



Florida Department of
Law Enforcement

Gerald M. Bailey
Commissioner

Criminal Justice Information Services
Post Office Box 1489
Tallahassee, Florida 32302-1489
(850) 410-7100
www.fdle.state.fl.us

Rick Scott, *Governor*
Pam Bondi, *Attorney General*
Jeff Atwater, *Chief Financial Officer*
Adam Putnam, *Commissioner of Agriculture*

July 30, 2014

The Honorable Rick Scott
Governor
State of Florida
The Capitol
Tallahassee, FL 32399

Dear Governor Scott:

The Florida Department of Law Enforcement (FDLE) strongly supports the continued efforts of the citizen support organization, the Florida Missing Children's Day Foundation, and recommends the organization continue to support the annual Florida Missing Children's Day (FMCD) ceremony.

The second Monday in September of each year has been designated as "Florida Missing Children's Day" pursuant to Florida Statute 683.23. Each year parents, children, legislators, law enforcement officers and citizens convene at the Capitol Courtyard in Tallahassee to remember Florida's missing children, who are still missing and those who will never come home again. The Governor, Lieutenant Governor, and FDLE Commissioner are invited as speakers.

The FDLE Missing Endangered Persons Information Clearinghouse (MEPIC) Advisory Board was created in 1996 to address issues dealing with Florida's missing children. The Advisory Board is a diverse mix of law enforcement officials, victim parents, government agencies, missing person non-profit organizations and members of the business community with interest in missing person issues. The Advisory Board has sub-committees that work on various missing child projects to include the events to support FMCD. FMCD is an annual event that is required pursuant to Florida Statute 683.23 to raise awareness regarding missing children and provide public awareness and education about child safety.

The Foundation was established by Florida Statute 683.231 in 2008, to provide assistance, funding and promotional support for programs developed by the FDLE MEPIC Advisory Board. The funding is used for the FMCD event, as well as providing safety information to school children, their parents and the public. These safety materials are related to preventing abductions and protecting children from exploitation. All sponsorship funds are used for FMCD and the promotion of the event.



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FMCD expenses include purchases of awards, invitations, printing and postage for nominations and essay contest materials, event coordinator, sound and stage equipment rentals, hotel and travel costs for award winners and victim family members and incidental costs related to hosting the event.

The Foundation maintains a website with information about FMCD and instructions on how to contribute funds for the annual event. In addition, the Foundation maintains an account to collect funds and pay expenses to support the event. This website for the Foundation (www.fdle.state.fl.us/MCICSearch/AdvisoryBoard.asp) is located within the FDLE public website under the Missing & Endangered Persons Information Clearinghouse.

Since 2008, the Foundation has successfully raised funds to support the FMCD event. It is therefore recommended that the Florida Department of Law Enforcement receive direct support from the Foundation in order to raise funds to pay for expenses related to supporting the annual event, which has been commemorated since 1999.

We look forward to working with the Florida Missing Children Foundation and maintaining an ongoing partnership in efforts to keep our children and citizens safe.

Respectfully,

Jennifer C. Pritt
Director
Criminal Justice Information Services

JCP/gyj

Encl: Overview of the Foundation's responsibilities
990-N e-filing receipt
Code of Ethics



Name: Florida Missing Children's Day Foundation, Inc.

Mailing Address: PO Box 15822, Tallahassee, FL 32317

Telephone Number: 850-270-3555

Email: fmcdinfo@gmail.com

Website: www.fmcdf.org

Statutory Authority: 683.231 Citizen support organization for Florida Missing Children's Day.--

- (1) The Department of Law Enforcement may establish a citizen support organization to provide assistance, funding, and promotional support for activities authorized for Florida Missing Children's Day under s. 683.23.
- (2) As used in this section, the term "citizen support organization" means an organization that is:
 - (a) A Florida corporation not for profit incorporated under chapter 617 and approved by the Department of State.
 - (b) Organized and operated to conduct programs and activities; raise funds; request and receive grants, gifts, and bequests of money; acquire, receive, hold, invest, and administer, in its own name, securities, funds, objects of value, or other property, either real or personal; and make expenditures to or for the direct or indirect benefit of the department in furtherance of Florida Missing Children's Day.
- (3) The citizen support organization is not a registered lobbyist within the meaning of s. 11.045.
- (4) The citizen support organization is specifically authorized to collect and expend funds to be used for awards; public awareness and awards ceremonies, workshops, and other meetings, including distribution materials for public education and awareness; travel; Internet and web-hosting services; administrative costs, including personnel costs; costs of audits; and costs of facilities rental.
- (5) The activities of the citizen support organization must be determined by the department to be consistent with the goals and mission of the department and in the best interests of the

state and approved in writing by the department to operate for the direct or indirect benefit of the department. The approval shall be given in a letter of agreement from the department.

(6)(a) The department may fix and collect charges for the rental of facilities and properties managed by the department and may permit, without charge, appropriate use of administrative services, property, and facilities of the department by the citizen support organization, subject to this section. The use must be directly in keeping with the approved purposes of the citizen support organization and may not be made at times or places that would unreasonably interfere with opportunities for the public to use such facilities for established purposes. Any money received from rentals of facilities and properties managed by the department may be held in the Operating Trust Fund of the department or in a separate depository account in the name of the citizen support organization and subject to the provisions of the letter of agreement with the department. The letter of agreement must provide that any funds held in the separate depository account in the name of the citizen support organization must revert to the department if the citizen support organization is no longer approved by the department to operate in the best interests of the state.

(b) The department may adopt rules with which a citizen support organization must comply in order to use department administrative services, property, or facilities.

(c) The department may not permit the use of any administrative services, property, or facilities of the state by a citizen support organization that does not provide equal membership and employment opportunities to all persons regardless of race, color, religion, gender, age, or national origin.

(7) The citizen support organization shall provide for an independent annual financial audit in accordance with s. 215.981. Copies of the audit shall be provided to the department, the Office of Policy and Budget in the Executive Office of the Governor, and the Florida Cabinet.

History.--s. 10, ch. 2008-249.

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Description of Plan for Next 3 Years:

The next 3 years will be the same as the past 4 years- the Foundation is committed to financially supporting FDLE to ensure that each year the State honors and recognizes victims and families as well as first responders on Florida's Missing Children's Day.

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Copy of Most Recent Tax Return: (Form 990):

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The value of capital improvements made, if any, to state property which has been funded or projected to be funded by the organization: **N/A**

The amount, if any, of any state or federal funds provided to the organization: **N/A**

The names of, and compensation for, the organization's officers, directors, employees, and independent contractors: **NONE**

Bustle, Electra

From: epostcard@urban.org
Sent: Wednesday, July 23, 2014 9:53 AM
To: Bustle, Electra
Subject: Form 990-N E-filing Receipt - IRS Status: Accepted

Organization: FLORIDA MISSING CHILDRENS DAY FOUNDATION INC
EIN: 26-4636458
Submission Type: Form 990-N
Year: 2013
Submission ID: 7800582014204aq23077
e-File Postmark: 7/23/2014 9:47:13 AM
Accepted Date: 7/23/2014

The IRS has accepted the e-Postcard described above. Please save this receipt for your records.

Thank you for filing.

e-Postcard technical support
Phone: 866-255-0654 (toll free)
email:ePostcard@urban.org

FLORIDA MISSING CHILDRENS DAY
FOUNDATION INC
% Electra Theodorides-Bustle
PO Box 15822
Tallahassee, FL 32317

FLORIDA MISSING CHILDREN DAY FOUNDATION, INC.
CODE OF ETHICS

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It is the policy of the FMCDF that the Directors and Officers (Directors) hold their positions for the benefit of the public. They are bound to uphold the Constitution of the United States and the State Constitution and to perform efficiently and faithfully their duties under the laws of the federal, state, and local governments. They are bound to observe, in their official acts, the highest standards of ethics consistent with this code of ethics and the advisory opinions rendered by the Florida Commission on Ethics with respect hereto regardless of personal considerations, recognizing that promoting the public interest and maintaining the respect of the people in their government must be of foremost concern.

As a FMCDF Director, I agree and understand that I will not:

- 1) Solicit or accept anything of value to me, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the Director would be influenced thereby.
- 2) Accept any compensation, payment, or thing of value, on behalf of me or my spouse or minor child, when such Director knows, or, with the exercise of reasonable care, should know, that it was given to influence a vote or other action in which the Director was expected to participate in his or her official capacity.
- 3) Corruptly use or attempt to use my official position or any property or resource which may be within my trust, or perform my official duties, to secure a special privilege, benefit, or exemption for myself.
- 4) Disclose or use information not available to members of the general public and gained by reason my official position, except for information relating exclusively to governmental practices, for my personal gain or benefit or for the personal gain or benefit of any other person or business entity.
- 5) Vote on any matter that I know would inure to my special private gain or loss.
- 6) Failure to observe the Code of Ethics may result in the removal of that person from their position and/or may result in the Florida Department of Law Enforcement terminating its Agreement with the FMCDF.

Signature

Date



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July 30, 2014

The Honorable Don Gaetz
President
The Florida Senate
District Office
4300 Legendary Drive, Suite 230
Destin, FL 32541

Dear President Gaetz:

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History.--s. 10, ch. 2008-249.

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The amount, if any, of any state or federal funds provided to the organization: **N/A**

The names of, and compensation for, the organization's officers, directors, employees, and independent contractors: **NONE**

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- 1) Solicit or accept anything of value to me, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the Director would be influenced thereby.
- 2) Accept any compensation, payment, or thing of value, on behalf of me or my spouse or minor child, when such Director knows, or, with the exercise of reasonable care, should know, that it was given to influence a vote or other action in which the Director was expected to participate in his or her official capacity.
- 3) Corruptly use or attempt to use my official position or any property or resource which may be within my trust, or perform my official duties, to secure a special privilege, benefit, or exemption for myself.
- 4) Disclose or use information not available to members of the general public and gained by reason my official position, except for information relating exclusively to governmental practices, for my personal gain or benefit or for the personal gain or benefit of any other person or business entity.
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July 30, 2014

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Speaker
The Florida Legislature
District Office
28963 State Road, Suite A
Wesley Chapel, FL 32544

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The value of capital improvements made, if any, to state property which has been funded or projected to be funded by the organization: **N/A**

The amount, if any, of any state or federal funds provided to the organization: **N/A**

The names of, and compensation for, the organization's officers, directors, employees, and independent contractors: **NONE**

Bustle, Electra

From: epostcard@urban.org
Sent: Wednesday, July 23, 2014 9:53 AM
To: Bustle, Electra
Subject: Form 990-N E-filing Receipt - IRS Status: Accepted

Organization: FLORIDA MISSING CHILDRENS DAY FOUNDATION INC
EIN: 26-4636458
Submission Type: Form 990-N
Year: 2013
Submission ID: 7800582014204aq23077
e-File Postmark: 7/23/2014 9:47:13 AM
Accepted Date: 7/23/2014

The IRS has accepted the e-Postcard described above. Please save this receipt for your records.

Thank you for filing.

e-Postcard technical support
Phone: 866-255-0654 (toll free)
email:ePostcard@urban.org

FLORIDA MISSING CHILDRENS DAY
FOUNDATION INC
% Electra Theodorides-Bustle
PO Box 15822
Tallahassee, FL 32317

FLORIDA MISSING CHILDREN DAY FOUNDATION, INC.
CODE OF ETHICS

Section 112.3251, Florida Statutes was effective July 1, 2014 and requires every citizen support or direct-support organization created or authorized pursuant to law to adopt its own ethics code. The Florida Missing Children's Day Foundation, Inc. (FMCDF) is a citizen support organization created under the authority of Section 683.231, Florida Statutes.

It is the policy of the FMCDF that the Directors and Officers (Directors) hold their positions for the benefit of the public. They are bound to uphold the Constitution of the United States and the State Constitution and to perform efficiently and faithfully their duties under the laws of the federal, state, and local governments. They are bound to observe, in their official acts, the highest standards of ethics consistent with this code of ethics and the advisory opinions rendered by the Florida Commission on Ethics with respect hereto regardless of personal considerations, recognizing that promoting the public interest and maintaining the respect of the people in their government must be of foremost concern.

As a FMCDF Director, I agree and understand that I will not:

- 1) Solicit or accept anything of value to me, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the Director would be influenced thereby.
- 2) Accept any compensation, payment, or thing of value, on behalf of me or my spouse or minor child, when such Director knows, or, with the exercise of reasonable care, should know, that it was given to influence a vote or other action in which the Director was expected to participate in his or her official capacity.
- 3) Corruptly use or attempt to use my official position or any property or resource which may be within my trust, or perform my official duties, to secure a special privilege, benefit, or exemption for myself.
- 4) Disclose or use information not available to members of the general public and gained by reason my official position, except for information relating exclusively to governmental practices, for my personal gain or benefit or for the personal gain or benefit of any other person or business entity.
- 5) Vote on any matter that I know would inure to my special private gain or loss.
- 6) Failure to observe the Code of Ethics may result in the removal of that person from their position and/or may result in the Florida Department of Law Enforcement terminating its Agreement with the FMCDF.

Signature

Date



Florida Department of
Law Enforcement

Gerald M. Bailey
Commissioner

Criminal Justice Information Services
Post Office Box 1489
Tallahassee, Florida 32302-1489
(850) 410-7100
www.fdle.state.fl.us

Rick Scott, *Governor*
Pam Bondi, *Attorney General*
Jeff Atwater, *Chief Financial Officer*
Adam Putnam, *Commissioner of Agriculture*

July 30, 2014

R. Philip Twogood, Ph. D.
Coordinator
Florida Office of Program Policy Analysis & Government Accountability
The Florida Legislature
111 West Madison Street, Room 312
Tallahassee, FL 32399

Dear Dr. Twogood:

The Florida Department of Law Enforcement (FDLE) strongly supports the continued efforts of the citizen support organization, the Florida Missing Children's Day Foundation, and recommends the organization continue to support the annual Florida Missing Children's Day (FMCD) ceremony.

The second Monday in September of each year has been designated as "Florida Missing Children's Day" pursuant to Florida Statute 683.23. Each year parents, children, legislators, law enforcement officers and citizens convene at the Capitol Courtyard in Tallahassee to remember Florida's missing children, who are still missing and those who will never come home again. The Governor, Lieutenant Governor, and FDLE Commissioner are invited as speakers.

The FDLE Missing Endangered Persons Information Clearinghouse (MEPIC) Advisory Board was created in 1996 to address issues dealing with Florida's missing children. The Advisory Board is a diverse mix of law enforcement officials, victim parents, government agencies, missing person non-profit organizations and members of the business community with interest in missing person issues. The Advisory Board has sub-committees that work on various missing child projects to include the events to support FMCD. FMCD is an annual event that is required pursuant to Florida Statute 683.23 to raise awareness regarding missing children and provide public awareness and education about child safety.

The Foundation was established by Florida Statute 683.231 in 2008, to provide assistance, funding and promotional support for programs developed by the FDLE MEPIC Advisory Board. The funding is used for the FMCD event, as well as providing safety information to school children, their parents and the public. These safety materials are related to preventing abductions and protecting children from exploitation. All sponsorship funds are used for FMCD and the promotion of the event.



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There are two main components of this Day: 1) a formal ceremony in remembrance of Florida's past and present missing children and in recognition of those citizens and law enforcement officers who have gone above and beyond in missing children investigations; and 2) a child identification/safety fair in which children will be fingerprinted, photographed and provided with child safety materials for both themselves and their parents.

FMCD expenses include purchases of awards, invitations, printing and postage for nominations and essay contest materials, event coordinator, sound and stage equipment rentals, hotel and travel costs for award winners and victim family members and incidental costs related to hosting the event.

The Foundation maintains a website with information about FMCD and instructions on how to contribute funds for the annual event. In addition, the Foundation maintains an account to collect funds and pay expenses to support the event. This website for the Foundation (www.fdle.state.fl.us/MCICSearch/AdvisoryBoard.asp) is located within the FDLE public website under the Missing & Endangered Persons Information Clearinghouse.

Since 2008, the Foundation has successfully raised funds to support the FMCD event. It is therefore recommended that the Florida Department of Law Enforcement receive direct support from the Foundation in order to raise funds to pay for expenses related to supporting the annual event, which has been commemorated since 1999.

We look forward to working with the Florida Missing Children Foundation and maintaining an ongoing partnership in efforts to keep our children and citizens safe.

Respectfully,

Jennifer C. Pritt
Director
Criminal Justice Information Services

JCP/gyj

Encl: Overview of the Foundation's responsibilities
990-N e-filing receipt
Code of Ethics

FLORIDA MISSING CHILDREN'S DAY FOUNDATION



Name: Florida Missing Children's Day Foundation, Inc.

Mailing Address: PO Box 15822, Tallahassee, FL 32317

Telephone Number: 850-270-3555

Email: fmcdinfo@gmail.com

Website: www.fmcdf.org

Statutory Authority: 683.231 Citizen support organization for Florida Missing Children's Day.--

- (1) The Department of Law Enforcement may establish a citizen support organization to provide assistance, funding, and promotional support for activities authorized for Florida Missing Children's Day under s. 683.23.
- (2) As used in this section, the term "citizen support organization" means an organization that is:
 - (a) A Florida corporation not for profit incorporated under chapter 617 and approved by the Department of State.
 - (b) Organized and operated to conduct programs and activities; raise funds; request and receive grants, gifts, and bequests of money; acquire, receive, hold, invest, and administer, in its own name, securities, funds, objects of value, or other property, either real or personal; and make expenditures to or for the direct or indirect benefit of the department in furtherance of Florida Missing Children's Day.
- (3) The citizen support organization is not a registered lobbyist within the meaning of s. 11.045.
- (4) The citizen support organization is specifically authorized to collect and expend funds to be used for awards; public awareness and awards ceremonies, workshops, and other meetings, including distribution materials for public education and awareness; travel; Internet and web-hosting services; administrative costs, including personnel costs; costs of audits; and costs of facilities rental.
- (5) The activities of the citizen support organization must be determined by the department to be consistent with the goals and mission of the department and in the best interests of the

state and approved in writing by the department to operate for the direct or indirect benefit of the department. The approval shall be given in a letter of agreement from the department.

(6)(a) The department may fix and collect charges for the rental of facilities and properties managed by the department and may permit, without charge, appropriate use of administrative services, property, and facilities of the department by the citizen support organization, subject to this section. The use must be directly in keeping with the approved purposes of the citizen support organization and may not be made at times or places that would unreasonably interfere with opportunities for the public to use such facilities for established purposes. Any money received from rentals of facilities and properties managed by the department may be held in the Operating Trust Fund of the department or in a separate depository account in the name of the citizen support organization and subject to the provisions of the letter of agreement with the department. The letter of agreement must provide that any funds held in the separate depository account in the name of the citizen support organization must revert to the department if the citizen support organization is no longer approved by the department to operate in the best interests of the state.

(b) The department may adopt rules with which a citizen support organization must comply in order to use department administrative services, property, or facilities.

(c) The department may not permit the use of any administrative services, property, or facilities of the state by a citizen support organization that does not provide equal membership and employment opportunities to all persons regardless of race, color, religion, gender, age, or national origin.

(7) The citizen support organization shall provide for an independent annual financial audit in accordance with s. 215.981. Copies of the audit shall be provided to the department, the Office of Policy and Budget in the Executive Office of the Governor, and the Florida Cabinet.

History.--s. 10, ch. 2008-249.

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