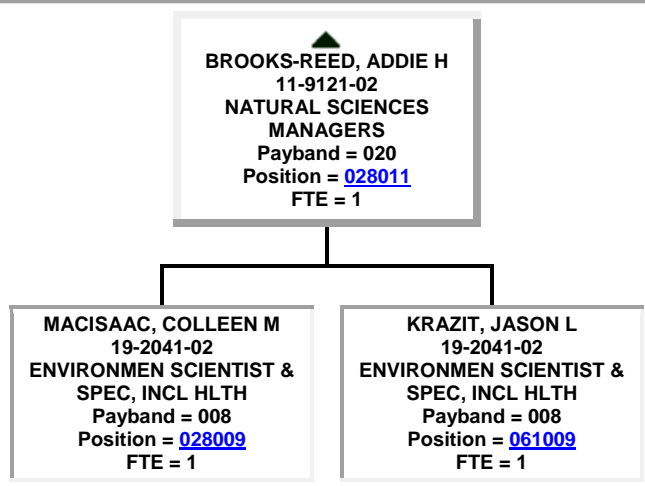
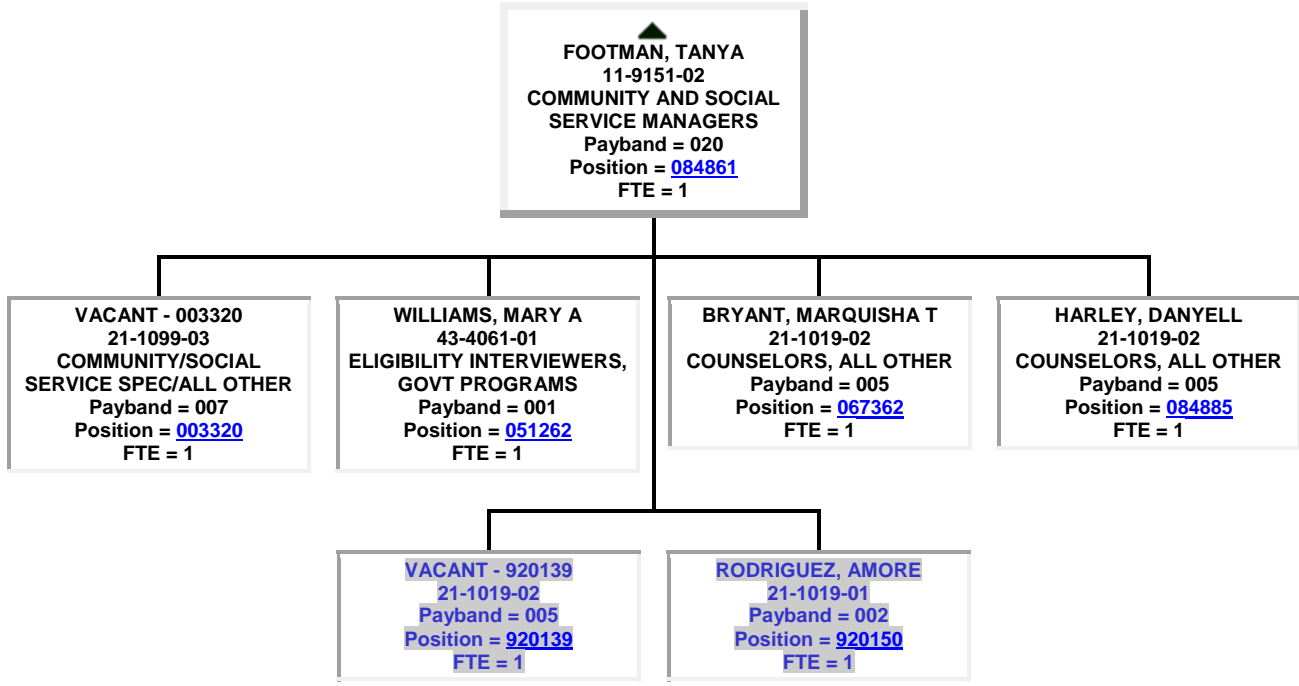
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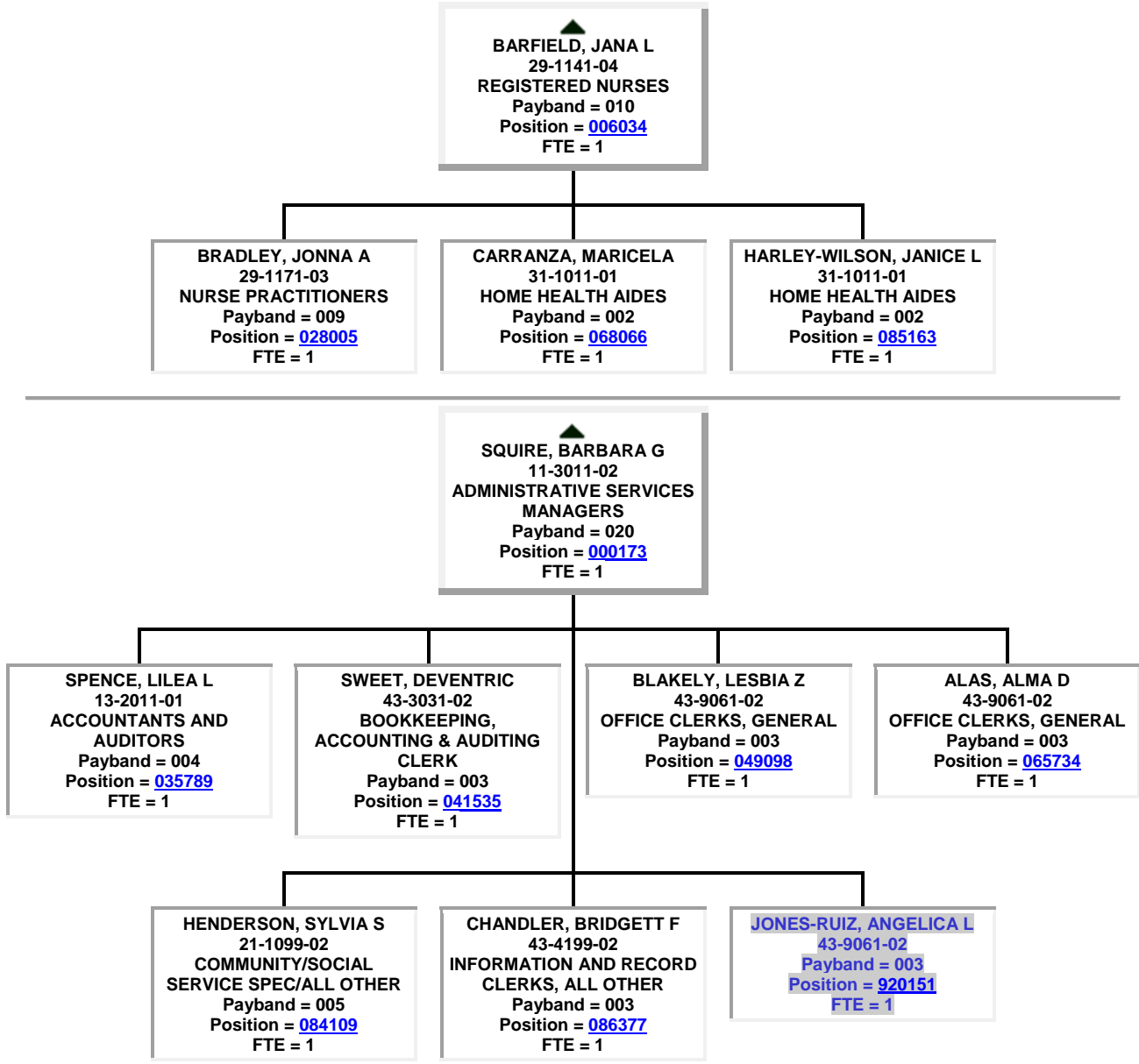
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CANNELLA A**
29-1141-04
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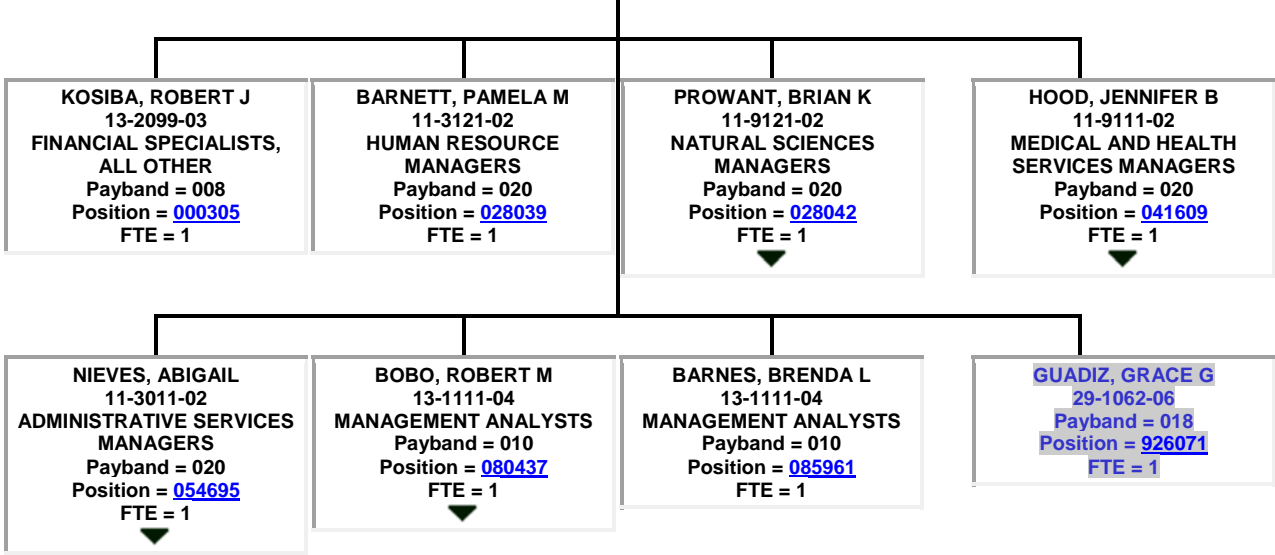
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MANAGERS
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HEALTH EDUCATORS
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Position = [027827](#)
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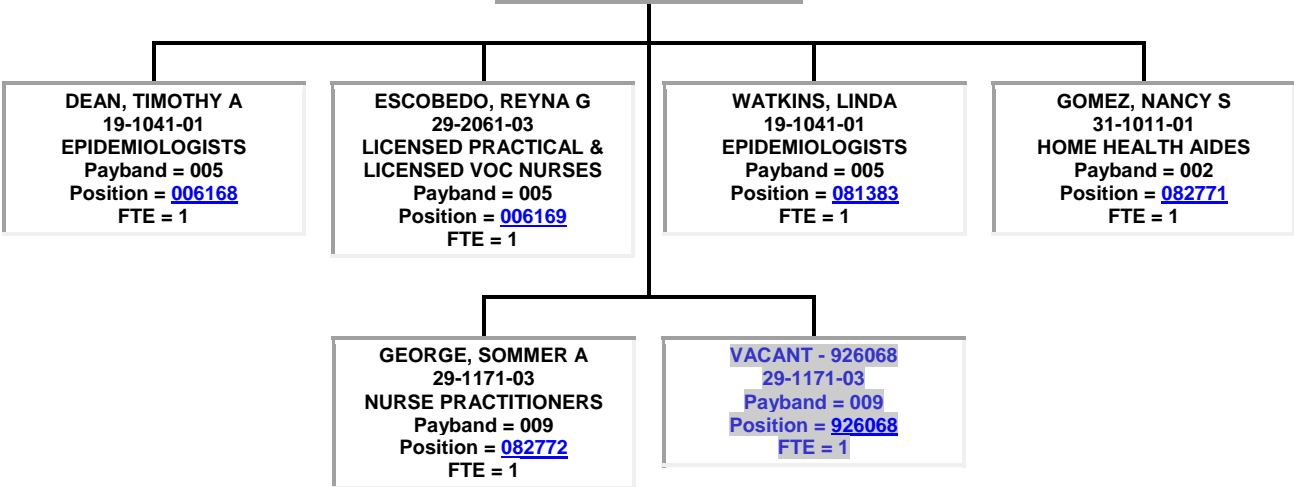
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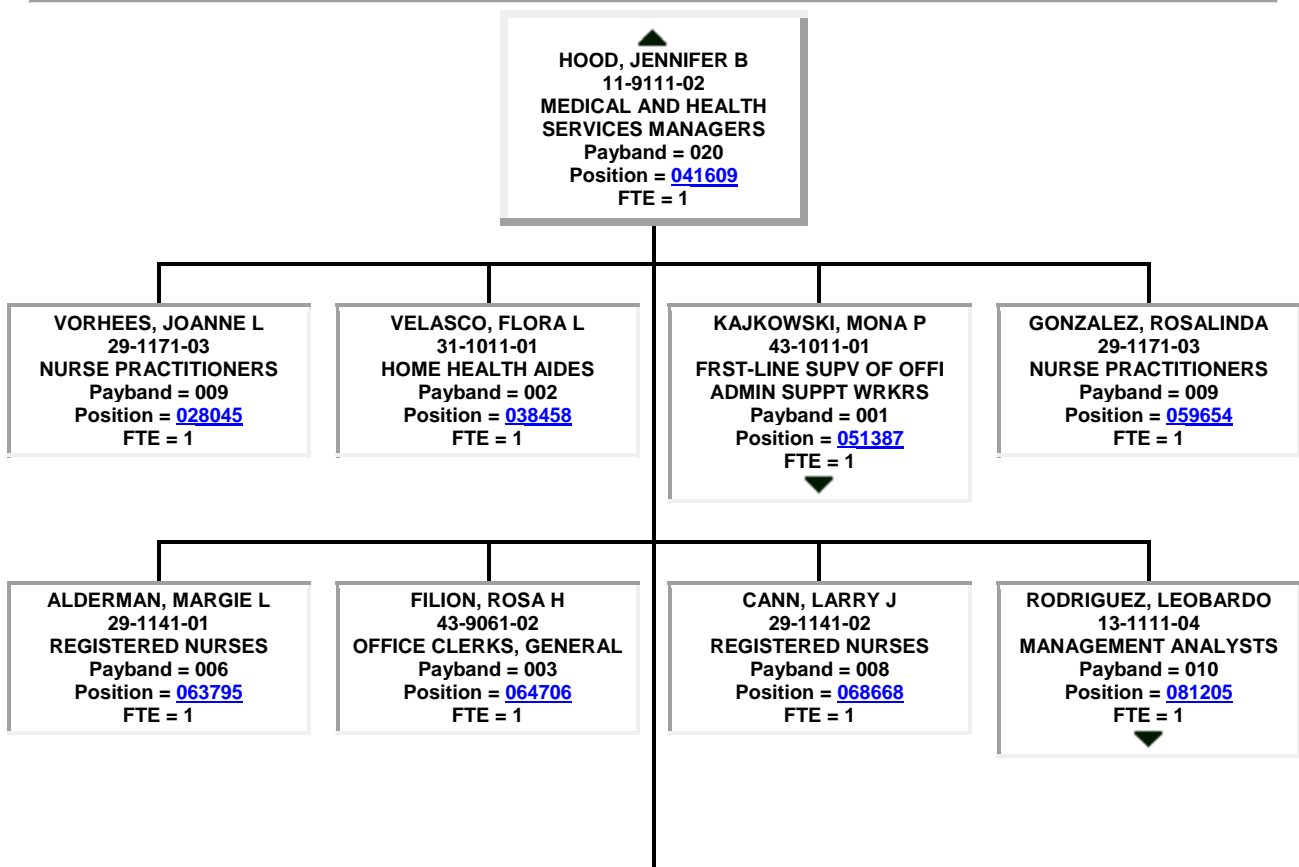
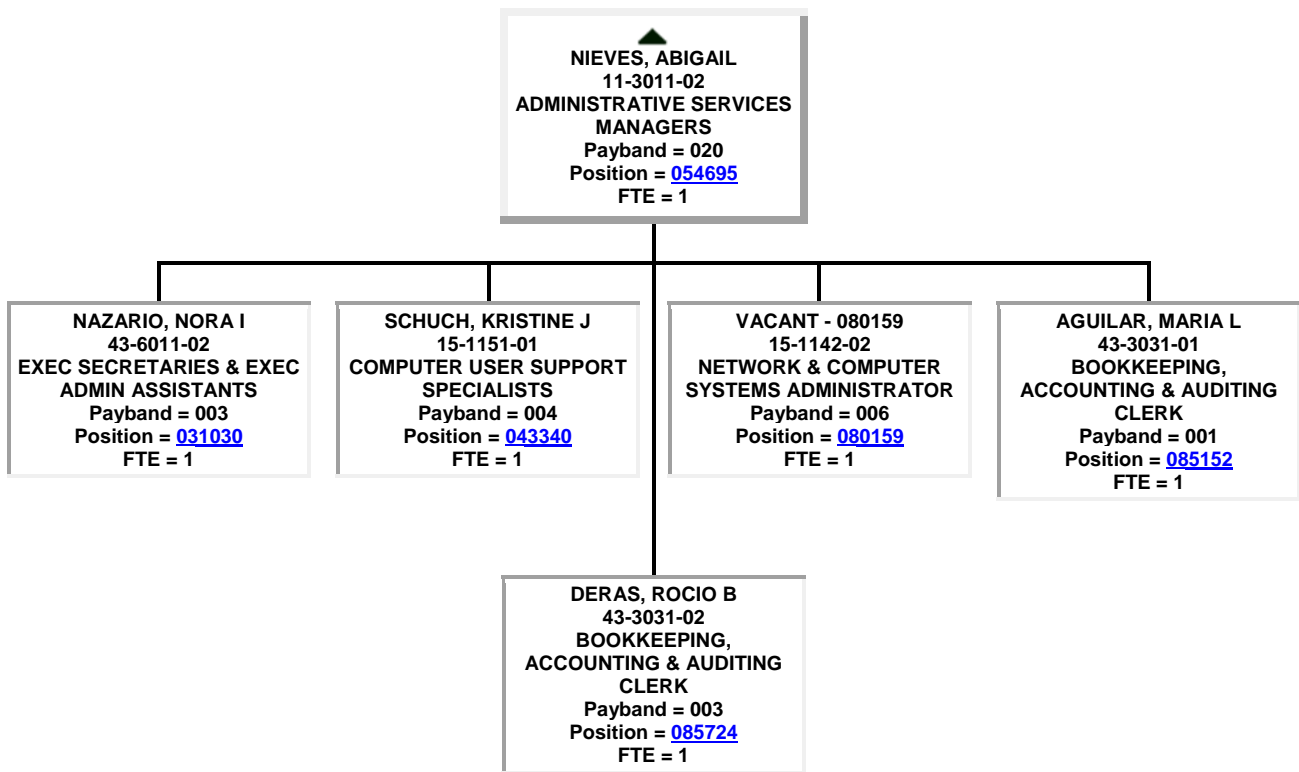
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[43-6011-02](#)
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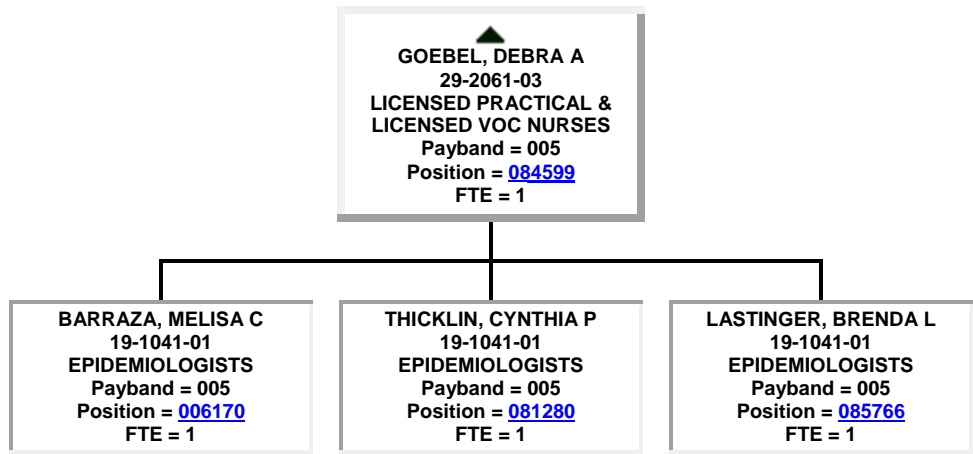
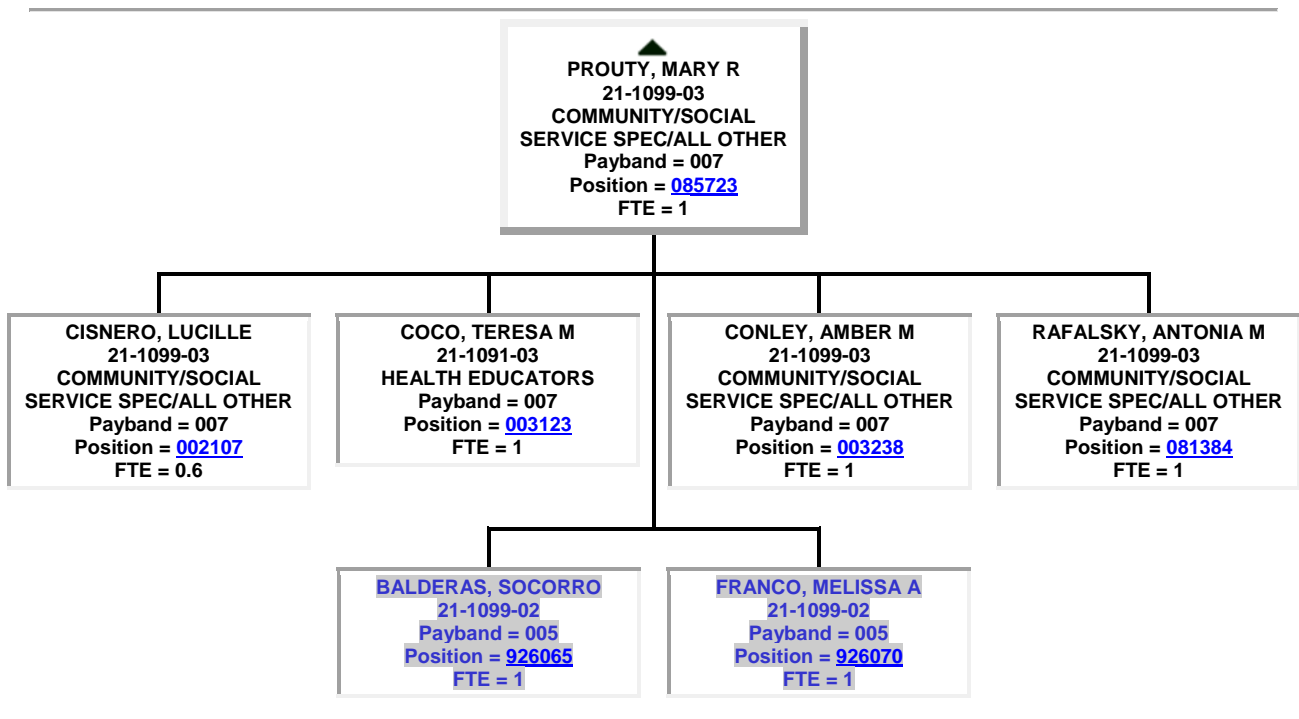
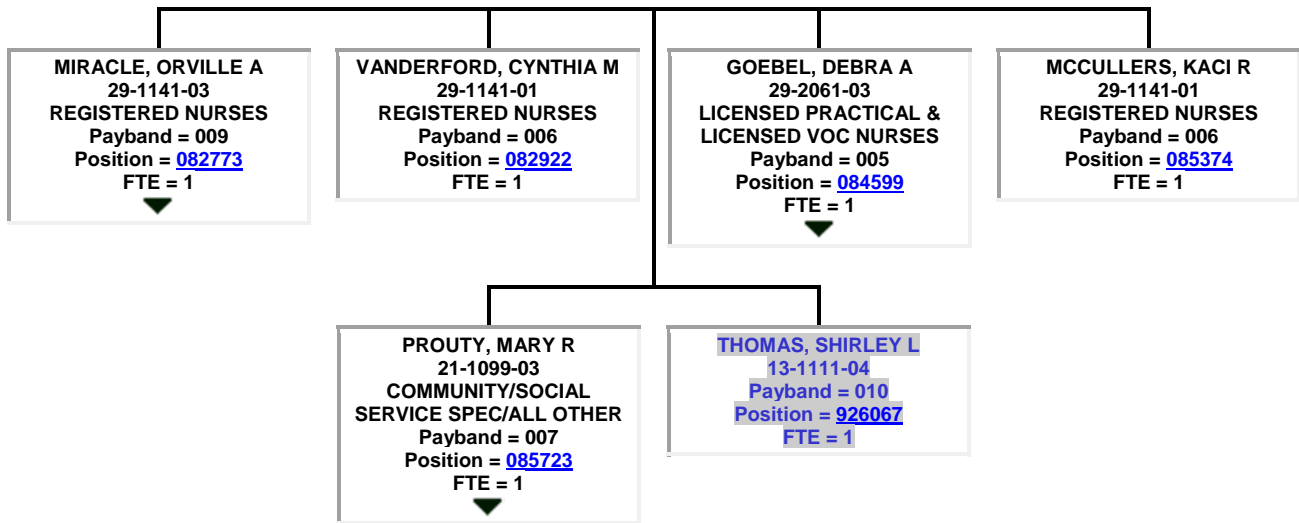
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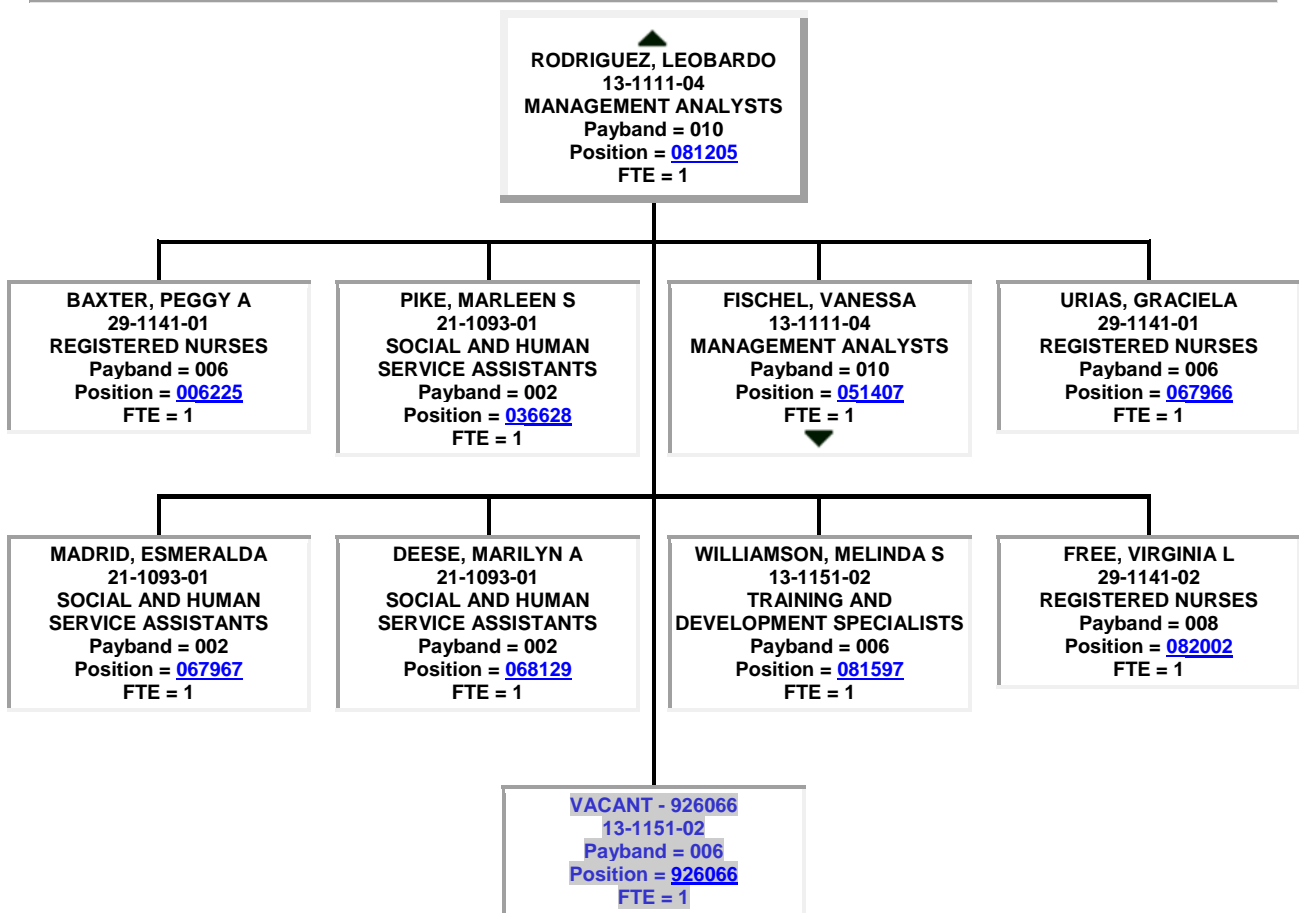
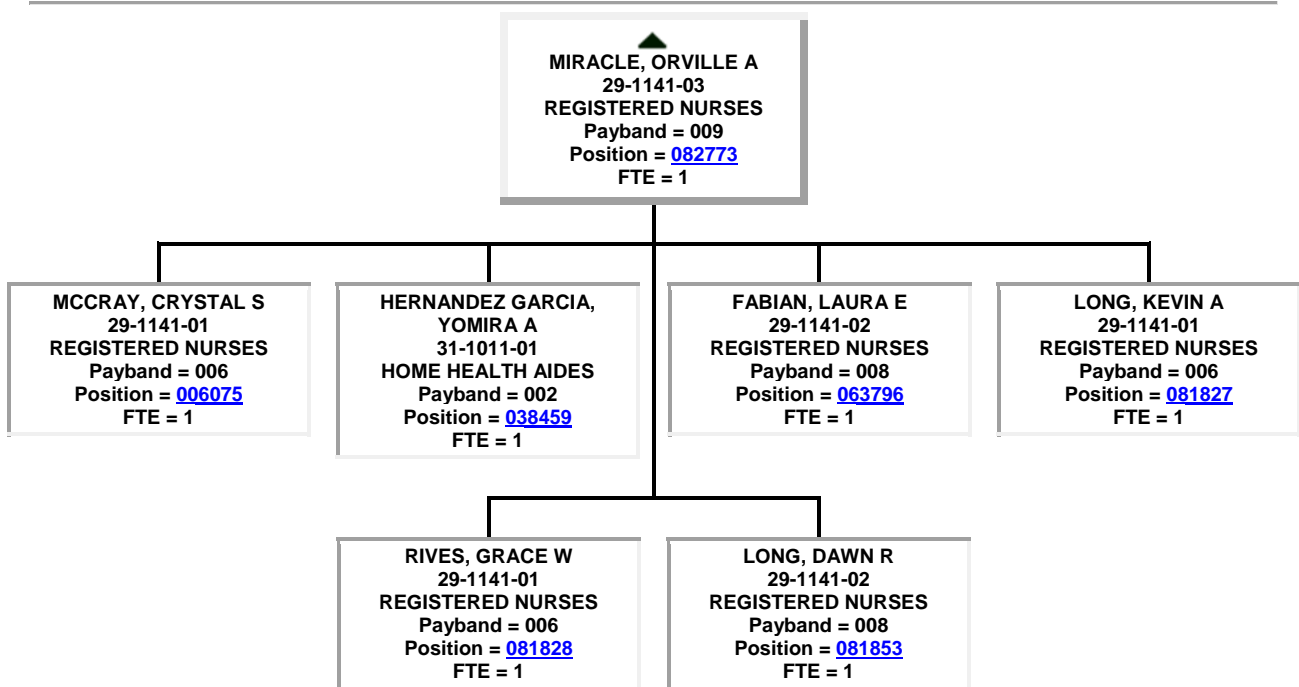


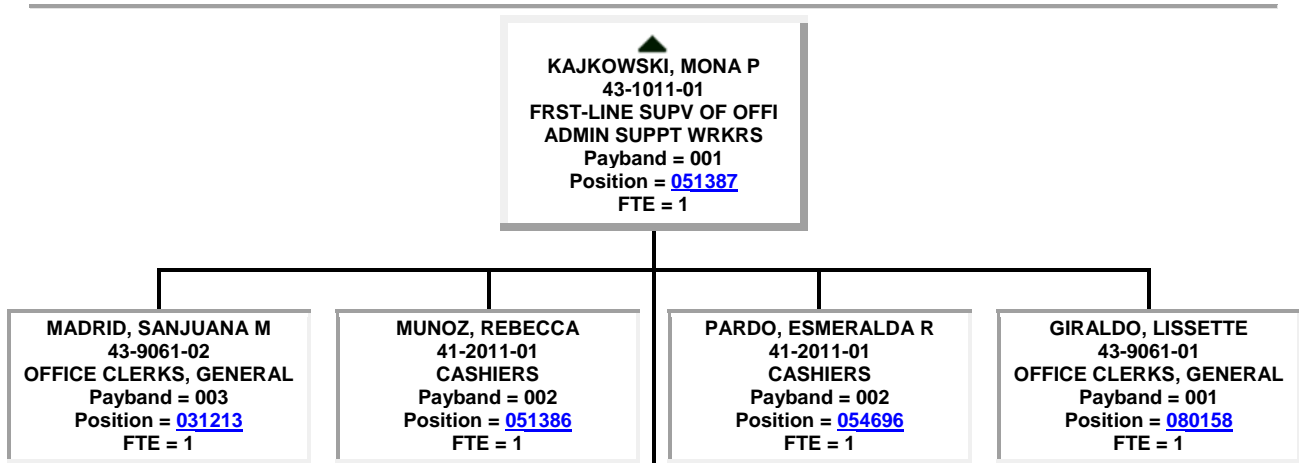
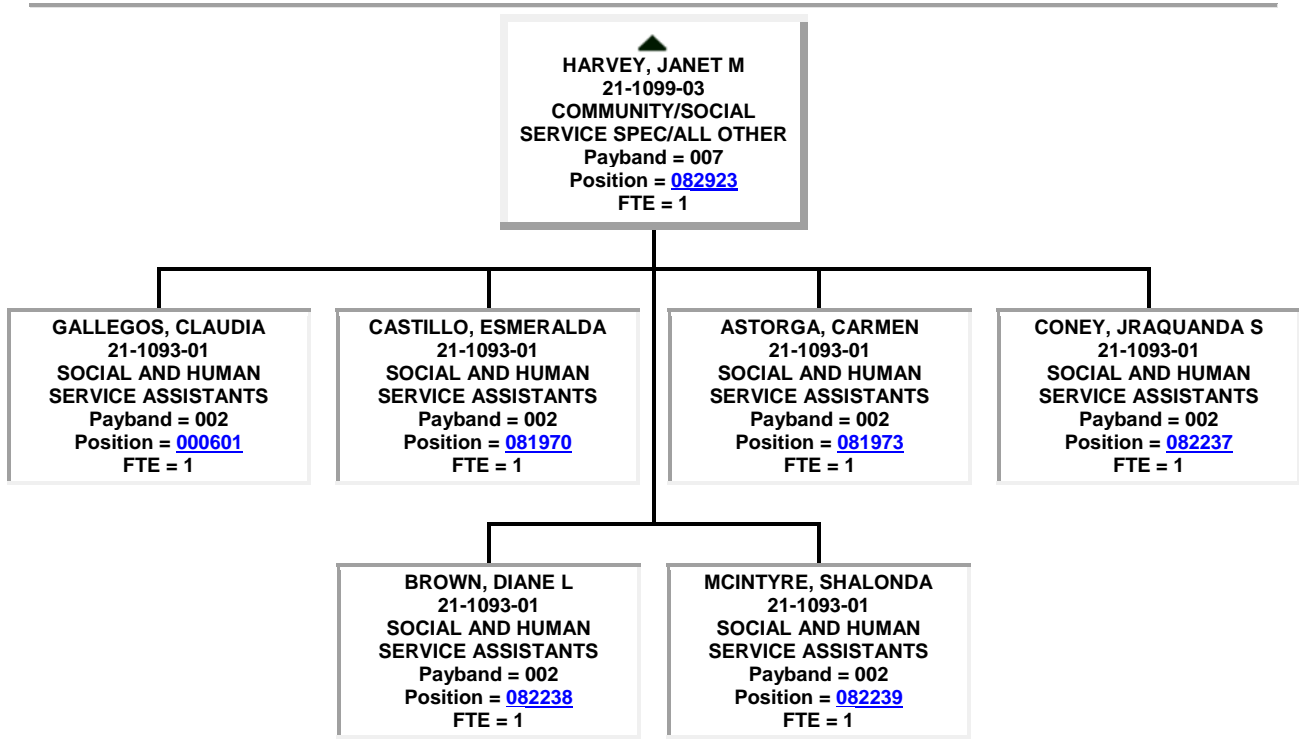
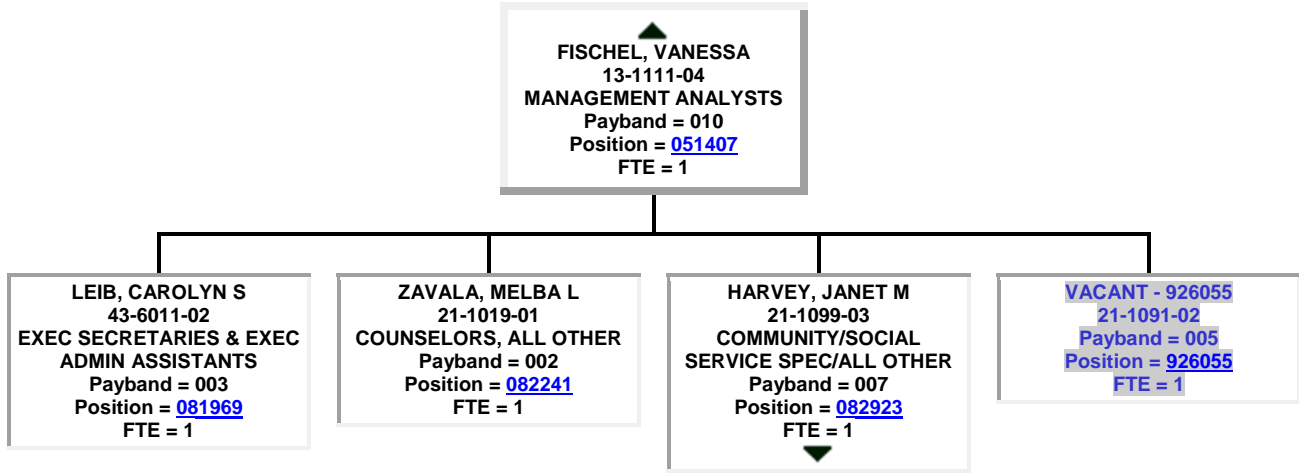
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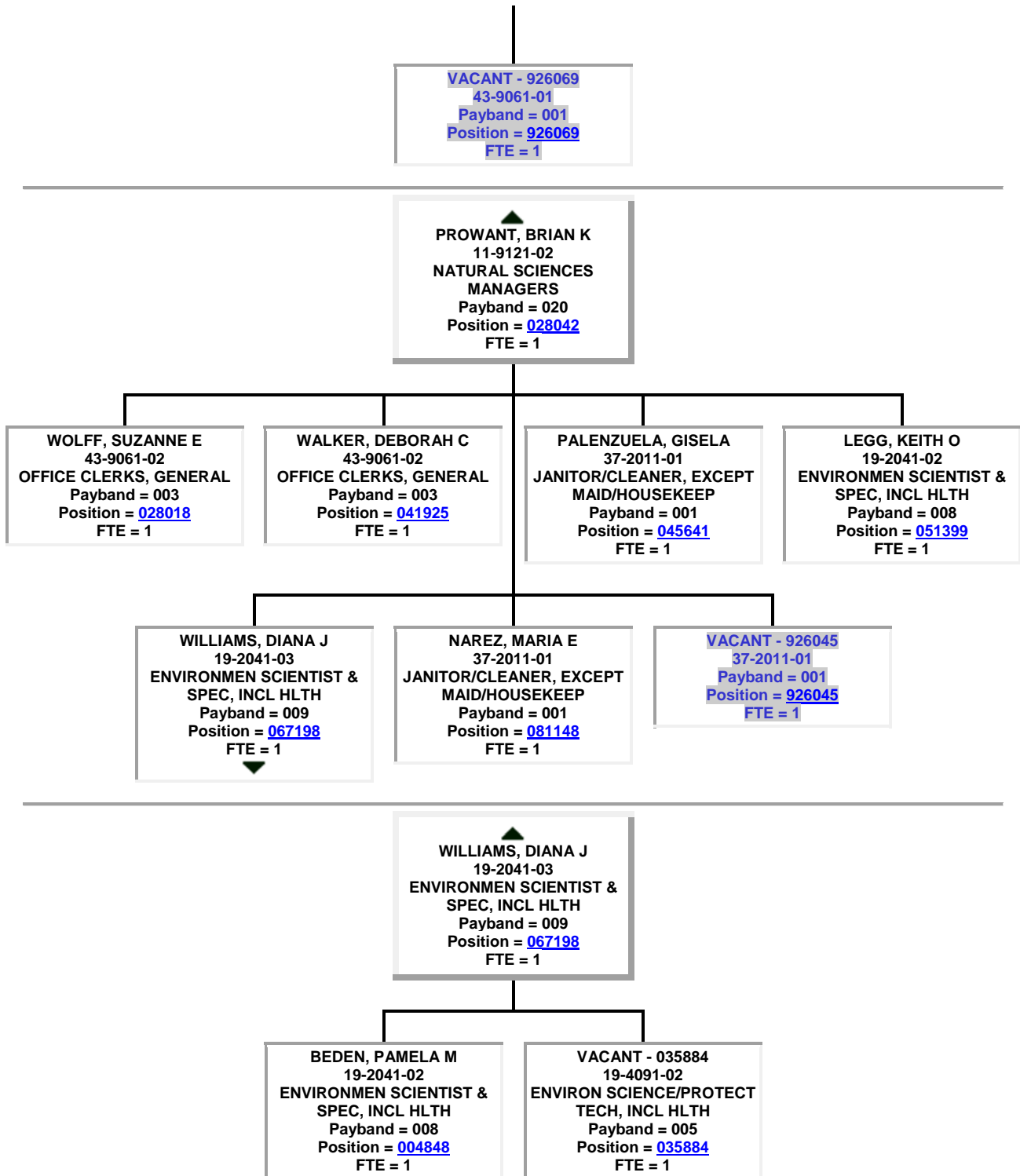




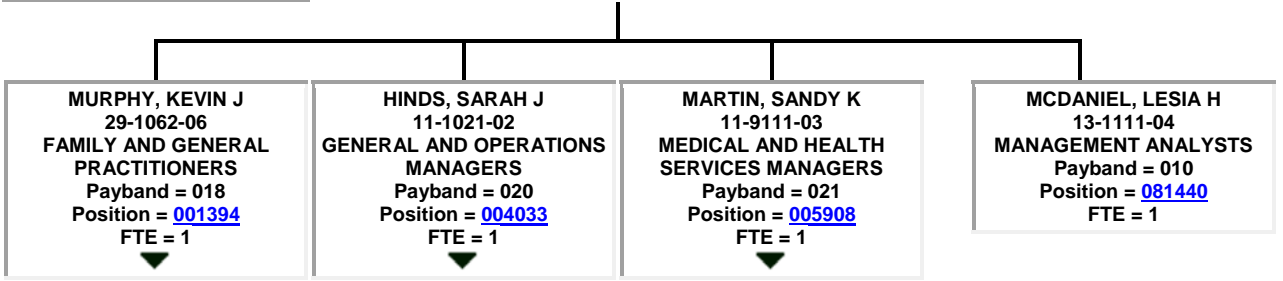








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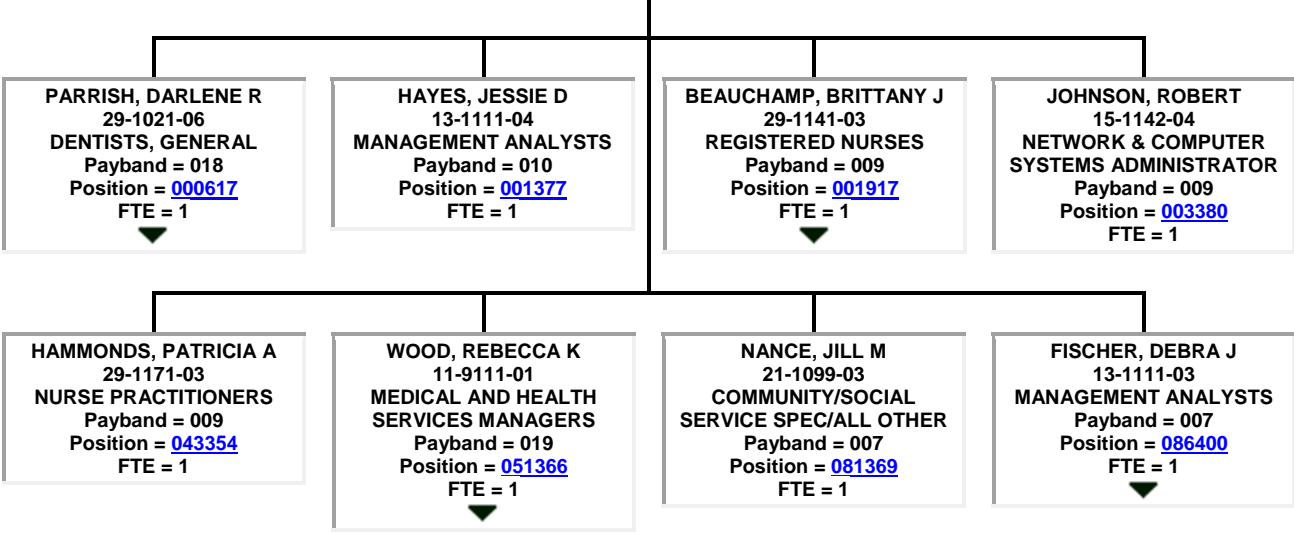
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HINDS, SARAH J
 11-1021-02
GENERAL AND OPERATIONS MANAGERS
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MARTIN, SANDY K
 11-9111-03
MEDICAL AND HEALTH SERVICES MANAGERS
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MCDANIEL, LESIA H
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MARTIN, SANDY K
 11-9111-03
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 29-1021-06
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HAYES, JESSIE D
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BEAUCHAMP, BRITTANY J
 29-1141-03
REGISTERED NURSES
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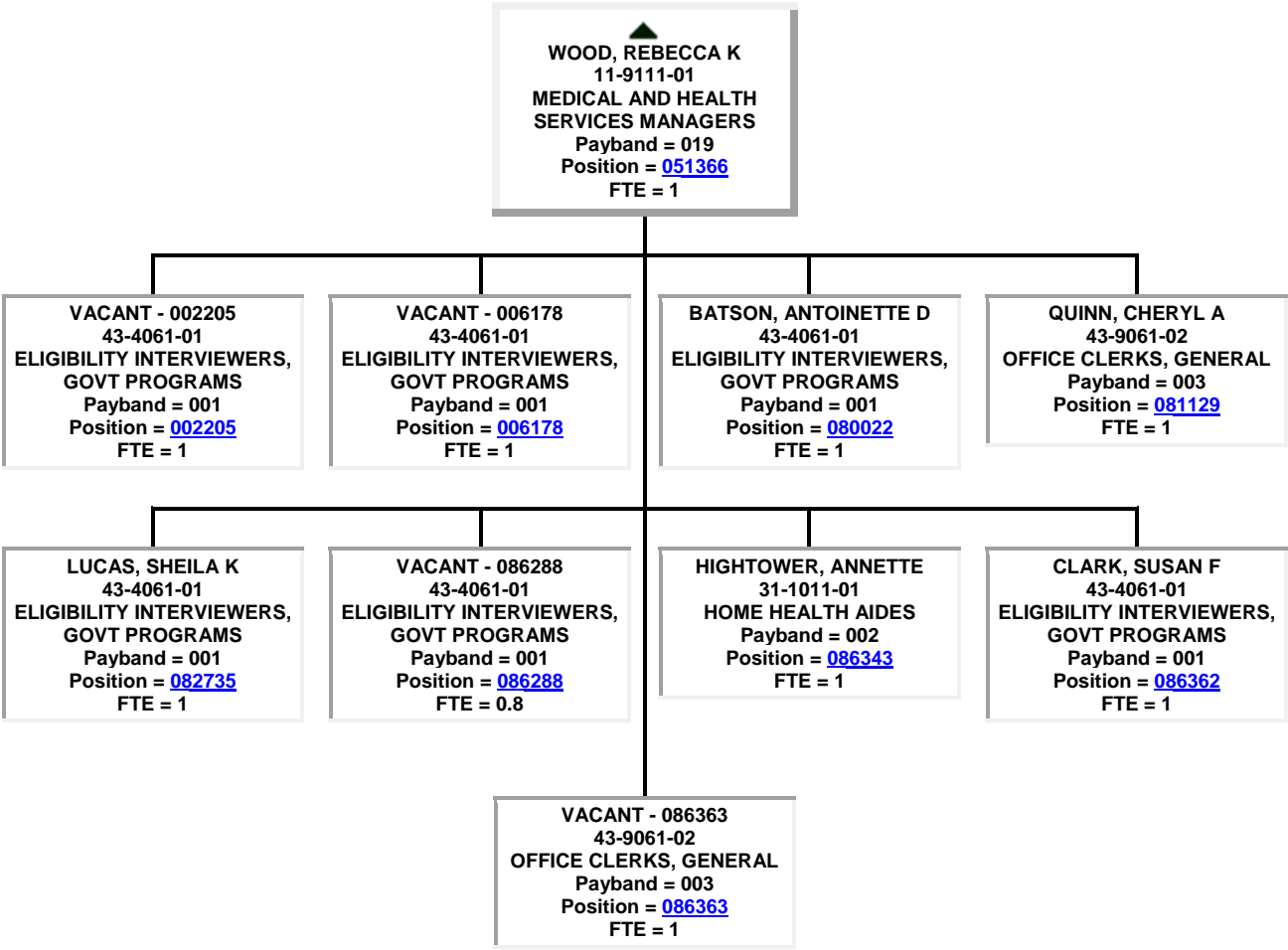
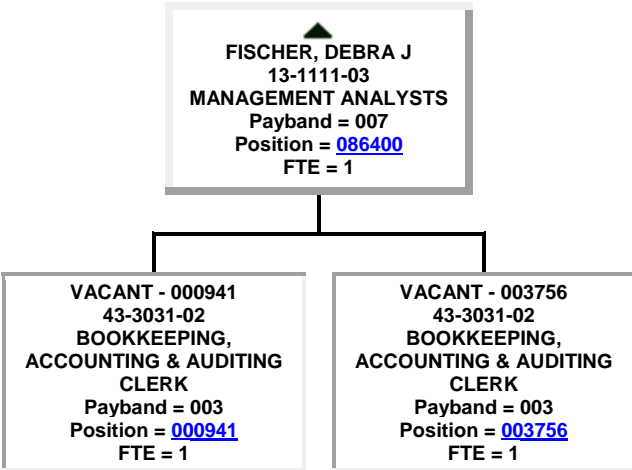
JOHNSON, ROBERT
 15-1142-04
NETWORK & COMPUTER SYSTEMS ADMINISTRATOR
 Payband = 009
 Position = [003380](#)
 FTE = 1

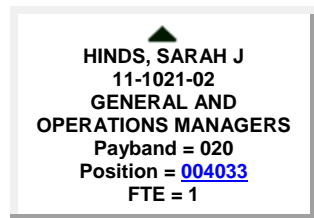
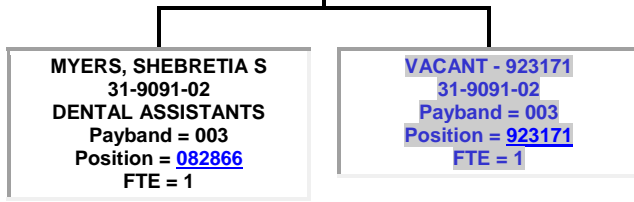
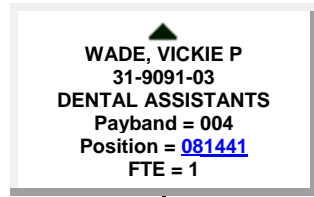
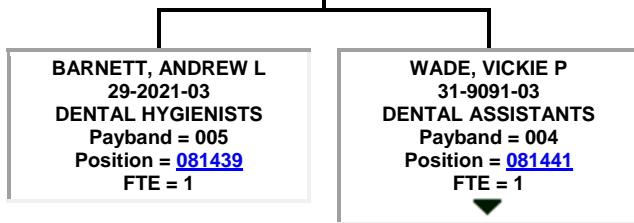
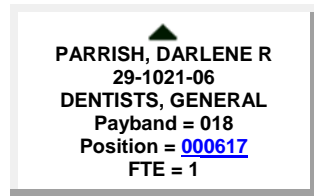
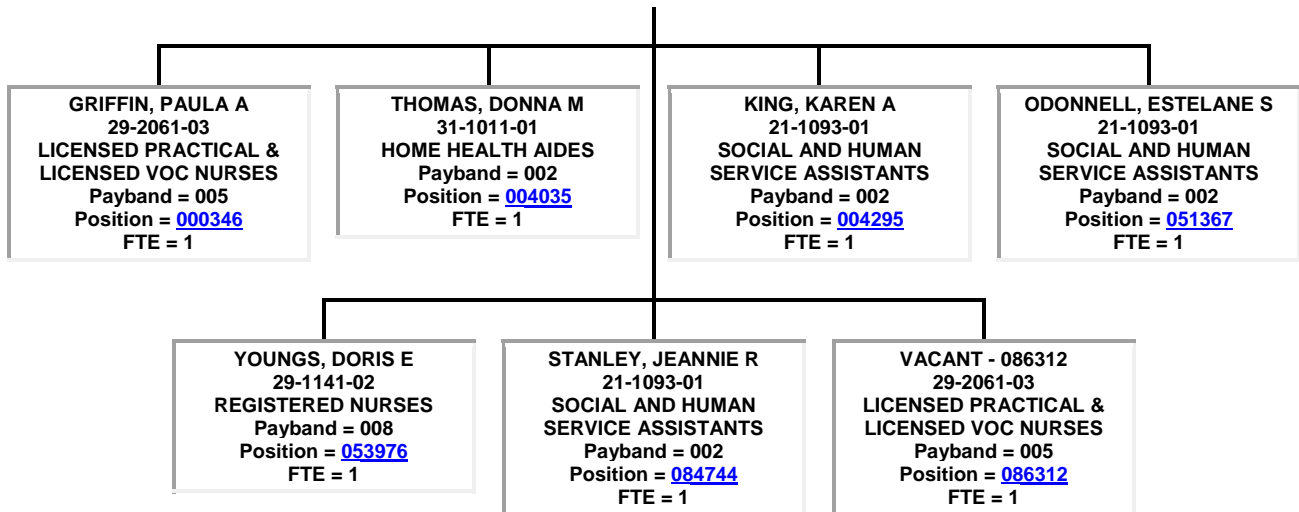
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NURSE PRACTITIONERS
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 Position = [043354](#)
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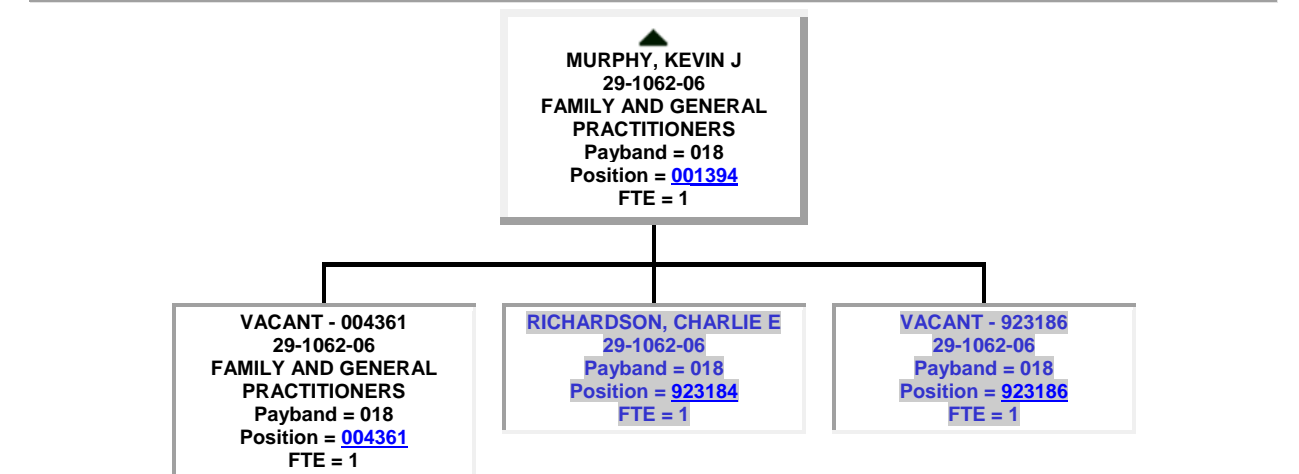
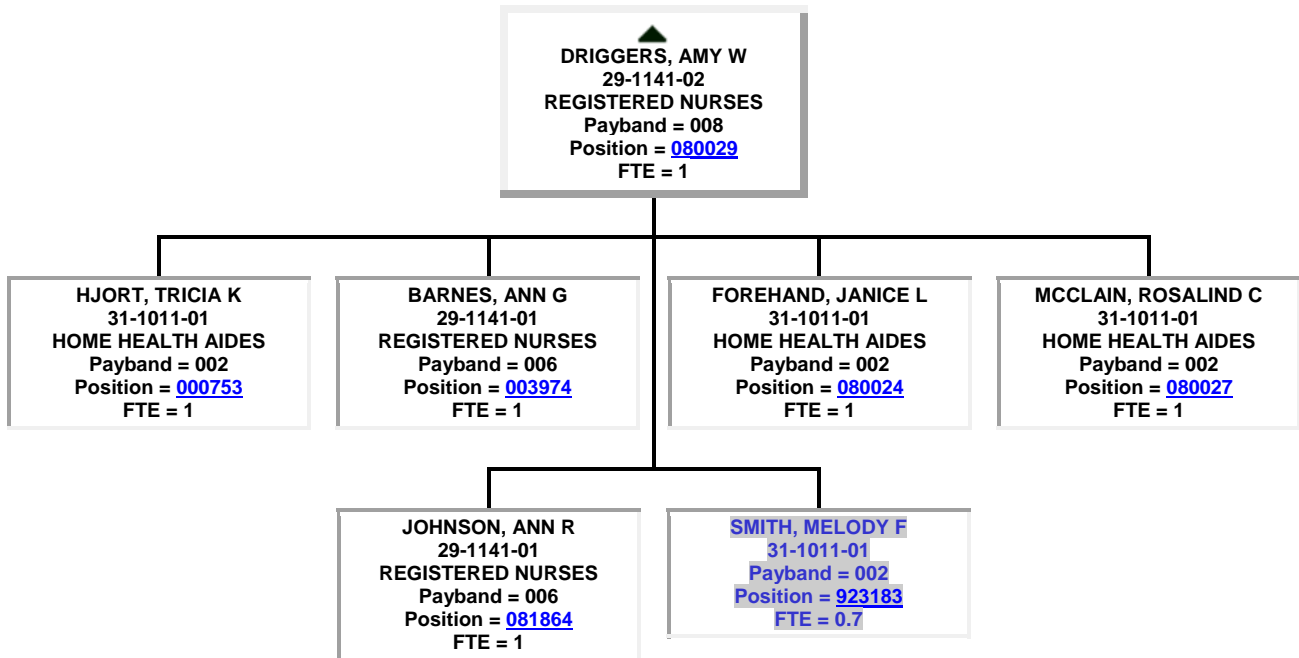
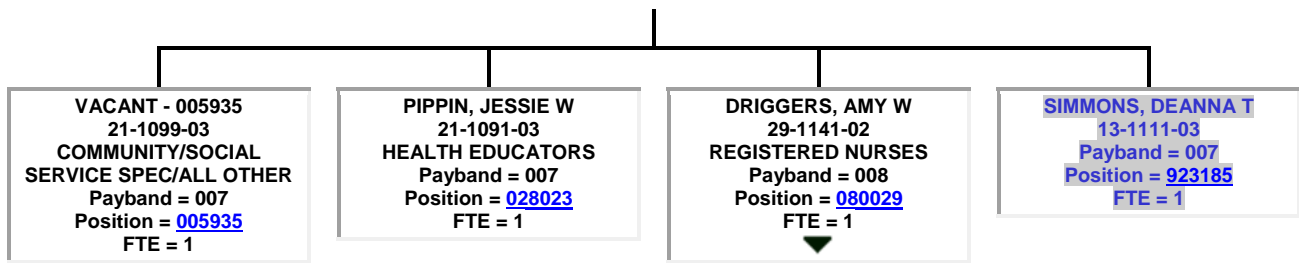
WOOD, REBECCA K
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MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 019
 Position = [051366](#)
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NANCE, JILL M
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COMMUNITY/SOCIAL SERVICE SPEC/ALL OTHER
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 Position = [081369](#)
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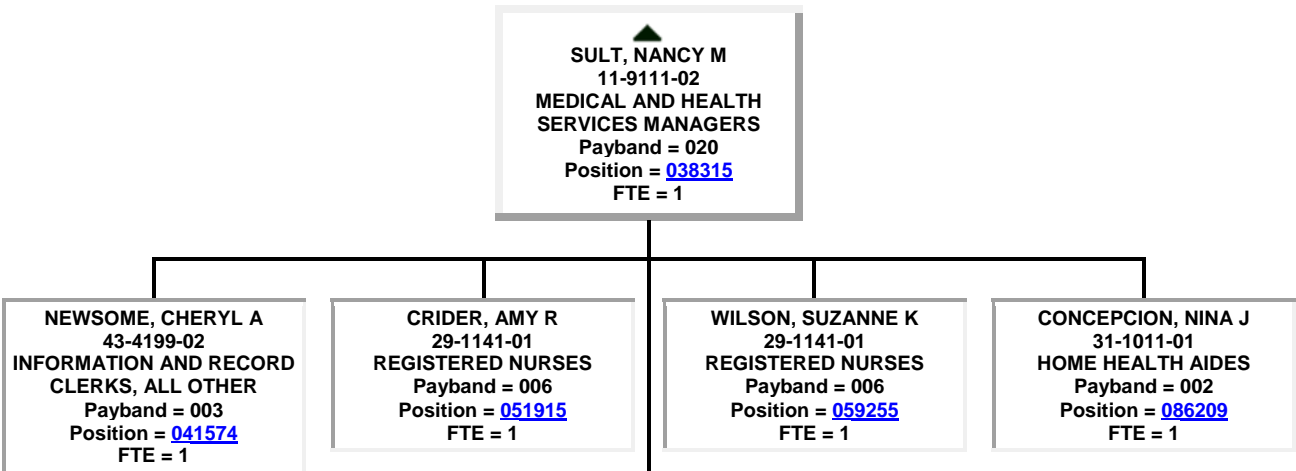
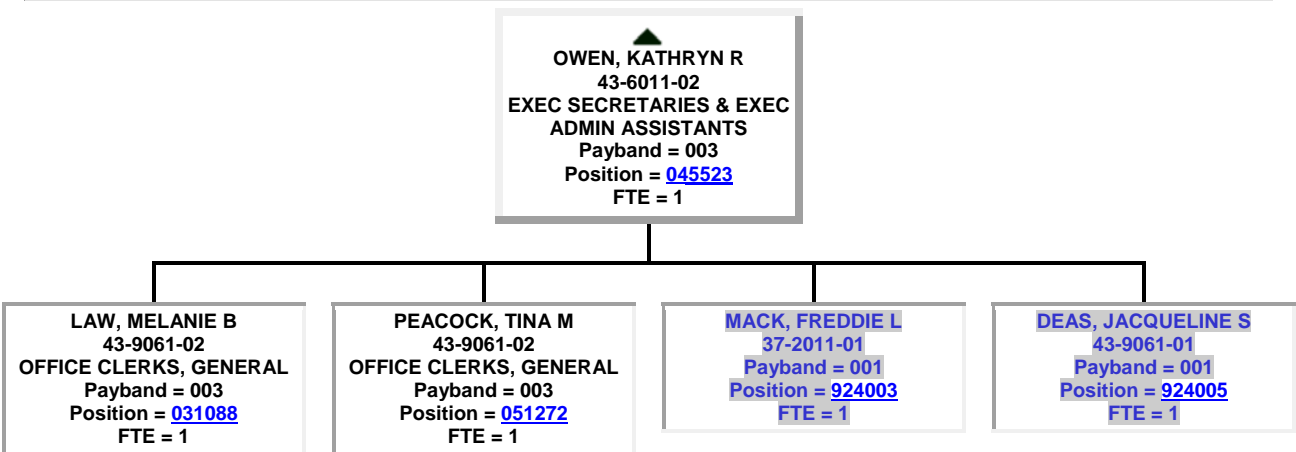
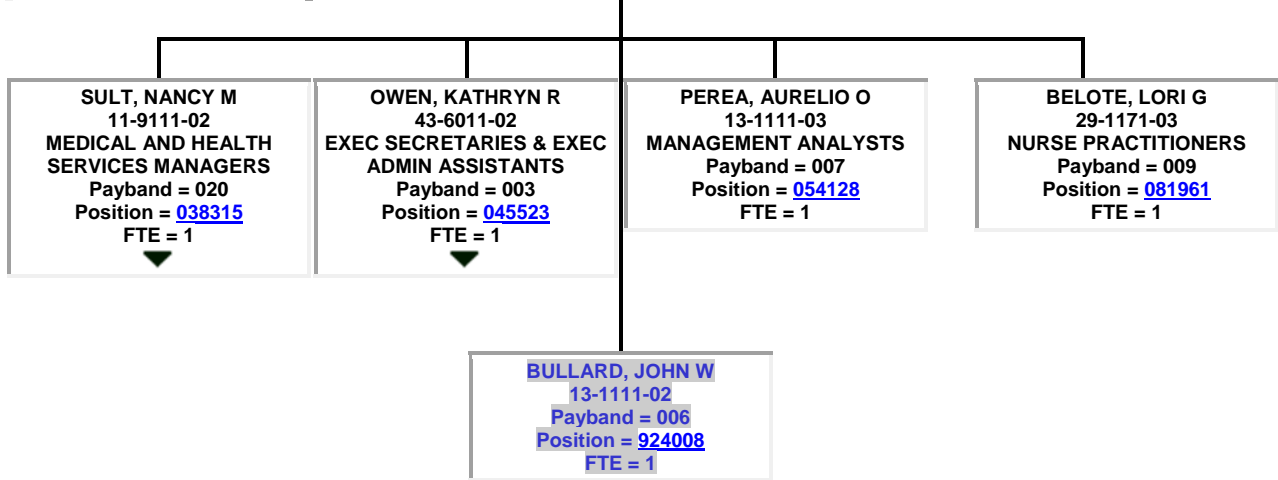
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MANAGEMENT ANALYSTS
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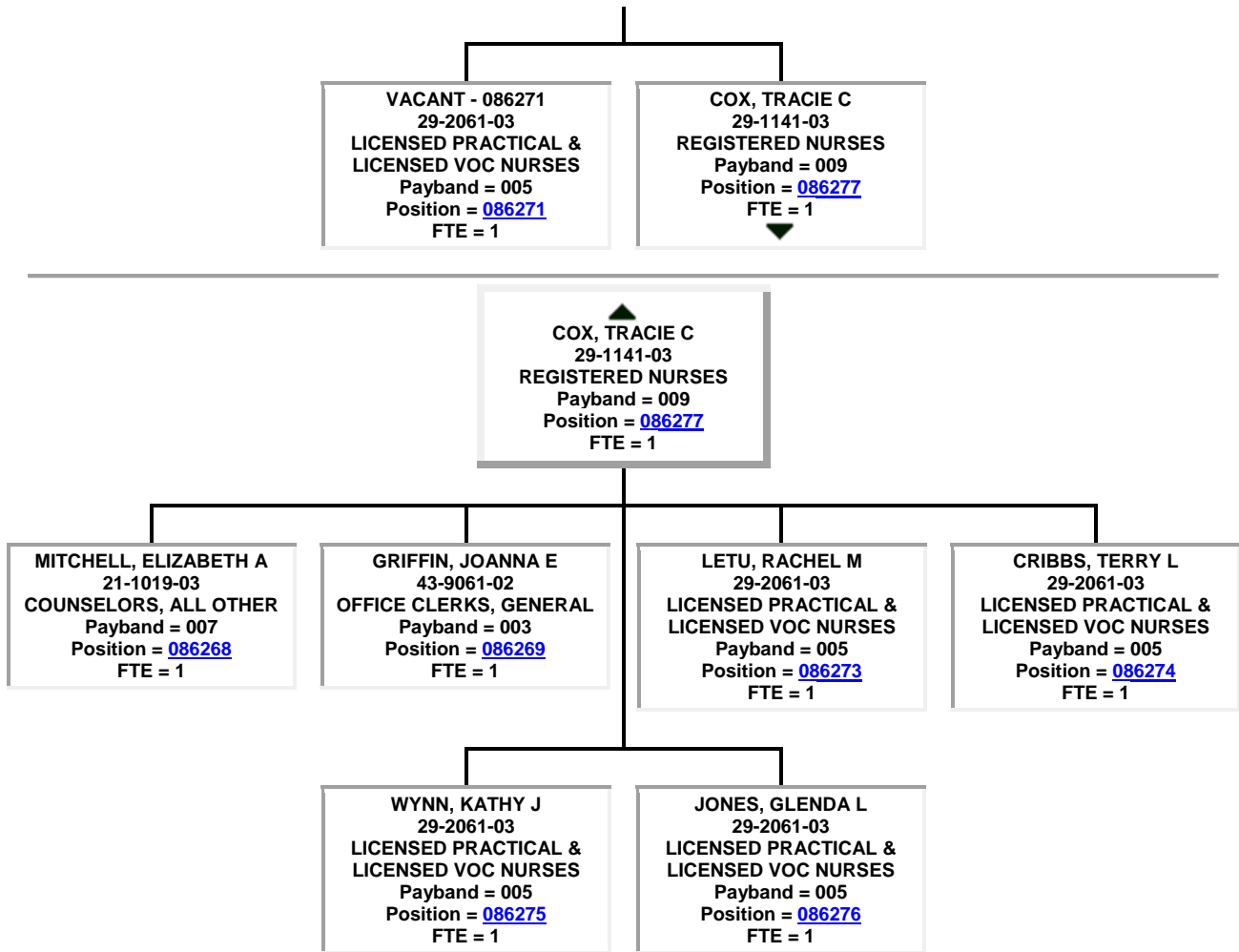




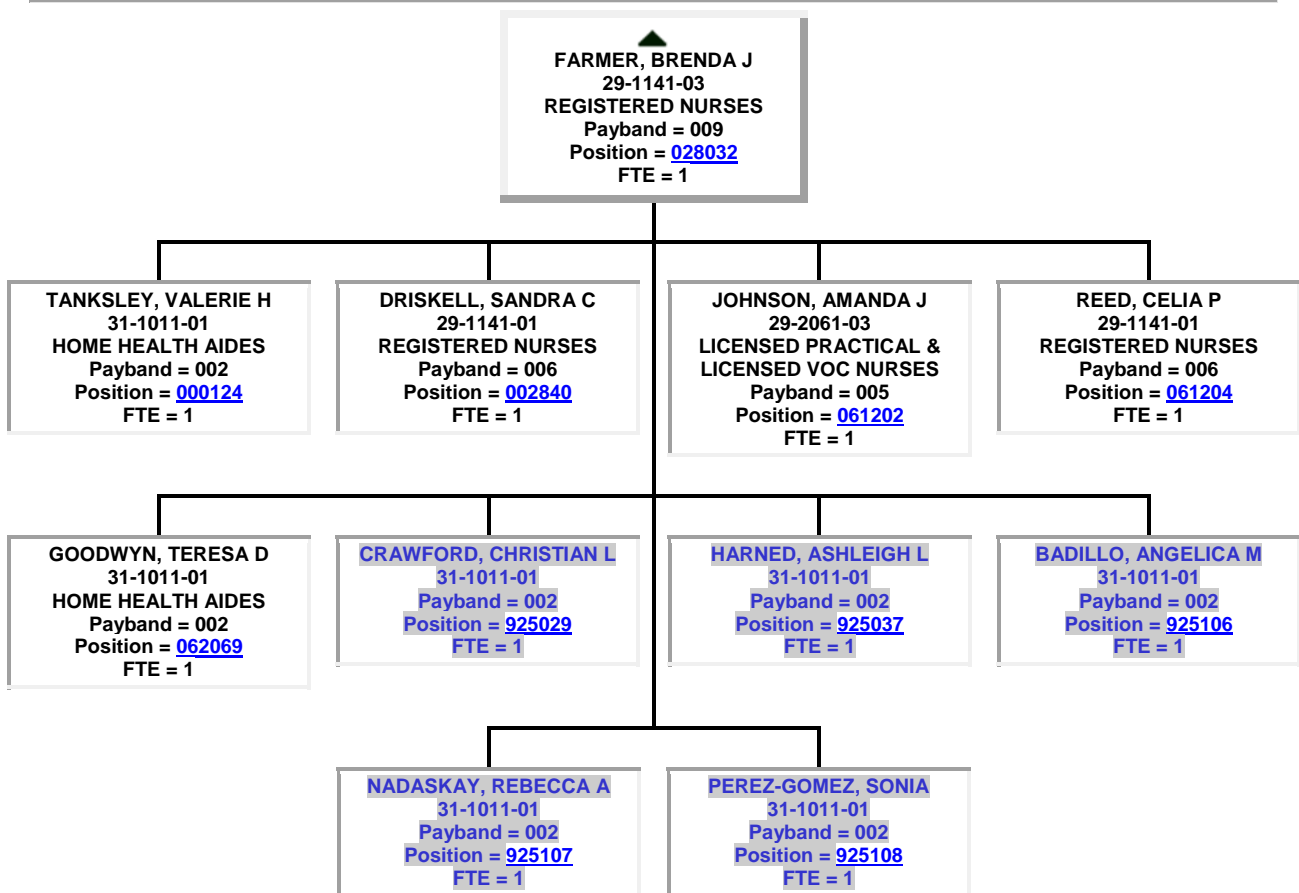
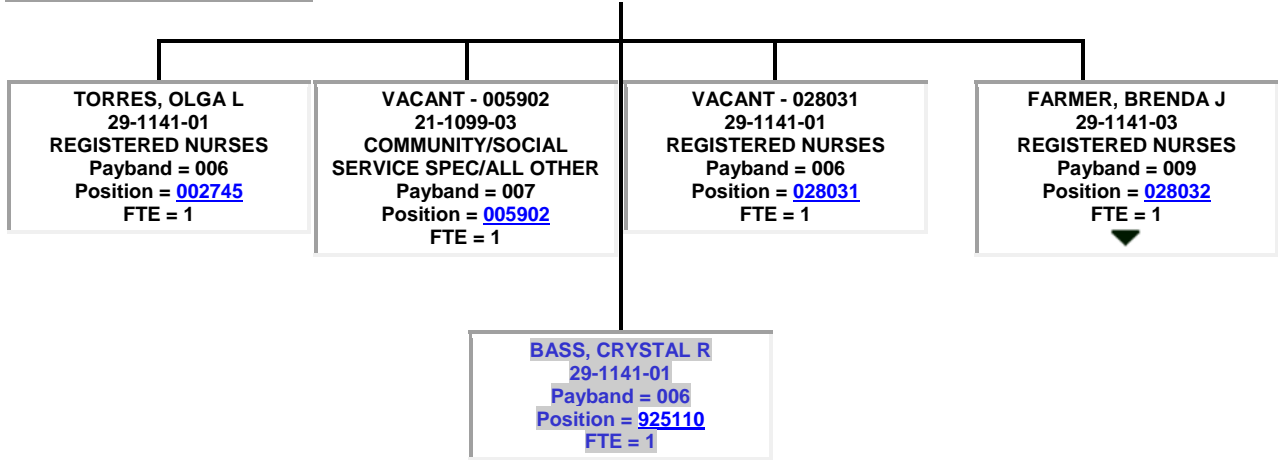


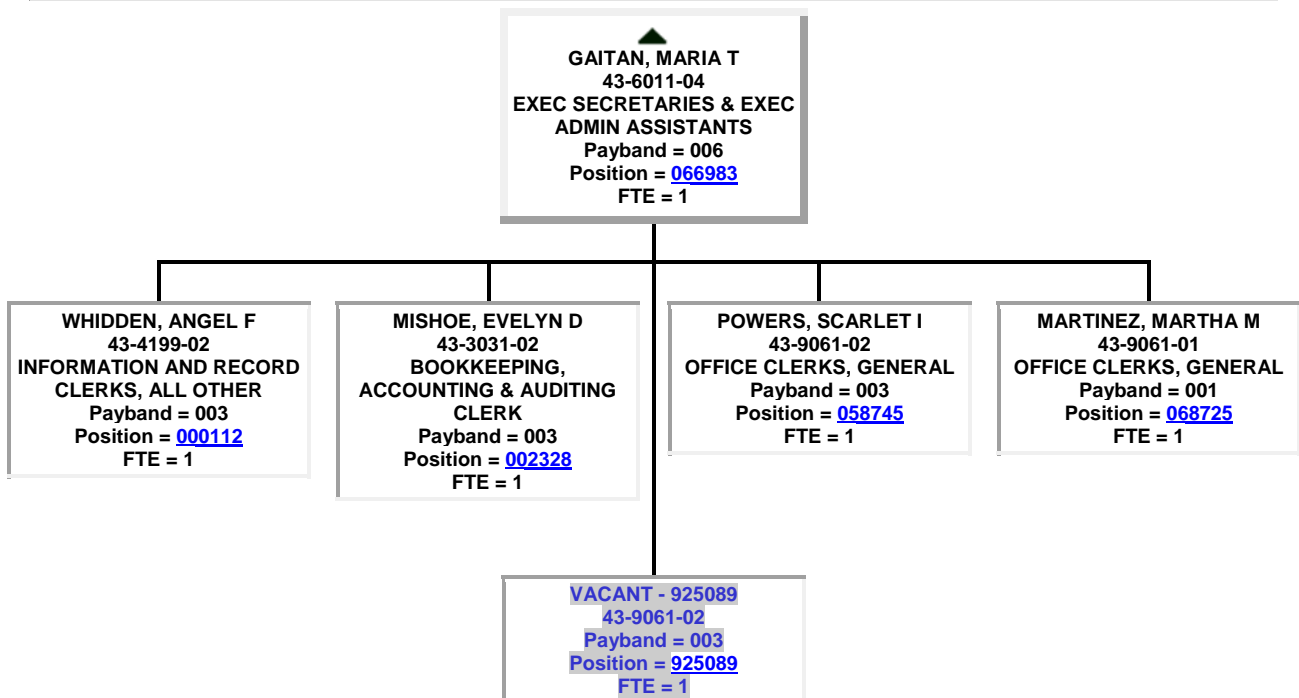
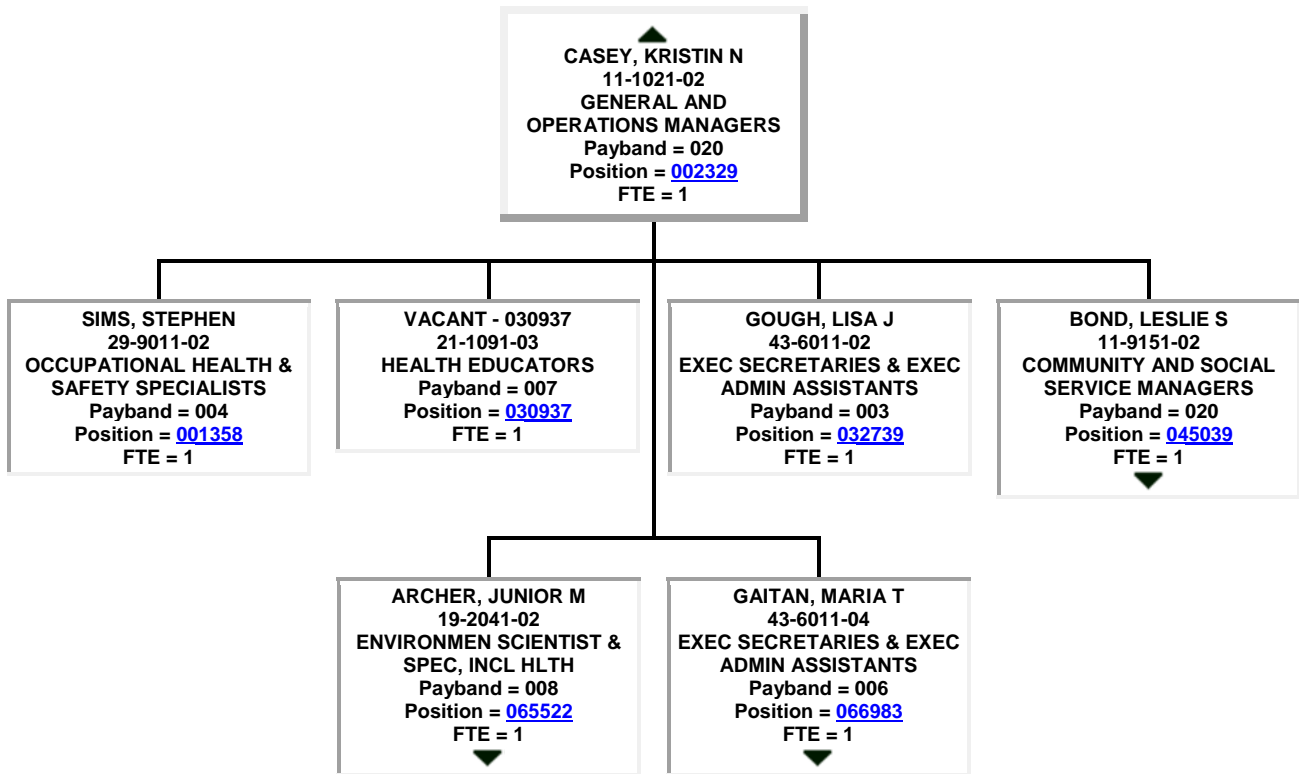
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 MEDICAL AND HEALTH
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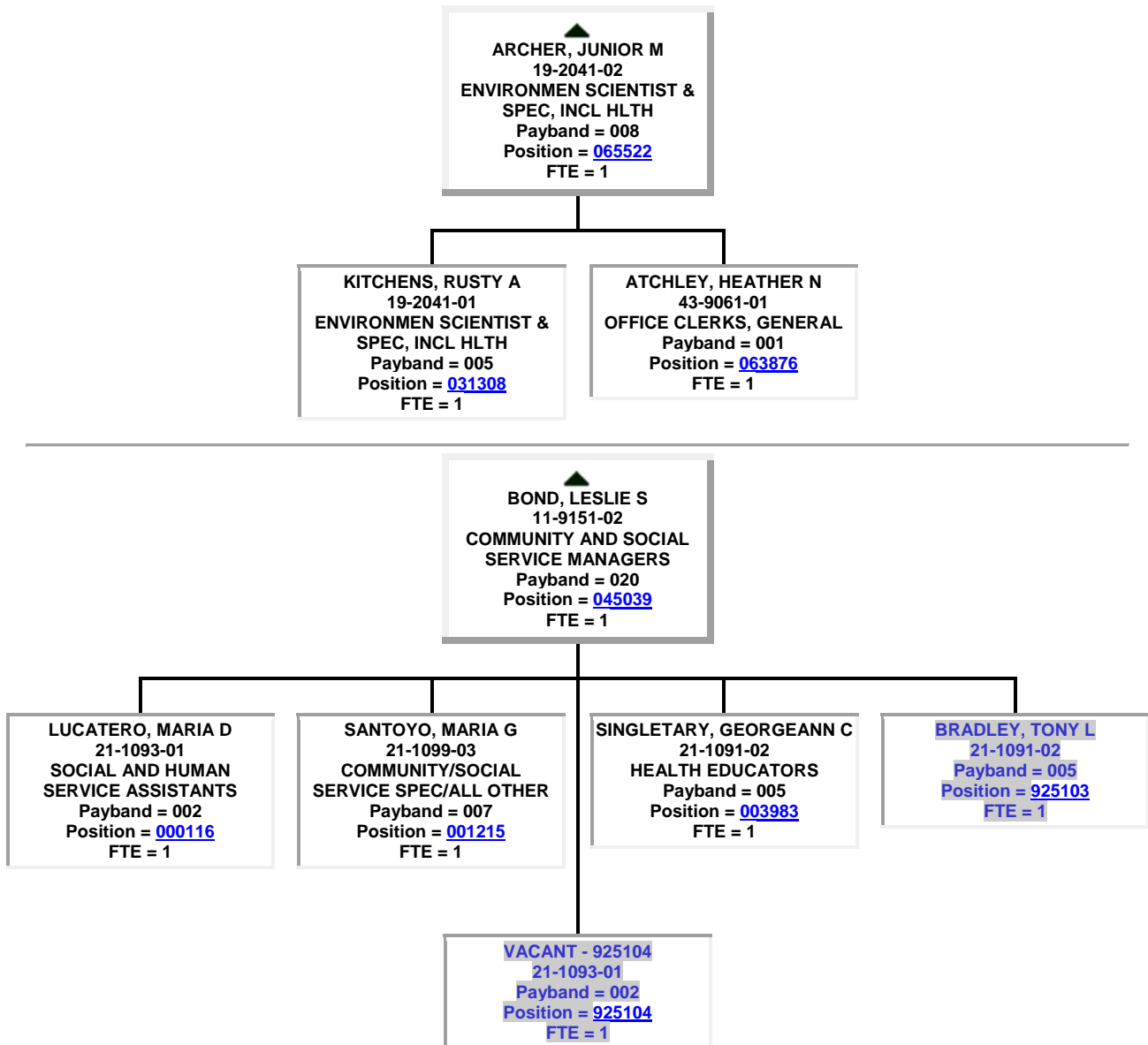




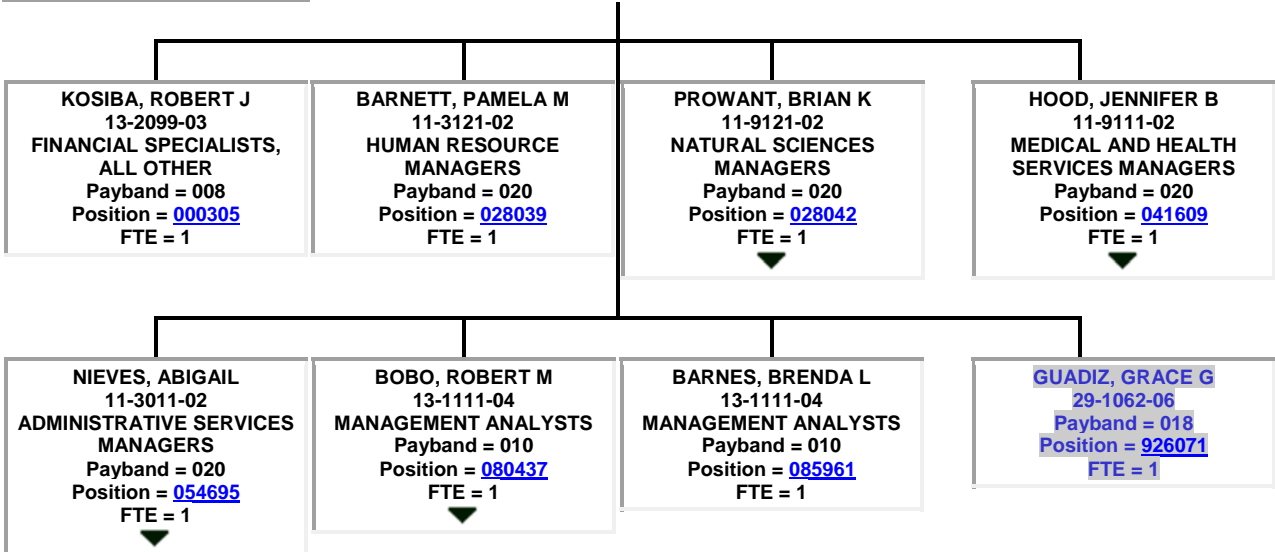
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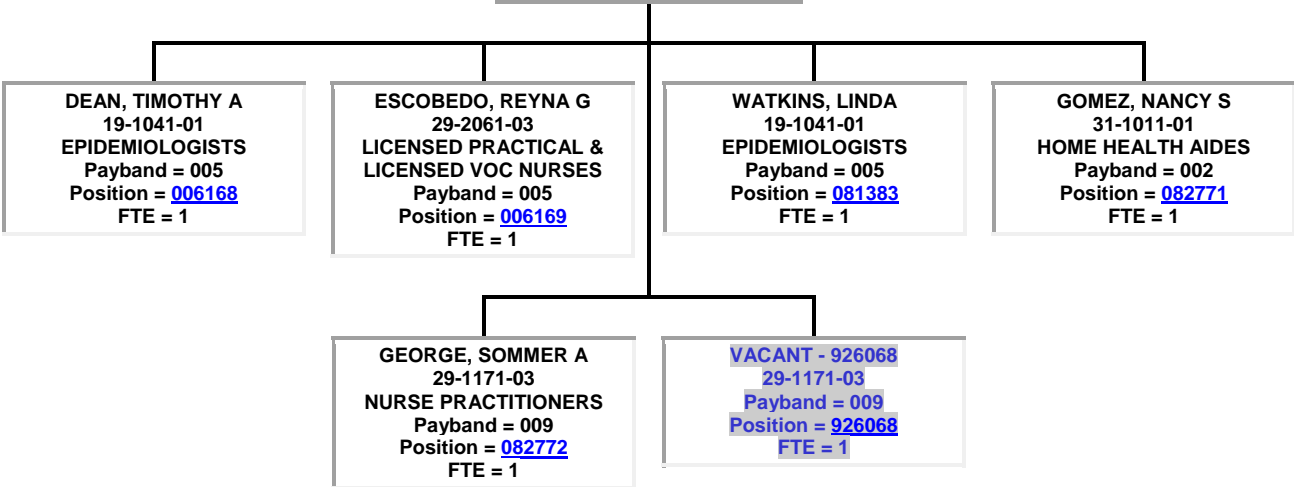


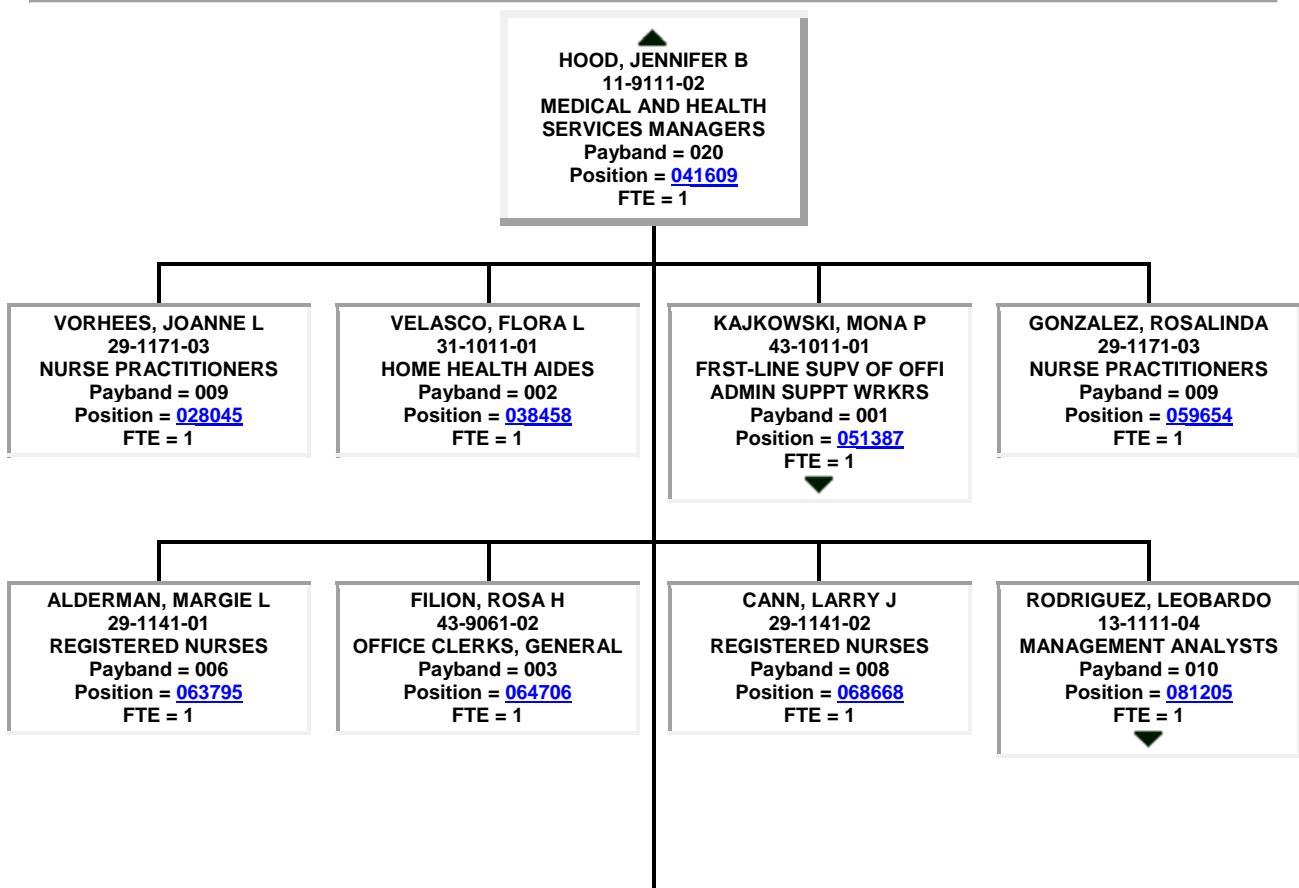
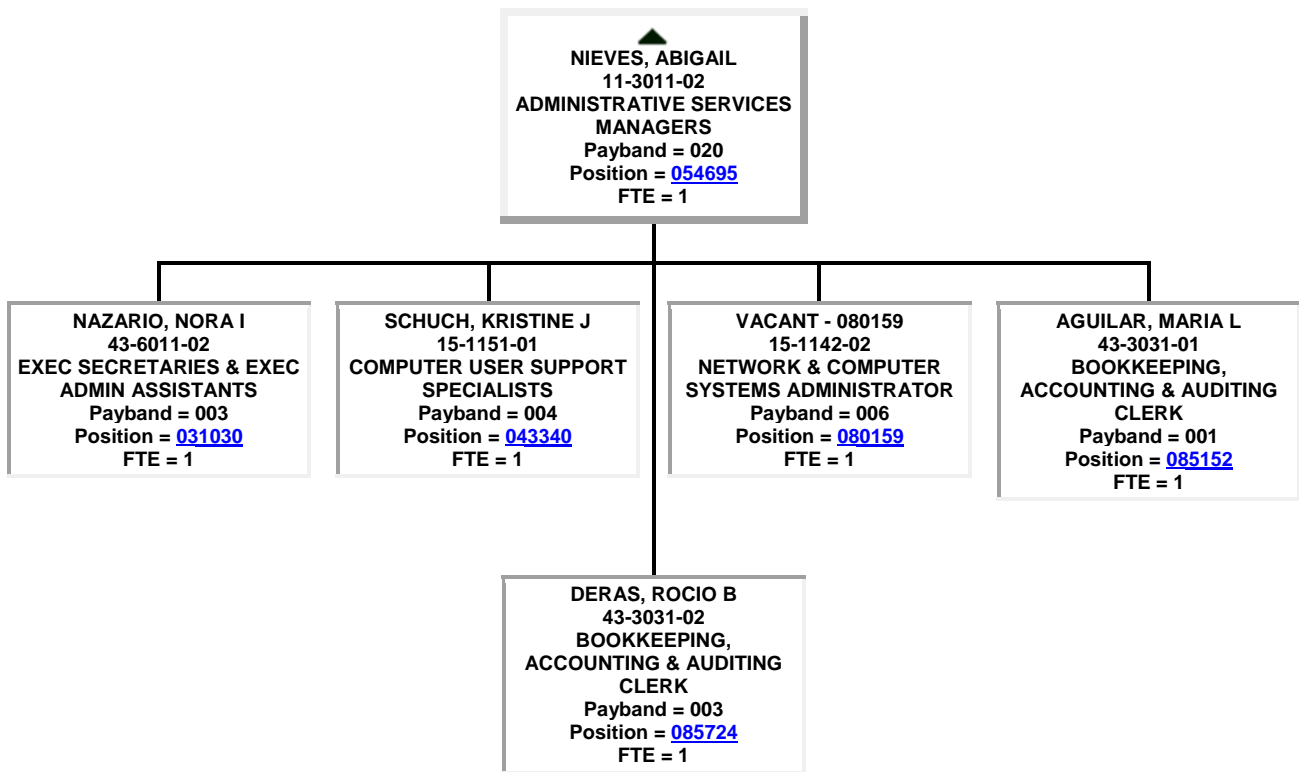


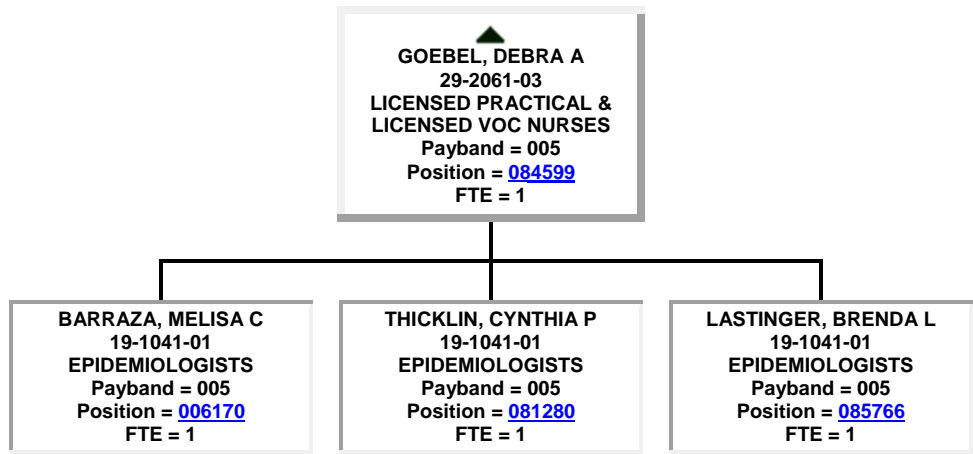
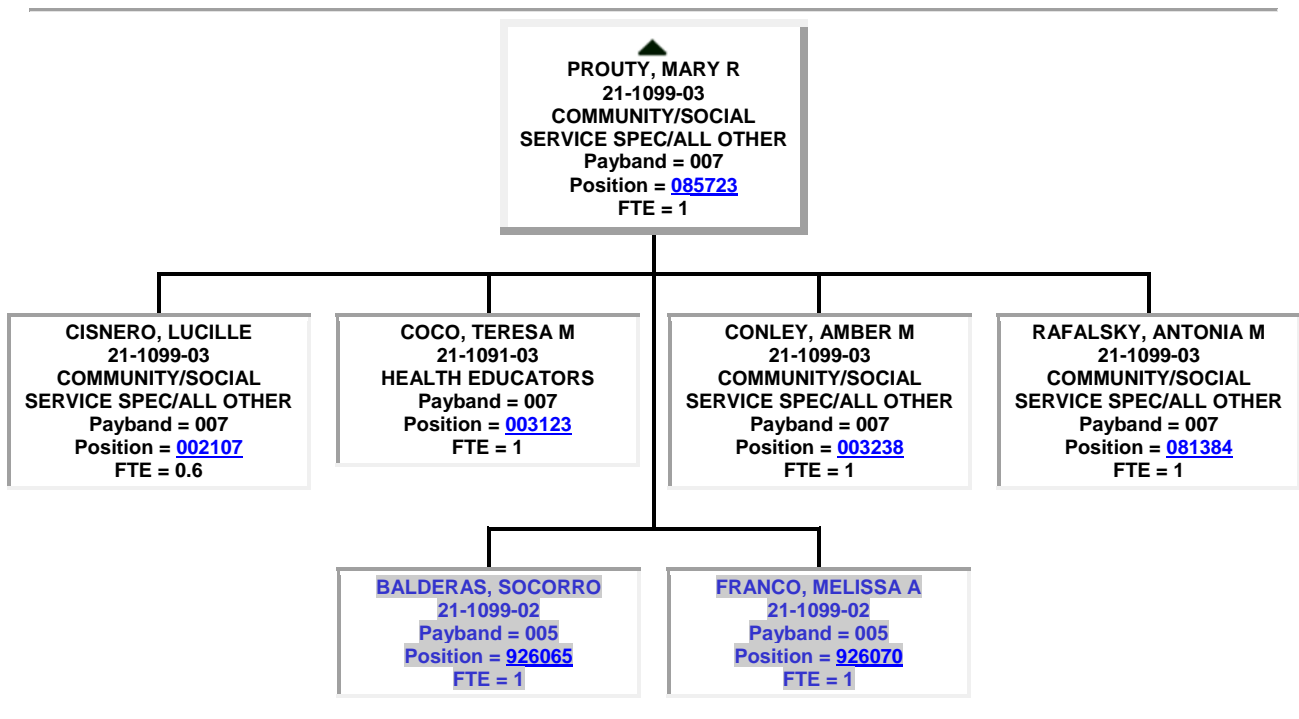
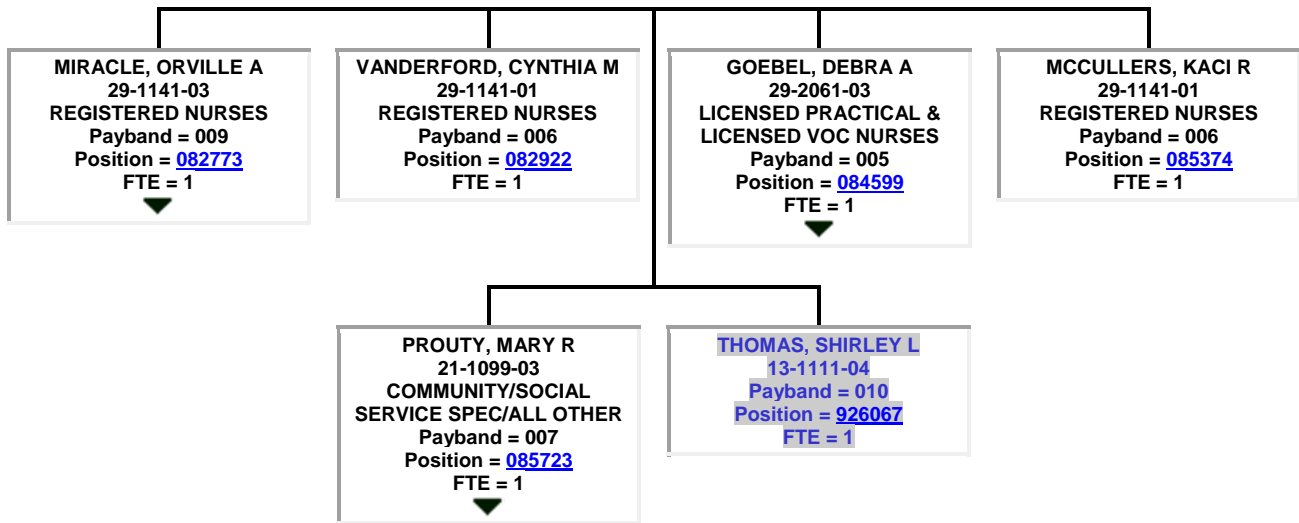
● PEPE, JOSEPH D
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 SERVICES MANAGERS
 Payband = 023
 Position = [029893](#)
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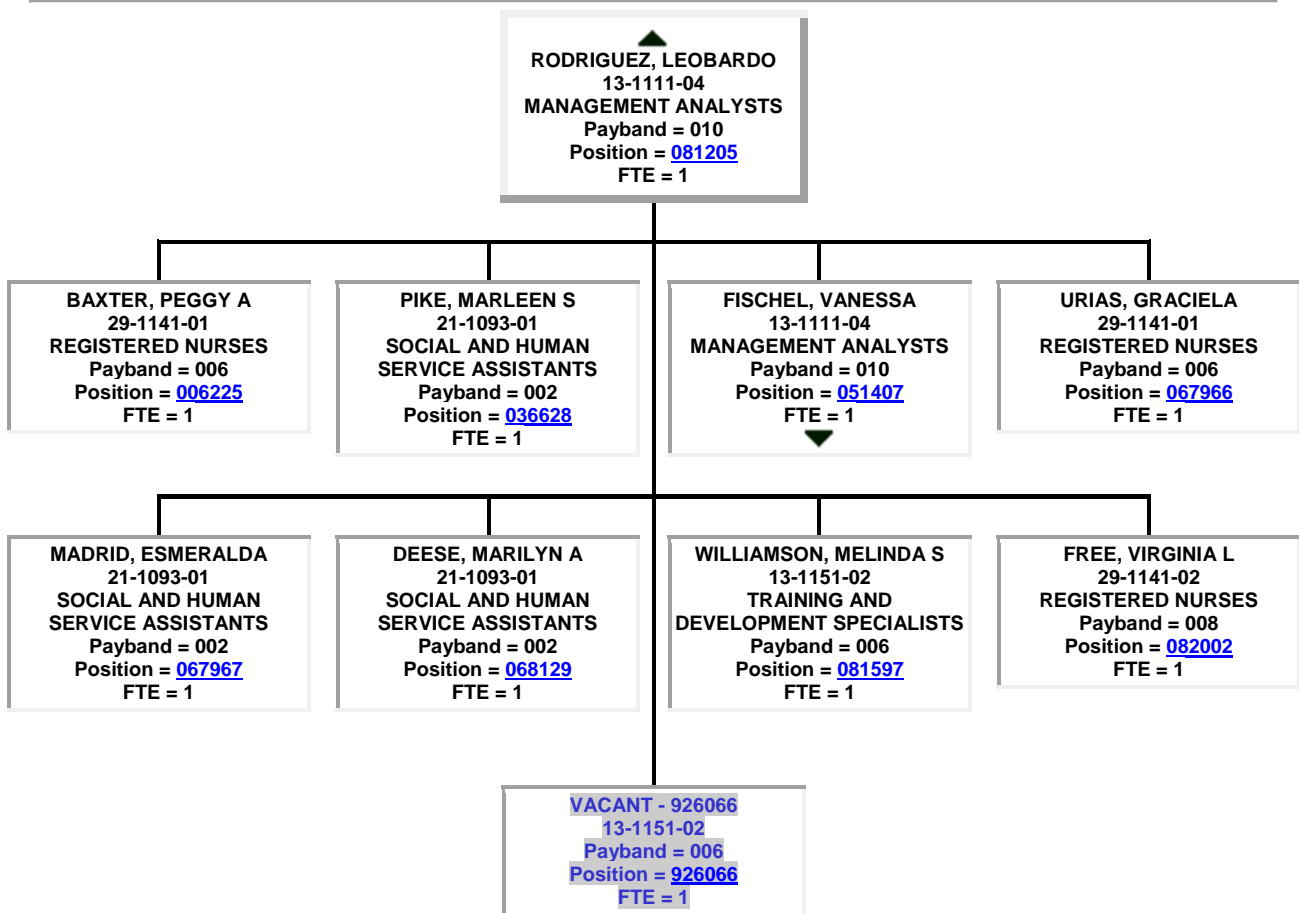
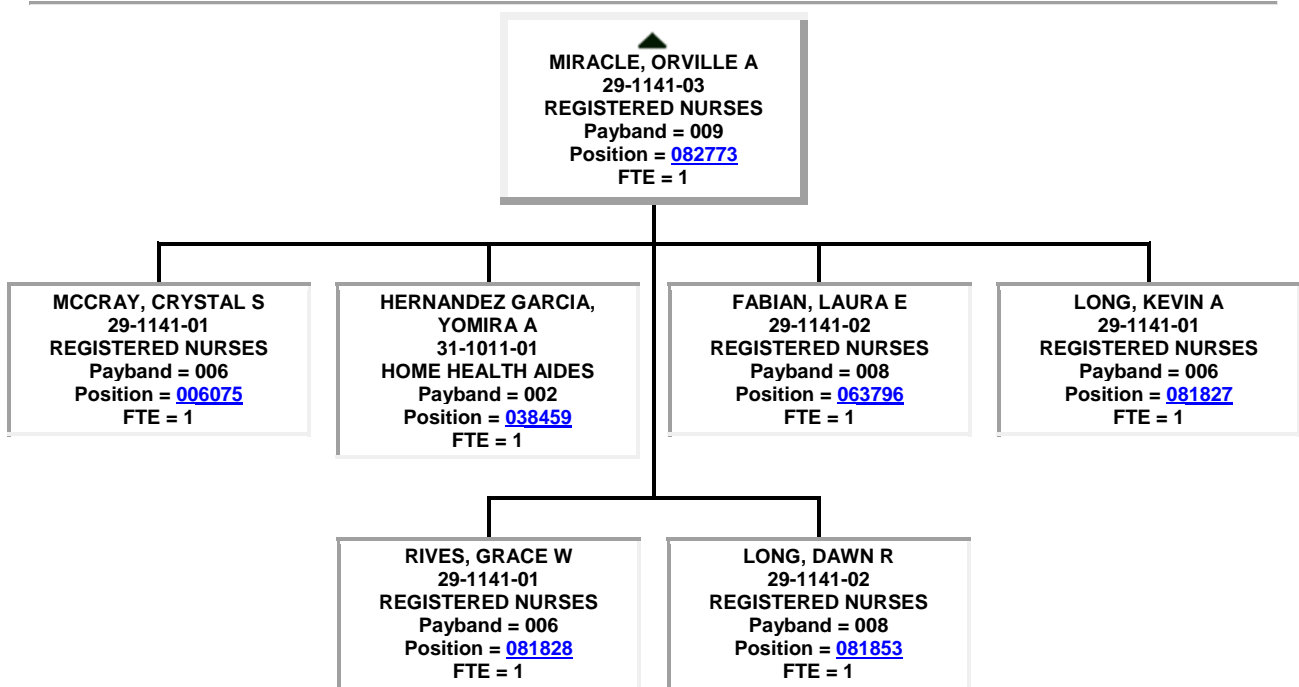


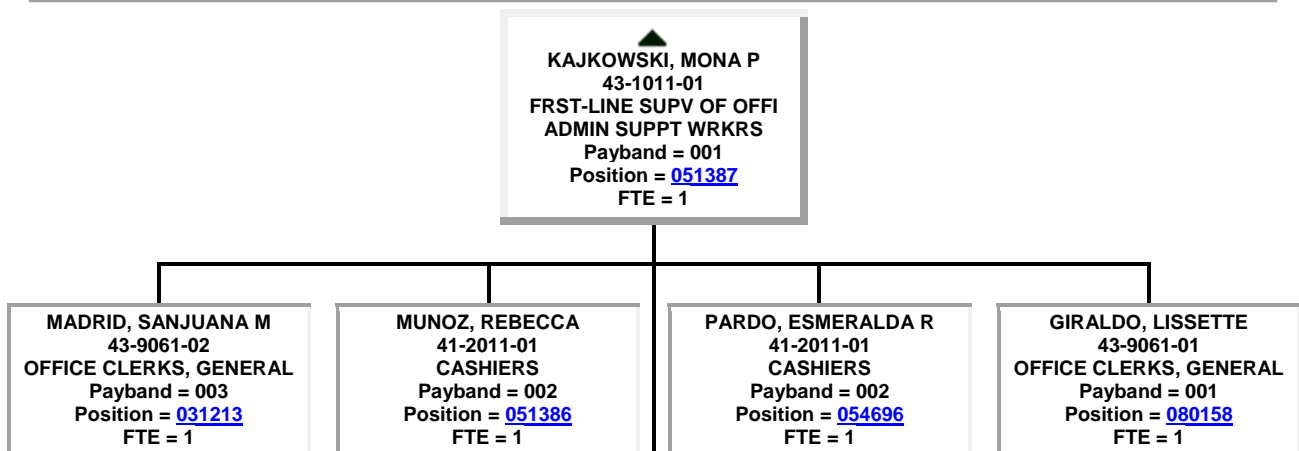
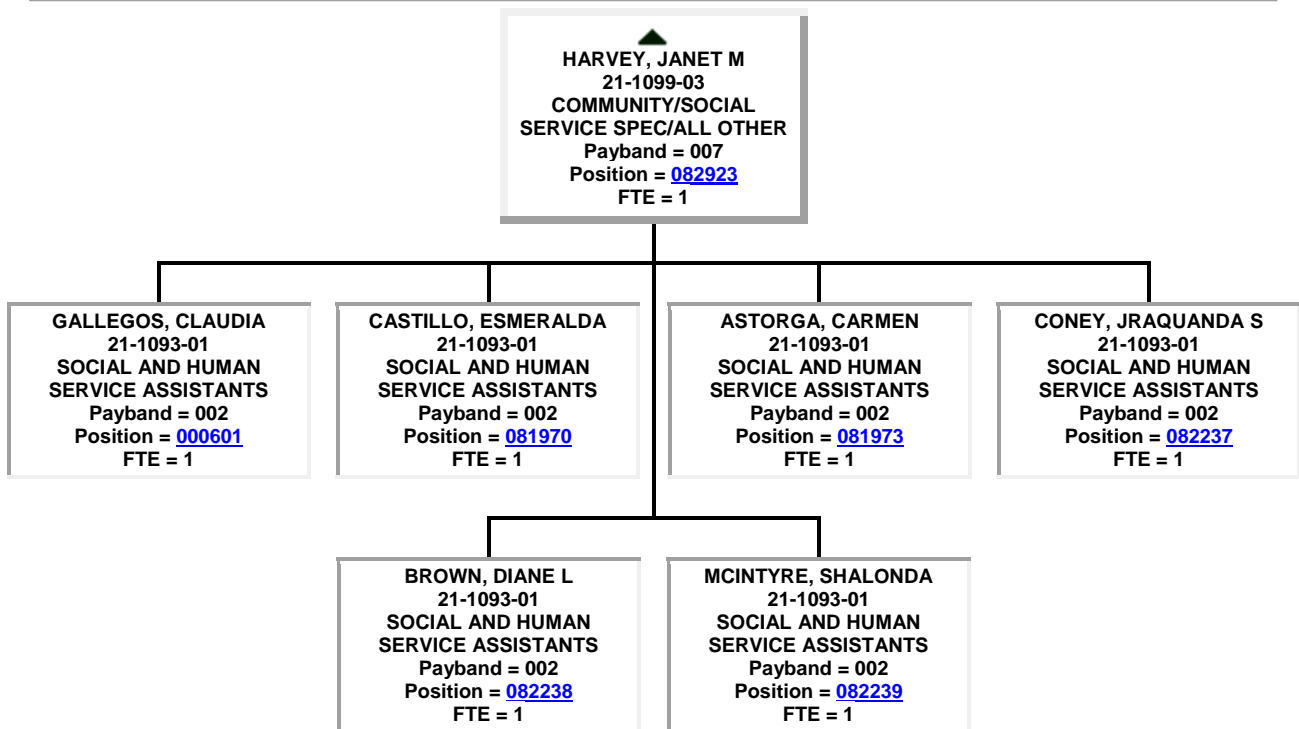
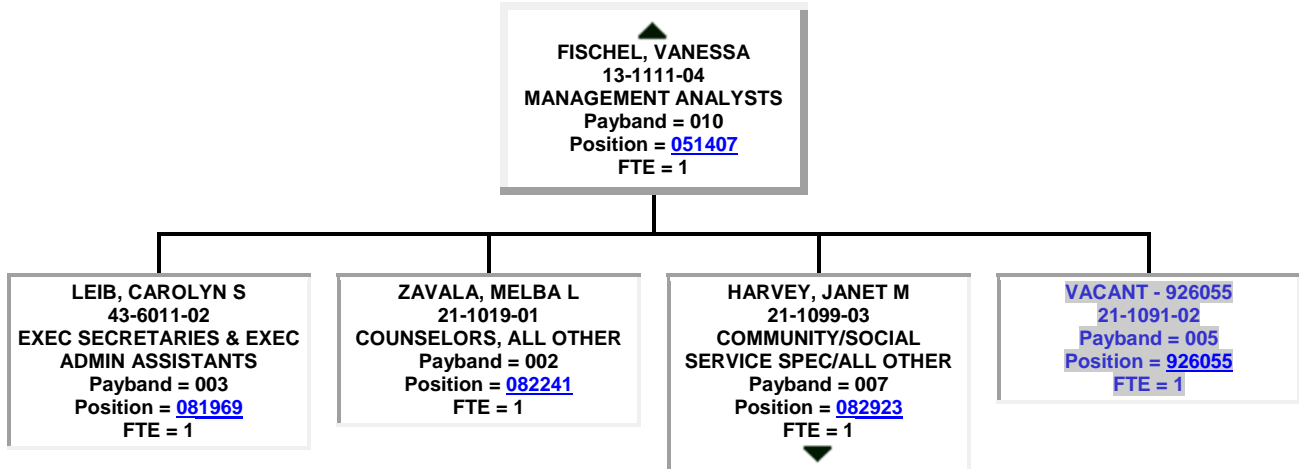
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 FTE = 1

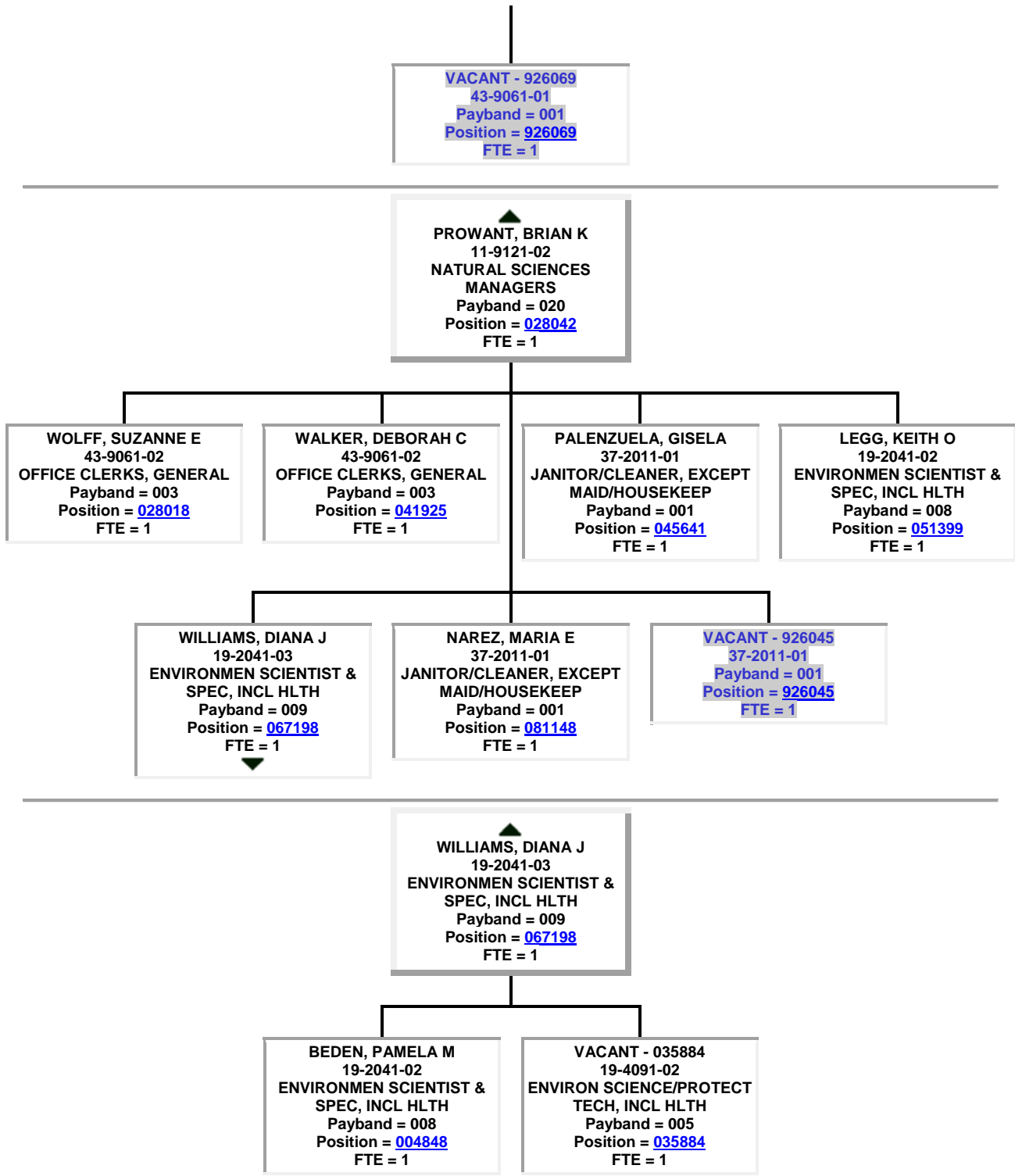




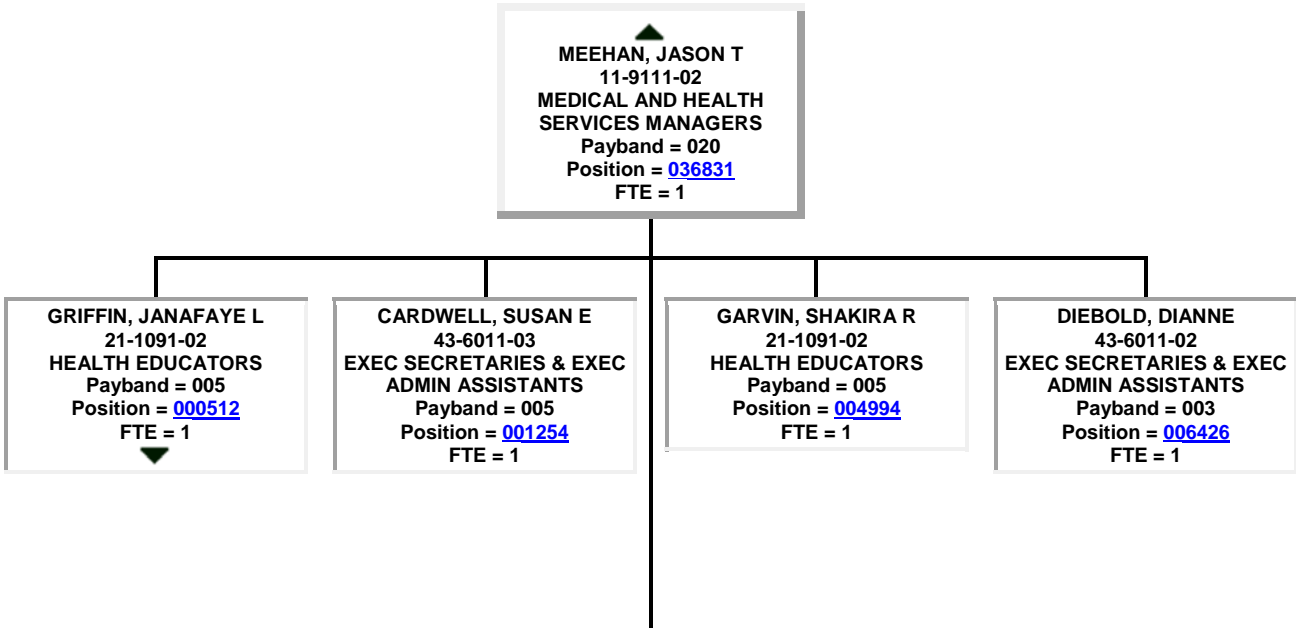
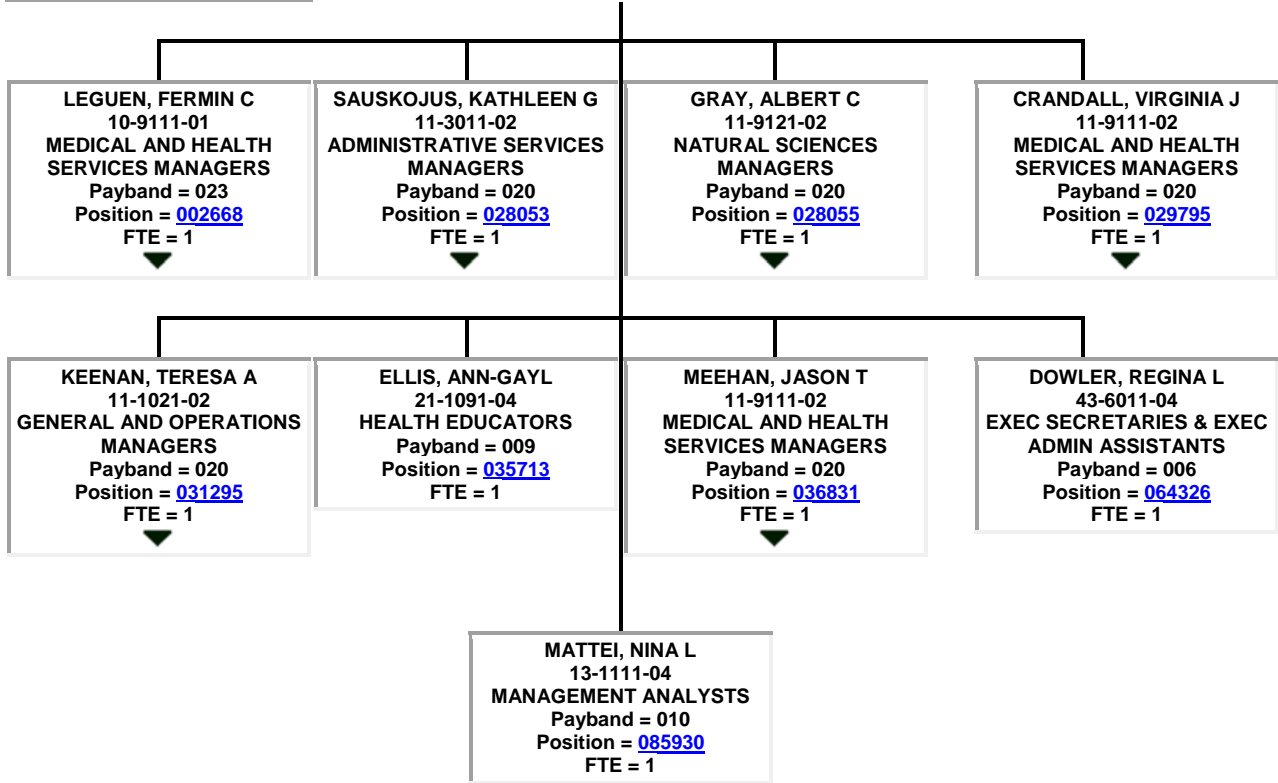


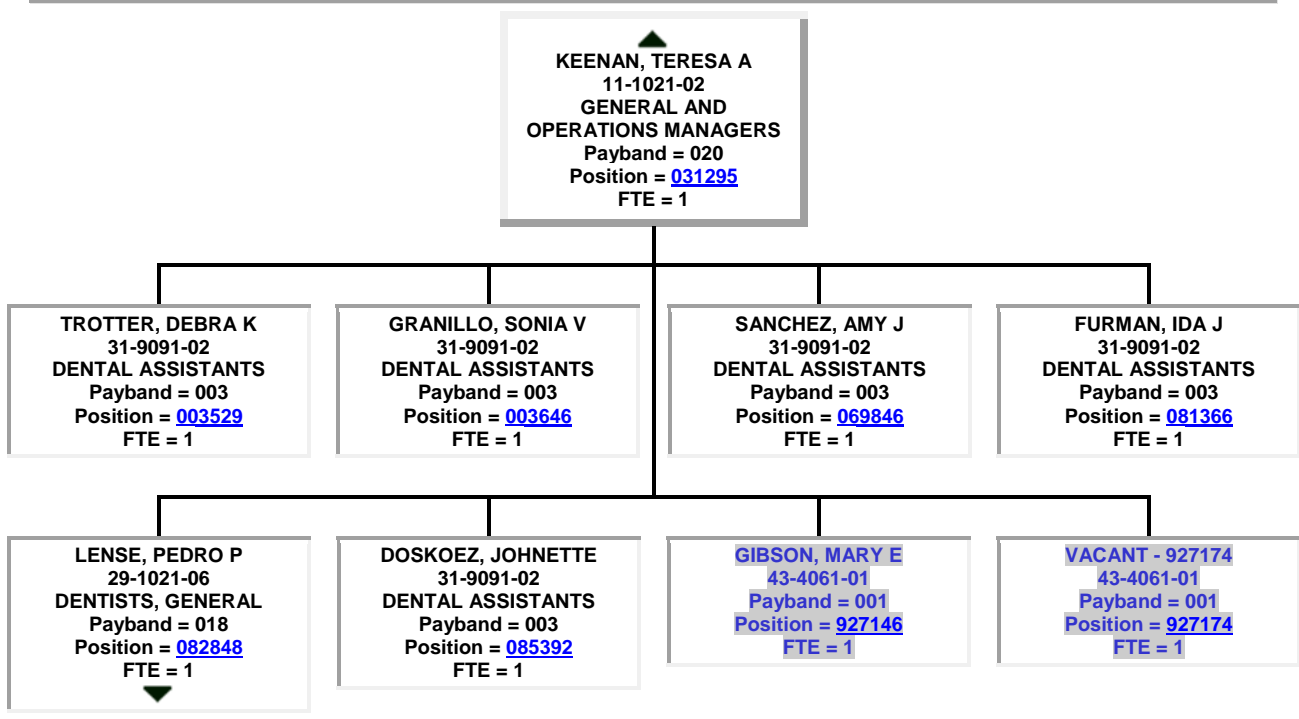
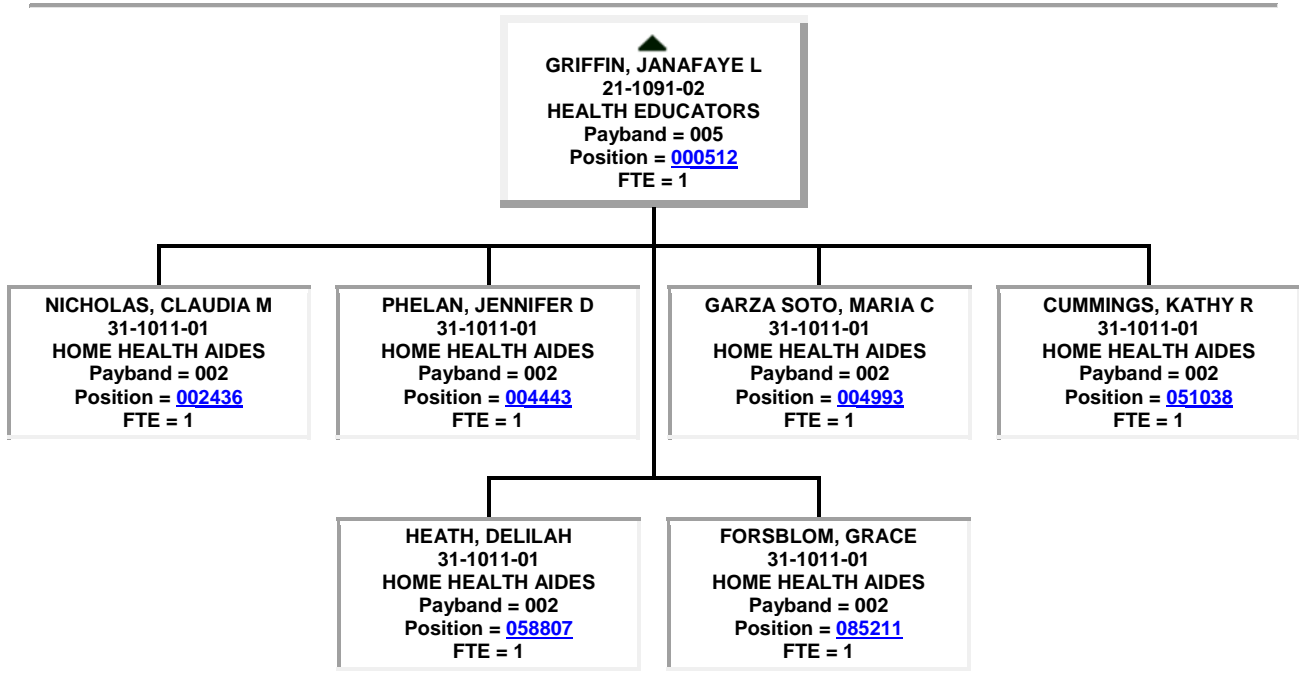
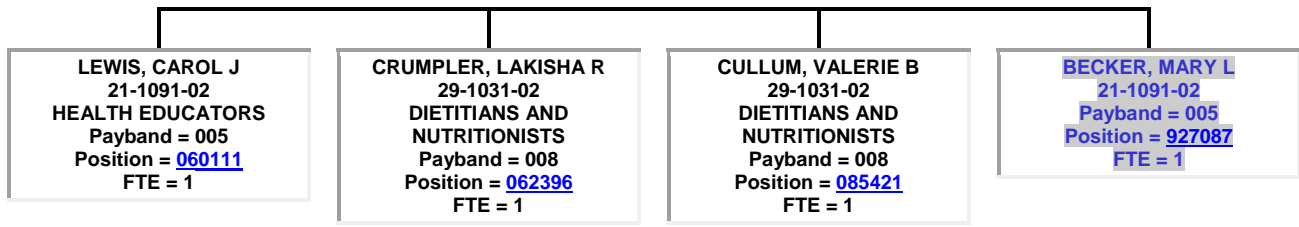


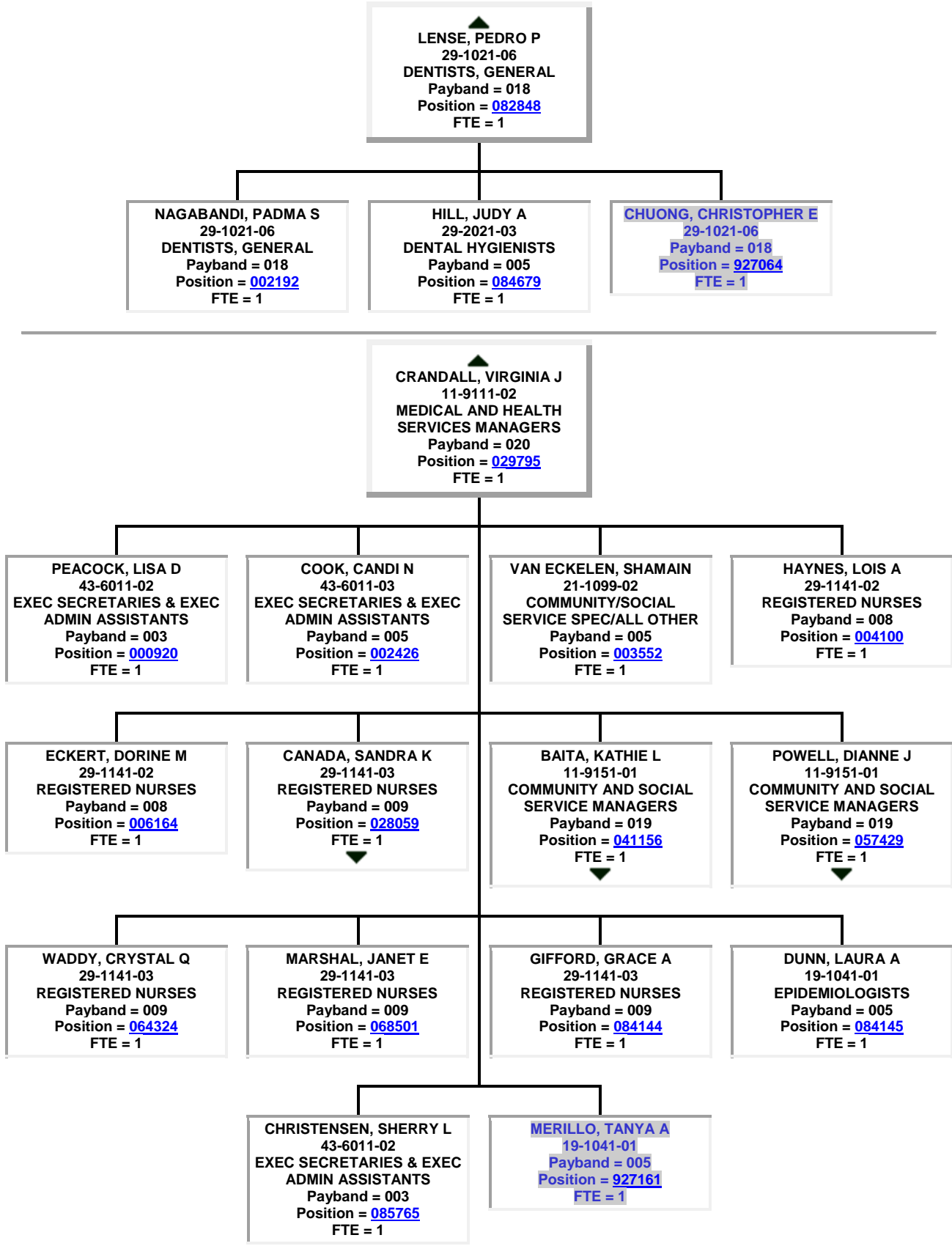


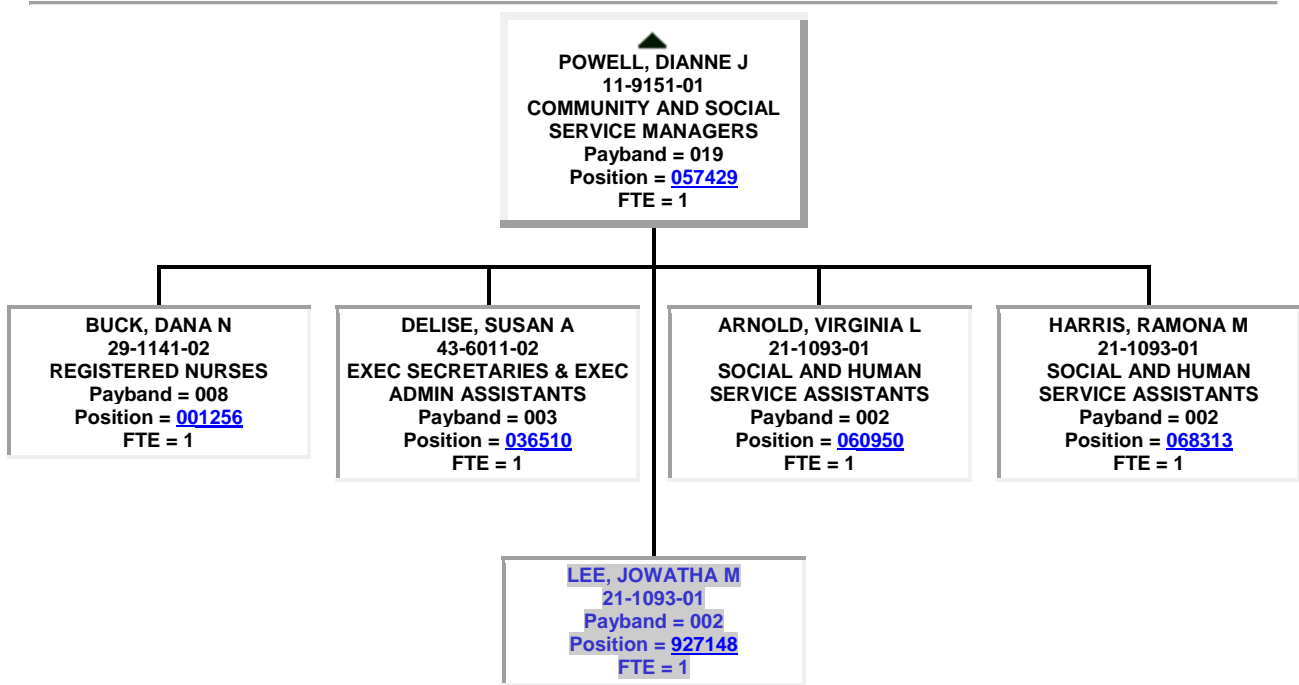


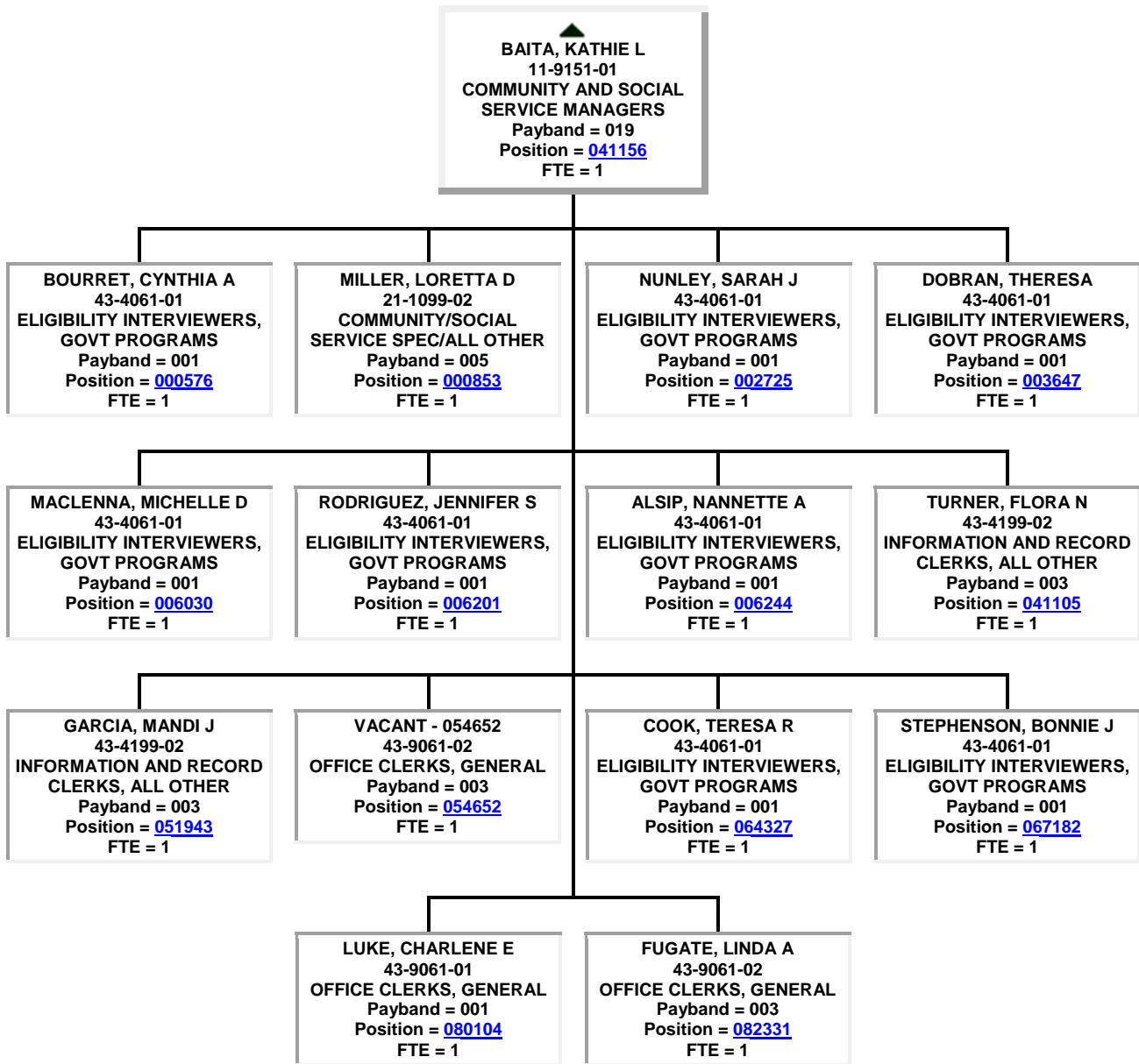
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MEDICAL AND HEALTH SERVICES MANAGERS
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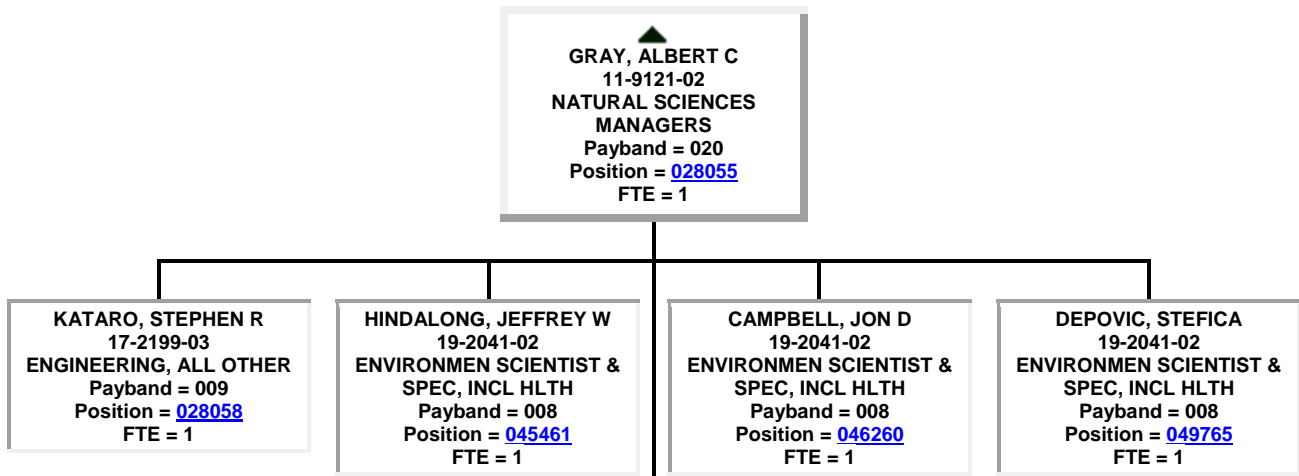
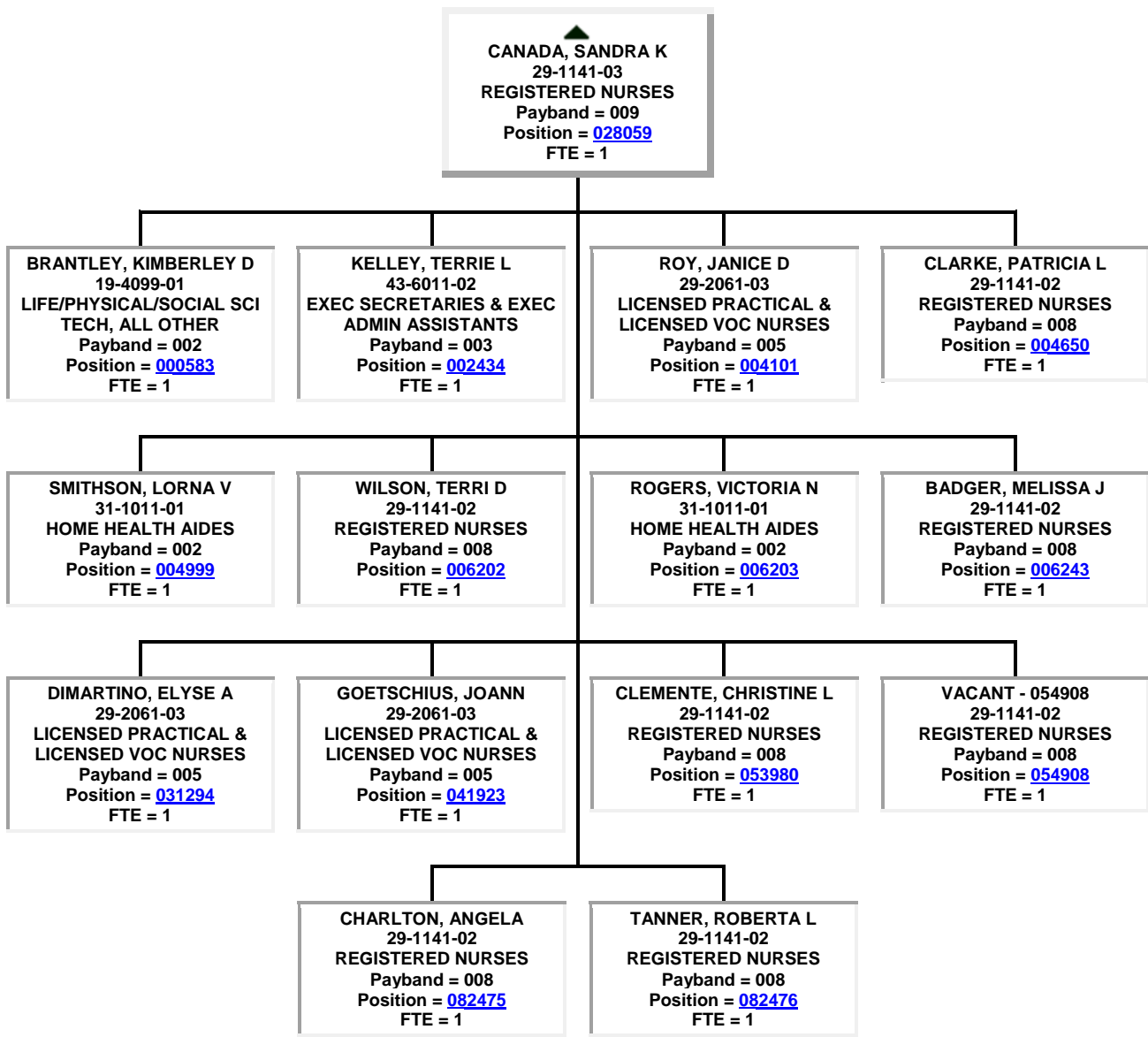


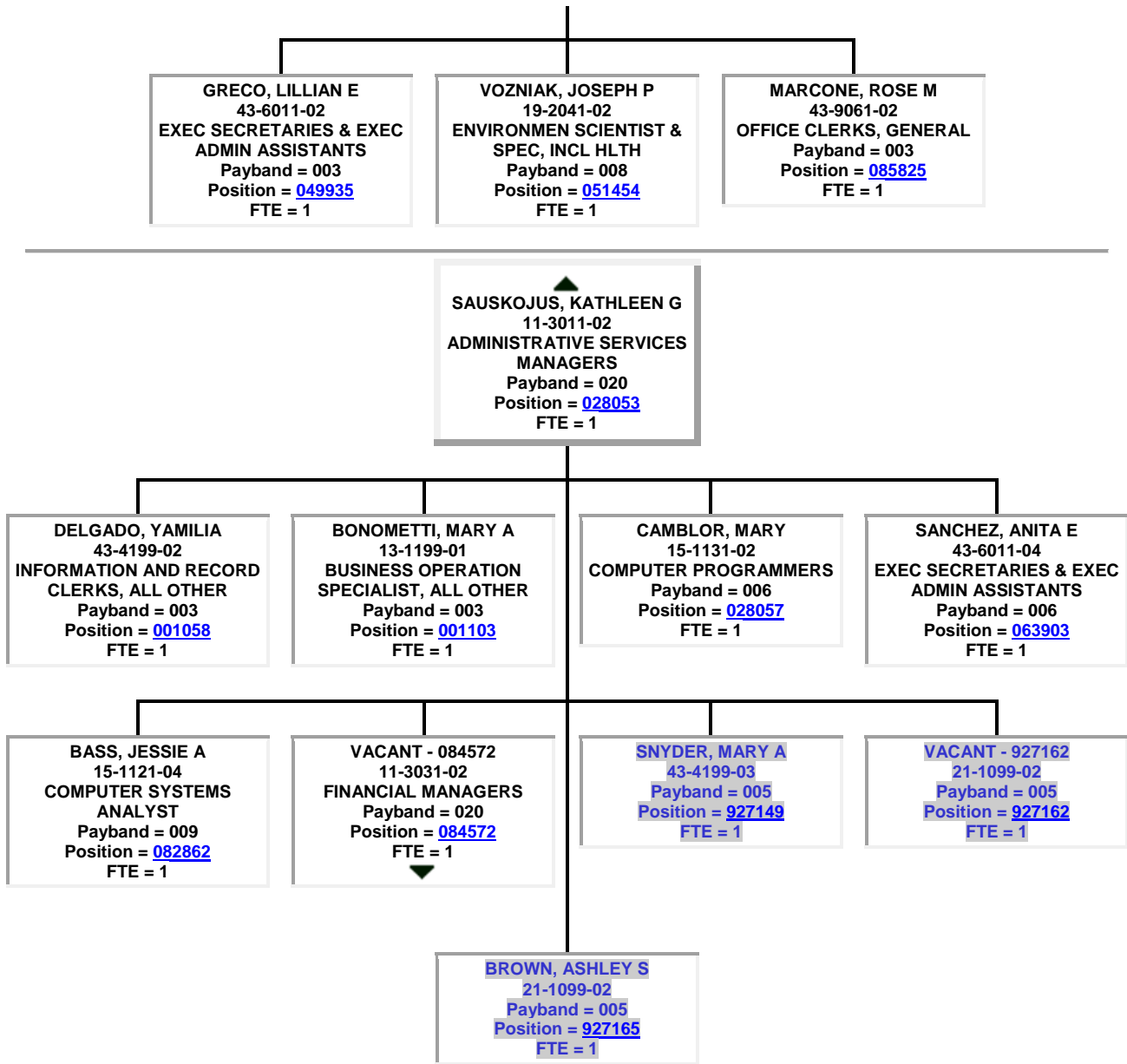


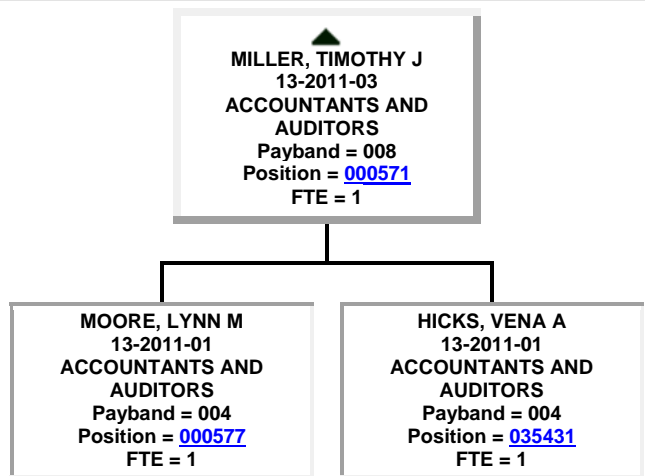
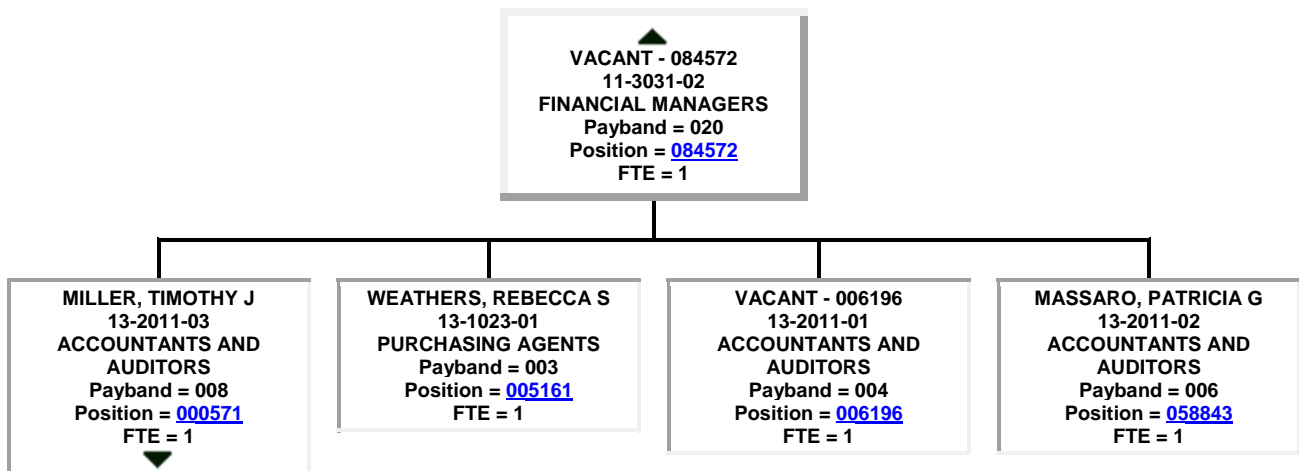


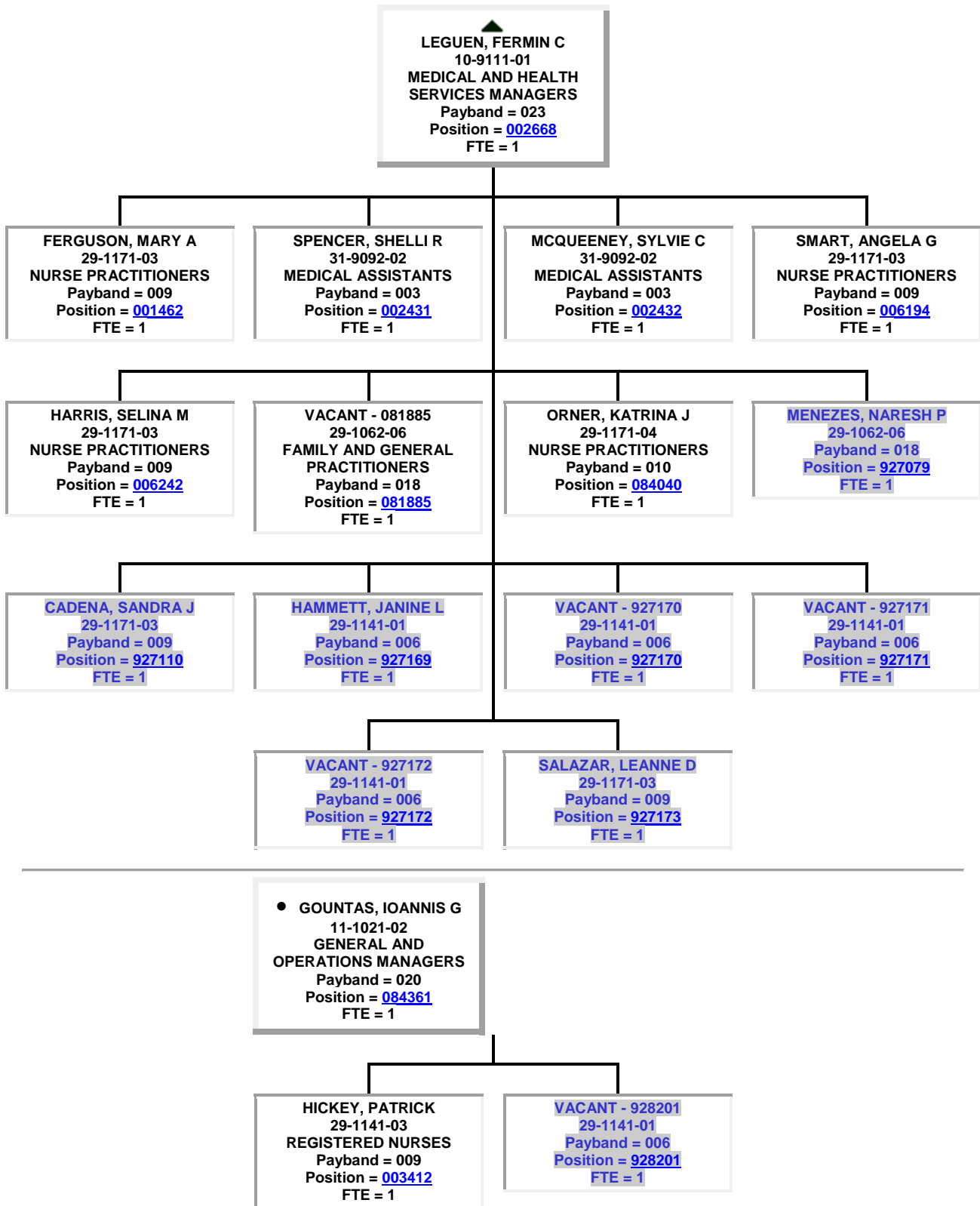


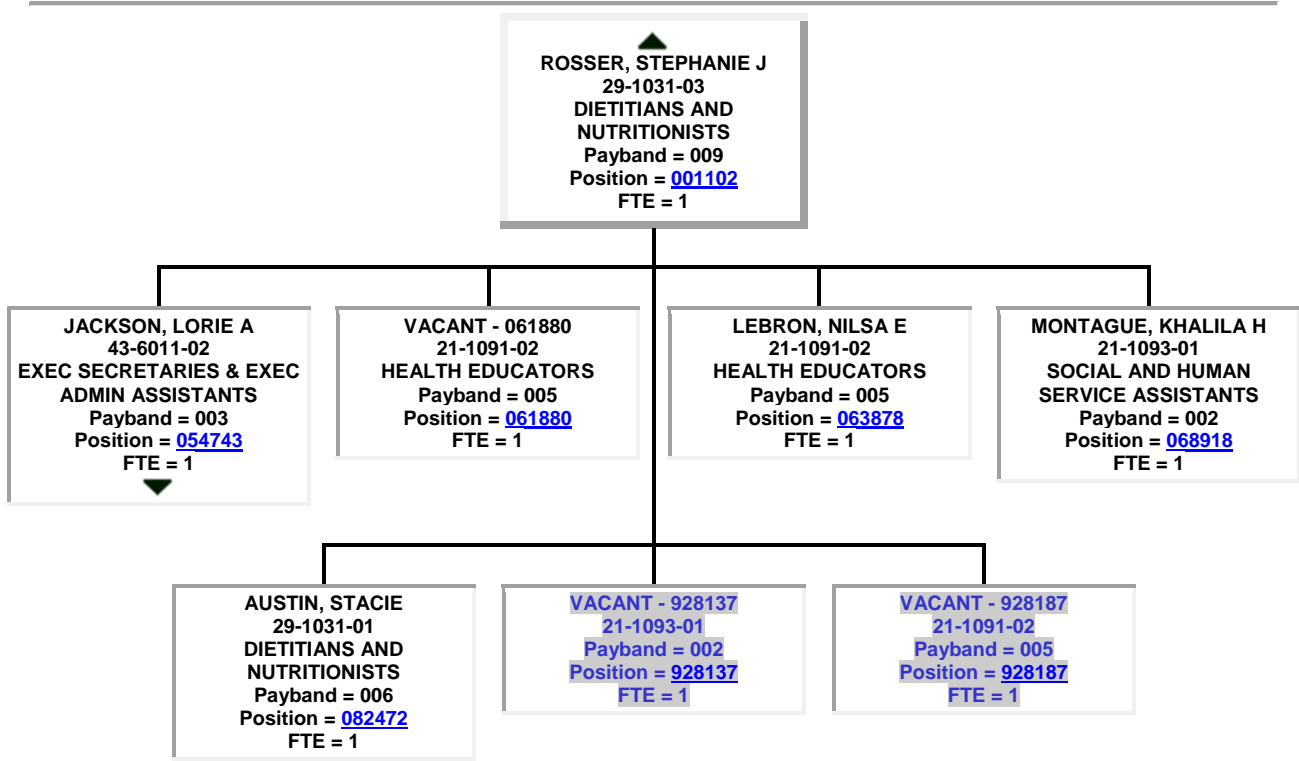
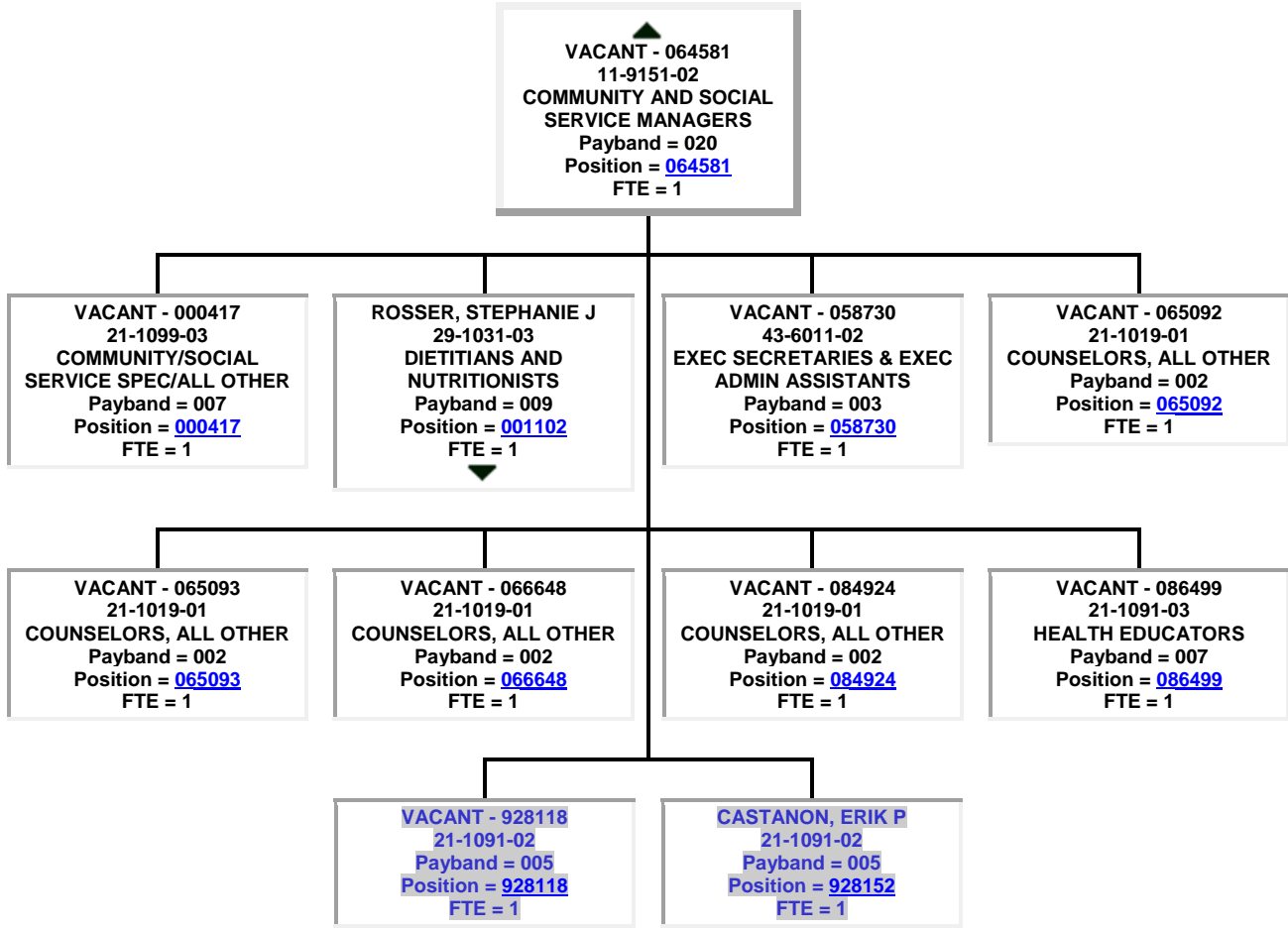


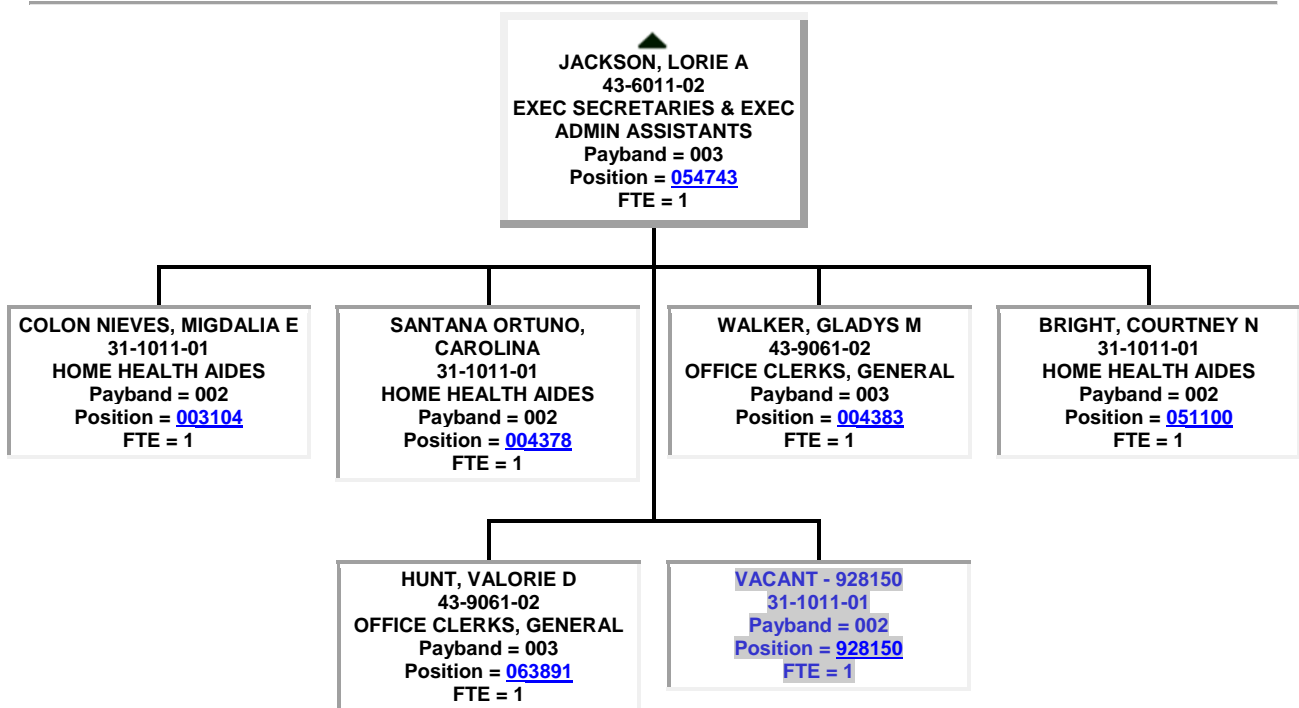


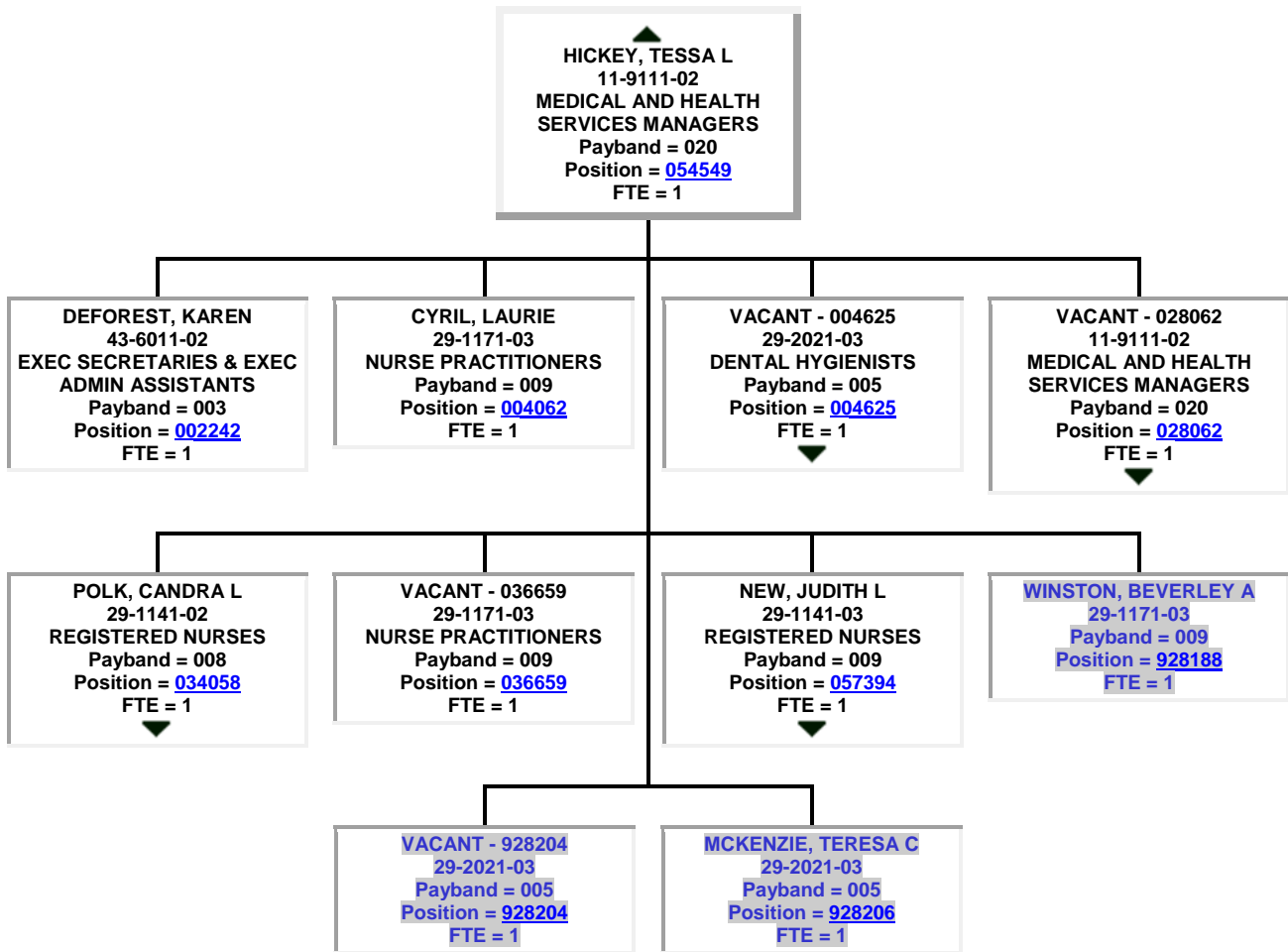


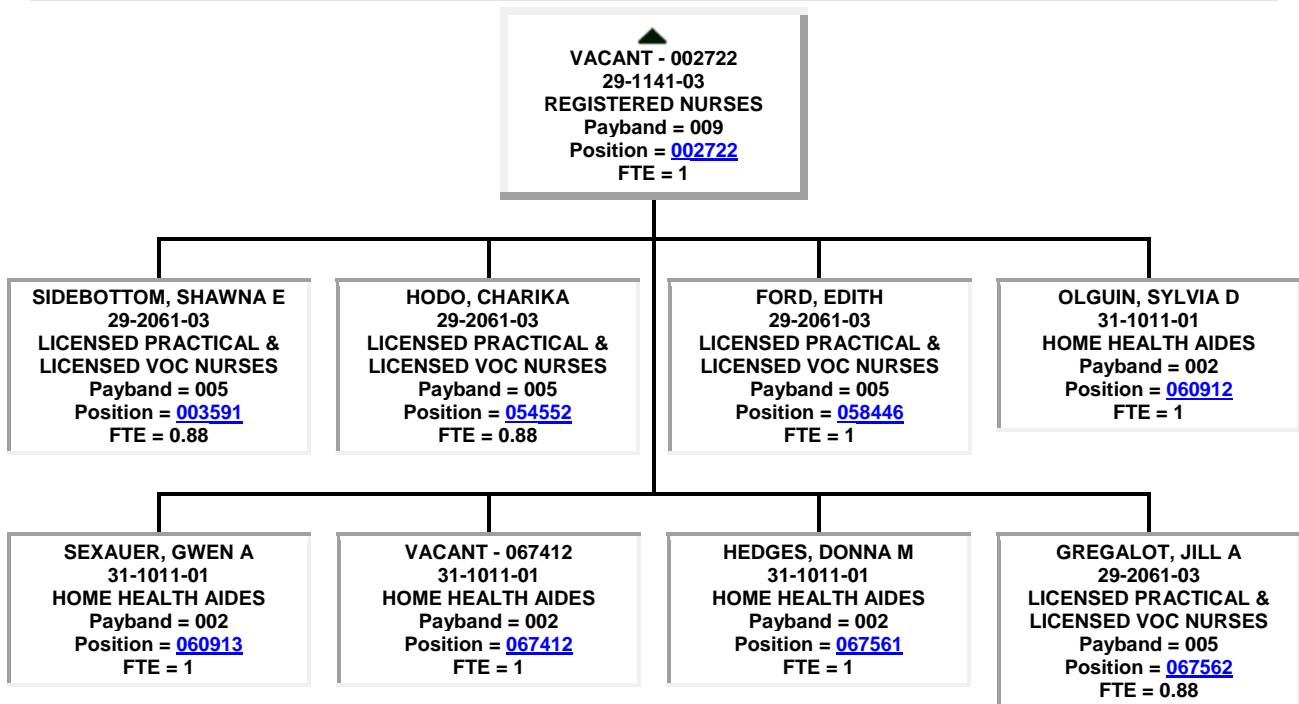
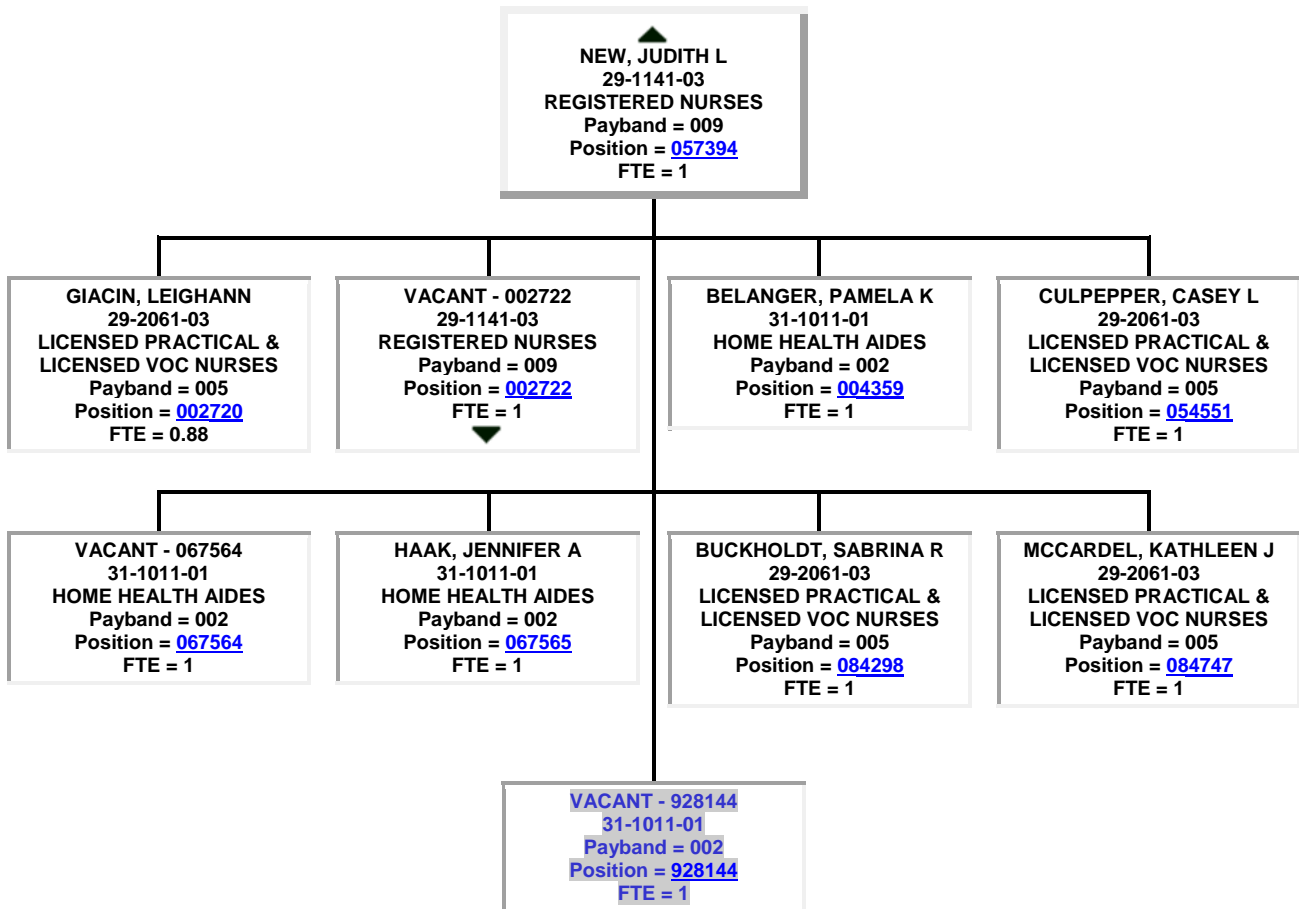


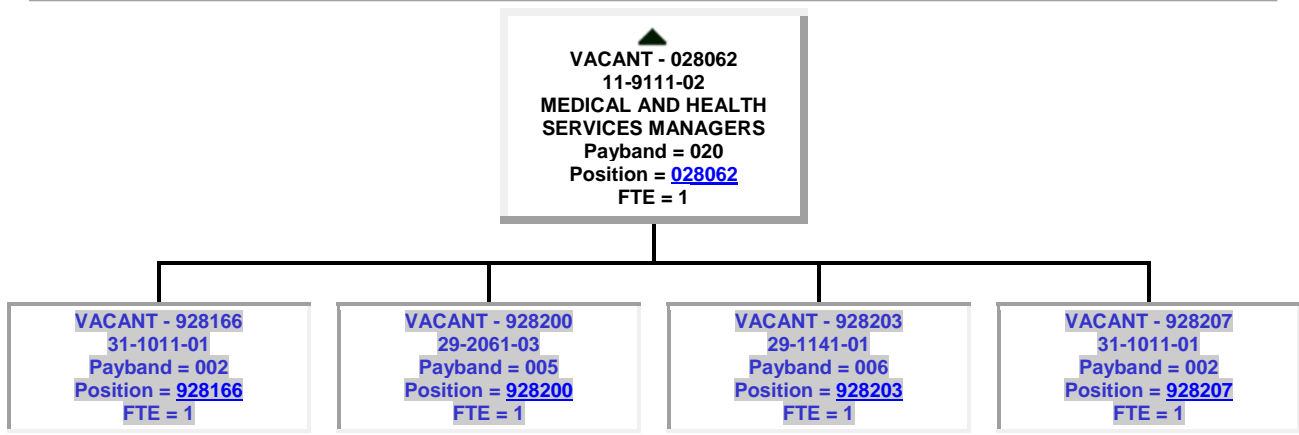
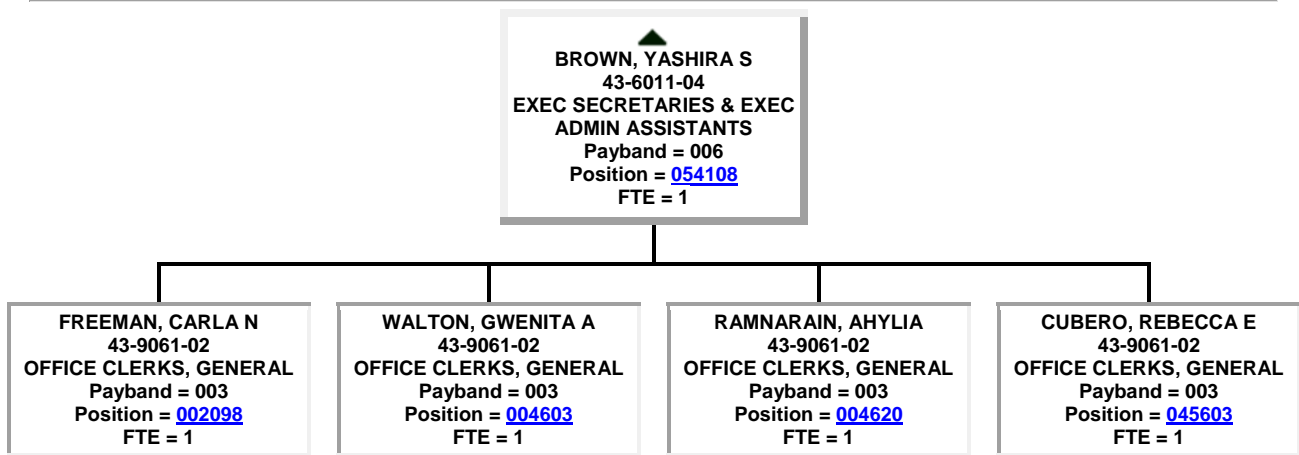
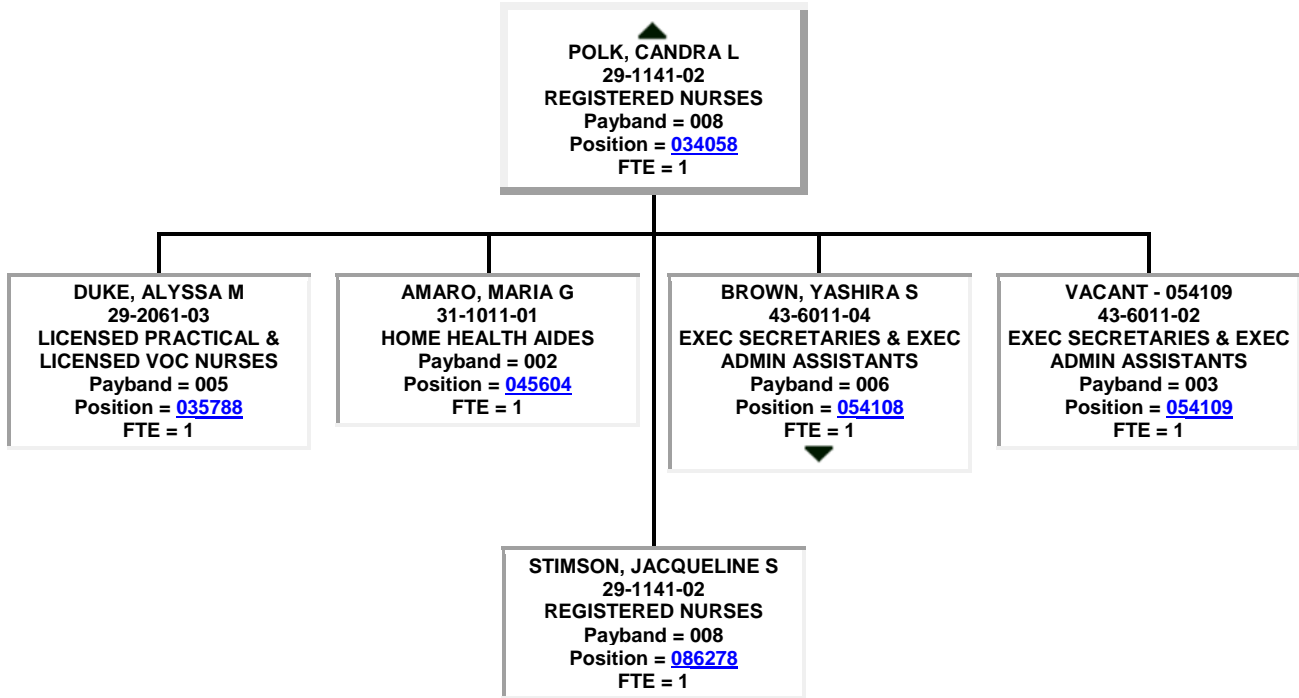


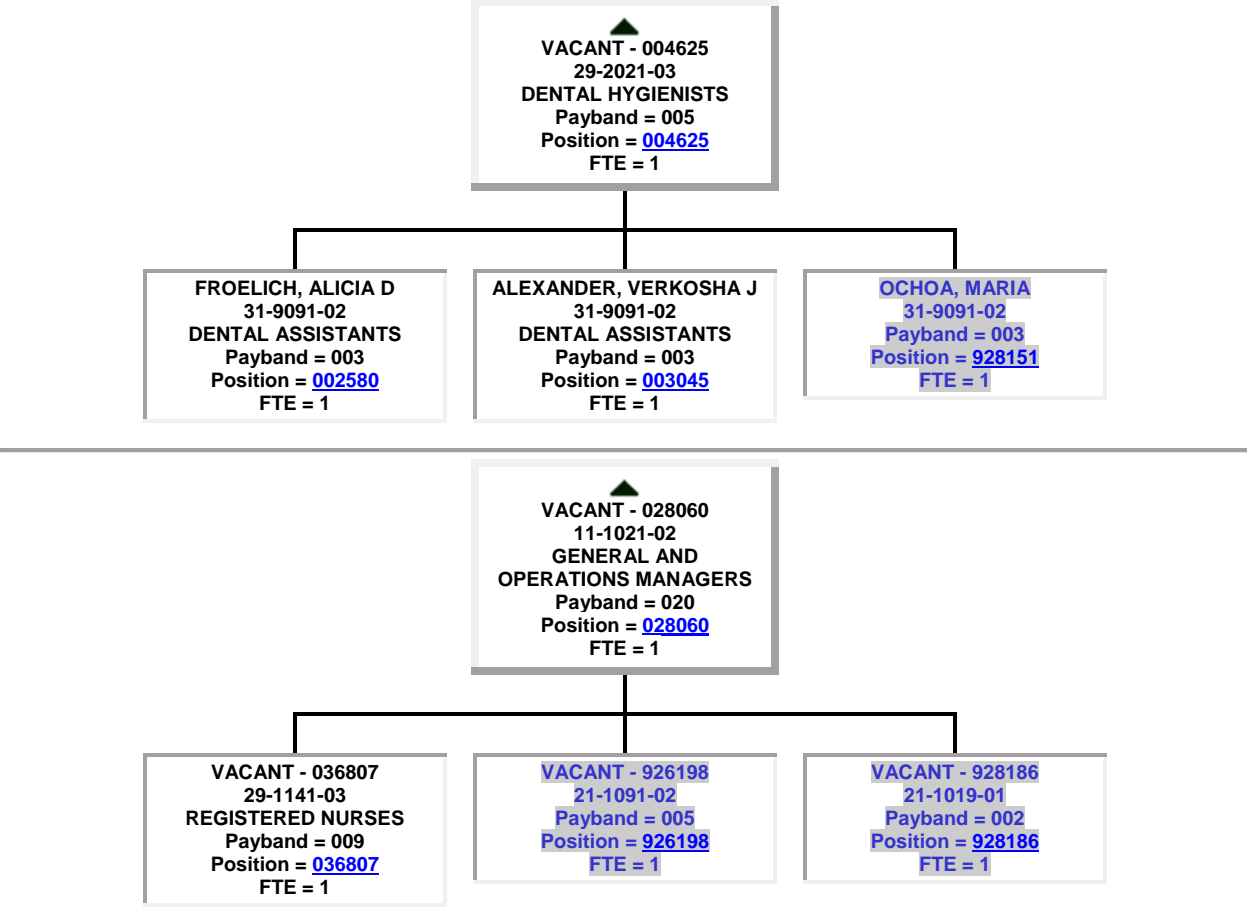




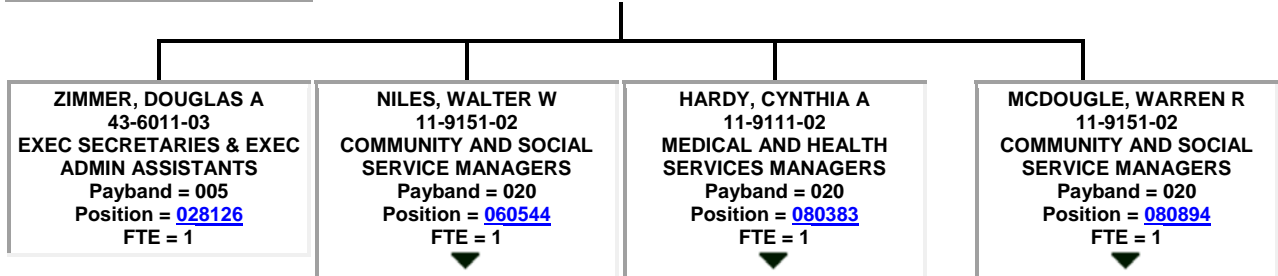








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GORDON, LESLENE E
 11-9111-02
MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 020
 Position = [081547](#)
 FTE = 1



ZIMMER, DOUGLAS A
 43-6011-03
EXEC SECRETARIES & EXEC ADMIN ASSISTANTS
 Payband = 005
 Position = [028126](#)
 FTE = 1

NILES, WALTER W
 11-9151-02
COMMUNITY AND SOCIAL SERVICE MANAGERS
 Payband = 020
 Position = [060544](#)
 FTE = 1

HARDY, CYNTHIA A
 11-9111-02
MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 020
 Position = [080383](#)
 FTE = 1

MCDOUGLE, WARREN R
 11-9151-02
COMMUNITY AND SOCIAL SERVICE MANAGERS
 Payband = 020
 Position = [080894](#)
 FTE = 1

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MCDOUGLE, WARREN R
 11-9151-02
COMMUNITY AND SOCIAL SERVICE MANAGERS
 Payband = 020
 Position = [080894](#)
 FTE = 1

NELSON, ASHLEE C
 21-1099-03
COMMUNITY/SOCIAL SERVICE SPEC/ALL OTHER
 Payband = 007
 Position = [028089](#)
 FTE = 1

TEWELL, MACKENZIE R
 19-1029-02
BIOLOGICAL SCIENTISTS, ALL OTHER
 Payband = 008
 Position = [038427](#)
 FTE = 1

WIESE, MICHAEL T
 19-1041-02
EPIDEMIOLOGISTS
 Payband = 008
 Position = [054226](#)
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SPOTO, SAMANTHA C
 19-1029-02
BIOLOGICAL SCIENTISTS, ALL OTHER
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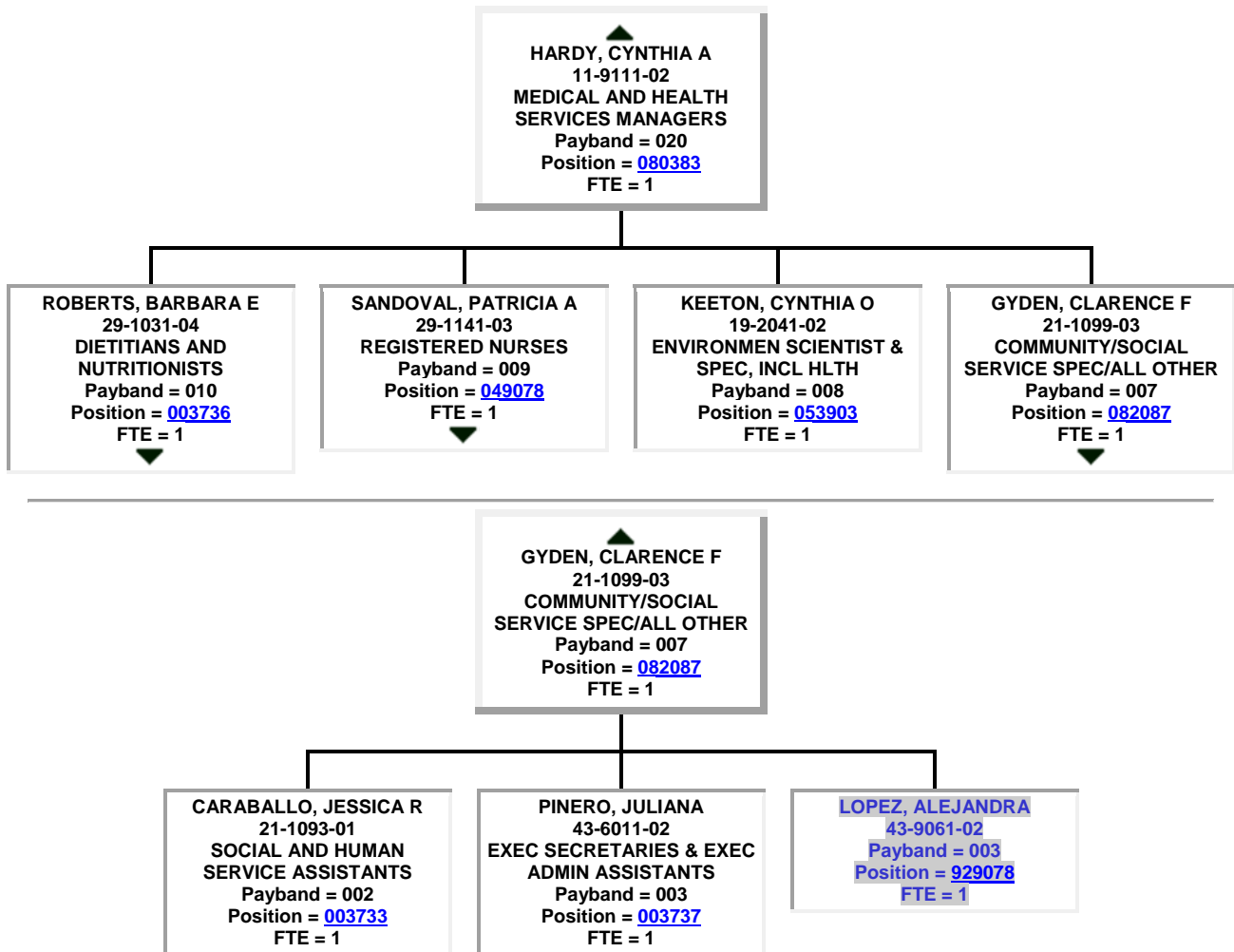
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REGISTERED NURSES
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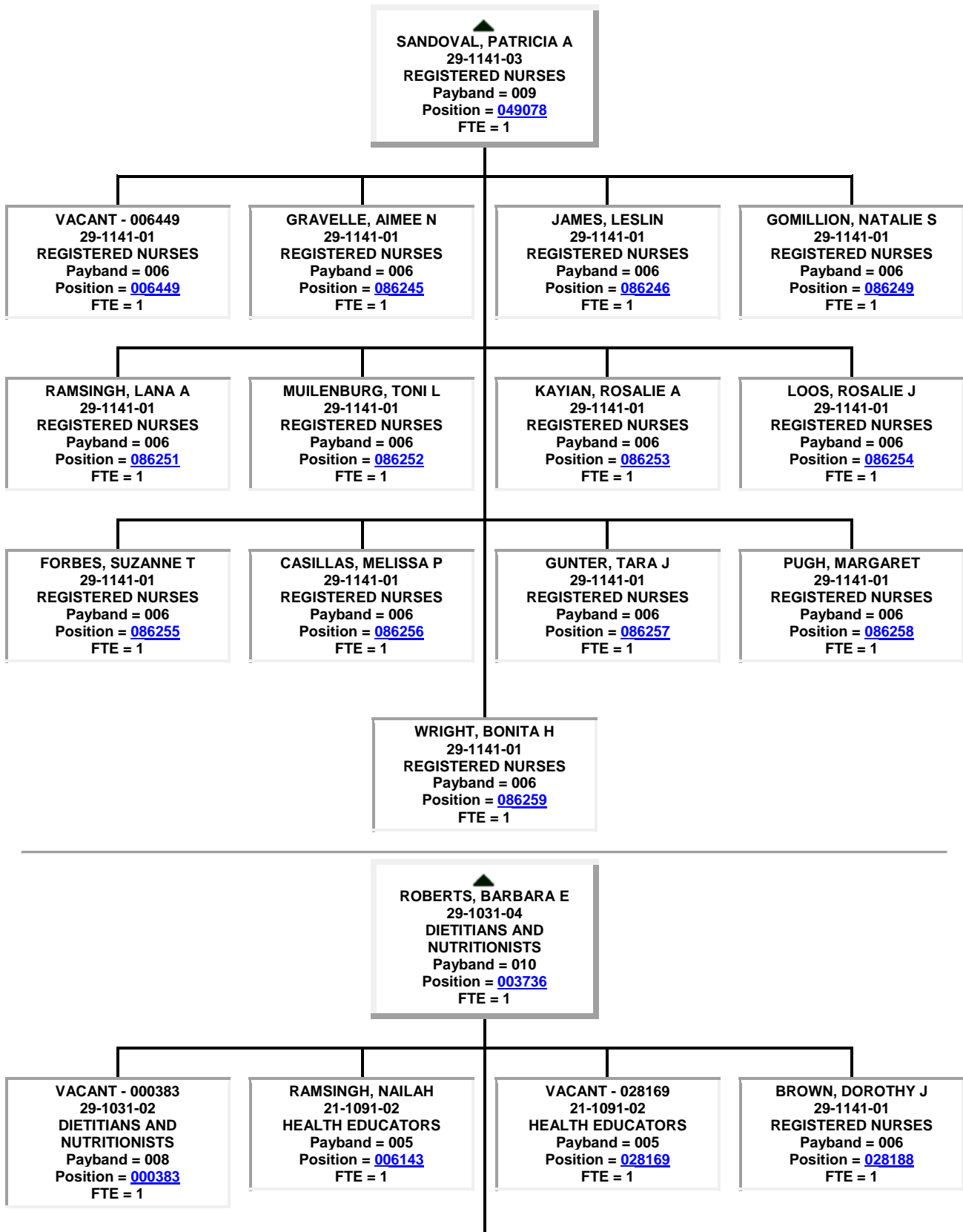
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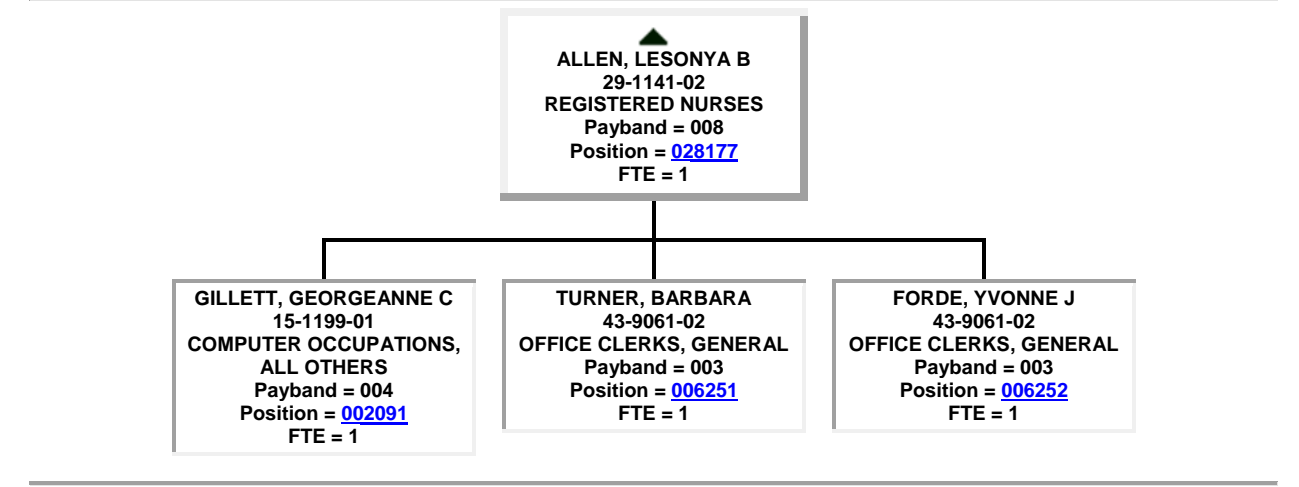
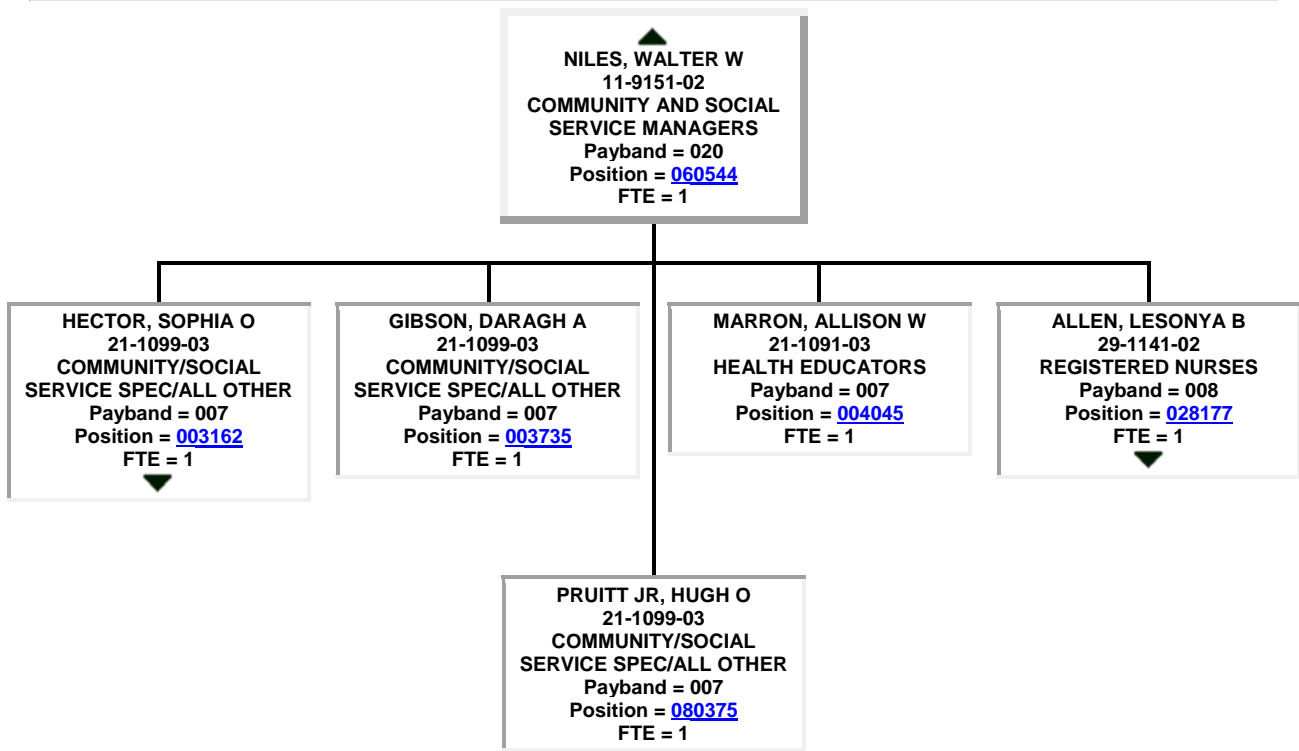
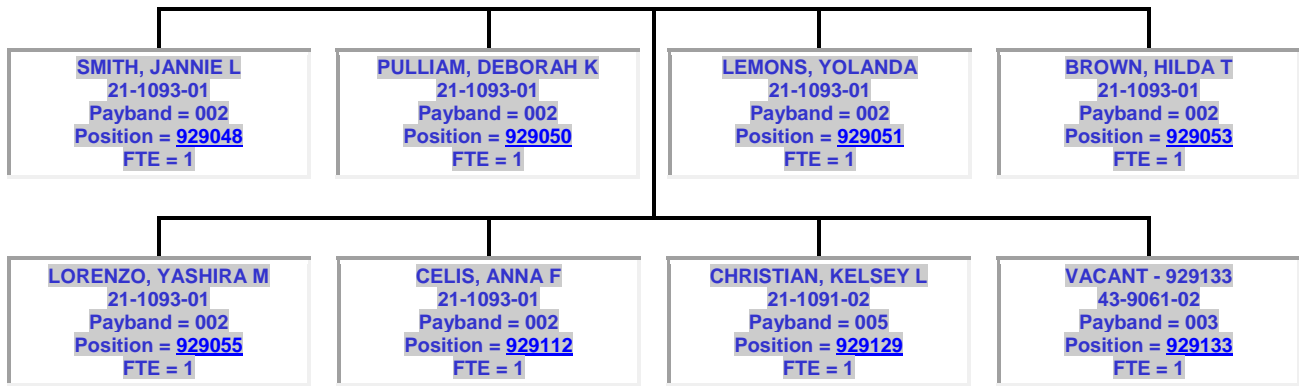
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COMPUTER OCCUPATIONS, ALL OTHERS
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 Position = [081405](#)
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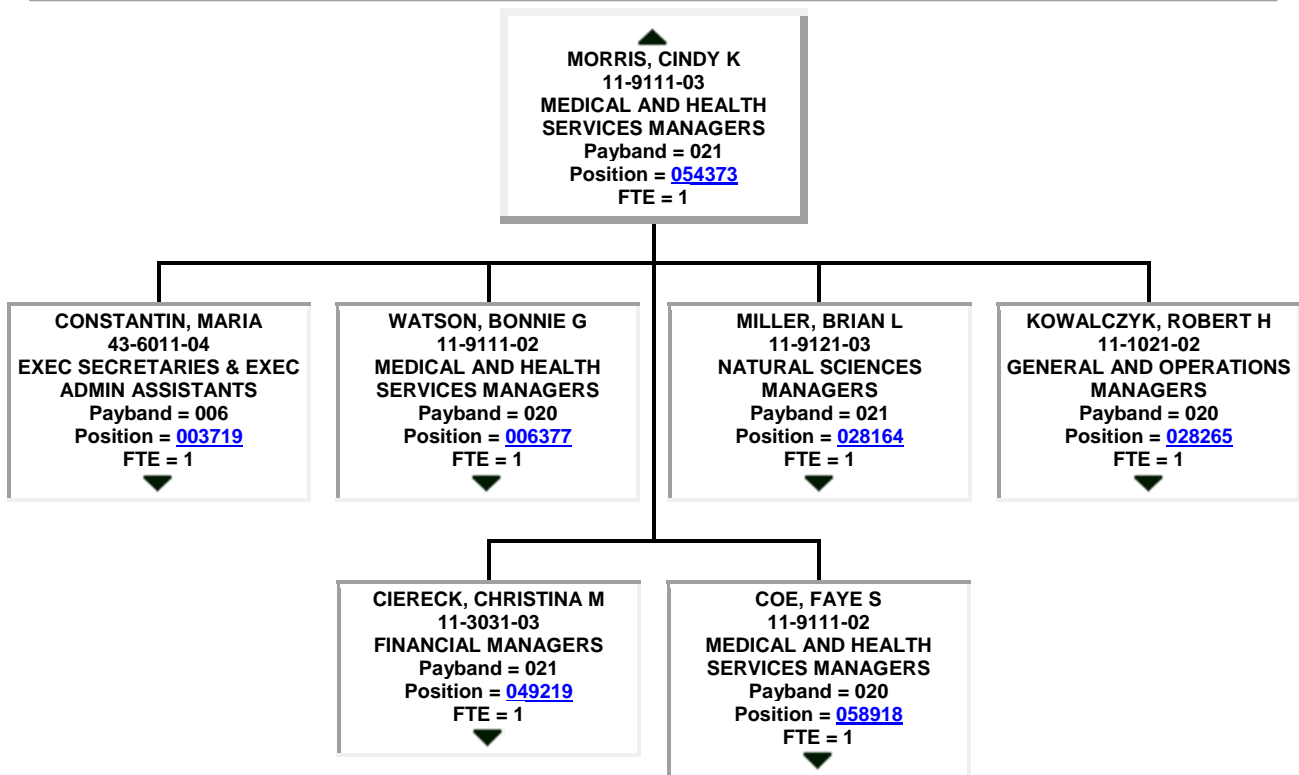
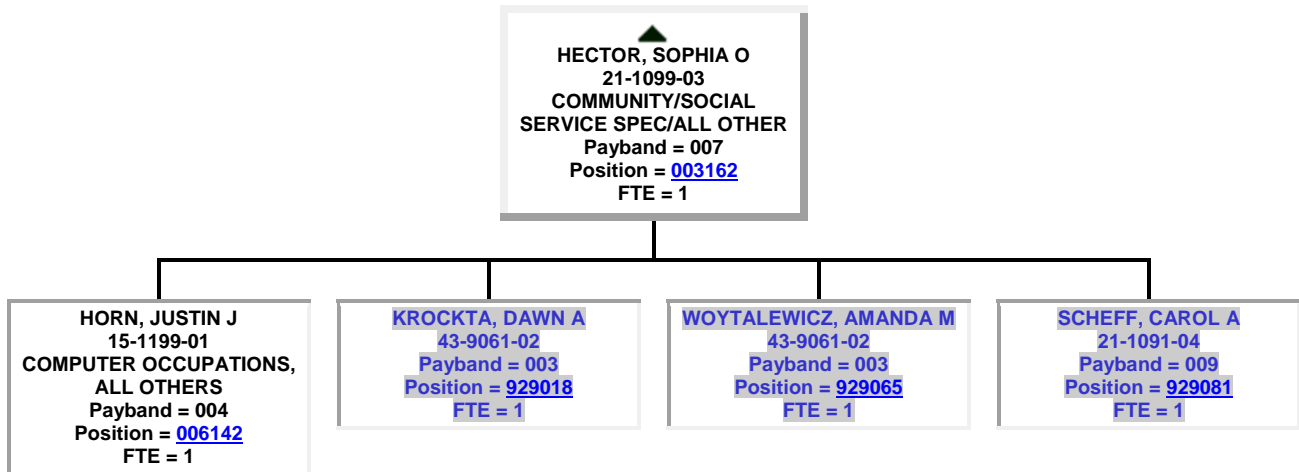
DEBIEN, NATALIE N
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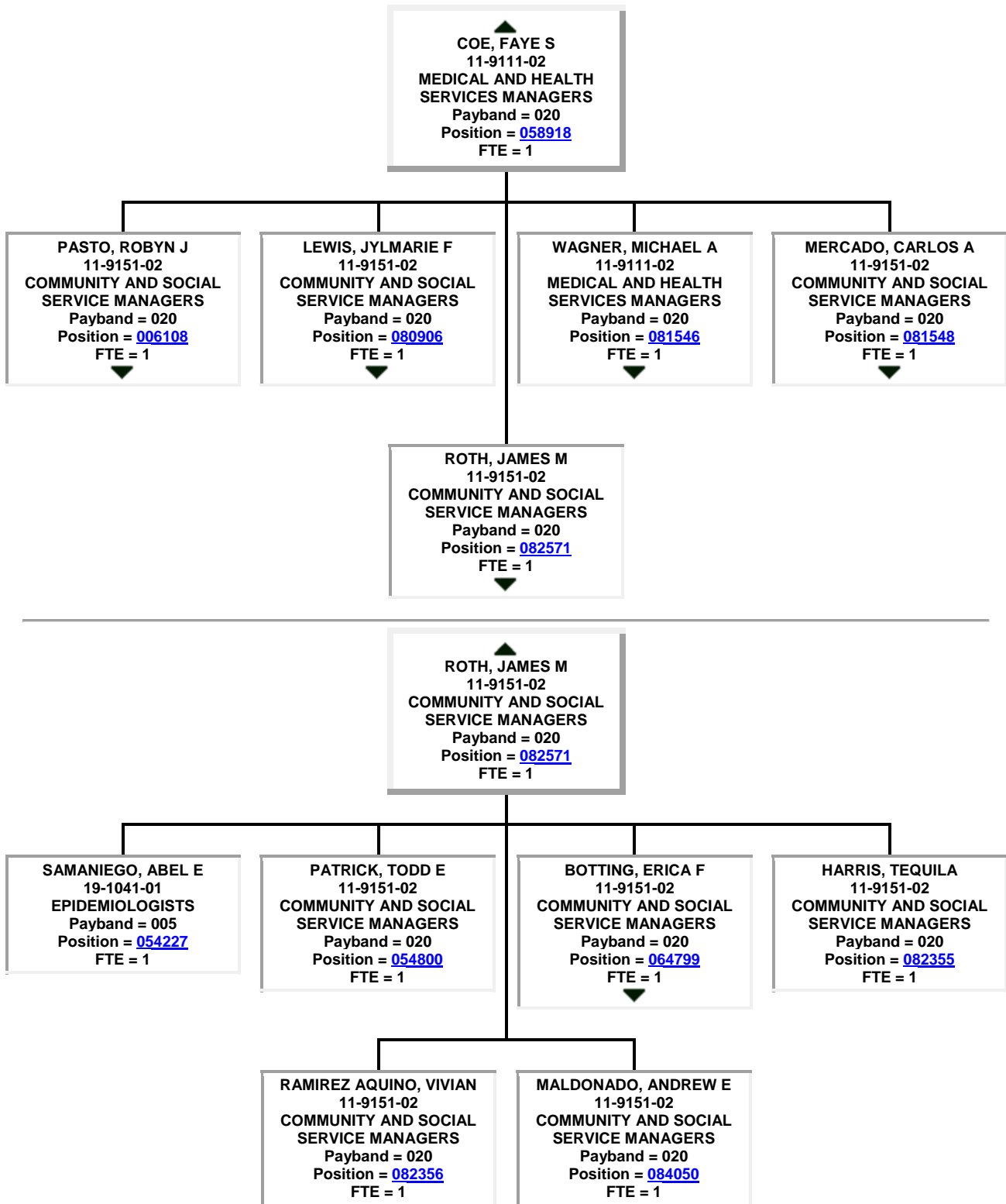
KENDRICK, CHELSEA D
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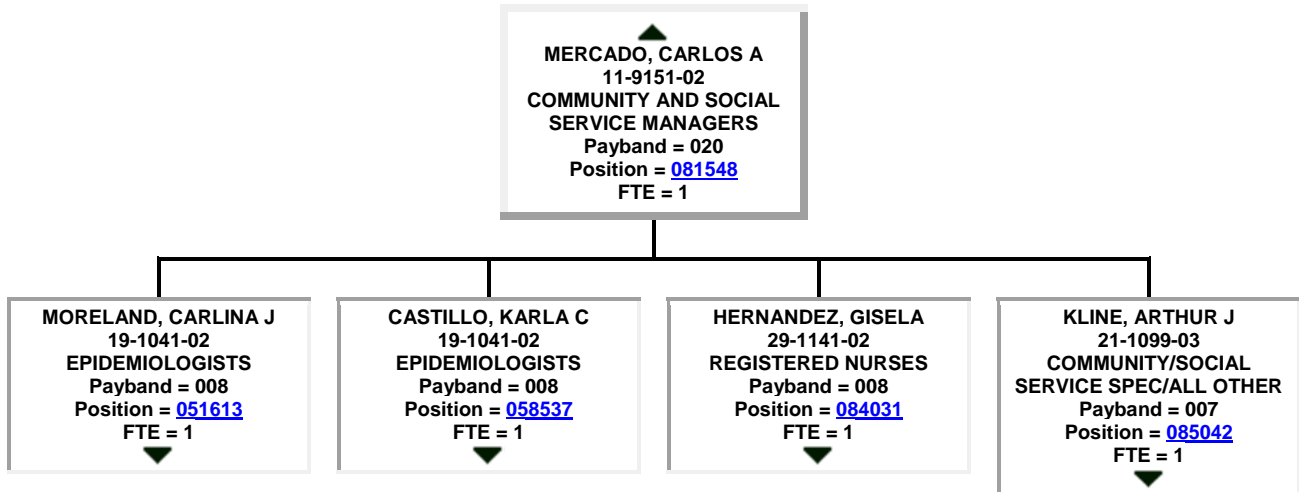
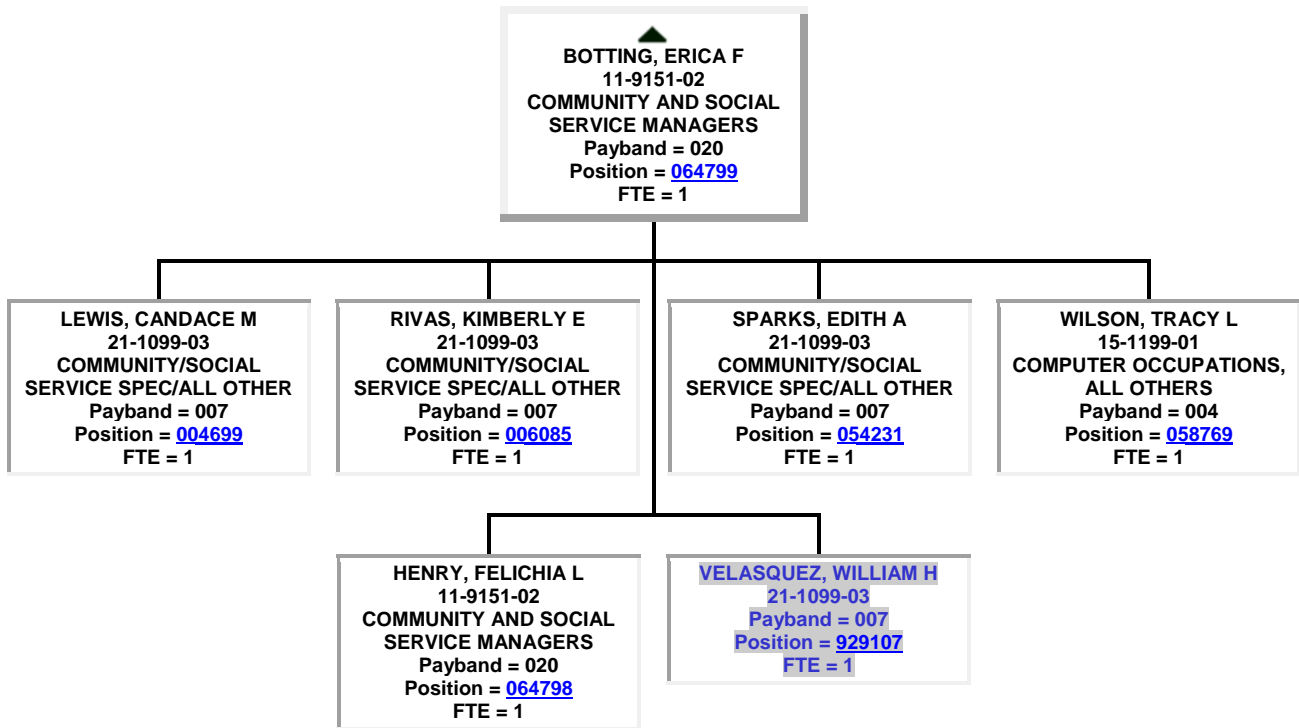


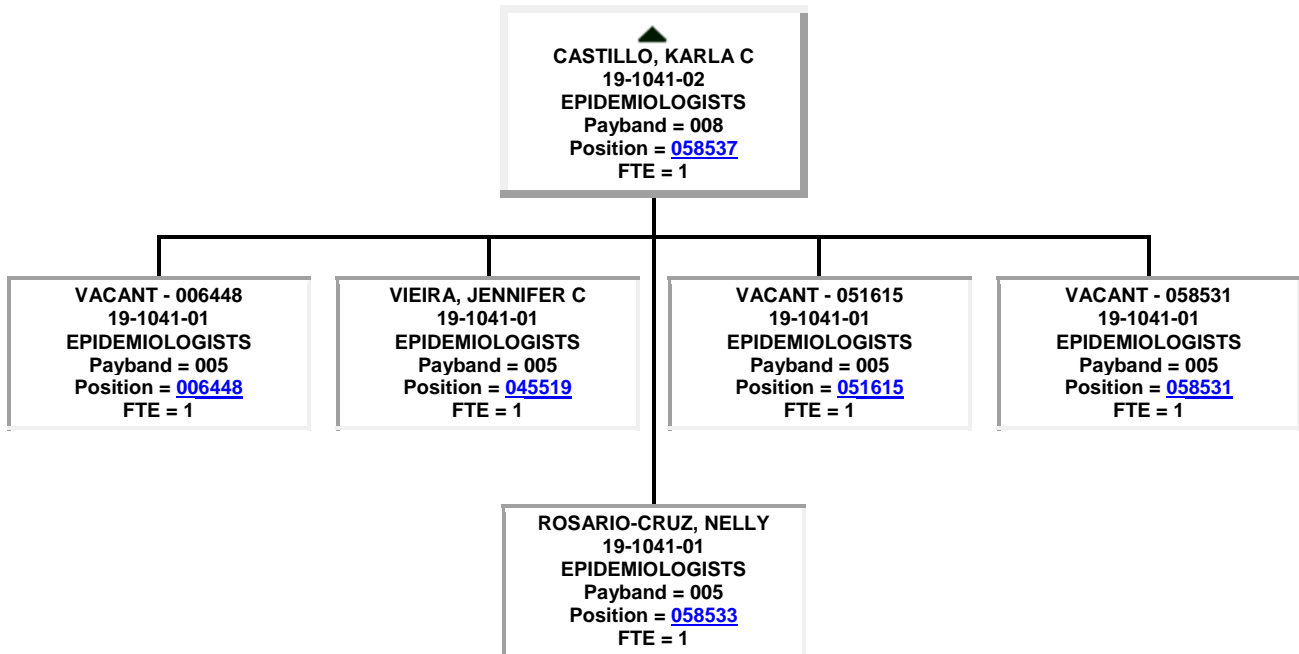
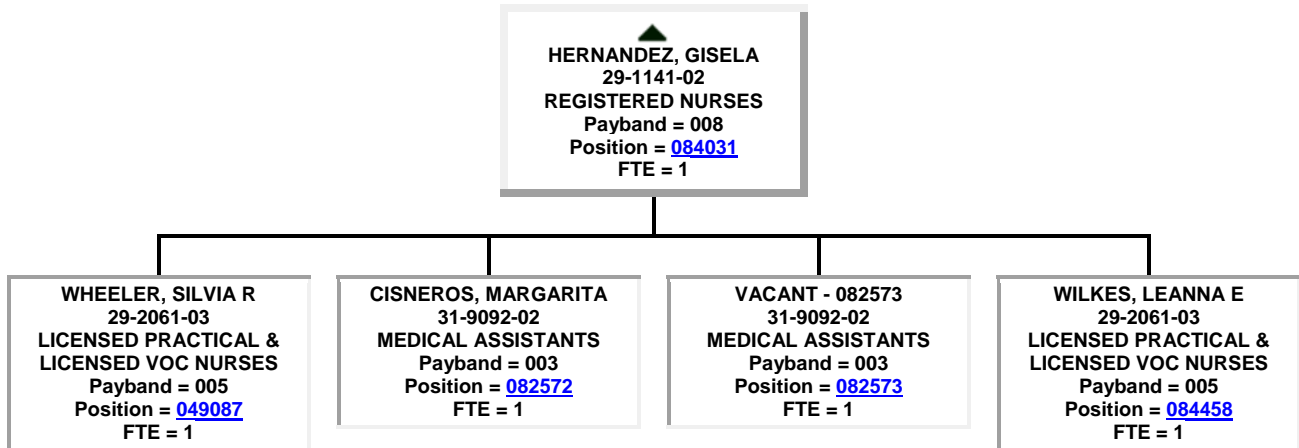
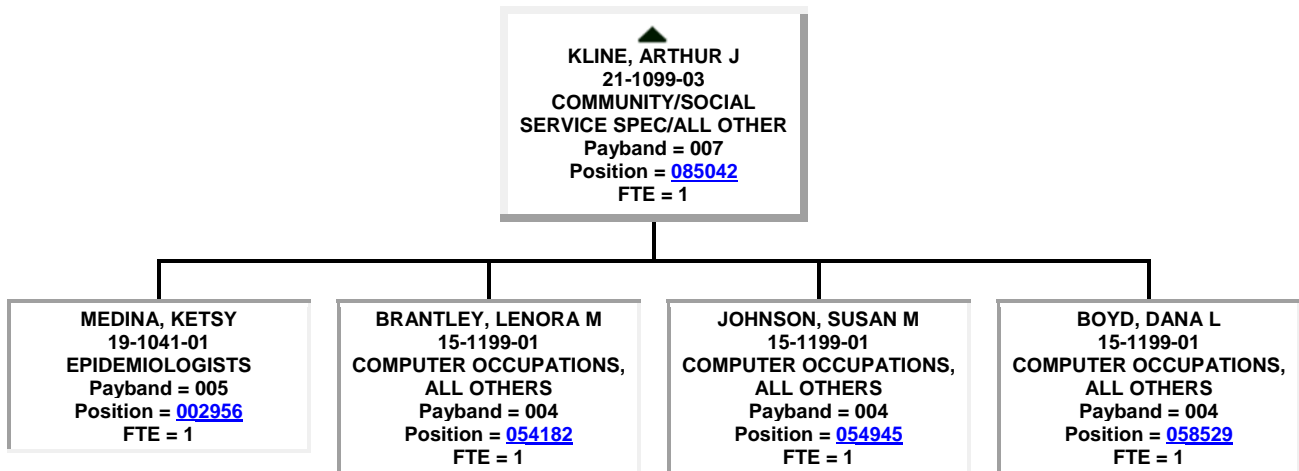


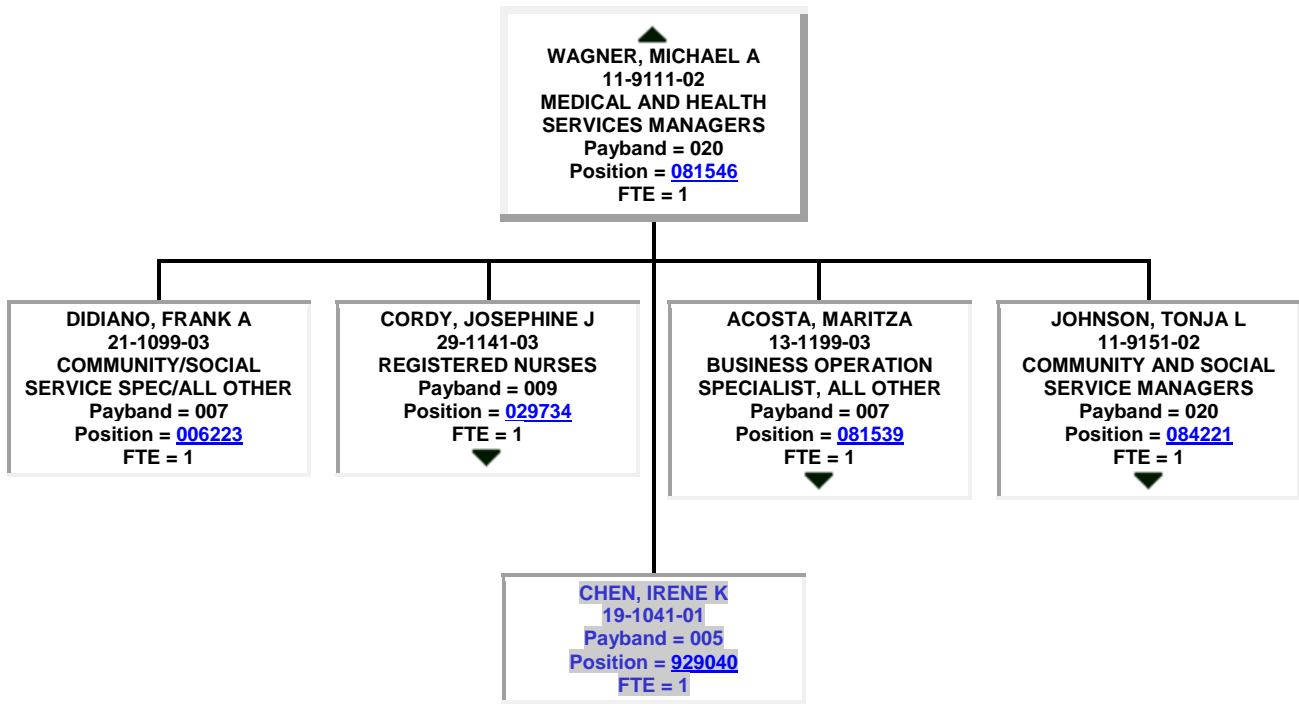
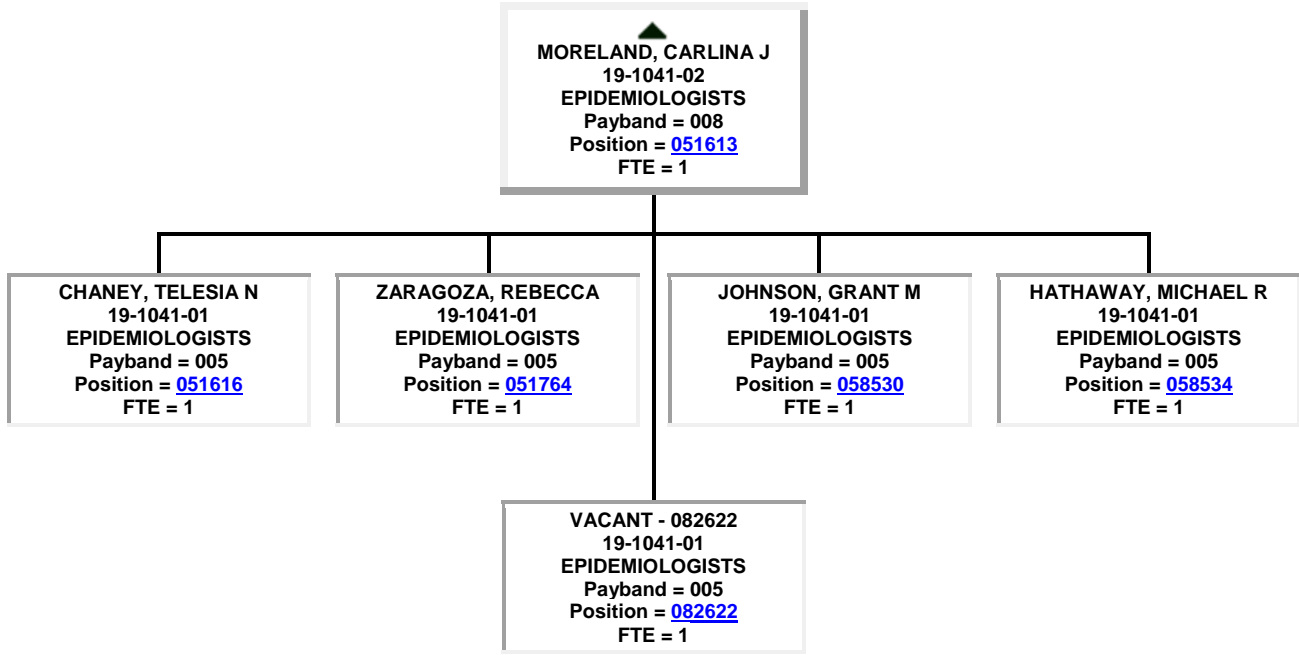


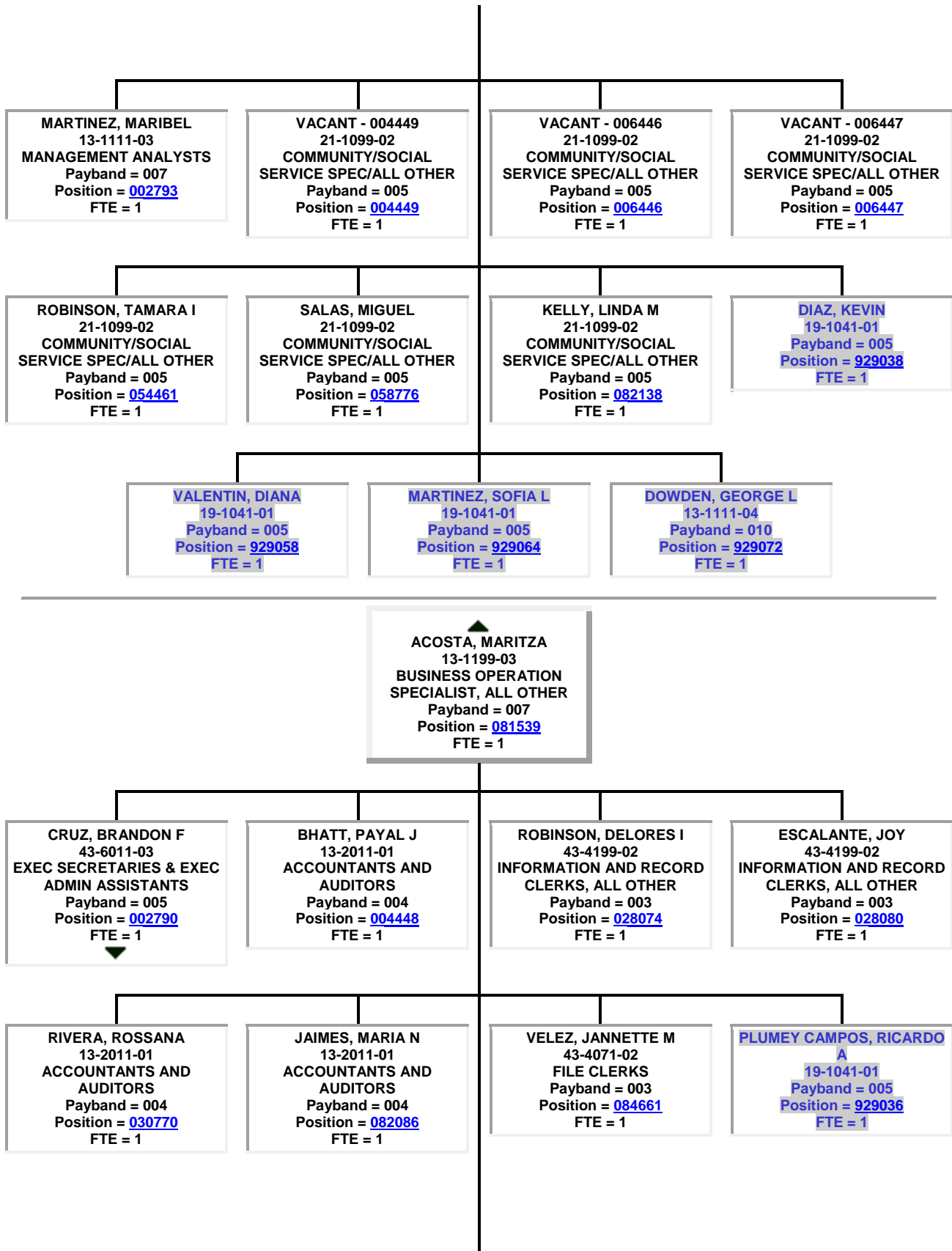


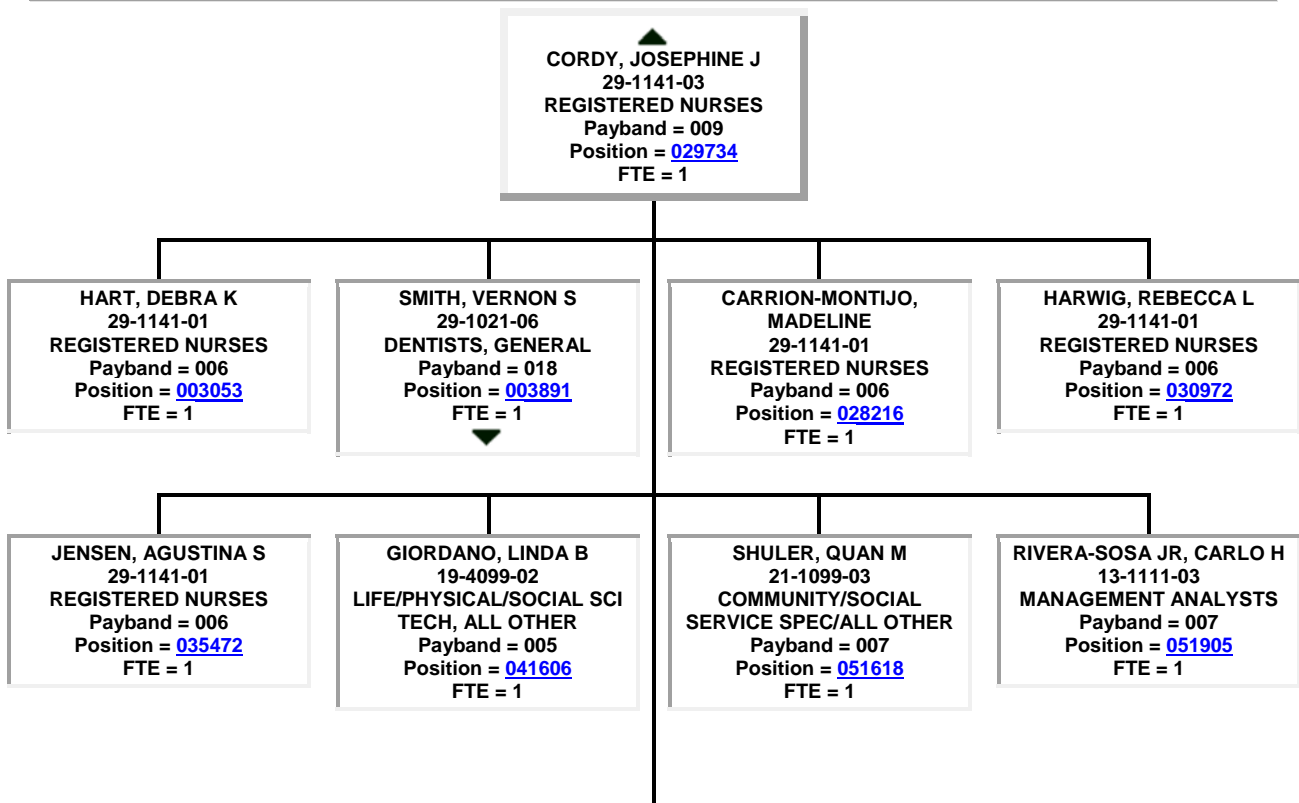
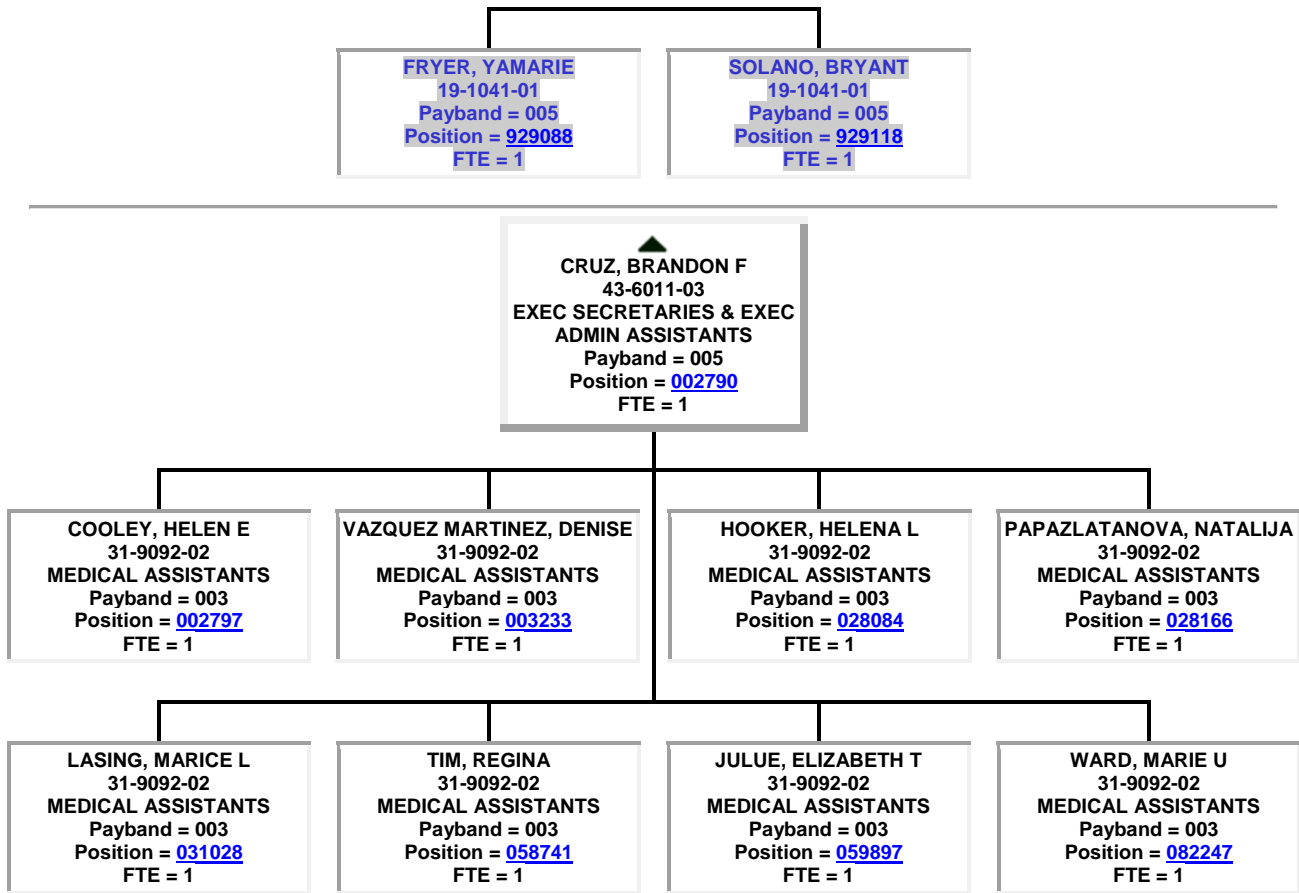


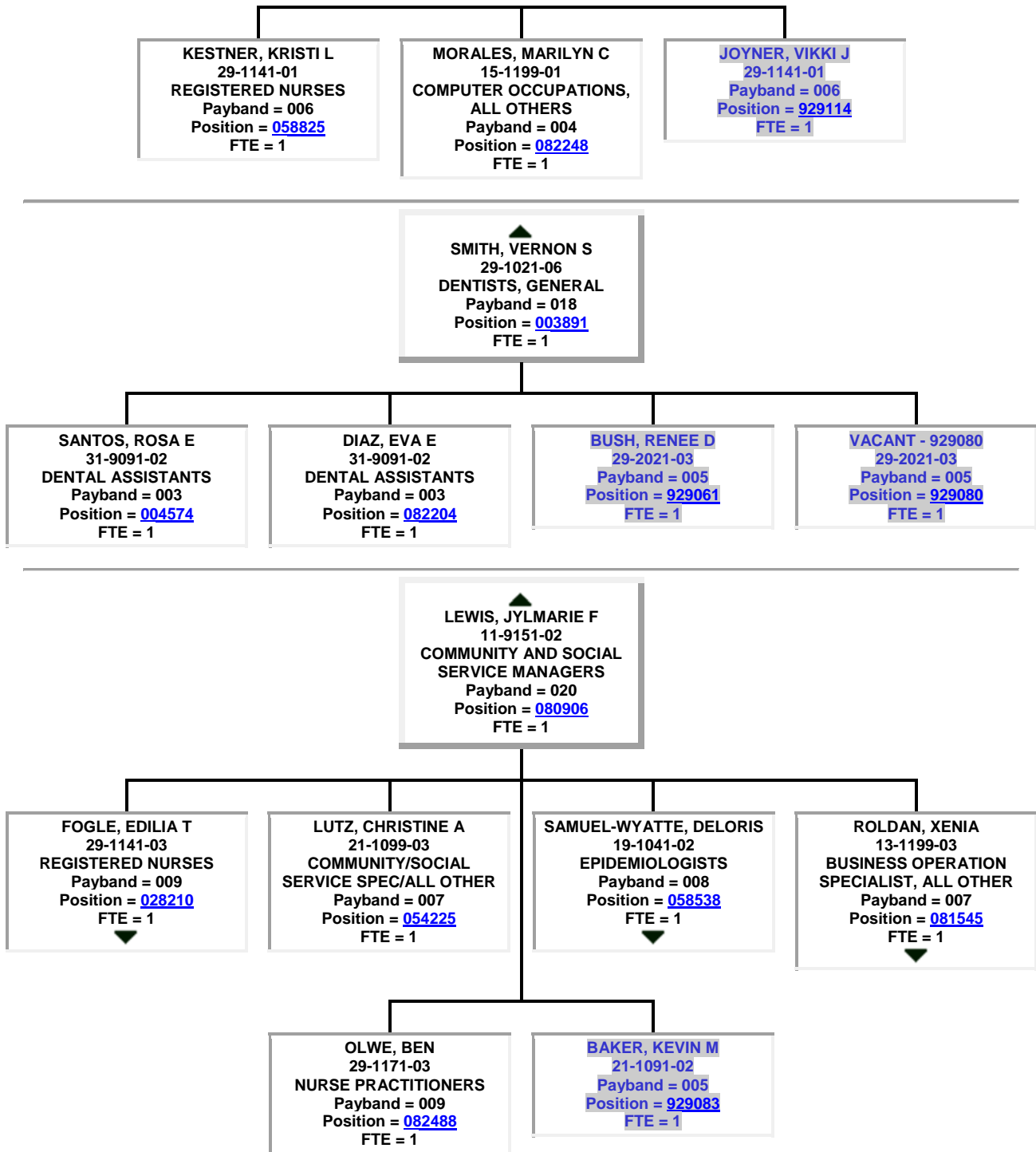


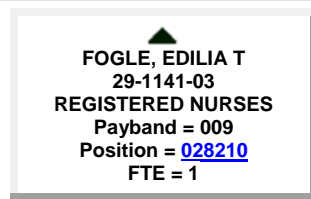
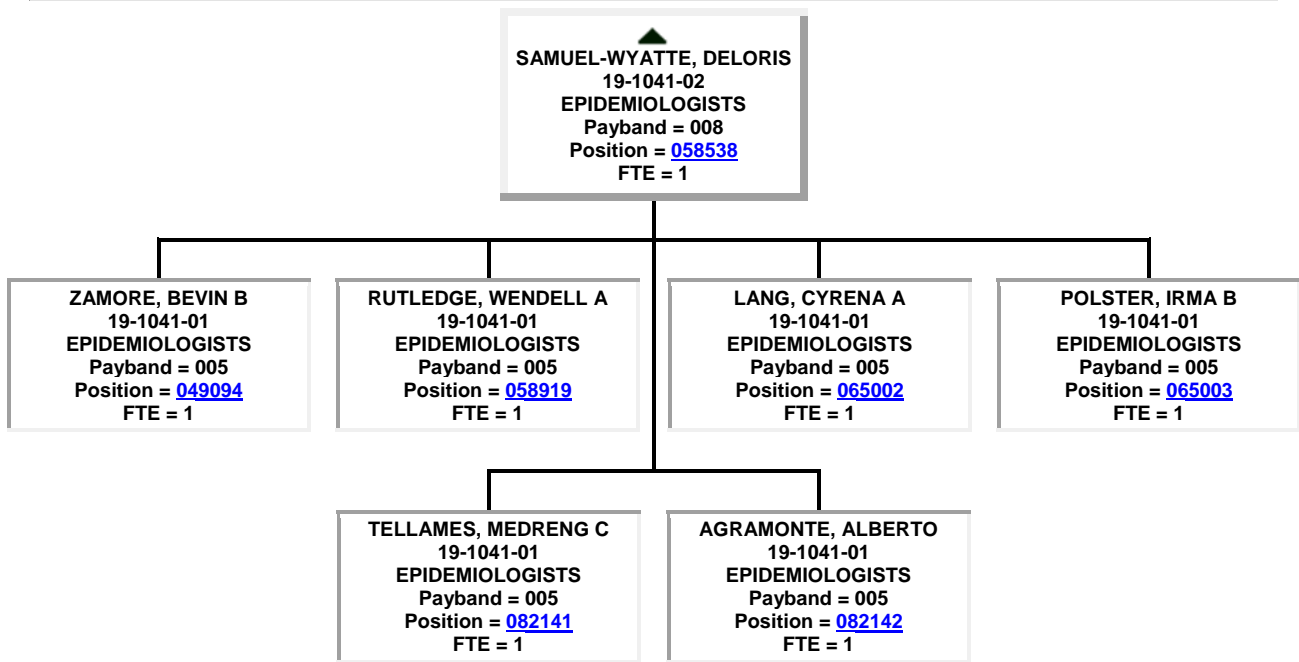
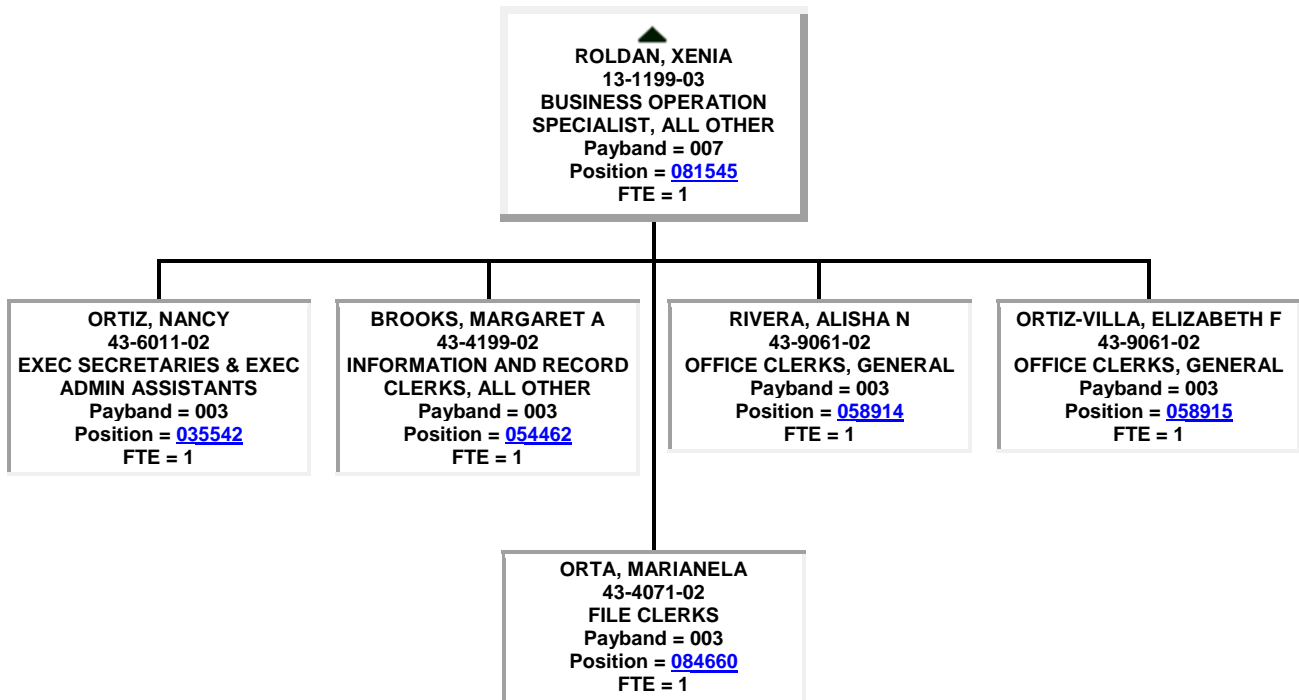


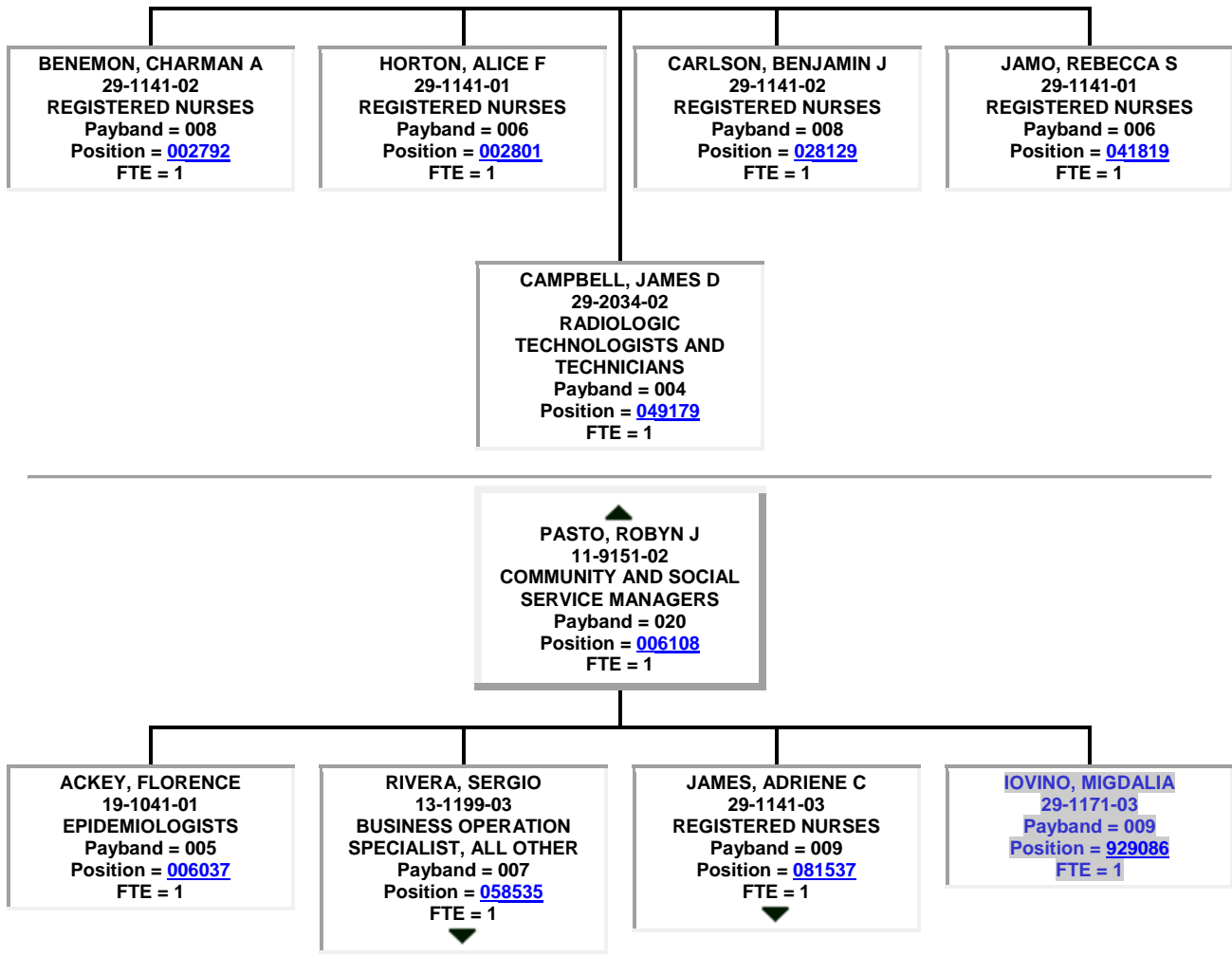


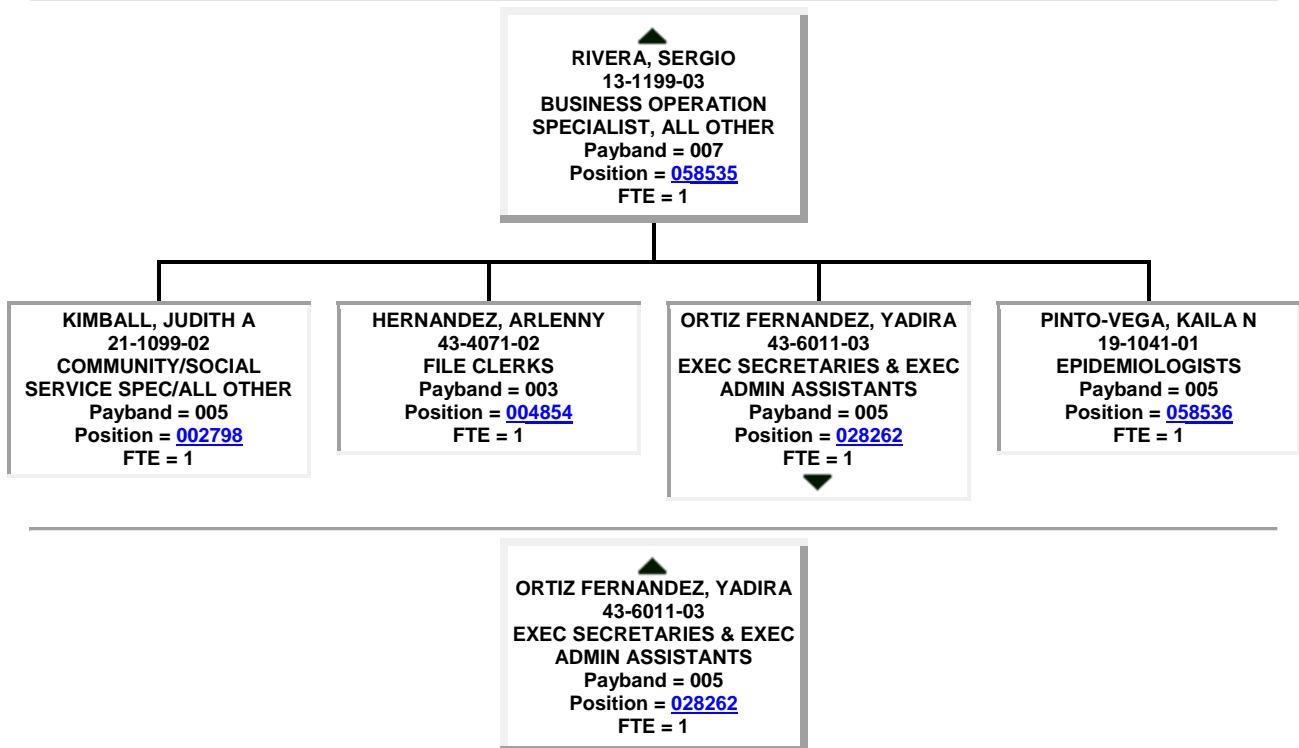
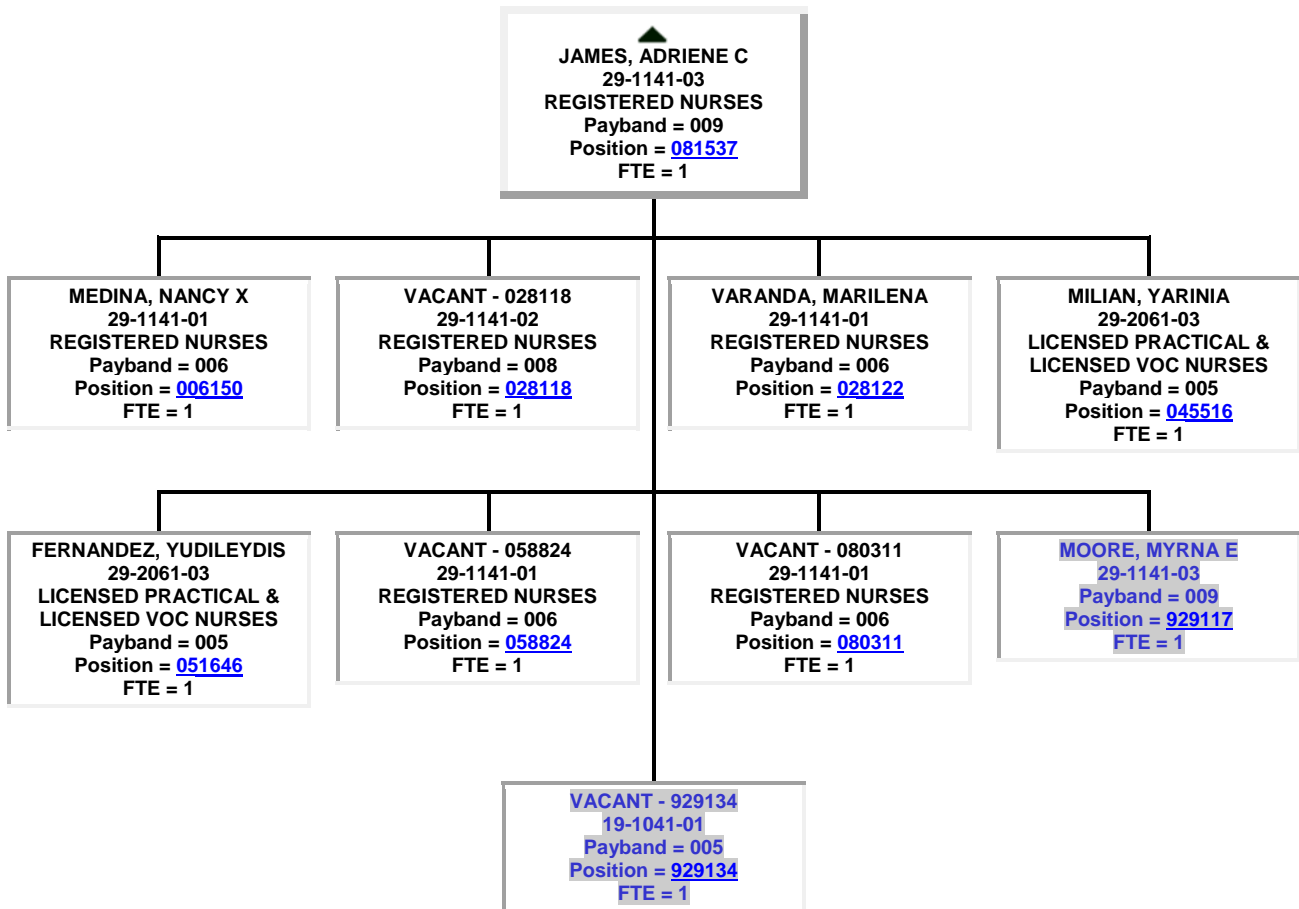


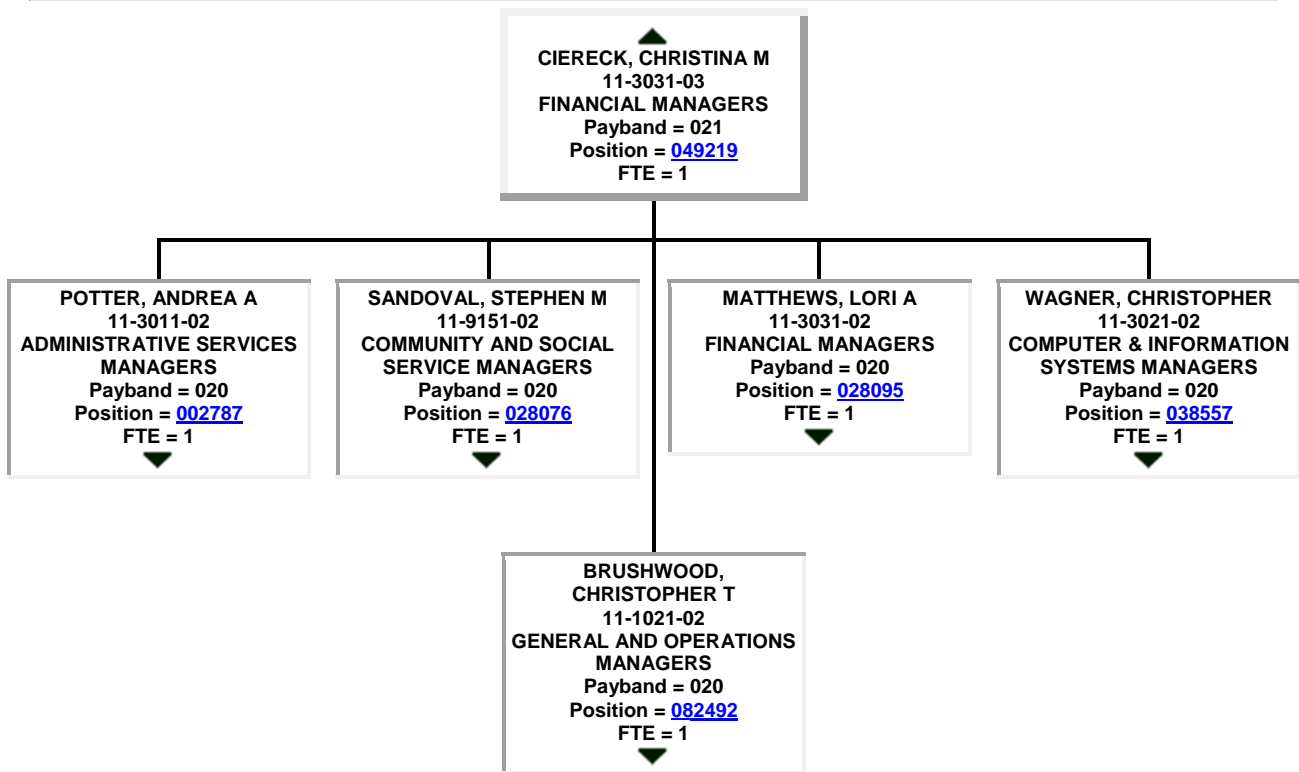
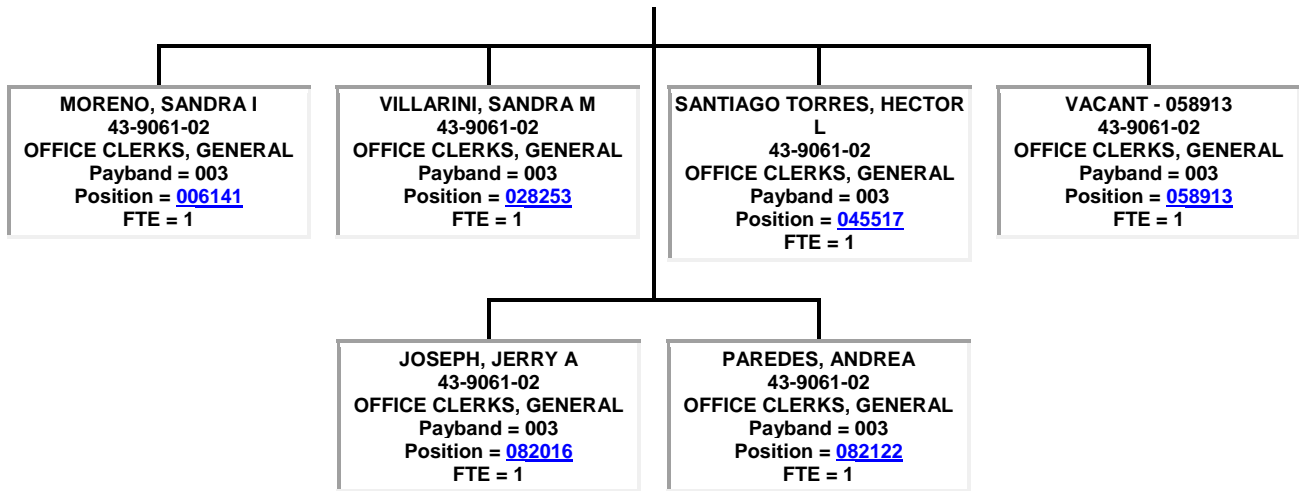


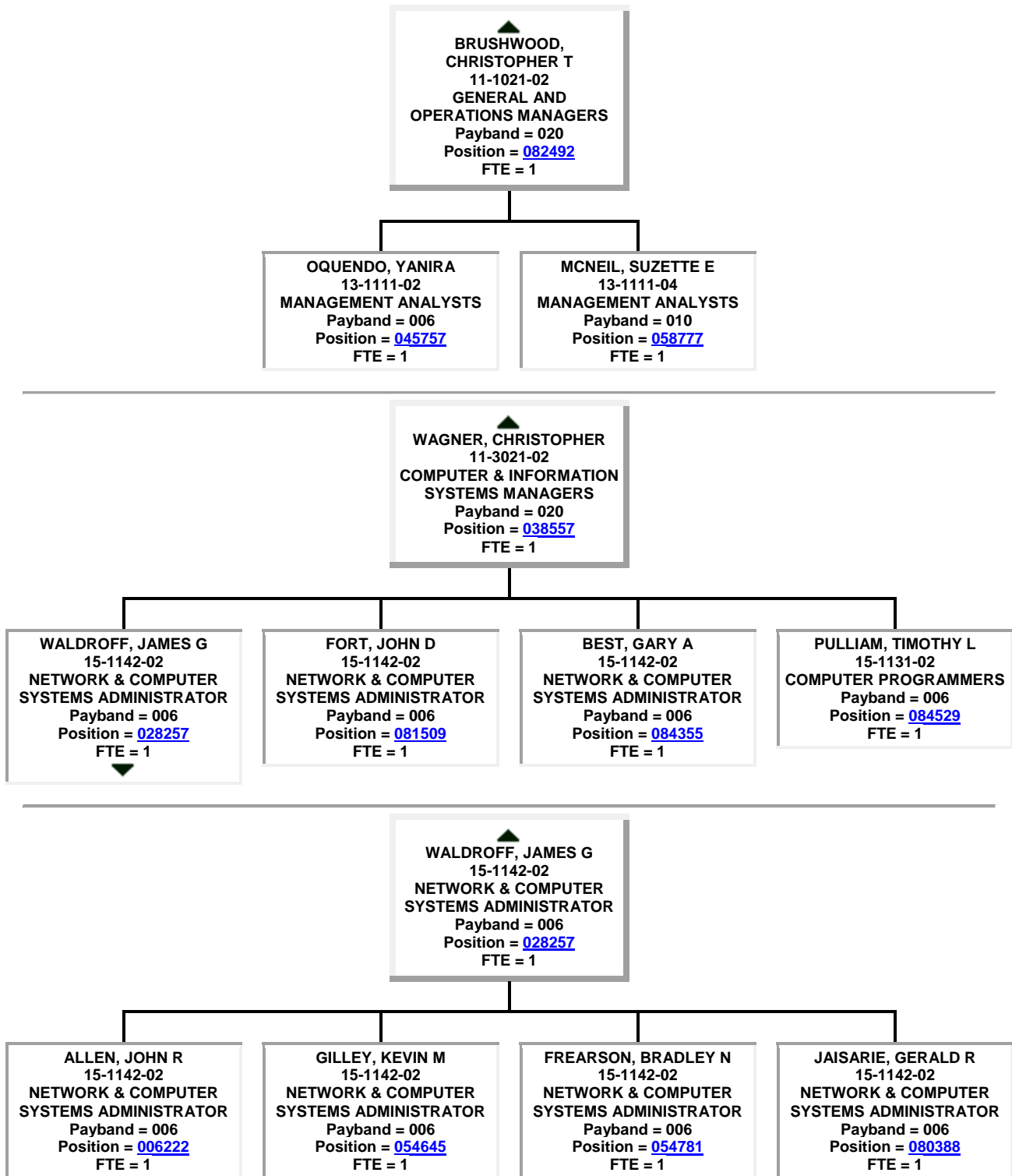


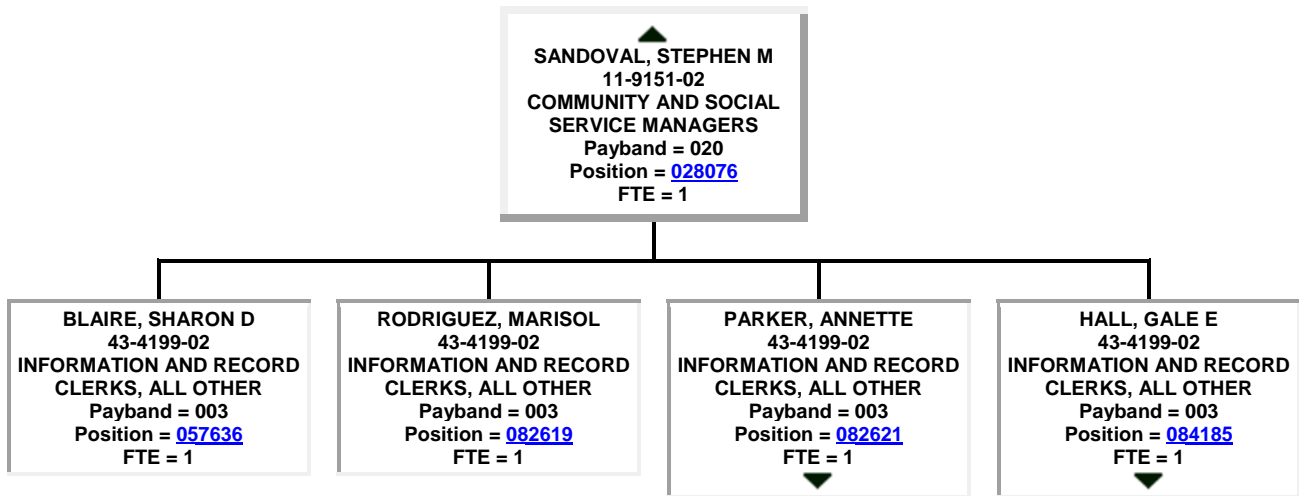
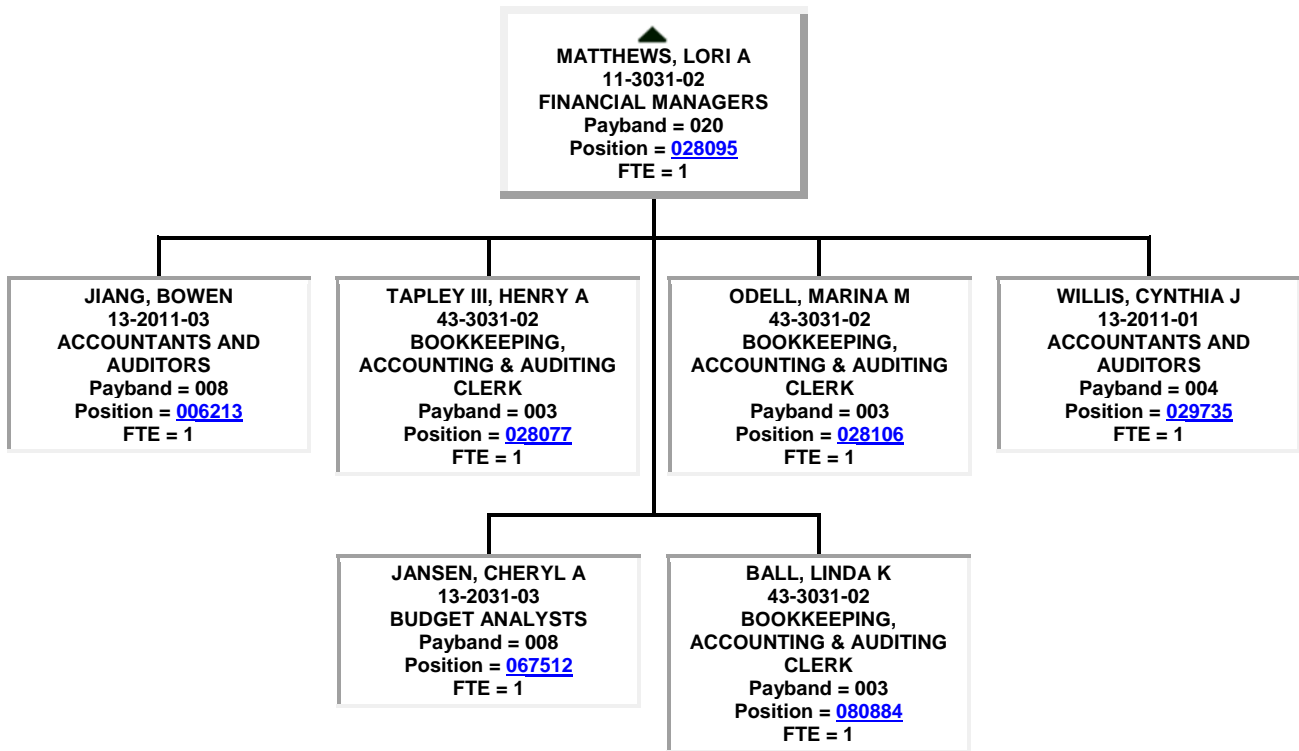












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HALL, GALE E
43-4199-02
**INFORMATION AND RECORD
CLERKS, ALL OTHER**
Payband = 003
Position = [084185](#)
FTE = 1

HERNANDEZ, MARYANN
43-4199-02
**INFORMATION AND RECORD
CLERKS, ALL OTHER**
Payband = 003
Position = [001800](#)
FTE = 1

BROWN, ORIE D
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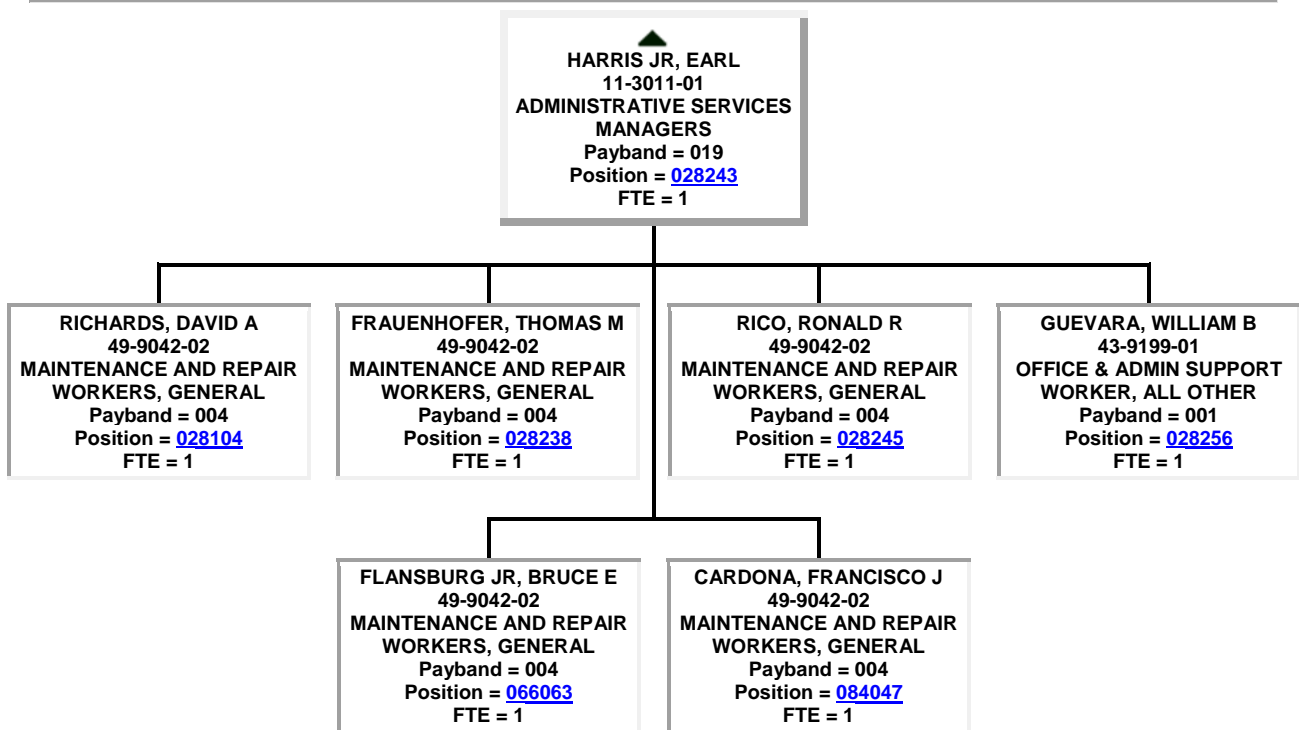
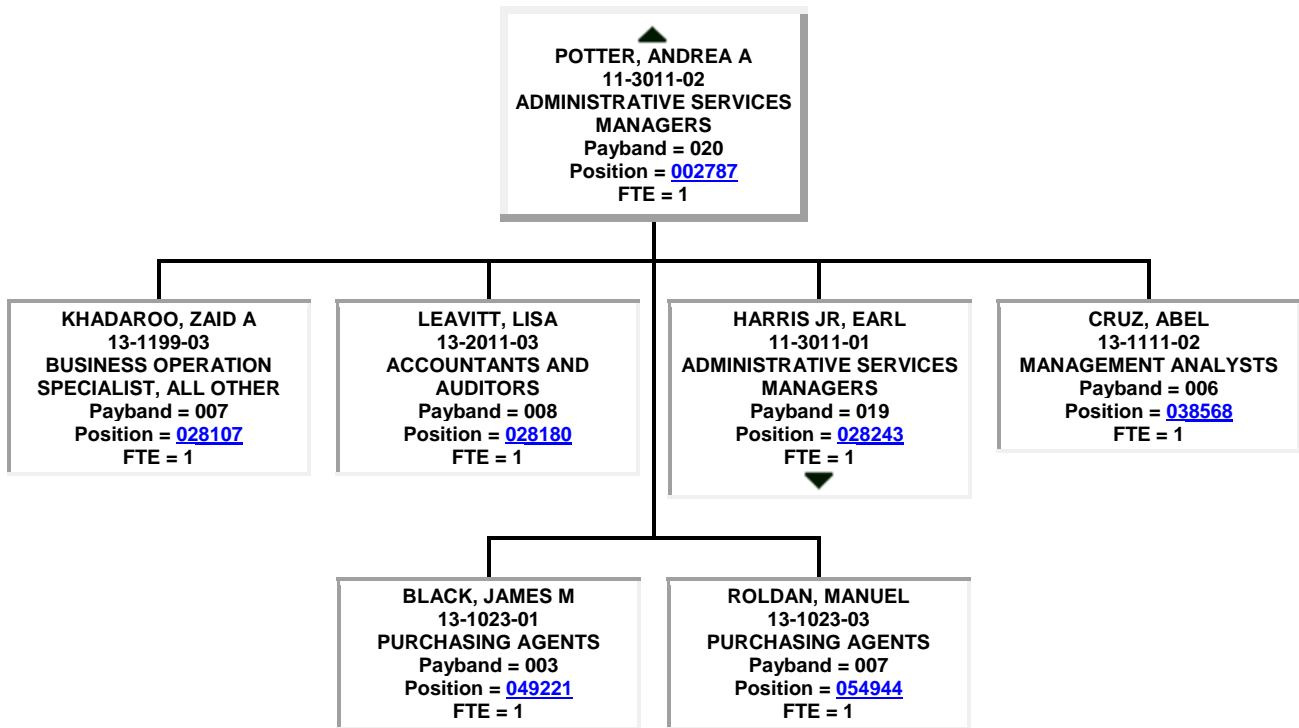
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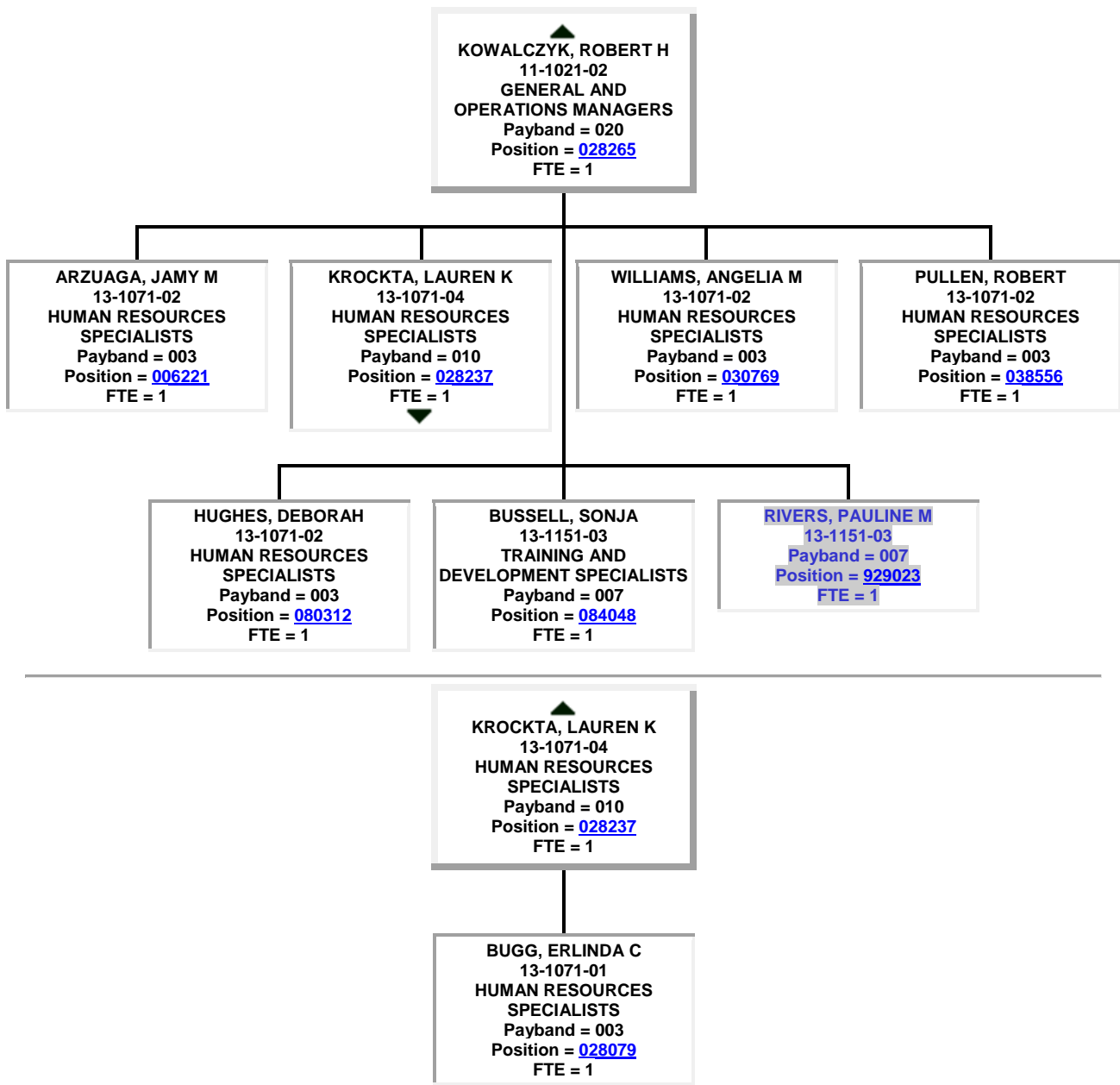
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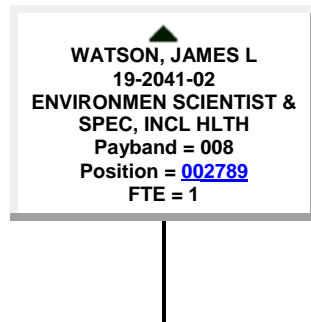
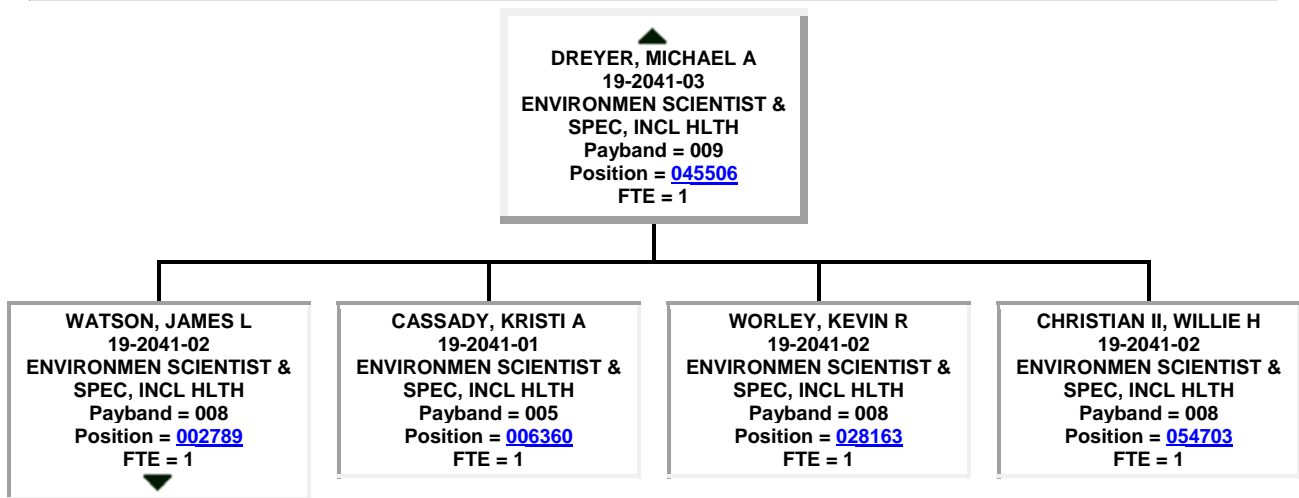
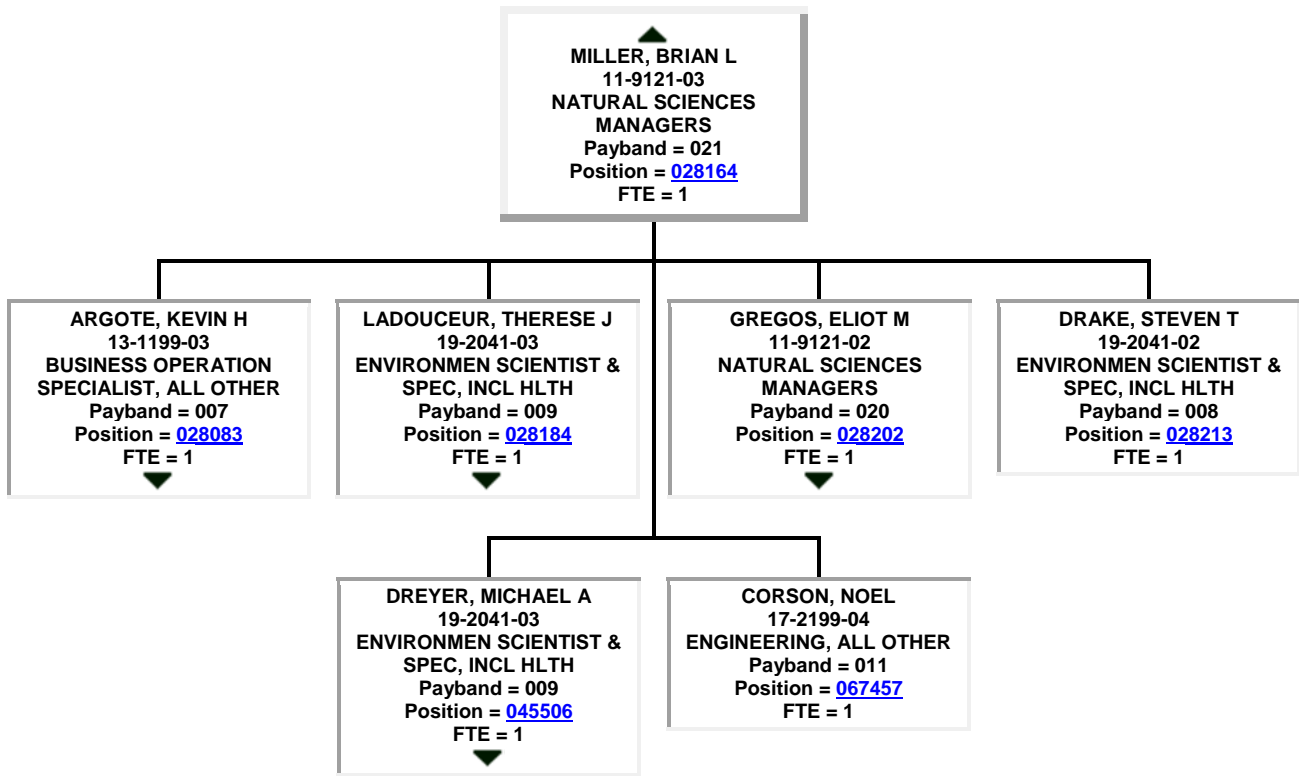
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Position = [028086](#)
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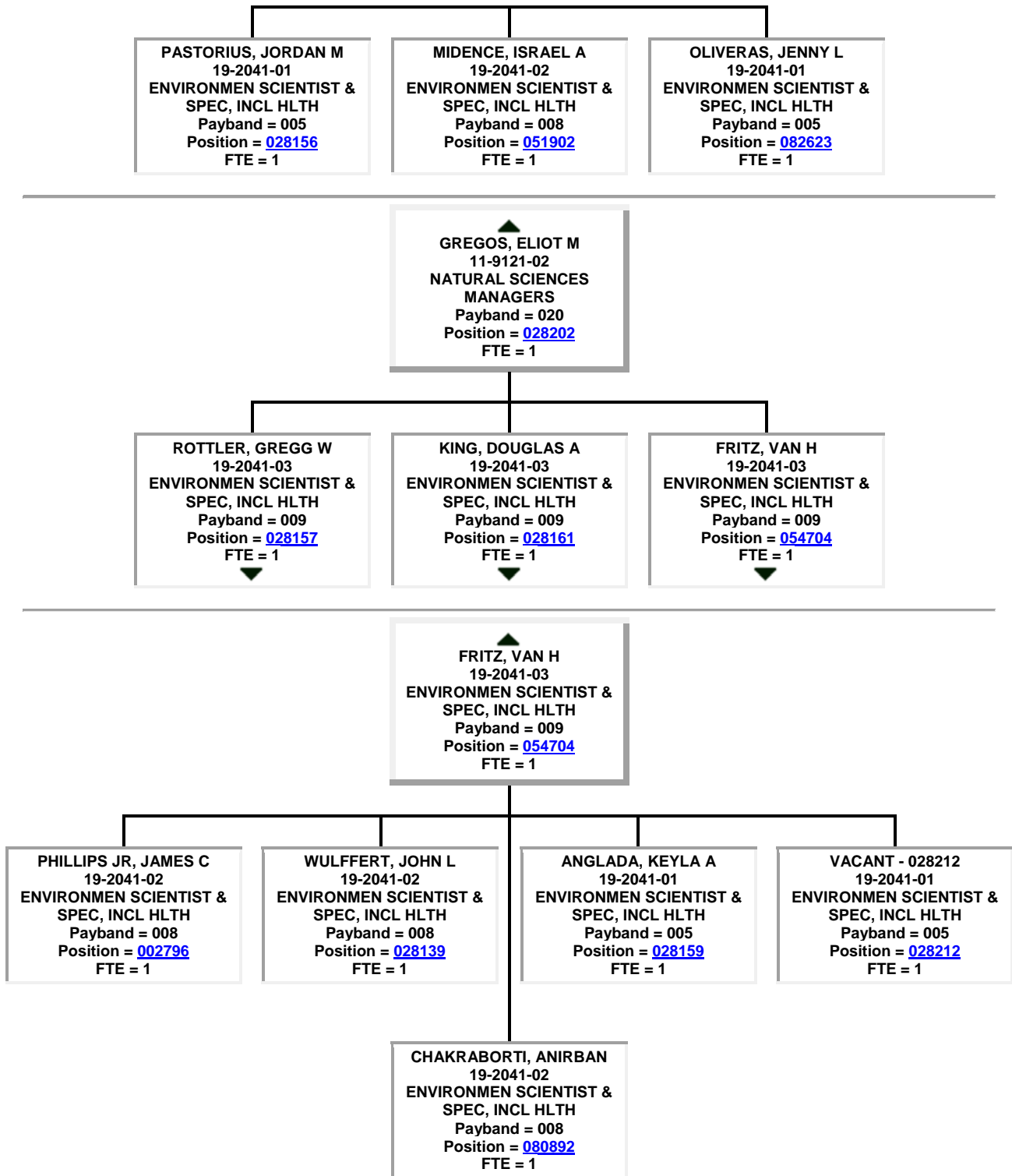
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Position = [028096](#)
FTE = 1

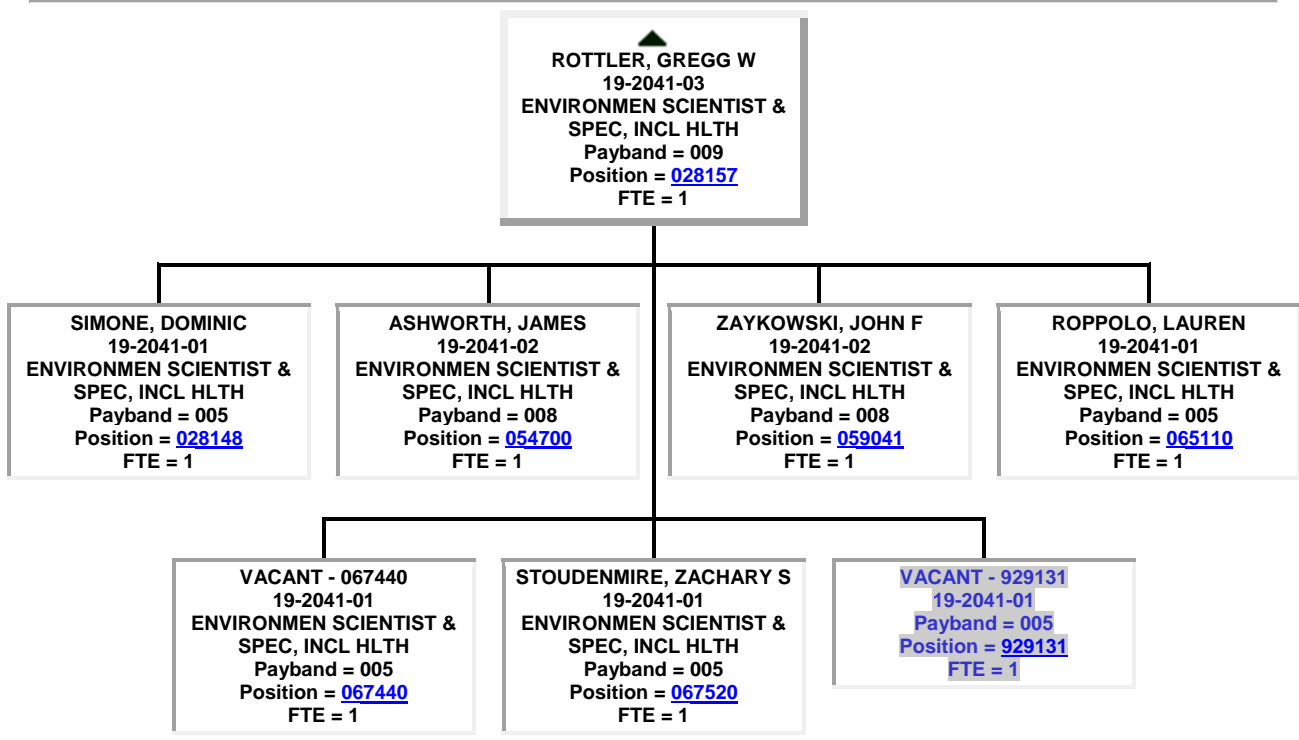
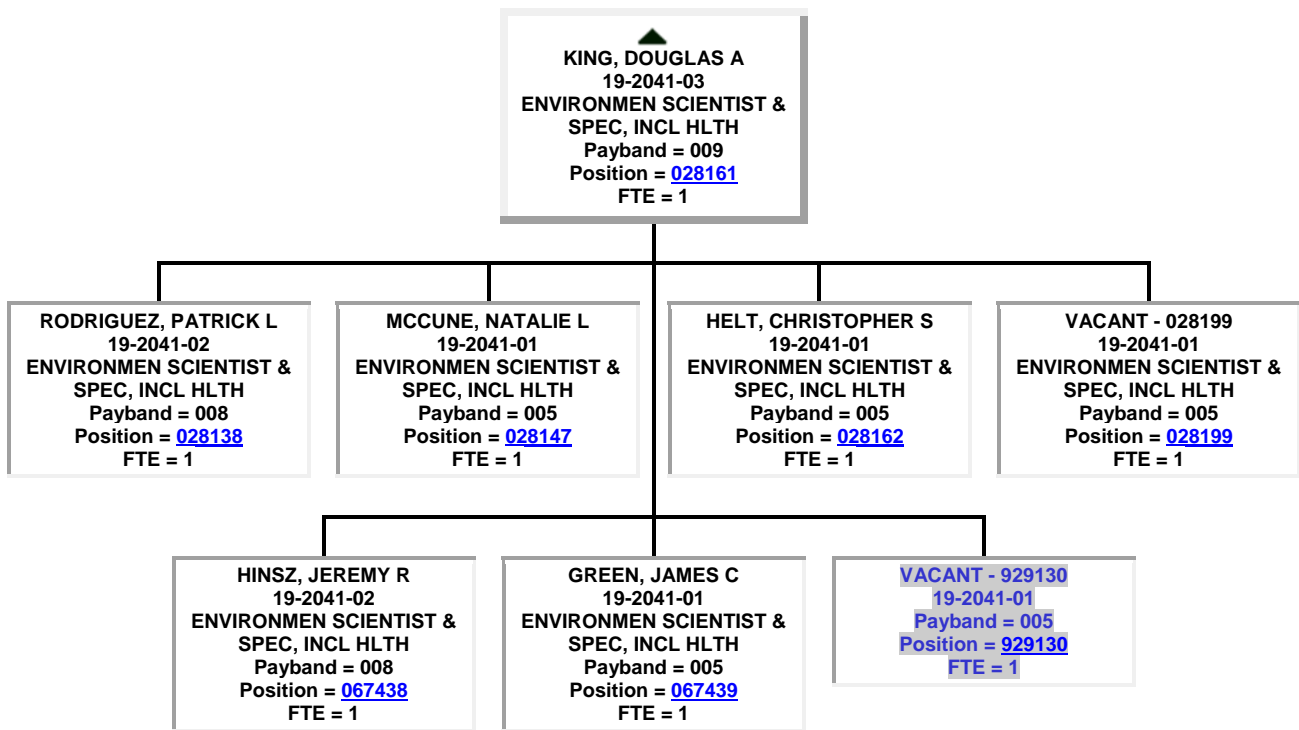
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43-4199-02
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CLERKS, ALL OTHER**
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Position = [028098](#)
FTE = 1

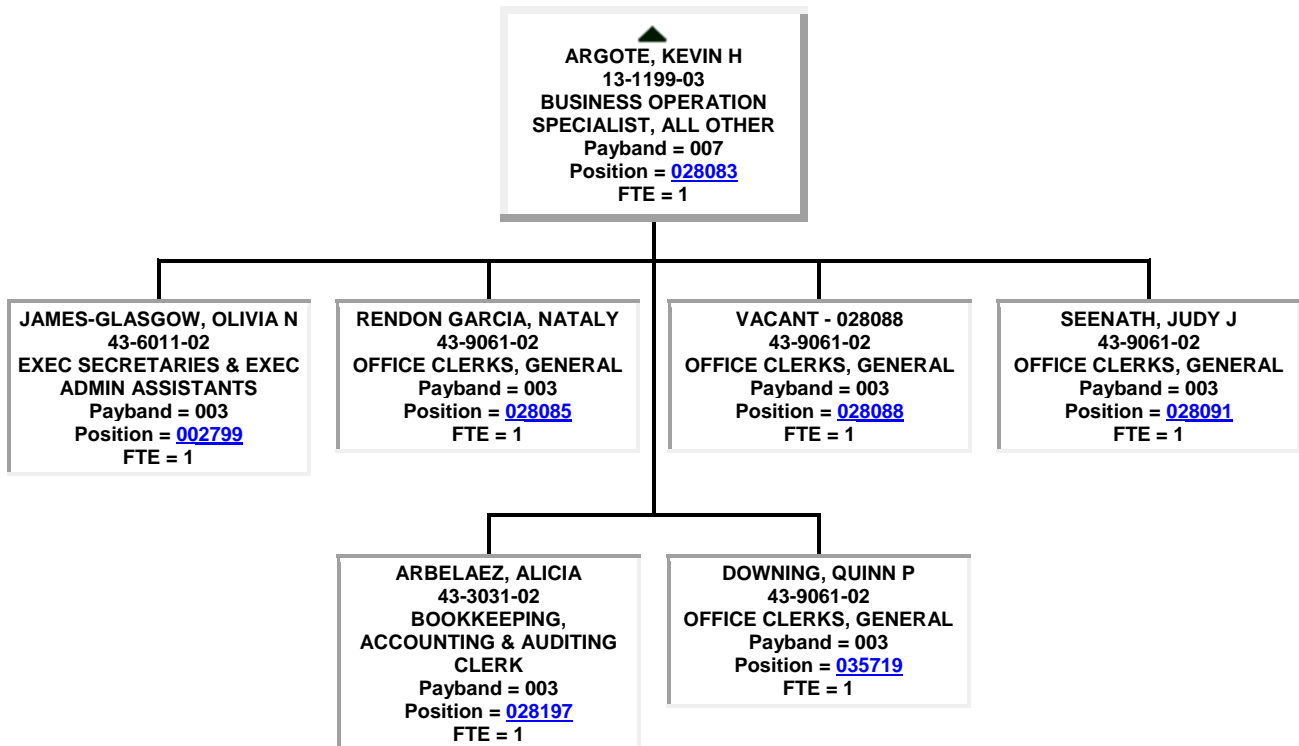
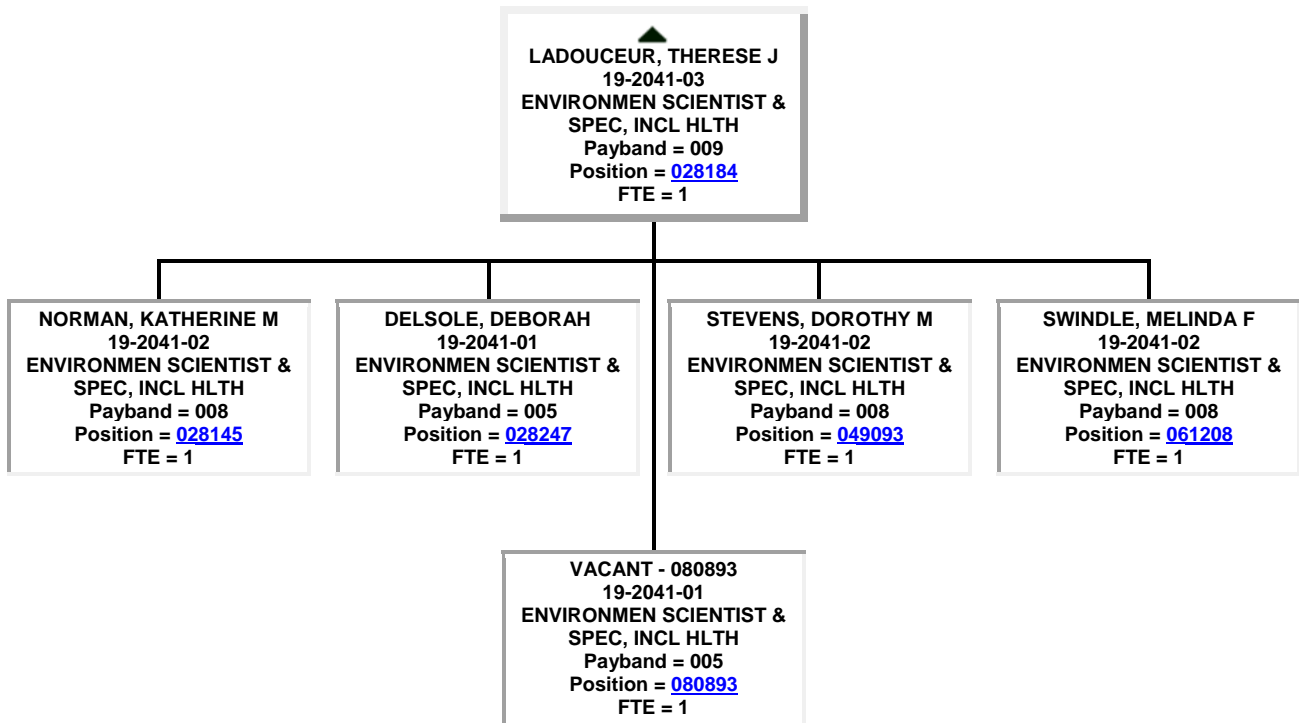


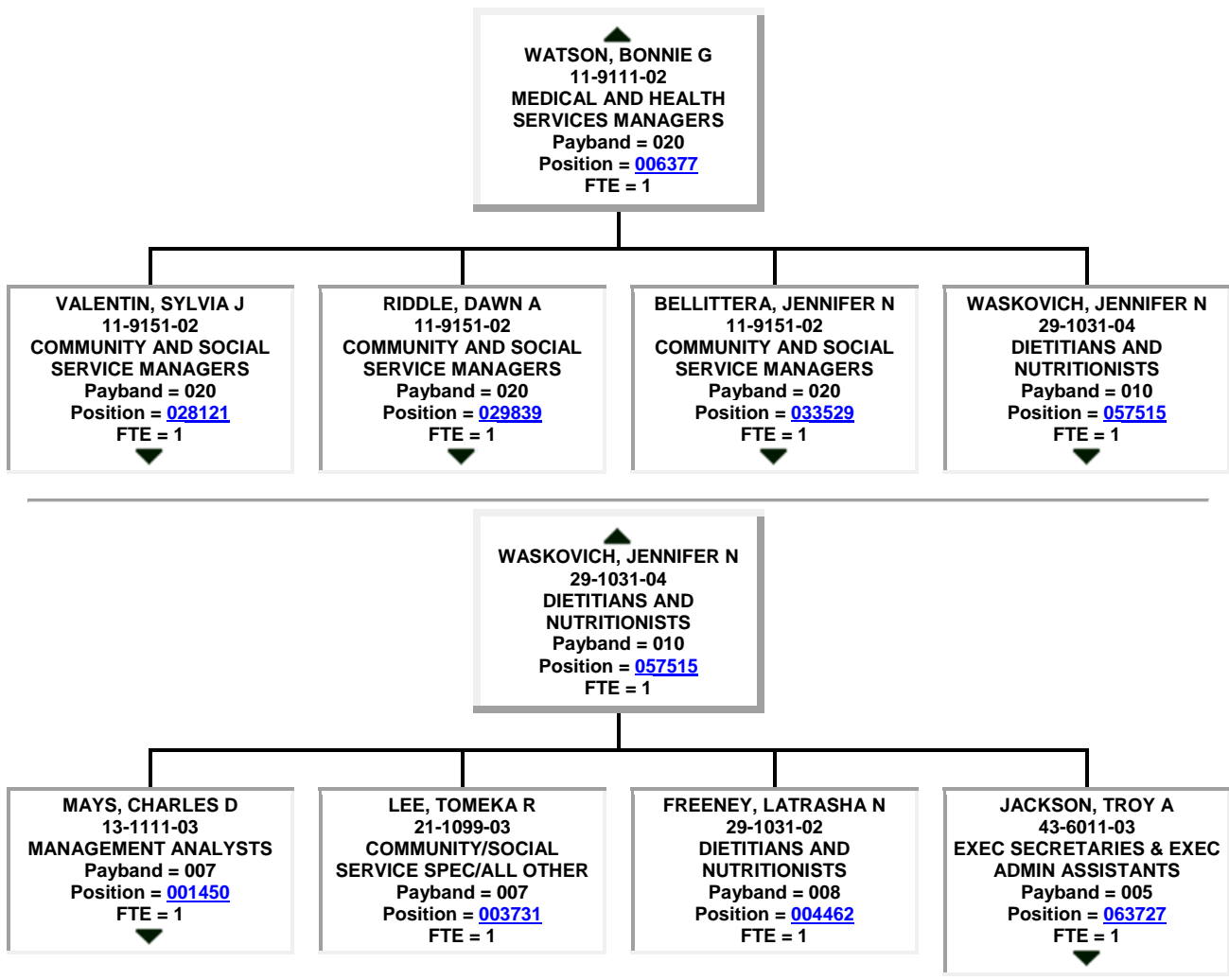


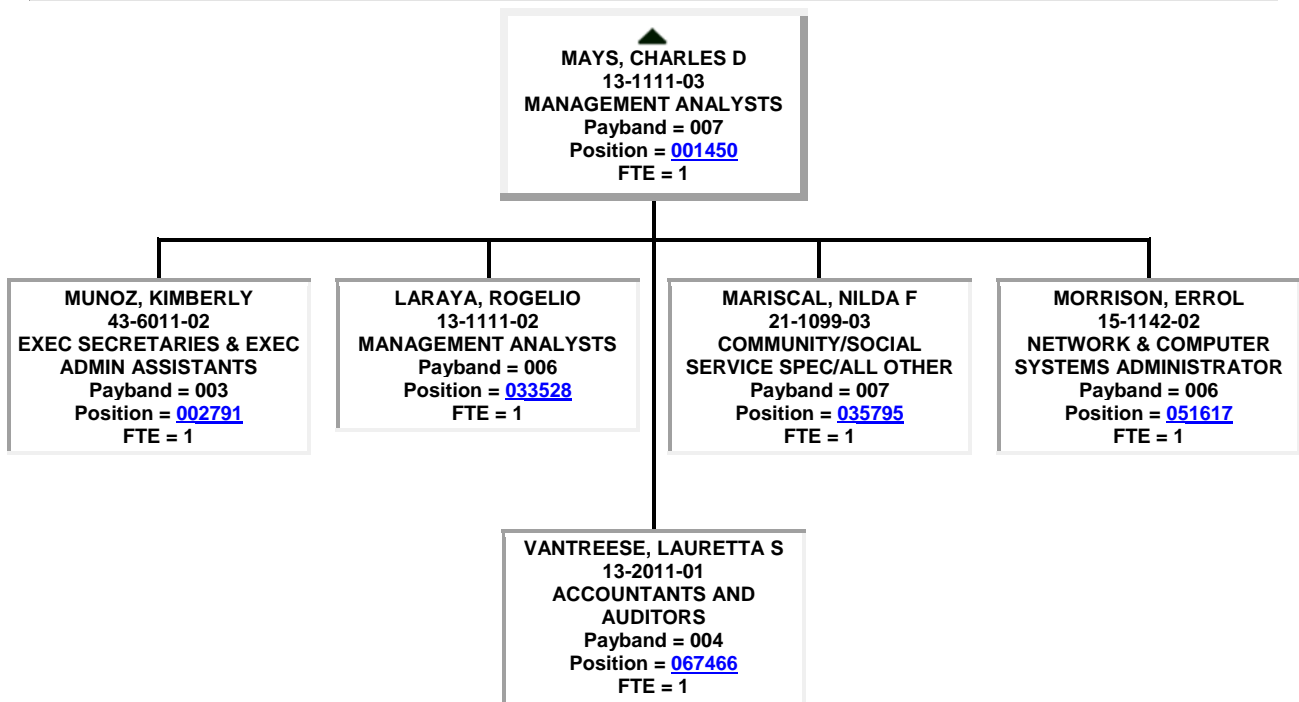
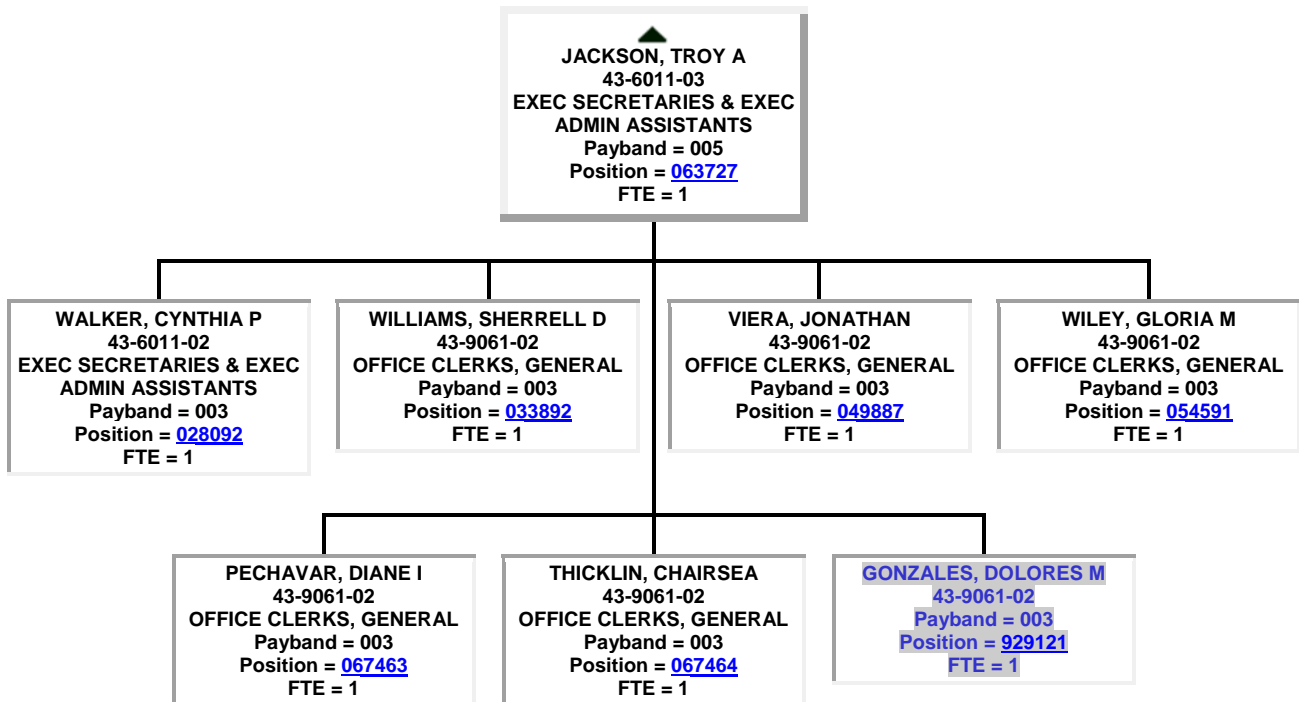


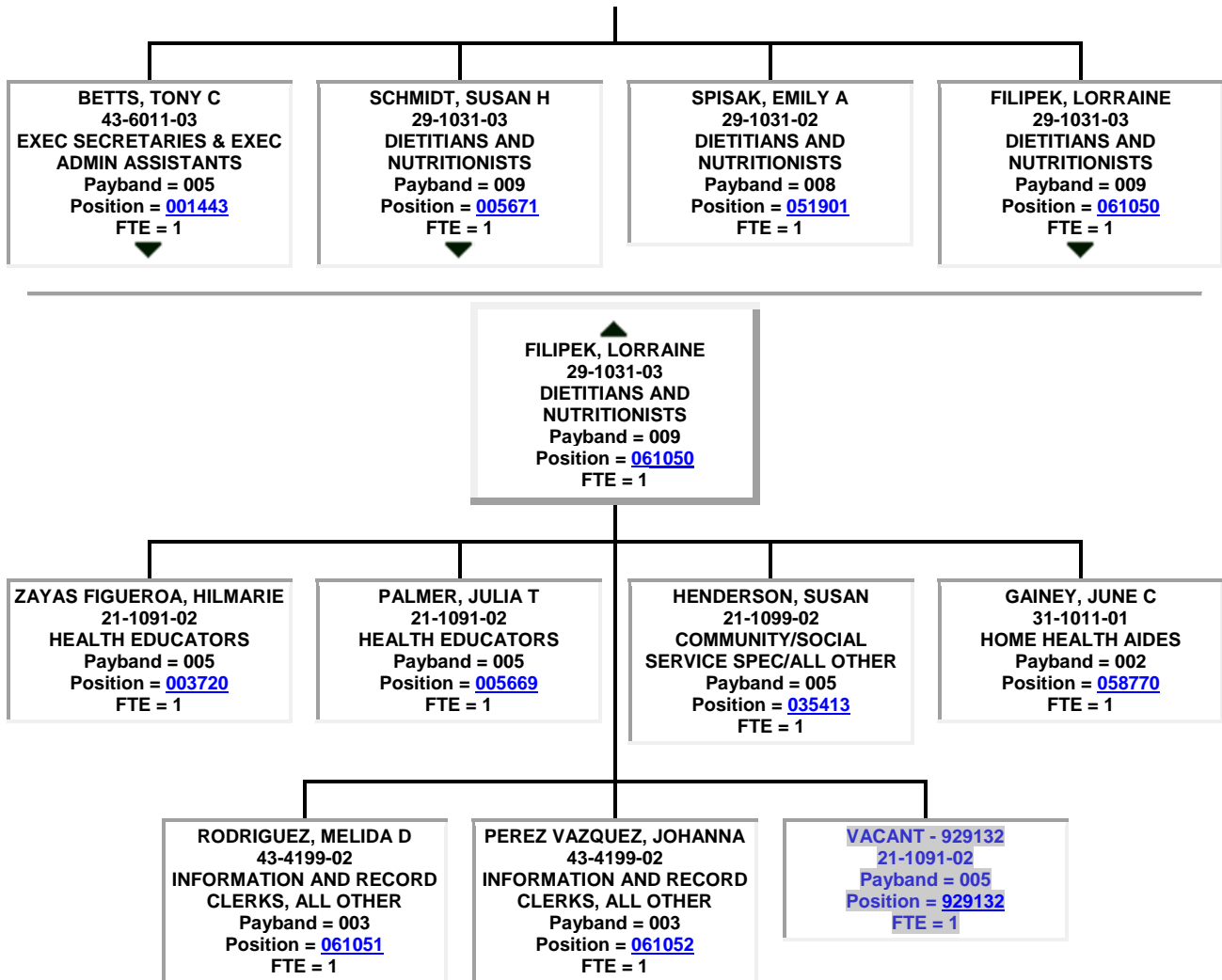


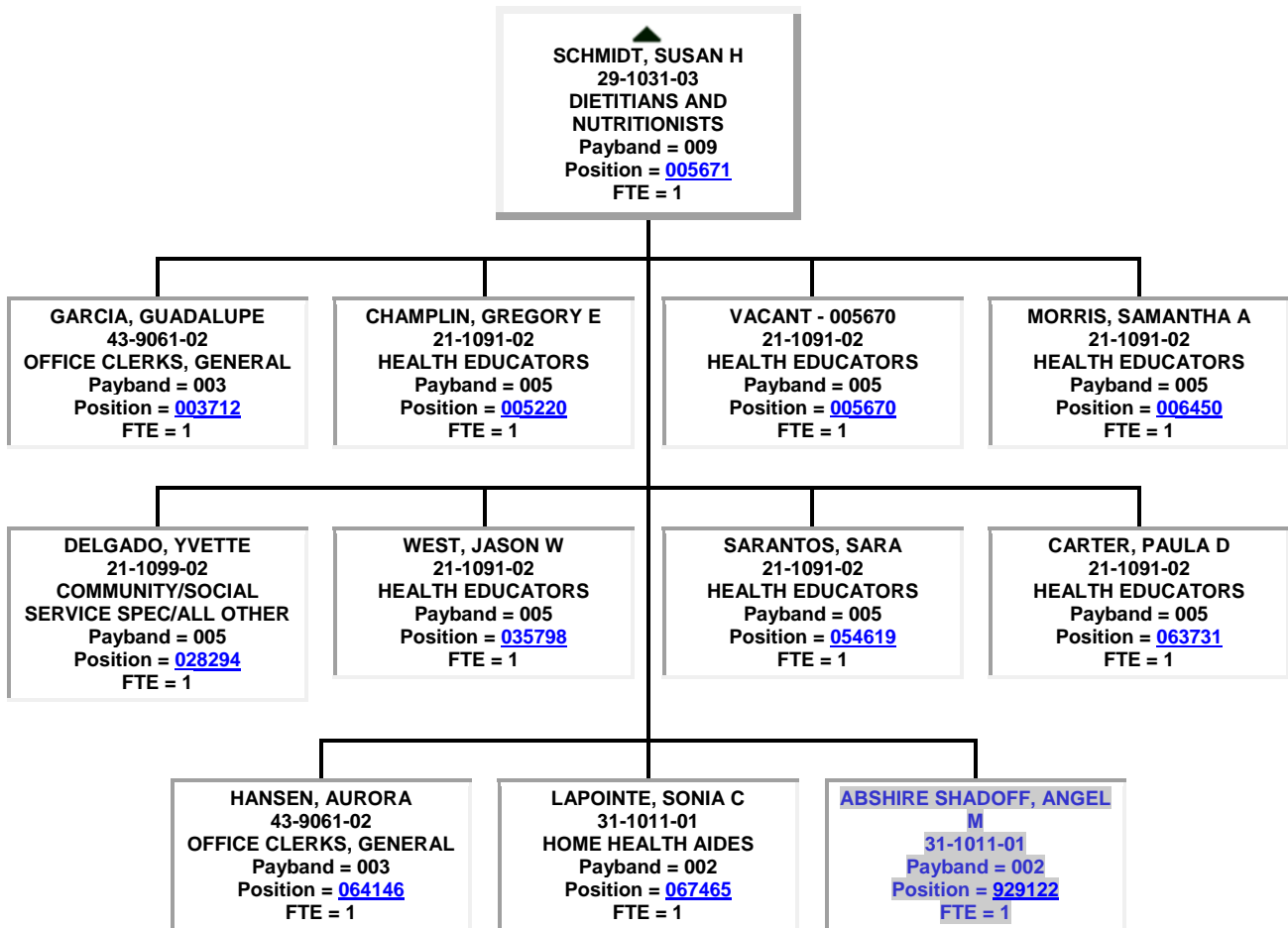


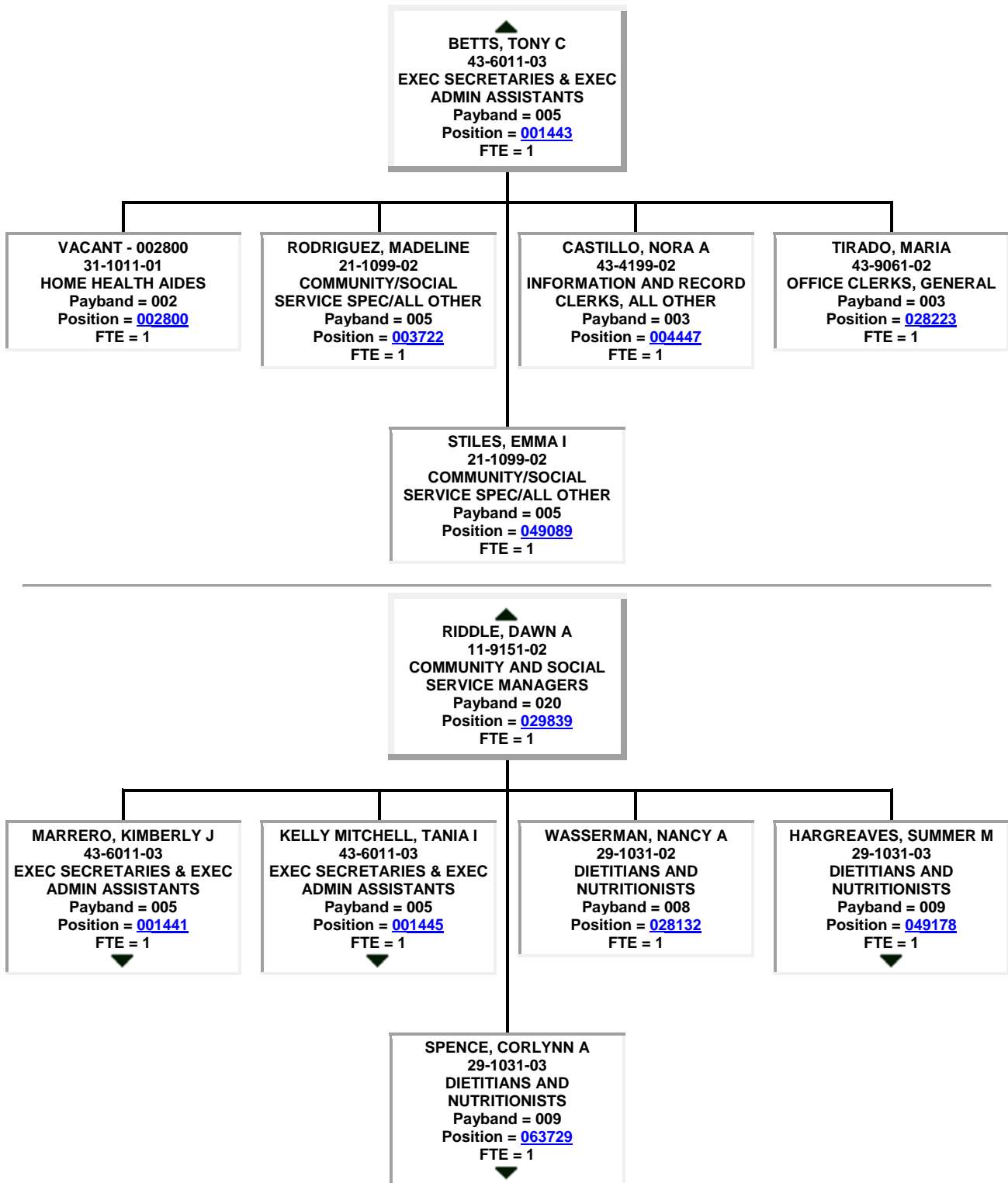


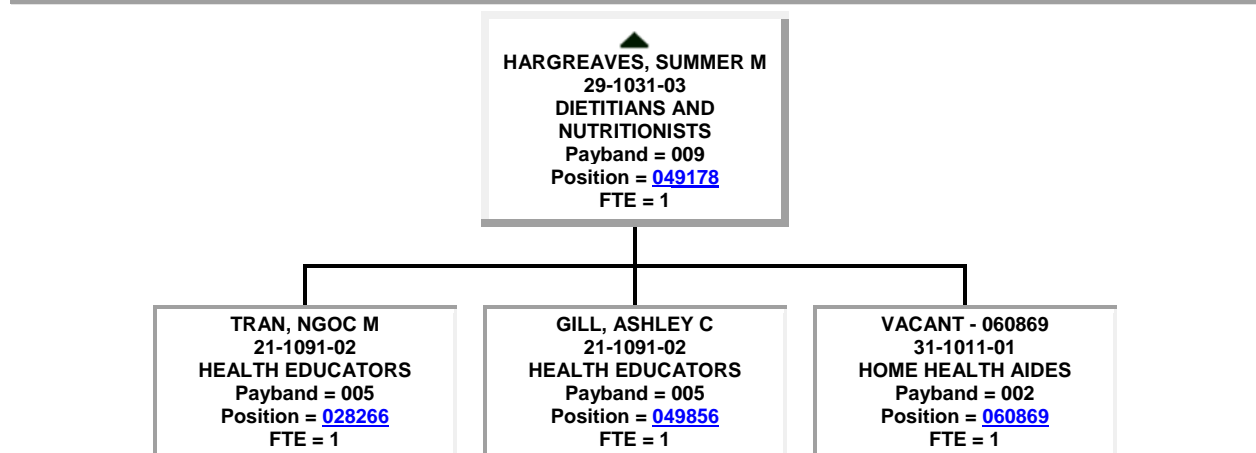
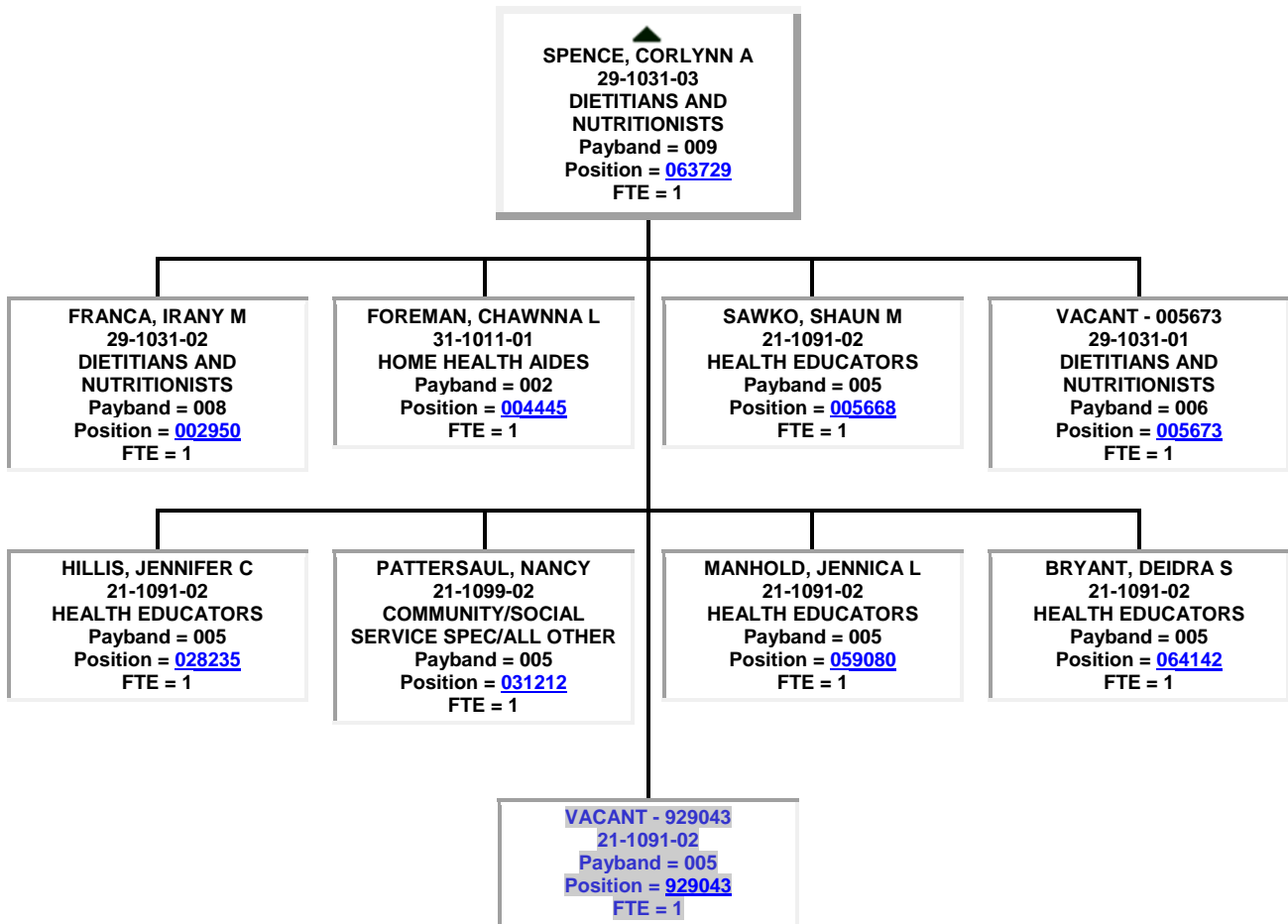


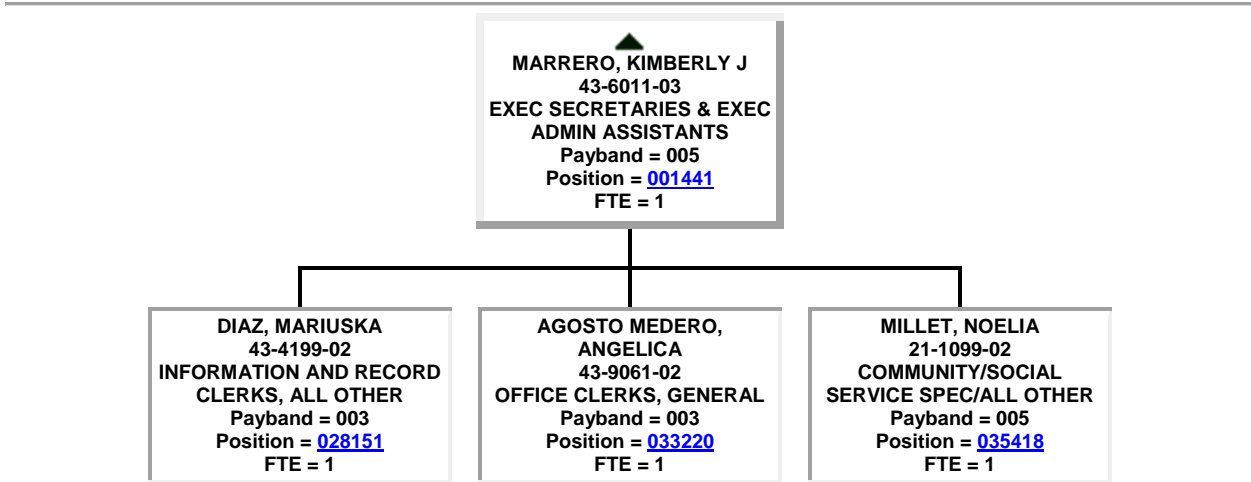
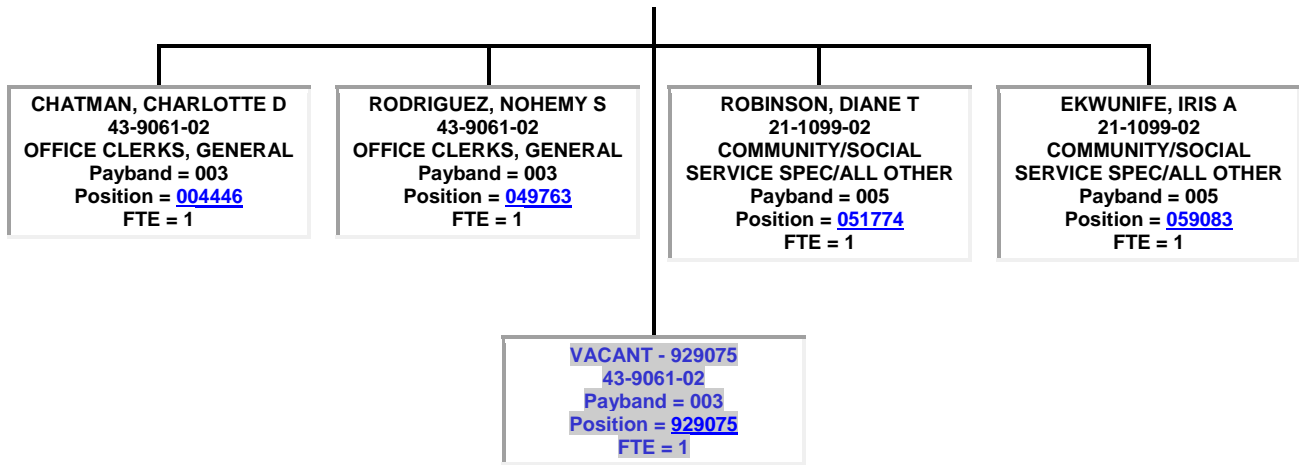


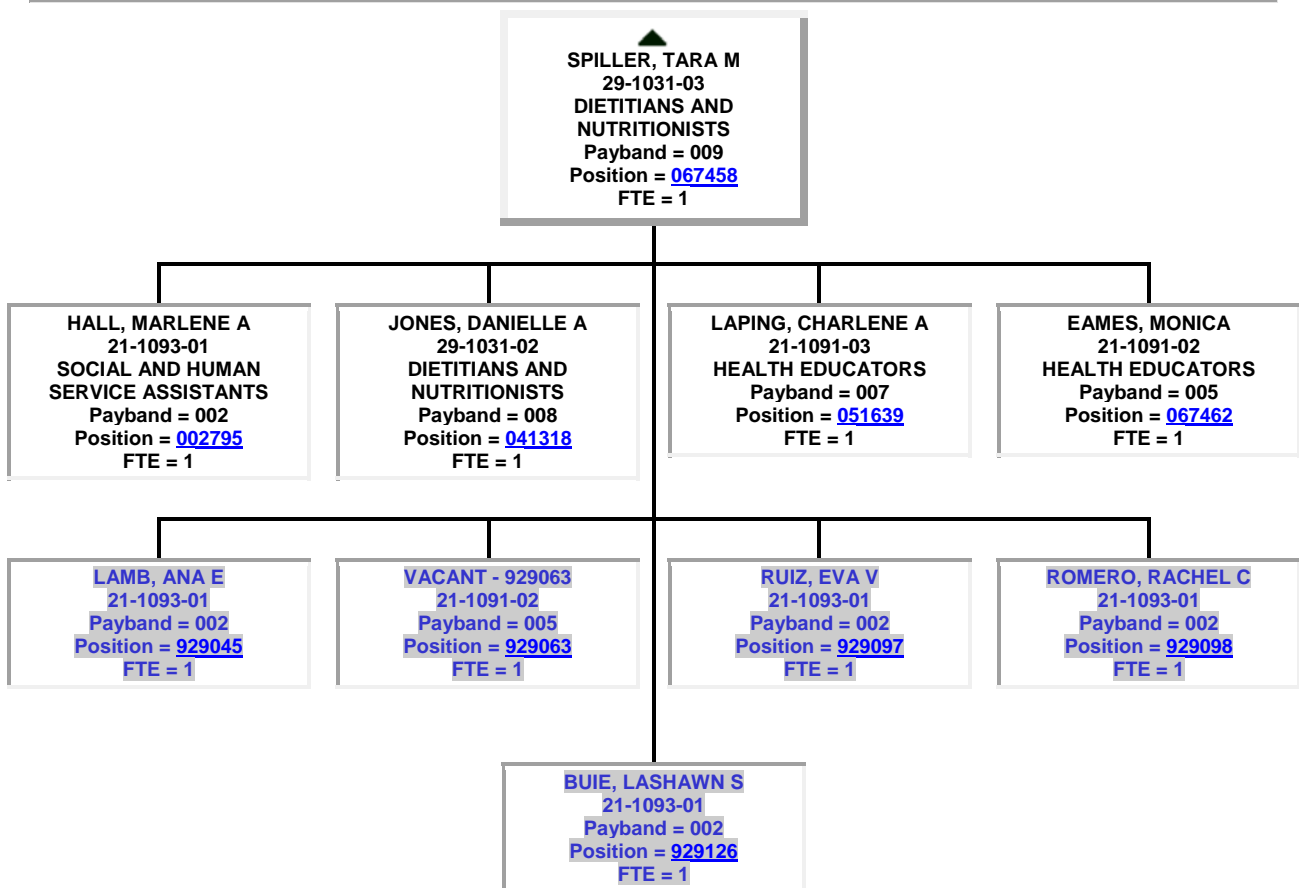
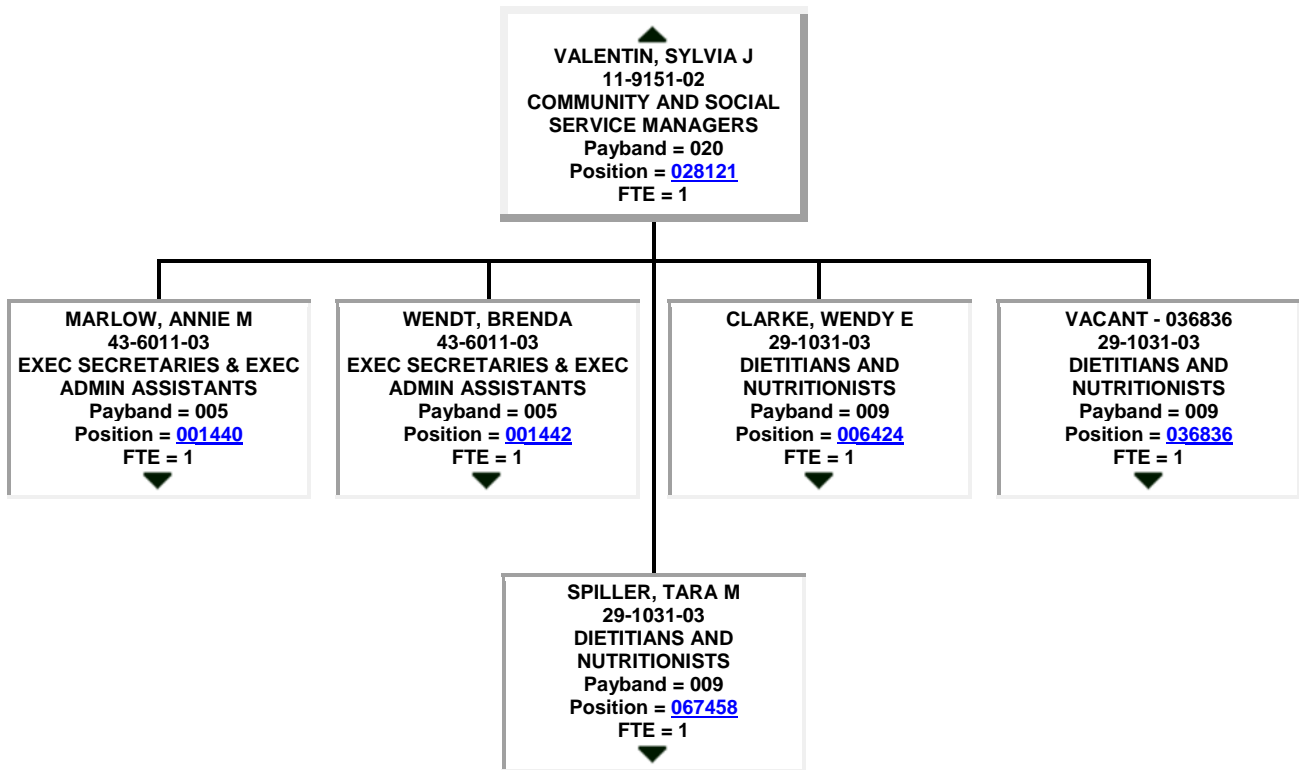


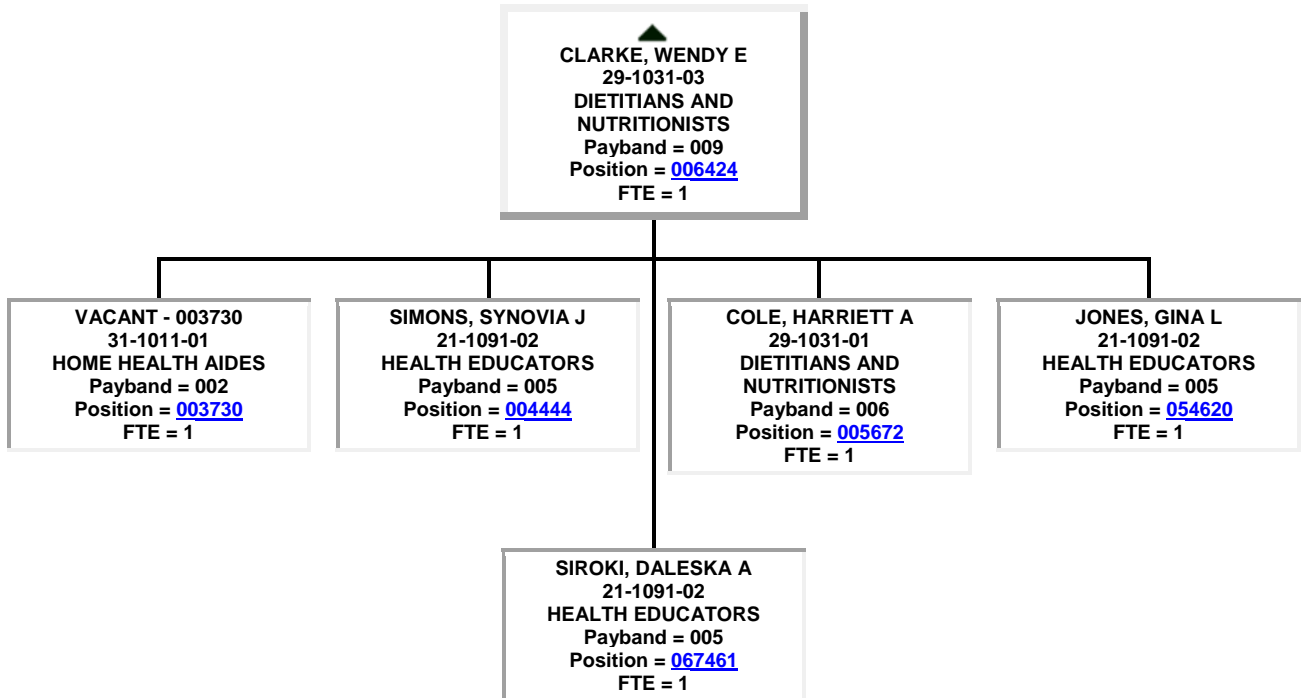
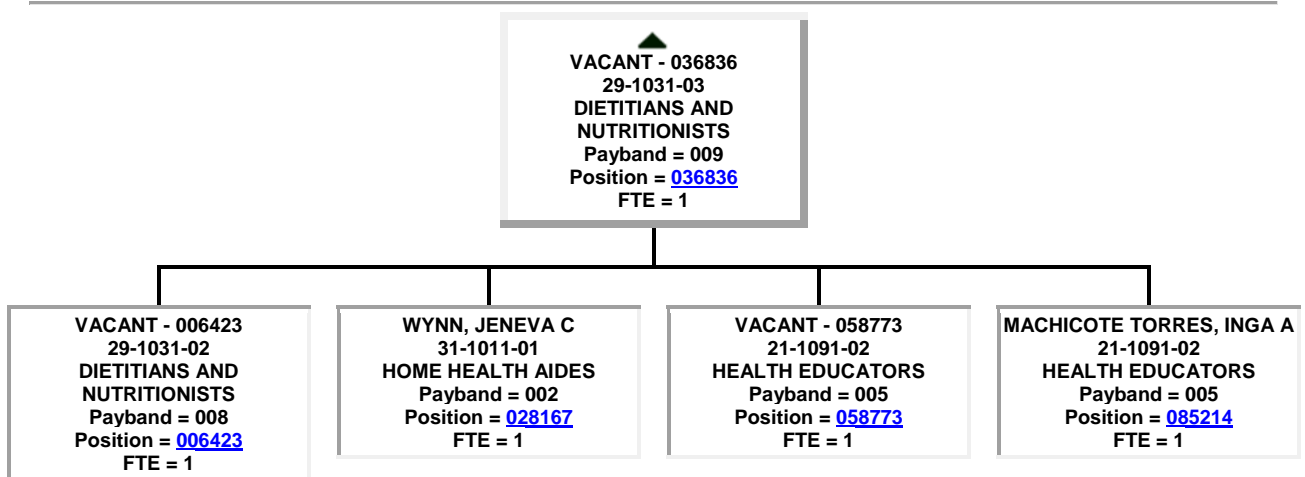


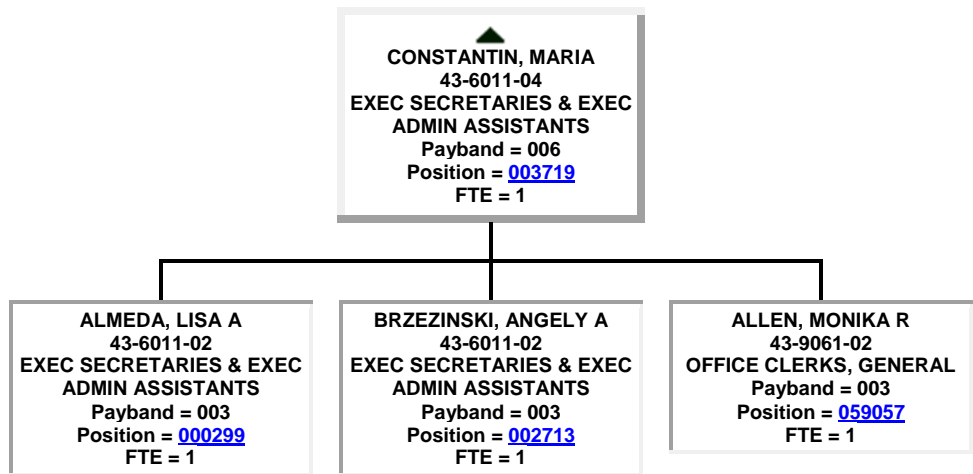
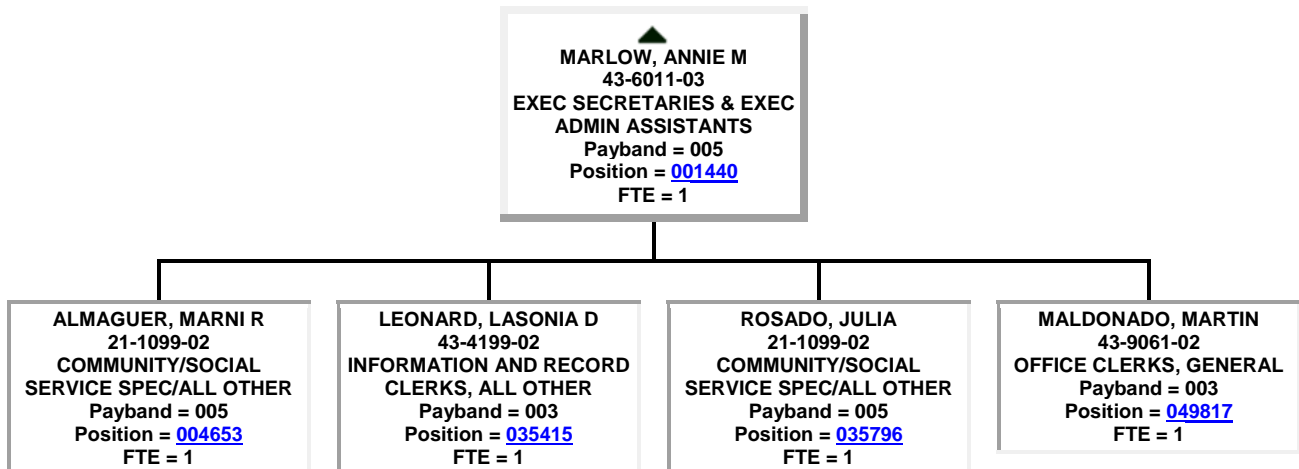
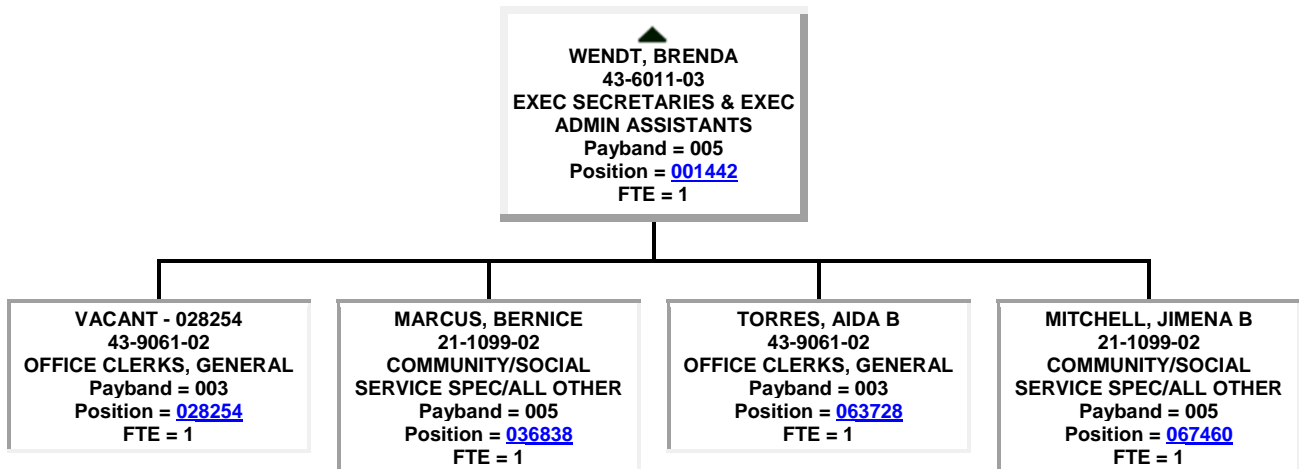


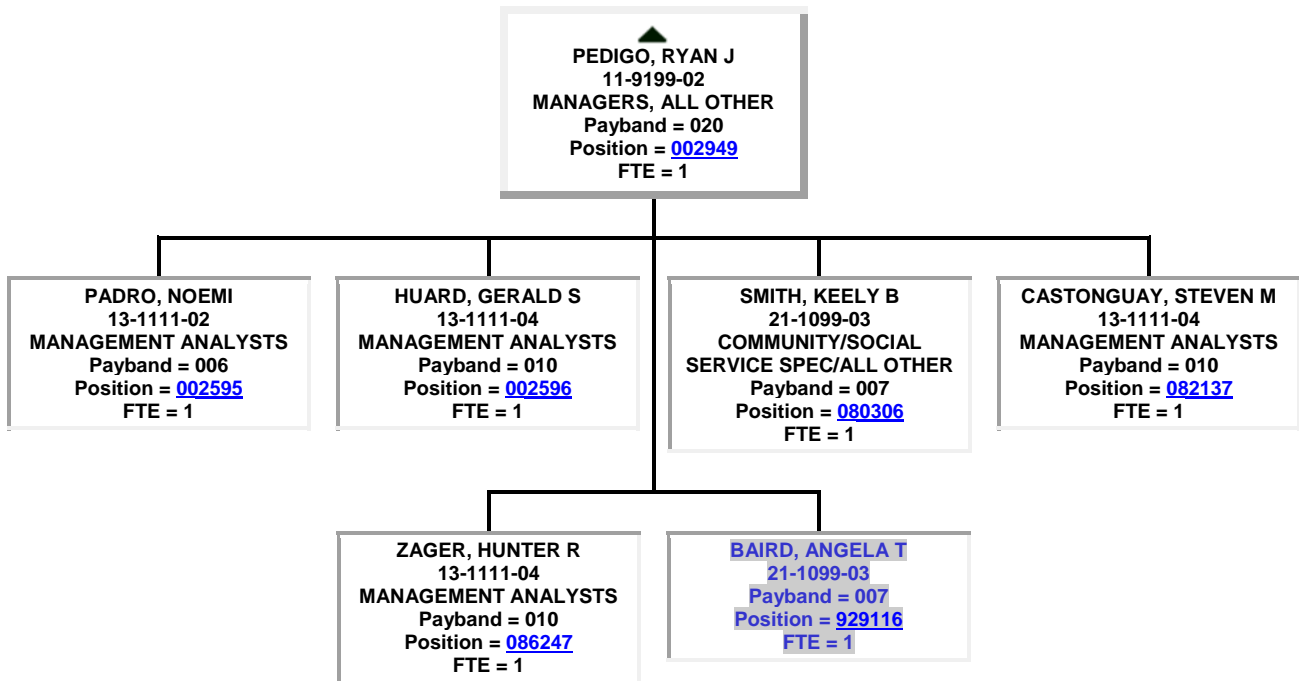




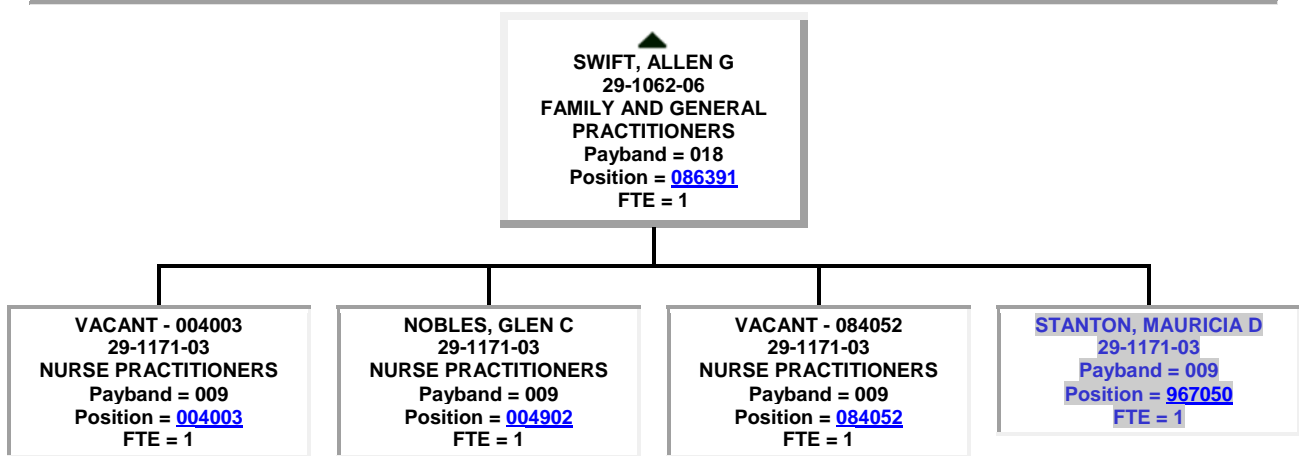
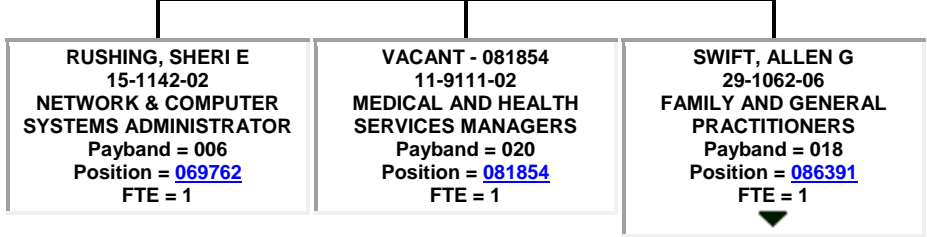
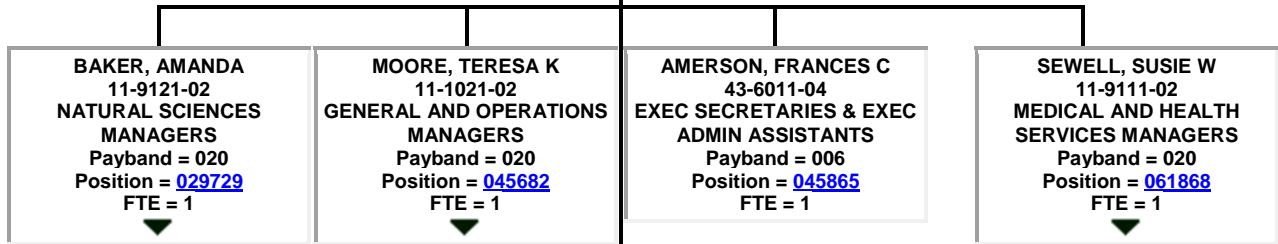
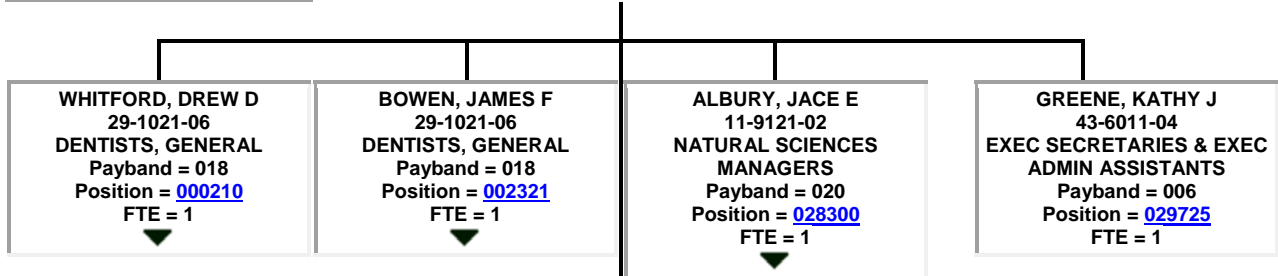


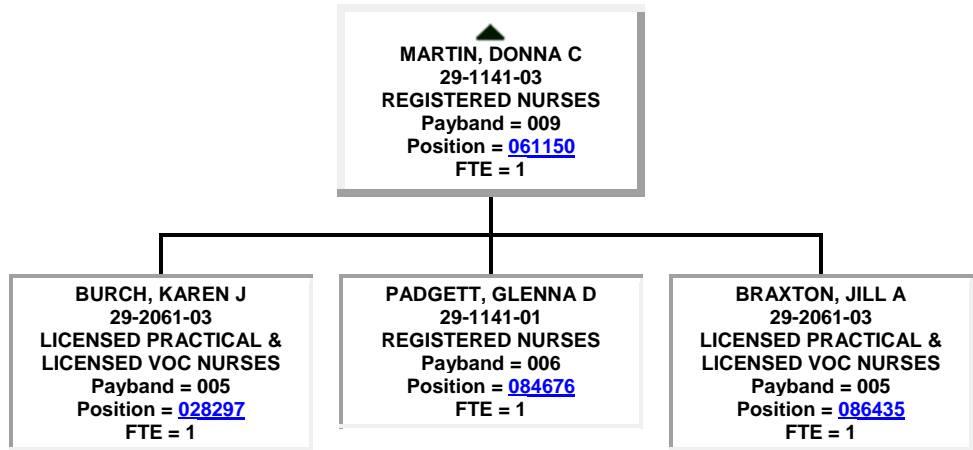
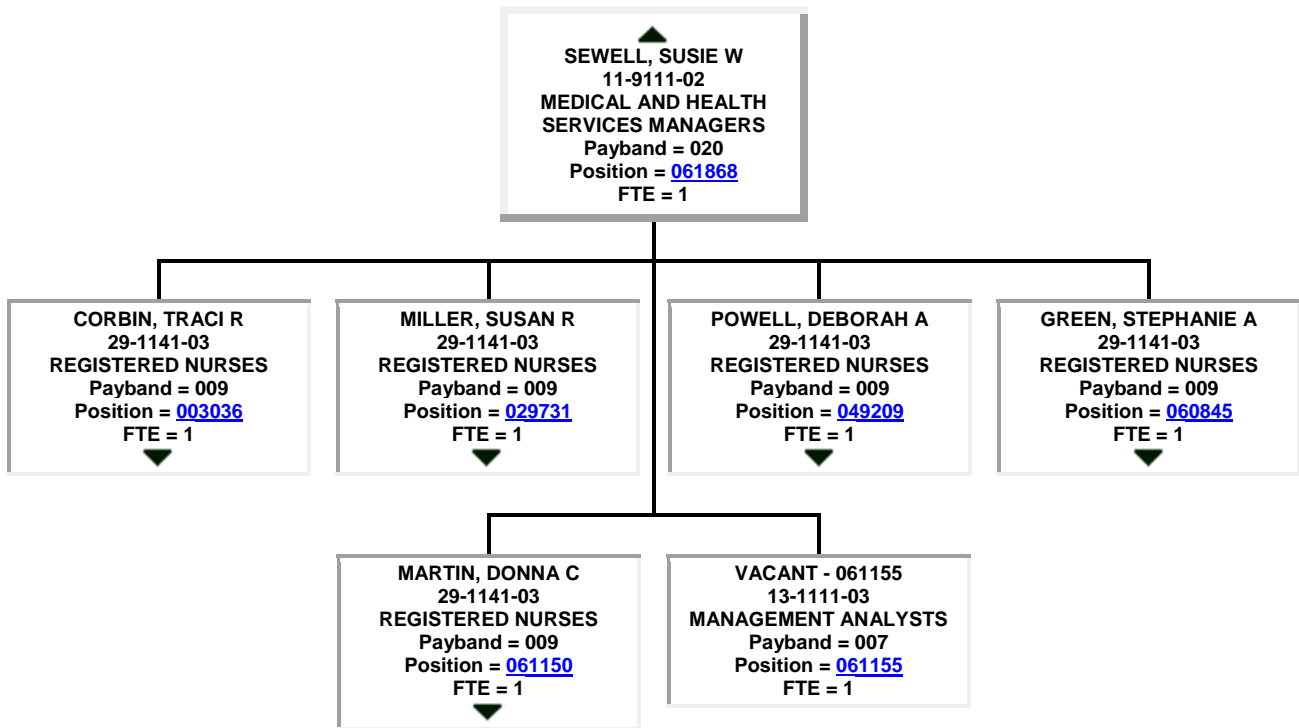


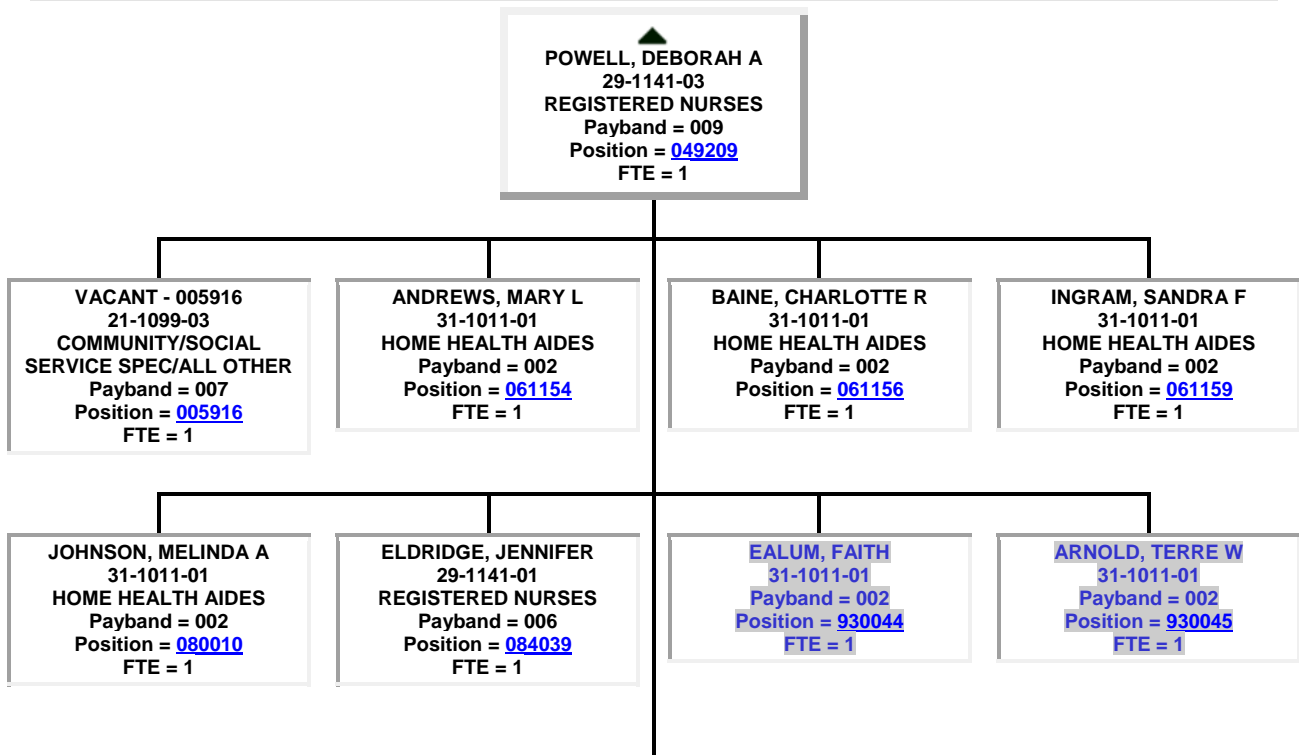
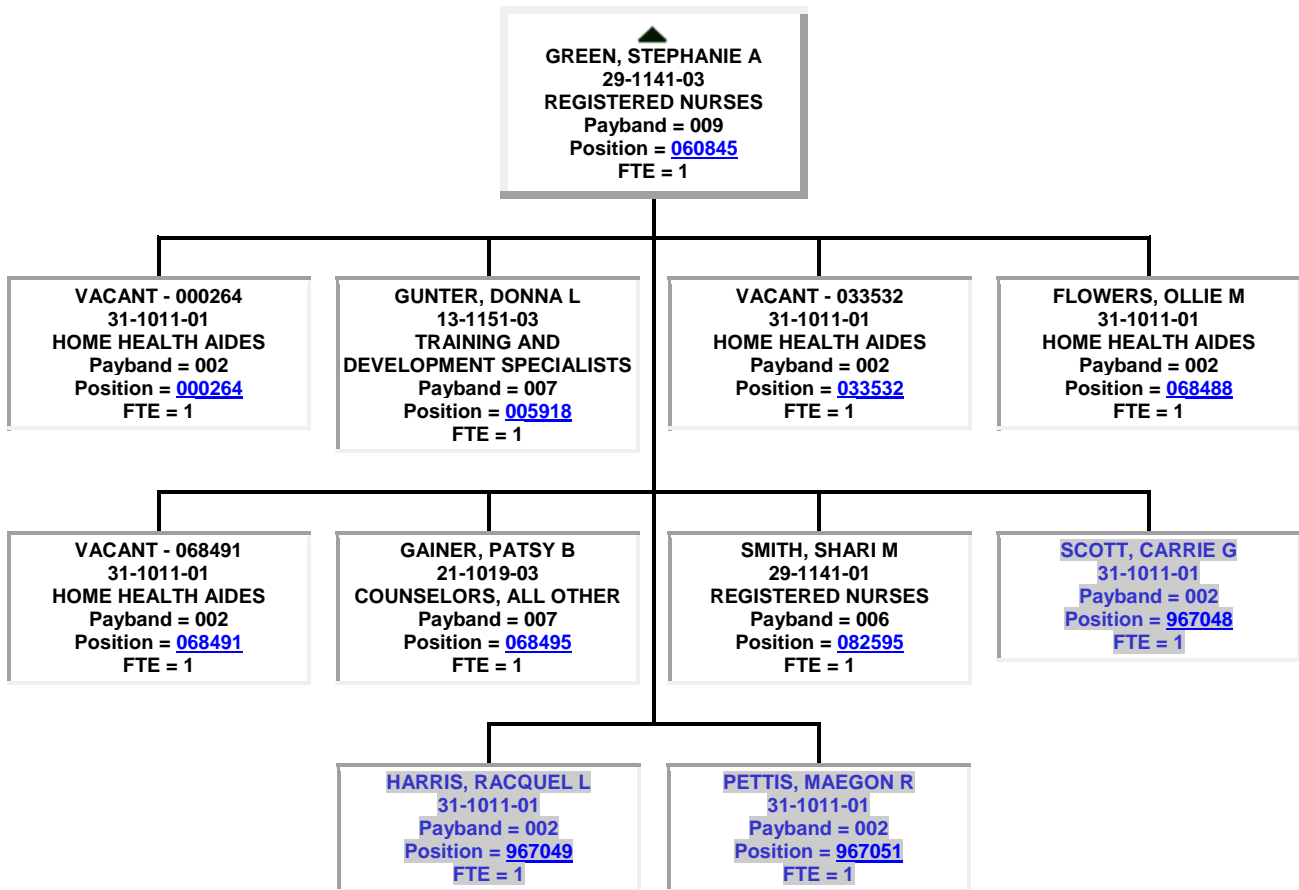




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JOHNSON, KAREN G
 10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 023
 Position = [069707](#)
 FTE = 1







ELDRIDGE, AMY W
31-1011-01
Payband = 002
Position = [930065](#)
FTE = 1

▲
MILLER, SUSAN R
29-1141-03
REGISTERED NURSES
Payband = 009
Position = [029731](#)
FTE = 1

BRIDGES, CANDICE D
29-2061-03
LICENSED PRACTICAL &
LICENSED VOC NURSES
Payband = 005
Position = [003904](#)
FTE = 1

SANDERS, BARBARA E
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = [029726](#)
FTE = 1

VACANT - 049797
19-4099-02
LIFE/PHYSICAL/SOCIAL SCI
TECH, ALL OTHER
Payband = 005
Position = [049797](#)
FTE = 1

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CORBIN, TRACI R
29-1141-03
REGISTERED NURSES
Payband = 009
Position = [003036](#)
FTE = 1

LAUEN, CHRISTOPHER
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [005816](#)
FTE = 1

LAWTON, VALERY
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [069830](#)
FTE = 1
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ANDREWS, MARY L
31-1011-01
Payband = 002
Position = [930059](#)
FTE = 1

EDMONDSON, MELANIE L
13-1151-03
Payband = 007
Position = [930068](#)
FTE = 1

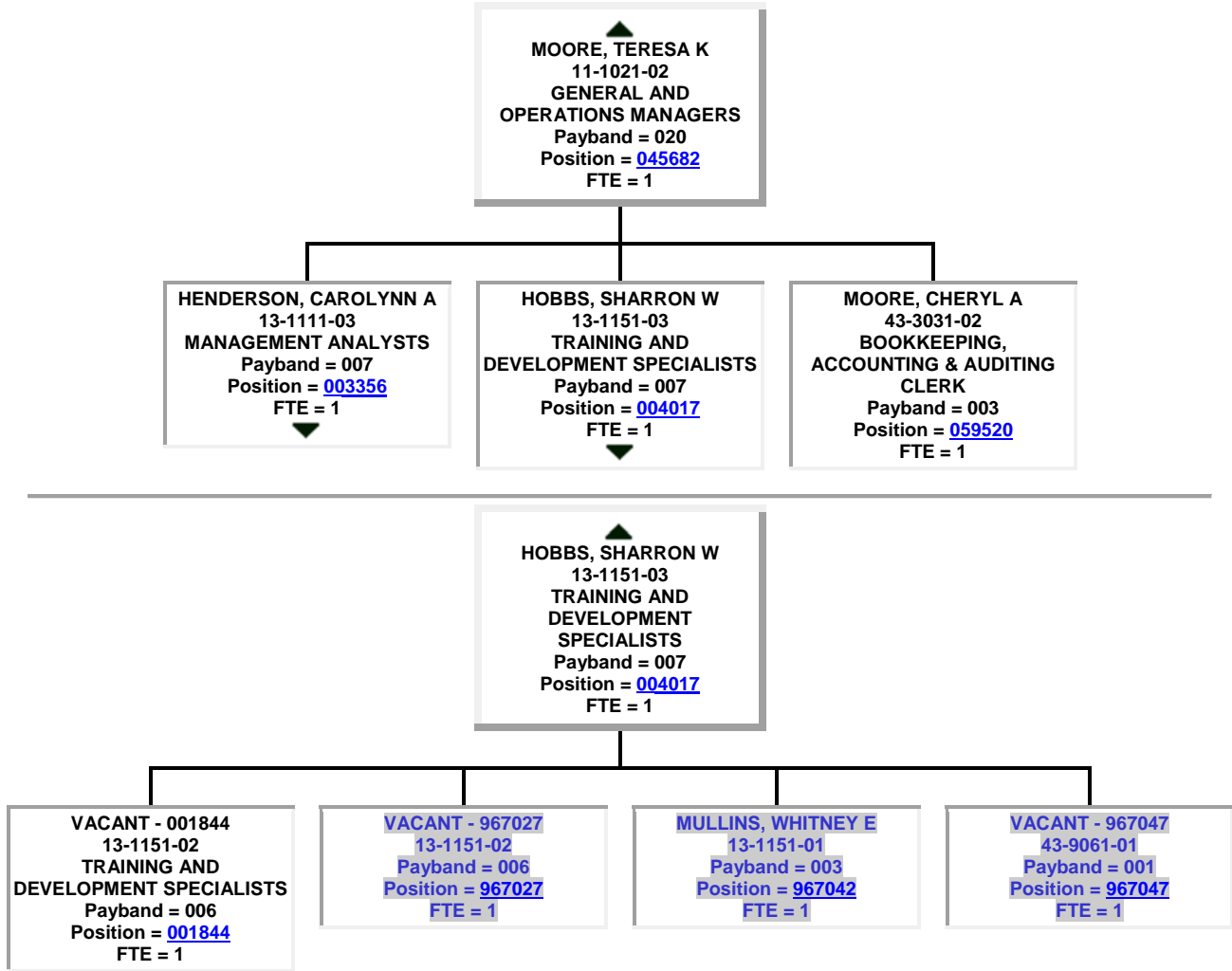
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COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
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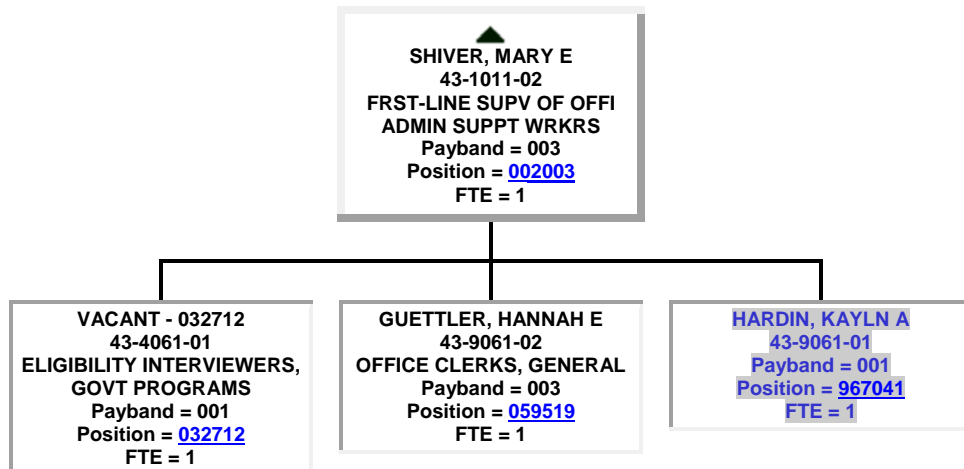
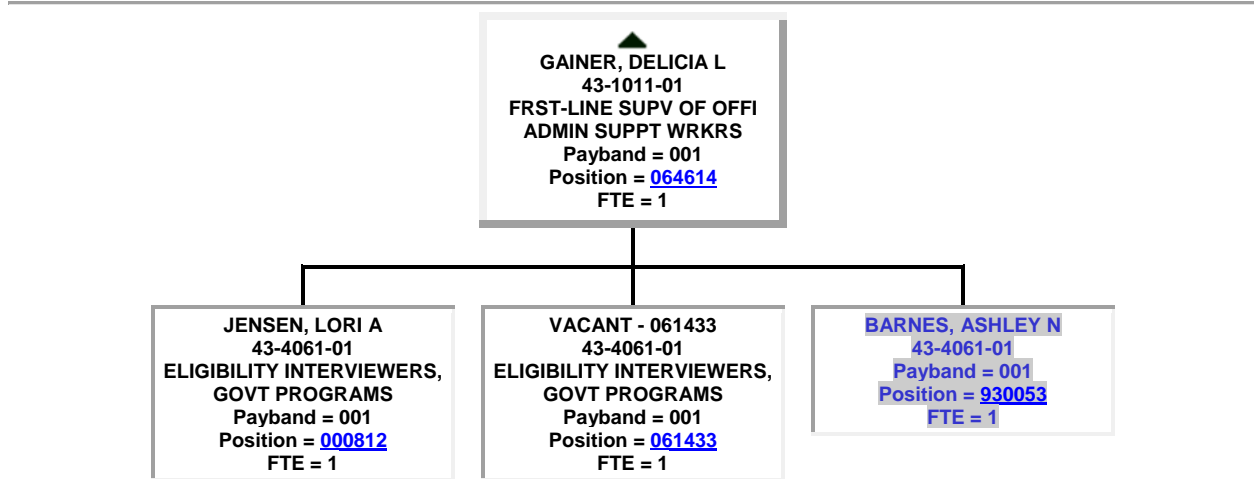
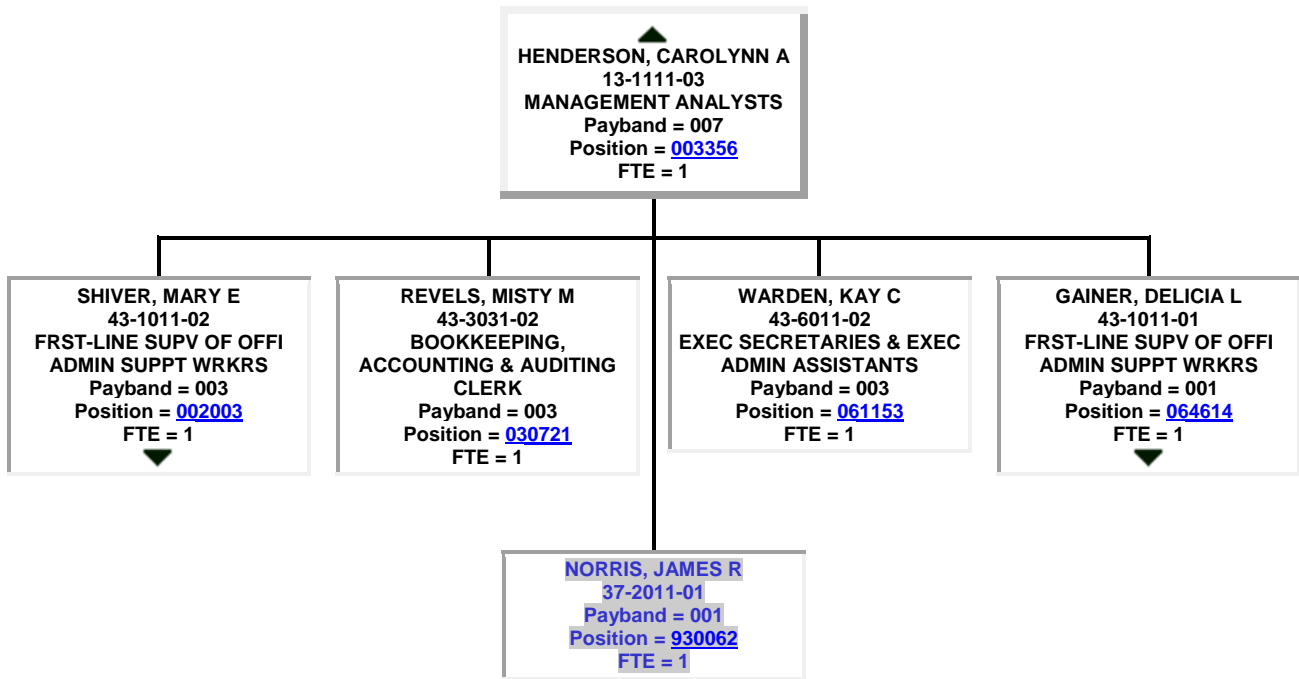
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21-1093-01
SOCIAL AND HUMAN
SERVICE ASSISTANTS
Payband = 002
Position = [006268](#)
FTE = 1

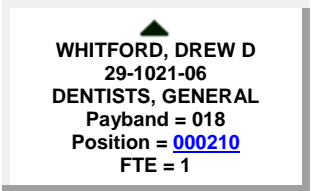
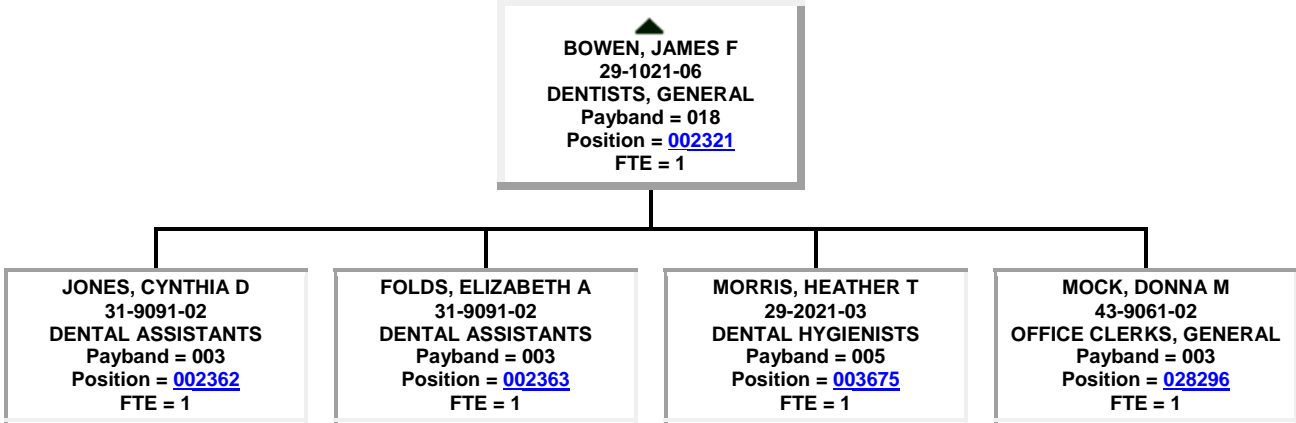
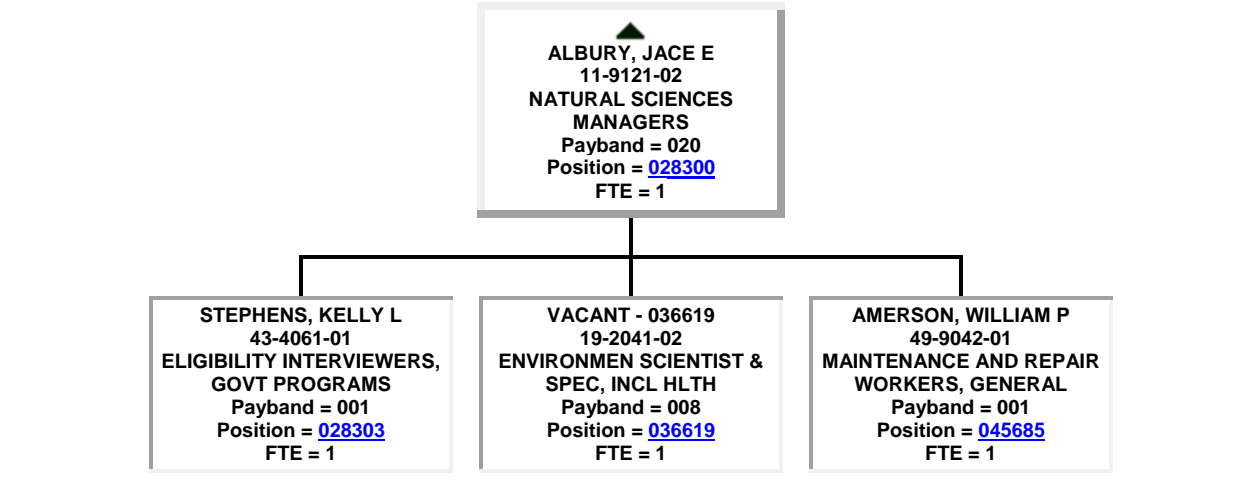
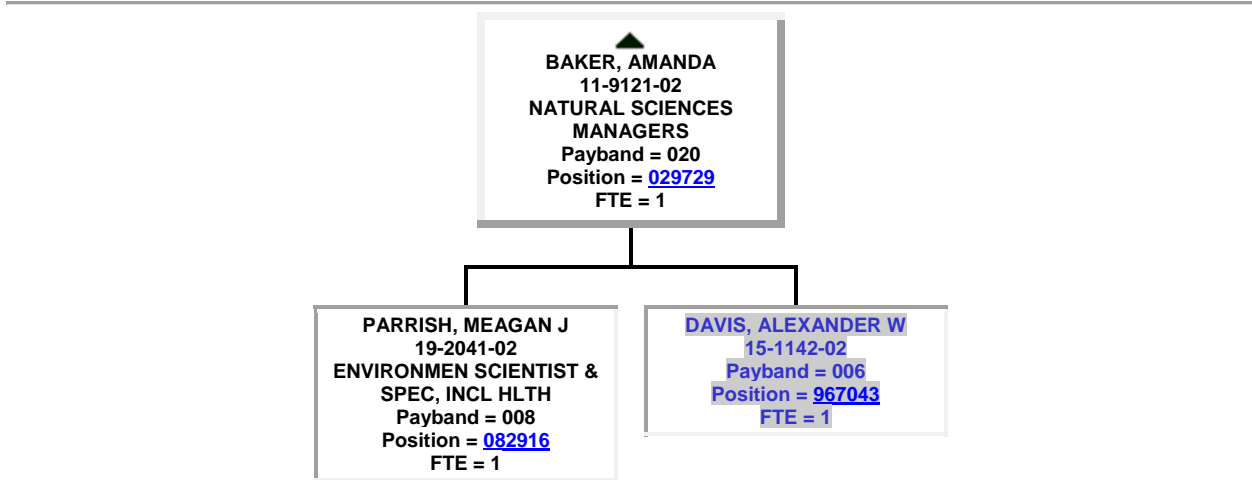
PAUL, SHELIA A
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SOCIAL AND HUMAN
SERVICE ASSISTANTS
Payband = 002
Position = [006269](#)
FTE = 1

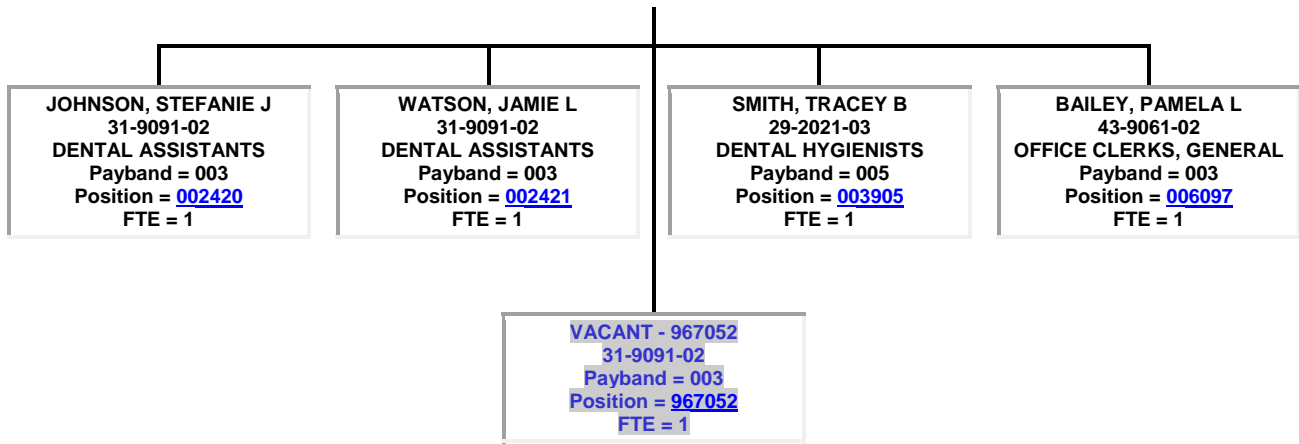
SANDERS, GABRIEL M
29-2061-03
LICENSED PRACTICAL &
LICENSED VOC NURSES
Payband = 005
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FTE = 1

VACANT - 930075
21-1099-01
Payband = 002
Position = [930075](#)
FTE = 0.5

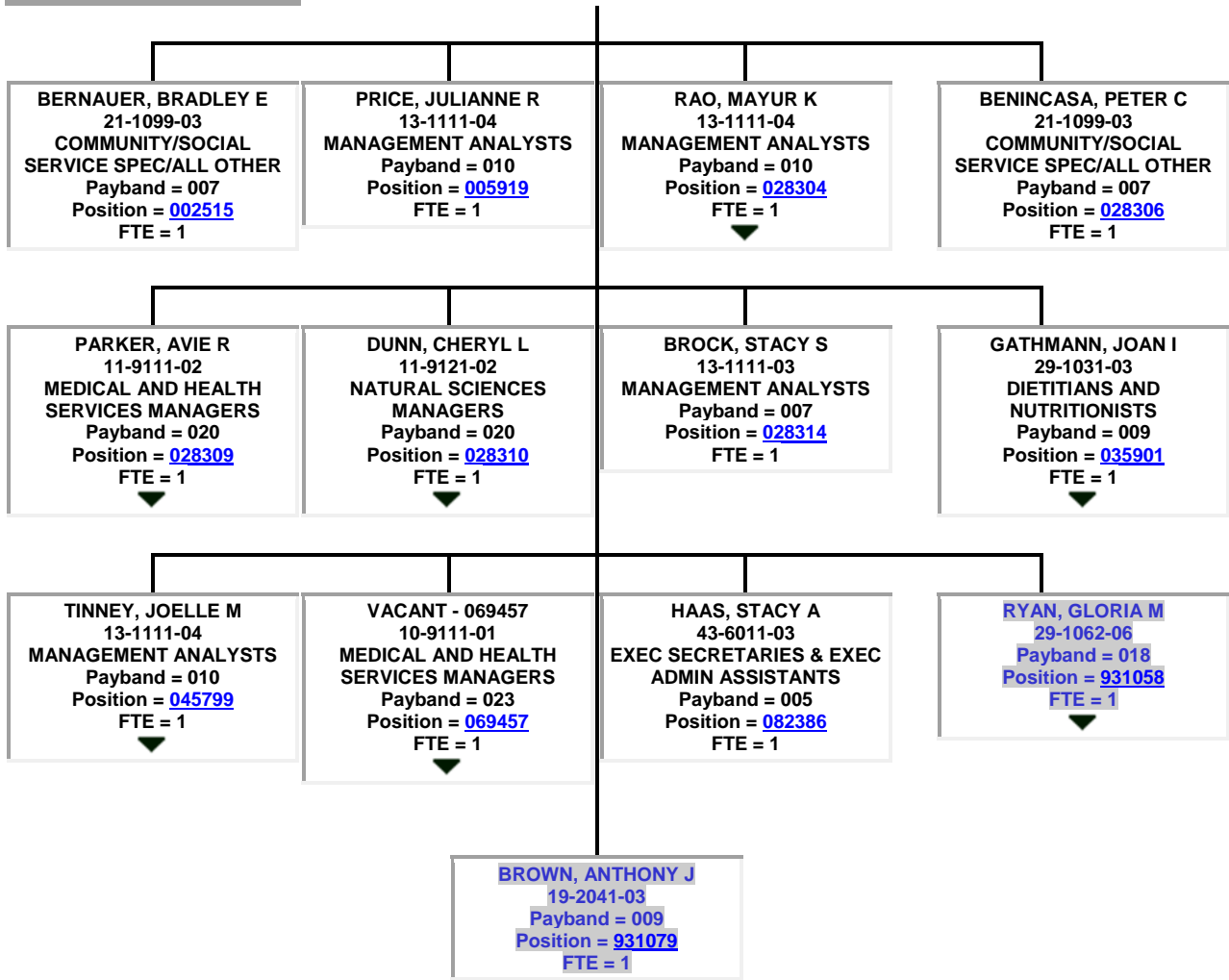


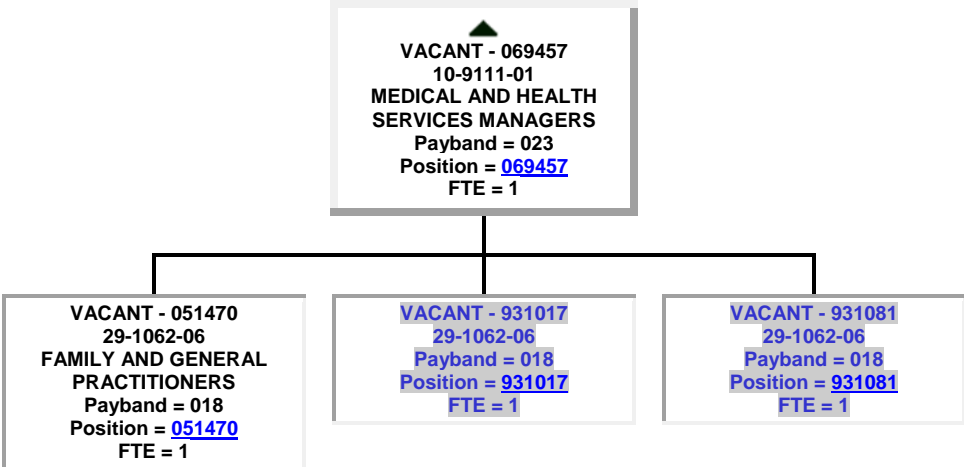
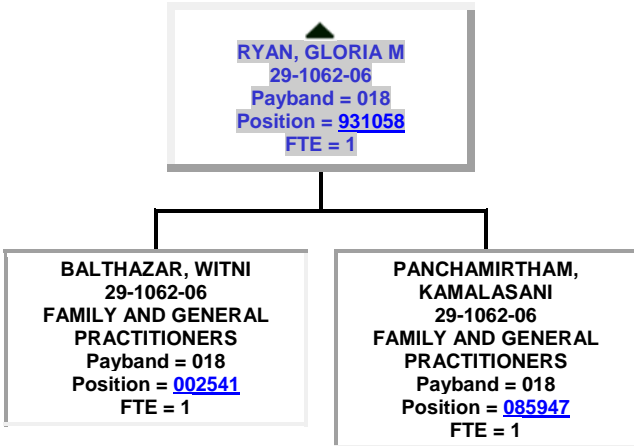


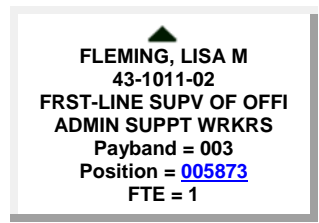
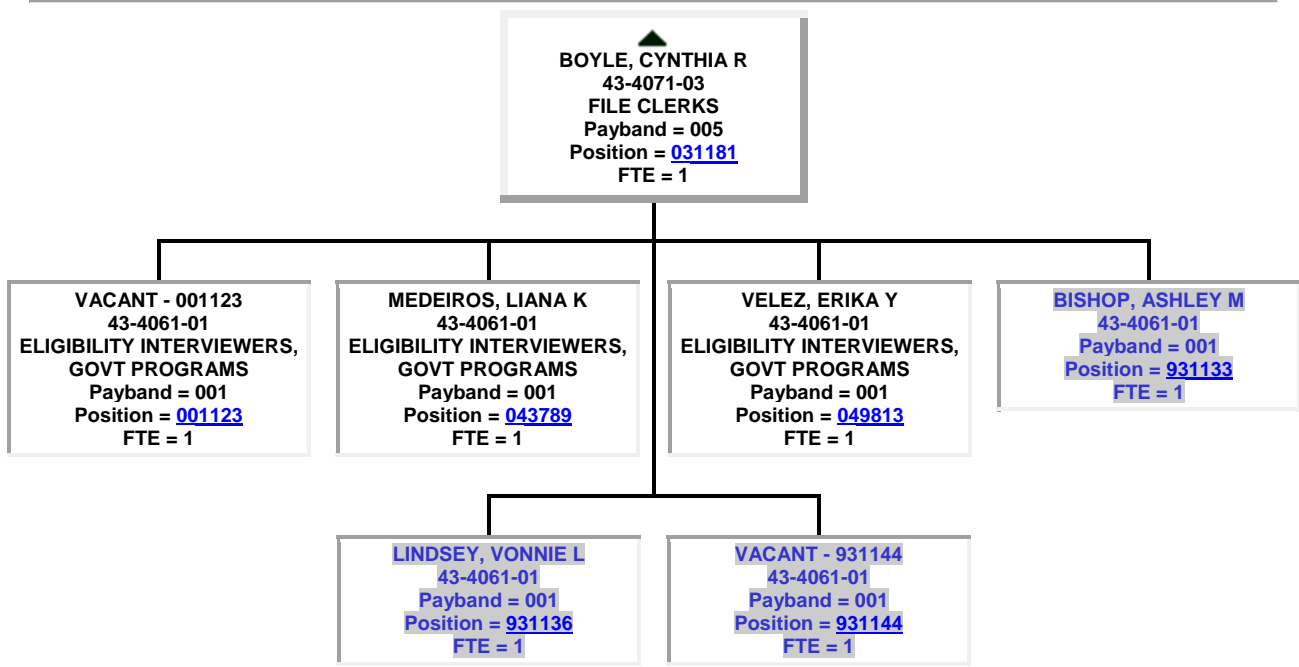
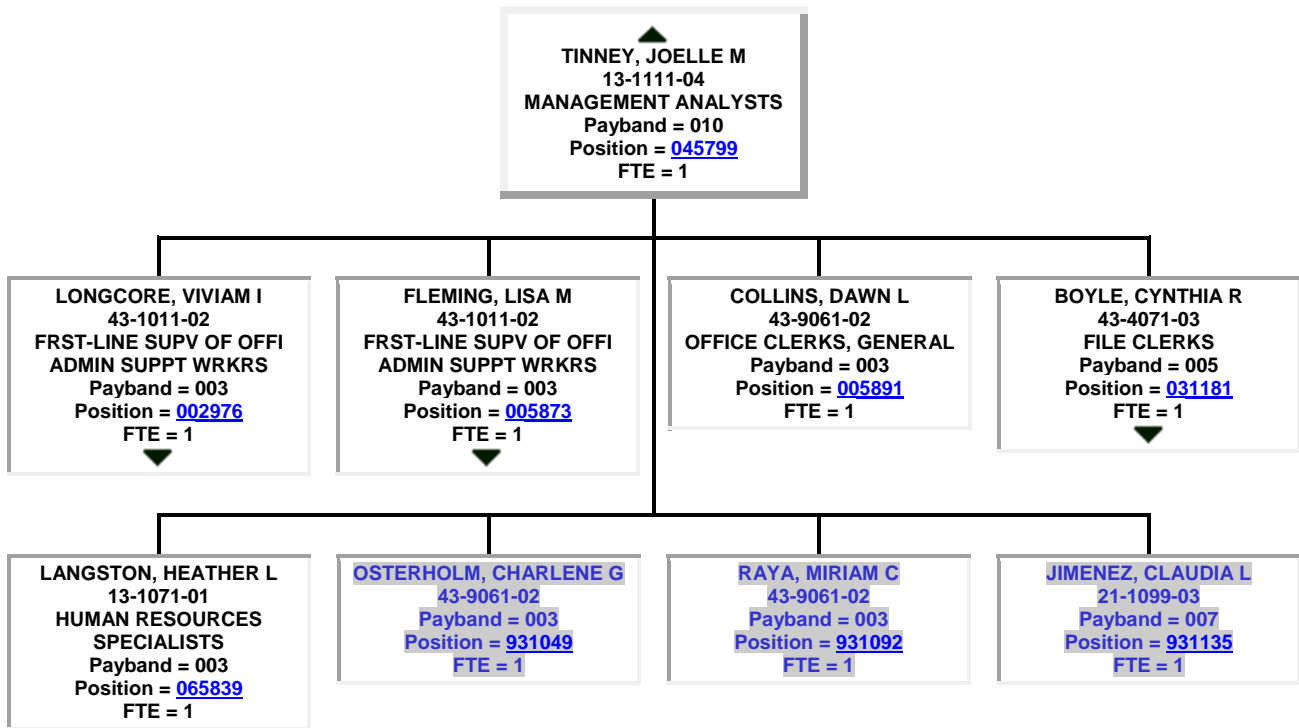


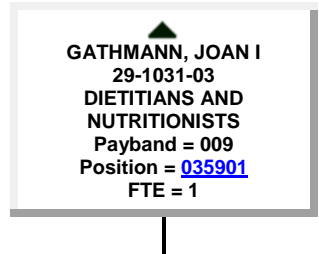
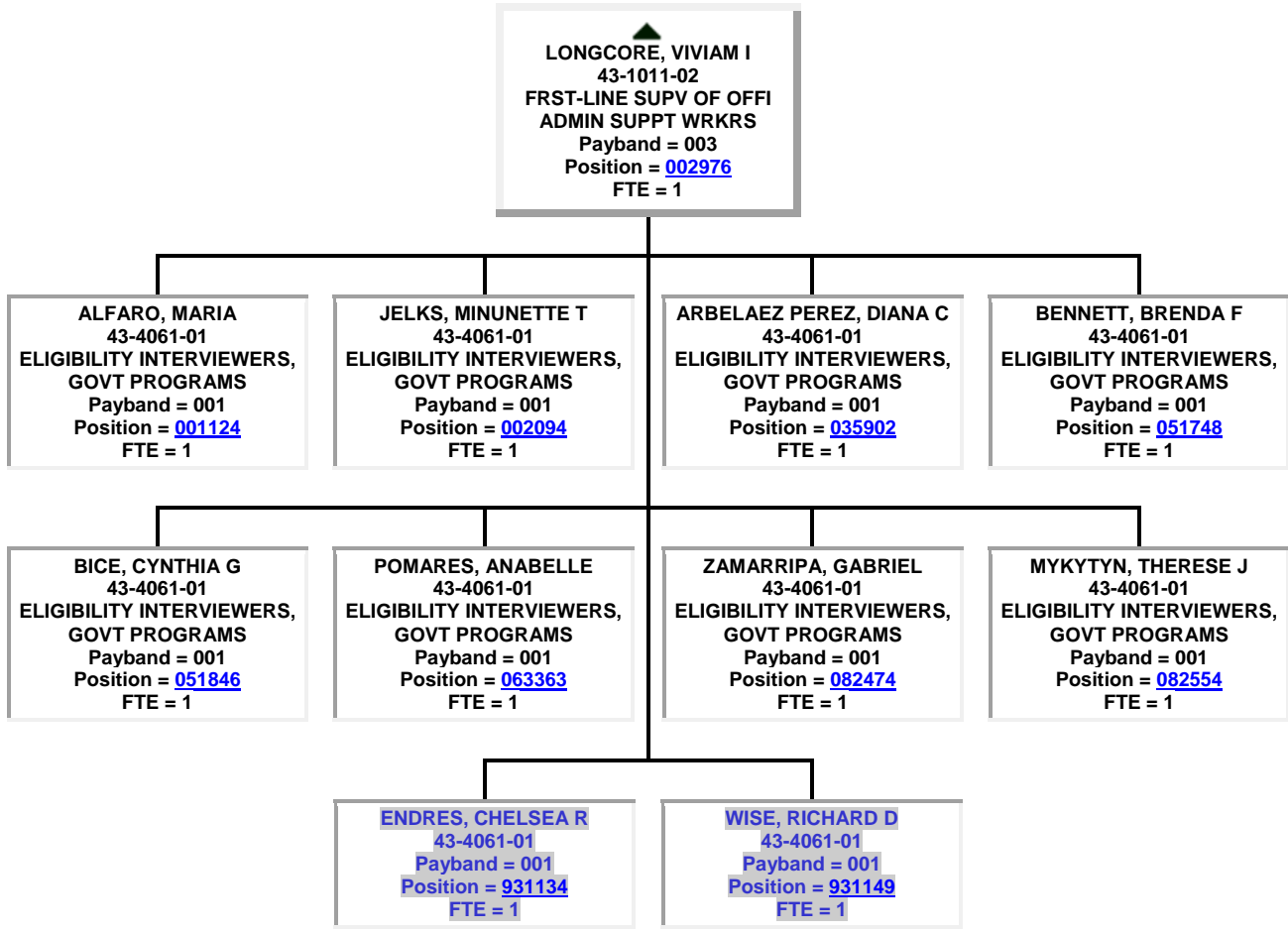
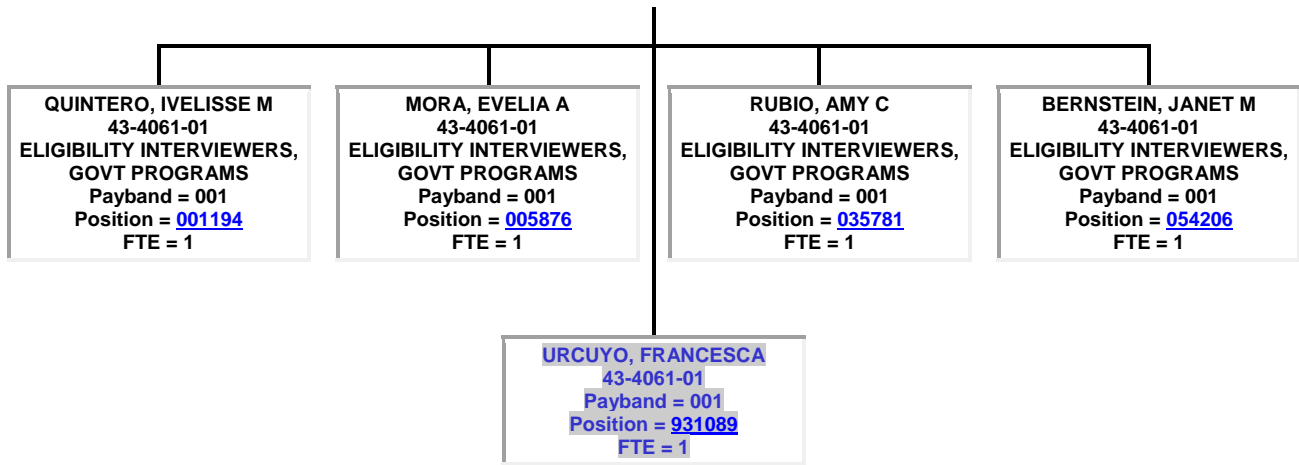


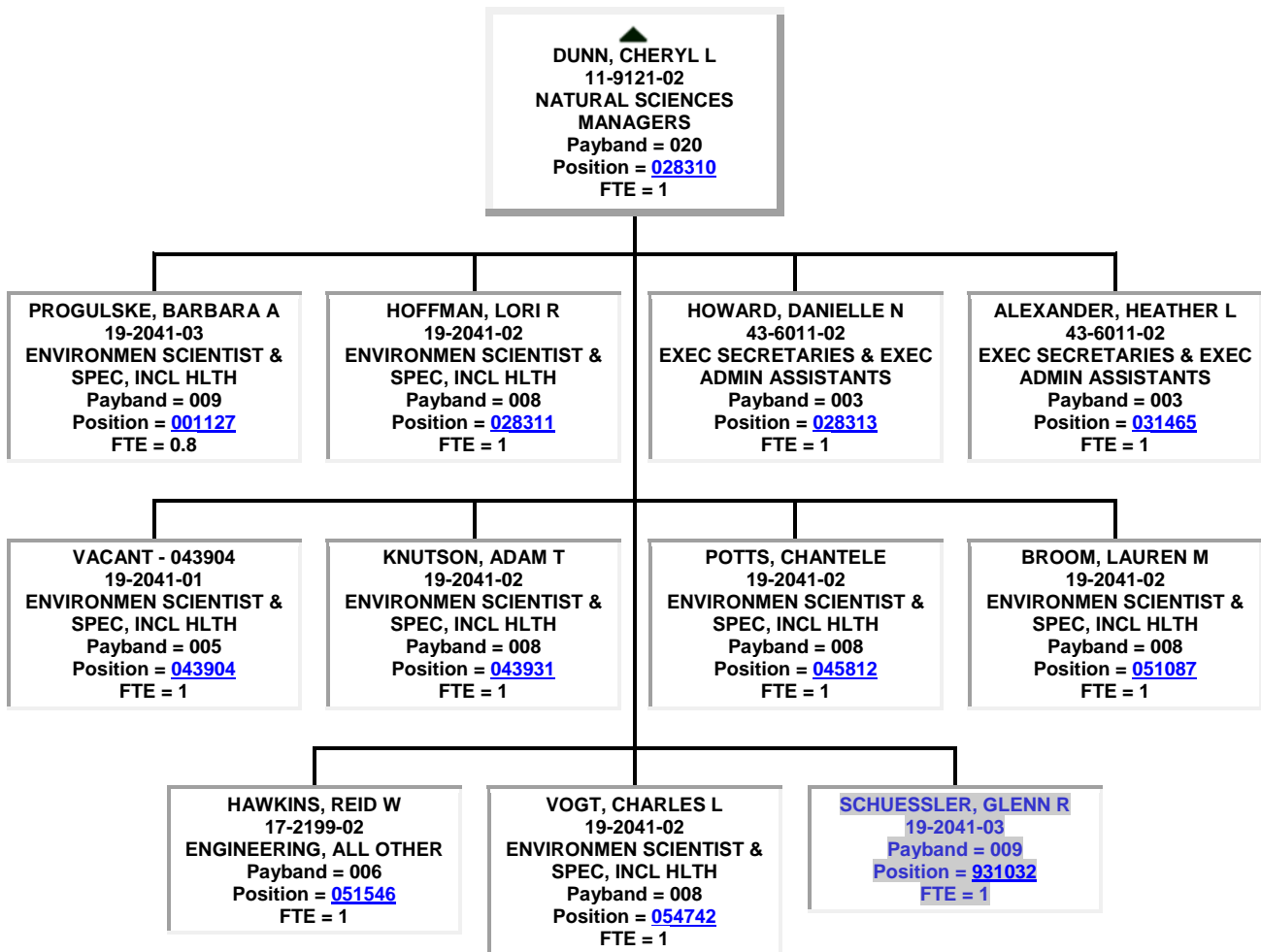
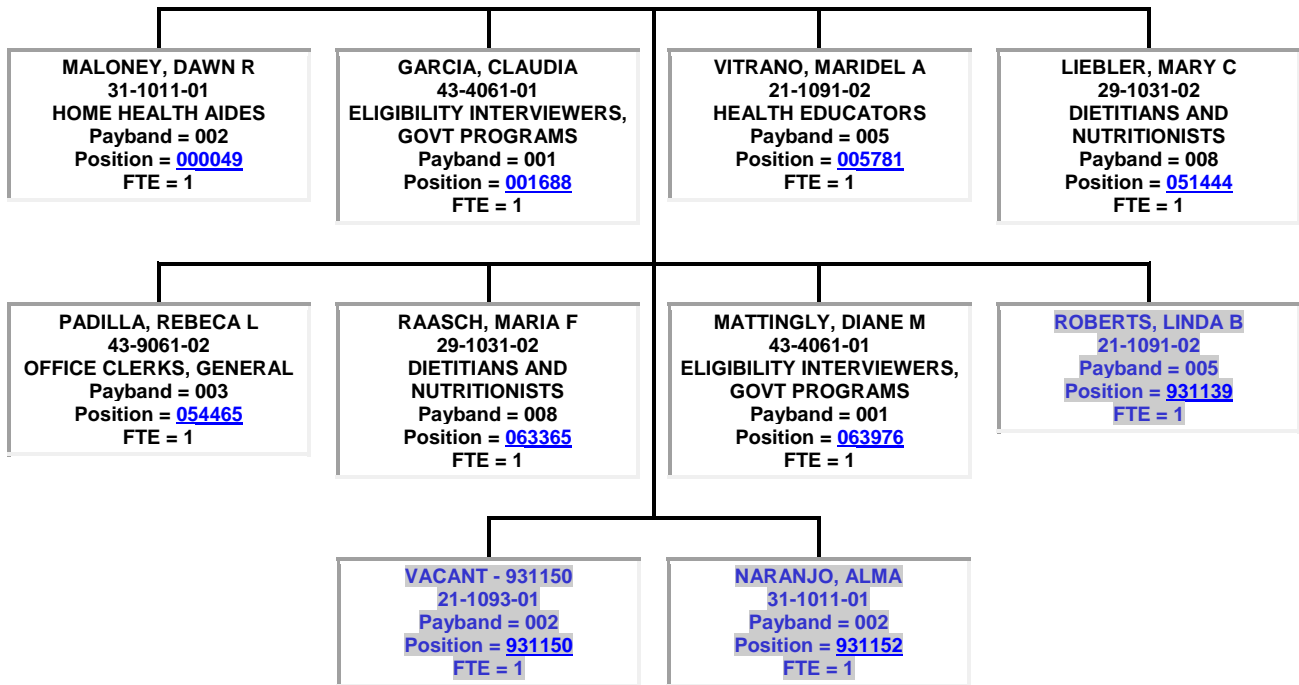
- HAWKER, MIRANDA C
 10-9111-01
 MEDICAL AND HEALTH
 SERVICES MANAGERS
 Payband = 023
 Position = [028312](#)
 FTE = 1

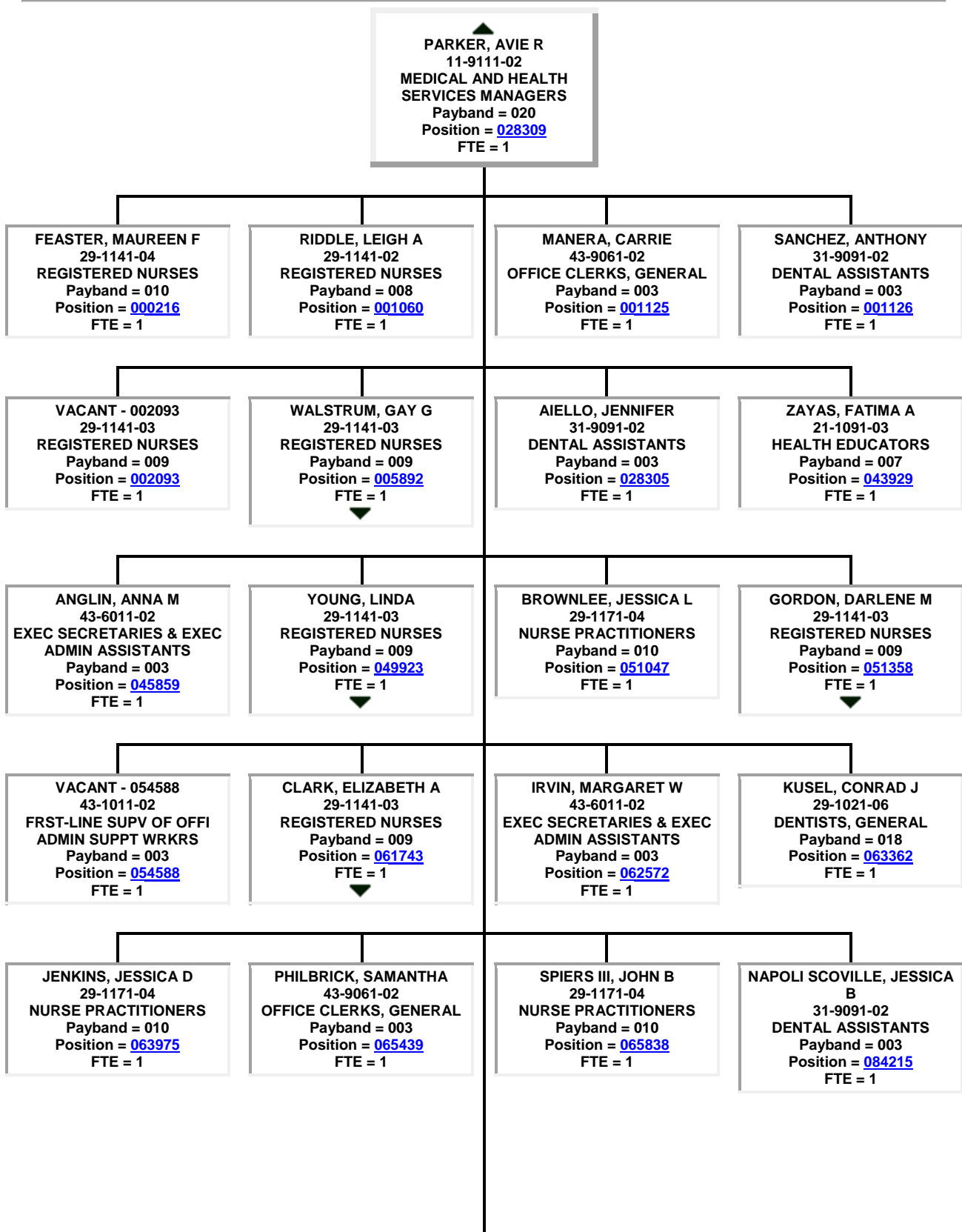


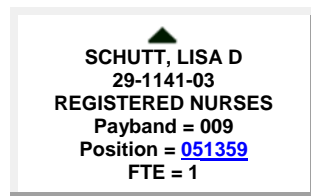
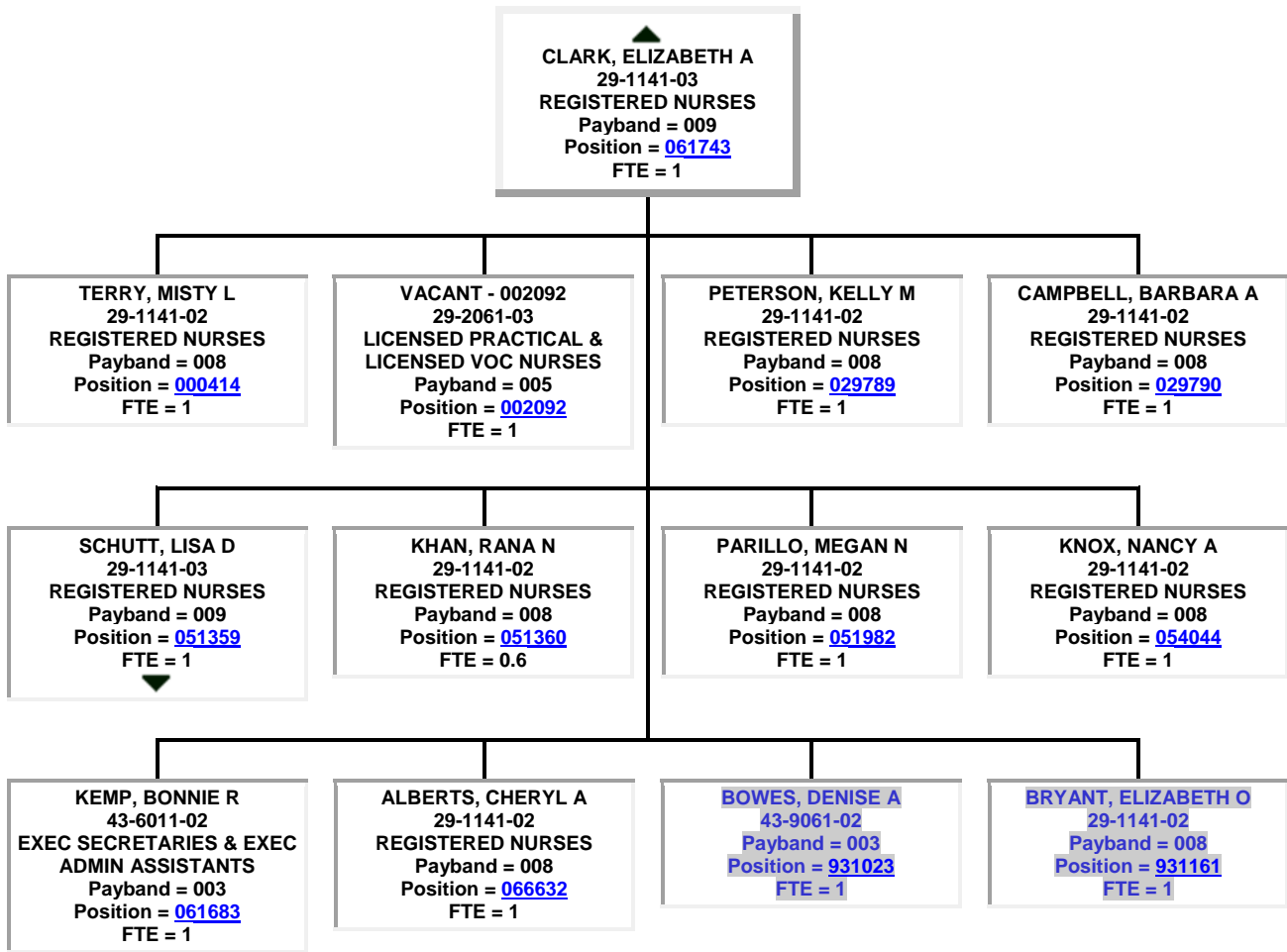
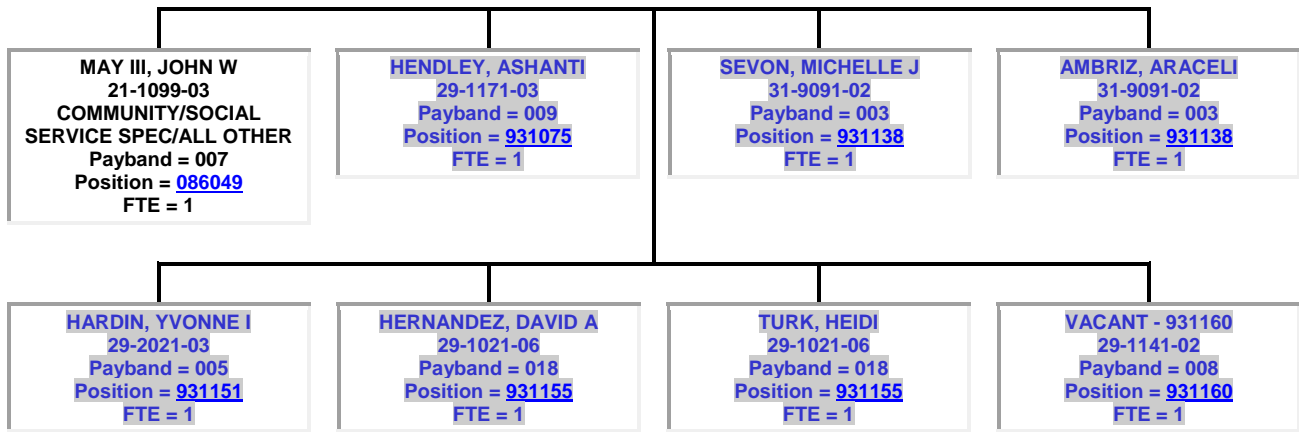


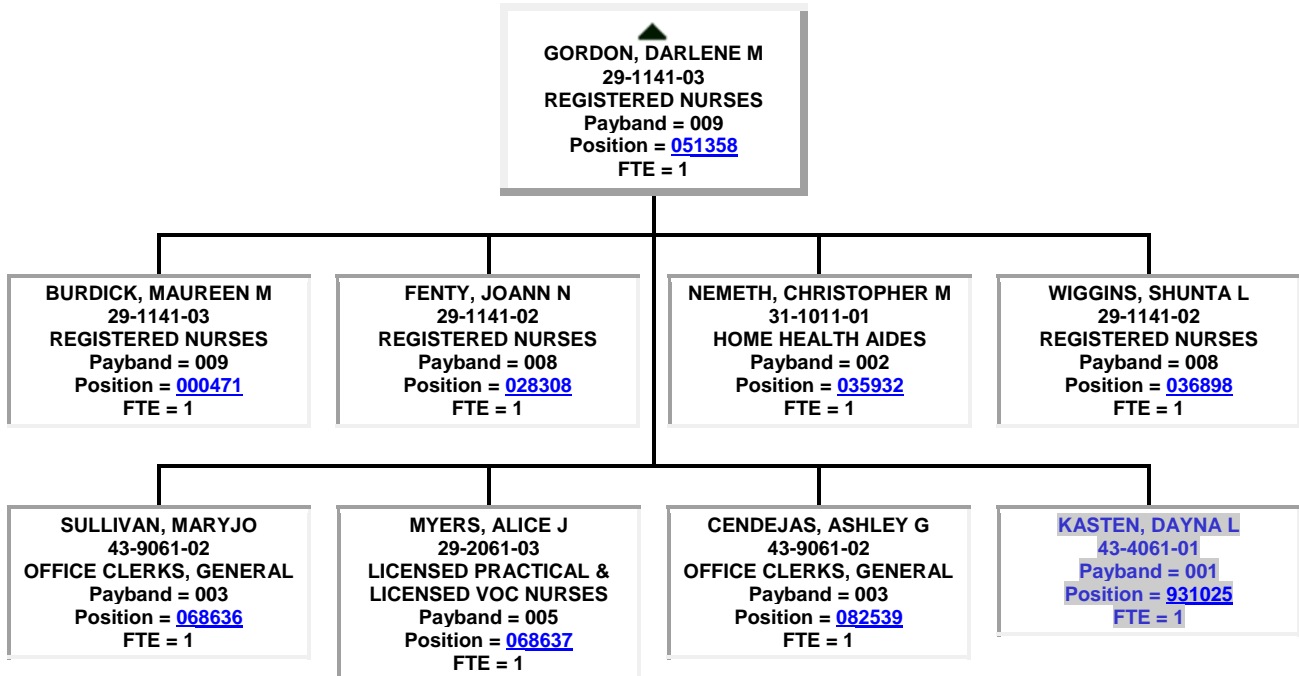
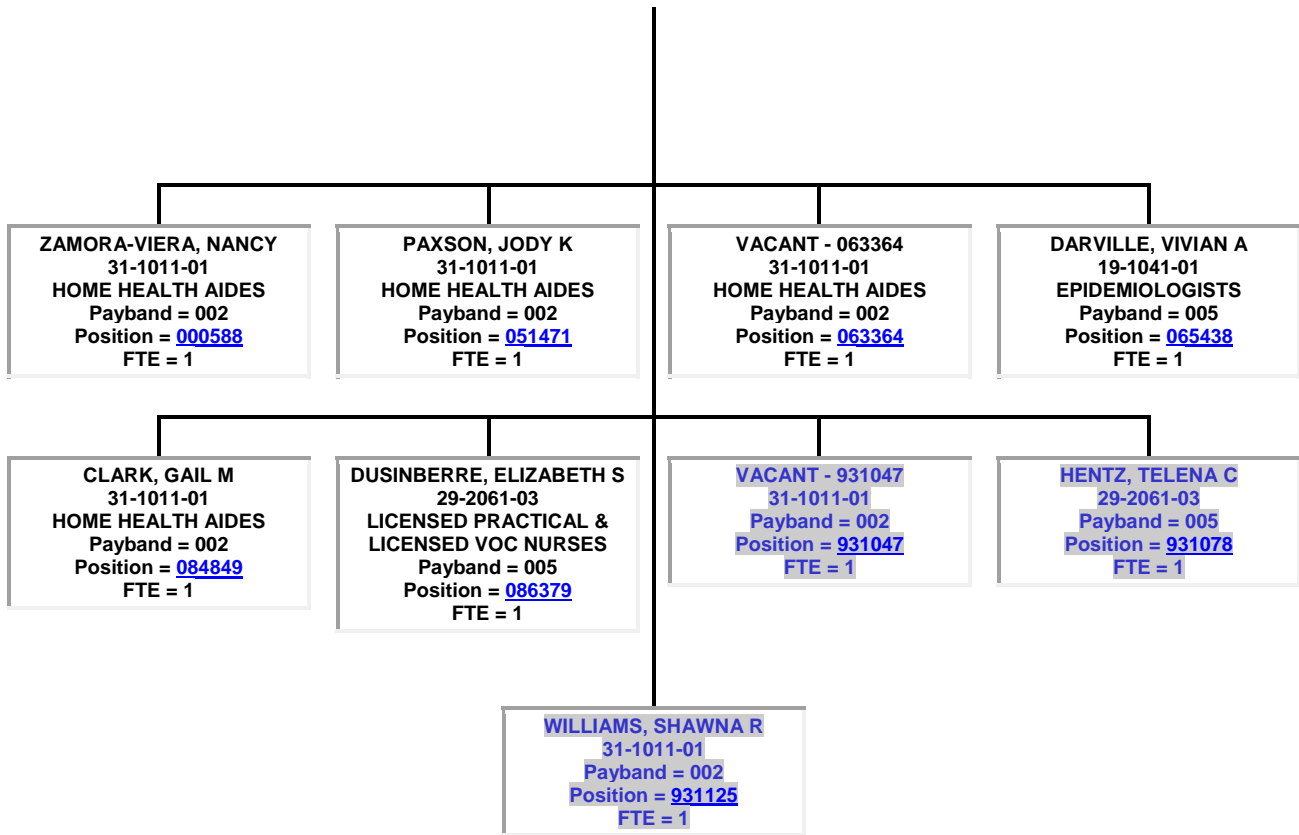


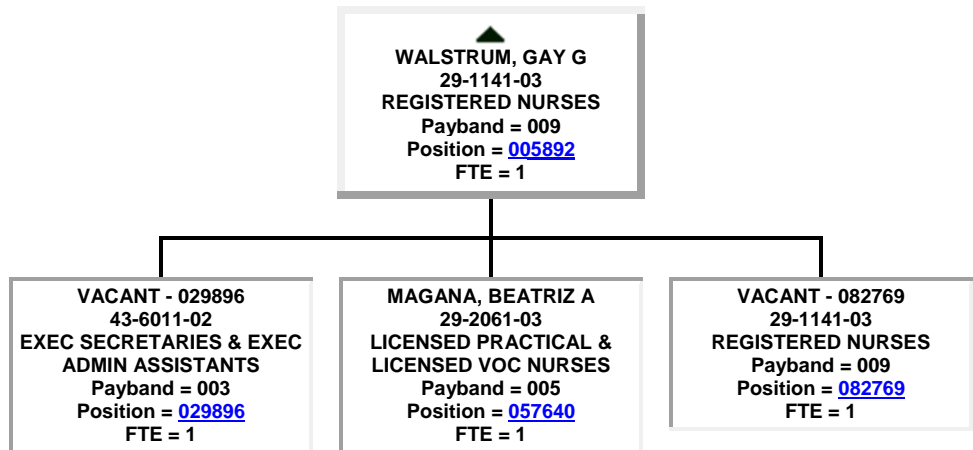
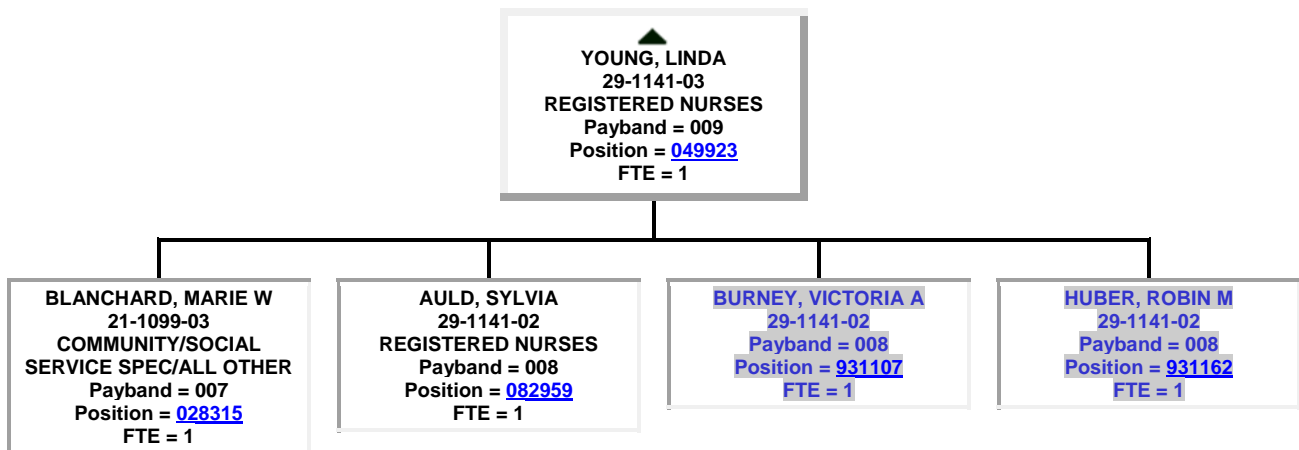


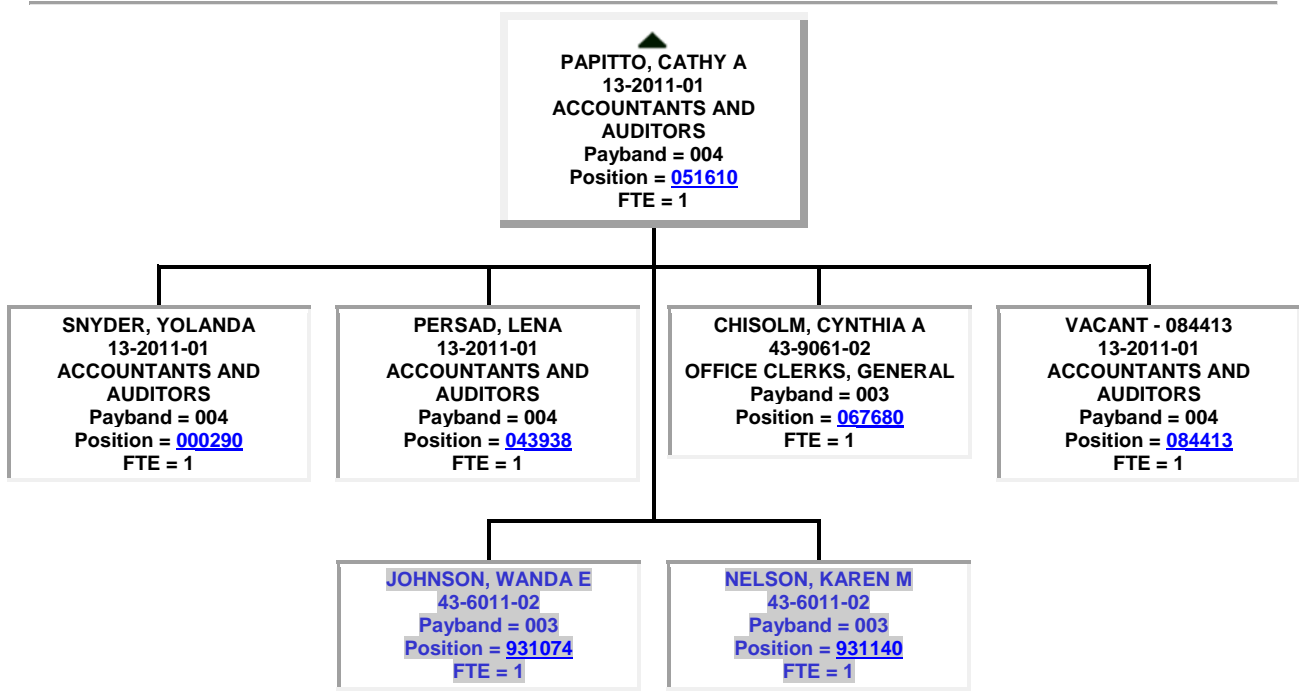
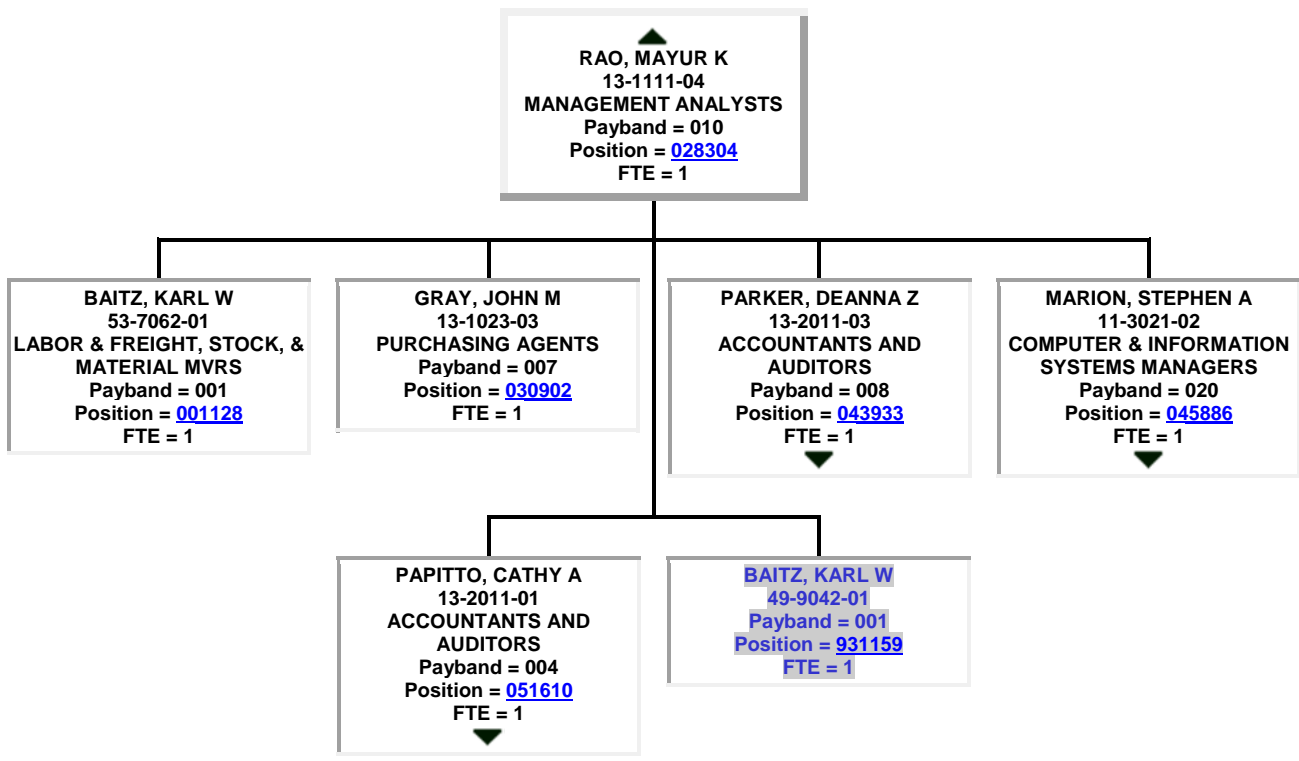












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MARION, STEPHEN A
11-3021-02
COMPUTER & INFORMATION
SYSTEMS MANAGERS
Payband = 020
Position = [045886](#)
FTE = 1

VACANT - 005890
15-1142-02
NETWORK & COMPUTER
SYSTEMS ADMINISTRATOR
Payband = 006
Position = [005890](#)
FTE = 1

▲
PARKER, DEANNA Z
13-2011-03
ACCOUNTANTS AND
AUDITORS
Payband = 008
Position = [043933](#)
FTE = 1

URSO, JAMEY C
43-3031-02
BOOKKEEPING,
ACCOUNTING & AUDITING
CLERK
Payband = 003
Position = [000045](#)
FTE = 1

JOHNSON, PATRICIA Z
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
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FTE = 1

PATTON, KARA A
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [035235](#)
FTE = 1

WILLIAMS, GEORGIA M
43-3031-02
BOOKKEEPING,
ACCOUNTING & AUDITING
CLERK
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Position = [082638](#)
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LONG, WILLIAM H
 10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
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EDWARDS, KAREN K
 13-1111-04
MANAGEMENT ANALYSTS
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CARABALLO-ONEILL, ENID
 29-1021-06
DENTISTS, GENERAL
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HOSSEINI, SEYED S
 10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
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PATE, ALICE G
 11-9111-02
MEDICAL AND HEALTH SERVICES MANAGERS
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HARKRIDER, TOMMY G
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NATURAL SCIENCES MANAGERS
 Payband = 020
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FELLOWS, LYNDA H
 11-9111-02
MEDICAL AND HEALTH SERVICES MANAGERS
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VACANT - 043309
 43-6011-02
EXEC SECRETARIES & EXEC ADMIN ASSISTANTS
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CARNLEY, DEBRA L
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LOGISTICIANS
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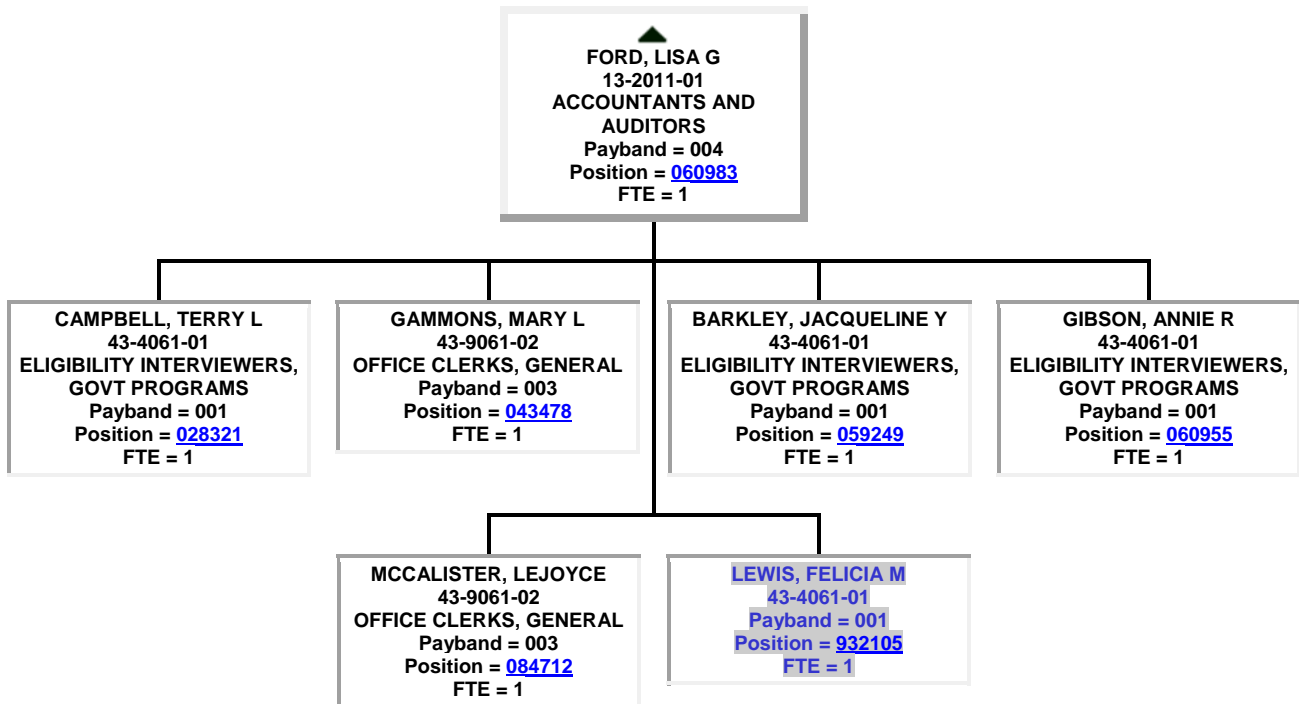
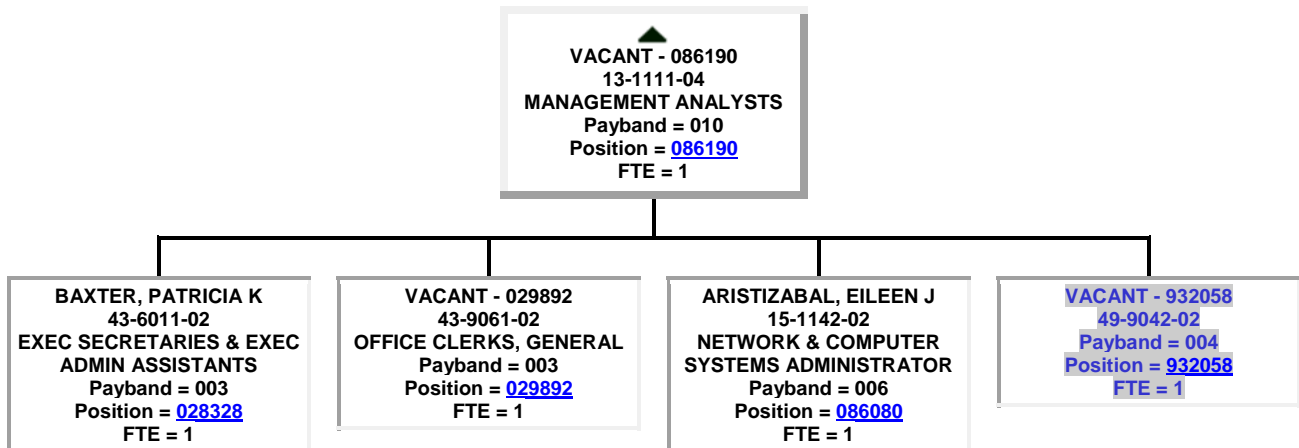
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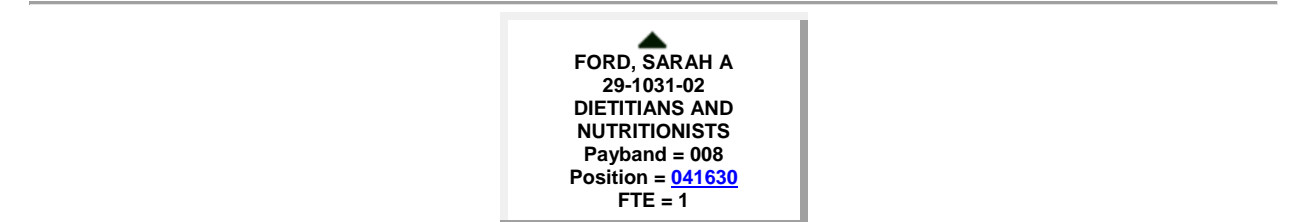
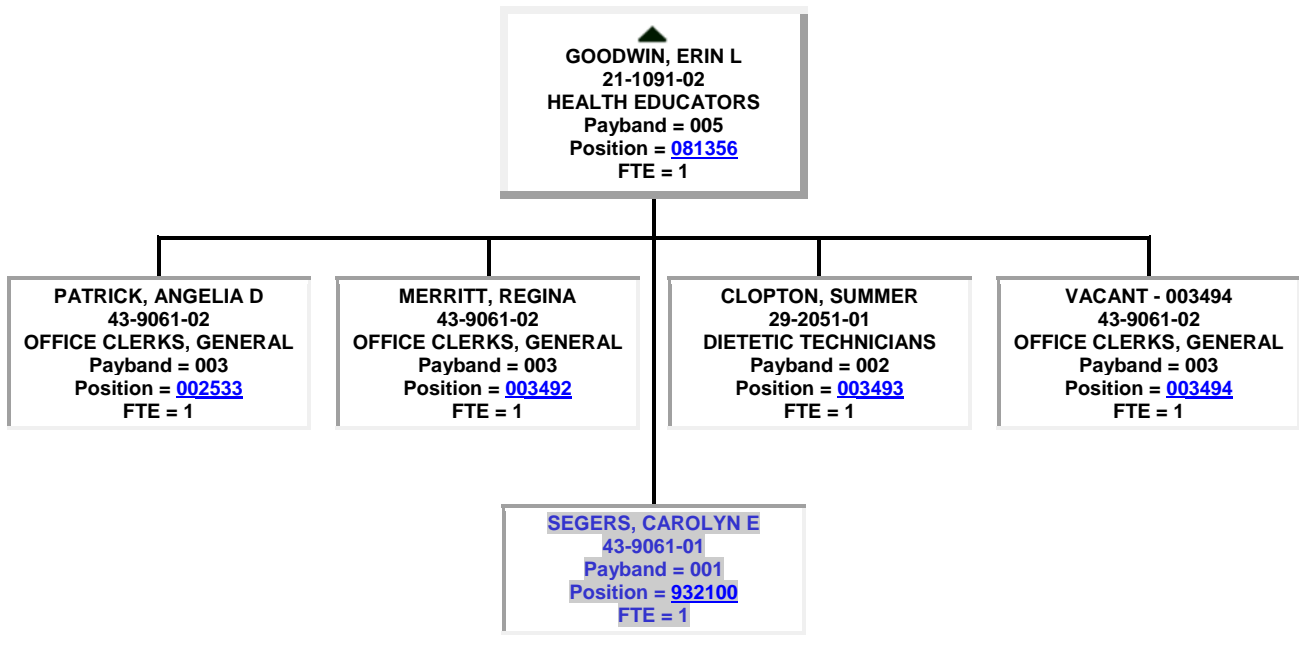
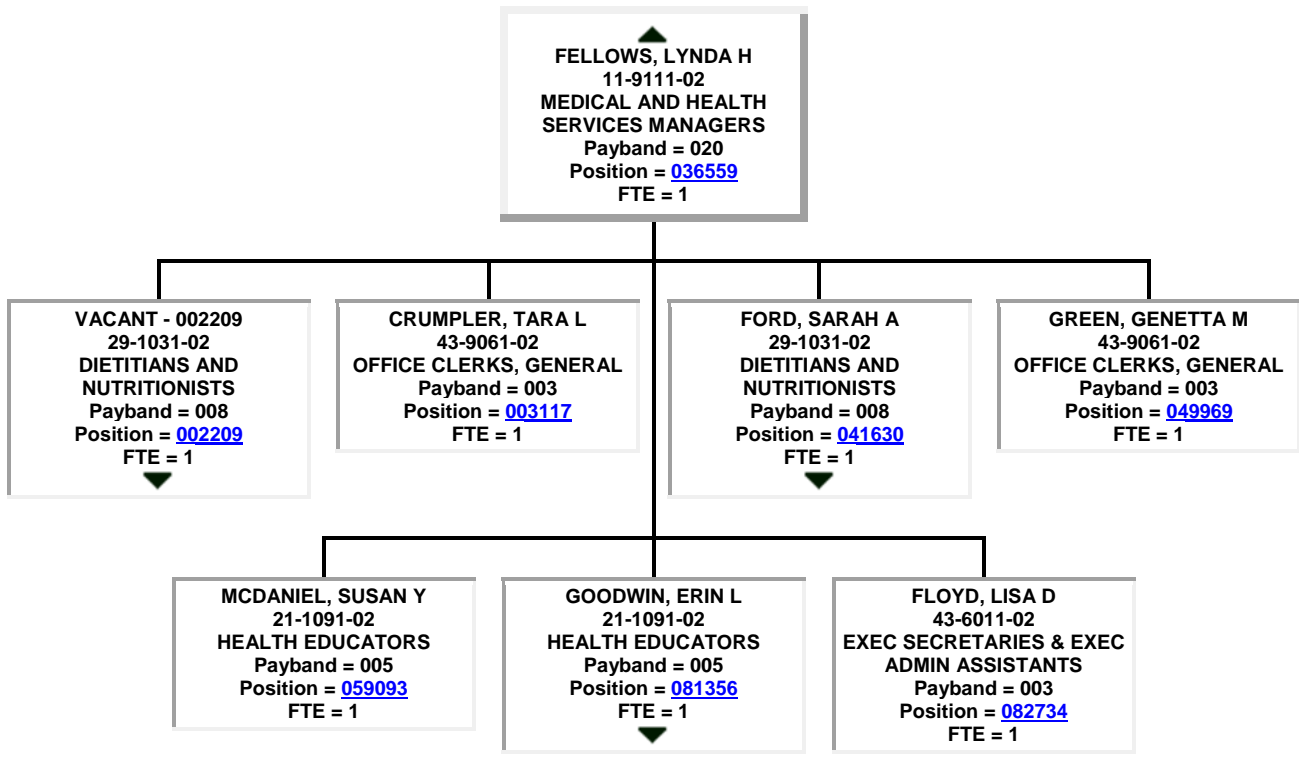
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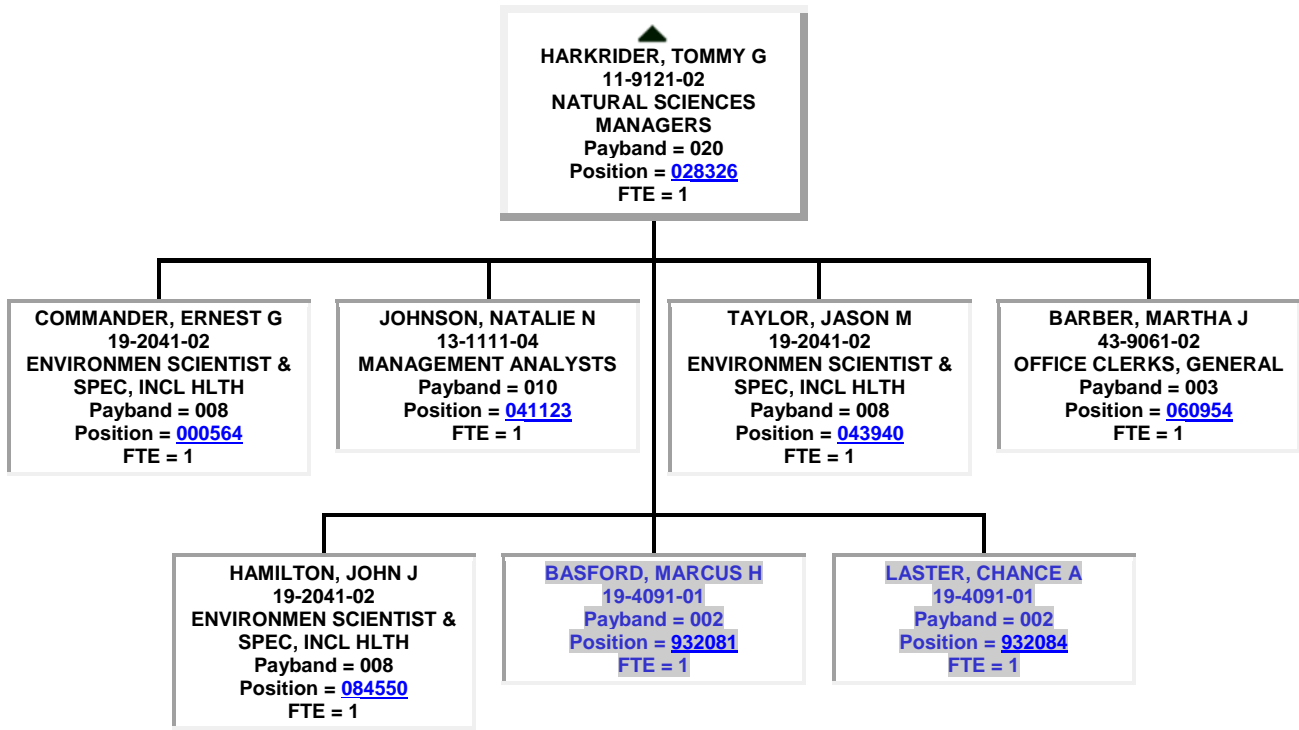
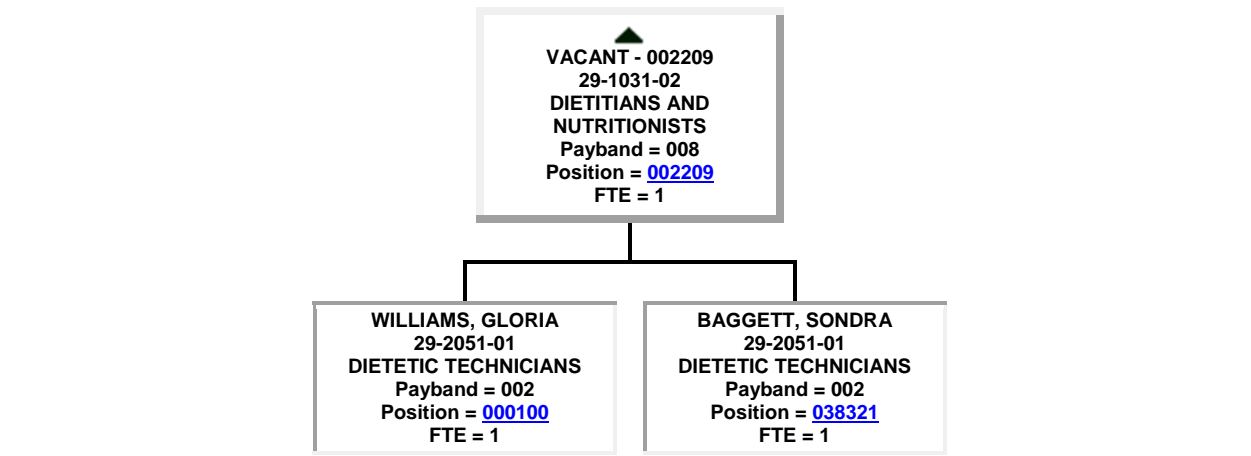
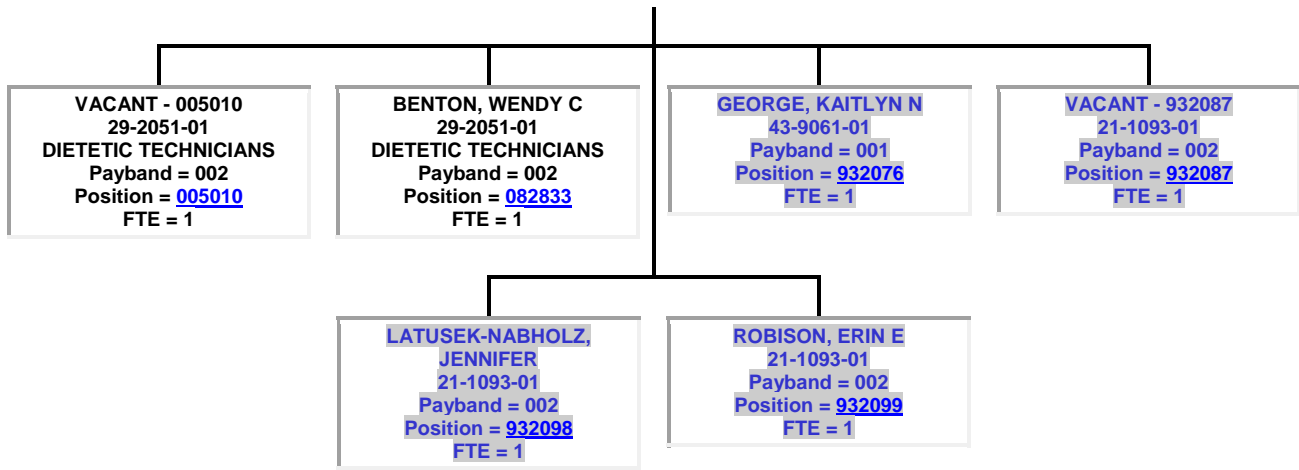
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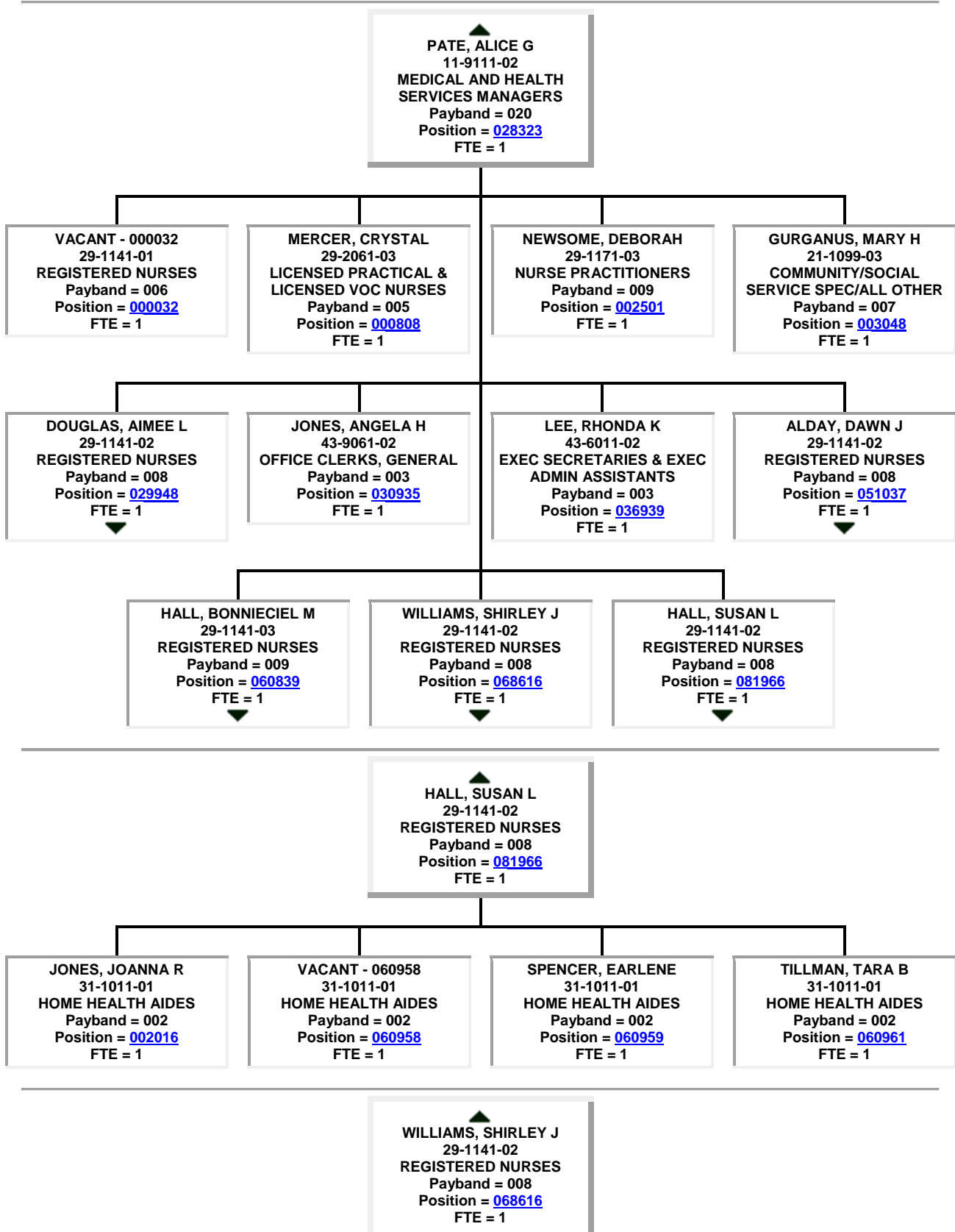
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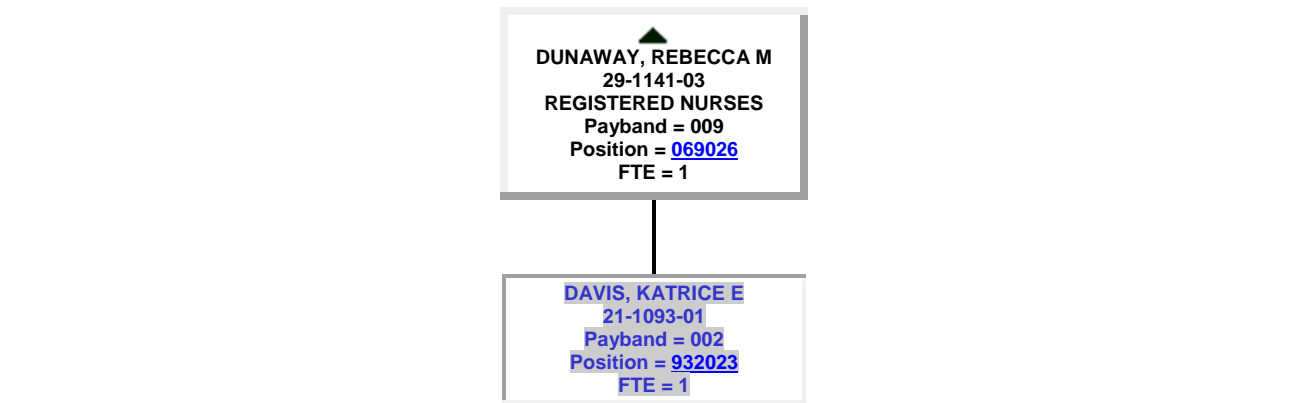
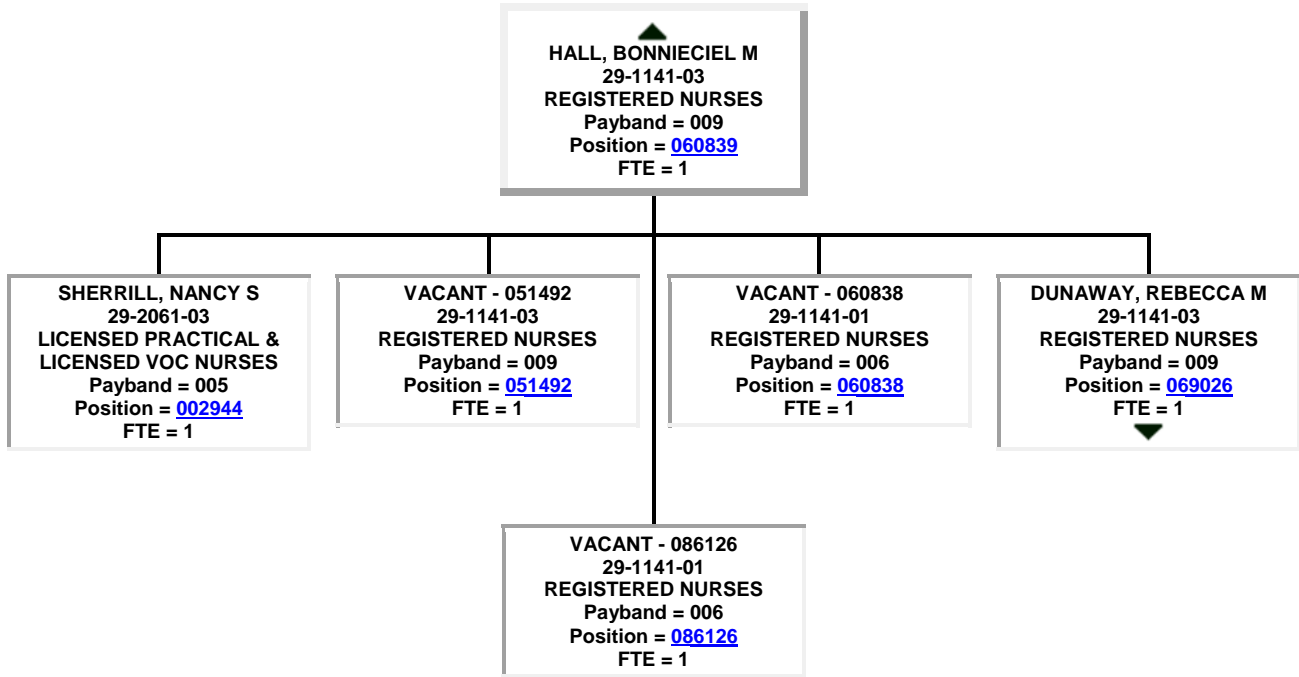
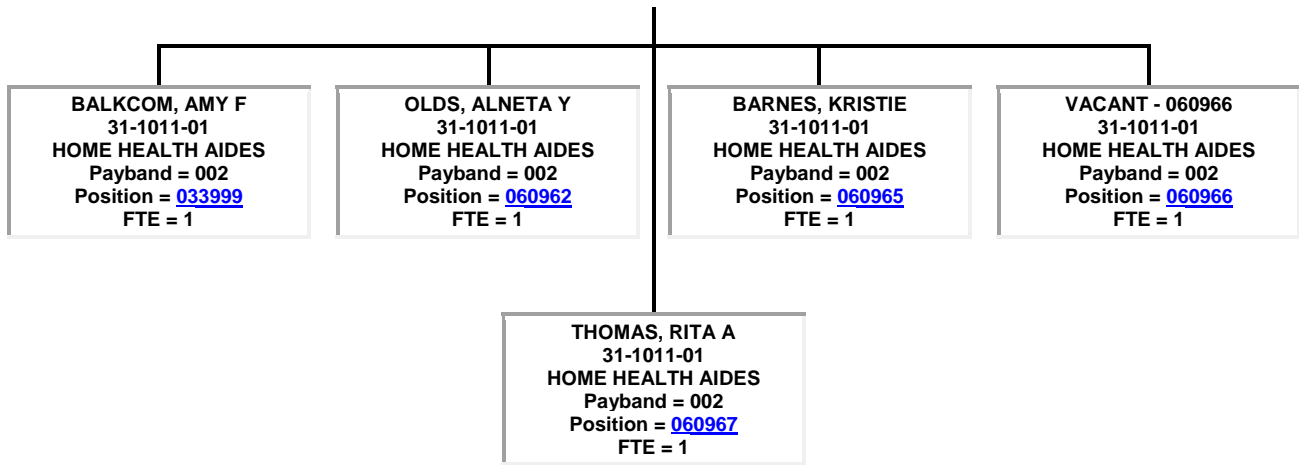
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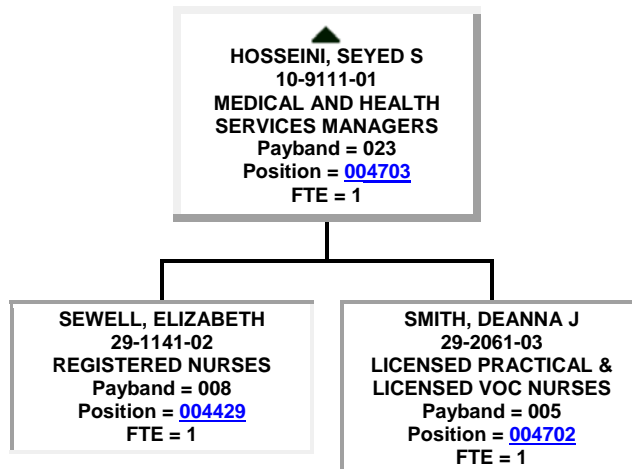
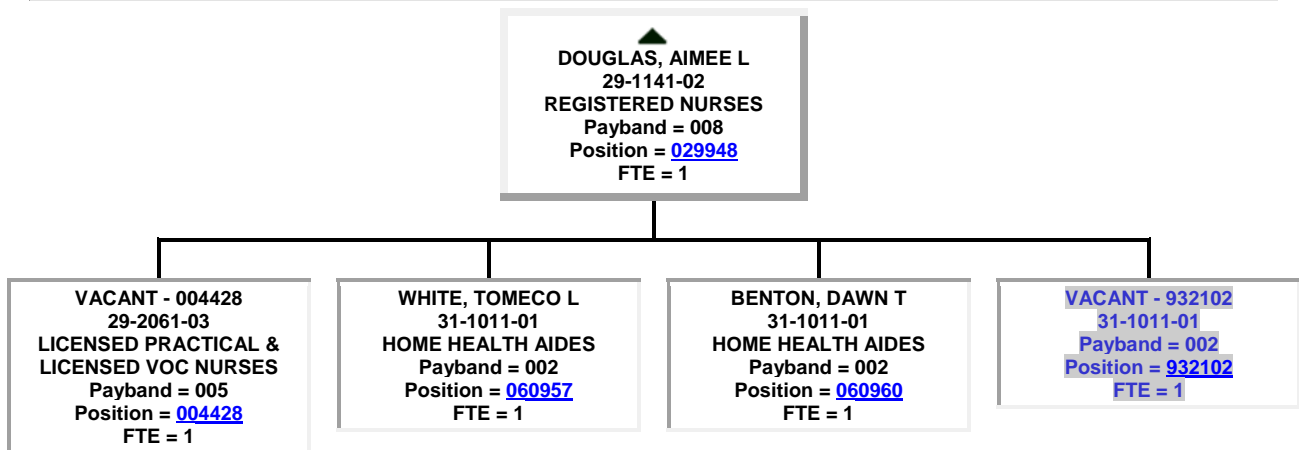
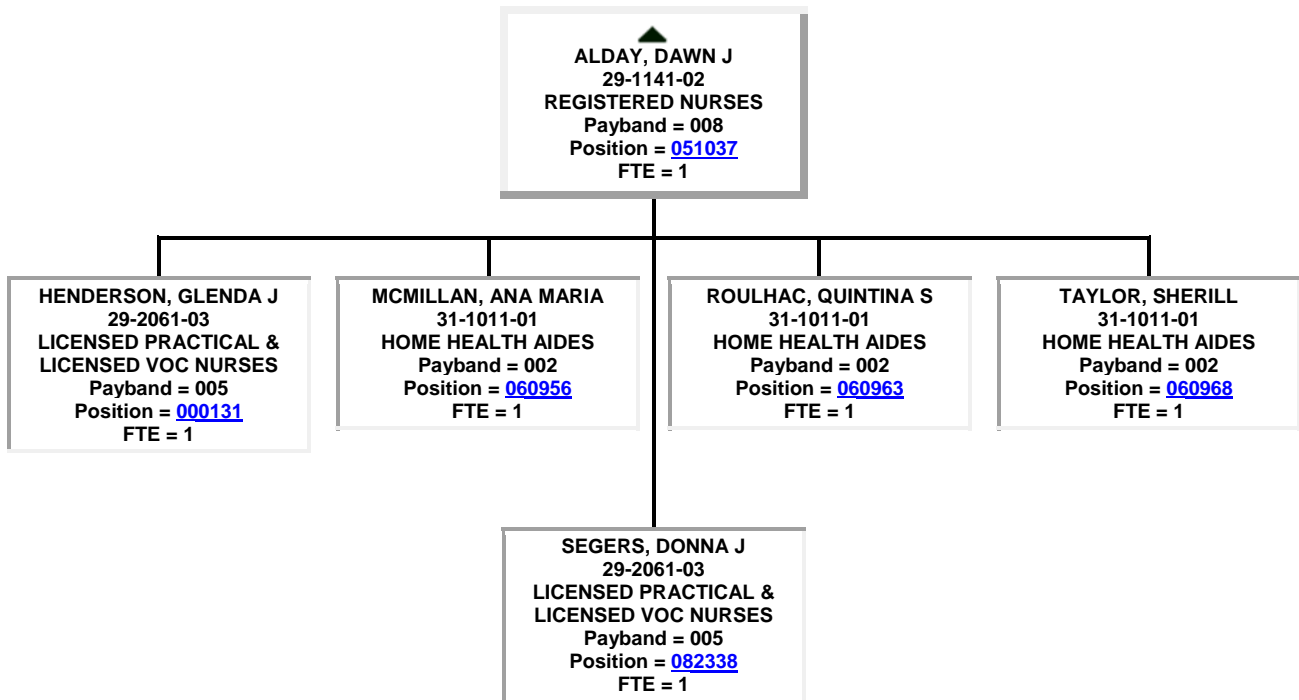


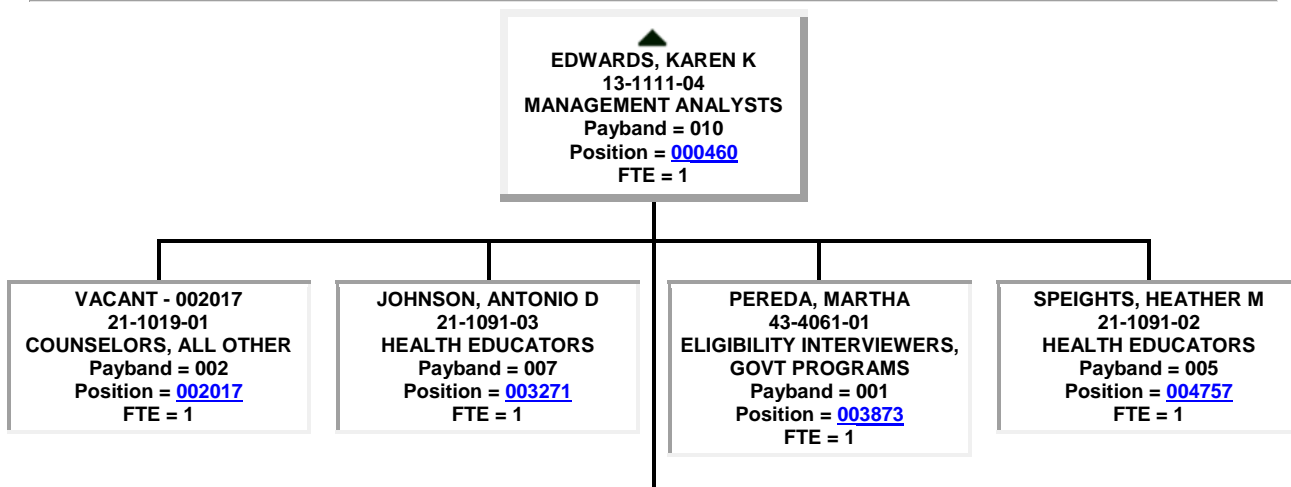
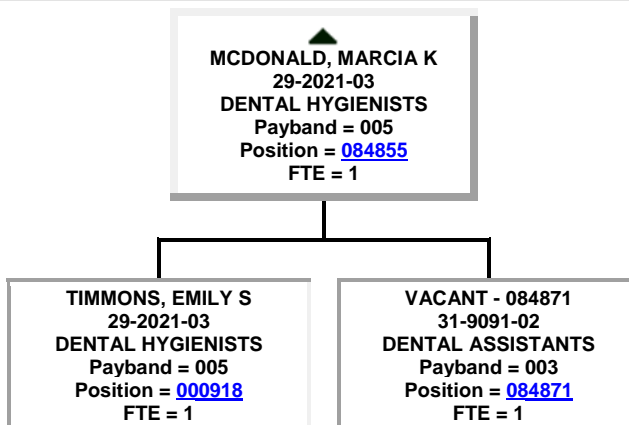
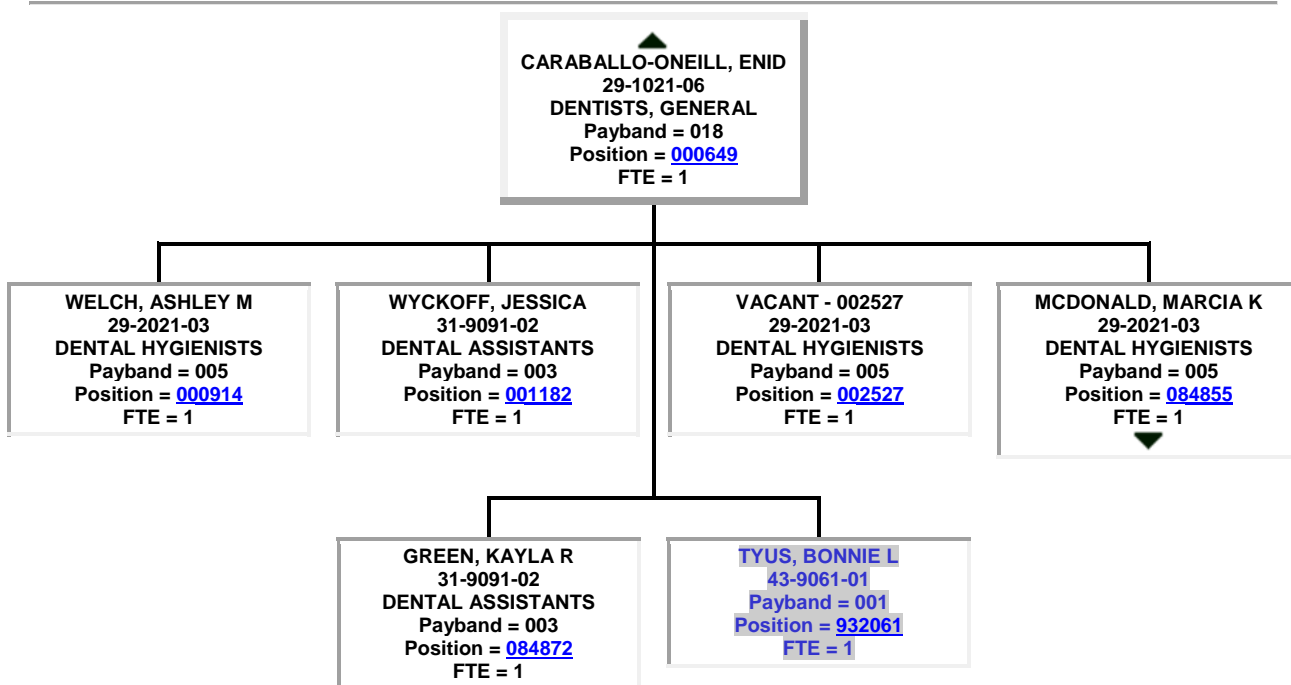


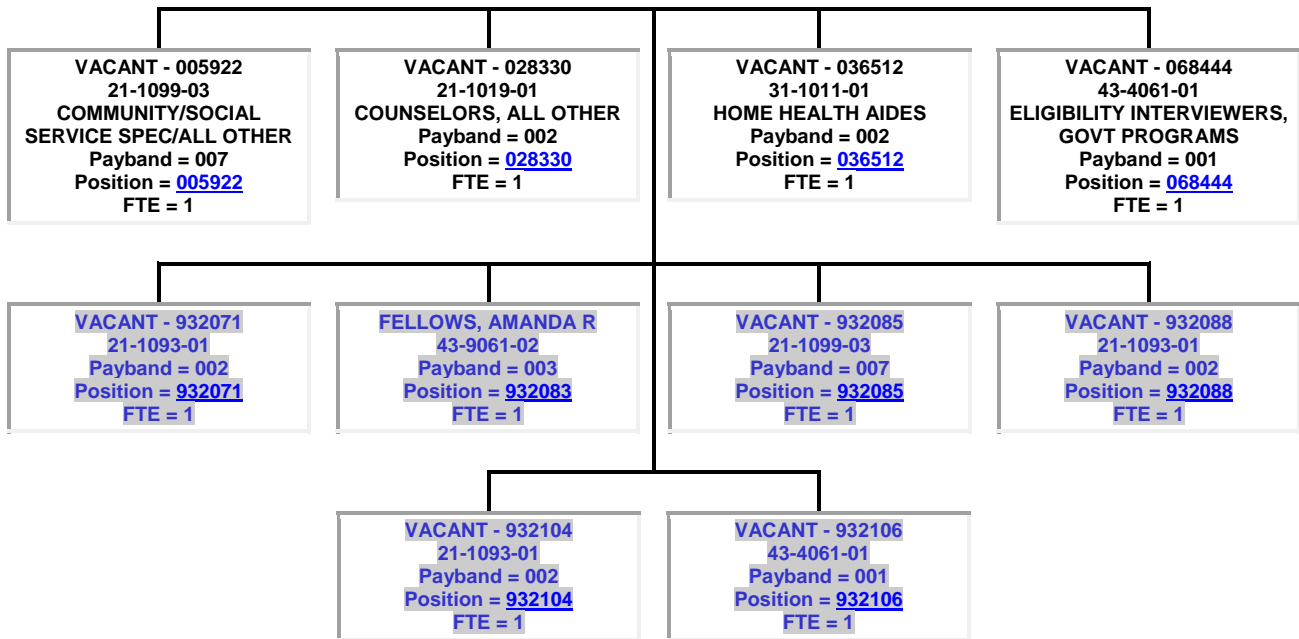


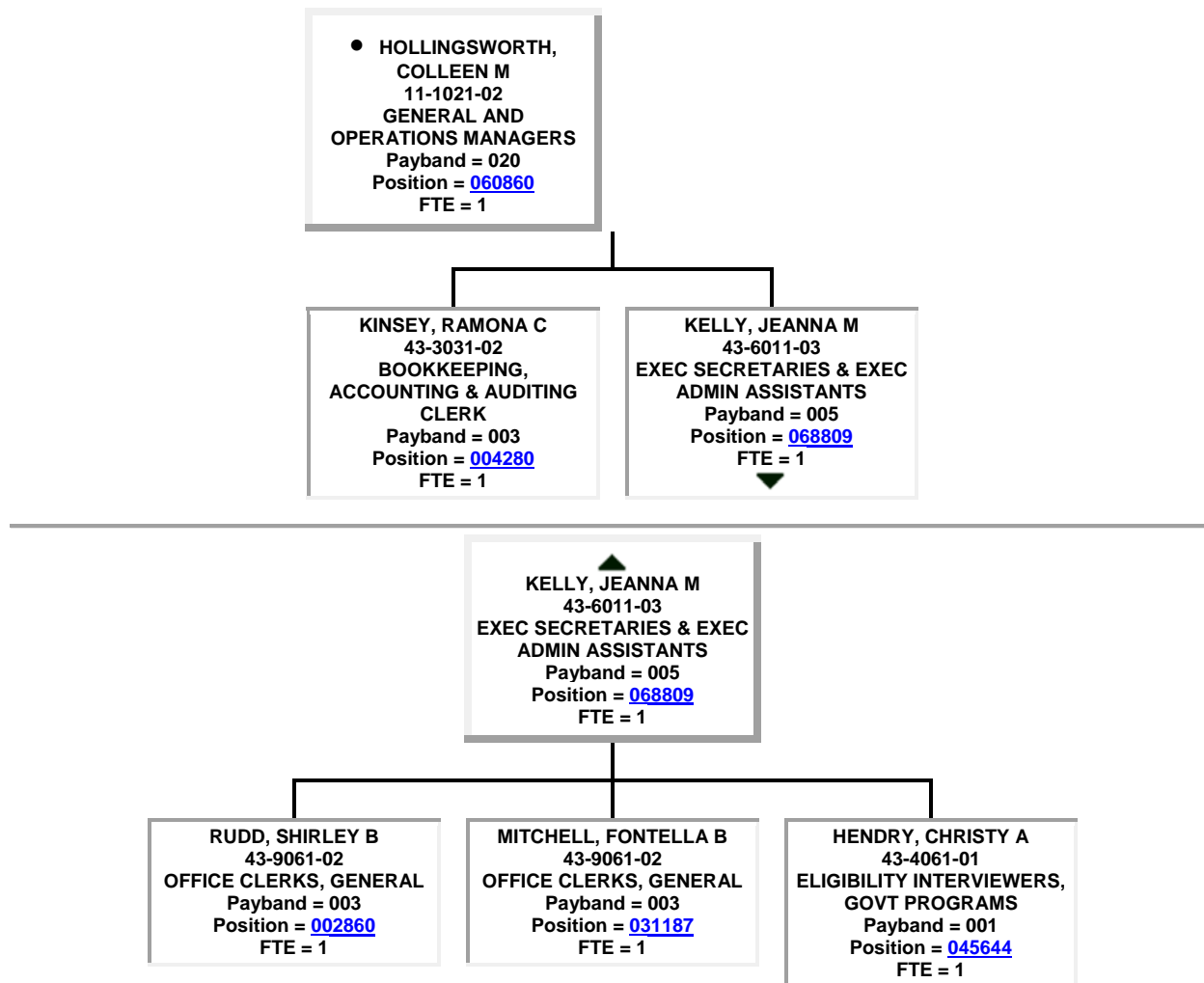


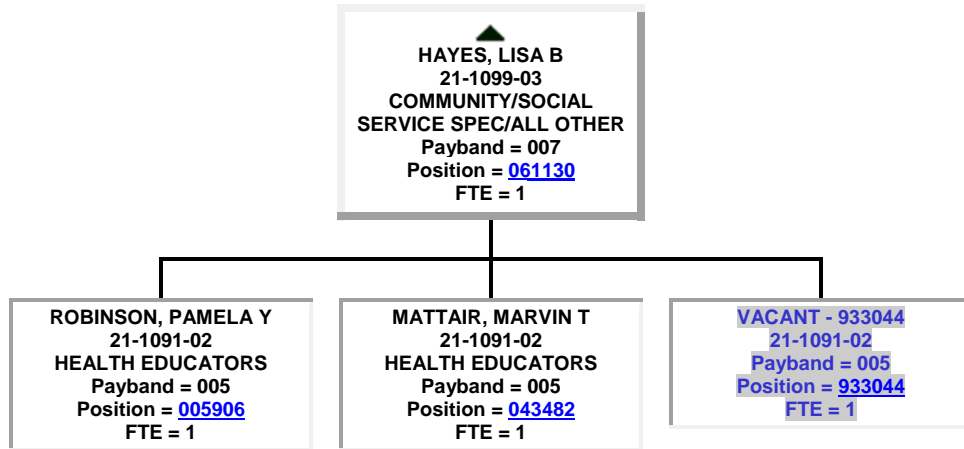
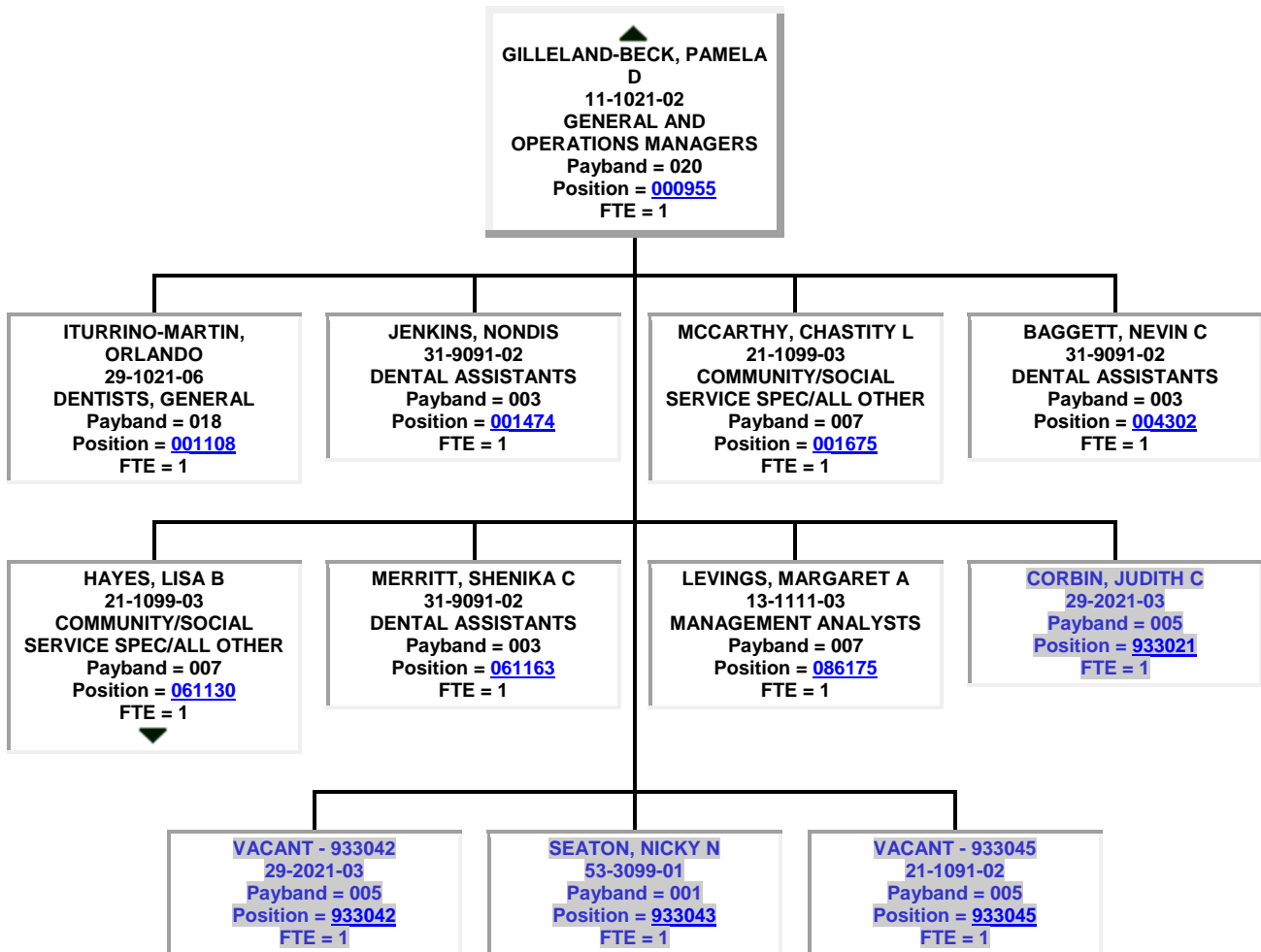




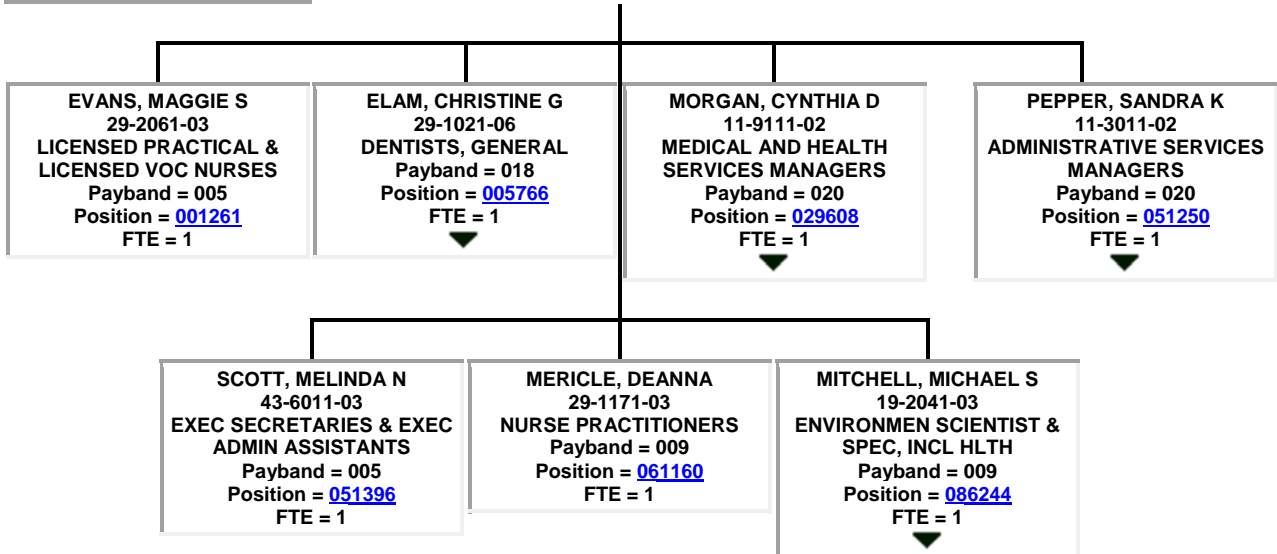




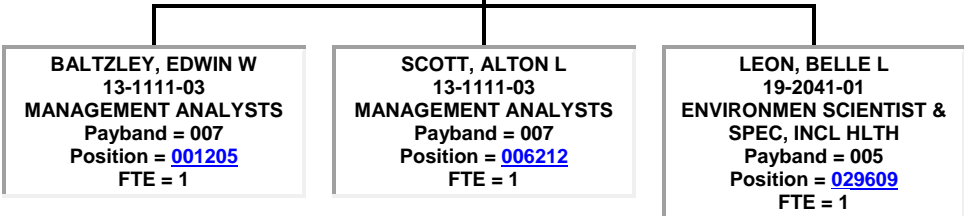


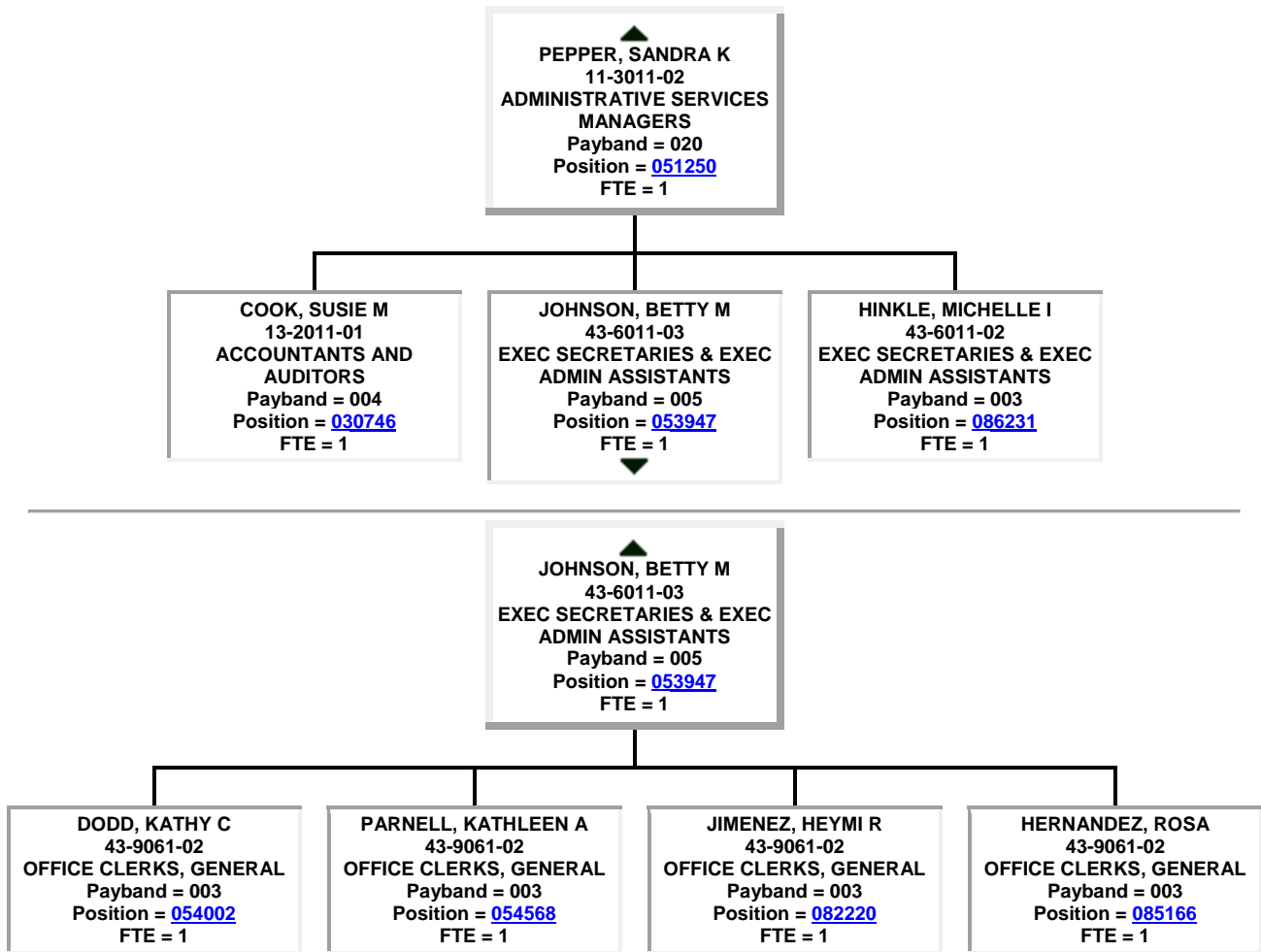


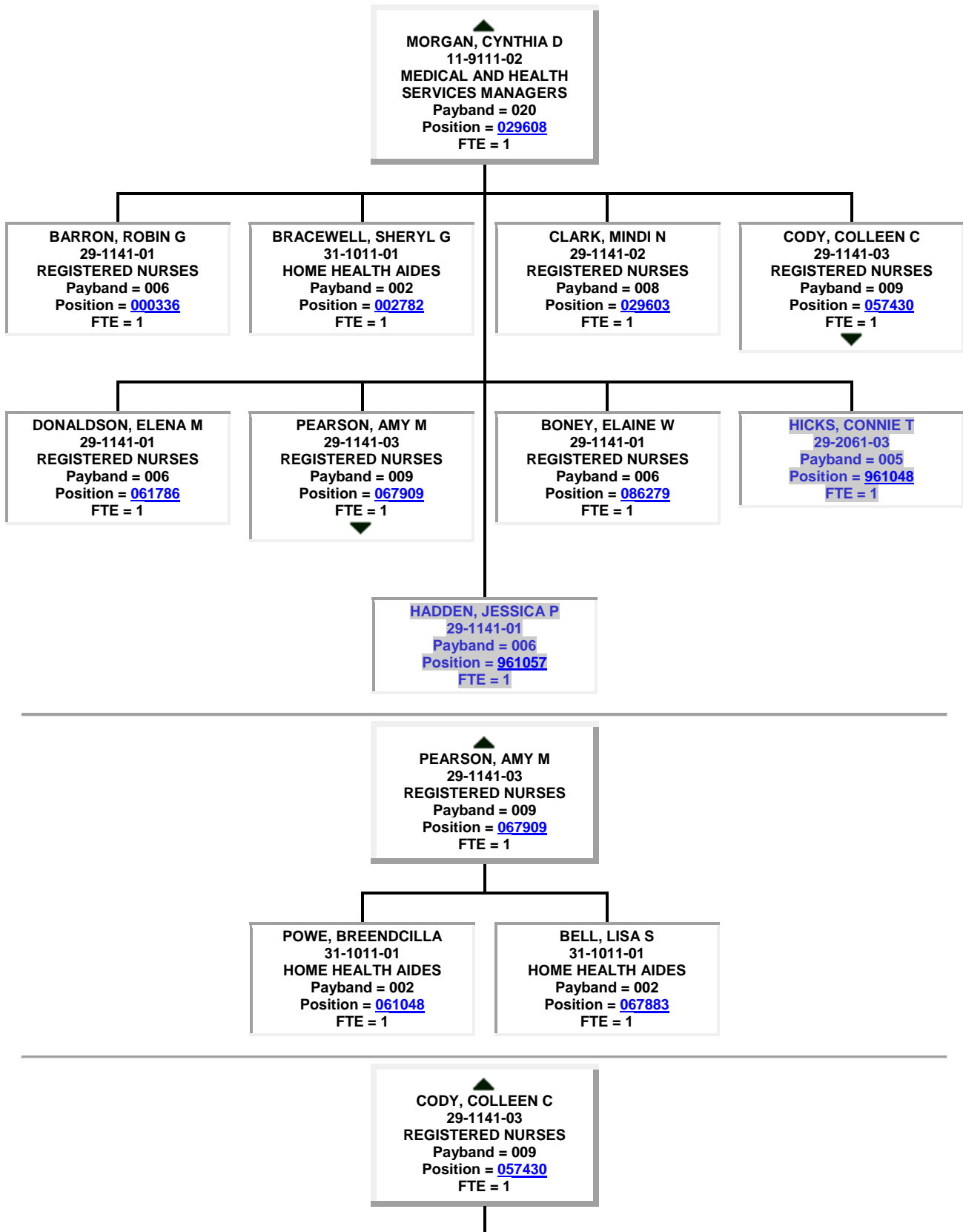
- WALDRON, KERRY S**
 10-9111-01
 MEDICAL AND HEALTH SERVICES MANAGERS
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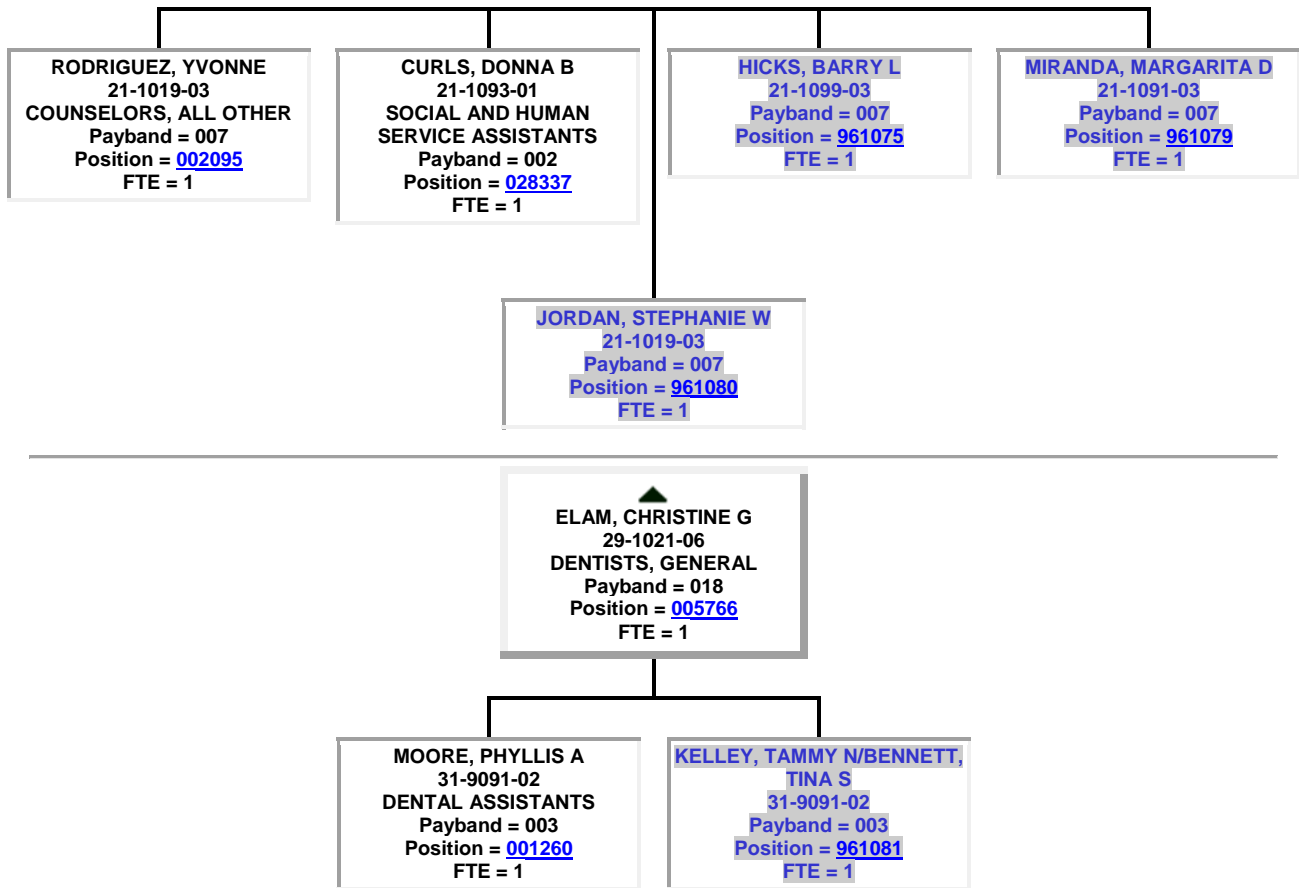


MITCHELL, MICHAEL S
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 ENVIRONMEN SCIENTIST & SPEC, INCL HLTH
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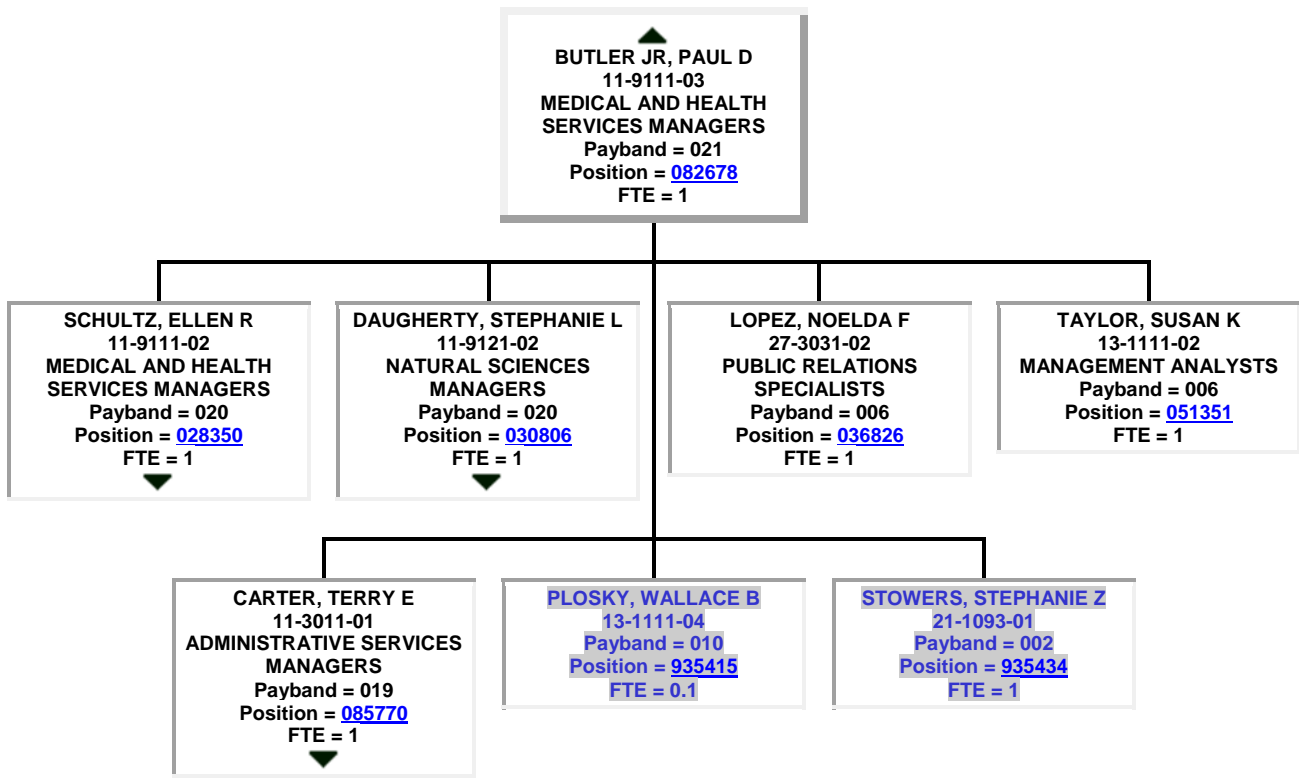
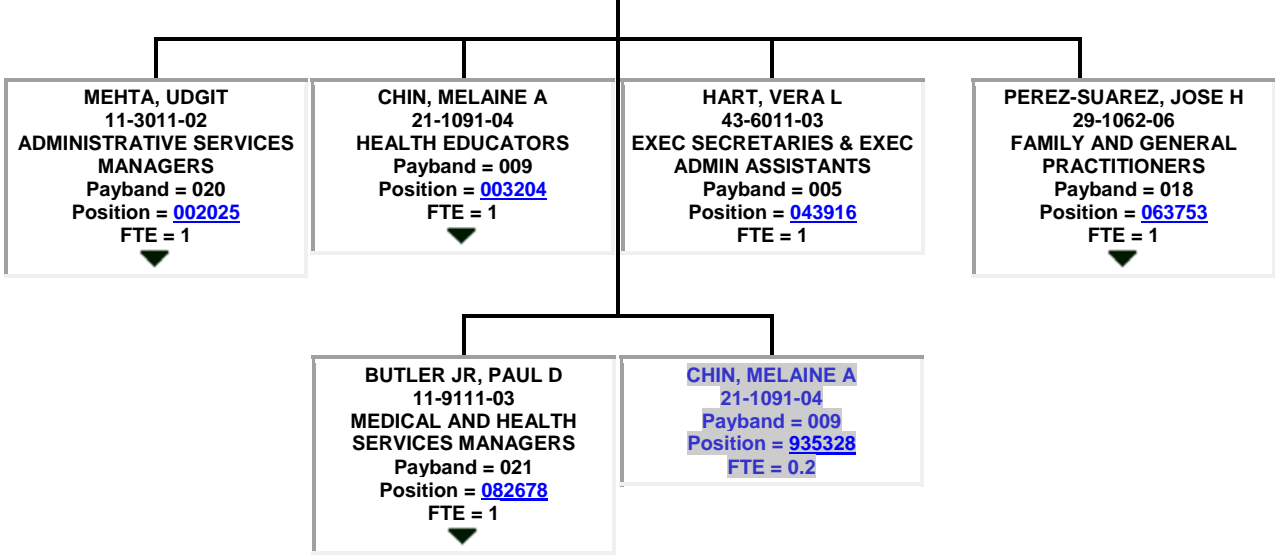


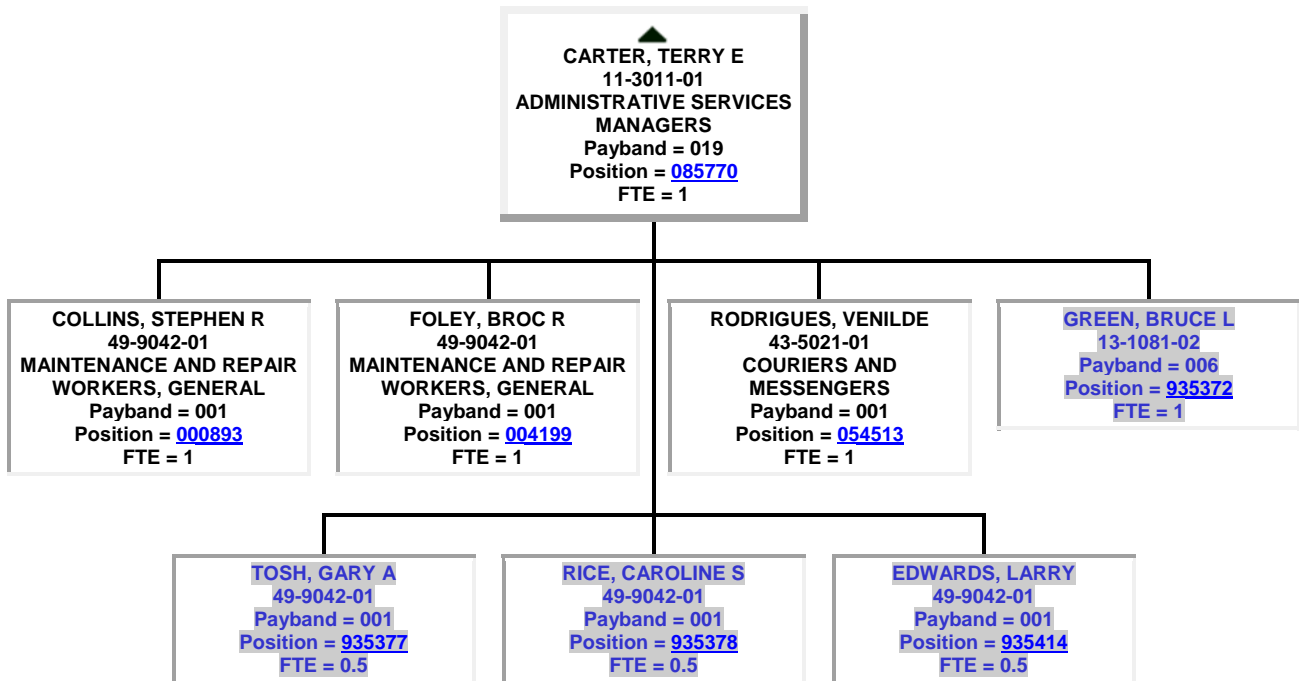


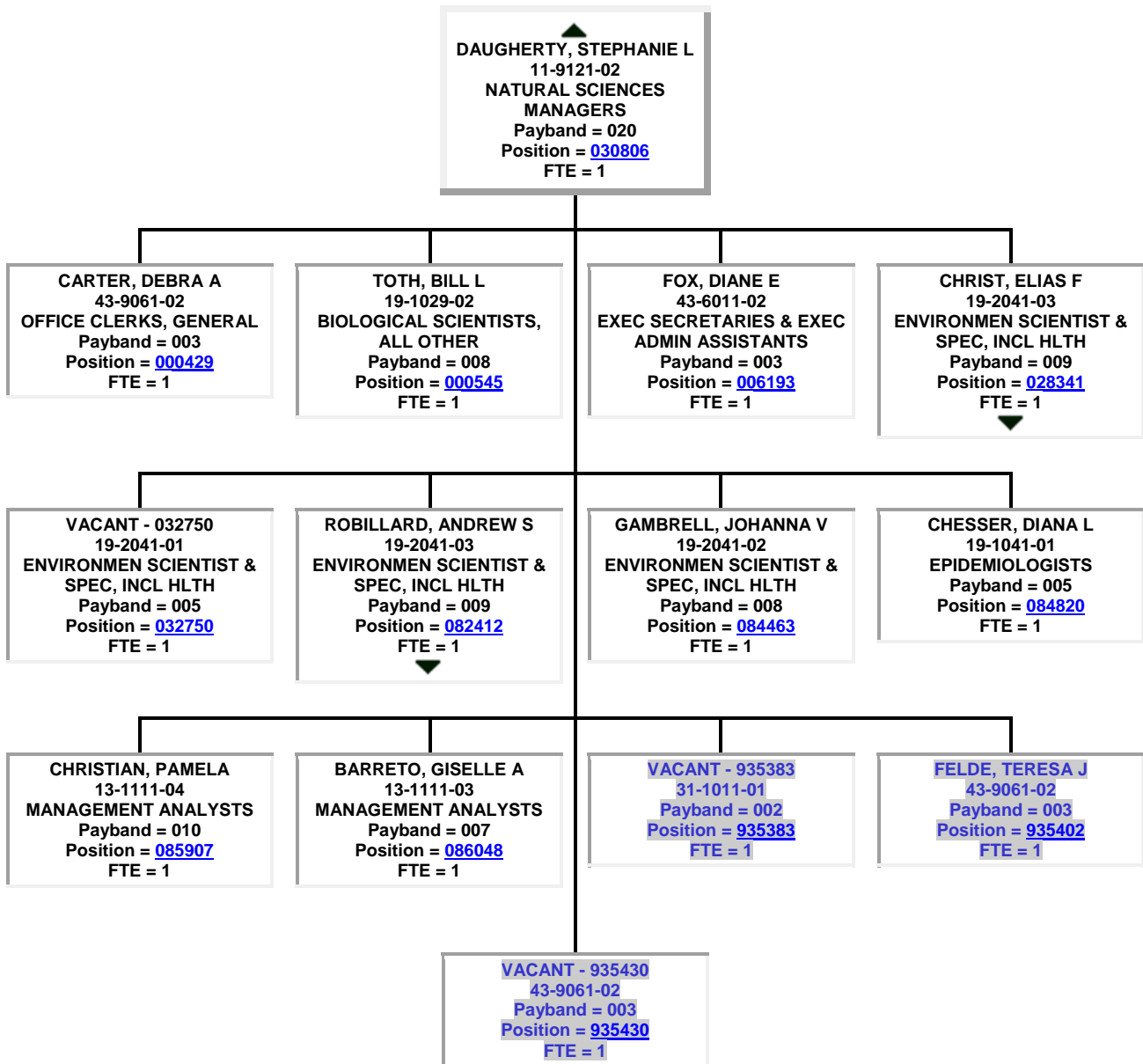


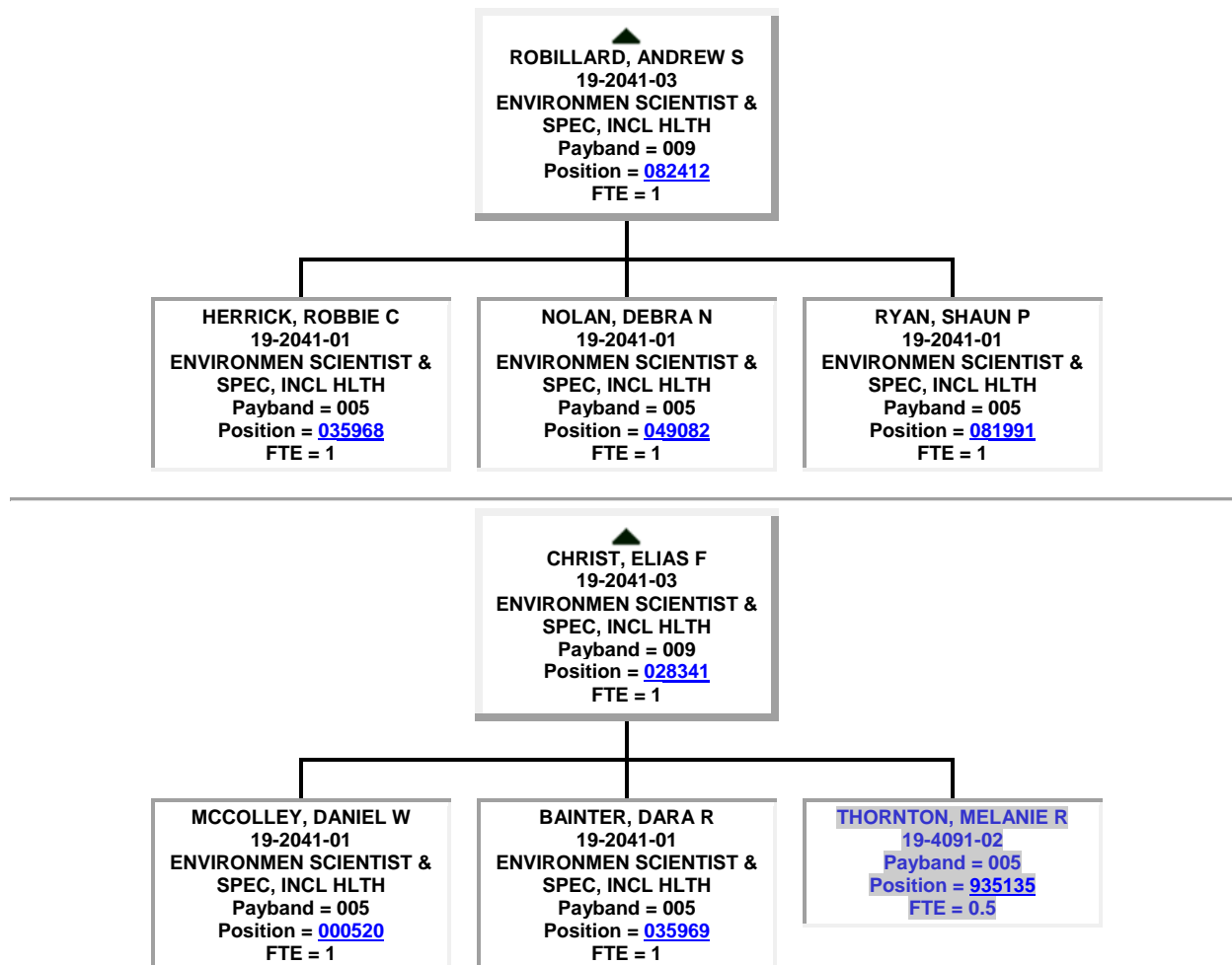


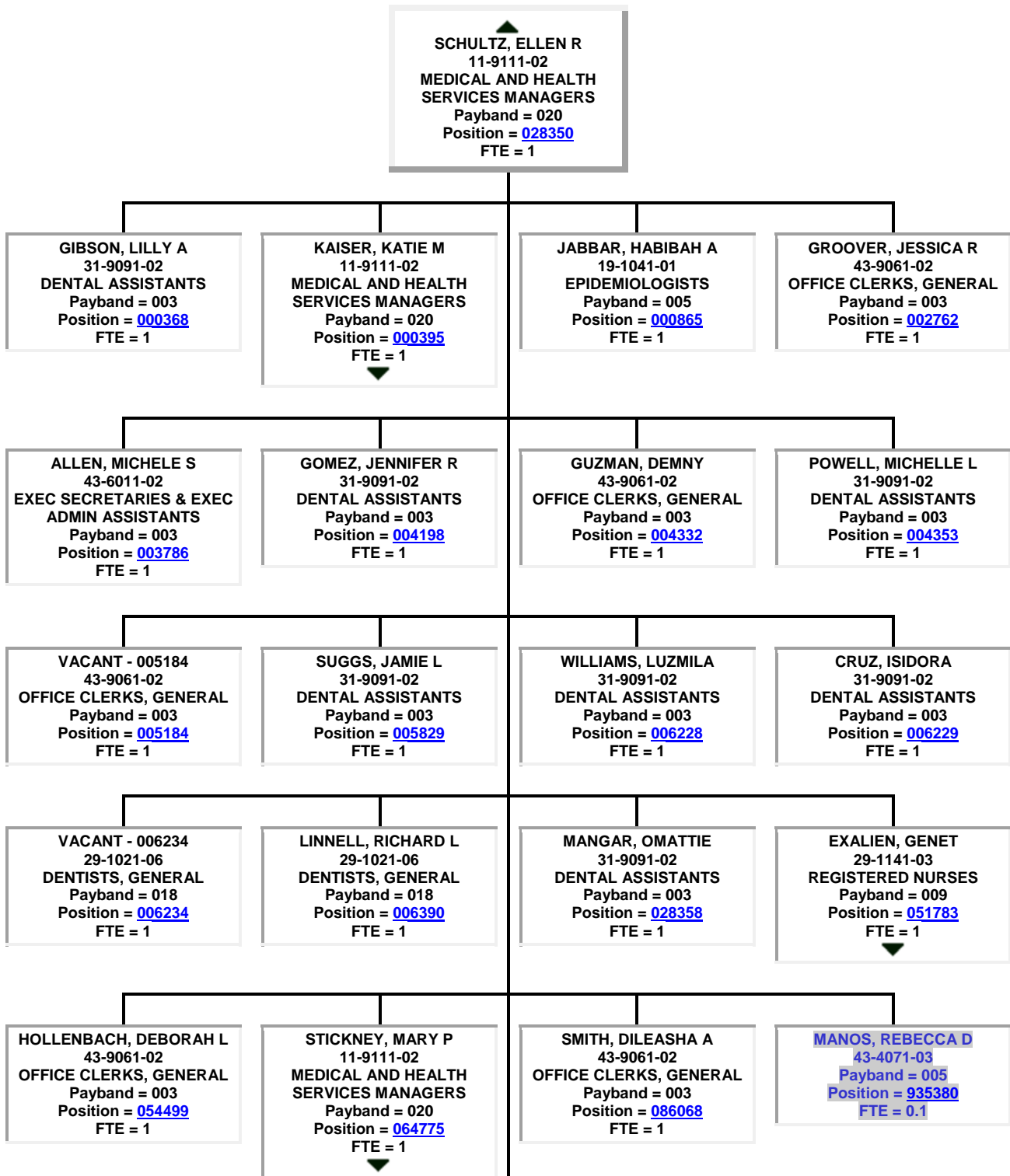
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 MEDICAL AND HEALTH
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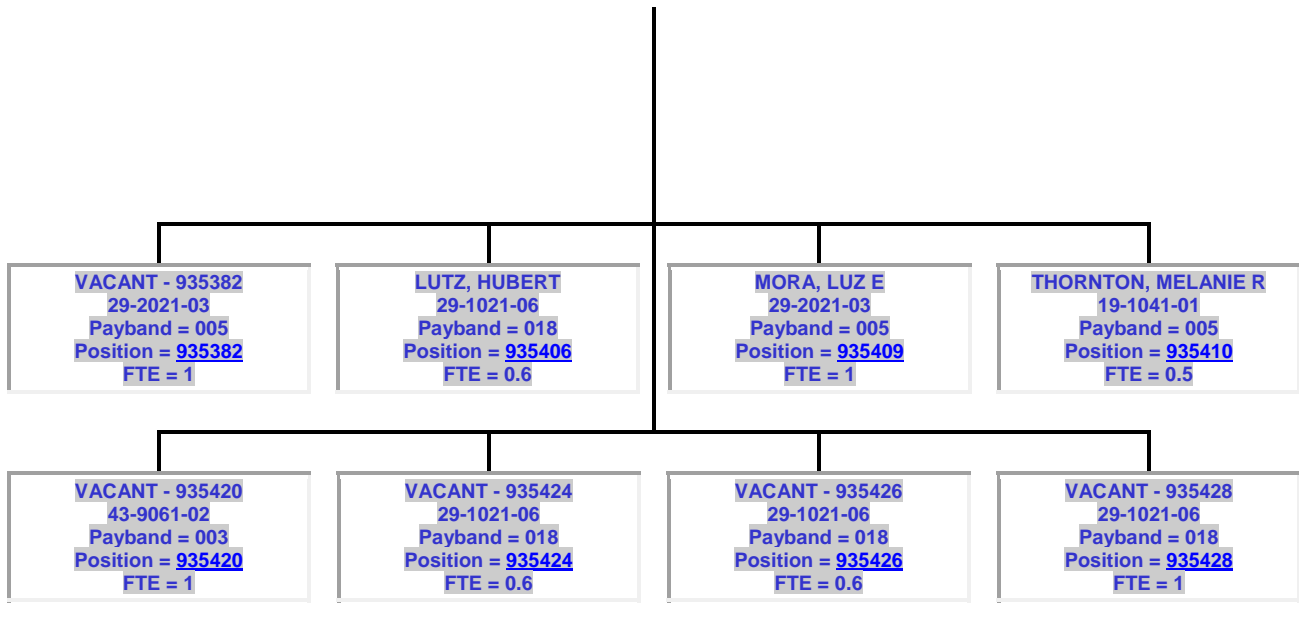




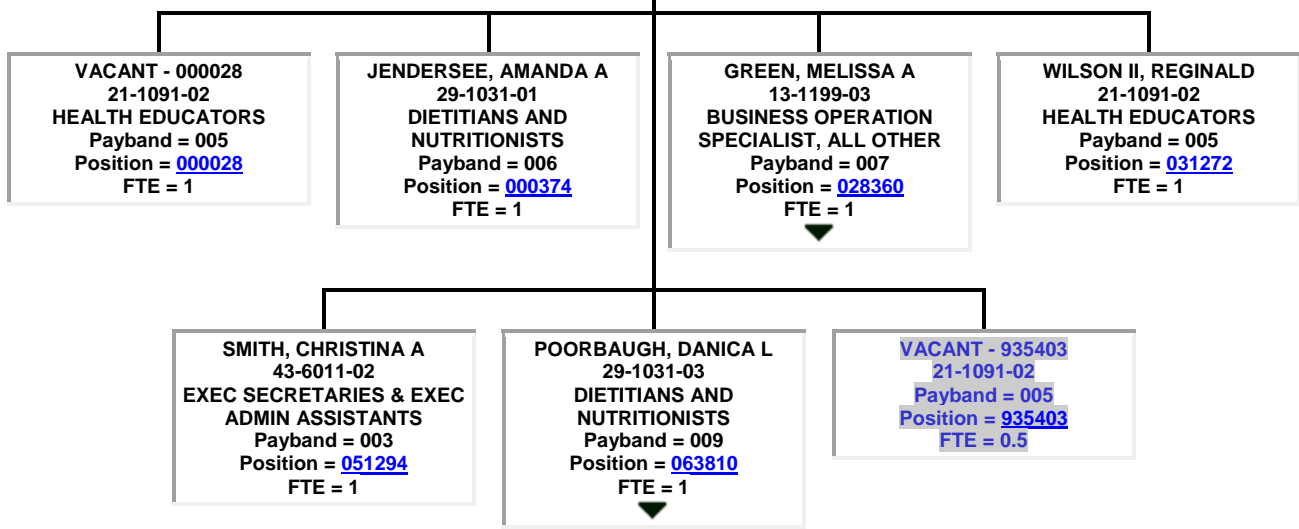




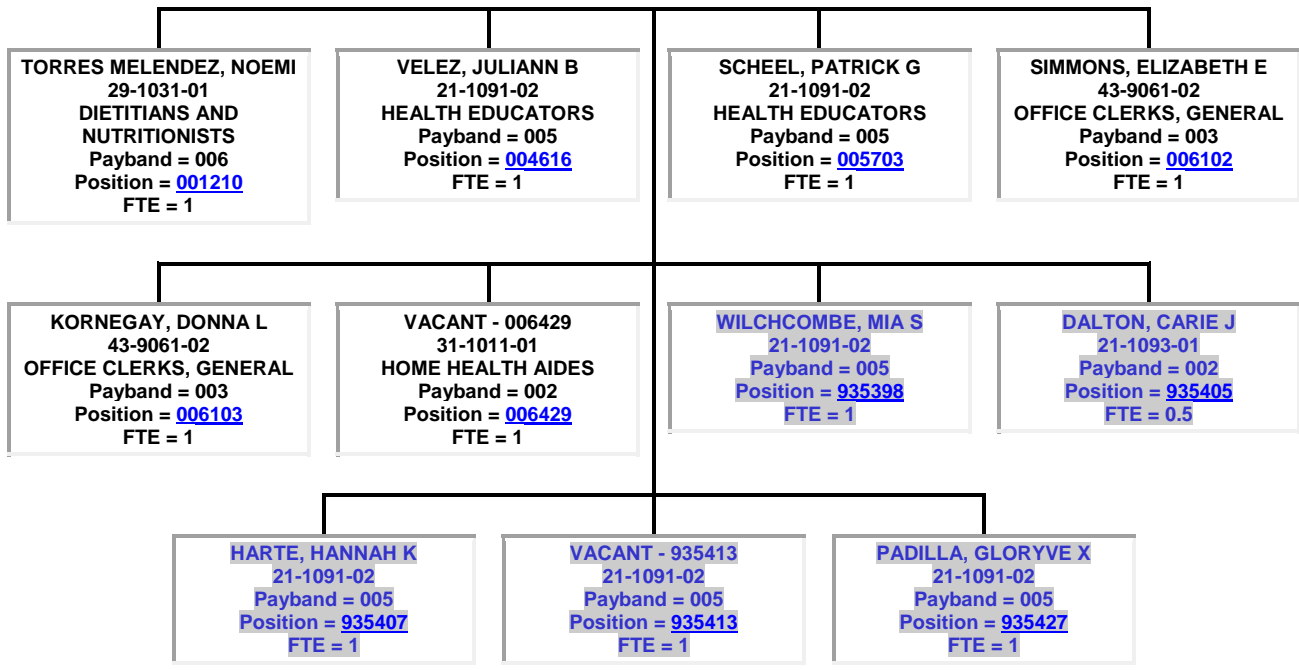


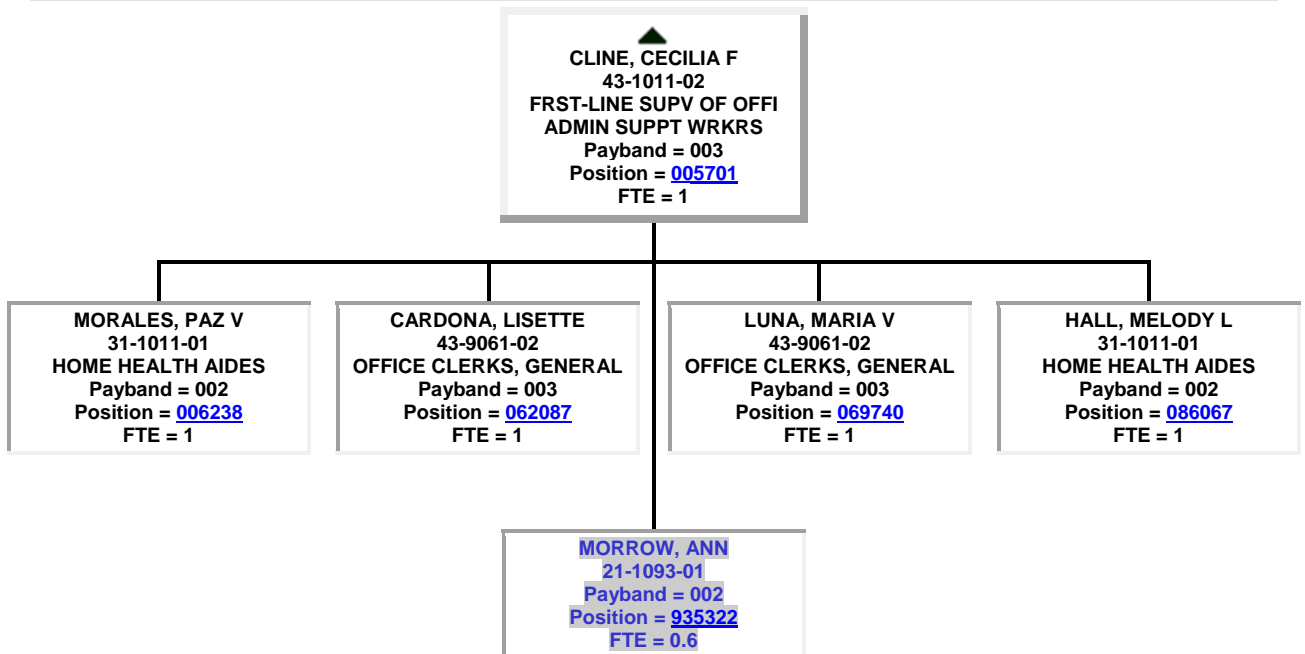
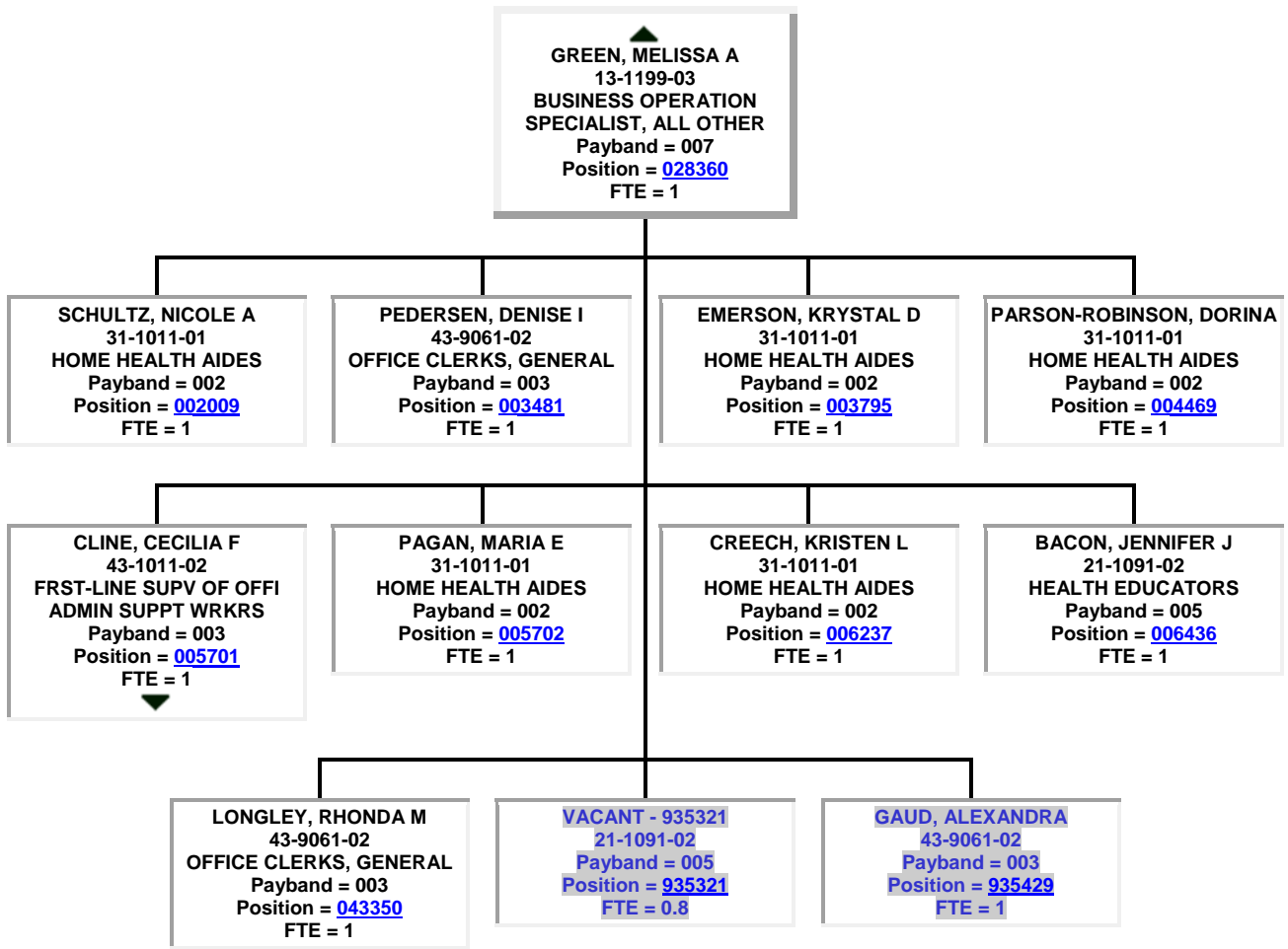


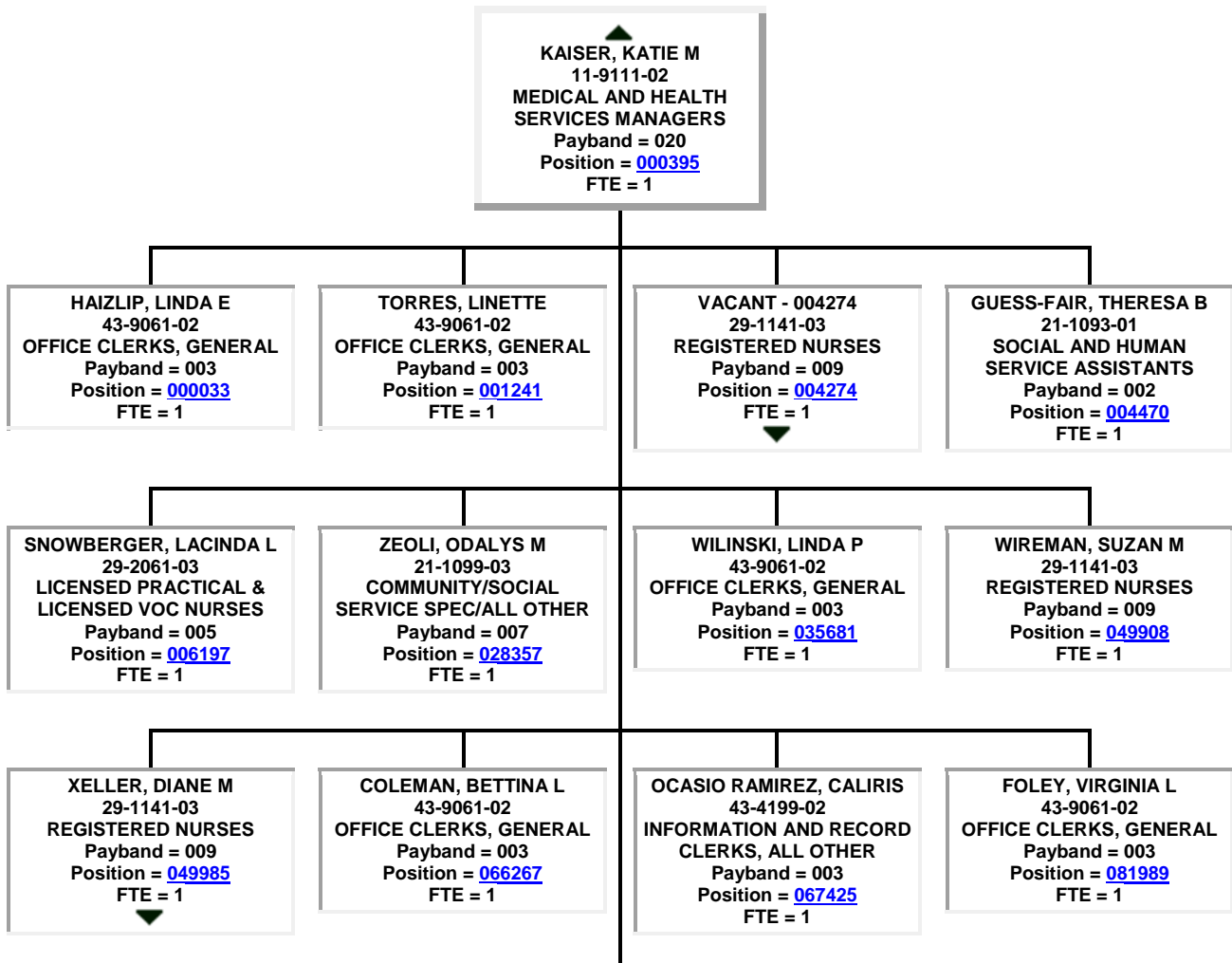
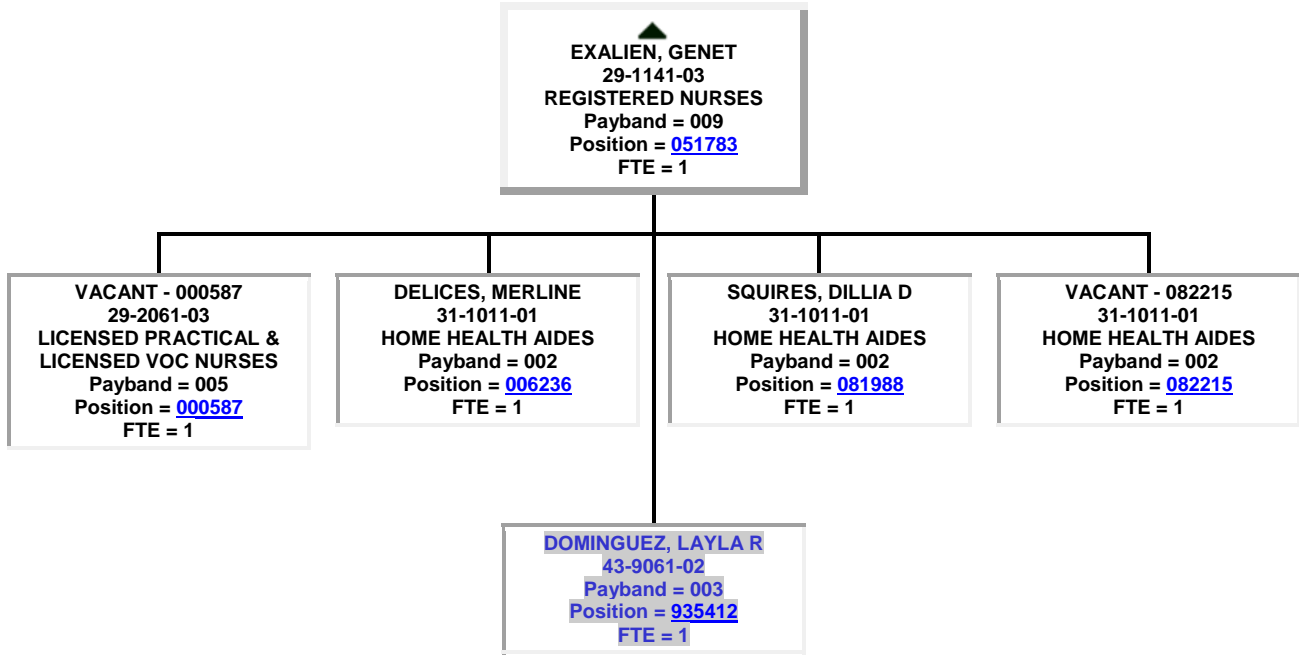
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MEDICAL AND HEALTH SERVICES MANAGERS
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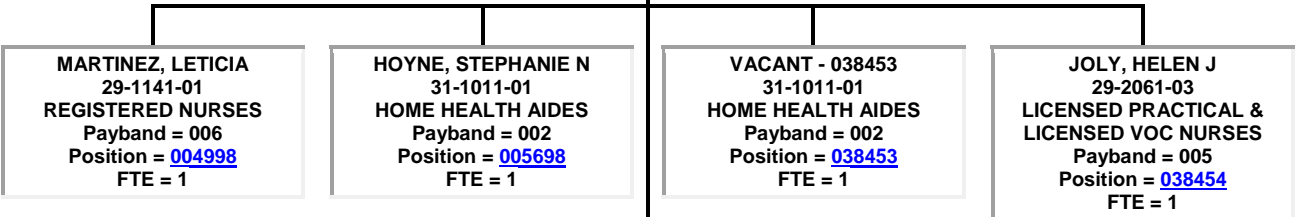
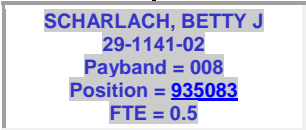
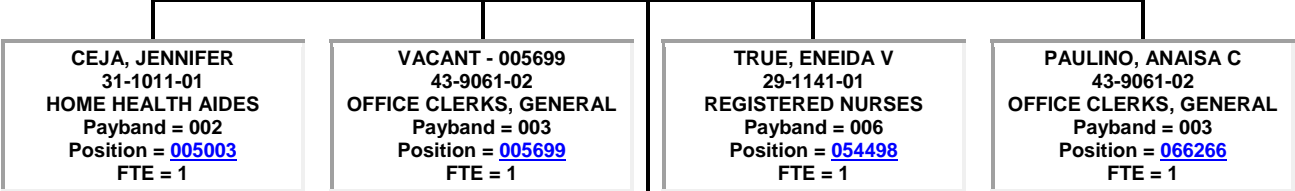
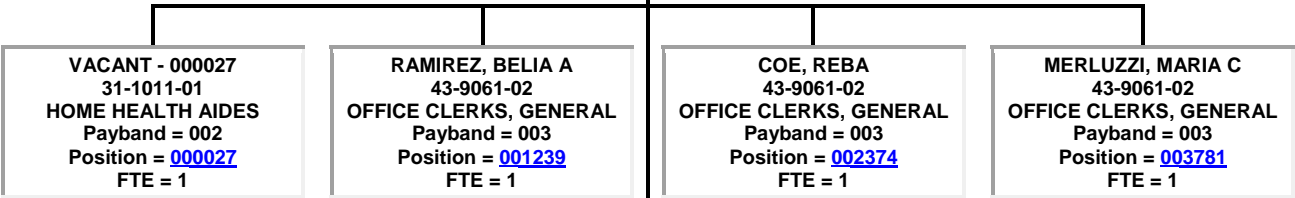
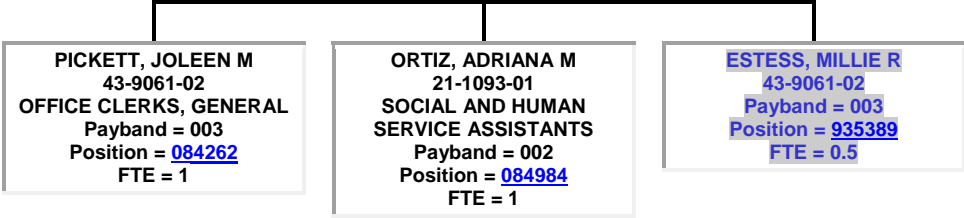


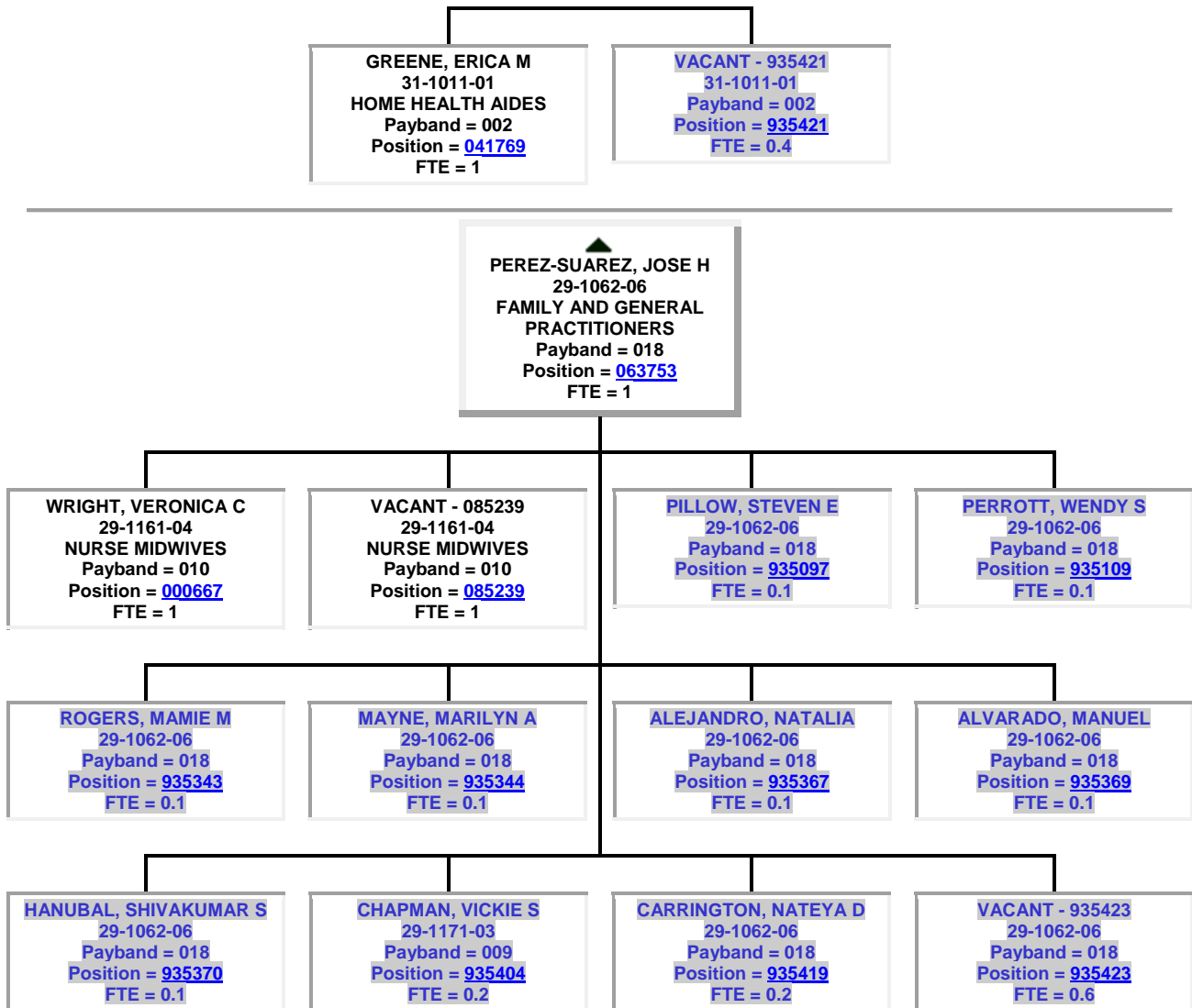
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DIETITIANS AND NUTRITIONISTS
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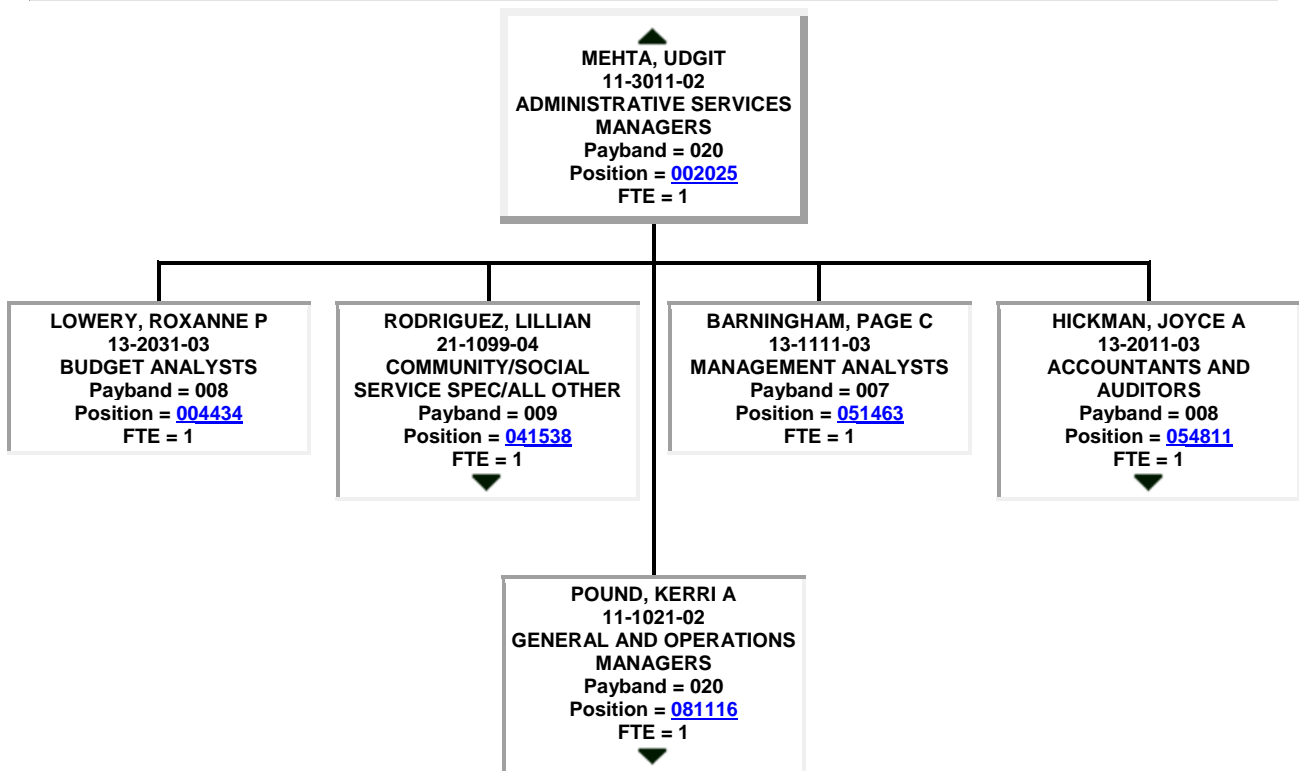
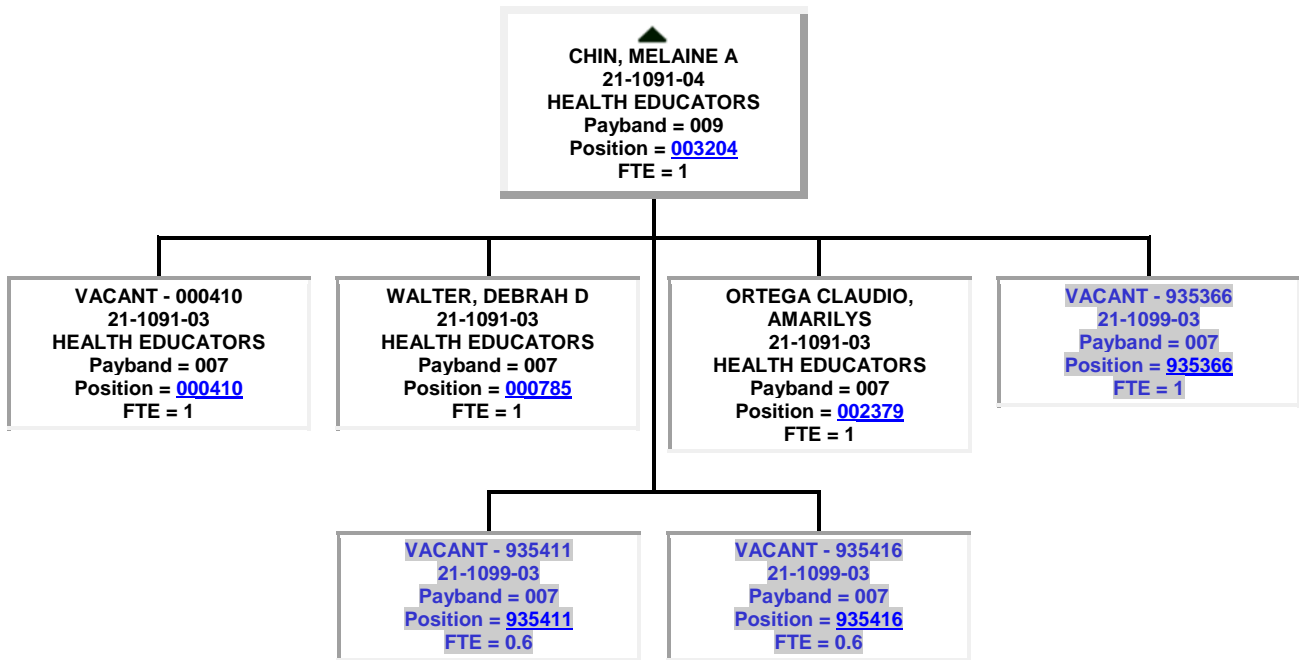


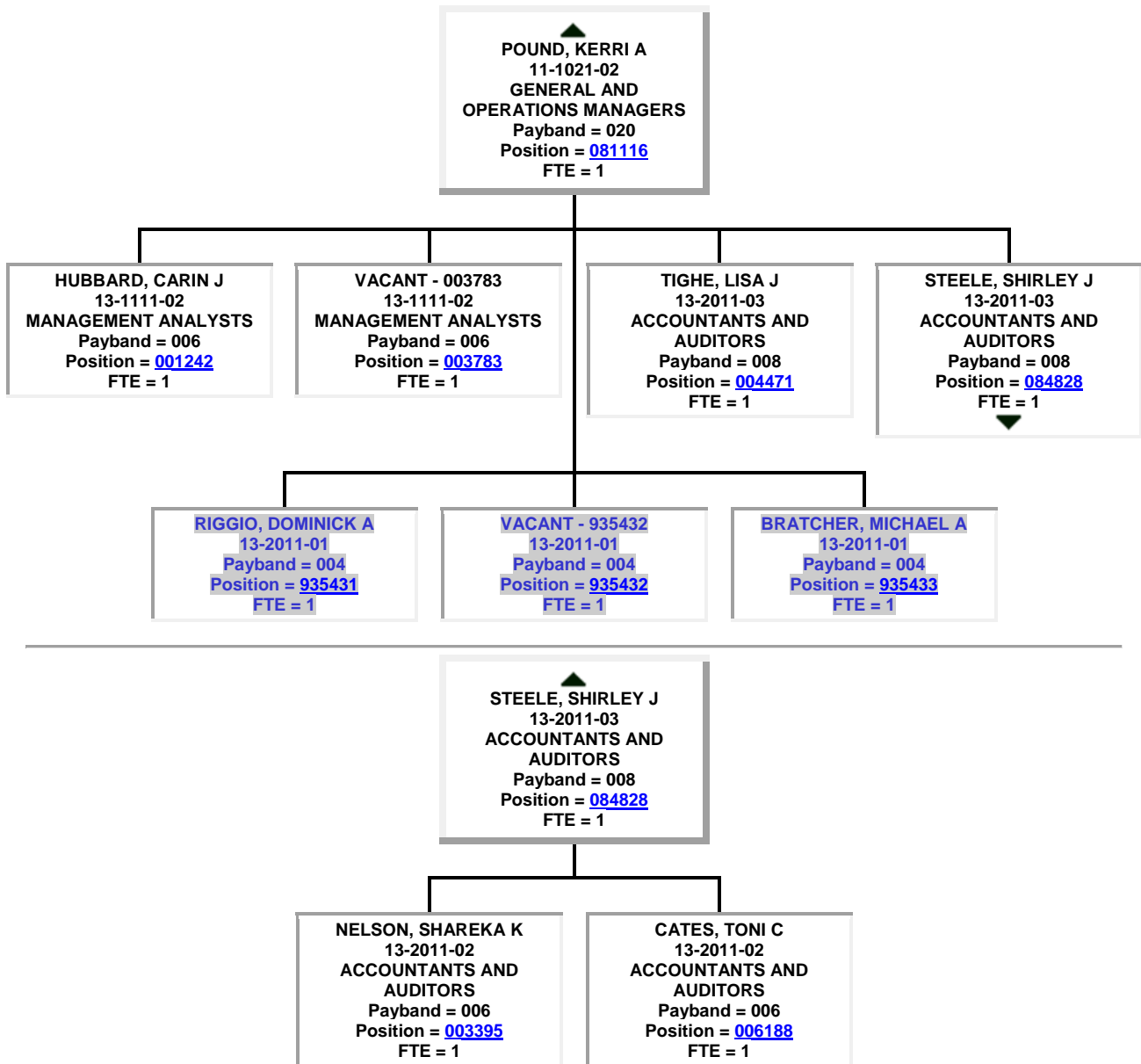


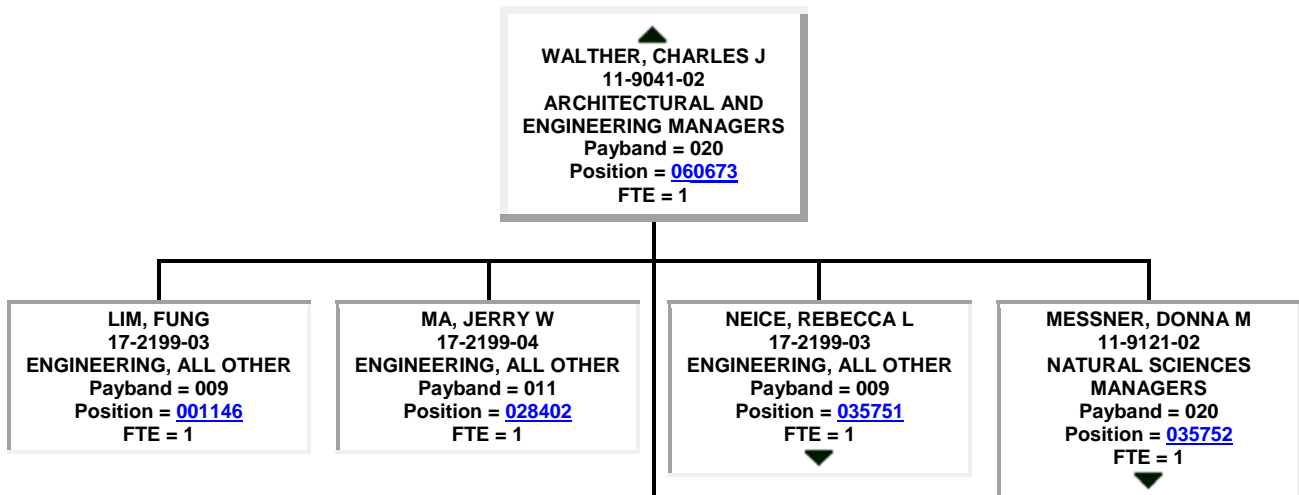
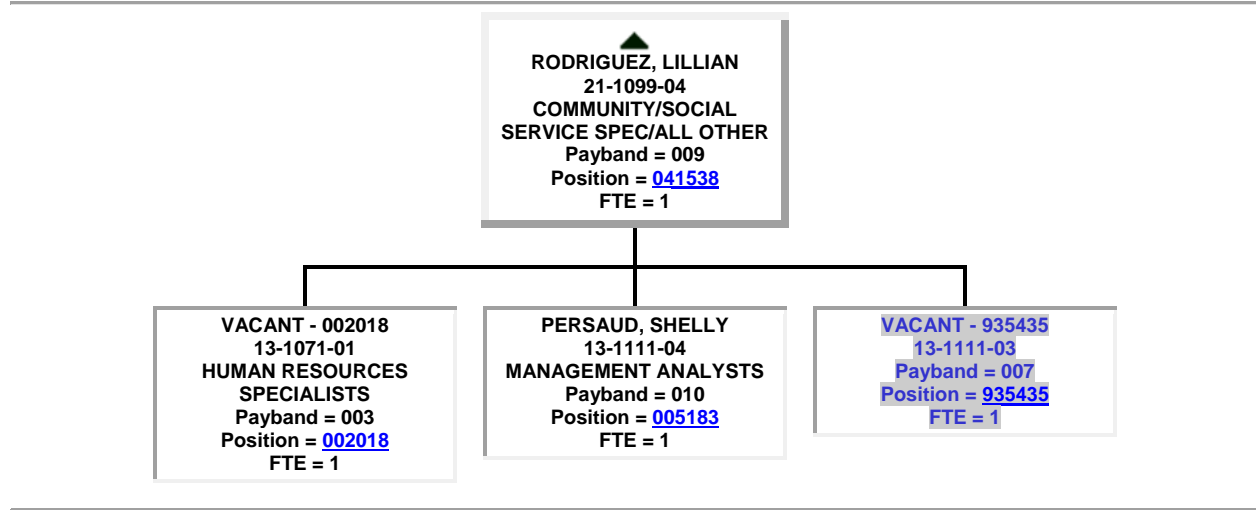
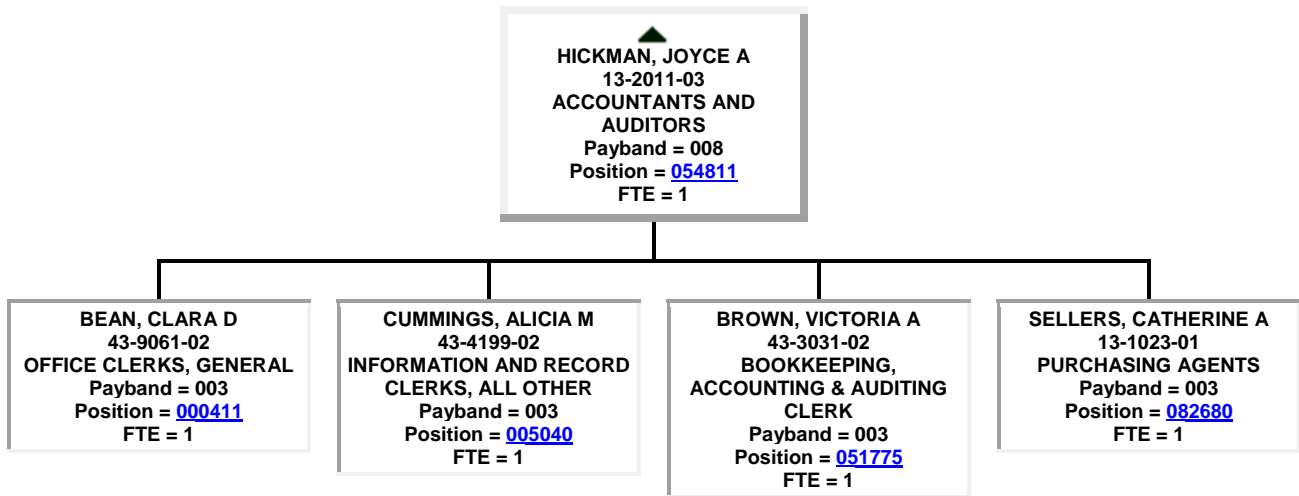


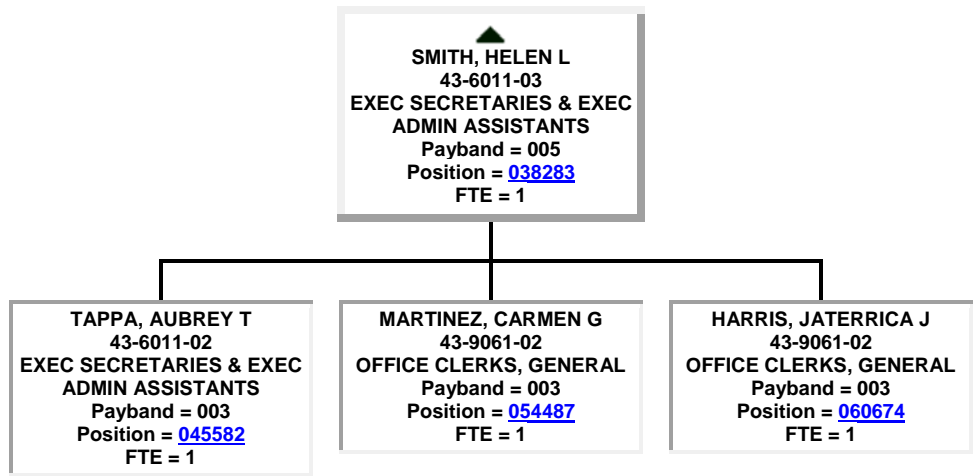
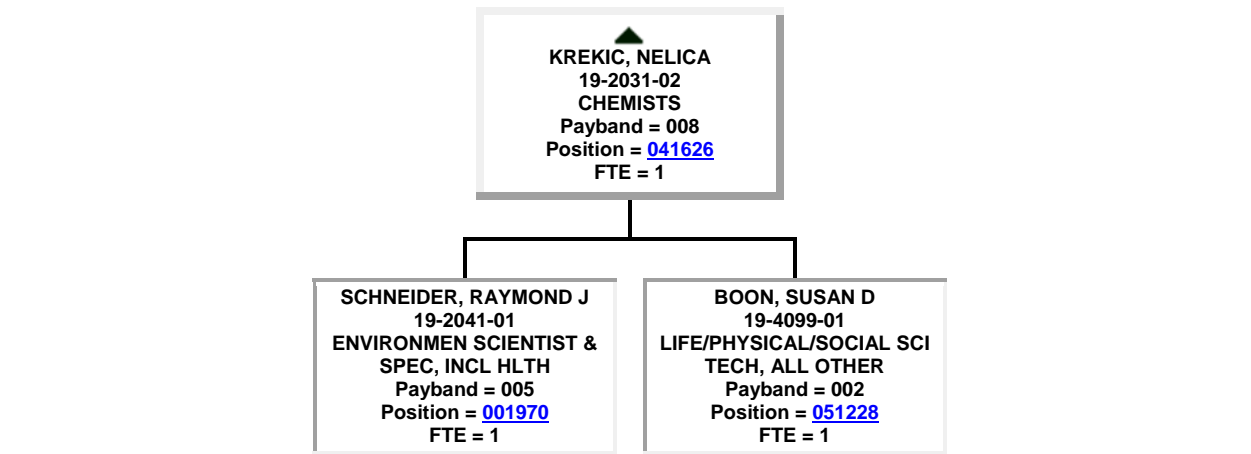
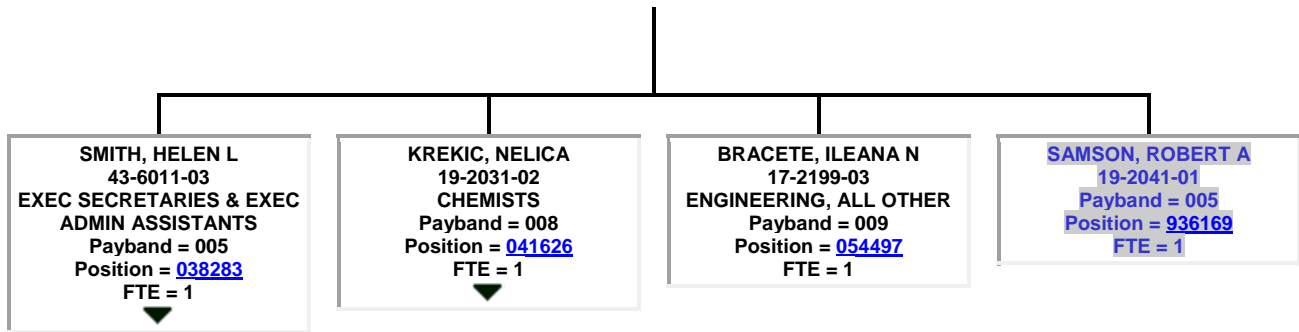


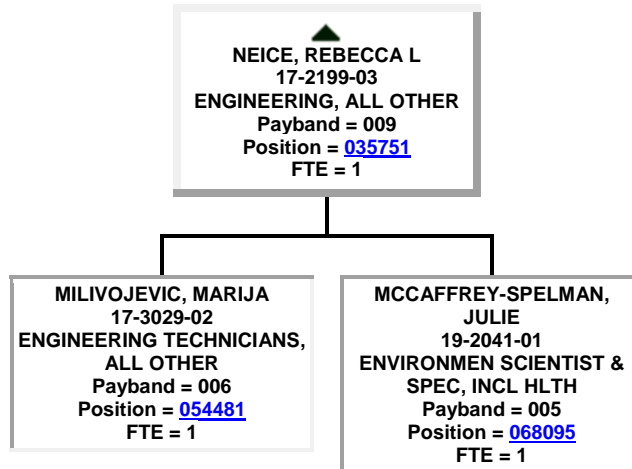
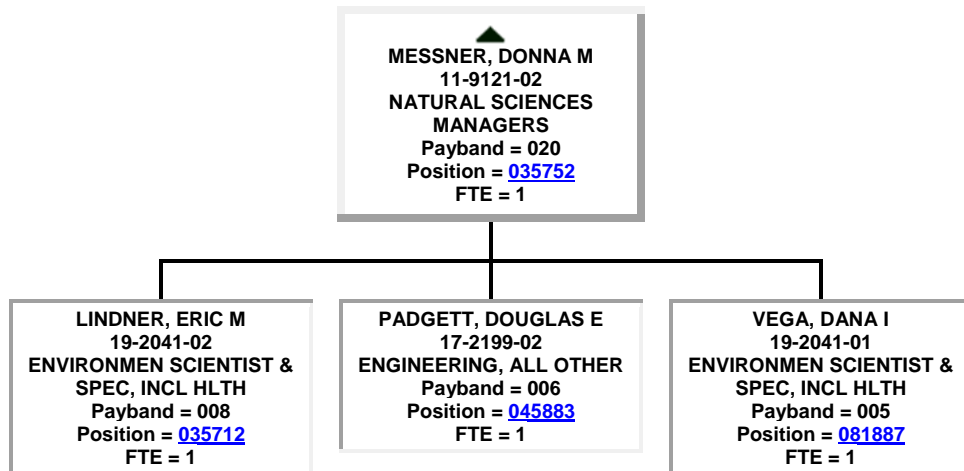


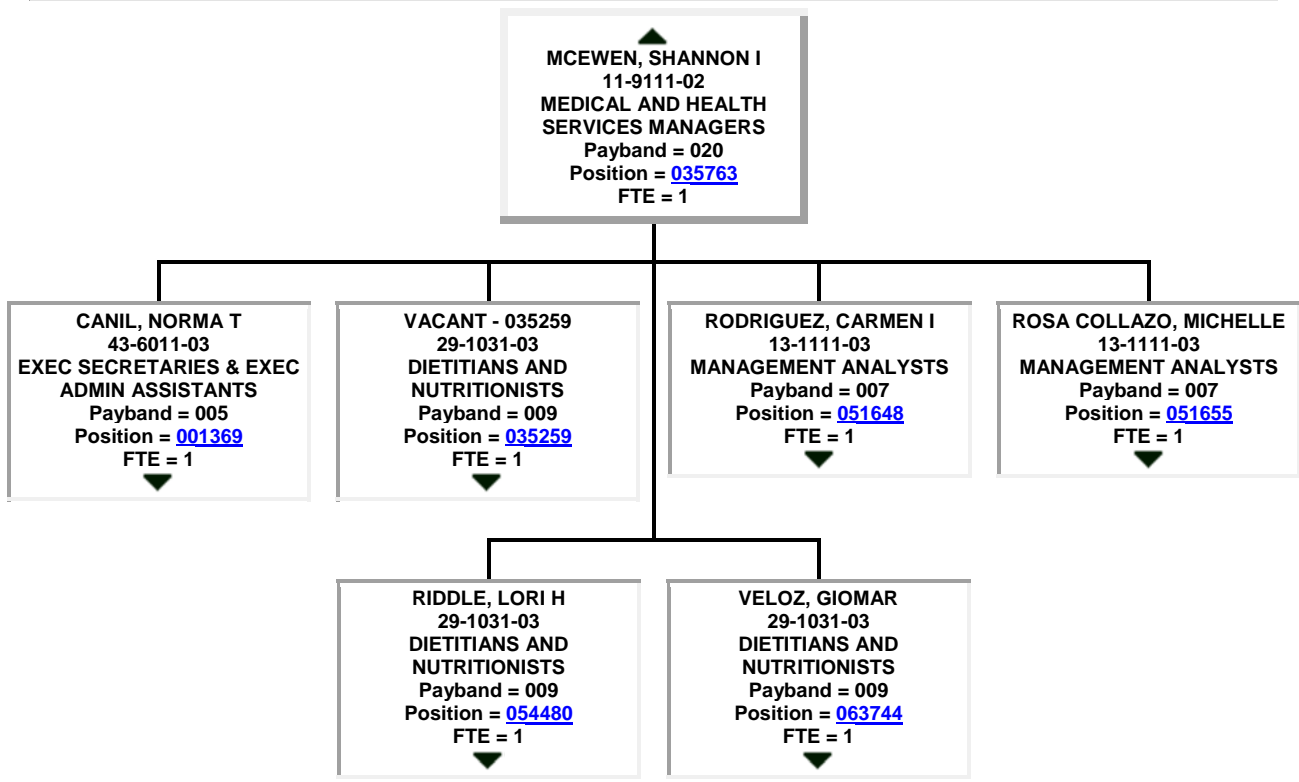
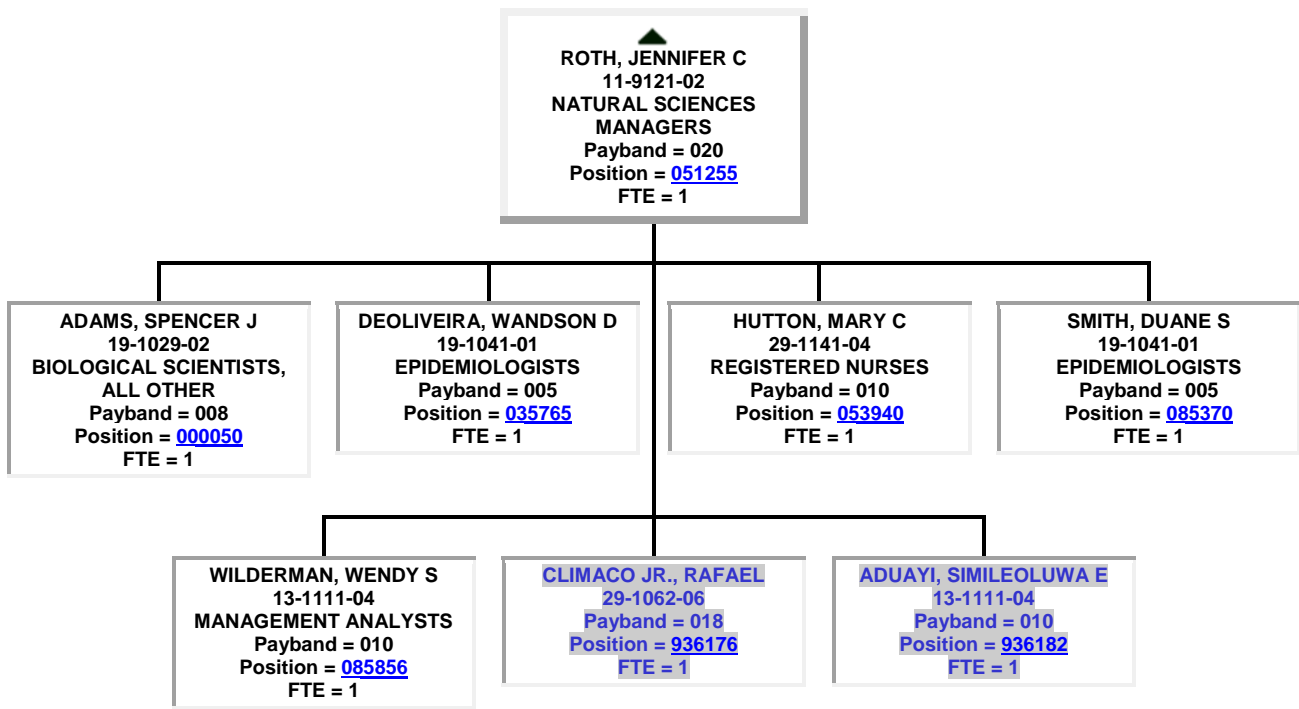


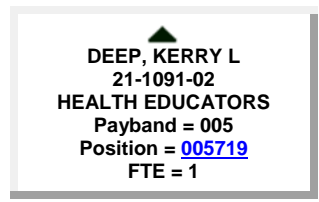
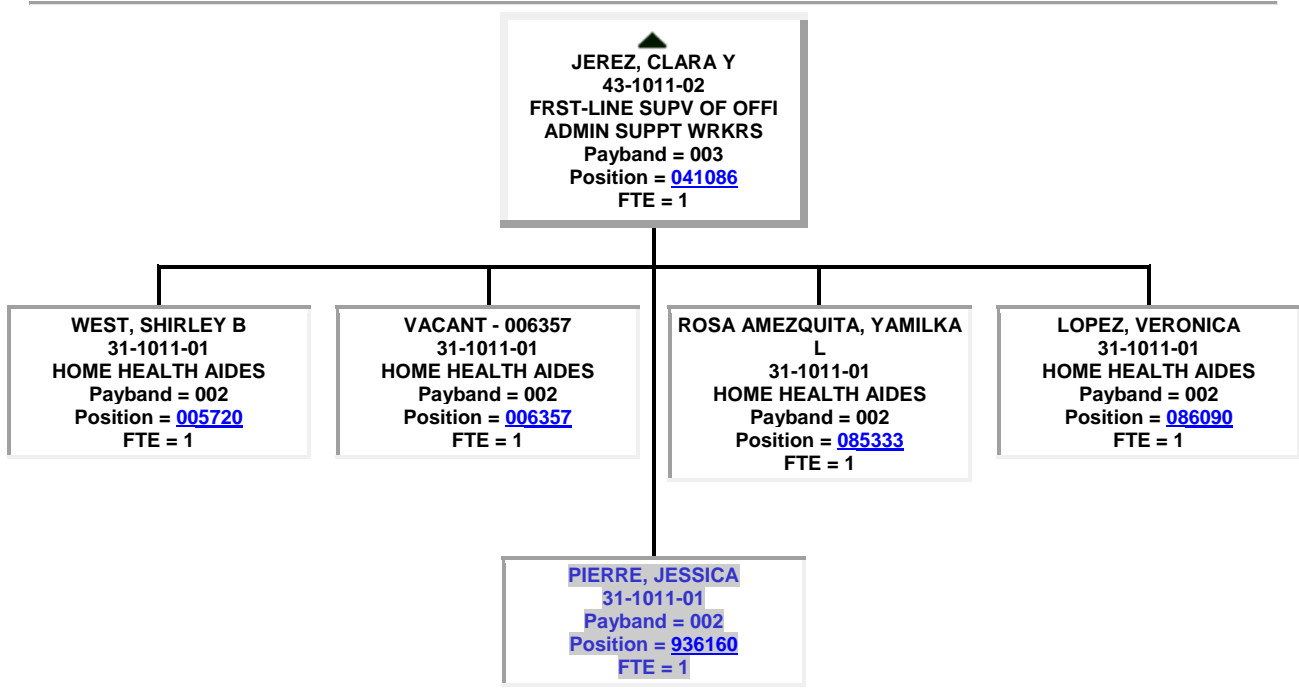
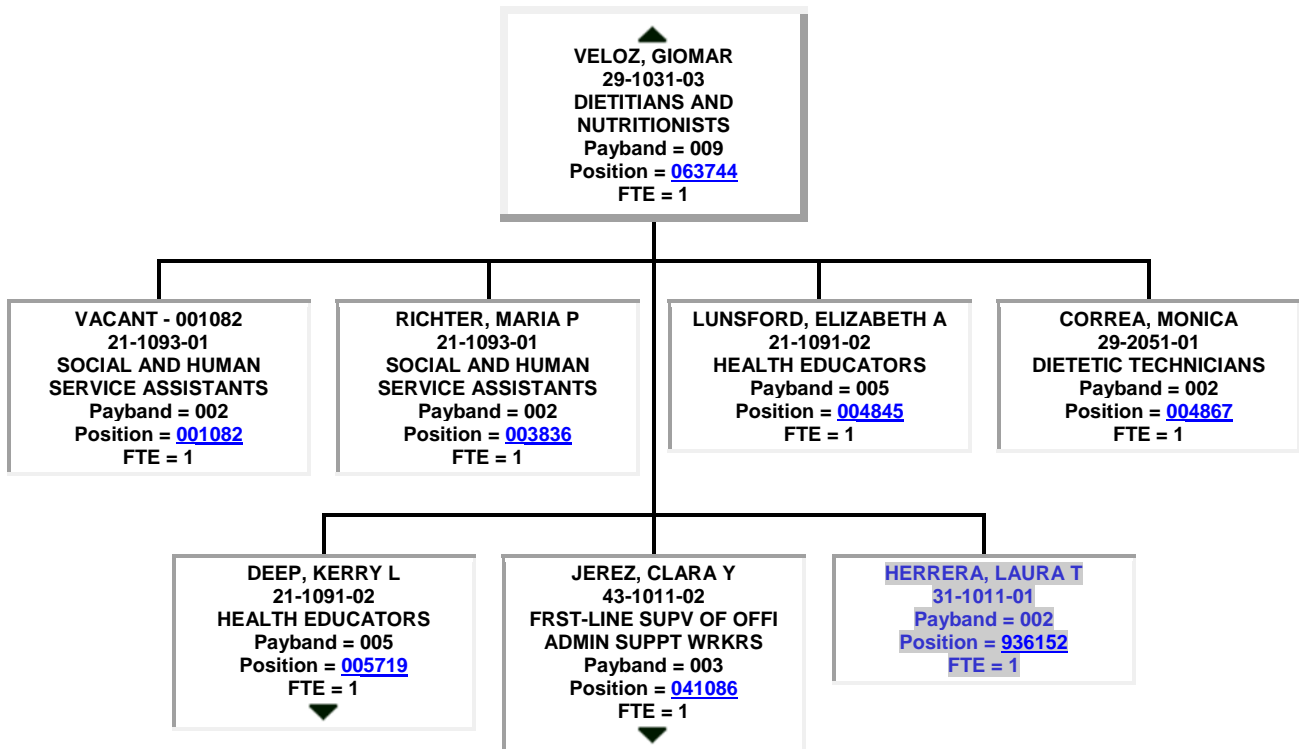


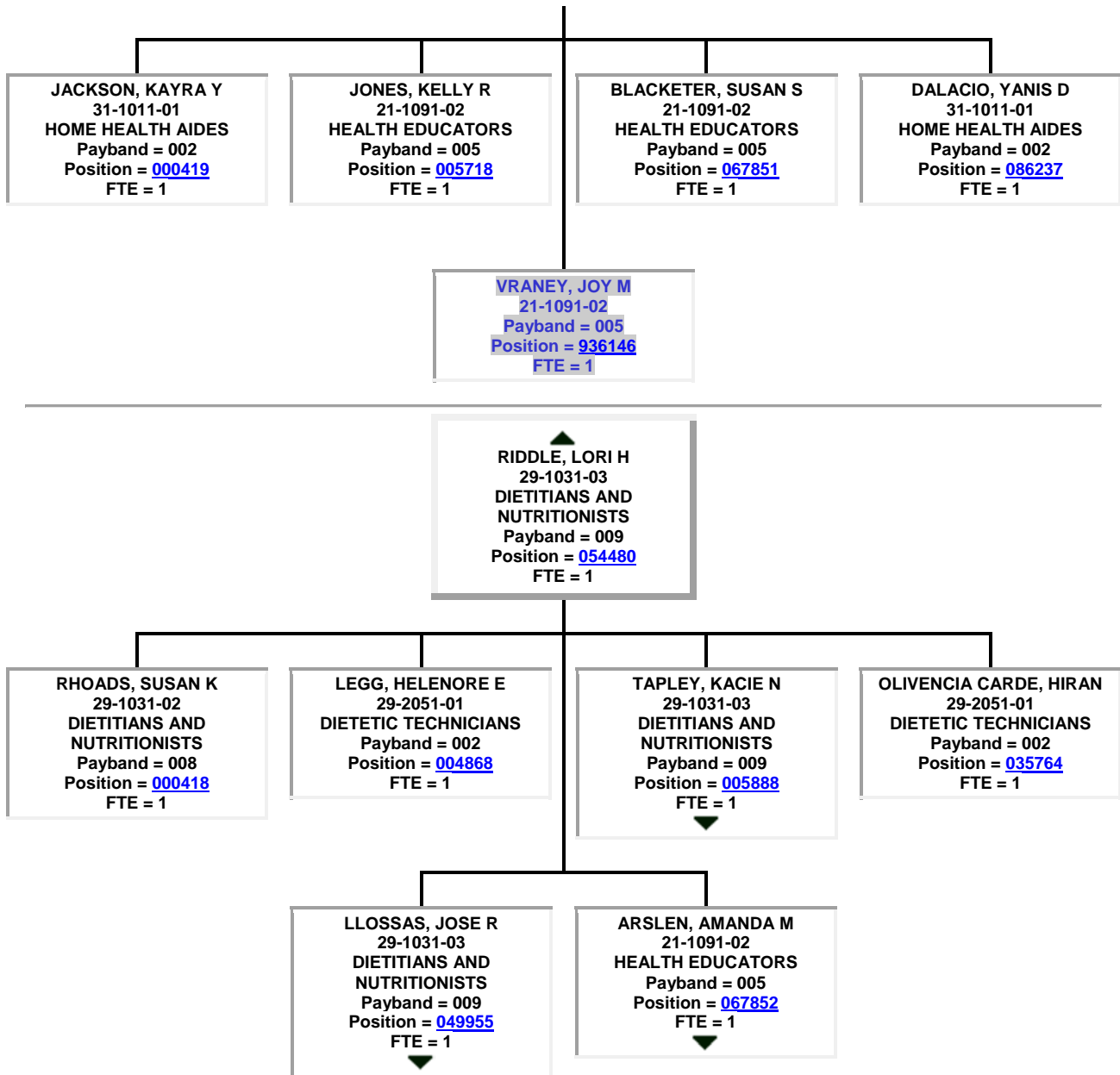


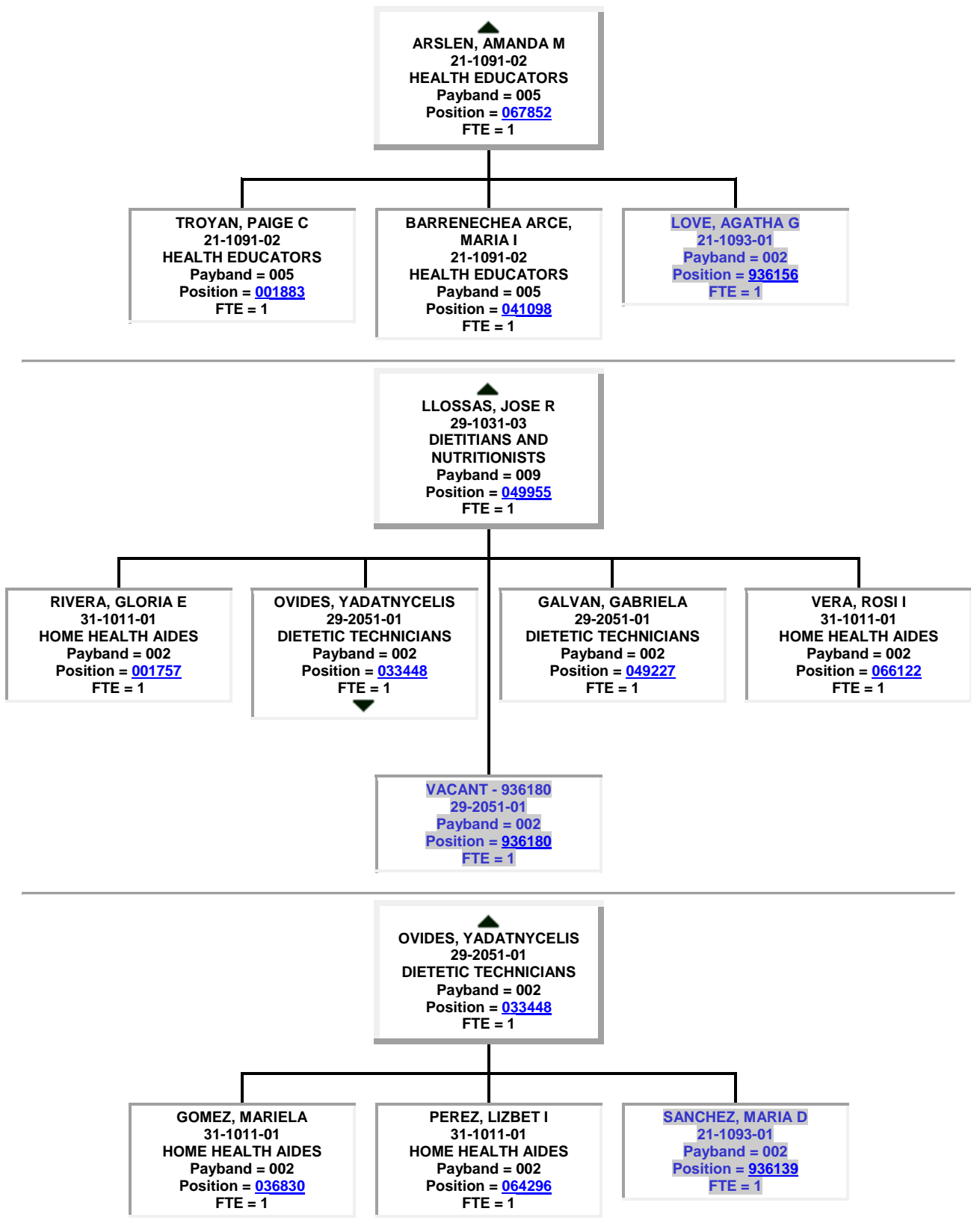


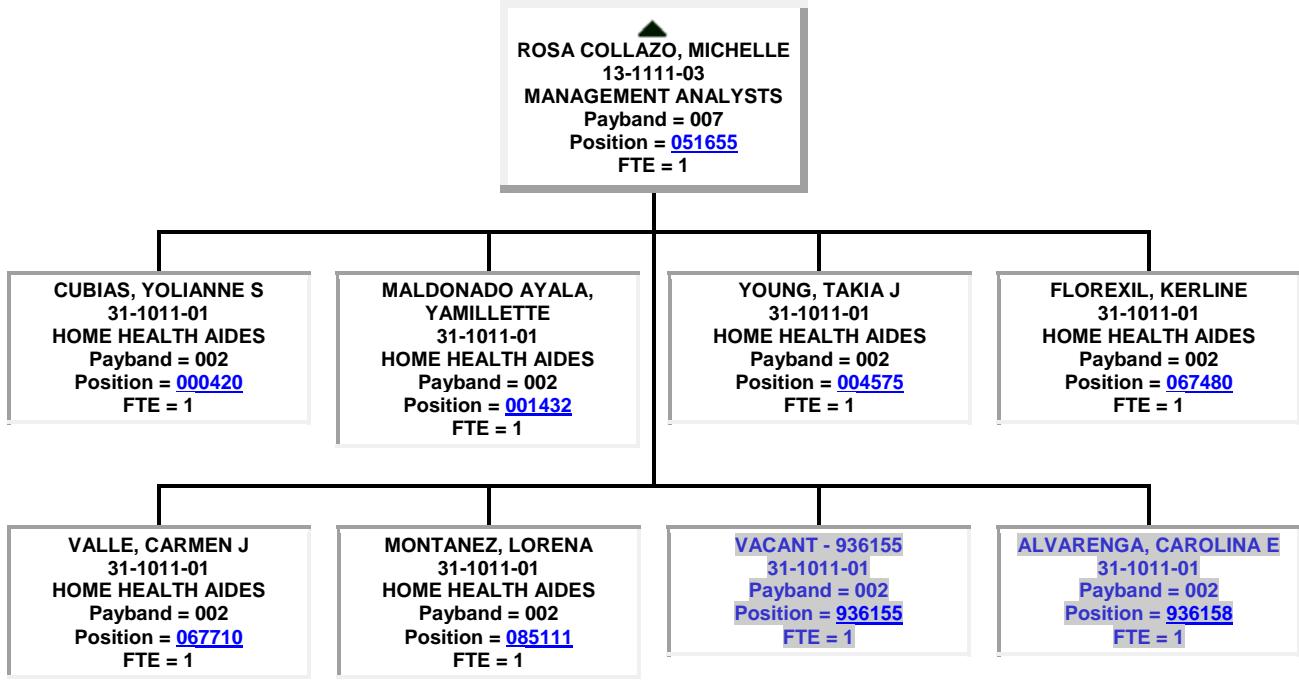
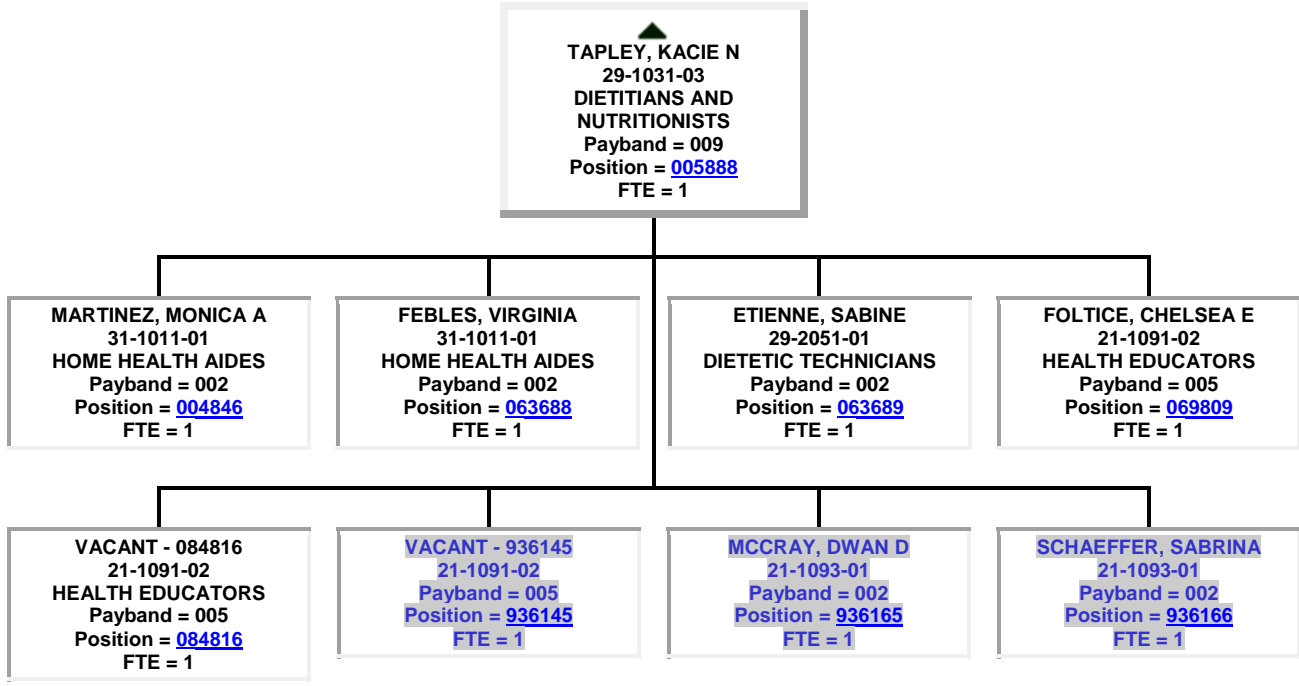


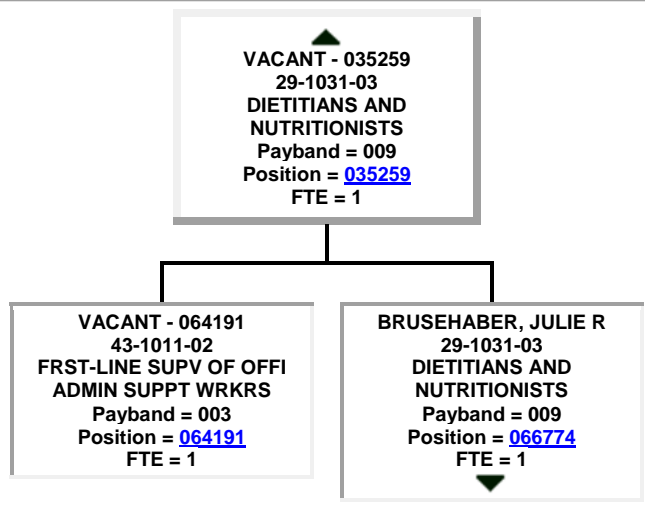
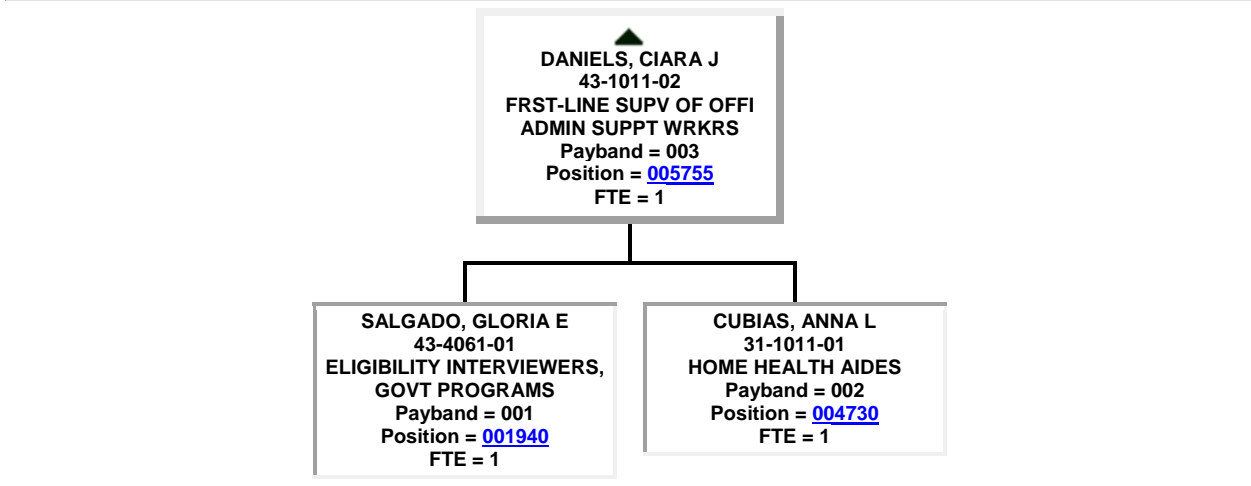
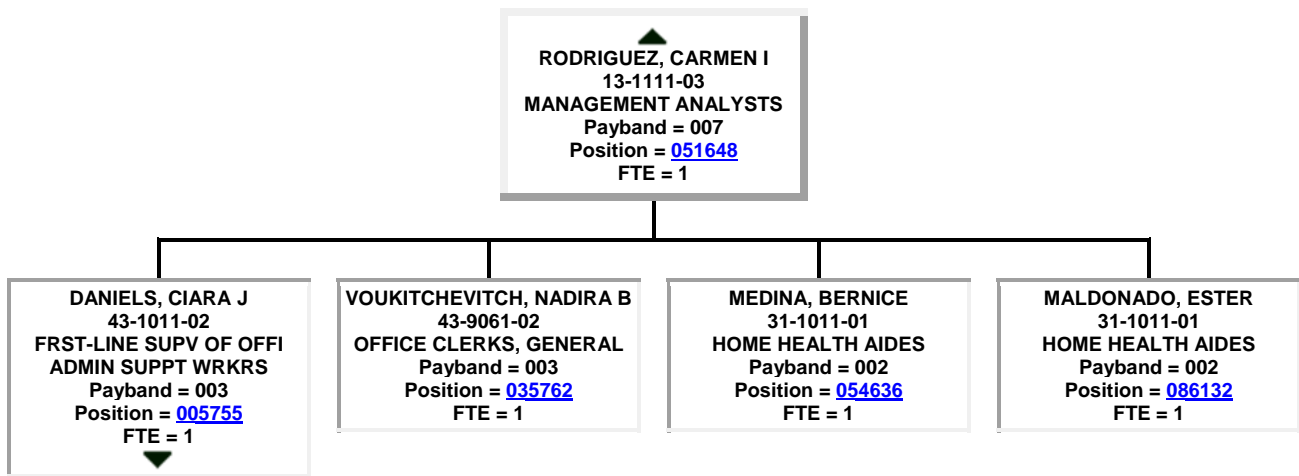


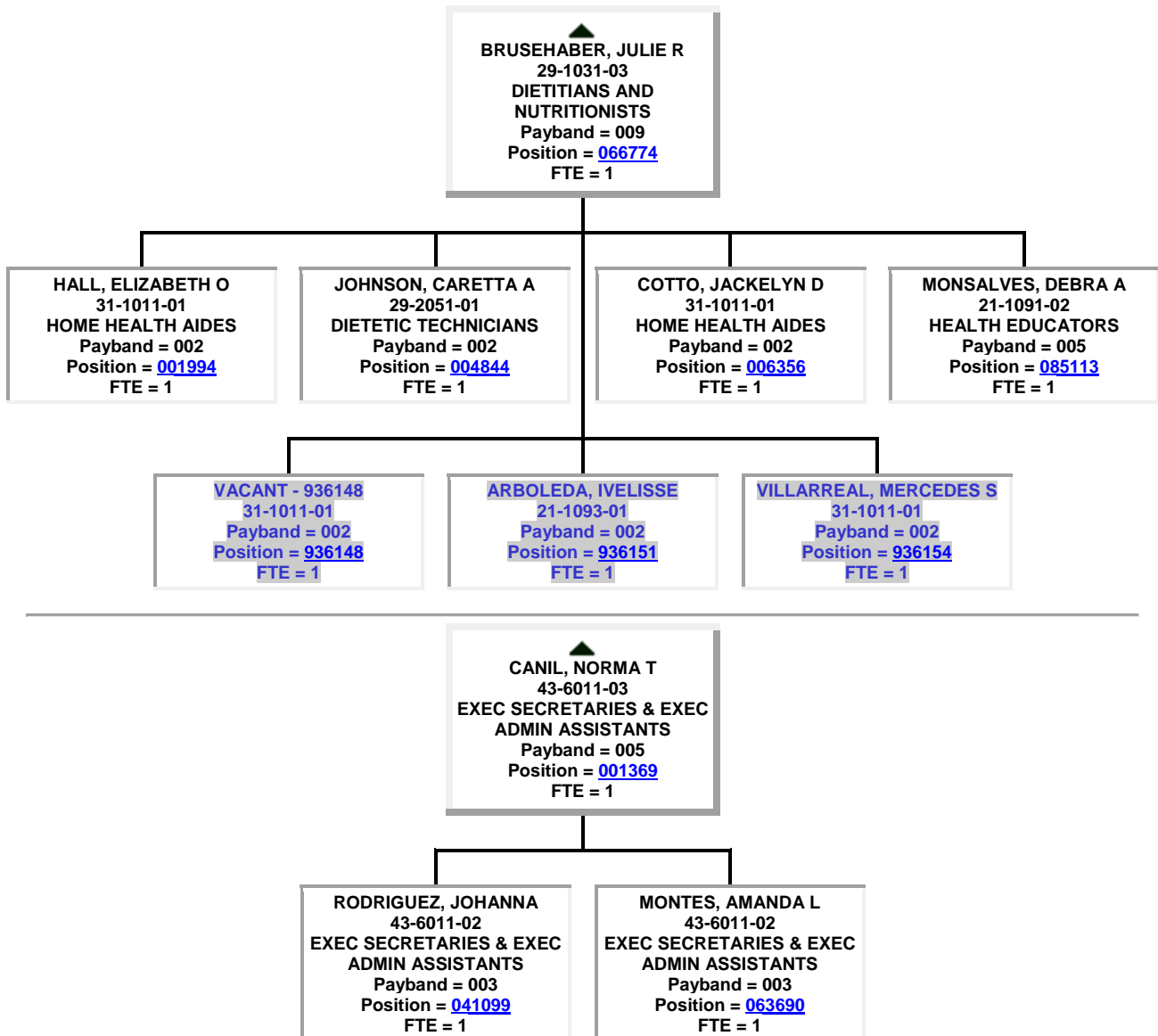


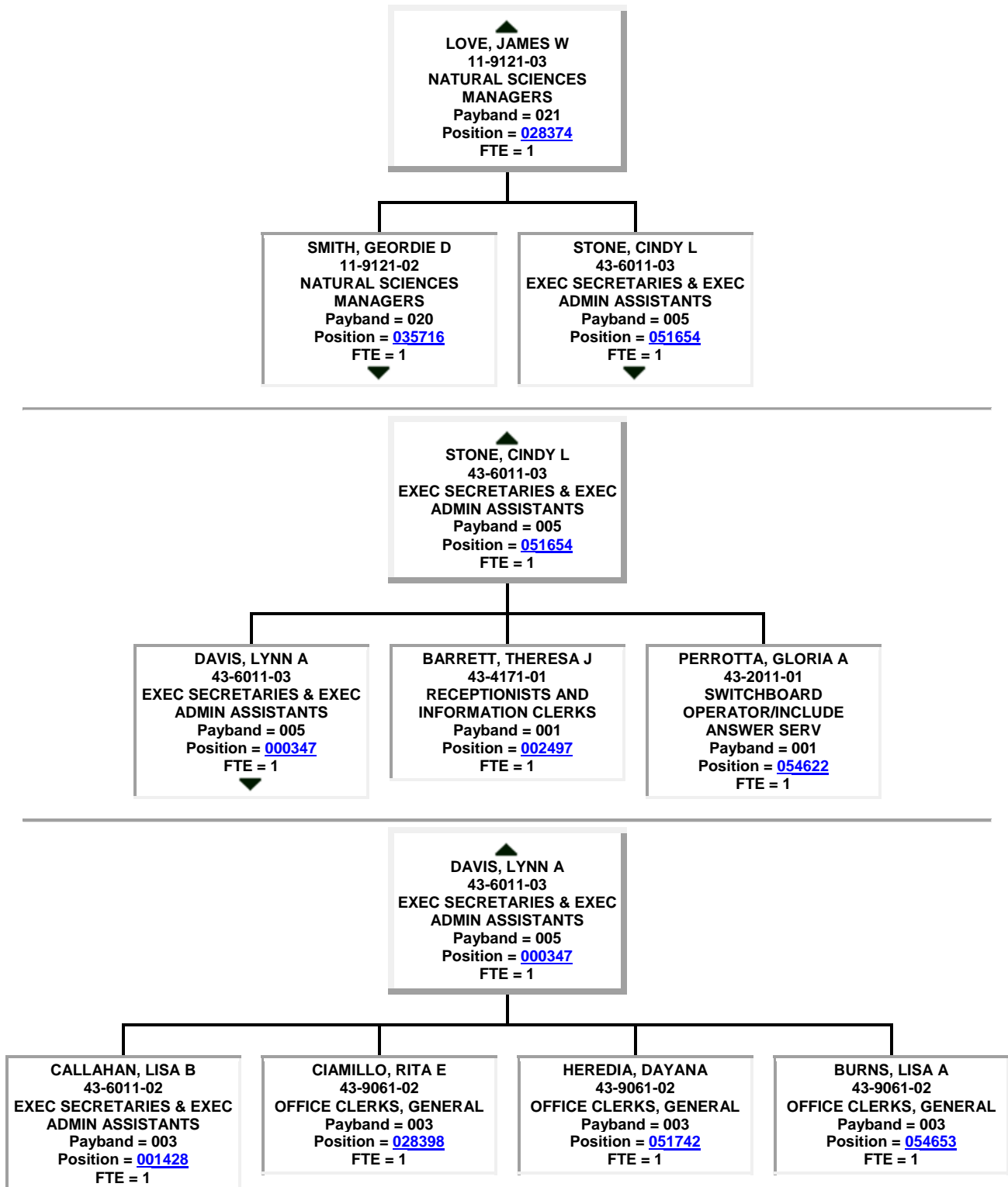


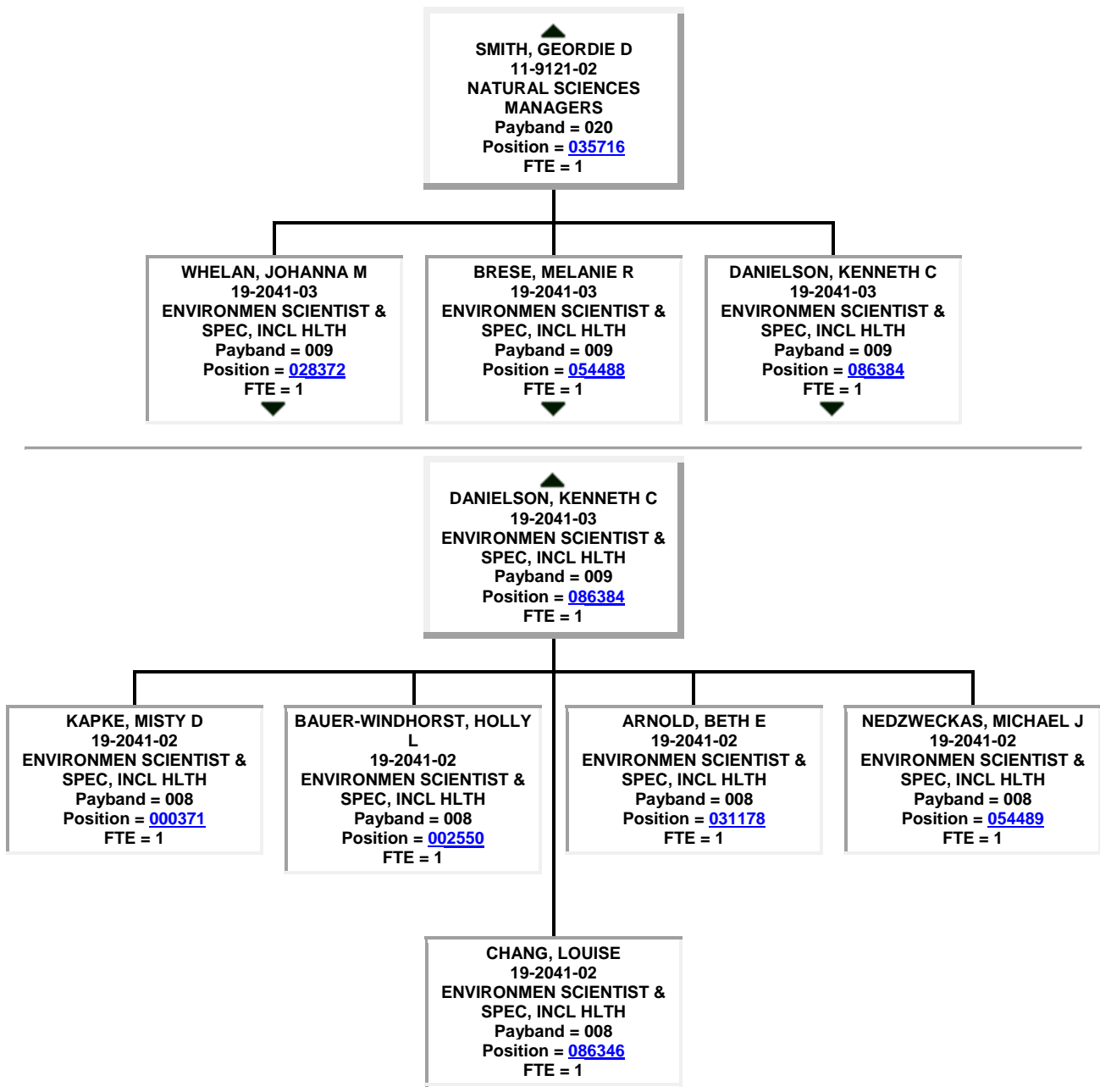


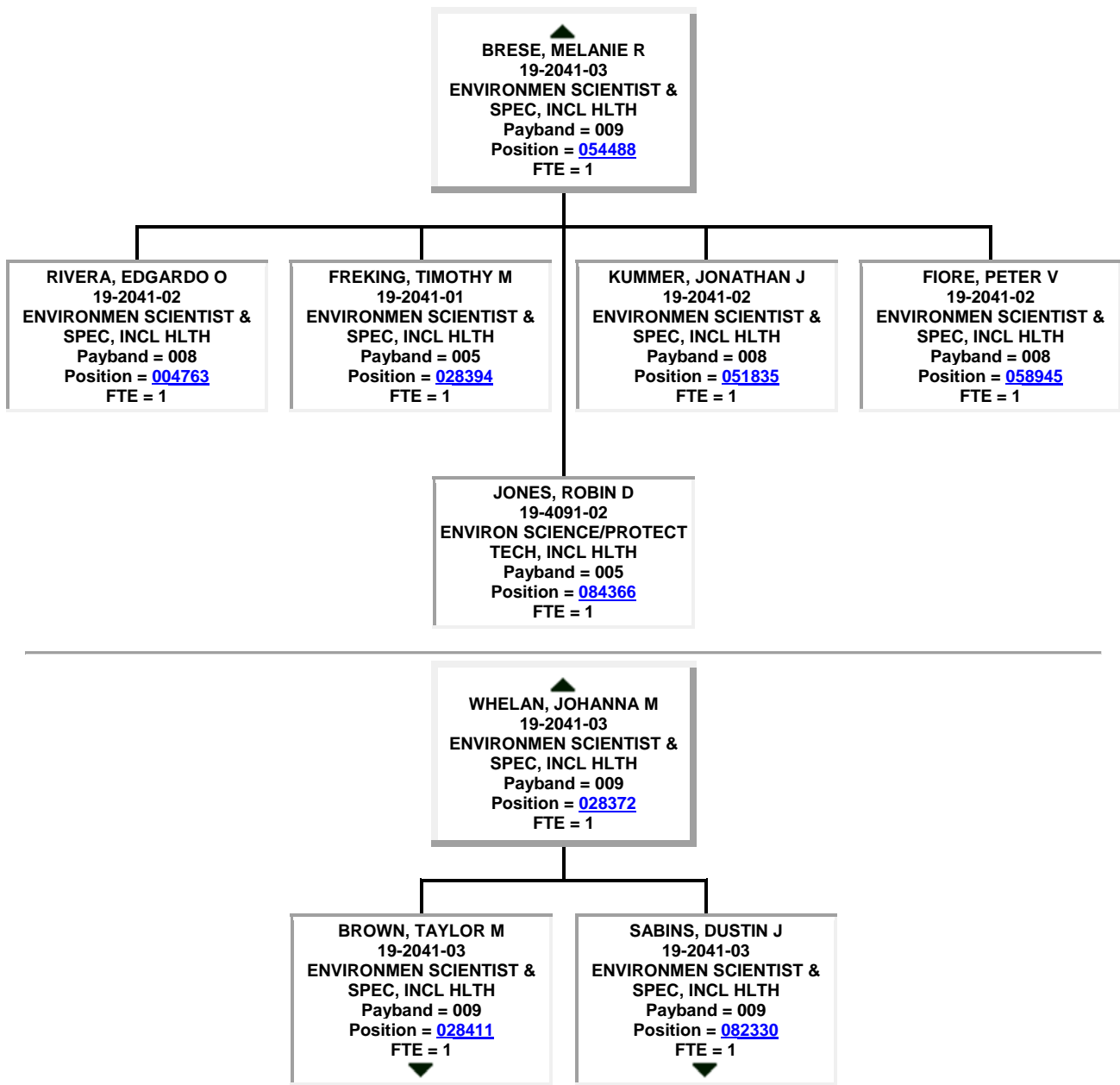


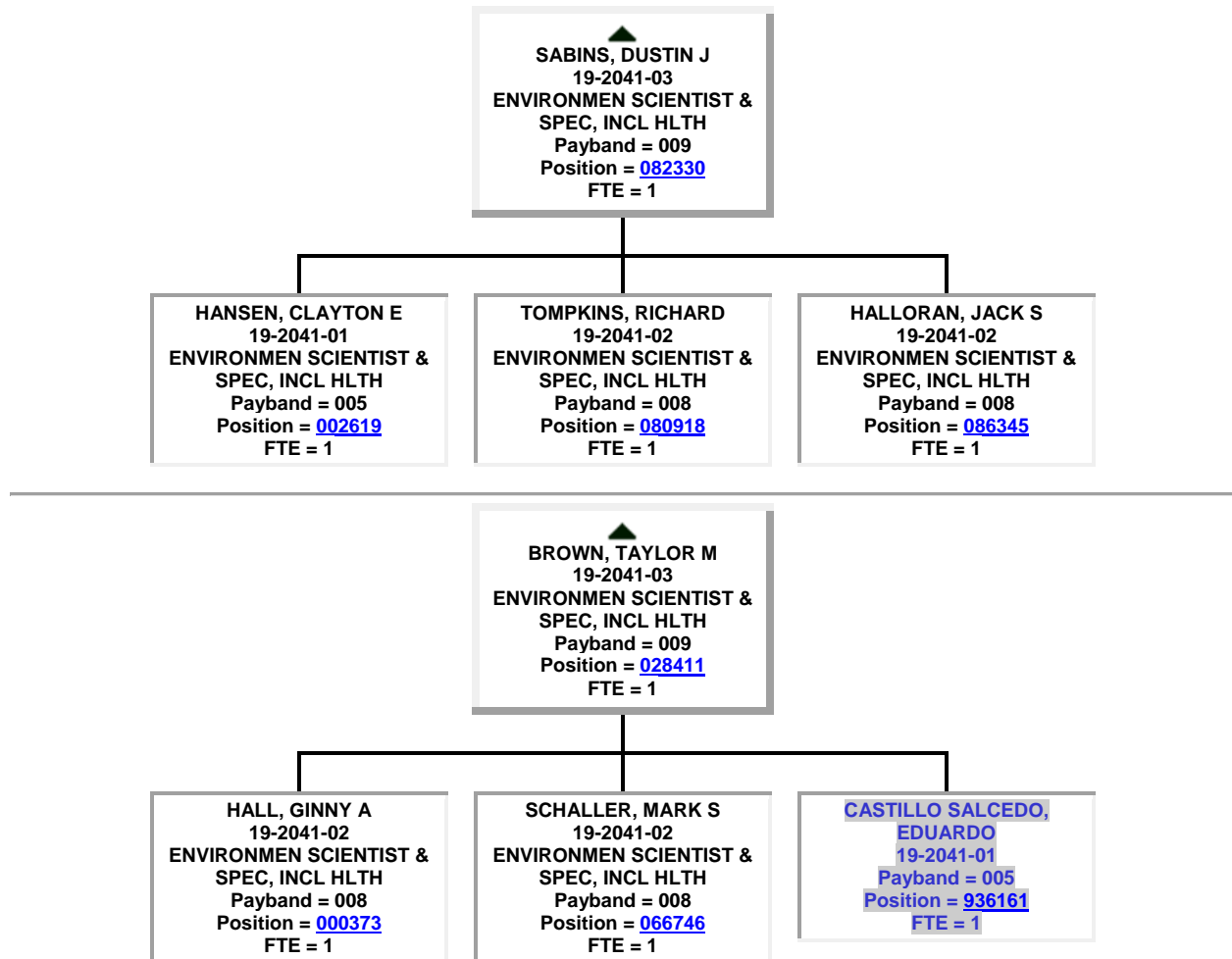


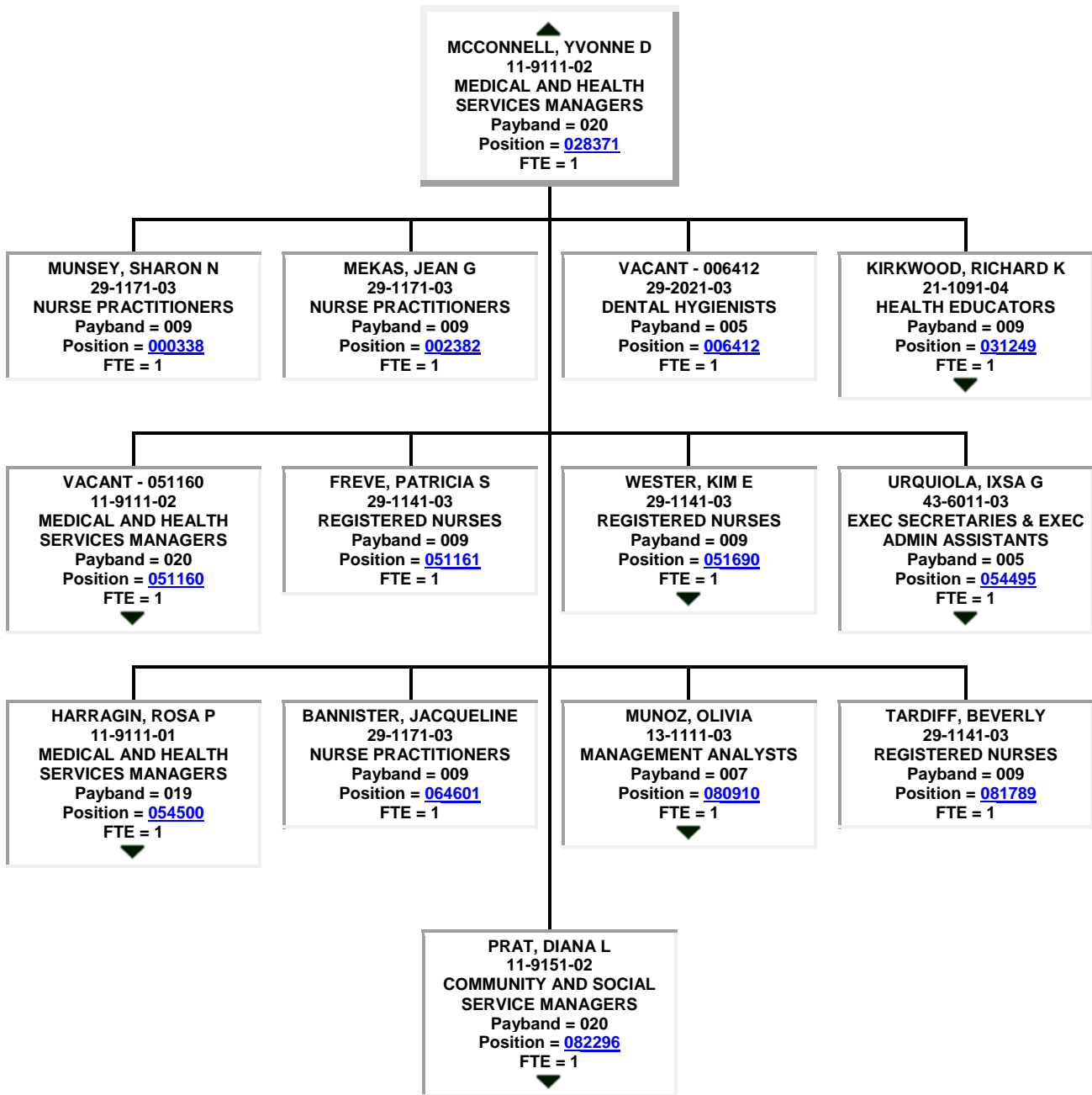


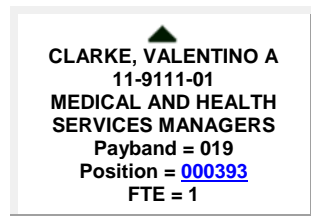
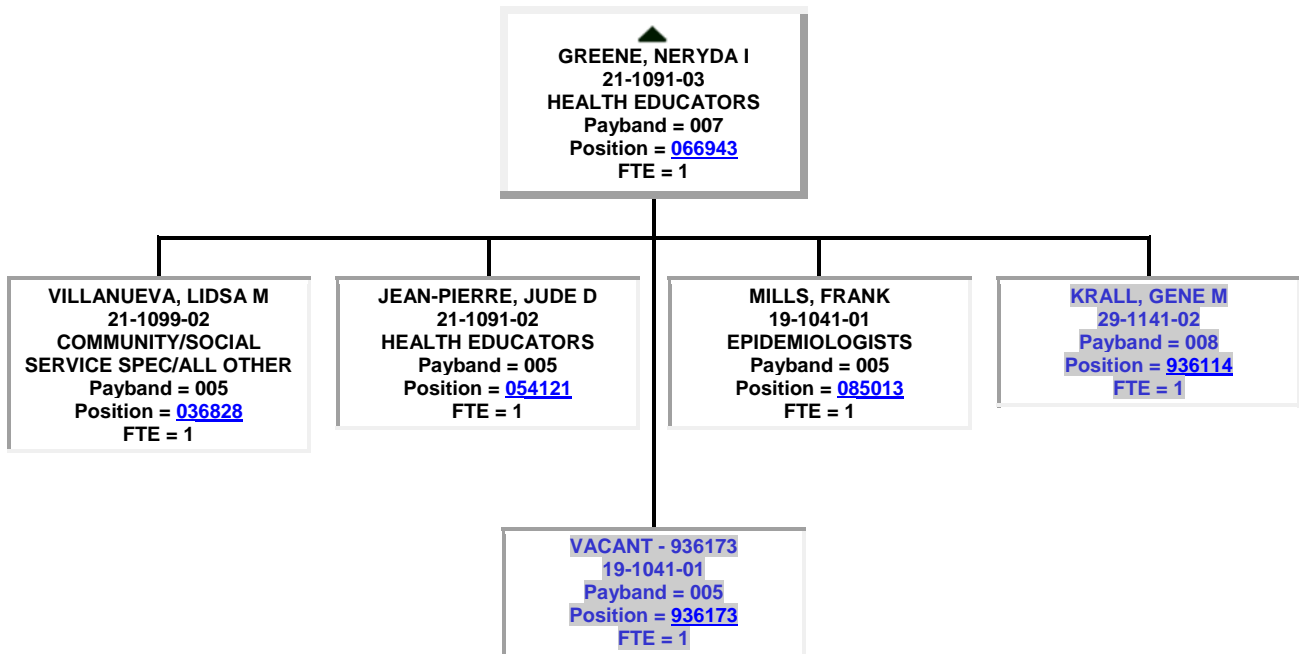
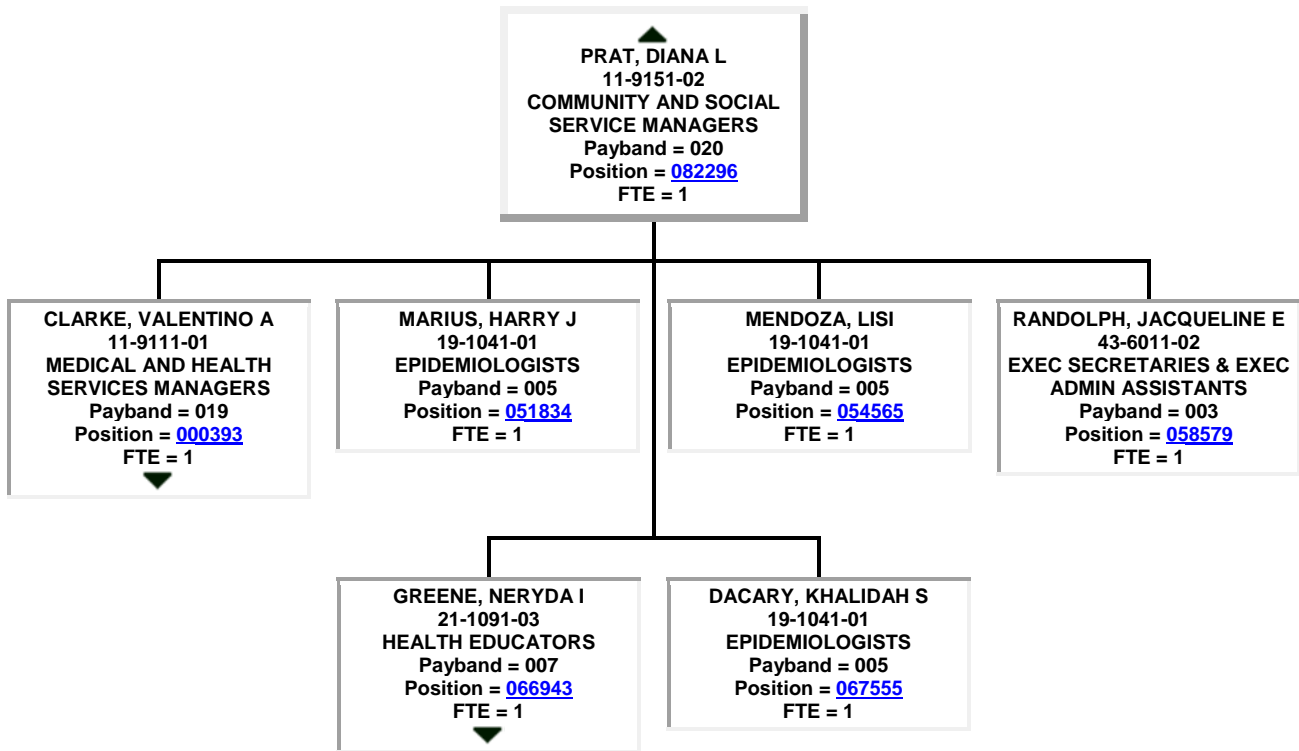


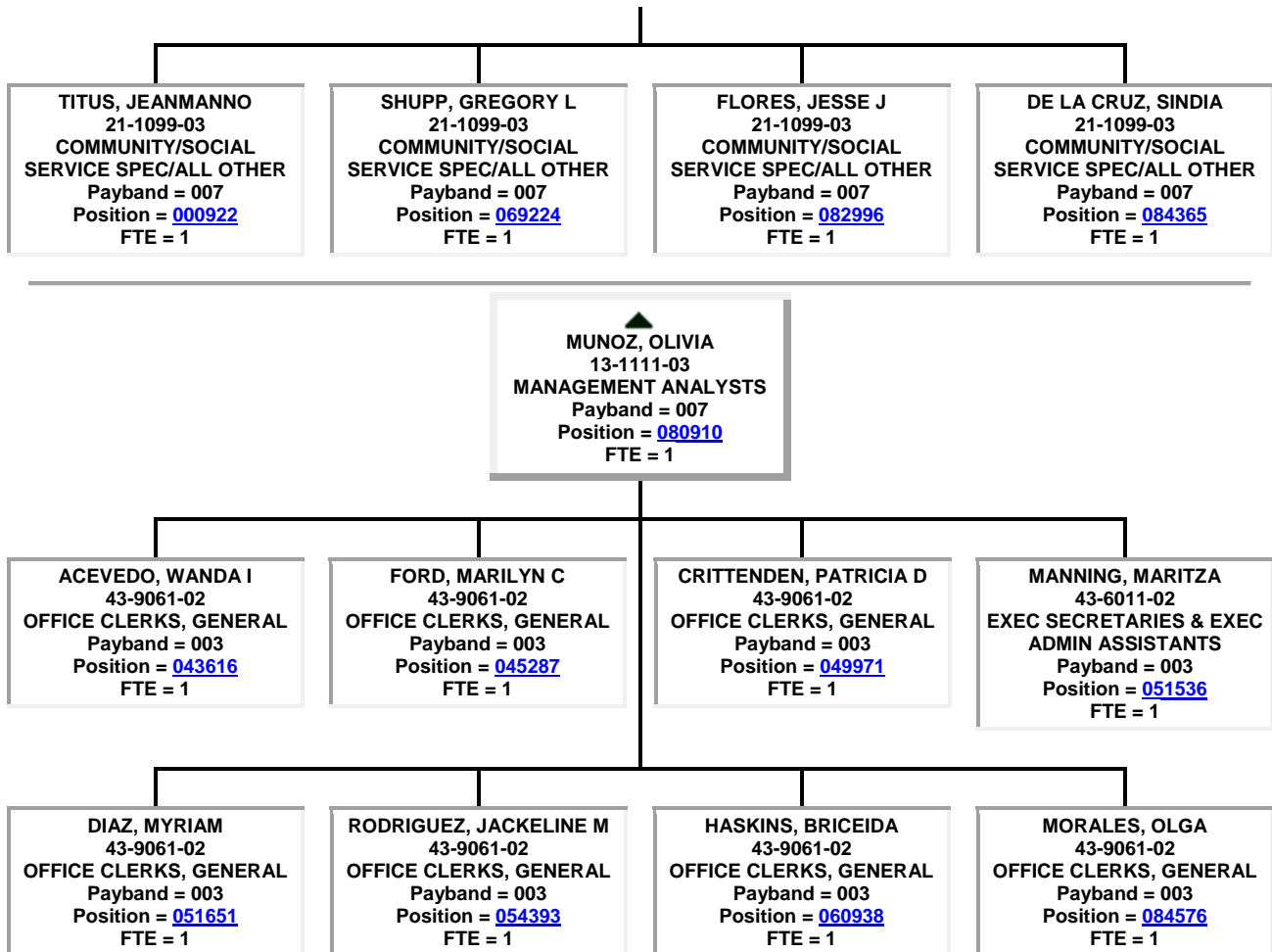


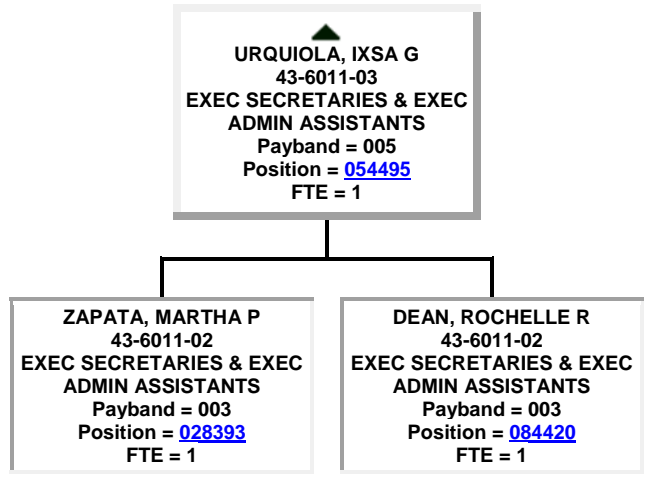
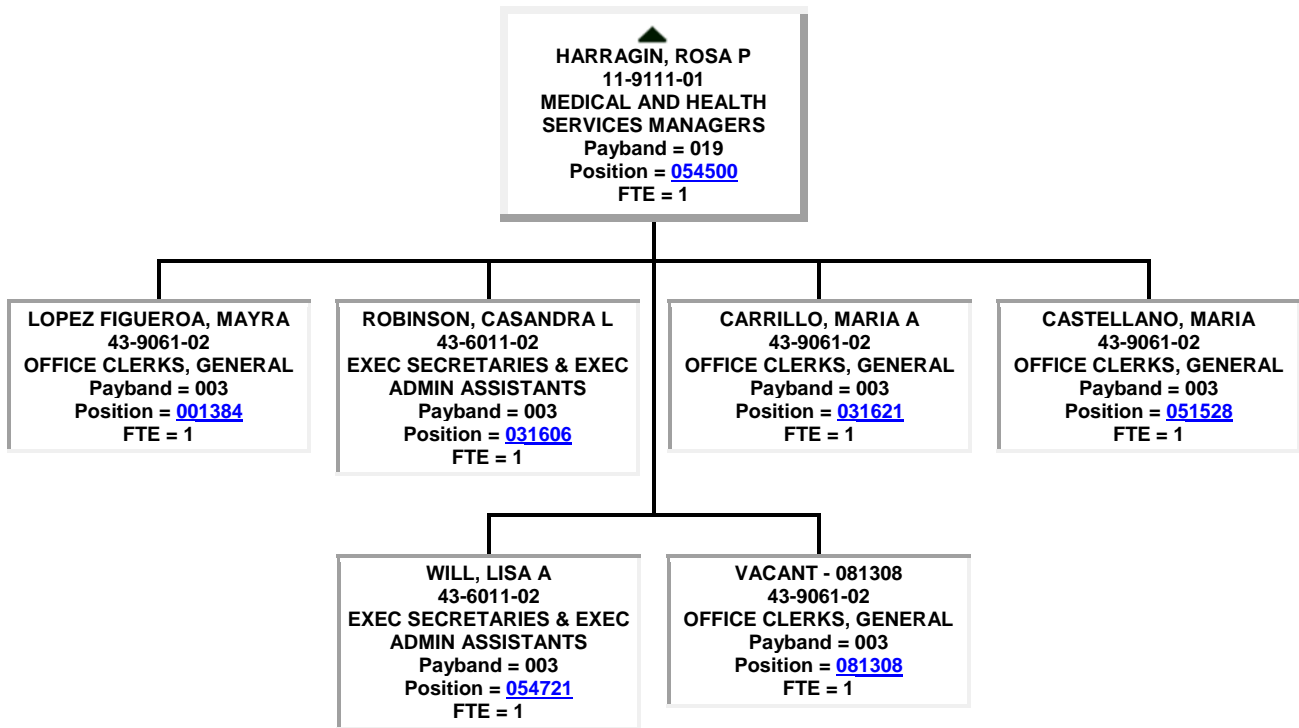


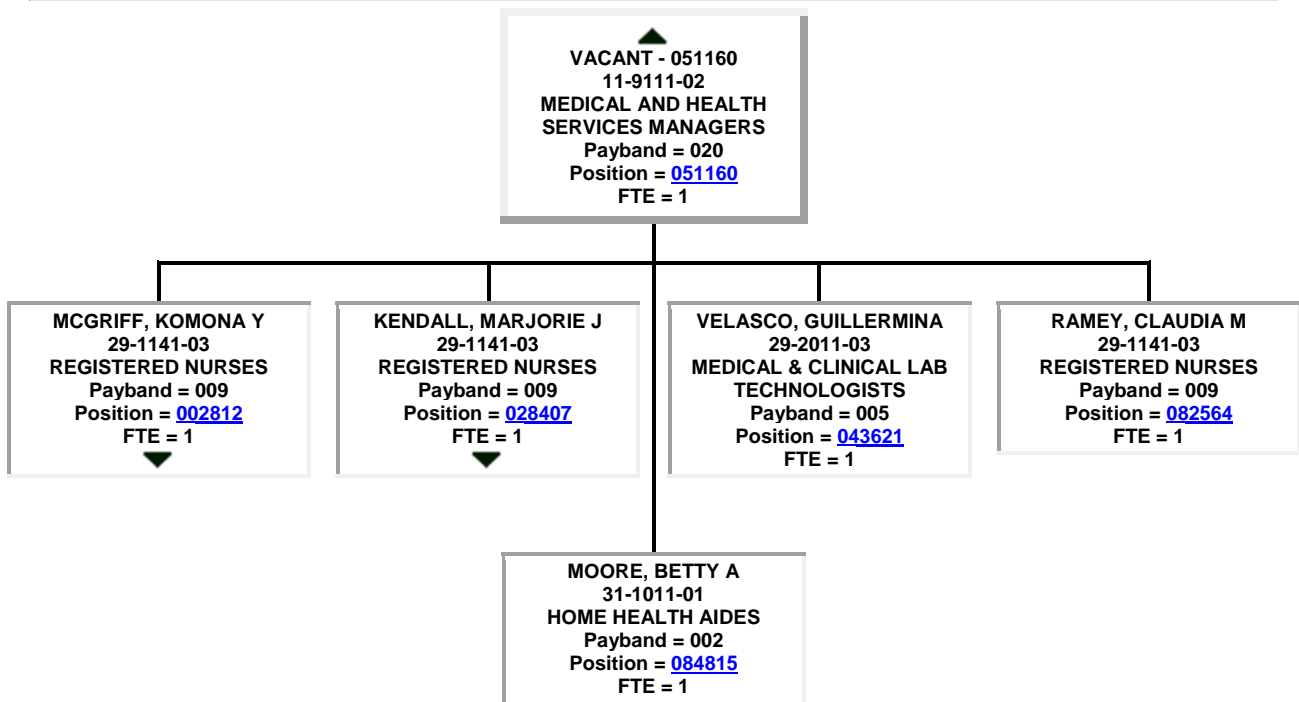
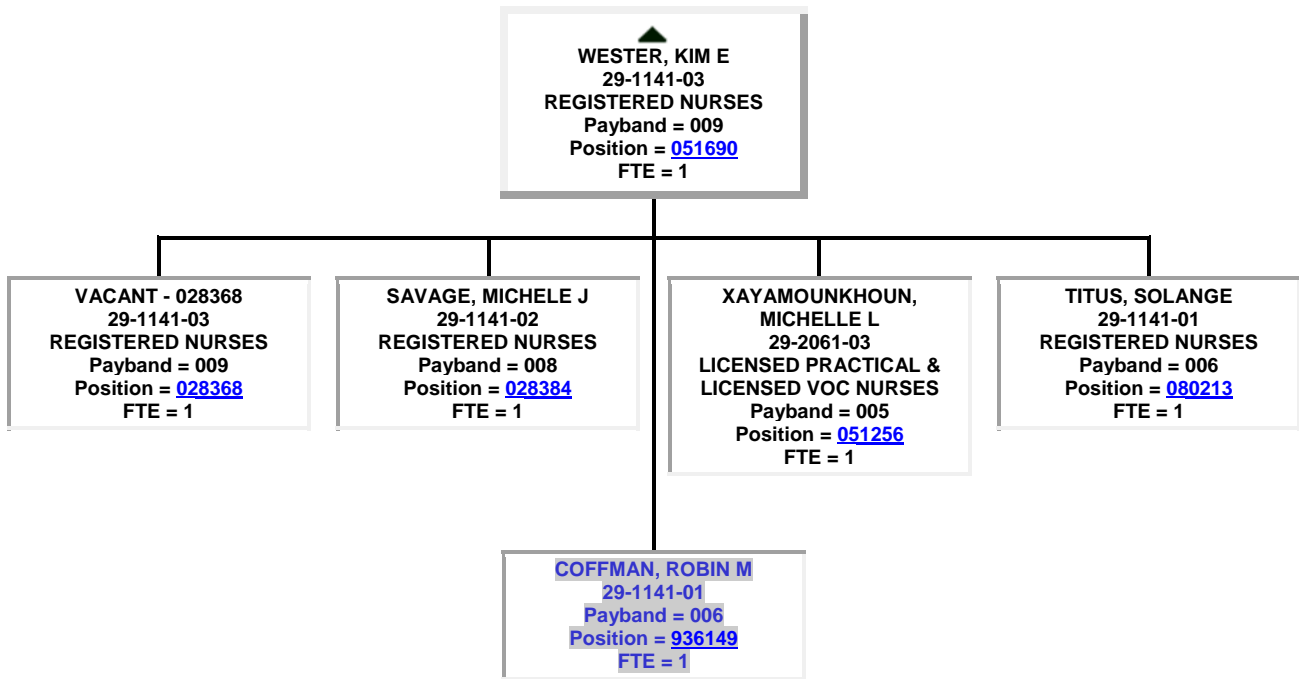


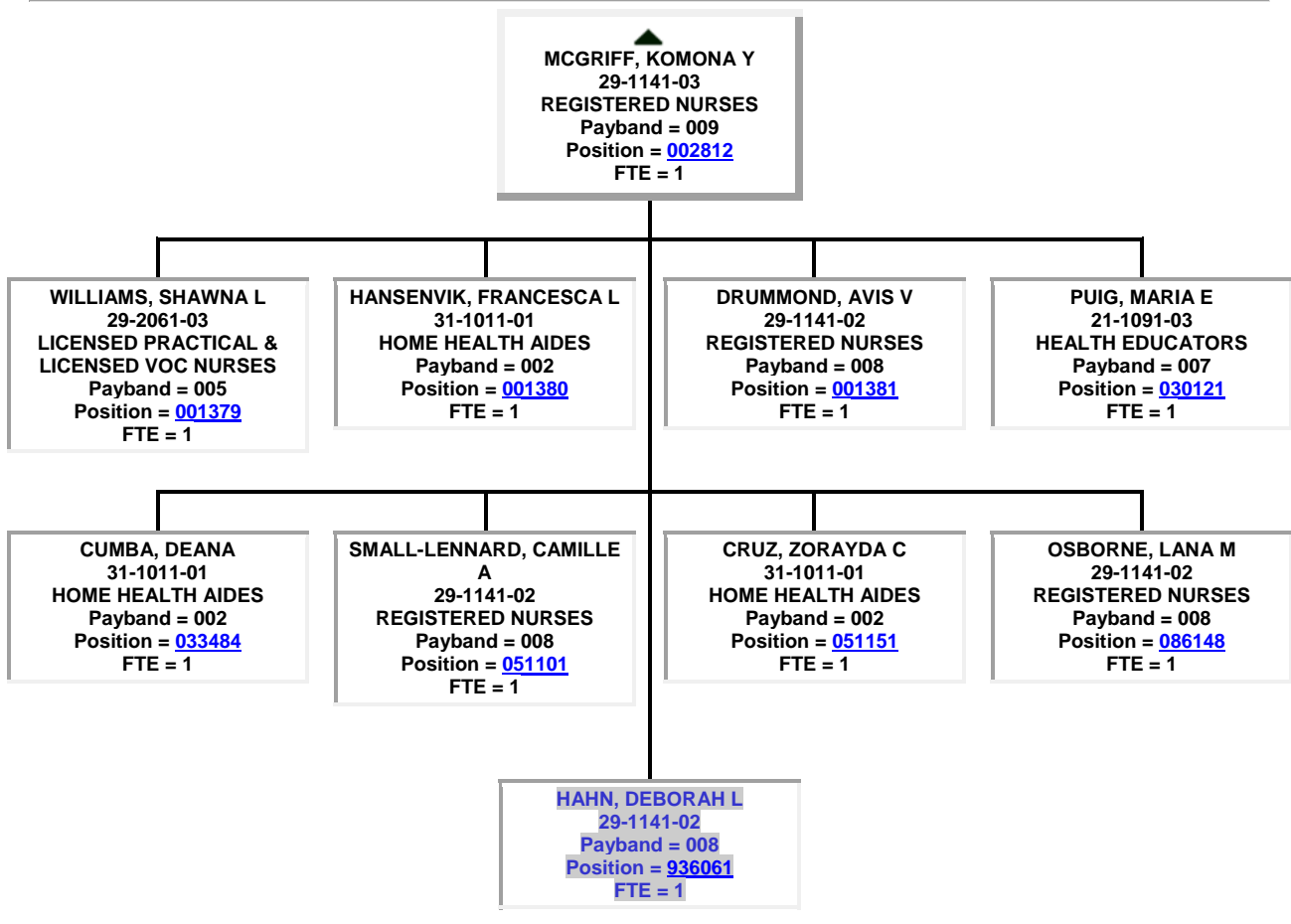
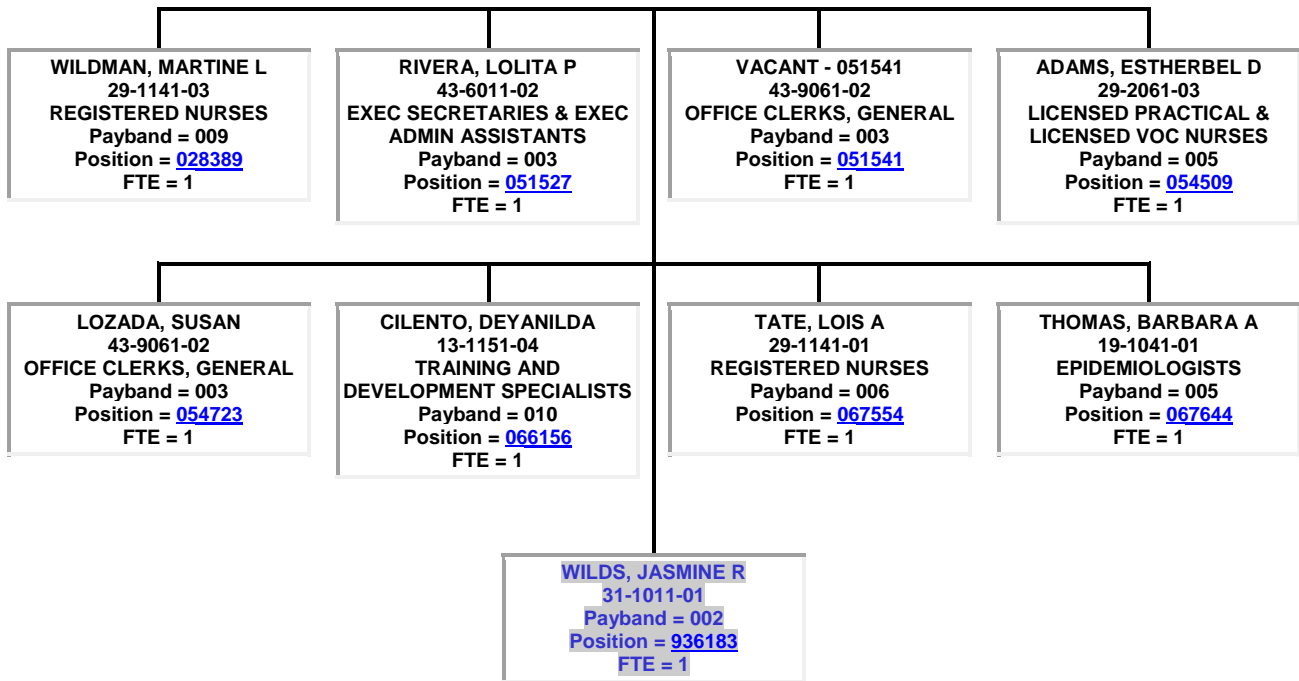


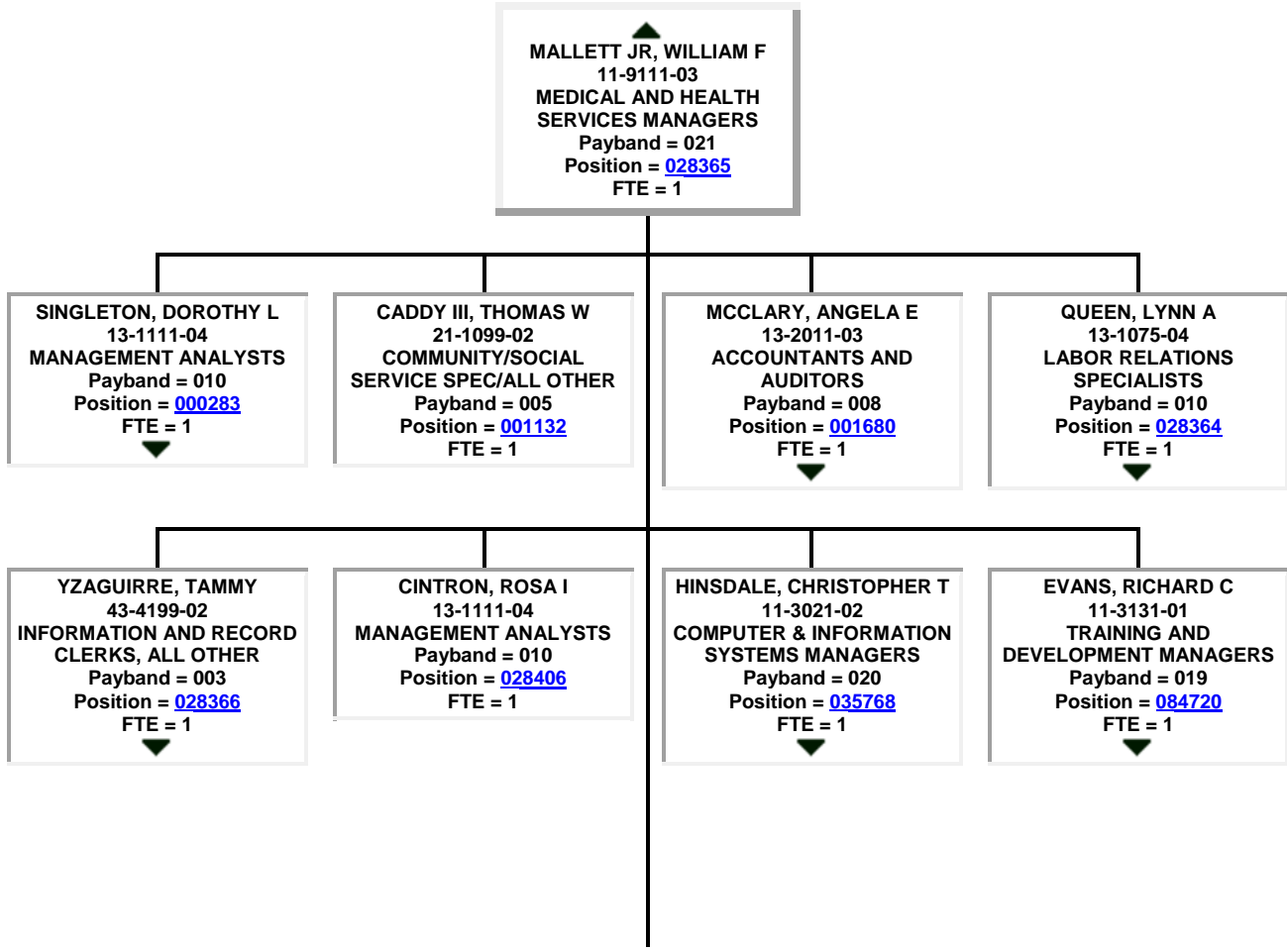
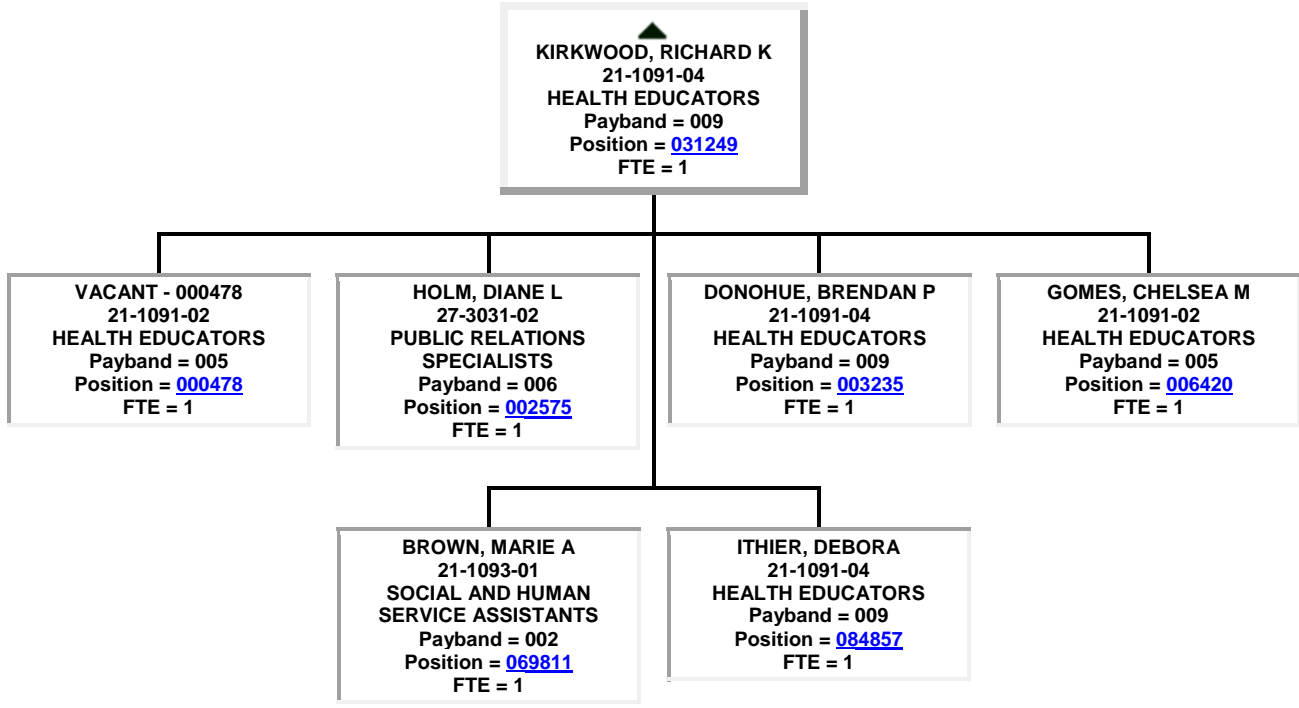


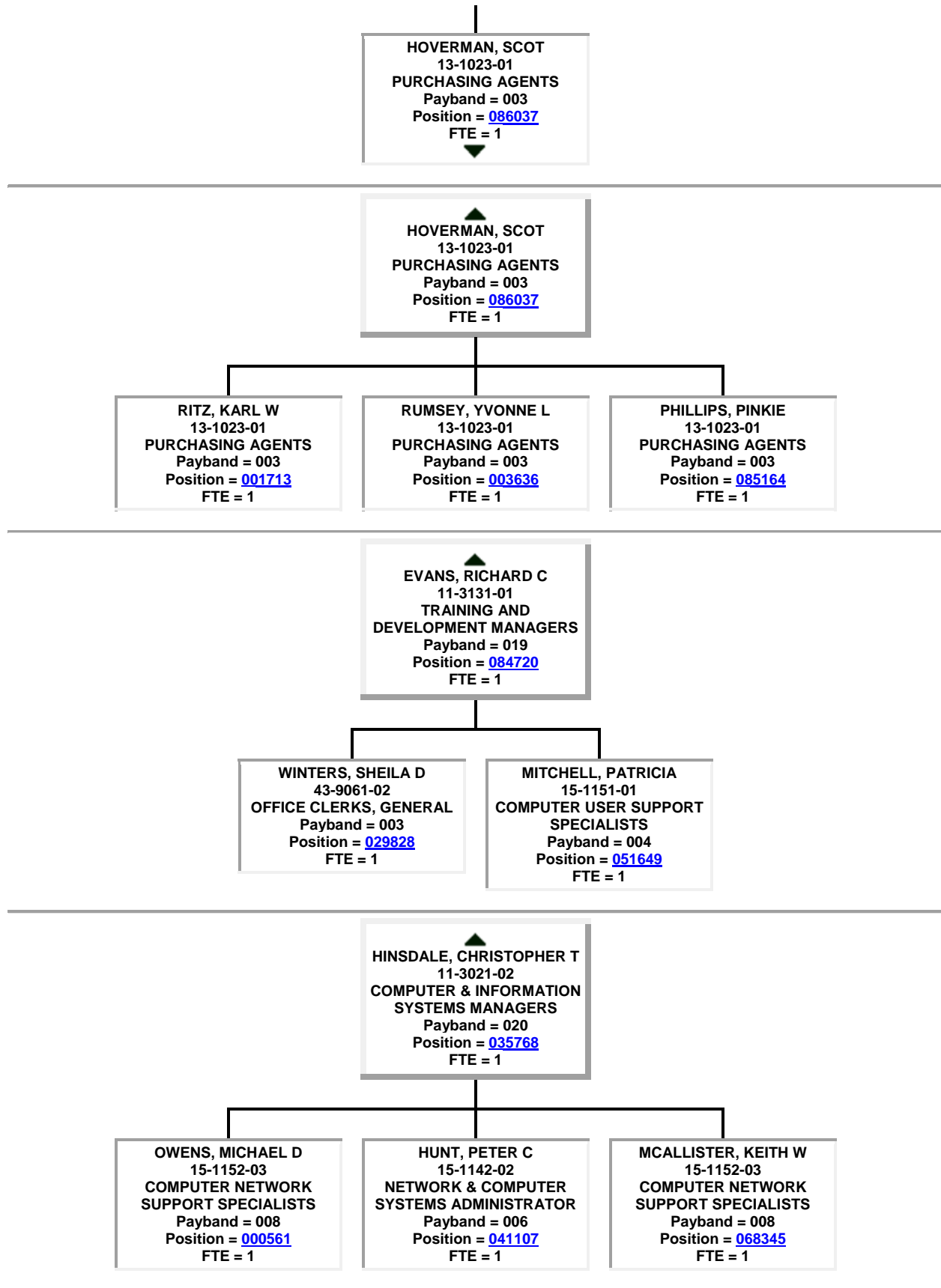


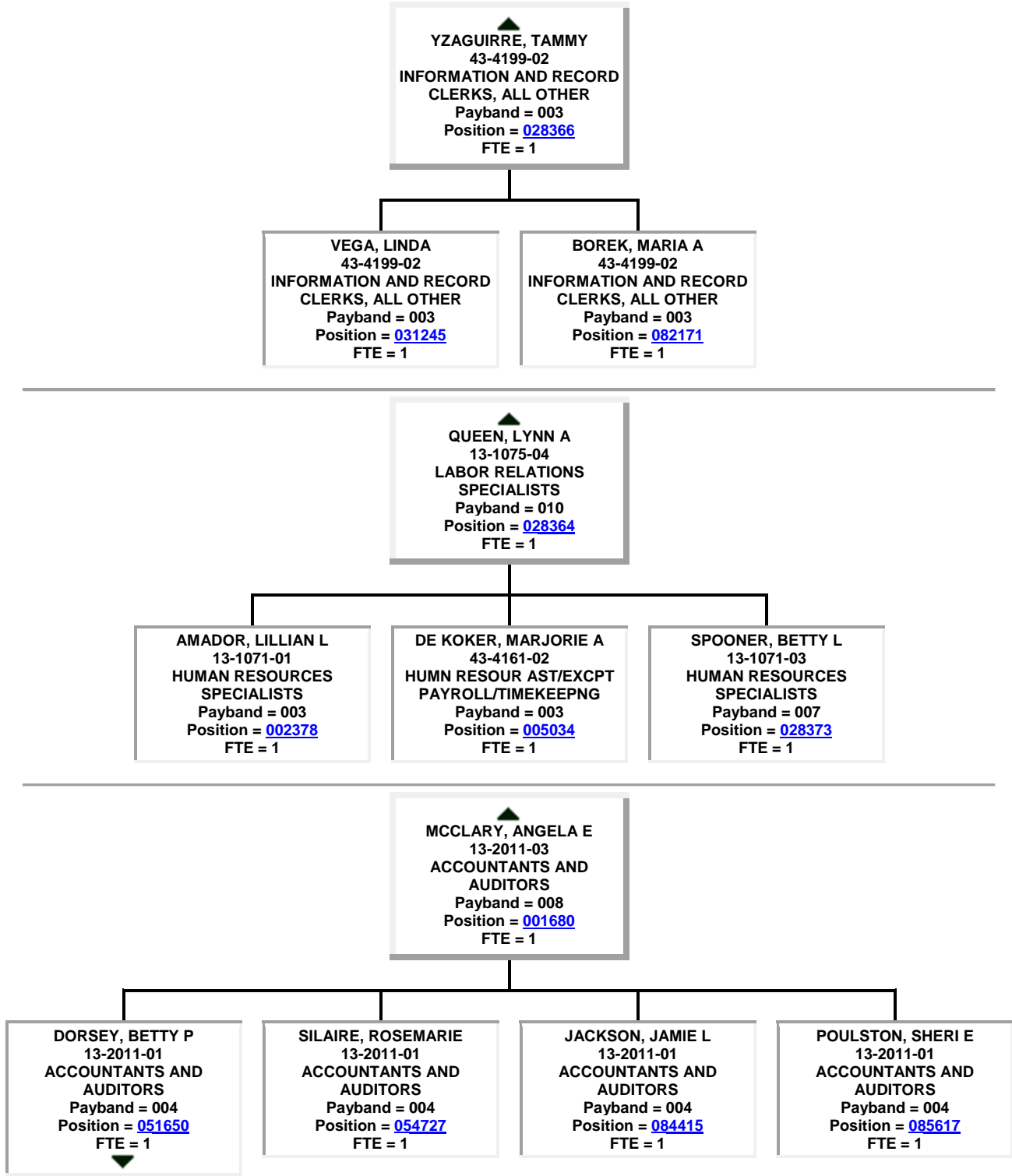


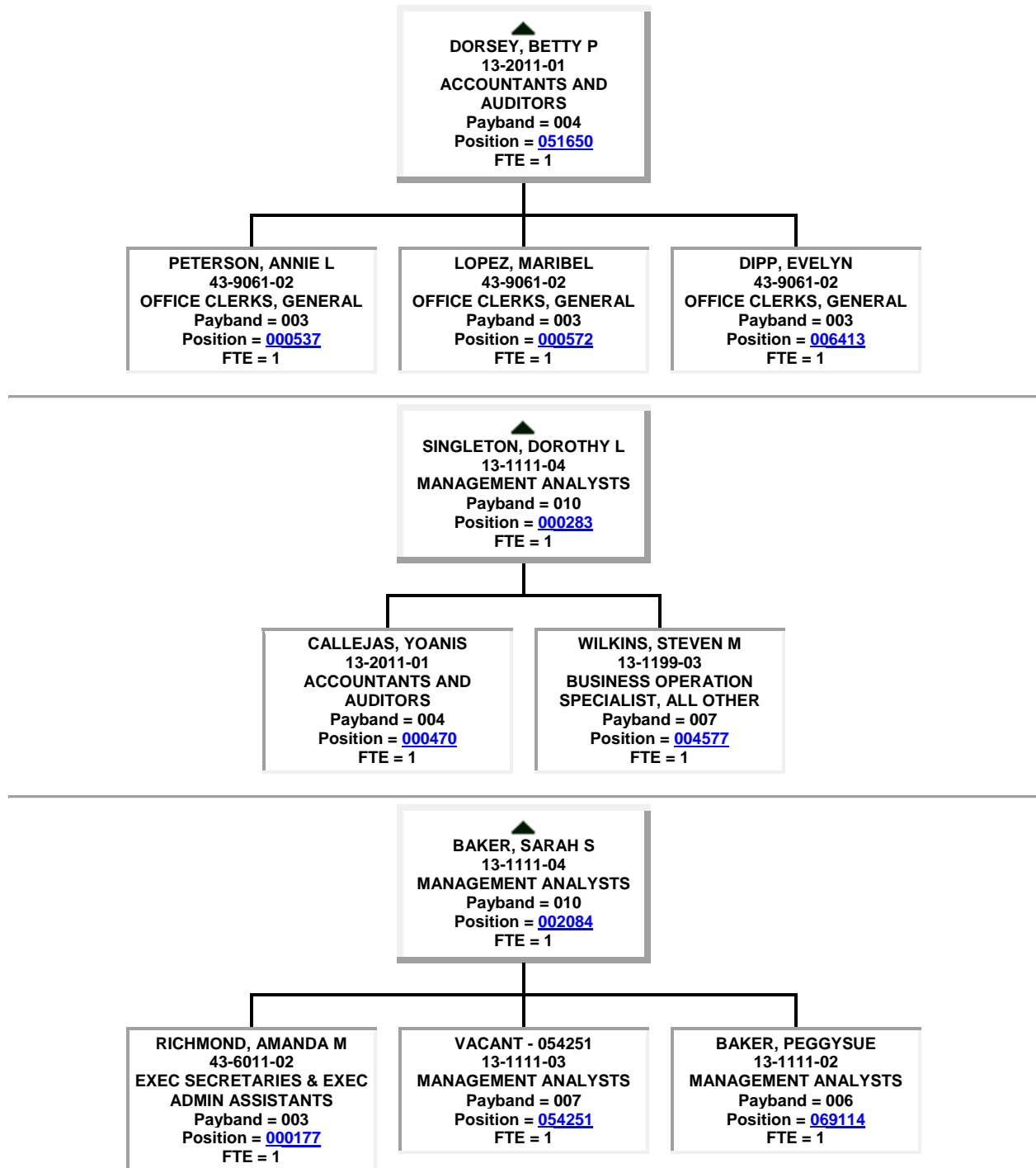




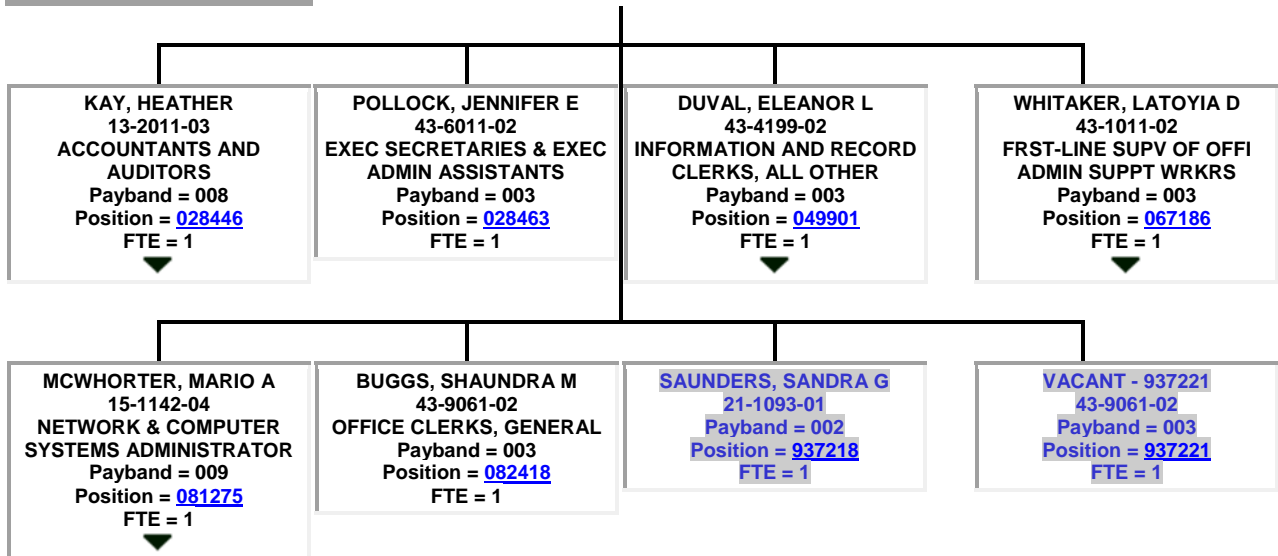




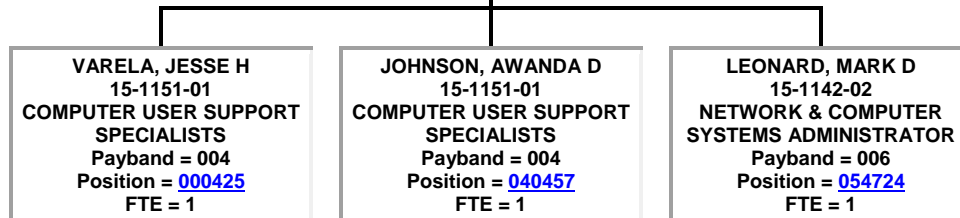


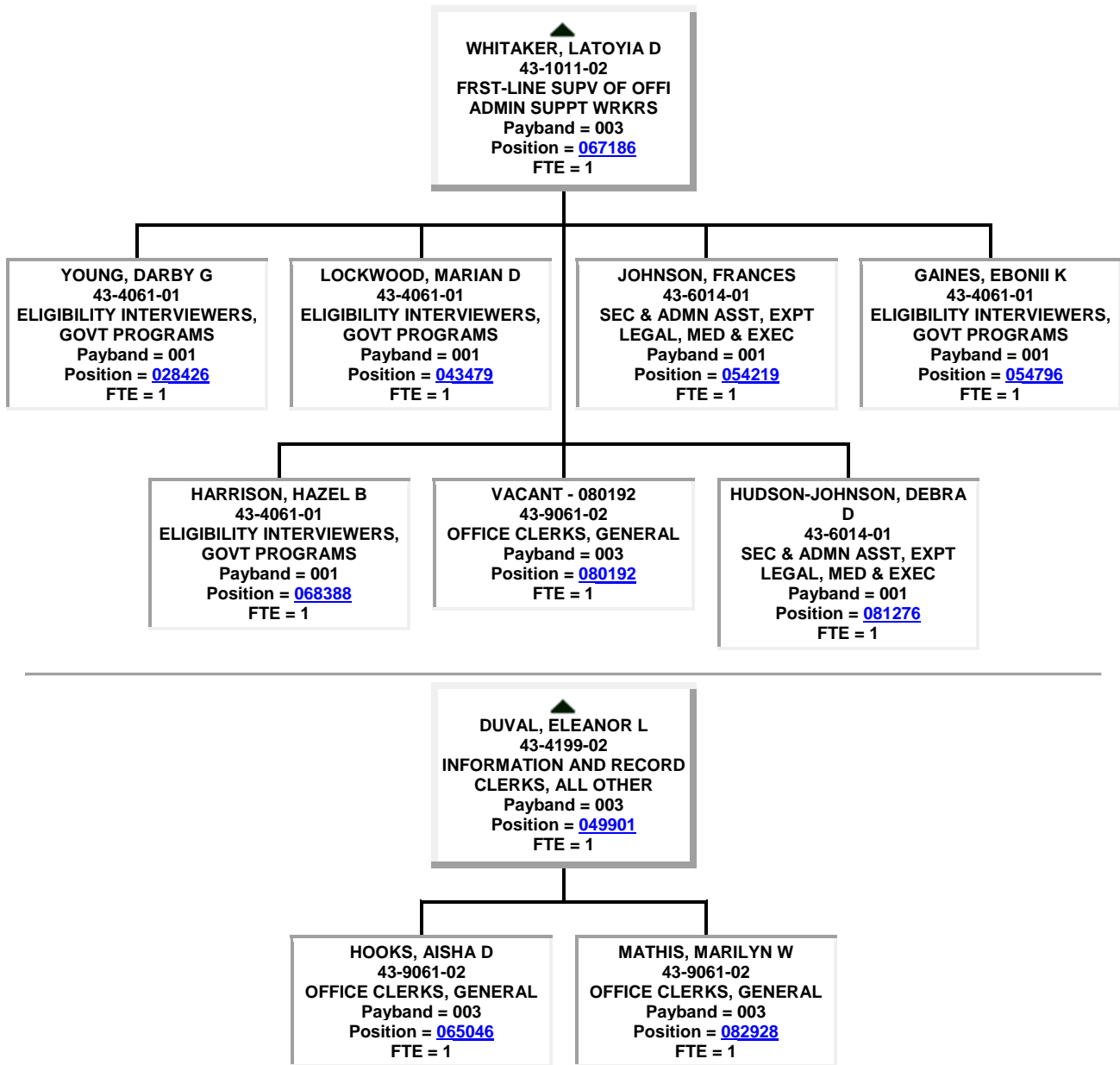


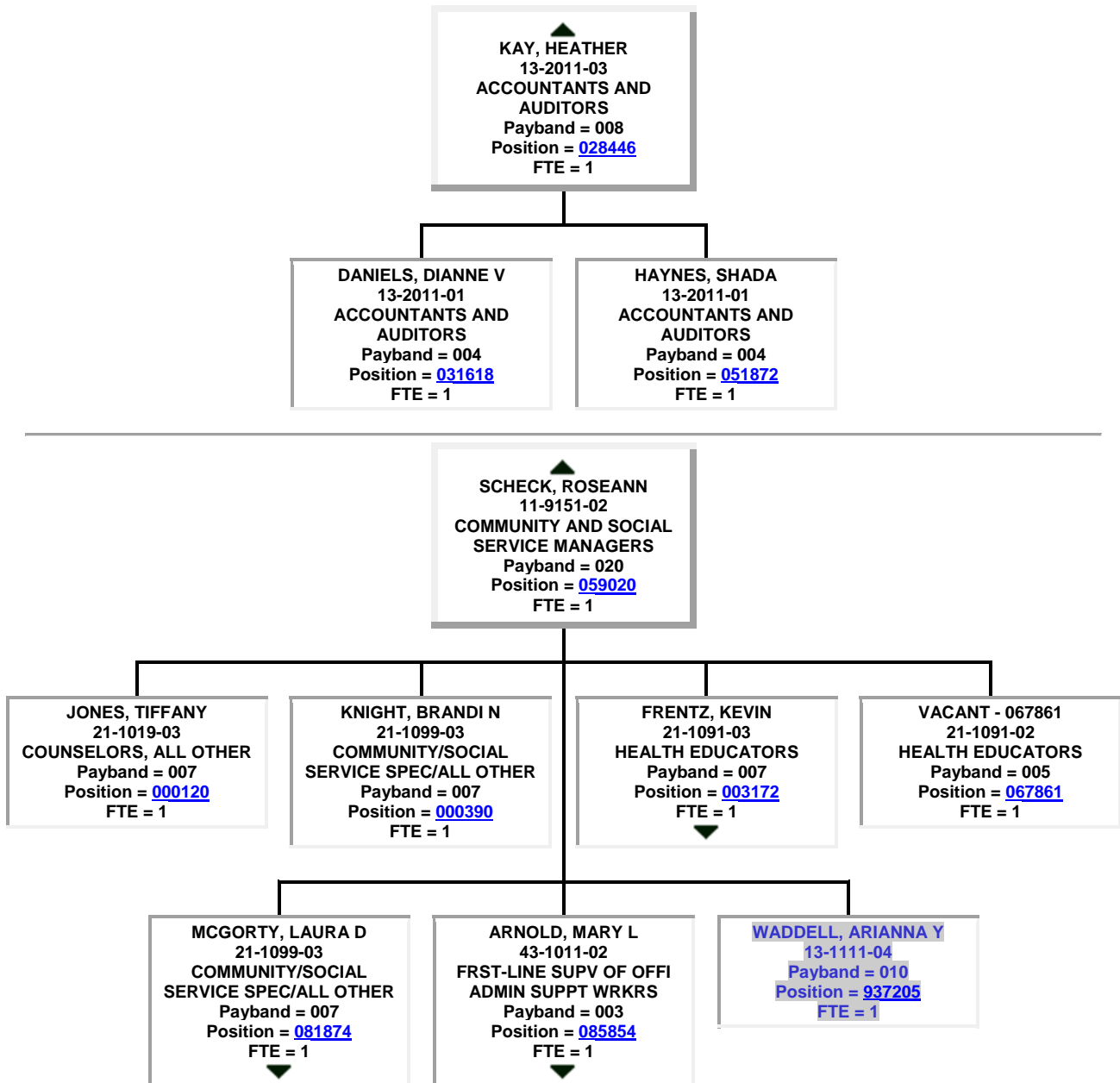
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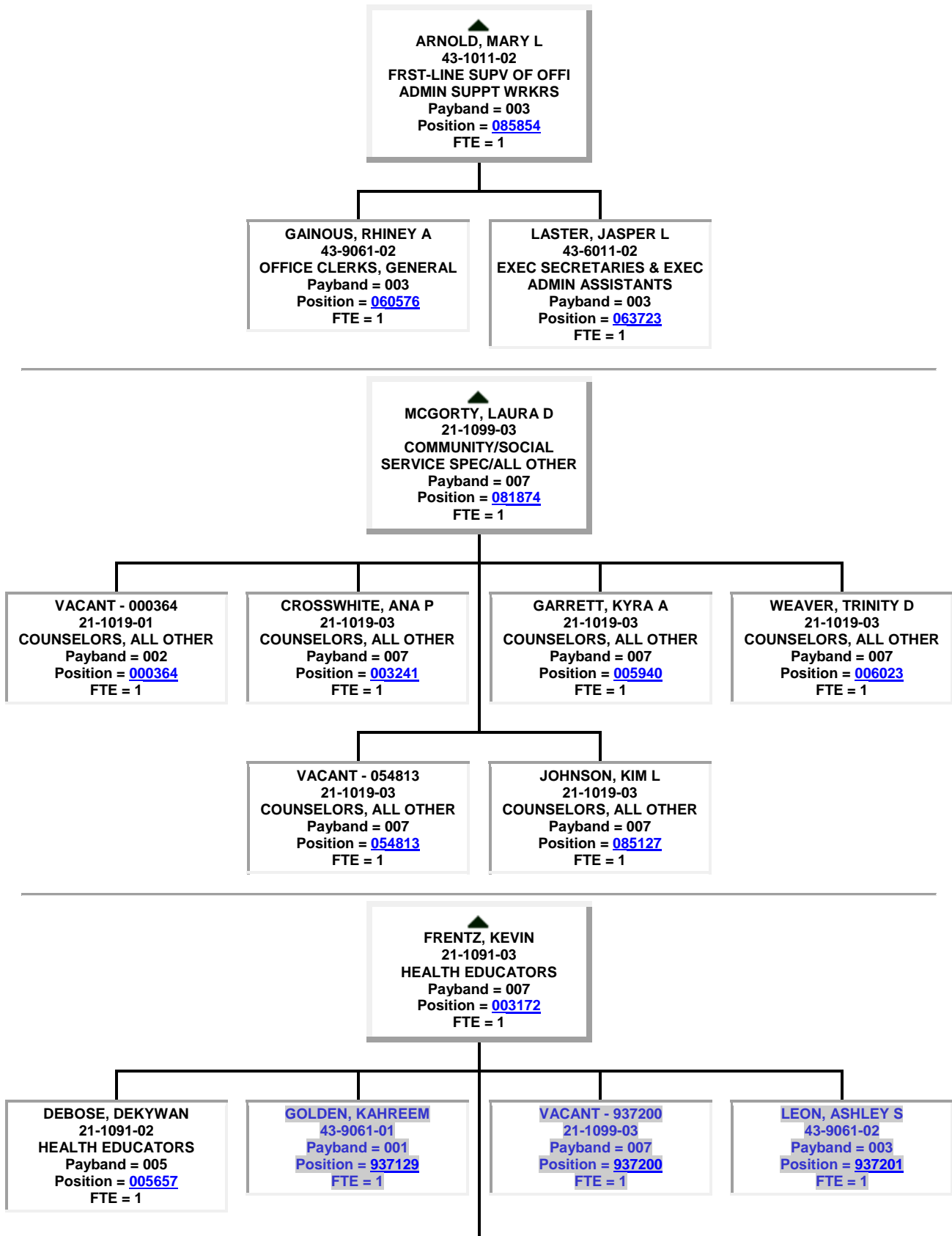


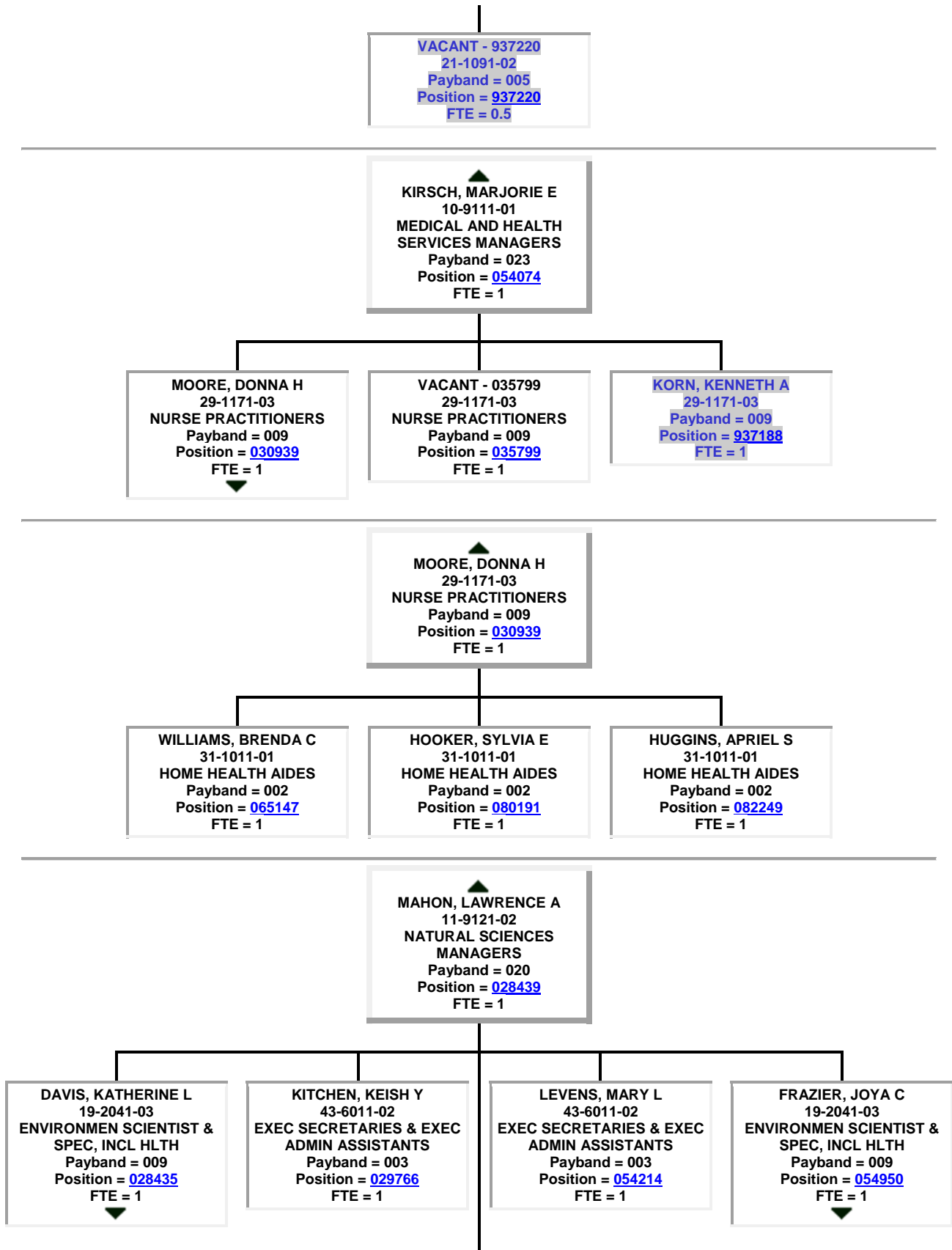
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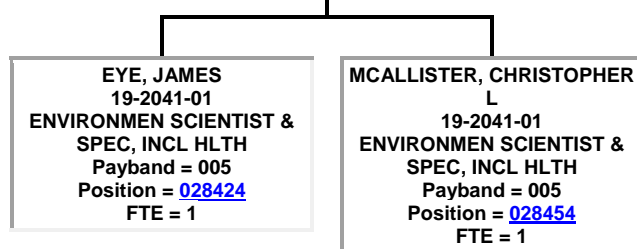
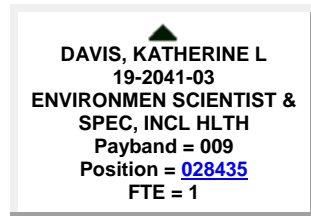
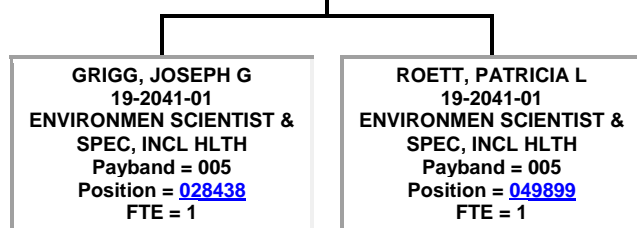
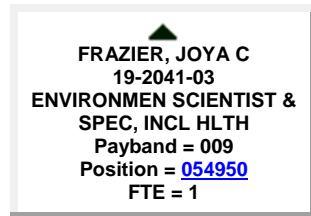
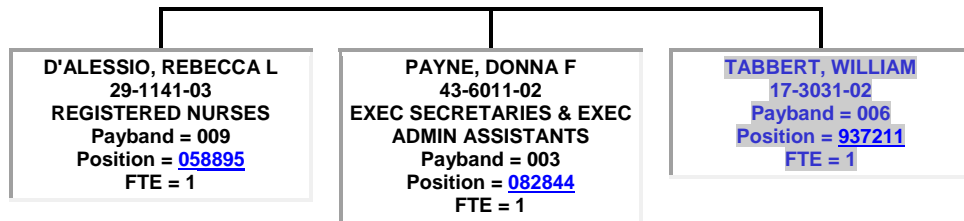


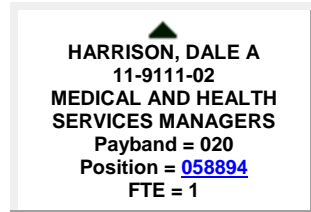
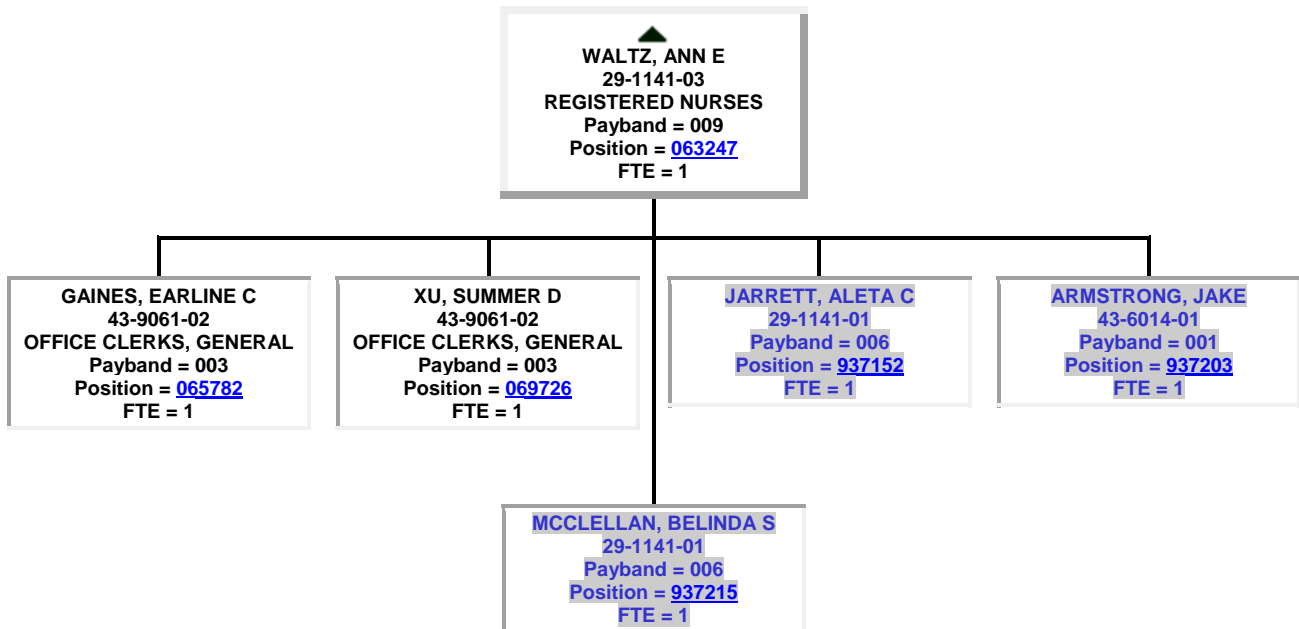
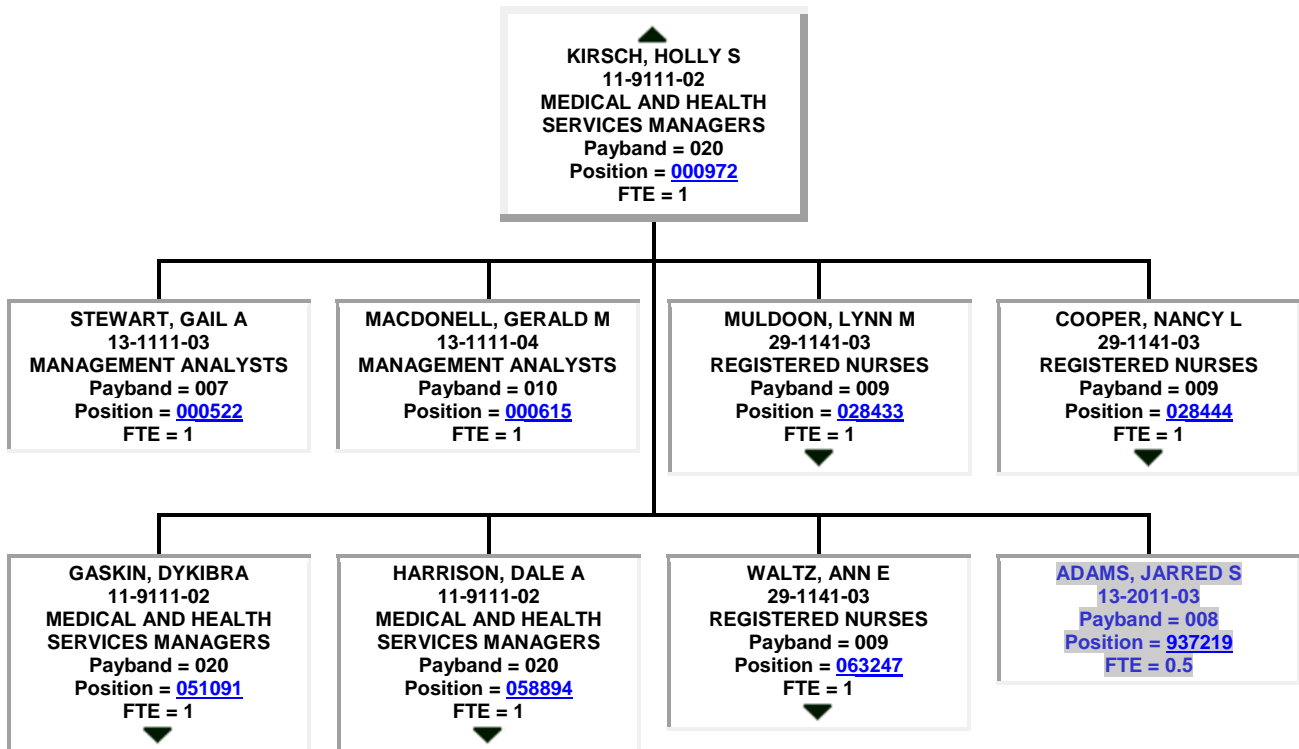


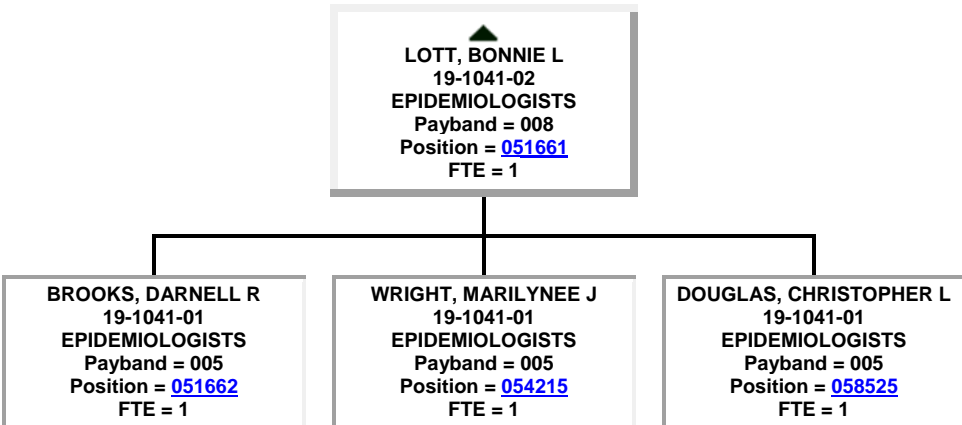
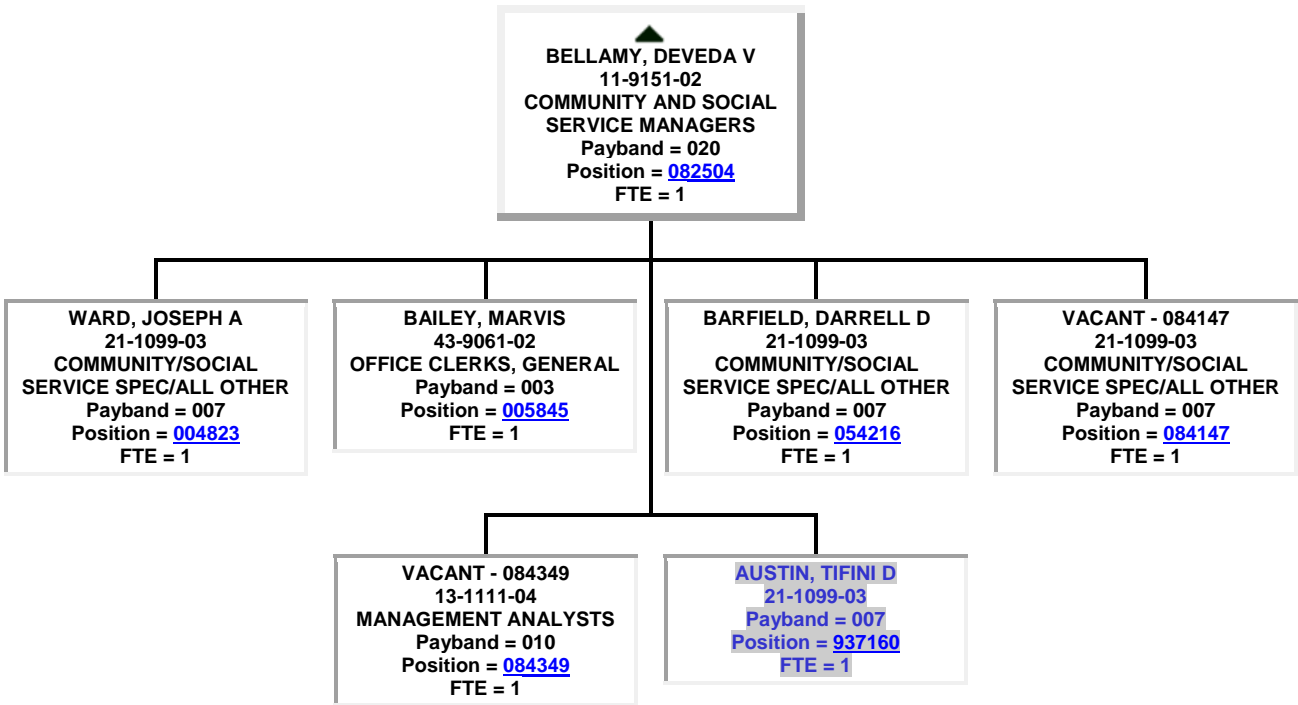
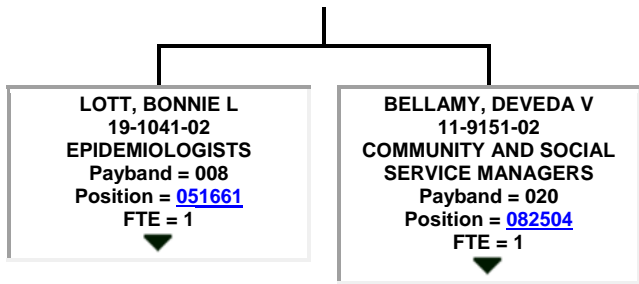


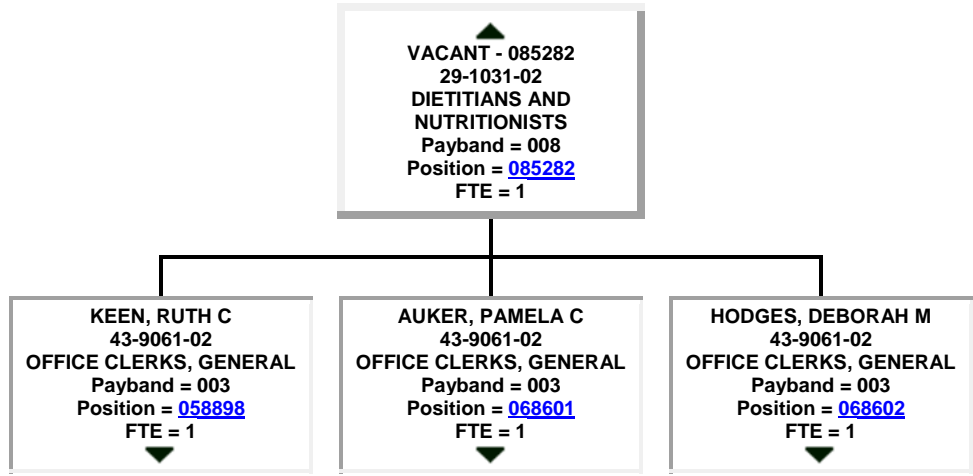
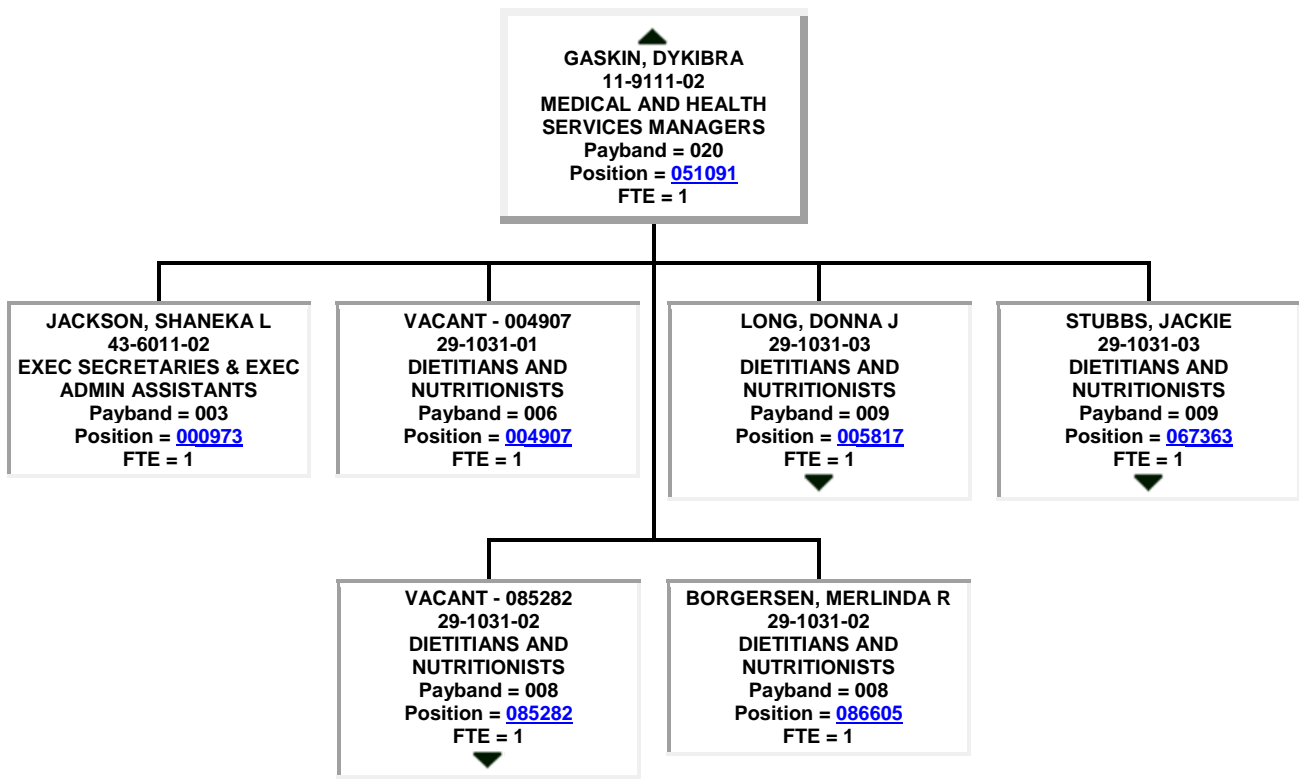


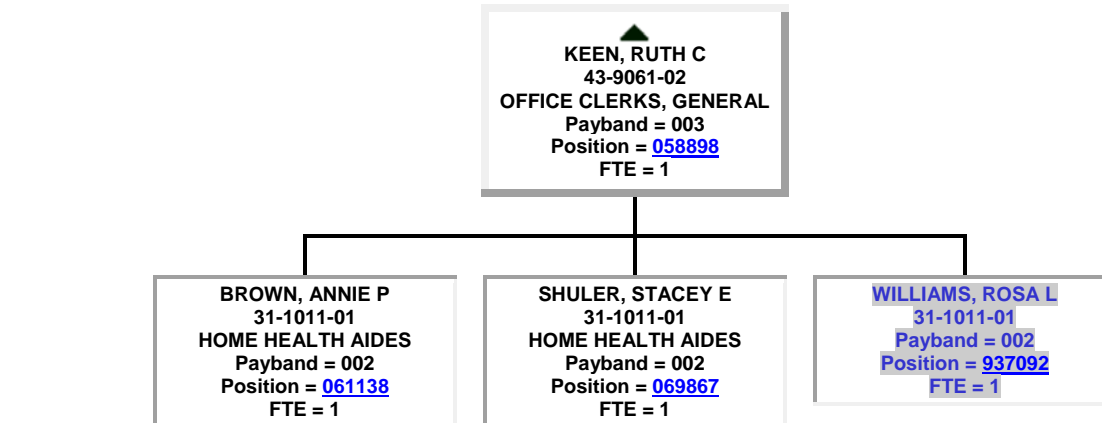
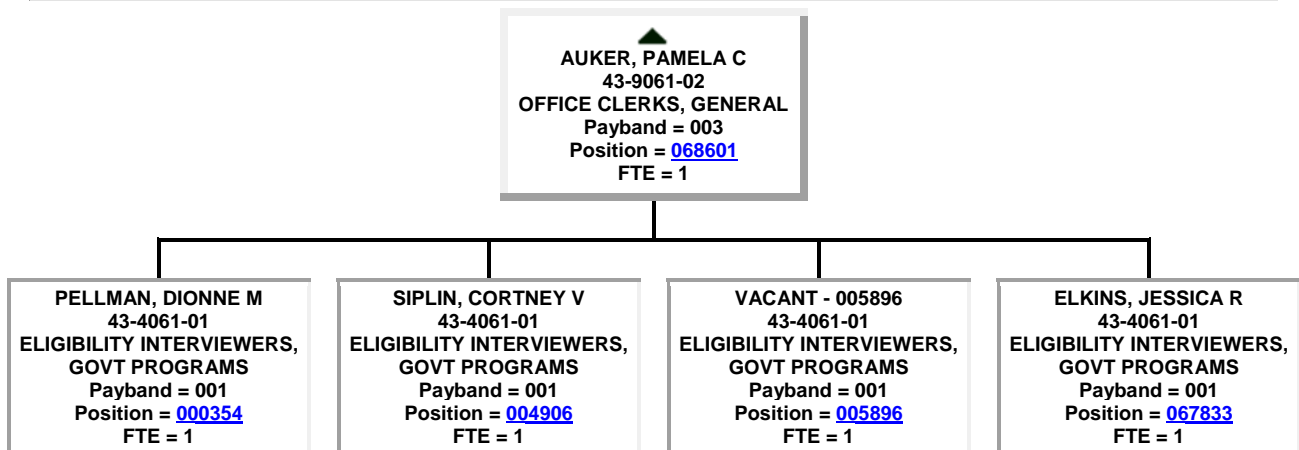
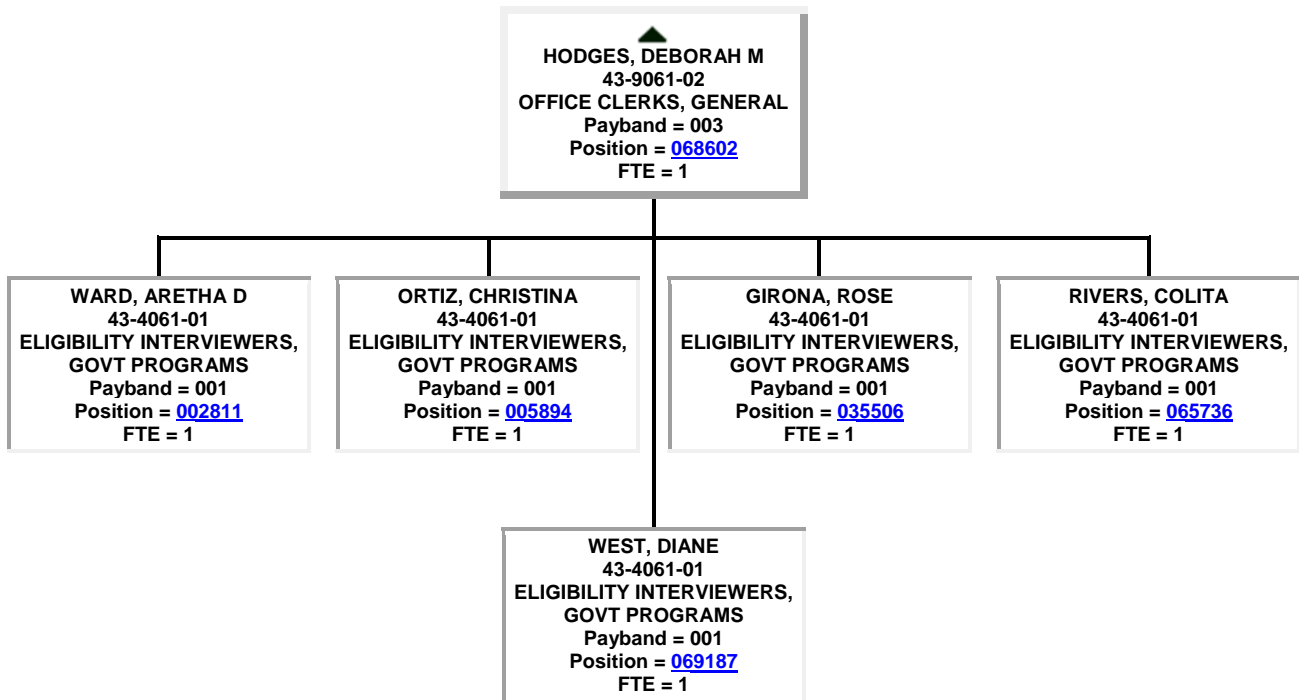


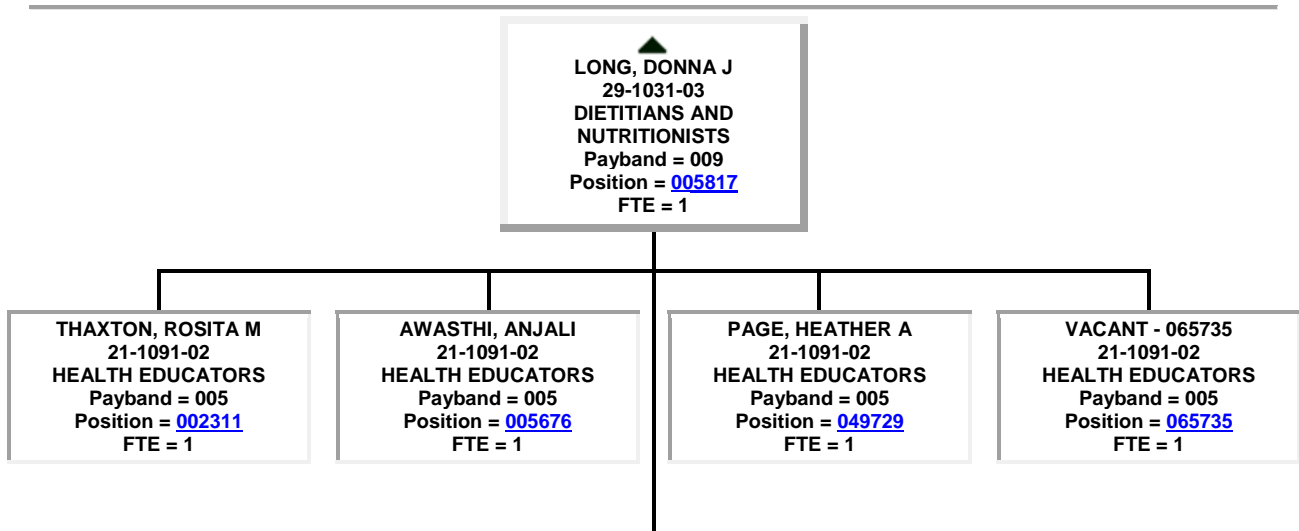
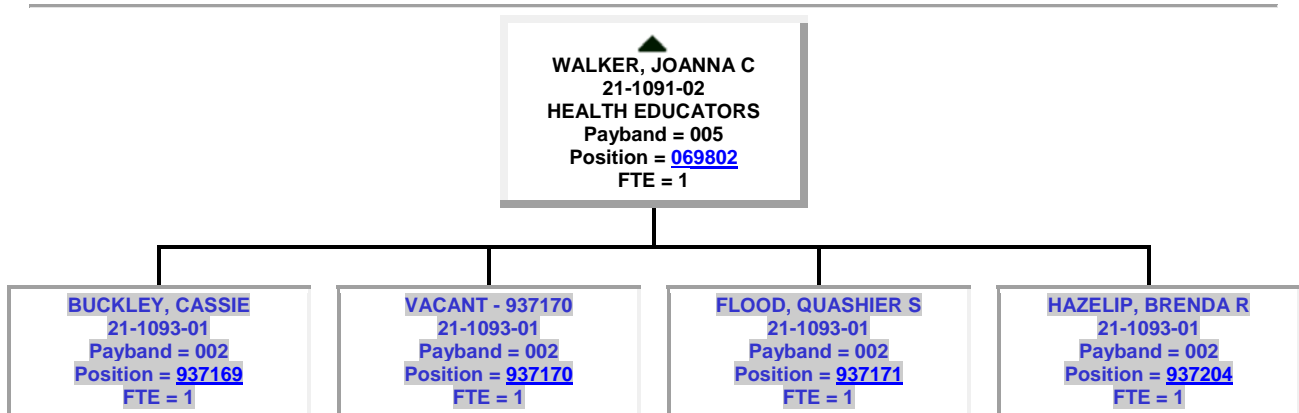
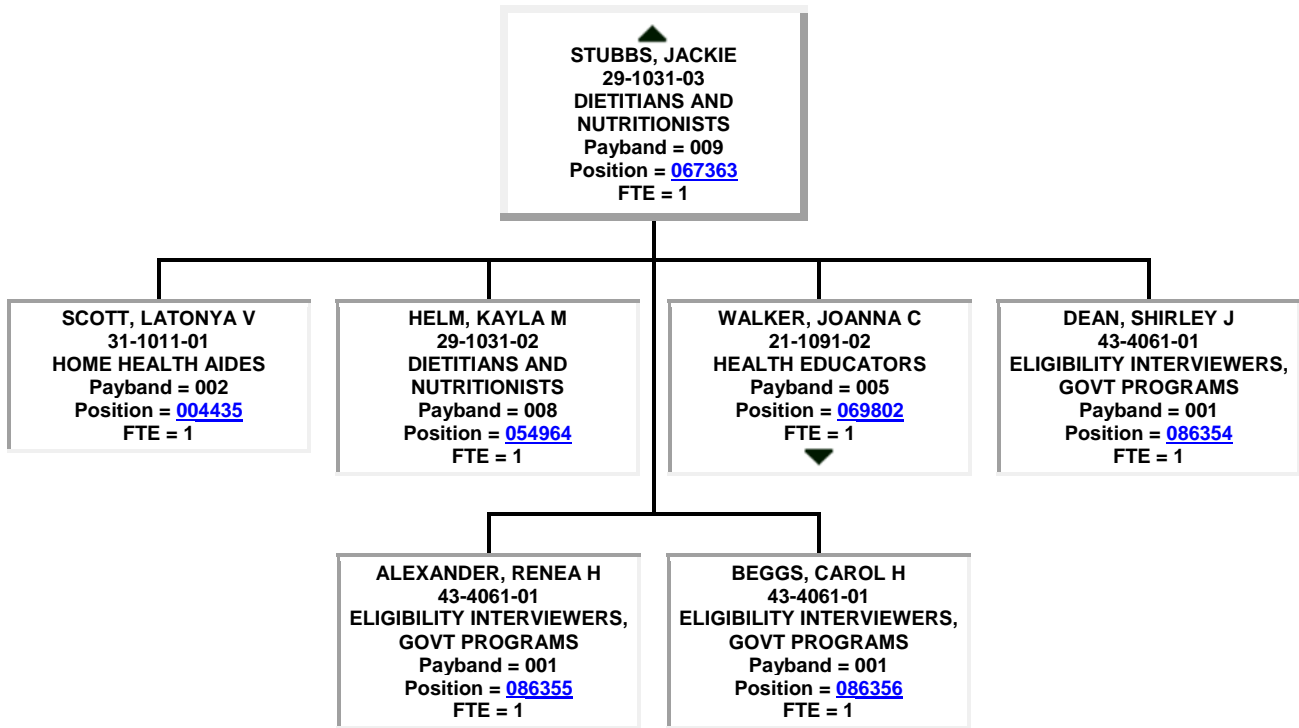


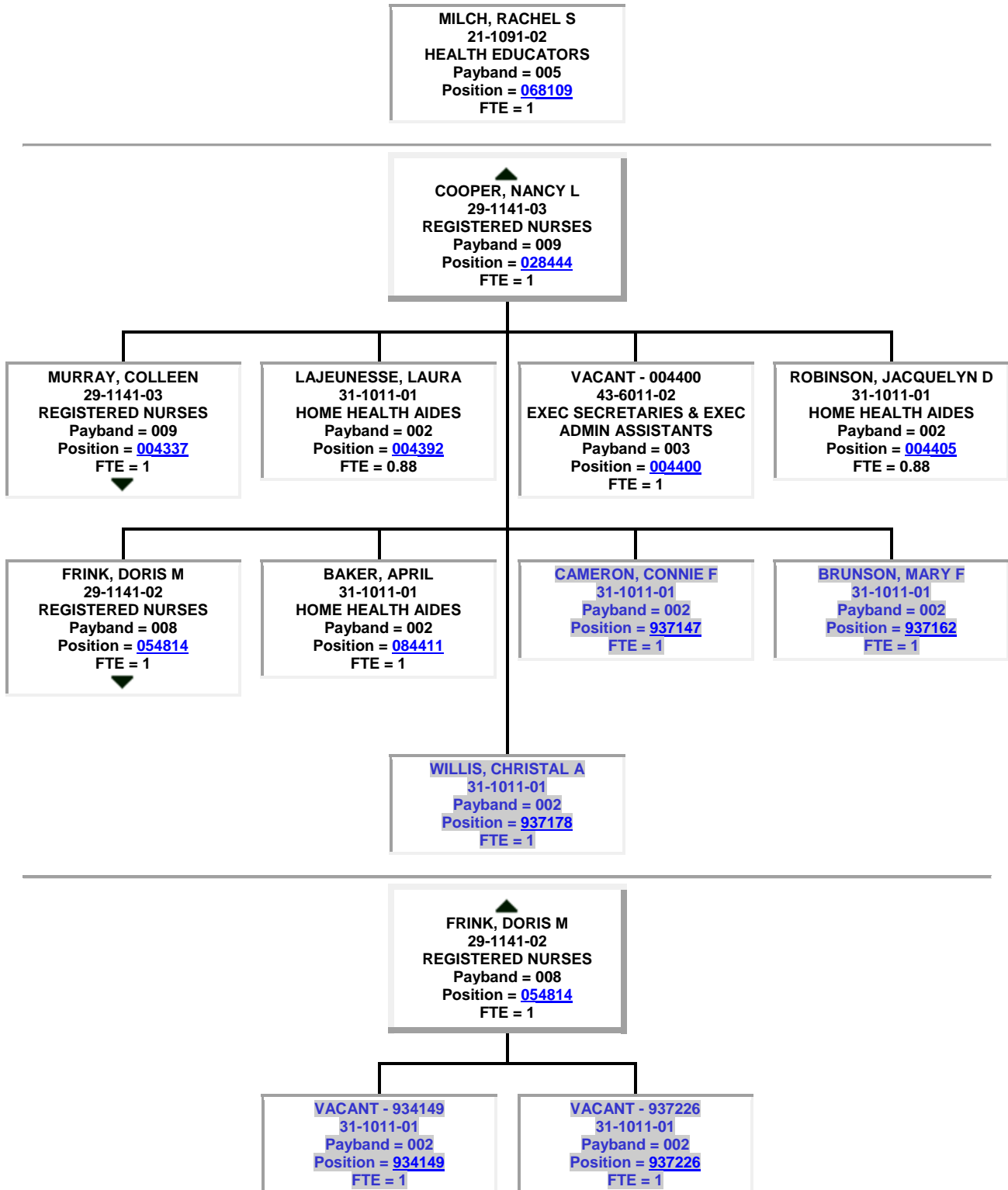


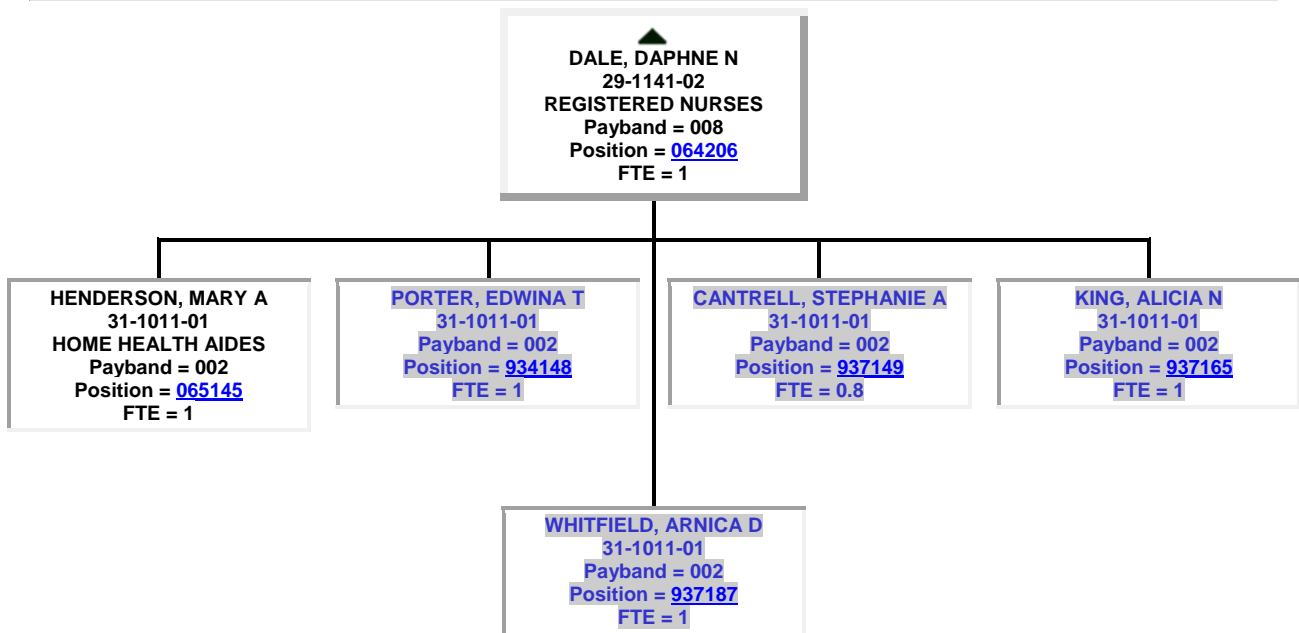
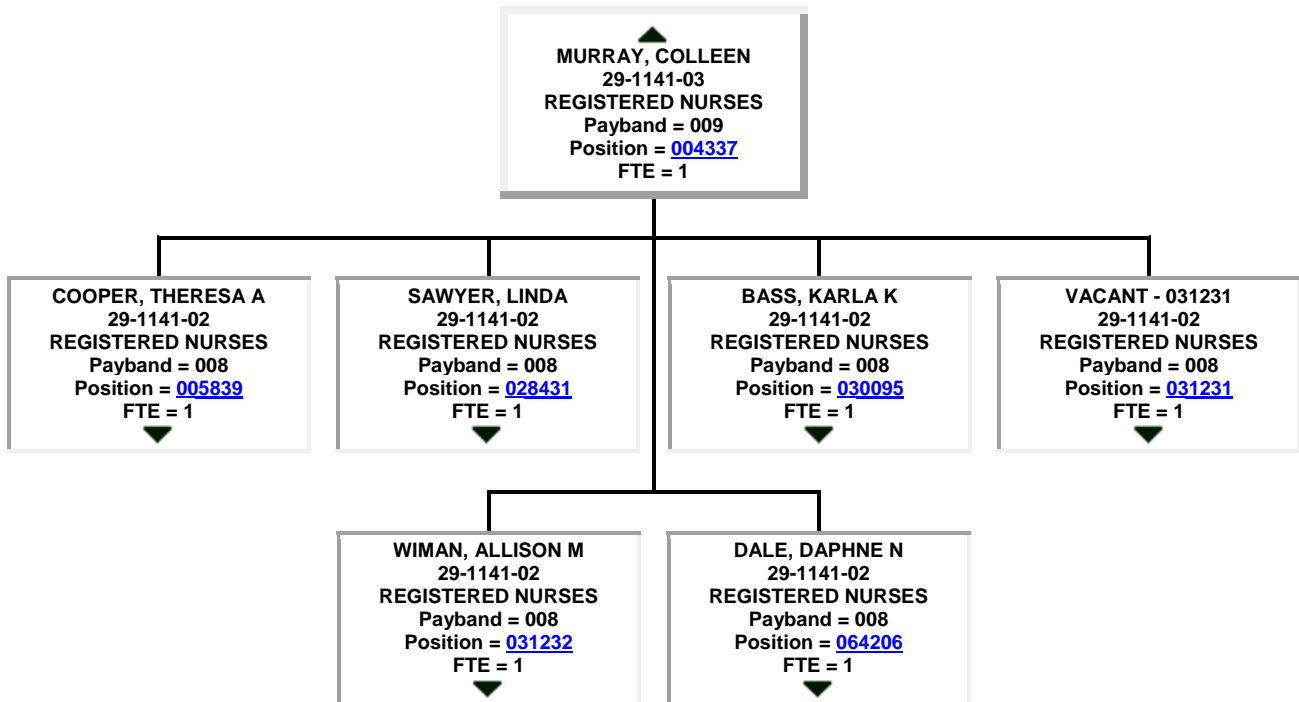


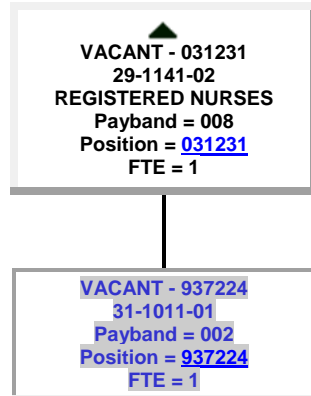
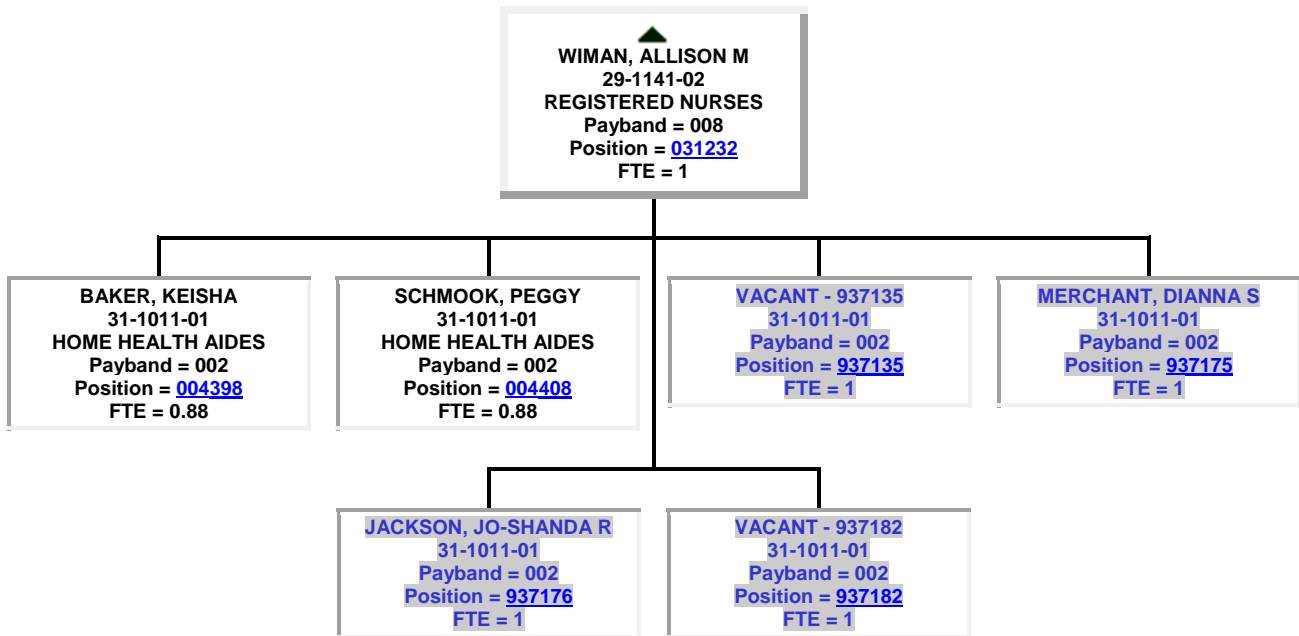


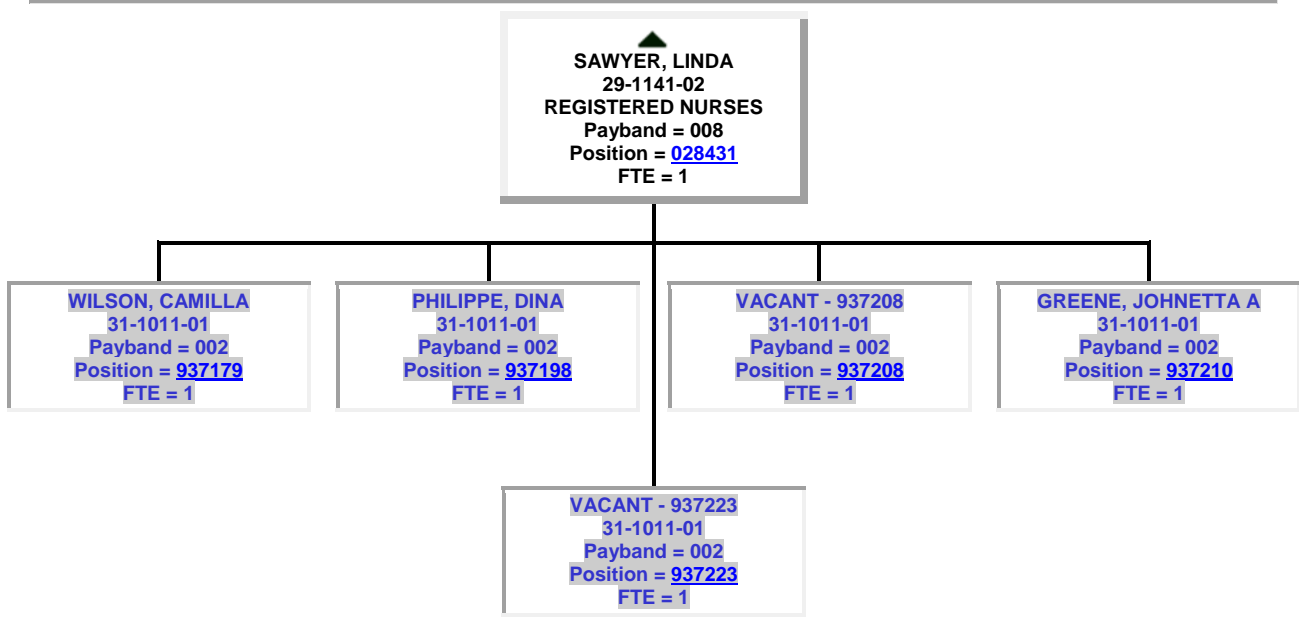
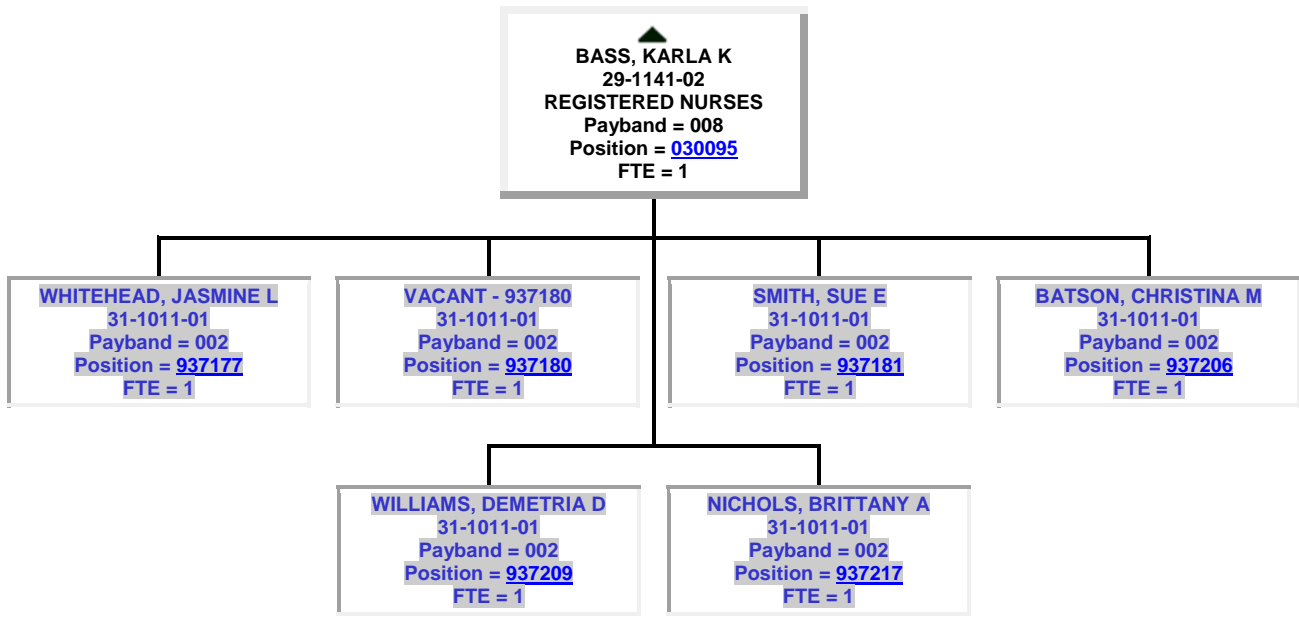


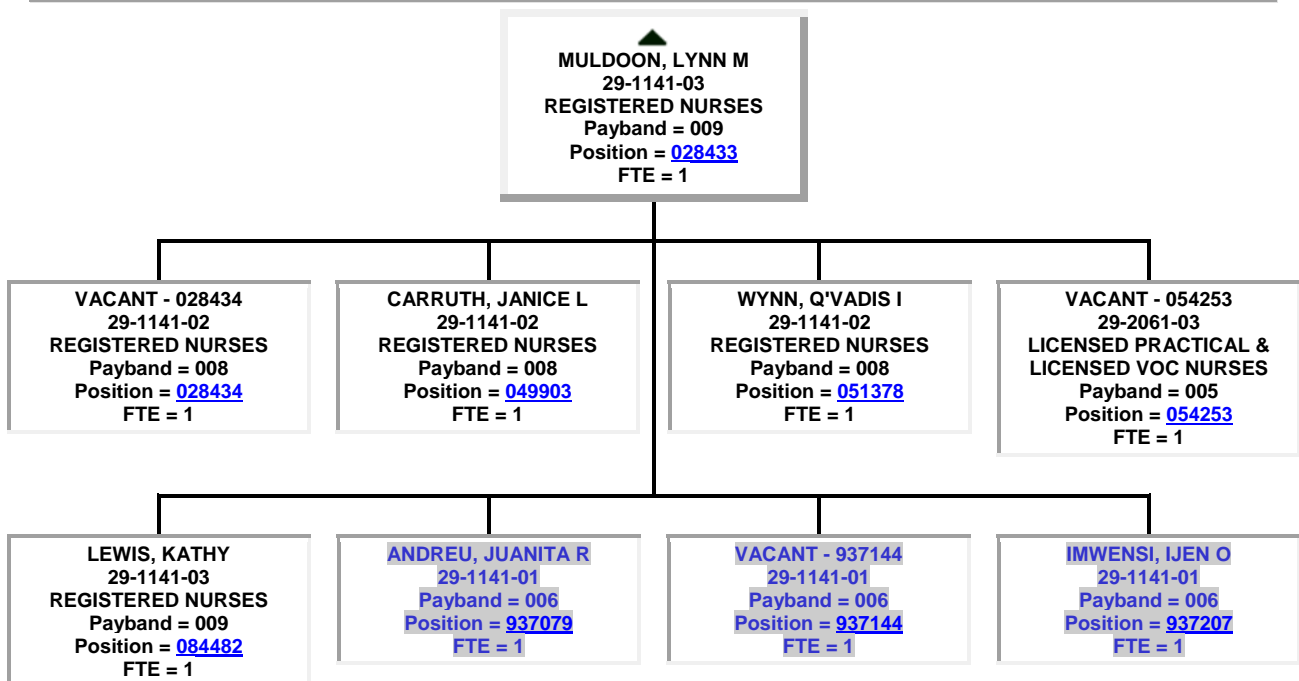
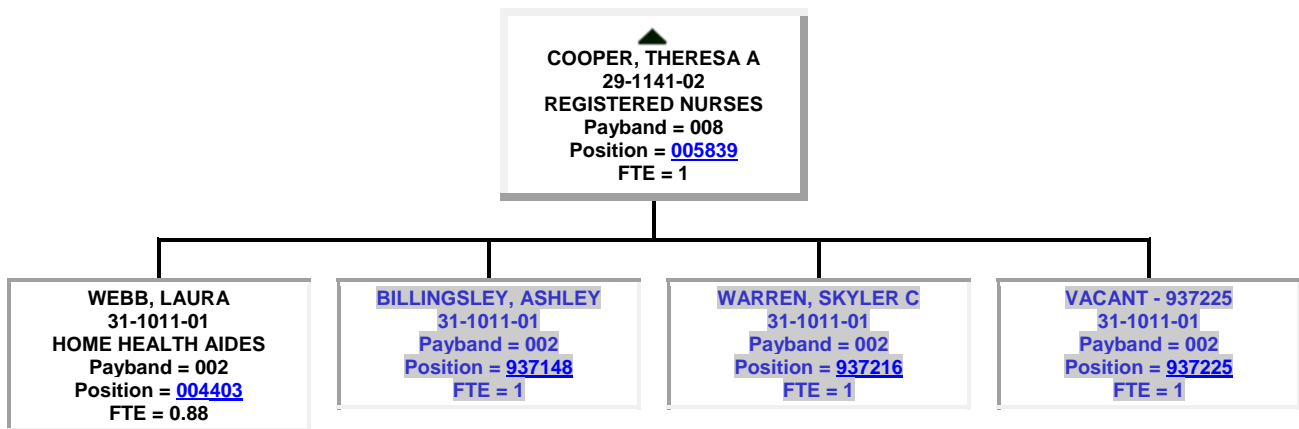




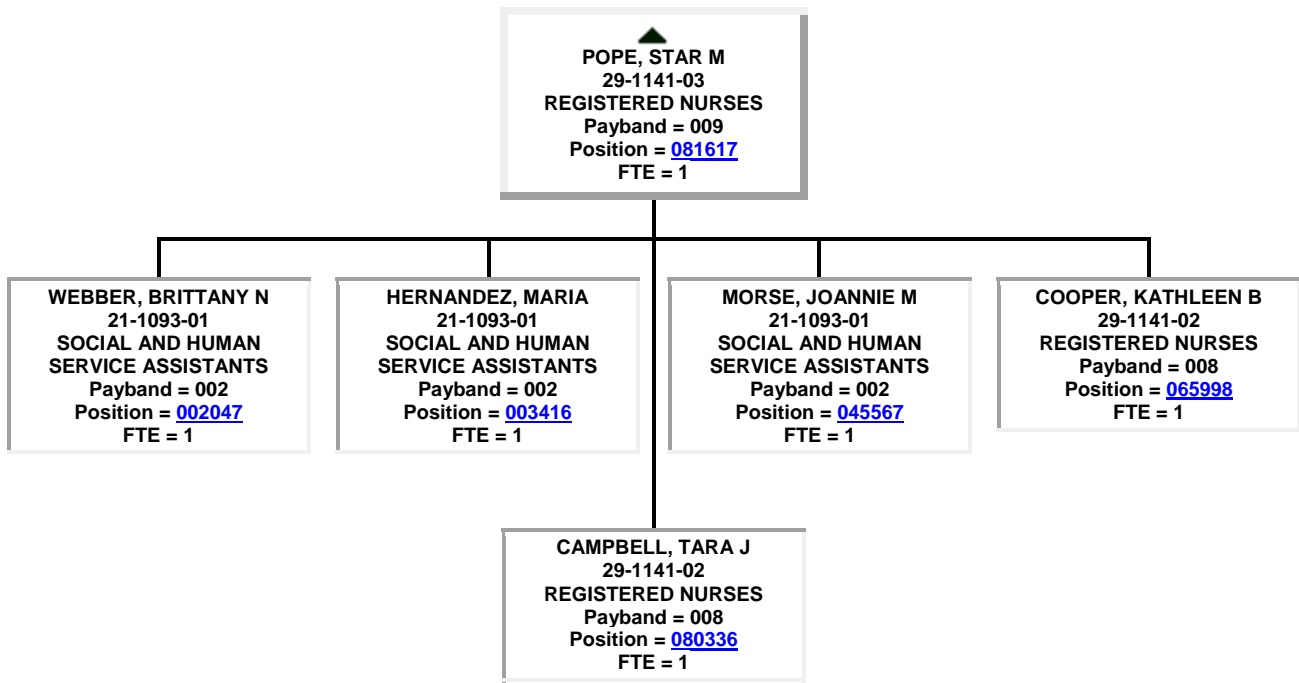
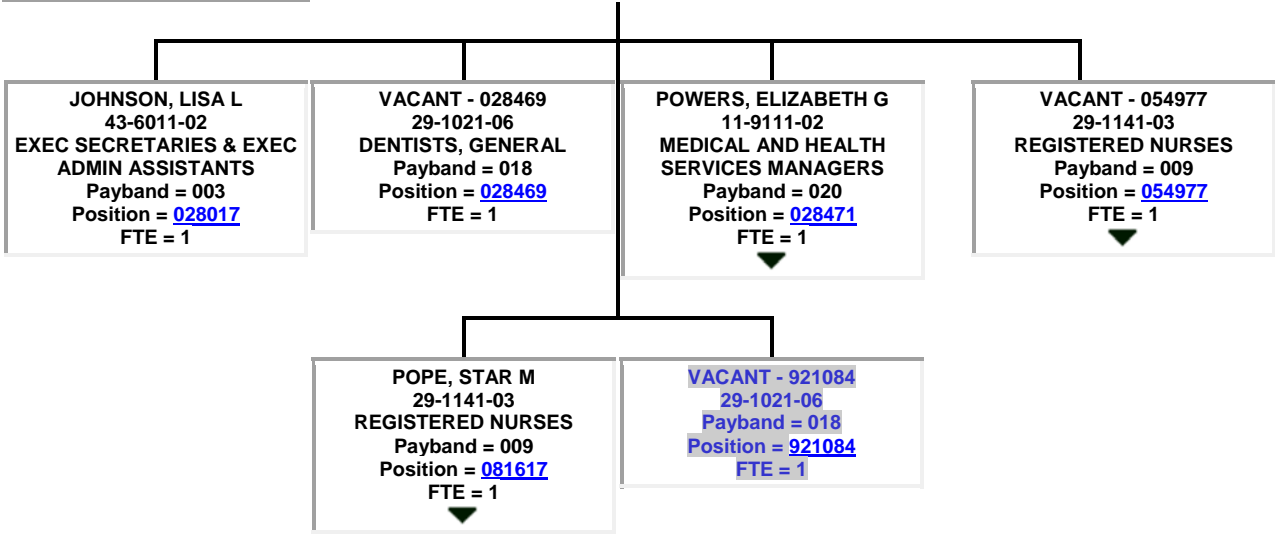








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MEDICAL AND HEALTH SERVICES MANAGERS
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 FTE = 1



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29-1141-03
REGISTERED NURSES
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Position = [054977](#)
FTE = 1

[BRYANT, HOLLY H](#)
21-1093-01
Payband = 002
Position = [938049](#)
FTE = 1

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POWERS, ELIZABETH G
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
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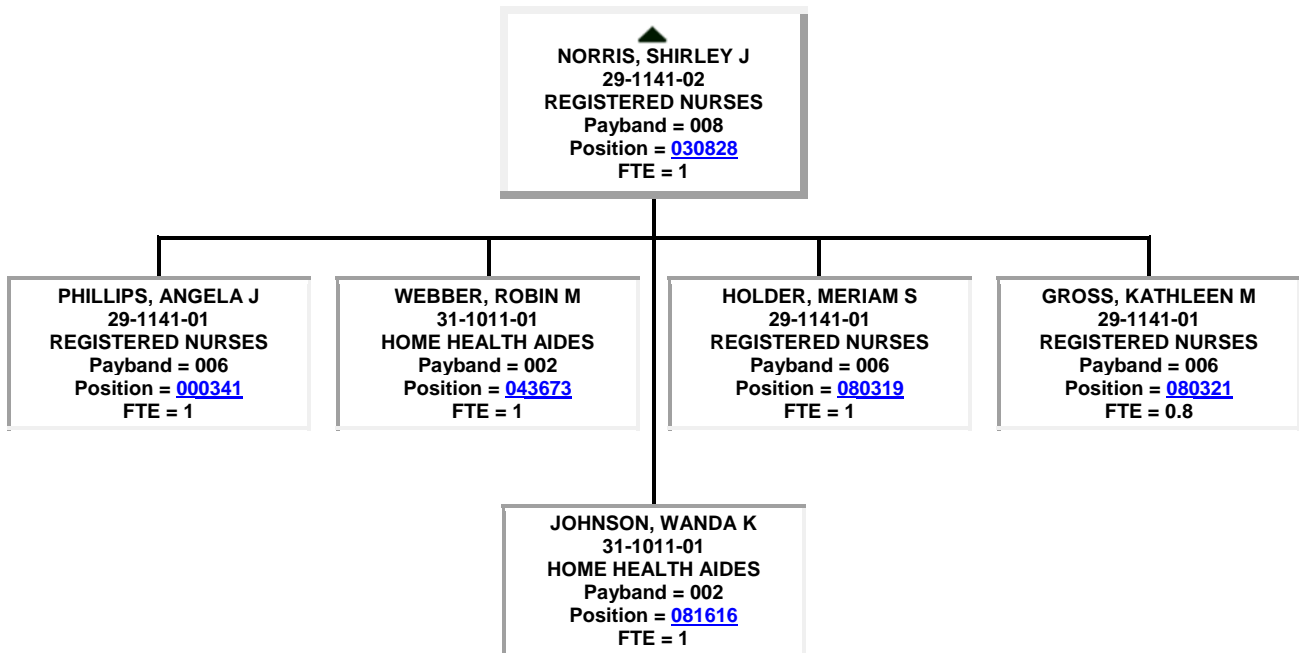
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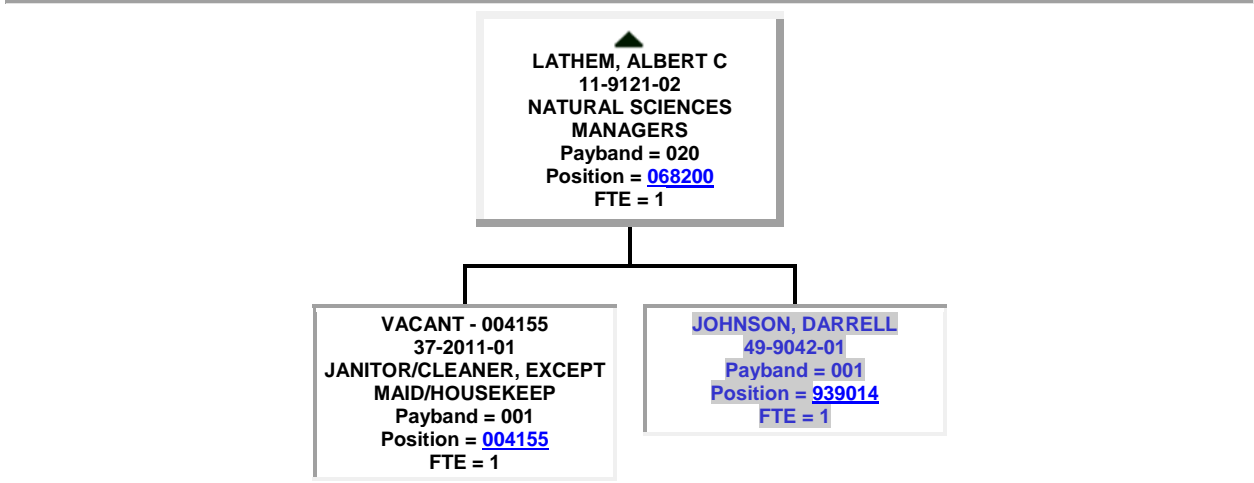
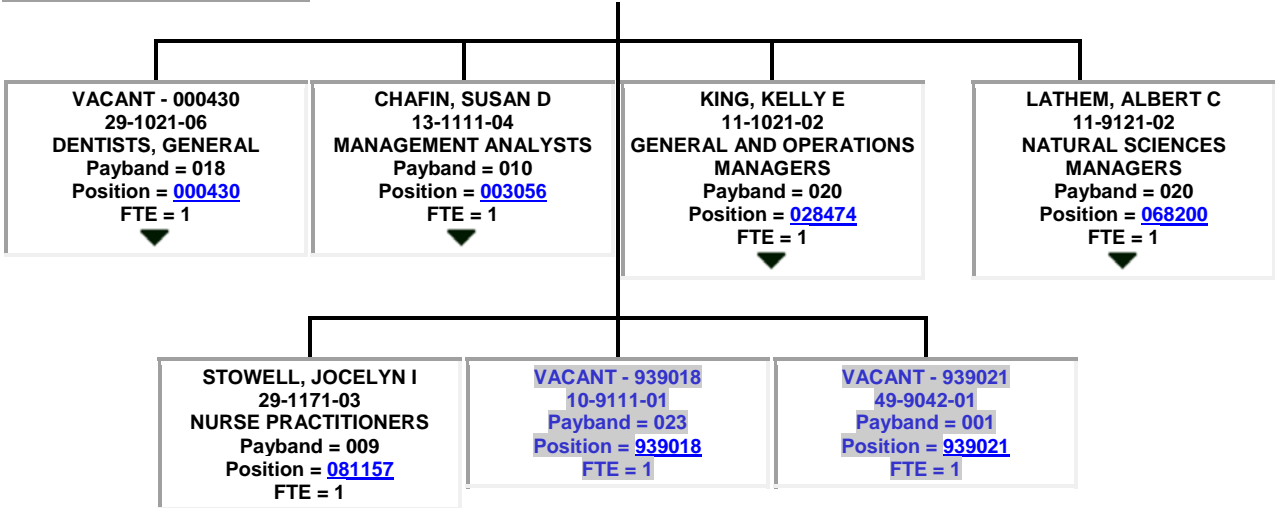
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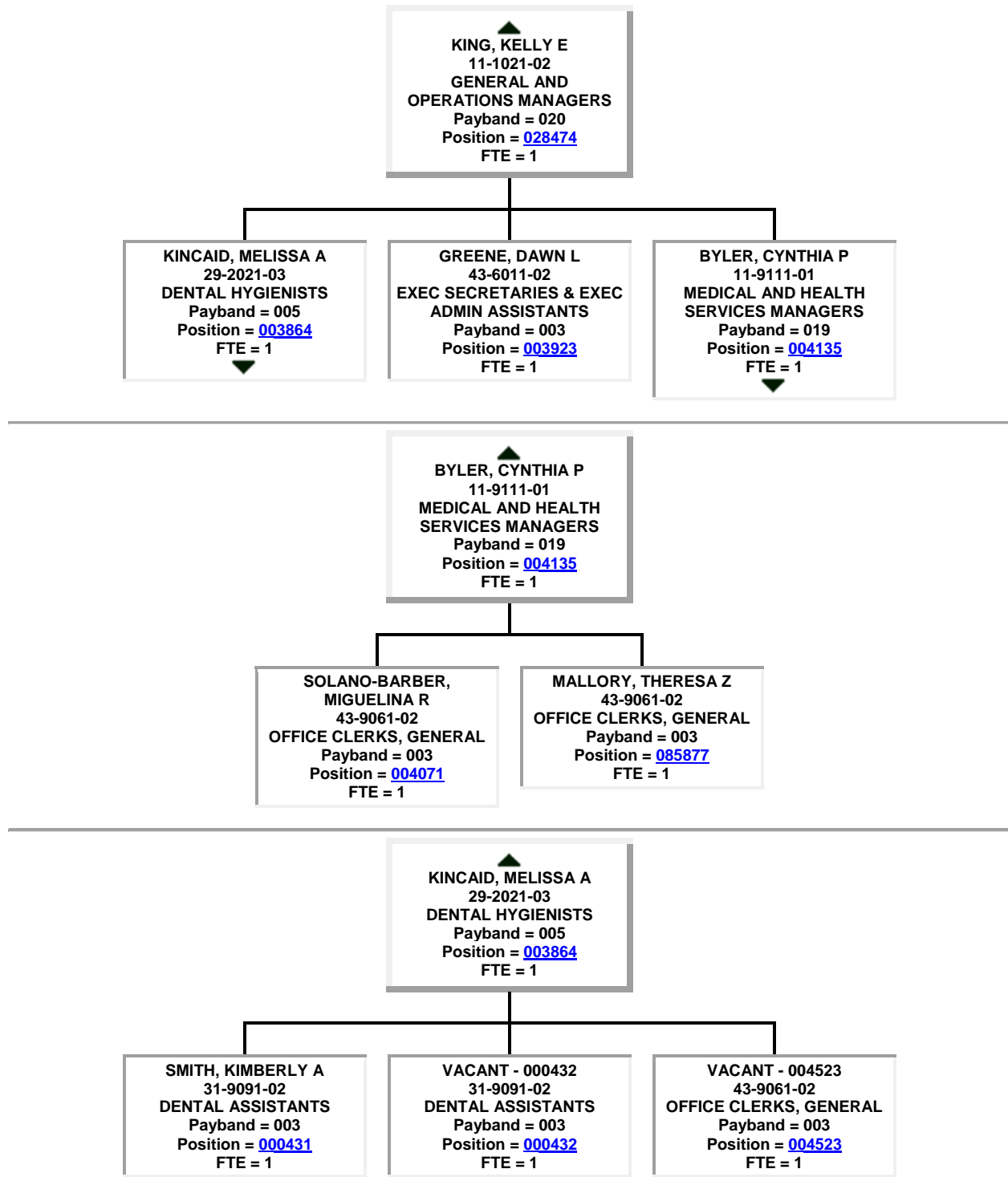
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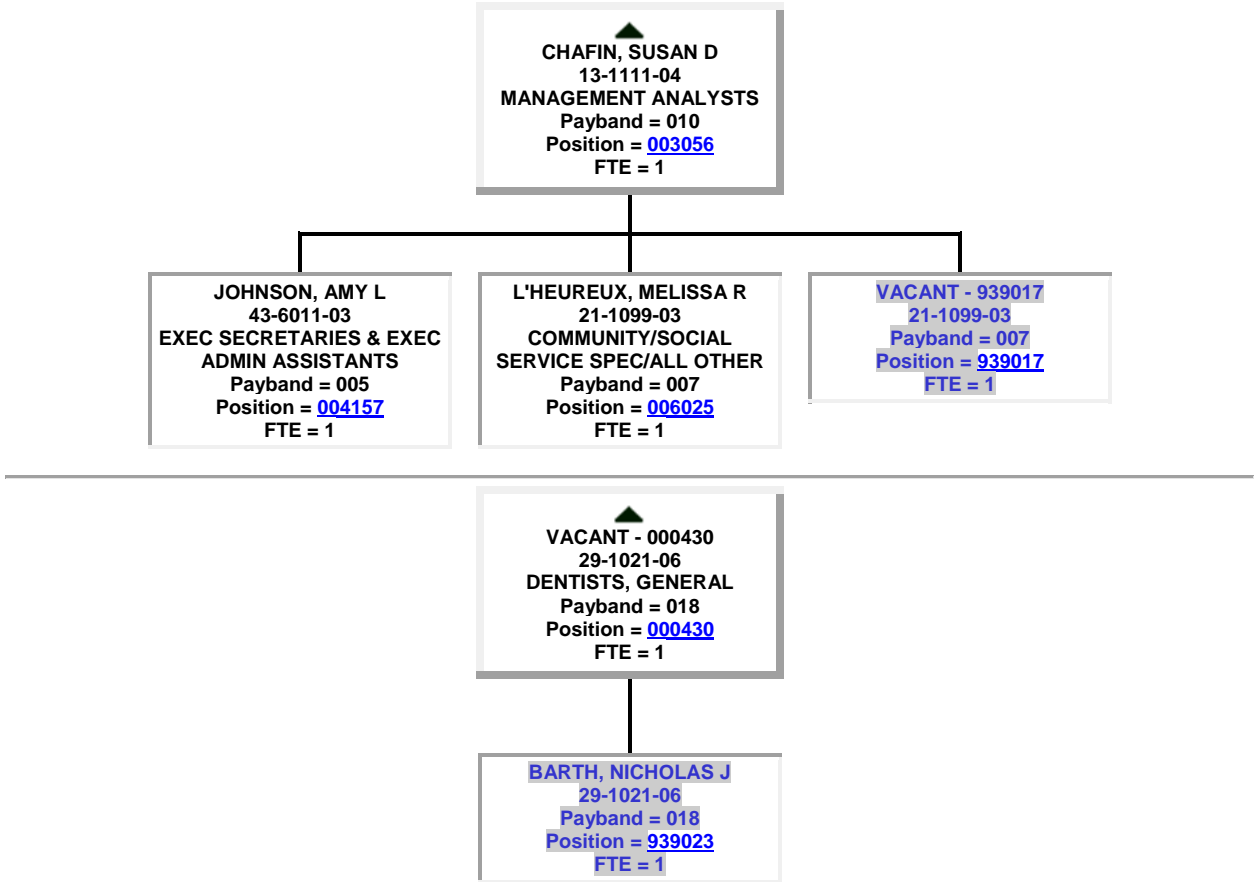
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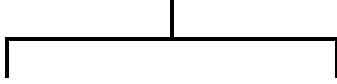
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MEDICAL AND HEALTH SERVICES MANAGERS
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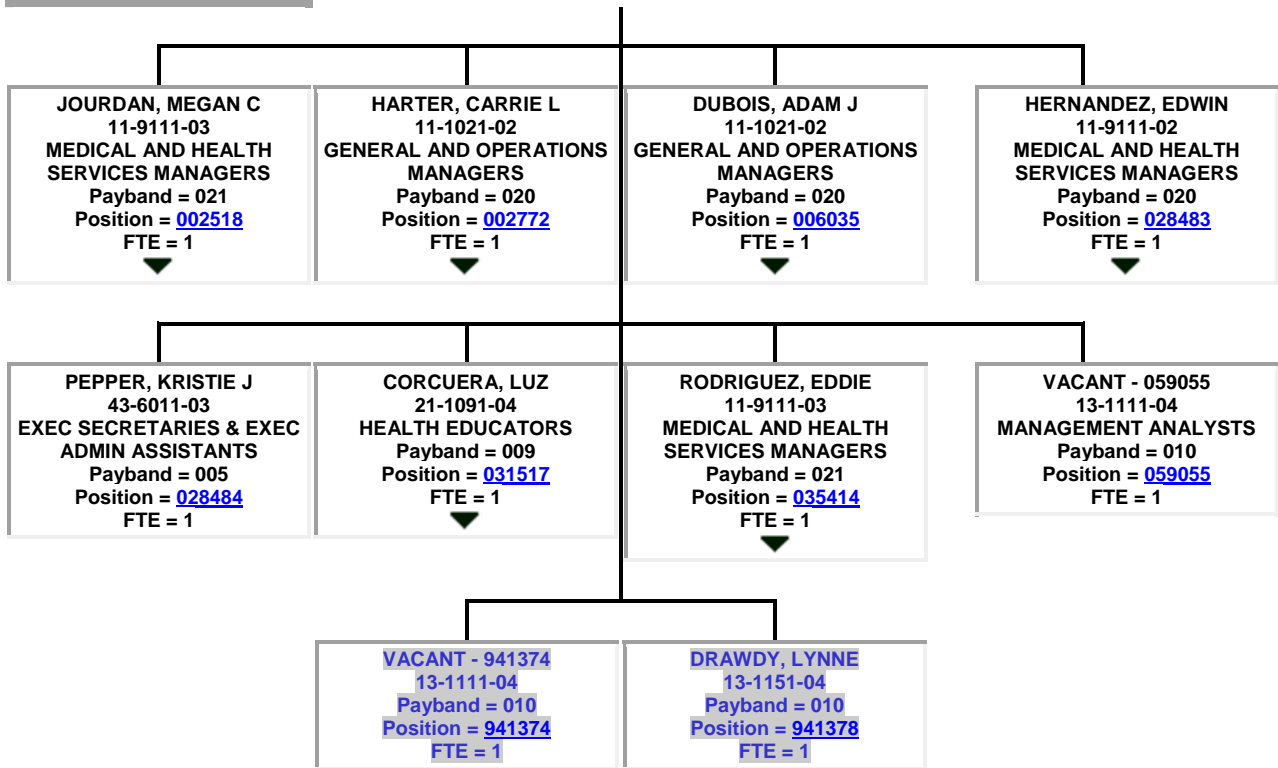
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GENERAL AND
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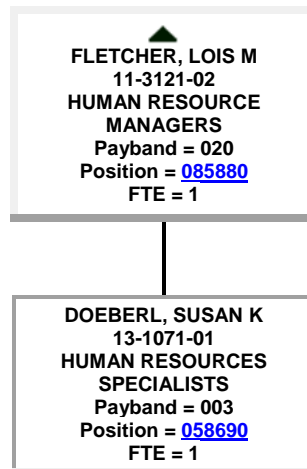
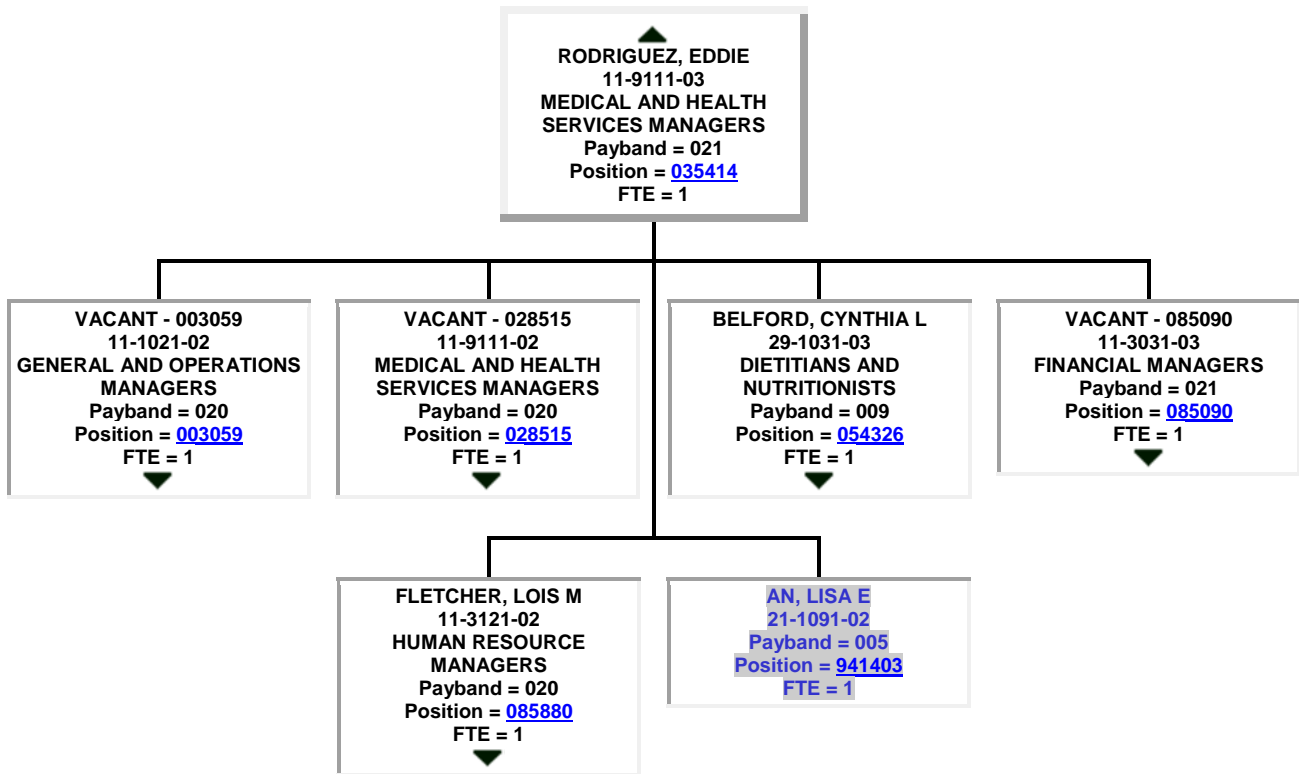


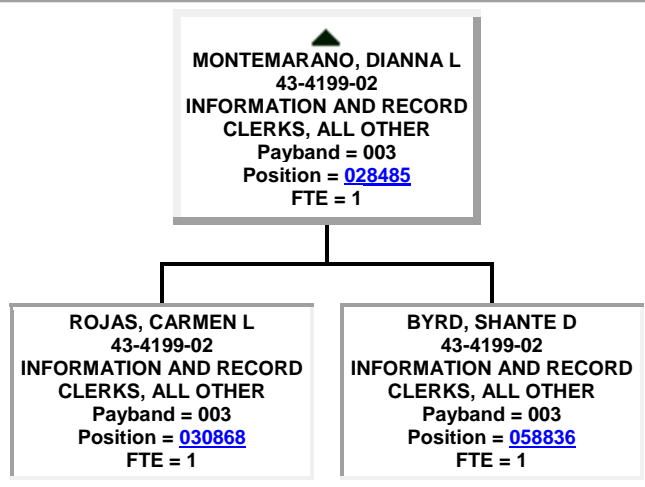
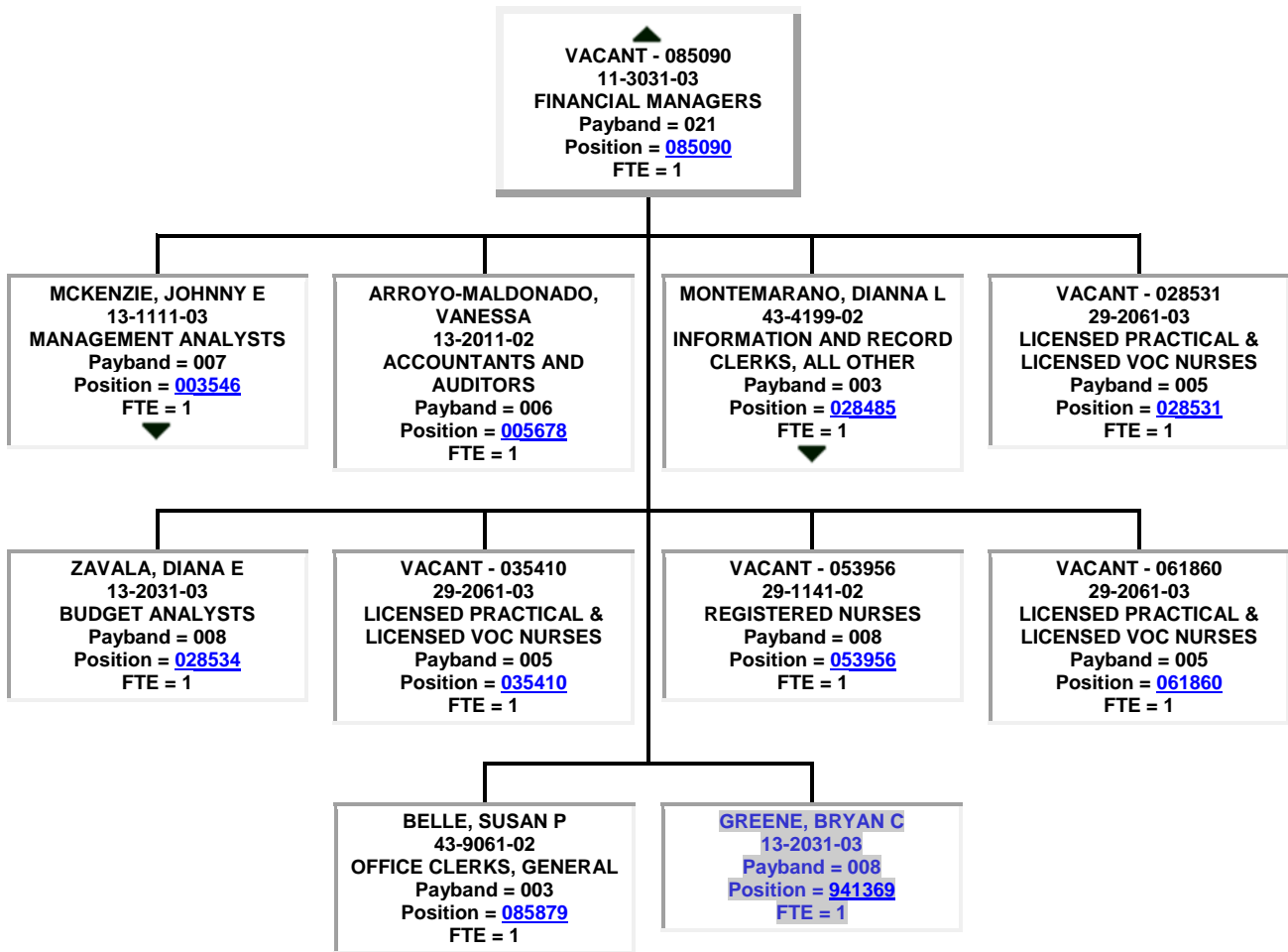
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SPECIALISTS
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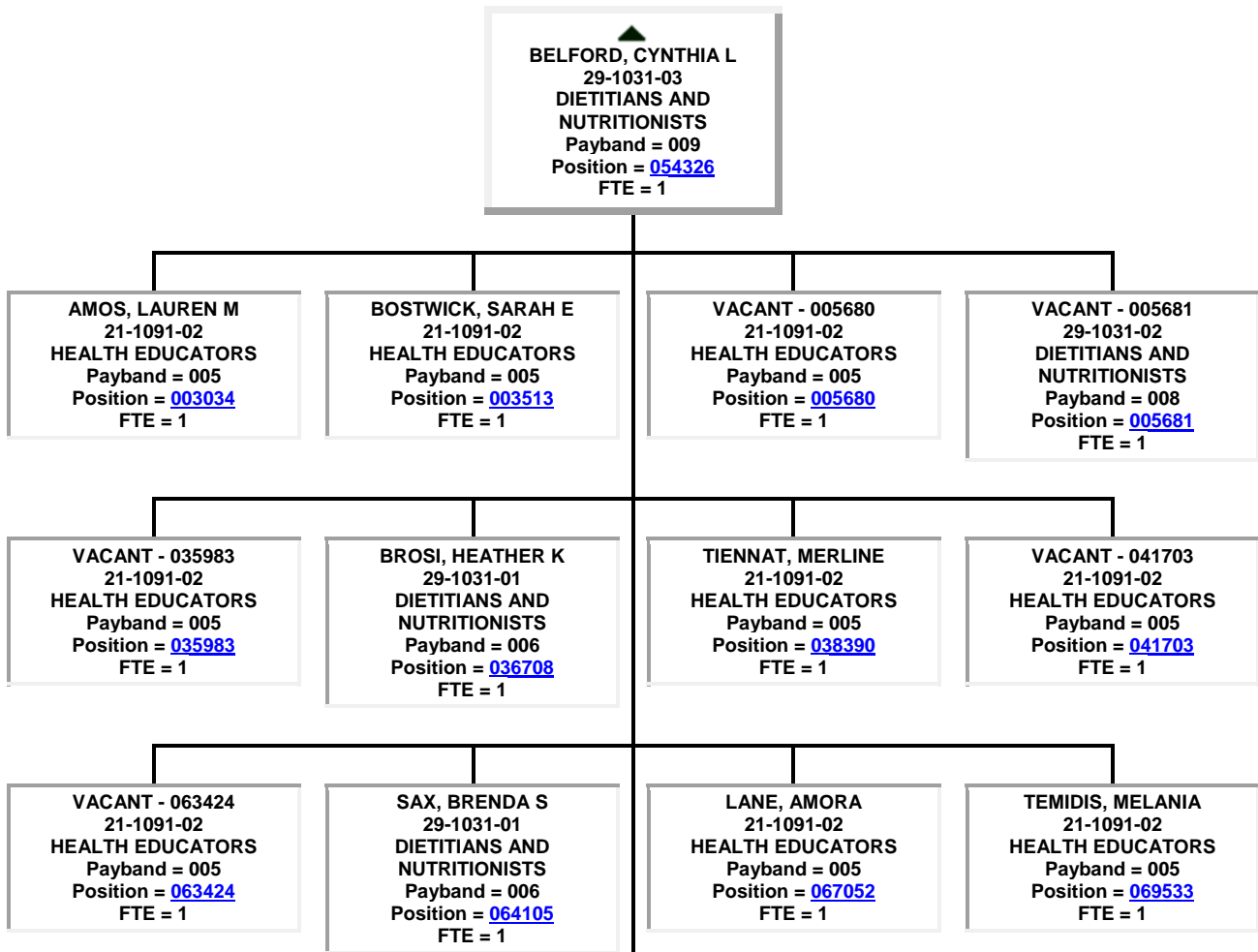
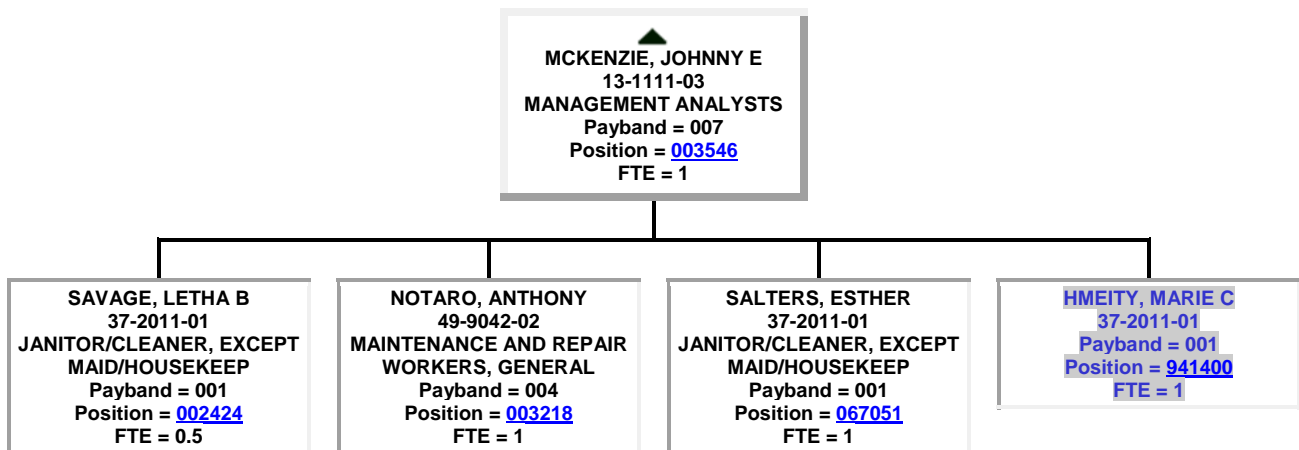
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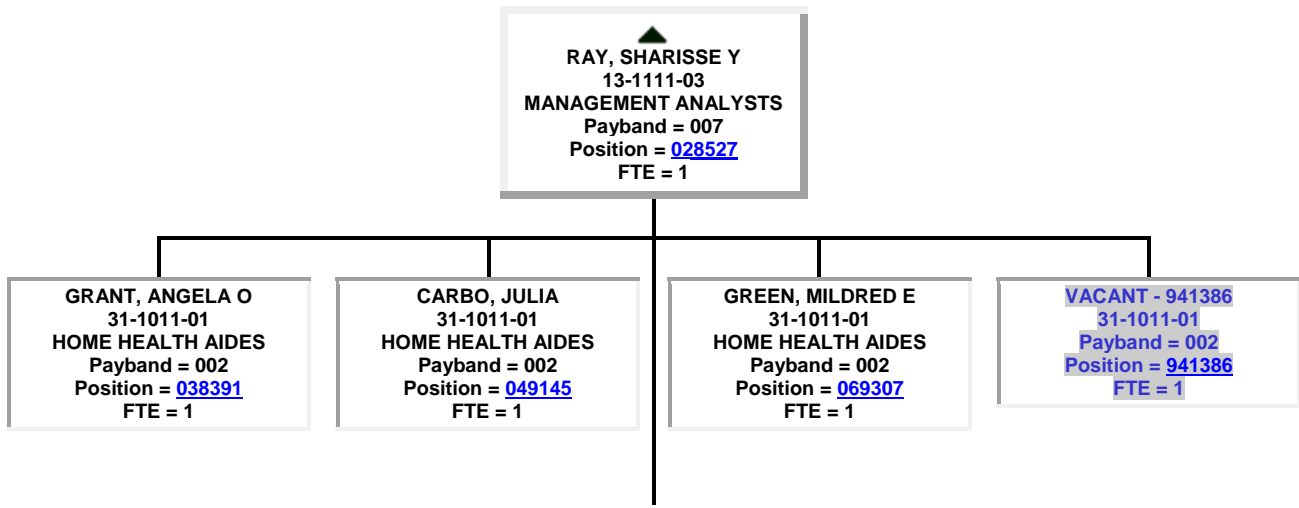
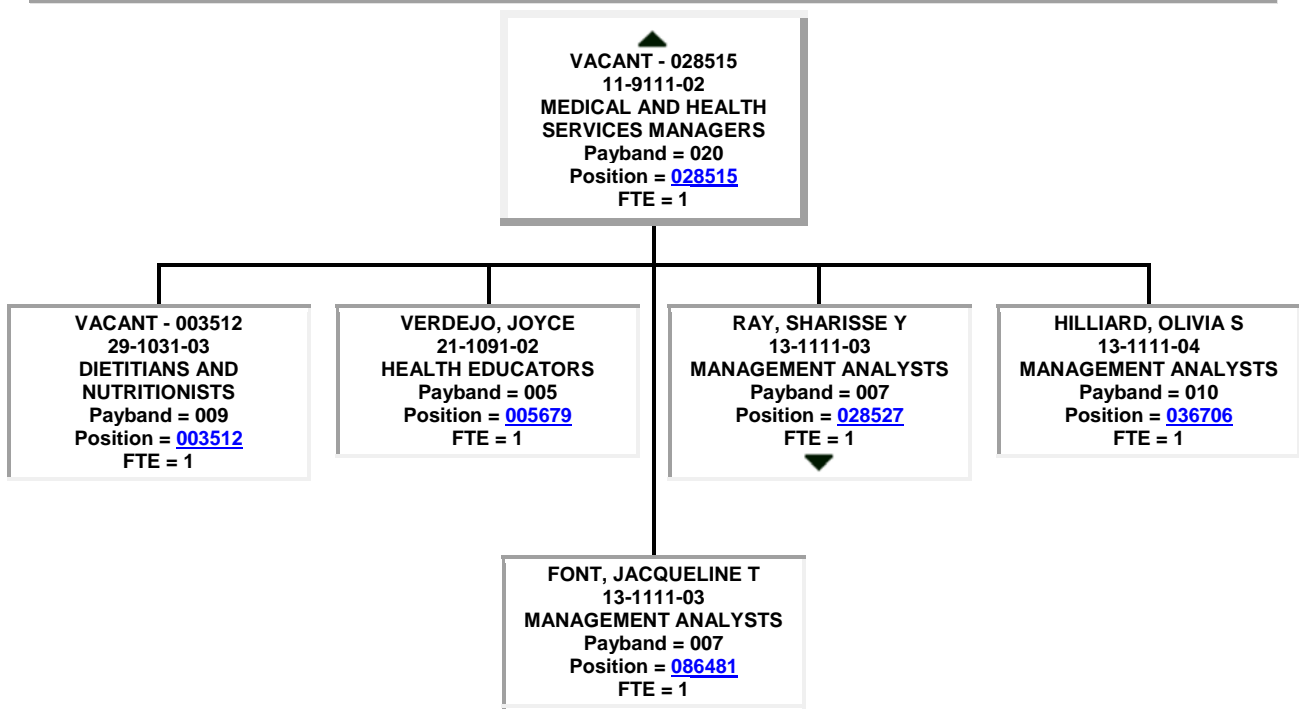
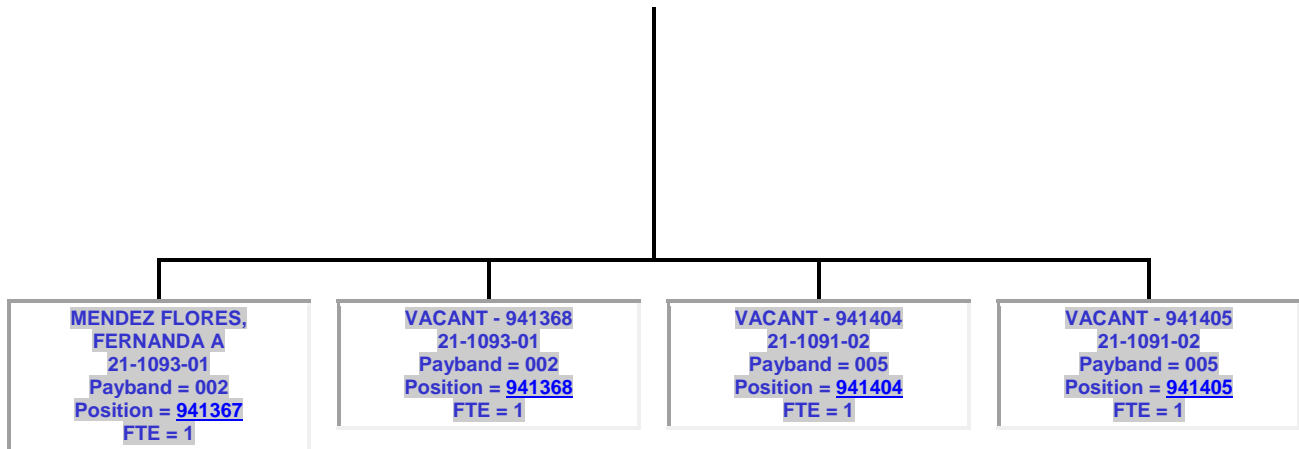
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10-9111-01
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 023
Position = [028498](#)
FTE = 1











TOLENTINO, ROSA M
31-1011-01
Payband = 002
Position = [941387](#)
FTE = 1

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VACANT - 003059
11-1021-02
**GENERAL AND
OPERATIONS MANAGERS**
Payband = 020
Position = [003059](#)
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GRAVES, PHYLLIS D
15-1142-02
**NETWORK & COMPUTER
SYSTEMS ADMINISTRATOR**
Payband = 006
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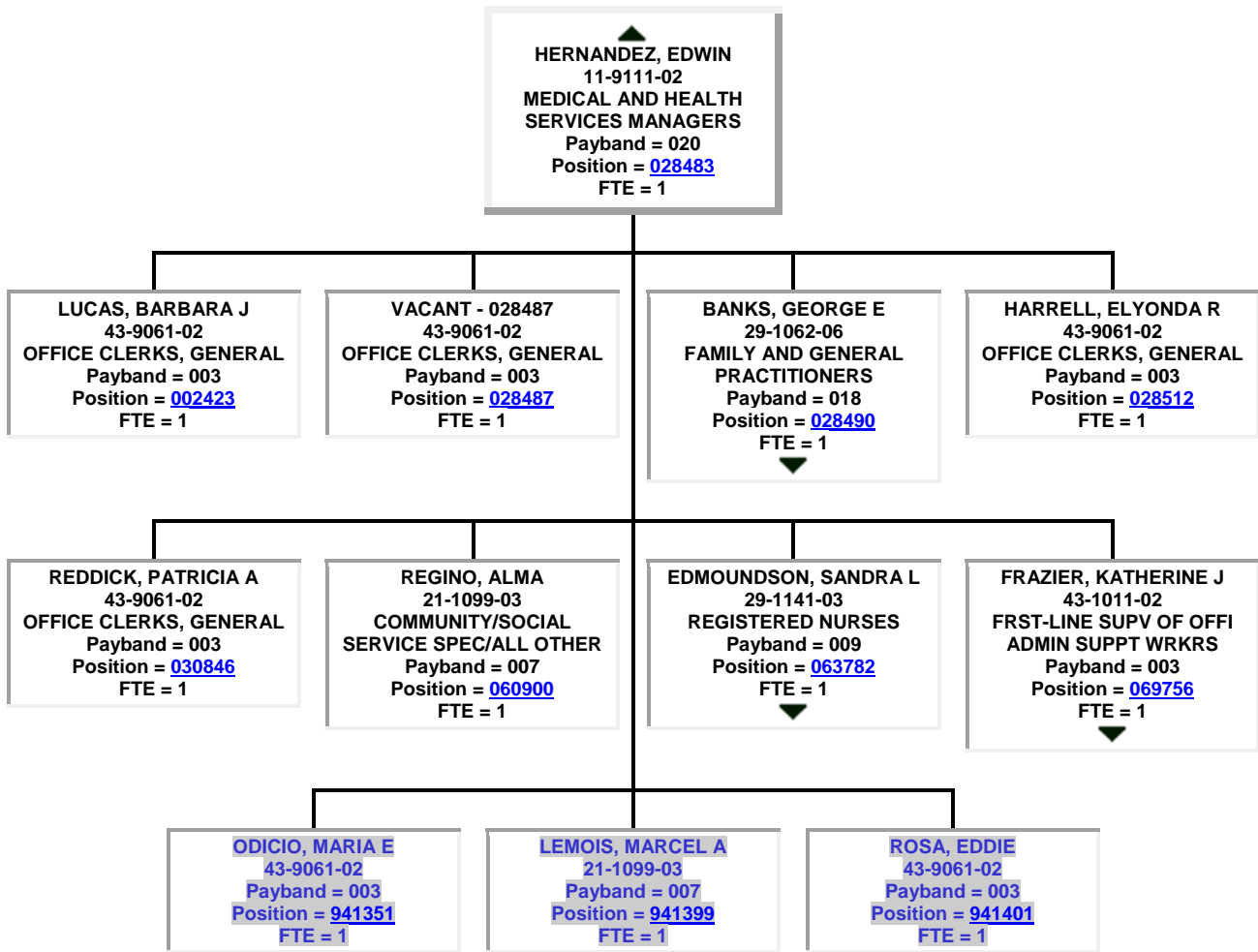
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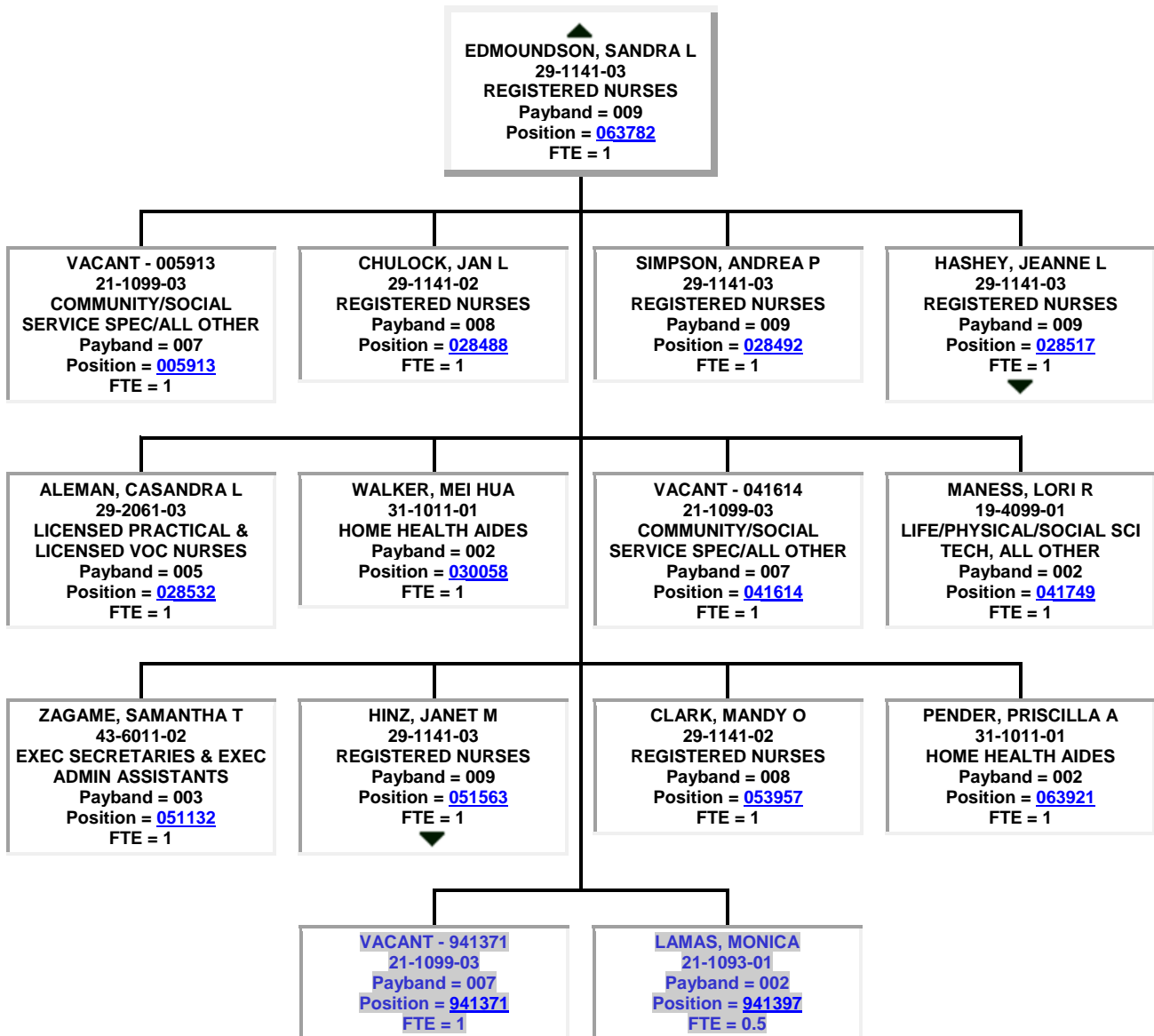
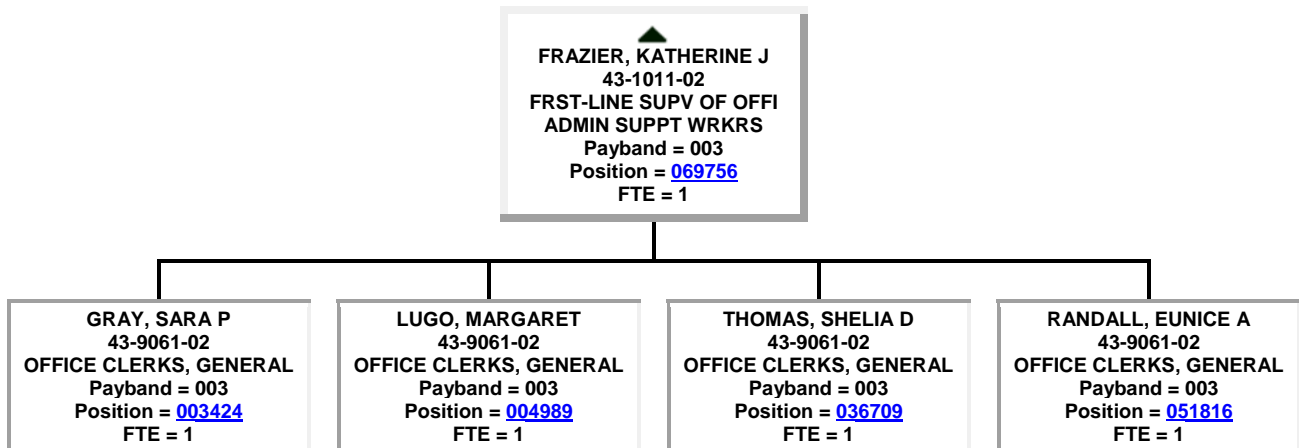
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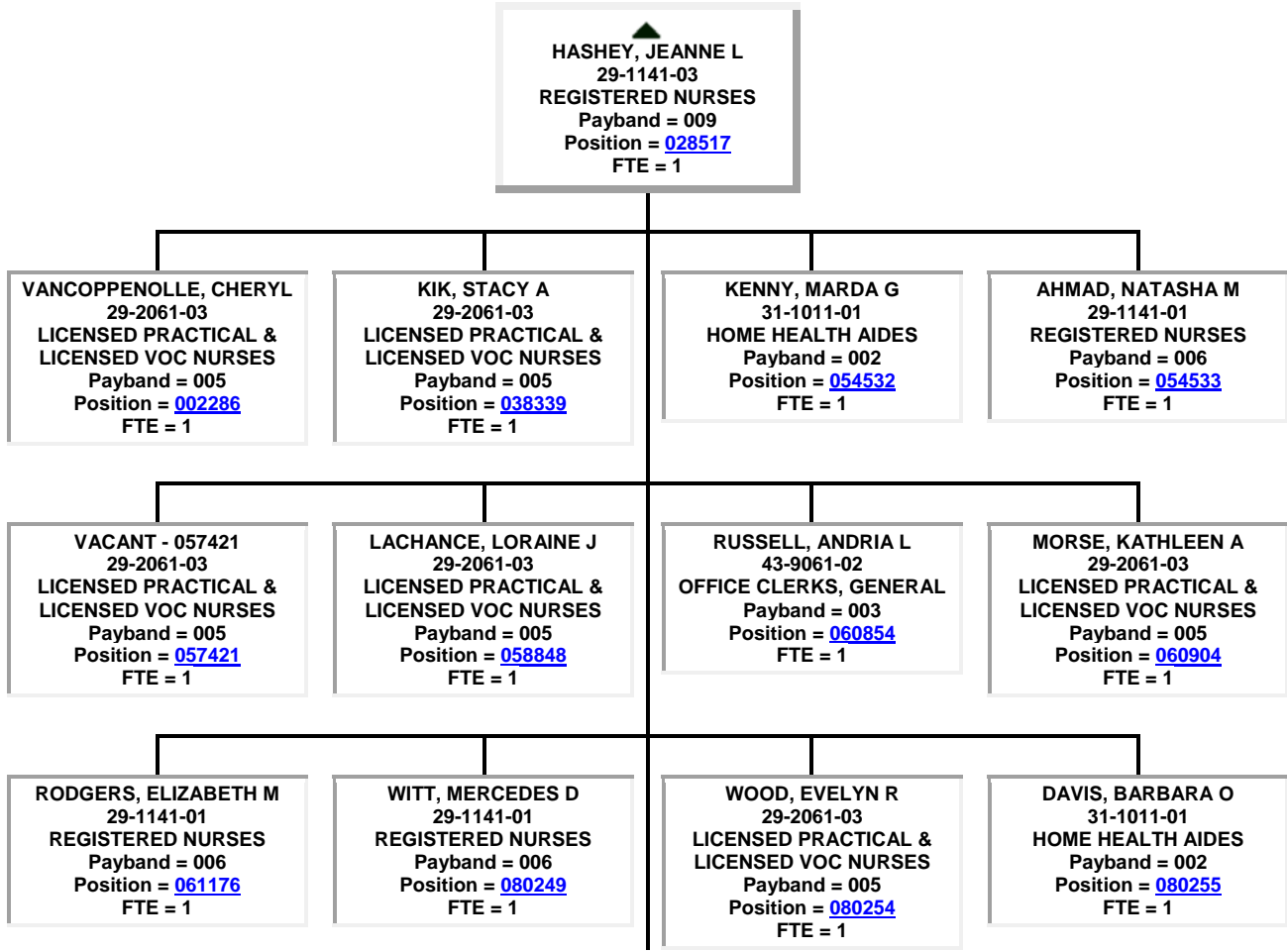
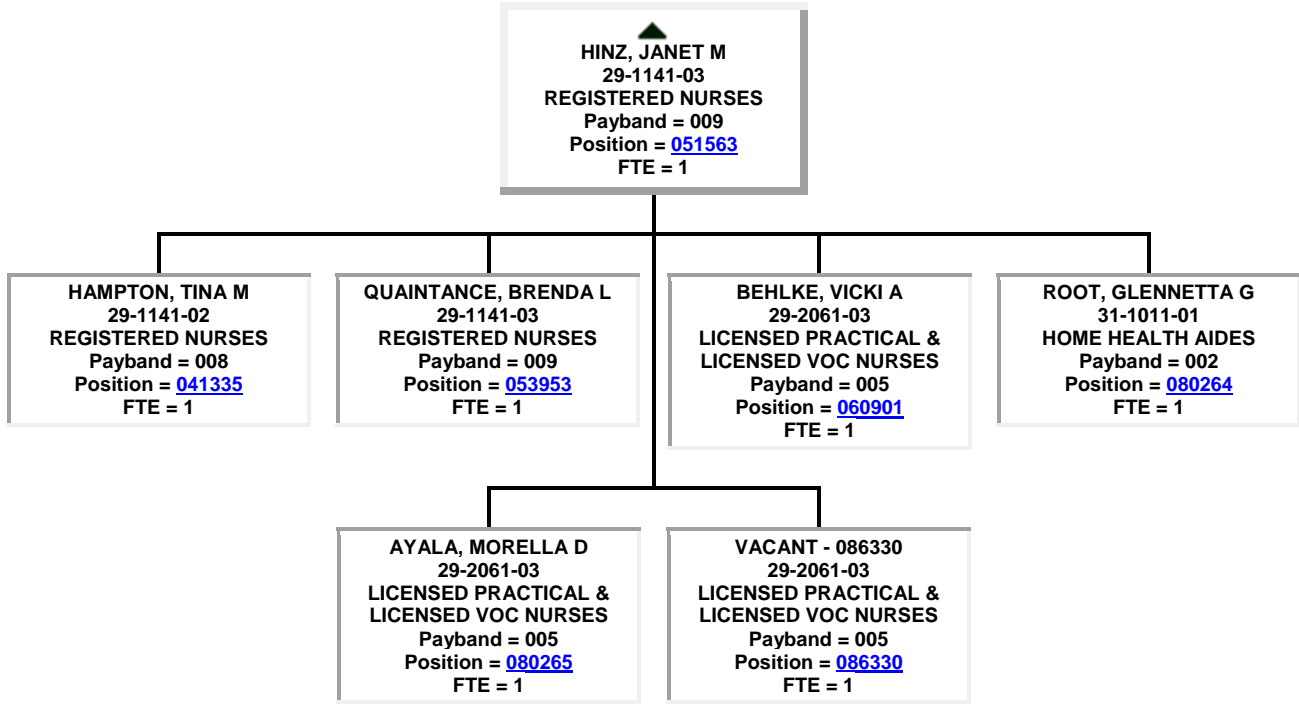
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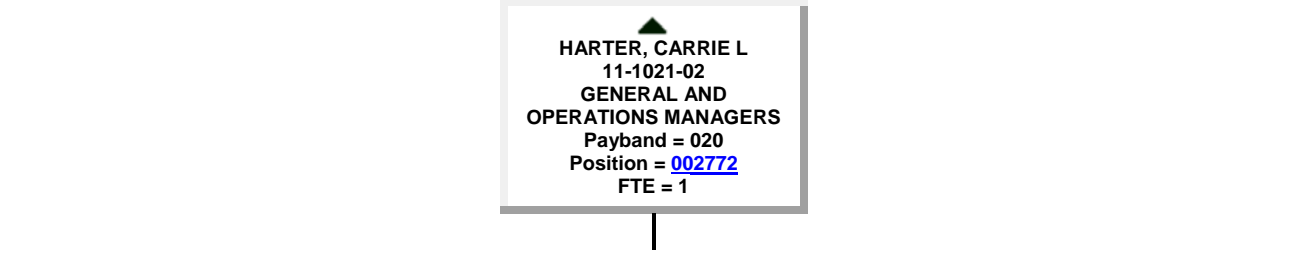
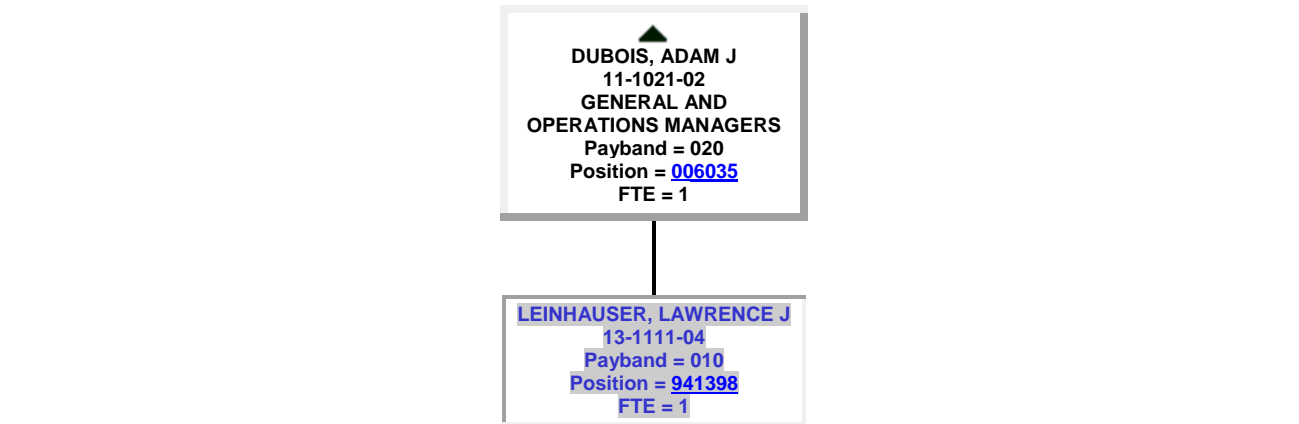
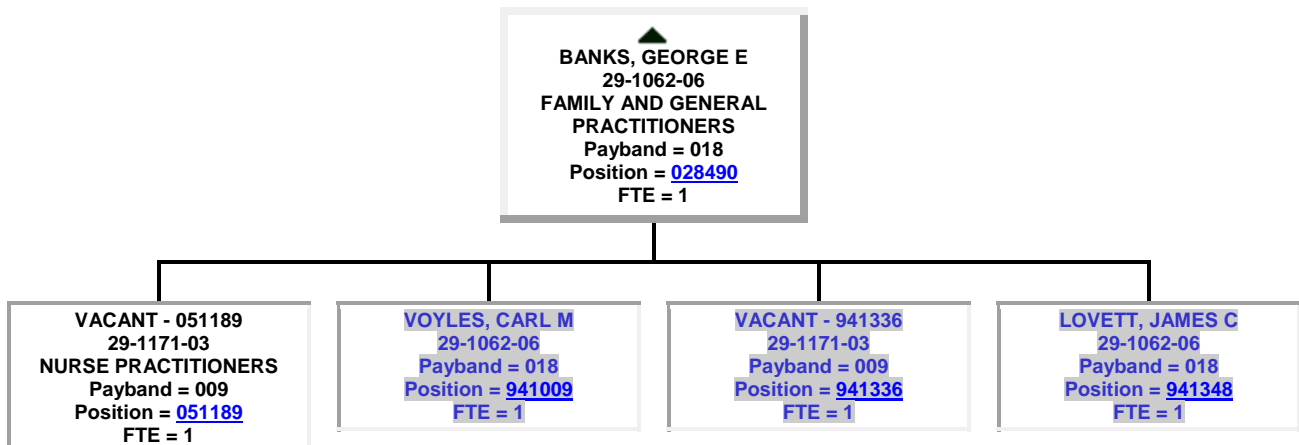
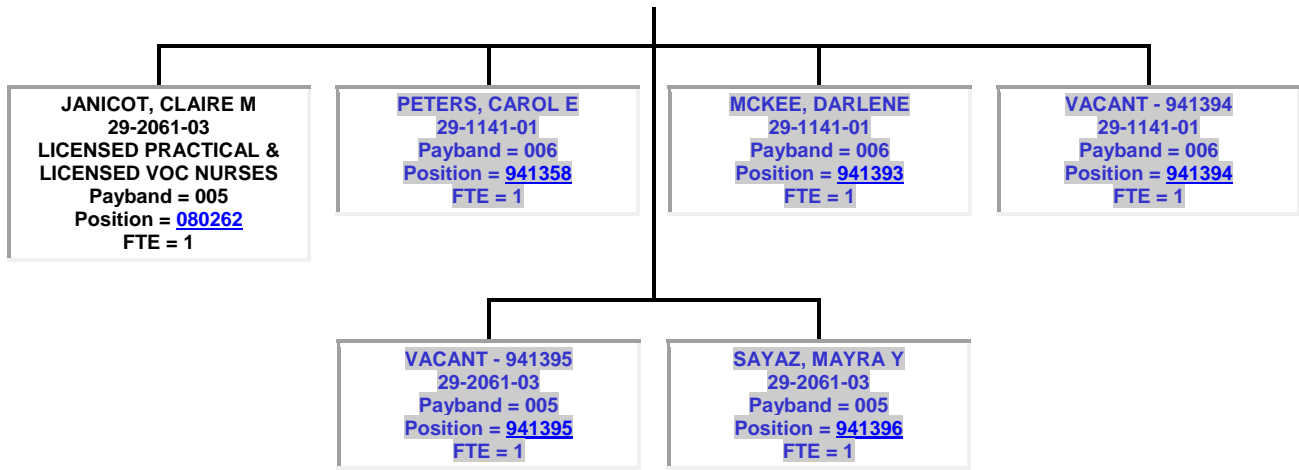
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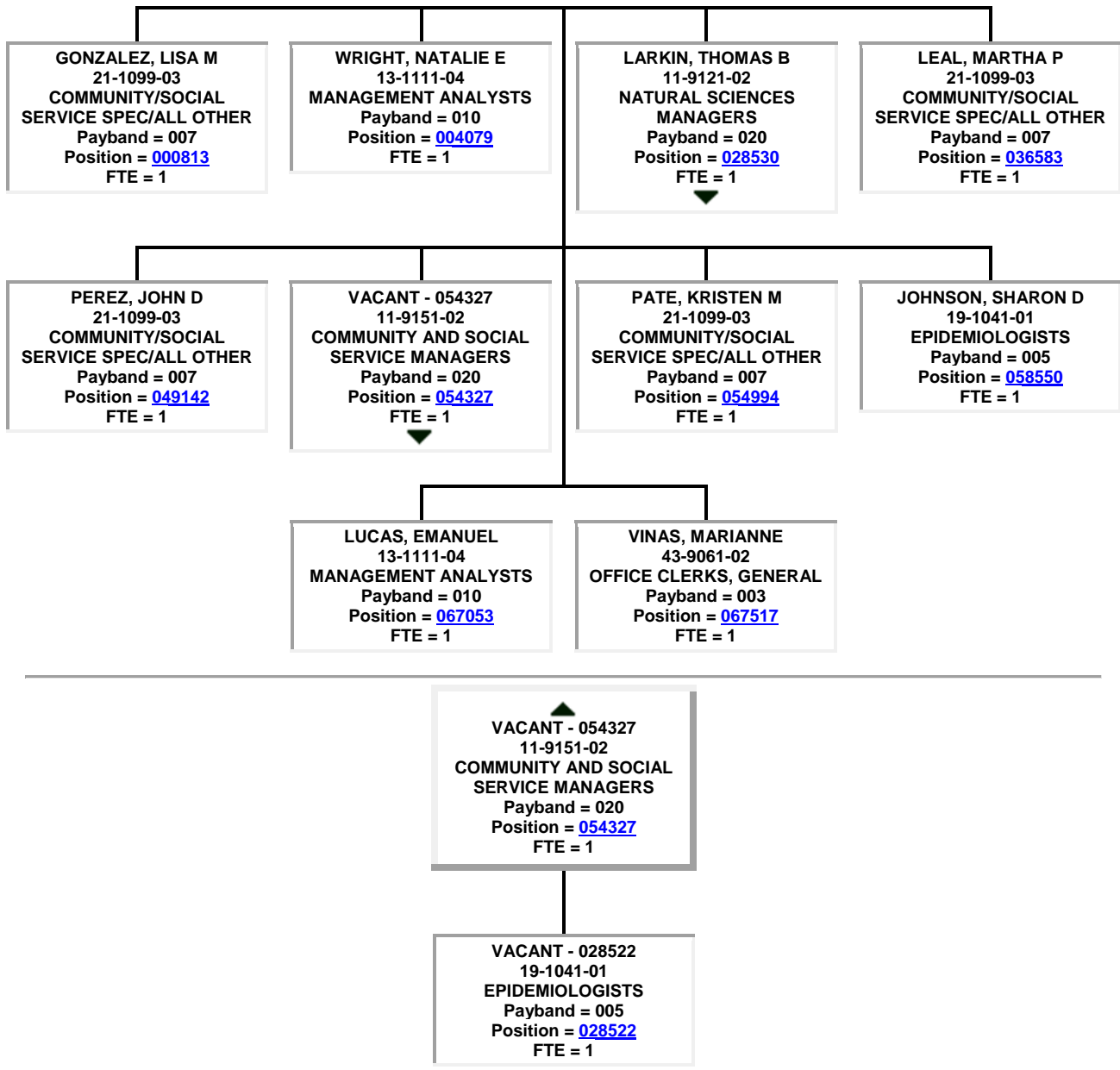
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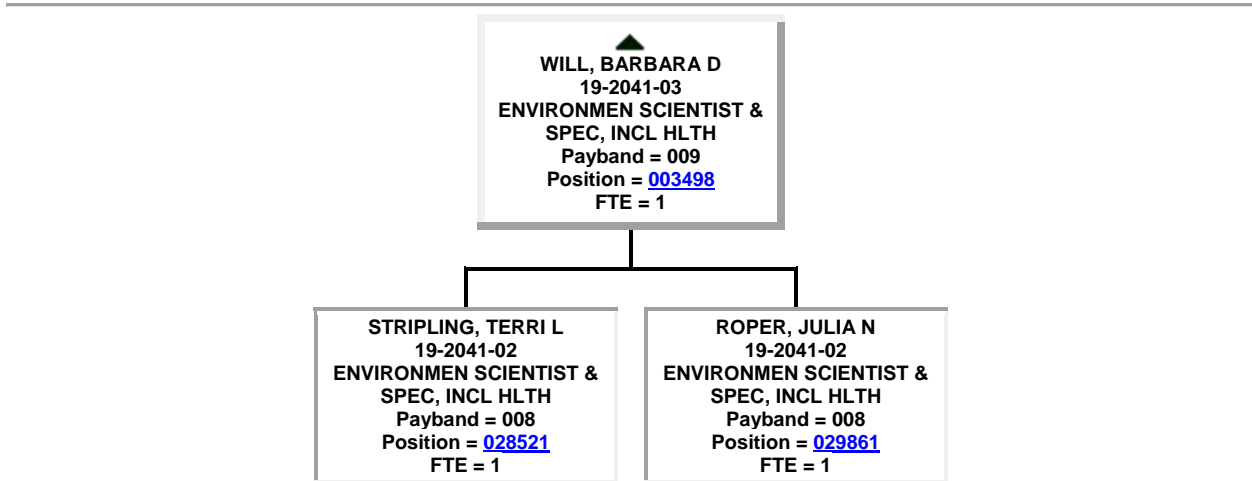
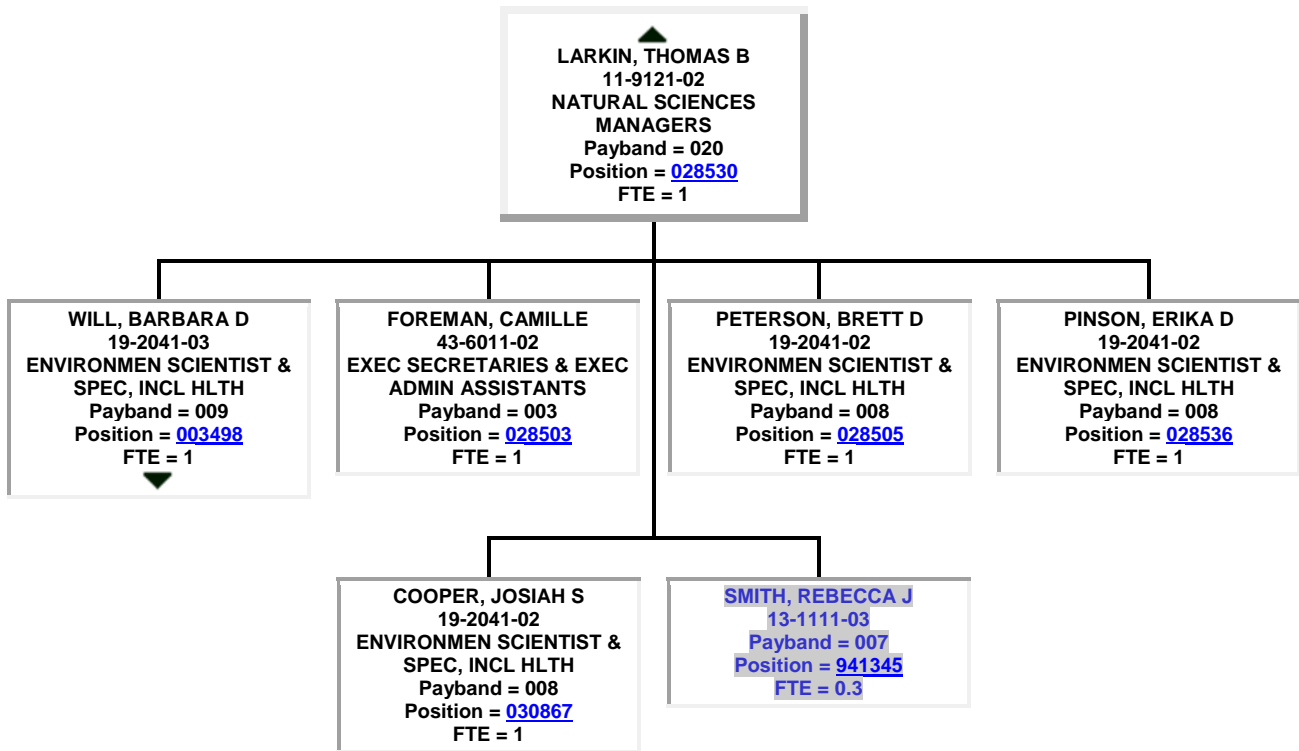


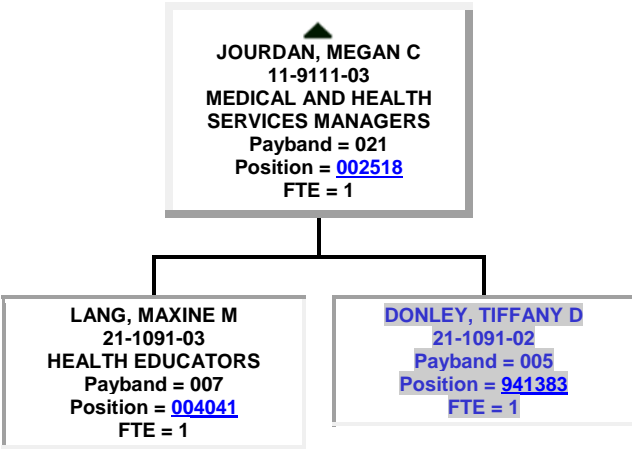




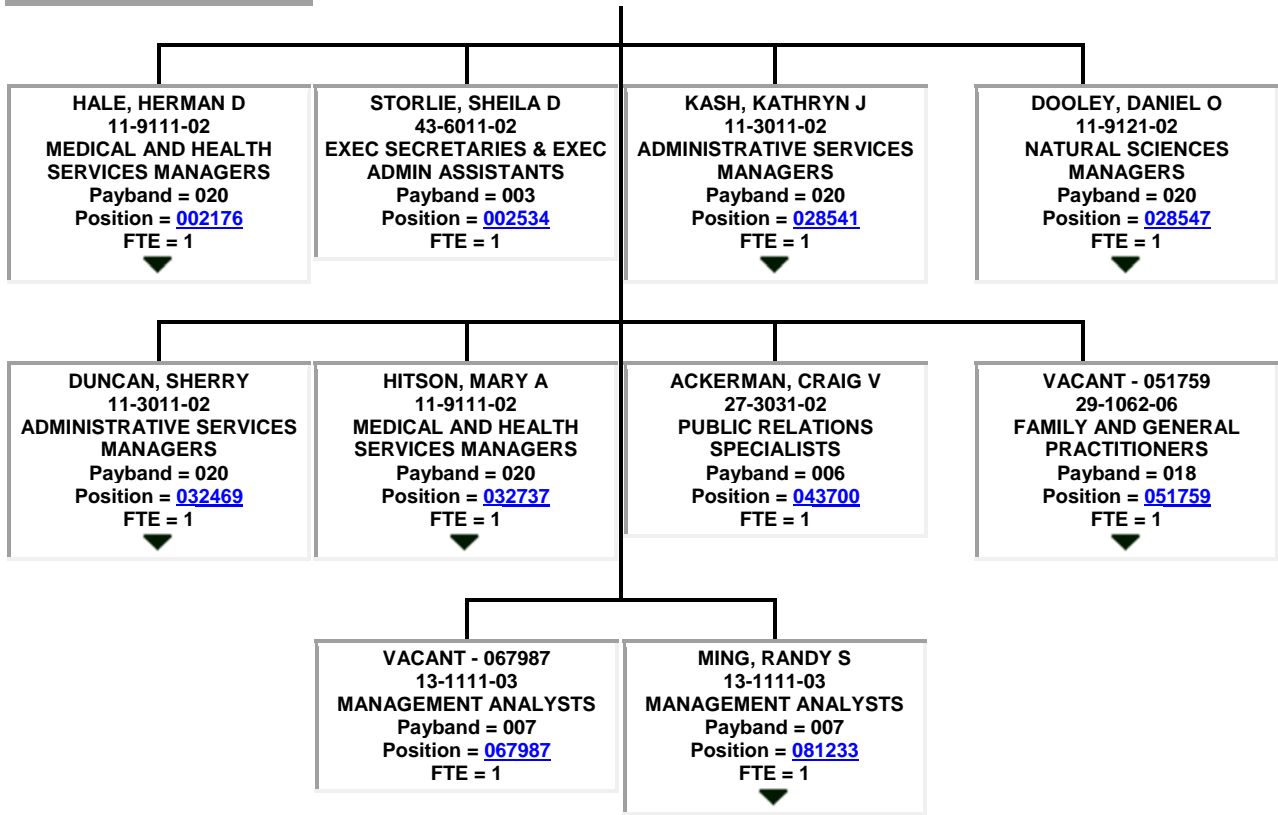






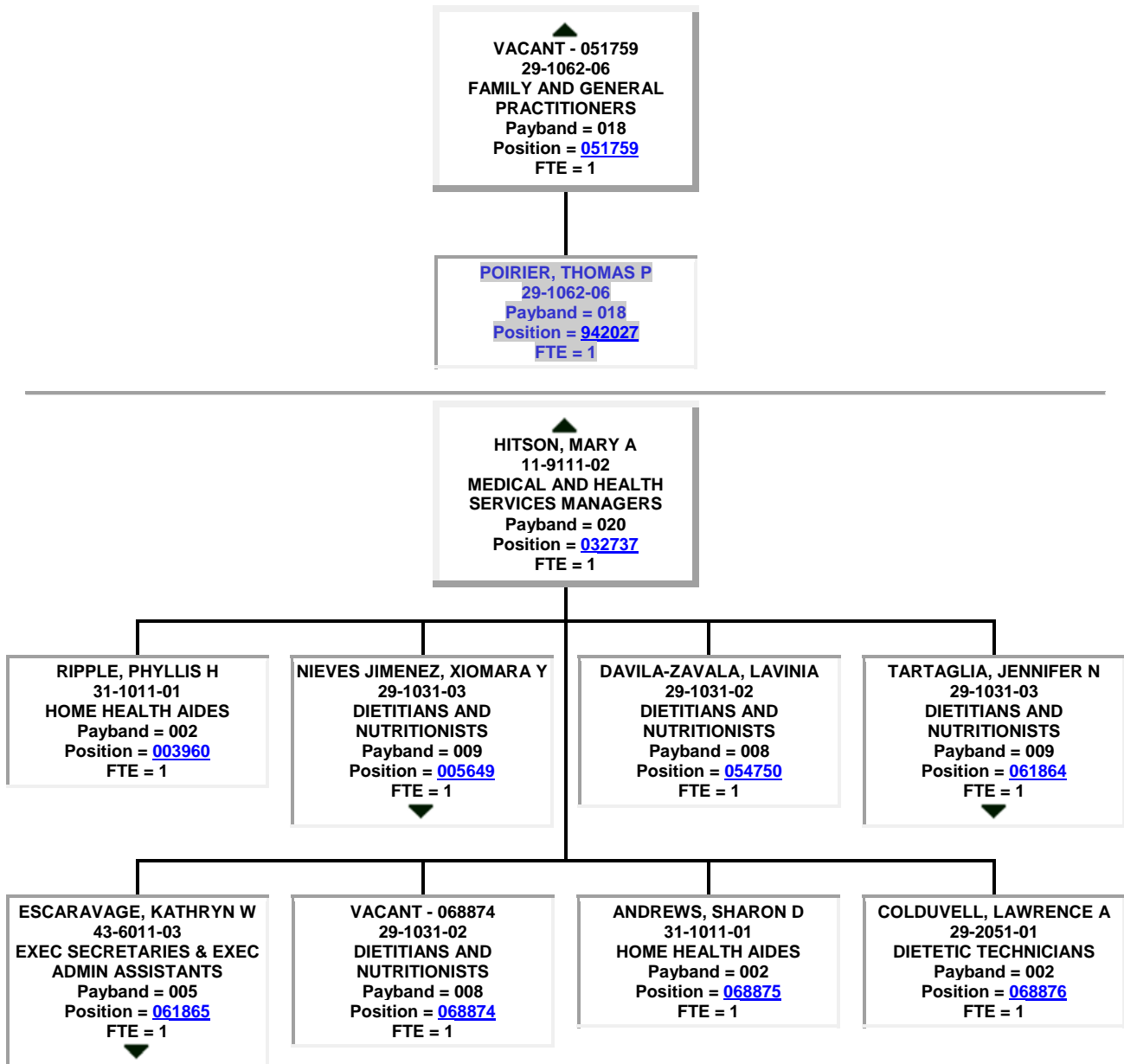


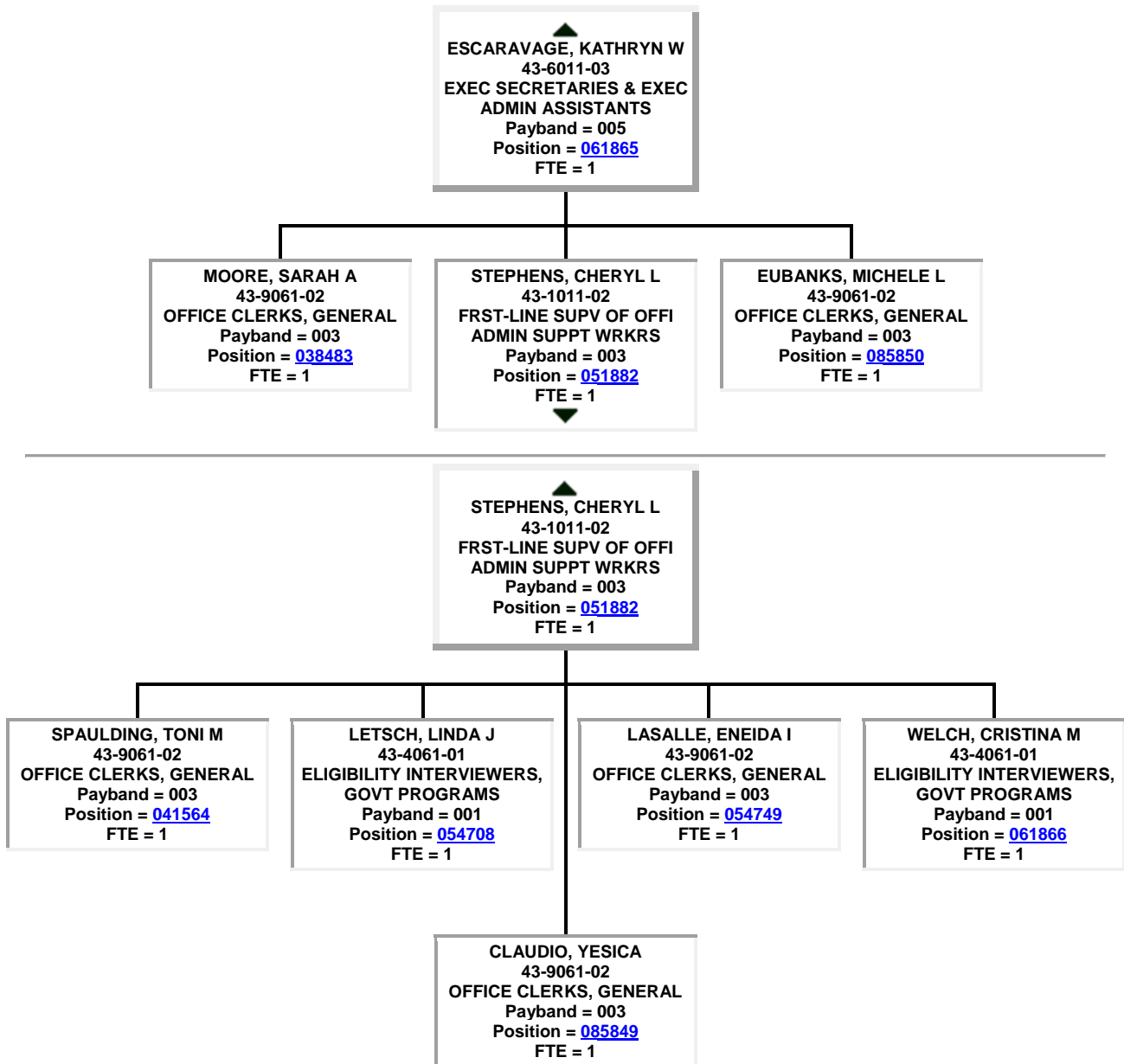
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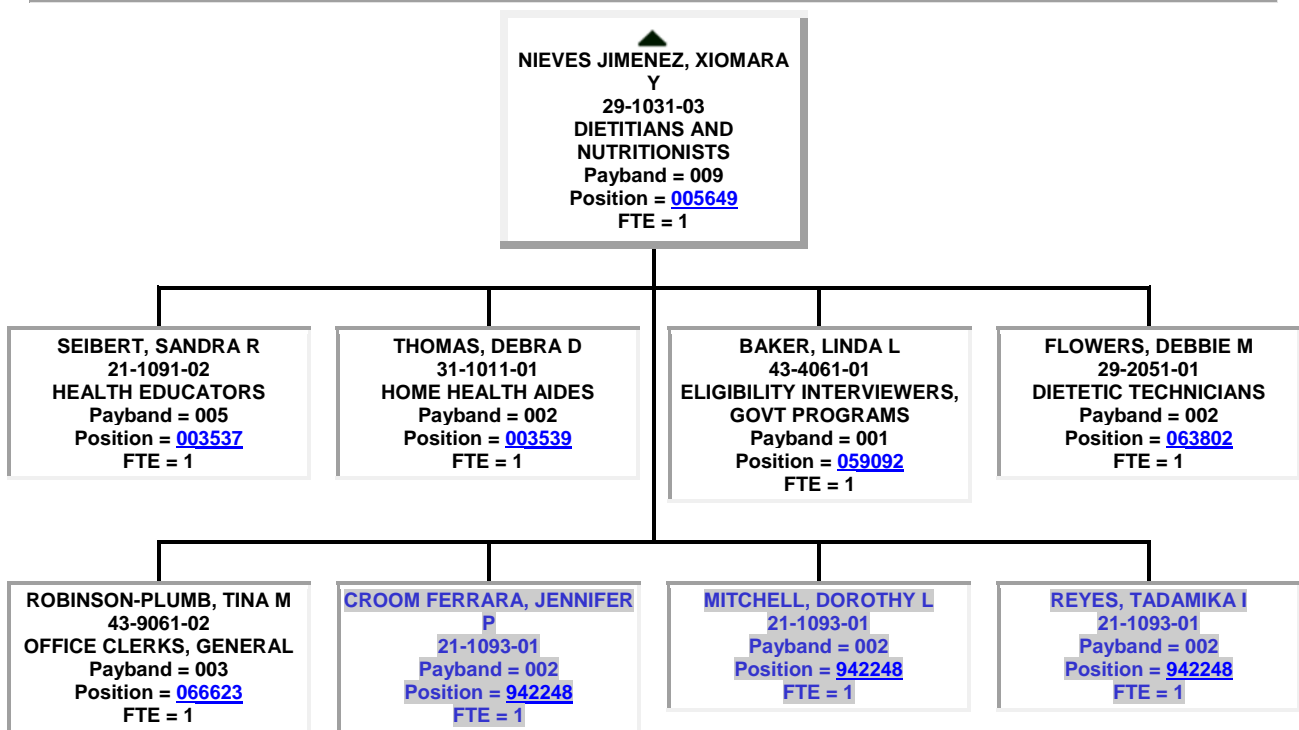
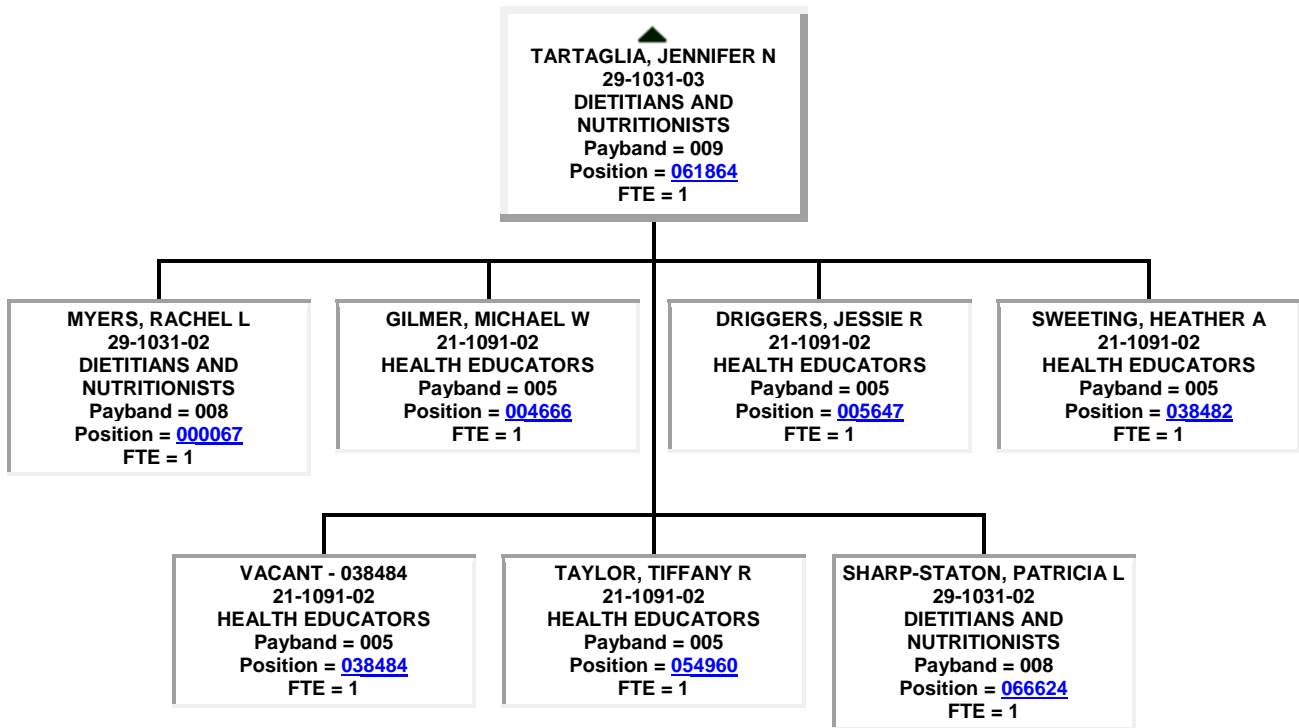


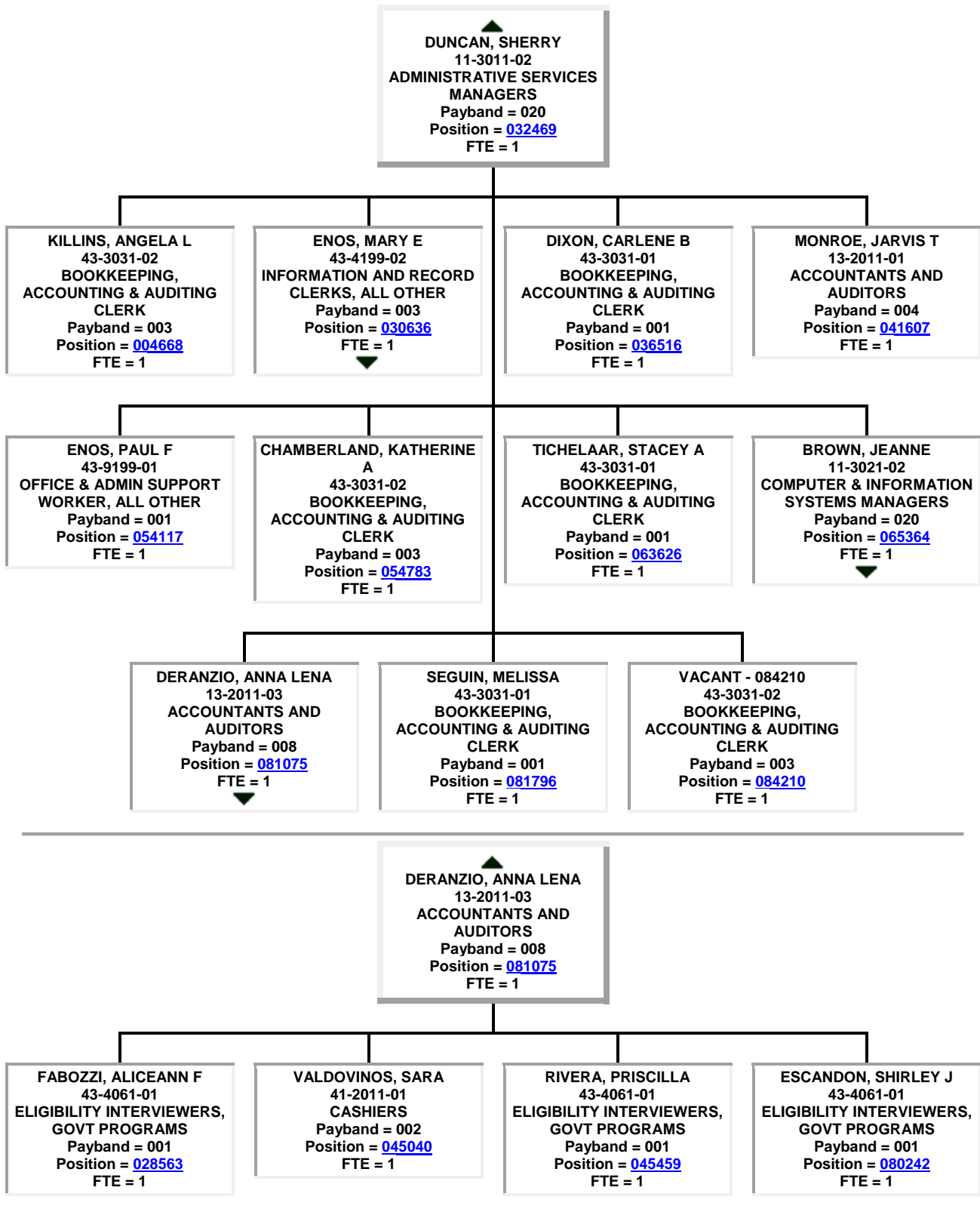
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MING, RANDY S
13-1111-03
MANAGEMENT ANALYSTS
Payband = 007
Position = [081233](#)
FTE = 1

[SCHULTZ, TAMMY T](#)
43-6011-02
Payband = 003
Position = [942258](#)
FTE = 1









▲
BROWN, JEANNE
11-3021-02
**COMPUTER & INFORMATION
SYSTEMS MANAGERS**
Payband = 020
Position = [065364](#)
FTE = 1

DAVIS, CHIAO F
15-1142-02
**NETWORK & COMPUTER
SYSTEMS ADMINISTRATOR**
Payband = 006
Position = [081003](#)
FTE = 1
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▲
DAVIS, CHIAO F
15-1142-02
**NETWORK & COMPUTER
SYSTEMS ADMINISTRATOR**
Payband = 006
Position = [081003](#)
FTE = 1

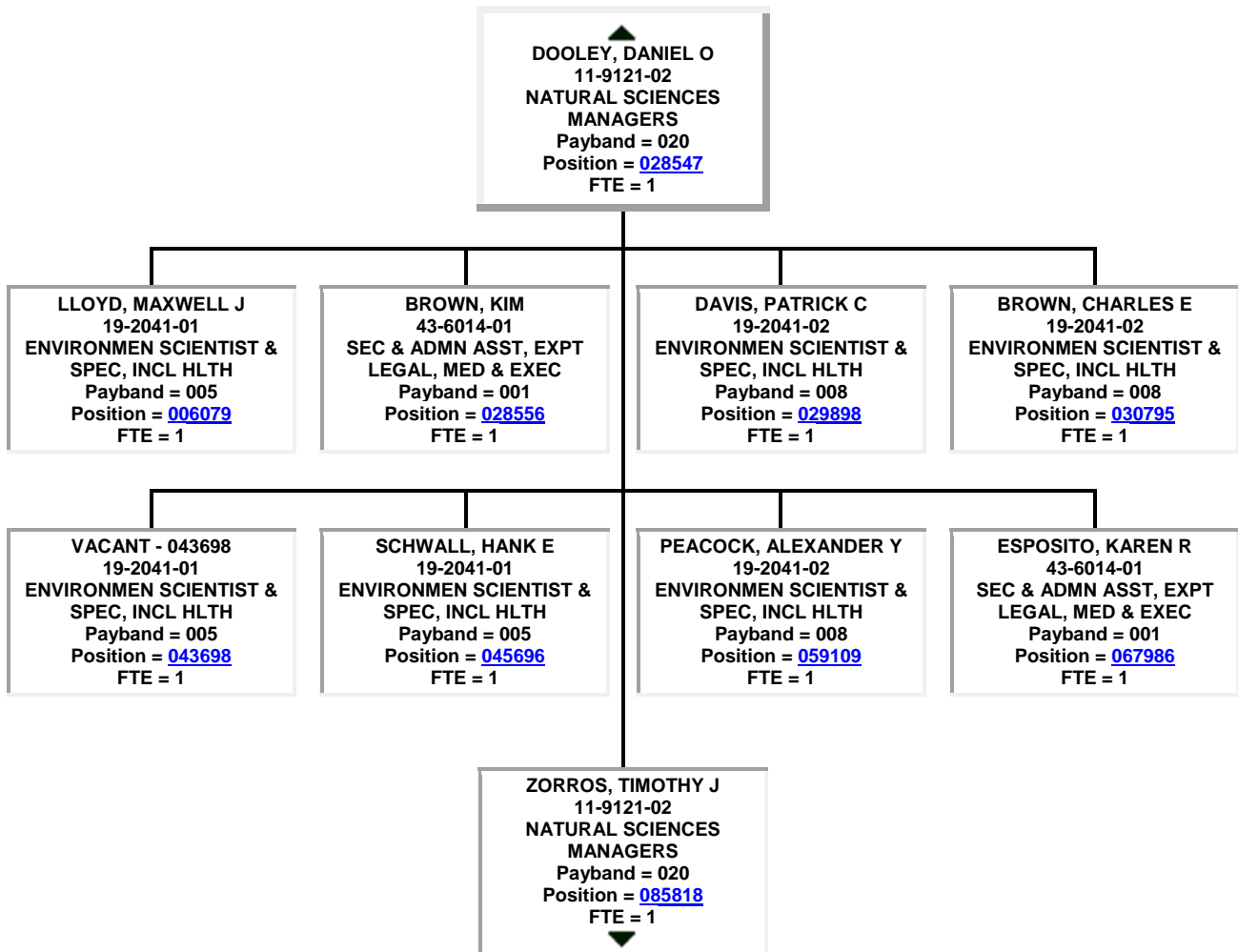
SPELL, KENNETH A
15-1142-02
**NETWORK & COMPUTER
SYSTEMS ADMINISTRATOR**
Payband = 006
Position = [060979](#)
FTE = 1

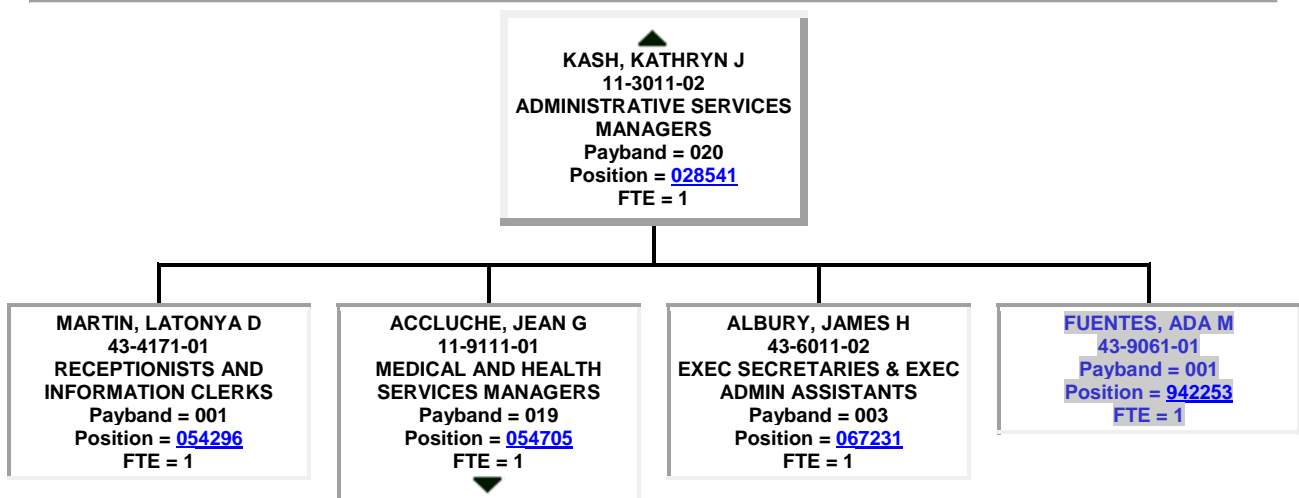
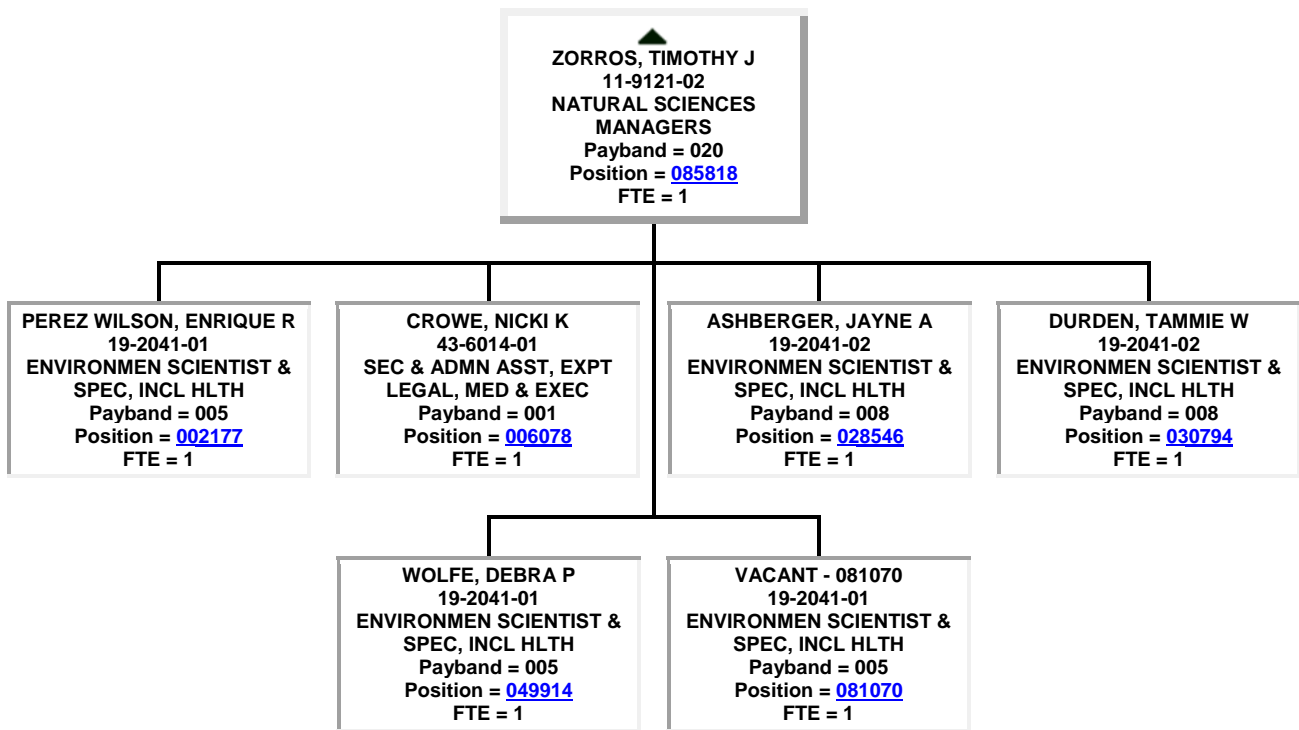
SASSO, JOSHUA W
15-1142-02
**NETWORK & COMPUTER
SYSTEMS ADMINISTRATOR**
Payband = 006
Position = [081001](#)
FTE = 1

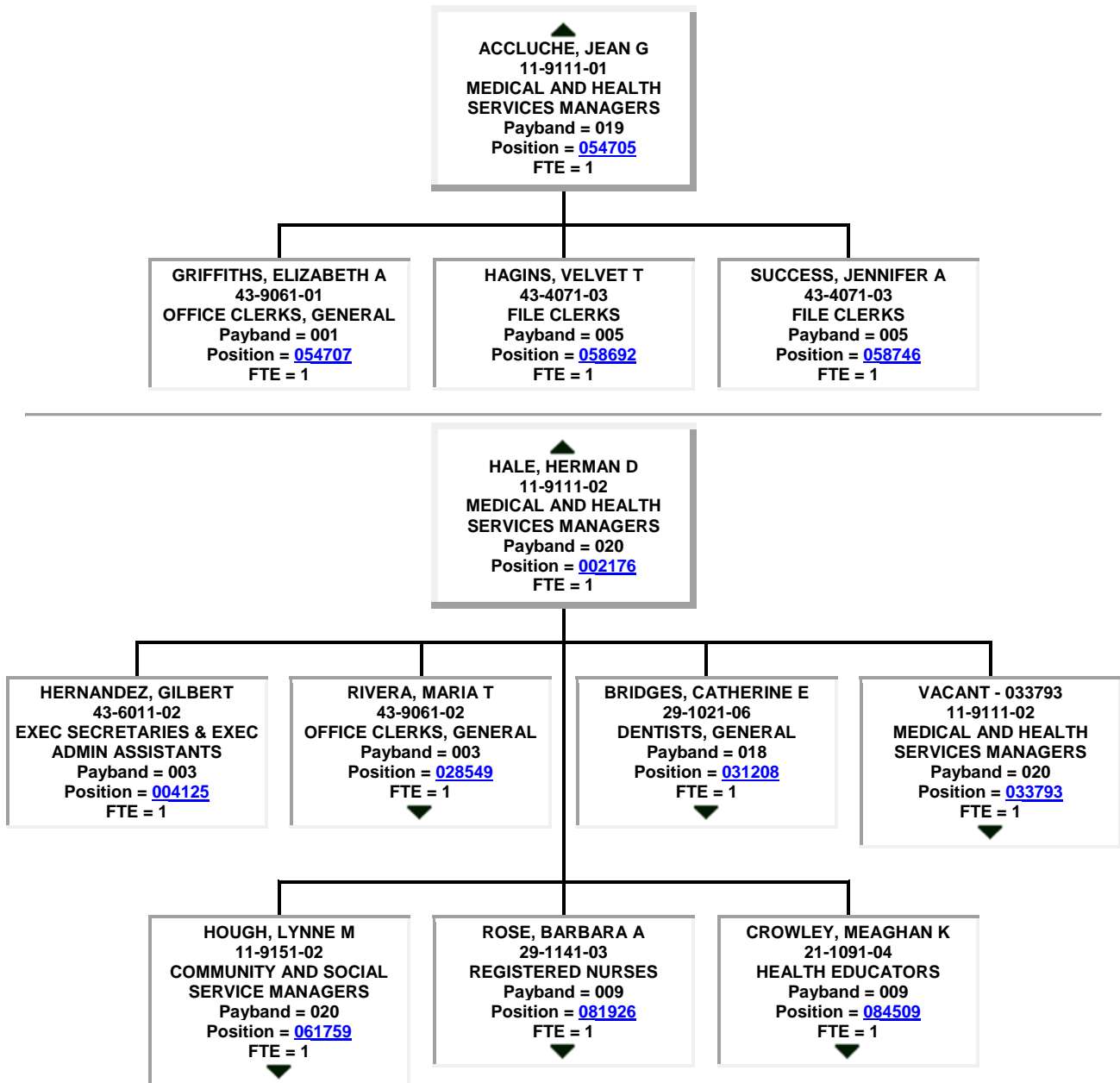
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ENOS, MARY E
43-4199-02
**INFORMATION AND RECORD
CLERKS, ALL OTHER**
Payband = 003
Position = [030636](#)
FTE = 1

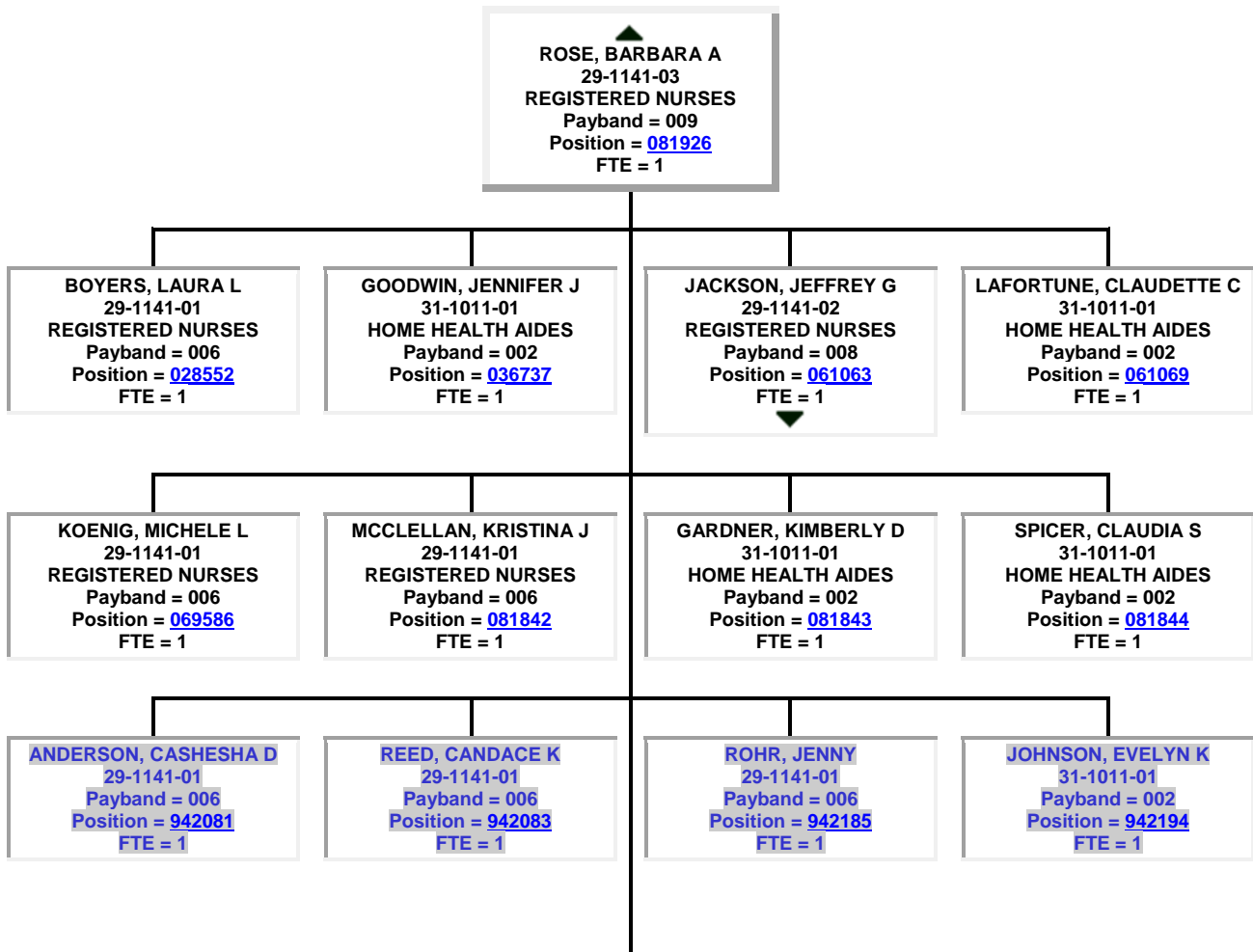
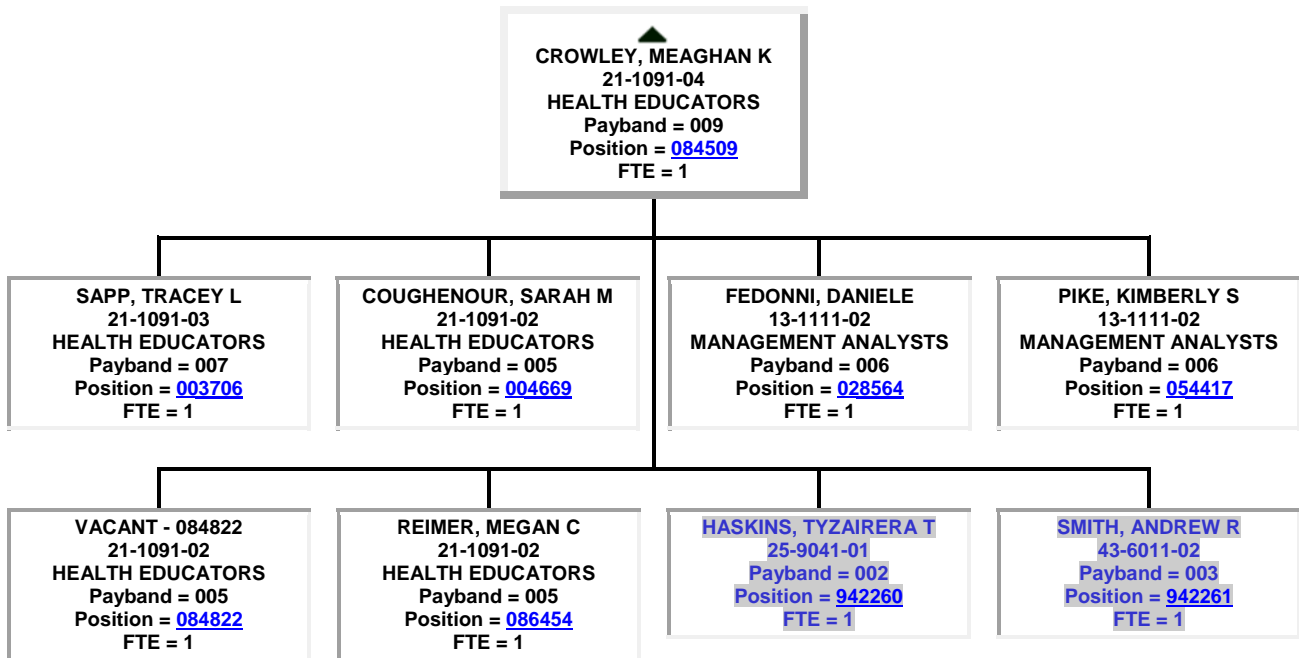
SHAW, CONSUELLA L
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [049124](#)
FTE = 1

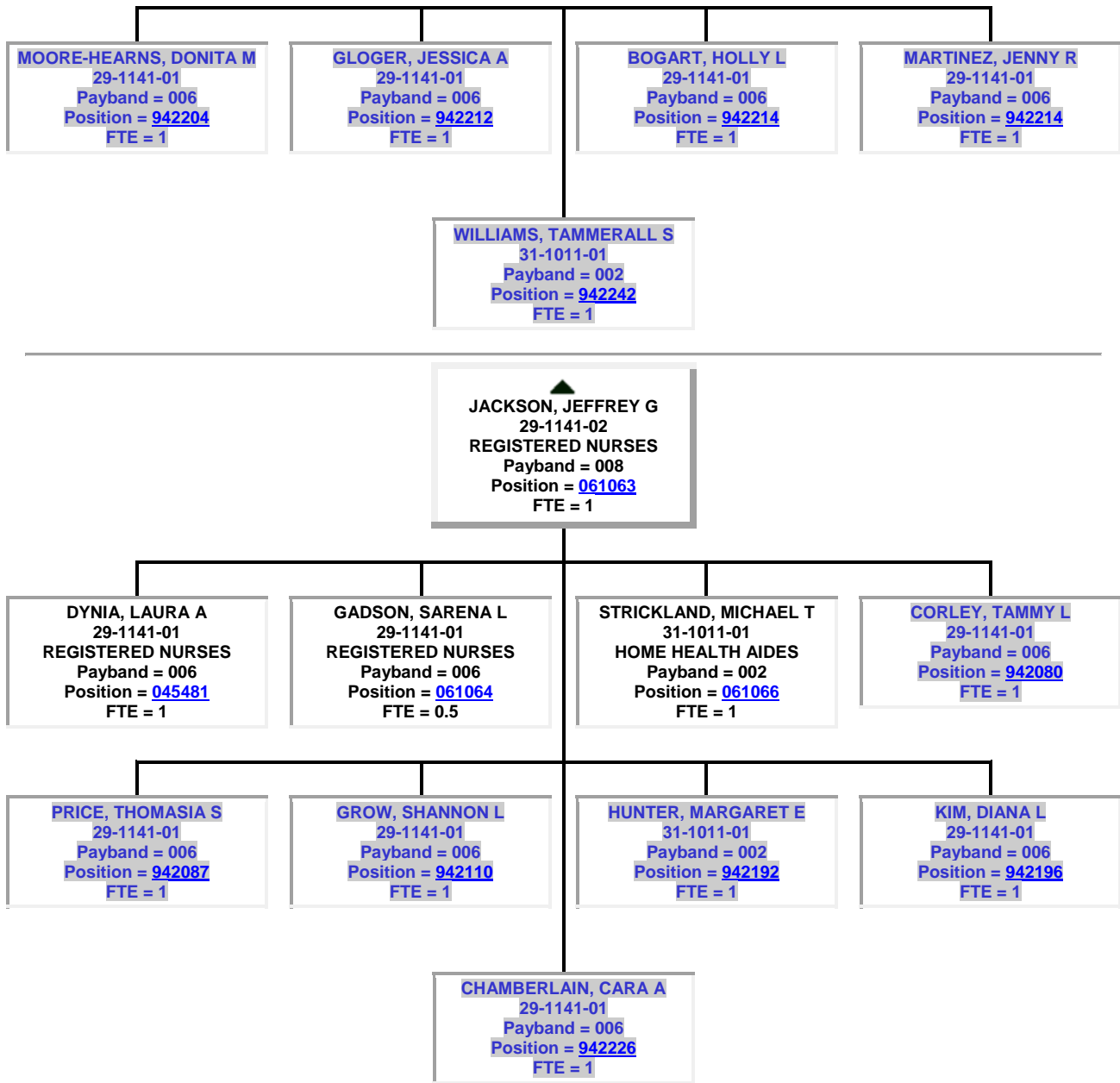
KOHL, KEITH W
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [069291](#)
FTE = 1

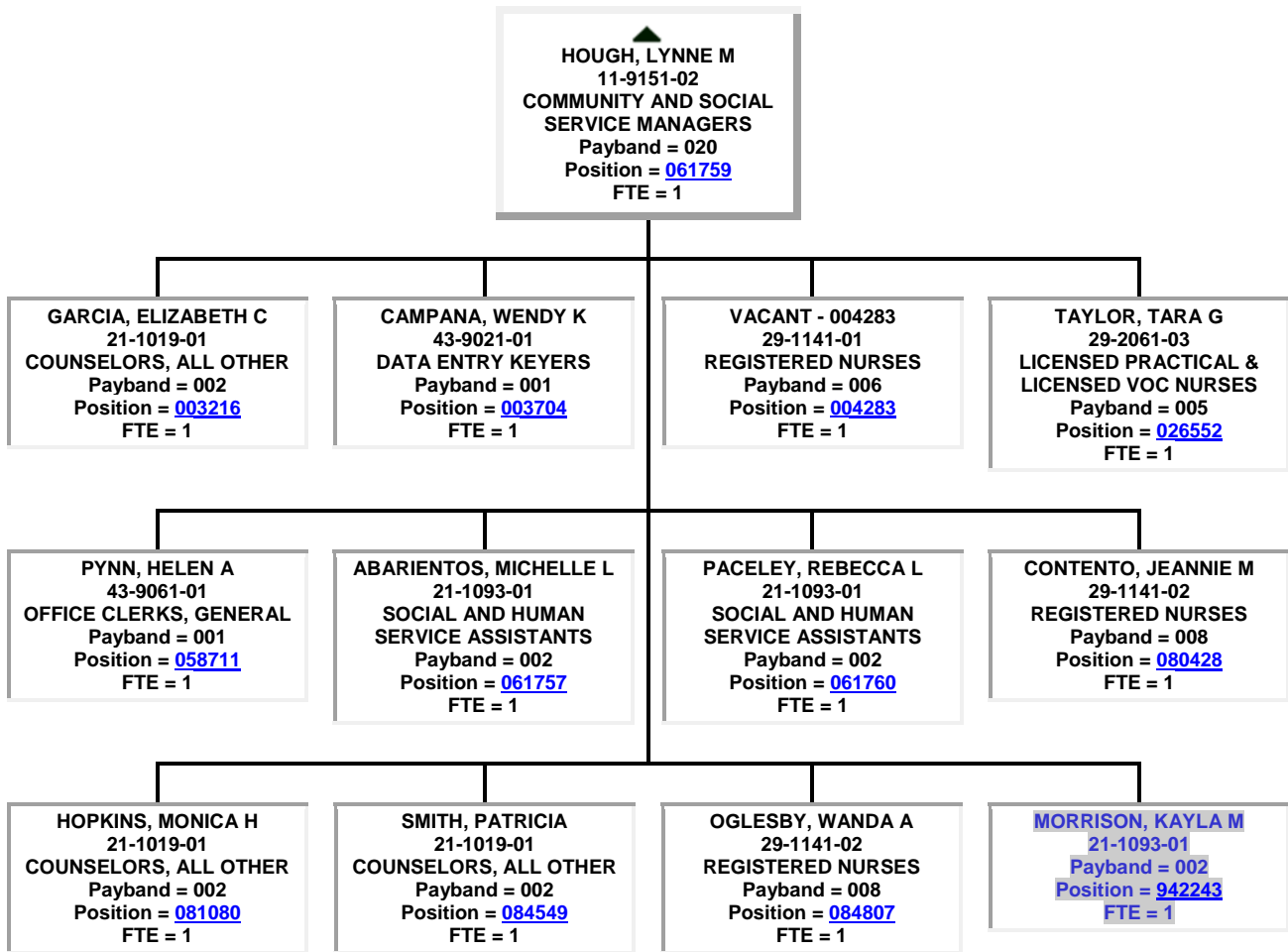


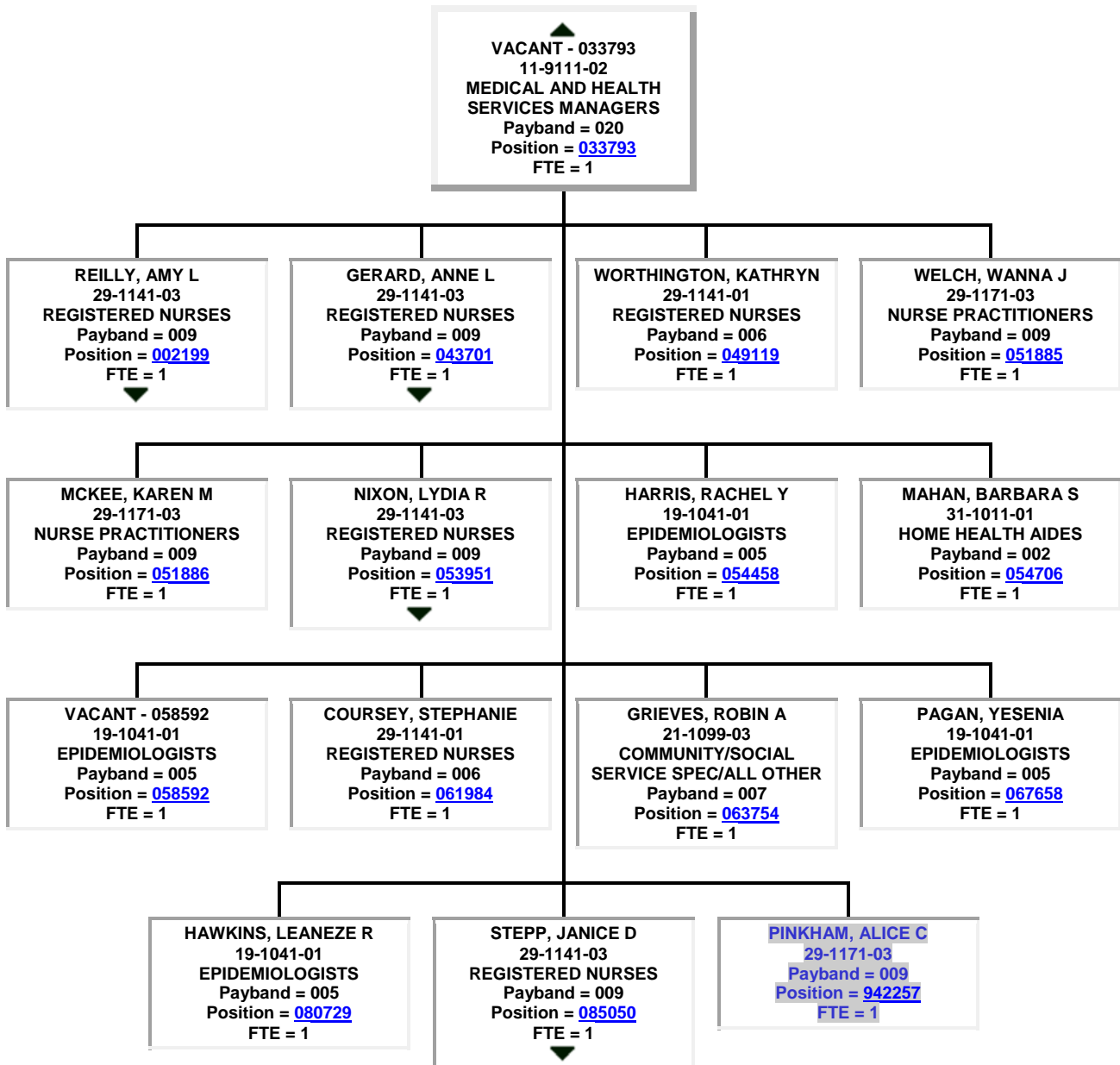


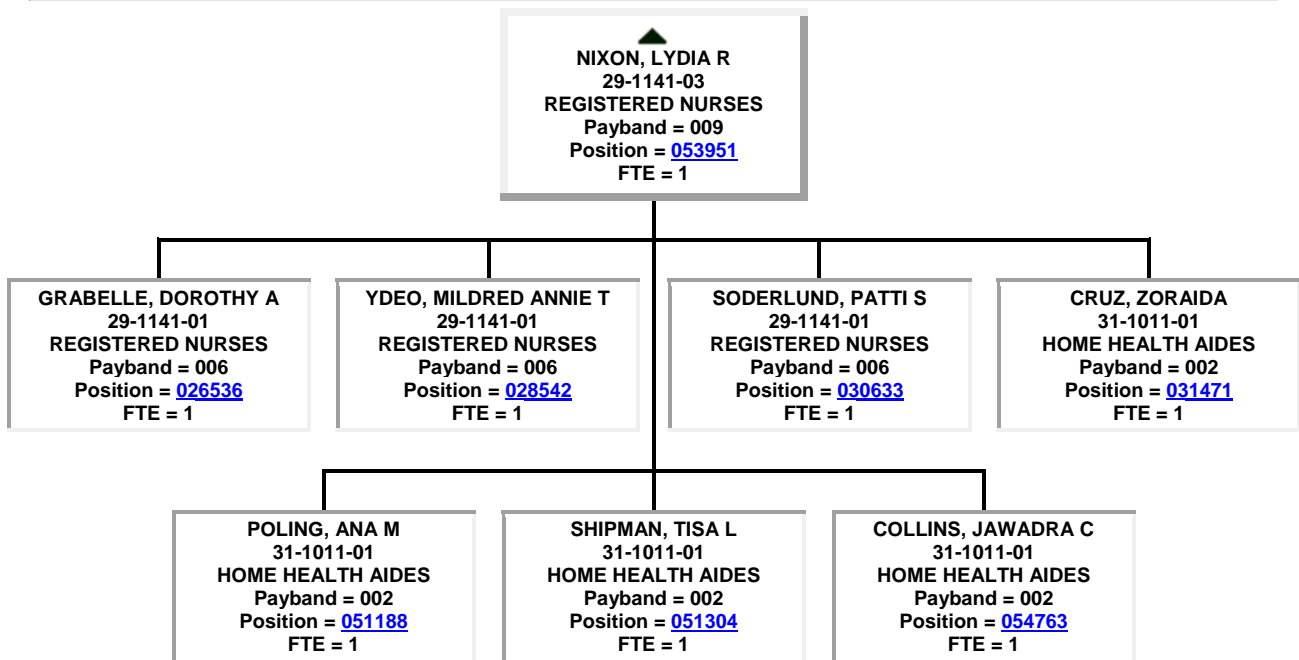
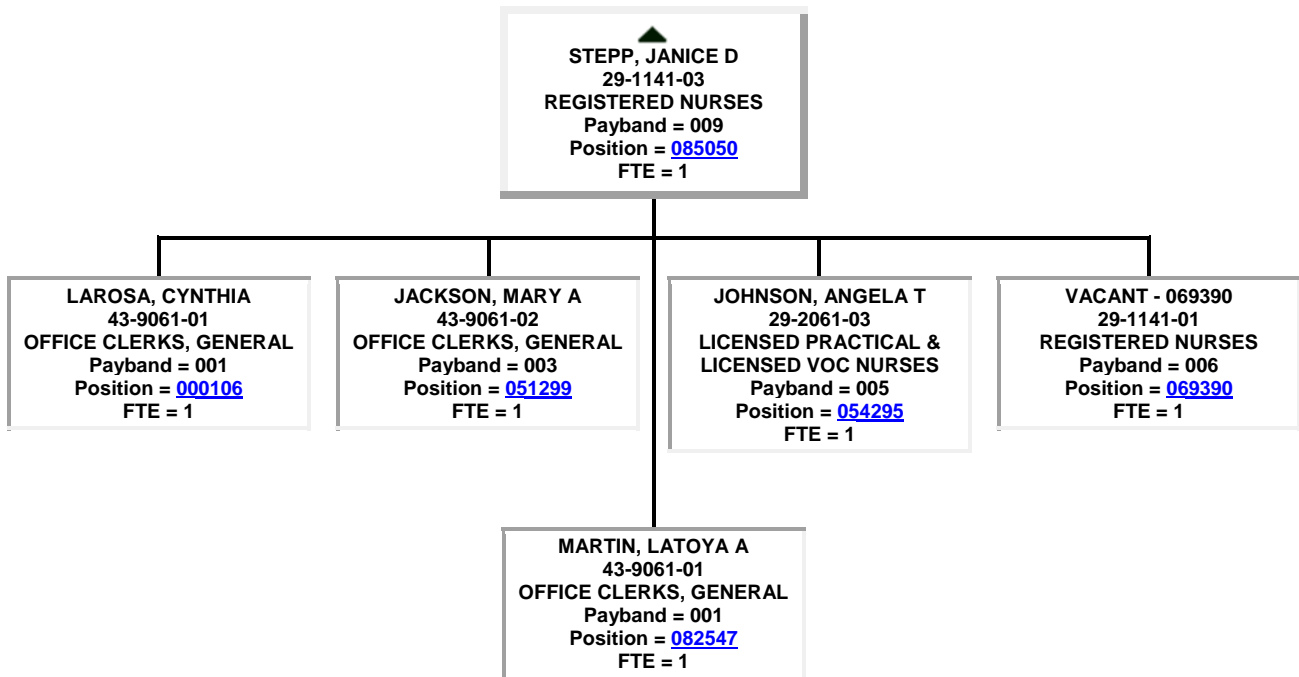


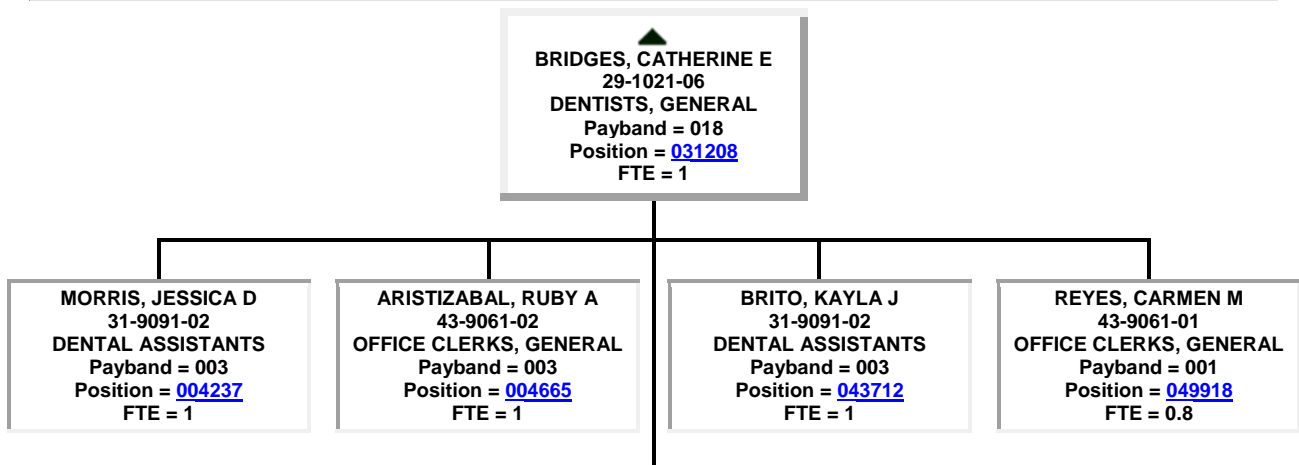
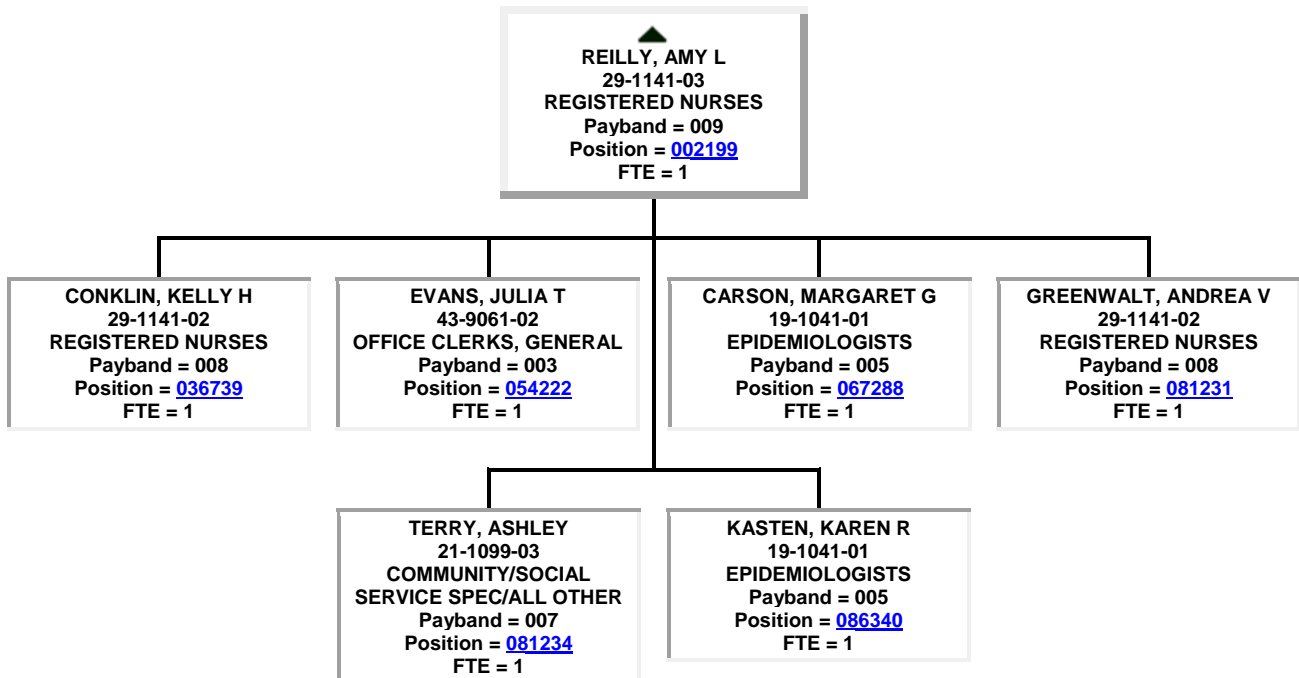
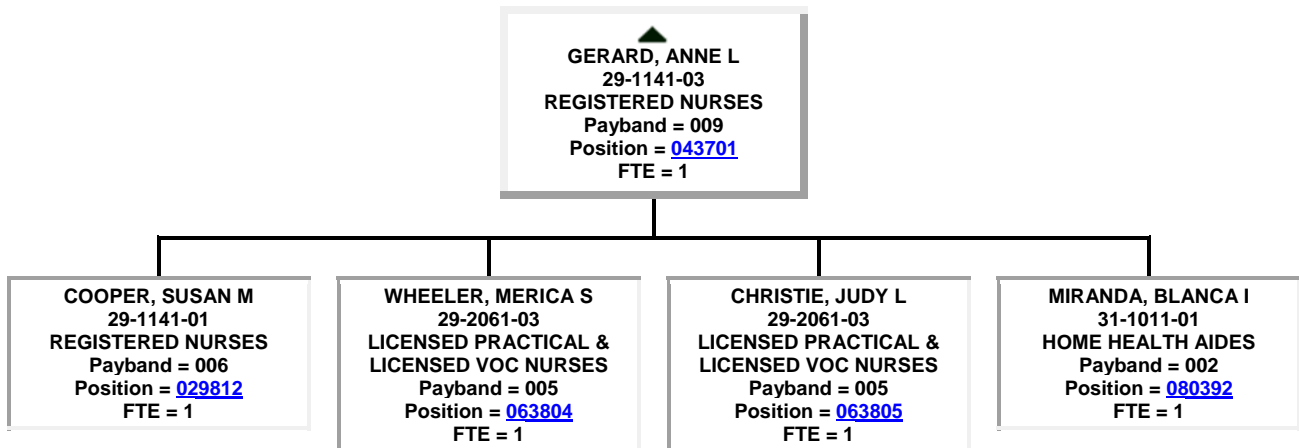


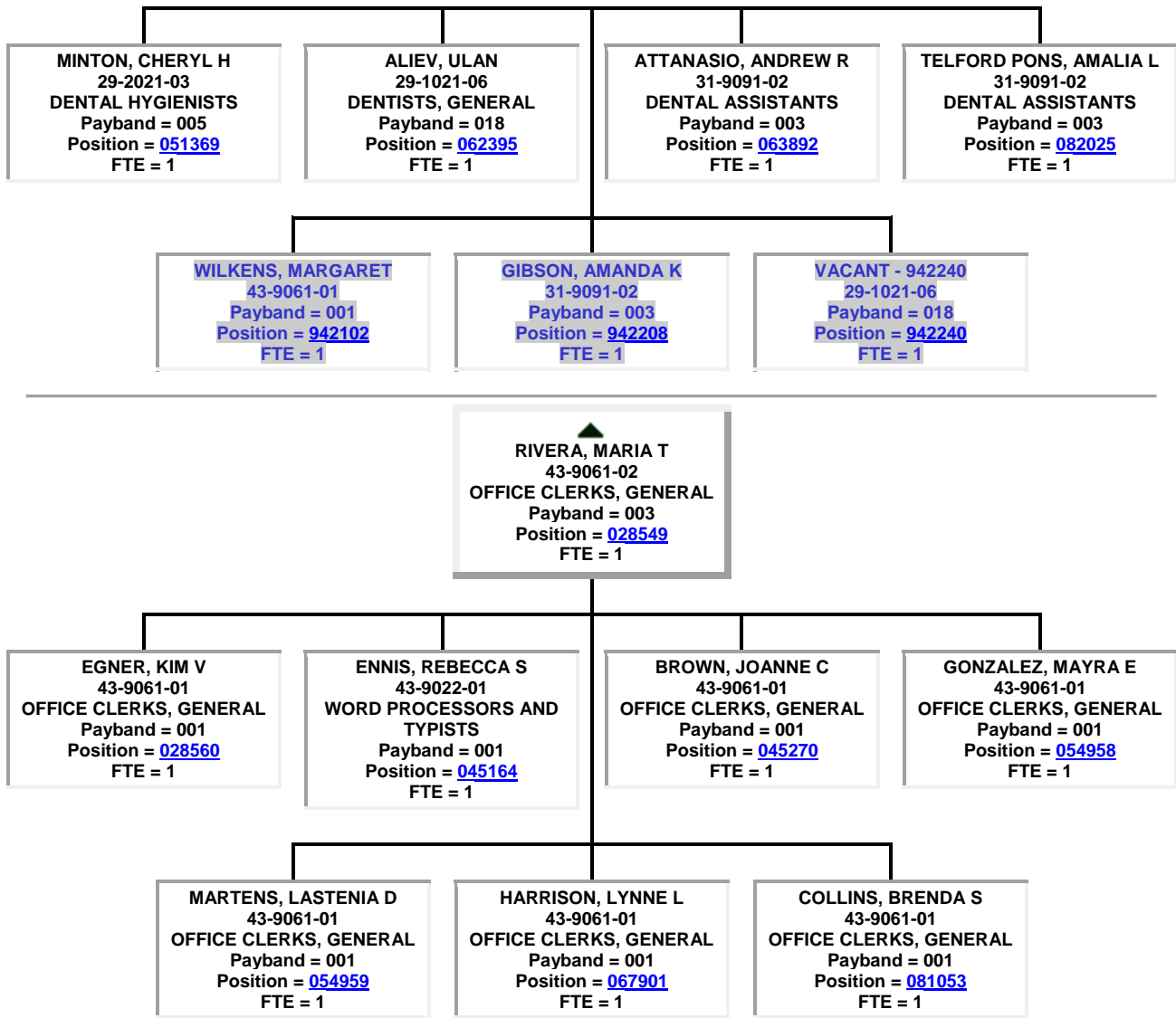




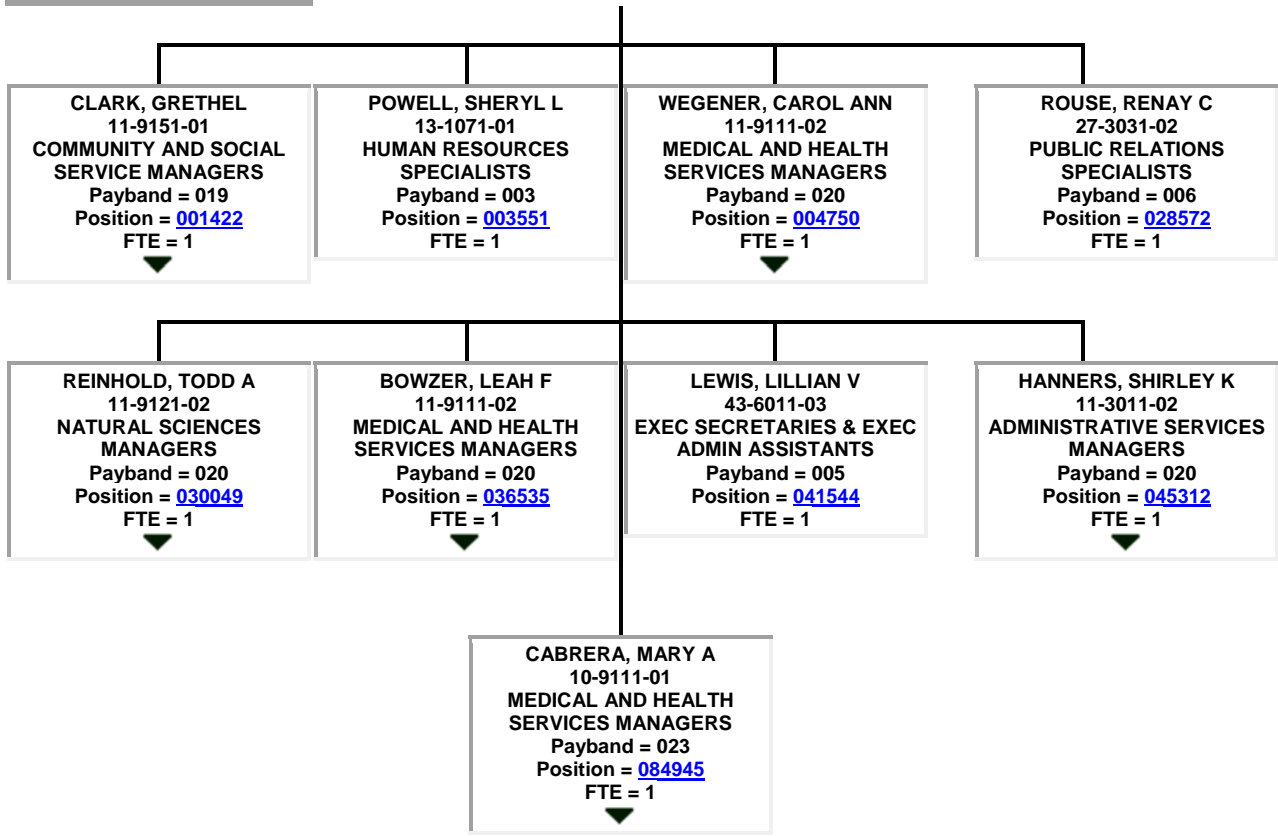


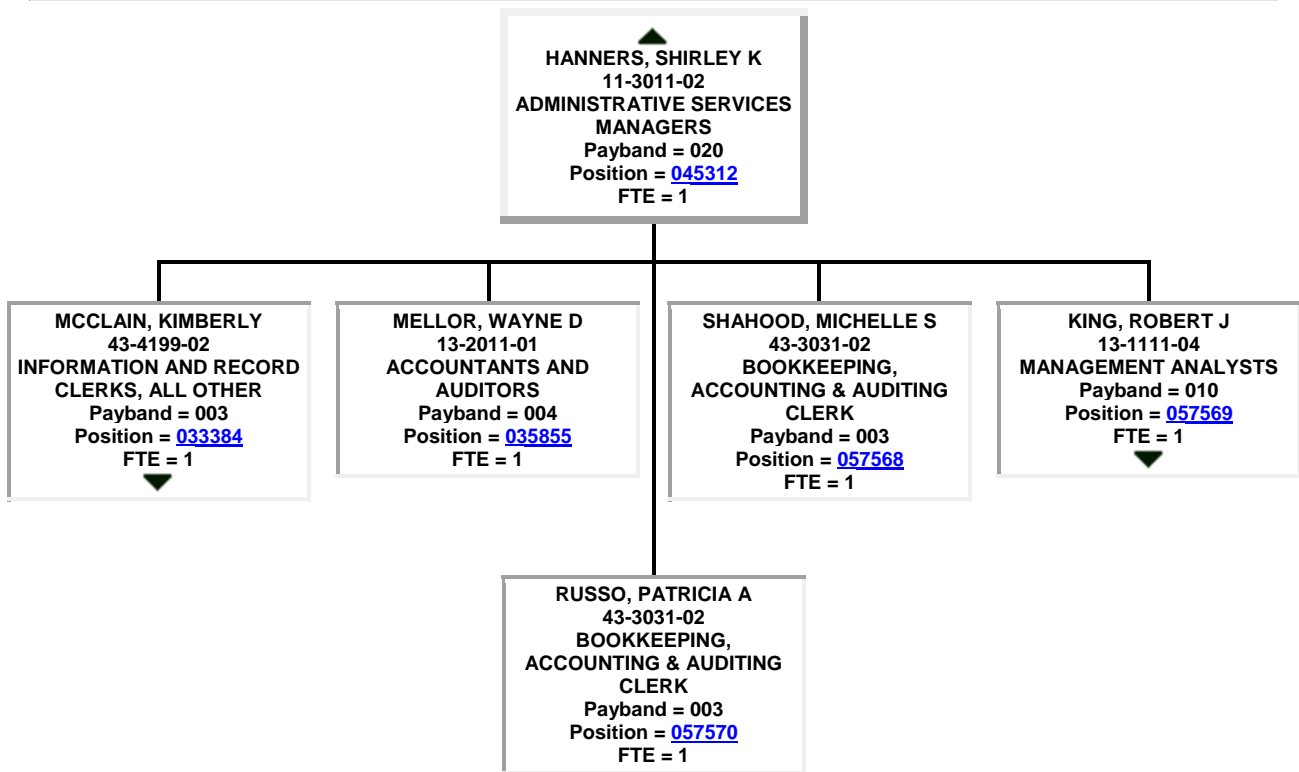
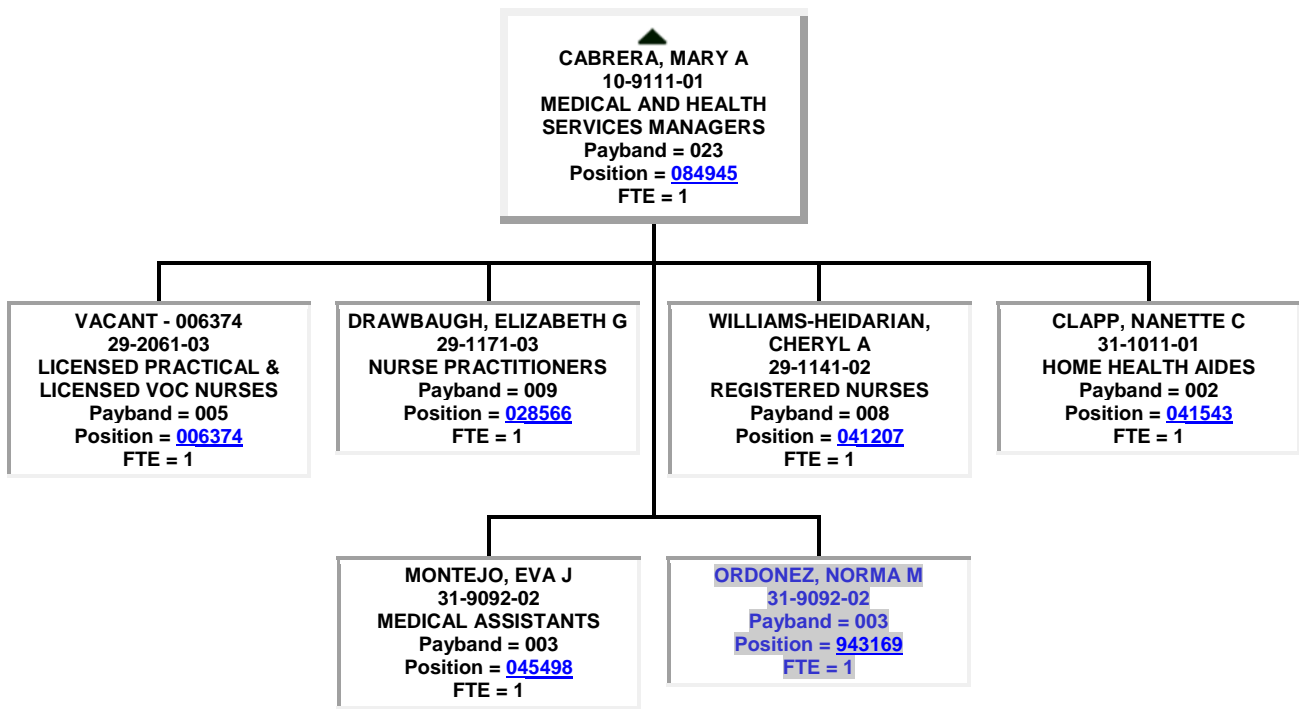


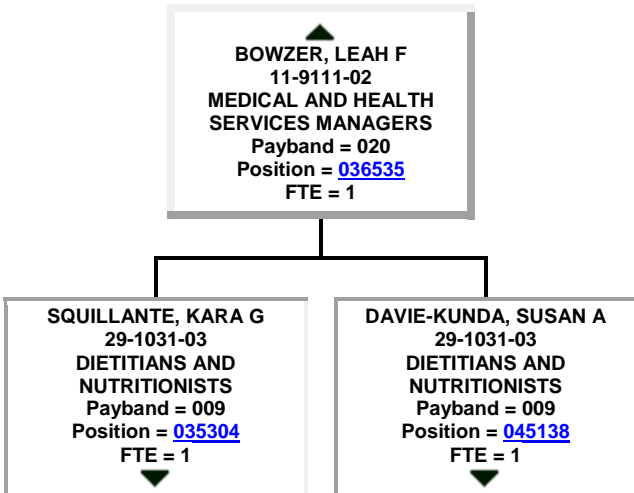
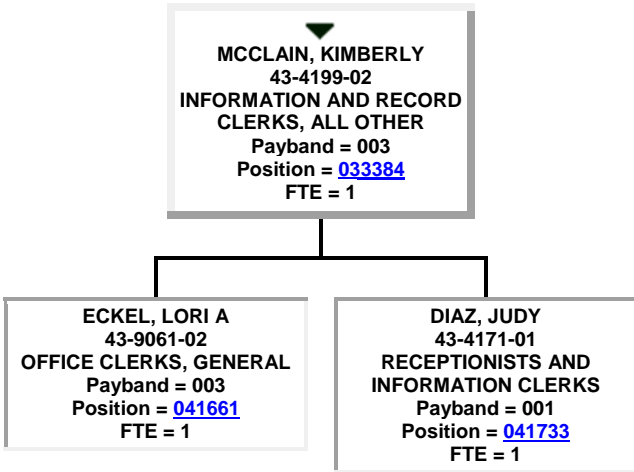
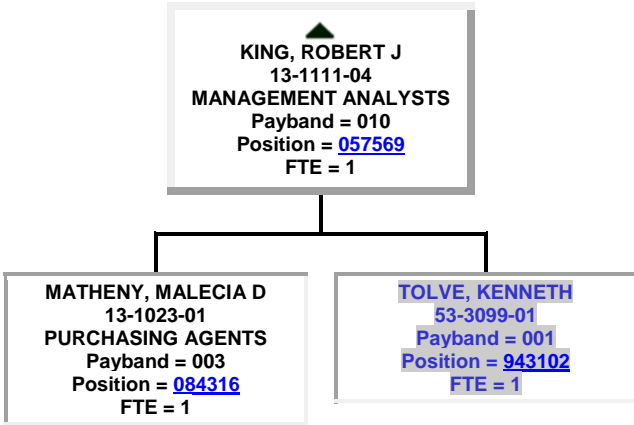


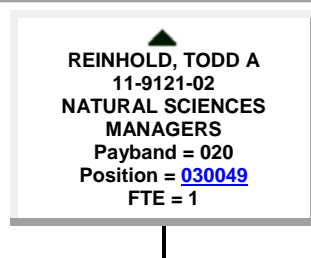
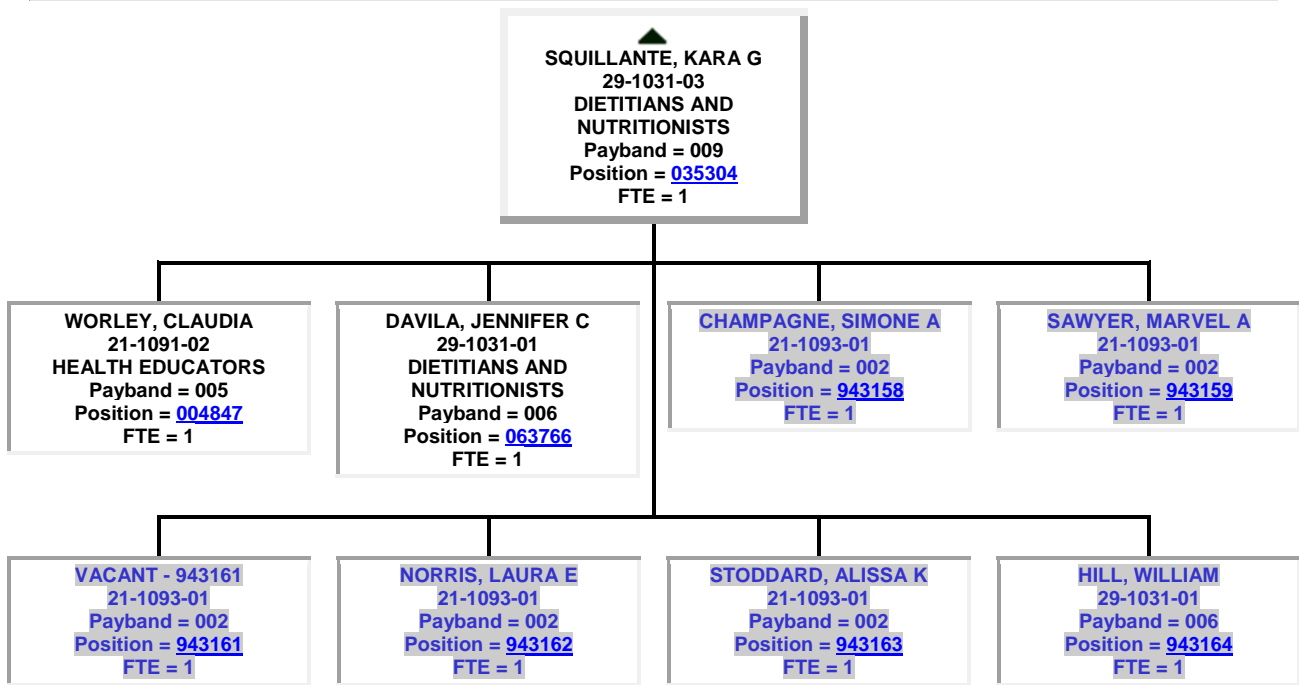
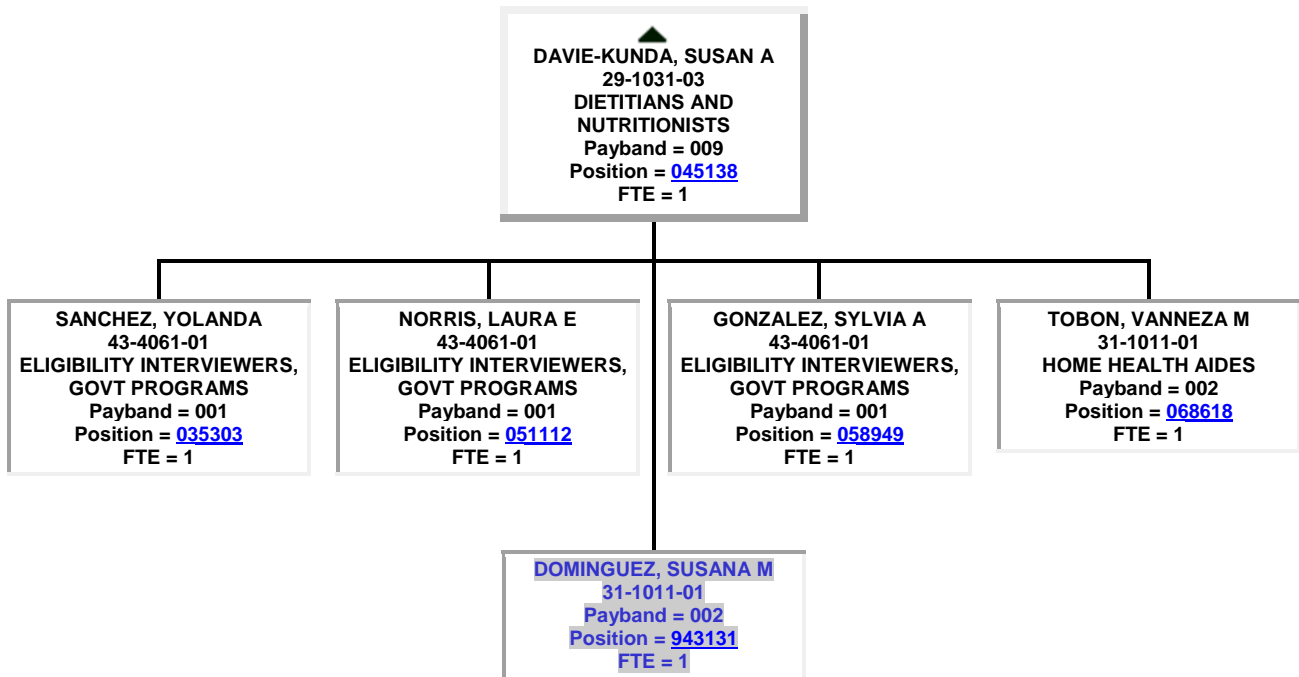


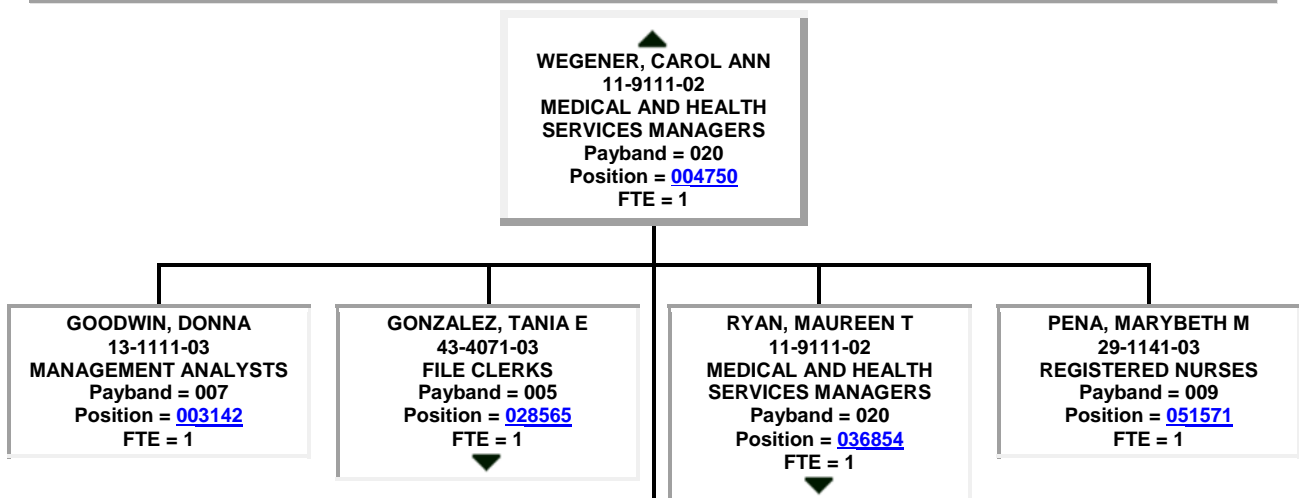
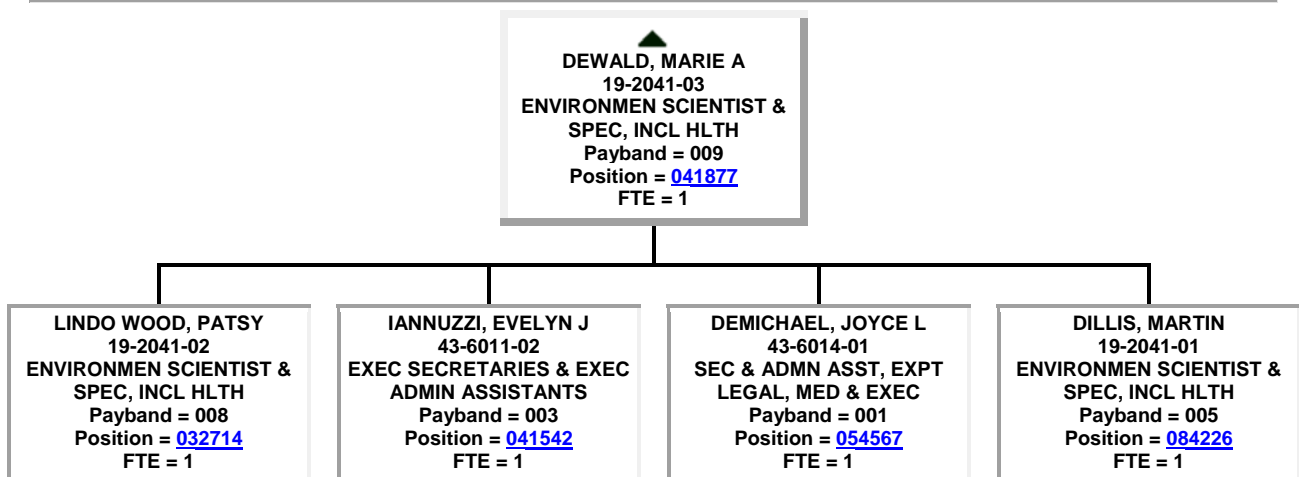
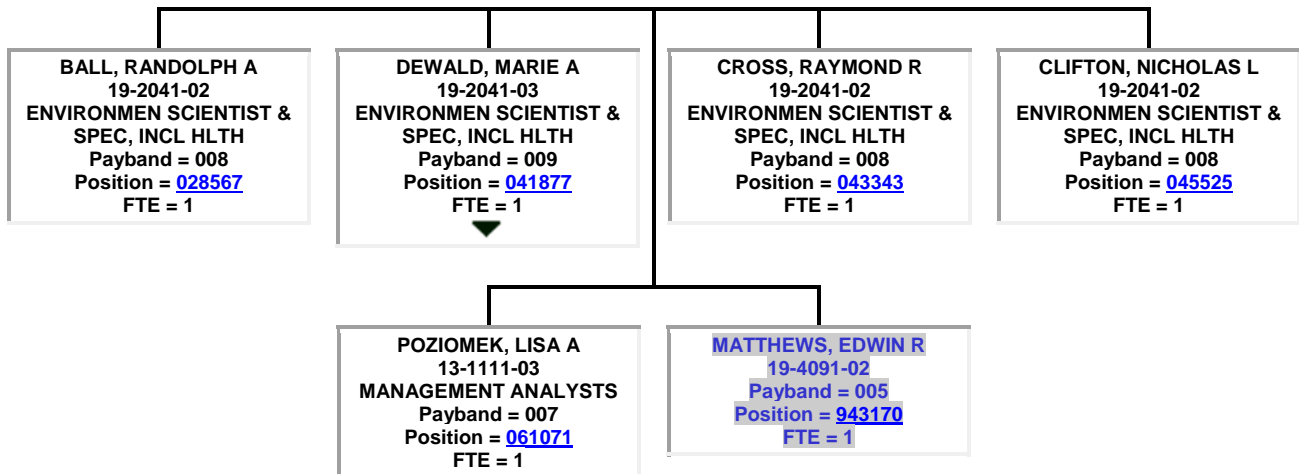
- PECK, KARLETTE J
10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
Payband = 023
Position = [031585](#)
FTE = 1

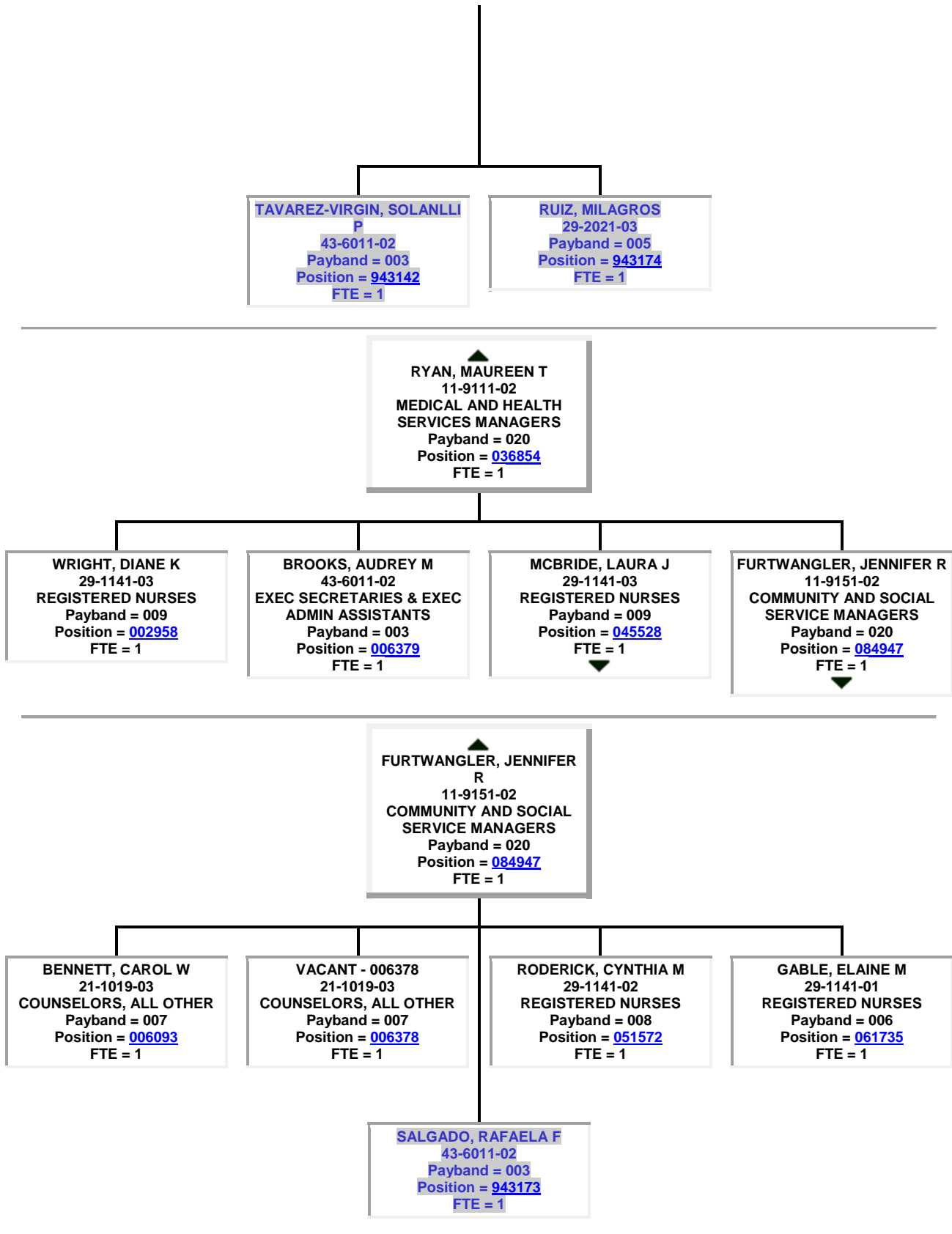


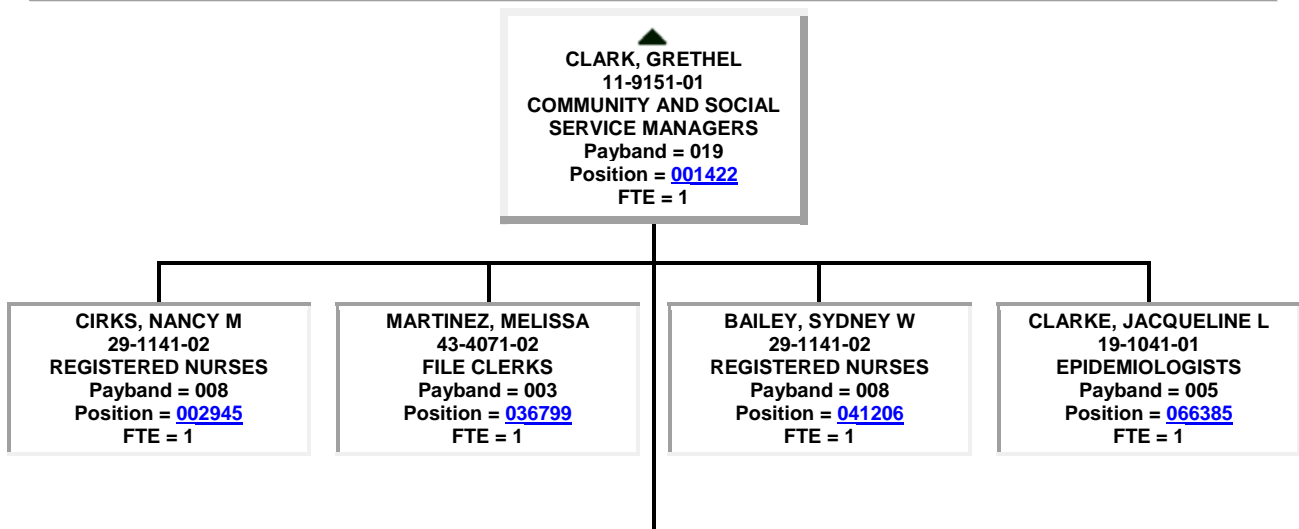
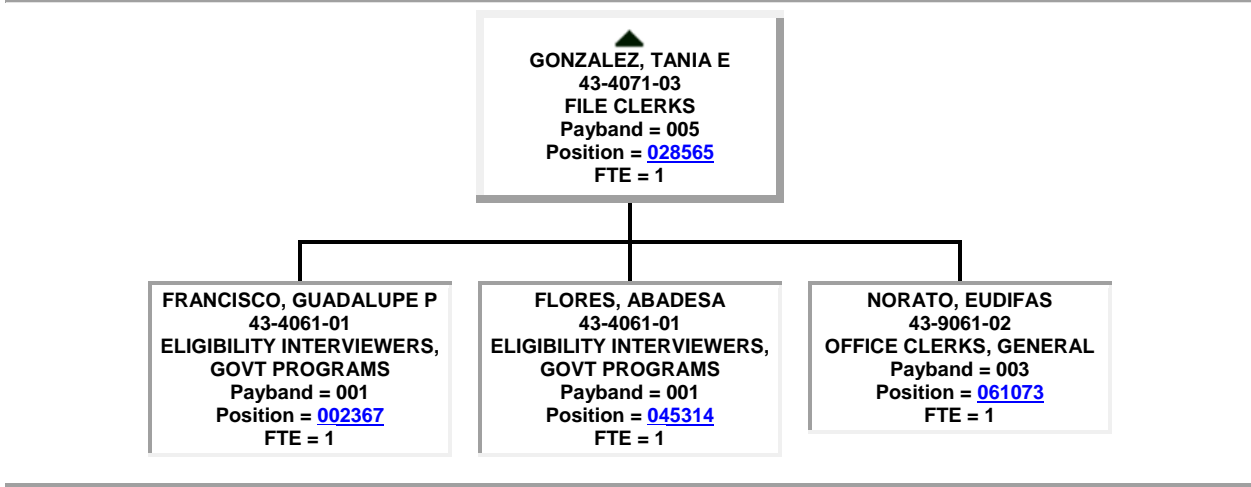
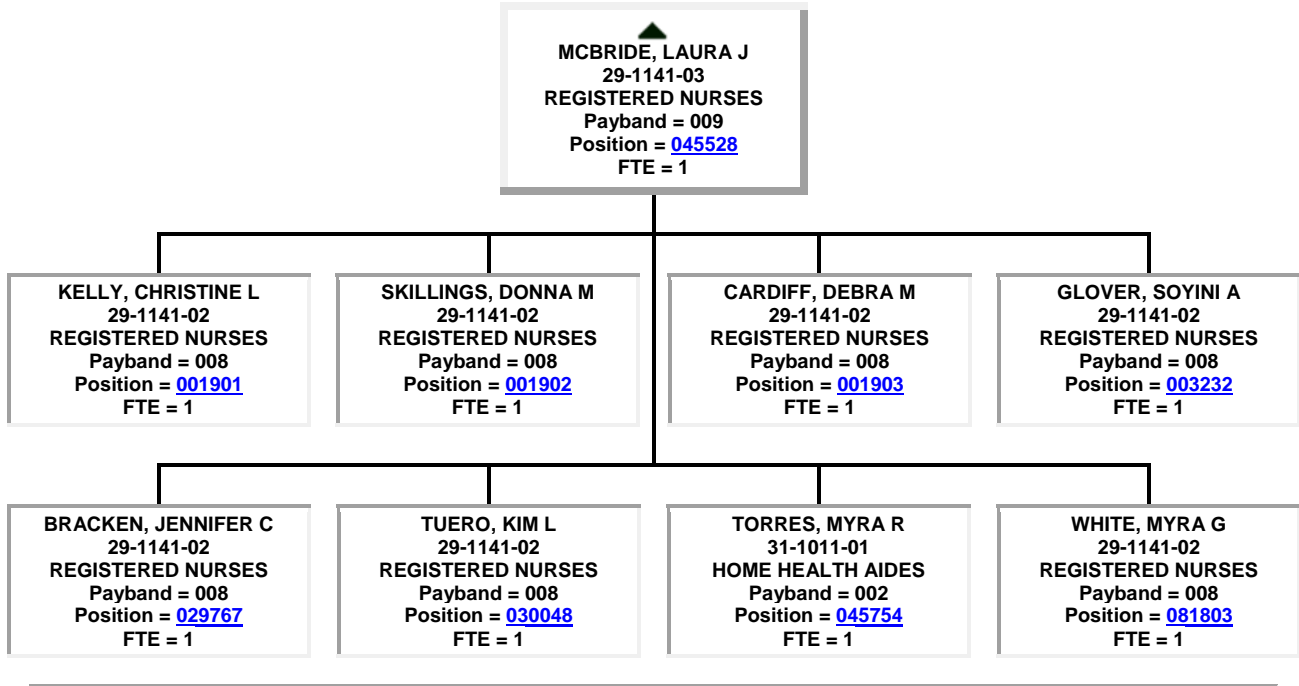




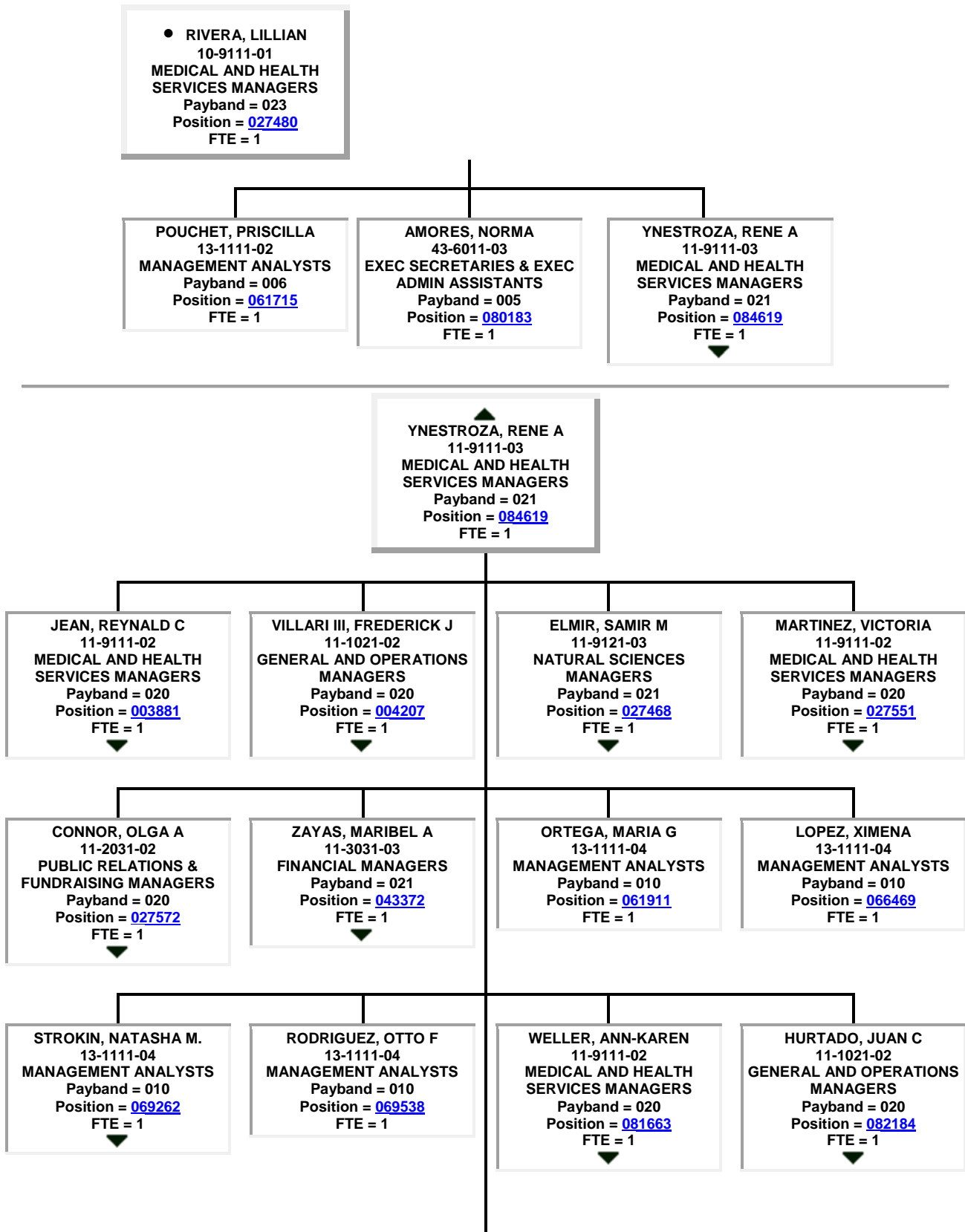


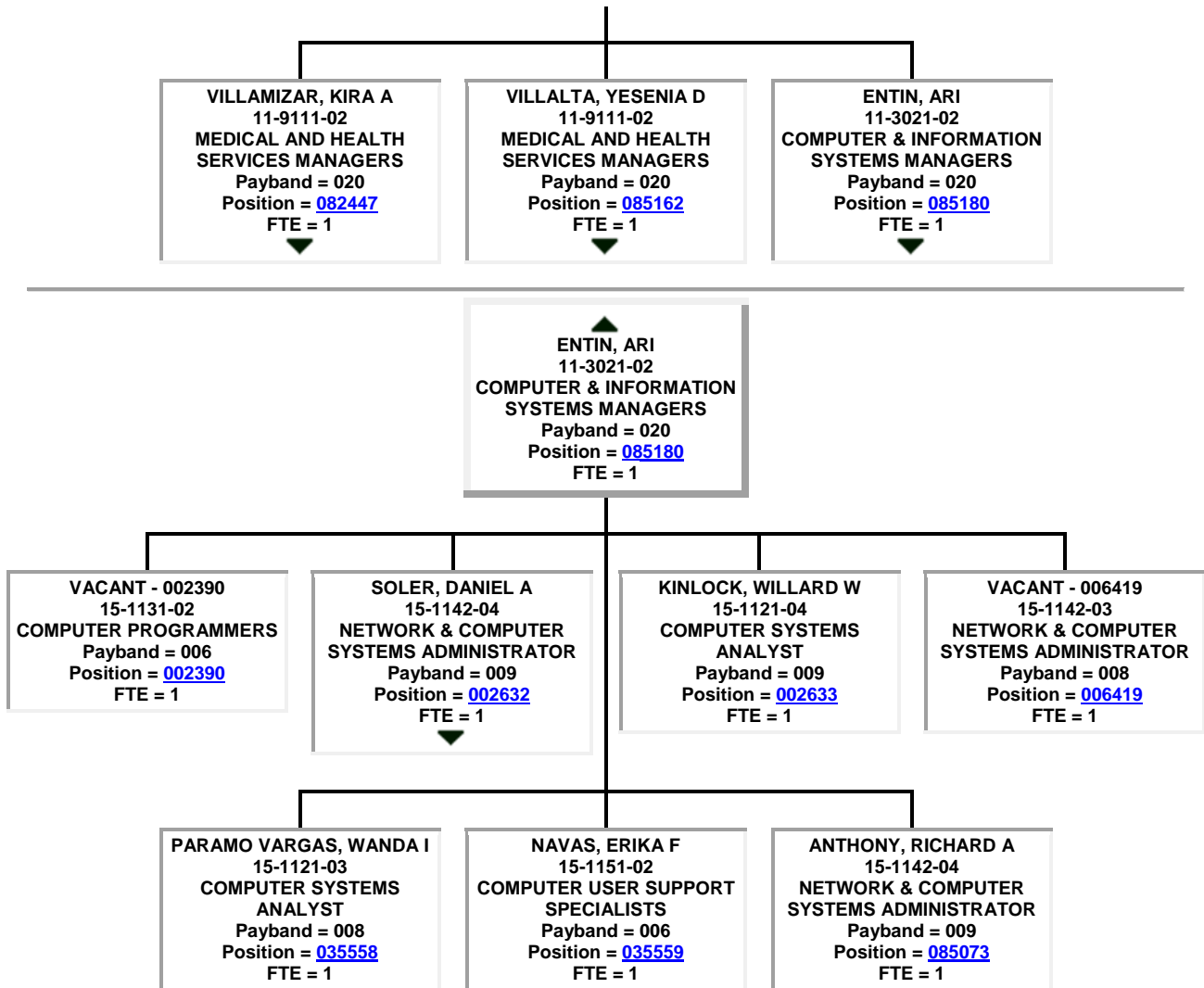


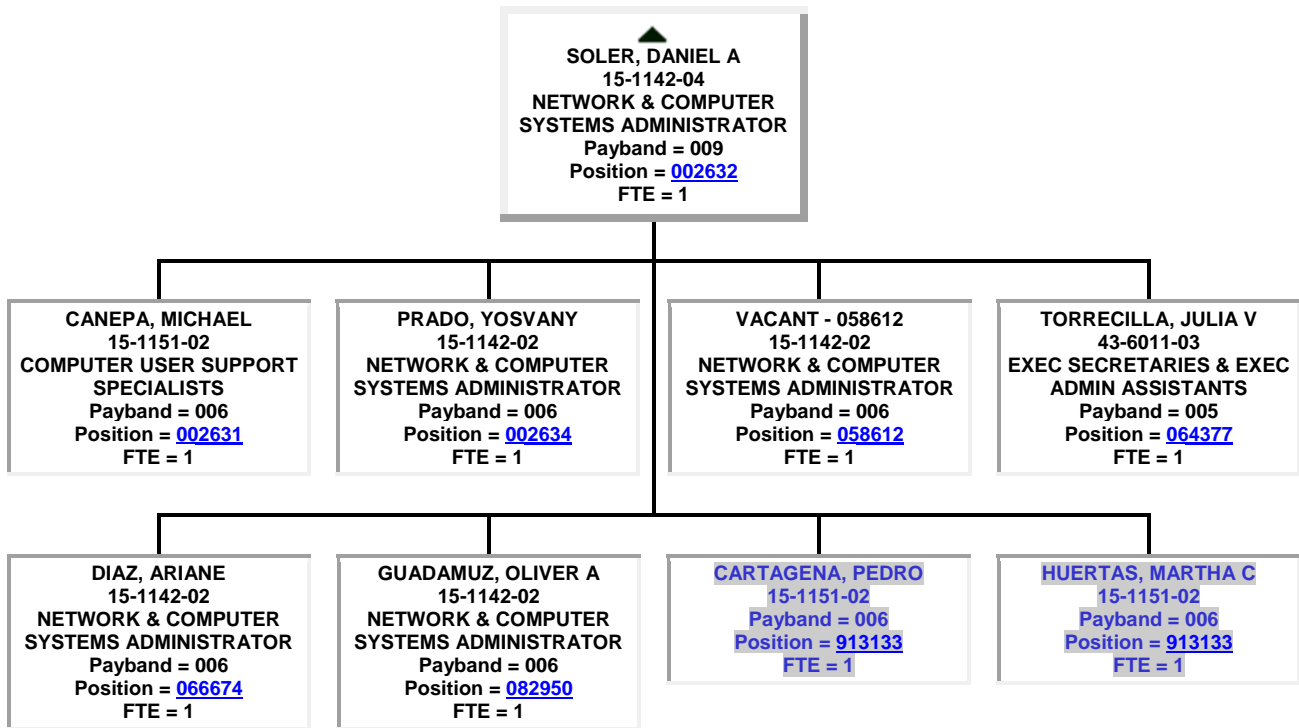


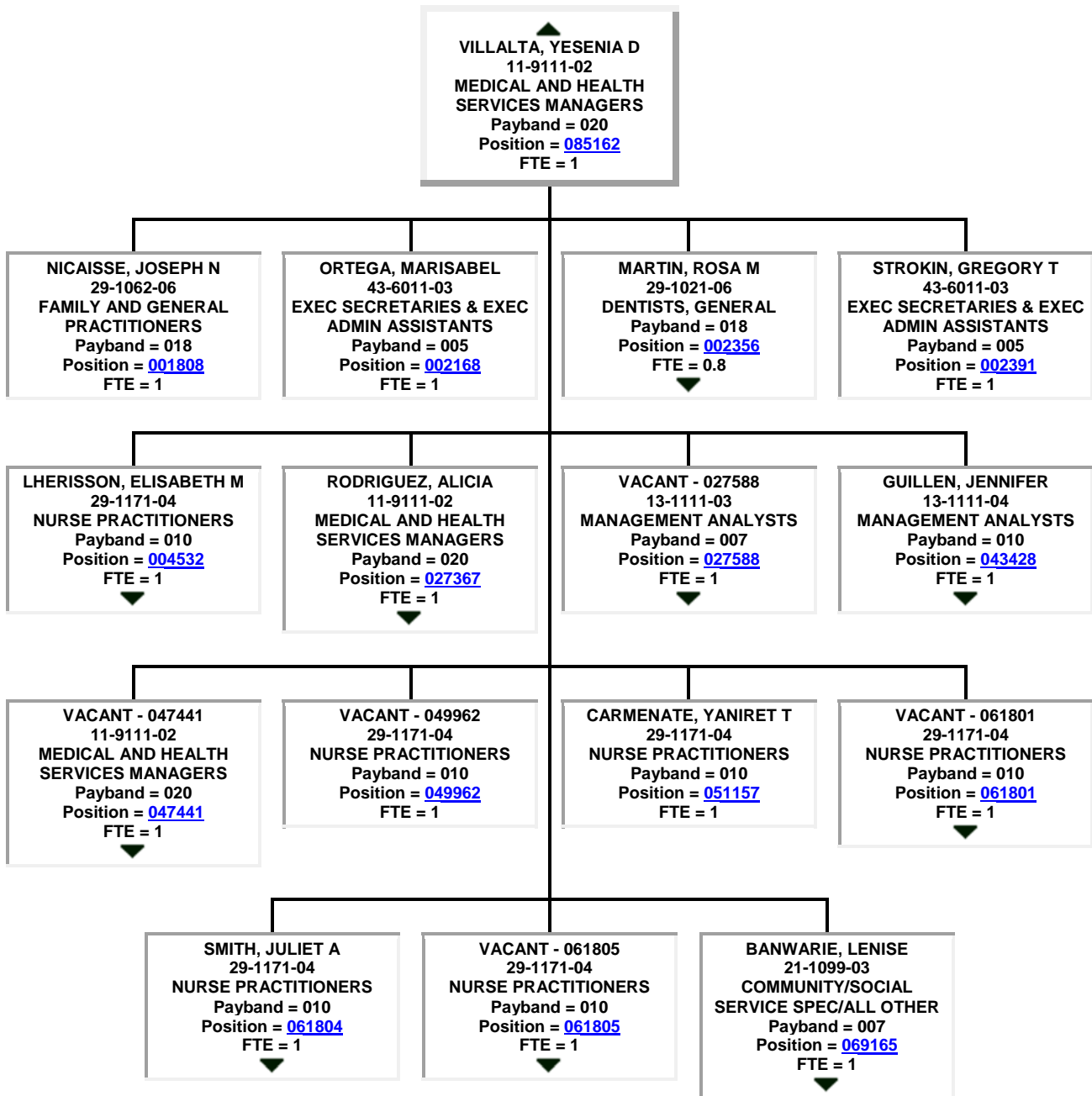


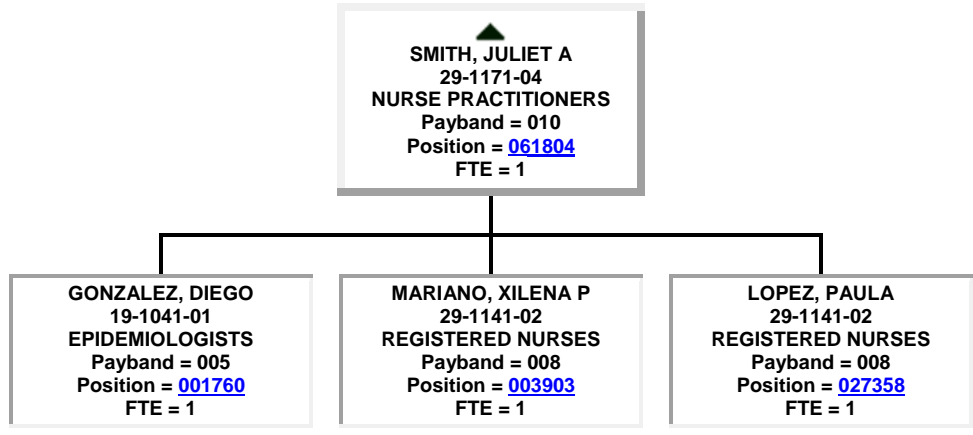
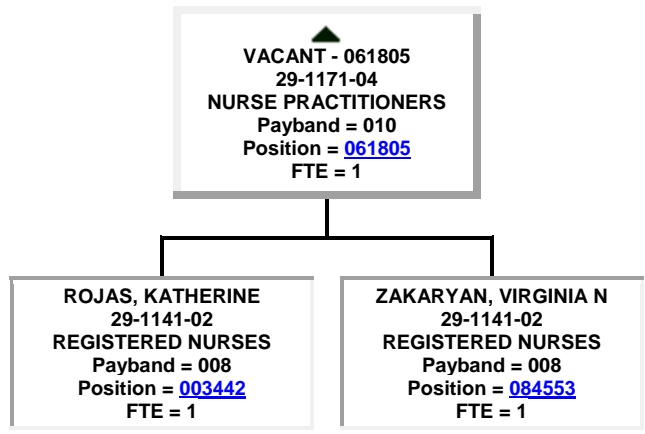
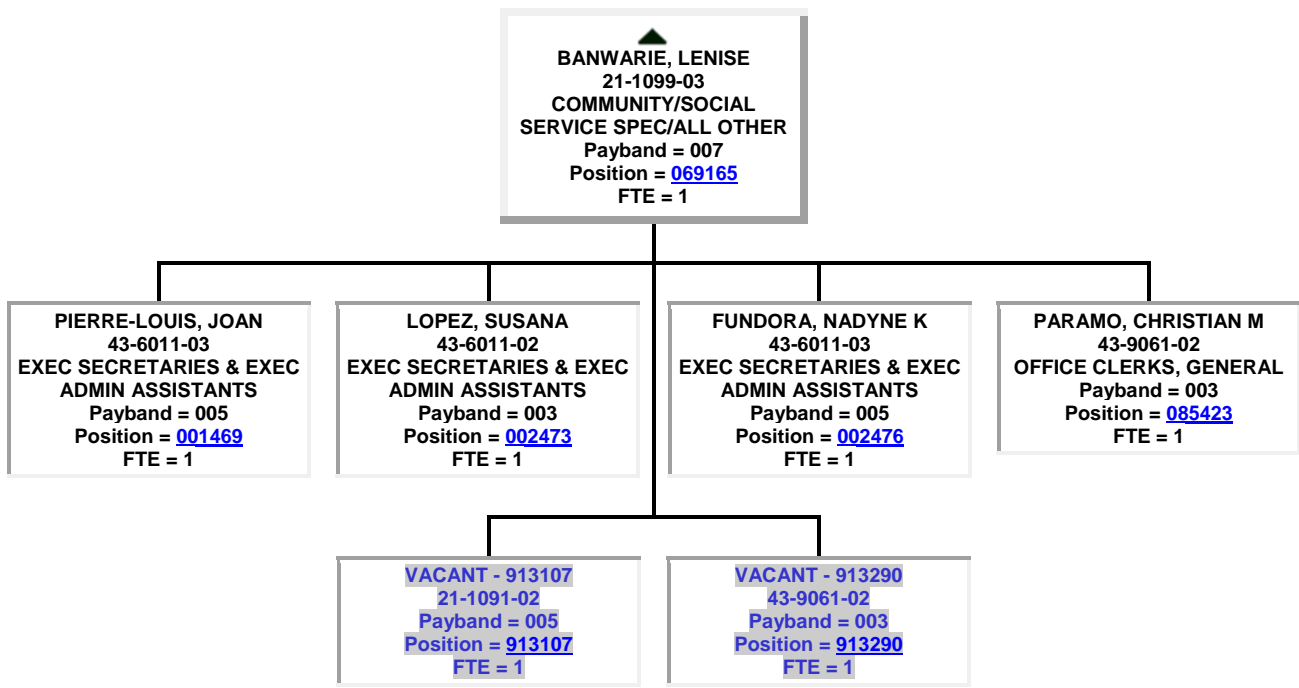
SADOU RICHARD, MARLY F
13-1111-03
MANAGEMENT ANALYSTS
Payband = 007
Position = [082870](#)
FTE = 1

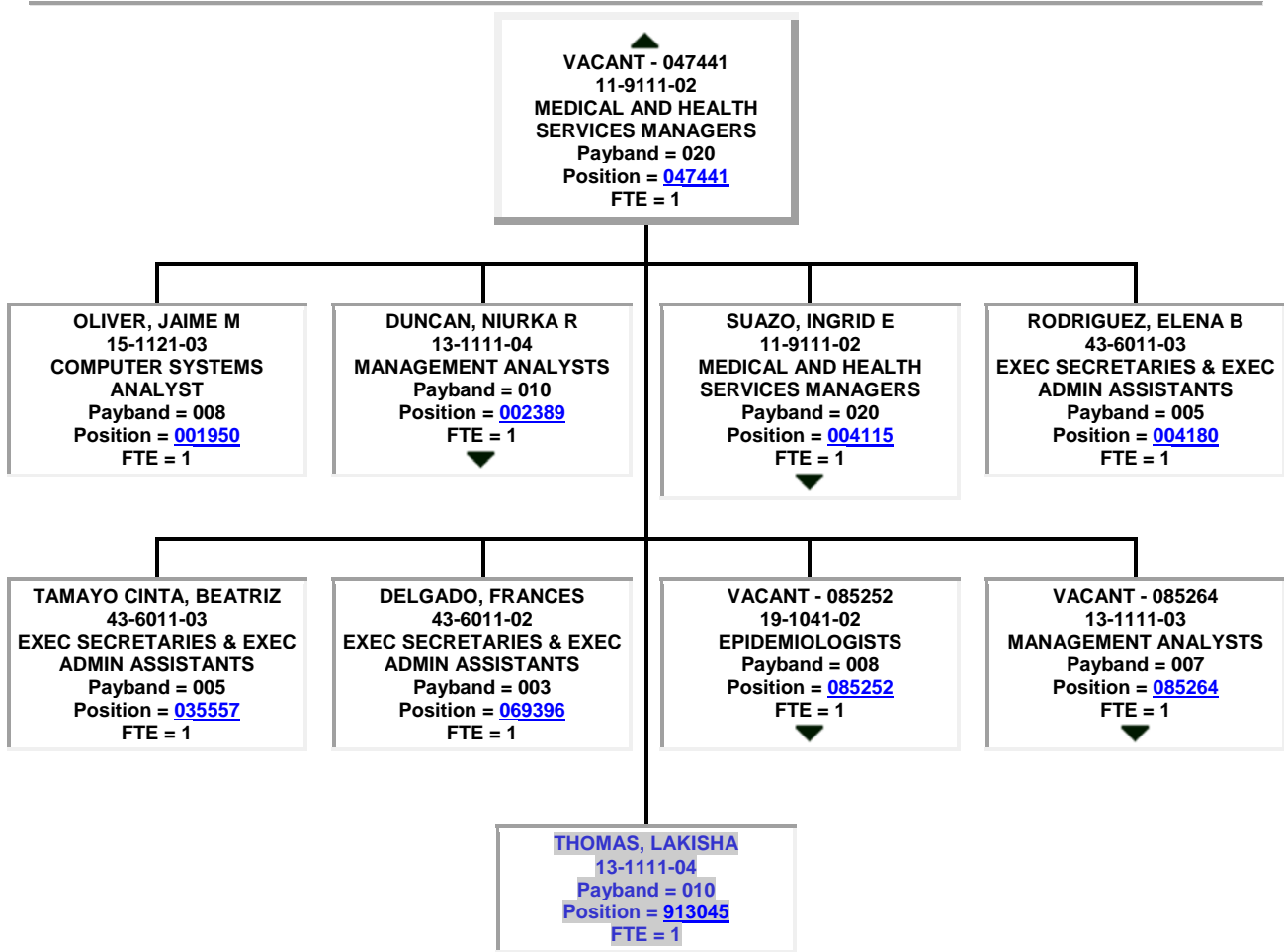
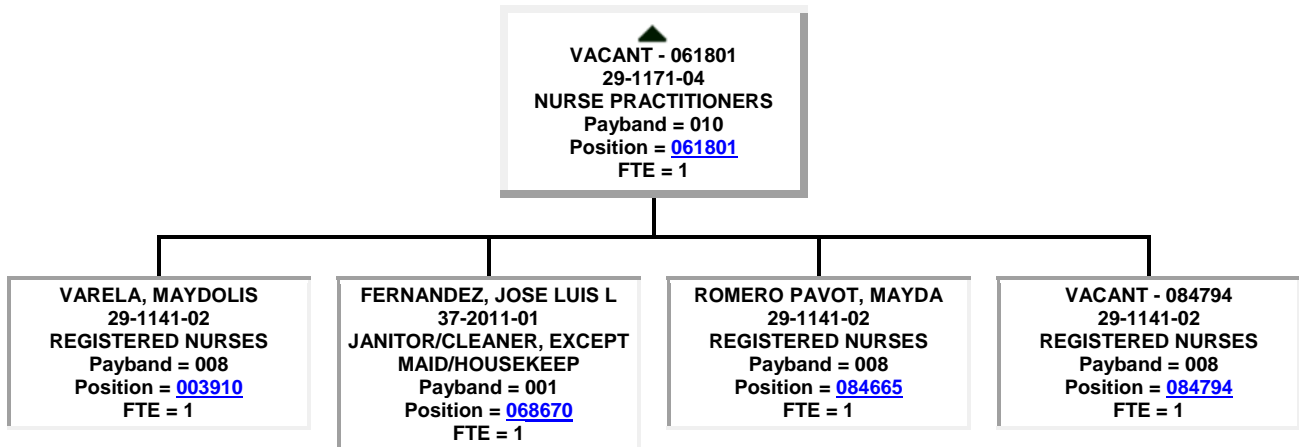


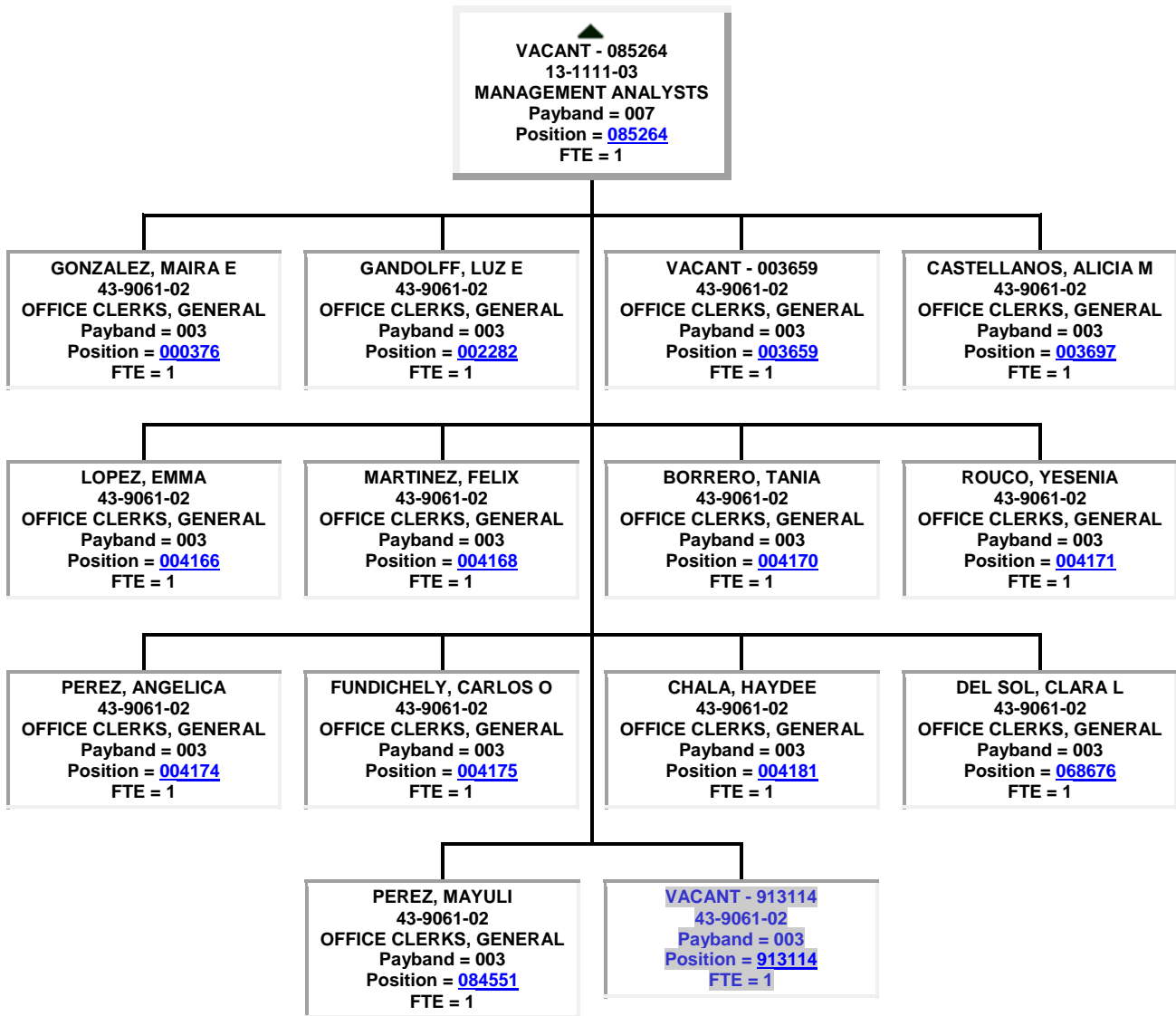


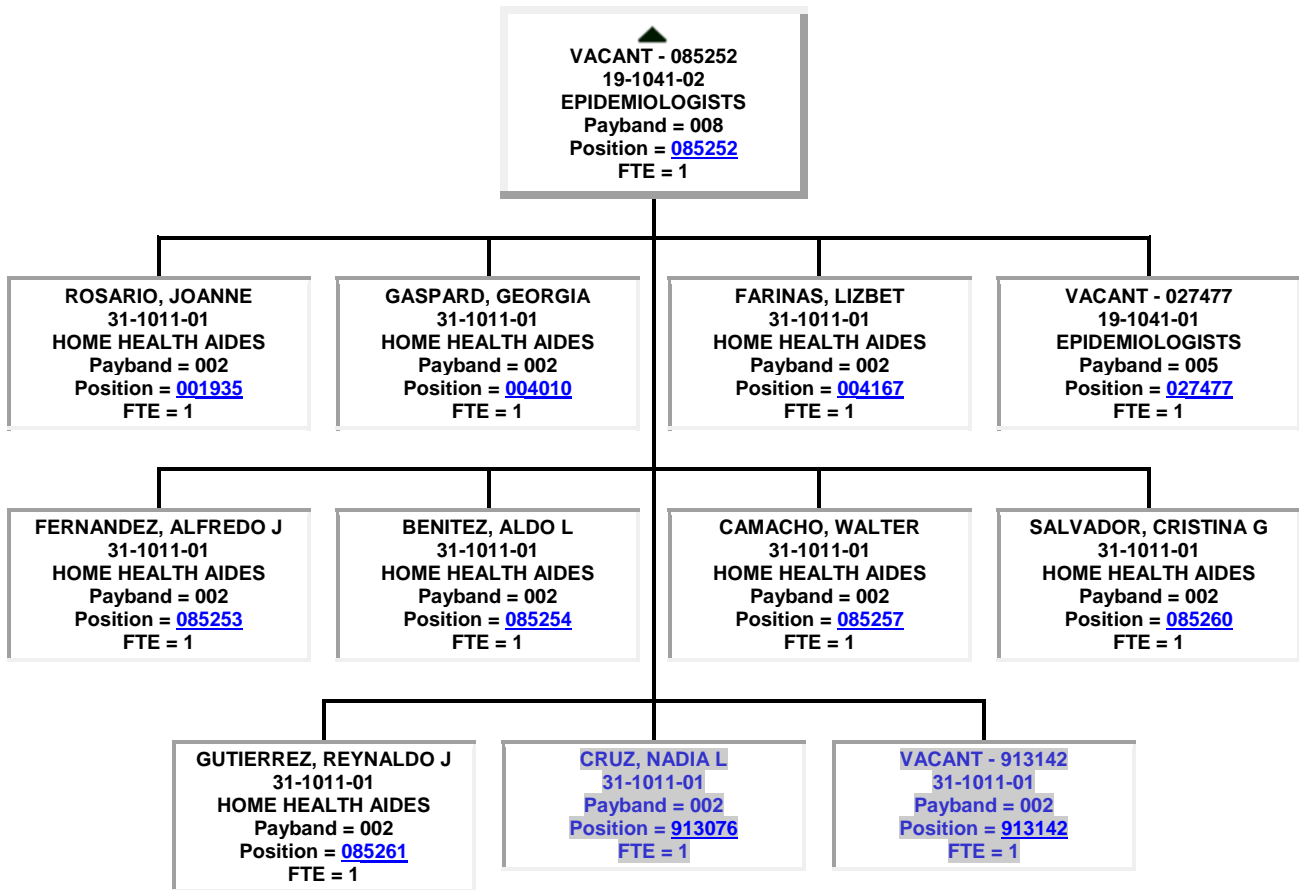


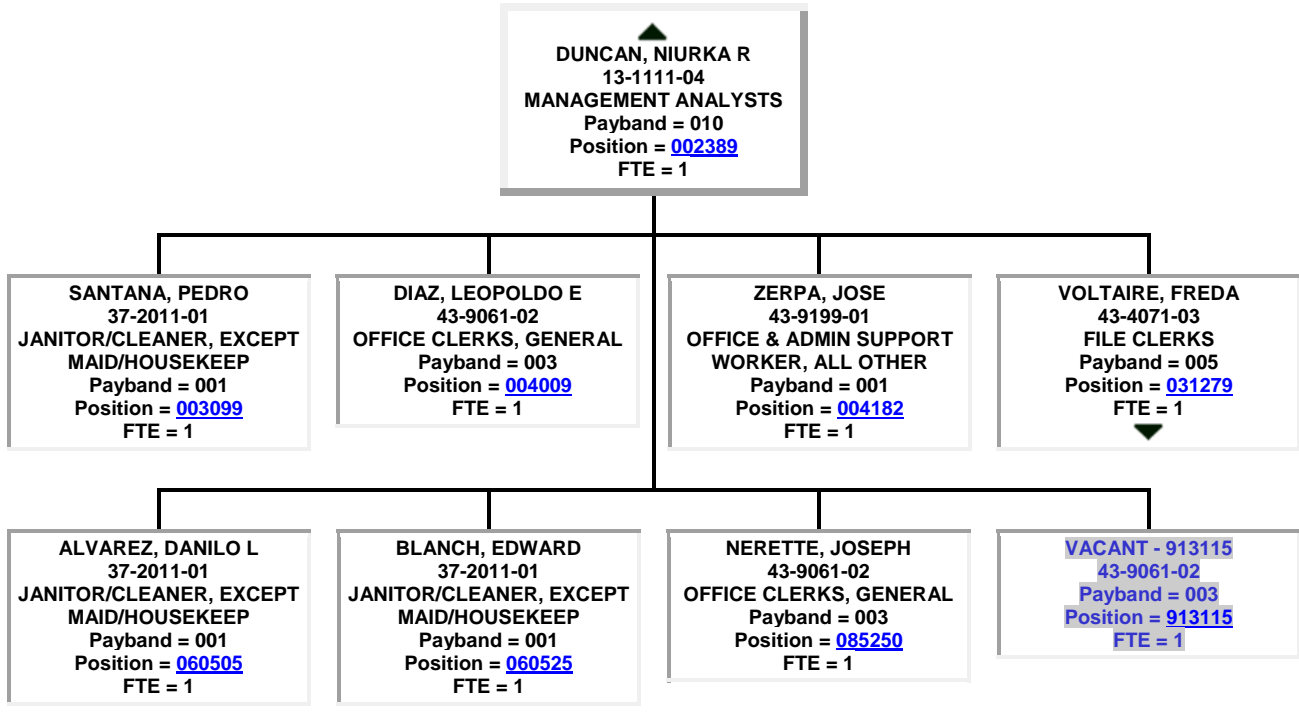
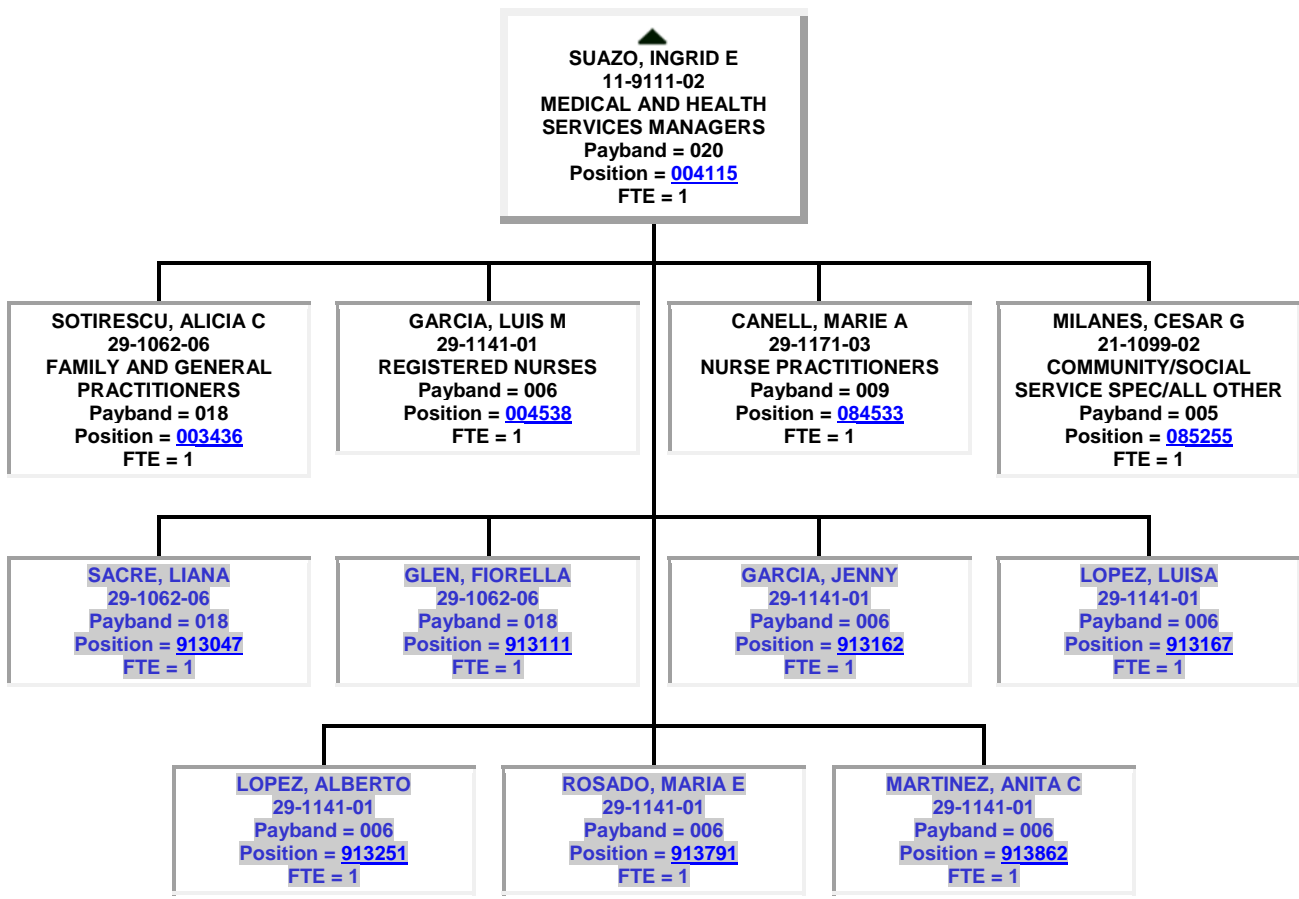


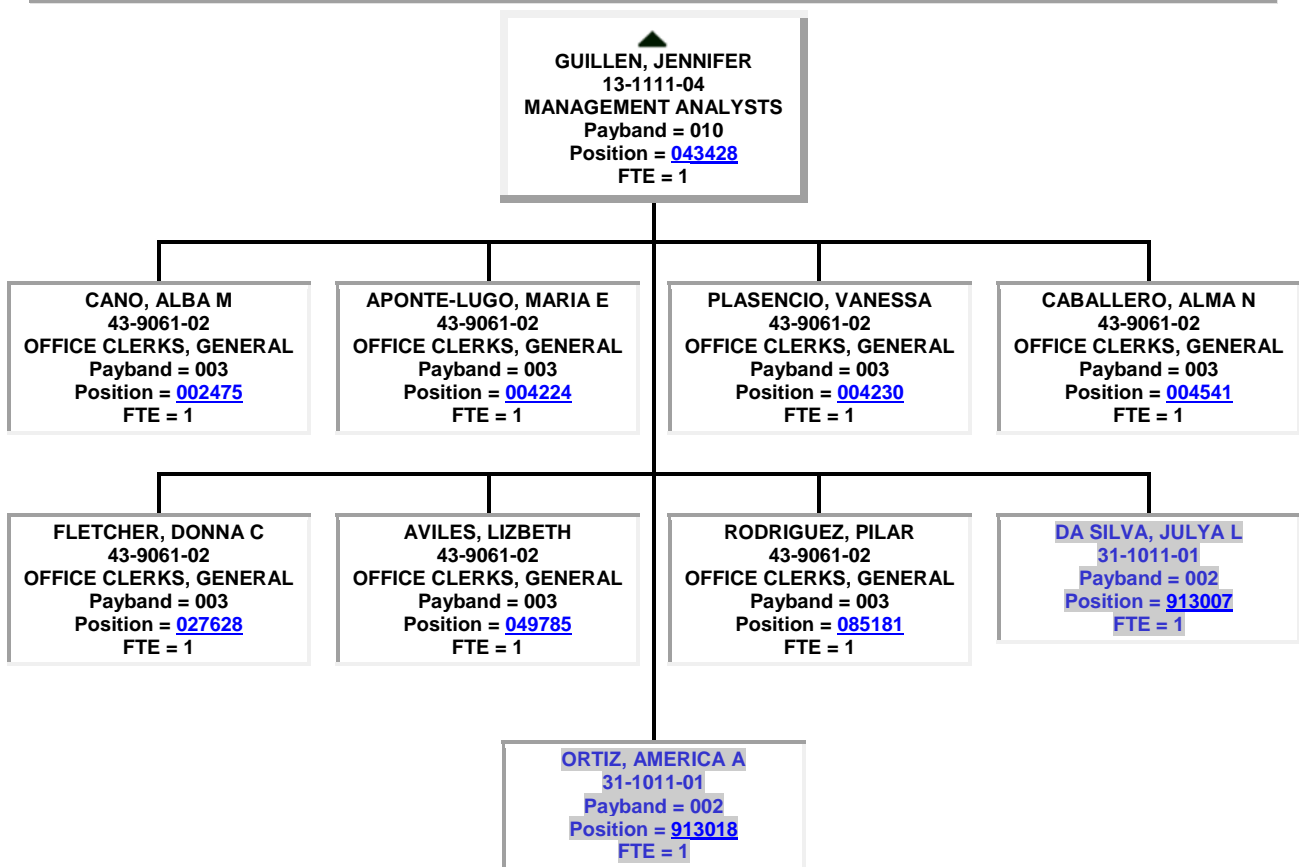
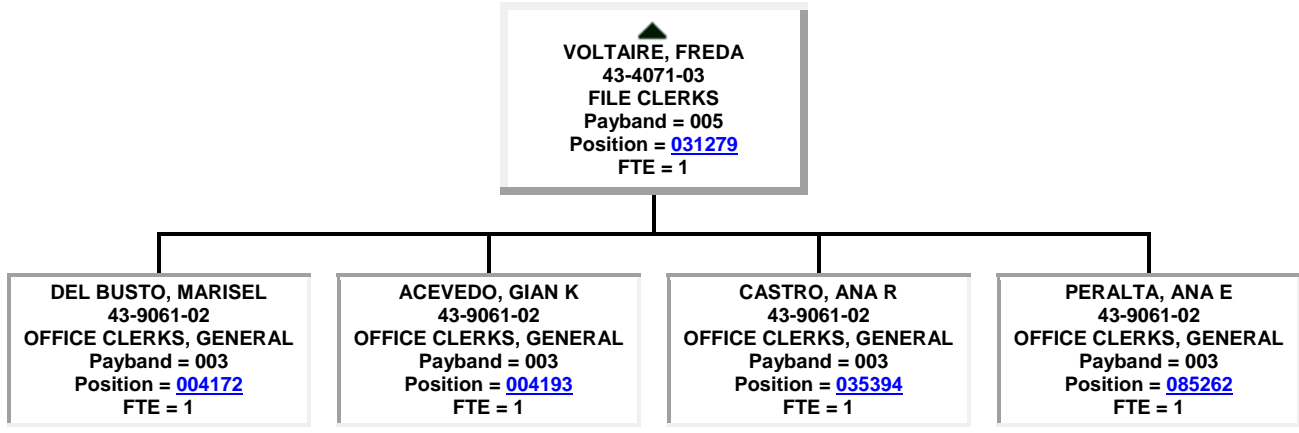


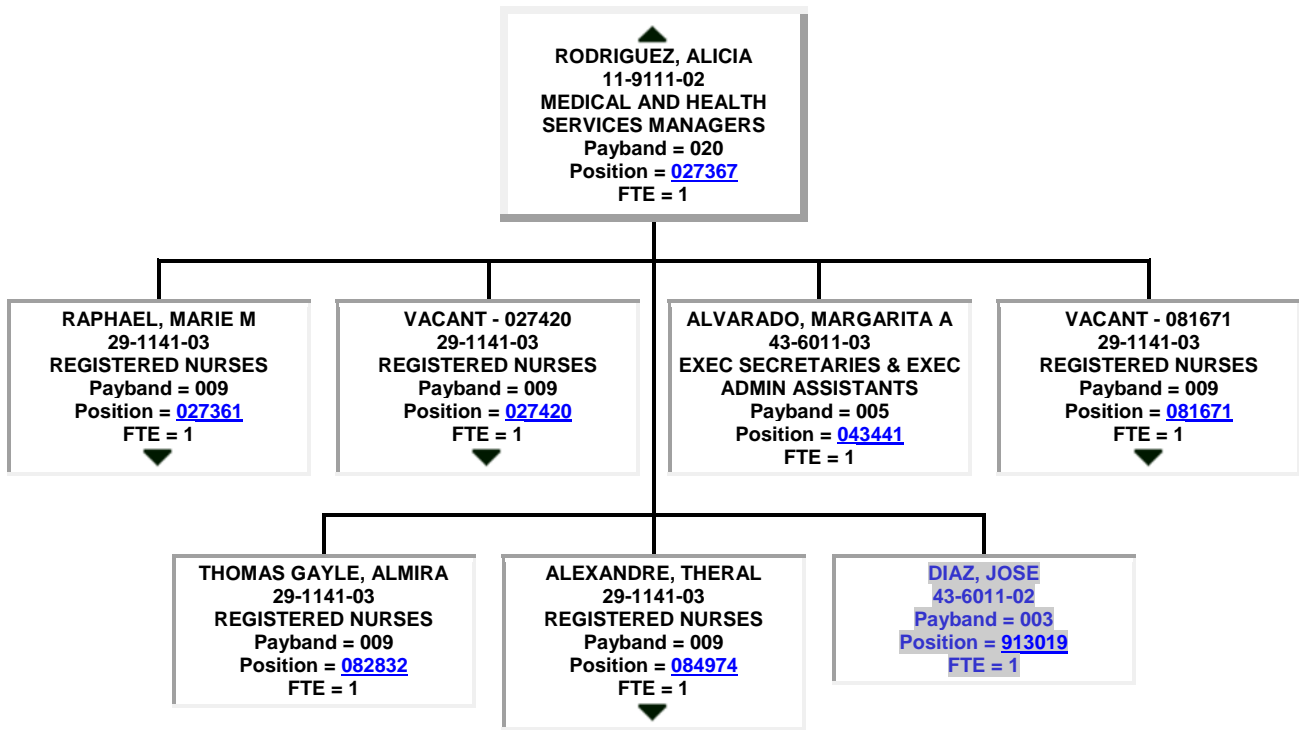
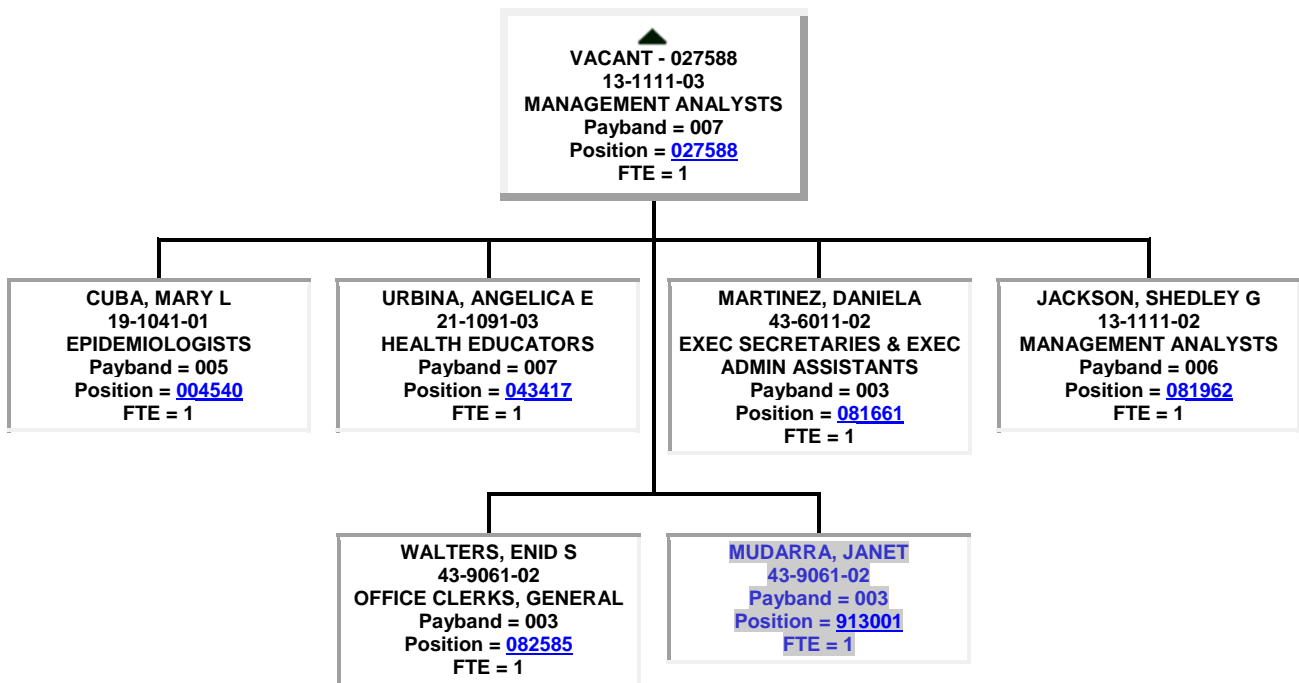


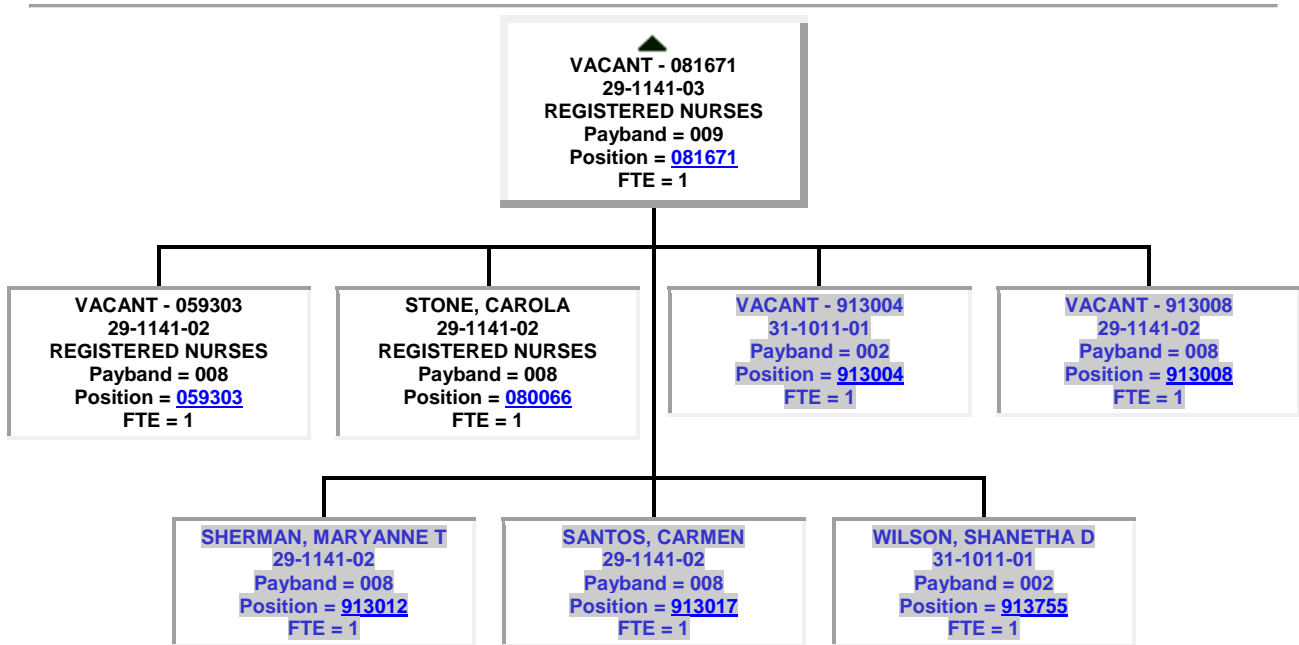
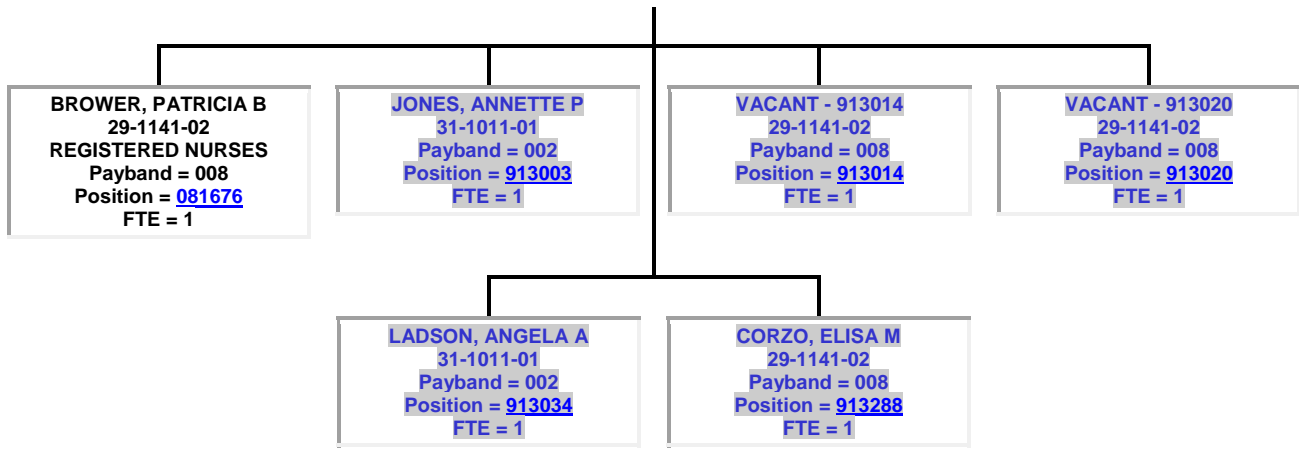


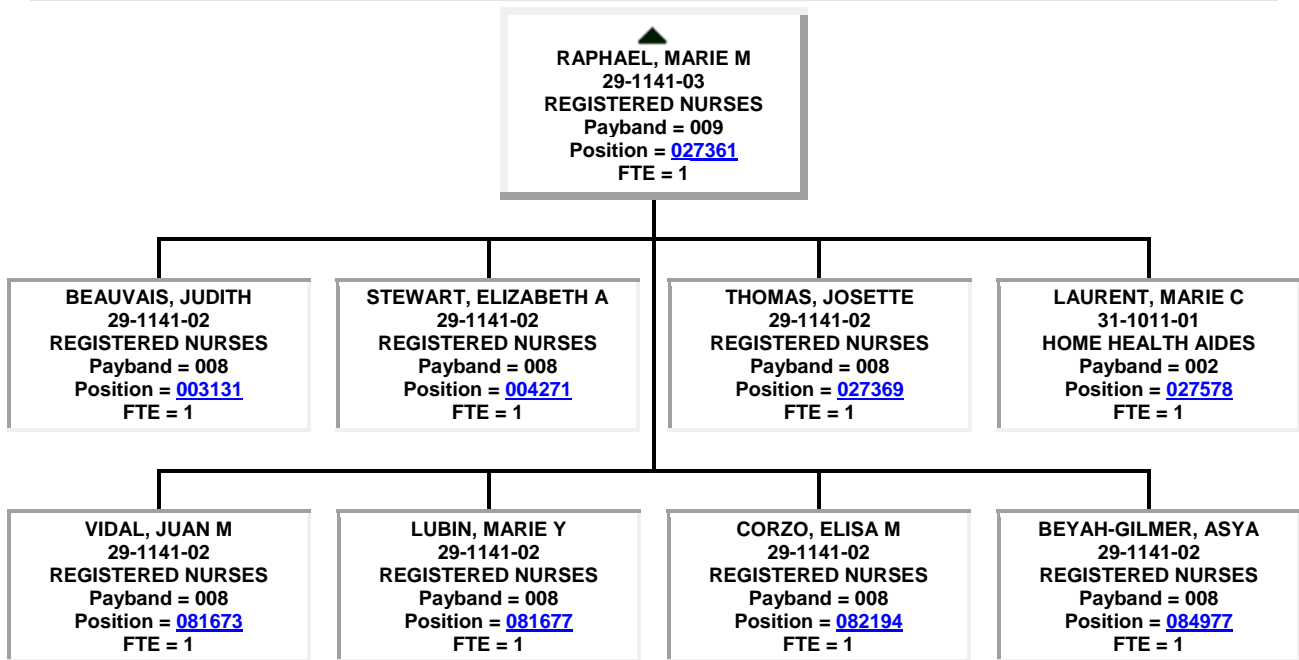
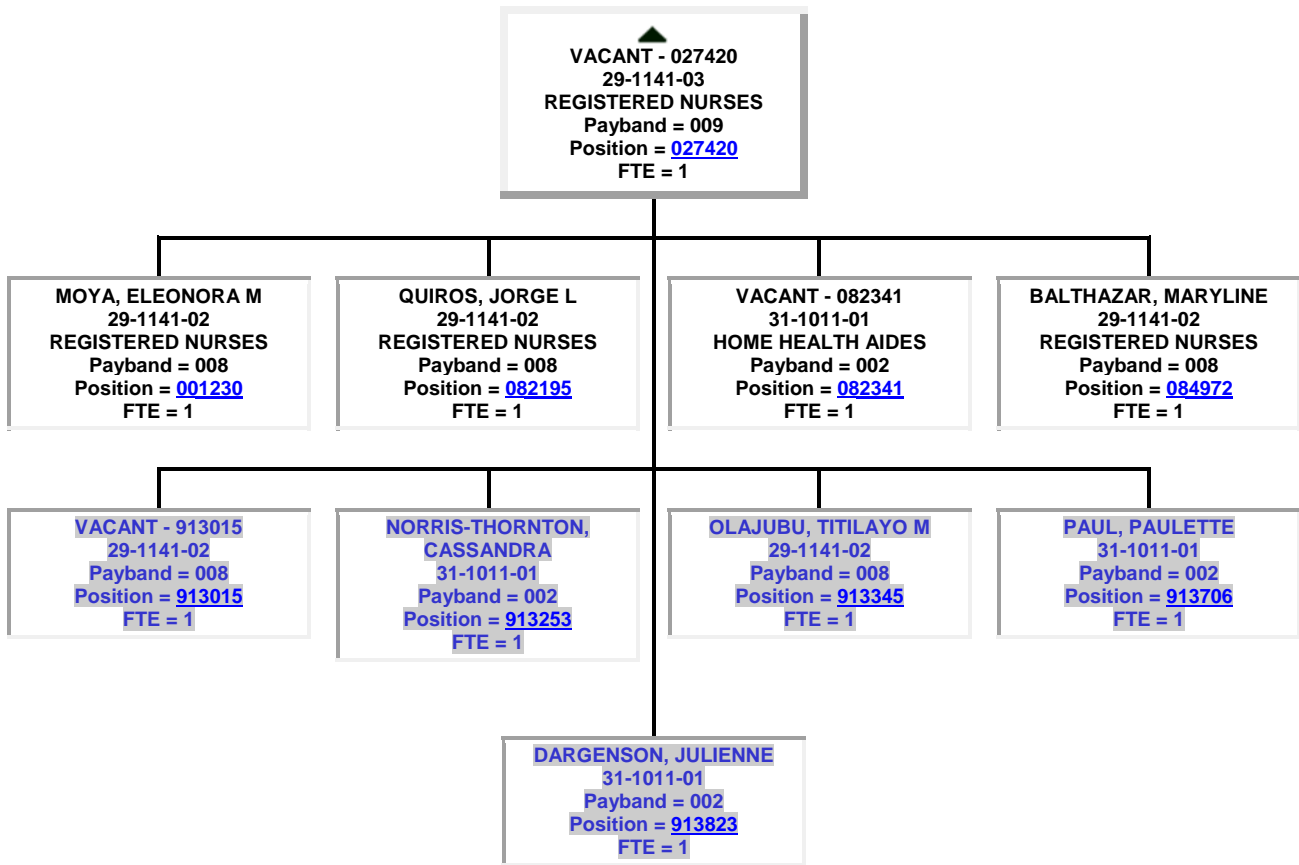


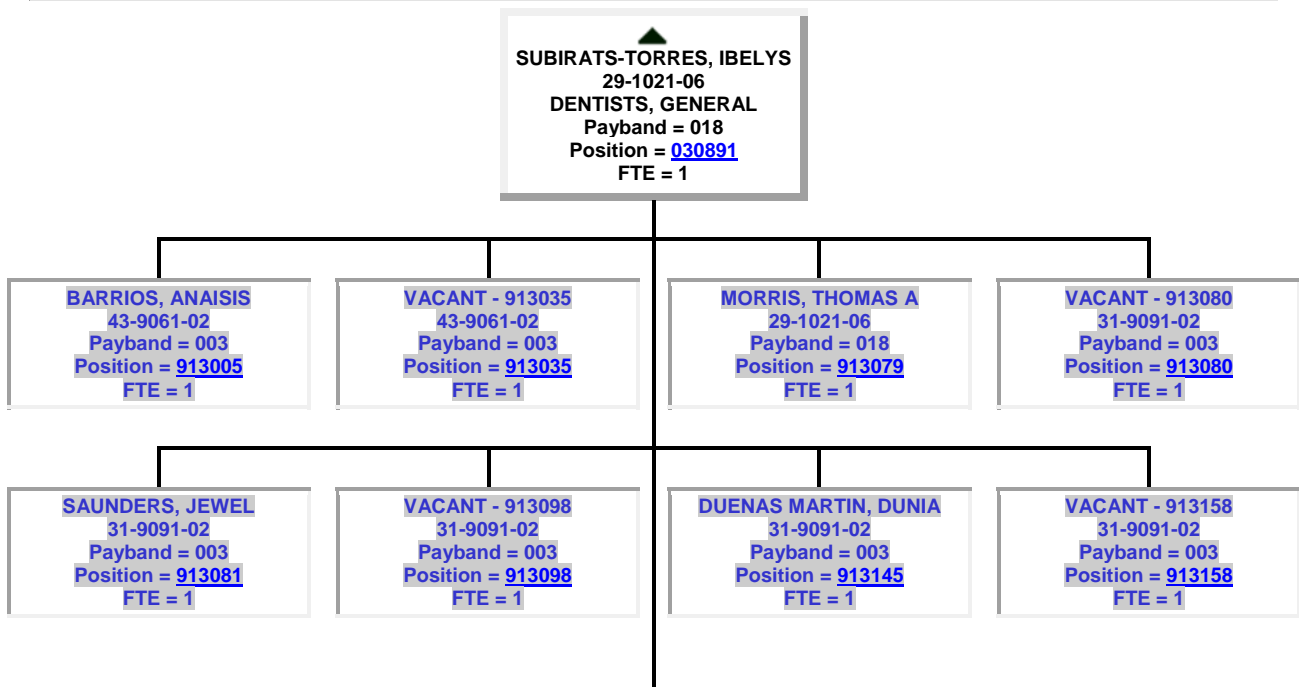
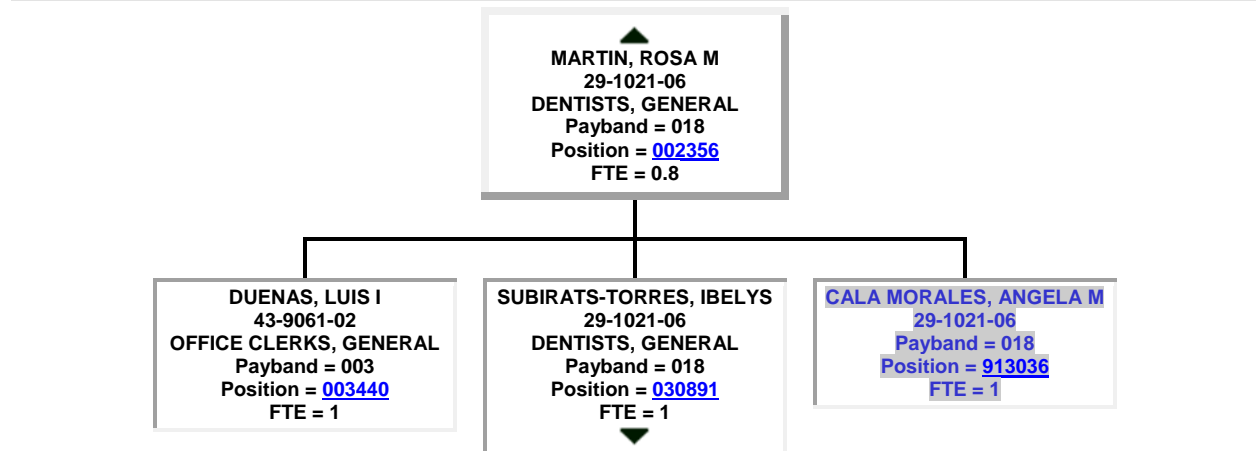
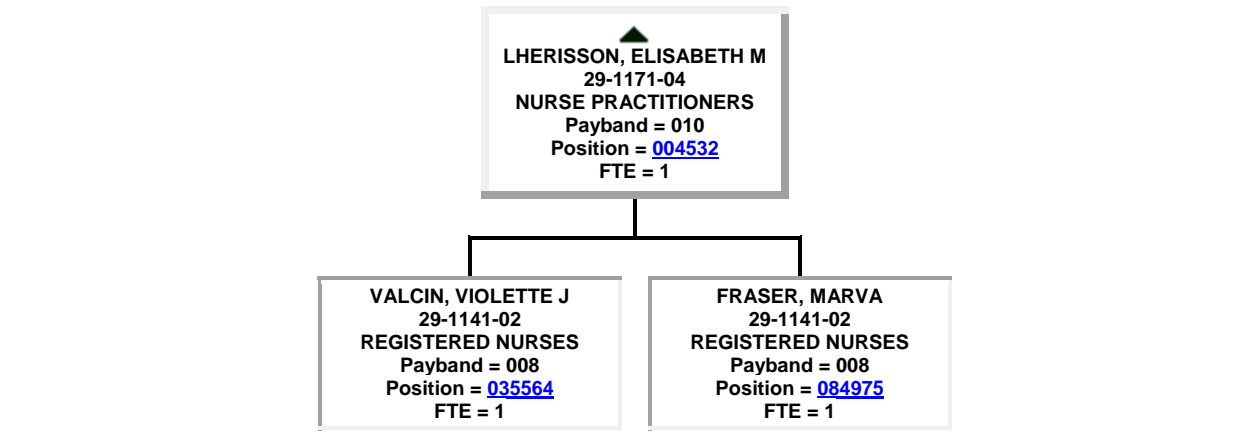












PUMARADA, MARICELA
29-2021-03
Payband = 005
Position = [913366](#)
FTE = 1

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VILLAMIZAR, KIRA A
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 020
Position = [082447](#)
FTE = 1

CASIMIR, YANICK E
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 020
Position = [006405](#)
FTE = 1
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JORDAHL, LORI S
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [051210](#)
FTE = 1

VACANT - 064950
11-9199-02
MANAGERS, ALL OTHER
Payband = 020
Position = [064950](#)
FTE = 1
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ROCA, CORALIA R
29-1062-06
FAMILY AND GENERAL
PRACTITIONERS
Payband = 018
Position = [067700](#)
FTE = 1
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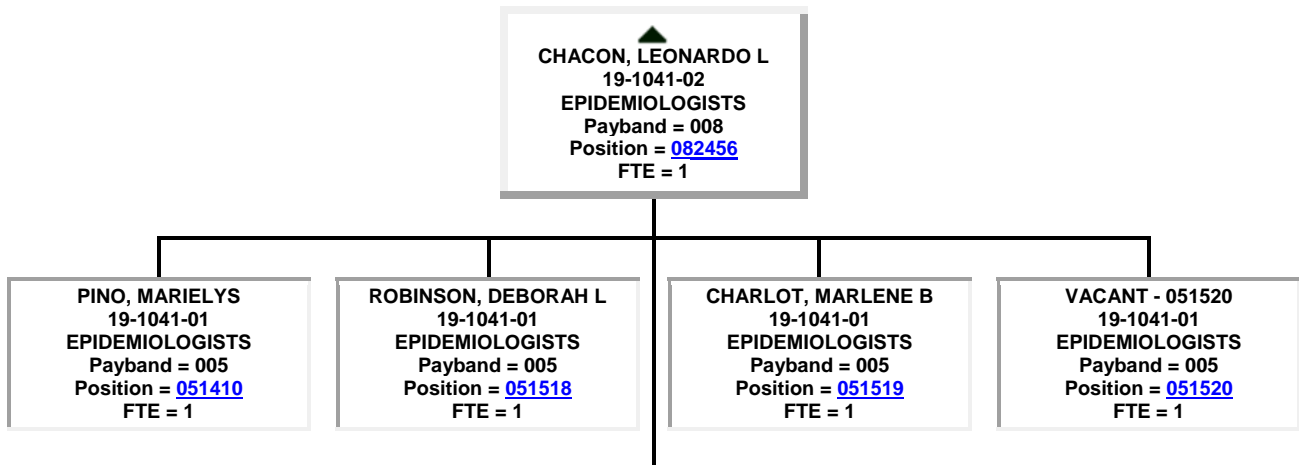
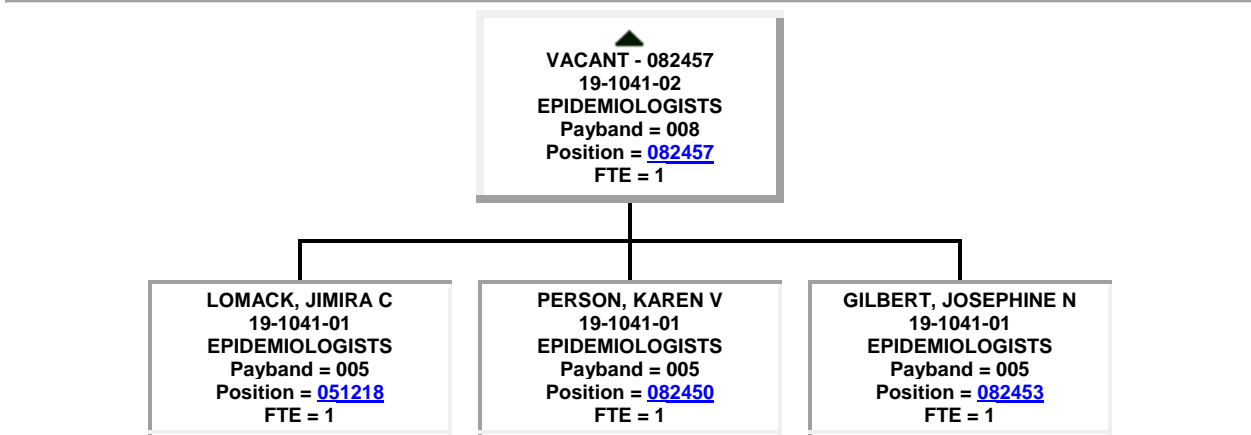
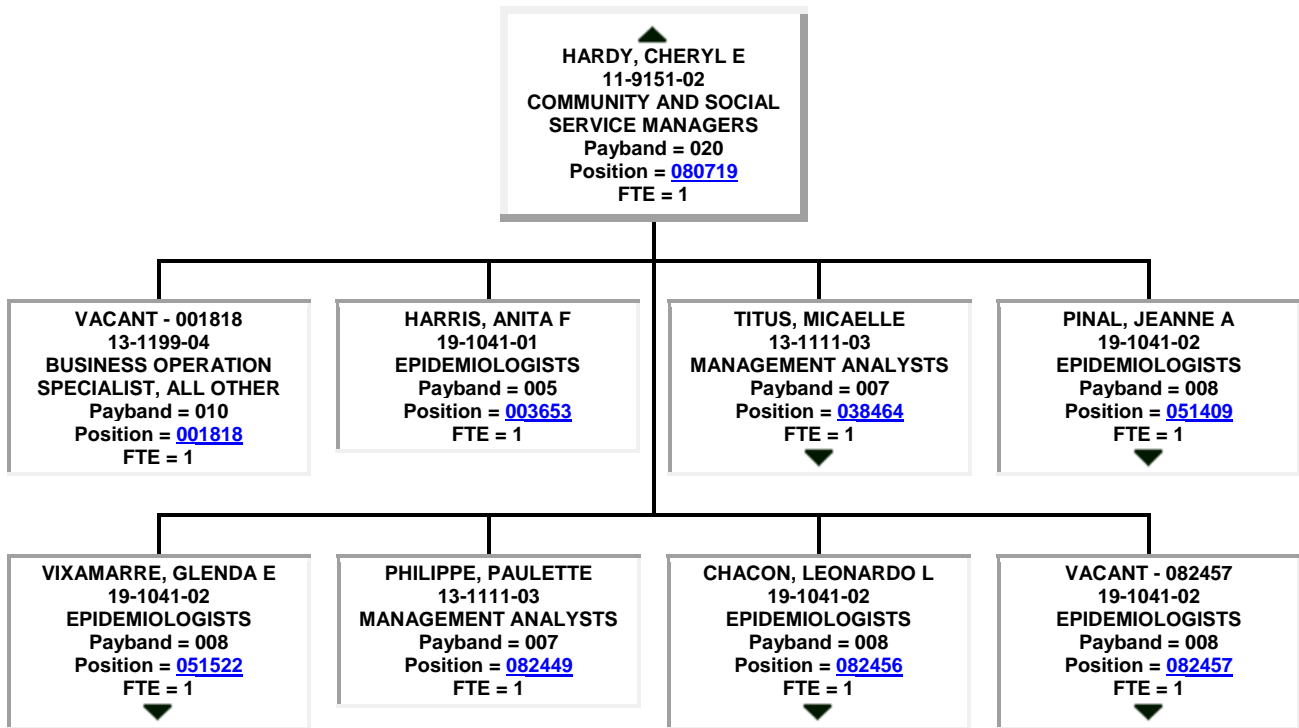
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11-9151-02
COMMUNITY AND SOCIAL
SERVICE MANAGERS
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Position = [080719](#)
FTE = 1
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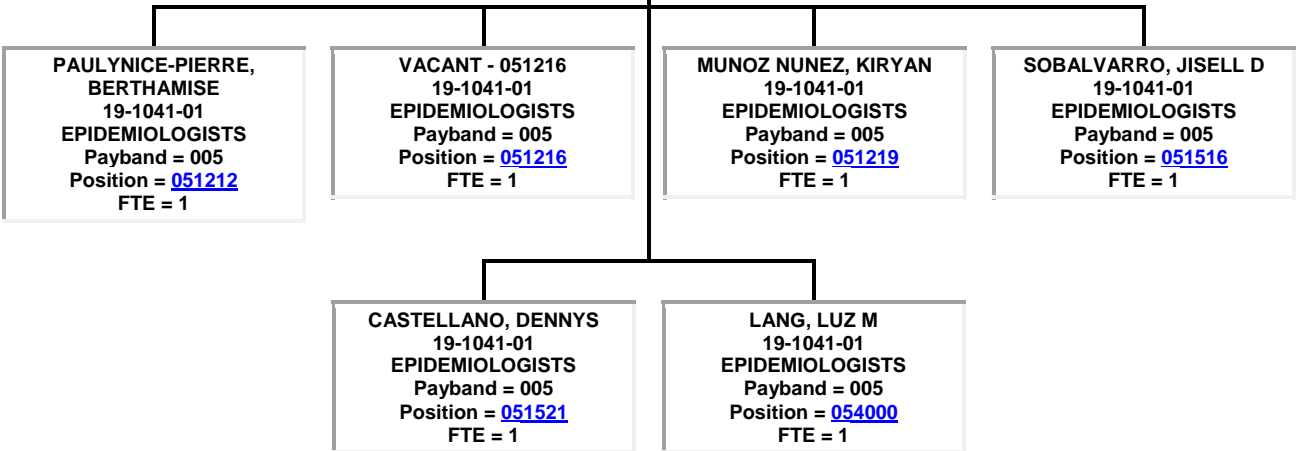
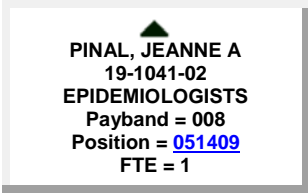
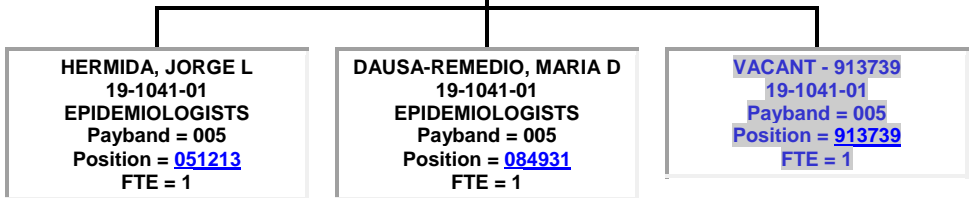
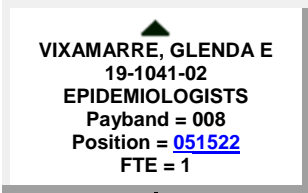
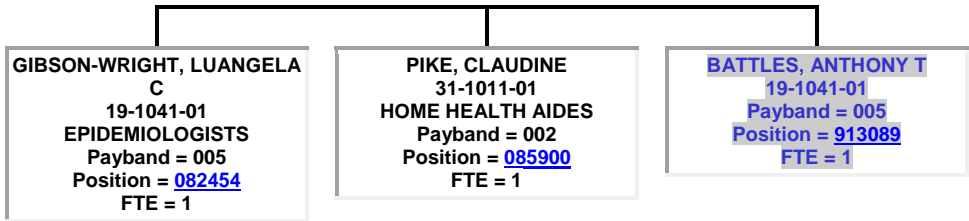
CARABALLO, FRANCISCO A
13-1111-03
MANAGEMENT ANALYSTS
Payband = 007
Position = [084877](#)
FTE = 1
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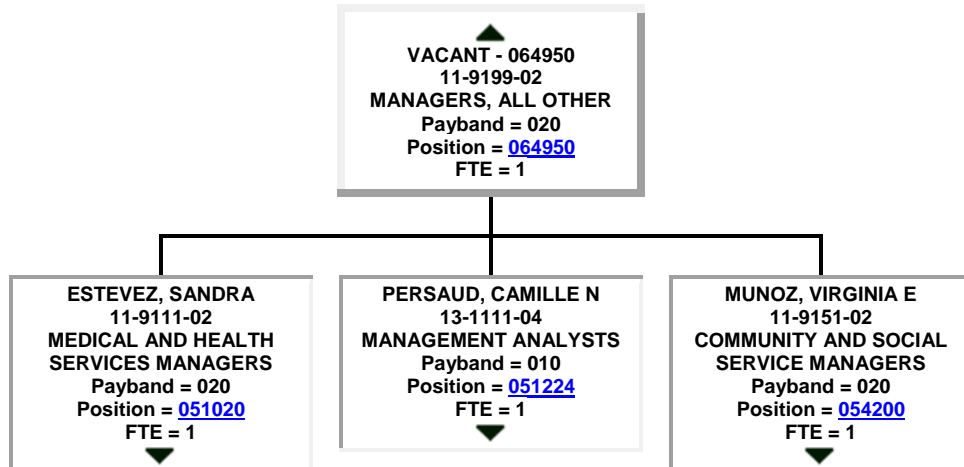
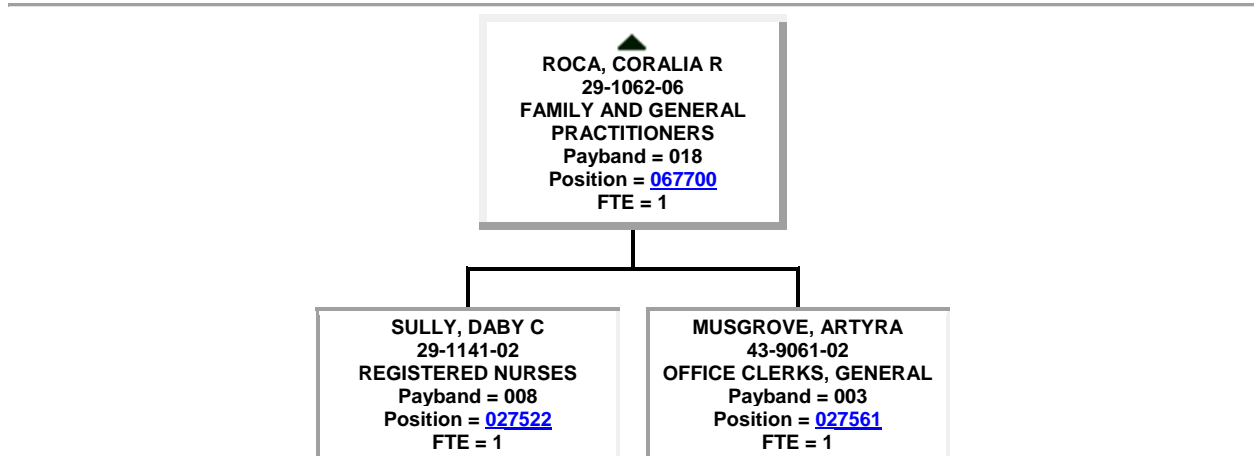
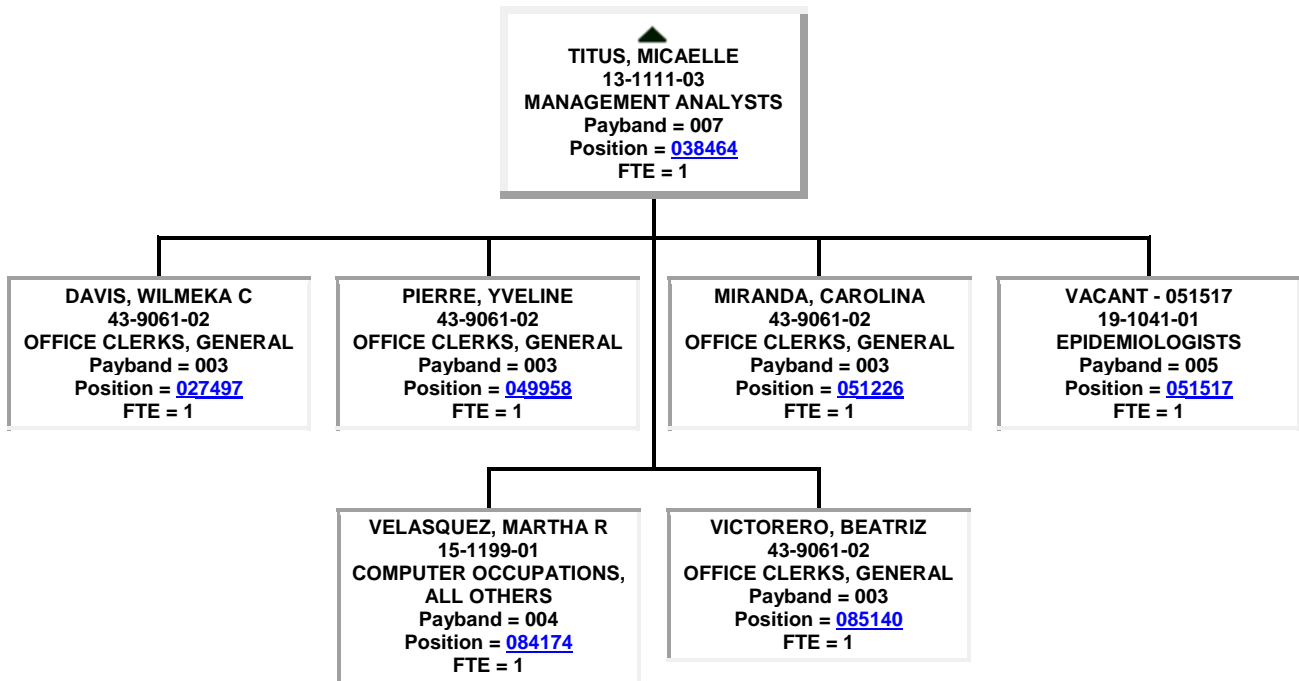
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13-1111-03
MANAGEMENT ANALYSTS
Payband = 007
Position = [084877](#)
FTE = 1

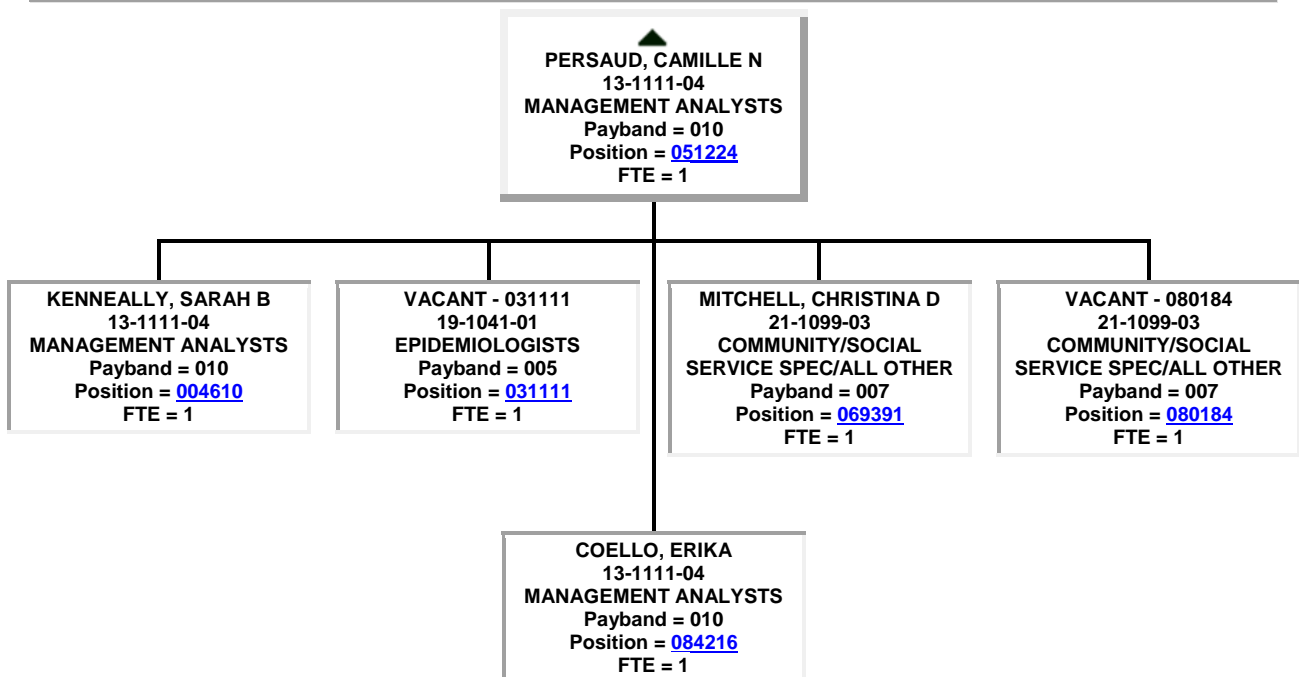
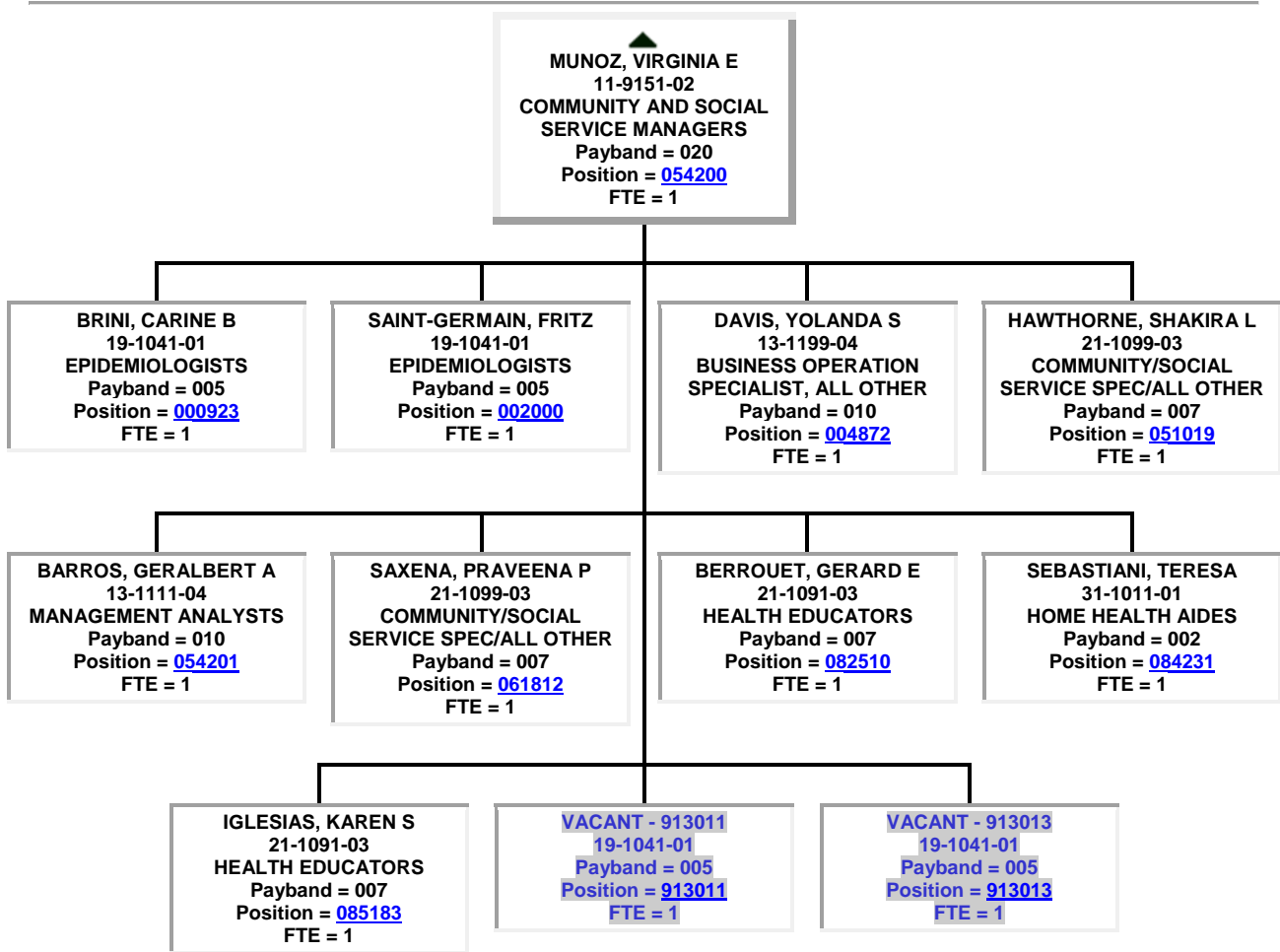
WILLIAMS, LYNETTE M
43-6011-03
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 005
Position = [000925](#)
FTE = 1

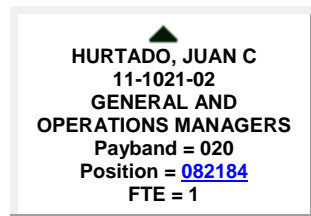
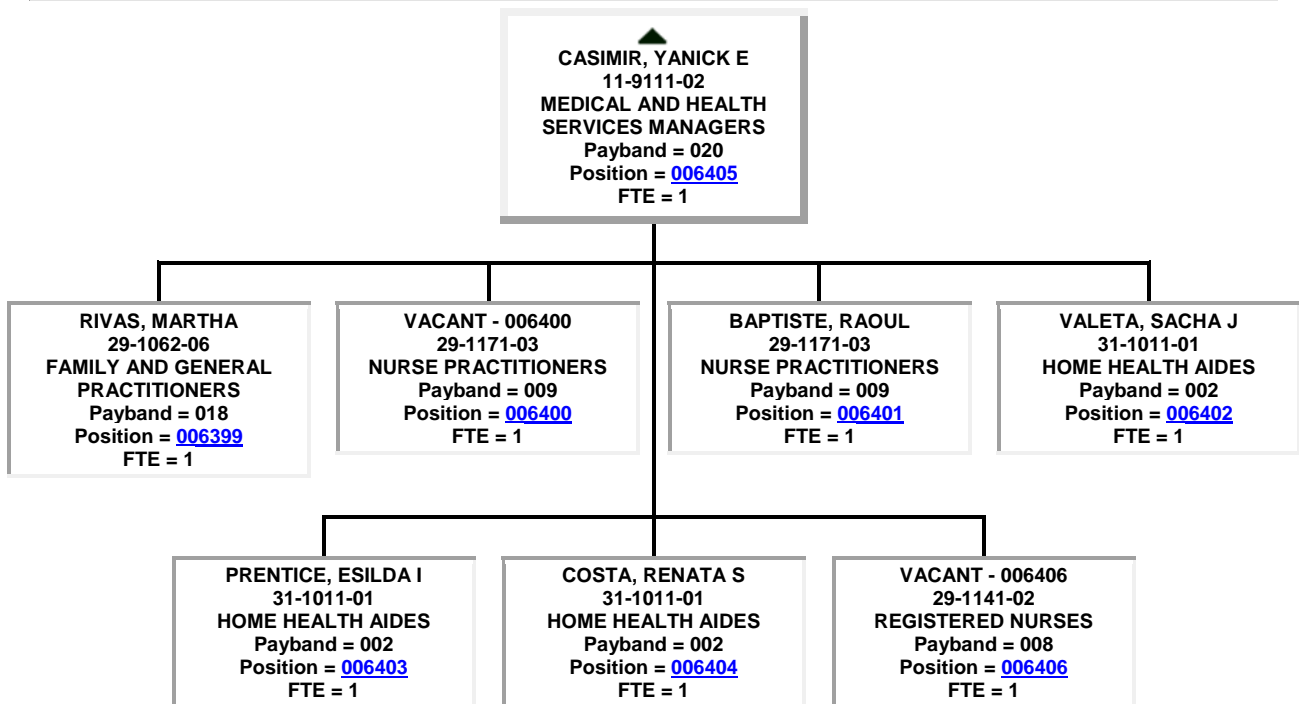
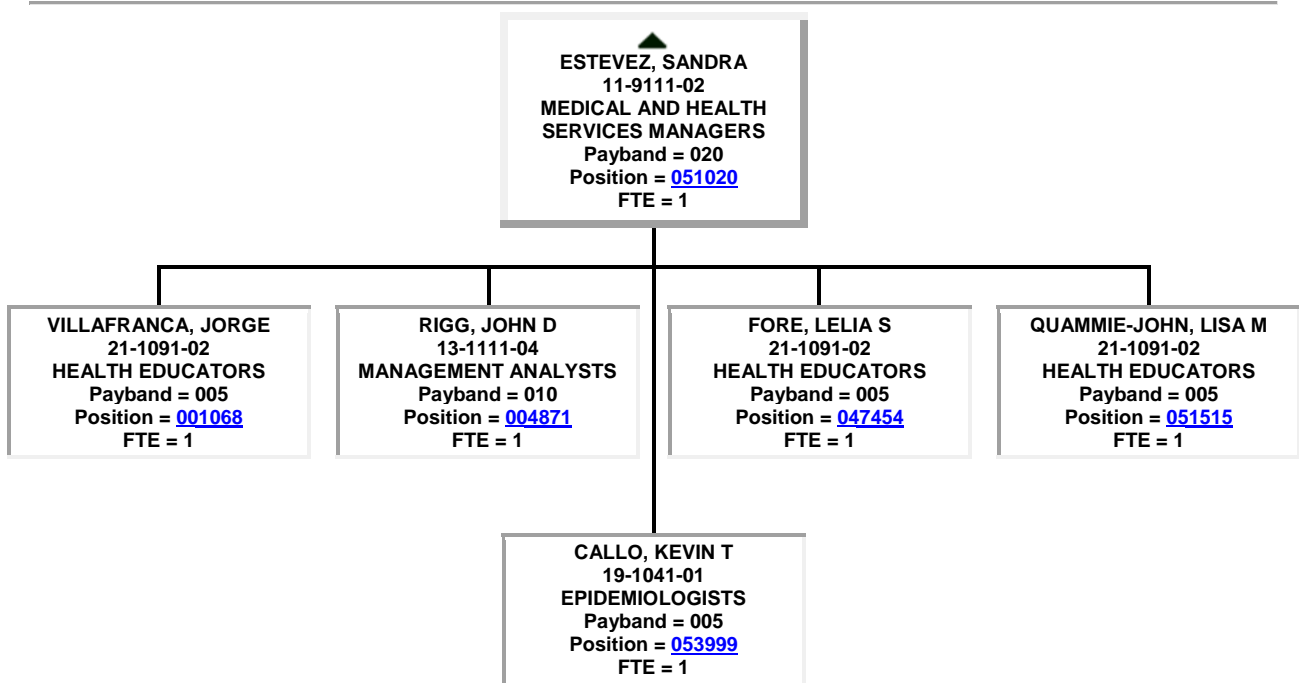
UMANA, MARIA D
43-6011-03
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 005
Position = [085182](#)
FTE = 1

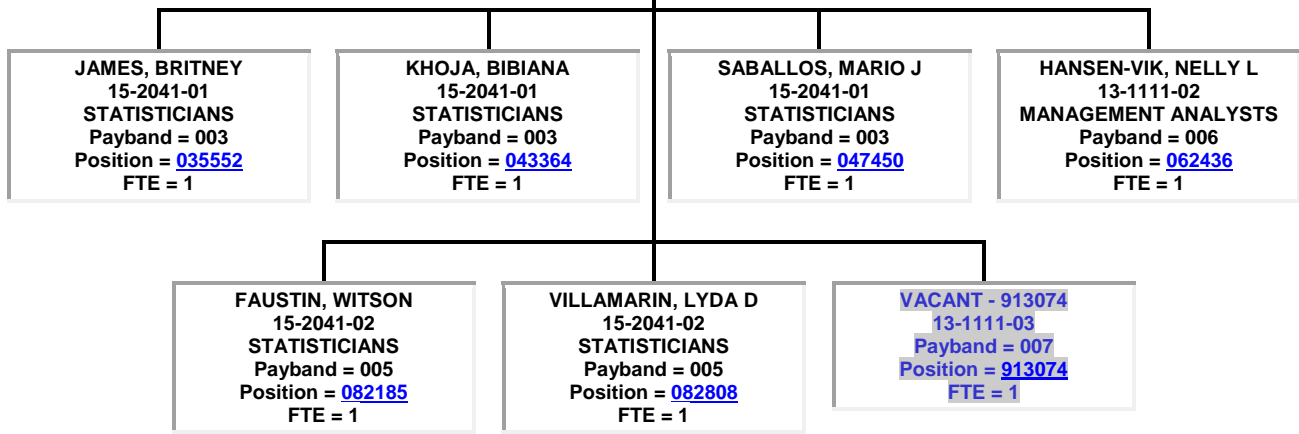
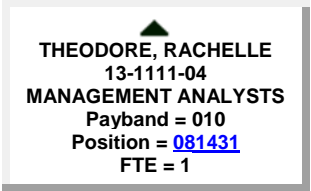
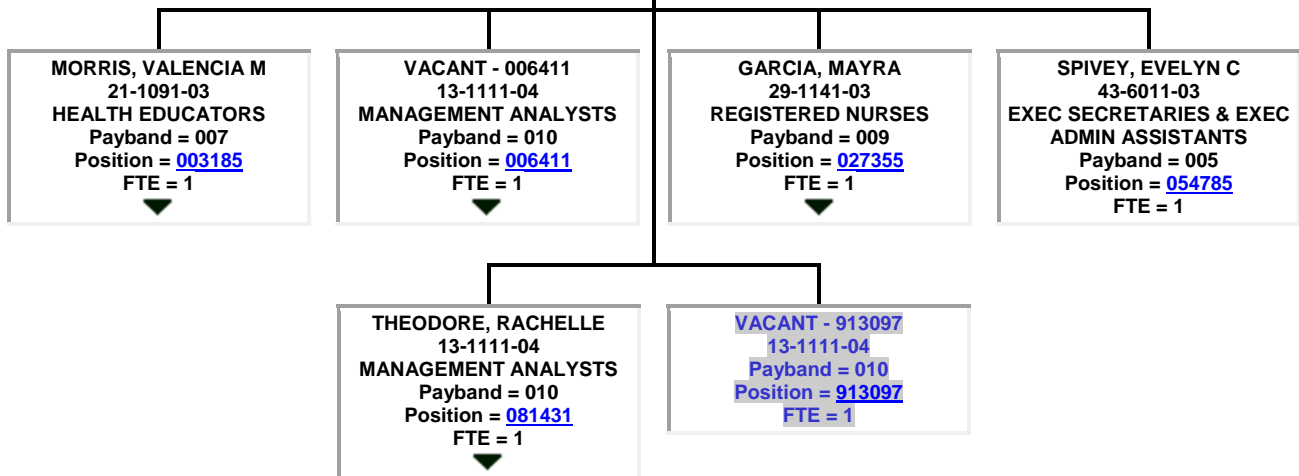
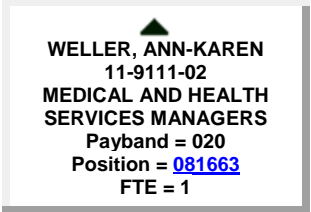
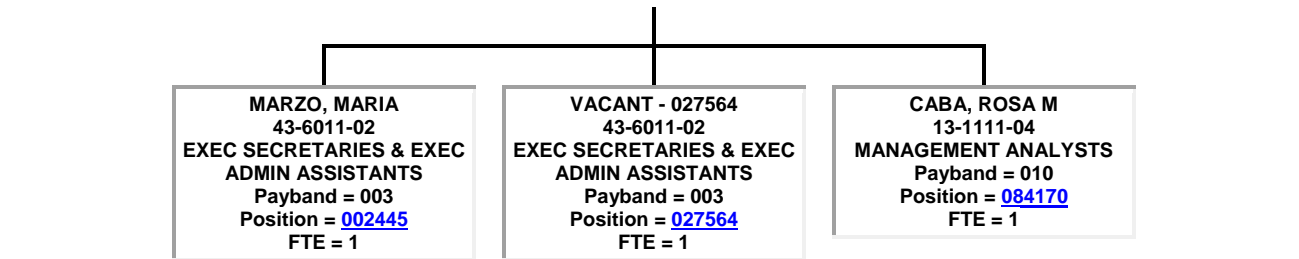


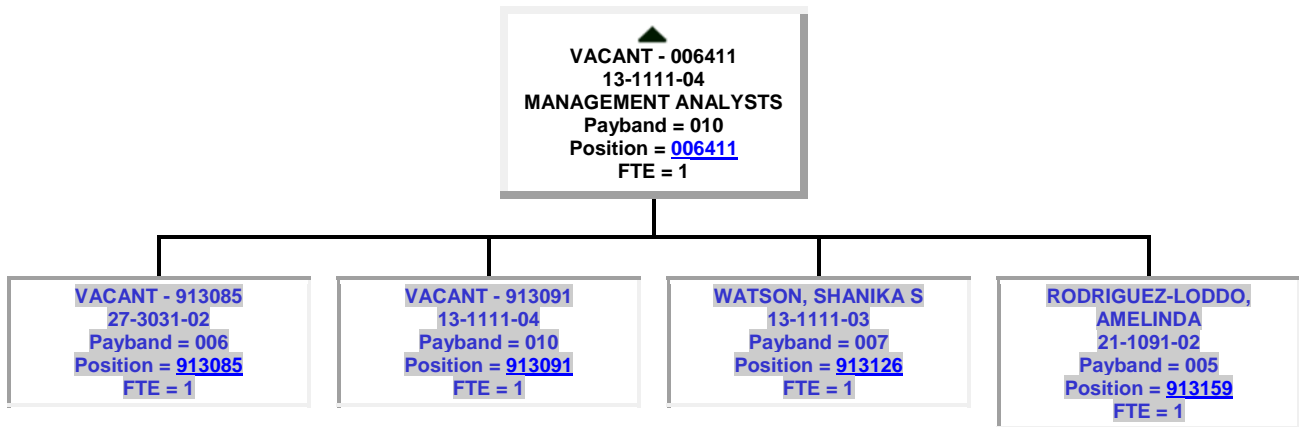
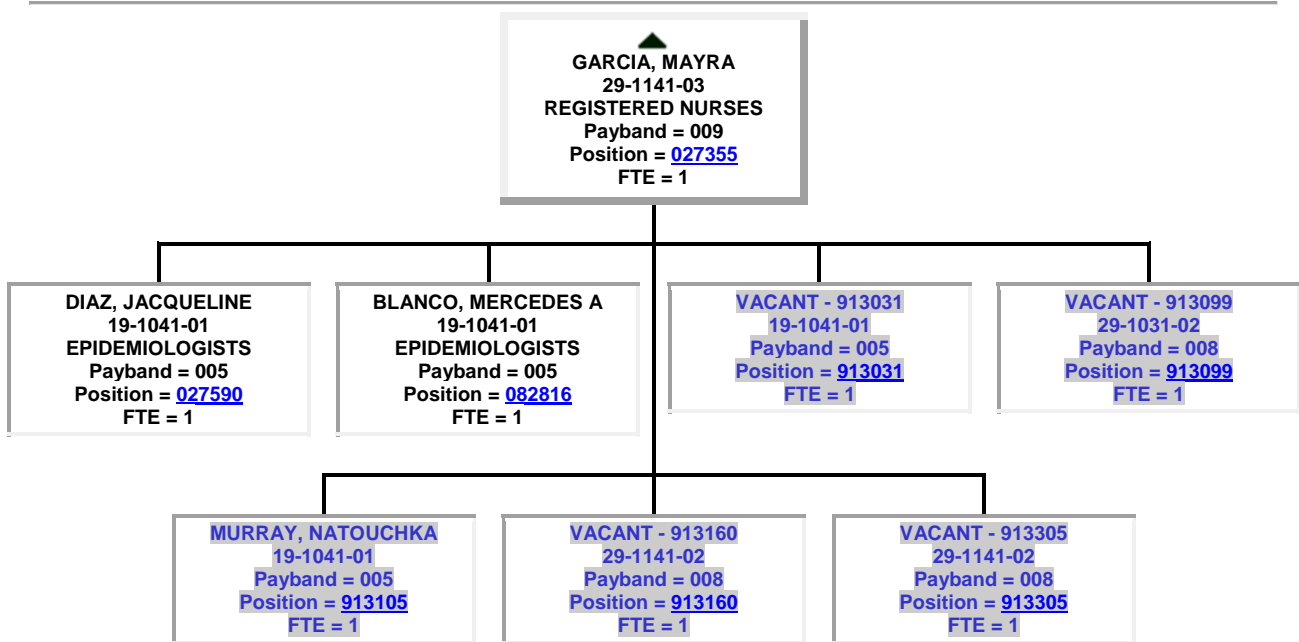


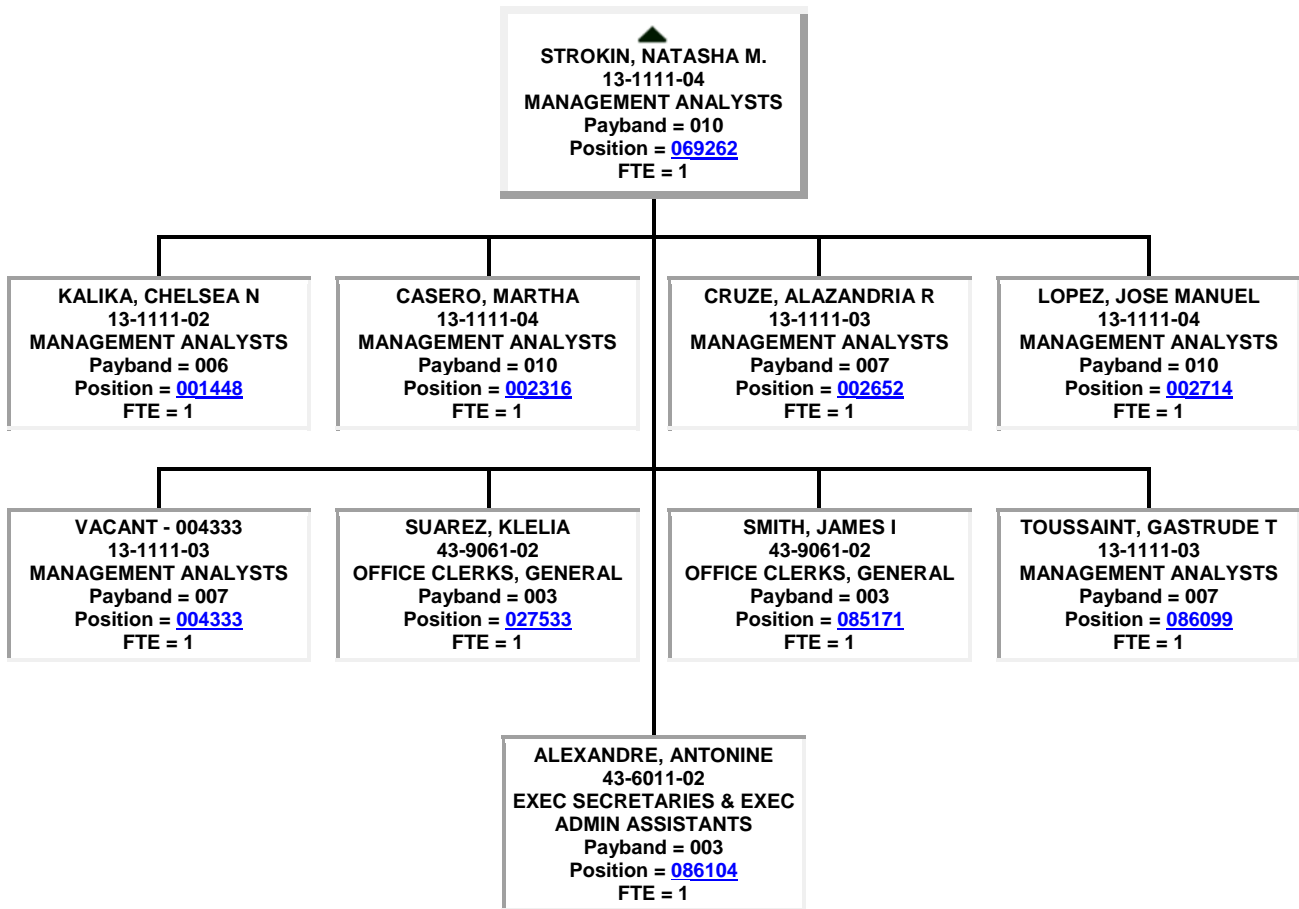
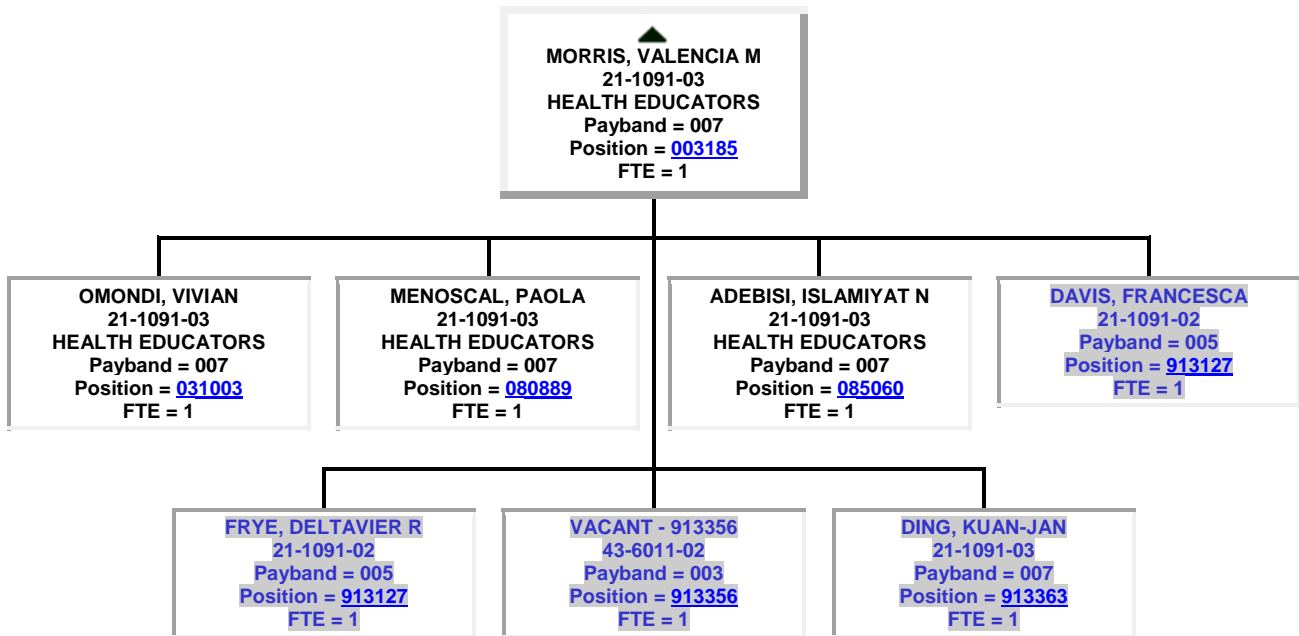


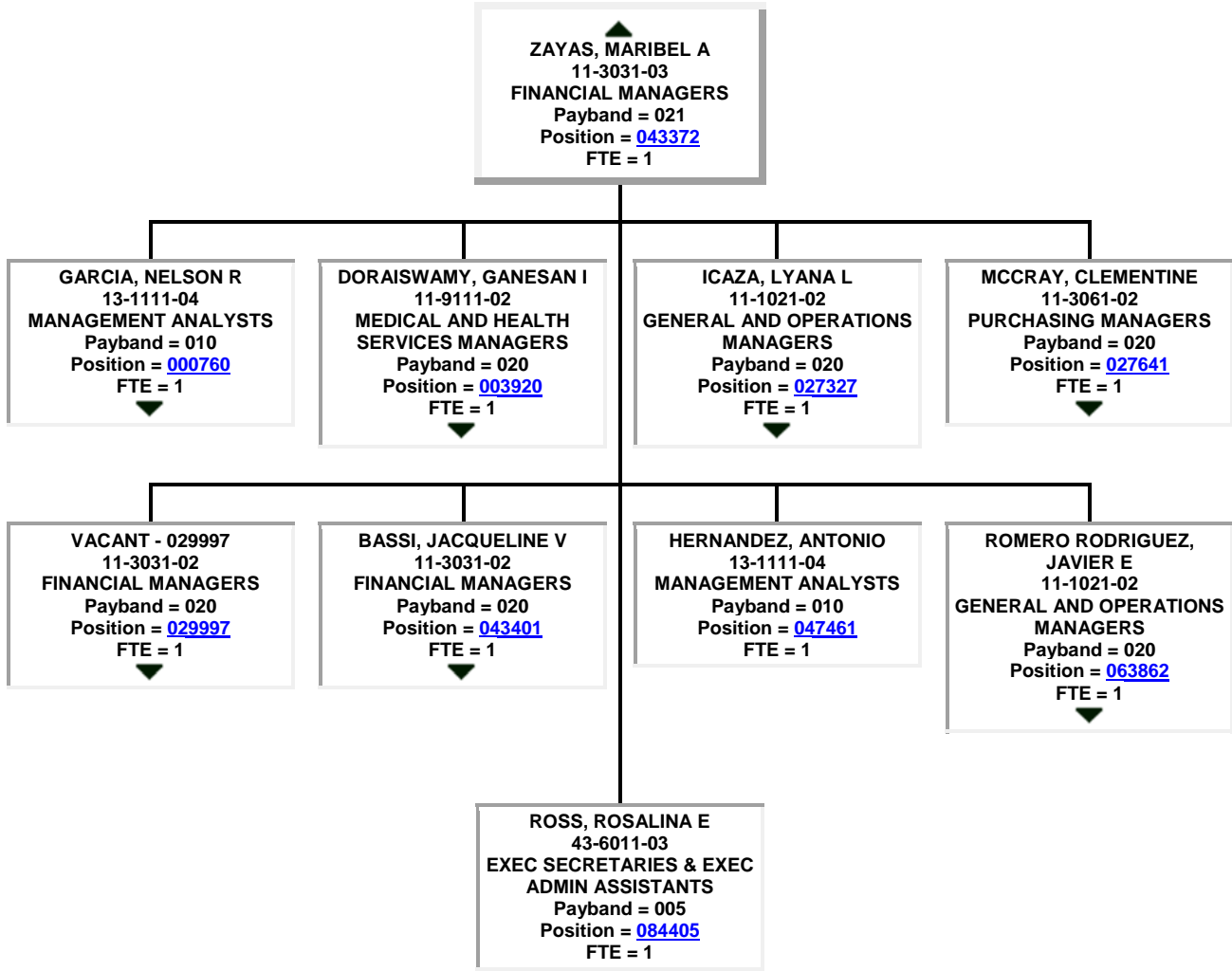


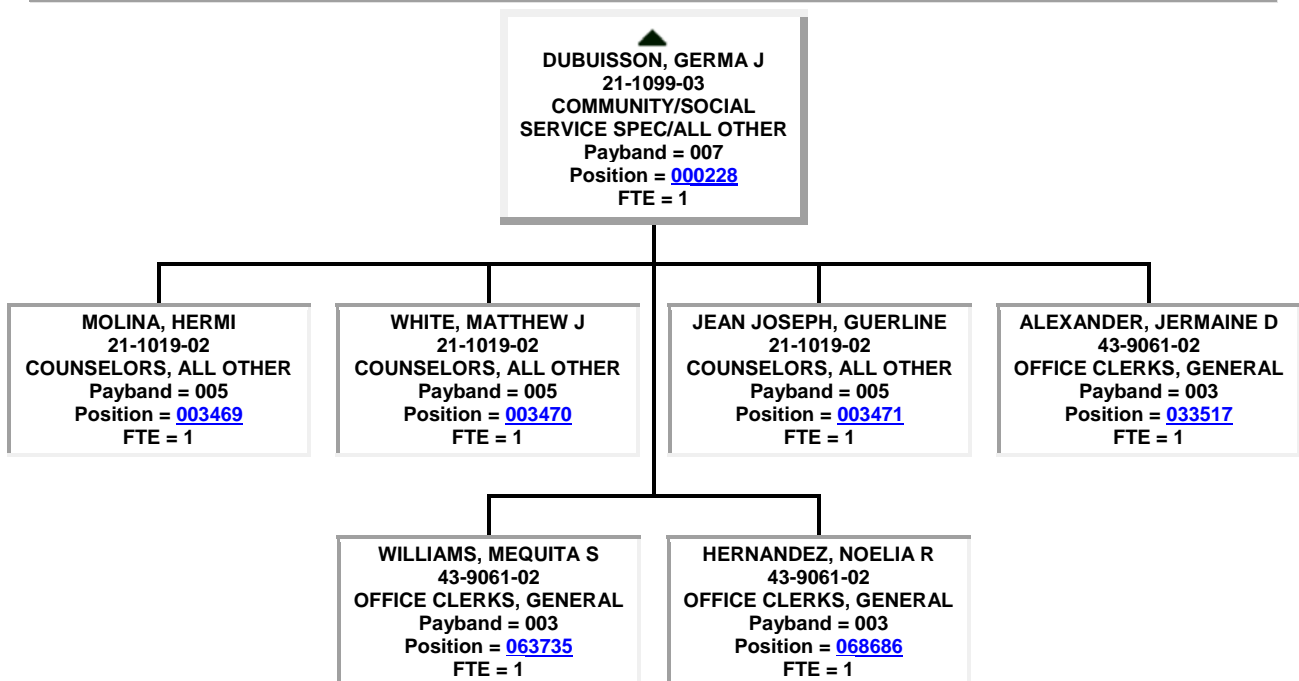
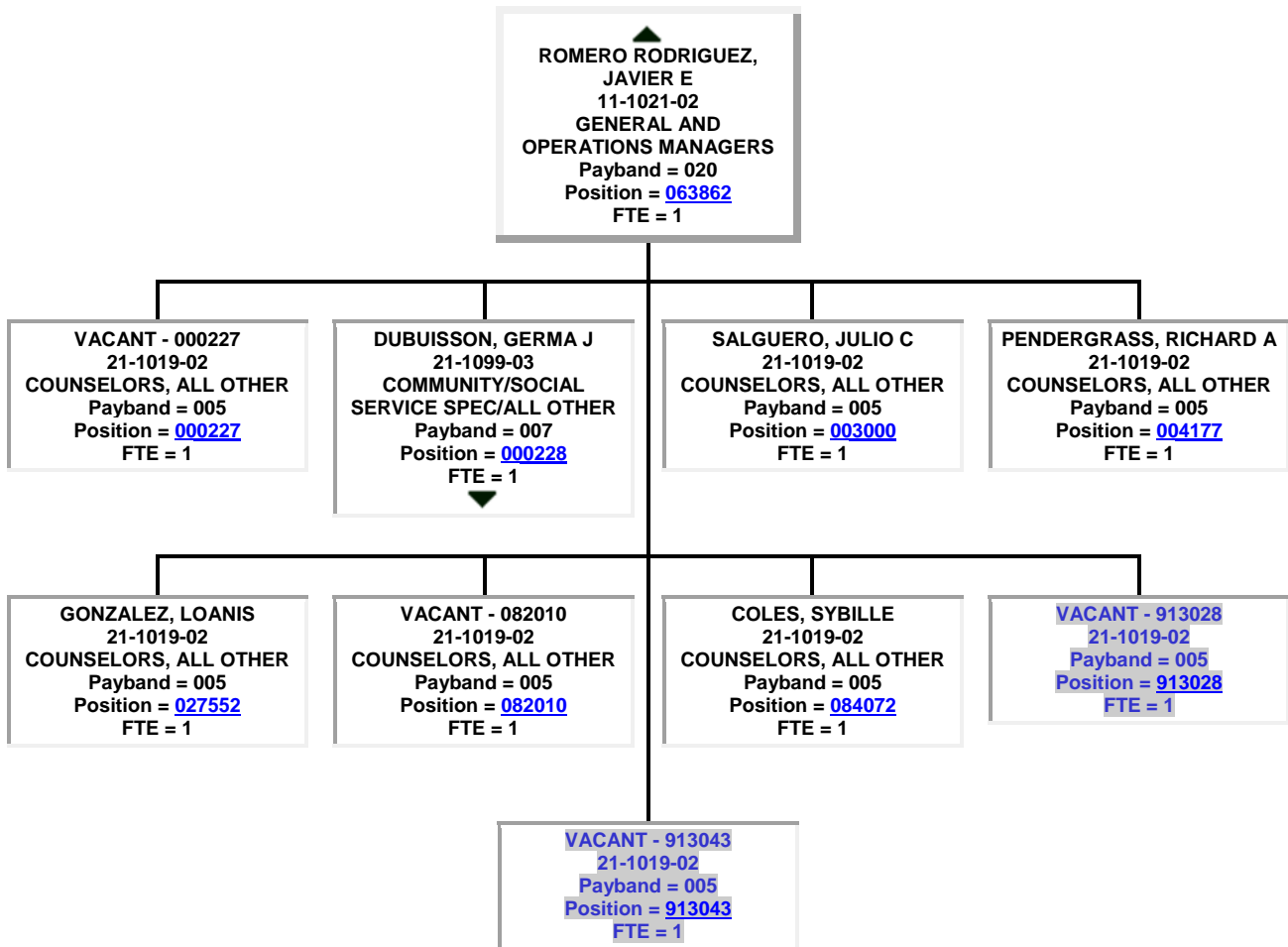


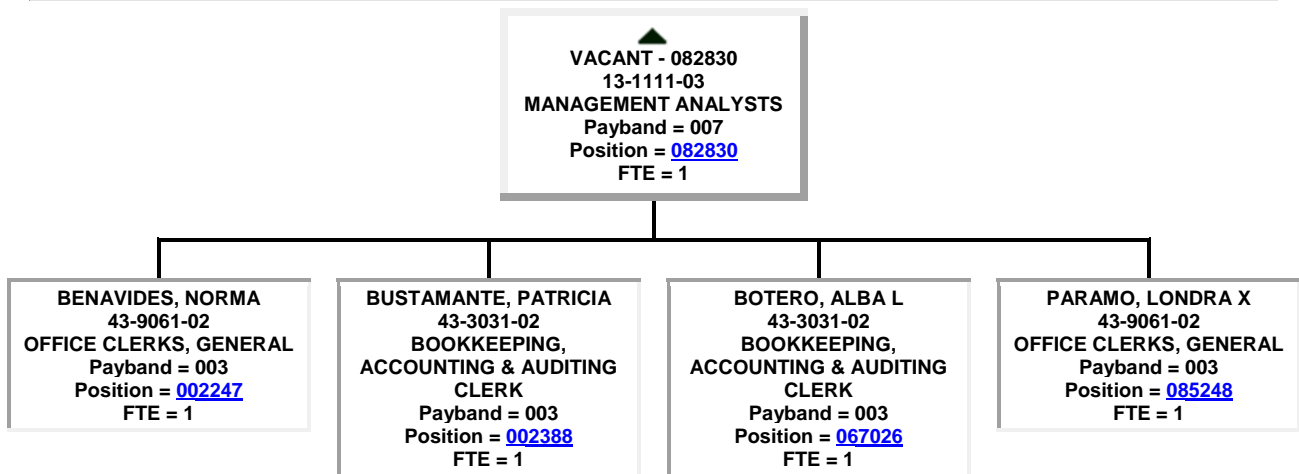
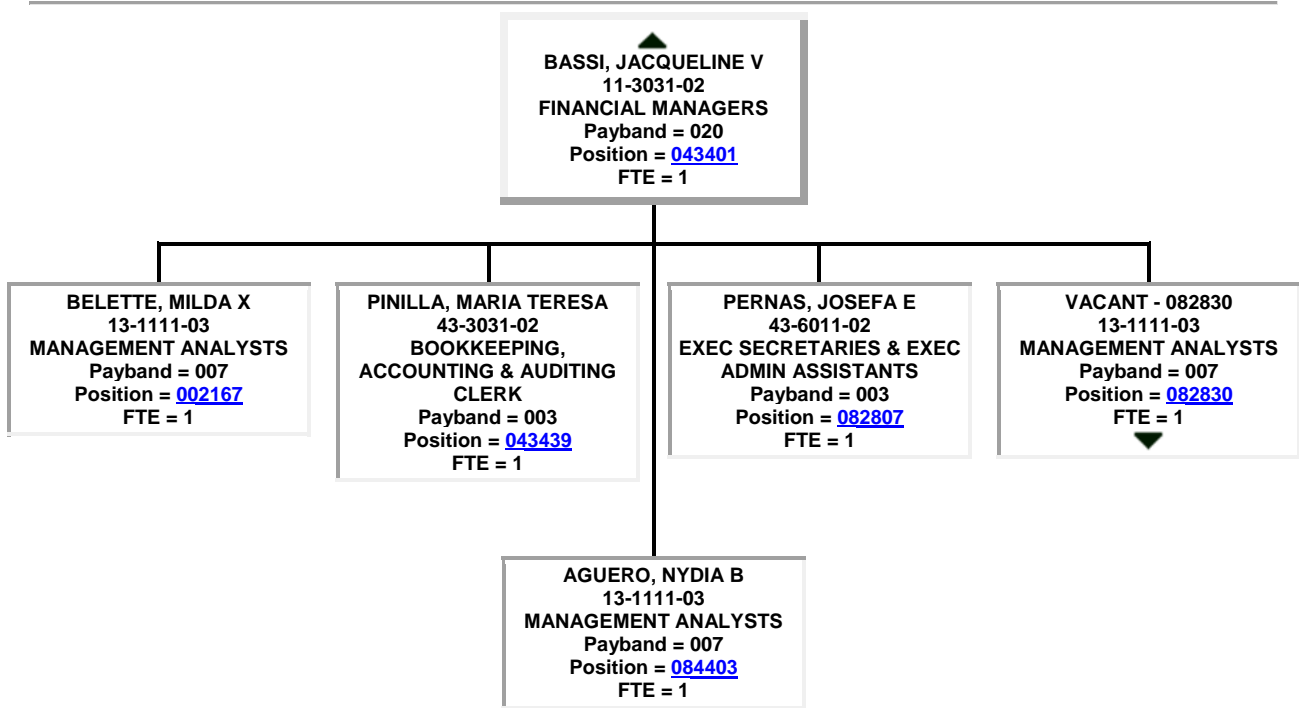


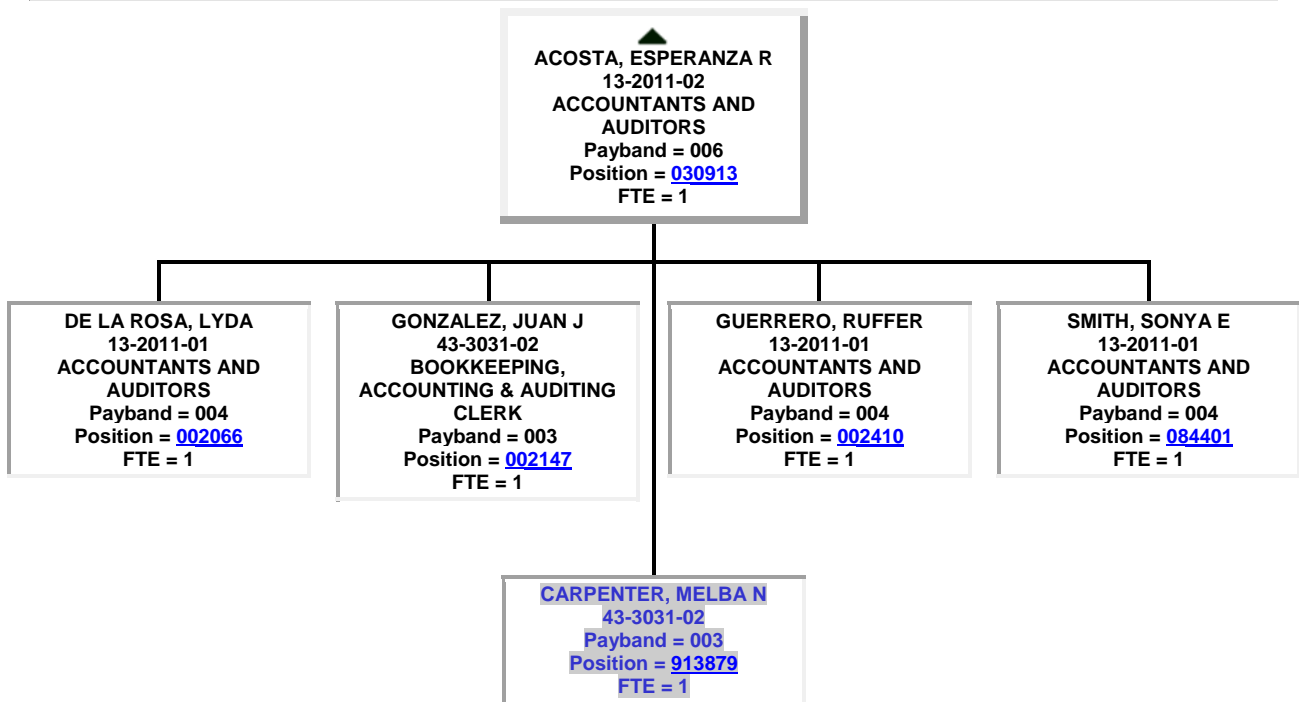
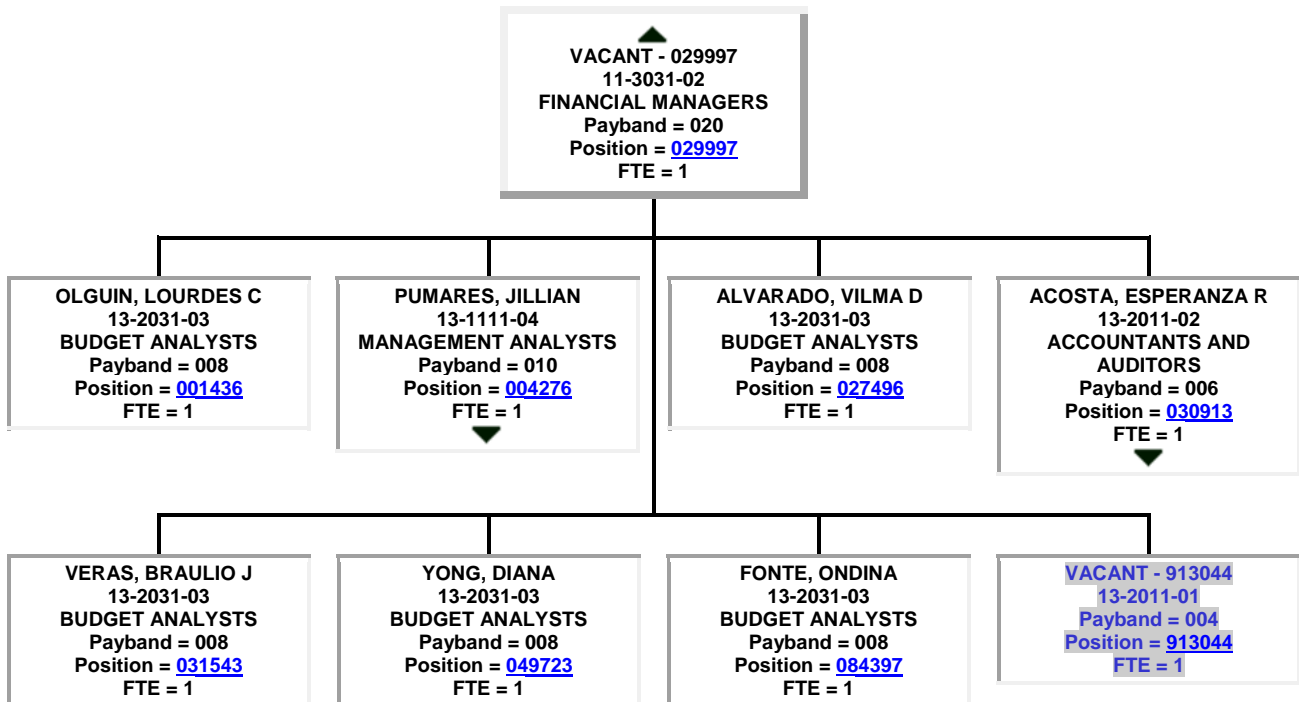


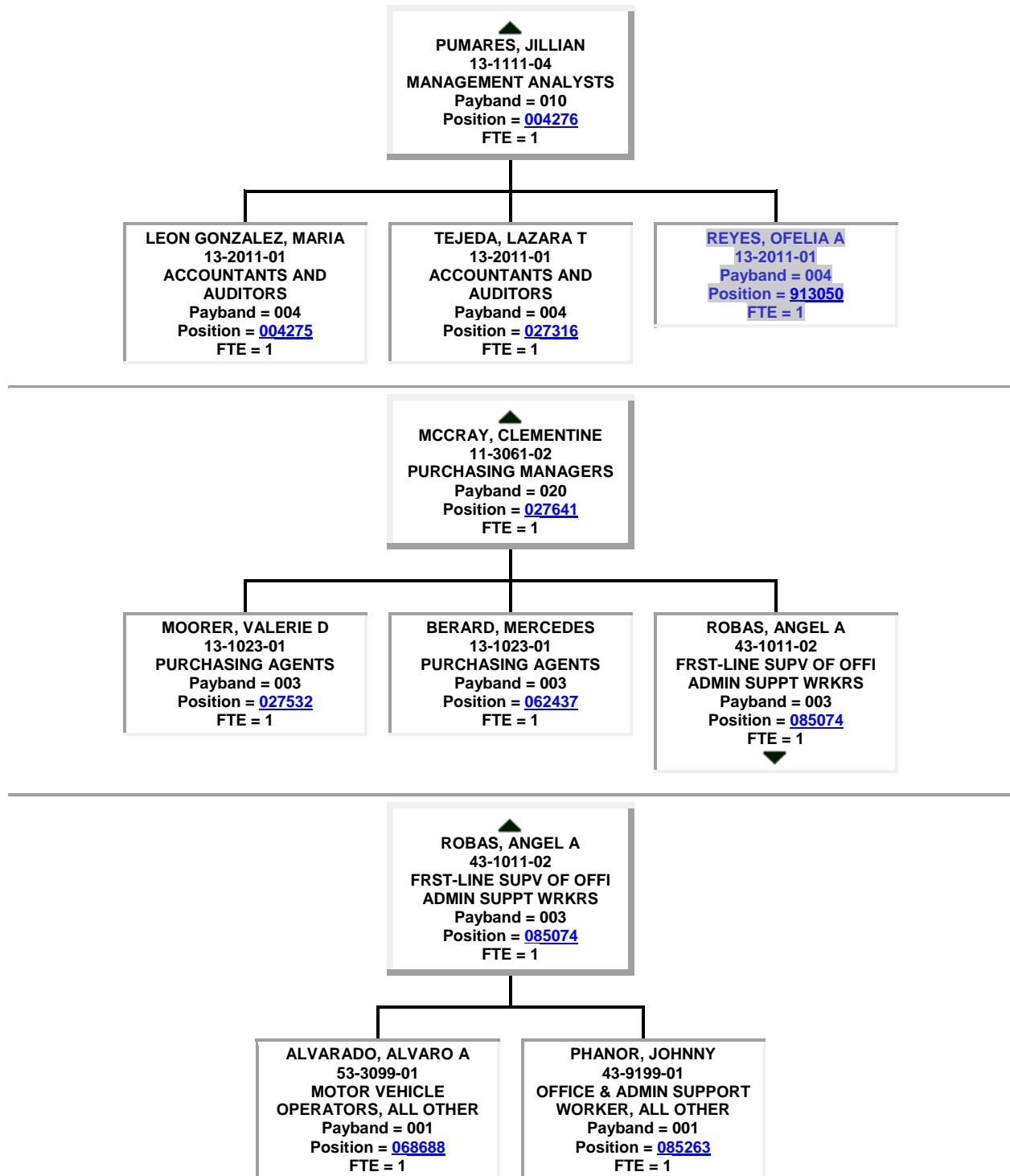


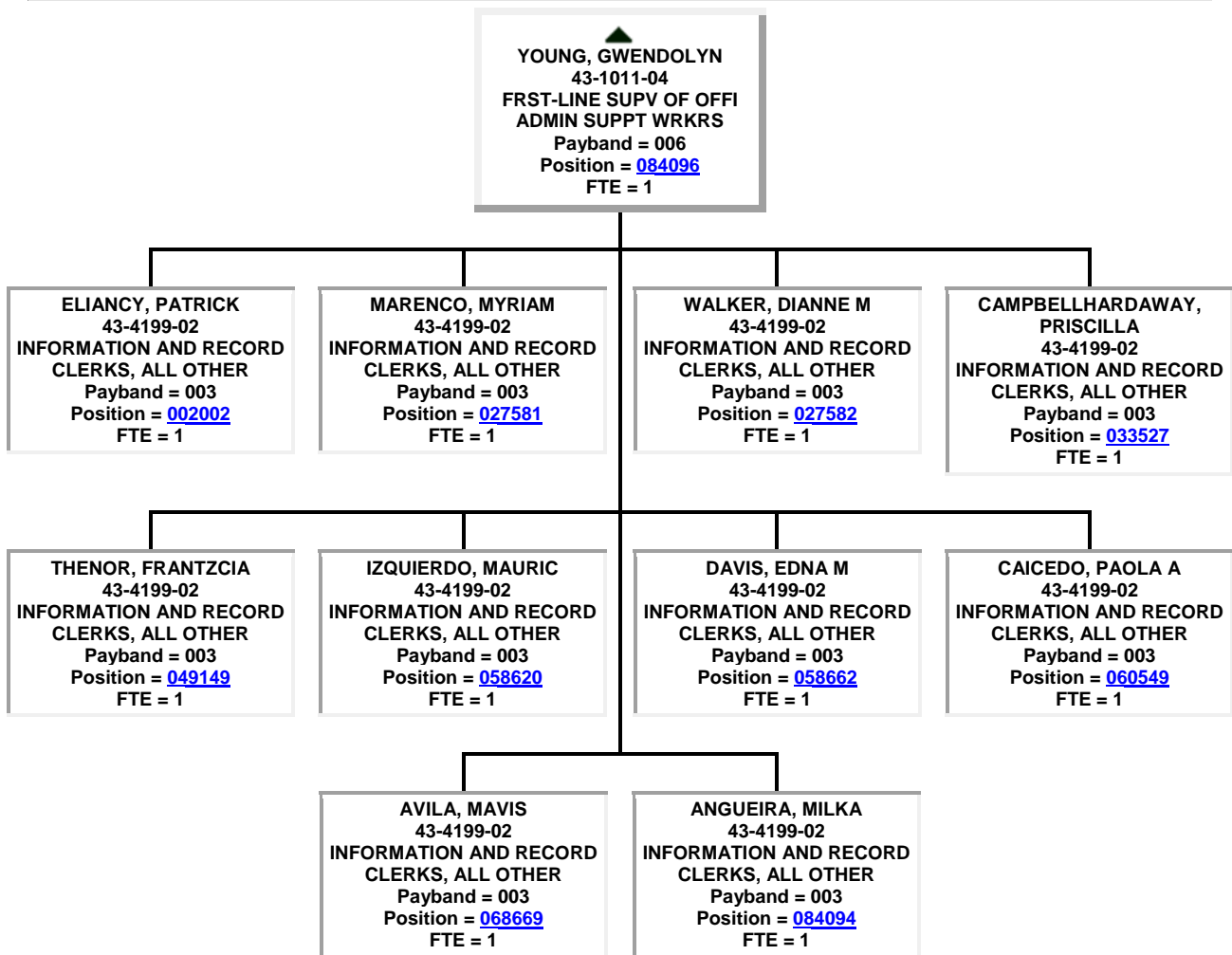
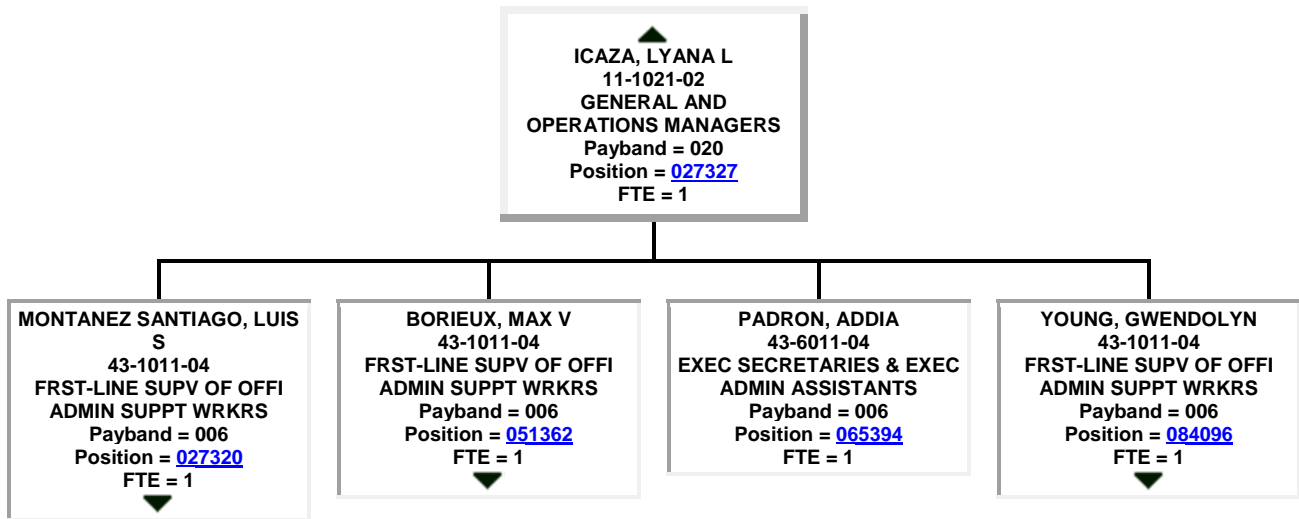


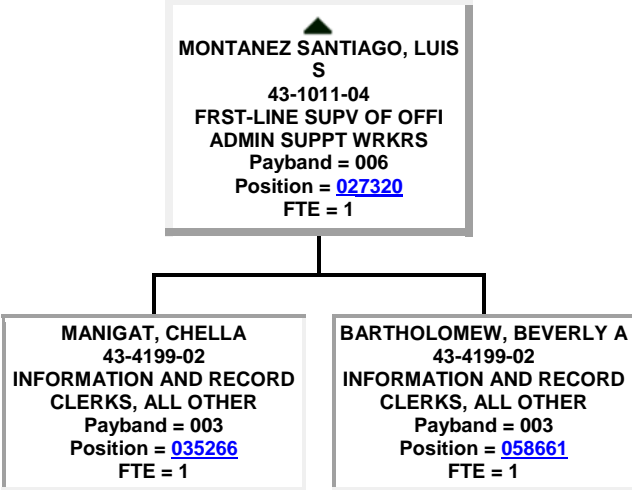
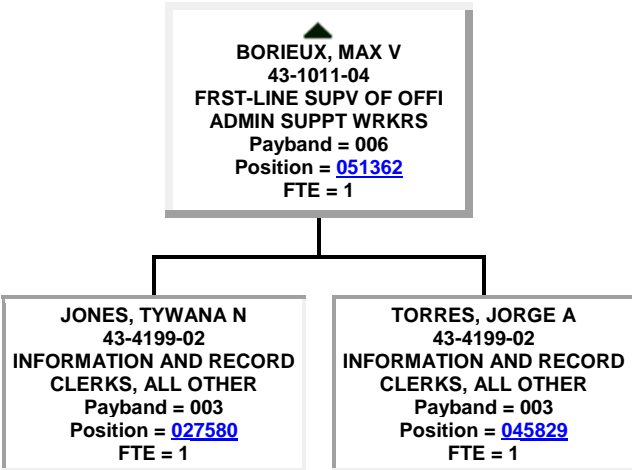


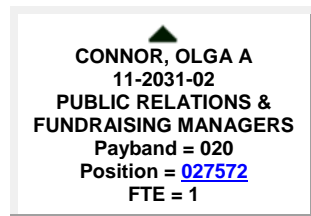
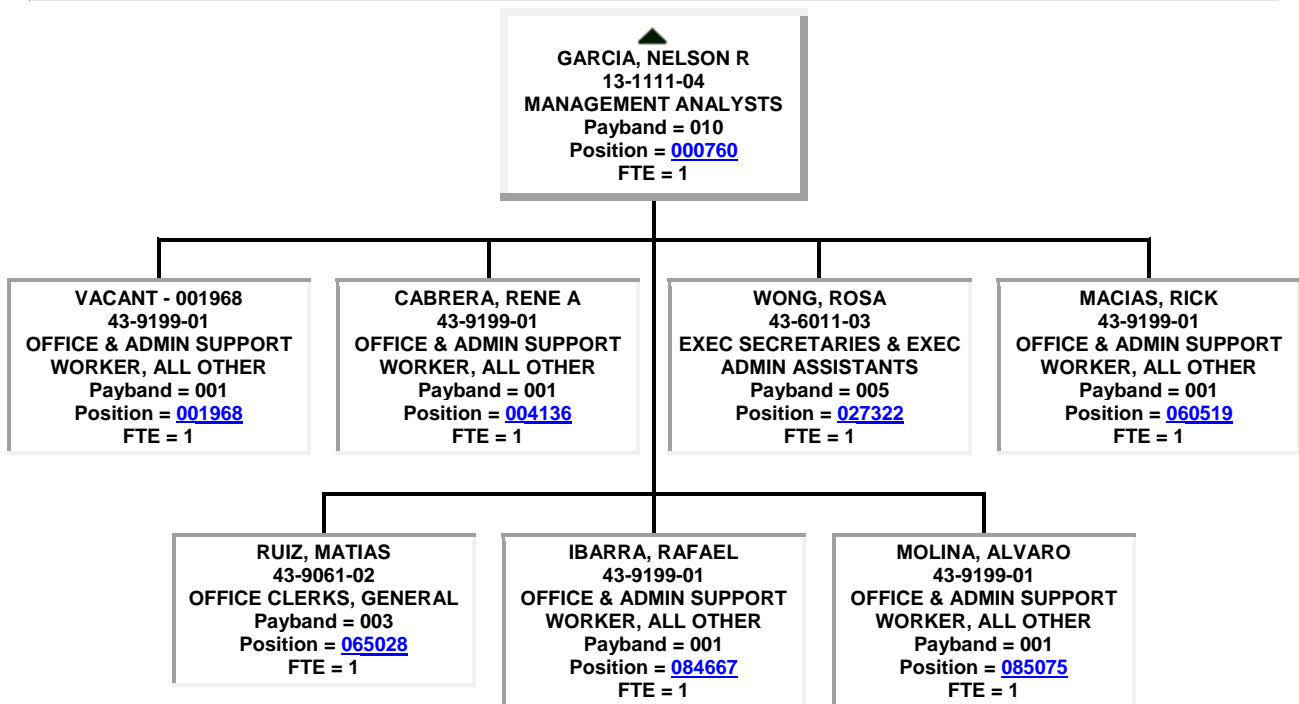
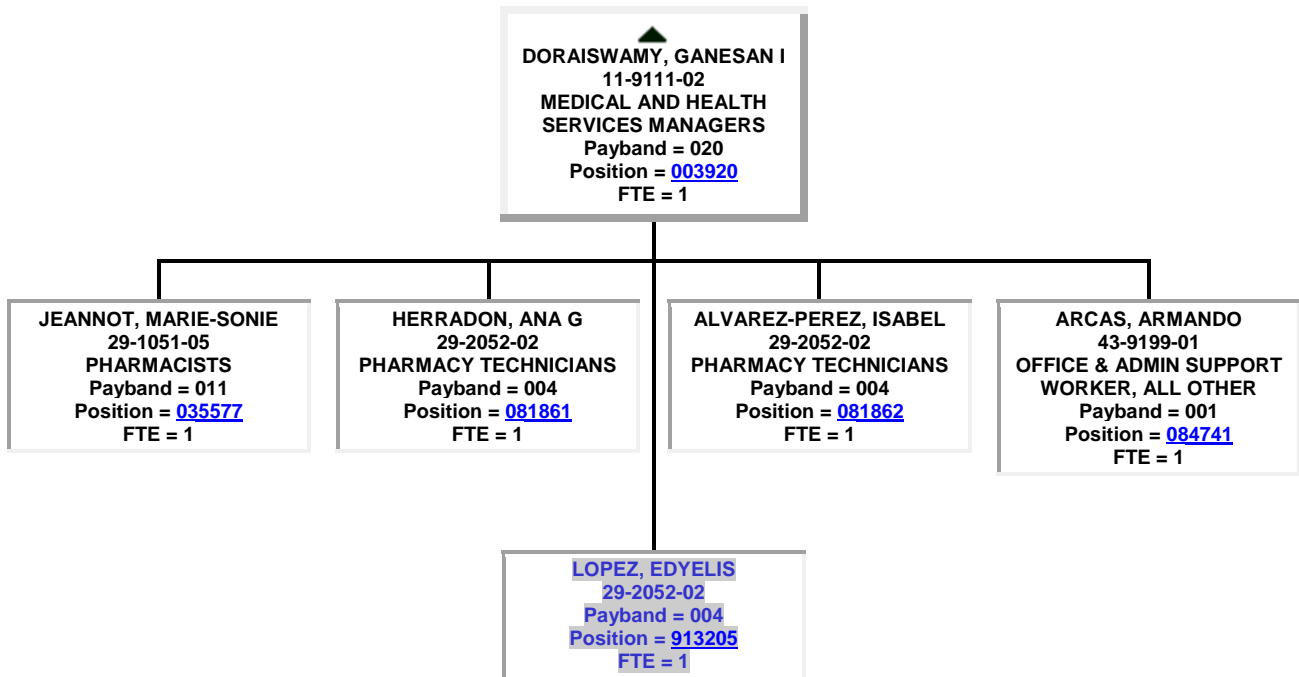


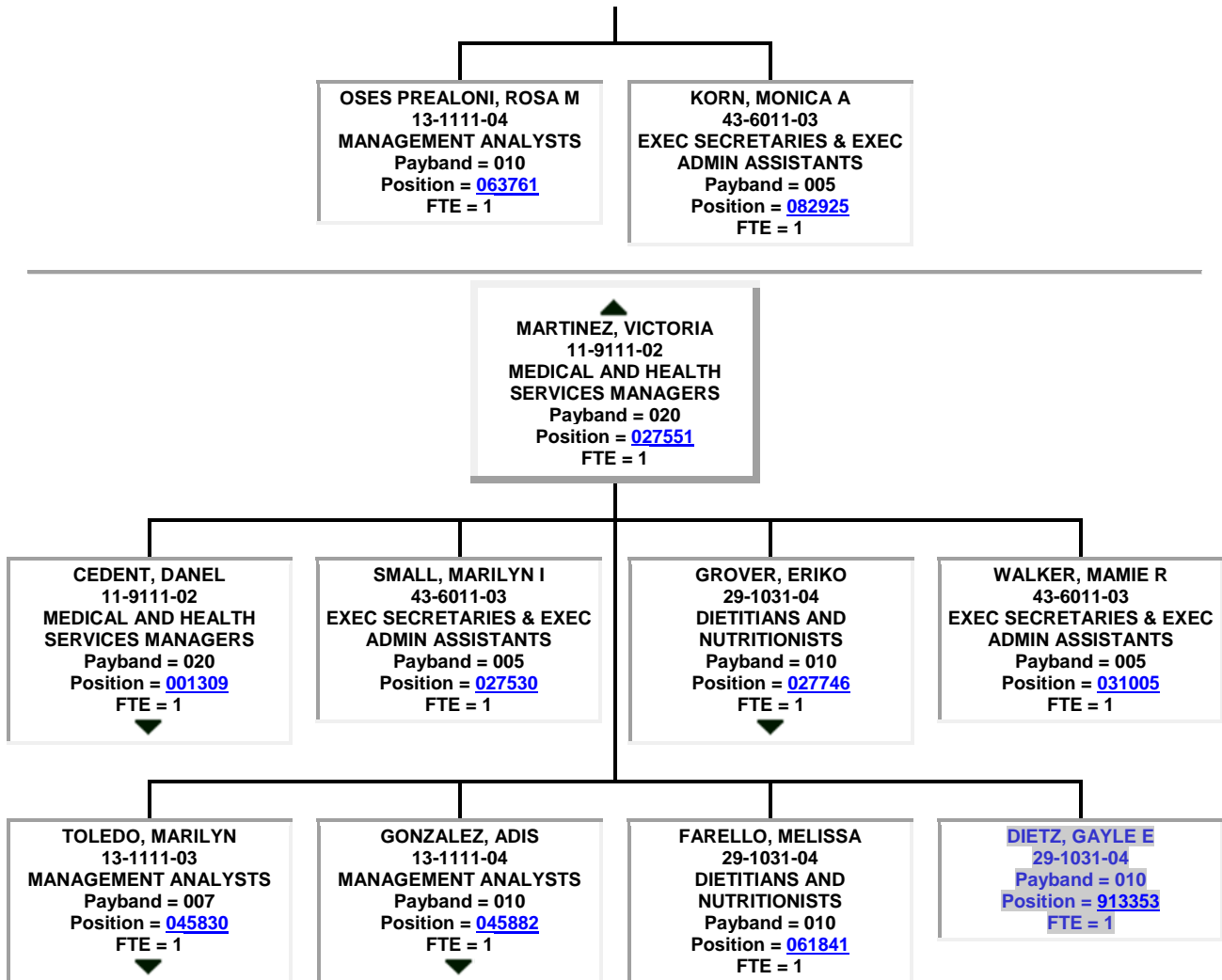


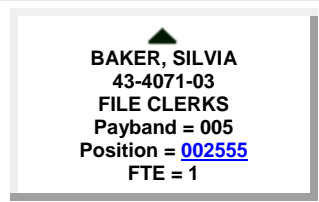
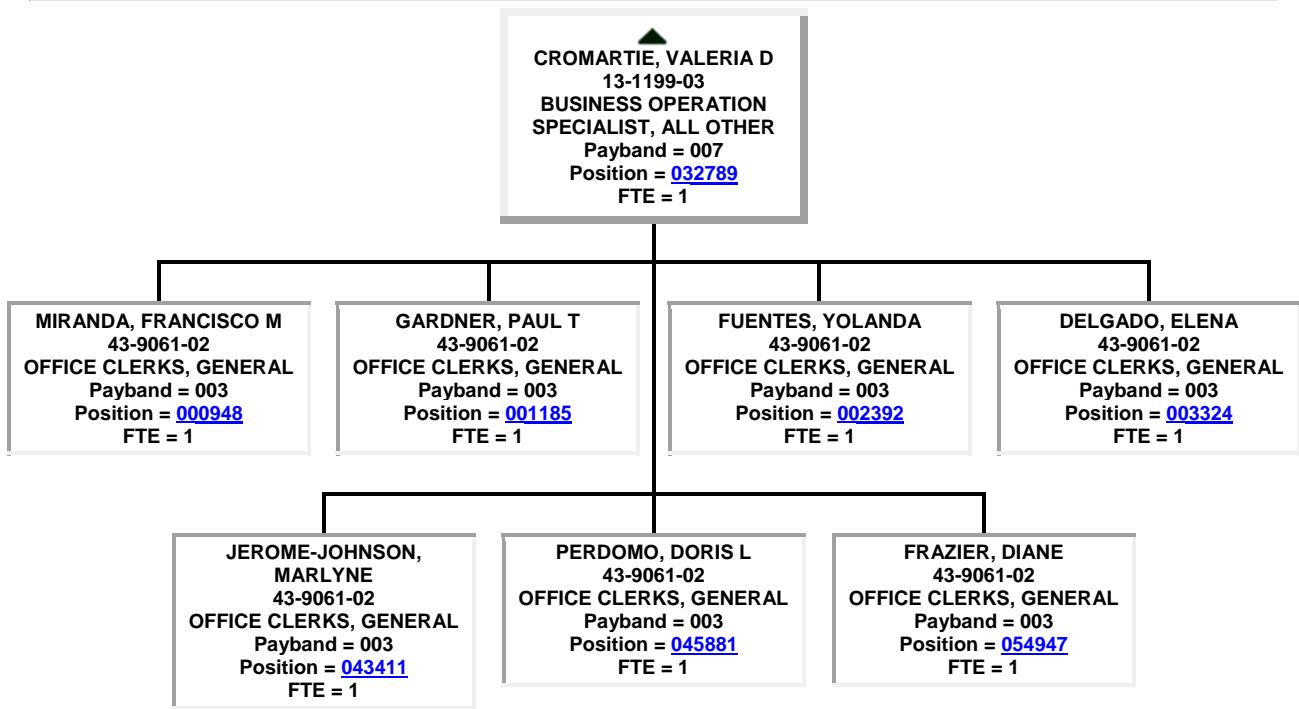
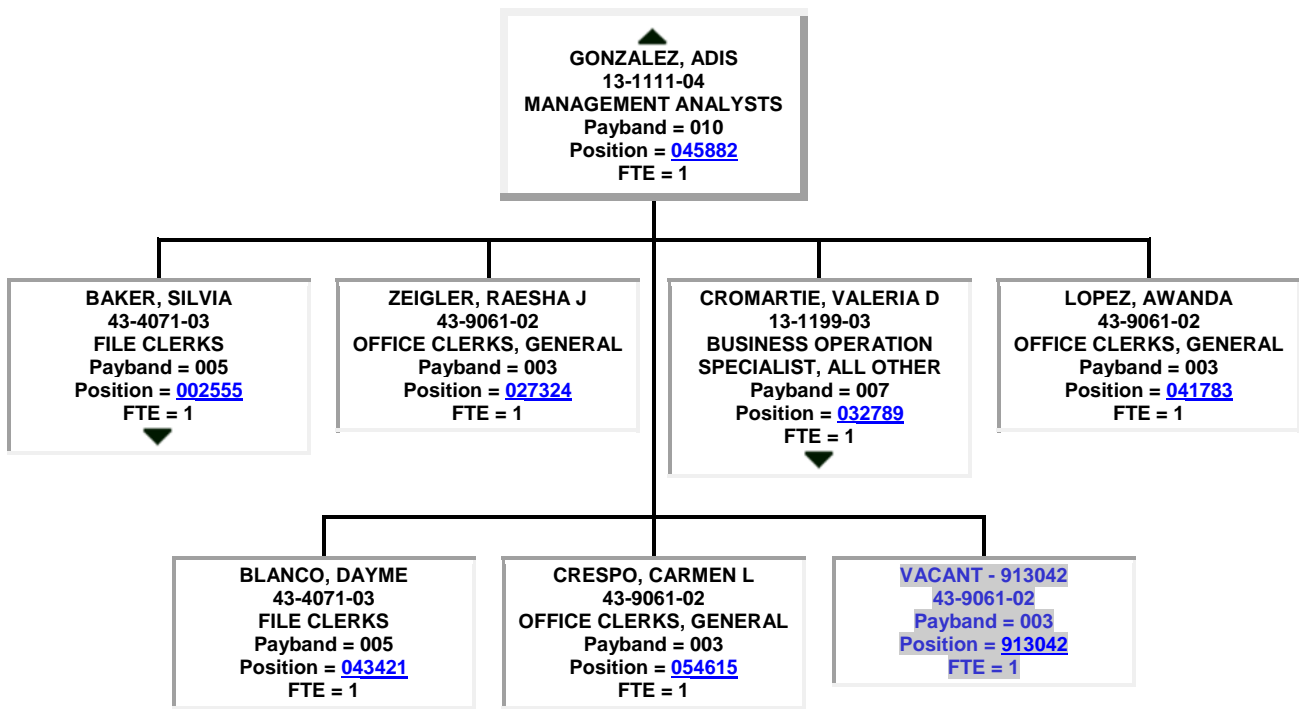


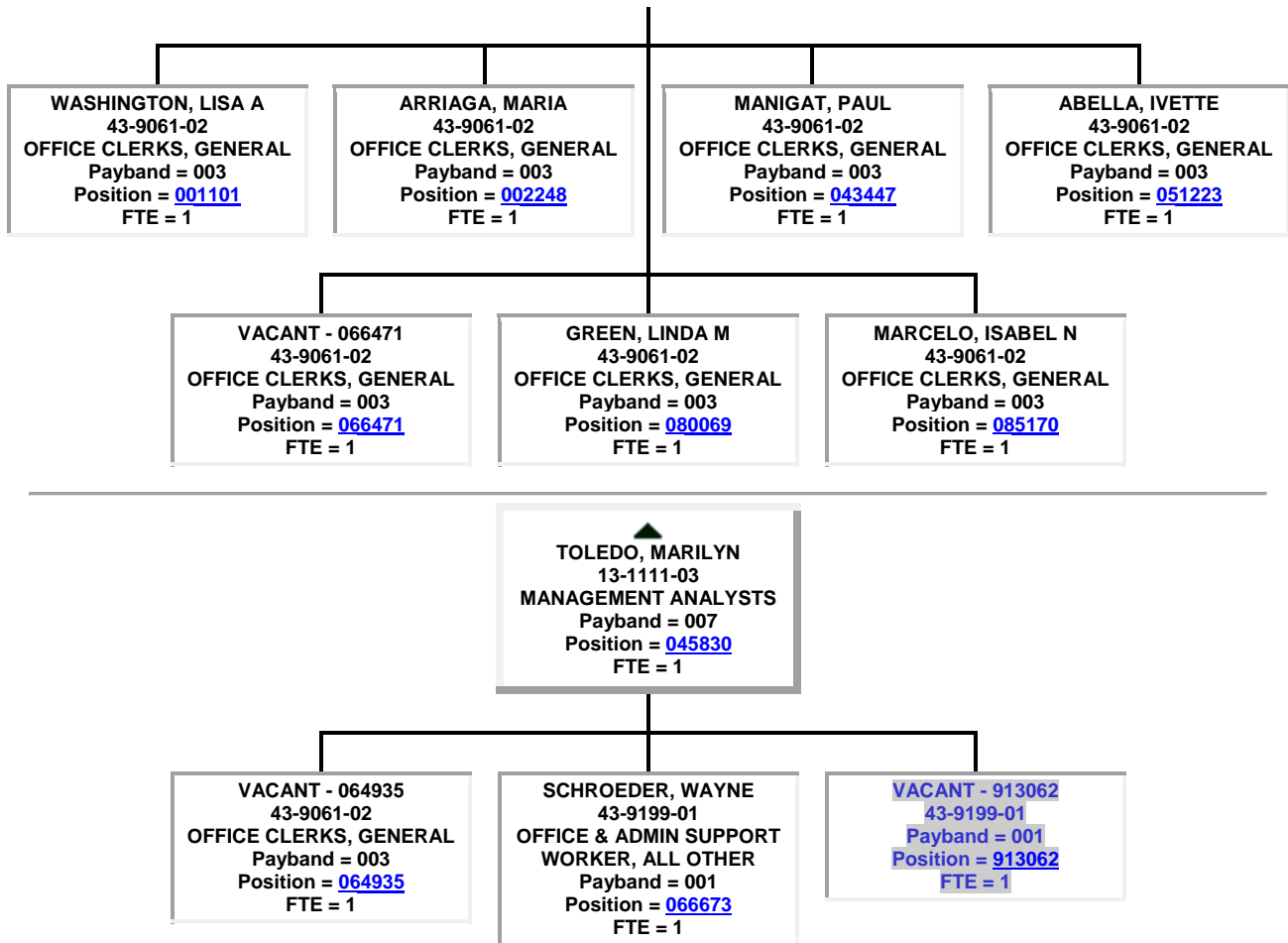


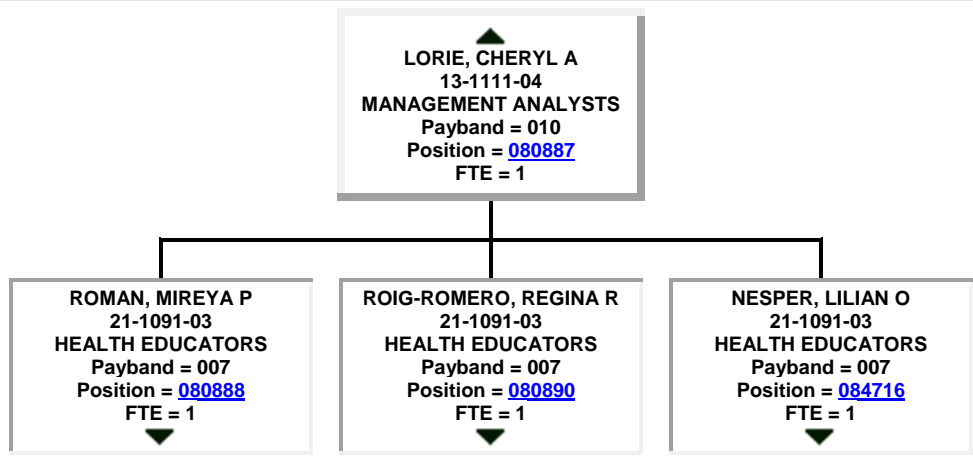
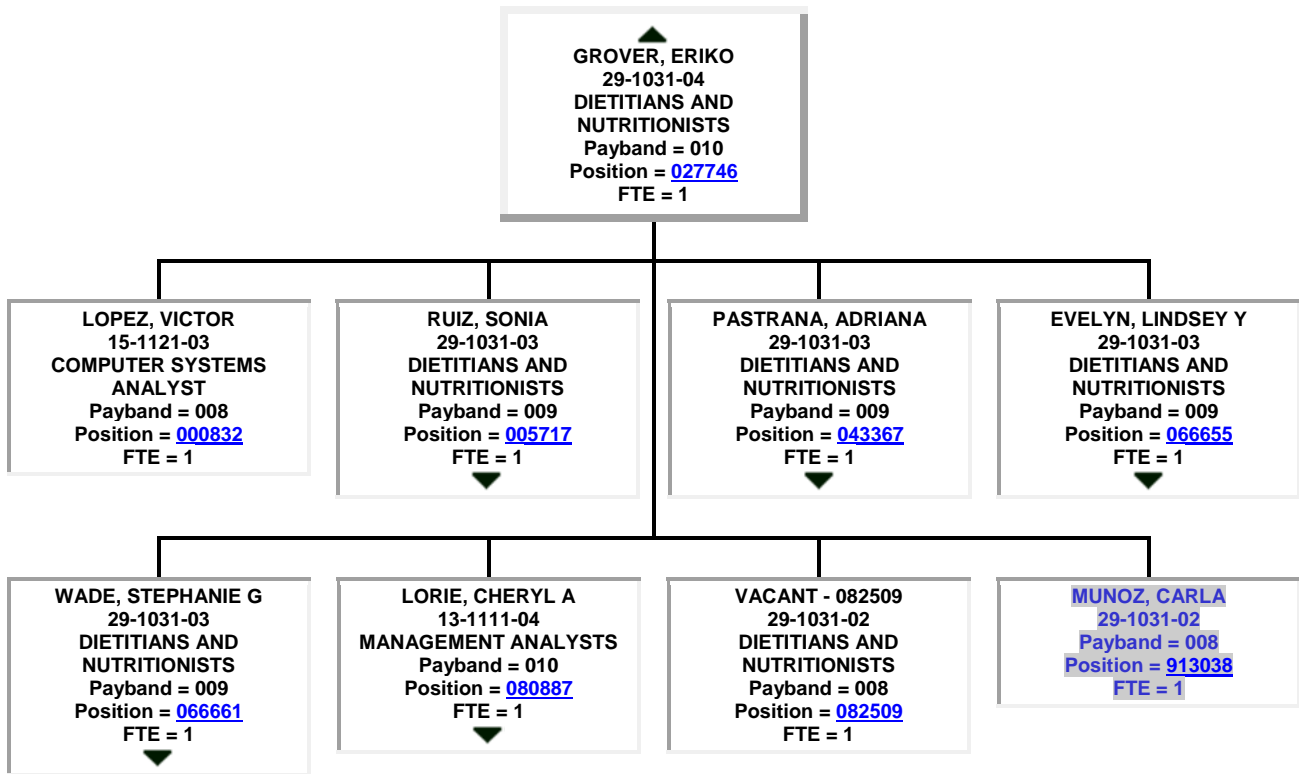


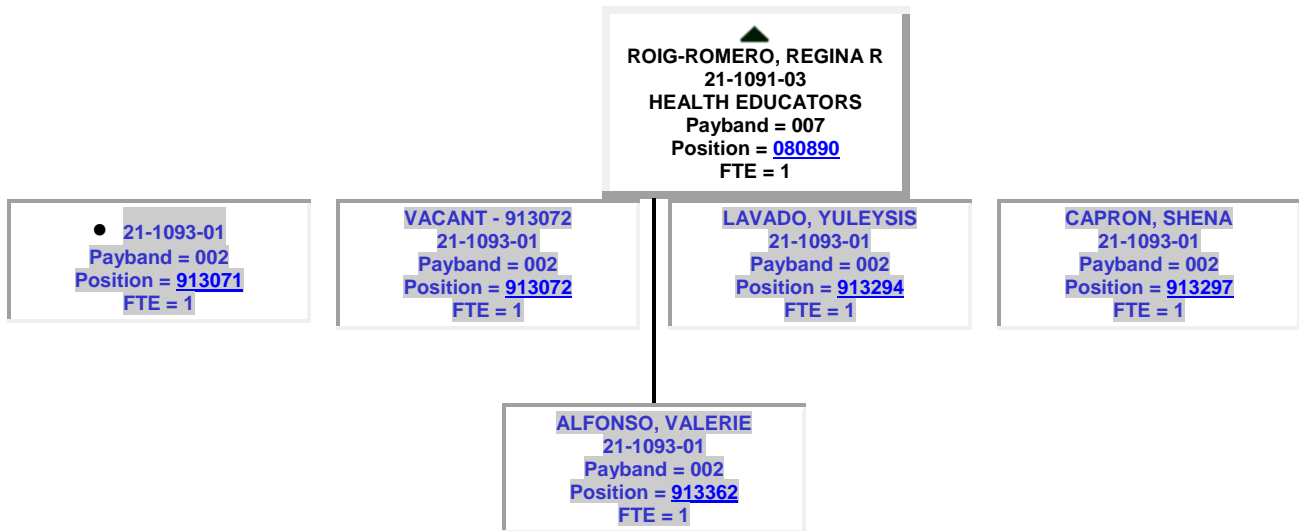
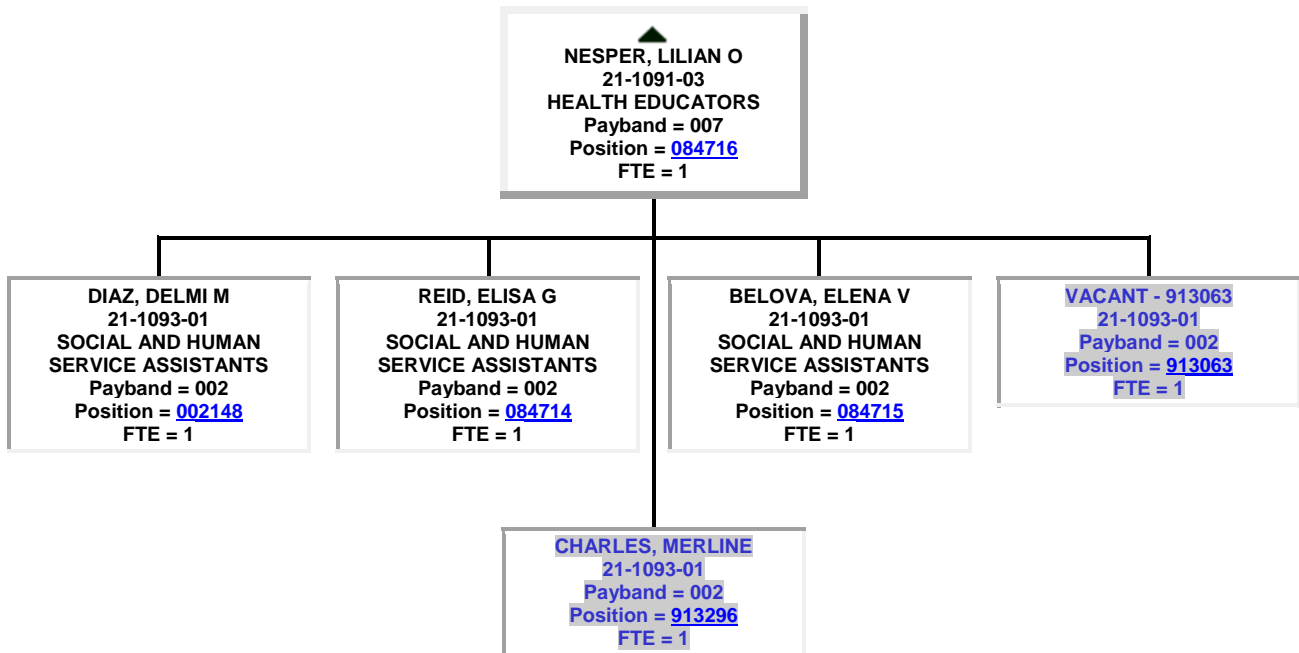


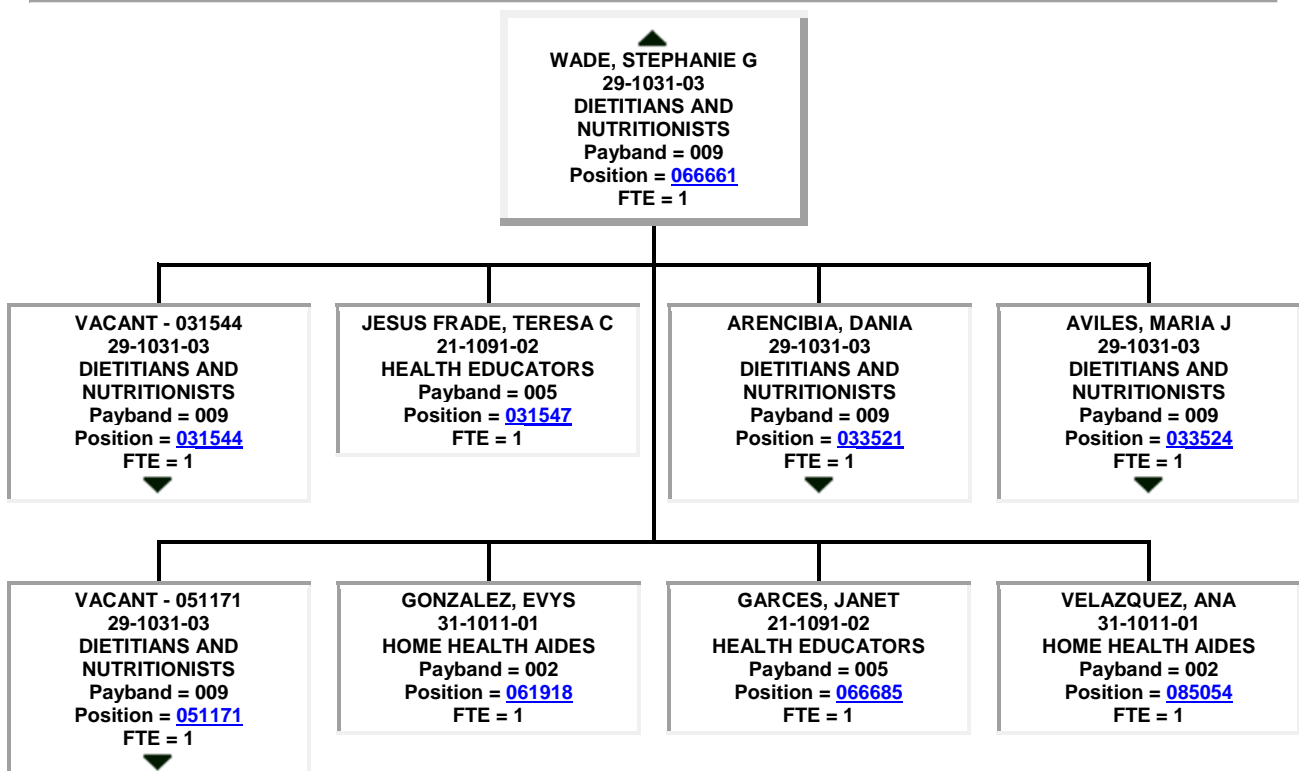
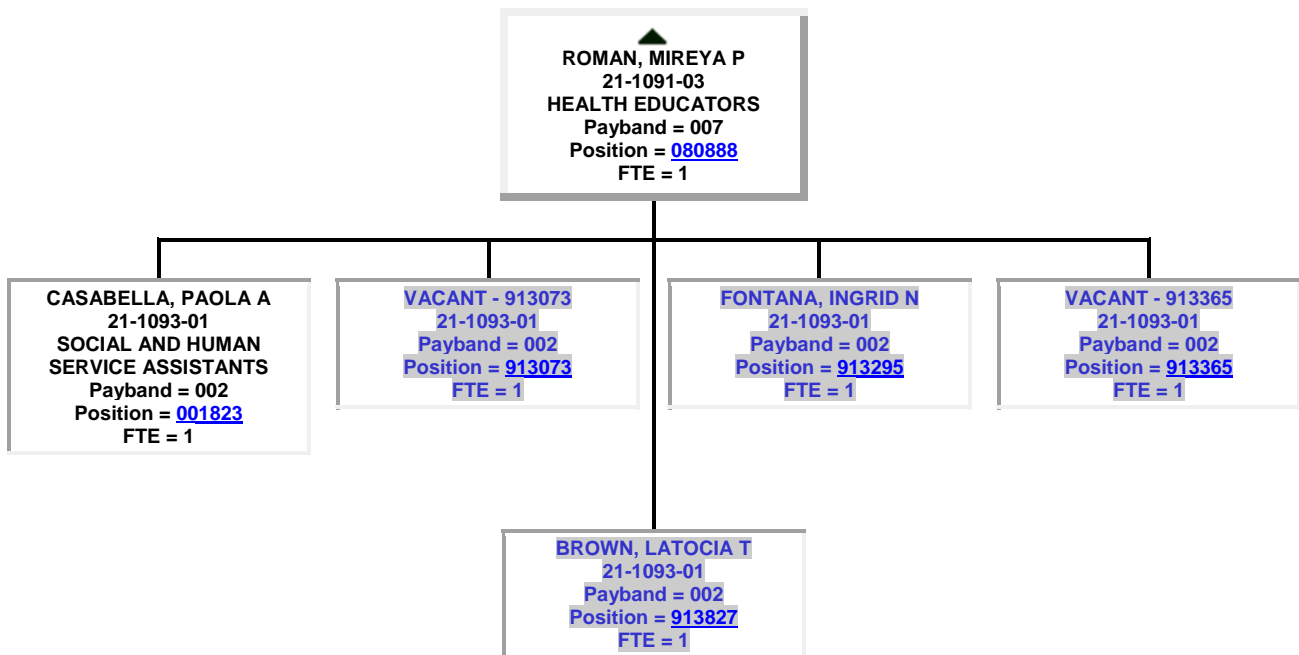


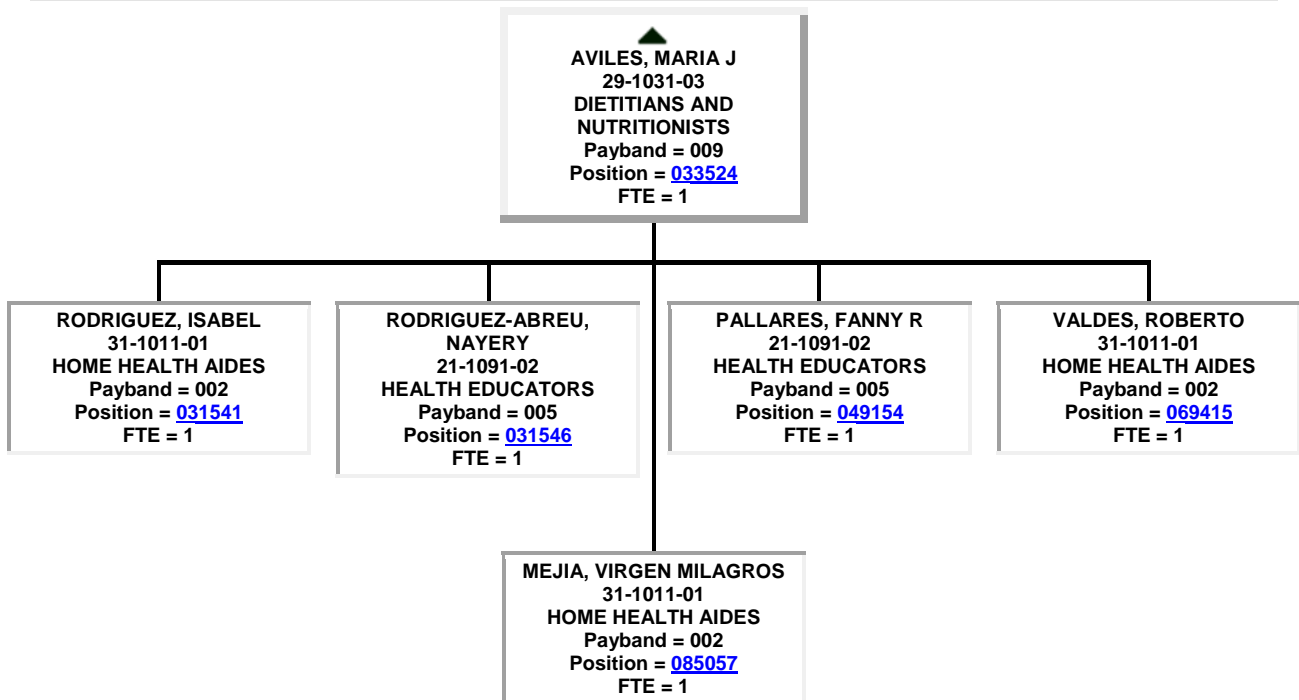
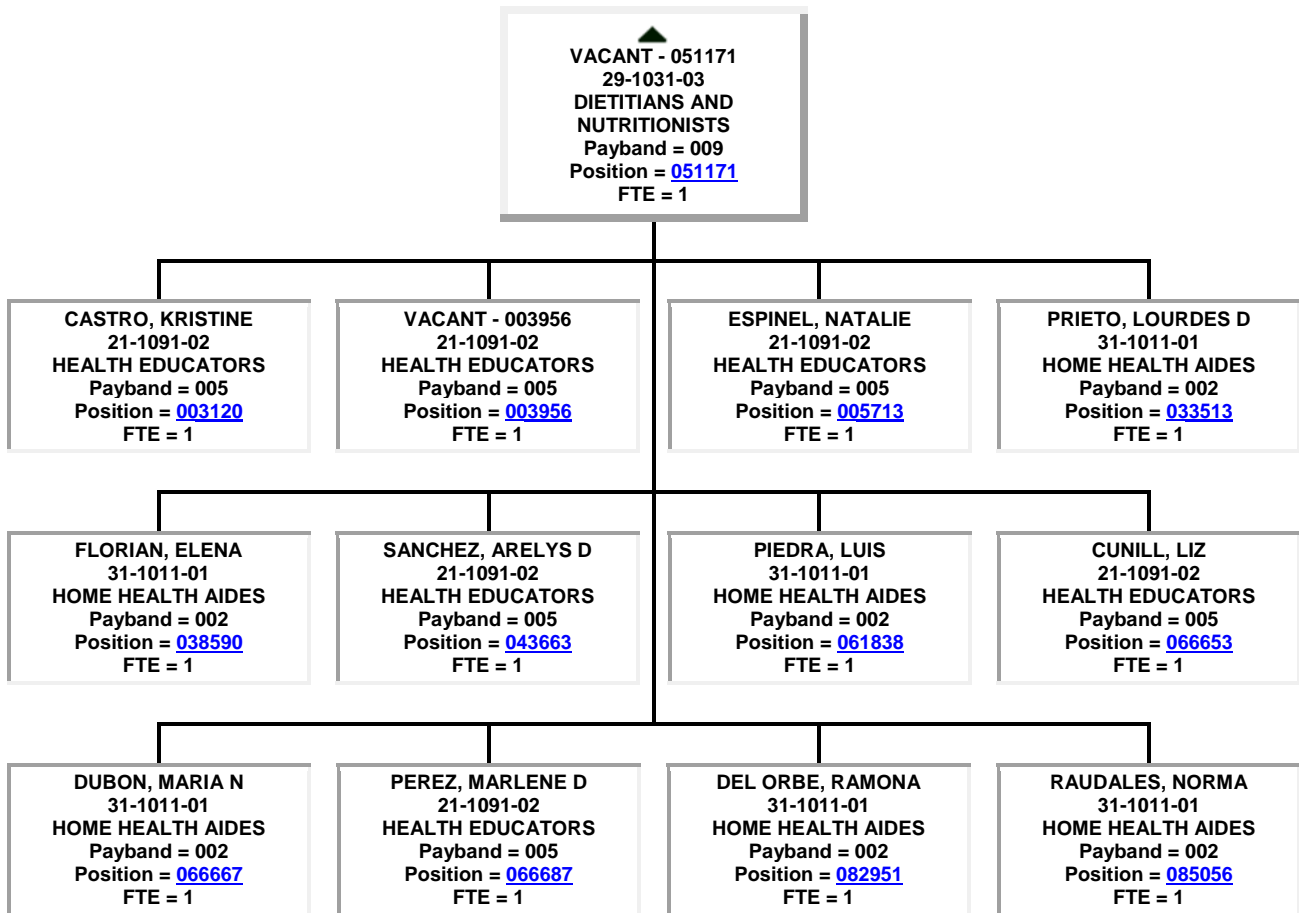


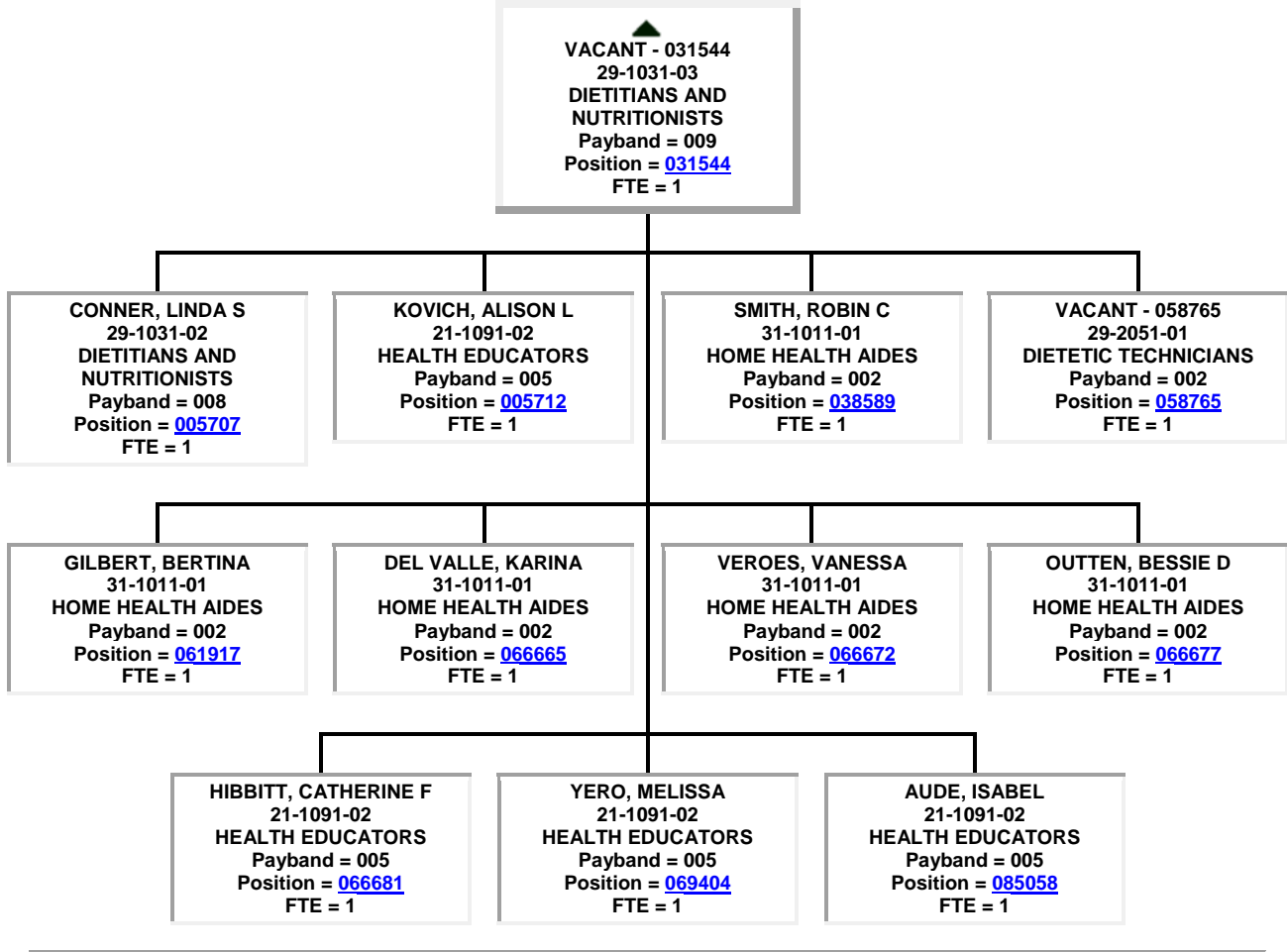
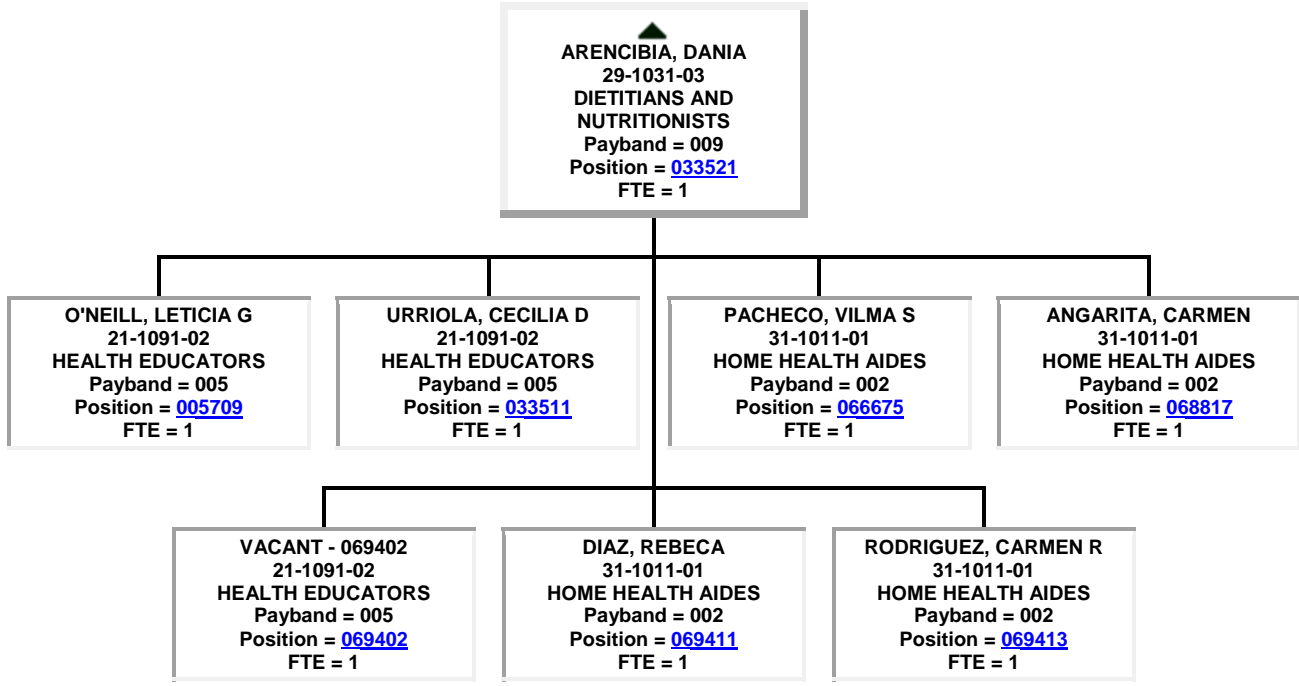


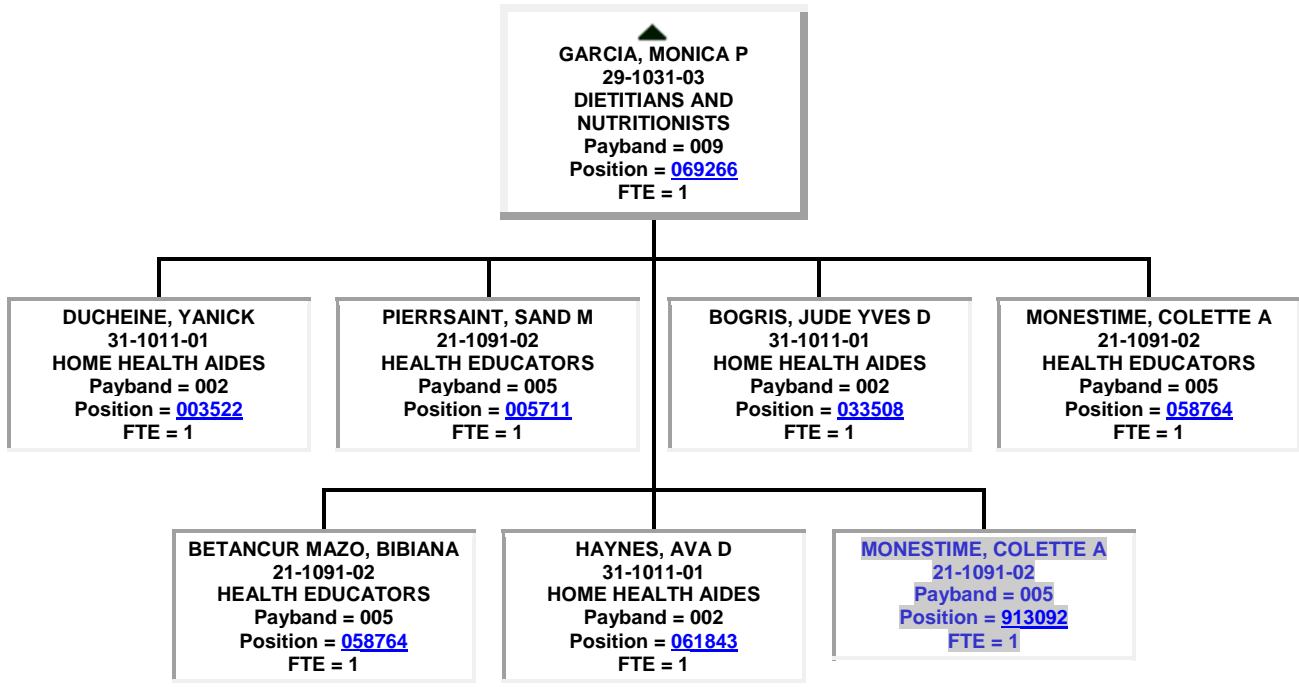
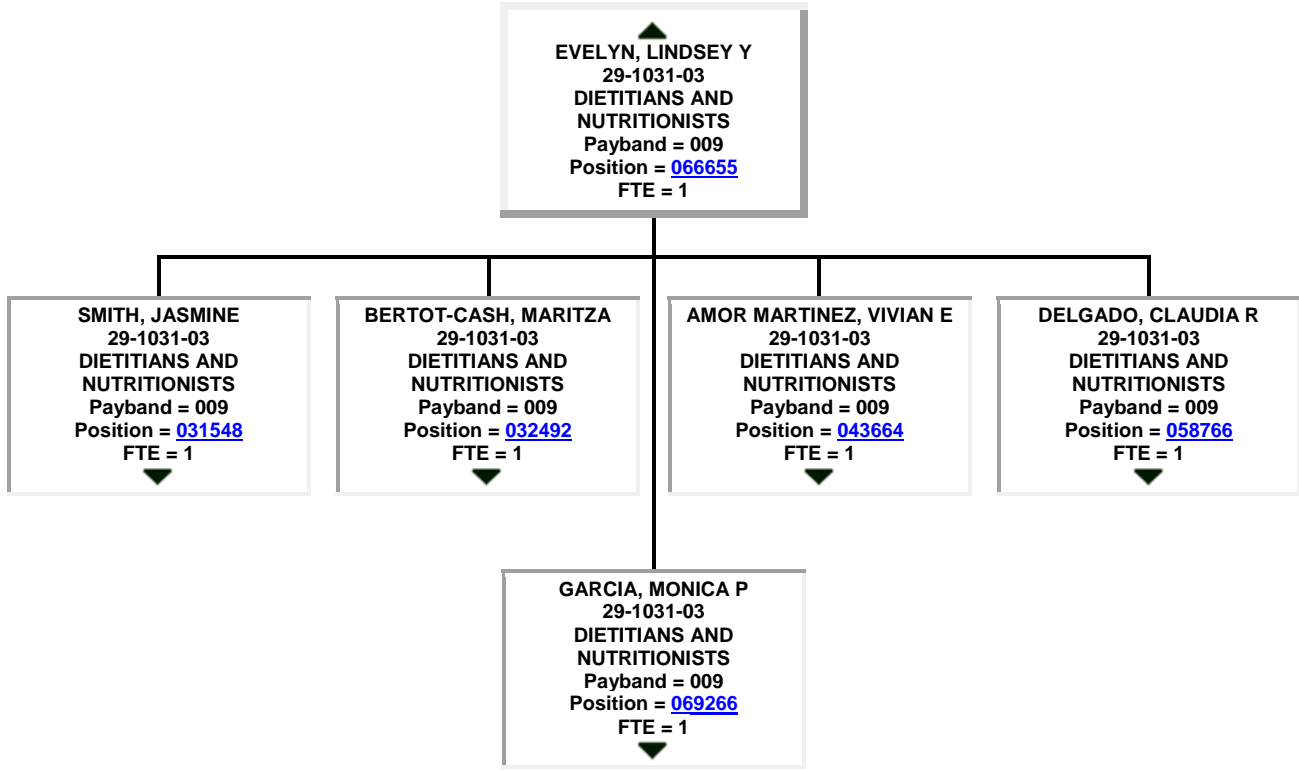


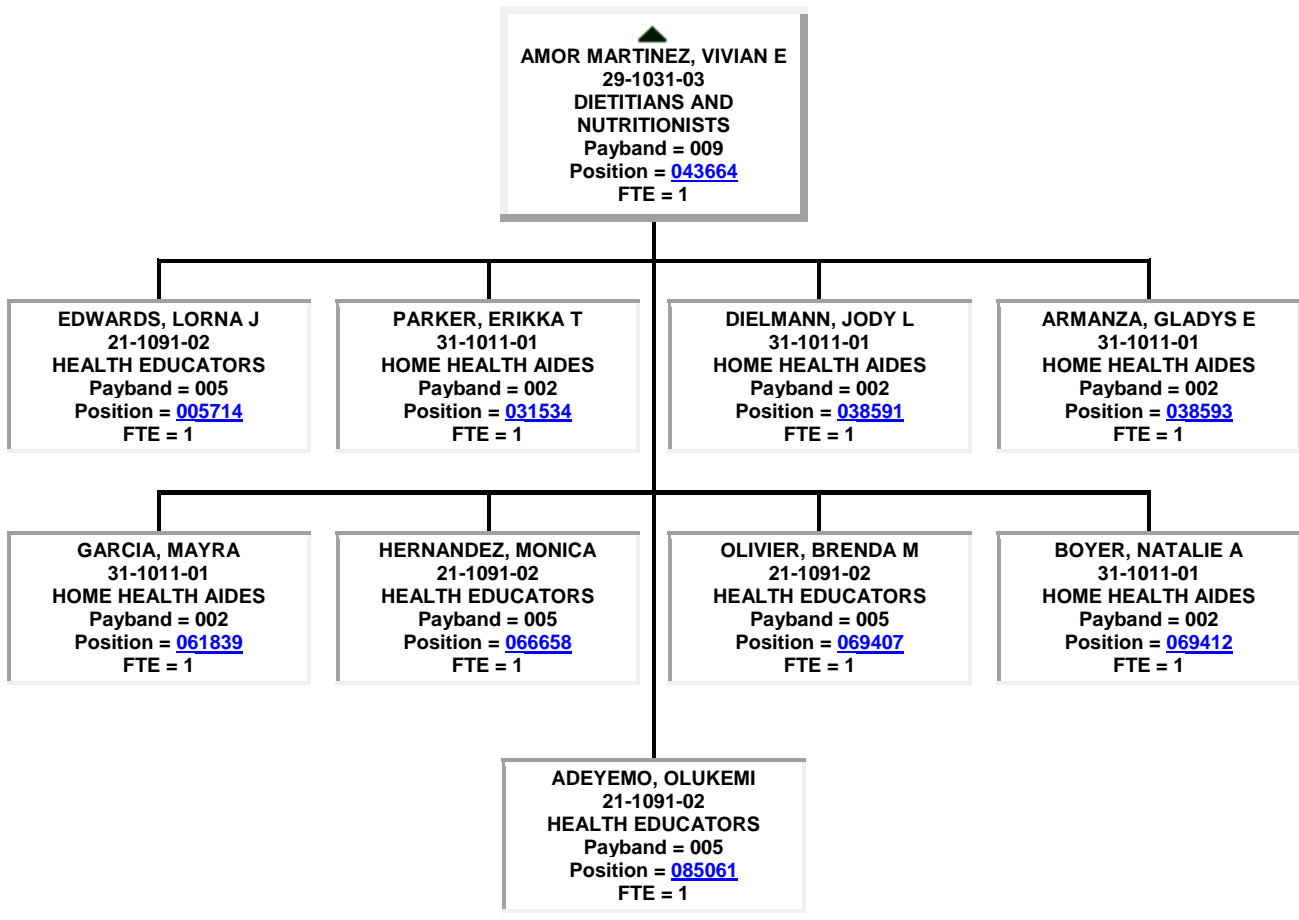
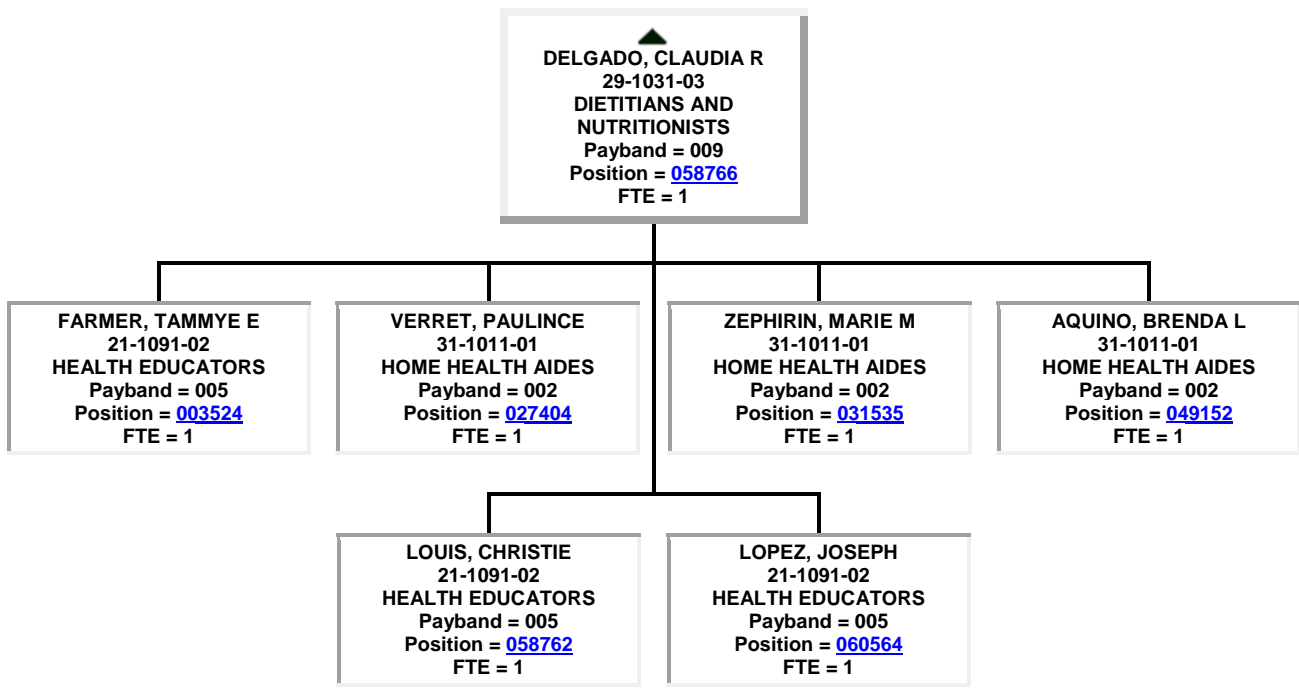


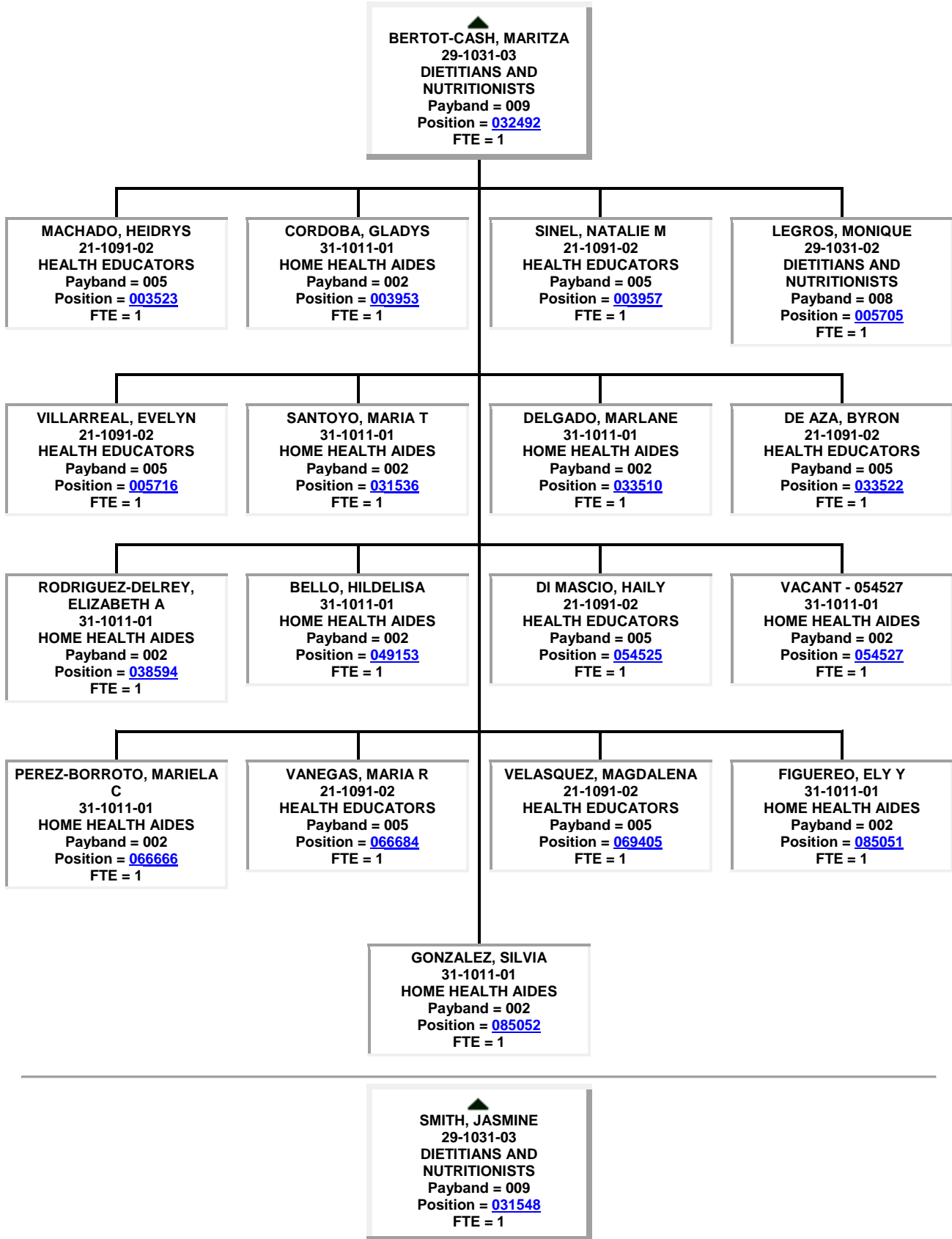


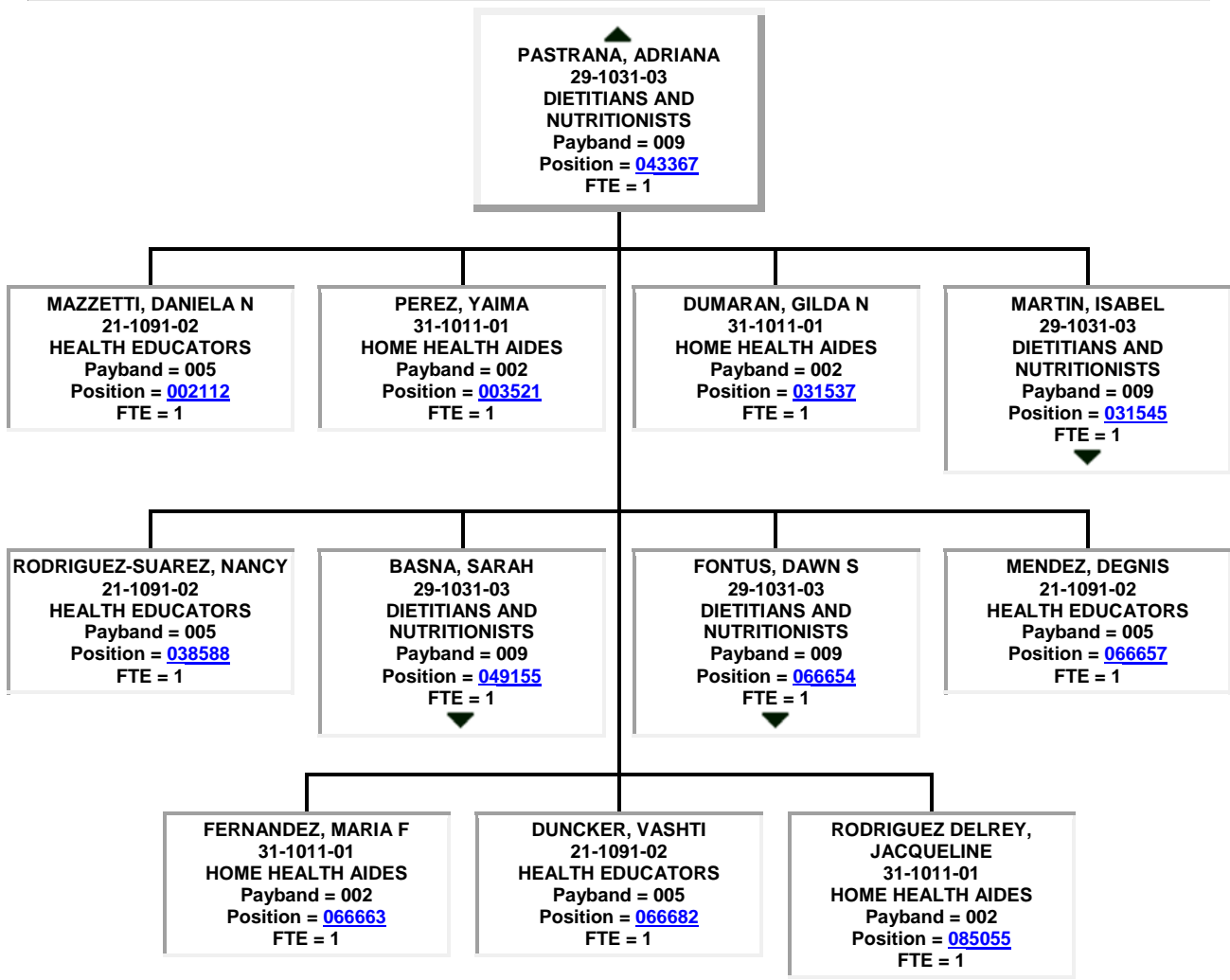
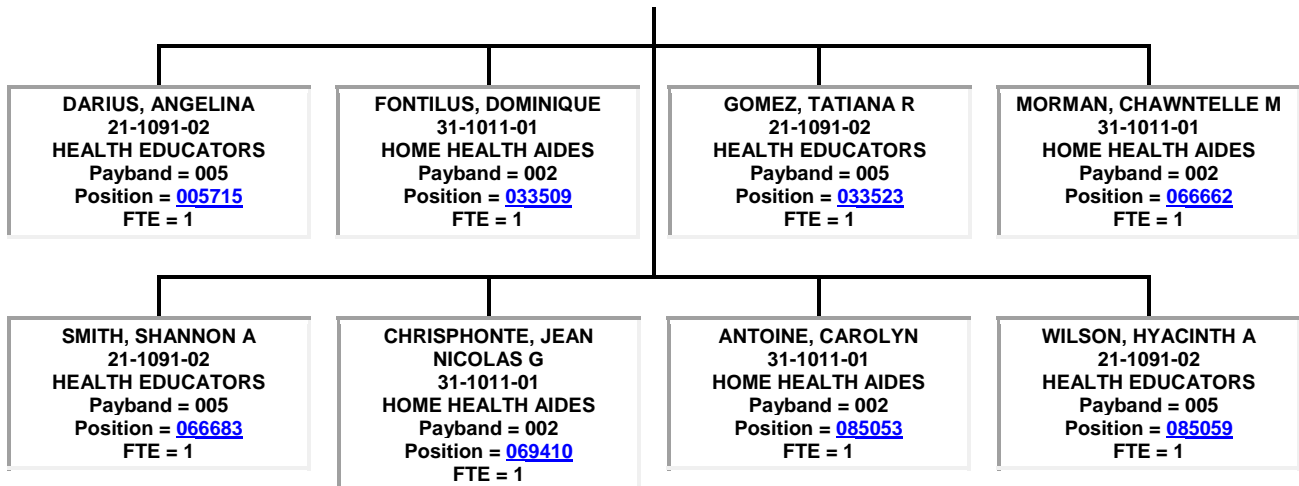


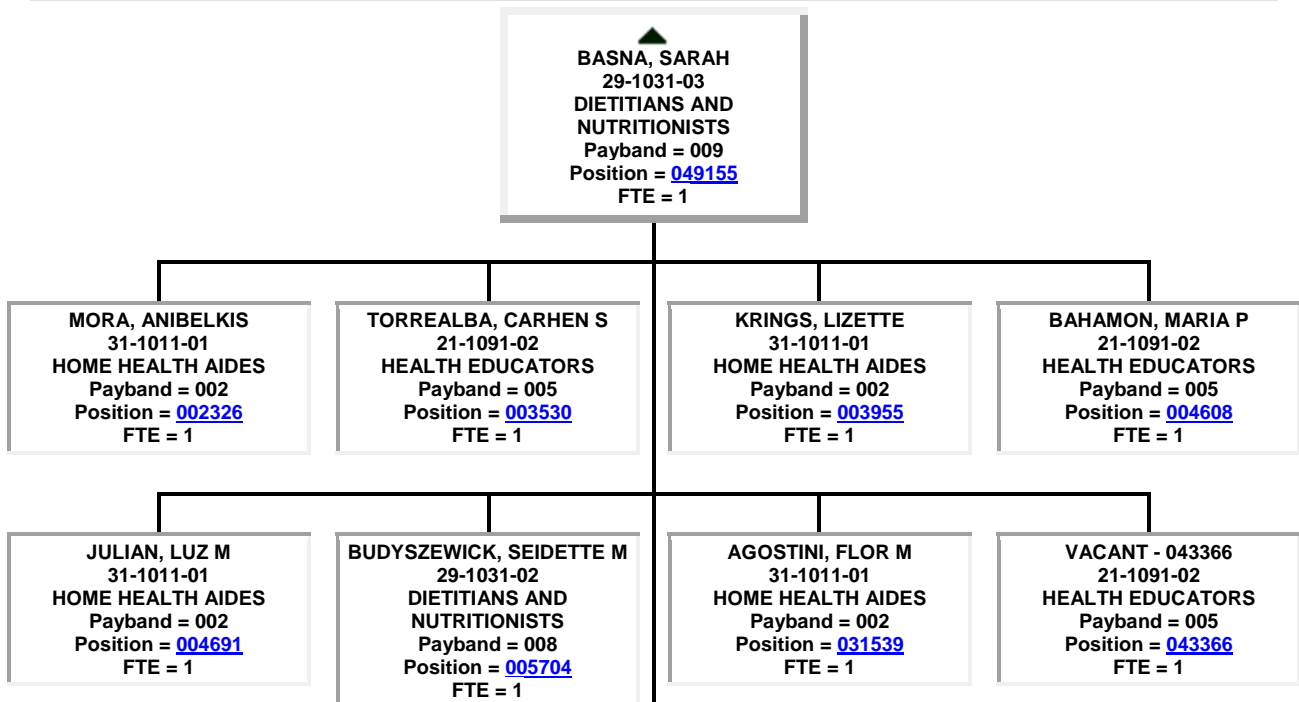
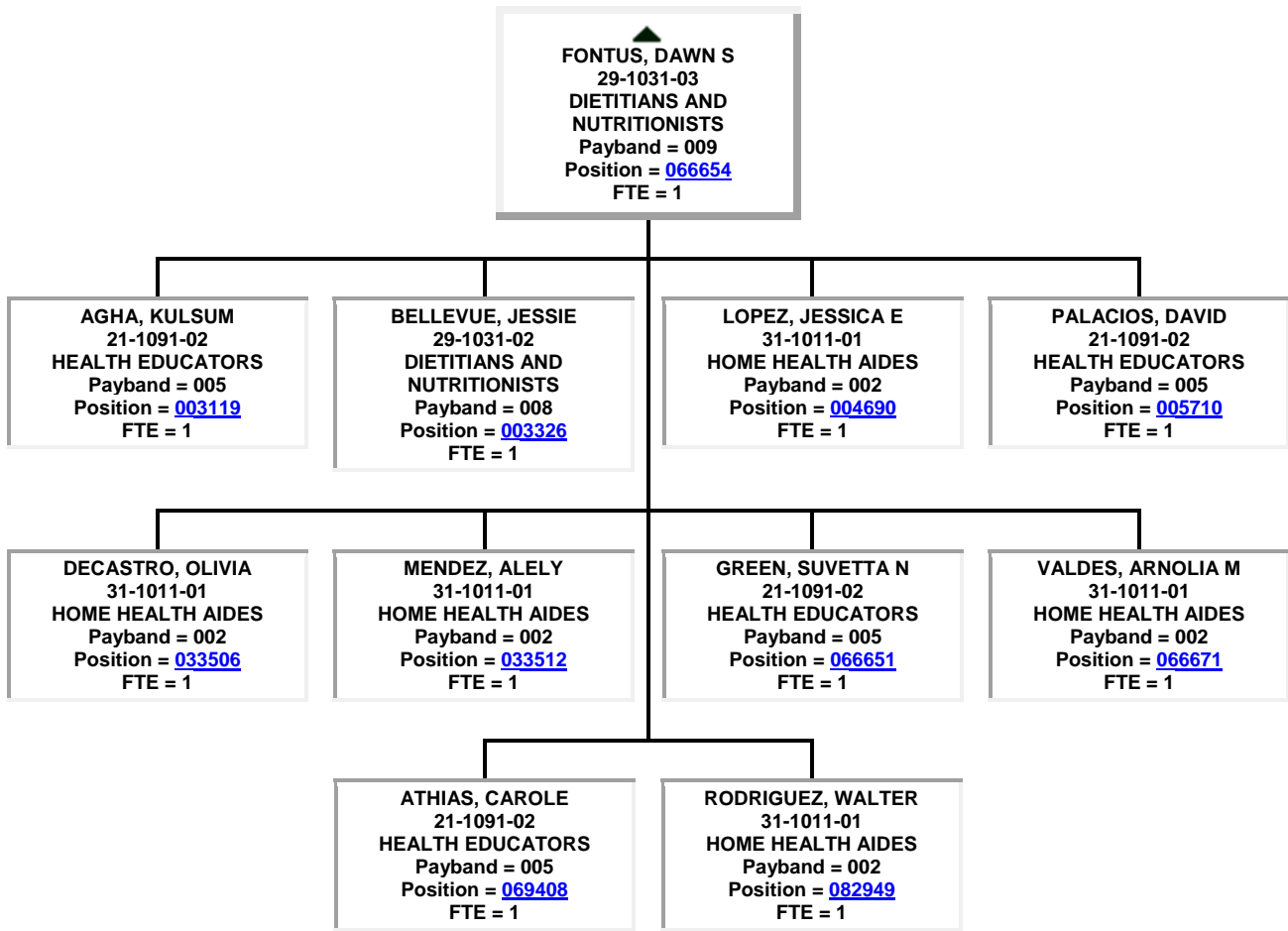


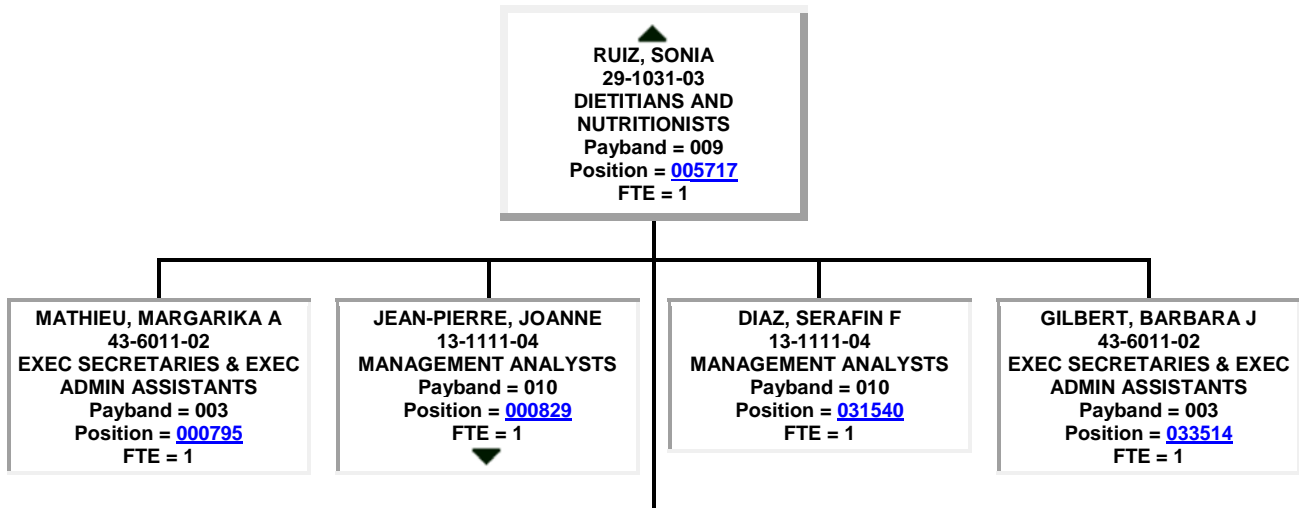
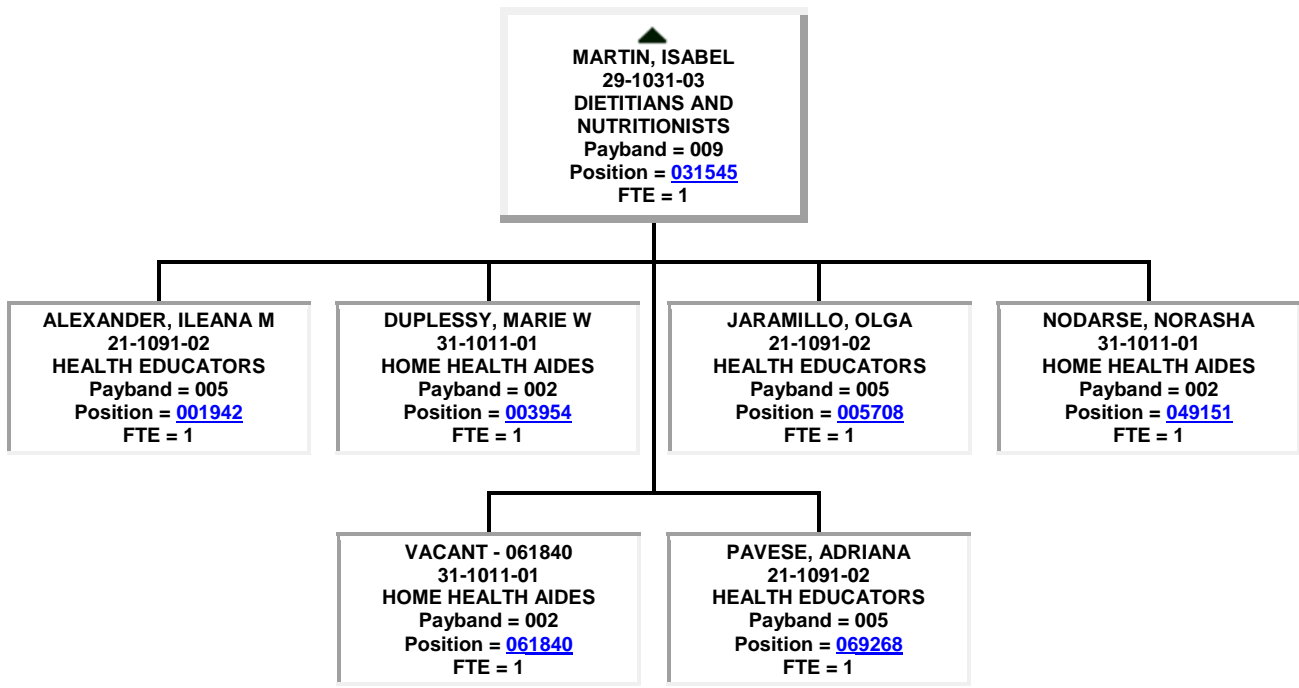
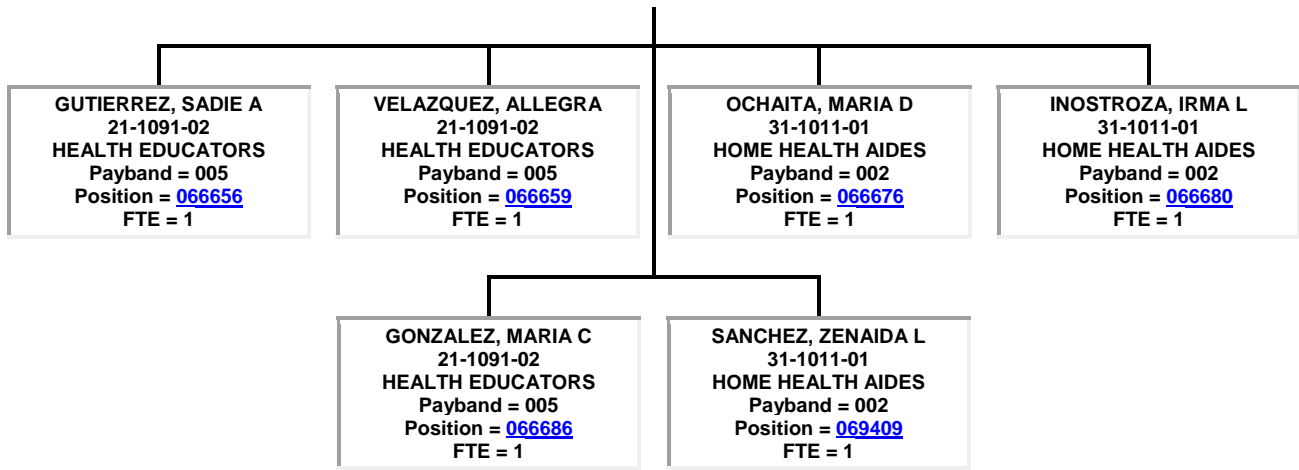


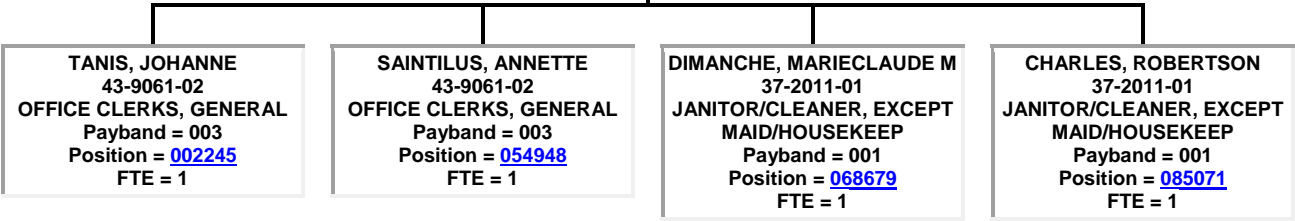
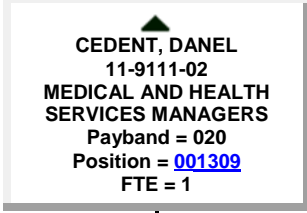
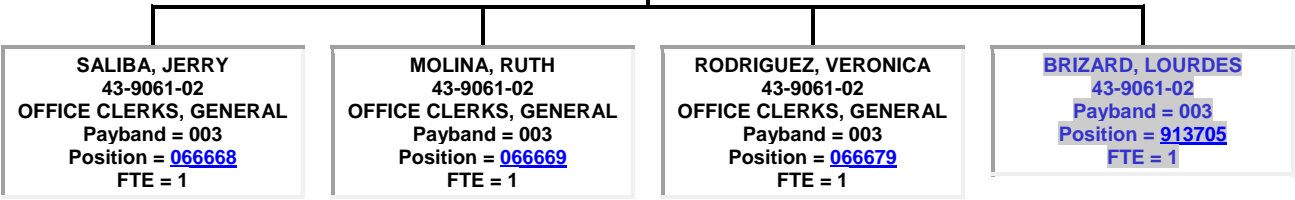
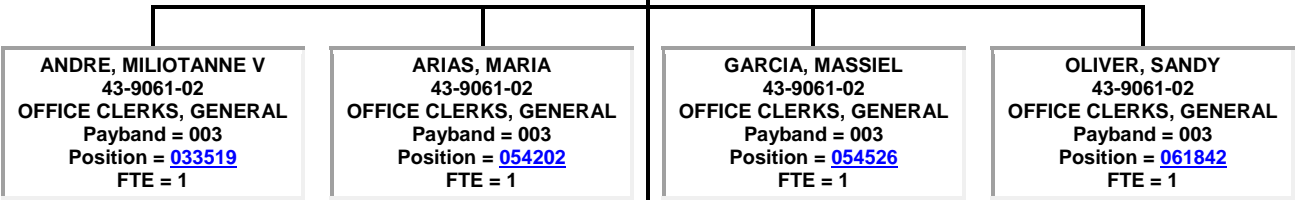
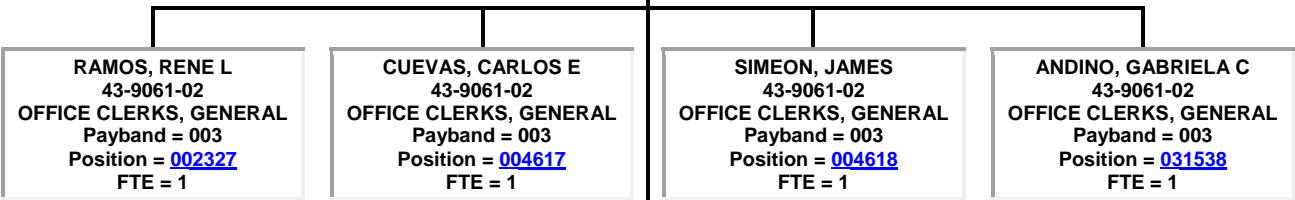
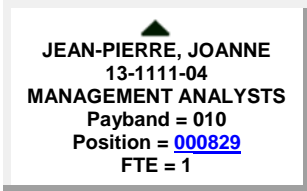
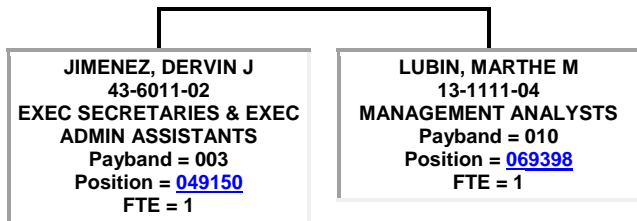


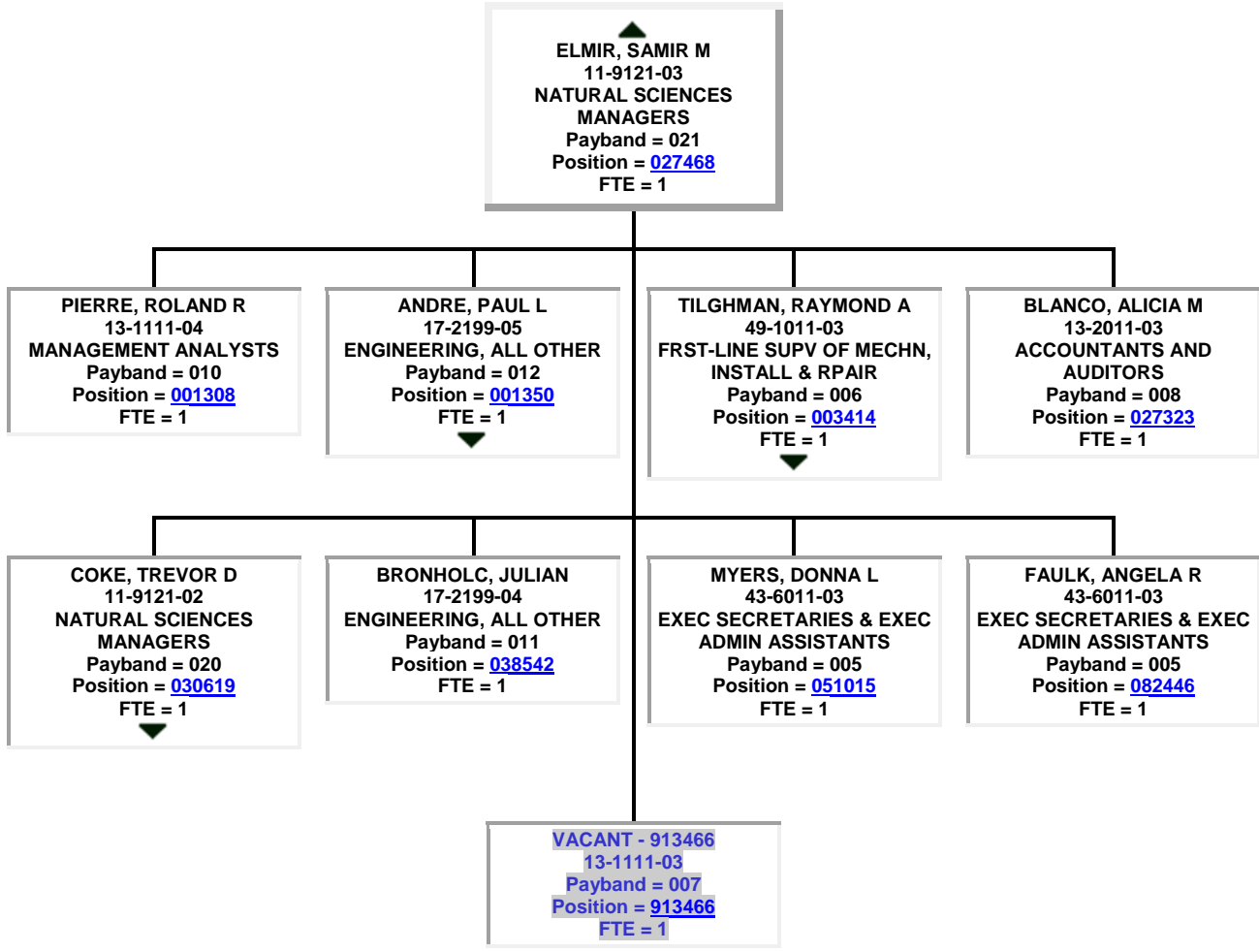


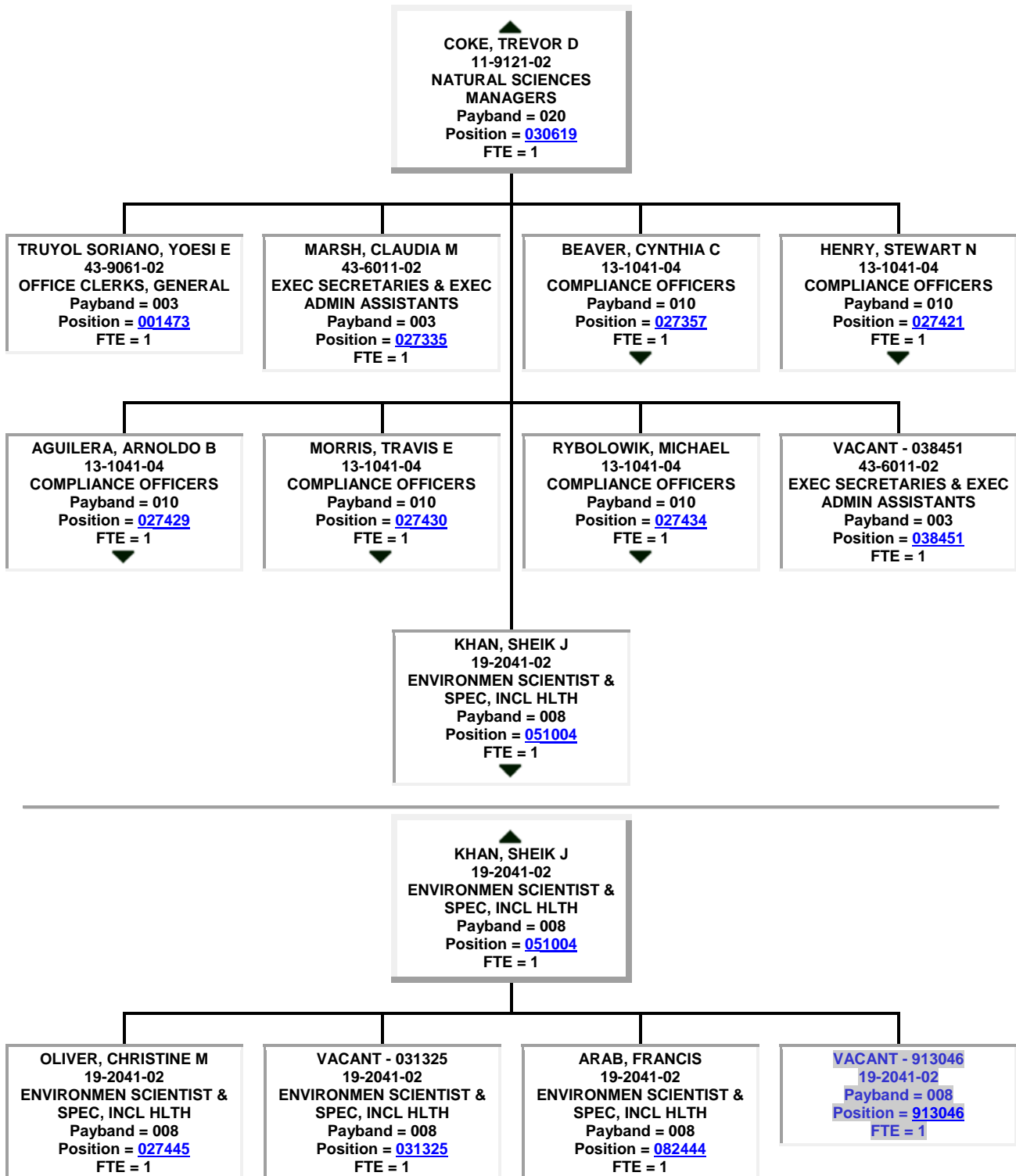


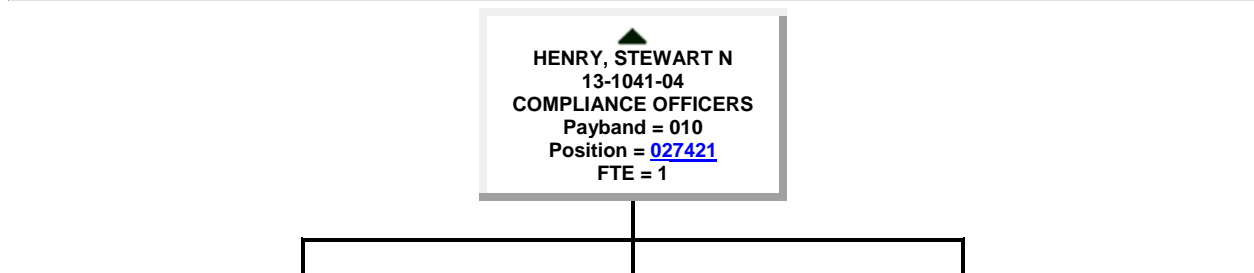
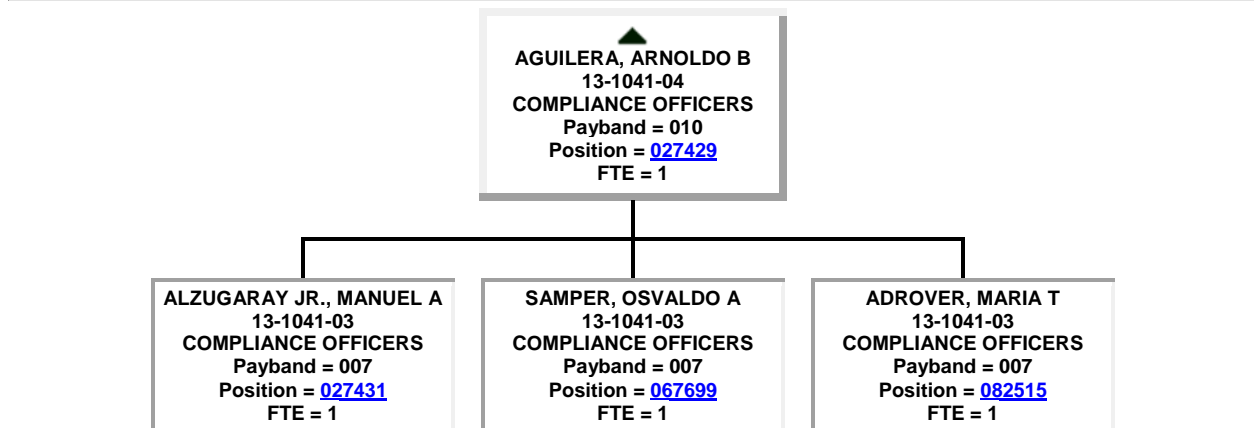
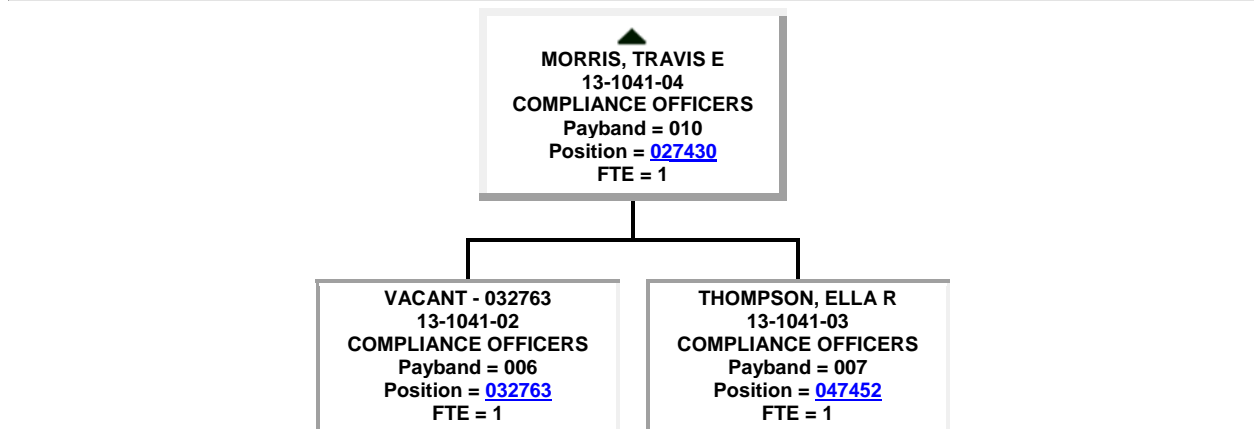
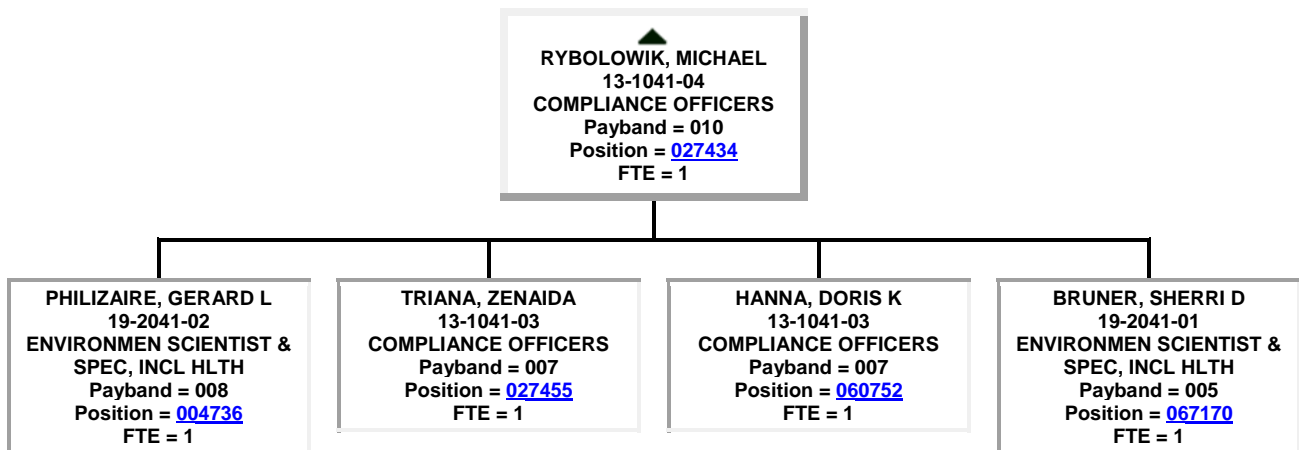












VACANT - 031113
13-1041-02
COMPLIANCE OFFICERS
Payband = 006
Position = [031113](#)
FTE = 1

BERNARDIN, VIVIANNE
13-1041-03
COMPLIANCE OFFICERS
Payband = 007
Position = [031137](#)
FTE = 1

WELCH, SHELLY-ANN M
13-1041-03
COMPLIANCE OFFICERS
Payband = 007
Position = [069728](#)
FTE = 1

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BEAVER, CYNTHIA C
13-1041-04
COMPLIANCE OFFICERS
Payband = 010
Position = [027357](#)
FTE = 1

VILMENAY, LARISSA K
13-1041-03
COMPLIANCE OFFICERS
Payband = 007
Position = [027458](#)
FTE = 1

MORENO HOLLWEG, MARIA J
13-1041-02
COMPLIANCE OFFICERS
Payband = 006
Position = [027482](#)
FTE = 1

JULIEN, NAISSA M
13-1041-03
COMPLIANCE OFFICERS
Payband = 007
Position = [084600](#)
FTE = 1

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TILGHMAN, RAYMOND A
49-1011-03
FRST-LINE SUPV OF MECHN,
INSTALL & RPAIR
Payband = 006
Position = [003414](#)
FTE = 1

TORREZ, ROSA E
37-2011-01
JANITOR/CLEANER, EXCEPT
MAID/HOUSEKEEP
Payband = 001
Position = [002584](#)
FTE = 1

LOPEZ, ALEJANDRO
49-9042-02
MAINTENANCE AND REPAIR
WORKERS, GENERAL
Payband = 004
Position = [032494](#)
FTE = 1

JONES, KATILYA T
37-2011-01
JANITOR/CLEANER, EXCEPT
MAID/HOUSEKEEP
Payband = 001
Position = [059161](#)
FTE = 1

LAZO, WILLIAM A
37-2011-01
JANITOR/CLEANER, EXCEPT
MAID/HOUSEKEEP
Payband = 001
Position = [060498](#)
FTE = 1

WHITES, THOMAS
37-2011-01
JANITOR/CLEANER, EXCEPT
MAID/HOUSEKEEP
Payband = 001
Position = [060503](#)
FTE = 1

WILLIAMS, MYRON
37-2011-01
JANITOR/CLEANER, EXCEPT
MAID/HOUSEKEEP
Payband = 001
Position = [068675](#)
FTE = 1

BROWN, SILPHRONIA L
37-2011-01
JANITOR/CLEANER, EXCEPT
MAID/HOUSEKEEP
Payband = 001
Position = [068681](#)
FTE = 1

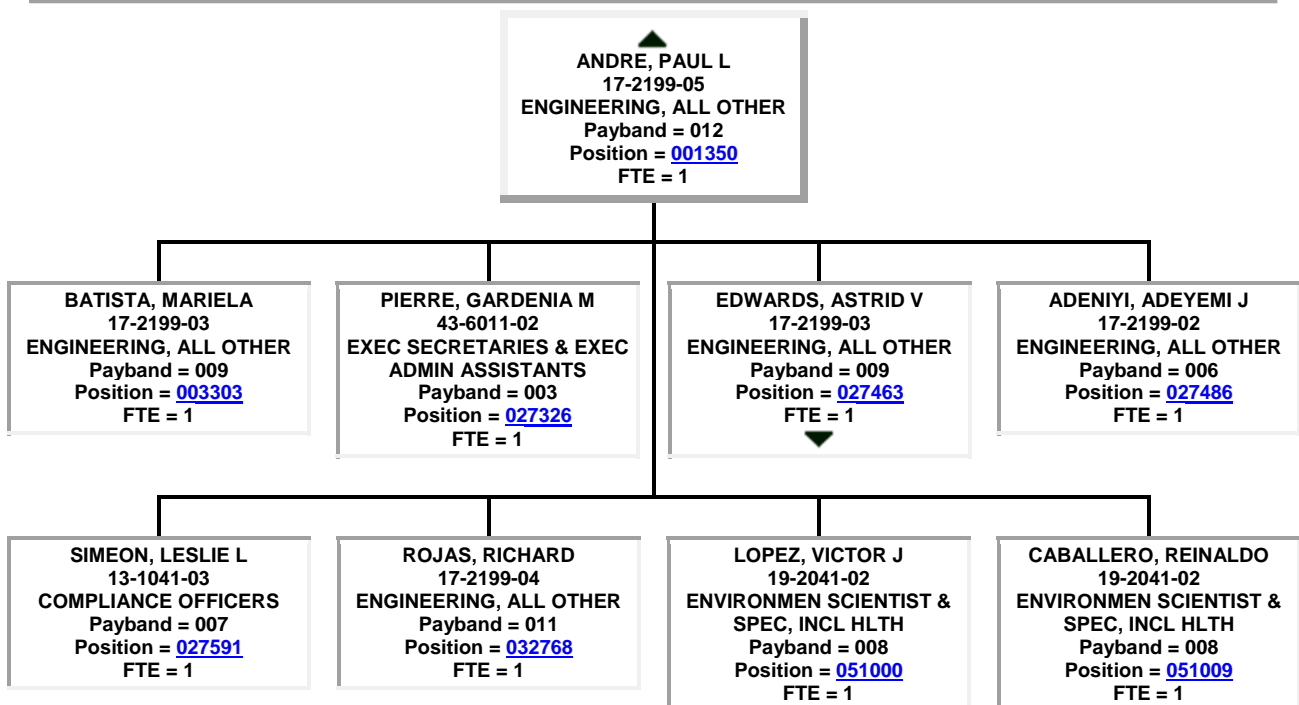
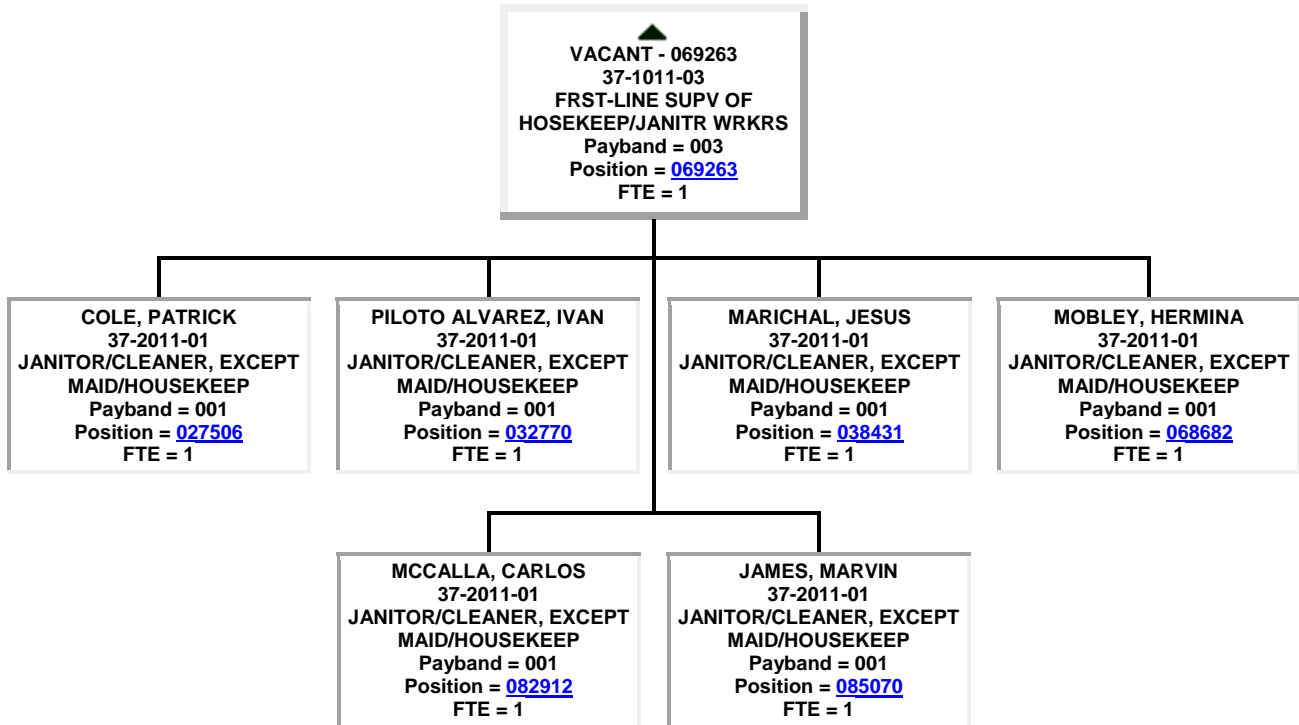
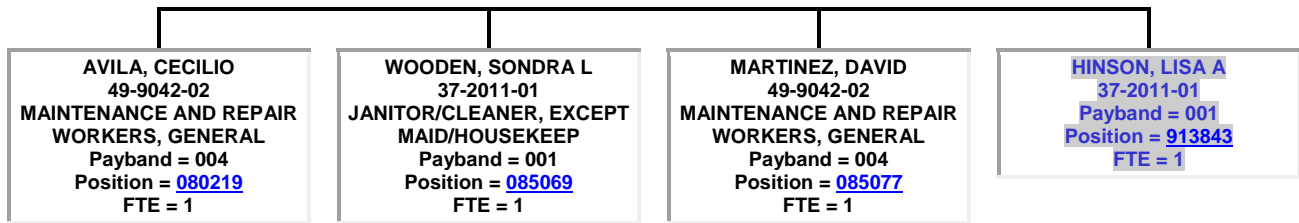
ALDANA, BLANCA
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JANITOR/CLEANER, EXCEPT
MAID/HOUSEKEEP
Payband = 001
Position = [068684](#)
FTE = 1

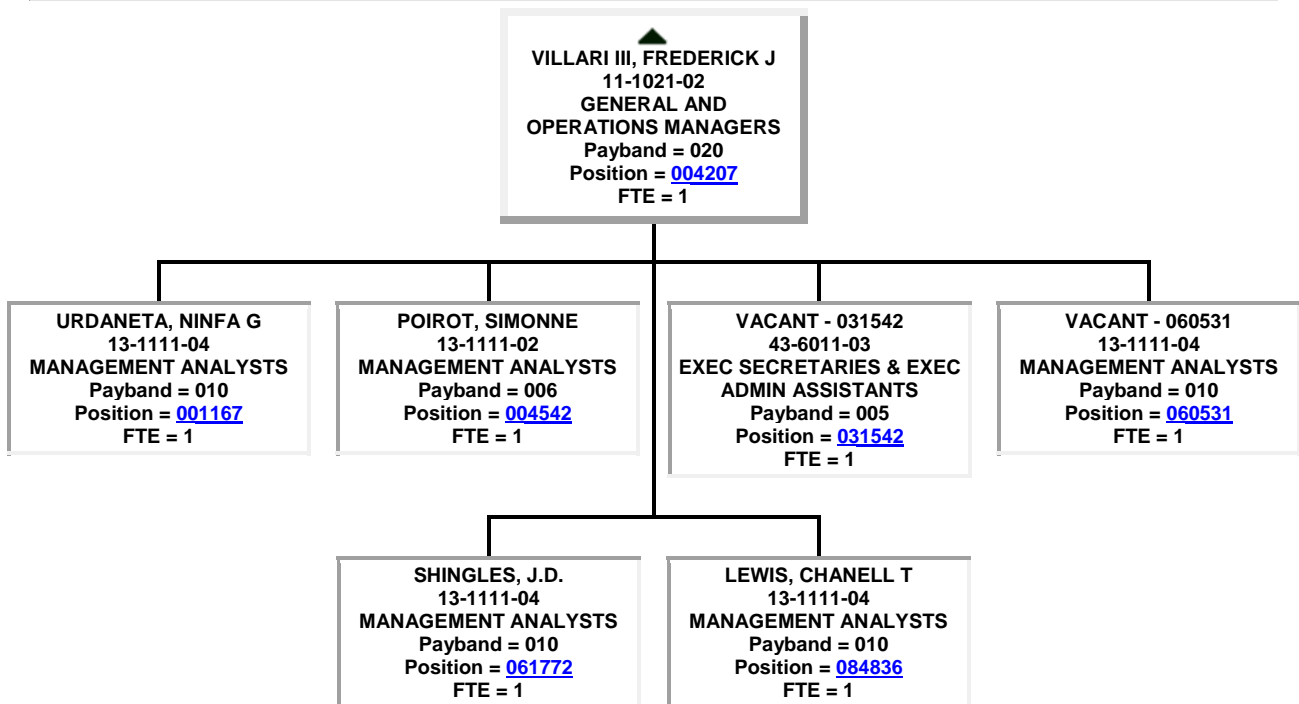
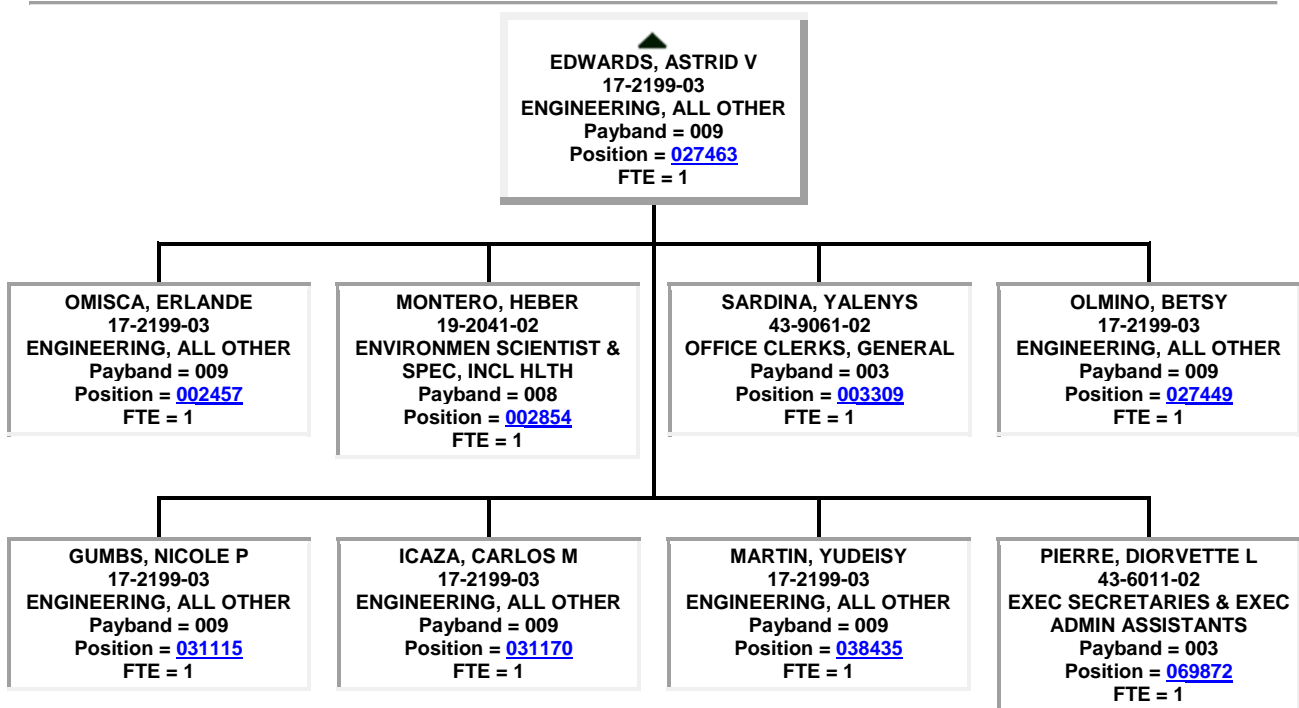
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JANITOR/CLEANER, EXCEPT
MAID/HOUSEKEEP
Payband = 001
Position = [068685](#)
FTE = 1

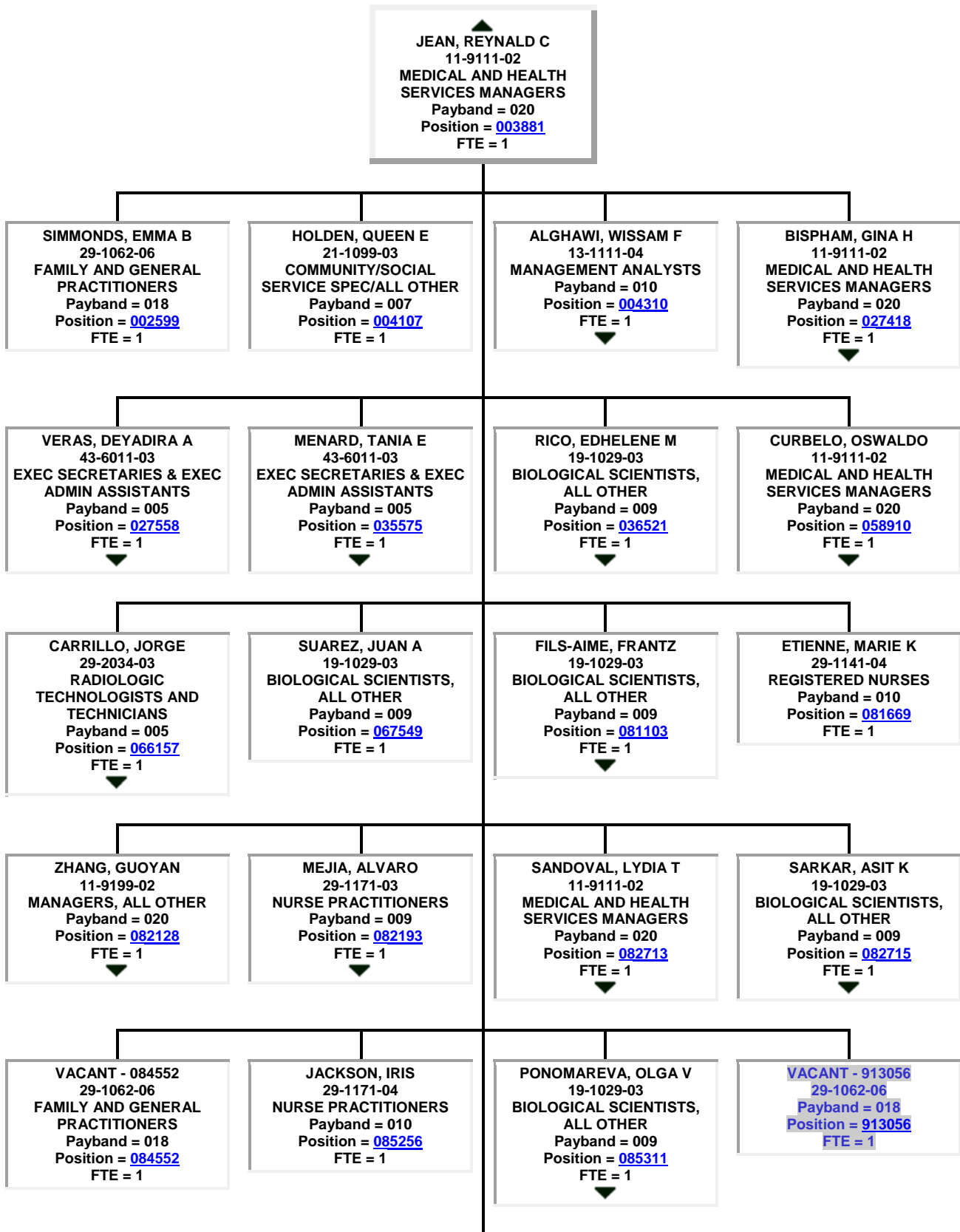
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MAID/HOUSEKEEP
Payband = 001
Position = [068687](#)
FTE = 1

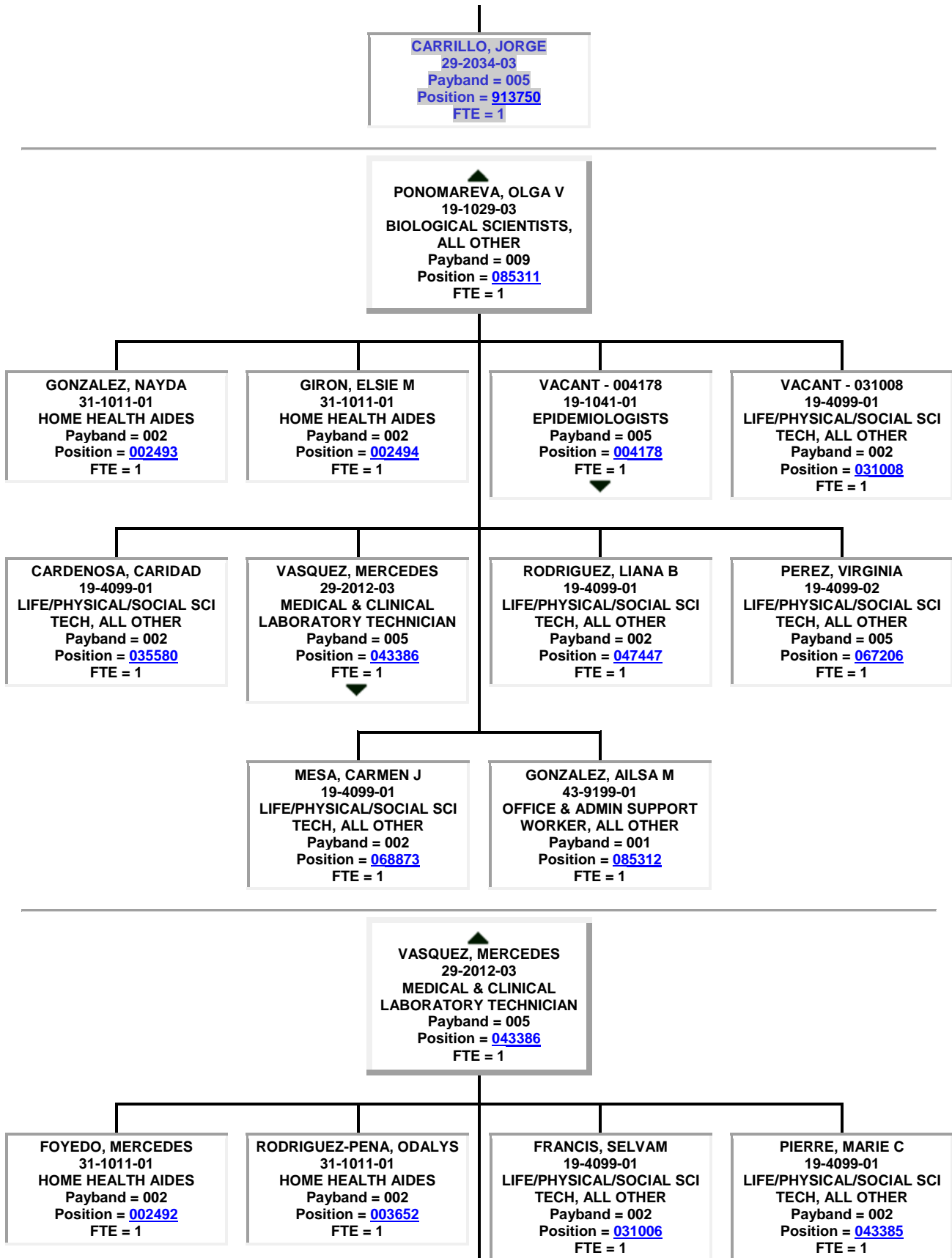
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JANITOR/CLEANER, EXCEPT
MAID/HOUSEKEEP
Payband = 001
Position = [068691](#)
FTE = 1

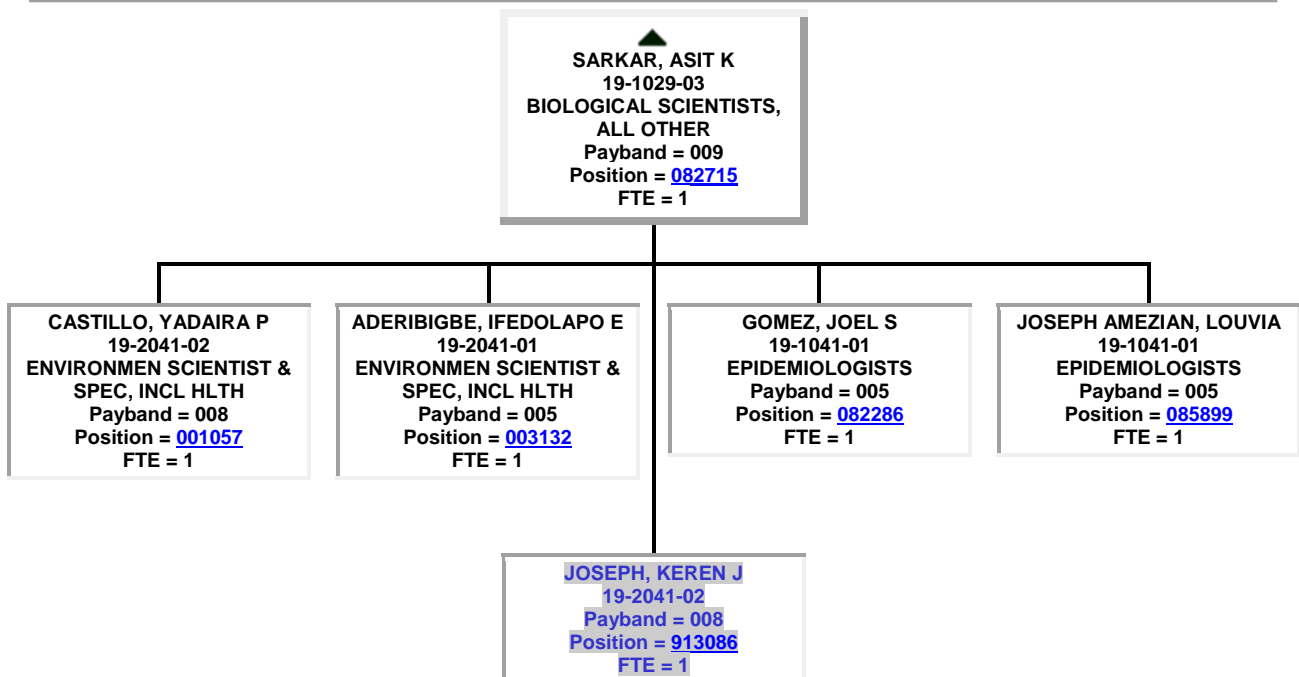
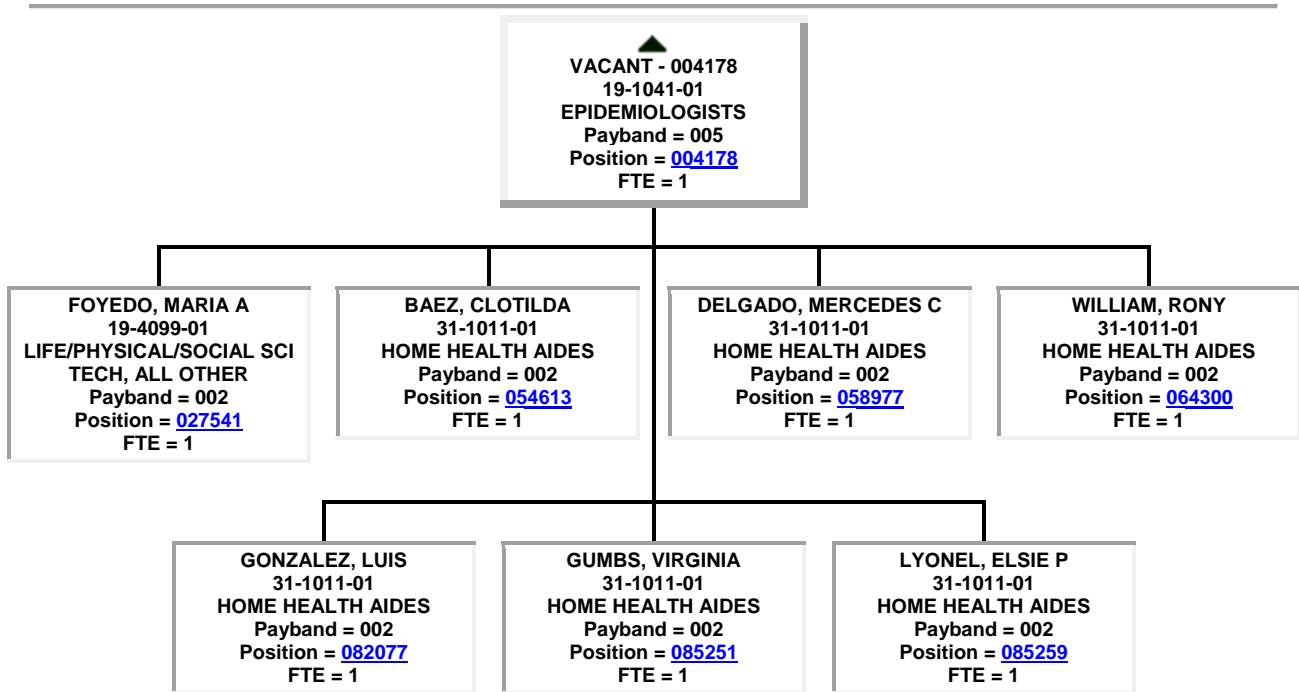
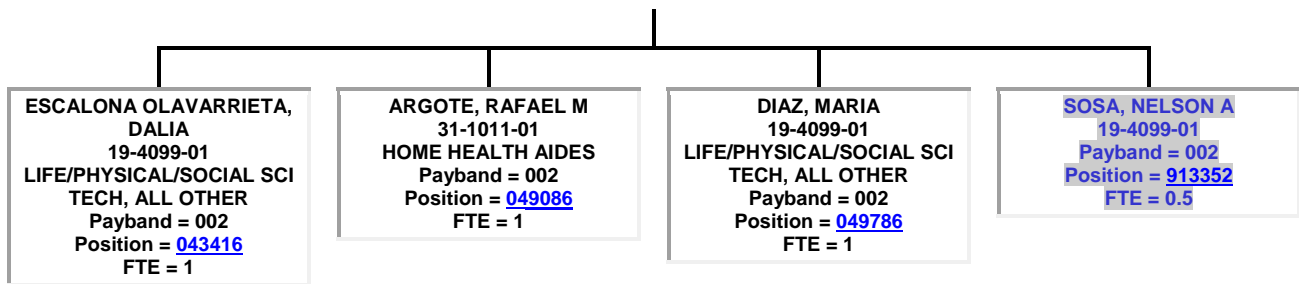
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37-1011-03
FRST-LINE SUPV OF
HOSEKEEP/JANITR WRKRS
Payband = 003
Position = [069263](#)
FTE = 1
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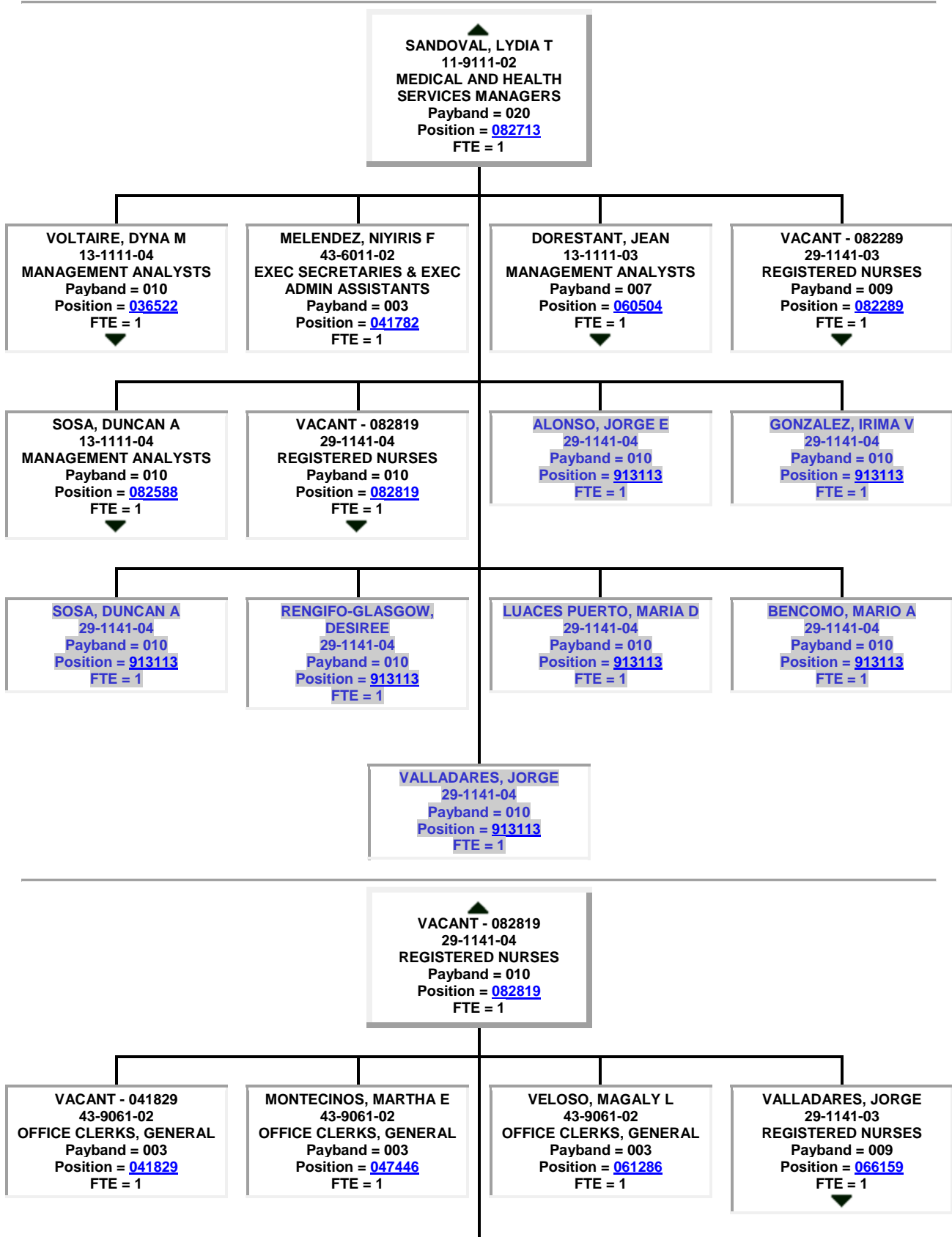


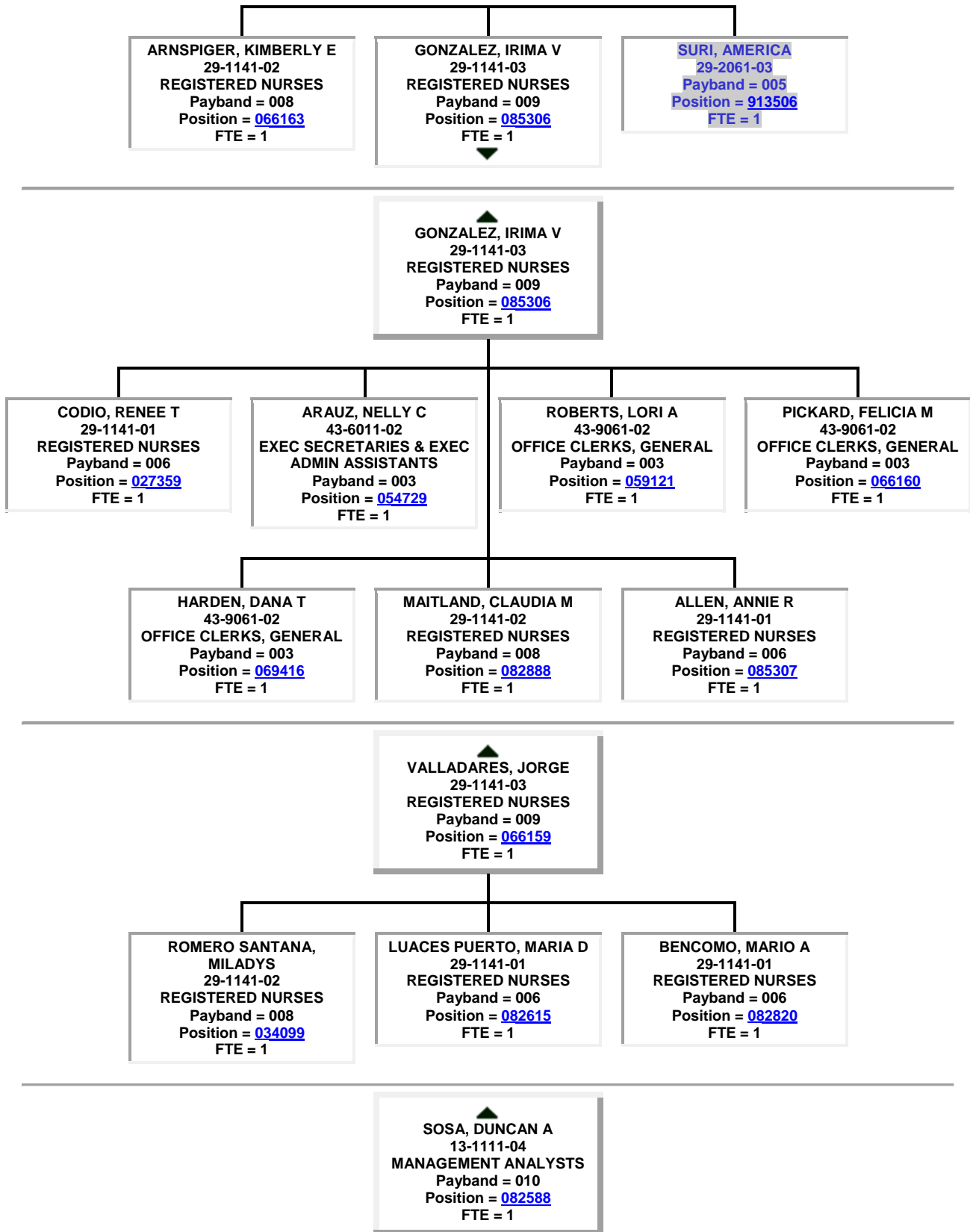


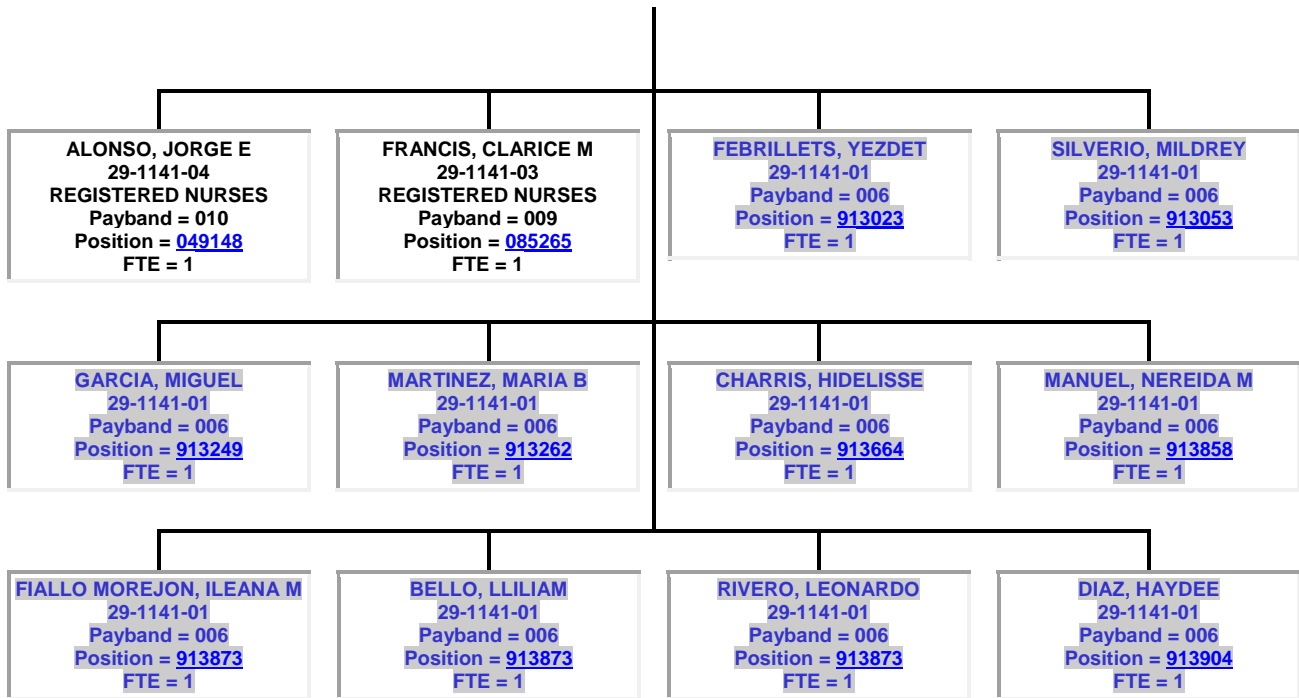




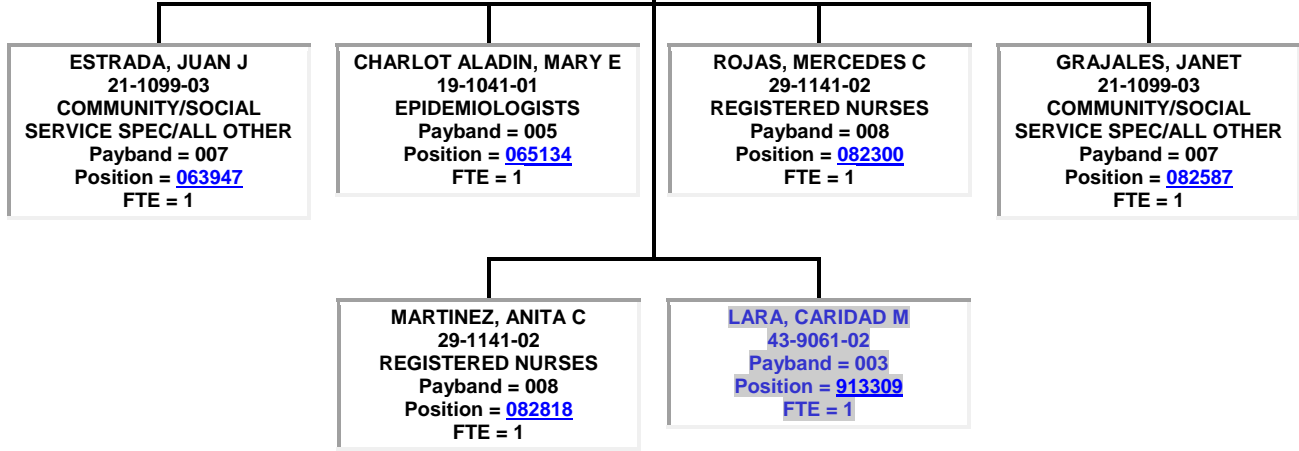




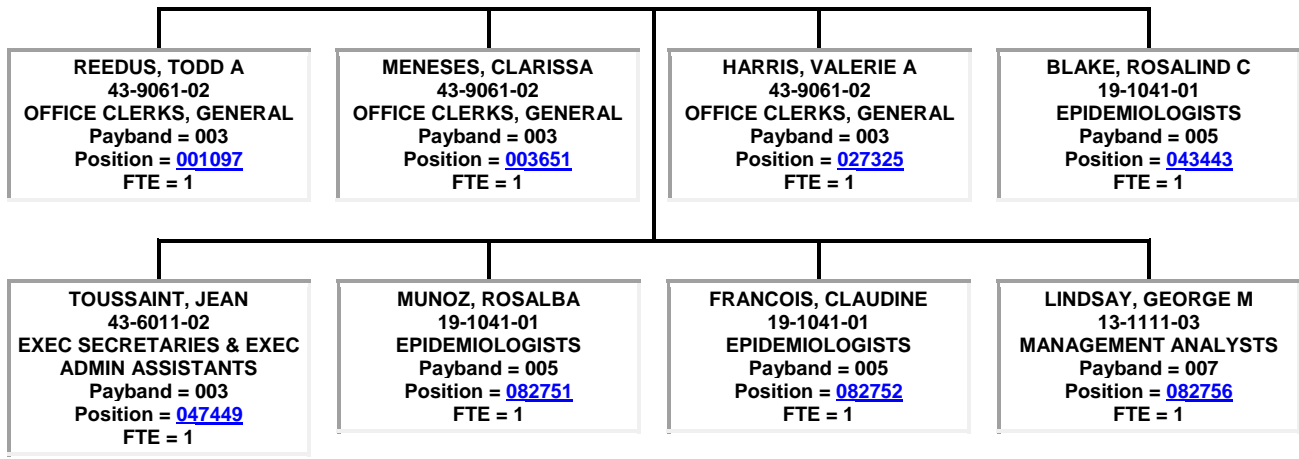




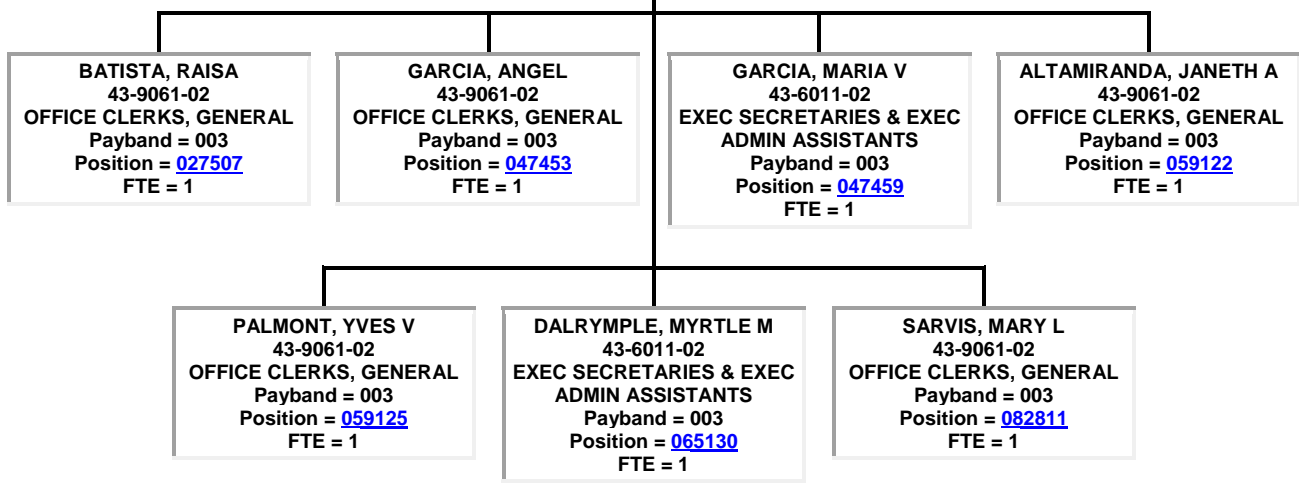
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29-1141-03
REGISTERED NURSES
Payband = 009
Position = [082289](#)
FTE = 1



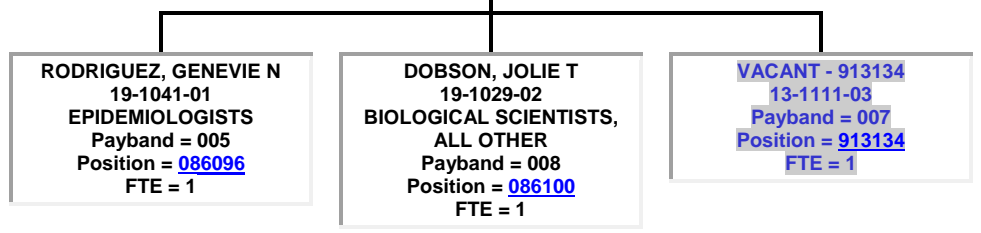
DORESTANT, JEAN
13-1111-03
MANAGEMENT ANALYSTS
Payband = 007
Position = [060504](#)
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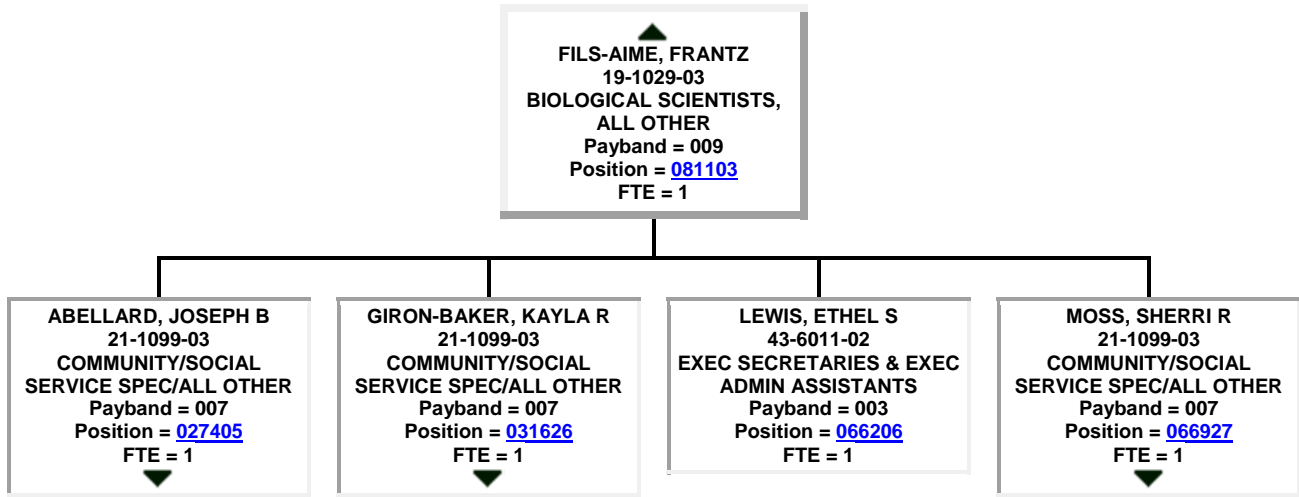
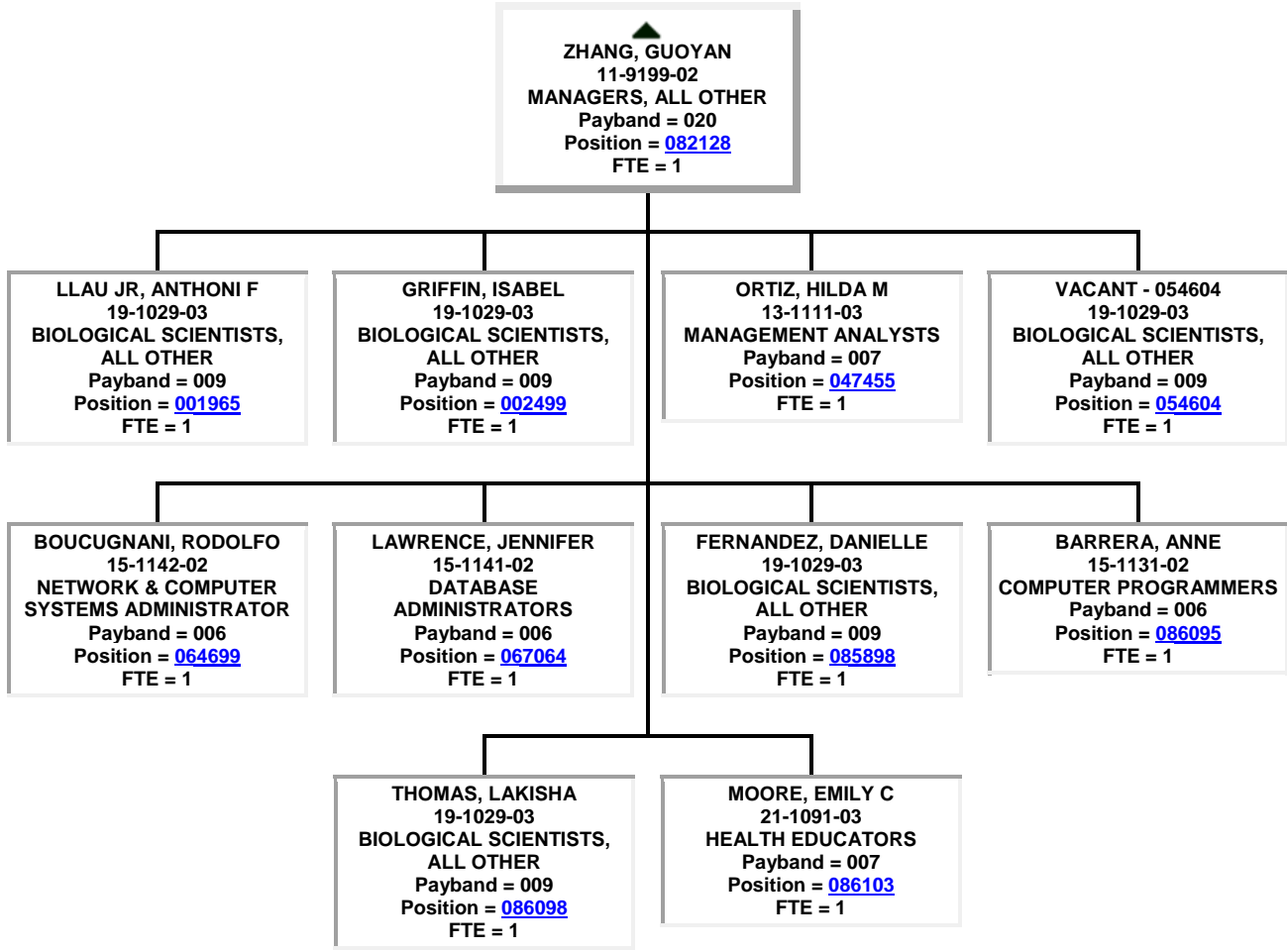


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VOLTAIRE, DYNA M
13-1111-04
MANAGEMENT ANALYSTS
Payband = 010
Position = [036522](#)
FTE = 1



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MEJIA, ALVARO
29-1171-03
NURSE PRACTITIONERS
Payband = 009
Position = [082193](#)
FTE = 1





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MOSS, SHERRI R
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [066927](#)
FTE = 1

MEDEROS, AQUILINA M
19-1041-01
EPIDEMIOLOGISTS
Payband = 005
Position = [038466](#)
FTE = 1

SAINVIL, THEOPHILE
19-1041-01
EPIDEMIOLOGISTS
Payband = 005
Position = [058909](#)
FTE = 1

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GIRON-BAKER, KAYLA R
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [031626](#)
FTE = 1

TUCKER-DEVOE, LONNA T
19-1041-01
EPIDEMIOLOGISTS
Payband = 005
Position = [035267](#)
FTE = 1

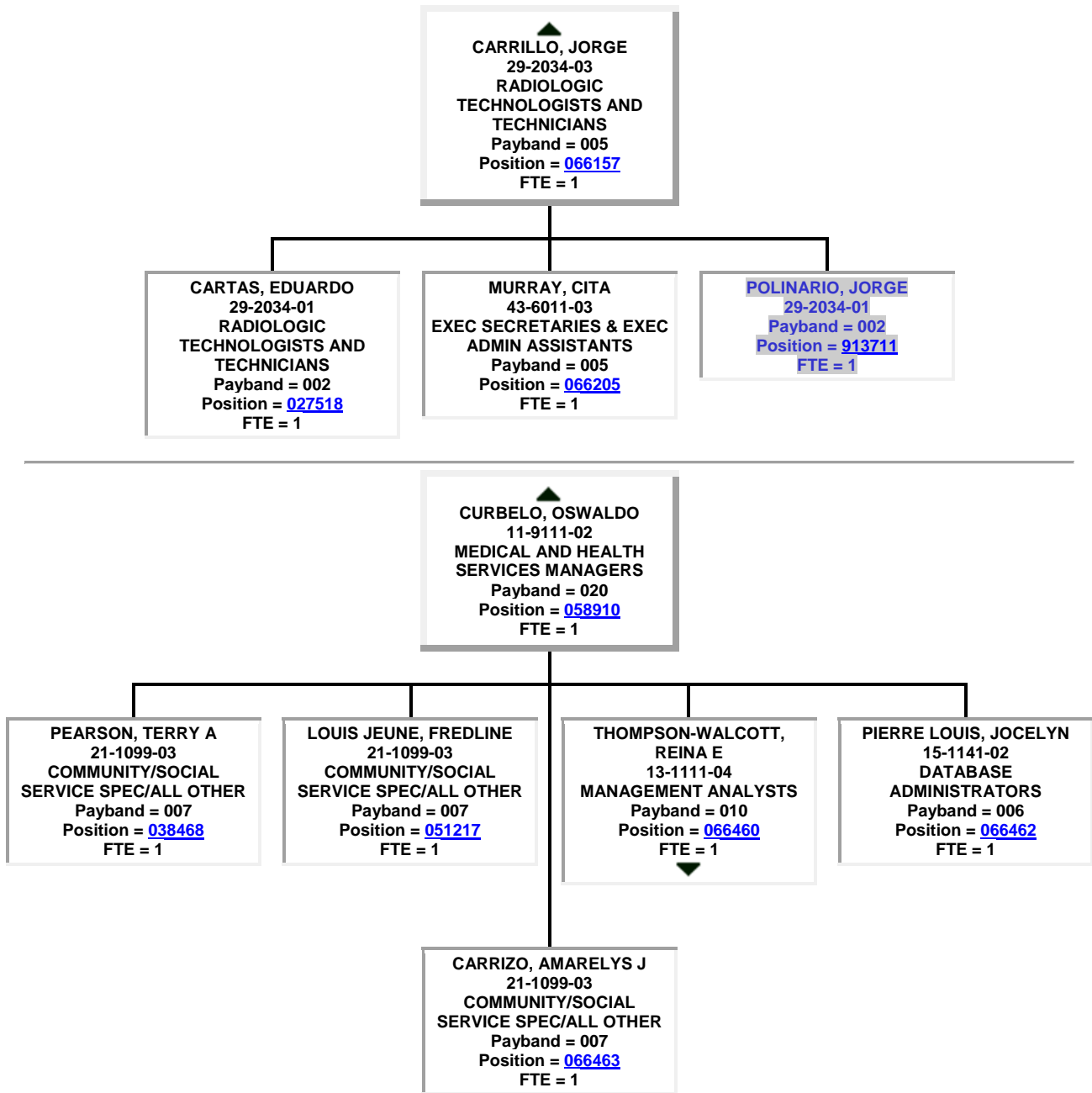
JEAN MICHEL, PIERRE
19-1041-01
EPIDEMIOLOGISTS
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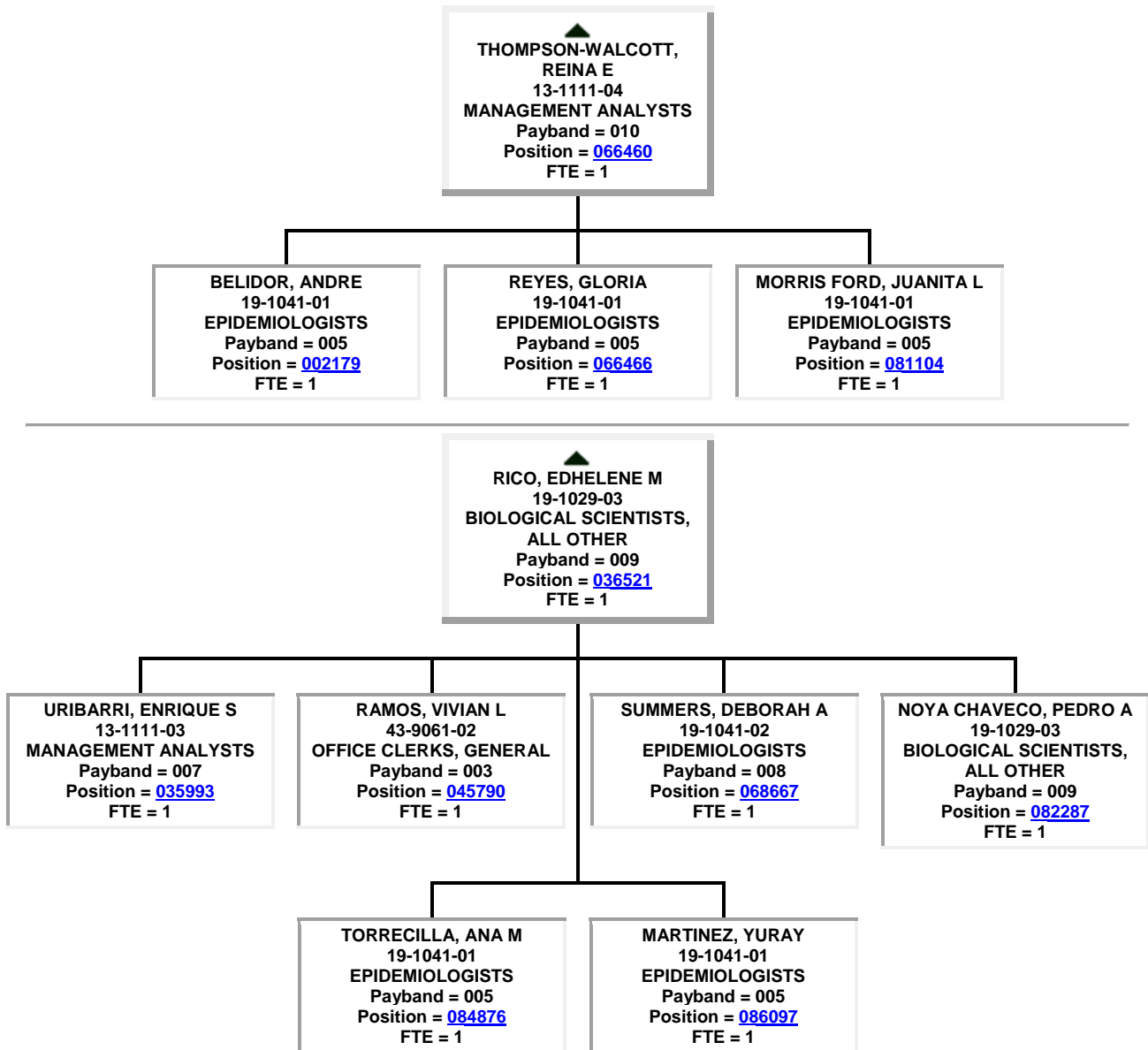
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EPIDEMIOLOGISTS
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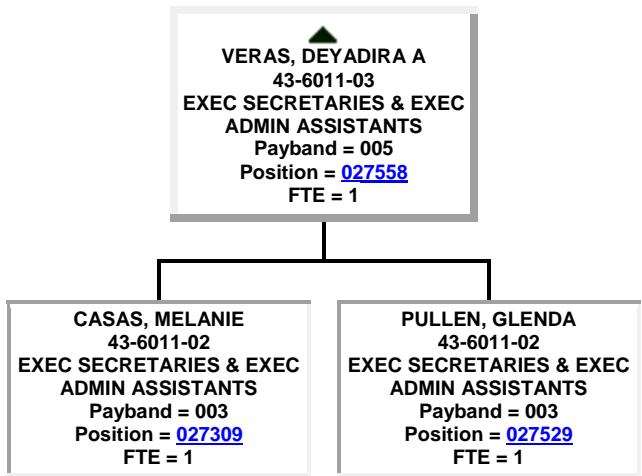
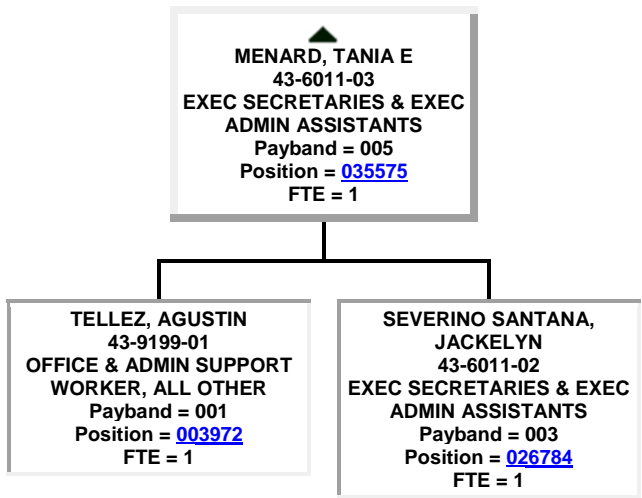
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21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [027405](#)
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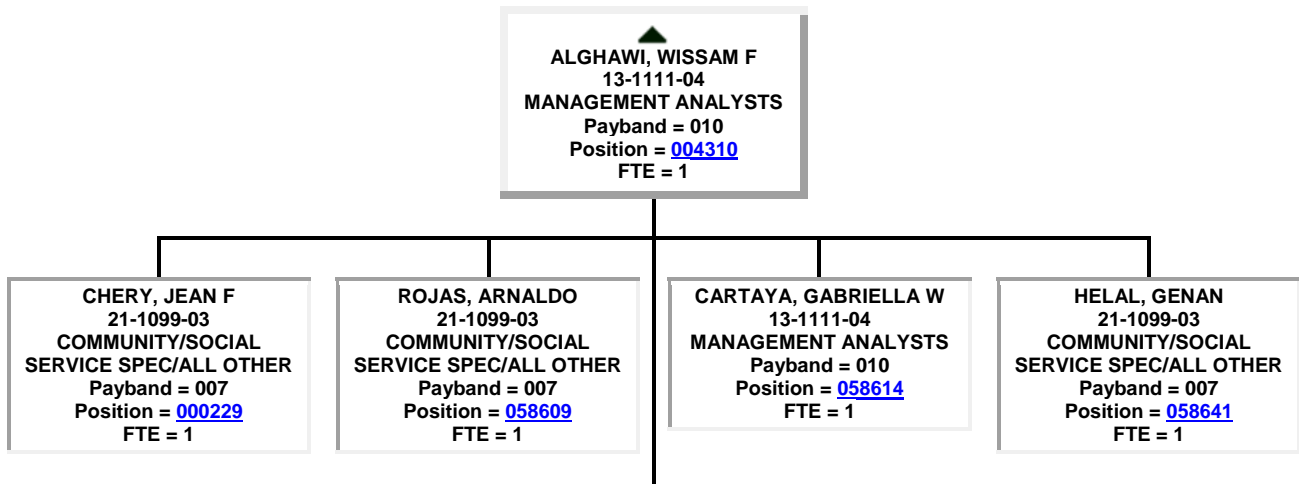
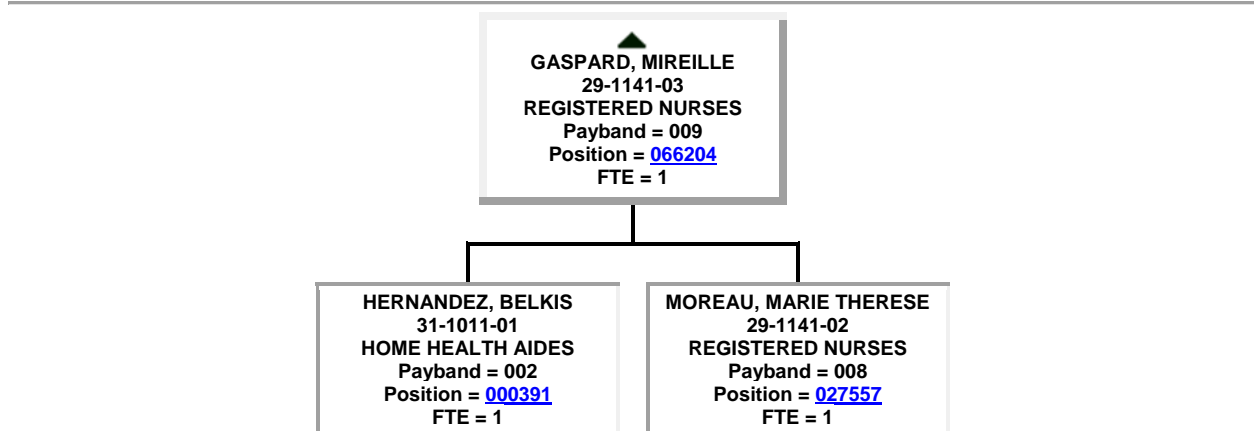
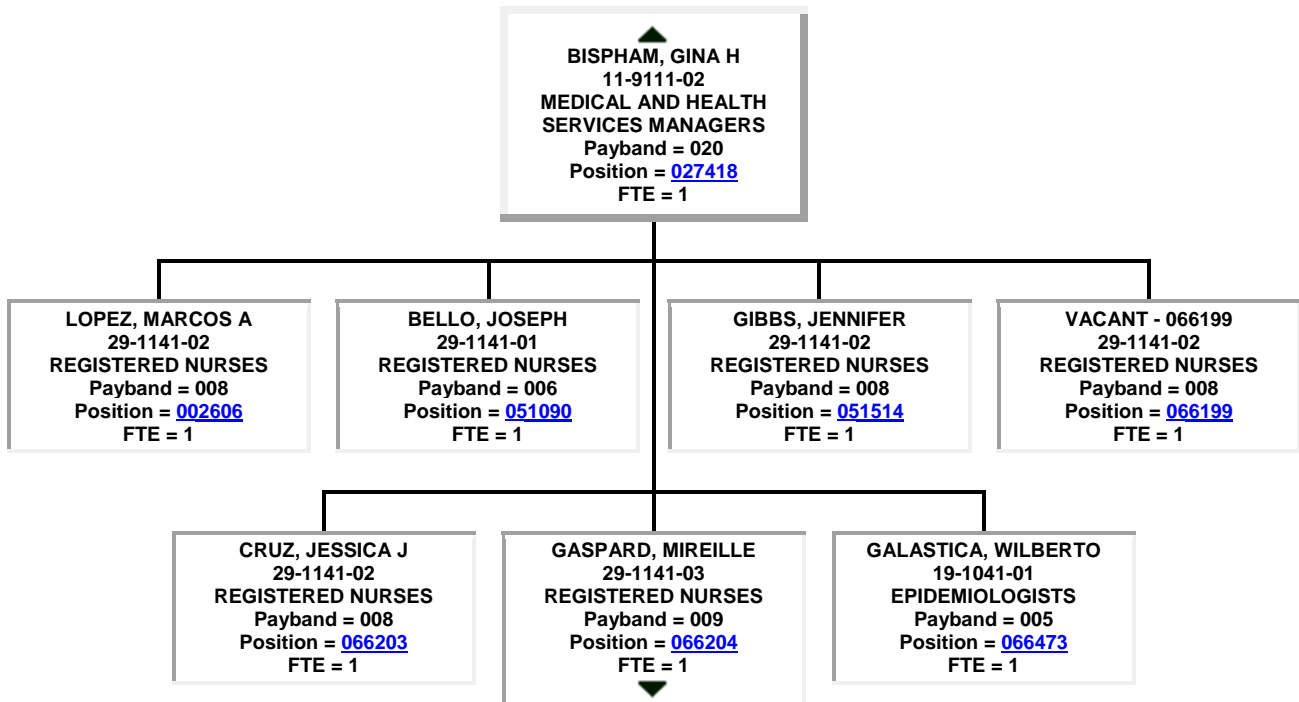
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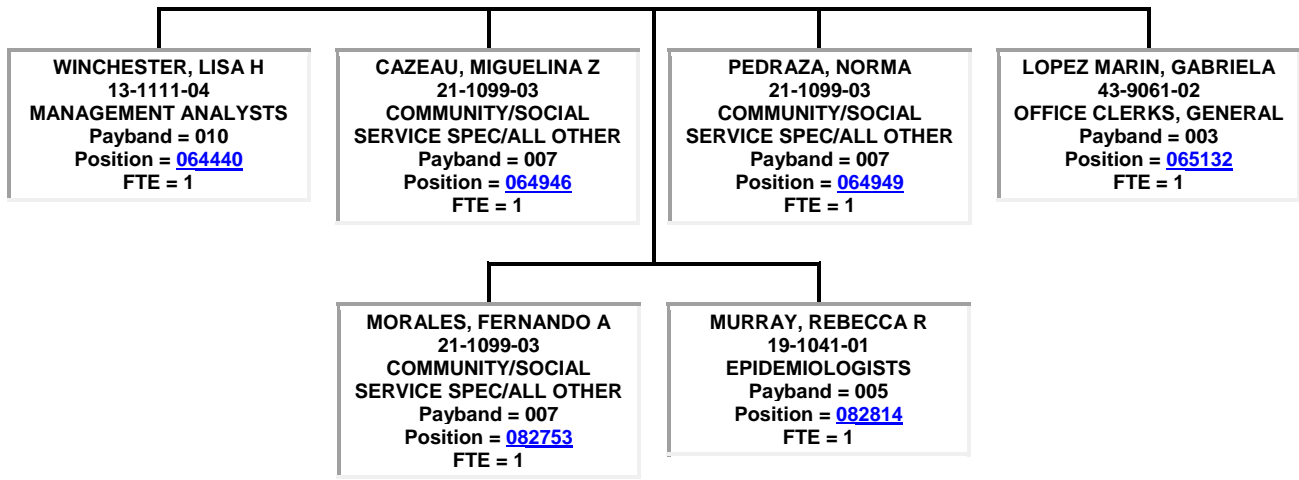
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19-1041-01
EPIDEMIOLOGISTS
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Position = [066468](#)
FTE = 1



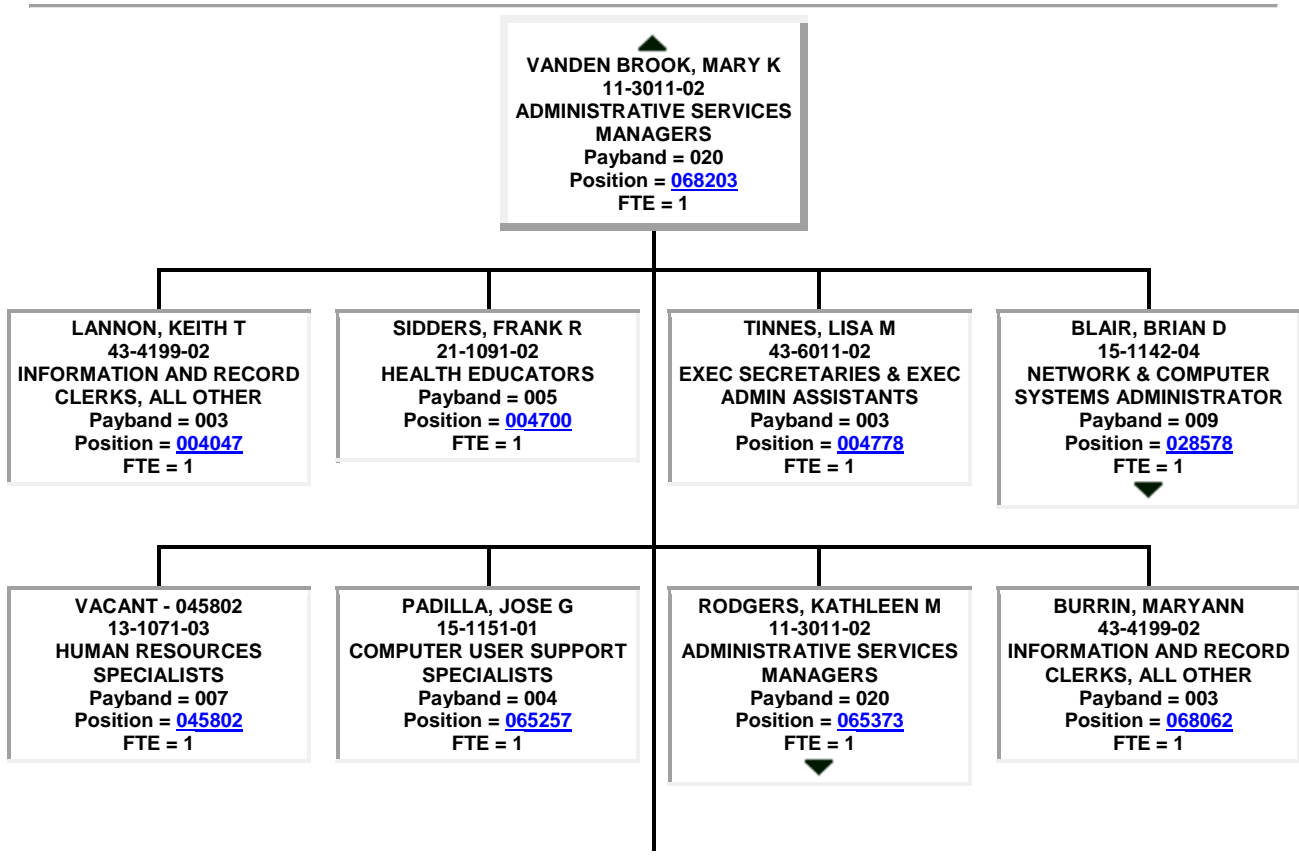
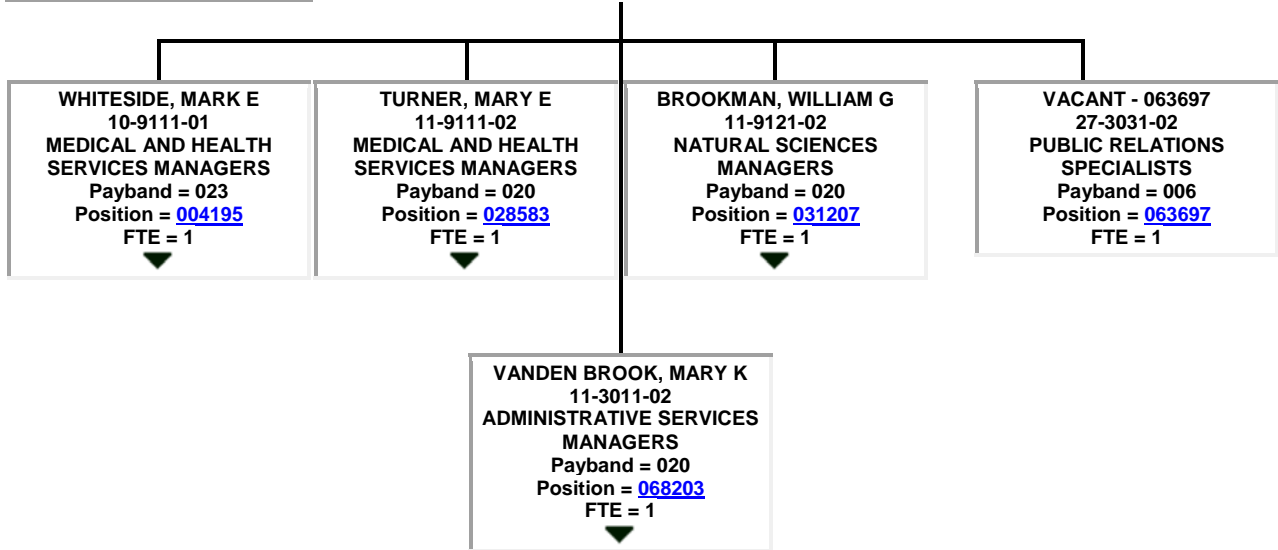


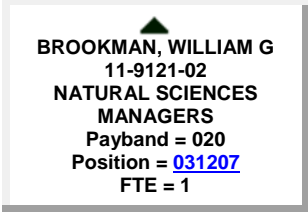
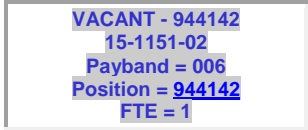
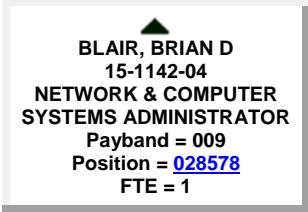
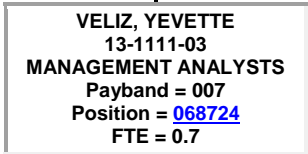
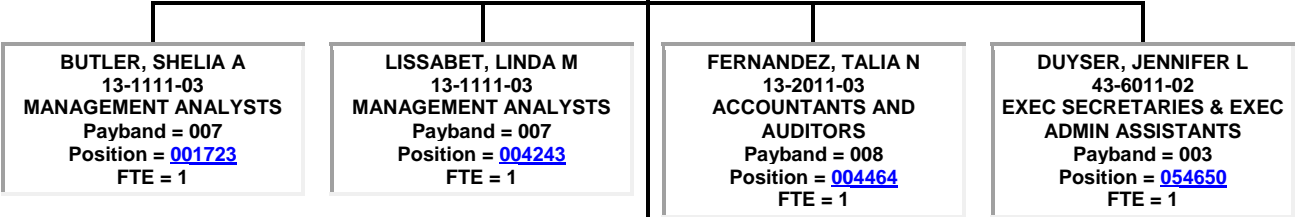
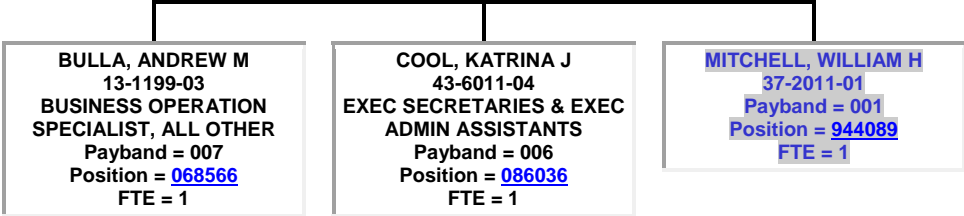


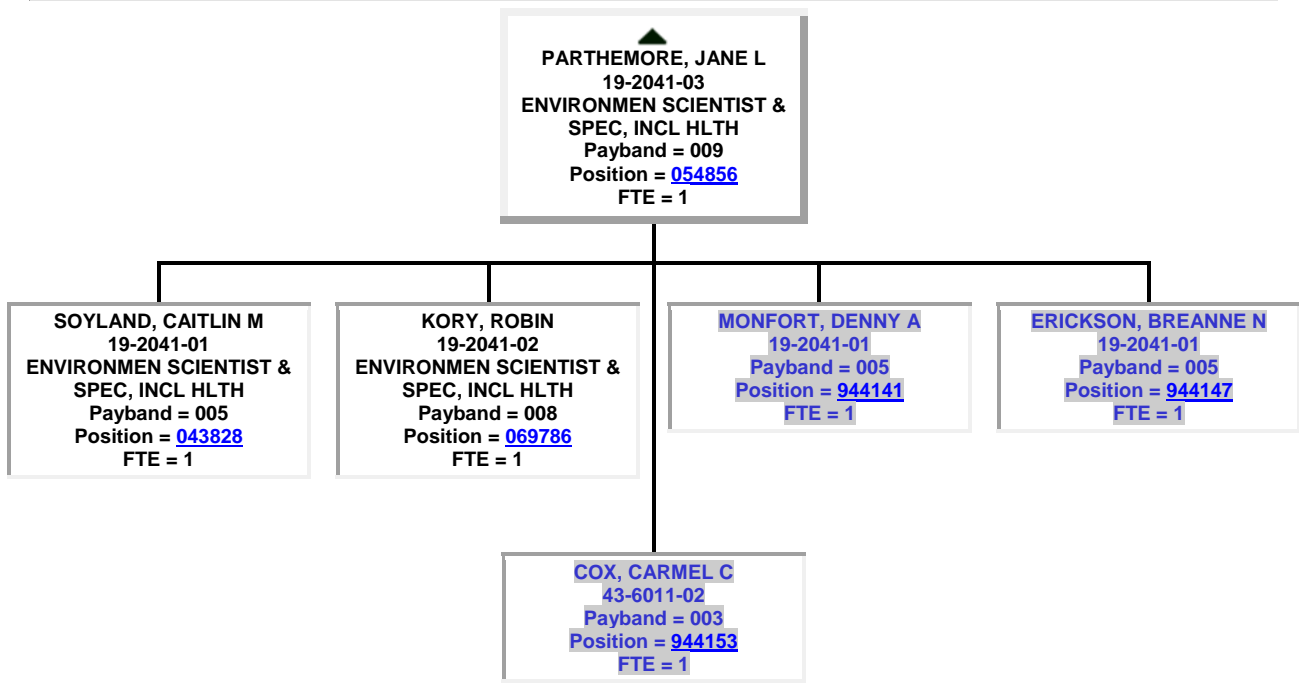
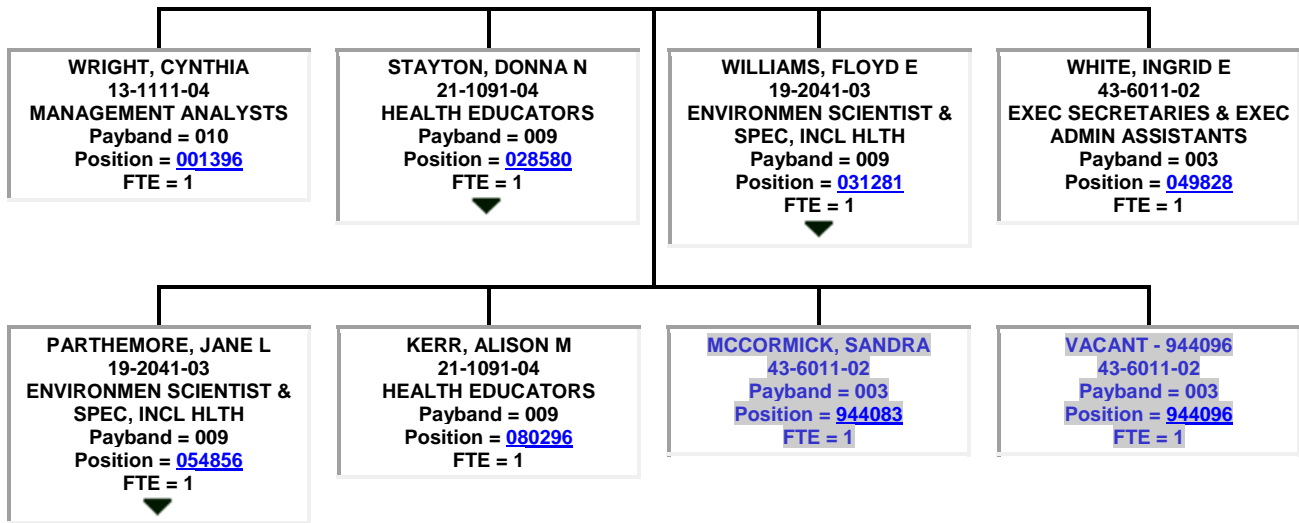


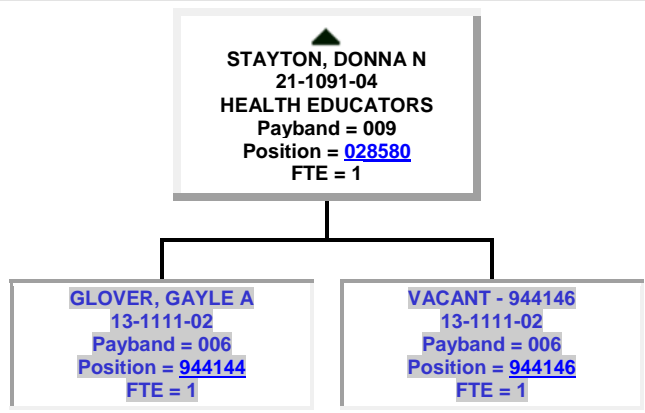
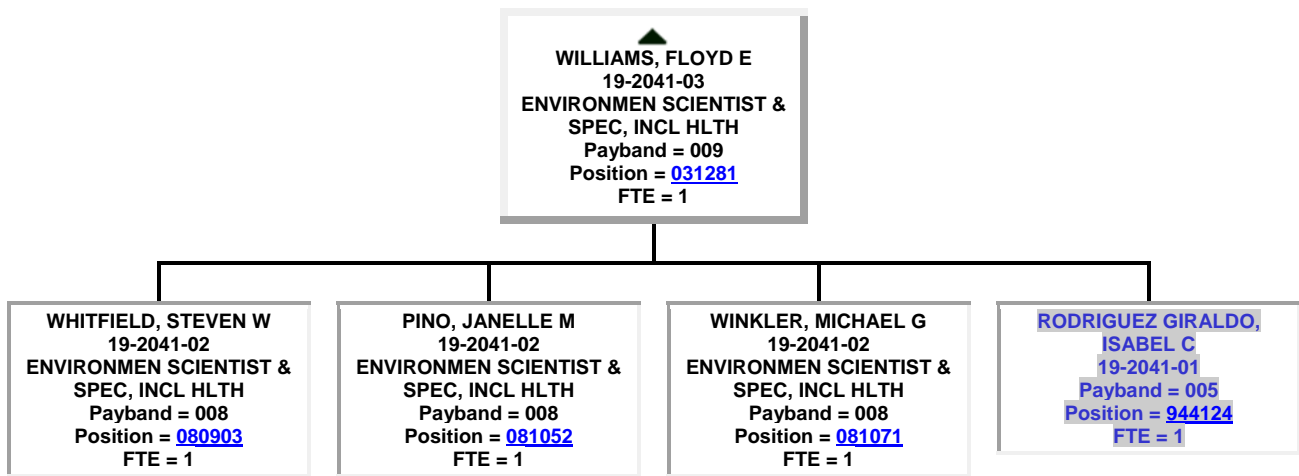


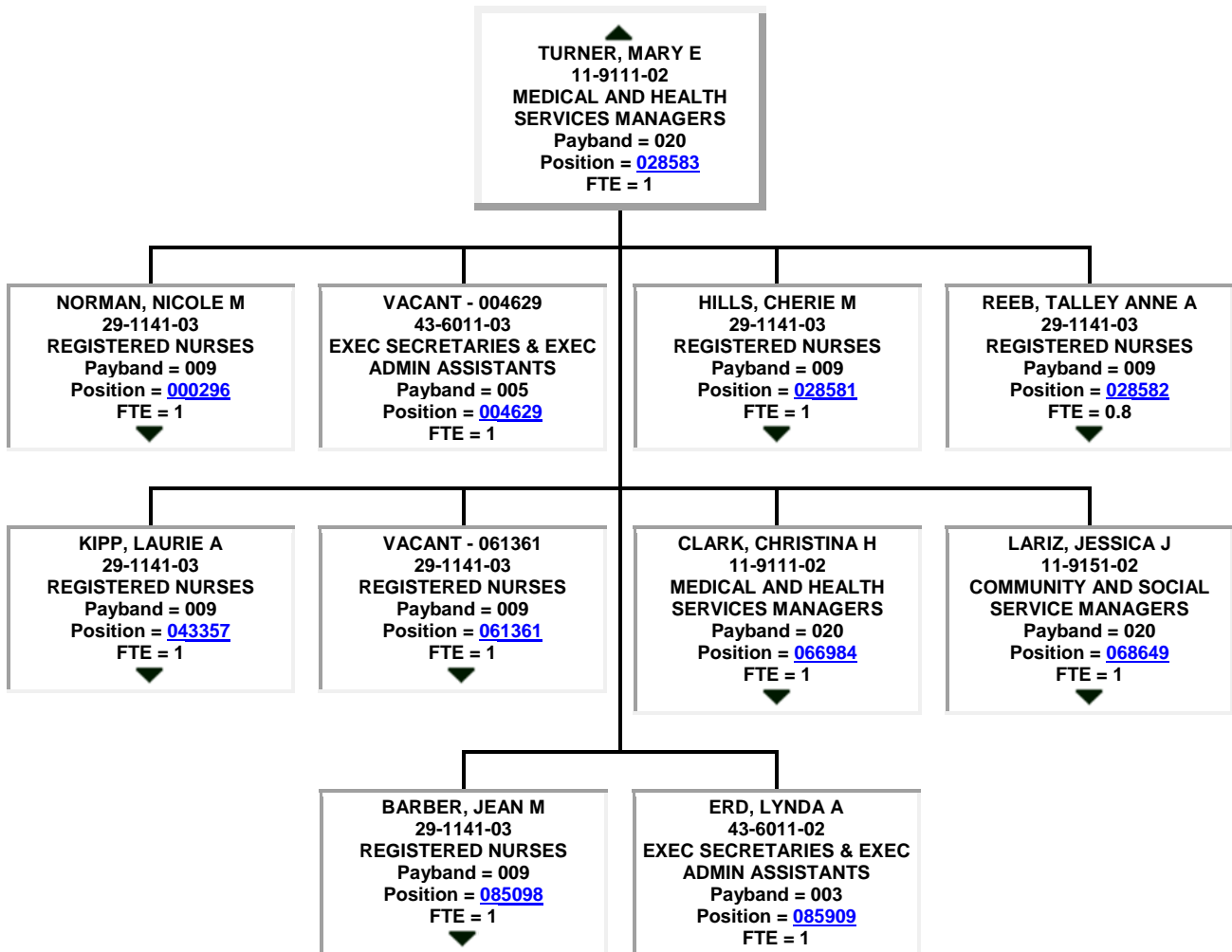
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MEDICAL AND HEALTH SERVICES MANAGERS
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 Position = [028587](#)
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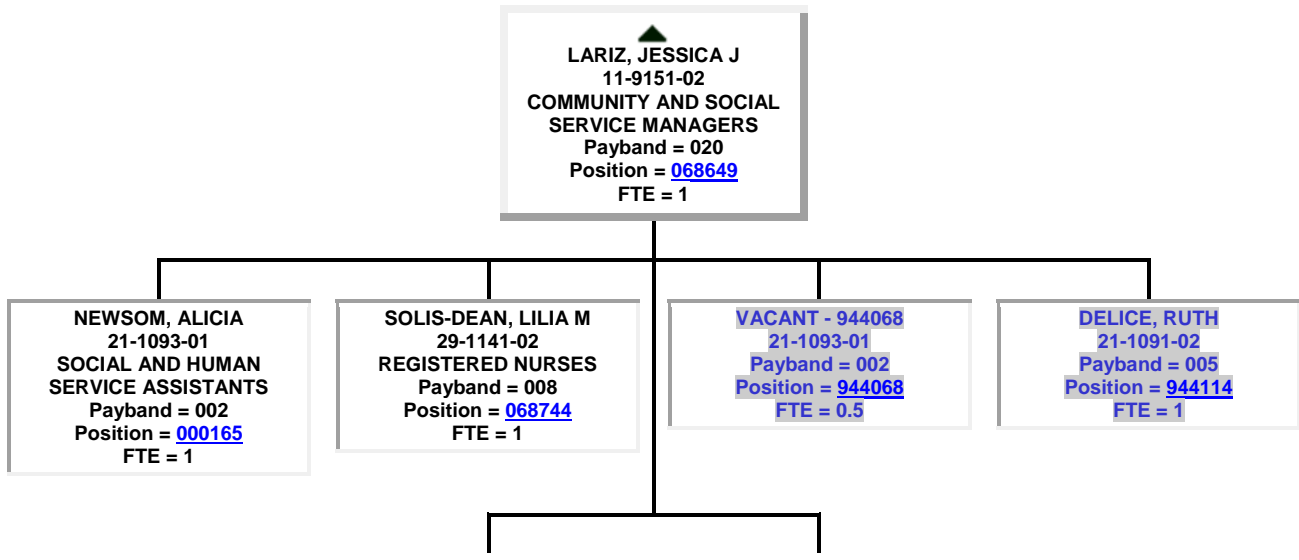
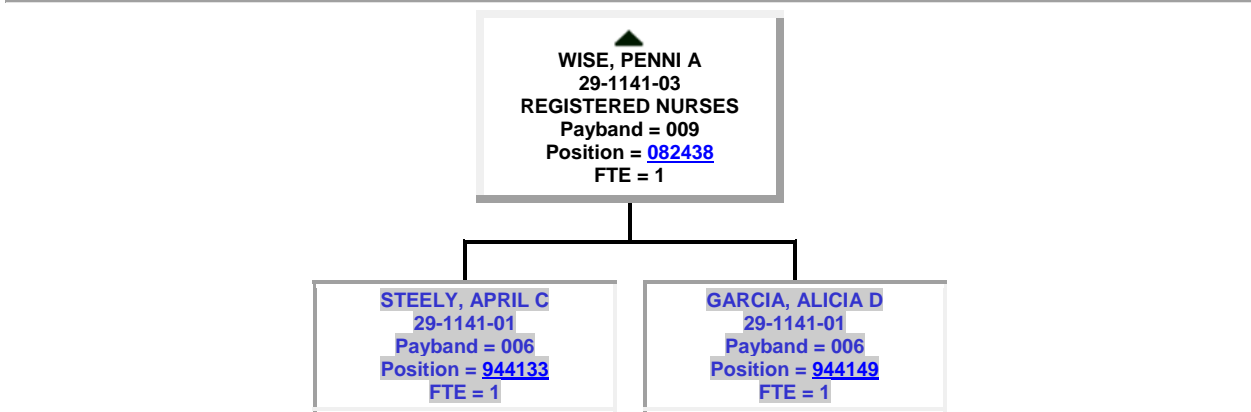
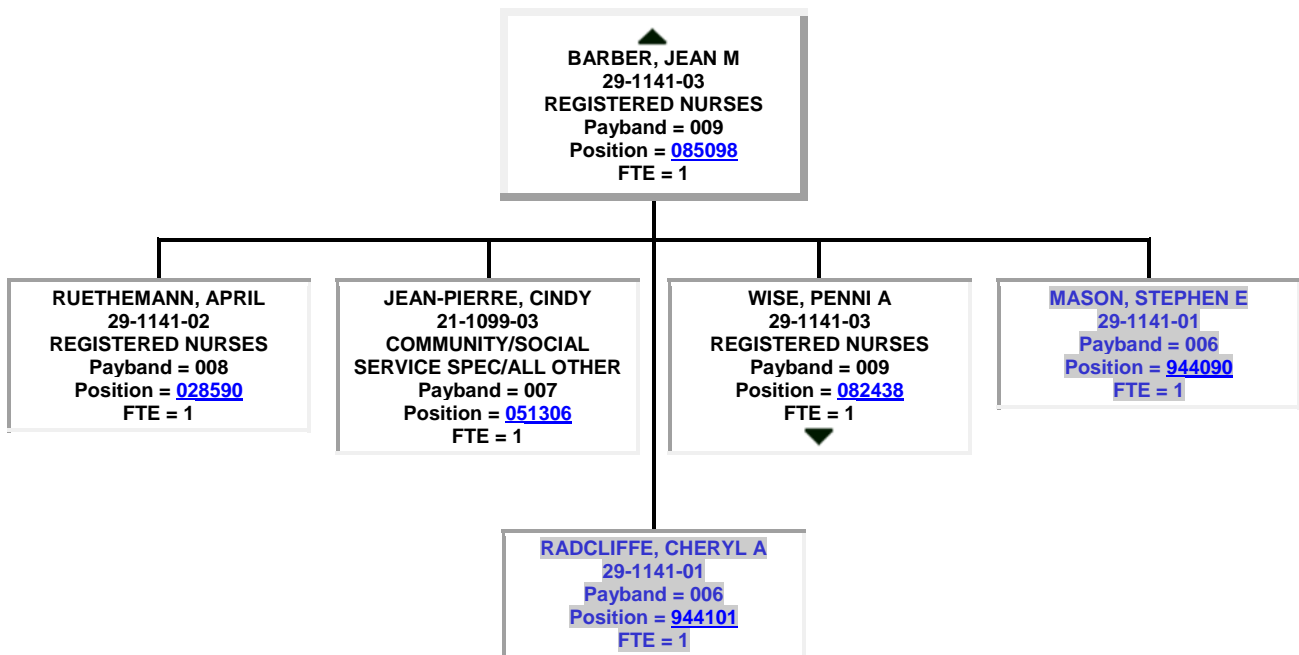












VACANT - 944125
21-1093-01
Payband = 002
Position = 944125
FTE = 1

HEDEMARK RYNARD,
AMANDA L
21-1091-02
Payband = 005
Position = 944130
FTE = 1

CLARK, CHRISTINA H
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 020
Position = 066984
FTE = 1

GRIMM, AMELIA G
29-1141-02
REGISTERED NURSES
Payband = 008
Position = 004281
FTE = 1

RITTEL, LORI S
29-1031-03
DIETITIANS AND
NUTRITIONISTS
Payband = 009
Position = 045573
FTE = 1

FITZGERALD, ALEXANDRA
29-1141-03
REGISTERED NURSES
Payband = 009
Position = 064900
FTE = 1

WOLFE, KATHLEEN D
13-1111-02
MANAGEMENT ANALYSTS
Payband = 006
Position = 086373
FTE = 1

CARSON, DANIELLE P
29-1171-03
Payband = 009
Position = 944109
FTE = 1

VACANT - 944116
43-6011-02
Payband = 003
Position = 944116
FTE = 1

WOLFE, KATHLEEN D
13-1111-02
MANAGEMENT ANALYSTS
Payband = 006
Position = 086373
FTE = 1

DOWTY, MARJORIE A
43-6011-02
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 003
Position = 000936
FTE = 1

VACANT - 001357
43-6011-02
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 003
Position = 001357
FTE = 1

LIRIANO, JOSE A
37-2011-01
Payband = 001
Position = 944151
FTE = 0.4

FITZGERALD, ALEXANDRA
29-1141-03
REGISTERED NURSES
Payband = 009
Position = 064900
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STRANG, CLARICE R
29-1141-02
REGISTERED NURSES
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Position = [082187](#)
FTE = 1

LUGO, MARIA
19-1041-01
EPIDEMIOLOGISTS
Payband = 005
Position = [082625](#)
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MERONI, MARTHA N
29-1141-01
Payband = 006
Position = [944139](#)
FTE = 1

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RITTEL, LORI S
29-1031-03
DIETITIANS AND
NUTRITIONISTS
Payband = 009
Position = [045573](#)
FTE = 1

OTTO, SUZANNE C
29-1031-01
DIETITIANS AND
NUTRITIONISTS
Payband = 006
Position = [001716](#)
FTE = 1

PADGETT, HANNAH B
29-1031-01
DIETITIANS AND
NUTRITIONISTS
Payband = 006
Position = [004431](#)
FTE = 1

AVALOS, ROCIO J
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = [064899](#)
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BREVIL, CHRISTELA M
43-4071-02
FILE CLERKS
Payband = 003
Position = [085085](#)
FTE = 1

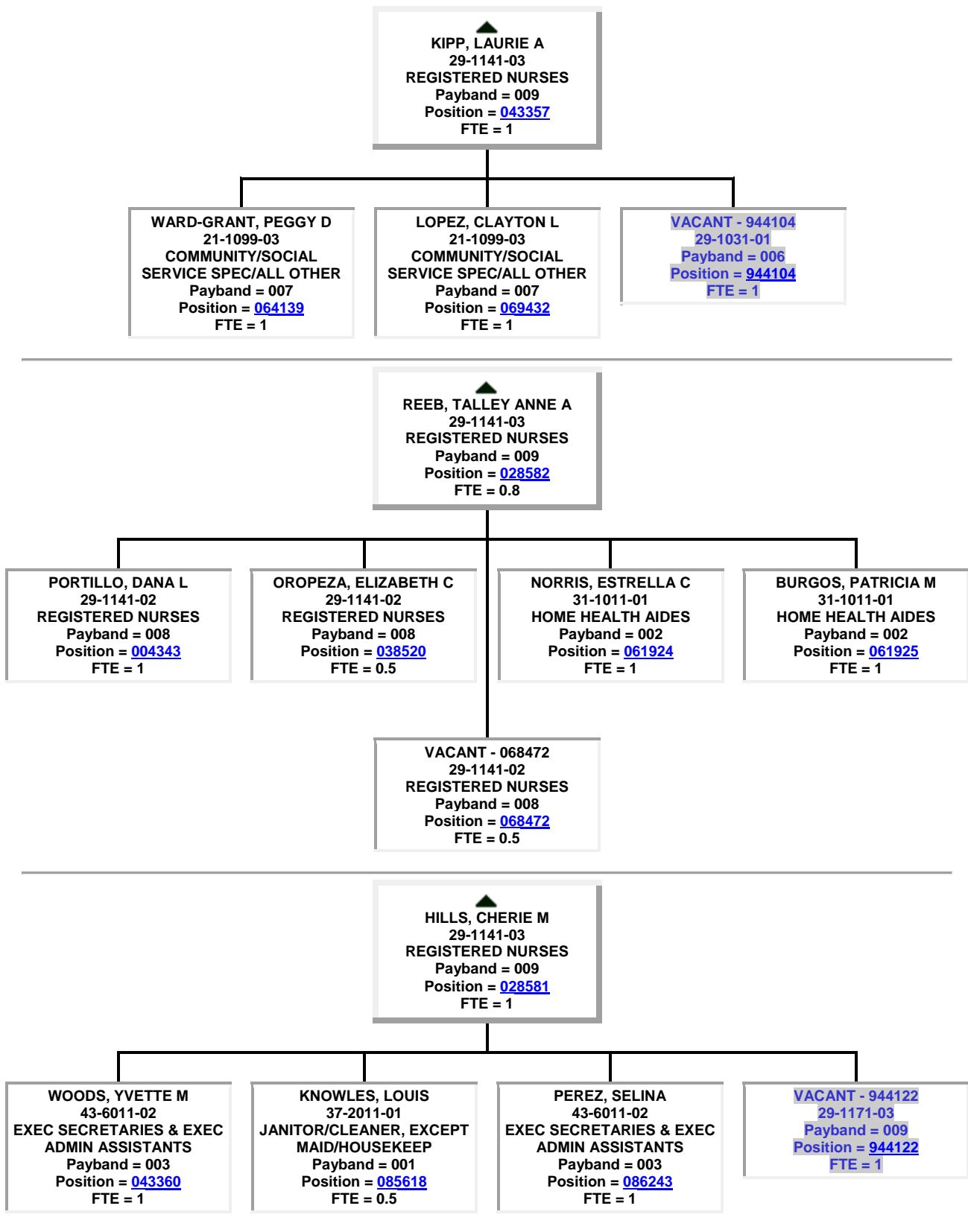
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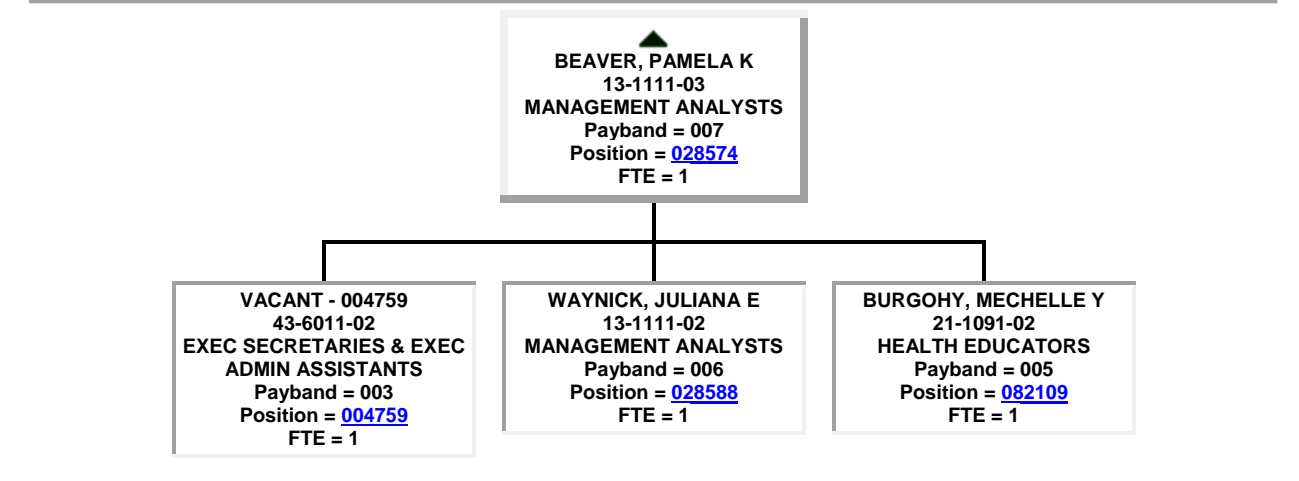
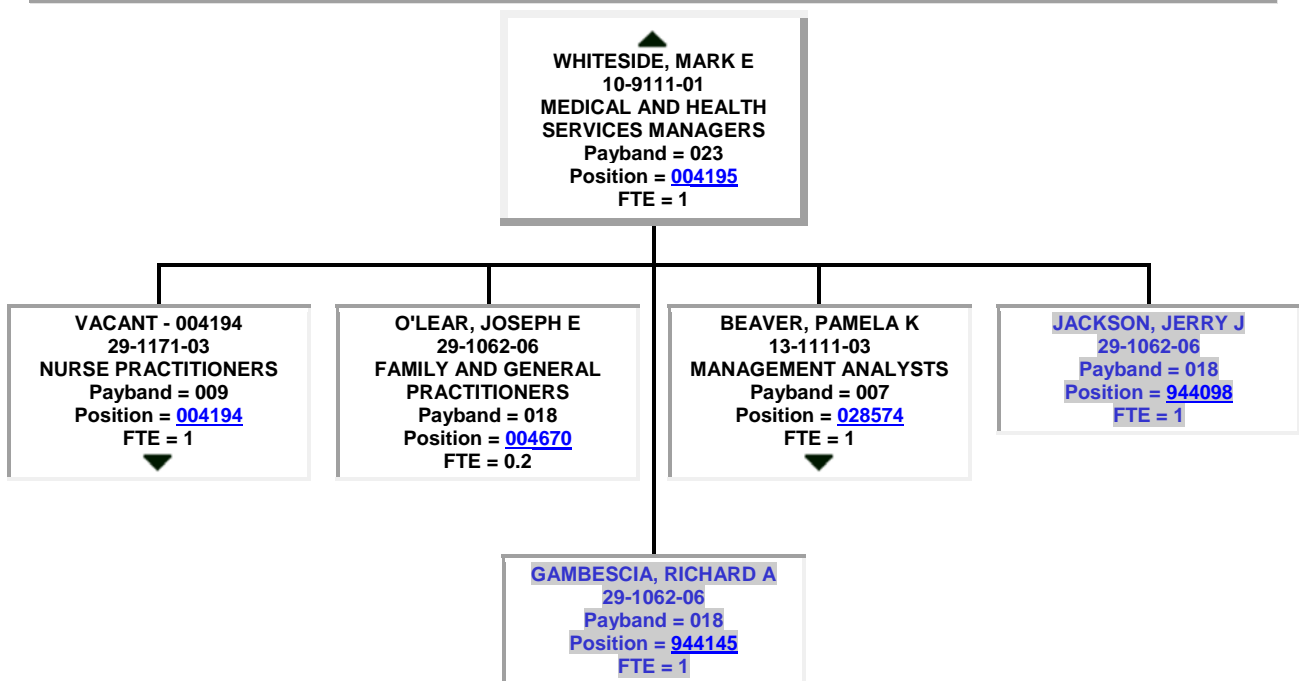
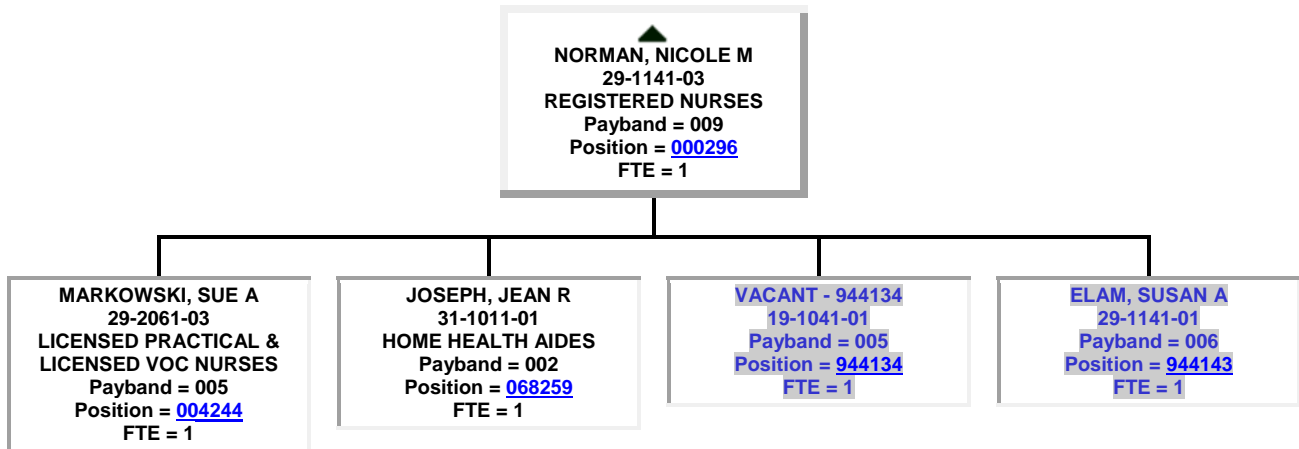
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Position = [944132](#)
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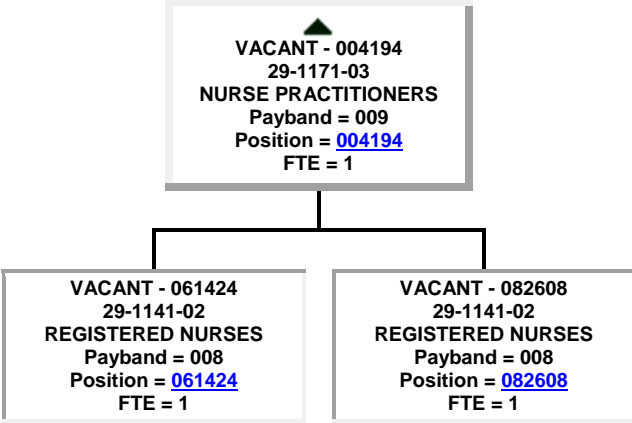
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VACANT - 061361
29-1141-03
REGISTERED NURSES
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Position = [061361](#)
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RAGUSEA, STEPHEN A
[19-3099-03](#)
Payband = 008
Position = [944070](#)
FTE = 1

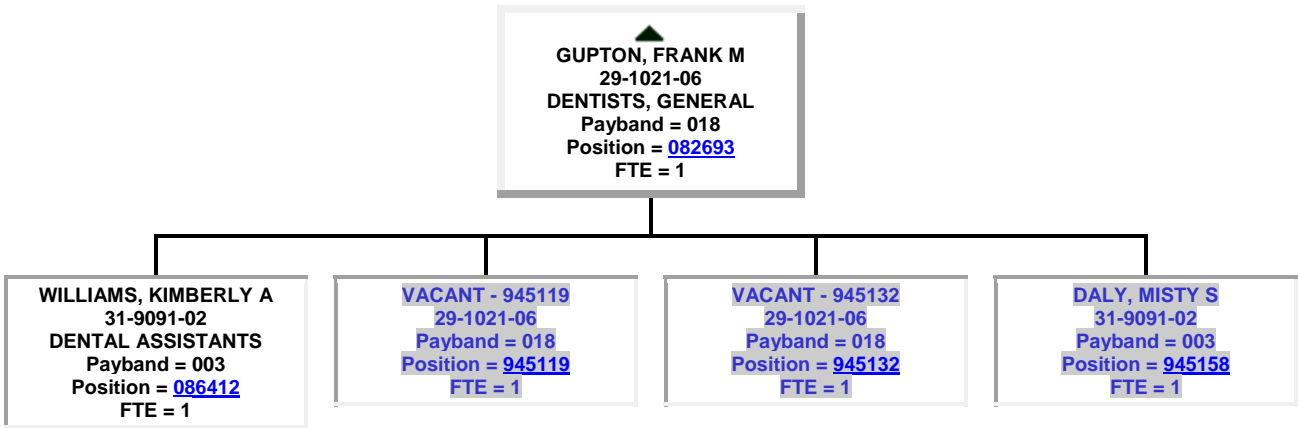
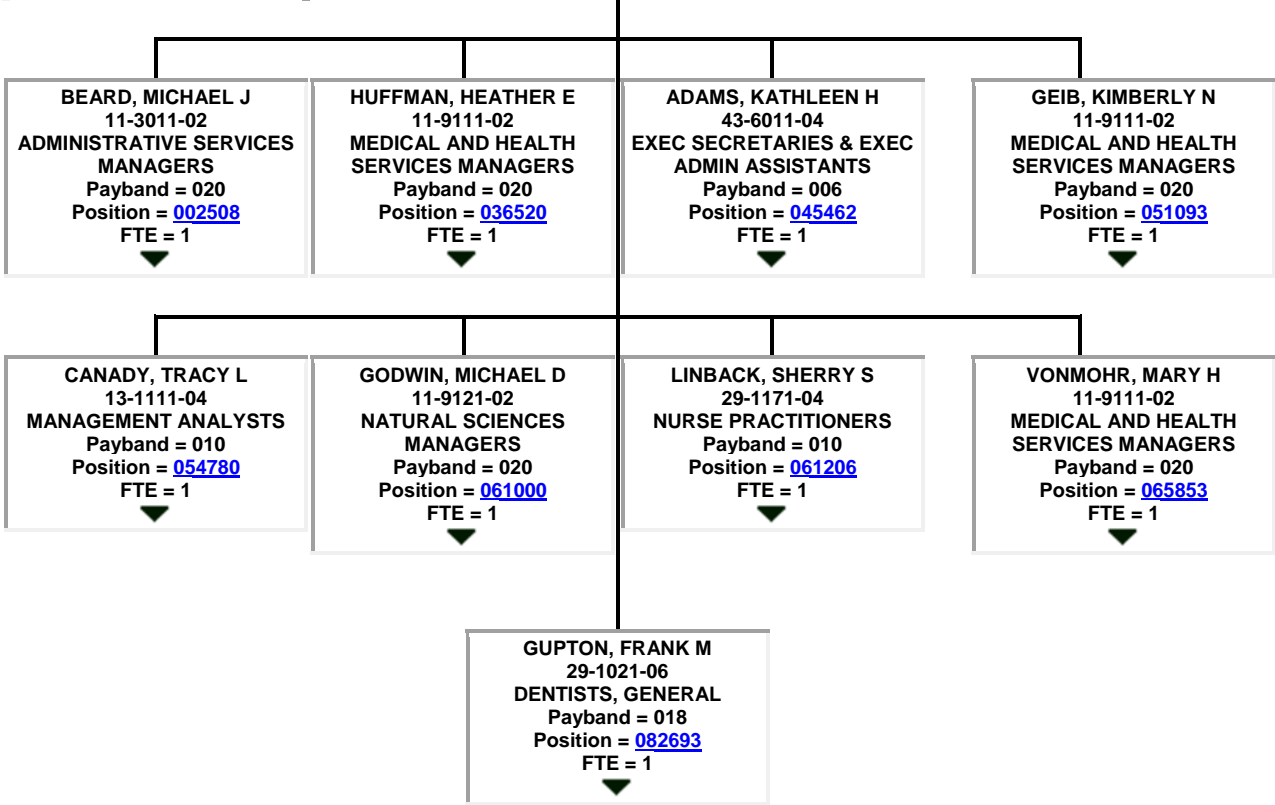
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[19-3099-03](#)
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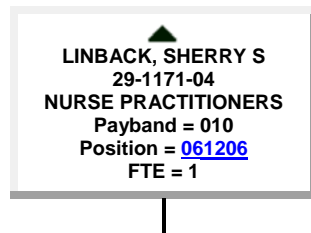
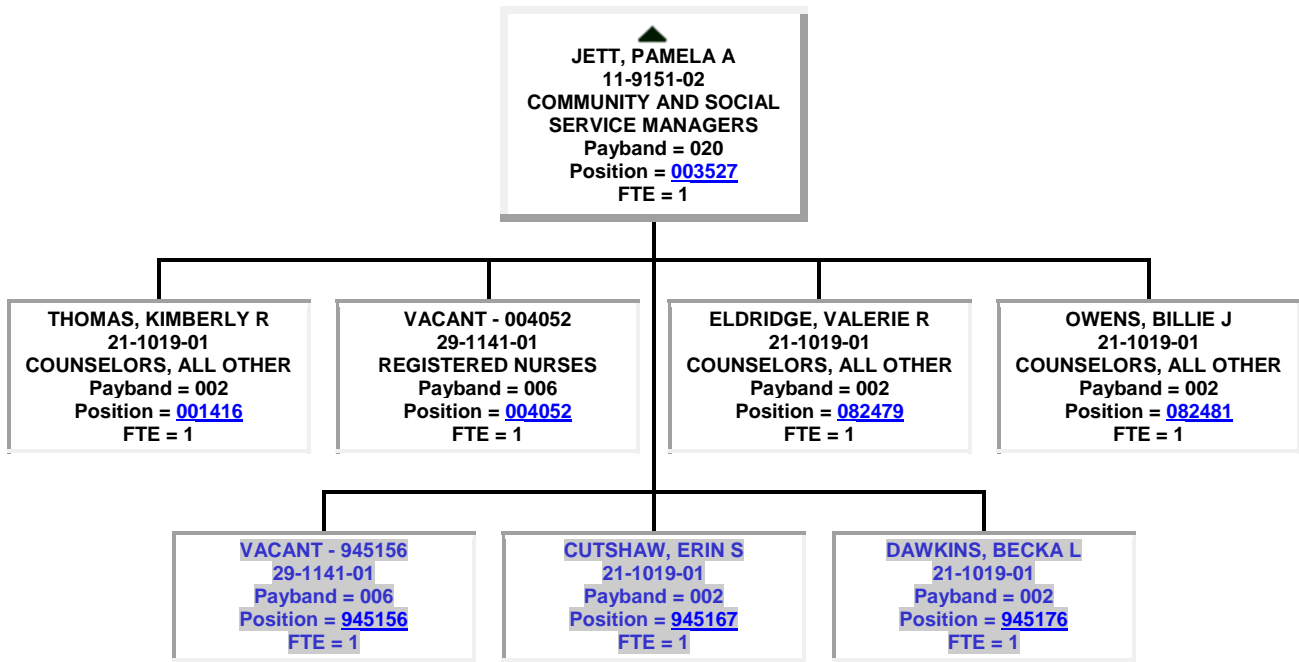
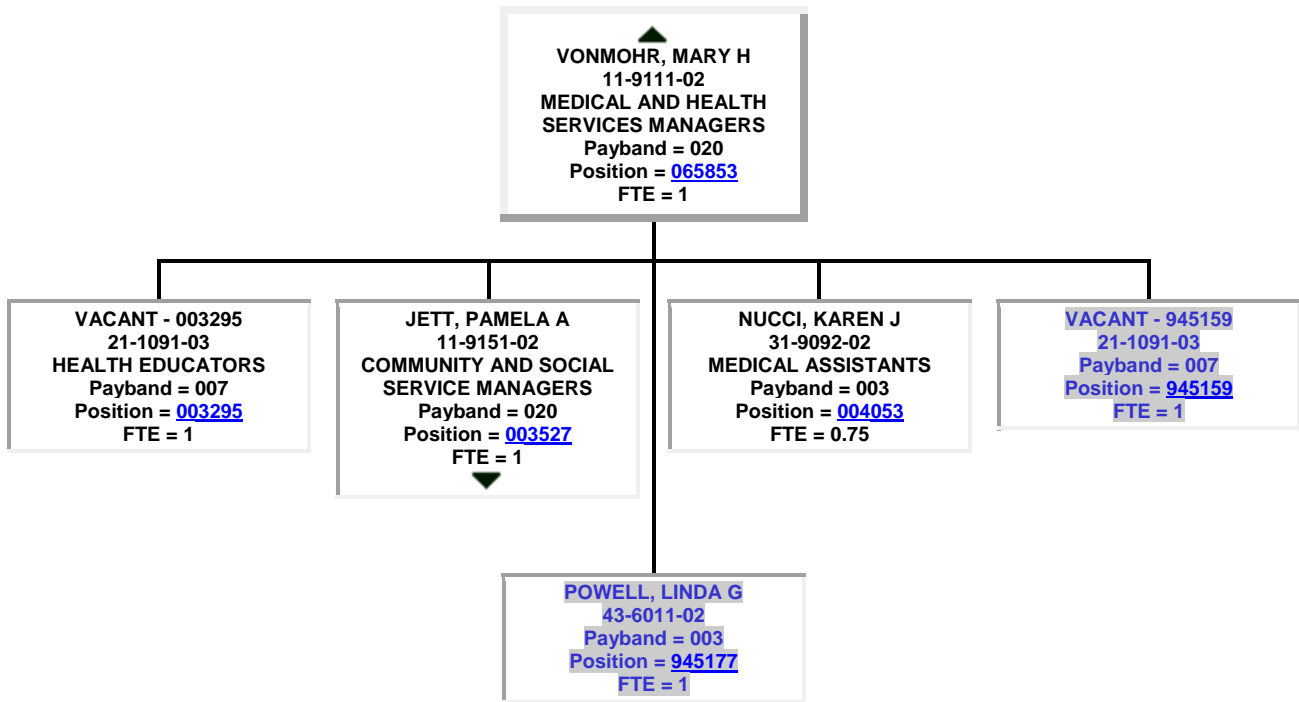


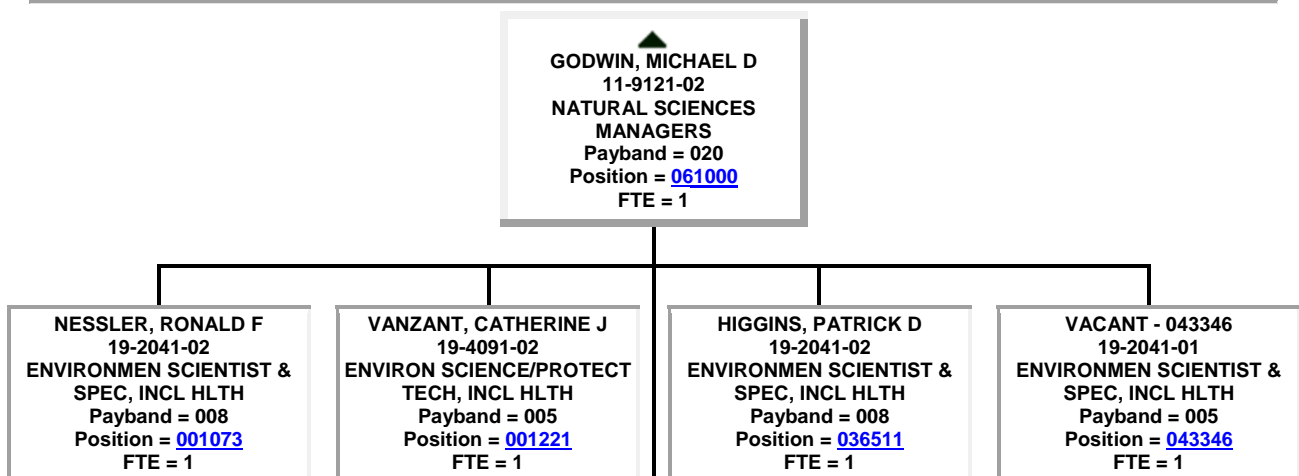
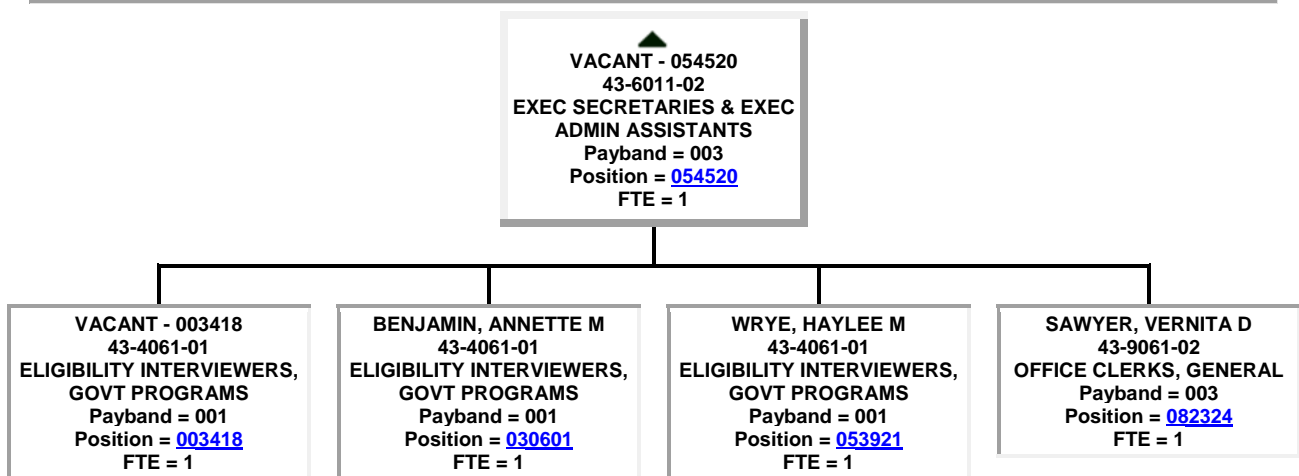
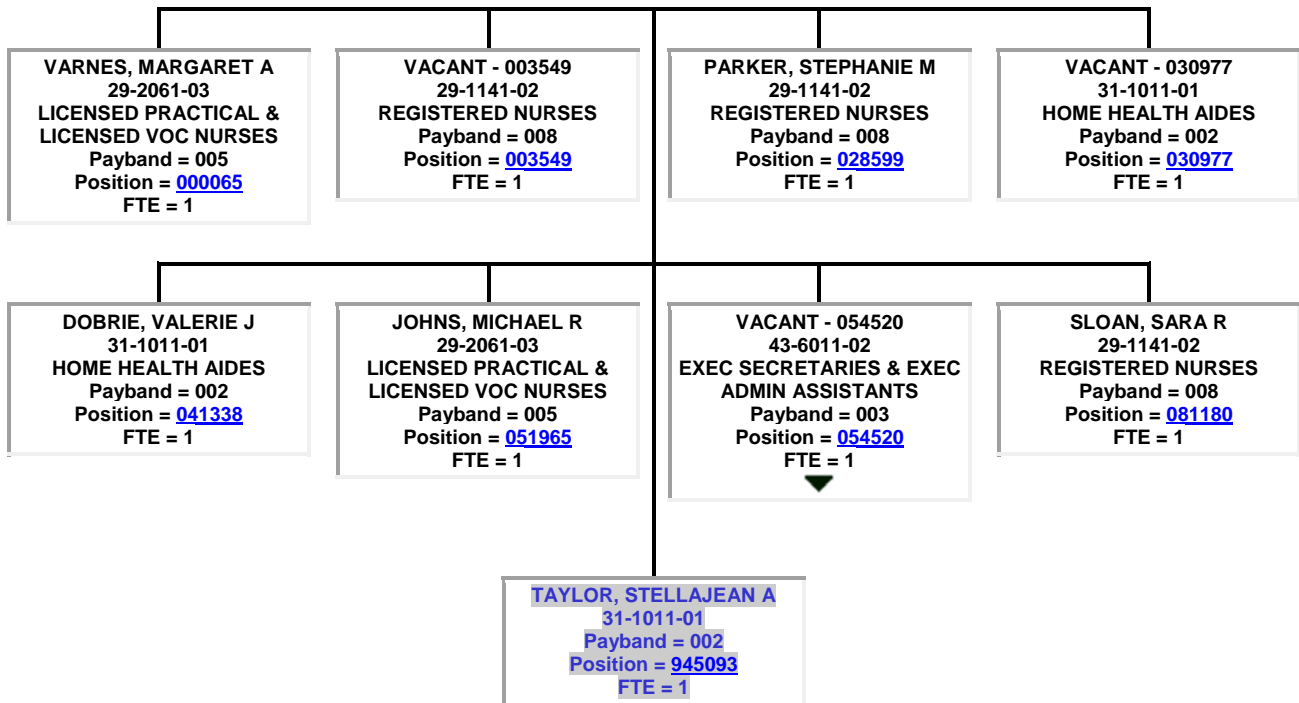


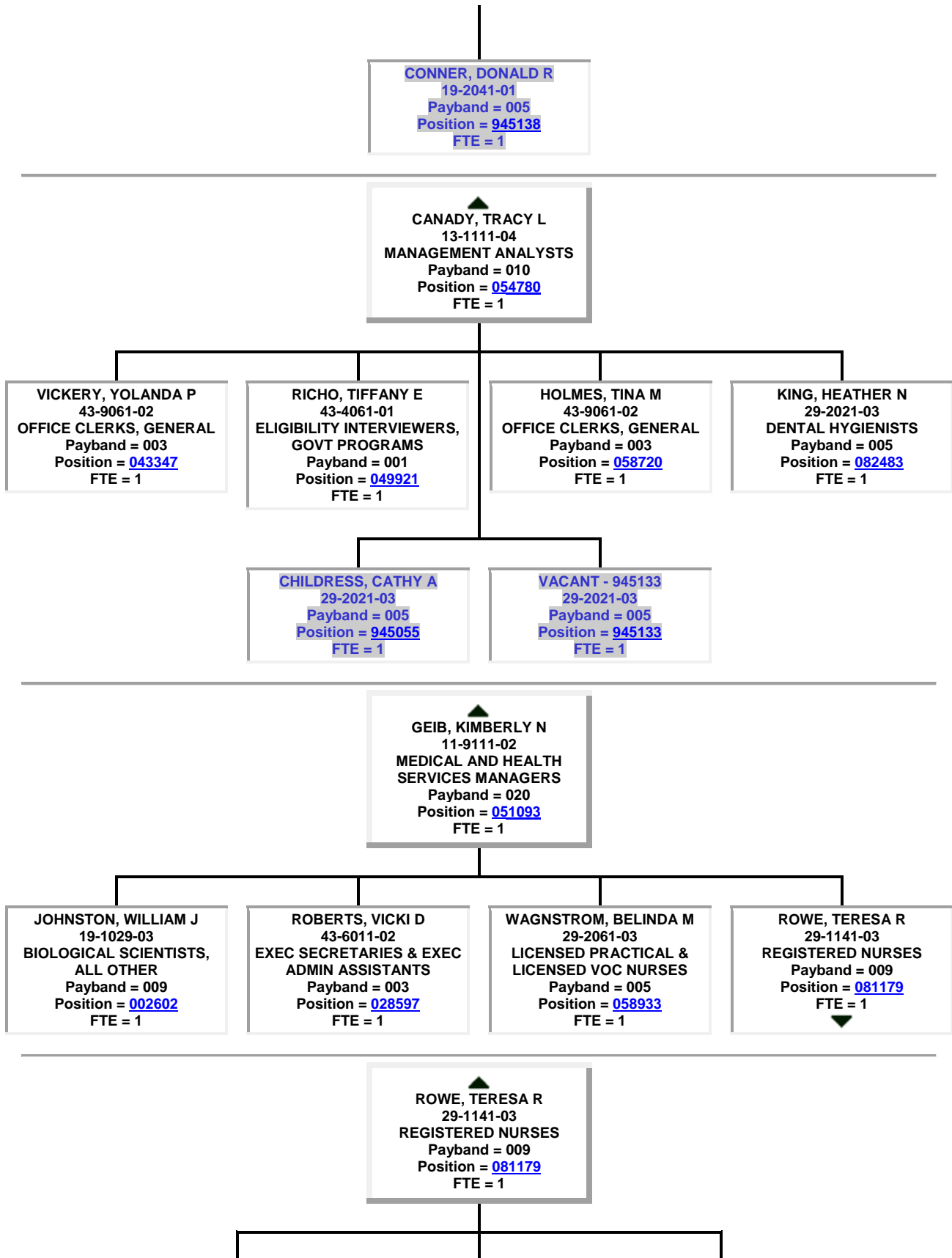


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SEIDEL, EUGENIA N
 10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 023
 Position = [028605](#)
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SOFGE, AUTUMN N
29-1141-02
REGISTERED NURSES
Payband = 008
Position = [030137](#)
FTE = 1

CURTIS, DEBORAH A
29-1141-02
REGISTERED NURSES
Payband = 008
Position = [049833](#)
FTE = 1

KITTRELL, SHARON C
29-1141-02
REGISTERED NURSES
Payband = 008
Position = [061207](#)
FTE = 1

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ADAMS, KATHLEEN H
43-6011-04
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 006
Position = [045462](#)
FTE = 1

SHOWERS, MARQUITA E
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [028598](#)
FTE = 1

GEIB, KIMBERLY N
29-1141-02
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Position = [945012](#)
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ROWE, TERESA R
29-1141-02
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Position = [945038](#)
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COLLINS, TERENCE R
29-1062-06
Payband = 018
Position = [945099](#)
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BOONE, REBECCA J
29-1171-03
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PEEPLES, BARBARA L
29-1171-03
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LINBACK, SHERRY S
29-1141-02
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IRWIN, DONNA L
29-1171-03
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Position = [945139](#)
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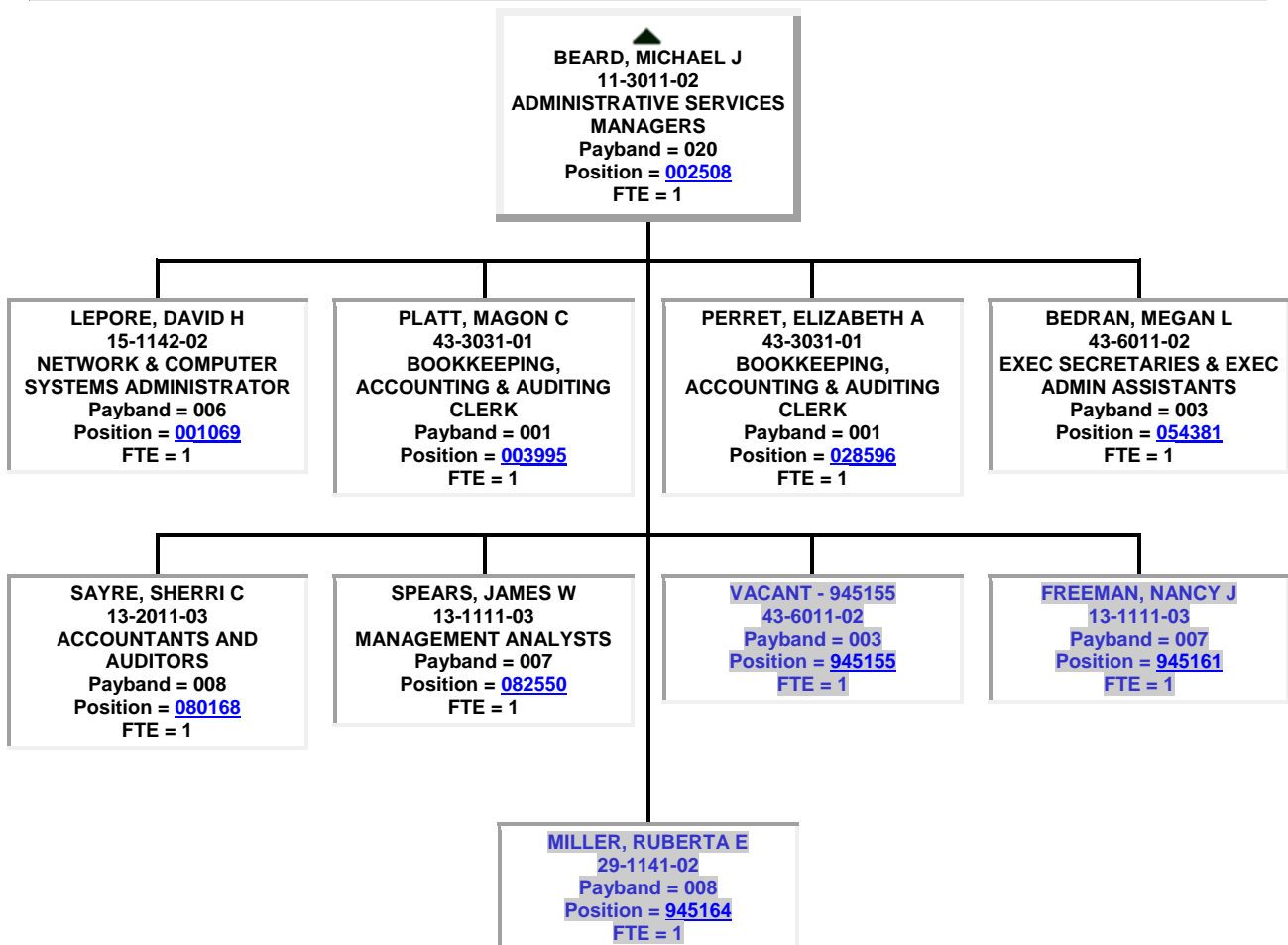
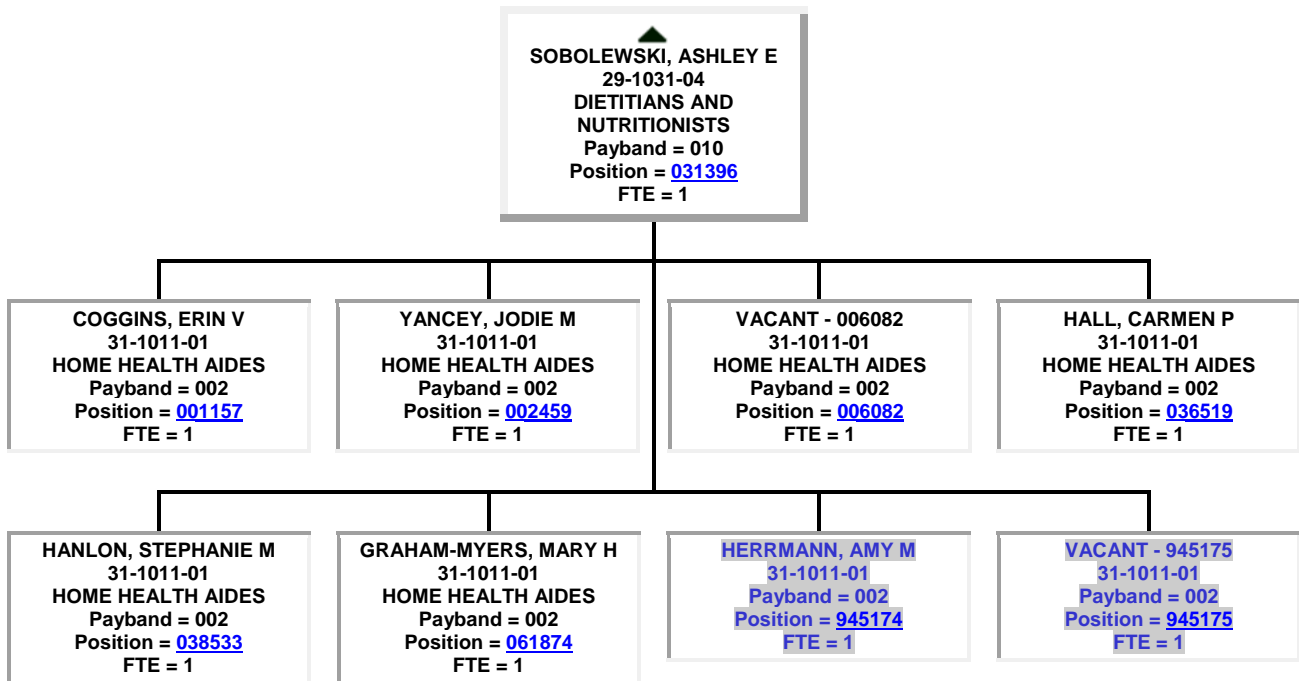
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HUFFMAN, HEATHER E
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 020
Position = [036520](#)
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HEDGE, MICHELLE N
21-1091-02
HEALTH EDUCATORS
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Position = [004723](#)
FTE = 1

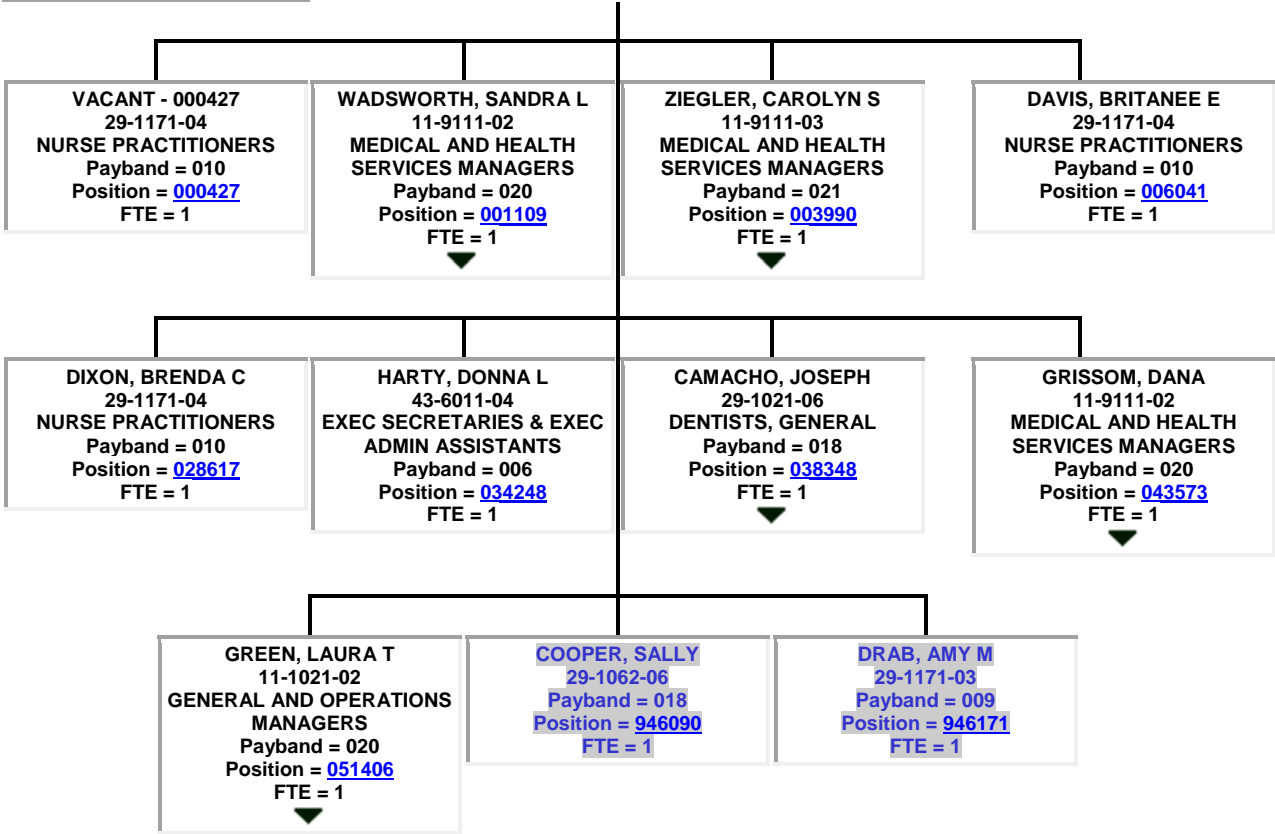
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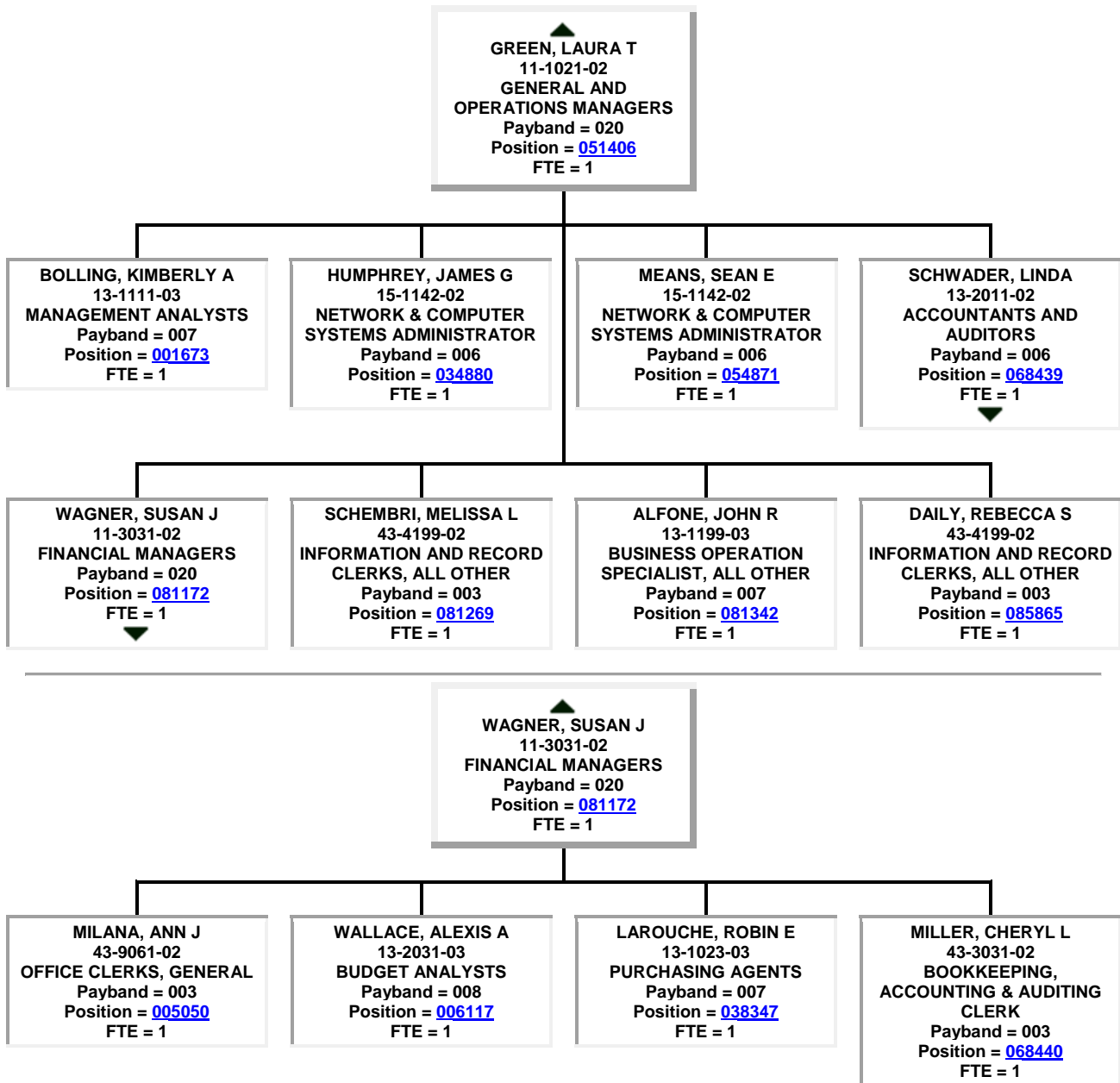
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29-1031-04
DIETITIANS AND
NUTRITIONISTS
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FTE = 1
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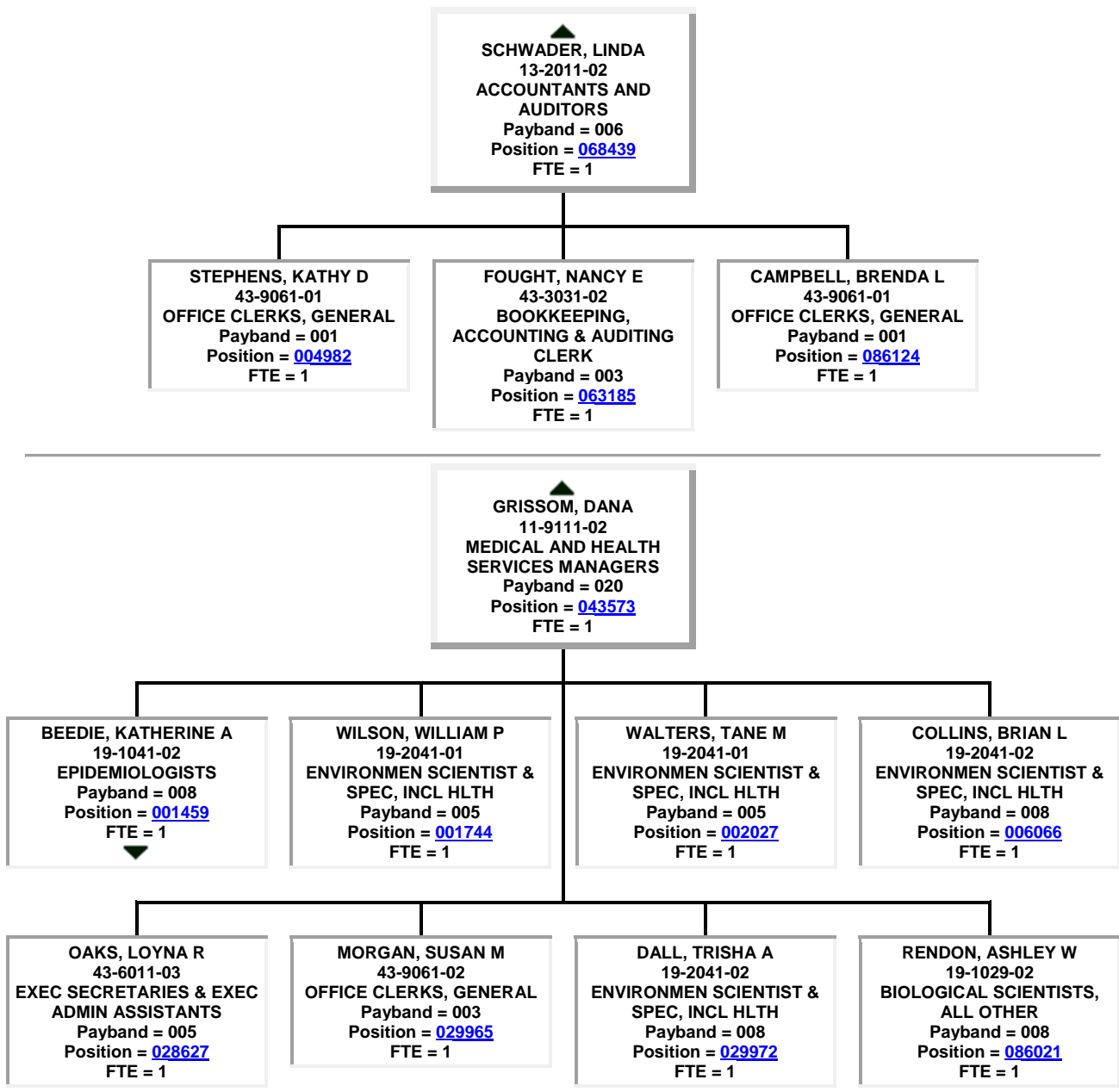
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NUTRITIONISTS
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Position = [081851](#)
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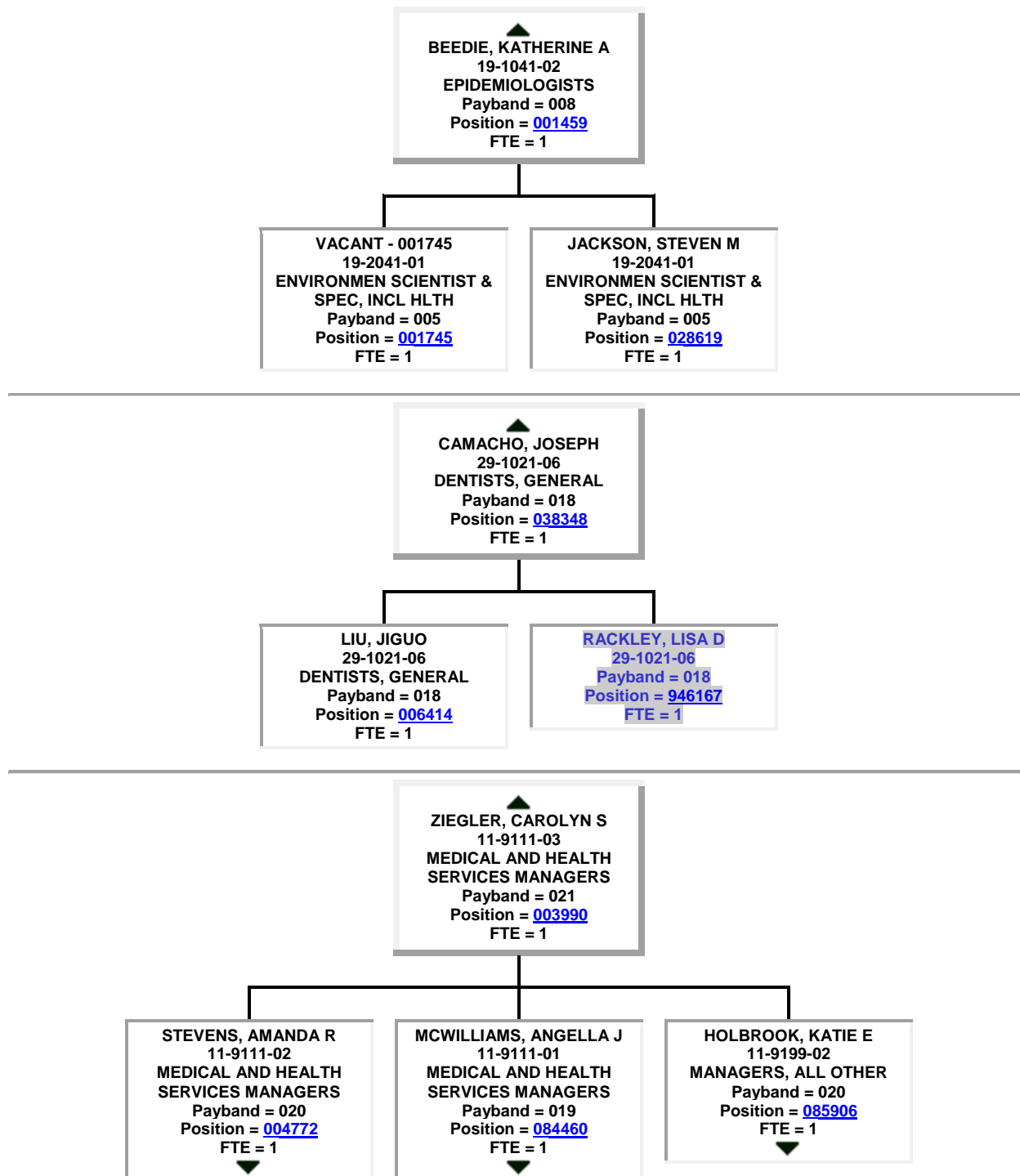


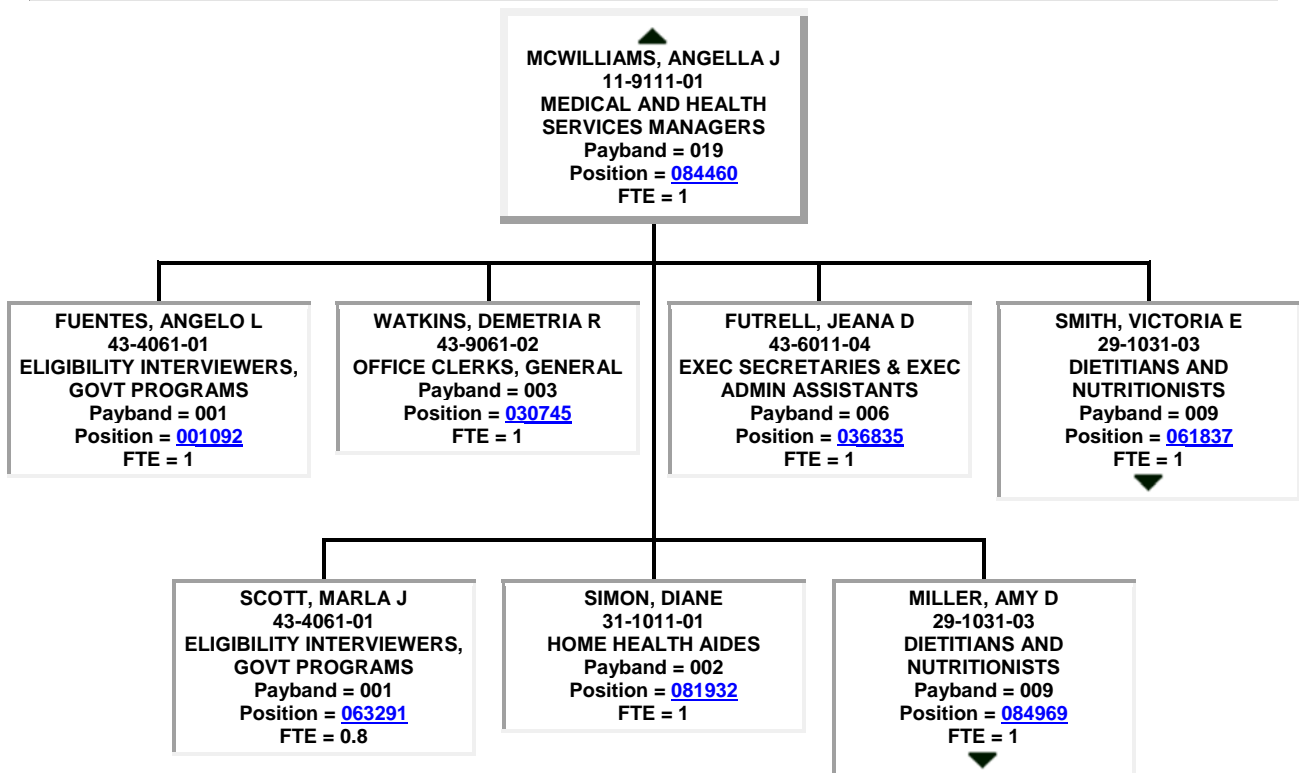
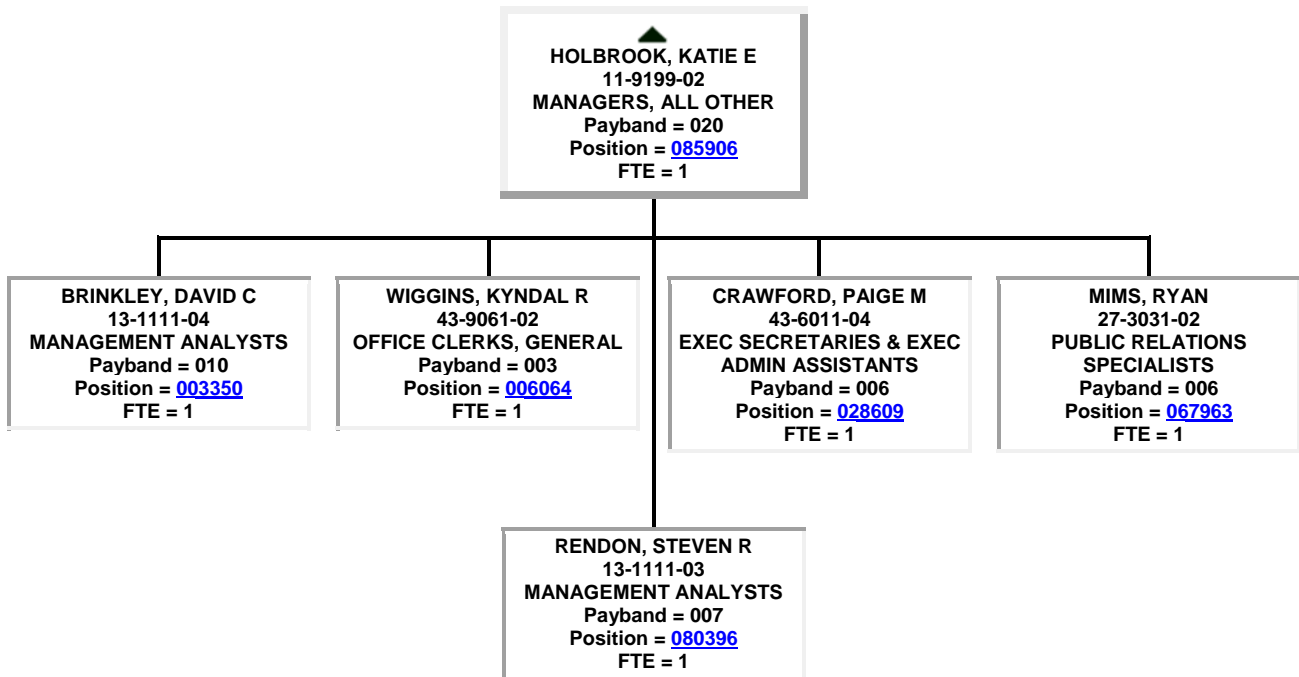
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MEDICAL AND HEALTH SERVICES MANAGERS
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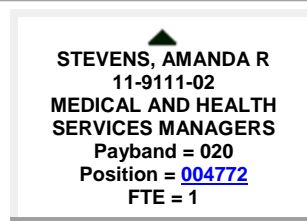
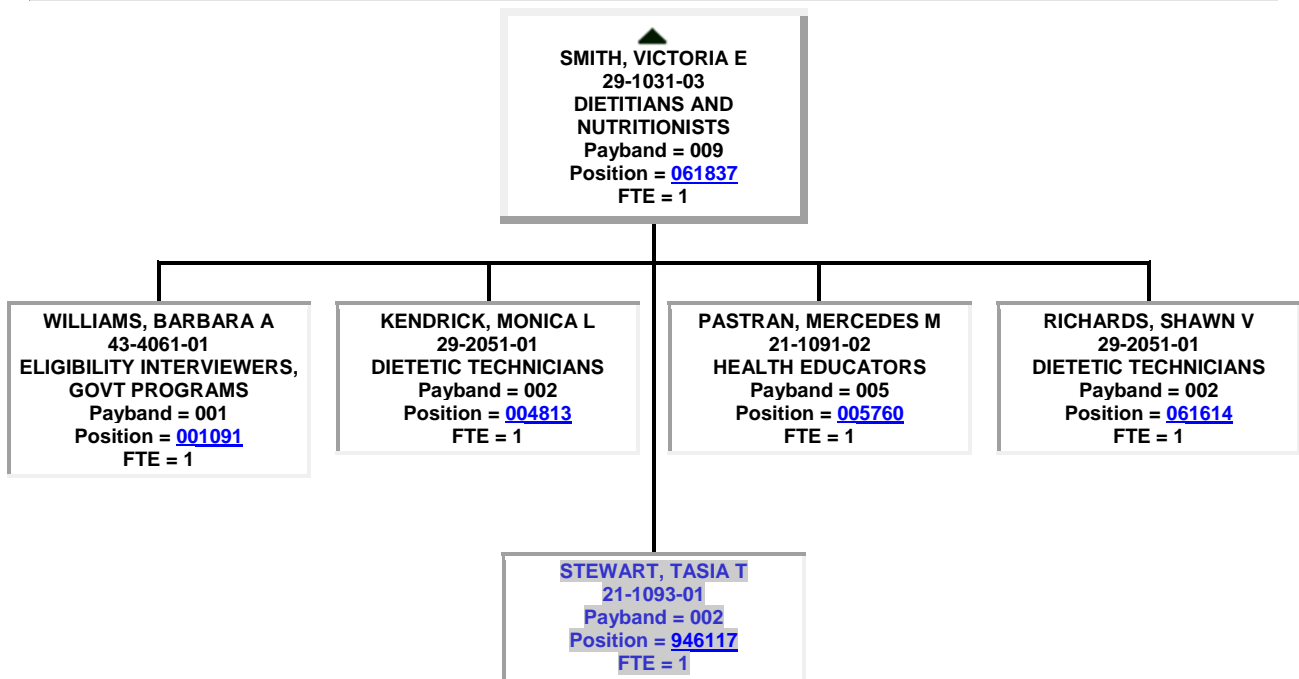
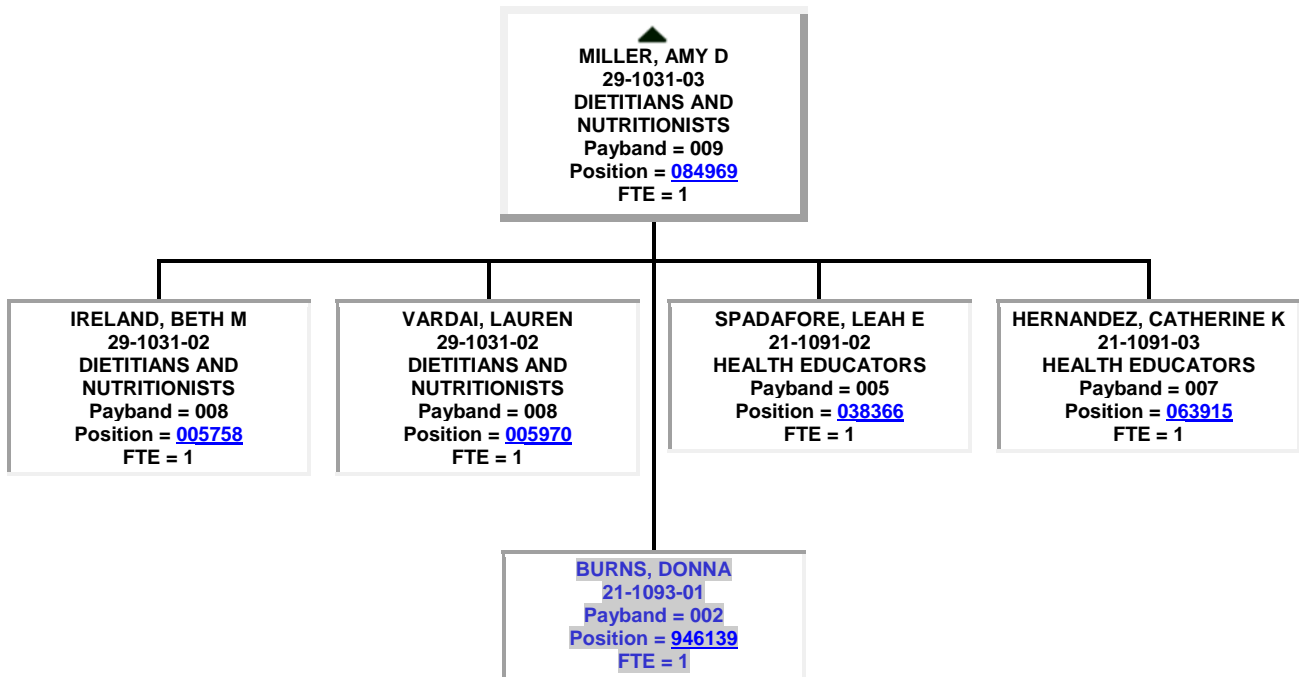


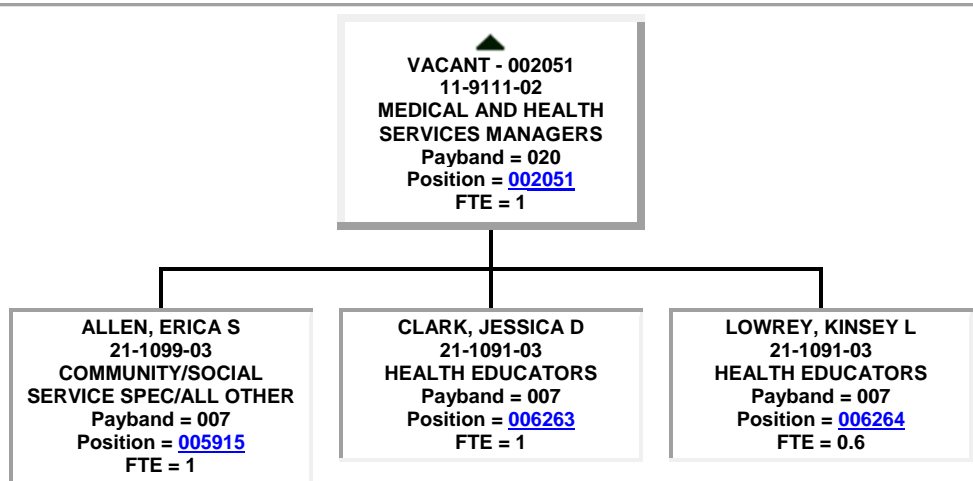
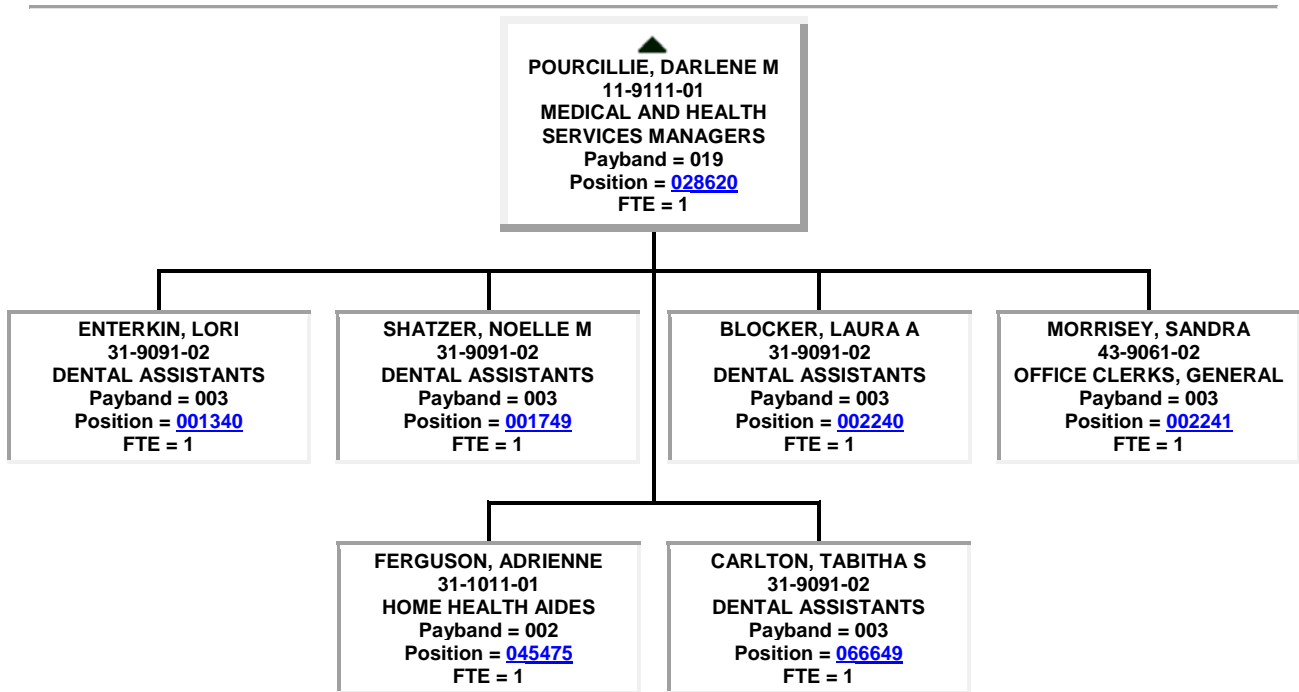
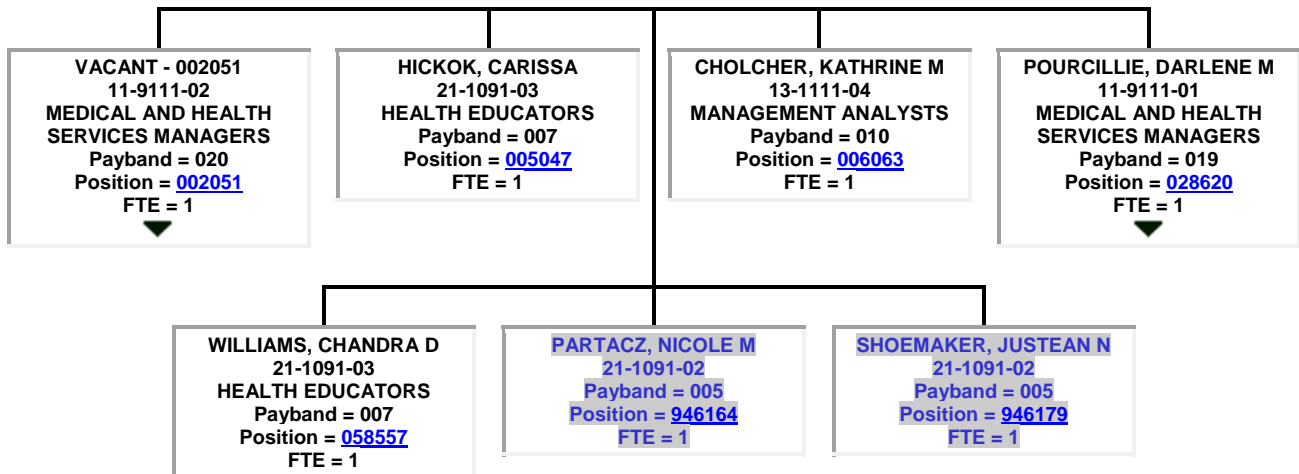


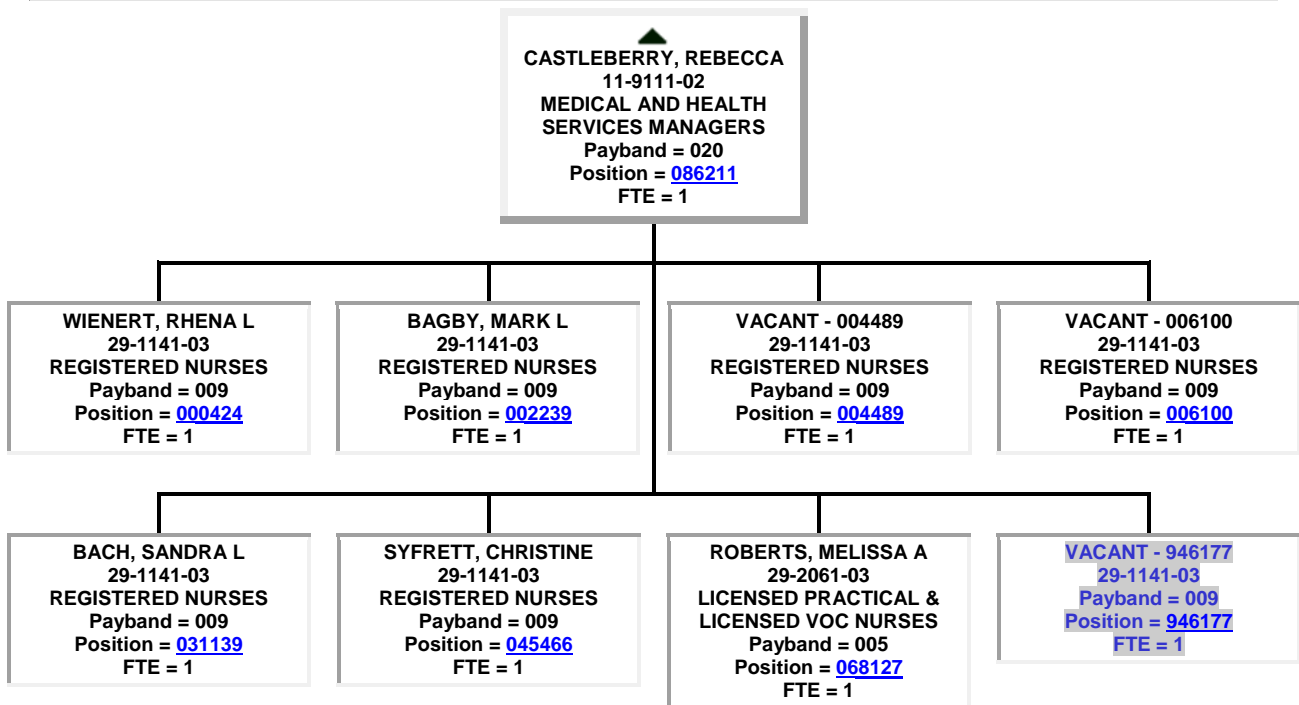
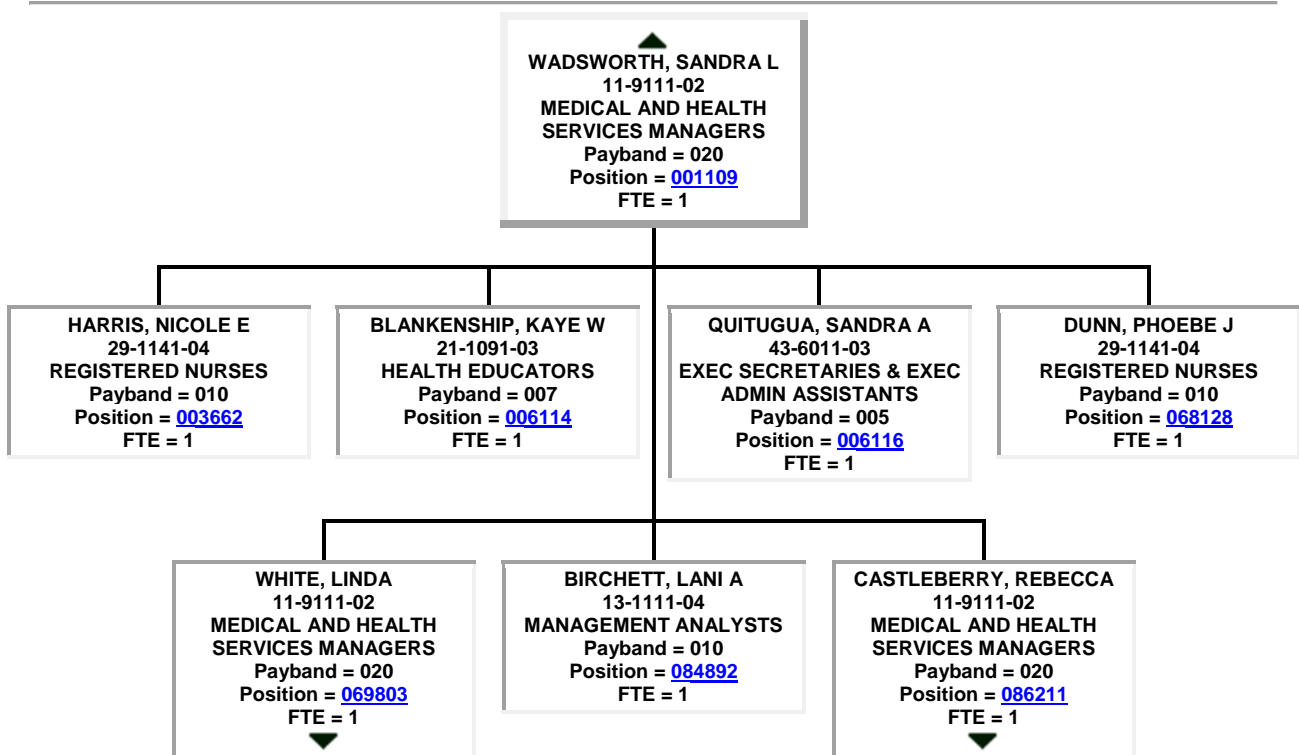


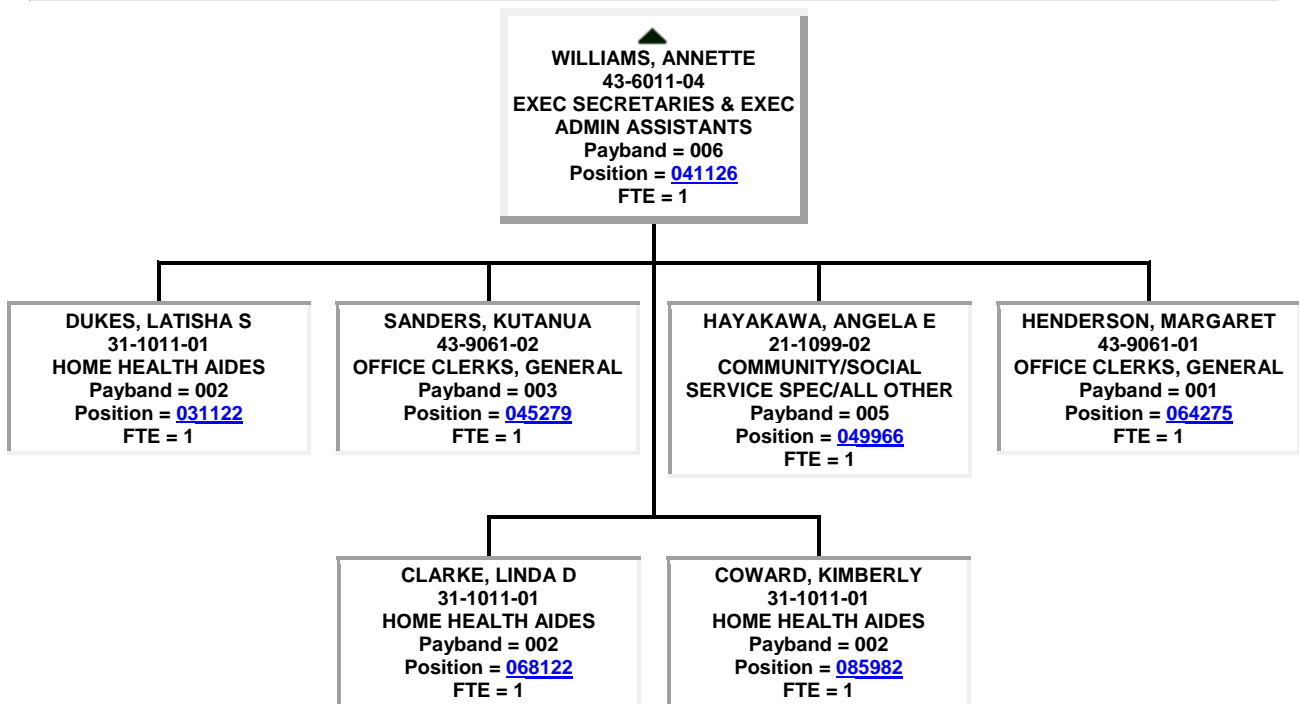
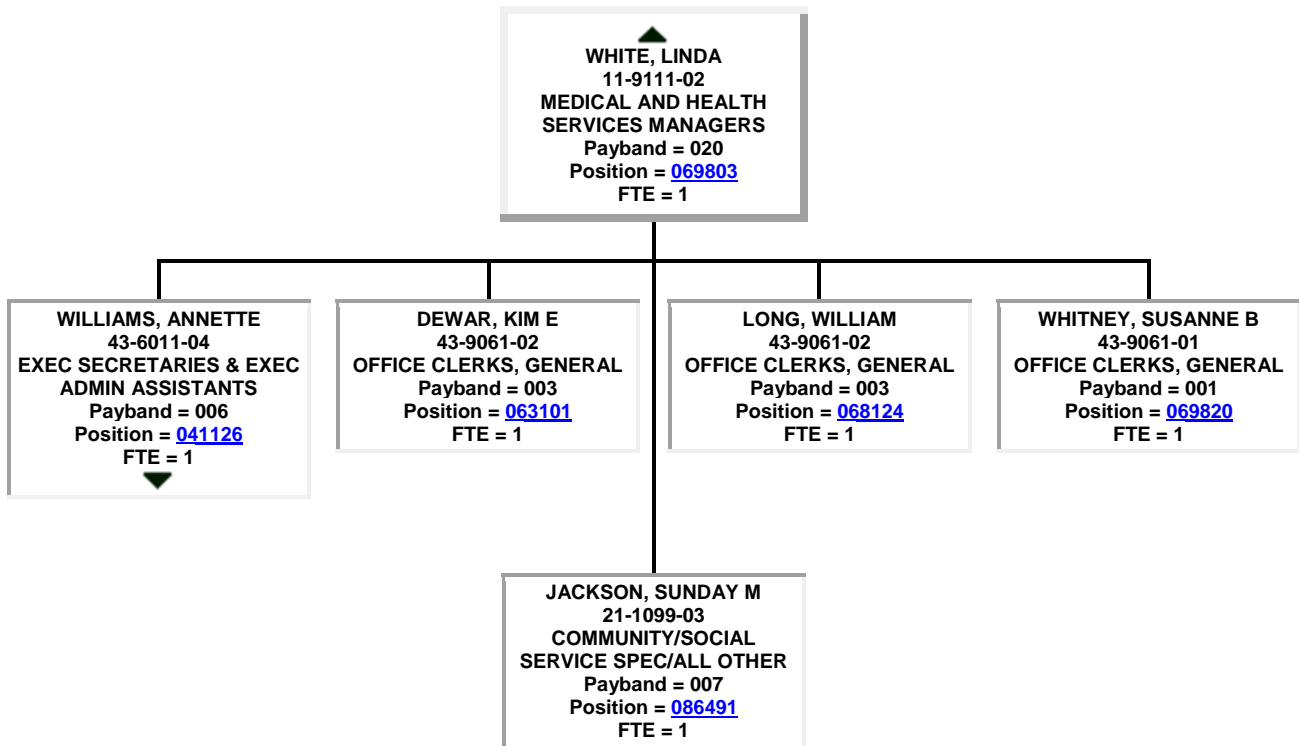




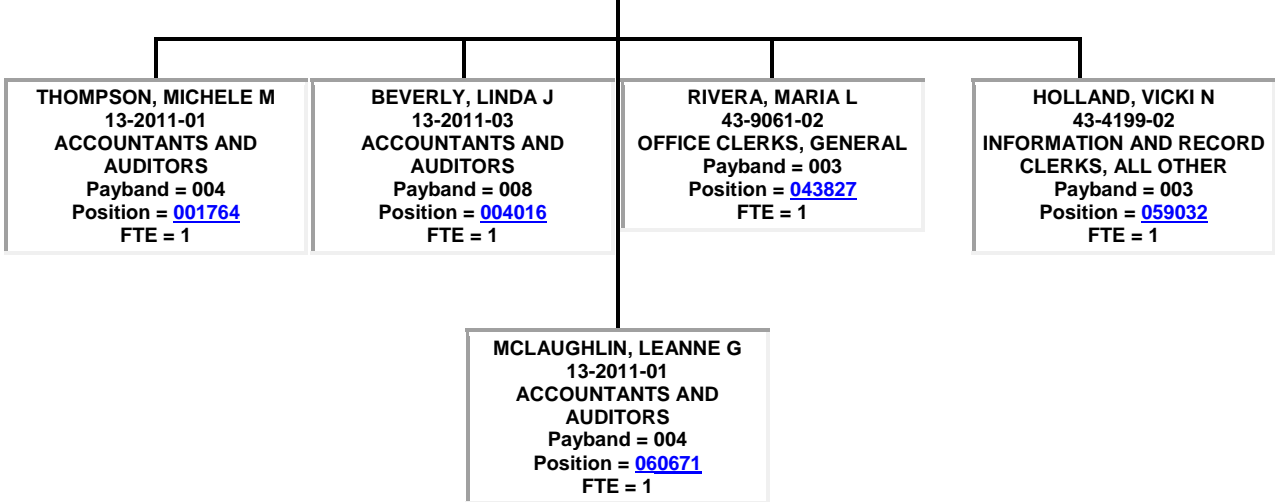




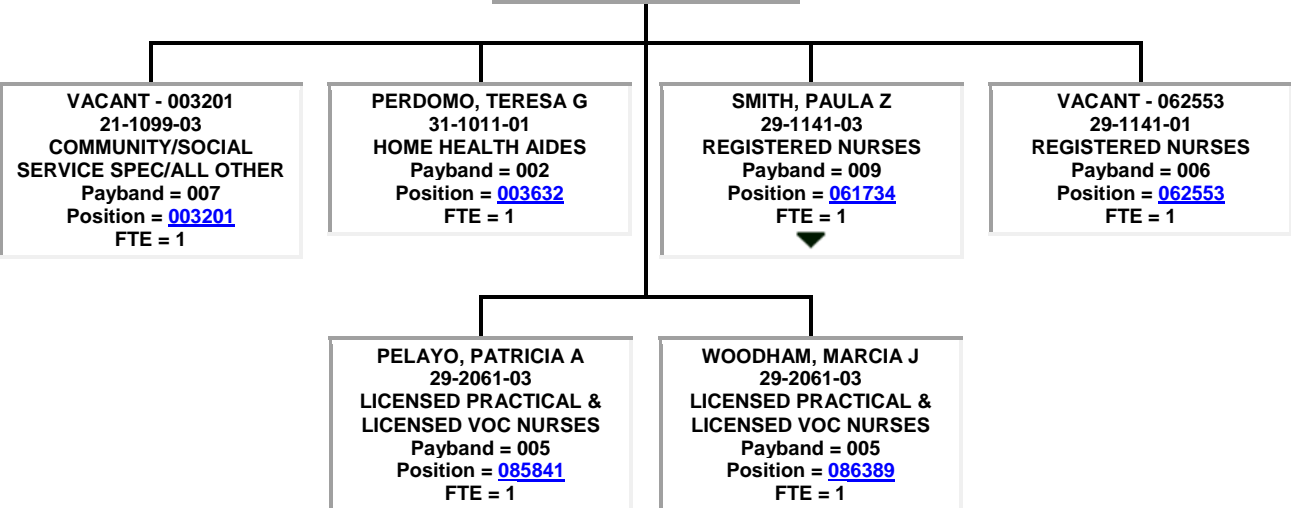


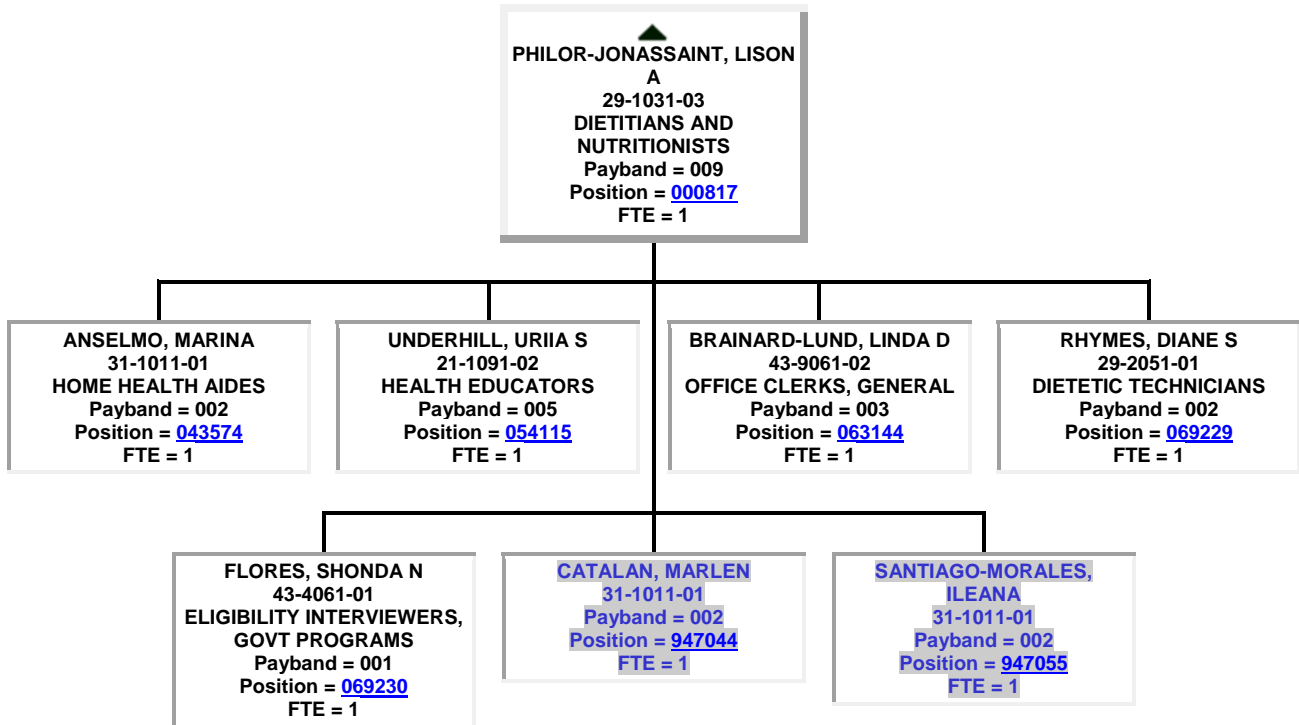
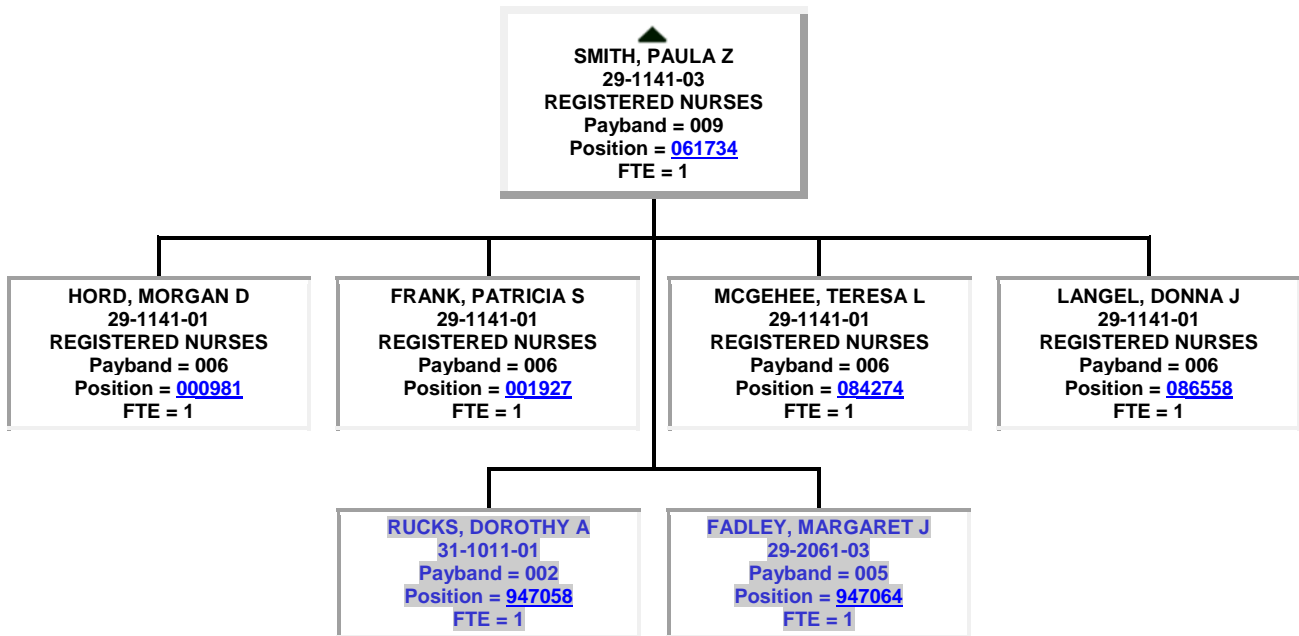


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ADMINISTRATIVE SERVICES MANAGERS
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Position = [045767](#)
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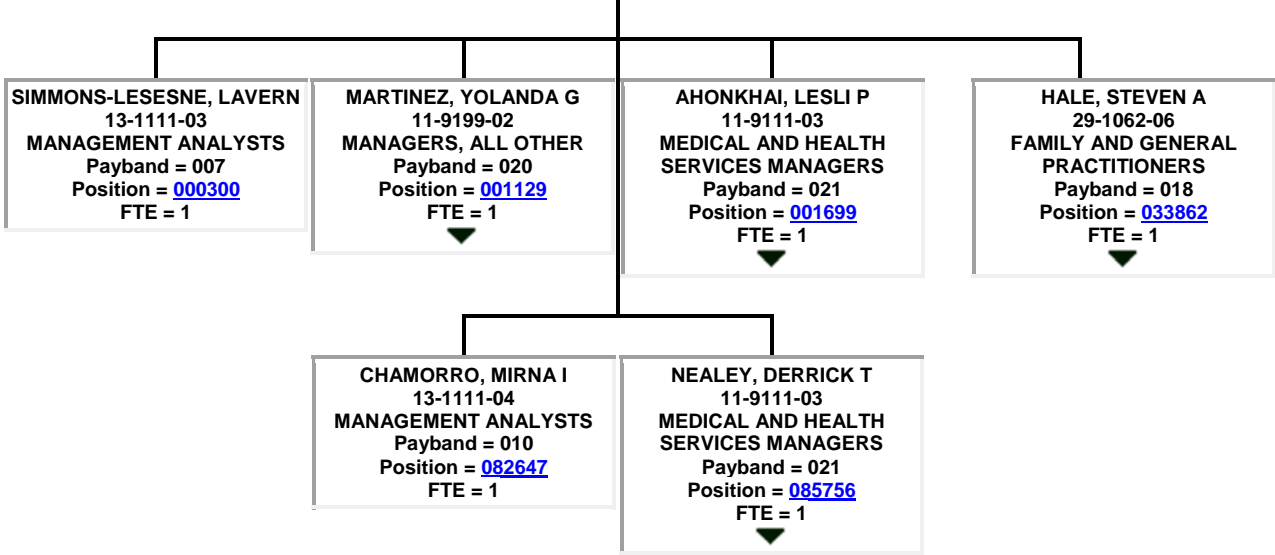


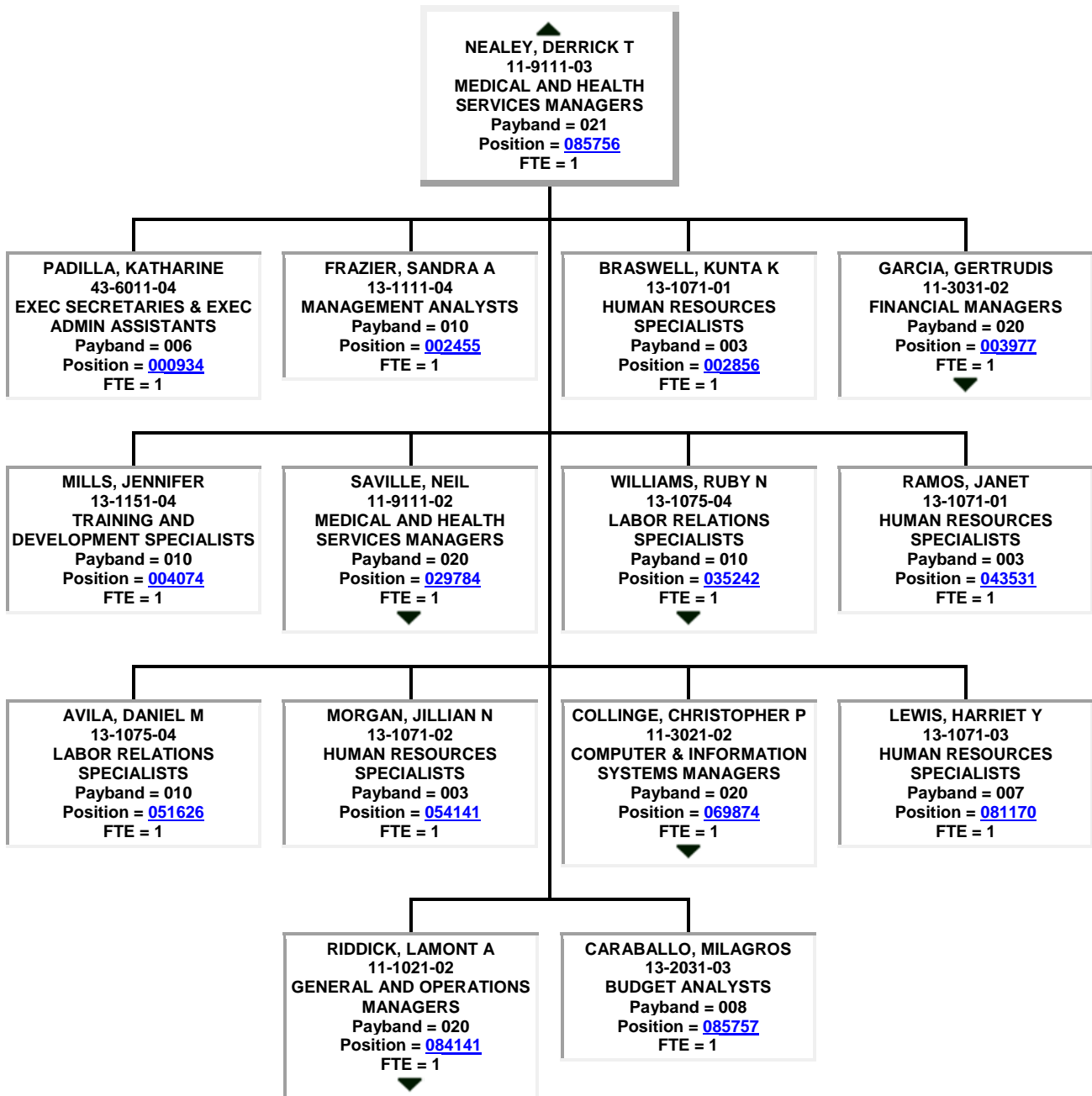
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ELKINS, VICKIE
11-9111-02
MEDICAL AND HEALTH SERVICES MANAGERS
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Position = [001087](#)
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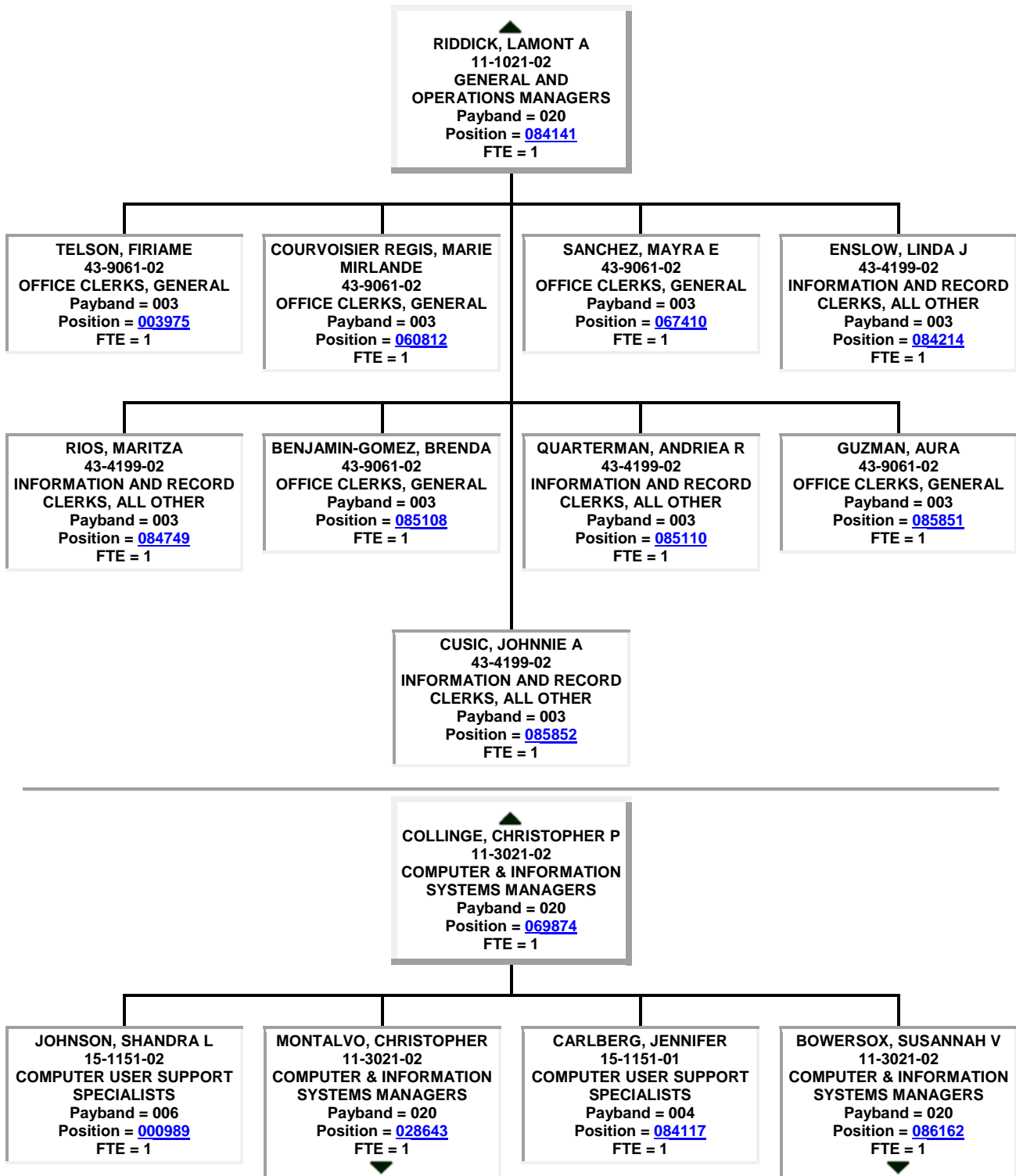


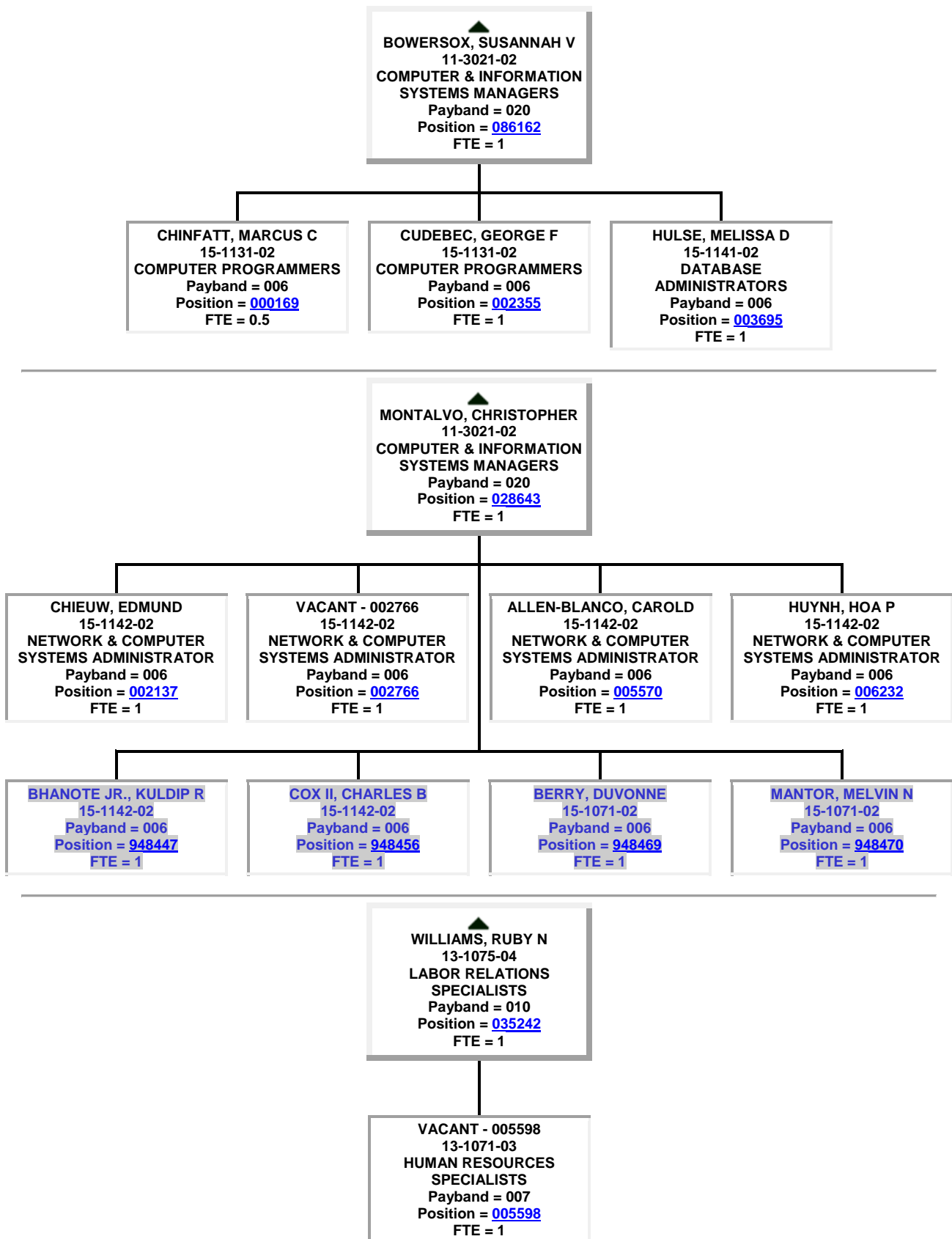


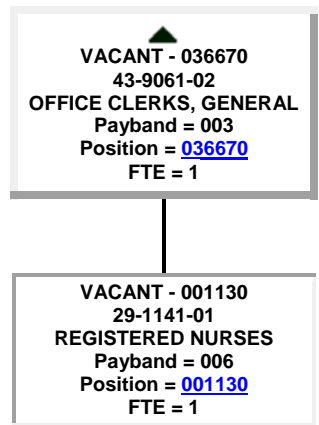
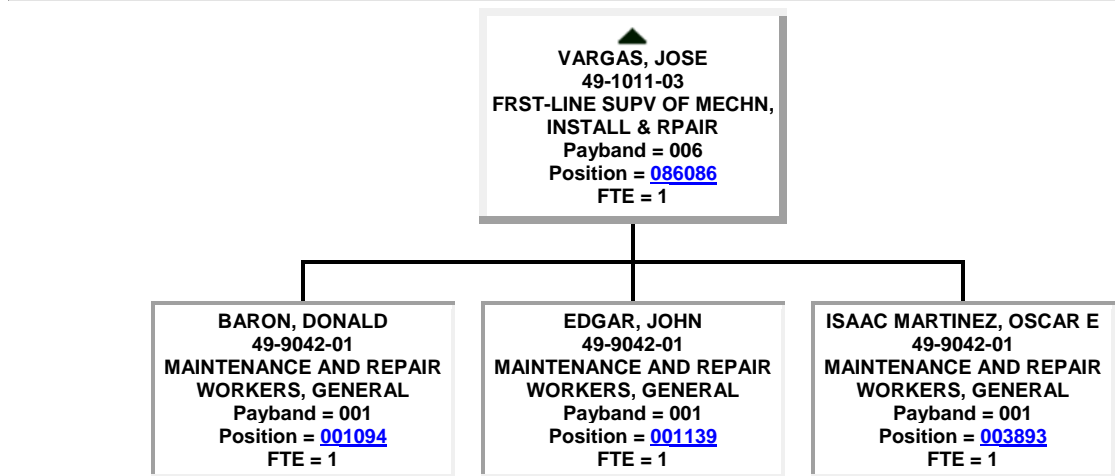
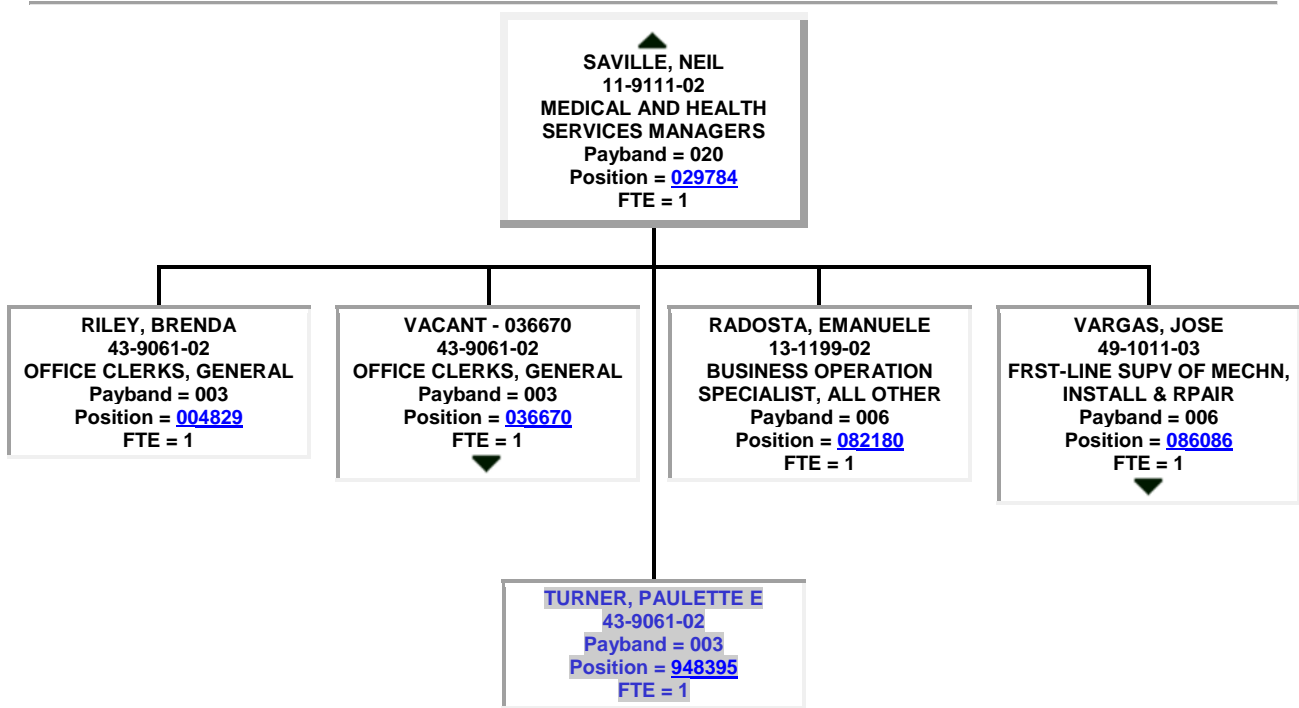
● SHERIN, KEVIN M
10-9111-01
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 023
Position = [028679](#)
FTE = 1

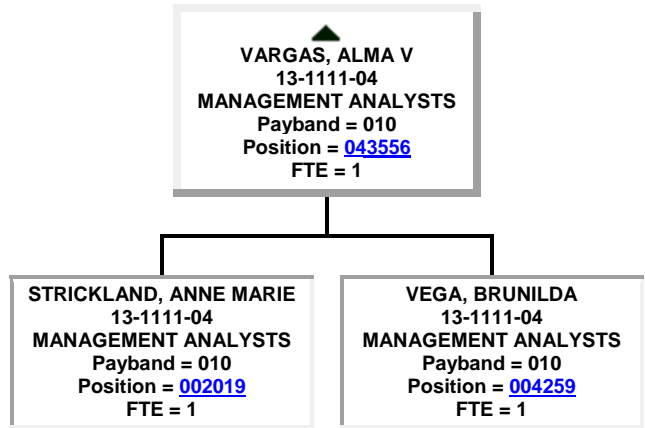
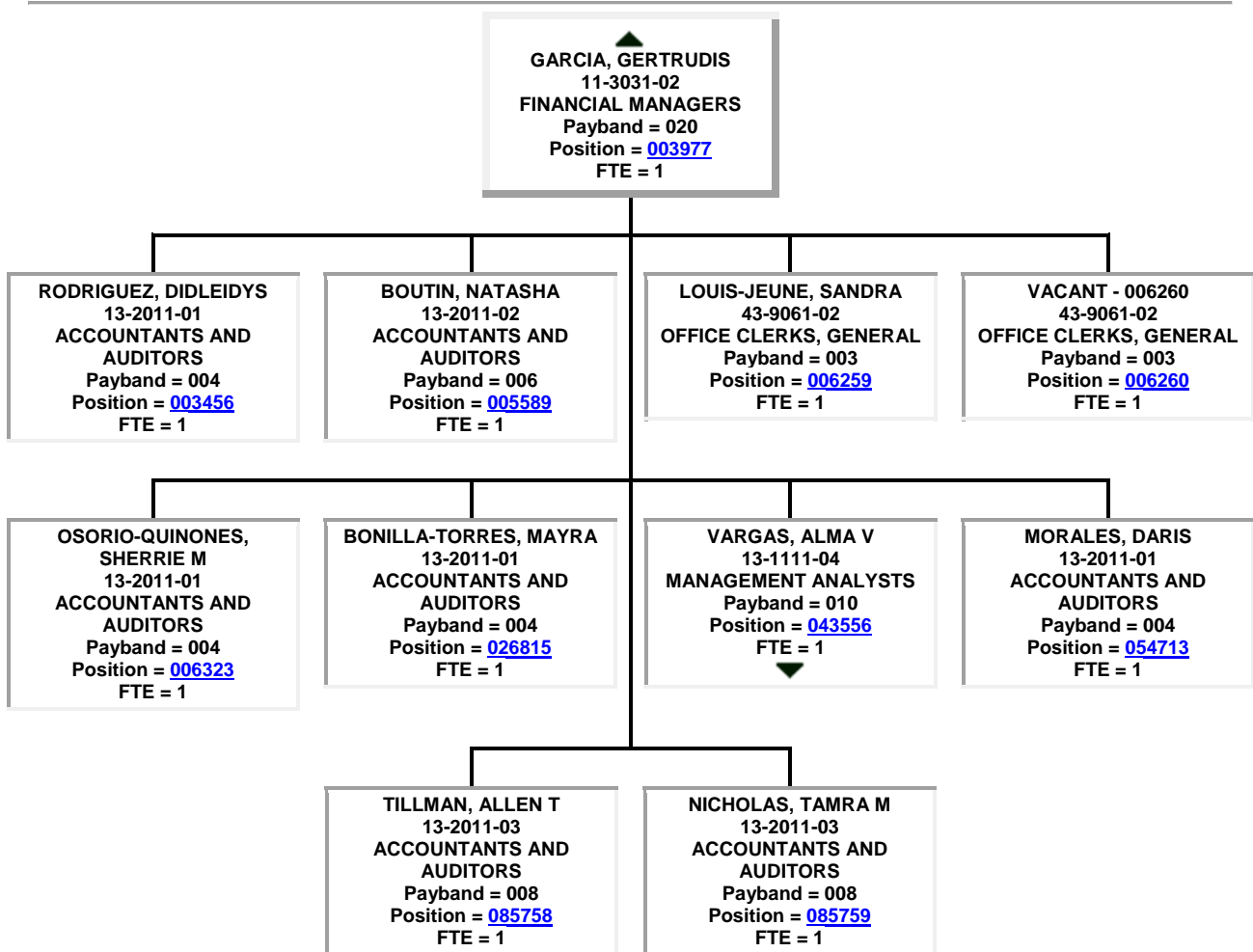


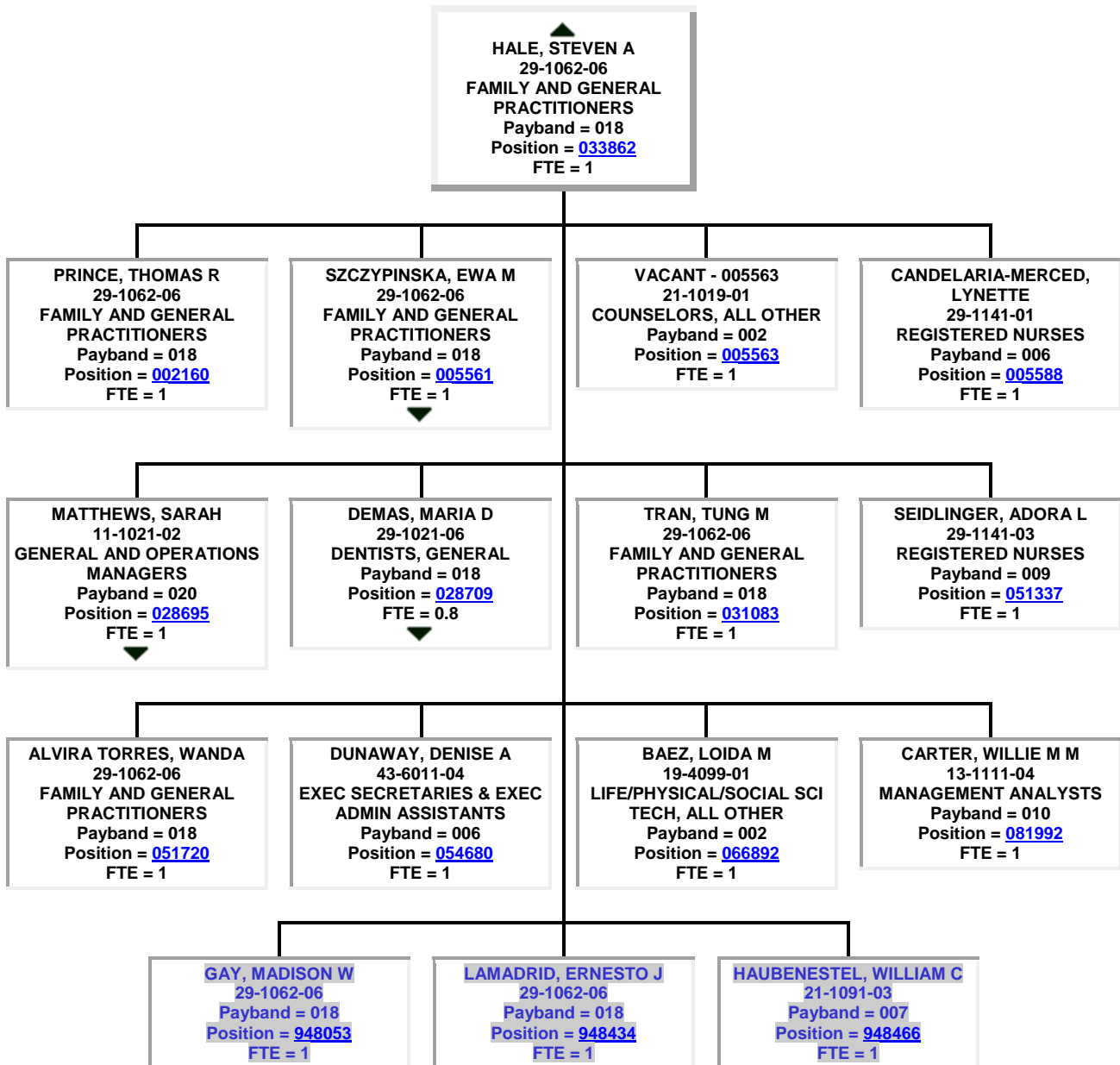


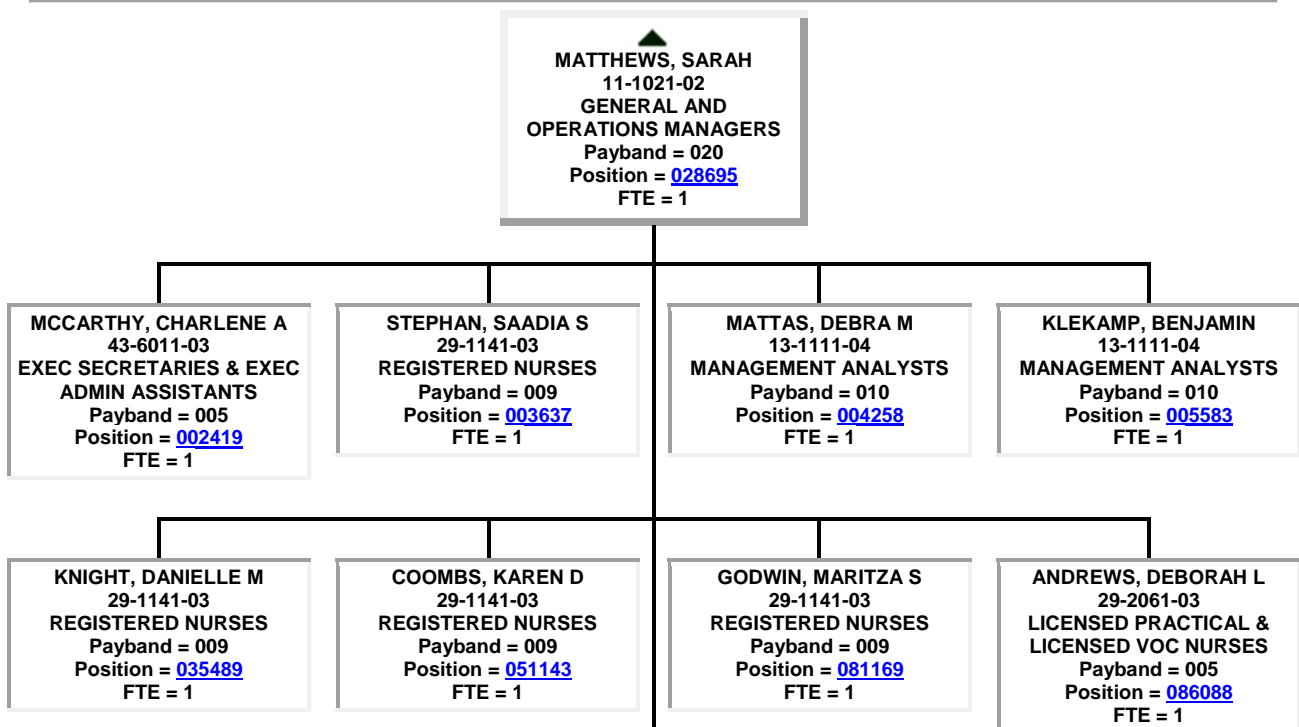
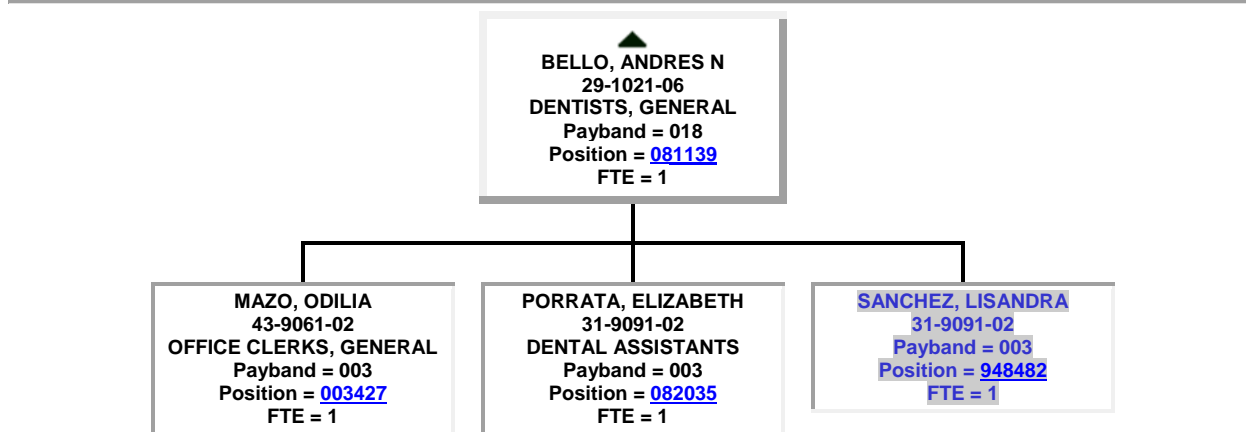
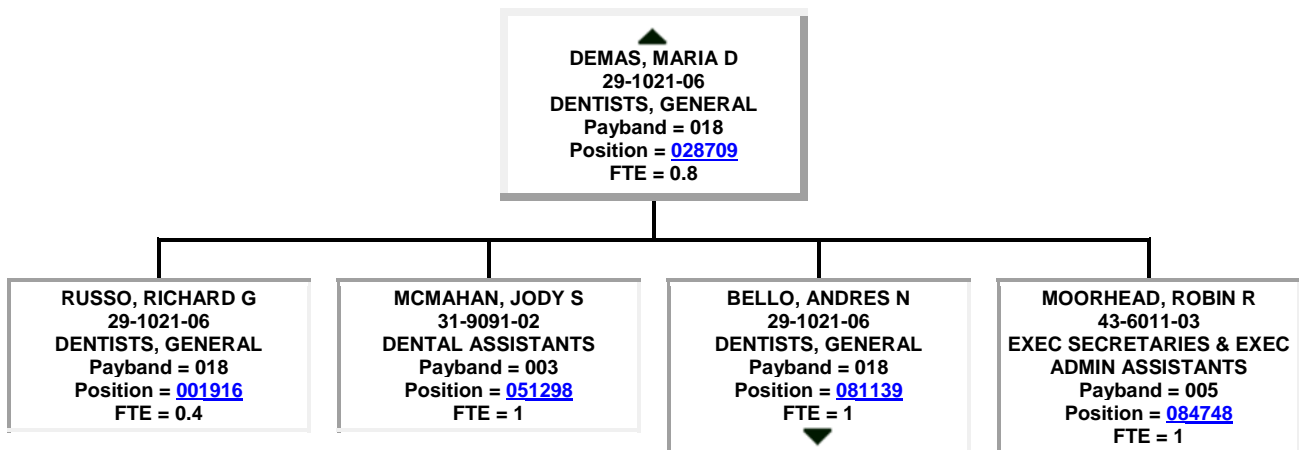


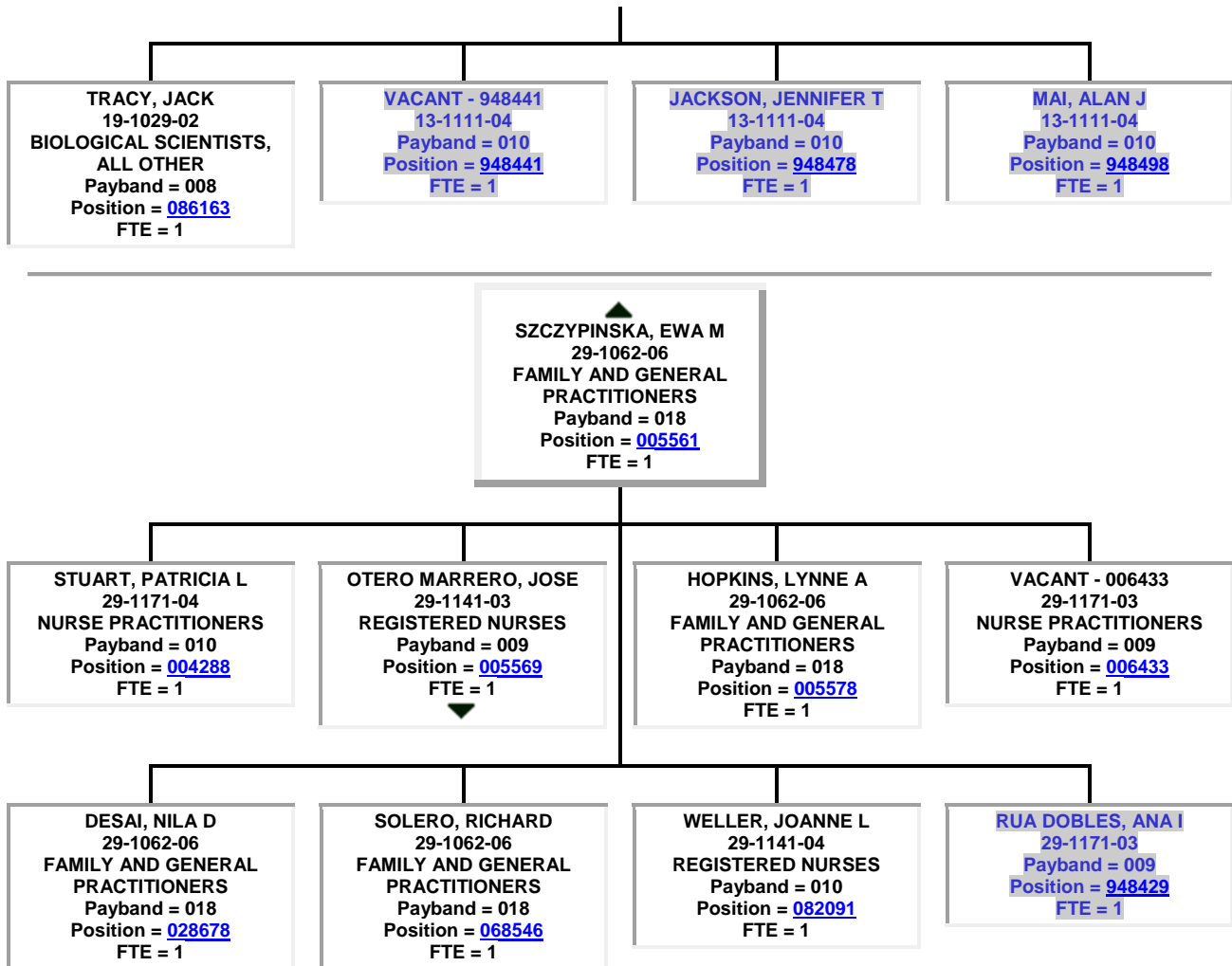


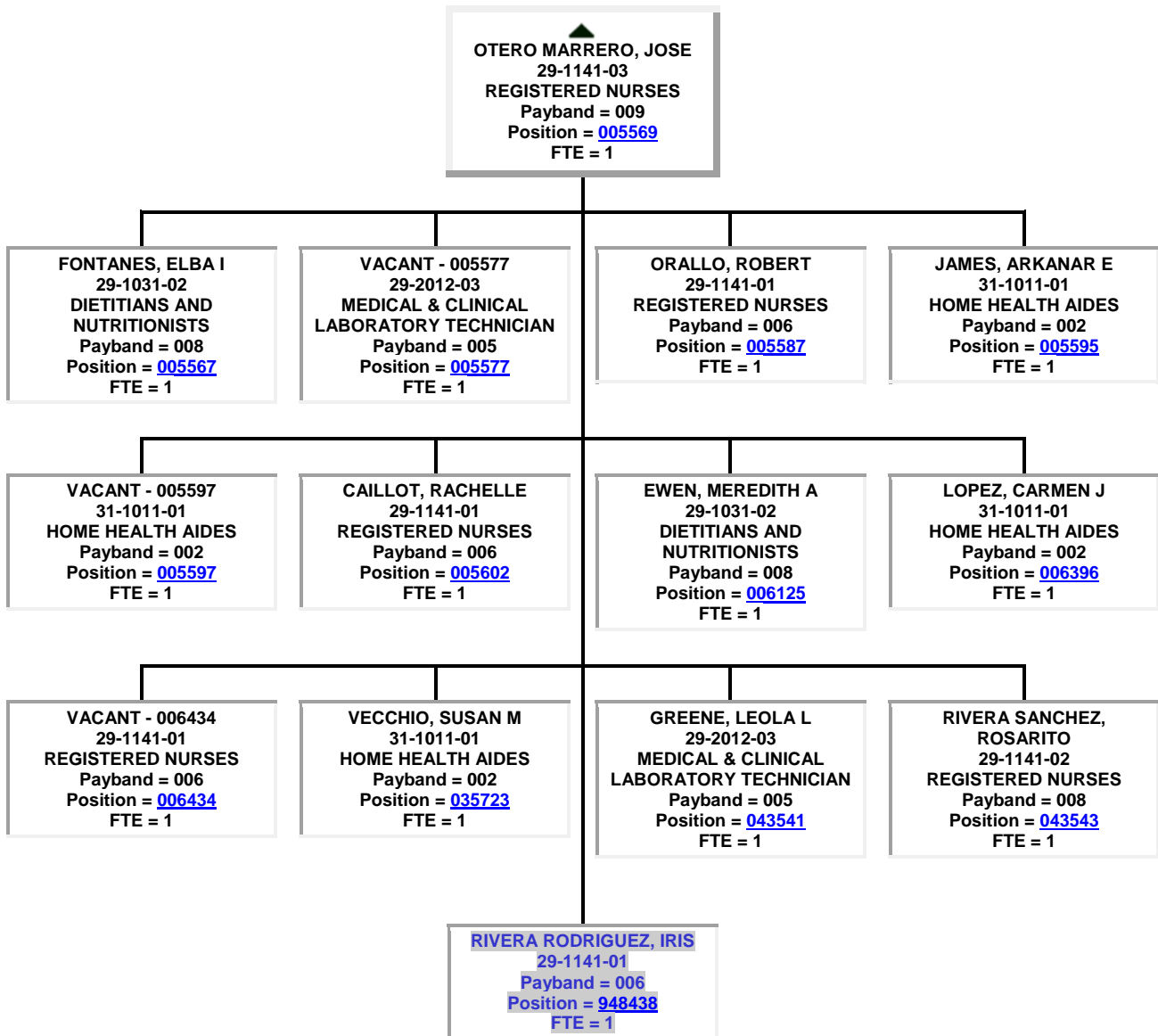


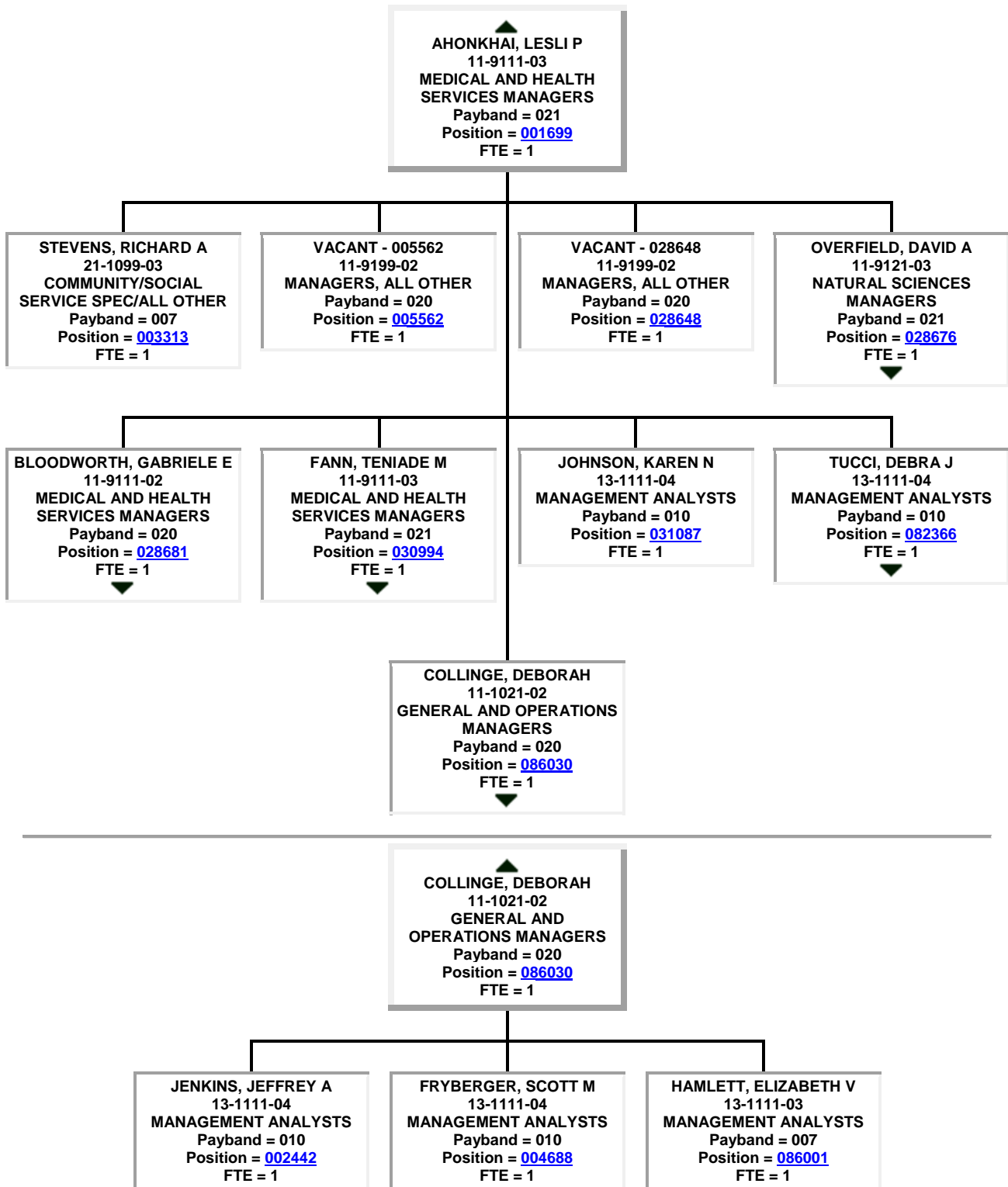


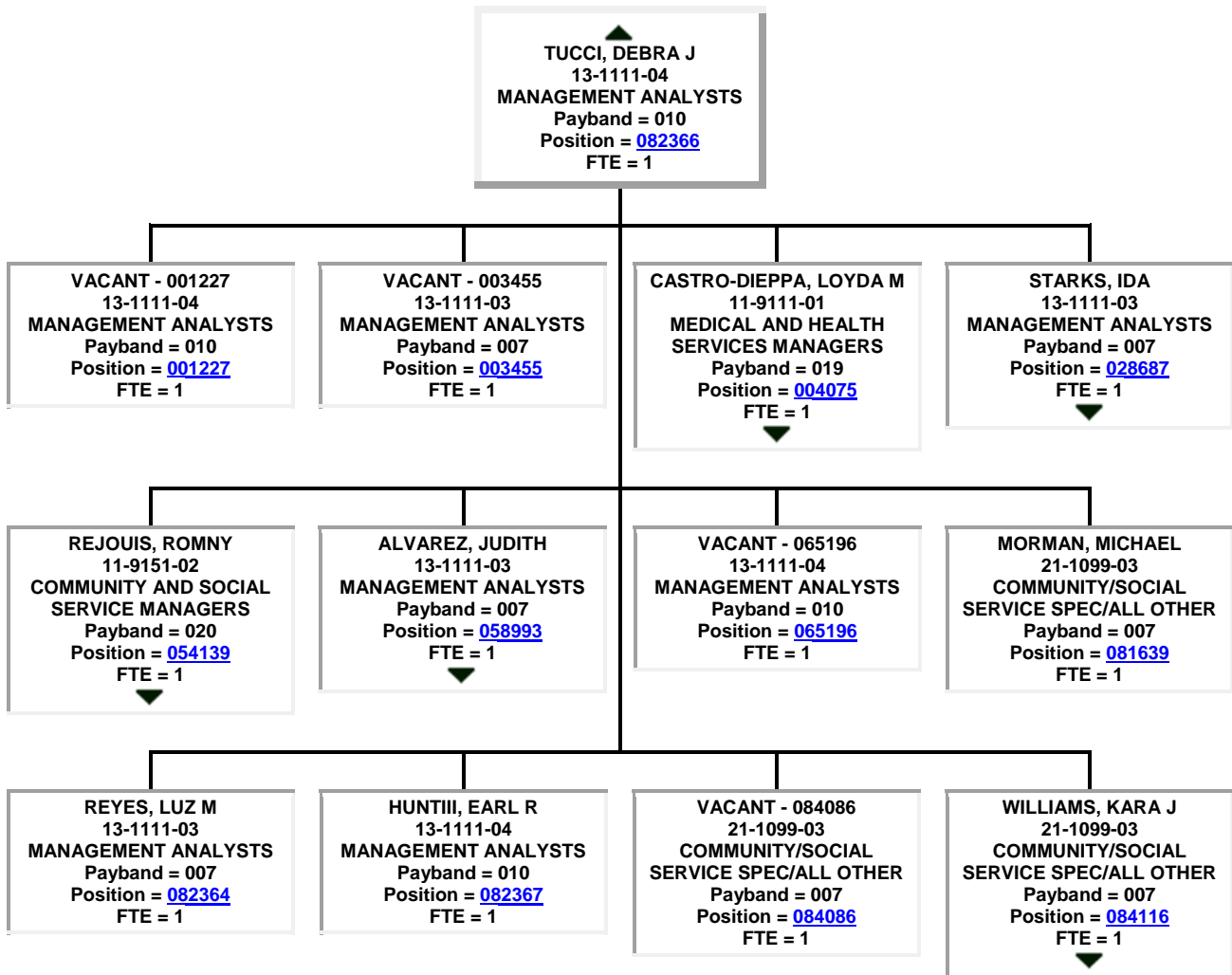


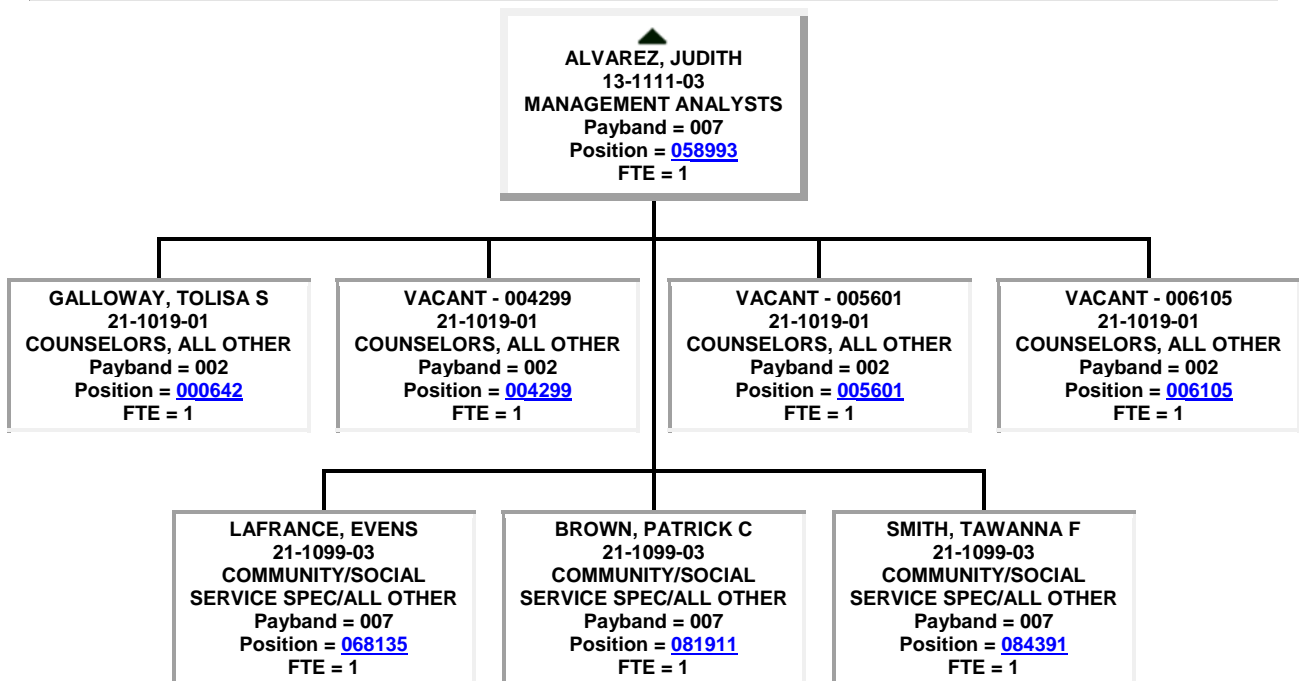
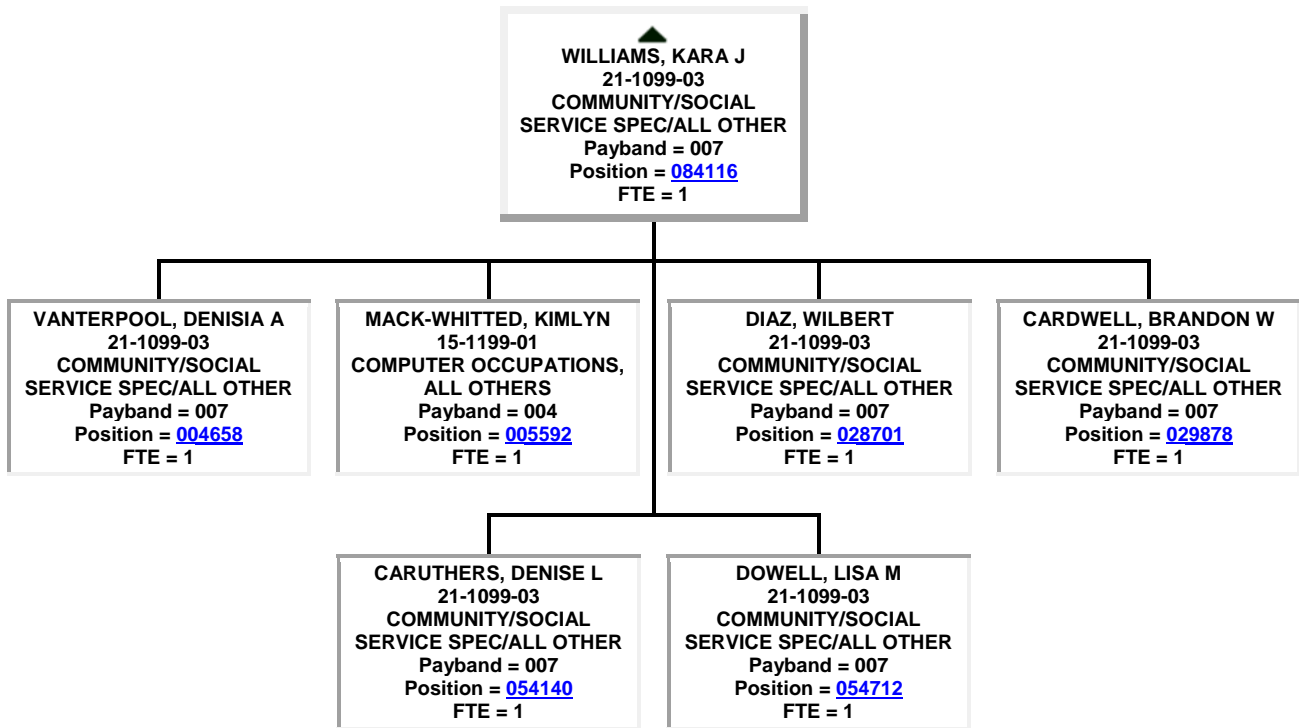


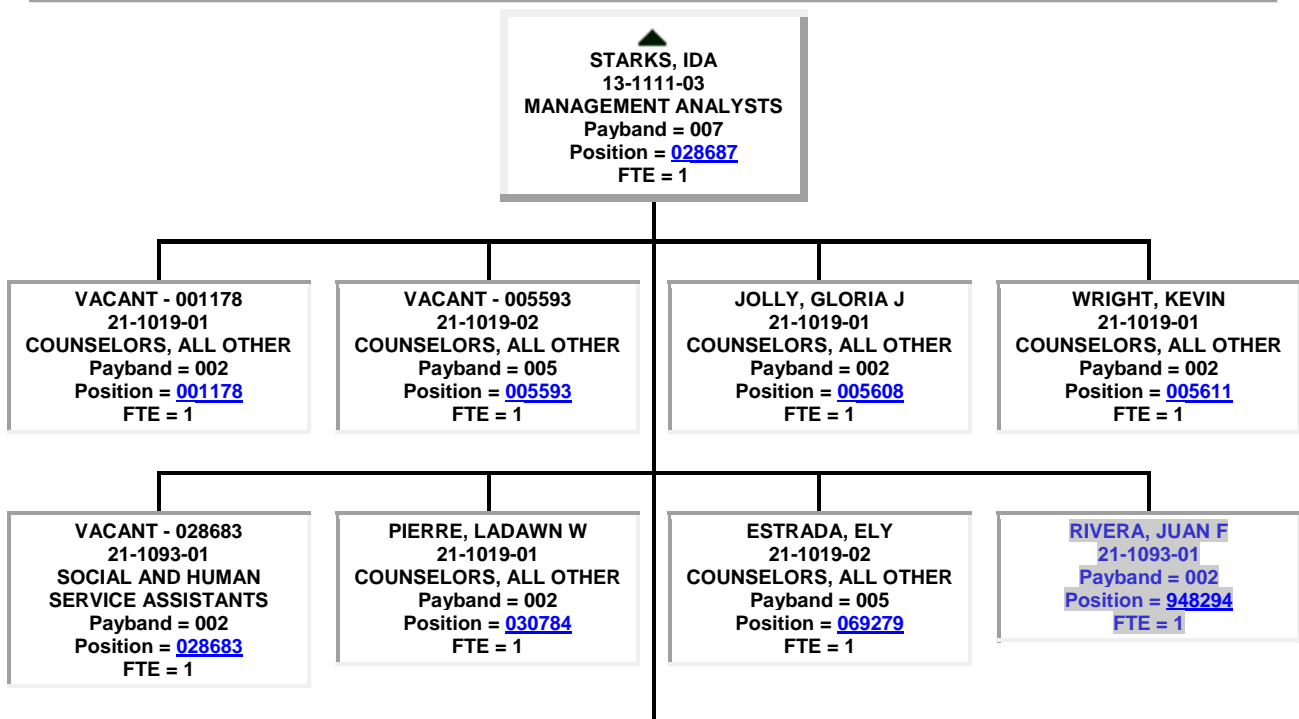
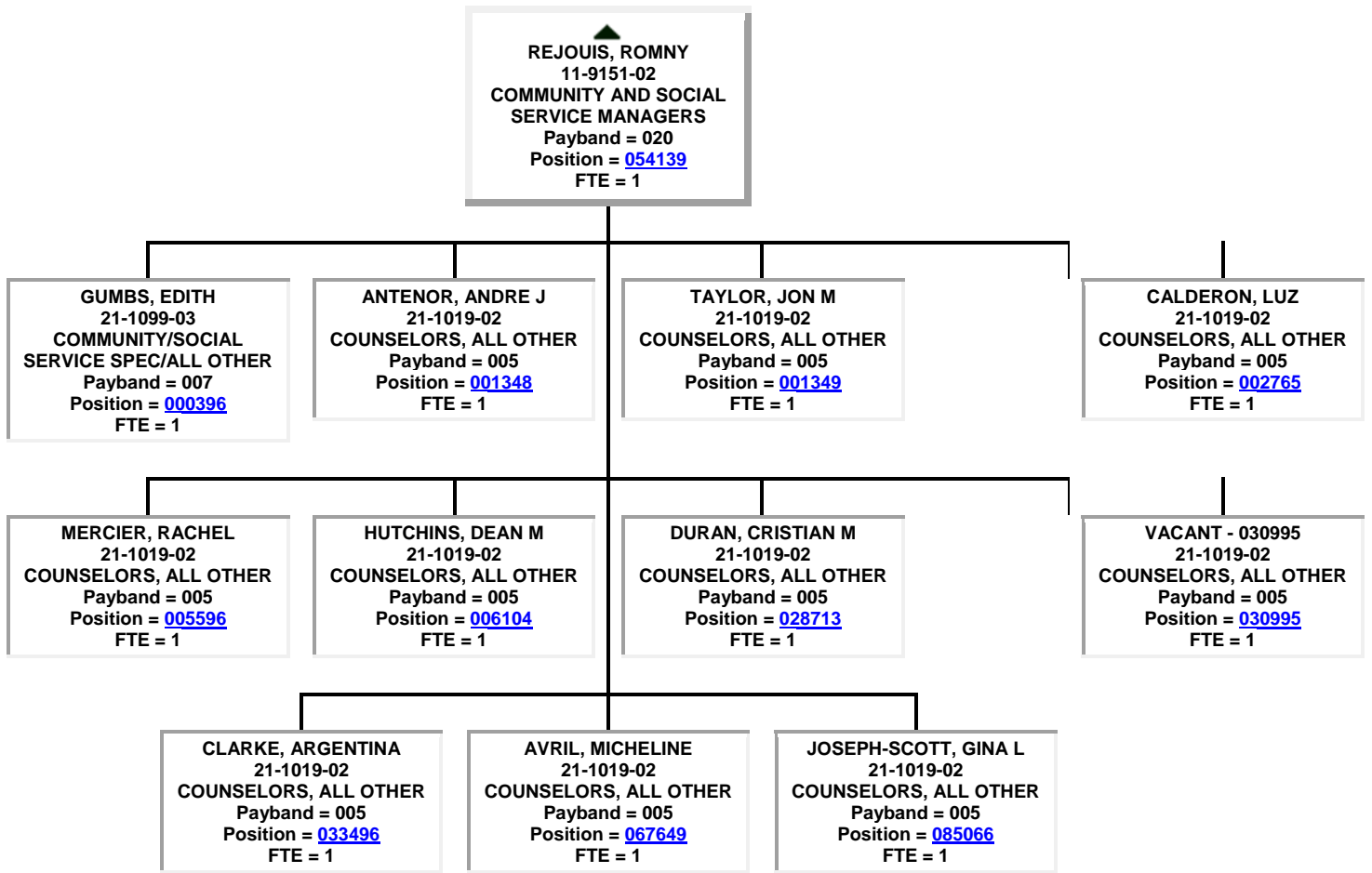


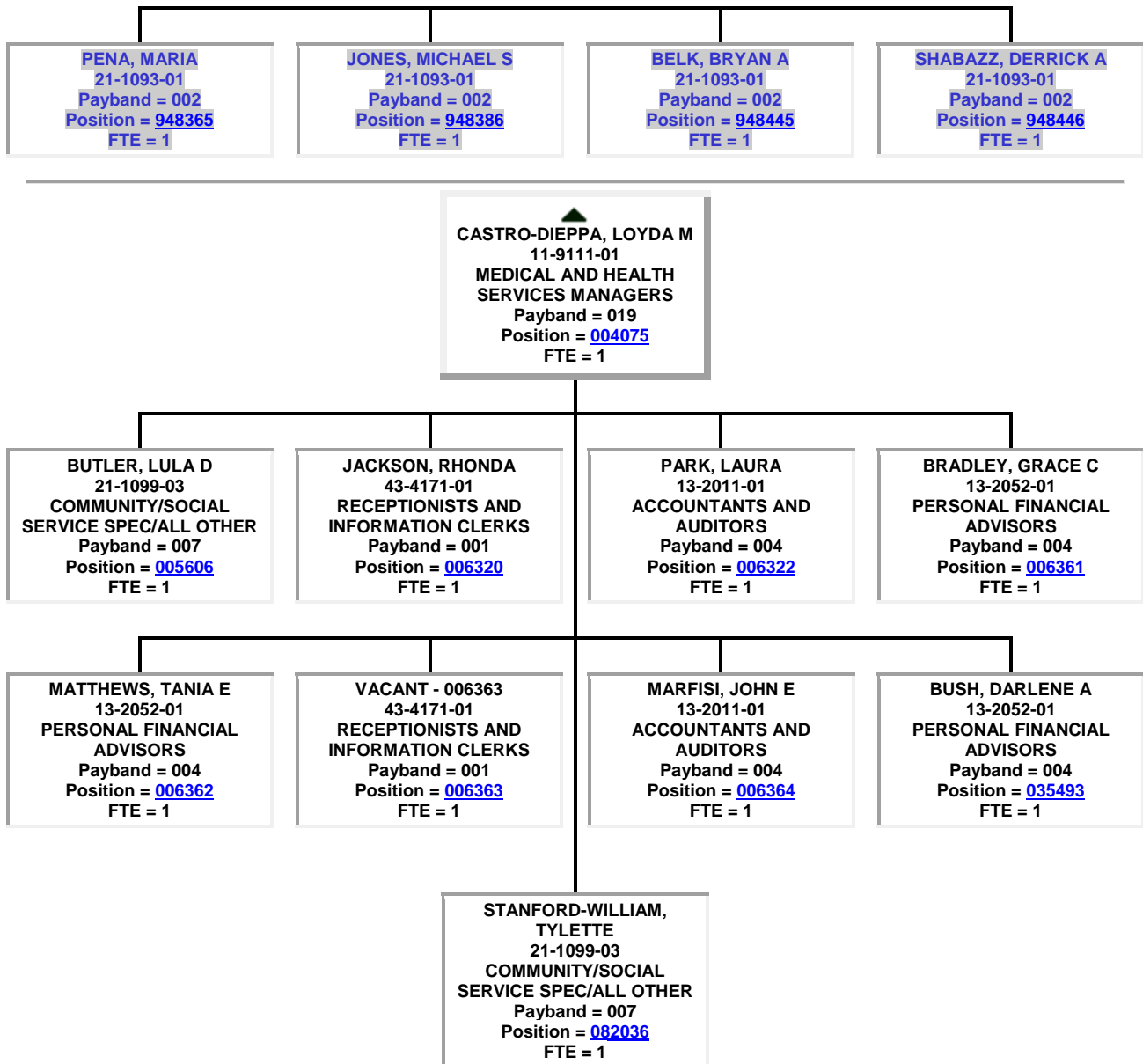


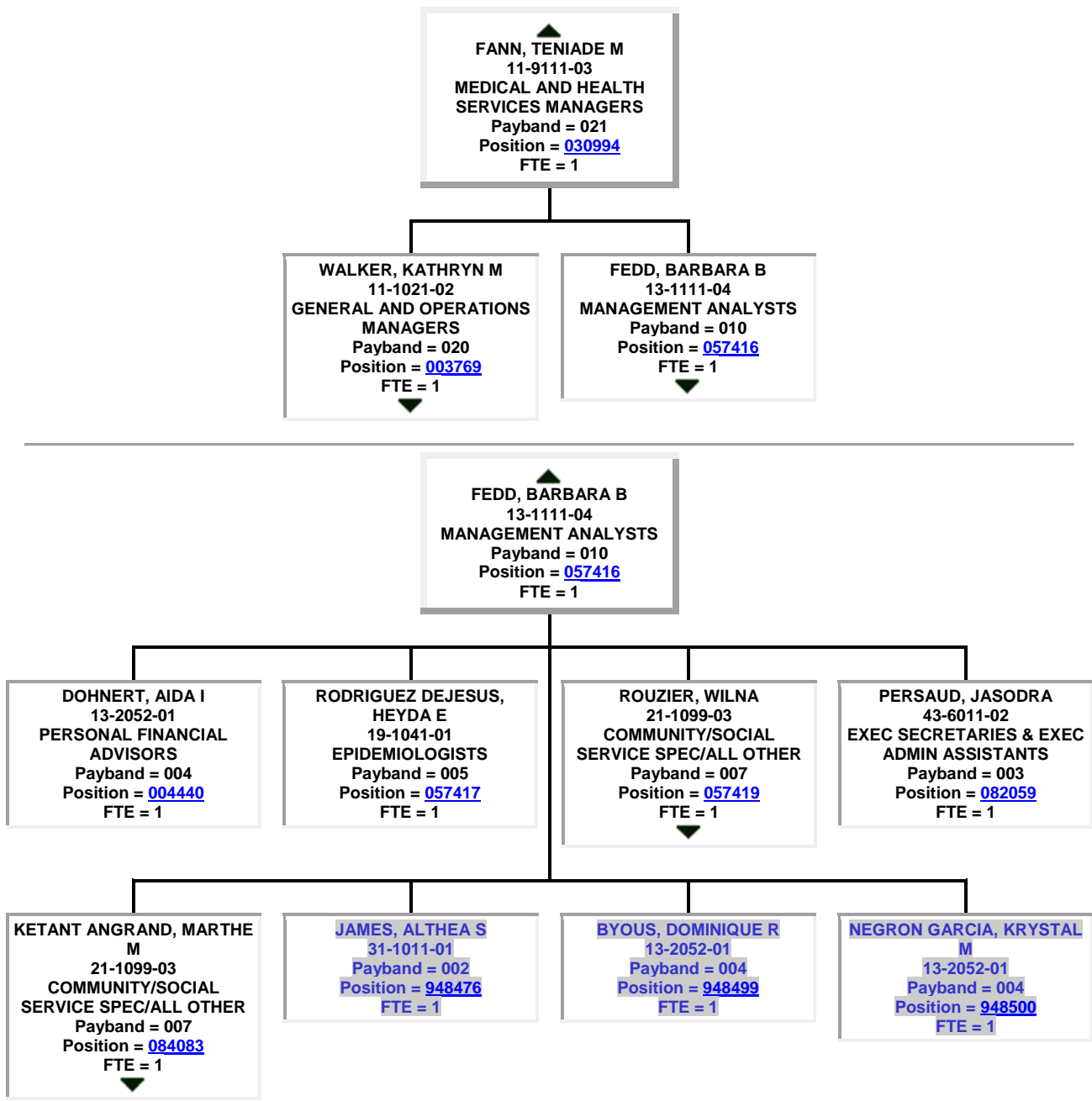


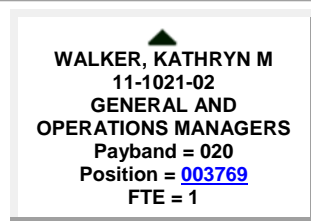
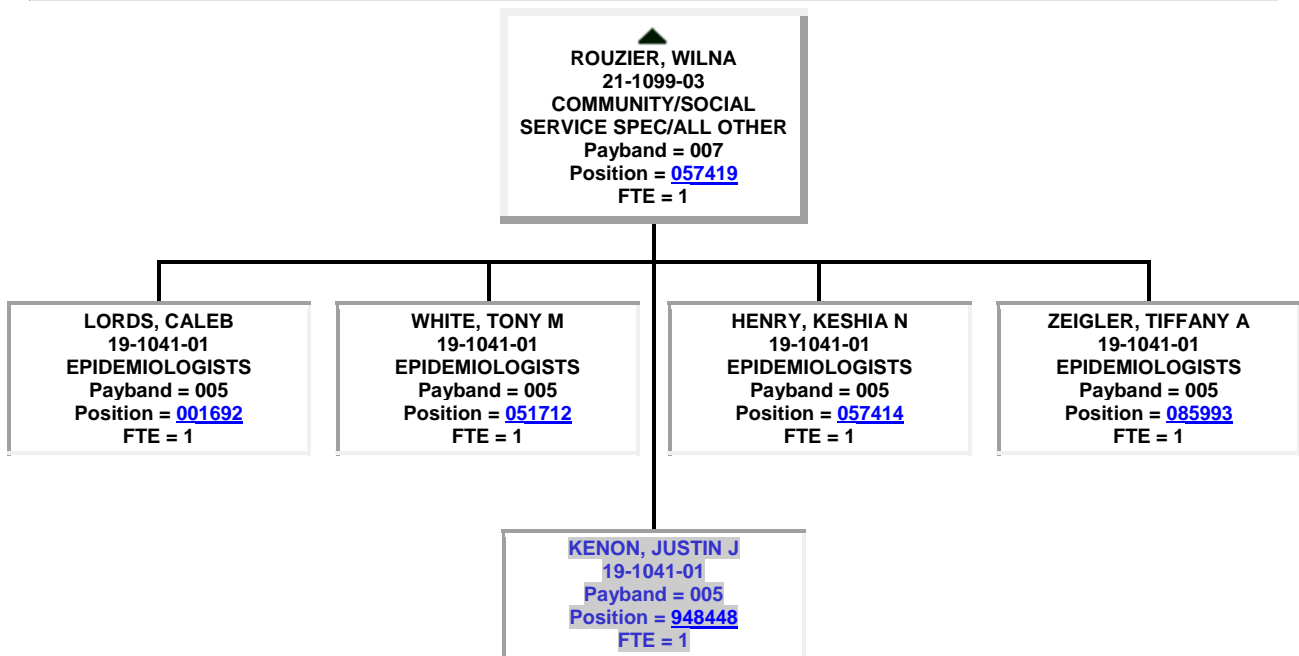
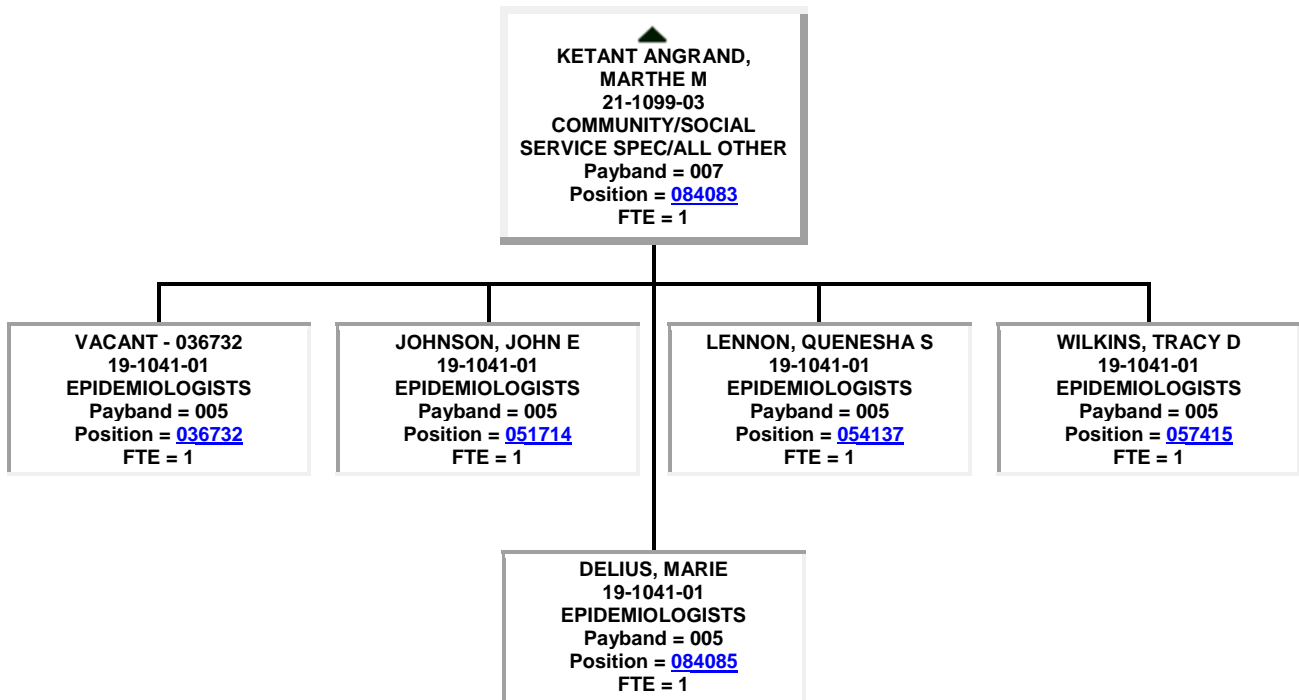


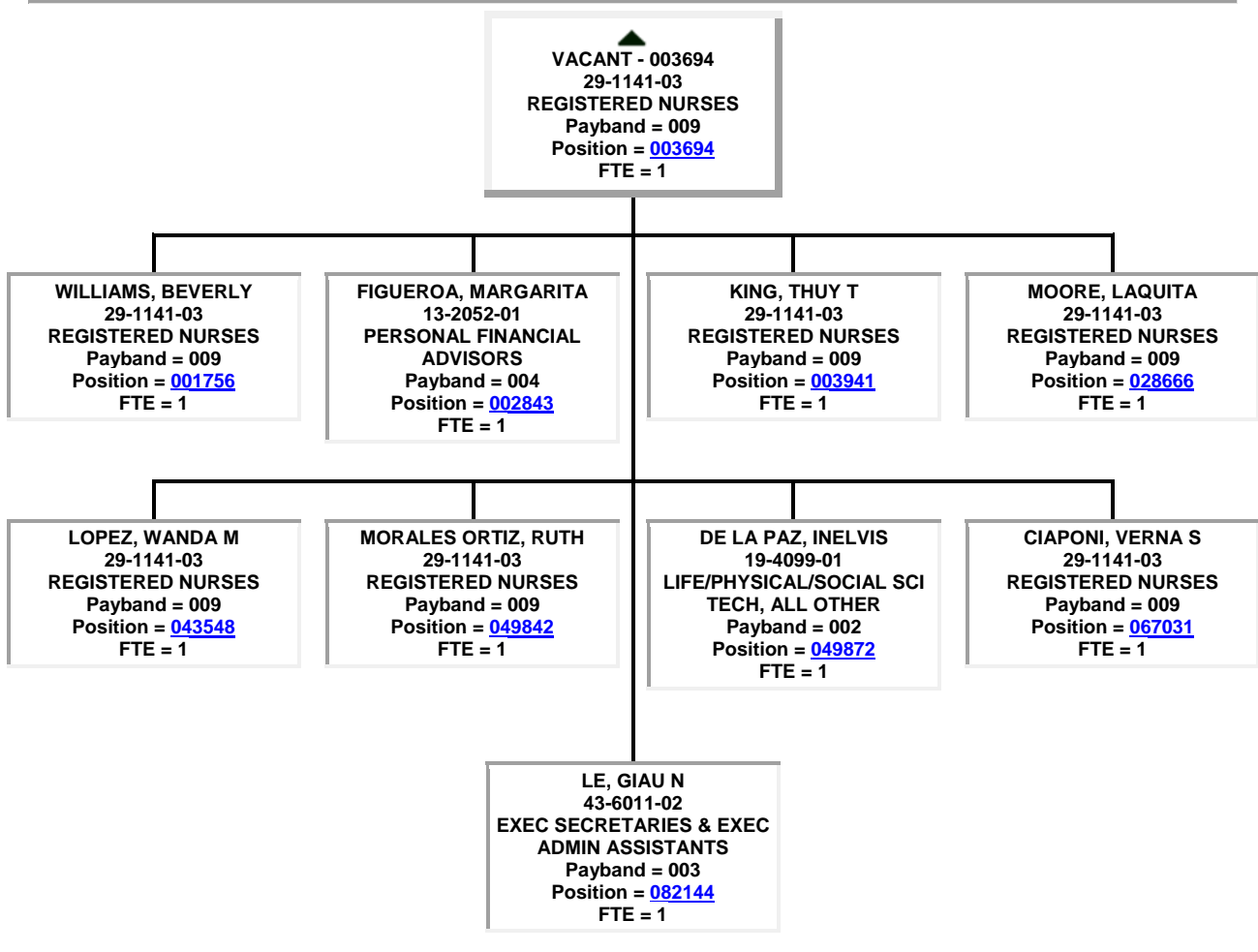
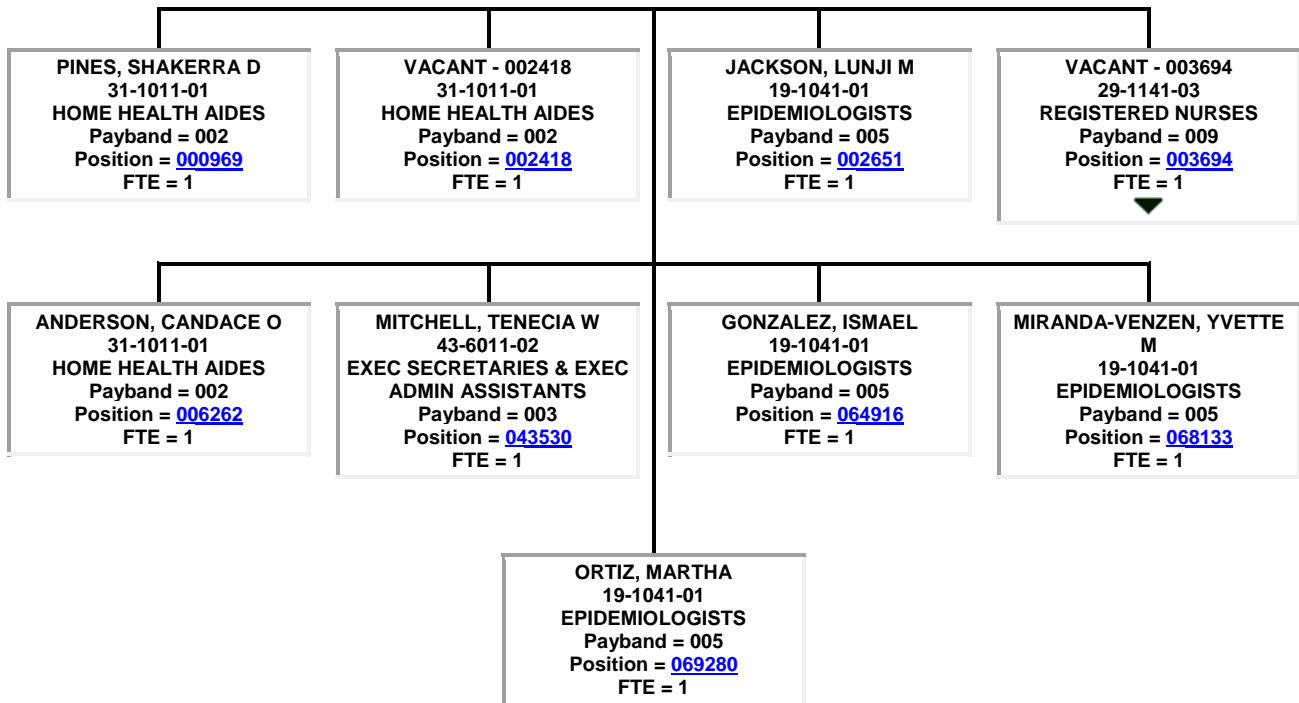


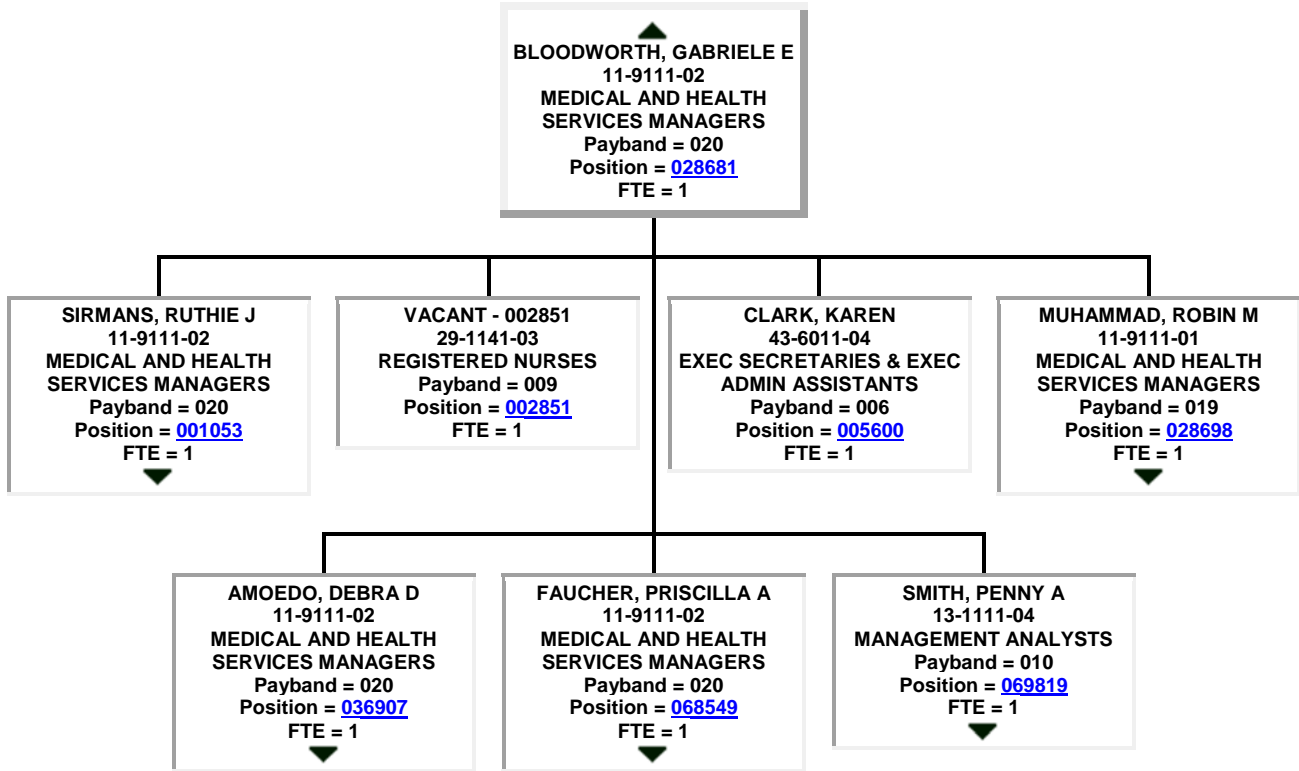


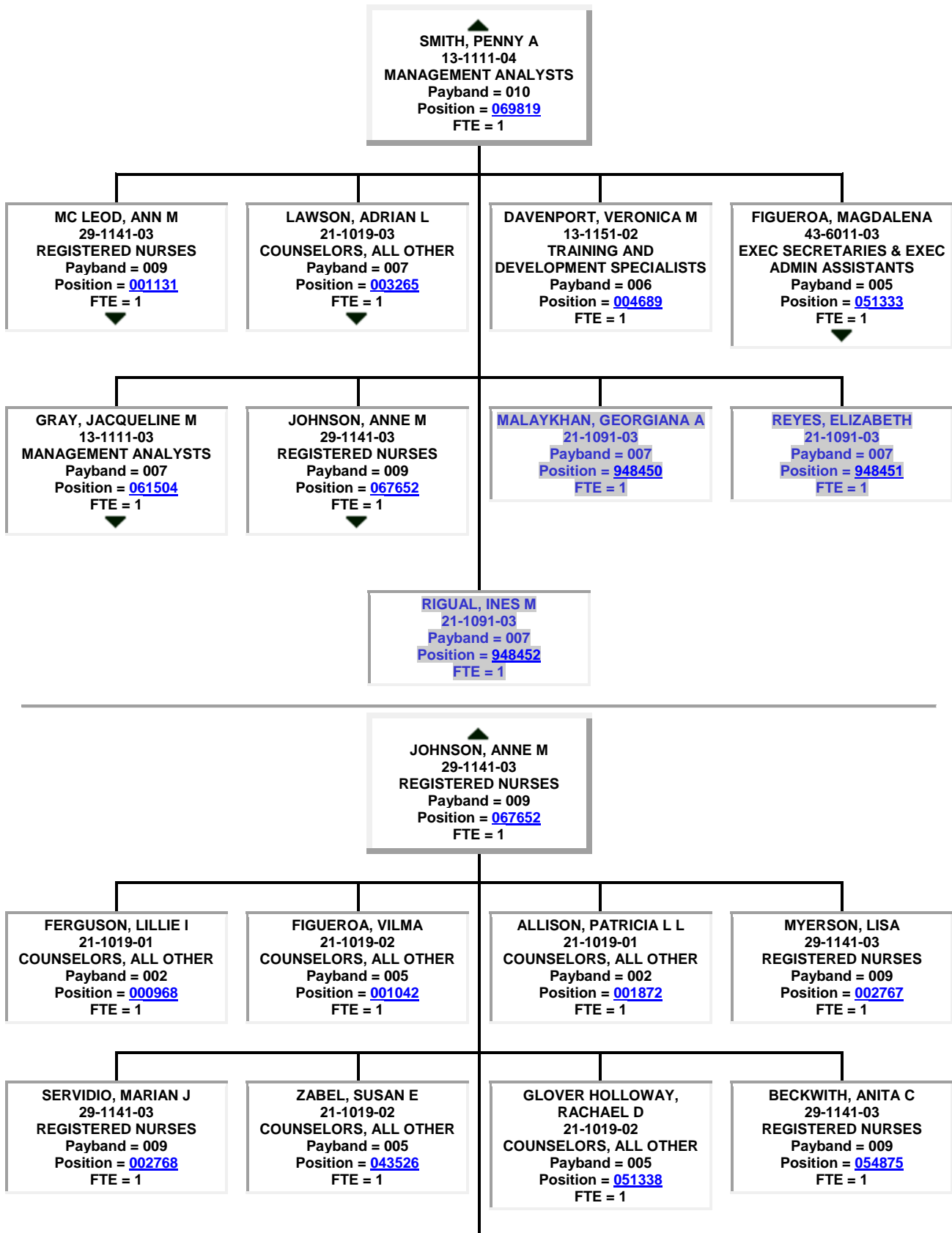


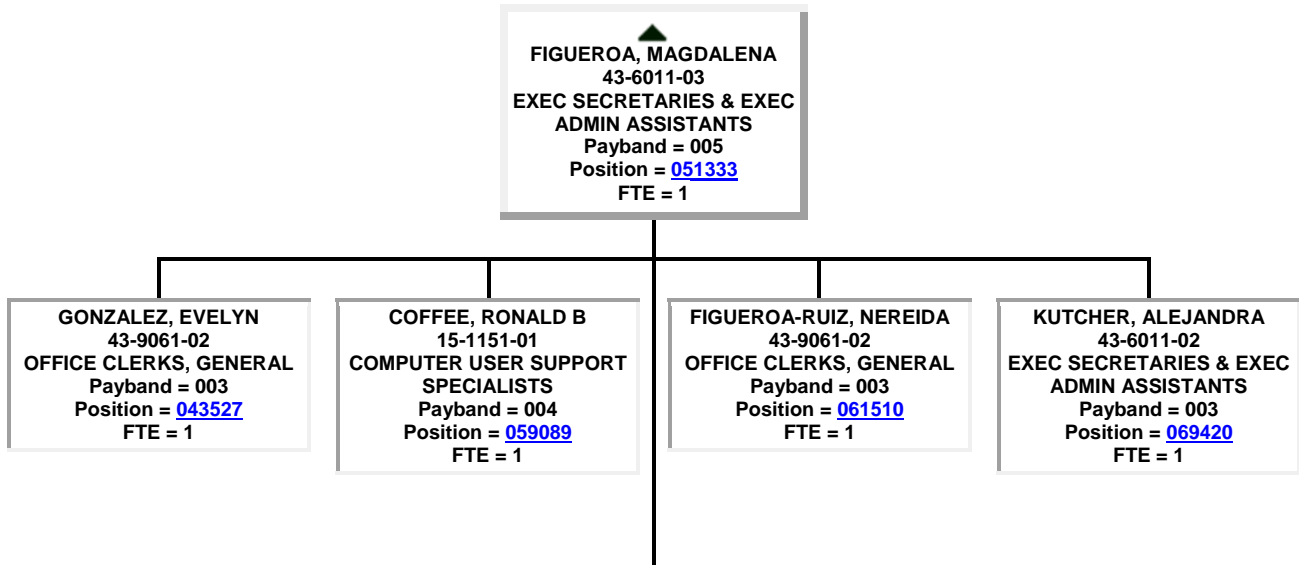
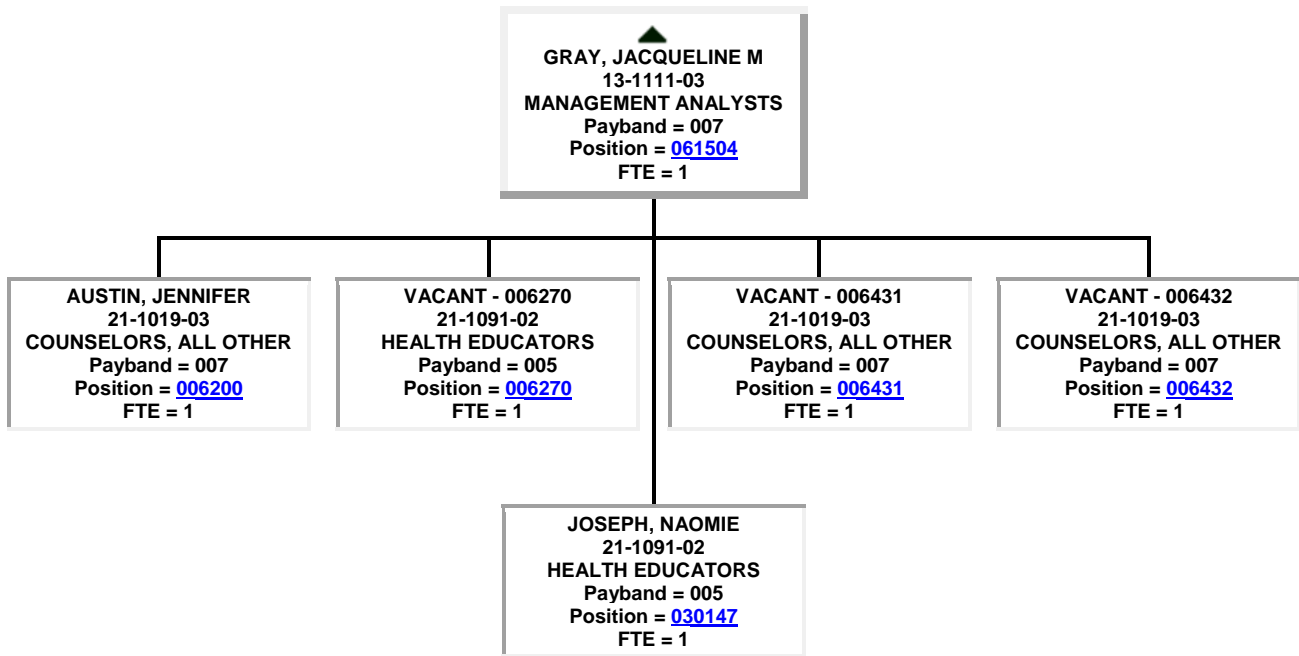
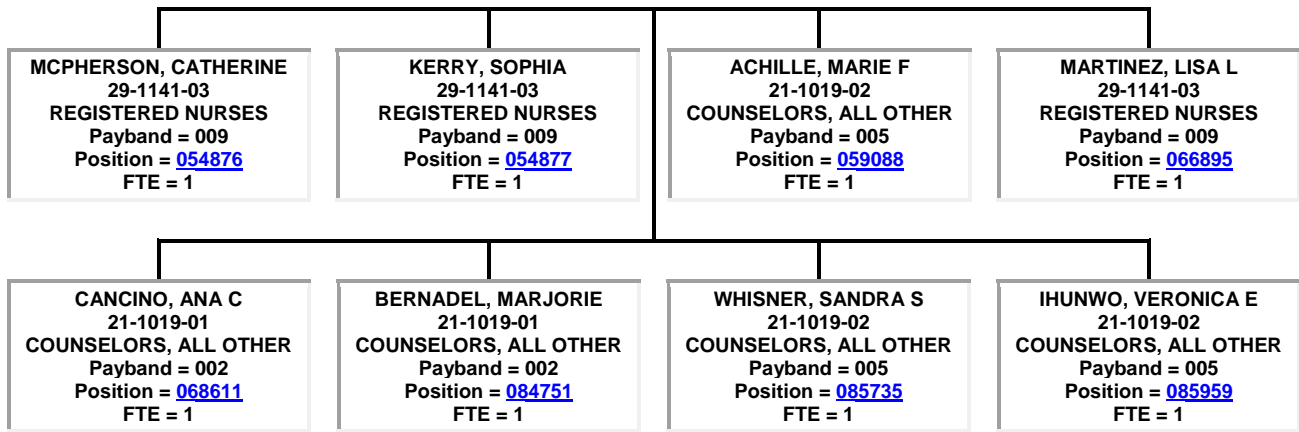


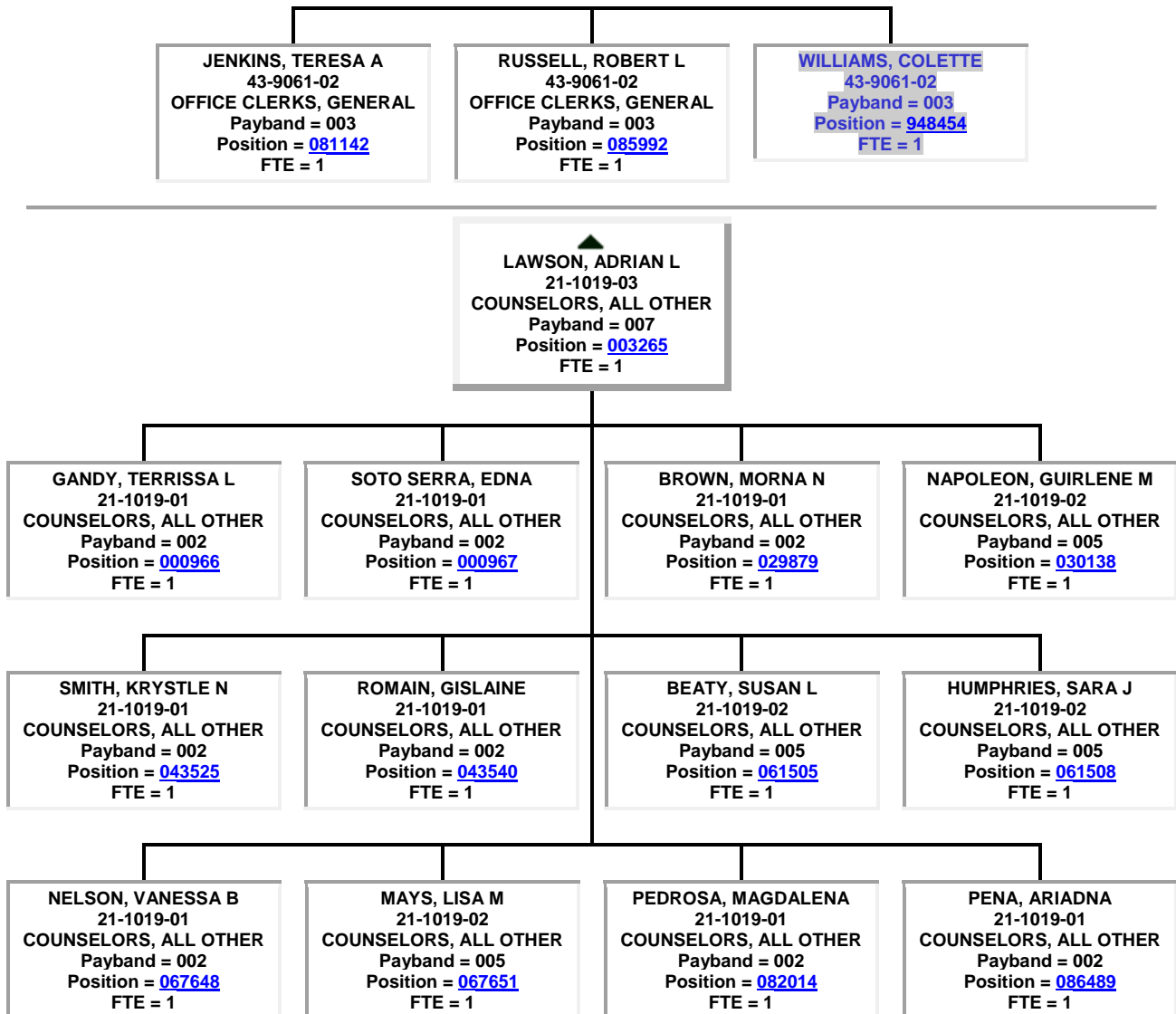


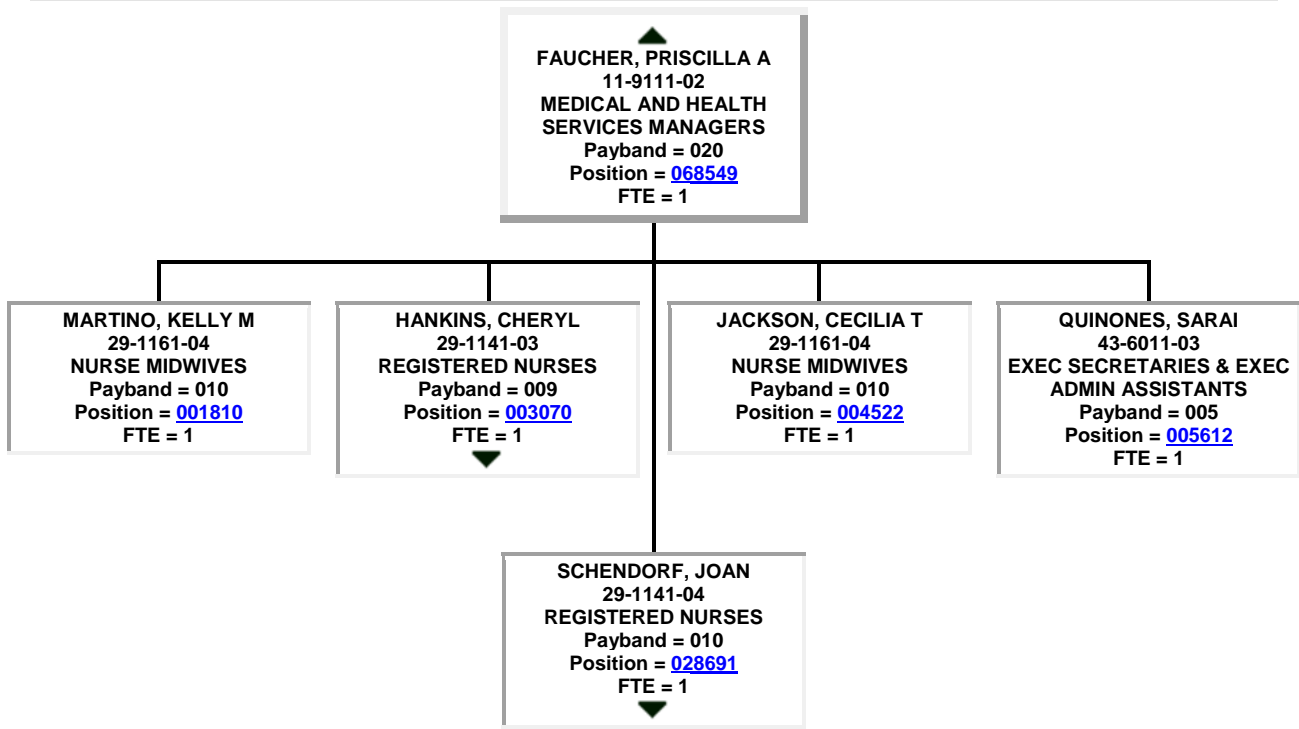
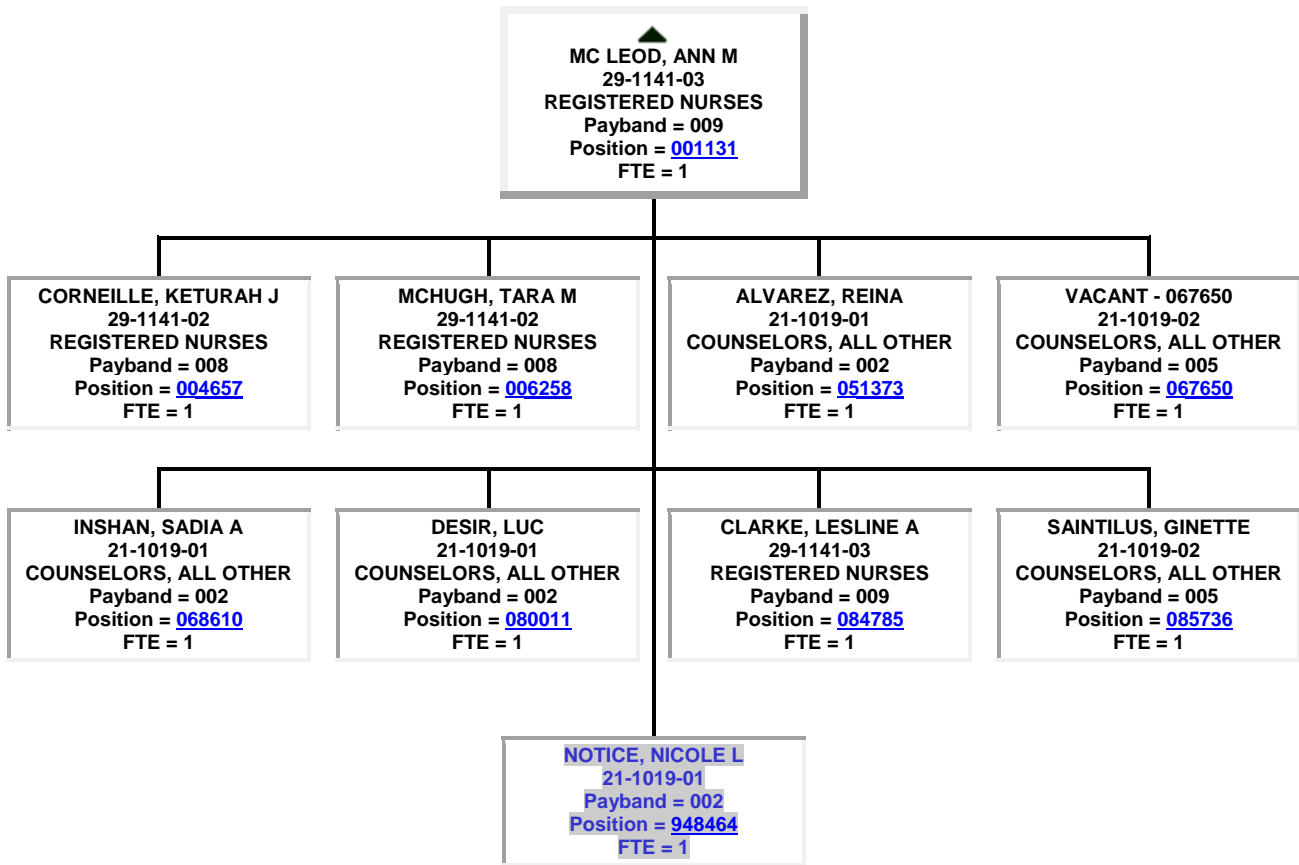


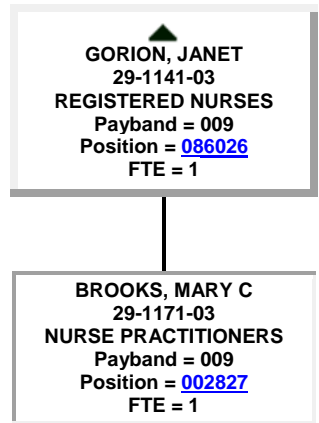
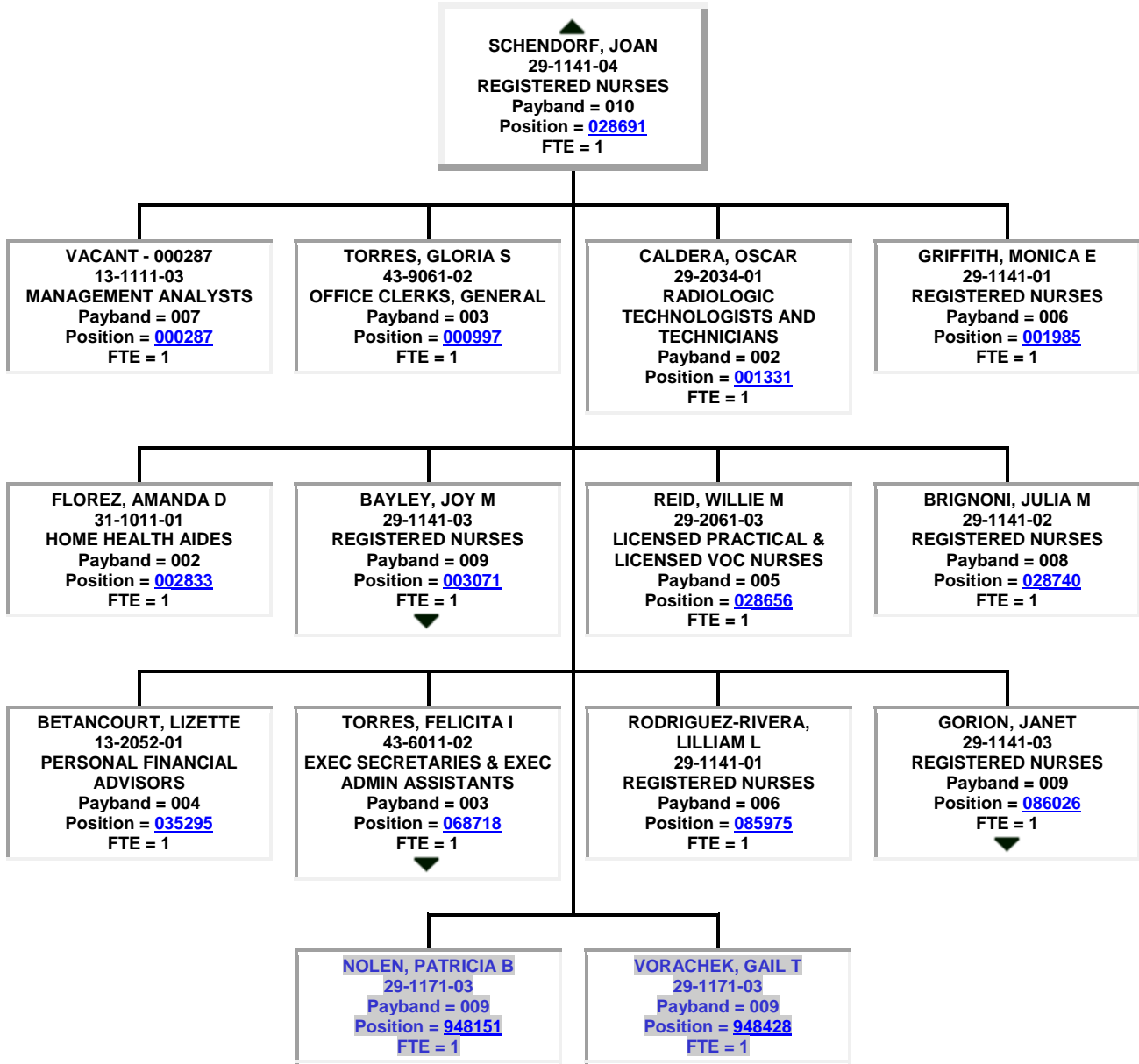


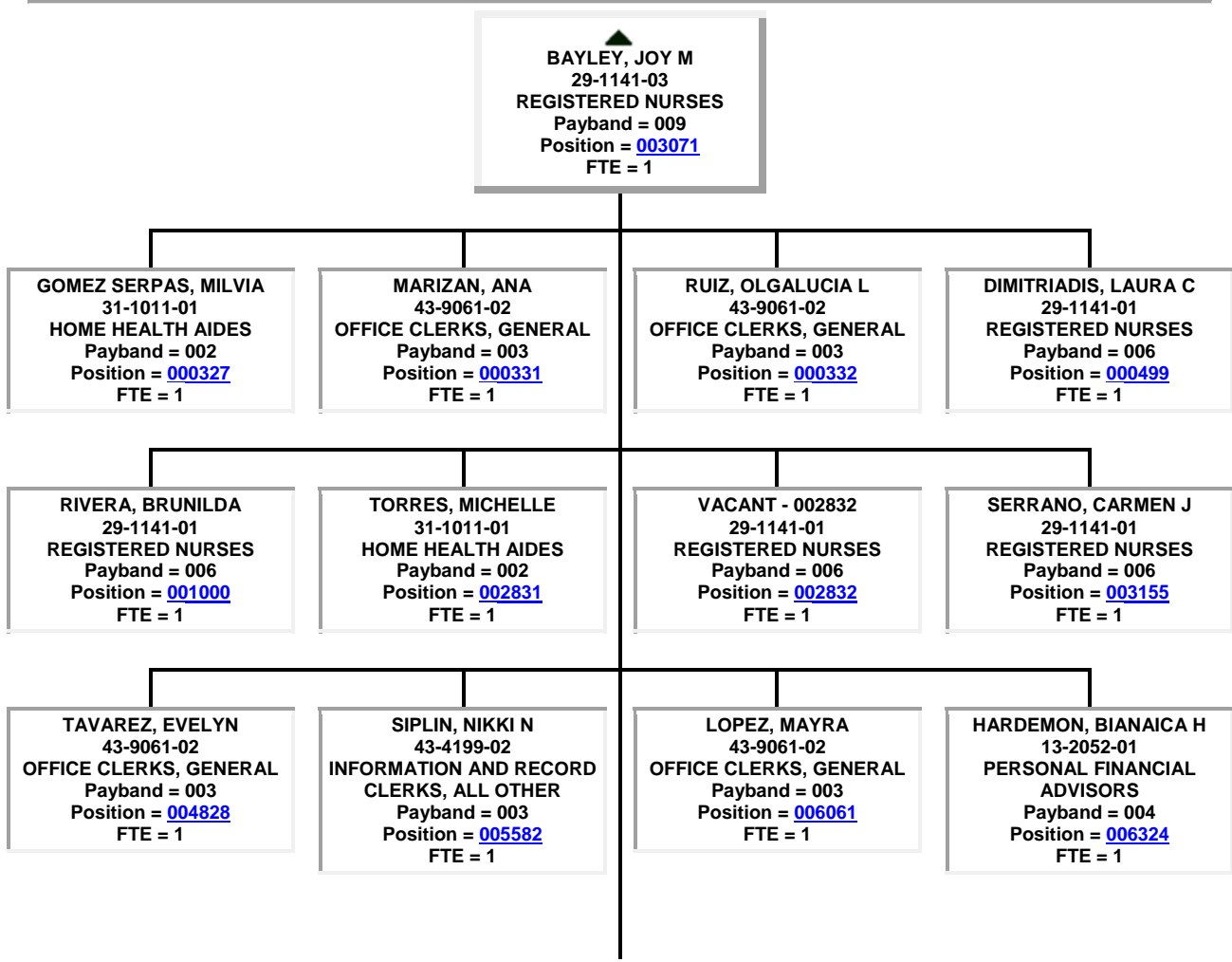
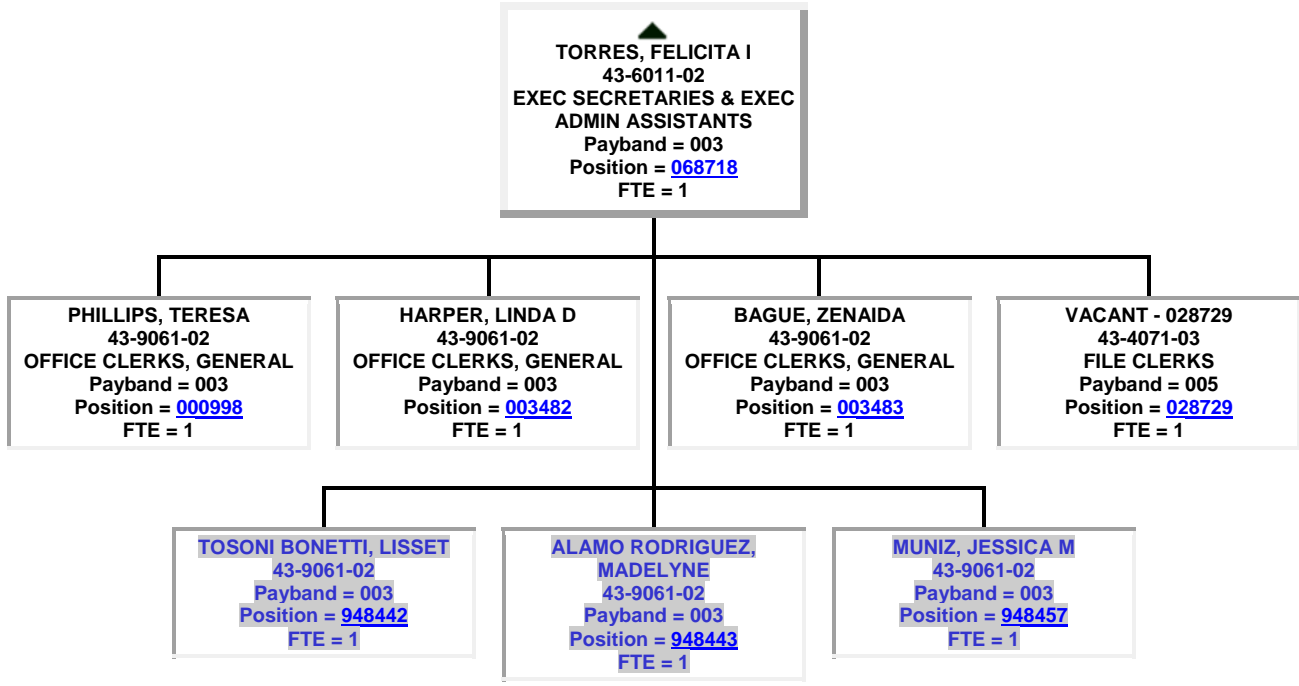


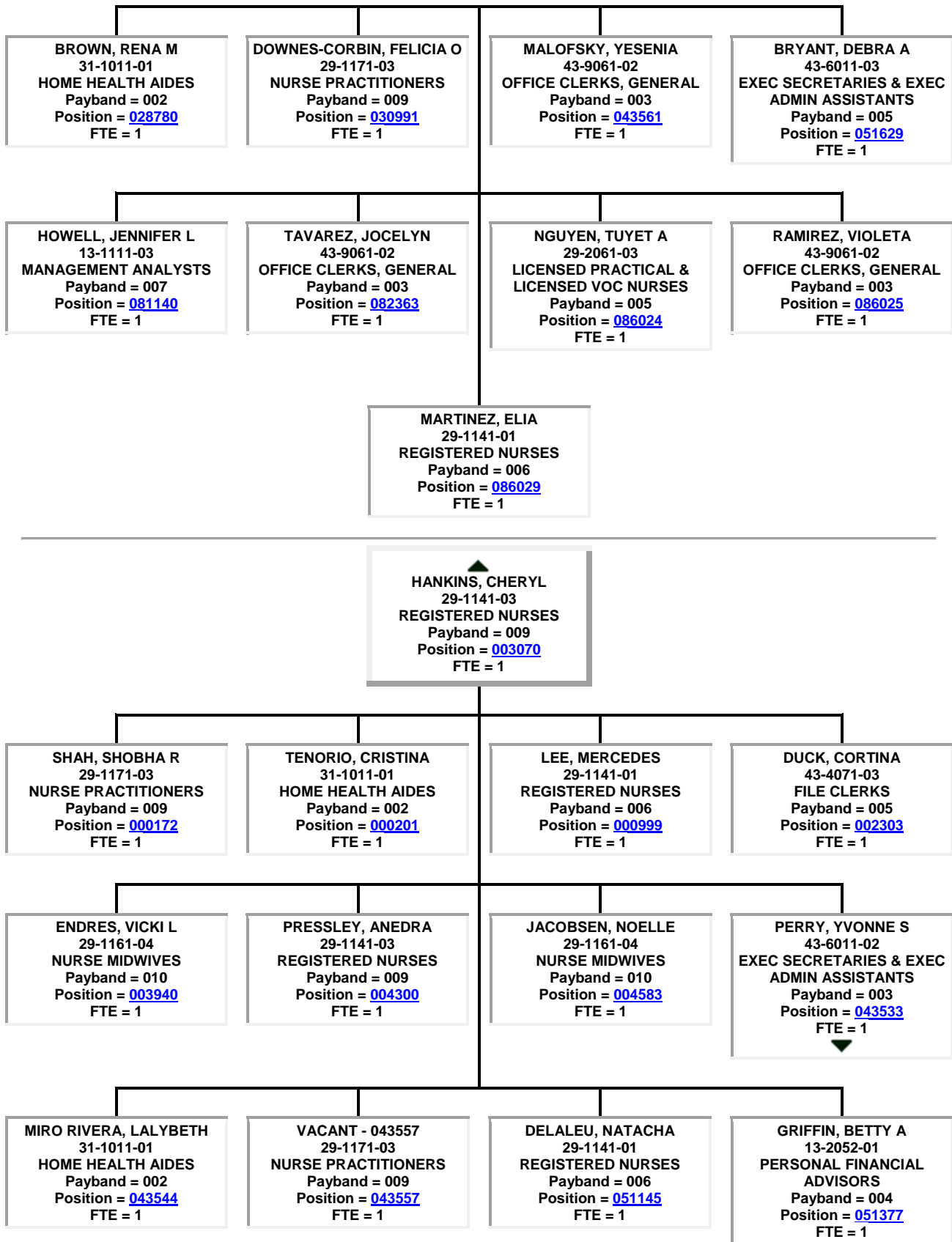


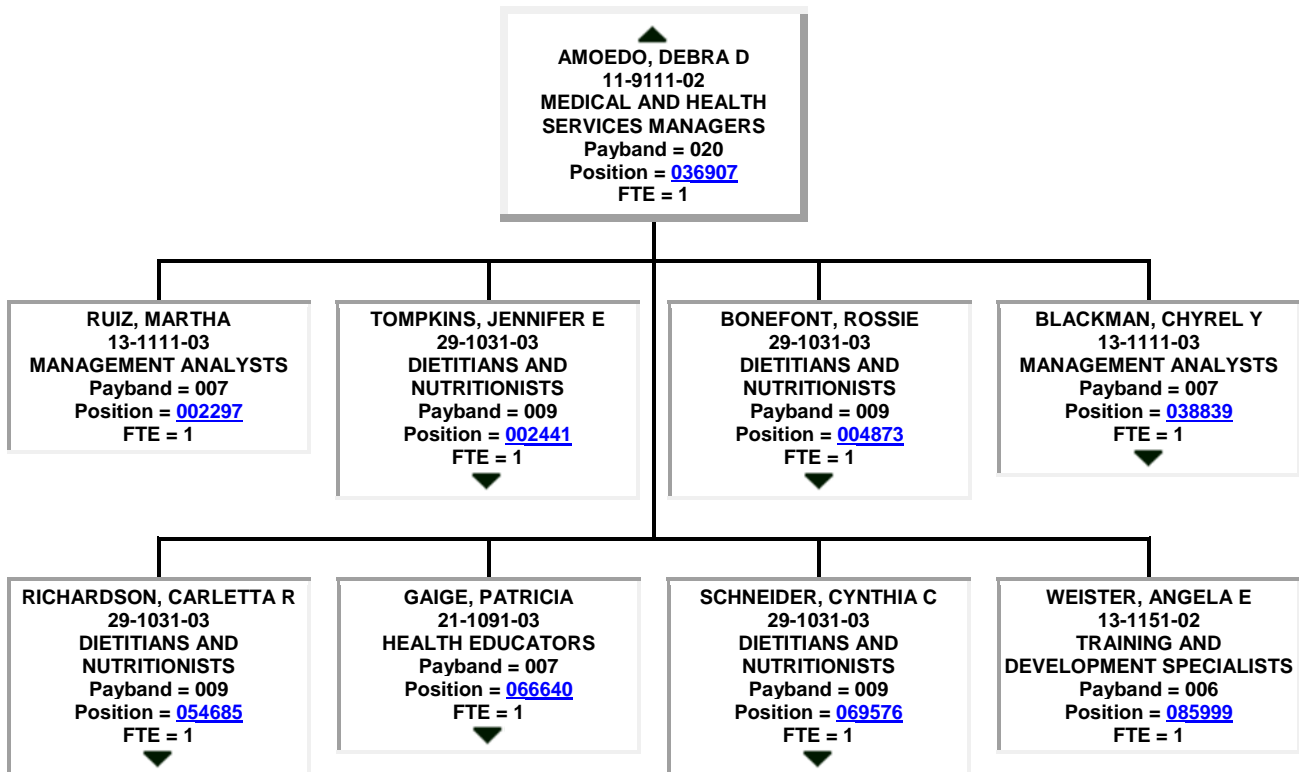
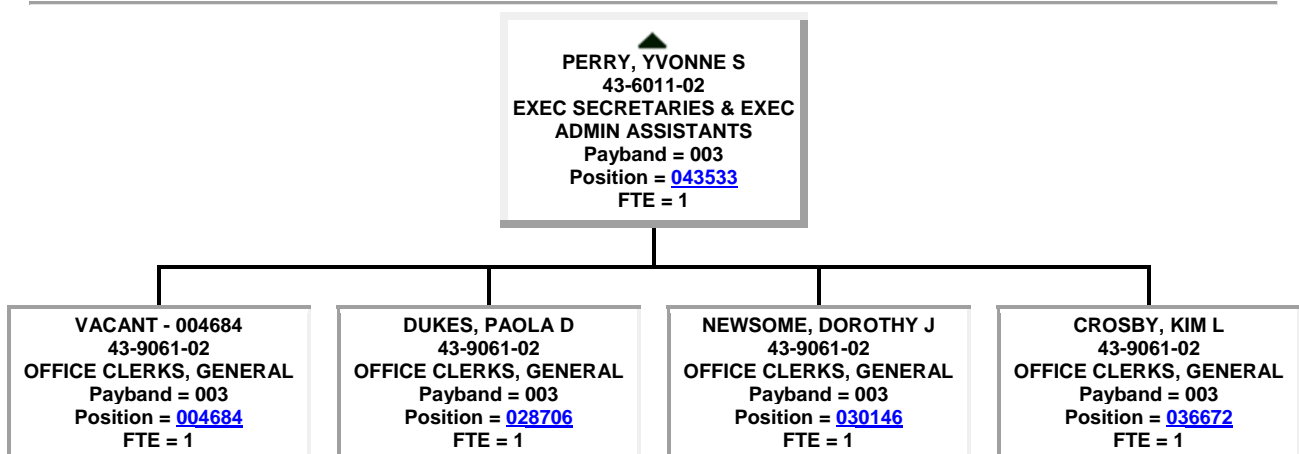


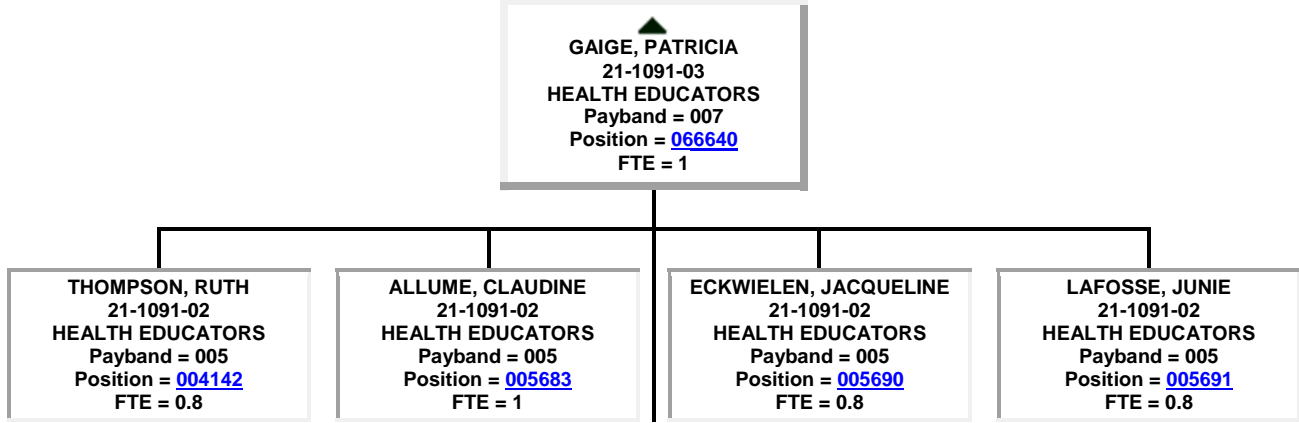
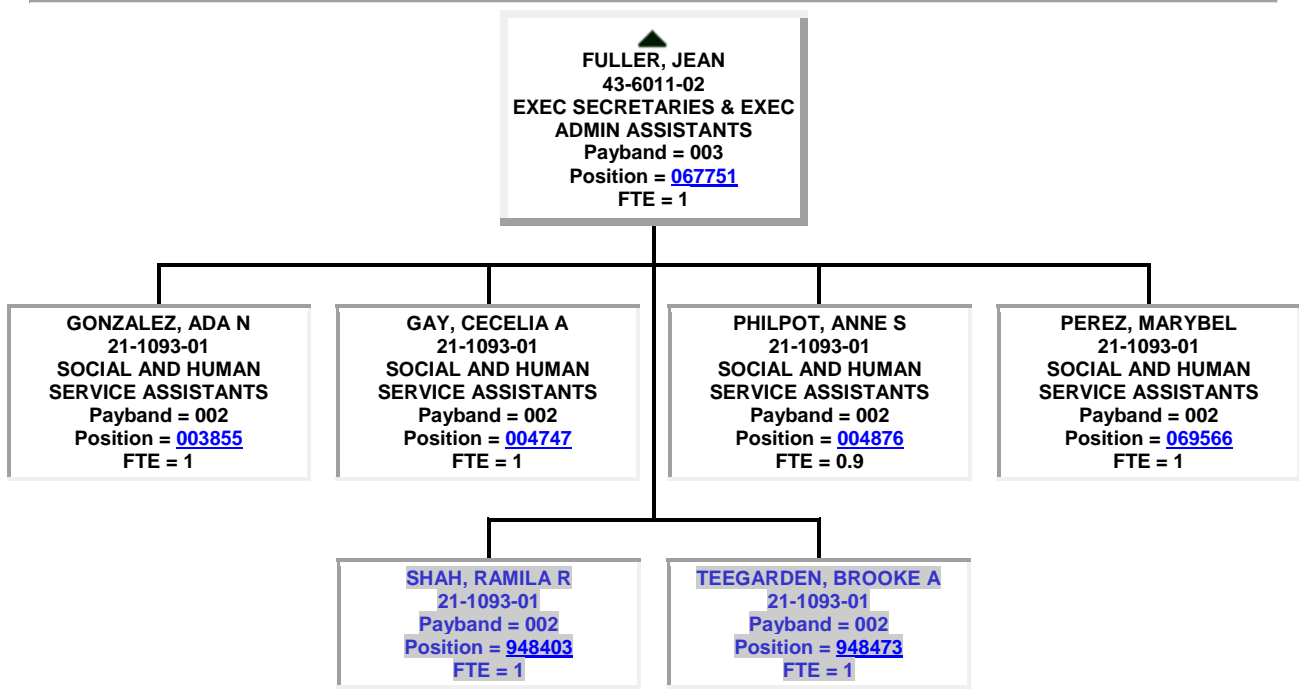
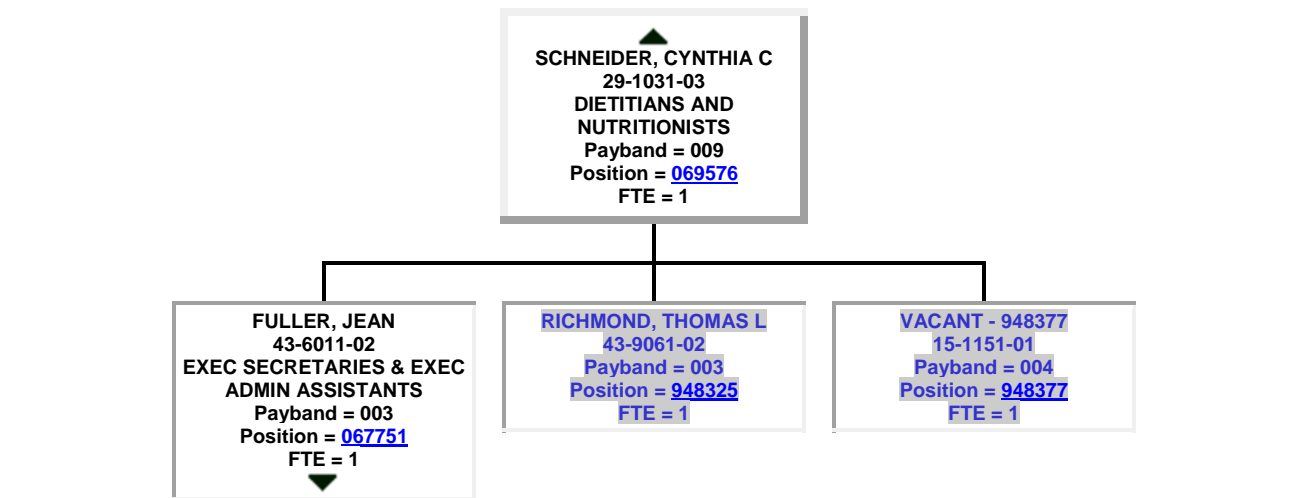


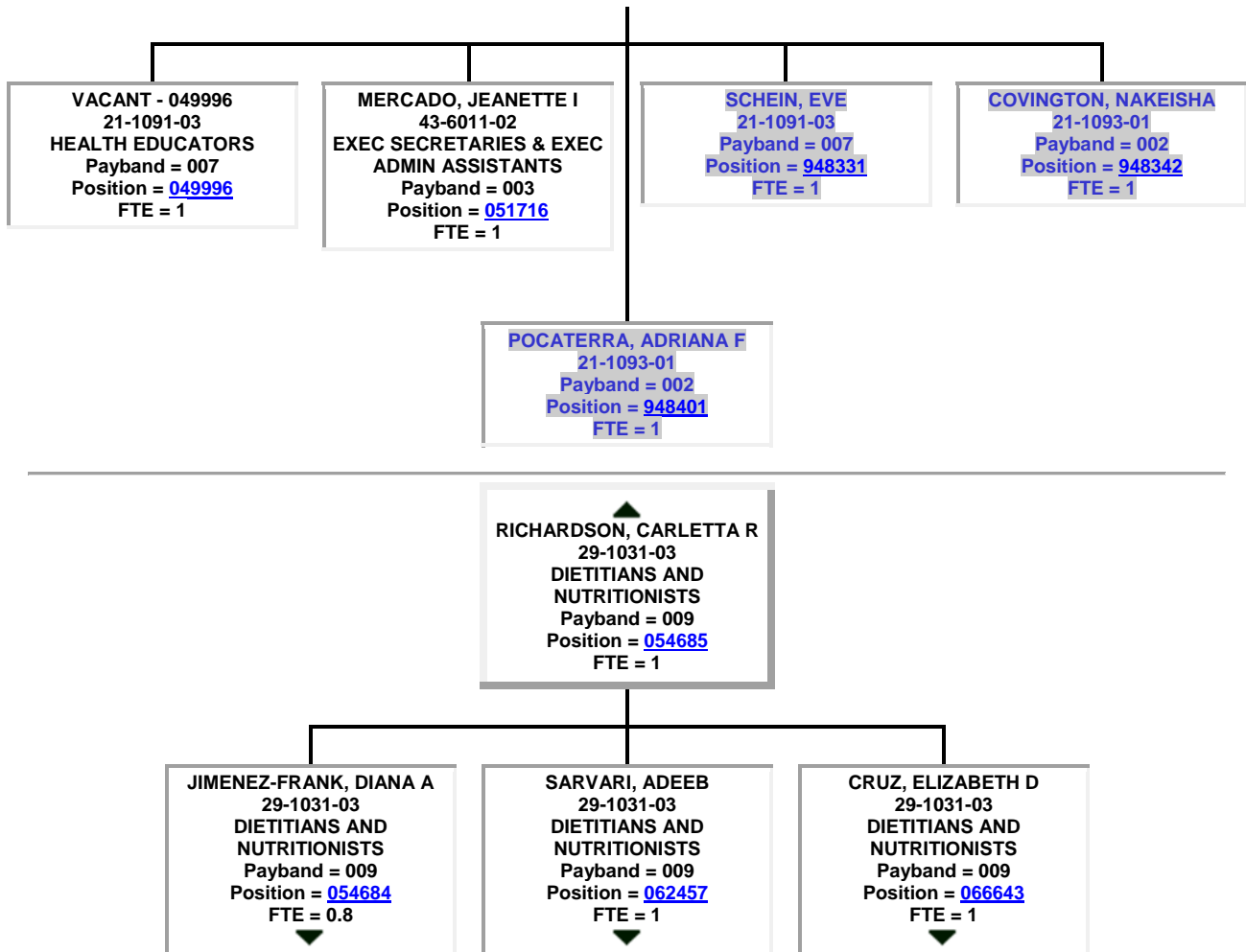


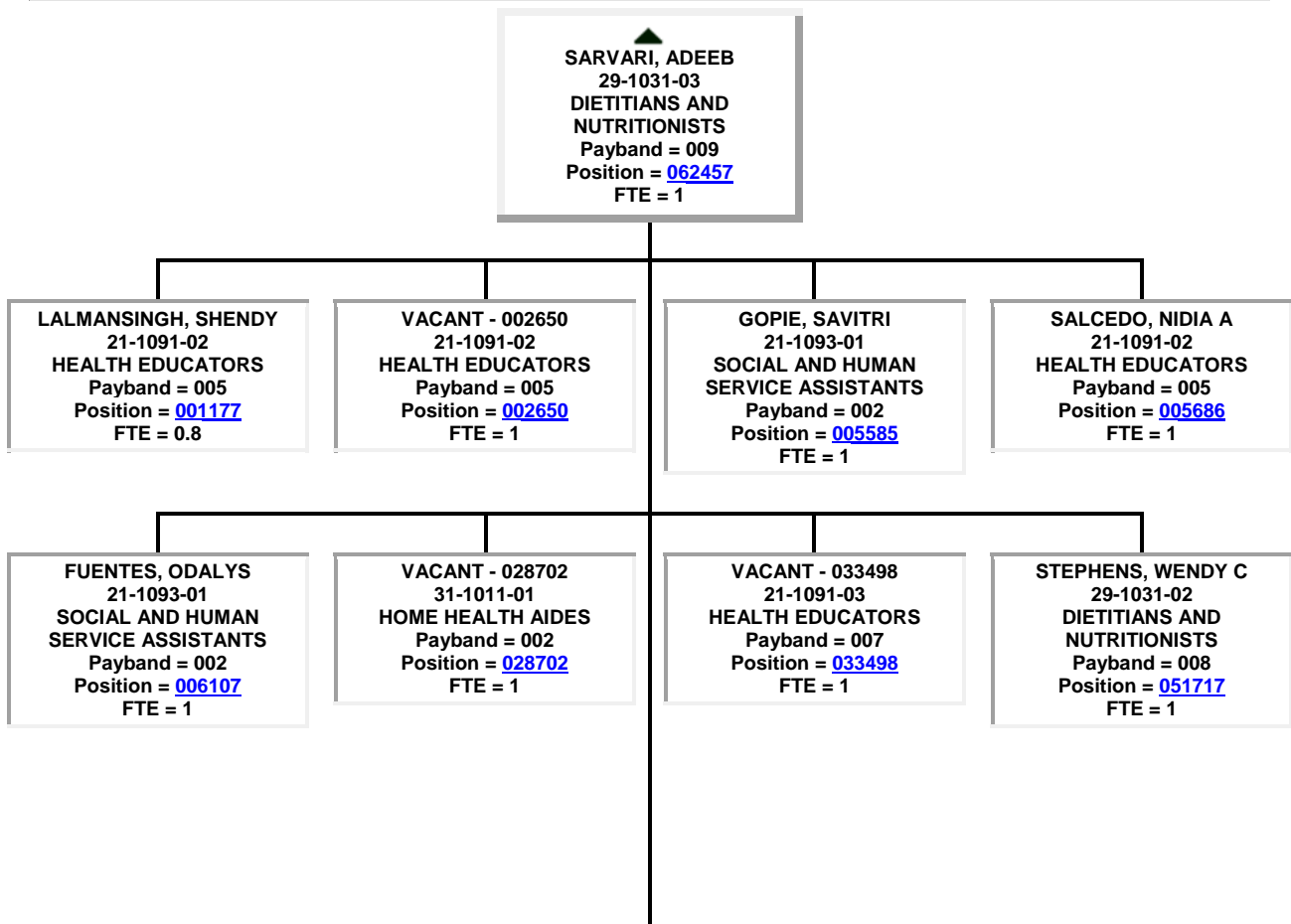
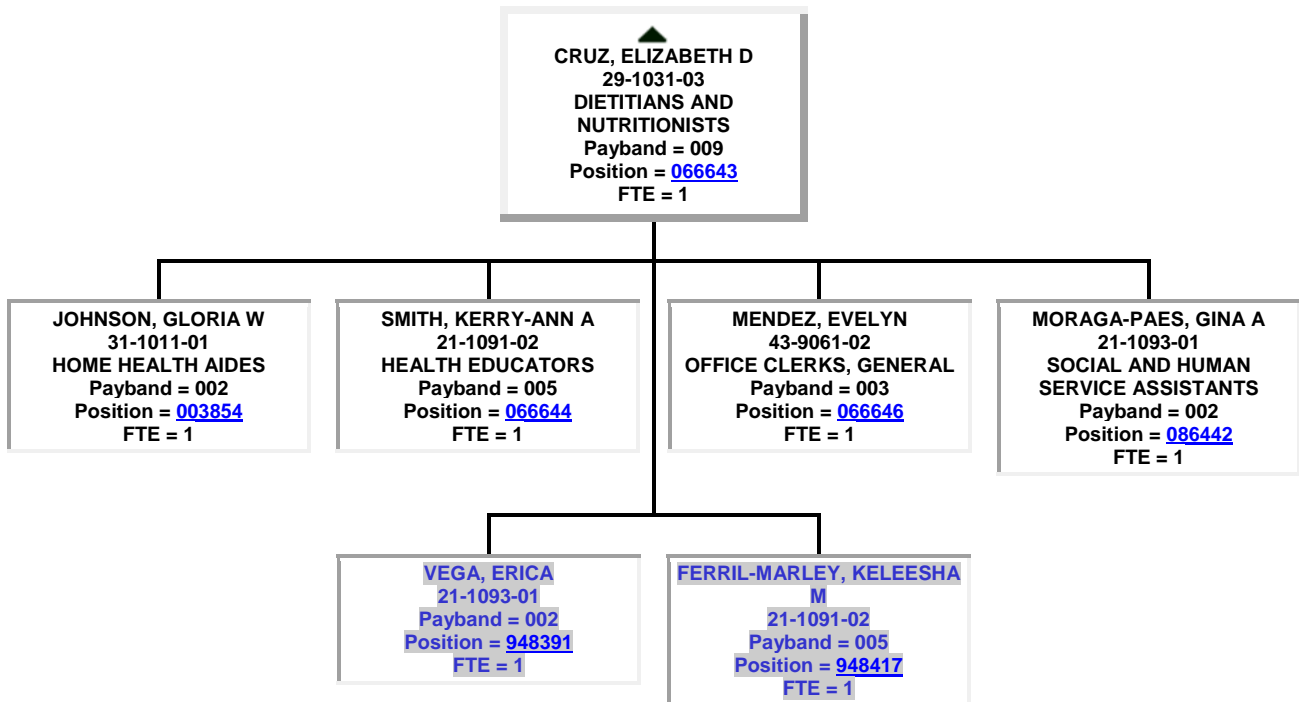


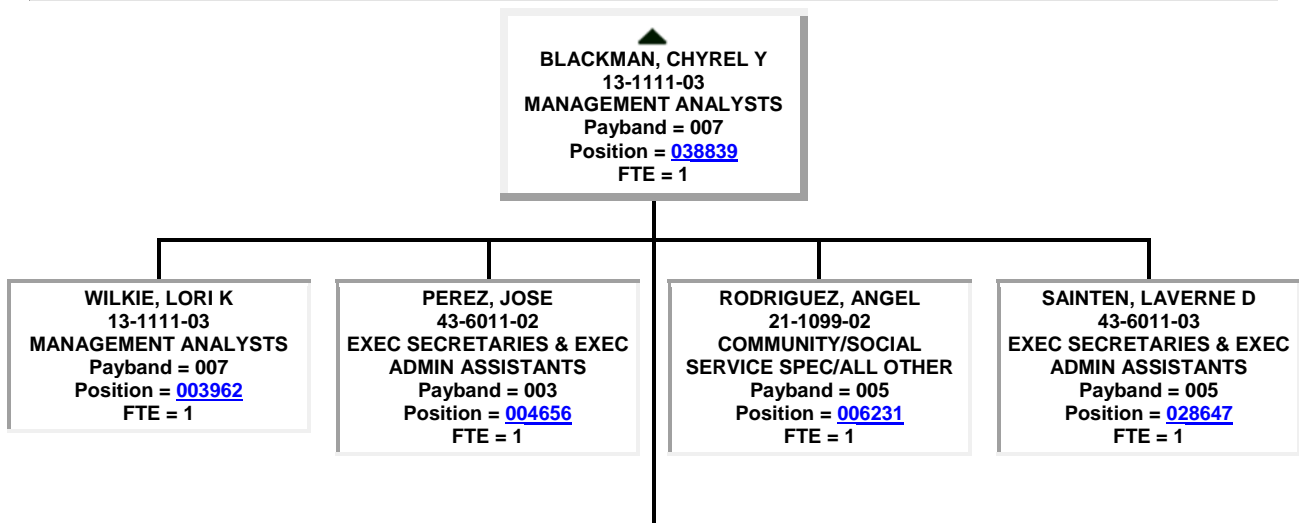
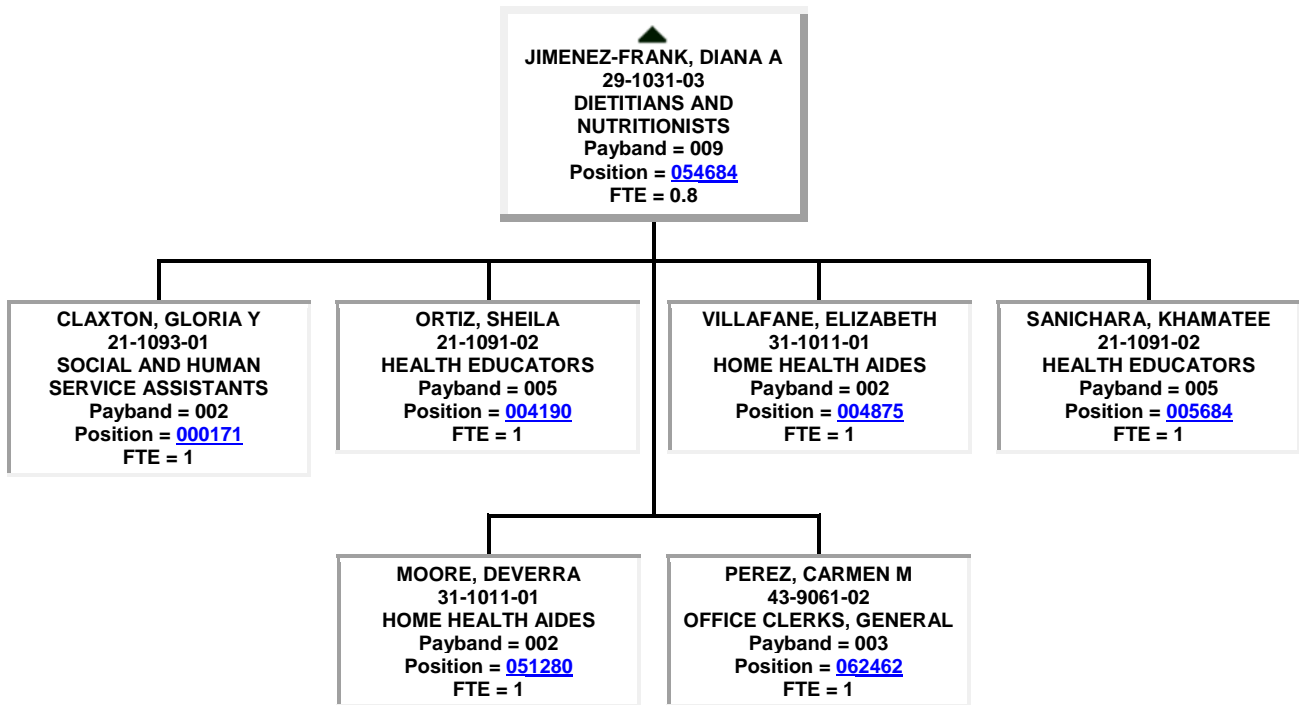
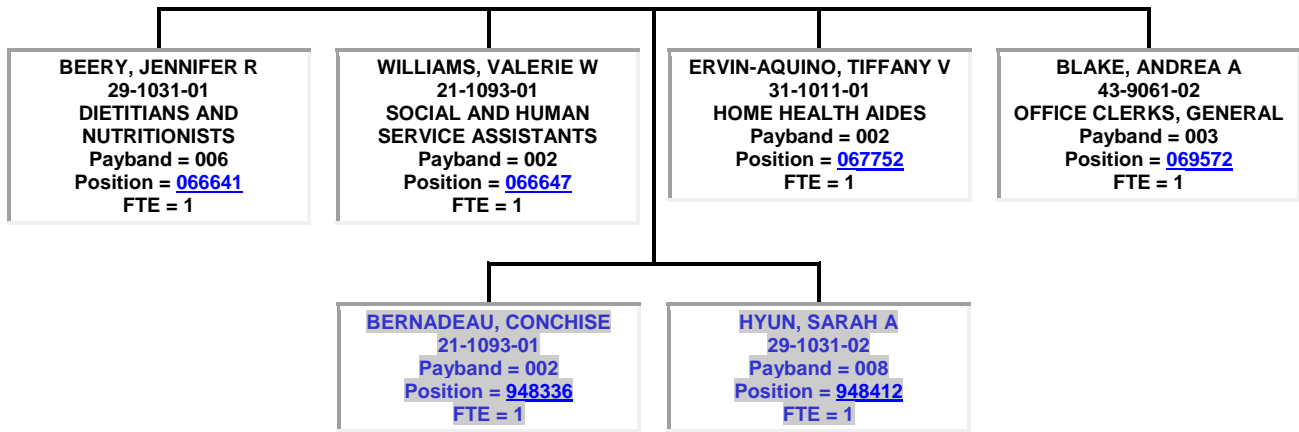












HERNANDEZ, GLORIA S
43-9061-02
Payband = 003
Position = [948337](#)
FTE = 1

BONEFONT, ROSSIE
29-1031-03
DIETITIANS AND
NUTRITIONISTS
Payband = 009
Position = [004873](#)
FTE = 1

RUIZ, VALERIA
29-1031-03
DIETITIANS AND
NUTRITIONISTS
Payband = 009
Position = [028743](#)
FTE = 1

BRYAN, ANGELA M
29-1031-02
DIETITIANS AND
NUTRITIONISTS
Payband = 008
Position = [045894](#)
FTE = 1

VACANT - 049870
29-1031-01
DIETITIANS AND
NUTRITIONISTS
Payband = 006
Position = [049870](#)
FTE = 1

VACANT - 069568
29-1031-02
DIETITIANS AND
NUTRITIONISTS
Payband = 008
Position = [069568](#)
FTE = 1

RUIZ, HILDA
43-6011-03
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 005
Position = [069571](#)
FTE = 1

RUIZ, HILDA
43-6011-03
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 005
Position = [069571](#)
FTE = 1

ACOSTA, SILVIA P
21-1093-01
SOCIAL AND HUMAN
SERVICE ASSISTANTS
Payband = 002
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TORRES, ISYS A
31-1011-01
HOME HEALTH AIDES
Payband = 002
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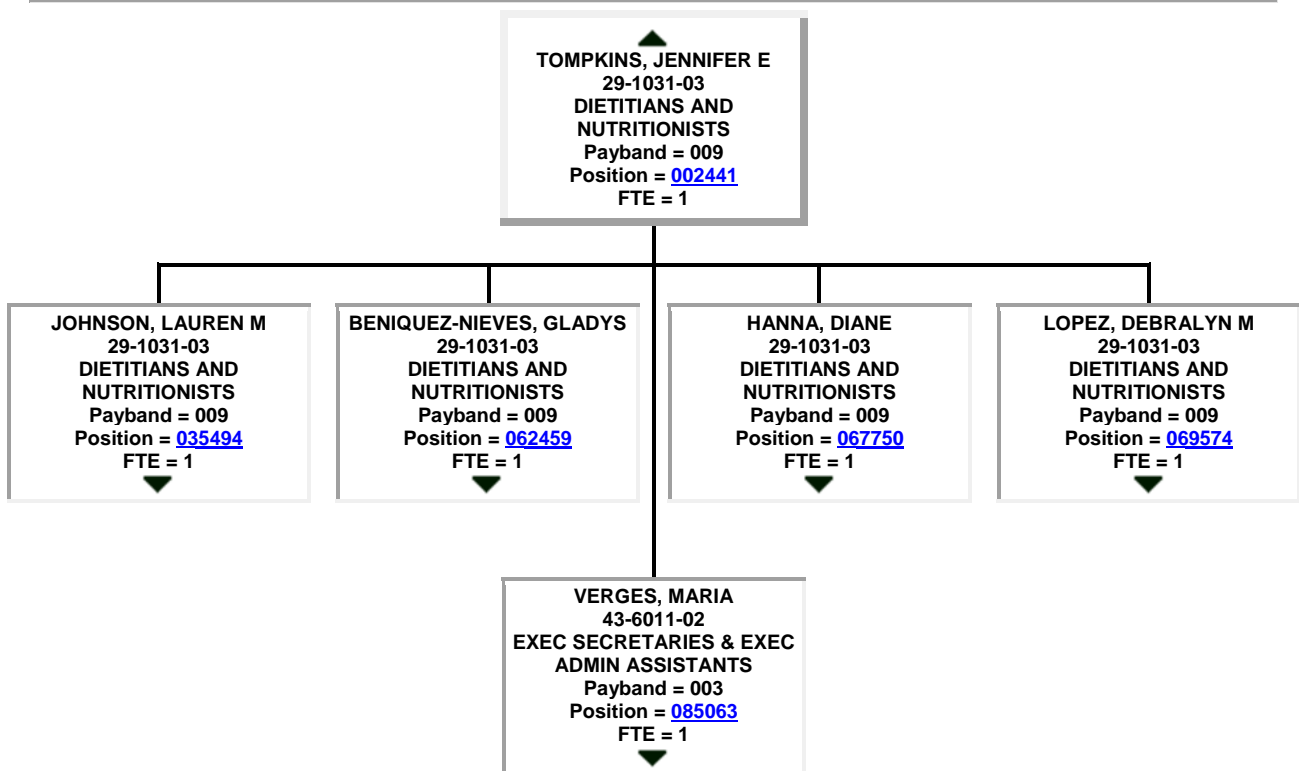
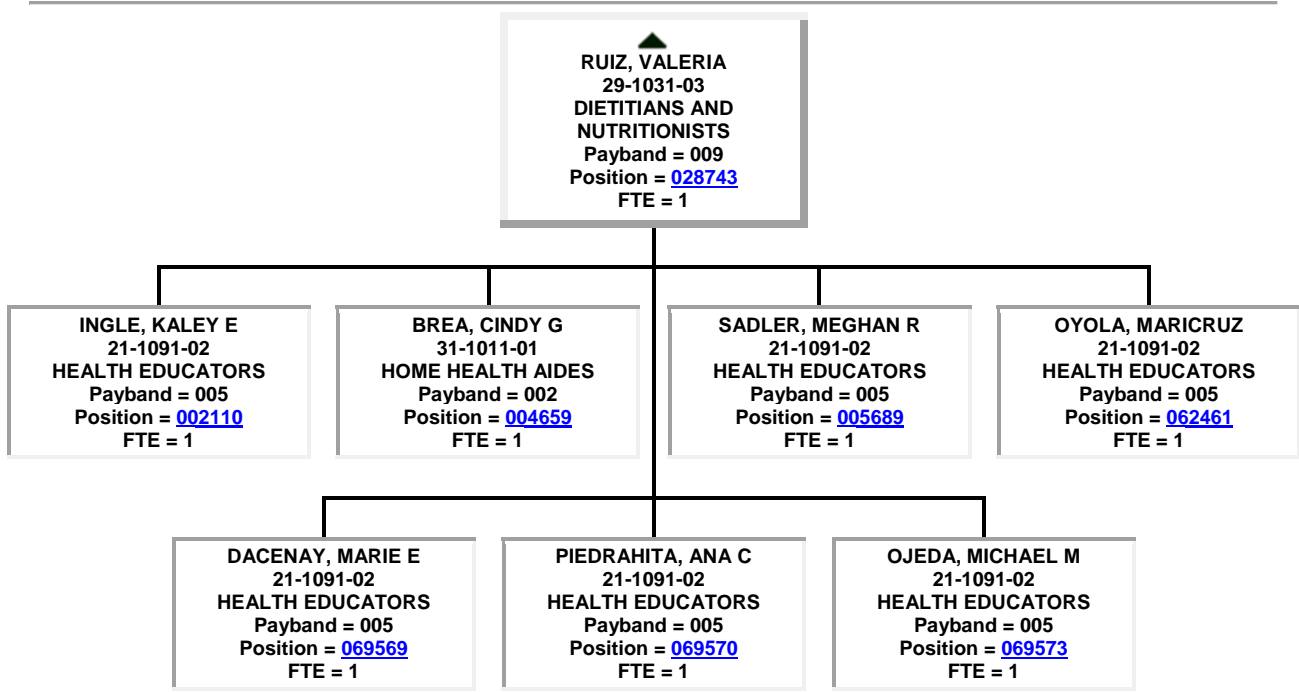
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SOCIAL AND HUMAN
SERVICE ASSISTANTS
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Position = [004077](#)
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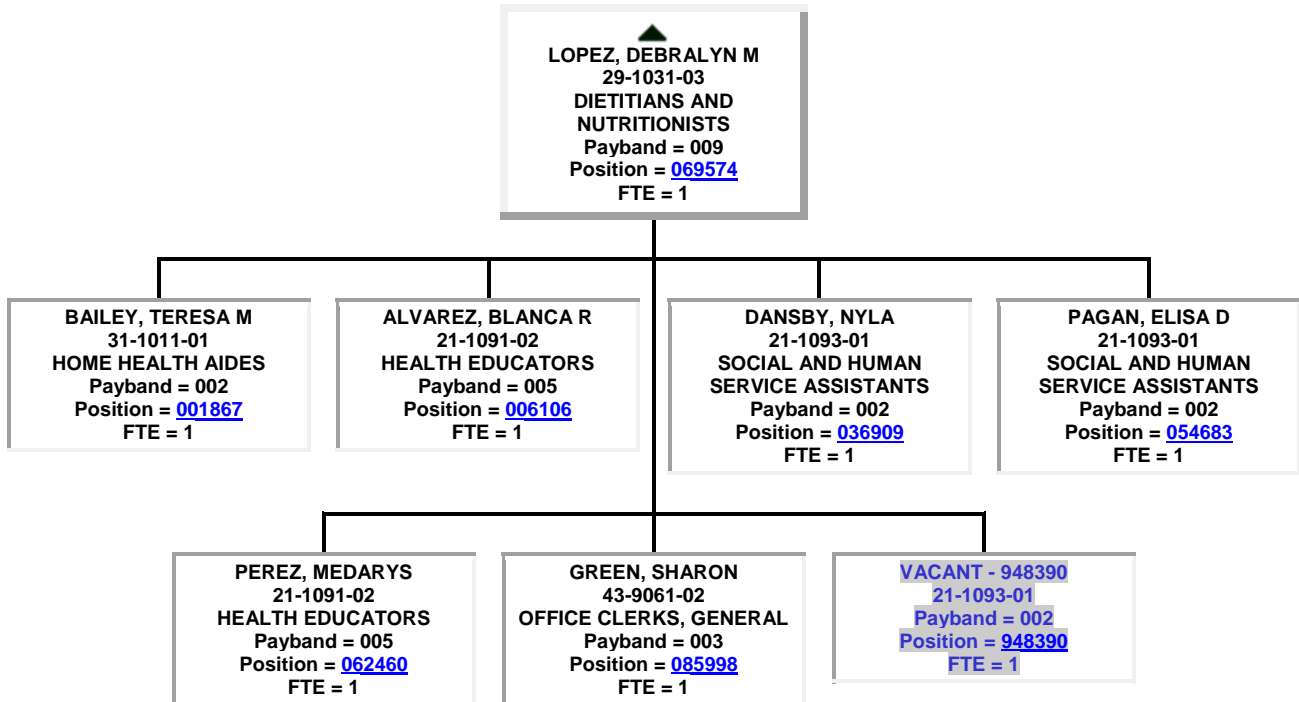
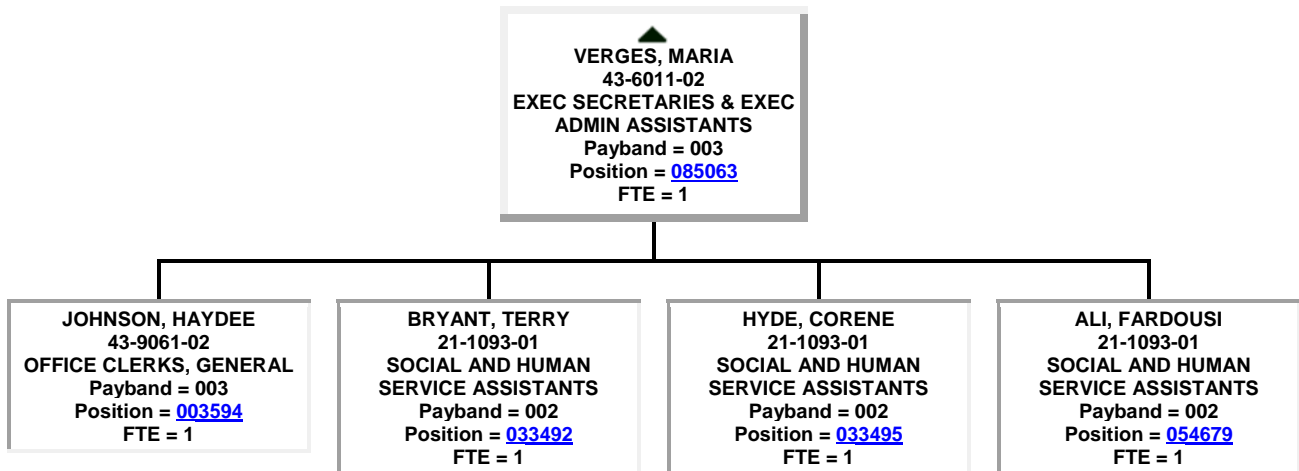
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SERVICE ASSISTANTS
Payband = 002
Position = [033493](#)
FTE = 1

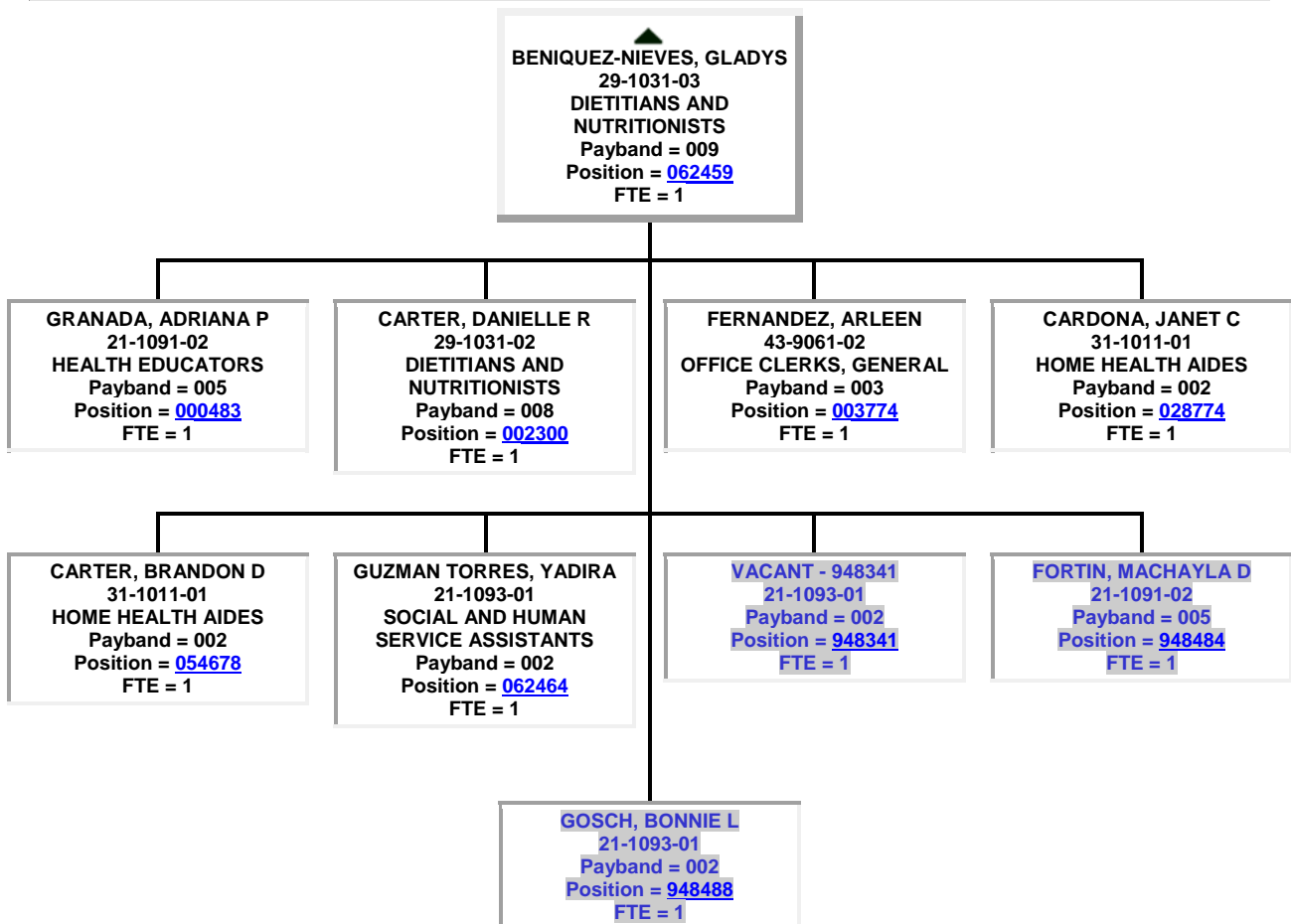
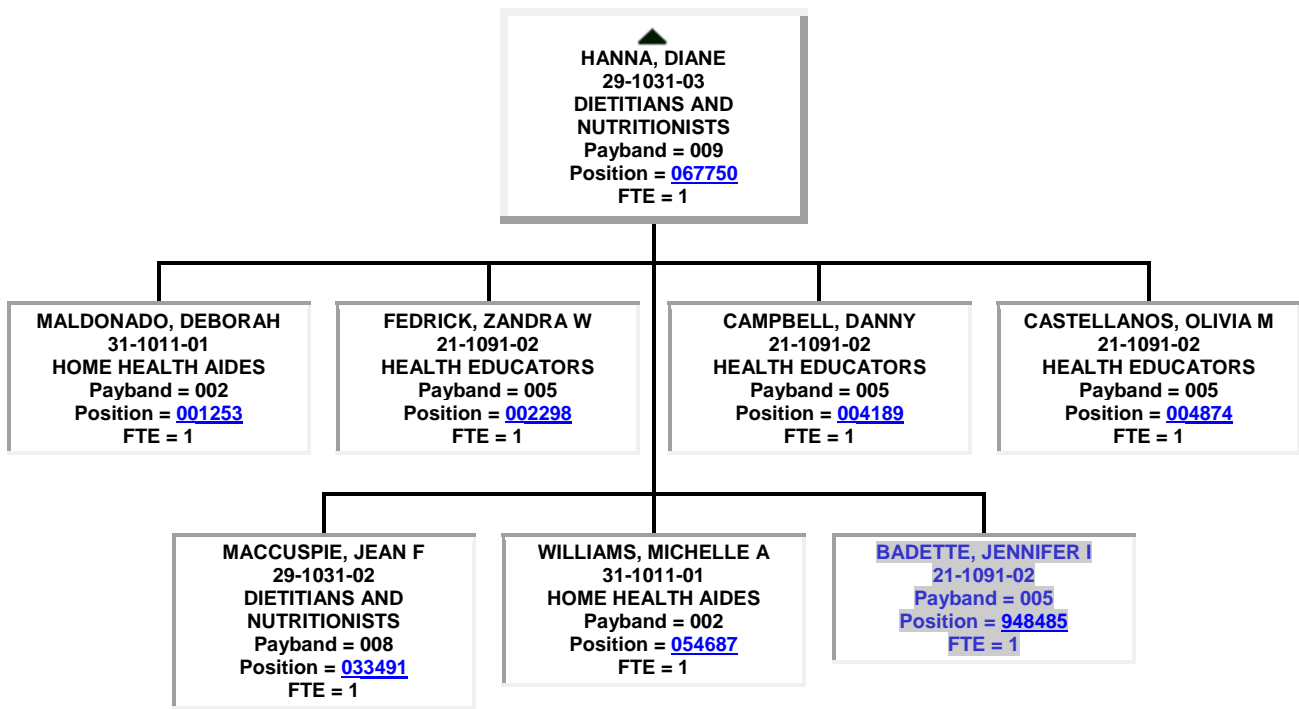
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SOCIAL AND HUMAN
SERVICE ASSISTANTS
Payband = 002
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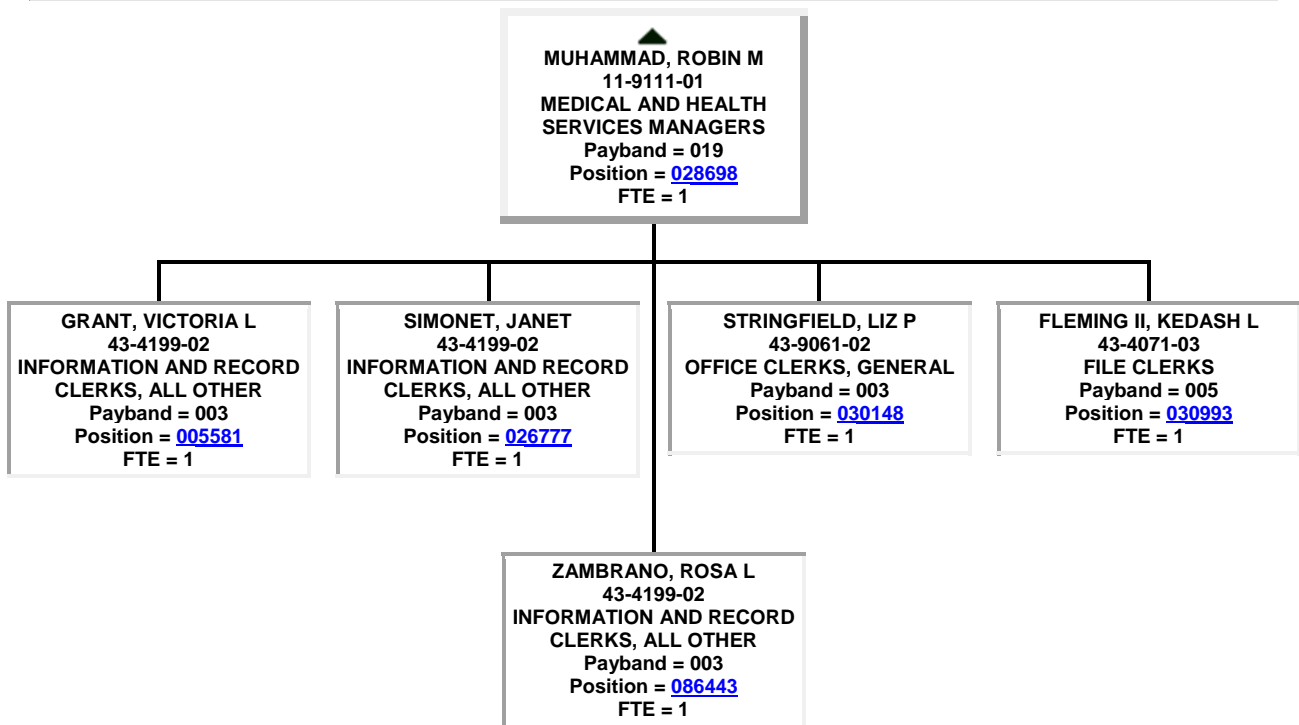
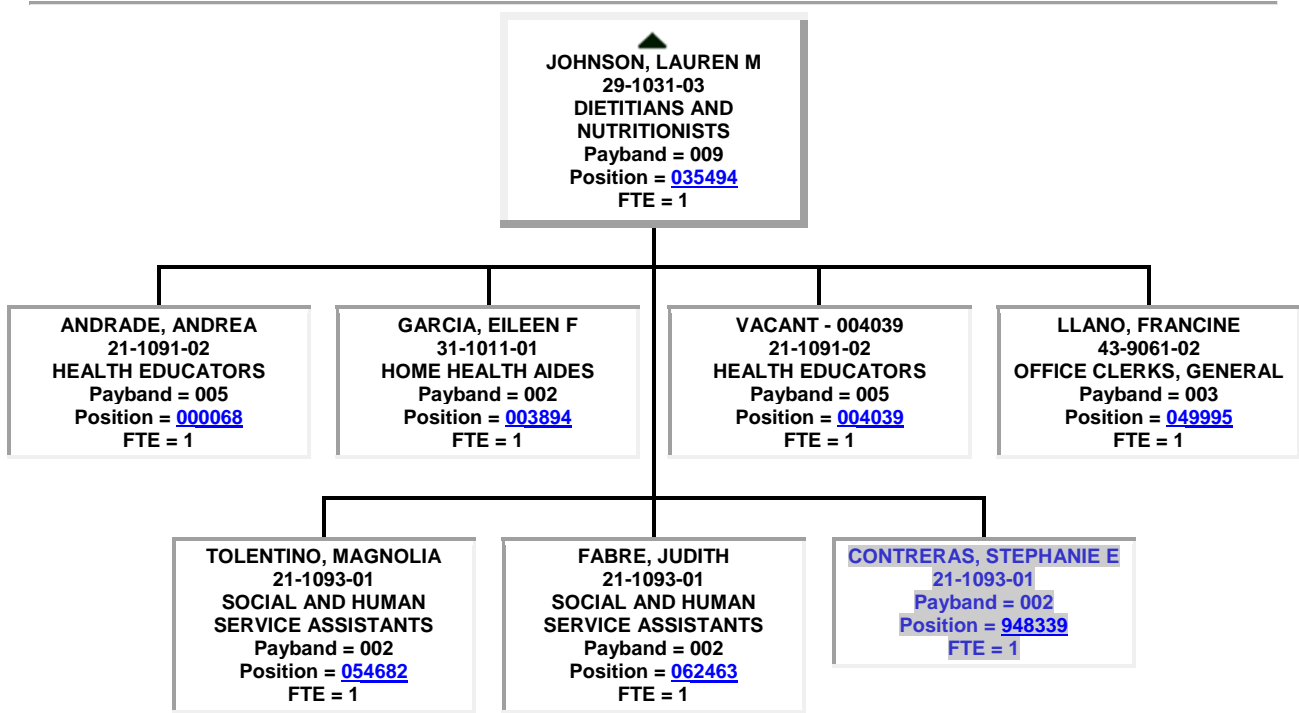
VACANT - 948362
21-1093-01
Payband = 002
Position = [948362](#)
FTE = 1

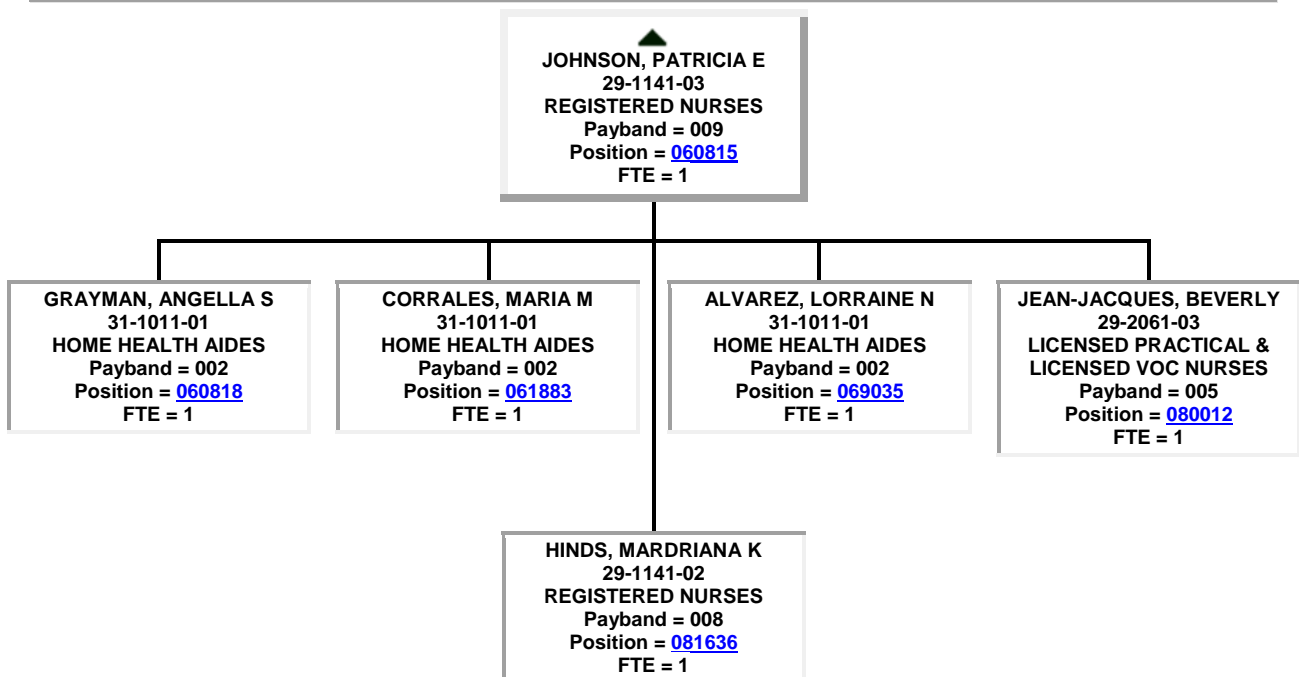
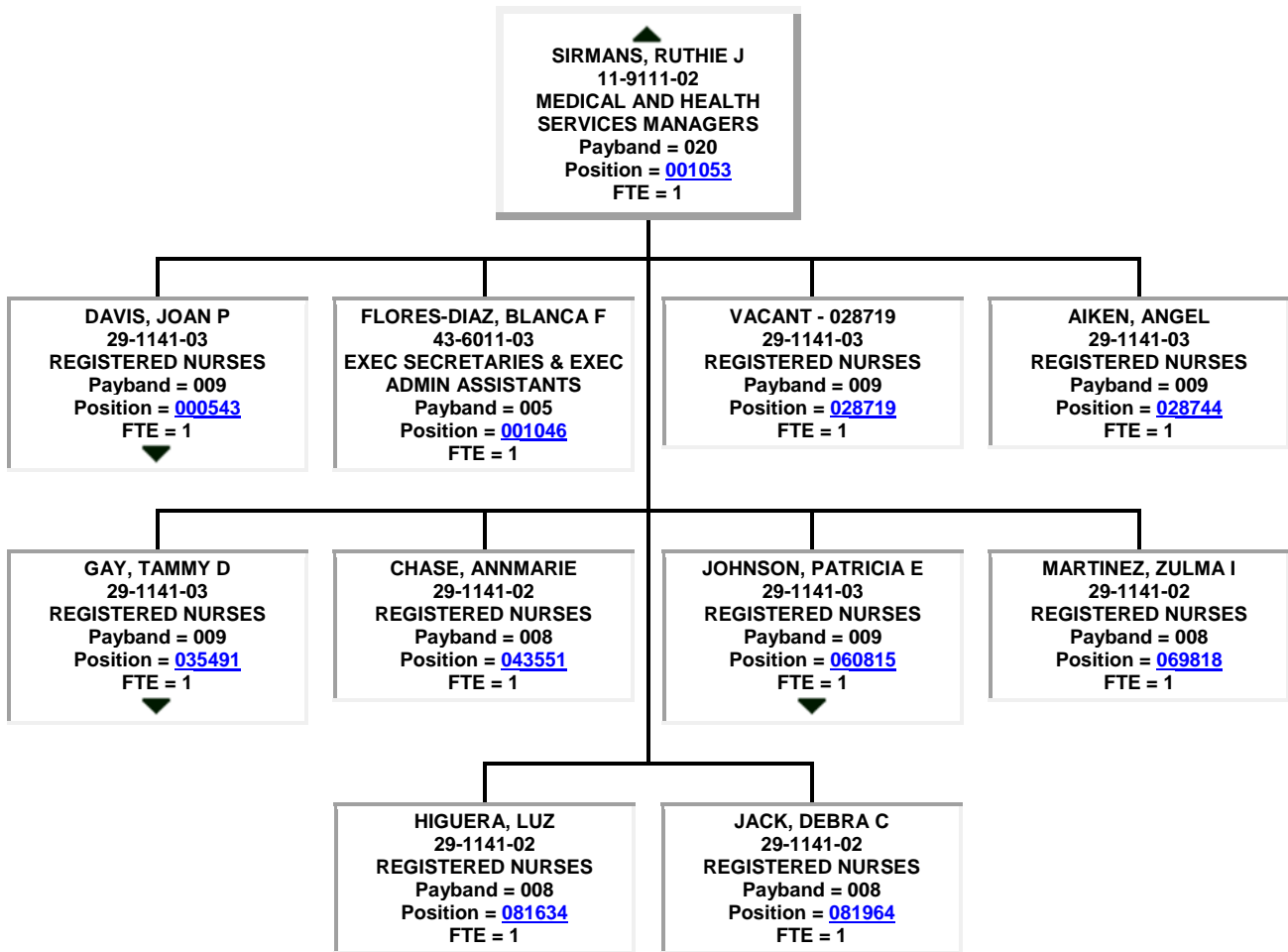
ZENEA, ARLETYS
21-1093-01
Payband = 002
Position = [948472](#)
FTE = 1

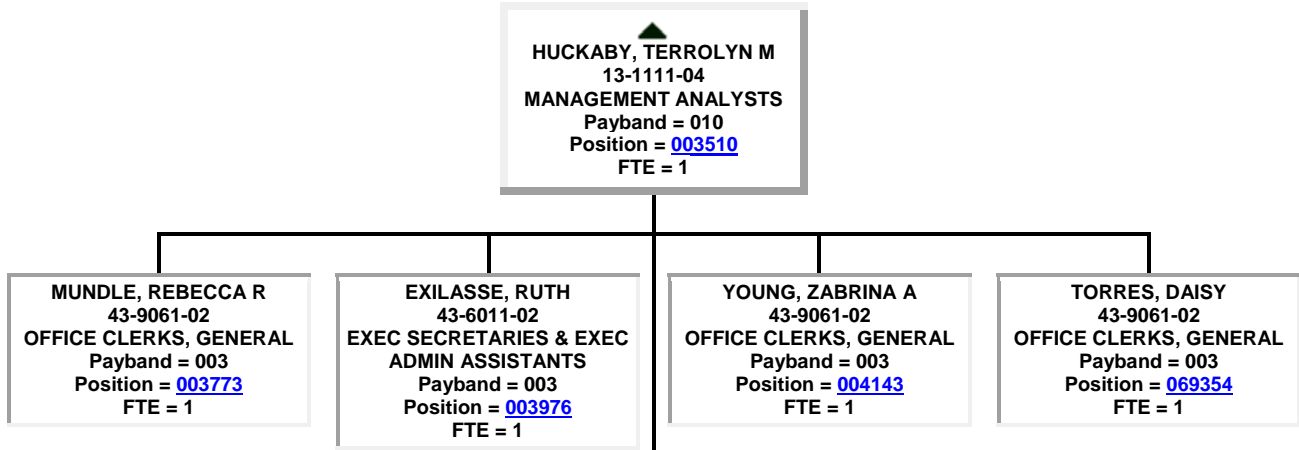
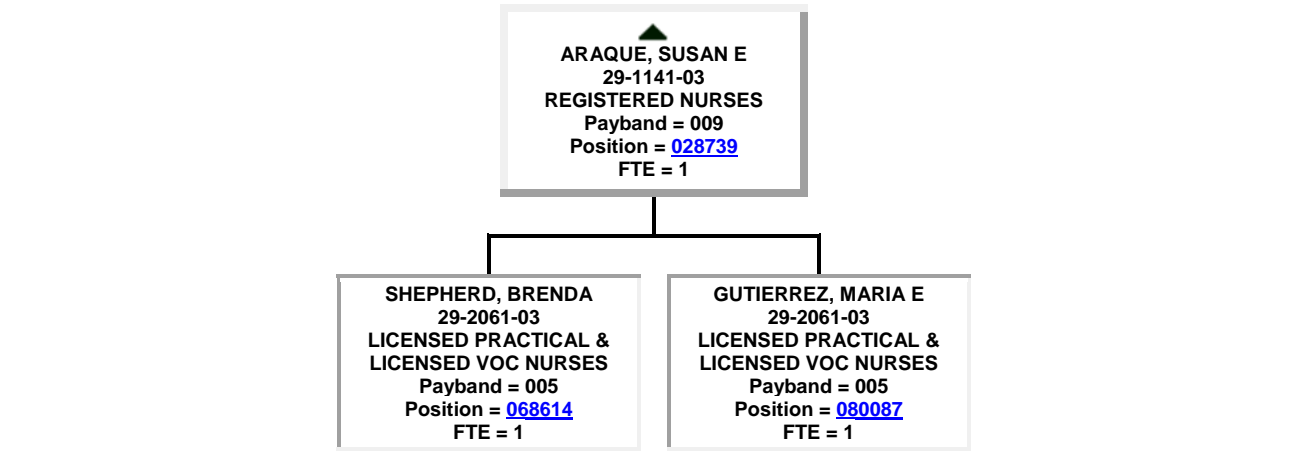
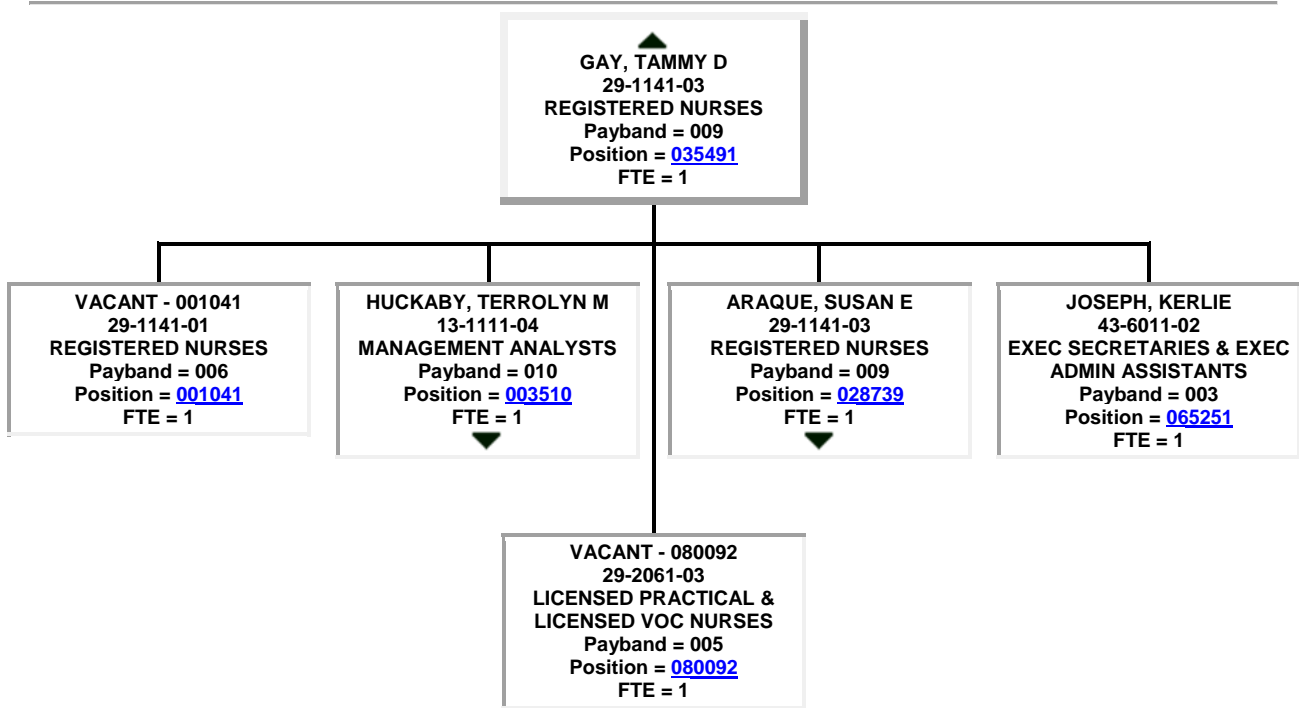


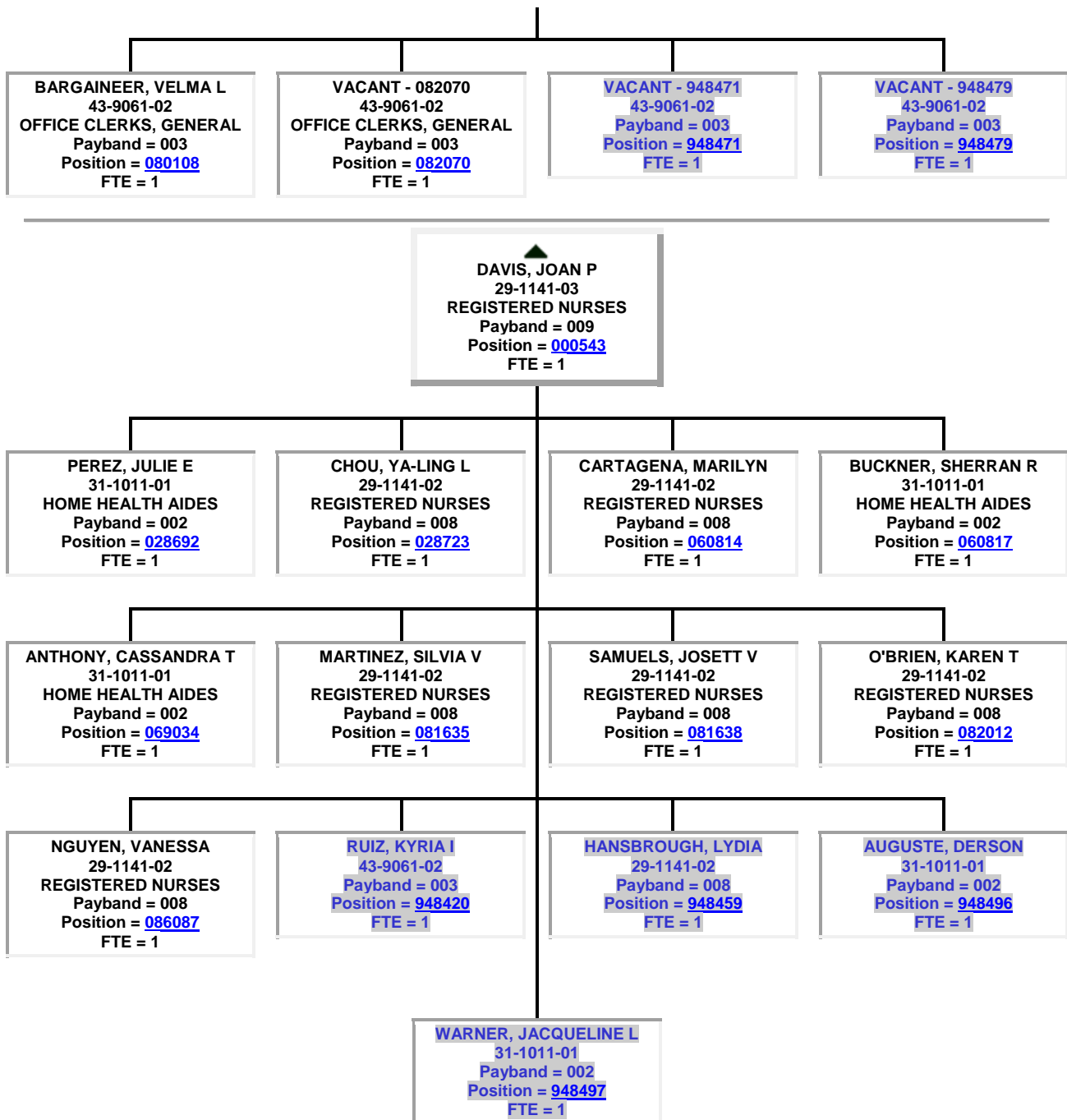


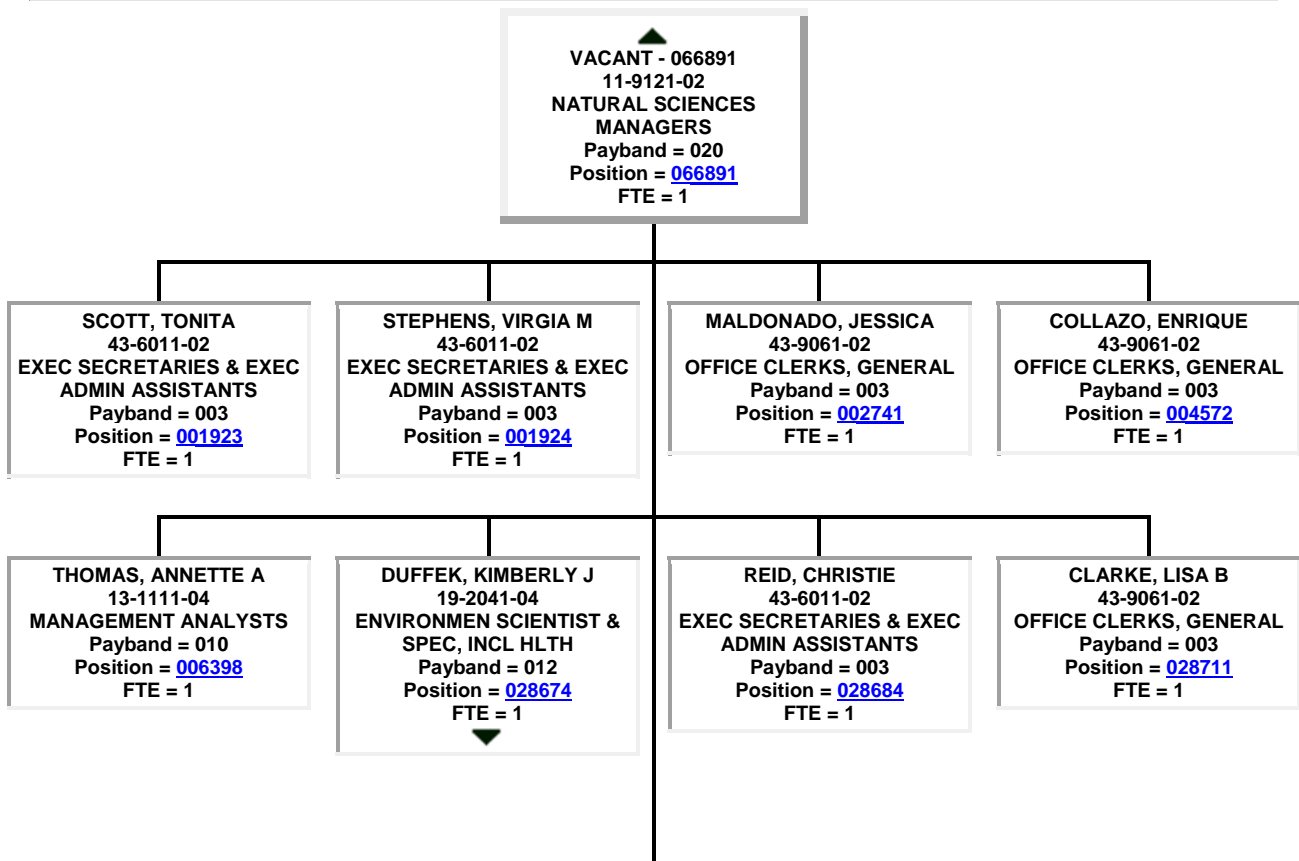
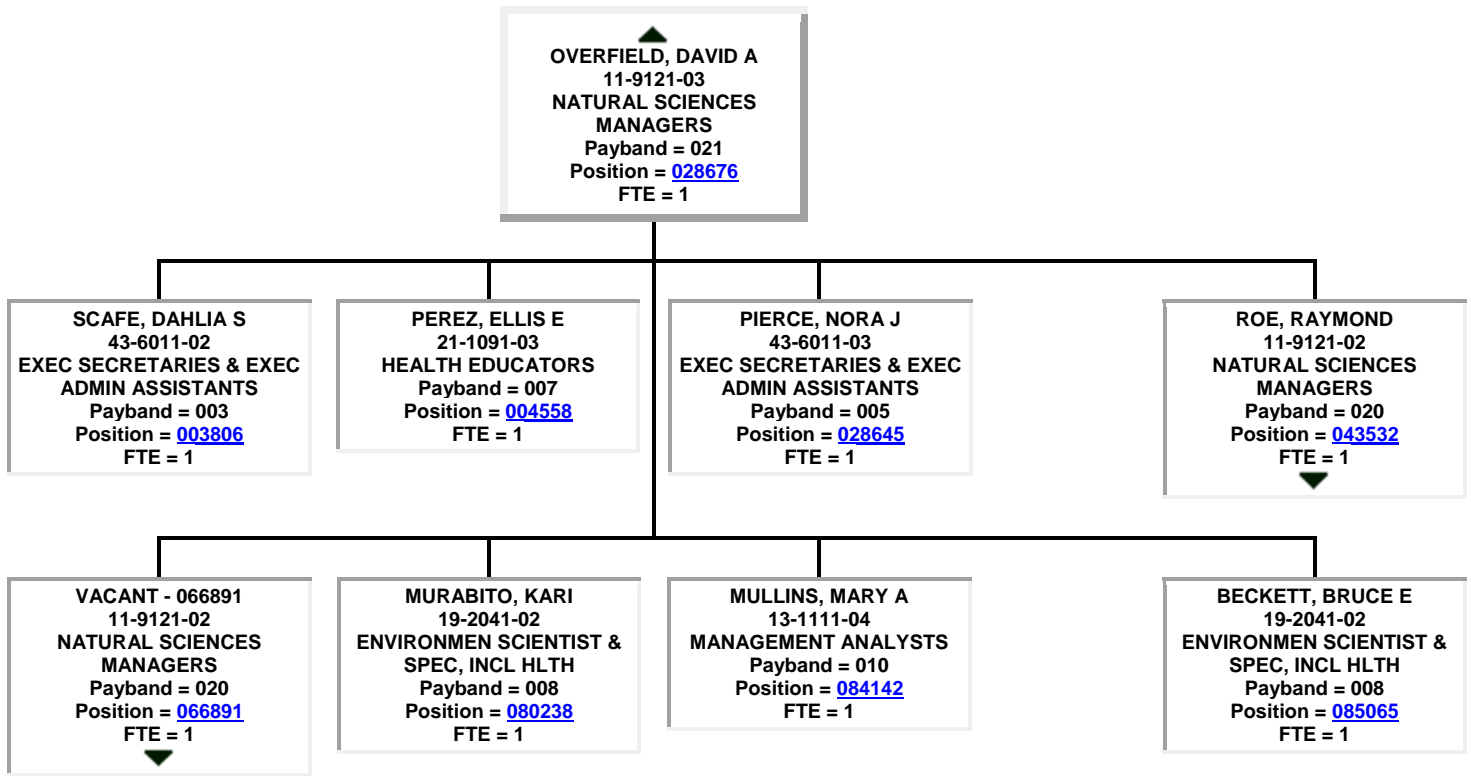


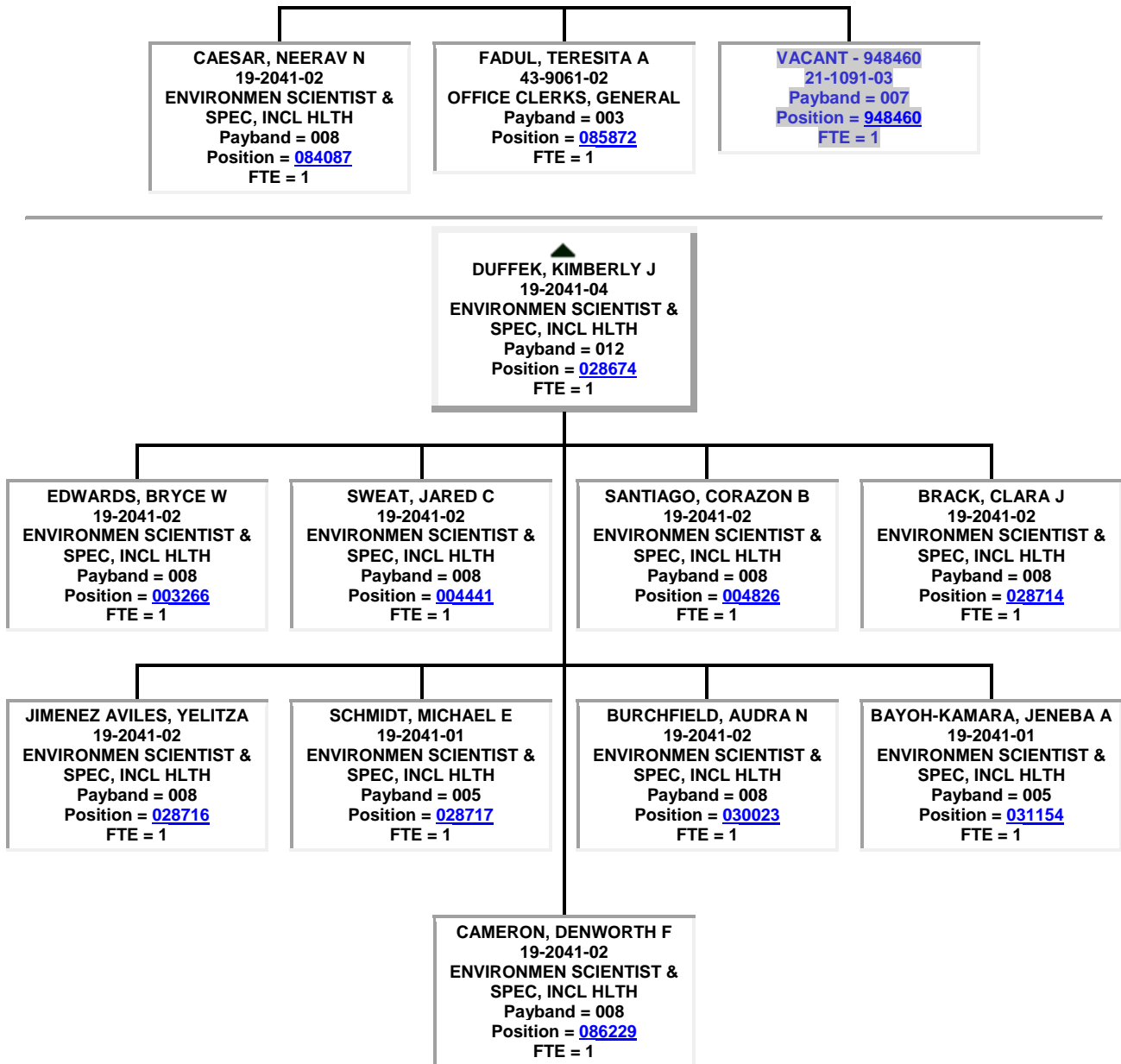


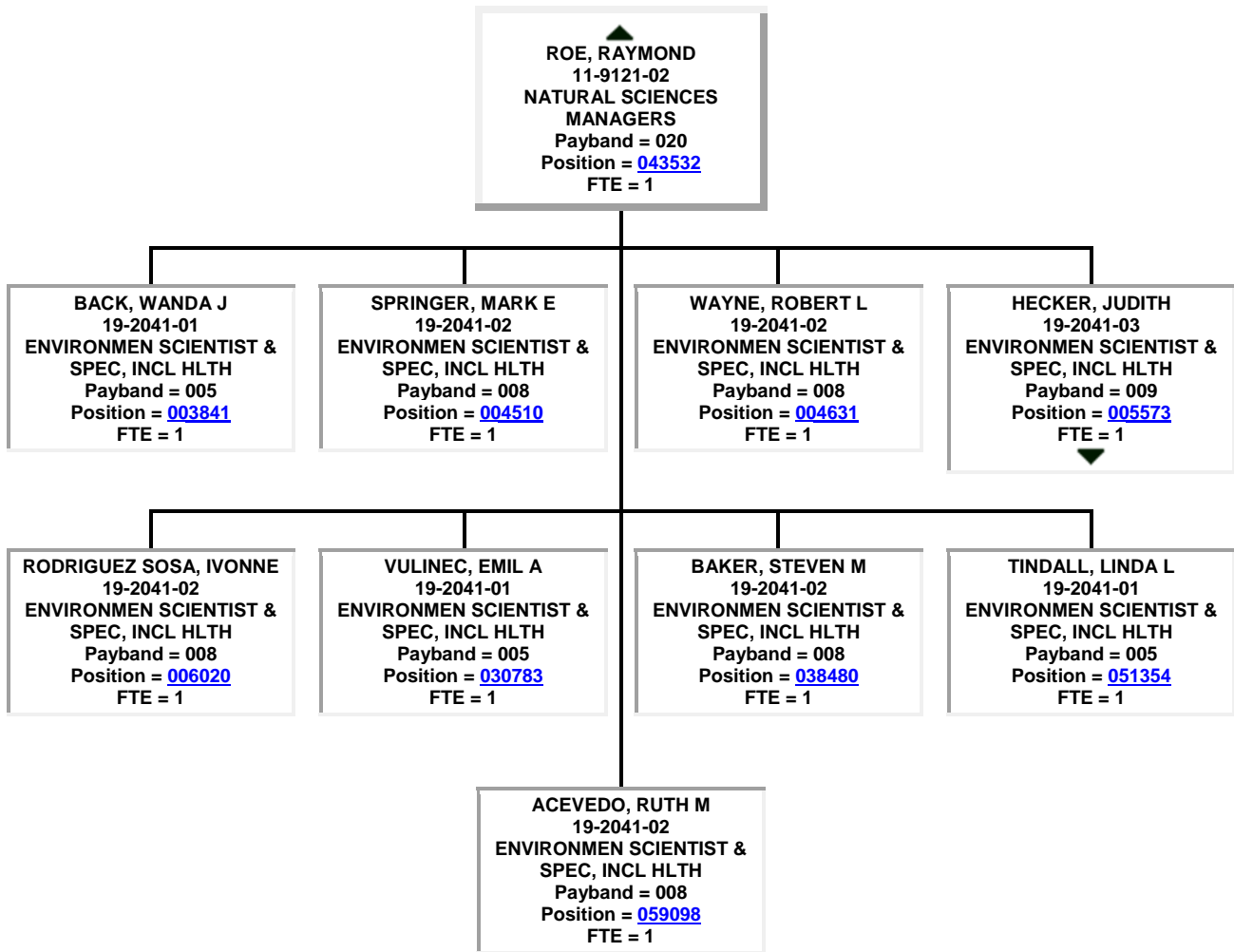


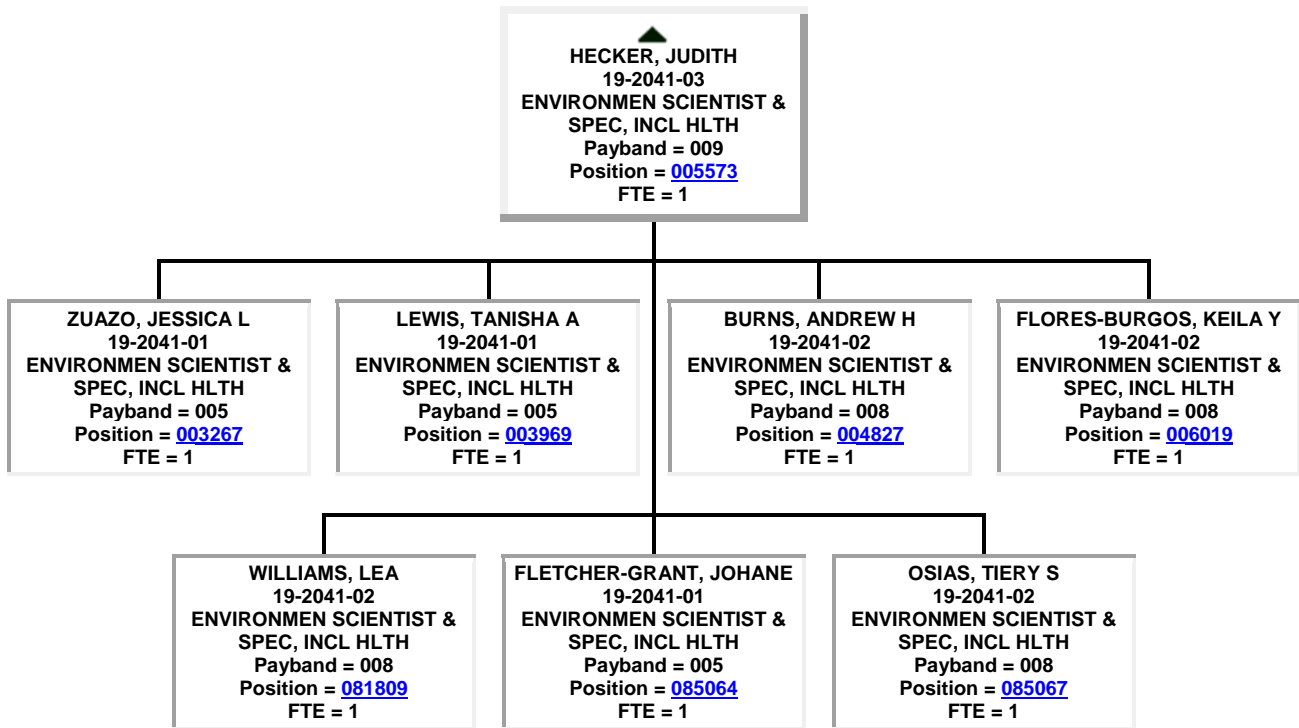


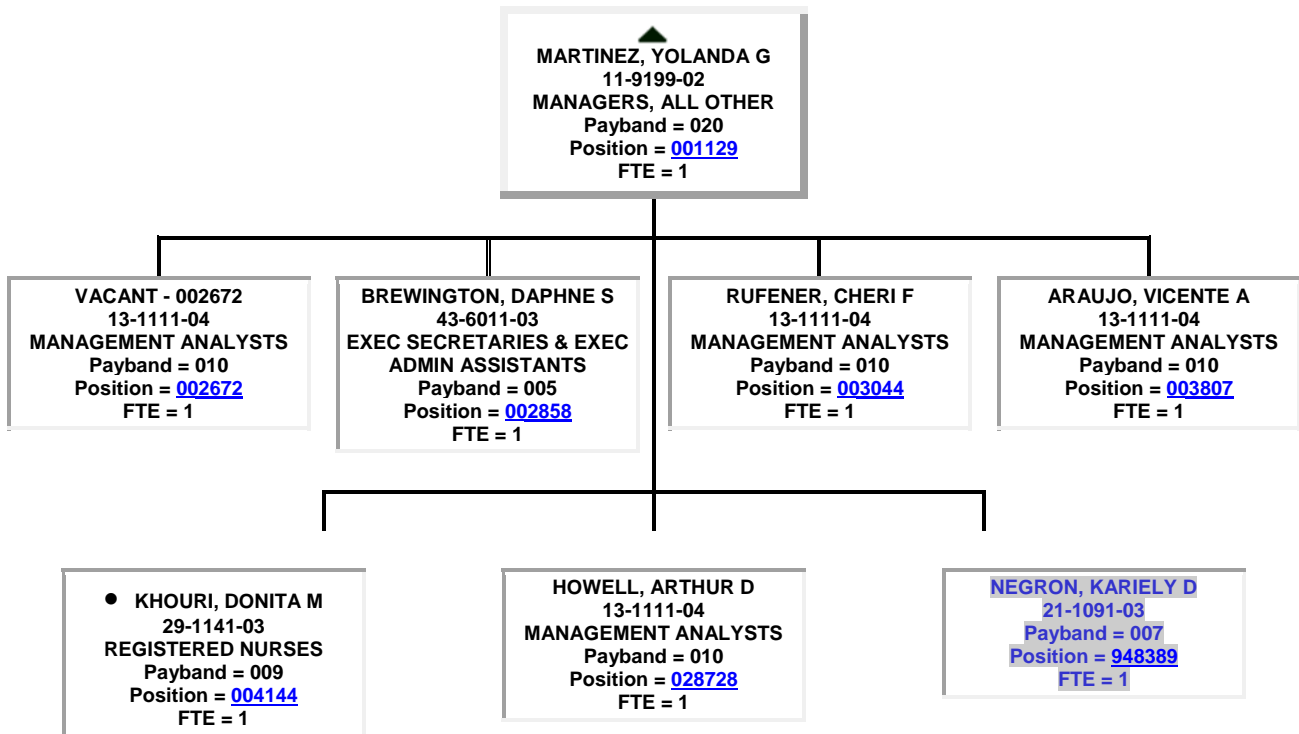




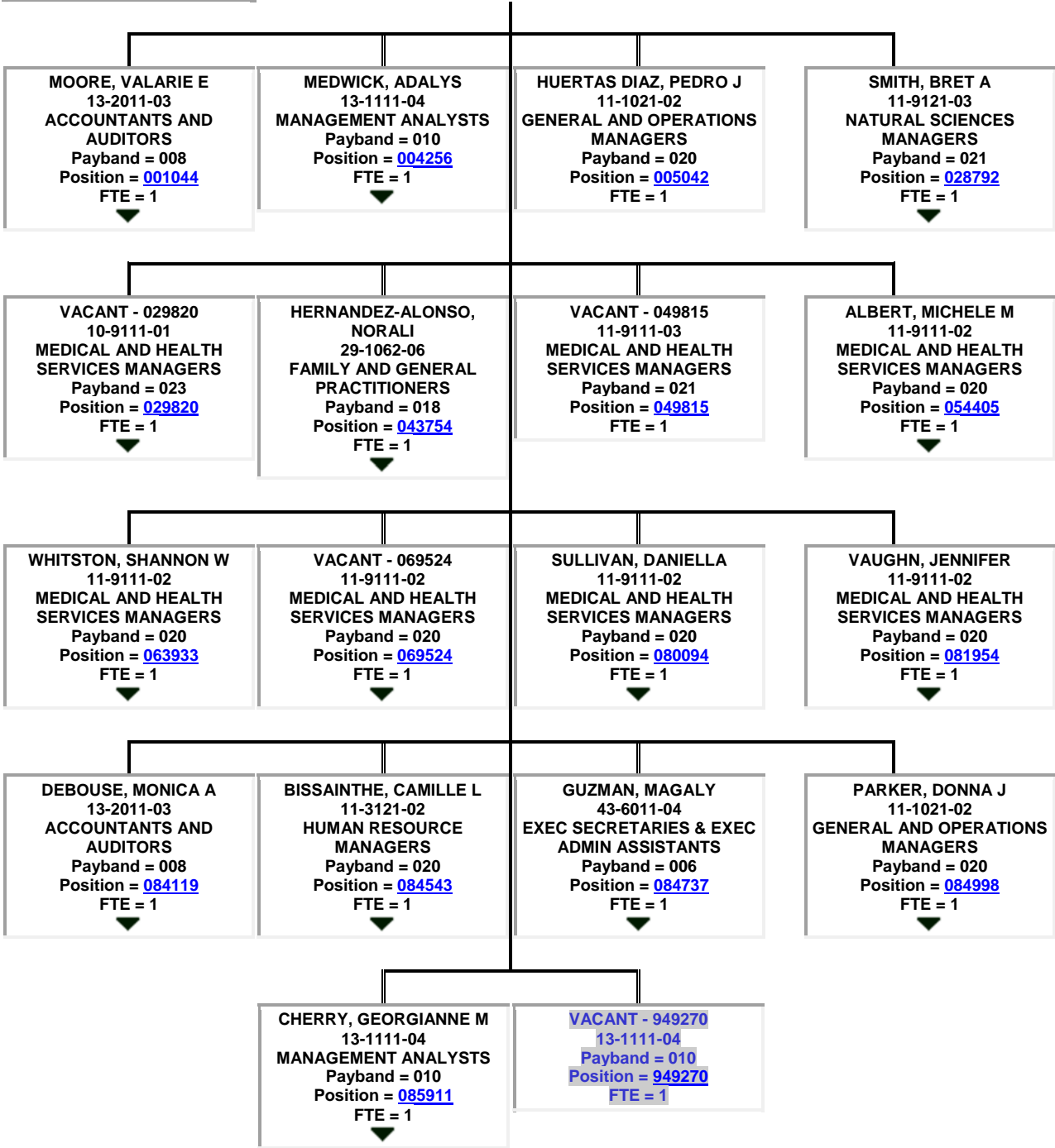


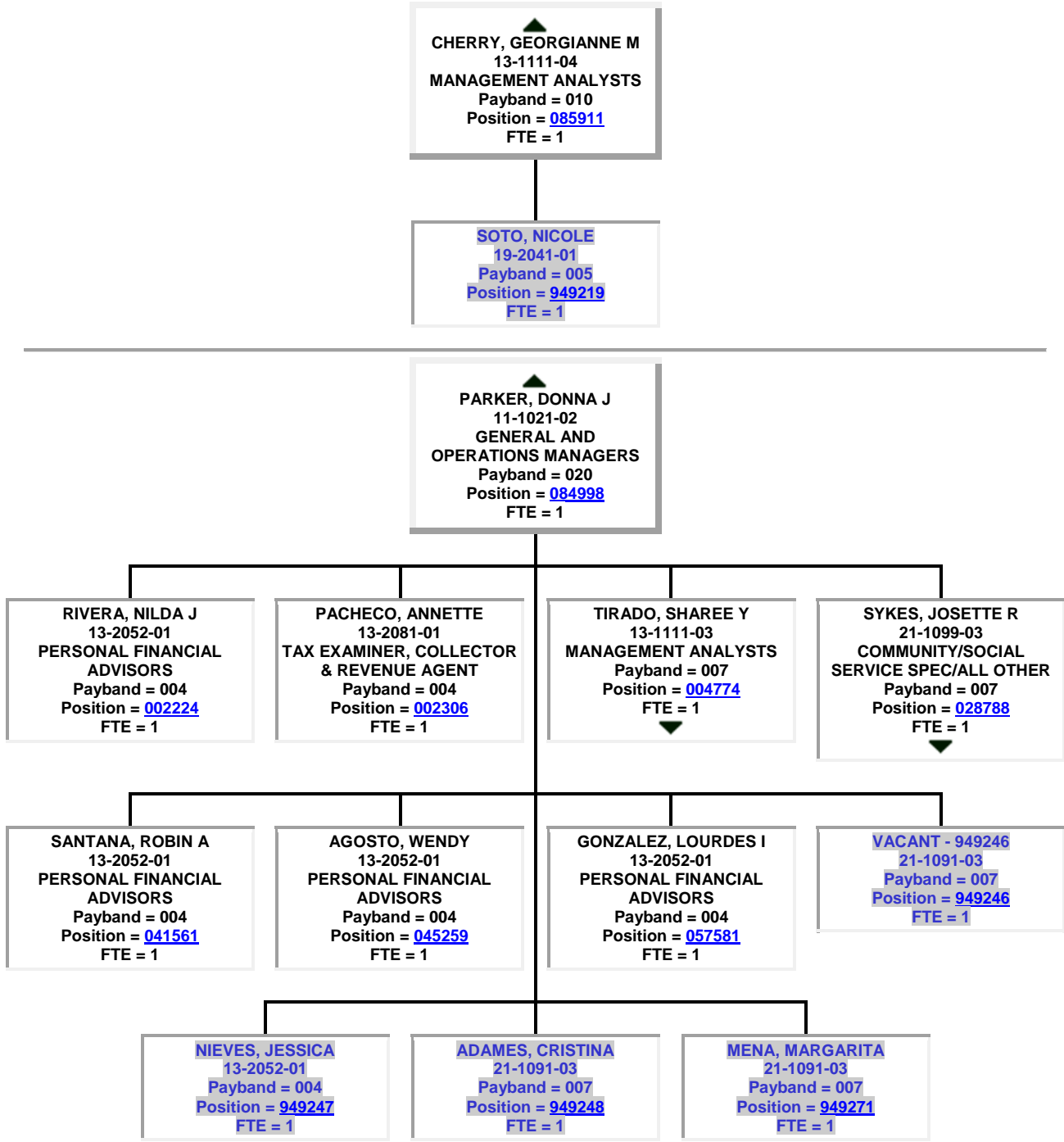


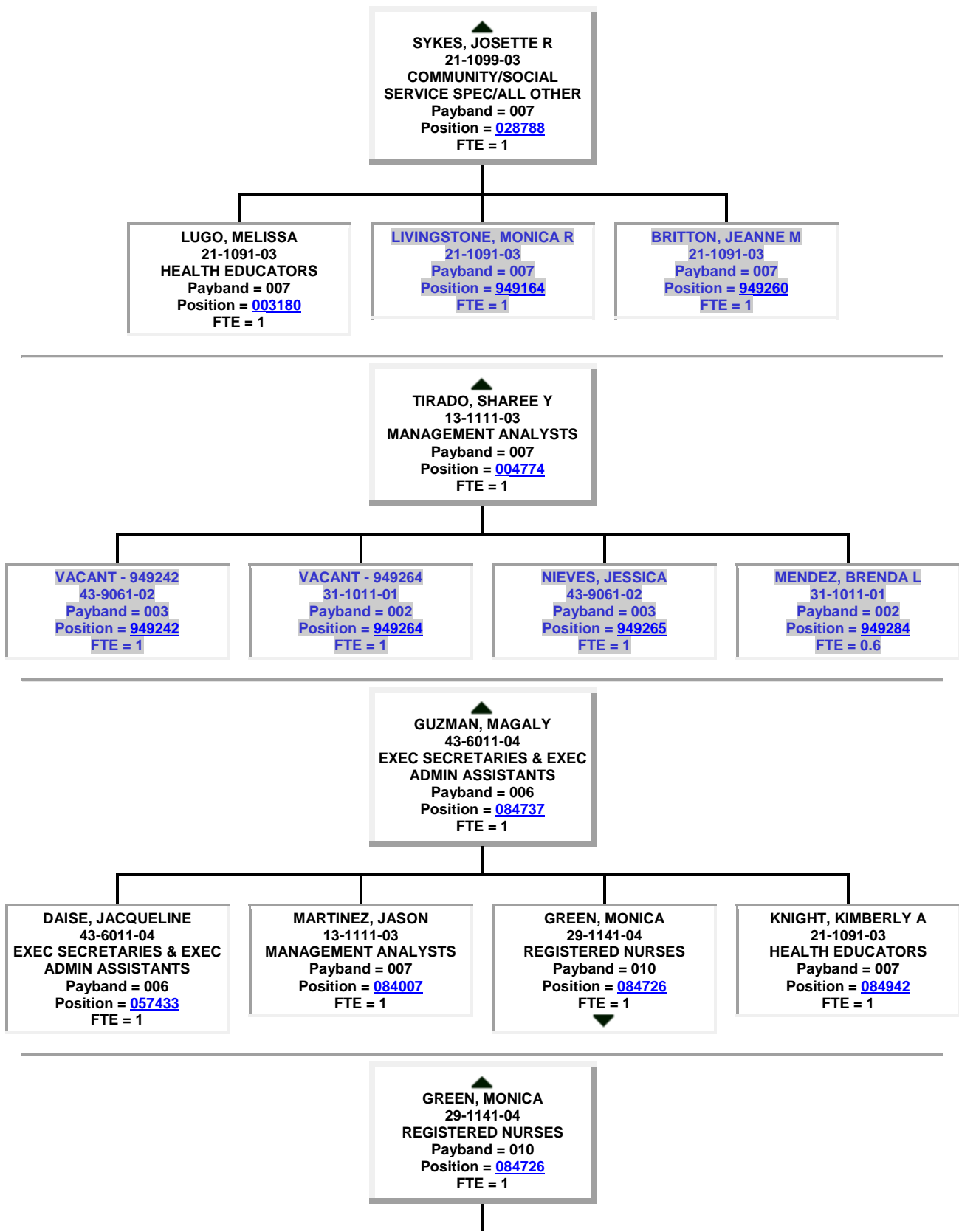


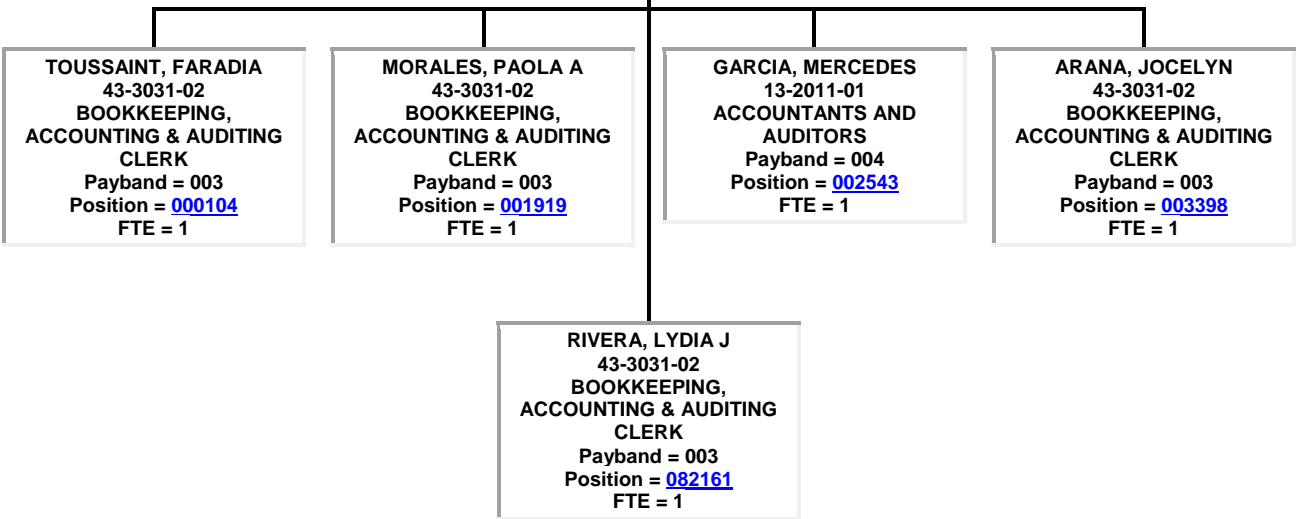
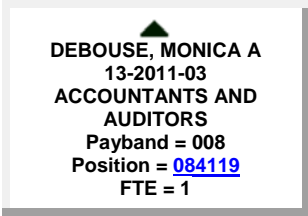
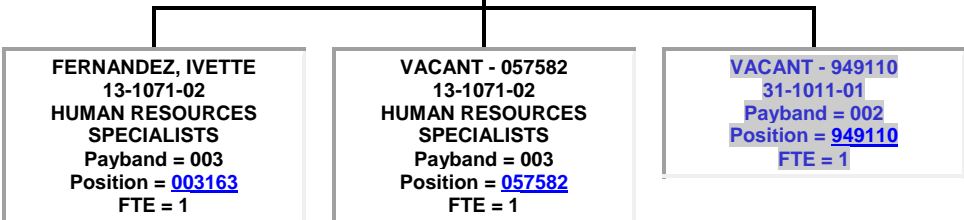
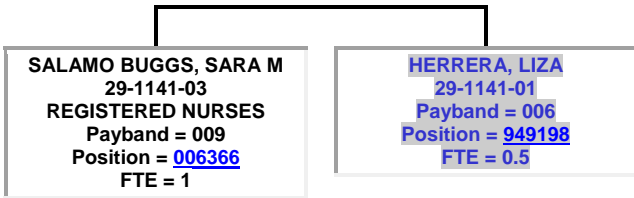


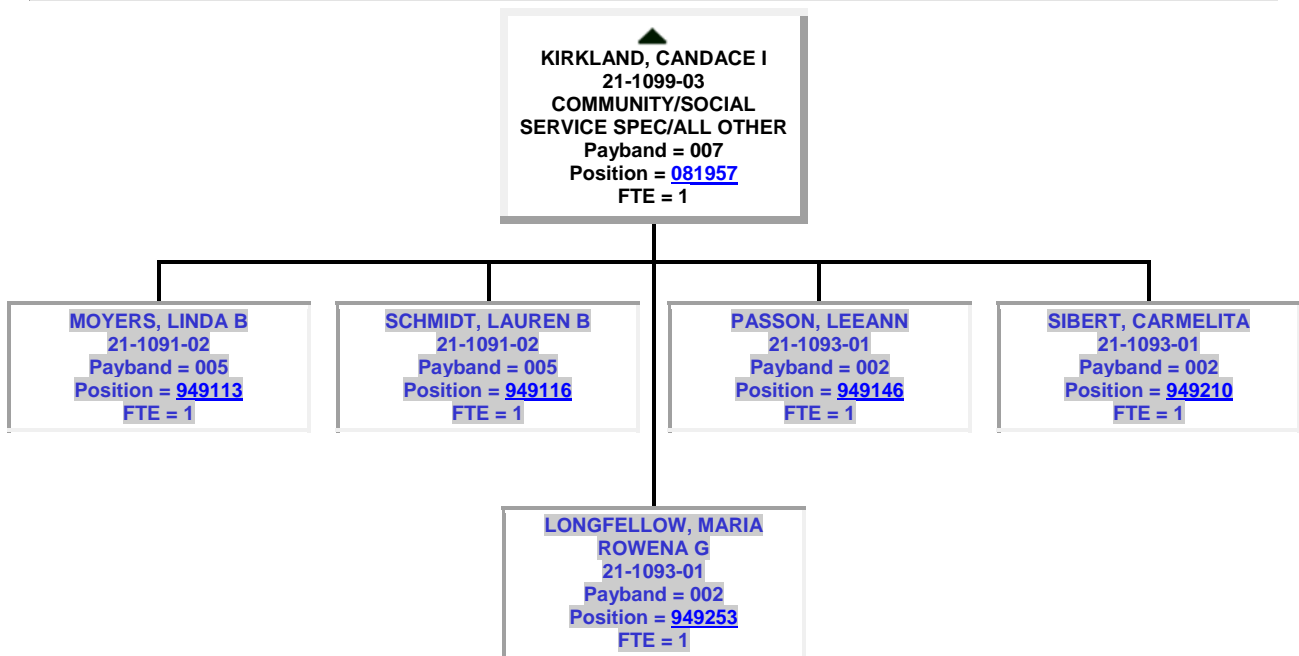
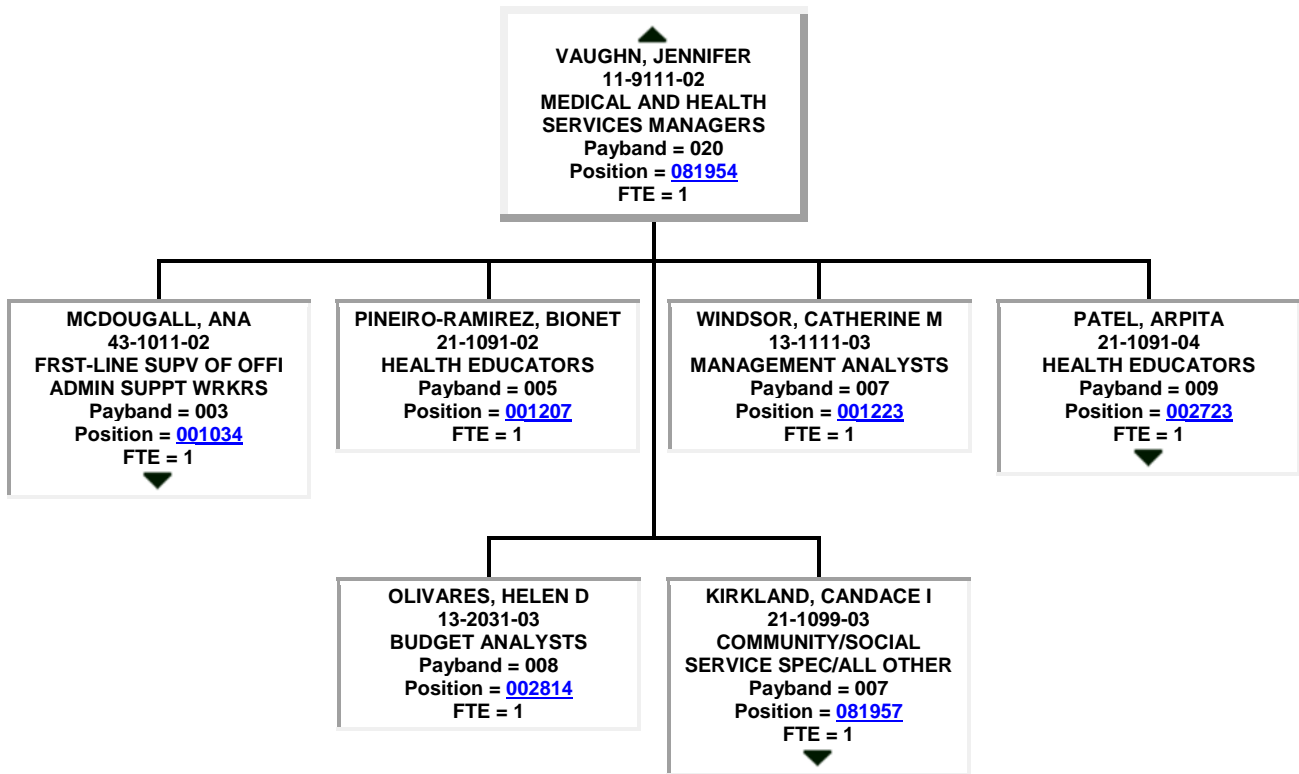
● ▲
**JOHNSON-CORNETT,
 BELINDA**
 10-9111-01
**MEDICAL AND HEALTH
 SERVICES MANAGERS**
 Payband = 023
 Position = [060941](#)
 FTE = 1

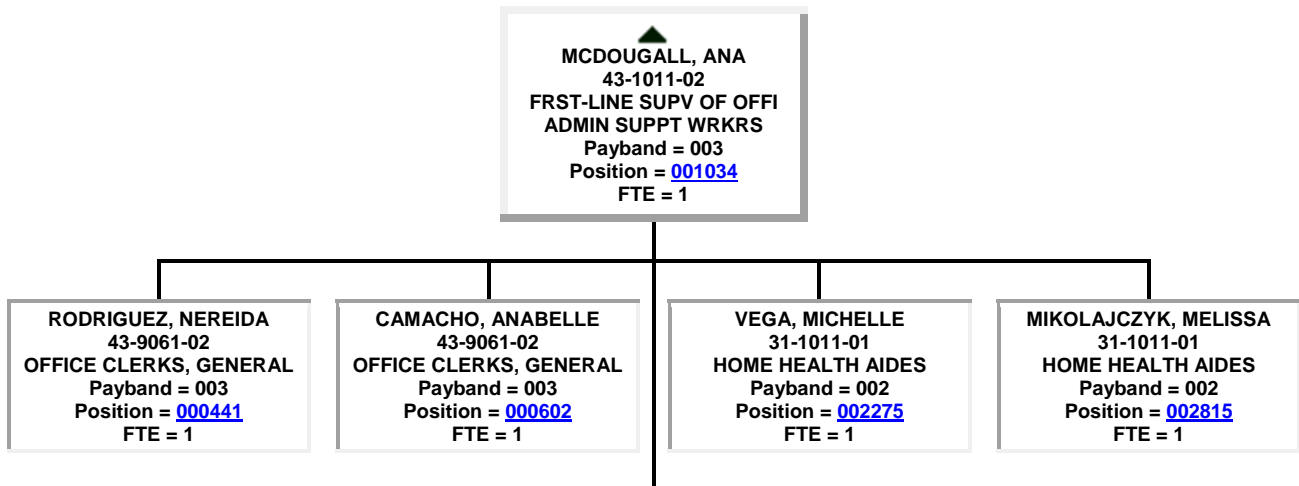
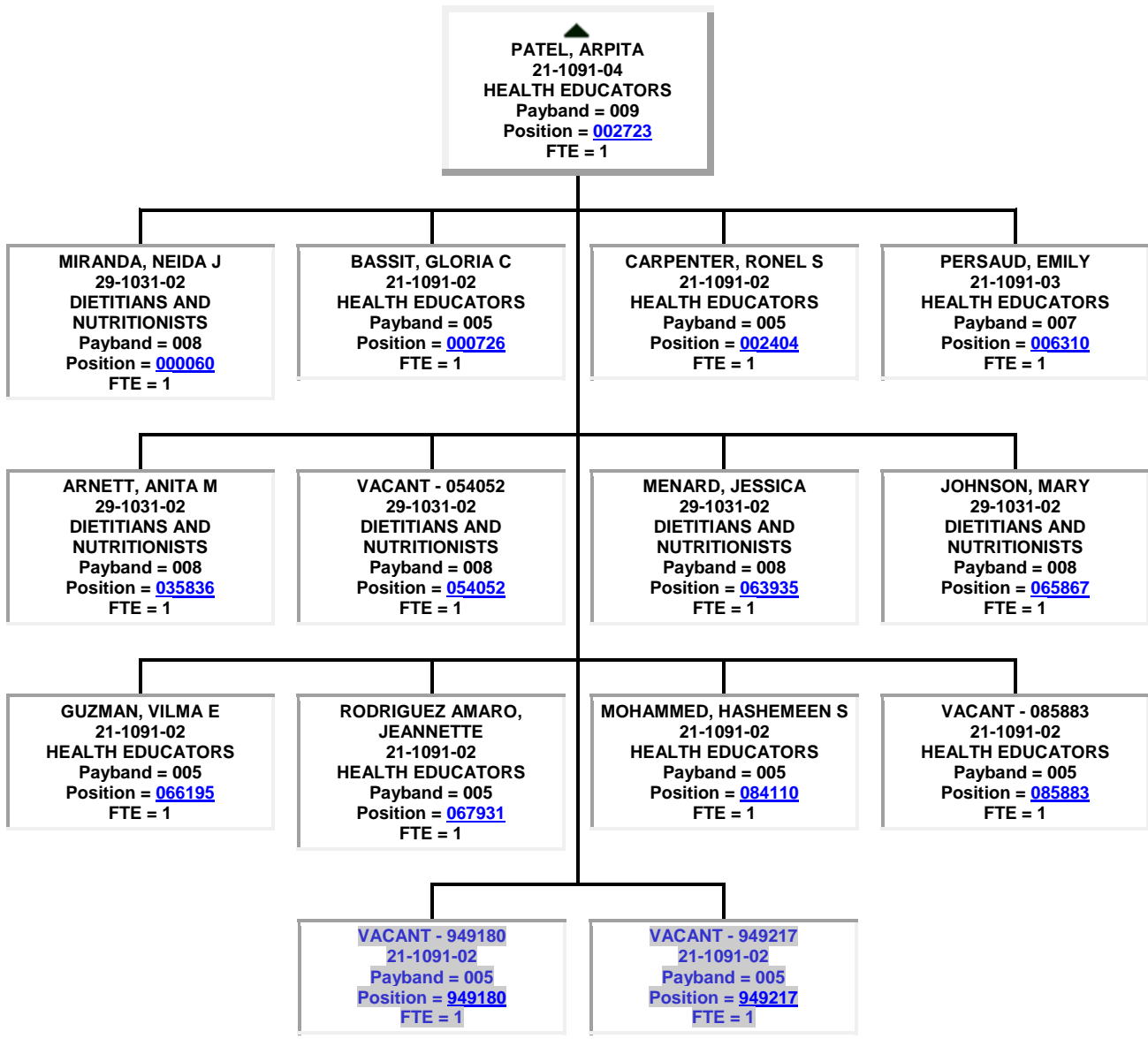


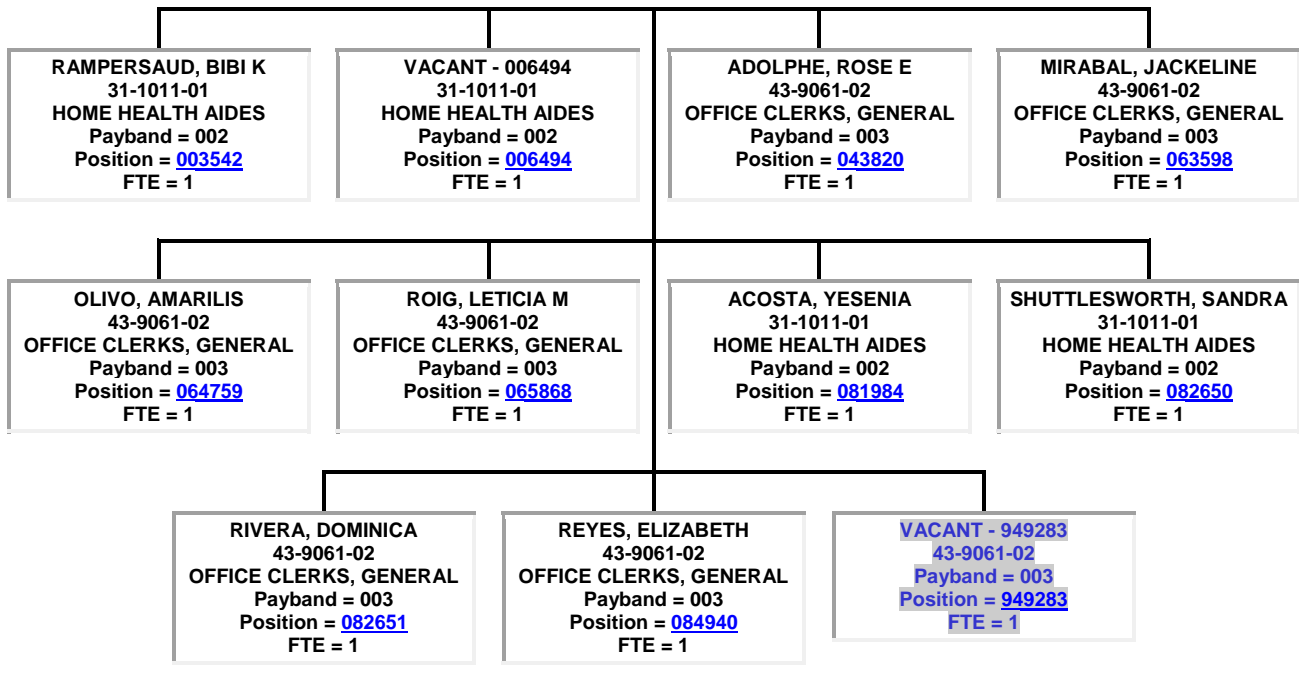




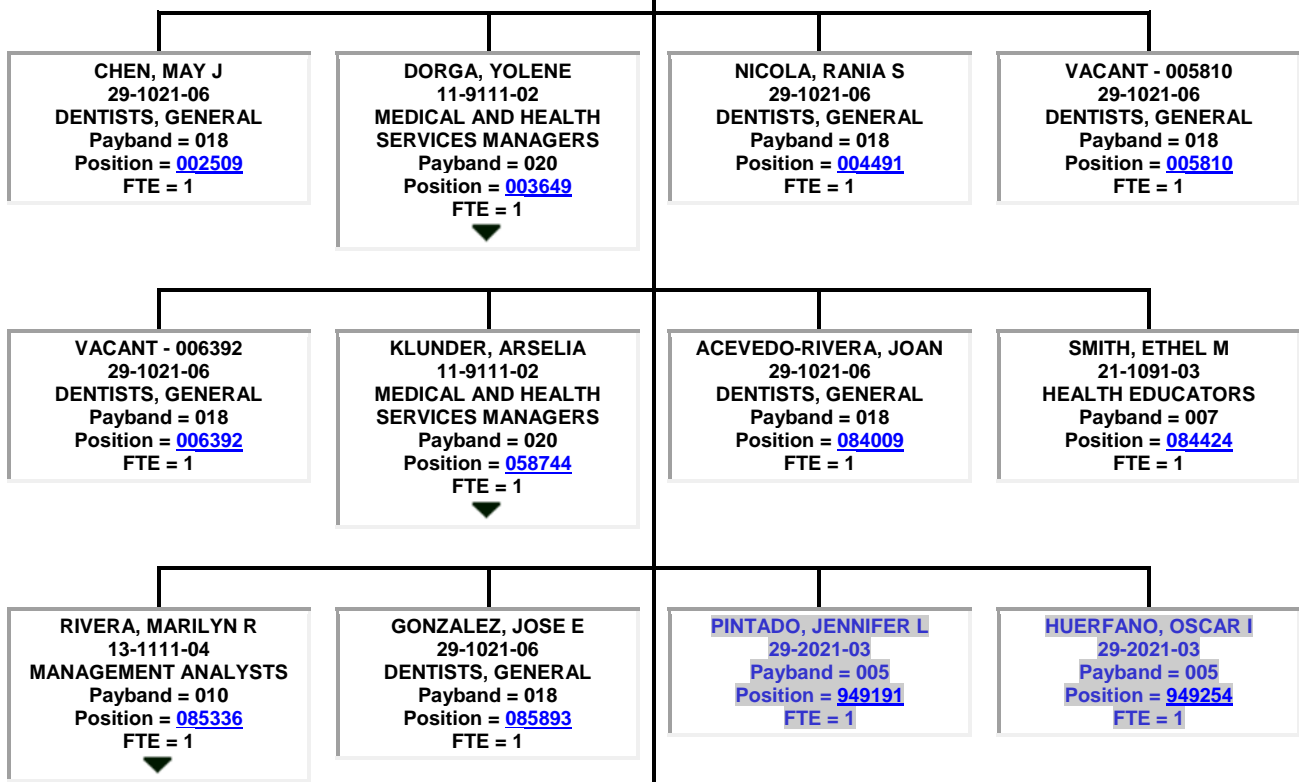


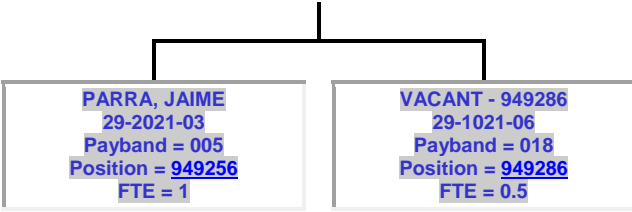


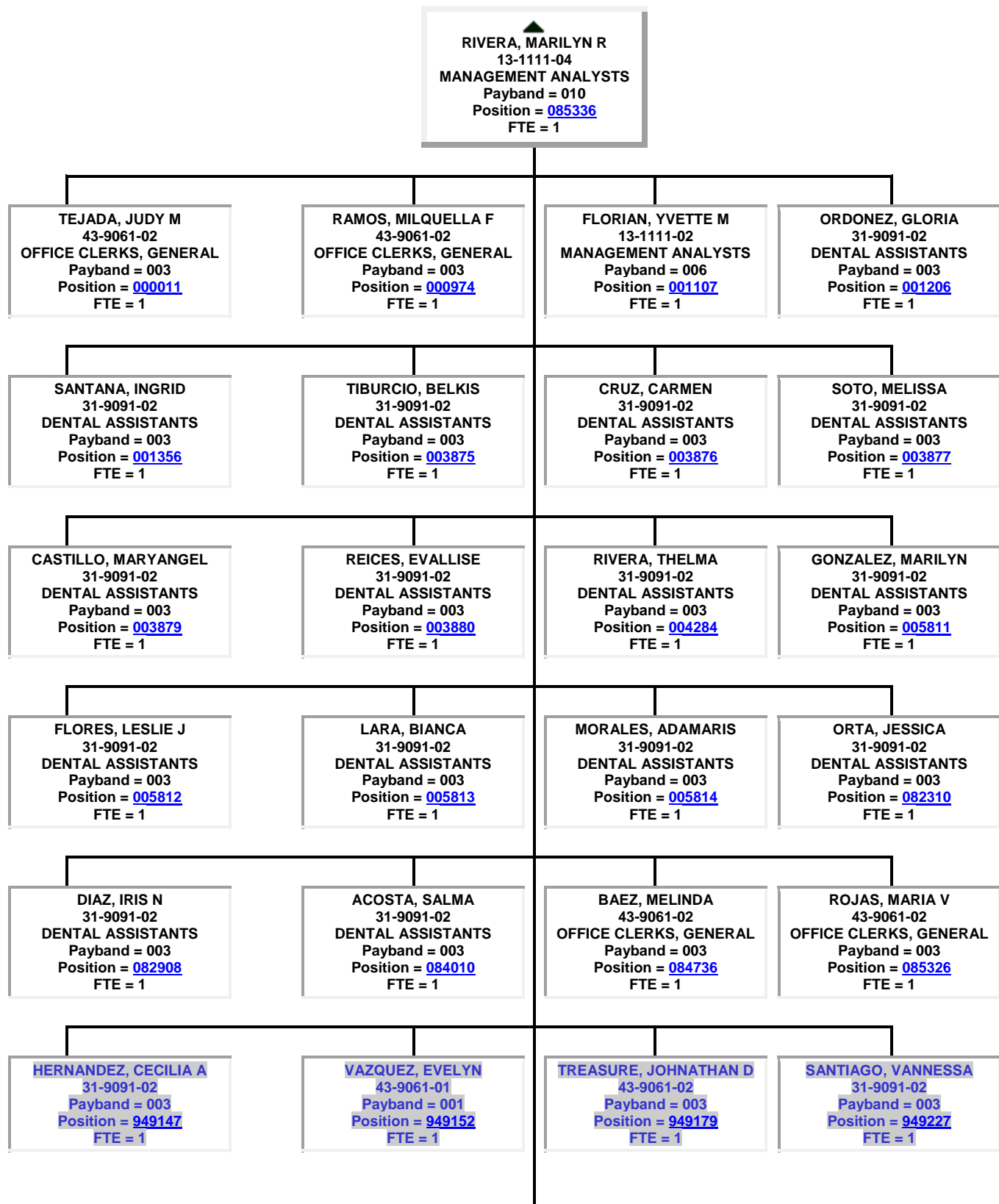




▲
SULLIVAN, DANIELLA
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 020
Position = [080094](#)
FTE = 1

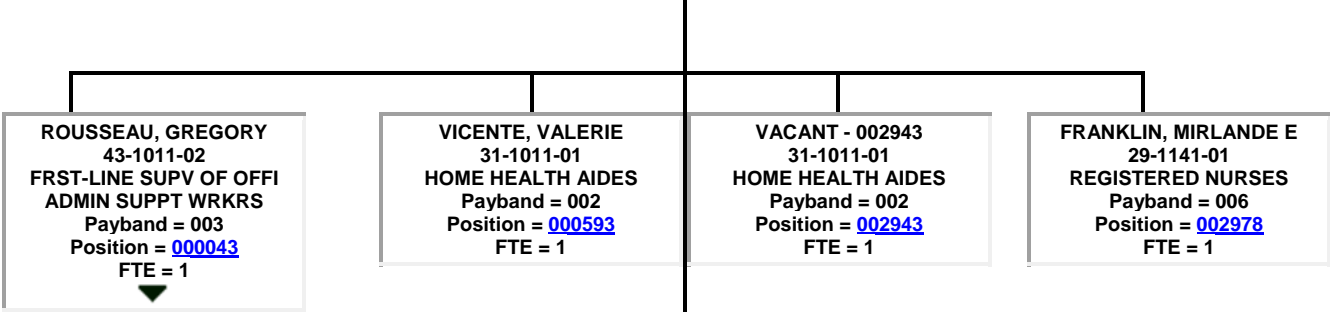


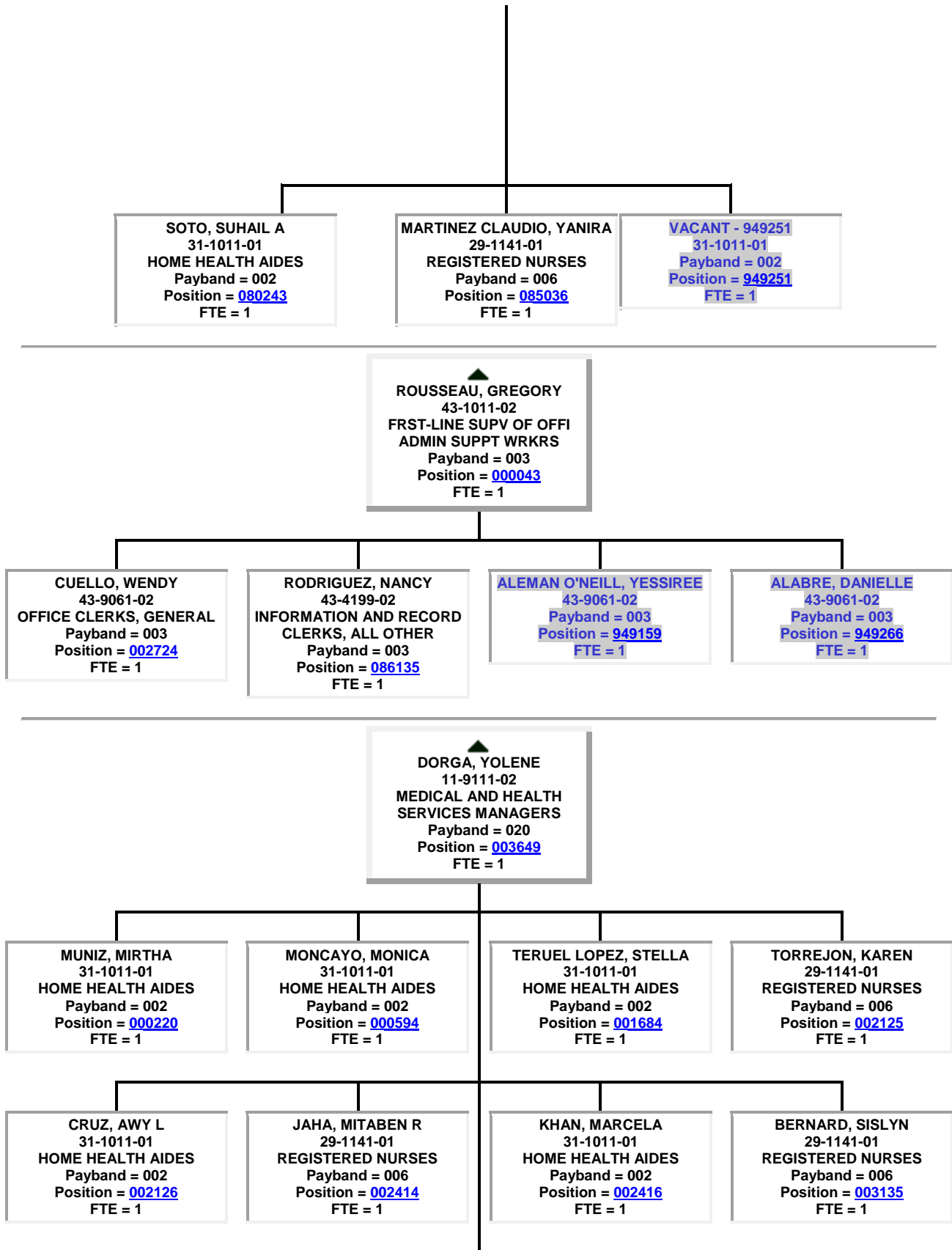


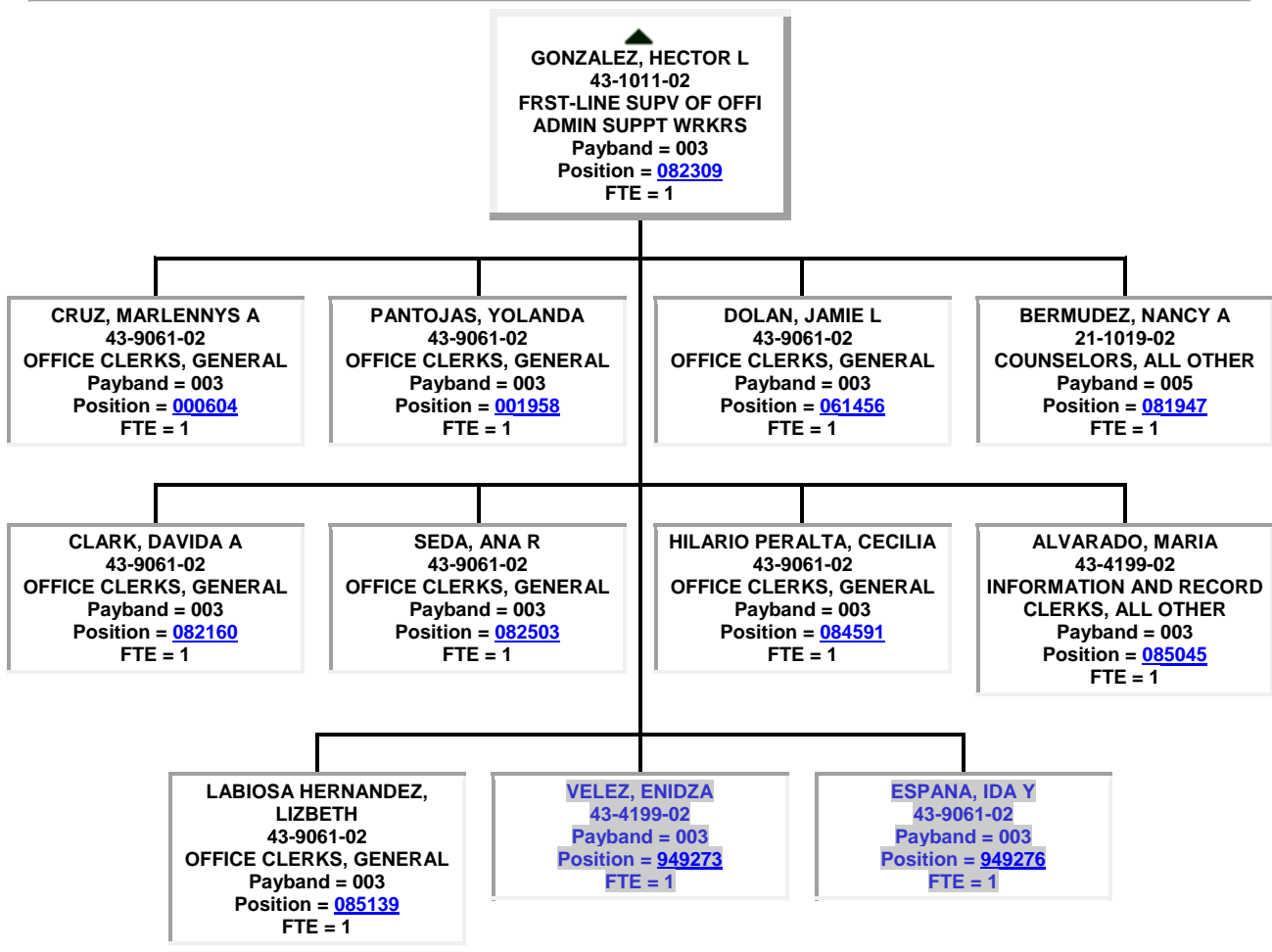
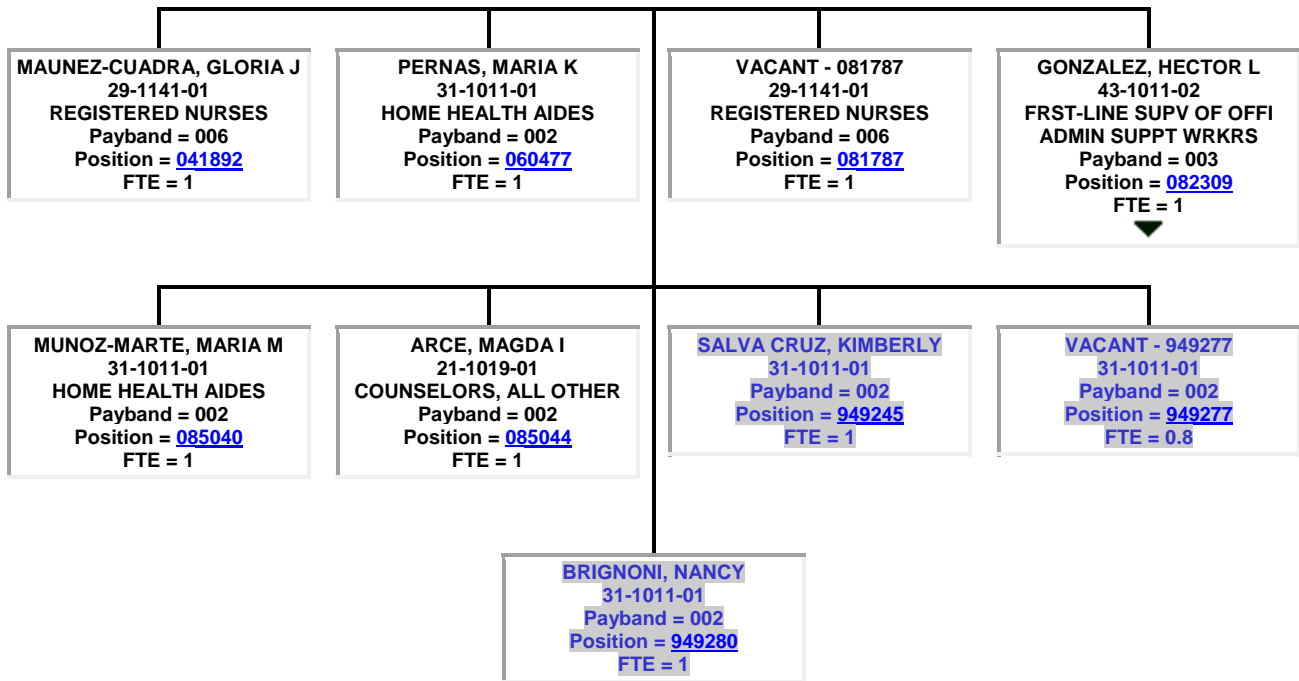


RODRIGUEZ, MAYRA G
43-9061-02
Payband = 003
Position = [949285](#)
FTE = 1

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KLUNDER, ARSELIA
11-9111-02
**MEDICAL AND HEALTH
SERVICES MANAGERS**
Payband = 020
Position = [058744](#)
FTE = 1







VACANT - 069524
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 020
Position = [069524](#)
FTE = 1

VACANT - 006309
13-1111-03
MANAGEMENT ANALYSTS
Payband = 007
Position = [006309](#)
FTE = 1

WHITSTON, SHANNON W
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 020
Position = [063933](#)
FTE = 1

MELLON, LYSE M
29-2061-03
LICENSED PRACTICAL &
LICENSED VOC NURSES
Payband = 005
Position = [000428](#)
FTE = 1

ORTIZ, NESHMARIE
31-9092-02
MEDICAL ASSISTANTS
Payband = 003
Position = [001960](#)
FTE = 1

CORNELIUS, NATALIE J
29-1141-01
REGISTERED NURSES
Payband = 006
Position = [002314](#)
FTE = 1

DESSIN, SANDRA
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [002359](#)
FTE = 1

MONTALVO-REYNOSO,
MAYDA
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [003337](#)
FTE = 1

ALLEN, VICTORIA
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [054382](#)
FTE = 1

MALAYKHAN, GEORGIANA A
29-1141-03
REGISTERED NURSES
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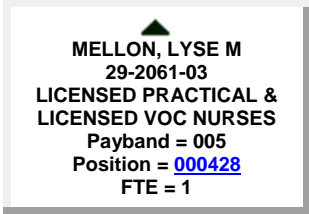
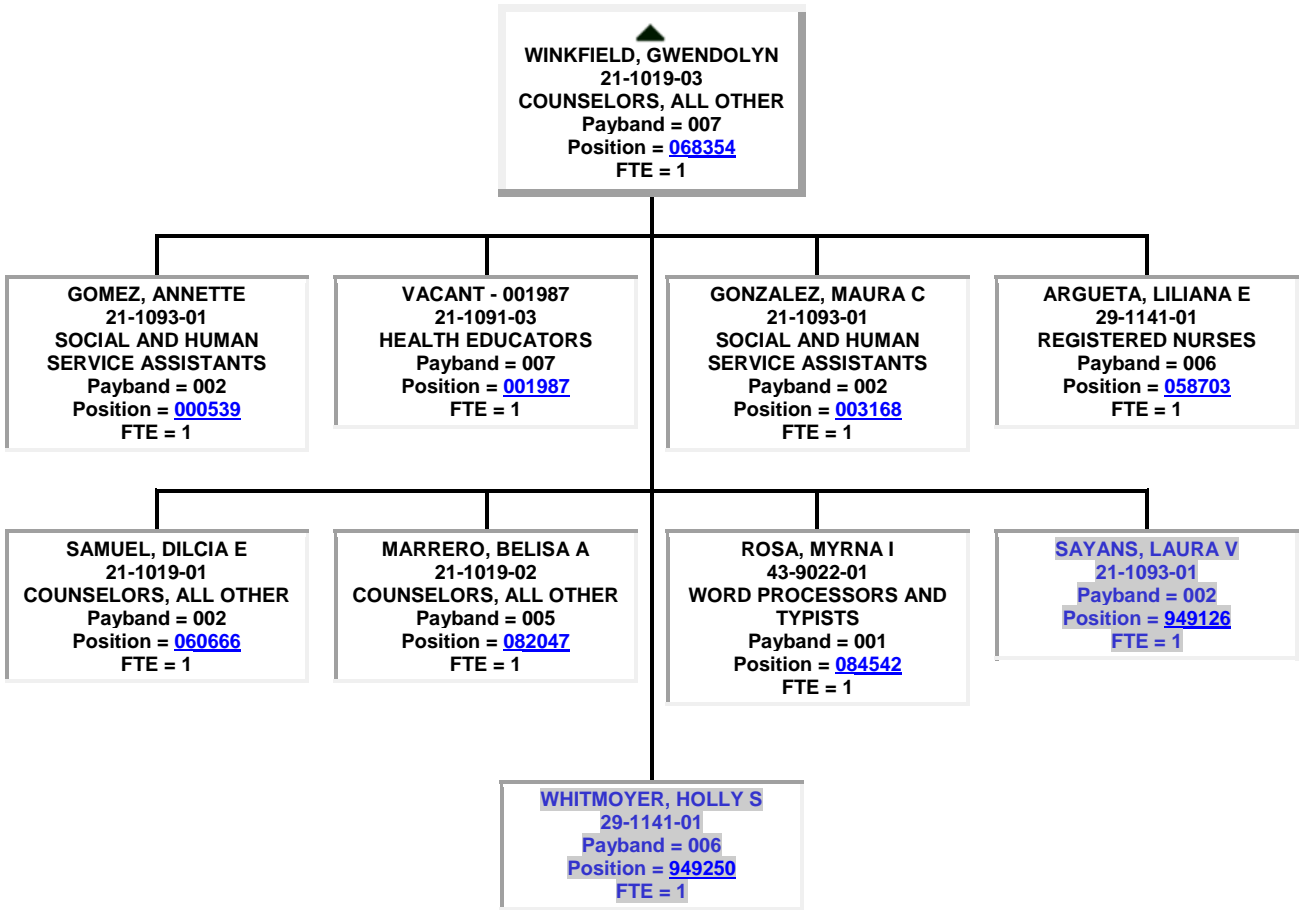
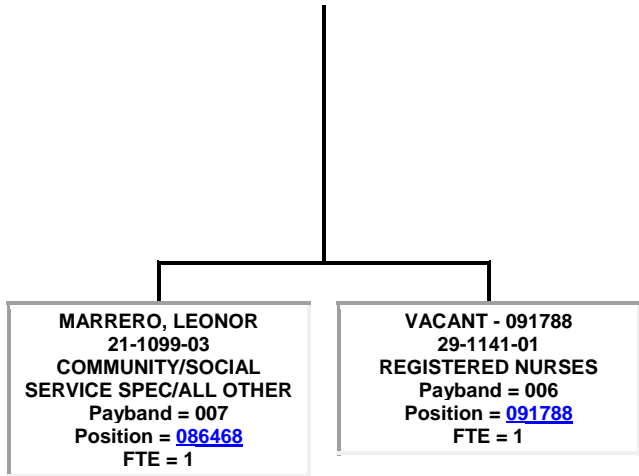
HANNA, REHAM G
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REGISTERED NURSES
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Position = [063934](#)
FTE = 1

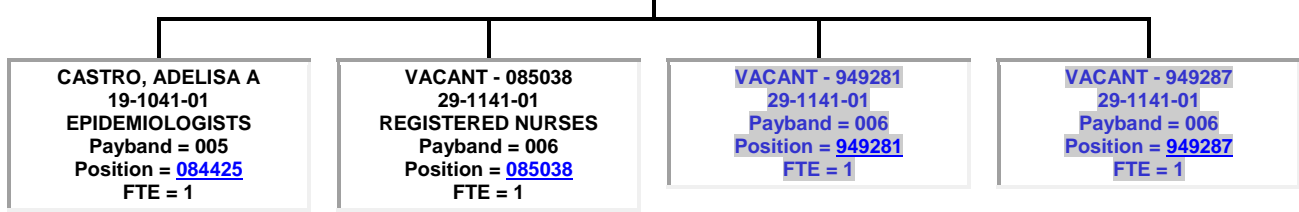
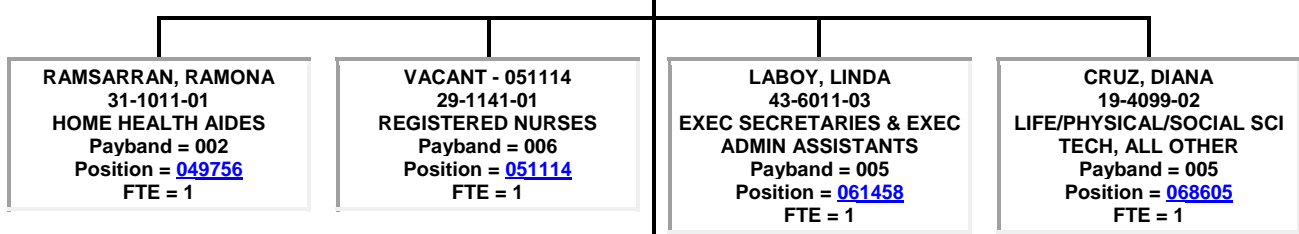
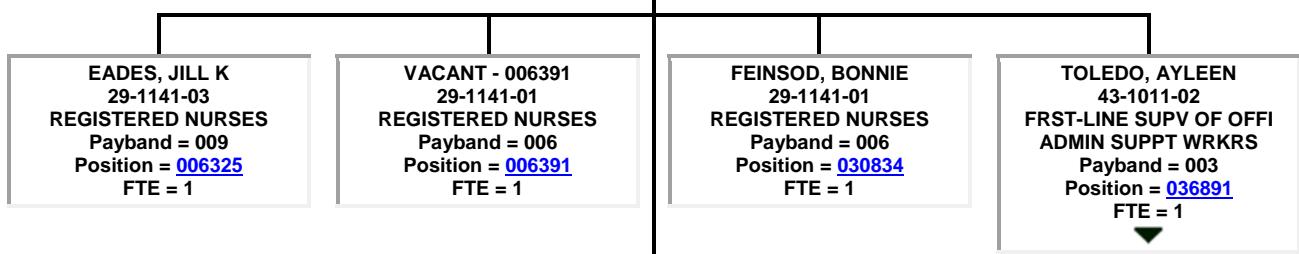
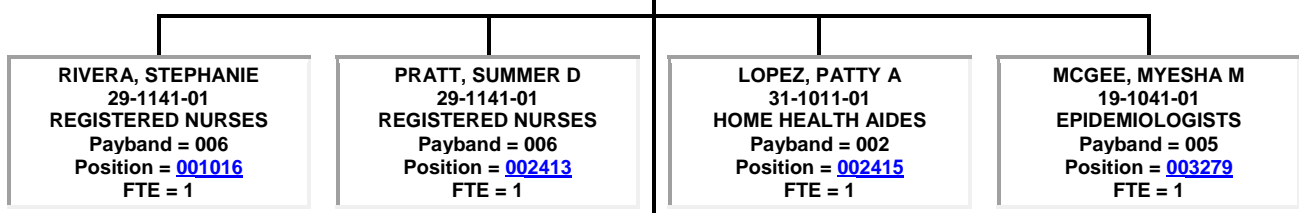
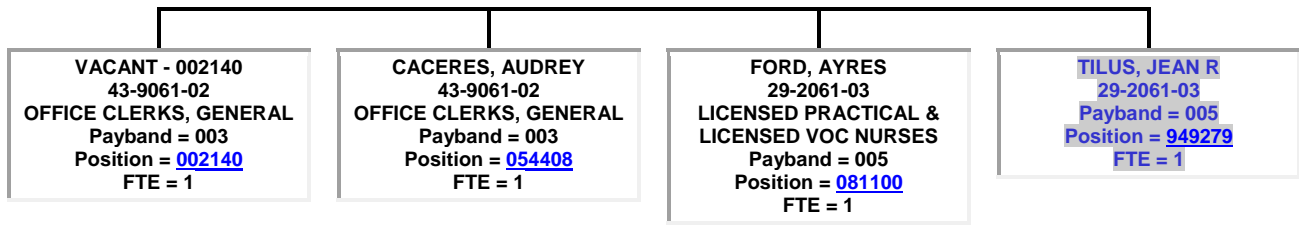
WINKFIELD, GWENDOLYN
21-1019-03
COUNSELORS, ALL OTHER
Payband = 007
Position = [068354](#)
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MCMYNE, CLAUDIA P
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = [081101](#)
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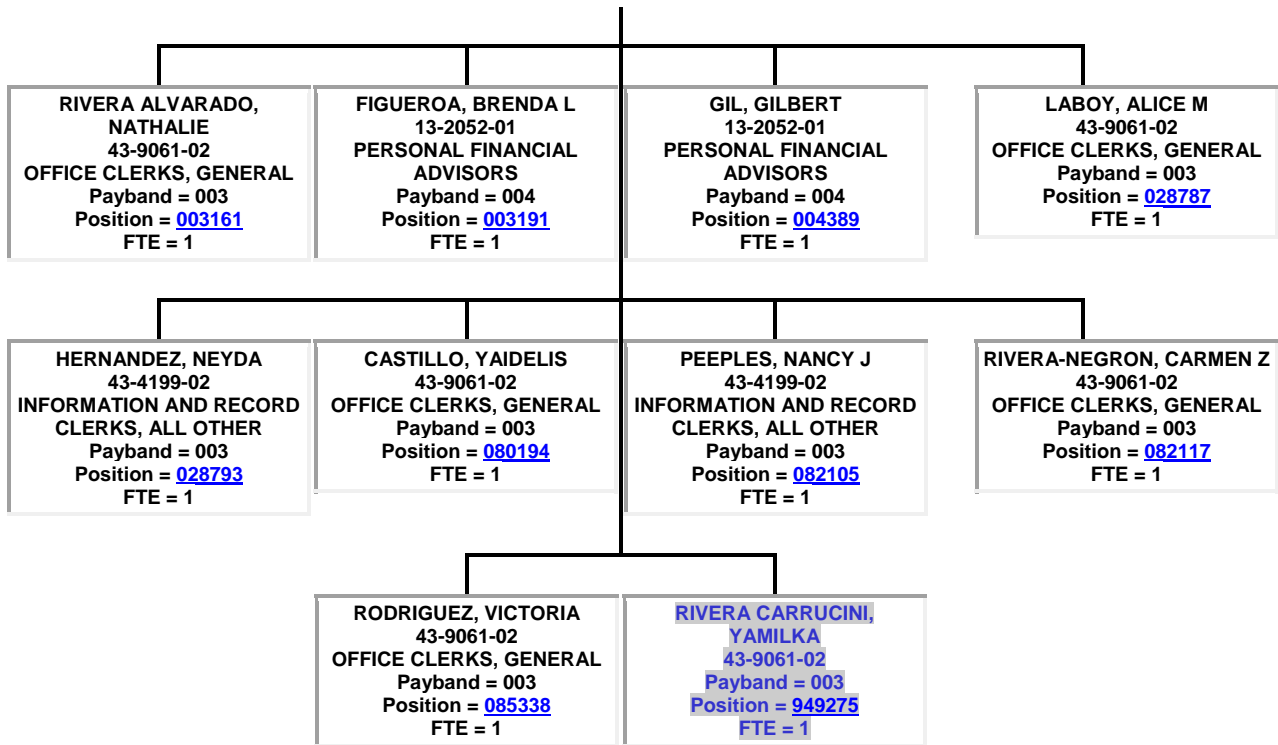
VACANT - 081785
29-1141-01
REGISTERED NURSES
Payband = 006
Position = [081785](#)
FTE = 1

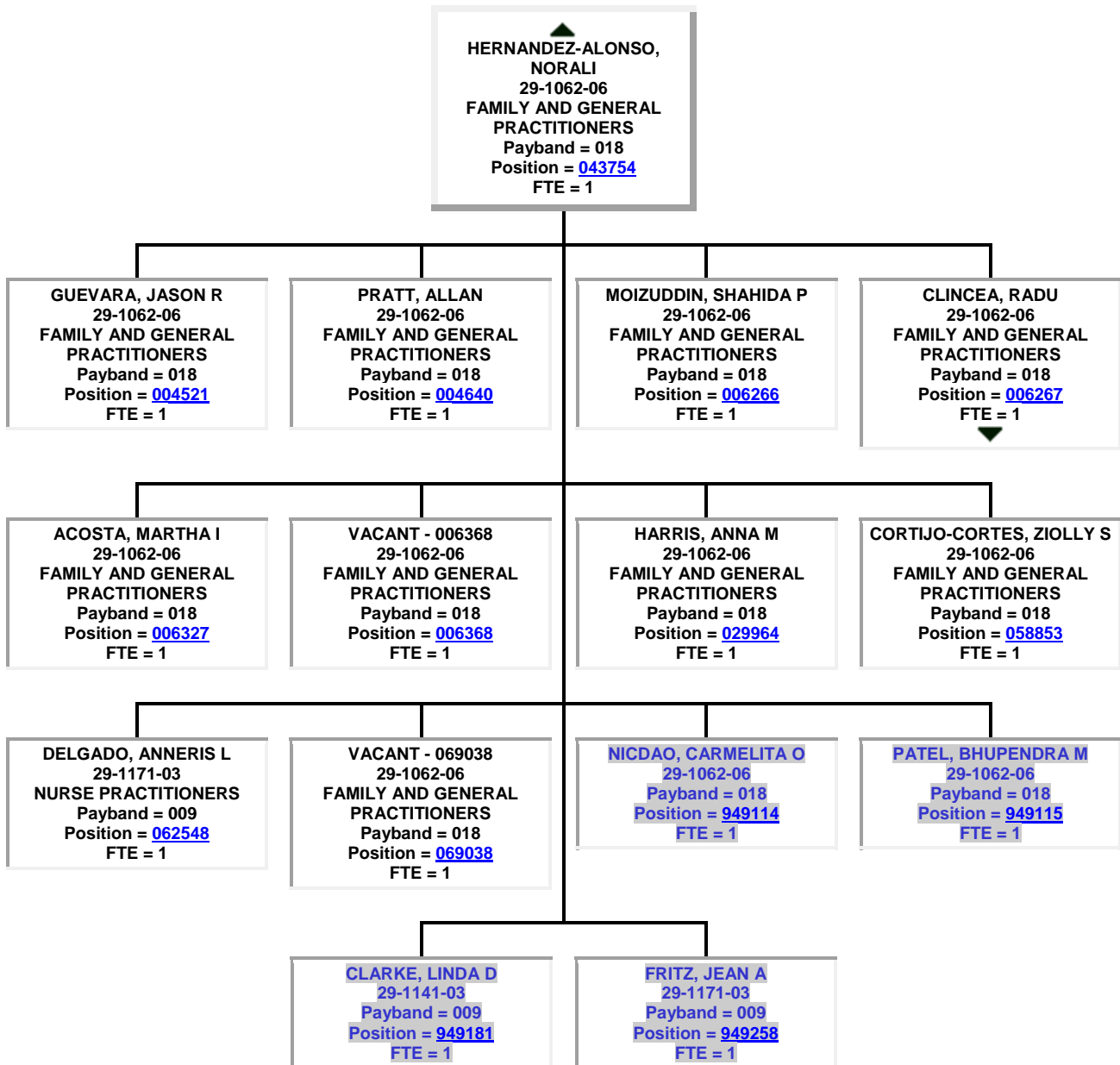
APPENZELLER, PAMELA R
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WORD PROCESSORS AND
TYPISTS
Payband = 001
Position = [082711](#)
FTE = 1

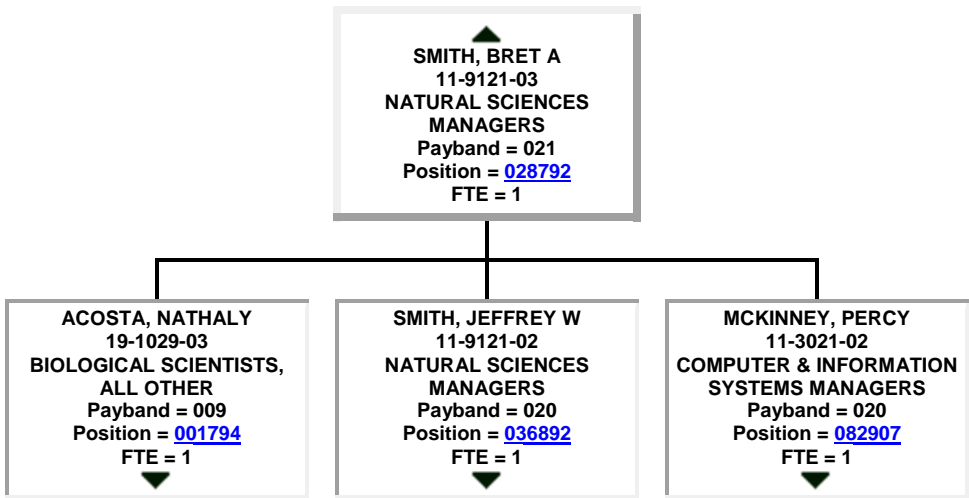
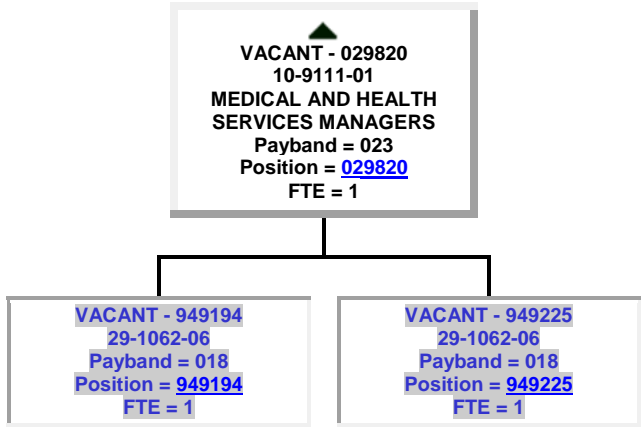
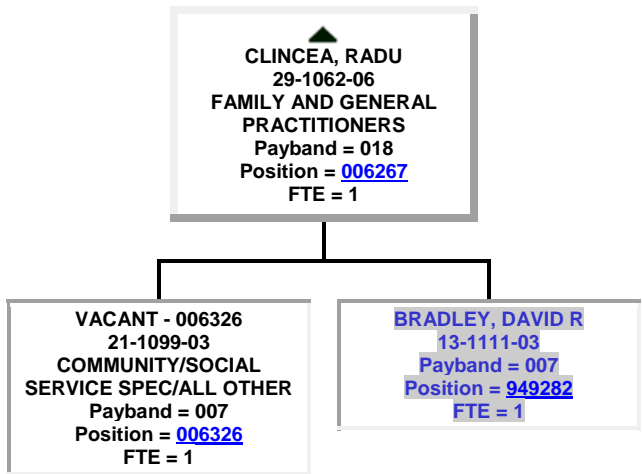


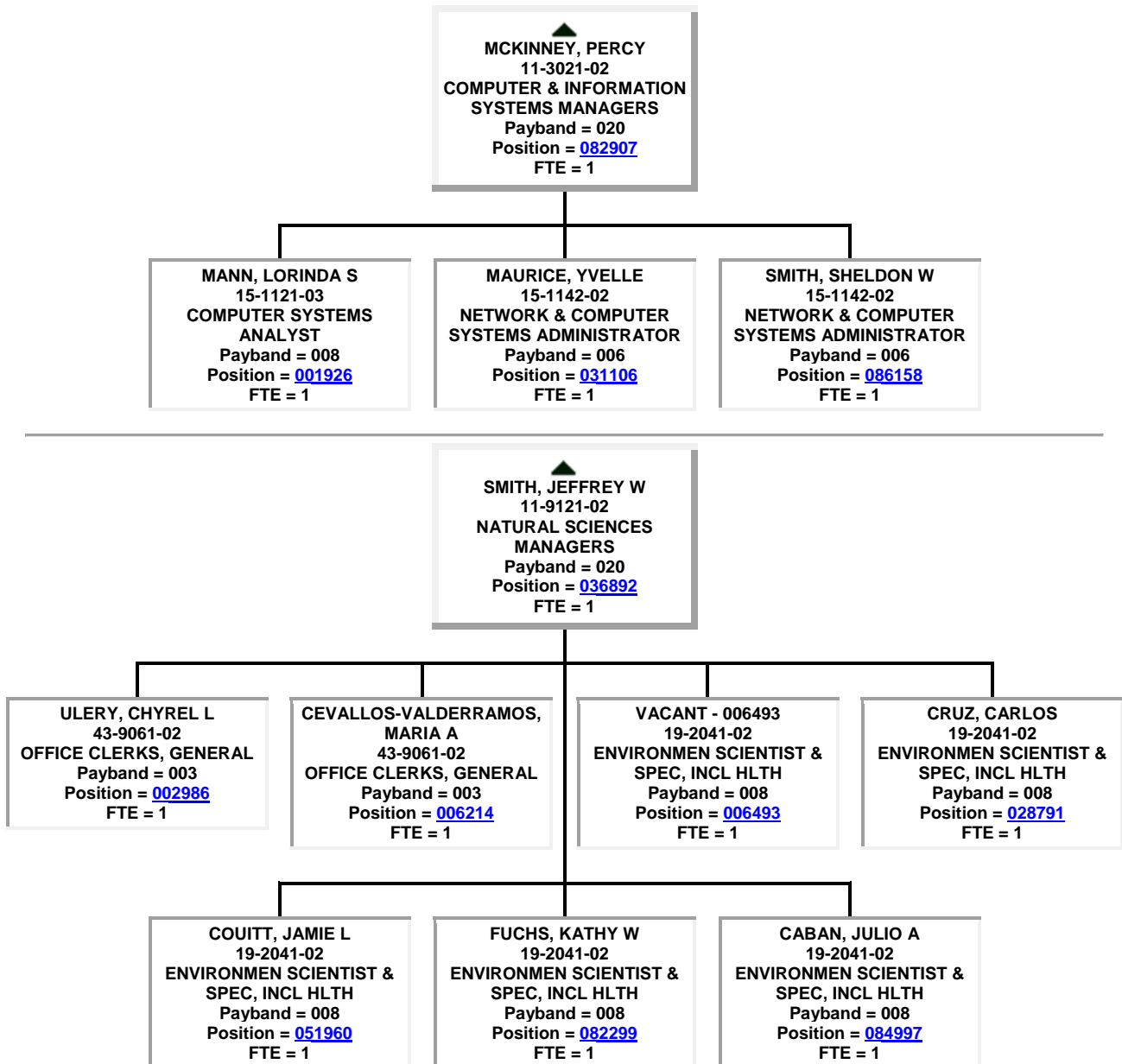


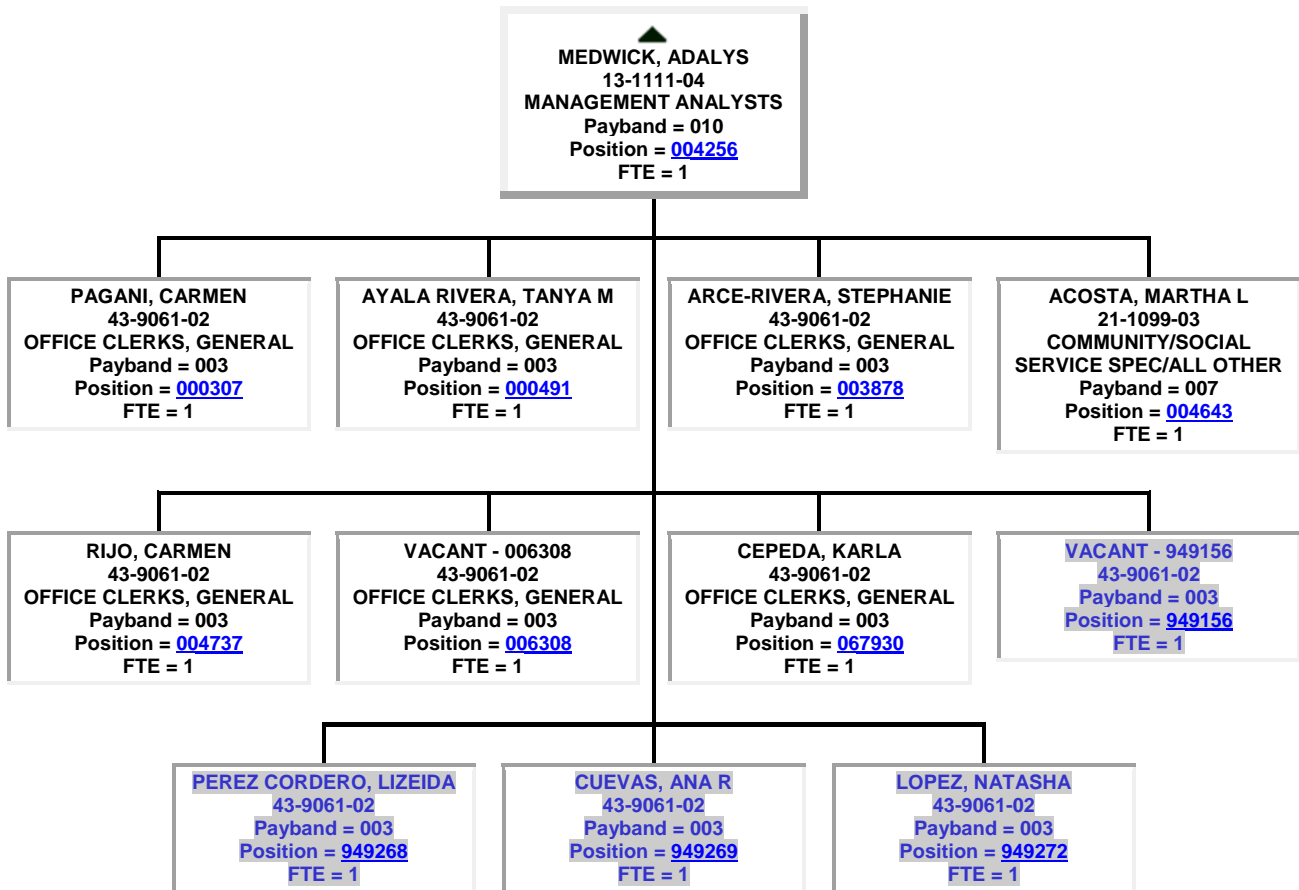
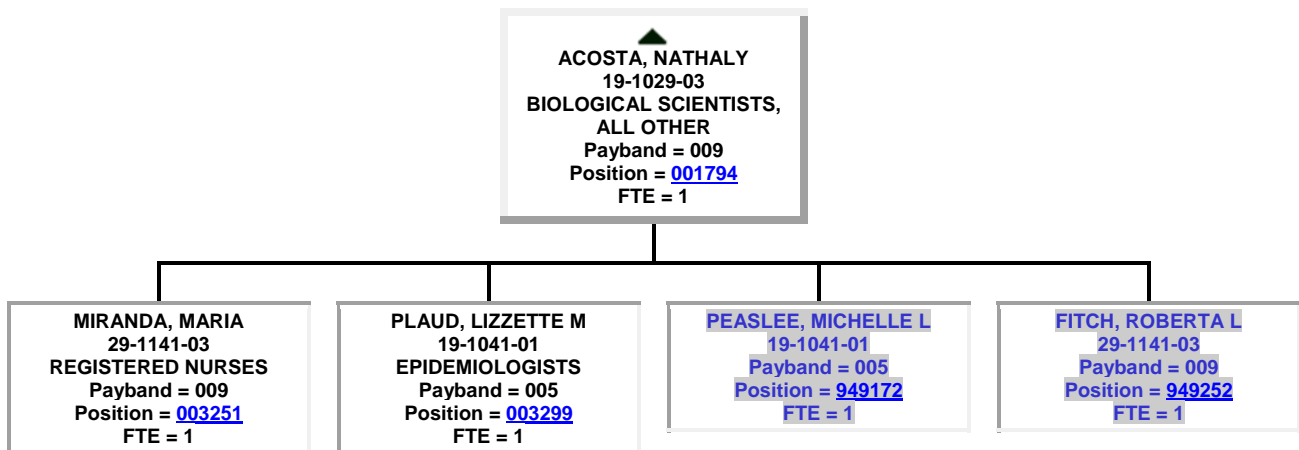
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43-1011-02
FRST-LINE SUPV OF OFFI
ADMIN SUPPT WRKRS
Payband = 003
Position = 036891
FTE = 1

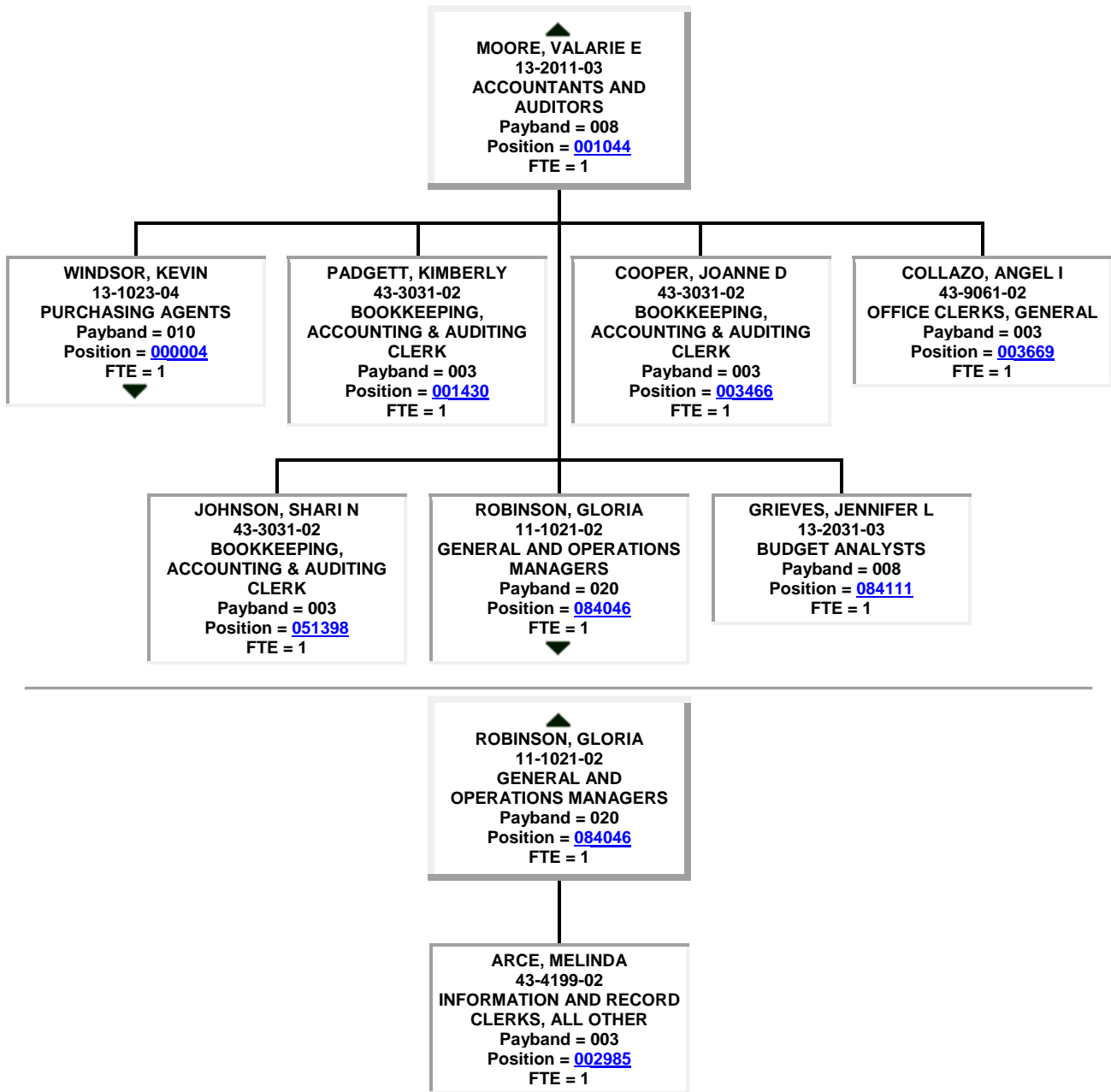


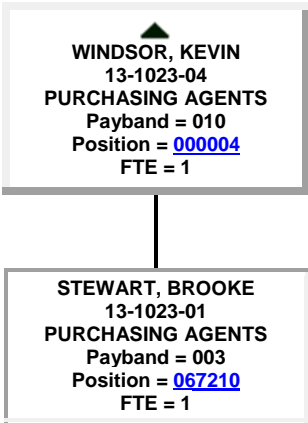












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 10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
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 Position = [028839](#)
 FTE = 1

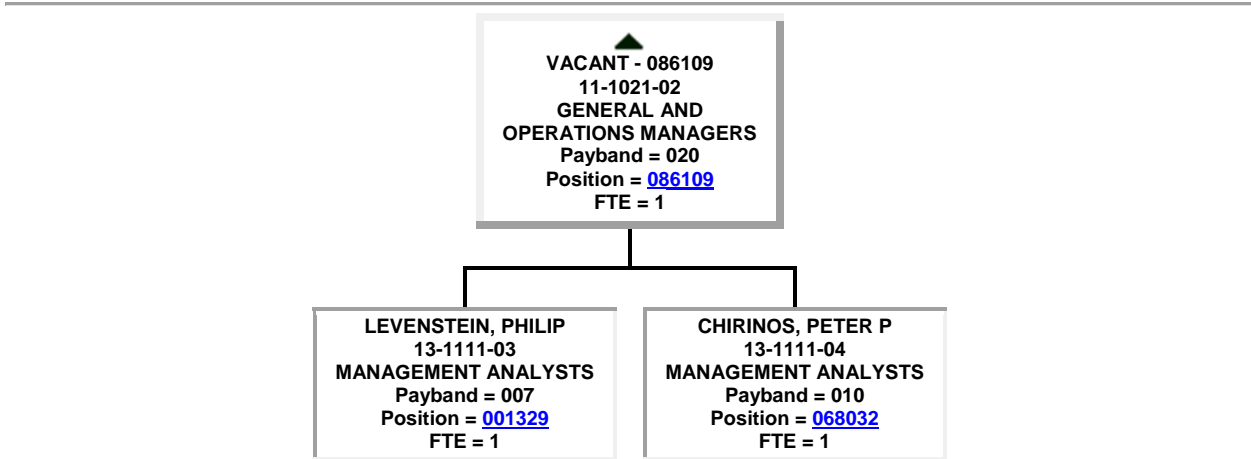
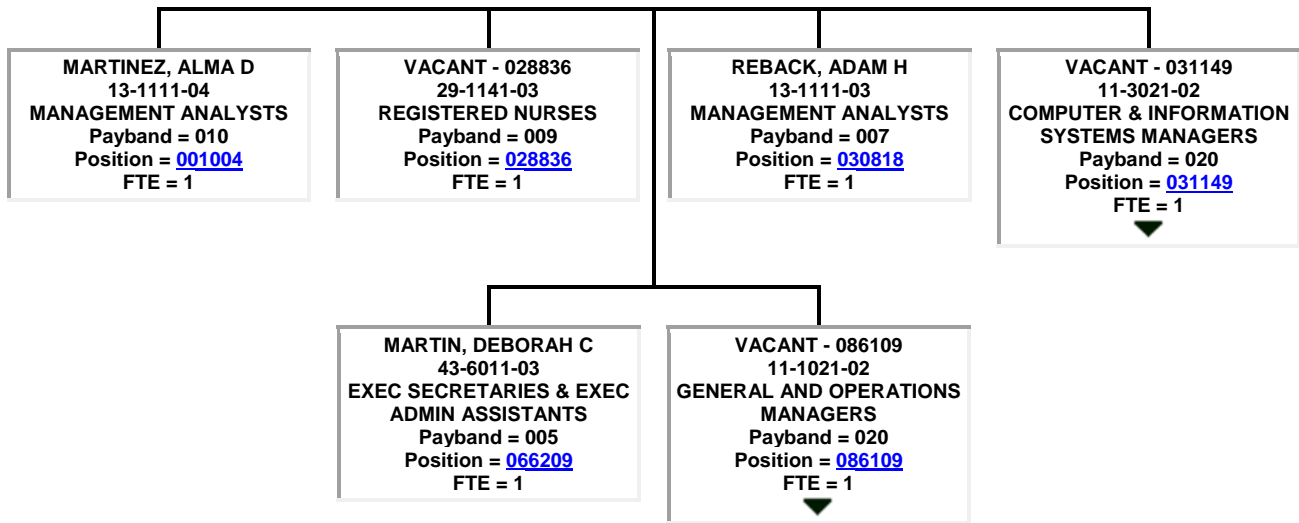
MAYER, TIMOTHY G 11-9121-03 NATURAL SCIENCES MANAGERS Payband = 021 Position = 028835 FTE = 1	PARKES, ROBERT 29-1062-06 FAMILY AND GENERAL PRACTITIONERS Payband = 018 Position = 028906 FTE = 1	WILLIAMS, DOLORES T 11-3121-02 HUMAN RESOURCE MANAGERS Payband = 020 Position = 028945 FTE = 1	LOBBAN-MARSAN, JACQUELINE D 11-9111-03 MEDICAL AND HEALTH SERVICES MANAGERS Payband = 021 Position = 032857 FTE = 1
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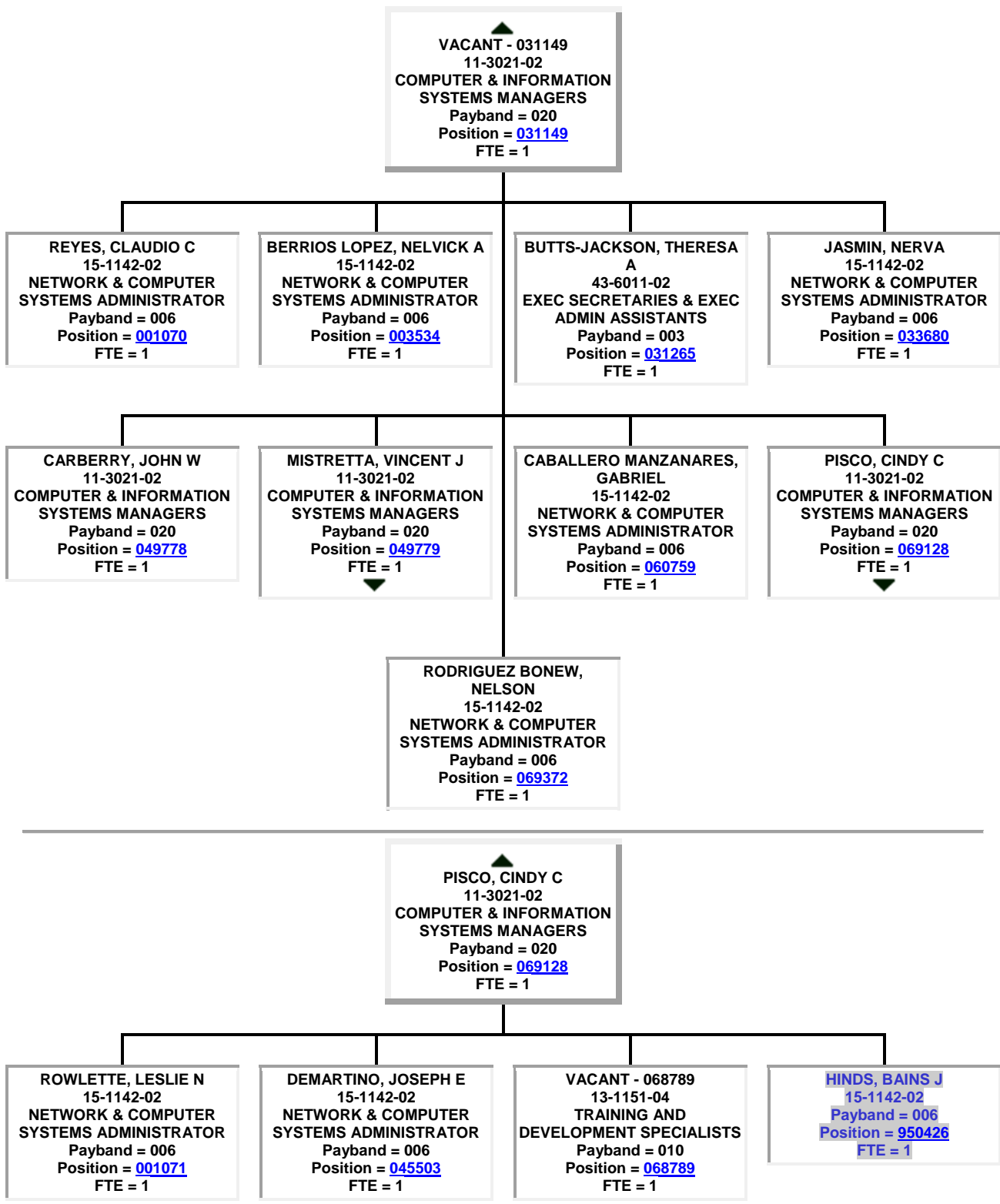
SALAZAR, AMARILIS J 11-1021-02 GENERAL AND OPERATIONS MANAGERS Payband = 020 Position = 045730 FTE = 1	ALFORD-MORALES, SAMANTHA C 29-1062-06 FAMILY AND GENERAL PRACTITIONERS Payband = 018 Position = 051355 FTE = 1	GRABOWSKI, JOANN 43-6011-04 EXEC SECRETARIES & EXEC ADMIN ASSISTANTS Payband = 006 Position = 051940 FTE = 1	GREENE, SHARON L 11-9151-02 COMMUNITY AND SOCIAL SERVICE MANAGERS Payband = 020 Position = 054741 FTE = 1
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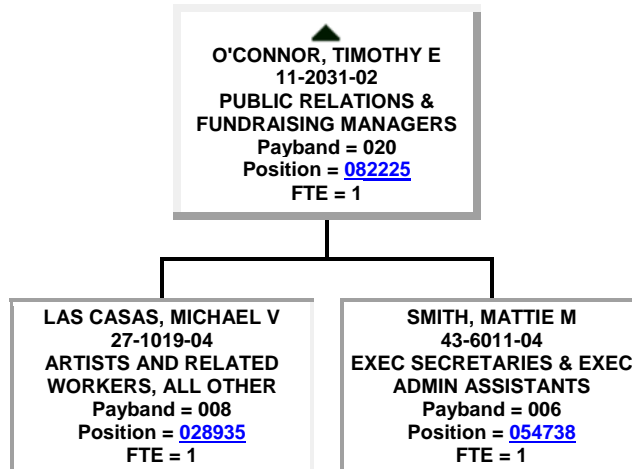
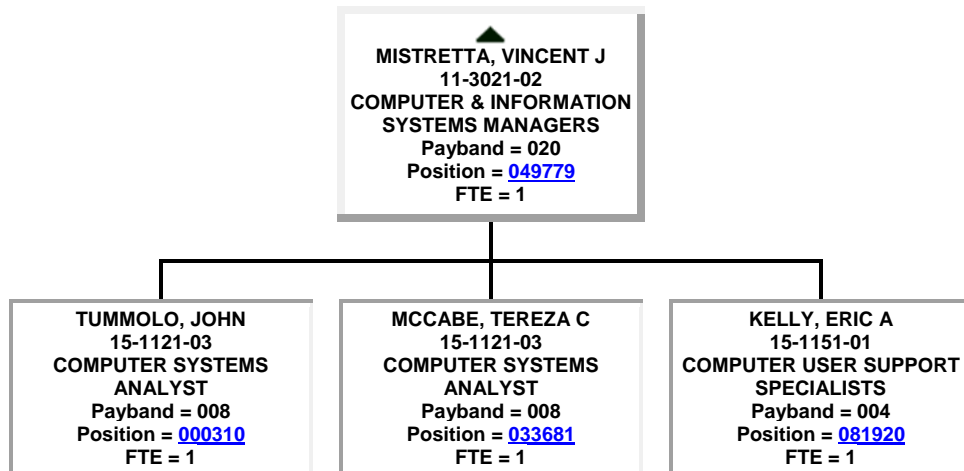
ENGLESTAD, CHRISTINE D 11-9111-02 MEDICAL AND HEALTH SERVICES MANAGERS Payband = 020 Position = 057384 FTE = 1	RUBIO, ERNESTO G 11-3031-03 FINANCIAL MANAGERS Payband = 021 Position = 067017 FTE = 1	GALIE, BRENDA J 29-1141-04 REGISTERED NURSES Payband = 010 Position = 081945 FTE = 1	O'CONNOR, TIMOTHY E 11-2031-02 PUBLIC RELATIONS & FUNDRAISING MANAGERS Payband = 020 Position = 082225 FTE = 1
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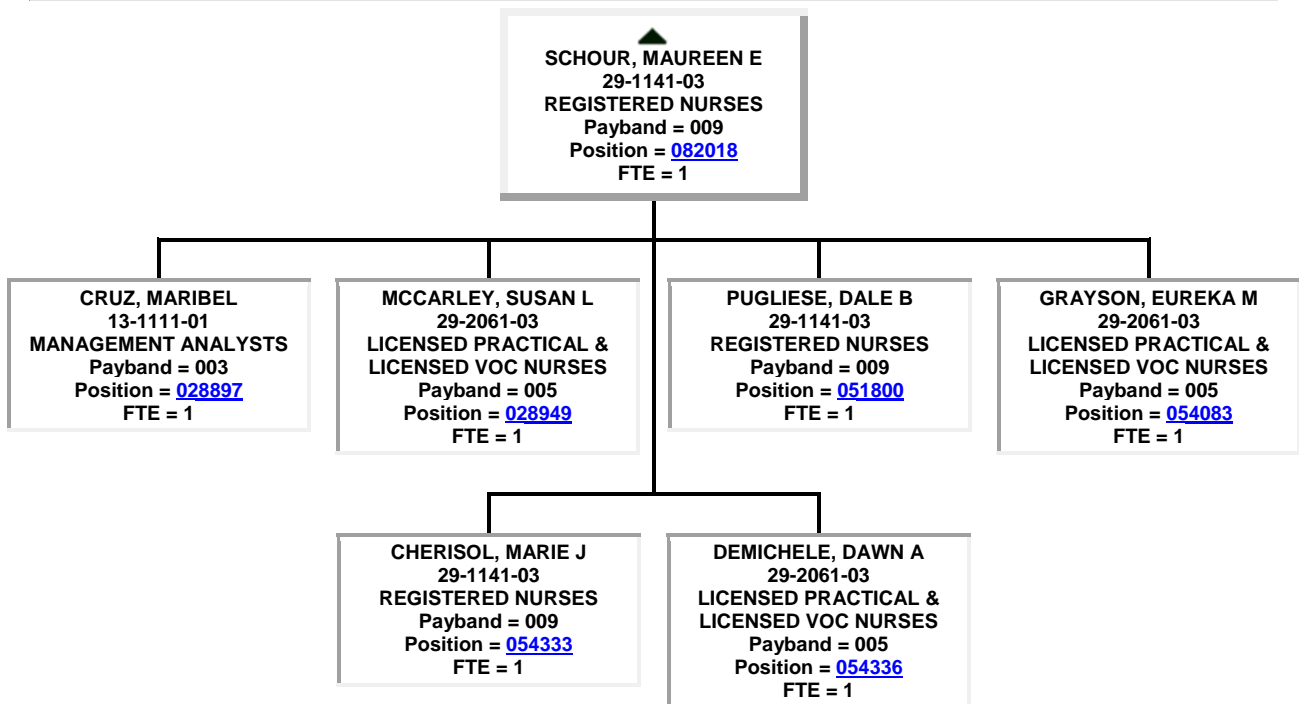
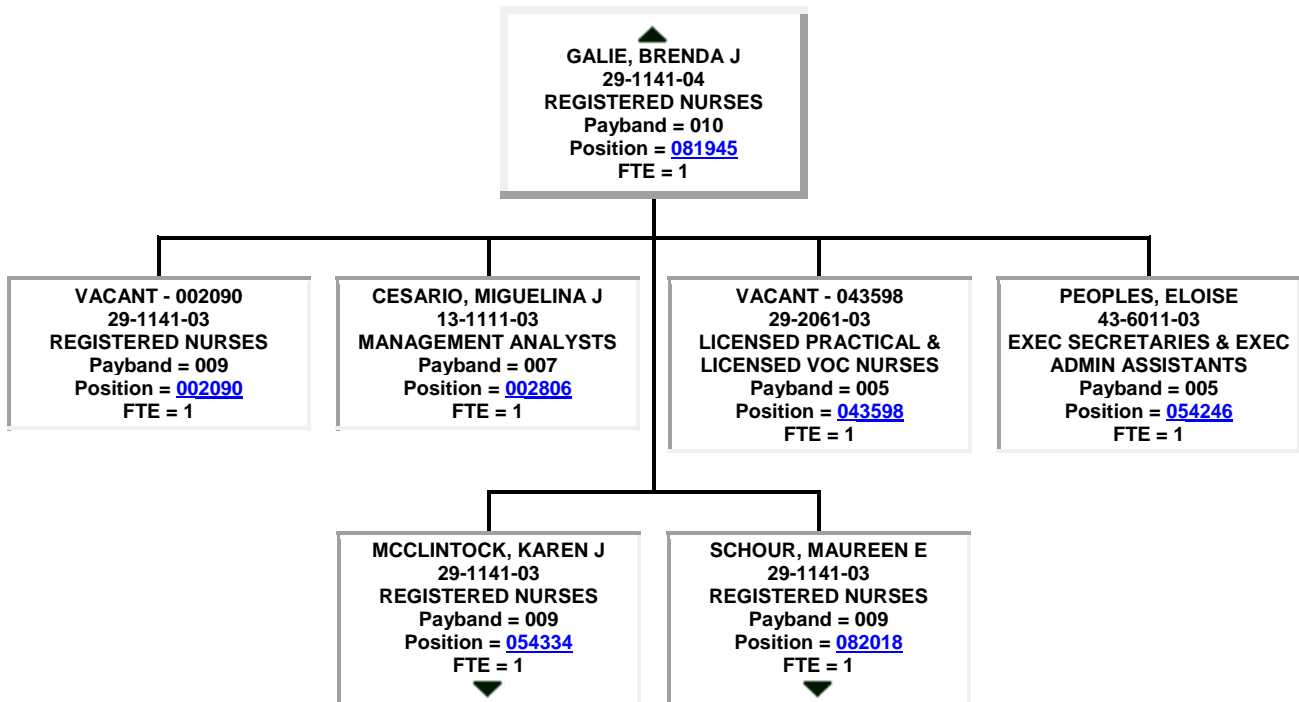
MCCARTHY, PAUL A 11-9111-03 MEDICAL AND HEALTH SERVICES MANAGERS Payband = 021 Position = 085279 FTE = 1	HILL, DEBORAH K 43-6011-02 EXEC SECRETARIES & EXEC ADMIN ASSISTANTS Payband = 003 Position = 086115 FTE = 1	VACANT - 950006 13-1111-04 Payband = 010 Position = 950006 FTE = 1
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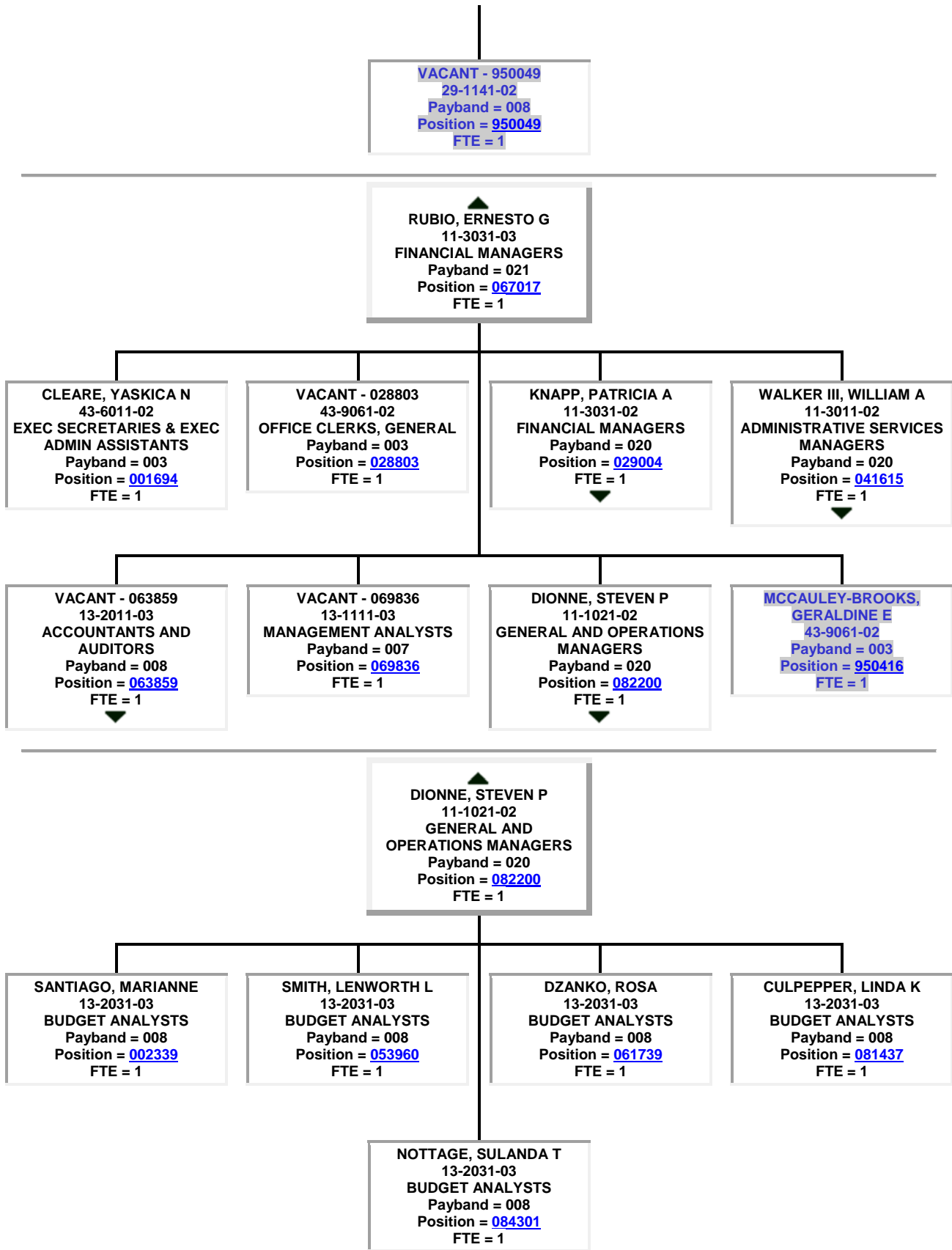
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 11-9111-03
MEDICAL AND HEALTH SERVICES MANAGERS
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 FTE = 1

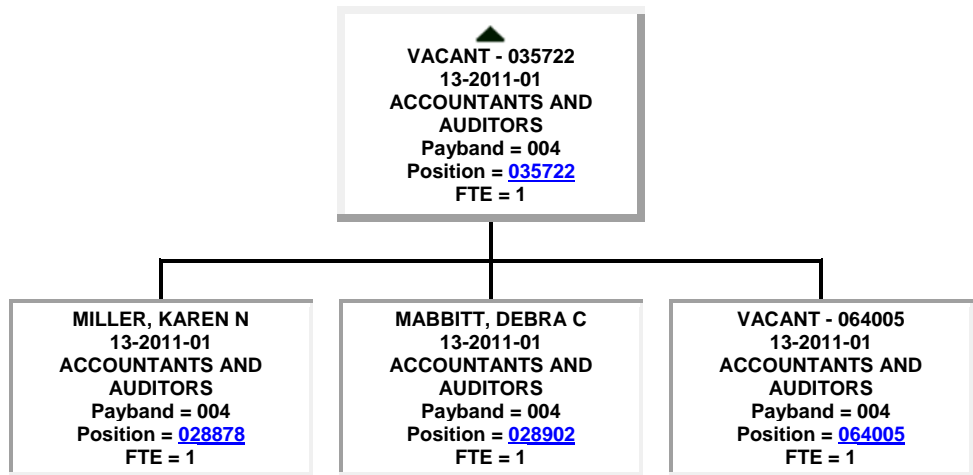
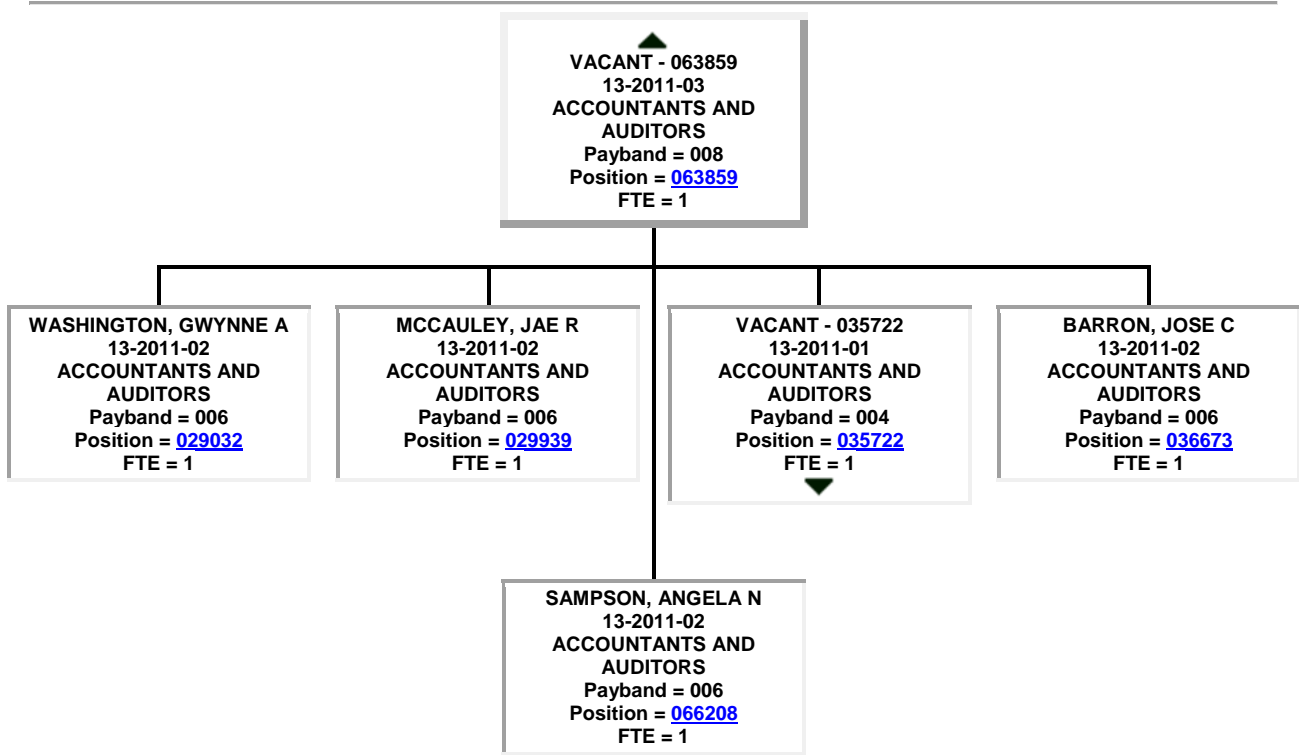


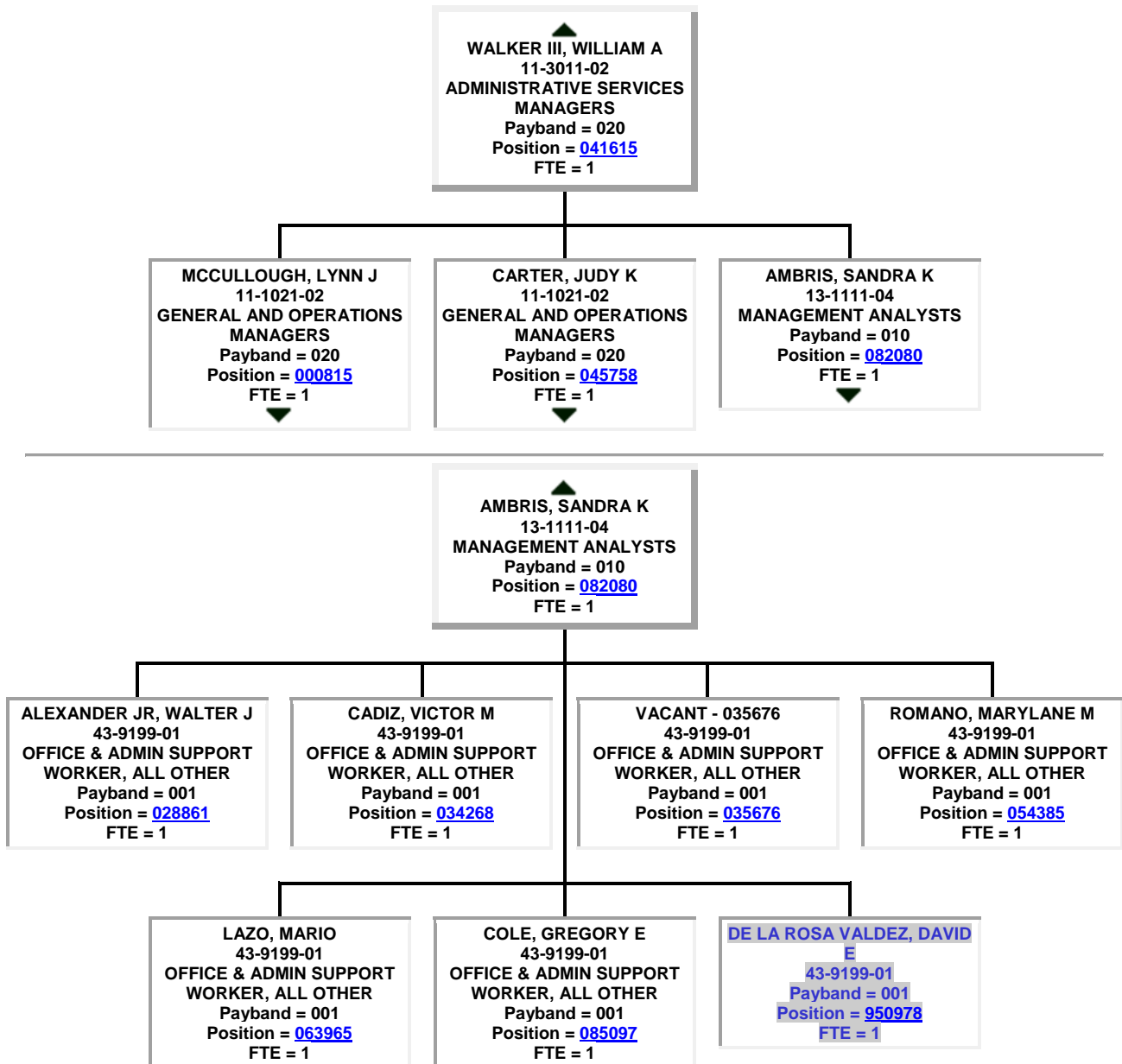


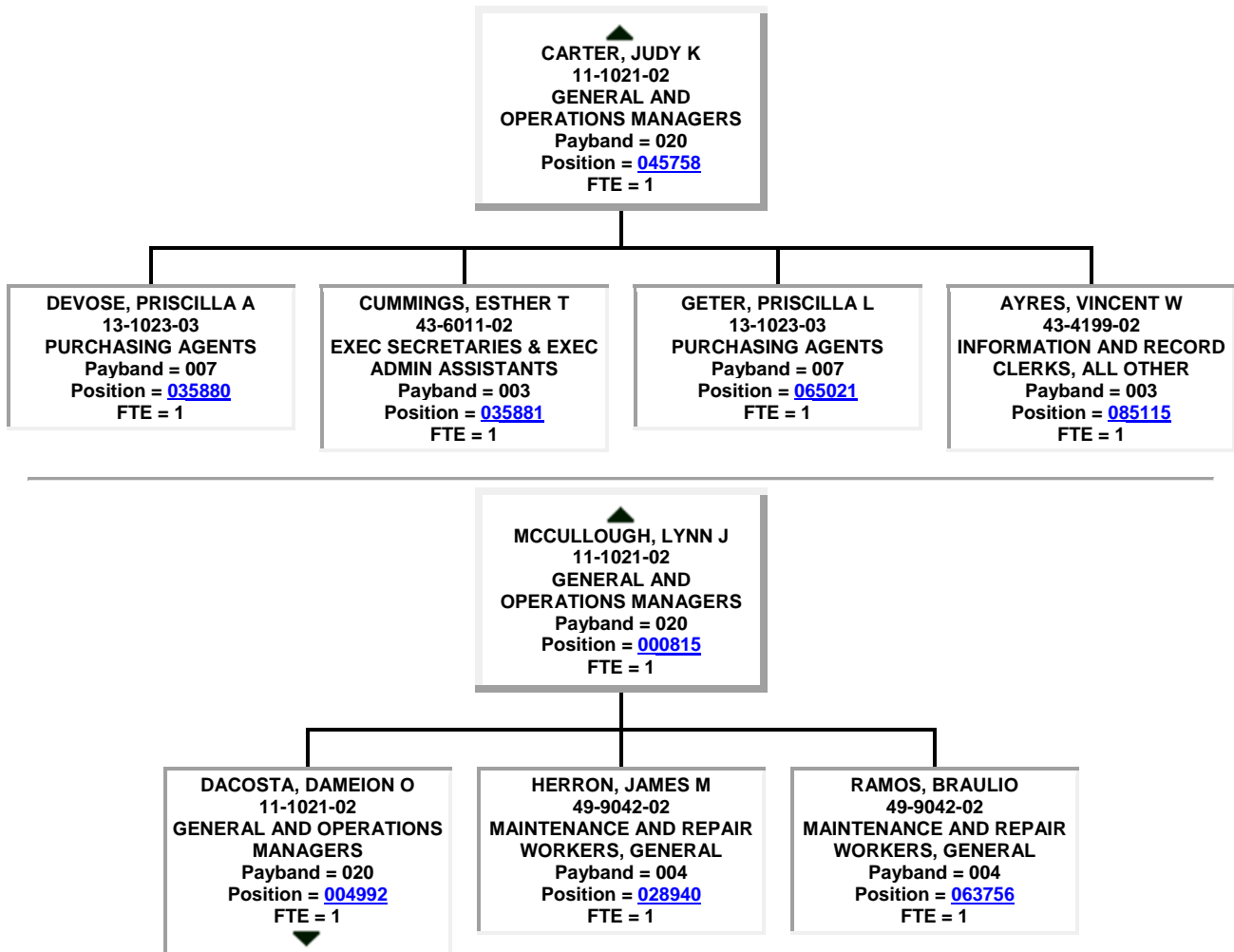


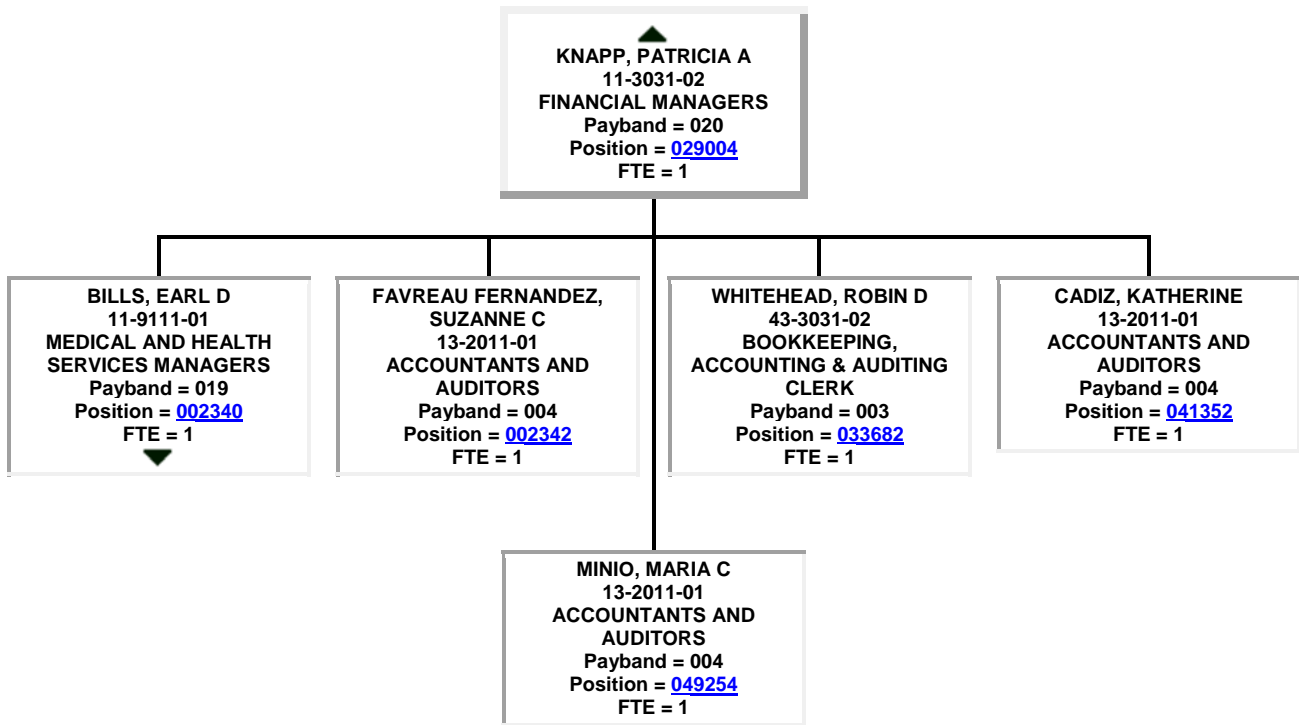
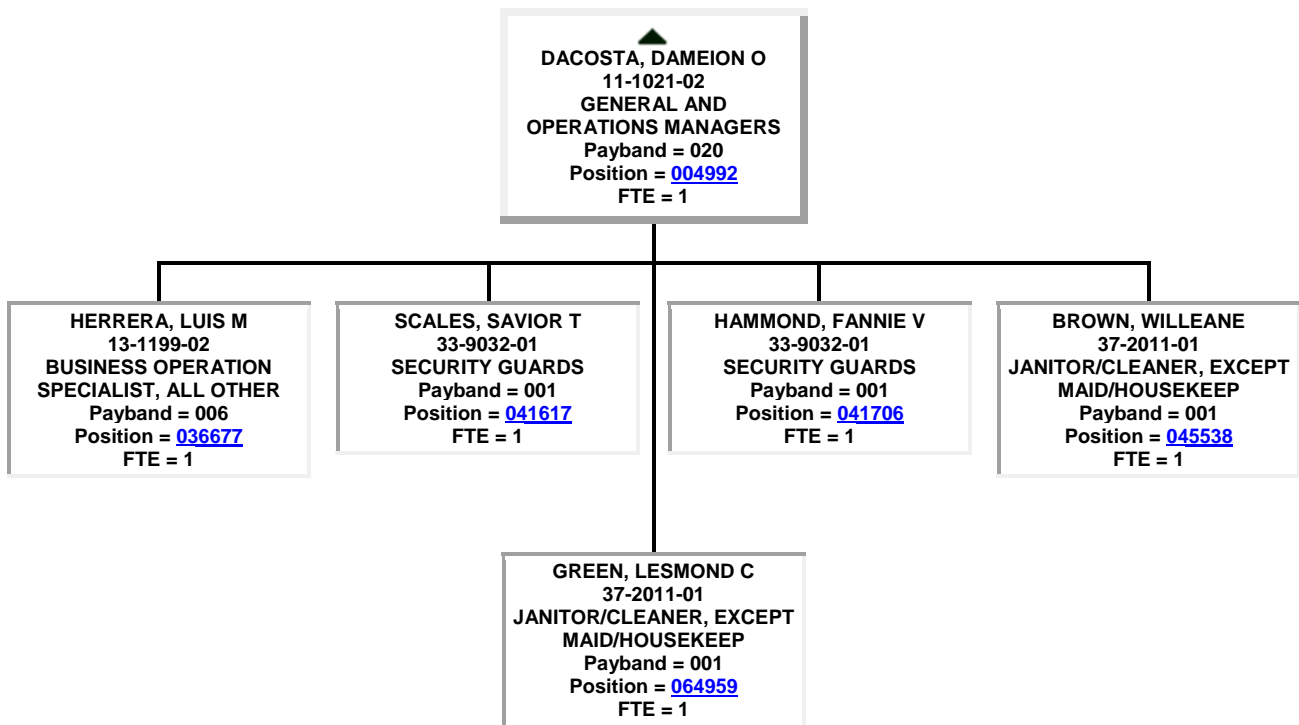


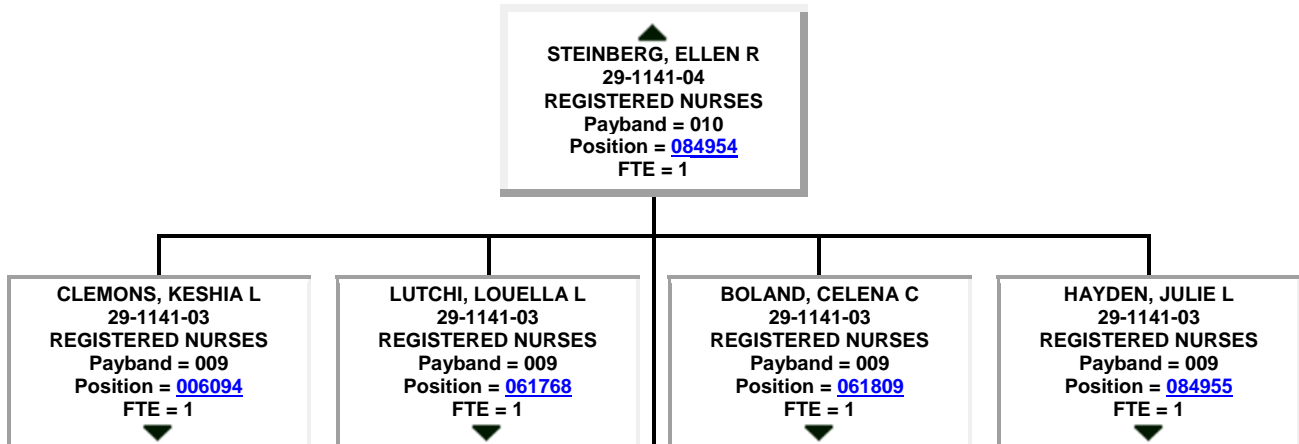
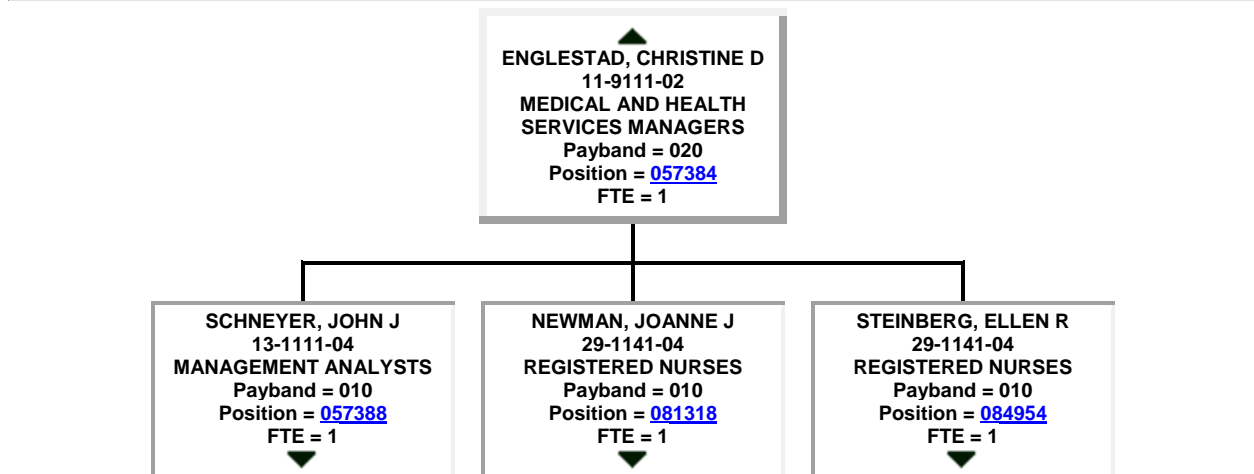
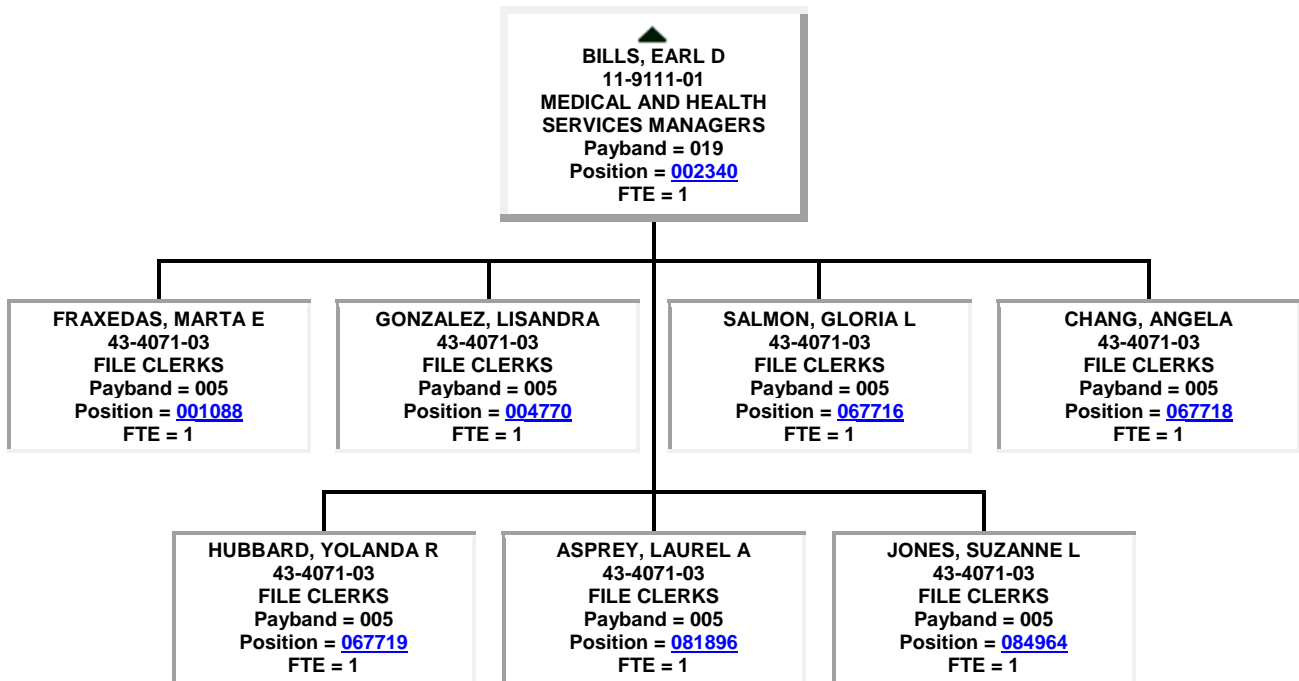


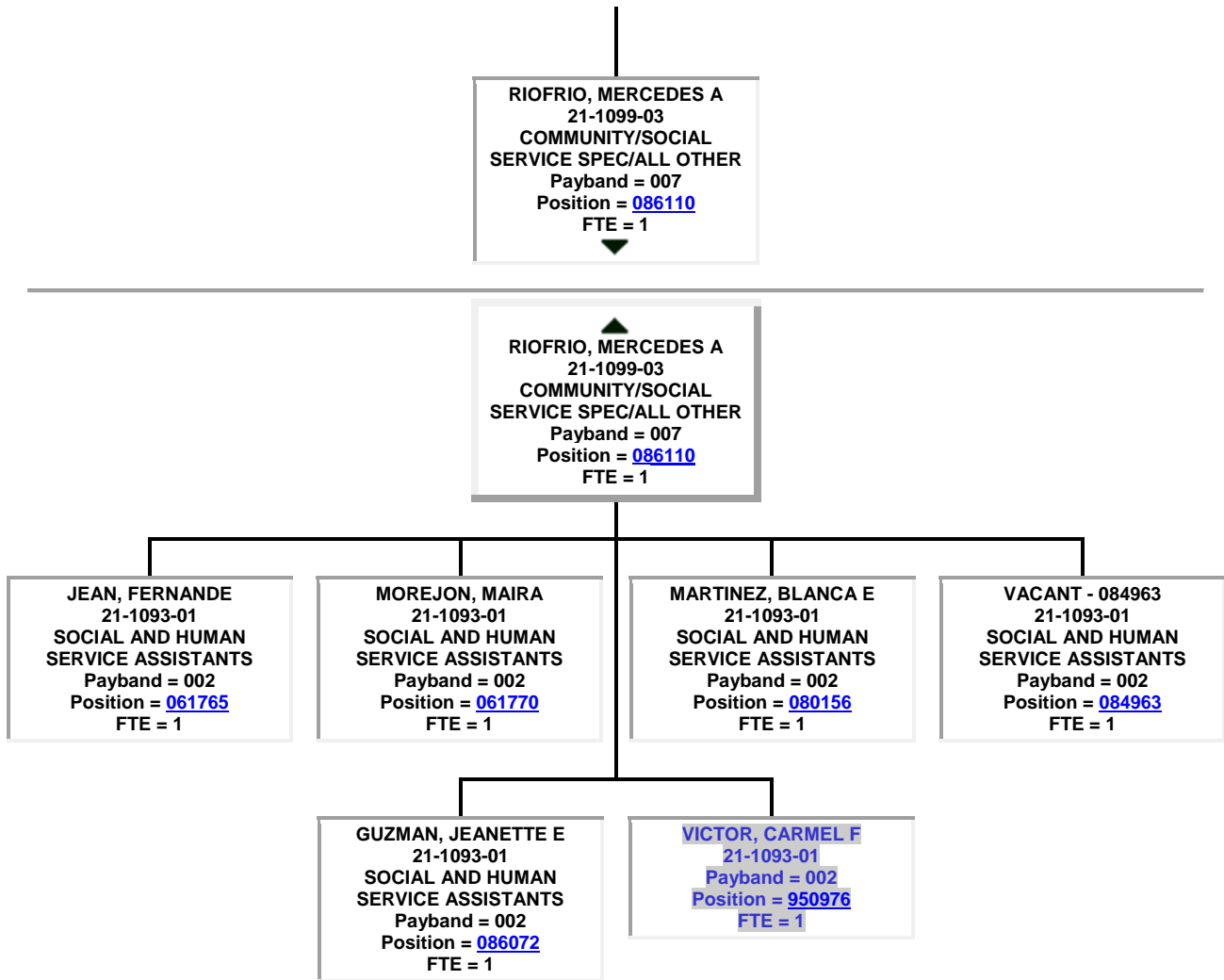


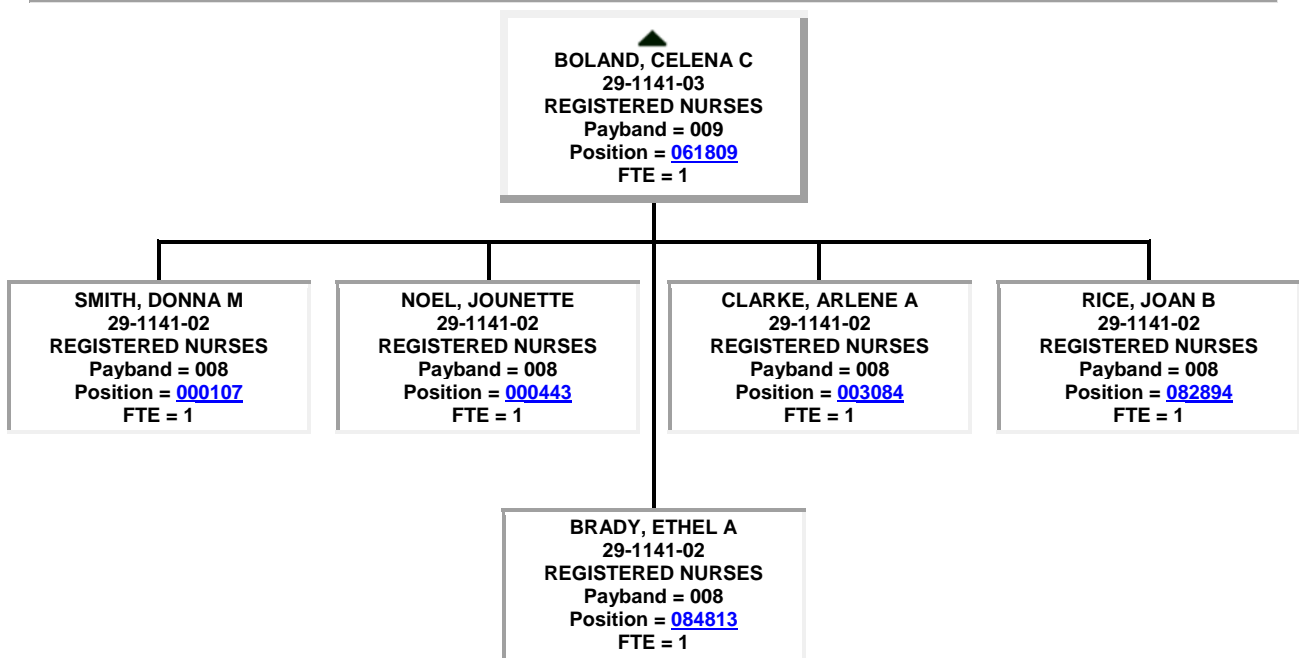
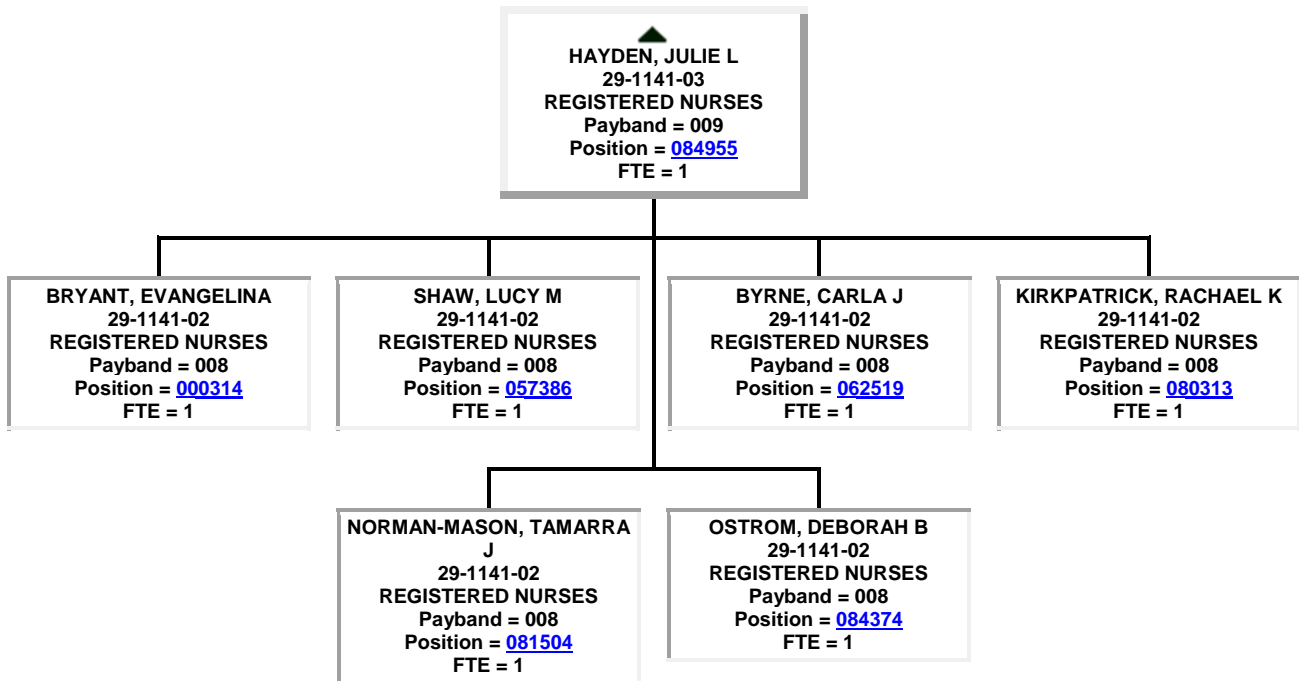


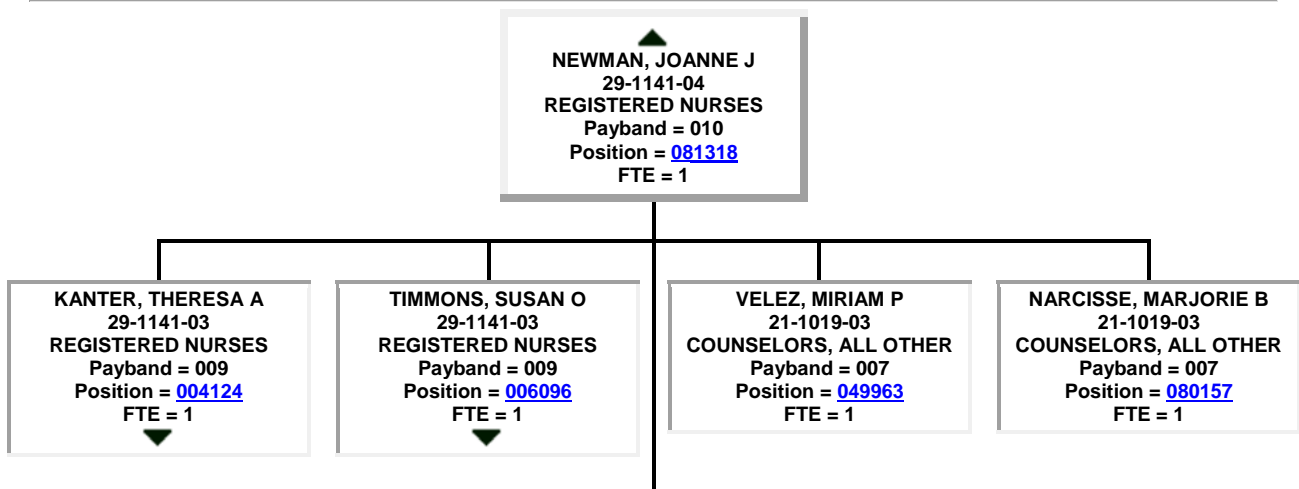
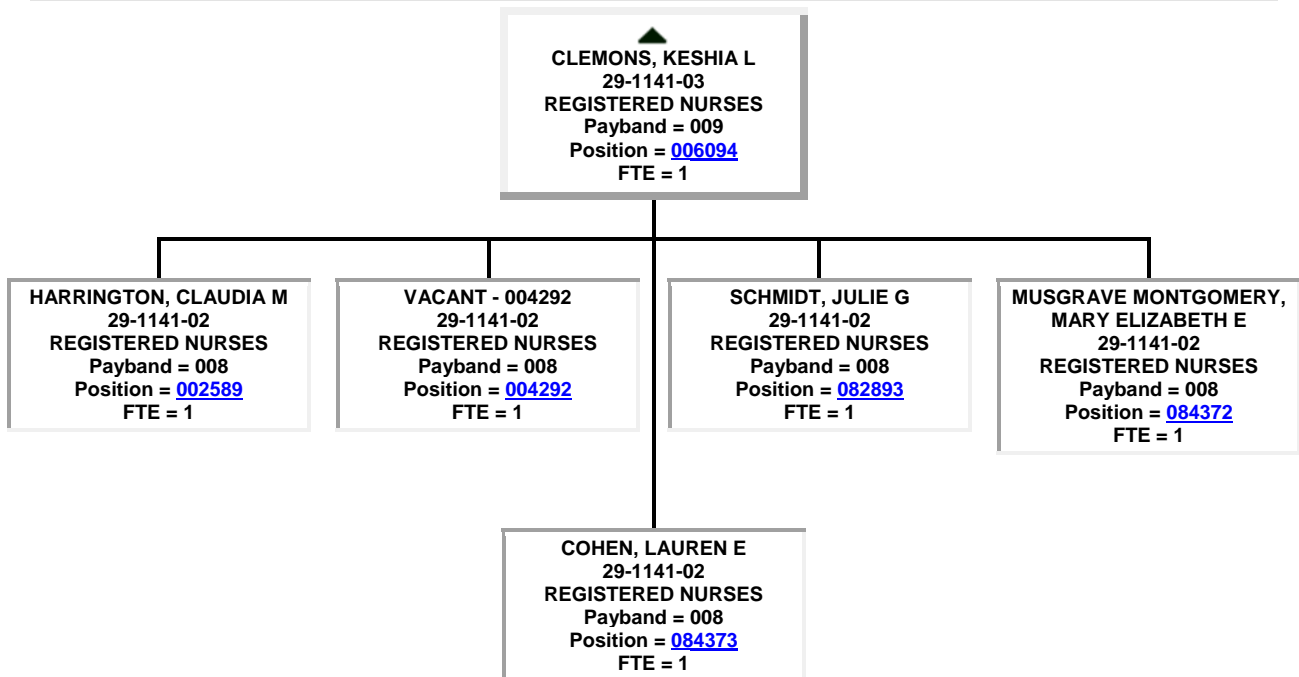
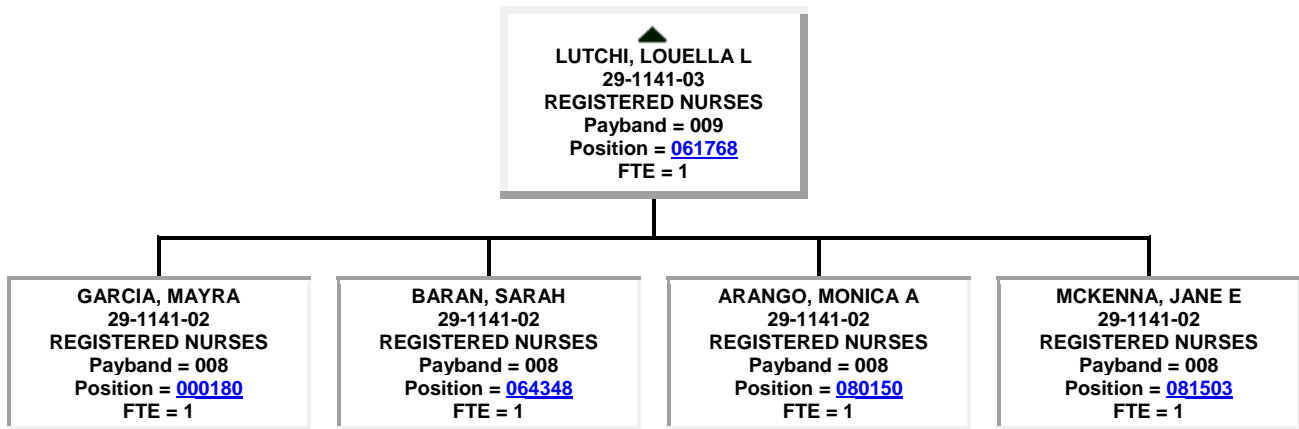


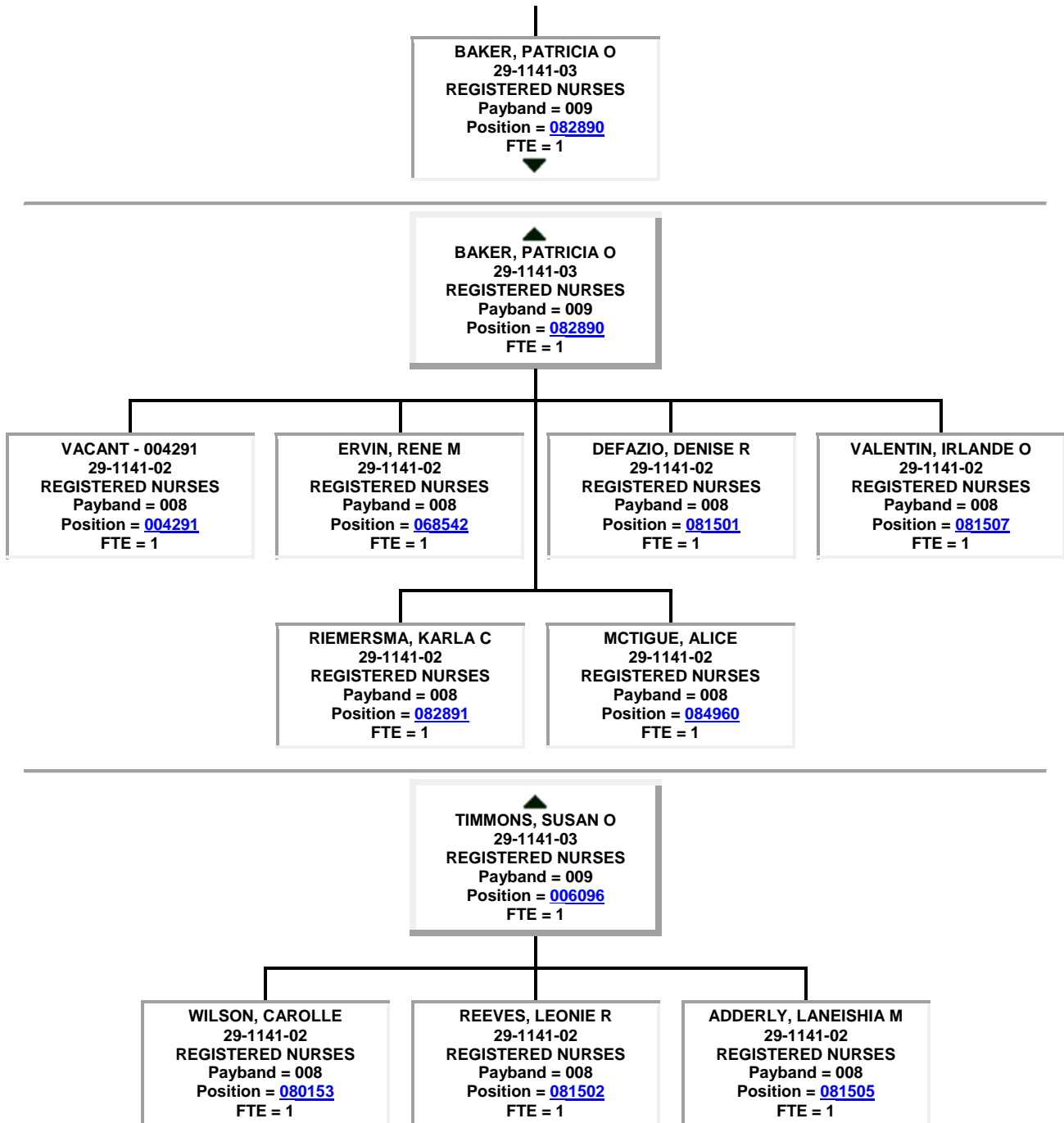


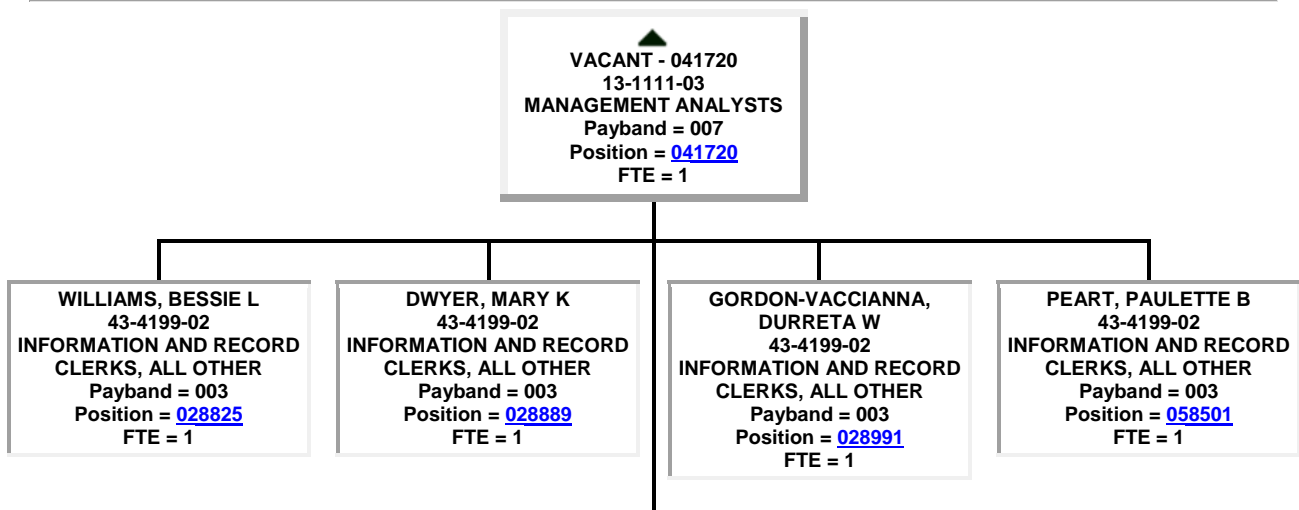
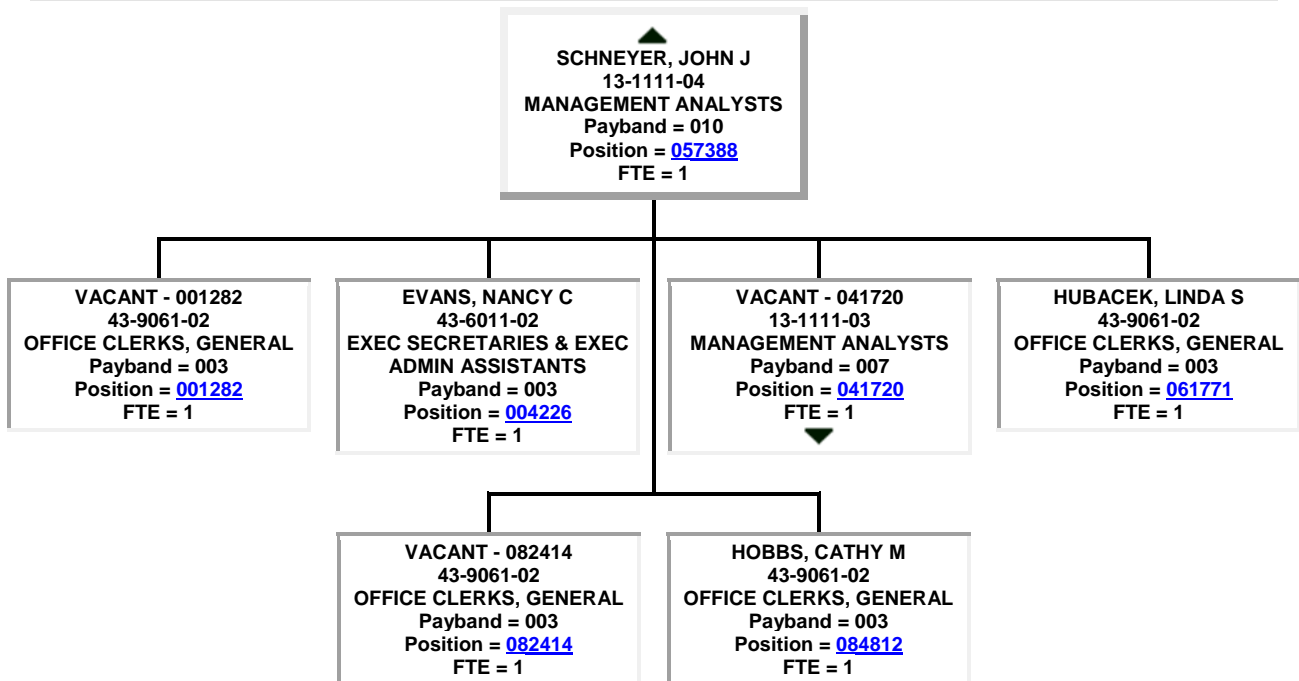
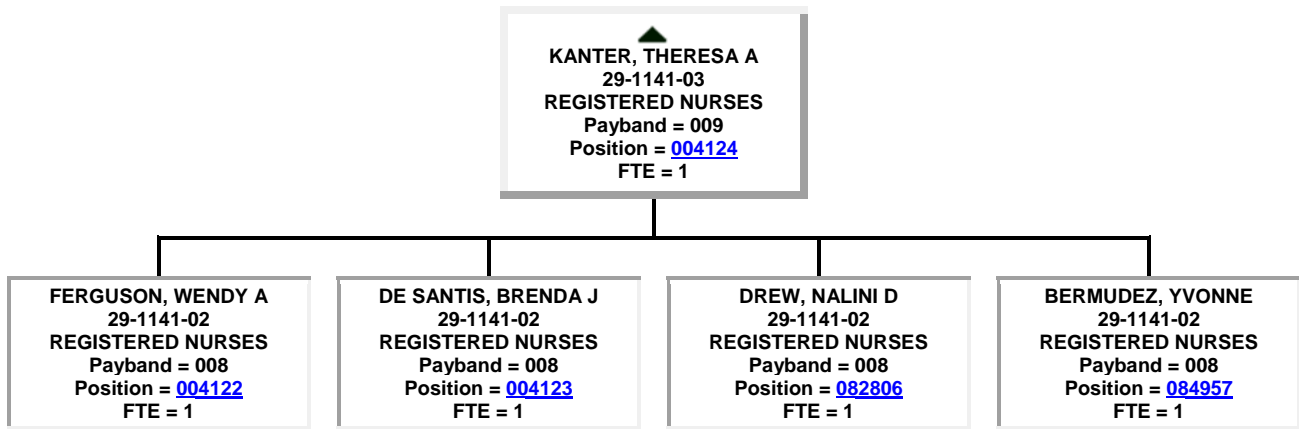


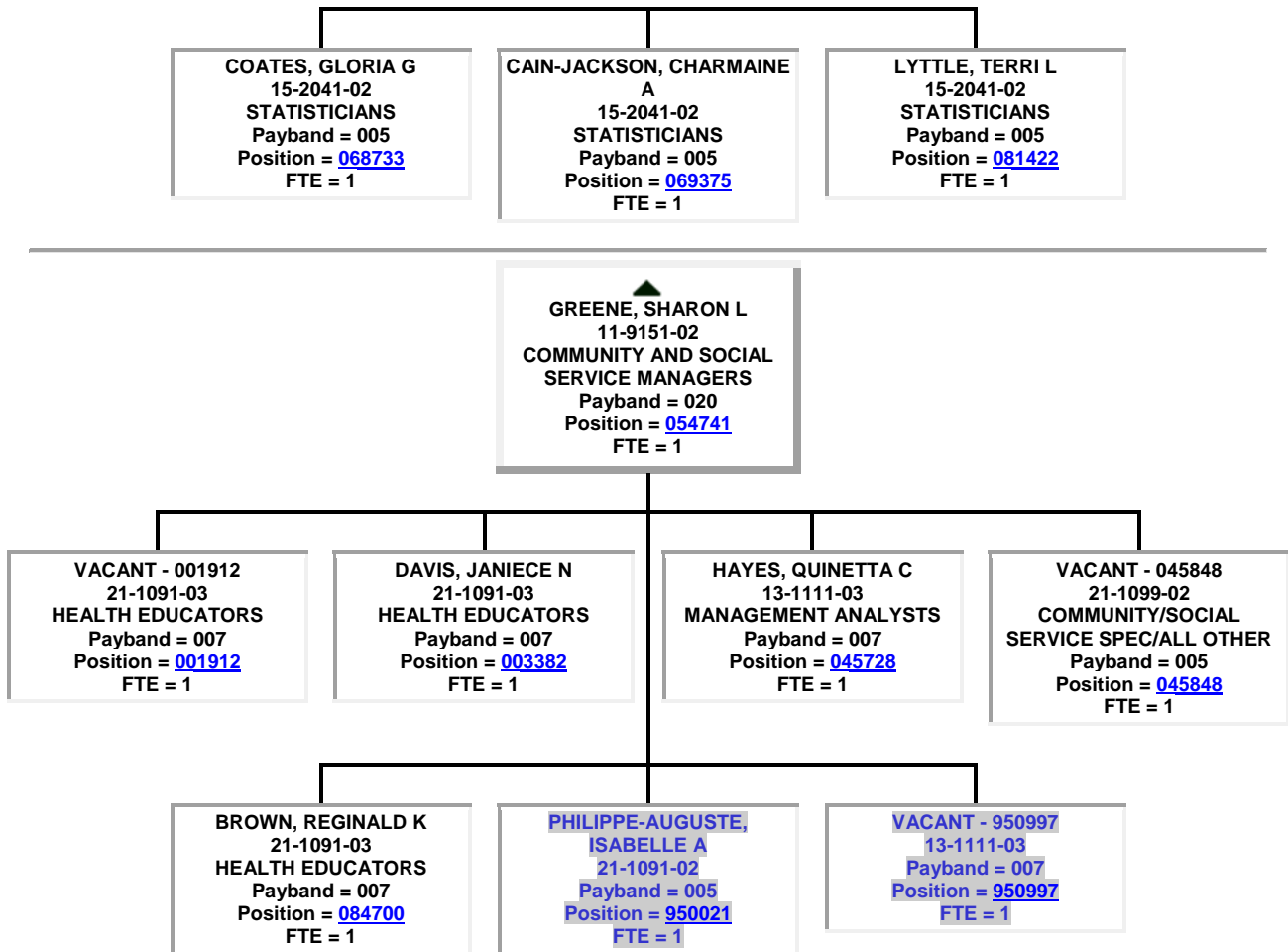


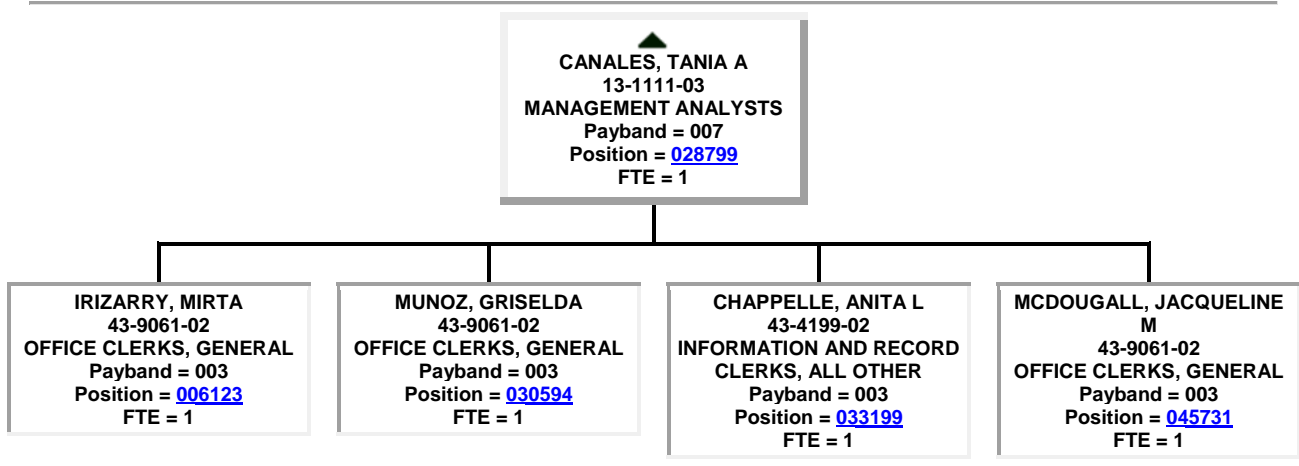
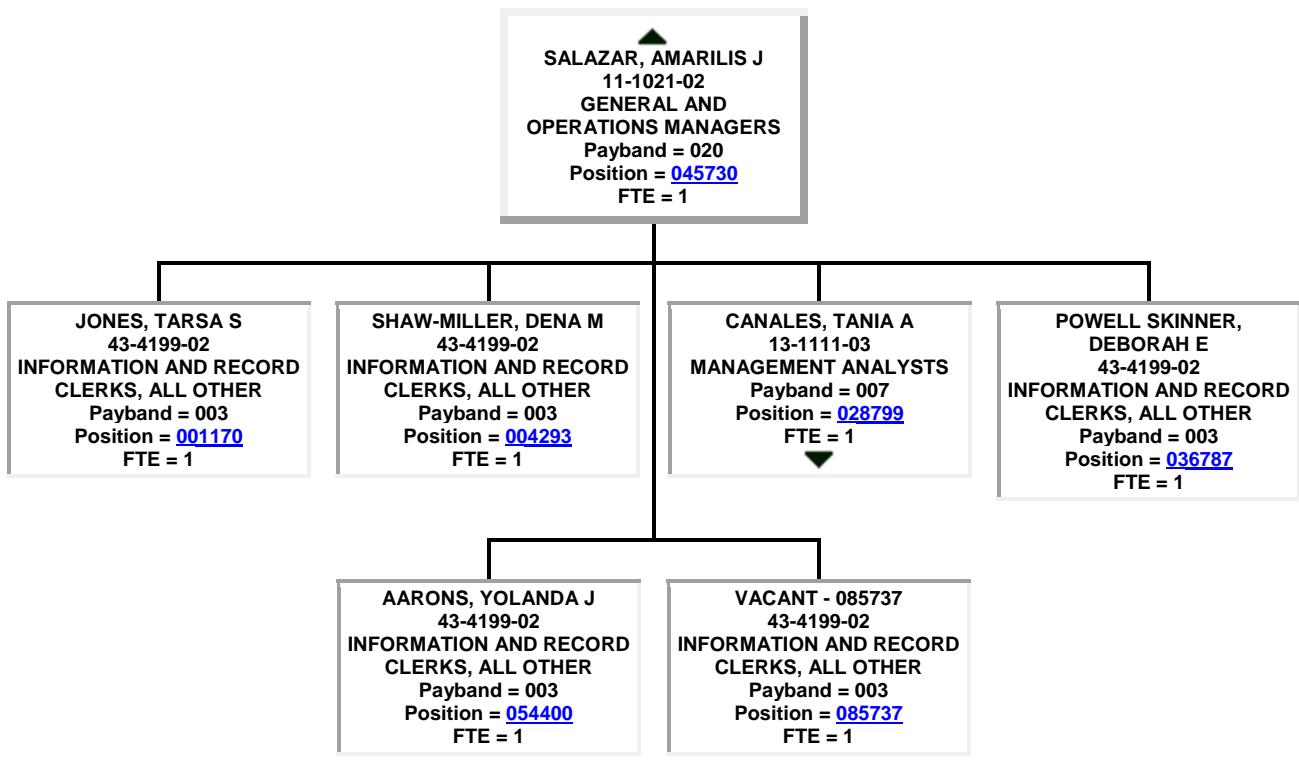


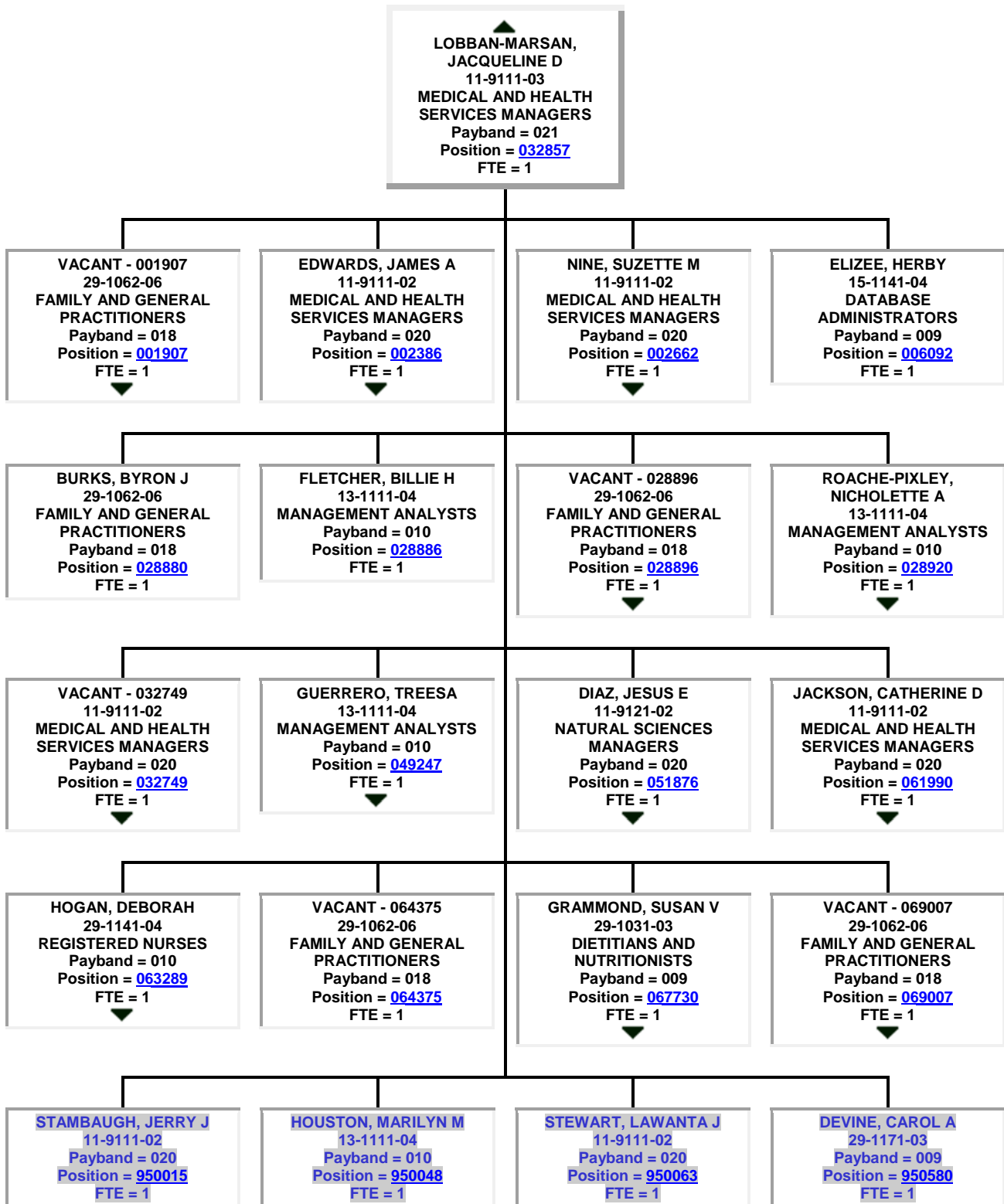


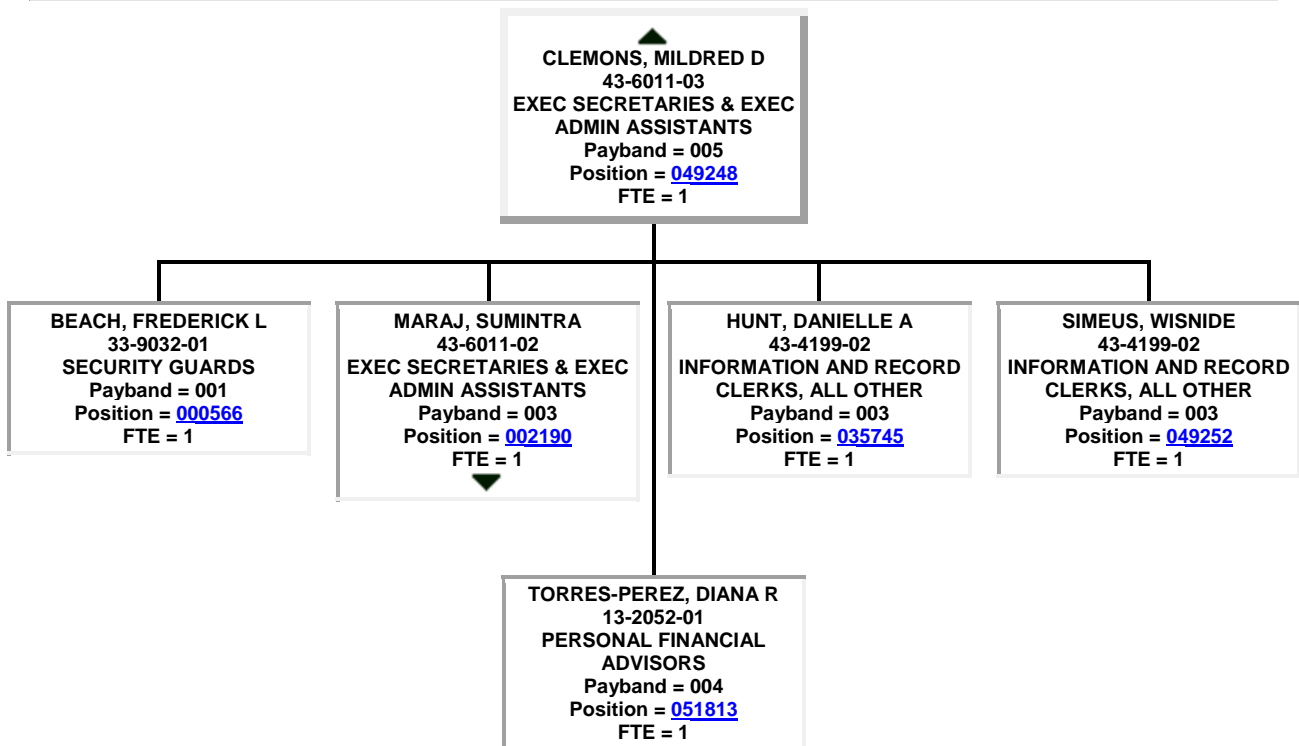
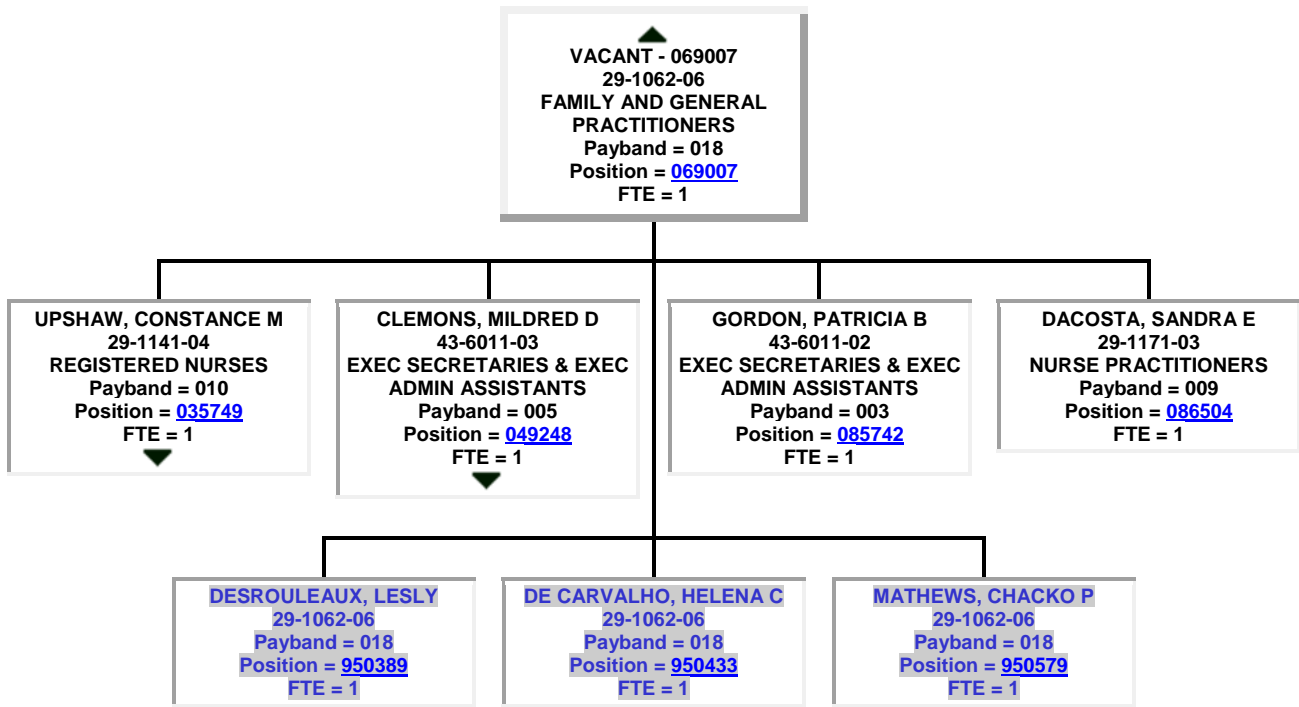


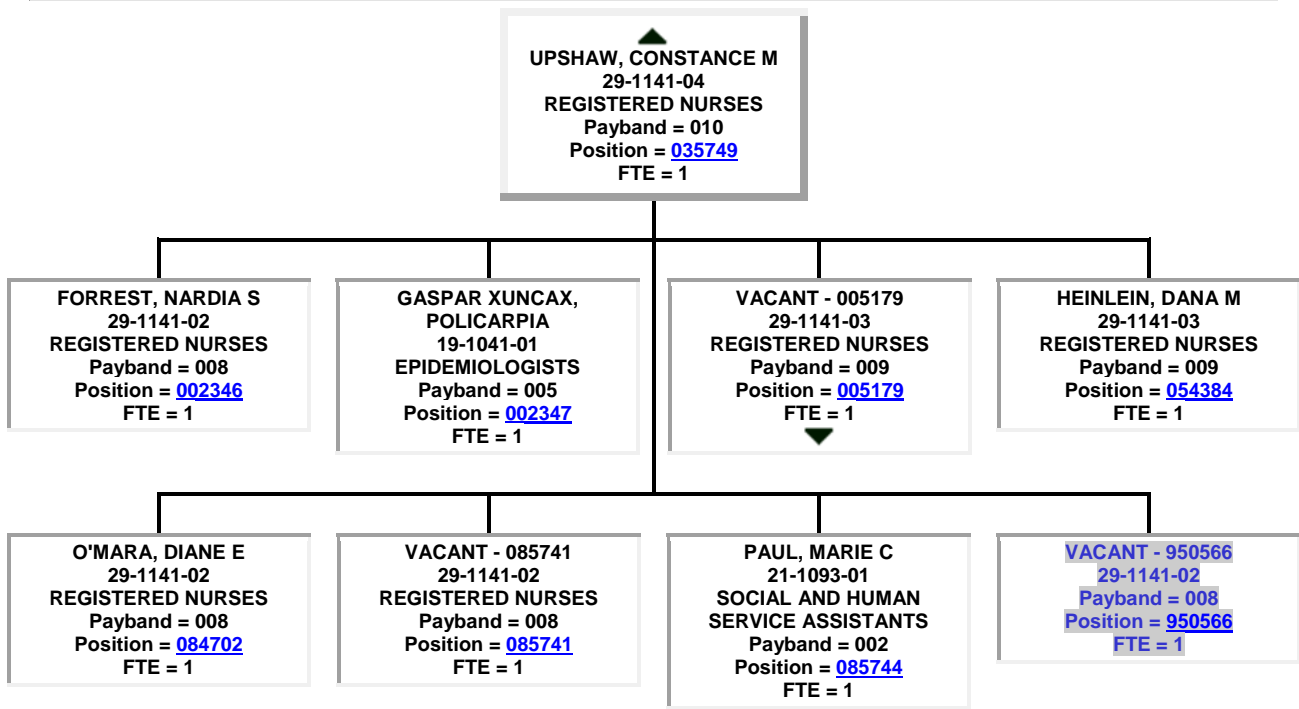
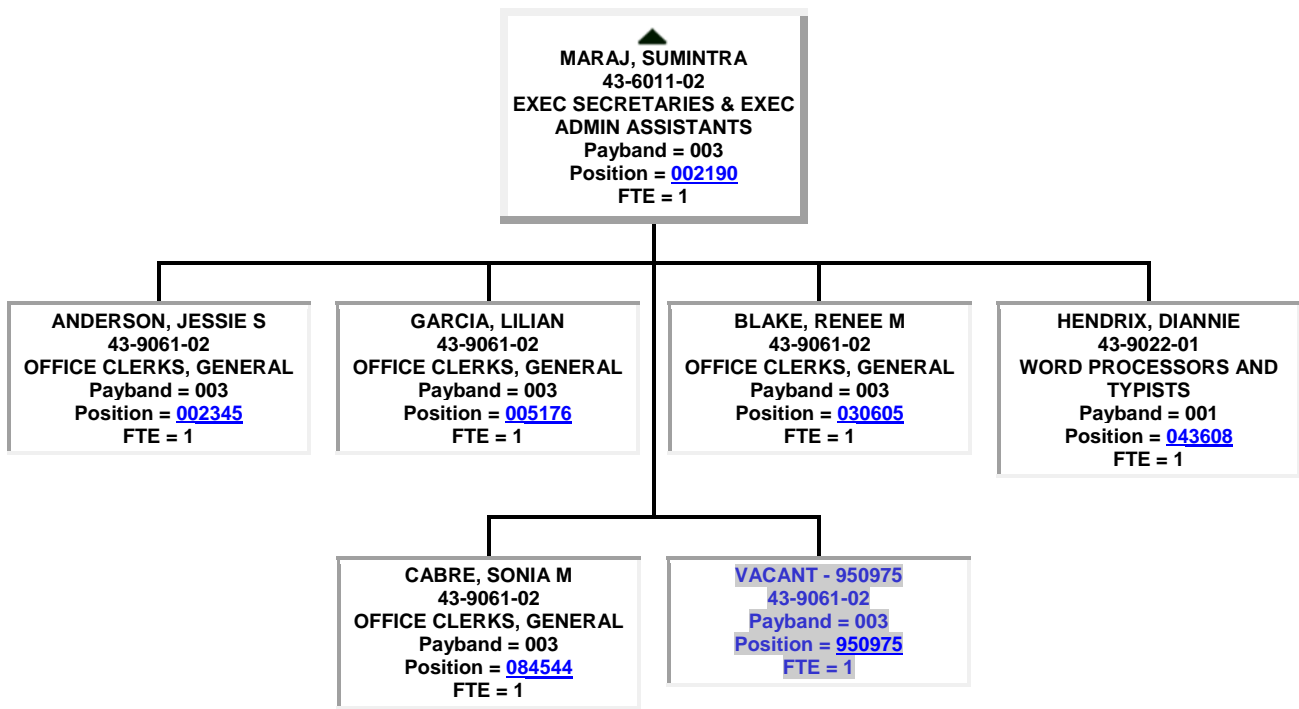


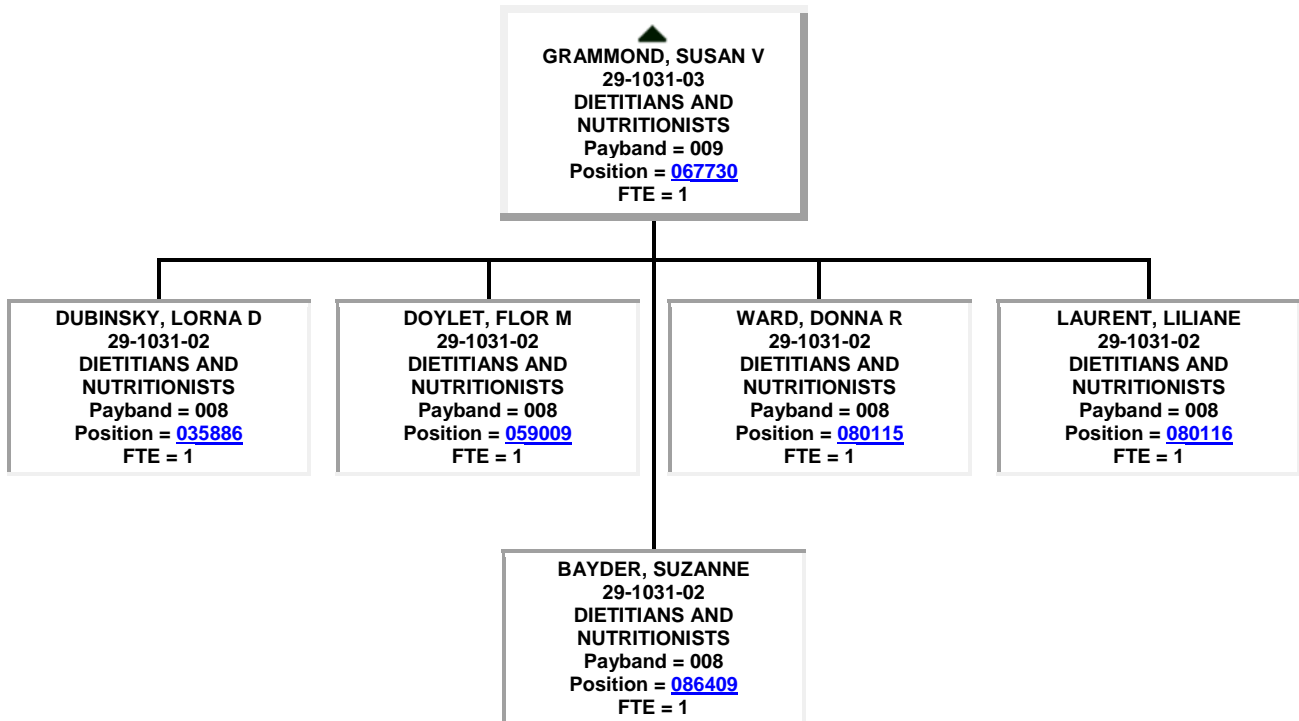
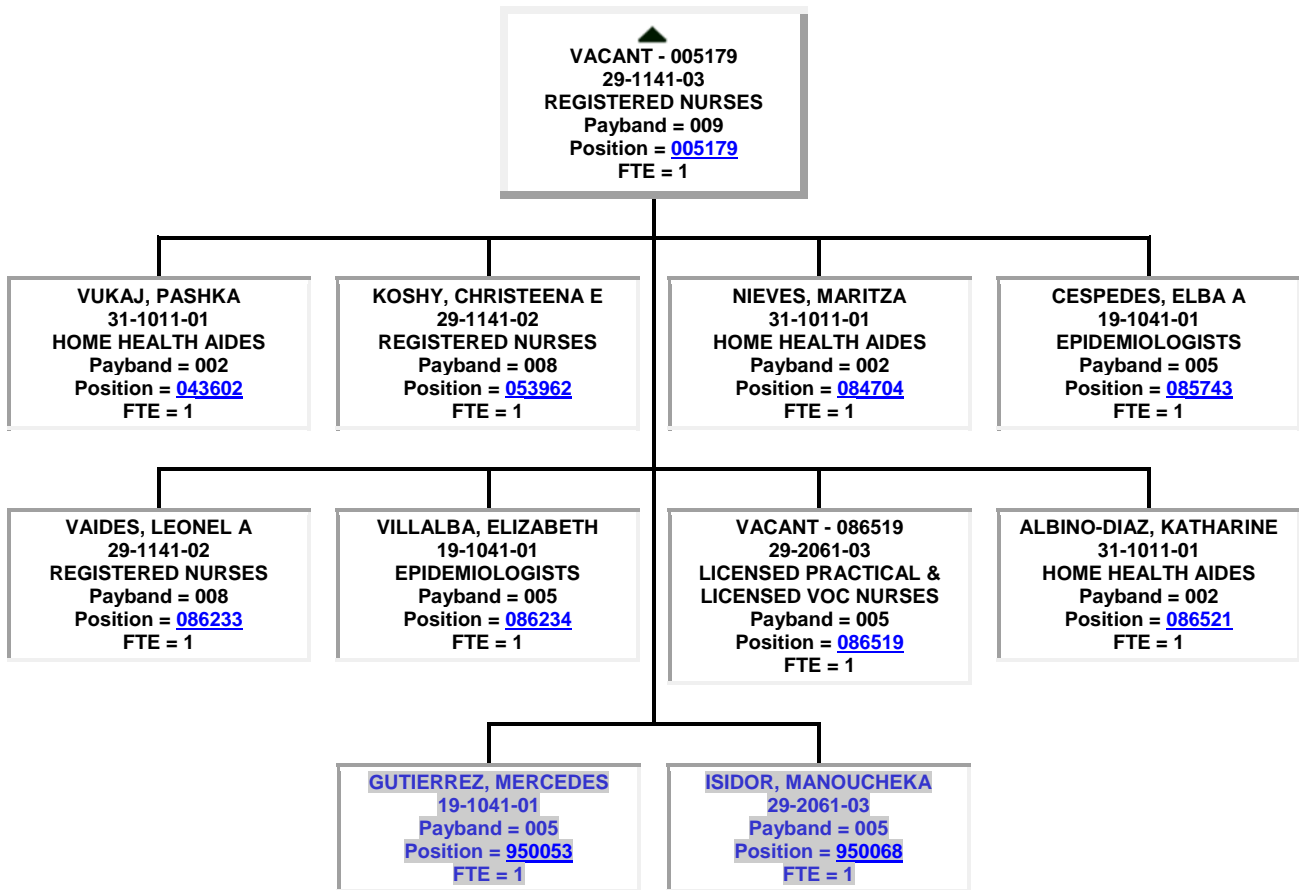


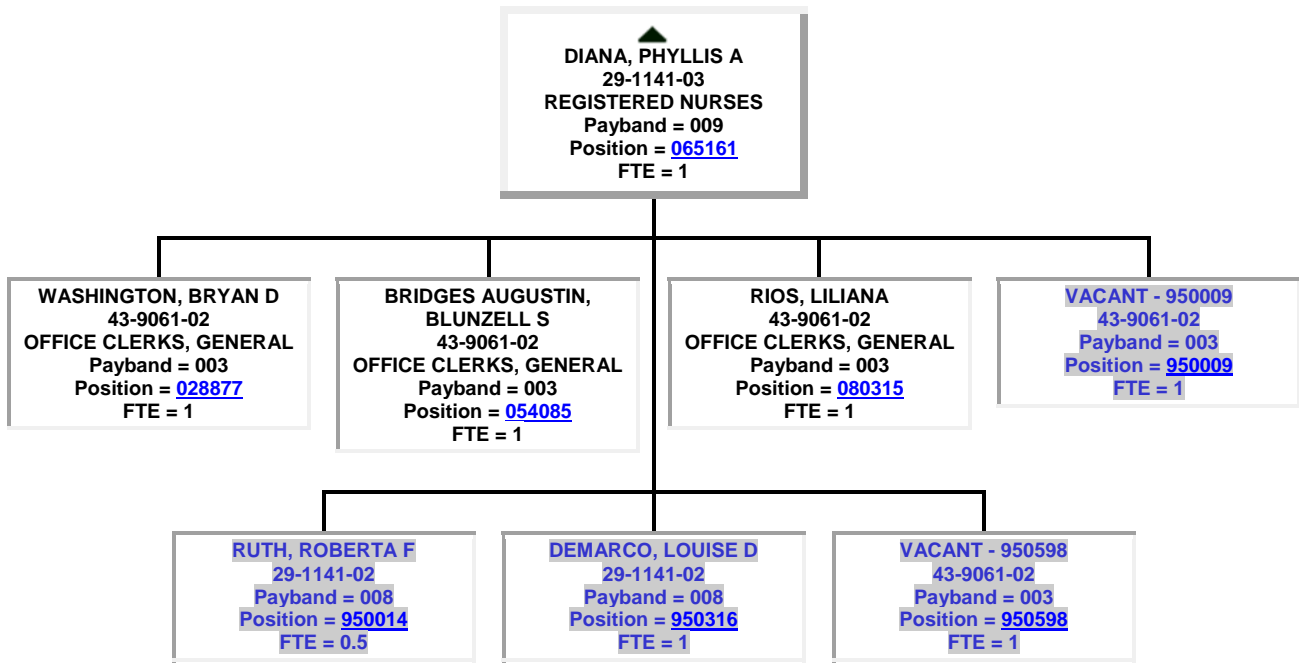
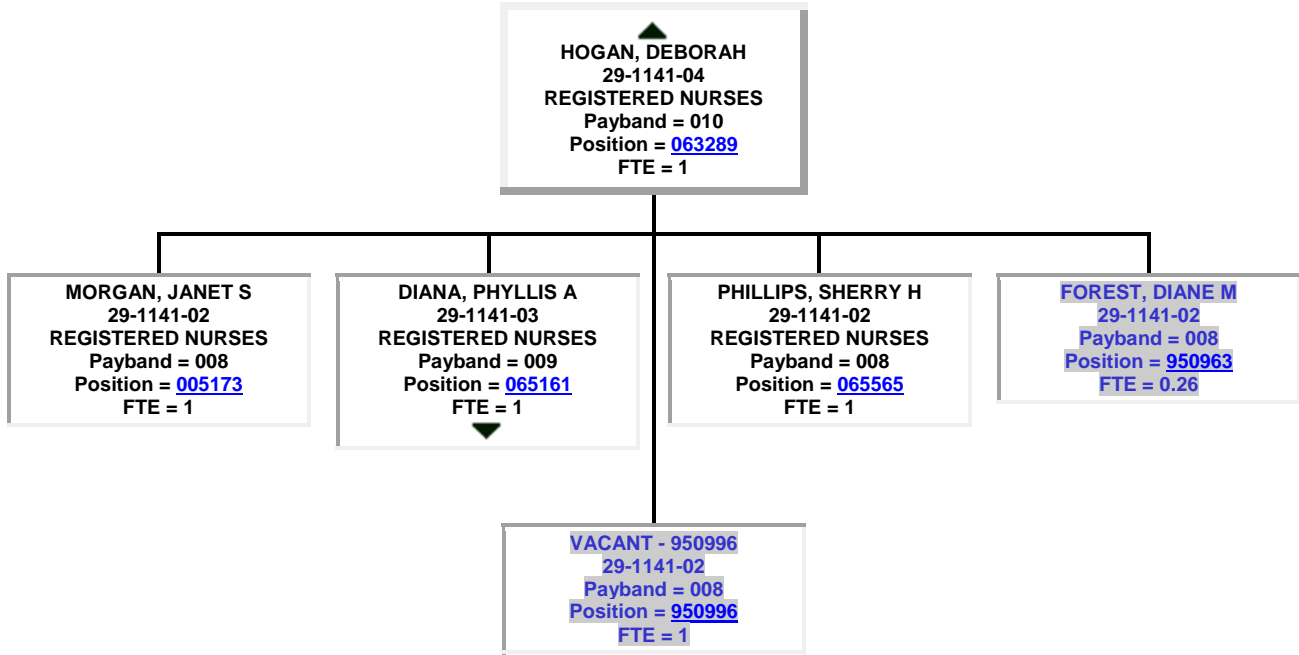


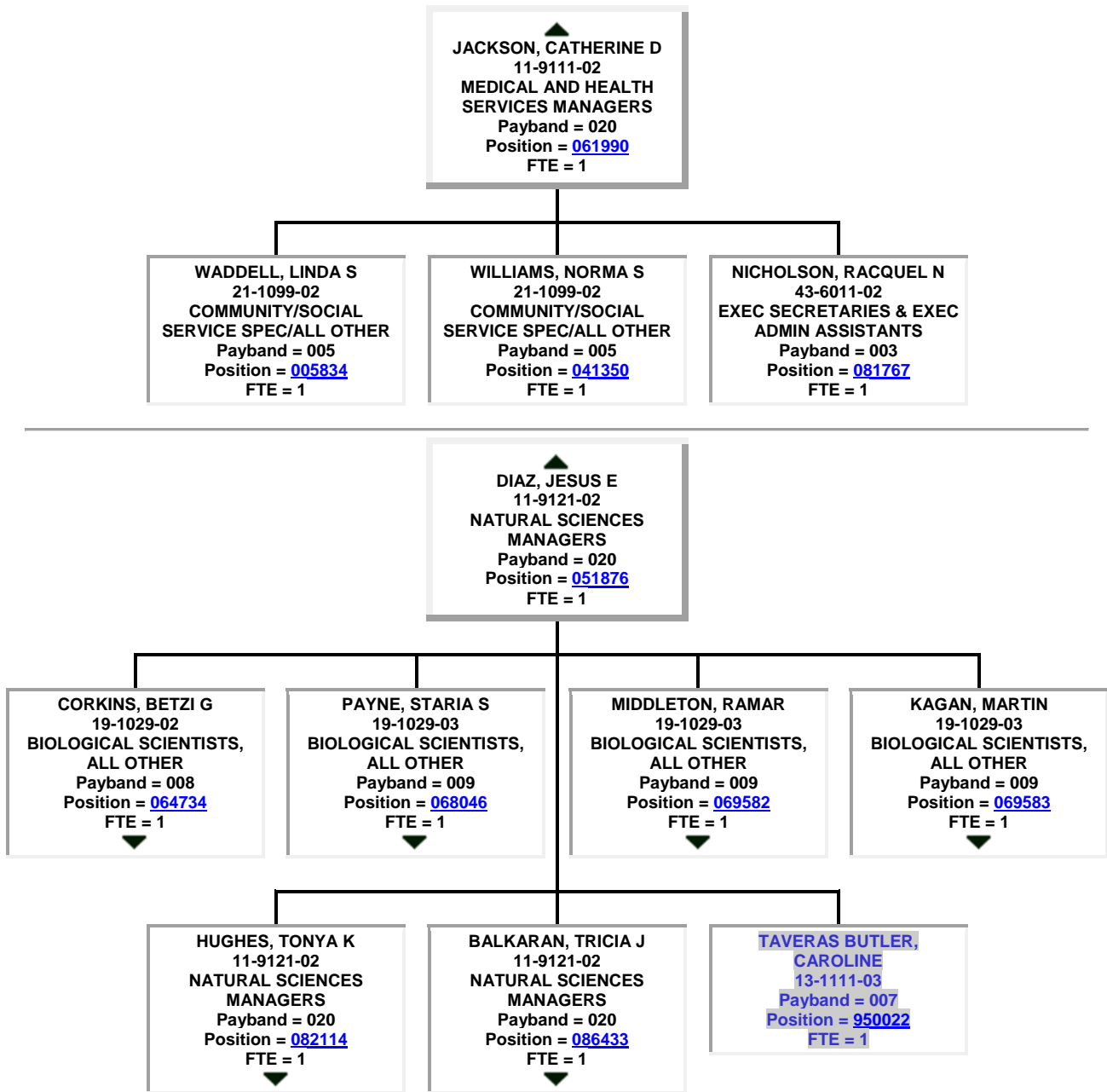


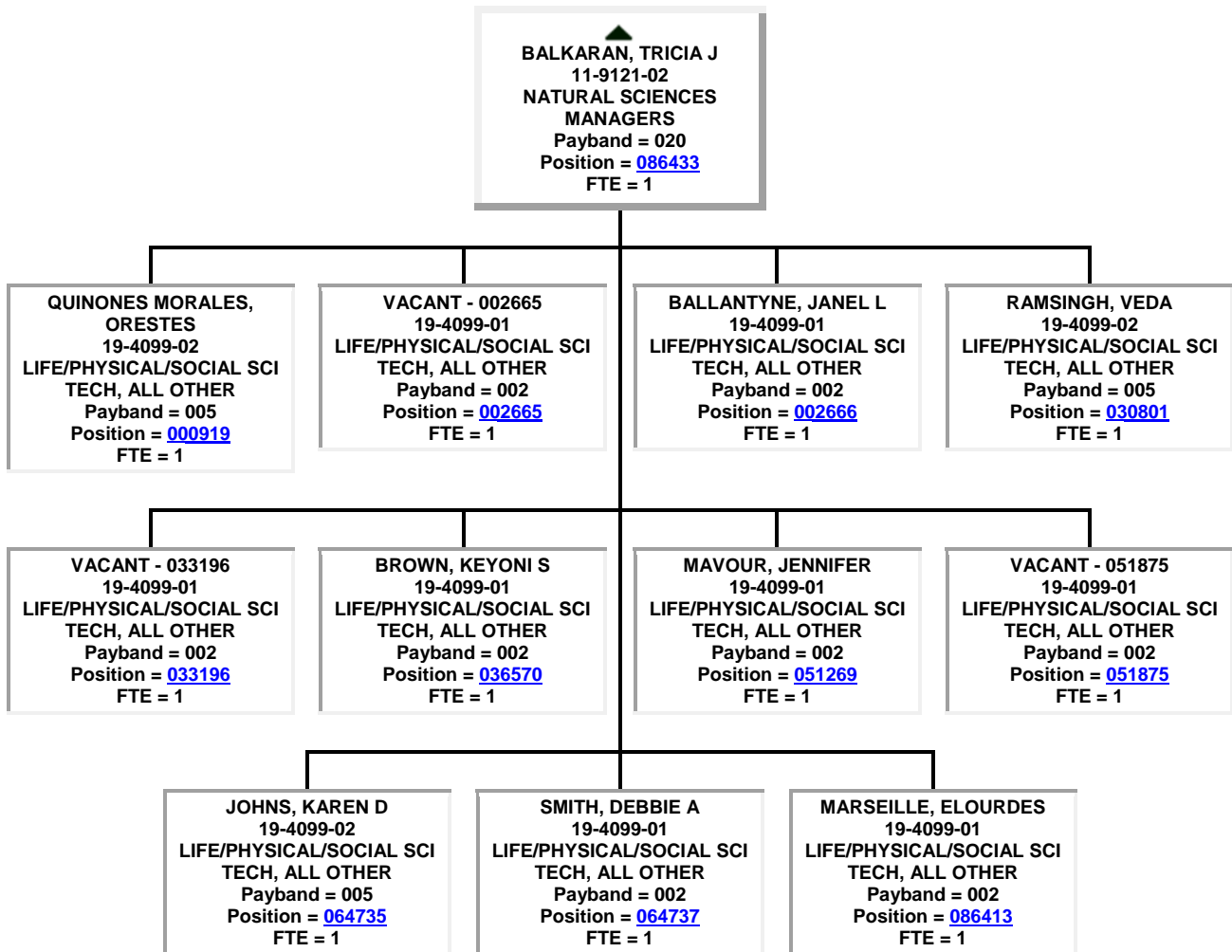


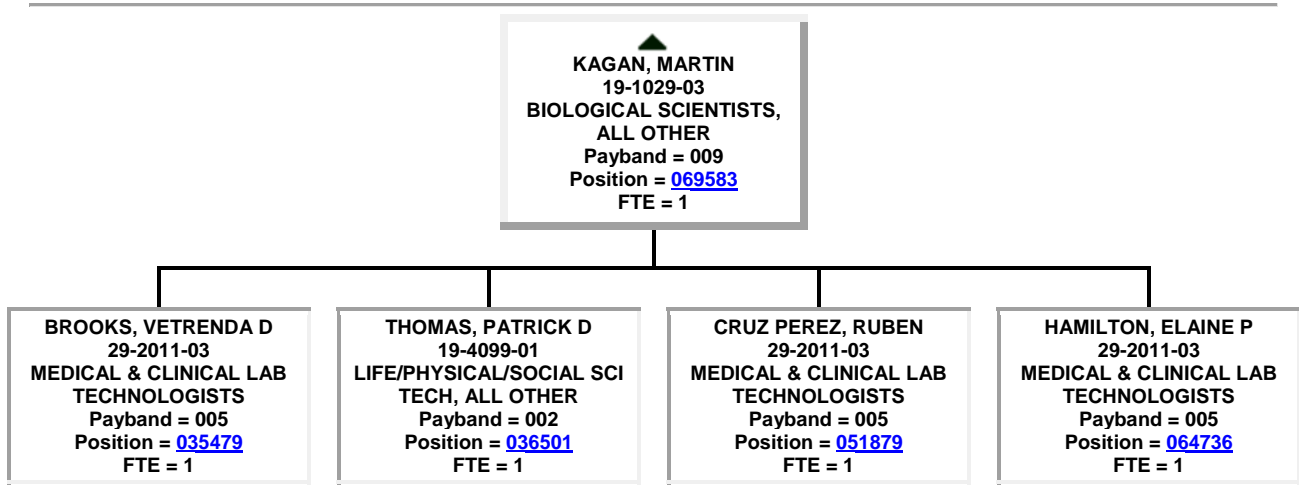
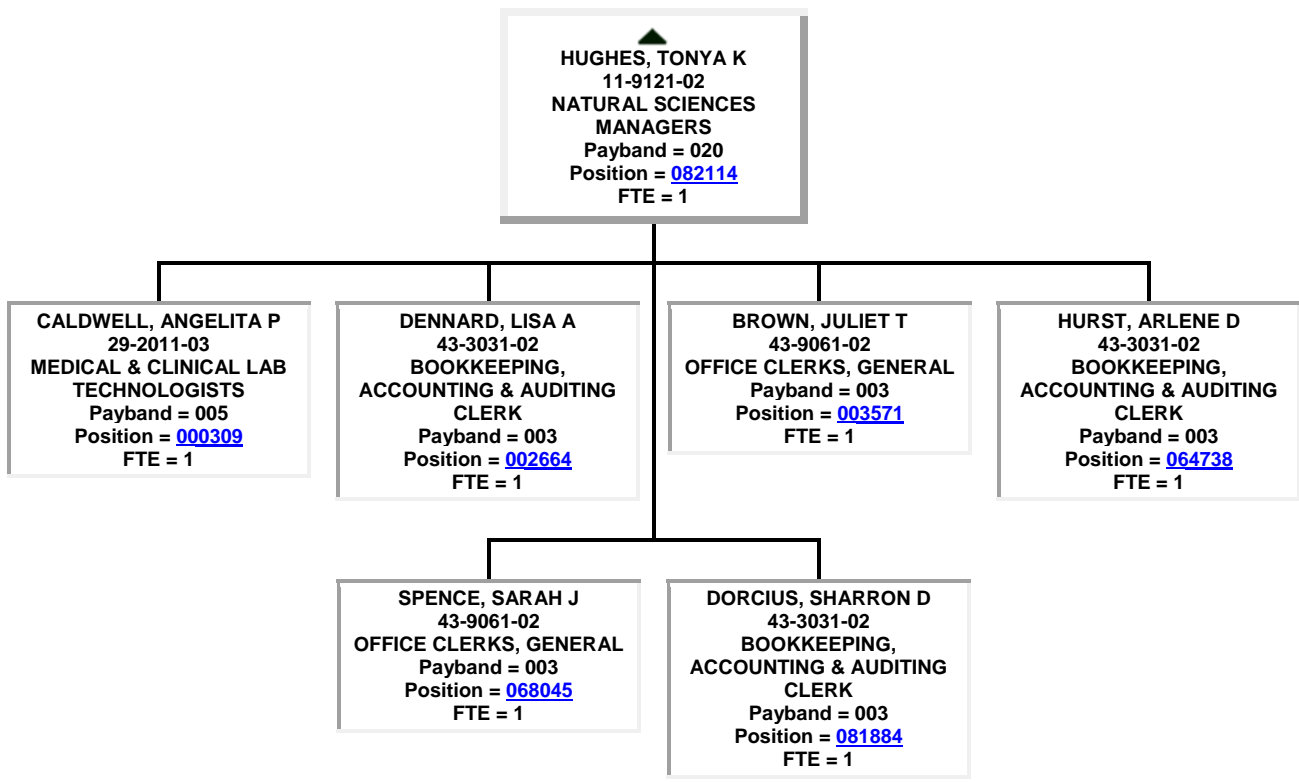


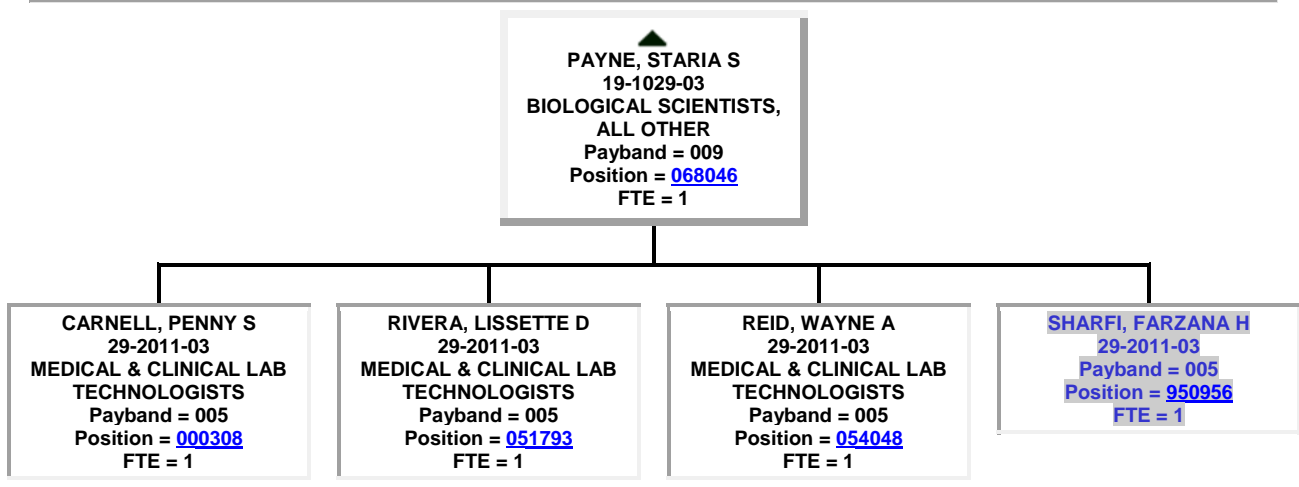
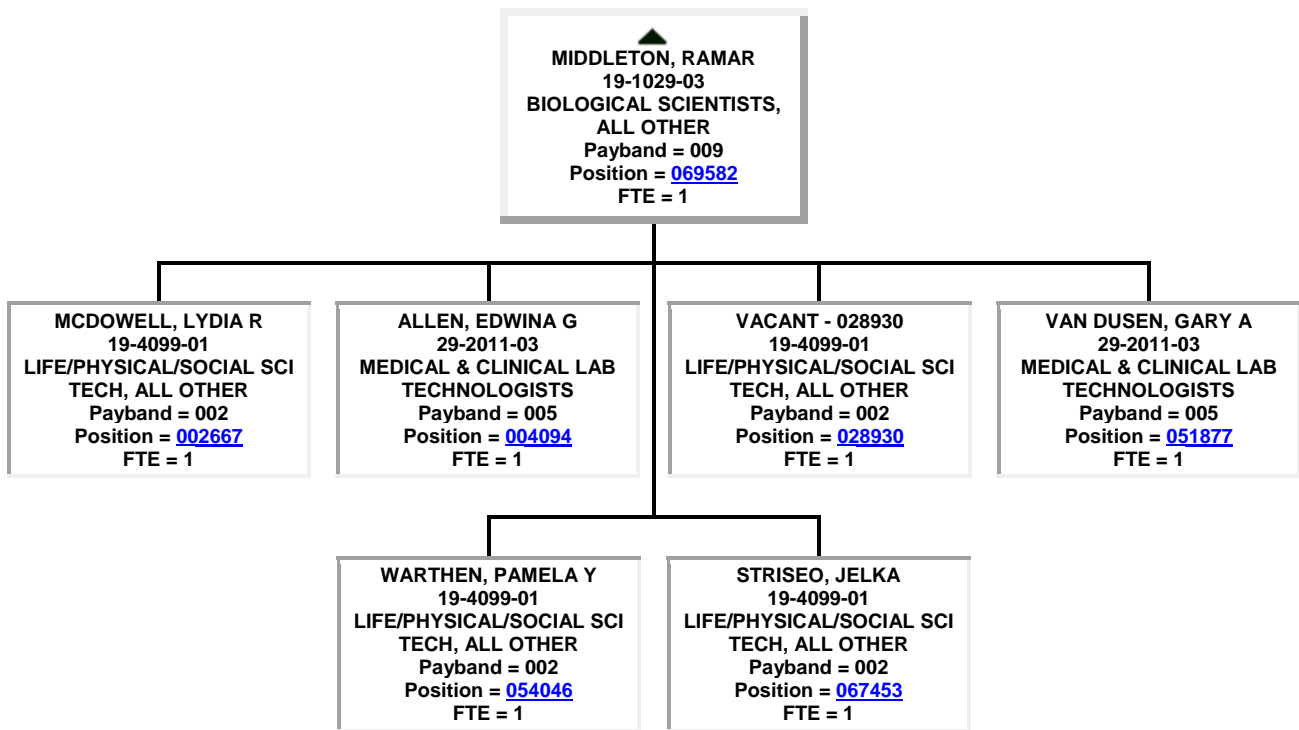


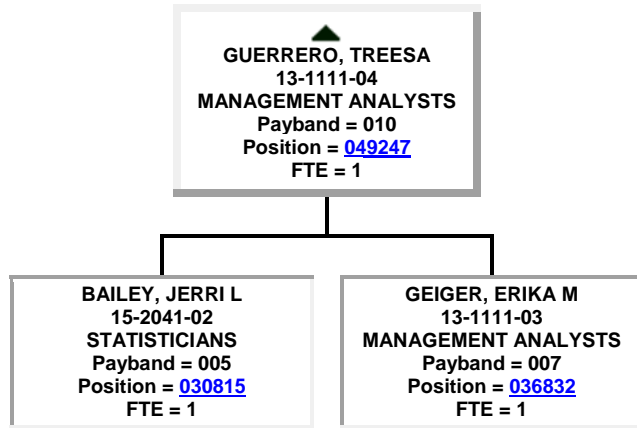
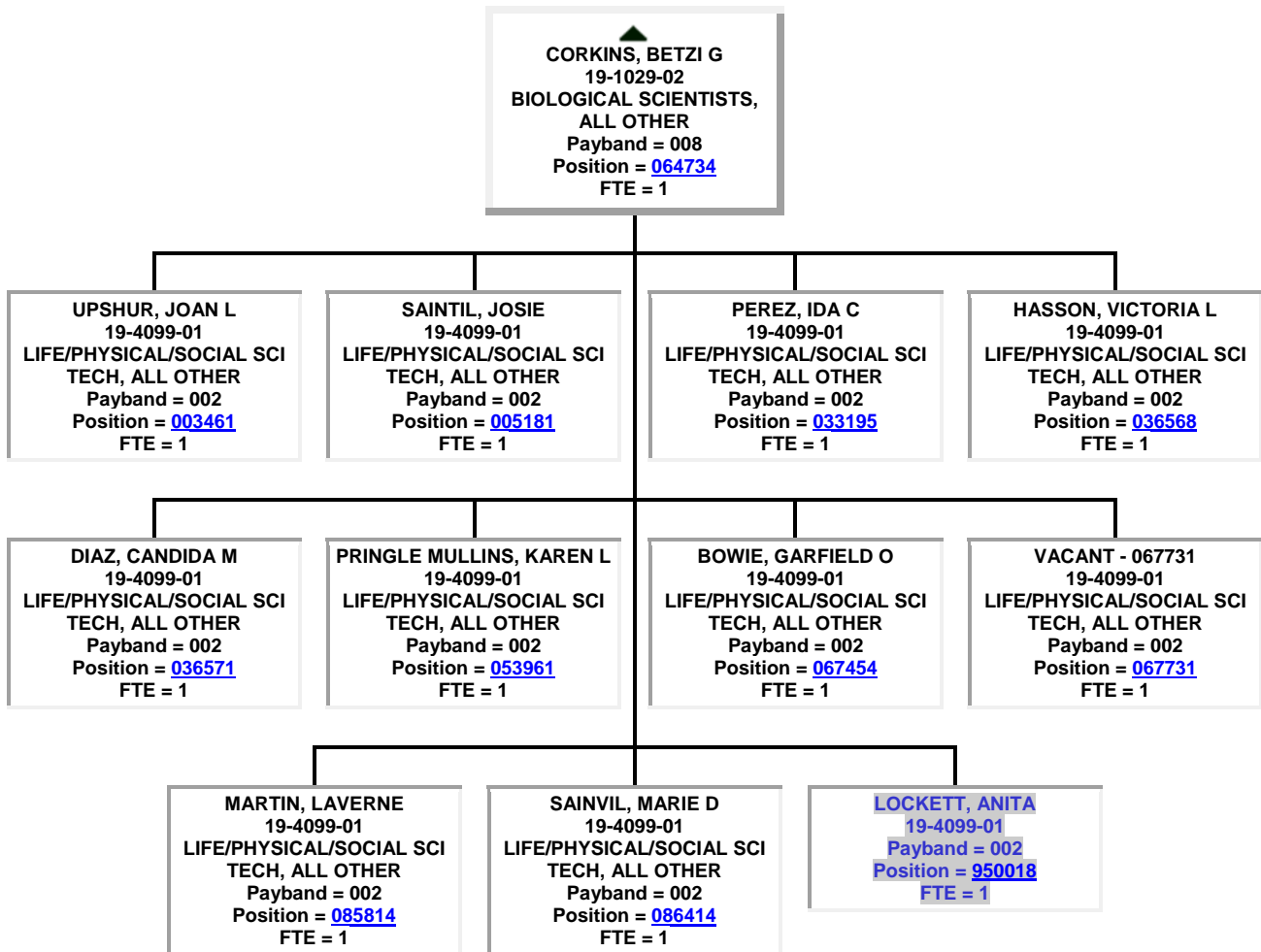


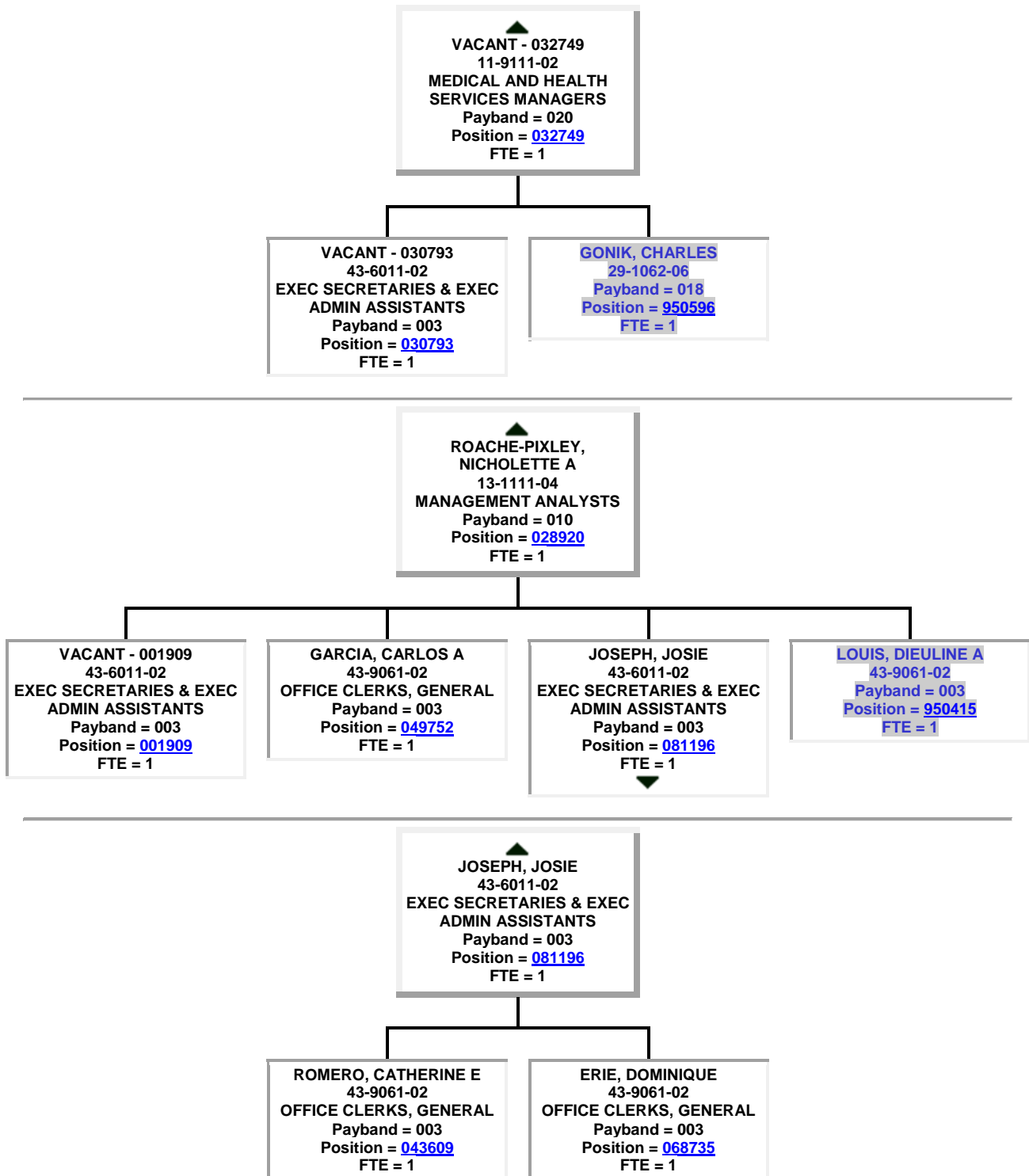


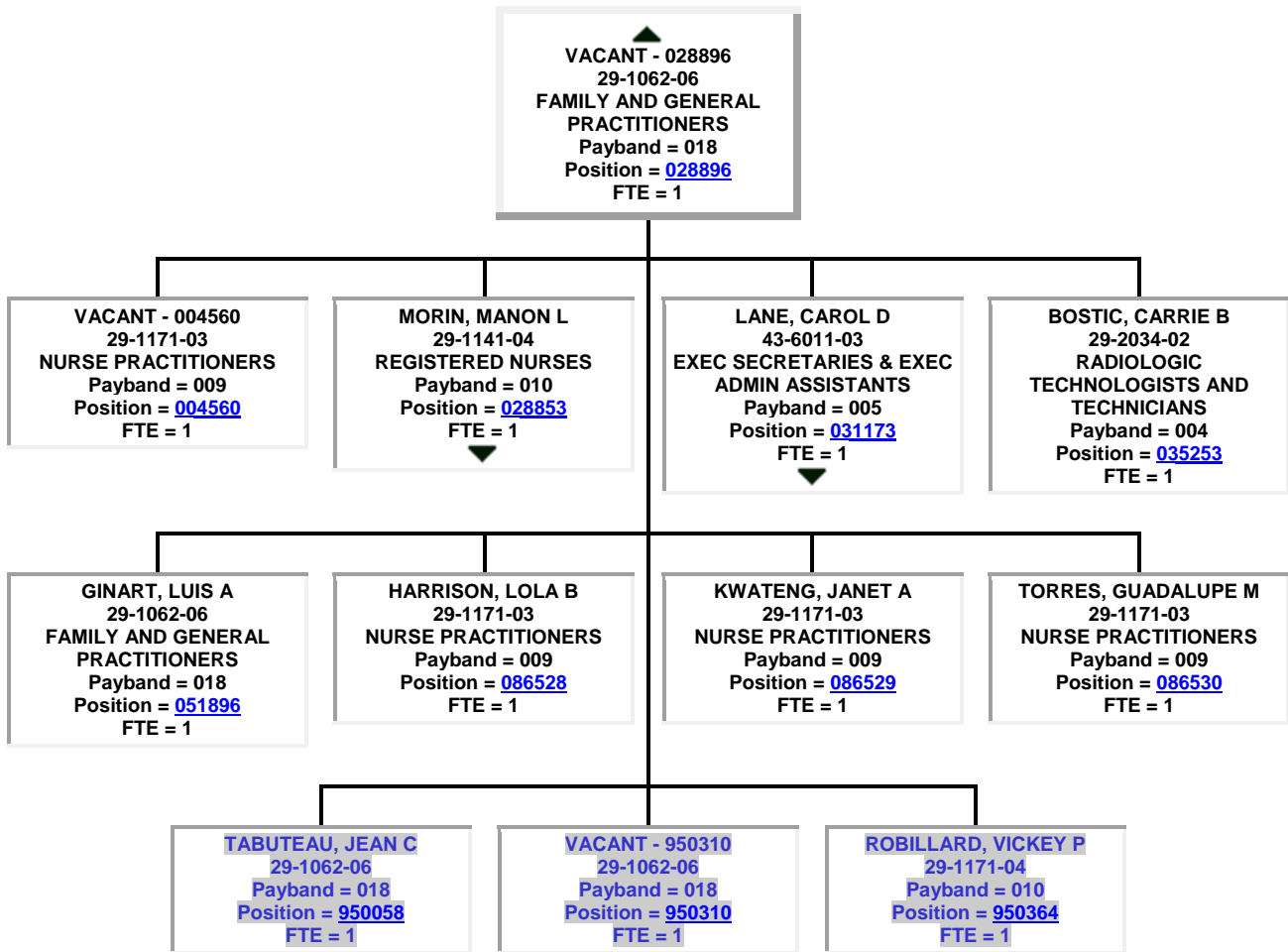


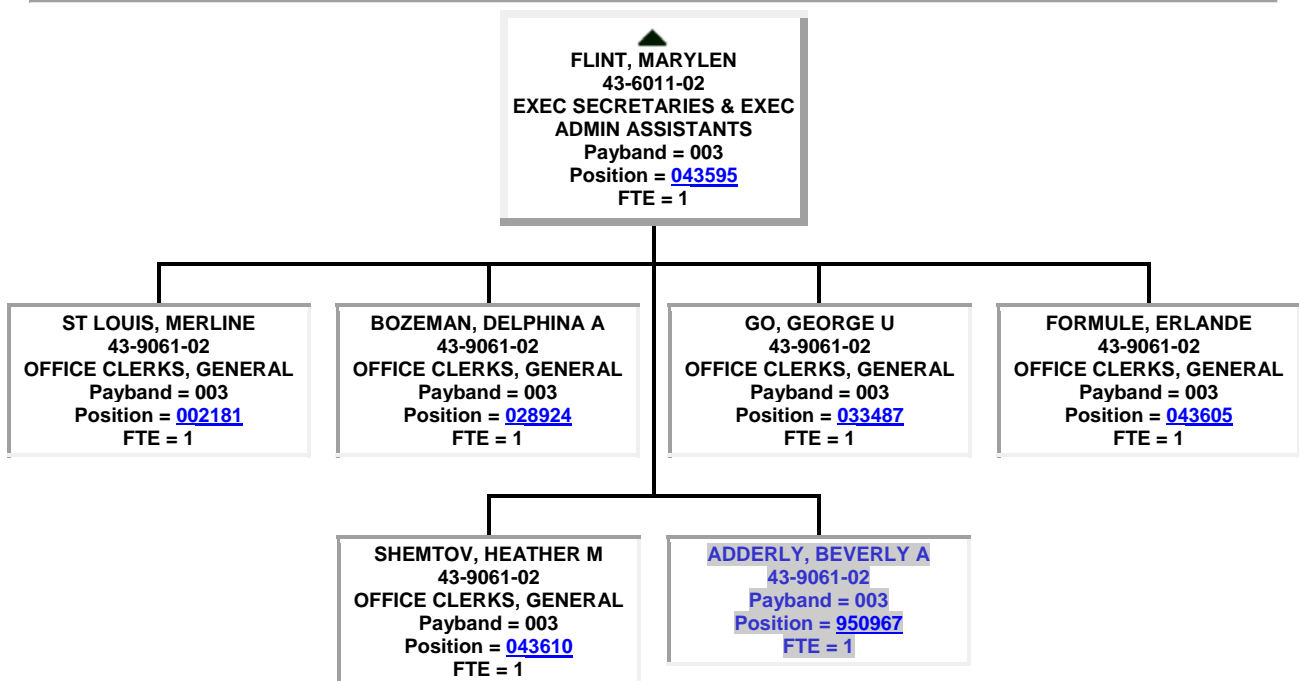
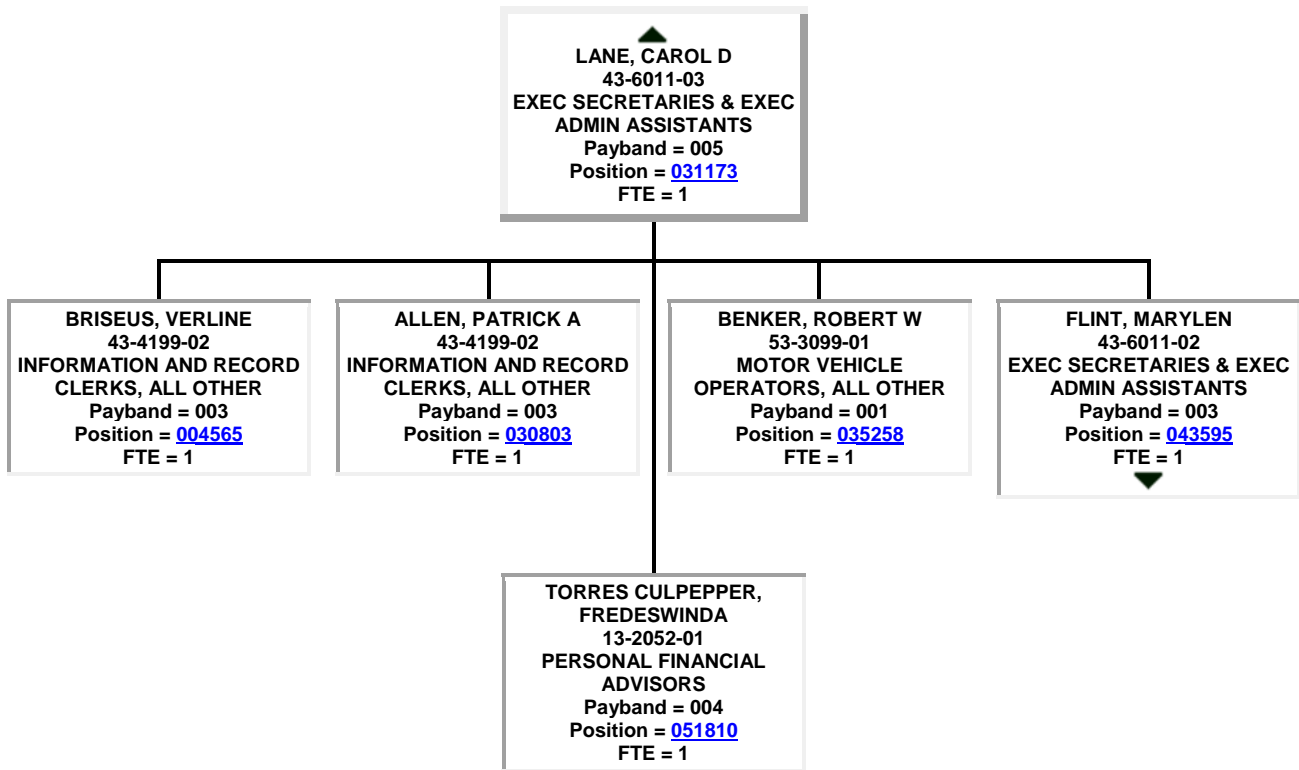


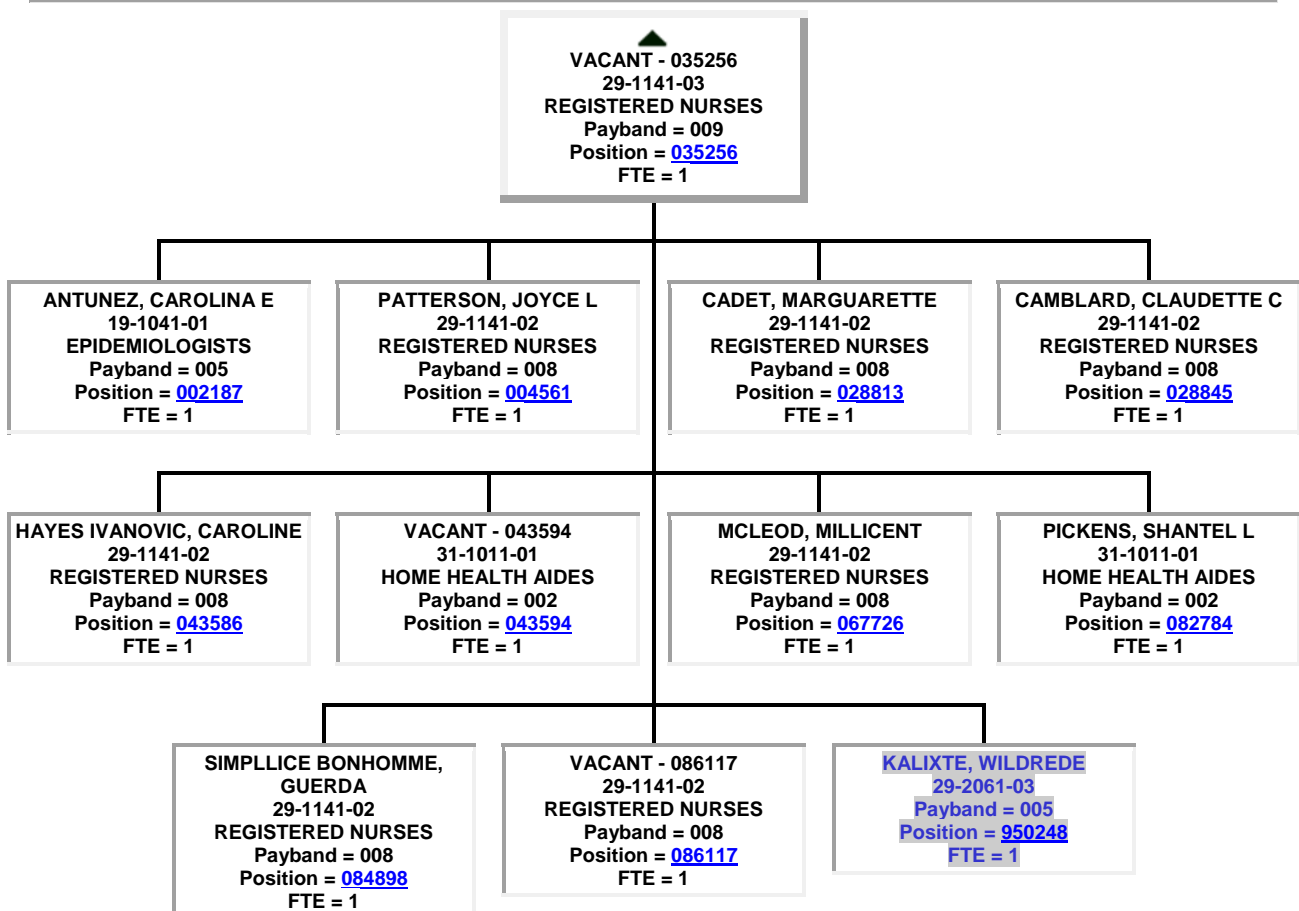
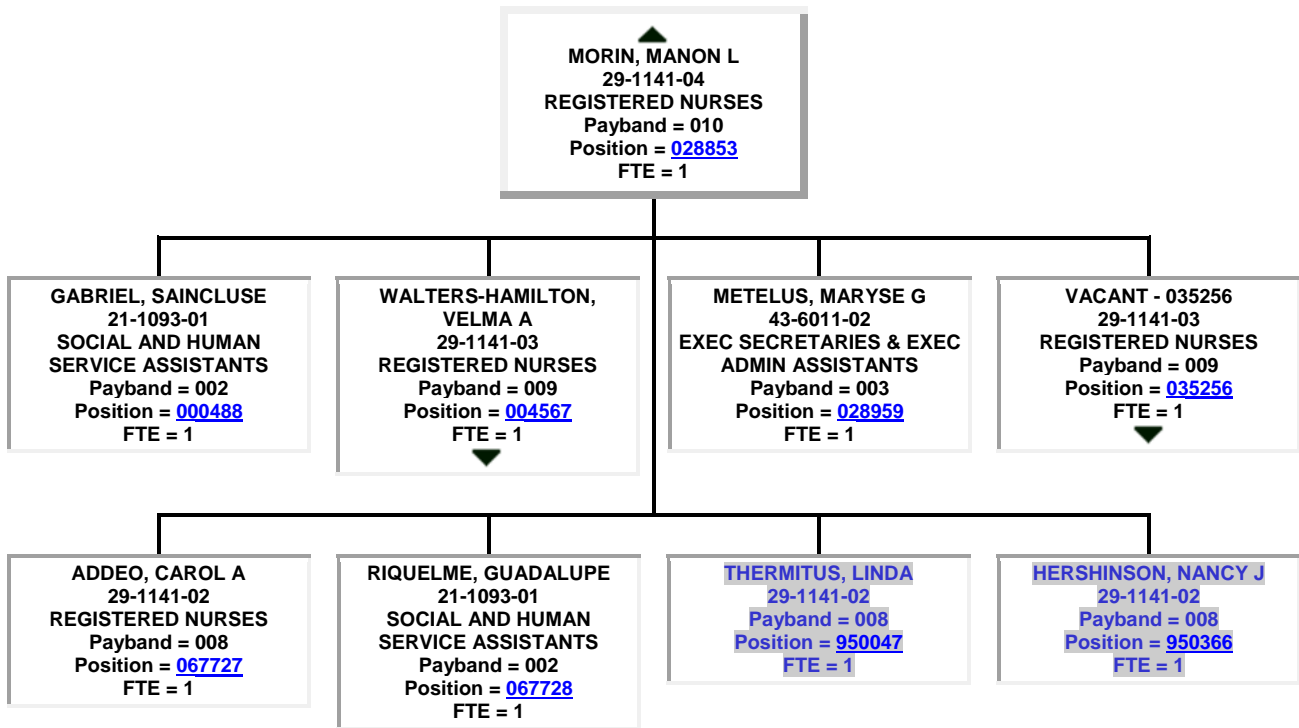


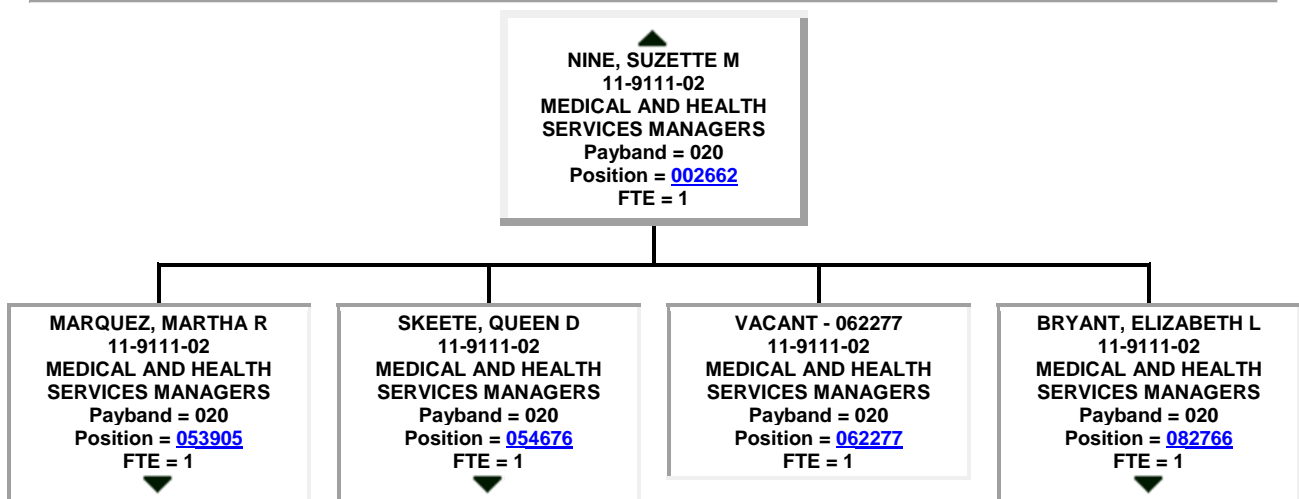
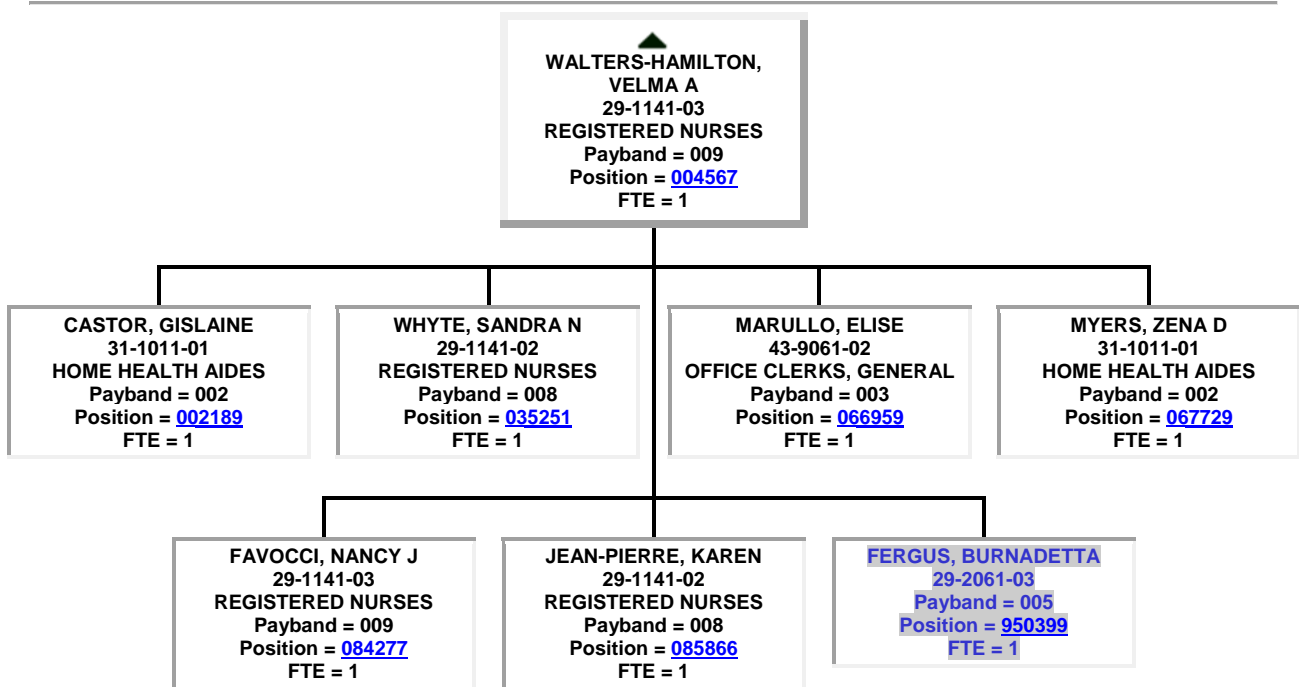


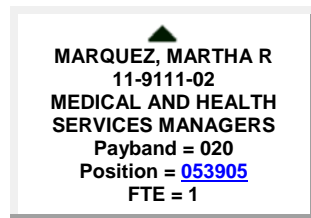
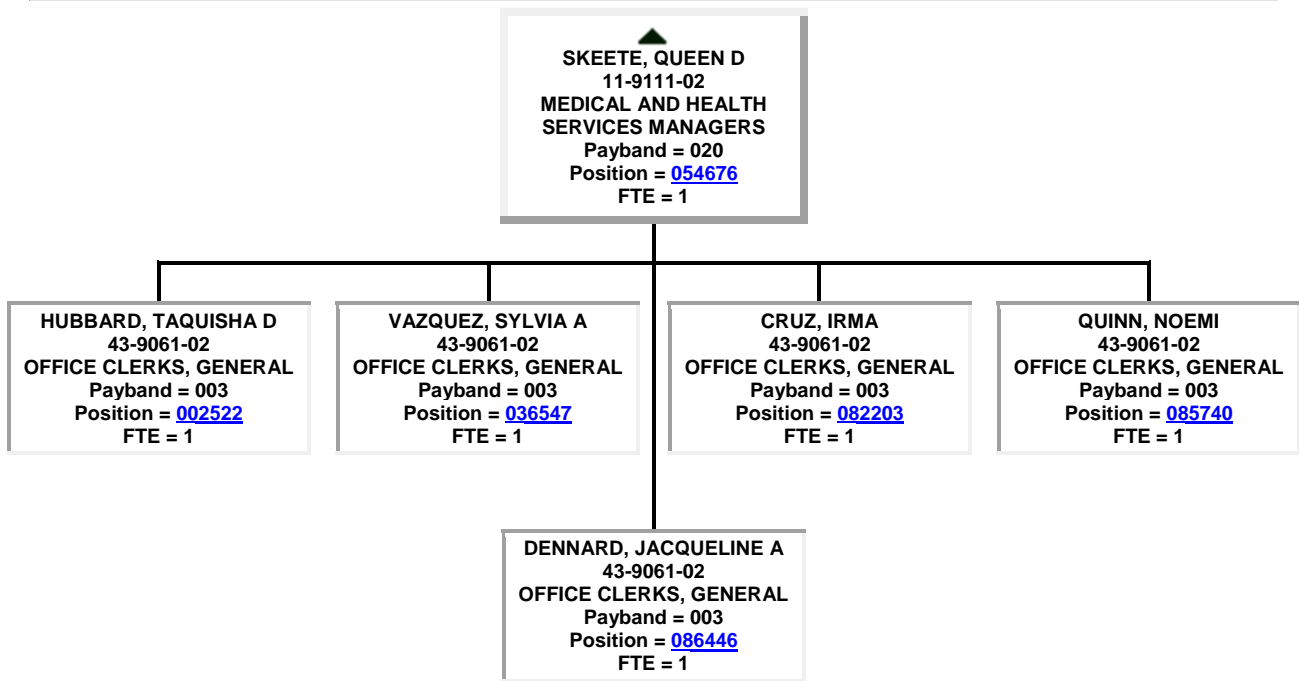
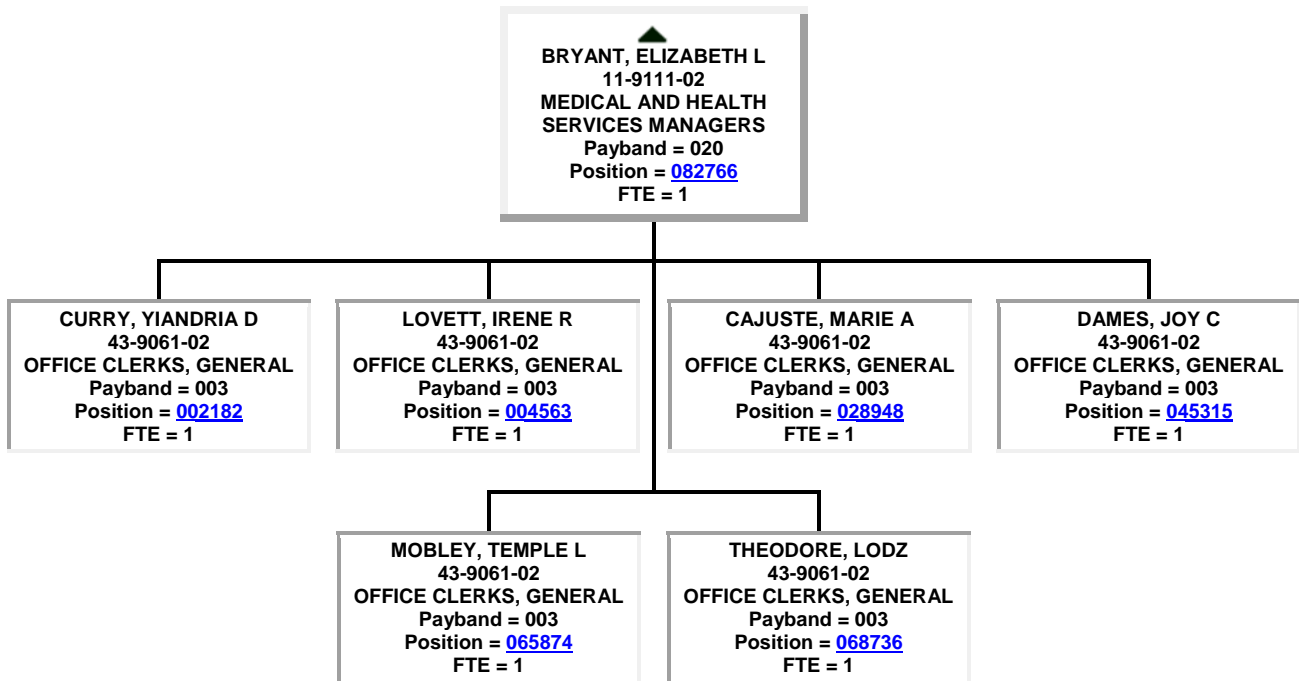


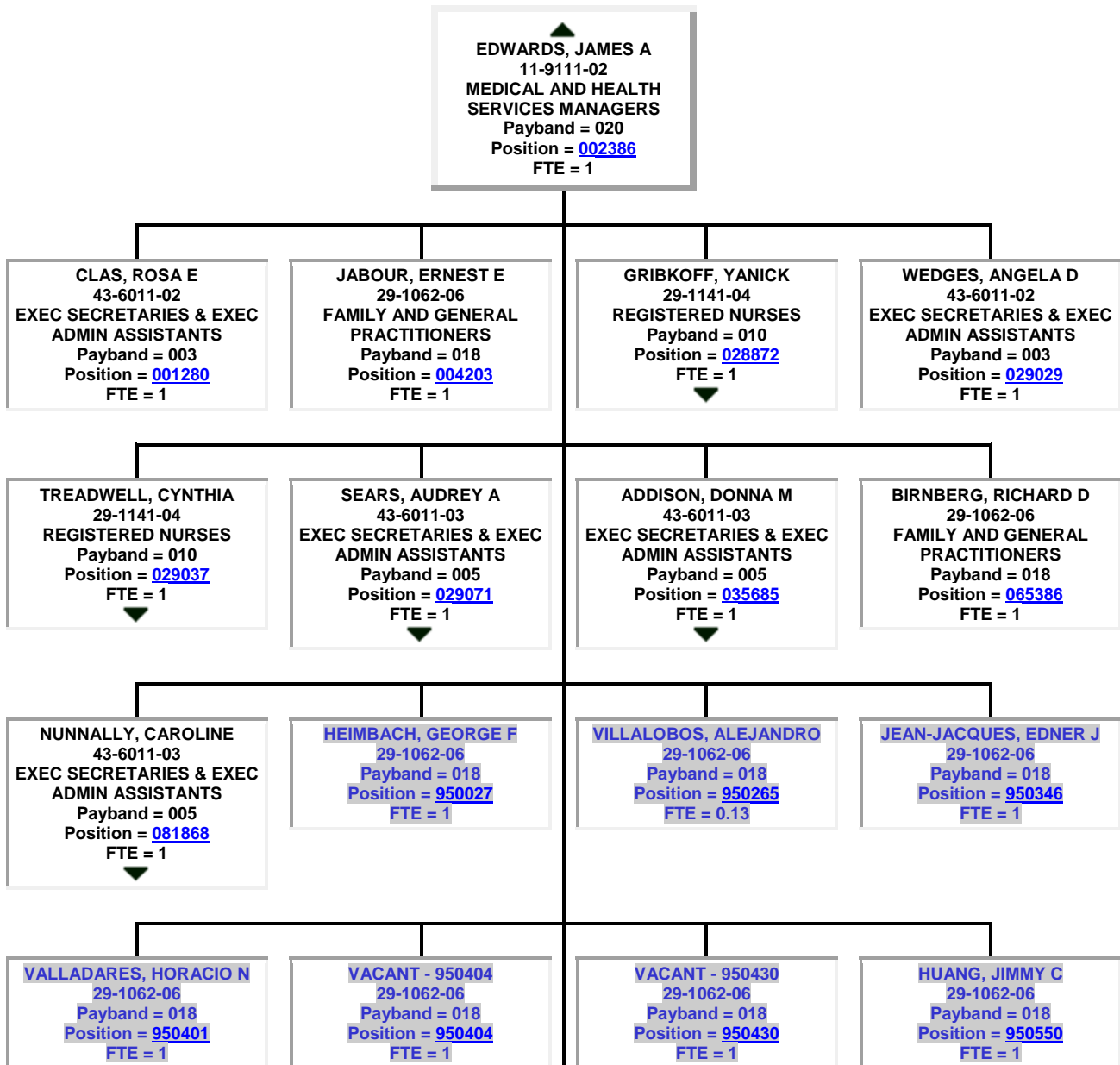
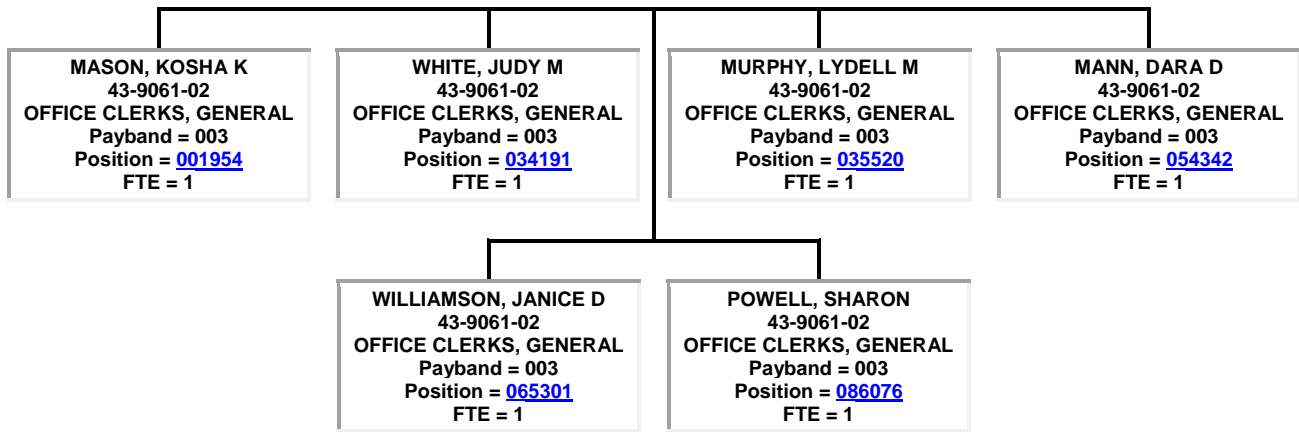


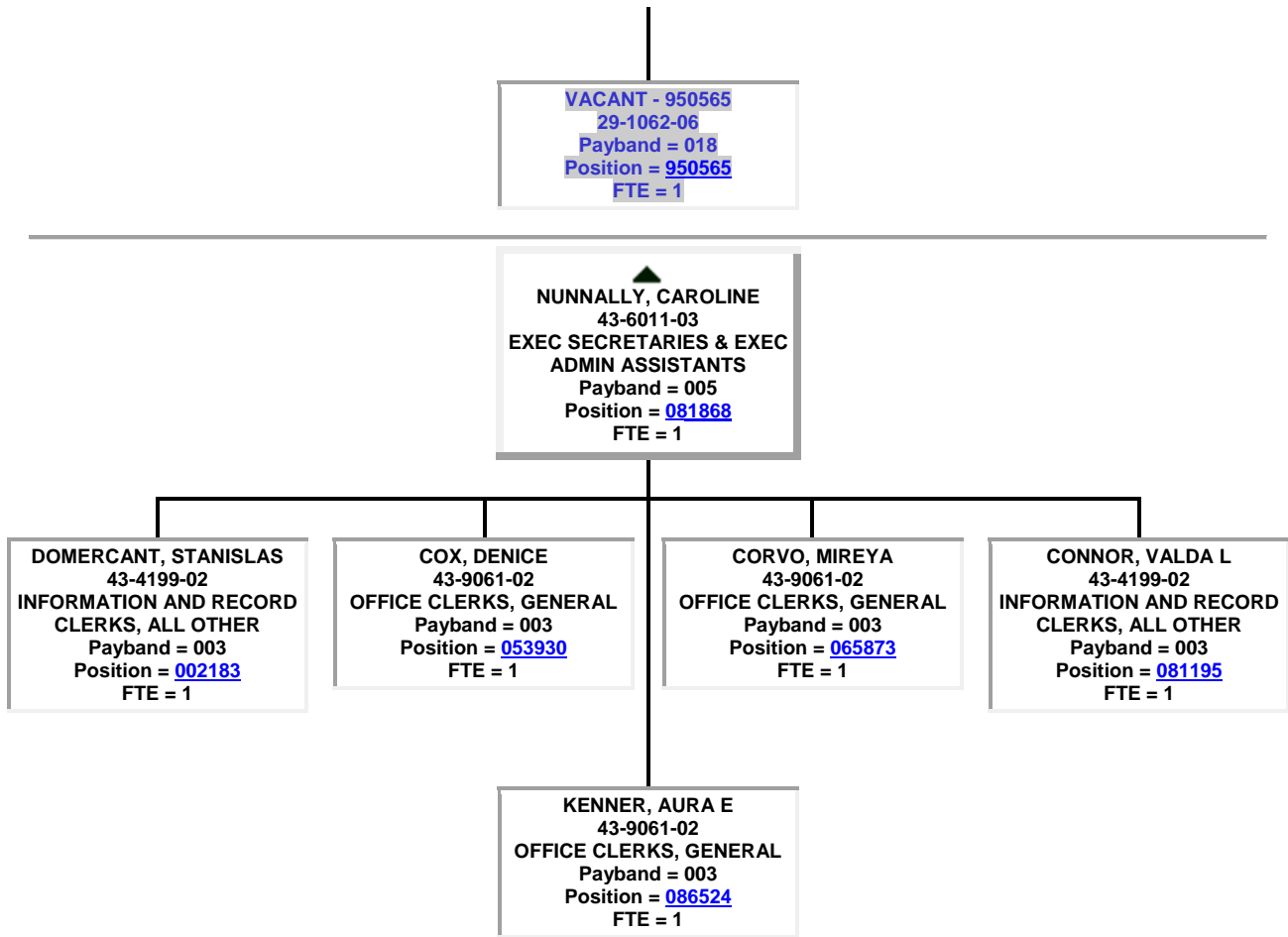


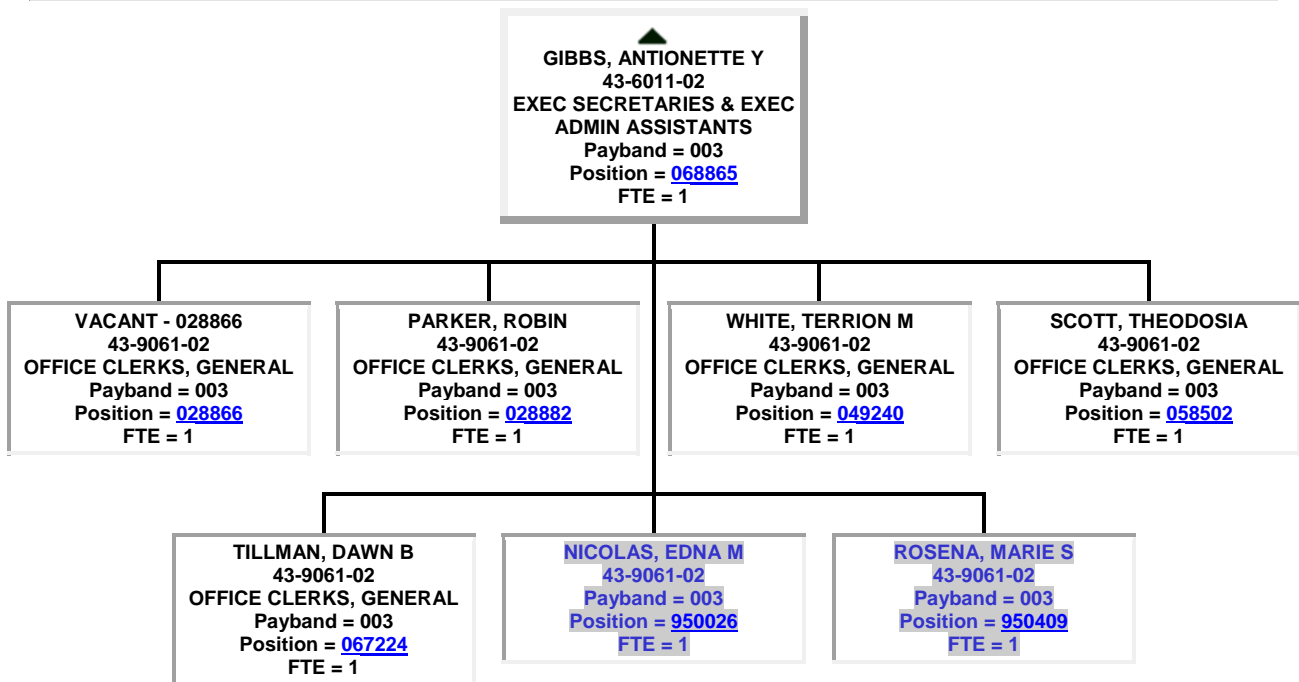
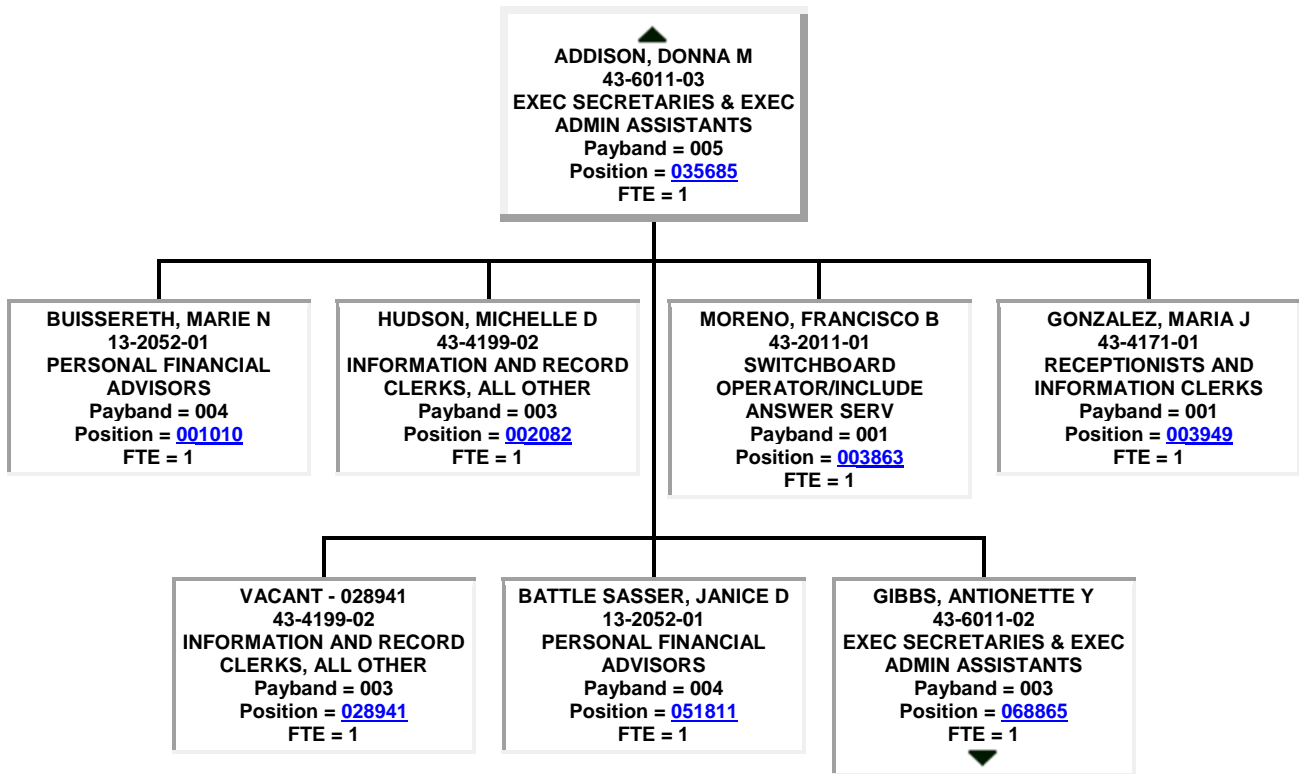


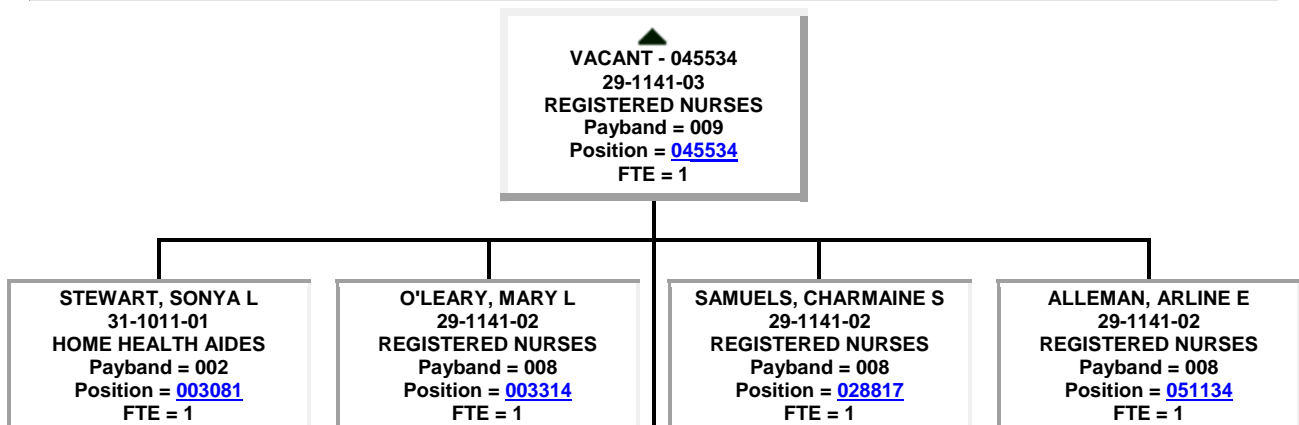
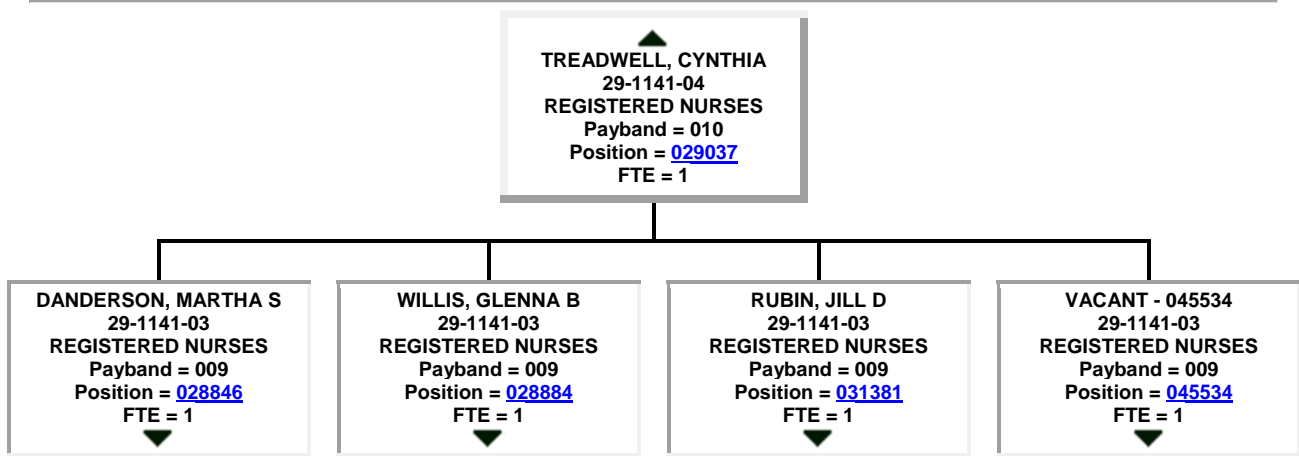
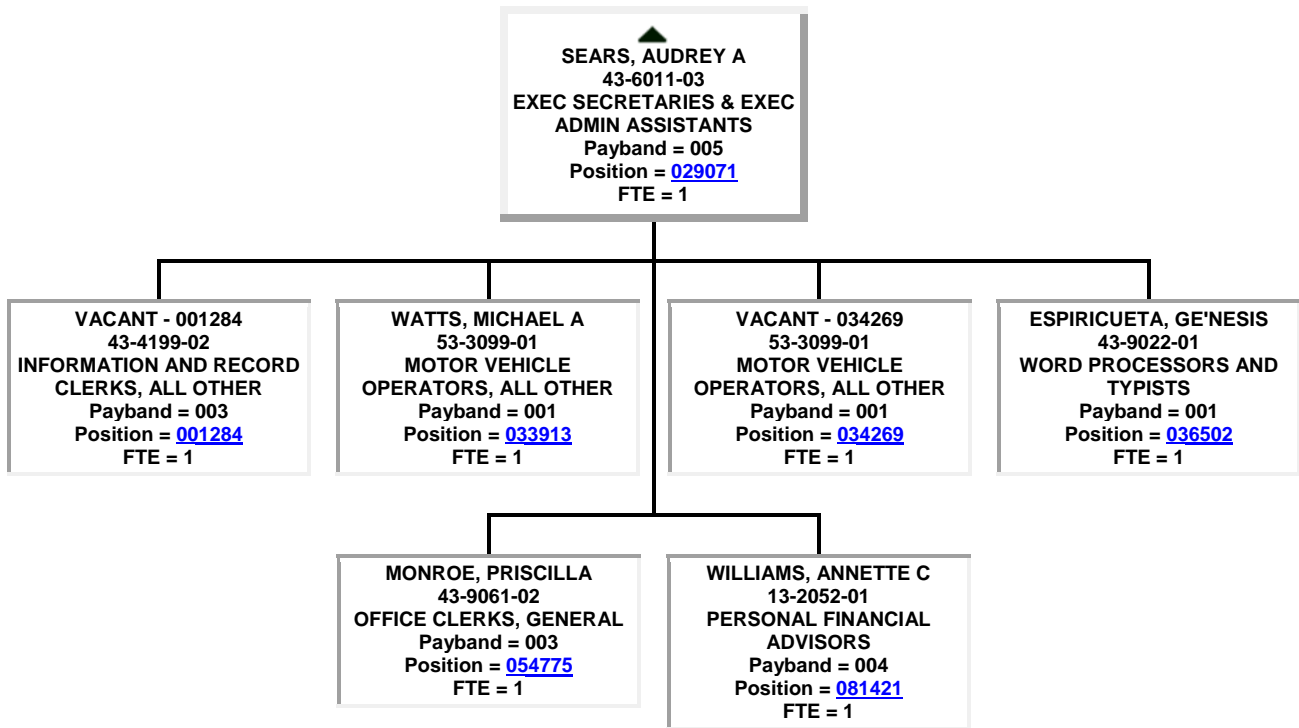


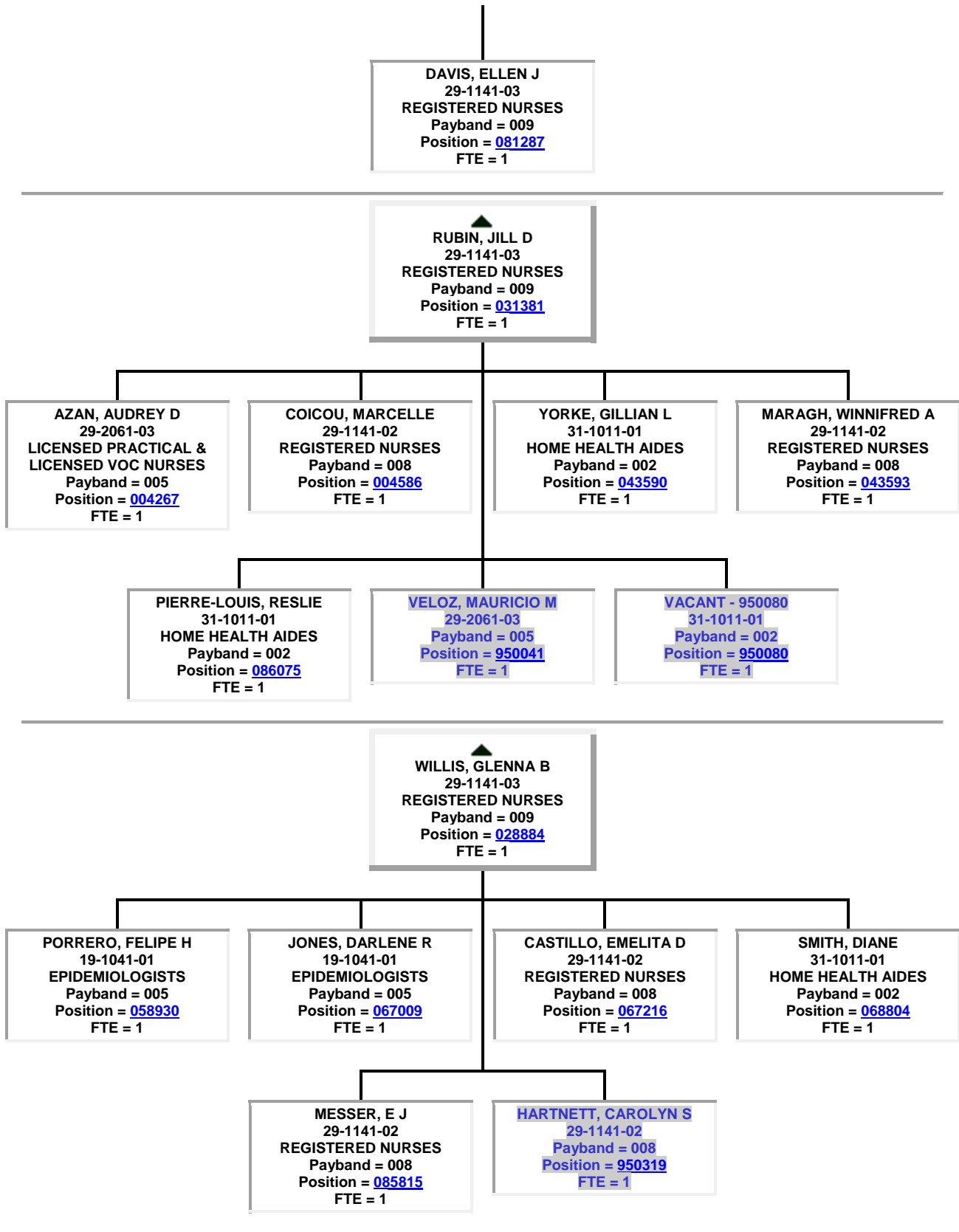


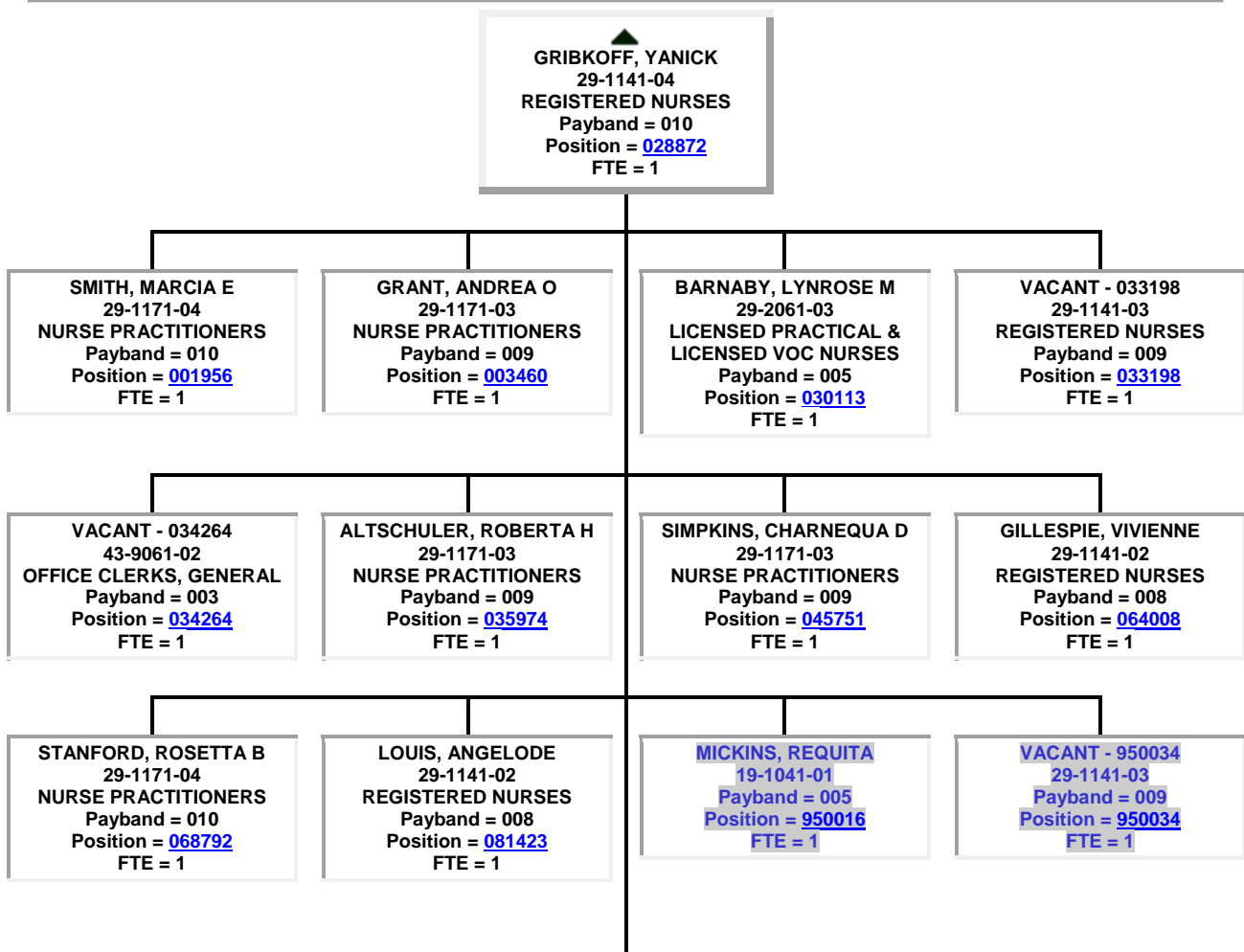
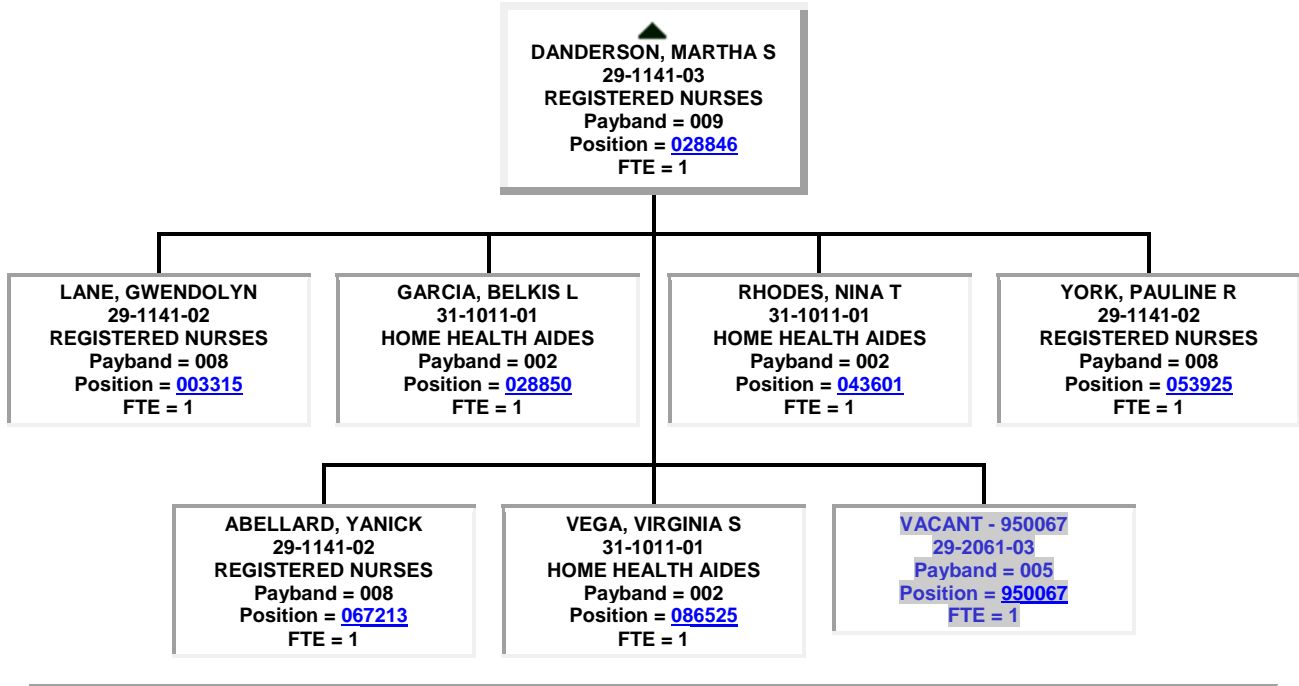












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29-1141-02
Payband = 008
Position = 950106
FTE = 1

VACANT - 001907
29-1062-06
FAMILY AND GENERAL
PRACTITIONERS
Payband = 018
Position = 001907
FTE = 1

STAUFFER, DIANE K
29-1171-03
NURSE PRACTITIONERS
Payband = 009
Position = 061974
FTE = 1

COICOU, BERTULIE
29-1171-03
NURSE PRACTITIONERS
Payband = 009
Position = 081424
FTE = 1

WILLIAMS, DOLORES T
11-3121-02
HUMAN RESOURCE
MANAGERS
Payband = 020
Position = 028945
FTE = 1

LACKER, ERICKA W
13-1075-04
LABOR RELATIONS
SPECIALISTS
Payband = 010
Position = 028893
FTE = 1

DOUGLAS, TINA L
13-1111-04
MANAGEMENT ANALYSTS
Payband = 010
Position = 031264
FTE = 1

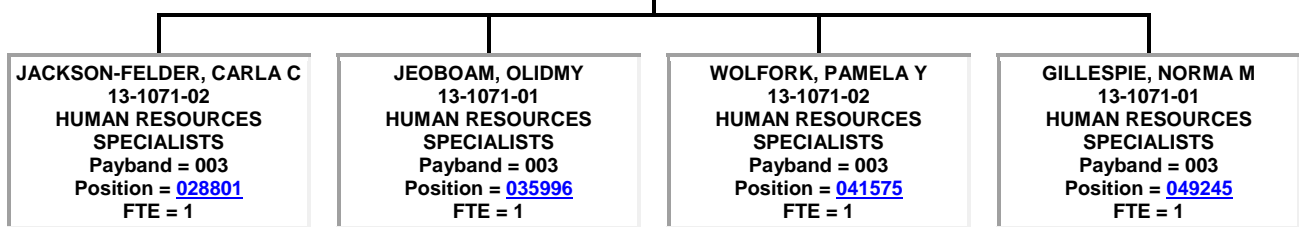
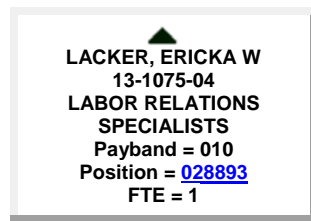
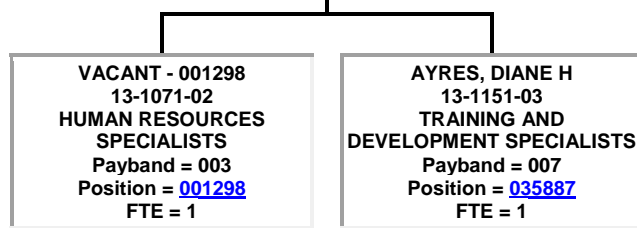
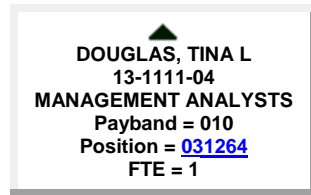
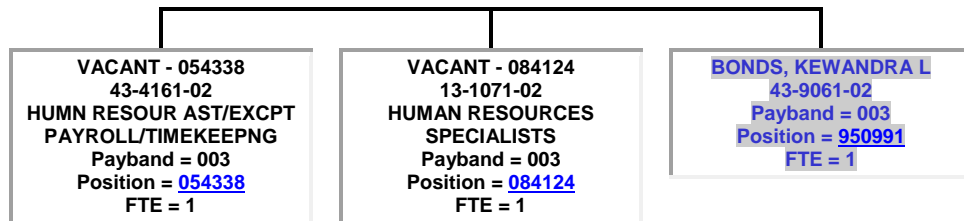
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13-1071-04
HUMAN RESOURCES
SPECIALISTS
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Position = 041577
FTE = 1

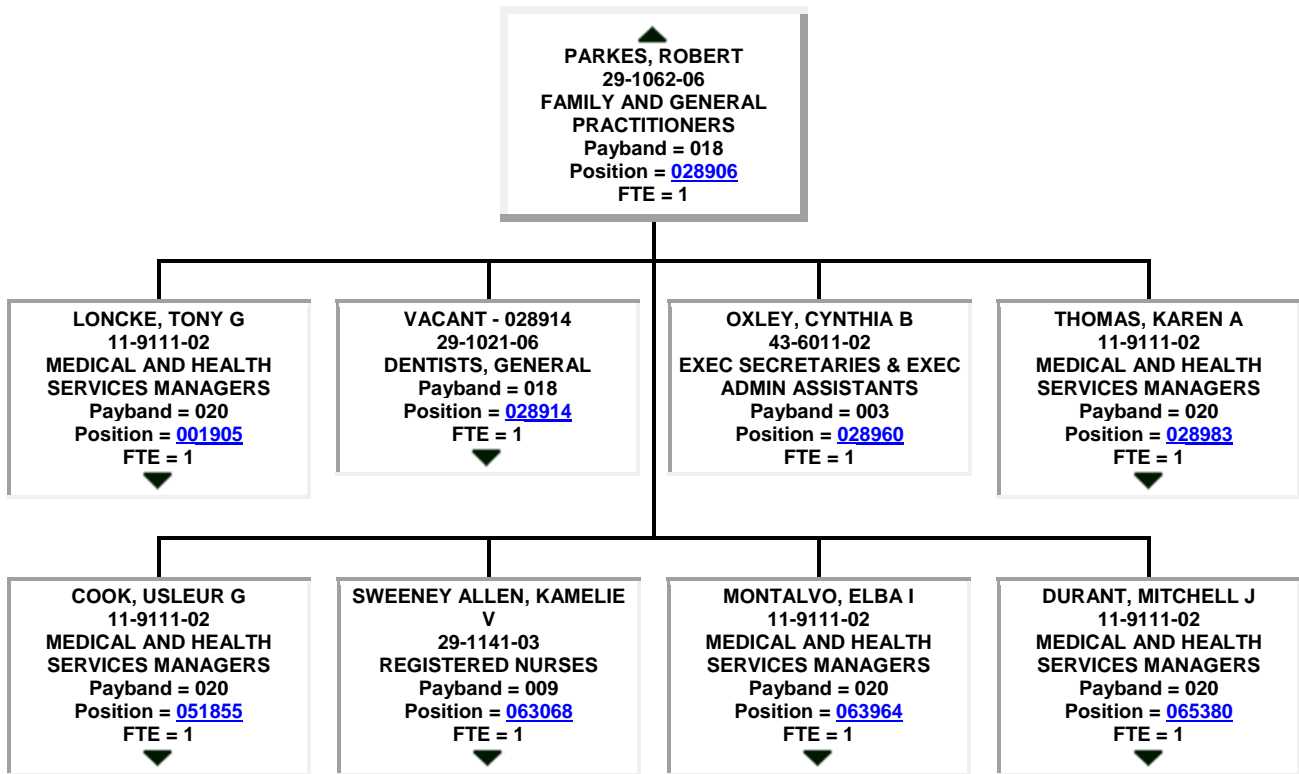
VACANT - 045678
13-1071-03
HUMAN RESOURCES
SPECIALISTS
Payband = 007
Position = 045678
FTE = 1

FABIAN, ALMA L
43-6011-02
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 003
Position = 053223
FTE = 1

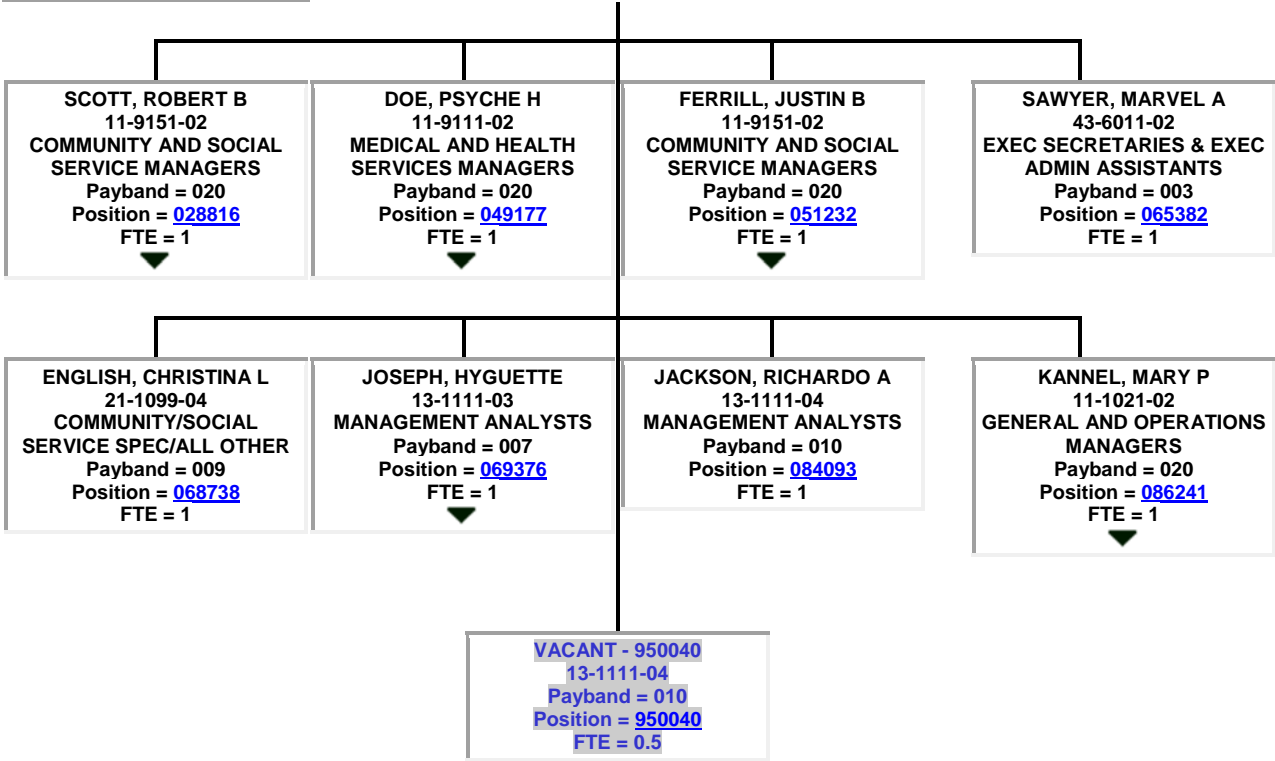
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13-1071-04
HUMAN RESOURCES
SPECIALISTS
Payband = 010
Position = 068525
FTE = 1

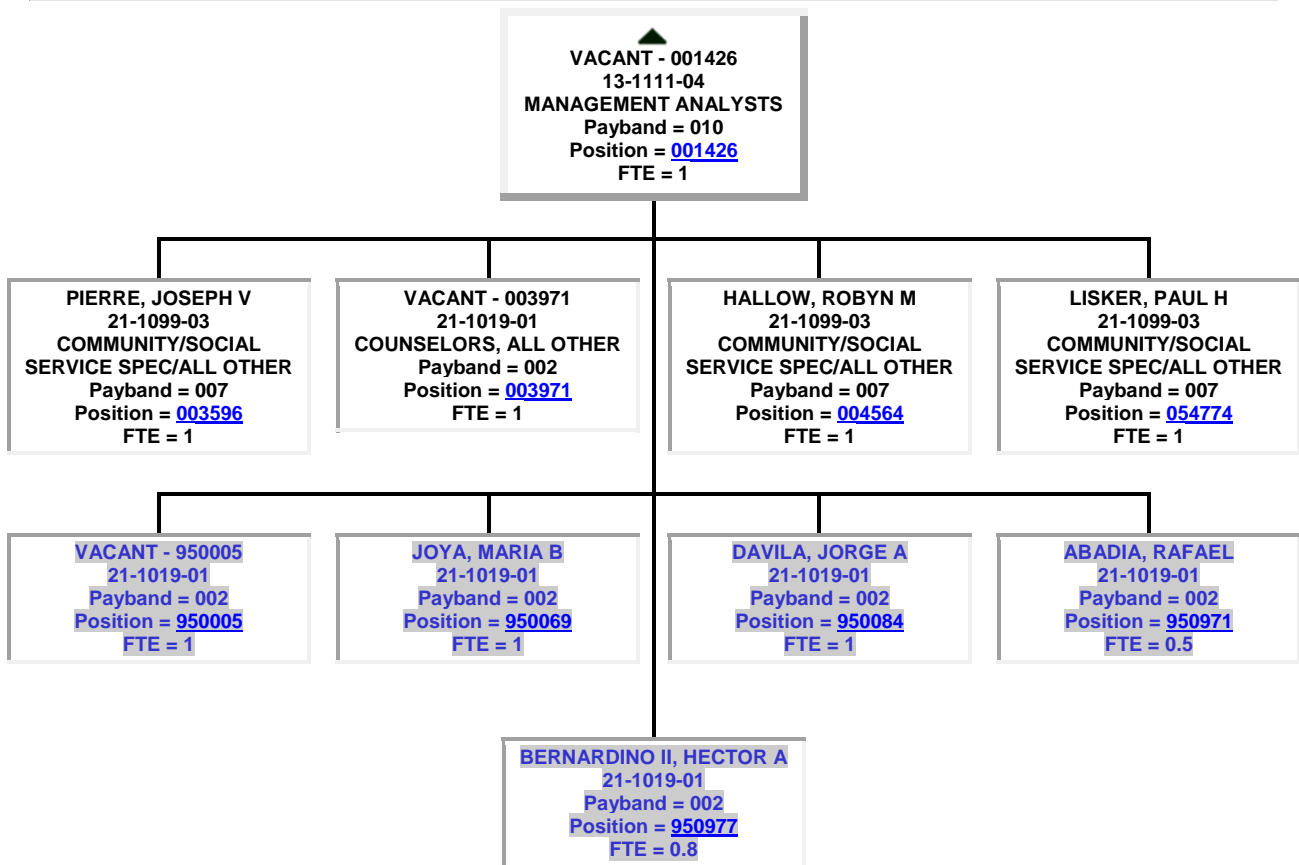
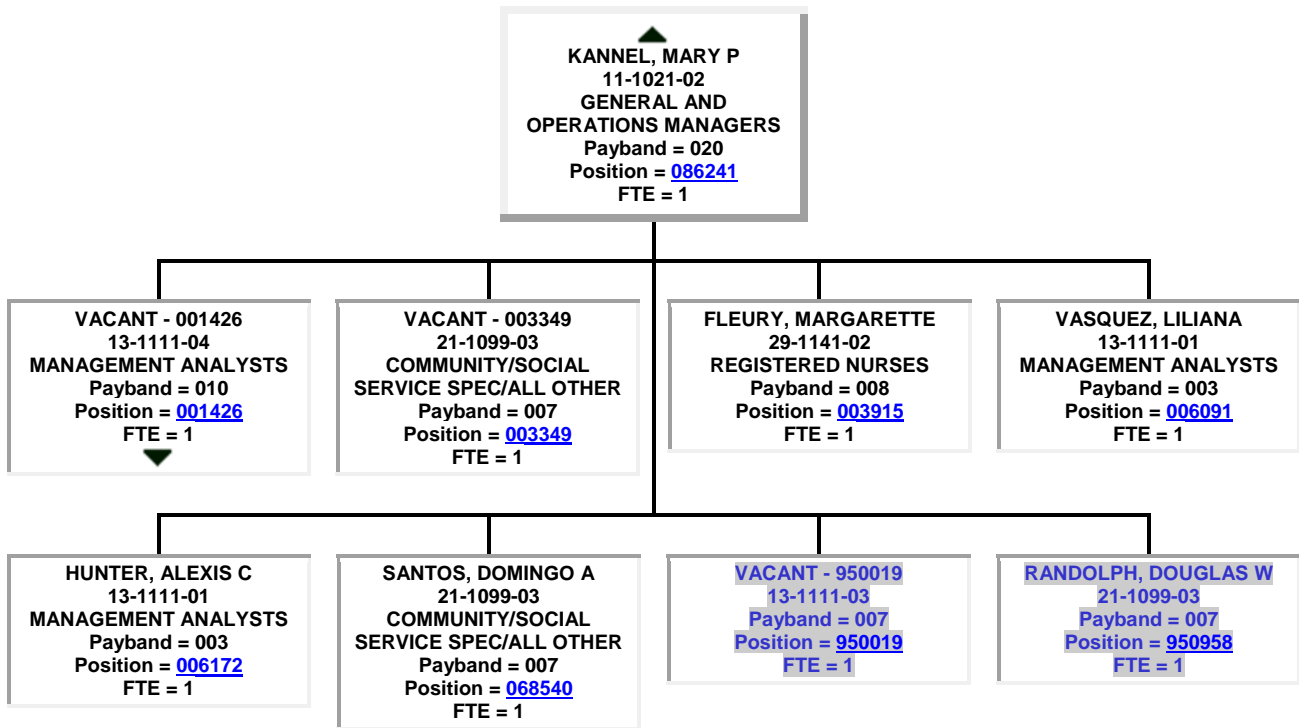
FINKLEY, SHEILA B
13-1071-04
HUMAN RESOURCES
SPECIALISTS
Payband = 010
Position = 041577
FTE = 1

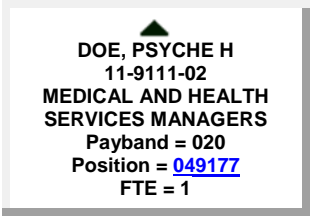
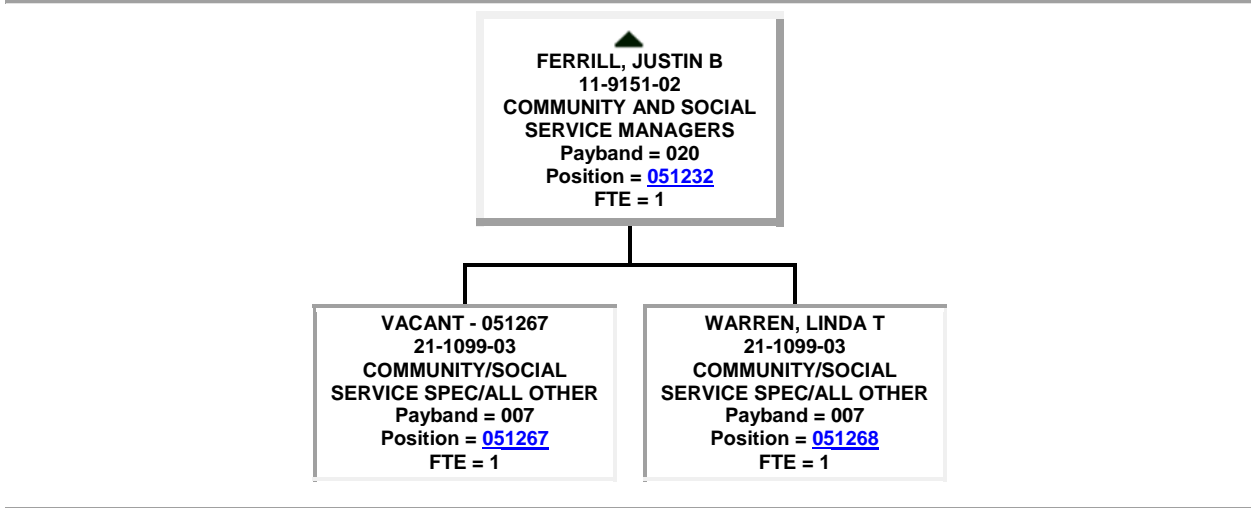
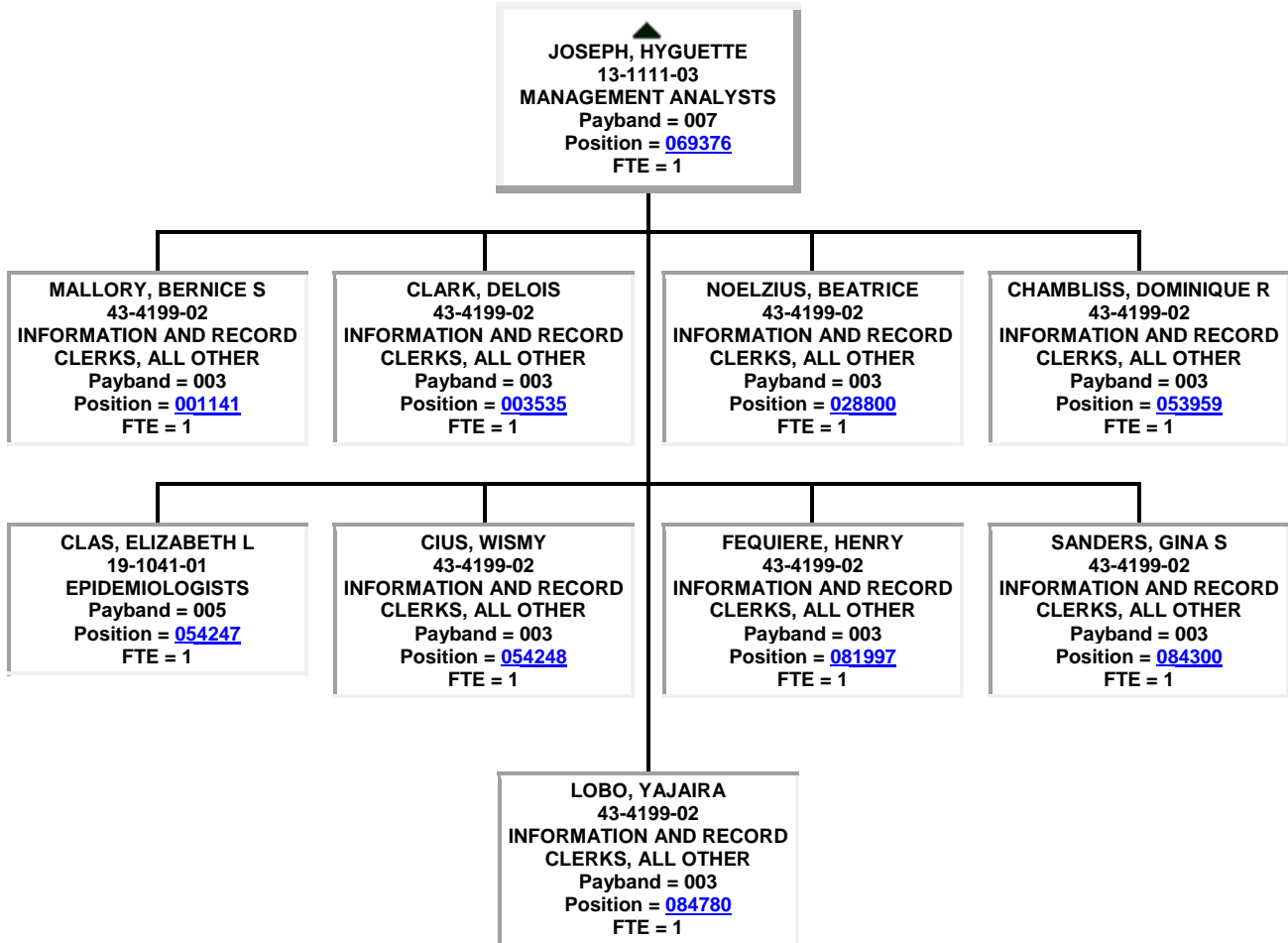


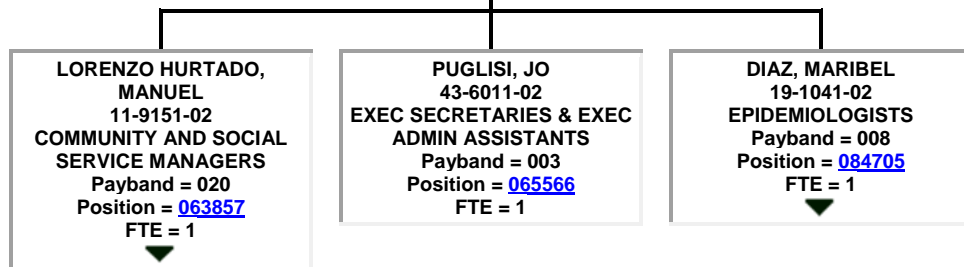
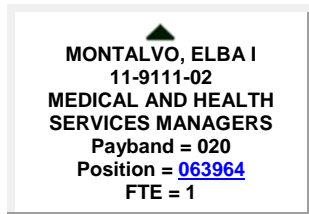
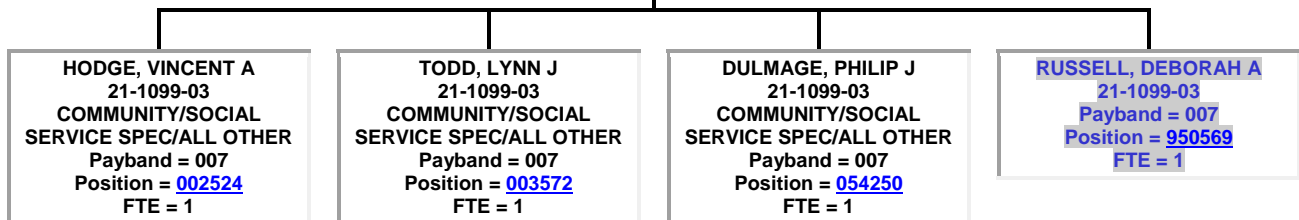
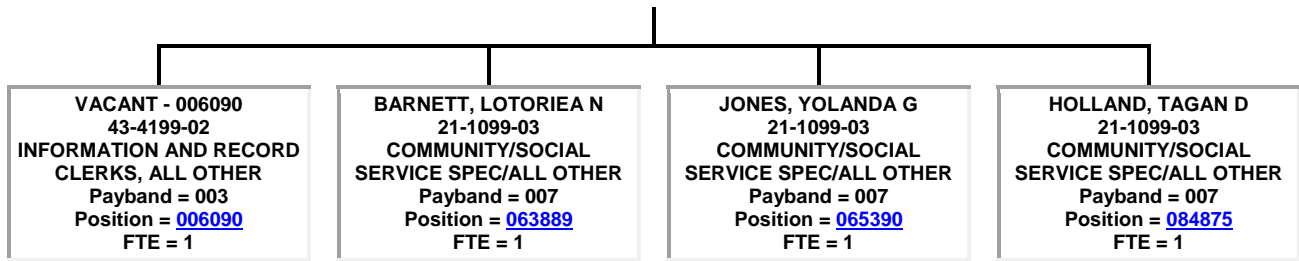


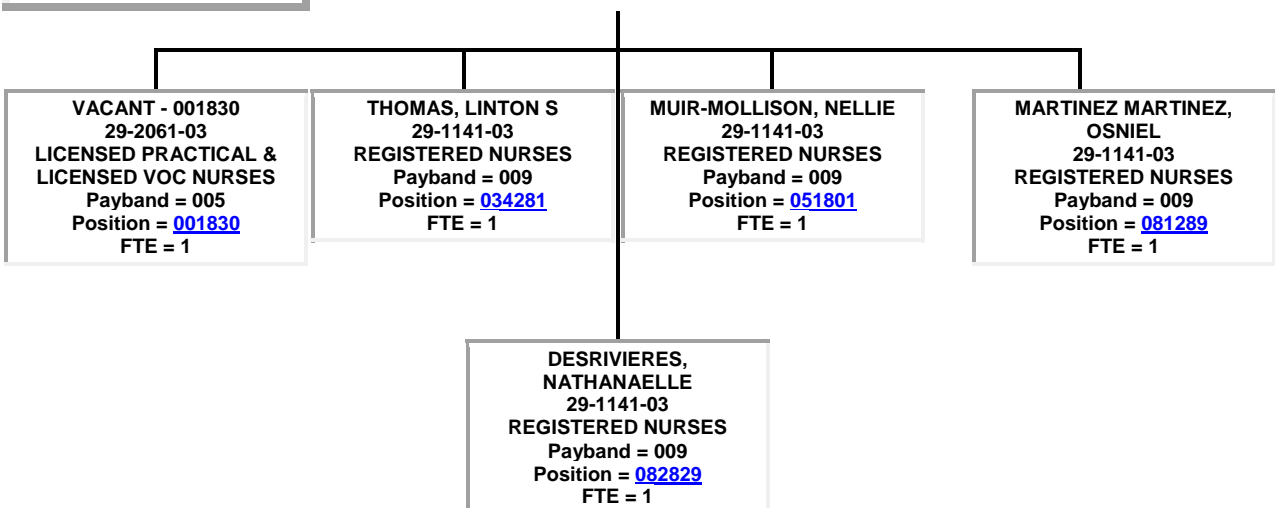
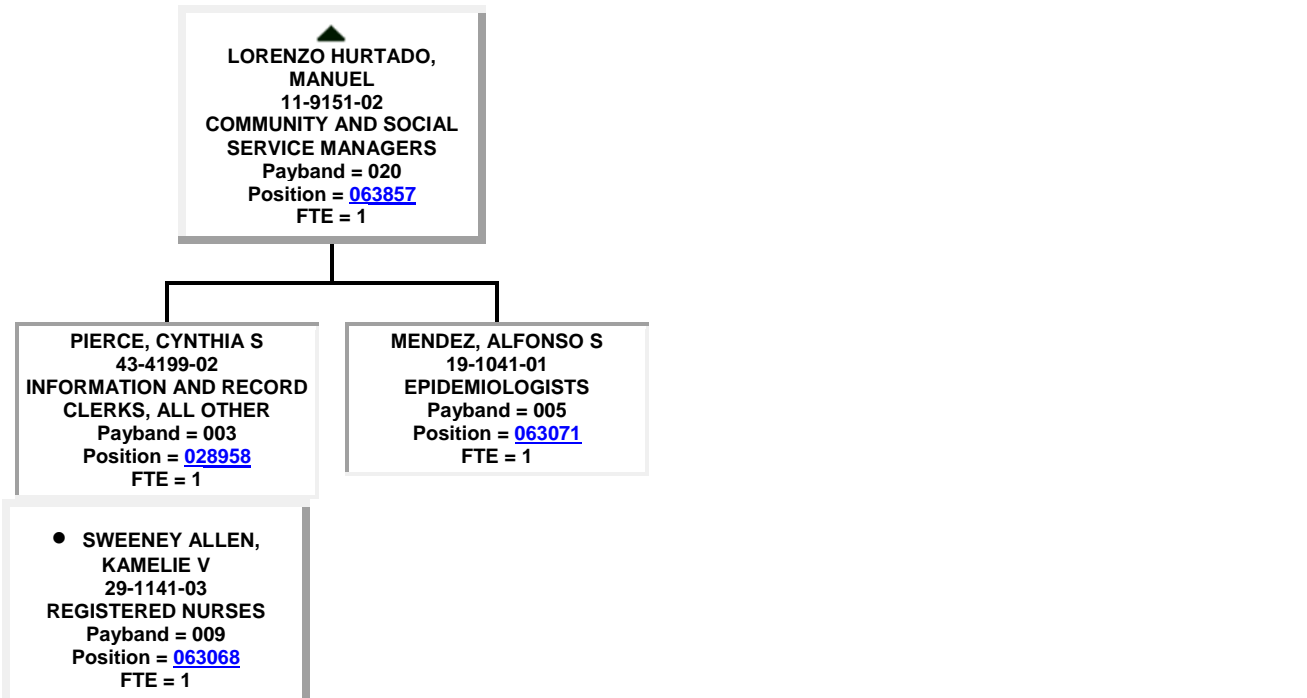
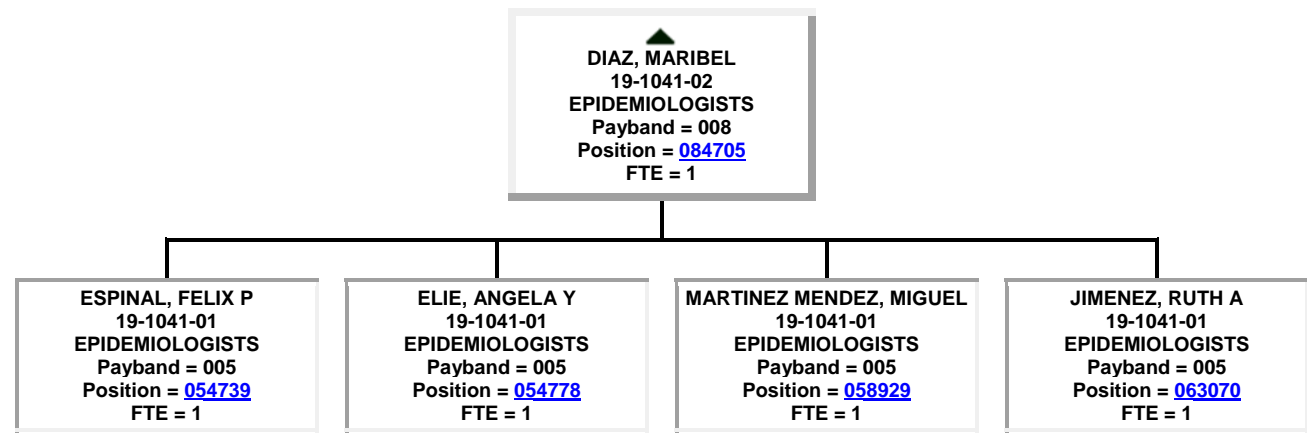
● ▲
DURANT, MITCHELL J
 11-9111-02
MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 020
 Position = [065380](#)
 FTE = 1

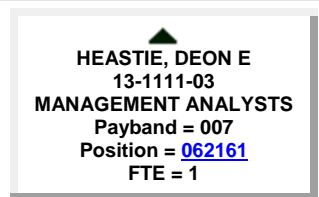
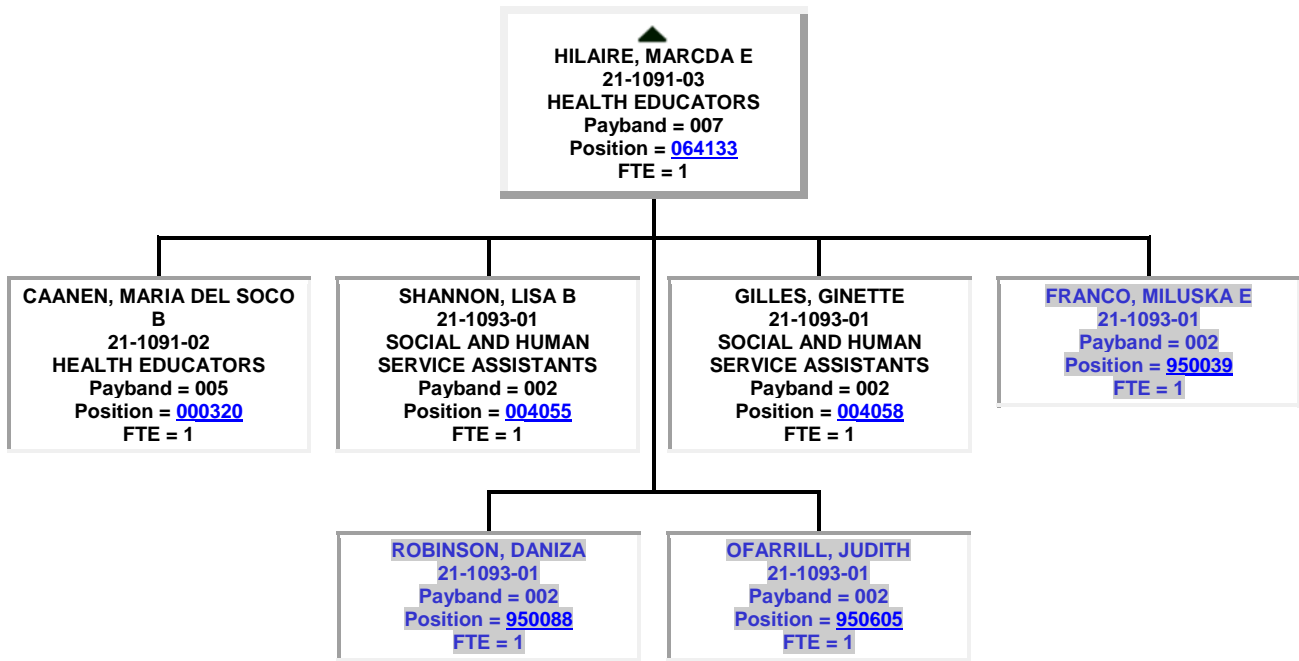
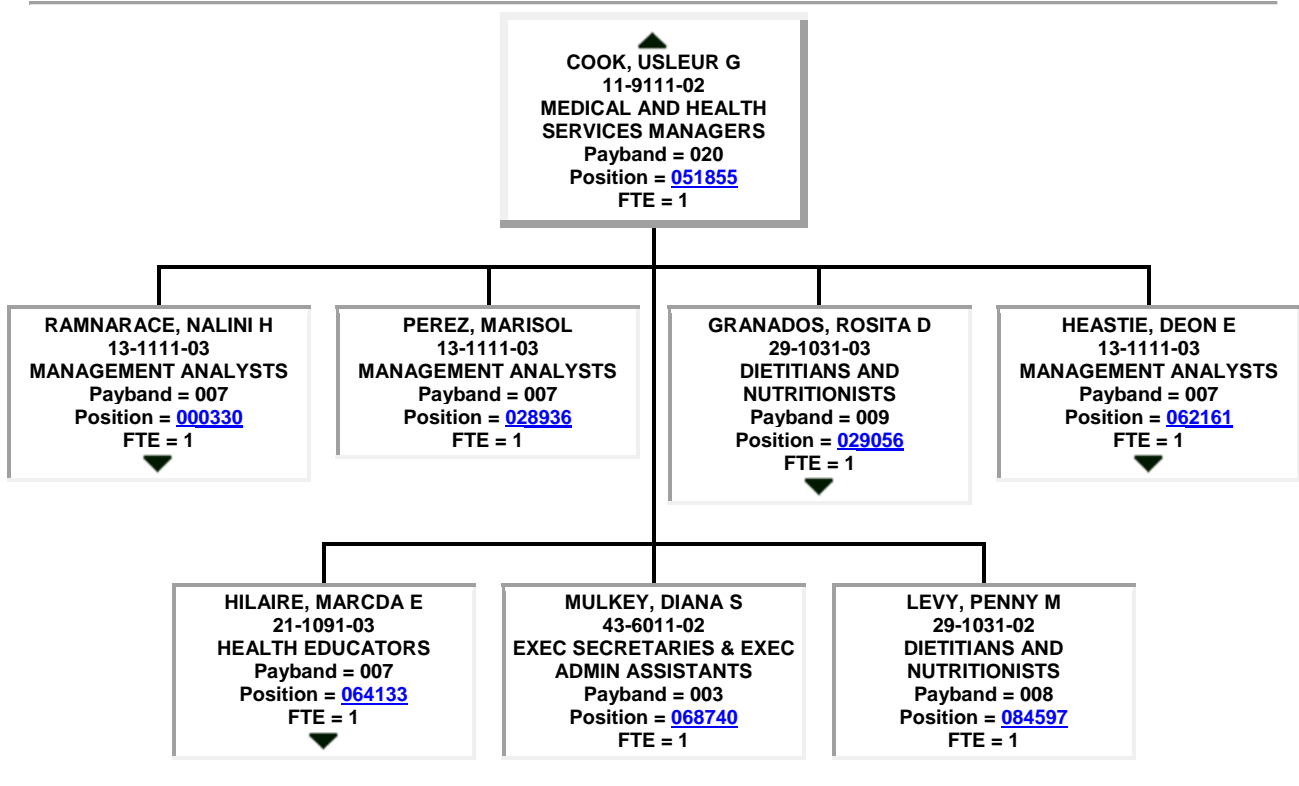


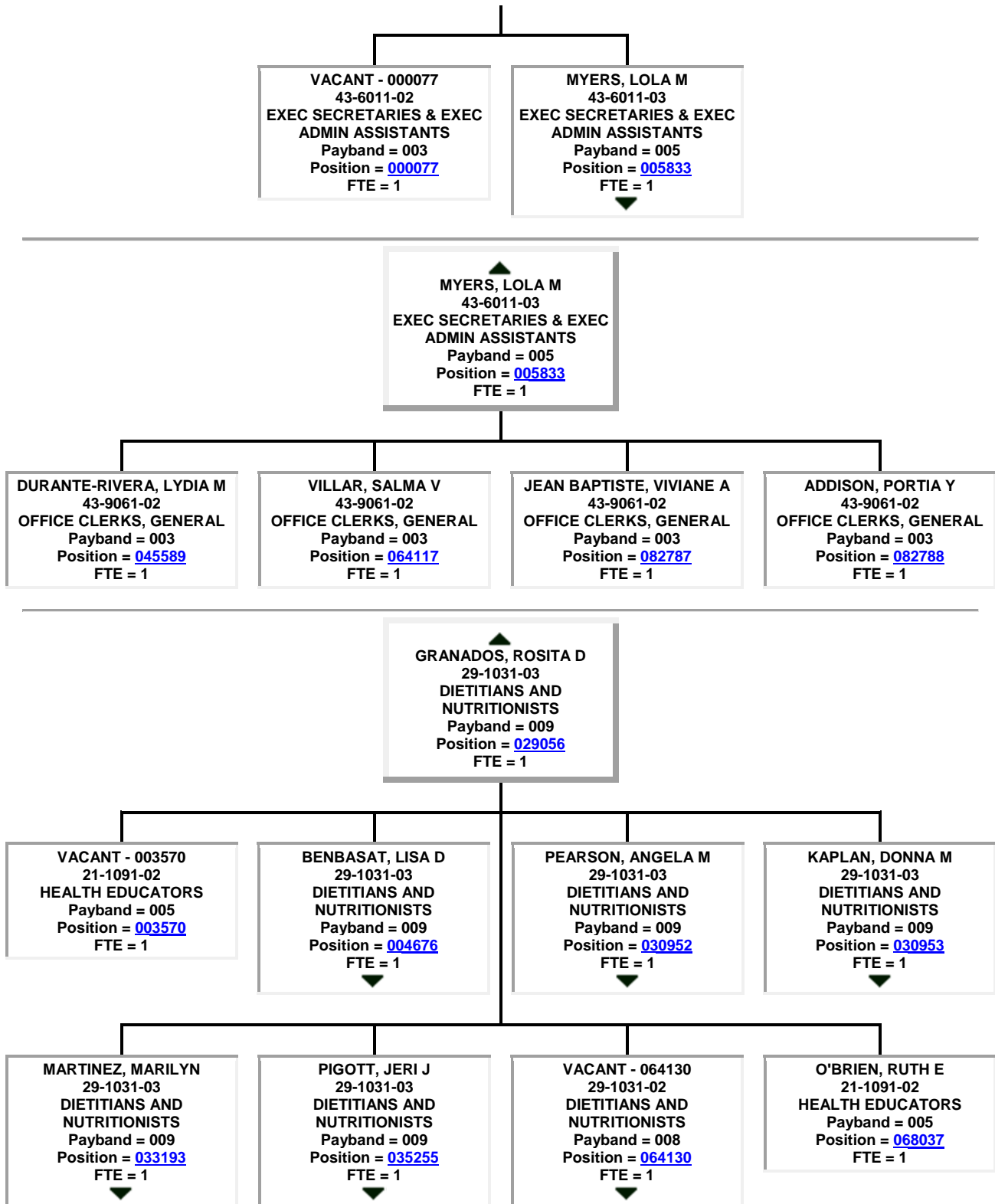


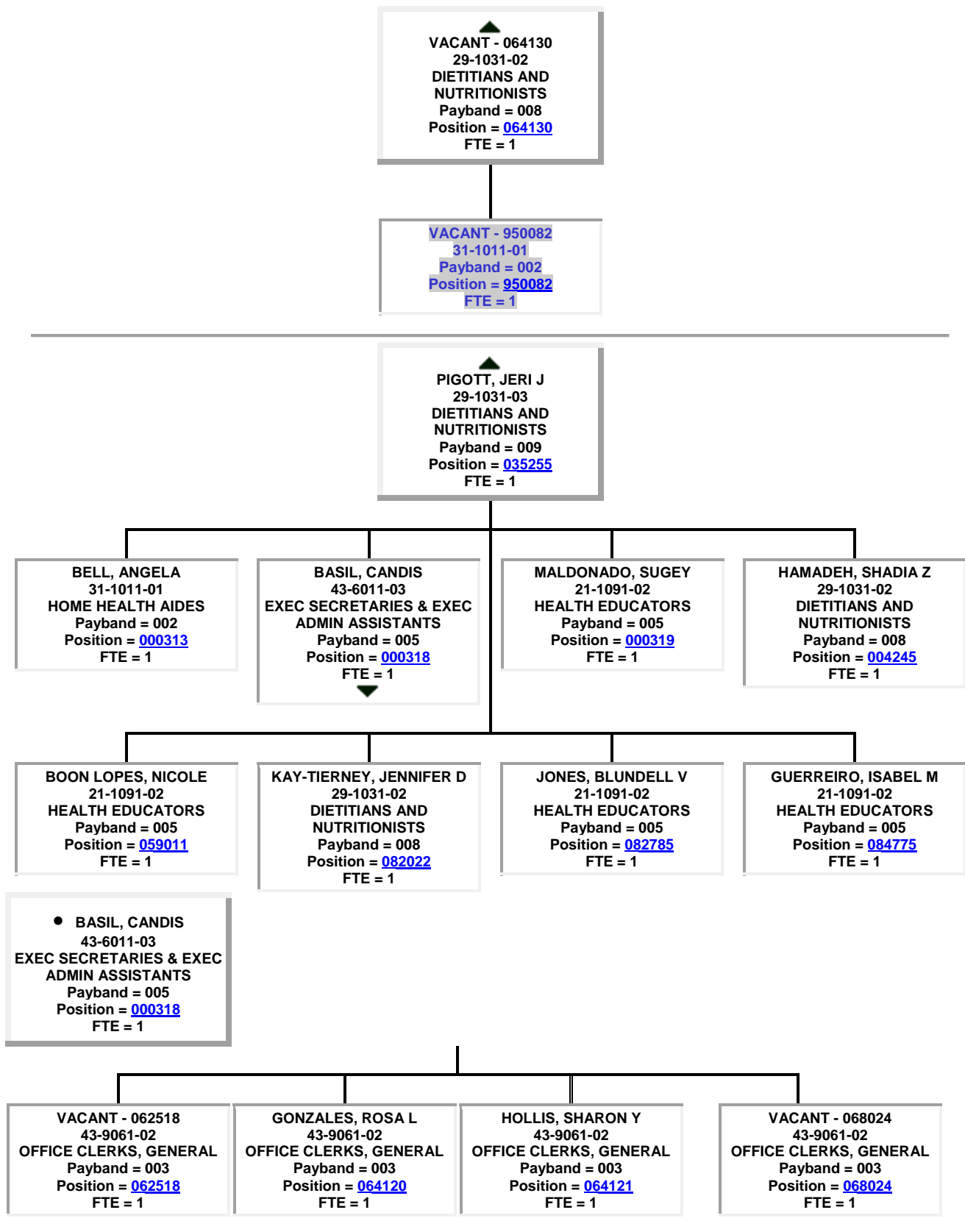


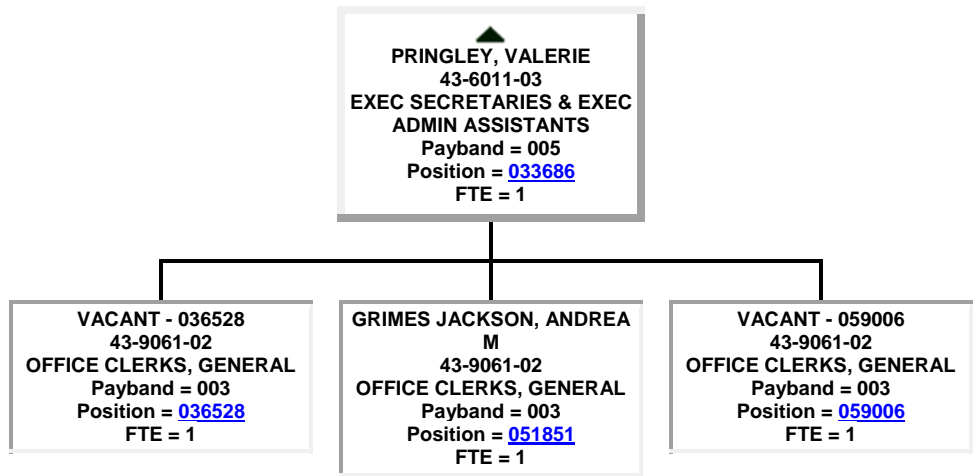
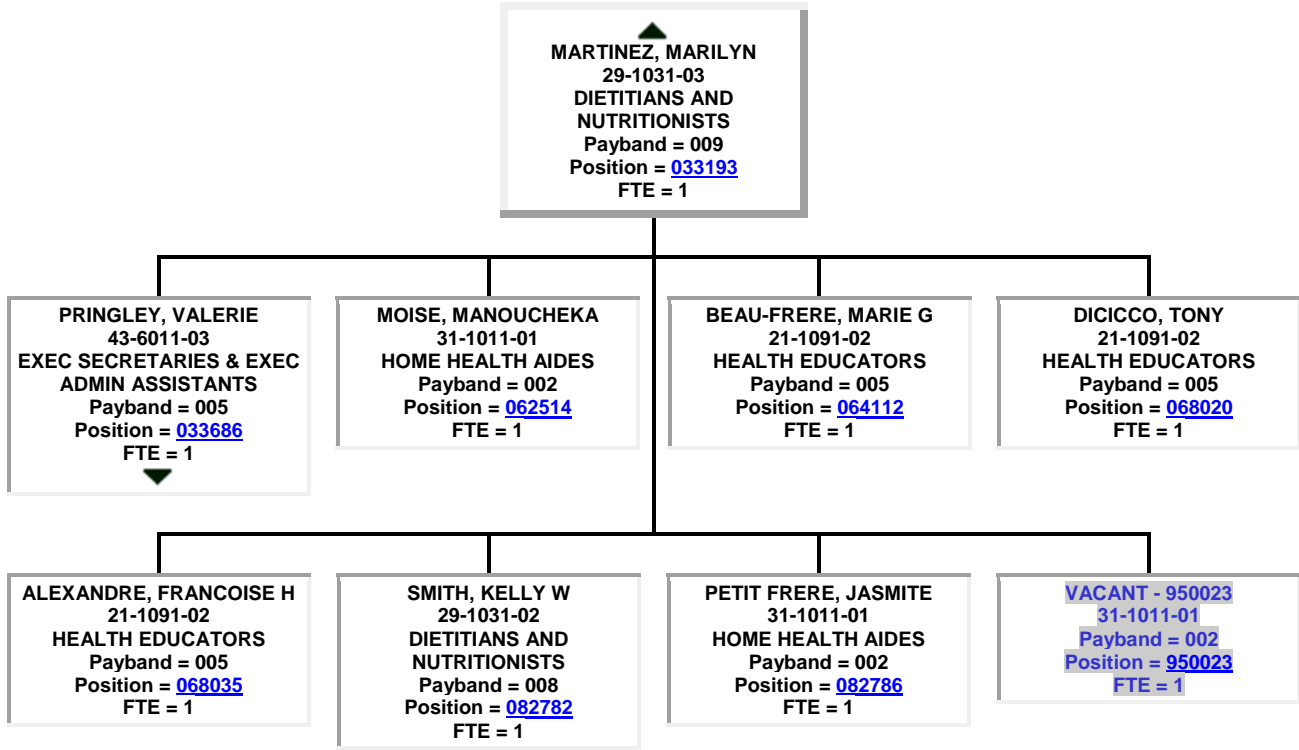


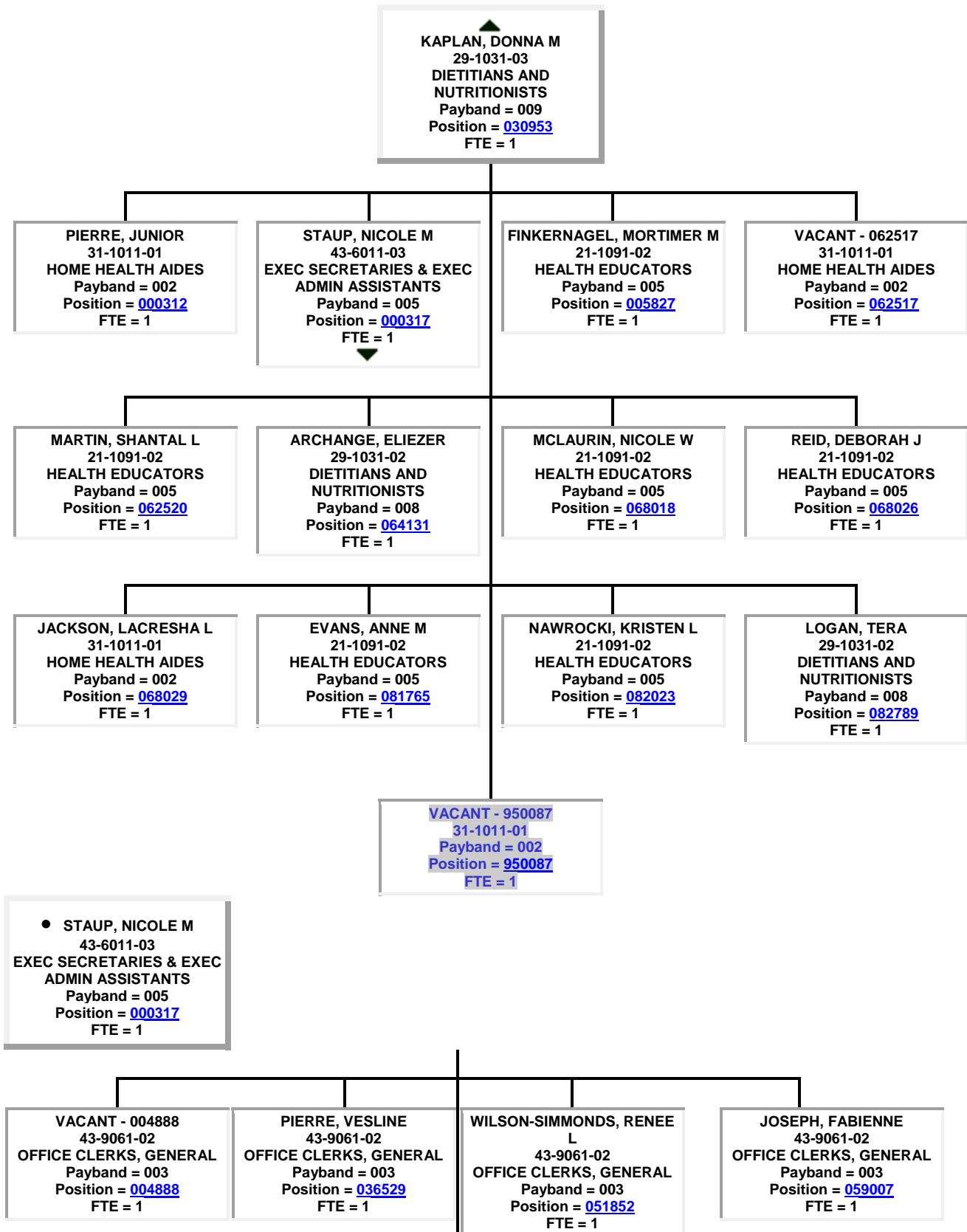


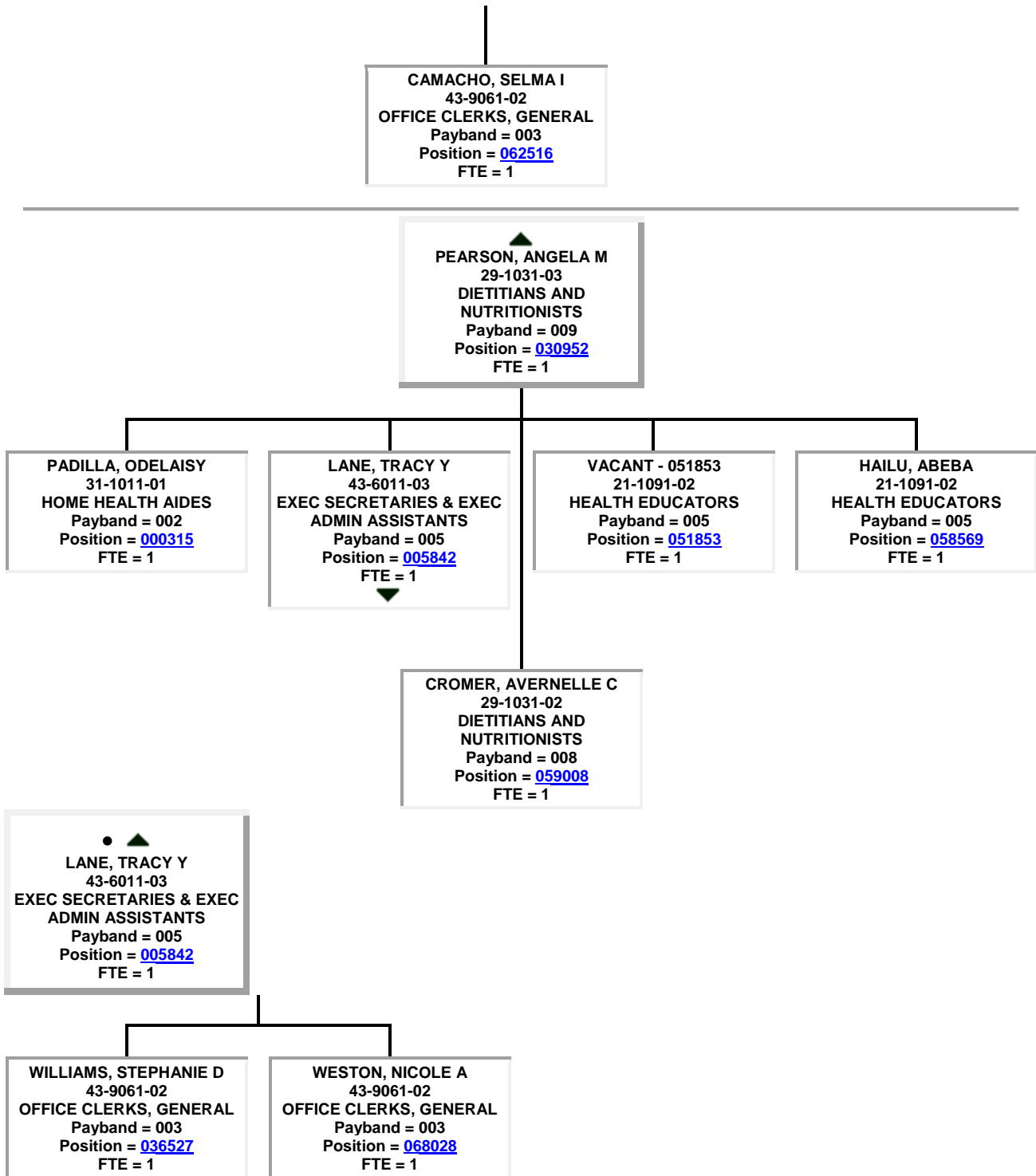


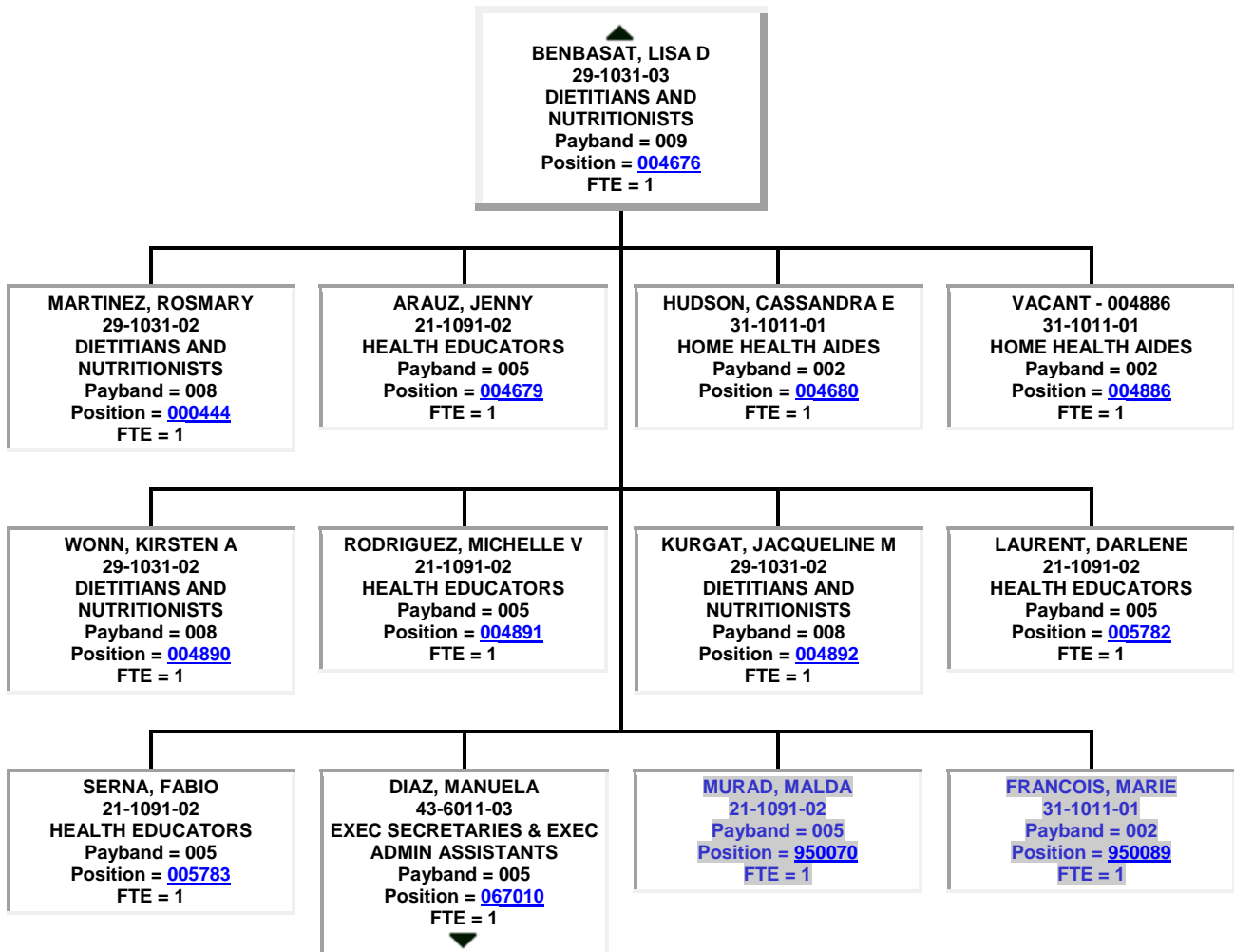


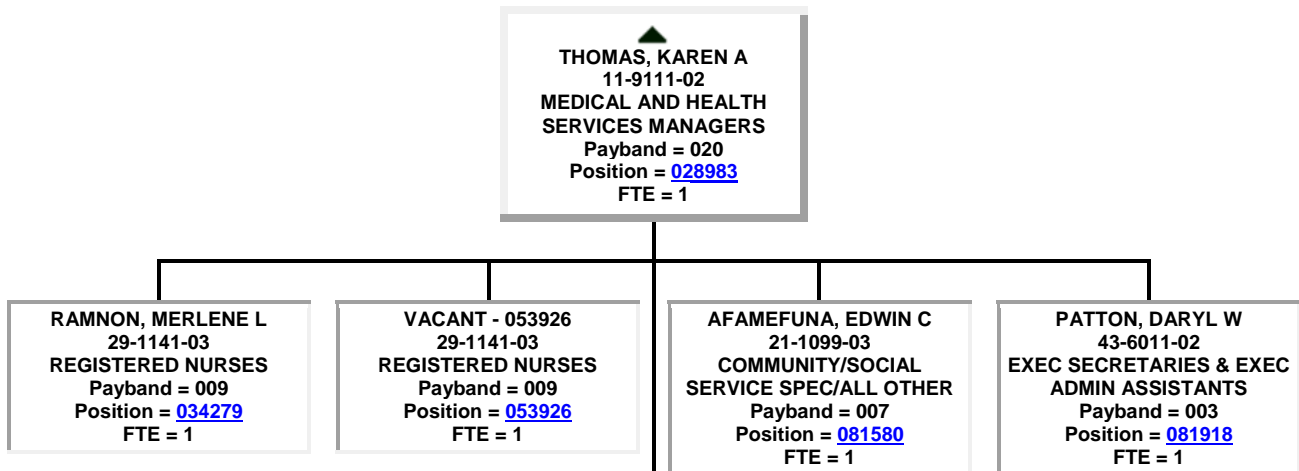
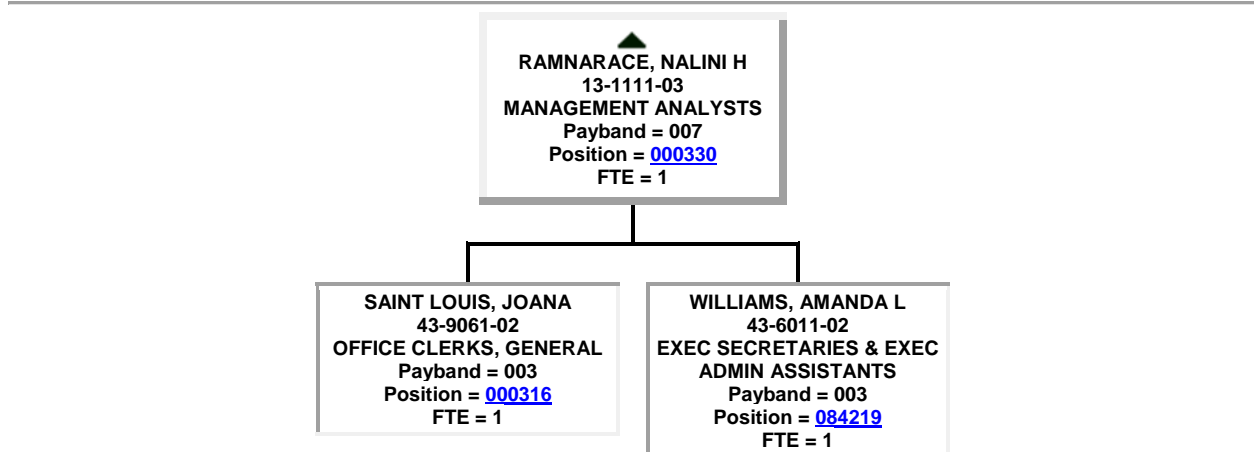
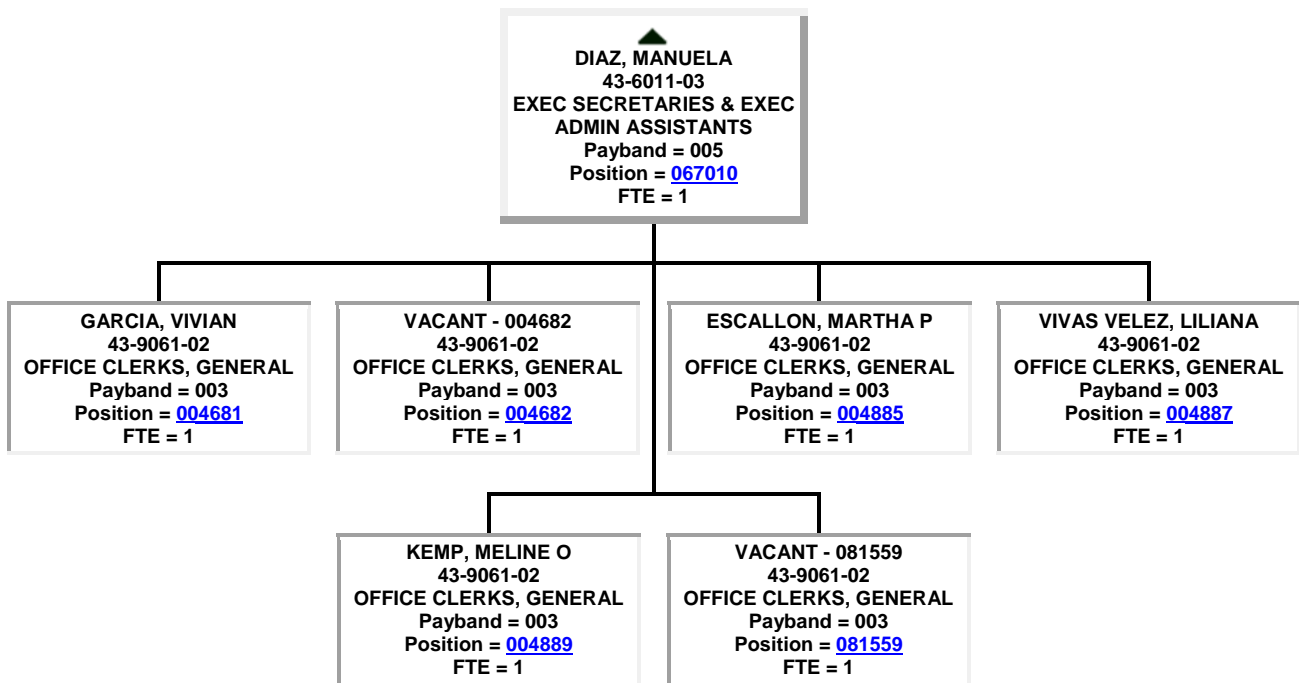


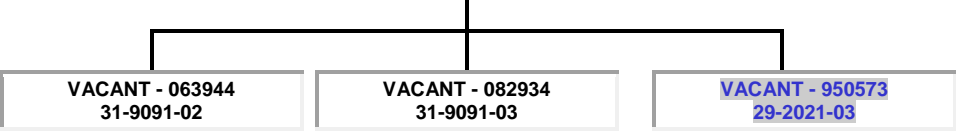
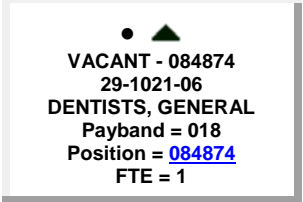
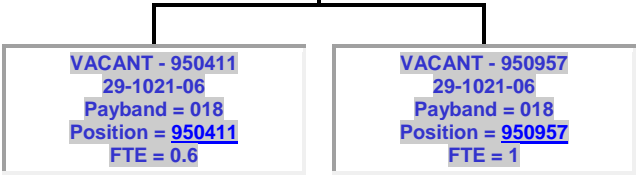
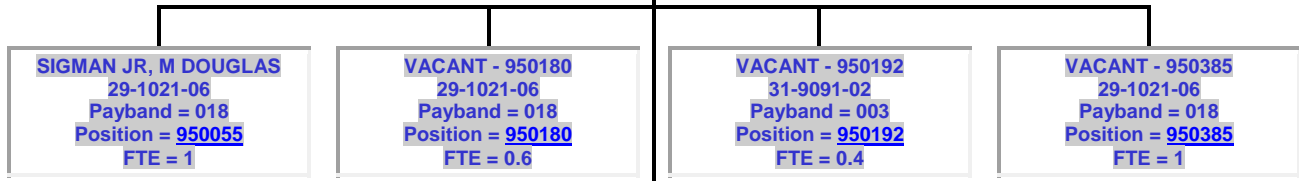
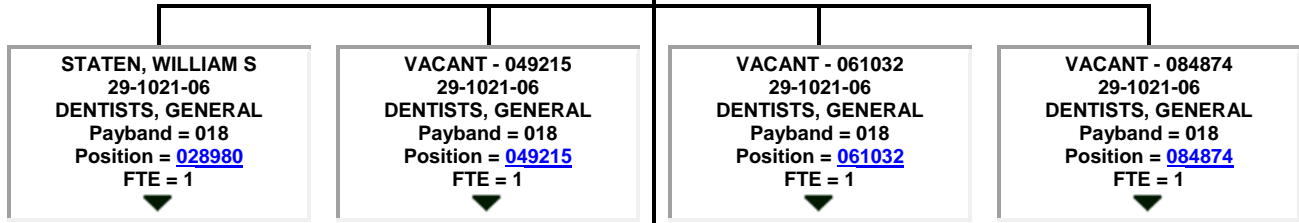
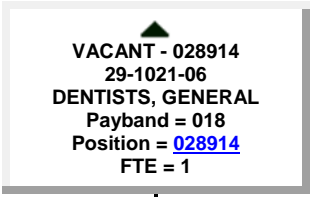
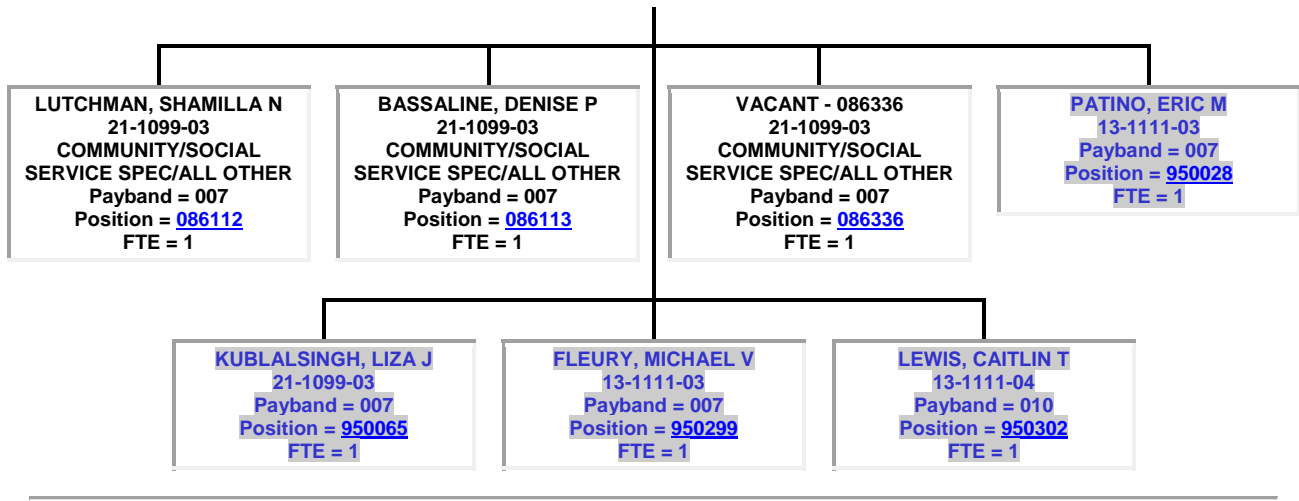


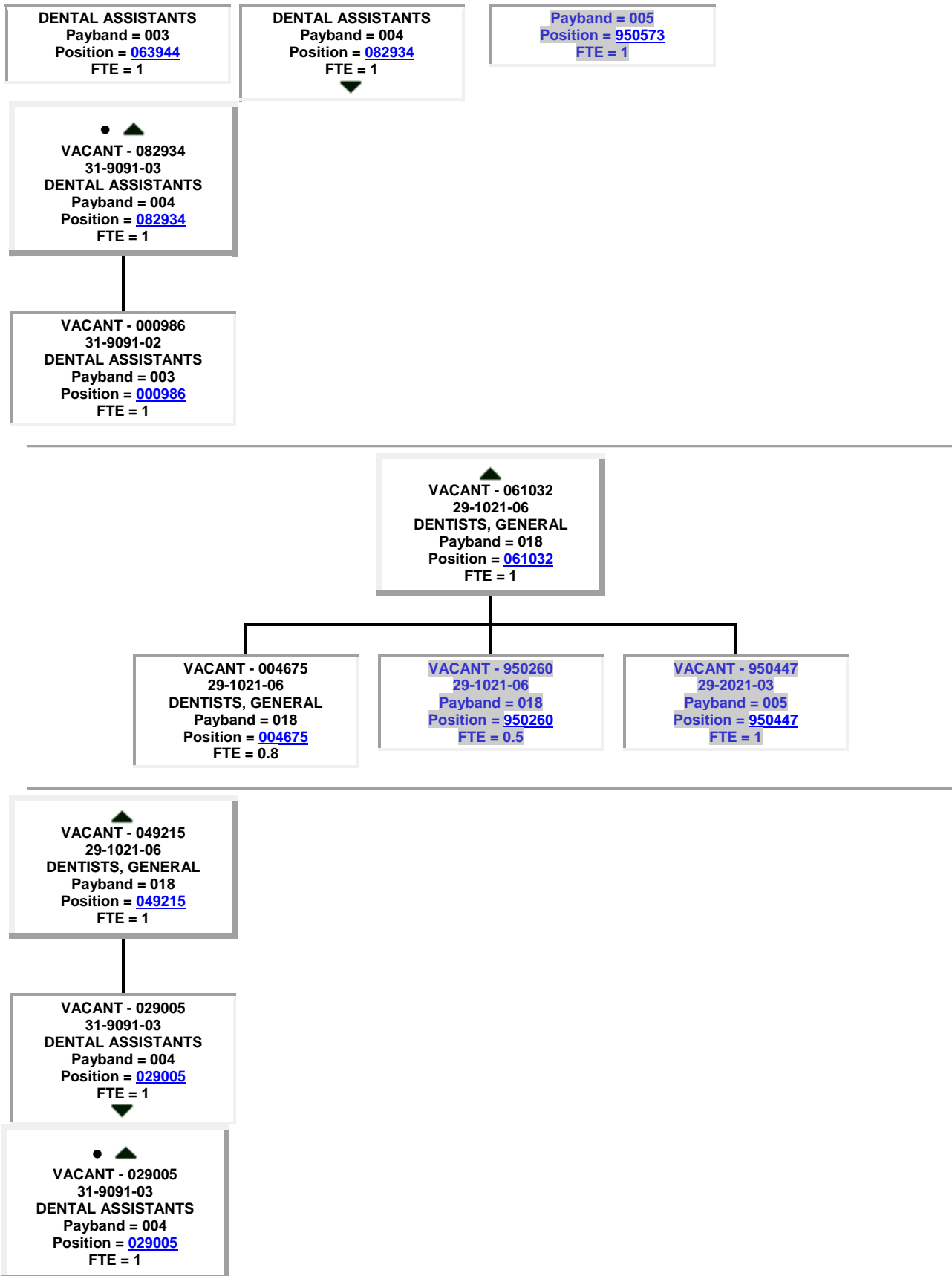


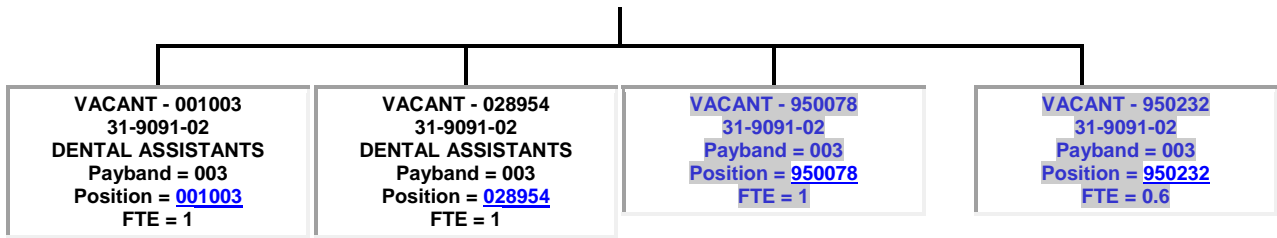




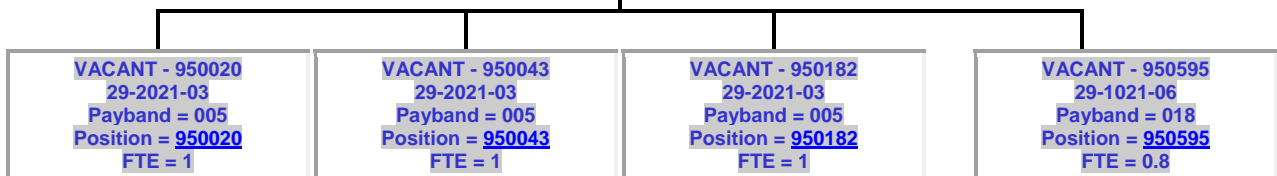
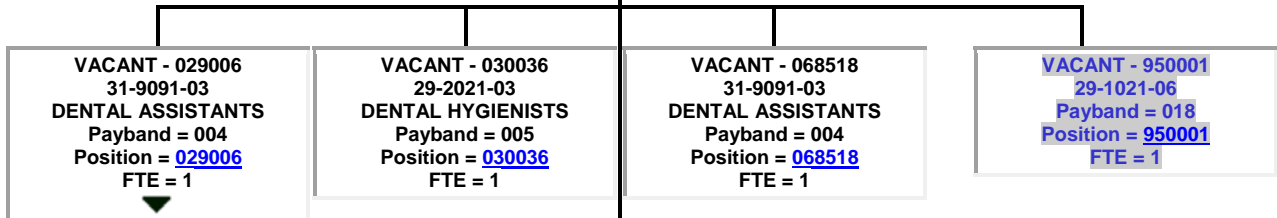
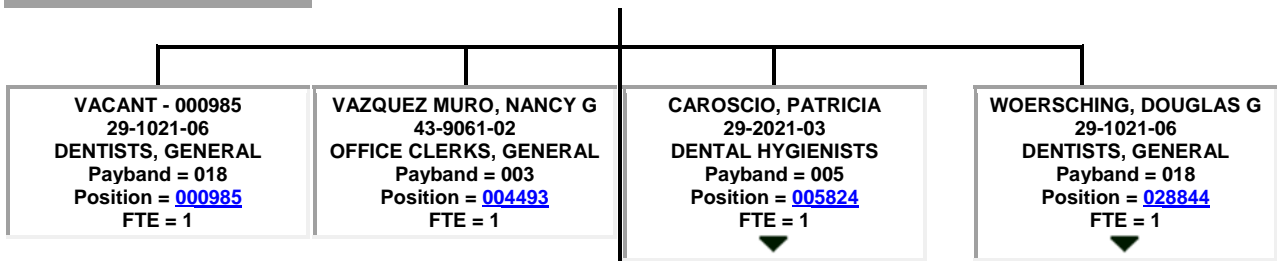




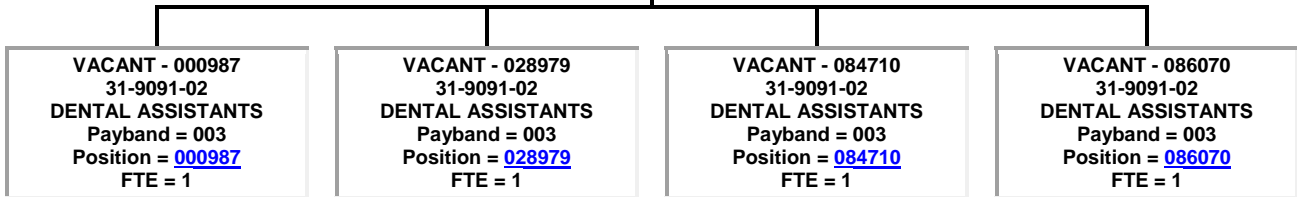




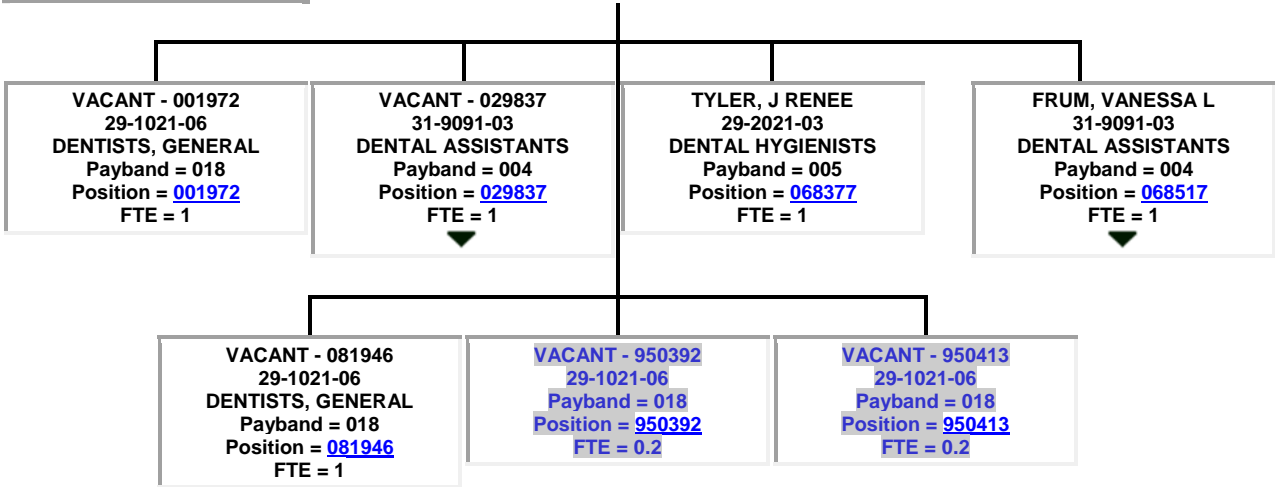
● STATEN, WILLIAM S
29-1021-06
DENTISTS, GENERAL
Payband = 018
Position = [028980](#)
FTE = 1

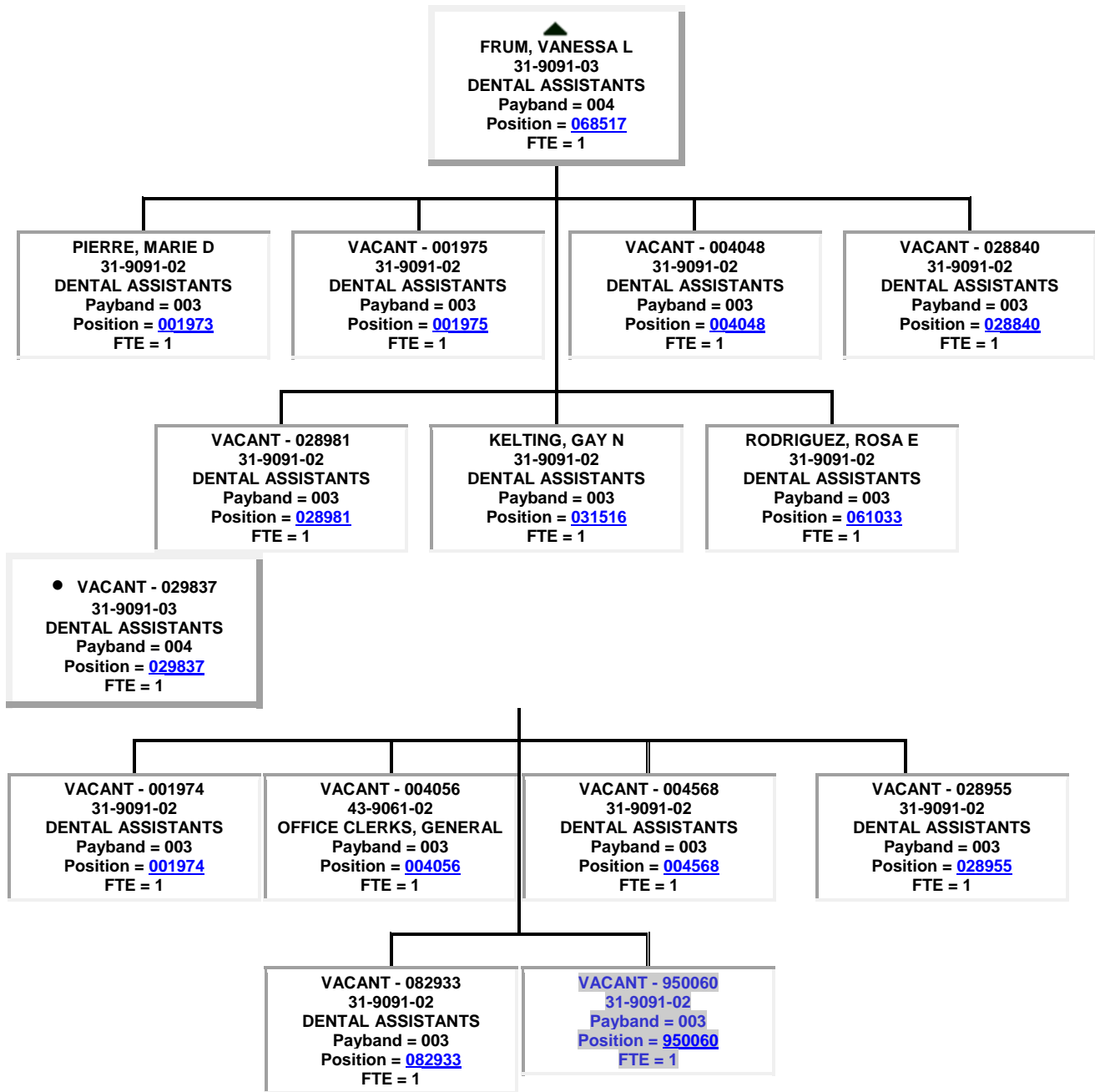


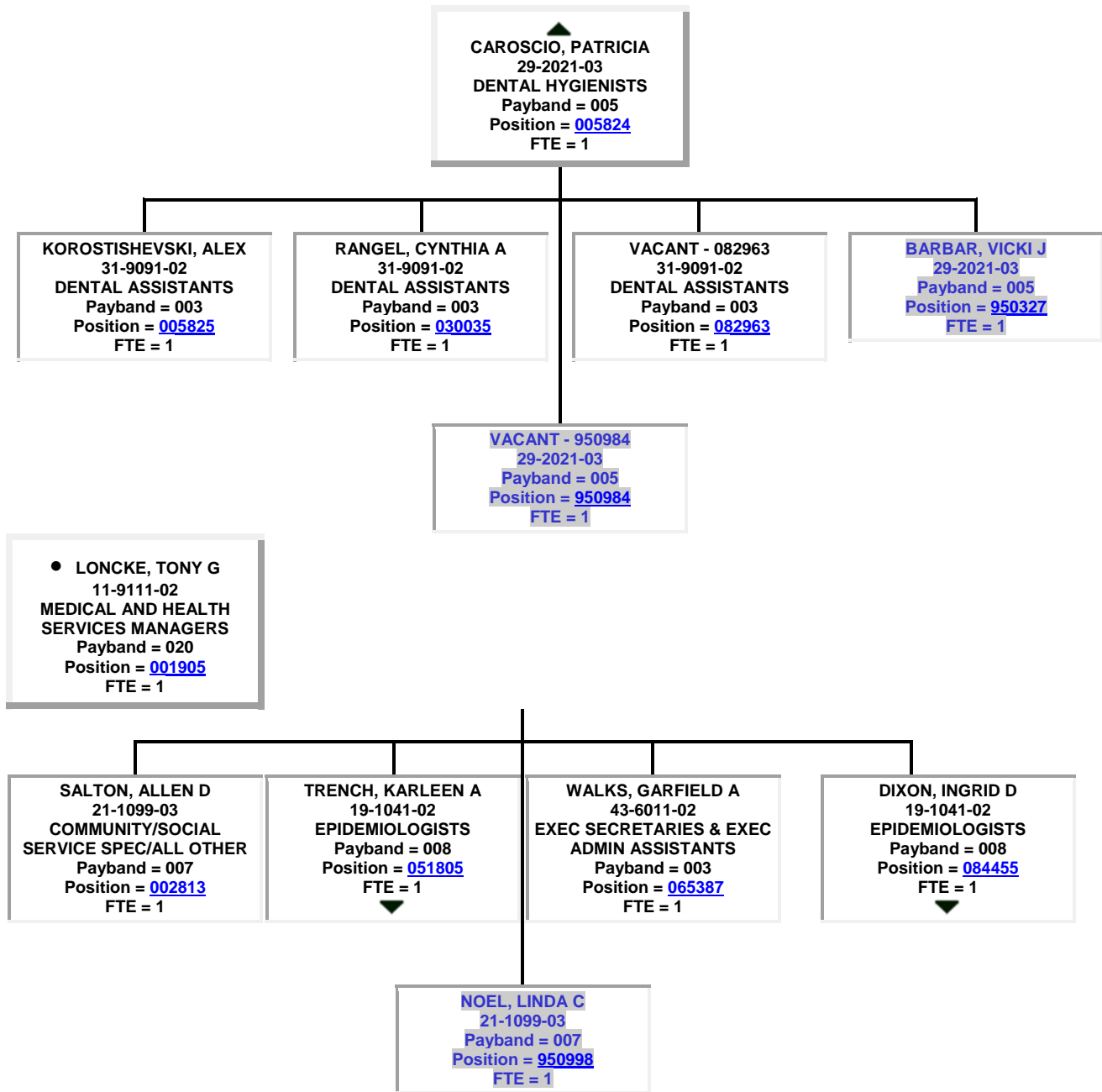
[VACANT - 029006](#)
31-9091-03
DENTAL ASSISTANTS
Payband = 004
Position = [029006](#)
FTE = 1

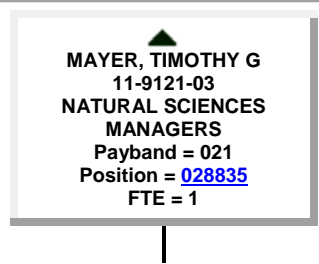
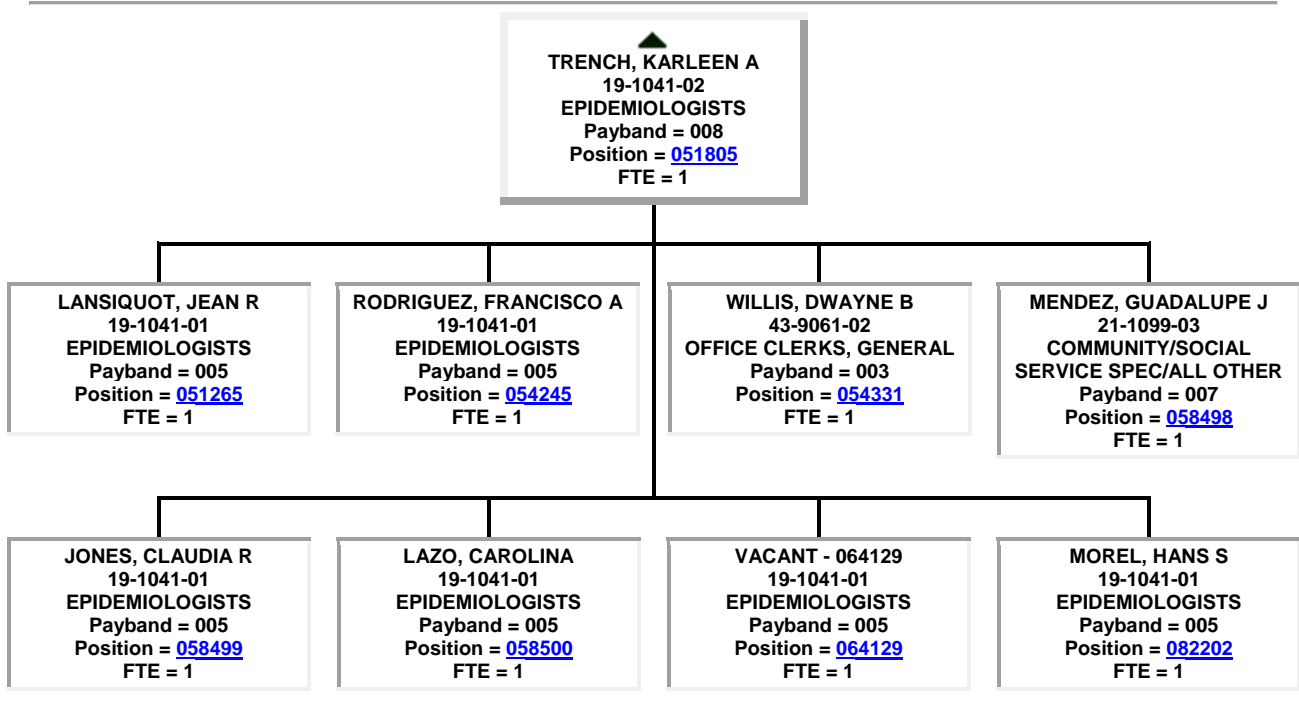
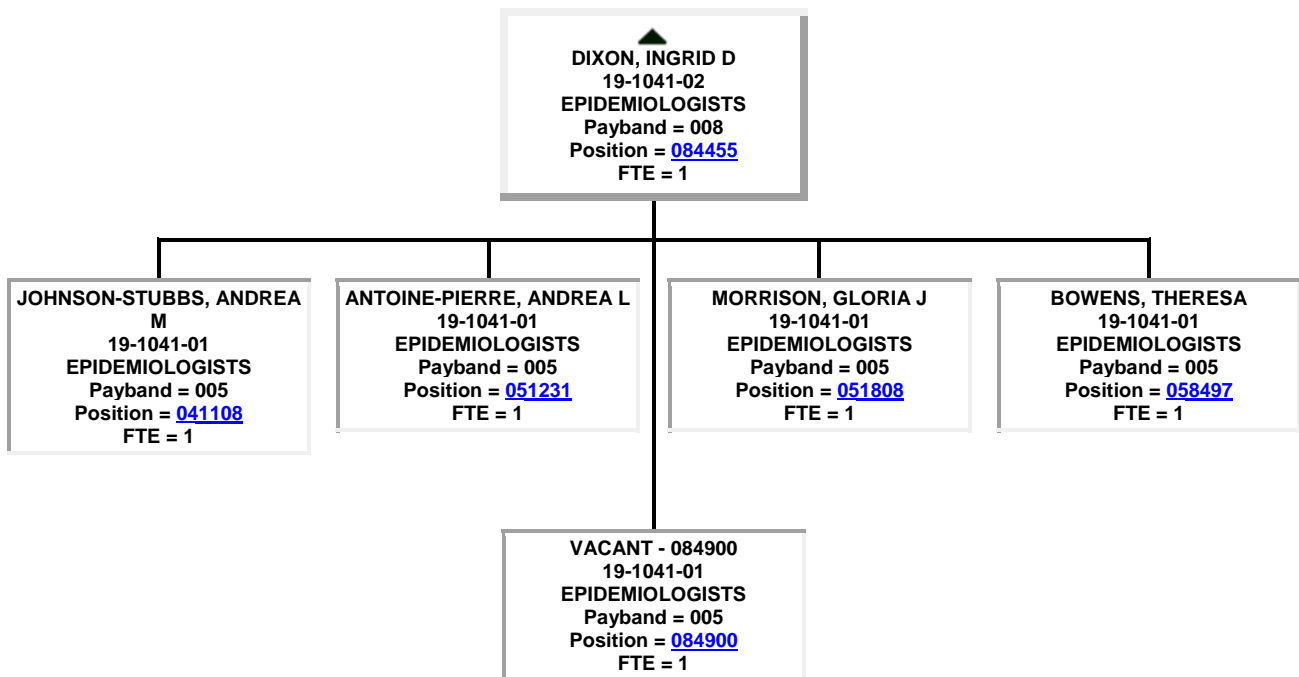


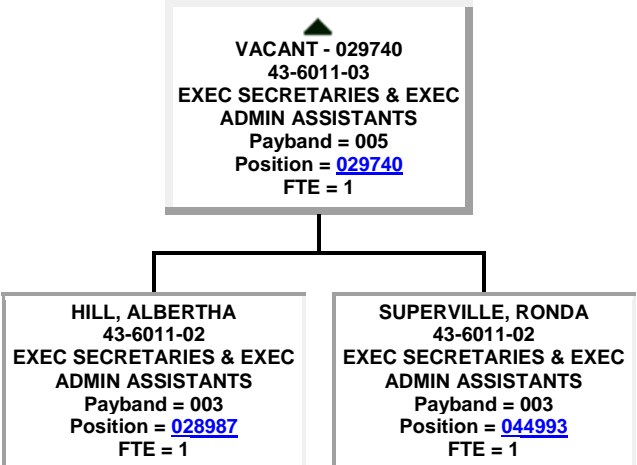
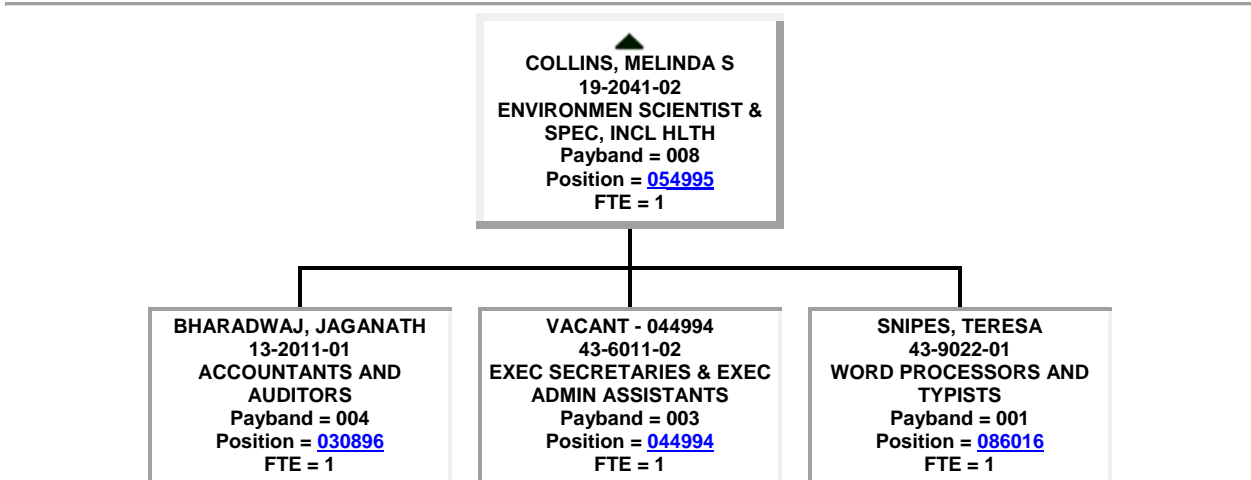
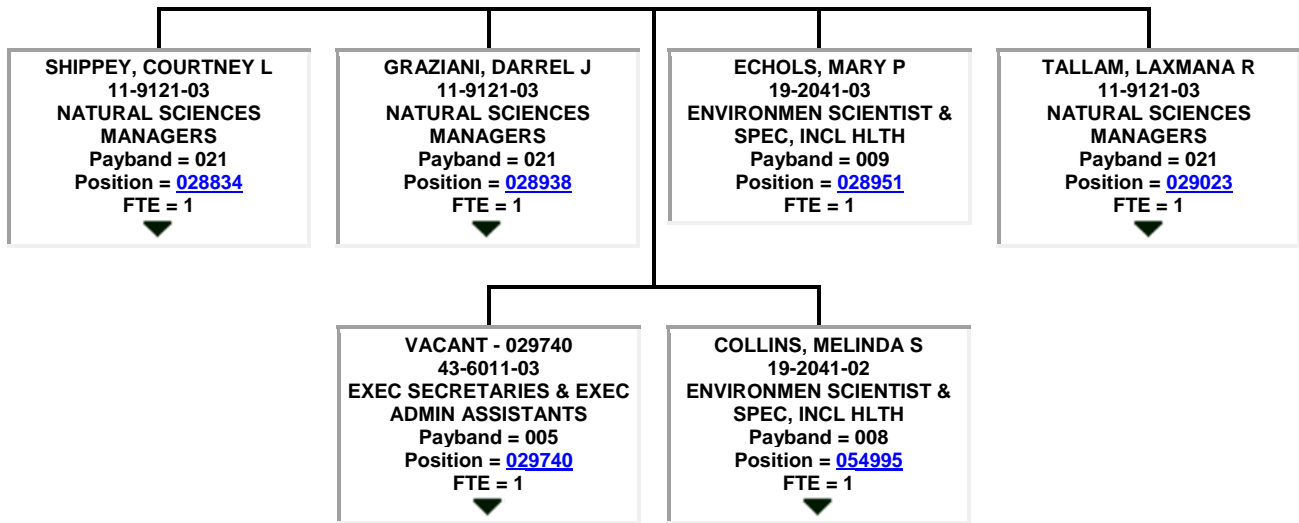
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WOERSCHING, DOUGLAS G
29-1021-06
DENTISTS, GENERAL
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Position = [028844](#)
FTE = 1

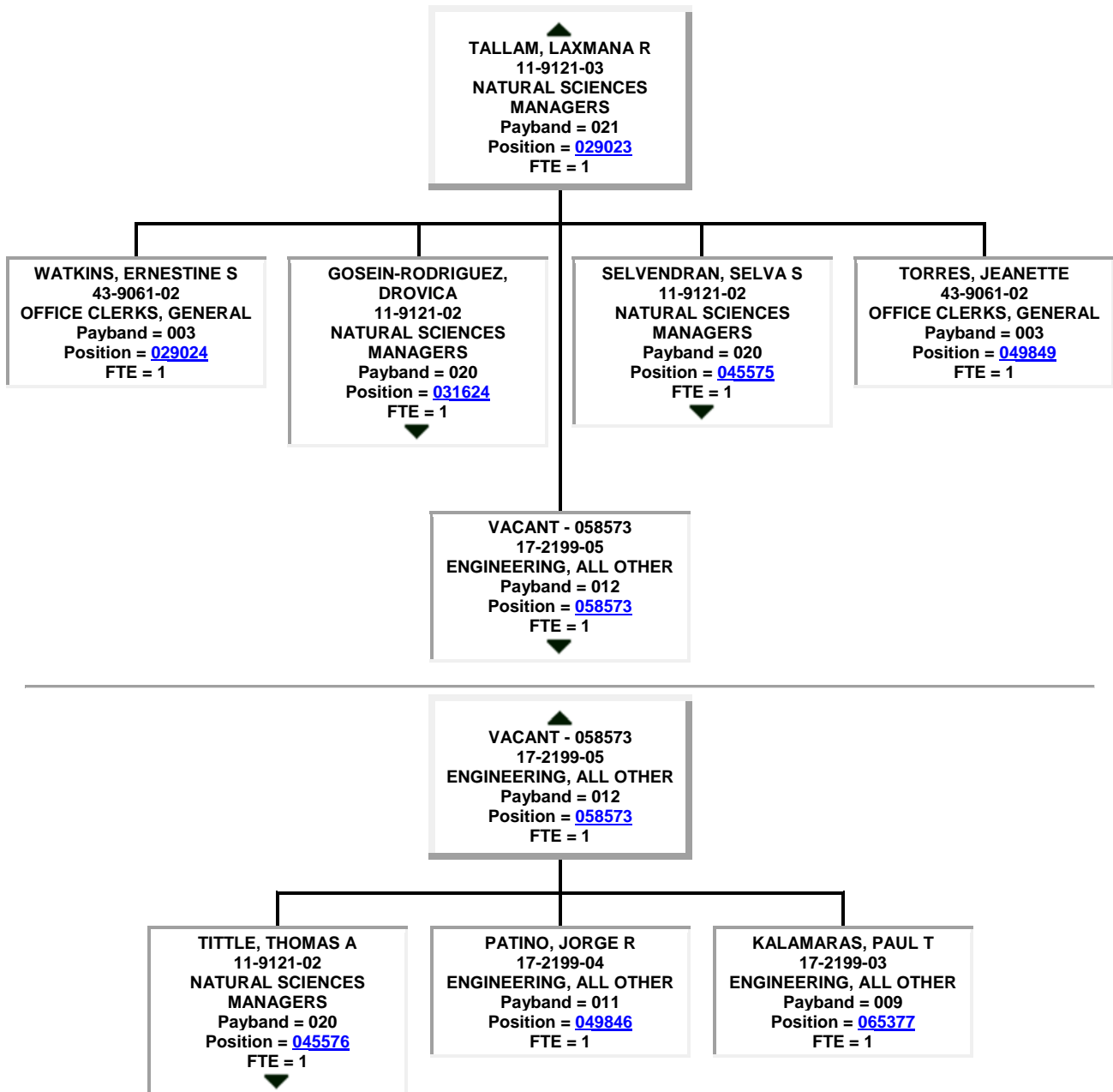


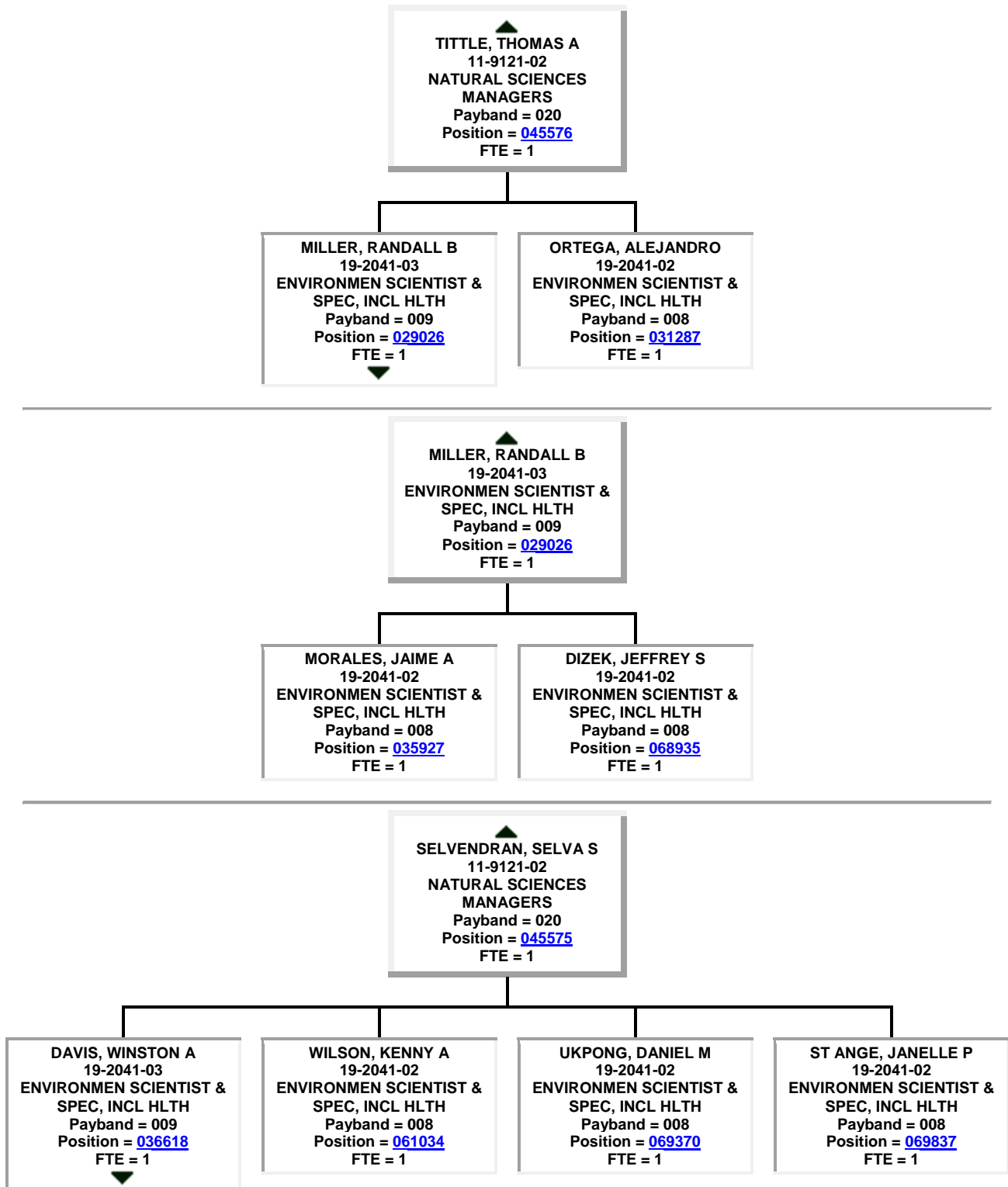


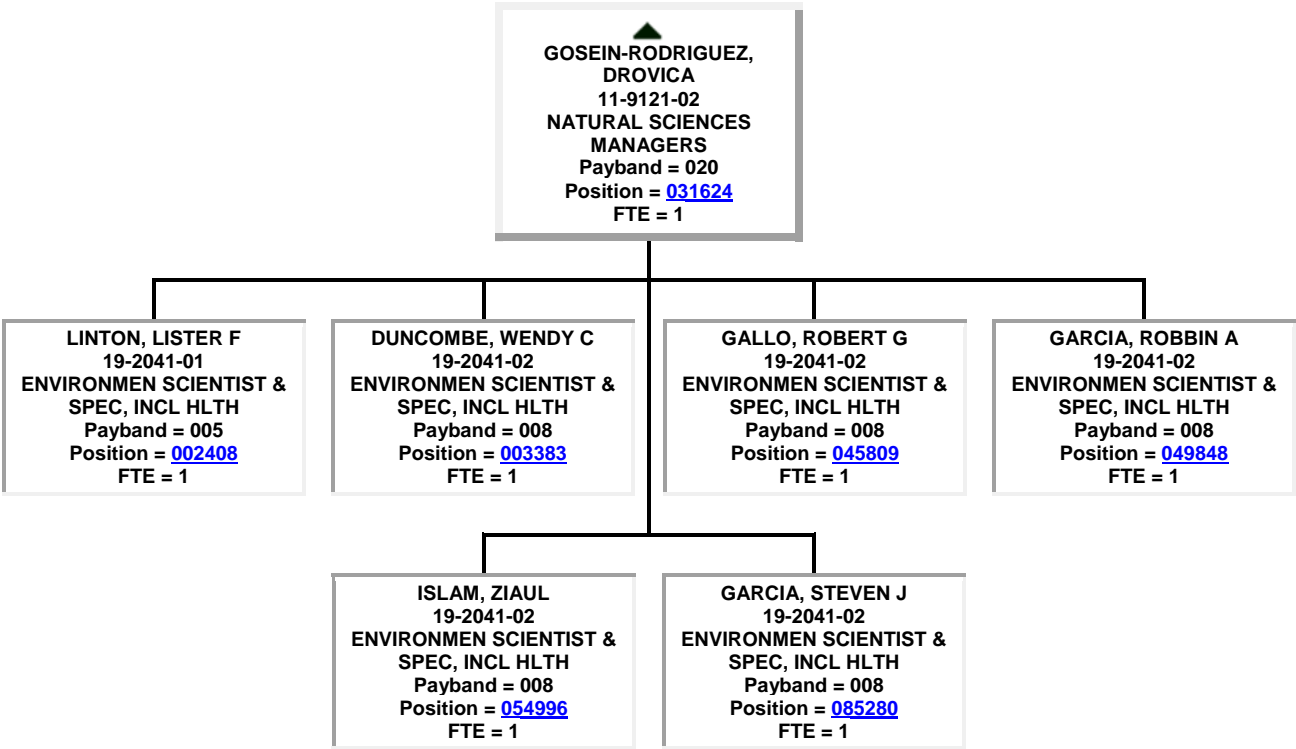
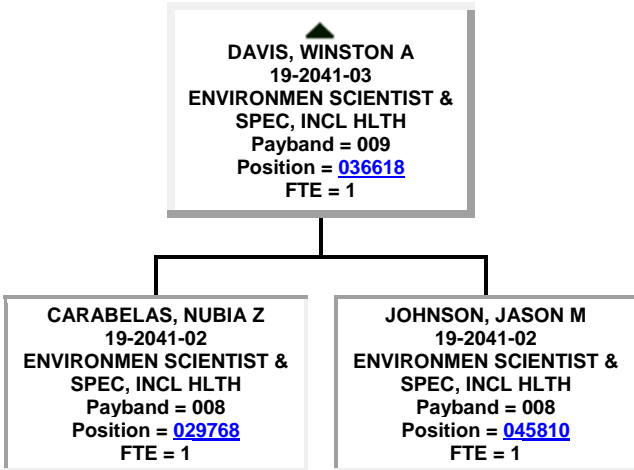




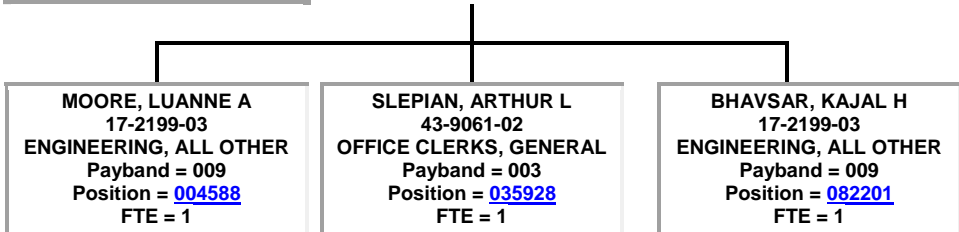
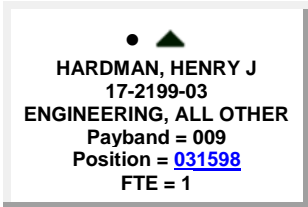
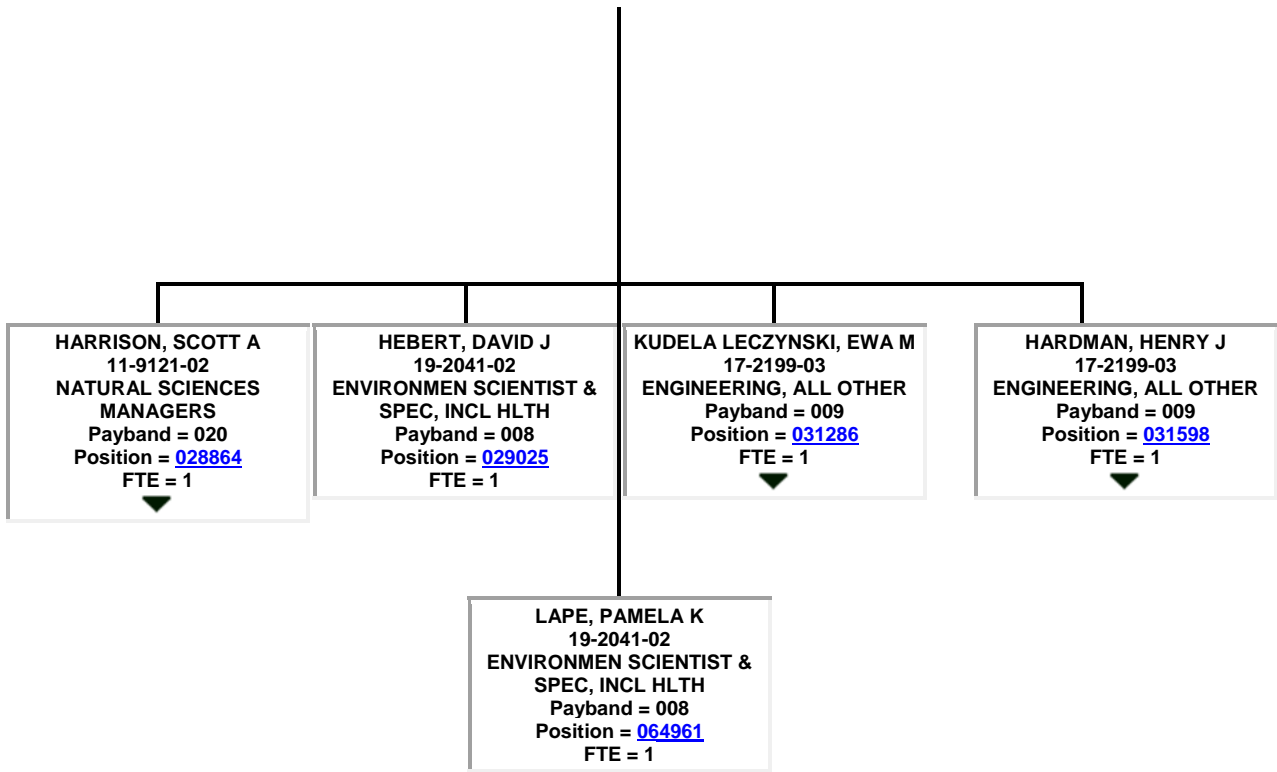


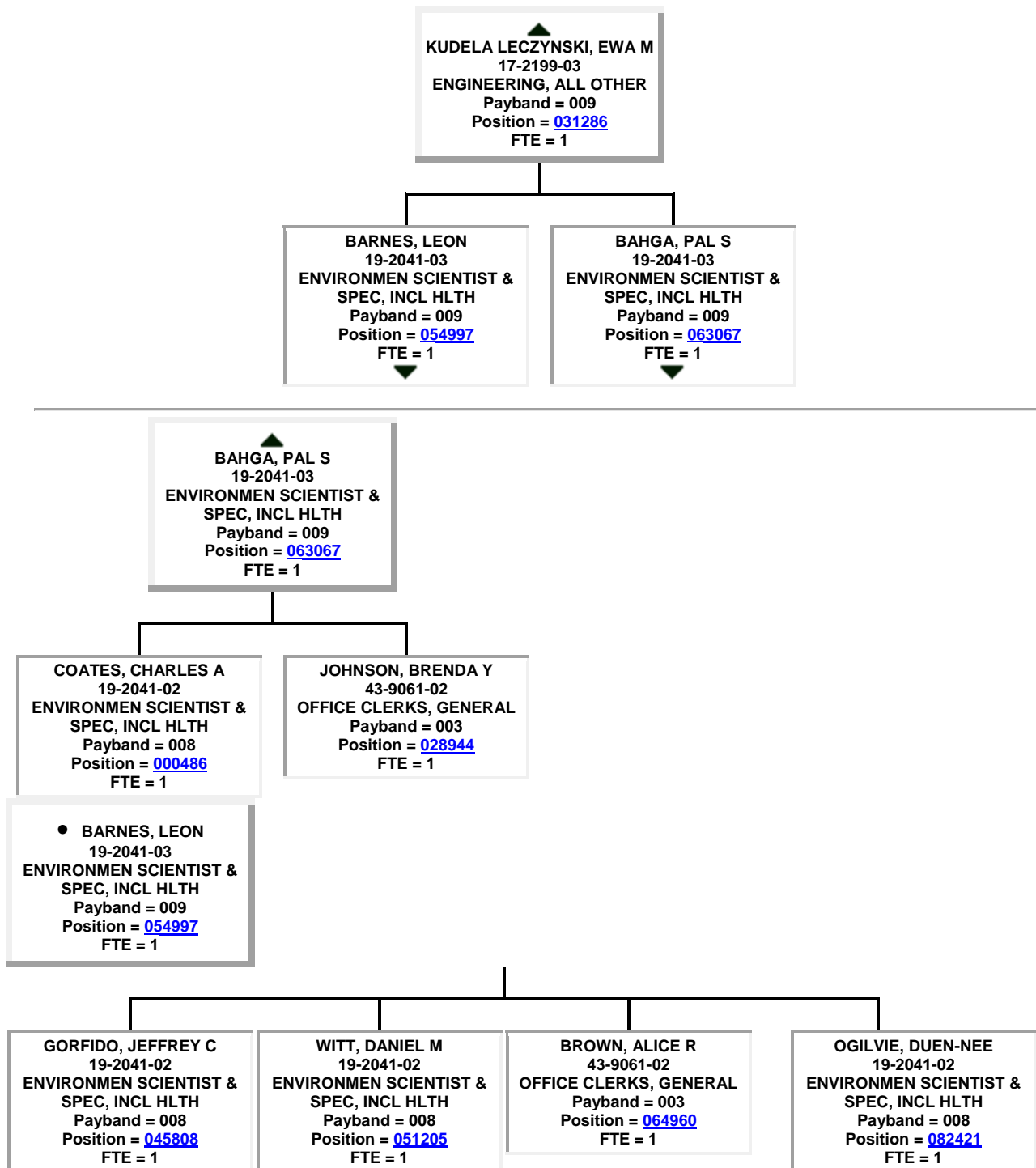


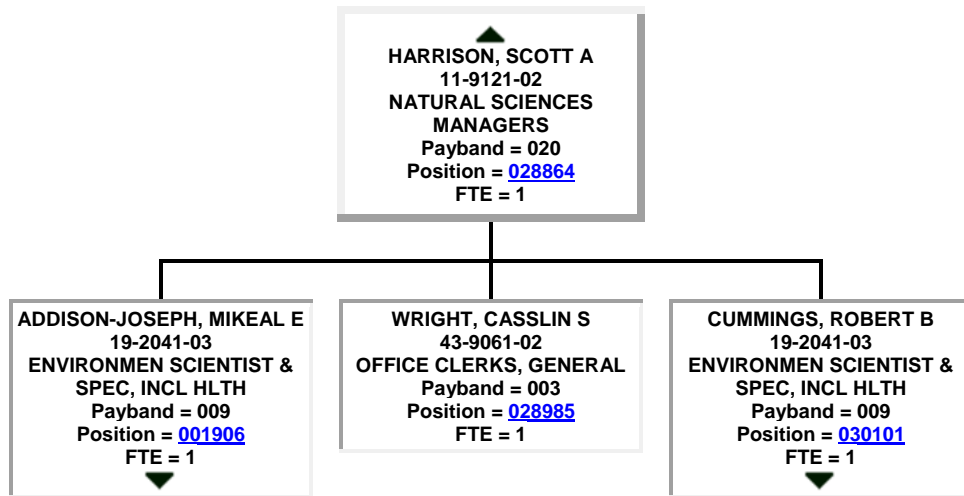


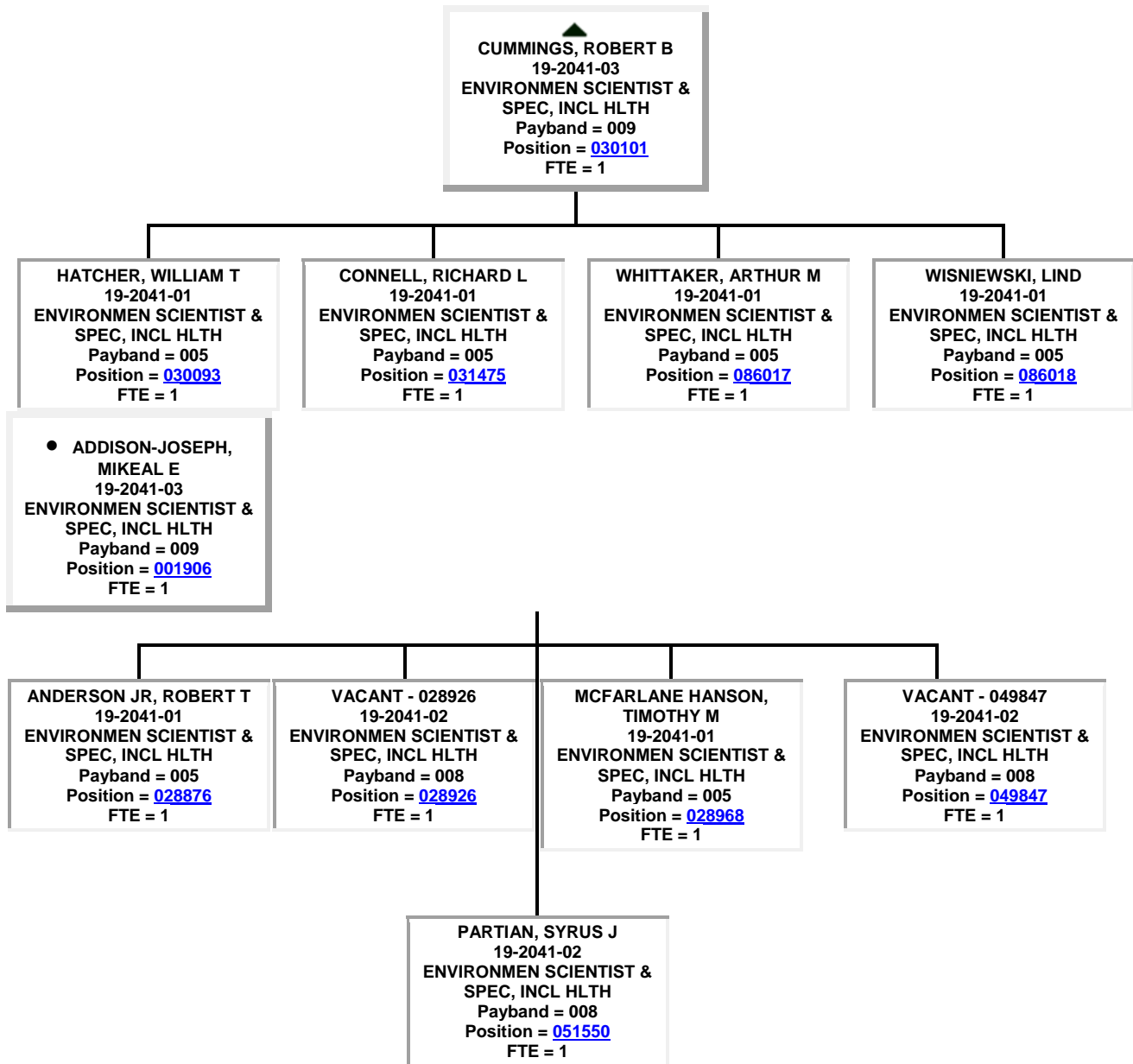


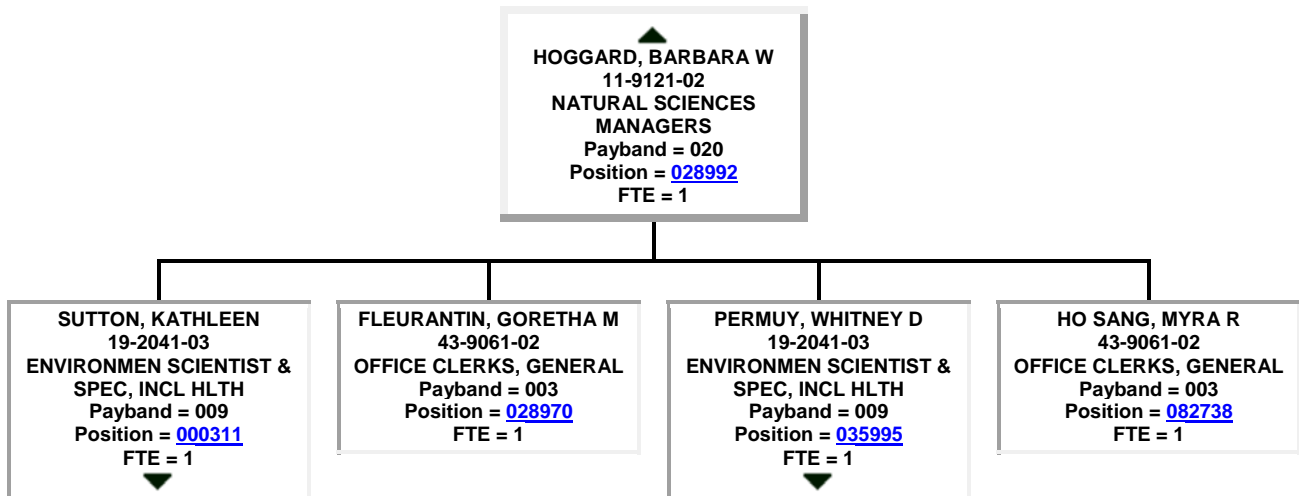
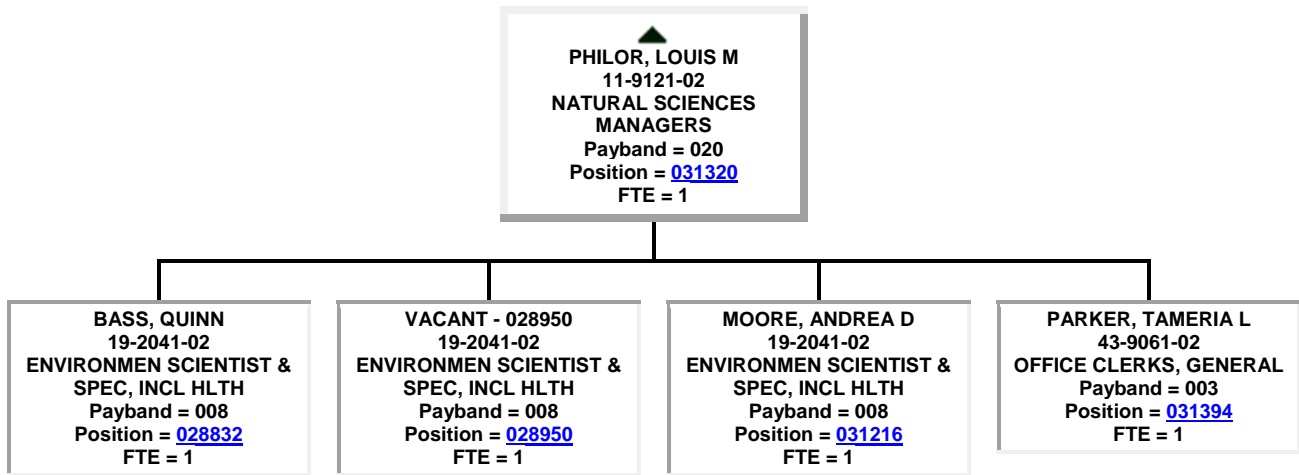
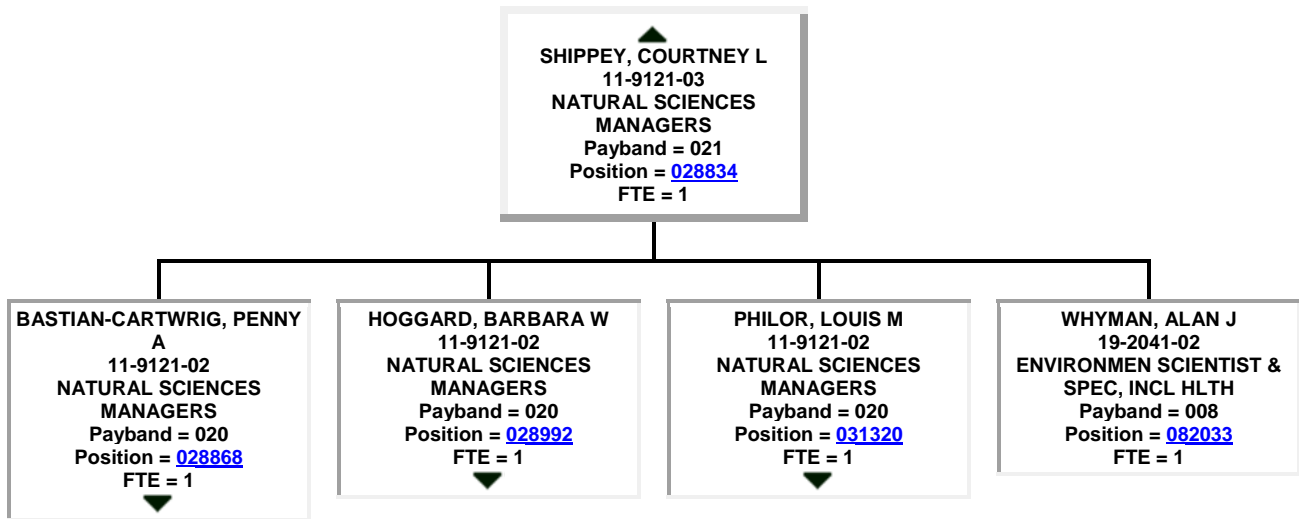
● GRAZIANI, DARREL J
11-9121-03
NATURAL SCIENCES
MANAGERS
Payband = 021
Position = 028938
FTE = 1

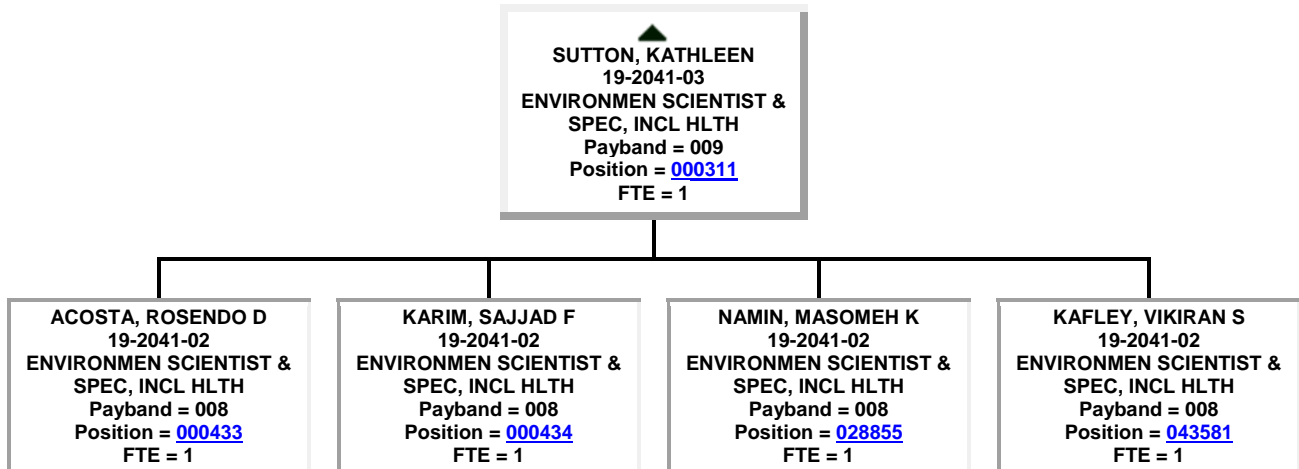
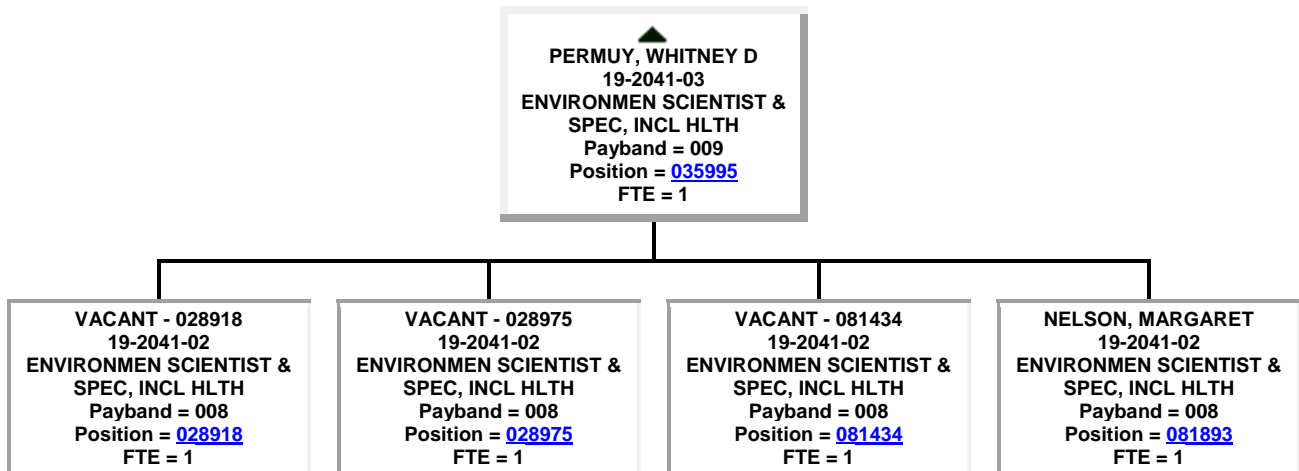


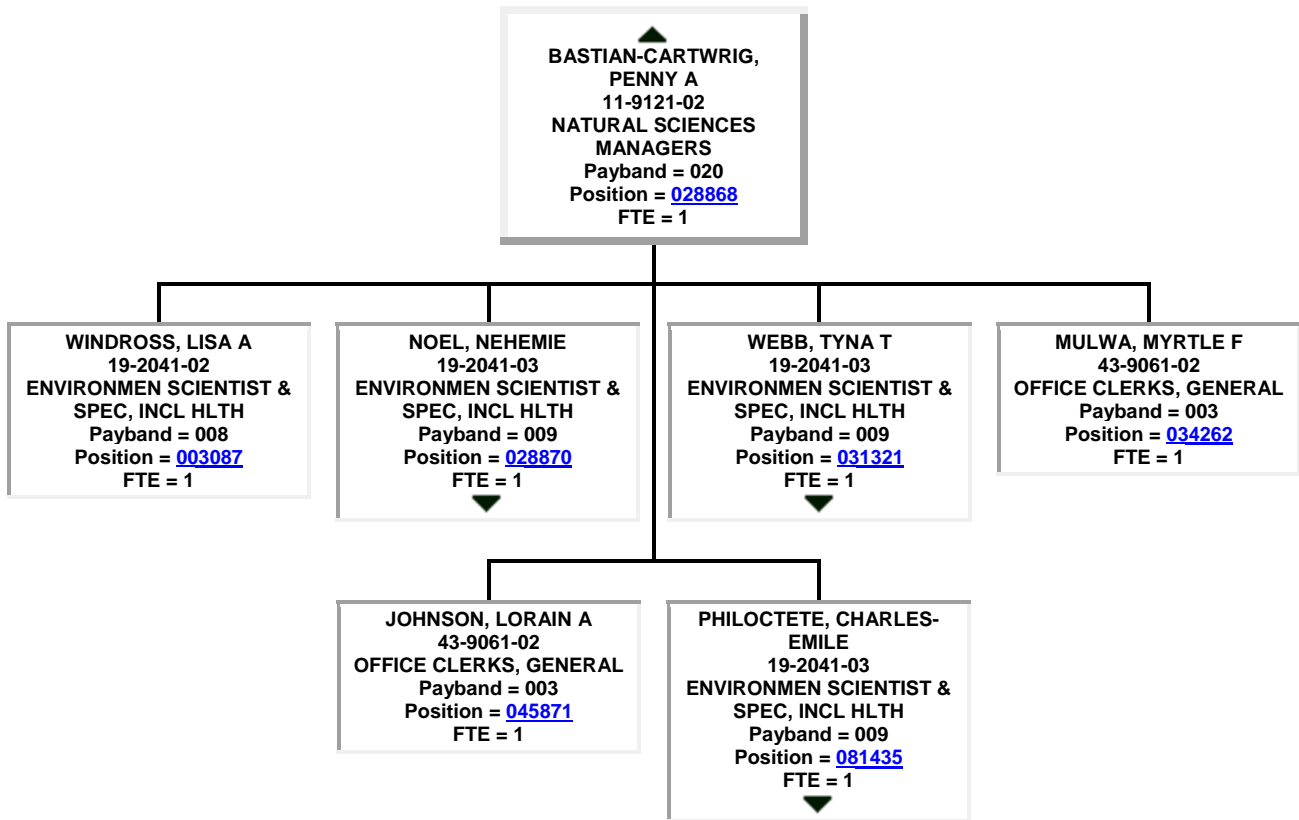


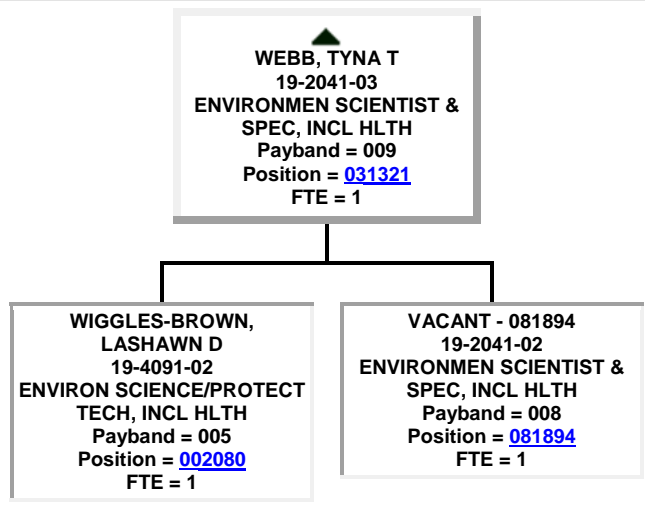
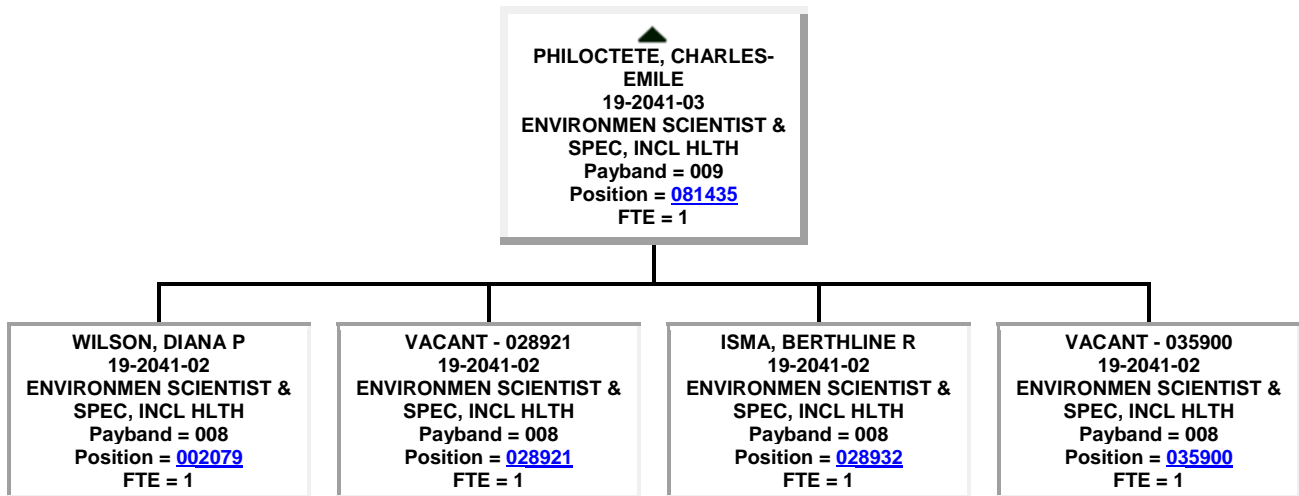


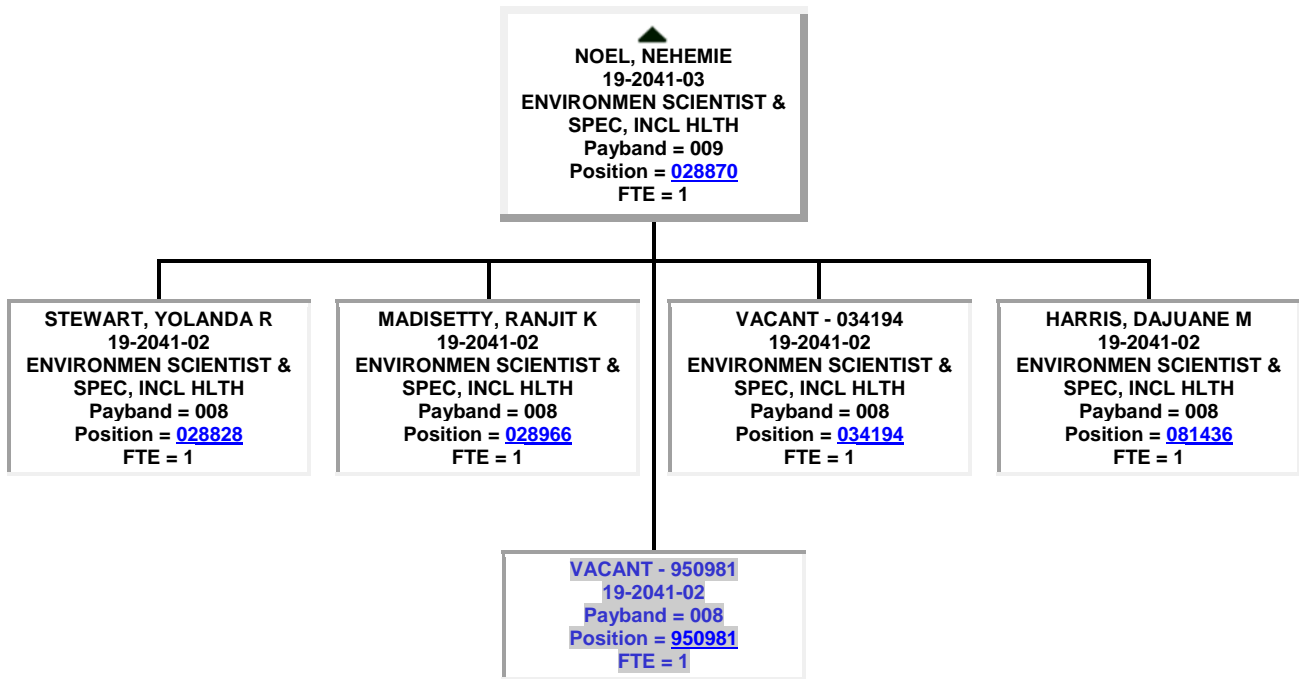




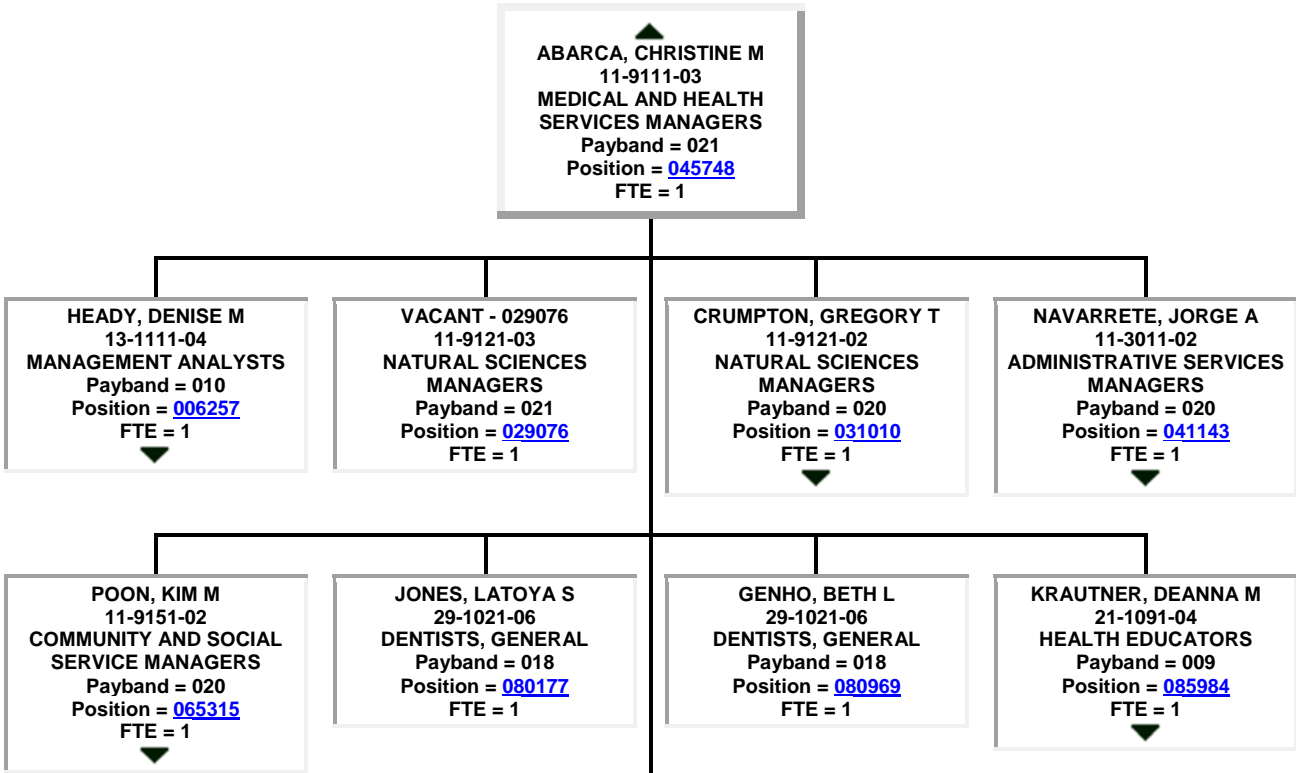
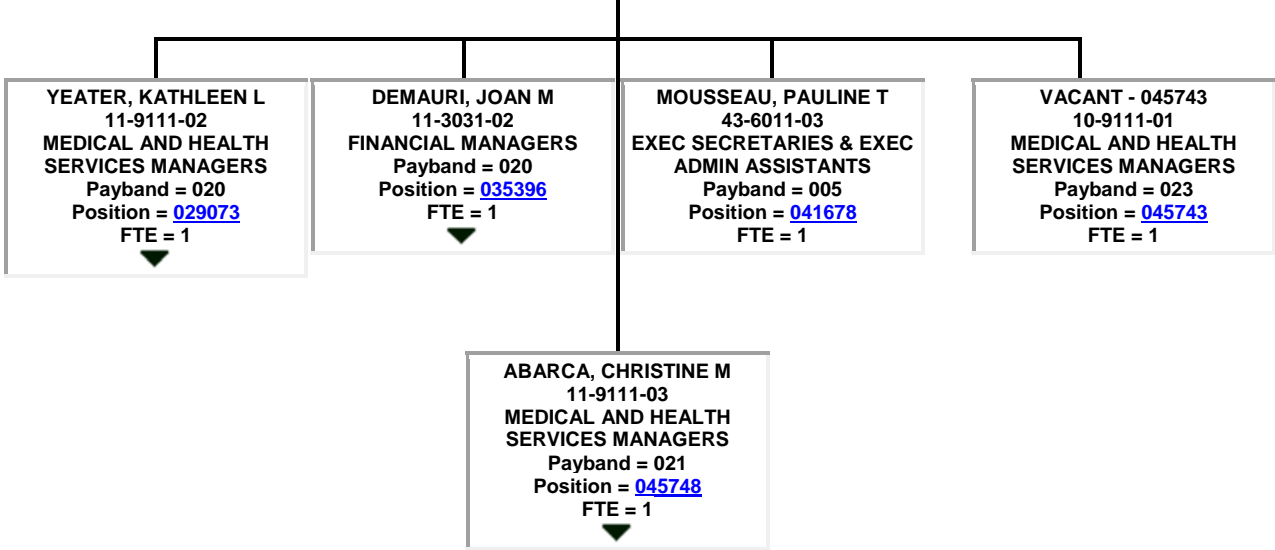


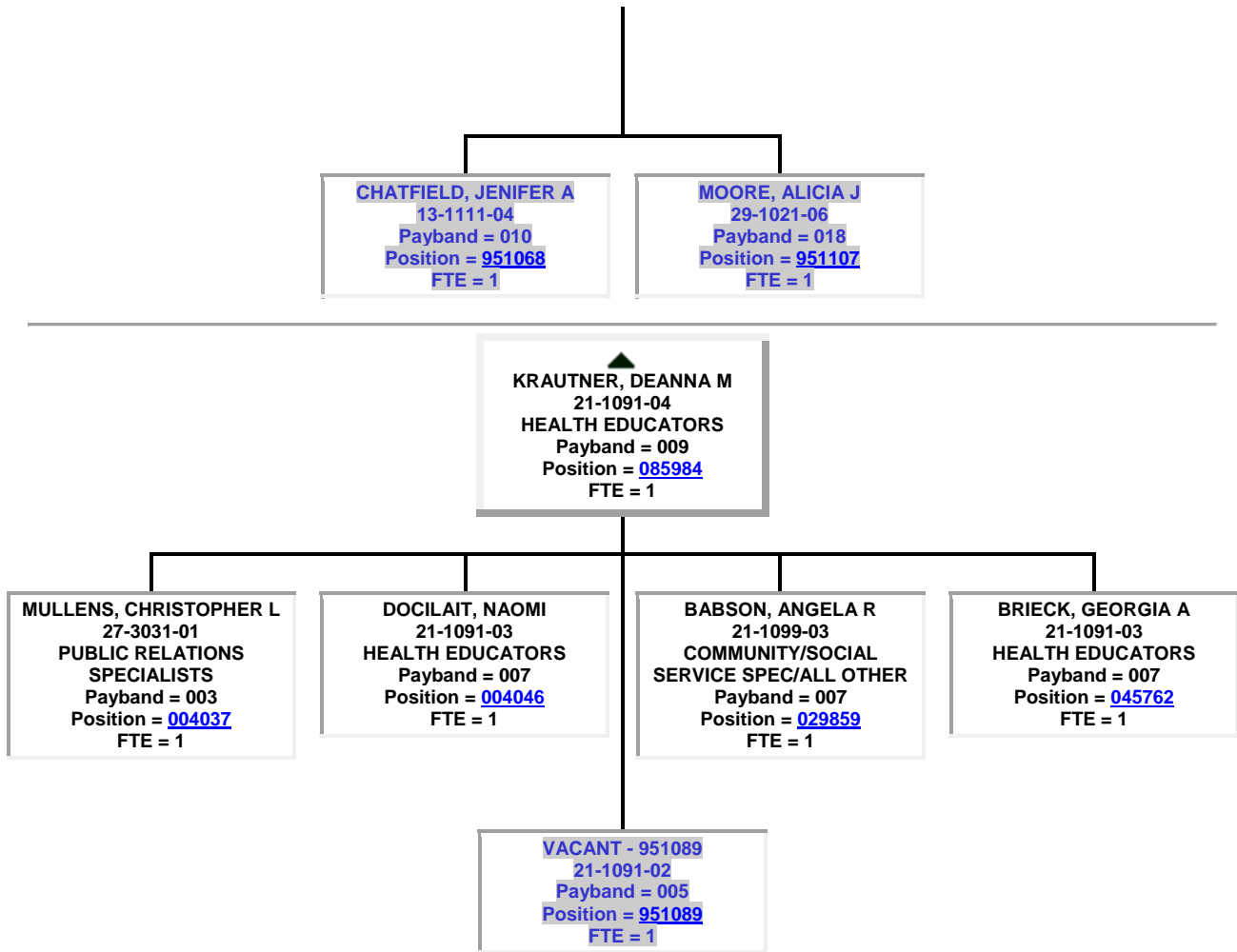


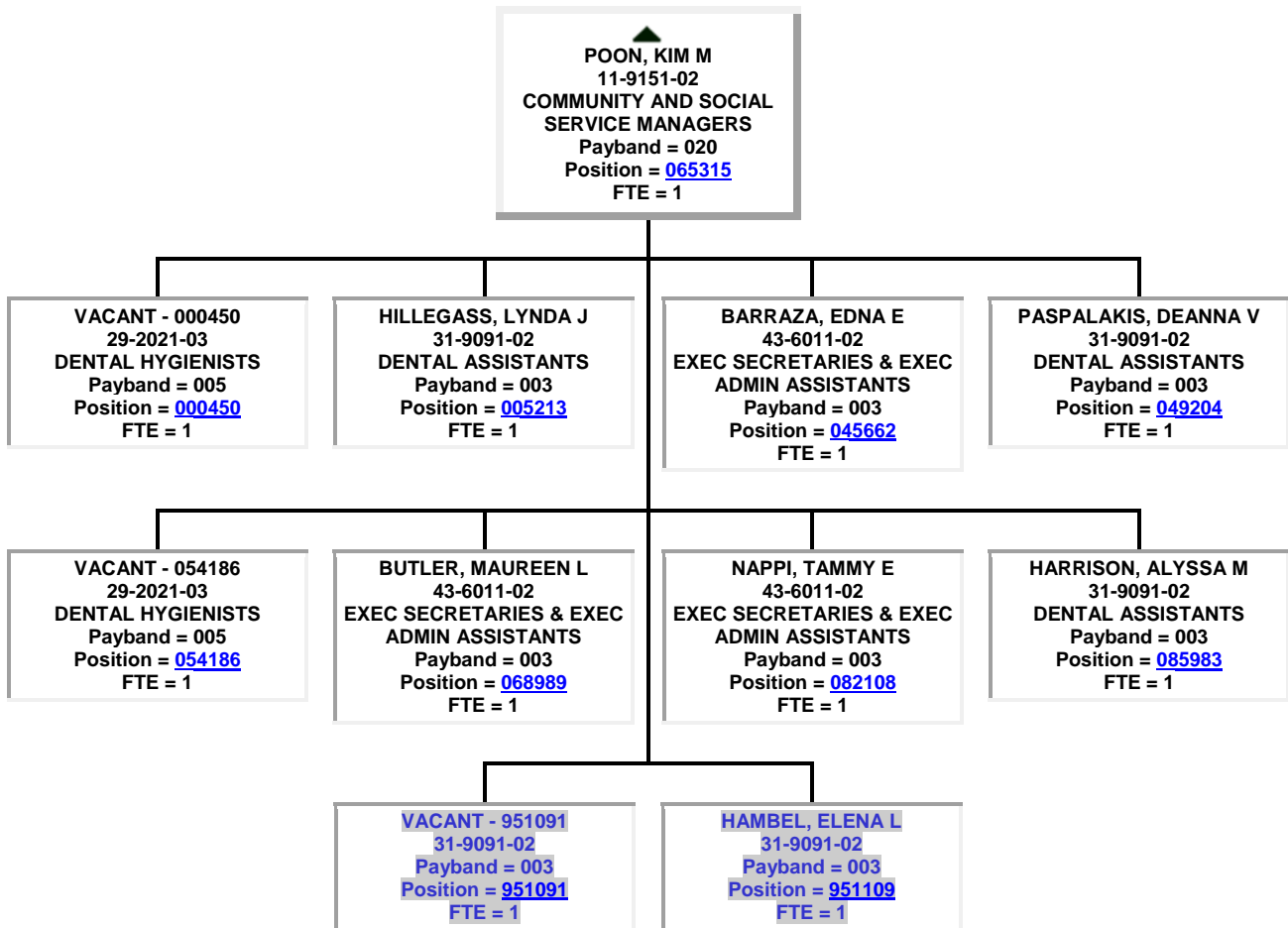


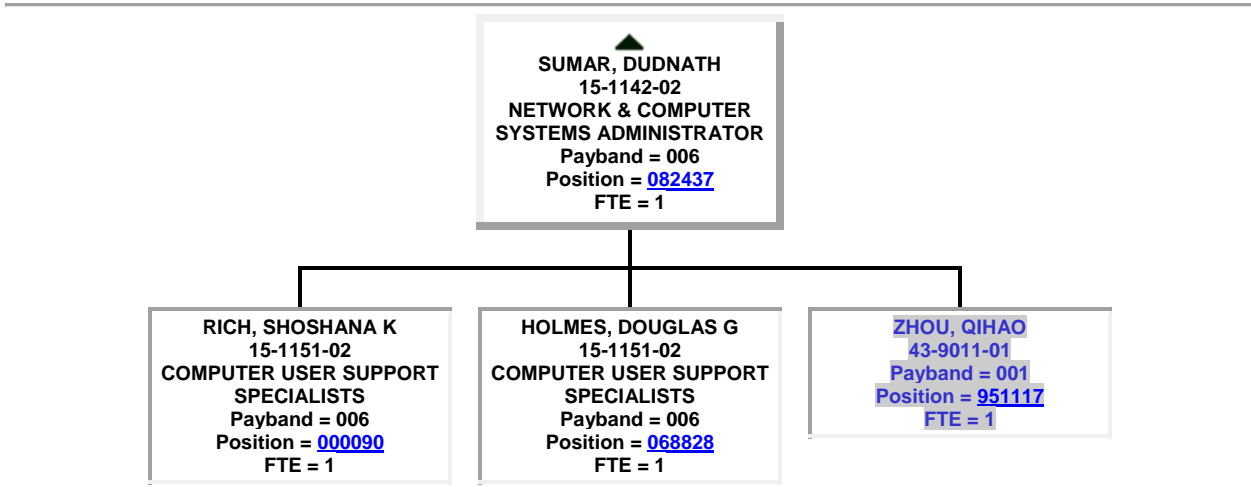
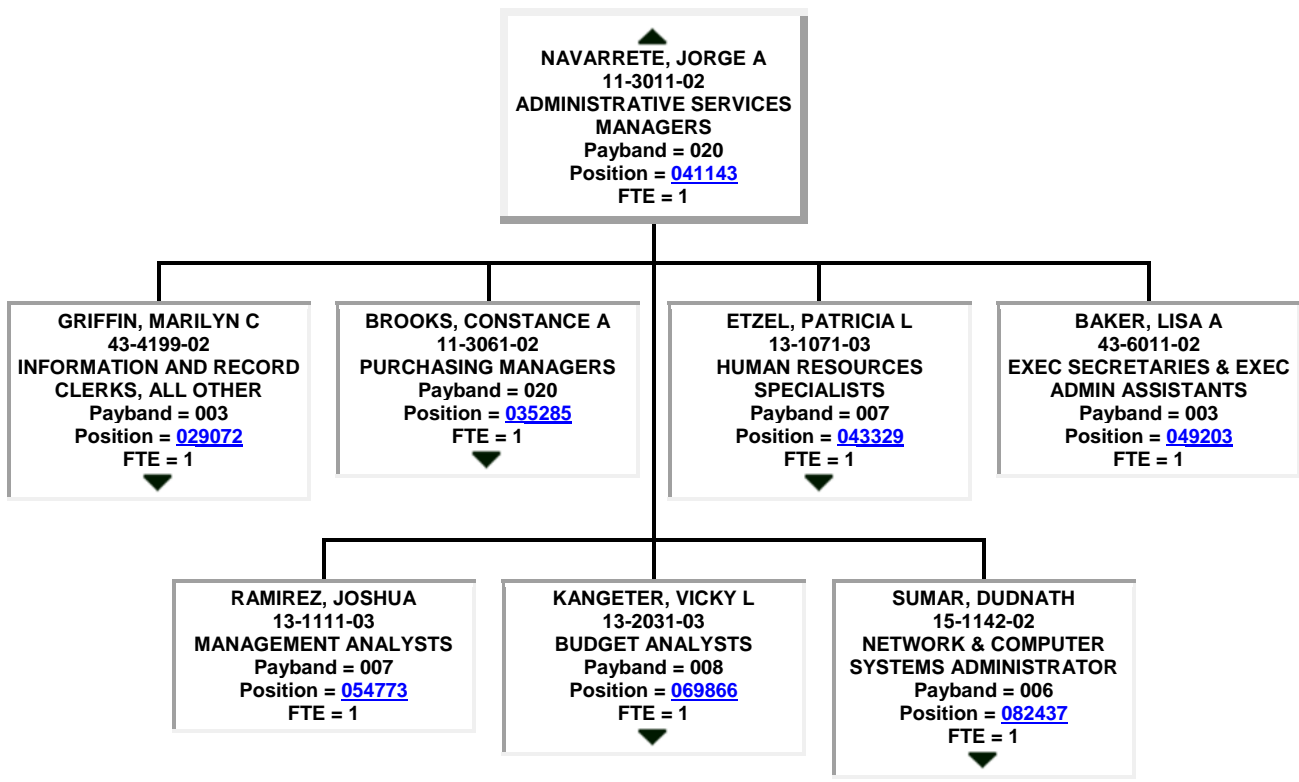


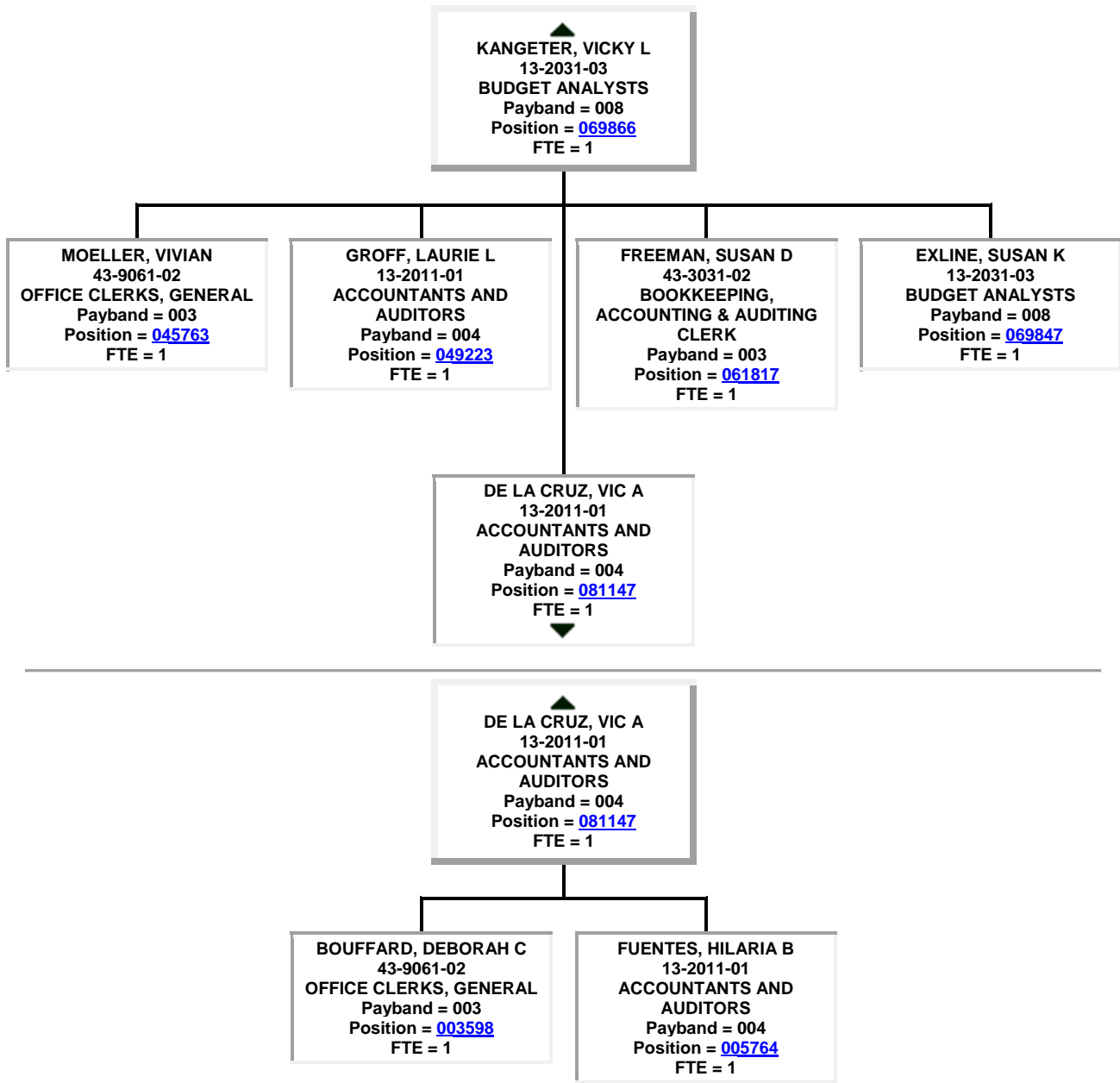
● NAPIER, MICHAEL J
 10-9111-01
 MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 023
 Position = [029077](#)
 FTE = 1











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ETZEL, PATRICIA L
13-1071-03
HUMAN RESOURCES
SPECIALISTS
Payband = 007
Position = [043329](#)
FTE = 1

DE CASTRO, YULEIDIS
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [061981](#)
FTE = 1

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BROOKS, CONSTANCE A
11-3061-02
PURCHASING MANAGERS
Payband = 020
Position = [035285](#)
FTE = 1

VACANT - 058864
43-6011-02
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 003
Position = [058864](#)
FTE = 1

BOONE, MARIA E
13-1023-03
PURCHASING AGENTS
Payband = 007
Position = [080203](#)
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WATSON, GEORGE F
13-1023-01
PURCHASING AGENTS
Payband = 003
Position = [085022](#)
FTE = 1

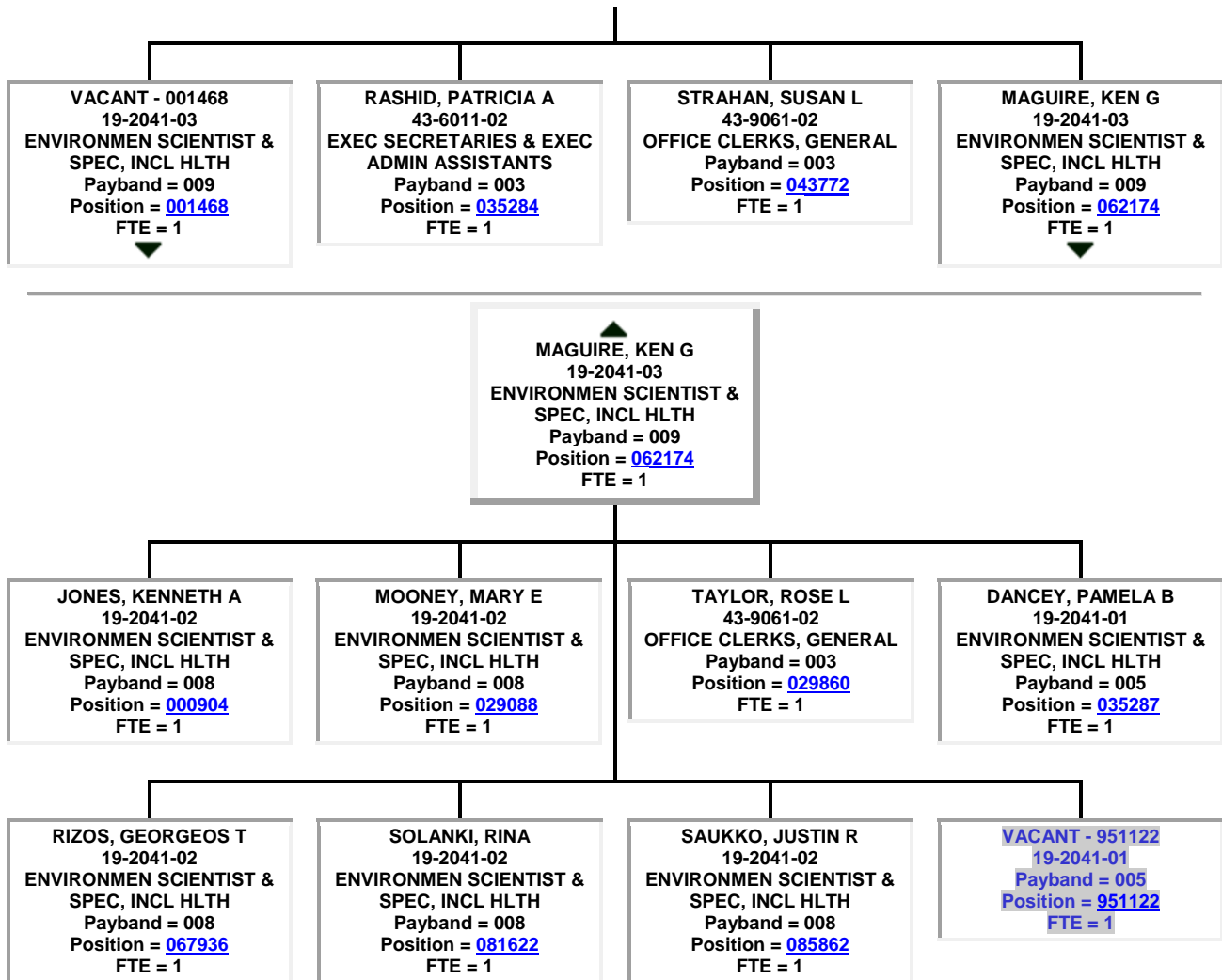
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Position = [951072](#)
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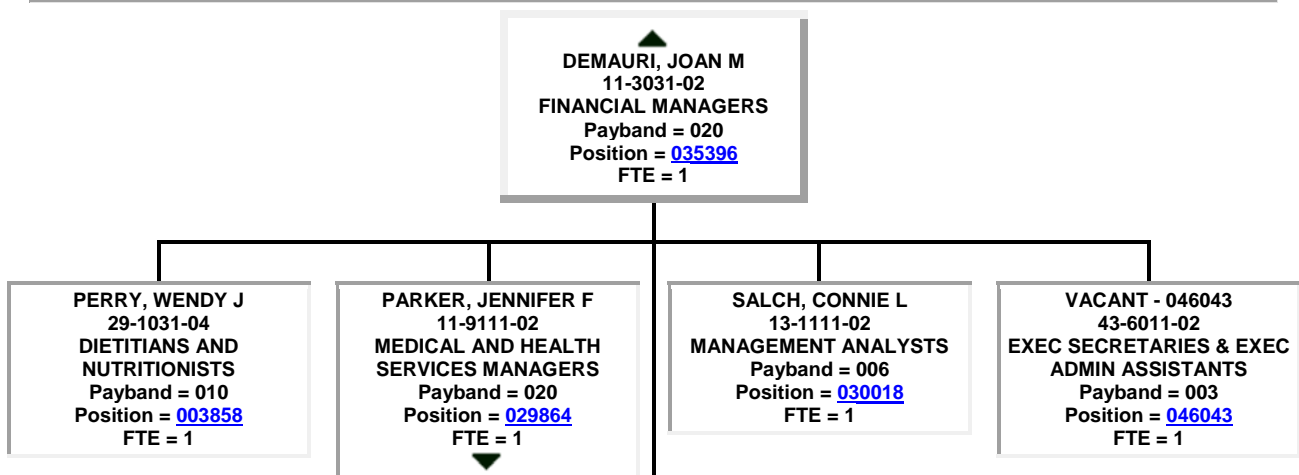
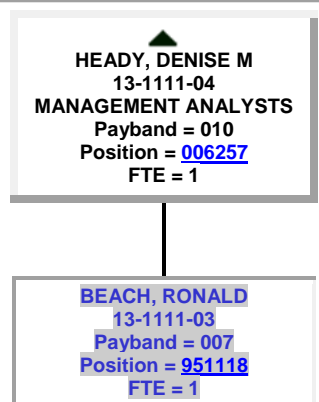
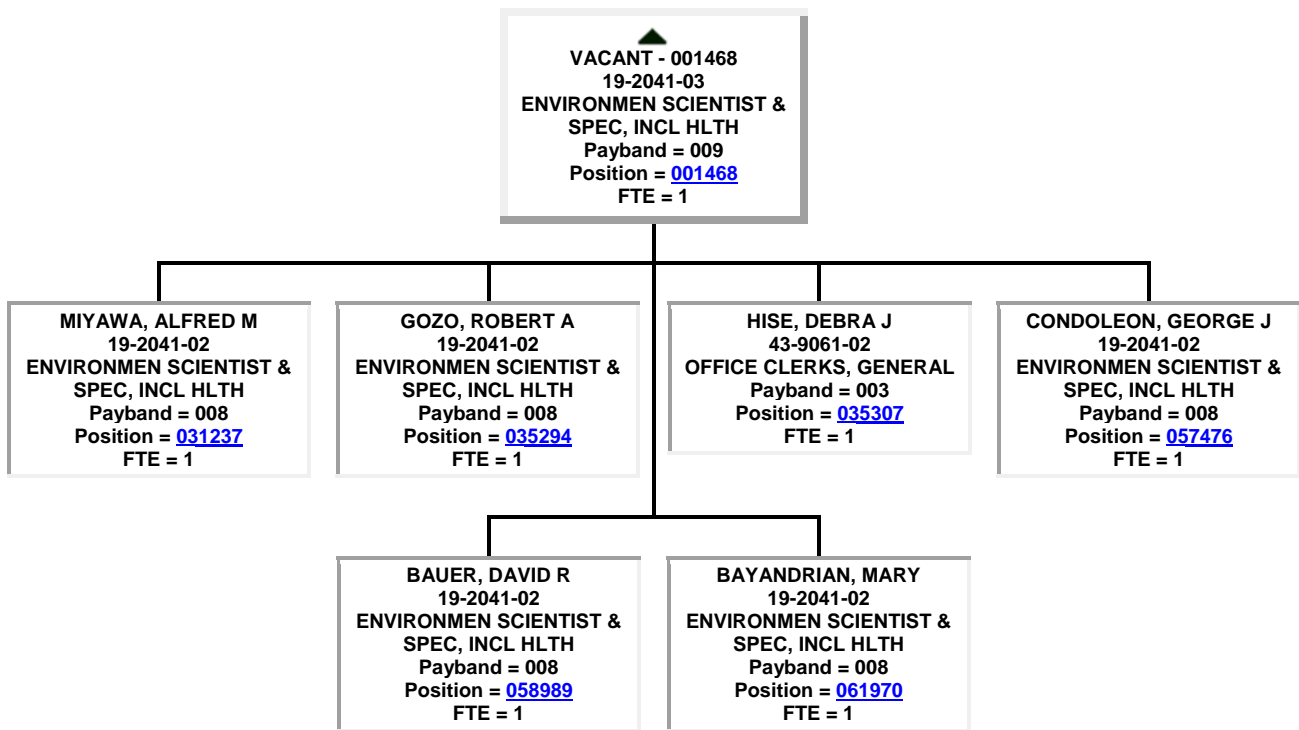
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INFORMATION AND RECORD
CLERKS, ALL OTHER
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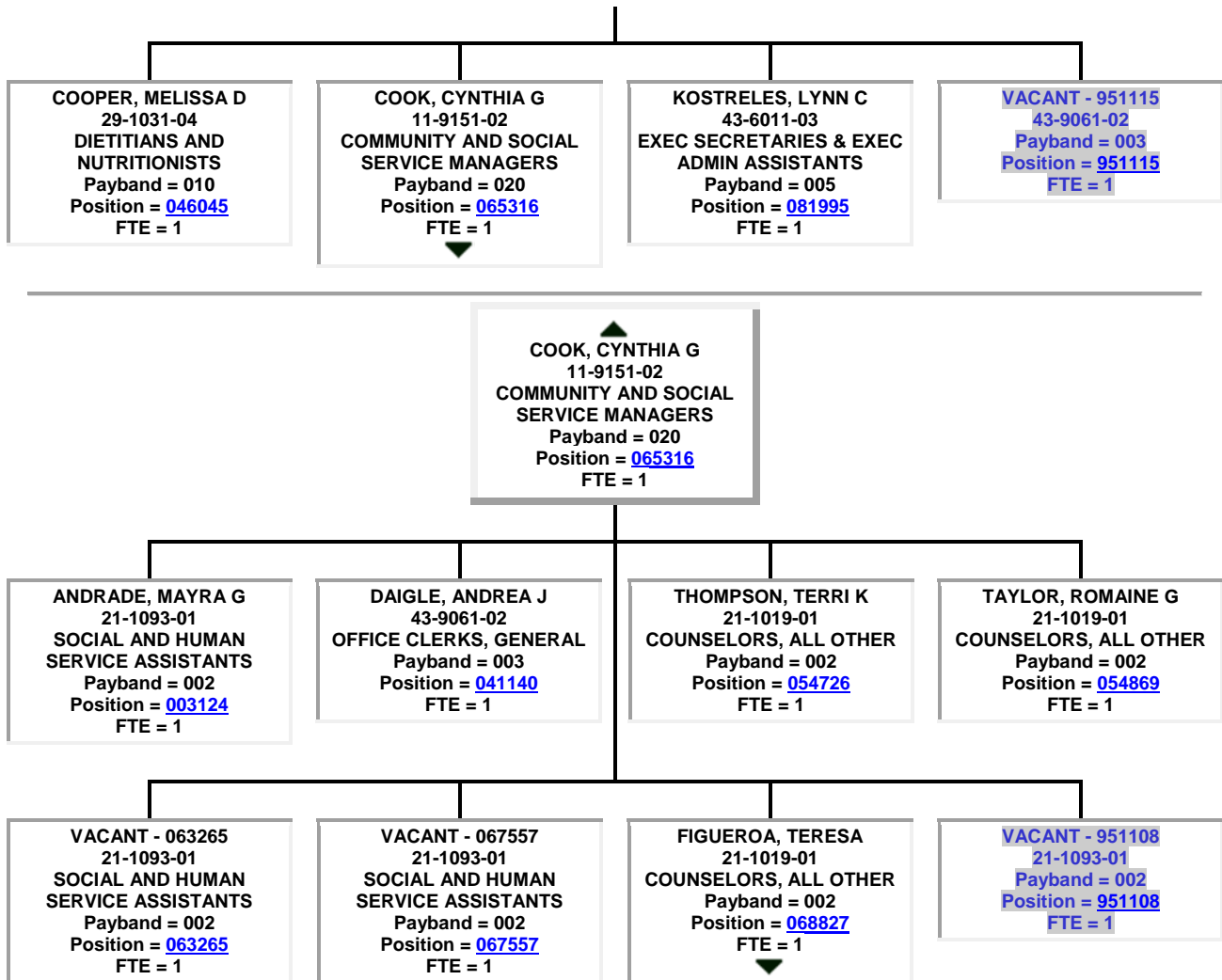
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INFORMATION AND RECORD
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FTE = 1

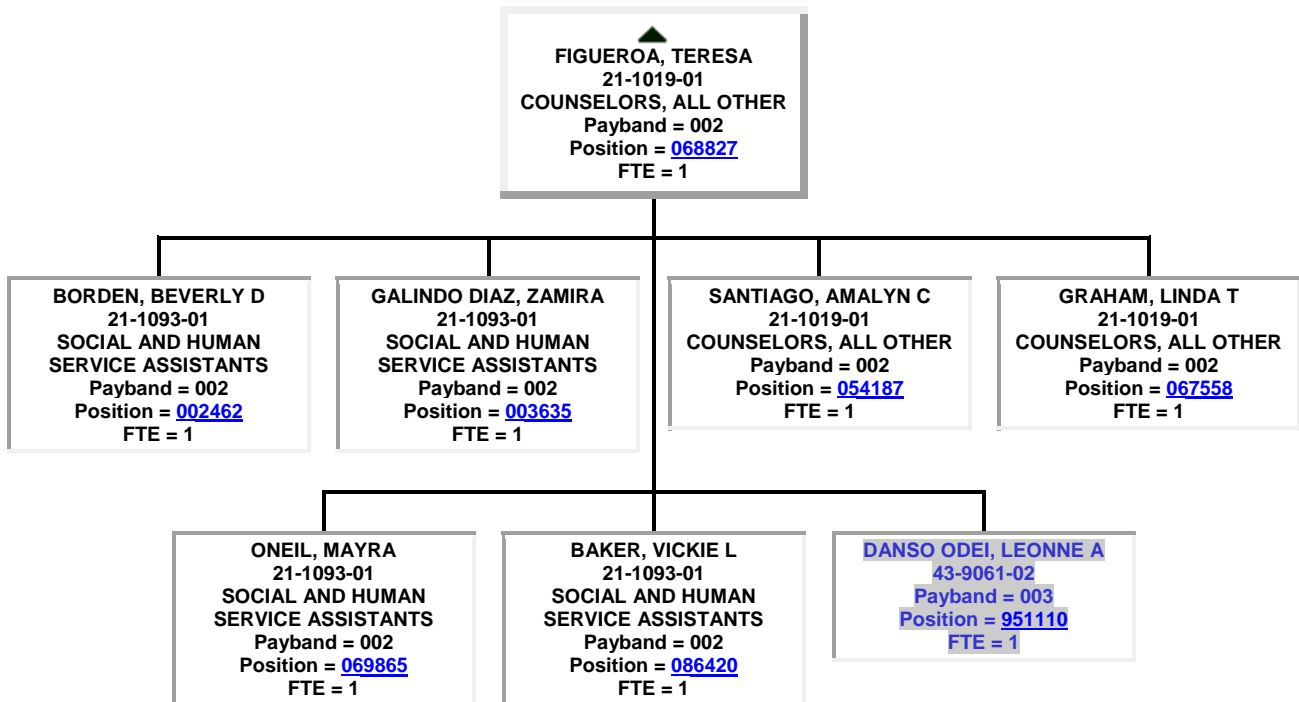
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INFORMATION AND RECORD
CLERKS, ALL OTHER
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Position = [029079](#)
FTE = 1

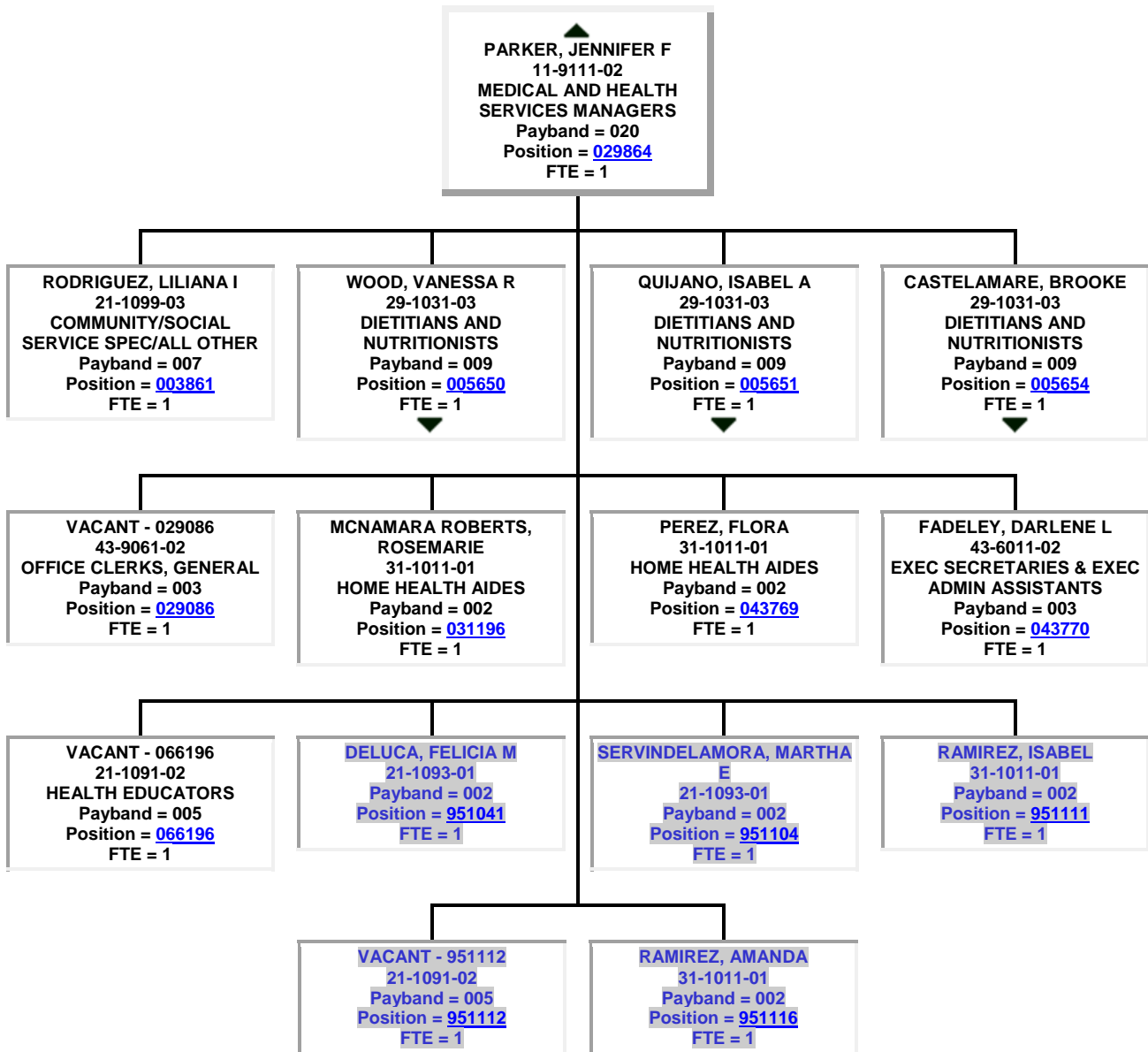
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NATURAL SCIENCES
MANAGERS
Payband = 020
Position = [031010](#)
FTE = 1

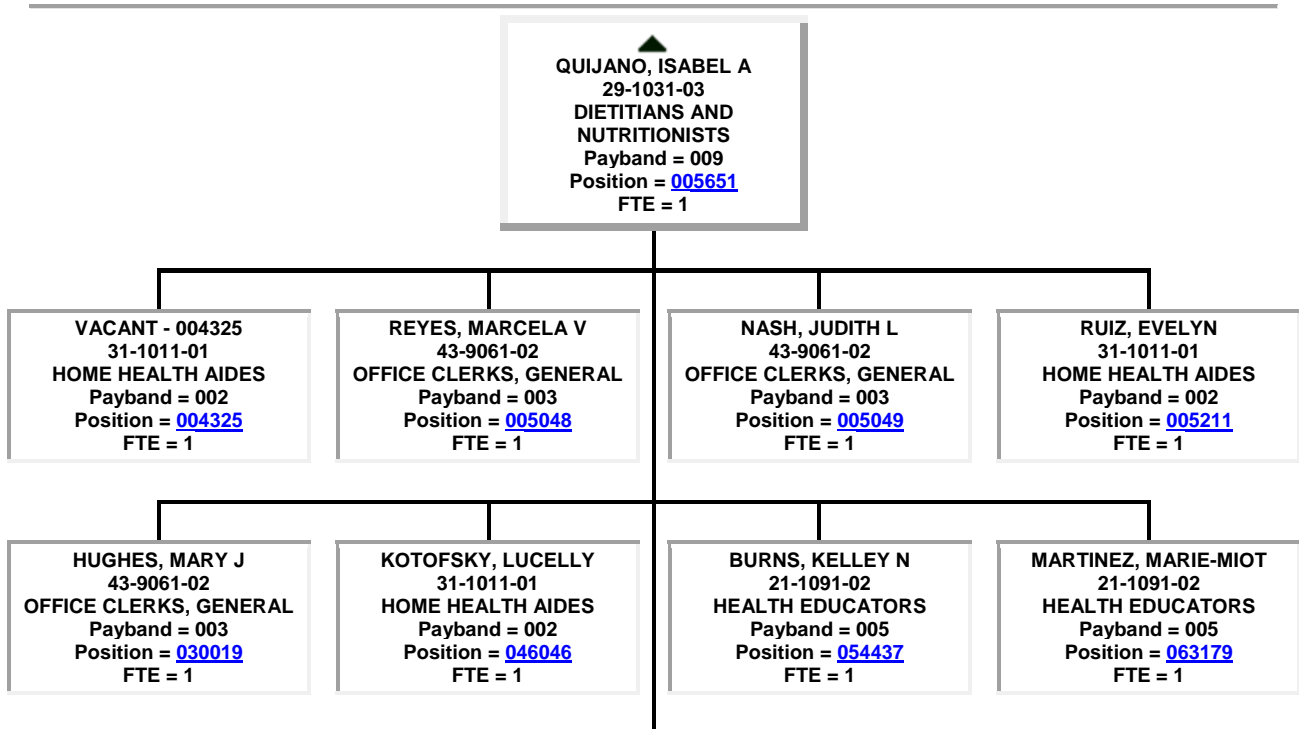
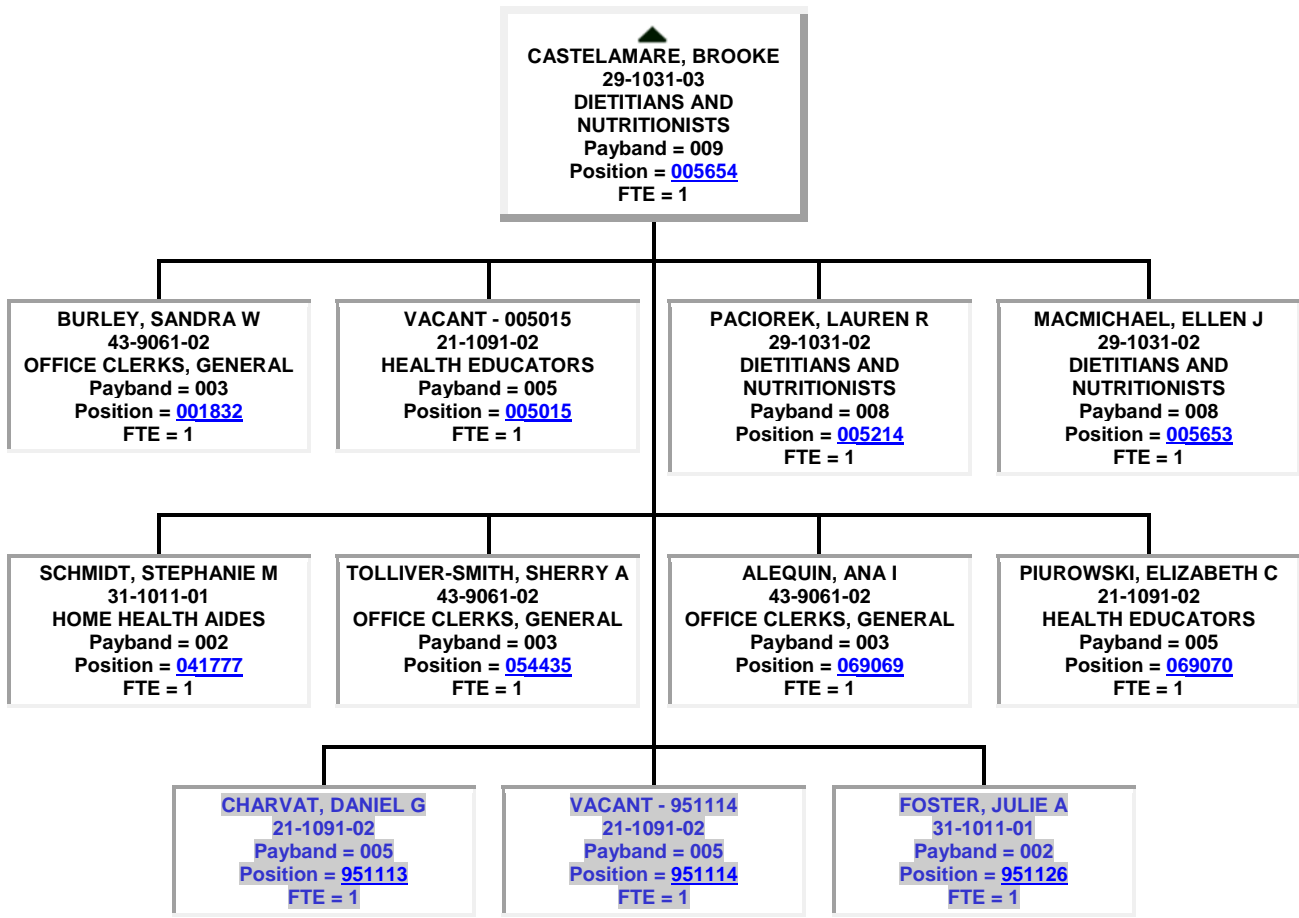


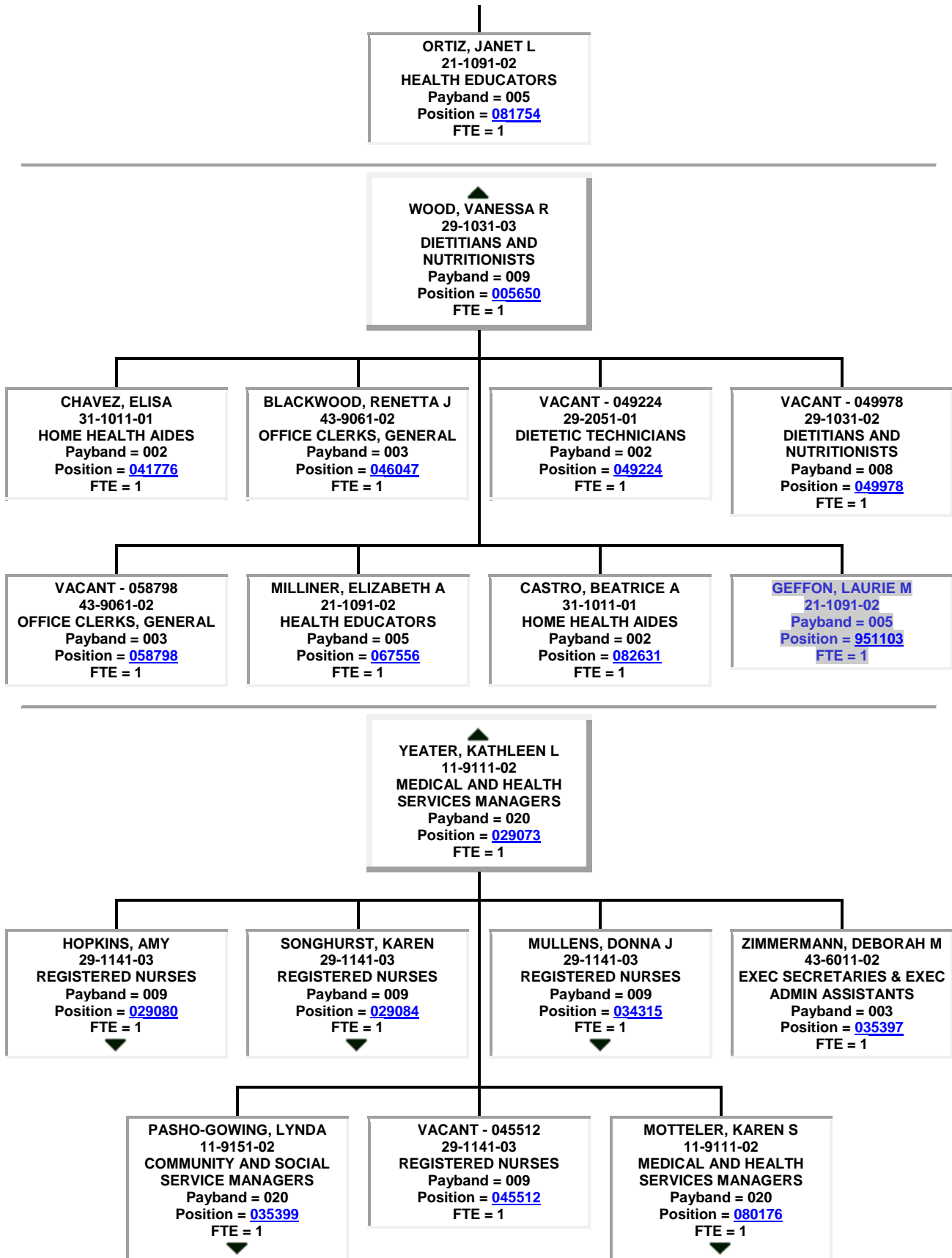


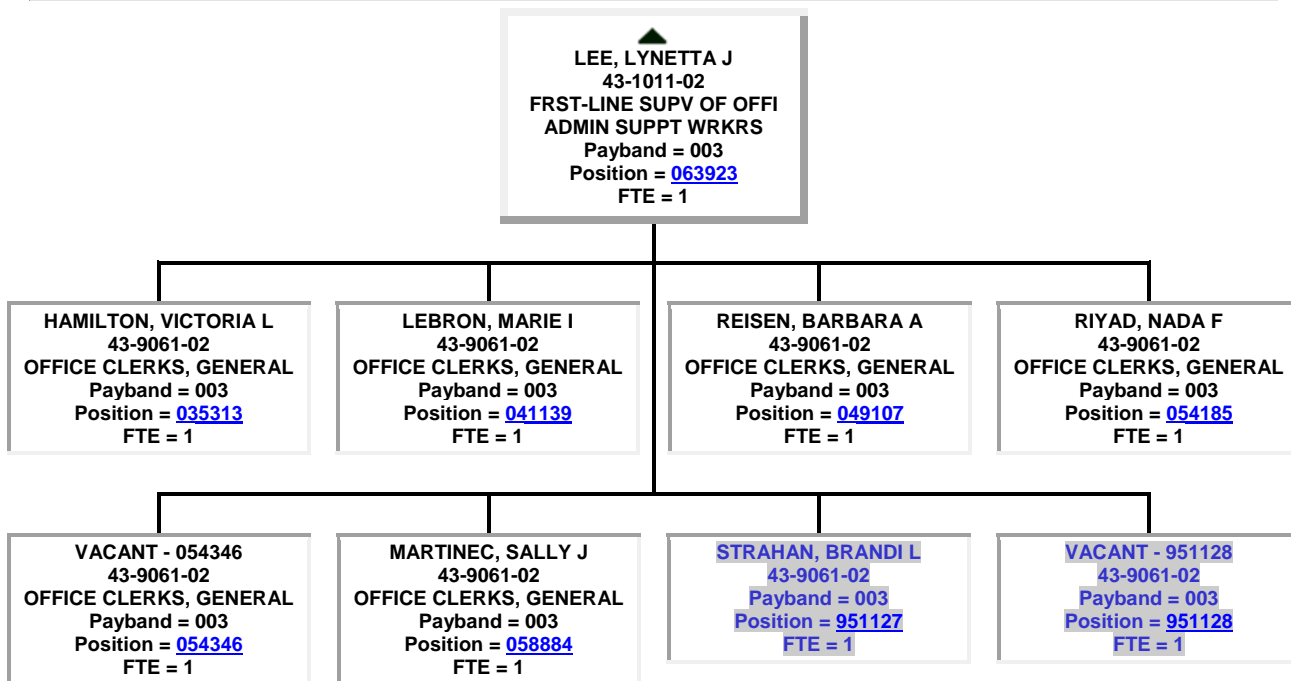
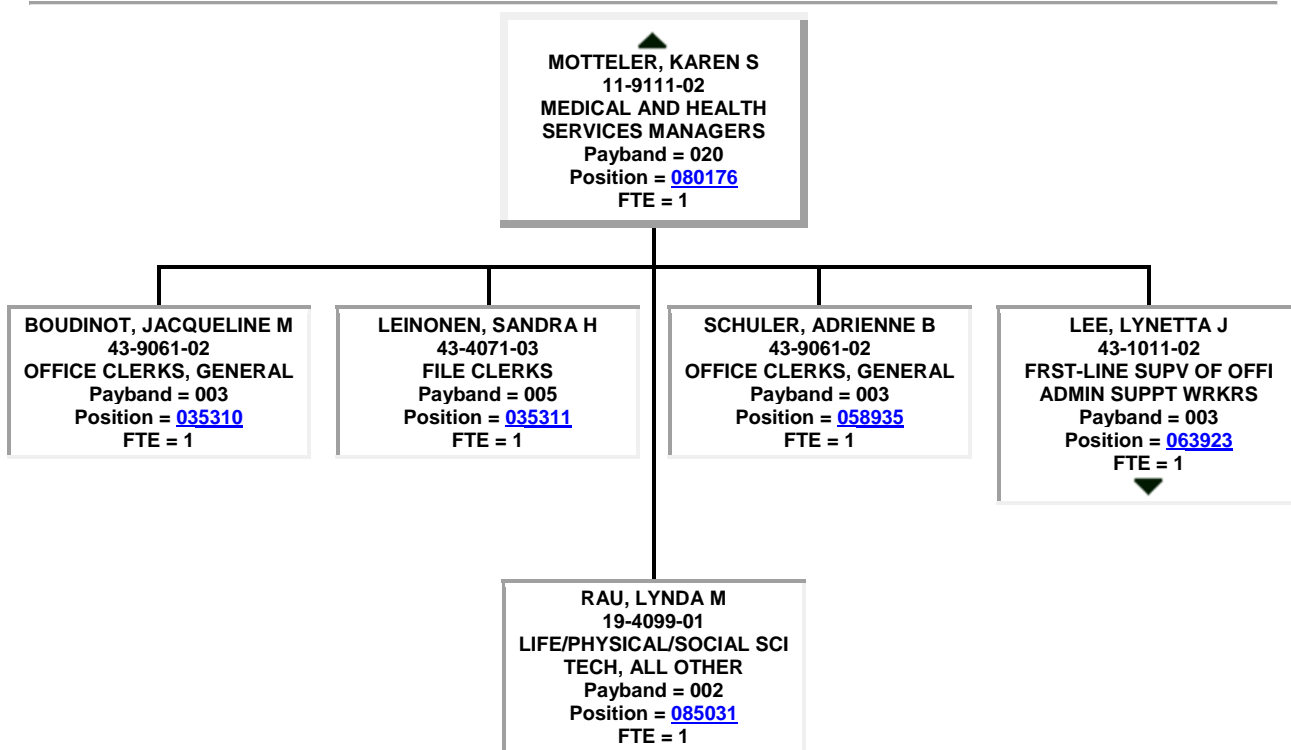


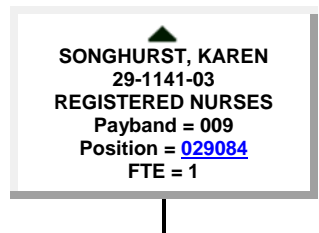
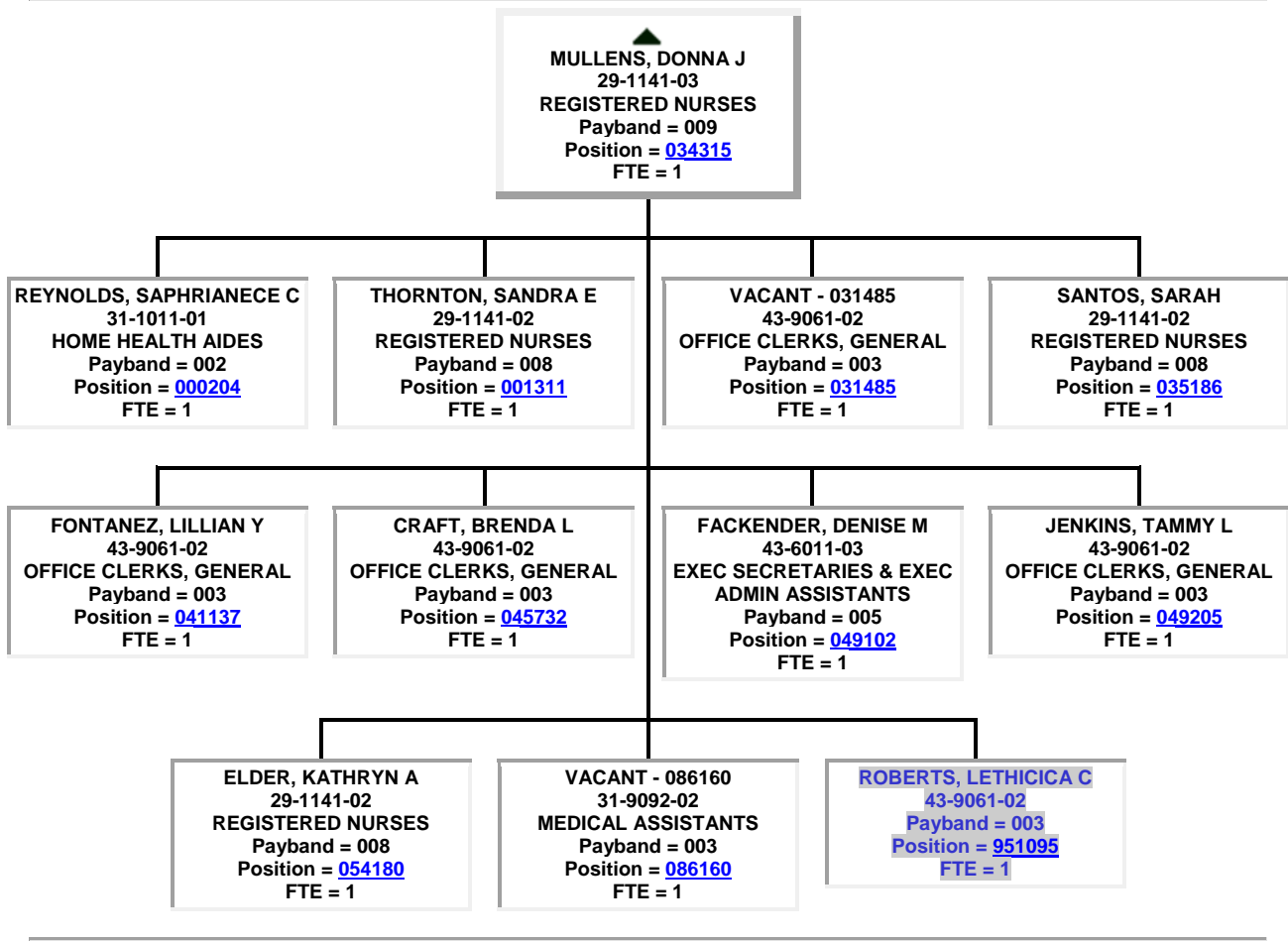
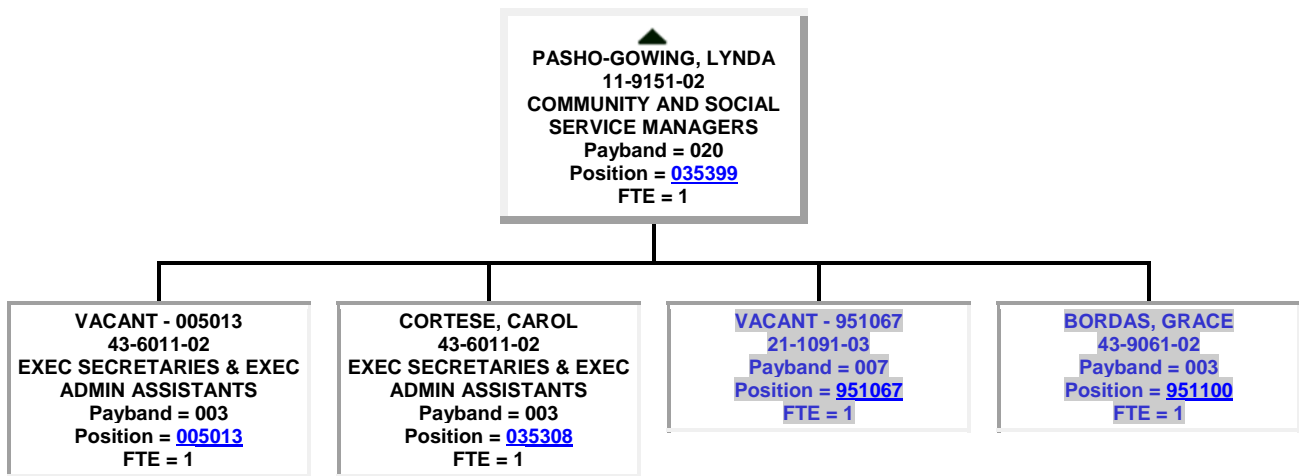


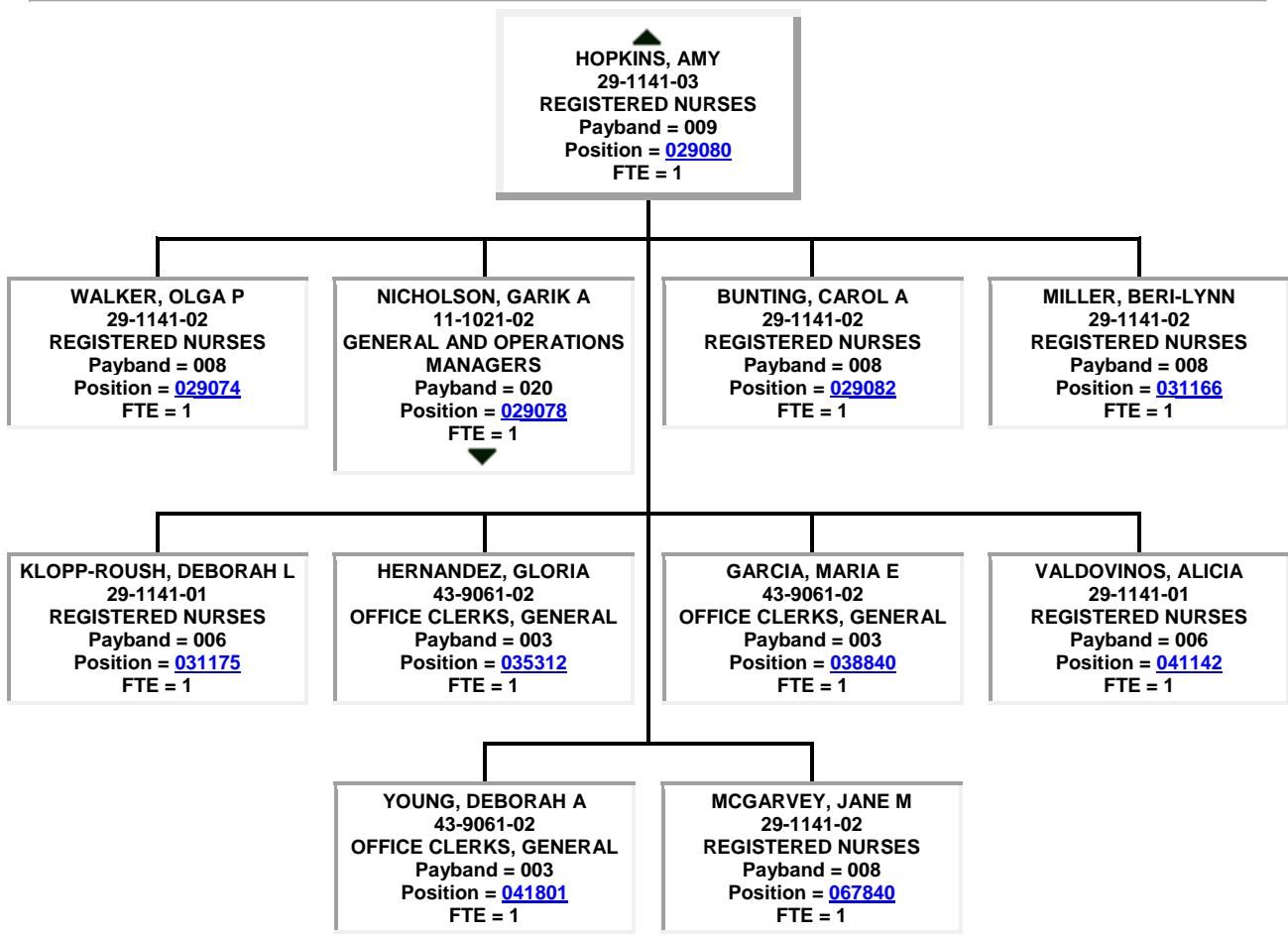
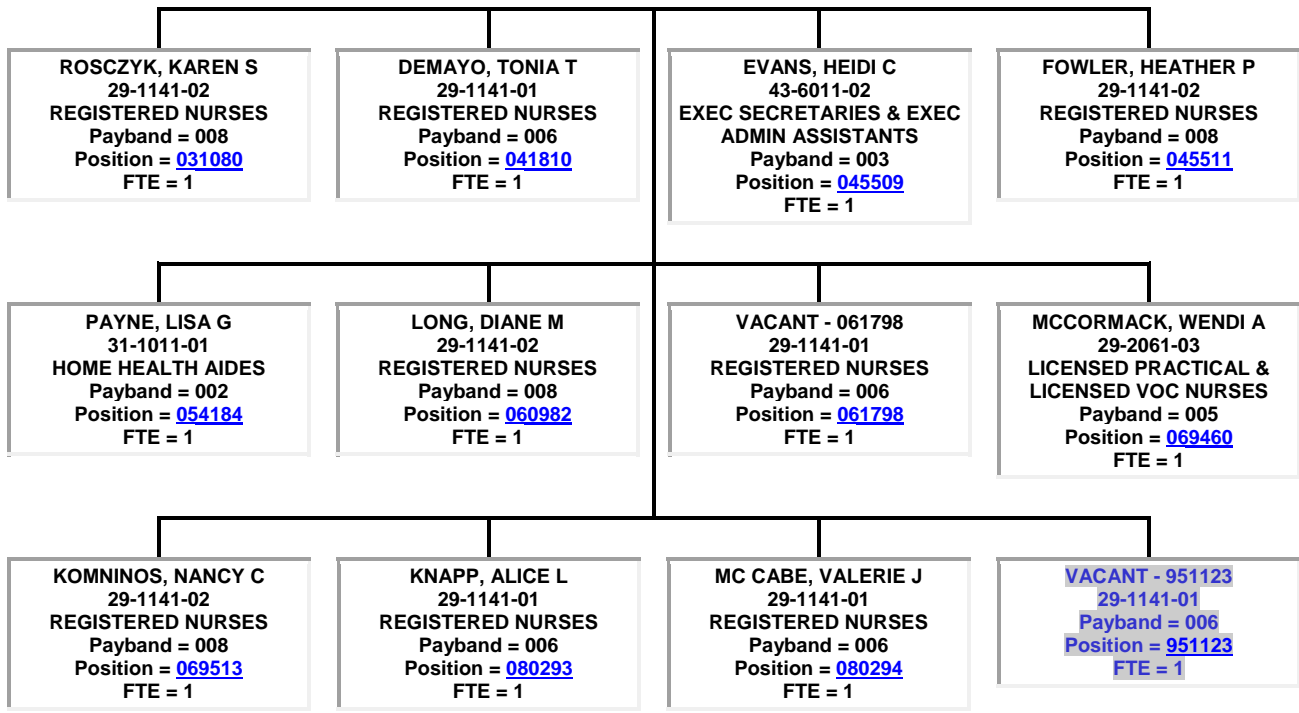


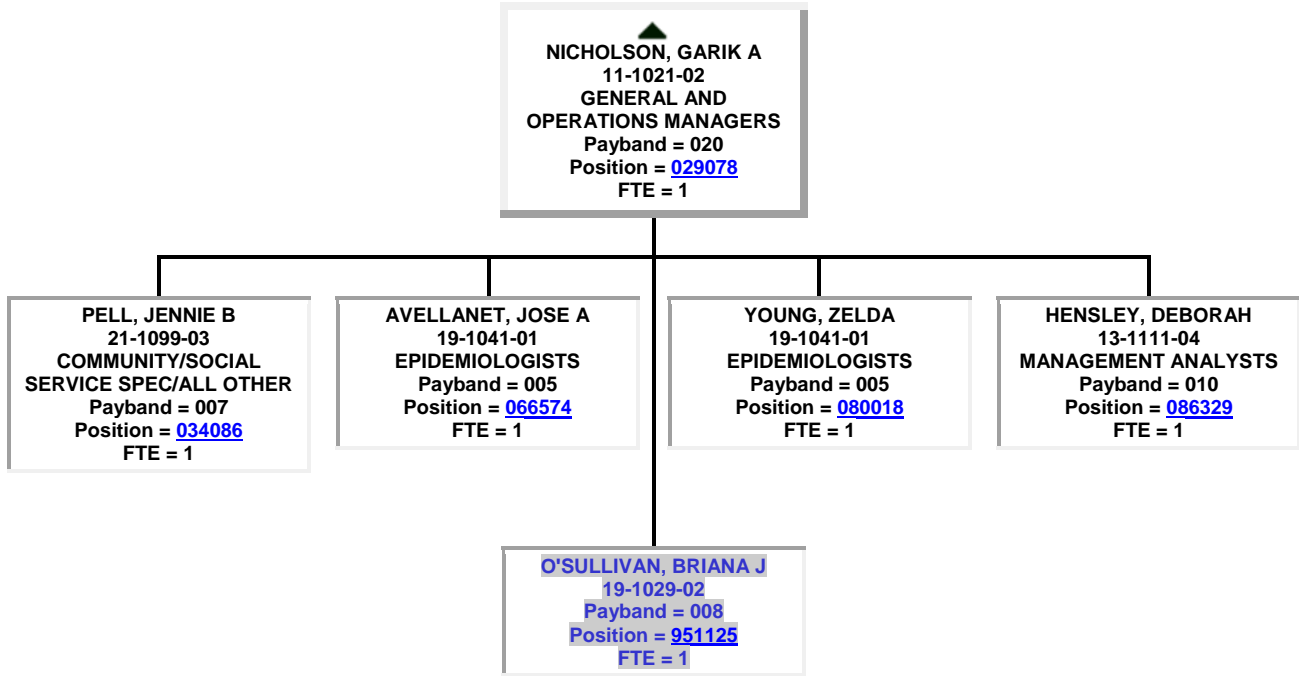




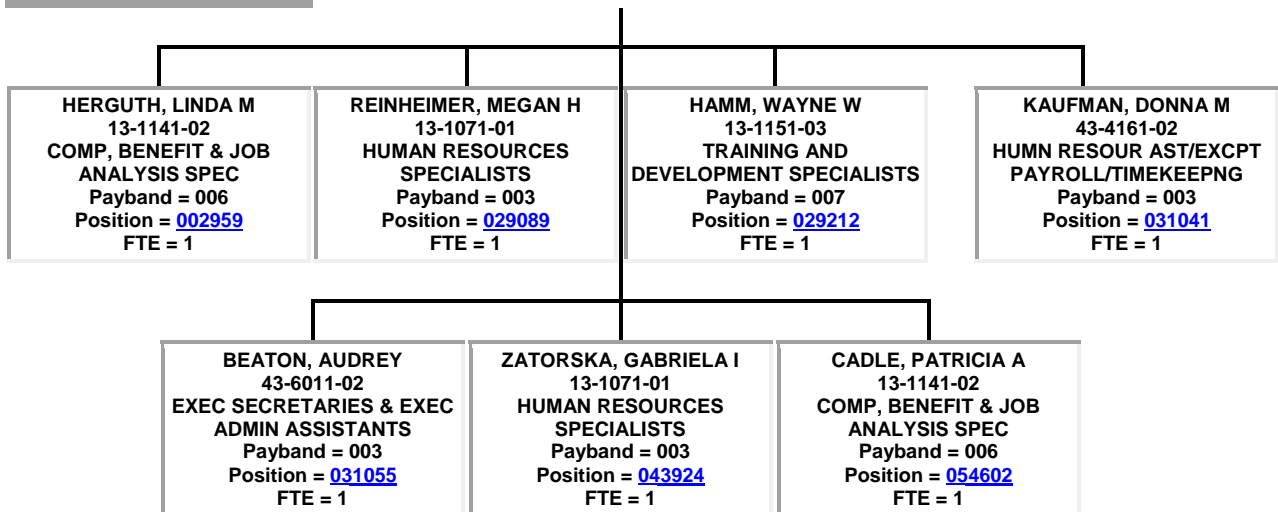




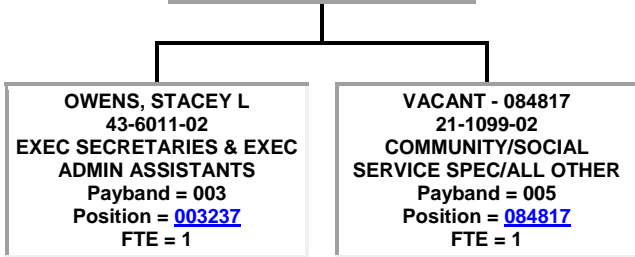


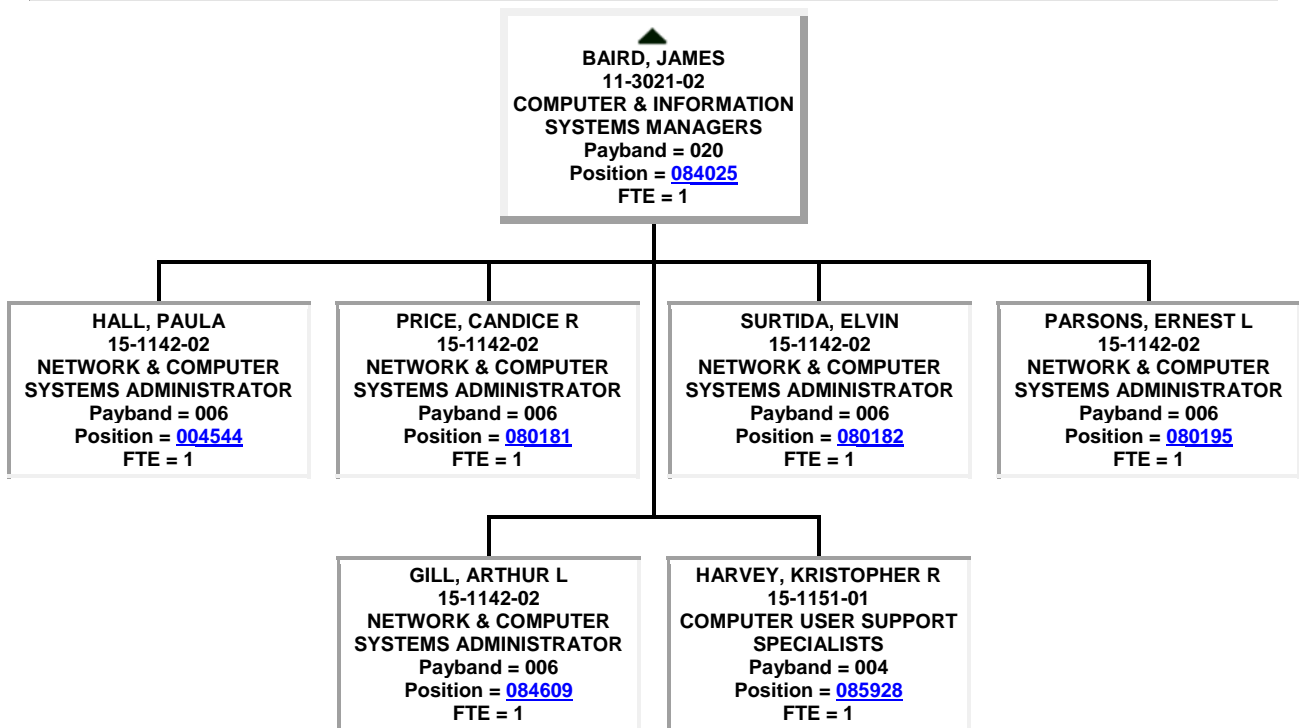
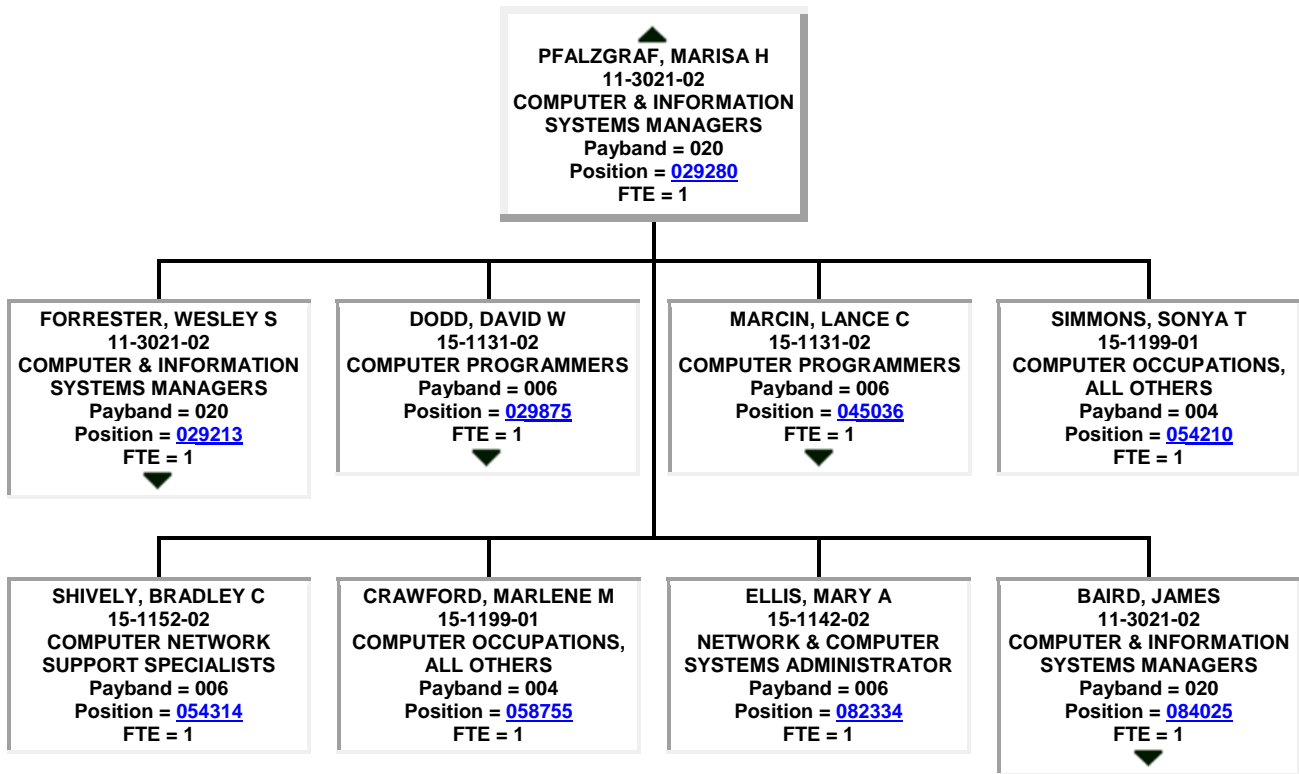


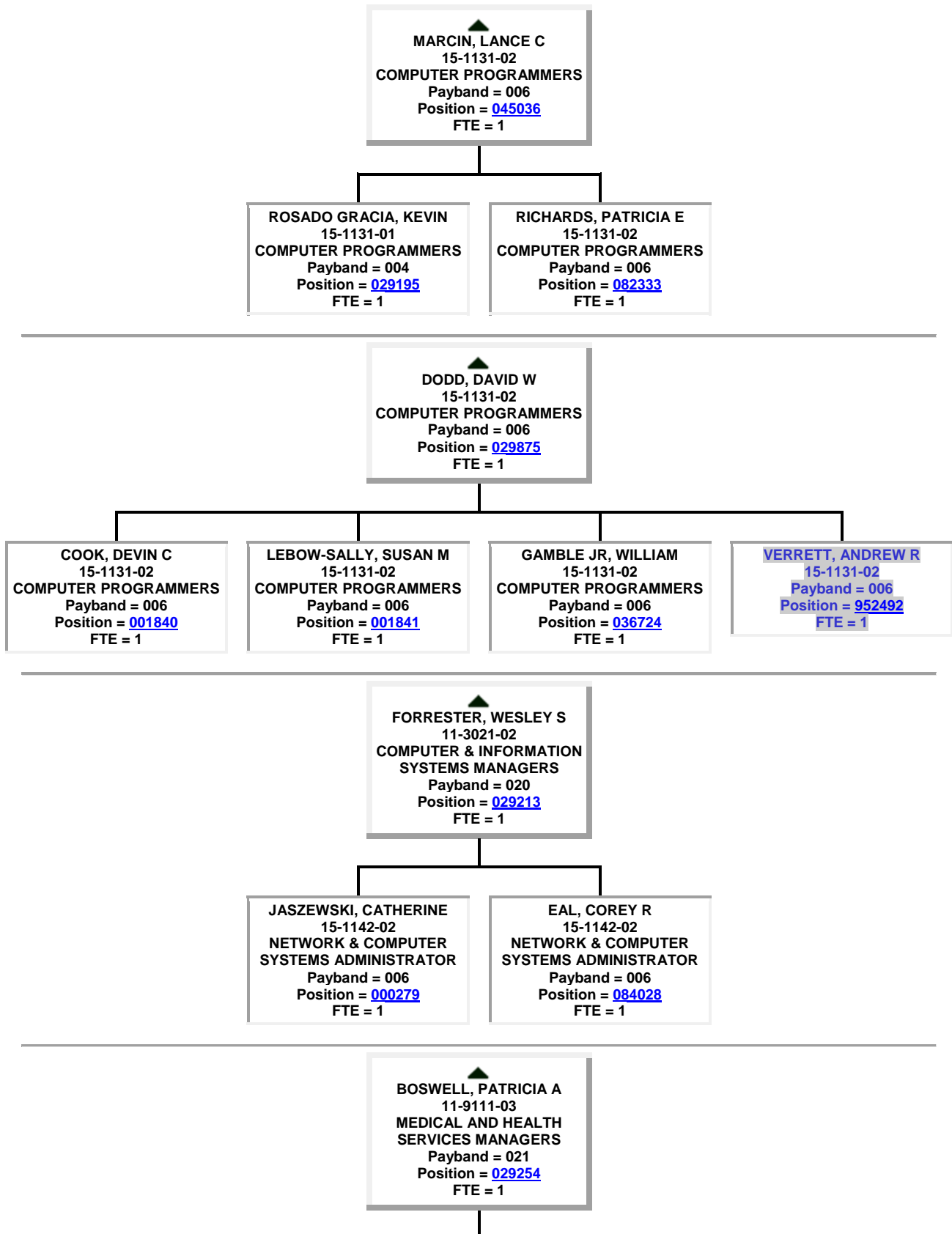
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 HUMAN RESOURCE
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 FTE = 1

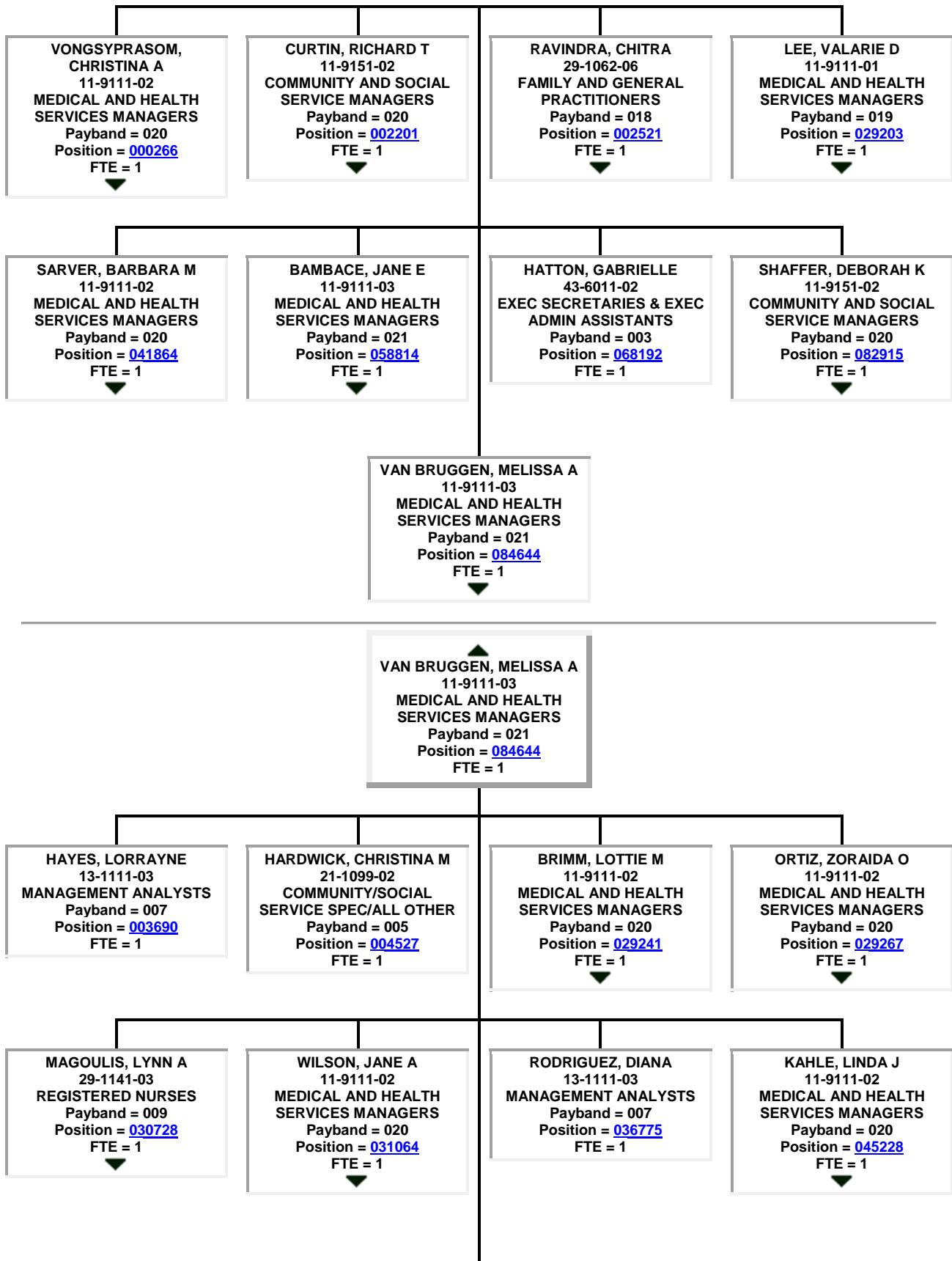


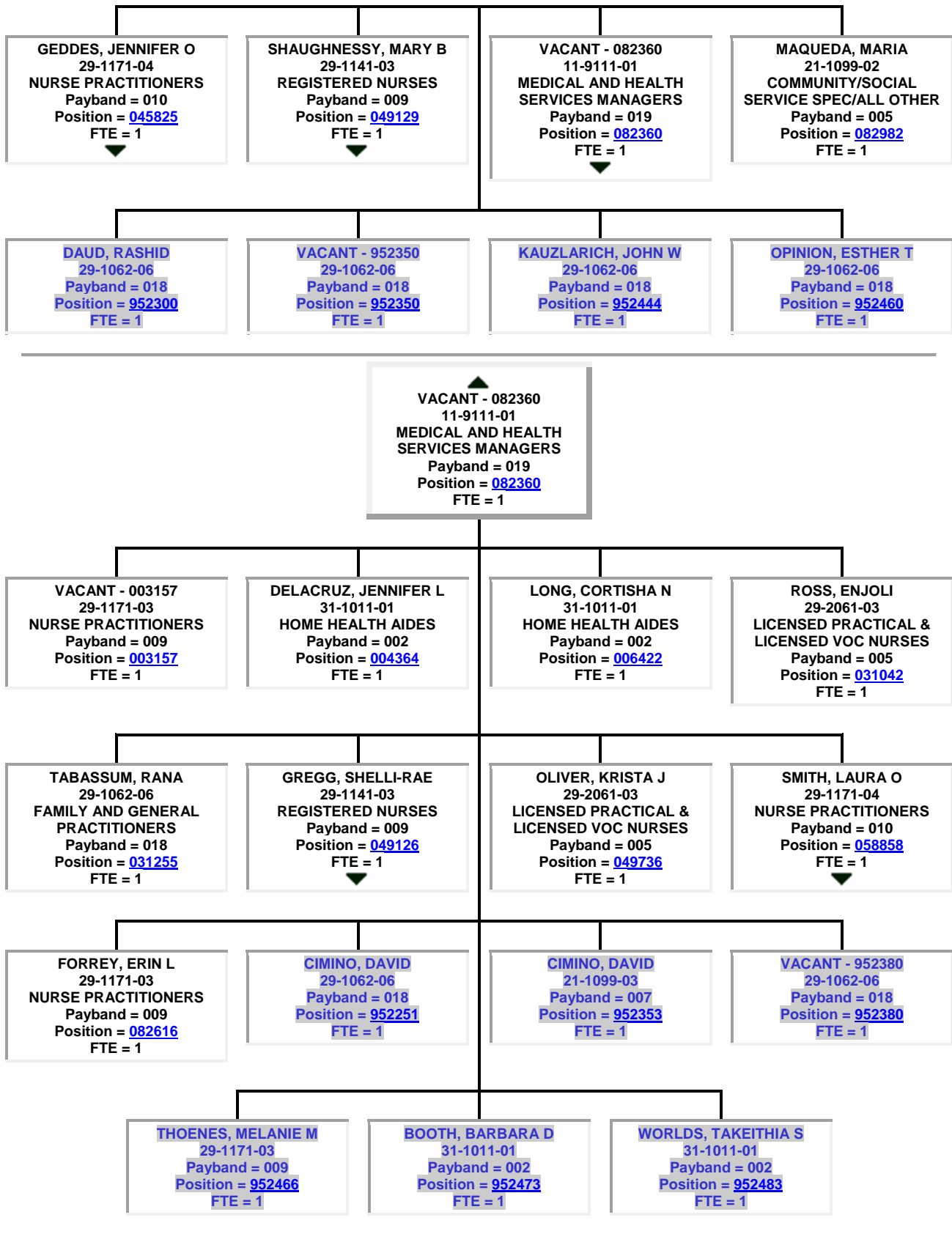
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 EXEC SECRETARIES & EXEC ADMIN ASSISTANTS
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 Position = [031195](#)
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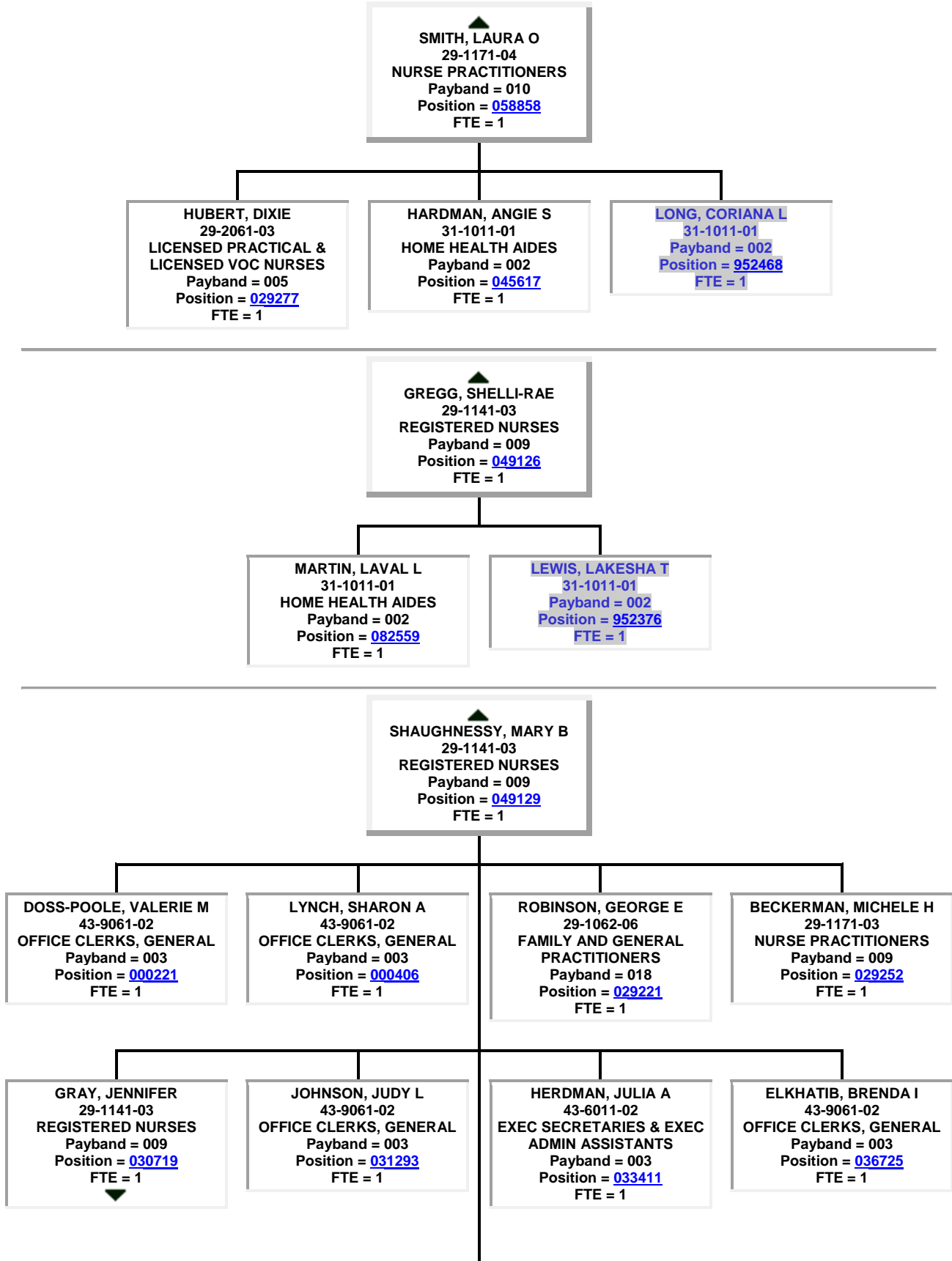












ESCUYOS, VINCENT J
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [045837](#)
FTE = 1

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GRAY, JENNIFER
29-1141-03
REGISTERED NURSES
Payband = 009
Position = [030719](#)
FTE = 1

GRAUS, KRISTI
29-2061-03
LICENSED PRACTICAL &
LICENSED VOC NURSES
Payband = 005
Position = [003035](#)
FTE = 1

SERKES, MICHAEL J
29-2061-03
LICENSED PRACTICAL &
LICENSED VOC NURSES
Payband = 005
Position = [003220](#)
FTE = 1

WOODS, CARMEN A
29-2061-03
LICENSED PRACTICAL &
LICENSED VOC NURSES
Payband = 005
Position = [029156](#)
FTE = 1

JONES, TACHELLE L
21-1093-01
SOCIAL AND HUMAN
SERVICE ASSISTANTS
Payband = 002
Position = [031047](#)
FTE = 1

PATRYKUS, CRYSTAL L
29-1141-02
REGISTERED NURSES
Payband = 008
Position = [031049](#)
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VACANT - 031053
31-9092-02
MEDICAL ASSISTANTS
Payband = 003
Position = [031053](#)
FTE = 1

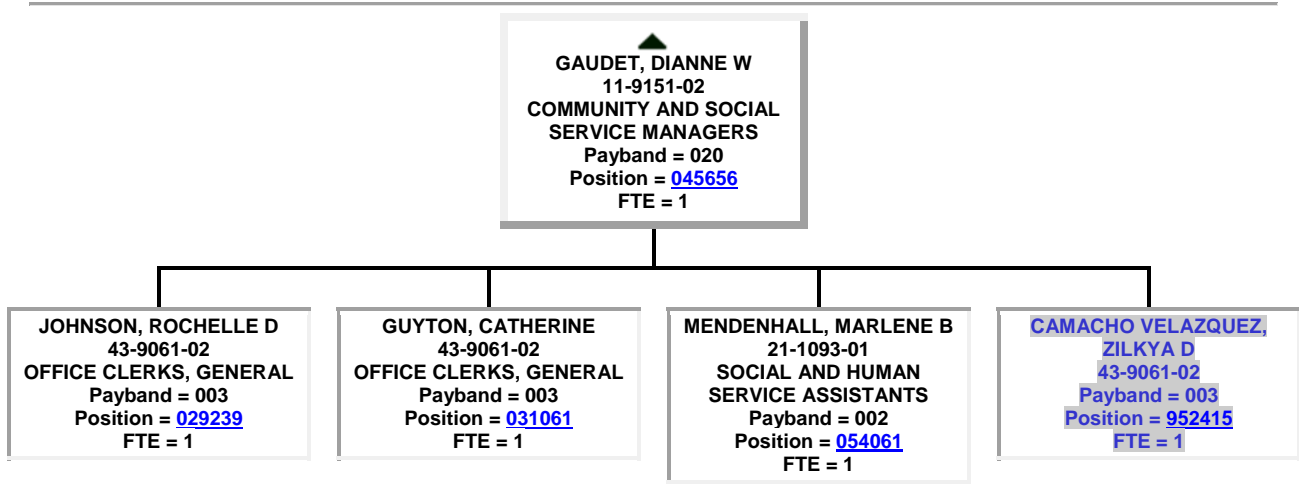
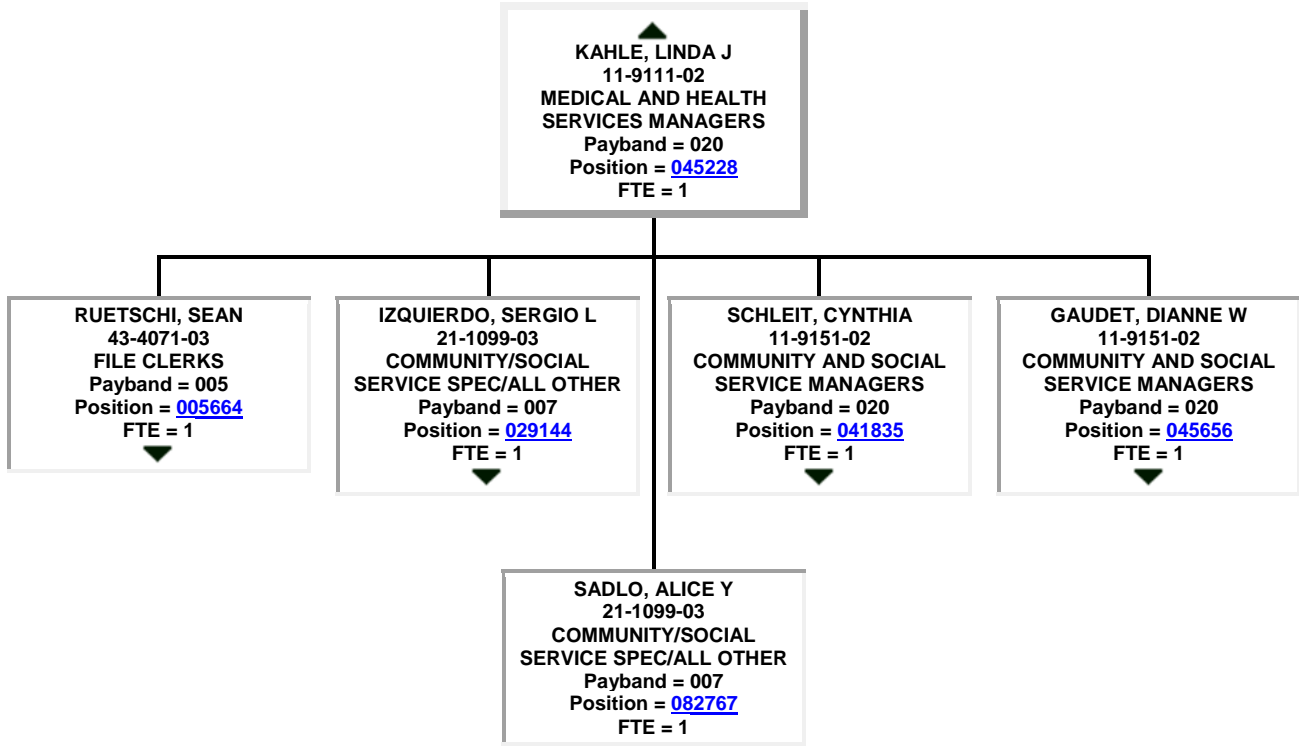
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LICENSED VOC NURSES
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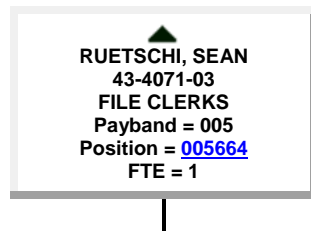
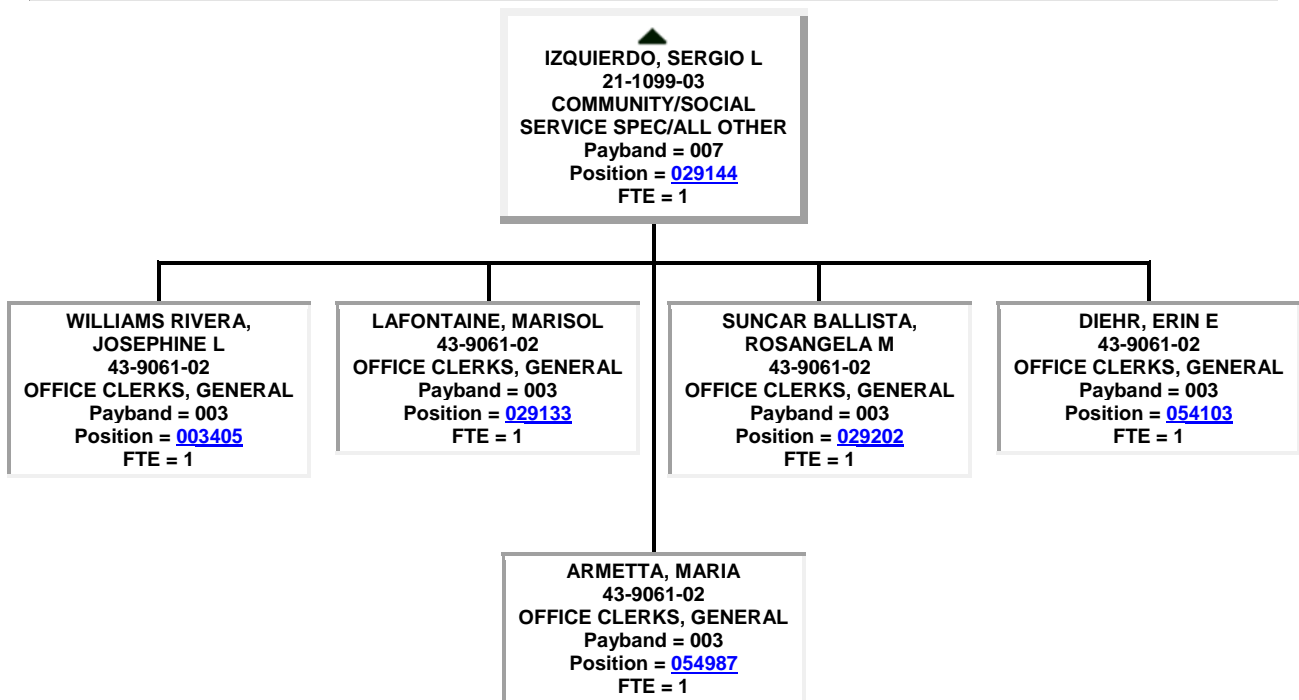
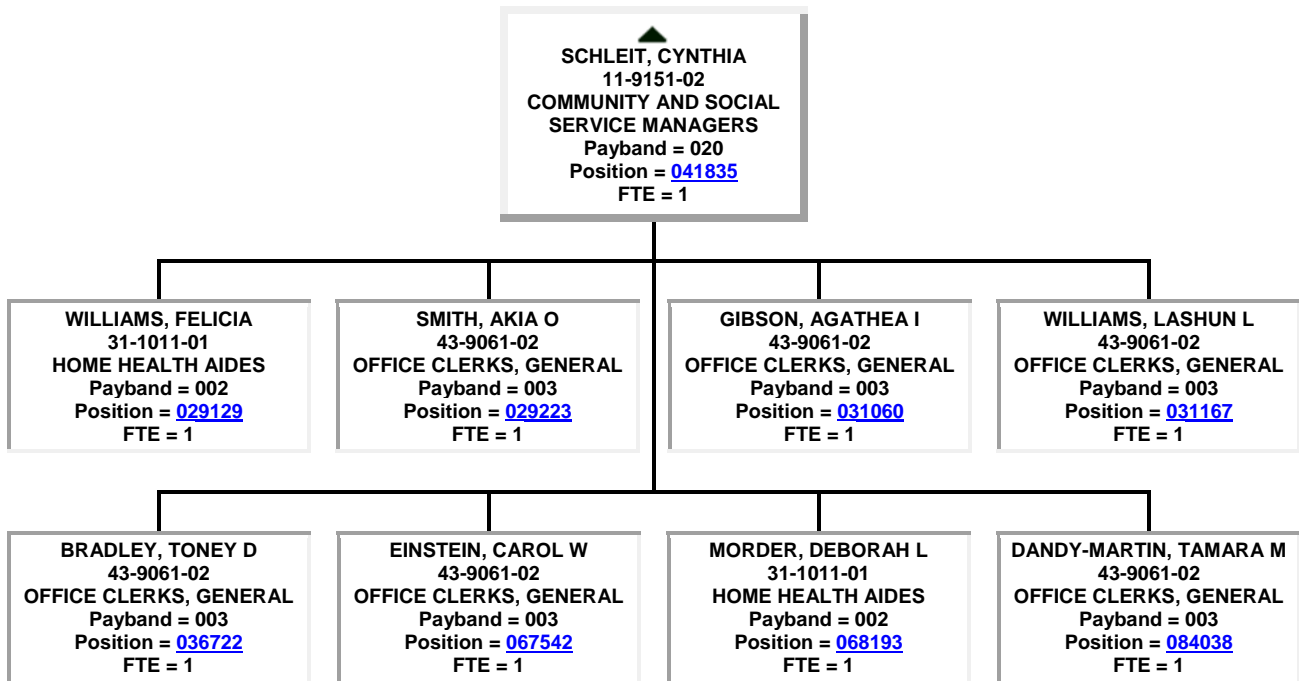
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29-1141-02
REGISTERED NURSES
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Position = [045701](#)
FTE = 1

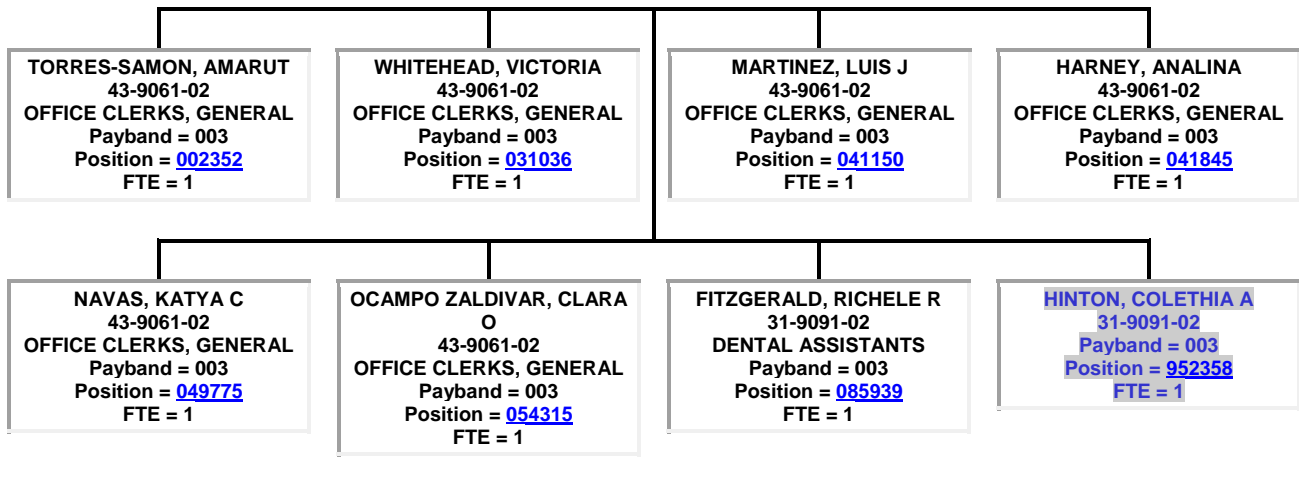
CARRAZANA-OJEDA,
ARMANDO
31-9092-02
MEDICAL ASSISTANTS
Payband = 003
Position = [064194](#)
FTE = 1

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GEDDES, JENNIFER O
29-1171-04
NURSE PRACTITIONERS
Payband = 010
Position = [045825](#)
FTE = 1

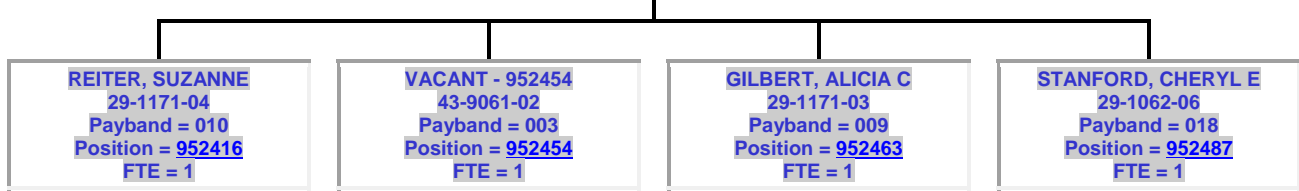
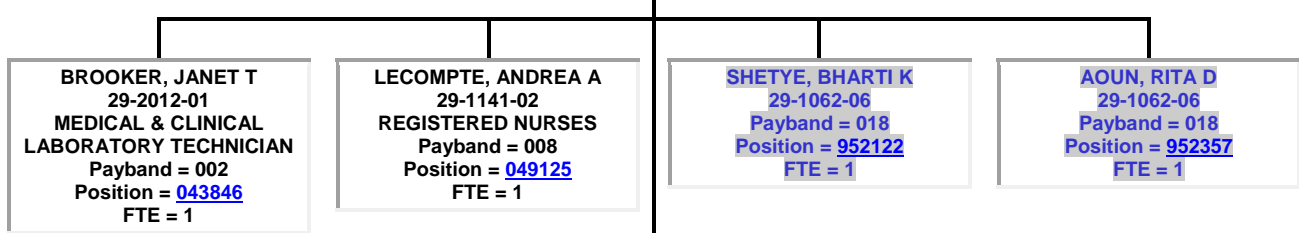
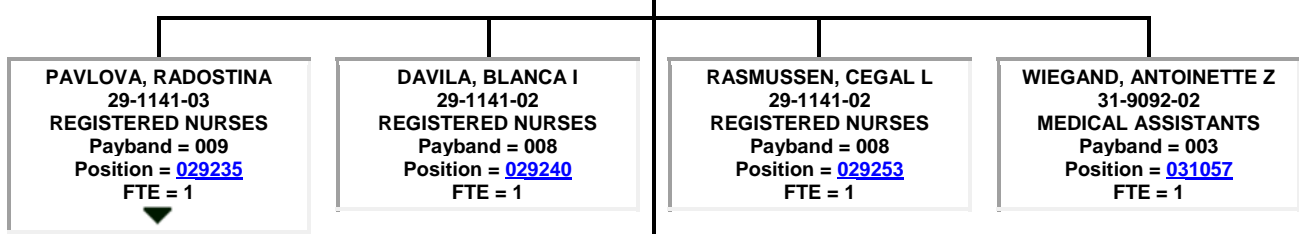
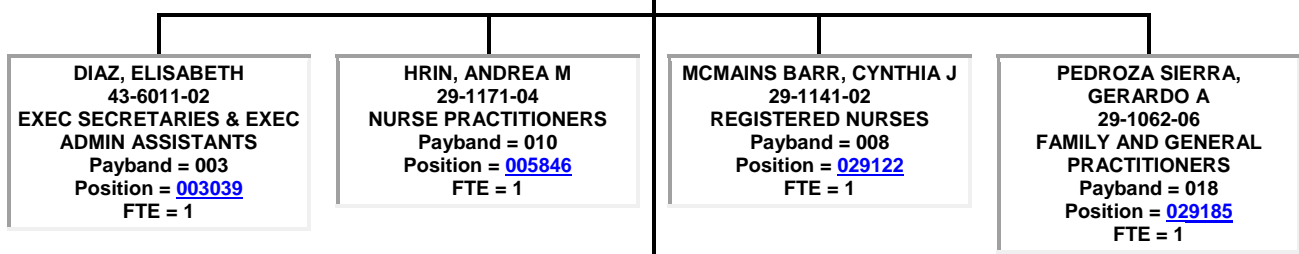
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SOCIAL AND HUMAN
SERVICE ASSISTANTS
Payband = 002
Position = [043748](#)
FTE = 1

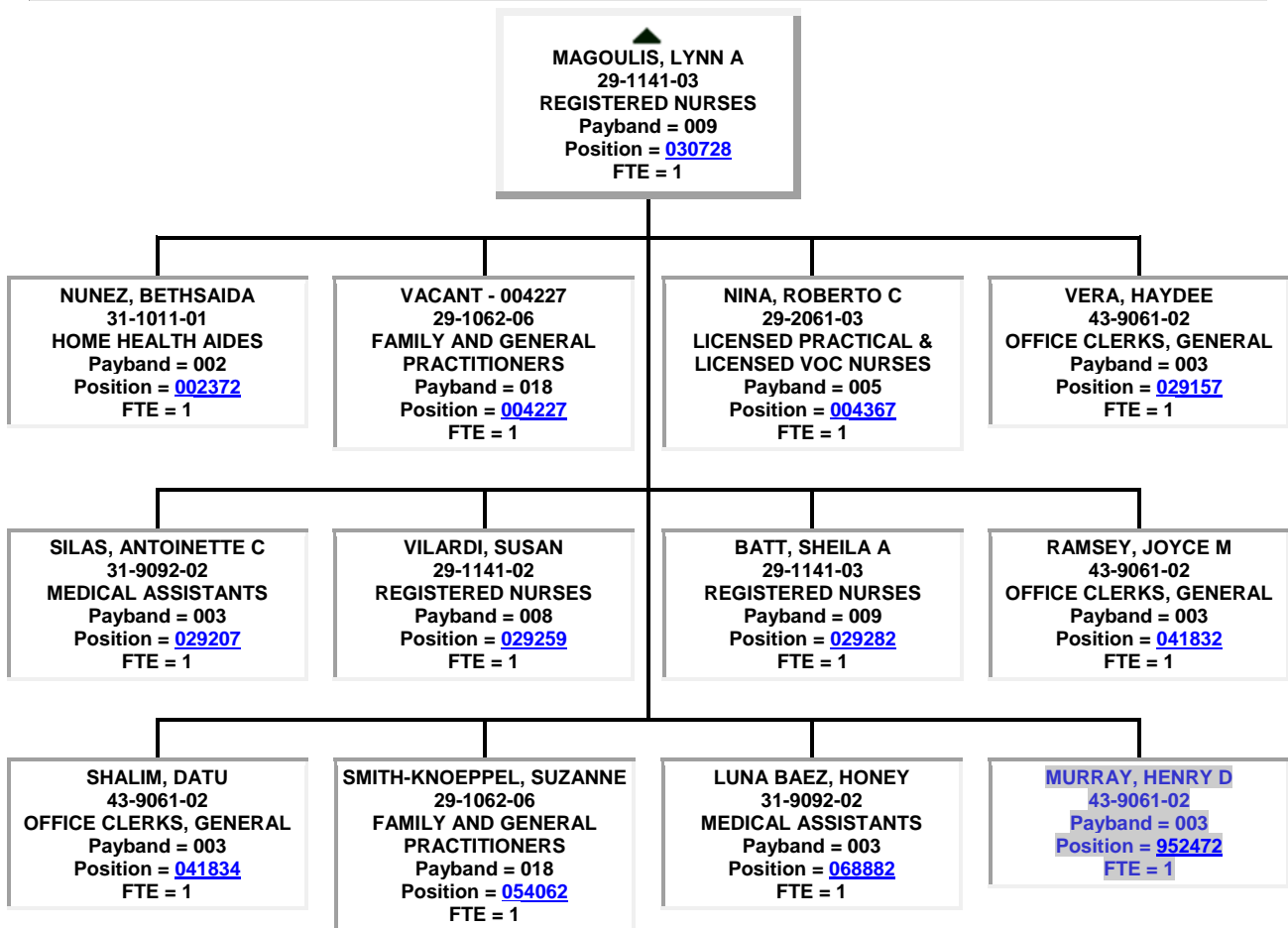
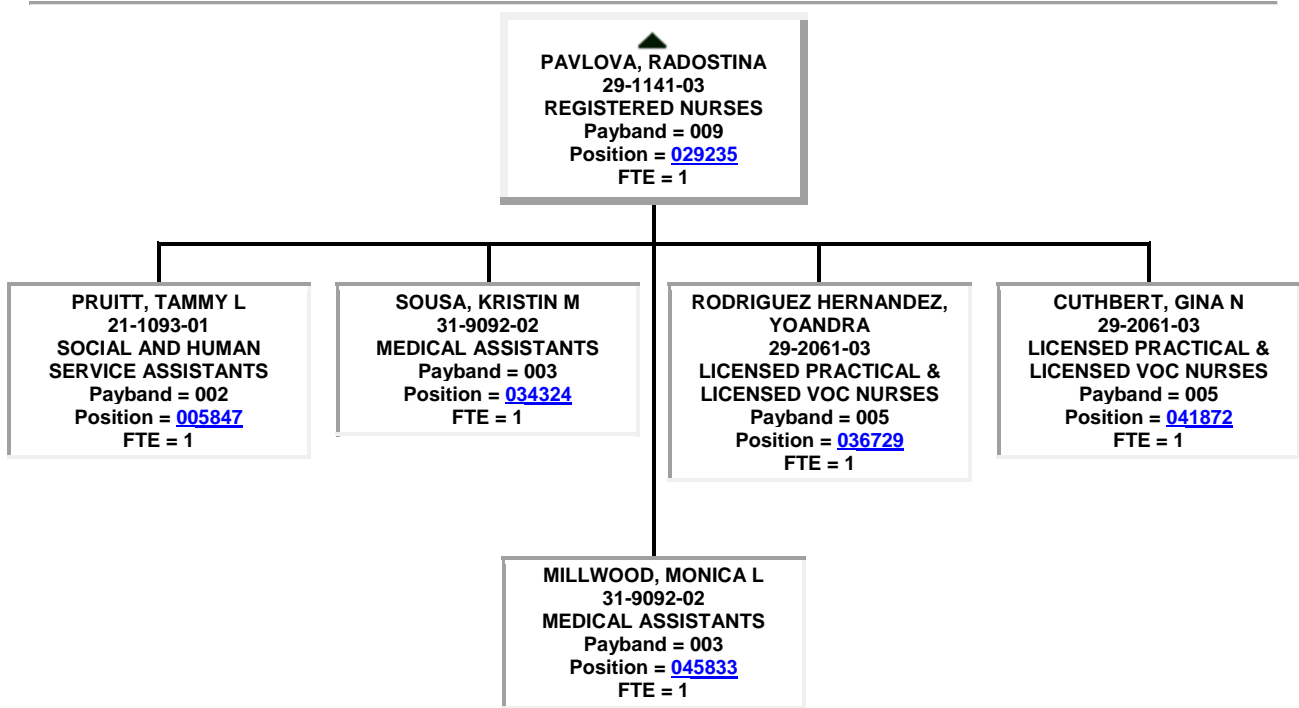


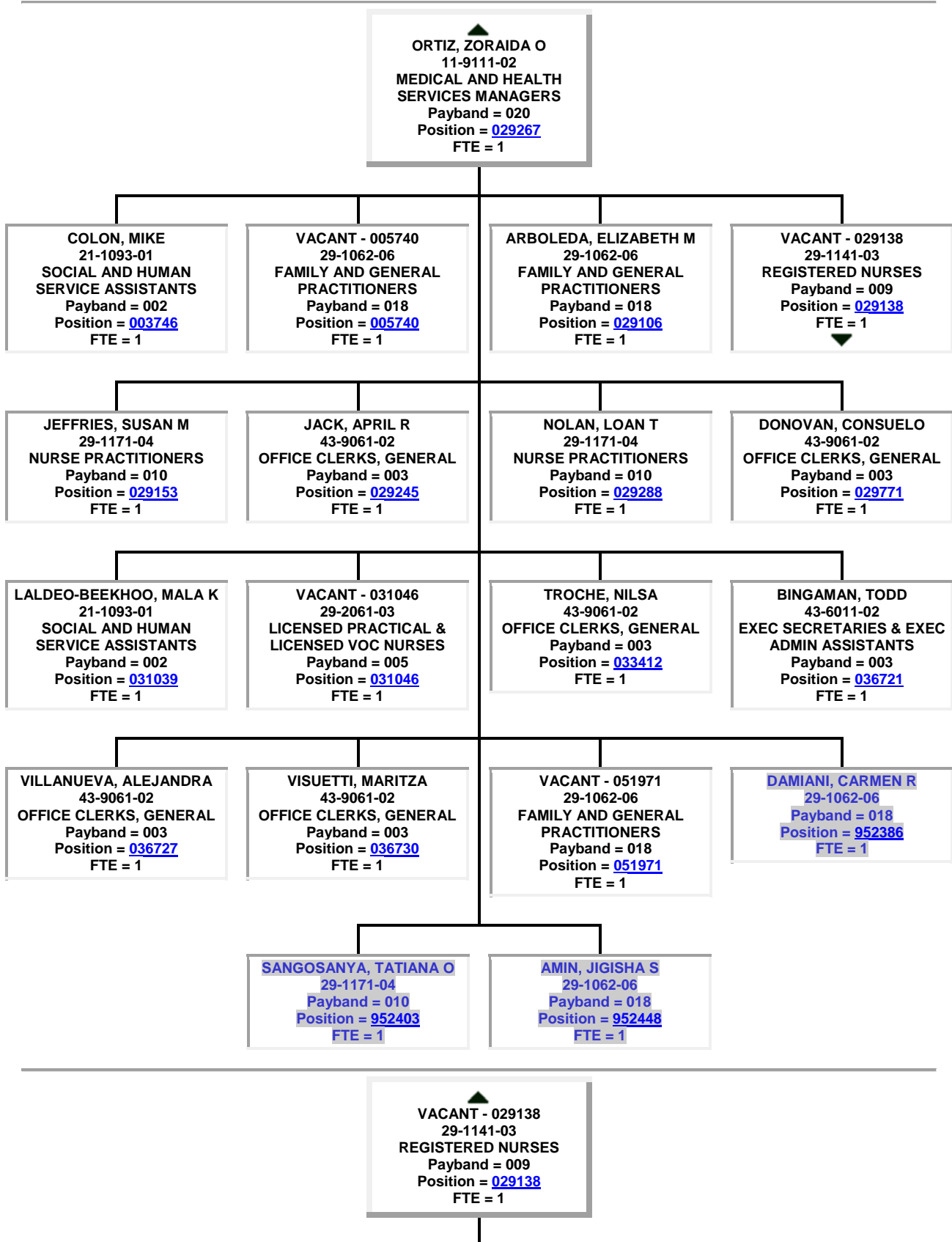


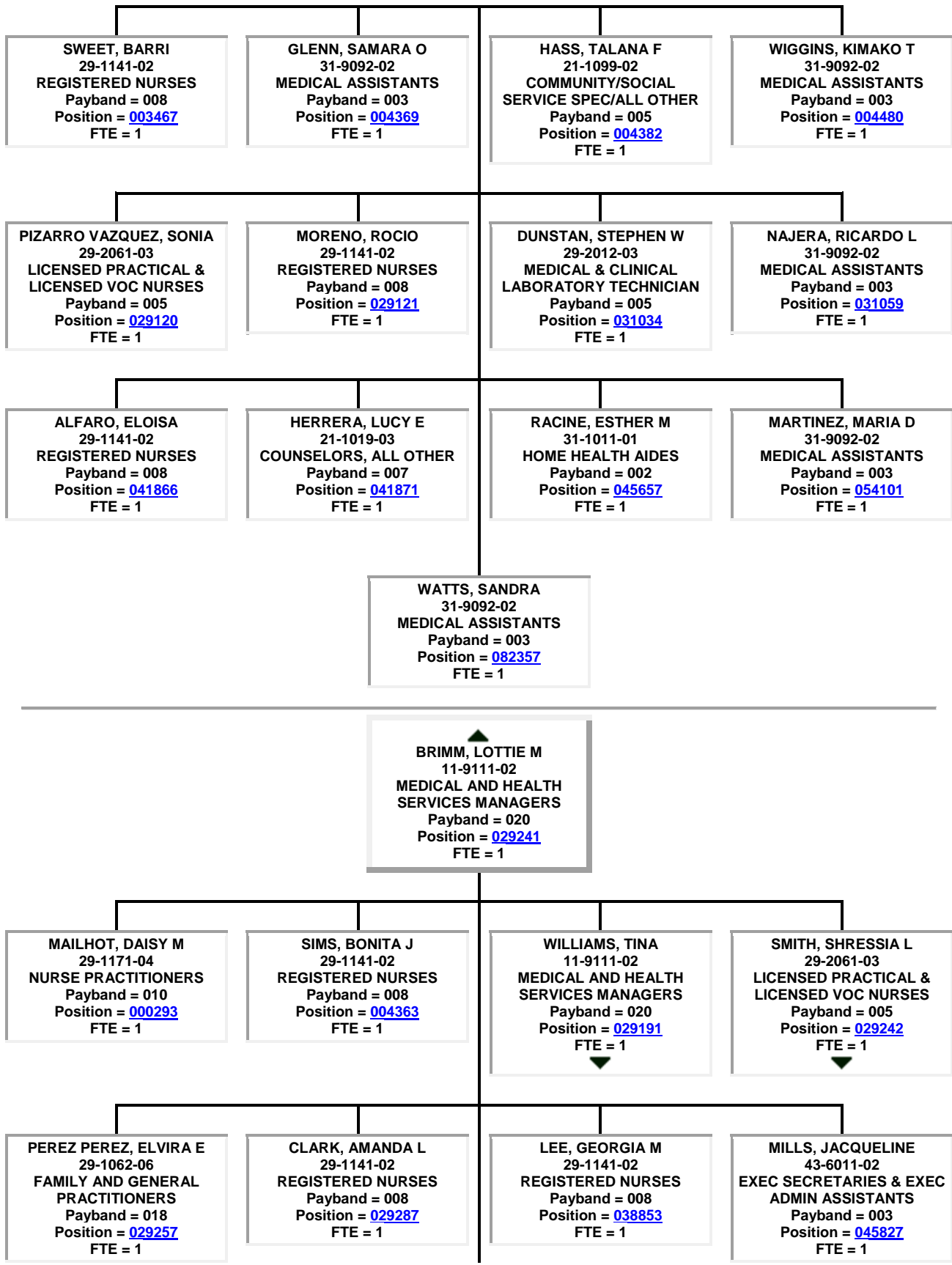


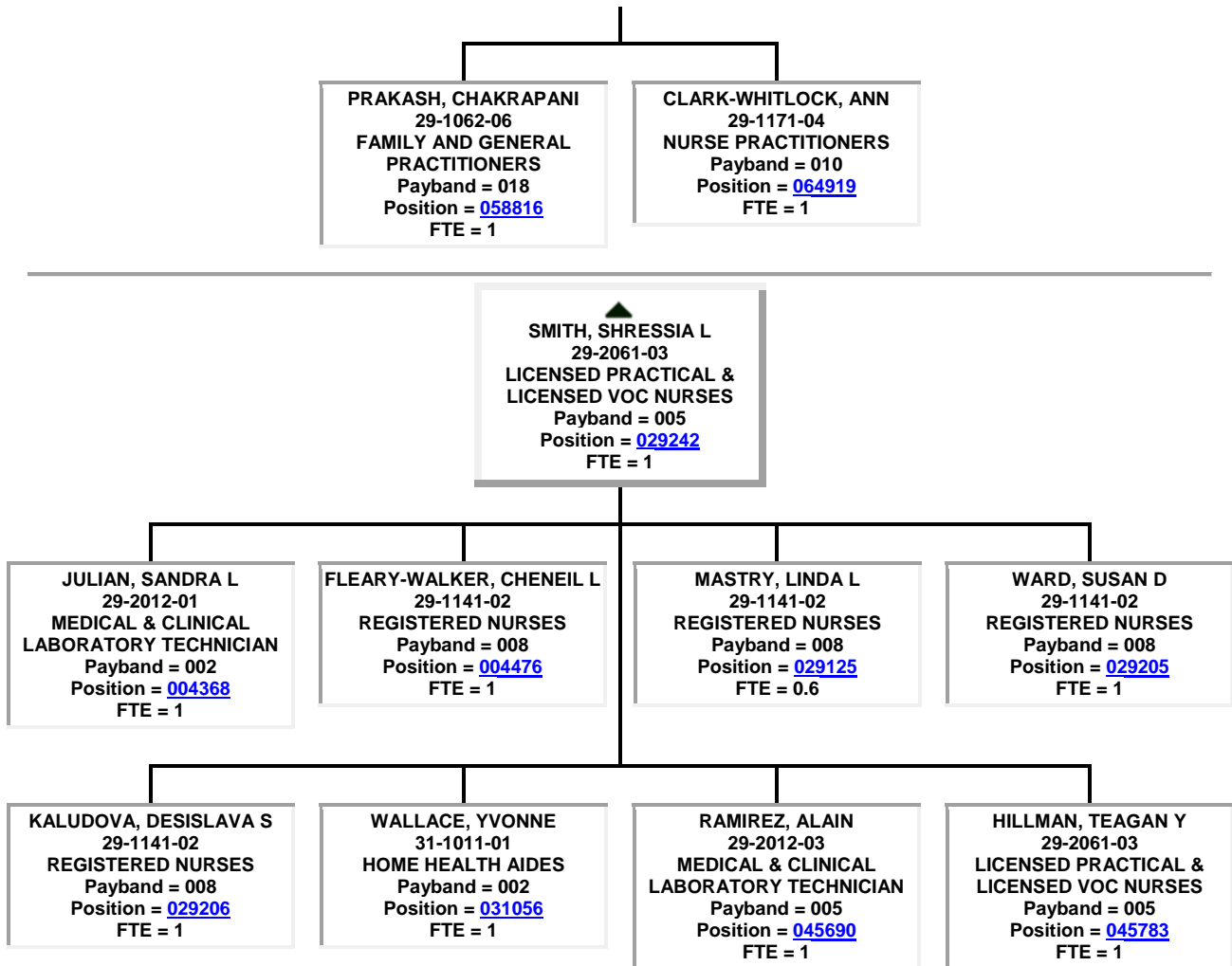
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WILSON, JANE A
 11-9111-02
 MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 020
 Position = [031064](#)
 FTE = 1

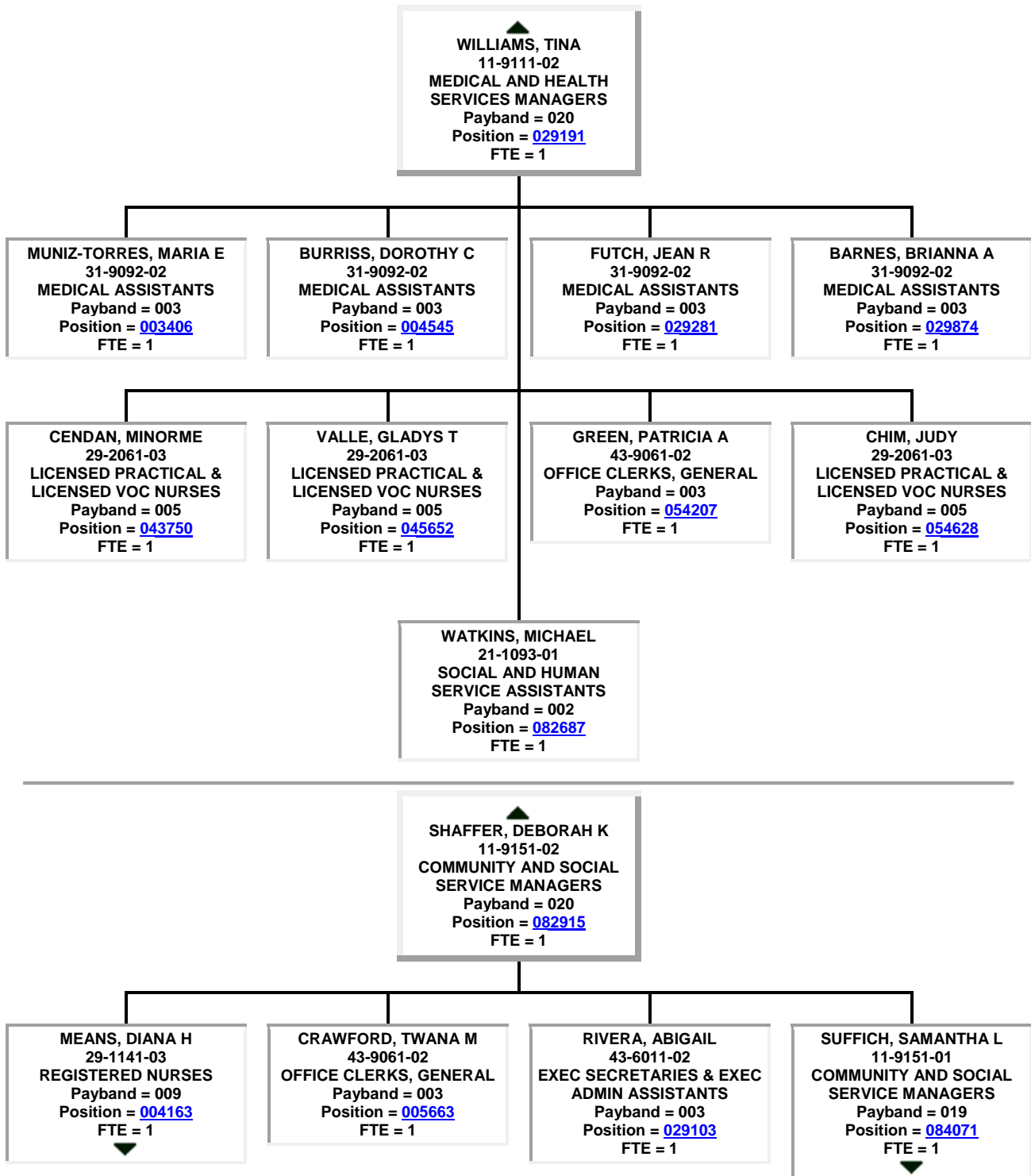


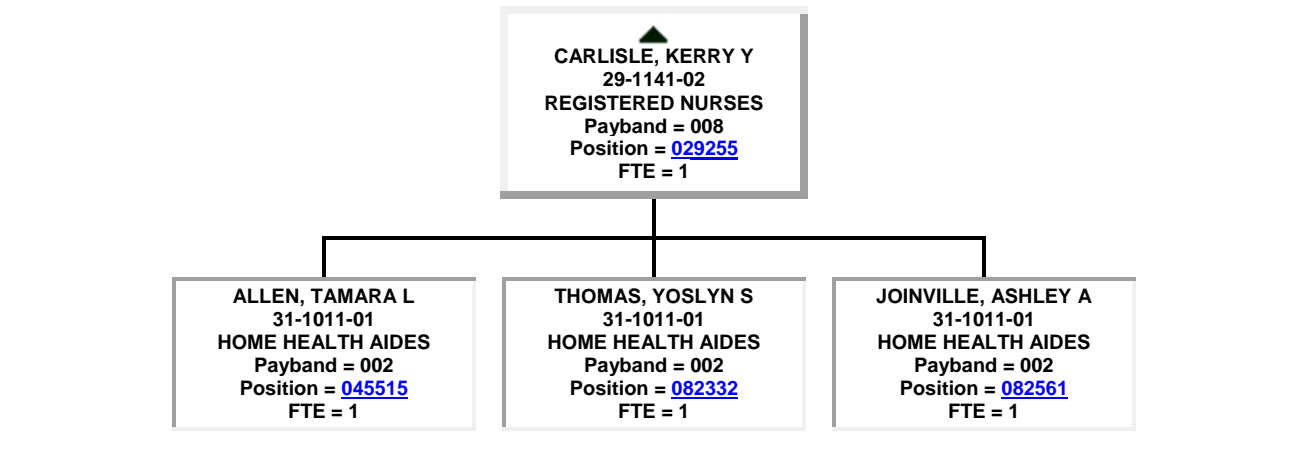
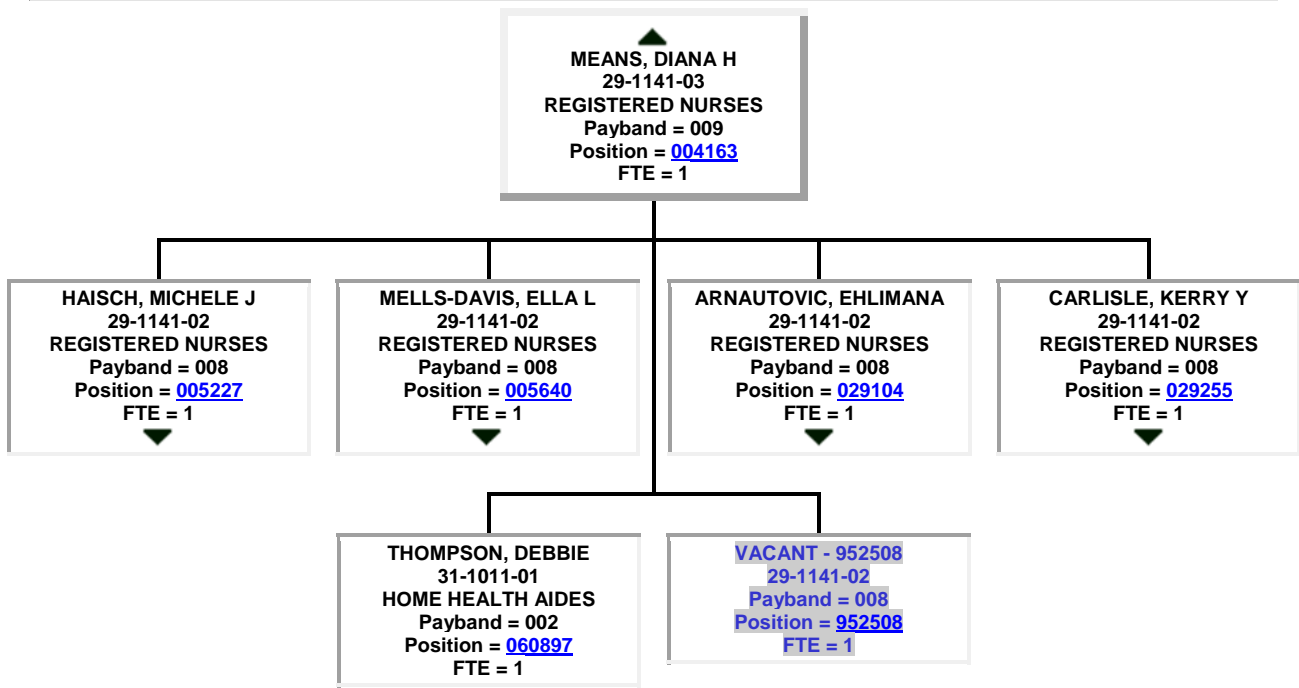
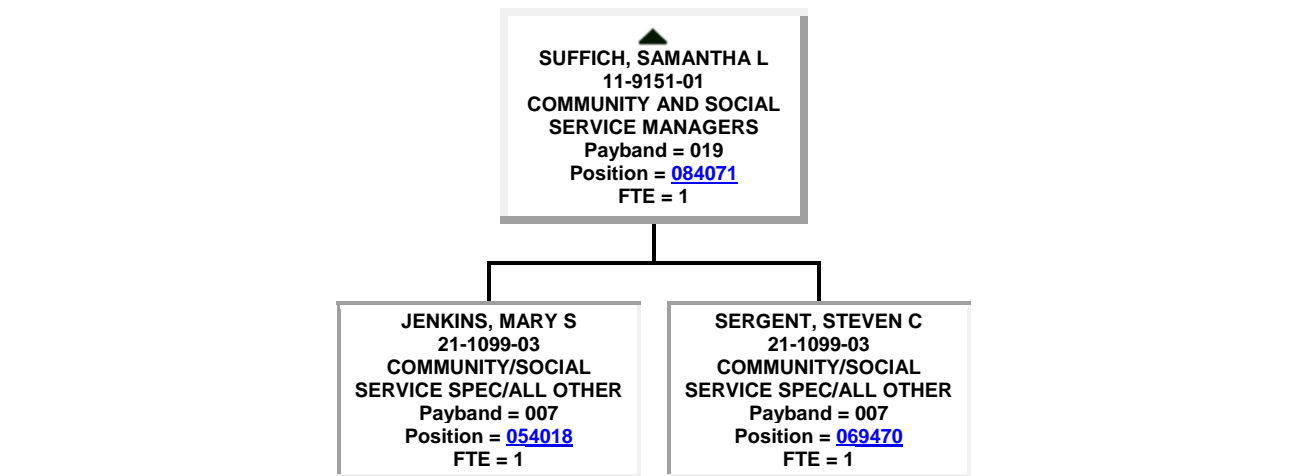


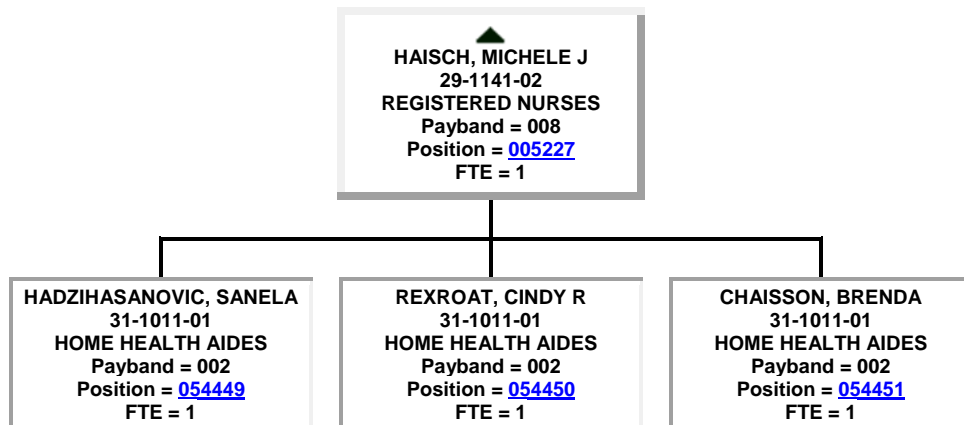
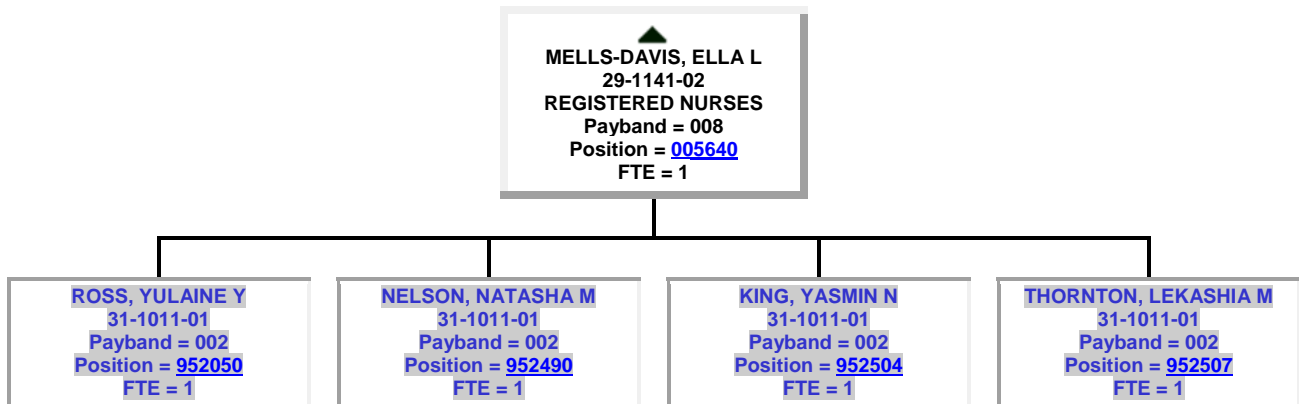
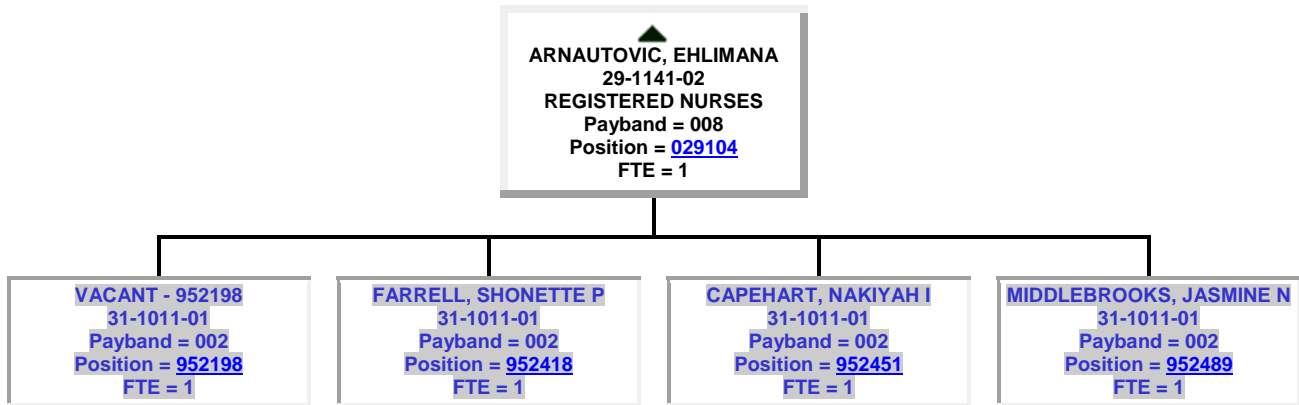


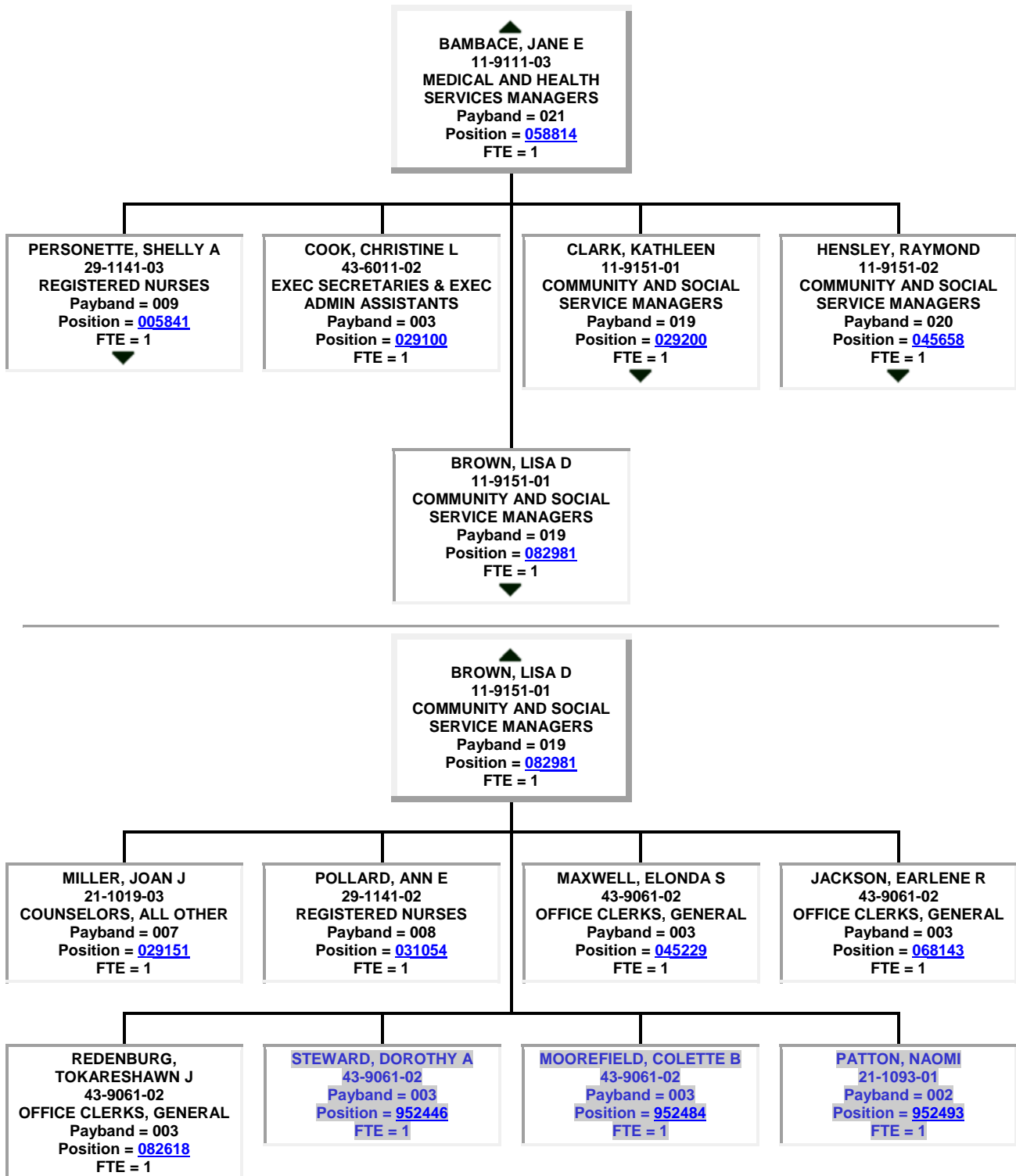


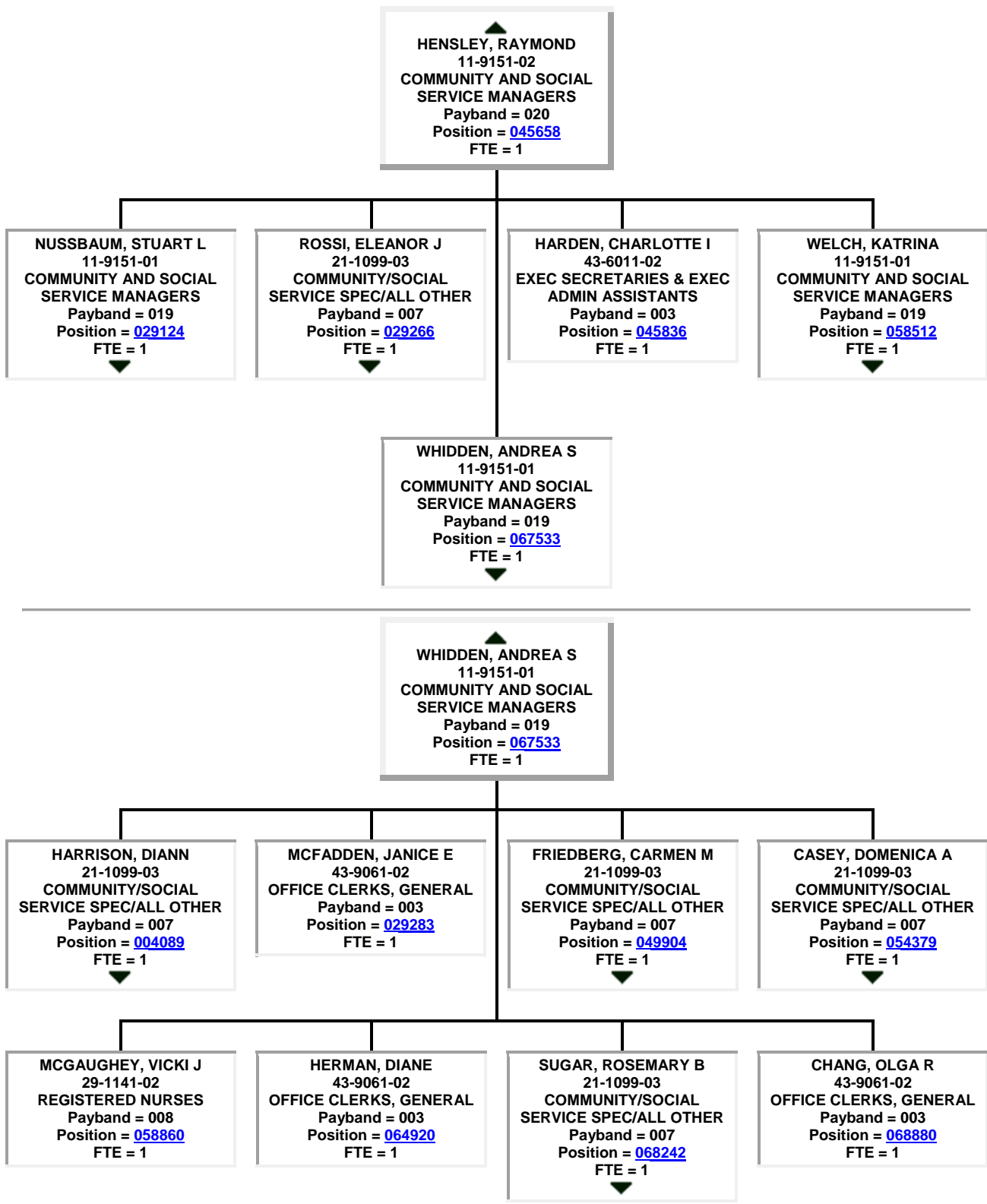


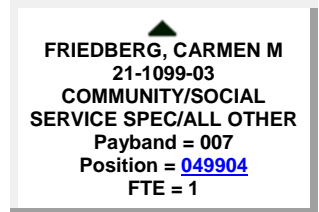
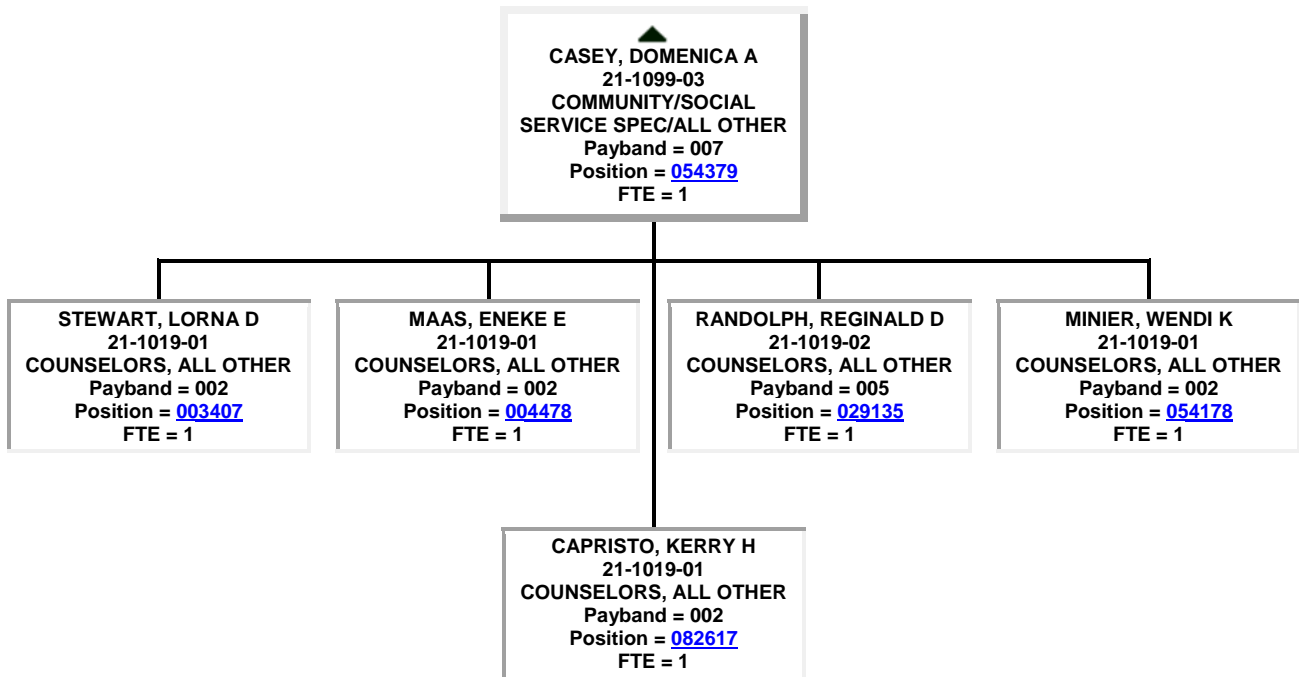
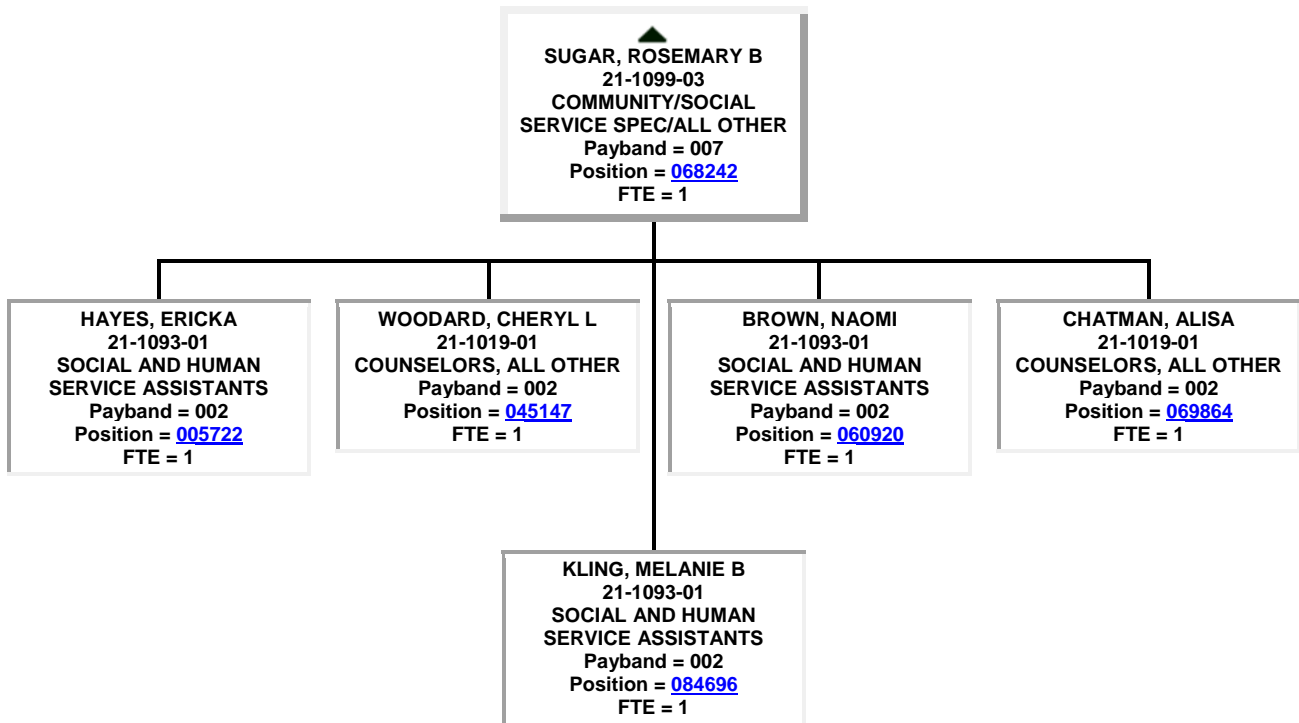


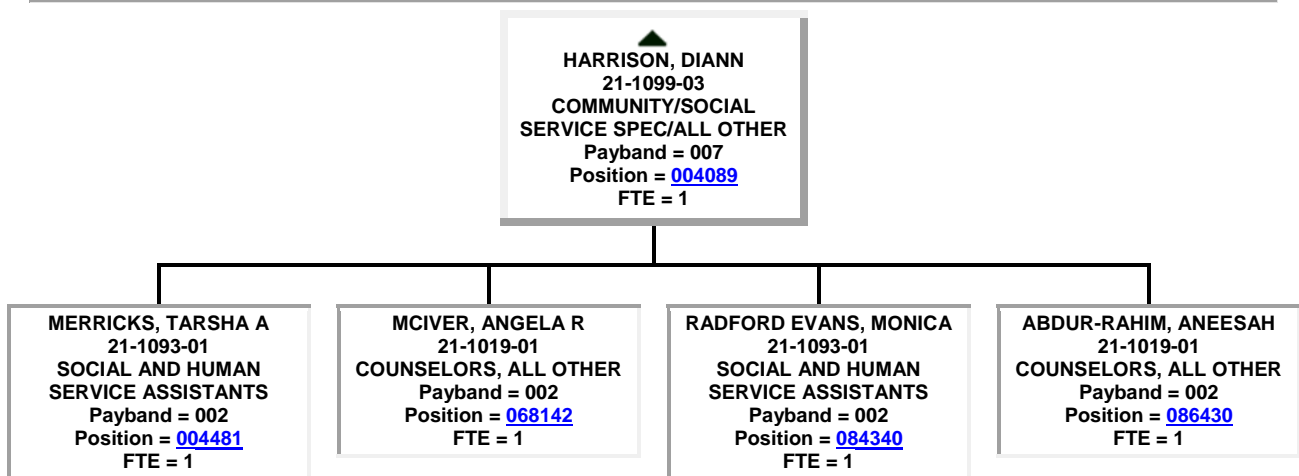
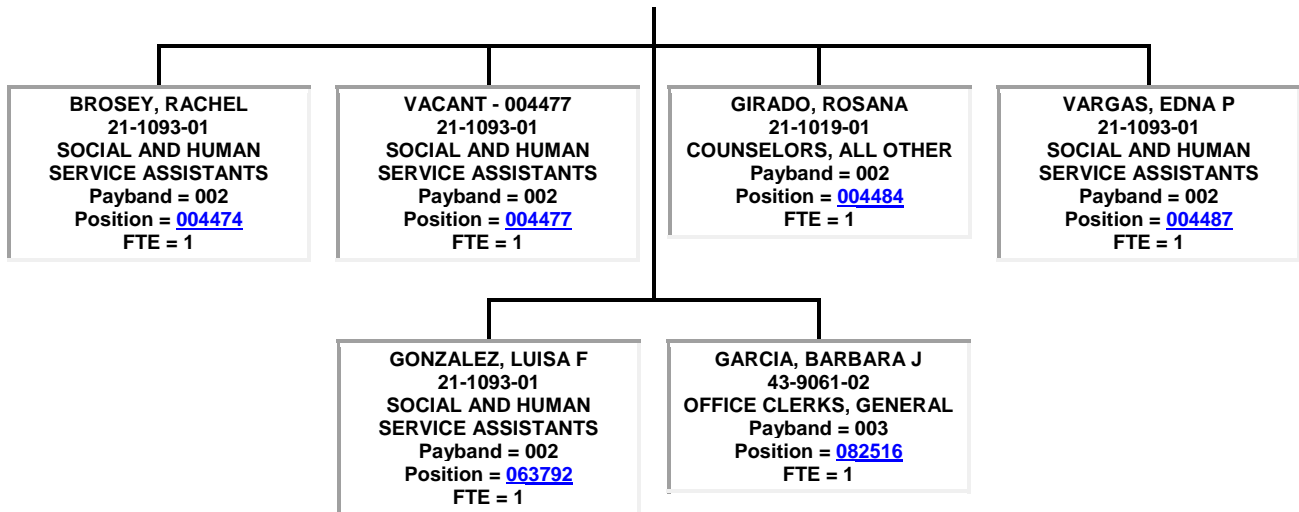


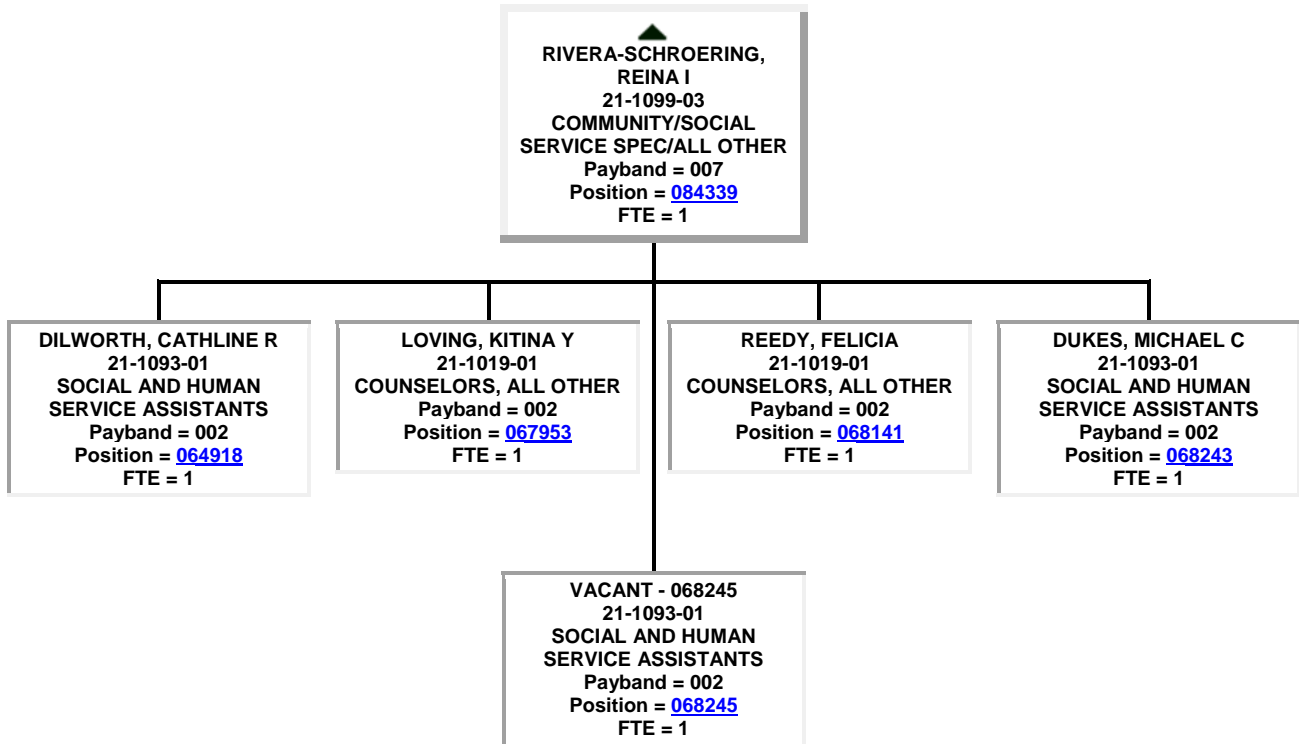
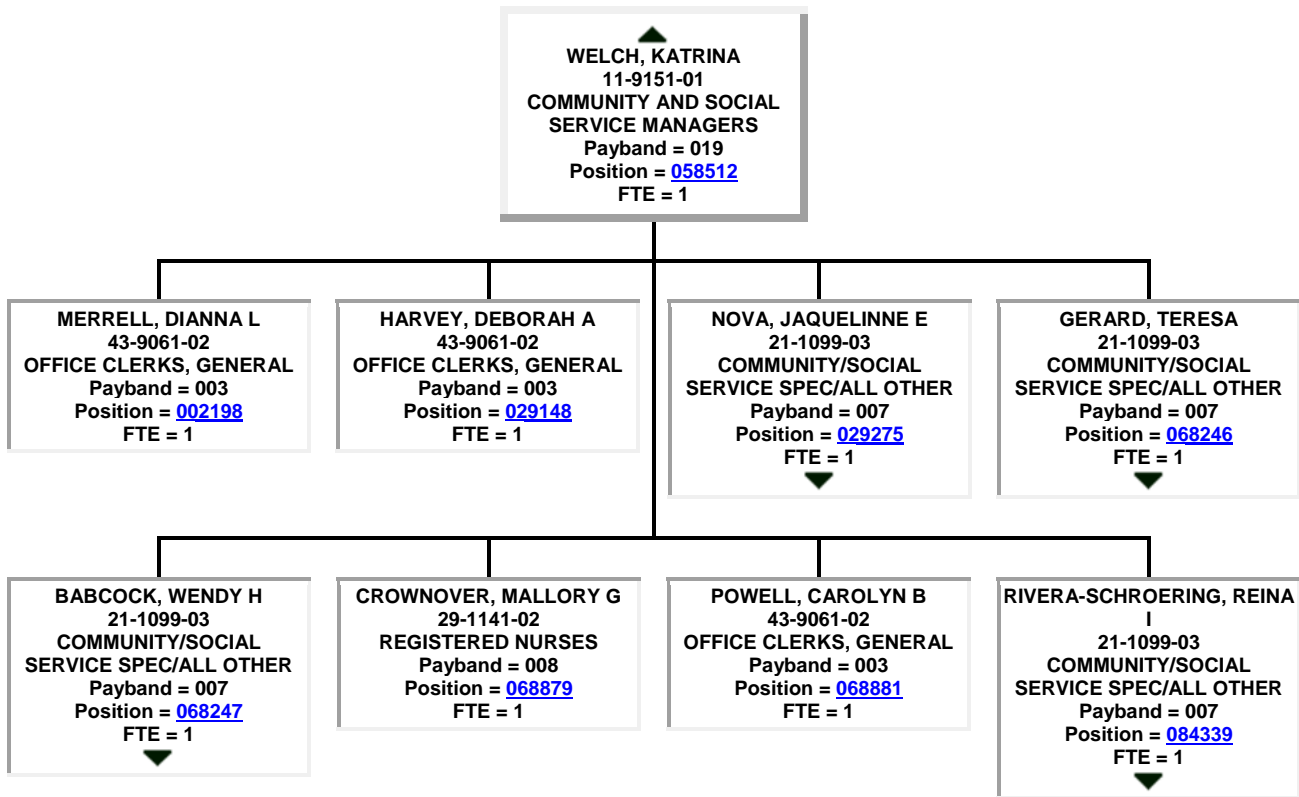


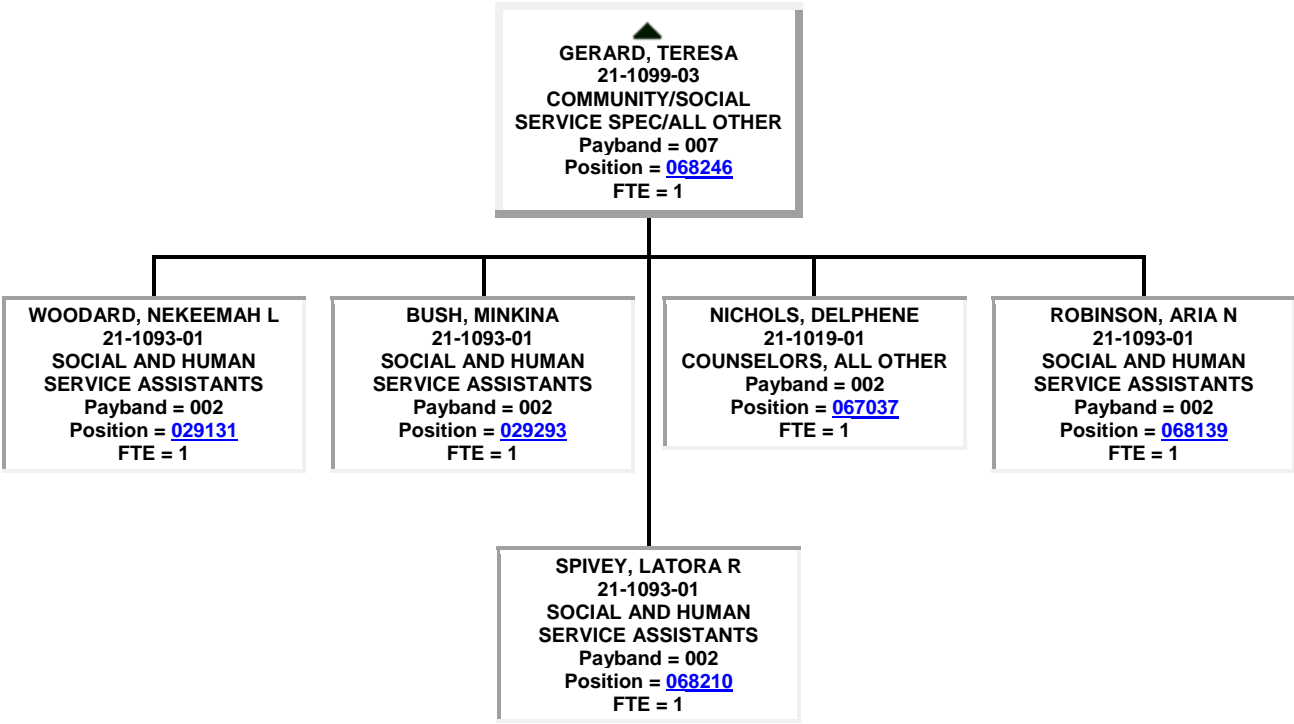
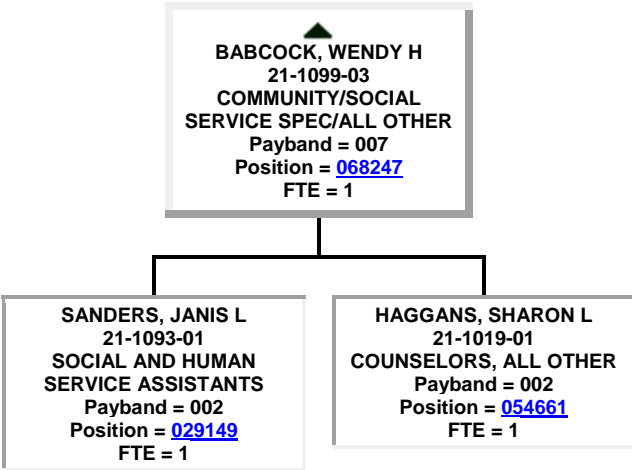


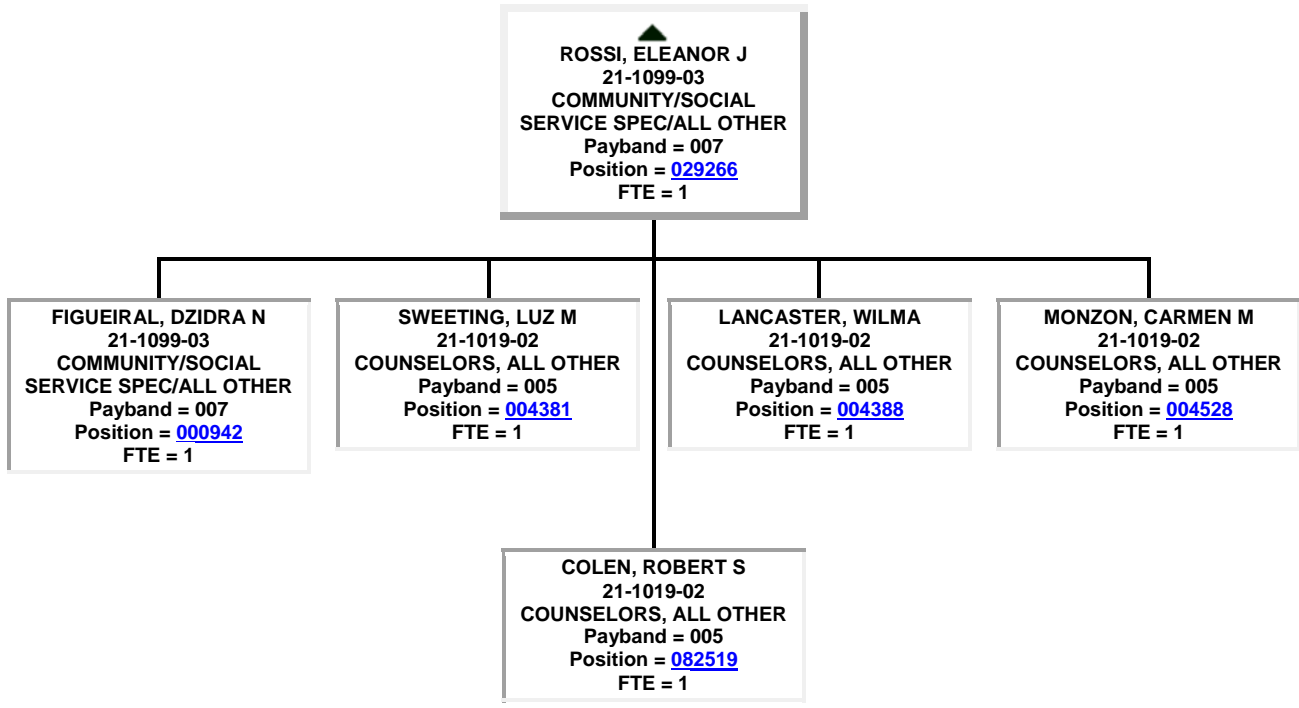
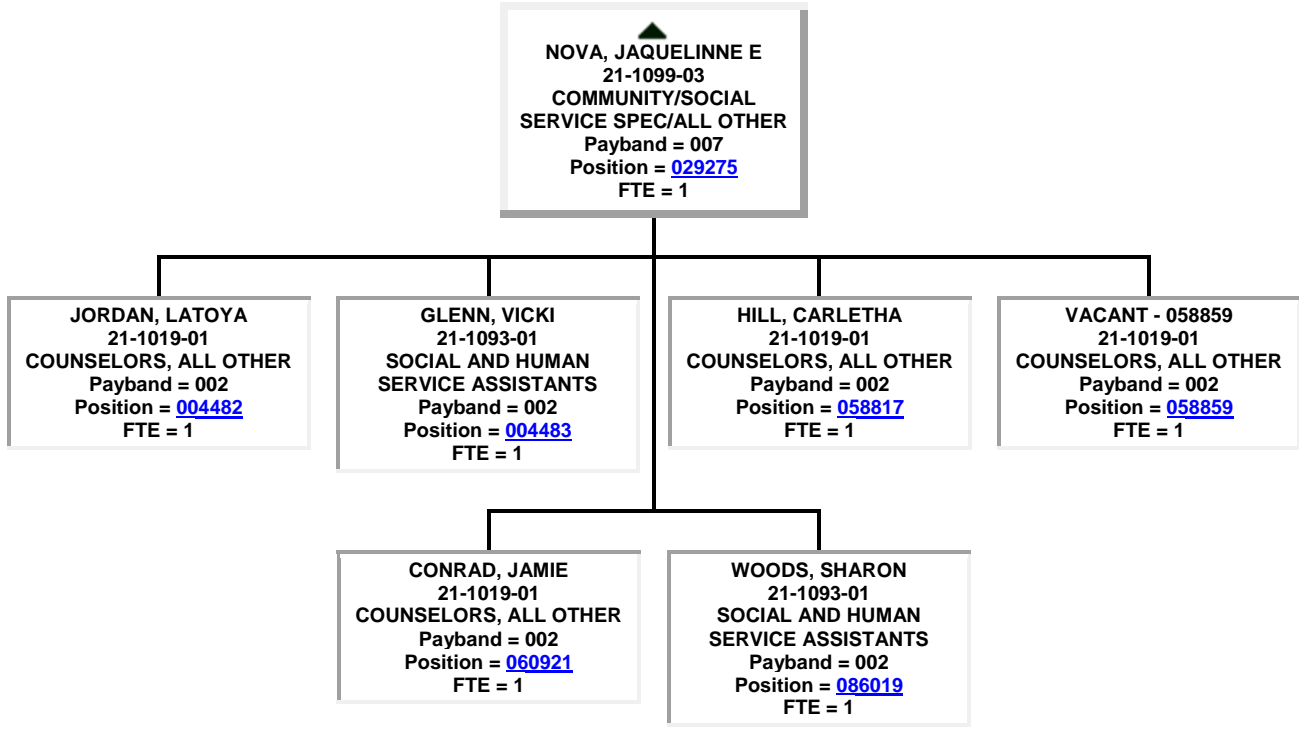


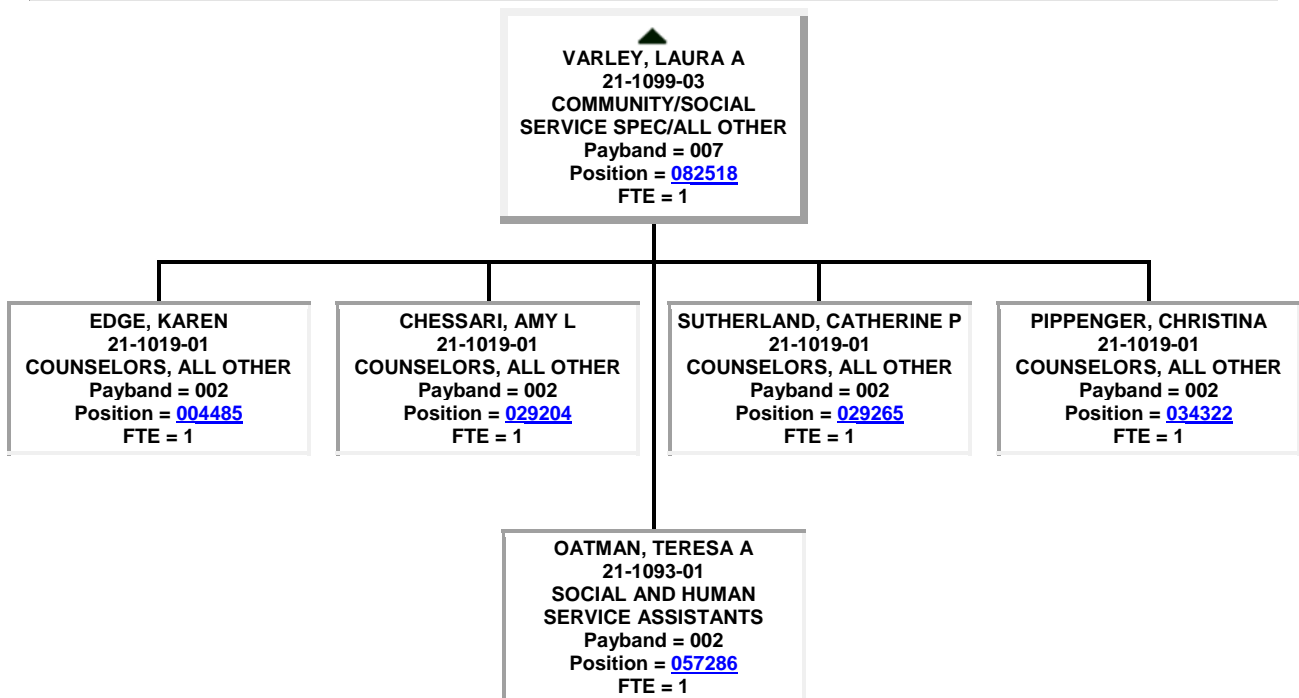
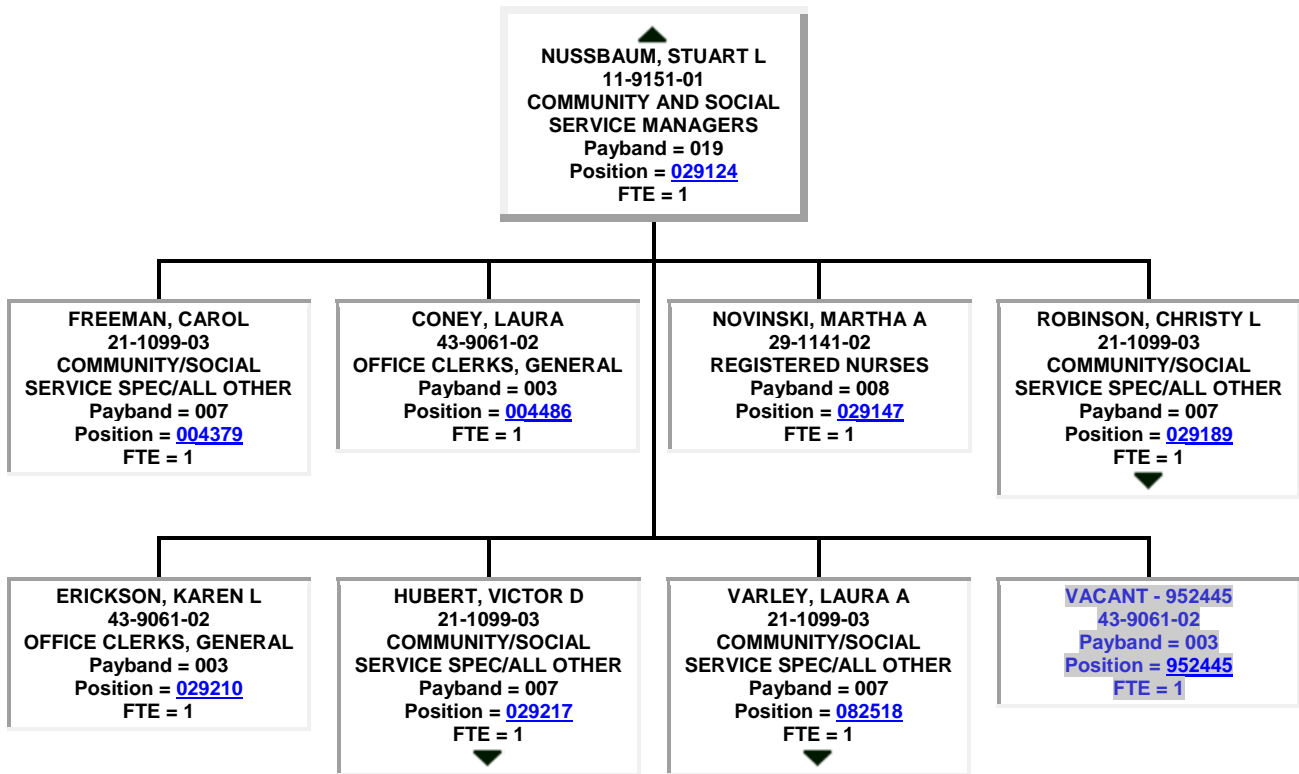


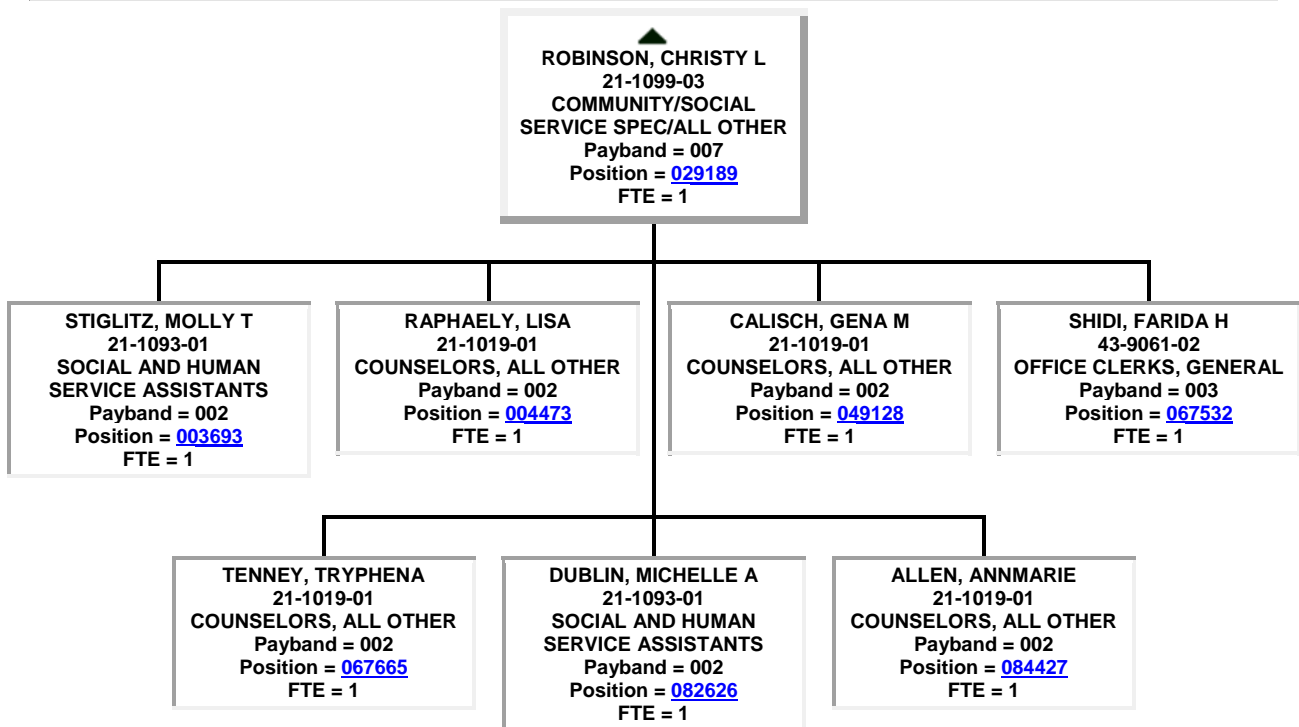
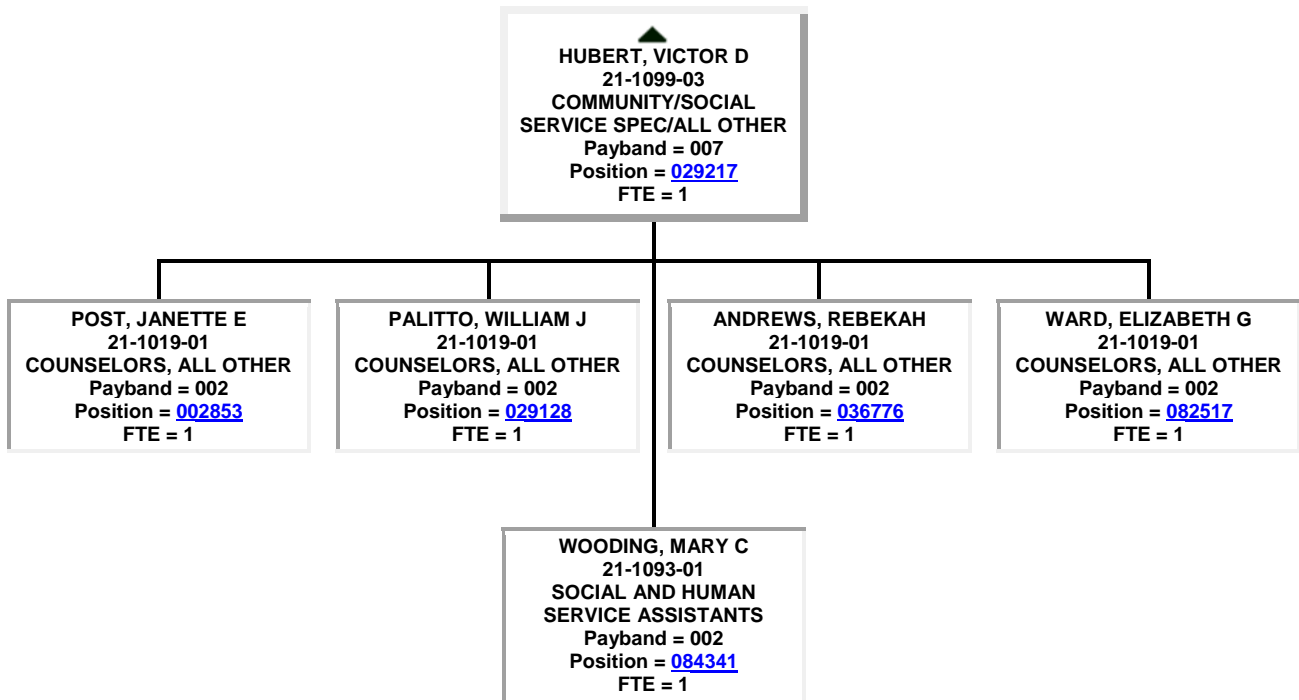


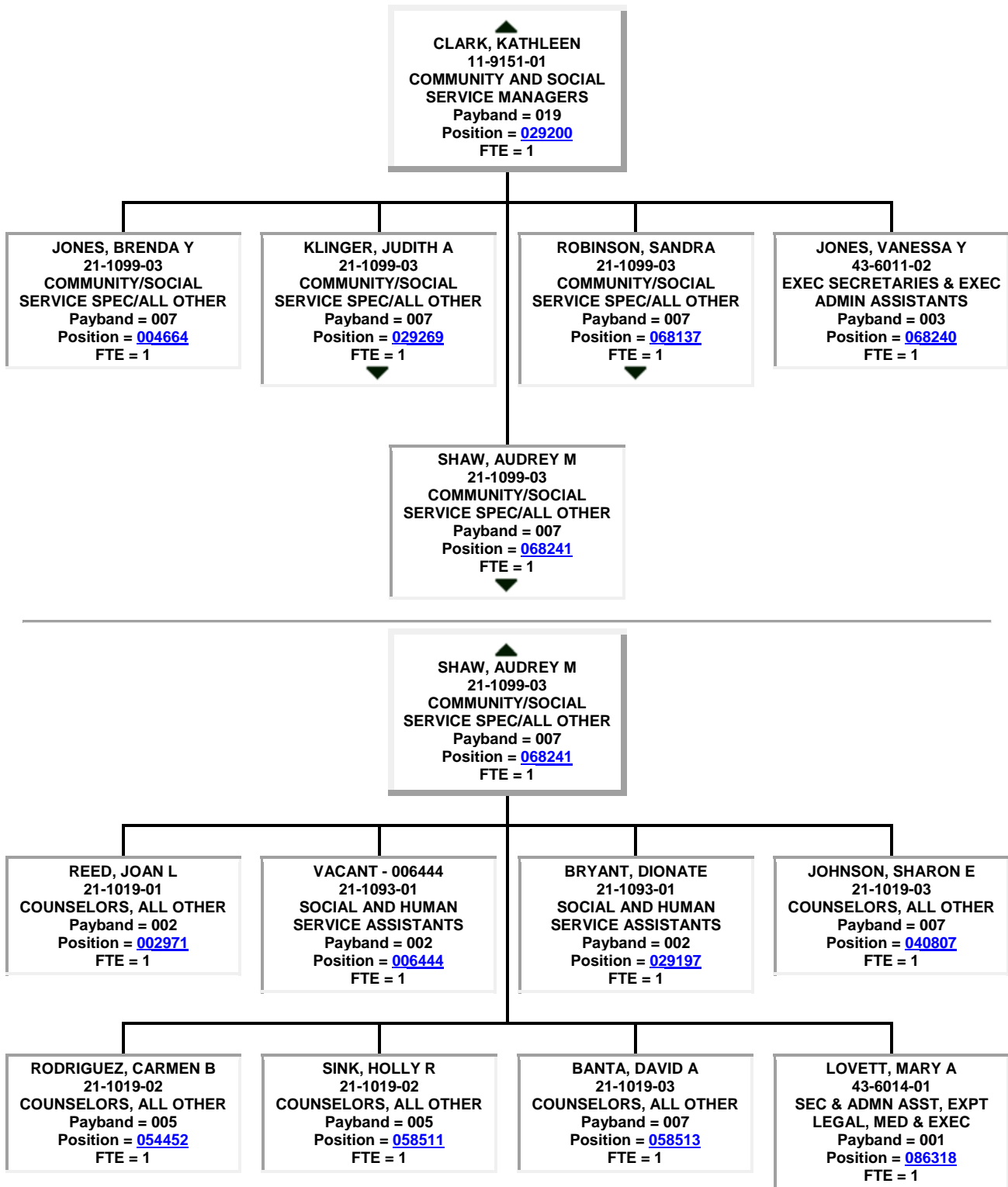


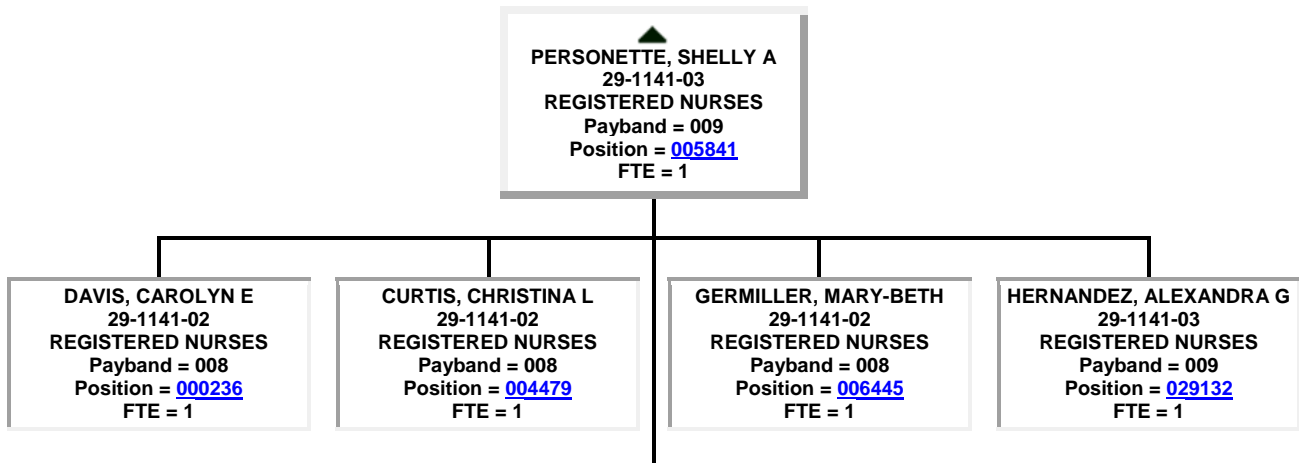
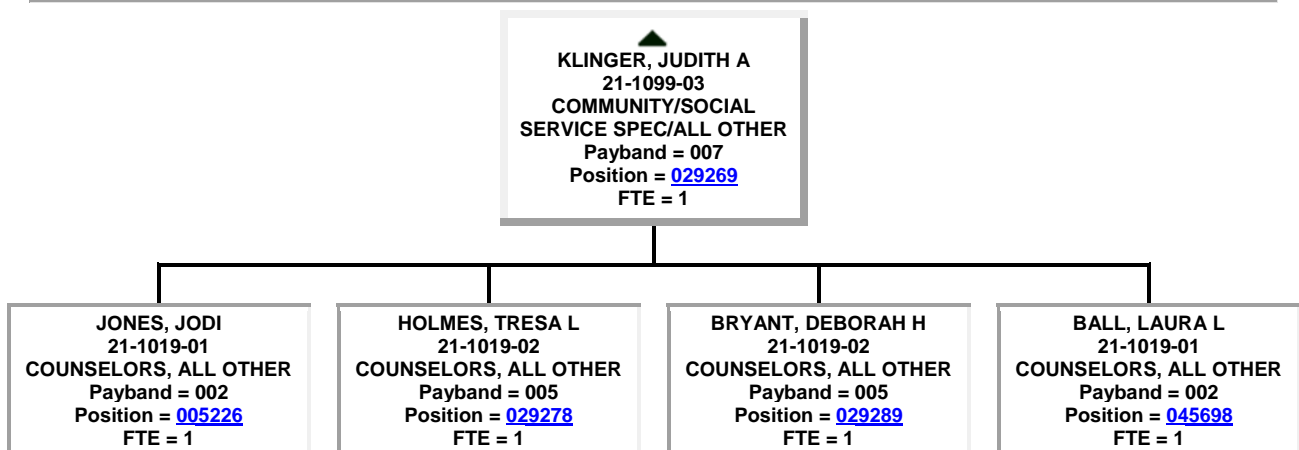
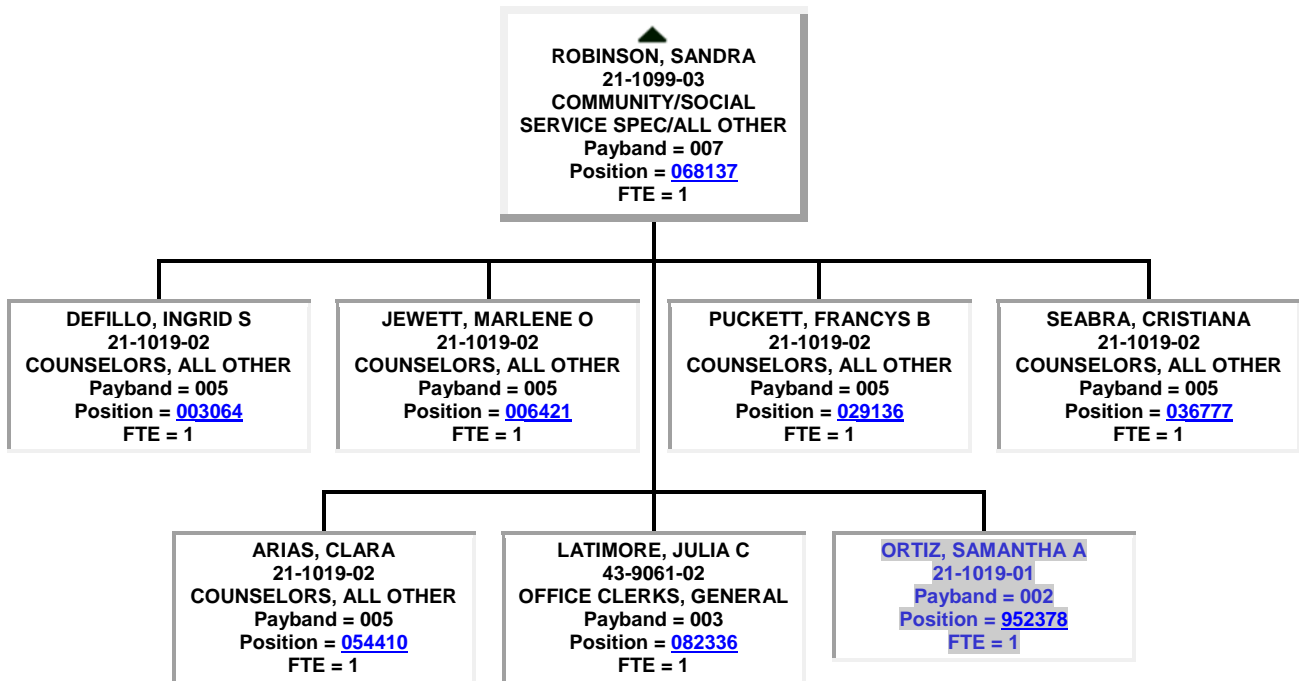


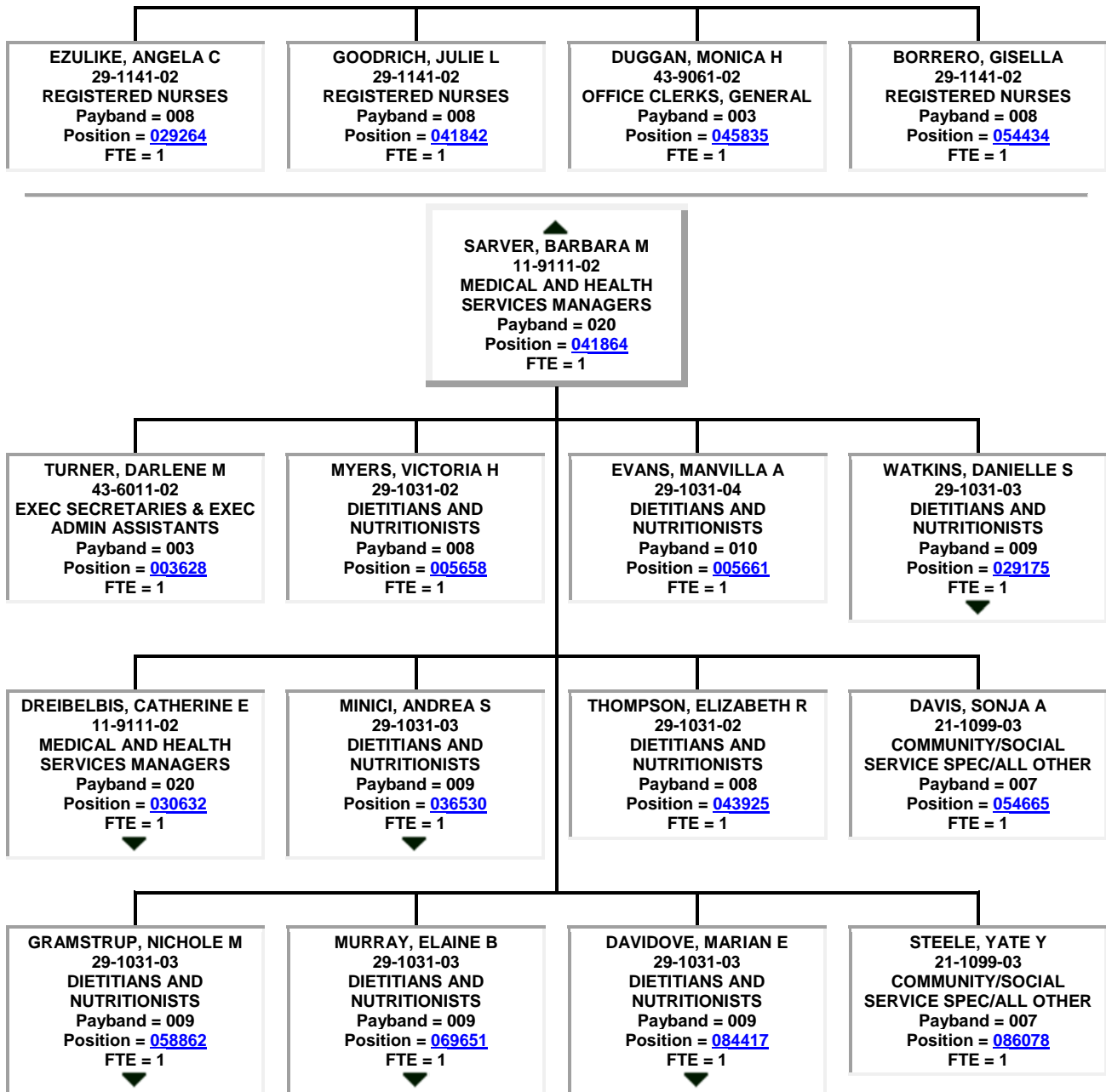


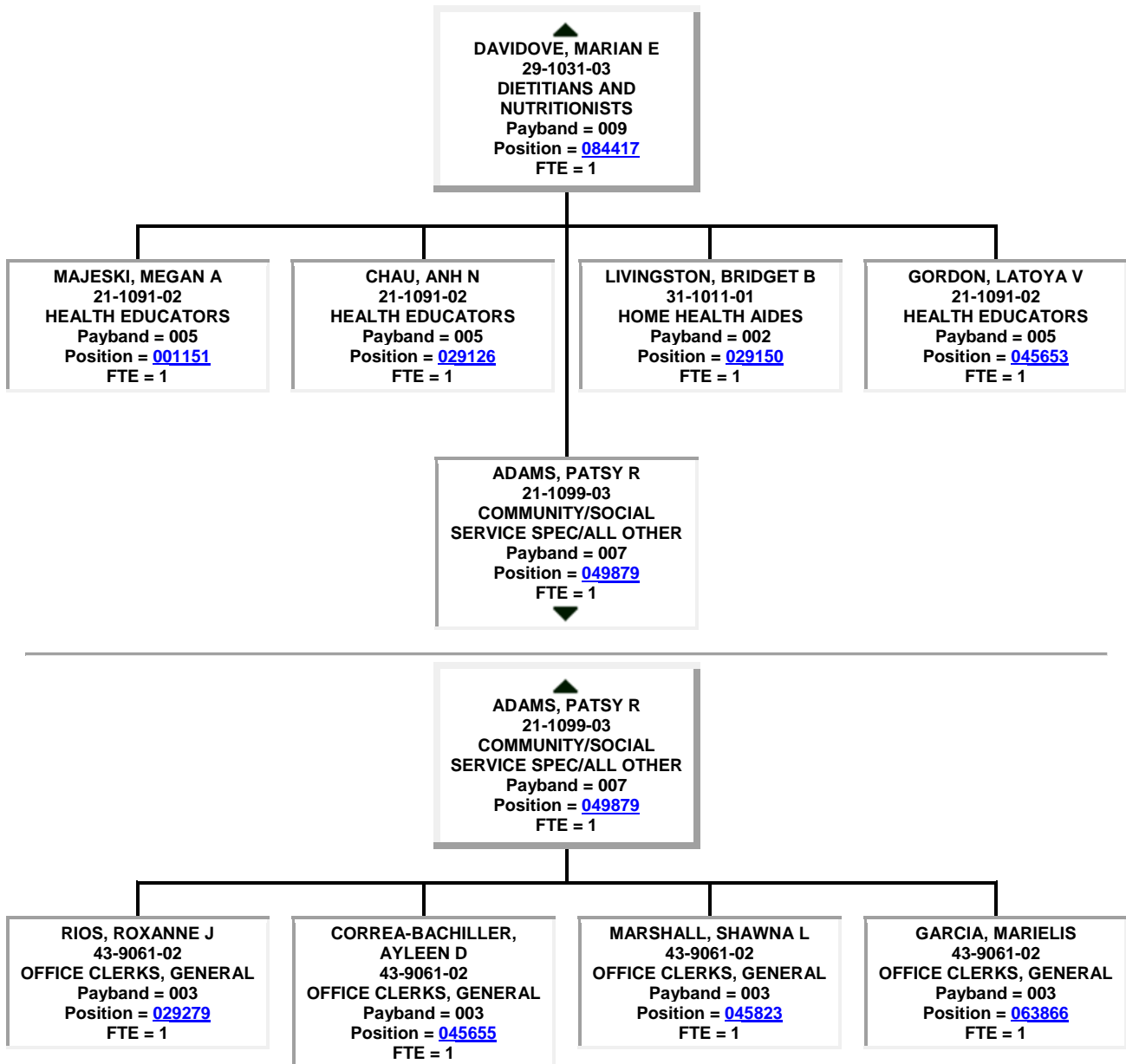


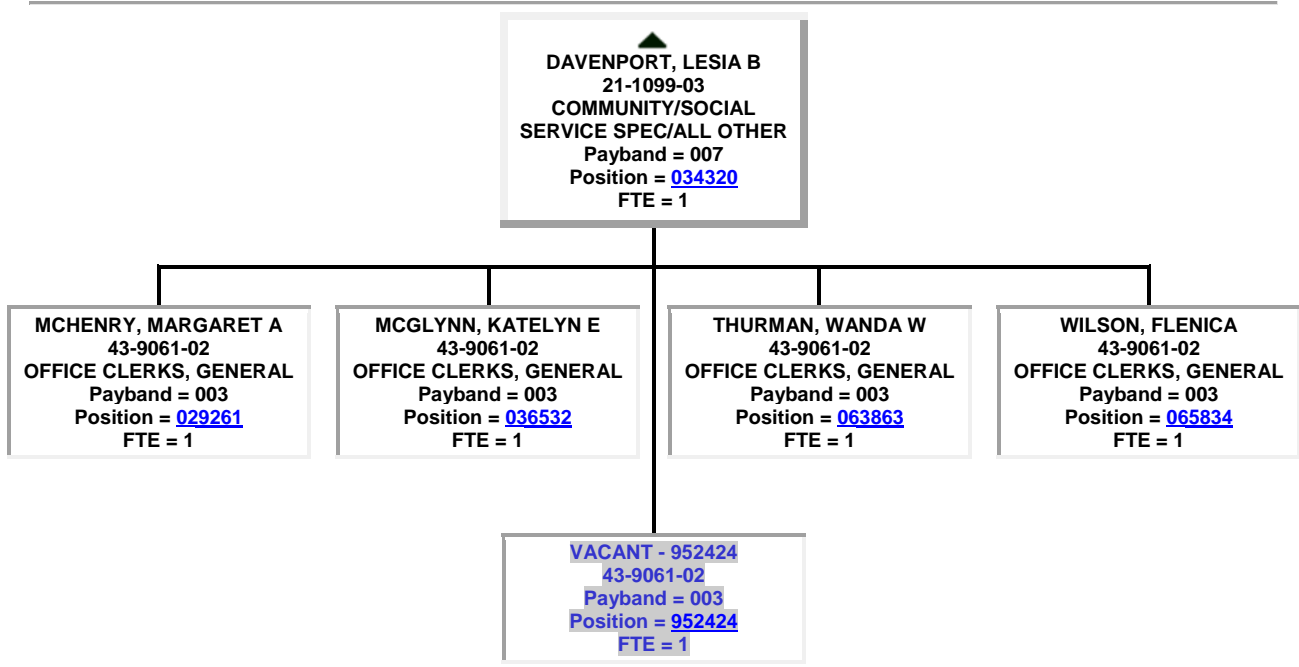
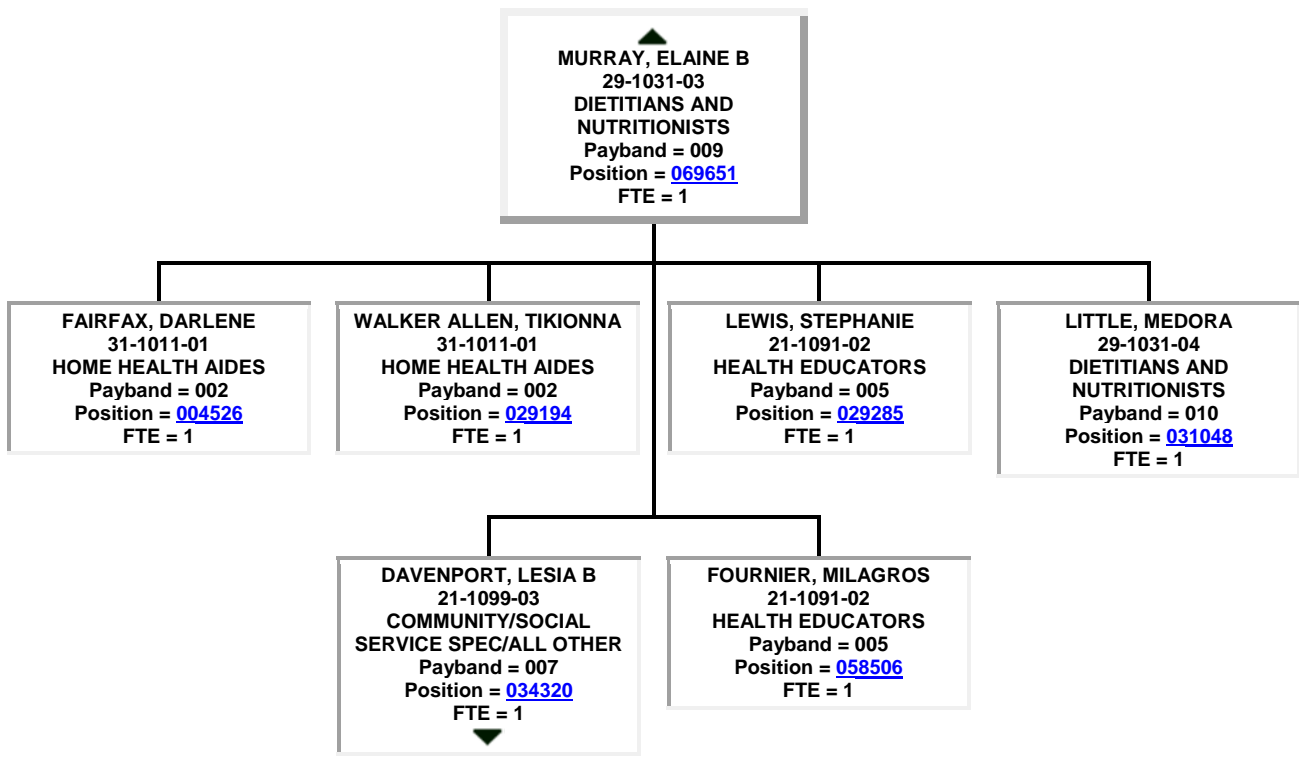


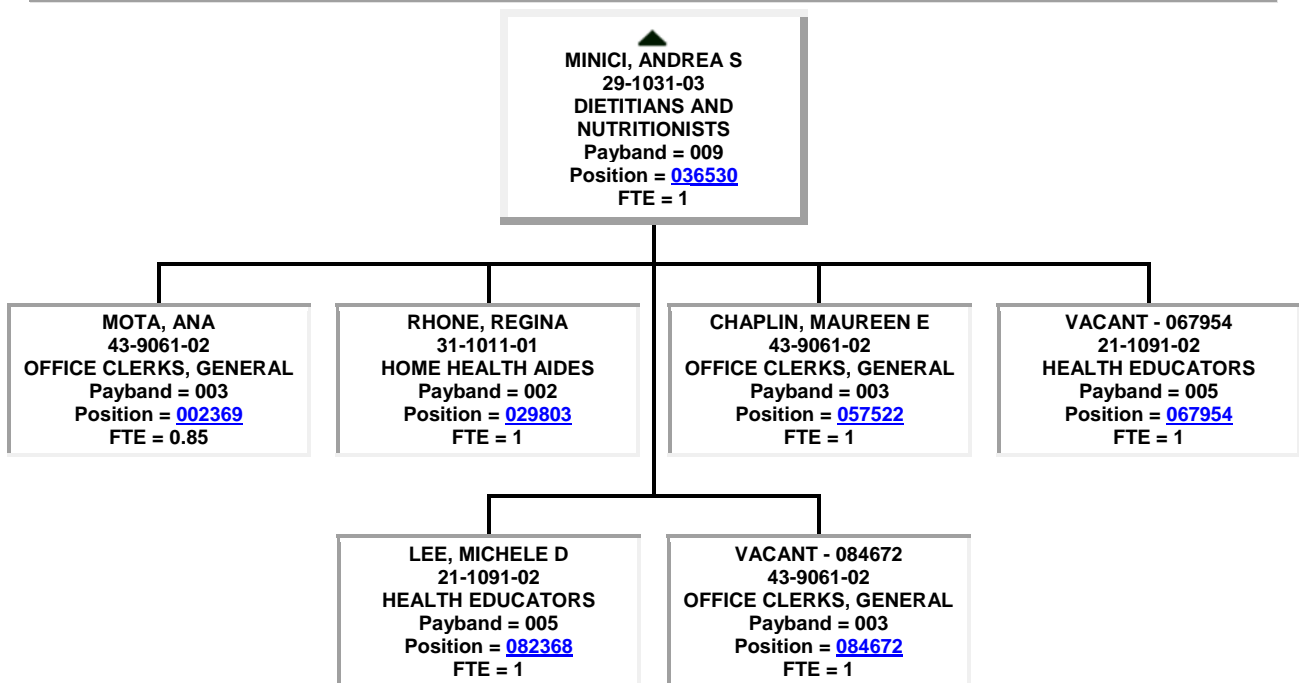
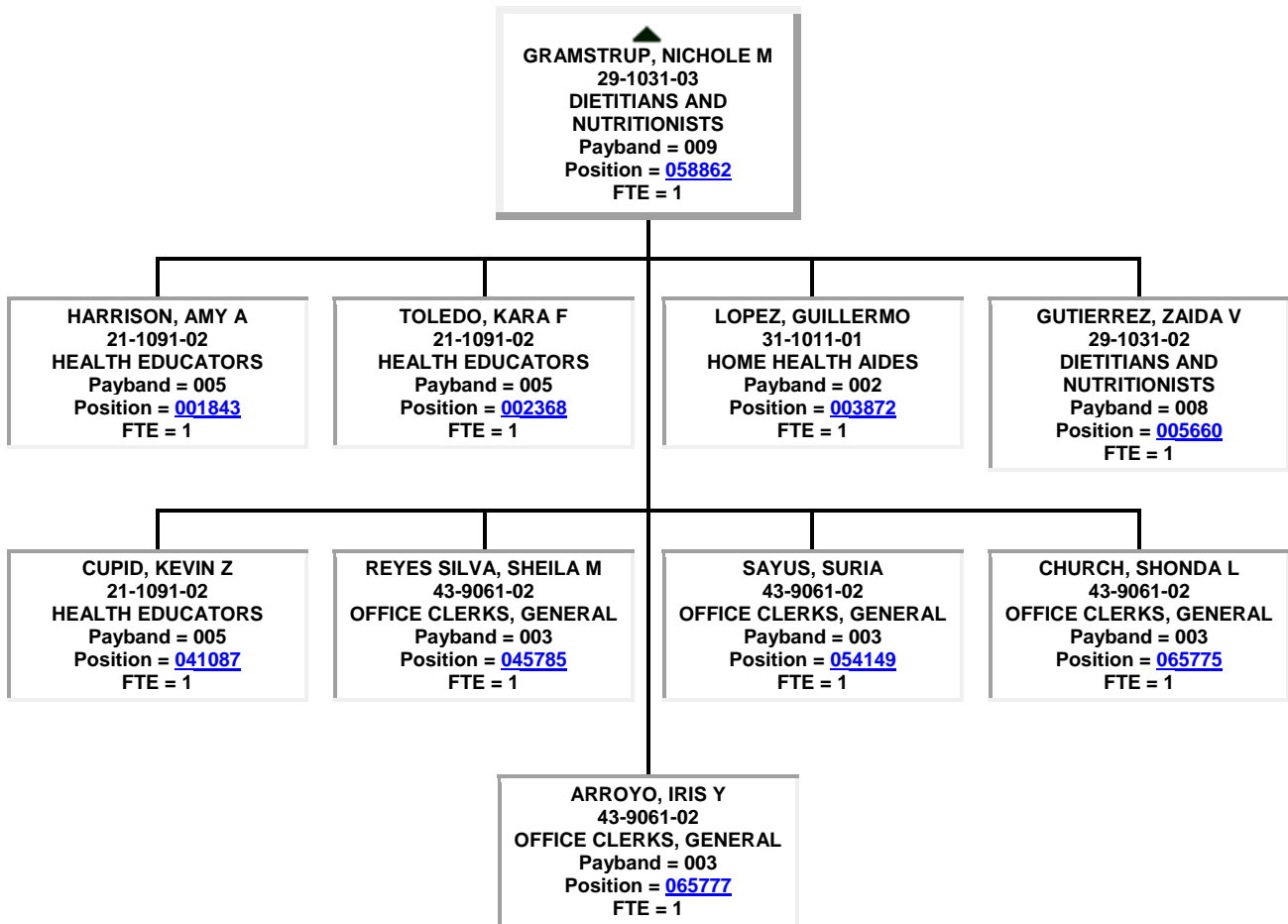


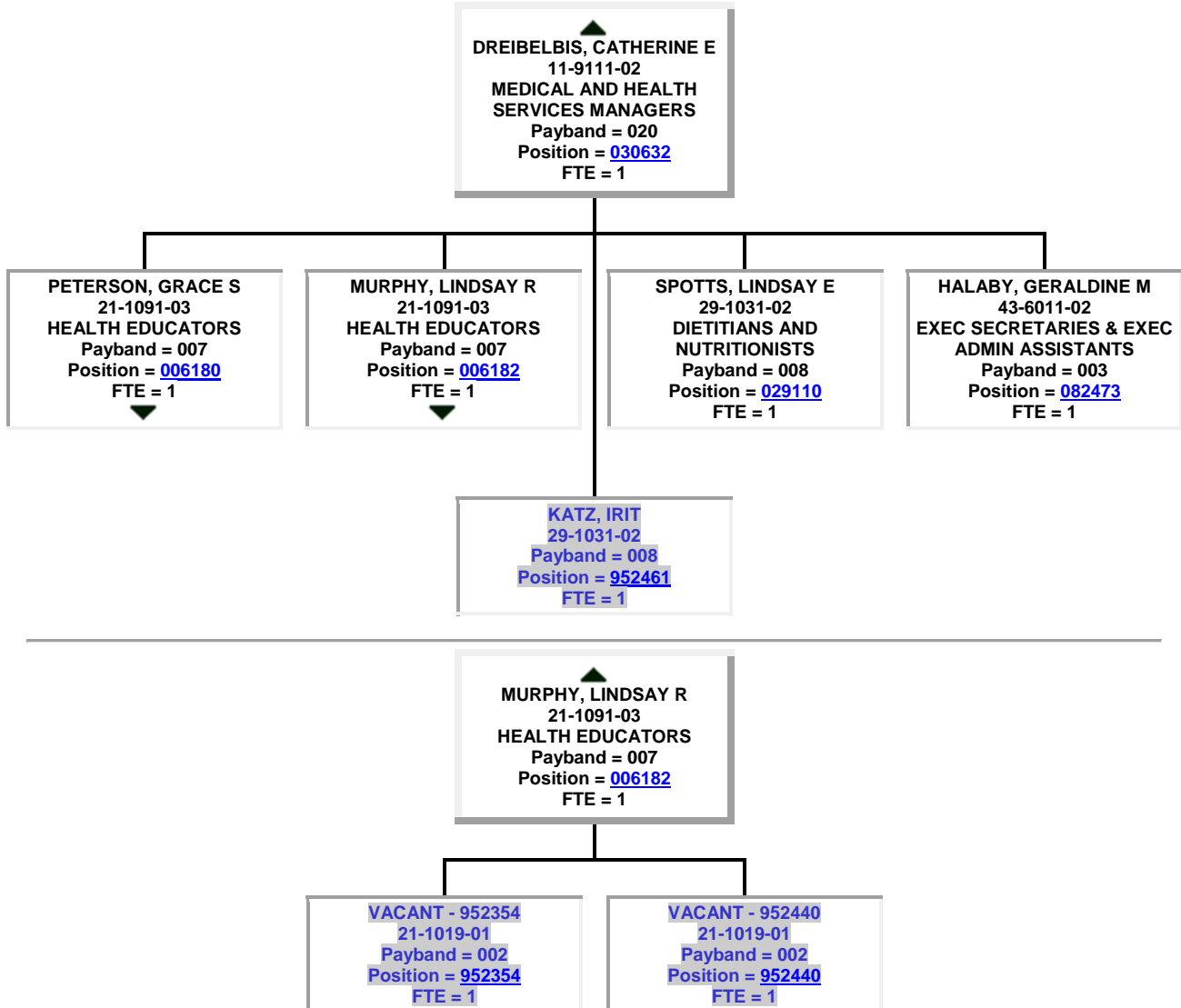


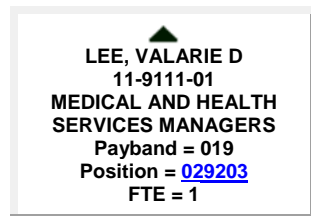
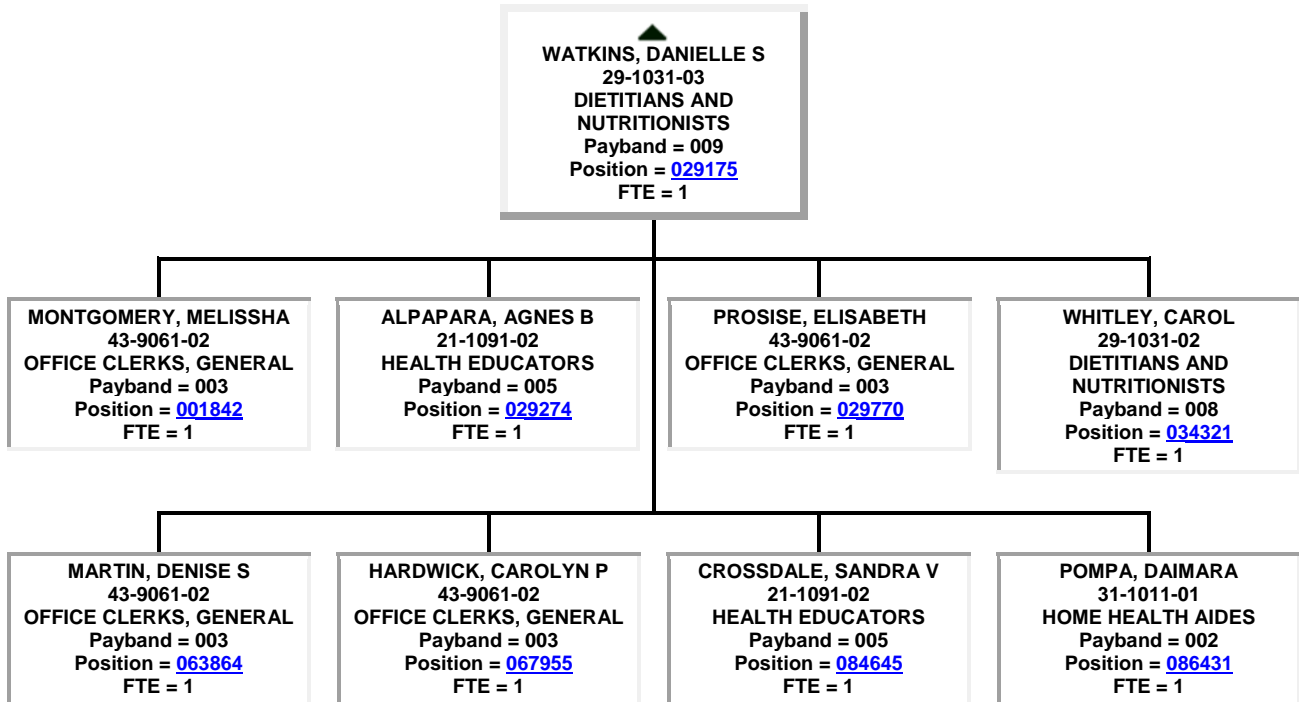
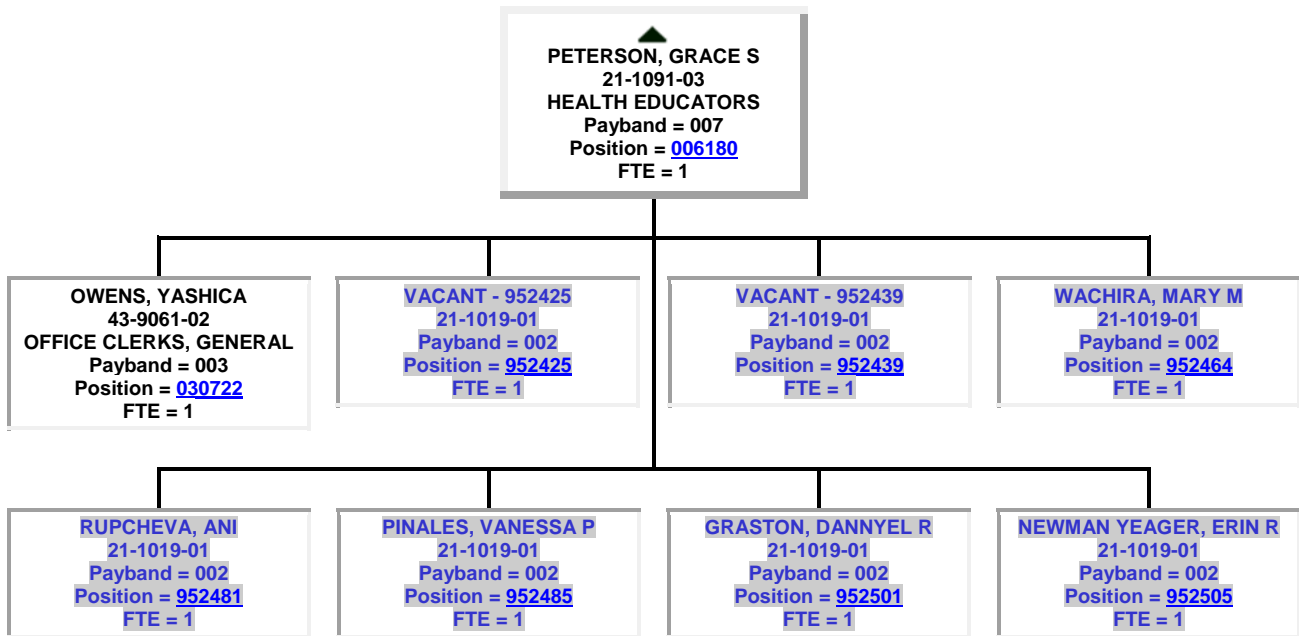


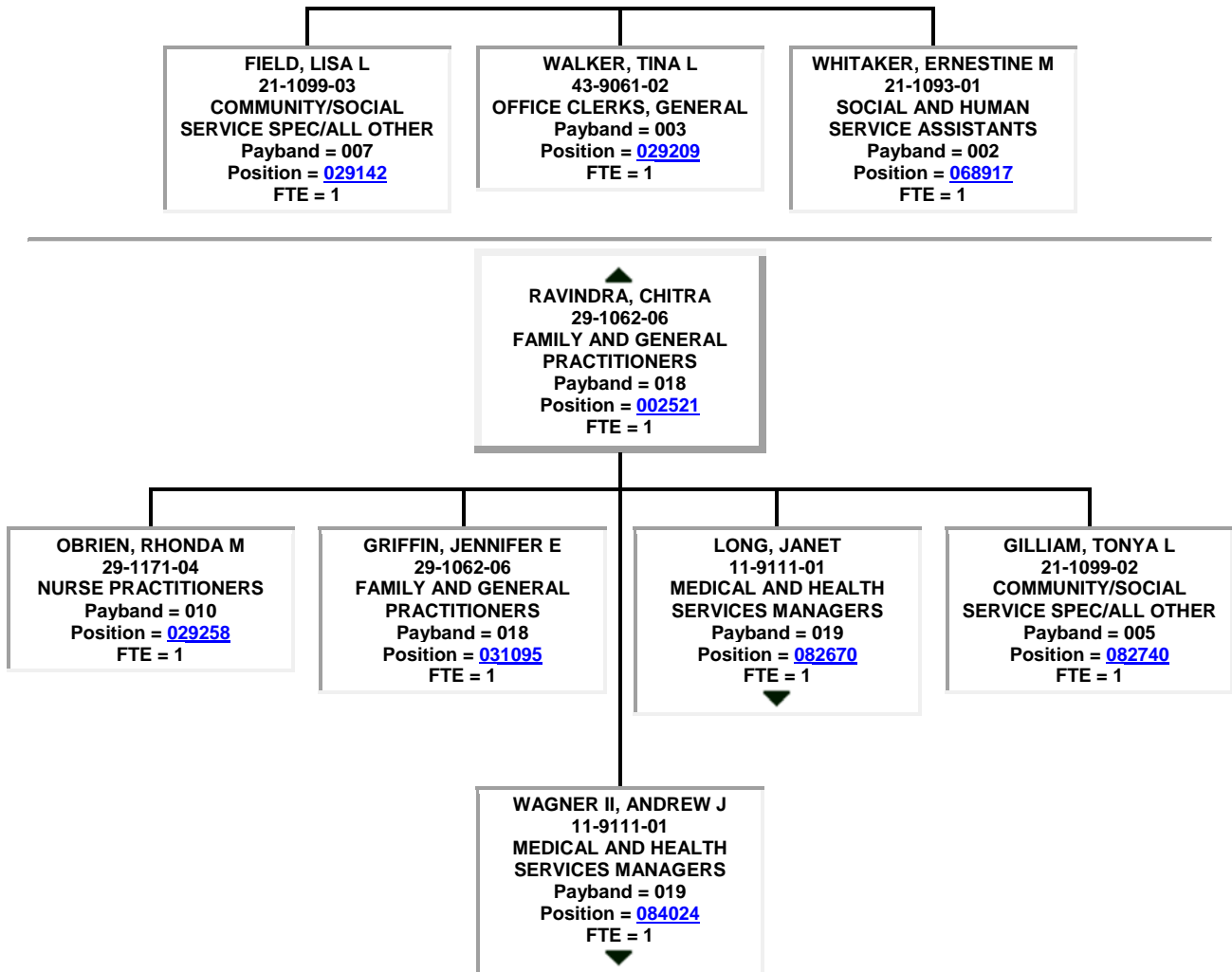


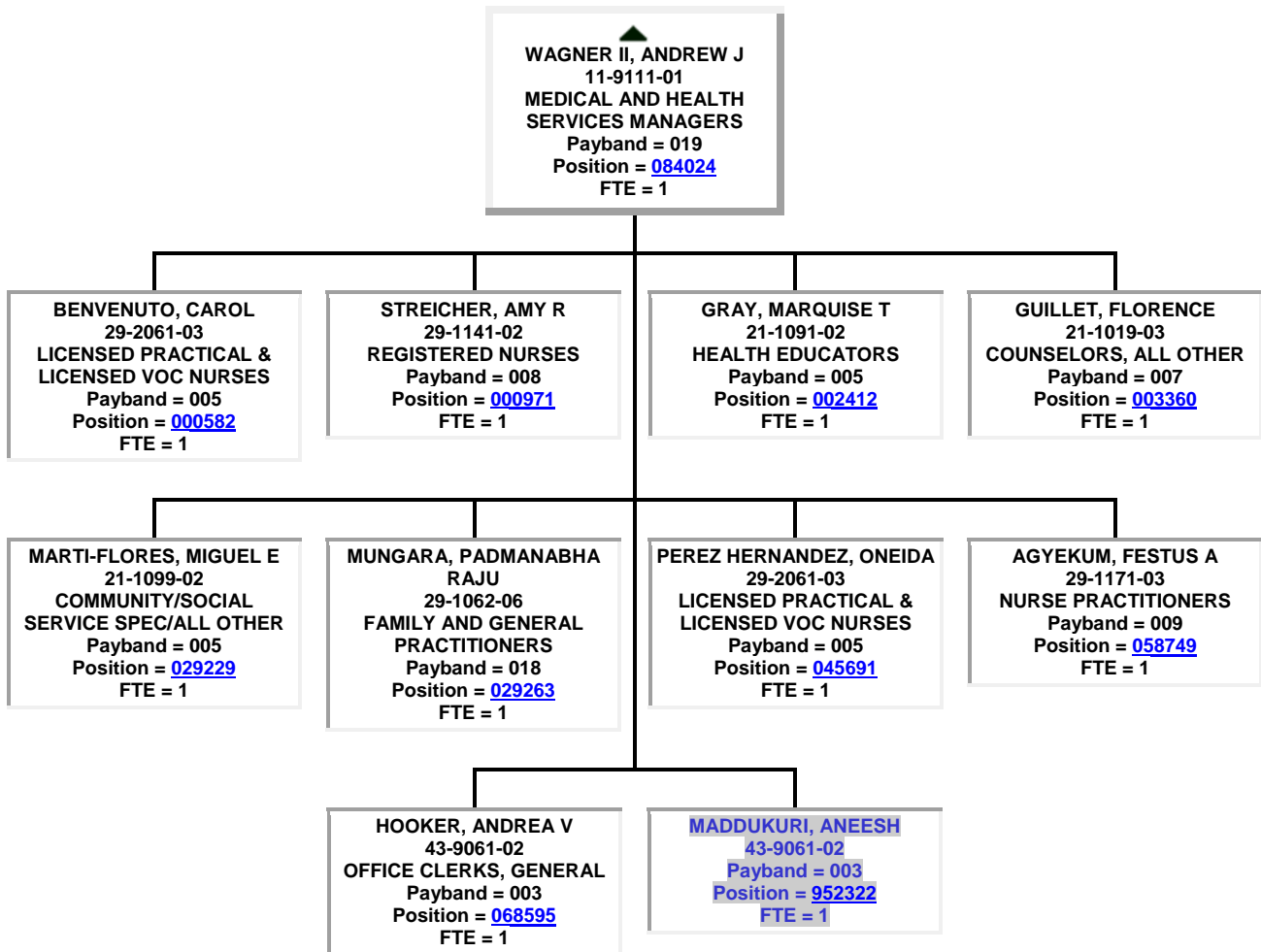


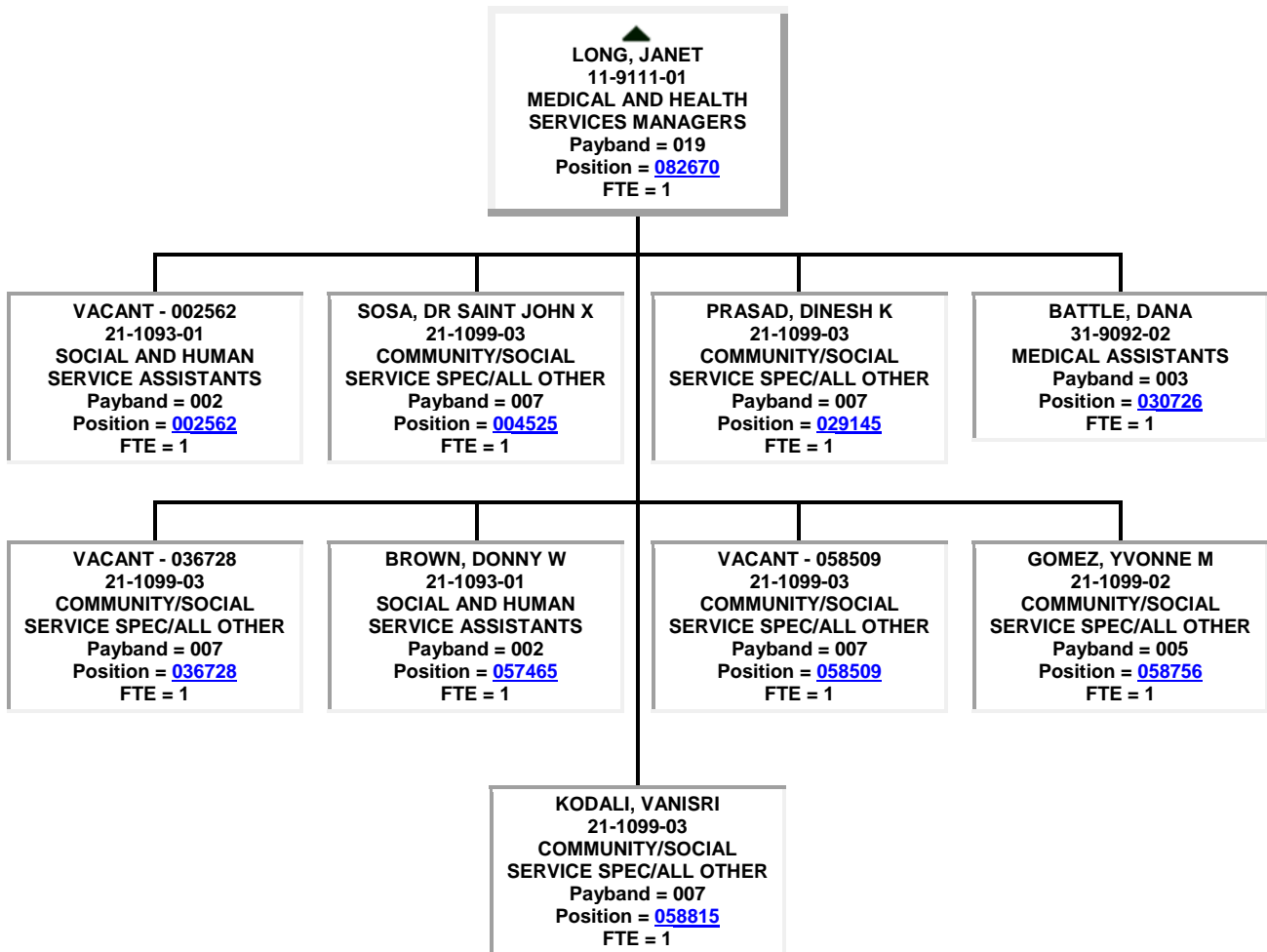


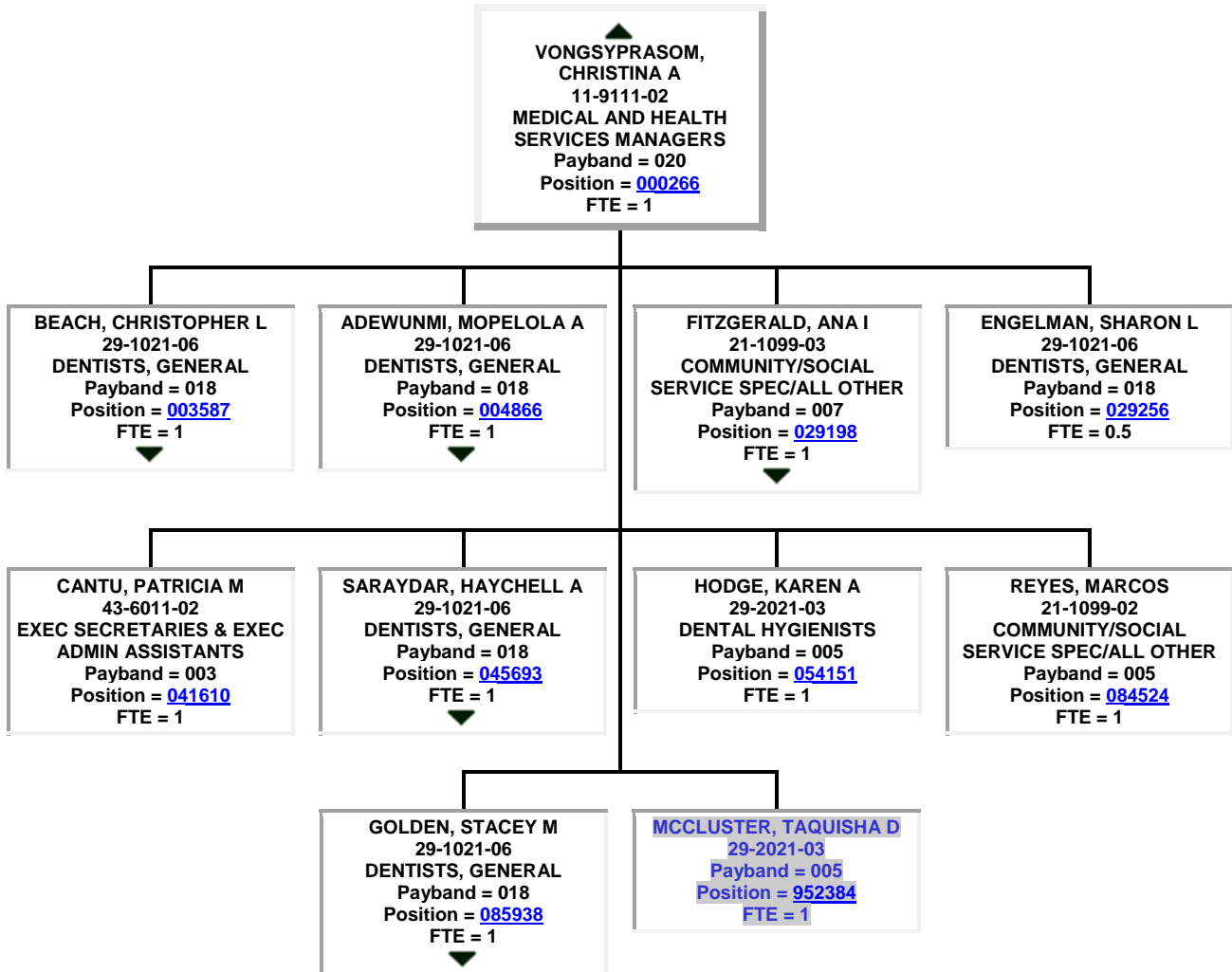
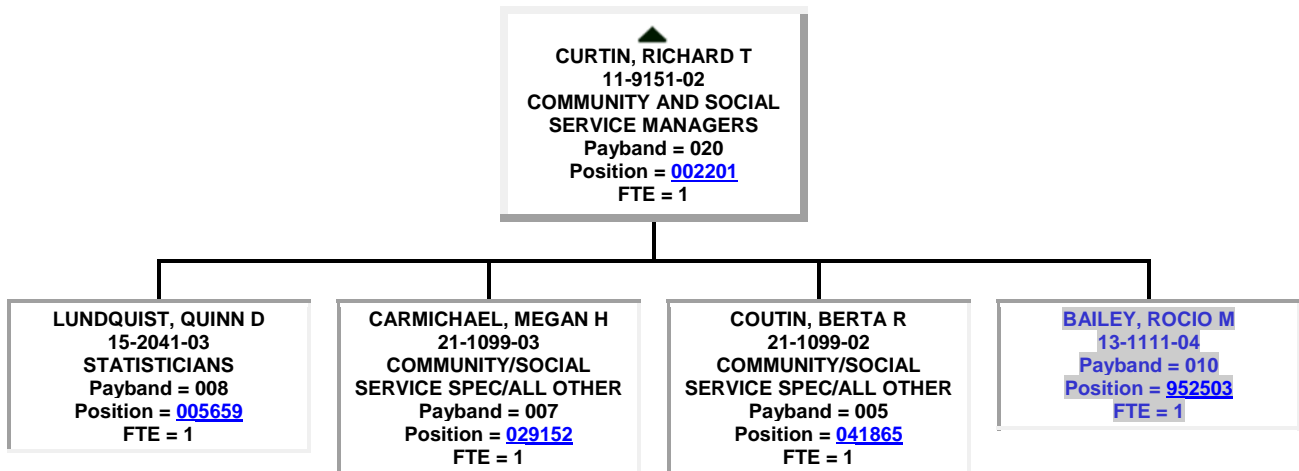


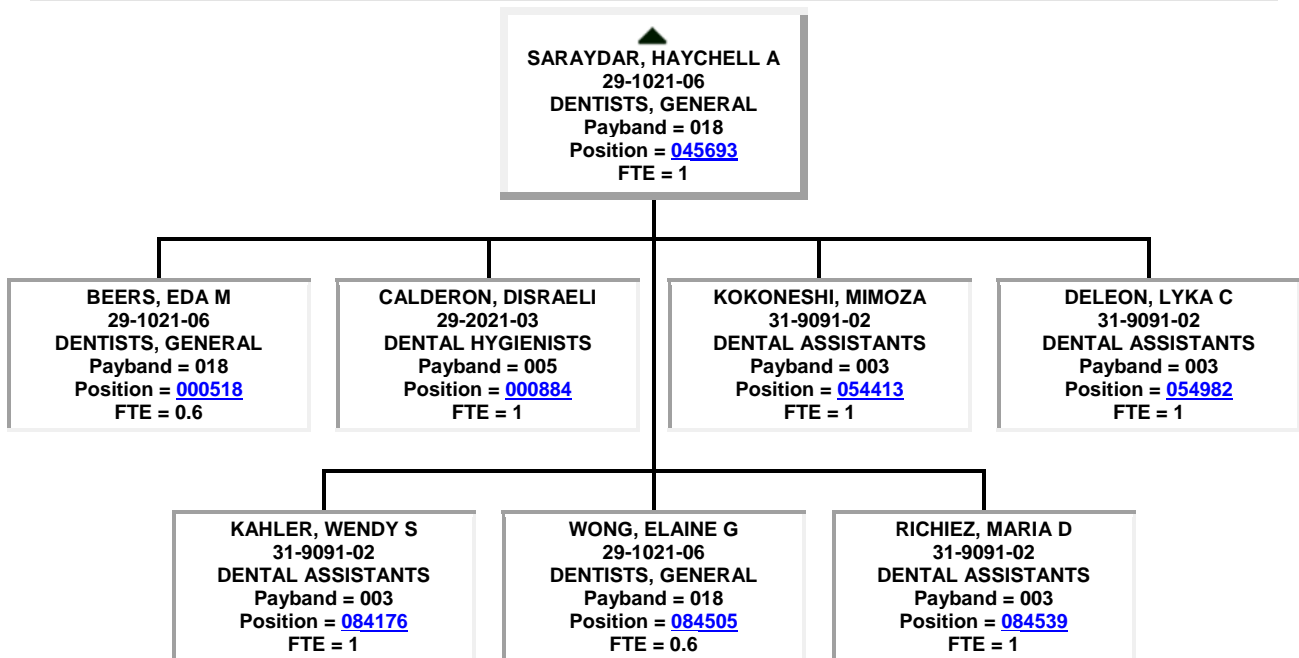
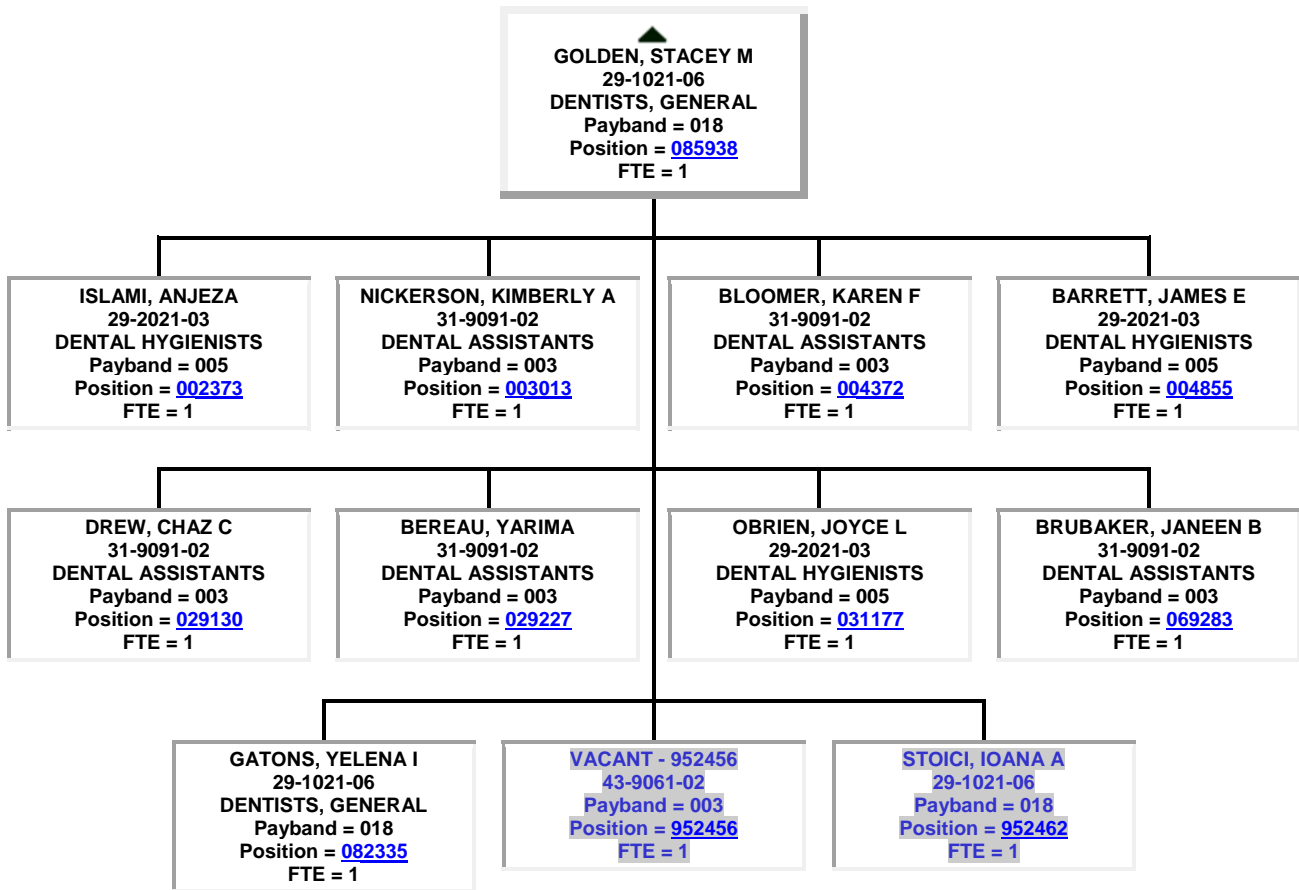


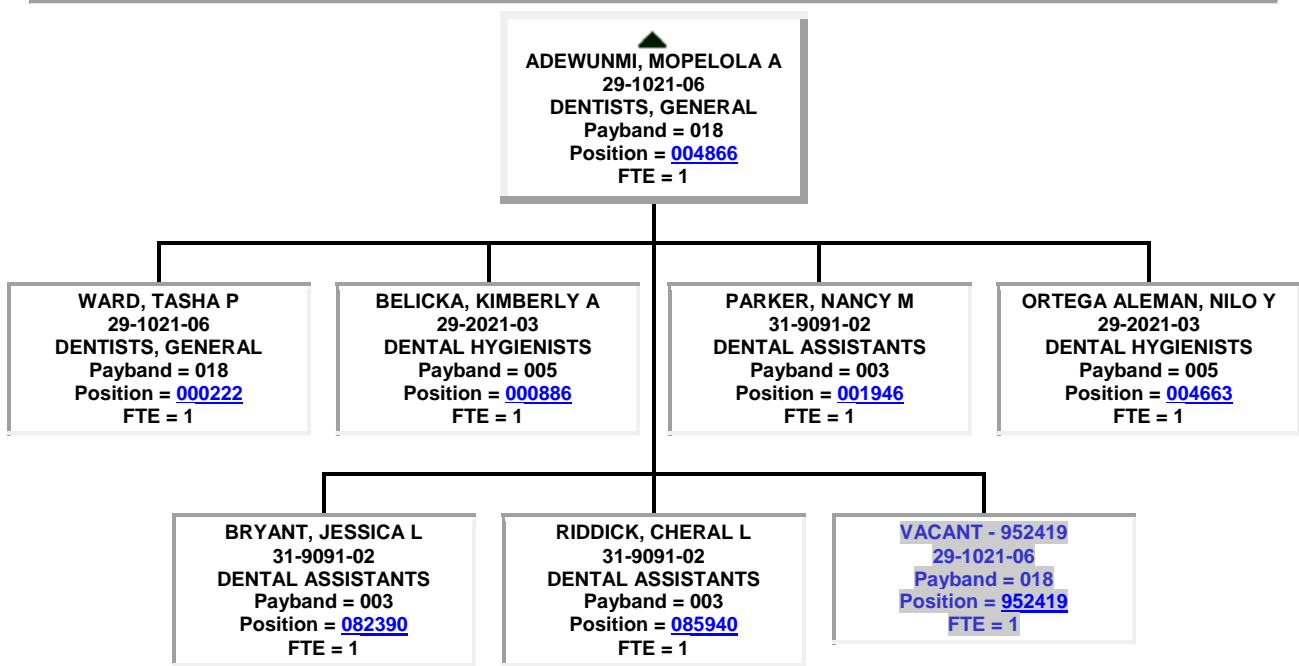
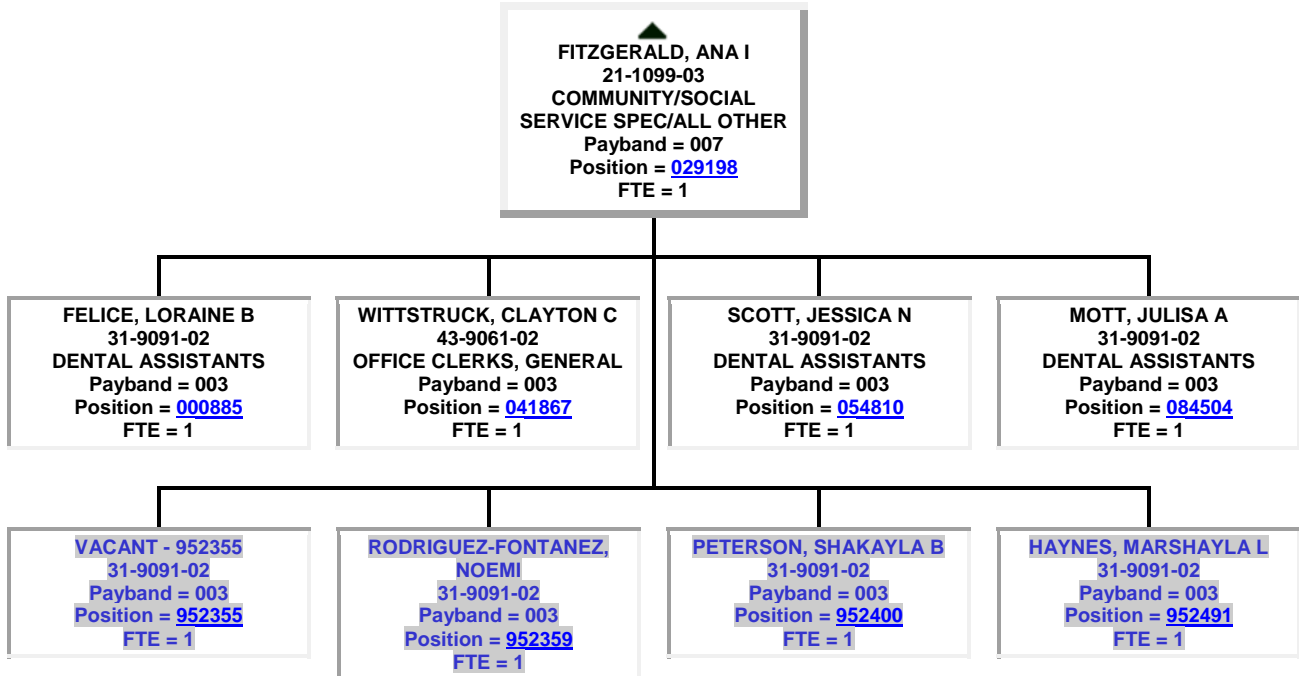


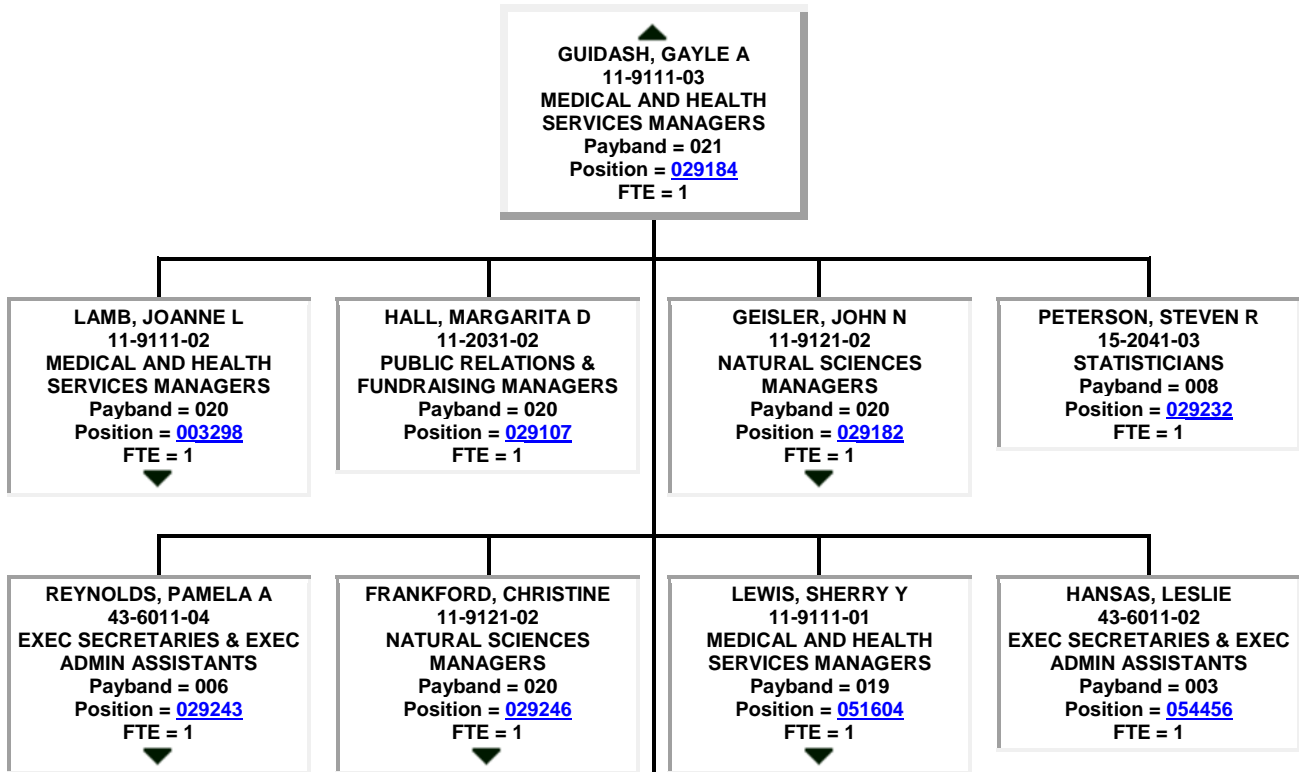
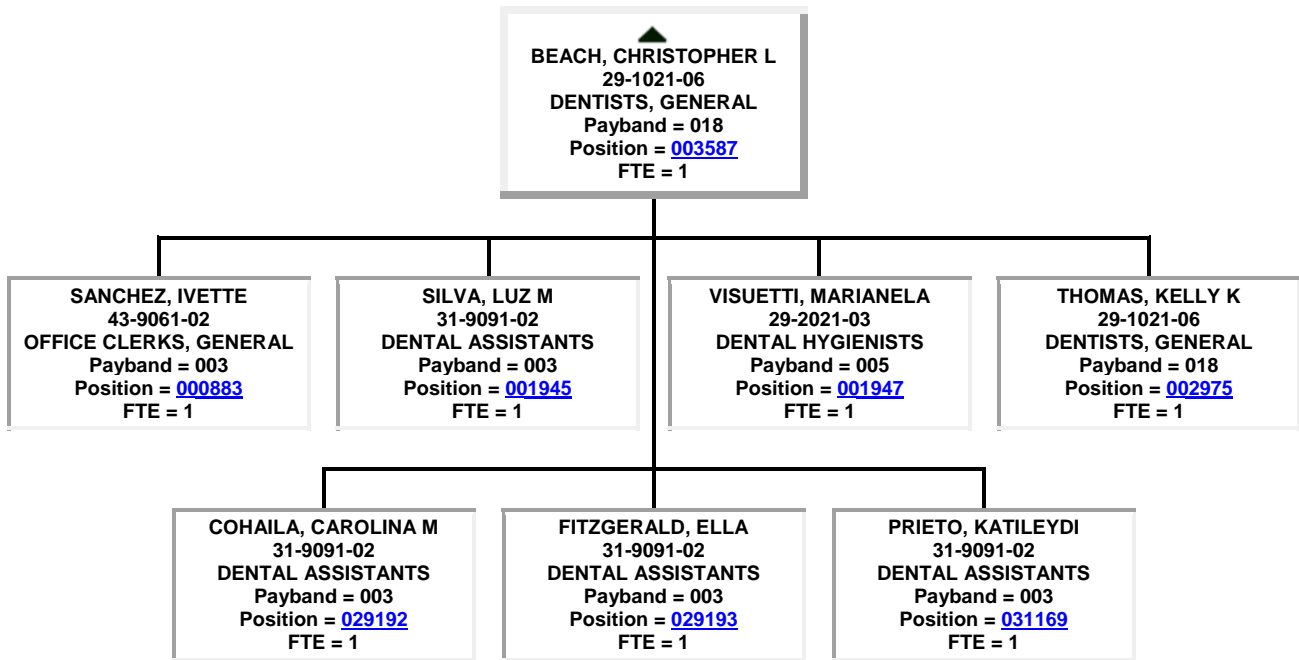


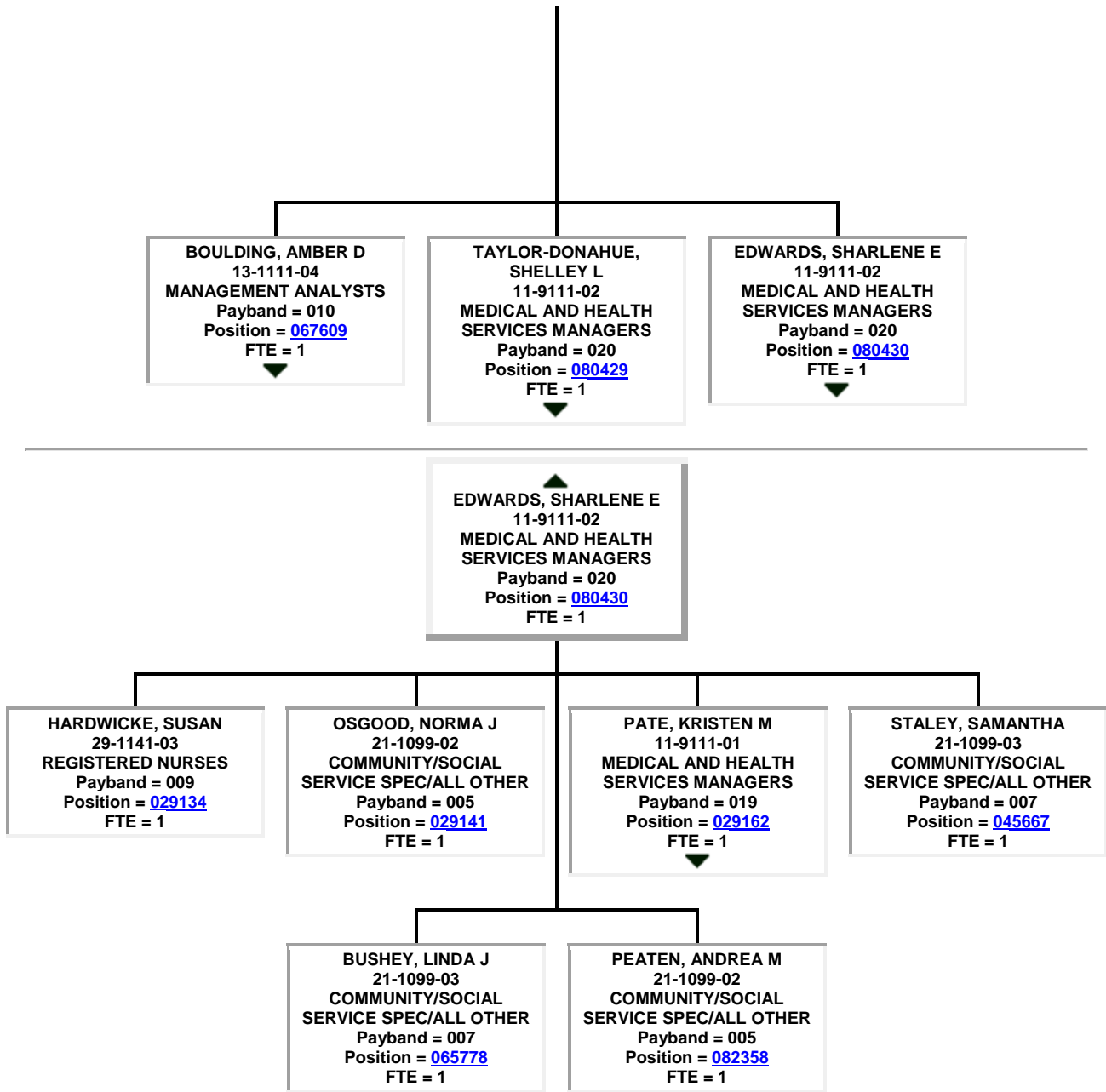


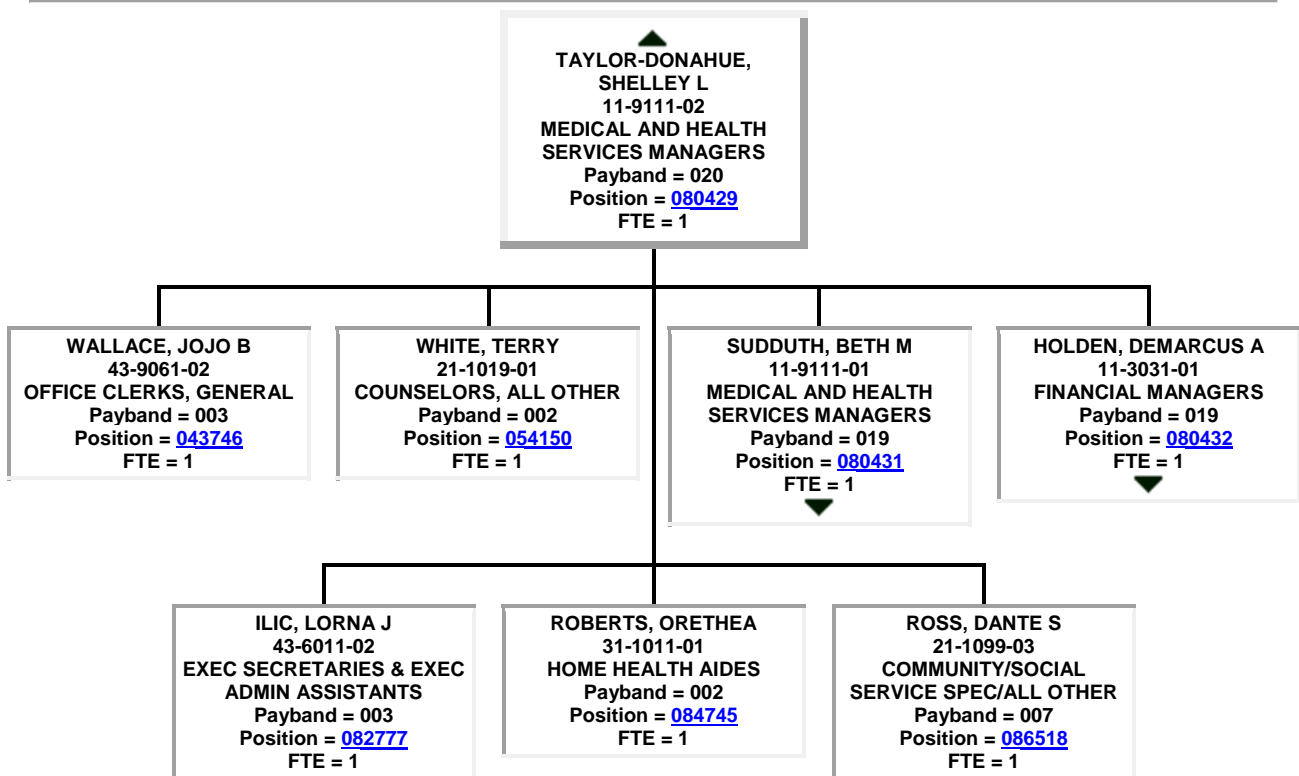
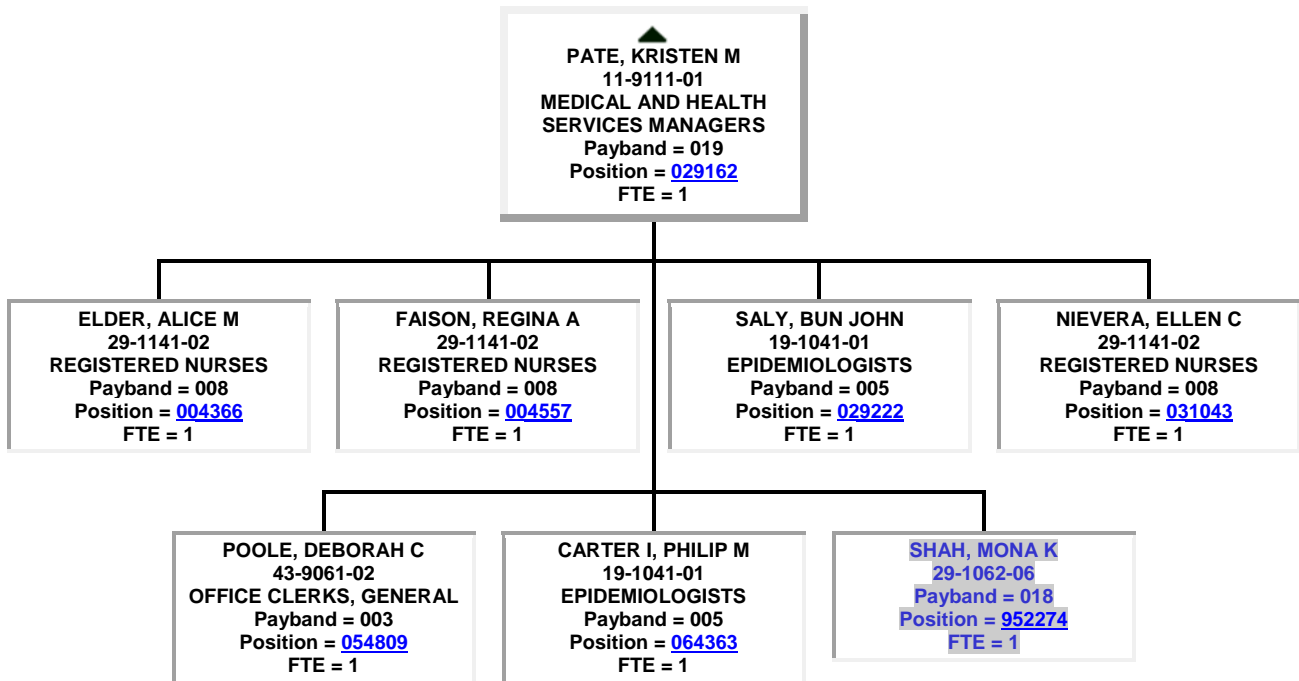


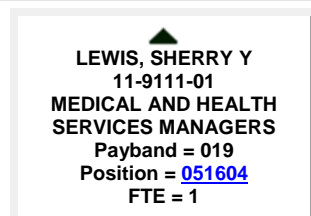
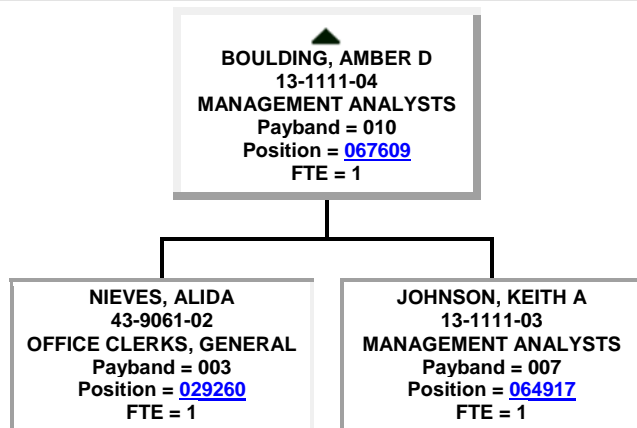
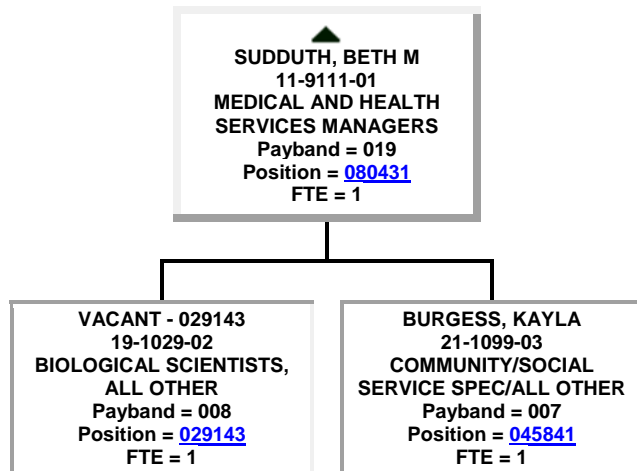
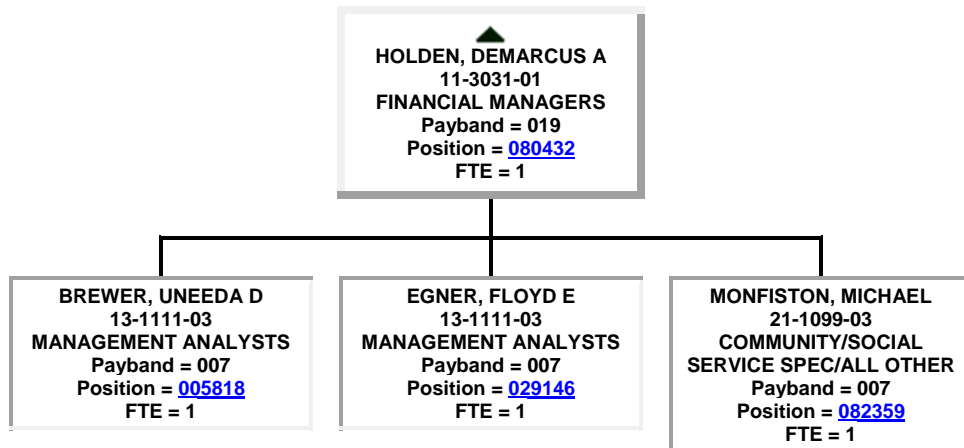


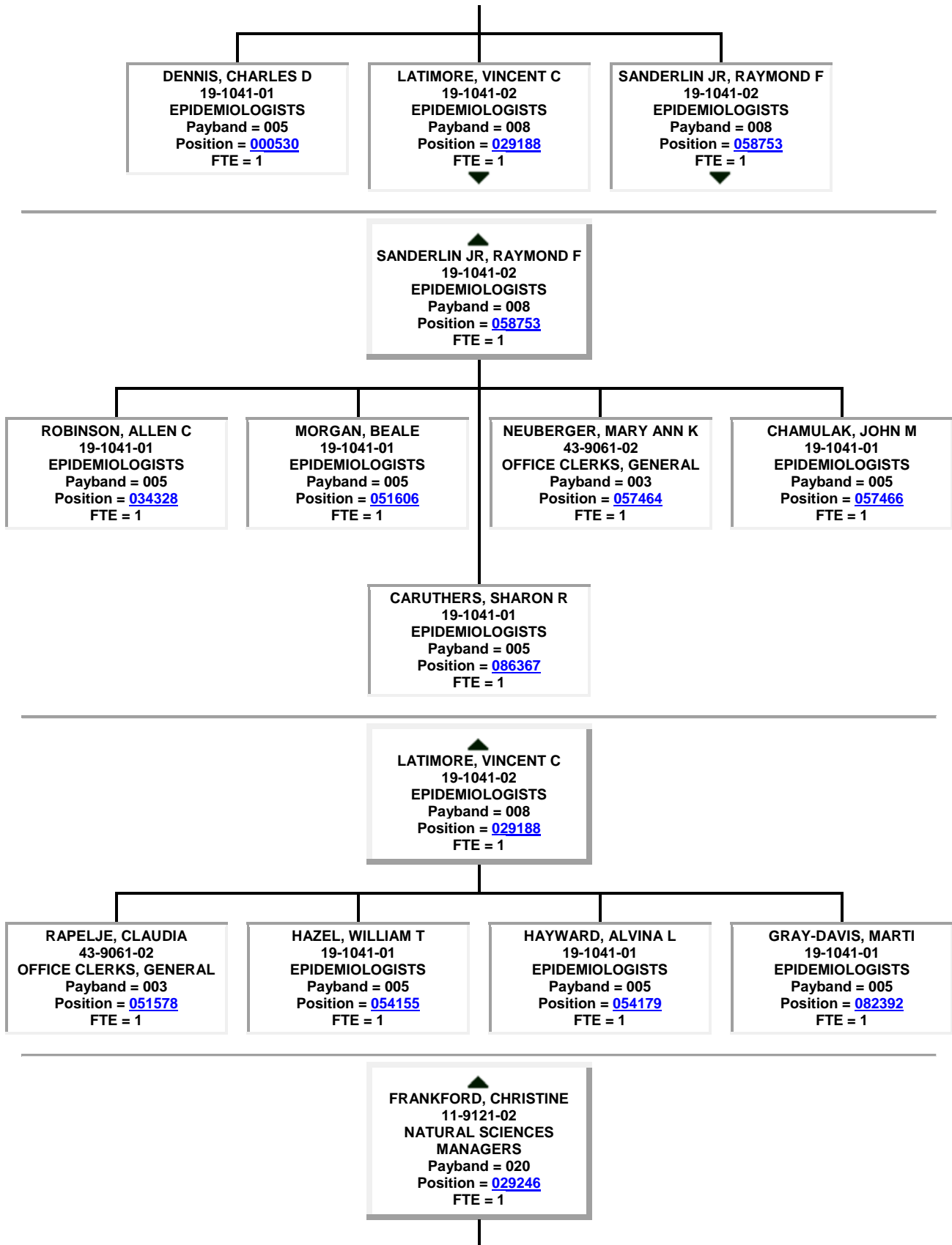


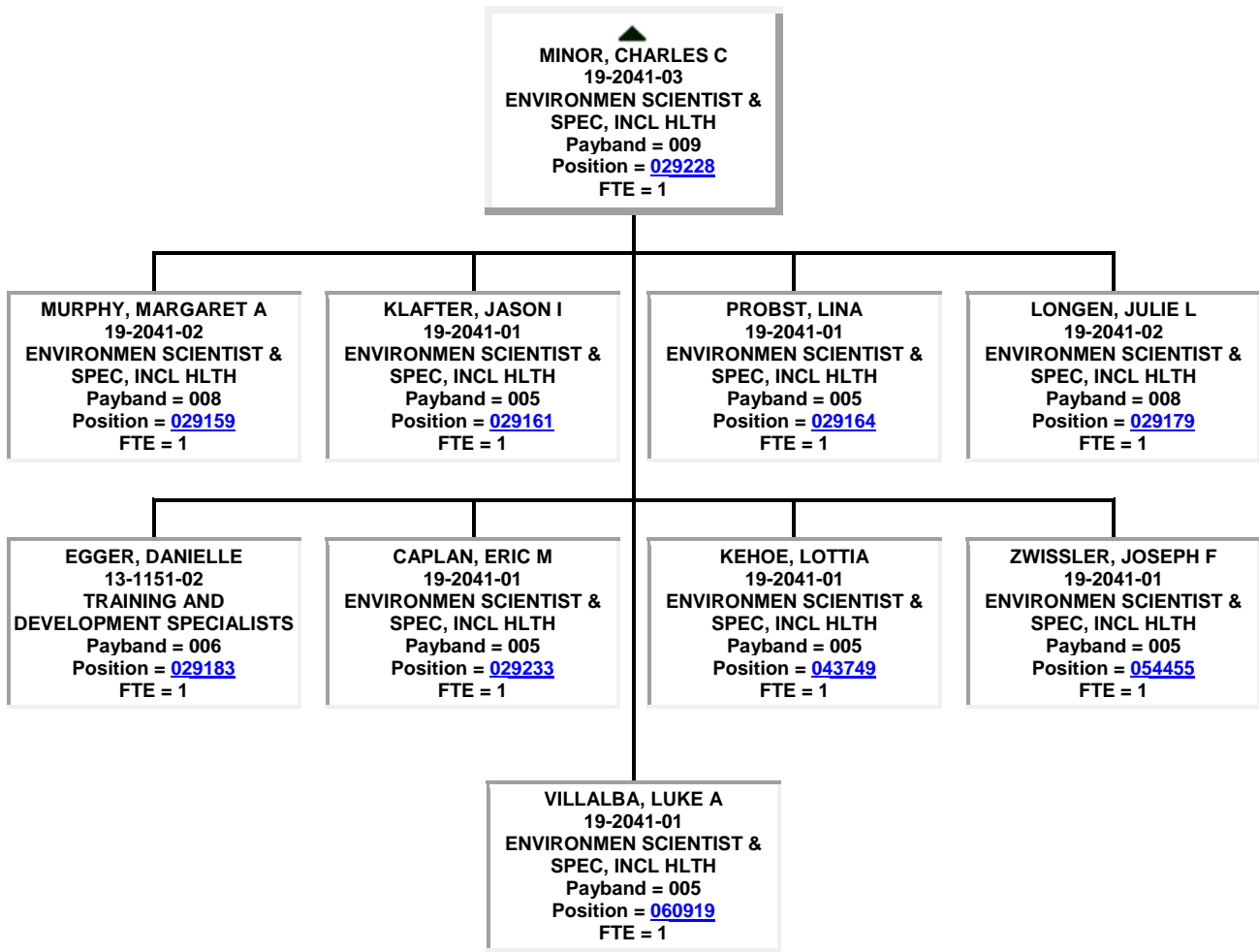
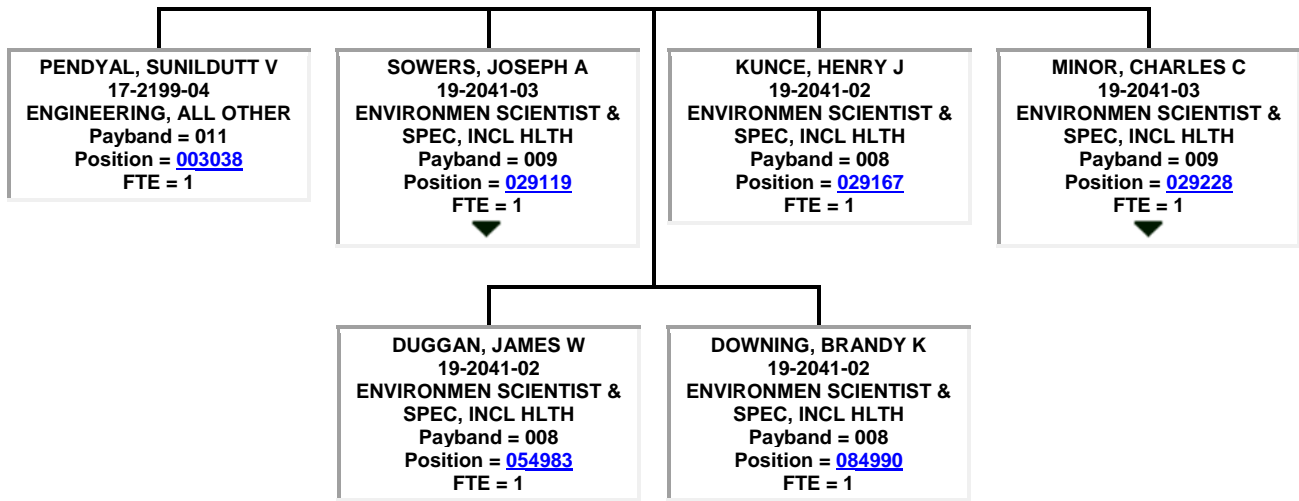


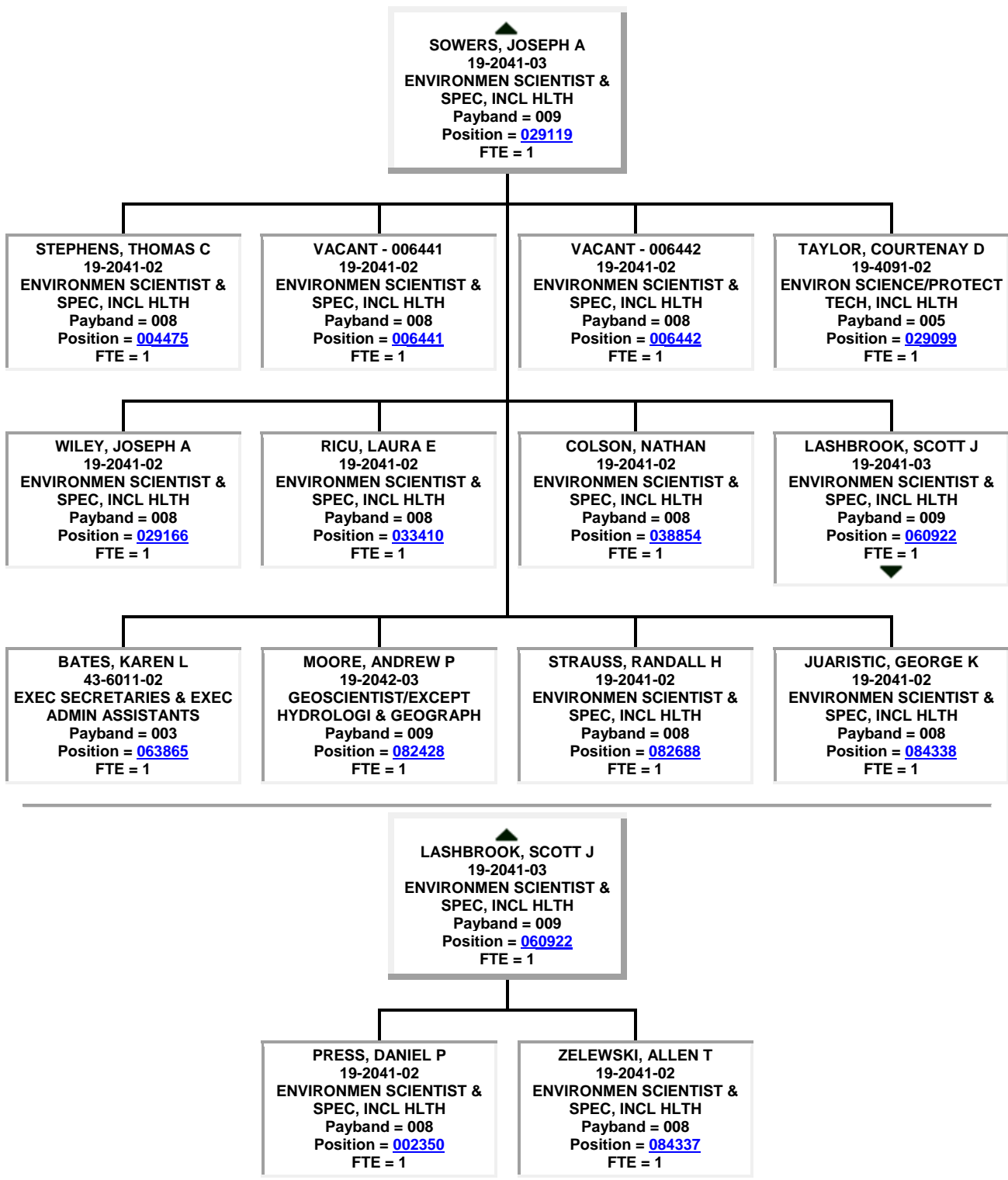


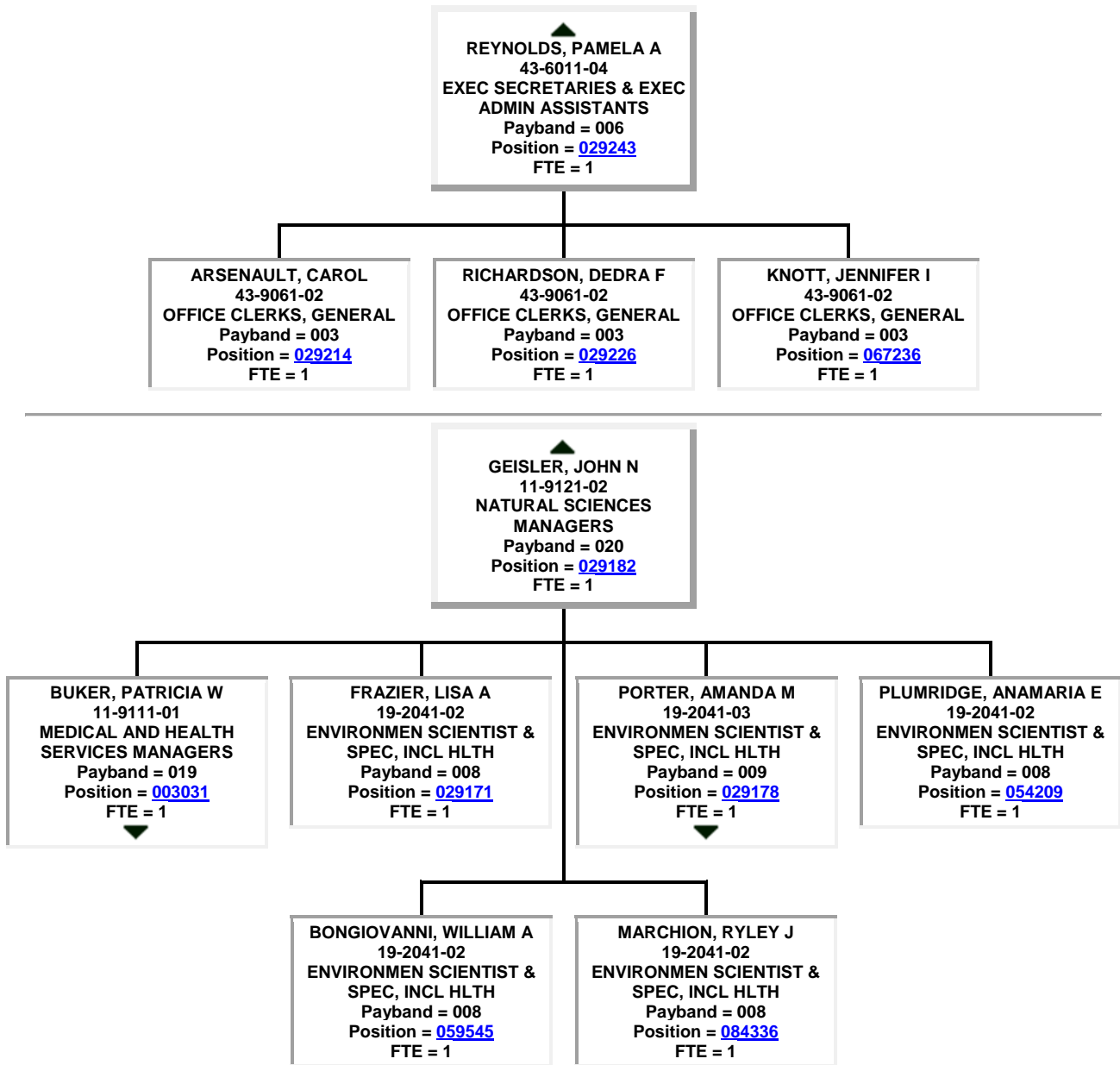


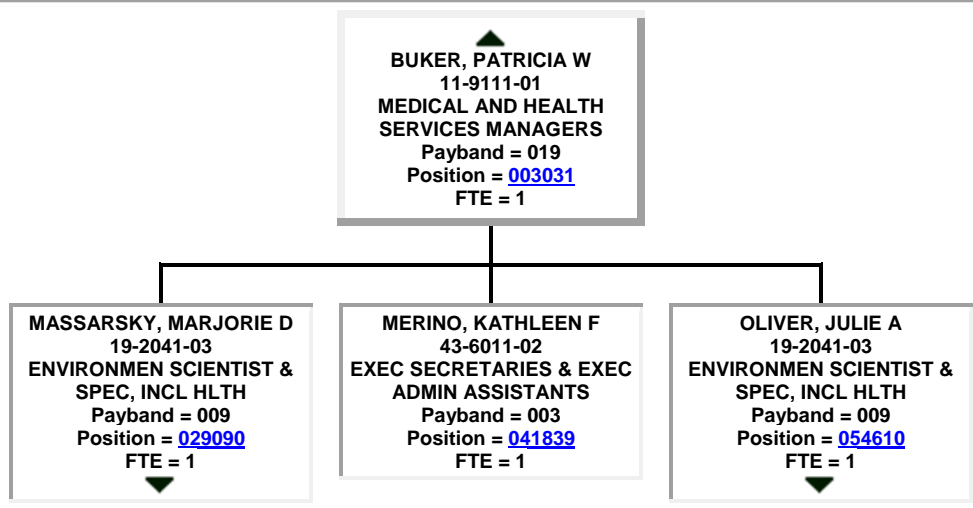
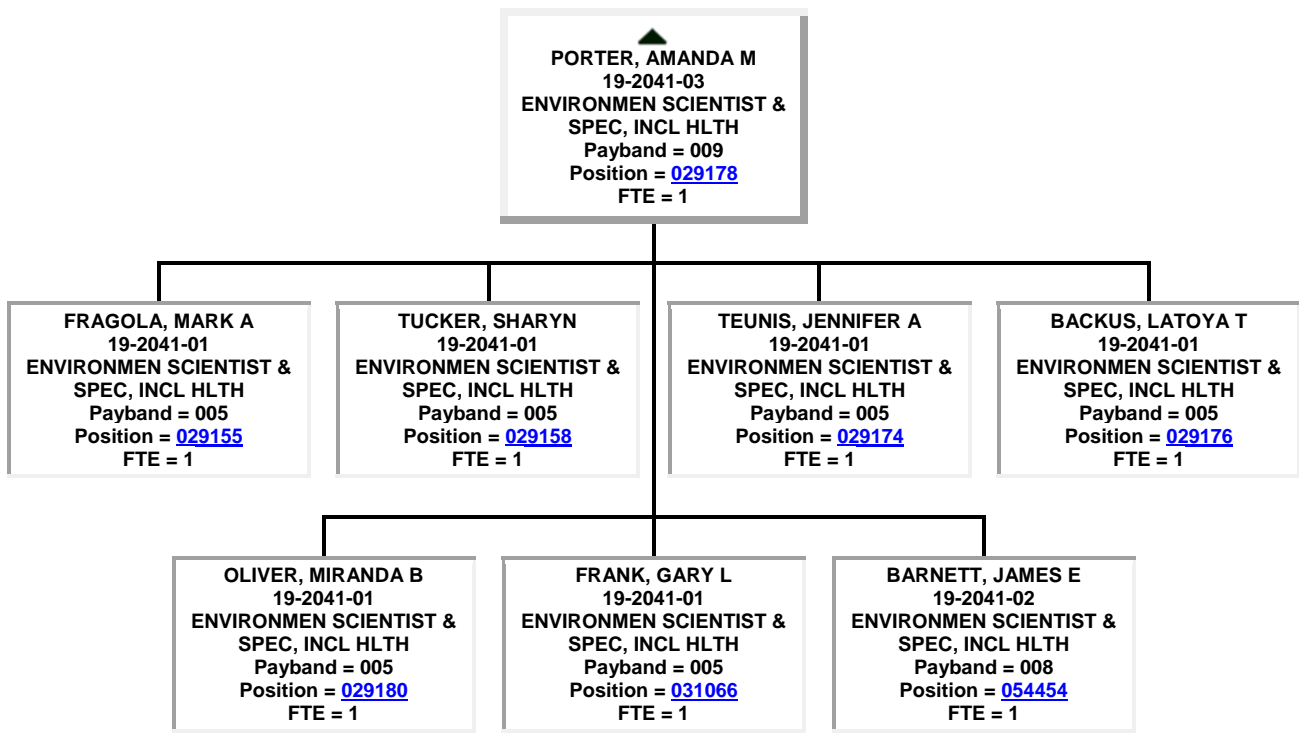


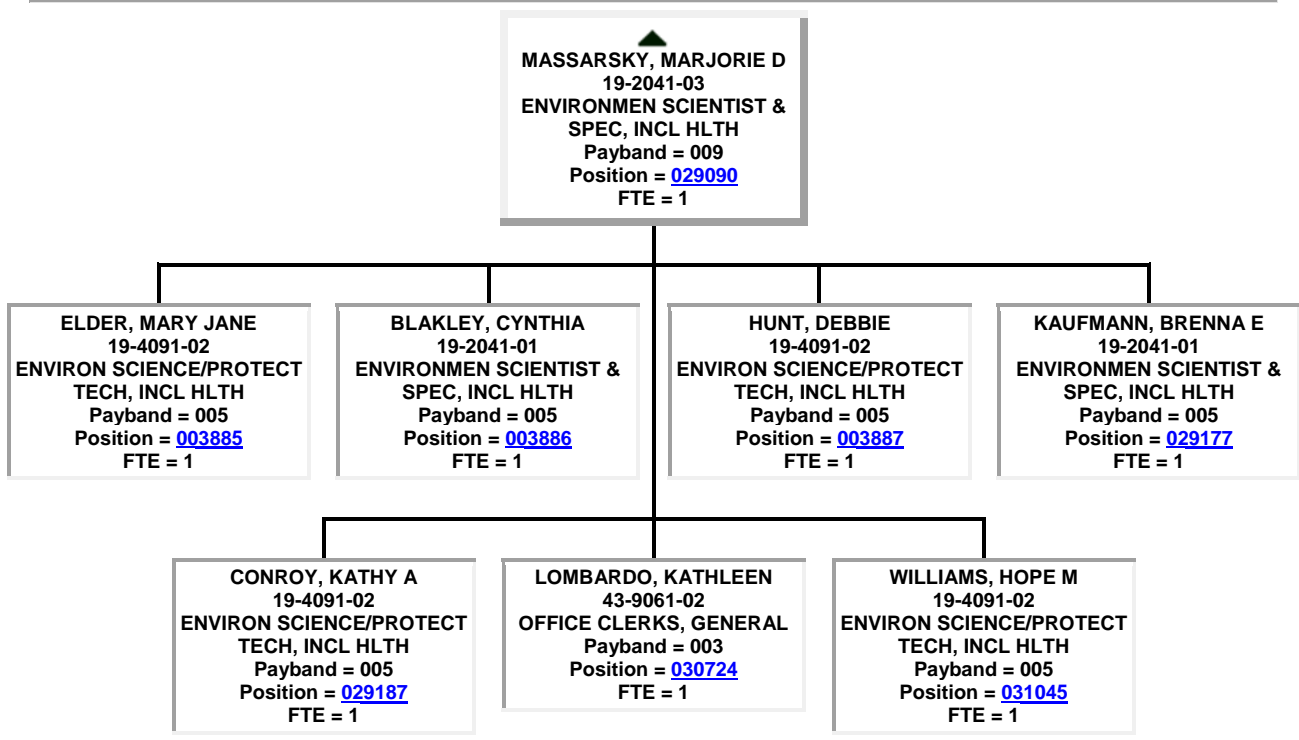
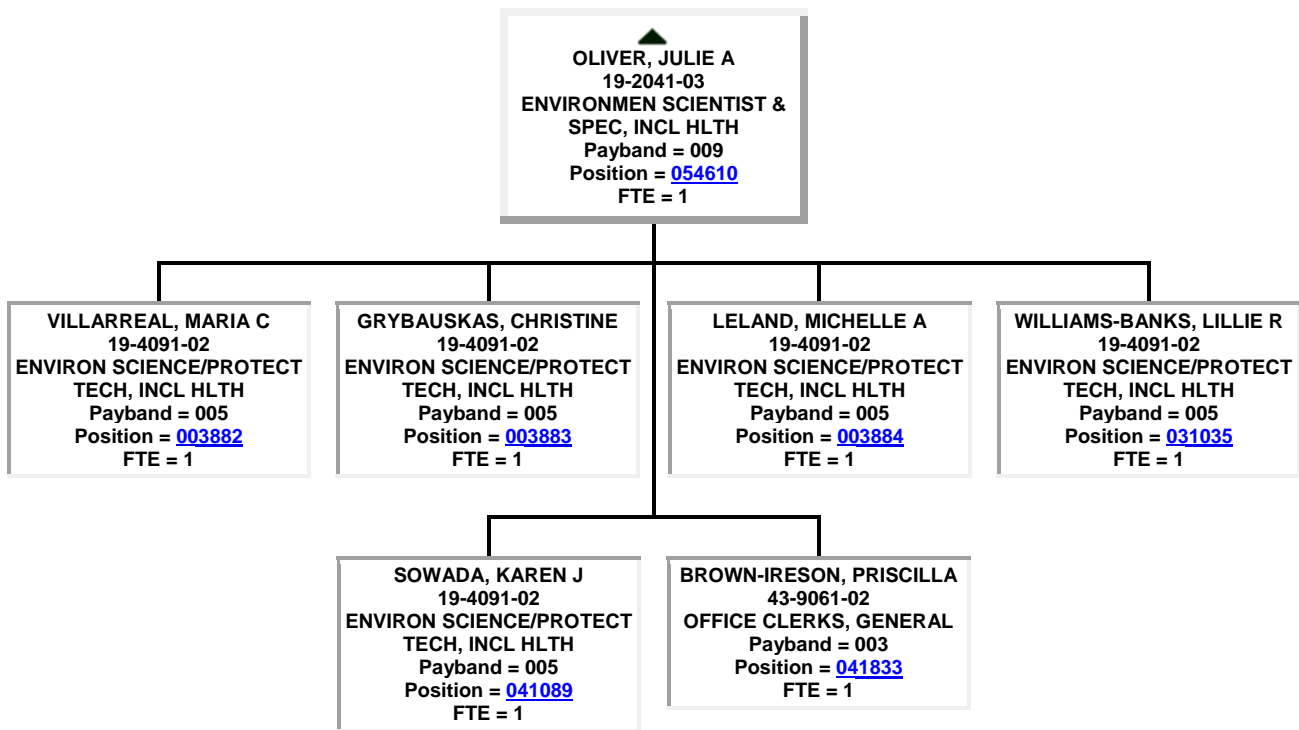


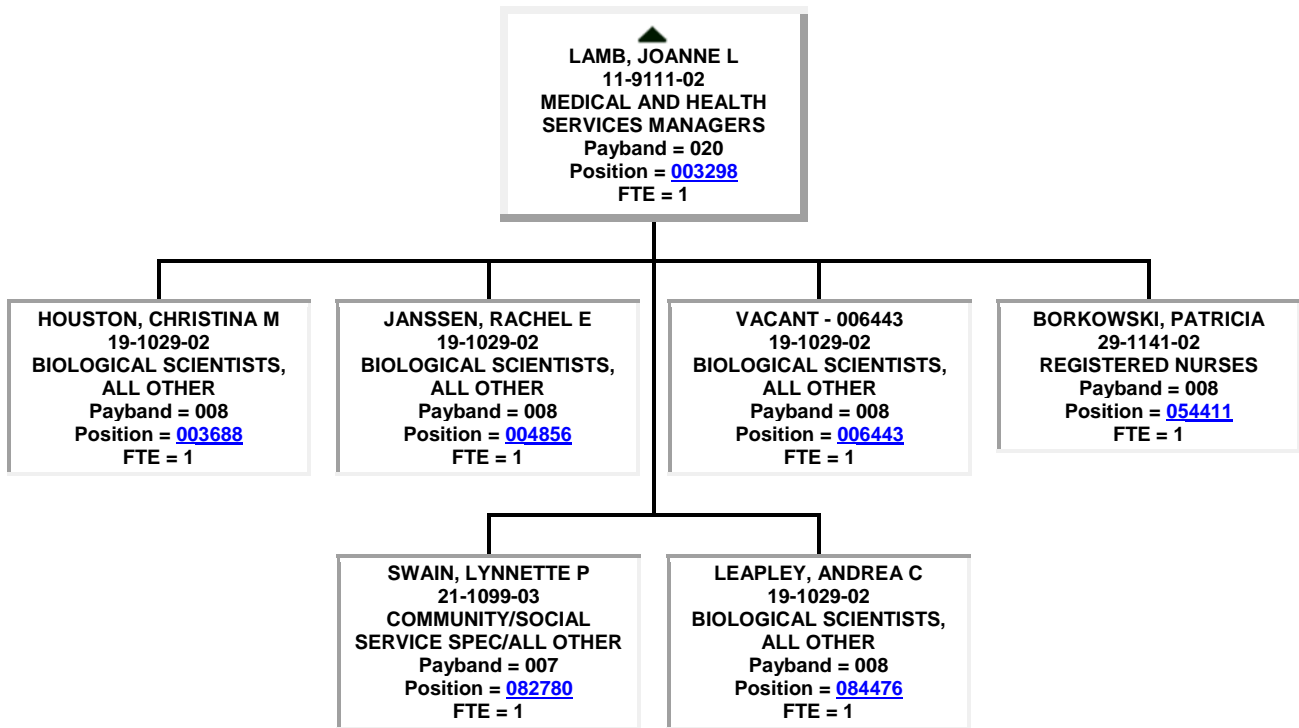


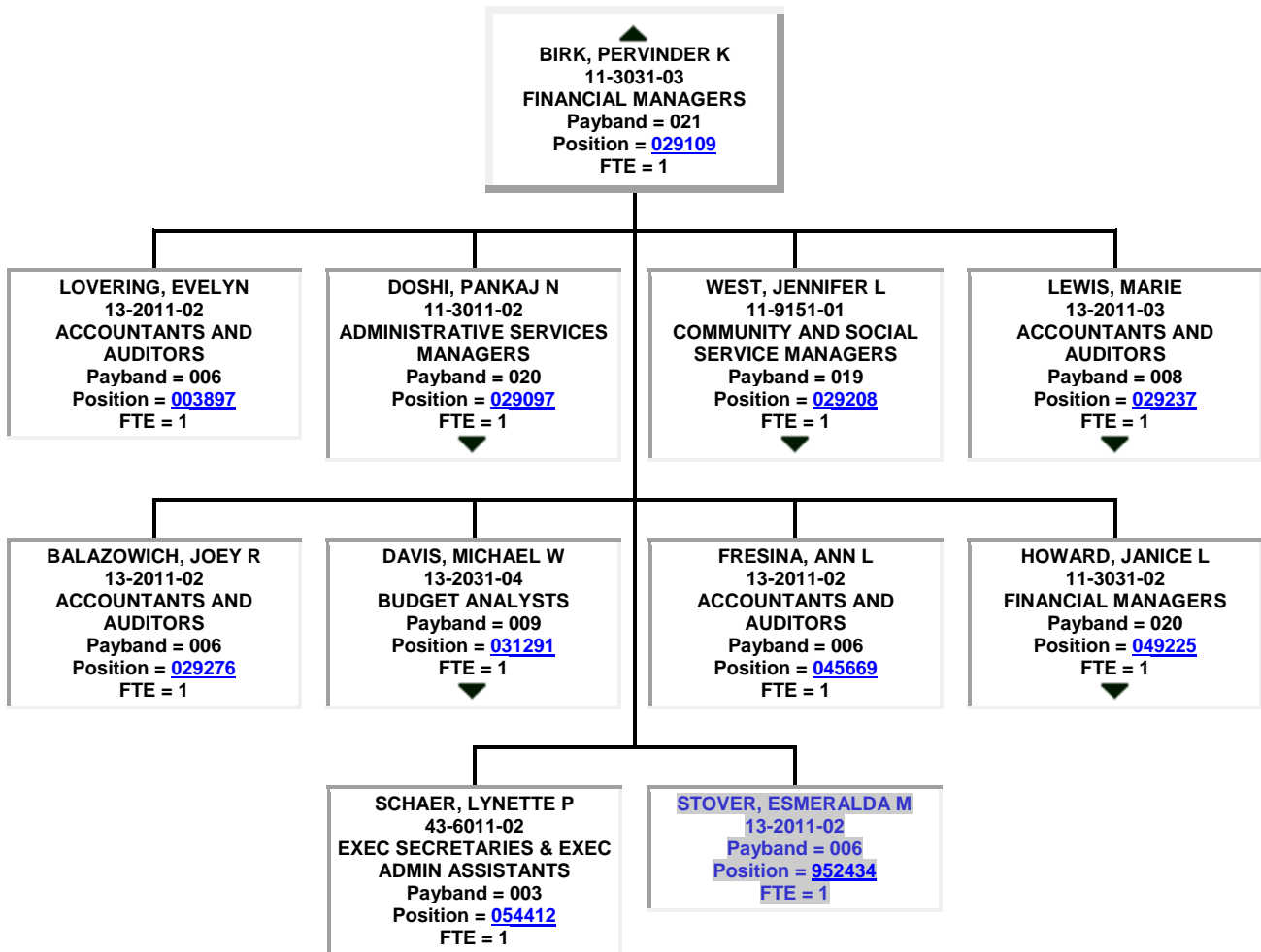


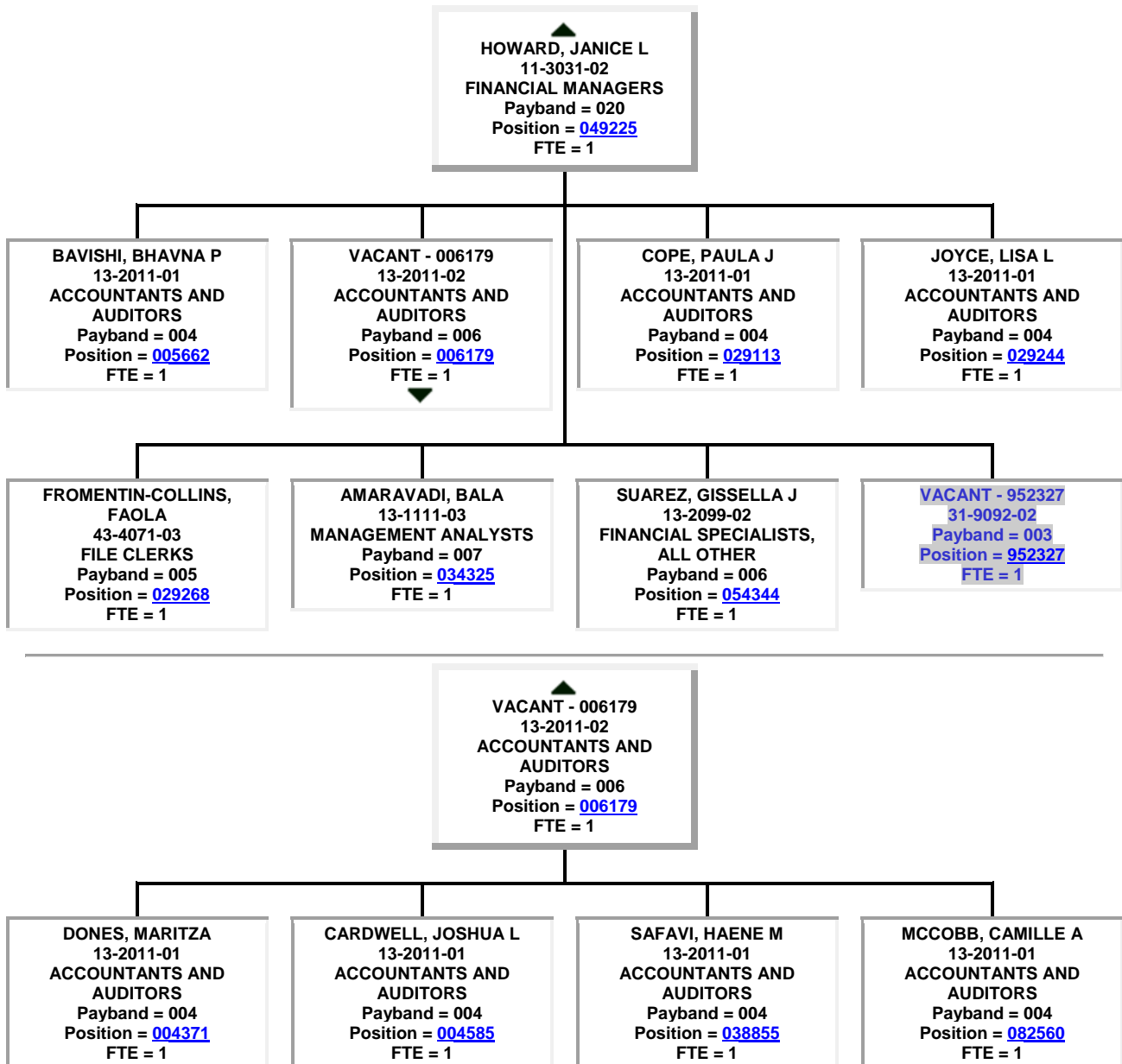


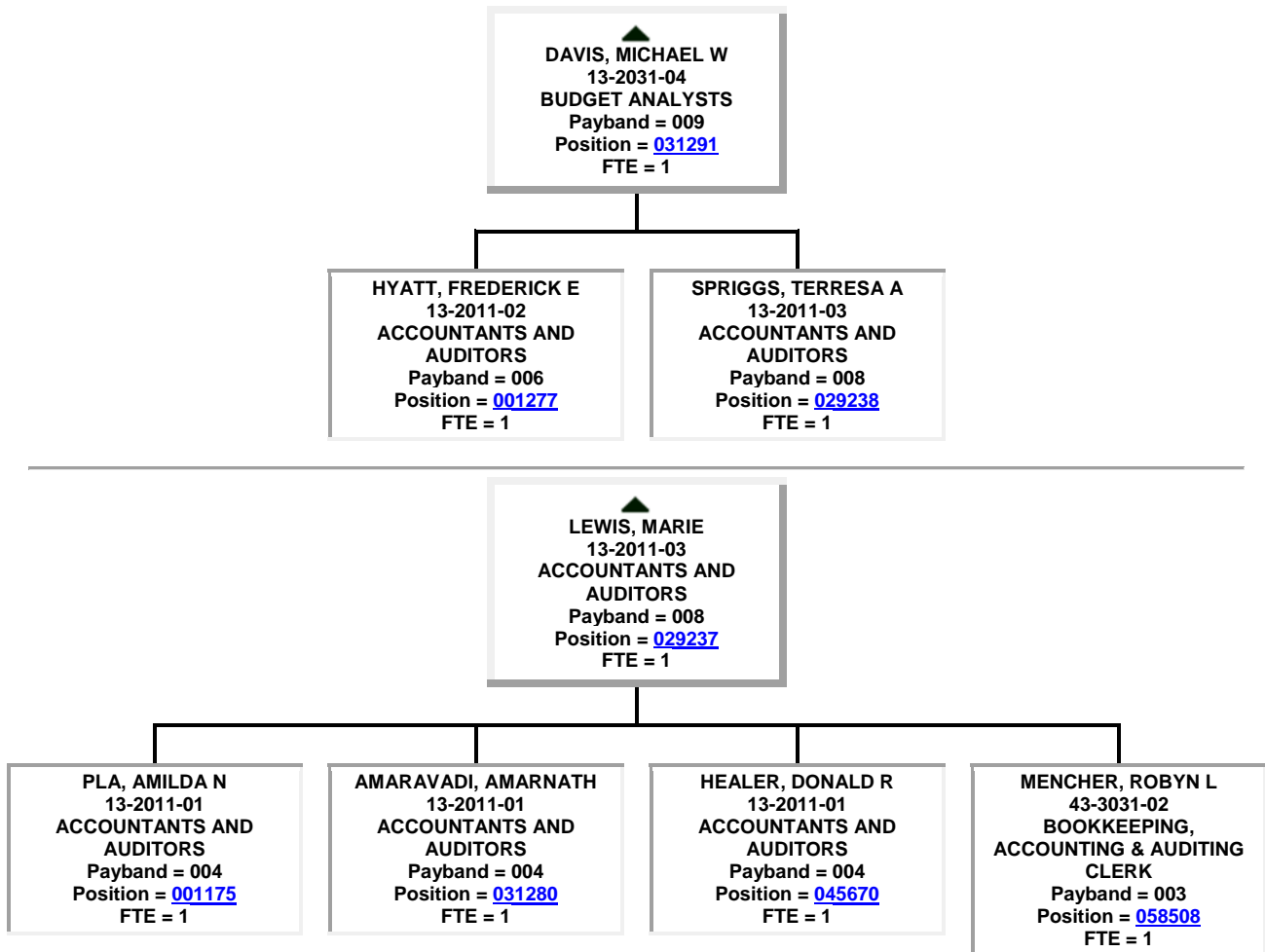


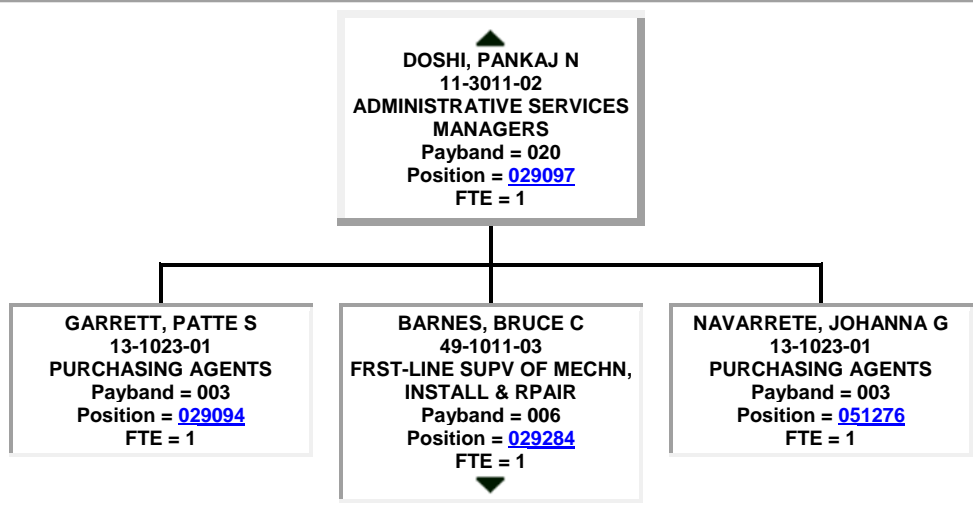
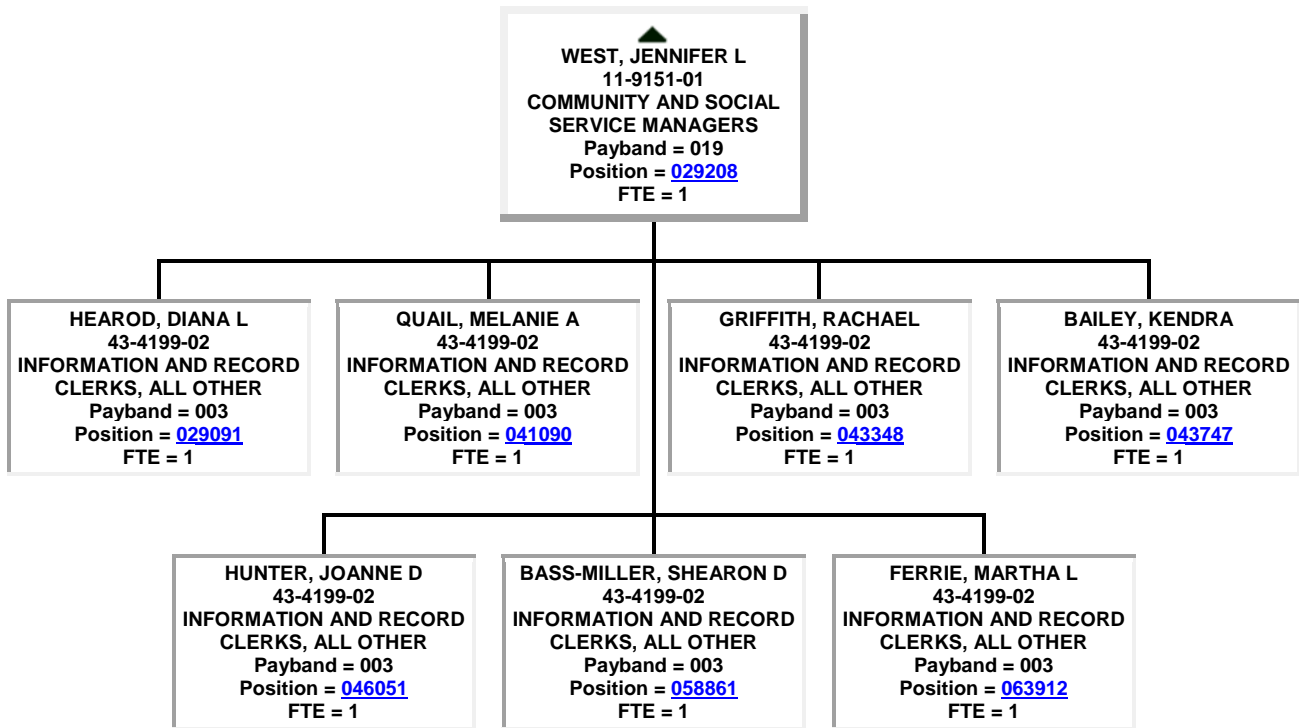


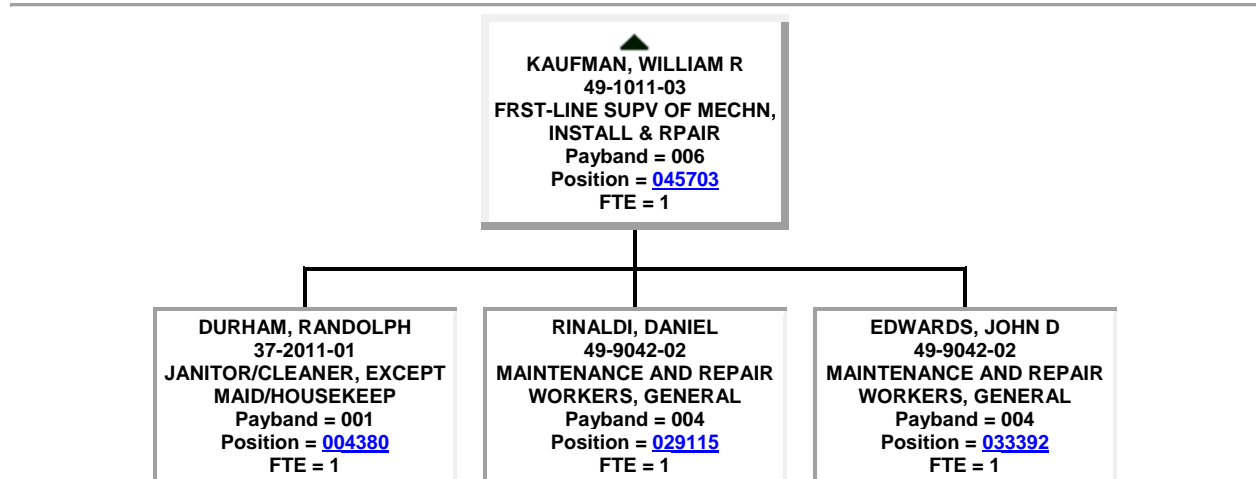
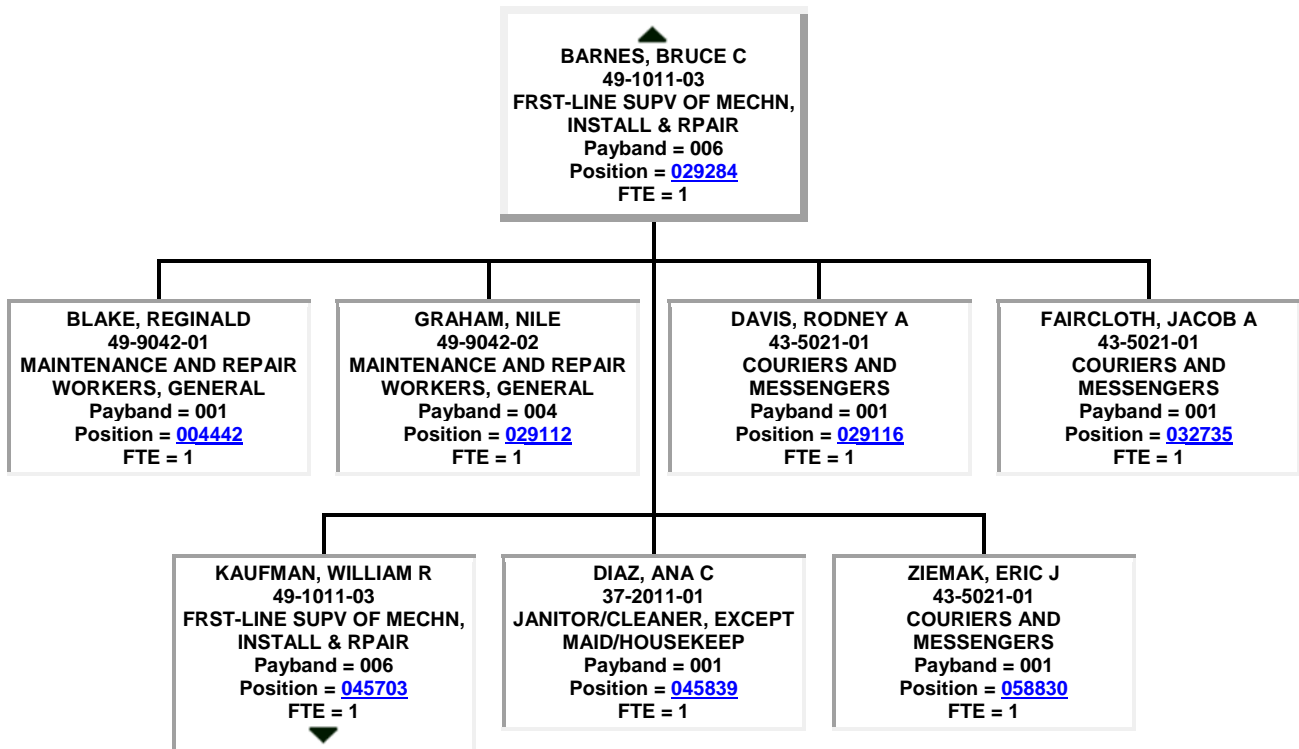


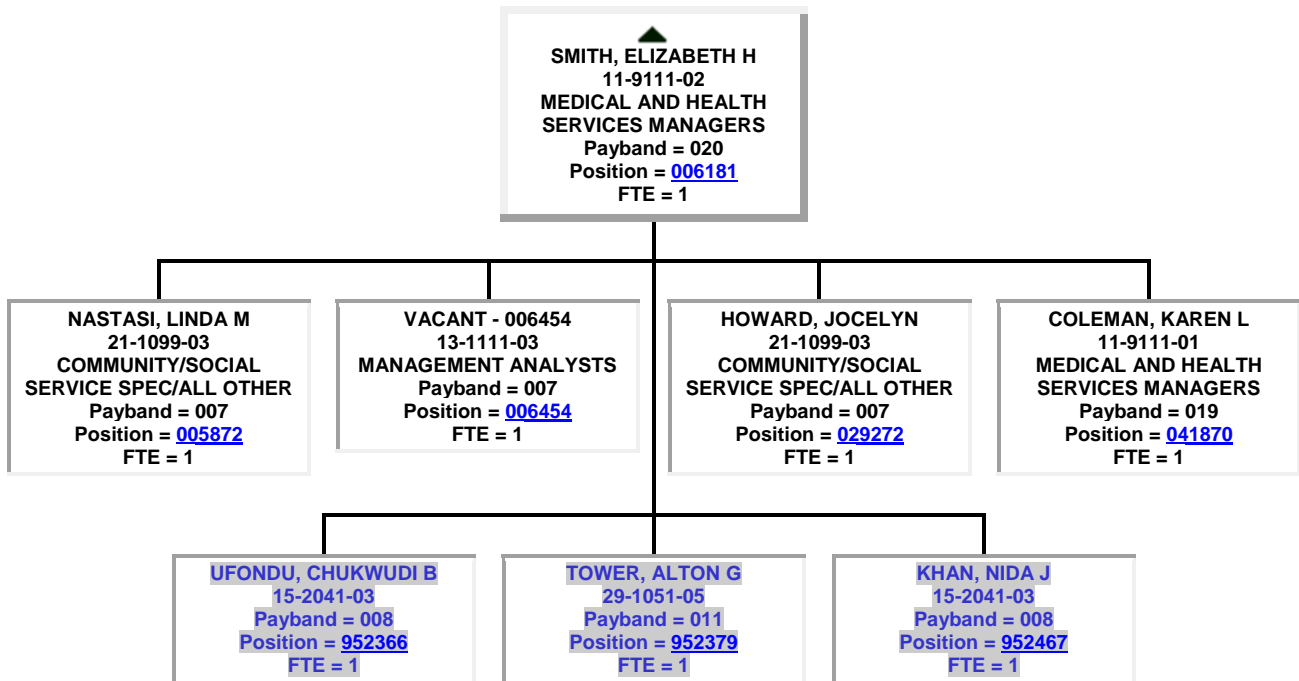




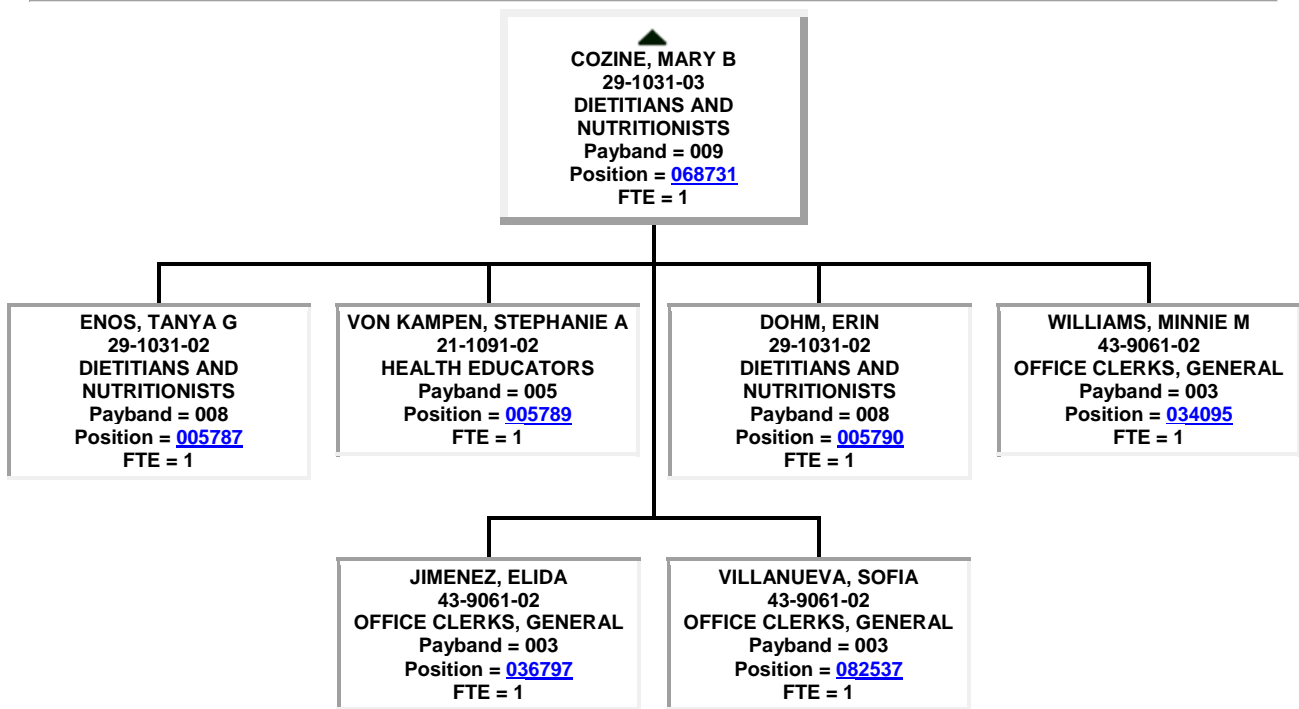
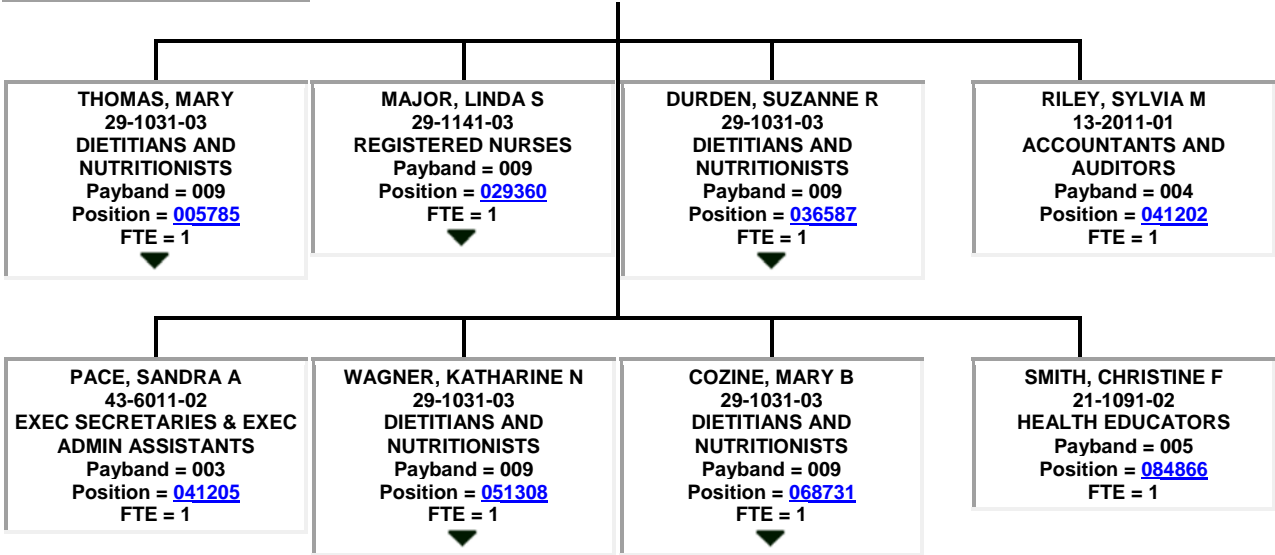


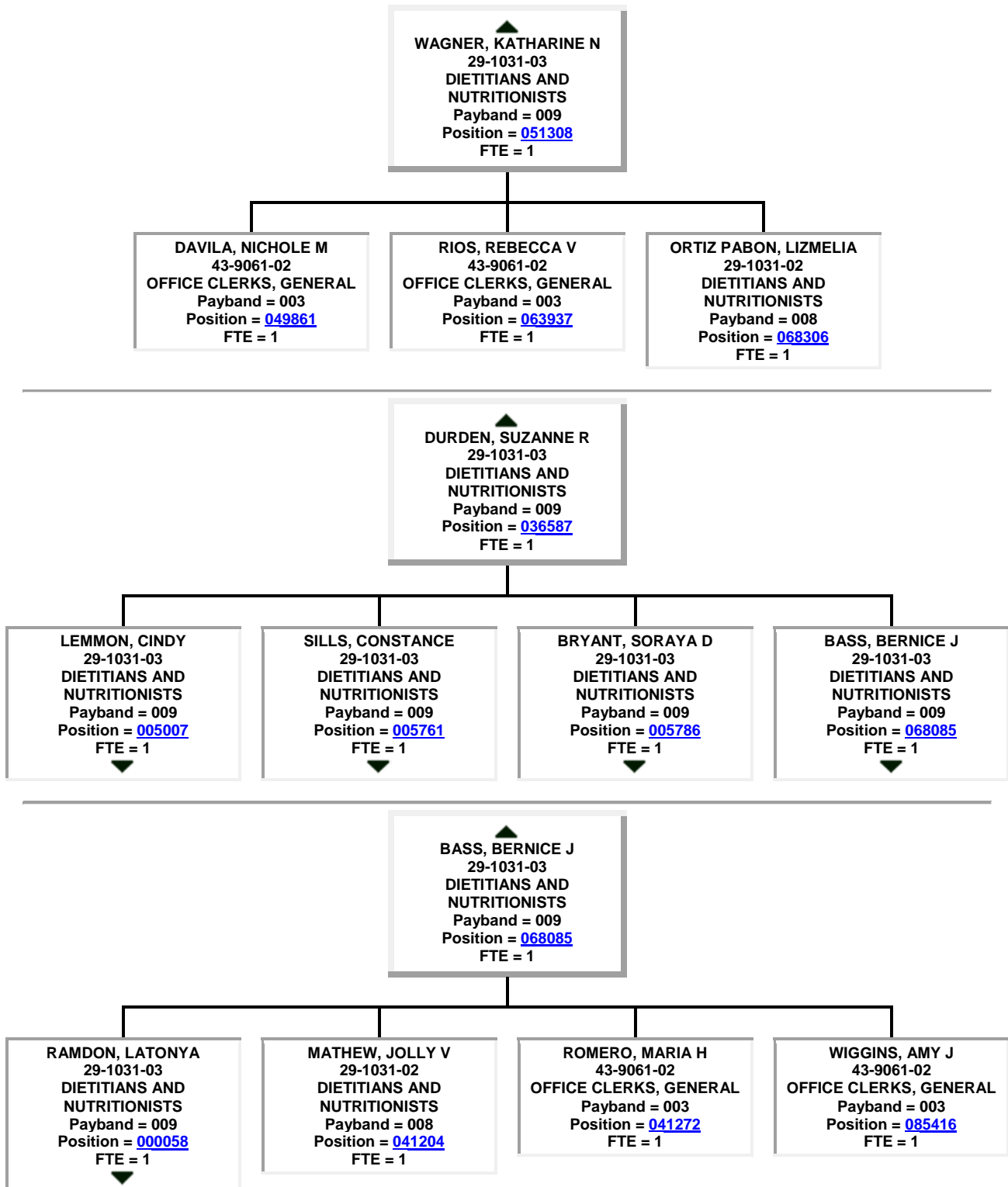


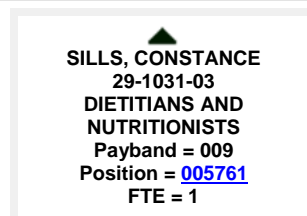
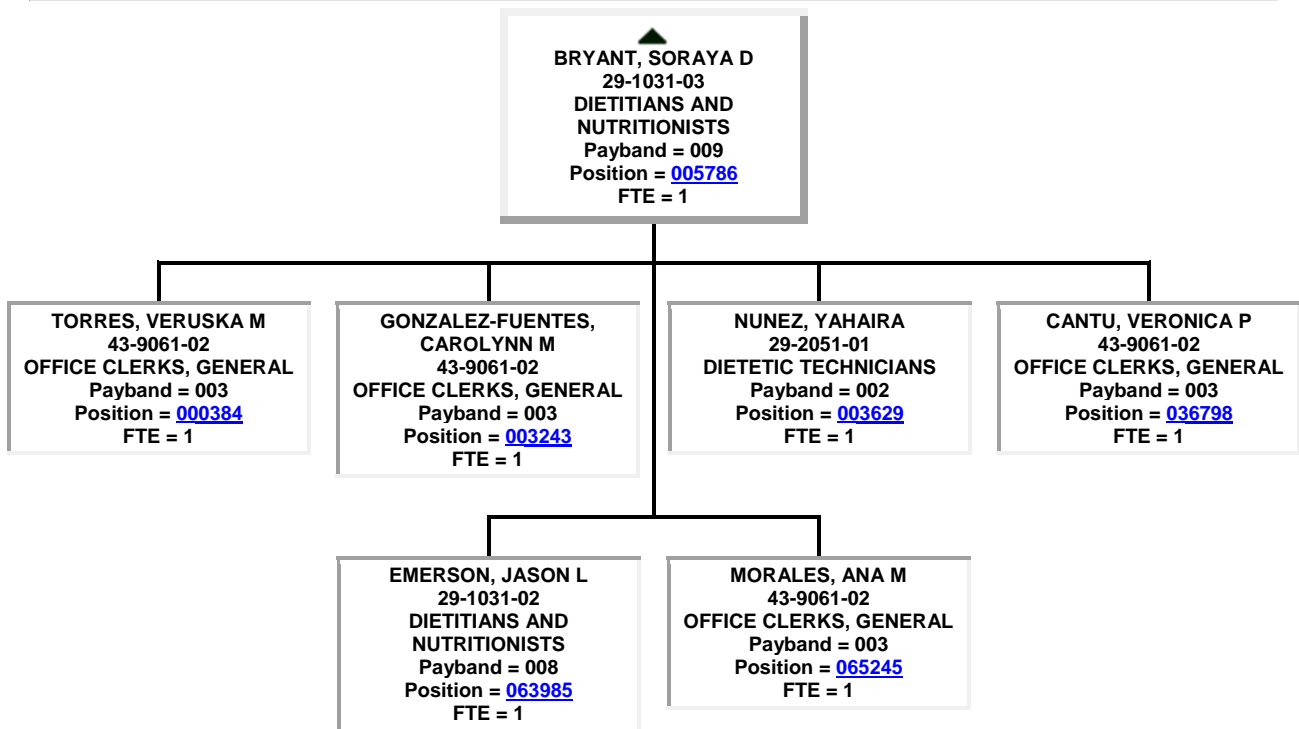
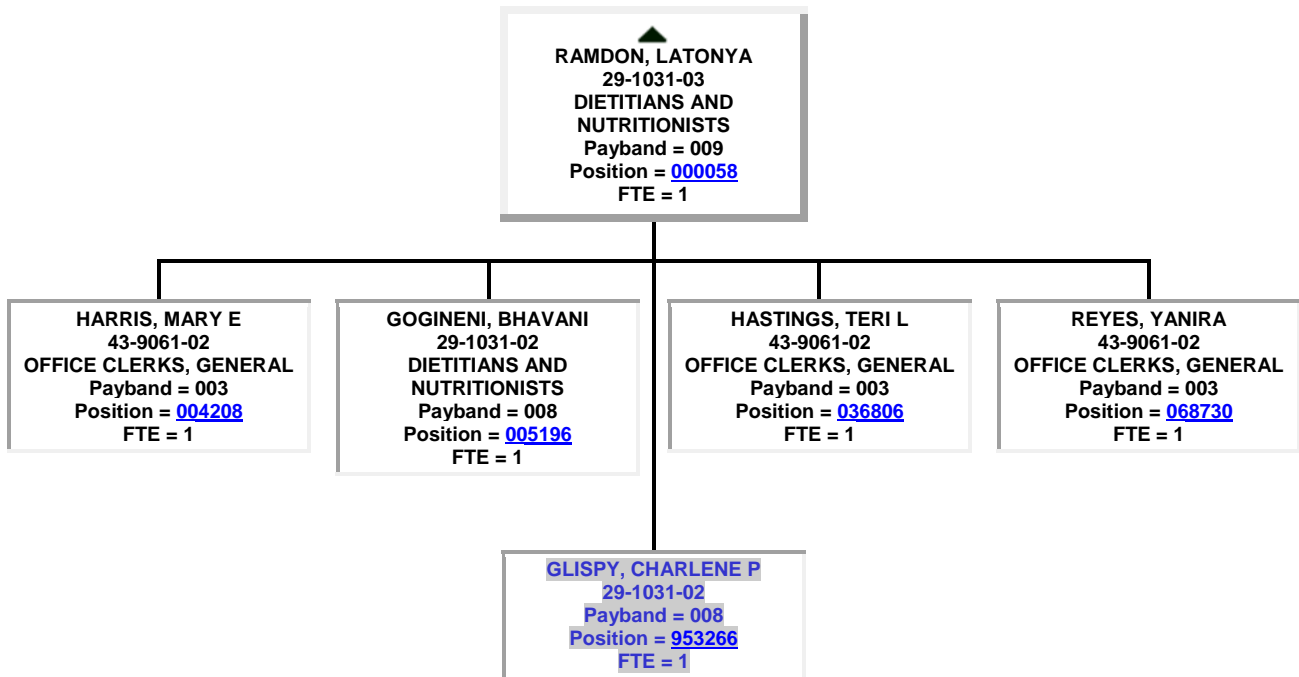


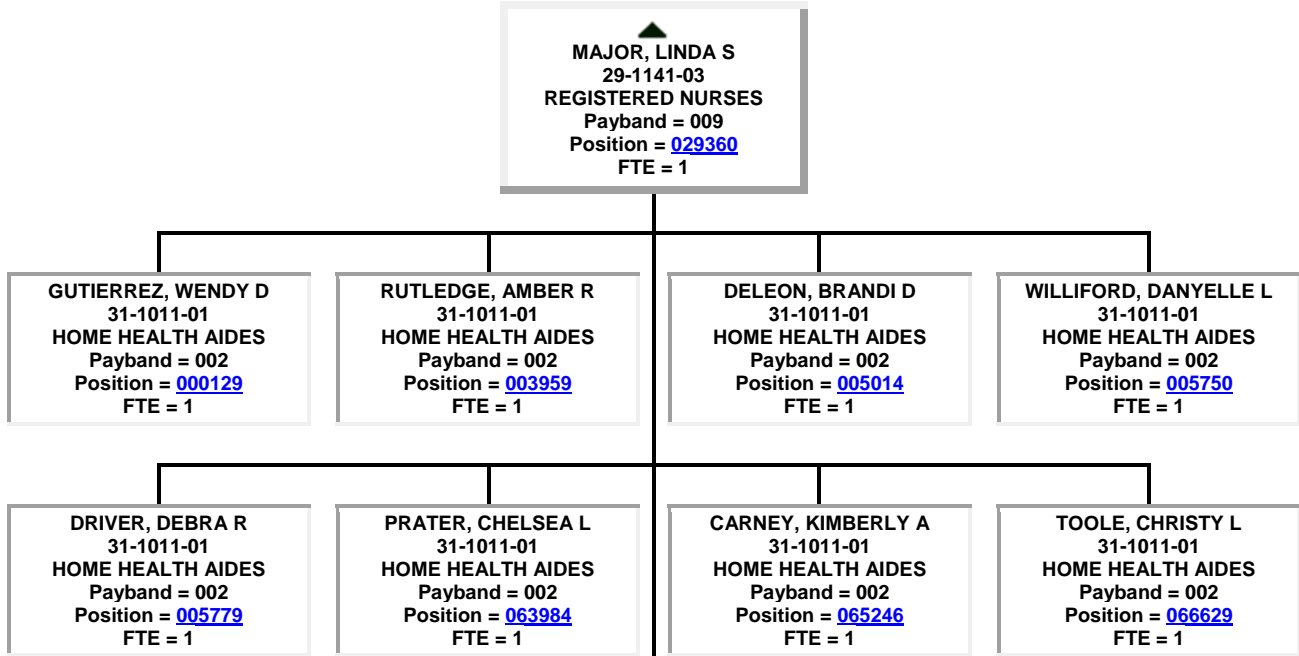
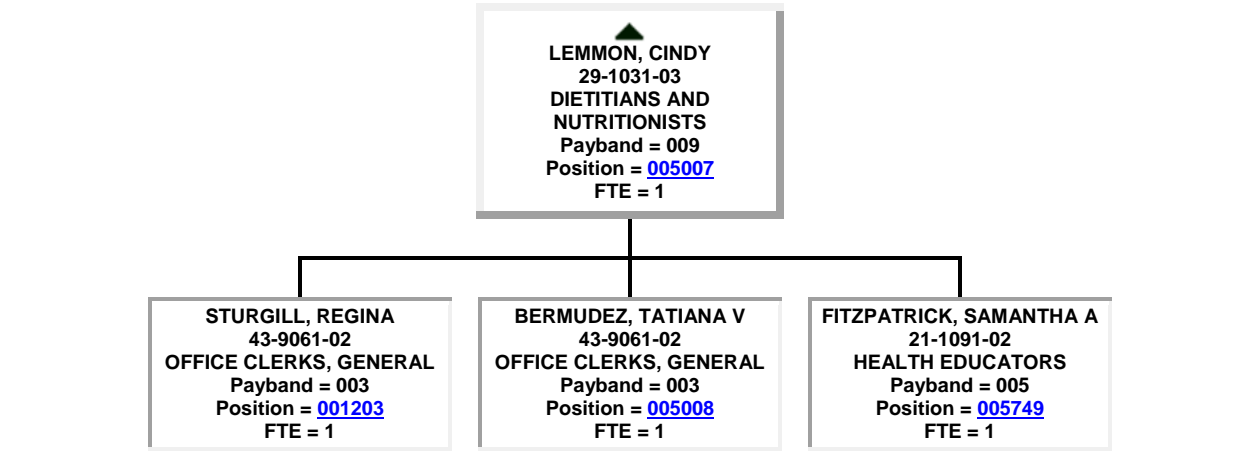
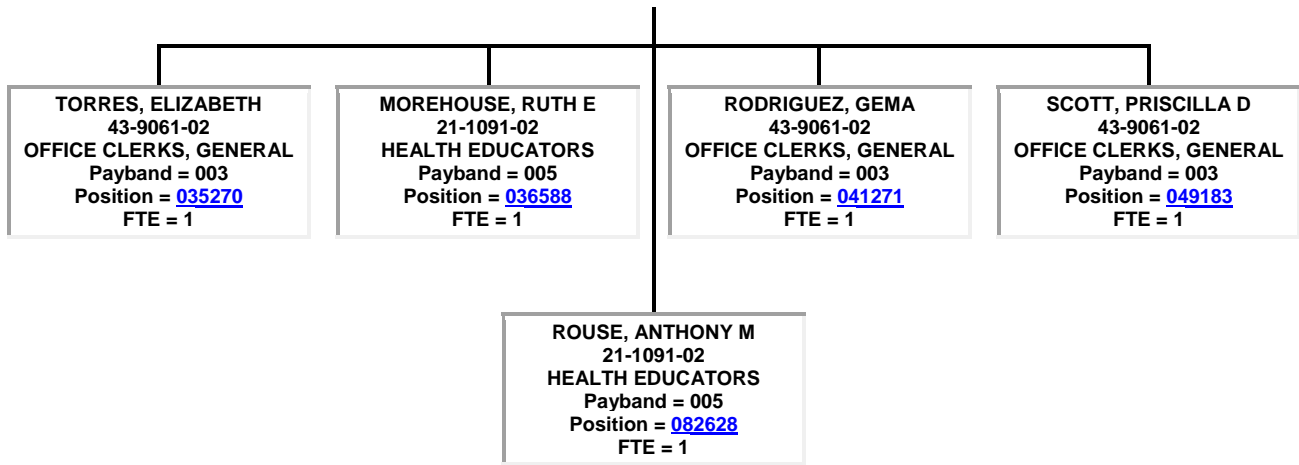


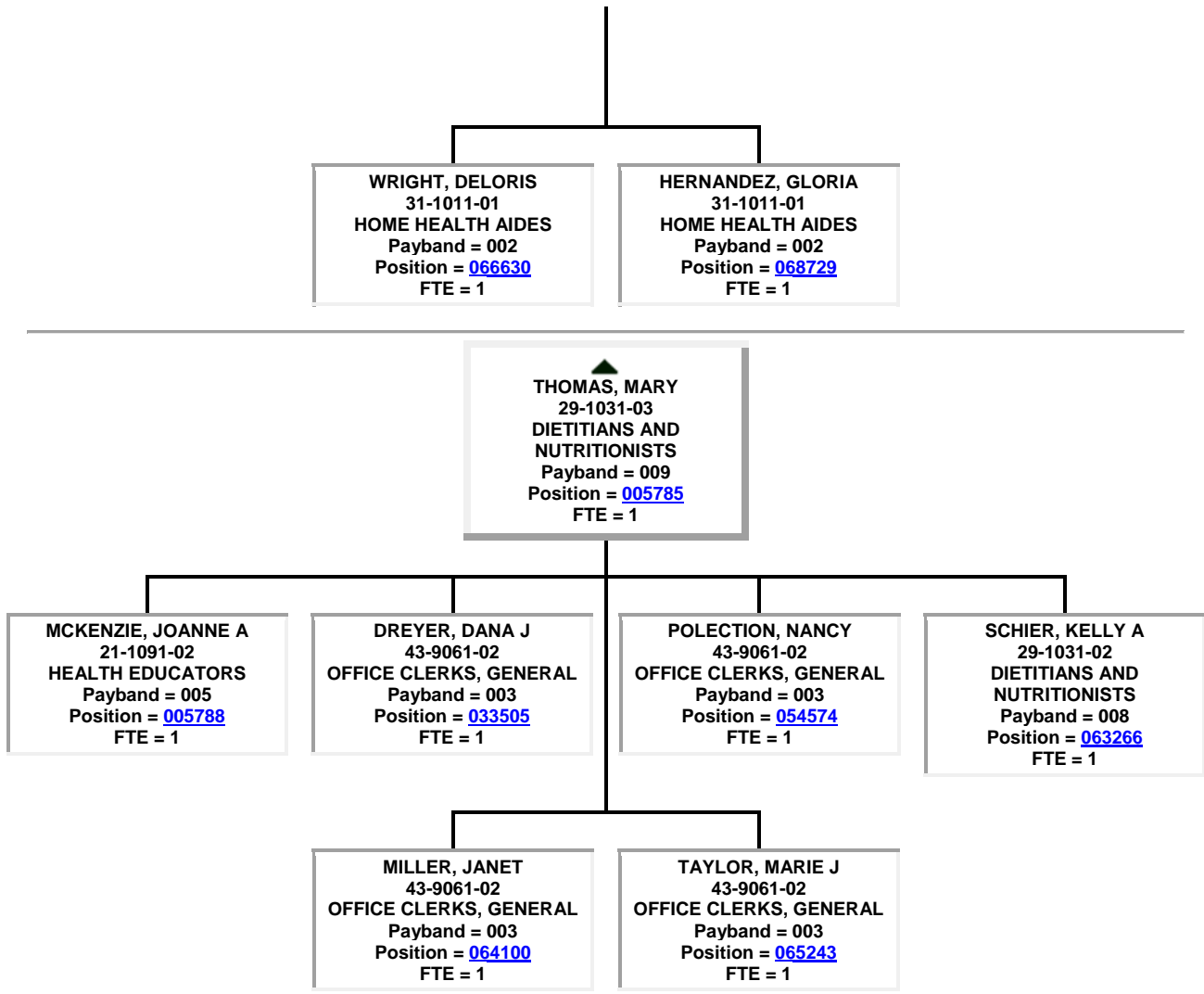
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MEDICAL AND HEALTH SERVICES MANAGERS
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 Position = [068351](#)
 FTE = 1

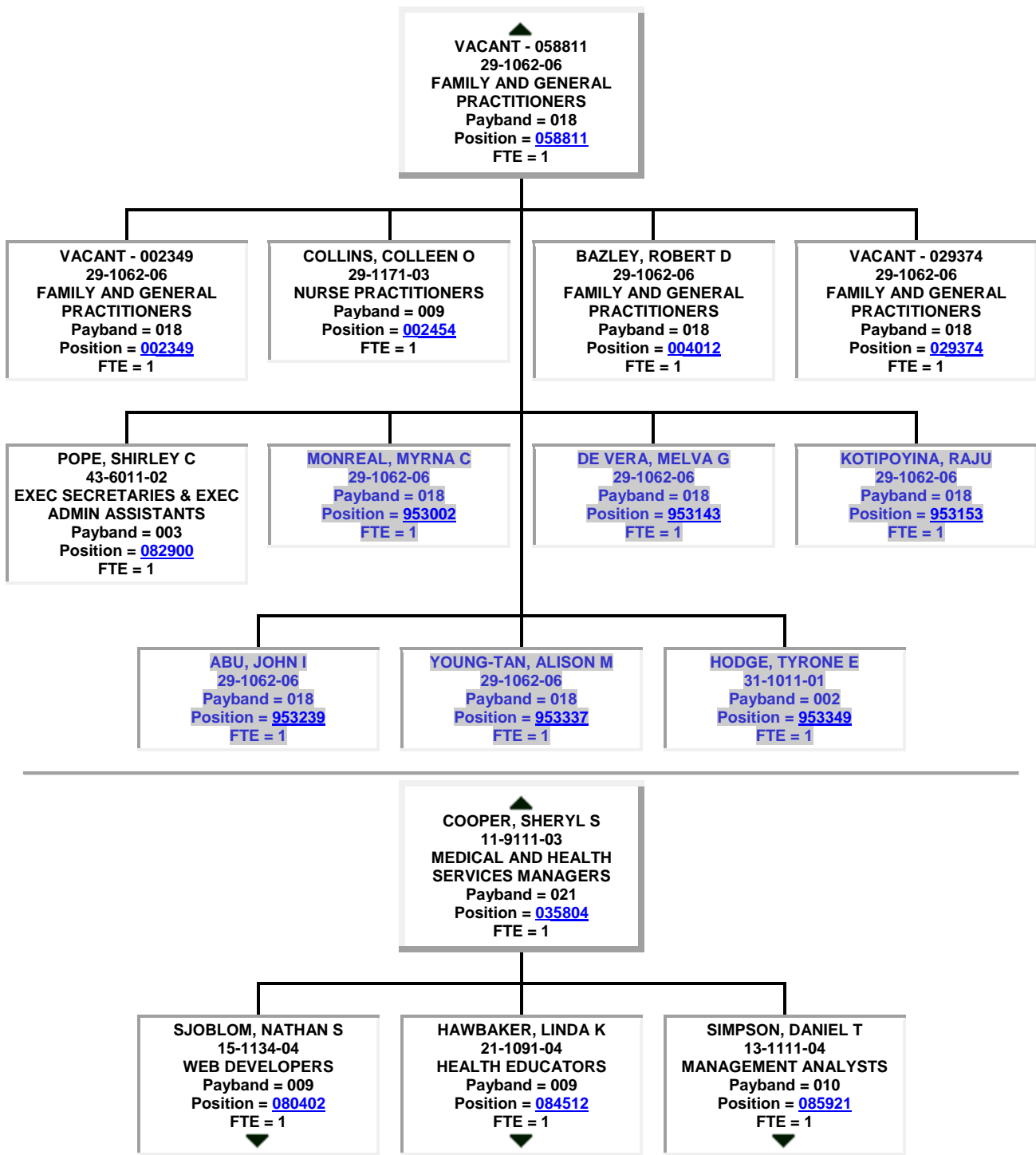


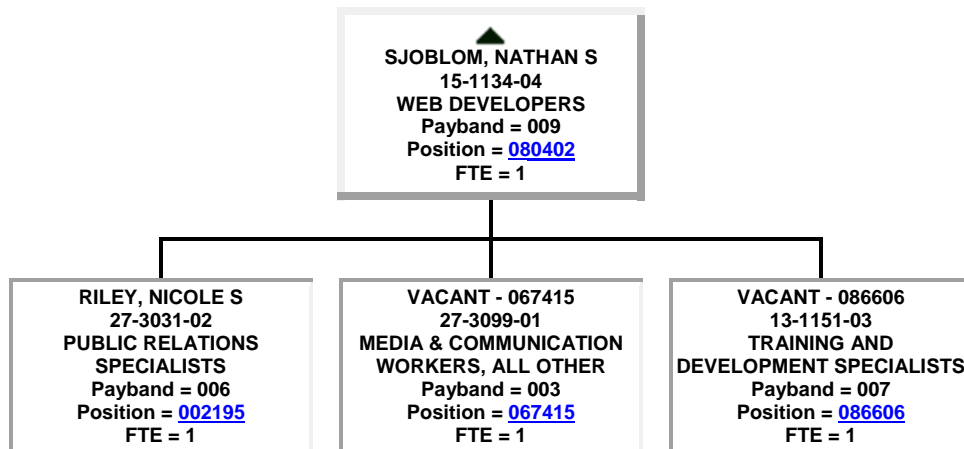
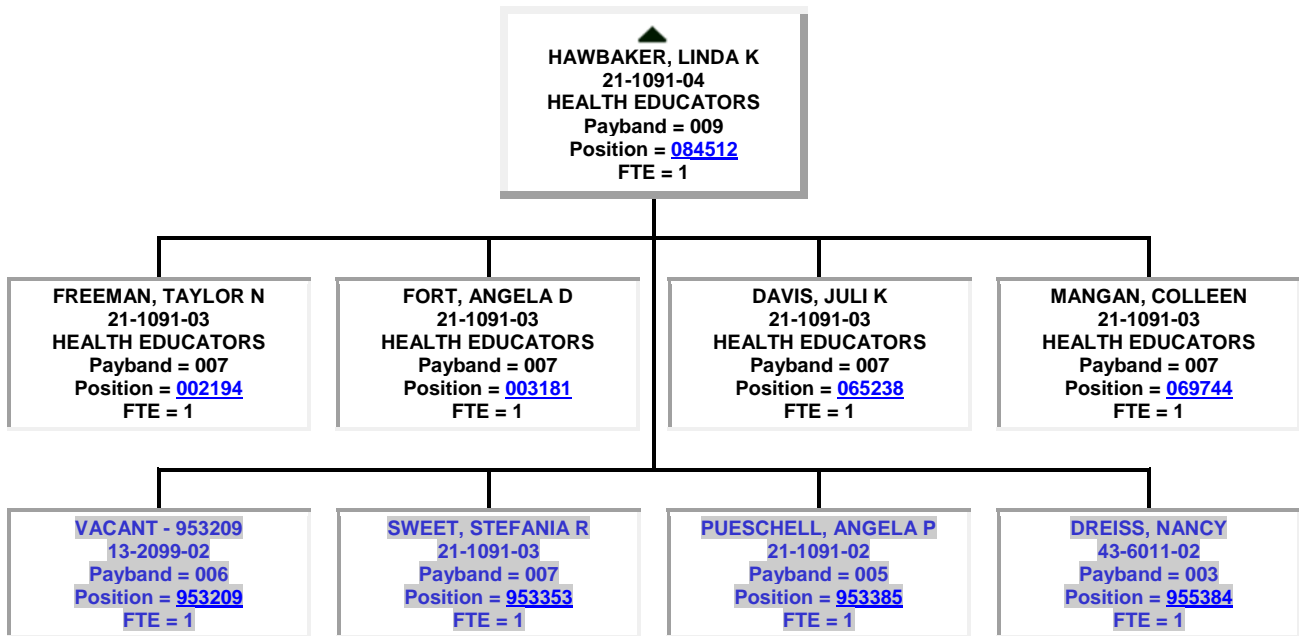
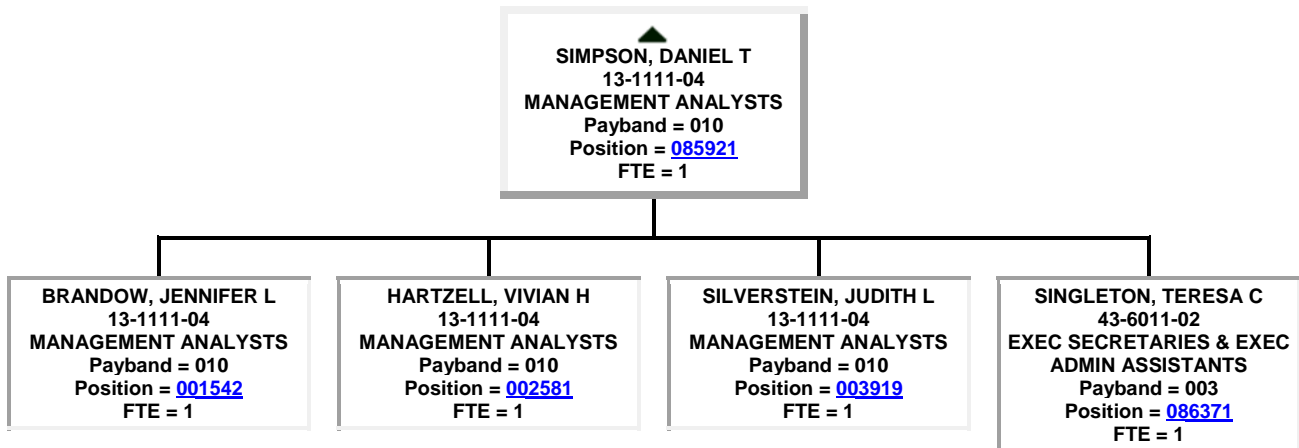


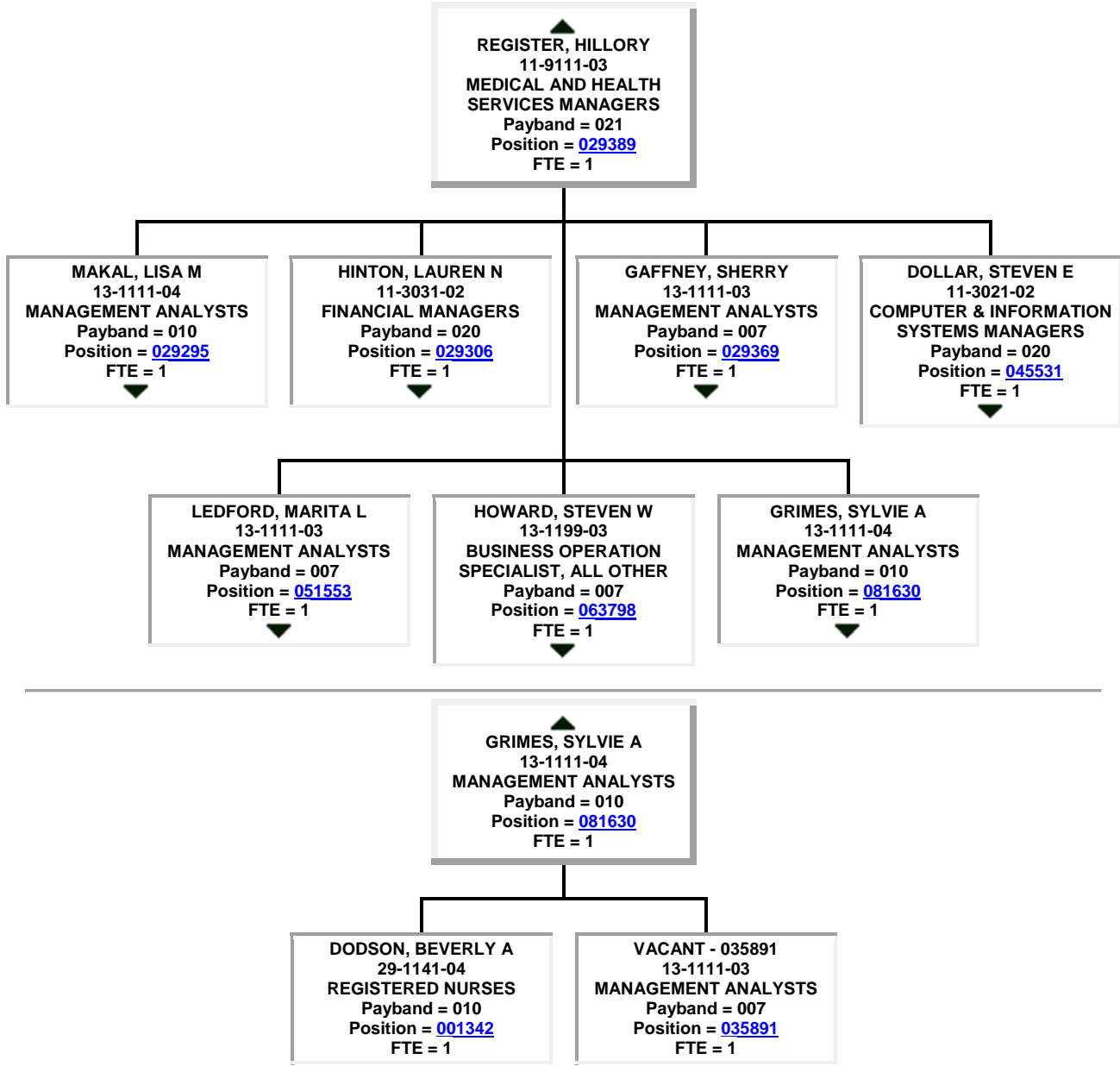


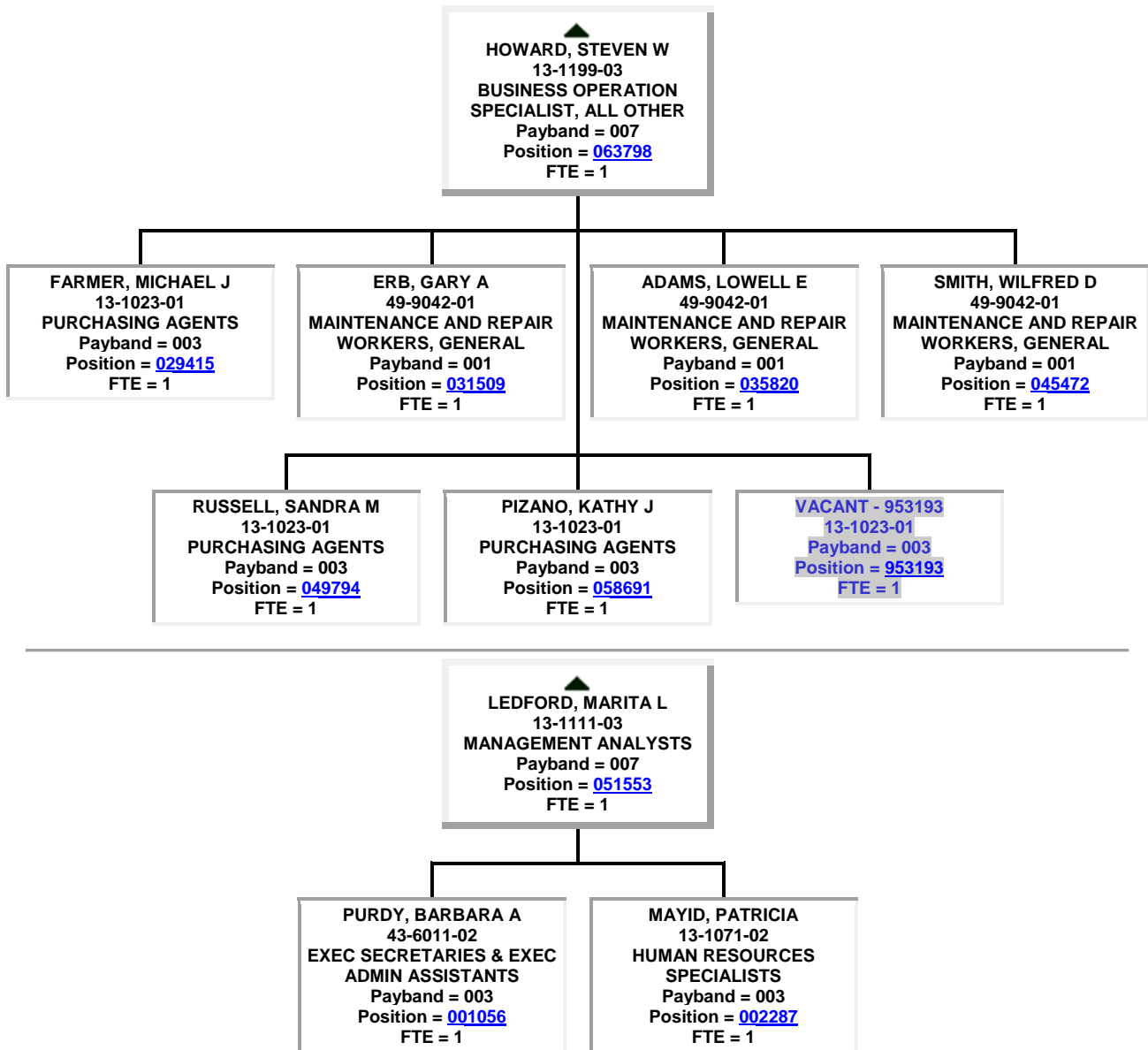


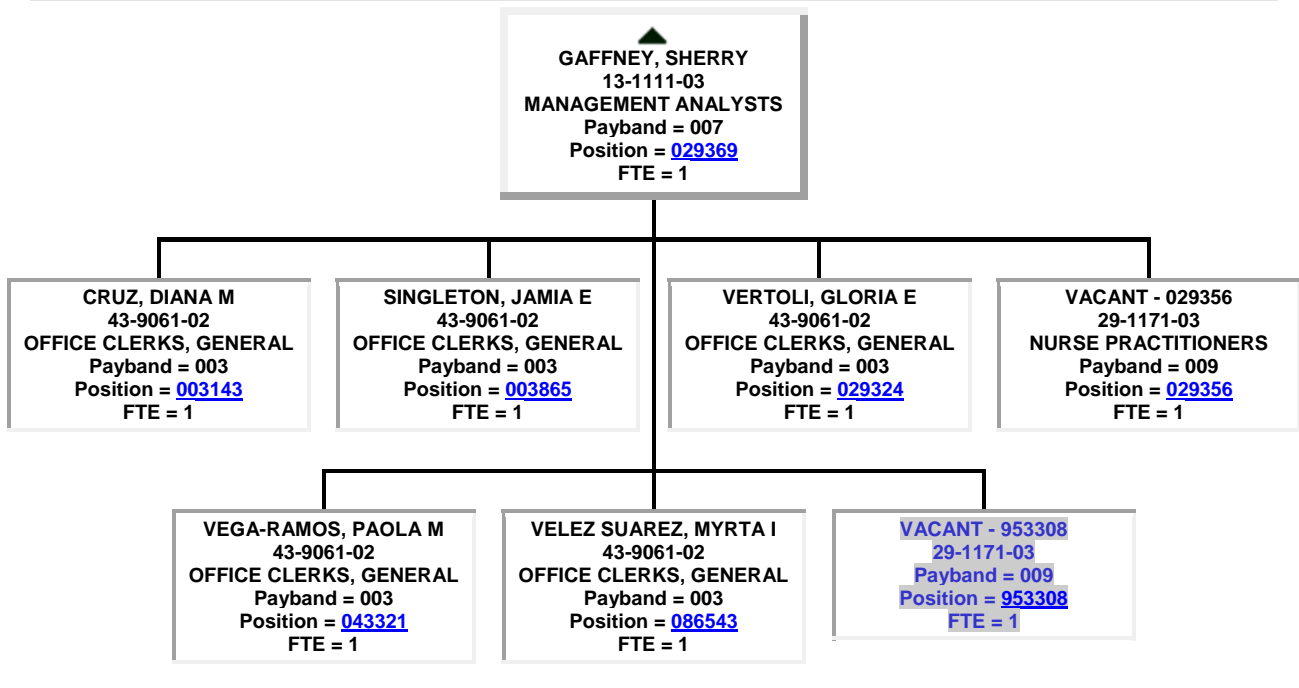
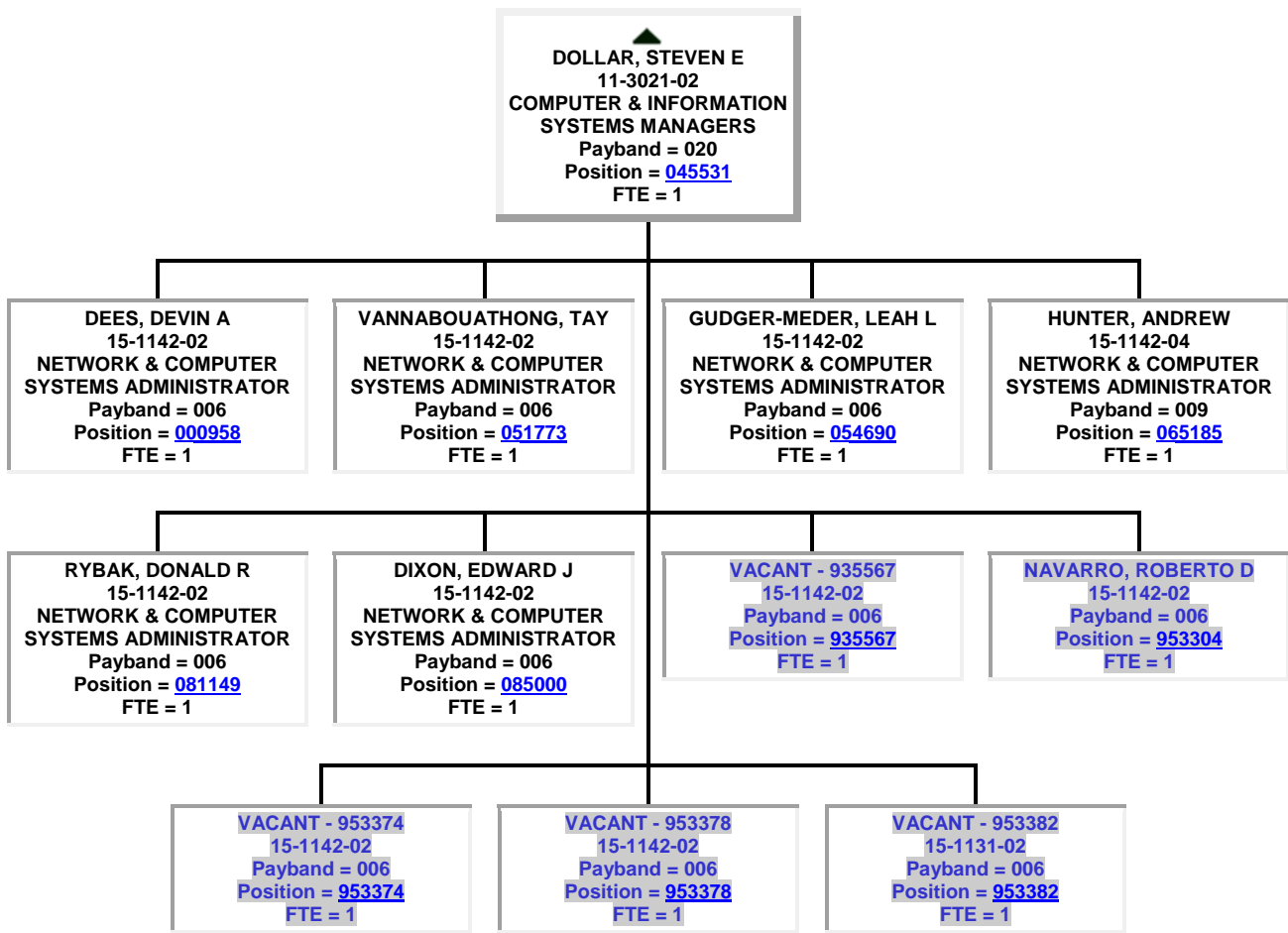


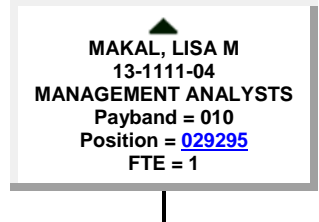
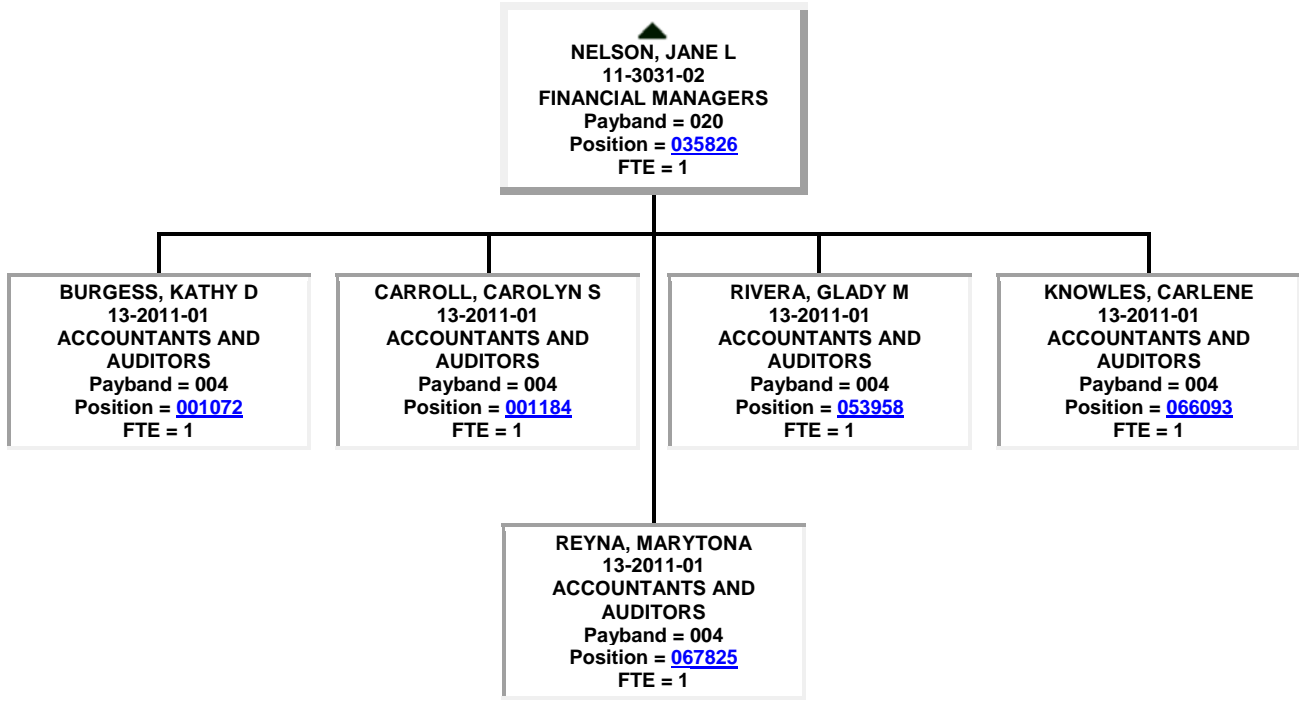
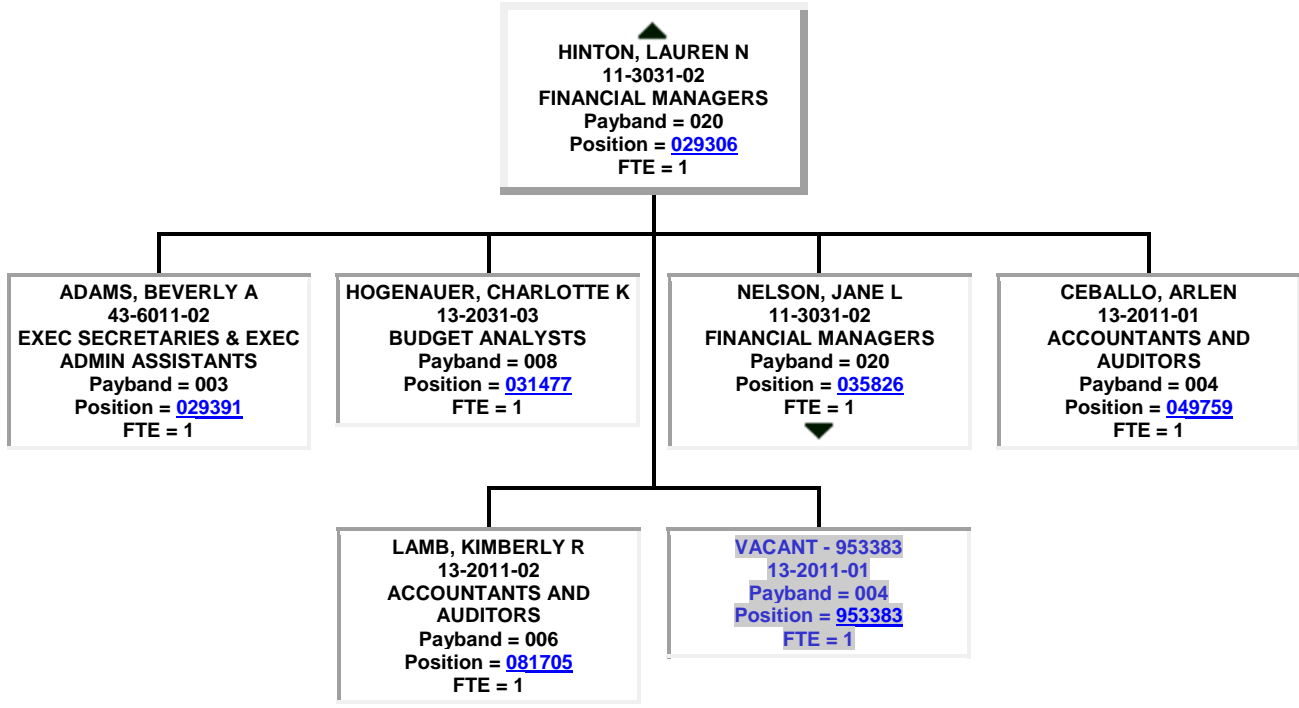


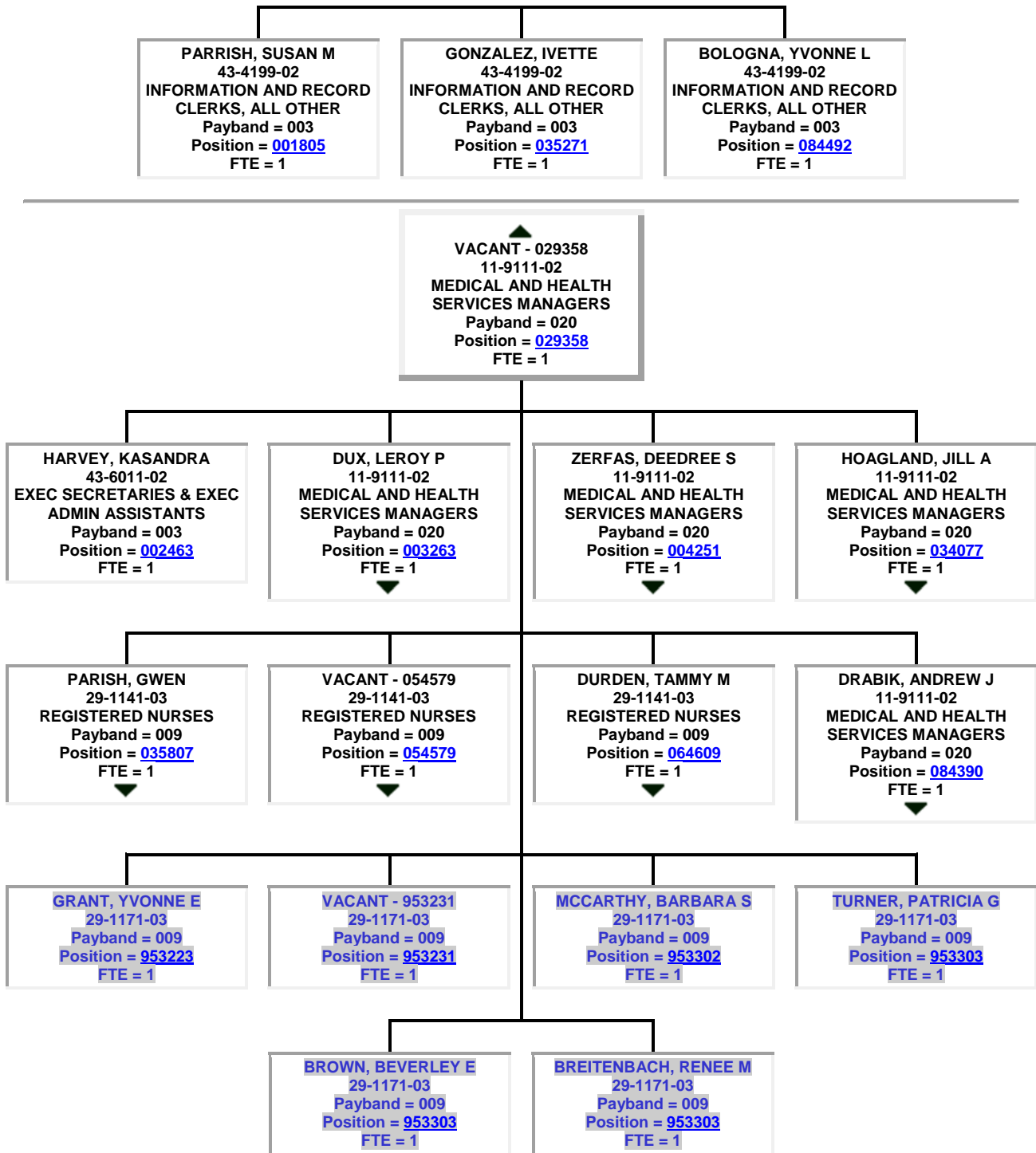


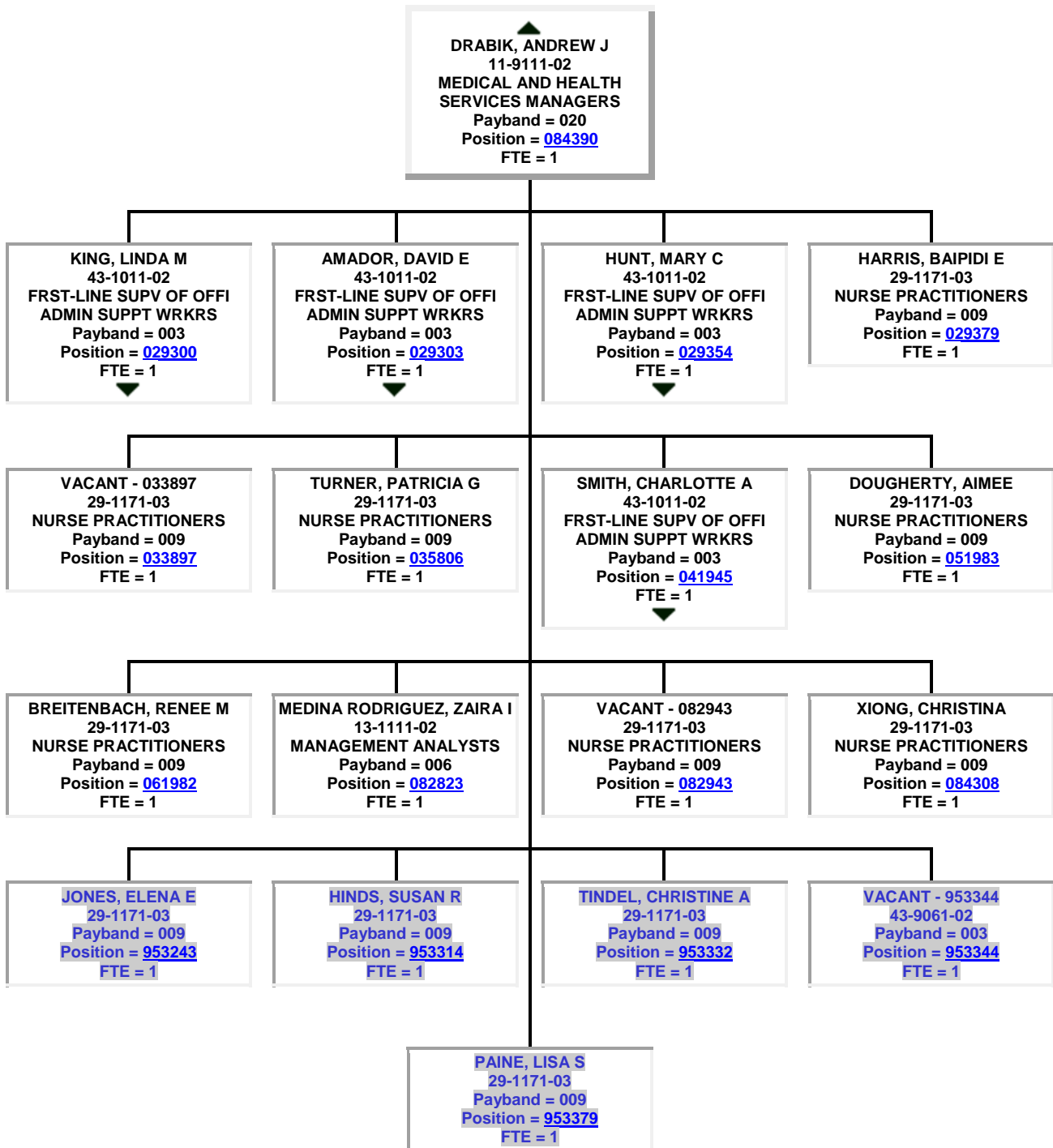


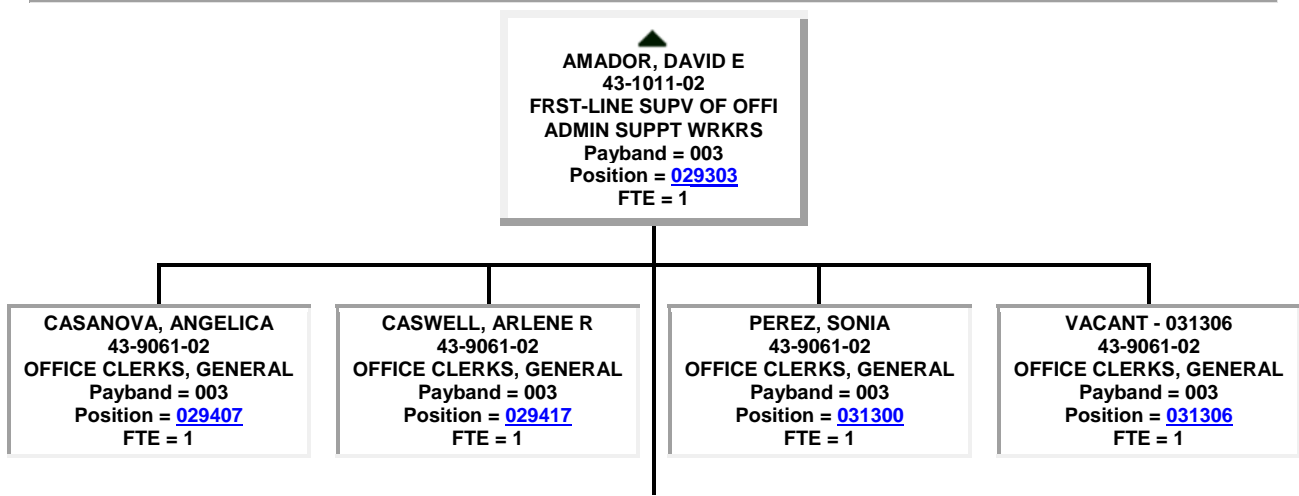
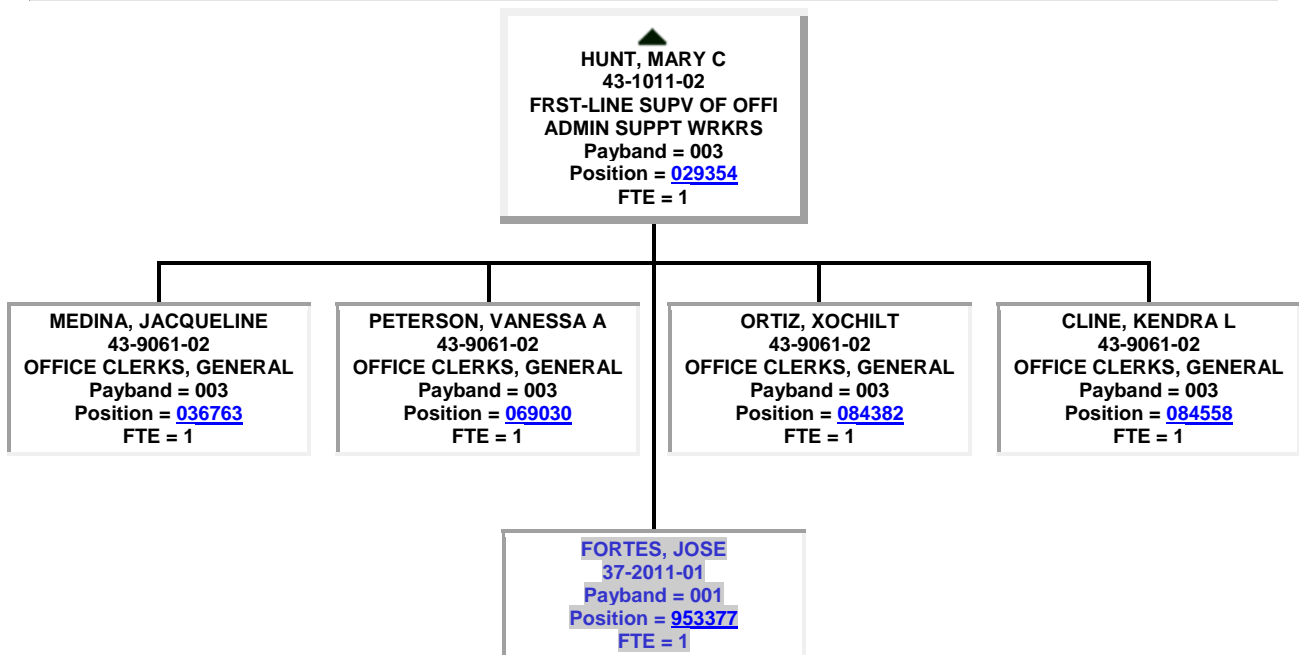
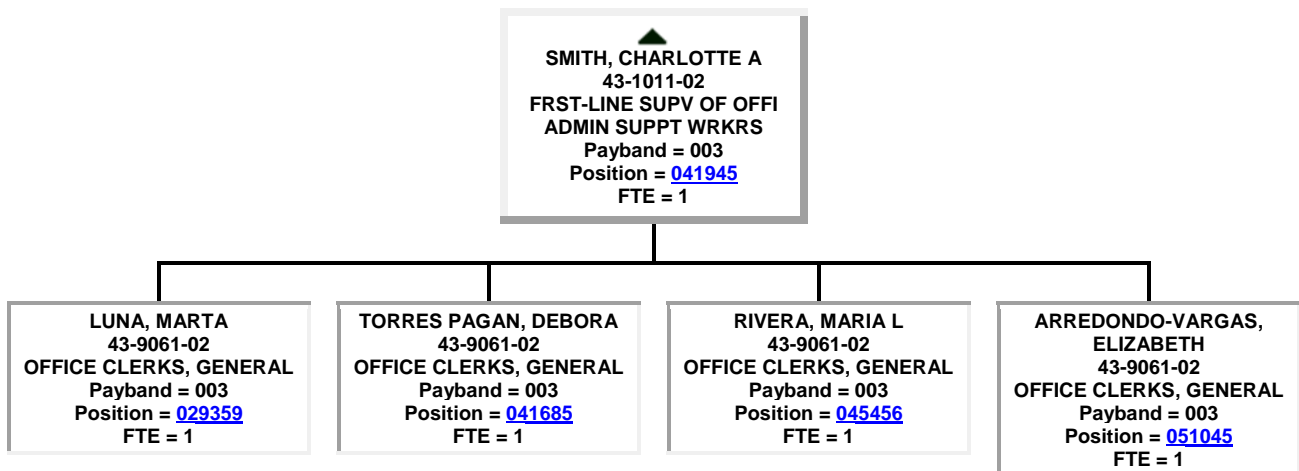


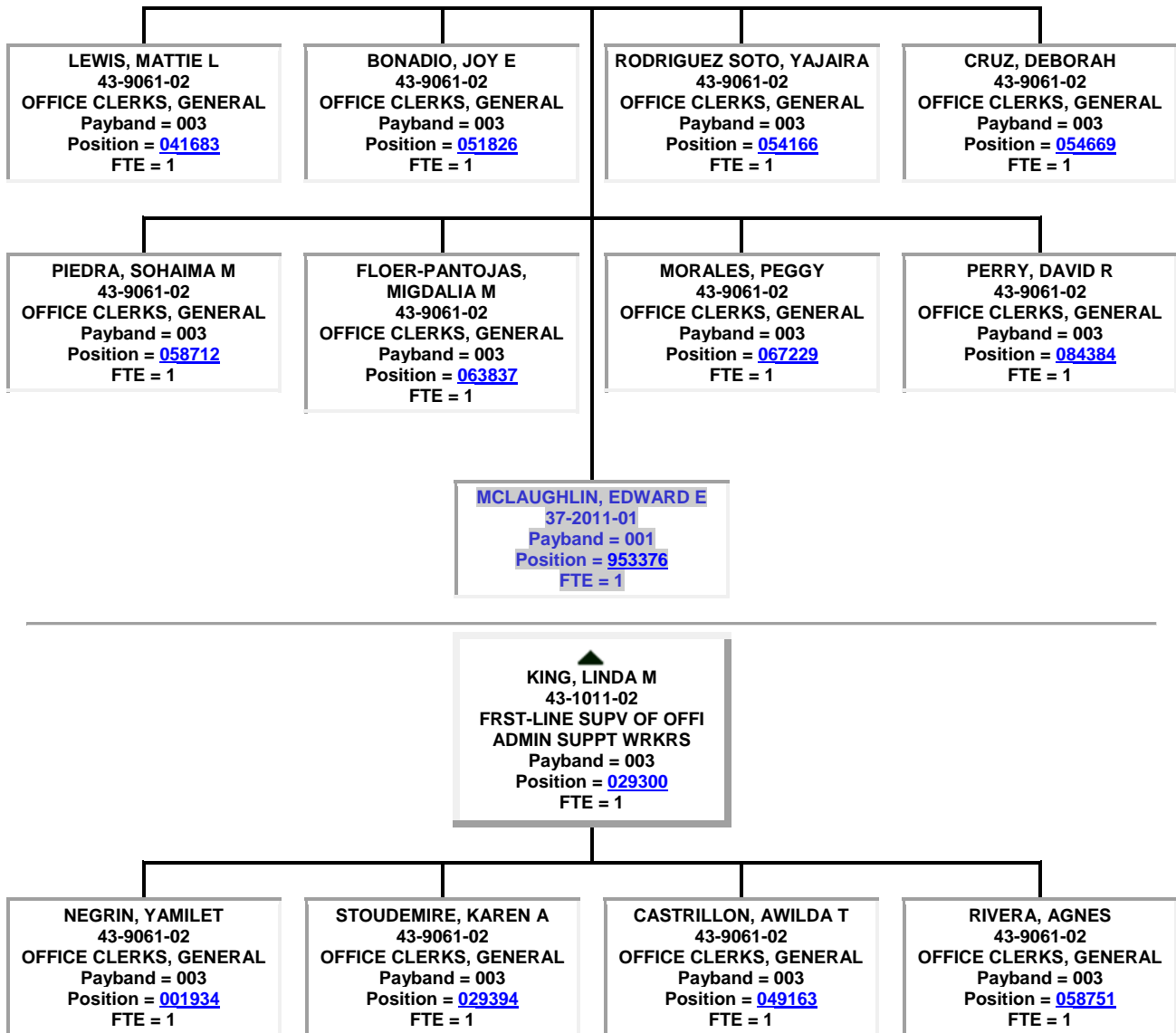


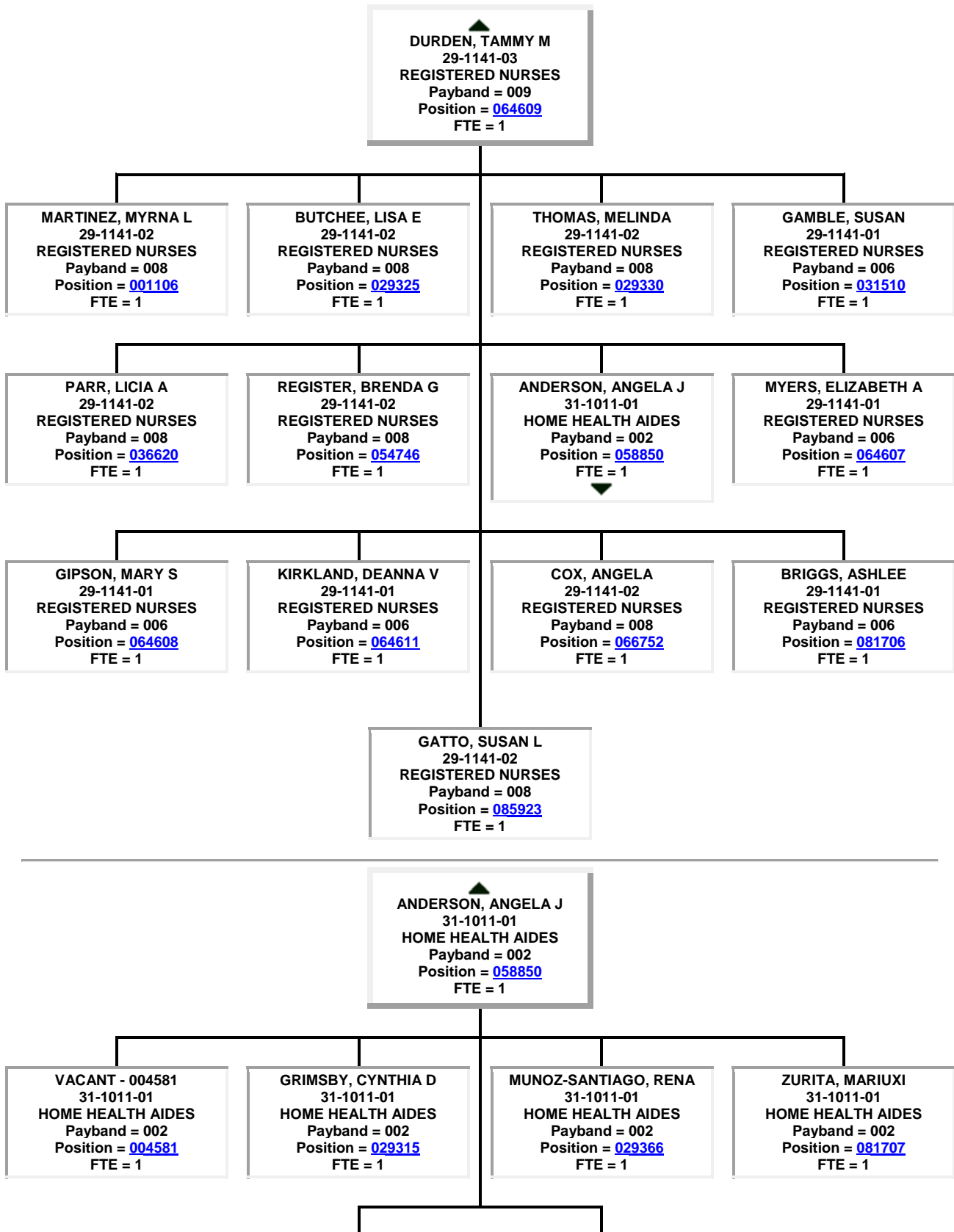












MARTIN, LYNNE A
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = [082682](#)
FTE = 1

JACKSON, EMILY L
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = [086287](#)
FTE = 1

▲
VACANT - 054579
29-1141-03
REGISTERED NURSES
Payband = 009
Position = [054579](#)
FTE = 1

VACANT - 953132
29-1141-02
Payband = 008
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PRINCE, ANNETTE
29-1141-01
Payband = 006
Position = [953222](#)
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THOMAS, MELINDA
29-1141-01
Payband = 006
Position = [953222](#)
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PARISH, GWEN
29-1141-03
REGISTERED NURSES
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MAMULA, SHARON
29-1141-01
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HUFFMAN, KIMBERLY
43-9061-02
OFFICE CLERKS, GENERAL
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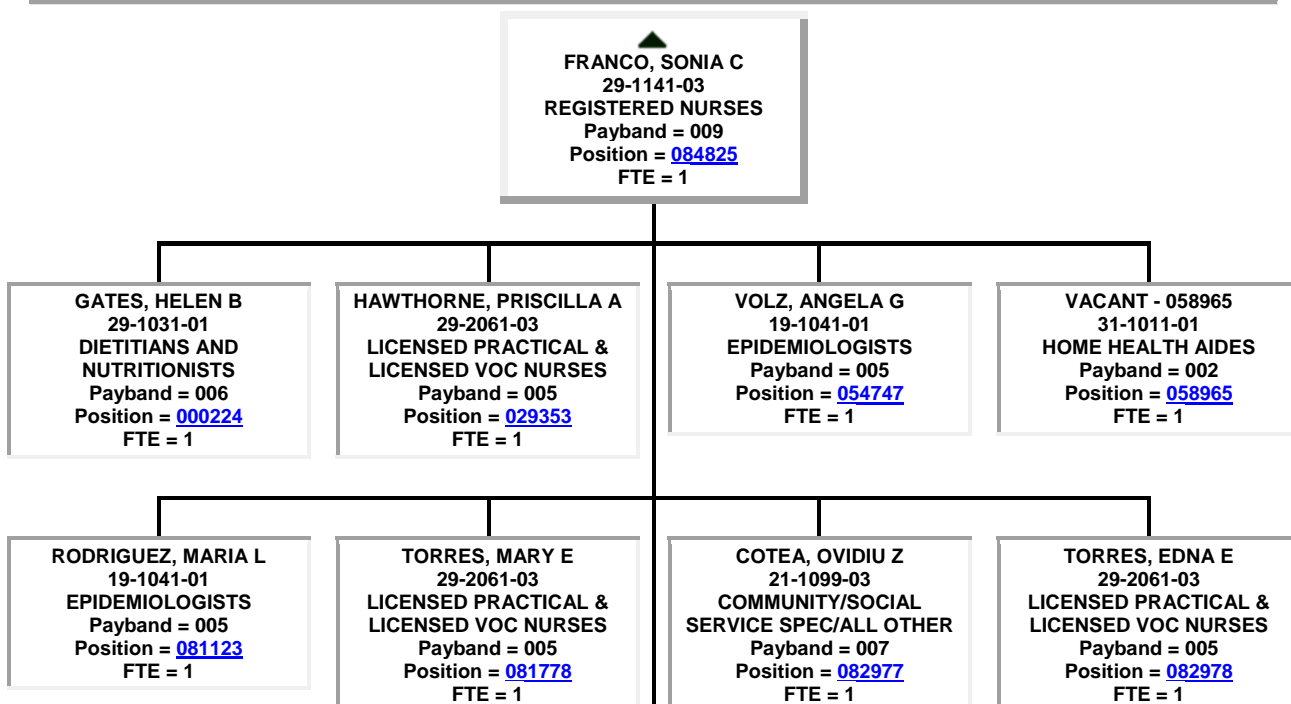
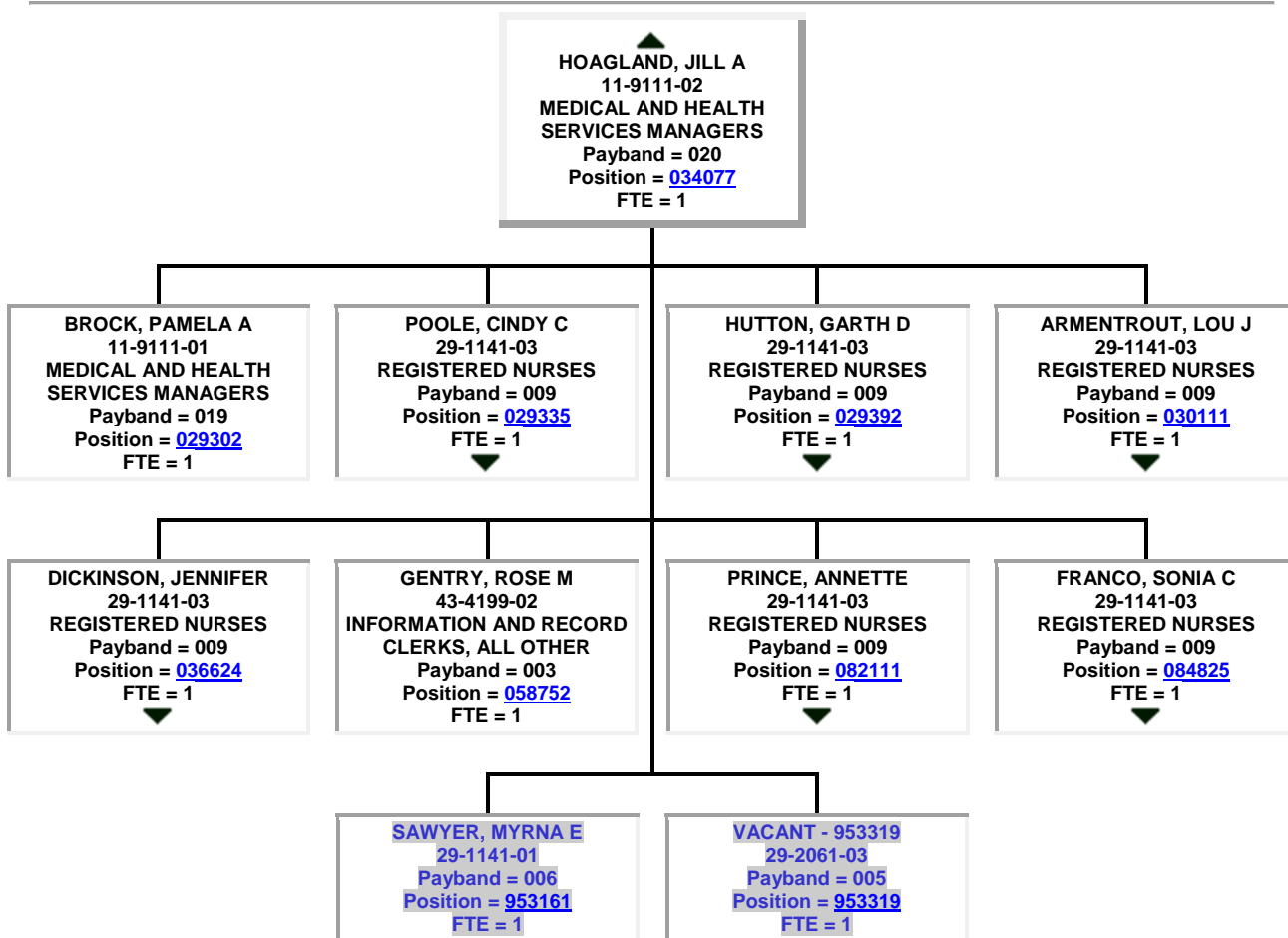
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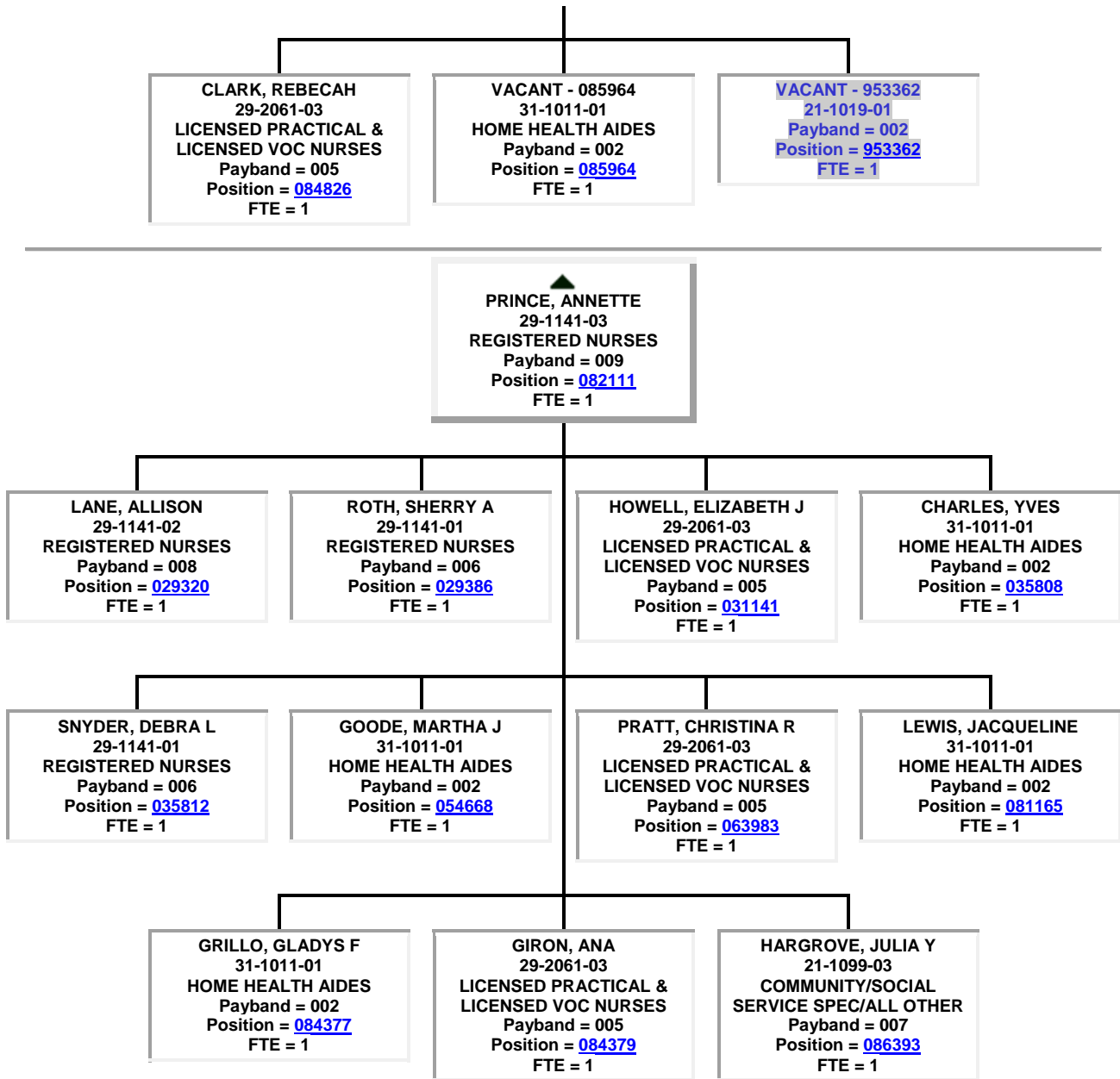
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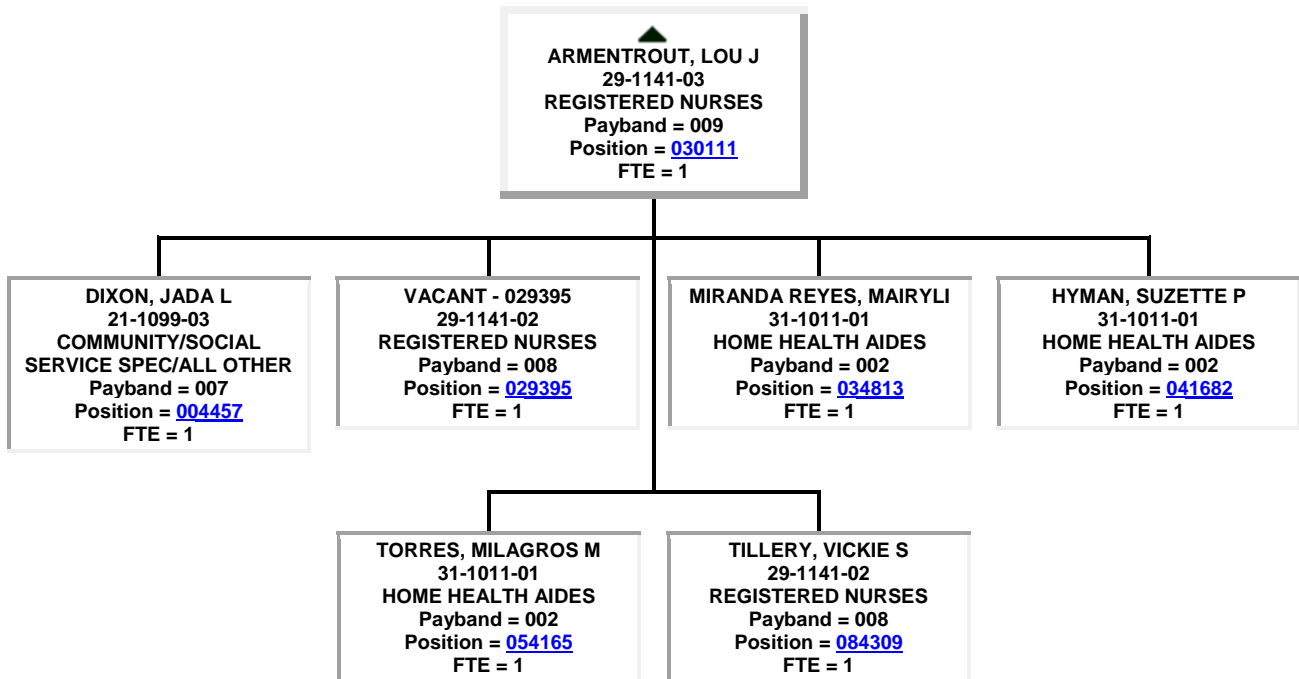
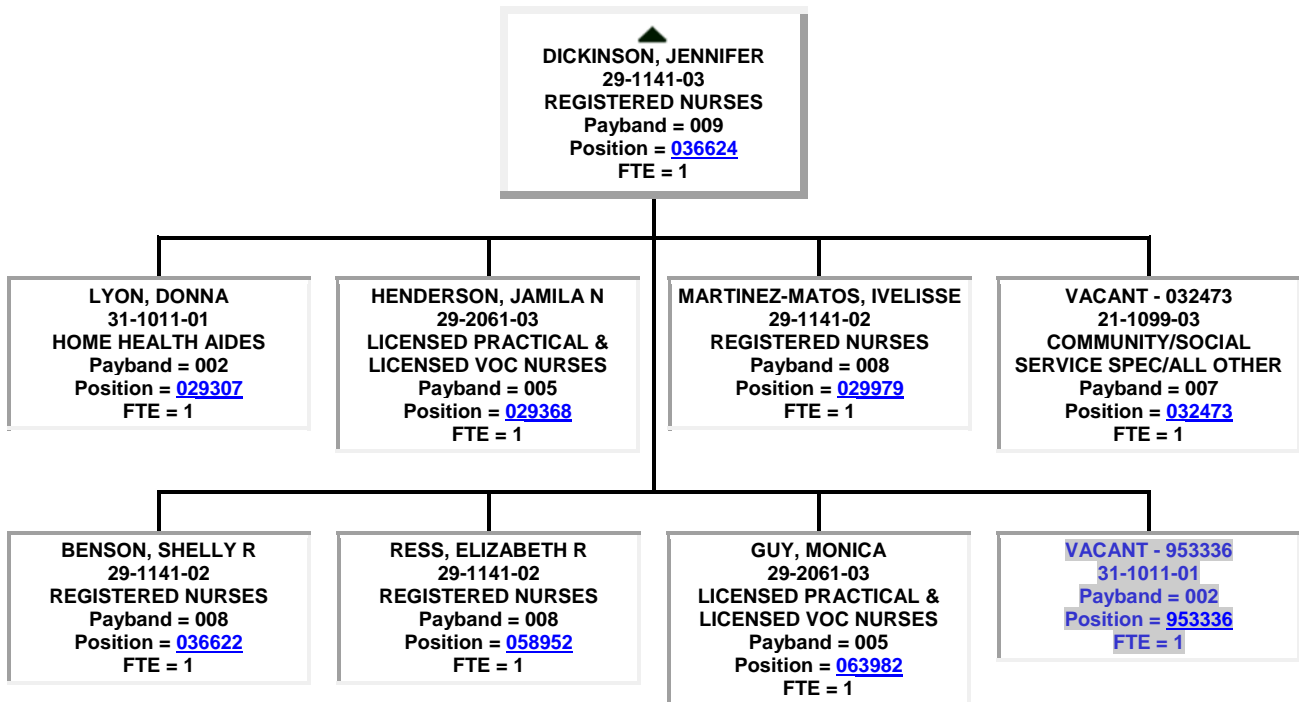
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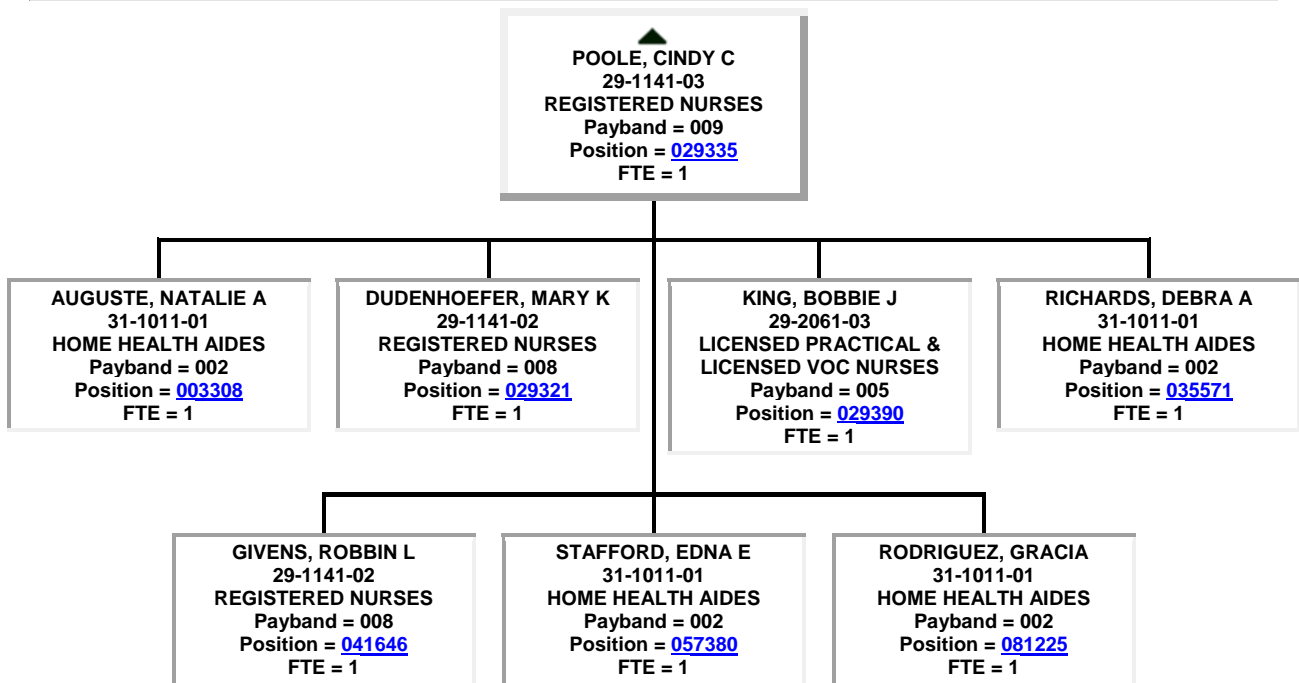
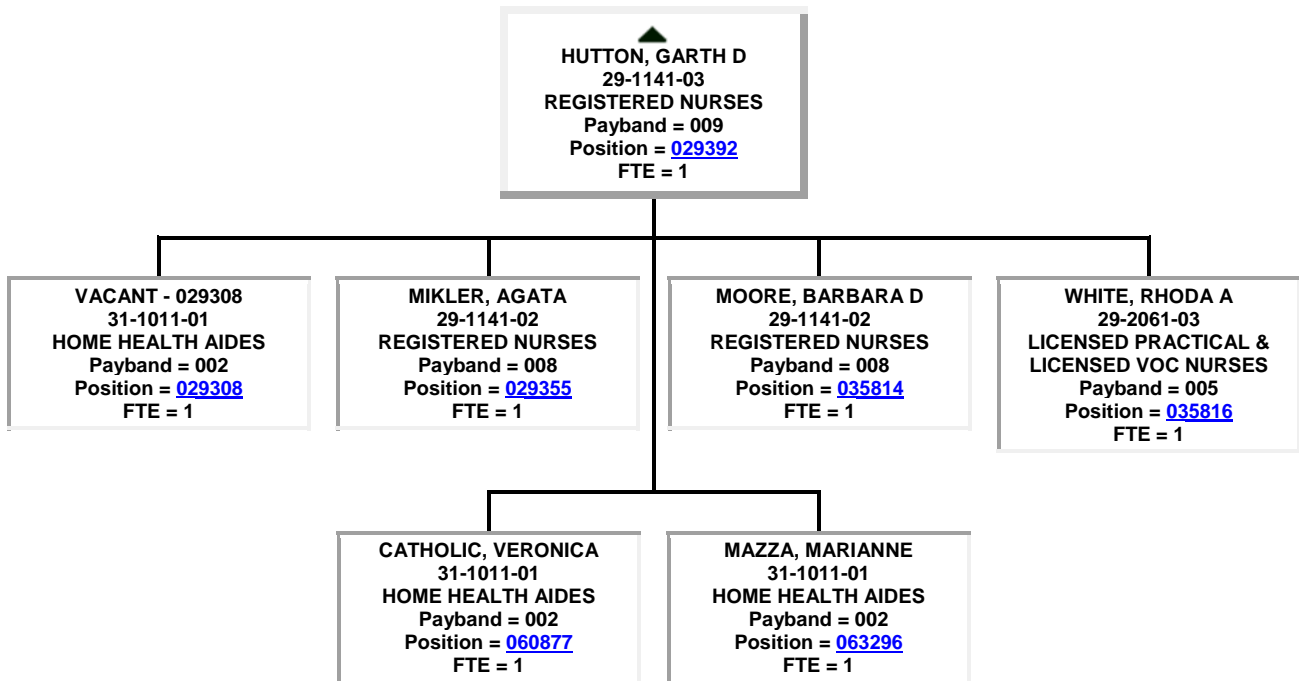
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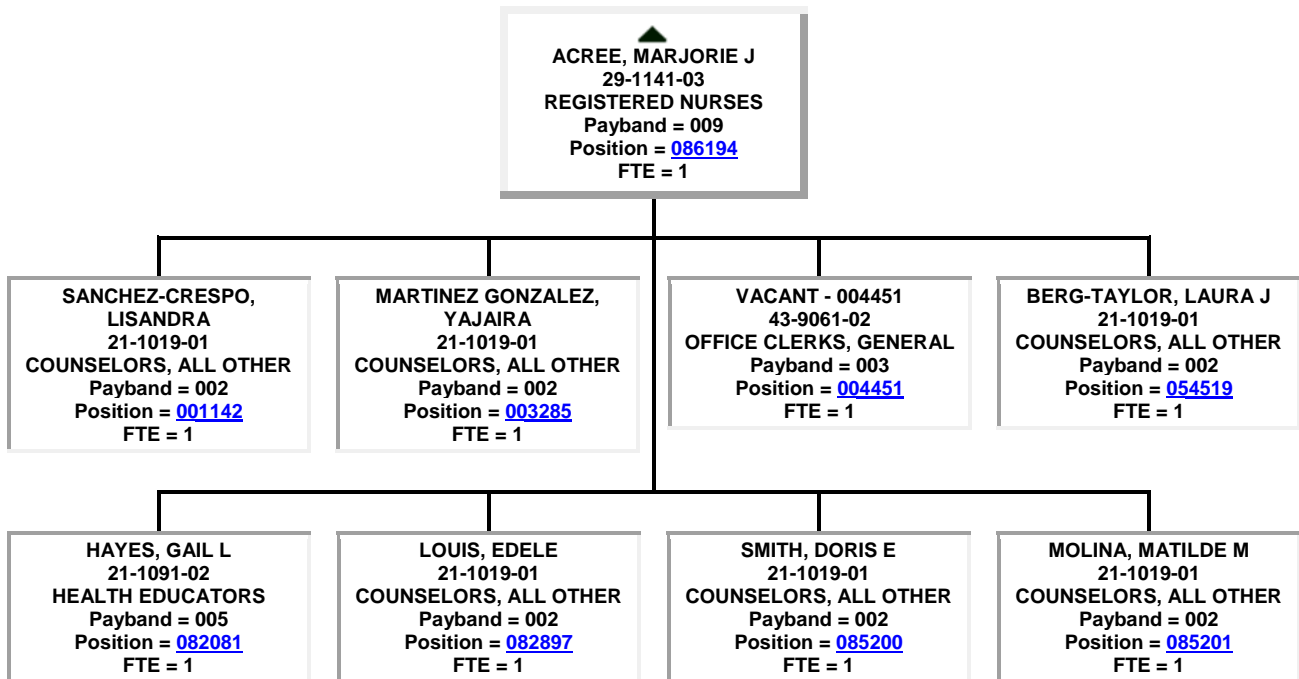
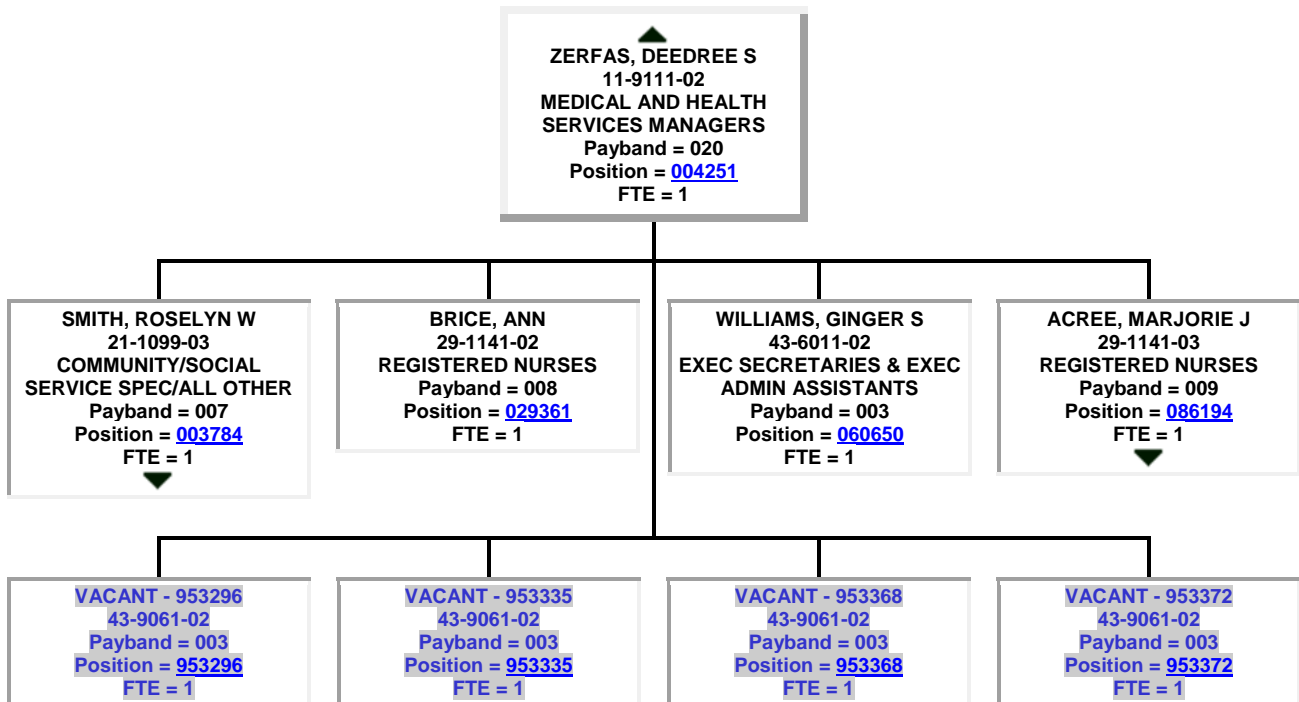
LIPE, KIRA B
29-1141-01
REGISTERED NURSES
Payband = 006
Position = [082574](#)
FTE = 1

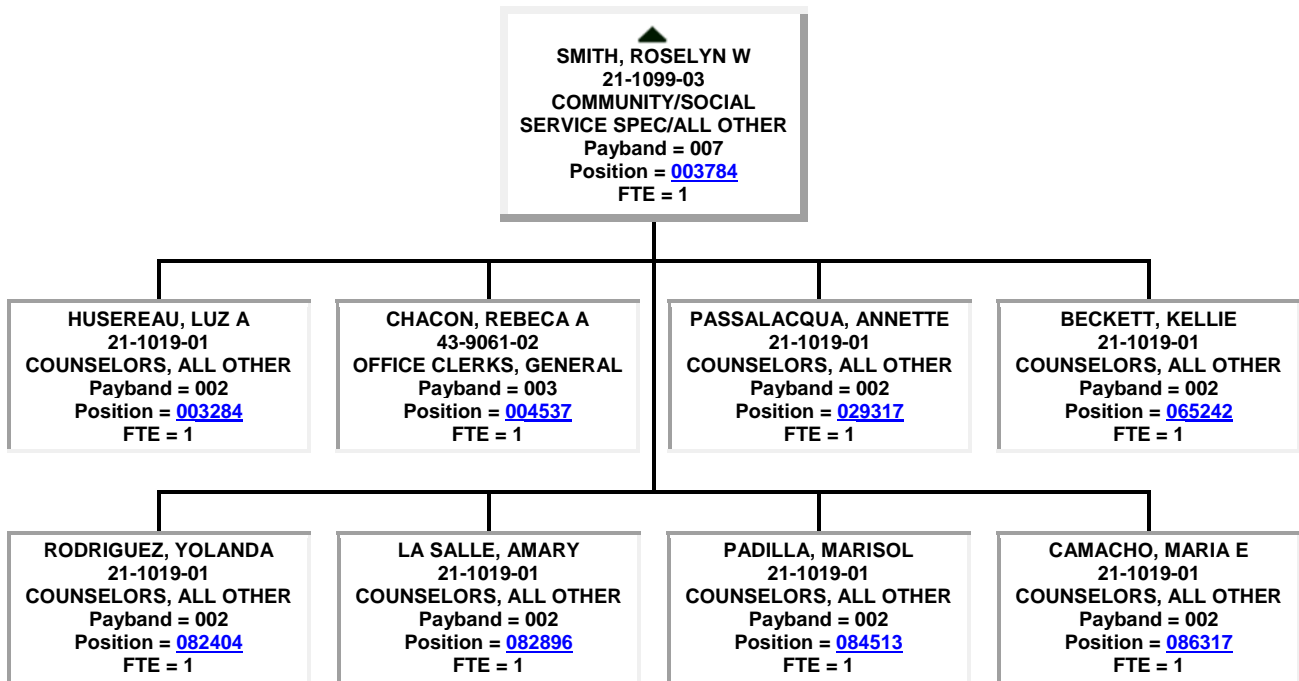


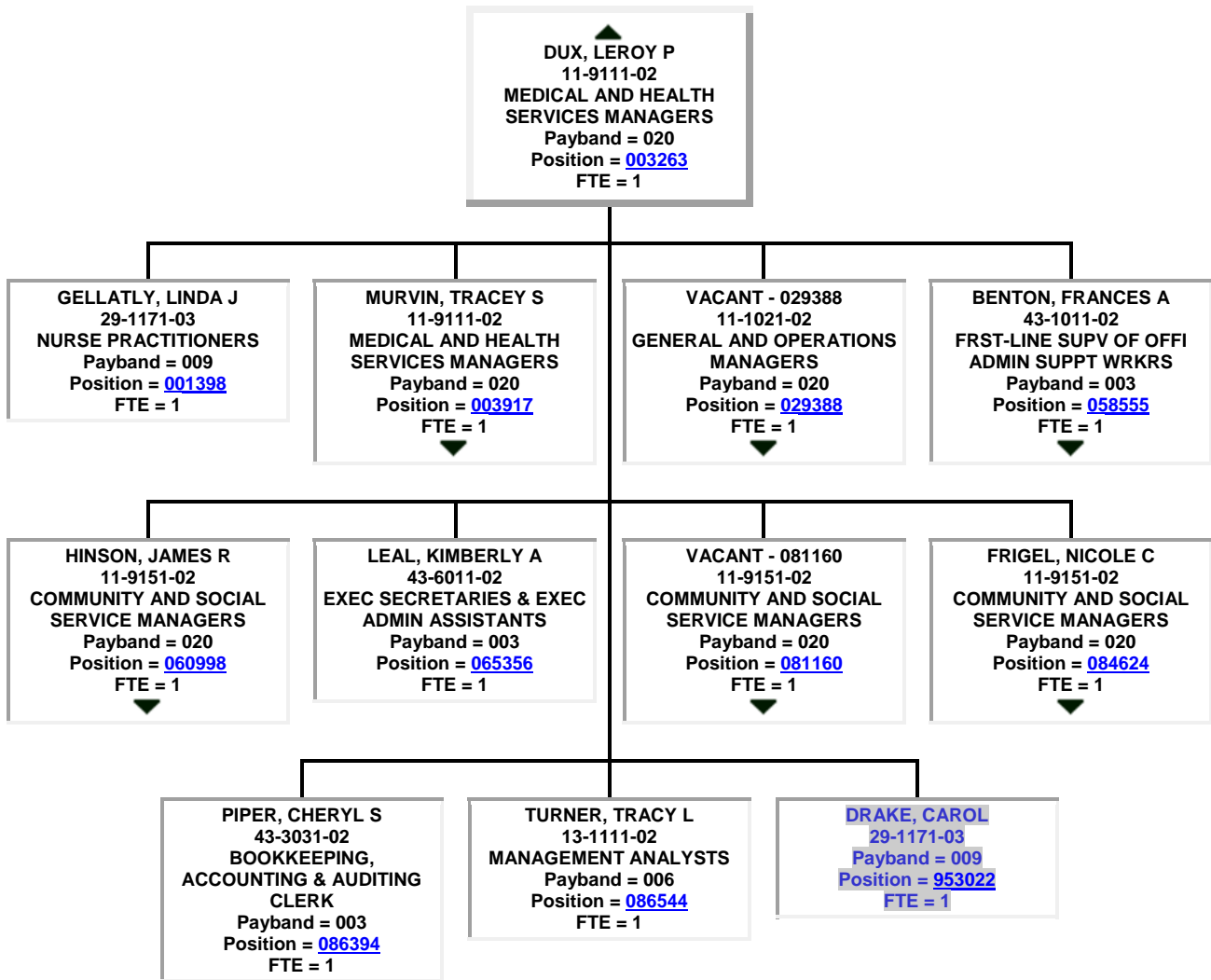


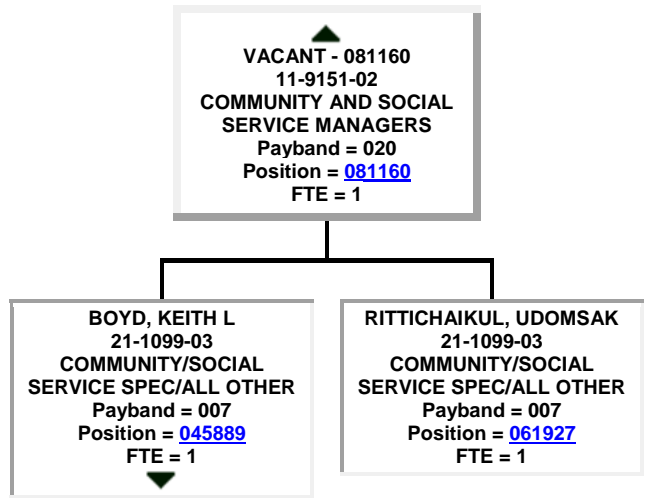
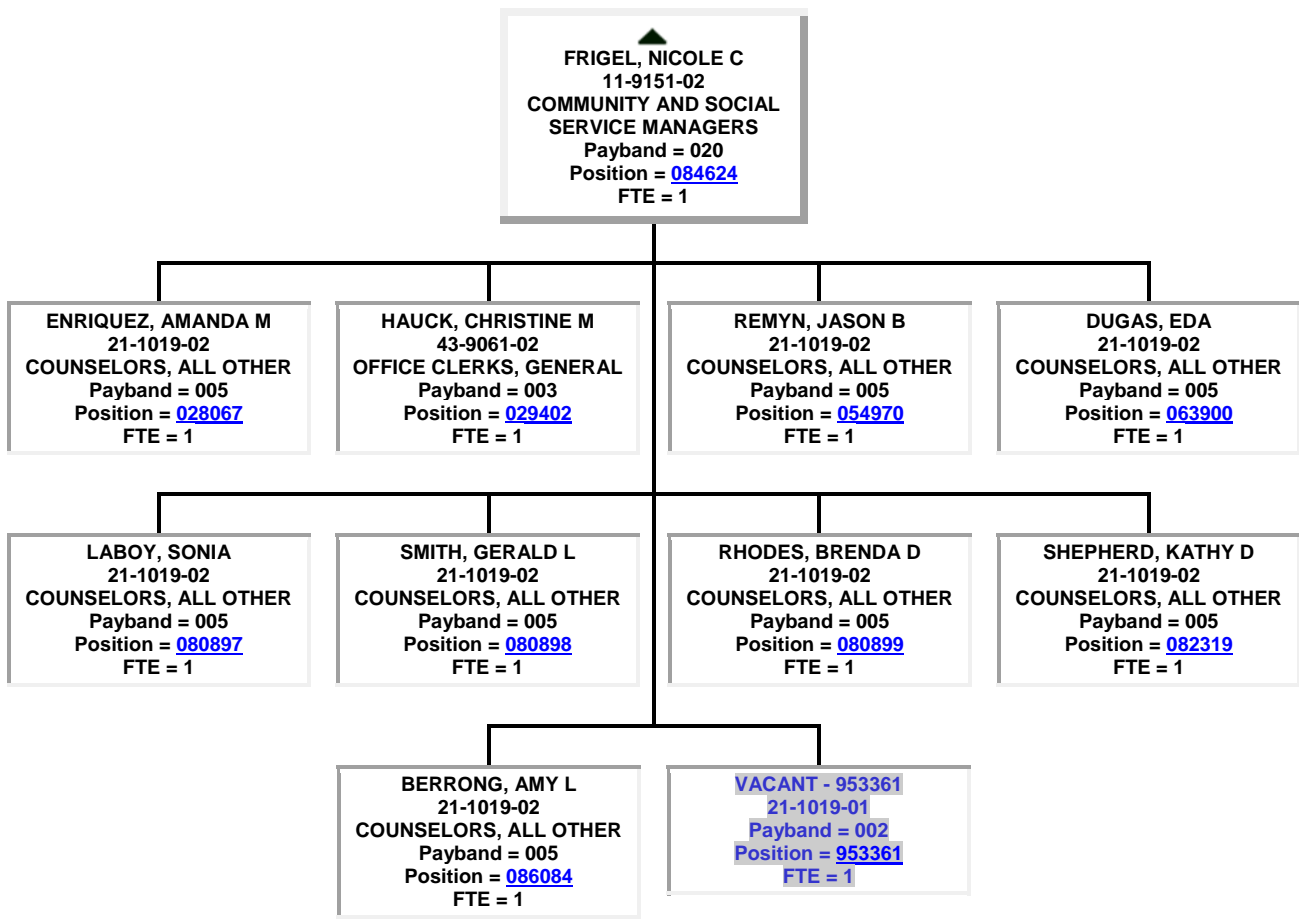


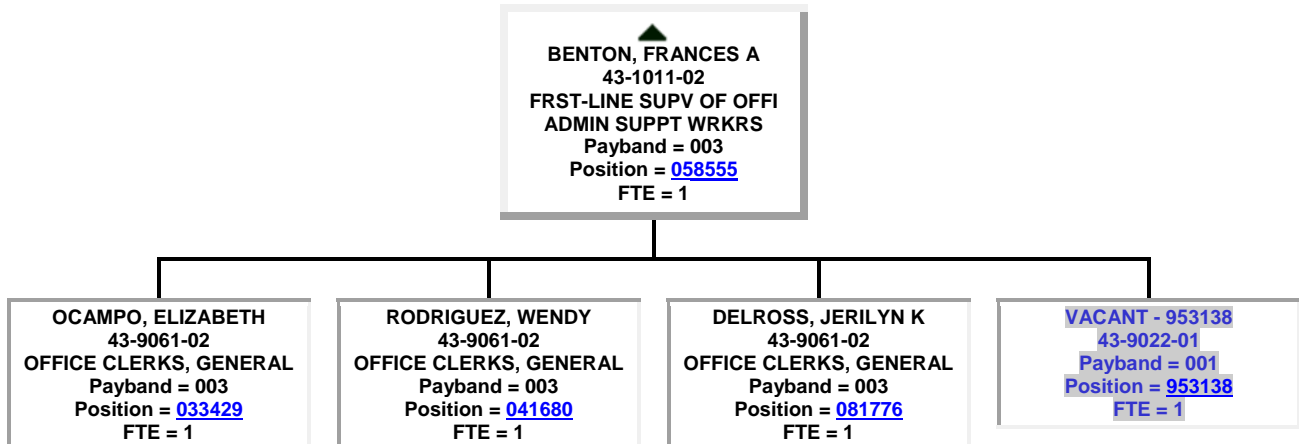
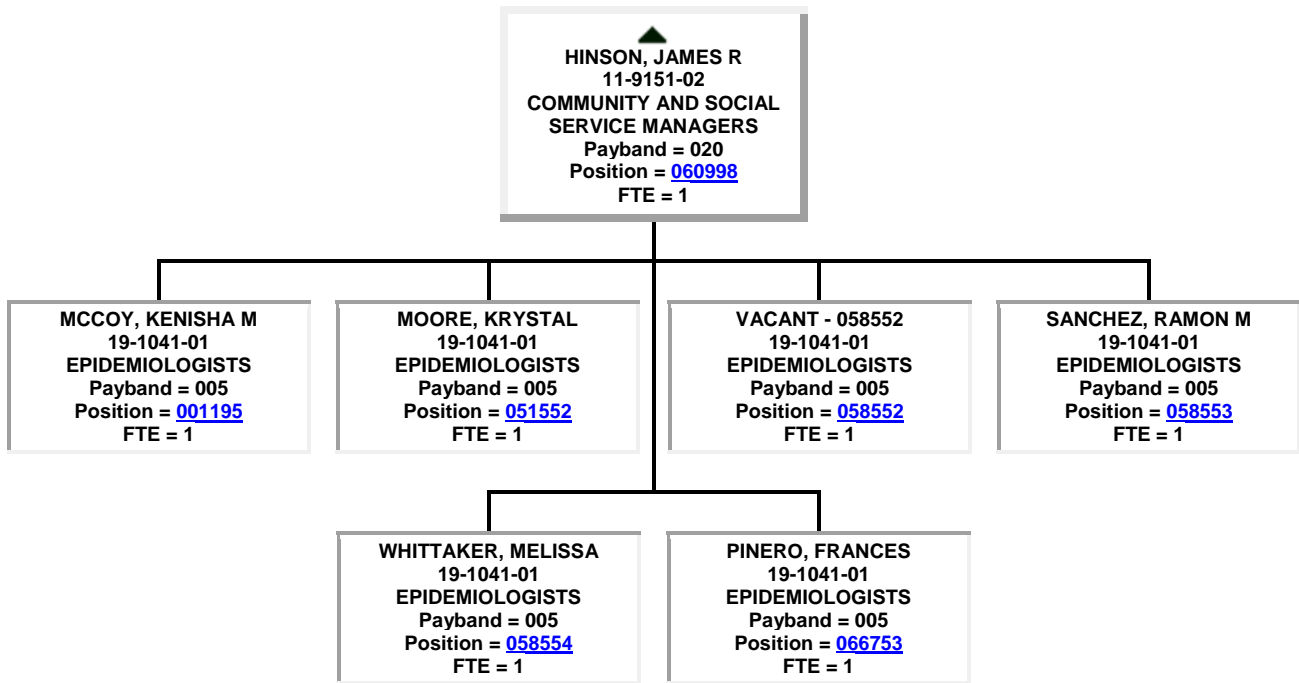
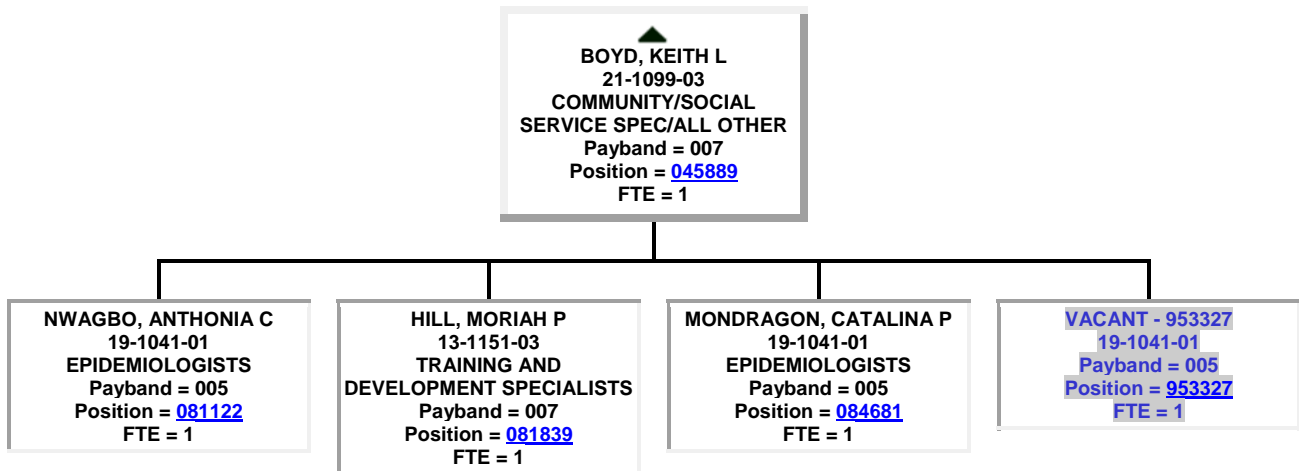


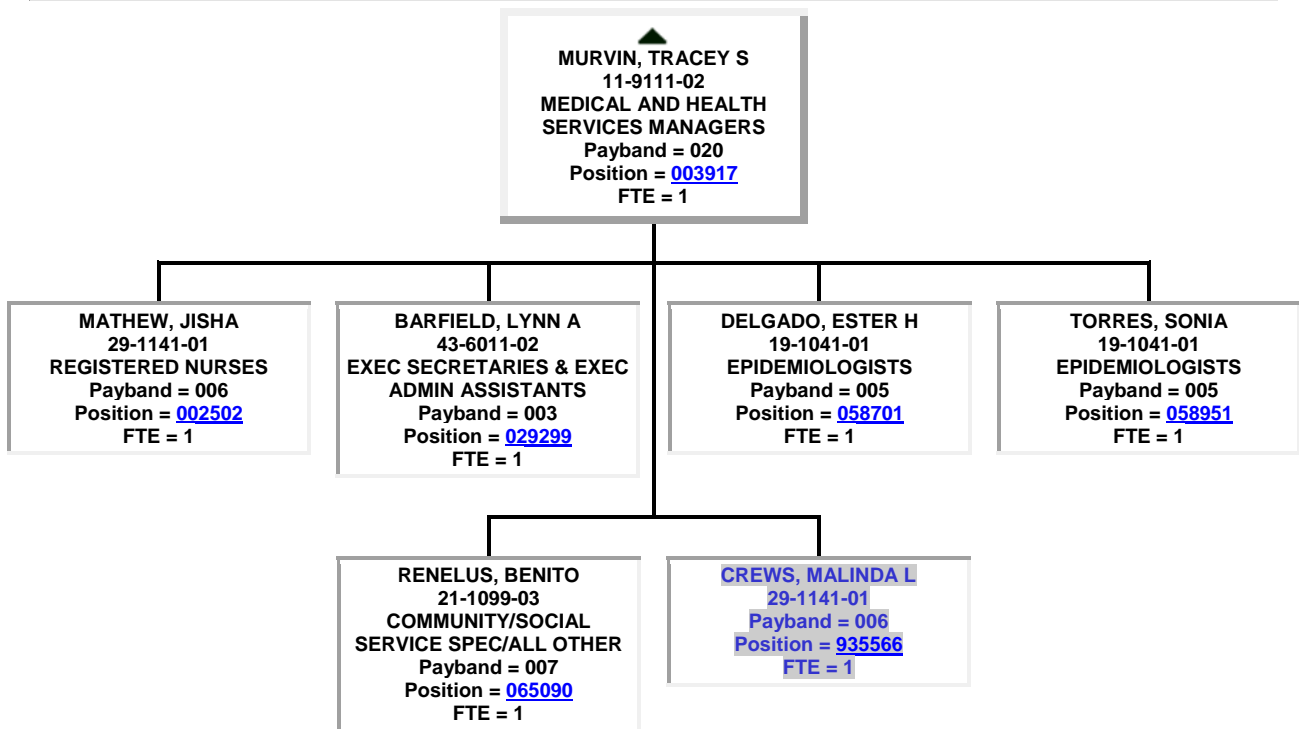
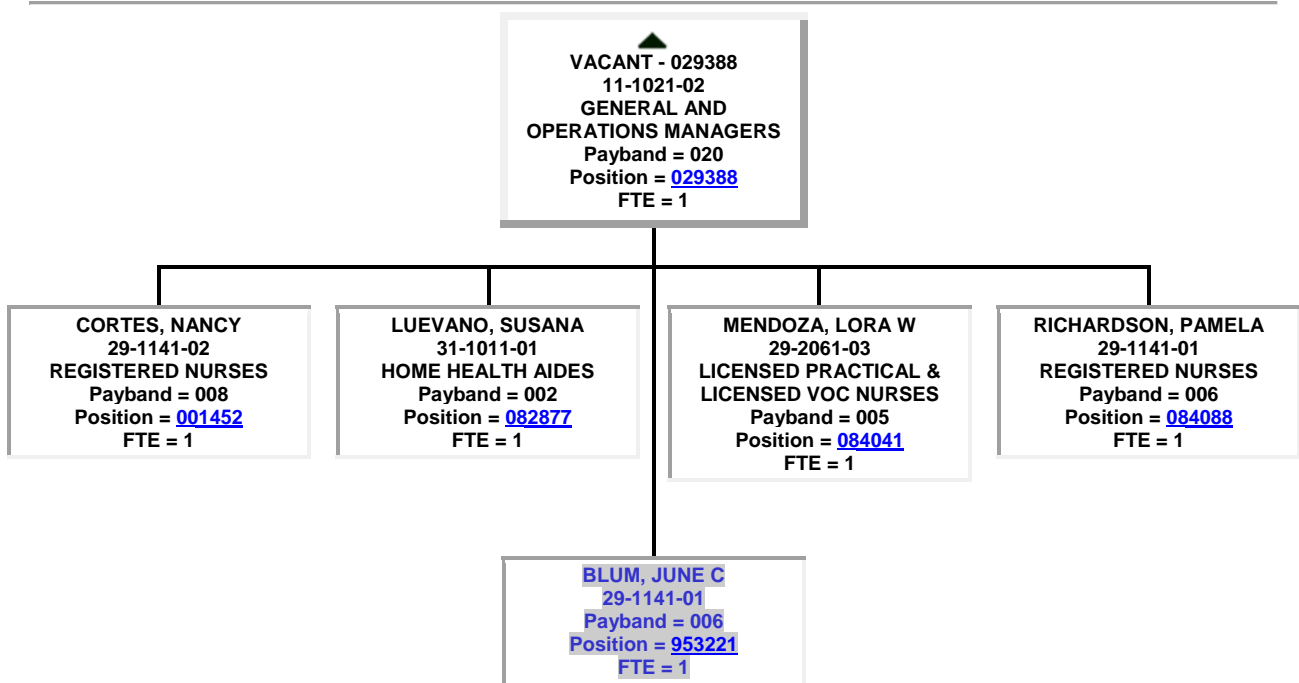


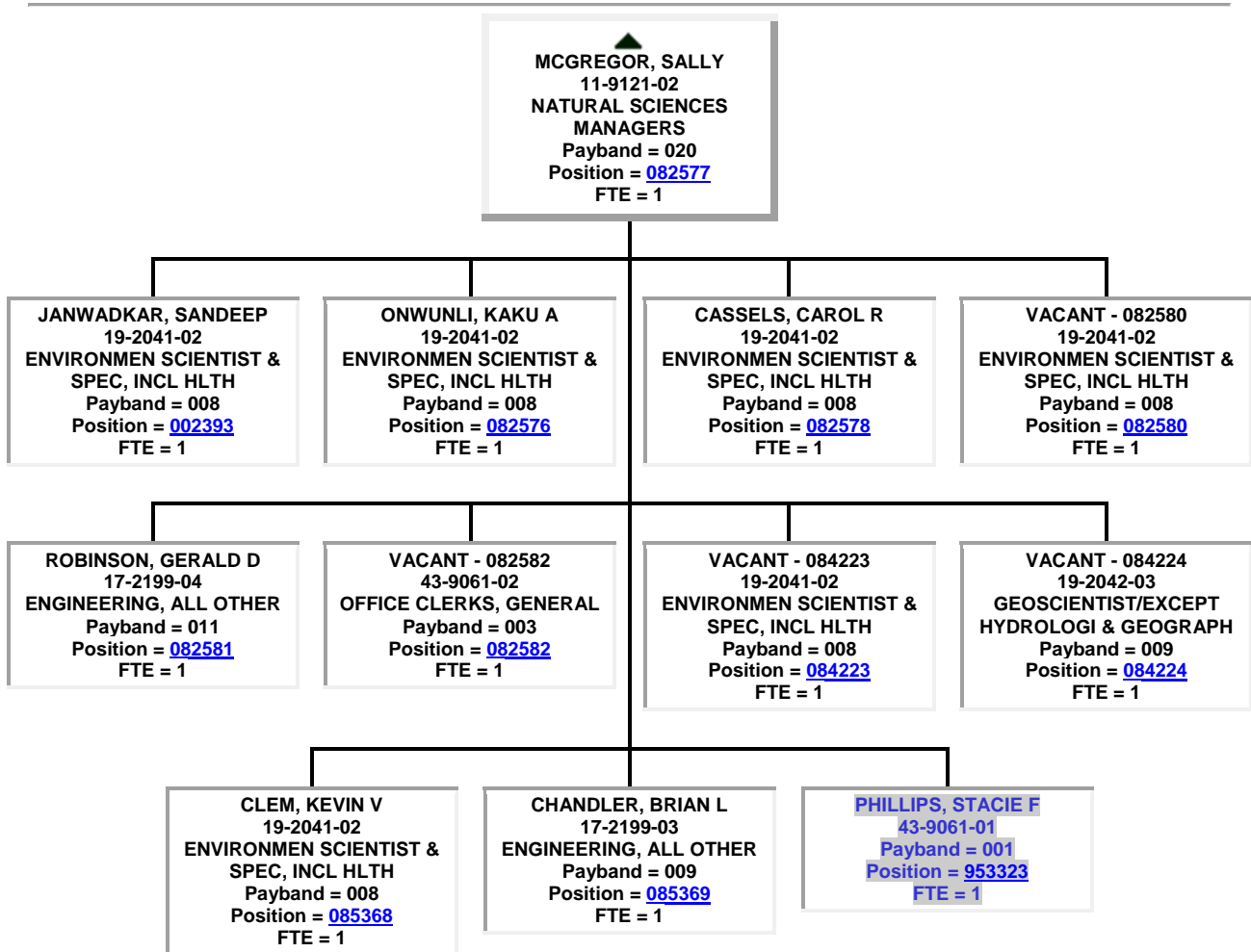
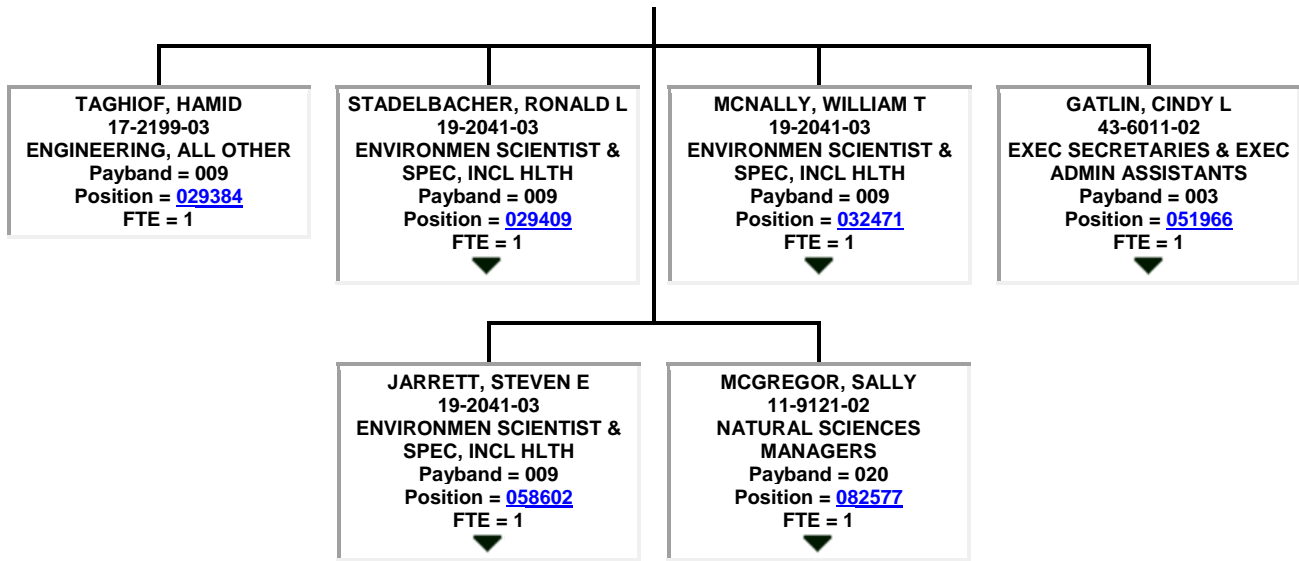


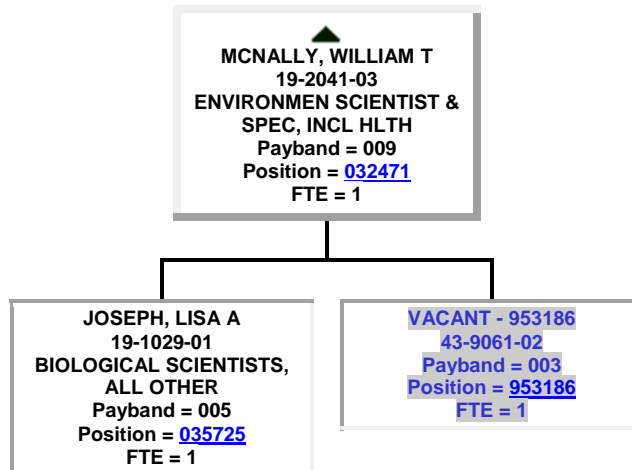
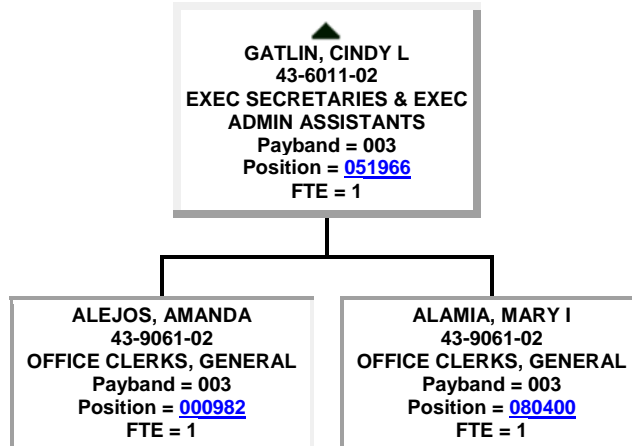
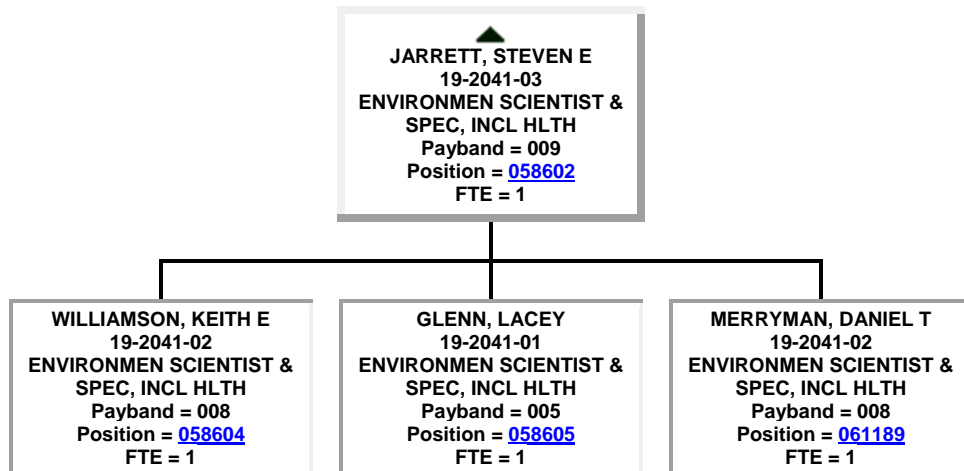


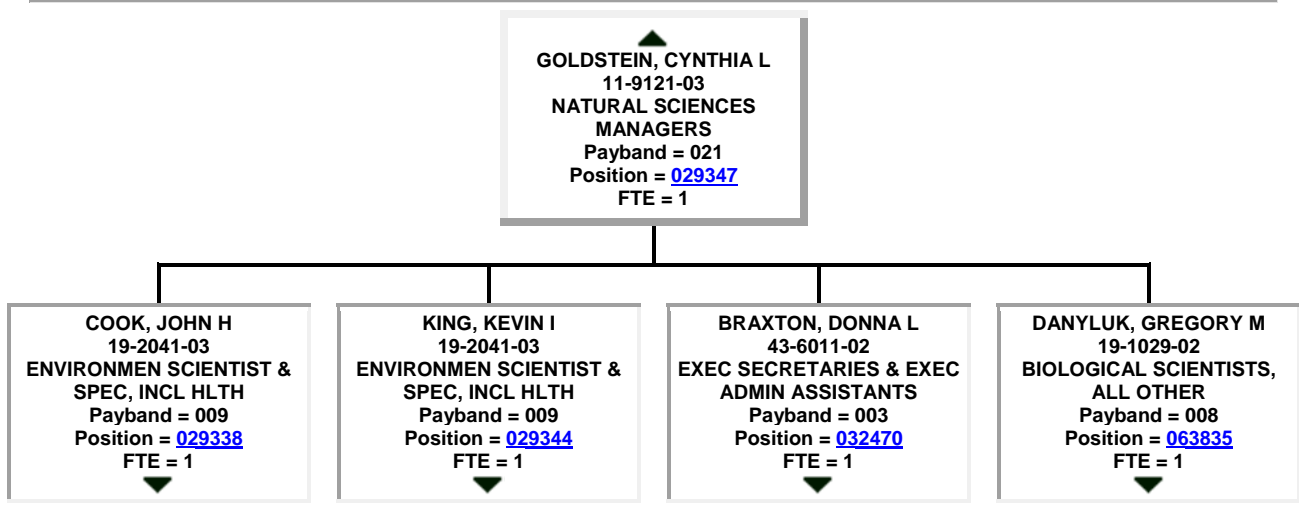
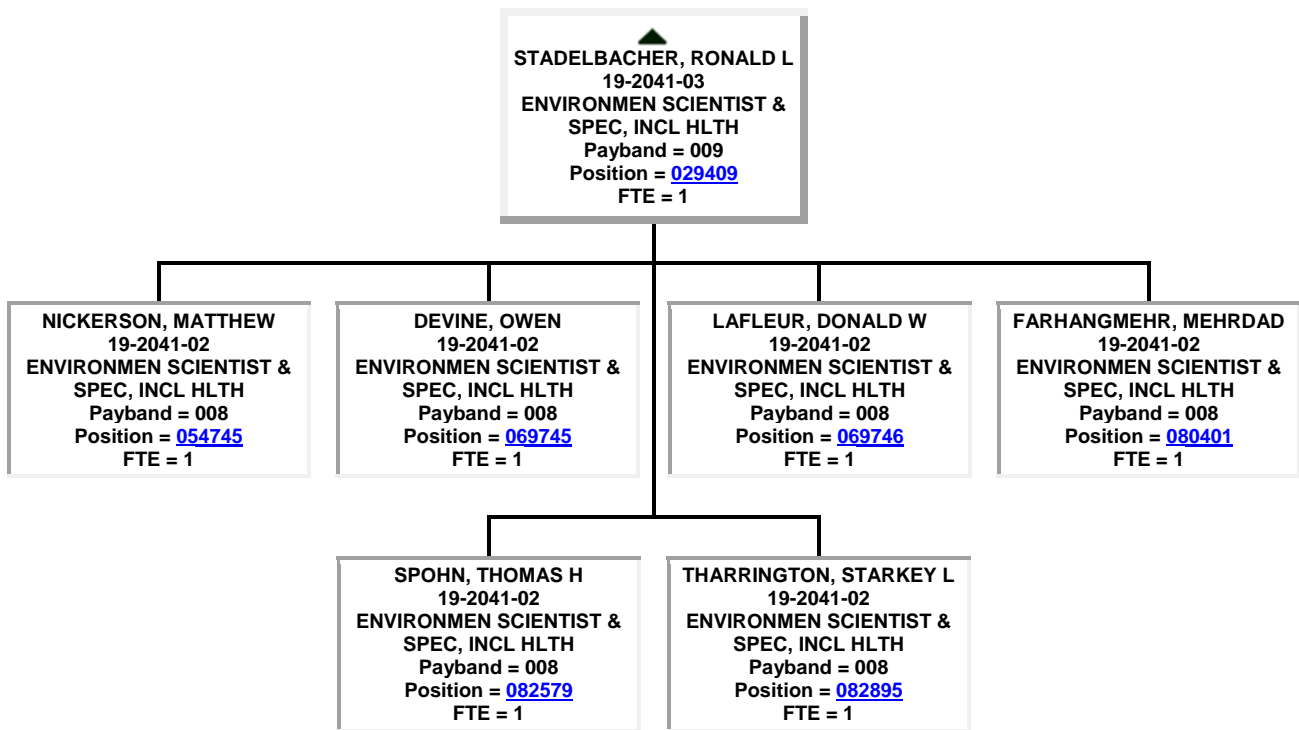


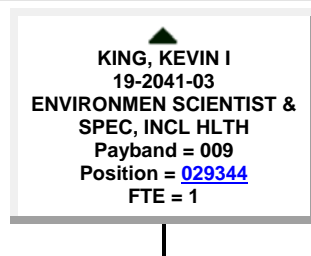
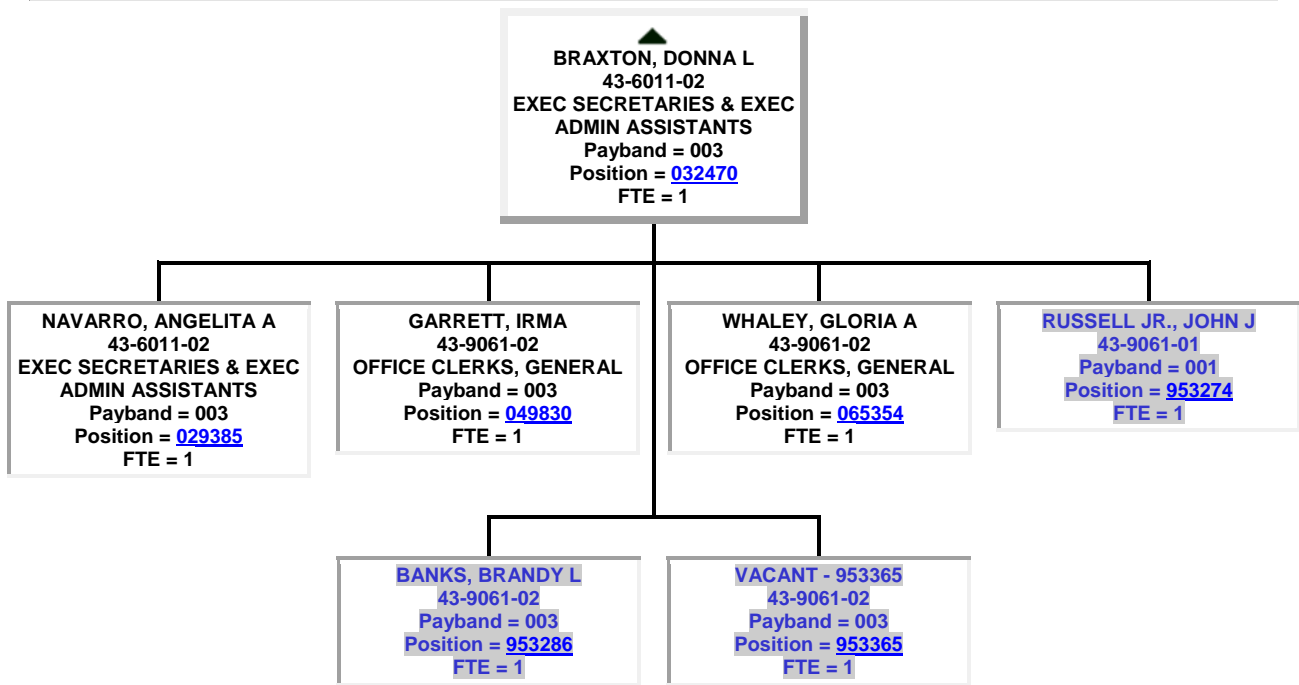
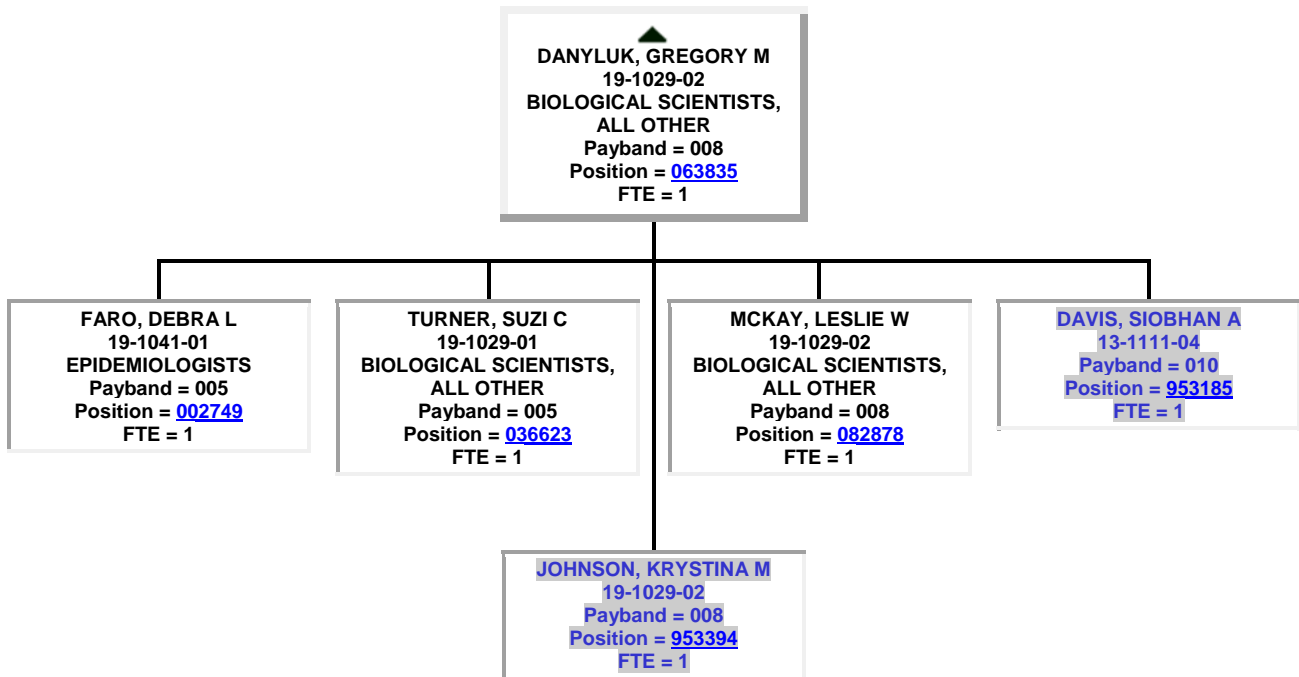


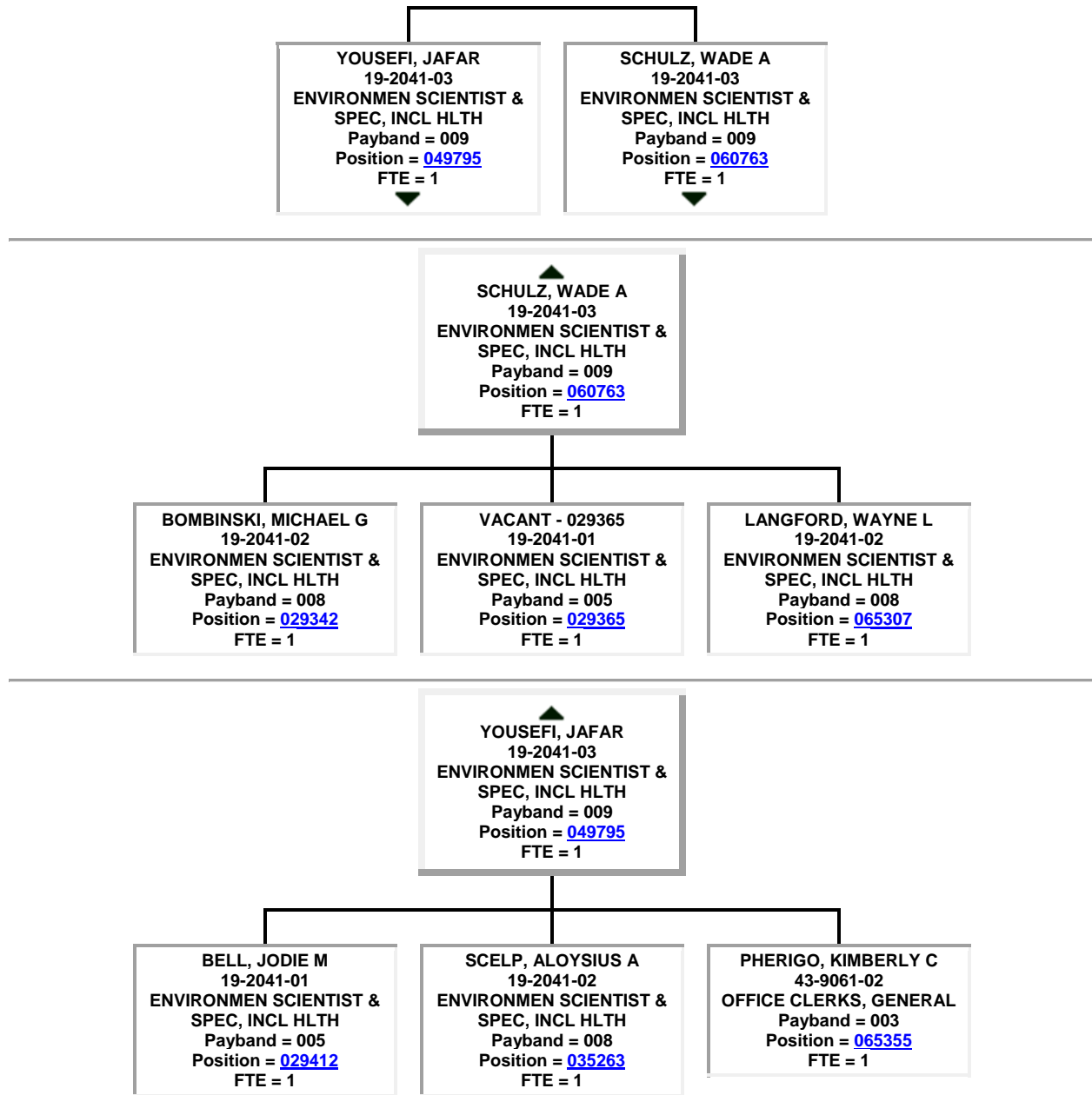


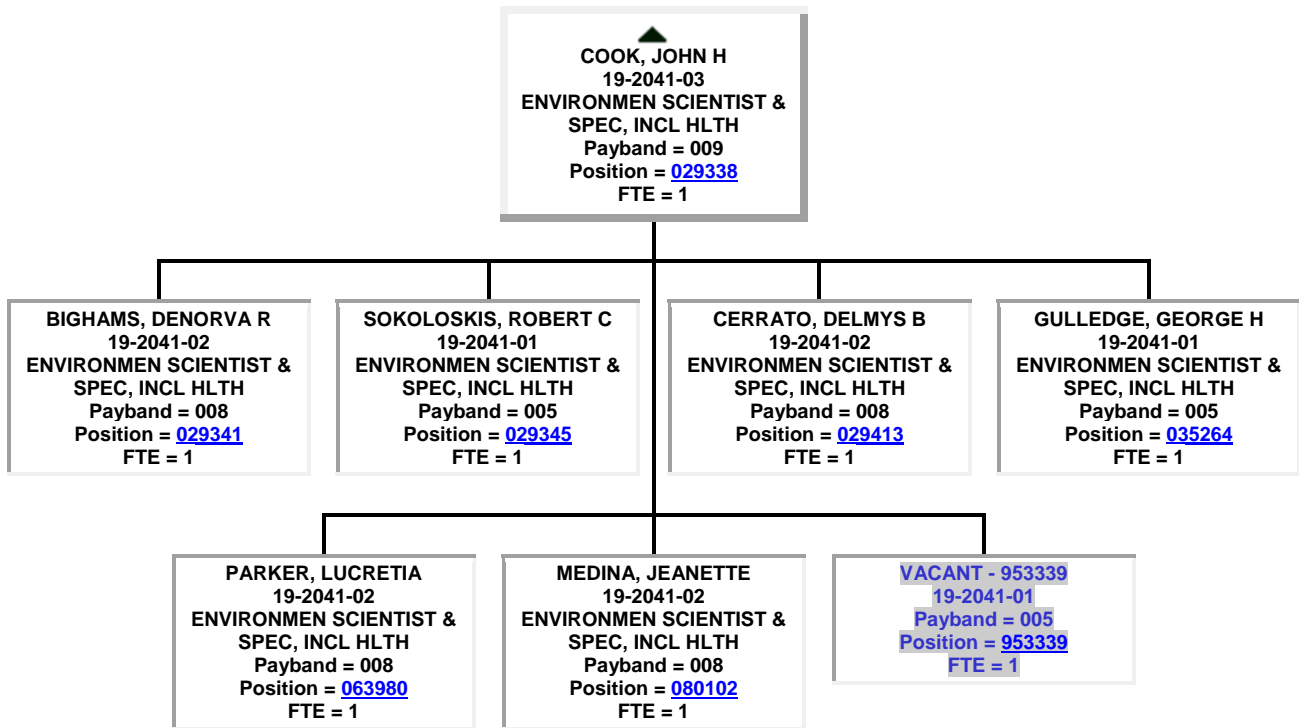


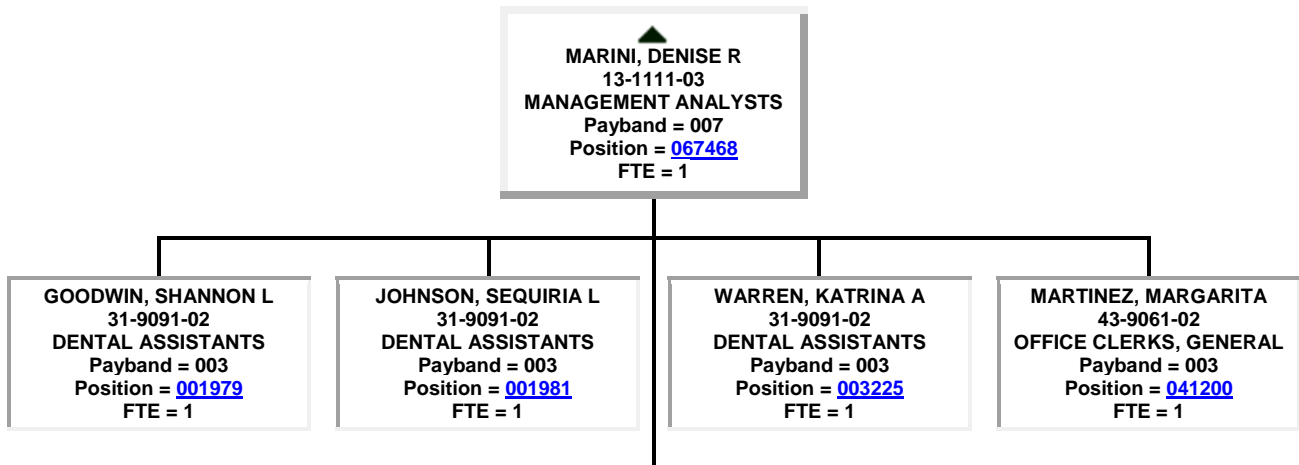
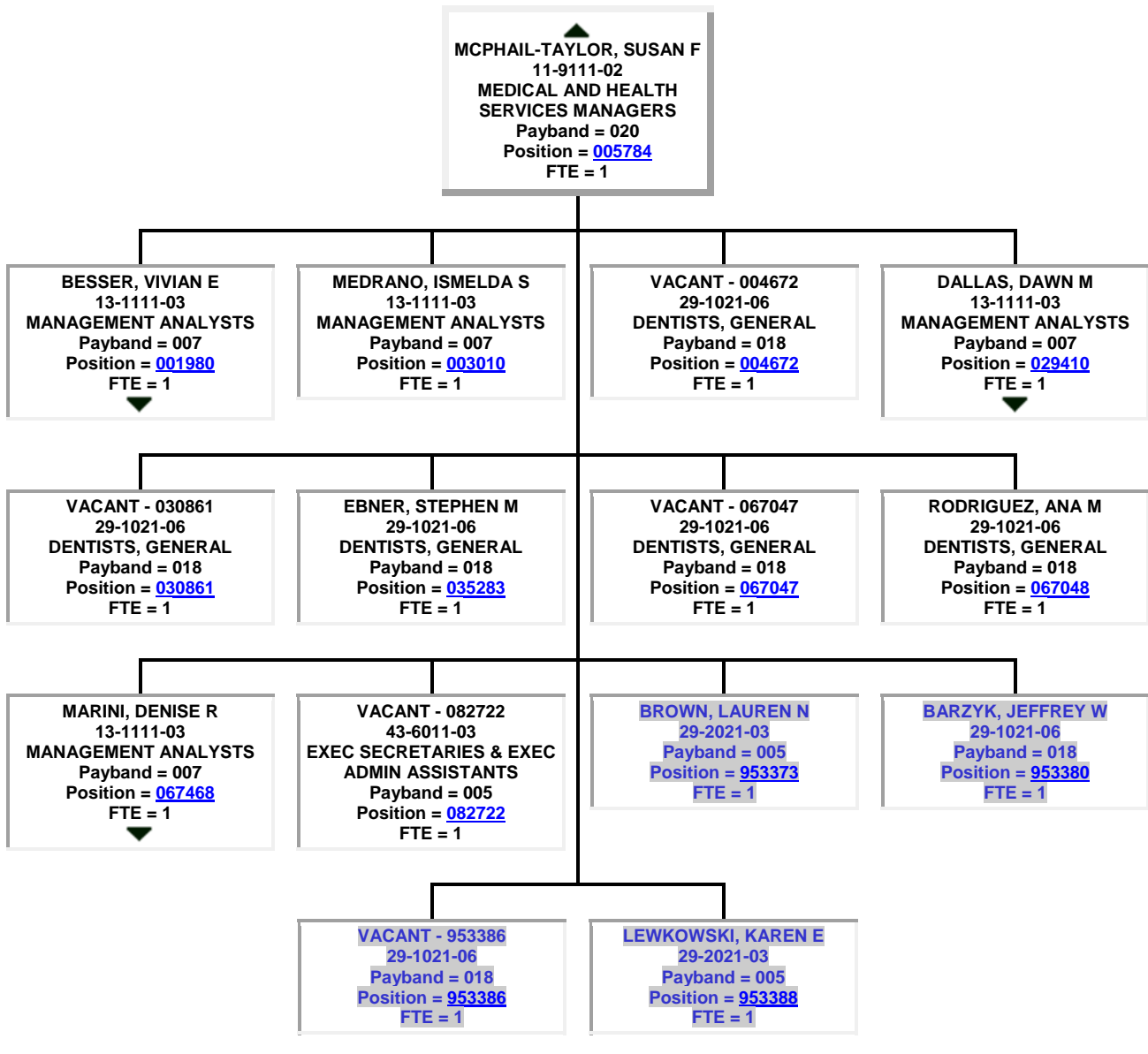


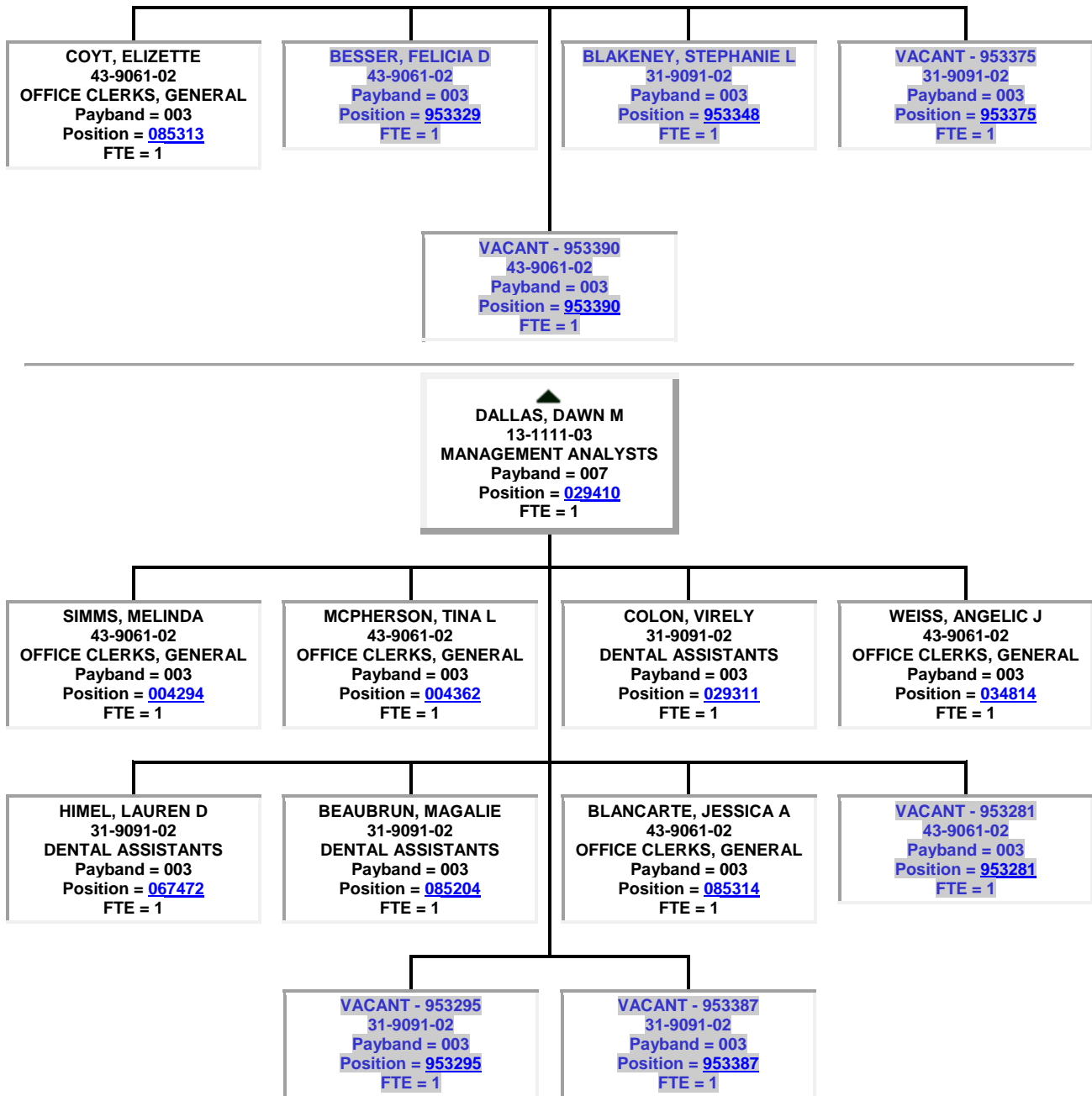


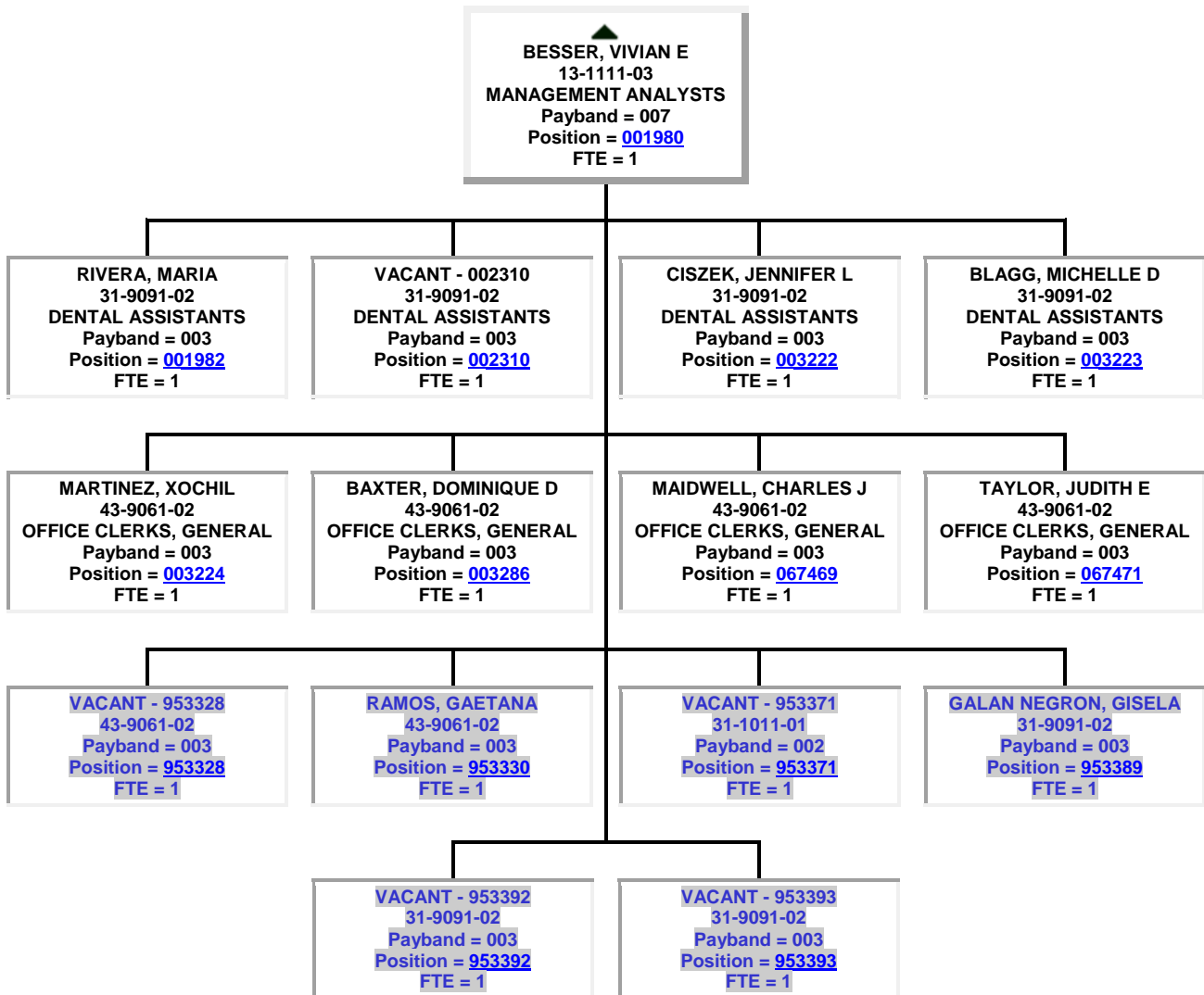




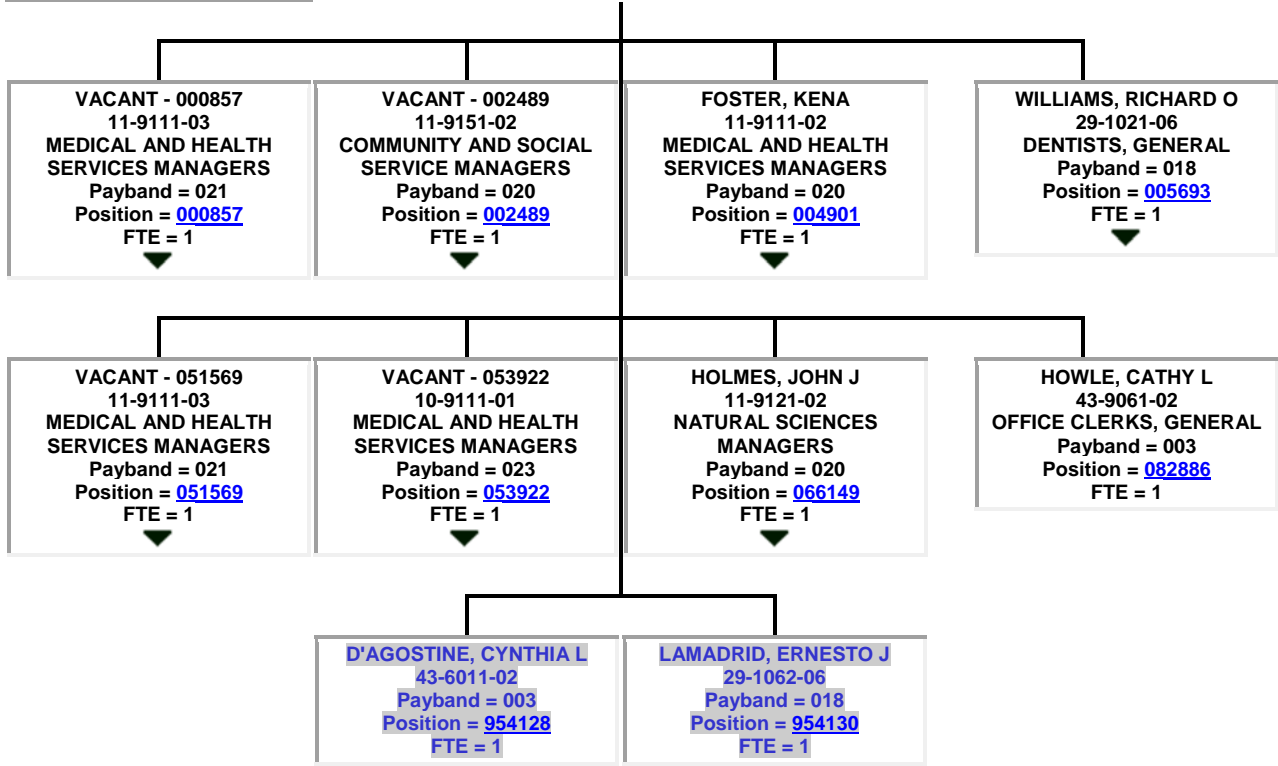




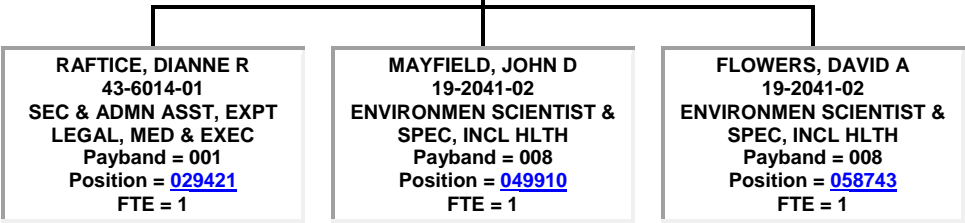


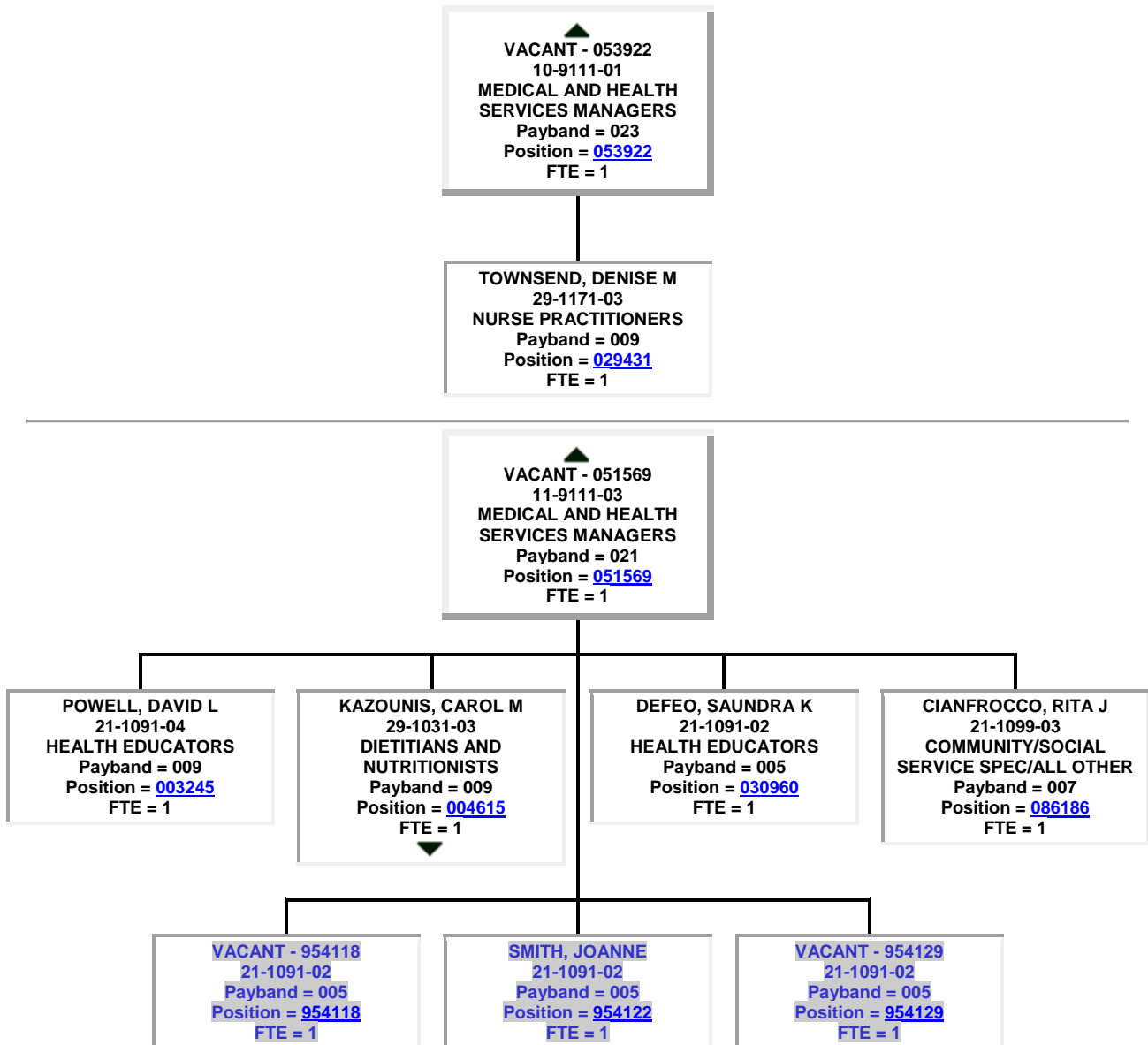


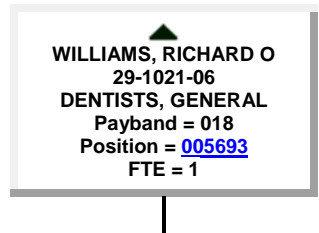
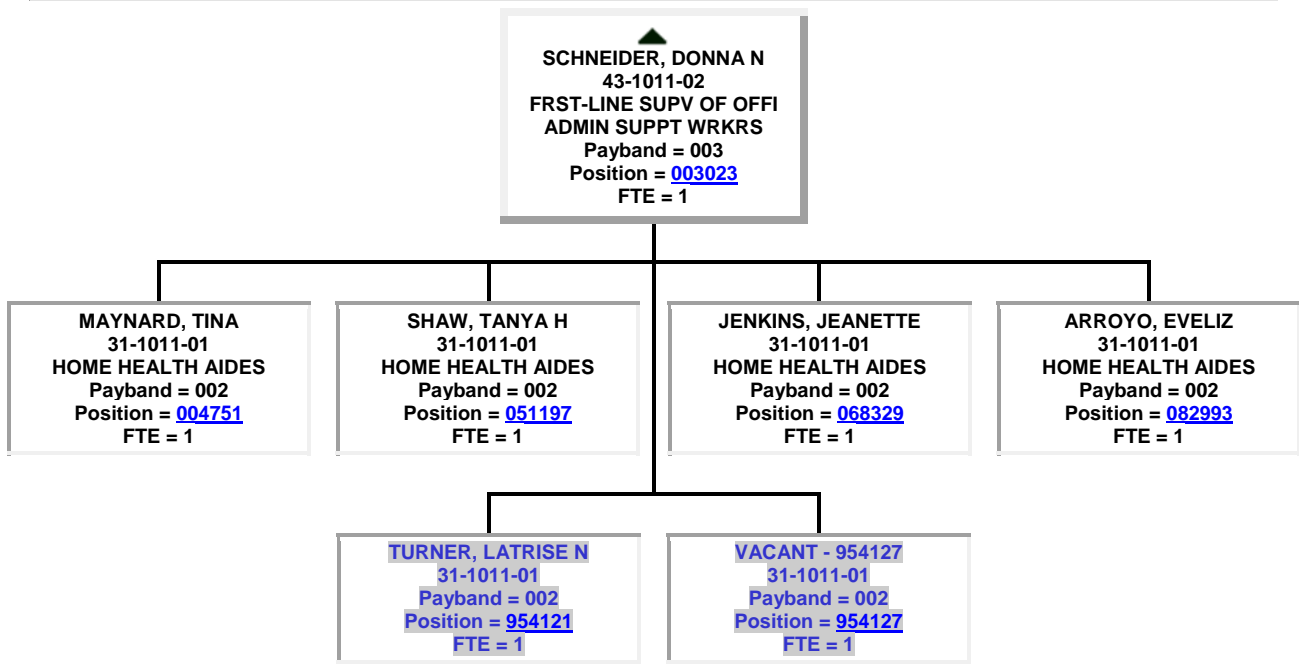
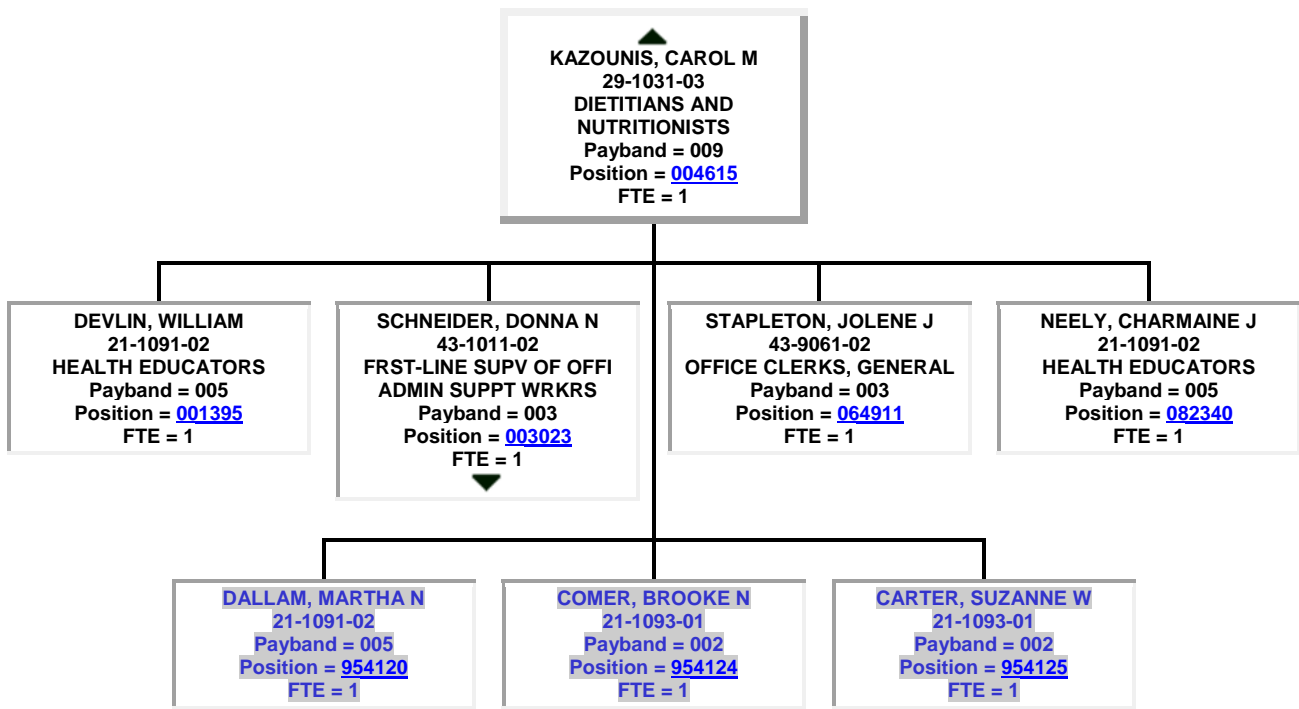
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GARCIA, MARY L
 10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 023
 Position = [029429](#)
 FTE = 1

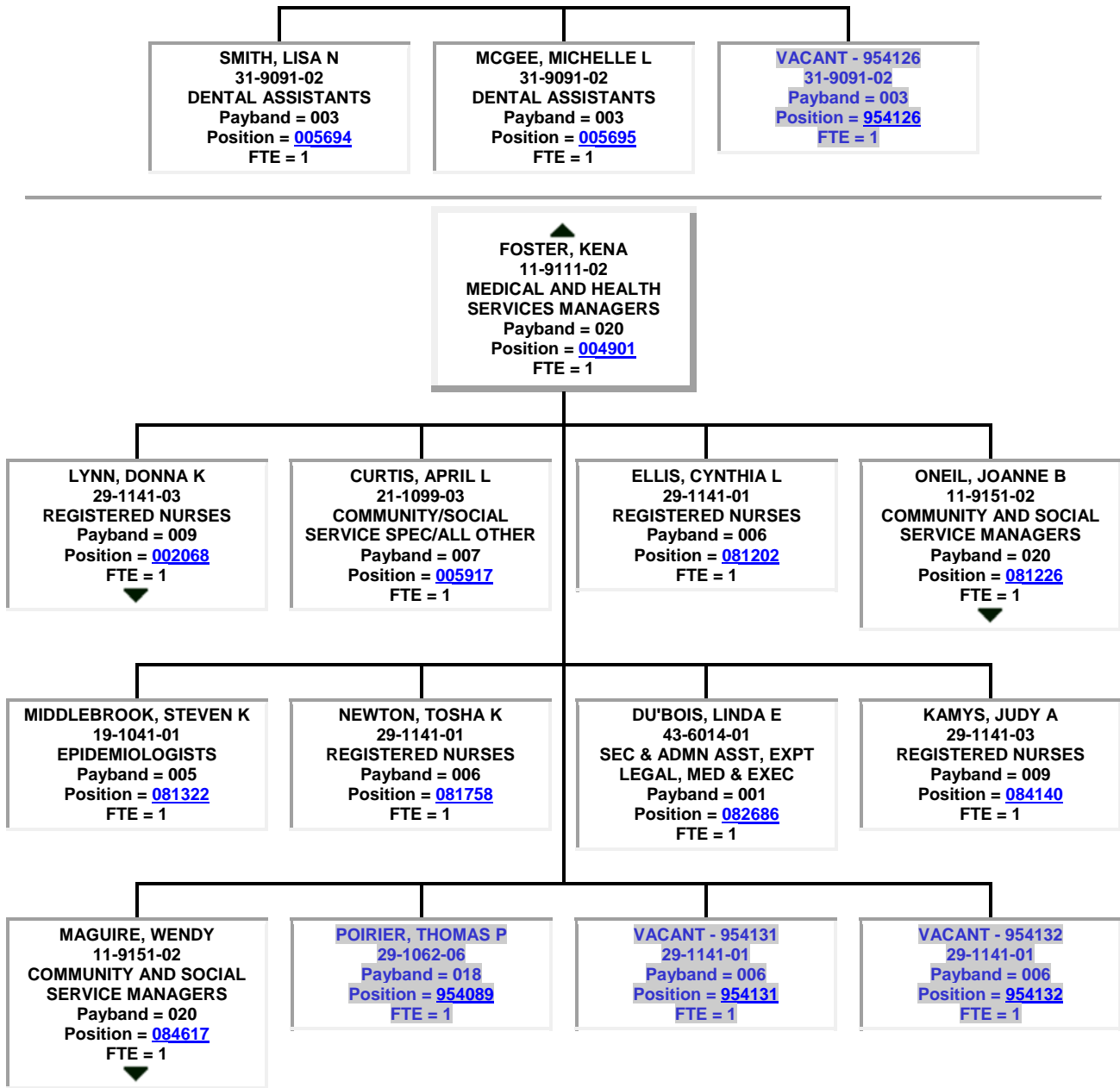


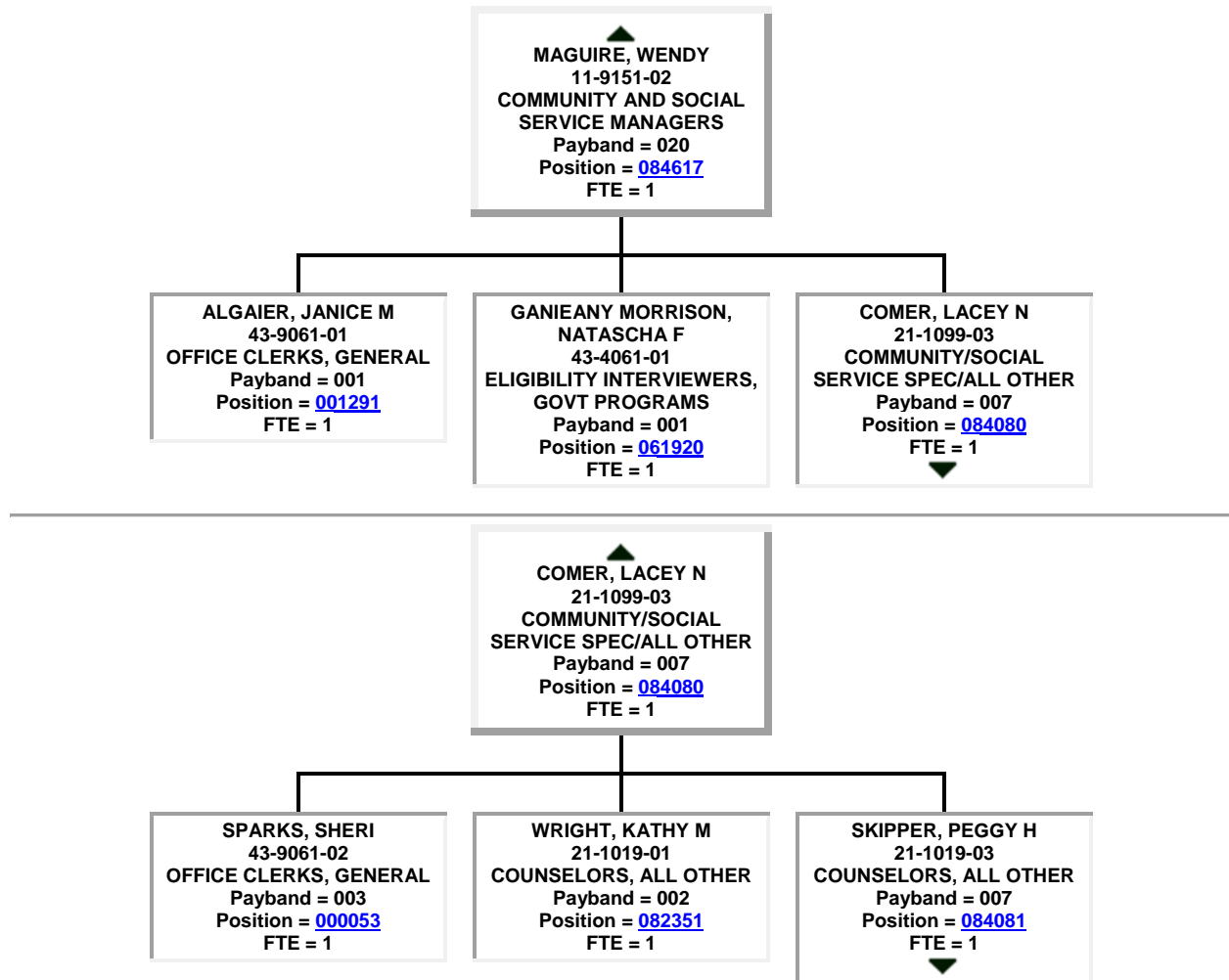
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HOLMES, JOHN J
 11-9121-02
NATURAL SCIENCES MANAGERS
 Payband = 020
 Position = [066149](#)
 FTE = 1

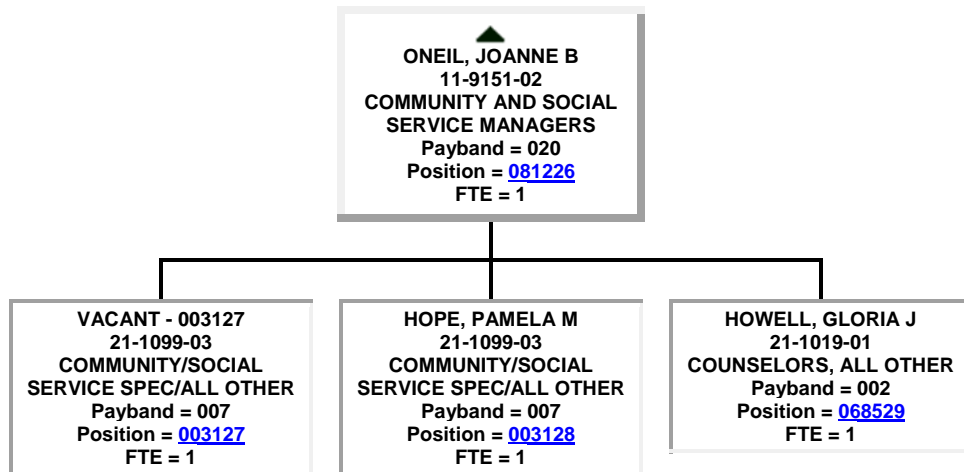
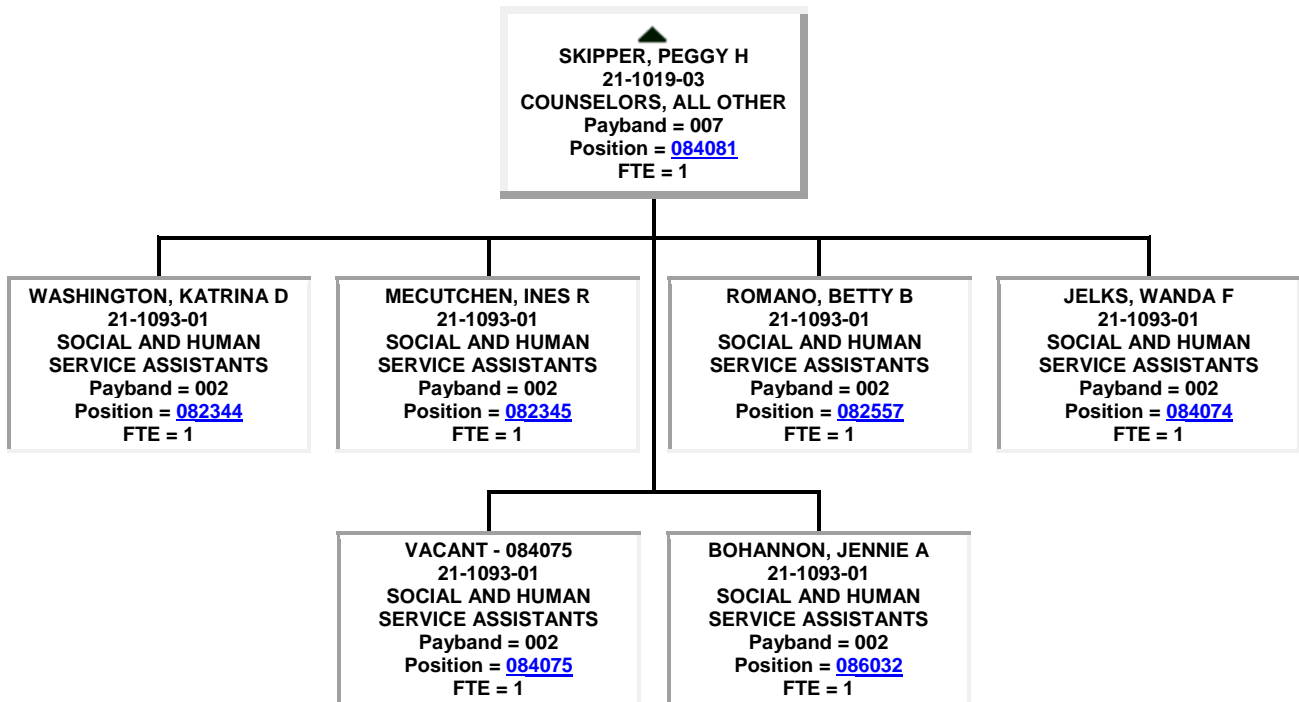


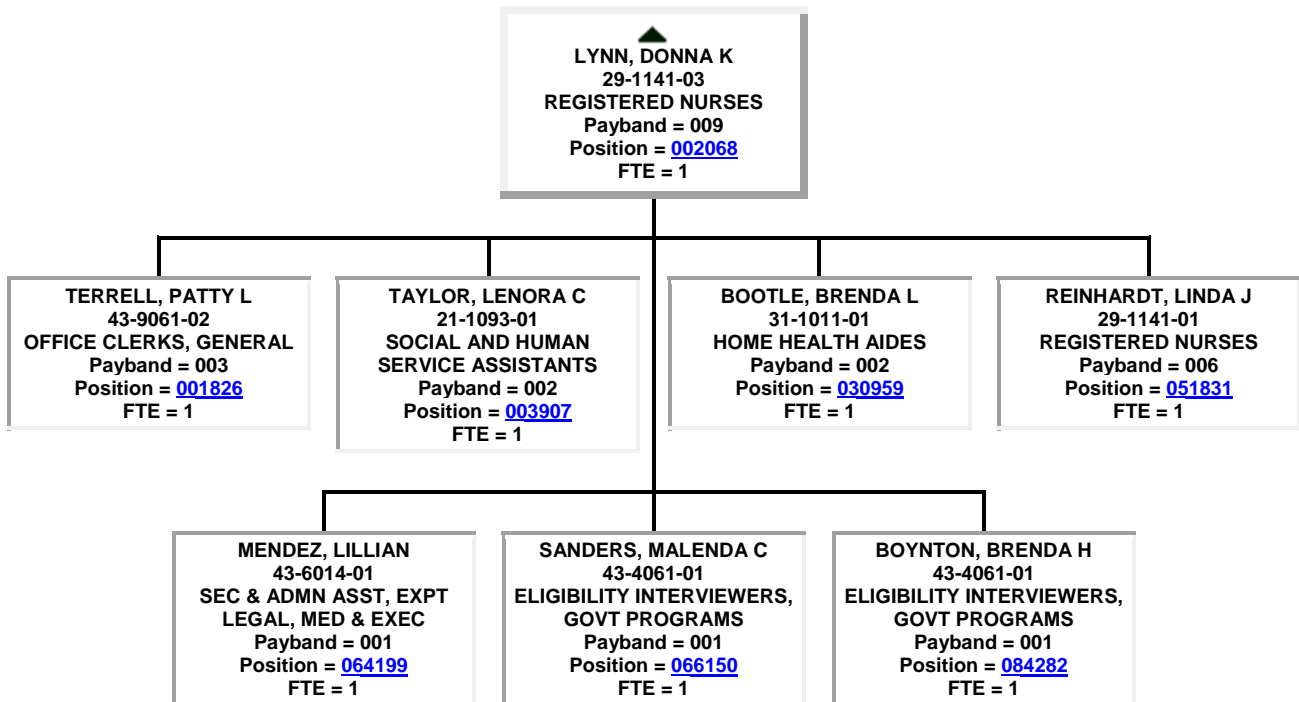








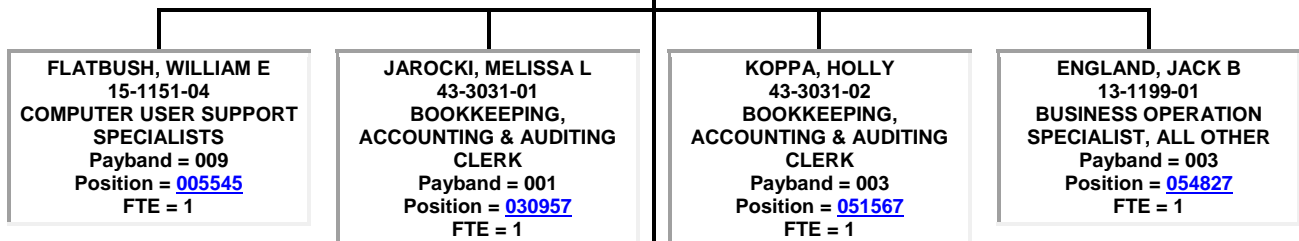


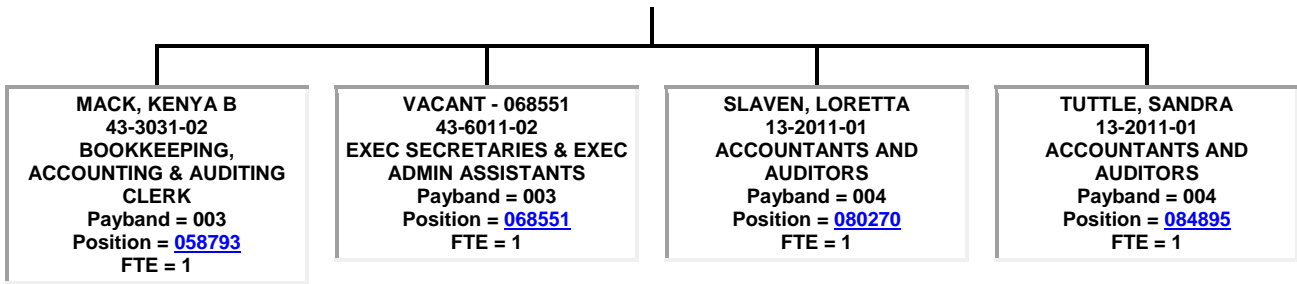


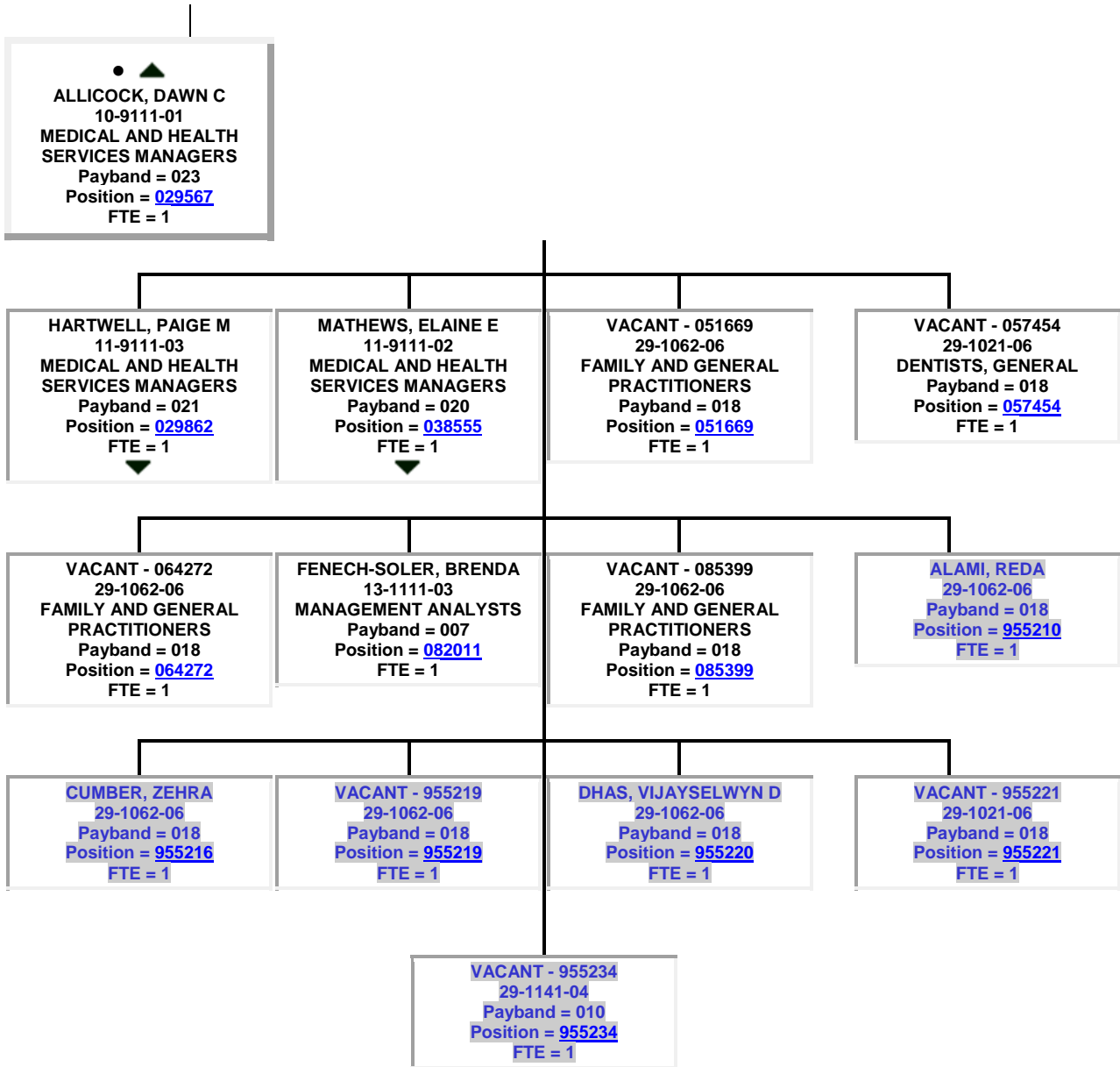
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VACANT - 002489
 11-9151-02
**COMMUNITY AND SOCIAL
 SERVICE MANAGERS**
 Payband = 020
 Position = [002489](#)
 FTE = 1

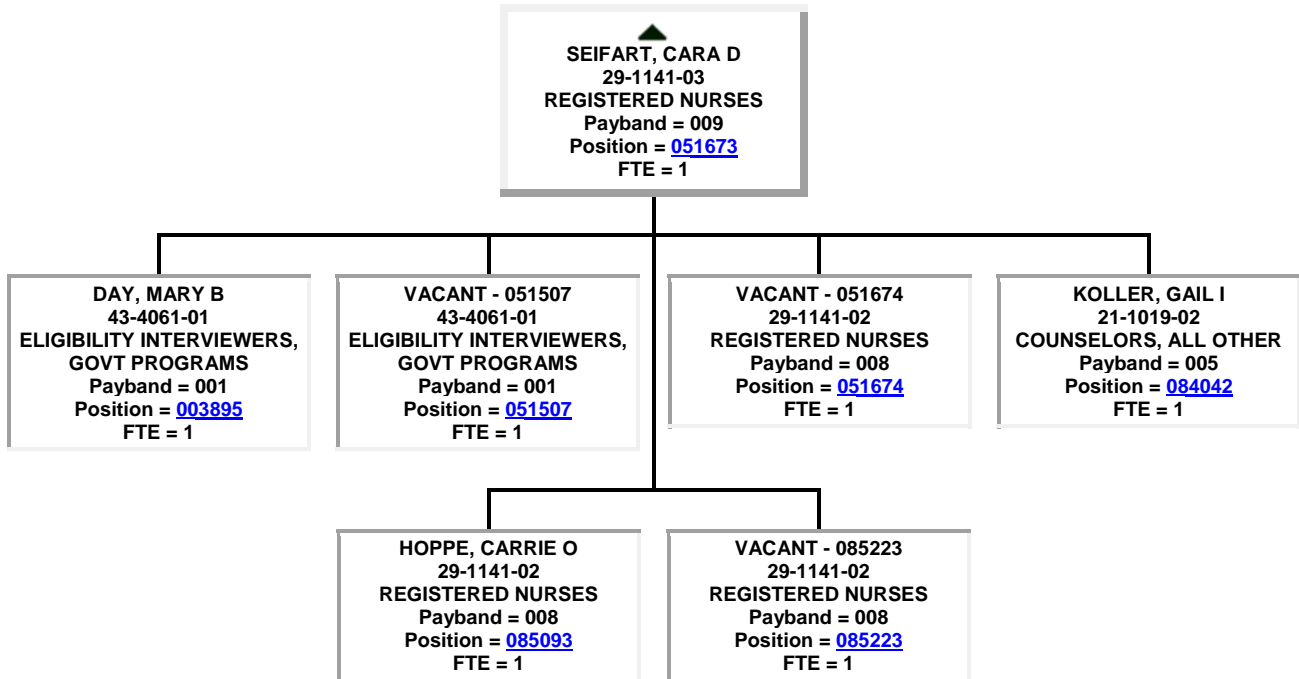
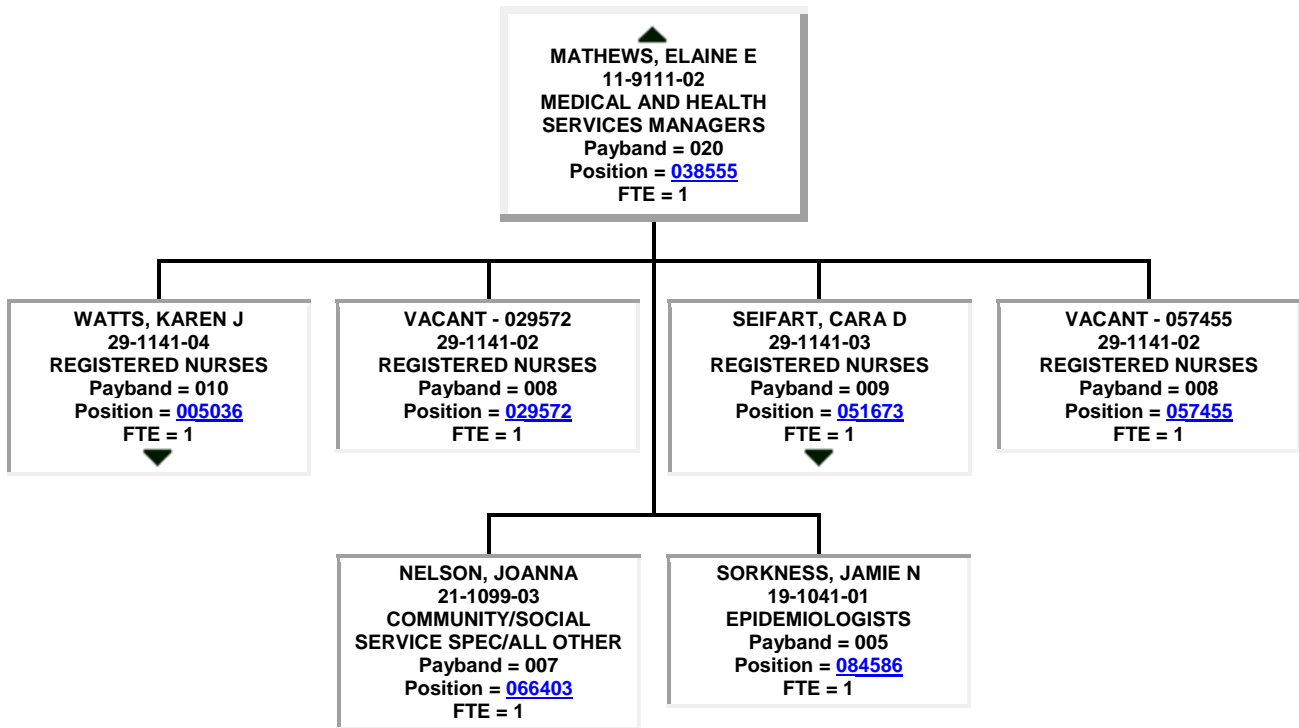
[VACANT - 954119](#)
[13-1111-04](#)
 Payband = 010
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 FTE = 1

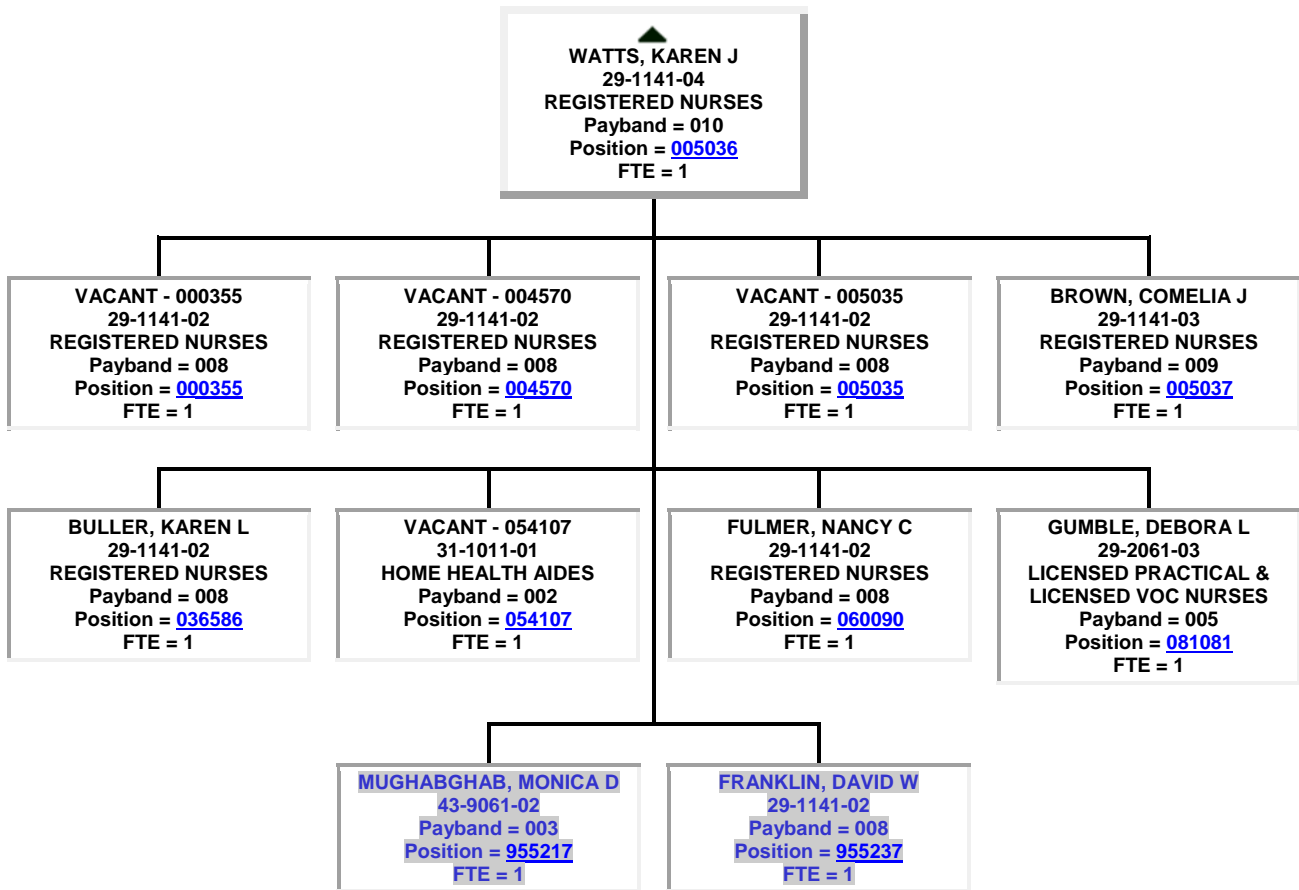
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VACANT - 000857
 11-9111-03
**MEDICAL AND HEALTH
 SERVICES MANAGERS**
 Payband = 021
 Position = [000857](#)
 FTE = 1

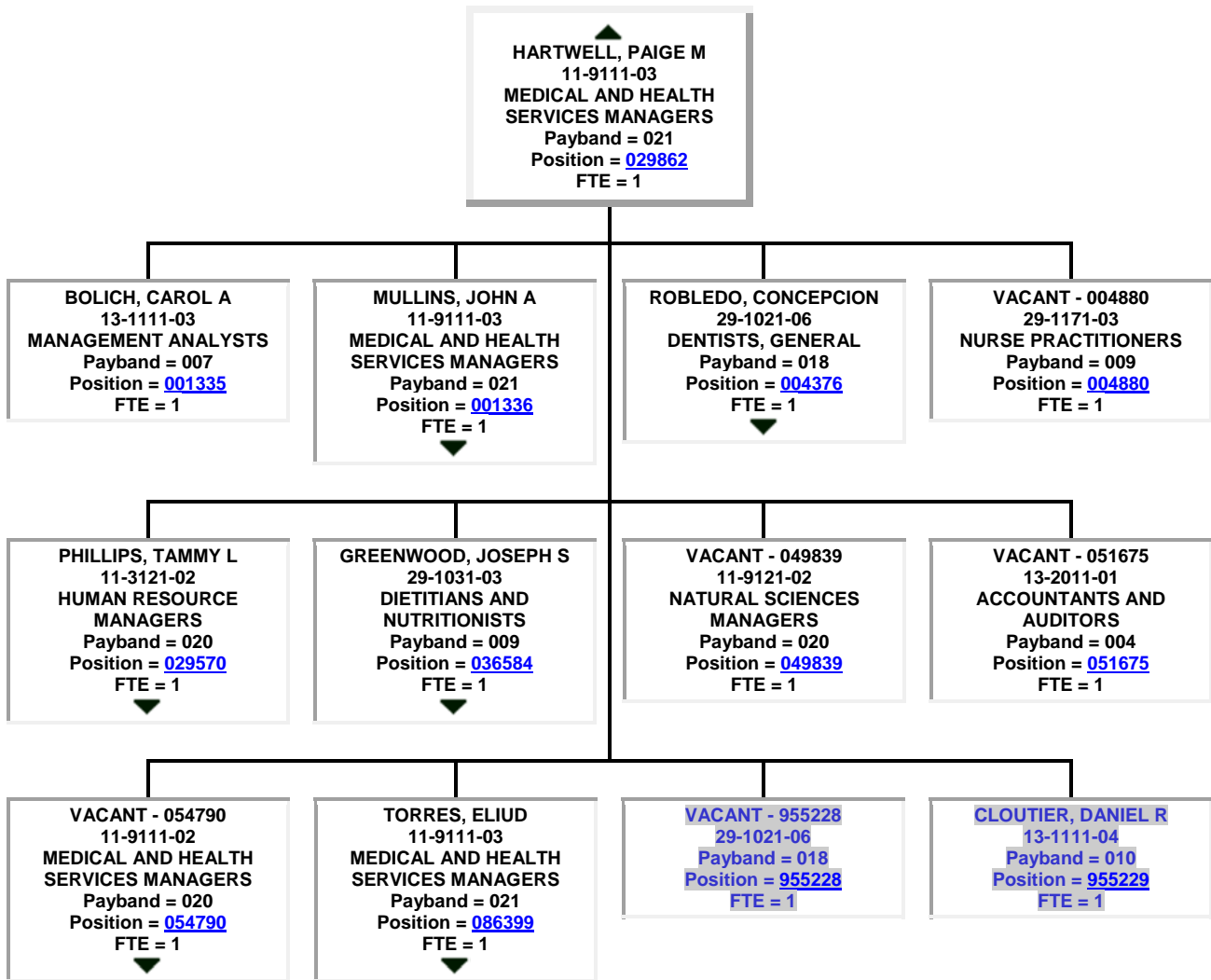


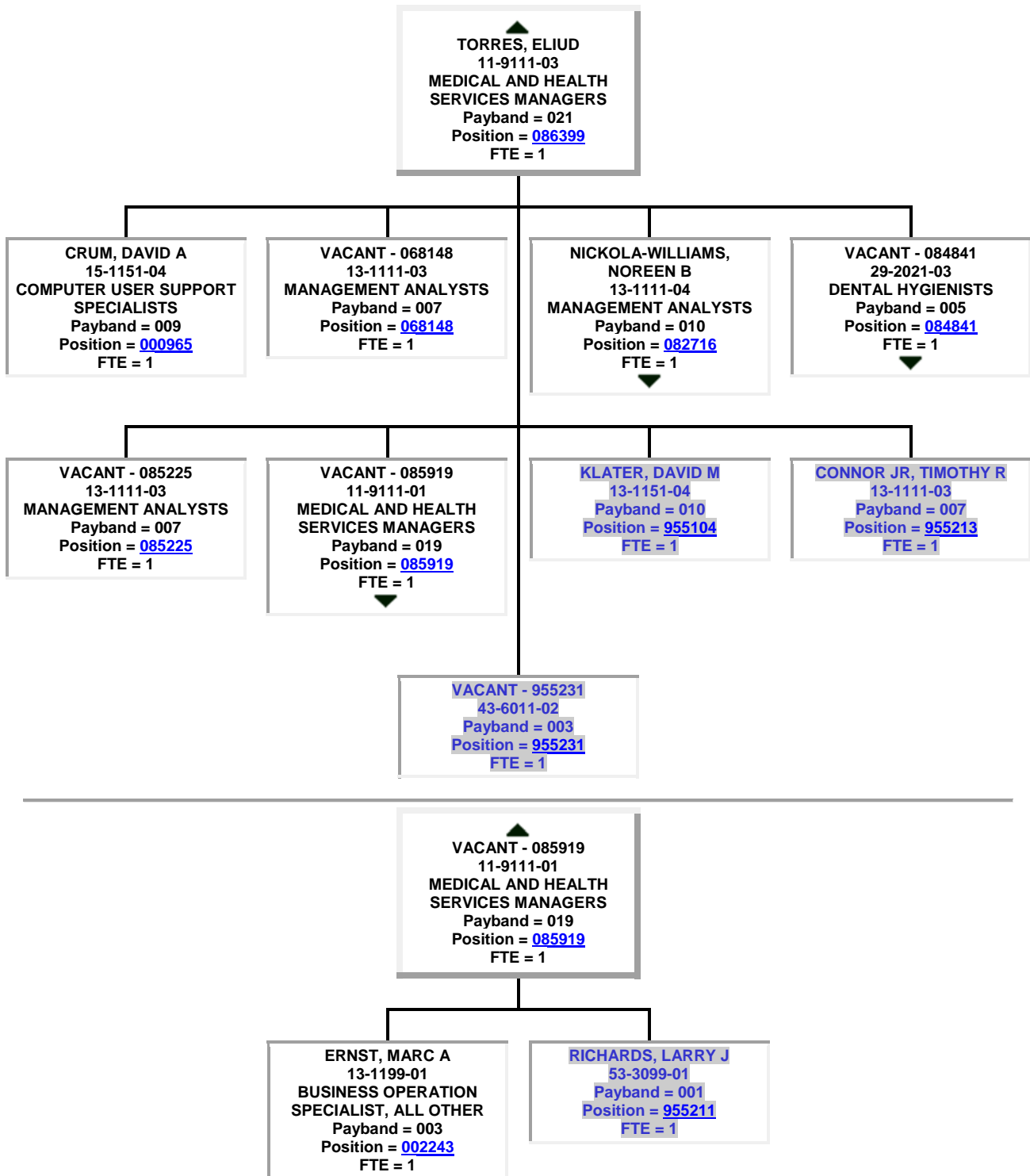


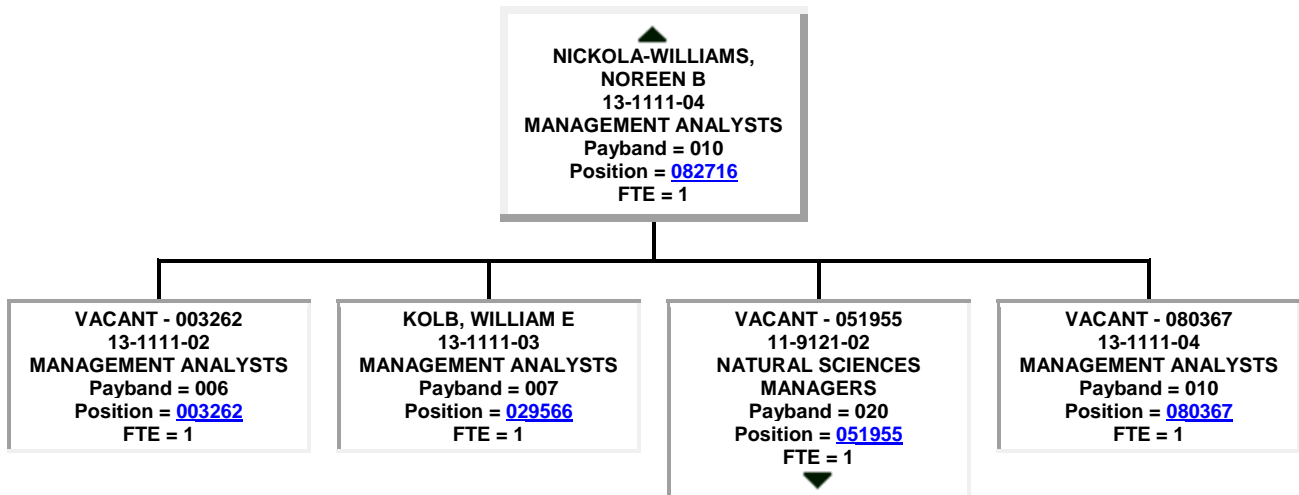
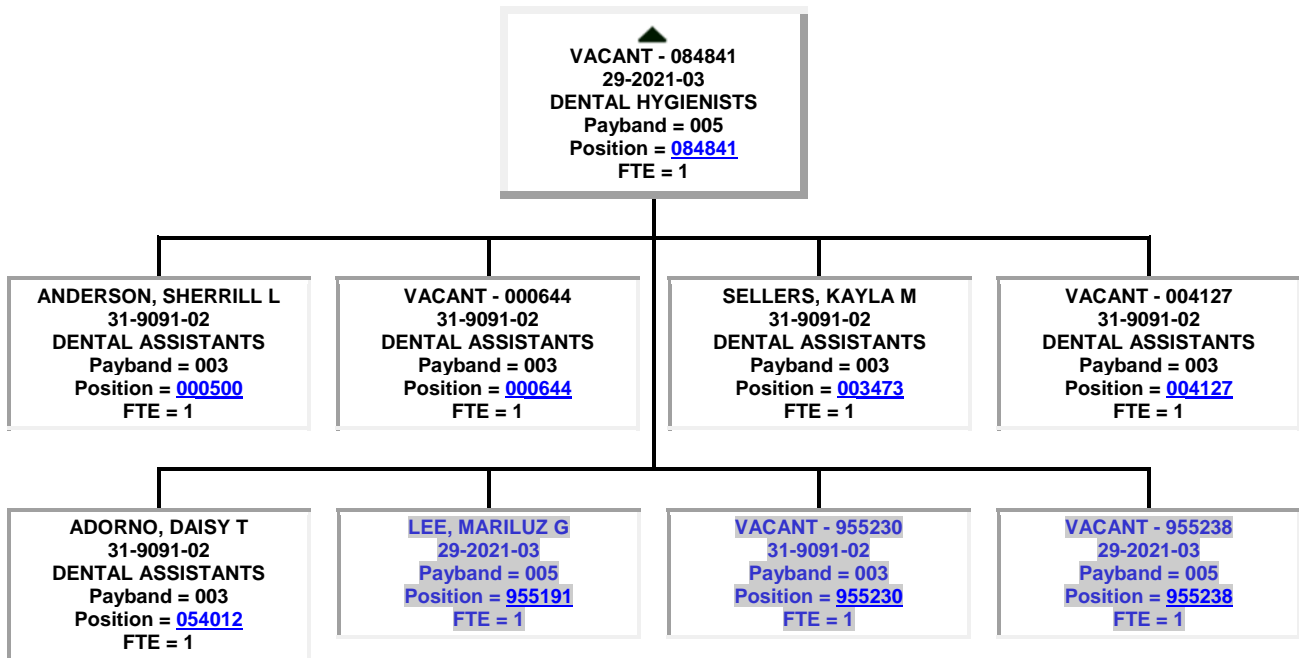


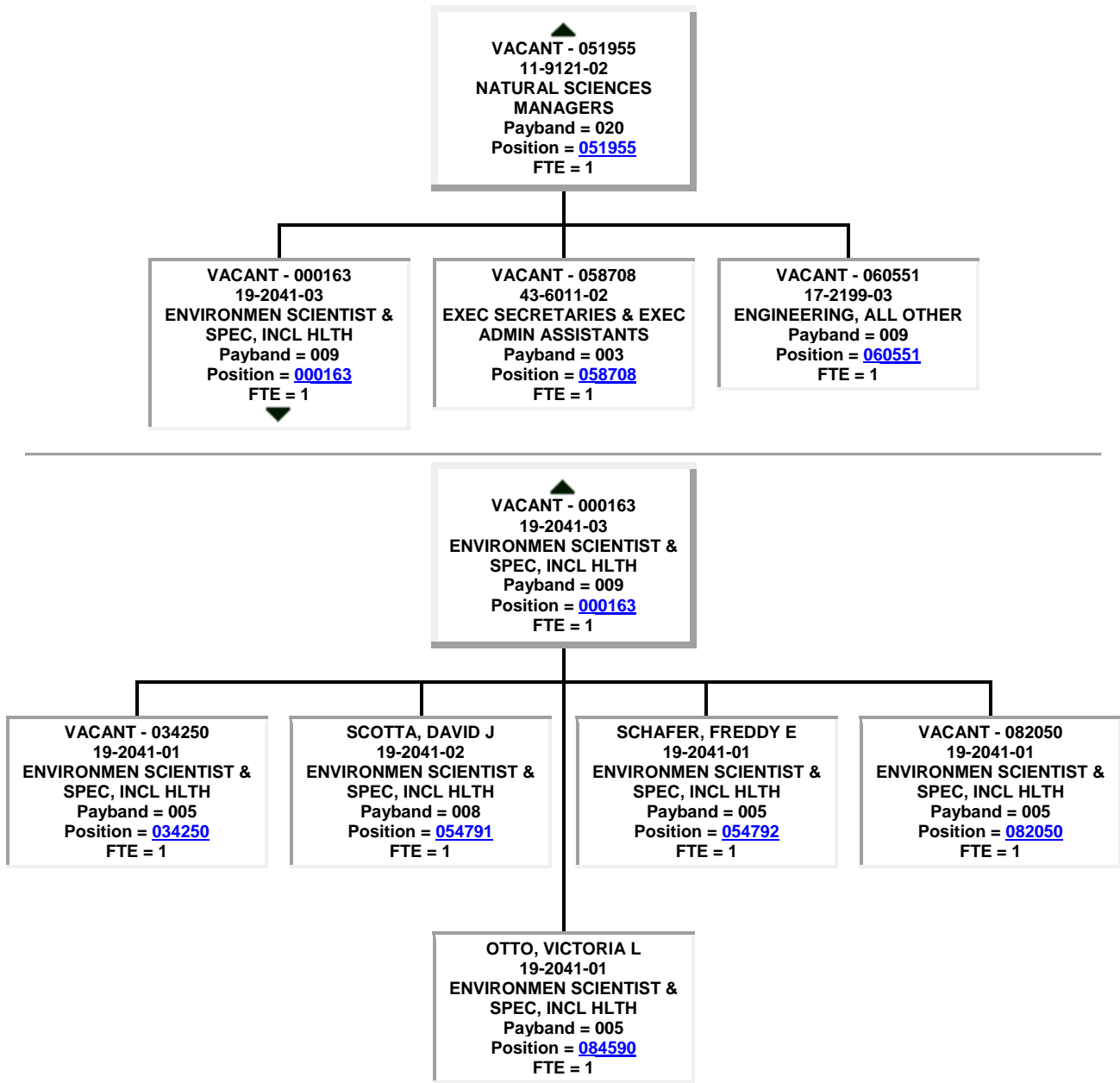


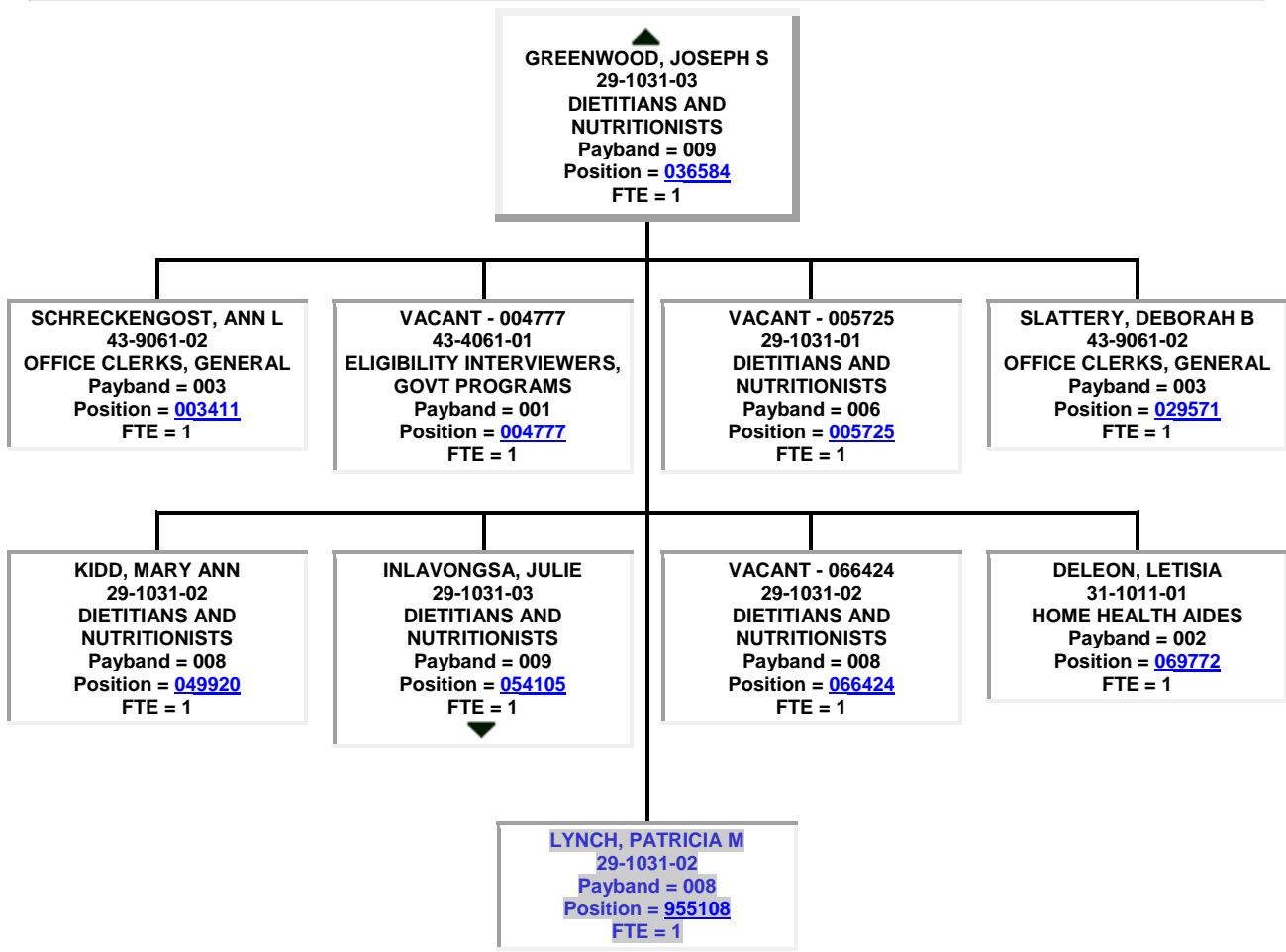
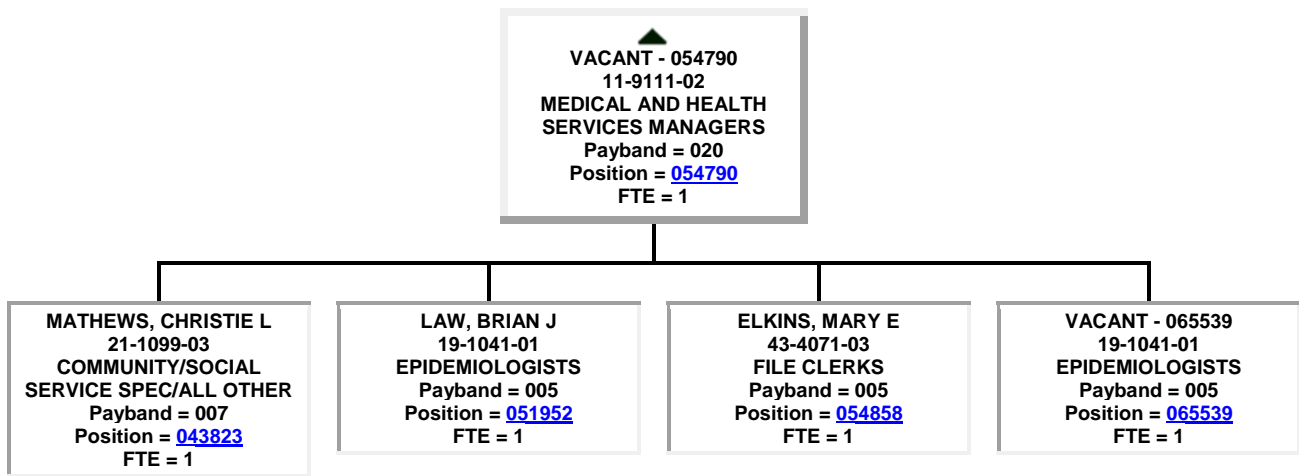


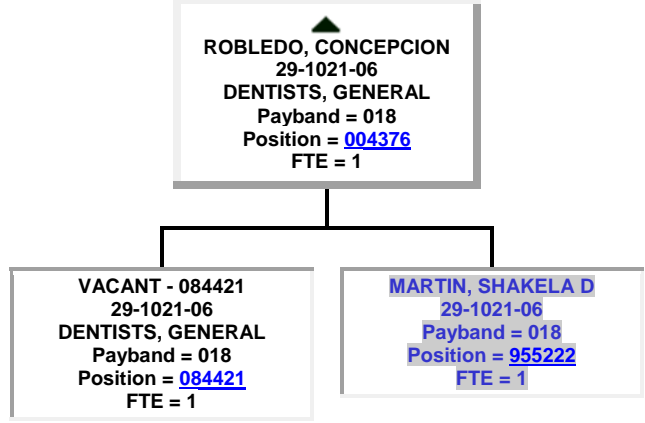
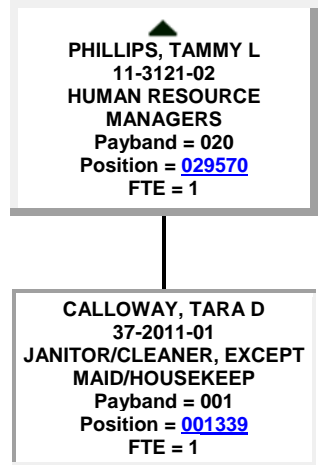
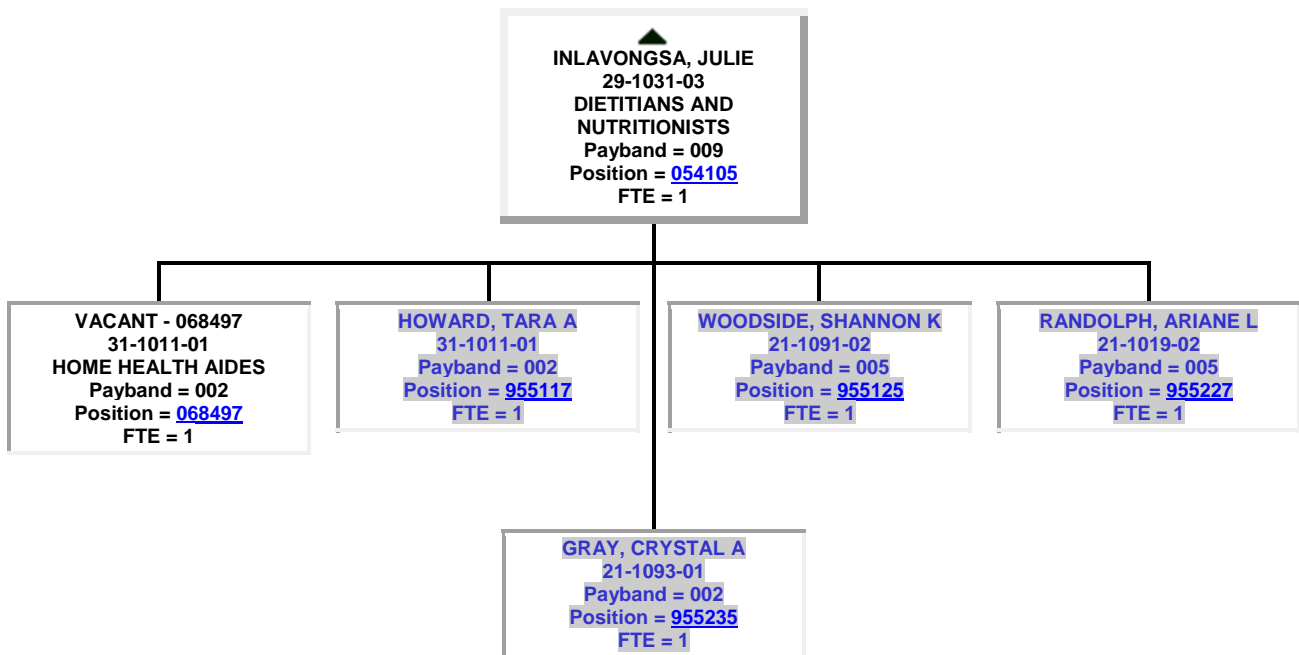


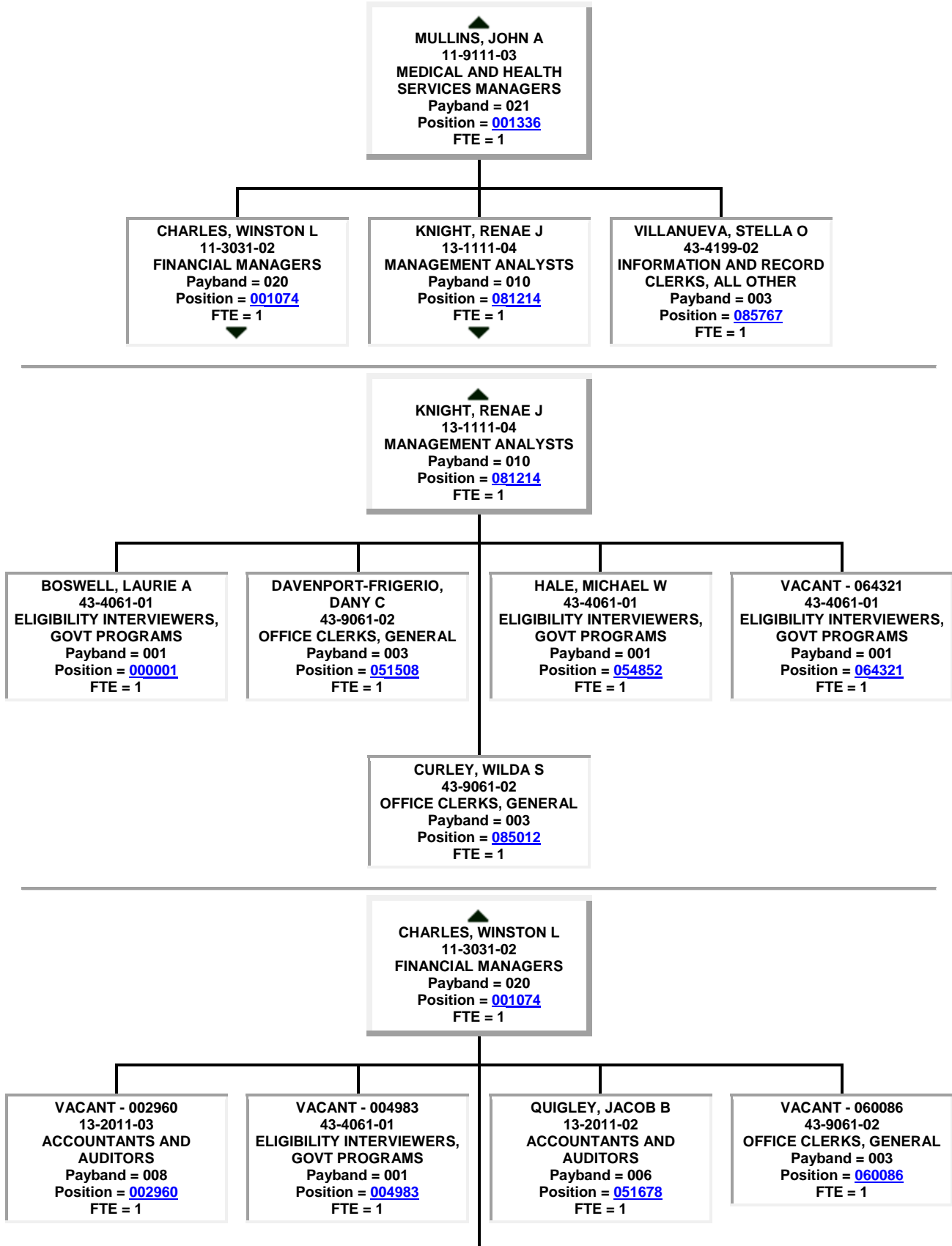


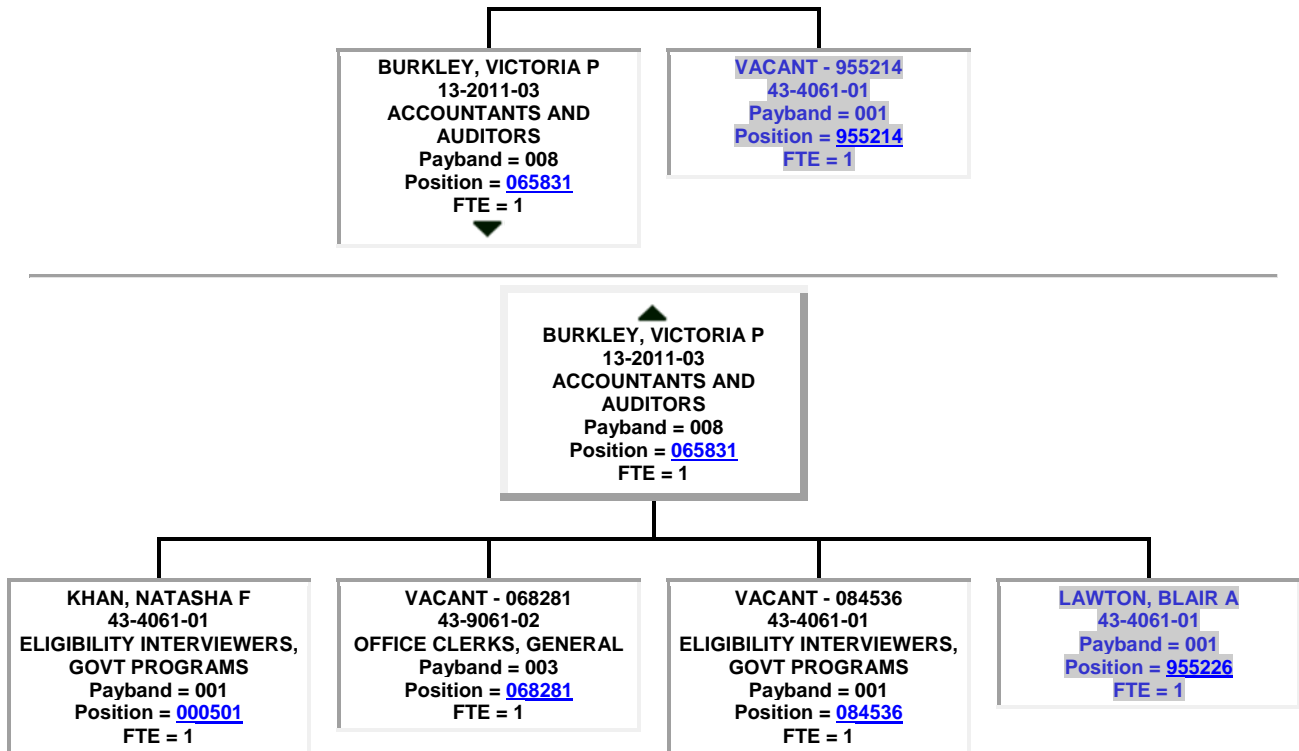




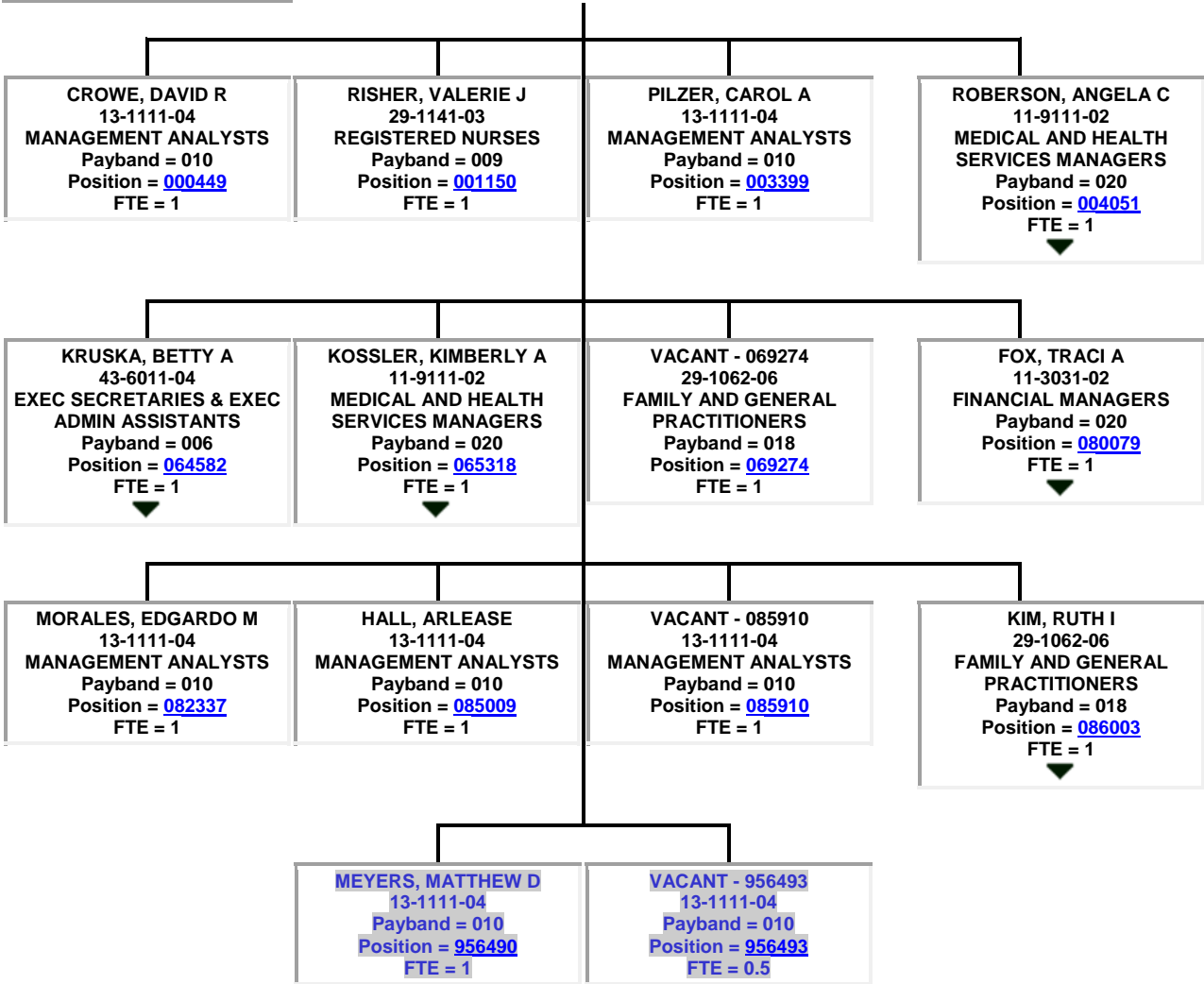


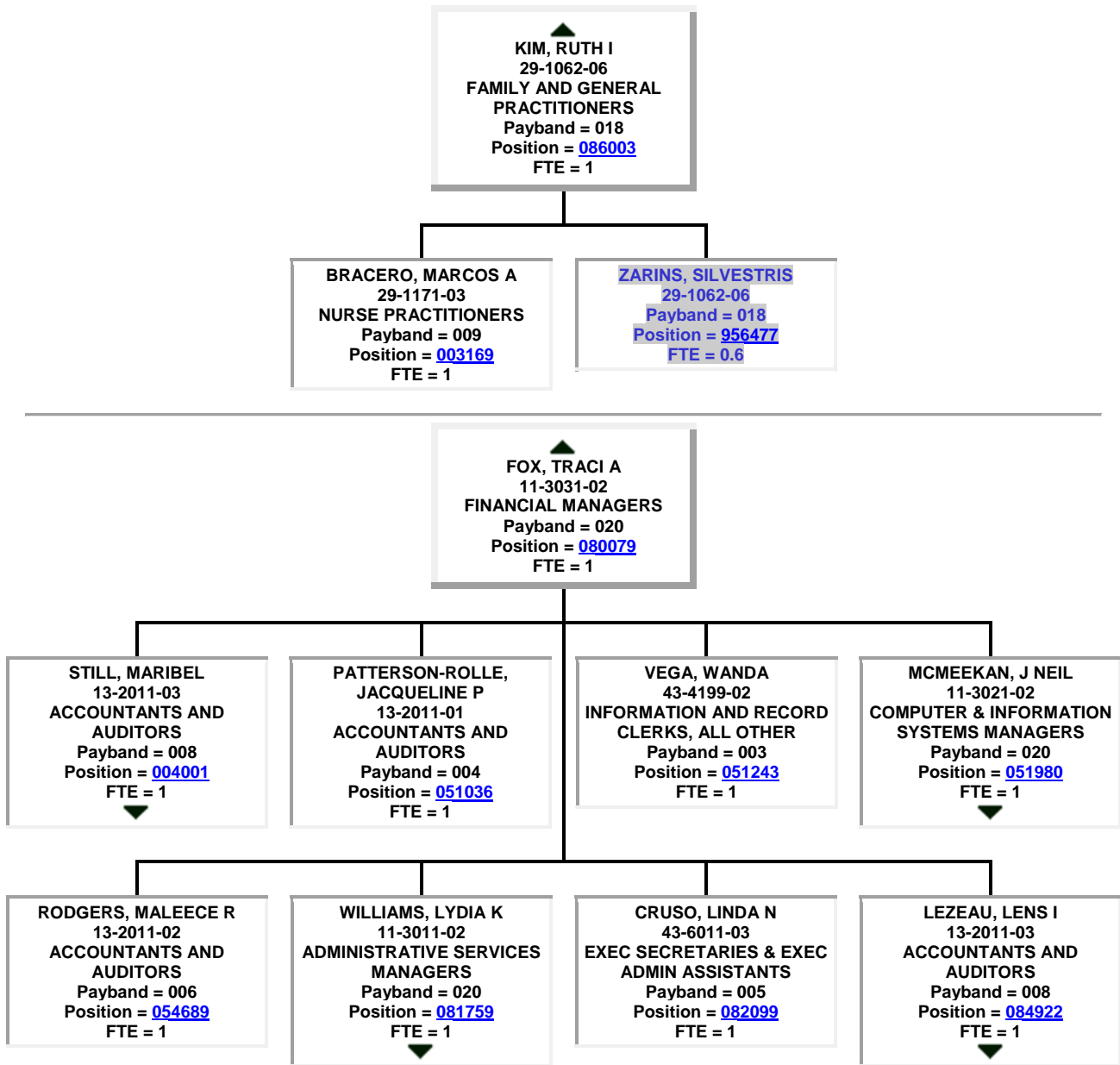


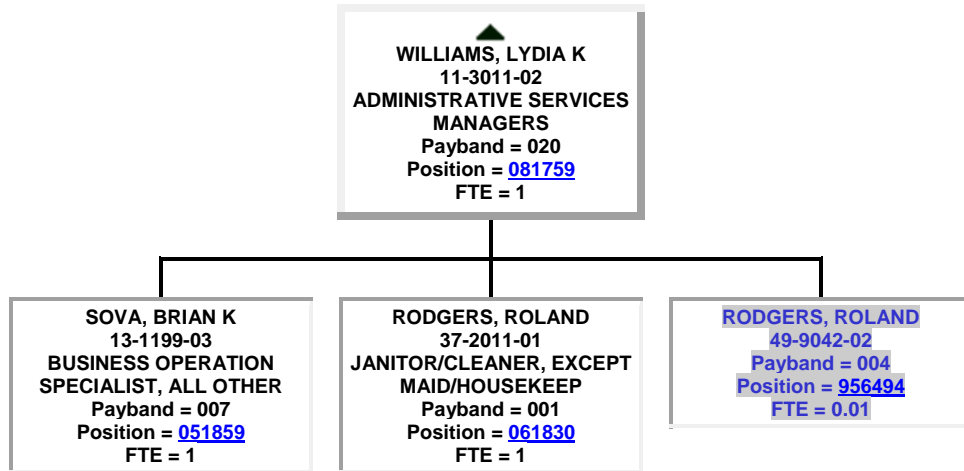
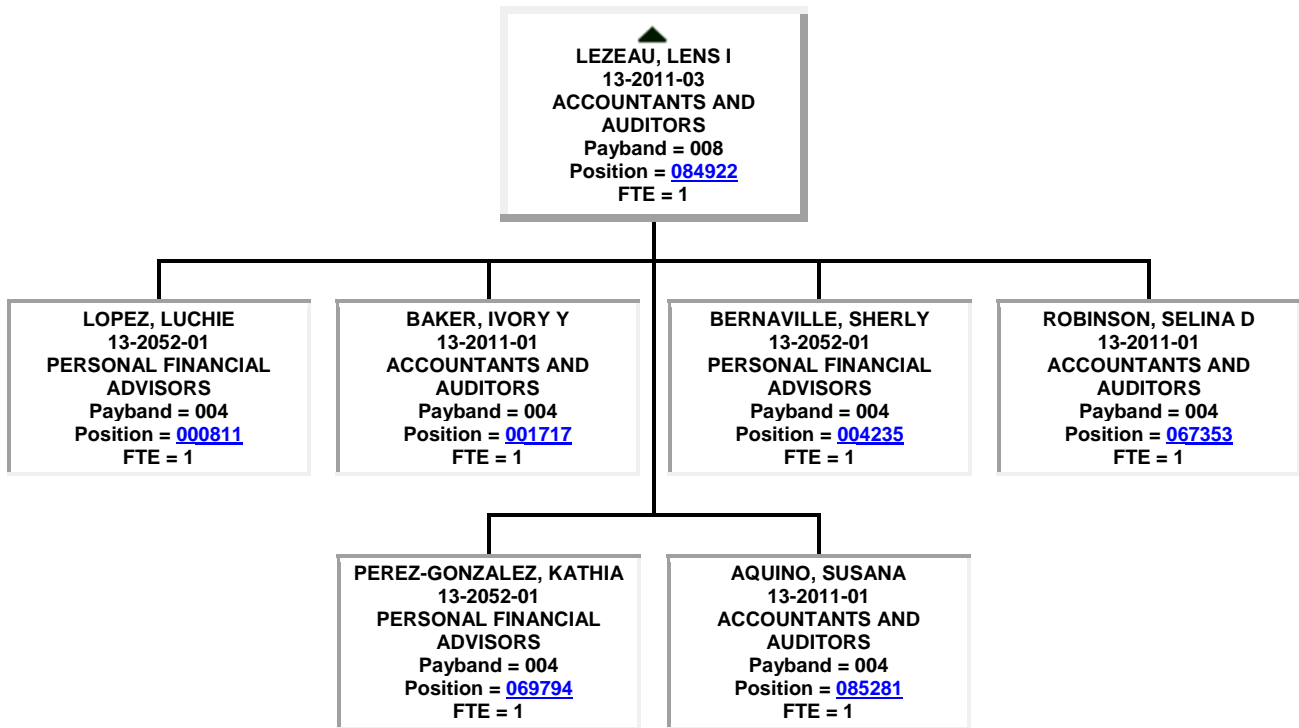


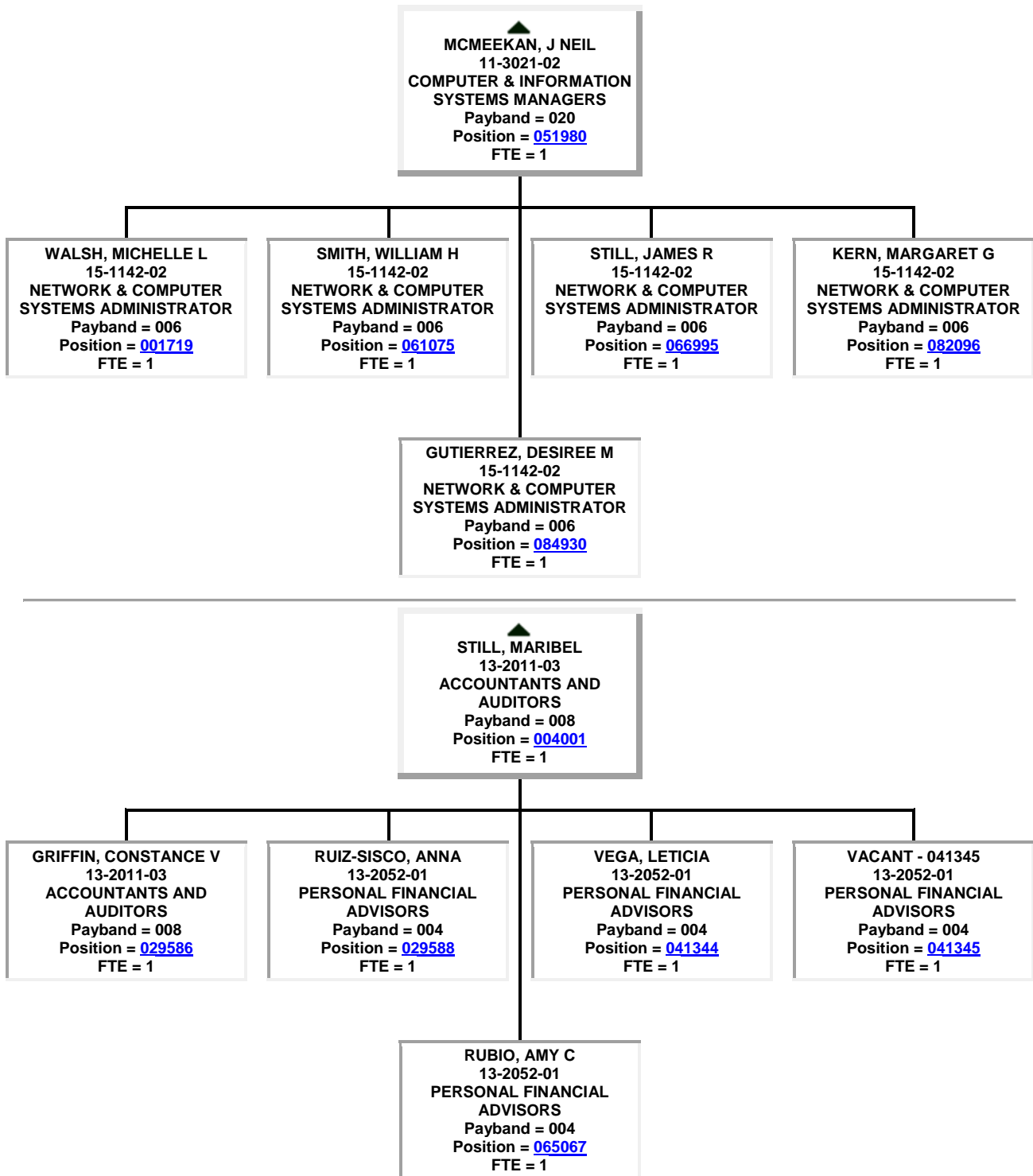


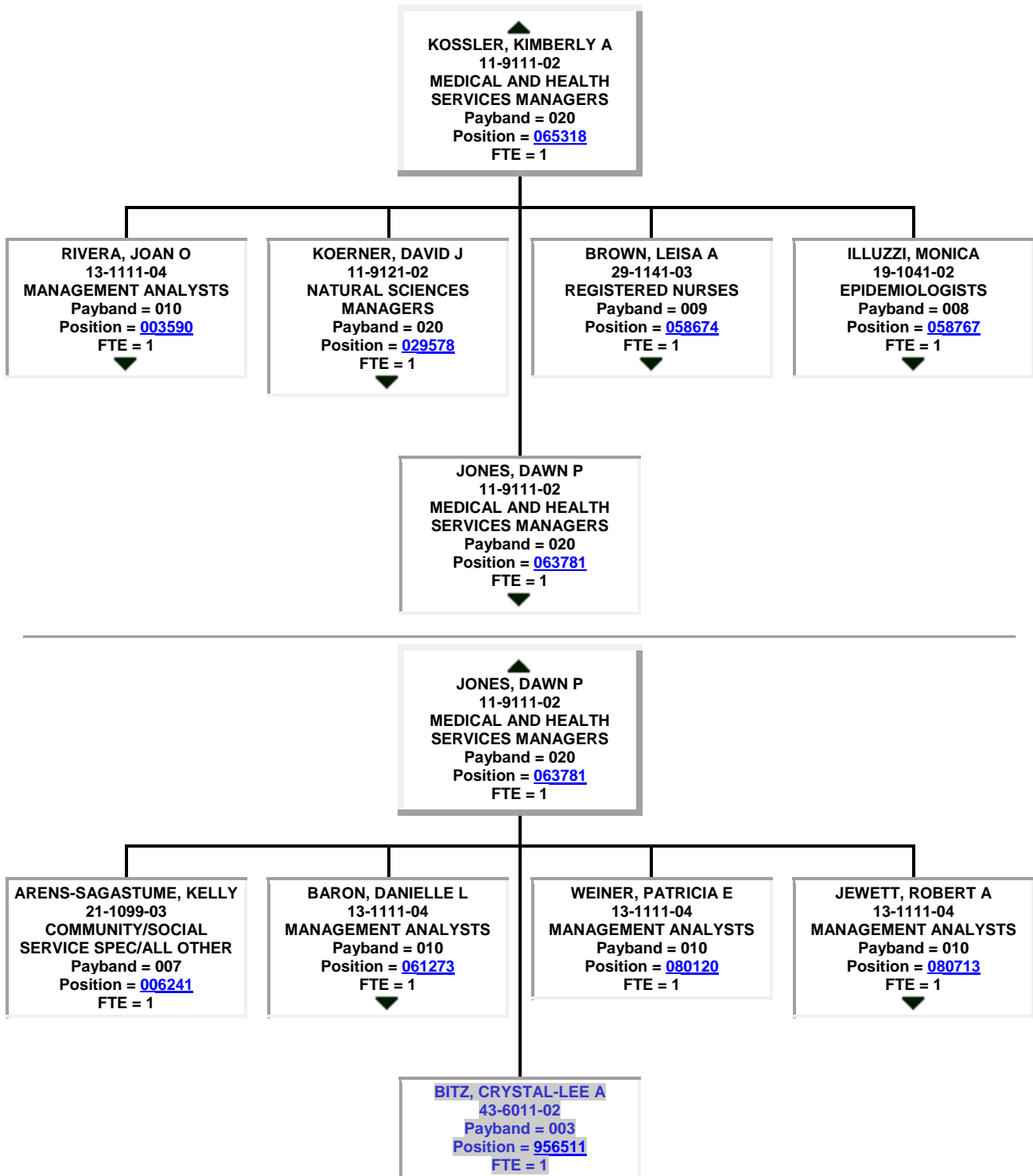
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SPERBER, CLINTON J
 10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 023
 Position = [029584](#)
 FTE = 1

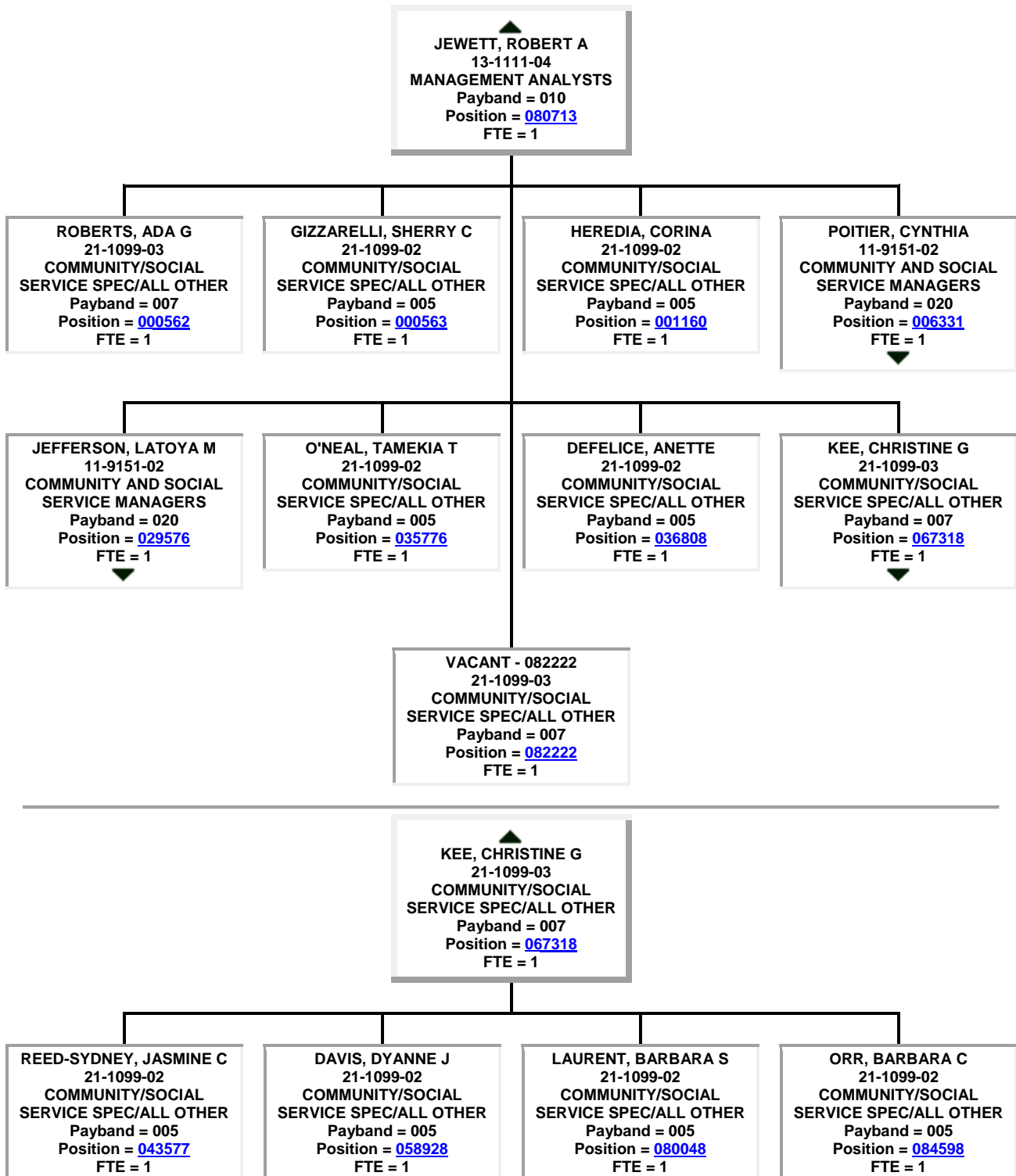


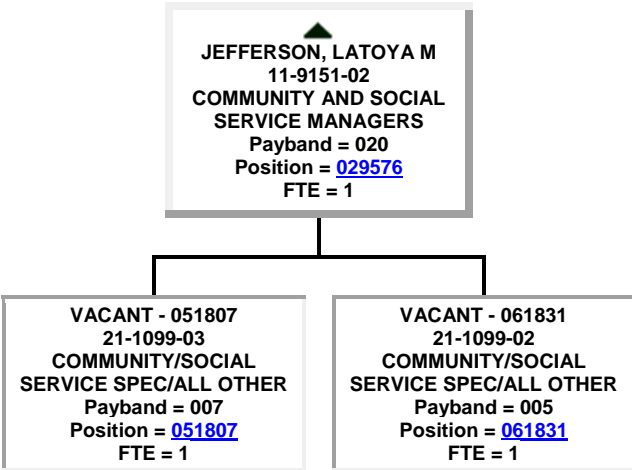


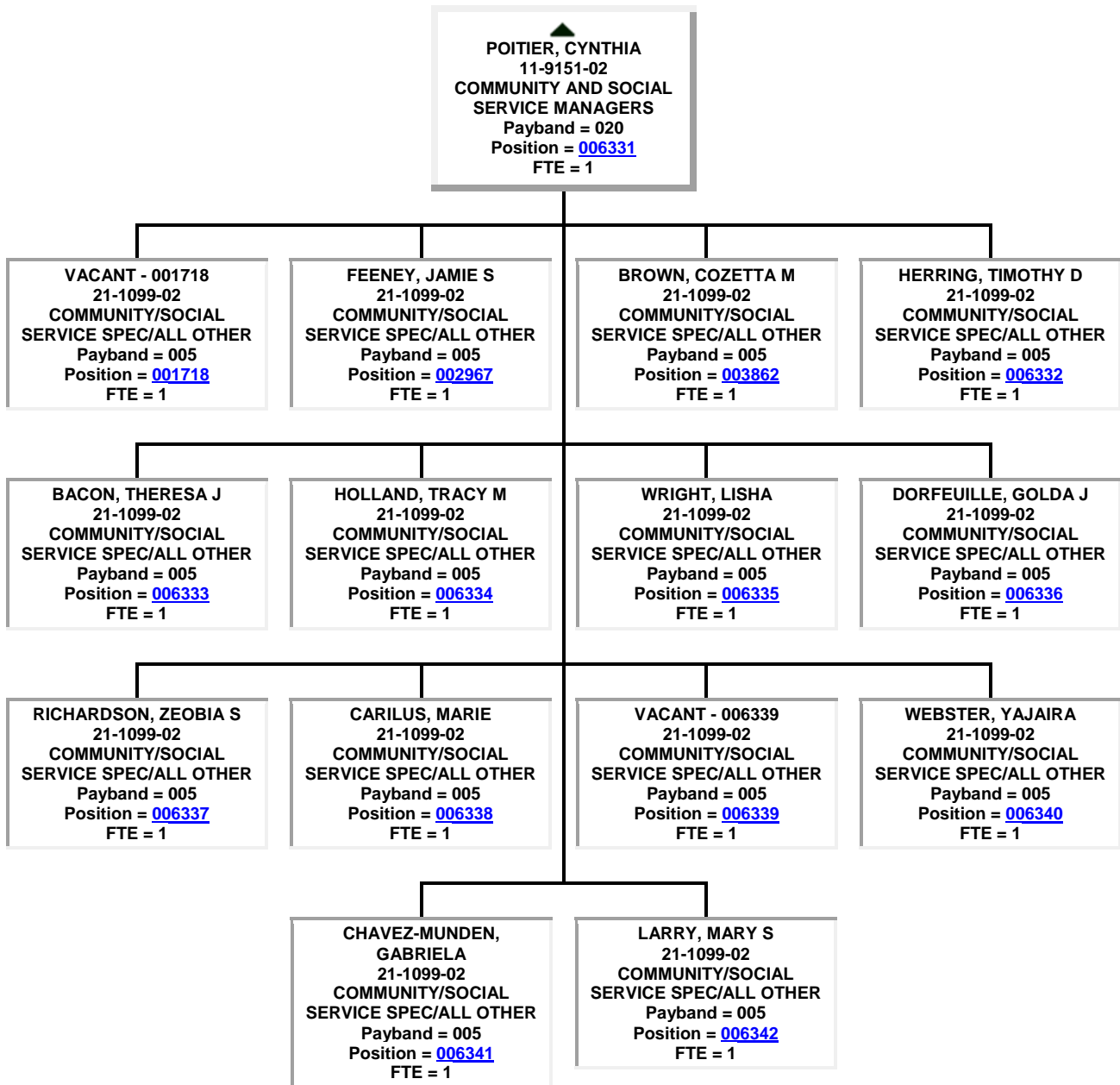


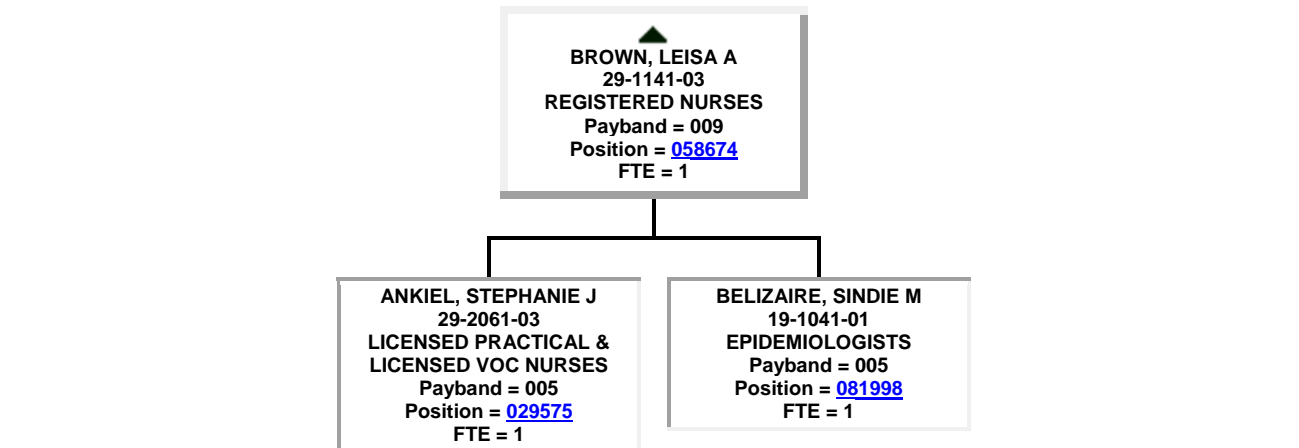
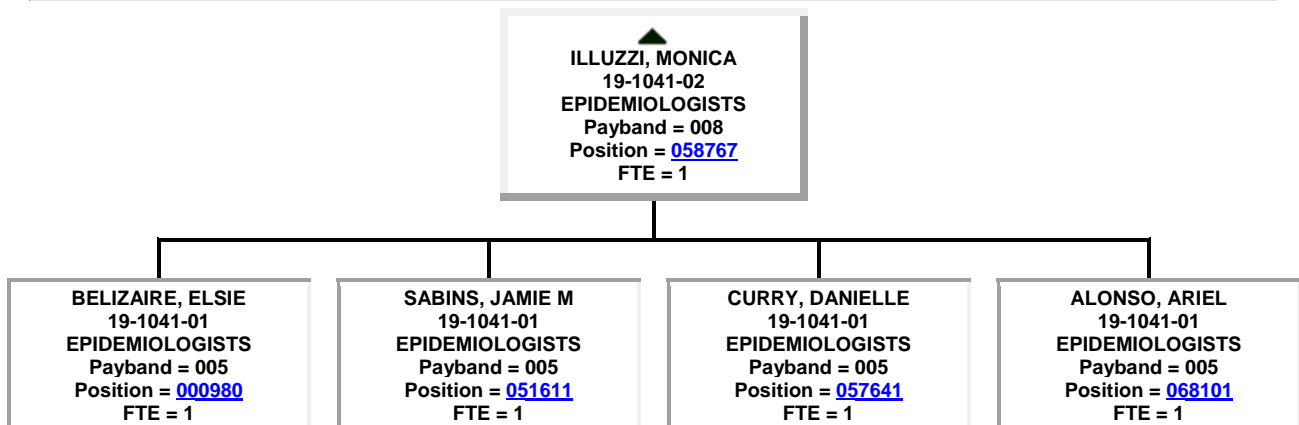
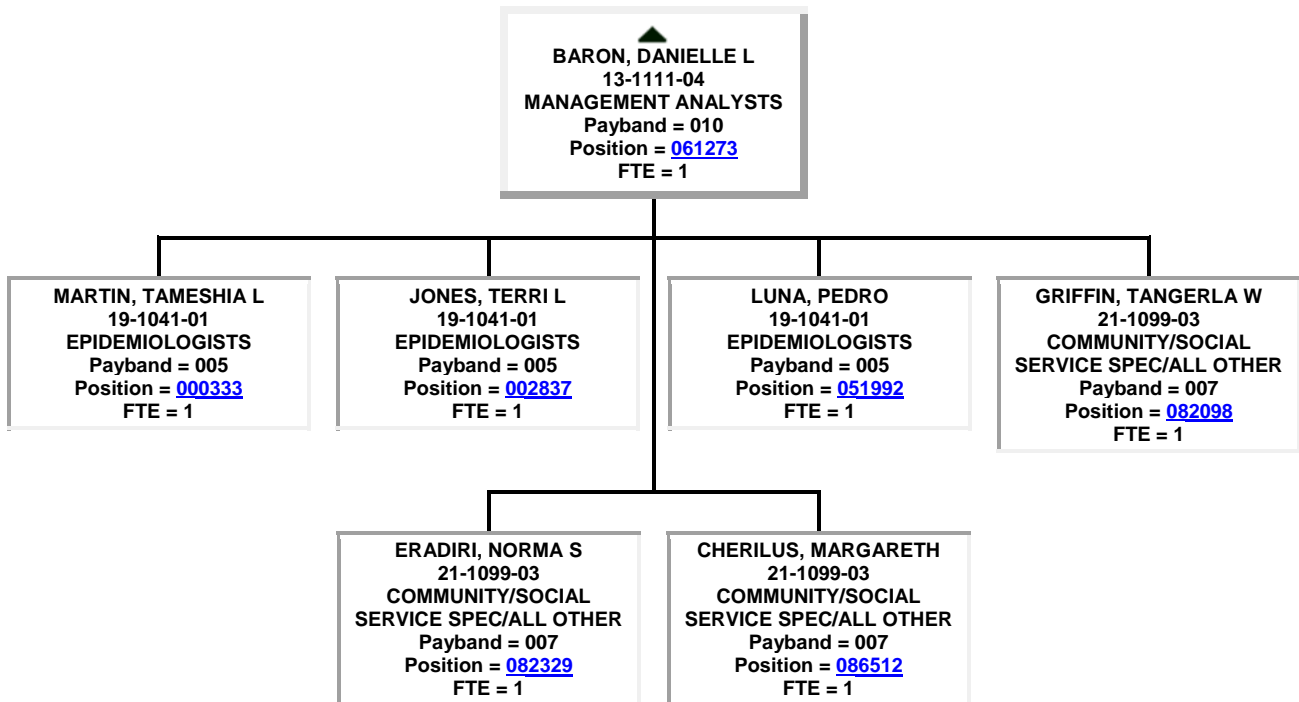


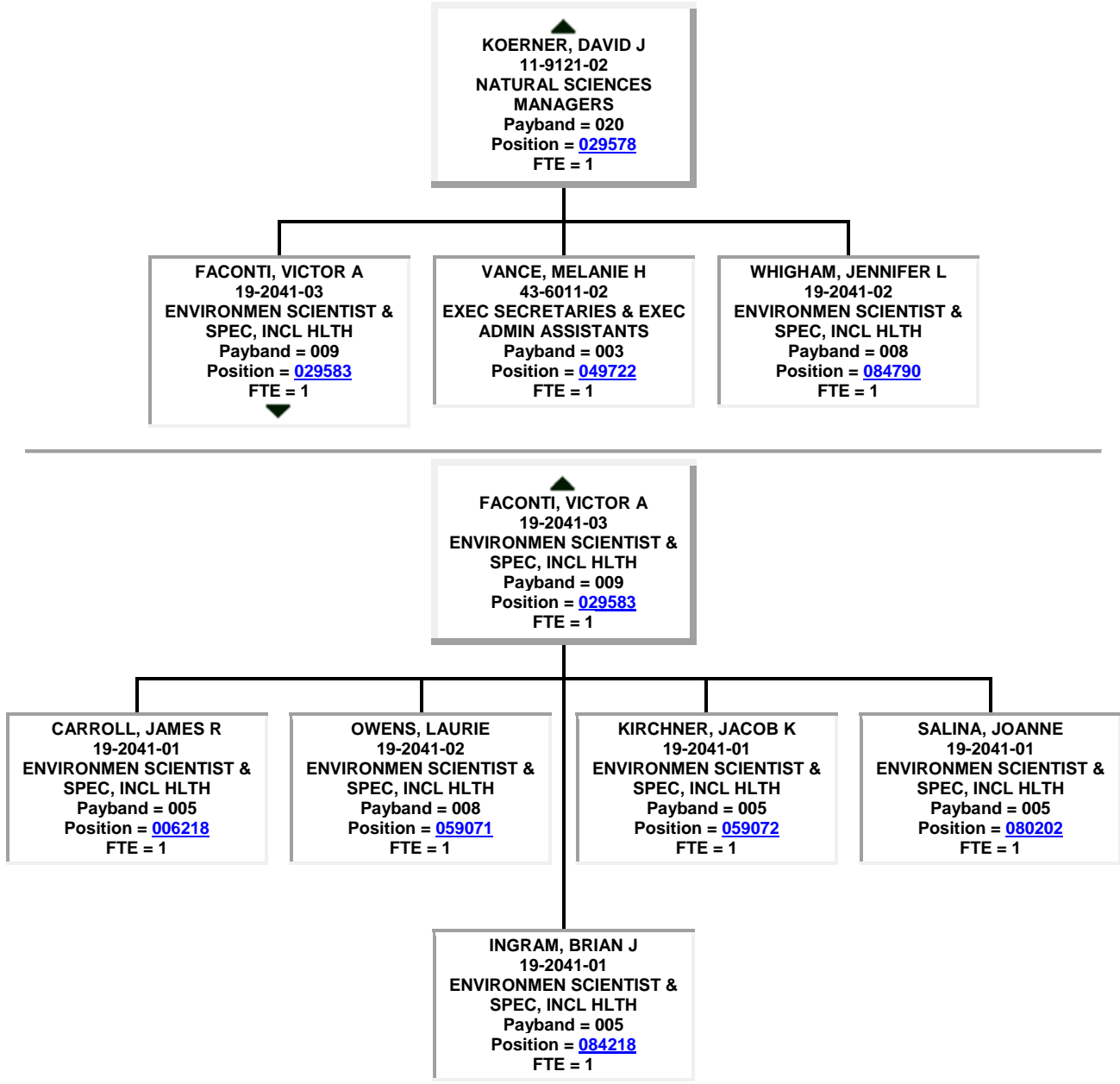


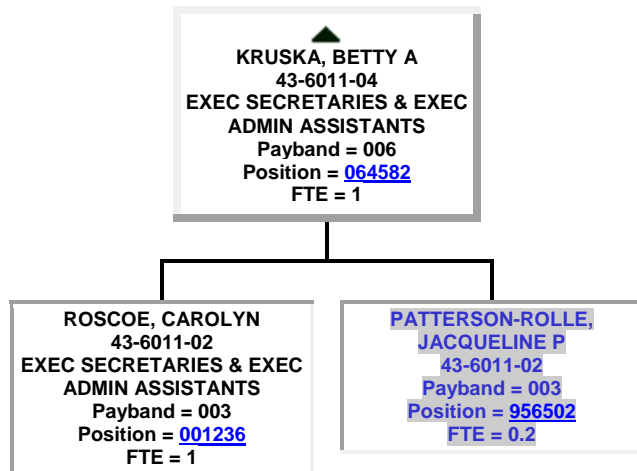
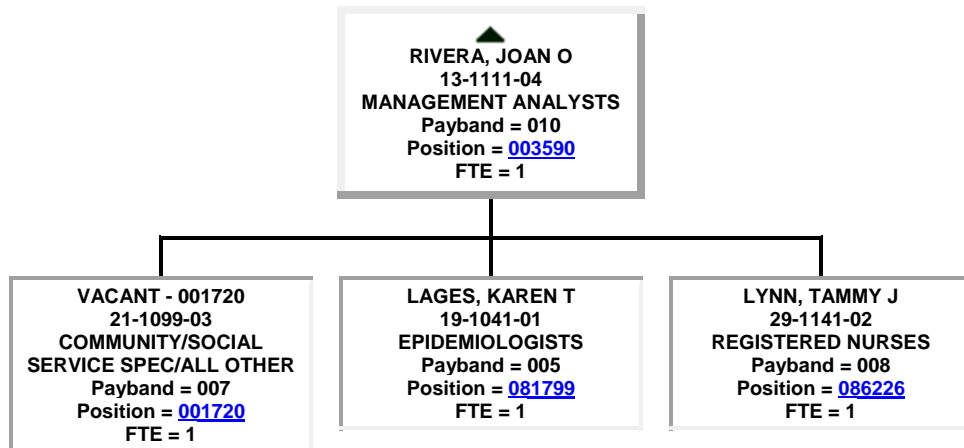


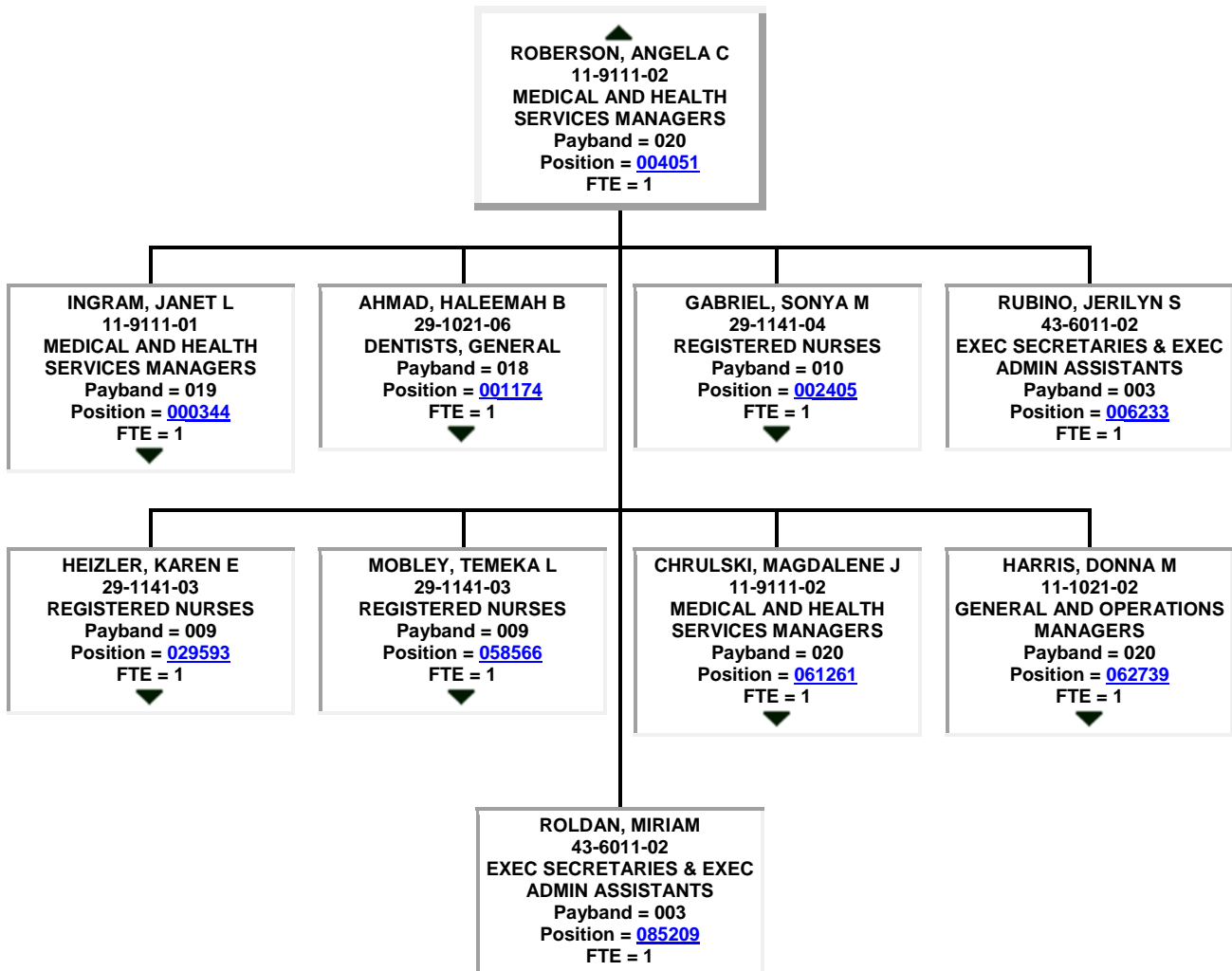


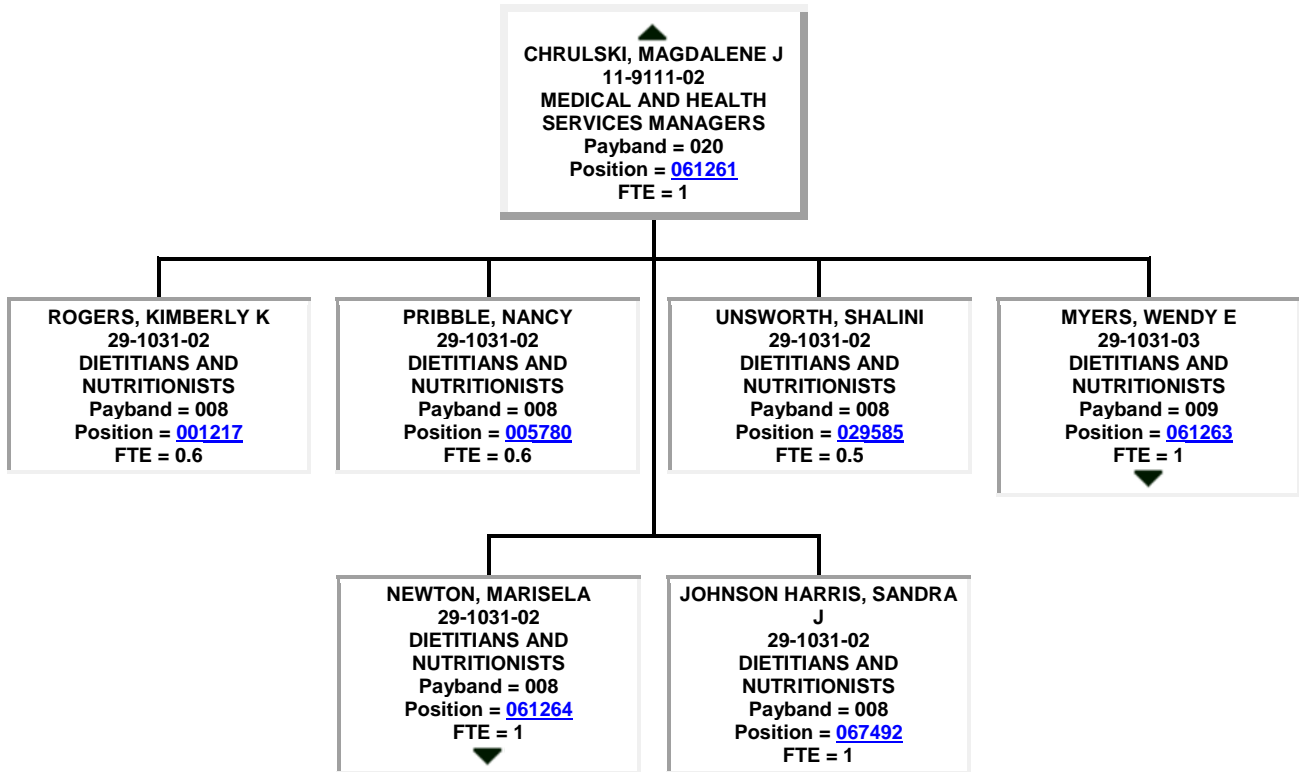
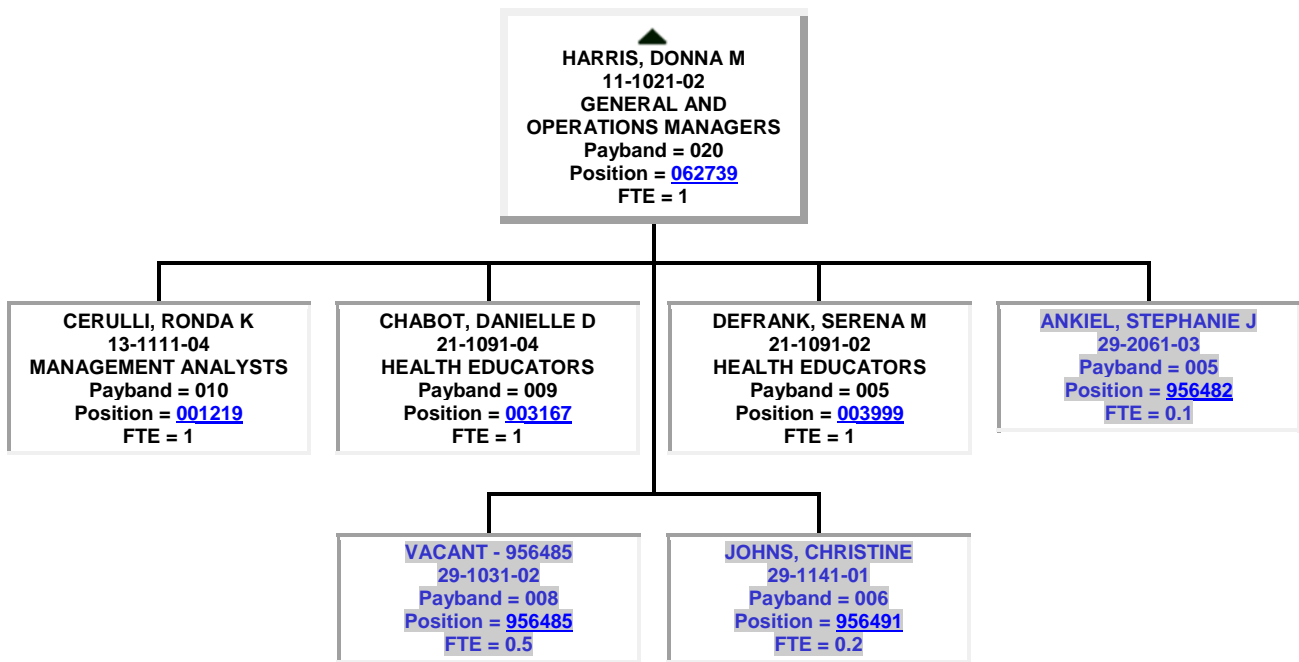


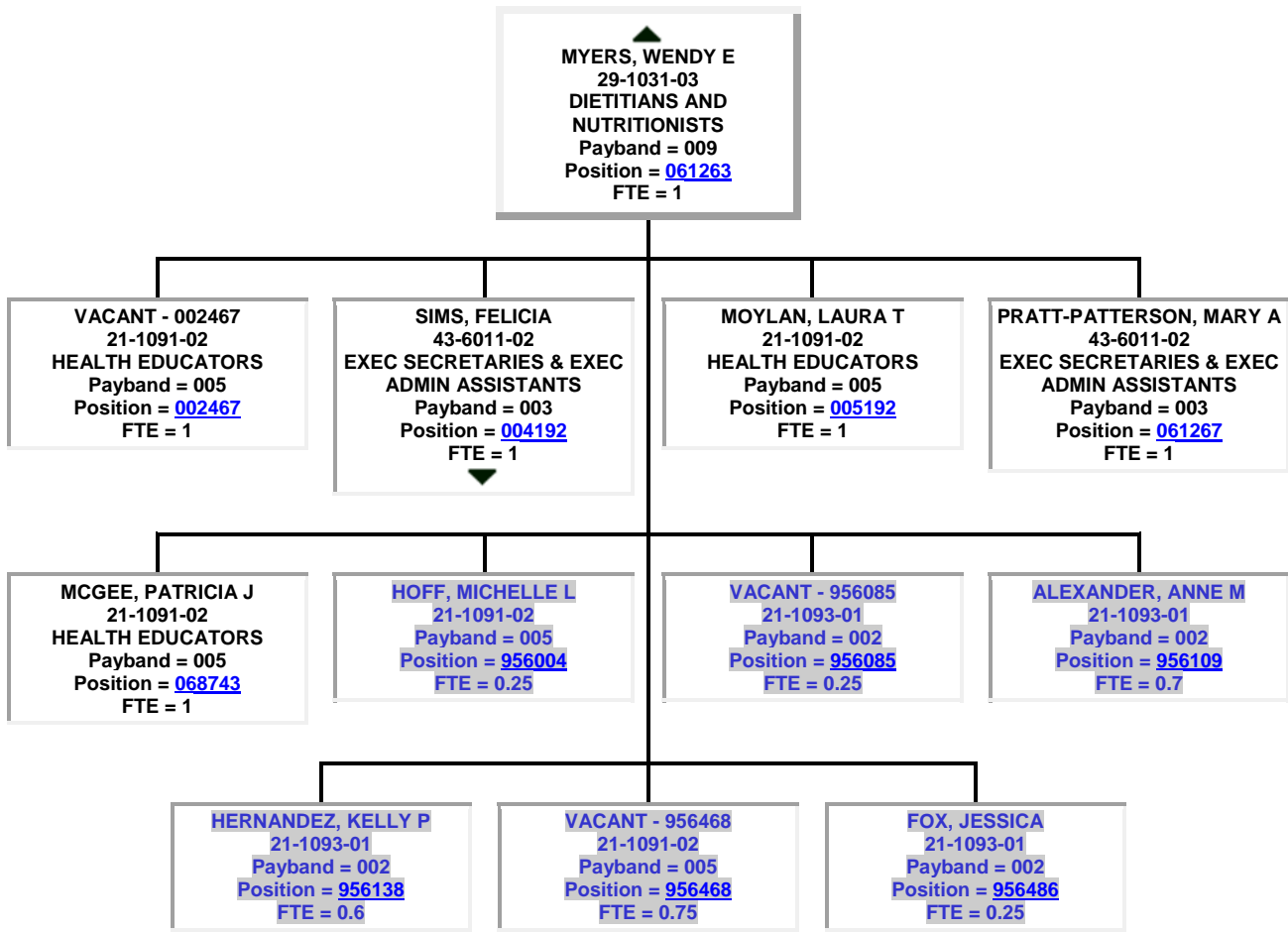
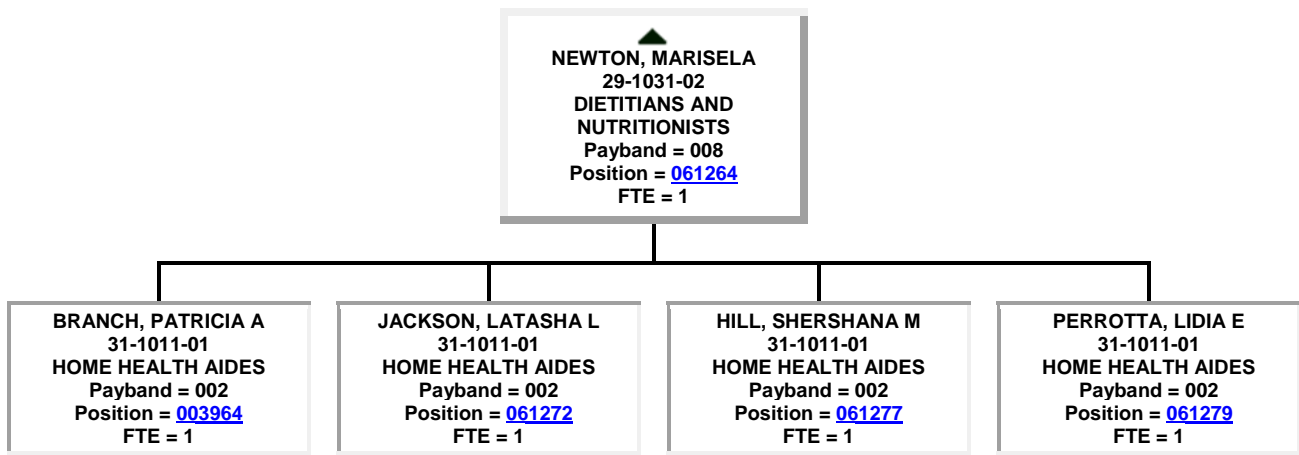


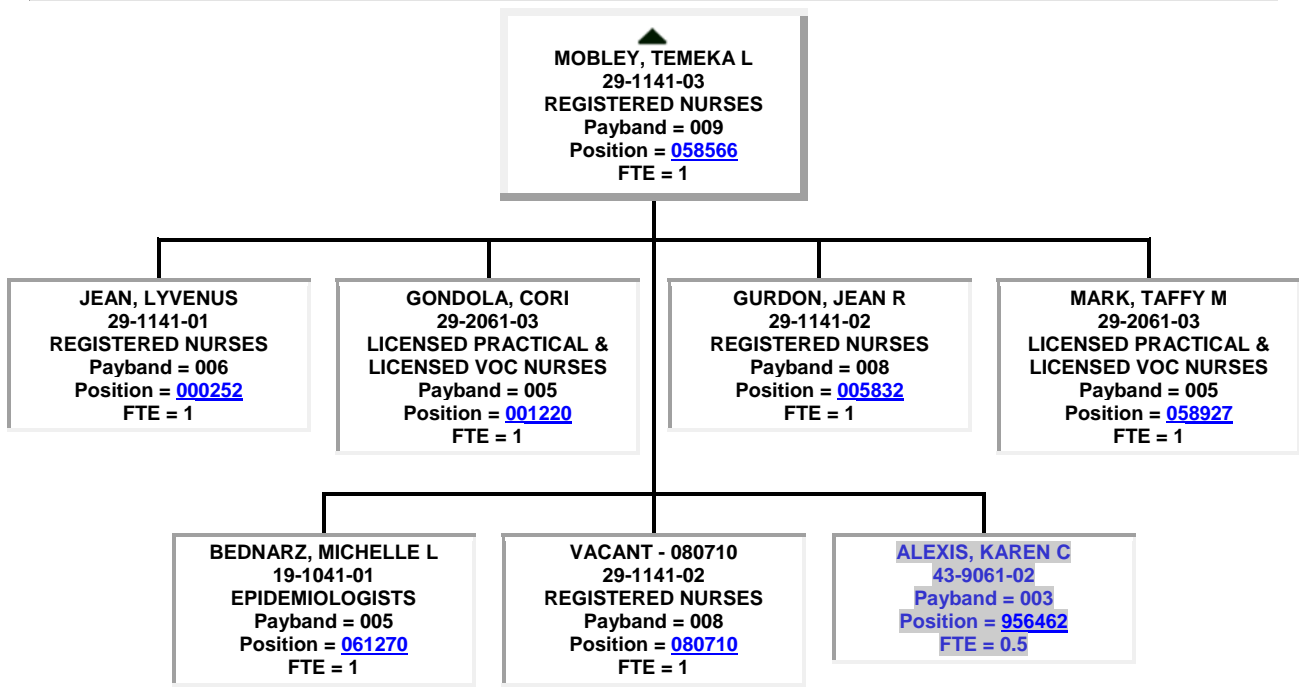
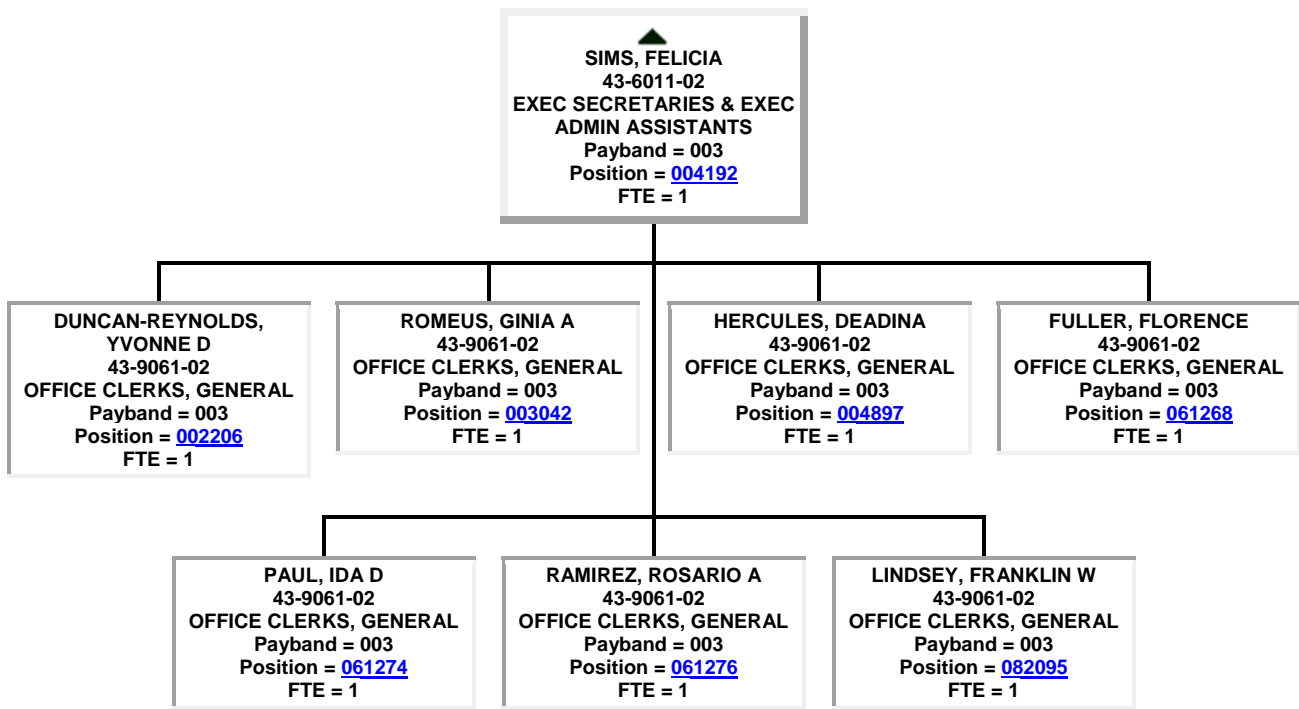


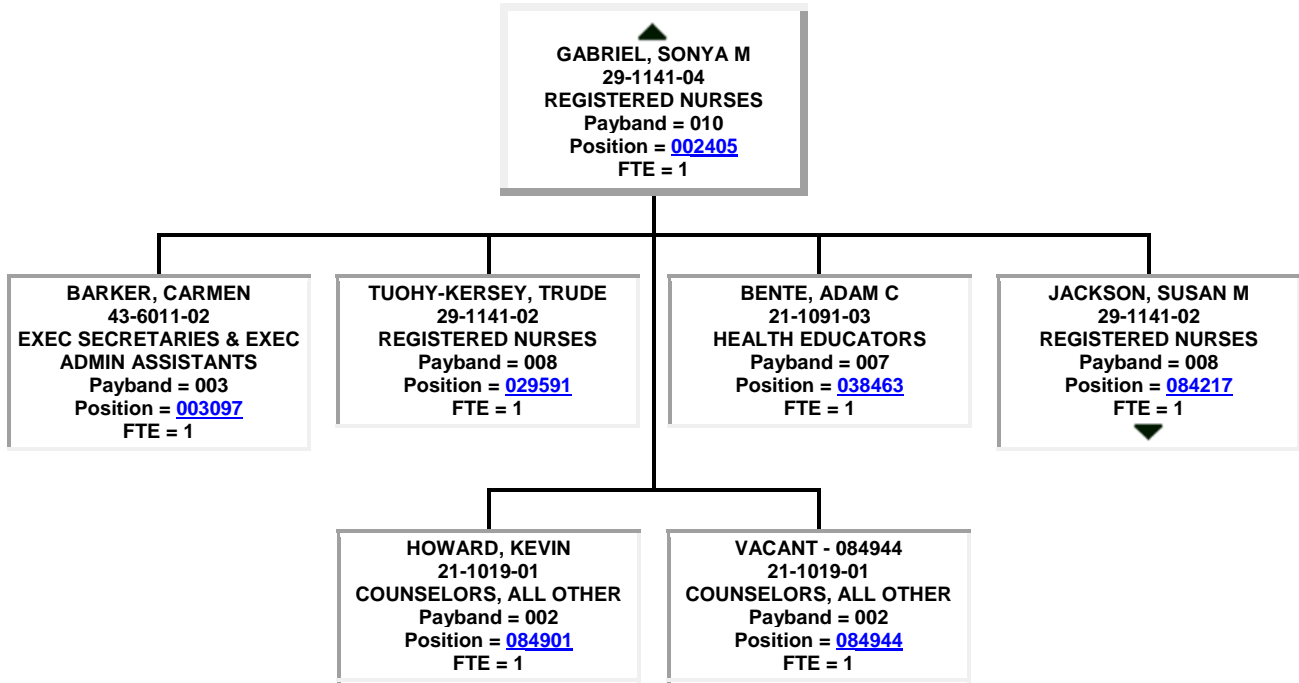
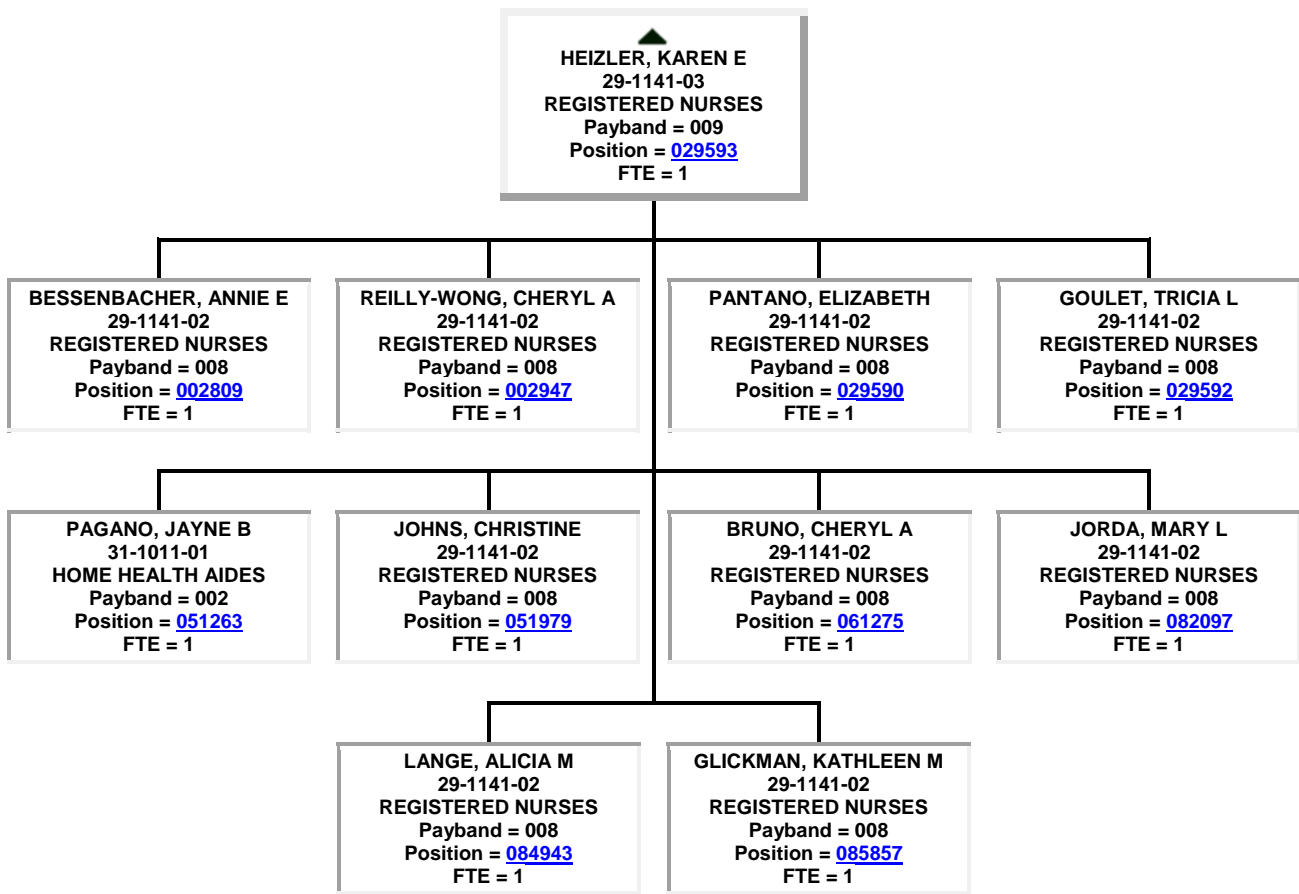


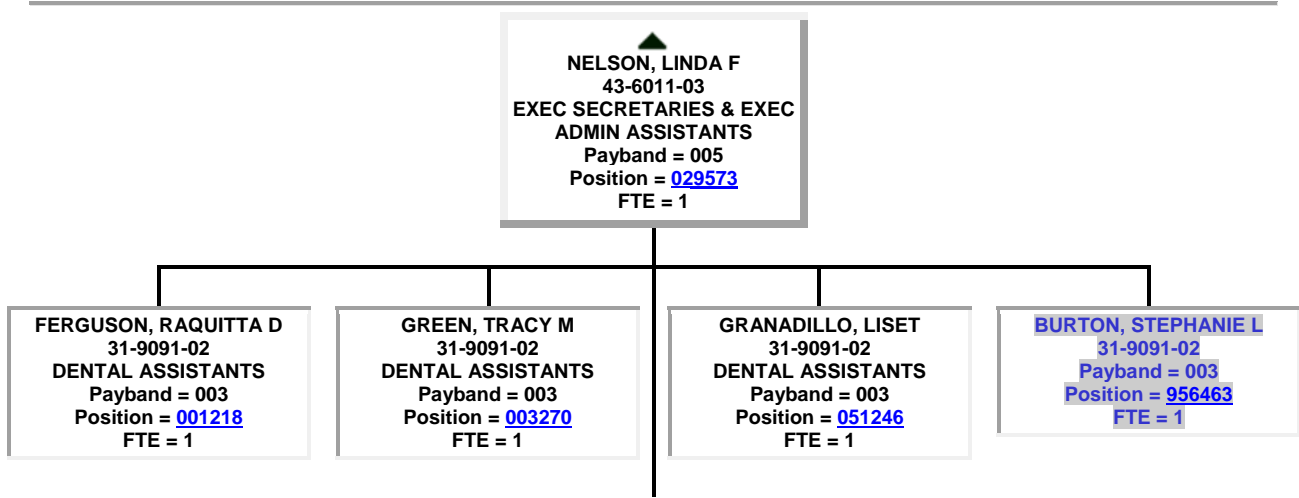
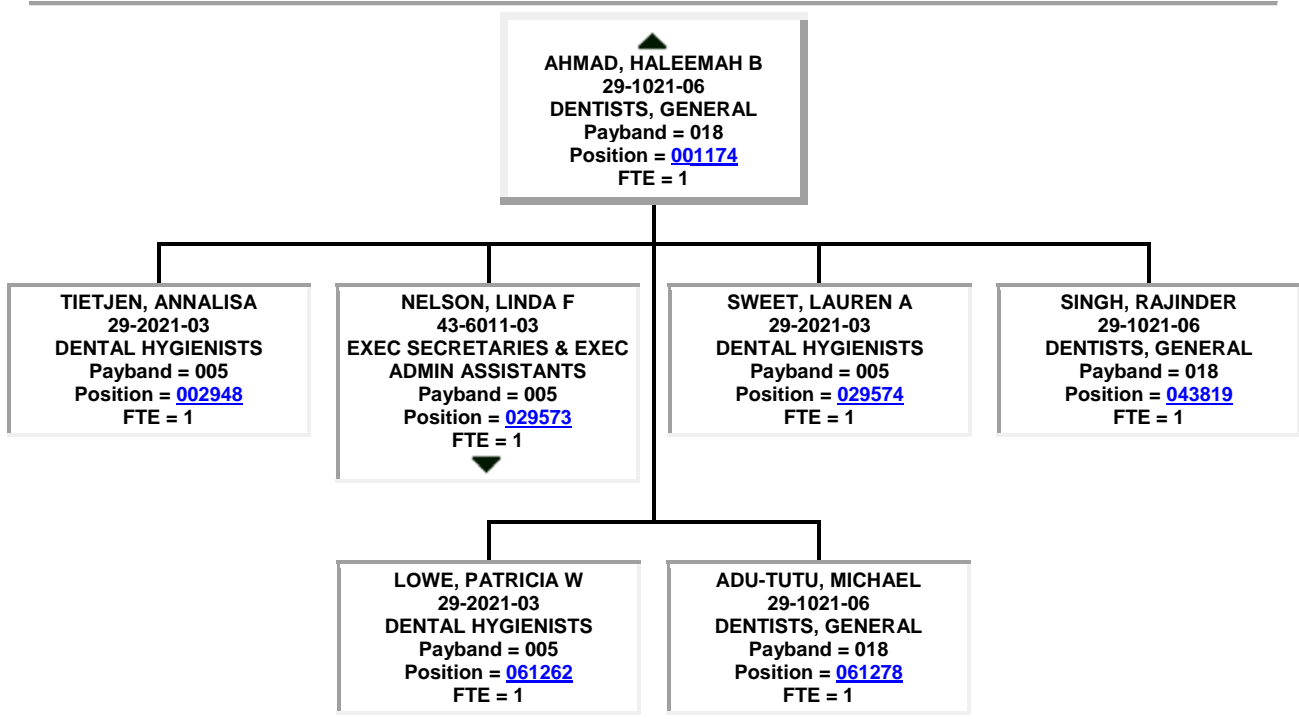
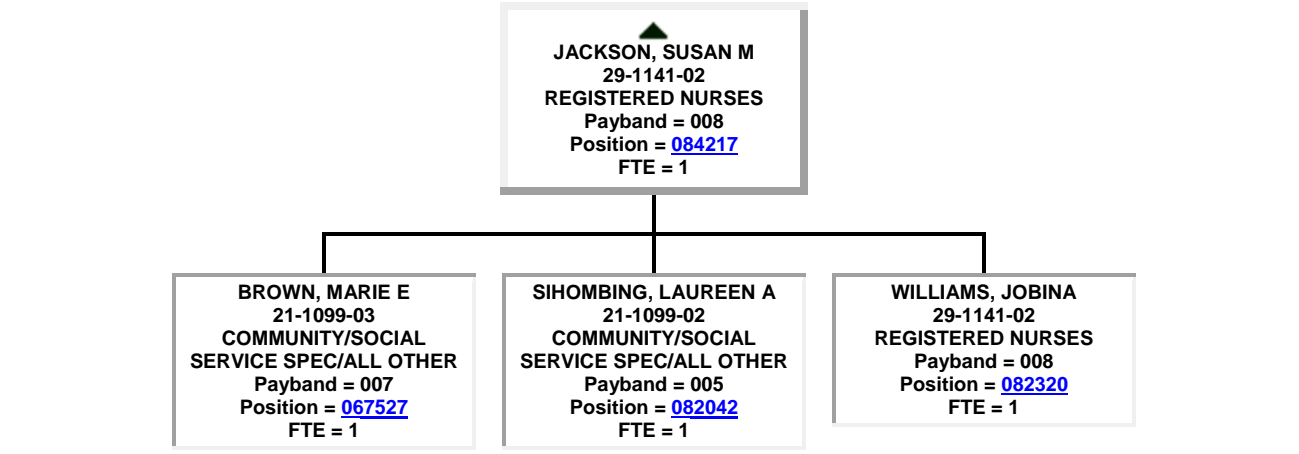












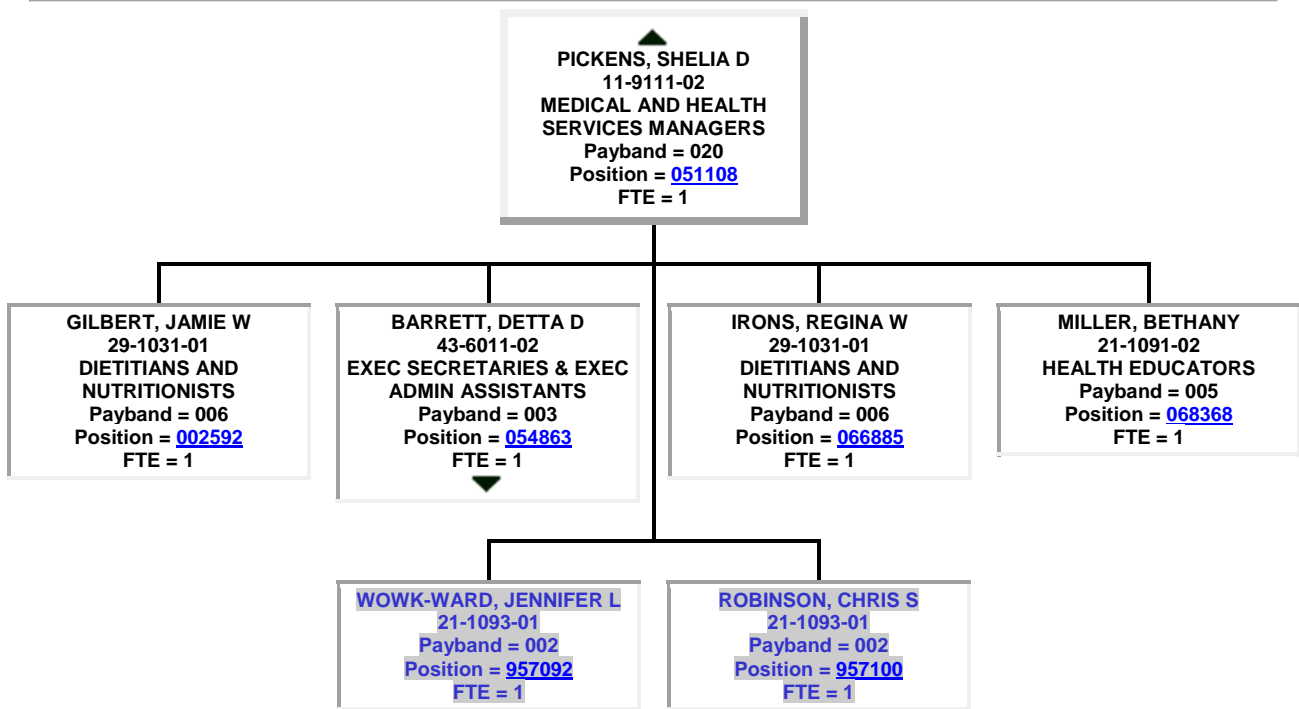
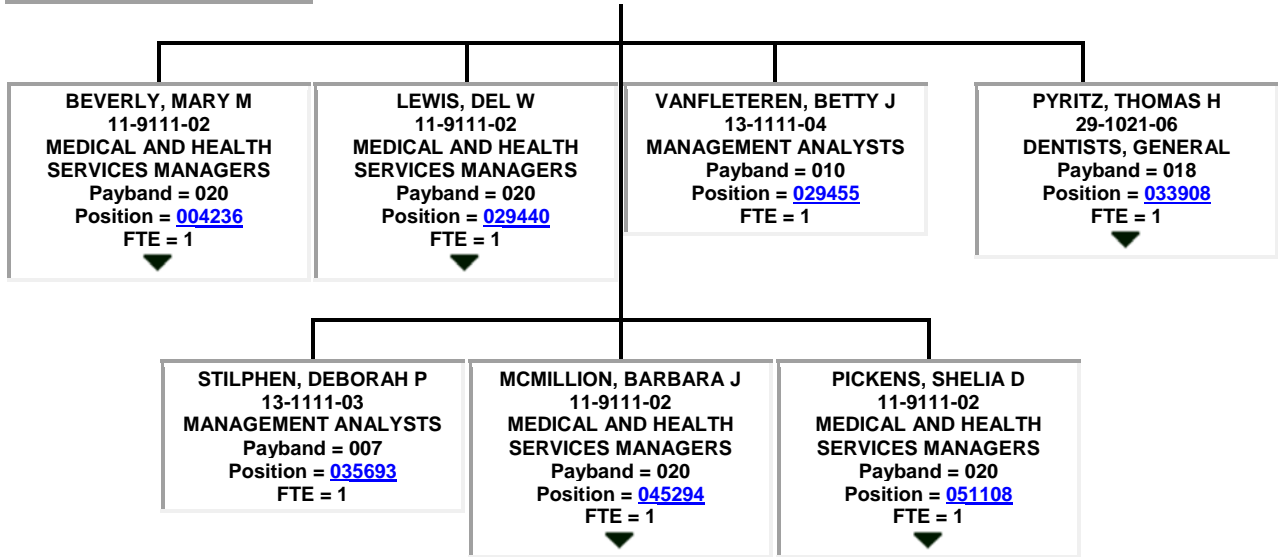
SOLER, JACQUELINE N
31-9091-02
Payband = 003
Position = [956467](#)
FTE = 1

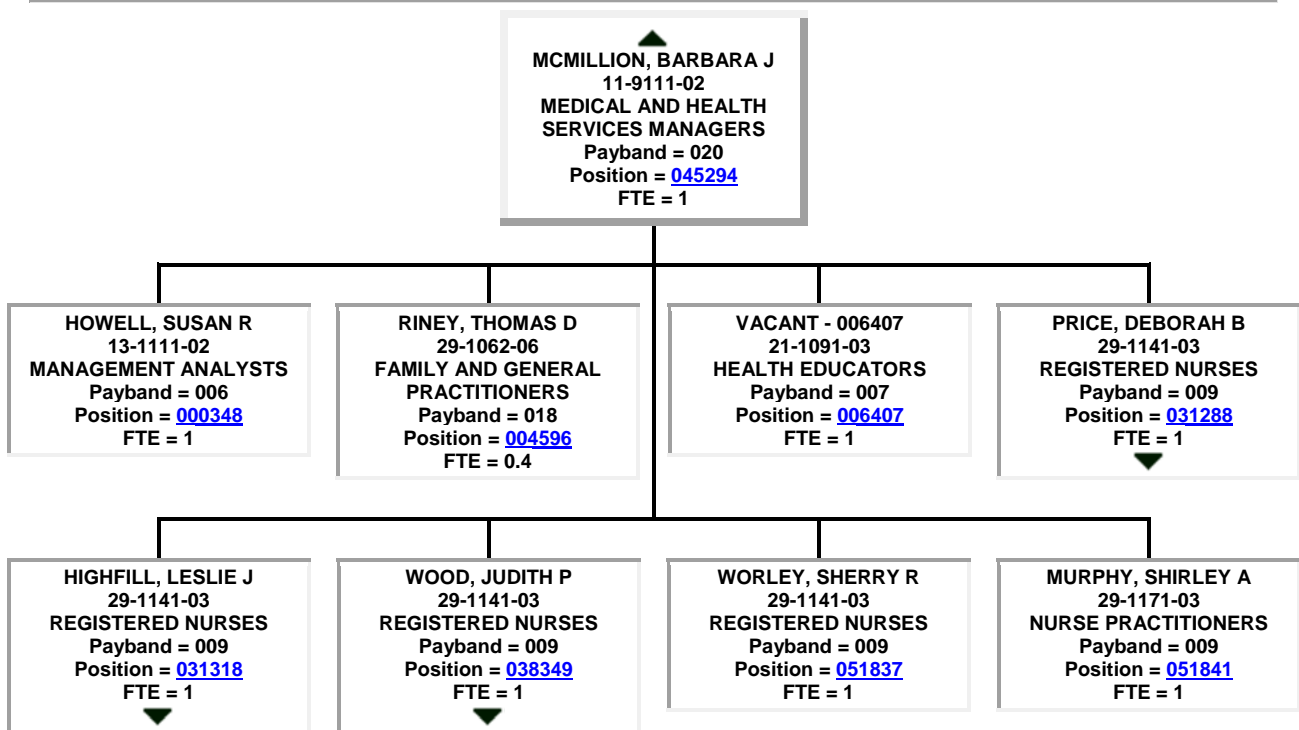
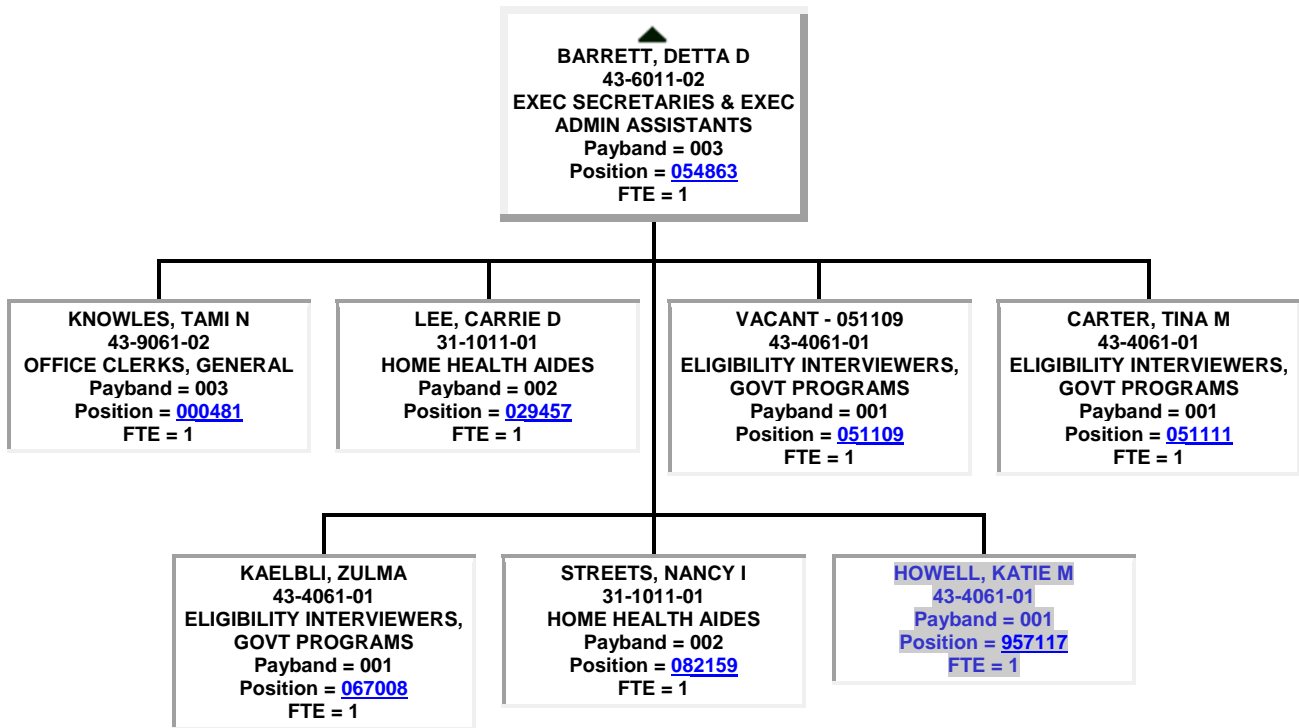
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INGRAM, JANET L
11-9111-01
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 019
Position = [000344](#)
FTE = 1

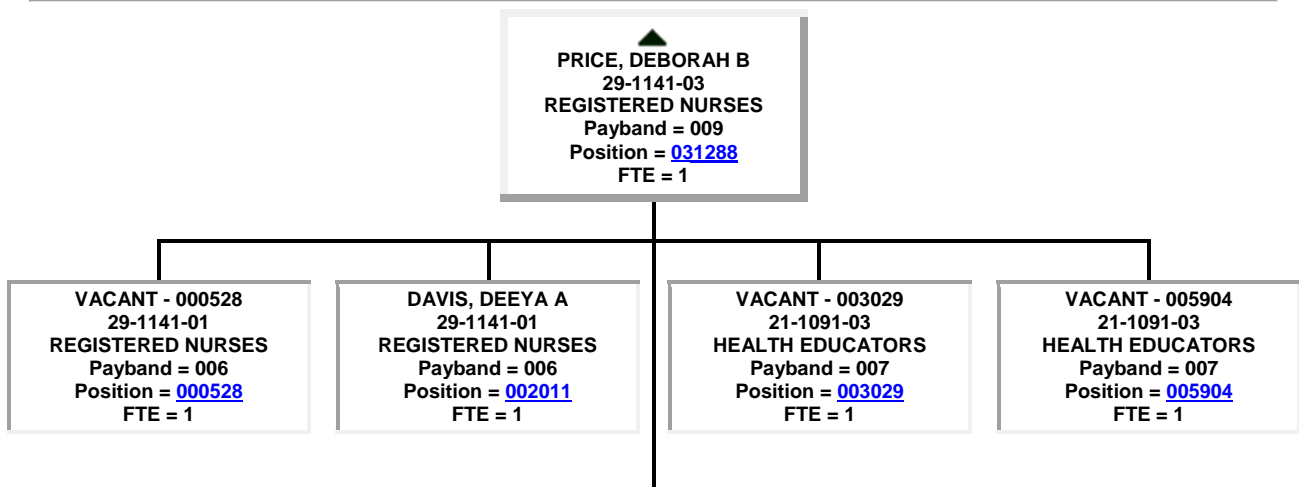
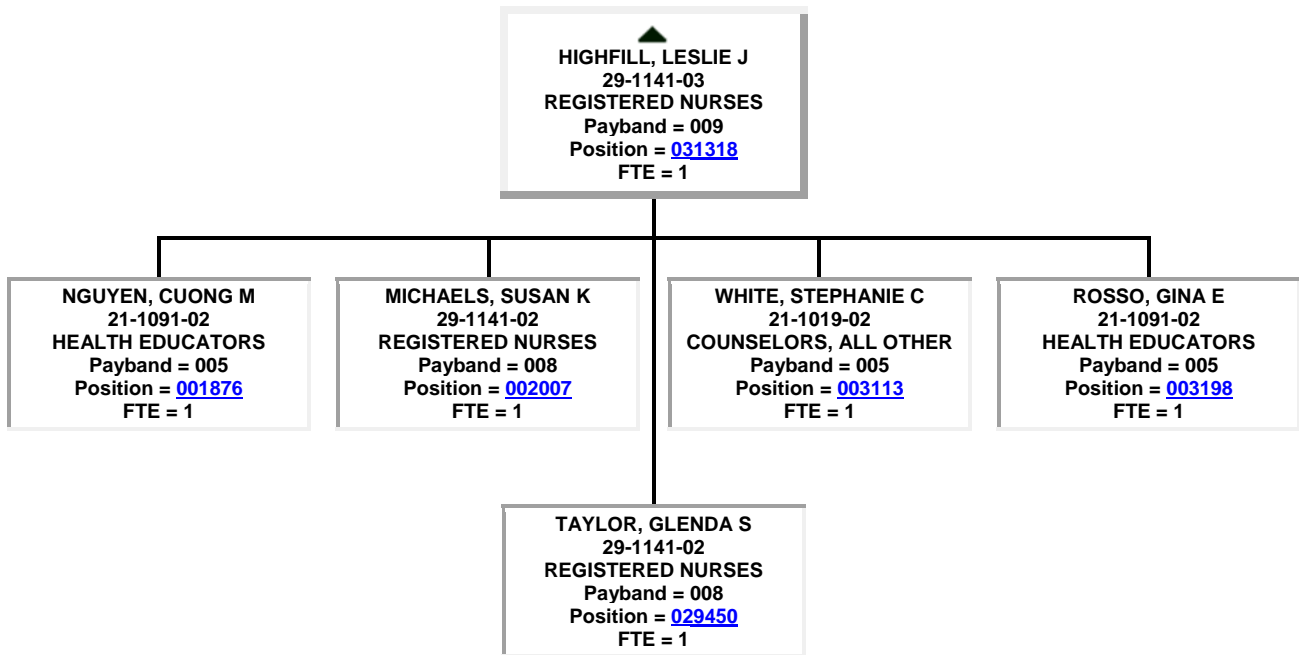
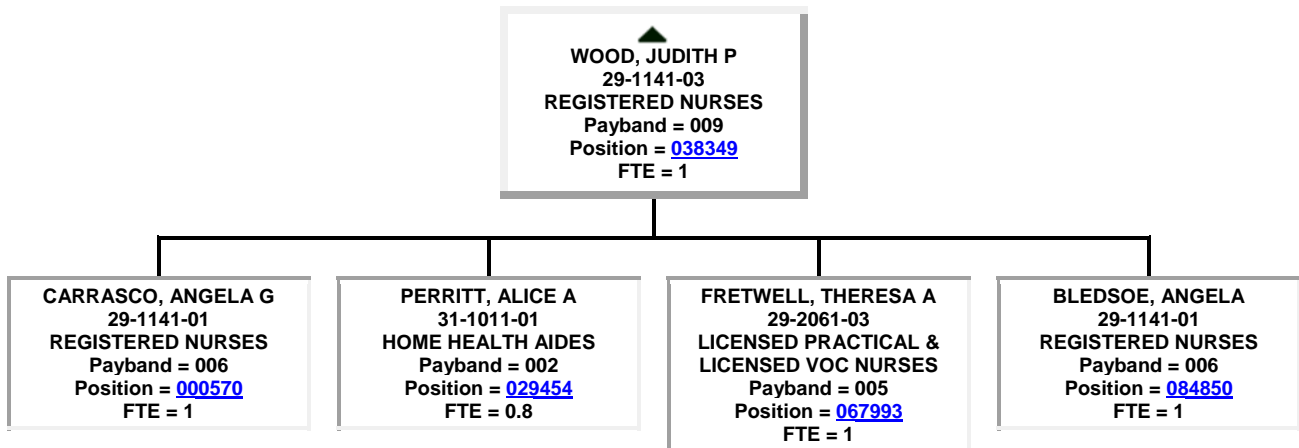
CHERY, MIRLAND R
19-4099-01
LIFE/PHYSICAL/SOCIAL SCI
TECH, ALL OTHER
Payband = 002
Position = [051175](#)
FTE = 1

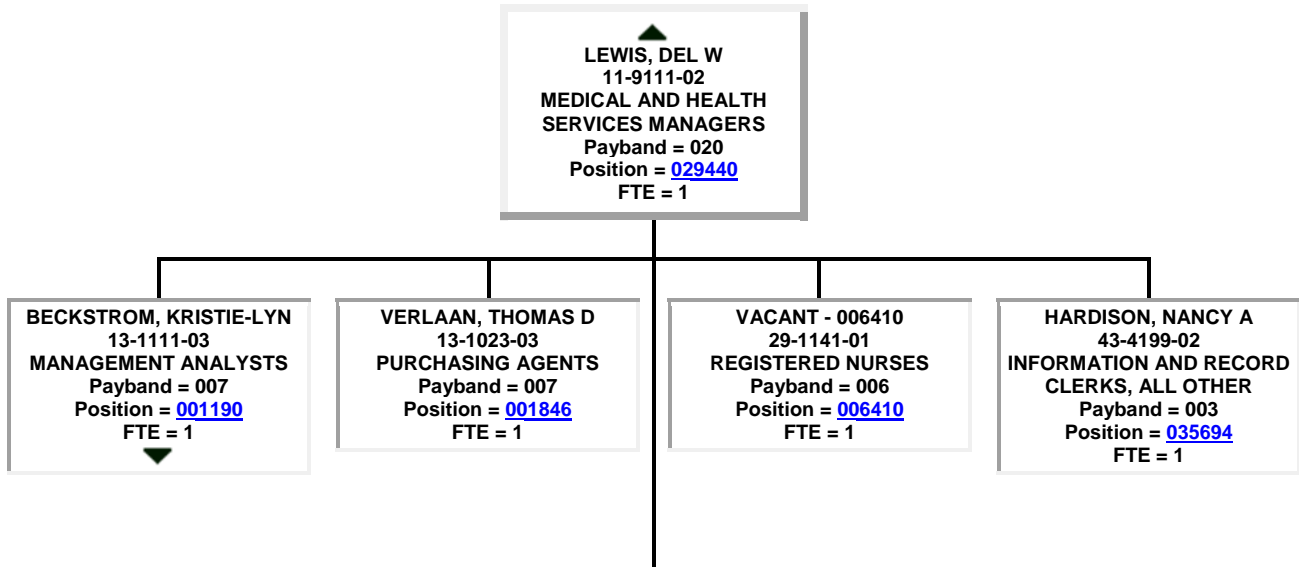
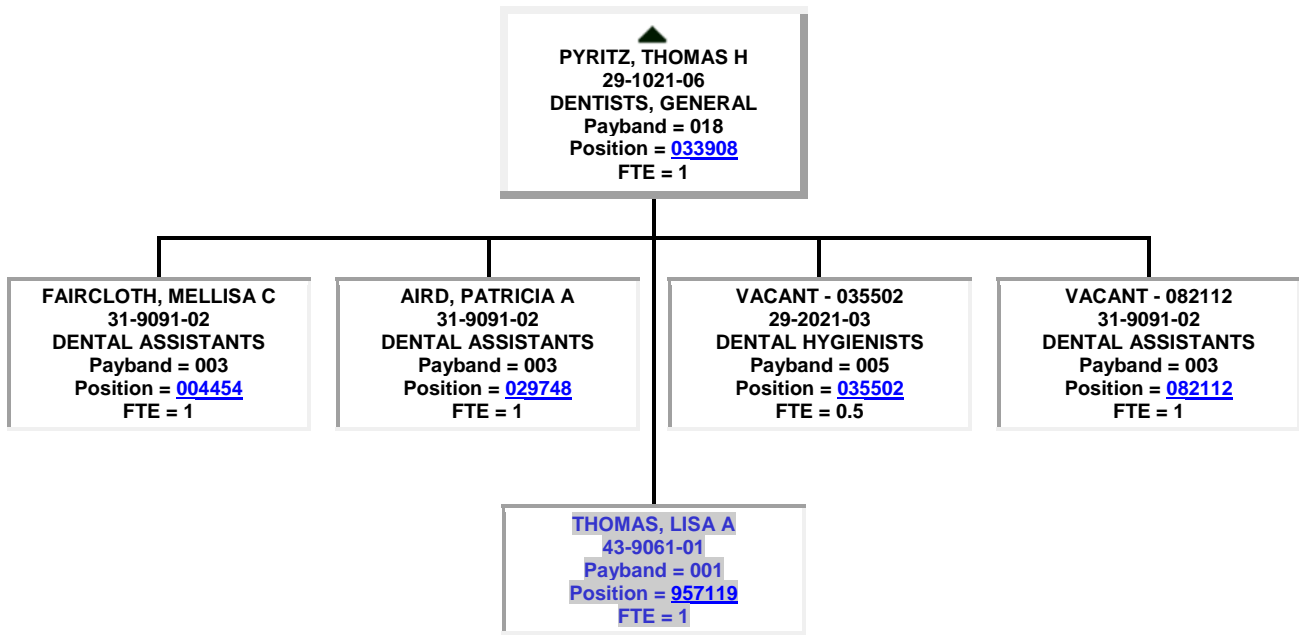
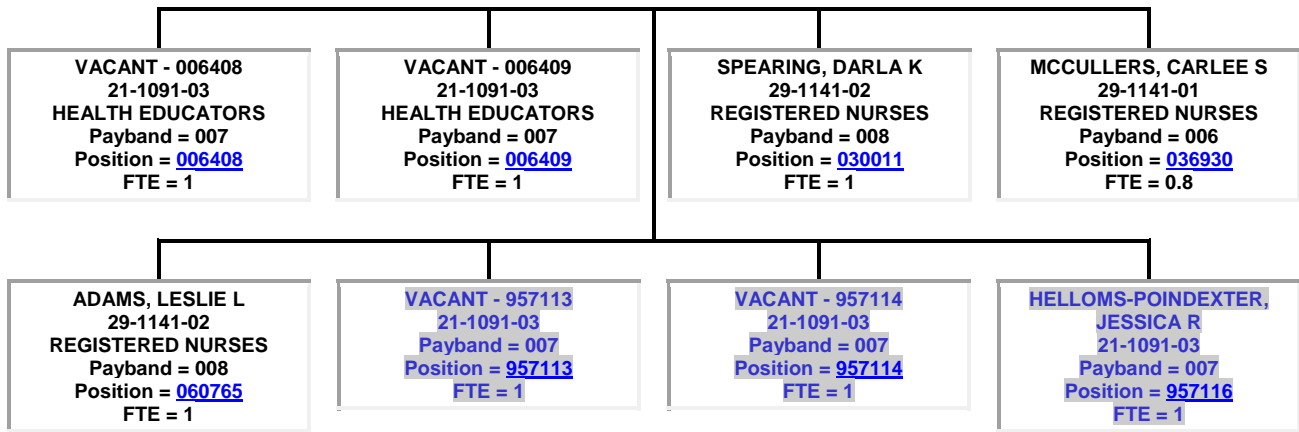
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19-4099-01
Payband = 002
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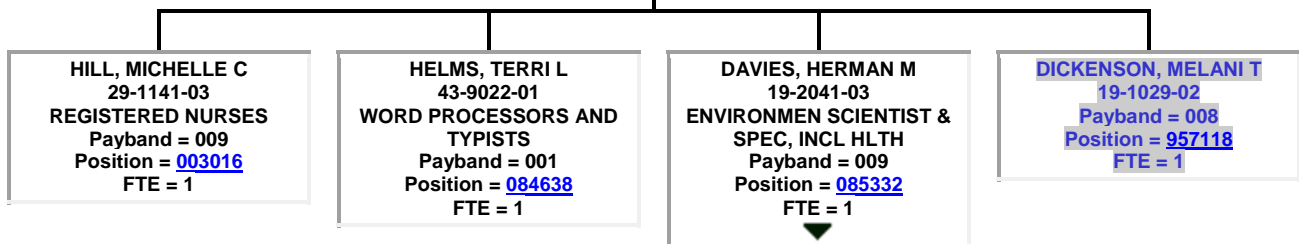
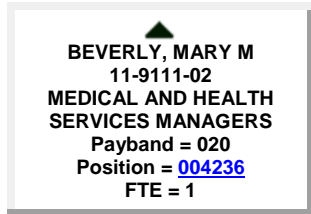
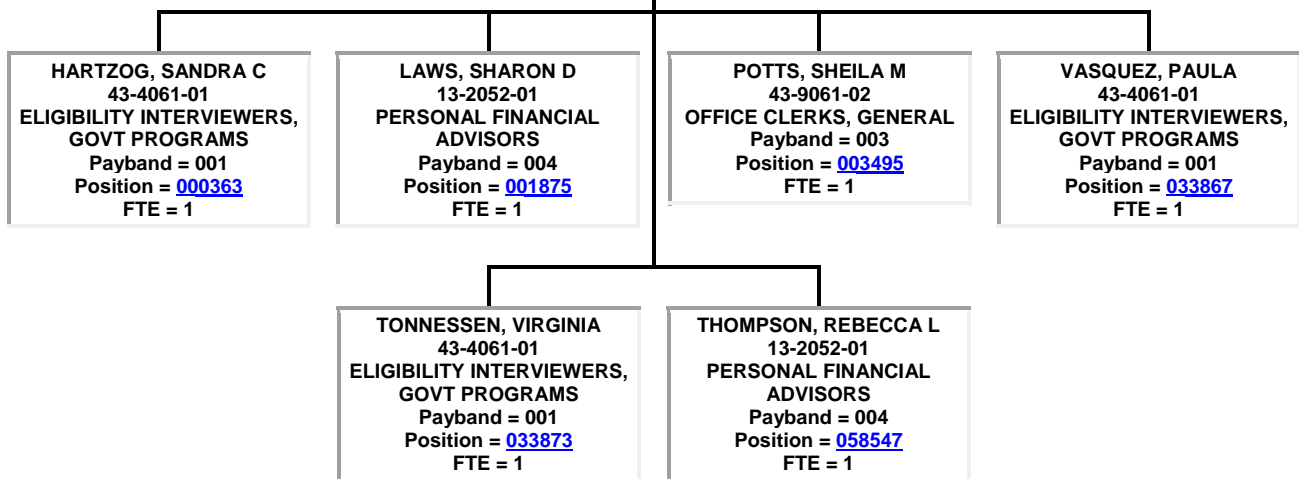
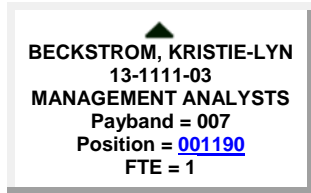
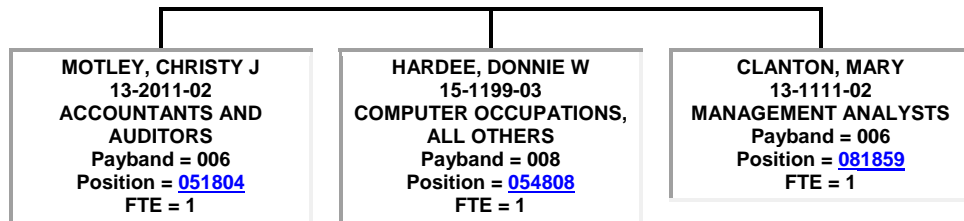
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MEDICAL AND HEALTH SERVICES MANAGERS
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 Position = [029446](#)
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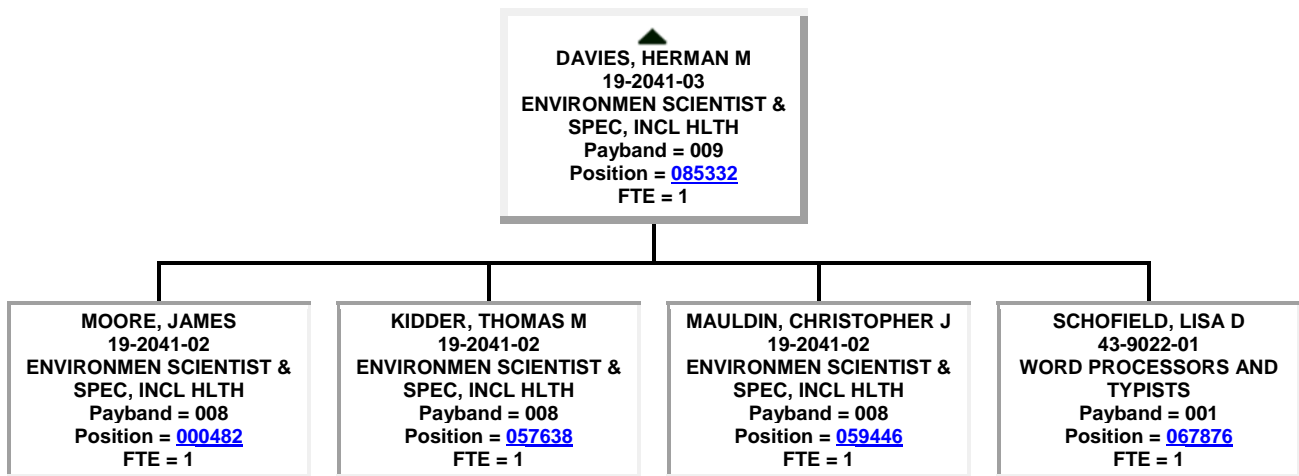




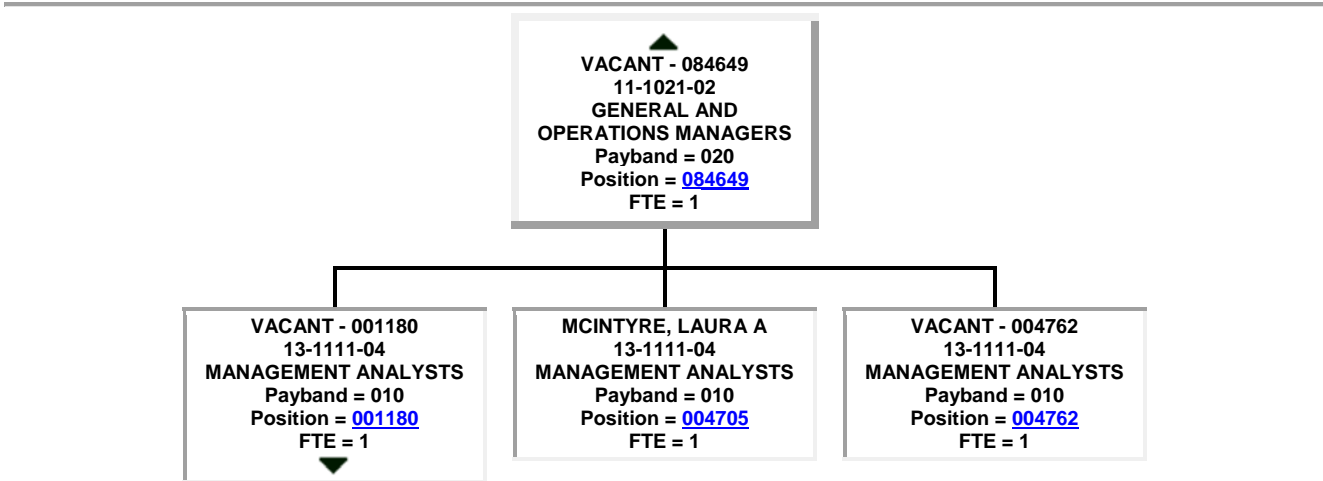
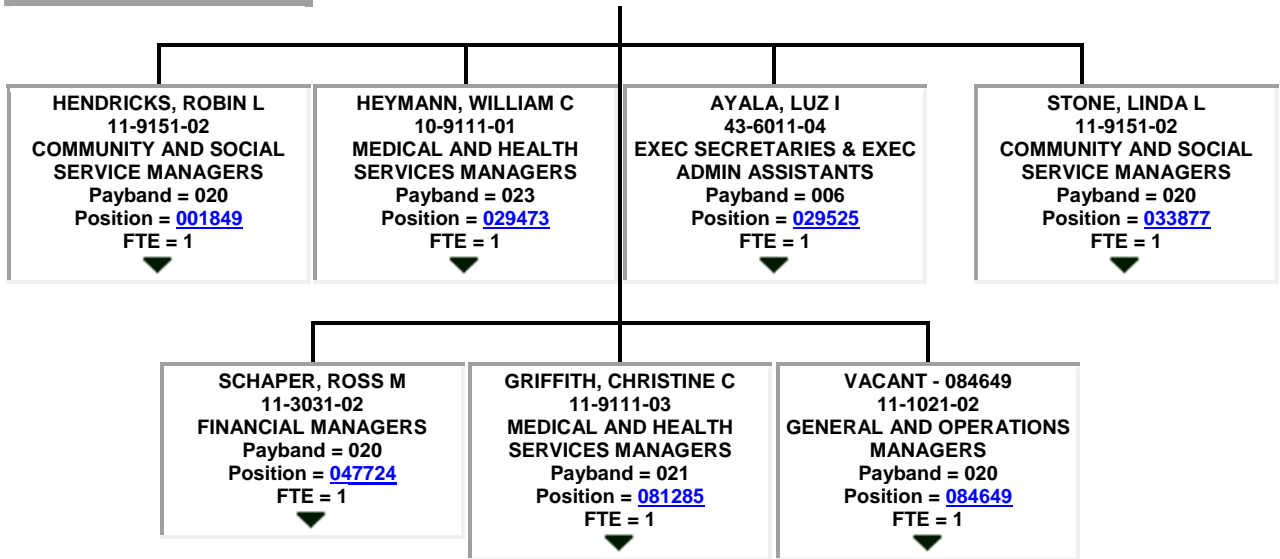


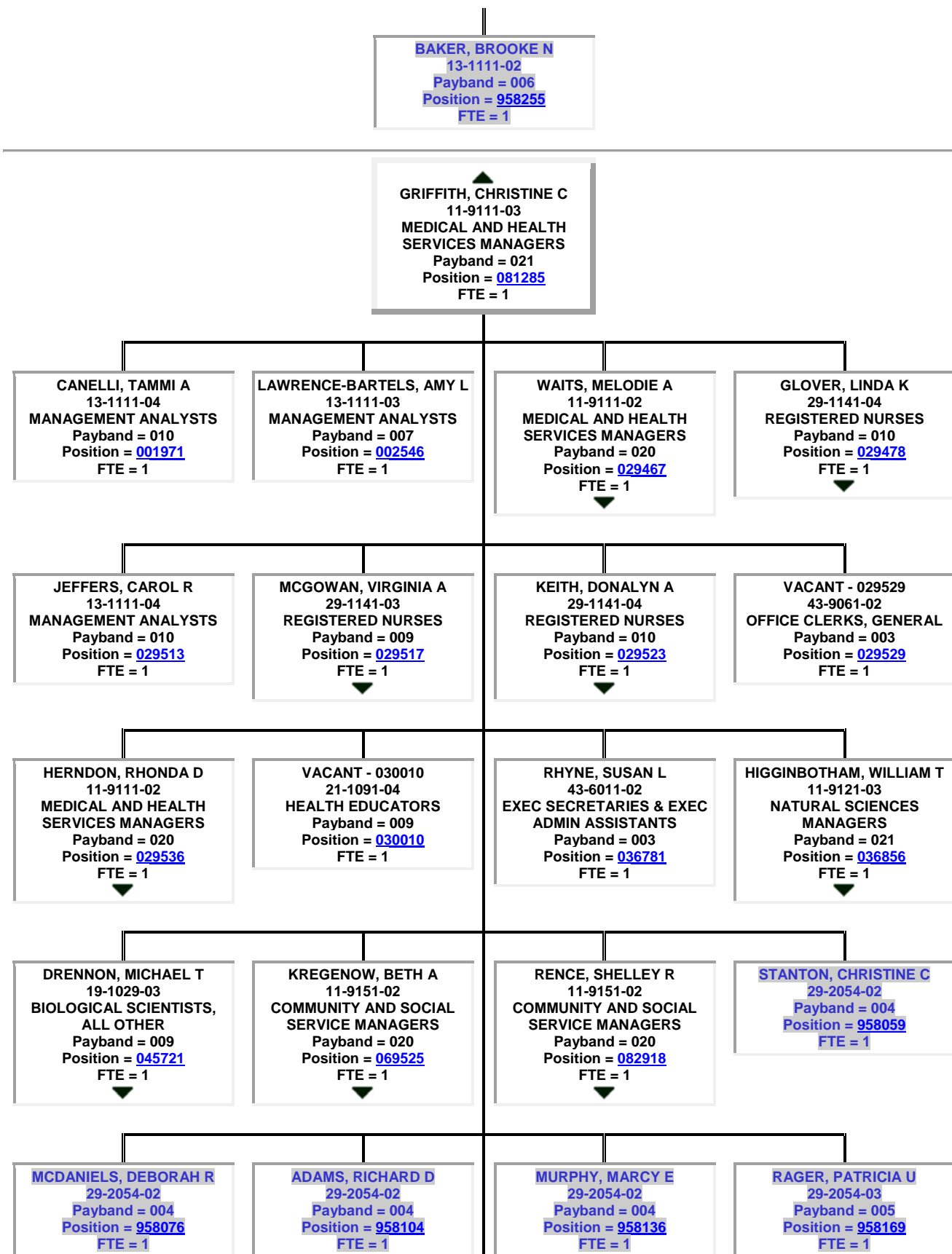






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HENRY, CHARLES H
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MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 023
 Position = [029488](#)
 FTE = 1





KRONENBERG, BOBBIE T
29-2054-02
Payband = 004
Position = [958238](#)
FTE = 1

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RENCE, SHELLEY R
11-9151-02
COMMUNITY AND SOCIAL
SERVICE MANAGERS
Payband = 020
Position = [082918](#)
FTE = 1

GAINES, ANNE K
21-1019-03
COUNSELORS, ALL OTHER
Payband = 007
Position = [002223](#)
FTE = 1

CHORBA, ASHLEY
21-1019-03
COUNSELORS, ALL OTHER
Payband = 007
Position = [029470](#)
FTE = 1

DIARRA, KHADY
21-1019-03
COUNSELORS, ALL OTHER
Payband = 007
Position = [029471](#)
FTE = 1

EASTERBROOK, DAWN M
43-6011-02
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 003
Position = [029527](#)
FTE = 1

SENDELBACH, SUZANNE T
29-1141-03
REGISTERED NURSES
Payband = 009
Position = [030153](#)
FTE = 1

WATERS-SYKES, CHELEON
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [035533](#)
FTE = 1

VERBIL, GRACIELA H
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [035539](#)
FTE = 1

LOZZI, JENNIFER C
21-1019-03
COUNSELORS, ALL OTHER
Payband = 007
Position = [058760](#)
FTE = 1

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COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
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FTE = 1

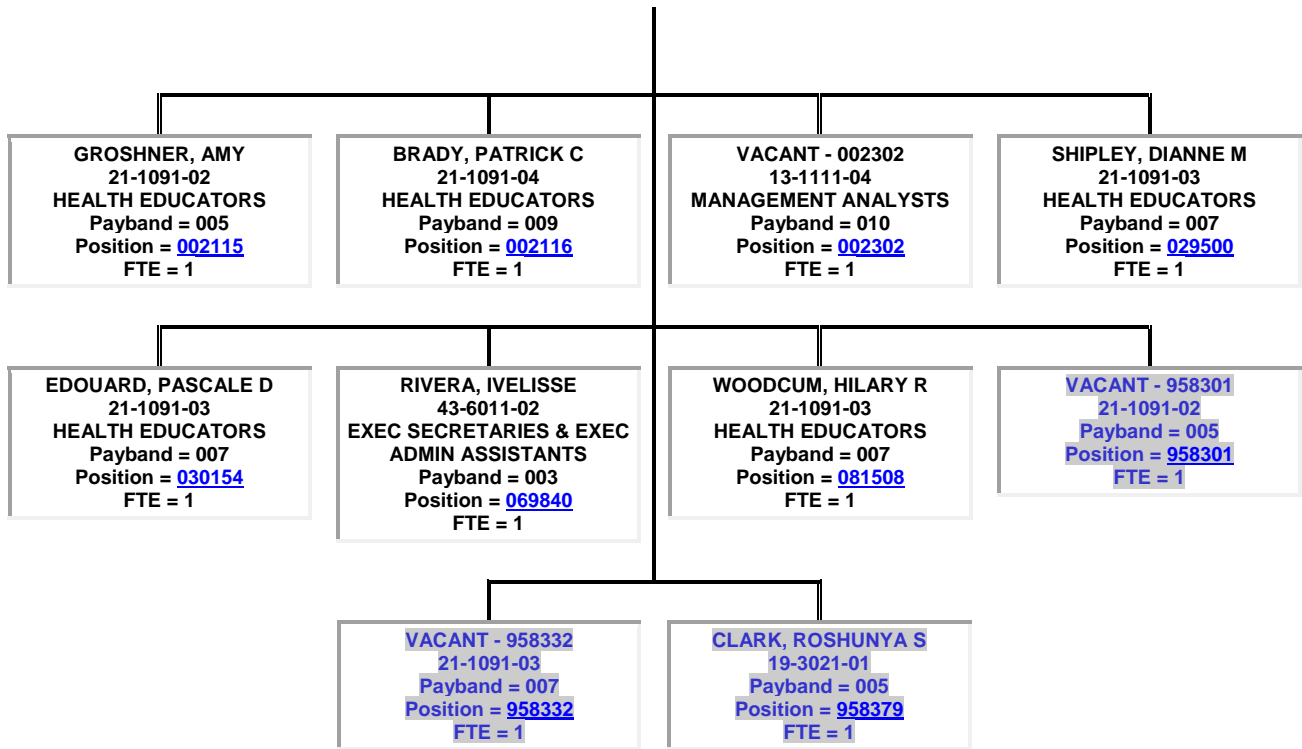
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COUNSELORS, ALL OTHER
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REGISTERED NURSES
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Position = [084450](#)
FTE = 1

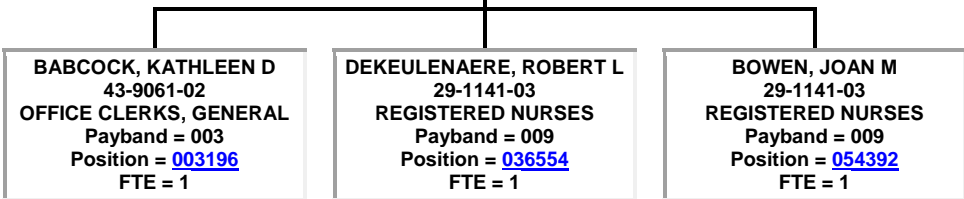
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43-9061-02
Payband = 003
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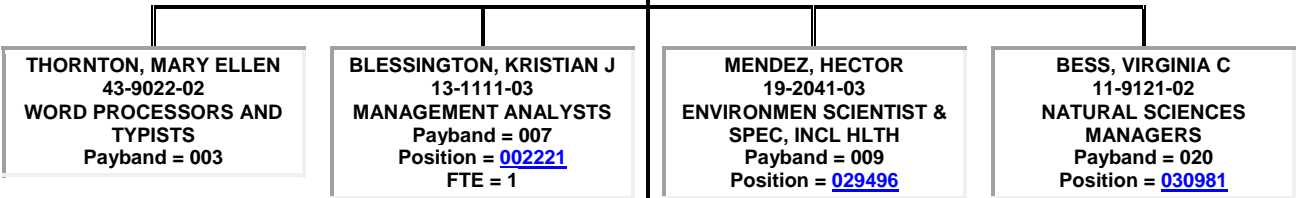
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COMMUNITY AND SOCIAL
SERVICE MANAGERS
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FTE = 1

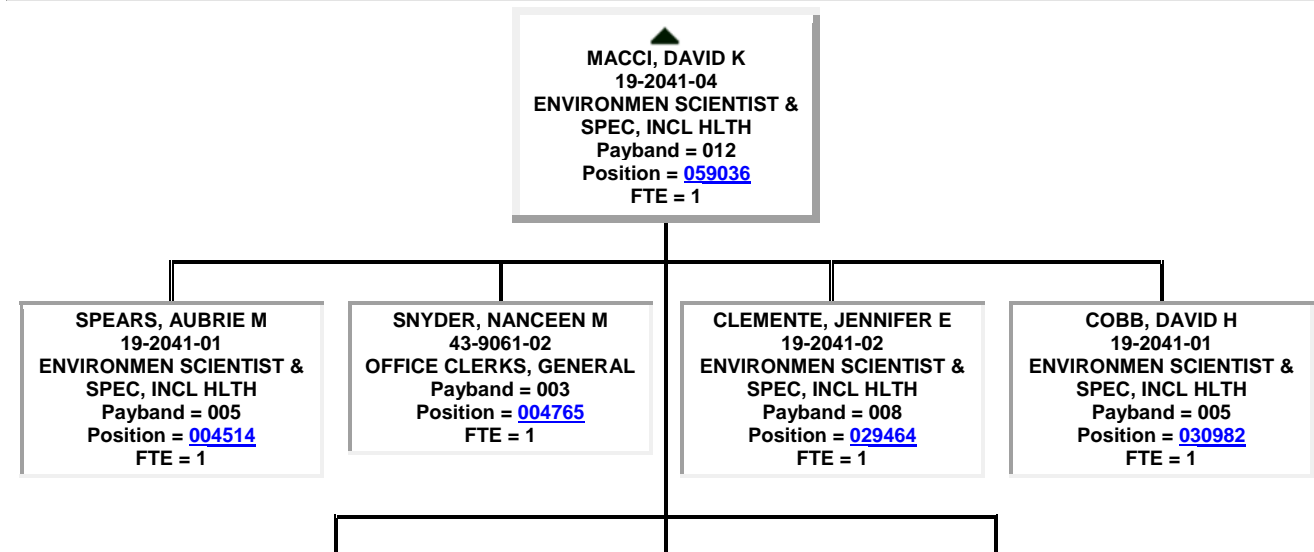
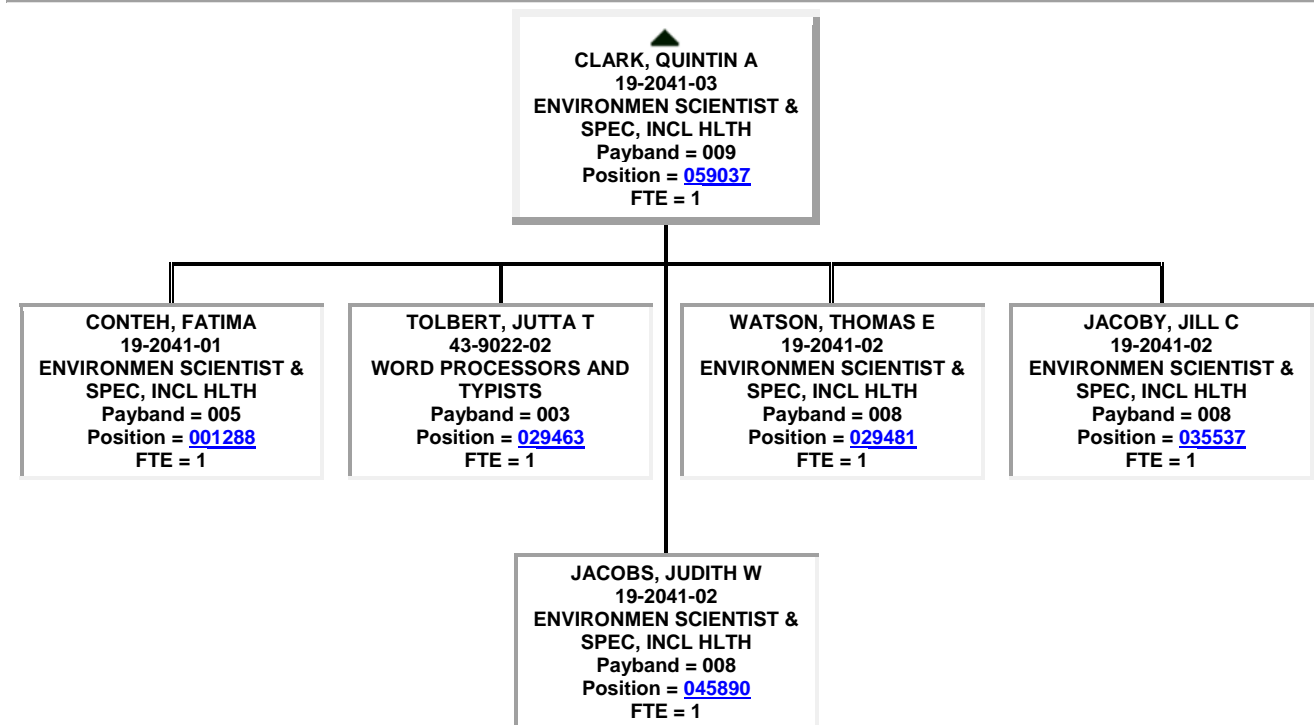
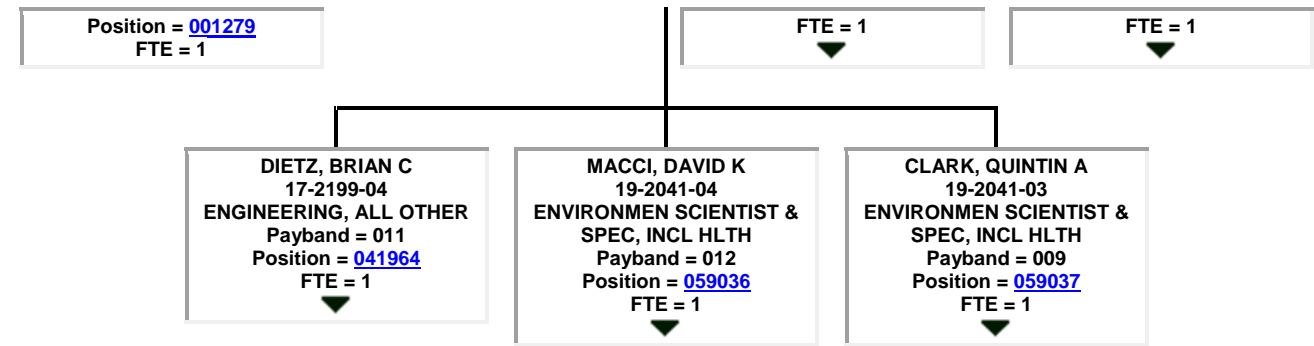


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DRENNON, MICHAEL T
 19-1029-03
 BIOLOGICAL SCIENTISTS,
 ALL OTHER
 Payband = 009
 Position = [045721](#)
 FTE = 1



▲
HIGGINBOTHAM, WILLIAM T
 11-9121-03
 NATURAL SCIENCES
 MANAGERS
 Payband = 021
 Position = [036856](#)
 FTE = 1





CASE, TIMOTHY C
19-2041-01
ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
Payband = 005
Position = [064989](#)
FTE = 1

MONTEDONICO JR, RICHARD
J
19-2041-01
ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
Payband = 005
Position = [069434](#)
FTE = 1

RINCON, ADRIANA C
19-2041-01
ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
Payband = 005
Position = [084548](#)
FTE = 1

DIETZ, BRIAN C
17-2199-04
ENGINEERING, ALL OTHER
Payband = 011
Position = [041964](#)
FTE = 1

BONSALL, PAMELA J
19-2041-01
ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
Payband = 005
Position = [029522](#)
FTE = 1

REAM, MARIA
43-9022-01
WORD PROCESSORS AND
TYPISTS
Payband = 001
Position = [045240](#)
FTE = 1

HANNA, SAMIR E
19-2041-02
ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
Payband = 008
Position = [045659](#)
FTE = 1

BURROUGHS, RAYMOND A
19-2041-02
ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
Payband = 008
Position = [049931](#)
FTE = 1

CANTIN, RICHARD J
19-2041-02
ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
Payband = 008
Position = [054927](#)
FTE = 1

VALO, JONATHON M
19-2041-01
ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
Payband = 005
Position = [064988](#)
FTE = 1

BESS, VIRGINIA C
11-9121-02
NATURAL SCIENCES
MANAGERS
Payband = 020
Position = [030981](#)
FTE = 1

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ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
Payband = 005
Position = [000233](#)
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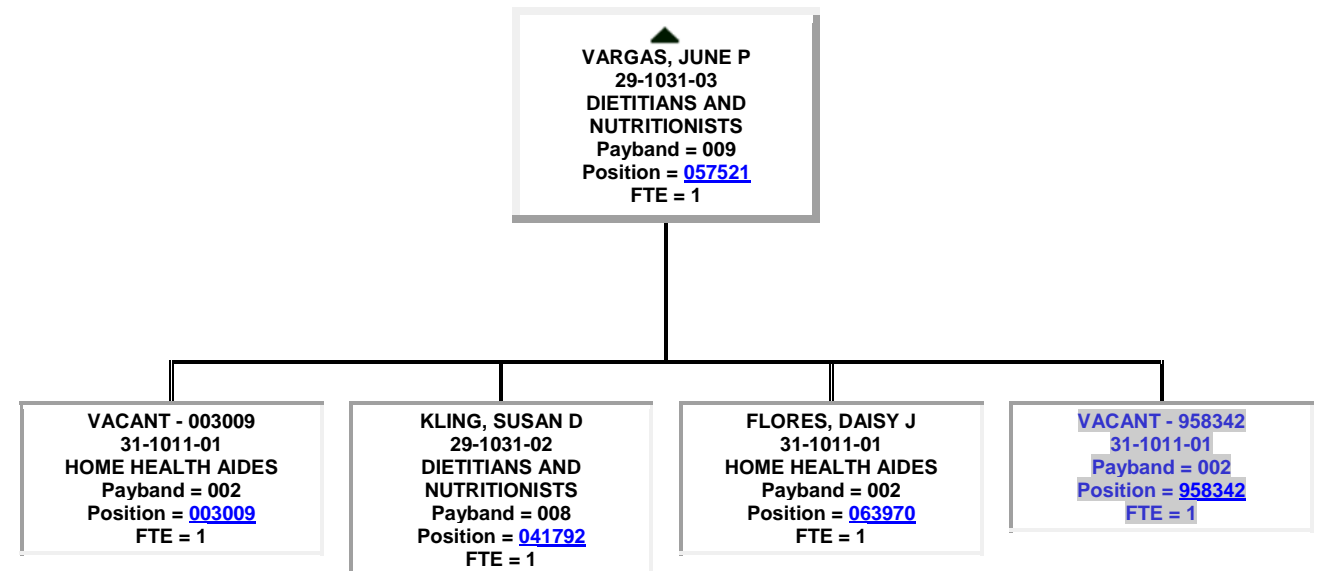
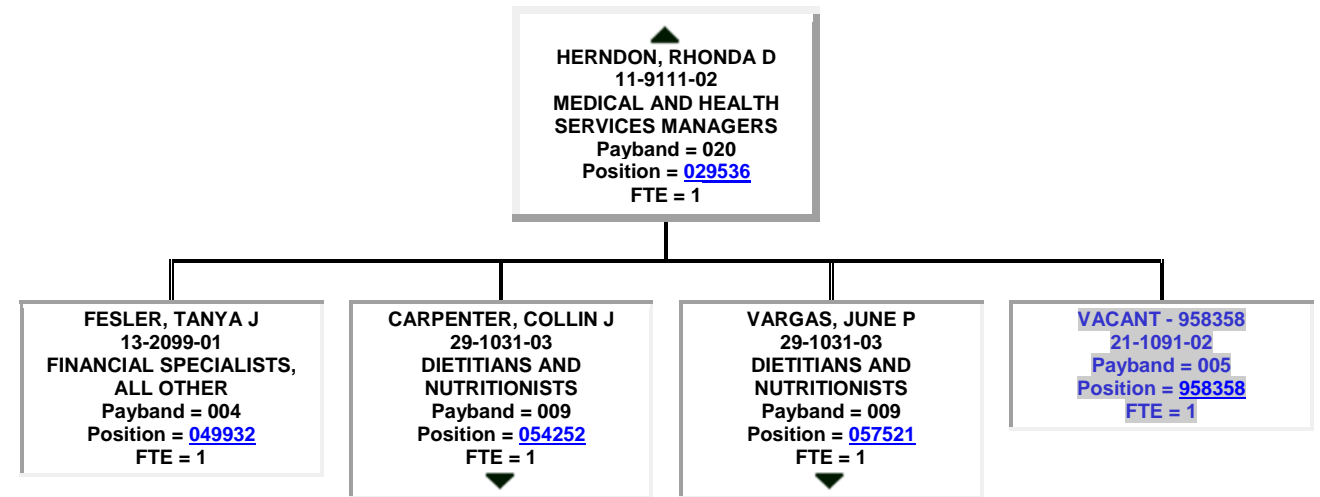
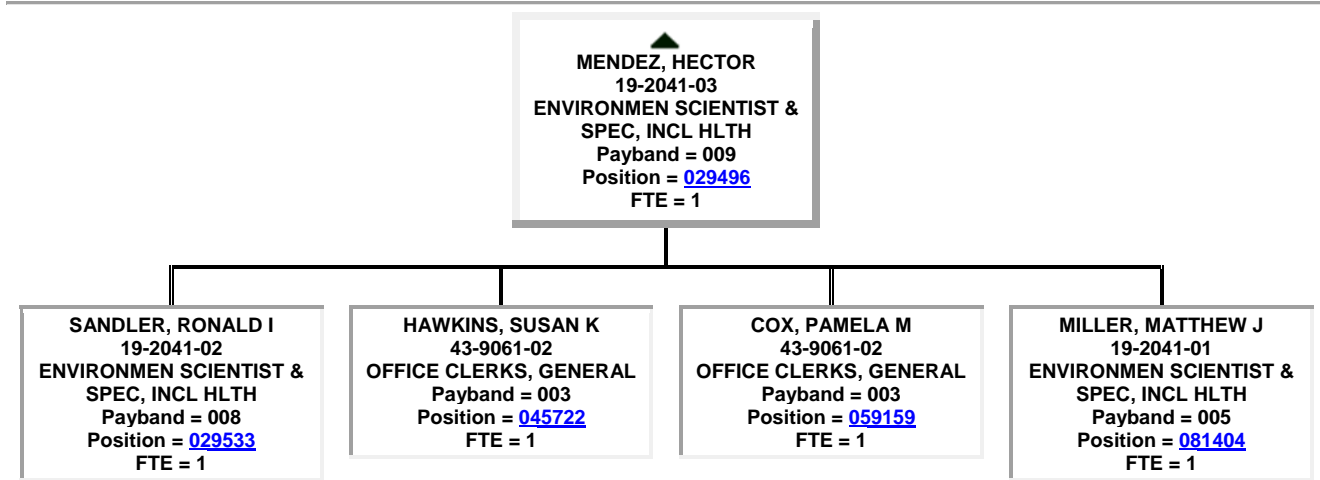
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Position = [000526](#)
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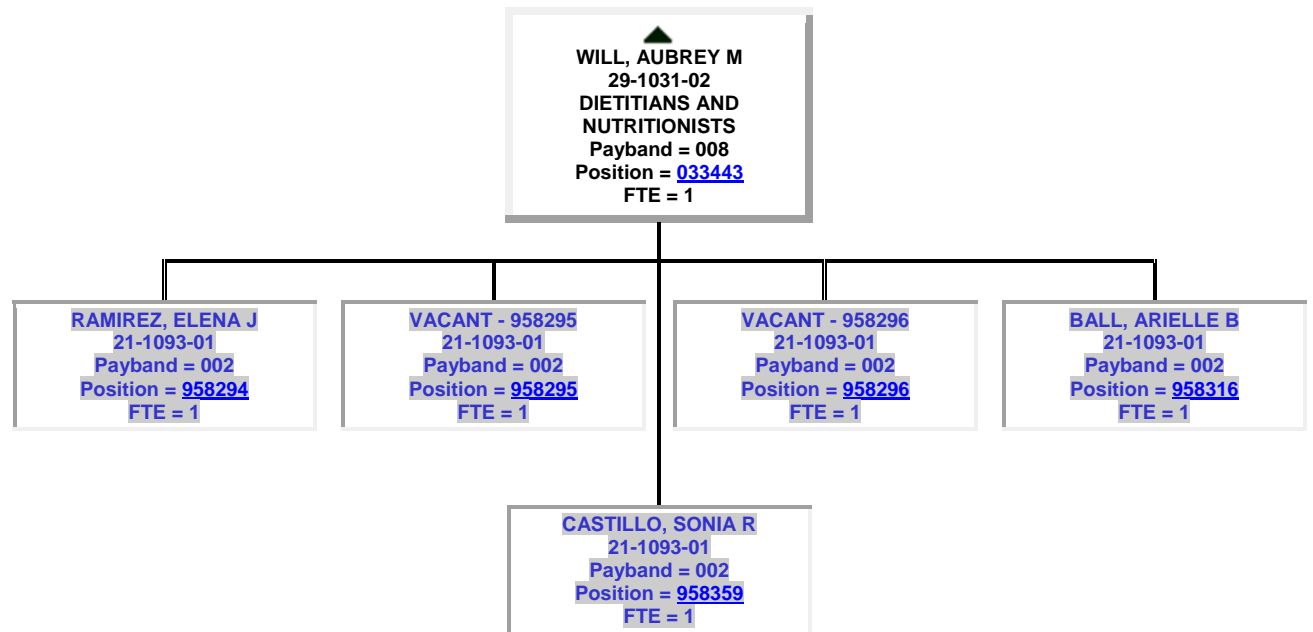
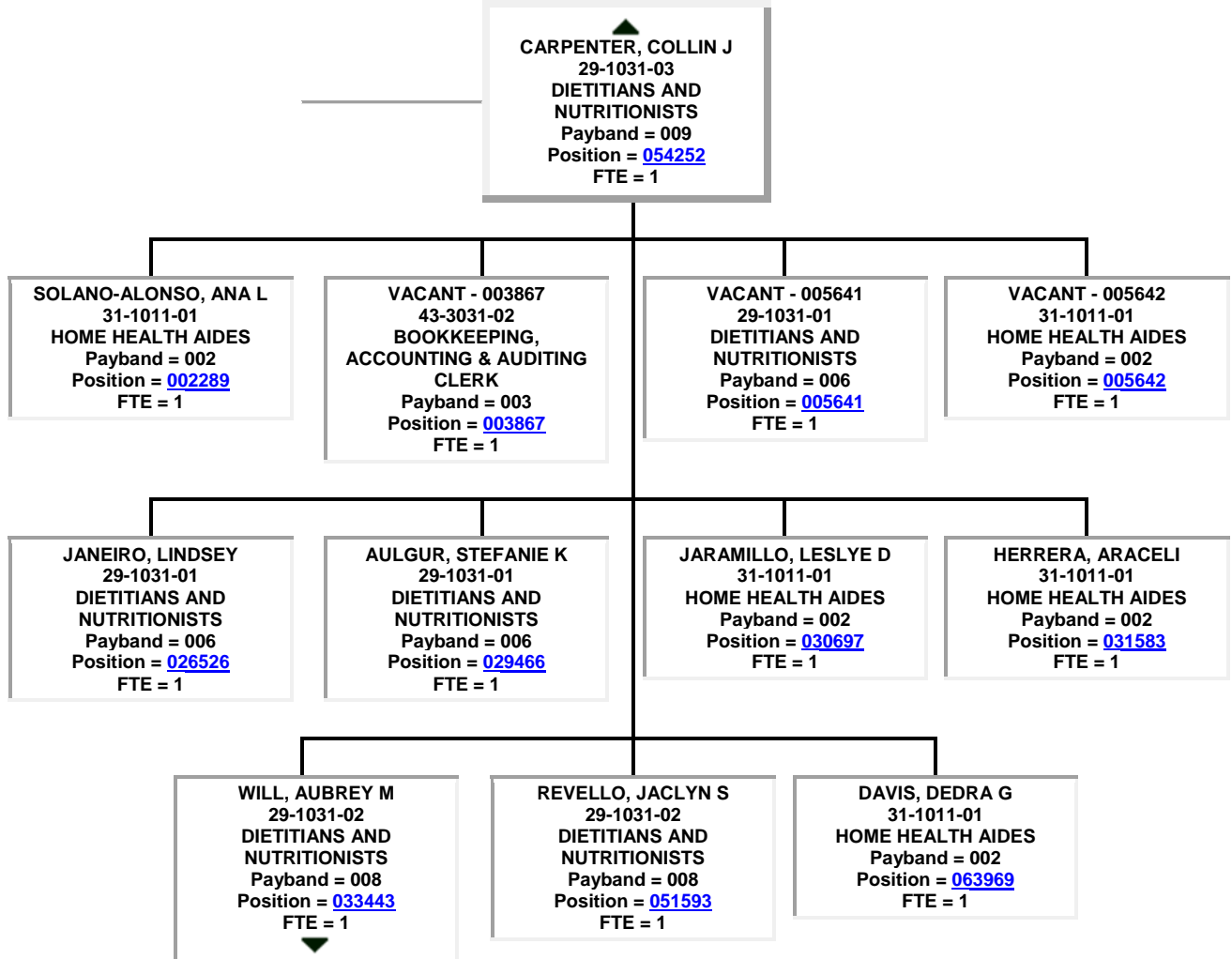
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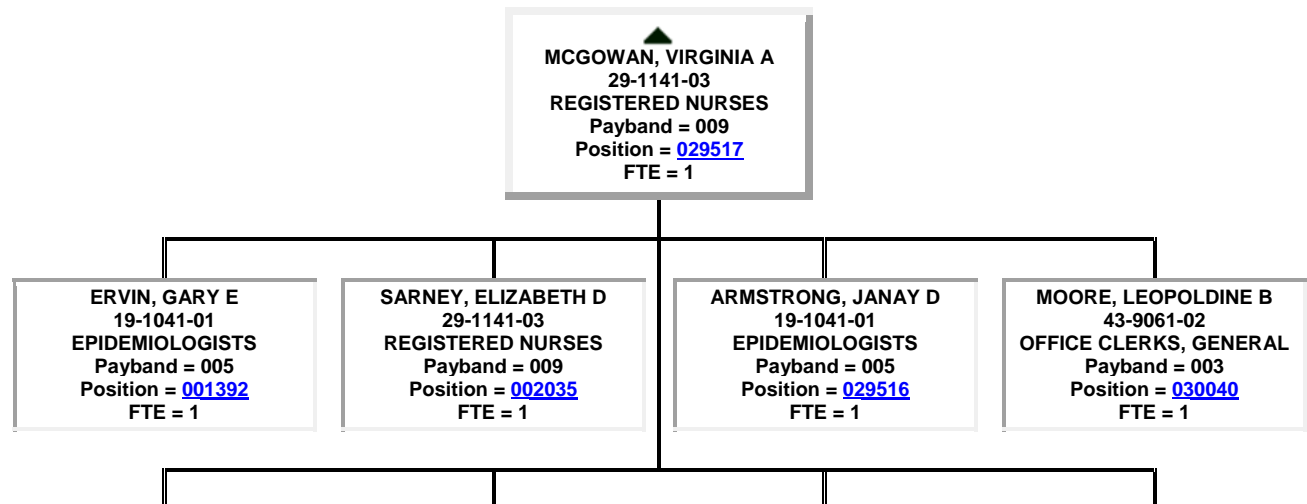
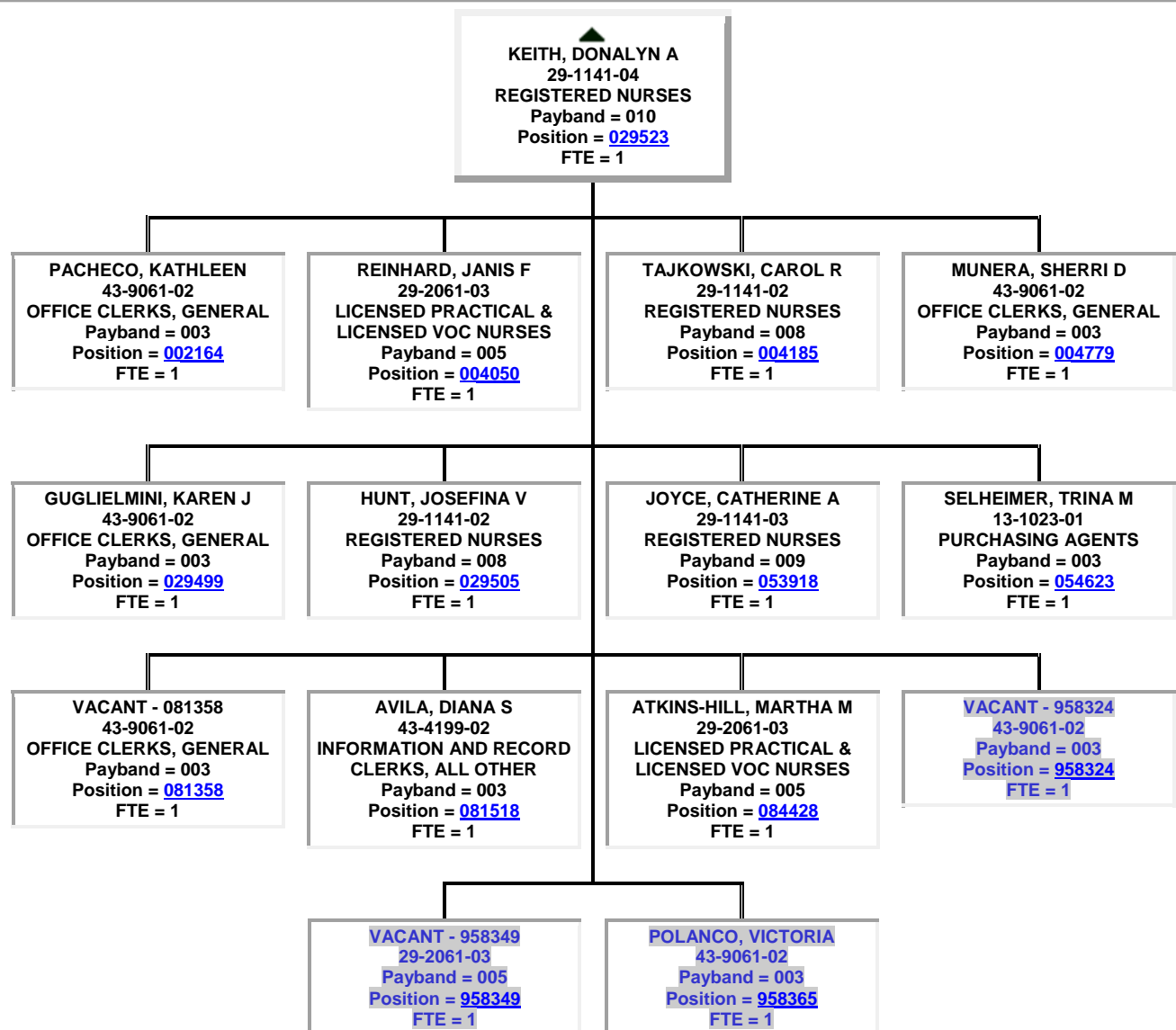
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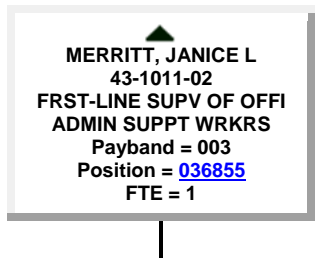
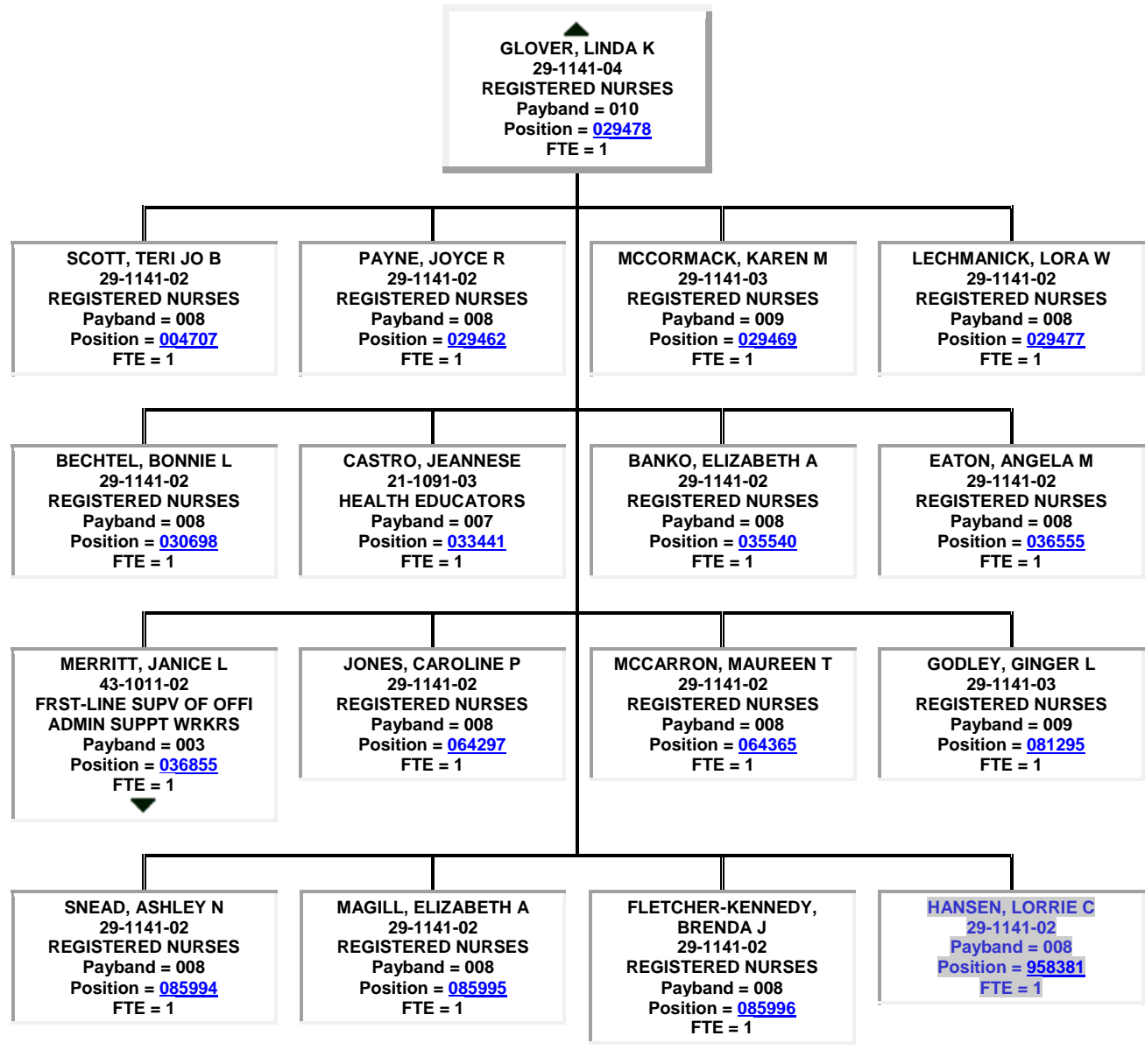
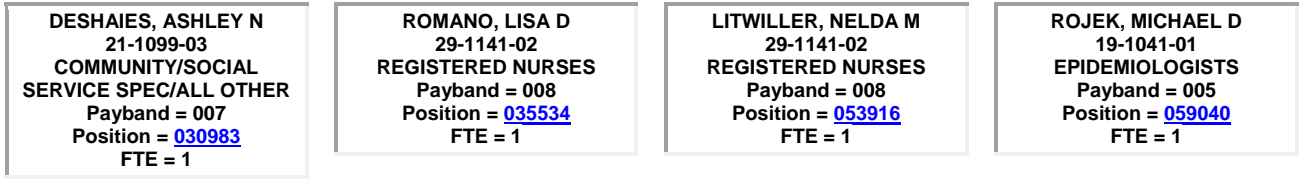
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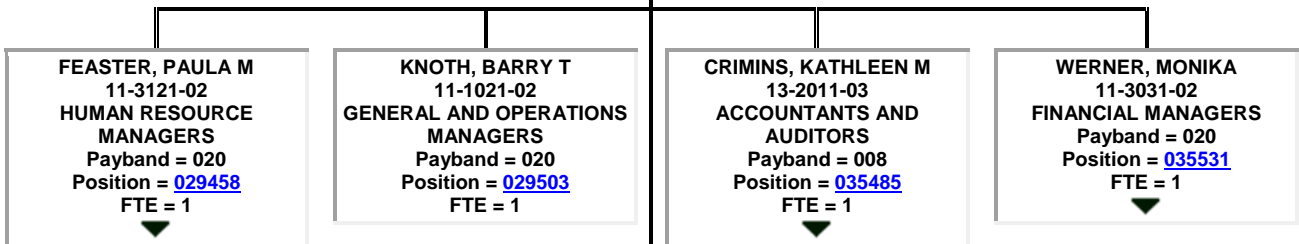
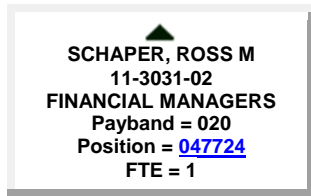
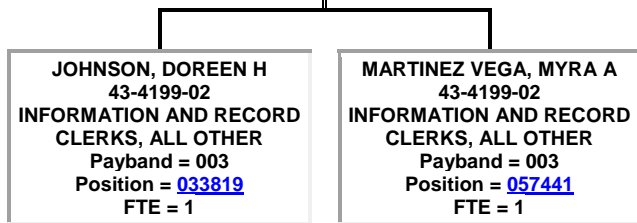
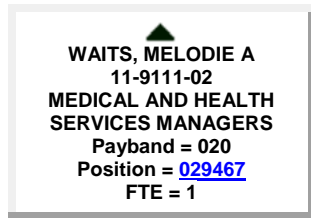
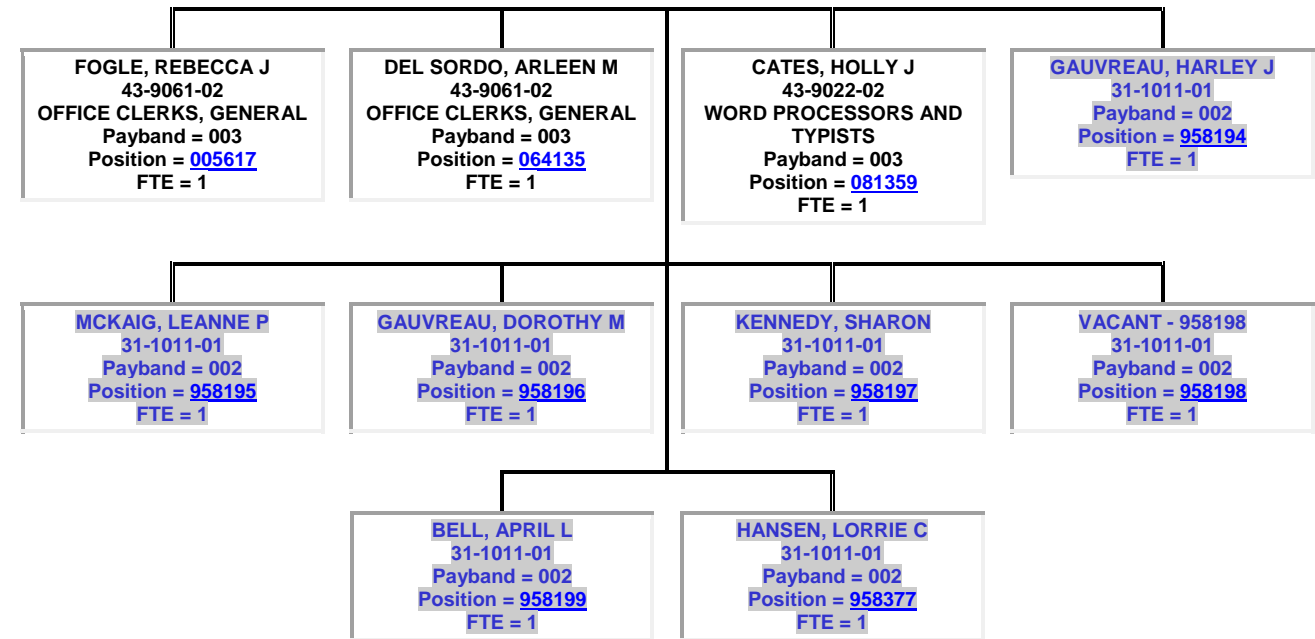
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ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
Payband = 005
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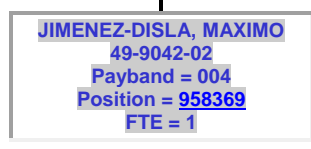
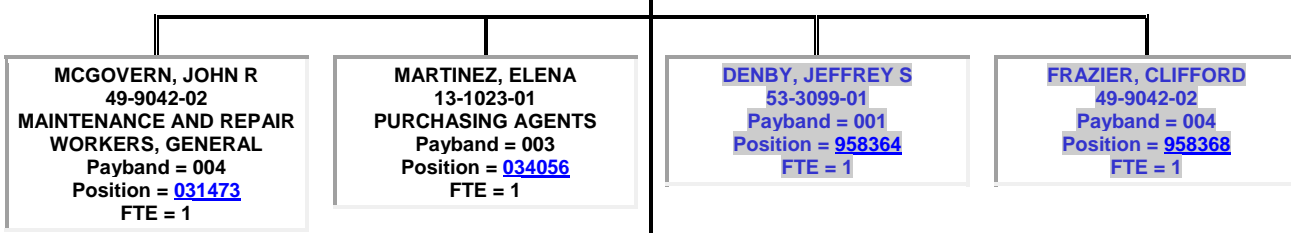
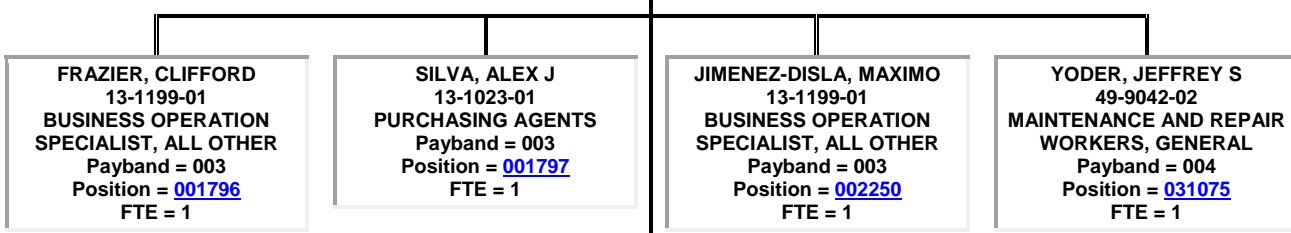
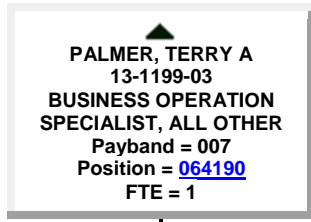
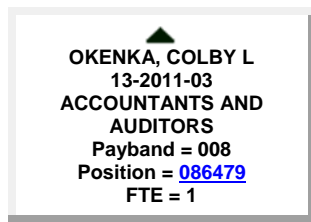
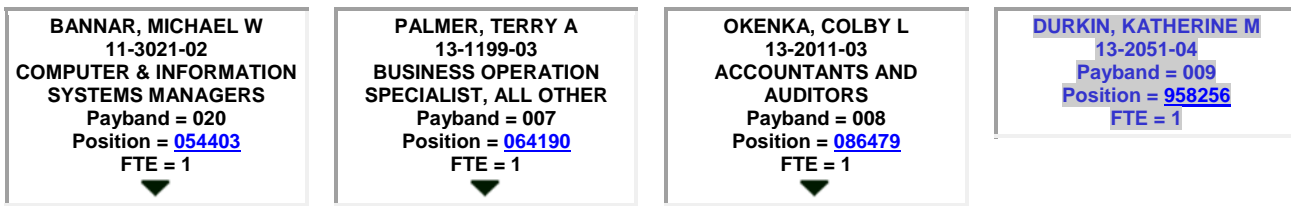


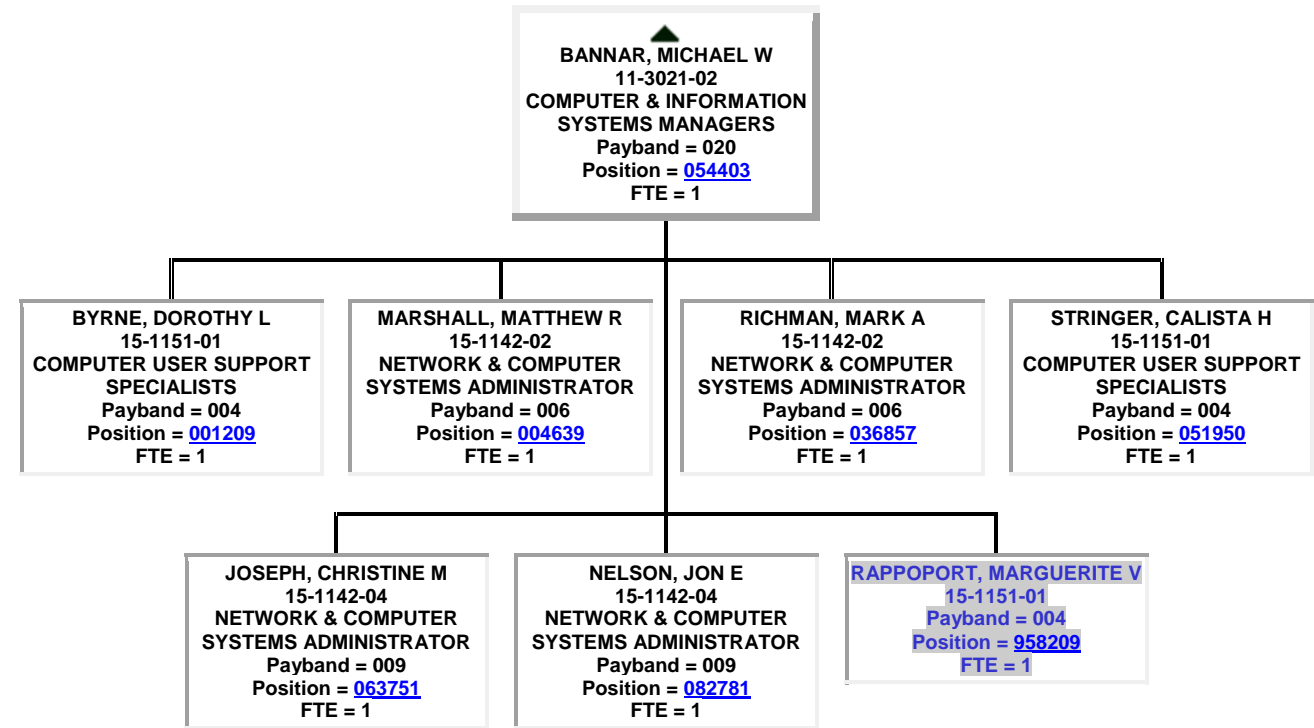








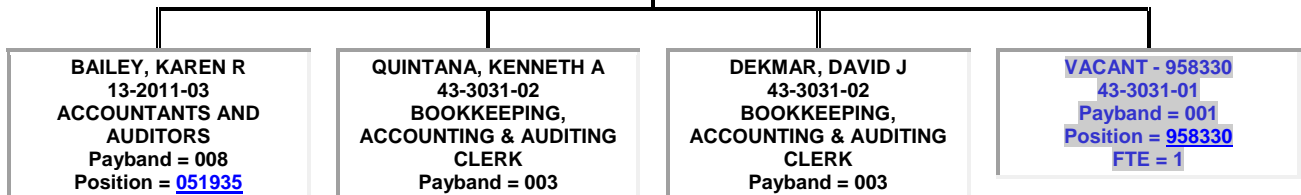




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 11-3031-02
 FINANCIAL MANAGERS
 Payband = 020
 Position = 035531
 FTE = 1

ROGERS, CAROL A
 13-2011-02
 ACCOUNTANTS AND
 AUDITORS
 Payband = 006
 Position = 029532
 FTE = 1

CRIMINS, KATHLEEN M
 13-2011-03
 ACCOUNTANTS AND
 AUDITORS
 Payband = 008
 Position = 035485
 FTE = 1



FTE = 1

Position = [085137](#)
FTE = 1

Position = [086478](#)
FTE = 1

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BAILEY, KAREN R
13-2011-03
ACCOUNTANTS AND
AUDITORS
Payband = 008
Position = [051935](#)
FTE = 1

SOTO, ANA L
43-3031-02
BOOKKEEPING,
ACCOUNTING & AUDITING
CLERK
Payband = 003
Position = [000630](#)
FTE = 1

VACANT - 004709
43-3031-02
BOOKKEEPING,
ACCOUNTING & AUDITING
CLERK
Payband = 003
Position = [004709](#)
FTE = 1

MILLS, DOROTHY
43-3031-02
BOOKKEEPING,
ACCOUNTING & AUDITING
CLERK
Payband = 003
Position = [029490](#)
FTE = 1

FINN, MARILYN
43-3031-02
BOOKKEEPING,
ACCOUNTING & AUDITING
CLERK
Payband = 003
Position = [054562](#)
FTE = 1

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FEASTER, PAULA M
11-3121-02
HUMAN RESOURCE
MANAGERS
Payband = 020
Position = [029458](#)
FTE = 1

RICHMAN, EDITH L
43-6011-02
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 003
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29-1141-03
REGISTERED NURSES
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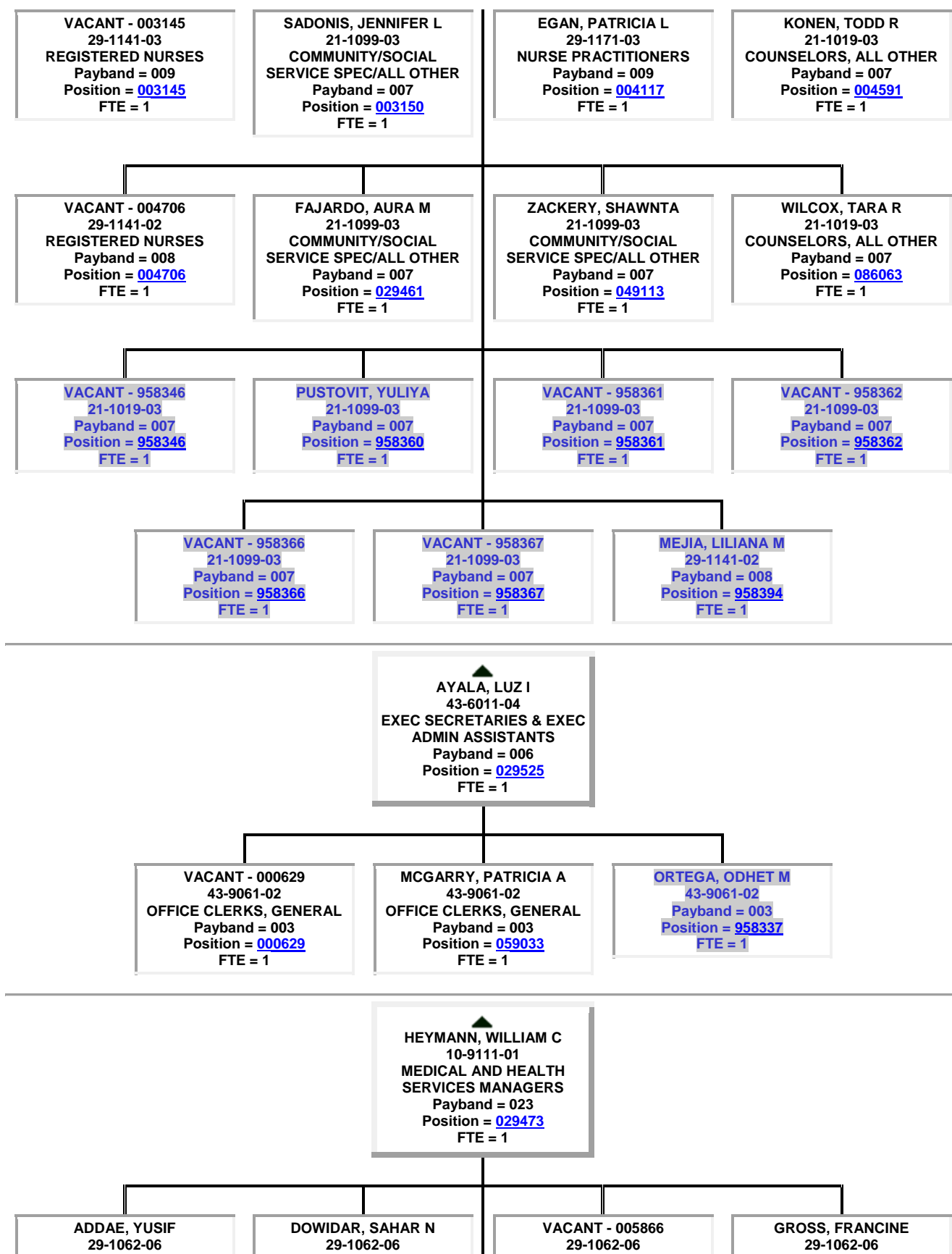
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Position = [030914](#)
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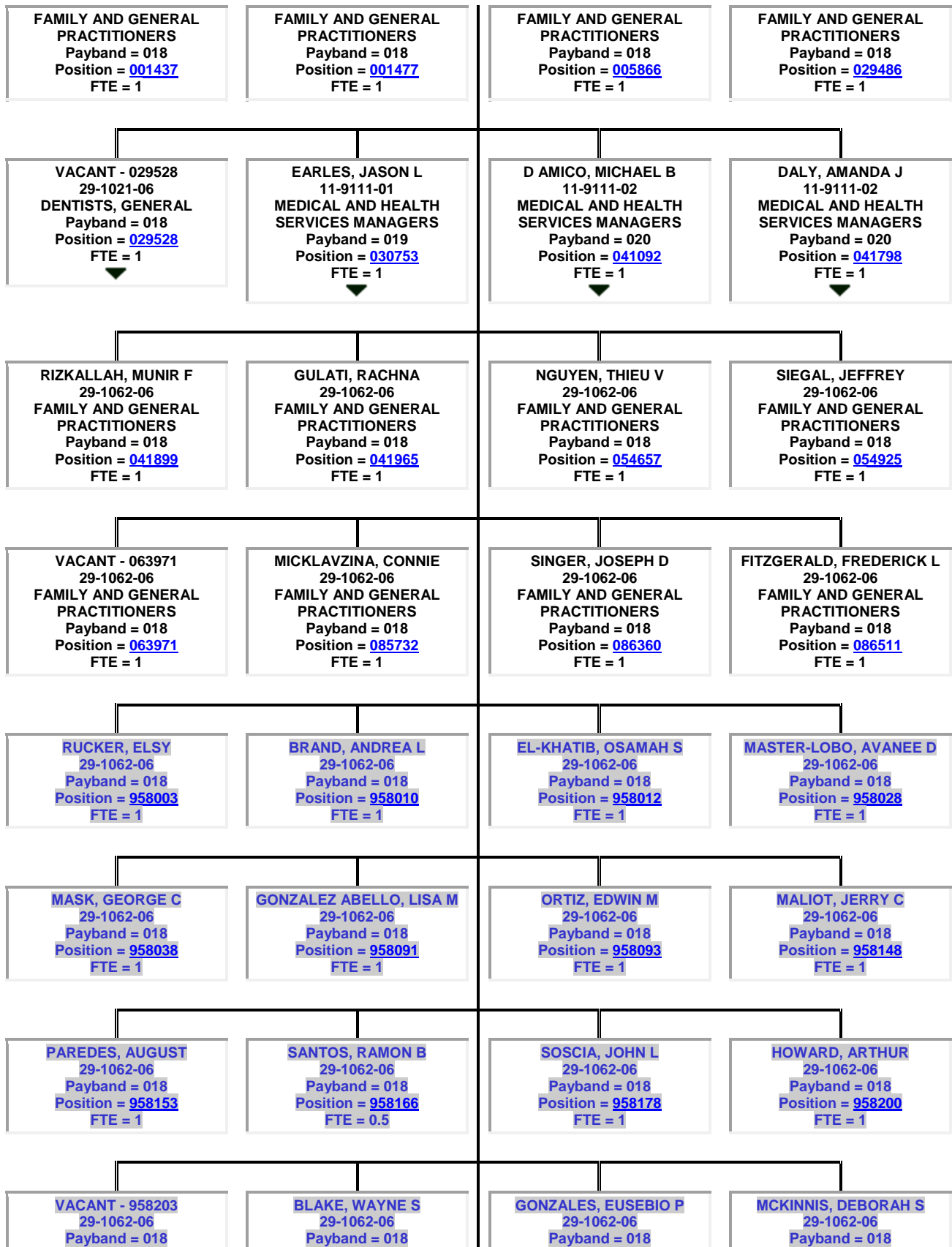
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OFFICE CLERKS, GENERAL
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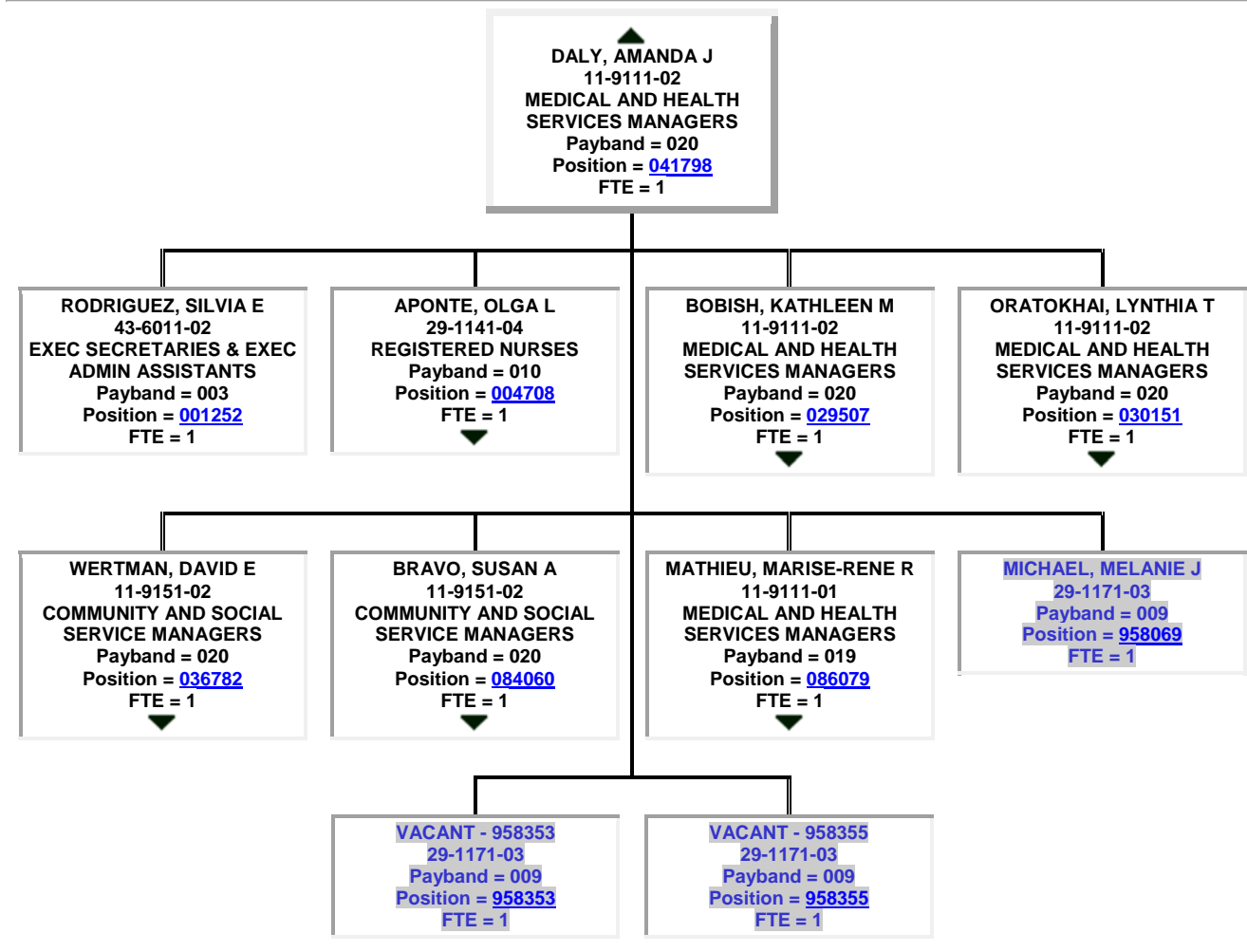
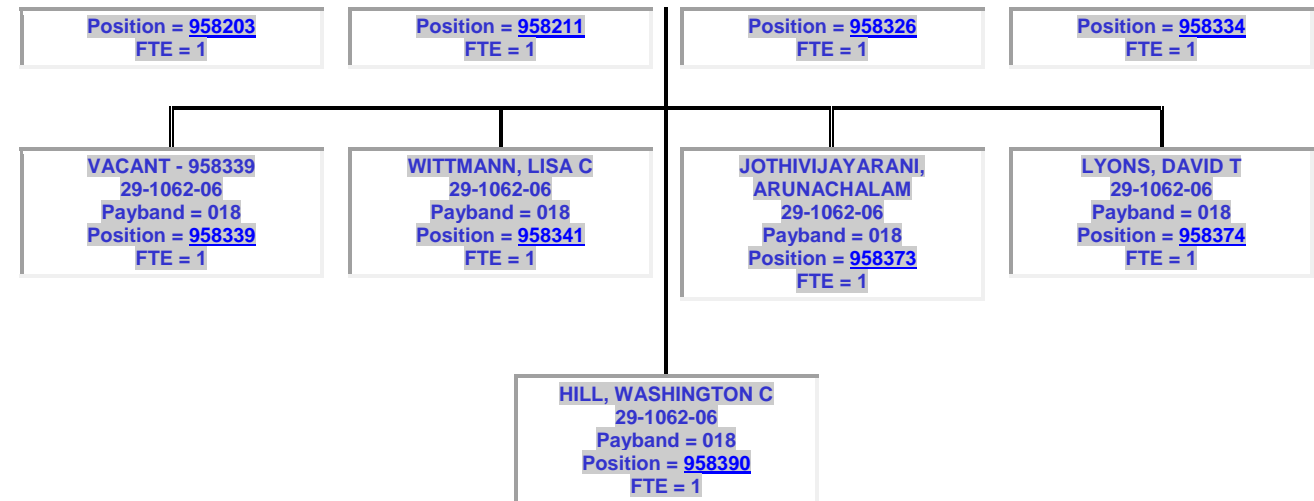
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29-1062-06
FAMILY AND GENERAL
PRACTITIONERS
Payband = 018
Position = [085725](#)
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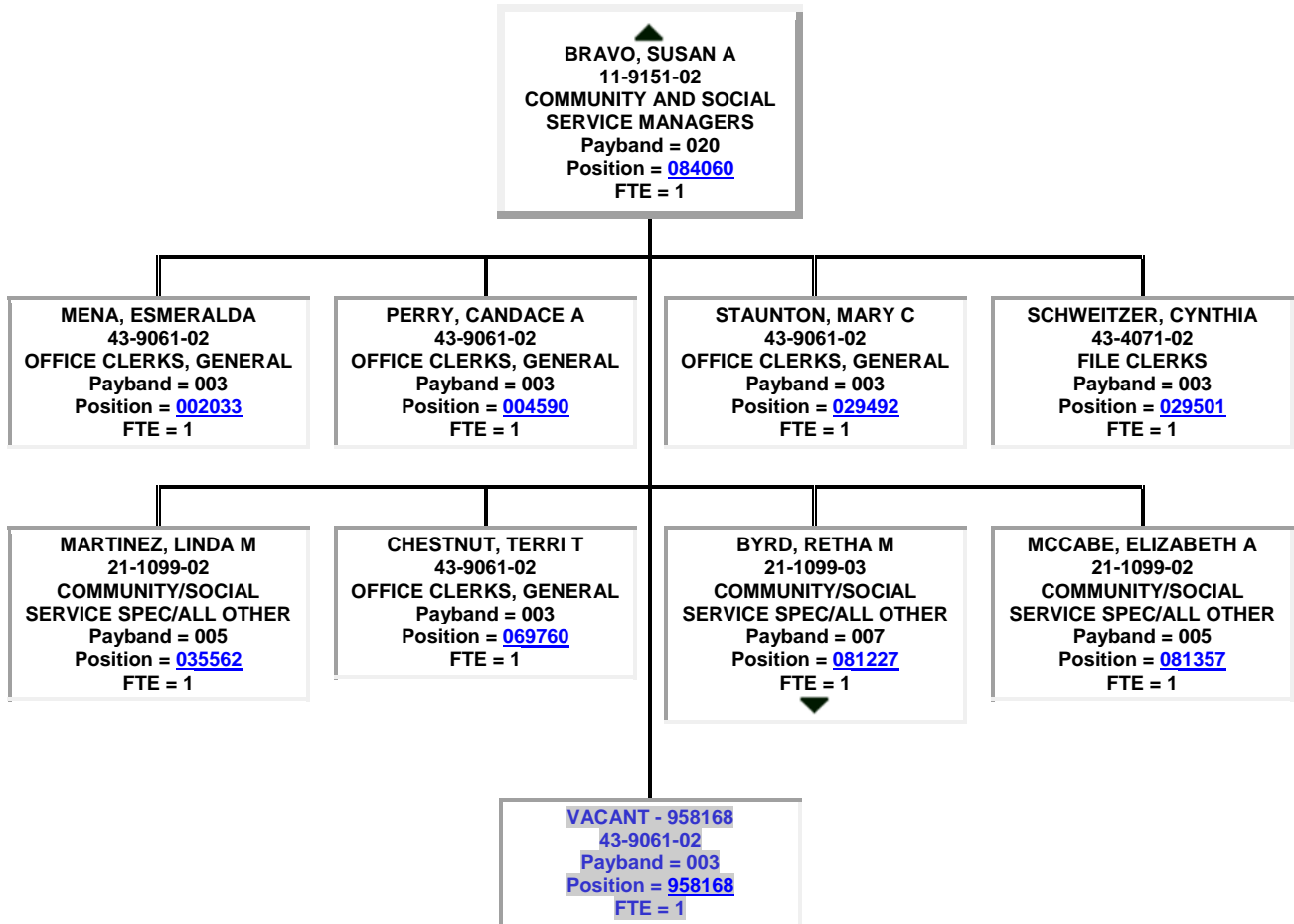
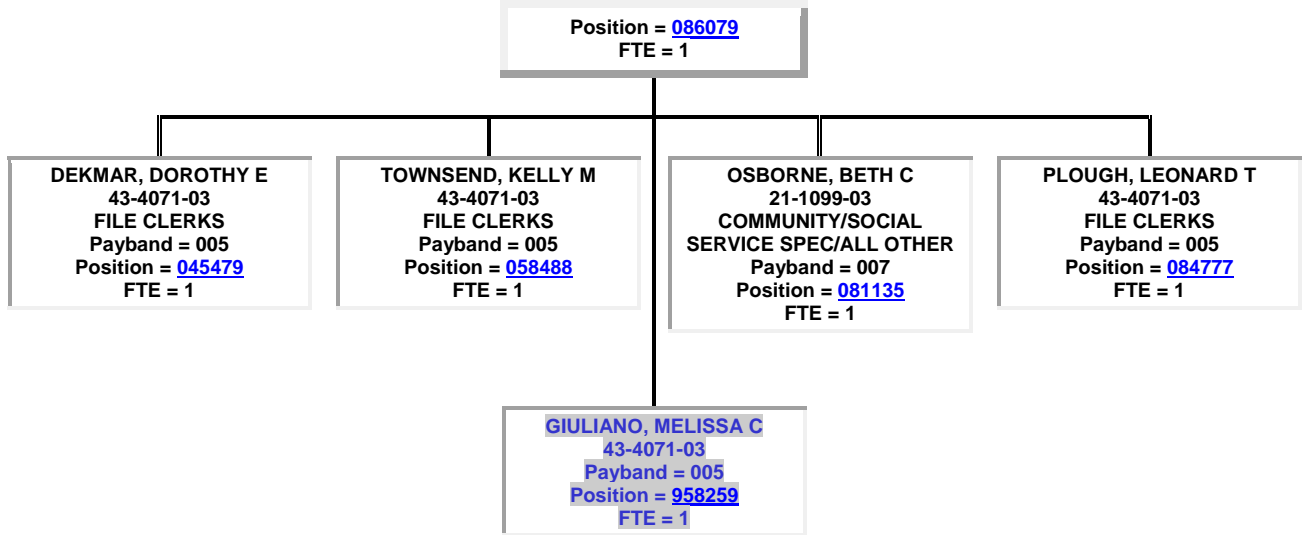
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HUMAN RESOURCES
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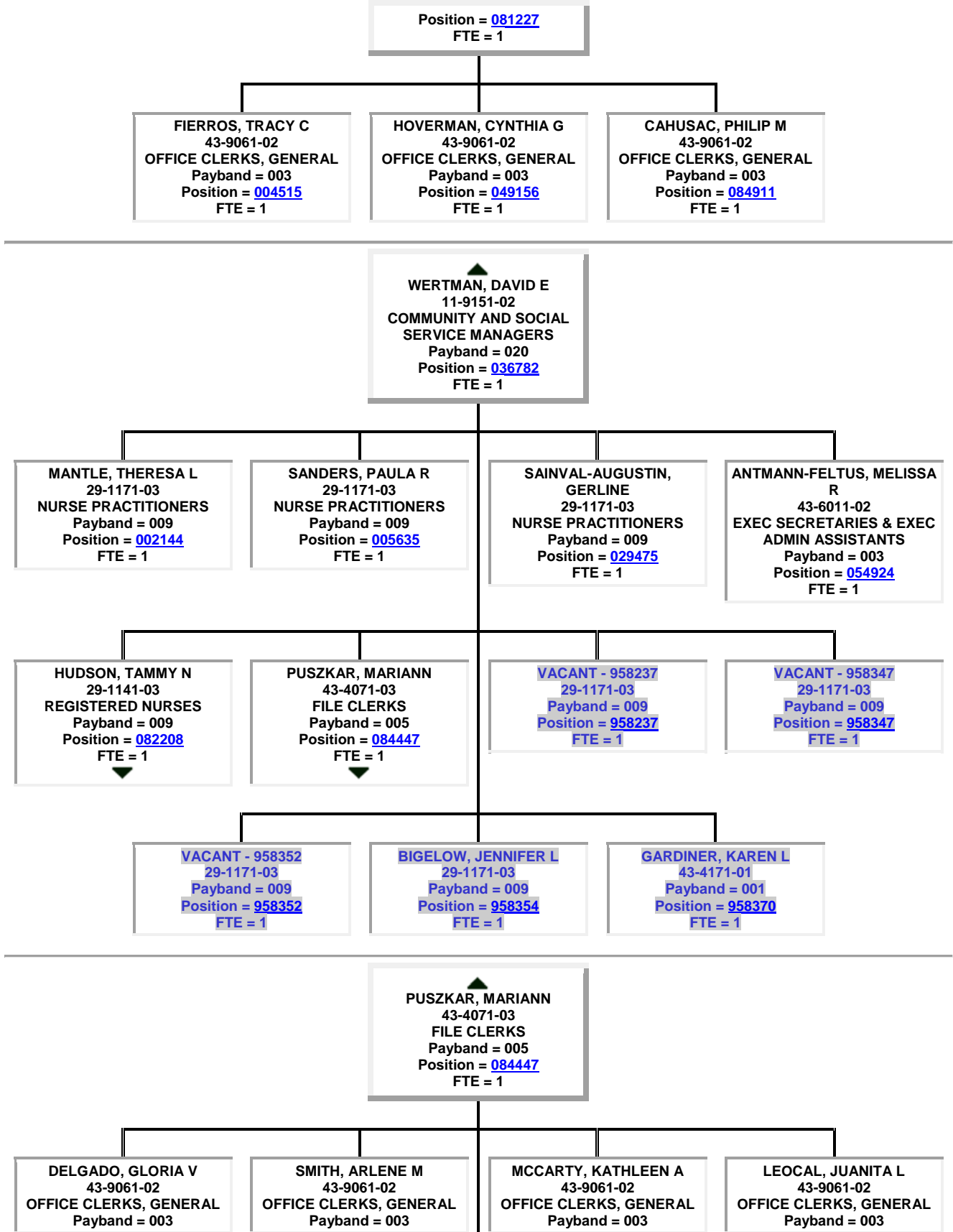
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STONE, LINDA L
11-9151-02
COMMUNITY AND SOCIAL
SERVICE MANAGERS
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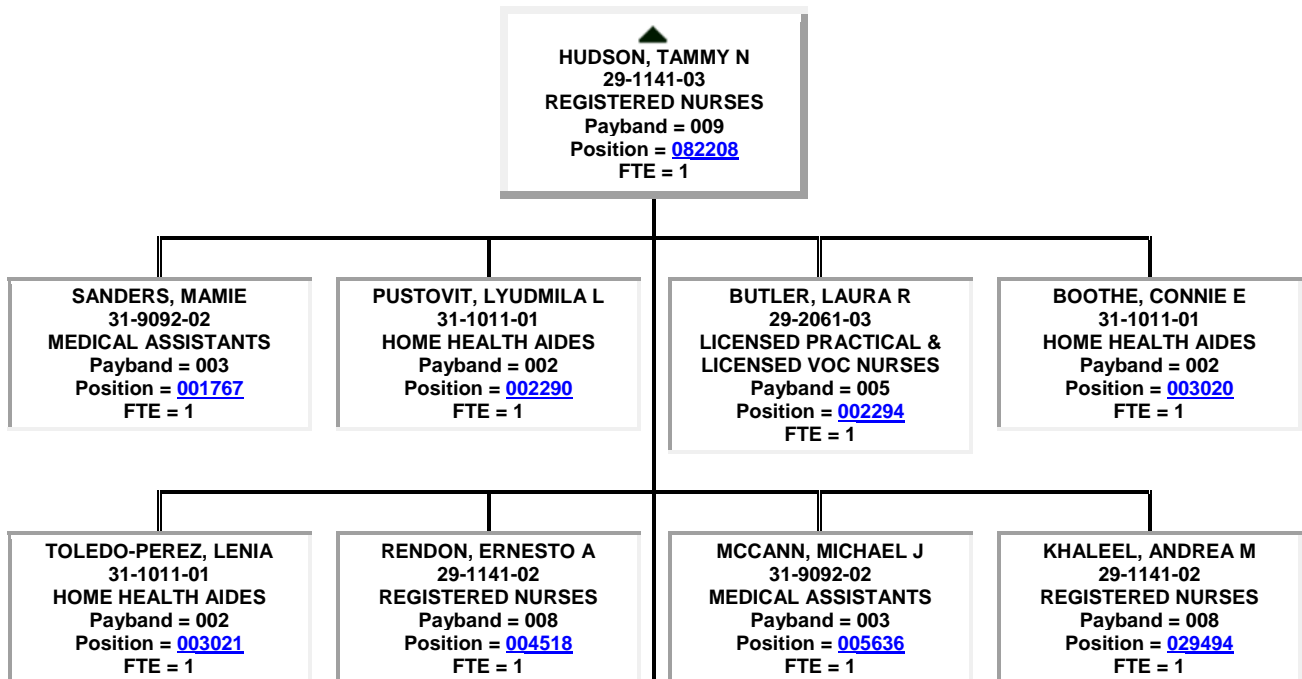
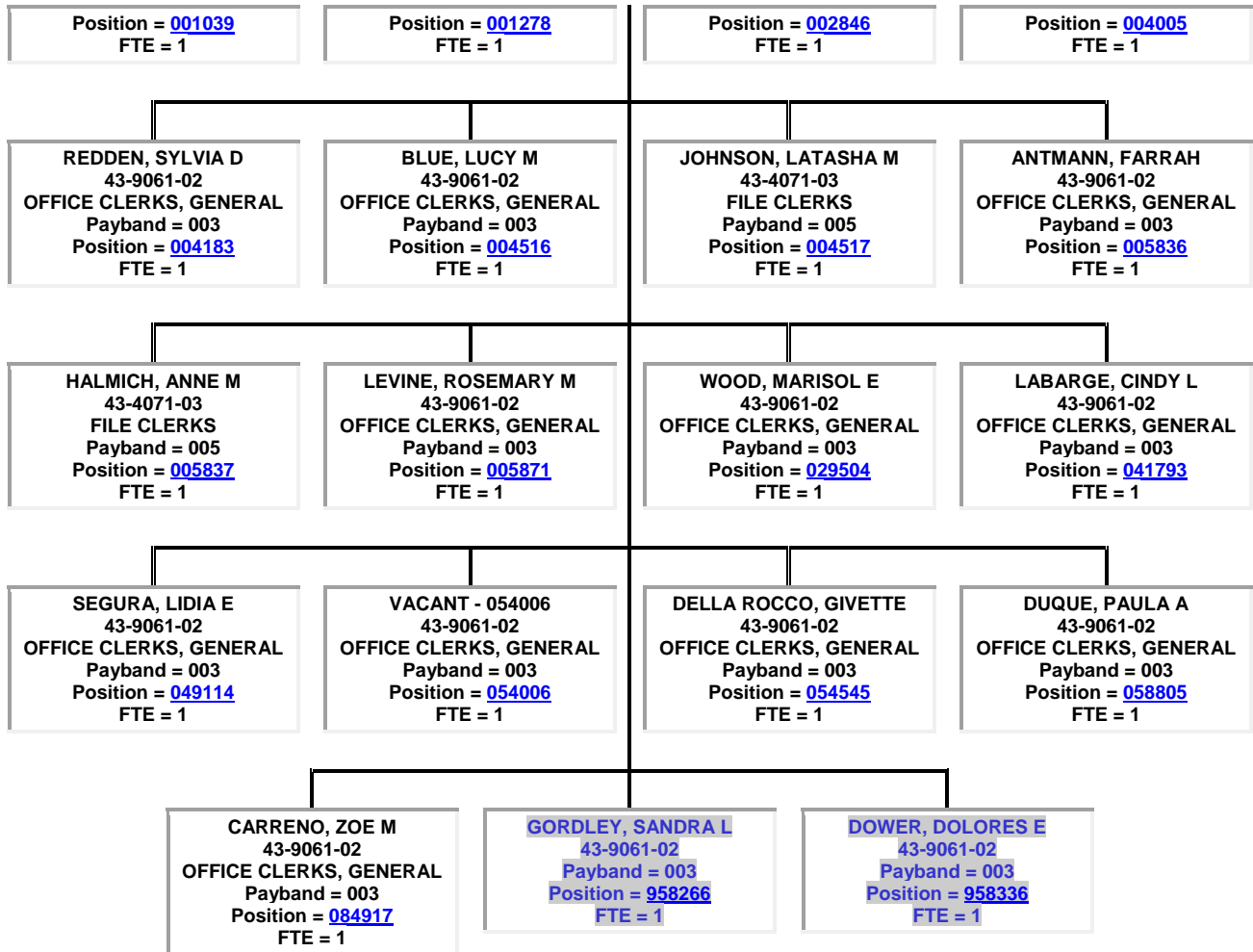


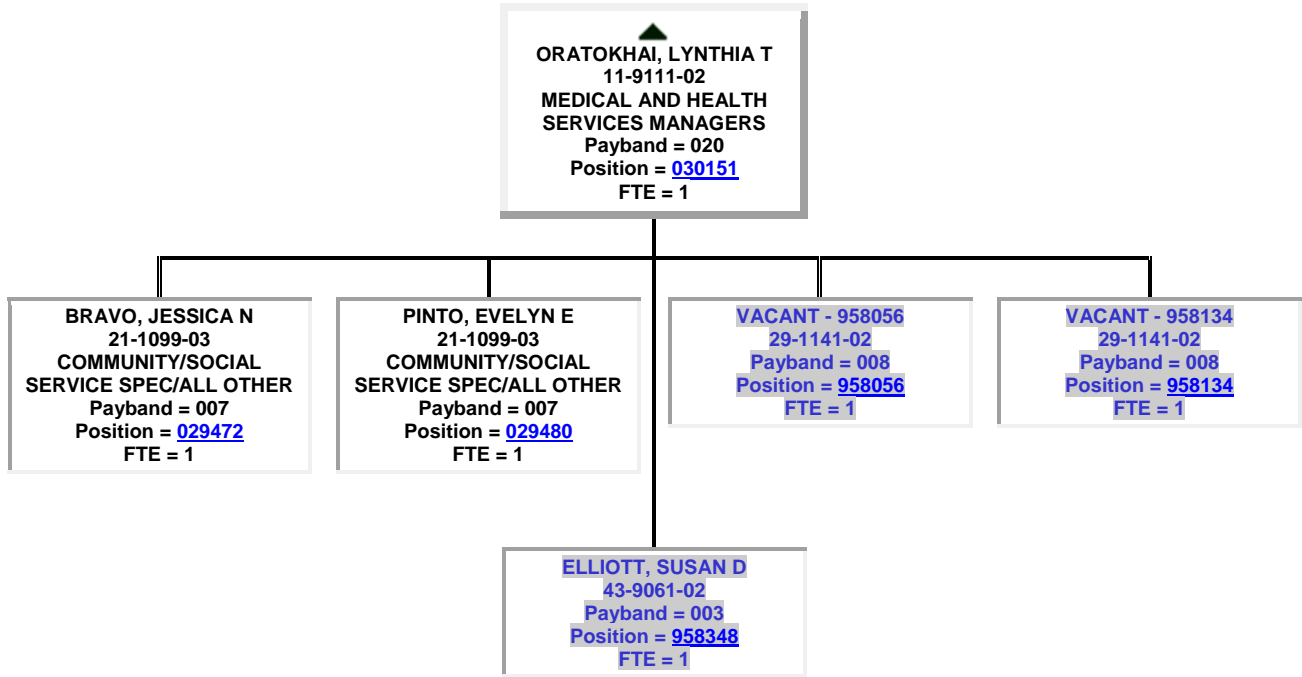
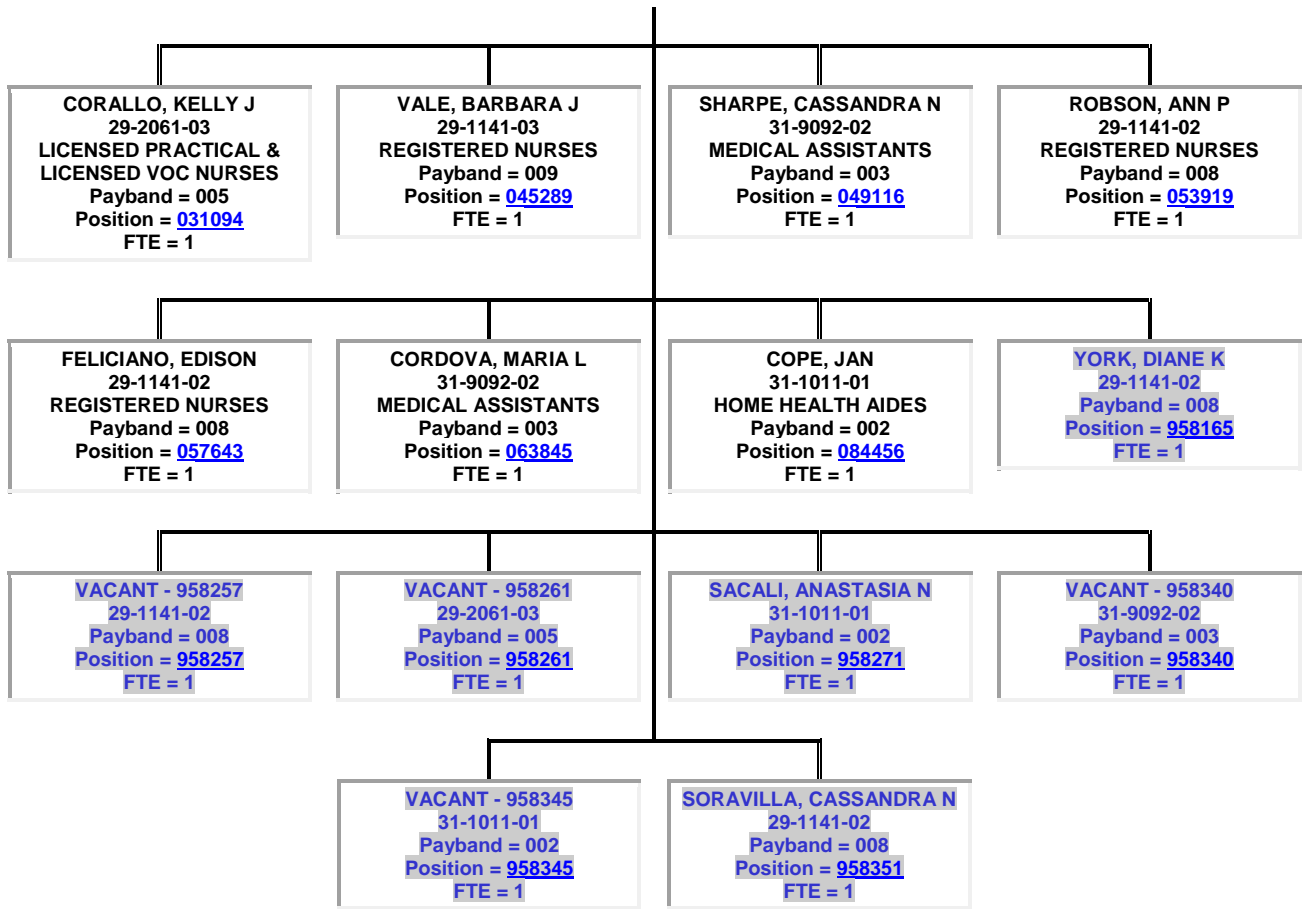


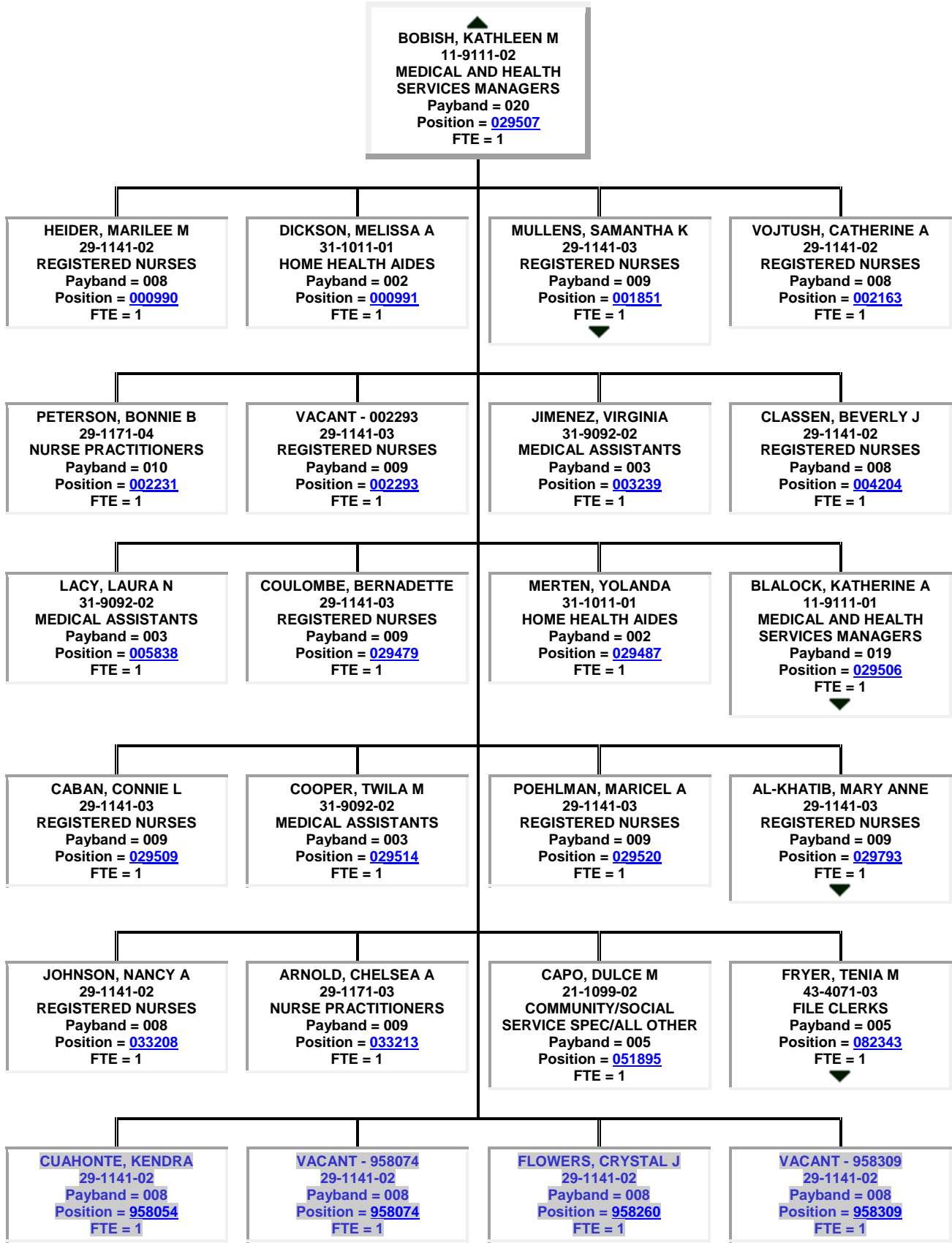


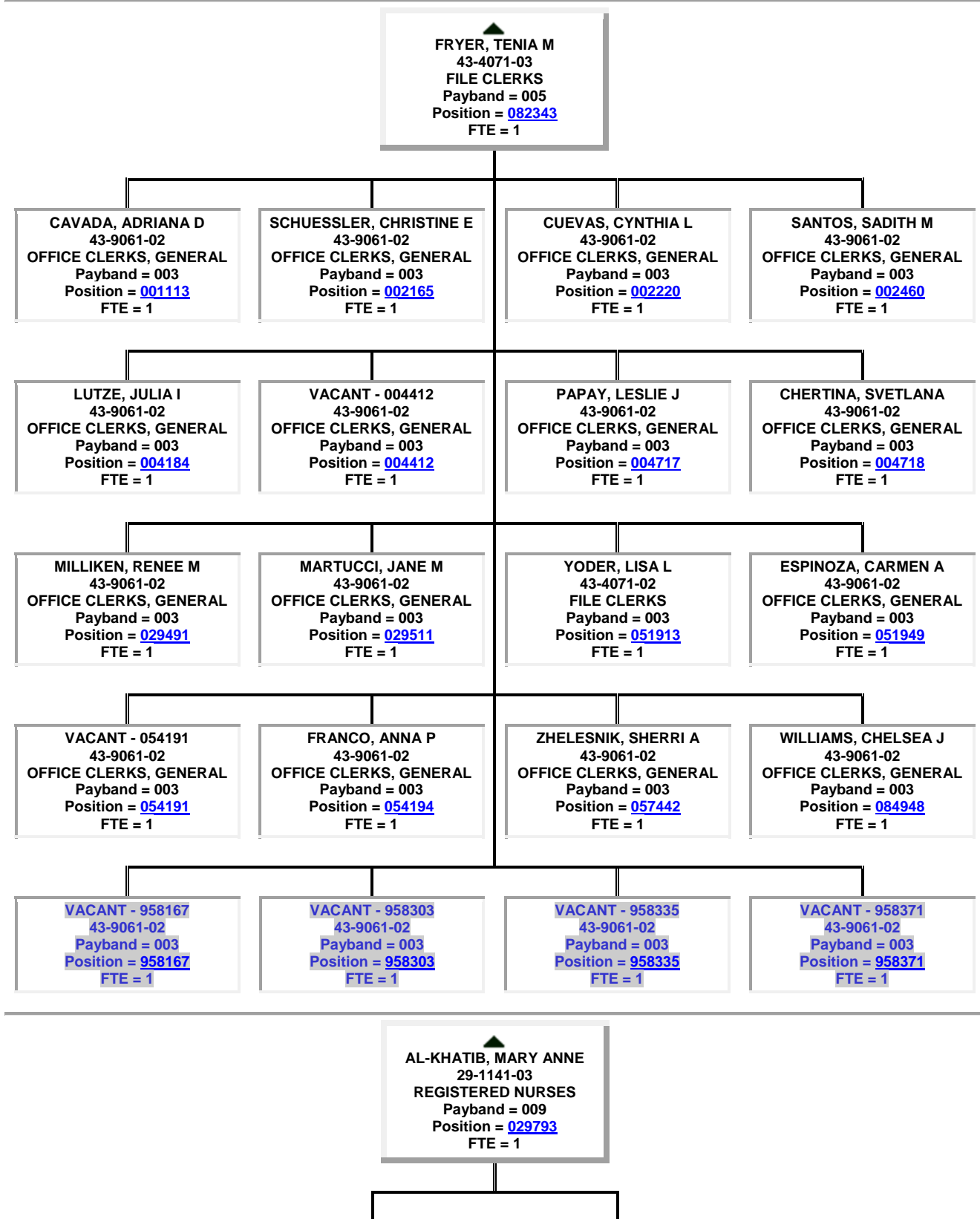












PENA, JACQUELYN
31-9092-02
Payband = 003
Position = [958265](#)
FTE = 1

GOMEZ, LINDA K
29-1141-02
Payband = 008
Position = [958327](#)
FTE = 1

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BLALOCK, KATHERINE A
11-9111-01
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 019
Position = [029506](#)
FTE = 1

SMITH, VALERIE V
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [002291](#)
FTE = 1

ROHLEHR, RICHARD L
43-4071-03
FILE CLERKS
Payband = 005
Position = [004007](#)
FTE = 1

HAWTHORNE, OLIVIA J
43-4071-03
FILE CLERKS
Payband = 005
Position = [004766](#)
FTE = 1

BEJARANO, MARGARITA S
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [029459](#)
FTE = 1

CEURTER, DOROTHY I
43-4071-03
FILE CLERKS
Payband = 005
Position = [034210](#)
FTE = 1

THOMAS, ROSALYN Y
43-4071-03
FILE CLERKS
Payband = 005
Position = [035541](#)
FTE = 1

BROWN, ANNETTE T
43-4071-03
FILE CLERKS
Payband = 005
Position = [049115](#)
FTE = 1

LIEBERMAN, ROSALIND R
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [063559](#)
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VACANT - 958333
43-9061-02
Payband = 003
Position = [958333](#)
FTE = 1

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MULLENS, SAMANTHA K
29-1141-03
REGISTERED NURSES
Payband = 009
Position = [001851](#)
FTE = 1

SALAZAR, CLAUDIA I
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = [002034](#)
FTE = 1

SNYDER, KIMBERLY S
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [004301](#)
FTE = 1

FRENA, GRETER
29-1141-03
REGISTERED NURSES
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Position = [004651](#)
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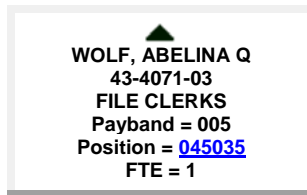
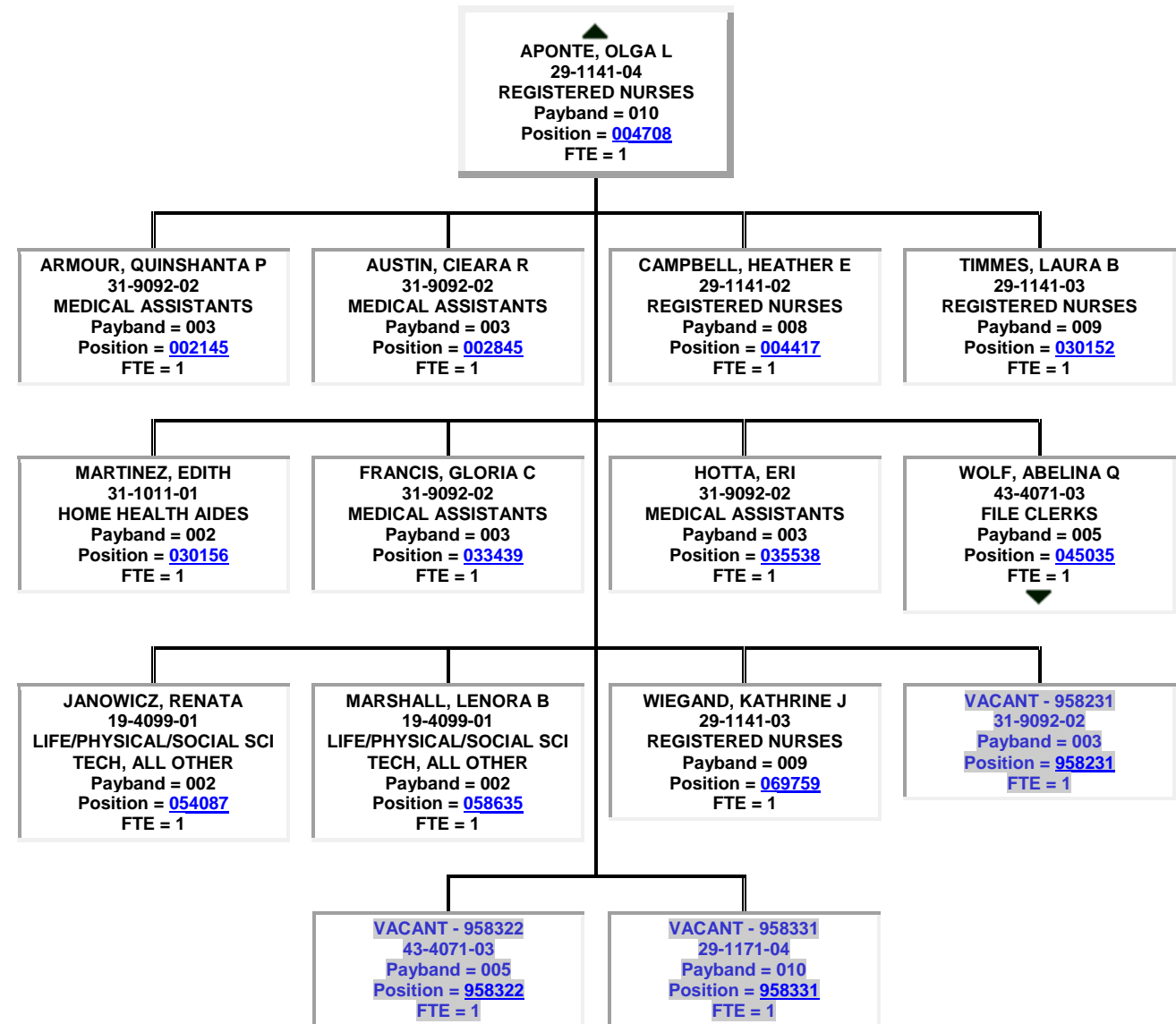
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29-1171-03
NURSE PRACTITIONERS
Payband = 009
Position = [029476](#)
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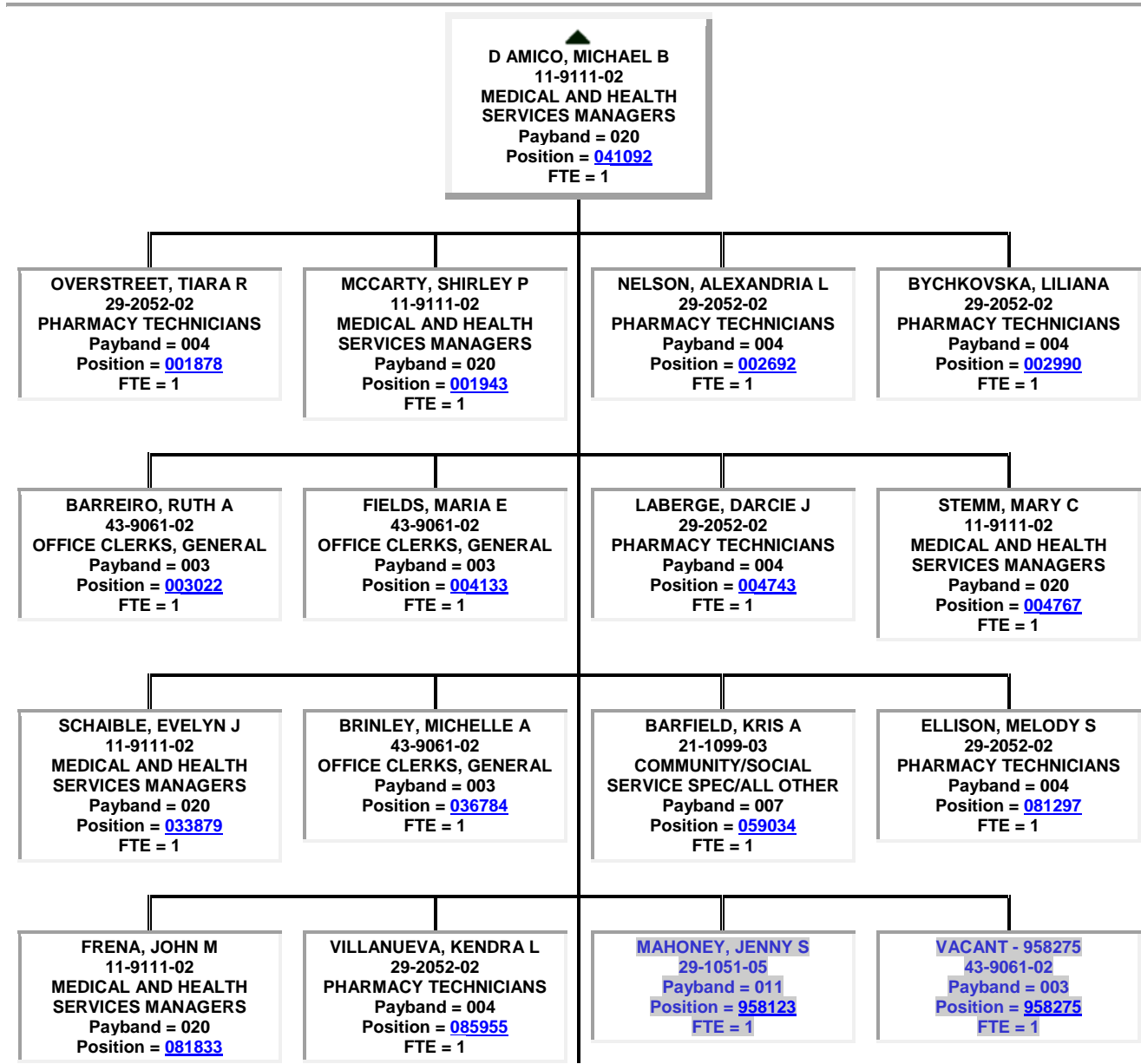
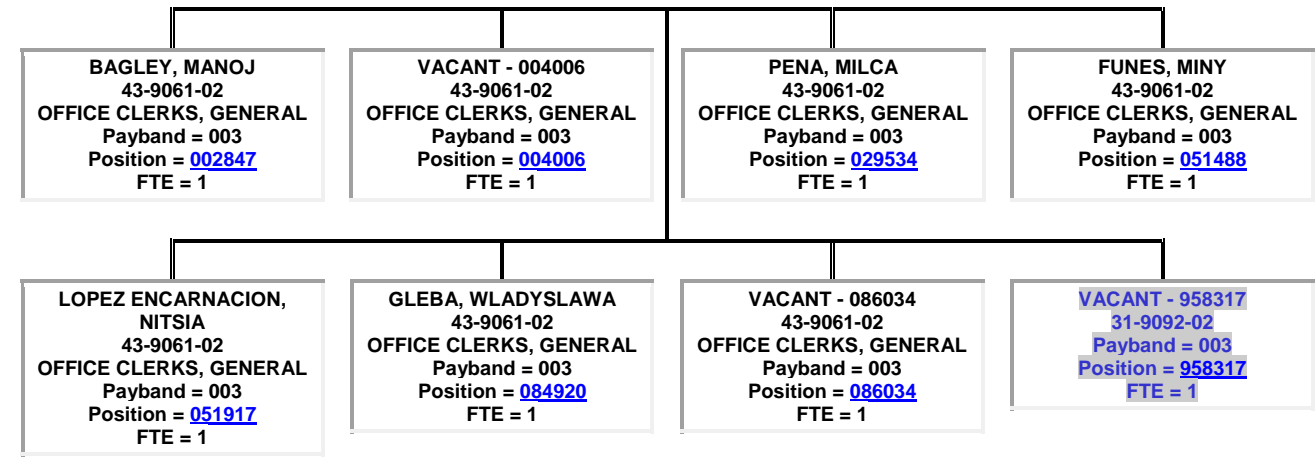
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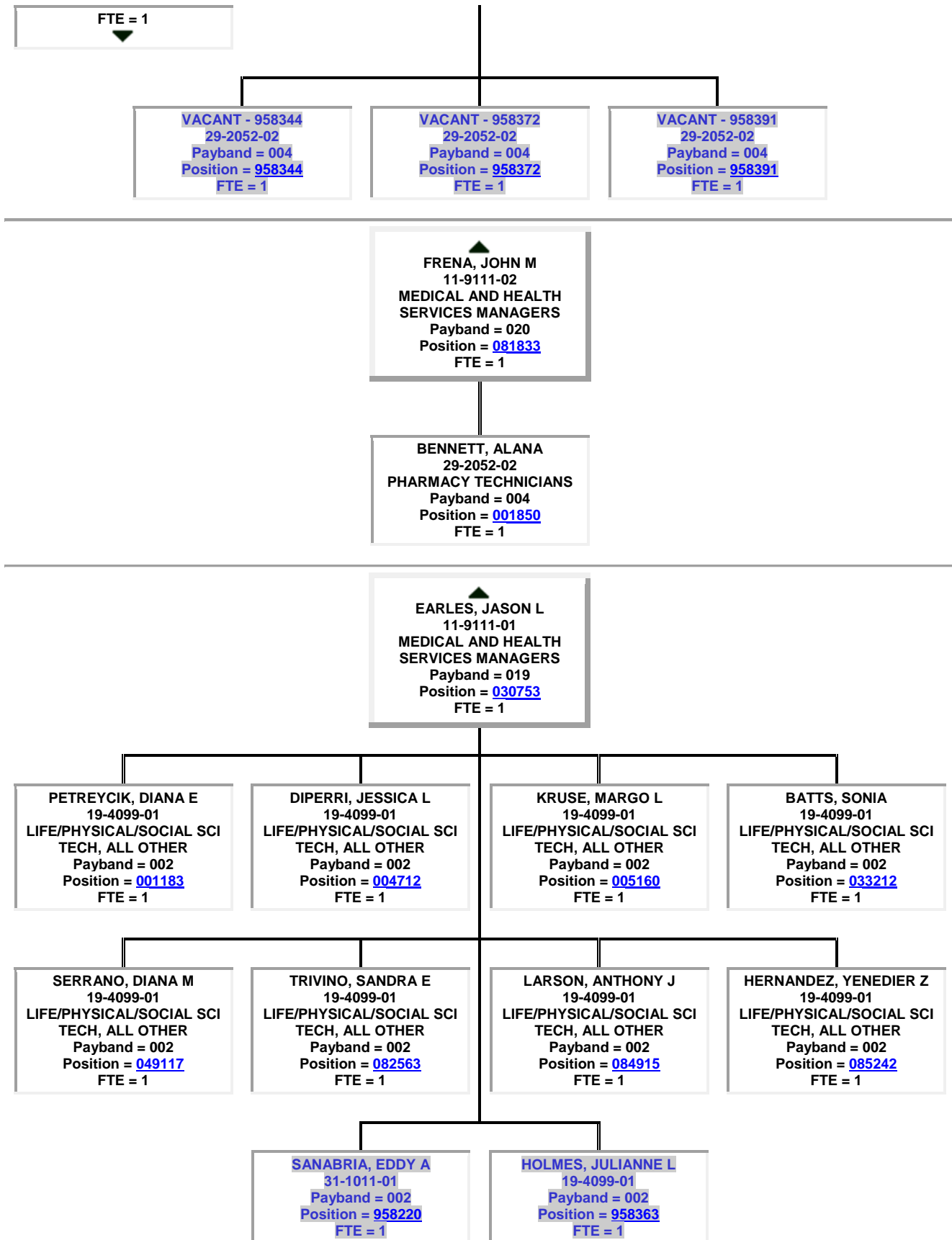
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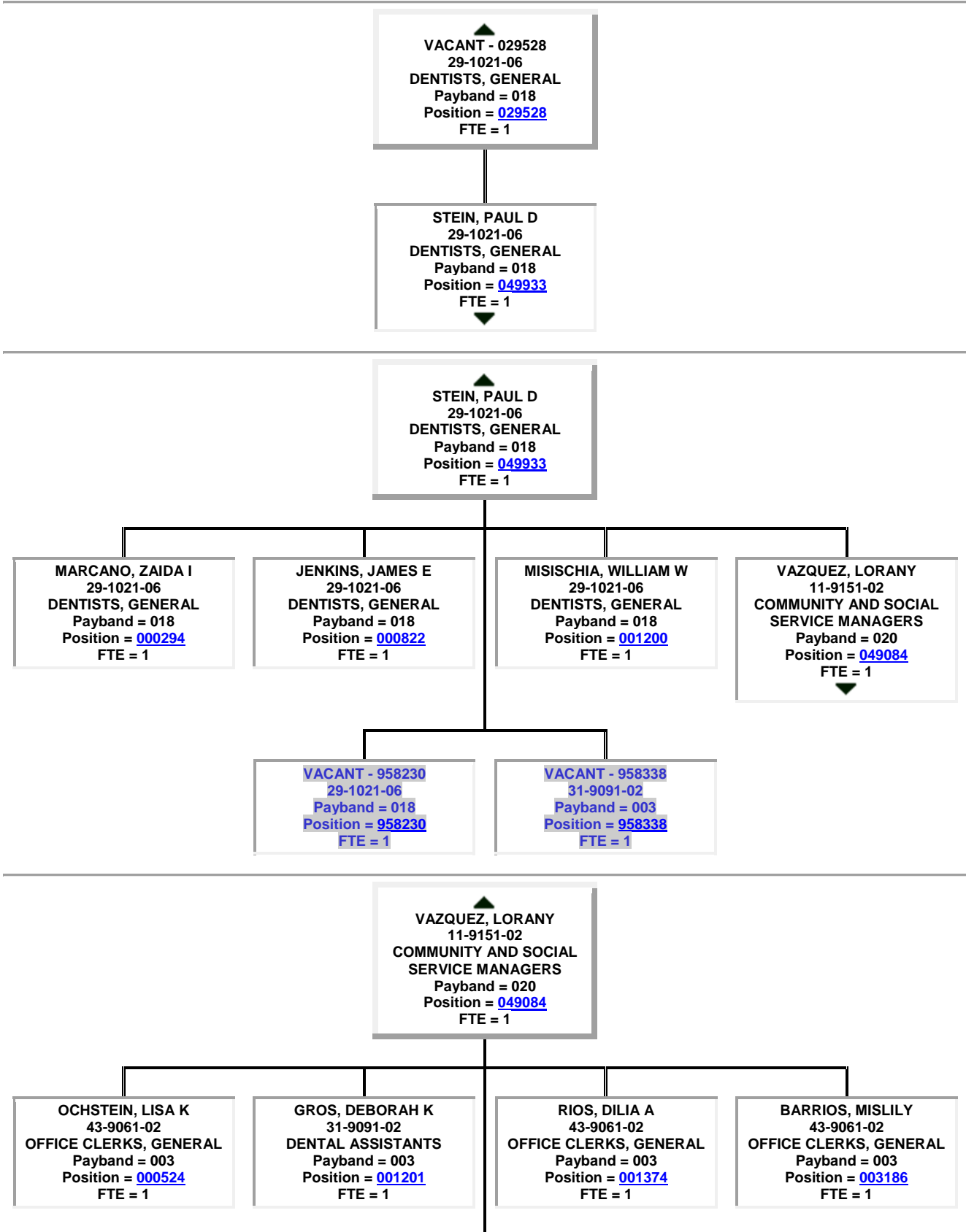
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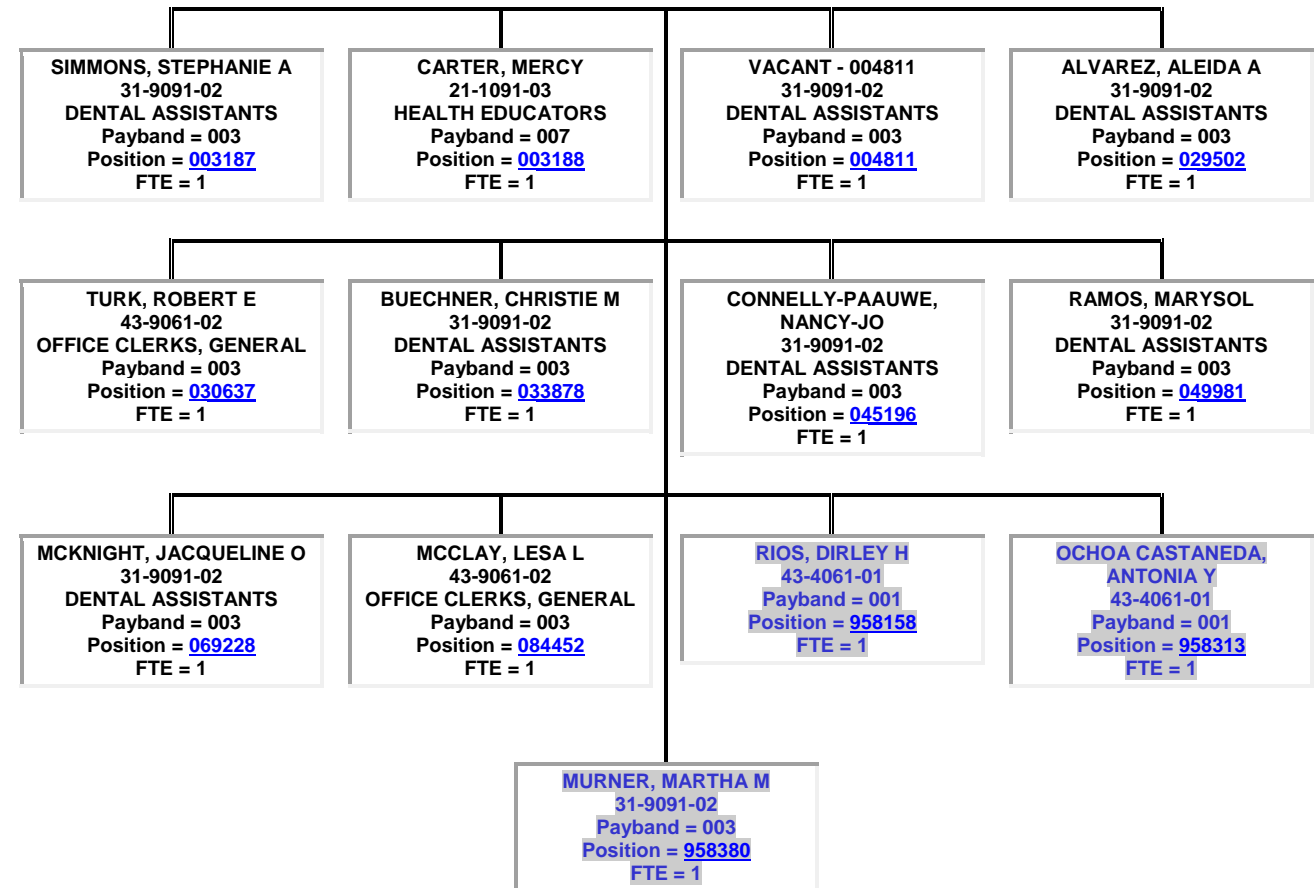
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REGISTERED NURSES
Payband = 009







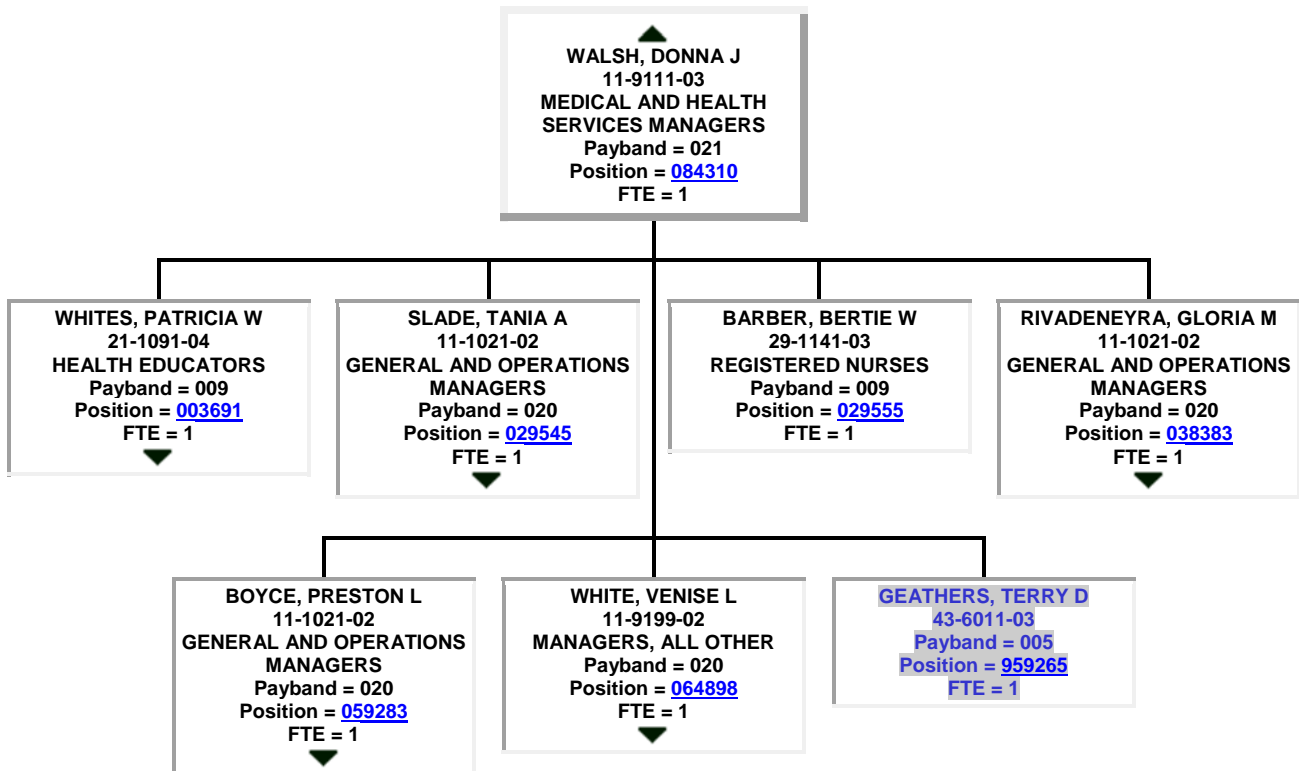
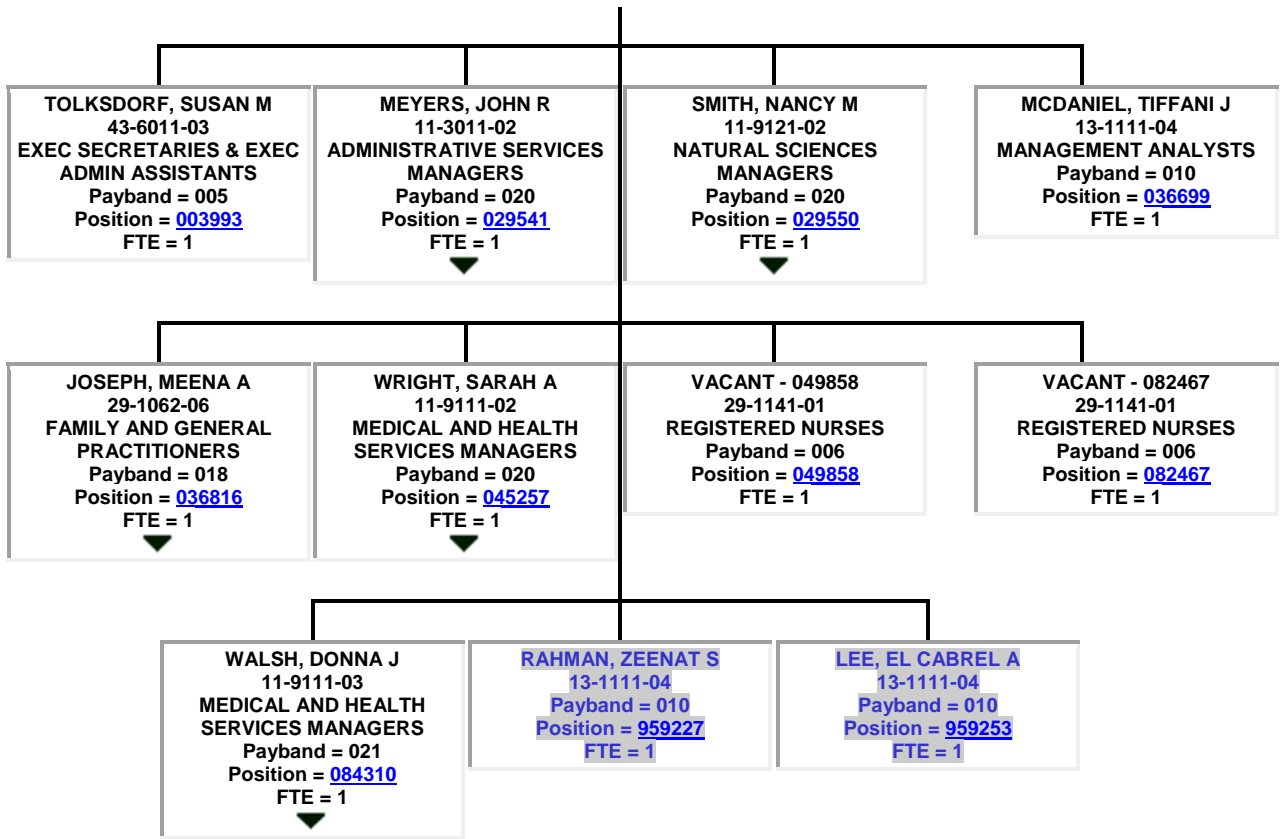


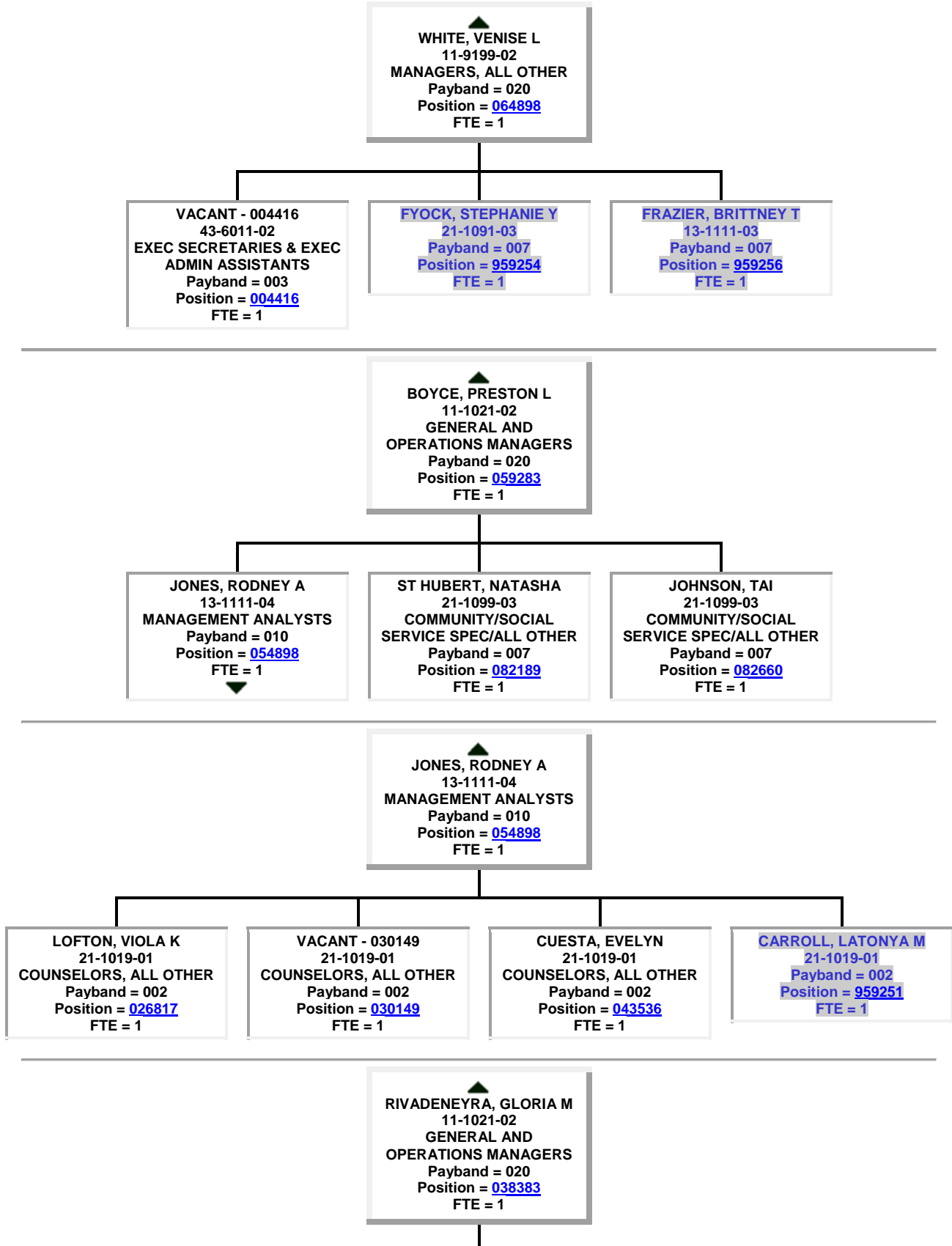


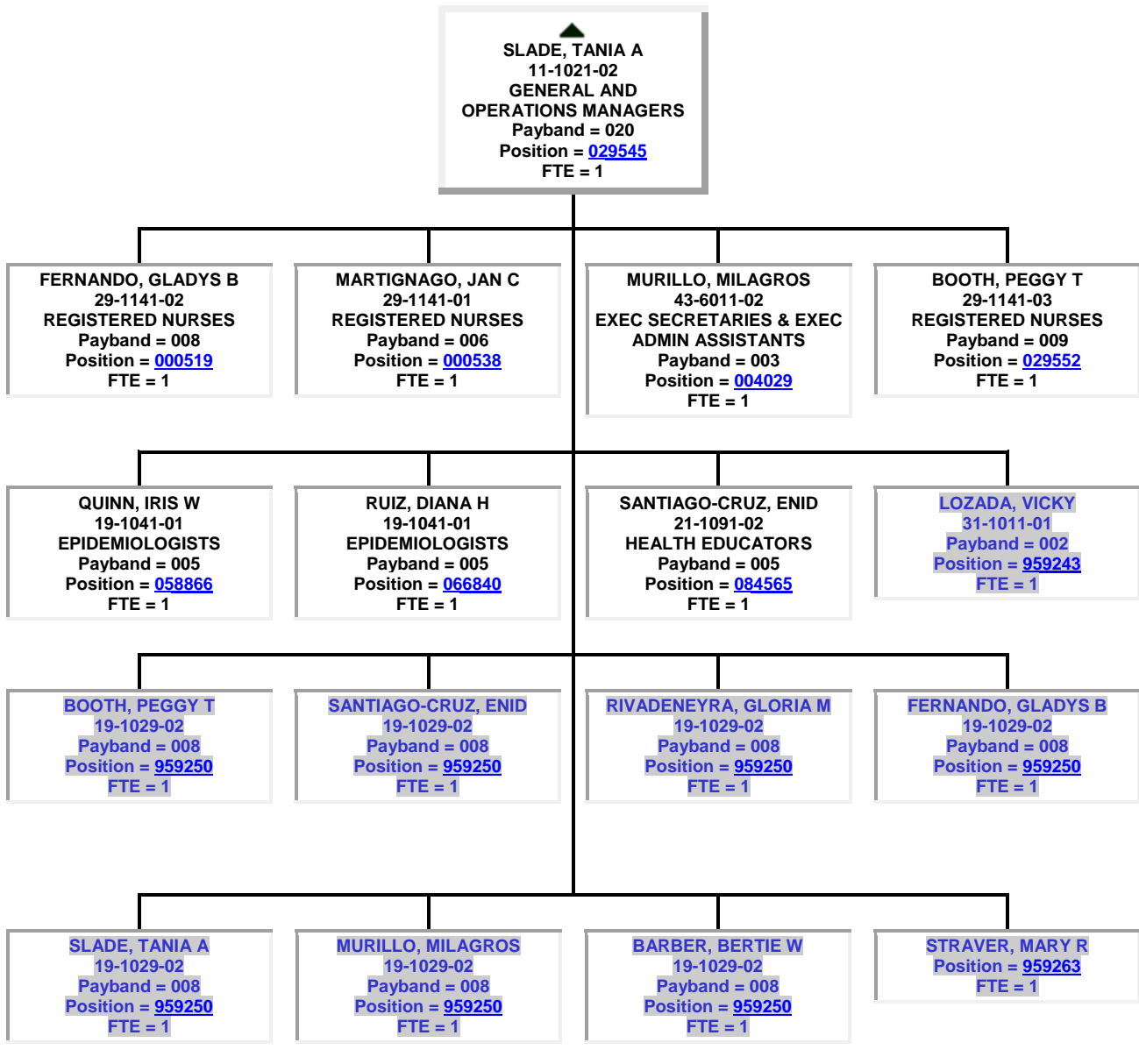
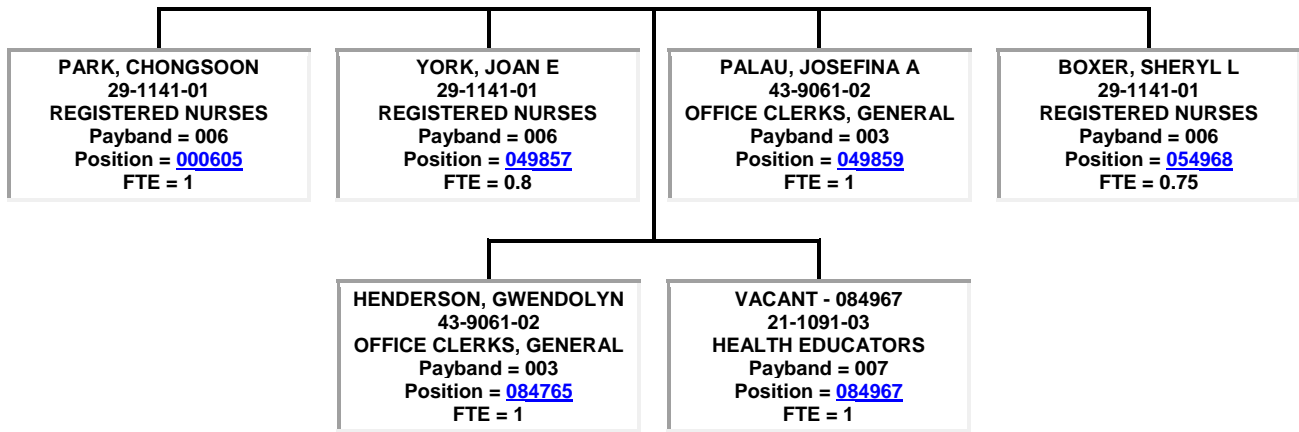
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COMMUNITY AND SOCIAL
SERVICE MANAGERS
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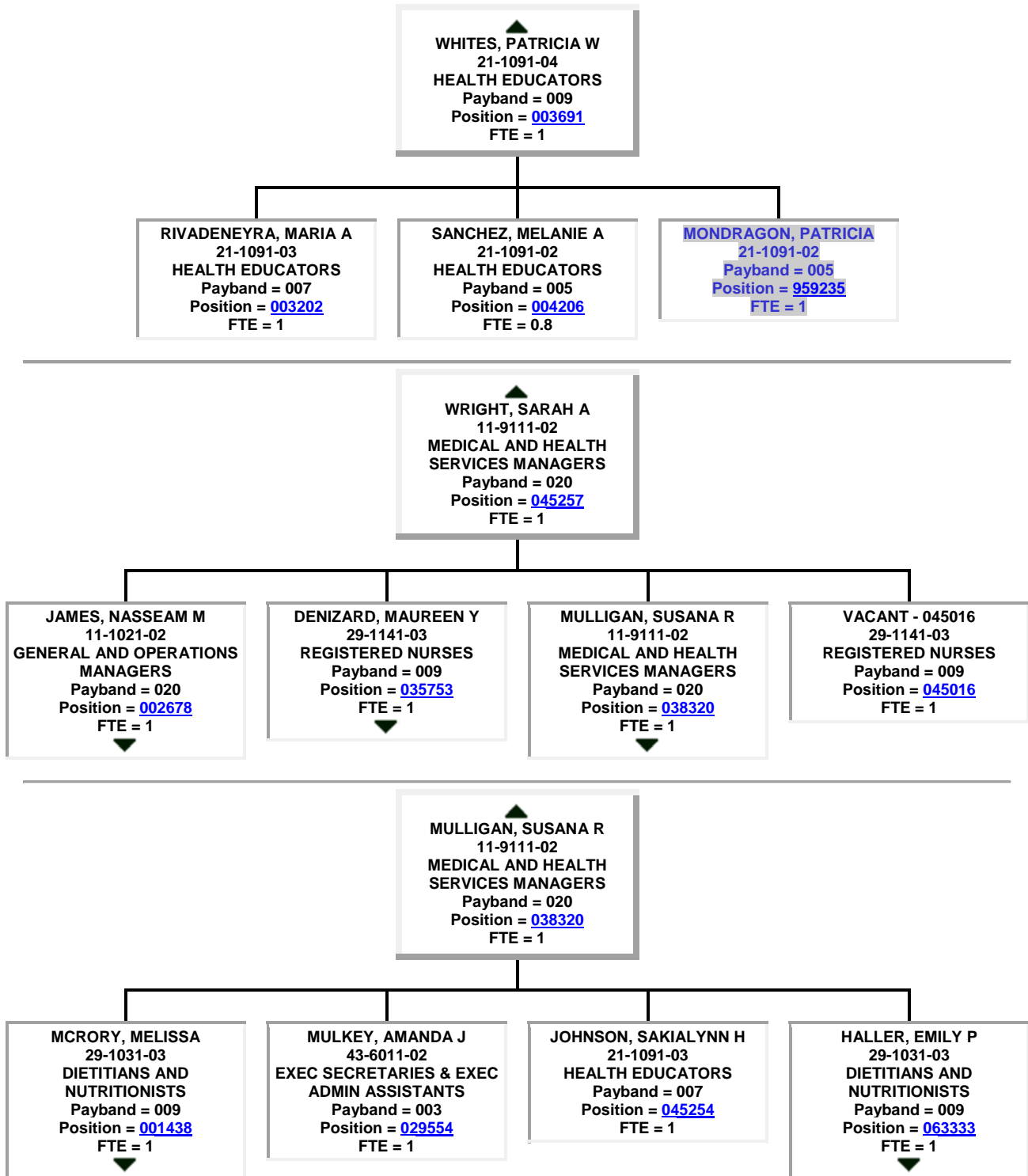
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13-1151-03
TRAINING AND
DEVELOPMENT SPECIALISTS
Payband = 007
Position = 002222
FTE = 1

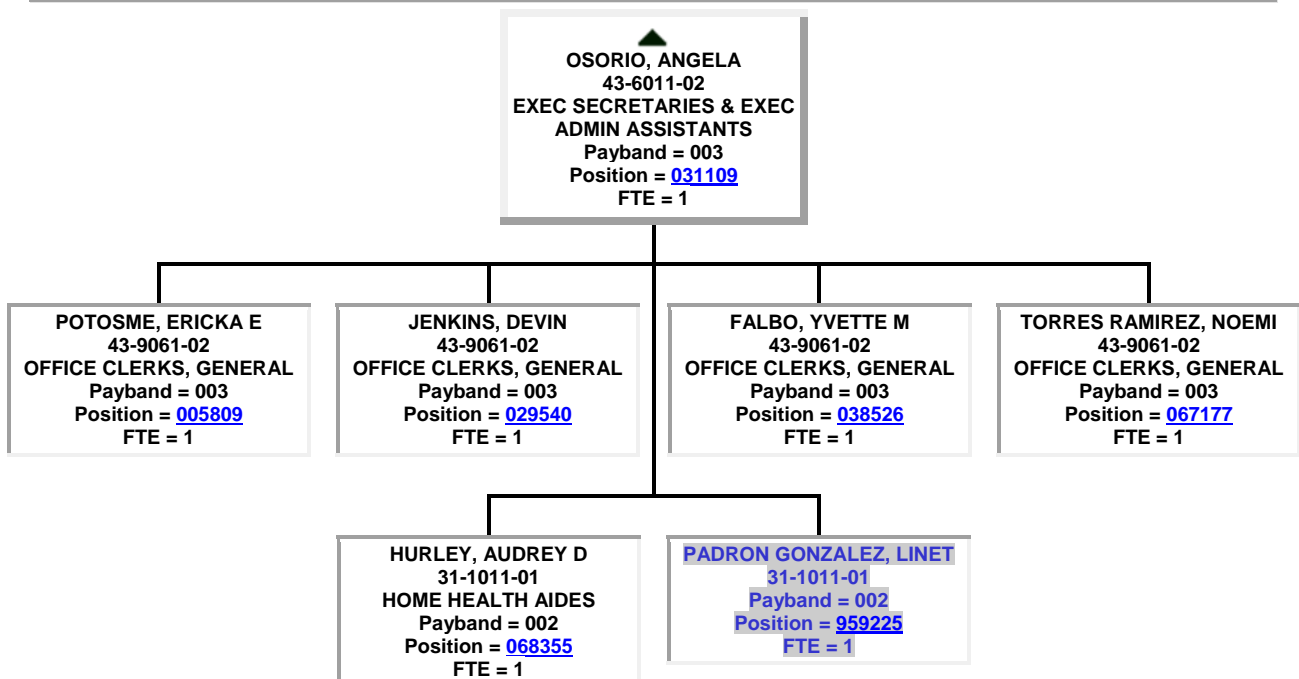
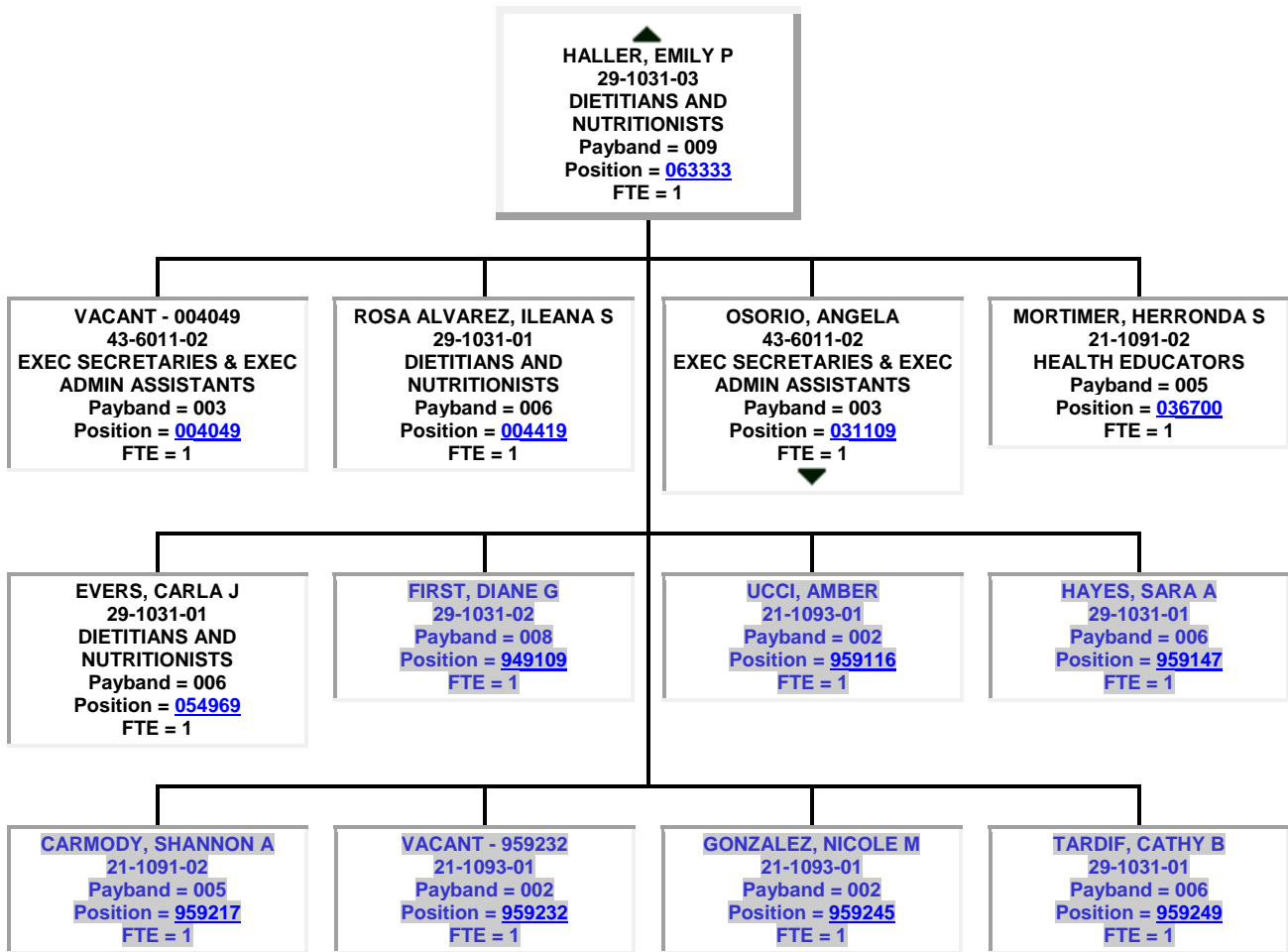
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MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 023
Position = 029551
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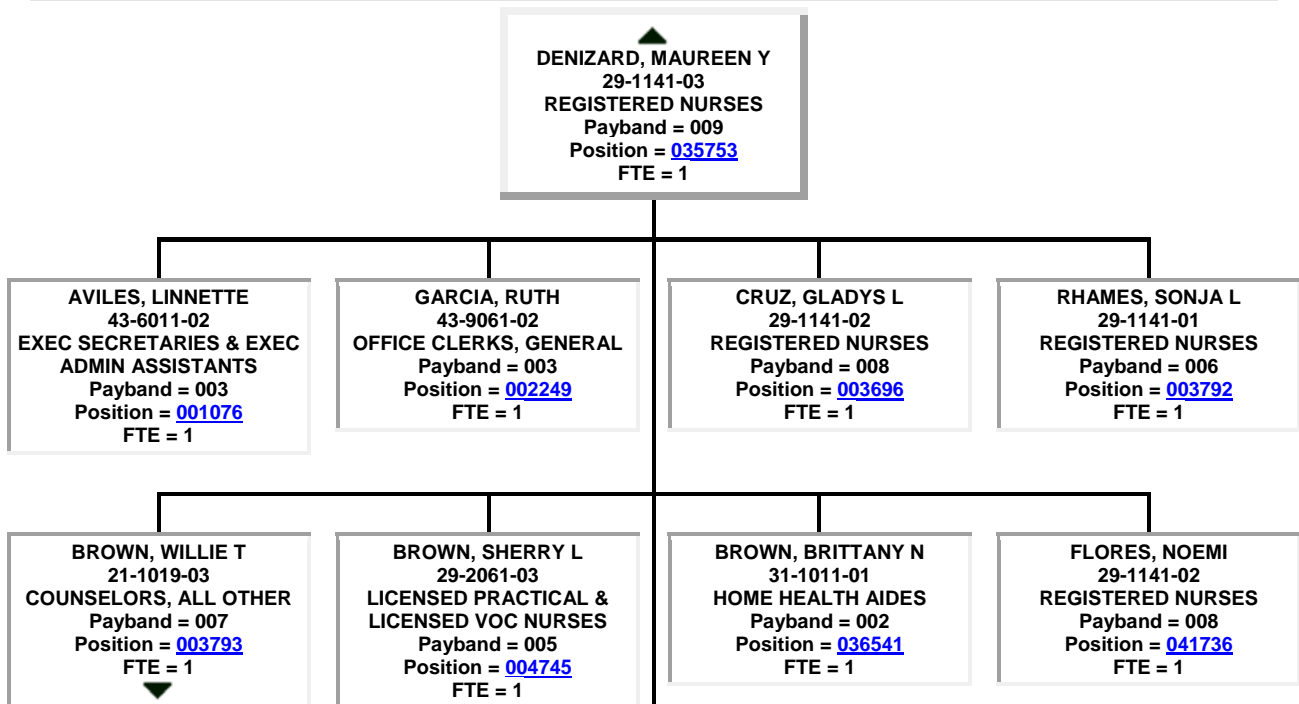
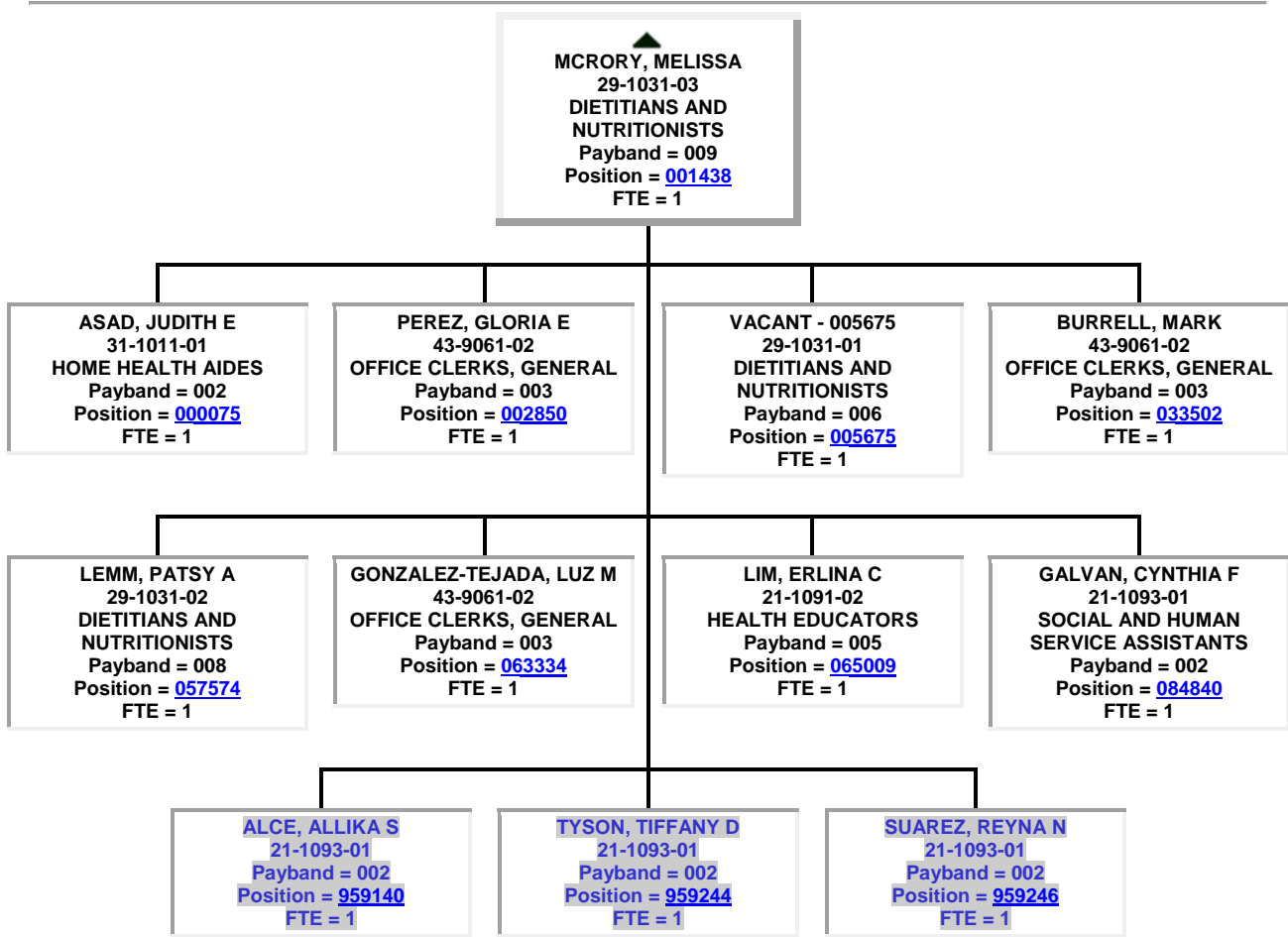


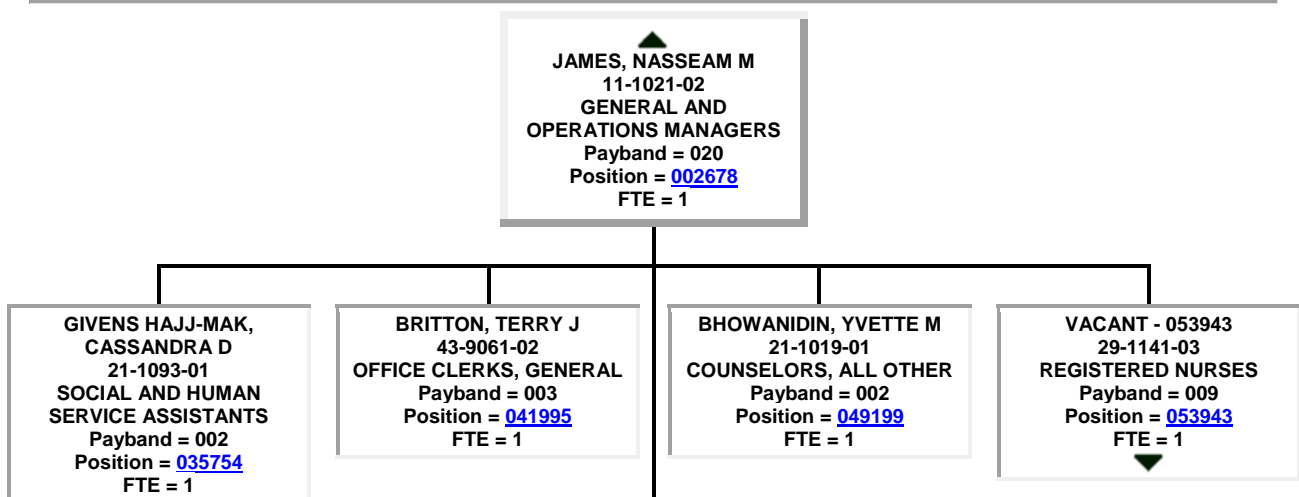
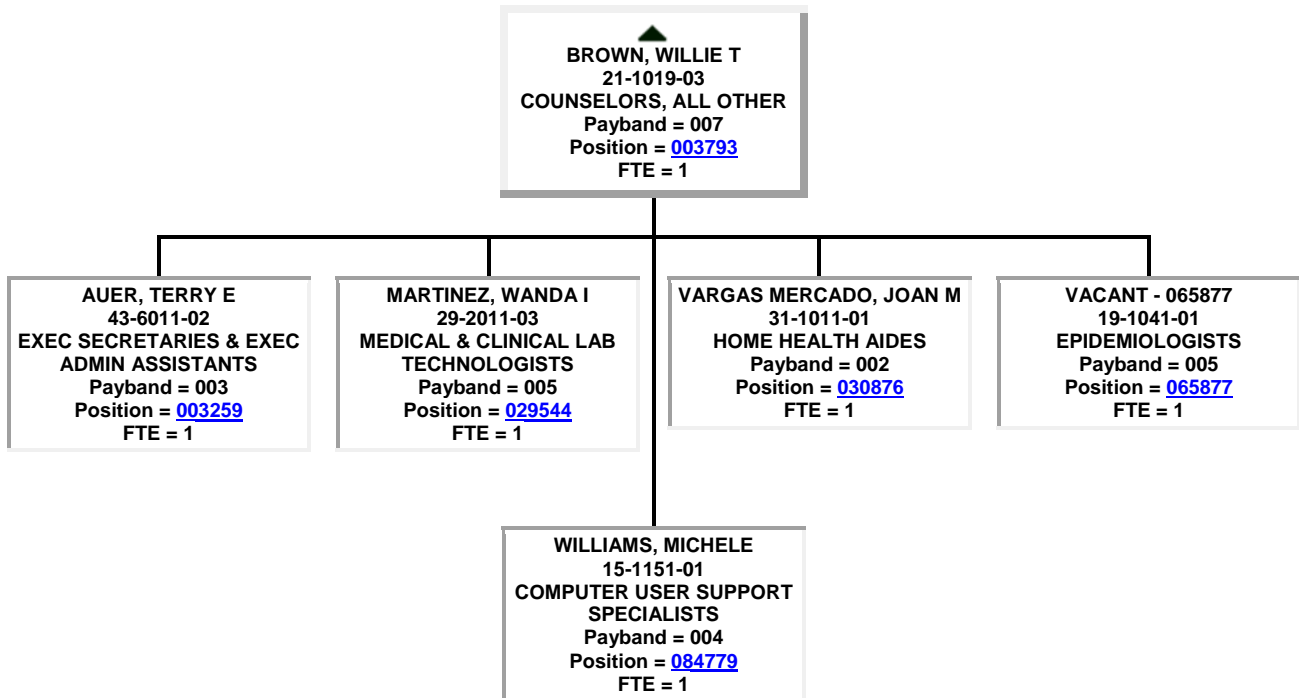
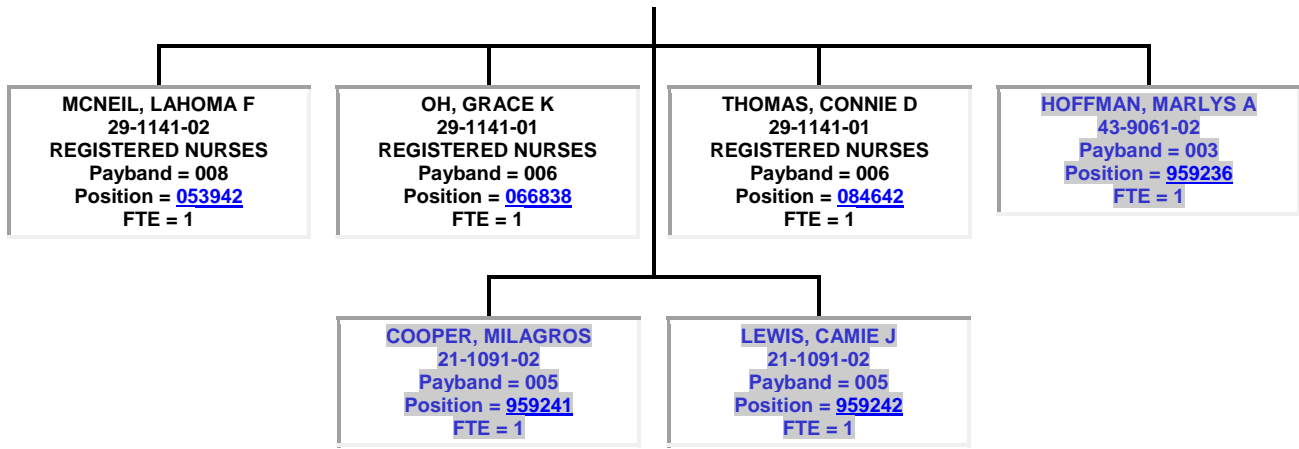


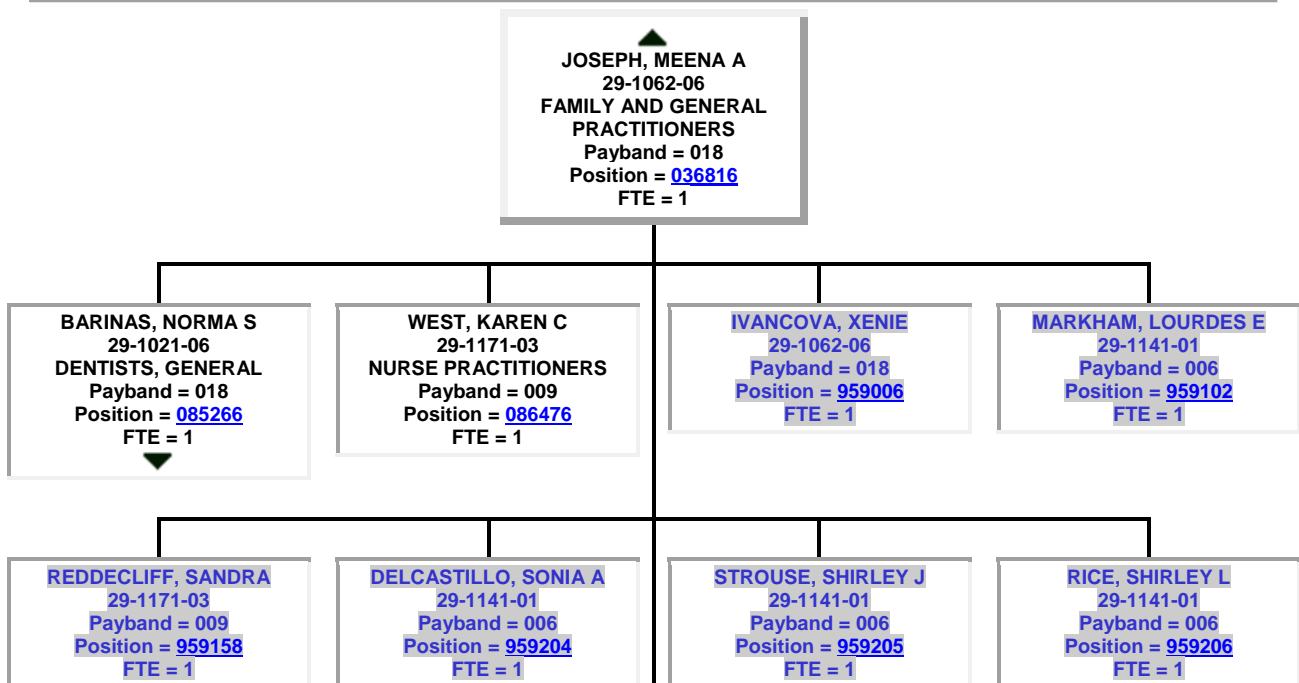
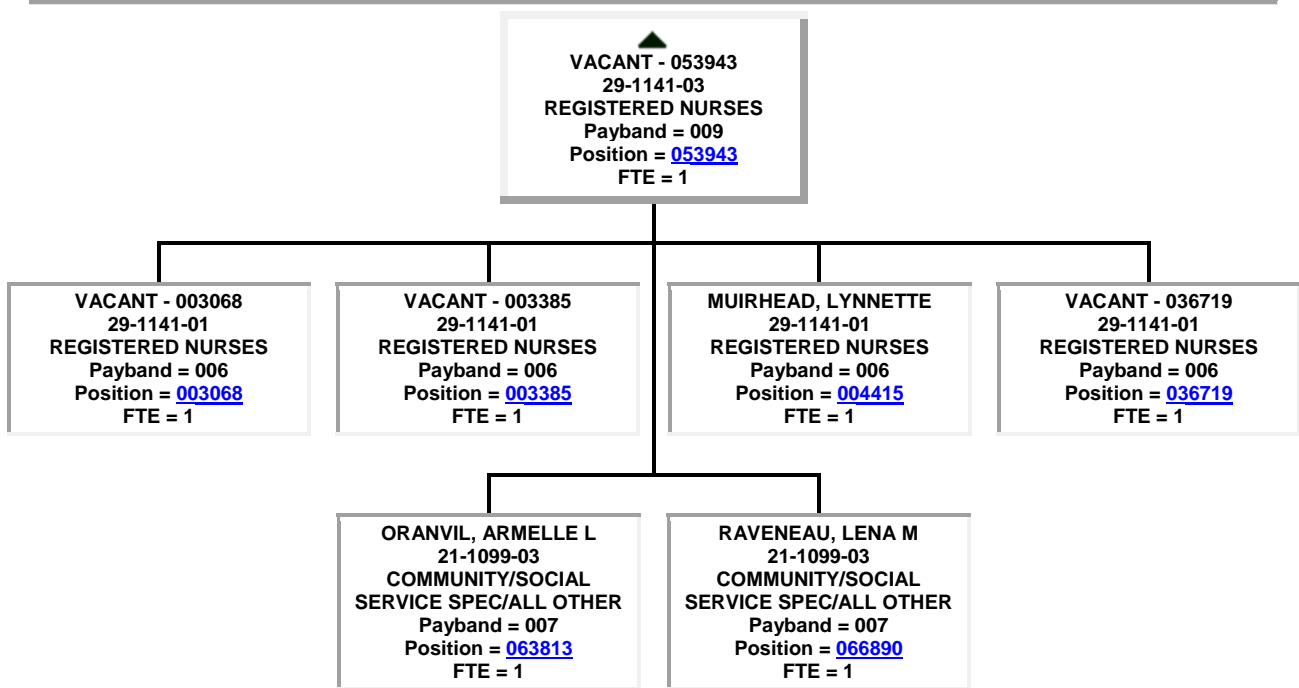
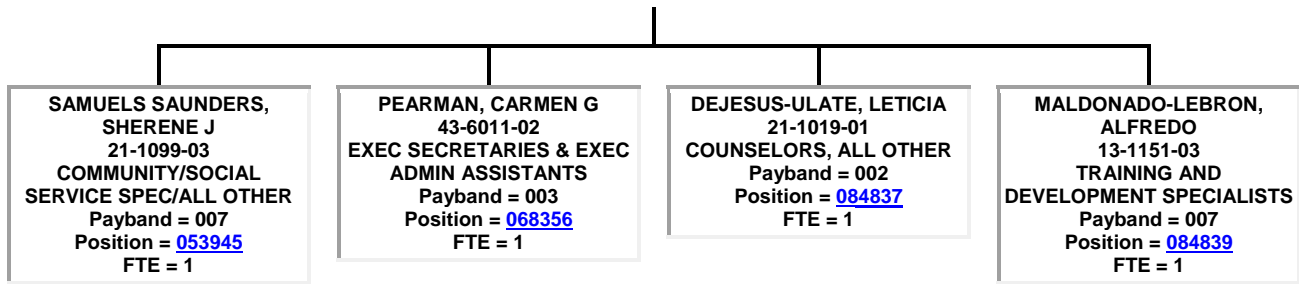


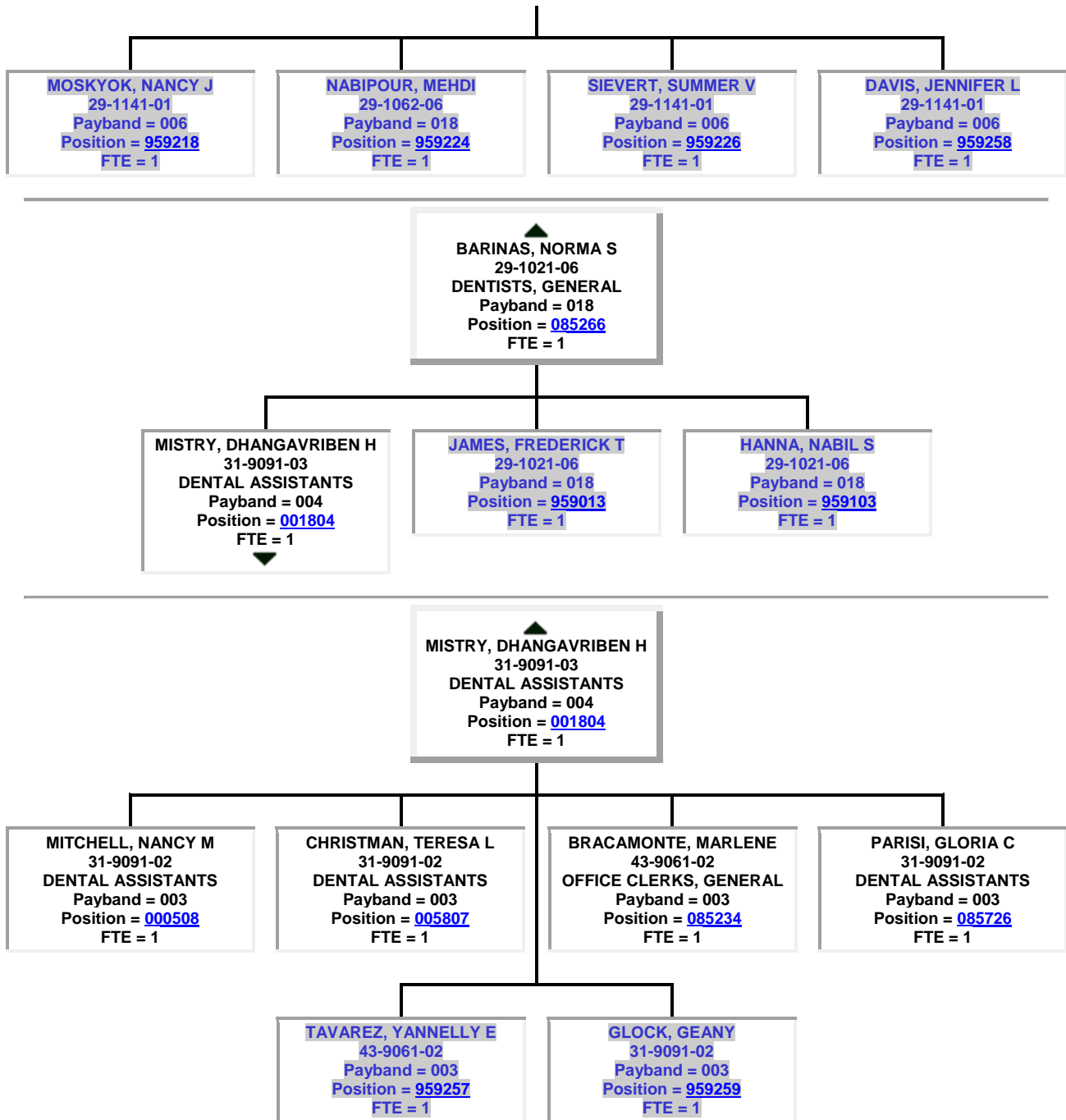




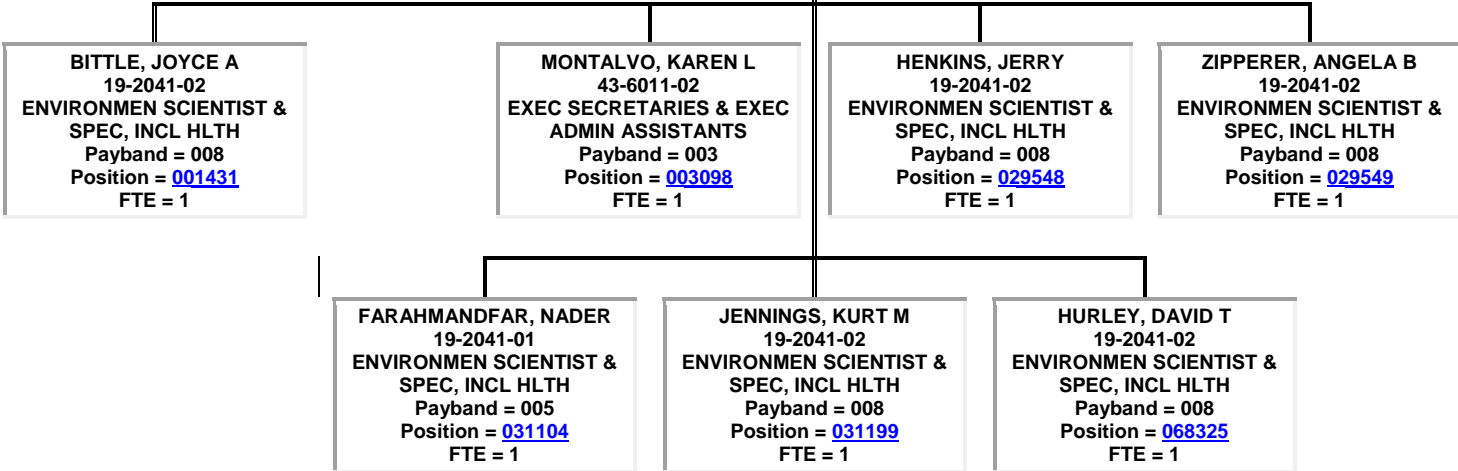


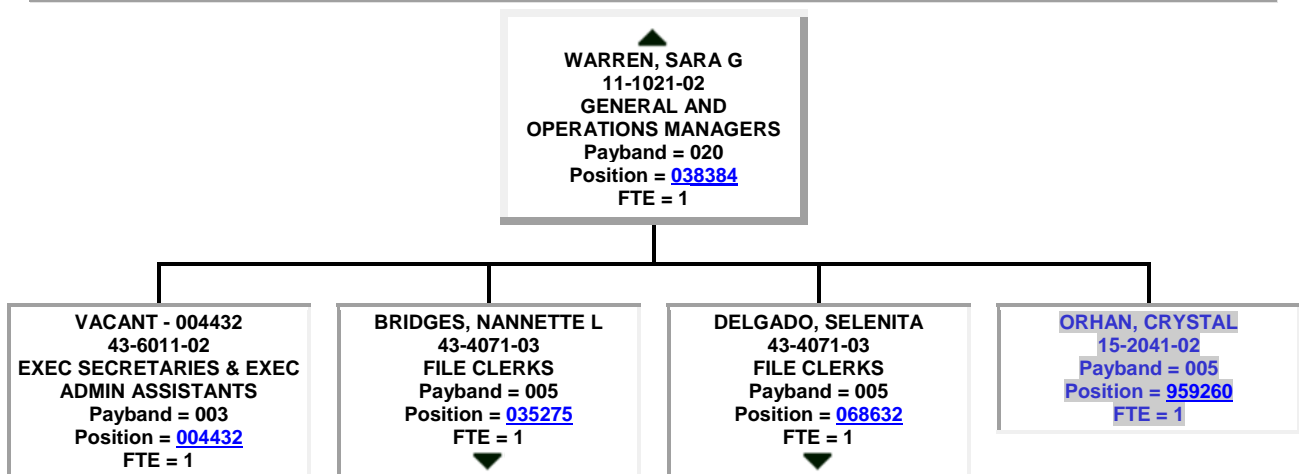
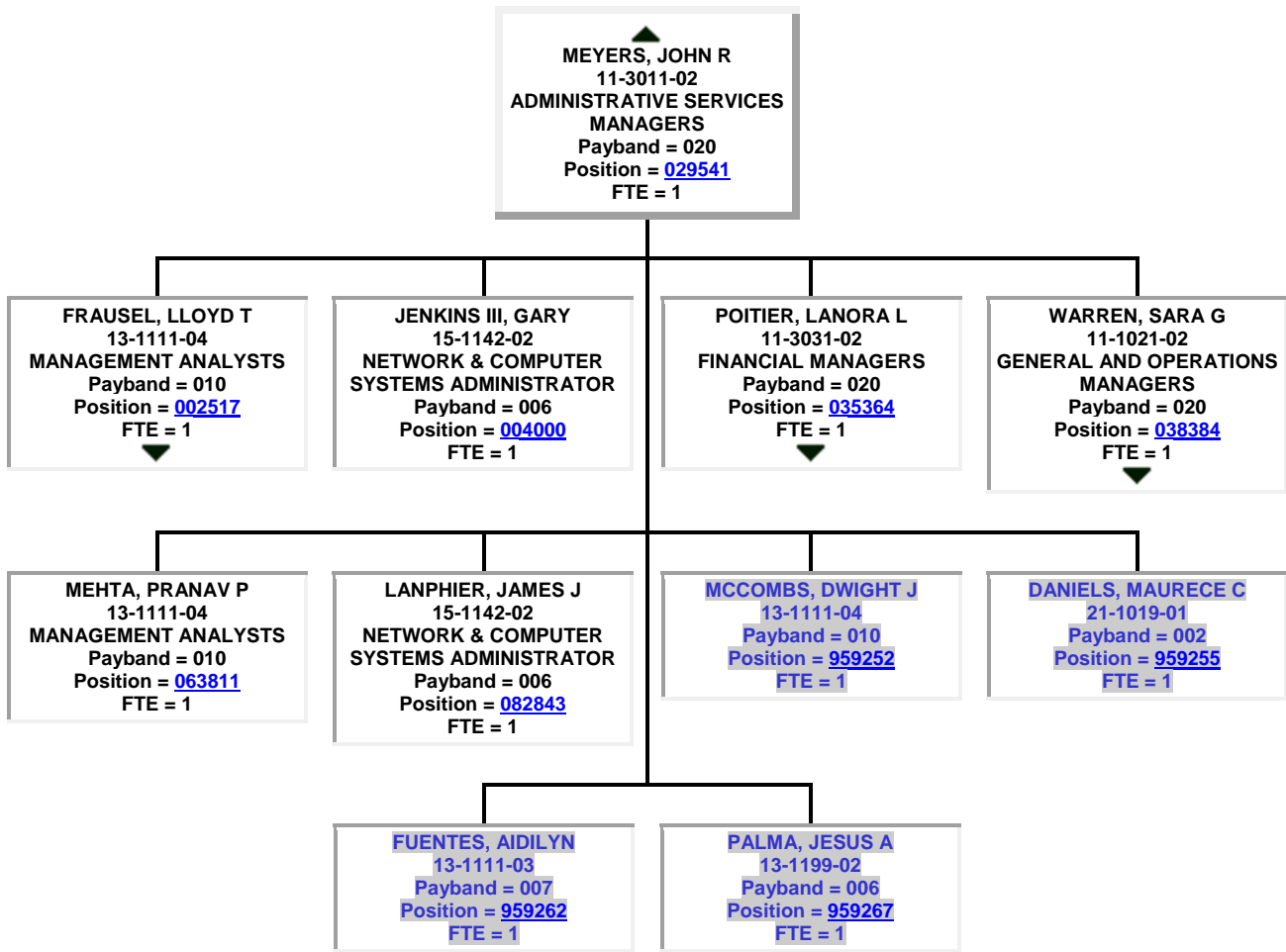


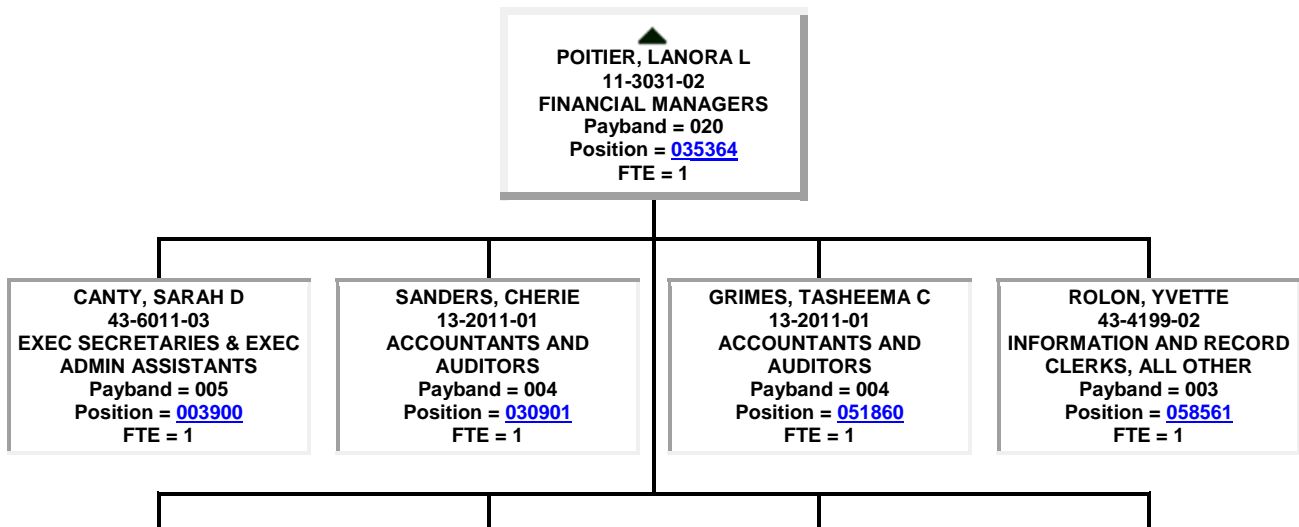
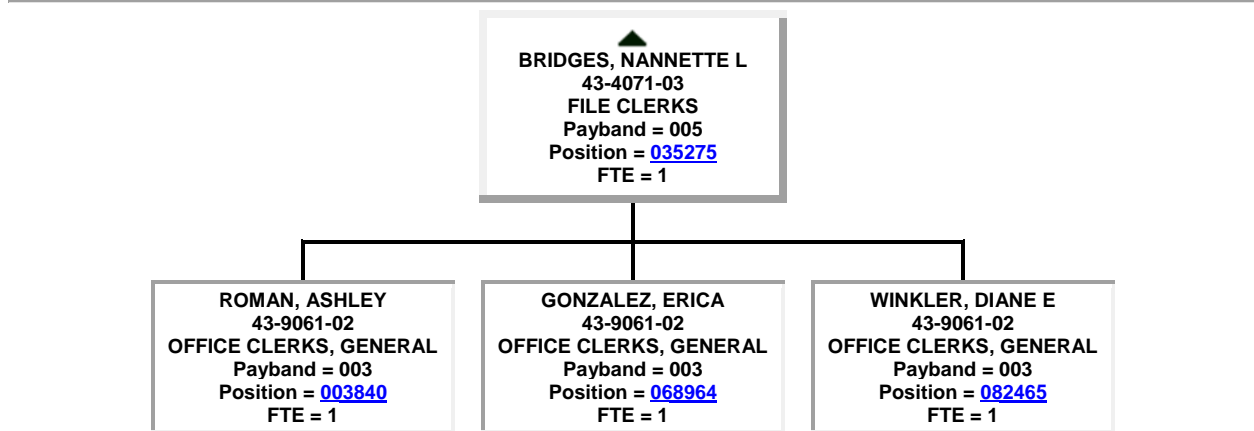
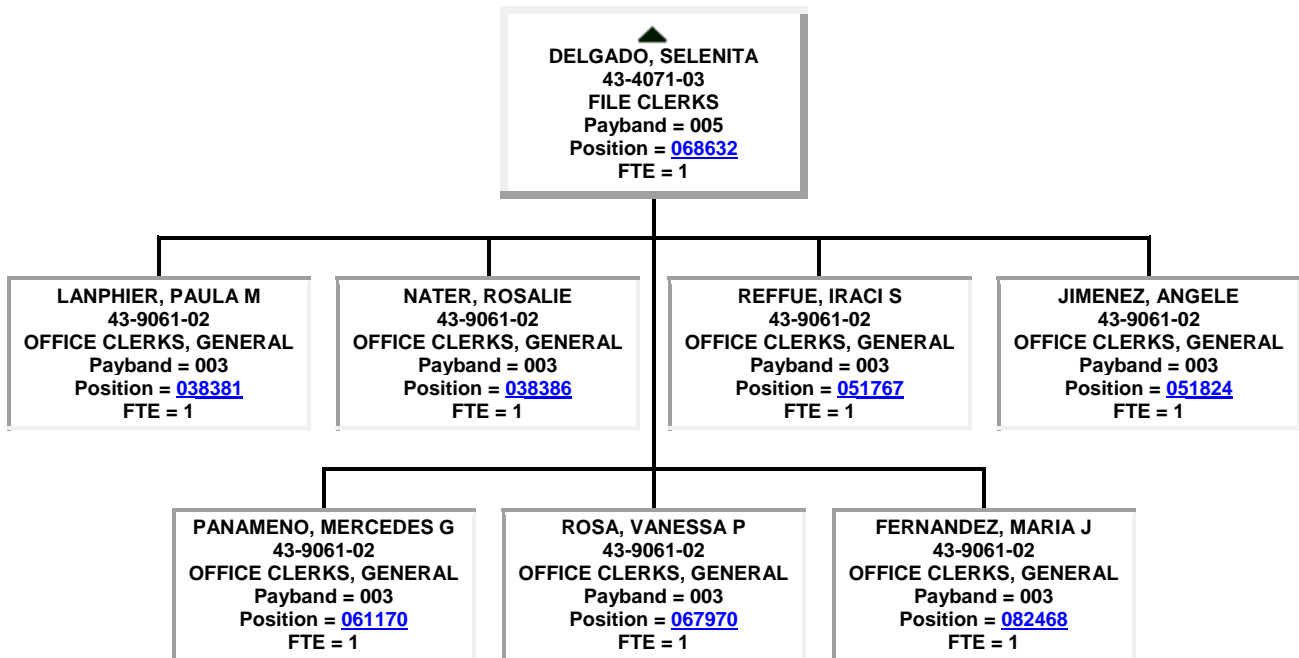


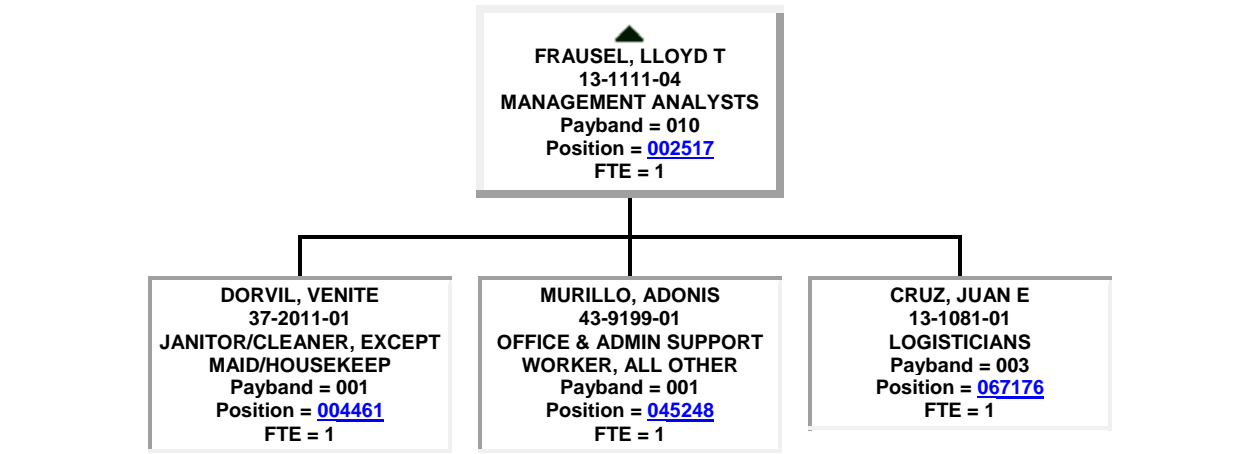
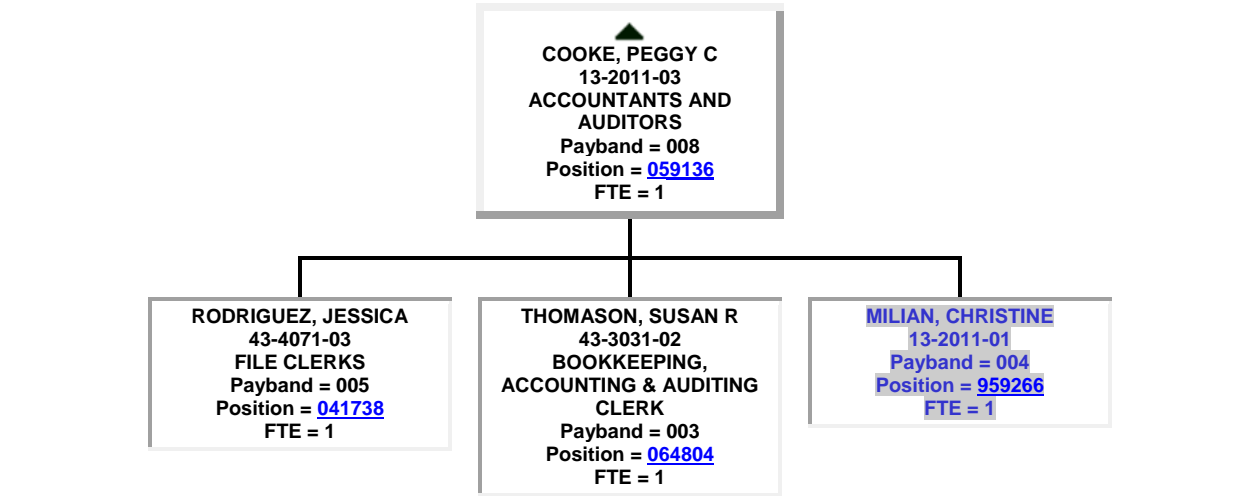
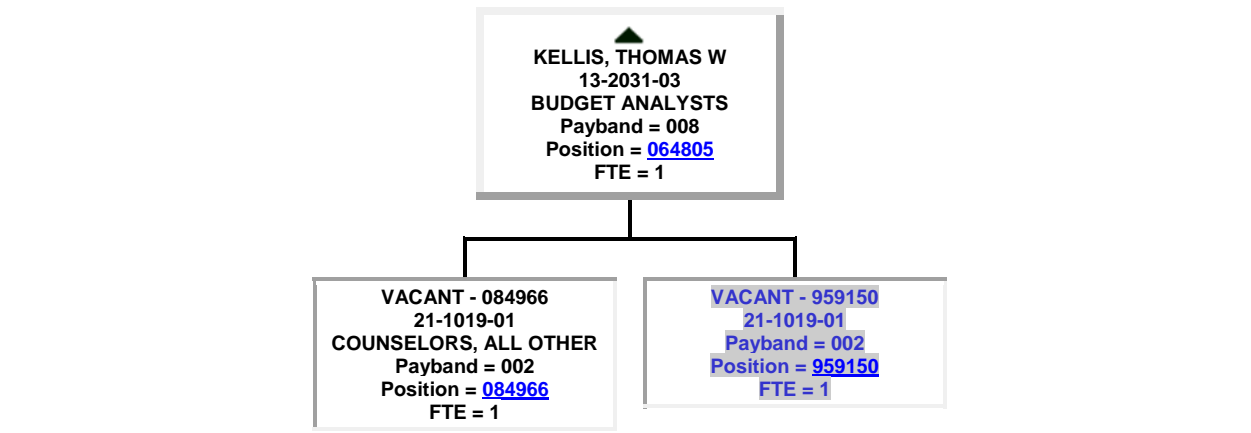
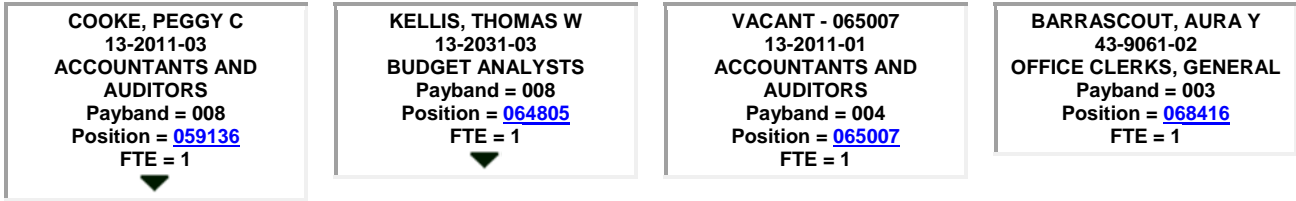


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NATURAL SCIENCES
MANAGERS
Payband = 020
Position = [029550](#)
FTE = 1

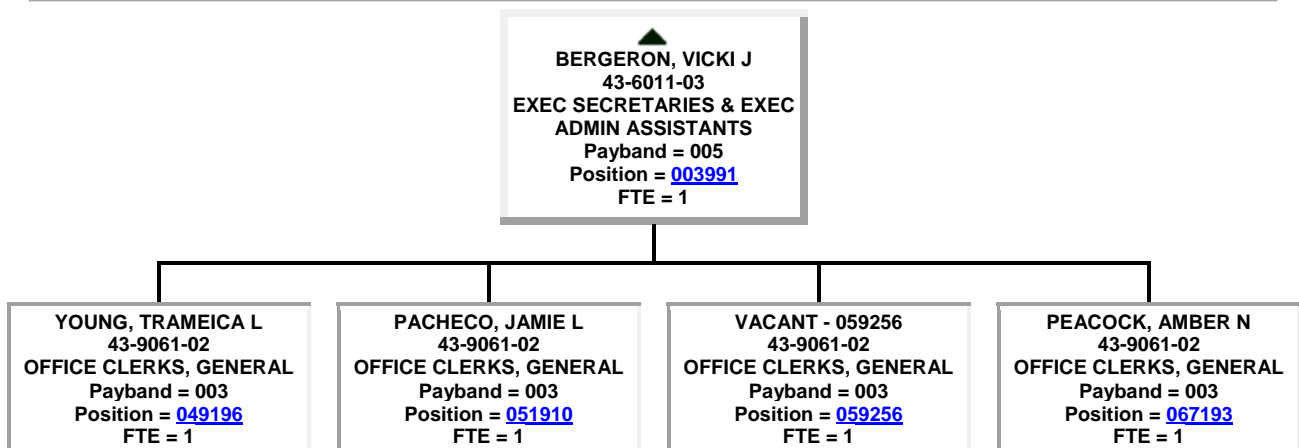
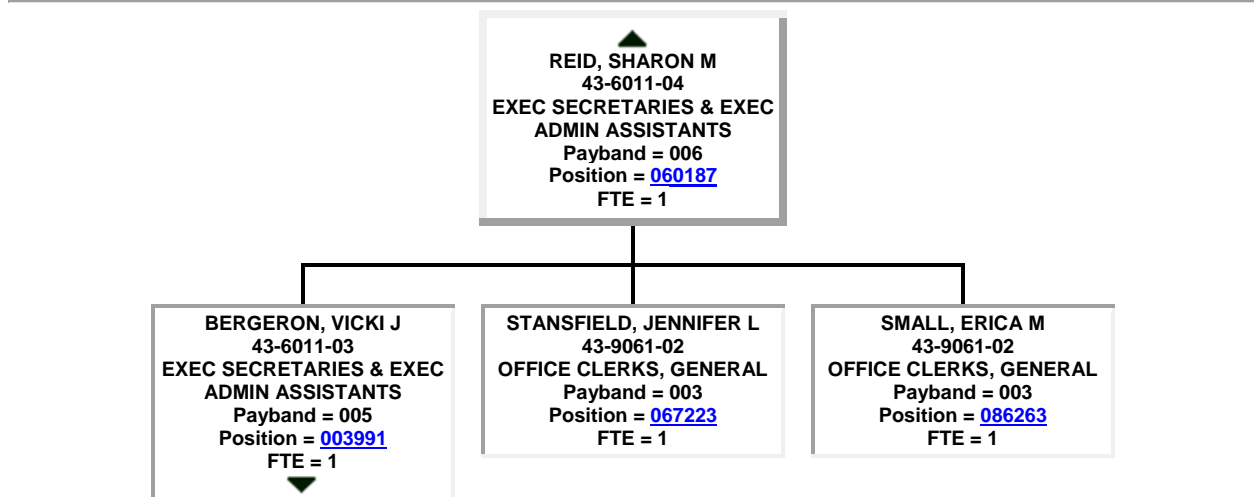
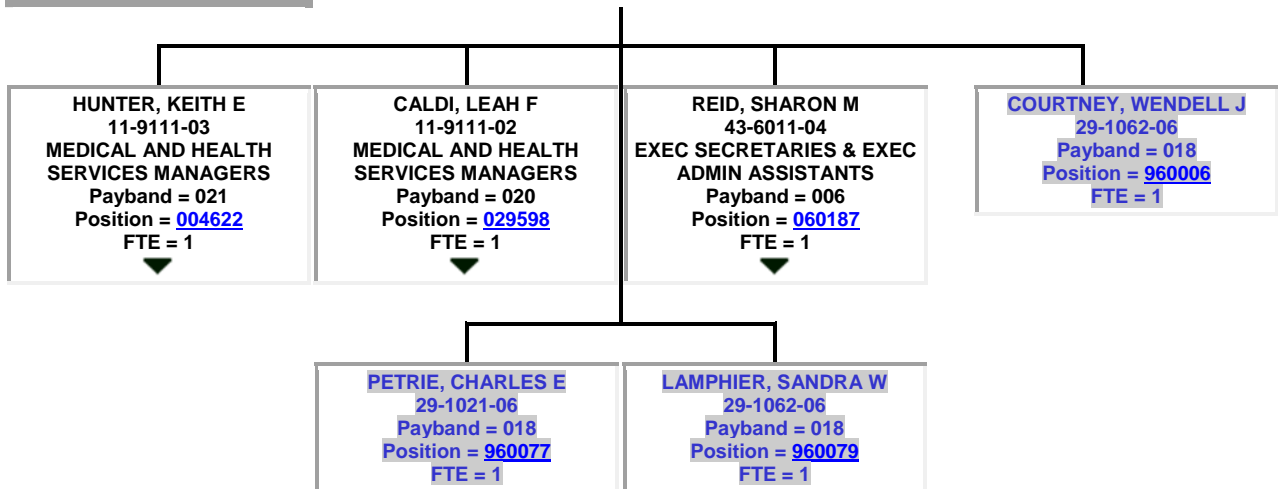


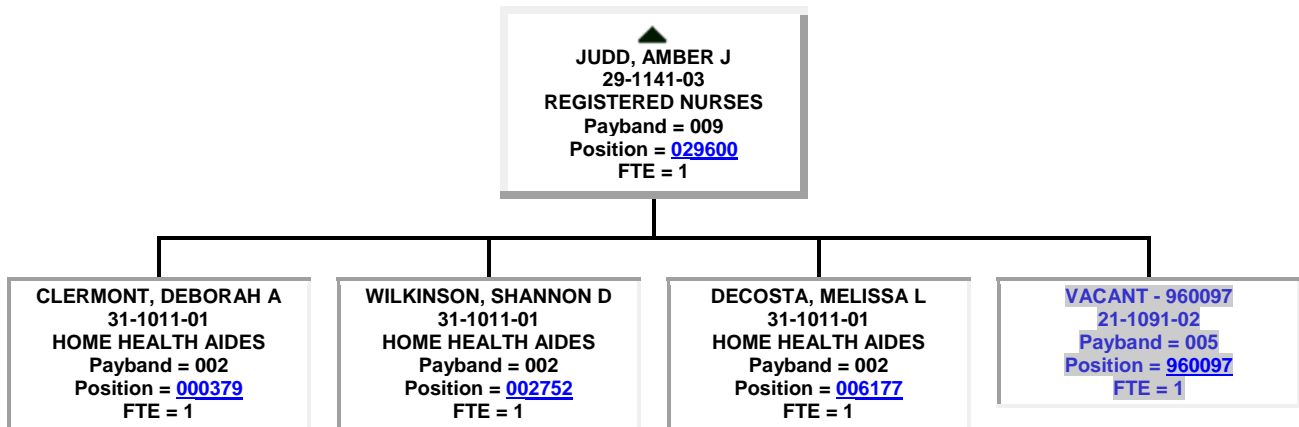
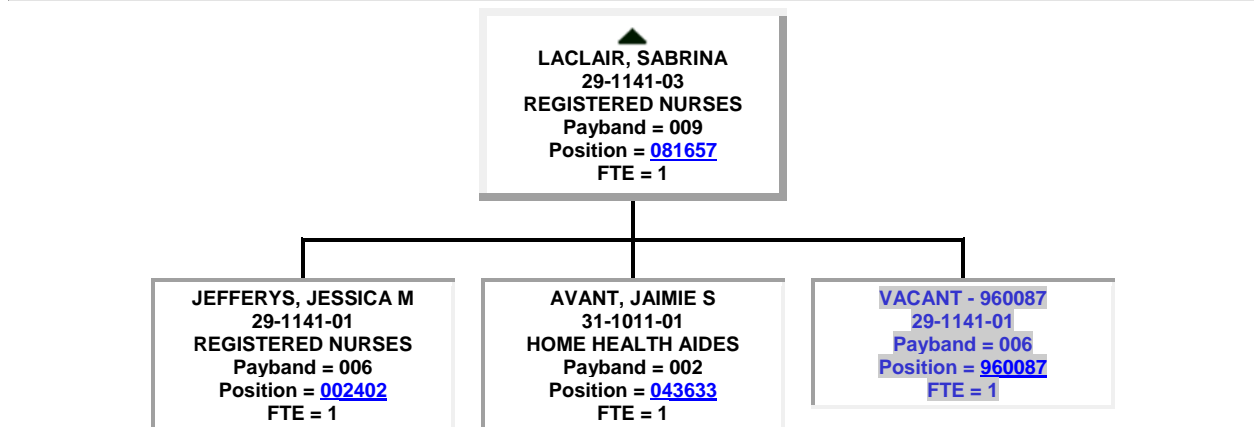
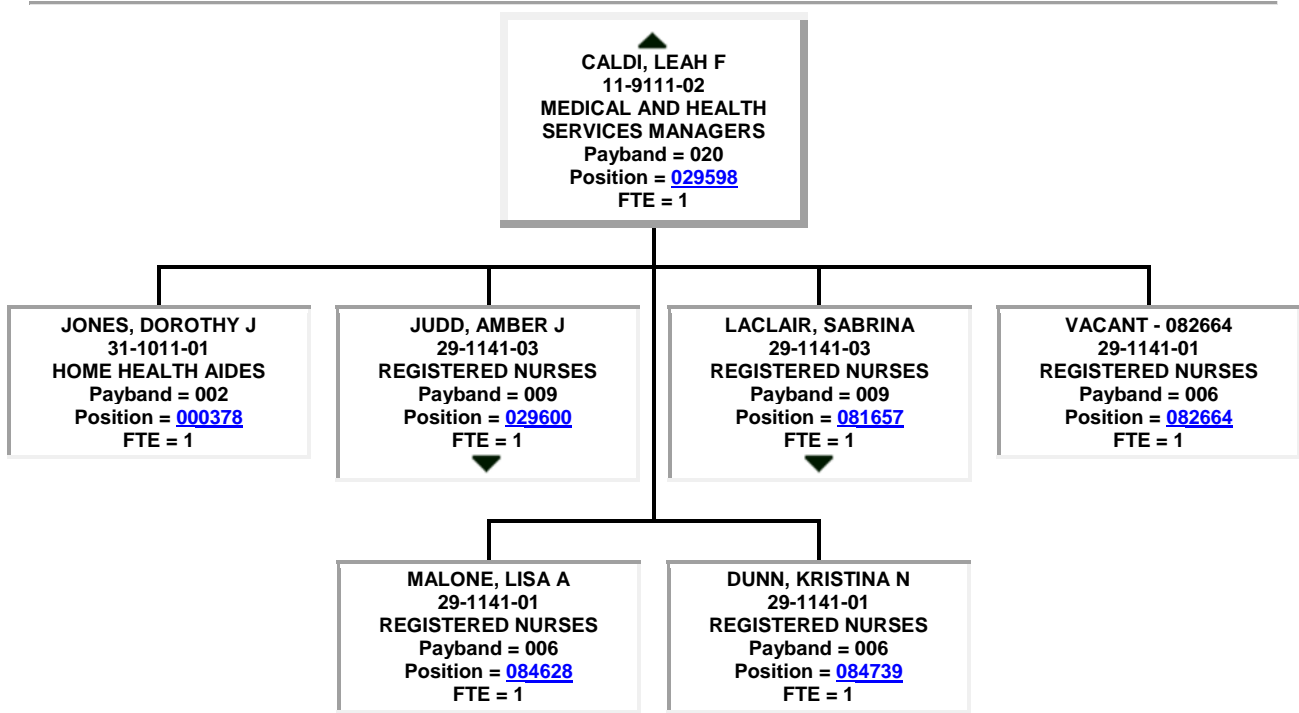


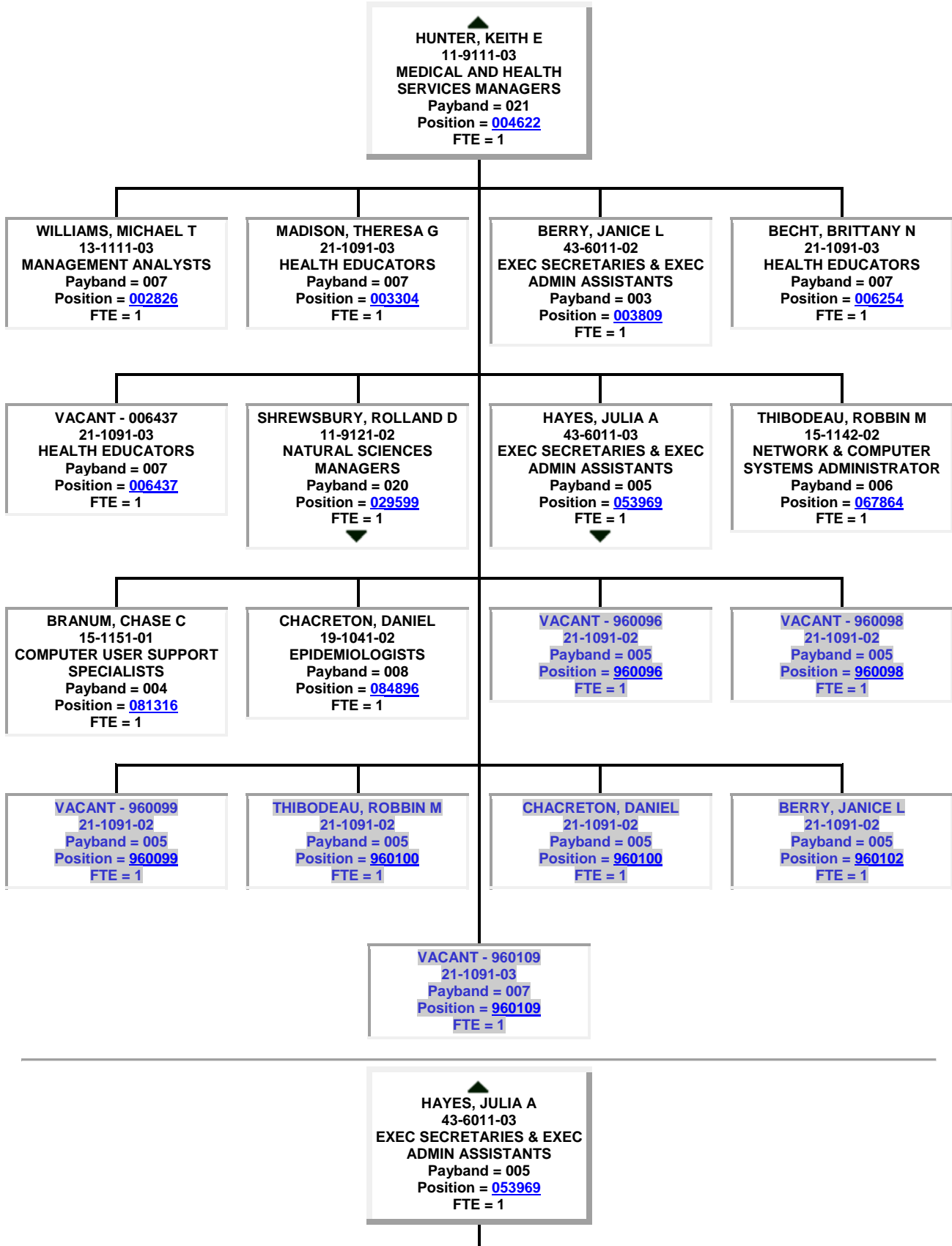


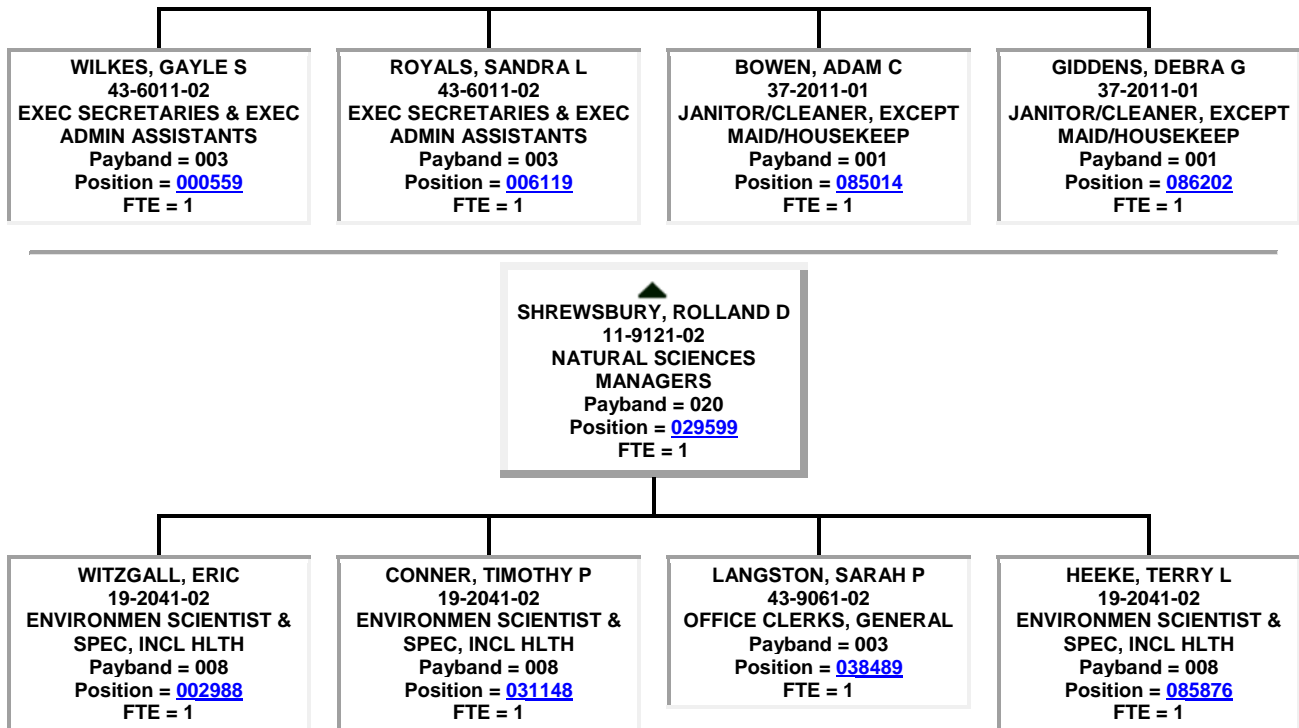


● ZELNICK, SANFORD D
 10-9111-01
 MEDICAL AND HEALTH
 SERVICES MANAGERS
 Payband = 023
 Position = [032468](#)
 FTE = 1

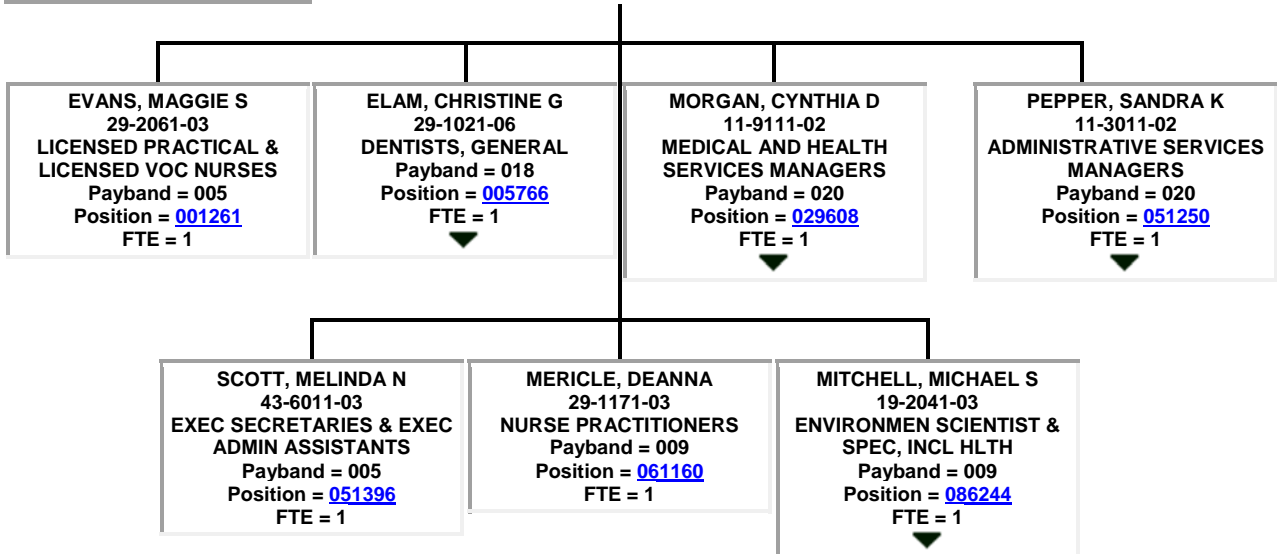




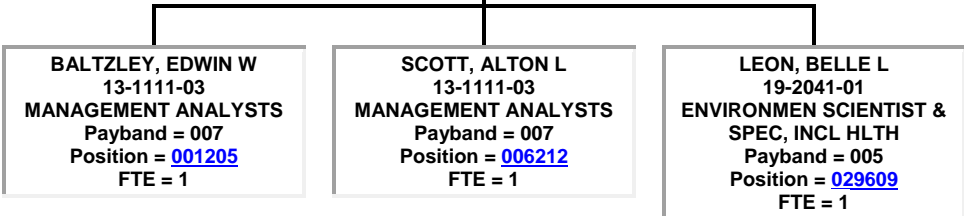


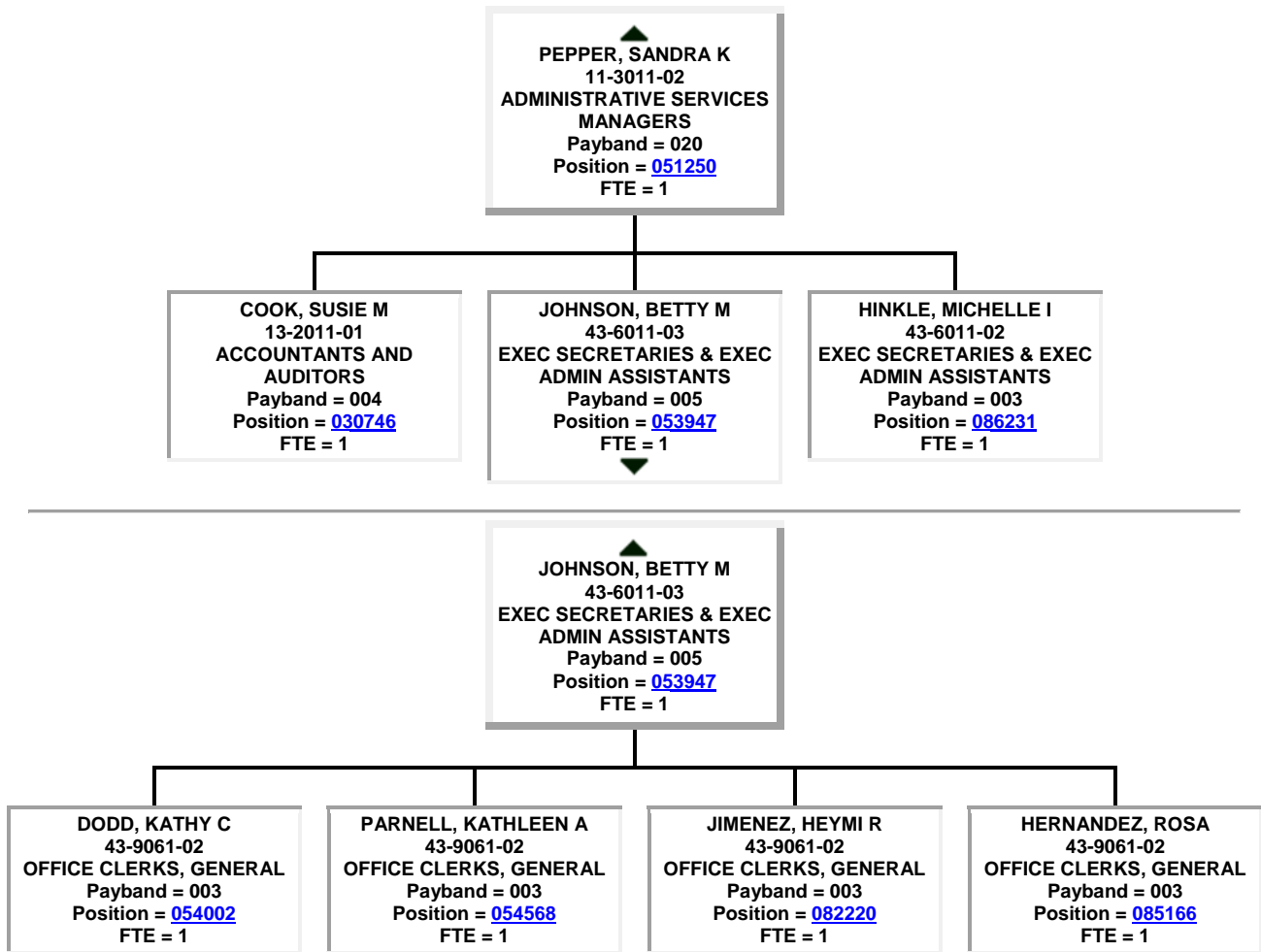


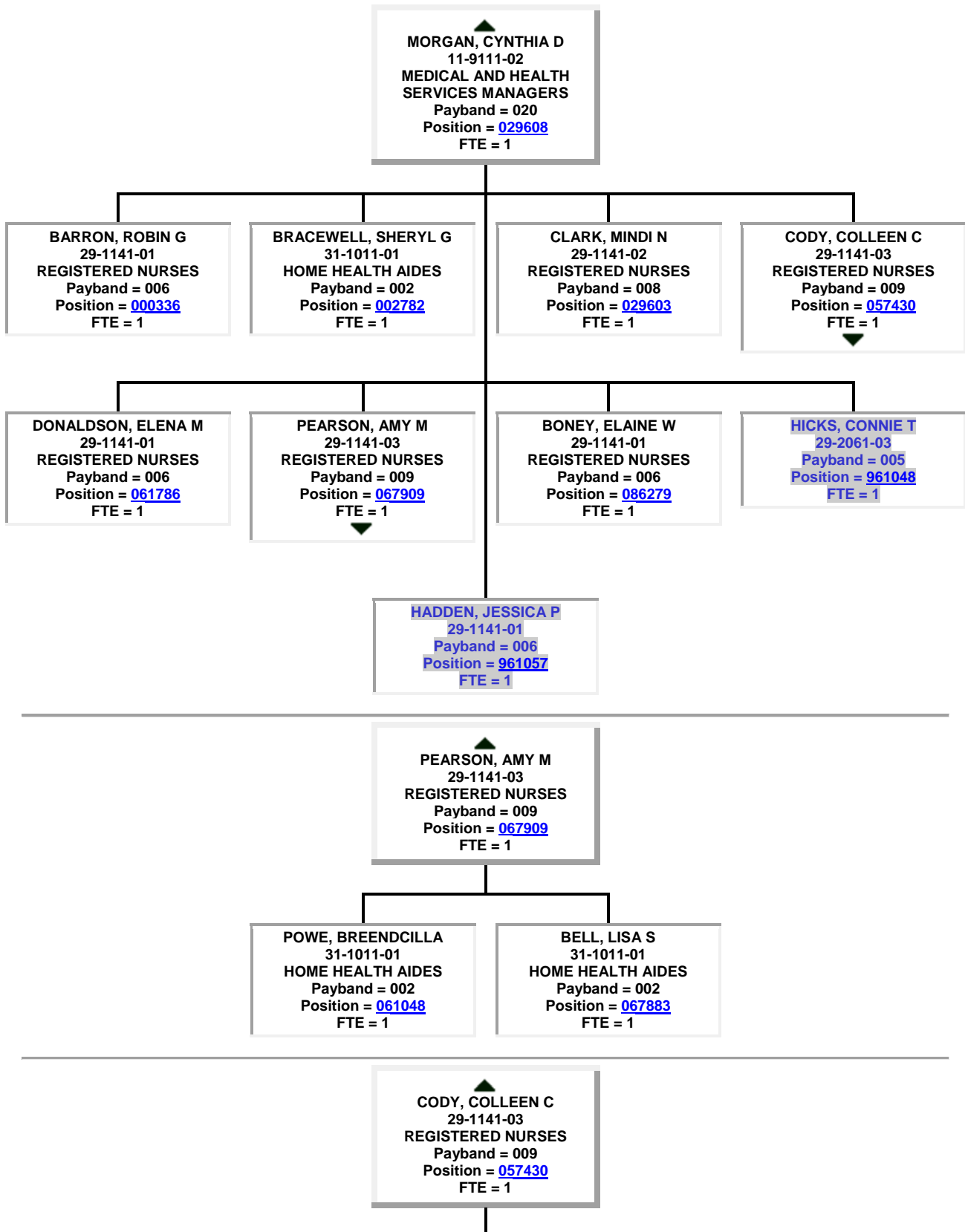
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 10-9111-01
 MEDICAL AND HEALTH SERVICES MANAGERS
 Payband = 023
 Position = [049172](#)
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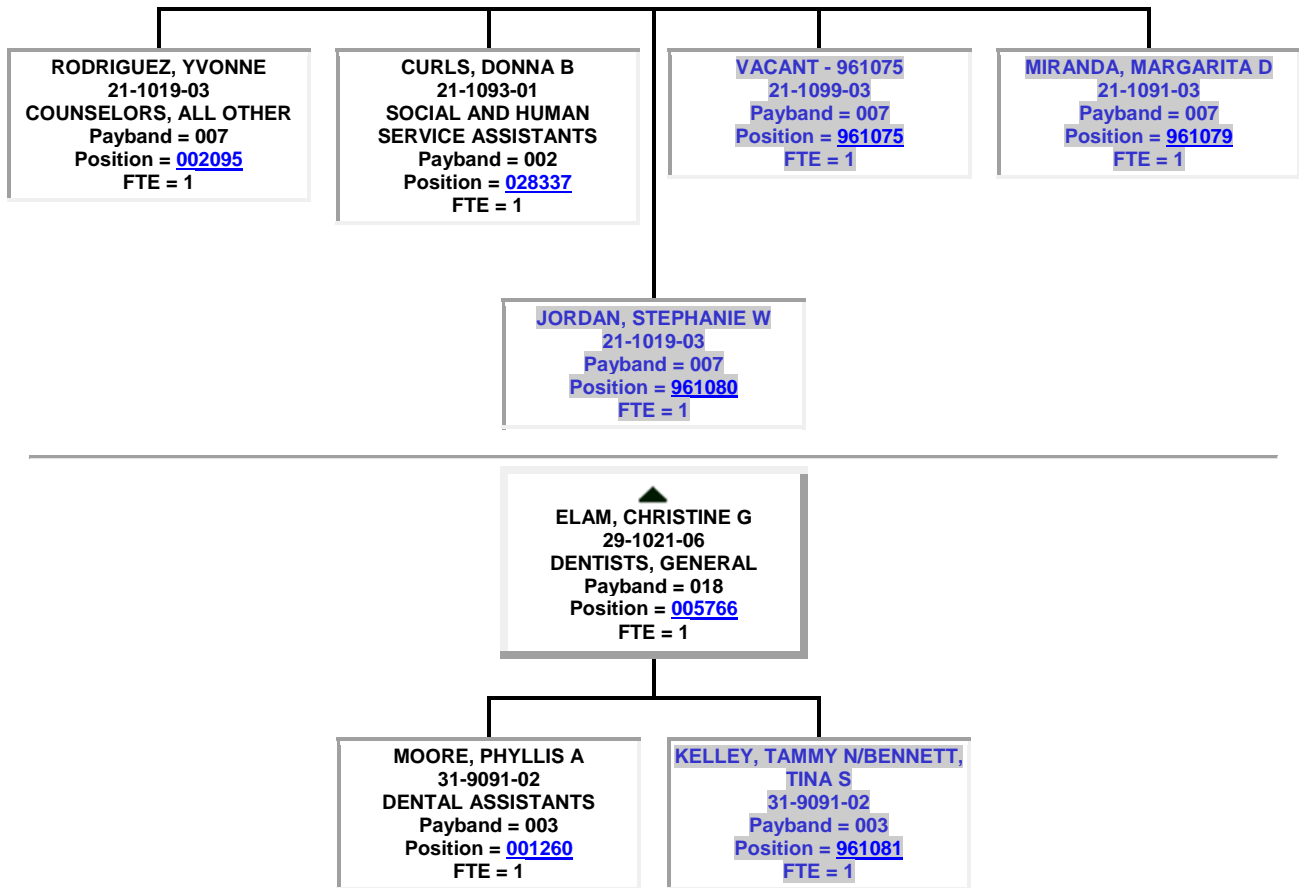


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MITCHELL, MICHAEL S
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 ENVIRONMEN SCIENTIST & SPEC, INCL HLTH
 Payband = 009
 Position = [086244](#)
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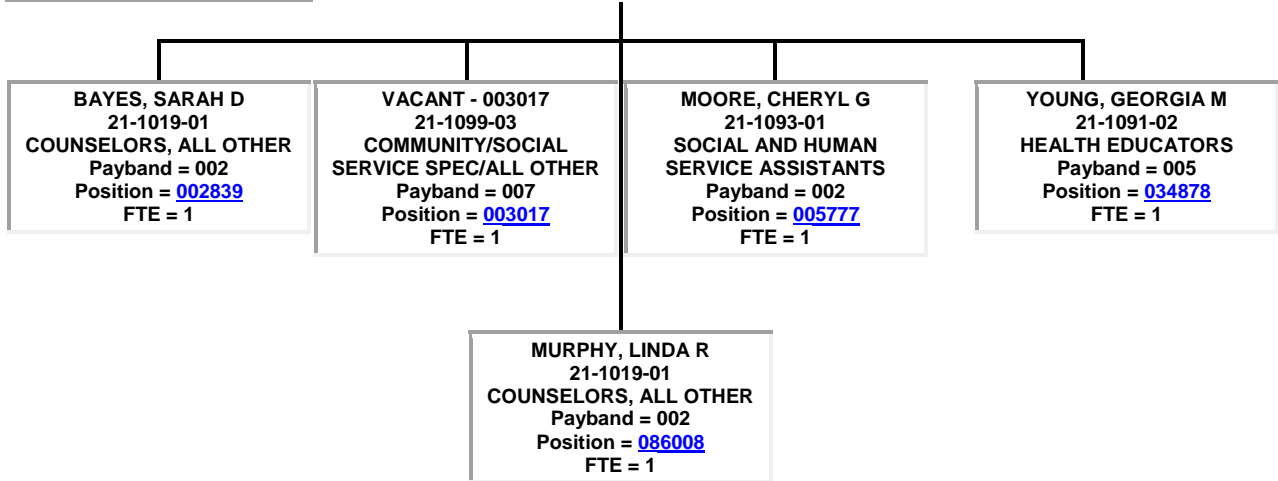




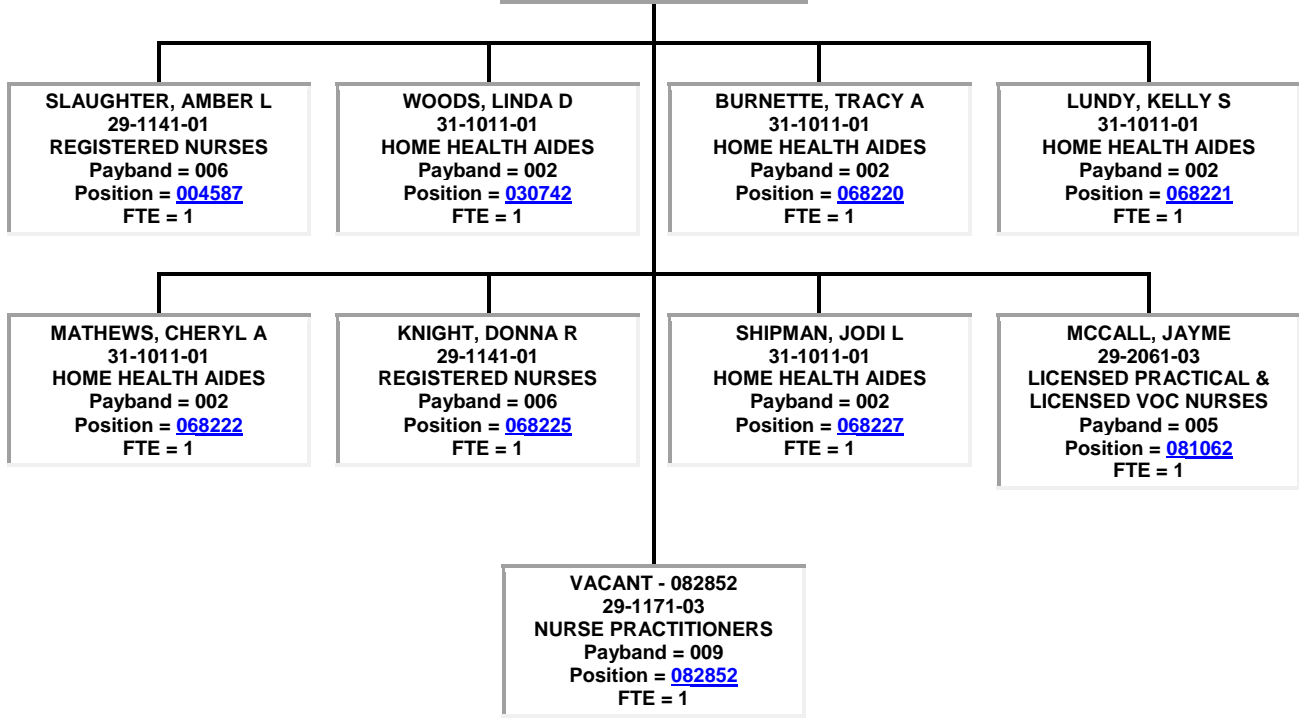


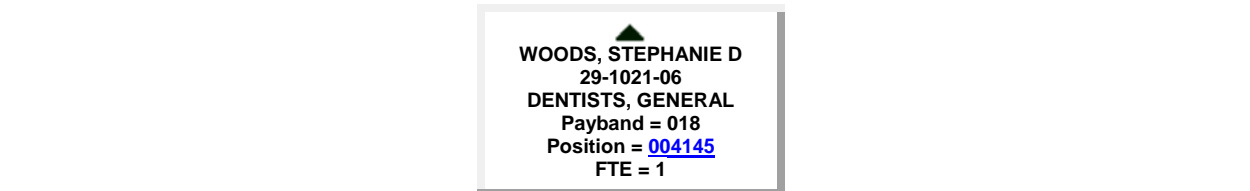
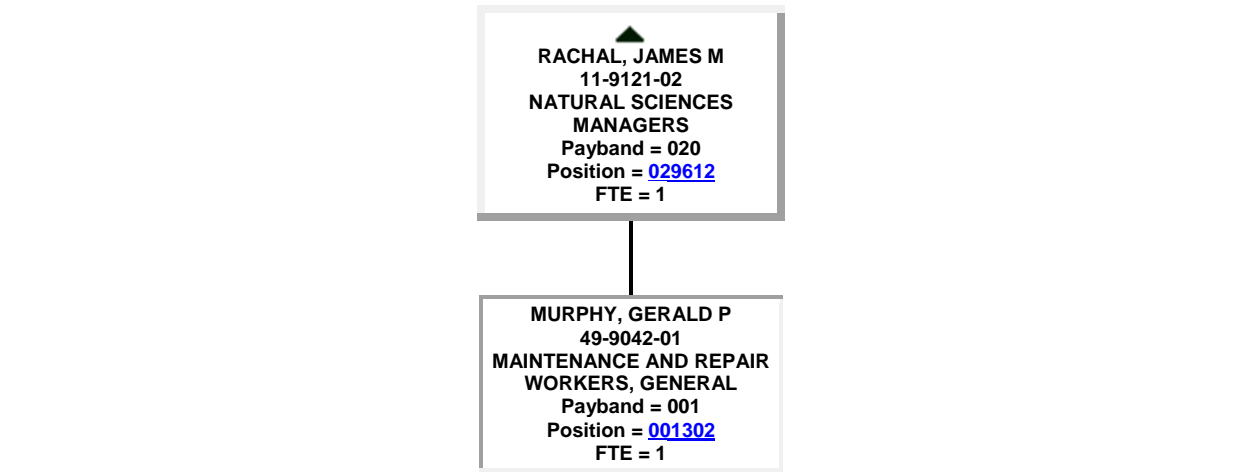
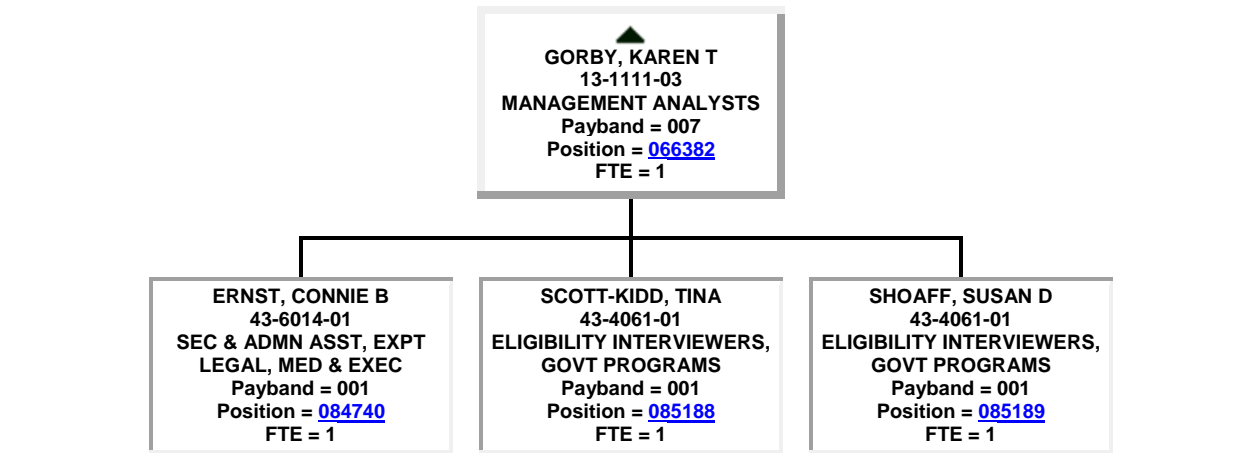
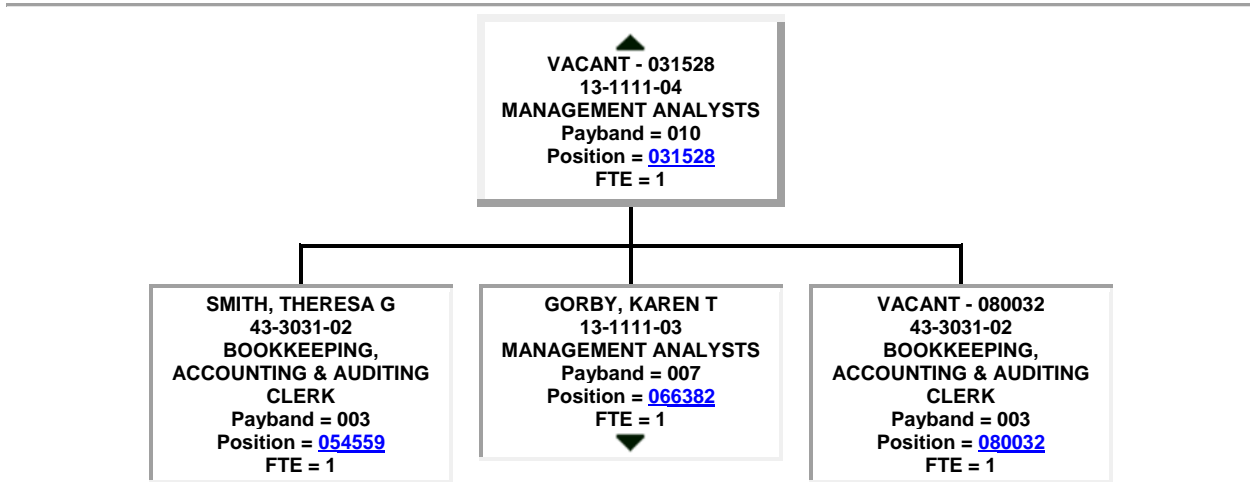


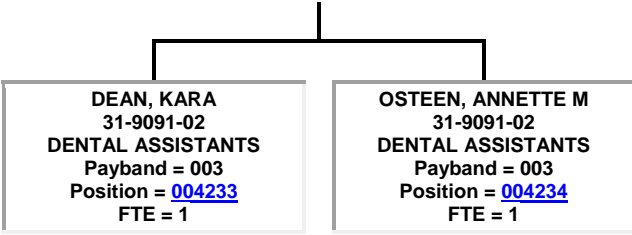
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**COMMUNITY AND SOCIAL
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 FTE = 1



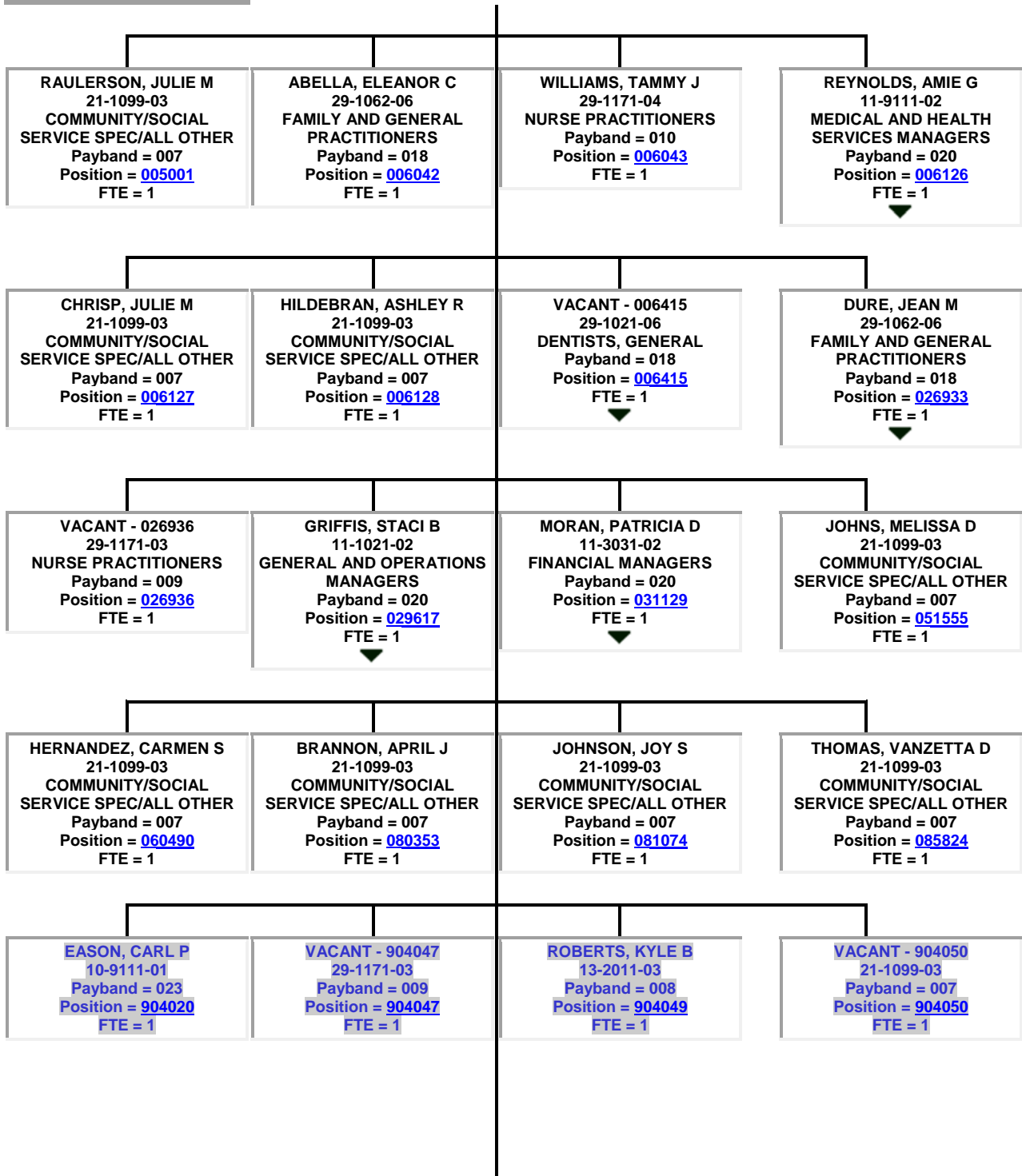
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LAVALLE, RACHEL D
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**MEDICAL AND HEALTH
 SERVICES MANAGERS**
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 FTE = 1

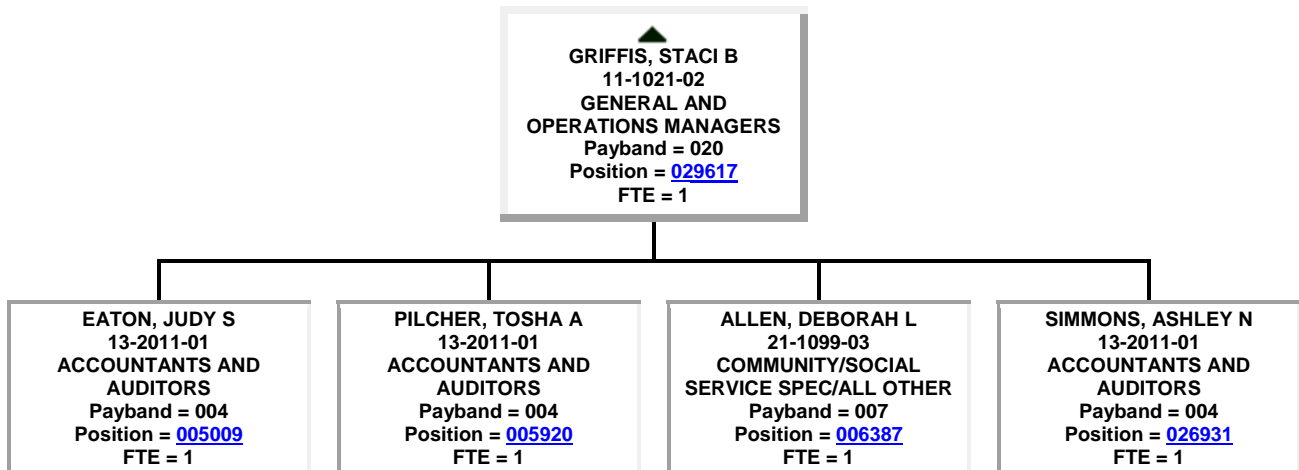
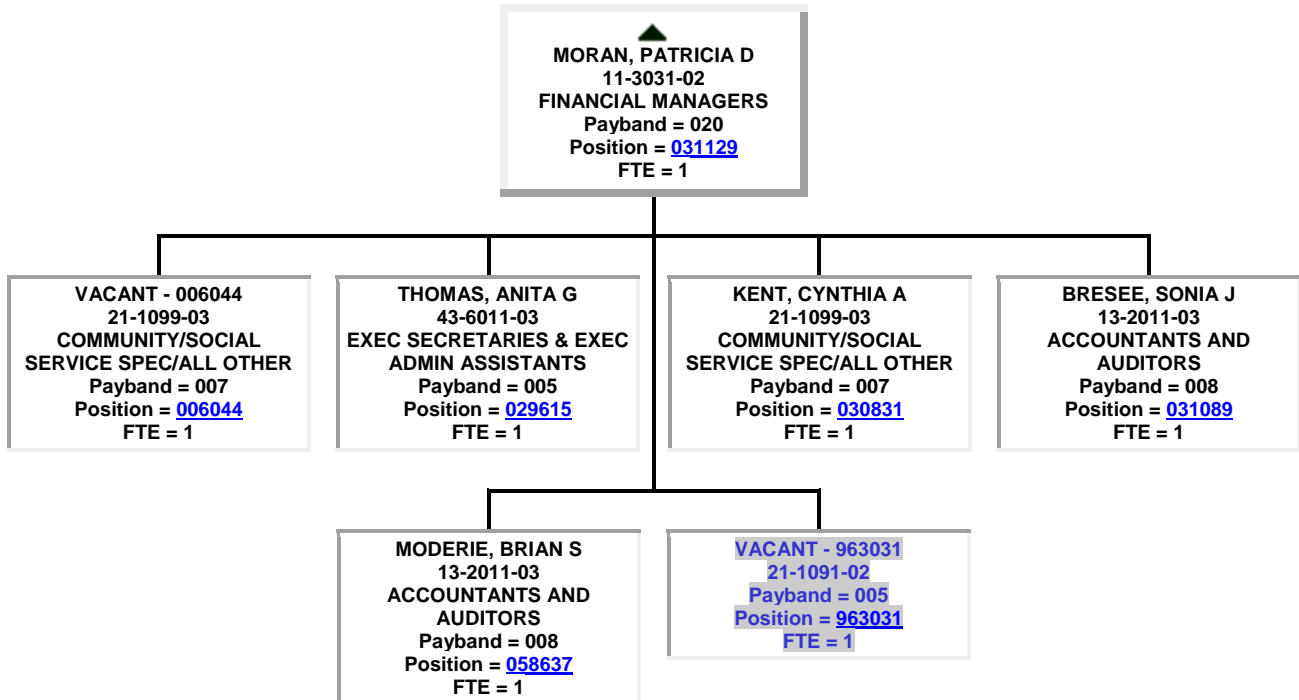
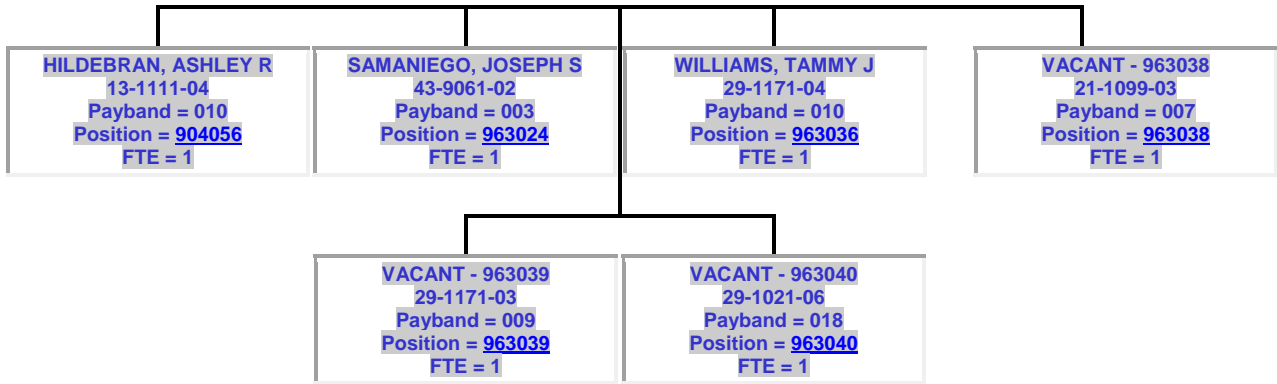






● PIETRANGELO, JOE
 10-9111-01
 MEDICAL AND HEALTH
 SERVICES MANAGERS
 Payband = 023
 Position = [080896](#)
 FTE = 1





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DURE, JEAN M
29-1062-06
FAMILY AND GENERAL
PRACTITIONERS
Payband = 018
Position = [026933](#)
FTE = 1

BROWNING, KISHIA K
31-9092-02
MEDICAL ASSISTANTS
Payband = 003
Position = [003236](#)
FTE = 1

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VACANT - 006415
29-1021-06
DENTISTS, GENERAL
Payband = 018
Position = [006415](#)
FTE = 1

WHITEHEAD, JENNIFER S
29-2021-03
DENTAL HYGIENISTS
Payband = 005
Position = [006416](#)
FTE = 1

VACANT - 006417
31-9091-02
DENTAL ASSISTANTS
Payband = 003
Position = [006417](#)
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ROSIER, RACHAEL R
31-9091-02
DENTAL ASSISTANTS
Payband = 003
Position = [006418](#)
FTE = 1

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REYNOLDS, AMIE G
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 020
Position = [006126](#)
FTE = 1

LYONS JR., JAMES M
13-1111-04
MANAGEMENT ANALYSTS
Payband = 010
Position = [004104](#)
FTE = 1

UNDERHILL, LISA R
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [005012](#)
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21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
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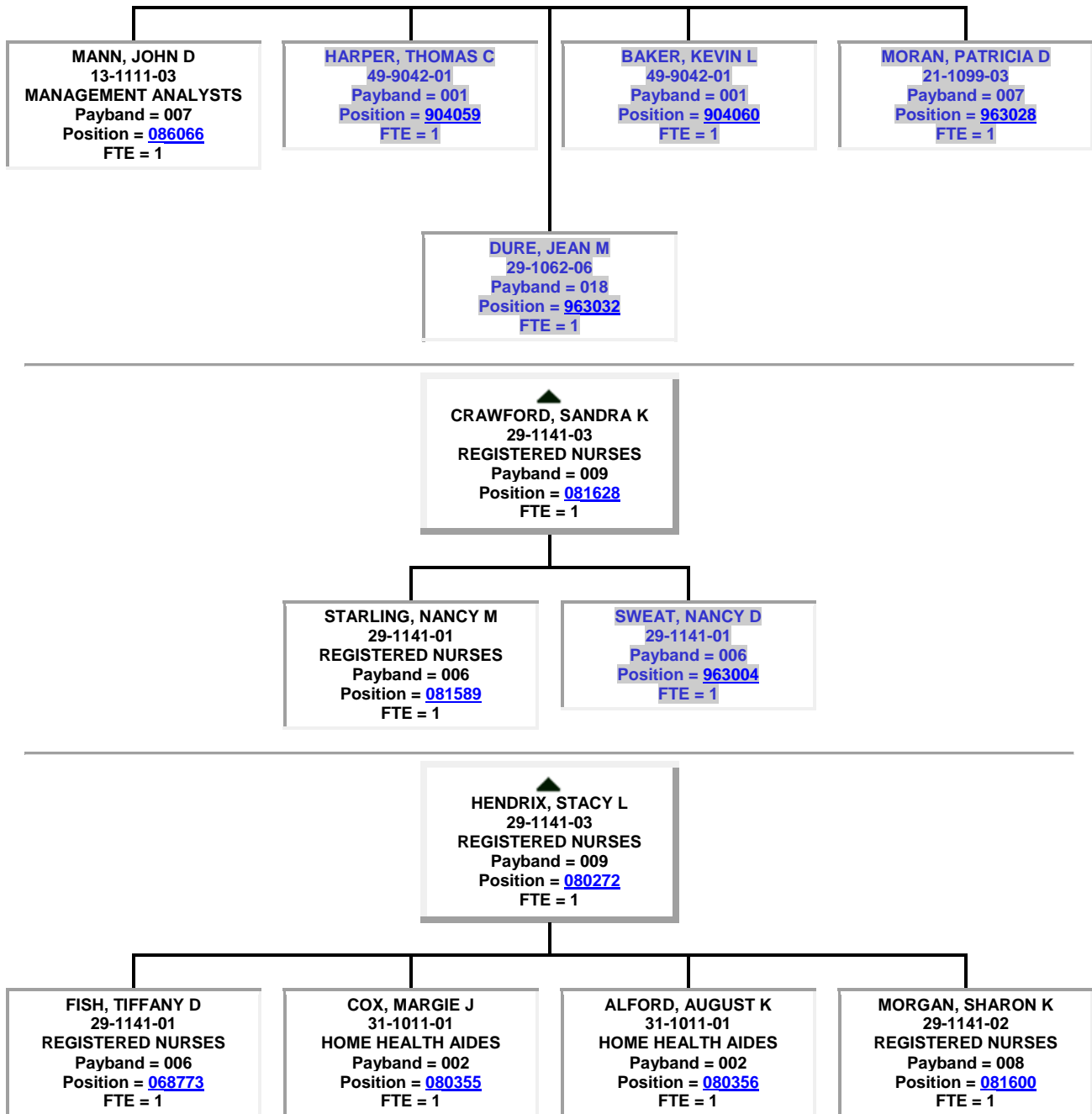
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MANAGEMENT ANALYSTS
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Position = [006045](#)
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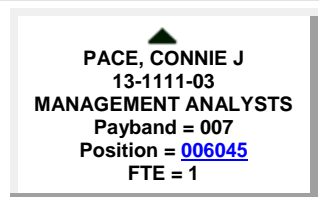
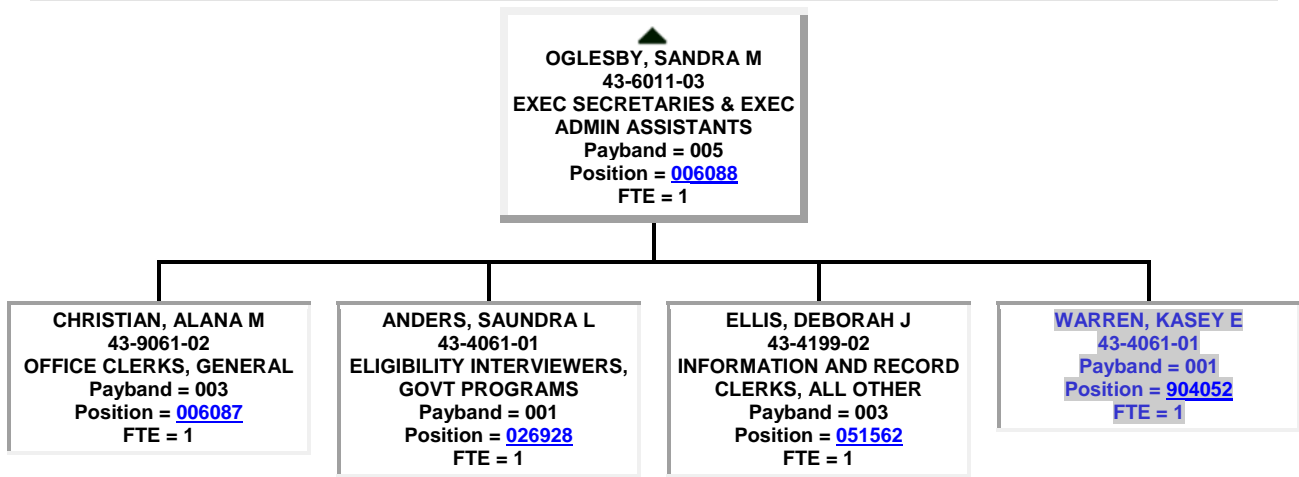
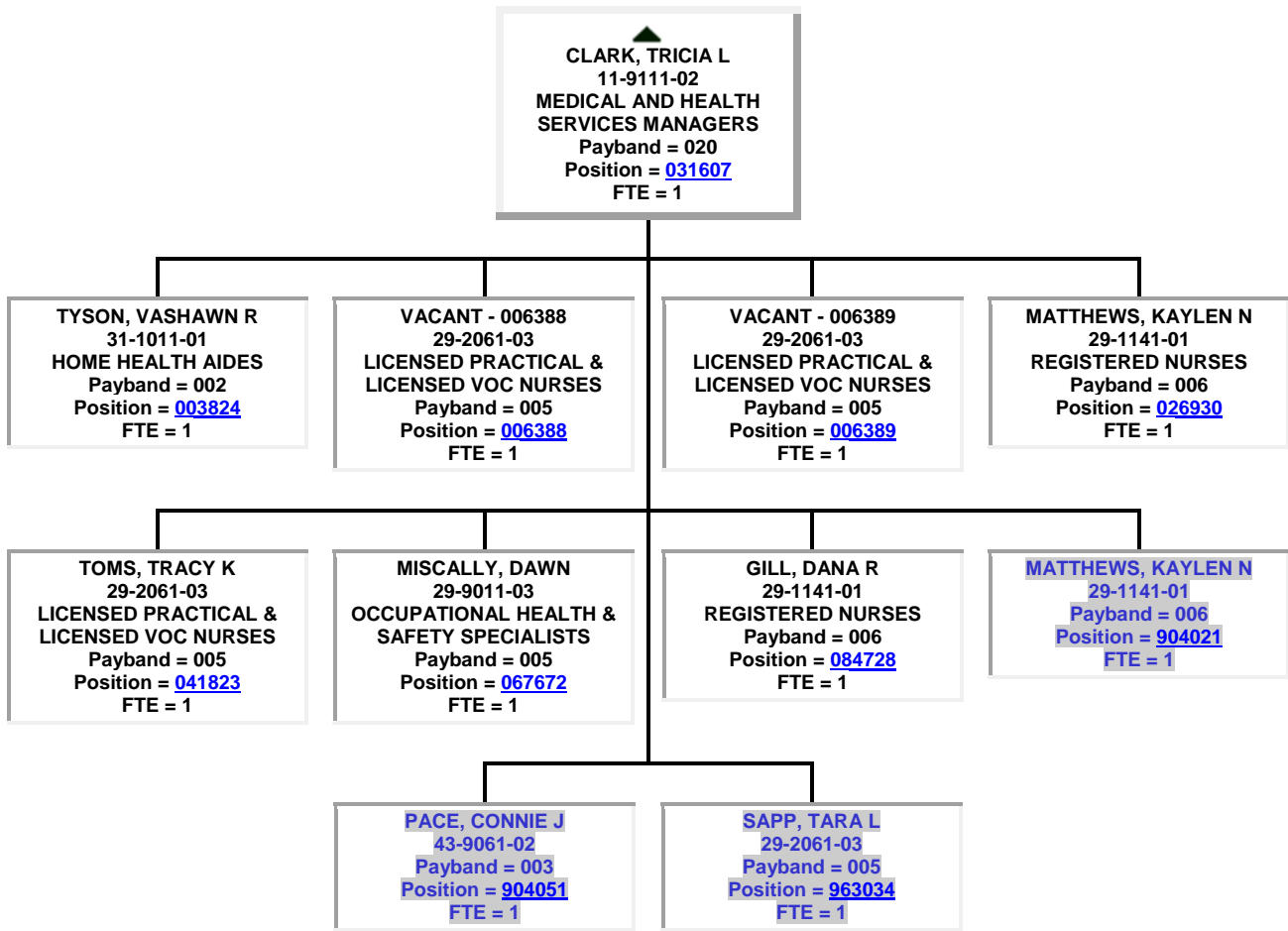
OGLESBY, SANDRA M
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EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 005
Position = [006088](#)
FTE = 1
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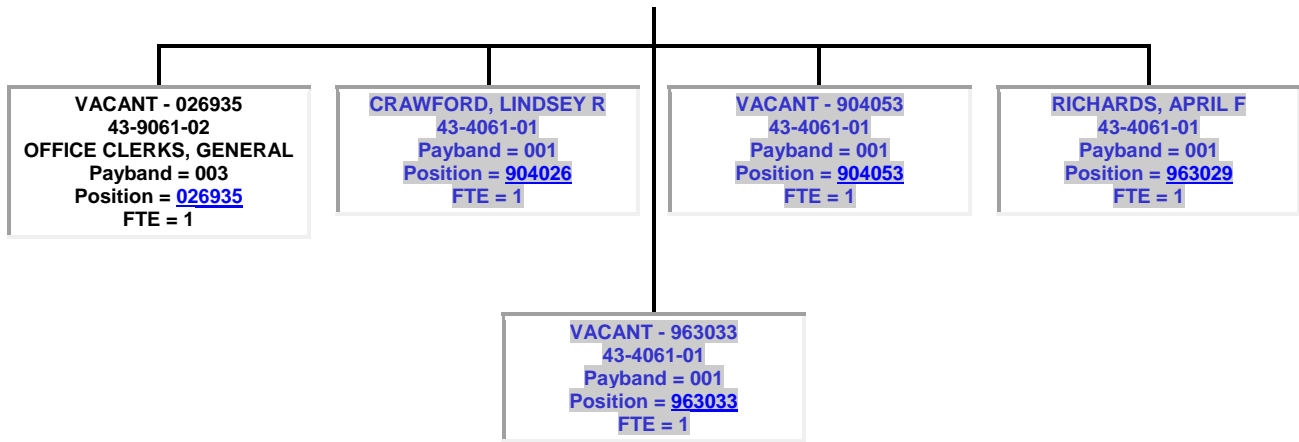
CLARK, TRICIA L
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 020
Position = [031607](#)
FTE = 1
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HENDRIX, STACY L
29-1141-03
REGISTERED NURSES
Payband = 009
Position = [080272](#)
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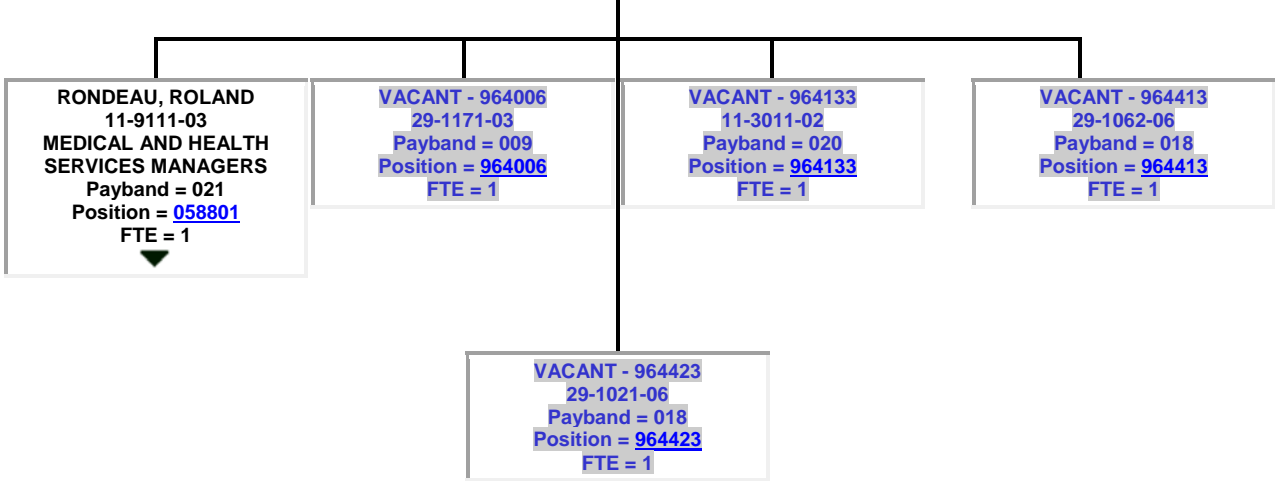
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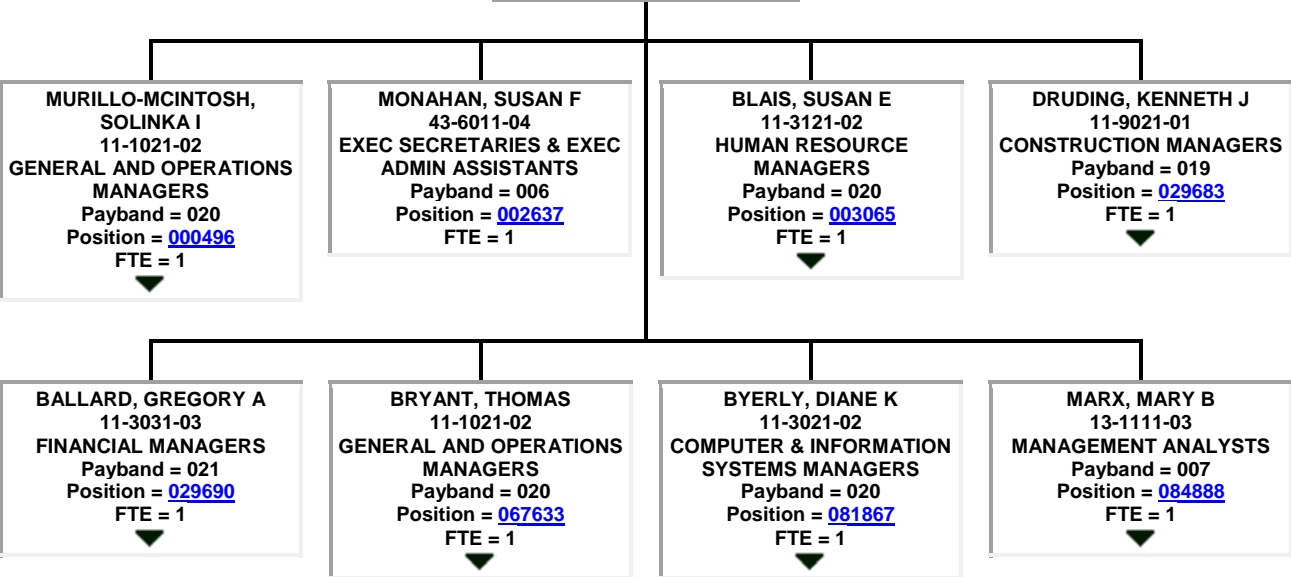


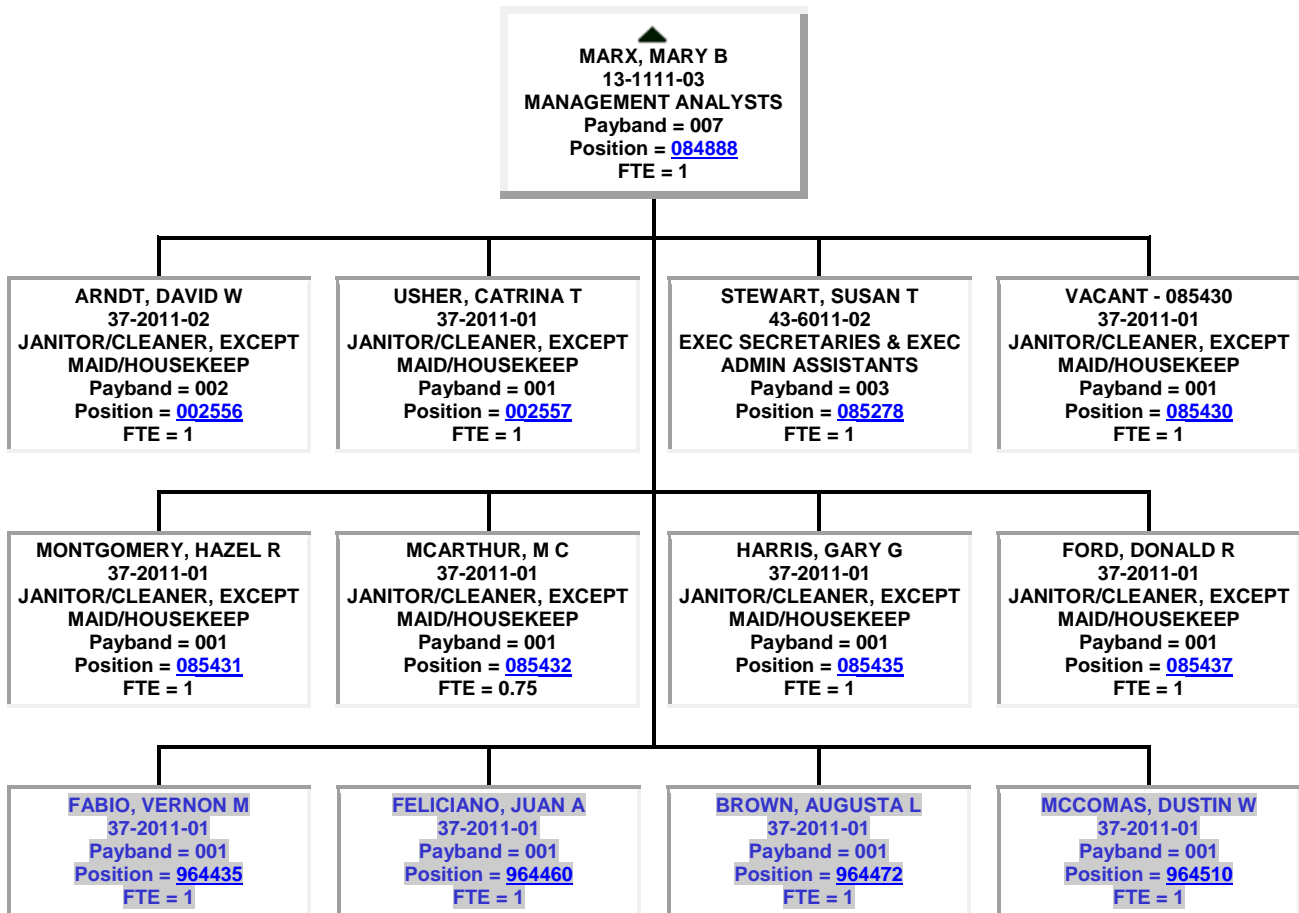


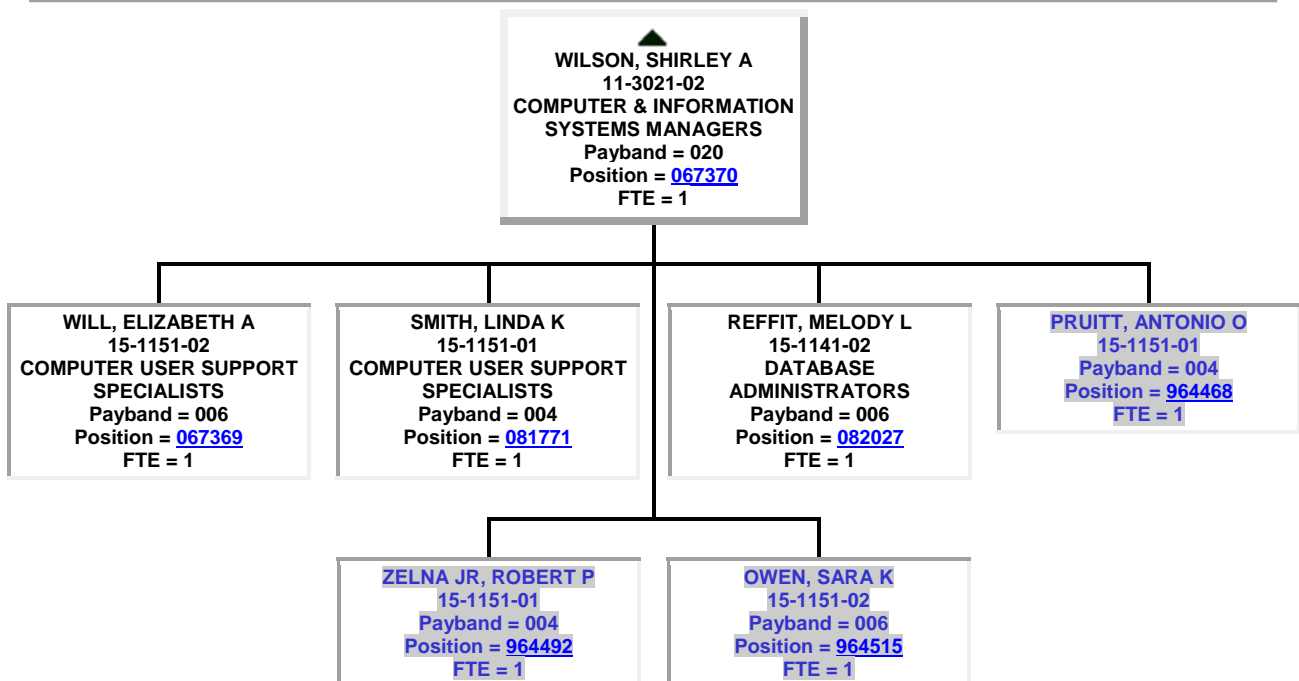
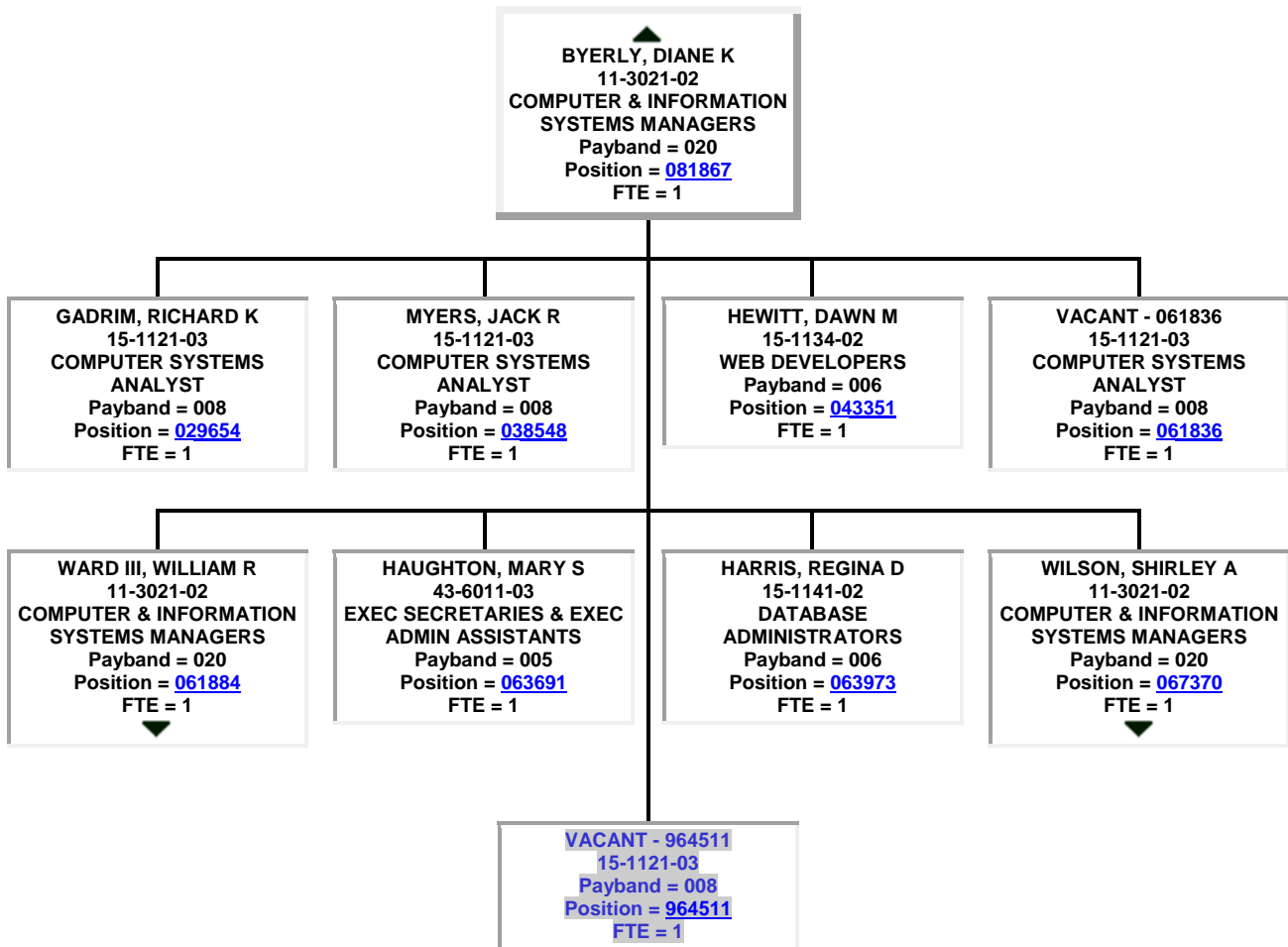
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 10-9111-01
 MEDICAL AND HEALTH SERVICES MANAGERS
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 Position = [029657](#)
 FTE = 1

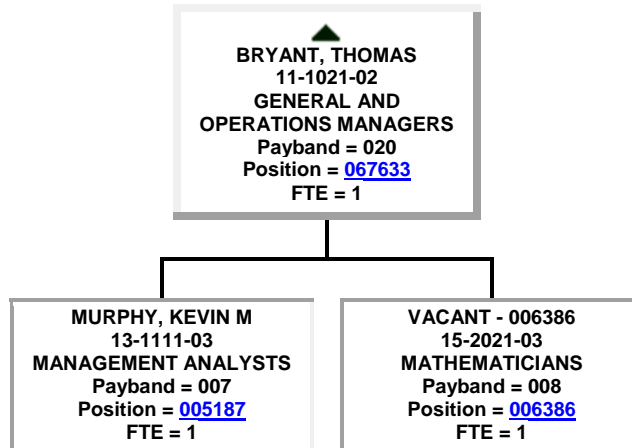
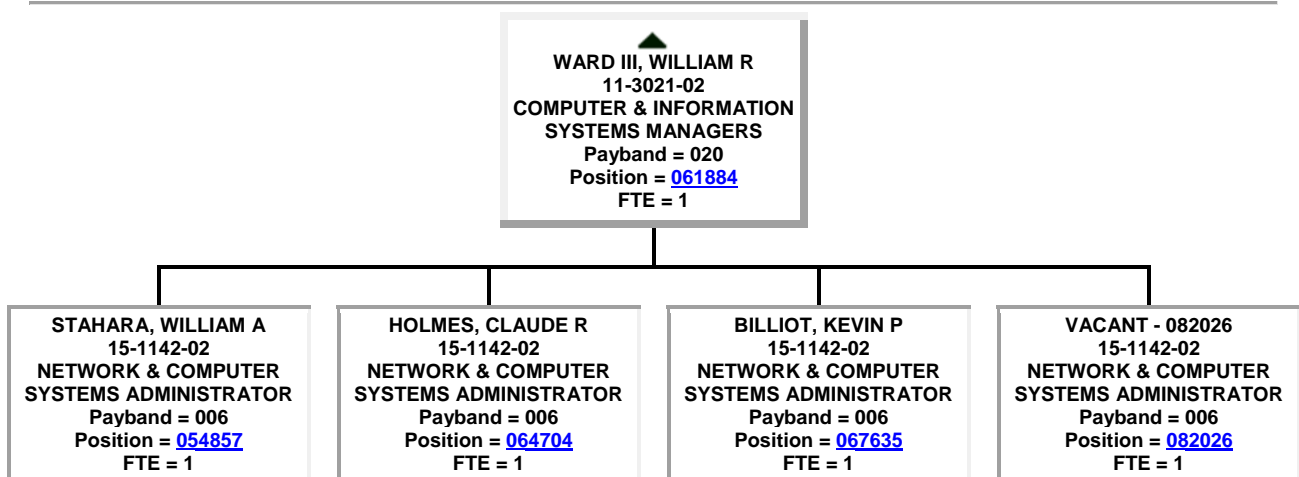


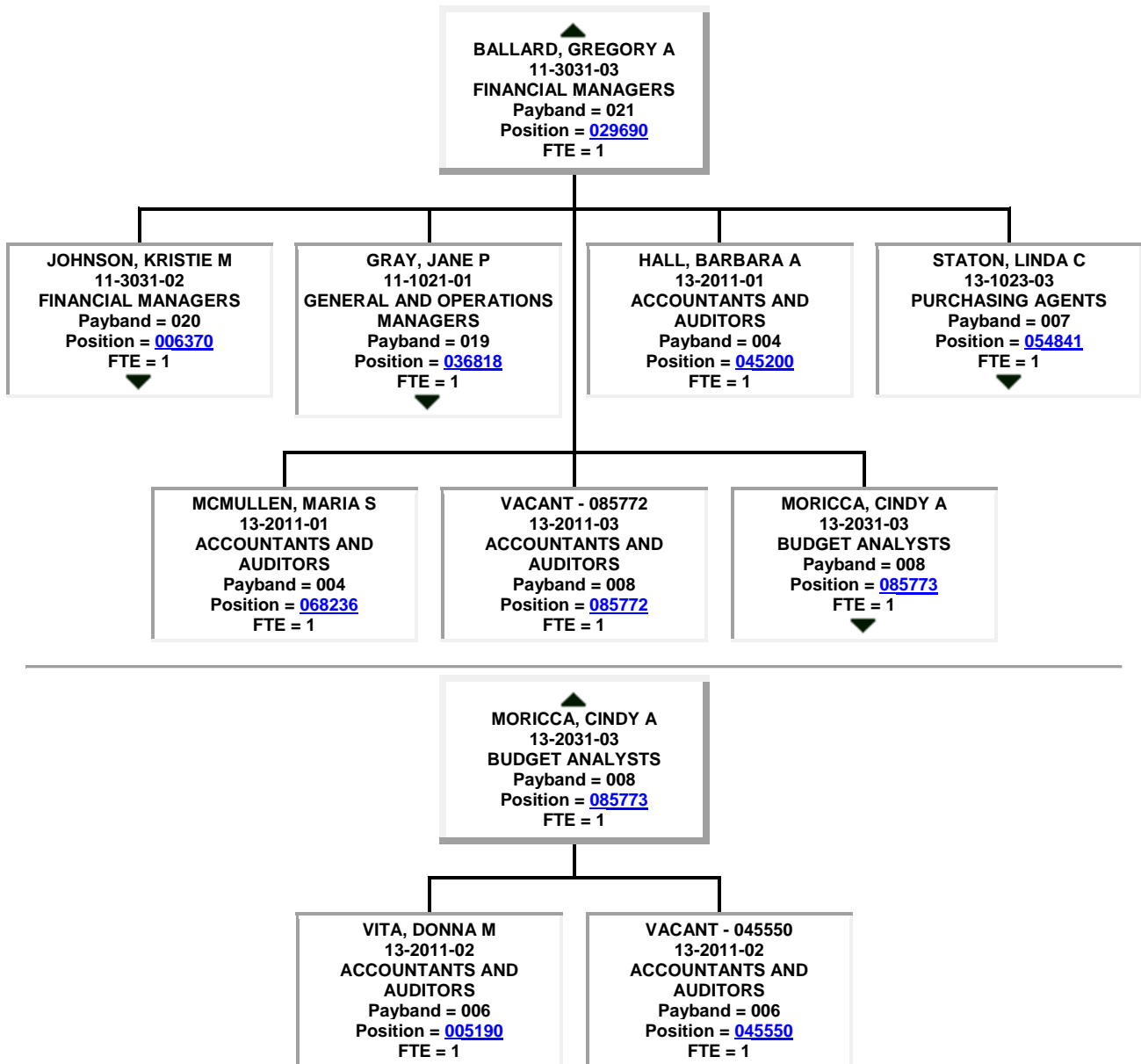
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 RONDEAU, ROLAND
 11-9111-03
 MEDICAL AND HEALTH SERVICES MANAGERS
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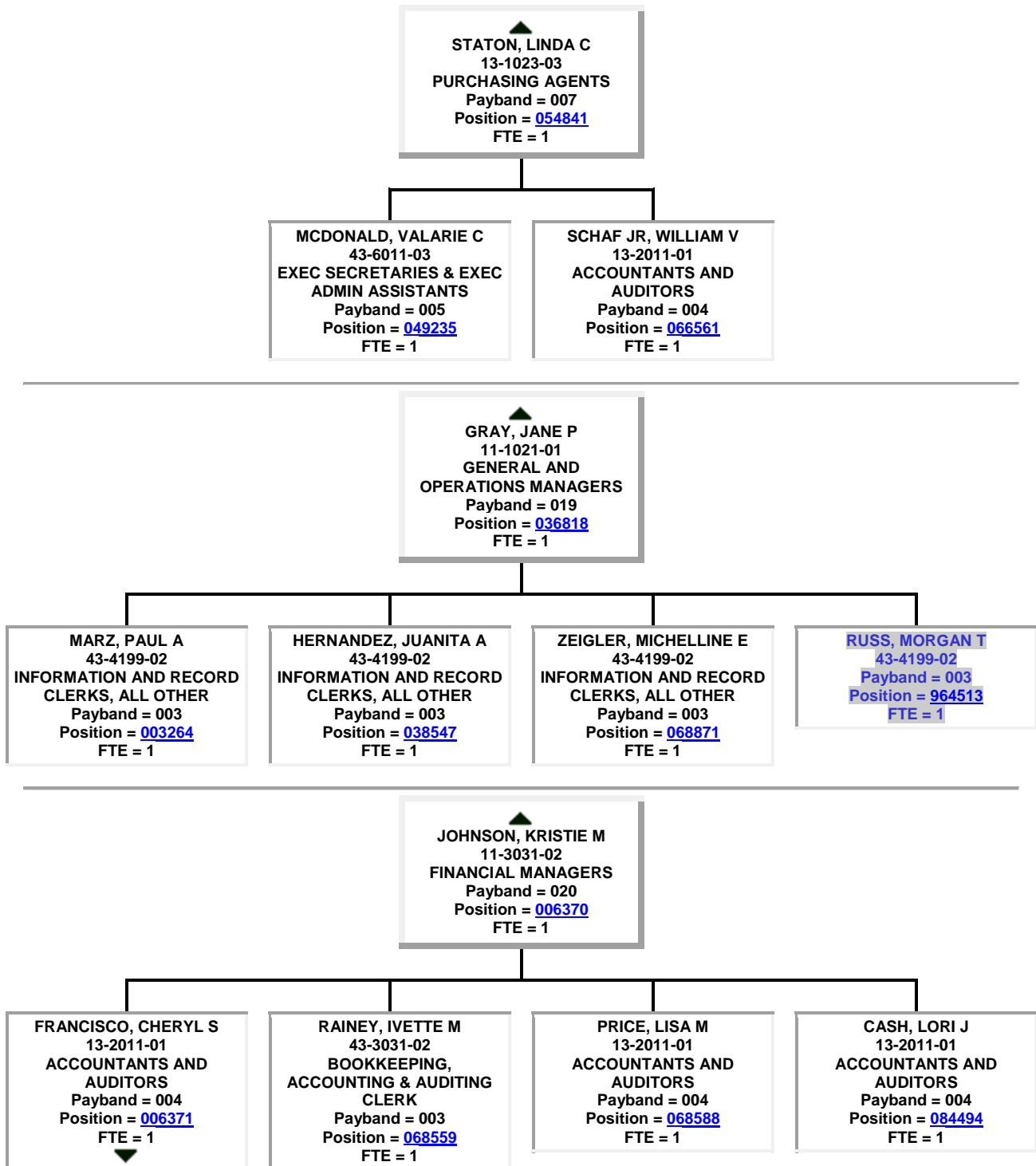


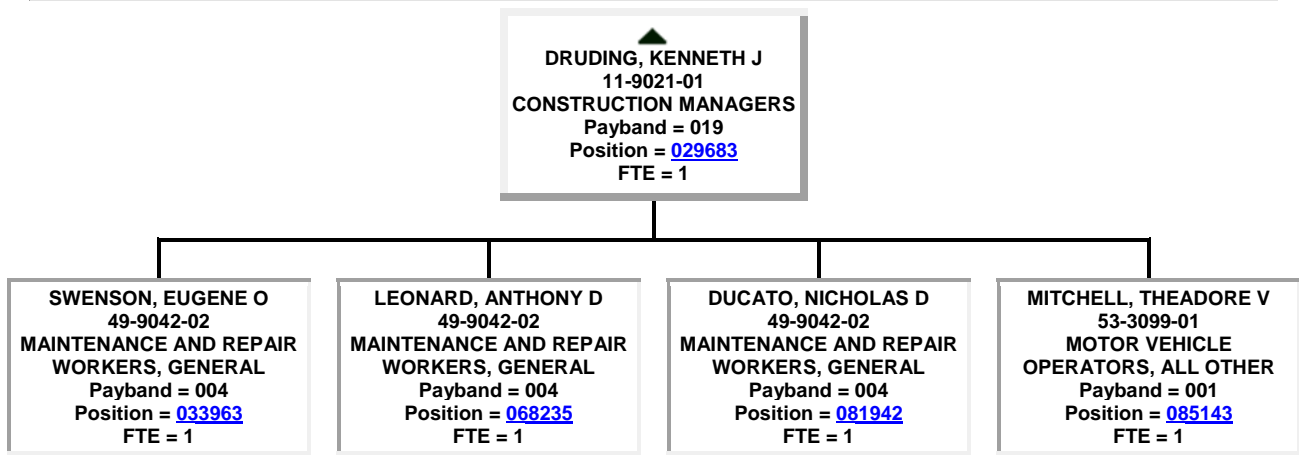
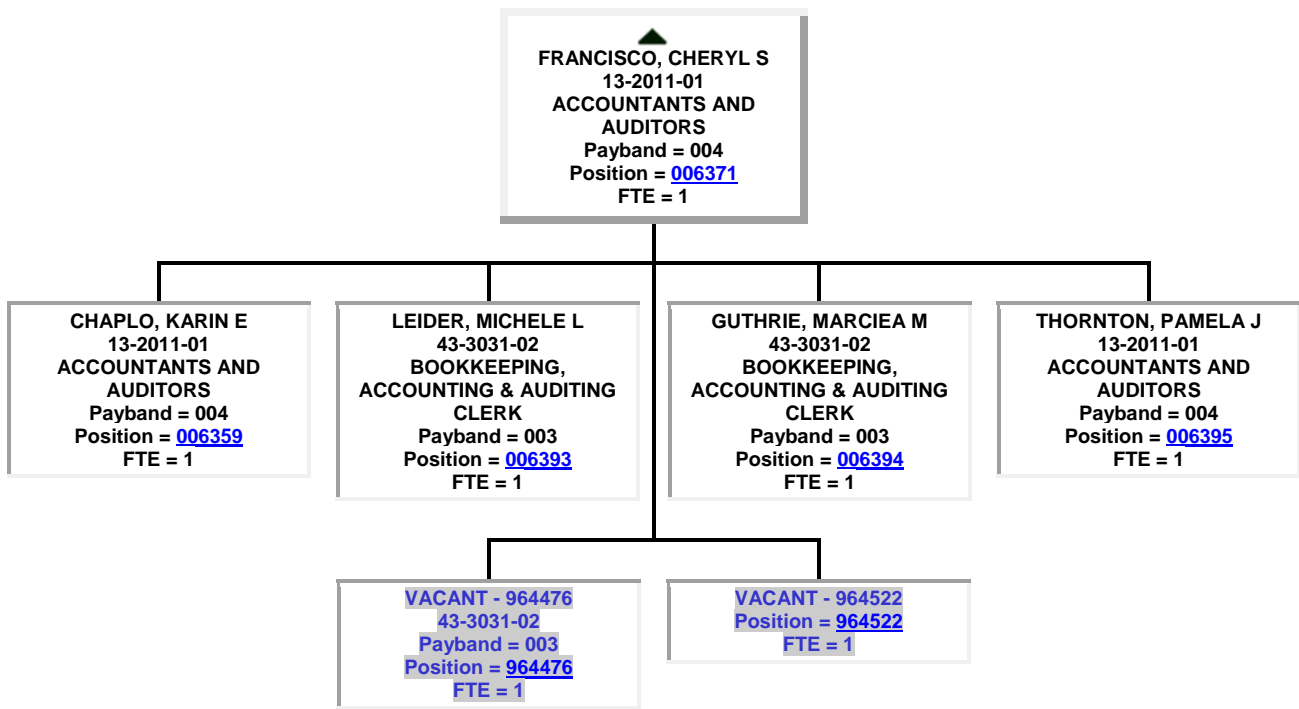


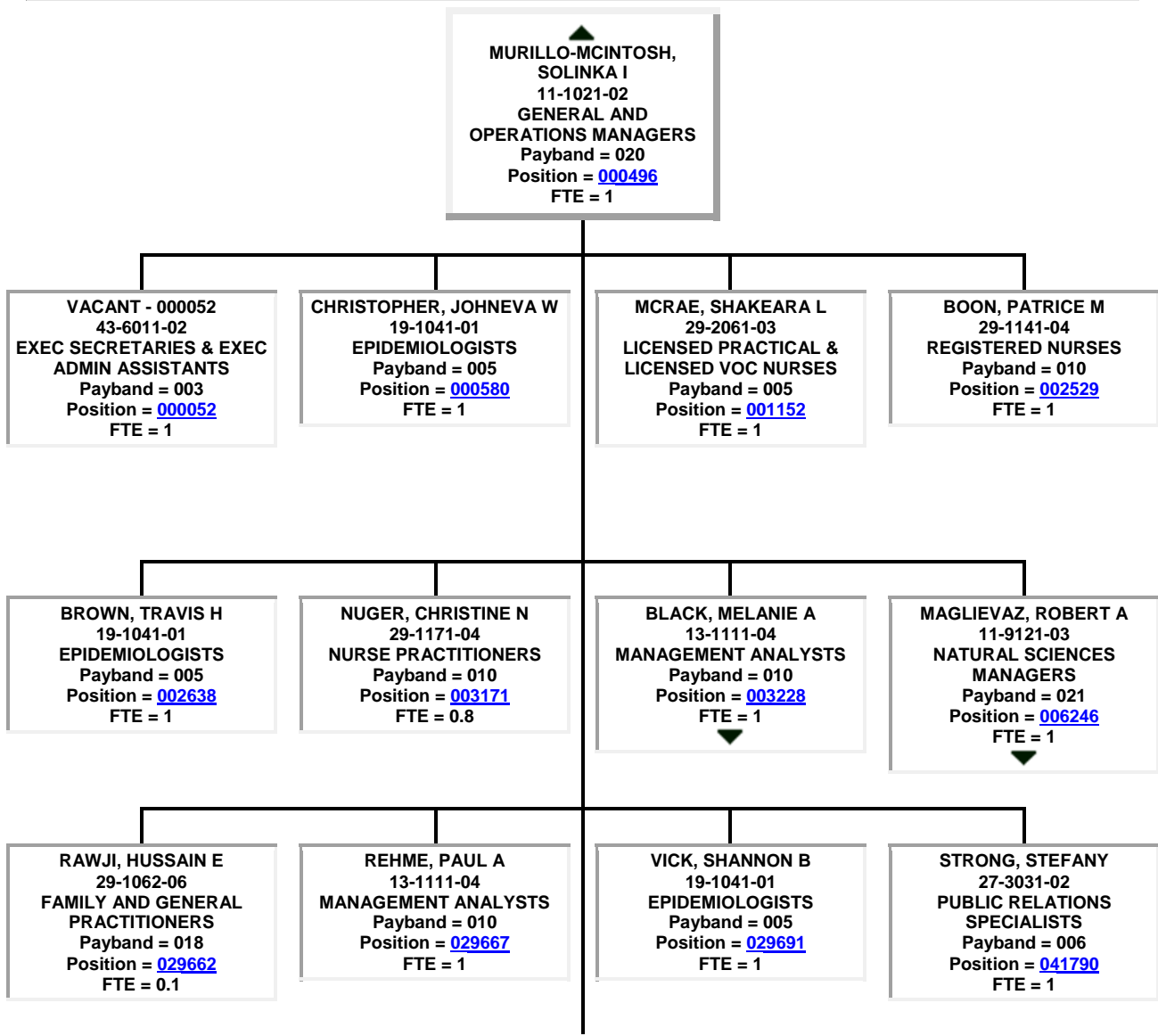
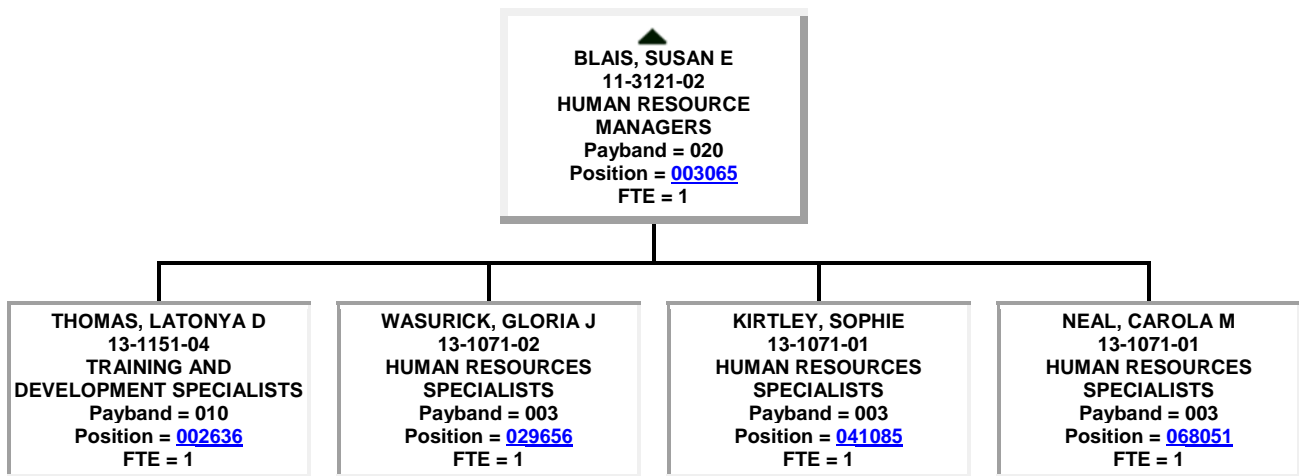


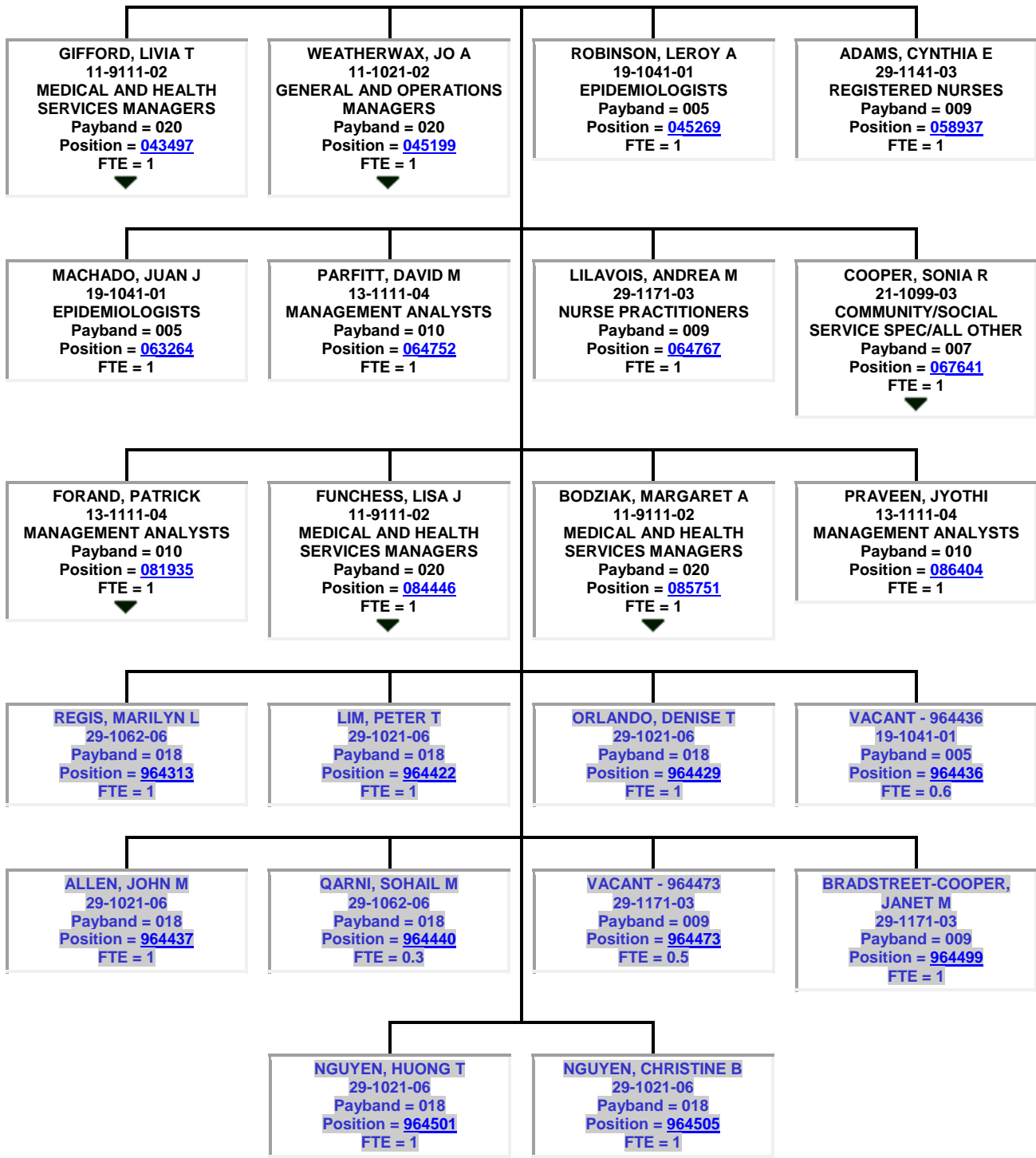


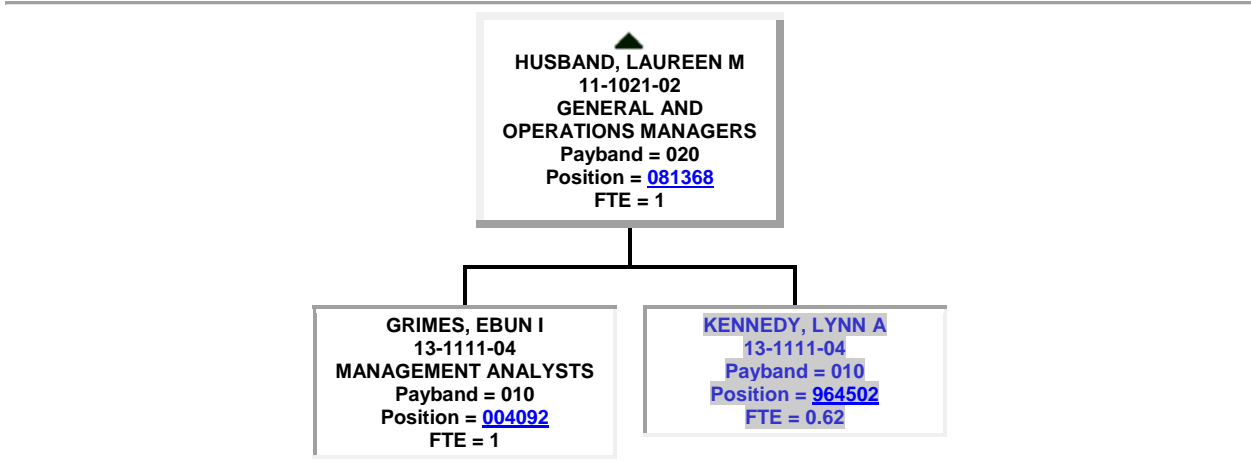
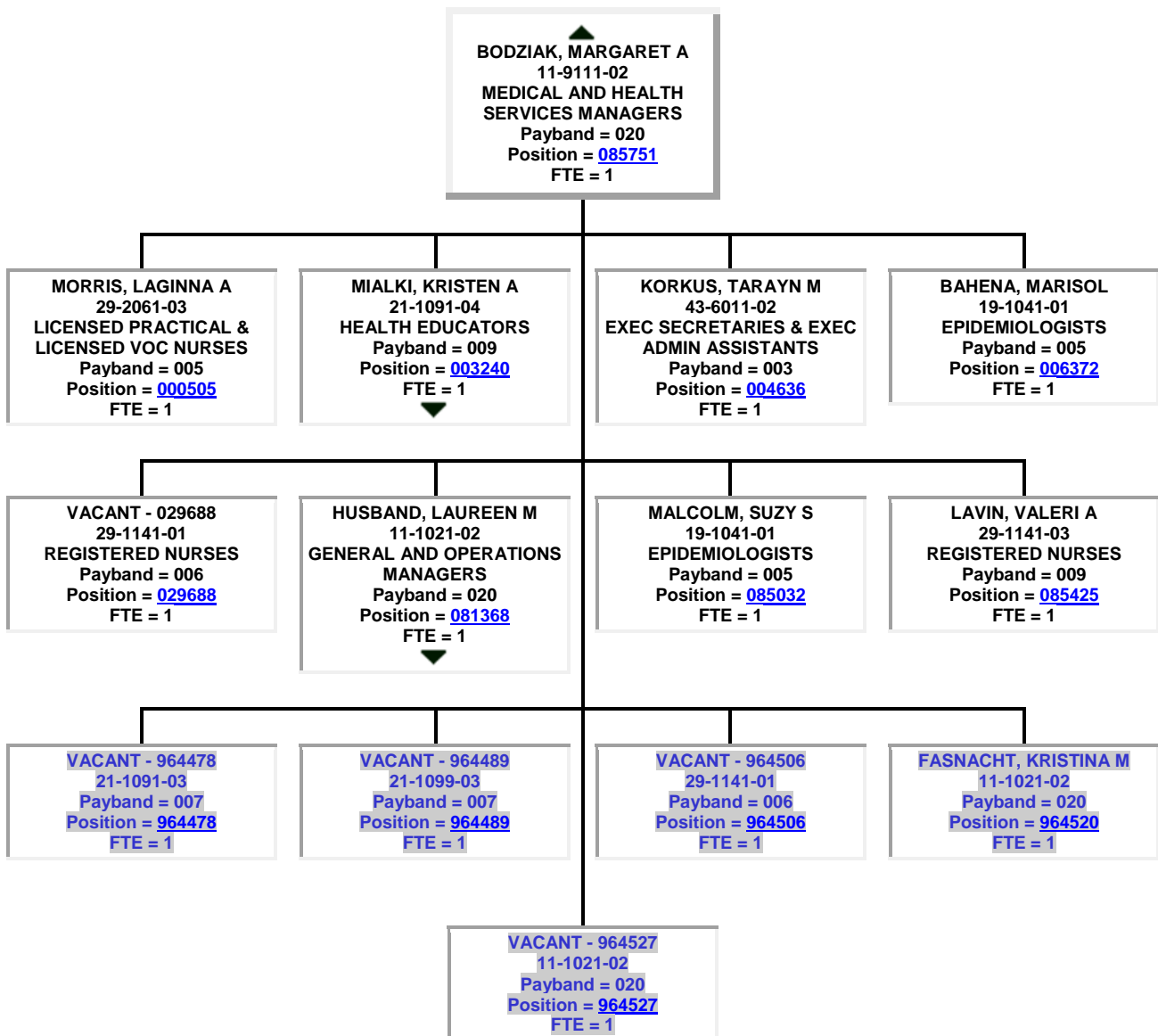


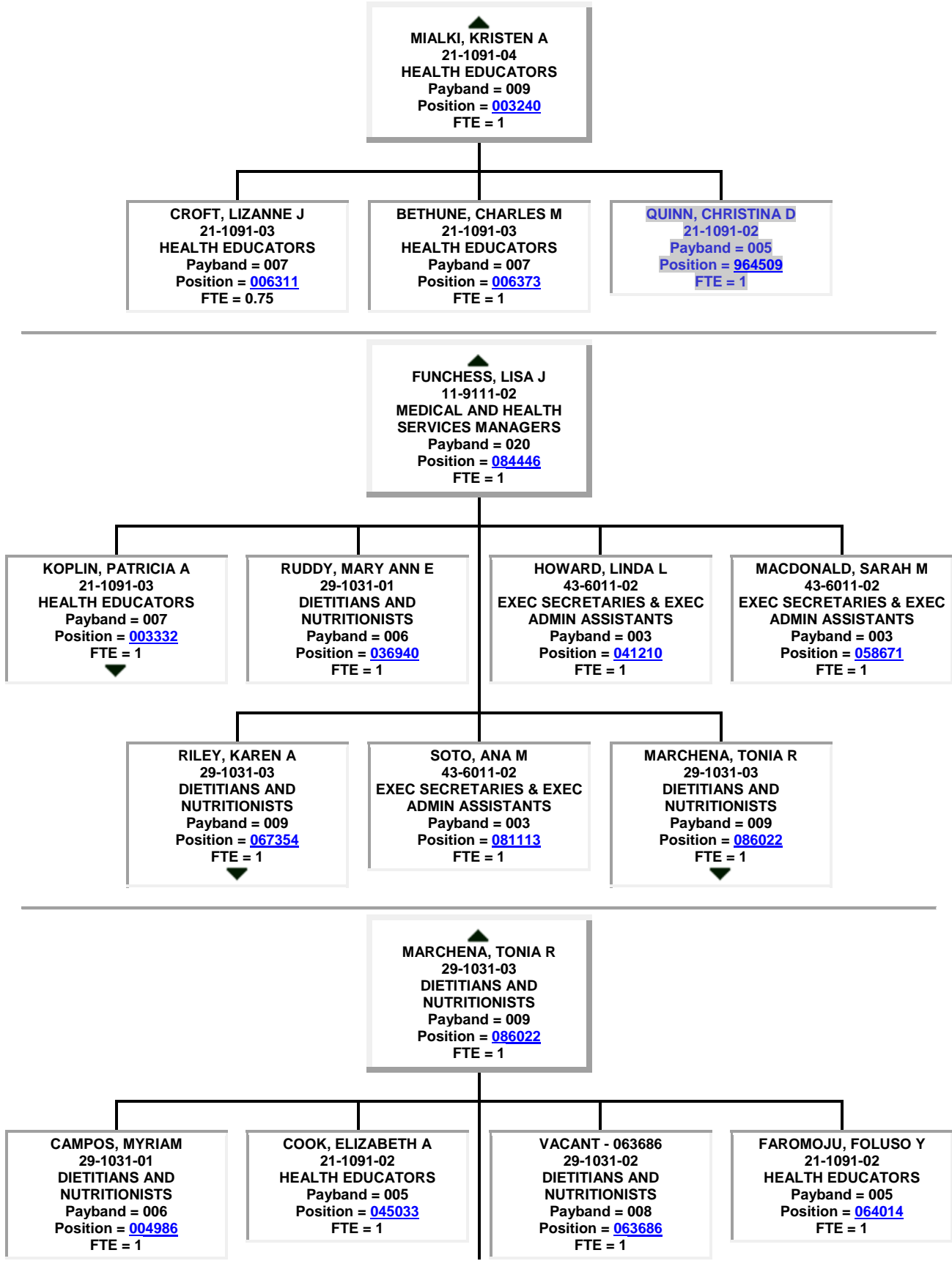


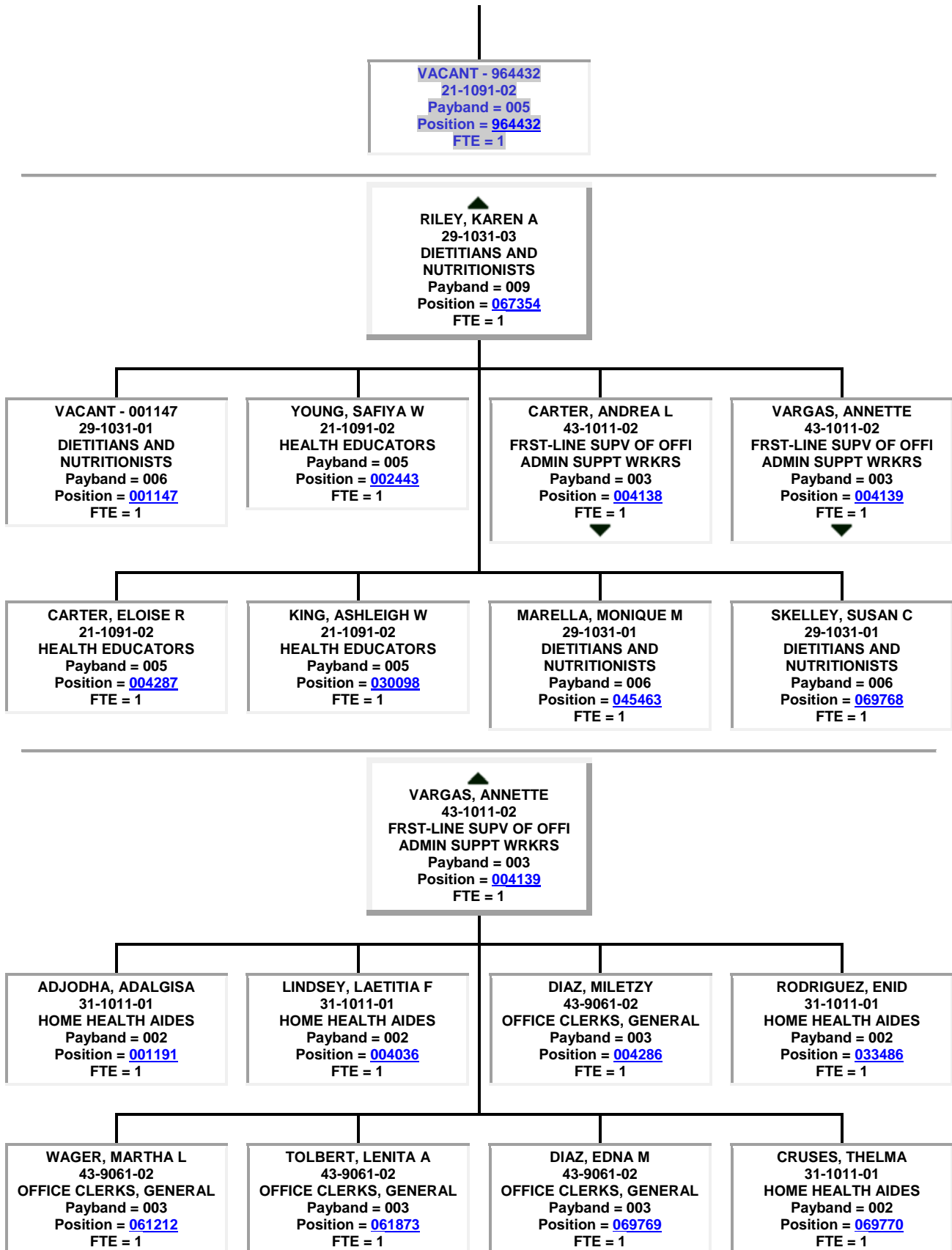


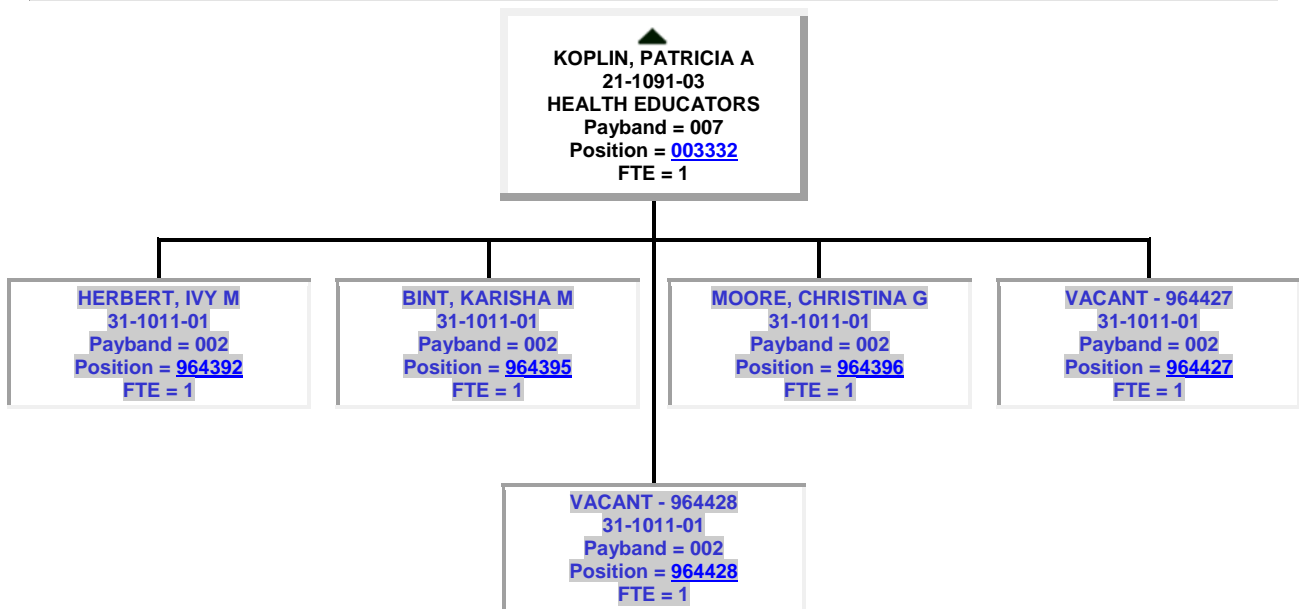
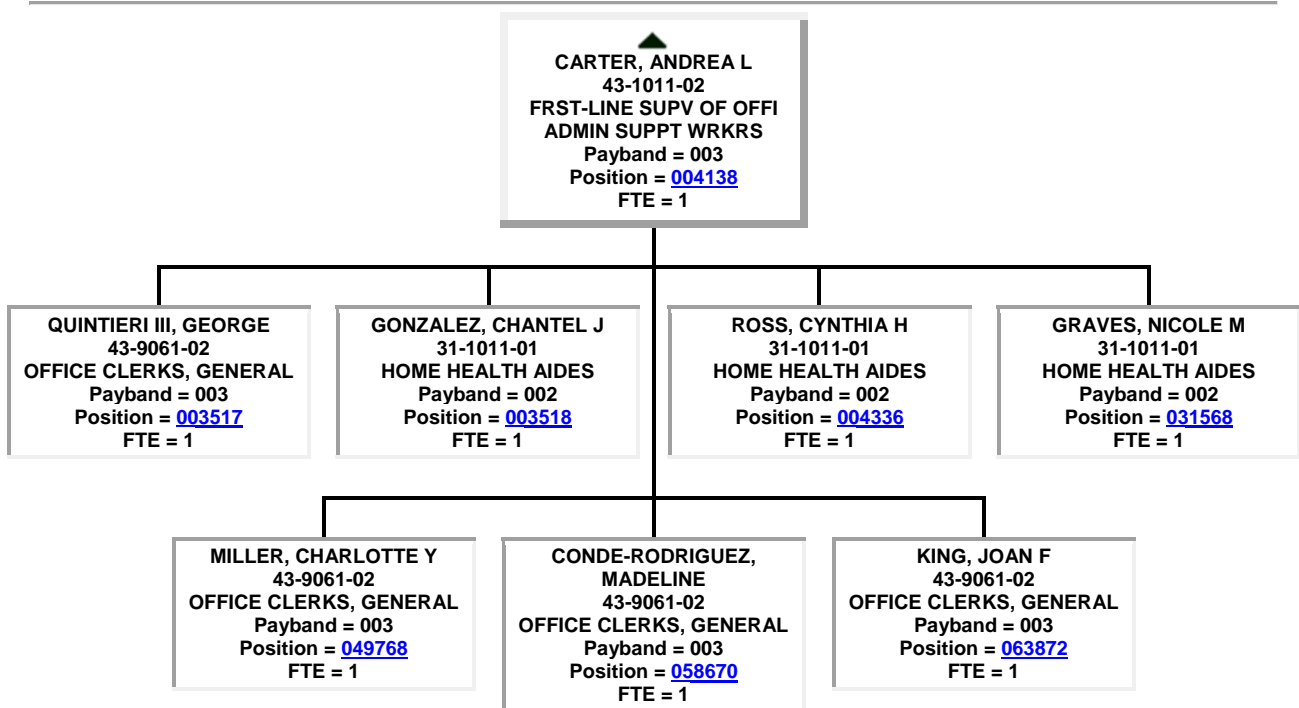


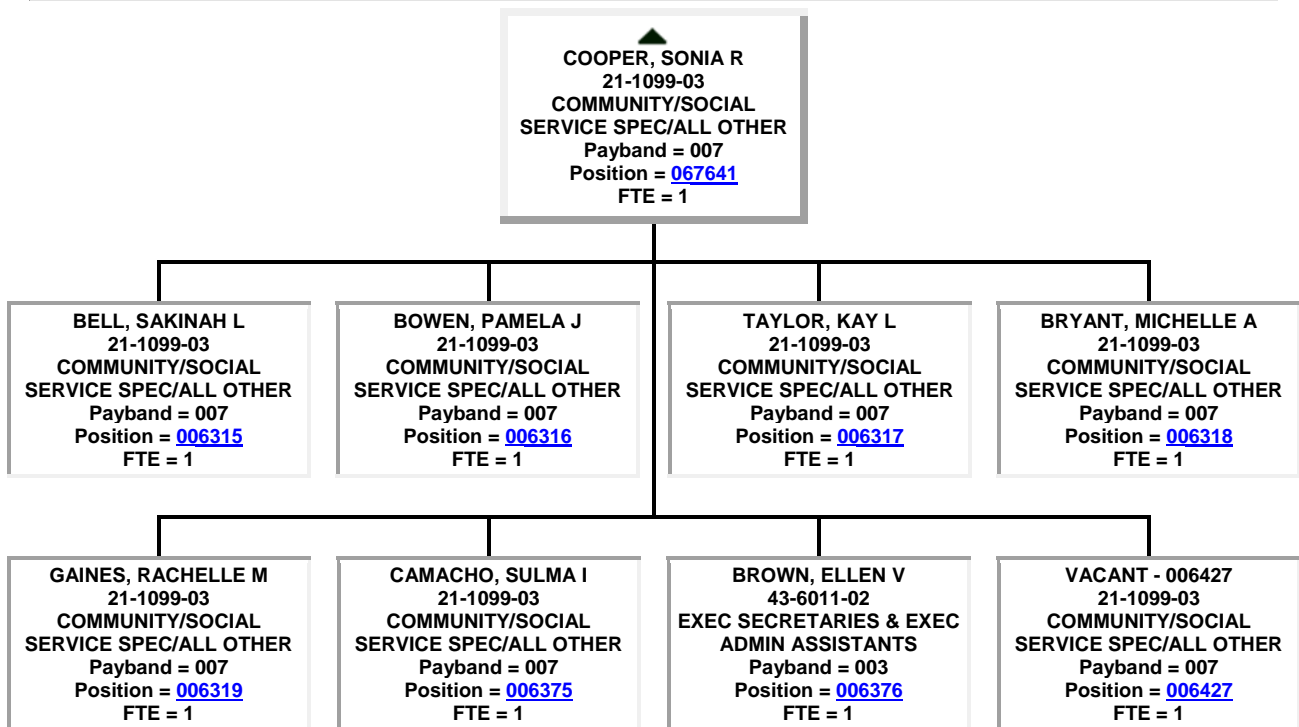
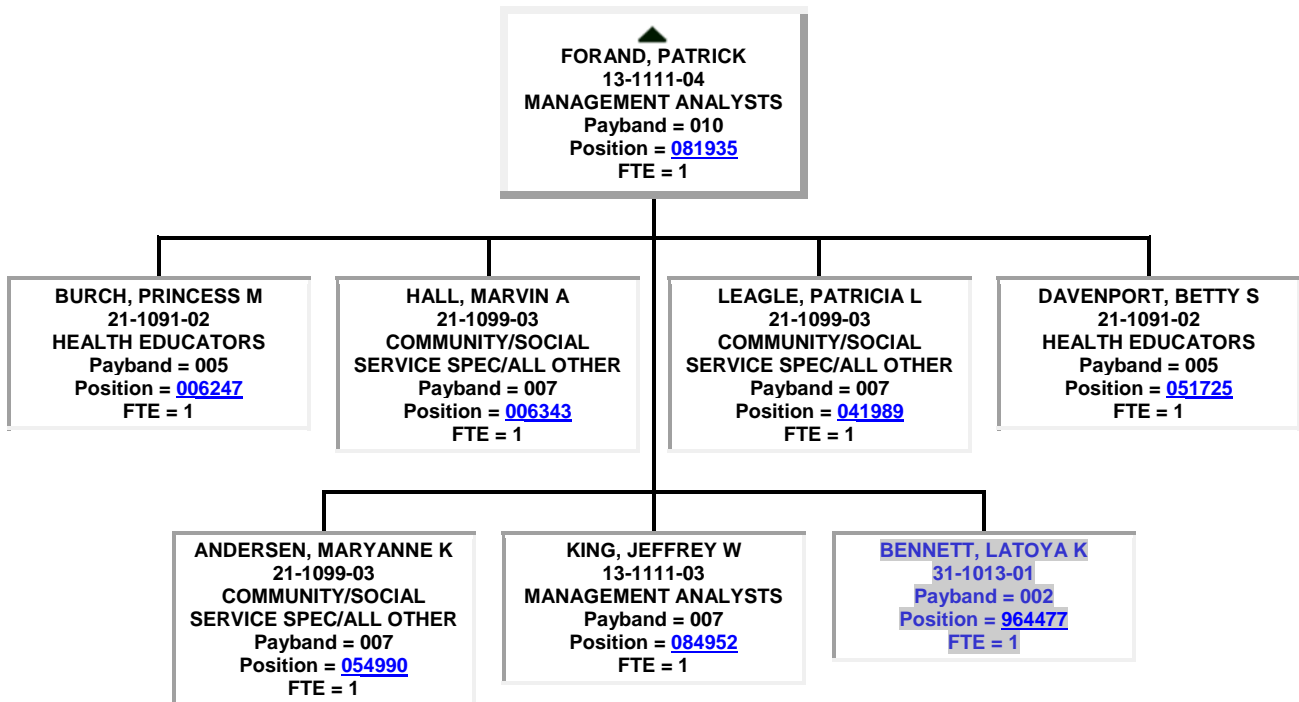


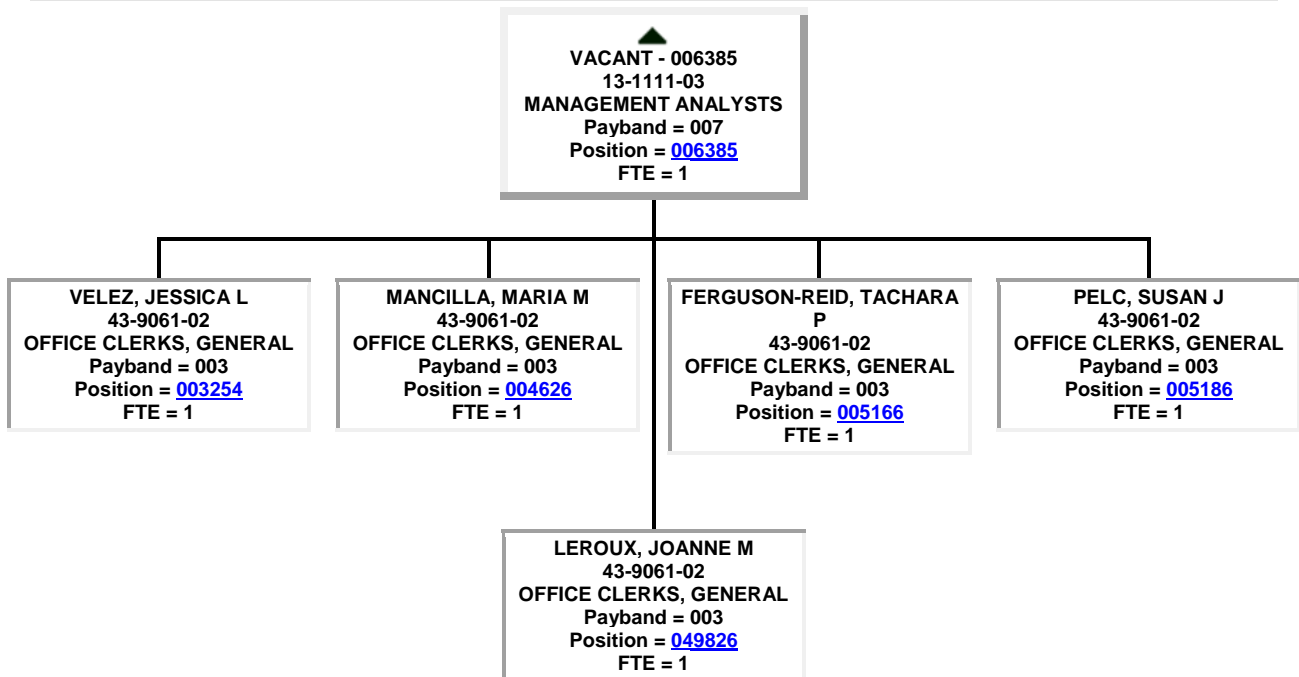
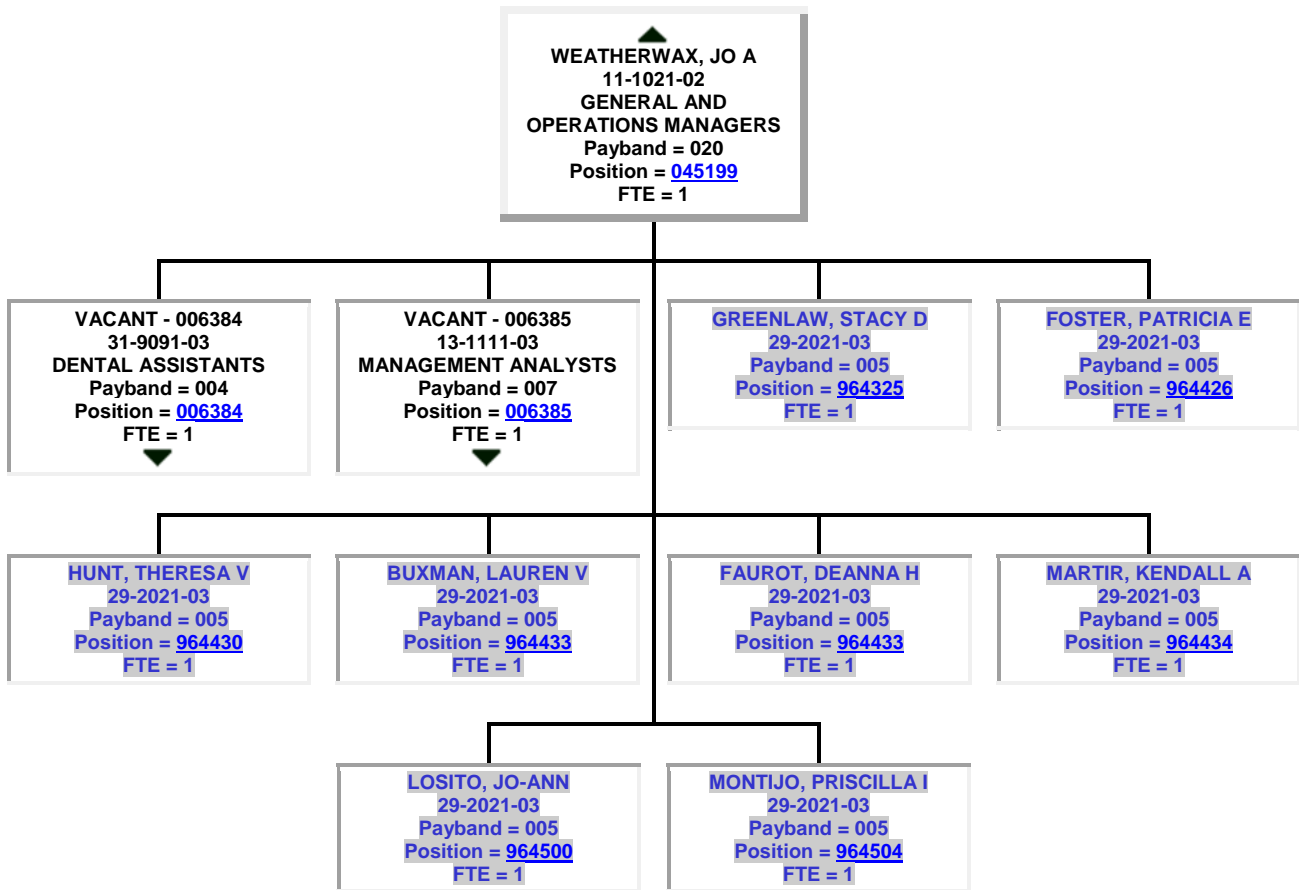


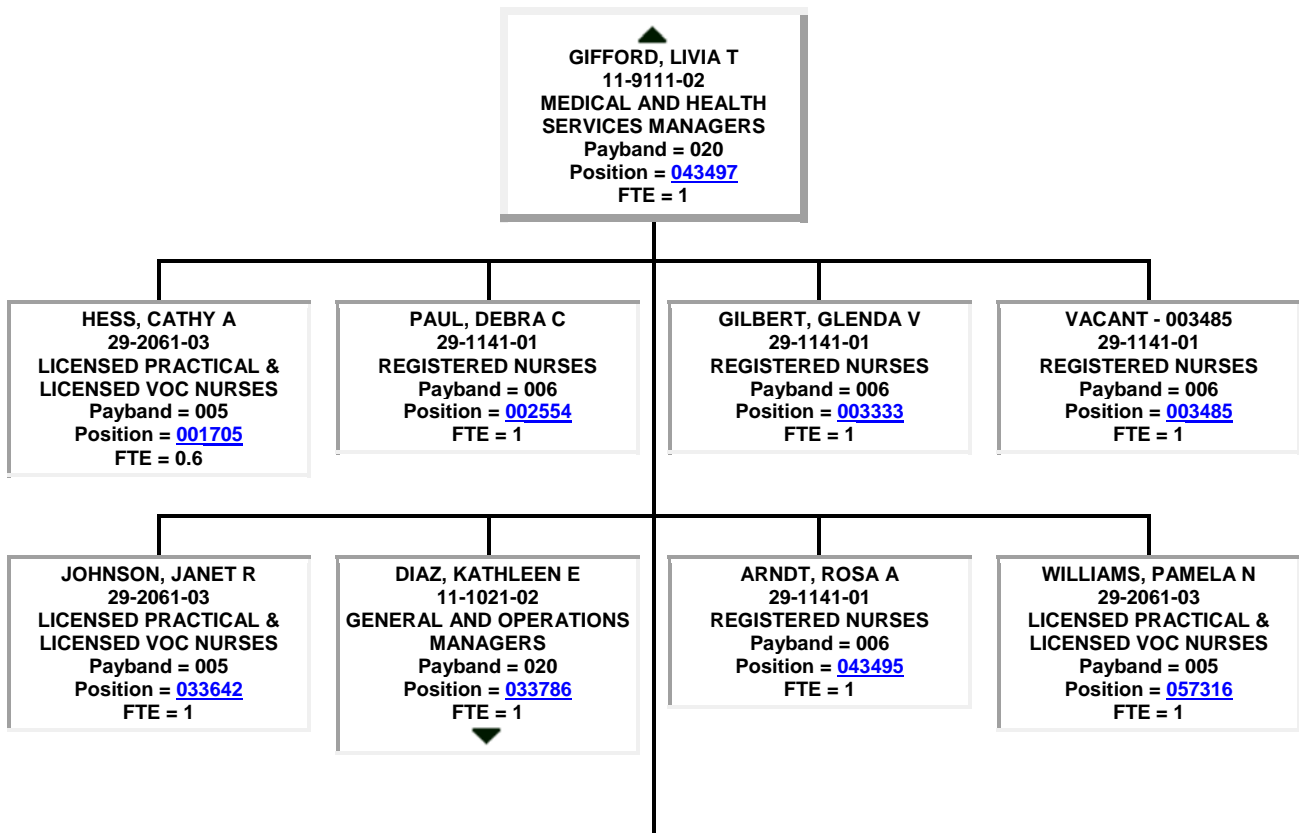
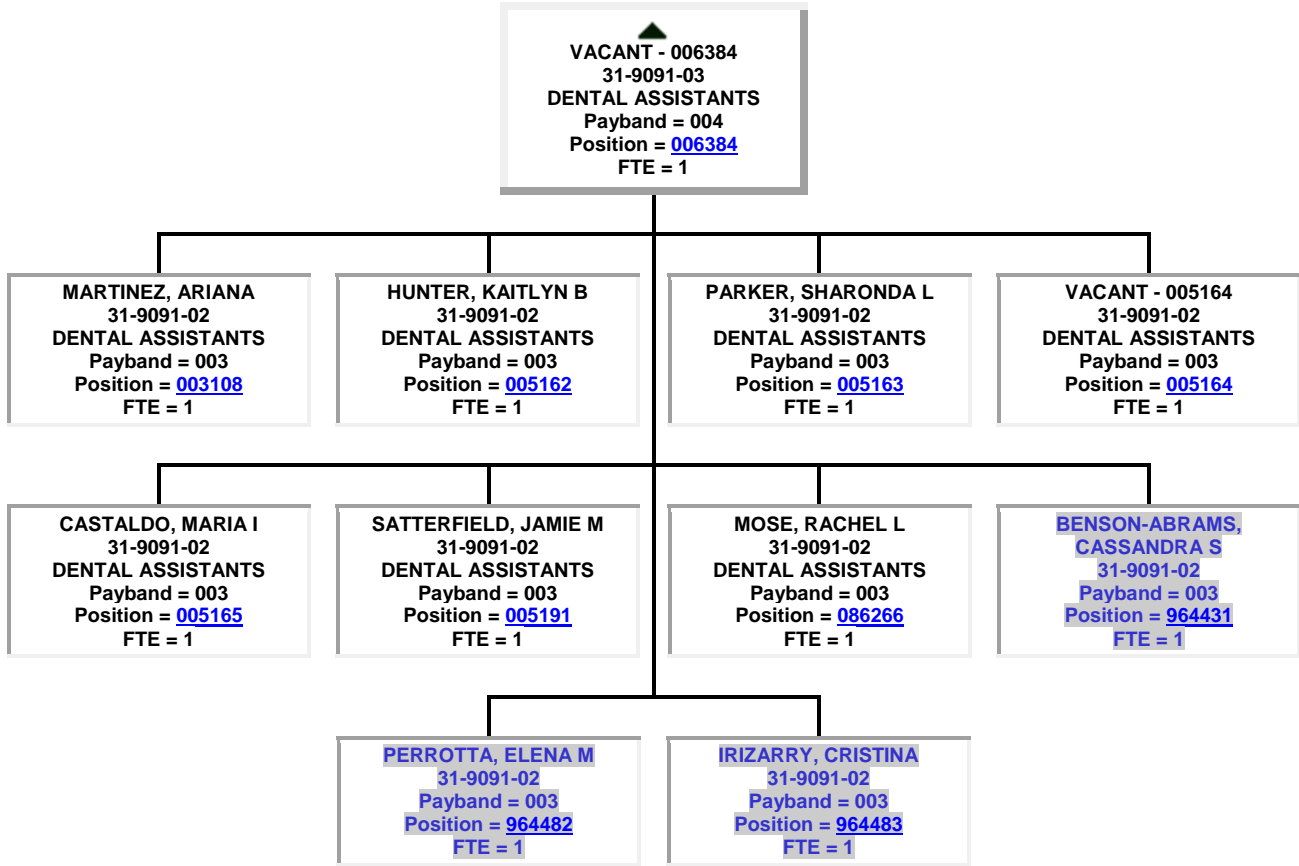


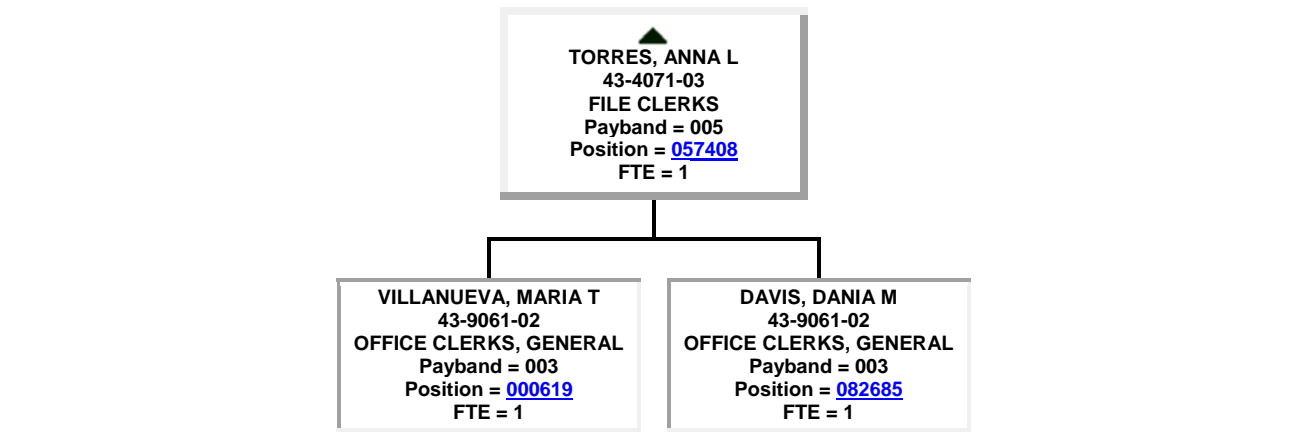
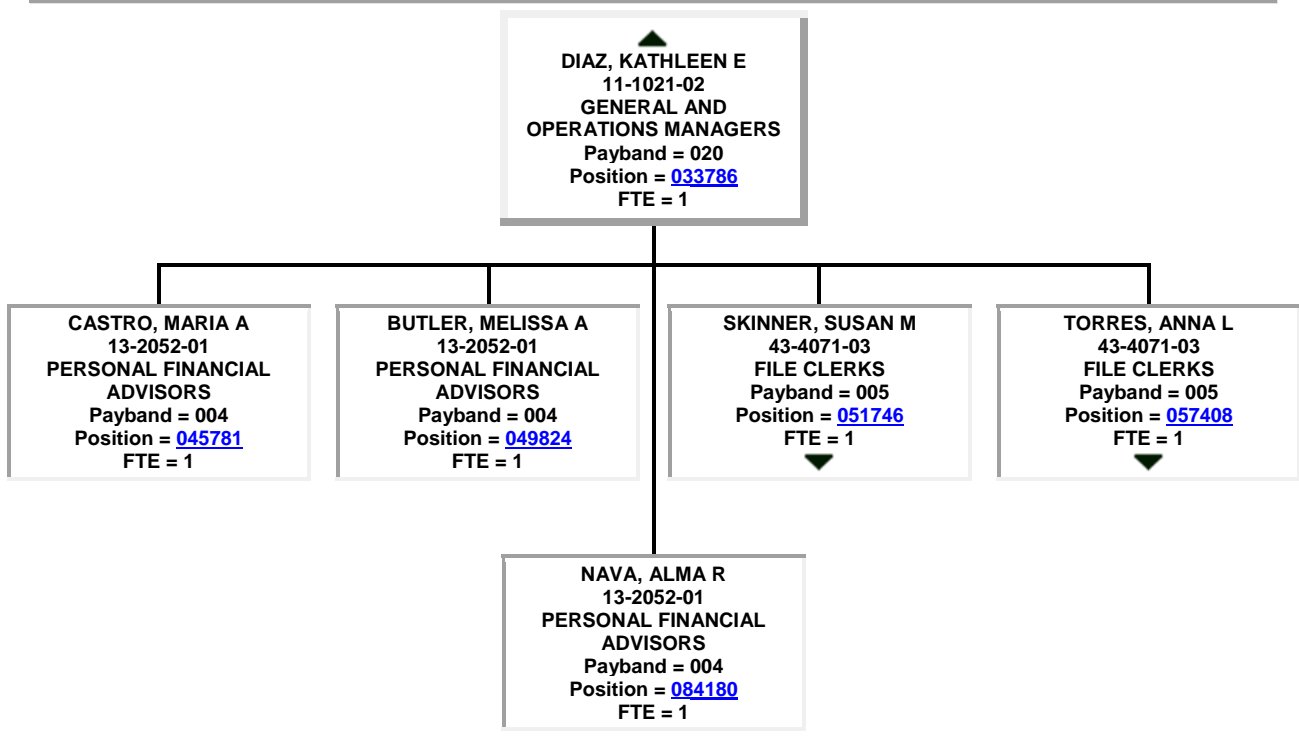
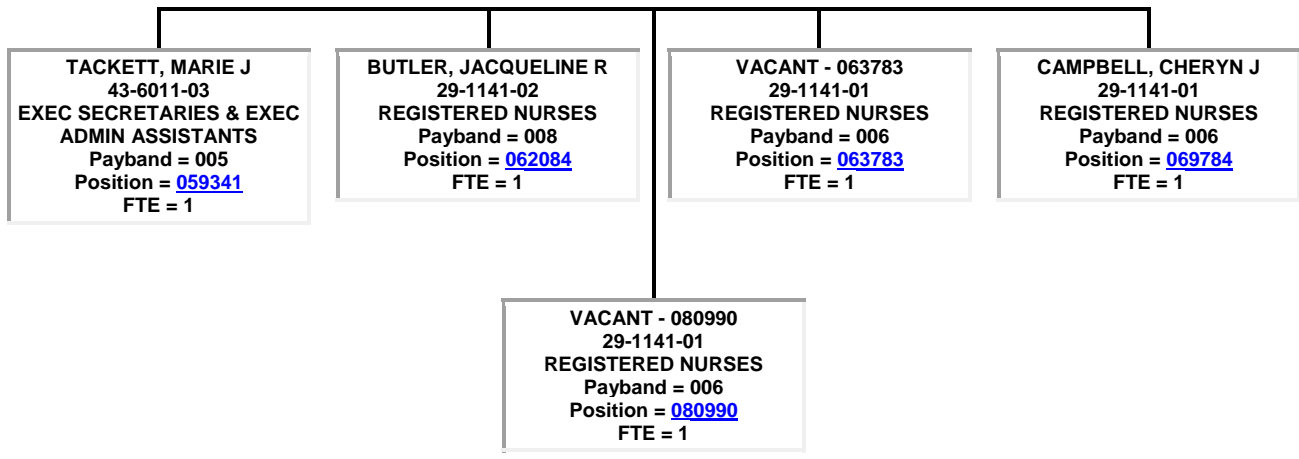


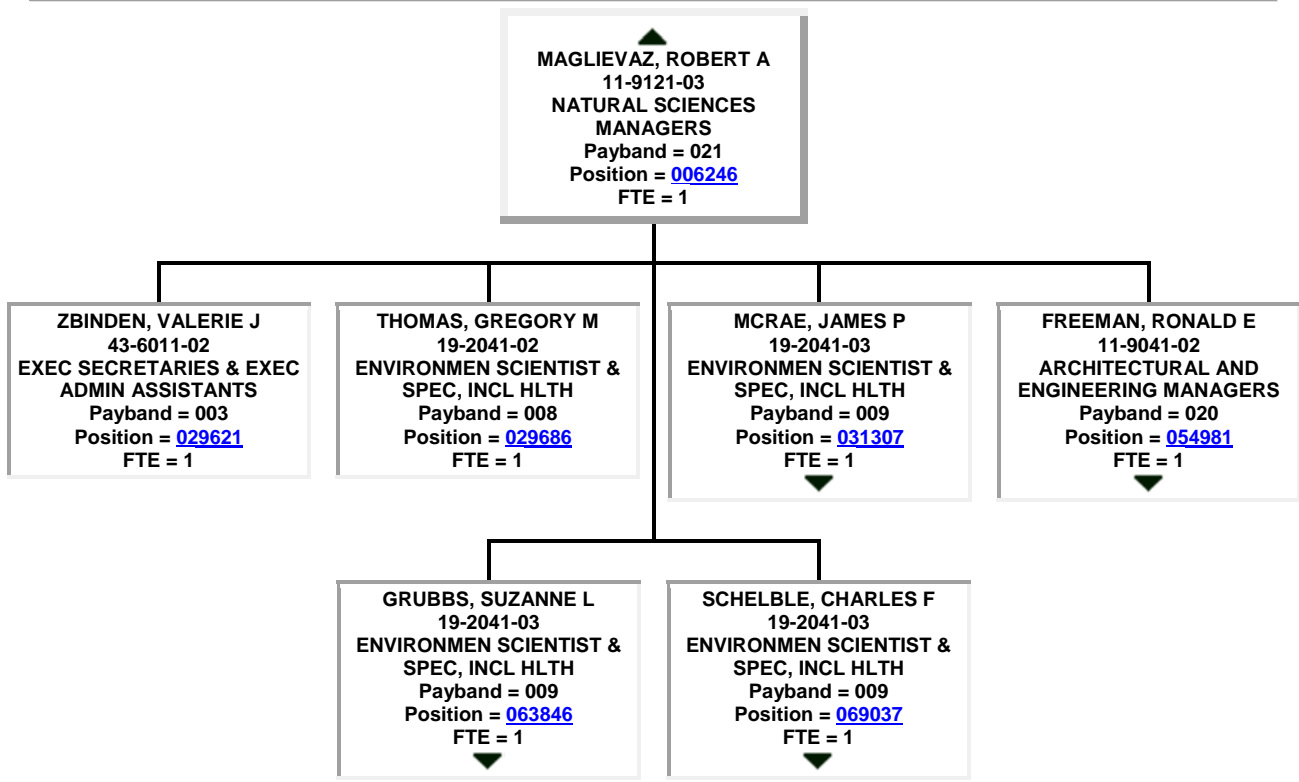
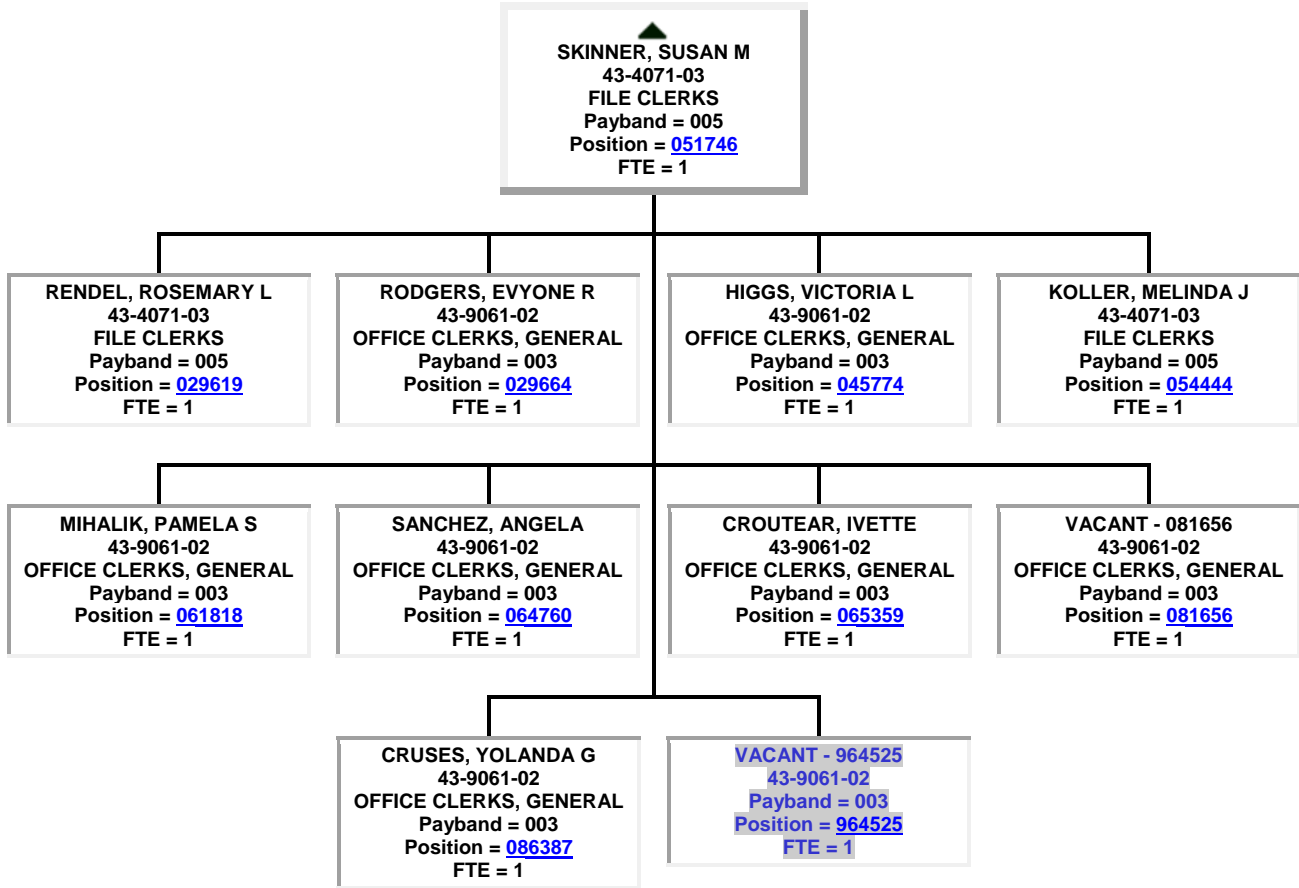


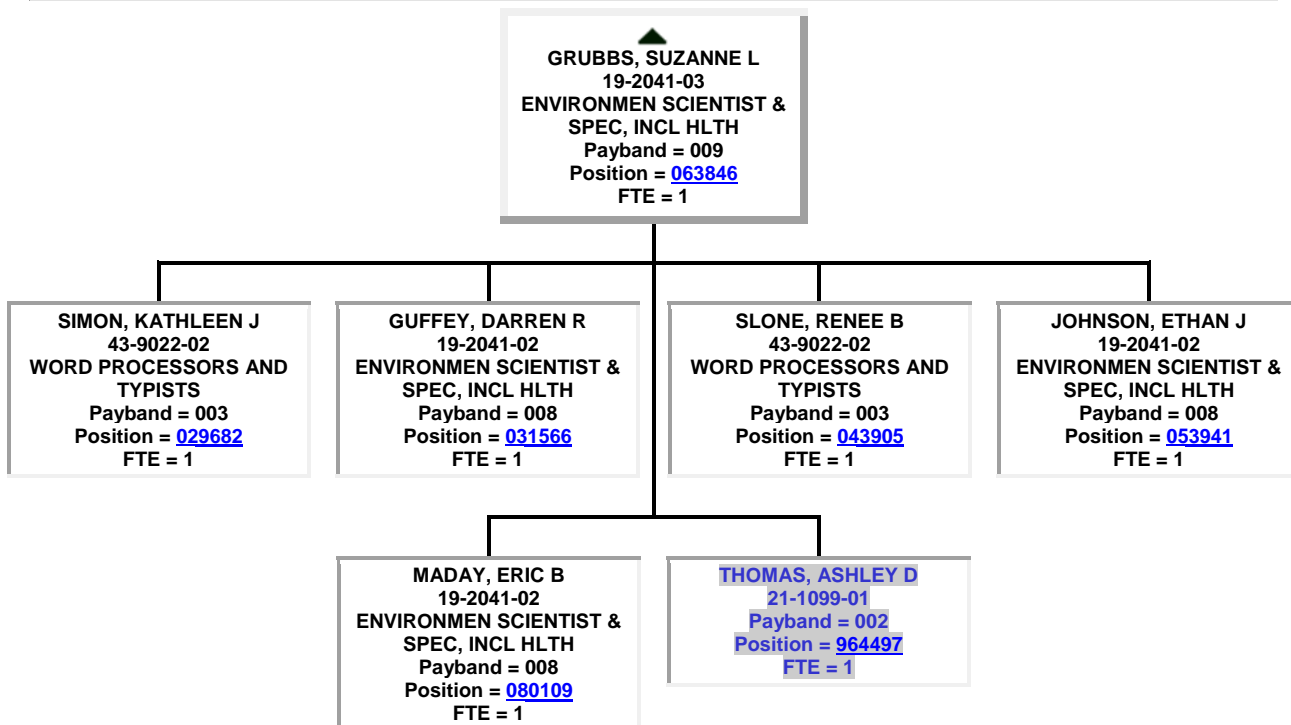
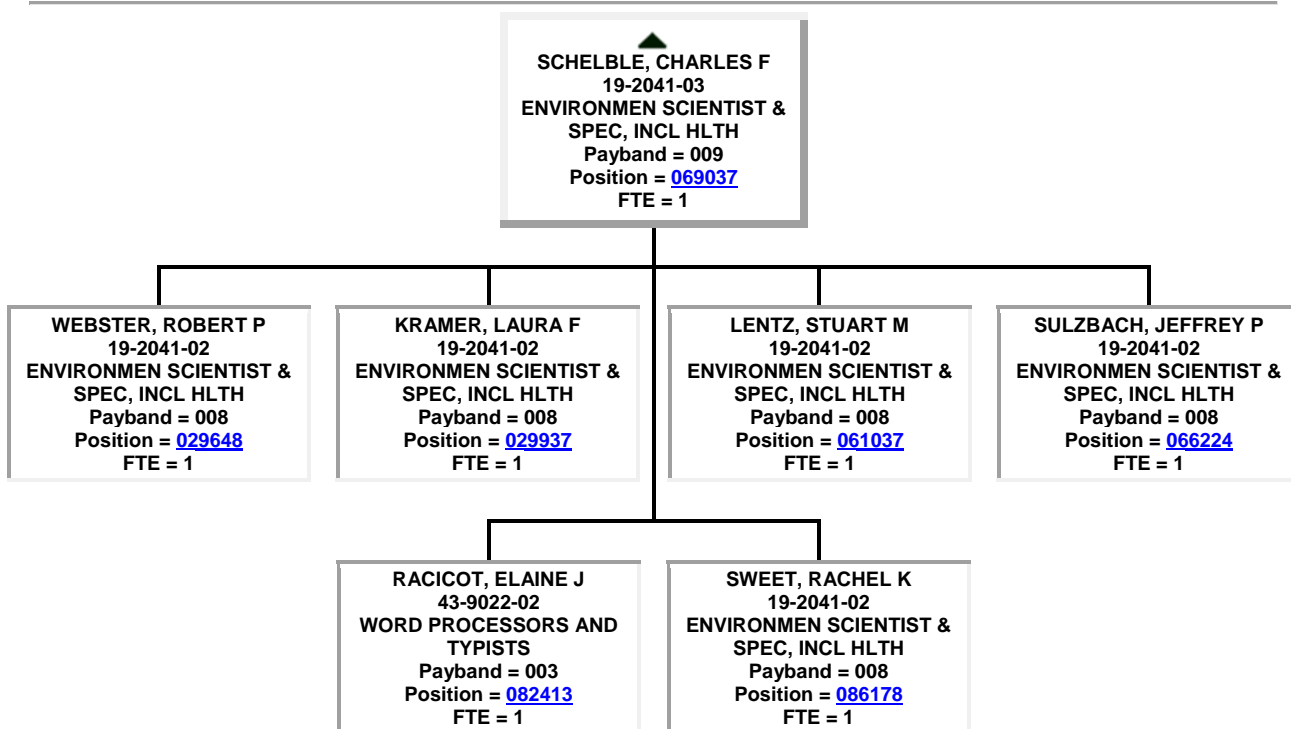


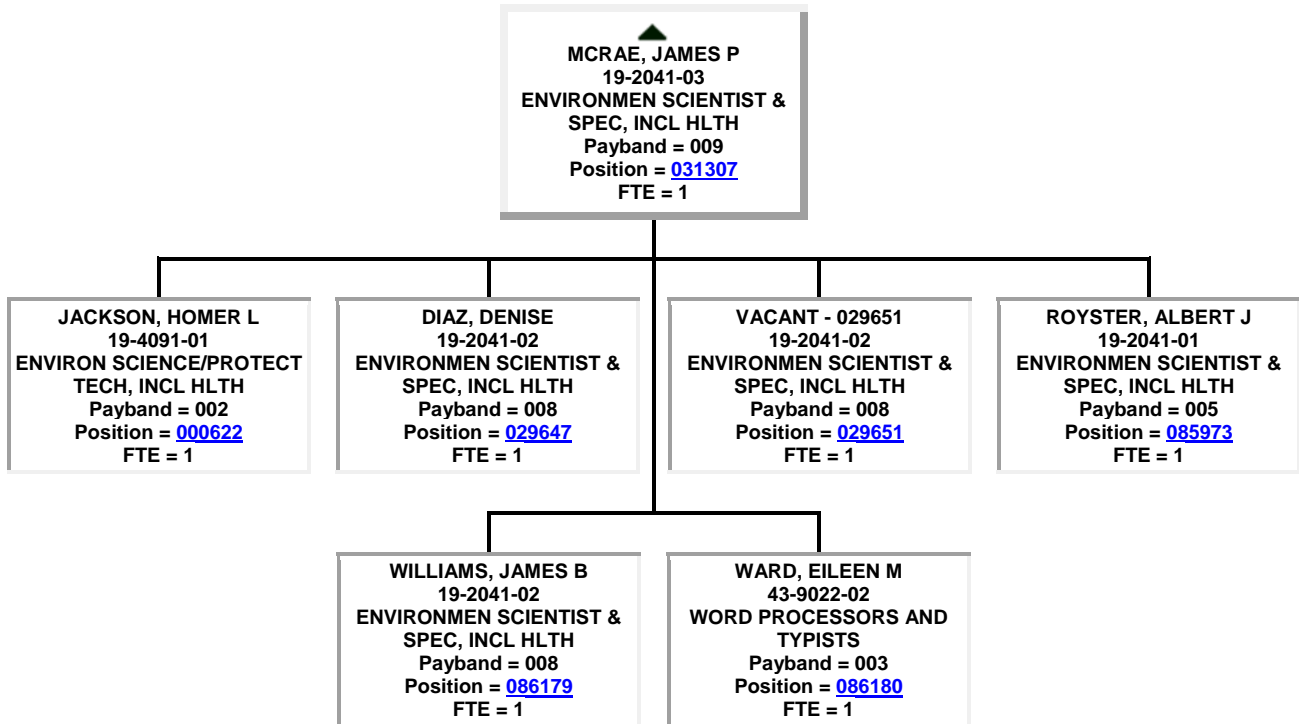
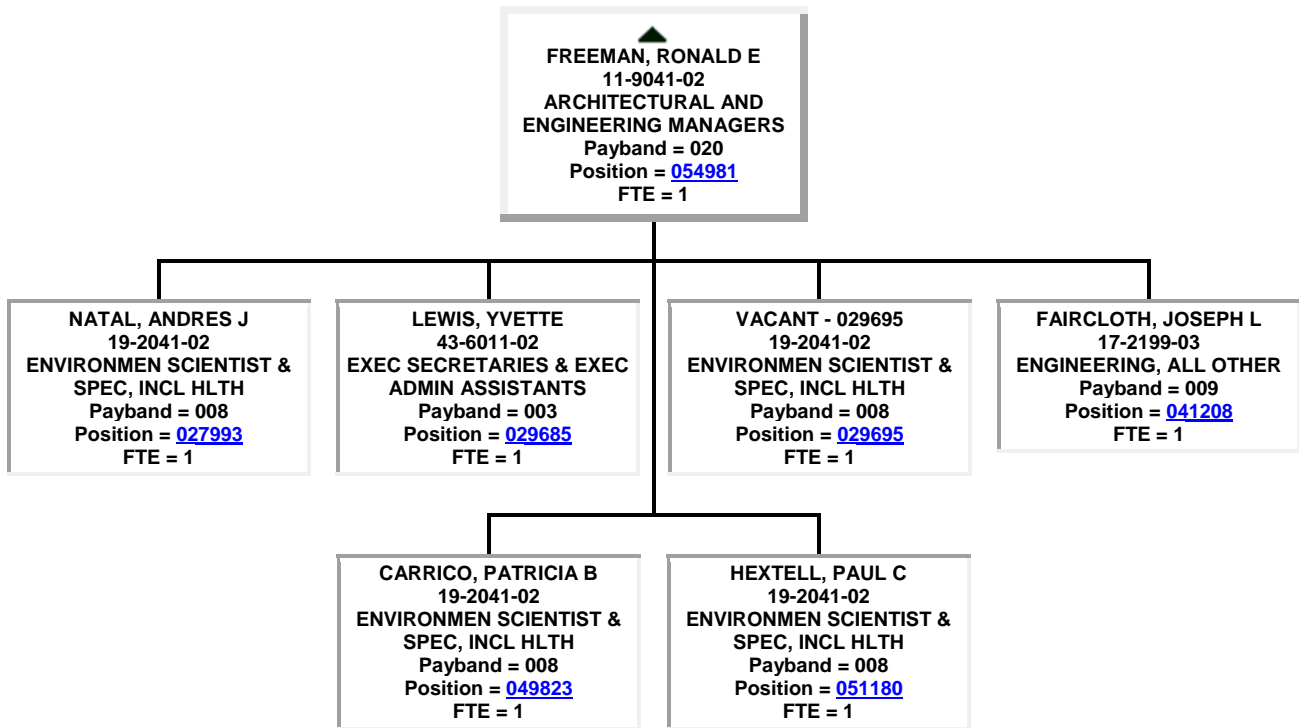


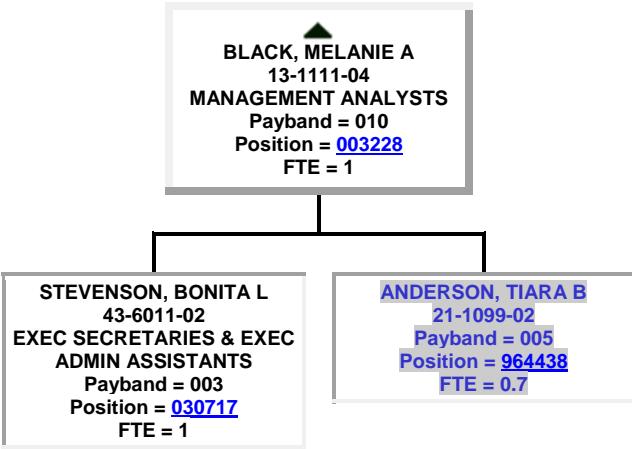




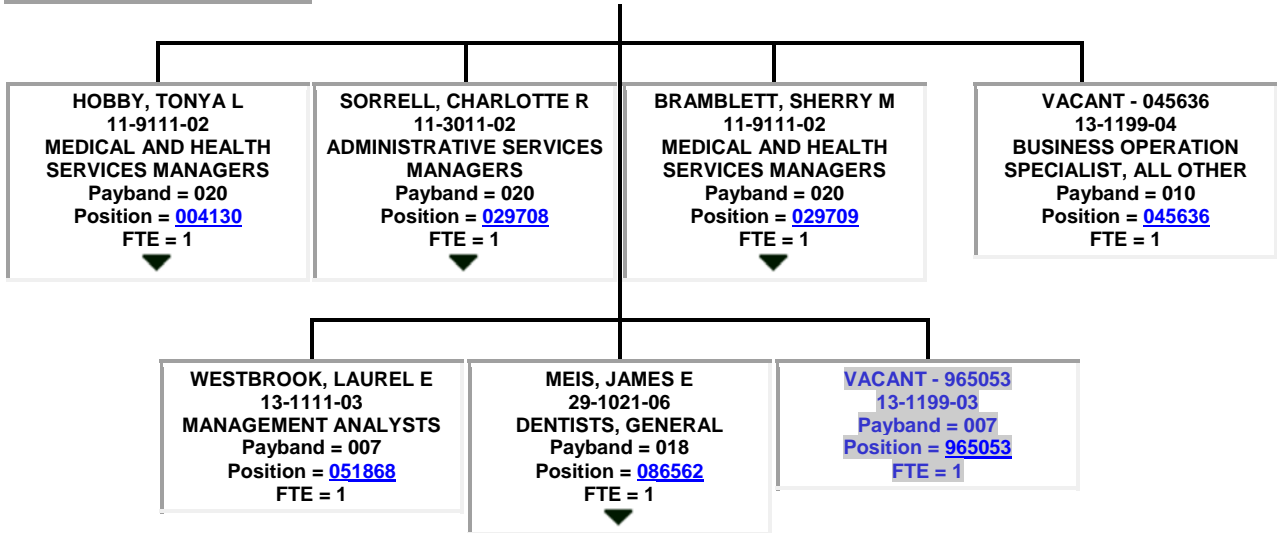


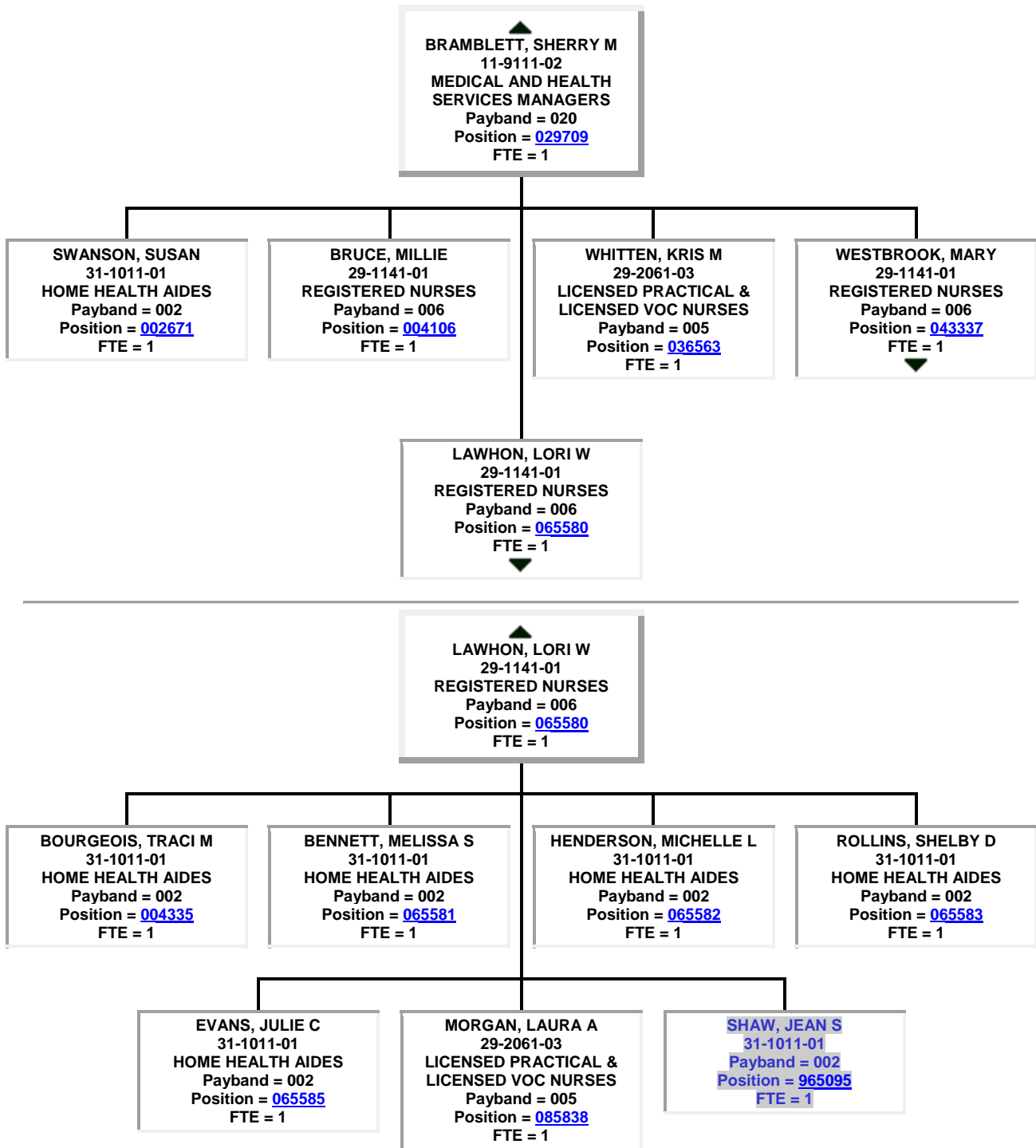






- JUAREZ, PADRAIC R
10-9111-01
MEDICAL AND HEALTH SERVICES MANAGERS
Payband = 023
Position = [086364](#)
FTE = 1





WESTBROOK, MARY
29-1141-01
REGISTERED NURSES
Payband = 006
Position = [043337](#)
FTE = 1

MORSE, AMELIA L
29-1141-01
REGISTERED NURSES
Payband = 006
Position = [006036](#)
FTE = 0.8

SORRELL, CHARLOTTE R
11-3011-02
ADMINISTRATIVE SERVICES
MANAGERS
Payband = 020
Position = [029708](#)
FTE = 1

WILLIAMS, ANTHONY D
37-2011-01
JANITOR/CLEANER, EXCEPT
MAID/HOUSEKEEP
Payband = 001
Position = [001698](#)
FTE = 1

GREENE, GERALD D
15-1142-02
NETWORK & COMPUTER
SYSTEMS ADMINISTRATOR
Payband = 006
Position = [002520](#)
FTE = 1

SNYDER, SHANNON F
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [051821](#)
FTE = 1

LIMA, DIANE K
43-9061-02
OFFICE CLERKS, GENERAL
Payband = 003
Position = [085194](#)
FTE = 1

HOBBY, TONYA L
11-9111-02
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 020
Position = [004130](#)
FTE = 1

KEITH, GRACE
21-1091-02
HEALTH EDUCATORS
Payband = 005
Position = [006120](#)
FTE = 1

VACANT - 043484
19-2041-02
ENVIRONMEN SCIENTIST &
SPEC, INCL HLTH
Payband = 008
Position = [043484](#)
FTE = 1

MCDONALD, LINDA A
43-6011-02
EXEC SECRETARIES & EXEC
ADMIN ASSISTANTS
Payband = 003
Position = [080237](#)
FTE = 1

[HAYES, JOCELYN](#)
21-1091-02
Payband = 005
Position = [965061](#)
FTE = 1

[HART, ARIEN](#)
43-9061-02
Payband = 003
Position = [965062](#)
FTE = 1

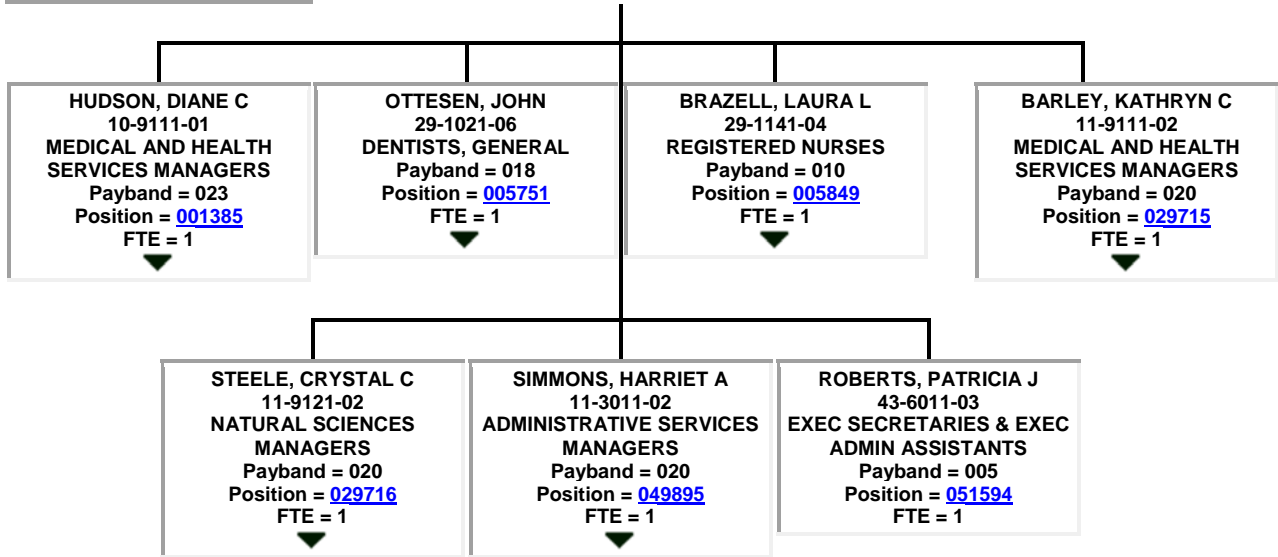
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21-1091-03
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VACANT - 965064
19-4091-02
Payband = 005
Position = [965064](#)
FTE = 1

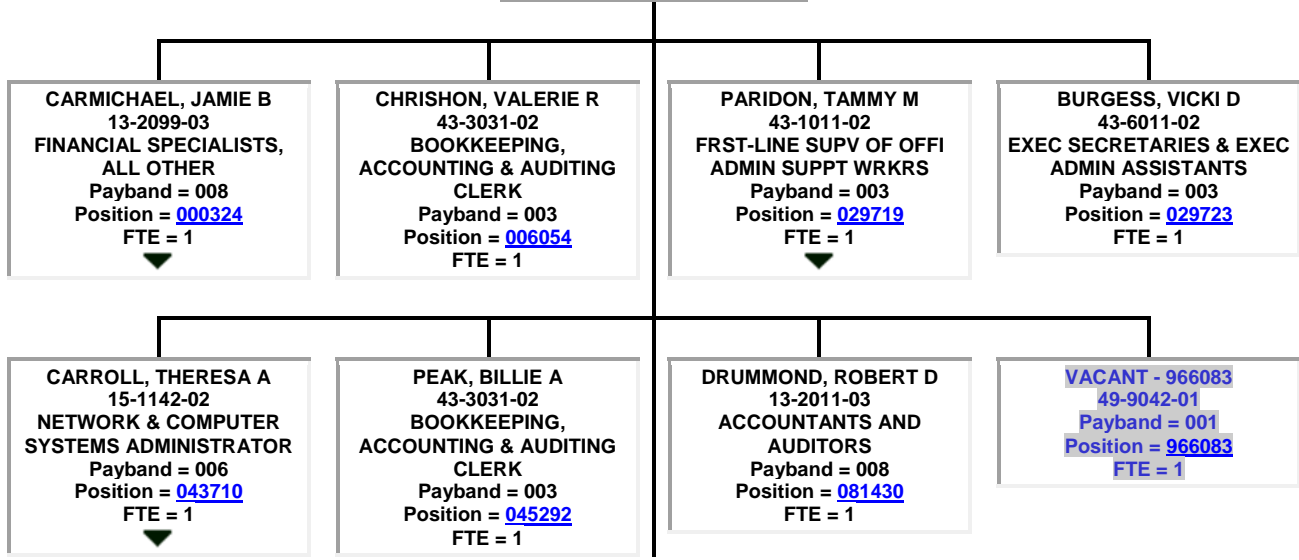
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37-2021-01
Payband = 001
Position = [965084](#)
FTE = 1

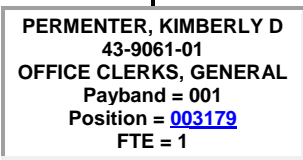
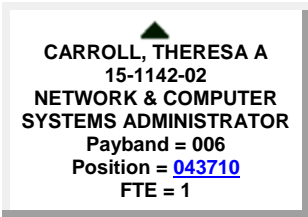
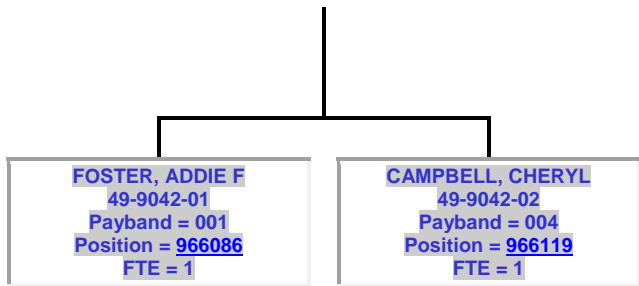
CLORE, MOLLY
21-1019-03
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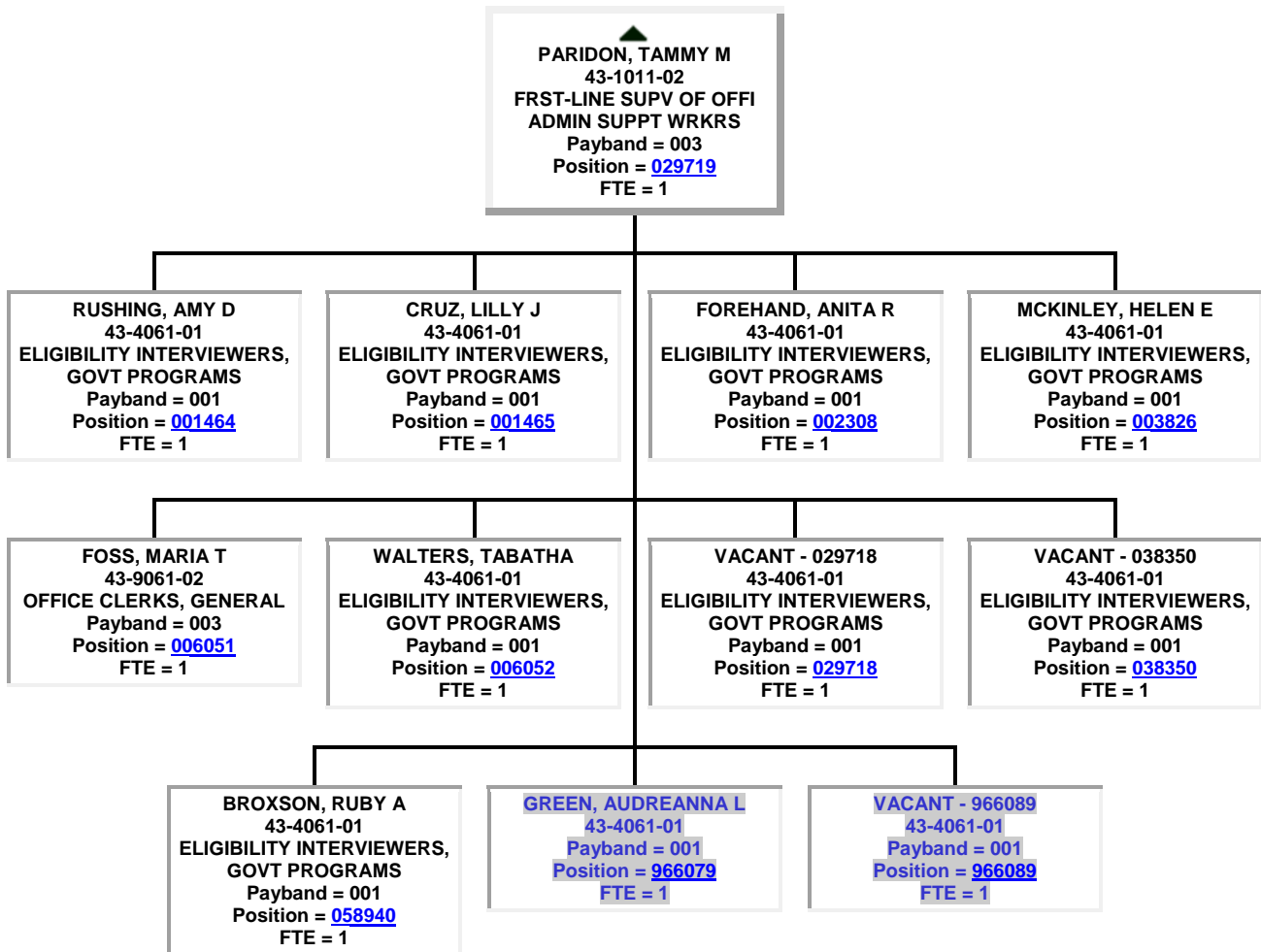
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HOLT, HOLLY B
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MEDICAL AND HEALTH SERVICES MANAGERS
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 Position = [082684](#)
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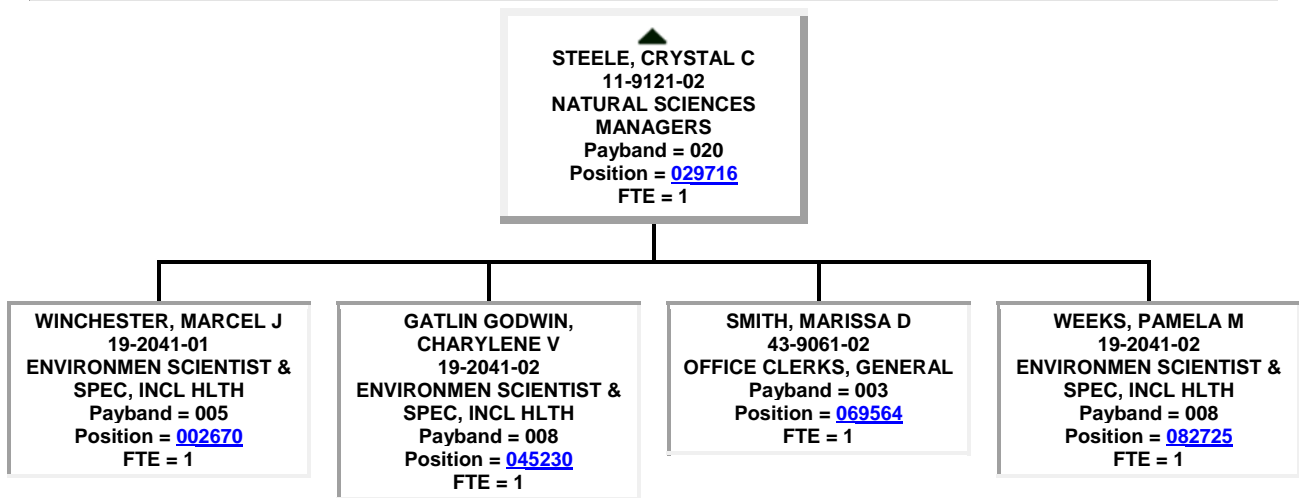
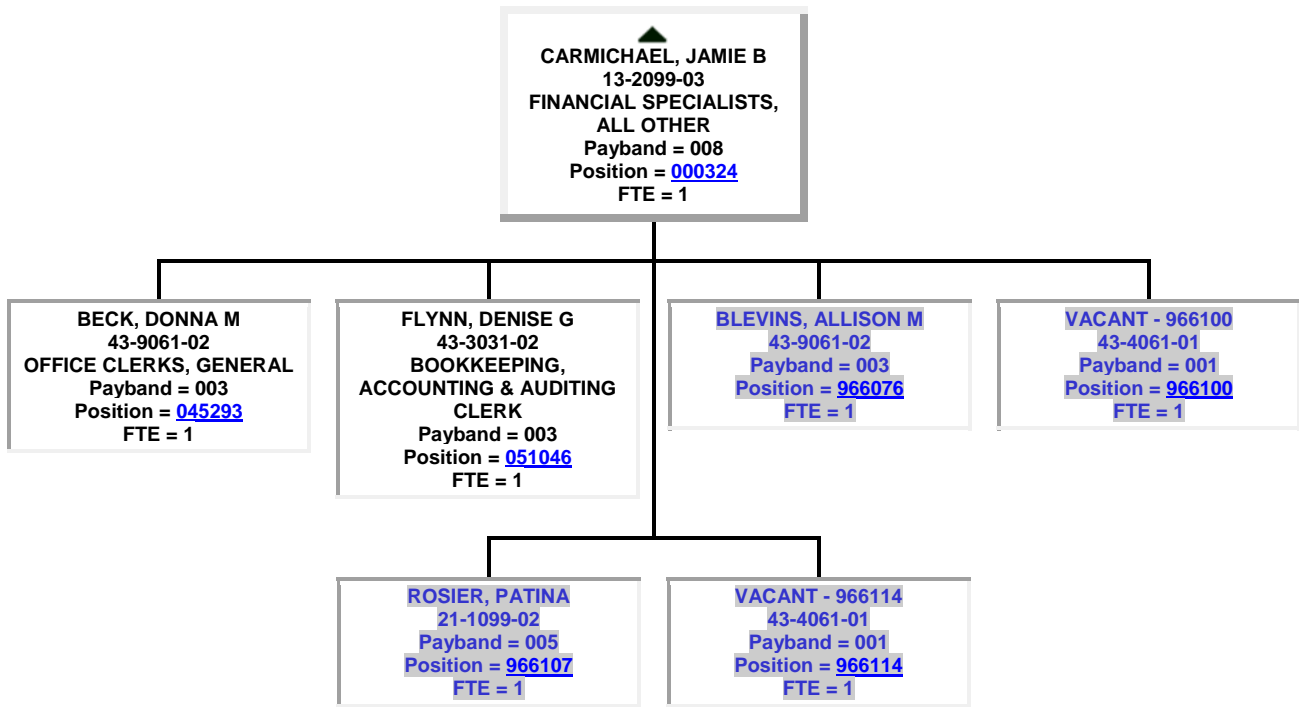


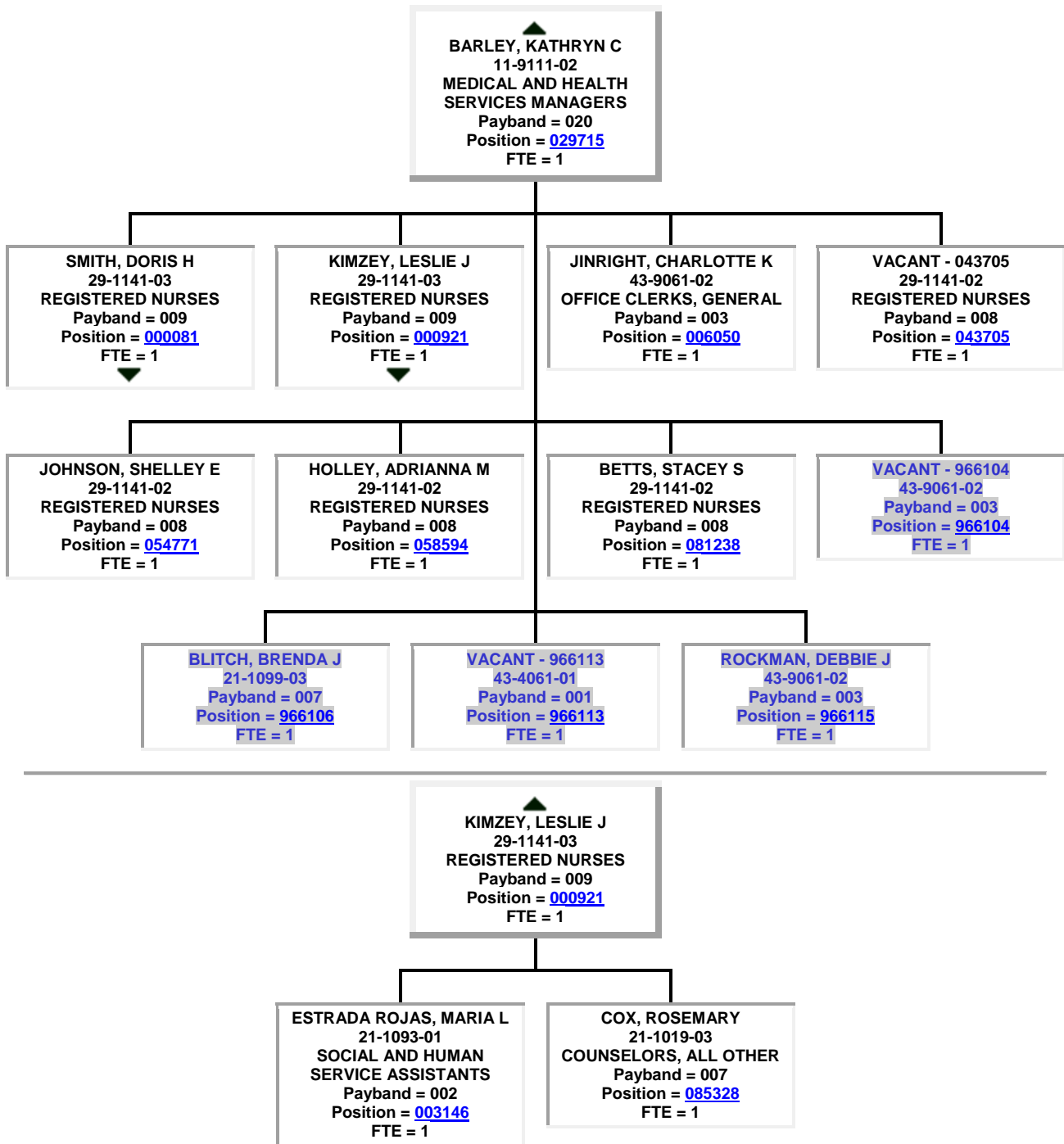
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ADMINISTRATIVE SERVICES MANAGERS
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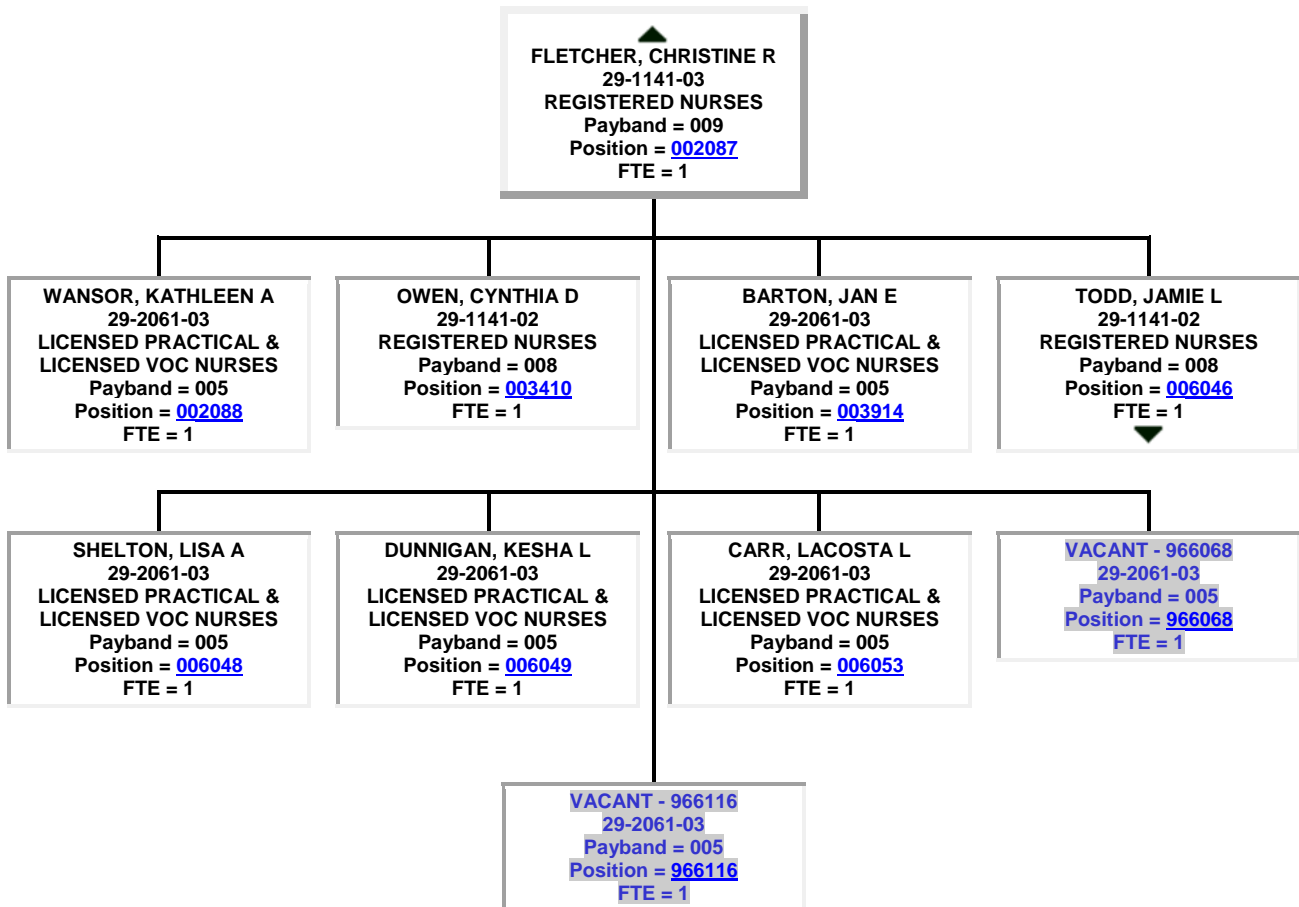
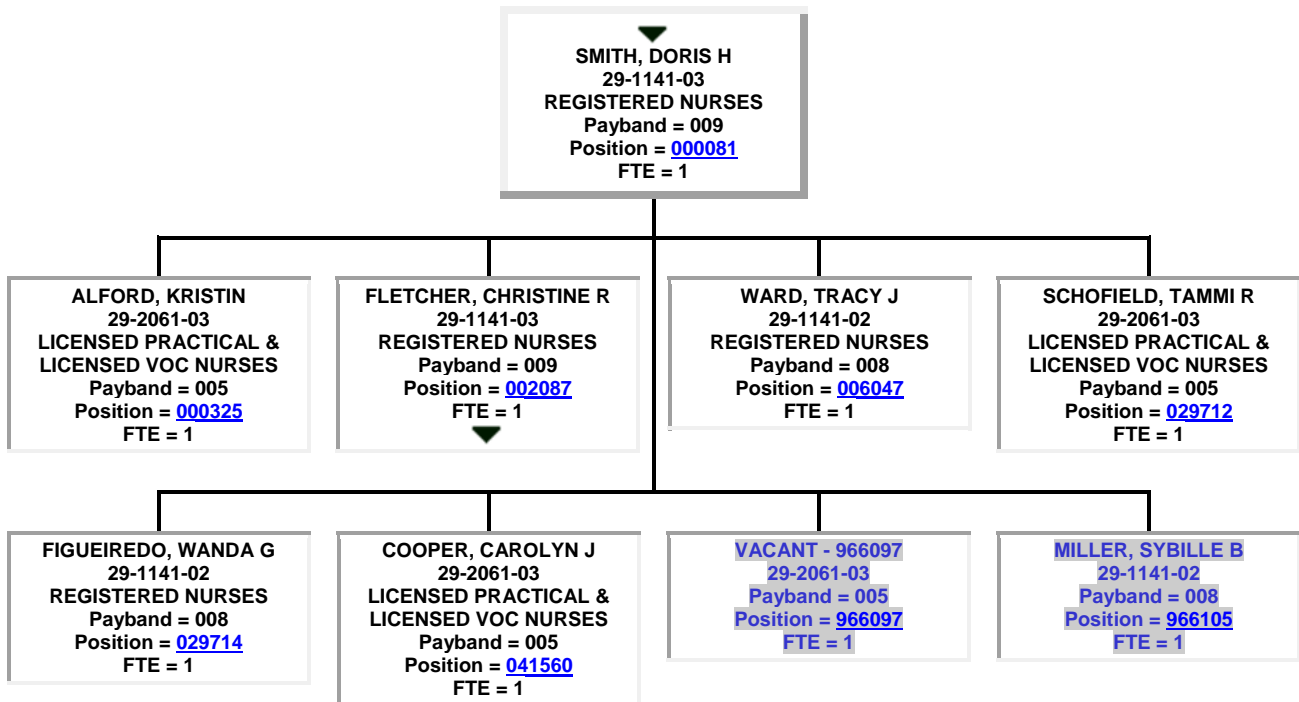












TODD, JAMIE L
29-1141-02
REGISTERED NURSES
Payband = 008
Position = [006046](#)
FTE = 1

[VACANT - 966084](#)
29-1031-02
Payband = 008
Position = [966084](#)
FTE = 1

BRAZELL, LAURA L
29-1141-04
REGISTERED NURSES
Payband = 010
Position = [005849](#)
FTE = 1

CAMPBELL, DEBORA P
13-1111-04
MANAGEMENT ANALYSTS
Payband = 010
Position = [000646](#)
FTE = 1

VACANT - 085894
27-3031-02
PUBLIC RELATIONS
SPECIALISTS
Payband = 006
Position = [085894](#)
FTE = 1

GILL, BRANDI N
13-1111-02
Payband = 006
Position = [966103](#)
FTE = 1

[VACANT - 966112](#)
43-6011-02
Payband = 003
Position = [966112](#)
FTE = 1

OTTESEN, JOHN
29-1021-06
DENTISTS, GENERAL
Payband = 018
Position = [005751](#)
FTE = 1

HATTAWAY, HANNAH
31-9091-02
DENTAL ASSISTANTS
Payband = 003
Position = [005752](#)
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SWEENEY, MICHELE C
29-2021-03
DENTAL HYGIENISTS
Payband = 005
Position = [005753](#)
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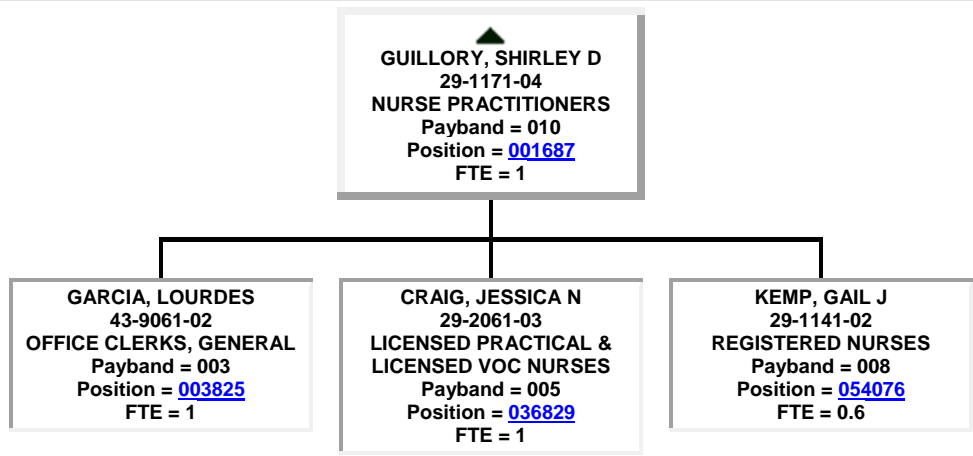
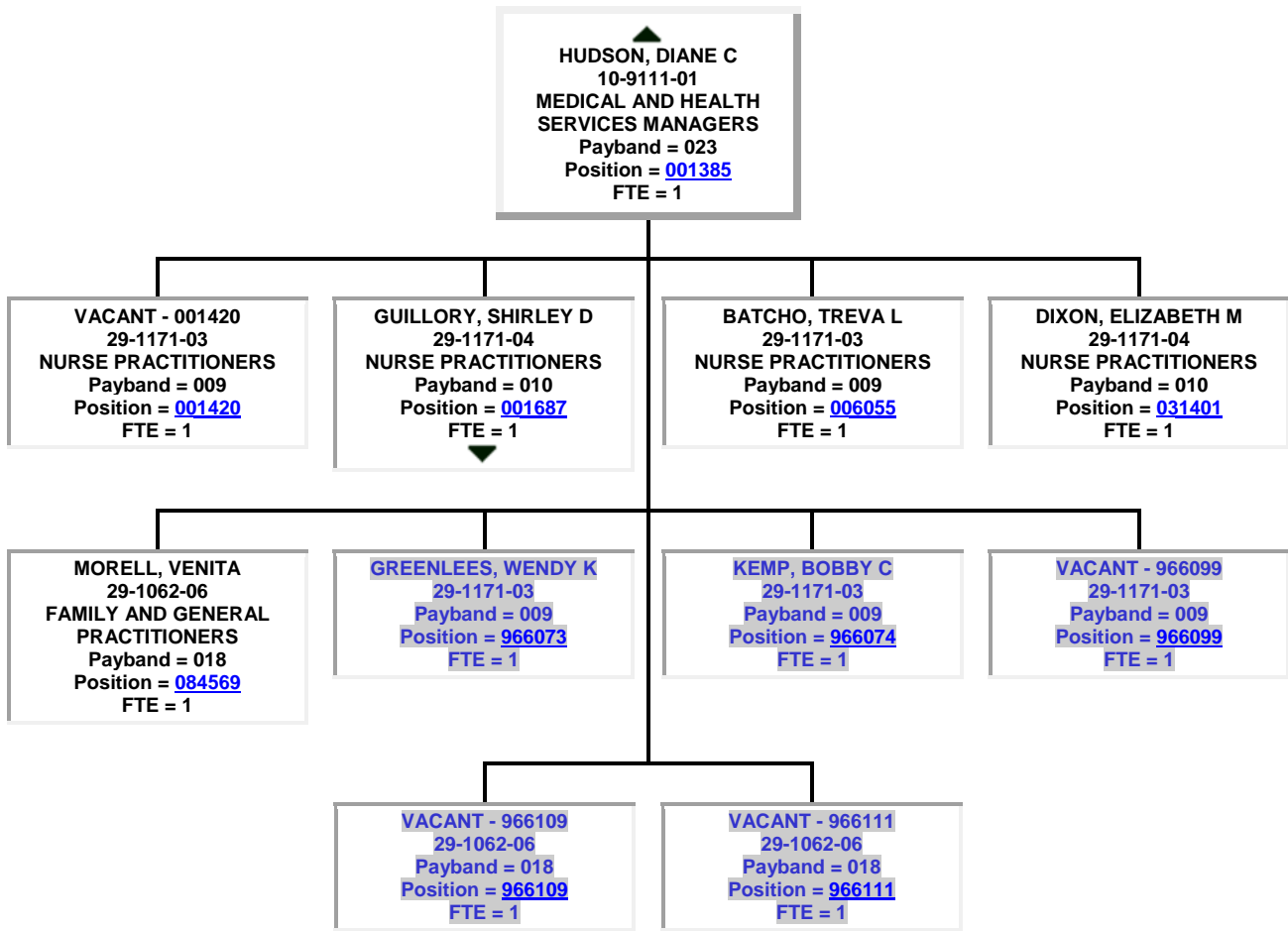
ARD, DEBORAH A
43-4061-01
ELIGIBILITY INTERVIEWERS,
GOVT PROGRAMS
Payband = 001
Position = [005754](#)
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MCKEE, BRENDA L
31-9091-02
DENTAL ASSISTANTS
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Position = [005848](#)
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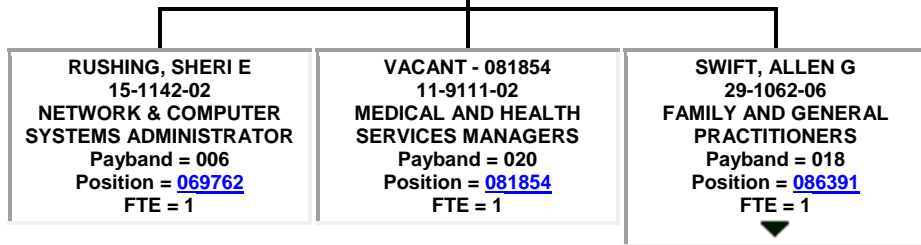
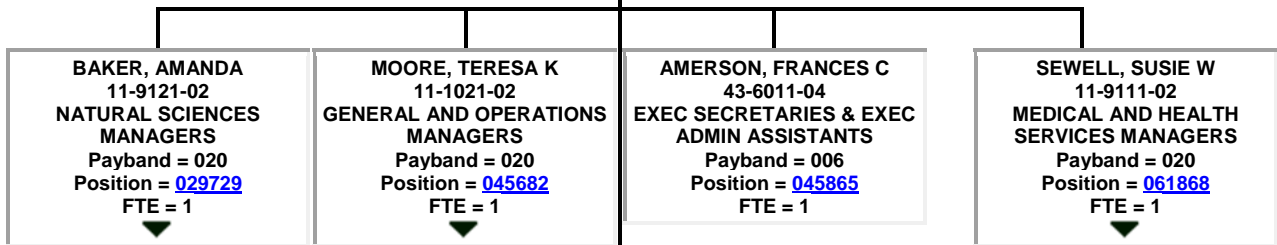
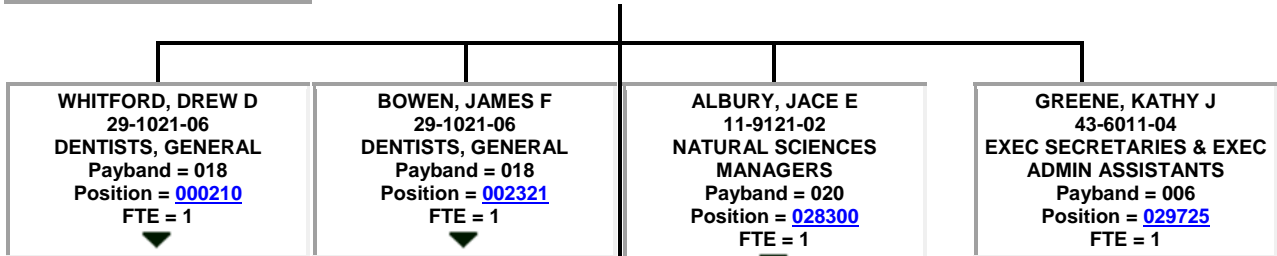
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Payband = 005
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43-9061-02
Payband = 003
Position = [966110](#)
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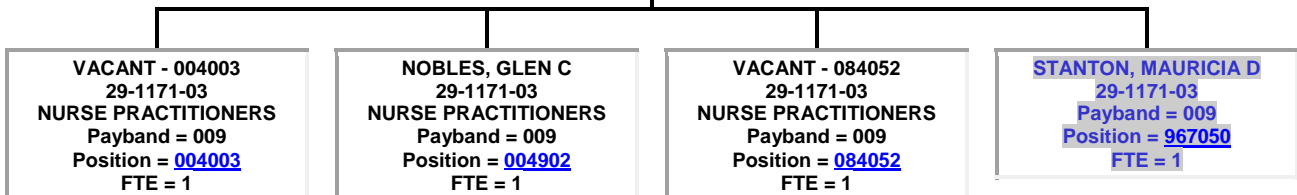
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43-4061-01
Payband = 001
Position = [966117](#)
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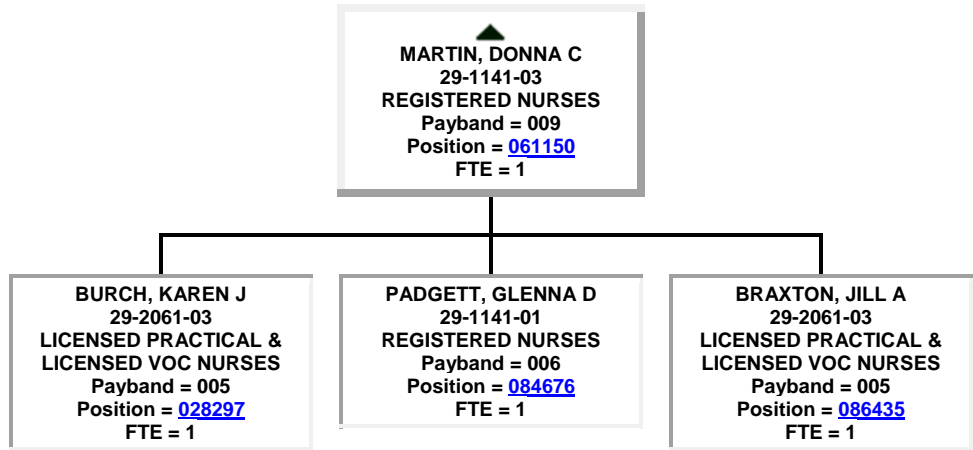
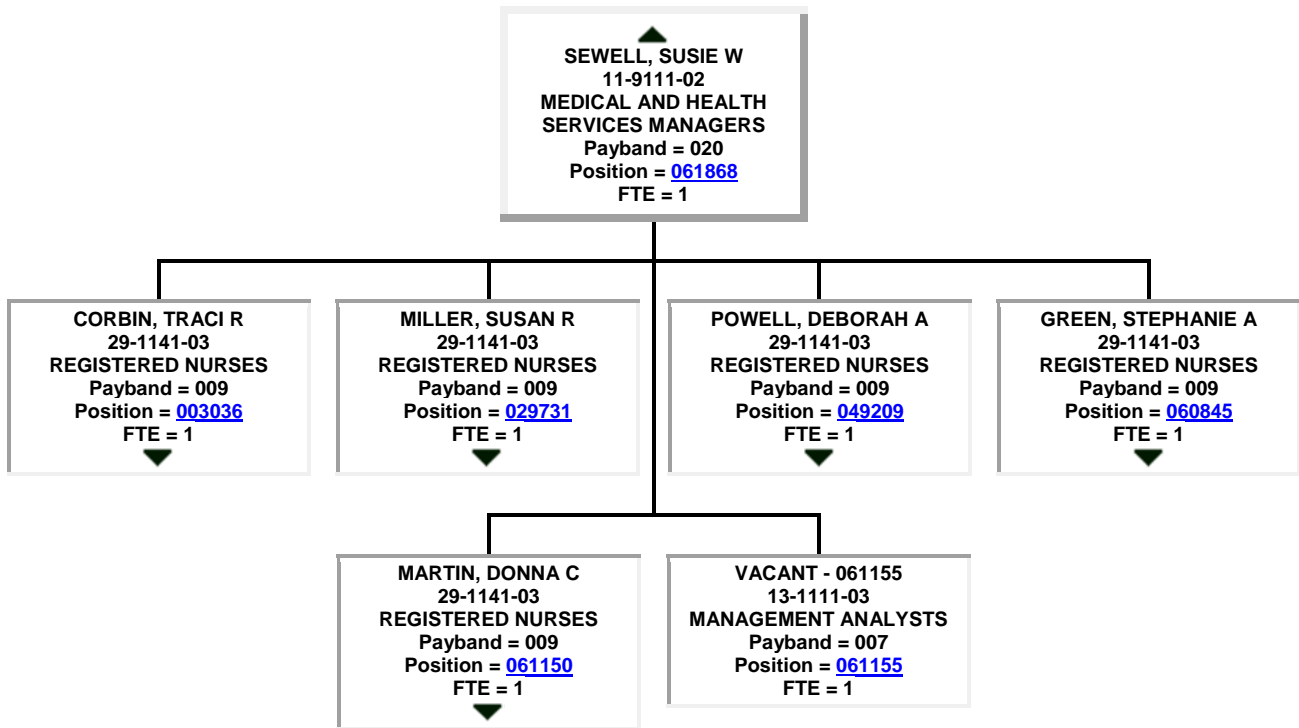


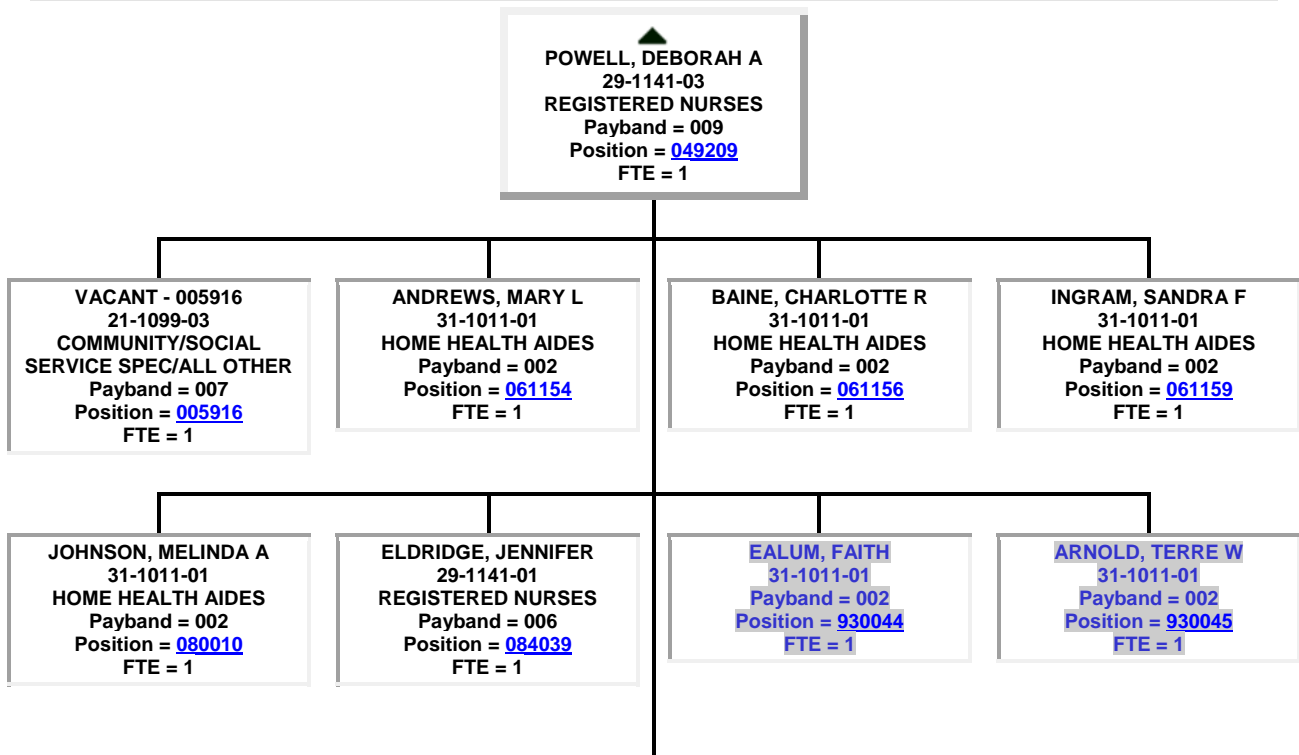
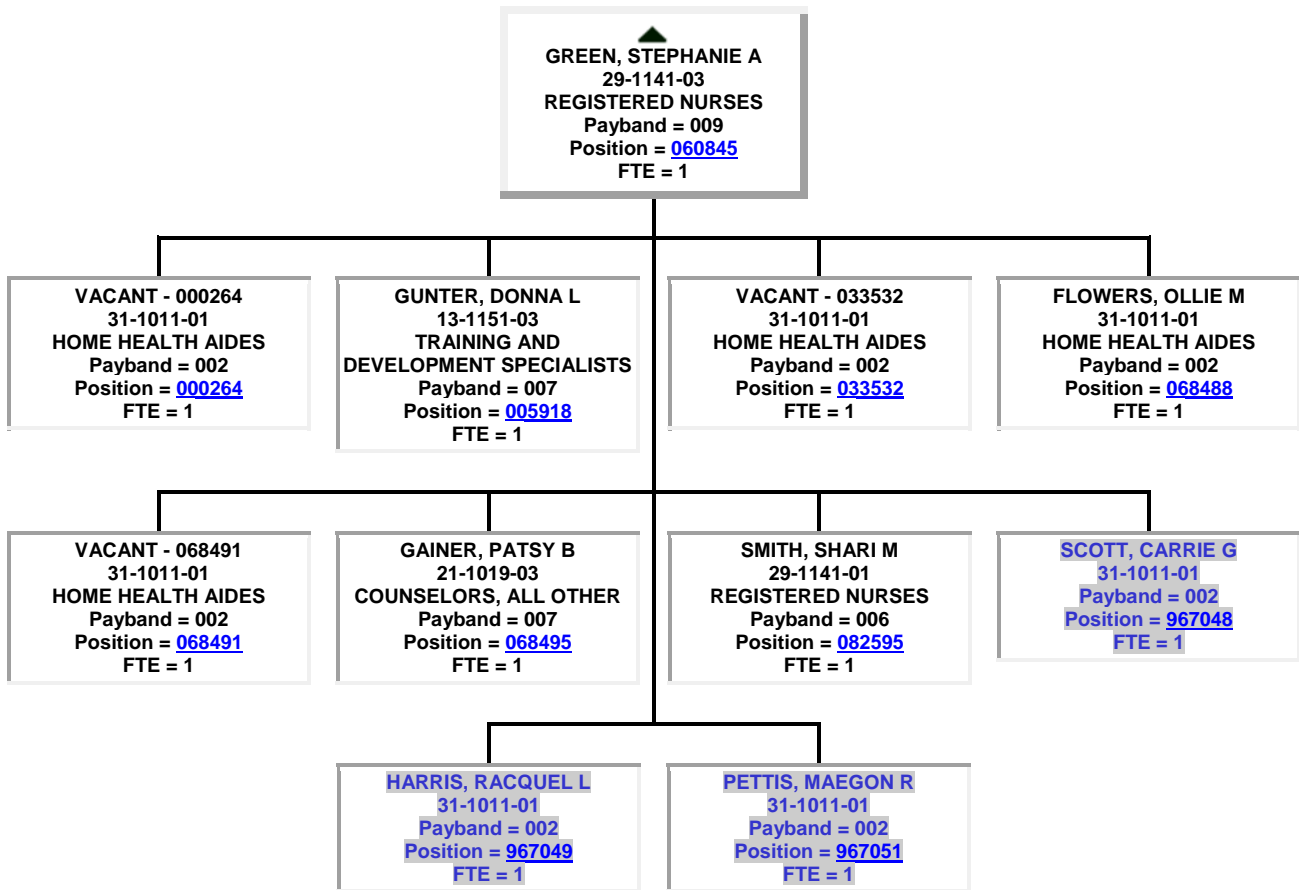
- JOHNSON, KAREN G
10-9111-01
MEDICAL AND HEALTH
SERVICES MANAGERS
Payband = 023
Position = [069707](#)
FTE = 1



SWIFT, ALLEN G
29-1062-06
FAMILY AND GENERAL
PRACTITIONERS
Payband = 018
Position = [086391](#)
FTE = 1







ELDRIDGE, AMY W
31-1011-01
Payband = 002
Position = [930065](#)
FTE = 1

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MILLER, SUSAN R
29-1141-03
REGISTERED NURSES
Payband = 009
Position = [029731](#)
FTE = 1

BRIDGES, CANDICE D
29-2061-03
LICENSED PRACTICAL &
LICENSED VOC NURSES
Payband = 005
Position = [003904](#)
FTE = 1

SANDERS, BARBARA E
31-1011-01
HOME HEALTH AIDES
Payband = 002
Position = [029726](#)
FTE = 1

VACANT - 049797
19-4099-02
LIFE/PHYSICAL/SOCIAL SCI
TECH, ALL OTHER
Payband = 005
Position = [049797](#)
FTE = 1

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CORBIN, TRACI R
29-1141-03
REGISTERED NURSES
Payband = 009
Position = [003036](#)
FTE = 1

LAUEN, CHRISTOPHER
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [005816](#)
FTE = 1

LAWTON, VALERY
21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [069830](#)
FTE = 1
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ANDREWS, MARY L
31-1011-01
Payband = 002
Position = [930059](#)
FTE = 1

EDMONDSON, MELANIE L
13-1151-03
Payband = 007
Position = [930068](#)
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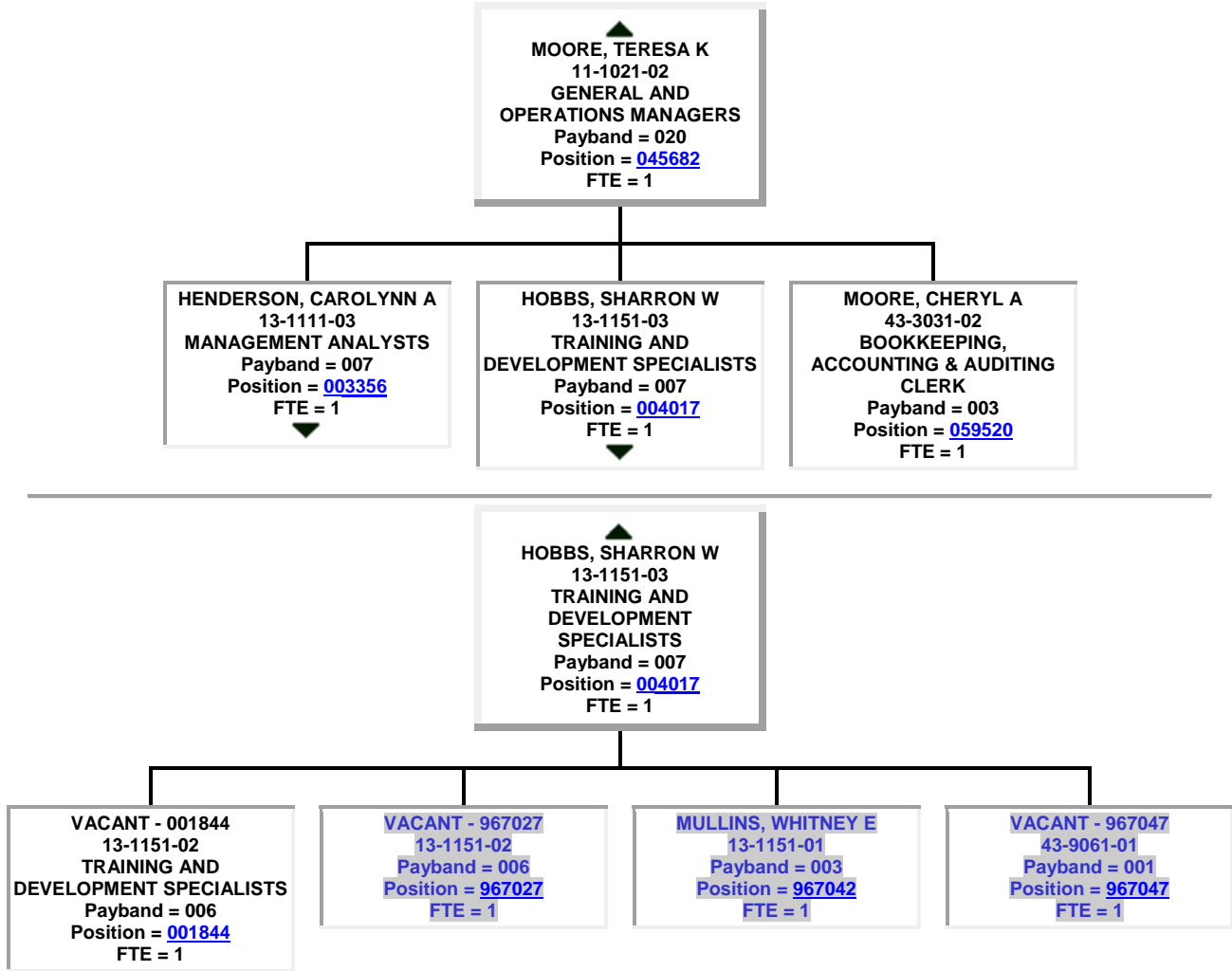
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21-1099-03
COMMUNITY/SOCIAL
SERVICE SPEC/ALL OTHER
Payband = 007
Position = [069830](#)
FTE = 1

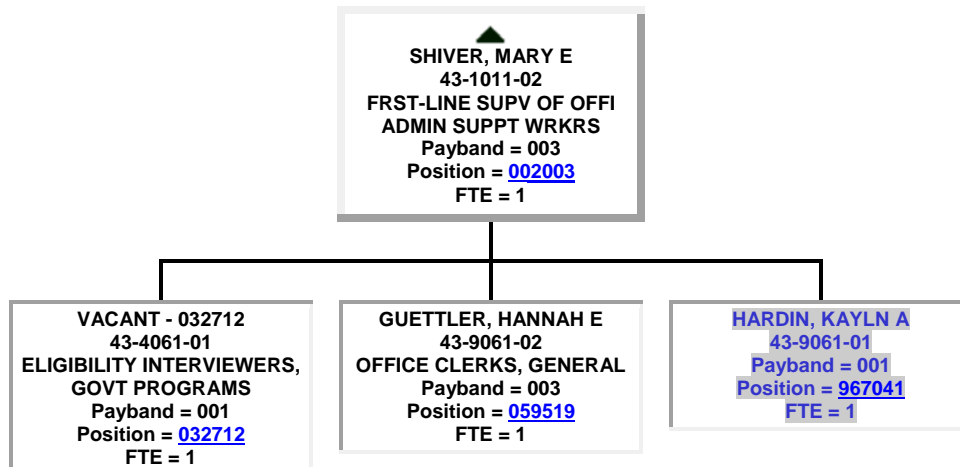
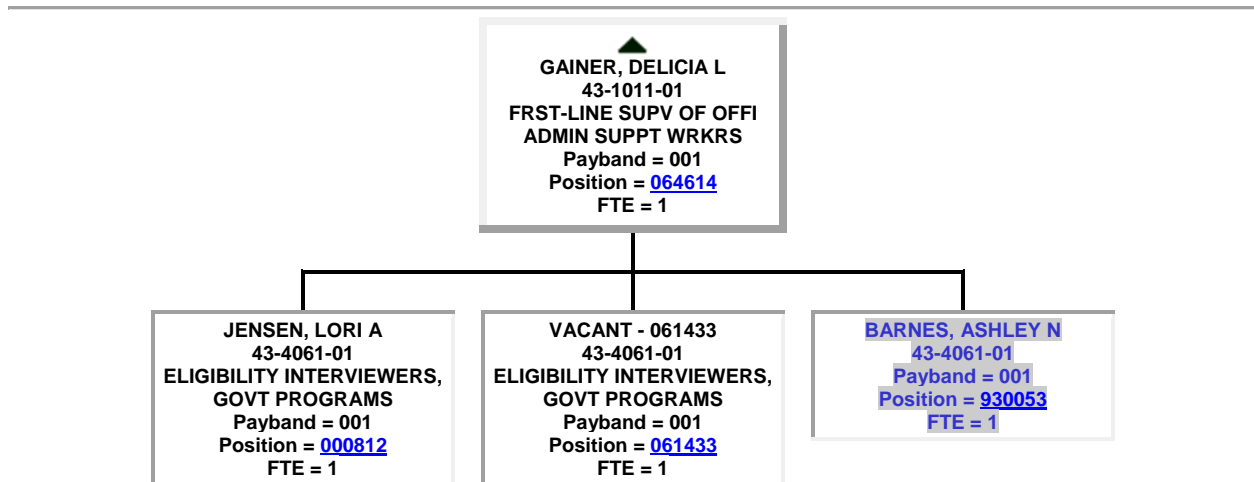
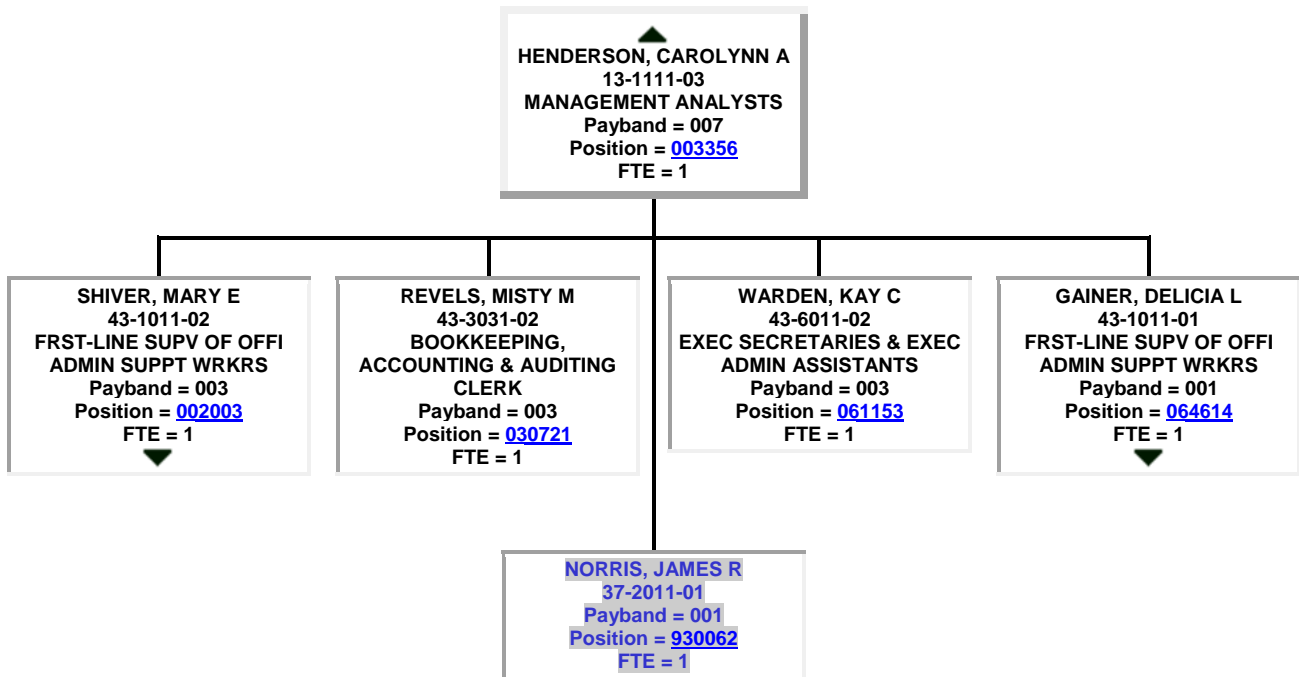
LEWIS, SHELIA W
21-1093-01
SOCIAL AND HUMAN
SERVICE ASSISTANTS
Payband = 002
Position = [006268](#)
FTE = 1

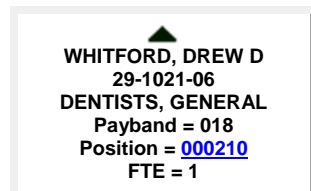
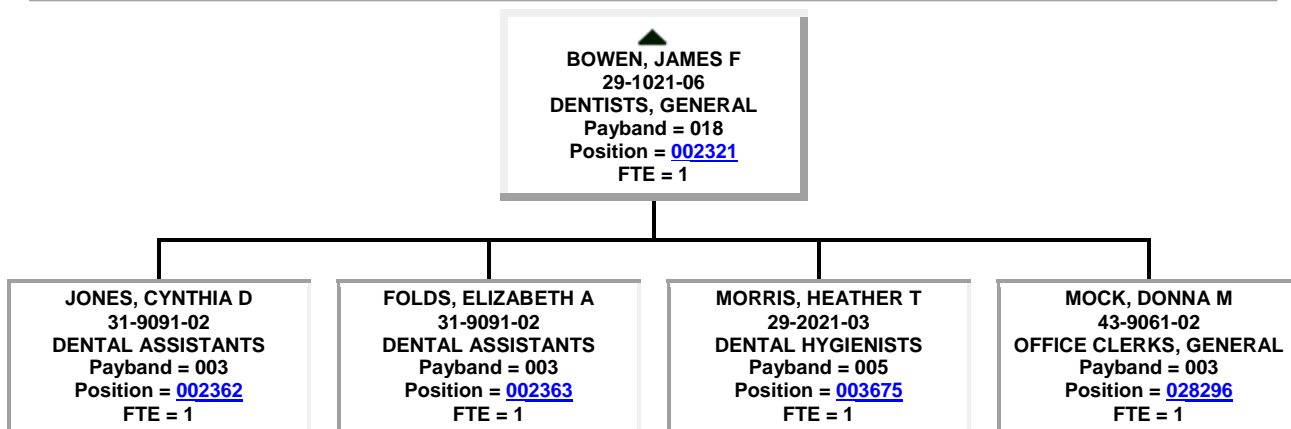
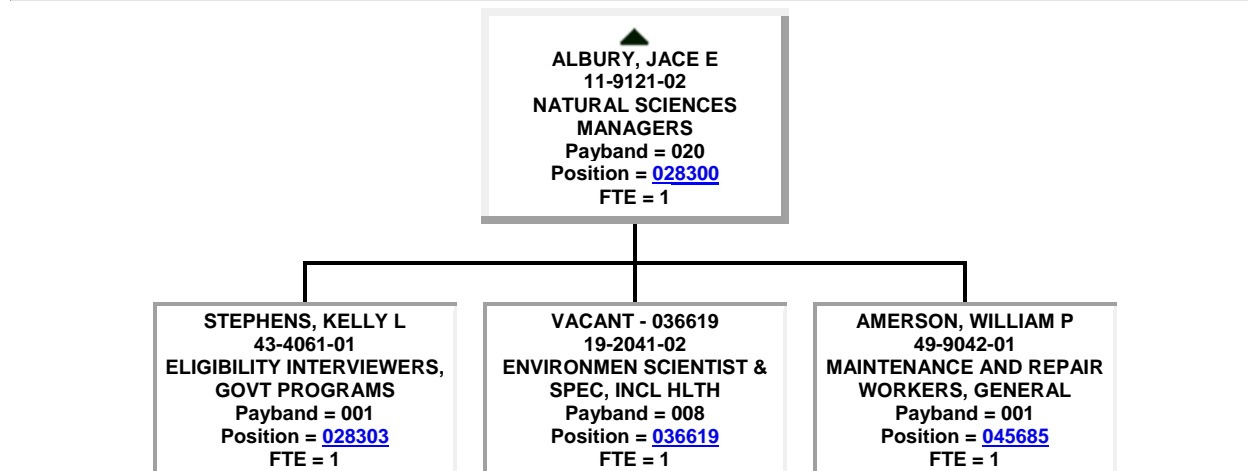
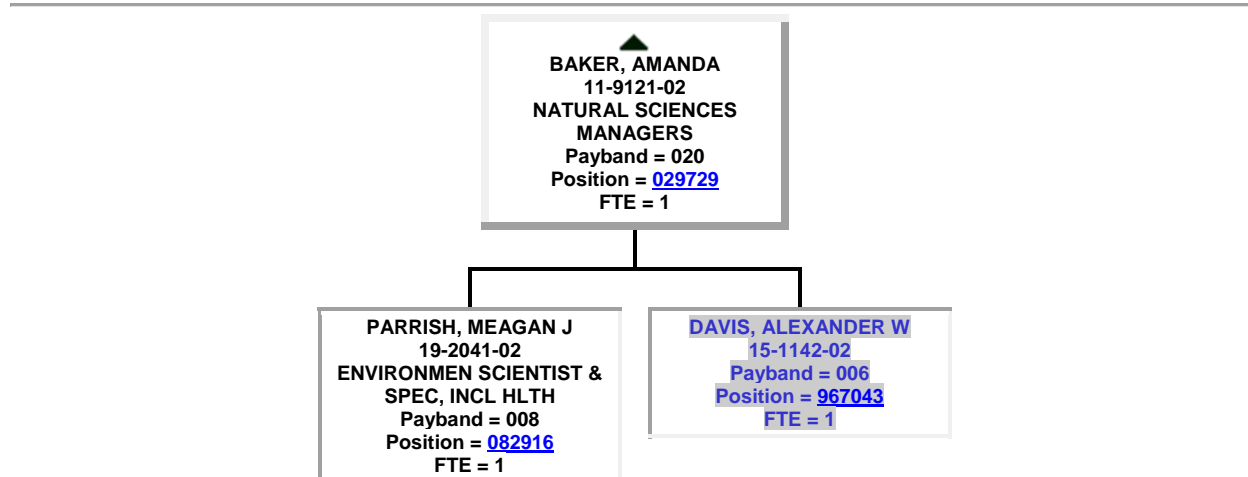
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SOCIAL AND HUMAN
SERVICE ASSISTANTS
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Position = [006269](#)
FTE = 1

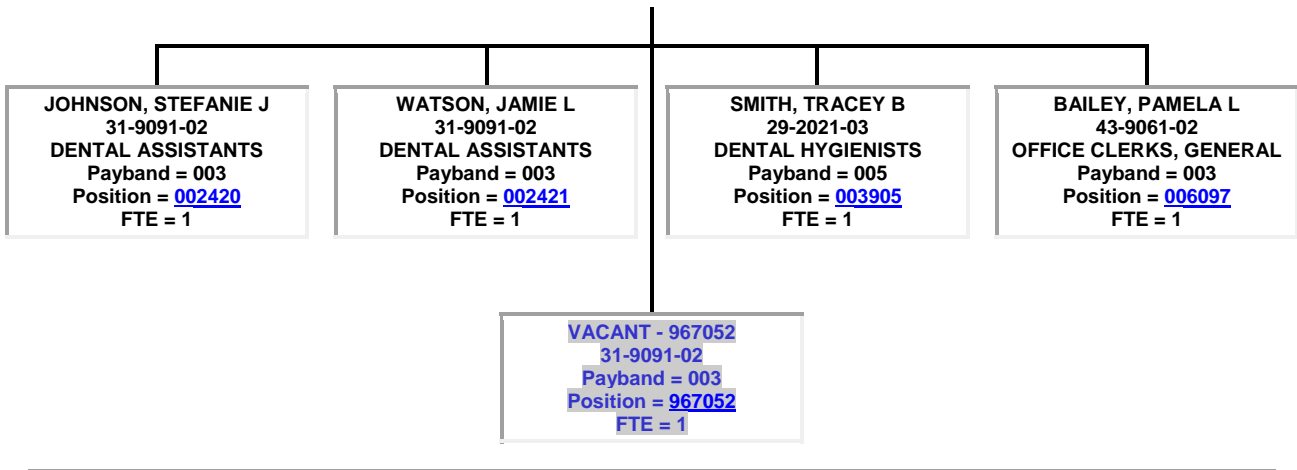
SANDERS, GABRIEL M
29-2061-03
LICENSED PRACTICAL &
LICENSED VOC NURSES
Payband = 005
Position = [061728](#)
FTE = 1

VACANT - 930075
21-1099-01
Payband = 002
Position = [930075](#)
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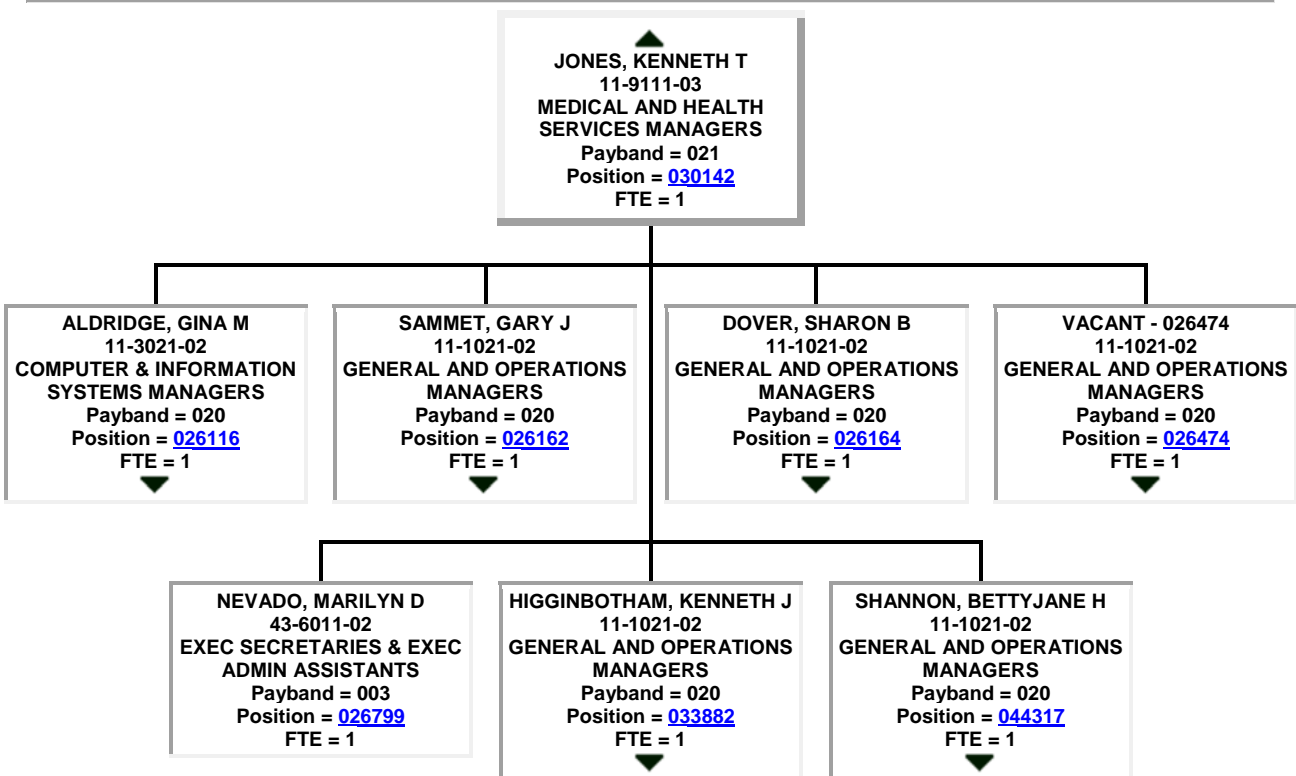
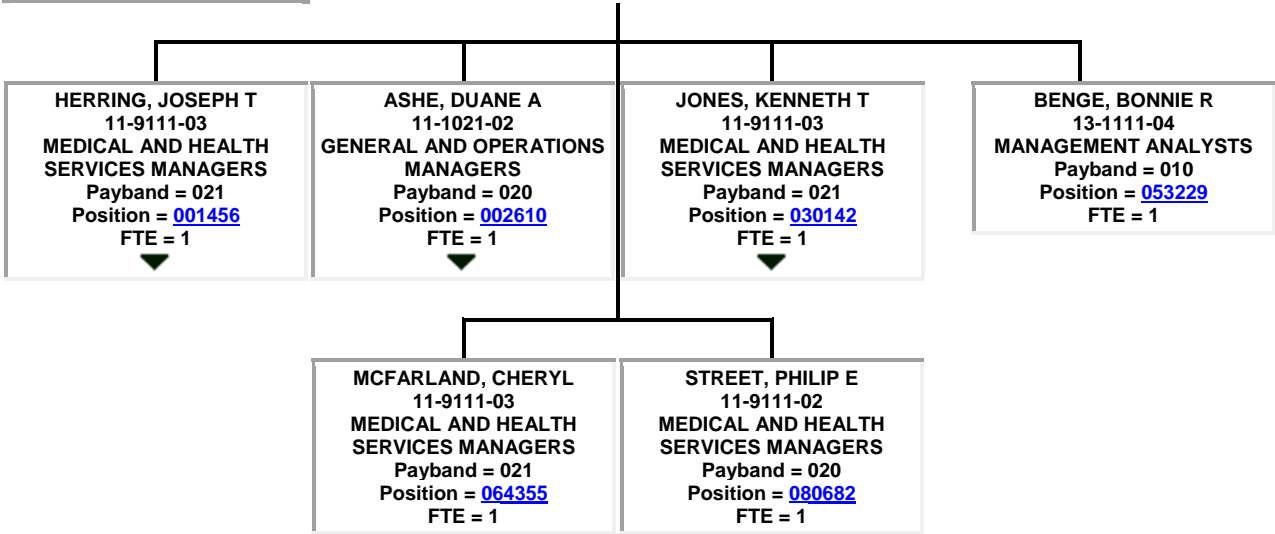


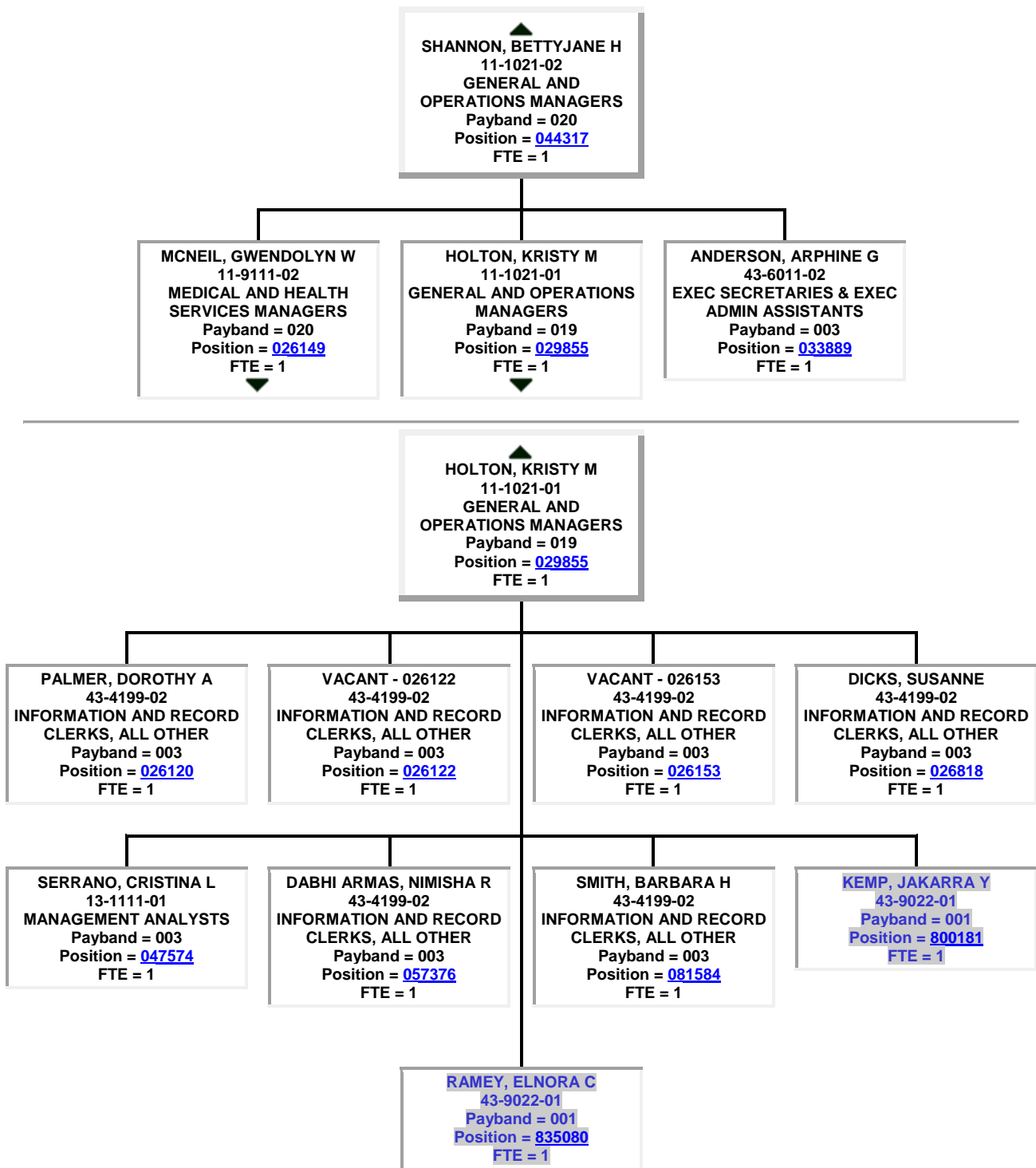


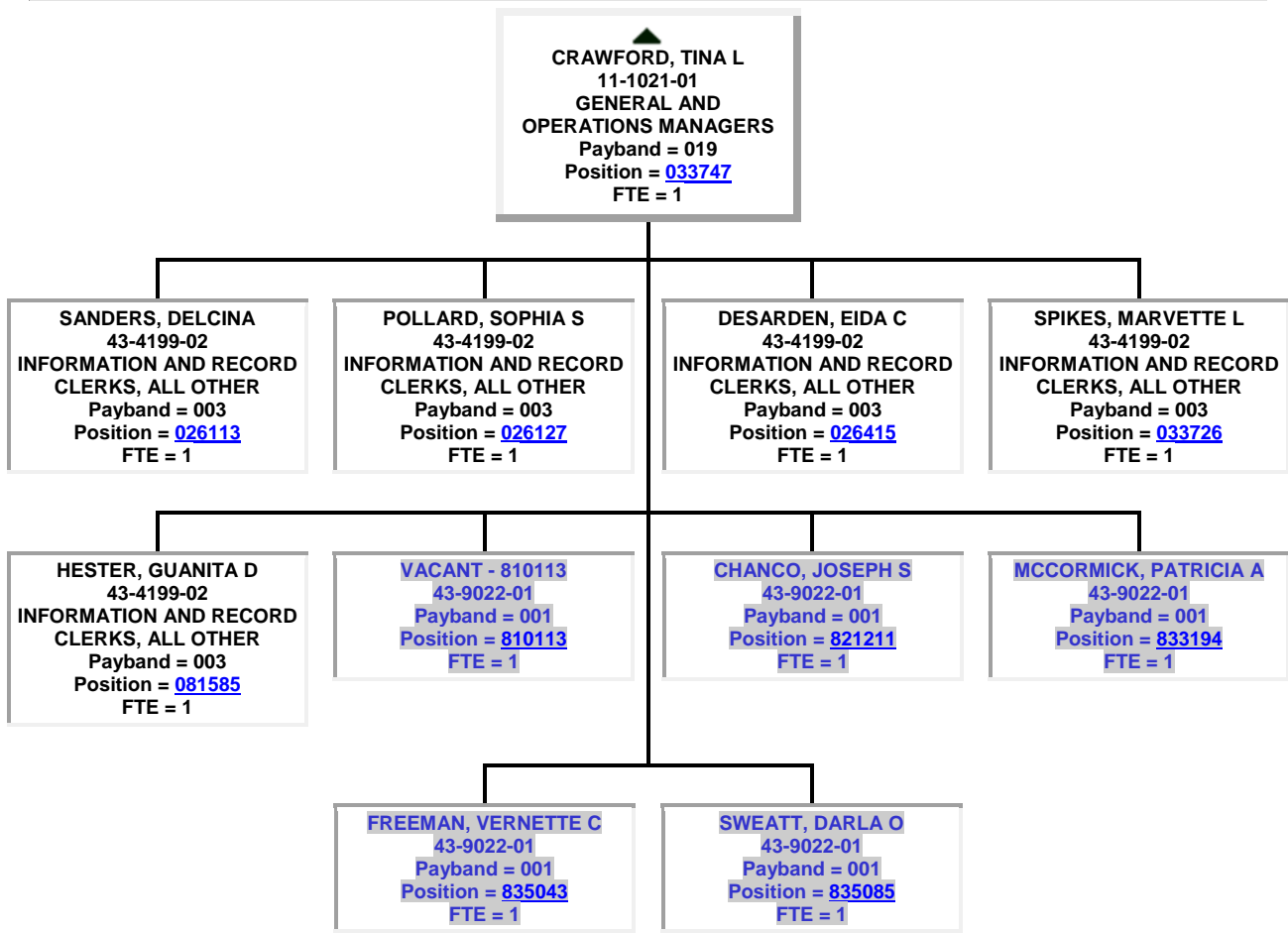
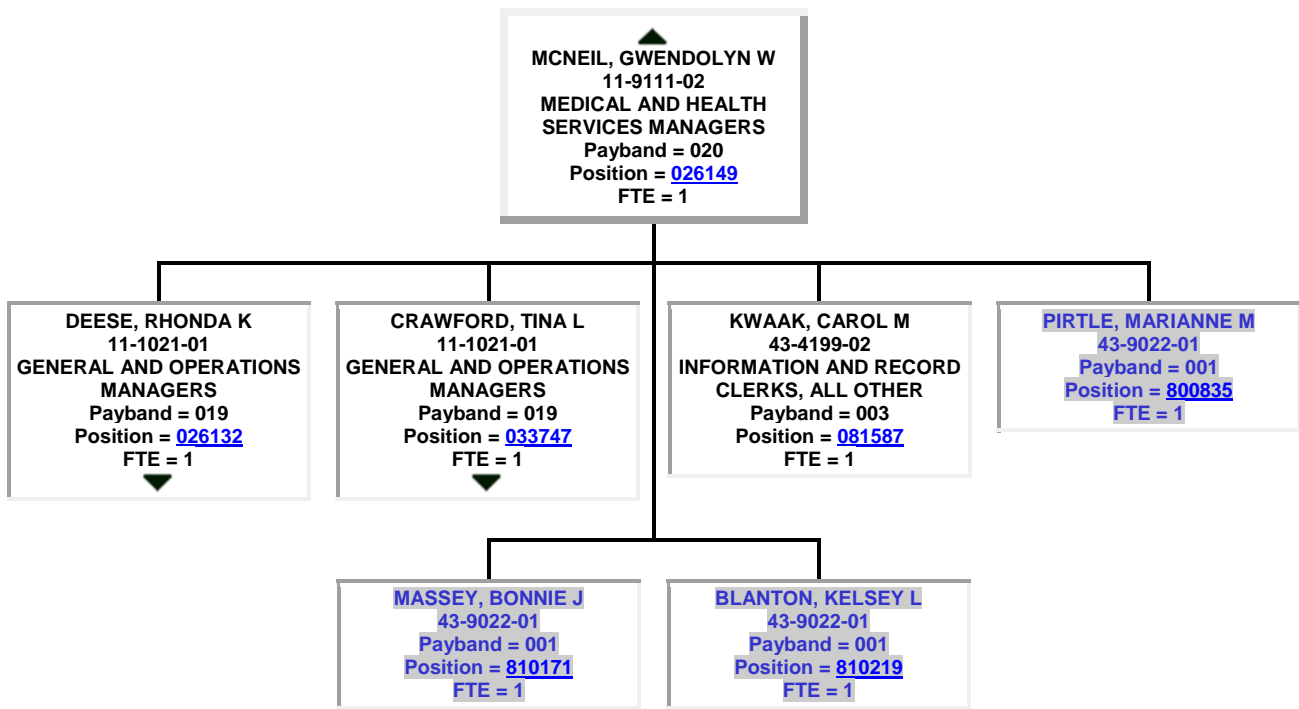


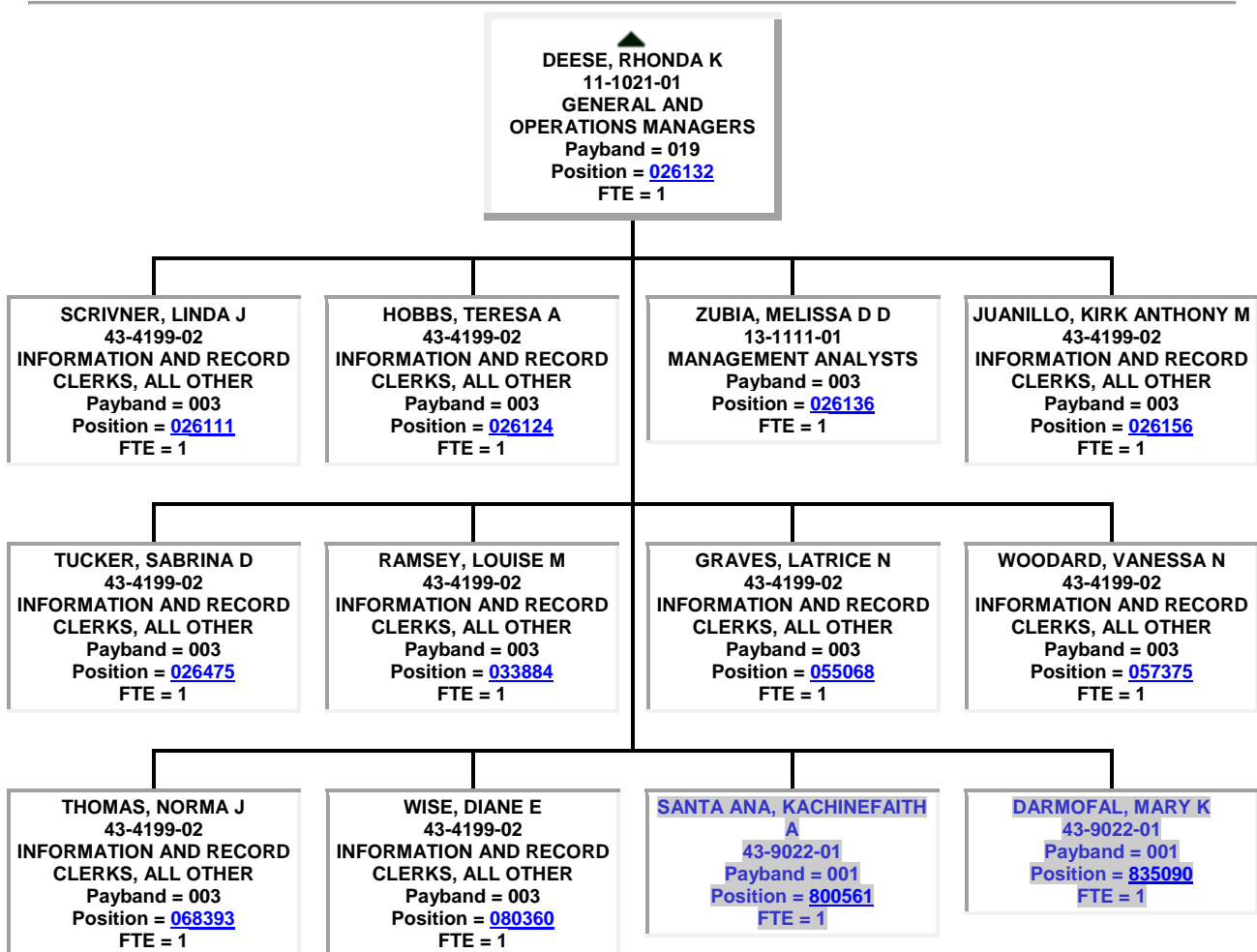


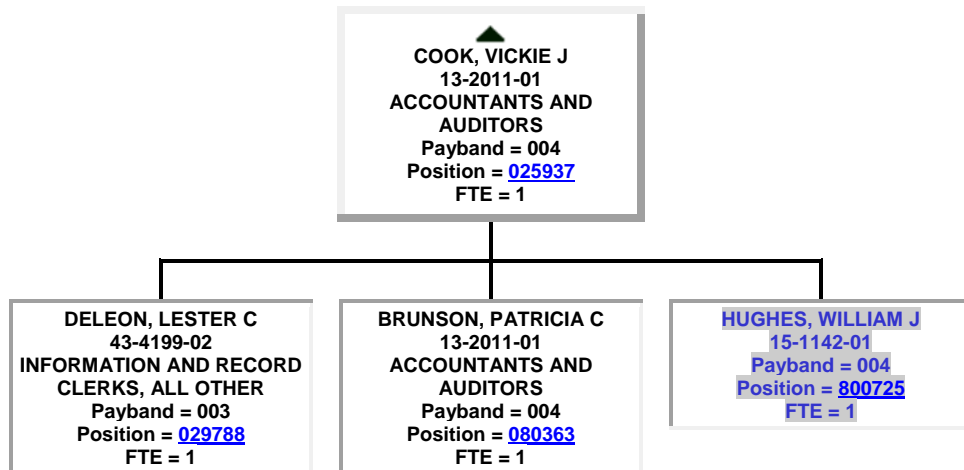
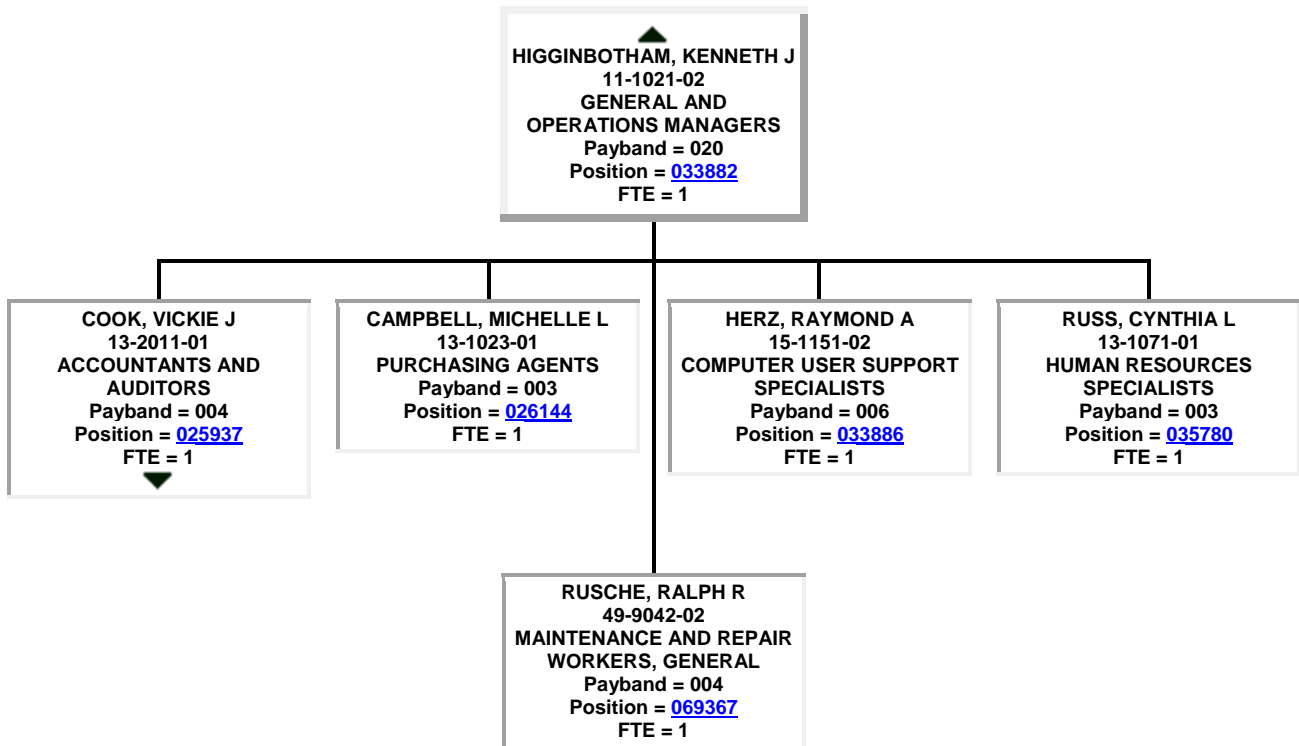
● VACANT - 026740
 10-9111-01
 MEDICAL AND HEALTH SERVICES MANAGERS
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 Position = [026740](#)
 FTE = 1

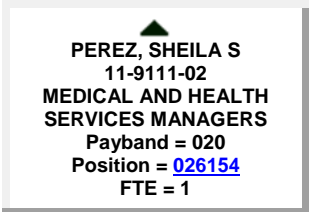
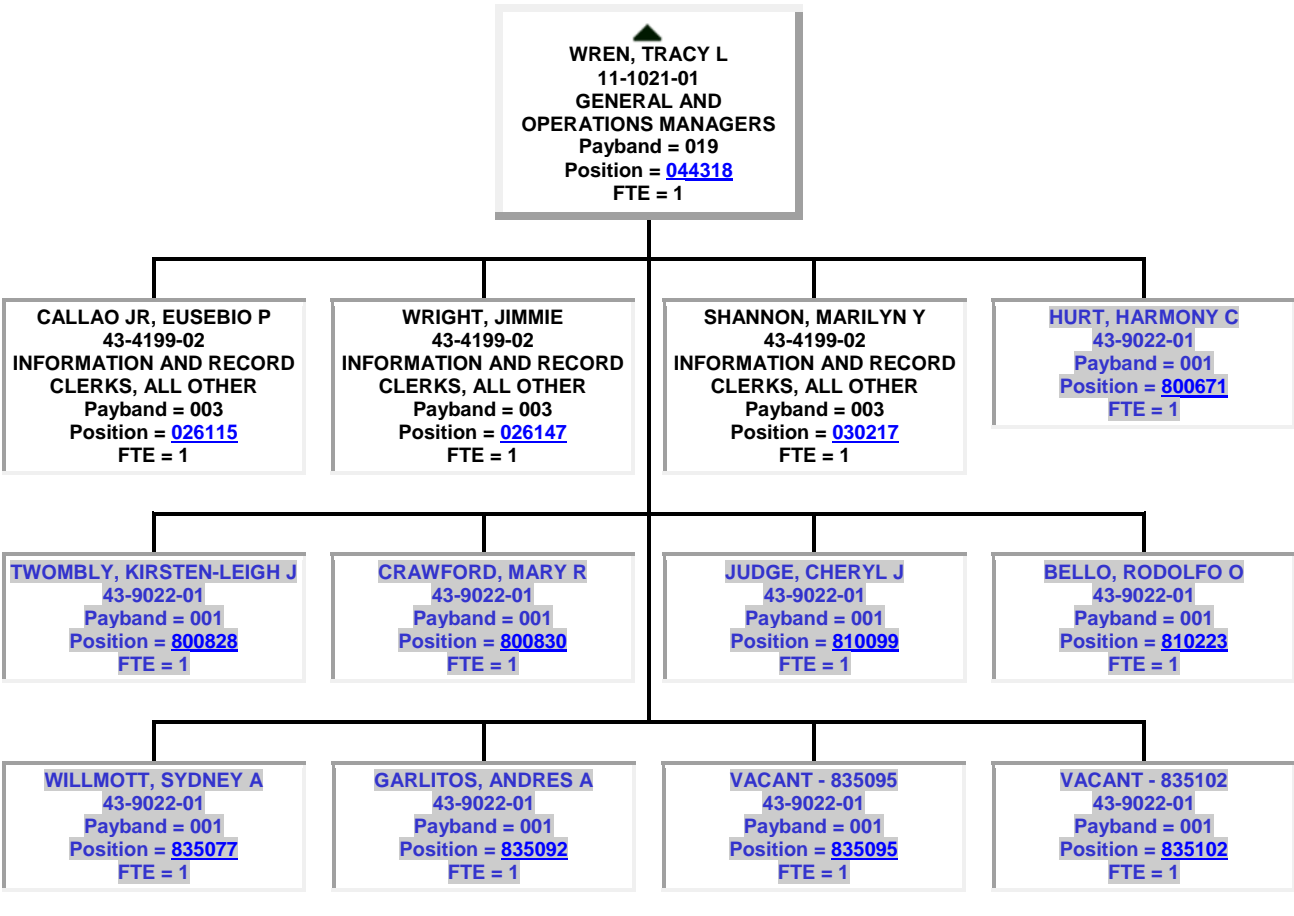
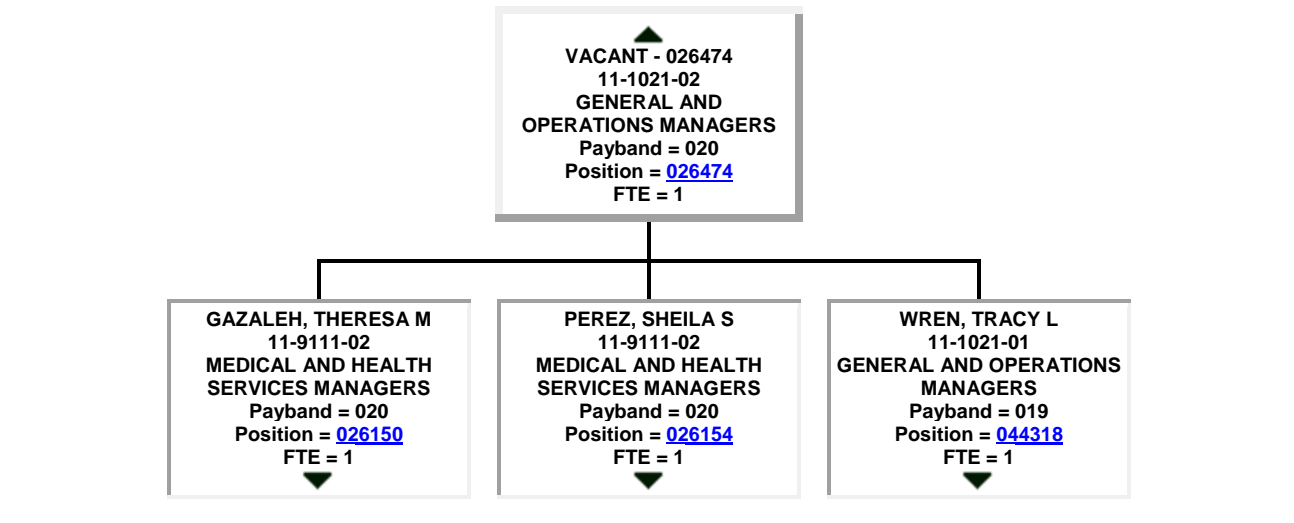


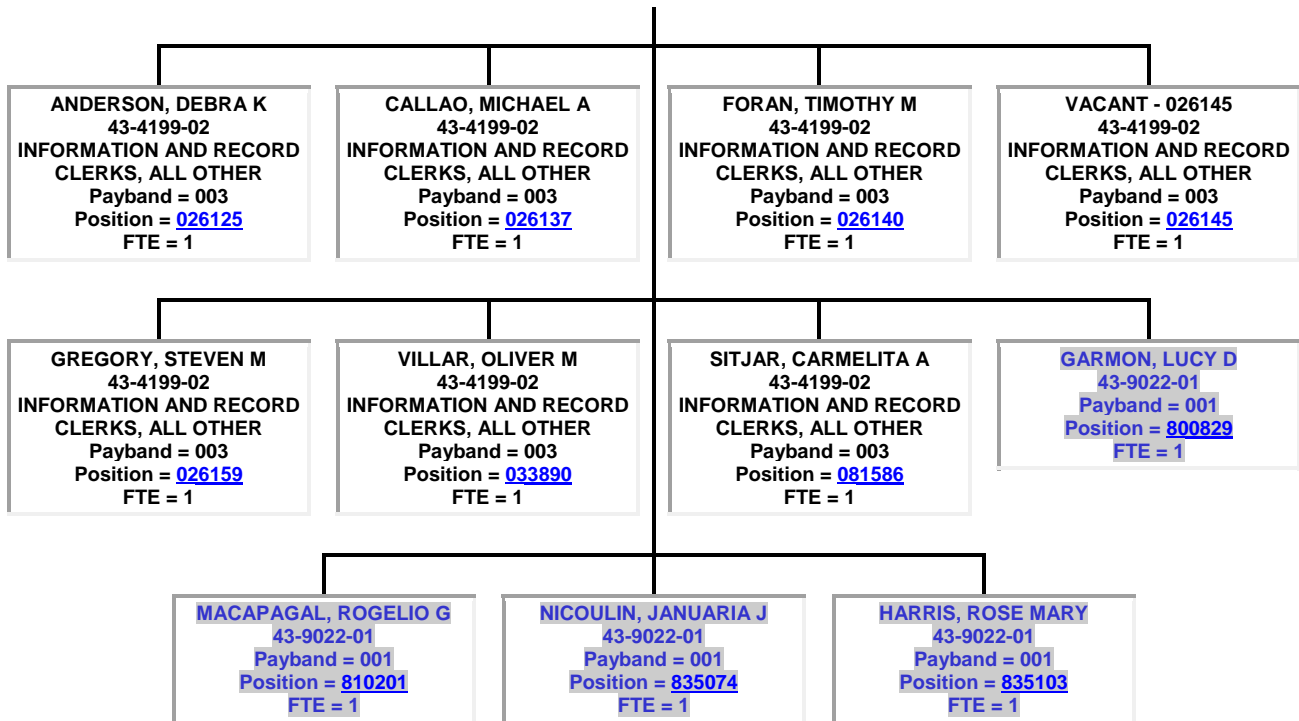


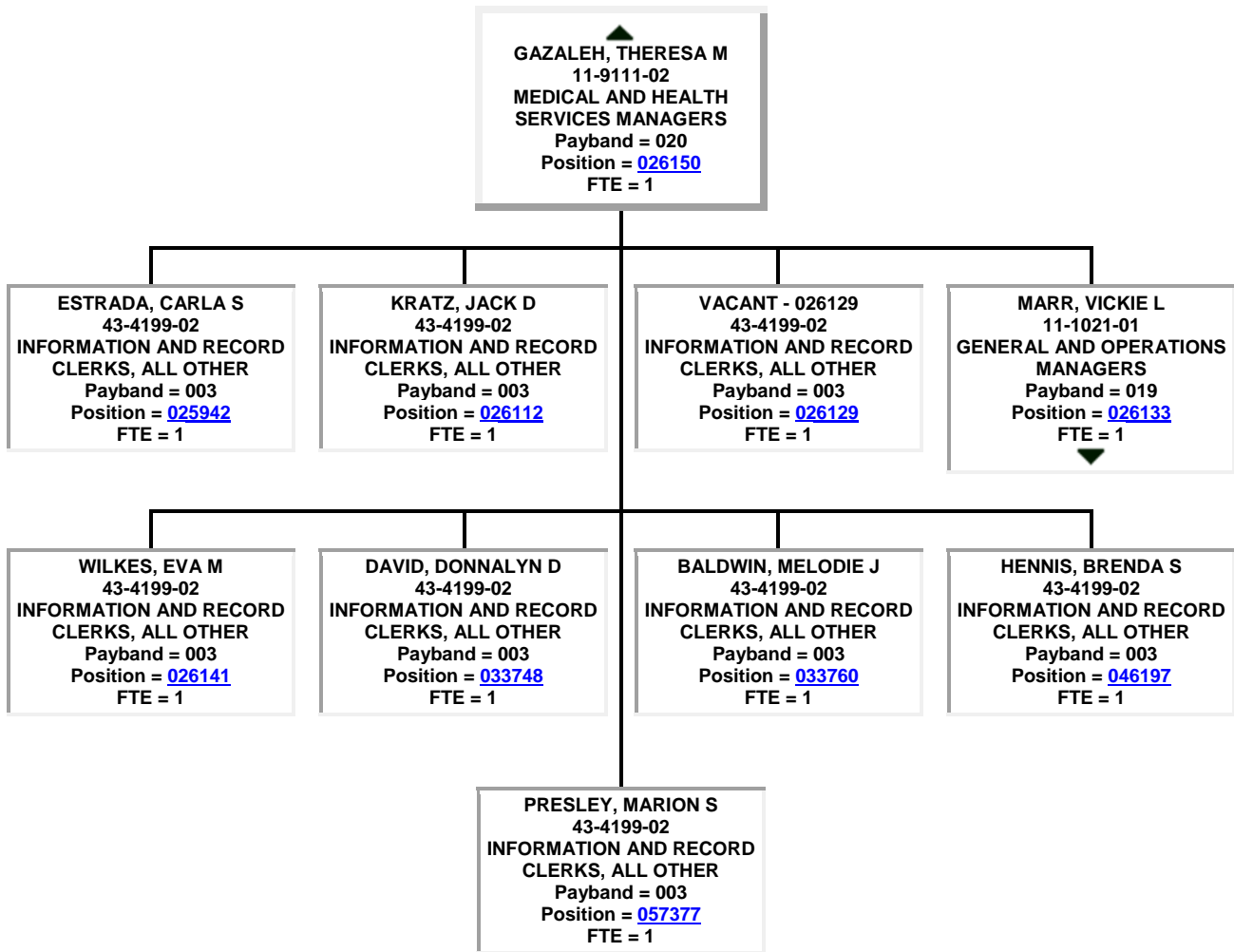


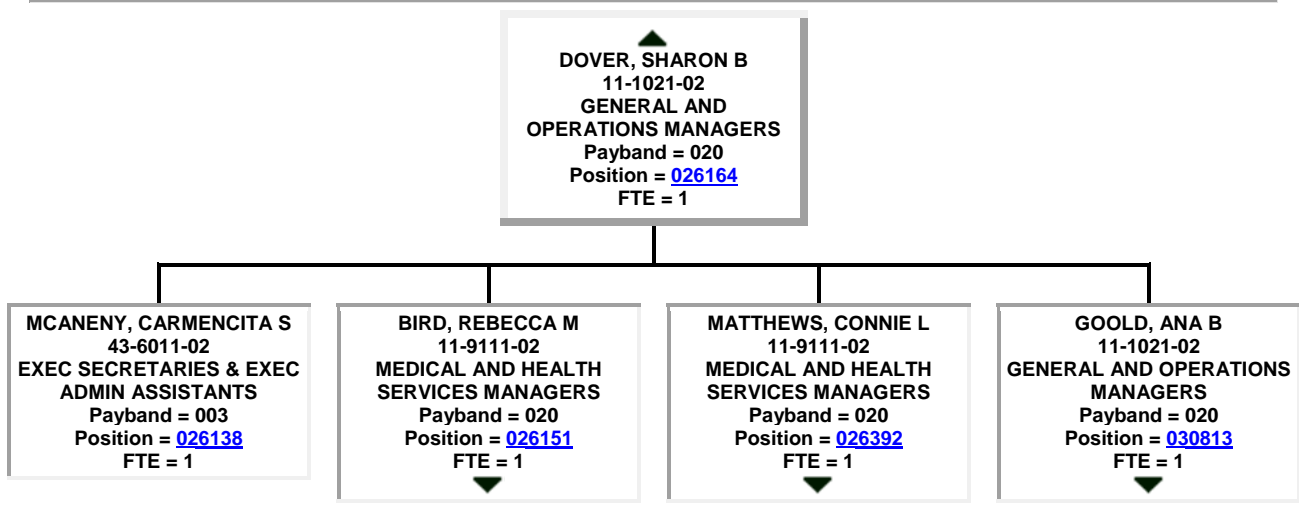
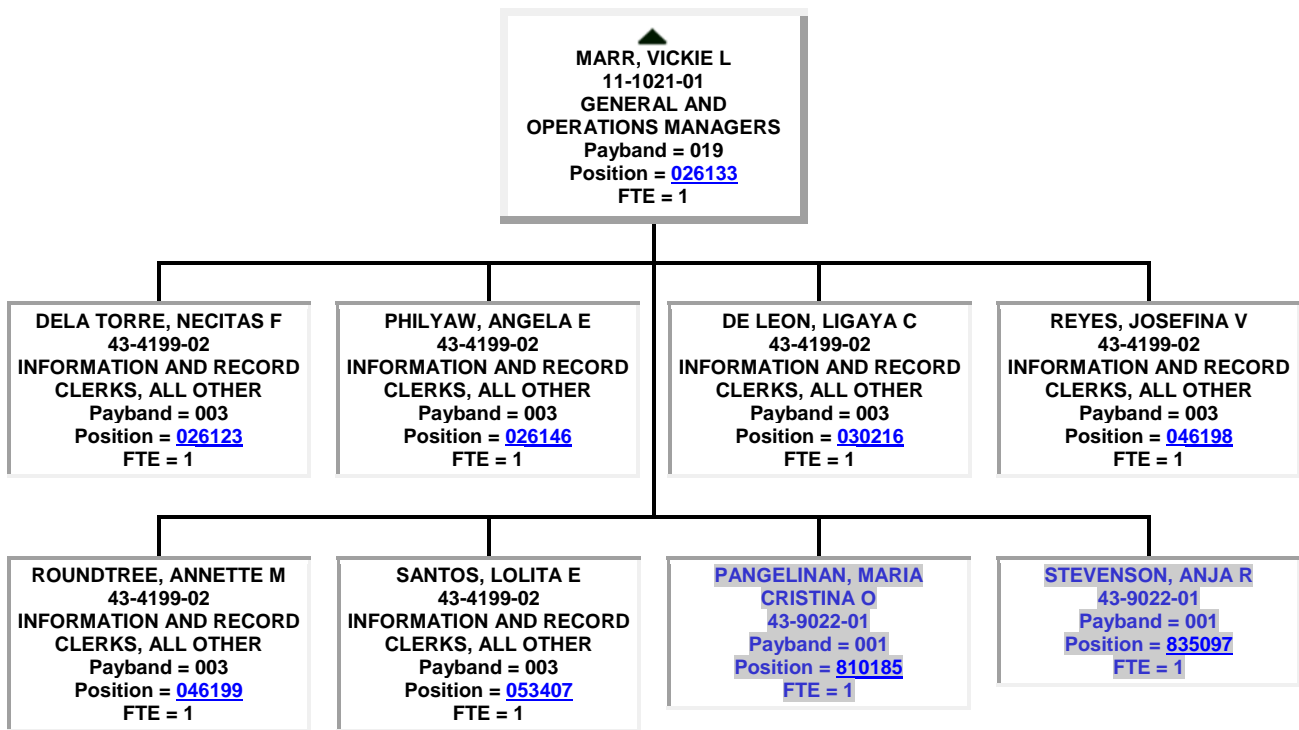


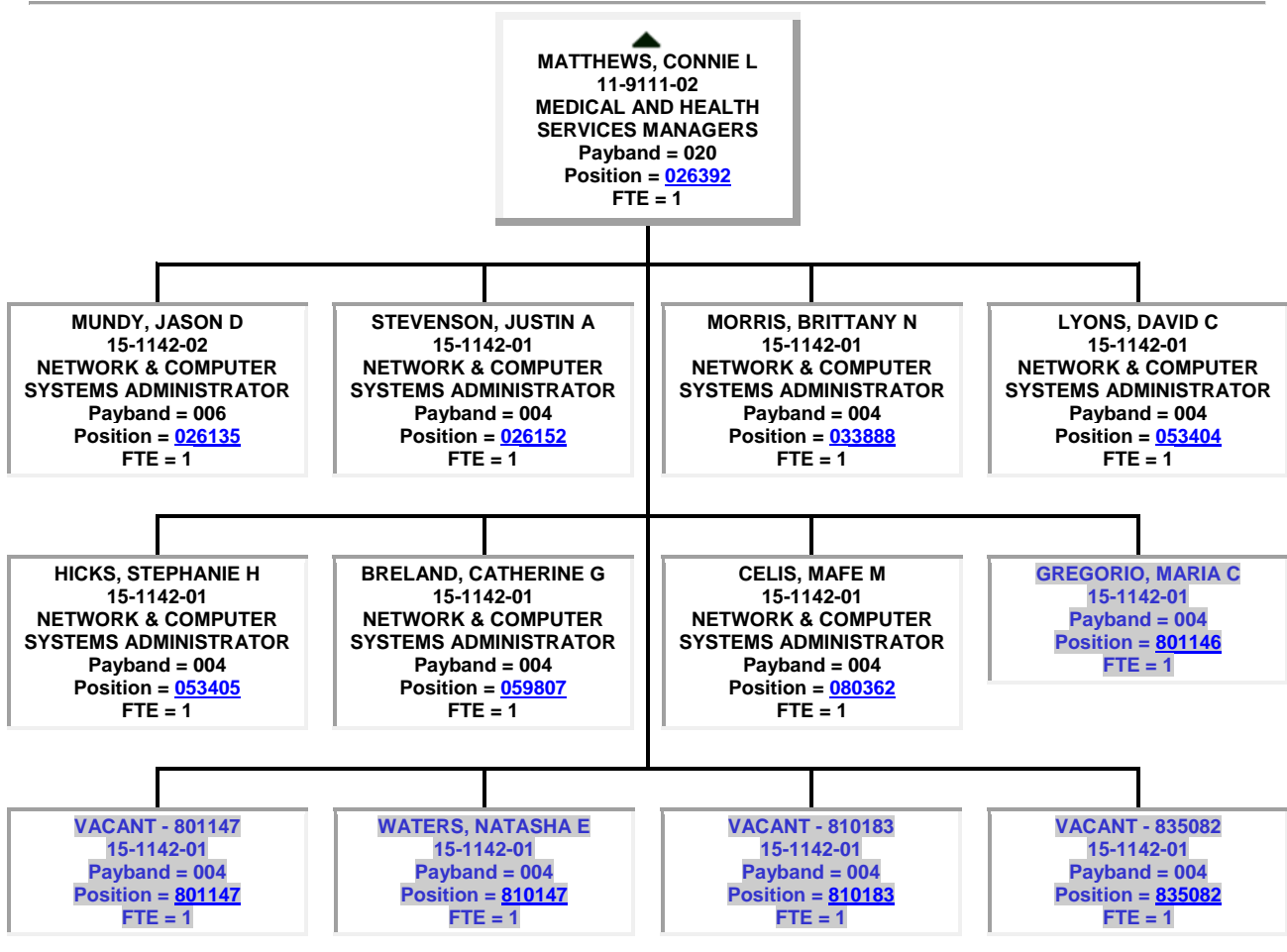
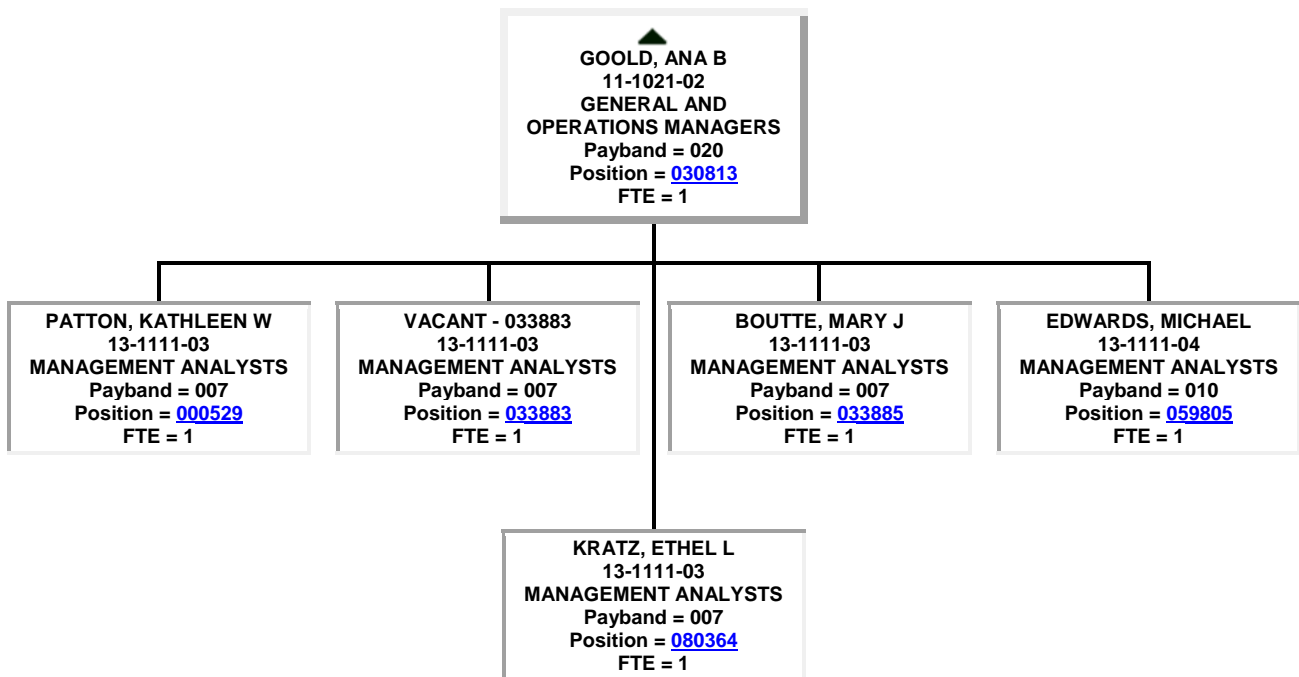


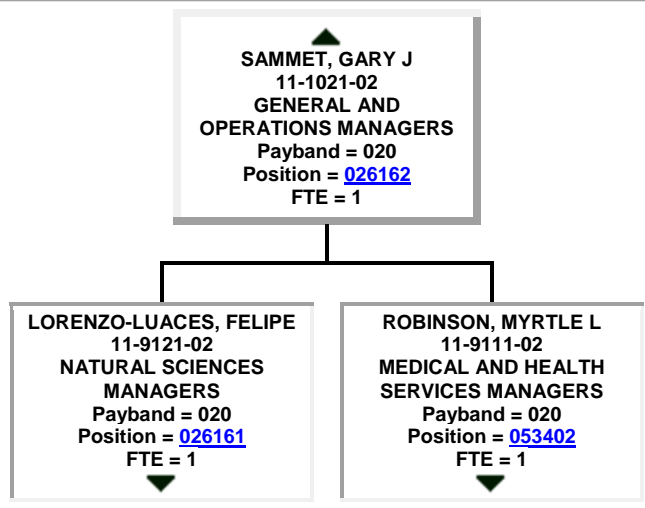
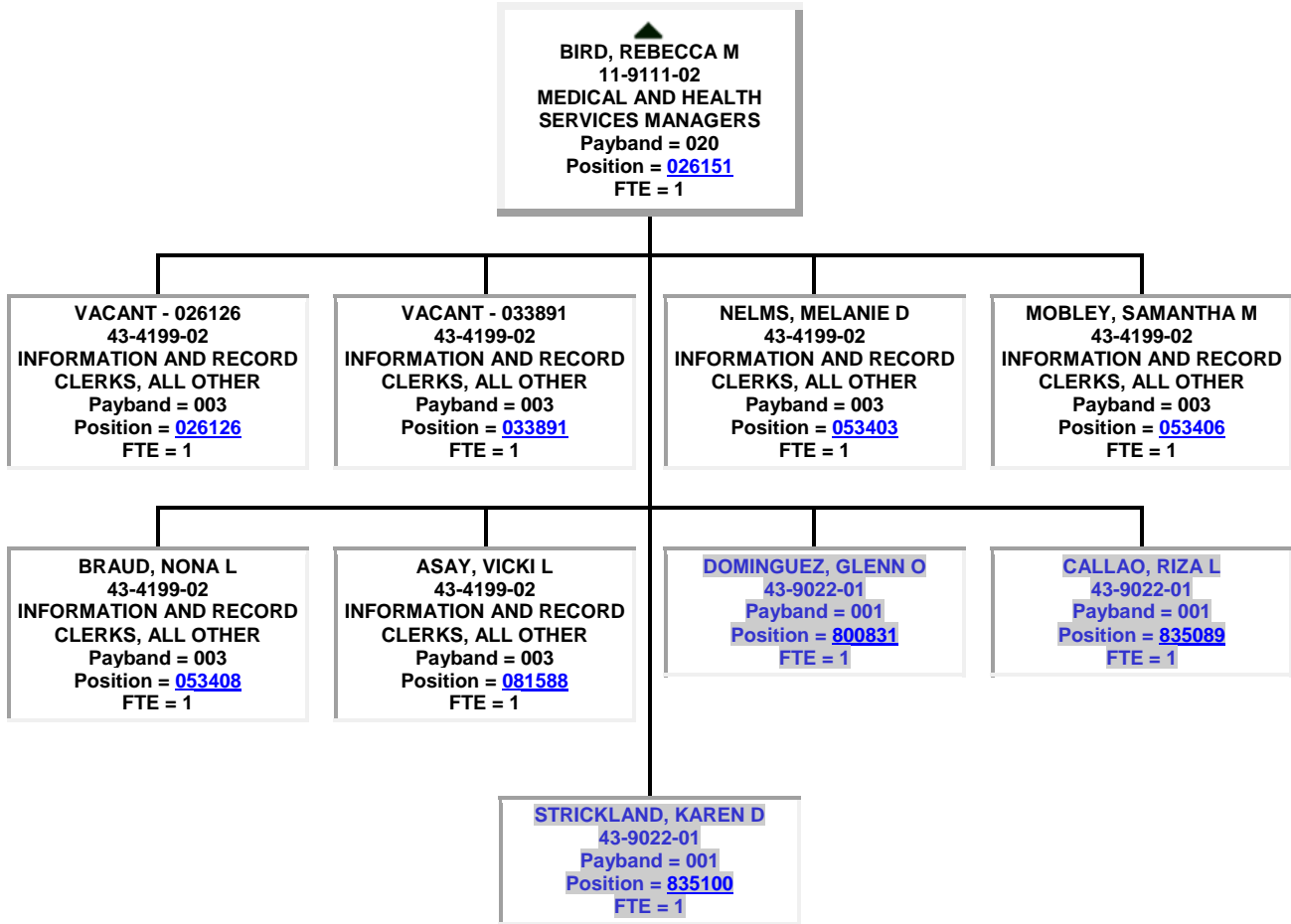


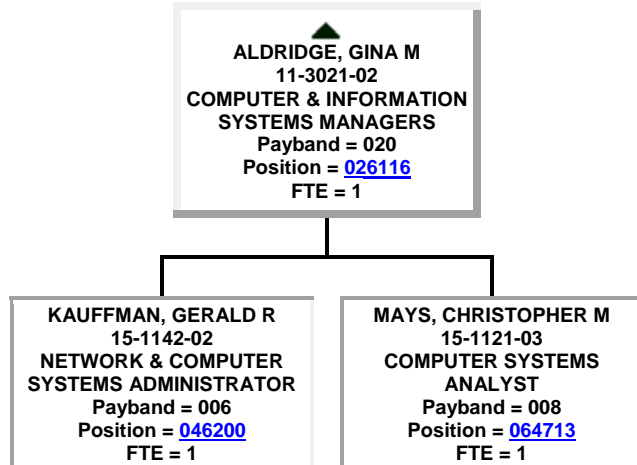
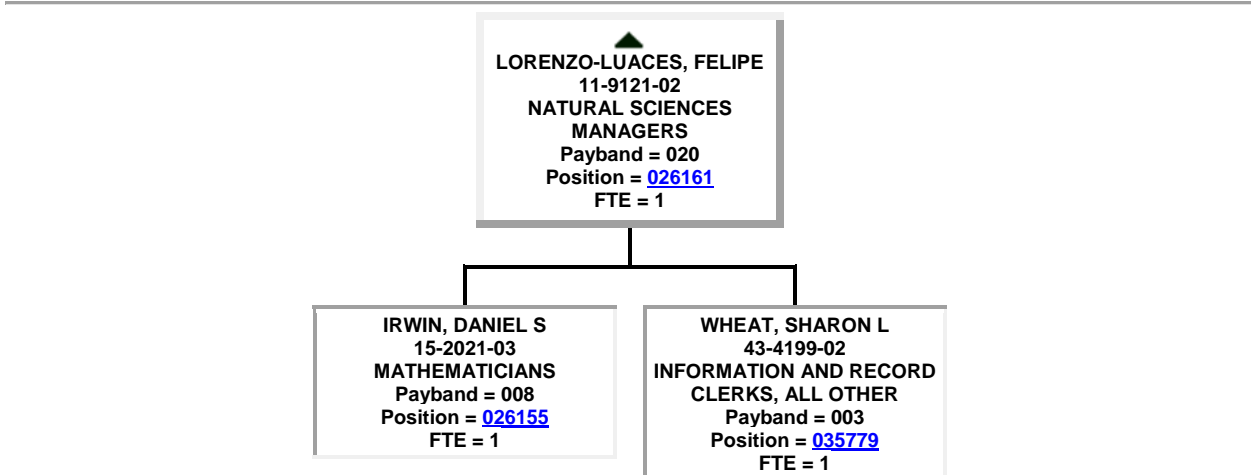
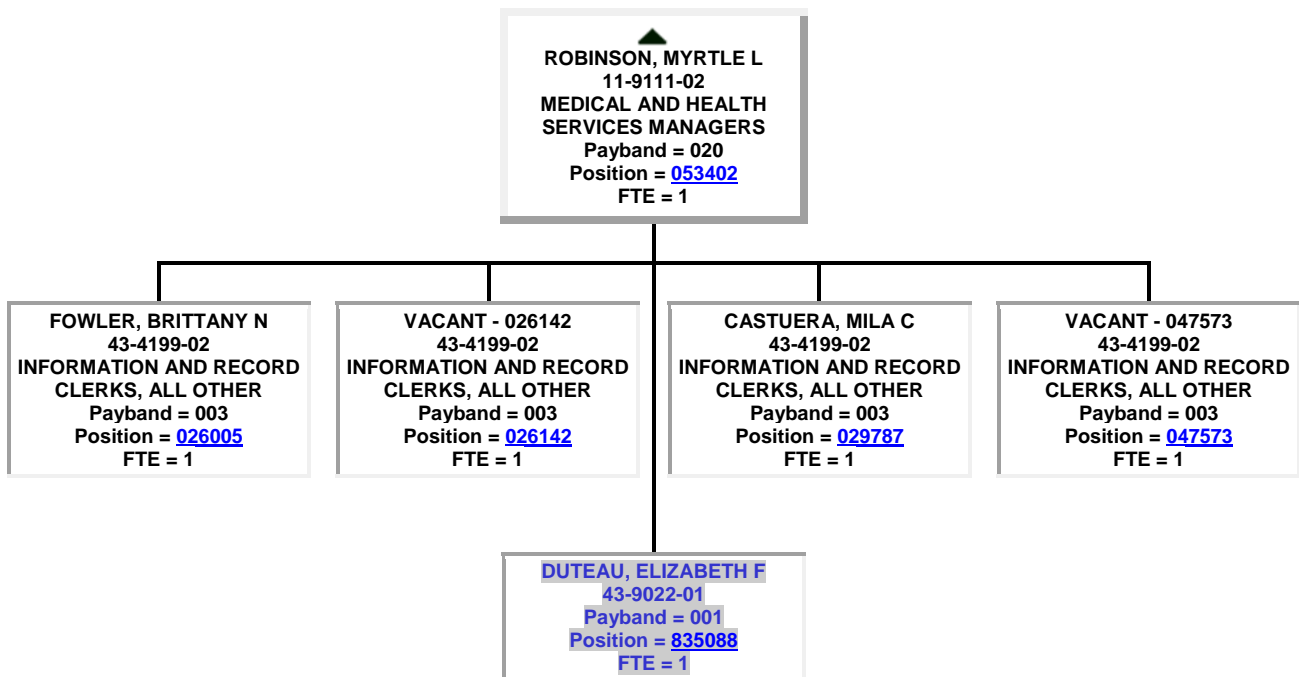


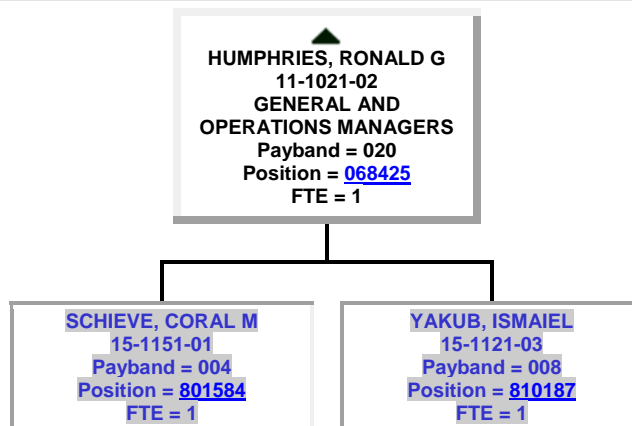
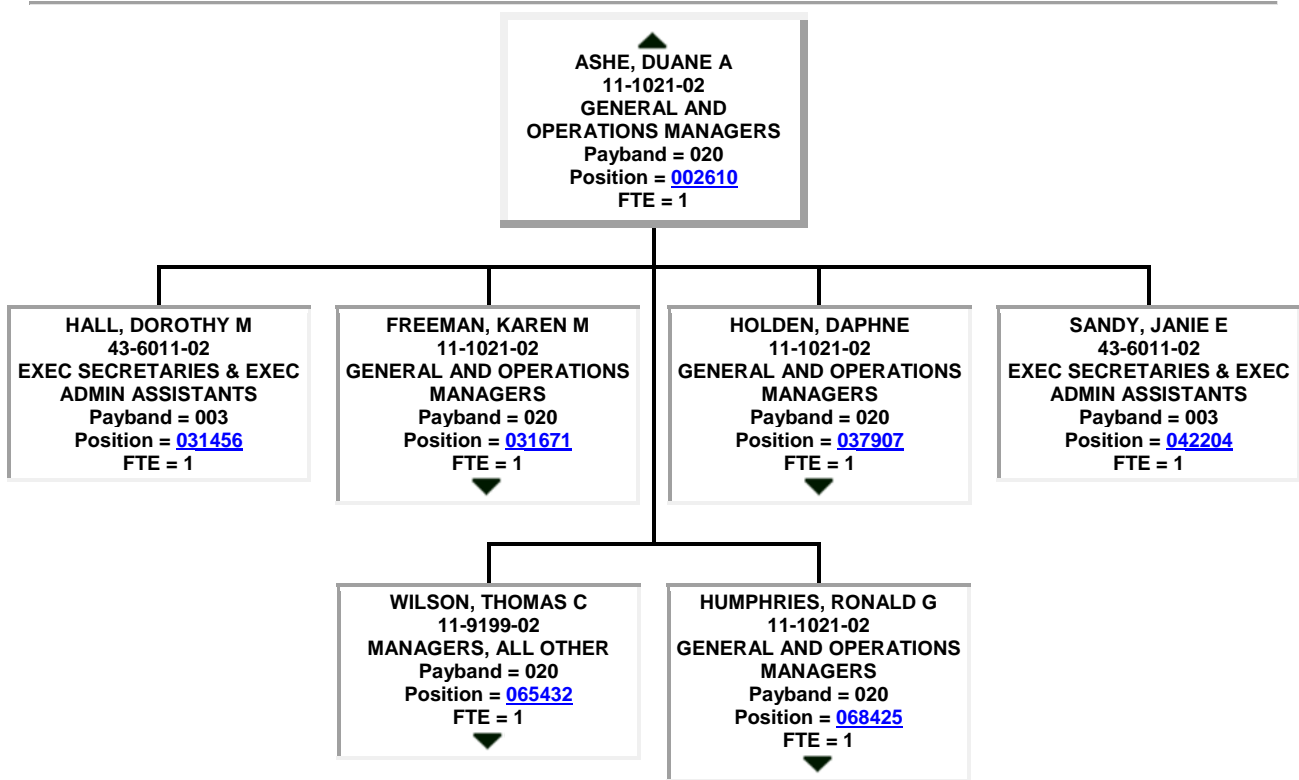


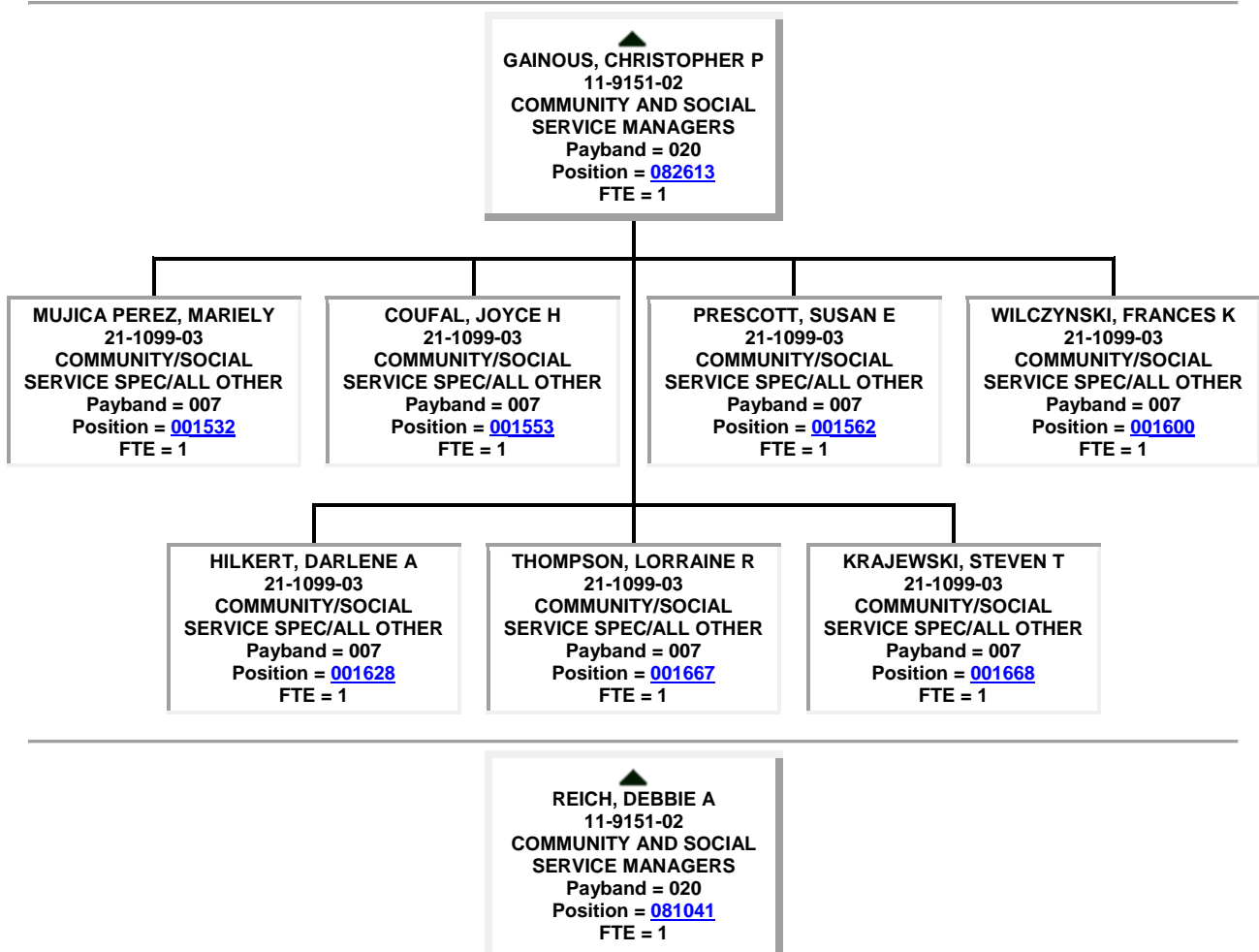
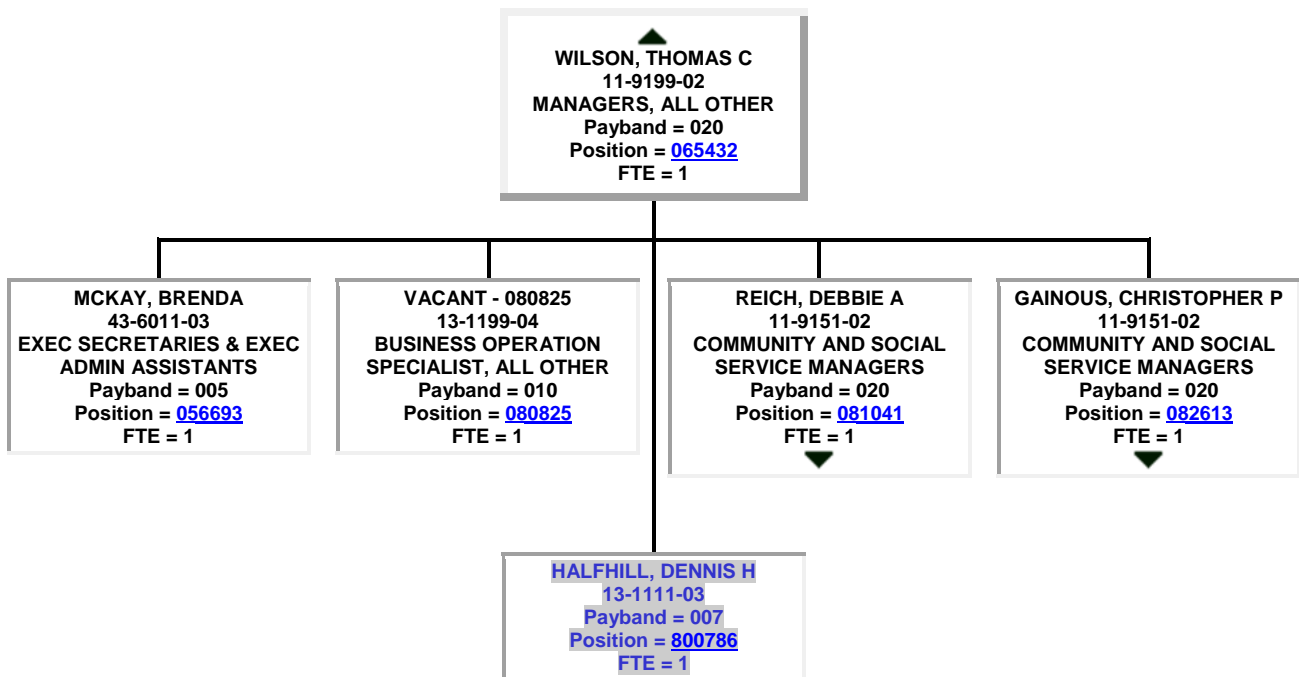


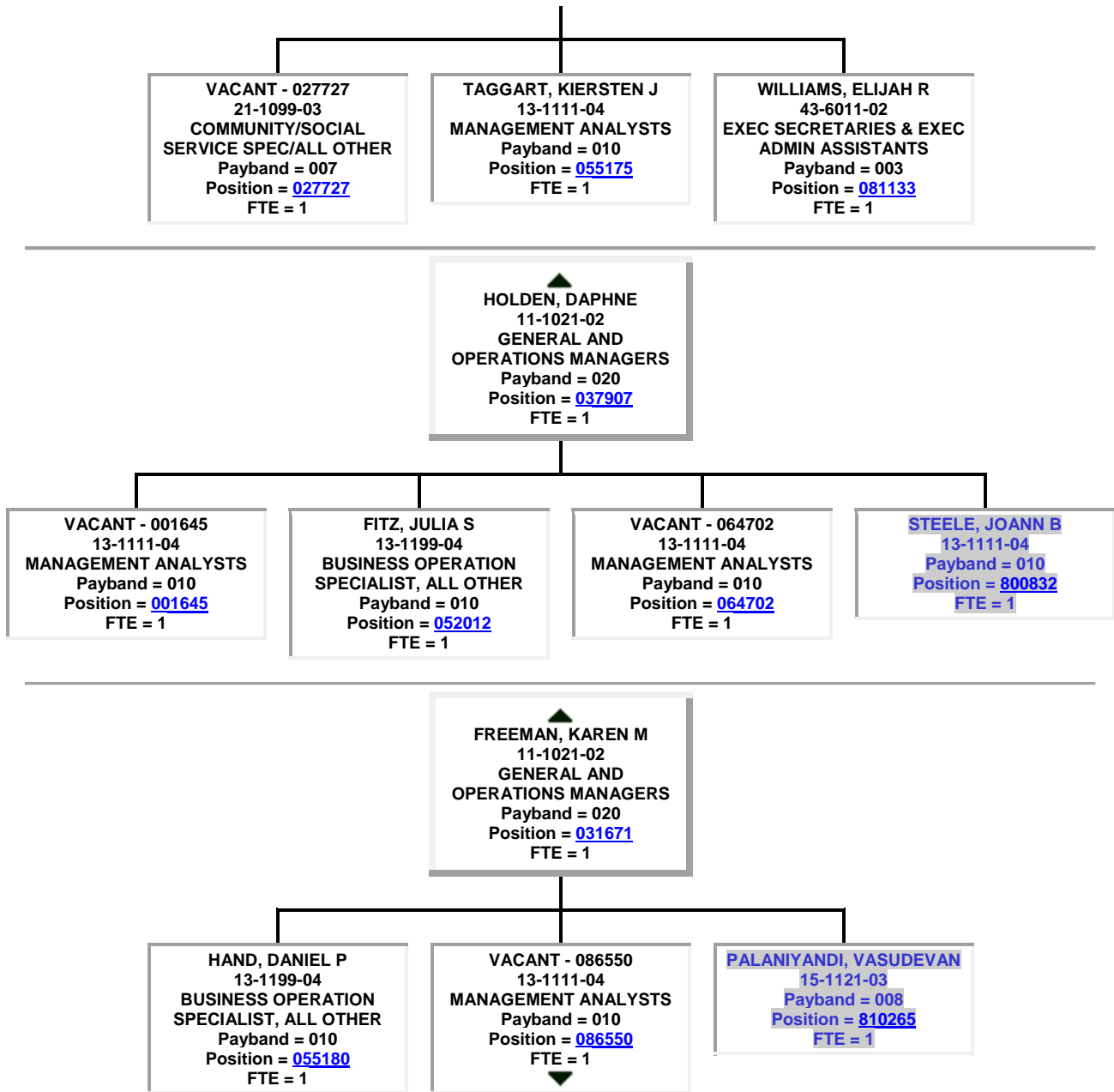


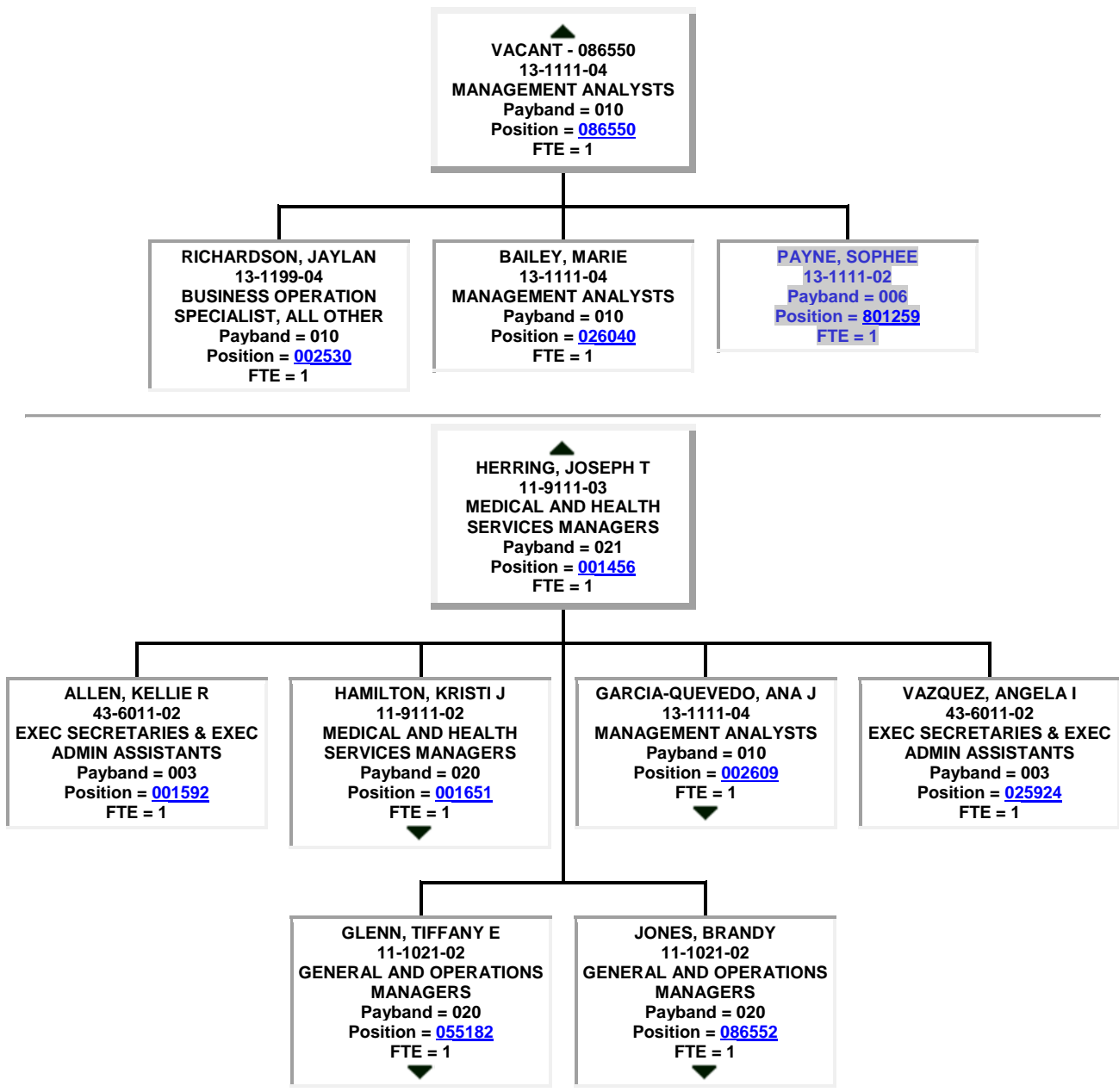


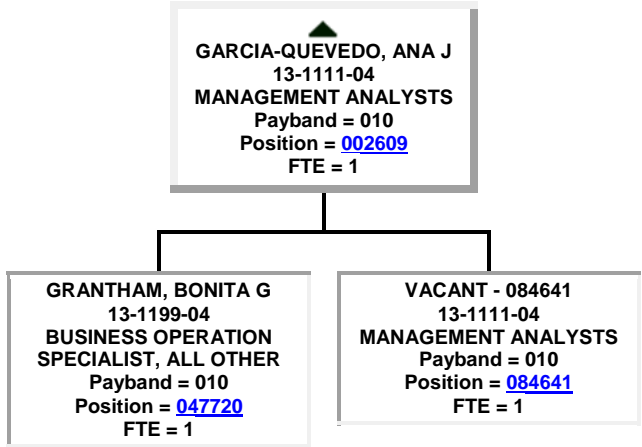
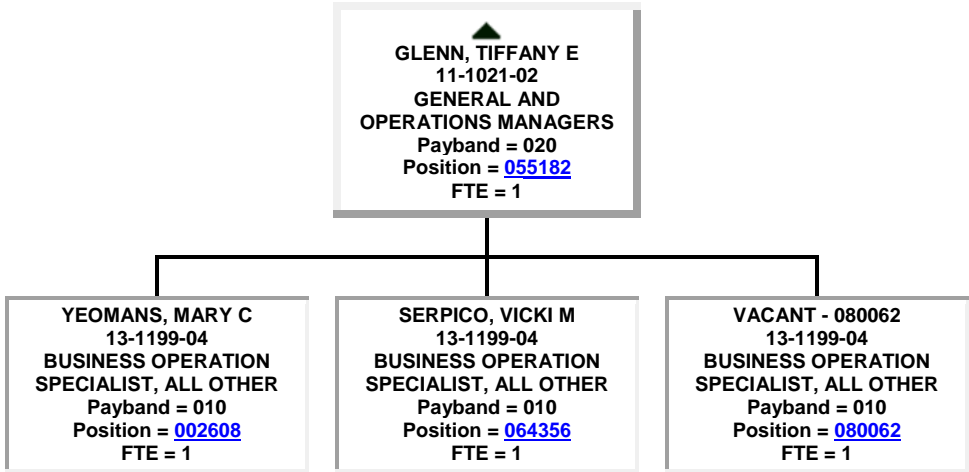
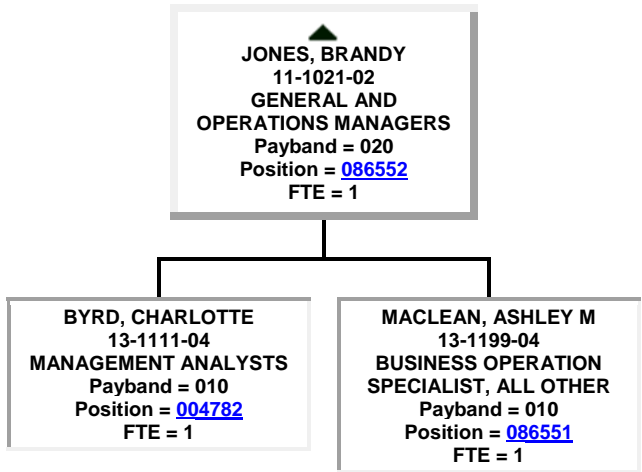


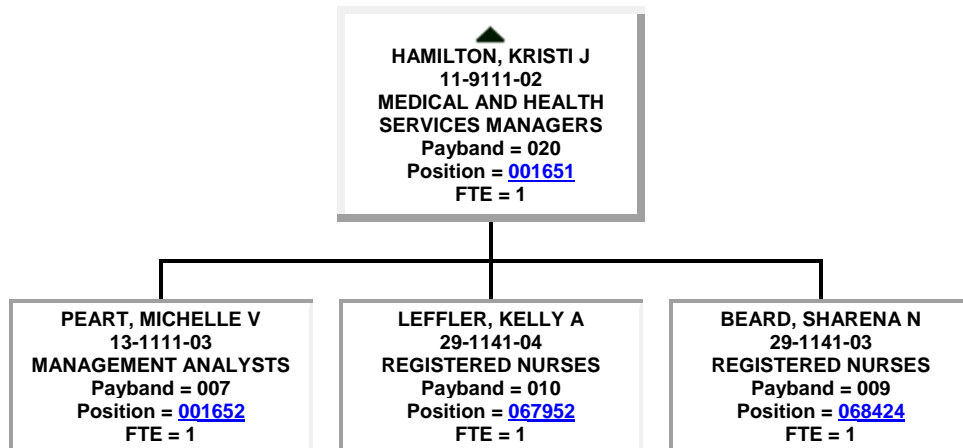












HEALTH, DEPARTMENT OF		FISCAL YEAR 2014-15			
SECTION I: BUDGET		OPERATING		FIXED CAPITAL OUTLAY	
TOTAL ALL FUNDS GENERAL APPROPRIATIONS ACT			2,809,442,898	35,388,448	
ADJUSTMENTS TO GENERAL APPROPRIATIONS ACT (Supplementals, Vetoes, Budget Amendments, etc.)			711,828,321	-1,100,000	
FINAL BUDGET FOR AGENCY			3,521,271,219	34,288,448	
SECTION II: ACTIVITIES * MEASURES		Number of Units	(1) Unit Cost	(2) Expenditures (Allocated)	(3) FCO
Executive Direction, Administrative Support and Information Technology (2)					32,246,447
Anti-tobacco Marketing Activities * Number of anti-tobacco impressions.		4,055,414,099	0.01	23,743,517	
Community Based Anti-tobacco Activities * Number of community based tobacco intervention projects funded.		67	157,853.58	10,576,190	
Provide Quitline Services * Number of calls to the Florida Quit-for-Life Line.		75,735	151.47	11,471,366	
State And Community Interventions - Area Health Education Centers (ahecs) * Total number of health care practitioners trained in tobacco dependence, patient referrals and systems change.		6,754	2,073.56	14,004,820	
Provide School Health Services * Number of school health services provided		18,816,788	3.15	59,230,119	
Provide Dental Health Services * Number of adults and children receiving county health department professional dental care.		207,449	338.29	70,177,435	
Provide Healthy Start Services * Number of Healthy Start clients provided by direct service providers.		236,765	463.63	109,770,382	
Provide Women, Infants And Children (wic) Nutrition Services * Number of monthly participants		500,000	815.31	407,655,172	
Child Care Food Nutrition * Number of child care meals served monthly		9,030,000	22.68	204,808,156	
Provide Family Planning Services * Number of family planning clients.		219,410	246.35	54,052,441	
Provide Primary Care For Adults And Children * Number of adults and children receiving well child care and care for acute and episodic illnesses and injuries.		187,381	710.13	133,065,037	
Provide Chronic Disease Screening And Education Services * Number of persons receiving chronic disease community services from county health departments.		121,348	303.92	36,879,973	
Recruit Volunteers * Number of volunteers participating		27,915	16.78	468,398	
Provide Immunization Services * Number of immunization services provided		1,457,967	24.47	35,682,597	
Provide Sexually Transmitted Disease Services * Number of sexually transmitted disease clients.		99,743	396.45	39,542,719	
Provide Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome (hiv/Aids) Services * Persons receiving HIV patient care and case management from Ryan White Consortia and General Revenue Networks		45,671	3,359.78	153,444,368	
Provide Tuberculosis Services * Number of tuberculosis medical, screening, tests, test read services.		289,052	175.52	50,733,920	
Provide Infectious Disease Surveillance * Number of epidemiological interview / follow-up services.		218,661	68.94	15,074,494	
Monitor And Regulate Facilities * Number of facility inspections.		187,754	154.09	28,931,948	
Monitor And Regulate Onsite Sewage Disposal (osds) Systems * Number of onsite sewage disposal systems inspected.		407,668	84.41	34,409,223	
Control Radiation Threats * Number of radiation facilities, devices and users regulated.		75,148	99.42	7,470,874	
Racial And Ethnic Disparity Grant * Number of projects		16	180,598.13	2,889,570	
Provide Community Hygiene Services * Number of Community Hygiene Health Services		126,026	62.27	7,847,298	
Monitor Water System/Groundwater Quality * Water system / storage tank inspections / plans reviewed.		258,974	27.28	7,066,031	
Record Vital Events - Chd * Number of vital events recorded.		406,083	28.39	11,528,404	
Process Vital Records * Number of birth, death, fetal death, marriage and divorce records processed.		653,447	16.34	10,675,055	
Provide Public Health Pharmacy Services * Number of drug packets, bottles, and scripts distributed/dispensed.		1,600,584	95.86	153,436,548	
Provide Public Health Laboratory Services * Number of relative workload units performed annually.		4,925,709	5.90	29,079,845	
Public Health Preparedness And Response To Bioterrorism * Number of services (vary considerably in scope)		95,240	476.67	45,398,119	
Statewide Research * Number of grants awarded annually.		26	3,525,150.23	91,653,906	
Prescription Drug Monitoring * Number of queries to Prescription Drug Monitoring database.		9,990,749	0.06	565,885	
Early Intervention Services * Number enrolled in early intervention program.		47,610	1,150.79	54,788,934	
Medical Services To Abused / Neglected Children * Number of Child Protection Team assessments		99,526	206.33	20,535,487	
Poison Control Centers * Number of telephone consultations.		142,770	13.24	1,890,227	
Children's Medical Services Network * Number of children enrolled		64,740	12,876.60	833,630,845	
Issue Licenses And Renewals * Health care practitioner licenses issued		500,000	80.83	40,417,311	
Investigate Unlicensed Activity * Number of unlicensed cases investigated.		700	1,984.66	1,389,263	
Profile Practitioners * Number of visits to practitioner profile website.		2,000,000	0.20	409,599	
Recruit Providers To Underserved Areas * Providers recruited to serve in underserved areas.		516	502.47	259,276	
Support Local Health Planning Councils * Number of Local Health Councils Supported.		11	104,008.91	1,144,098	
Support Rural Health Networks * Rural Health Networks supported.		9	171,387.33	1,542,486	
Rehabilitate Brain And Spinal Cord Injury Victims * Number of brain and spinal cord injured individuals served.		2,985	6,738.68	20,114,951	
Dispense Grant Funds To Local Providers * Number of disbursements.		89	85,278.55	7,589,791	
Trauma Services * Number of Verified Trauma Centers		27	338,389.33	9,136,512	
Provide Eligibility Determination For Benefits * Number of claims completed with accurate determinations		249,608	526.74	131,478,125	
Investigative Services * Number of practitioner cases investigated.		33,311	293.44	9,774,764	
Practitioner Regulation Legal Services * Number of practitioner cases resolved.		4,516	1,729.00	7,808,149	
Consumer Services * Number of complaints resolved.		31,918	71.36	2,277,677	
TOTAL				3,005,521,305	32,246,447
SECTION III: RECONCILIATION TO BUDGET					
PASS THROUGHS					
TRANSFER - STATE AGENCIES					
AID TO LOCAL GOVERNMENTS					
PAYMENT OF PENSIONS, BENEFITS AND CLAIMS					
OTHER				210,662,736	
REVERSIONS				305,087,647	2,042,001
TOTAL BUDGET FOR AGENCY (Total Activities + Pass Throughs + Reversions) - Should equal Section I above. (4)				3,521,271,688	34,288,448

SCHEDULE XI/EXHIBIT VI: AGENCY-LEVEL UNIT COST SUMMARY

(1) Some activity unit costs may be overstated due to the allocation of double budgeted items.

(2) Expenditures associated with Executive Direction, Administrative Support and Information Technology have been allocated based on FTE. Other allocation methodologies could result in significantly different unit costs per activity.

(3) Information for FCO depicts amounts for current year appropriations only. Additional information and systems are needed to develop meaningful FCO unit costs.

(4) Final Budget for Agency and Total Budget for Agency may not equal due to rounding.

Schedule XIV
Variance from Long Range Financial Outlook

Agency: HEALTH Contact: Michele Tallent

Article III, Section 19(a)3, Florida Constitution, requires each agency Legislative Budget Request to be based upon and reflect the long range financial outlook adopted by the Joint Legislative Budget Commission or to explain any variance from the outlook.

- 1) Does the long range financial outlook adopted by the Joint Legislative Budget Commission in September 2015 contain revenue or expenditure estimates related to your agency?

Yes No

- 2) If yes, please list the estimates for revenues and budget drivers that reflect an estimate for your agency for Fiscal Year 2016-2017 and list the amount projected in the long range financial outlook and the amounts projected in your Schedule I or budget request.

	Issue (Revenue or Budget Driver)	R/B*	FY 2016-2017 Estimate/Request Amount	
			Long Range Financial Outlook	Legislative Budget Request
a	#11 Tobacco Settlement/Tobacco Constitutional Amendment	B	0.1	N/A
b	#26 Medicaid Waivers - Brain and Spinal Cord	B	N/A	N/A
c	#28 Health Services - Early Steps	B	5.3	0
d	#28 Health Services - Biomedical Research	B	11.6	N/A
e	#28 Health Services - Endowed Cancer Research Chair	B	4	N/A
f	#28 Health Services - Child Protection Teams	B	0.9	0

- 3) If your agency's Legislative Budget Request does not conform to the long range financial outlook with respect to the revenue estimates (from your Schedule I) or budget drivers, please explain the variance(s) below.

The Long Range Financial Outlook amounts are from the Draft proposal submitted to the Joint Legislative Budget Commission on September 8, 2015 . The Tobacco Settlement (consumer price index change), medicaid waivers, Biomedical Research and Endowed Cancer Research Chairs are typically not requested by the department. The appropriations are given to the department during the legislative session. The Department is proposing to move the Brain and Spinal Cord Medicaid Waiver program to the Agency for Health Care Administration. The Early Steps program received \$11M in recurring General Revenue during the 2015-2016 Legislative Session.

* R/B = Revenue or Budget Driver



ADMINISTRATIVE SUPPORT EXHIBITS AND SCHEDULES



ADMINISTRATIVE SUPPORT SCHEDULE I SERIES

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Administrative Trust Fund
LAS/PBS Fund Number:	64100200
	2021

	Balance as of 6/30/2015		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$5,195,435.41	(A)			\$5,195,435.41
ADD: Other Cash (See Instructions)		(B)			\$0.00
ADD: Investments		(C)			\$0.00
ADD: Outstanding Accounts Receivable	\$10,761,588.95	(D)			\$10,761,588.95
ADD: unverified cash	(\$1,488.75)	(E)			(\$1,488.75)
Total Cash plus Accounts Receivable	\$15,955,535.61	(F)	\$0.00		\$15,955,535.61
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$2,514,844.83)	(H)			(\$2,514,844.83)
Approved "B" Certified Forwards	(\$883,379.67)	(H)			(\$883,379.67)
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$1,075.17)	(I)			(\$1,075.17)
LESS: BE TNFR to Multiple BEs	(\$1,785,233.40)				(\$1,785,233.40)
LESS: BE LASPBS CF less GLC 3XXXX CF (LASPBS does not equal trial balance)	\$0.00	(J)			\$0.00
Unreserved Fund Balance, 07/01/15	\$10,771,002.54	(K)	\$0.00		\$10,771,002.54 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Department Title:	<u>Budget Period: 2016 - 2017</u>
Trust Fund Title:	<u>Department of Health</u>
LAS/PBS Fund Number:	<u>Administrative Trust Fund</u>
	<u>2021/64100200</u>

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15.

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="\$13,350,397.02"/> (A)
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Subtract Nonspendable Fund Balance (GLC 56XXX)

<input type="text"/>	(B)
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Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B6400XXX-increase accounts receivable	<input type="text"/> (C)
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SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

SWFS Adjustment # and Description	<input type="text"/> (C)
-----------------------------------	--------------------------

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="(\$883,379.67)"/> (D)
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Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
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A/P not C/F-Operating Categories	<input type="text" value="\$89,218.59"/> (D)
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BE TNFR to Multipl BEs	<input type="text" value="(\$1,785,233.40)"/> (D)
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ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="\$10,771,002.54"/> (E)
--	--

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	<input type="text" value="\$10,771,002.54"/> (F)
--	--

DIFFERENCE:	<input type="text" value="\$0.00"/> (G)*
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***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Tobacco Settlement Trust Fund
LAS/PBS Fund Number:	64100200
	2122

	Balance as of 6/30/2015		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	(167,917.87)	(A)			(167,917.87)
ADD: Other Cash (See Instructions)		(B)			0.00
ADD: Investments		(C)			0.00
ADD: Outstanding Accounts Receivable		(D)			0.00
ADD: BE TNFR from 64200100	167,917.87	(E)			167,917.87
Total Cash plus Accounts Receivable	0.00	(F)	0.00		0.00
LESS Allowances for Uncollectibles		(G)			0.00
LESS Approved "A" Certified Forwards		(H)			0.00
Approved "B" Certified Forwards		(H)			0.00
Approved "FCO" Certified Forwards		(H)			0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			0.00
LESS:	0.00	(J)			0.00
Unreserved Fund Balance, 07/01/15	0.00	(K)	0.00		0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Tobacco Settlement Trust Fund
LAS/PBS Fund Number:	2122/64100200

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="(167,917.87)"/> (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text" value="0.00"/> (D)
A/P not C/F-Operating Categories	<input type="text"/> (D)
BE TNFR from 2122 64200100	<input type="text" value="167,917.87"/> (D)
	<input type="text" value="0.00"/> (D)
	<input type="text"/> (D)
ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="0.00"/> (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	<input type="text" value="0.00"/> (F)
DIFFERENCE:	<input type="text" value="0.00"/> (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Federal Grant Trust Fund
LAS/PBS Fund Number:	64100200
	2261

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	(\$951,776.27)	(A)		(\$951,776.27)
ADD: Other Cash (See Instructions)		(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$4,690.03	(D)		\$4,690.03
ADD: BE TNFR from 2261 64200800	\$951,776.27	(E)		\$951,776.27
Total Cash plus Accounts Receivable	\$4,690.03	(F)	\$0.00	\$4,690.03
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards		(H)		\$0.00
Approved "B" Certified Forwards	(\$4,690.03)	(H)		(\$4,690.03)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		\$0.00
LESS: _____		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$0.00	(K)		\$0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Federal Grant Trust Fund
LAS/PBS Fund Number:	2261/64100200

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; (\$926,346.70) (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment _____ (C)

SWFS Adjustment _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS _____ (D)

A/P not C/F-Operating Categories \$0.00 (D)

Current Compensated Absences Liability (38600) (\$25,429.57) (D)

BE TNFR 2261 FR 64200800 \$951,776.27 (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: \$0.00 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) _____ (F)

DIFFERENCE: \$0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2016 - 2017

Department: Health

Chief Internal Auditor: Michael J. Bennett, CIA

Budget Entity: 64100200

Phone Number: 850-245-4141

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
A-1314DOH-011	October 10, 2014	Bureau of Personnel and Human Resource Management	<i>The Department of Health (Department) lacks comprehensive and clear guidance on personnel file management.</i> Bureau of Personnel and Human Resource Management in conjunction with the self-administering Human Resources (HR) offices/consortia should develop Department-wide personnel file management standards and require all servicing HR offices/consortia adhere to these standards.	HR developed a web page for personnel records that will describe required and acceptable items. This information will also be shared with the servicing HR offices for input.	
A-1314DOH-011	October 10, 2014	Bureau of Personnel and Human Resource Management	<i>The Department lacks comprehensive and clear guidance on personnel file management.</i> Personnel file management standards should include a requirement for self-administering HR offices/consortia to conduct periodic personnel, medical and background file audits to help ensure all personnel-related documentation is maintained accordingly.	Department policy 60-21-13, Section VII (G) of the Recruitment policy is currently under revision to include language requiring the "hiring authority to review the list of 'Required and/or Acceptable Documents Maintained in the Servicing Human Resource Office', and ensure that the required documents are sent to the servicing human resource office for placement in the official personnel file." The checklist will be an appendix to the policy.	
A-1314DOH-011	October 10, 2014	Bureau of Personnel and Human Resource Management	Department policy 60-3-13, <i>Attendance and Leave</i> , does not include documentation standards for leave audits. Department policy 60-3-13, <i>Attendance and Leave</i> , should be updated to include documentation standards for leave audits.	Department policy 60-3-13, <i>Attendance and Leave</i> , will be updated to include a link to the desk manual on how to conduct leave audits.	
A-1314DOH-011	October 10, 2014	Bureau of Personnel and Human Resource Management	<i>Department policy related to pay and salary actions do not reference specific requirements of the Department's cash handling policies.</i> Specific reference should be given in Department policy 60-37-14, <i>Pay and Salary Actions</i> , requiring HR employees use Department policy 57-07-13, <i>Cash Handling</i> , when handling non-pay and salary related cash/check/credit transactions.	Department policy 60-37-14, <i>Pay and Salary Actions</i> , will be updated to reflect a reference to the policy on cash handling.	
A-1314DOH-011	October 10, 2014	Bureau of Personnel and Human Resource Management	<i>Economic and efficiency benefits could be realized with increased sharing of background screening results for current and potential Department employees licensed by the Division of Medical Quality Assurance (MQA).</i> The Bureau, in coordination with the self-administering HR offices/consortia and MQA, should make efforts to explore the feasibility of obtaining background screening/rescreening results of MQA licensed individuals when determining Department employment eligibility.	We explored the feasibility of obtaining results from MQA when determining Department employment eligibility and found that it is not feasible. The Florida Department of Law Enforcement has indicated that sharing is allowed only if the criminal history records check is conducted for the same purpose. MQA conducts background screenings for licensure purposes and HR conducts background screening for pre-employment.	
A-1314DOH-013	September 30, 2014	Bureau of General Services	CONFIDENTIAL - An issue with cameras. The Bureau of General Services should address the issue.	The issue was addressed.	

REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
A-1314DOH-013	September 30, 2014	Bureau of General Services	CONFIDENTIAL - An issue with badges. The Bureau of General Services should address the issue.	The issue was addressed.	
A-1314DOH-013	September 30, 2014	Bureau of General Services	CONFIDENTIAL - An issue with documentation. The Bureau of General Services should address the issue.	The issue was addressed.	
A-1415DOH-014	June 1, 2015	Bureau of General Services Office of Budget and Revenue Management	<i>Differences in available cash for a given project existed between records maintained by the Office of Design and Construction and records maintained by the Office of Budget & Revenue Management.</i> Management from the Office of Design and Construction and the Office of Budget and Revenue Management should develop a uniform control to ensure that available cash for each special project agrees between the two offices and all agreed-upon amounts also reconcile with each respective county health department's (CHD) understanding of available cash for special projects.	The Office of Design and Construction is reviewing the Internal Operating Procedures for Fixed Capital Outlay and will add language to describe the monthly reconciliation process. Currently, the Office of Design and Construction and the Office of Budget and Revenue Management reconcile records for all projects monthly, but this process is not documented. Procedures will be written establishing how the Office of Design and Construction manages projects and maintains financial records of actions that have been completed, as well as those actions that are anticipated, which may result in balances that differ from the actual cash management detail maintained by budget.	
R-1314DOH-008	August 25, 2014	Bureau of General Services	<i>The Department lacks comprehensive and clear guidance for CHDs regarding asset management to ensure accountability of all fixed assets.</i> Bureau of General Services and Office of Information Technology (in consultation with the Bureau of Statewide Services and Office of General Counsel, if needed) should take actions to clarify existing asset management policies by providing definitive and aligned guidance throughout the Department, ensuring total accountability of all recorded assets and addressing issues noted above specific to CHDs.	The Bureau of General Services reviewed changes to Department policy 250-11-14, <i>Management of State Property</i> , and clarified the language. It is now clear that for information technology (IT) equipment under \$1,000, there is no requirement for such items to be included in a periodic physical inventory count for identification unless the county requires it to be included in a physical count. However all county-owned IT assets must appear in the Property Management System and have a Department property tag affixed.	
R-1314DOH-008	August 25, 2014	Bureau of Finance & Accounting	<i>Various general controls were found to be deficient or non-existent within the 26 CHDs visited.</i> The Bureau of Finance & Accounting, Office of Financial Management, should revise Department policy 56-89-12, <i>Client Incentives and Promotional Items</i> , to further clarify expectations related to periodic independent reconciliations of gift cards or other cash equivalent items.	Department policy 56-89-14, <i>Client Incentives and Promotional Items</i> , was amended to clarify expectations related to periodic independent reconciliations of client-incentives (gift cards) and other cash equivalent items.	
R-1314DOH-010	September 2, 2014	Bureau of General Services	<i>When electing to use county procedures to procure leases, counties used state and federal funds that passed through the Department.</i> The Bureau of General Services' Leasing Office should ensure that where CHDs elect to use county procedures to procure lease space at a cost, CHDs are aware county funds must be used to pay for such leases. In order to help CHDs make their decision of which method to use (state procedures vs. county procedures), inform CHDs that where state procedures and state funds are used, lease documents must be in compliance with Chapter 255, <i>Florida Statutes</i> .	The Chief of the Bureau of General Services, Support Services Section has issued a Leasing memo to all CHDs informing and then further clarifying the instruction for CHDs to use county funds to pay lease costs for all leases procured through county or local government procedures. This direction was also discussed on the Administration Conference Call and the Business Manager's Conference Call.	

REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
R-1314DOH-010	September 2, 2014	Office of Budget and Revenue Management	<i>Clarification and uniform guidance of what is expected of CHDs to report on Attachment IV to the State/County Contract is needed.</i> The Office of Budget and Revenue Management, which provides administrative support for coordinating the State/County Contract, should provide uniform and clear instructions so that CHD staff can prepare and provide uniform information on Attachment IV.	The Bureau of General Services will track the information in the lease data base instead of amending the State/County Contract template.	
R-1314DOH-010	September 2, 2014	Office of Budget and Revenue Management	<i>Clarification and uniform guidance of what is expected of CHDs to report on Attachment IV to the State/County Contract is needed.</i> The Office of Budget and Revenue Management should also work with the Leasing Office to determine what information should be included on Attachment IV so that the Leasing Office can easily acquire important data regarding the many different facilities in which DOH employees work and clients are seen.	The Bureau of General Services will track the information in the lease data base instead of amending the State/County Contract template.	
R-1314DOH-010	September 2, 2014	Office of Budget and Revenue Management	<i>Clarification and uniform guidance of what is expected of CHDs to report on Attachment IV to the State/County Contract is needed.</i> The Bureau of General Services should require CHDs to provide copies of leases to the Leasing Office regarding all instances of facilities occupied by CHDs, including facilities that counties, cities, and school boards privately lease for the benefit of the CHDs. Public disclosure of any ownership interest by public officials and employees would also be helpful.	The Bureau of General Services has issued a Leasing memo to all CHDs informing the CHDs to send documents for leased space obtained through the county or local government method to the leasing unit.	
2015-002	July 2, 2014	Office of General Counsel	<i>State agencies did not always document that employees involved in the contractor evaluation and selection process attested in writing, or timely attested, that they were independent of, and had no conflict of interest in, the entities evaluated and selected.</i> State agency management should take steps to ensure that conflict of interest attestations required by State law are timely completed by all individuals taking part in the contractor evaluation and selection process and that the attestation documents are appropriately maintained.	Each Division of the Department of Health (Department) has appointed a contract management liaison who serves as the lead contract manager for the Division. The audit finding was reviewed with each contract management liaison by the Department's Contracts Section in the Office of the General Counsel. Additionally, contract management training and checklists have been developed to ensure all necessary paperwork is made a part of each contract management file.	
2015-002	July 2, 2014	Office of General Counsel	<i>Some State agencies did not always document that cost analyses were completed prior to executing contracts.</i> Department management should ensure that, for contracts awarded on a noncompetitive basis, documented cost analyses are completed prior to contract execution and in accordance with State law.	Each Division of the Department has appointed a contract management liaison who serves as the lead contract manager for the Division. The audit finding was reviewed with each contract management liaison by the Department's Contracts Section in the Office of the General Counsel. Additionally, contract management training and checklists have been developed to ensure all necessary paperwork is made a part of each contract management file.	
2015-002	July 2, 2014	Office of General Counsel	<i>State agencies did not always document that contracts were properly reviewed, approved, and executed in accordance with State law.</i> State agency management should ensure that contracts are properly reviewed, approved, and executed in accordance with State law and that agency head delegations of authority are appropriately documented.	Each Division of the Department has appointed a contract management liaison who serves as the lead contract manager for the Division. The audit finding was reviewed with each contract management liaison by the Department's Contracts Section in the Office of the General Counsel. Additionally, contract management training and checklists have been developed to ensure all necessary paperwork and approvals are made a part of each contract management file.	

REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
2015-002	July 2, 2014	Office of General Counsel	<p><i>State agencies did not always document that contract managers received, or timely received, required training for accountability in contracts management.</i></p> <p>State agency management should ensure that all contract managers attend the required Department of Financial Services (DFS) training for accountability in contracts management in accordance with State law and DFS guidelines.</p>	Each Division of the Department has appointed a contract management liaison who serves as the lead contract manager for the Division. The audit finding was reviewed with each contract management liaison by the Department's Contracts Section in the Office of the General Counsel. Each Division contract management liaison is expected to ensure that contract managers within the Division have timely received all necessary training.	
2015-002	July 2, 2014	Office of General Counsel	<p><i>State agencies did not always appropriately document that contract managers were independent of, and had no conflict of interest in, the entities whose contracts they were assigned to manage.</i></p> <p>State agency management should ensure that documentation is maintained to demonstrate that contract managers are independent of, and have no conflict of interest in, the entities whose contracts they are assigned to manage.</p>	Each Division of the Department of Health has appointed a contract management liaison who serves as the lead contract manager for the Division. The audit finding was reviewed with each contract management liaison by the Department's Contracts Section in the Office of the General Counsel. Additionally, contract management training and checklists have been developed to ensure all necessary paperwork is made a part of each contract management file.	
2015-002	July 2, 2014	Office of General Counsel	<p><i>State agencies did not always document that sufficient contract monitoring had been performed in accordance with DFS and applicable State agency guidelines.</i></p> <p>State agency management should ensure that contract monitoring activities are appropriately performed and documented in accordance with DFS guidance and applicable State agency policies and procedures.</p>	The audit finding was reviewed with the contract monitoring unit within the Department's Contracts Section in the Office of the General Counsel. A plan has been developed to ensure that contract monitoring activities are appropriately performed and documented.	
2015-002	July 2, 2014	Office of General Counsel	<p><i>State agencies could not always demonstrate that contract payments were properly approved, supported by adequate documentation, or made in accordance with applicable contract terms and Chief Financial Officer (CFO) memoranda.</i></p> <p>State agency management should ensure that contract payments are properly approved, adequately supported, and made in accordance with applicable contract terms and CFO memoranda.</p>	The audit finding was reviewed with the contract monitoring unit within the Department's Contracts Section in the Office of the General Counsel. Additionally, each Division of the Department of Health has appointed a contract management liaison who serves as the lead contract manager for the Division. The audit finding was reviewed with each contract management liaison by the Department's Contracts Section in the Office of the General Counsel. Contract management training and checklists have been developed to ensure all necessary paperwork is made a part of each contract management file, including paperwork associated with the approval of payments.	
2015-002	July 2, 2014	Office of General Counsel	<p><i>State agencies did not always document that sufficient grant monitoring had been performed in accordance with DFS and applicable State agency procedures.</i></p> <p>State agency management should ensure that grant monitoring activities and grant manager independence are appropriately documented and that the monitoring results are timely communicated to the grantee.</p>	The Department administers its grants through contracts. The audit finding was reviewed with the contract monitoring unit within the Department's Contracts Section in the Office of the General Counsel as well as the Division contract management liaisons. A plan has been developed to ensure that grant/contract monitoring activities are appropriately documented and communicated to the grantee/contractor.	

REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
2015-002	July 2, 2014	Office of General Counsel	<i>The Department could not always demonstrate that grant payments were properly approved, supported by adequate documentation, or made in accordance with applicable grant terms.</i> The Department's management should ensure that all grant payments are properly approved, adequately supported, and made in accordance with applicable grant terms.	The Department administers its grants through contracts. The audit finding was reviewed with the contract monitoring unit within the Department's Contracts Section in the Office of the General Counsel as well as the Division contract management liaisons. A plan has been developed to ensure that grant/contract payments are properly approved and adequately supported.	
2015-052	December 1, 2014	Office of Information Technology	<i>Certain security controls related to surplus computer hard drive disposal processes needed improvement.</i> The agencies should improve security controls over the surplus computer hard drive disposal processes to ensure the continued protection of confidential and exempt information.	The Office of Information Technology has taken steps to improve security controls over the surplus computer hard drive disposal process. A documented process has been developed and put in place. The process includes greatly limiting access to a storage location for hard drives awaiting sanitization. The process also includes not separating the hard drives from computer equipment until they are ready to be picked up by the technology group and properly stored for sanitization processing. To further ensure protection of confidential information, equipment sanitization requirements will be further clarified in the on-going revision of the Department's information security policy 50-10, including properly securing drives awaiting sanitization across the agency.	
2015-052	December 1, 2014	Office of Information Technology	<i>Documentation of surplus computer hard drive sanitization and disposition needed improvement.</i> Agency management should ensure that documentation of the surplus computer hard drive sanitization and disposition is accurate and complete.	Agency management has taken steps to ensure that documentation of the surplus computer hard drive sanitization and disposition is accurate and complete. The Office of Information Technology has worked closely with the Bureau of General Services in the Division of Administration to modify forms to allow the documentation of hard drive serial numbers as they are removed from computers for sanitization purposes. The recently created process over the surplus computer hard drive disposal process includes ensuring timely documentation of serial numbers, and additional comprehensive documentation in service request tickets involving sanitization.	

Office of Policy and Budget - July 2015



COMMUNITY HEALTH PROMOTION EXHIBITS AND SCHEDULES



COMMUNITY HEALTH PROMOTION SCHEDULE I SERIES

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Health **Budget Period:** 2016-2017
Program: 64200100 Community Health Promotion
Fund: 2197 Epilepsy Services Program

Specific Authority: 318.21(6)
Purpose of Fees Collected: Epilepsy Services Program - Prevention and Education

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION

	ACTUAL	ESTIMATED	REQUEST
	FY 2014-2015	FY 2015-2016	FY 2016-2017
<u>Receipts:</u>			
<u>Deposits total</u>	928,007	928,007	928,007

Total Fee Collection to Line (A) - Section III	928,007	928,007	928,007

SECTION II - FULL COSTS

<u>Direct Costs:</u>			
Salaries and Benefits	57,809	57,809	57,809
Other Personal Services			
Expenses	8,776	8,776	8,776
Operating Capital Outlay			
Other - G/A Epilepsy Services	842,165	842,165	842,165
Other - HR & Services Charge to GR	99,281	99,281	99,281
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	1,008,030	1,008,031	1,008,031

Basis Used: _____

SECTION III - SUMMARY

TOTAL SECTION I	(A)	928,007	928,007	928,007
TOTAL SECTION II	(B)	1,008,030	1,008,031	1,008,031
TOTAL - Surplus/Deficit	(C)	(80,023)	(80,024)	(80,024)

EXPLANATION of LINE C:

There was a beginning cash balance in the Trust fund of \$295,028, which is not included in the receipts total above.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Administrative Trust Fund
LAS/PBS Fund Number:	64200100
	2021

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	(\$343,831.16)	(A)		(\$343,831.16)
ADD: Other Cash (See Instructions)		(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable		(D)		\$0.00
ADD: Transfer from 2021 64100200	\$351,935.35	(E)		\$351,935.35
Total Cash plus Accounts Receivable	\$8,104.19	(F)	\$0.00	\$8,104.19
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	\$0.00	(H)		\$0.00
Approved "B" Certified Forwards	(\$5,077.32)	(H)		(\$5,077.32)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$1,700.00)	(I)		(\$1,700.00)
LESS: Close fund balance to 64200800	(\$1,326.87)	(J)		(\$1,326.87)
LESS:		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$0.00	(K)	\$0.00	\$0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017	
Department Title:	Department of Health
Trust Fund Title:	Administrative Trust Fund
LAS/PBS Fund Number:	2021/64200100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	(\$346,864.40) (A)
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Subtract Nonspendable Fund Balance (GLC 56XXX)

	_____ (B)
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Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	_____ (C)
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SWFS Adjustment # and Description	_____ (C)
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Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$5,077.32) (D)
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Approved "C" Carry Forward Total (FCO) per LAS/PBS	_____ (D)
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A/P not C/F-Operating Categories	\$6.37 (D)
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BE TNFR from 2021 64100200	\$351,935.35 (D)
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BE TNFR from 64200800	_____ (D)
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	_____ (D)
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ADJUSTED BEGINNING TRIAL BALANCE:

	\$0.00 (E)
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UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)

	\$0.00 (F)
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DIFFERENCE:

	\$0.00 (G)*
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***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Rape Crisis Trust Fund
LAS/PBS Fund Number:	64200100
	2089

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$584,671.48	(A)		\$584,671.48
ADD: Other Cash (See Instructions)	\$0.00	(B)		\$0.00
ADD: Investments	\$0.00	(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$0.00	(D)		\$0.00
ADD:	\$0.00	(E)		\$0.00
Total Cash plus Accounts Receivable	\$584,671.48	(F)	\$0.00	\$584,671.48
LESS: Allowances for Uncollectibles	\$0.00	(G)		\$0.00
LESS: Approved "A" Certified Forwards	\$0.00	(H)		\$0.00
Approved "B" Certified Forwards	(\$100,880.00)	(H)		(\$100,880.00)
Approved "FCO" Certified Forwards	\$0.00	(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$36,899.51)	(I)		(\$36,899.51)
LESS: _____		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$446,891.97	(K)	\$0.00	\$446,891.97 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017	
Department Title:	Department of Health
Trust Fund Title:	Rape Crisis Trust Fund
LAS/PBS Fund Number:	2089/64200100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	\$446,889.66	(A)
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Subtract Nonspendable Fund Balance (GLC 56XXX)

\$0.00	(B)
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Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	\$0.00	(C)
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SWFS Adjustment # and Description	\$0.00	(C)
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Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	\$0.00	(D)
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Approved "C" Carry Forward Total (FCO) per LAS/PBS		(D)
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A/P not C/F-Operating Categories	\$2.31	(D)
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	(D)
--	-----

	(D)
--	-----

	(D)
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ADJUSTED BEGINNING TRIAL BALANCE:

\$446,891.97	(E)
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UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)

\$446,891.97	(F)
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DIFFERENCE:

\$0.00	(G)*
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***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Tobacco Settlement Trust Fund
LAS/PBS Fund Number:	64200100
	2122

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	20,000,860.49	(A)		20,000,860.49
ADD: Other Cash (See Instructions)	50.00	(B)		50.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	0.00	(D)		0.00
ADD:	0.00	(E)		0.00
Total Cash plus Accounts Receivable	20,000,910.49	(F)	0.00	20,000,910.49
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	(16,420,863.68)	(H)		(16,420,863.68)
Approved "B" Certified Forwards	(244,235.17)	(H)		(244,235.17)
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: BE TNFR to 64300100/200700/100200	(1,840,388.96)	(J)		(1,840,388.96)
Unreserved Fund Balance, 07/01/15	1,495,422.68	(K)	0.00	1,495,422.68 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2015

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017	
Department Title:	Department of Health
Trust Fund Title:	Tobacco Settlement Trust Fund
LAS/PBS Fund Number:	2122/64200100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	3,579,166.57	(A)
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Subtract Nonspendable Fund Balance (GLC 56XXX)

		(B)
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Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description		(C)
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SWFS Adjustment # and Description		(C)
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Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(244,235.17)	(D)
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Approved "C" Carry Forward Total (FCO) per LAS/PBS	0.00	(D)
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A/P not C/F-Operating Categories	880.24	(D)
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BE TNFR TO 2122 64100200	(167,917.87)	(D)
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BE TNFR TO 2122 64200700	(41,880.61)	(D)
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BE TNFR to 2122 64300100	(1,630,590.48)	(D)
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ADJUSTED BEGINNING TRIAL BALANCE:	1,495,422.68	(E)
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UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	1,495,422.68	(F)
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DIFFERENCE:	0.00	(G)*
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***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Epilepsy Trust Fund
LAS/PBS Fund Number:	64200100
	2197/64200100

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	435,168.95	(A)		435,168.95
ADD: Other Cash (See Instructions)	0.00	(B)		0.00
ADD: Investments	0.00	(C)		0.00
ADD: Outstanding Accounts Receivable	0.00	(D)		0.00
ADD: CASH IN TREASURY UNVERIFIED	0.00	(E)		0.00
Total Cash plus Accounts Receivable	435,168.95	(F)	0.00	435,168.95
LESS Allowances for Uncollectibles	0.00	(G)		0.00
LESS Approved "A" Certified Forwards	(266,080.75)	(H)		(266,080.75)
Approved "B" Certified Forwards	0.00	(H)		0.00
Approved "FCO" Certified Forwards	0.00	(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(20,042.91)	(I)		(20,042.91)
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/15	415,126.04	(K)	0.00	415,126.04 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2015

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017
Department Title: Department of Health
Trust Fund Title: Epilepsy Trust Fund
LAS/PBS Fund Number: 2197/64200100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Biomedical Research Trust Fund
LAS/PBS Fund Number:	64200100
	2245

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	21,749,697.54	(A)		21,749,697.54
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	0.00	(D)	161,600.61	161,600.61
ADD: BE TNFR from 64200800	16,947,899.75	(E)		16,947,899.75
Total Cash plus Accounts Receivable	38,697,597.29	(F)	161,600.61	38,859,197.90
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	(17,151,358.43)	(H)	(2,140.01)	(17,153,498.44)
Approved "B" Certified Forwards	(12,648,868.03)	(H)		(12,648,868.03)
Approved Carry Forward	(7,530,566.18)	(H)		(7,530,566.18)
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/15	1,366,804.65	(K)	159,460.60	1,526,265.25 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Biomedical Research Trust Fund
LAS/PBS Fund Number:	2245/64200100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	4,596,903.29 (A)
--	-------------------------

Subtract Nonspendable Fund Balance (GLC 56XXX)

	_____ (B)
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Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment #B6400032 - increase receivable	161,600.61 (C)
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SWFS Adjustment #B6400032 - increase payable	(2,140.01) (C)
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Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(12,648,868.03) (D)
---	---------------------

Approved Carry Forward	(7,530,566.18) (D)
------------------------	--------------------

A/P not C/F-Operating Categories	1,435.82 (D)
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BE TNFR from 64200800	16,947,899.75 (D)
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	_____ (D)
--	-----------

	_____ (D)
--	-----------

ADJUSTED BEGINNING TRIAL BALANCE:

	1,526,265.25 (E)
--	-------------------------

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)

	1,526,265.25 (F)
--	-------------------------

DIFFERENCE:

	0.00 (G)*
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***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Federal Grant Trust Fund
LAS/PBS Fund Number:	64200100
	2261

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$4,402,287.46	(A)		\$4,402,287.46
ADD: Other Cash (See Instructions)		(B)		\$0.00
ADD: Investments	(\$0.21)	(C)		(\$0.21)
ADD: Outstanding Accounts Receivable	\$4,275,329.40	(D)	\$20,320,280.64	\$24,595,610.04
ADD: Cash in State Treasury Unverified	\$1,983.69	(E)		\$1,983.69
Total Cash plus Accounts Receivable	\$8,679,600.34	(F)	\$20,320,280.64	\$28,999,880.98
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$23,353,723.24)	(H)		(\$23,353,723.24)
Approved "B" Certified Forwards	(\$1,079,876.67)	(H)		(\$1,079,876.67)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		\$0.00
LESS:	\$0.00	(J)		\$0.00
Unreserved Fund Balance, 07/01/15	(\$15,753,999.57)	(K)	\$20,320,280.64	\$4,566,281.07 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2015

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Federal Grant Trust Fund
LAS/PBS Fund Number:	2261/64200100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	(\$14,850,290.33)	(A)
--	--------------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)

		(B)
--	--	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # B6400019 - increase receivable	\$20,320,280.64	(C)
--	-----------------	-----

SWFS Adjustment		(C)
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Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$1,079,876.67)	(D)
---	------------------	-----

Approved "C" Carry Forward Total (FCO) per LAS/PBS		(D)
--	--	-----

A/P not C/F-Operating Categories	\$145,996.02	(D)
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Current Compensated Absences Liability	\$30,171.41	(D)
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	\$0.00	(D)
--	--------	-----

		(D)
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ADJUSTED BEGINNING TRIAL BALANCE:

	\$4,566,281.07	(E)
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UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)

	\$4,566,281.07	(F)
--	-----------------------	-----

DIFFERENCE:

	\$0.00	(G)*
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***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Grants & Donations Trust Fund
LAS/PBS Fund Number:	64200100
	2339

	Balance as of 6/30/2015	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	(\$17,076.39) (A)		(\$17,076.39)
ADD: Other Cash (See Instructions)	\$0.00 (B)		\$0.00
ADD: Investments			\$0.00
ADD: Outstanding Accounts Receivable			\$0.00
ADD: BE TNFR fr 2339 64200800	\$17,076.39 (E)		\$17,076.39
Total Cash plus Accounts Receivable	\$0.00 (F)	\$0.00	\$0.00
LESS Allowances for Uncollectibles			\$0.00
LESS Approved "A" Certified Forwards			\$0.00
Approved "B" Certified Forwards			\$0.00
Approved "FCO" Certified Forwards			\$0.00
LESS: Other Accounts Payable (Nonoperating)			\$0.00
LESS:	\$0.00 (J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$0.00 (K)	\$0.00	\$0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2015

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
LAS/PBS Fund Number:	Grants & Donations Trust Fund
	2339/64200100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX)

(B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

BE TNFR fr 64200800 (D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Maternal & Children Health Block Grant Trust Fund
LAS/PBS Fund Number:	64200100
	2475

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$424,154.40	(A)		\$424,154.40
ADD: Other Cash (See Instructions)		(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$2,773,978.06	(D)		\$2,773,978.06
ADD: UNVERIFIED CASH	\$0.00	(E)		\$0.00
Total Cash plus Accounts Receivable	\$3,198,132.46	(F)	\$0.00	\$3,198,132.46
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$536,757.11)	(H)		(\$536,757.11)
Approved "B" Certified Forwards	(\$132,128.31)	(H)		(\$132,128.31)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		\$0.00
LESS: BE TNFR to 64300100	(\$2,098,931.06)	(J)		(\$2,098,931.06)
Unreserved Fund Balance, 07/01/15	\$430,315.98	(K)	\$0.00	\$430,315.98 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Maternal & Children Health Block Grant Trust Fund
LAS/PBS Fund Number:	2475 / 64200100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; **\$2,660,591.88** (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (\$132,128.31) (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories \$783.47 (D)

BE TRNF to 64300100 (\$2,098,931.06) (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: **\$430,315.98** (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) **\$430,315.98** (F)

DIFFERENCE: **\$0.00** (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Preventative Health Services Block Grant Trust Fund
LAS/PBS Fund Number:	64200100
	2539

	Balance as of 6/30/2015		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$284,926.82	(A)			\$284,926.82
ADD: Other Cash (See Instructions)		(B)			\$0.00
ADD: Investments		(C)			\$0.00
ADD: Outstanding Accounts Receivable	\$98,308.16	(D)			\$98,308.16
ADD:		(E)			\$0.00
Total Cash plus Accounts Receivable	\$383,234.98	(F)	\$0.00		\$383,234.98
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$64,950.34)	(H)			(\$64,950.34)
Approved "B" Certified Forwards	(\$33,357.82)	(H)			(\$33,357.82)
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			\$0.00
LESS: _____		(J)			\$0.00
Unreserved Fund Balance, 07/01/15	\$284,926.82	(K)	\$0.00		\$284,926.82 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Preventative Health Services Block Grant Trust Fund
LAS/PBS Fund Number:	2539/64200100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	\$318,159.07 (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment # and Description	
SWFS Adjustment # and Description	
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$33,357.82) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	\$125.57 (D)
BE TNFR From 2539 64200300	
ADJUSTED BEGINNING TRIAL BALANCE:	\$284,926.82 (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	\$284,926.82 (F)
DIFFERENCE:	\$0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2016 - 2017

Department: Health

Chief Internal Auditor: Michael J. Bennett, CIA

Budget Entity: 64200100

Phone Number: 850-245-4141

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
R-1415DOH-013	December 19, 2014	Bureau of Family Health Services	<p><i>The amount of Personally Identifiable Information (PII) collected and maintained by the Medicaid Family Planning Waiver Program (Waiver Program) could be reduced.</i></p> <p>Waiver Program management should continue to implement agreed upon changes to Waiver Program forms related to collection of PII during the enrollment process. This also includes updates to applicable policy and dissemination to and training of county health department (CHD) personnel once the elimination and redesign of the applicable forms and update to policy is complete.</p>	<p>Department policy 330-1-14, is being reviewed in order to update it to reflect the redesign of the applicable forms. The following tasks have been completed. The <i>Input Document</i> was modified. Specifically, the section for the Social Security Number (SSN) now only requires the last four digits of the client's SSN. The <i>Tracking Log</i> was modified. Specifically, the column for the SSN was deleted from the form. The <i>Batch Transmittal Form</i> is no longer required. It is no longer listed on the Family Planning Intranet site as a required form eligibility determination. Training was provided to reflect the three changes above. Also, the training will be posted on the Family Planning Waiver Intranet.</p>	
2015-166	March 30, 2015	Refugee Health	<p><i>The Department of Health (Department) did not always correctly allocate salary and benefits expenditures to the Refugee and Entrant Assistance - State Administered Programs (REAP).</i></p> <p>The Department should ensure that the salary and benefits costs charged to REAP are appropriate and properly supported.</p>	<p>The Refugee Health Program Office reviewed the issue with the counties referenced in the finding. We coordinated an interim response, and corrected erroneous staff salary charges. The Refugee Health Program has a unique program component in the Employee Activity Record System (EARS). This program component is included in the Department's Time Coding Manual. EARS coding requirements and allowable expenditure criteria (including staff salary) has been placed in the revised Refugee Health Program Guidelines and Program Attachment I. The Refugee Health Program Administrator, or designee, sends trimester reminders to all Refugee Health Program managers and administrators at county health departments to ensure staff are properly coding their time in EARS and all expenditures charged to the REAP are related to the provision of Refugee Health services.</p> <p>Proper EARS coding and salary allocations based on EARS coding has been added to the program's quality improvement monitoring tool and will be reviewed during the desk review portion of the monitoring. Identified discrepancies will be noted as a finding, and an associated response and corrective action plan will be required.</p>	

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017

Department Title: Department of Health
Trust Fund Title: Administrative Trust Fund
LAS/PBS Fund Number: 2021/64200300

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; 1,421.86 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX)

_____ (B)

Add/Subtract Statewide Financial Statement (SWFS)Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

Close fund balance to 64200600 (1,421.86) (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE:

0.00 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)

0.00 (F)

DIFFERENCE:

0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Administrative Trust Fund
LAS/PBS Fund Number:	64200300
	2021

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.00	(A)		0.00
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	0.00	(F)	0.00	0.00
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/15	0.00	(K)	0.00	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



DISEASE CONTROL AND HEALTH PROTECTION EXHIBITS AND SCHEDULES



DISEASE CONTROL AND HEALTH PROTECTION SCHEDULE I SERIES

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Health **Budget Period:** 2016-2017
Program: EH Professional Certification
Fund: Grants & Donations T.F.
Specific Authority: 381.01
Purpose of Fees Collected: Certification & renewal of environmental Health professionals.
OCA = EHCET

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2014-2015	FY 2015-2016	FY 2016-2017
<u>Receipts:</u>			
_____	5,853	18,263	5,853

Total Fee Collection to Line (A) - Section III	5,853	18,263	5,853

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	58,388	58,388	58,388
Other Personal Services	13,042	13,042	13,042
Expenses	3,005	3,005	3,005
Operating Capital Outlay			

<u>General Revenue Surcharge - 8%</u>	468	1,461	468
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	74,904	75,896	74,904

Basis Used: Salary and wages times percent of time on program, assume continued level of staff support for FY 15-16 and 16-17

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	5,853	18,263
TOTAL SECTION II	(B)	74,904	75,896
TOTAL - Surplus/Deficit	(C)	(69,051)	(57,633)

EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Health **Budget Period:** 2016-2017
Program: Radon Program
Fund: Radiation Protection Trust Fund

Specific Authority: 404.06
Purpose of Fees Collected: Provide statewide certification and monitoring for Radon inspections/mitigation. OCA = 9R000

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION

	ACTUAL	ESTIMATED	REQUEST
	FY 2014-2015	FY 2015-2016	FY 2016-2017
<u>Receipts:</u>			
_____	120,305	120,305	120,305

Total Fee Collection to Line (A) - Section III	120,305	120,305	120,305

SECTION II - FULL COSTS

<u>Direct Costs:</u>			
Salaries and Benefits	143,306	143,306	143,306
Other Personal Services			
Expenses	6,500	6,500	6,500
Operating Capital Outlay	113	113	113
Service Charge to G.R. 8%	9,624	9,624	9,624

<u>Indirect Costs Charged to Trust Fund</u>			
Total Full Costs to Line (B) - Section III	159,543	159,543	159,543

Basis Used: Actual salaries and expenses plus an estimated equipment replacement cost prorated over 8 years.

SECTION III - SUMMARY

TOTAL SECTION I	(A)	120,305	120,305	120,305
TOTAL SECTION II	(B)	159,543	159,543	159,543
TOTAL - Surplus/Deficit	(C)	(39,238)	(39,238)	(39,238)

EXPLANATION of LINE C:

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Administrative Trust Fund
LAS/PBS Fund Number:	64200200
	2021

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$1,224,857.10	(A)		\$1,224,857.10
ADD: Other Cash (See Instructions)		(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$8,515.78	(D)		\$8,515.78
ADD: _____		(E)		\$0.00
Total Cash plus Accounts Receivable	\$1,233,372.88	(F)	\$0.00	\$1,233,372.88
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$25,911.12)	(H)		(\$25,911.12)
Approved "B" Certified Forwards	(\$6,460.68)	(H)		(\$6,460.68)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$6.00)	(I)		(\$6.00)
LESS: _____		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$1,200,995.08	(K)	\$0.00	\$1,200,995.08 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017
Department Title: Department of Health
Trust Fund Title: Administrative Trust Fund
LAS/PBS Fund Number: 2021/64200200

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; **\$1,207,017.60** (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX)

(B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS **(\$6,460.68)** (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories **\$438.16** (D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE:

\$1,200,995.08 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)

\$1,200,995.08 (F)

DIFFERENCE:

\$0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Federal Grant Trust Fund
LAS/PBS Fund Number:	64200200
	2261

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$3,854,287.22	(A)		\$3,854,287.22
ADD: Other Cash (See Instructions)	\$0.00	(B)		\$0.00
ADD: Investments	\$0.21	(C)		\$0.21
ADD: Outstanding Accounts Receivable	\$7,162,269.13	(D)		\$7,162,269.13
ADD: Cash in State Treasury Unverified	\$7,994.42	(E)		\$7,994.42
Total Cash plus Accounts Receivable	\$11,024,550.98	(F)	\$0.00	\$11,024,550.98
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$5,589,052.15)	(H)		(\$5,589,052.15)
Approved "B" Certified Forwards	(\$1,521,071.96)	(H)		(\$1,521,071.96)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		\$0.00
LESS:		(J)		\$0.00
LESS:		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$3,914,426.87	(K)		\$3,914,426.87 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017	
Department Title:	Department of Health
Trust Fund Title:	Federal Grant Trust Fund
LAS/PBS Fund Number:	2261/64200200

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	\$5,427,103.08 (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment	
SWFS Adjustment	
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$1,521,071.96) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	\$8,395.75 (D)
Fund Total Adjustment - see 64200100	\$0.00 (D)
ADJUSTED BEGINNING TRIAL BALANCE:	\$3,914,426.87 (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	\$3,914,426.87 (F)
DIFFERENCE:	\$0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Grants & Donations Trust Fund
LAS/PBS Fund Number:	64200200
	2339

	Balance as of 6/30/2015		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$1,833,952.42	(A)			\$1,833,952.42
ADD: Other Cash (See Instructions)		(B)			\$0.00
ADD: Investments		(C)			\$0.00
ADD: Outstanding Accounts Receivable	\$346,389.28	(D)	\$5,350.72		\$351,740.00
ADD:		(E)			\$0.00
Total Cash plus Accounts Receivable	\$2,180,341.70	(F)	\$5,350.72		\$2,185,692.42
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$57,434.49)	(H)			(\$57,434.49)
Approved "B" Certified Forwards	(\$179,114.44)	(H)			(\$179,114.44)
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$4,709.48)	(I)			(\$4,709.48)
LESS:	\$0.00	(J)			\$0.00
Unreserved Fund Balance, 07/01/15	\$1,939,083.29	(K)	\$5,350.72		\$1,944,434.01 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2015

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017
Department Title: Department of Health
Trust Fund Title: Grants & Donations Trust Fund
LAS/PBS Fund Number: 2339/64200200

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	\$2,117,840.76 (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment # B6400049 Increase Receivable	\$5,350.72 (C)
SWFS Adjustment # and Description	
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$179,114.44) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	\$356.97 (D)
	\$0.00 (D)
	\$0.00 (D)
ADJUSTED BEGINNING TRIAL BALANCE:	\$1,944,434.01 (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	\$1,944,434.01 (F)
DIFFERENCE:	\$0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Operations & Maintenance Trust Fund
LAS/PBS Fund Number:	Disease Control and Health Protection
	2516/64200200

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$6,869,556.39	(A)		\$6,869,556.39
ADD: Other Cash (See Instructions)	\$0.00	(B)		\$0.00
ADD: Investments	\$0.00	(C)		\$0.00
ADD: Outstanding Accounts Receivable		(D)		\$0.00
ADD: _____	\$0.00	(E)		\$0.00
Total Cash plus Accounts Receivable	\$6,869,556.39	(F)	\$0.00	\$6,869,556.39
LESS Allowances for Uncollectibles	\$0.00	(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$625,750.00)	(H)		(\$625,750.00)
Approved "B" Certified Forwards	(\$51,185.25)	(H)		(\$51,185.25)
Approved "FCO" Certified Forwards	\$0.00	(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$2,681,672.00)	(I)		(\$2,681,672.00)
LESS: _____	\$0.00	(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$3,510,949.14	(K)	\$0.00	\$3,510,949.14 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017	
Department Title:	Department of Health
Trust Fund Title:	Operations & Maintenance Trust Fund
LAS/PBS Fund Number:	2516/64200200

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="\$3,562,134.39"/> (A)
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Subtract Nonspendable Fund Balance (GLC 56XXX)

<input type="text" value="\$0.00"/> (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment	<input type="text"/> (C)
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SWFS Adjustment # and Description	<input type="text"/> (C)
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Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="(\$51,185.25)"/> (D)
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Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text" value="\$0.00"/> (D)
--	---

A/P not C/F-Operating Categories	<input type="text"/> (D)
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<input type="text"/> (D)

<input type="text"/> (D)

<input type="text"/> (D)

ADJUSTED BEGINNING TRIAL BALANCE:

<input type="text" value="\$3,510,949.14"/> (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)

<input type="text" value="\$3,510,949.14"/> (F)

DIFFERENCE:

<input type="text" value="\$0.00"/> (G)*
--

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Radiation Protection Trust Fund
LAS/PBS Fund Number:	64200200
	2569

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$418,272.44	(A)		\$418,272.44
ADD: Other Cash (See Instructions)		(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable		(D)		\$0.00
ADD: UNVERIFIED CASH	\$2,650.00	(E)		\$2,650.00
Total Cash plus Accounts Receivable	\$420,922.44	(F)	\$0.00	\$420,922.44
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$9,771.42)	(H)		(\$9,771.42)
Approved "B" Certified Forwards	\$0.00	(H)		\$0.00
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$3,020.40)	(I)		(\$3,020.40)
LESS: _____		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$408,130.62	(K)	\$0.00	\$408,130.62 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Radiation Protection Trust Fund
LAS/PBS Fund Number:	2569/64200200

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="\$413,409.99"/> (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
Add/Subtract Statewide Financial Statement (SWFS)Adjustments :	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text" value="(\$5,279.37)"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="\$408,130.62"/> (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	<input type="text" value="\$408,130.62"/> (F)
DIFFERENCE:	<input type="text" value="\$0.00"/> (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2016 - 2017

Department: Health

Chief Internal Auditor: Michael J. Bennett, CIA

Budget Entity: 64200200

Phone Number: 850-245-4141

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
A-1415DOH-005	June 1, 2015	Bureau of Epidemiology	<p><i>The Bureau of Epidemiology had not identified information resource owner(s) or delegated local information custodians for Merlin consistent with Rule 71A, Florida Administrative Code and Department of Health (Department) policy.</i></p> <p>We recommend the Bureau of Epidemiology management review the definitions and responsibilities of information resource owners and local information custodians within Rule 71A, <i>Florida Administrative Code</i> and internal Department security and privacy policy and formally designate individuals who will carry out the responsibilities of these roles accordingly for Merlin.</p>	<p>The Surveillance and Surveillance Systems Section Administrator (Section Administrator) has been officially designated as the information owner for the Merlin system. The Section Administrator has been acting in this capacity since January 20, 2012. However, this responsibility had not been officially designated until May 2015. This designation as information owner for the Merlin system is now reflected in the Section Administrator's <i>Position Description</i> and on the <i>Merlin Access Request Form</i>.</p>	
A-1415DOH-005	June 1, 2015	Bureau of Epidemiology	<p><i>The validity of some Merlin Access Request Form approvals could not be determined due to illegible signatures.</i></p> <p>Bureau of Epidemiology management should add a field on the <i>Merlin User Access Request Form</i> for the approver to print their name in addition to signature in order to improve accountability and validation for the approval of Merlin users.</p>	<p>The <i>Merlin User Access Request Form</i> was updated to include a "Print name" line, in addition to the signature line, for the approver of the request. The form was modified to include a space for the Merlin Administrator to indicate that the <i>Trainingfinder Real-time Affiliate Integrated Network (TRAIN)</i> documentation was verified.</p>	
A-1415DOH-005	June 1, 2015	Bureau of Epidemiology	<p><i>Controls related to authorizing, monitoring, and removing administrative privileges in Merlin were not consistent with Rule 71A, Florida Administrative Code.</i></p> <p>Bureau of Epidemiology management should continue with efforts to ensure procedures for authorizing, monitoring, and removing administrative privileges in Merlin are consistent with Rule 71A, <i>Florida Administrative Code</i>.</p>	<p>When this issue was identified during the audit, all unnecessary administrative privileges (ADMIN) accounts were immediately removed or reclassified to a more appropriate access level. As noted in the audit findings, some of these assignments are currently necessary due to certain critical operational functionality only being available through the ADMIN role. The Merlin team has reviewed all of these operational functionalities and has determined the appropriate user role for the function which will further limit the number of staff needing the ADMIN role. Modifications to Merlin to support this realignment are targeted to be completed by December, 2015. Once this change has been completed, the ADMIN role will be restricted to only those users that perform system maintenance functions, estimated to be less than 5 individuals.</p>	

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Administrative Trust Fund
LAS/PBS Fund Number:	64200600
	2021

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0.00	(A)		0.00
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable		(D)		0.00
ADD: BE TNFR from 64100200		(E)		0.00
Total Cash plus Accounts Receivable	0.00	(F)	0.00	0.00
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/15	0.00	(K)	0.00	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Administrative Trust Fund
LAS/PBS Fund Number:	2021/64200600

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<input type="text" value="(1,421.86)"/> (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text"/> (D)
Close fund balance to 64200600	<input type="text" value="1,421.86"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="0.00"/> (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	<input type="text" value="0.00"/> (F)
DIFFERENCE:	<input type="text" value="0.00"/> (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Radiation Protection Trust Fund
LAS/PBS Fund Number:	64200600
	2569

	Balance as of 6/30/2015		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$17.09	(A)			\$17.09
ADD: Other Cash (See Instructions)		(B)			\$0.00
ADD: Investments		(C)			\$0.00
ADD: Outstanding Accounts Receivable		(D)			\$0.00
ADD: _____		(E)			\$0.00
Total Cash plus Accounts Receivable	\$17.09	(F)	\$0.00		\$17.09
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards		(H)			\$0.00
Approved "B" Certified Forwards		(H)			\$0.00
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			\$0.00
LESS: BE TNFR to 64200800		(J)			\$0.00
Unreserved Fund Balance, 07/01/15	\$17.09	(K)	\$0.00		\$17.09 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Radiation Protection Trust Fund
LAS/PBS Fund Number:	2569/64200600

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	\$17.09 (A)
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Subtract Nonspendable Fund Balance (GLC 56XXX)

	(B)
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Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description	(C)
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SWFS Adjustment # and Description	(C)
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Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(D)
---	-----

Approved "C" Carry Forward Total (FCO) per LAS/PBS	(D)
--	-----

A/P not C/F-Operating Categories	\$0.00 (D)
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	(D)
--	-----

	(D)
--	-----

	(D)
--	-----

ADJUSTED BEGINNING TRIAL BALANCE:

	\$17.09 (E)
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UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)

	\$17.09 (F)
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DIFFERENCE:

	\$0.00 (G)*
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***SHOULD EQUAL ZERO.**



COUNTY HEALTH DEPARTMENT LOCAL HEALTH NEEDS EXHIBITS AND SCHEDULES



COUNTY HEALTH DEPARTMENT LOCAL HEALTH NEEDS SCHEDULE I SERIES

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Tobacco Settlement Trust Fund
LAS/PBS Fund Number:	64200700
	2122

	Balance as of 6/30/2015	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	(41,880.61) (A)		(41,880.61)
ADD: Other Cash (See Instructions)			0.00
ADD: Investments			0.00
ADD: Outstanding Accounts Receivable			0.00
ADD: BE TNFR from 2122 64200100	41,880.61 (E)		41,880.61
Total Cash plus Accounts Receivable	0.00 (F)	0.00	0.00
LESS Allowances for Uncollectibles			0.00
LESS Approved "A" Certified Forwards			0.00
Approved "B" Certified Forwards			0.00
Approved "FCO" Certified Forwards			0.00
LESS: Other Accounts Payable (Nonoperating)			0.00
LESS:	0.00 (J)		0.00
LESS:			0.00
Unreserved Fund Balance, 07/01/15	0.00 (K)	0.00	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Tobacco Settlement Trust Fund
LAS/PBS Fund Number:	2122/64200700

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds;	<input type="text" value="(41,880.61)"/> (A)
GLC 539XX for proprietary and fiduciary funds	
Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text"/> (D)
BE TNFR from 2122 64200100	<input type="text" value="41,880.61"/> (D)
	<input type="text" value="0.00"/> (D)
ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="0.00"/> (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	<input type="text" value="0.00"/> (F)
DIFFERENCE:	<input type="text" value="0.00"/> (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	County Health Department Trust Fund
LAS/PBS Fund Number:	64200700
	2141

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	77,206,025.91	(A)		77,206,025.91
ADD: Other Cash (See Instructions)	0.00	(B)		0.00
ADD: Investments	48,073,655.21	(C)		48,073,655.21
ADD: Outstanding Accounts Receivable	54,272,304.43	(D)		54,272,304.43
ADD: <u>Cash in Treasury Unverified</u>	618,116.94	(E)		618,116.94
Total Cash plus Accounts Receivable	180,170,102.49	(F)	0.00	180,170,102.49
LESS Allowances for Uncollectibles	(11,986,648.23)	(G)		(11,986,648.23)
LESS Approved "A" Certified Forwards	(27,278,954.01)	(H)		(27,278,954.01)
Approved "B" Certified Forwards	(17,417,395.69)	(H)		(17,417,395.69)
Approved "FCO" Certified Forwards	(24,593,925.12)	(H)		(24,593,925.12)
LESS: Other Accounts Payable (Nonoperating)	(10.00)	(I)		(10.00)
LESS: LASPBS CF less GLC 3XXXX CF (LASPBS does not equal trial balance)	0.00	(J)		0.00
Unreserved Fund Balance, 07/01/15	98,893,169.44	(K)	0.00	98,893,169.44 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2015

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017	
Department Title:	Department of Health
Trust Fund Title:	County Health Department Trust Fund
LAS/PBS Fund Number:	2141/64200700

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	123,667,192.56	(A)
--	-----------------------	-----

Subtract Nonspendable Fund Balance (GLC 56XXX)

12,598,878.72	(B)
---------------	-----

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment #B64000XX Reduce accounts recievable to DEP		(C)
---	--	-----

SWFS Adjustment #B64000XX Reduce accounts recievable to DEP		(C)
---	--	-----

SWFS Adjustment #B6400		(C)
------------------------	--	-----

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(17,417,395.69)	(D)
---	-----------------	-----

Approved "C" Carry Forward Total (FCO) per LAS/PBS	(24,593,925.12)	(D)
--	-----------------	-----

A/P not C/F-Operating Categories	4,638,418.97	(D)
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A/P not C/F-FCO Categories		(D)
----------------------------	--	-----

Difference between LASPBS and DOH Trial Balance		(D)
---	--	-----

		(D)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:

98,893,169.44	(E)
----------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)

	(F)
--	-----

DIFFERENCE:

98,893,169.44	(G)*
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***SHOULD EQUAL ZERO.**

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2016 - 2017

Department: Health

Chief Internal Auditor: Michael J. Bennett, CIA

Budget Entity: 64200700

Phone Number: 850-245-4141

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
A-1415DOH-014	June 1, 2015	County Health Departments	<p><i>Some county health departments (CHD) were holding significant amounts of cash for self-described special projects for which there was no specific appropriation, no budget, and/or no authorized planned project.</i></p> <p>Management from the Office of Deputy Secretary for County Health Systems should review all cash balances set aside by CHDs for special projects. Where it is determined there is no specific appropriation, budget authority, or evidence suggesting their specified planned project will commence in accordance with the requirements of Section 154.02(6)(c), <i>Florida Statutes</i>, or Department IOP 55-22-14, cash balances may need to transfer to the Operating portion of the CHD Trust Fund.</p>	<p>The Office of the Deputy Secretary for County Health Systems in support of the Inspector General's (OIG) review and recommendations has reviewed all cash balances set aside by CHDs for special projects as of March 31, 2015.</p> <ul style="list-style-type: none"> • The counties identified in the OIG's report had a confirmed special project but lacked a specific appropriation, budget authority, and/or an authorized plan on file. • In response, the Office of the Deputy Secretary for County Health Systems has done the following: <ul style="list-style-type: none"> • DOH-Bradford - The CHD made a motion before FMAC on May 11, 2015 to cancel its special project and revert funds back to the CHD Trust Fund pursuant to the <i>CHD Special Project Management Guidelines</i> (Guidelines). The motion was approved and the cash will subsequently be returned the CHD Trust Fund. • DOH-Union - The CHD will move forward with canceling this project and request that all funds be returned to the CHD Trust Fund. • DOH-Orange - The CHD made a motion before FMAC on January 26, 2015 to cancel their special project and the cash be reverted. The motion was approved and the cash was subsequently returned the CHD Trust Fund. • The outcome of possible Special Projects at the Department in Bay, Pasco, Desoto, and Highlands counties is pending. 	
A-1415DOH-014	June 1, 2015	County Health Departments	<p><i>Some CHDs were holding significant amounts of cash for self-described special projects for which there was no specific appropriation, no budget, and/or no authorized planned project.</i></p> <p>Management from the Office of Deputy Secretary for County Health Systems and the Division of Administration should work together to update the Guidelines, where needed, especially in relation to the role of the Financial Management Advisory Council (FMAC).</p>	<p>The Office of the Deputy Secretary for County Health Systems and the Division of Administration, in support of the OIG's review and recommendations, has updated the Guidelines and clarified the role of the FMAC with regard to special projects.</p>	

REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
R-1314DOH-008	August 25, 2014	County Health Departments	<p><i>Various general controls were found to be deficient or non-existent within the 26 CHDs visited.</i></p> <p>The Office of Statewide Services should discuss these deficiencies and areas of concern with all CHDs in an effort to improve operations statewide.</p>	<ul style="list-style-type: none"> • The Office of Statewide Services continues to reinforce with County Health Departments assurance that proper controls are in place. • The Office of Statewide Services is represented on the Performance Management Advisory Council (PMAC) which functions as the workgroup to develop a comprehensive integrated plan for CHD and Central Office program monitoring. • The scope of the report included the Bureau of Finance and Accounting's Internal Control and Review and the annual self-reported Internal Control Questionnaires. • In September 2014, the PMAC recommended to establish a risk-based CHD program monitoring system as a minimum standard. All self-assessments will require a plan for verification of the reported results and what would trigger an on-site review. The plans will be submitted to PMAC for review and approval before going to the appropriate Deputy Secretary for final approval. 	
R-13-14DOH-010	September 2, 2014	DOH - Miami-Dade	<p><i>Staff other than the person responsible for leases were approving invoices for payment of leases at the Department in Miami-Dade.</i></p> <p>The Department in Miami-Dade should designate one person, who is directly involved and knowledgeable of the leases, to approve lease payments for the Department in Miami-Dade.</p>	<p>The Department in Miami-Dade has assigned lease invoice review and approval responsibilities to the leasing manager.</p>	

Office of Policy and Budget - July 2015



STATEWIDE PUBLIC HEALTH SUPPORT SERVICES EXHIBITS AND SCHEDULES



STATEWIDE PUBLIC HEALTH SUPPORT SERVICES SCHEDULE I SERIES

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Health 64 **Budget Period: 2016-2017**
Program: Statewide Health Support Services 64200800
Fund: Planning & Evaluation Trust Fund 531003
 Child Support Administration KZ000
Specific Authority: Chapter 382, Florida Statutes
Purpose of Fees Collected: Reimbursement by the Department of Revenue of expenditures for processing and filing Child Support Enforcement paternity actions

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II .)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL FY 2014-15	ESTIMATED FY 2015-16	REQUEST FY 2016-17
<u>Receipts:</u>			
Department of Revenue Reimbursement	235,638	215,033	215,033

Total Fee Collection to Line (A) - Section III	235,638	215,033	215,033

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	143,546	143,546	143,546
Other Personal Services	70,136	70,136	70,136
Expenses	48	50	75
Operating Capital Outlay	-	-	-
Transfers to DMS	-	-	-

Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	213,731	213,732	213,757

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances
as of June 30, 2015

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	235,638	215,033
TOTAL SECTION II	(B)	213,731	213,757
TOTAL - Surplus/Deficit	(C)	21,908	1,301

EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Health 64 **Budget Period:** 2016-2017
Program: Statewide Health Support Services 64200800
Fund: Planning & Evaluation Trust Fund 531003
Vital Statistics Billing LZ000
Specific Authority: Chapter 382, Florida Statutes
Purpose of Fees Collected: Fees for conducting special studies and providing Florida vital record data as requested by individuals and organizations.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL FY 2014-15	ESTIMATED FY 2015-16	REQUEST FY 2016-17
<u>Receipts:</u>			
Vital Statistics Special Study Fees	113,983	118,542	120,912

Total Fee Collection to Line (A) - Section III	113,983	118,542	120,912

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	-		
Other Personal Services			
Expenses			
Operating Capital Outlay			
Service Charge to General Revenue	9,004	9,483	9,673

Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	9,004	9,483	9,673

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances as of June 30, 2015

<u>SECTION III - SUMMARY</u>				
TOTAL SECTION I	(A)	113,983	118,542	120,912
TOTAL SECTION II	(B)	9,004	9,483	9,673
TOTAL - Surplus/Deficit	(C)	104,979	109,059	111,239

EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Health 64 **Budget Period:** 2016-2017
Program: Statewide Health Support Services 64200800
Fund: Planning & Evaluation Trust Fund 531003
 Vital Statistics - Collection of Birth Records 32J00
Specific Authority: Chapter 382, Florida Statutes
Purpose of Fees Collected: Annual contract for providing Florida birth record data to the Social Security Administration.

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II .)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	ACTUAL FY 2014-15	ESTIMATED FY 2015-16	REQUEST FY 2016-17
<u>Receipts:</u>			
Social Security Administration Birth	741,758	971,082	971,082

Total Fee Collection to Line (A) - Section III	741,758	971,082	971,082

SECTION II - FULL COSTS			
<u>Direct Costs:</u>			
Salaries and Benefits	444,634	444,634	444,634
Other Personal Services			
Expenses	120	160	200
Operating Capital Outlay			
Transfers to DMS			

Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	444,754	444,794	444,834

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances as of June 30, 2015

SECTION III - SUMMARY			
TOTAL SECTION I	(A)	741,758	971,082
TOTAL SECTION II	(B)	444,754	444,794
TOTAL - Surplus/Deficit	(C)	297,004	526,288

EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Health 64 **Budget Period:** 2016-2017
Program: Statewide Health Support Services 64200800
Fund: Planning & Evaluation Trust Fund 531003
Vital Statistics - CPSC Agreement 32K00
Specific Authority: Chapter 382, Florida Statutes
Purpose of Fees Collected: Annual contract for providing Florida death record data to the U.S.
Consumer Product Safety Commission.

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II .)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION

	ACTUAL FY 2014-15	ESTIMATED FY 2015-16	REQUEST FY 2016-17
<u>Receipts:</u>			
ConsumerProduct Safety Commission Death	9,334	9,550	9,550

Total Fee Collection to Line (A) - Section III	9,334	9,550	9,550

SECTION II - FULL COSTS

<u>Direct Costs:</u>			
Salaries and Benefits			
Other Personal Services			
Expenses			
Operating Capital Outlay			

Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	-	-	-

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances
as of June 30, 2015

SECTION III - SUMMARY

TOTAL SECTION I	(A)	9,334	9,550	9,550
TOTAL SECTION II	(B)	-	-	-
TOTAL - Surplus/Deficit	(C)	9,334	9,550	9,550

EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Health 64 **Budget Period:** 2016-2017
Program: Statewide Health Support Services 64200800
Fund: Planning & Evaluation Trust Fund 531003
Vital - Death Record Collection 32L00
Specific Authority: Chapter 382, Florida Statutes
Purpose of Fees Collected: Annual contract for providing Florida death record data to the Social Security Administration

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	ACTUAL FY 2014-15	ESTIMATED FY 2015-16	REQUEST FY 2016-17
<u>Receipts:</u>			
<u>Social Security Administration Death</u>	496,961	498,475	498,475

Total Fee Collection to Line (A) - Section III	496,961	498,475	498,475

SECTION II - FULL COSTS			
<u>Direct Costs:</u>			
Salaries and Benefits	1,081,243	1,081,243	1,081,243
Other Personal Services	132,157	132,157	132,157
Expenses	1,615	1,800	2,000
Operating Capital Outlay			

Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	1,215,015	1,215,200	1,215,400

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances
as of June 30, 2015

SECTION III - SUMMARY			
TOTAL SECTION I	(A)	496,961	498,475
TOTAL SECTION II	(B)	1,215,015	1,215,400
TOTAL - Surplus/Deficit	(C)	(718,054)	(716,925)

EXPLANATION of LINE C:
Deficits will be funded by surpluses in other OCA's.

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Health 64 **Budget Period:** 2016-2017
Program: Statewide Health Support Services 64200800
Fund: Planning & Evaluation Trust Fund 531003
Vital Statistics - NDI Contracts 32M00
Specific Authority: Chapter 382, Florida Statutes
Purpose of Fees Collected: Annual contract for providing Florida death record data to the National Center for Health Statistics

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	<u>ACTUAL FY 2014-15</u>	<u>ESTIMATED FY 2015-16</u>	<u>REQUEST FY 2016-17</u>
<u>Receipts:</u>			
National Death Index	153,764	97,814	97,814

Total Fee Collection to Line (A) - Section III	153,764	97,814	97,814

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	-		
Other Personal Services	-		
Expenses		-	-
Operating Capital Outlay			
<u>Service Charge to General Revenue</u>			

Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	-	-	-

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances
as of June 30, 2015

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	153,764	97,814
TOTAL SECTION II	(B)	-	-
TOTAL - Surplus/Deficit	(C)	153,764	97,814

EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Health 64 **Budget Period:** 2016-2017
Program: Statewide Health Support Services
Fund: Planning & Evaluation Trust Fund 531003
 Vital Statistics - Marriage license Display Fee 6UM00
Specific Authority: Chapter 382, Florida Statutes
Purpose of Fees Collected: Fee for certified copy of commemorative marriage license.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL FY 2014-15	ESTIMATED FY 2015-16	REQUEST FY 2016-17
<u>Receipts:</u>			
Marriage license Display Fee	3,425	3,459	3,494

Total Fee Collection to Line (A) - Section III	3,425	3,459	3,494

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits			
Other Personal Services			
Expenses			
Operating Capital Outlay			
Service Charge to General Revenue	246	259	262

Indirect Costs Charged to Trust Fund	-		
Total Full Costs to Line (B) - Section III	246	259	262

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances
as of June 30, 2015

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	3,425	3,494
TOTAL SECTION II	(B)	246	262
TOTAL - Surplus/Deficit	(C)	3,179	3,232

EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Health 64 **Budget Period: 2016-2017**
Program: Statewide Health Support Services 64200800
Fund: Planning & Evaluation Trust Fund 531003
 \$2 Birth Certificate Surcharge Fee 7Z000
Specific Authority: Chapter 382, Florida Statutes
Purpose of Fees Collected: \$2 surcharge for each request for a certification of a Florida birth record.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL FY 2014-15	ESTIMATED FY 2015-16	REQUEST FY 2016-17
<u>Receipts:</u>			
\$2 Birth Certificate Surcharge	223,512	224,629	225,752
from Central Office			
\$2 Birth Certificate Surcharge			
from County Offices	928,065	932,705	937,368
Total Fee Collection to Line (A) - Section III	1,151,577	1,157,334	1,163,120

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	1,082,647	1,082,647	1,082,647
Other Personal Services			
Expenses	240	240	240
Operating Capital Outlay			
Service Charge to General Revenue	84,280	86,800	87,234
Transfers to DMS			
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	1,167,166	1,169,687	1,170,121

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances
as of June 30, 2015

SECTION III - SUMMARY

TOTAL SECTION I	(A)	1,151,577	1,157,334	1,163,120
TOTAL SECTION II	(B)	1,167,166	1,169,687	1,170,121
TOTAL - Surplus/Deficit	(C)	(15,589)	(12,353)	(7,001)

EXPLANATION of LINE C:

Deficits will be funded by surpluses in other OCA's.

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Health 64 **Budget Period:** 2016-2017
Program: Statewide Health Support Services 64200800
Fund: Planning & Evaluation Trust Fund 531003
 \$1.50 Child Welfare Certificate Surcharge Fee X9000
Specific Authority: Chapter 382, Florida Statutes
Purpose of Fees Collected: \$1.50 surcharge for each request for a certification of a Florida birth record.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I

SECTION I - FEE COLLECTION	ACTUAL FY 2014-15	ESTIMATED FY 2015-16	REQUEST FY 2016-17
<u>Receipts:</u>			
\$1.50 Child Welfare Certificate Surcharge	167,336	168,172	169,012

Deposited from Counties in Trust Fund For Transfer to DMS	699,347	702,843	706,357
Total Fee Collection to Line (A) - Section III	866,683	871,015	875,369

SECTION II - FULL COSTS

<u>Direct Costs:</u>			
Salaries and Benefits	-		
Other Personal Services		-	-
Expenses	-	-	-
Operating Capital Outlay			
Service Charge to General Revenue	69,157	65,326	65,652
Transfers to DMS	798,021	800,000	800,000
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	867,178	865,326	865,652

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances
as of June 30, 2015

SECTION III - SUMMARY

TOTAL SECTION I	(A)	866,683	871,015	875,369
TOTAL SECTION II	(B)	867,178	865,326	865,652
TOTAL - Surplus/Deficit	(C)	(495)	5,689	9,717

EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Health 64 **Budget Period:** 2016-2017
Program: Statewide Health Support Services 64200800
Fund: Planning & Evaluation Trust Fund 531003

Specific Authority: Chapter 382, Florida Statutes
Purpose of Fees Collected: _____

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete

<u>SECTION I - FEE COLLECTION</u>	ACTUAL FY 2014-15	ESTIMATED FY 2015-16	REQUEST FY 2016-17
<u>Receipts:</u>			
_____	6,836,722	7,013,293	6,994,881
_____	717,217	749,491	764,480
_____	407,846	410,250	410,250
_____	1,627,412	1,635,548	1,643,725
Total Fee Collection to Line (A) - Section III	9,589,197	9,808,582	9,813,336

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	4,781,652	4,812,448	4,812,448
Other Personal Services	567,165	567,165	567,165
Expenses	1,106,966	1,394,072	1,394,337
Operating Capital Outlay	16,465	28,308	28,308
Service Charge to General Revenue	567,681	574,961	584,176
Lease/Purchase/Trans Chil Wel	812,007	848,484	849,100
Refund State Revenues	171	-	-
Indirect Costs Charged to Trust Fund	-	-	-
Total Full Costs to Line (B) - Section III	7,852,107	8,225,438	8,235,534

Basis Used: Revenue Object Code Report and Schedule of Allotment Balances
as of June 30, 2015

<u>SECTION III - SUMMARY</u>				
TOTAL SECTION I	(A)	9,589,197	9,808,582	9,813,336
TOTAL SECTION II	(B)	7,852,107	8,225,438	8,235,534
TOTAL - Surplus/Deficit	(C)	1,737,090	1,583,144	1,577,802

EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Health **Budget Period:** 2016-2017
Program: 64200200 Disease Control and Health Protection
Fund: 2531 Planning & Eval TF

Specific Authority: FS 381.0202 (3)
Purpose of Fees Collected: Support laboratory services provided
 J5A00

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	ACTUAL FY 2014-2015	ESTIMATED FY 2015-2016	REQUEST FY 2016-2017
<u>Receipts:</u>			
Contract, CHDs, & Lab billings	4,243,388	4,815,947	5,000,000
Medicaid, Medicare & 3rd Party	1,657,454	1,385,920	1,108,736
Other Grants	90,000	60,000	30,000
Miscellaneous	99,852	111,442	100,000
Total Fee Collection to Line (A) - Section III	6,090,694	6,373,309	6,238,736

SECTION II - FULL COSTS			
<u>Direct Costs:</u>			
Salaries and Benefits	3,239,236	3,256,998	3,289,568
Other Personal Services	101,018	53,170	55,000
Expenses	2,296,308	3,939,407	3,850,000
Operating Capital Outlay	84,846	100,000	100,000
Contractual Services	790,650	770,557	775,000
Lease	23,905	34,594	36,000
HR Outsource	18,181	20,640	20,640
Other - includes Risk Mgt	100,786	100,576	100,576
FCO Transfer	212,924	245,000	
Indirect Costs Charged to Trust Fund	(144,518)	(150,000)	(150,000)
Total Full Costs to Line (B) - Section III	6,723,336	8,370,942	8,076,784

Basis Used: Indirect costs transferred to Q1000 and LJWCP; administrative salaries based on FTE and operating costs based on square footage

SECTION III - SUMMARY			
TOTAL SECTION I	(A)	6,090,694	6,238,736
TOTAL SECTION II	(B)	6,723,336	8,076,784
TOTAL - Surplus/Deficit	(C)	(632,642)	(1,838,048)

EXPLANATION of LINE C:
 deficit will be offset by surplus in other accounts

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Health **Budget Period:** 2016-2017
Program: 64200200 Disease Control and Health Protection
Fund: 2531 Planning & Eval TF
Specific Authority: FS 383.14
Purpose of Fees Collected: Provide Laboratory Screening for metabolic disorders, other hereditary and congenital disorders for newborns. Q1000/Q1TAH

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	<u>ACTUAL</u>	<u>ESTIMATED</u>	<u>REQUEST</u>
	<u>FY 2014-2015</u>	<u>FY 2015-2016</u>	<u>FY 2016-2017</u>
<u>Receipts:</u>			
Fee for live births - hospitals/birth centers	3,157,140	3,252,060	3,284,580
Medicaid - Federal	5,246,719	170,181	153,163
Medicaid - State Match (Q1TAH)	3,600,354		
Other Third Party (includes Medicare)	1,399,734	11,394,928	12,381,183
Total Fee Collection to Line (A) - Section III	13,403,947	14,817,169	15,818,926

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	1,260,199	1,425,695	1,454,209
Other Personal Services		46,424	37,140
Expenses	7,330,488	8,433,871	8,622,191
Operating Capital Outlay	3,235		
Contractual	2,068,453	1,272,380	1,282,560
Lease	3,663	4,668	4,668
CMS Transfer	1,281,481	2,331,979	2,200,000
AHCA Transfer	1,944,190		
HR Outsource	8,946	10,320	10,320
Service Charge GR	262,939	270,897	273,704
Indirect Costs Charged to Trust Fund	200,190	250,000	253,000
Total Full Costs to Line (B) - Section III	14,363,784	14,046,234	14,137,792

Basis Used: Administrative indirect costs allocated by FTE and operating costs by square footage

<u>SECTION III - SUMMARY</u>				
TOTAL SECTION I	(A)	13,403,947	14,817,169	15,818,926
TOTAL SECTION II	(B)	14,363,784	14,046,234	14,137,792
TOTAL - Surplus/Deficit	(C)	(959,837)	770,935	1,681,134

EXPLANATION of LINE C:
 Used existing surplus from previous years to cover deficit

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Health **Budget Period: 2016-2017**
Program: 64200200 Disease Control and Health Protection
Fund: 2531 Planning & Eval TF

Specific Authority: FS 403.0625, FS 403.863 & FS 403.8635
Purpose of Fees Collected: Certification of Labs that perform either analyses of environmental samples or water samples (Florida Safe Drinking Water Act) LJWCP

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2014-2015	FY 2015-2016	FY 2016-2017
<u>Receipts:</u>			
License renewals, applications, and certifications	964,550	718,600	715,000
Other	2,556		
Total Fee Collection to Line (A) - Section III	967,106	718,600	715,000

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	482,763	418,099	400,037
Other Personal Services			
Expenses	32,741	37,508	39,385
Operating Capital Outlay			
Contractual Services	4,071	2,788	3,000
Lease	1,210	1,625	1,750
HR	2,309	2,752	2,408
Indirect Costs Charged to Trust Fund	44,482	44,932	40,000
Total Full Costs to Line (B) - Section III	567,576	507,704	486,580

Basis Used: _____

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I (A)	967,106	718,600	715,000
TOTAL SECTION II (B)	567,576	507,704	486,580
TOTAL - Surplus/Deficit (C)	399,530	210,896	228,420

EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Health **Budget Period:** 2016-2017
Program: 64200800 Emergency Preparedness & Community Support
Fund: 2569 Radiation Protection TF
Specific Authority: Chapter 404, F.S.
Purpose of Fees Collected: Radiological Environmental Monitoring
V4000

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2014-2015	FY 2015-2016	FY 2016-2017
Receipts:			
Pre and Post Mining Fees	291,153	299,887	308,884
Total Fee Collection to Line (A) - Section III	291,153	299,887	308,884

<u>SECTION II - FULL COSTS</u>			
Direct Costs:			
Salaries and Benefits	328,816	338,681	348,841
Other Personal Services	28	775	775
Expenses	75,015	76,516	78,046
Operating Capital Outlay		86,000	
Vehicles		35,000	
Contracted Services	10,851	11,068	11,290
Service Charge to GR	8,099	23,991	27,907
Lease/Purchase/Equipment	70	72	73
Transfer to DMS/HR	2,087	2,087	2,087
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	424,967	574,190	469,020

Basis Used:

<u>SECTION III - SUMMARY</u>				
TOTAL SECTION I	(A)	291,153	299,887	308,884
TOTAL SECTION II	(B)	424,967	574,190	469,020
TOTAL - Surplus/Deficit	(C)	(133,815)	(274,303)	(160,136)

EXPLANATION of LINE C:
Revenue fluctuates each year based on the underage/overage paid initially by the phosphate companies and the work performed during the year.

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Health **Budget Period:** 2016-2017
Program: 64200800 Emergency Preparedness & Community Support
Fund: 2569 Radiation Protection TF
Specific Authority: Chapter 404, F.S.
Purpose of Fees Collected: Radiological Analysis of Drinking Water
JS000

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2014-2015	FY 2015-2016	FY 2016-2017
<u>Receipts:</u>			
<u>Testing Fees</u>	250		
Total Fee Collection to Line (A) - Section III	250	-	-

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits			
Other Personal Services			
Expenses		4,000	4,000
Operating Capital Outlay			
<u>Service Charge to GR</u>	20		
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	20	4,000	4,000

Basis Used: _____

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	250	-
TOTAL SECTION II	(B)	20	4,000
TOTAL - Surplus/Deficit	(C)	230	(4,000)

EXPLANATION of LINE C:

EPA drinking water certification of the laboratory is no longer maintained, so the laboratory is not engaged in fee analysis of any drinking water samples. On-site certification of SDWA laboratories is also no longer performed by this program. Both of these factors have resulted in decreased revenue. However, the laboratory must be in a minimal state in order to be able to appropriately respond to a radiological incident. The prior year cash balance in the Radiation Protection Trust Fund will be used to cover the expenses of maintaining the laboratory.

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Health **Budget Period:** 2016-2017
Program: 64200800 Emergency Preparedness & Community Support
Fund: 2569 Radiation Protection TF
Specific Authority: Chapter 404, F.S.
Purpose of Fees Collected: Radioactive Materials Licensing & Inspection
 KN000

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2014-2015	FY 2015-2016	FY 2016-2017
<u>Receipts:</u>			
<u>Licensing Fees</u>	3,148,484	3,148,484	3,242,938
Total Fee Collection to Line (A) - Section III	3,148,484	3,148,484	3,242,938

<u>SECTION II - FULL COSTS</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2014-2015	FY 2015-2016	FY 2016-2017
<u>Direct Costs:</u>			
Salaries and Benefits	1,826,547	1,863,078	1,900,339
Other Personal Services	294	11,411	11,411
Expenses	255,074	260,176	265,379
Operating Capital Outlay	55,553	51,997	51,997
<u>Vehicles</u>	113,052		
<u>Contracted Services</u>	11,764	11,999	12,239
<u>Service Charge to GR</u>	253,303	251,879	259,435
<u>Lease/Purchase/Equipment</u>	19	19	19
<u>Transfer to CHD</u>	91,090	50,000	
<u>Transfer to DMS/HR</u>	5,965	5,965	5,965
<u>Transfer - Intra</u>	719,300	624,800	
<u>State Refunds</u>	2,465	2,514	2,564
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	3,334,425	3,133,837	2,509,349

Basis Used:

<u>SECTION III - SUMMARY</u>		ACTUAL	ESTIMATED	REQUEST
		FY 2014-2015	FY 2015-2016	FY 2016-2017
TOTAL SECTION I	(A)	3,148,484	3,148,484	3,242,938
TOTAL SECTION II	(B)	3,334,425	3,133,837	2,509,349
TOTAL - Surplus/Deficit	(C)	(185,941)	14,647	733,589

EXPLANATION of LINE C:

Prior year cash from the trust fund will be used to cover the deficit.

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Health **Budget Period:** **2016-2017**
Program: 64200800 Emergency Preparedness & Community Support
Fund: 2569 Radiation Protection TF

Specific Authority: Chapter 404, F.S.
Purpose of Fees Collected: Prevention of, or collection and disposal of abandoned radioactive materials
JH000

Type of Fee or Program: (Check ONE Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2014-2015	FY 2015-2016	FY 2016-2017
<u>Receipts:</u>			
<u>5% Surcharge</u>	142,629	146,908	151,315

Total Fee Collection to Line (A) - Section III	142,629	146,908	151,315

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits			
Other Personal Services			
Expenses		25,000	25,000
Operating Capital Outlay			
<u>Service Charge to GR</u>	11,623	11,753	12,105
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	11,623	36,753	37,105

Basis Used: _____

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	142,629	151,315
TOTAL SECTION II	(B)	11,623	37,105
TOTAL - Surplus/Deficit	(C)	131,007	114,210

EXPLANATION of LINE C:
Surplus is intended to be available in the event of a radiological emergency or for collection of abandoned radioactive material.

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Health **Budget Period:** 2016-2017
Program: 64200800 Emergency Preparedness & Community Support
Fund: 2569 Radiation Protection TF
Specific Authority: Chapter 404, F.S.
Purpose of Fees Collected: Transportation of Low-Level Radioactive Waste
 Ki000

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	<u>ACTUAL</u>	<u>ESTIMATED</u>	<u>REQUEST</u>
	<u>FY 2014-2015</u>	<u>FY 2015-2016</u>	<u>FY 2016-2017</u>
<u>Receipts:</u>			
Inspection Fees	249,502	256,987	264,697

Total Fee Collection to Line (A) - Section III	249,502	256,987	264,697

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Salaries and Benefits	75,069	76,570	78,101
Other Personal Services	16	443	443
Expenses	9,118	9,300	9,486
Operating Capital Outlay			
Contracted Services	1,807	1,843	1,880
Service Charge to GR	18,159	20,559	21,176
Lease/Purchase/Equipment	9	10	10
Transfer to DMS/HR	794	794	794
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	104,972	109,519	111,890

Basis Used: _____

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	249,502	264,697
TOTAL SECTION II	(B)	104,972	111,890
TOTAL - Surplus/Deficit	(C)	144,530	152,806

EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Health **Budget Period:** 2016-2017
Program: 64200800 Emergency Preparedness & Community Support
Fund: 2569 Radiation Protection TF
Specific Authority: Chapter 404, F.S.
Purpose of Fees Collected: X-Ray Technologist Certification
 JT000

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	ACTUAL FY 2014-2015	ESTIMATED FY 2015-2016	REQUEST FY 2016-2017
Receipts:			
Certification Fees	951,221	979,758	1,009,150
Total Fee Collection to Line (A) - Section III	951,221	979,758	1,009,150

SECTION II - FULL COSTS			
Direct Costs:			
Salaries and Benefits	438,224	446,988	460,398
Other Personal Services	2,889	5,096	5,096
Expenses	60,143	61,346	62,573
Operating Capital Outlay			
Contracted Services	3,189	3,253	3,318
Service Charge to GR	71,608	78,381	80,732
Transfer to MQA	666,697	680,031	693,632
Transfer to DMS/HR	1,440	1,440	1,440
State Refunds	6,350	6,477	6,607
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	1,250,540	1,283,012	1,313,795

Basis Used: _____

SECTION III - SUMMARY			
TOTAL SECTION I	(A)	951,221	1,009,150
TOTAL SECTION II	(B)	1,250,540	1,313,795
TOTAL - Surplus/Deficit	(C)	(299,319)	(304,645)

EXPLANATION of LINE C:
 Previous rule revision to increase fees was not approved within the department.

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Health **Budget Period:** 2016-2017
Program: 64200800 Emergency Preparedness & Community Support
Fund: 2569 Radiation Protection TF

Specific Authority: Chapter 404, F.S.
Purpose of Fees Collected: X-Ray Machine Registration
JPA00

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2014-2015	FY 2015-2016	FY 2016-2017
<u>Receipts:</u>			
<u>Registration Fees</u>	2,631,904	2,710,861	2,792,187
Total Fee Collection to Line (A) - Section III	2,631,904	2,710,861	2,792,187

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
<u>Salaries and Benefits</u>	1,694,638	1,728,530	1,763,101
<u>Other Personal Services</u>	8,763	13,073	13,073
<u>Expenses</u>	376,486	384,015	391,696
<u>Operating Capital Outlay</u>	1,189	5,000	5,000
<u>Vehicles</u>		120,000	120,000
<u>Contracted Services</u>	13,070	13,331	13,598
<u>Service Charge to GR</u>	214,636	216,869	223,375
<u>Lease/Purchase/Equipment</u>	1,796	1,832	1,869
<u>Transfer to CHD</u>	70,065	55,000	
<u>Transfer to DMS/HR</u>	19,539	19,539	19,539
<u>Casualty Insurance</u>	14,575	14,575	14,575
<u>State Refunds</u>	1,171	1,194	1,218
<u>Indirect Costs Charged to Trust Fund</u>			
Total Full Costs to Line (B) - Section III	2,415,928	2,572,960	2,567,044

Basis Used:

<u>SECTION III - SUMMARY</u>			
TOTAL SECTION I	(A)	2,631,904	2,710,861
TOTAL SECTION II	(B)	2,415,928	2,572,960
TOTAL - Surplus/Deficit	(C)	215,975	137,901

EXPLANATION of LINE C:

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Administrative Trust Fund
LAS/PBS Fund Number:	64200800
	2021

	Balance as of 6/30/2015		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	(1,402,935.57)	(A)			(1,402,935.57)
ADD: Other Cash (See Instructions)		(B)			0.00
ADD: Close fund balance from 64200100	1,326.87	(C)			1,326.87
ADD: Outstanding Accounts Receivable		(D)			0.00
ADD: BE TNFR from 64100200	1,433,298.05	(E)			1,433,298.05
Total Cash plus Accounts Receivable	31,689.35	(F)	0.00		31,689.35
LESS Allowances for Uncollectibles		(G)			0.00
LESS Approved "A" Certified Forwards	(30,248.43)	(H)			(30,248.43)
Approved "B" Certified Forwards	(1,440.92)	(H)			(1,440.92)
Approved "FCO" Certified Forwards		(H)			0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			0.00
LESS: _____		(J)			0.00
Unreserved Fund Balance, 07/01/15	0.00	(K)	0.00		0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2015

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017	
Department Title:	Department of Health
Trust Fund Title:	Administrative Trust Fund
LAS/PBS Fund Number:	2021/64200800

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	(1,431,903.42) (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment # and Description	
SWFS Adjustment # and Description	
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(1,440.92) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	46.29 (D)
BE TNFR from 2021 64100200	1,433,298.05 (D)
ADJUSTED BEGINNING TRIAL BALANCE:	0.00 (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	0.00 (F)
DIFFERENCE:	0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Emergency Medical Services Trust Fund
LAS/PBS Fund Number:	64200800
	2192

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$12,532,605.38	(A)		\$12,532,605.38
ADD: Other Cash (See Instructions)		(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable		(D)	\$62,003.80	\$62,003.80
ADD: CASH IN TREASURY UNVERIFIED	\$142,290.96	(E)		\$142,290.96
Total Cash plus Accounts Receivable	\$12,674,896.34	(F)	\$62,003.80	\$12,736,900.14
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$76,232.57)	(H)		(\$76,232.57)
Approved "B" Certified Forwards	(\$51,016.30)	(H)		(\$51,016.30)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$313,122.32)	(I)		(\$313,122.32)
LESS: BE TNFR to 2192 64200800		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$12,234,525.15	(K)	\$62,003.80	\$12,296,528.95 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2015

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Emergency Medical Services Trust Funds
LAS/PBS Fund Number:	2192/64200800

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	\$12,284,641.53	(A)
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Subtract Nonspendable Fund Balance (GLC 56XXX)

\$0.00	(B)
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Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment #B64000XX Submitted to DFS 9/14/15	\$62,003.80	(C)
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SWFS Adjustment # and Description		(C)
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Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$51,016.30)	(D)
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Approved "C" Carry Forward Total (FCO) per LAS/PBS	\$0.00	(D)
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A/P not C/F-Operating Categories	\$899.92	(D)
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		(D)
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		(D)
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		(D)
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ADJUSTED BEGINNING TRIAL BALANCE:	\$12,296,528.95	(E)
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UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	\$12,296,528.95	(F)
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DIFFERENCE:	\$0.00	(G)*
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***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Biomedical Research Trust Fund
LAS/PBS Fund Number:	64200800
	2245

	Balance as of 6/30/2015		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	(1,846,865.24)	(A)			(1,846,865.24)
ADD: Other Cash (See Instructions)		(B)			0.00
ADD: Investments	21,400,148.64	(C)			21,400,148.64
ADD: Outstanding Accounts Receivable	18,118.84	(D)			18,118.84
ADD: _____		(E)			0.00
Total Cash plus Accounts Receivable	19,571,402.24	(F)	0.00		19,571,402.24
LESS Allowances for Uncollectibles		(G)			0.00
LESS Approved "A" Certified Forwards	0.00	(H)			0.00
Approved "B" Certified Forwards		(H)			0.00
Approved Carry Forward	(5,109,305.88)	(H)			(5,109,305.88)
LESS: Anticipated PY Carry Forward Reversion-Category 132011	2,485,803.39	(I)			2,485,803.39
LESS: BE TNFR to 64200100	(16,947,899.75)	(J)			(16,947,899.75)
Unreserved Fund Balance, 07/01/15	0.00	(K)	0.00		0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017

Department Title: Department of Health
Trust Fund Title: Biomedical Research Trust Fund
LAS/PBS Fund Number: 2245/64200800

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; \$19,571,402.24 (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX)

(B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS \$0.00 (D)

Approved Carry Forward (\$5,109,305.88) (D)

A/P not C/F-Operating Categories \$0.00 (D)

Anticipated PY Carry Forward Reversion-Category 132011 \$2,485,803.39 (D)

BE TNFR to 64200100 (\$16,947,899.75) (D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE:

\$0.00 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)

\$0.00 (F)

DIFFERENCE:

\$0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Federal Grant Trust Fund
LAS/PBS Fund Number:	64200800
	2261

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$10,656,429.83	(A)		\$10,656,429.83
ADD: Other Cash (See Instructions)	\$0.00	(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$13,204,458.75	(D)		\$13,204,458.75
ADD: _____		(E)		\$0.00
ADD: _____		(E)		\$0.00
Total Cash plus Accounts Receivable	\$23,860,888.58	(F)	\$0.00	\$23,860,888.58
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$5,648,459.20)	(H)		(\$5,648,459.20)
Approved "B" Certified Forwards	(\$7,491,877.48)	(H)		(\$7,491,877.48)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		\$0.00
LESS: BE TNFR 2261 to 64100200	(\$951,776.27)	(J)		(\$951,776.27)
LESS: BE TNFR 2261 to 64400100	(\$94,357.06)	(J)		(\$94,357.06)
LESS:		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$9,674,418.57	(K)	\$0.00	\$9,674,418.57 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017	
Department Title:	Department of Health
Trust Fund Title:	Federal Grant Trust Fund
LAS/PBS Fund Number:	2261/64200800

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	\$18,195,589.47 (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	\$0.00 (B)
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment #B64000xx - reduce accounts receivable	
SWFS Adjustment	
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$7,491,877.48) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	\$16,839.91 (D)
BE TNFR 2261 to 64100200	(\$951,776.27) (D)
BE TNFR 2261 to 64400100	(\$94,357.06) (D)
ADJUSTED BEGINNING TRIAL BALANCE:	\$9,674,418.57 (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	\$9,674,418.57 (F)
DIFFERENCE:	\$0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Grants & Donations Trust Fund
LAS/PBS Fund Number:	64200800
	2339

	Balance as of 6/30/2015		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$5,498,829.71	(A)			\$5,498,829.71
ADD: Other Cash (See Instructions)	\$0.00	(B)			\$0.00
ADD: Investments		(C)			\$0.00
ADD: Outstanding Accounts Receivable	\$0.00	(D)			\$0.00
ADD: BE TNFR from 2339 64300100/64400100	\$0.00	(E)			\$0.00
Total Cash plus Accounts Receivable	\$5,498,829.71	(F)	\$0.00		\$5,498,829.71
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$243,983.53)	(H)			(\$243,983.53)
Approved "B" Certified Forwards	(\$294,599.83)	(H)			(\$294,599.83)
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			\$0.00
LESS: BE TNFR to 64300100/64200100	(\$842,326.85)	(J)			(\$842,326.85)
Unreserved Fund Balance, 07/01/15	\$4,117,919.50	(K)	\$0.00		\$4,117,919.50 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Department Title:	<u>Budget Period: 2016 - 2017</u> <u>Department of Health</u>
Trust Fund Title:	<u>Grants & Donations Trust Fund</u>
LAS/PBS Fund Number:	<u>2339/64200800</u>

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; \$5,252,820.74 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX)

(B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment #B64000002 delete receivable (61300) (C)

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (\$294,599.83) (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories \$2,025.44 (D)

BE TNFR to 2339 64200100 (\$17,076.39) (D)

BE TNFR to 2339 64300100 (\$825,250.46) (D)

ADJUSTED BEGINNING TRIAL BALANCE: \$4,117,919.50 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) \$4,117,919.50 (F)

DIFFERENCE: \$0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Brain & Spinal Cord Injury Program Trust Fund
LAS/PBS Fund Number:	64200800
	2390

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$5,946,703.10	(A)		\$5,946,703.10
ADD: Other Cash (See Instructions)	\$0.00	(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$13,614.82	(D)	\$49,531.00	\$63,145.82
ADD: UNVERIFIED CASH	\$47,983.44	(E)		\$47,983.44
Total Cash plus Accounts Receivable	\$6,008,301.36	(F)	\$49,531.00	\$6,057,832.36
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$1,912,806.77)	(H)	(\$382,519.70)	(\$2,295,326.47)
Approved "B" Certified Forwards	(\$170,423.22)	(H)		(\$170,423.22)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$231,653.85)	(I)		(\$231,653.85)
LESS: Transfer to BE 64400200	\$0.00	(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$3,693,417.52	(K)	(\$332,988.70)	\$3,360,428.82 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2015

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017
Department Title: Department of Health
Trust Fund Title: Brain & Spinal Cord Injury Program Trust Fund
LAS/PBS Fund Number: 2390/64200800

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; **\$3,858,748.01** (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment #B6400050 Payable (\$382,519.70) (C)

SWFS Adjustment #B6400036 Recievable \$49,531.00 (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (\$170,423.22) (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories \$5,092.73 (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: **\$3,360,428.82** (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) **\$3,360,428.82** (F)

DIFFERENCE: **\$0.00** (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Radiation Protection Trust Fund
LAS/PBS Fund Number:	64200800
	2569

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$3,965,015.84	(A)		\$3,965,015.84
ADD: Other Cash (See Instructions)	\$4,127.50	(B)		\$4,127.50
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$342,730.72	(D)		\$342,730.72
ADD: Cash in Treasury Unverified	\$76,387.50	(E)		\$76,387.50
Total Cash plus Accounts Receivable	\$4,388,261.56	(F)	\$0.00	\$4,388,261.56
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$171,696.46)	(H)		(\$171,696.46)
Approved "B" Certified Forwards	(\$37,459.37)	(H)		(\$37,459.37)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$103,466.73)	(I)		(\$103,466.73)
LESS: BE Transfer 64200600		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$4,075,639.00	(K)	\$0.00	\$4,075,639.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2015

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Radiation Protection Trust Fund
LAS/PBS Fund Number:	2569/64200800

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	\$4,101,297.43	(A)
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Subtract Nonspendable Fund Balance (GLC 56XXX)		(B)
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Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # 6400		(C)
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SWFS Adjustment # and Description		(C)
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Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$37,459.37)	(D)
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Approved "C" Carry Forward Total (FCO) per LAS/PBS		(D)
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A/P not C/F-Operating Categories	\$11,800.94	(D)
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BE TNFR from 64200600		(D)
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		(D)
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		(D)
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ADJUSTED BEGINNING TRIAL BALANCE:	\$4,075,639.00	(E)
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UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	\$4,075,639.00	(F)
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DIFFERENCE:	\$0.00	(G)*
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***SHOULD EQUAL ZERO.**



CHILDREN'S MEDICAL SERVICES EXHIBITS AND SCHEDULES



CHILDREN'S MEDICAL SERVICES SCHEDULE I SERIES

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Tobacco Settlement Trust Fund
LAS/PBS Fund Number:	64300100
	2122

	Balance as of 6/30/2015	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	(1,630,590.48) (A)		(1,630,590.48)
ADD: Other Cash (See Instructions)	0.00 (B)		0.00
ADD: Investments	0.00 (C)		0.00
ADD: Outstanding Accounts Receivable	0.00 (D)		0.00
ADD: BE TNFR from 64200100	1,630,590.48 (E)		1,630,590.48
Total Cash plus Accounts Receivable	0.00 (F)	0.00	0.00
LESS Allowances for Uncollectibles			0.00
LESS Approved "A" Certified Forwards	0.00 (H)		0.00
Approved "B" Certified Forwards	0.00 (H)		0.00
Approved "FCO" Certified Forwards	0.00 (H)		0.00
LESS: Other Accounts Payable (Nonoperating)	0.00 (I)		0.00
LESS:			0.00
Unreserved Fund Balance, 07/01/15	0.00 (K)	0.00	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Tobacco Settlement Trust Fund
LAS/PBS Fund Number:	2122/64300100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	(1,630,590.48) (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment # and Description	
SWFS Adjustment # and Description	
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	0.00 (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	
BE TNFR from 2122 64200100	1,630,590.48 (D)
	0.00 (D)
ADJUSTED BEGINNING TRIAL BALANCE:	0.00 (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	0.00 (F)
DIFFERENCE:	0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Donations Trust Fund
LAS/PBS Fund Number:	64300100
	2168

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$3,661,818.35	(A)		\$3,661,818.35
ADD: Other Cash (See Instructions)	\$12,323.07	(B)		\$12,323.07
ADD: Investments	\$13,285,484.63	(C)		\$13,285,484.63
ADD: Outstanding Accounts Receivable	\$76,329,305.09	(D)		\$76,329,305.09
ADD: UNVERIFIED CASH	\$0.00	(E)		\$0.00
Total Cash plus Accounts Receivable	\$93,288,931.14	(F)	\$0.00	\$93,288,931.14
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$80,958,984.57)	(H)	(\$1,874.92)	(\$80,960,859.49)
Approved "B" Certified Forwards	(\$921,671.87)	(H)		(\$921,671.87)
Approved "FCO" Certified Forwards	\$0.00	(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$5,106.46)	(I)		(\$5,106.46)
LESS: Post A/P CF LASPBS Adjustment		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$11,403,168.24	(K)	(\$1,874.92)	\$11,401,293.32 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2015

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Donations Trust Fund
LAS/PBS Fund Number:	2168/64300100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	\$12,255,962.35 (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment #B6400030 - increase payable	(\$1,874.92) (C)
SWFS Adjustment #	
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$921,671.87) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	\$0.00 (D)
A/P not C/F-Operating Categories	\$68,877.76 (D)
Anticipated Receivable Title XXI	
ADJUSTED BEGINNING TRIAL BALANCE:	\$11,401,293.32 (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	\$11,401,293.32 (F)
DIFFERENCE:	\$0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Federal Grant Trust Fund
LAS/PBS Fund Number:	64300100
	2261

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$6,796,244.63	(A)		\$6,796,244.63
ADD: Other Cash (See Instructions)	\$0.00	(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$3,363,474.16	(D)		\$3,363,474.16
ADD: _____		(E)		\$0.00
Total Cash plus Accounts Receivable	\$10,159,718.79	(F)	\$0.00	\$10,159,718.79
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$6,651,207.67)	(H)	(\$20,246.90)	(\$6,671,454.57)
Approved "B" Certified Forwards	(\$54,951.06)	(H)		(\$54,951.06)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		\$0.00
LESS: _____		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$3,453,560.06	(K)		\$3,433,313.16 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Federal Grant Trust Fund
LAS/PBS Fund Number:	2261/64300100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	\$3,492,048.86 (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment #B6400034 - increase payable	(\$20,246.90) (C)
SWFS Adjustment	
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$54,951.06) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	\$10,468.10 (D)
A/P Encumbrance/Payable Adjustment	
Current Compensated Absences Liability	\$5,994.16 (D)
ADJUSTED BEGINNING TRIAL BALANCE:	\$3,433,313.16 (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	\$3,433,313.16 (F)
DIFFERENCE:	\$0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Grants & Donations Trust Fund
LAS/PBS Fund Number:	64300100
	2339

	Balance as of 6/30/2015	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	(\$817,201.53) (A)		(\$817,201.53)
ADD: Other Cash (See Instructions)			\$0.00
ADD: Investments			\$0.00
ADD: Outstanding Accounts Receivable			\$0.00
ADD: BE TNFR from 2339 64200800	\$825,250.46 (E)		\$825,250.46
Total Cash plus Accounts Receivable	\$8,048.93 (F)	\$0.00	\$8,048.93
LESS Allowances for Uncollectibles			\$0.00
LESS Approved "A" Certified Forwards	(\$8,048.93) (H)		(\$8,048.93)
Approved "B" Certified Forwards	\$0.00 (H)		\$0.00
Approved "FCO" Certified Forwards			\$0.00
LESS: Other Accounts Payable (Nonoperating)			\$0.00
LESS:	\$0.00 (J)		\$0.00
Unreserved Fund Balance, 07/01/15	(\$0.00) (K)	\$0.00	(\$0.00) **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Grants & Donations Trust Fund
LAS/PBS Fund Number:	2339/64300100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	(\$825,250.46) (A)
--	---------------------------

Subtract Nonspendable Fund Balance (GLC 56XXX)

	_____ (B)
--	-----------

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment	_____ (C)
-----------------	-----------

SWFS Adjustment # and Description	_____ (C)
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Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	_____ \$0.00 (D)
---	------------------

Approved "C" Carry Forward Total (FCO) per LAS/PBS	_____ (D)
--	-----------

A/P not C/F-Operating Categories	_____ (D)
----------------------------------	-----------

BE TNFR from 2339 64200800	_____ \$825,250.46 (D)
----------------------------	------------------------

	_____ (D)
--	-----------

	_____ (D)
--	-----------

ADJUSTED BEGINNING TRIAL BALANCE:

	\$0.00 (E)
--	-------------------

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)

	\$0.00 (F)
--	-------------------

DIFFERENCE:

	\$0.00 (G)*
--	--------------------

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Maternal & Children Health Block Grant Trust Fund
LAS/PBS Fund Number:	64300100
	2475

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$6,161.58	(A)		\$6,161.58
ADD: Other Cash (See Instructions)		(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$0.00	(D)		\$0.00
ADD: BE TRNF from 64200100	\$2,098,931.06	(E)		\$2,098,931.06
Total Cash plus Accounts Receivable	\$2,105,092.64	(F)	\$0.00	\$2,105,092.64
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$2,076,816.66)	(H)		(\$2,076,816.66)
Approved "B" Certified Forwards	(\$9,173.68)	(H)		(\$9,173.68)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		\$0.00
LESS: BE TRNF from 64200100		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$19,102.30	(K)	\$0.00	\$19,102.30 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2015

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017

Department Title: Department of Health
Trust Fund Title: Maternal & Children Health Block Grant Trust Fund
LAS/PBS Fund Number: 2475/64300100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; (\$2,070,660.92) (A)
 GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (\$28,275.98) (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS _____ (D)

A/P not C/F-Operating Categories \$5.84 (D)

BE TRNF from 64200100 \$2,098,931.06 (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: \$0.00 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) \$0.00 (F)

DIFFERENCE: \$0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Social Services Block Grant Trust Fund
LAS/PBS Fund Number:	64300100
	2639

	Balance as of 6/30/2015		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$1,800,616.45	(A)			\$1,800,616.45
ADD: Other Cash (See Instructions)		(B)			\$0.00
ADD: Investments		(C)			\$0.00
ADD: Outstanding Accounts Receivable		(D)			\$0.00
ADD: _____		(E)			\$0.00
Total Cash plus Accounts Receivable	\$1,800,616.45	(F)	\$0.00		\$1,800,616.45
LESS Allowances for Uncollectibles		(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$1,098,920.58)	(H)			(\$1,098,920.58)
Approved "B" Certified Forwards	(\$9,173.68)	(H)			(\$9,173.68)
Approved "FCO" Certified Forwards		(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)			\$0.00
LESS: _____		(J)			\$0.00
Unreserved Fund Balance, 07/01/15	\$692,522.19	(K)	\$0.00		\$692,522.19 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Social Services Block Grant Trust Fund
LAS/PBS Fund Number:	2639/64300100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; **\$701,695.87** (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (\$9,173.68) (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories \$0.00 (D)

 (D)

 (D)

 (D)

ADJUSTED BEGINNING TRIAL BALANCE: **\$692,522.19** (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) **\$692,522.19** (F)

DIFFERENCE: **\$0.00** (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2016 - 2017

Department: Health

Chief Internal Auditor: Michael J. Bennett, CIA

Budget Entity: 64300100

Phone Number: 850-245-4141

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
2015-166	March 30, 2015	Children's Medical Services	<i>The Department of Health's (Department) procedures were not sufficient to prevent the accumulation of a significant cash balance in the Children's Health Insurance Program (CHIP) capitation account. To prevent the accumulation of excess CHIP funds, the Department should request funds based on actual Program costs and work with the Agency for Health Care Administration to facilitate the drawdown of Federal funds.</i>	Children's Medical Services respectfully disagrees with both the finding and recommendation and does not have excess CHIP cash.	
R-1314DOH-010	September 2, 2014	Children's Medical Services (CMS)	<i>The rental revenue received from space subleased by the Department of Health (Department) to other entities was incorrectly coded in the Florida Accounting Information Resource (FLAIR), masking revenue received. The Bureau of CMS Network Administration should work with Office of Budget & Revenue Management staff to determine appropriate coding of revenue receipts from leases, and then advise CMS area offices accordingly.</i>	The Bureau of CMS Network Administration worked with the Bureau of Budget & Revenue Management staff to determine the appropriate coding of revenue receipts for leases. The CMS Internal Operating Procedure (IOP) 145-016-10 has been updated to charge revenue from subleases to the Revenue Object Code 010501-Rent . The area offices were notified of the coding change for subleases and received a copy of the revised CMS IOP 145-016-14. This IOP has been converted to a policy and is routing for approval and will be posted to the intranet when approved.	
R-1314DOH-010	September 2, 2014	Children's Medical Services	<i>The rental revenue received from space subleased by the Department to other entities was incorrectly coded in FLAIR, masking revenue received. The Bureau of CMS Network Administration should revise Internal Operating Procedures (IOP) 145-016-10, Leasing and Sub-Leasing of Space , to advise CMS area offices how to record the receipt of any rental revenue in accordance with proper accounting procedures. The IOP should address the leasing of space in state-owned facilities and also the subleasing of a portion of leased facilities.</i>	The Bureau of CMS Network Administration worked with the Bureau of Budget & Revenue Management staff to determine the appropriate coding of revenue receipts for leases. The CMS IOP 145-016-10 has been updated to charge revenue from subleases to the Revenue Object Code 010501-Rent . The area offices were notified of the coding change for subleases and received a copy of the revised CMS IOP 145-016-14. This IOP has been converted to a policy and is routing for approval and will be posted to the intranet when approved.	
R-1314DOH-010	September 2, 2014	Children's Medical Services	<i>CMS area office staff was holding checks received for rental revenue. The Bureau of CMS Network Administration should advise CMS area office staff of Department policy 57-07-13, Cash Handling , requirements for depositing all receipts timely.</i>	The prompt deposit of checks received from entities leasing portions of CMS office space, will be deposited in accordance with Department policy 57-07-13, Cash Handling , by close of business the next business day. This finding and corrective action was discussed in June 2014 with the CMS area office that held the checks. This was also discussed with all the Area Office Program Administrators on the August 25, 2014 Program Administrator Call.	



MEDICAL QUALITY ASSURANCE EXHIBITS AND SCHEDULES



MEDICAL QUALITY ASSURANCE SCHEDULE I SERIES

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 64 Department of Health **Budget Period:** 2016-2017
Program: 64400100 Regulation and Licensing
Fund: 2352 Medical Quality Assurance Trust Fund

Specific Authority: Chapter 456, F.S.
Purpose of Fees Collected: Regulate and enforce Health Care Practitioners.
 Speech - Language Pathology & Audiology

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input checked="" type="checkbox"/>	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2014-2015	FY 2015-2016	FY 2016-2017
Receipts:			
Fees and licenses	366,119	1,175,149	366,119
Fines, forfeitures, judgments	1,280	1,280	1,280
Unlicensed activity	8,915	46,190	8,915
Miscellaneous	332	273	273
Total Fee Collection to Line (A) - Section III	376,646	1,222,892	376,587

<u>SECTION II - FULL COSTS</u>			
Direct Costs:			
Salaries and Benefits	259,582	275,563	242,386
Other Personal Services	19,701	46,609	41,200
Expenses	61,391	63,603	56,026
Operating Capital Outlay	114	529	427
Special categories-Operating	138,096	139,957	128,100
Special categories-Non-Operating	269,858	173,018	72,717
Indirect/Direct Costs Charged to TF	39,282	23,604	21,069
Total Full Costs to Line (B) - Section III	788,022	722,883	561,925

Basis Used: 8% of all projected costs under object: 11xxxx, 12xxxx, 15xxxx and 16xxxx.

<u>SECTION III - SUMMARY</u>				
TOTAL SECTION I	(A)	376,646	1,222,892	376,587
TOTAL SECTION II	(B)	788,022	722,883	561,925
TOTAL - Surplus/Deficit	(C)	(411,376)	500,009	(185,338)

EXPLANATION of LINE C:

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Federal Grant Trust Fund
LAS/PBS Fund Number:	64400100
	2261

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	(94,357.06)	(A)		(94,357.06)
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	60,832.23	(D)		60,832.23
ADD: BE TNFR 2261 FR 64200800	94,357.06	(E)		94,357.06
Total Cash plus Accounts Receivable	60,832.23	(F)	0.00	60,832.23
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	(42,075.00)	(H)		(42,075.00)
Approved "B" Certified Forwards	(18,757.23)	(H)		(18,757.23)
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/15	0.00	(K)		0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Federal Grant Trust Fund
LAS/PBS Fund Number:	2261/64400100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds;	<input type="text" value="(75,599.83)"/> (A)
GLC 539XX for proprietary and fiduciary funds	
Subtract Nonspendable Fund Balance (GLC 56XXX)	<input type="text"/> (B)
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment	<input type="text"/> (C)
SWFS Adjustment	<input type="text"/> (C)
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text" value="(18,757.23)"/> (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text"/> (D)
BE TNFR 2261 FR 64200800	<input type="text" value="94,357.06"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="0.00"/> (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	<input type="text" value="0.00"/> (F)
DIFFERENCE:	<input type="text" value="0.00"/> (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Grants & Donations Trust Fund
LAS/PBS Fund Number:	64400100
	2339

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$103,321.04	(A)		\$103,321.04
ADD: Other Cash (See Instructions)		(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable		(D)		\$0.00
ADD: BE TNFR from 64200800	\$0.00	(E)		\$0.00
Total Cash plus Accounts Receivable	\$103,321.04	(F)	\$0.00	\$103,321.04
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$8,166.57)	(H)		(\$8,166.57)
Approved "B" Certified Forwards	(\$60.00)	(H)		(\$60.00)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		\$0.00
LESS: _____		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$95,094.47	(K)	\$0.00	\$95,094.47 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period:	2016 - 2017
Department Title:	Department of Health
Trust Fund Title:	Grants & Donations Trust Fund
LAS/PBS Fund Number:	2339/64400100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	\$95,086.59 (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment	
SWFS Adjustment # and Description	
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(\$60.00) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	\$67.88 (D)
BE TNFR from 64200800	\$0.00 (D)
ADJUSTED BEGINNING TRIAL BALANCE:	\$95,094.47 (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	\$95,094.47 (F)
DIFFERENCE:	\$0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Medical Quality Assurance Trust Fund
LAS/PBS Fund Number:	64400100
	2352

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	27,089,159.96	(A)		27,089,159.96
ADD: Other Cash (See Instructions)	170,009.27	(B)		170,009.27
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	684,786.49	(D)		684,786.49
ADD: Cash in State Treasury Unverified	793,244.71	(E)		793,244.71
Total Cash plus Accounts Receivable	28,737,200.43	(F)	0.00	28,737,200.43
LESS Allowances for Uncollectibles	(224,559.33)	(G)		(224,559.33)
LESS Approved "A" Certified Forwards	(3,338,075.29)	(H)	0.00	(3,338,075.29)
Approved "B" Certified Forwards	(1,758,745.43)	(H)		(1,758,745.43)
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(4,237,185.28)	(I)		(4,237,185.28)
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/15	19,178,635.10	(K)	0.00	19,178,635.10 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Department Title:	Budget Period: 2016 - 2017 Department of Health
Trust Fund Title:	Medical Quality Assurance Trust Fund
LAS/PBS Fund Number:	2352/64400100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	19,507,724.72 (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment #B640000?? Reduce Accounts Payable	0.00 (C)
SWFS Adjustment # and Description	
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(1,758,745.43) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	37,423.08 (D)
G/L 486XX - Long Term Compensated Absences Liability	1,392,232.73 (D)
ADJUSTED BEGINNING TRIAL BALANCE:	19,178,635.10 (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	19,178,635.10 (F)
DIFFERENCE:	0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2016 - 2017

Department: Health

Chief Internal Auditor: Michael J. Bennett, CIA

Budget Entity: 64400100

Phone Number: 850-245-4141

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
2015-119	March 5, 2015	Division of Medical Quality Assurance	<p><i>The Division did not always take sufficient actions to maintain the financial integrity of each profession's Medical Quality Assurance Trust Fund (MQATF) account.</i></p> <p>To ensure that license fees and cash balances for the regulated health care professions are managed in accordance with State law, Division management should work in concert with the boards to:</p> <ul style="list-style-type: none"> • Establish a reasonable cash balance for each profession's MQATF account. • Recommend to the Legislature that a renewal license fee cap be increased when the cost to regulate a profession consistently exceeds the statutory fee cap. • Adopt rules regarding the advancement of funds, and related interest charges, to professions with negative cash balances. <p>Additionally, Division management should consider proposing that State law be revised to require that renewal fees be based on projected costs rather than actual prior biennium costs.</p>	<ul style="list-style-type: none"> • The Division is in the process of developing, by rule, the definition of reasonable cash balance. • The Division will recommend statutory changes to address deficit cash balances by professions that are already charging fees at their statutory fee cap. The recommendations will be aligned to the statutory requirement that fees not serve as a deterrent to practicing in the profession and that they be based upon potential earnings from working under the scope of the profession. • The Division has maintained that there was not an advancement of funds due to the fact that there were no transfers of cash from one cash account to another, therefore interest would not be charged. Further, the Division is opposed to charging interest to those professions that have a negative cash balance, which would hinder solvency. The Division will propose legislation in the 2016 legislative session to eliminate the statutory requirement. 	

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2016 - 2017

Department: Health

Chief Internal Auditor: Michael J. Bennett, CIA

Budget Entity: 64400100

Phone Number: 850-245-4141

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
2015-119	March 5, 2015	Division of Medical Quality Assurance	<p><i>The rate used to allocate Department of Health (Department) indirect costs to the Division was not adequately supported and did not appear to provide for a proportionate allocation of costs to the account of each profession.</i></p> <p>Department management should ensure that the account of each profession is allocated a proportionate share of the indirect costs incurred by the Department in the performance of its duties with respect to each regulated profession. Additionally, we recommend that Department management ensure that appropriate documentation is maintained to demonstrate the accuracy of the indirect rates and the calculations used to allocate the indirect costs to each profession's account.</p>	The Office of Budget and Revenue Management will establish an internal procedure using the most recently approved departmental cost allocation plan to establish an appropriate rate to charge the MQATF for administrative overhead each fiscal year.	
2015-119	March 5, 2015	Division of Medical Quality Assurance	<p><i>Division management could not always demonstrate that employees had received required training or that training records were complete.</i></p> <p>Division management should enhance established procedures to ensure that training activities are appropriately recorded in the <i>Trainingfinder Real-time Affiliate Integrated Network (TRAIN)</i> system and to ensure and demonstrate that all Division employees have received appropriate training.</p>	The Bureau of Enforcement will enhance its process of submitting all sign-in sheets for in-service training to the Division's TRAIN liaison for entry into the system. This process will ensure timely entry and a record of all training offered and completed by employees in one central database.	
2015-119	March 5, 2015	Division of Medical Quality Assurance	<p><i>Contrary to State law, Division staff did not inspect the facilities of dispensing practitioners prior to initial licensure or upon a change of ownership, name, or location. In addition, Division staff did not inspect certain other medical facilities prior to initial licensure or registration or upon a change of a facility's ownership, name, or location as, according to Division management, the Department lacked the necessary statutory authority to inspect.</i></p> <p>Department management should ensure that all inspections are conducted as required by State law.</p>	The Division's Bureau of Enforcement is implementing processes and measures to ensure compliance with State law.	

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2016 - 2017

Department: Health

Chief Internal Auditor: Michael J. Bennett, CIA

Budget Entity: 64400100

Phone Number: 850-245-4141

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
2015-119	March 5, 2015	Division of Medical Quality Assurance	<p><i>Contrary to State law, Division staff did not inspect the facilities of dispensing practitioners prior to initial licensure or upon a change of ownership, name, or location. In addition, Division staff did not inspect certain other medical facilities prior to initial licensure or registration or upon a change of a facility's ownership, name, or location as, according to Division management, the Department lacked the necessary statutory authority to inspect.</i></p> <p>The Department should seek appropriate statutory authority for the inspection of all health care facilities and establishments prior to licensure and upon a change in ownership, name, or location.</p>	<p>The Division's Bureau of Enforcement conducts inspections pursuant to State laws and rules. Inspection of all health care facilities and establishments prior to licensure and upon a change in ownership, name or location is not required by law; therefore no further action will be taken.</p>	
2015-119	March 5, 2015	Division of Medical Quality Assurance	<p><i>The Division's contract with a service organization for licensing support and payment processing services needs amending to require an independent service auditor's report that provides appropriate assurances related to the effectiveness of the controls designed and established by the service organization relevant to the contracted services.</i></p> <p>Division management should revise the contract with the service organization to explicitly require the service organization to annually obtain and timely submit to the Division an SSAE 16 SOC 1 - Type 2 report. Upon receipt of the report, Division management should review the report findings and ensure that the report contains all the required information and auditor conclusions.</p>	<p>Amend contract with service organization, Image API, to include the SSAE 16 SOC-1-Type 2 Report.</p>	
2015-119	March 5, 2015	Division of Medical Quality Assurance	<p><i>The Department did not ensure that service organization employees with access to information that was confidential and exempt from public inspection received required level 2 background screenings.</i></p> <p>We recommend that Division management amend the service organization's contract to require level 2 background screenings for all service organization employees with access to the Division's licensing system.</p>	<p>Amend contract with service organization, Image API, to require Level 2 background screening for all service organization employees with access to the Division's licensing and enforcement system.</p>	
2015-119	March 5, 2015	Division of Medical Quality Assurance	<p><i>The Department did not ensure that service organization employees with access to information that was confidential and exempt from public inspection received required level 2 background screenings.</i></p> <p>Division management should review the results of the level 2 background screenings prior to authorizing licensing system user access privileges.</p>	<p>The Division will review results received from a level 2 background screenings of service organization employees who access the Division's licensing system prior to granting access and will deny access to employees with convictions.</p>	

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2016 - 2017

Department: Health

Chief Internal Auditor: Michael J. Bennett, CIA

Budget Entity: 64400100

Phone Number: 850-245-4141

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
2015-119	March 5, 2015	Division of Medical Quality Assurance	<i>Department controls over access to the Customer Oriented Medical Practitioner Administration System (COMPAS) need improvement.</i> Division management should ensure that each COMPAS user account is assigned to a specific individual.	The Division modified the policy to ensure user accounts in the Division's licensing system are assigned only to a specific individual.	
2015-119	March 5, 2015	Division of Medical Quality Assurance	<i>Department controls over access to COMPAS need improvement.</i> Division management should amend procedures to require periodic reviews of the appropriateness of user access privileges and that notice be provided to Division staff managing COMPAS access privileges either prior to or the day of a user's employment termination.	The Division amended existing user access control procedures for the Division's licensing system to require Division management to notify System Support Services prior to or the day of a user's employment termination and to include periodic reviews of user access privileges.	
2015-119	March 5, 2015	Division of Medical Quality Assurance	<i>Department controls over access to COMPAS need improvement.</i> The Division should maintain documentation demonstrating that user access privileges were approved by the users' supervisors and that Division management ensure that access to COMPAS is timely deactivated when users terminate employment or transfer to a position where access is no longer required. The Division should also modify COMPAS to provide for a record of when an account was last used.	1. Establish procedures for maintaining documentation of user access which includes establishing and terminating user access to the Division's licensing system. 2. Modify the Division's licensing system to record the date a user last accessed and used the system.	

Office of Policy and Budget - July 2015



DISABILITY DETERMINATIONS EXHIBITS AND SCHEDULES



DISABILITY DETERMINATIONS SCHEDULE I SERIES

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	Federal Grant Trust Fund
LAS/PBS Fund Number:	64500100
	2261

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	75,531.57	(A)		75,531.57
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	0.00	(D)	71,870.00	71,870.00
ADD:		(E)		0.00
Total Cash plus Accounts Receivable	75,531.57	(F)	71,870.00	147,401.57
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	(21,251.79)	(H)		(21,251.79)
Approved "B" Certified Forwards	(5,192.16)	(H)		(5,192.16)
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)		(I)		0.00
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/15	49,087.62	(K)		120,957.62 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017	
Department Title:	Department of Health
Trust Fund Title:	Federal Grant Trust Fund
LAS/PBS Fund Number:	2261/64500100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15	
Total all GLC's 5XXXX for governmental funds;	54,279.78 (A)
GLC 539XX for proprietary and fiduciary funds	
Subtract Nonspendable Fund Balance (GLC 56XXX)	
Add/Subtract Statewide Financial Statement (SWFS)Adjustments :	
SWFS Adjustment #B6400033	71,870.00 (C)
SWFS Adjustment	
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(5,192.16) (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
A/P not C/F-Operating Categories	0.00 (D)
ADJUSTED BEGINNING TRIAL BALANCE:	120,957.62 (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	120,957.62 (F)
DIFFERENCE:	0.00 (G)*

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2016 - 2017
Trust Fund Title:	Department of Health
Budget Entity:	United States Trust Fund
LAS/PBS Fund Number:	64500100
	2738

	Balance as of 6/30/2015		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$1,423,623.45	(A)		\$1,423,623.45
ADD: Other Cash (See Instructions)		(B)		\$0.00
ADD: Investments		(C)		\$0.00
ADD: Outstanding Accounts Receivable	\$6,901,166.08	(D)		\$6,901,166.08
ADD: UNVERIFIED CASH	\$40.00	(E)		\$40.00
Total Cash plus Accounts Receivable	\$8,324,829.53	(F)	\$0.00	\$8,324,829.53
LESS Allowances for Uncollectibles		(G)		\$0.00
LESS Approved "A" Certified Forwards	(\$4,471,083.14)	(H)		(\$4,471,083.14)
Approved "B" Certified Forwards	(\$2,508,568.80)	(H)		(\$2,508,568.80)
Approved "FCO" Certified Forwards		(H)		\$0.00
LESS: Other Accounts Payable (Nonoperating)		(I)	(\$19,026.74)	(\$19,026.74)
LESS: _____		(J)		\$0.00
Unreserved Fund Balance, 07/01/15	\$1,345,177.59	(K)	(\$19,026.74)	\$1,326,150.85 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2016 - 2017	
Department Title:	Department of Health
Trust Fund Title:	United States Trust Fund
LAS/PBS Fund Number:	2738/64500100

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/15

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	\$3,740,946.36 (A)
--	---------------------------

Subtract Nonspendable Fund Balance (GLC 56XXX)

	_____ (B)
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Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # Account Payable B6400039	_____ (\$19,026.74) (C)
--	-------------------------

SWFS Adjustment # and Description	_____ (C)
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Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	_____ (\$2,508,568.80) (D)
---	----------------------------

Approved "C" Carry Forward Total (FCO) per LAS/PBS	_____ (D)
--	-----------

A/P not C/F-Operating Categories	_____ \$112,800.03 (D)
----------------------------------	------------------------

	_____ (D)
--	-----------

	_____ (D)
--	-----------

	_____ (D)
--	-----------

ADJUSTED BEGINNING TRIAL BALANCE:

	\$1,326,150.85 (E)
--	---------------------------

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)

	\$1,326,150.85 (F)
--	---------------------------

DIFFERENCE:

	\$0.00 (G)*
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***SHOULD EQUAL ZERO.**

Fiscal Year 2016-17 LBR Technical Review Checklist

Department/Budget Entity (Service): Health / Administrative Support

Agency Budget Officer/OPB Analyst Name: Michele Tallent/ Leah Holt

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Code)			
	64100200	64400100		

1. GENERAL

1.1 Are Columns A01, A02, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? (CSDI)	Y	Y		
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y	Y		

AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y	Y		
1.4 Has security been set correctly? (CSDR, CSA)	Y	Y		
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading.				

2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y	Y		
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y	Y		
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y	Y		
2.4 Have the coding guidelines in <i>Section 3</i> of the LBR Instructions (pages 15 through 29) been followed?	Y	Y		

3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.				
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AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")				
--	--	--	--	--

		Program or Service (Budget Entity Code)			
Action		64100200	64400100		
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y	Y		
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.				
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.				
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.				
4. EXHIBIT D (EADR, EXD)					
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 61 of the LBR Instructions?	Y	Y		
4.2	Is the program component code and title used correct?	Y	Y		
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.				
5. EXHIBIT D-1 (ED1R, EXD1)					
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y	Y		
AUDITS:					
5.2	Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y	Y		
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences need to be corrected in Column A01.)	Y	Y		
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences need to be corrected in Column A01.)	Y	Y		
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.				
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.				
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2014-15 approved budget. Amounts should be positive.				
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.				
6. EXHIBIT D-3 (ED3R, ED3) (Not required to be submitted in the LBR - for analytical purposes only.)					
6.1	Are issues appropriately aligned with appropriation categories?	Y	N/A		

	Program or Service (Budget Entity Code)		
Action	64100200	64400100	

TIP Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.

7. EXHIBIT D-3A (EADR, ED3A)				
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 33 of the LBR Instructions.)	Y	N/A	
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 67-68 of the LBR Instructions.)	Y	N/A	
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 71 of the LBR Instructions?	Y	N/A	
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y	N/A	
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 through E-6 of the LBR Instructions.)	N/A	N/A	
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A	N/A	
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	N/A	N/A	
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A	N/A	
7.9	Does the issue narrative reference the specific county(ies) where applicable?	N/A	N/A	
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #16-002?	N/A	N/A	
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	Y	N/A	
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A	N/A	
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A	N/A	
7.14	Do the amounts reflect appropriate FSI assignments?		N/A	
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y	N/A	
7.16	Do the issues relating to <i>salary and benefits</i> have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 28 and 90 of the LBR Instructions.)	Y	N/A	

		Program or Service (Budget Entity Code)			
Action		64100200	64400100		
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 330010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y	N/A		
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A	N/A		
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y	N/A		
AUDIT:					
7.20	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. (EADR, FSIA - Report should print "No Records Selected For Reporting")	Y	N/A		
7.21	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	Y	N/A		
7.22	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	Y	N/A		
7.23	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)	Y	N/A		
7.24	Have FCO appropriations been entered into the nonrecurring column A04? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	N/A	N/A		
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.				
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 65 through 70 of the LBR Instructions.				
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.				
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).				
TIP	If a state agency needs to include in its LBR a realignment or workload request issue to align its data processing services category with its projected FY 2016-17 data center costs, this can be completed by using the new State Data Center data processing services category (210001).				
TIP	If an appropriation made in the FY 2015-16 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.				
8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level)					
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y	Y		

		Program or Service (Budget Entity Code)			
Action		64100200	64400100		
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y	Y		
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y	Y		
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y	Y		
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y	Y		
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y	Y		
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y	Y		
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to <i>section 215.32(2)(b), Florida Statutes</i> - including the Schedule ID and applicable legislation?	Y	Y		
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y	Y		
8.10	Are the statutory authority references correct?	Y	Y		
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Section 215.20, Florida Statutes for appropriate general revenue service charge percentage rates.)	Y	Y		
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	N/A	N/A		
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y	Y		
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y	Y		
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y	Y		
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y	Y		
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y	Y		
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y	Y		
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y	Y		
8.20	Are appropriate general revenue service charge nonoperating amounts included in Section II?	Y	Y		
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y	Y		
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y	Y		

		Program or Service (Budget Entity Code)			
Action		64100200	64400100		
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y	Y		
8.24	Are prior year September operating reversions appropriately shown in column A01?	Y	Y		
8.25	Are current year September operating reversions appropriately shown in column A02?	Y	Y		
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y	Y		
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y	Y		
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y	Y		
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y	Y		
AUDITS:					
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y	Y		
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y	Y		
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y	Y		
8.33	Has a Schedule IB been provided for each trust fund and does total agree with line I ?	Y	Y		
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y	Y		
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!				
TIP	Determine if the agency is scheduled for trust fund review. (See page 130 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.				
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.				
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.				
9. SCHEDULE II (PSCR, SC2)					
AUDIT:					
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 161 of the LBR Instructions.)	Y	Y		
10. SCHEDULE III (PSCR, SC3)					
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 92 of the LBR Instructions.)	Y	Y		

		Program or Service (Budget Entity Code)			
Action		64100200	64400100		
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 99 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	Y	Y		
11. SCHEDULE IV (EADR, SC4)					
11.1	Are the correct Information Technology (IT) issue codes used?	Y	N/A		
TIP If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					
12. SCHEDULE VIIIA (EADR, SC8A)					
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can now be included in the priority listing.	Y	N/A		
13. SCHEDULE VIIIB-1 (EADR, S8B1)					
13.1	NOT REQUIRED FOR THIS YEAR				
14. SCHEDULE VIIIB-2 (EADR, S8B2)					
14.1	Do the reductions comply with the instructions provided on pages 104 through 106 of the LBR Instructions regarding a 5% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used?	Y	Y		
15. SCHEDULE VIIIC (EADR, S8C) (LAS/PBS Web - see page 107-109 of the LBR Instructions for detailed instructions)					
15.1	Agencies are required to generate this schedule via the LAS/PBS Web.	Y	Y		
15.2	Does the schedule include at least three and no more than 10 unique reprioritization issues, in priority order? Manual Check.	Y	N/A		
15.3	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	Y	N/A		
15.4	Are the priority narrative explanations adequate and do they follow the guidelines on pages 107-109 of the LBR instructions?	Y	N/A		
15.5	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	Y	N/A		
AUDIT:					
15.6	Do the issues net to zero at the department level? (GENR, LBR5)	Y	N/A		
16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see page 110-114 of the LBR Instructions for detailed instructions)					
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to <i>section 216.023(4) (b), Florida Statutes</i> , the Legislature can reduce the funding level for any agency that does not provide this information.)	Y	Y		
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y	Y		
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:					
16.3	Does the FY 2014-15 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y	Y		
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y	Y		

		Program or Service (Budget Entity Code)			
Action		64100200	64400100		
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	Y	Y		
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y	Y		
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	Y	Y		
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.				

	ogram or Service (Budget Entity Code)			
Action	64100200	64400100		

17. MANUALLY PREPARED EXHIBITS & SCHEDULES

17.1	Do exhibits and schedules comply with LBR Instructions (pages 115 through 158 of the LBR Instructions), and are they accurate and complete?	Y	Y		
17.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y	Y		
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y	Y		
17.4	Does the LBR include a separate IV-B for each IT project over \$1 million (see page 134 of the LBR instructions for exemptions to this rule)? Have all IV-B been emailed to: IT@LASPBS.state.fl.us	Y	N/A		
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y	Y		

AUDITS - GENERAL INFORMATION

TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 160-162) for a list of audits and their descriptions.				
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.				

18. CAPITAL IMPROVEMENTS PROGRAM (CIP)

18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	N/A	N/A		
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A	N/A		
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	N/A	N/A		
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A	N/A		
18.5	Are the appropriate counties identified in the narrative?	N/A	N/A		
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A	N/A		
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.				

19. FLORIDA FISCAL PORTAL

19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y		
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Fiscal Year 2016-17 LBR Technical Review Checklist

Department/Budget Entity (Service): HEALTH/ Community Health Promotion

Agency Budget Officer/OPB Analyst Name: Michelle Tallent / Leah Holt

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity)			
64200100				

1. GENERAL

1.1 Are Columns A01, A02, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? (CSDI)	Y			
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y			

AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y			
1.4 Has security been set correctly? (CSDR, CSA)	Y			
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading.				

2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y			
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y			
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y			
2.4 Have the coding guidelines in <i>Section 3</i> of the LBR Instructions (pages 15 through 29) been followed?	Y			

3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A			
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AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")	Y			
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		Program or Service (Budget Entity)			
Action		64200100			
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.				
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.				
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.				
4. EXHIBIT D (EADR, EXD)					
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 61 of the LBR Instructions?	Y			
4.2	Is the program component code and title used correct?	Y			
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.				
5. EXHIBIT D-1 (ED1R, EXD1)					
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y			
AUDITS:					
5.2	Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y			
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences need to be corrected in Column A01.)	Y			
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences need to be corrected in Column A01.)	Y			
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.				
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.				
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2014-15 approved budget. Amounts should be positive.				
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.				
6. EXHIBIT D-3 (ED3R, ED3) (Not required to be submitted in the LBR - for analytical purposes only.)					
6.1	Are issues appropriately aligned with appropriation categories?	Y			

		Program or Service (Budget Entity)			
Action		64200100			
TIP Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					
7. EXHIBIT D-3A (EADR, ED3A)					
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 33 of the LBR Instructions.)	Y			
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 67-68 of the LBR Instructions.)	Y			
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 71 of the LBR Instructions?	N/A			
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A			
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 through E-6 of the LBR Instructions.)	N/A			
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A			
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	N/A			
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A			
7.9	Does the issue narrative reference the specific county(ies) where applicable?	N/A			
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #16-002?	Y			
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	Y			
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A			
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A			
7.14	Do the amounts reflect appropriate FSI assignments?	Y			
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A			
7.16	Do the issues relating to <i>salary and benefits</i> have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 28 and 90 of the LBR Instructions.)	N/A			

		Program or Service (Budget Entity)			
Action		64200100			
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 330010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	N/A			
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A			
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y			
AUDIT:					
7.20	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. (EADR, FSIA - Report should print "No Records Selected For Reporting")	Y			
7.21	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	N/A			
7.22	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	N/A			
7.23	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)	N/A			
7.24	Have FCO appropriations been entered into the nonrecurring column A04? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	Y			
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.				
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 65 through 70 of the LBR Instructions.				
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.				
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).				
TIP	If a state agency needs to include in its LBR a realignment or workload request issue to align its data processing services category with its projected FY 2016-17 data center costs, this can be completed by using the new State Data Center data processing services category (210001).				
TIP	If an appropriation made in the FY 2015-16 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.				
8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level)					
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y			

		Program or Service (Budget Entity)			
Action		64200100			
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y			
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y			
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y			
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y			
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y			
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y			
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to <i>section 215.32(2)(b), Florida Statutes</i> - including the Schedule ID and applicable legislation?	Y			
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y			
8.10	Are the statutory authority references correct?	Y			
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Section 215.20, Florida Statutes for appropriate general revenue service charge percentage rates.)	Y			
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	N/A			
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y			
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y			
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y			
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y			
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y			
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y			
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y			
8.20	Are appropriate general revenue service charge nonoperating amounts included in Section II?	Y			
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y			
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y			

		Program or Service (Budget Entity)			
Action		64200100			
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y			
8.24	Are prior year September operating reversions appropriately shown in column A01?	Y			
8.25	Are current year September operating reversions appropriately shown in column A02?	Y			
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y			
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y			
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y			
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y			
AUDITS:					
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y			
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y			
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y			
8.33	Has a Schedule IB been provided for each trust fund and does total agree with line I ?	Y			
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y			
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!				
TIP	Determine if the agency is scheduled for trust fund review. (See page 130 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.				
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.				
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.				
9. SCHEDULE II (PSCR, SC2)					
AUDIT:					
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 161 of the LBR Instructions.)	Y			
10. SCHEDULE III (PSCR, SC3)					
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 92 of the LBR Instructions.)	N/A			

		Program or Service (Budget Entity)			
Action		64200100			
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 99 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	Y			
11. SCHEDULE IV (EADR, SC4)					
11.1	Are the correct Information Technology (IT) issue codes used?	N/A			
TIP If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					
12. SCHEDULE VIIIA (EADR, SC8A)					
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIIIA-A? Are the priority narrative explanations adequate? Note: FCO issues can now be included in the priority listing.	Y			
13. SCHEDULE VIIIB-1 (EADR, S8B1)					
13.1	NOT REQUIRED FOR THIS YEAR				
14. SCHEDULE VIIIB-2 (EADR, S8B2)					
14.1	Do the reductions comply with the instructions provided on pages 104 through 106 of the LBR Instructions regarding a 5% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used?	Y			
15. SCHEDULE VIIIC (EADR, S8C) (LAS/PBS Web - see page 107-109 of the LBR Instructions for detailed instructions)					
15.1	Agencies are required to generate this schedule via the LAS/PBS Web.	Y			
15.2	Does the schedule include at least three and no more than 10 unique reprioritization issues, in priority order? Manual Check.	Y			
15.3	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	Y			
15.4	Are the priority narrative explanations adequate and do they follow the guidelines on pages 107-109 of the LBR instructions?	Y			
15.5	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	Y			
AUDIT:					
15.6	Do the issues net to zero at the department level? (GENR, LBR5)	Y			
16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see page 110-114 of the LBR Instructions for detailed instructions)					
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to <i>section 216.023(4) (b), Florida Statutes</i> , the Legislature can reduce the funding level for any agency that does not provide this information.)	Y			
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y			
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:					
16.3	Does the FY 2014-15 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y			
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y			

		Program or Service (Budget Entity)			
Action		64200100			
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	N/A			
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y			
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	Y			
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.				

	Program or Service (Budget Entity)			
Action	64200100			

17. MANUALLY PREPARED EXHIBITS & SCHEDULES

17.1	Do exhibits and schedules comply with LBR Instructions (pages 115 through 158 of the LBR Instructions), and are they accurate and complete?	Y			
17.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y			
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y			
17.4	Does the LBR include a separate IV-B for each IT project over \$1 million (see page 134 of the LBR instructions for exemptions to this rule)? Have all IV-B been emailed to: IT@LASPBS.state.fl.us	N/A			
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	N/A			

AUDITS - GENERAL INFORMATION

TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 160-162) for a list of audits and their descriptions.				
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.				

18. CAPITAL IMPROVEMENTS PROGRAM (CIP)

18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	N/A			
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A			
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	N/A			
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A			
18.5	Are the appropriate counties identified in the narrative?	N/A			
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A			
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.				

19. FLORIDA FISCAL PORTAL

19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y			
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Fiscal Year 2016-17 LBR Technical Review Checklist

Department/Budget Entity (Service):

Agency Budget Officer/OPB Analyst Name:

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	64200200	64200800			
1. GENERAL					
1.1 Are Columns A01, A02, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? (CSDI)	Y	Y			
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y	Y			
AUDITS:					
1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y	Y			
1.4 Has security been set correctly? (CSDR, CSA)	Y	Y			
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading.					
2. EXHIBIT A (EADR, EXA)					
2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y	Y			
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y	Y			
2.3 Are the issue codes and titles consistent with Section 3 of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y	Y			
2.4 Have the coding guidelines in Section 3 of the LBR Instructions (pages 15 through 29) been followed?	Y	Y			
3. EXHIBIT B (EXBR, EXB)					
3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	Y	Y			
AUDITS:					
3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")	Y	Y			
Program or Service (Budget Entity Codes)					
Action	64200200	64200800			
3.3 Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y	Y			
TIP Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					

4. EXHIBIT D (EADR, EXD)					
4.1 Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 61 of the LBR Instructions?	Y	Y			
4.2 Is the program component code and title used correct?	Y	Y			
TIP Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)					
5.1 Are all object of expenditures positive amounts? (This is a manual check.)	Y	Y			
AUDITS:					
5.2 Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y	Y			
5.3 FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences need to be corrected in Column A01.)	Y	Y			
5.4 A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences need to be corrected in Column A01.)	Y	Y			
TIP If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2014-15 approved budget. Amounts should be positive.					
TIP If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.					
Program or Service (Budget Entity Codes)					
Action	64200200	64200800			
6. EXHIBIT D-3 (ED3R, ED3) (Not required to be submitted in the LBR - for analytical purposes only.)					
6.1 Are issues appropriately aligned with appropriation categories?	Y	Y			
TIP Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					
7. EXHIBIT D-3A (EADR, ED3A)					
7.1 Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 33 of the LBR Instructions.)	Y	Y			
7.2 Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 67-68 of the LBR Instructions.)	Y	Y			
7.3 Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 71 of the LBR Instructions?	Y	Y			
7.4 Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y	Y			
7.5 Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 through E-6 of the LBR Instructions.)	Y	Y			
7.6 Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y	Y			

7.7 Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	Y	Y			
7.8 Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	Y	Y			
7.9 Does the issue narrative reference the specific county(ies) where applicable?	Y	Y			
7.10 Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #16-002?	Y	Y			
7.11 When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	Y	Y			
7.12 Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	Y	Y			
7.13 Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	Y	Y			
7.14 Do the amounts reflect appropriate FSI assignments?	Y	Y			
	Program or Service (Budget Entity Codes)				
Action	64200200	64200800			
7.15 Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y	Y			
7.16 Do the issues relating to <i>salary and benefits</i> have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 28 and 90 of the LBR Instructions.)	Y	Y			
7.17 Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 330010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	Y	Y			
7.18 Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	Y	Y			
7.19 Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y	Y			
AUDIT:					
7.20 Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. (EADR, FSIA - Report should print "No Records Selected For Reporting")	Y	Y			
7.21 Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	Y	Y			
7.22 Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	Y	Y			
7.23 Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)	Y	Y			
7.24 Have FCO appropriations been entered into the nonrecurring column A04? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	Y	Y			
TIP Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					

TIP The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 65 through 70 of the LBR Instructions.					
TIP Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
	Program or Service (Budget Entity Codes)				
Action	64200200	64200800			
TIP If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP If a state agency needs to include in its LBR a realignment or workload request issue to align its data processing services category with its projected FY 2016-17 data center costs, this can be completed by using the new State Data Center data processing services category (210001).					
TIP If an appropriation made in the FY 2015-16 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					
8. SCHEDULE I & RELATED DOCUMENTS (SCIR, SC1 - Budget Entity Level or SCIR, SC1D - Department Level)					
8.1 Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y	Y			
8.2 Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y	Y			
8.3 Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y	Y			
8.4 Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y	Y			
8.5 Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y	Y			
8.6 Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y	Y			
8.7 If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y	Y			
8.8 If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to <i>section 215.32(2)(b), Florida Statutes</i> - including the Schedule ID and applicable legislation?	Y	Y			
8.9 Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y	Y			
8.10 Are the statutory authority references correct?					
8.11 Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Section 215.20, Florida Statutes for appropriate general revenue service charge percentage rates.)					
8.12 Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?					
8.13 If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?					
	Program or Service (Budget Entity Codes)				
Action	64200200	64200800			

8.14 Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y	Y			
8.15 Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y	Y			
8.16 Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y	Y			
8.17 If applicable, are nonrecurring revenues entered into Column A04?	Y	Y			
8.18 Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y	Y			
8.19 Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y	Y			
8.20 Are appropriate general revenue service charge nonoperating amounts included in Section II?	Y	Y			
8.21 Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y	Y			
8.22 Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling	Y	Y			
8.23 Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y	Y			
8.24 Are prior year September operating reversions appropriately shown in column A01?	Y	Y			
8.25 Are current year September operating reversions appropriately shown in column A02?	Y	Y			
8.26 Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y	Y			
8.27 Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y	Y			
8.28 Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y	Y			
8.29 Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y	Y			
AUDITS:					
8.30 Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y	Y			
8.31 Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y	Y			
8.32 Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y	Y			
	Program or Service (Budget Entity Codes)				
	Action	64200200	64200800		
8.33 Has a Schedule IB been provided for each trust fund and does total agree with line I?	Y	Y			
8.34 Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y	Y			
TIP The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP Determine if the agency is scheduled for trust fund review. (See page 130 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.					
TIP Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					

TIP Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)					
AUDIT:					
9.1 Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 161 of the LBR Instructions.)	Y	Y			
10. SCHEDULE III (PSCR, SC3)					
10.1 Is the appropriate lapse amount applied in Segment 3? (See page 92 of the LBR Instructions.)	Y	Y			
10.2 Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 99 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	Y	Y			
11. SCHEDULE IV (EADR, SC4)					
11.1 Are the correct Information Technology (IT) issue codes used?	Y	Y			
TIP If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					
12. SCHEDULE VIIIA (EADR, SC8A)					
12.1 Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can now be included in the priority listing.	Y	Y			
13. SCHEDULE VIIIB-1 (EADR, S8B1)					
13.1 NOT REQUIRED FOR THIS YEAR					
14. SCHEDULE VIIIB-2 (EADR, S8B2)					
14.1 Do the reductions comply with the instructions provided on pages 104 through 106 of the LBR Instructions regarding a 5% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used?	Y	Y			
15. SCHEDULE VIIIC (EADR, S8C) (LAS/PBS Web - see page 107-109 of the LBR Instructions for detailed instructions)					
15.1 Agencies are required to generate this schedule via the LAS/PBS Web.					
	Program or Service (Budget Entity Codes)				
Action	64200200	64200800			
15.2 Does the schedule include at least three and no more than 10 unique reprioritization issues, in priority order? Manual Check.	Y	Y			
15.3 Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	Y	Y			
15.4 Are the priority narrative explanations adequate and do they follow the guidelines on pages 107-109 of the LBR instructions?	Y	Y			
15.5 Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	Y	Y			
AUDIT:					
15.6 Do the issues net to zero at the department level? (GENR, LBR5)	Y	Y			
16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see page 110-114 of the LBR Instructions for detailed instructions)					
16.1 Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to <i>section 216.023(4) (b), Florida Statutes</i> , the Legislature can reduce the funding level for any agency that does not provide this information.)	Y	Y			
16.2 Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR	Y	Y			
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:					
16.3 Does the FY 2014-15 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y	Y			

16.4 None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y	Y			
16.5 Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	Y	Y			
16.6 Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y	Y			
16.7 Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	Y	Y			
TIP If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.					
	Program or Service (Budget Entity Codes)				
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17. MANUALLY PREPARED EXHIBITS & SCHEDULES					
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17.2 Are appropriation category totals comparable to Exhibit B, where applicable?	Y	Y			
17.3 Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y	Y			
17.4 Does the LBR include a separate IV-B for each IT project over \$1 million (see page 134 of the LBR instructions for exemptions to this rule)? Have all IV-B been emailed to: IT@LASPBS.state.fl.us	Y	Y			
17.5 Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y	Y			
AUDITS - GENERAL INFORMATION					
TIP Review <i>Section 6: Audits</i> of the LBR Instructions (pages 160-162) for a list of audits and their descriptions.					
TIP Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					
18. CAPITAL IMPROVEMENTS PROGRAM (CIP)					
18.1 Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y	Y			
18.2 Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y	Y			
18.3 Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y	Y			
18.4 Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y	Y			
18.5 Are the appropriate counties identified in the narrative?	Y	Y			
18.6 Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y	Y			
TIP Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
19. FLORIDA FISCAL PORTAL					
19.1 Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y			

Fiscal Year 2016-17 LBR Technical Review Checklist

Department/Budget Entity (Service): HEALTH/ COUNTY HEALTH DEPARTMENTS LOCAL HEALTH NEEDS

Agency Budget Officer/OPB Analyst Name: Michele Tallent/ Leah Holt

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (addition sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity)			
	64200700			

1. GENERAL

1.1 Are Columns A01, A02, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? (CSDI)	Y			
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y			

AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y			
1.4 Has security been set correctly? (CSDR, CSA)	Y			
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading.				

2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y			
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y			
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y			
2.4 Have the coding guidelines in <i>Section 3</i> of the LBR Instructions (pages 15 through 29) been followed?	Y			

3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A			
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AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")	Y			
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		Program or Service (Budget Entity)			
Action		64200700			
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.				
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.				
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.				
4. EXHIBIT D (EADR, EXD)					
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 61 of the LBR Instructions?	Y			
4.2	Is the program component code and title used correct?	Y			
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.				
5. EXHIBIT D-1 (ED1R, EXD1)					
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y			
AUDITS:					
5.2	Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y			
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences need to be corrected in Column A01.)	Y			
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences need to be corrected in Column A01.)	Y			
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.				
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.				
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2014-15 approved budget. Amounts should be positive.				
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.				
6. EXHIBIT D-3 (ED3R, ED3) (Not required to be submitted in the LBR - for analytical purposes only.)					
6.1	Are issues appropriately aligned with appropriation categories?	Y			

		Program or Service (Budget Entity)		
Action		64200700		
TIP	Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.			
7. EXHIBIT D-3A (EADR, ED3A)				
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 33 of the LBR Instructions.)	N/A		
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 67-68 of the LBR Instructions.)	N/A		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 71 of the LBR Instructions?	N/A		
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A		
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 through E-6 of the LBR Instructions.)	N/A		
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A		
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	N/A		
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A		
7.9	Does the issue narrative reference the specific county(ies) where applicable?	N/A		
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #16-002?	N/A		
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	N/A		
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A		
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A		
7.14	Do the amounts reflect appropriate FSI assignments?	N/A		
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A		
7.16	Do the issues relating to <i>salary and benefits</i> have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 28 and 90 of the LBR Instructions.)	N/A		

		Program or Service (Budget Entity)			
Action		64200700			
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 330010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	N/A			
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A			
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	N/A			
AUDIT:					
7.20	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. (EADR, FSIA - Report should print "No Records Selected For Reporting")	N/A			
7.21	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	N/A			
7.22	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	N/A			
7.23	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)	N/A			
7.24	Have FCO appropriations been entered into the nonrecurring column A04? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	Y			
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.				
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 65 through 70 of the LBR Instructions.				
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.				
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).				
TIP	If a state agency needs to include in its LBR a realignment or workload request issue to align its data processing services category with its projected FY 2016-17 data center costs, this can be completed by using the new State Data Center data processing services category (210001).				
TIP	If an appropriation made in the FY 2015-16 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.				
8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level)					
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y			

		Program or Service (Budget Entity)			
Action		64200700			
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y			
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y			
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	N/A			
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y			
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y			
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y			
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to <i>section 215.32(2)(b), Florida Statutes</i> - including the Schedule ID and applicable legislation?	Y			
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y			
8.10	Are the statutory authority references correct?	Y			
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Section 215.20, Florida Statutes for appropriate general revenue service charge percentage rates.)	Y			
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y			
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y			
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y			
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y			
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y			
8.17	If applicable, are nonrecurring revenues entered into Column A04?	N/A			
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y			
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y			
8.20	Are appropriate general revenue service charge nonoperating amounts included in Section II?	Y			
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y			
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y			

		Program or Service (Budget Entity)			
Action		64200700			
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y			
8.24	Are prior year September operating reversions appropriately shown in column A01?	Y			
8.25	Are current year September operating reversions appropriately shown in column A02?	Y			
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y			
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	N/A			
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y			
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y			
AUDITS:					
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y			
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y			
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y			
8.33	Has a Schedule IB been provided for each trust fund and does total agree with line I ?	Y			
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y			
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!				
TIP	Determine if the agency is scheduled for trust fund review. (See page 130 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.				
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.				
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.				
9. SCHEDULE II (PSCR, SC2)					
AUDIT:					
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 161 of the LBR Instructions.)	Y			
10. SCHEDULE III (PSCR, SC3)					
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 92 of the LBR Instructions.)	N/A			

		Program or Service (Budget Entity)			
Action		64200700			
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 99 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	N/A			
11. SCHEDULE IV (EADR, SC4)					
11.1	Are the correct Information Technology (IT) issue codes used?	N/A			
TIP	If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.				
12. SCHEDULE VIIIA (EADR, SC8A)					
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can now be included in the priority listing.	N/A			
13. SCHEDULE VIIIB-1 (EADR, S8B1)					
13.1	NOT REQUIRED FOR THIS YEAR				
14. SCHEDULE VIIIB-2 (EADR, S8B2)					
14.1	Do the reductions comply with the instructions provided on pages 104 through 106 of the LBR Instructions regarding a 5% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used?	Y			
15. SCHEDULE VIIIC (EADR, S8C) (LAS/PBS Web - see page 107-109 of the LBR Instructions for detailed instructions)					
15.1	Agencies are required to generate this schedule via the LAS/PBS Web.	Y			
15.2	Does the schedule include at least three and no more than 10 unique reprioritization issues, in priority order? Manual Check.	Y			
15.3	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	Y			
15.4	Are the priority narrative explanations adequate and do they follow the guidelines on pages 107-109 of the LBR instructions?	Y			
15.5	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	Y			
AUDIT:					
15.6	Do the issues net to zero at the department level? (GENR, LBR5)	Y			
16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see page 110-114 of the LBR Instructions for detailed instructions)					
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to <i>section 216.023(4) (b), Florida Statutes</i> , the Legislature can reduce the funding level for any agency that does not provide this information.)	Y			
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y			
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:					
16.3	Does the FY 2014-15 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y			
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y			

		Program or Service (Budget Entity)		
Action		64200700		
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	Y		
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y		
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	Y		
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.			

	Program or Service (Budget Entity)			
Action	64200700			

17. MANUALLY PREPARED EXHIBITS & SCHEDULES

17.1	Do exhibits and schedules comply with LBR Instructions (pages 115 through 158 of the LBR Instructions), and are they accurate and complete?	Y			
17.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y			
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y			
17.4	Does the LBR include a separate IV-B for each IT project over \$1 million (see page 134 of the LBR instructions for exemptions to this rule)? Have all IV-B been emailed to: IT@LASPBS.state.fl.us	Y			
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y			

AUDITS - GENERAL INFORMATION

TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 160-162) for a list of audits and their descriptions.				
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.				

18. CAPITAL IMPROVEMENTS PROGRAM (CIP)

18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	N/A			
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A			
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	N/A			
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A			
18.5	Are the appropriate counties identified in the narrative?	N/A			
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A			
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.				

19. FLORIDA FISCAL PORTAL

19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y			
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Fiscal Year 2016-17 LBR Technical Review Checklist

Department/Budget Entity (Service): HEALTH/ Children's Medical Services
 Agency Budget Officer/OPB Analyst Name: Michelle Tallent / Leah Holt

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)				
64300100					

1. GENERAL

1.1 Are Columns A01, A02, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? (CSDI)	Y				
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y				

AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y				
1.4 Has security been set correctly? (CSDR, CSA)	Y				
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading.					

2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y				
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y				
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y				
2.4 Have the coding guidelines in <i>Section 3</i> of the LBR Instructions (pages 15 through 29) been followed?	Y				

3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A				
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AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")	Y				
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		Program or Service (Budget Entity Codes)				
Action		64300100				
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y				
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					
4. EXHIBIT D (EADR, EXD)						
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 61 of the LBR Instructions?	Y				
4.2	Is the program component code and title used correct?	Y				
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)						
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y				
AUDITS:						
5.2	Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y				
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences need to be corrected in Column A01.)	Y				
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences need to be corrected in Column A01.)	Y				
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2014-15 approved budget. Amounts should be positive.					
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.					
6. EXHIBIT D-3 (ED3R, ED3) (Not required to be submitted in the LBR - for analytical purposes only.)						
6.1	Are issues appropriately aligned with appropriation categories?	Y				
TIP	Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					

	Program or Service (Budget Entity Codes)			
Action	64300100			

7. EXHIBIT D-3A (EADR, ED3A)				
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 33 of the LBR Instructions.)	Y		
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 67-68 of the LBR Instructions.)	Y		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 71 of the LBR Instructions?	N/A		
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A		
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 through E-6 of the LBR Instructions.)	N/A		
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A		
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	N/A		
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A		
7.9	Does the issue narrative reference the specific county(ies) where applicable?	N/A		
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #16-002?	Y		
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	Y		
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A		
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A		
7.14	Do the amounts reflect appropriate FSI assignments?	Y		
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A		
7.16	Do the issues relating to <i>salary and benefits</i> have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 28 and 90 of the LBR Instructions.)	N/A		
7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 330010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	N/A		

		Program or Service (Budget Entity Codes)				
Action		64300100				
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A				
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	Y				
AUDIT:						
7.20	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. (EADR, FSIA - Report should print "No Records Selected For Reporting")	Y				
7.21	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	N/A				
7.22	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	N/A				
7.23	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)	N/A				
7.24	Have FCO appropriations been entered into the nonrecurring column A04? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	Y				
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 65 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If a state agency needs to include in its LBR a realignment or workload request issue to align its data processing services category with its projected FY 2016-17 data center costs, this can be completed by using the new State Data Center data processing services category (210001).					
TIP	If an appropriation made in the FY 2015-16 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					
8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level)						
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y				
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y				
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y				

Action		Program or Service (Budget Entity Codes)				
		64300100				
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y				
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y				
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y				
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y				
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to <i>section 215.32(2)(b), Florida Statutes</i> - including the Schedule ID and applicable legislation?	Y				
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y				
8.10	Are the statutory authority references correct?	Y				
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Section 215.20, Florida Statutes for appropriate general revenue service charge percentage rates.)	Y				
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	N/A				
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y				
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y				
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y				
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y				
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y				
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y				
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y				
8.20	Are appropriate general revenue service charge nonoperating amounts included in Section II?	Y				
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y				
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y				
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y				
8.24	Are prior year September operating reversions appropriately shown in column A01?	Y				

		Program or Service (Budget Entity Codes)				
Action		64300100				
8.25	Are current year September operating reversions appropriately shown in column A02?	Y				
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y				
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	N/A				
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y				
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y				
AUDITS:						
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y				
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y				
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y				
8.33	Has a Schedule IB been provided for each trust fund and does total agree with line I ?	Y				
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y				
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 130 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)						
AUDIT:						
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 161 of the LBR Instructions.)	Y				
10. SCHEDULE III (PSCR, SC3)						
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 92 of the LBR Instructions.)	N/A				
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 99 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	N/A				
11. SCHEDULE IV (EADR, SC4)						
11.1	Are the correct Information Technology (IT) issue codes used?	N/A				

		Program or Service (Budget Entity Codes)				
Action		64300100				
TIP If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.						
12. SCHEDULE VIIIA (EADR, SC8A)						
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can now be included in the priority listing.	Y				
13. SCHEDULE VIIIB-1 (EADR, S8B1)						
13.1	NOT REQUIRED FOR THIS YEAR					
14. SCHEDULE VIIIB-2 (EADR, S8B2)						
14.1	Do the reductions comply with the instructions provided on pages 104 through 106 of the LBR Instructions regarding a 5% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used?	Y				
15. SCHEDULE VIIIC (EADR, S8C) (LAS/PBS Web - see page 107-109 of the LBR Instructions for detailed instructions)						
15.1	Agencies are required to generate this schedule via the LAS/PBS Web.	Y				
15.2	Does the schedule include at least three and no more than 10 unique reprioritization issues, in priority order? Manual Check.	Y				
15.3	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	Y				
15.4	Are the priority narrative explanations adequate and do they follow the guidelines on pages 107-109 of the LBR instructions?	Y				
15.5	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	Y				
AUDIT:						
15.6	Do the issues net to zero at the department level? (GENR, LBR5)	Y				
16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see page 110-114 of the LBR Instructions for detailed instructions)						
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to <i>section 216.023(4) (b), Florida Statutes</i> , the Legislature can reduce the funding level for any agency that does not provide this information.)	Y				
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y				
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:						
16.3	Does the FY 2014-15 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y				
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y				
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	Y				

		Program or Service (Budget Entity Codes)			
Action		64300100			
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y			
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	Y			
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.				

	Program or Service (Budget Entity Codes)				
Action	64300100				

17. MANUALLY PREPARED EXHIBITS & SCHEDULES

17.1	Do exhibits and schedules comply with LBR Instructions (pages 115 through 158 of the LBR Instructions), and are they accurate and complete?	Y				
17.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y				
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y				
17.4	Does the LBR include a separate IV-B for each IT project over \$1 million (see page 134 of the LBR instructions for exemptions to this rule)? Have all IV-B been emailed to: IT@LASPBS.state.fl.us	N/A				
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	Y				

AUDITS - GENERAL INFORMATION

TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 160-162) for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					

18. CAPITAL IMPROVEMENTS PROGRAM (CIP)

18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y				
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y				
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y				
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y				
18.5	Are the appropriate counties identified in the narrative?	Y				
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y				
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					

19. FLORIDA FISCAL PORTAL

19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y				
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Fiscal Year 2016-17 LBR Technical Review Checklist

Department HEALTH / Disability Determinations

Agency Budget Officer/OPB Analyst Name: Michele Tallent / Leah Holt

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity)			
	64500100			

1. GENERAL

1.1 Are Columns A01, A02, A04, A05, A23, A24, A25, A36, A93, IA1, IA5, IA6, IP1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? (CSDI)	Y			
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y			

AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y			
1.4 Has security been set correctly? (CSDR, CSA)	Y			
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status. A security control feature has been added to the LAS/PBS Web upload process that will require columns to be in the proper status before uploading.				

2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 59 of the LBR Instructions?	Y			
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y			
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 29)? Do they clearly describe the issue?	Y			
2.4 Have the coding guidelines in <i>Section 3</i> of the LBR Instructions (pages 15 through 29) been followed?	Y			

3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift where an appropriation category's funding source is different between A02 and A03? Were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	Y			
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AUDITS:

3.2 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")	Y			
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		Program or Service (Budget Entity)			
Action		64500100			
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y			
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.				
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.				
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.				
4. EXHIBIT D (EADR, EXD)					
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 61 of the LBR Instructions?	Y			
4.2	Is the program component code and title used correct?	Y			
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.				
5. EXHIBIT D-1 (ED1R, EXD1)					
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y			
AUDITS:					
5.2	Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y			
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences need to be corrected in Column A01.)	Y			
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences need to be corrected in Column A01.)	Y			
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.				
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.				
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2014-15 approved budget. Amounts should be positive.				
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.				
6. EXHIBIT D-3 (ED3R, ED3) (Not required to be submitted in the LBR - for analytical purposes only.)					
6.1	Are issues appropriately aligned with appropriation categories?	Y			

		Program or Service (Budget Entity)			
Action		64500100			
TIP Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					
7. EXHIBIT D-3A (EADR, ED3A)					
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 33 of the LBR Instructions.)	N/A			
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 67-68 of the LBR Instructions.)	N/A			
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 69 through 71 of the LBR Instructions?	N/A			
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	N/A			
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 through E-6 of the LBR Instructions.)	N/A			
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	N/A			
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	N/A			
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A			
7.9	Does the issue narrative reference the specific county(ies) where applicable?	N/A			
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #16-002?	N/A			
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	N/A			
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A			
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	N/A			
7.14	Do the amounts reflect appropriate FSI assignments?	N/A			
7.15	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	N/A			
7.16	Do the issues relating to <i>salary and benefits</i> have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 28 and 90 of the LBR Instructions.)	N/A			

		Program or Service (Budget Entity)			
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7.17	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXXX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0, 330010C0, 33011C0, 160E470, 160E480 or 55C01C0)?	N/A			
7.18	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A			
7.19	Does the issue narrative identify the strategy or strategies in the Five Year Statewide Strategic Plan for Economic Development?	N/A			
AUDIT:					
7.20	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. (EADR, FSIA - Report should print "No Records Selected For Reporting")	N/A			
7.21	Does the General Revenue for 160XXXX (Adjustments to Current Year Expenditures) issues net to zero? (GENR, LBR1)	N/A			
7.22	Does the General Revenue for 180XXXX (Intra-Agency Reorganizations) issues net to zero? (GENR, LBR2)	N/A			
7.23	Does the General Revenue for 200XXXX (Estimated Expenditures Realignment) issues net to zero? (GENR, LBR3)	N/A			
7.24	Have FCO appropriations been entered into the nonrecurring column A04? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	N/A			
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.				
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 65 through 70 of the LBR Instructions.				
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.				
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).				
TIP	If a state agency needs to include in its LBR a realignment or workload request issue to align its data processing services category with its projected FY 2016-17 data center costs, this can be completed by using the new State Data Center data processing services category (210001).				
TIP	If an appropriation made in the FY 2015-16 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.				
8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level)					
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y			

Action		Program or Service (Budget Entity)			
		64500100			
8.2	Has a Schedule I and Schedule IB been completed in LAS/PBS for each operating trust fund?	Y			
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IC, and Reconciliation to Trial Balance)?	Y			
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y			
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative; fixed capital outlay adjustment narrative)?	Y			
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y			
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	Y			
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to <i>section 215.32(2)(b), Florida Statutes</i> - including the Schedule ID and applicable legislation?	Y			
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)? For non-grant federal revenues, is the correct revenue code identified (codes 000504, 000119, 001270, 001870, 001970)?	Y			
8.10	Are the statutory authority references correct?	Y			
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Section 215.20, Florida Statutes for appropriate general revenue service charge percentage rates.)	Y			
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	N/A			
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y			
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y			
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y			
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y			
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y			
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y			
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y			
8.20	Are appropriate general revenue service charge nonoperating amounts included in Section II?	Y			
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y			
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y			

Action		Program or Service (Budget Entity)			
		64500100			
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y			
8.24	Are prior year September operating reversions appropriately shown in column A01?	Y			
8.25	Are current year September operating reversions appropriately shown in column A02?	Y			
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y			
8.27	Has the agency properly accounted for continuing appropriations (category 13XXXX) in column A01, Section III?	Y			
8.28	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y			
8.29	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y			
AUDITS:					
8.30	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y			
8.31	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? If a Schedule IB was prepared, do the totals agree with the Schedule I, Line I? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y			
8.32	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y			
8.33	Has a Schedule IB been provided for each trust fund and does total agree with line I ?	Y			
8.34	Have A/R been properly analyzed and any allowances for doubtful accounts been properly recorded on the Schedule IC?	Y			
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!				
TIP	Determine if the agency is scheduled for trust fund review. (See page 130 of the LBR Instructions.) Transaction DFTR in LAS/PBS is also available and provides an LBR review date for each trust fund.				
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.				
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.				
9. SCHEDULE II (PSCR, SC2)					
AUDIT:					
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 161 of the LBR Instructions.)	Y			
10. SCHEDULE III (PSCR, SC3)					
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 92 of the LBR Instructions.)	N/A			

		Program or Service (Budget Entity)			
Action		64500100			
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 99 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	N/A			
11. SCHEDULE IV (EADR, SC4)					
11.1	Are the correct Information Technology (IT) issue codes used?	N/A			
TIP If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					
12. SCHEDULE VIIIA (EADR, SC8A)					
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate? Note: FCO issues can now be included in the priority listing.	N/A			
13. SCHEDULE VIIIB-1 (EADR, S8B1)					
13.1	NOT REQUIRED FOR THIS YEAR				
14. SCHEDULE VIIIB-2 (EADR, S8B2)					
14.1	Do the reductions comply with the instructions provided on pages 104 through 106 of the LBR Instructions regarding a 5% reduction in recurring General Revenue and Trust Funds, including the verification that the 33BXXX0 issue has NOT been used?	Y			
15. SCHEDULE VIIIC (EADR, S8C) (LAS/PBS Web - see page 107-109 of the LBR Instructions for detailed instructions)					
15.1	Agencies are required to generate this schedule via the LAS/PBS Web.	Y			
15.2	Does the schedule include at least three and no more than 10 unique reprioritization issues, in priority order? Manual Check.	N/A			
15.3	Does the schedule display reprioritization issues that are each comprised of two unique issues - a deduct component and an add-back component which net to zero at the department level?	N/A			
15.4	Are the priority narrative explanations adequate and do they follow the guidelines on pages 107-109 of the LBR instructions?	N/A			
15.5	Does the issue narrative in A6 address the following: Does the state have the authority to implement the reprioritization issues independent of other entities (federal and local governments, private donors, etc.)? Are the reprioritization issues an allowable use of the recommended funding source?	N/A			
AUDIT:					
15.6	Do the issues net to zero at the department level? (GENR, LBR5)	Y			
16. SCHEDULE XI (USCR, SCXI) (LAS/PBS Web - see page 110-114 of the LBR Instructions for detailed instructions)					
16.1	Agencies are required to generate this spreadsheet via the LAS/PBS Web. The Final Excel version no longer has to be submitted to OPB for inclusion on the Governor's Florida Performs Website. (Note: Pursuant to <i>section 216.023(4) (b), Florida Statutes</i> , the Legislature can reduce the funding level for any agency that does not provide this information.)	Y			
16.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match?	Y			
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:					
16.3	Does the FY 2014-15 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y			
16.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y			

		Program or Service (Budget Entity)			
Action		64500100			
16.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	N/A			
16.6	Has the agency provided the necessary standard (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y			
16.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	Y			
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.				

	Program or Service (Budget Entity)			
Action	64500100			

17. MANUALLY PREPARED EXHIBITS & SCHEDULES

17.1	Do exhibits and schedules comply with LBR Instructions (pages 115 through 158 of the LBR Instructions), and are they accurate and complete?	Y			
17.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y			
17.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y			
17.4	Does the LBR include a separate IV-B for each IT project over \$1 million (see page 134 of the LBR instructions for exemptions to this rule)? Have all IV-B been emailed to: IT@LASPBS.state.fl.us	N/A			
17.5	Are all forms relating to Fixed Capital Outlay (FCO) funding requests submitted in the proper form, including a Truth in Bonding statement (if applicable) ?	N/A			

AUDITS - GENERAL INFORMATION

TIP	Review <i>Section 6: Audits</i> of the LBR Instructions (pages 160-162) for a list of audits and their descriptions.				
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.				

18. CAPITAL IMPROVEMENTS PROGRAM (CIP)

18.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	N/A			
18.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A			
18.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	N/A			
18.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A			
18.5	Are the appropriate counties identified in the narrative?	N/A			
18.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A			
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.				

19. FLORIDA FISCAL PORTAL

19.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y			
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