



THE STATE OF FLORIDA  
JUSTICE ADMINISTRATIVE COMMISSION

Post Office Box 1654 (32302)  
227 North Bronough Street, Suite 2100  
Tallahassee Florida 32301



Alton L. "Rip" Colvin, Jr.  
Executive Director

(850) 488-2415  
Toll Free (866) 355-7902  
FAX (850) 488-8944  
Toll Free FAX (866) 355-7906

www.justiceadmin.org

COMMISSIONERS

Dennis Roberts, Chair  
Public Defender  
Diamond R. Litty  
Public Defender  
Jerry Hill  
State Attorney  
Brad King  
State Attorney

LEGISLATIVE BUDGET REQUEST

Justice Administration  
Tallahassee, Florida

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Council  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to ch 216, F.S., the Legislative Budget Request for the Department of Justice Administration is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission is being provided by me as Executive Director of the Justice Administrative Commission on behalf of all agencies within the Department

Sincerely,

Alton L. "Rip" Colvin, Jr.

LEGISLATIVE BUDGET REQUEST

Justice Administration  
Statewide Guardian ad Litem  
Tallahassee

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

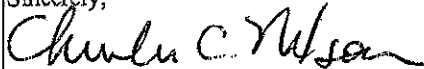
David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Statewide Guardian ad Litem Program is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year

This submission has been approved by Charles C Nelson, Interim Executive Director

Sincerely,



Charles C Nelson  
Interim Executive Director

# FLORIDA CCOC

Clerks of Court  
Operations Corporation



Honorable Richard Weiss  
Polk County  
*Chair*

Honorable Bob Inzer  
Leon County  
*Vice Chairman*

Honorable Sharon Bock  
Palm Beach Clerk  
*Secretary/Treasurer*

Honorable John Crawford  
Nassau County

Honorable Scott Ellis  
Brevard County

Honorable Buddy Irby  
Alachua County

Honorable Harvey Ruvin  
Dade County

Honorable Tim Sanders  
Madison County

Honorable Joseph Farina  
Judge

Senate

Honorable Pat Frank  
Hillsborough County

House

Honorable Lydia Gardner  
Orange County

Joe Boyd  
General Counsel

John Dew  
Executive Director

2560-102 Barrington Circle  
Tallahassee, Florida 32308

Phone: 850.386.2223  
Fax: 850.386.2224

## LEGISLATIVE BUDGET REQUEST (SFY 2011-12)

Clerks of Court Operations Corporation  
2560-102 Barrington Circle  
Tallahassee, Florida 32308

October 8, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Clerks of Court Operations Corporation is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission was approved by the Executive Council of the Clerks of Court Operation Corporation at their September 29, 2010 meeting.

Sincerely,

John D. Dew  
CCOC Executive Director

Cc: Richard Weiss, CCOC Chairman

WILLIAM "BILL" EDDINS  
STATE ATTORNEY



P.O. Box 12726  
Pensacola, FL 32591  
Telephone: (850) 595-4200  
Website: <http://sao1.co.escambia.fl.us>

OFFICE OF  
**STATE ATTORNEY**  
FIRST JUDICIAL CIRCUIT OF FLORIDA

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

LEGISLATIVE BUDGET REQUEST  
Fiscal Year 2011-2012

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request for the State Attorney Office, First Judicial Circuit, is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission has been approved by William Eddins, State Attorney.

Should you have any questions, please call me or my Executive Director, Greg Marcille, at (850) 595-4761.

Sincerely,

A handwritten signature in black ink, appearing to read "William Eddins".

William Eddins,  
State Attorney

WILLIAM N. MEGGS  
STATE ATTORNEY



LEON COUNTY COURTHOUSE  
301 S MONROE STREET  
TALLAHASSEE, FLORIDA 32399-2550

TELEPHONE (850) 488-6701

OFFICE OF  
**STATE ATTORNEY**  
SECOND JUDICIAL CIRCUIT OF FLORIDA

LEGISLATIVE BUDGET REQUEST

Justice Administration  
State Attorney, Second Judicial Circuit  
Tallahassee, Florida 32301

September 10, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriation Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Way and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the State Attorney Second Judicial Circuit is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 fiscal year. This submission has been approved by William N. Meggs, State Attorney.

Sincerely,

A handwritten signature in cursive script that reads "Carl J. Whitley".

Carl J. (Joe) Whitley  
Executive Director

Enclosure



**BRAD KING, STATE ATTORNEY**  
*Fifth Judicial Circuit of Florida*  
*Serving Marion, Lake, Citrus, Sumter, Hernando Counties*

**LEGISLATIVE BUDGET REQUEST**

Justice Administration  
State Attorney, Fifth Judicial Circuit  
Ocala, Florida

October 15, 2010

Jerry L. Mc Daniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

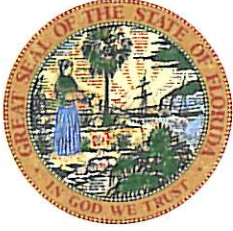
David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request for the State Attorney's Office, Fifth Judicial Circuit is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. In accordance with FPAA priorities the office is requesting continuation and replacement funding. No new funds are being requested, however, this office remains underfunded. This submission has been approved by Brad King, State Attorney.

Sincerely,

  
Suz Geeraerts  
Executive Director



William C. Vose  
Chief Assistant State Attorney

Latuson Lamar  
**State Attorney**  
Ninth Judicial Circuit of Florida  
415 North Orange Avenue  
Post Office Box 1673  
Orlando, Florida 32802  
407-836-2400

Randy J. Means  
Director of Investigations  
and Administration

LEGISLATIVE BUDGET REQUEST

Justice Administration  
Tallahassee, Florida

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

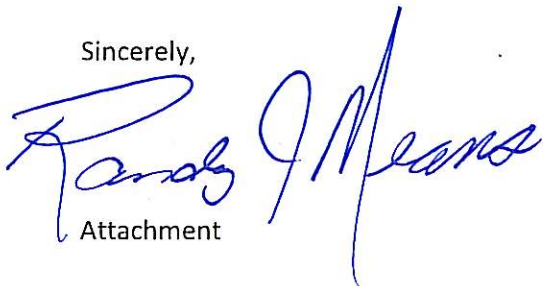
JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the State Attorney's Office, Ninth Judicial Circuit, is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission has been approved Randy Means, Executive Director.

Sincerely,

  
Attachment

OFFICE OF THE STATE ATTORNEY, TENTH JUDICIAL CIRCUIT  
State Attorney Jerry Hill

Polk, Highlands, and Hardee Counties

—————  
*Main Office*  
255 North Broadway Avenue, 2nd Floor  
Drawer SA, P.O. Box 9000  
Bartow, Florida 33831-9000 • (863) 534-4800  
www.sao10.com



—————  
*Lakeland Branch Office*  
930 East Parker Street, Suite 238  
Lakeland, Florida 33801 • (863) 802-6240

—————  
*Winter Haven Branch Office*  
3425 Lake Alfred Road 9, Gill Jones Plaza  
Winter Haven, Florida 33881 • (863) 401-2477

LEGISLATIVE BUDGET REQUEST

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Office of the State Attorney, 10<sup>th</sup> Judicial Circuit, is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission has been approved by Jerry Hill, State Attorney.

Sincerely,

A handwritten signature in cursive script that reads "Sam Cardinale".

Sam Cardinale  
Executive Director





# STATE ATTORNEY

ELEVENTH JUDICIAL CIRCUIT OF FLORIDA  
E. R. GRAHAM BUILDING  
1350 N.W. 12TH AVENUE  
MIAMI, FLORIDA 33136-2111

**KATHERINE FERNANDEZ RUNDLE**  
STATE ATTORNEY

TELEPHONE (305) 547-0100

## LEGISLATIVE BUDGET REQUEST FY 2011-2012 October 15, 2010

Mr. Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the State Attorney, Eleventh Judicial Circuit is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission has been approved by Katherine Fernandez Rundle, State Attorney.

Sincerely,

KATHERINE FERNANDEZ RUNDLE  
State Attorney

By: 

Don Horn  
Chief Assistant State Attorney for Administration



# State Attorney

MARK A. OBER

Thirteenth Judicial Circuit  
800 East Kennedy Boulevard 5<sup>th</sup> Floor  
Tampa, Florida 33602-4148  
(813) 272-5400

## LEGISLATIVE BUDGET REQUEST

Justice Administration  
Tallahassee, Florida

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request for the State Attorney, Thirteenth Judicial Circuit is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission has been approved by W. E. Donahoe, Executive Director.

Sincerely,

A handwritten signature in black ink, appearing to read "W. E. Donahoe", with a long horizontal flourish extending to the right.

W. E. Donahoe  
Executive Director



## OFFICE OF THE STATE ATTORNEY

FIFTEENTH JUDICIAL CIRCUIT  
IN AND FOR PALM BEACH COUNTY

**MICHAEL F. McAULIFFE**  
STATE ATTORNEY



### LEGISLATIVE BUDGET REQUEST

Justice Administration  
Tallahassee, Florida

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors,

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the State Attorney-15<sup>th</sup> Circuit is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein are not a true and accurate representation of our proposed needs for the 2011-2012 Fiscal Year. The reason for this divergence from standard practice is the crisis situation some of the State Attorney Offices are facing this fiscal year. It is our hope that through this effort of maintaining a request for no new moneys, the Legislature will look to our number one priority of addressing the needs of those circuits in crisis. This submission has been approved by MICHAEL F. McAULIFFE, STATE ATTORNEY 15<sup>TH</sup> CIRCUIT.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael F. McAuliffe".

Michael F. McAuliffe  
State Attorney  
Fifteenth Judicial Circuit in and for  
Palm Beach County, Florida

Attachments



**MICHAEL J. SATZ  
STATE ATTORNEY**

SEVENTEENTH JUDICIAL CIRCUIT OF FLORIDA

BROWARD COUNTY COURTHOUSE

201 S.E. SIXTH STREET

FORT LAUDERDALE, FLORIDA 33301-3360

PHONE (954) 831-6955

**LEGISLATIVE BUDGET REQUEST**

Office of State Attorney Michael J. Satz  
17<sup>th</sup> Judicial Circuit of Florida  
201 SE 6<sup>th</sup> Street  
Fort Lauderdale, Florida 32301

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy & Steering Committee  
On Ways & Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request of the Office of the State Attorney, 17<sup>th</sup> Judicial Circuit, for the fiscal year 2011-2012, is hereby submitted in the format as prescribed by the Office of Policy and Budget.

Sincerely,

A handwritten signature in blue ink that reads "Monica M. Hofheinz".

MONICA M. HOFHEINZ  
Assistant State Attorney  
Executive Director

# OFFICE OF THE STATE ATTORNEY

EIGHTEENTH JUDICIAL CIRCUIT OF FLORIDA  
BREVARD AND SEMINOLE COUNTIES

Brevard County Office  
2725 Judge Fran Jamieson Way  
Bldg. D  
Viera, FL 32940-6605  
(321) 617-7510

Seminole County Office  
101 Bush Blvd.  
P.O. Box 8006  
Sanford, FL 32772-8006  
(407) 665-6000

**NORMAN R. WOLFINGER**  
STATE ATTORNEY



Reply To:

Viera

## LEGISLATIVE BUDGET REQUEST

Justice Administration  
State Attorney, Eighteenth Judicial Circuit  
Viera, FL 32940

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request for all agencies within Justice Administration is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed request for the 2011-12 Fiscal Year. In accordance with FPAA priority, this office is not requesting additional funding, and is underfunded. This submission has been approved by Norman R. Wolfinger, State Attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Norman R. Wolfinger".

NORMAN R. WOLFINGER

NRW:PG/gc

REPRESENTING:

CHARLOTTE

COLLIER

GLADES

HENDRY

LEE



OFFICE OF THE STATE ATTORNEY

Twentieth Judicial Circuit of Florida

P.O. Box 399  
Fort Myers, FL 33902-0399

Telephone (239) 533-1000  
FAX (239) 533-1150

Website: [www.sao.cjis20.org](http://www.sao.cjis20.org)

Stephen B. Russell  
State Attorney

LEGISLATIVE BUDGET REQUEST

Justice Administration  
Tallahassee, Florida

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request for all agencies within Justice Administration is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year.

The Florida Prosecuting Attorney's Association's top priority is to address the base funding disparity that currently exists between circuits. It is imperative that this issue be addressed; to focus on any other budgetary issue before the resolution of this only exacerbates the funding inequities. This submission has been approved by Raymond E. Rhodes, Executive Director.

Sincerely,

A handwritten signature in blue ink, appearing to read "Debbie Stanbro".

Debbie Stanbro  
Assistant Executive Director



STATE OF FLORIDA  
OFFICE OF CRIMINAL CONFLICT &  
CIVIL REGIONAL COUNSEL, FIRST REGION

Post Office Box 1019 (32302)  
227 N. Bronough Street  
Suite 1125  
Tallahassee, FL 32301

(850) 922-0179  
FAX: (850) 922-9970

Jeffrey E. Lewis  
Regional Conflict Counsel,  
1<sup>st</sup> DCA Region

Daniel W. Clark  
Chief Assistant Regional Conflict Counsel,  
1<sup>st</sup> DCA Region

## LEGISLATIVE BUDGET REQUEST

Justice Administration  
Tallahassee, Florida

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request for all agencies within the Department Justice Administration is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission is being provided on behalf of these agencies by Alton L. "Rip" Colvin, Jr., Executive Director of the Justice Administrative Commission.

Sincerely,

A handwritten signature in black ink that reads "Jeffrey E. Lewis".

Jeffrey E. Lewis  
Regional Counsel, First Region



LAW OFFICES OF THE  
Criminal Conflict and Civil Regional Counsel  
SECOND DISTRICT OF FLORIDA  
626 WEST POLK STREET  
Bartow, Florida 33830

JOHN E. HENDRY  
REGIONAL COUNSEL

MICHAEL P. REITER  
CHIEF ASSISTANT REGIONAL COUNSEL

Ph. (863) 519-8659  
Fax (863) 519-8655

LEGISLATIVE BUDGET REQUEST

Justice Administration  
Tallahassee, Florida

JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request for all agencies within the Department Justice Administration is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission is being provided on behalf of these agencies by Alton L. "Rip" Colvin, Jr., Executive Director of the Justice Administrative Commission.

Sincerely,

A handwritten signature in cursive script that reads "Michael P. Reiter".

Michael P. Reiter  
Chief Assistant Regional Counsel





LAW OFFICES OF THE  
**CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL**

THIRD REGION OF FLORIDA  
*Serving Miami-Dade and Monroe Counties*  
1501 NW NORTH RIVER DRIVE  
MIAMI, FLORIDA 33125

**JOSEPH P. GEORGE, JR.**  
REGIONAL COUNSEL

TEL: 305-325-3000  
FAX: 305-325-3003

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

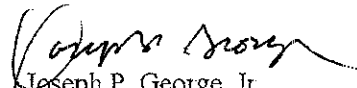
JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request for all agencies within the Department Justice Administration is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission is being provided on behalf of these agencies by Alton L. "Rip" Colvin, Jr., Executive Director of the Justice Administrative Commission.

Sincerely,

  
Joseph P. George, Jr.  
Regional Counsel

LEGISLATIVE BUDGET REQUEST

Justice Administration  
Tallahassee, Florida

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

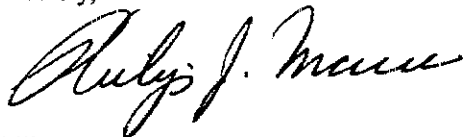
JoAnne Leznoff, Council Director  
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Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request for all agencies within the Department Justice Administration is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission is being provided on behalf of these agencies by Alton L. "Rip" Colvin, Jr., Executive Director of the Justice Administrative Commission.

Sincerely,



Philip J. Massa  
Regional Counsel  
Fourth Region  
605 N. Olive Avenue  
2nd Floor  
W. Palm Beach, FL 33401



Office of

## CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSEL

FIFTH DISTRICT OF FLORIDA

151 WYMORE ROAD, SUITE 100

ALTAMONTE SPRINGS, FLORIDA 32714

JEFFREY D. DEEN

REGIONAL COUNSEL

Ph (407) 389-5140

Fax (407) 389-5139

### LEGISLATIVE BUDGET REQUEST

Justice Administration  
Tallahassee, Florida

October 15, 2010

Jerry L. McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

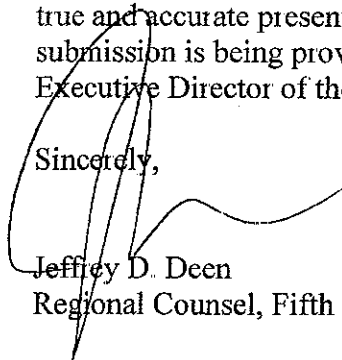
JoAnne Leznoff, Council Director  
House Full Appropriations Councils  
221 Capitol  
Tallahassee, Florida 32399-1300

David Coburn, Staff Director  
Senate Policy and Steering Committee on Ways and Means  
201 Capitol  
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, the Legislative Budget Request for all agencies within the Department Justice Administration is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission is being provided on behalf of these agencies by Alton L. "Rip" Colvin, Jr., Executive Director of the Justice Administrative Commission.

Sincerely,

  
Jeffrey D. Deen  
Regional Counsel, Fifth District



**FY 2011-12 LBR**  
**Department Level**  
**Exhibits and Schedules**

**Justice Administrative**  
**Commission**  
**227 North Bronough Street**  
**Tallahassee, Florida**

**FY 2011-12 LBR**

**Department Level**

**Exhibits and Schedules**

**Schedule IV-C**

**Recurring Information Technology**

**Budget Planning**

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Network Service**

Dept/Agency: **Justice Administrative Commission**  
 Submitted by: **Alton L. "Rip" Colvin, Jr., Executive Director; Michael Mauterer, Agency Budget Officer; and Mausumi Das, Chief Information Officer**  
 Phone: **(850) 488-2415**  
 Date submitted: **October 15, 2010**

**Network Service**

This service enables data connectivity and transport using Local Area Network (LAN) and/or Wide Area Network (WAN) technologies. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with this service:			
1	Cisco firewalls	5	BlueZone mainframe print server
2	Brocade fiber switches	6	Polycom Bridge & Traversal Unit video conf. hardware
3	Cisco & DELL switches	7	Fiber-to-ethernet media converters
4	DELL servers	8	

**1. IT Service Definition**

1.1. Who is the LAN service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* \_\_\_\_\_
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who is the WAN service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Another State agency
- External service provider

1.3. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.4. Please identify the number of users of the Network Service. 300

1.5. How many locations currently host IT assets and resources used to provide LAN services? 2

1.6. How many locations currently use WAN services? 1

1.7. What types of WAN connections are included in this service? *(Indicate all that apply)*

- ATM
- SUNCOM RTS
- Radio
- Frame Relay
- Internet
- Satellite
- Cellular Network
- Dedicated Wired connection
- Dial-up connection

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Network Service**

Other \_\_\_\_\_

**2. Service Unique to Agency**

2.1. Is a similar or identical IT service provided by another agency or external service provider?  
*(Identical, Very Similar, No)* Very Similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

Yes  No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Must provide the same level of support with no degradation in quality of the service

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

n/a

**3. IT Service Levels Required to Support Business Functions**

3.1. Has the agency specified the service level requirements for LAN service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Continuity of services to perform statutorily required processes

3.2. Has the agency specified the service level requirements for WAN service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Continuity of and bandwidth of service as agreed upon in CSA #262/\*M/D2/0016/04

3.3. Timing and Service Delivery Requirements

3.3.1. Hours/Days that service is required *(e.g., 0800-1600 M-F, 24/7)* for:

- 3.3.1.1. Online availability 24/7
- 3.3.1.2. Offline and availability for maintenance off-peak hours

3.3.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 5 min, 15 min, 60 min)*? 5 minutes

3.3.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Agency staff would not be able to perform their duties, communications would be interrupted

3.3.3. Does the agency have a standard for required bandwidth its locations?  Yes  No

If yes, indicate the standard *(e.g. fiber channels for certain locations)*

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Network Service**

10Mbit up/down

3.3.4. Are there any agency-unique service requirements?  Yes  No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

n/a

3.3.5. What are security requirements for this IT service? *(Indicate all that apply)*

- User ID/Password
- Access through internal network only
- Other \_\_\_\_\_
- Access through Internet or external network
- Access through Internet with secure encryption

3.3.6. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

Yes  No

3.3.6.1. If yes, please specify and describe:

Applicable Florida Statutes

**4. User/customer satisfaction**

4.1. Are service level metrics reported to business stakeholders or agency management?

Yes  No

If yes, briefly describe the frequency of reports and how they are provided:

n/a

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes  No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Service level metrics undefined

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

**5. Additional Information**

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue



FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Network Service**

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5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

No cost-recovery plan is in place

5.3. Other pertinent information related to this service

n/a

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: E-Mail, Messaging, and Calendaring Service**

Dept/Agency: **Justice Administrative Commission**  
 Submitted by: **Alton L. "Rip" Colvin, Jr., Executive Director; Michael Mauterer, Agency Budget Officer; and Mausumi Das, Chief Information Officer**  
 Phone: **(850) 488-2415**  
 Date submitted: **October 15, 2010**

**E-Mail, Messaging, and Calendaring Service**

This service enables users to send and receive e-mail and attachments, perform departmental calendaring, manage address lists, create and maintain shared or private folders, and store message data provided through the e-mail service. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with the E-Mail Service:			
1	Microsoft Windows Server	6	Microsoft SQL
2	Microsoft Exchange	7	Microsoft Exchange ActiveSync
3	Panda ExchangeSecure	8	Blackberry Enterprise Server
4	PineApp MailSecure	9	Symantec Enterprise Vault
5	DELL server hardware	10	

**1. IT Service Definition**

1.1. Who is the service provider? *(Indicate all that apply)*

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Central IT staff                         | <input type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Program staff                                       | <input type="checkbox"/> Northwood Shared Resource Center |
| <input type="checkbox"/> Other state agency <i>(non-primary data center)</i> | <input type="checkbox"/> Northwest Regional Data Center   |
| <input type="checkbox"/> Other External Service Provider <i>(specify)</i>    |   |

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users (e-mail accounts/mailboxes) of this service. 400

1.4. How many locations currently host IT assets and resources used to provide e-mail, messaging, and calendaring services? 2

**2. Service Unique to Agency**

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* Very Similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes       No

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: E-Mail, Messaging, and Calendaring Service**

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Must provide the same level of support with no degradation in quality of the service

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

n/a

**3. IT Service Levels Required to Support Business Functions**

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Continuity of services to perform statutorily required processes

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0600-2100 M-F, 24/7): 0600-0000, 7 days/wk

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)? 5 minutes

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Agency staff could not perform their duties, communications would be disrupted, and client agencies could not access e-mail

3.2.3. Are there any agency-unique service requirements?  Yes  No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

n/a

3.2.4. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption
- Other \_\_\_\_\_

3.2.5. Are there any federal, state, or agency records retention or privacy policies, restrictions, or requirements applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

Agency policy on e-mail and applicable Florida Statutes

**4. User/customer satisfaction**

4.1. Are service level metrics reported to business stakeholders or agency management?

- Yes
- No

If yes, briefly describe the frequency of reports and how they are provided:

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: E-Mail, Messaging, and Calendaring Service**

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n/a

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes       No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Service level metrics undefined

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion

**5. Additional Information**

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

No cost-recovery plan

5.3. Other pertinent information related to this service

n/a

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Desktop Computing Service**

Dept/Agency: **Justice Administrative Commission**  
 Submitted by: **Alton L. "Rip" Colvin, Jr., Executive Director; Michael Mauterer, Agency Budget Officer; and Mausumi Das, Chief Information Officer**  
 Phone: **(850) 488-2415**  
 Date submitted: **October 15, 2010**

**Desktop Computing Service**

This service enables use of standard office automation functions, as well as access to other applications that require standard desktop functionality. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with the Desktop Computer Service:			
1	DELL & HP desktop computers	5	Adobe Flash Player
2	Desktop printers	6	Microsoft Windows XP/XP Embedded/Vista/7
3	Microsoft Office suite	7	Diskeeper
4	Panda FileSecure	8	Symantec Enterprise Vault Client
9	Adobe Reader	10	Sun Java client
11	PDF Creator	12	Microsoft Internet Explorer

**1. IT Service Definition**

1.1. Who is the service provider? *(Indicate all that apply)*

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Central IT staff                            | <input type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Program staff  | <input type="checkbox"/> Northwood Shared Resource Center |
| <input type="checkbox"/> Other state agency <i>(non-primary data center)</i>    | <input type="checkbox"/> Northwest Regional Data Center   |
| <input type="checkbox"/> Other External Service Provider <i>(specify)</i> _____ |   |

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service. 300

1.4. How many locations currently use desktop computing services? 6

**2. Service Unique to Agency**

2.1. Is a similar or identical IT service provided by another agency or external service provider?  
*(Identical, Very Similar, No, Unknown)* Very Similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes       No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Must provide the same level of support with no degradation in quality of the service

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Desktop Computing Service**

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

n/a

**3. IT Service Levels Required to Support Business Functions**

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)  
 Yes; informal agreement(s)  
 No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Continuity of services to perform statutorily required processes

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (*e.g., 0800-1600 M-F, 24/7*)

0700-1800 / M-F

3.2.2. What are the impacts on the agency's business if the Desktop Service is not available?

Agency staff would not be able to perform their duties

3.2.3. Are there any agency-unique service requirements?  Yes  No

If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

n/a

3.2.4. What are security requirements for this IT service? (*Indicate all that apply*)

- User ID/Password  Access through Internet or external network  
 Access through internal network only  Access through Internet with secure encryption  
 Other \_\_\_\_\_

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes  No

3.2.5.1. If yes, please specify and describe:

Agency policy restrictions on personal use of agency computers and applicable Florida Statutes

**4. User/customer satisfaction**

4.1. Are service level metrics reported to business stakeholders or agency management

- Yes  No

If yes, briefly describe the frequency of reports and how they are provided:

Service level metrics undefined

4.2. Are currently defined IT service levels adequate to support the business needs?

- Yes  No

4.2.1. If no, what changes need to be made to the current IT service? (*Briefly explain*)

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Desktop Computing Service**

Need to define service level metrics

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion

**5. Additional Information**

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

No cost-recovery plan is in place

5.3. Other pertinent information related to this service

n/a

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Helpdesk Service**

Dept/Agency: **Justice Administrative Commission**  
 Submitted by: **Alton L. "Rip" Colvin, Jr., Executive Director; Michael Mauterer, Agency Budget Officer; and Mausumi Das, Chief Information Officer**  
 Phone: **(850) 488-2415**  
 Date submitted: **October 15, 2010**

**Helpdesk Service**

This service involves the centralized or consolidated intake and resolution of IT system problems for users and stakeholders throughout the department. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify any major hardware and commercial software associated with the Helpdesk Service:			
1	Microsoft Internet Information Services	5	
2	Microsoft SQL Server	6	
3	Microsoft Windows Server	7	
4	Microsoft Exchange	8	

**1. IT Service Definition**

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency (*non-primary data center*)
- Other External Service Provider (*specify*)
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service: 84

1.4. How many locations currently host IT assets and resources used to provide helpdesk services? 1

1.5. What communication channels are used for the service? *(Indicate all that apply)*

- On-line self-serve
- Telephone/IVR
- Remote desktop (e.g., PC Anywhere)
- Other
- On-line interactive
- Face-to-face

1.6. What is the scope of the service provided by the Help Desk: *(Check all boxes that apply)*

Help Desk Action	Simple problems	Moderately complex problems	Complex problems
Accepting and logging	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Referring/escalating	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Tracking and reporting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Resolving/closing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Helpdesk Service**

1.7. Please identify the major IT systems or services for which the Help Desk must provide assistance:

1	Microsoft Exchange 2003	5	CAATS
2	Microsoft Windows Server 2003/2008	6	Microsoft SQL Server 2000/2005
3	CITRIX XenApp	7	Microsoft Office 2003/2007
4	Microsoft Windows XP/XP Embedded/Vista/7	8	BlueZone Printer Server
9	Symantec Enterprise Vault Client	10	ABLE
11	MailTracker	12	Internal and external websites

**2. Service Unique to Agency**

2.1. Is a similar or identical IT service provided by another agency or external service provider?

*(Identical, Very Similar, No, Unknown)*

Very Similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

Yes       No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Must provide the same level of support with no degradation in quality of the service

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

n/a

**3. IT Service Levels Required to Support Business Functions**

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Continuity of services to perform statutorily required processes

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days the Help Desk service is required (*e.g., 0800-1600 M-F, 24/7*)

0700-1800/M-F

3.2.2. What are the impacts on the agency's business if the Help Desk service is not available?

The impact would vary between service interruption to service failure, depending upon which service was being affected

3.2.3. What is the average monthly volume of calls/cases/tickets?

80-100

3.2.4. Are there any agency-unique service requirements?

Yes       No

If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

n/a

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Helpdesk Service**

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3.2.5. What are security requirements for this IT service? *(Indicate all that apply)*

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> User ID/Password          | <input checked="" type="checkbox"/> Access through Internet or external network    |
| <input type="checkbox"/> Access through internal network only | <input checked="" type="checkbox"/> Access through Internet with secure encryption |
| <input type="checkbox"/> Other _____                          |  |

3.2.6. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes       No

3.2.6.1. If yes, please specify and describe:

Applicable Florida Statutes

**4. User/customer satisfaction**

4.1. Are service level metrics reported to business stakeholders or agency management?

- Yes       No

If yes, briefly describe the frequency of reports and how they are provided:

n/a

4.2. Are currently defined IT service levels adequate to support the business needs?

- Yes       No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Service level metrics undefined

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion

**5. Additional Information**

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Helpdesk Service**

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No cost-recovery plan is in place

5.3. Other pertinent information related to this service

n/a

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: IT Security/Risk Mitigation Service**

Dept/Agency: **Justice Administrative Commission**  
Submitted by: **Alton L. "Rip" Colvin, Jr., Executive Director; Michael Mauterer, Agency Budget Officer; and Mausumi Das, Chief Information Officer**  
Phone: **(850) 488-2415**  
Date submitted: **October 15, 2010**

**IT Security/Risk Mitigation Service**

This service involves the implementation of measures to reduce risk and ensure continuity of the IT Services supporting the agency. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

**1. IT Service Definition**

1.1. Who is the service provider? (*Indicate all that apply*)

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Central IT staff                              | <input type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Program staff  | <input type="checkbox"/> Northwood Shared Resource Center |
| <input type="checkbox"/> Other state agency ( <i>non-primary data center</i> )    | <input type="checkbox"/> Northwest Regional Data Center   |
| <input type="checkbox"/> Other External Service Provider ( <i>specify</i> ) _____ |   |

1.2. Who uses the service? (*Indicate all that apply*)

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

**2. Service Unique to Agency**

2.1. Is a similar or identical IT service provided by another agency or external service provider?  
(*Identical, Very Similar, No*)

**Very Similar**

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes       No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

**Must provide the same level of service and support, no degradation**

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

**n/a**

**3. IT Service Levels Required to Support Business Functions**

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Continuity of services to perform statutorily required processes

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0800-1600 M-F, 24/7):

0700-1800/M-F

3.2.2. In the event of an emergency, how quickly must essential services be restored to maintain the agency's continuity of operations?

3 days

3.2.3. How frequently must the IT disaster recovery plan be tested?

n/a

3.2.4. In the event of a security breach, what is the agency's tolerance for down time of security IT services during peak periods, i.e., time before management-level intervention occurs (e.g., 10 min, 60 min, 4 hours)?

15 minutes

3.2.5. Are there any agency-unique service requirements?  Yes  No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

n/a

3.2.6. What are security requirements for this IT service? (Indicate all that apply)

User ID/Password

Access through Internet or external network

Access through internal network only

Access through Internet with secure encryption

Other \_\_\_\_\_

3.2.7. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

Yes  No

If yes, please specify and describe:

Applicable Florida Statutes

4. User/customer satisfaction

4.1. Are service level metrics reported regularly to business stakeholders or agency management?

Yes  No

If yes, briefly describe the frequency of reports and how they are provided:

n/a

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes  No

4.2.1. If no, what changes need to be made to the current IT service? (Briefly explain)

Need a disaster recovery plan and then service level metrics need to be defined

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: IT Security/Risk Mitigation Service**

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

**5. Additional Information**

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

No cost-recovery plan is in place

5.3. Other pertinent information related to this service

n/a

Dept/Agency: **Justice Administrative Commission**  
 Submitted by: **Alton L. "Rip" Colvin, Jr., Executive Director; Michael Mauterer, Agency Budget Officer; and Mausumi Das, Chief Information Officer**  
 Phone: **(850) 488-2415**  
 Date submitted: **October 15, 2010**

**Agency Financial and Administrative Systems Support Service**

This service enables users in the agency's administrative and support areas to operate and maintain the non-strategic applications that support agency administrative. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify major IT application systems that are included (in whole or part) in this IT Service:			
1	BlueZone	5	JAC Public Website
2	Business Office Management System (BOMS)	6	SAMAS-to-Comptroller Reconciliation System (SCoReS)
3	Court Appointed Attorney Tracking System (CAATS)	7	JAC Intranet Website
4	Mail Tracker	8	

**1. IT Service Definition**

1.1. Who is the service provider? *(Indicate all that apply)*

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Central IT staff                            | <input type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Program staff  | <input type="checkbox"/> Northwood Shared Resource Center |
| <input type="checkbox"/> Other state agency <i>(non-primary data center)</i>    | <input type="checkbox"/> Northwest Regional Data Center   |
| <input type="checkbox"/> Other External Service Provider <i>(specify)</i> _____ |   |

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service.

84 + an unknown number of external users

1.4. How many locations currently host agency financial/ administrative systems? 2

**2. Service Unique to Agency**

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes       No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Must provide the same level of support with no degradation in the quality of the service

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

n/a

### 3. IT Service Levels Required to Support Business Functions

*Answer the following questions for the primary or dominant IT system within this IT Service.*

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Continuity of services to perform statutorily required processes

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0700-1800 M-F, 24/7) for:

3.2.1.1. User-facing components of this IT service (online)

0600-0000/7 days a week

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance)

Regularly scheduled maintenance

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 15 min, 30 min, 60 min)?

60 minutes

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Degradation of service to our client agencies would occur

3.2.3. Are there any agency-unique service requirements?  Yes  No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

n/a

3.2.4. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption
- Other \_\_\_\_\_

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

Agency policy regarding confidential information and applicable Florida Statutes

### 4. User/customer satisfaction



4.1. Are service level metrics reported to business stakeholders or agency management

Yes  No

If yes, briefly describe the frequency of reports and how they are provided:

n/a

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes  No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Service level metrics undefined

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

**5. Additional Information**

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

No cost-recovery plan is in place

5.3. Other pertinent information related to this service

The public website has a link for submitting pubic records requests

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: IT Administration and Management Service**

Dept/Agency: **Justice Administrative Commission**  
 Submitted by: **Alton L. "Rip" Colvin, Jr., Executive Director; Michael Mauterer, Agency Budget Officer; and Mausumi Das, Chief Information Officer**  
 Phone: **(850) 488-2415**  
 Date submitted: **October 15, 2010**

**IT Administration and Management Service**

This service enables the management and administration of the agency's central IT program or unit. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify major IT application systems that are included (in whole or part) in this IT Service:			
1		5	
2		6	
3		7	
4		8	

**1. IT Service Definition**

1.1. Who is the service provider? *(Indicate all that apply)*

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Central IT staff                              | <input type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Program staff  | <input type="checkbox"/> Northwood Shared Resource Center |
| <input type="checkbox"/> Other state agency ( <i>non-primary data center</i> )    | <input type="checkbox"/> Northwest Regional Data Center   |
| <input type="checkbox"/> Other External Service Provider ( <i>specify</i> ) _____ |   |

1.2. How many locations currently host assets and resources used to provide IT administration and management services? 0

**2. Service Unique to Agency**

2.1. If the same level of service could be provided through another agency or external source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes       No

2.1.1. If yes, what must happen for your agency to use another IT service provider?

Provide the same or greater level of service for the same cost

2.1.2. If not, why does your agency need to maintain the current provider for this IT service?

n/a

**3. IT Service Levels Required to Support Business Functions**

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)  
 Yes; informal agreement(s)  
 No; specific requirements have not been determined and approved by the department

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Data Center Service**

If you answered "Yes," identify major (formal or informal) service level requirements:

Continuity of services to perform statutorily required processes

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (*e.g., 0800-1600 M-F, 24/7*) for the systems included in this service:

0700-1800/M-F

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (*e.g., 5 min, 15 min, 60 min*)? n/a

3.2.3. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

Yes  No

If yes, please specify and describe:

n/a

3.2.4. Are there any agency-unique service requirements?  Yes  No

If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

n/a

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

Yes  No

If yes, briefly describe the frequency of reports and how they are provided:

n/a

4.2. Are currently defined IT service levels adequate to support the business needs of the agency?

Yes  No

If no, what changes need to be made to the current IT service? (*Briefly explain*)

No service level metrics needed for this service

4.2.1. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

**5. Additional Information**

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

No cost recovery plans are in place for this service.

5.3. Other pertinent information related to this service

n/a

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Portal/Web Management Service**

Dept/Agency: **Justice Administrative Commission**  
 Submitted by: **Alton L. "Rip" Colvin, Jr., Executive Director; Michael Mauterer, Agency Budget Officer; and Mausumi Das, Chief Information Officer**  
 Phone: **(850) 488-2415**  
 Date submitted: **October 15, 2010**

**Portal/Web Management Service**

The Portal/Web Management service enables the publishing of the agency's standard, mission-critical information with its employees and the public. Please consult the Guidelines for Schedule IV-C: IT Costs and Service Requirements for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with this service:			
1	DELL servers	5	Microsoft Internet Information Services
2	Microsoft Windows Server	6	Microsoft SourceSafe
3	Cisco & DELL switches	7	Microsoft Visual Studio
4	Cisco firewalls	8	
9	Microsoft SQL		

**1. IT Service Definition**

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* \_\_\_\_\_
- Northwood Shared Resource Center
- Southwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of Internet users of this service. Unknown

1.4. Please identify the number of intranet users of this service. 84

1.5. How many locations currently host IT assets and resources used to provide this service? 2

**2. Service Unique to Agency**

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)*

Very Similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Must provide the same level of support with no degradation in quality of the service

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Portal/Web Management Service**

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

n/a

**3. IT Service Levels Required to Support Business Functions**

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Continuity of services to perform statutorily required processes

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0600-2100 M-F, 24/7): 24/7

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)? 15 minutes

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

External client agencies and vendors would not be able to access information

3.2.3. Are there any agency-unique service requirements?  Yes  No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

n/a

3.2.4. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption
- Other \_\_\_\_\_

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

Applicable Florida Statutes

**4. User/customer satisfaction**

4.1. Are service level metrics reported to business stakeholders or agency management?

- Yes
- No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

n/a

4.2. Are currently defined IT service levels adequate to support the business needs?

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Portal/Web Management Service**

Yes       No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Service level metrics undefined

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

**5. Additional Information**

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

No cost-recovery plan is in place

5.3. Other pertinent information related to this service

Public can submit public records requests and access all information not located behind a secure login

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Data Center Service**

Dept/Agency: **Justice Administrative Commission**  
 Submitted by: **Alton L. "Rip" Colvin, Jr., Executive Director; Michael Mauterer, Agency Budget Officer; and Mausumi Das, Chief Information Officer**  
 Phone: **(850) 488-2415**  
 Date submitted: **October 15, 2010**

**Data Center Service**

This service provides the centralized operation and management of data center services through (a) data centers and computing facilities as defined in s. 282.0041, F.S., and (b) single logical-server installations. It includes all resources required to perform data center functions identified in s. 282.201(2)(d)1.e., F.S. for agency strategic and non-strategic IT services.

*Statutory definitions from s. 282.0041, F.S., are provided here for convenience:*

- "Primary data center" means a state or non-state agency data center that is a recipient entity for consolidation of non-primary data centers and computing facilities. A primary data center may be authorized in law or designated by the Agency for Enterprise Information Technology pursuant to s. [282.201](#).
- "Data center" means agency space containing 10 or more physical or logical servers any of which supports a strategic or nonstrategic information technology service, as described in budget instructions developed pursuant to s. [216.023](#).
- "Computing facility" means agency space containing fewer than a total of 10 physical or logical servers, any of which supports a strategic or nonstrategic information technology service, as described in budget instructions developed pursuant to s. [216.023](#), but excluding single, logical-server installations that exclusively perform a utility function such as file and print servers.

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the non-strategic <i>and</i> strategic IT services that are supported (in whole or part) by data center services offered at the following data centers and computing facilities.		
1	Northwood Shared Resource Center	
2	Southwood Shared Resource Center	Payment of court appointed attorneys and due process costs; Remote access to data and/or applications; Portal-Web Management
3	Northwest Regional Data Center	
4	Agency (non-primary) Data Center	Administrative support for JAC Budget, Human Resources and Accounting staff; Payment of court appointed attorneys and due process costs; Remote access to data and/or applications; Network service; E-mail service; IT Admin service; Agency Financial-Administrative System Support service; Desktop Computing service; Helpdesk service; IT Security-Risk Mitigation service
5	Agency Computing Facilities	
6	Other External Data Center(s)	

**1. IT Service Definition**

1.1. Who is the service provider? (*Indicate all that apply*)

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Central IT staff                              | <input type="checkbox"/> Northwood Shared Resource Center            |
| <input type="checkbox"/> Program staff  | <input checked="" type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Other state agency ( <i>non-primary data center</i> )    | <input type="checkbox"/> Northwest Regional Data Center              |
| <input type="checkbox"/> Other External Service Provider ( <i>specify</i> ) _____ |  |



FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Data Center Service**

1.2. Who uses the service? (*Indicate all that apply*)

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Provide the following information regarding agency data centers included in this service:

1.3.1. Number of agency data center(s)

1

1.3.2. List the major IT application systems<sup>1</sup> hosted at each of these facilities:

Name of Agency Data Center	Major IT Application Systems Supported	External Agency Supported (if applicable)
JAC Server Room	BOMS	Criminal Conflict and Civil Regional Counsels
JAC Server Room	CAATS	n/a
JAC Server Room	Mail Tracker	n/a
JAC Server Room	ABLE	n/a
JAC Server Room	CITRIX	Criminal Conflict and Civil Regional Counsels
JAC Server Room	Electronic Voucher Storage	n/a
JAC Server Room	Microsoft SQL	n/a
JAC Server Room	Microsoft Windows Server 2003/2008	n/a
JAC Server Room	Microsoft Internet Information Services	n/a
JAC Server Room	Customer Information Access	State Attorneys, Public Defenders, Capital Collateral Regional Counsels, Guardian ad Litem Program, Criminal Conflict and Civil Regional Counsels, Clerks of Court Operations Corporation, court appointed attorneys, and due process vendors
SSRC	JAC Public Website	State Attorneys, Public Defenders, Capital Collateral Regional Counsels, Guardian ad Litem Program, Criminal Conflict and Civil

<sup>1</sup> Any custom developed system, commercially acquired or open-source software product that is included in the definition of a non-strategic or strategic IT service. *Note: Strategic IT Services and their constituent systems are defined in Worksheets SC-1 & SC-2.*

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Data Center Service**

		Regional Counsels, Clerks of Court Operations Corporation, court appointed attorneys, due process vendors, and general public
JAC Server Room	Microsoft SourceSafe	n/a
JAC Server Room	Microsoft Visual Studio	n/a
JAC Server Room	BlueZone	n/a
JAC Server Room	JAC Intranet Website	n/a
JAC Server Room	Microsoft Exchange 2003	Criminal Conflict and Civil Regional Counsels
JAC Server Room	Blackberry Enterprise Server	Criminal Conflict and Civil Regional Counsels
JAC Server Room	Microsoft Exchange ActiveSync	n/a
JAC Server Room	PineApp MailSecure	Criminal Conflict and Civil Regional Counsels
JAC Server Room	Panda ExchangeSecure/FileSecure	n/a
JAC Server Room	Symantec Enterprise Vault	Criminal Conflict and Civil Regional Counsels
JAC Server Room	Symantec Backup Exec	n/a
JAC Server Room	Diskeeper	n/a
JAC Server Room	SCORES	n/a
JAC Server Room	Microsoft Office Suite	Criminal Conflict and Civil Regional Counsels

1.4. Provide the following information regarding agency computing facilities included in this service:

1.4.1. Number of agency computing facilities

0

1.4.2. List the major IT application systems<sup>1</sup> hosted at each of these facilities:

Name of Computing Facility	Major IT Application Systems Supported	External Agency Supported <i>(if applicable)</i>

1.5. Provide the following information regarding single logical-server installations included in this service:

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Data Center Service**

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- 1.5.1. Total number of logical servers not housed in an agency data center, agency computing facility, or primary data center 0
- 1.5.2. Total number of single logical-server installations 26
- 1.5.3. List all major IT application systems<sup>1</sup> supported by these servers in 1.5.1 and 1.5.2:

Please see 1.3.2

**2. Data Center Consolidation**

- 2.1. When are your agency data center and computing facilities scheduled for consolidation into a primary data center? *If not yet scheduled, indicate "Not Available."*

n/a

- 2.2. Has your agency specified service level requirements for this IT service in a service level agreement (SLA) executed with a primary data center in compliance with s. 282.203, F.S.?

Yes  No

- 2.2.1. If no, please explain the specific issues preventing execution, and describe your plan and schedule for resolving those issues.

No SLA exists for the JAC Server Room because a consolidation date is not yet available

- 2.2.2. If yes, please provide an electronic copy of the executed service level agreement with your Schedule IV-C submission.

**3. IT Service Levels Required to Support Business Functions**

- 3.1. Timing and Service Delivery Requirements

- 3.1.1. Hours/Days that service is required (*e.g., 0600-2400 M-F, 24/7*) 24/7
- 3.1.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (*e.g., 5 min, 15 min, 60 min*)? 5 minutes
- 3.1.3. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?  
 Yes  No

If yes, please specify and describe:

Applicable Florida Statutes

- 3.1.4. Are there any agency-unique service requirements?  Yes  No  
If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

n/a

- 3.1.5. What are the security requirements for this IT service? (*Indicate all that apply*)

- Restricted system administration rights  Secured entrance to facility  
 Systems access through internal network only  Systems access through secure encryption  
 Criminal background check for data center staff  Other \_\_\_\_\_

**4. User/customer satisfaction**

FY 2011-12 Schedule IV-C: Information Technology (IT) Costs & Service Requirements  
**IT Service Requirements Worksheet: Data Center Service**

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4.1. Are service level metrics reported to business stakeholders or agency management?

Yes       No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

n/a

4.2. Are currently defined IT service levels adequate to support the business needs of the agency?

Yes       No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Service level metrics undefined

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion

**5. Additional Information**

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

No cost-recovery plan is in place

5.3. Other pertinent information related to this service

n/a

# Listing of Strategic IT Services

(FY 2011-12 Schedule IV-C

Worksheet SC-2)

Dept/Agency: **Justice Administrative Commission**

Prepared by: **Alton L. "Rip" Colvin, Jr., Executive Director; Michael Mauterer, Agency Budget Officer; and Mausumi Das, Chief Information Officer**

Phone: **850-488-2415**

Date Completed: **October 15, 2010**

## 1. Administrative support for JAC Budget, Human Resources, and Accounting staff.

The Justice Administrative Commission provides administrative support to the forty-nine entities assigned in statute to the extent requested by each entity and to the extent the Justice Administrative Commission's budget allows. The individual entities submit the appropriate forms and associated documentation to the different areas (Budget, Human Resources, or Accounting) within the Justice Administrative Commission, these are audited and entered into the different statewide systems such as FLAIR, LAS/PBS, and People First, depending upon the requested action a confirmation is generated or a payment is made by electronic funds transfer or a warrant issued by the Department of Financial Services.

The following IT Systems are constituent elements of this Strategic IT Service.

- 1.a. **BOMS (Business Office Management System)** – client-server application (Microsoft SQL database with custom client front-end) with inventory, personnel, and accounting components used by various JAC employees to perform JAC duties
- 1.b. **Mail Tracker** – a unique web application with Microsoft SQL database back-end used by JAC staff to track physical mail through the business process
- 1.c. **Electronic Voucher Storage** – digital storage of voucher packets used by JAC employees to support their duties as well as for public records requests; physical documents are scanned to images uploaded to a server where their barcodes are detected for filename creation, converted to PDF, then written to a network file share accessible by JAC employees

## 2. Payment of court appointed attorneys and due process costs

The Justice Administrative Commission processes payments to court appointed attorneys and due process costs as provided in statute. Attorneys and Due Process Vendors sign and submit the appropriate contract developed and provided by the Justice Administrative Commission, the attorneys and vendors

# Listing of Strategic IT Services

(FY 2011-12 Schedule IV-C  
Worksheet SC-2)

submit the appropriate forms and supporting documentation required for payment, these requests are audited and then uploaded to FLAIR for payment, payment is issued by the Department of Financial Services.

The following IT Systems are constituent elements of this Strategic IT Service.

- 2.a. **CAATS (Court Appoint Attorney Tracking System)** – *CAATS is a custom, Microsoft SQL-driven web application used by JAC employees to track case documents and supporting evidence for payments of court appointed attorneys*
- 2.b. **JAC Public Website** – *used as a primary means of communication and information dispersal to the court appointed attorneys and due process vendors by providing a secure login to check the status of a payment and retrieve documents*
- 2.c. **ABLE (Attorney Billing Logistics Environment)** – *ABLE is a complementary system to CAATS and is also a custom, Microsoft SQL-driven web application, primarily used for electronic document retrieval and attorney contract archival, retrieval, and versioning*

## 3. Remote access to data and/or applications

The Justice Administrative Commission provides access to applications and data required to support the operations of client agencies. Agencies administratively served by JAC and court appointed vendors doing business with the agency request access to applications and data hosted by JAC.

The following IT Systems are constituent elements of this Strategic IT Service.

- 3.a. **CITRIX** – *hosted and served application suite used by JAC's clients, including: Microsoft Office suite, hosted e-mail accounts, shared network file shares, BOMS clients, access to FLAIR for web console, etc.*
- 3.b. **Customer Information Access** – *using secure login on JAC's public website, JAC's various clients (court appointed counsel, State Attorneys, Public Defenders, Guardian ad Litem, Capital Collateral Regional Counsels, Criminal Conflict and Civil Regional Counsels, Clerks of Court Operations Corporation, and other vendors) are able to retrieve letters, vouchers uploaded to JAC, check payment status, and other information*

# Listing of Agency IT Systems

FY 2011-12 Schedule IV-C  
Worksheet SC-1

Dept/Agency: **Justice Administrative Commission**

Prepared by: **Alton L. "Rip" Colvin, Jr., Executive Director; Michael Mauterer, Agency Budget Officer; and Mausumi Das, Chief Information Officer**

Phone: **(850) 488-2415**

Date Completed: **October 15, 2010**

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
1	<b><i>BOMS (Business Office Management System)</i></b>	<i>client-server application (Microsoft SQL database with custom client front-end) with inventory, personnel and accounting components used by various JAC employees to perform JAC duties</i>	assistance when possible to and on behalf of the State Attorneys and Public Defenders of Florida, the Capital Collateral Regional Counsel of Florida, the Criminal Conflict and Civil Regional Counsel, the Guardian Ad Litem Program, and the Florida Clerks of Court Operations Corporation.	
2	<b><i>Mail Tracker</i></b>	<i>custom web application with Microsoft SQL back-end used by JAC staff to track physical mail as it enters the building and to track the payment status of batch sheets and individual control numbers</i>	assistance when possible to and on behalf of the State Attorneys and Public Defenders of Florida, the Capital Collateral Regional Counsel of Florida, the Criminal Conflict and Civil Regional Counsel, the Guardian Ad Litem Program, and the Florida Clerks of Court Operations Corporation.	
3	<b><i>Electronic Voucher Storage</i></b>	<i>digital storage of voucher packets used by JAC employees to support their</i>	assistance when possible to and on behalf of the State Attorneys and Public Defenders of Florida, the Capital Collateral	

# Listing of Agency IT Systems

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
		<i>duties as well as for public records requests; physical documents are scanned to images uploaded to a server where their barcodes are detected for filename creation, converted to PDF, then written to a network file share accessible by JAC employees</i>	Regional Counsel of Florida, the Criminal Conflict and Civil Regional Counsel, the Guardian ad Litem Program, and the Florida Clerks of Court Operations Corporation.	
4	<b>CAATS (Court Appointed Attorney Tracking System)</b>	<i>a custom, Microsoft SQL-driven web application used by JAC employees to track case documents and supporting evidence for payments of court appointed attorneys</i>	The Justice Administrative Commission shall review an intended billing by private court appointed counsel for attorney's fees based on a flat fee per case for completeness and compliance with contractual and statutory requirements.	
5	<b>JAC Public Website</b>	<i>used as a primary means of communication and information dispersal to the court appointed attorneys and provides a secure login for them to check payment status and retrieve documents</i>	The Justice Administrative Commission shall review an intended billing by private court appointed counsel for attorney's fees based on a flat fee per case for completeness and compliance with contractual and statutory requirements.	



# Listing of Agency IT Systems

FY 2011-12 Schedule IV-C  
Worksheet SC-1

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
6	<b>ABLE (Attorney Billing Logistics Environment)</b>	<i>a complementary system to CAATS and is also a custom, Microsoft SQL-driven web application, primarily used for electronic document retrieval and attorney contract archival, retrieval and versioning</i>	The Justice Administrative Commission shall review an intended billing by private court appointed counsel for attorney's fees based on a flat fee per case for completeness and compliance with contractual and statutory requirements.	
7	<b>CITRIX</b>	<i>hosted and served application suite used by JAC's clients, including: Microsoft Office suite, hosted e-mail accounts, shared network file shares, BOMS client application, access to FLAIR for web console, etc.</i>	assistance when possible to and on behalf of the State Attorneys and Public Defenders of Florida, the Capital Collateral Regional Counsel of Florida, the Criminal Conflict and Civil Regional Counsel, the Guardian Ad Litem Program, and the Florida Clerks of Court Operations Corporation.	
8	<b>Customer Information Access</b>	<i>using secure login on JAC's public website, JAC's various clients (court appointed counsel, State Attorneys, Public Defenders, Guardian ad Litem, Capital Collateral Regional Counsel, Criminal Conflict and Civil Regional Counsels, Clerks of Courts</i>	assistance when possible to and on behalf of the State Attorneys and Public Defenders of Florida, the Capital Collateral Regional Counsel of Florida, the Criminal Conflict and Civil Regional Counsel, the Guardian Ad Litem Program, and the Florida Clerks of Court	

# Listing of Agency IT Systems

FY 2011-12 Schedule IV-C  
Worksheet SC-1

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
		<i>Operations and other vendors) are able to retrieve letters, vouchers uploaded to JAC, check payment status and other information</i>	Operations Corporation.	
9				
10				
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# Listing of Agency IT Systems

FY 2011-12 Schedule IV-C  
Worksheet SC-1

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
30				
31				
32				

*(Insert as many rows into table as needed.)*



## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.*

<b>Agency:</b>	<b>State Attorney, Third Judicial Circuit</b>		
<b>Contact Person:</b>	Robert L. Jarvis, Jr.	<b>Phone Number:</b>	386-362-2320
<b>Names of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Kris Anne Hall, Plaintiff vs. Robert L. “Skip” Jarvis, Jr., individually and in his official capacity as State Attorney for the Third Judicial Circuit of Florida, Defendant.		
<b>Court with Jurisdiction:</b>	United State District Court, Middle District of Florida Jacksonville Division		
<b>Case Number:</b>	3:10-cv-442-J-34TEM		
<b>Summary of the Complaint:</b>	Plaintiff in this case has filed a lawsuit against Jarvis, both individually and in his official capacity, seeking declaratory and injunctive relief and damages pursuant to Title 42 U.S.C. Sec. 1983 for alleged violations of the First Amendment, the Equal Protection Clause of the Fourteenth Amendment, and the Florida Constitution.		
<b>Amount of the Claim:</b>	Undetermined		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	Not applicable		
<b>Status of the Case:</b>	Defendant’s Motion to Dismiss is pending.		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>	<input type="checkbox"/>	Agency Counsel	
	<input type="checkbox"/>	Office of the Attorney General or Division of Risk Management	
	<input checked="" type="checkbox"/>	Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>	Not applicable		

## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.*

<b>Agency:</b>	<b>State Attorney, Seventeenth Judicial Circuit</b>		
<b>Contact Person:</b>	Monica Hofheinz Executive Director	<b>Phone Number:</b>	954-831-8543
<b>Names of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Agency Litigation is referred to the Department of Insurance, Risk Management Division.  State, ex rel Michael Satz v. Florida Arcade Association, Inc.		
<b>Court with Jurisdiction:</b>	Seventeenth Judicial Circuit		
<b>Case Number:</b>	07-000688(04)		
<b>Summary of the Complaint:</b>	Injunctive Relief Civil Nuisance Complaint		
<b>Amount of the Claim:</b>	Unknown		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>			
<b>Status of the Case:</b>	Filed/Pending		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>		Agency Counsel	
		Office of the Attorney General or Division of Risk Management	
	Purdy, Jolly, Giuffreda & Barranco, P.A. 2455 E. Sunrise Blvd., Suite 1216 Ft. Lauderdale, FL 33304 (954)462-3200	Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>			

## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.*

<b>Agency:</b>	<b>Office of Regional Conflict Counsel, First Region</b>		
<b>Contact Person:</b>	Jeffrey E. Lewis	<b>Phone Number:</b>	850-922-0179
<b>Names of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Leon County, et al., V. Jeffrey Lewis, et al.		
<b>Court with Jurisdiction:</b>	Florida Supreme Court		
<b>Case Number:</b>	09-1698		
<b>Summary of the Complaint:</b>	Counties are suing to be relieved of mandated expenses in support of Regional Counsel offices, alleging the legislature has unconstitutionally shifted said expenses from state to counties.		
<b>Amount of the Claim:</b>	Up to \$500,000		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	Florida Statute 29.008		
<b>Status of the Case:</b>	Pending		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>		Agency Counsel	
	Assistant Attorney General Louis Hubner	Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>	Not applicable		

## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.*

<b>Agency:</b>	<b>Office of Regional Conflict Counsel, Second Region</b>		
<b>Contact Person:</b>	John E. Hendry	<b>Phone Number:</b>	863-519-8659
<b>Names of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Leon County, et al., V. Jeffrey Lewis, et al.		
<b>Court with Jurisdiction:</b>	Florida Supreme Court		
<b>Case Number:</b>	09-1698		
<b>Summary of the Complaint:</b>	Counties are suing to be relieved of mandated expenses in support of Regional Counsel offices, alleging the legislature has unconstitutionally shifted said expenses from state to counties.		
<b>Amount of the Claim:</b>	\$		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	Florida Statute 29.008		
<b>Status of the Case:</b>	Pending		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>		Agency Counsel	
	Assistant Attorney General Louis Hubner	Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>	Not applicable		



## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.*

<b>Agency:</b>	<b>Criminal Conflict &amp; Civil Regional Counsel, Third Region</b>		
<b>Contact Person:</b>	Joseph P. George, Jr.	<b>Phone Number:</b>	305-325-3000
<b>Names of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	<ol style="list-style-type: none"> <li>1. Florida Association of Counties v. Jeff Lewis, et al., Case #2008-CA-2475; appealed as Lewis v. Leon County, et al, Case #1D09-188; and appealed further as Lewis v. Leon County, et al., to the Supreme Court, Case SC09-1698.</li> <li>2. State v. Bowen, Case #F09-019364; appealed as State v. Public Defender, 11<sup>th</sup> Judicial Circuit, Case #S3D08-2272; appealed as Public Defender, 11<sup>th</sup> Judicial Circuit v. State, Case #SC09-1181.</li> </ol>		
<b>Court with Jurisdiction:</b>	Circuit Court; First District Court of Appeal, 3 <sup>rd</sup> DCA; and Fla. Supreme Court		
<b>Case Number:</b>	<ol style="list-style-type: none"> <li>1. #1D09-188; and SC09-1698</li> <li>2. #F09-019364; 3D08-2272 and 3D08-2537, and SC09-1181</li> </ol>		
<b>Summary of the Complaint:</b>	<p>Florida Association of Counties sued to be relieved of any responsibility to support the Regional Counsel offices and summary judgment entered against the Regional Counsels and for the counties, appealed to the Supreme Court.</p> <p>Public Defender suing to be relieved of all cases and on an individual case basis, and Supreme Court accepted jurisdiction.</p>		
<b>Amount of the Claim:</b>	<ol style="list-style-type: none"> <li>1. One to five million dollars</li> <li>2. Unspecified by Public Defender</li> </ol>		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	<p>Florida Statute 29.008                  Florida Statute 27.5303</p>		
<b>Status of the Case:</b>	Both on Appeal		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>	Regional Counsel, Joseph P. George, Jr.	Agency Counsel	
	Chief Assistant Solicitor General Louis Hubner	Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>	Not applicable		

## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.*

<b>Agency:</b>	<b>Criminal Conflict &amp; Civil Regional Counsel, Fourth District</b>		
<b>Contact Person:</b>	Philip J. Massa	<b>Phone Number:</b>	(561) 837-5156
<b>Names of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	Leon County, et al., v Jeffrey Lewis, et al.		
<b>Court with Jurisdiction:</b>	Leon County Circuit Court		
<b>Case Number:</b>	2008CA2475		
<b>Summary of the Complaint:</b>	Counties have successfully sued the Regional Counsels. As a result the counties are relieved of their mandate to supply the Regional Counsels with office space, security, parking, information technology and other court related functions. Legislature has funded the Regional Counsels anticipating that the counties would pick up these expenses. As a result of this lawsuit, the Regional Counsels are not adequately funded.		
<b>Amount of the Claim:</b>	No specific monetary claim, but it could cost millions to the taxpayer		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	Florida Statute 29.008		
<b>Status of the Case:</b>	On appeal to the Florida Supreme Court		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>		Agency Counsel	
	Assistant Attorney General George Waas / Louis Hubner	Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>	Not applicable		

## Schedule VII: Agency Litigation Inventory

*For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.*

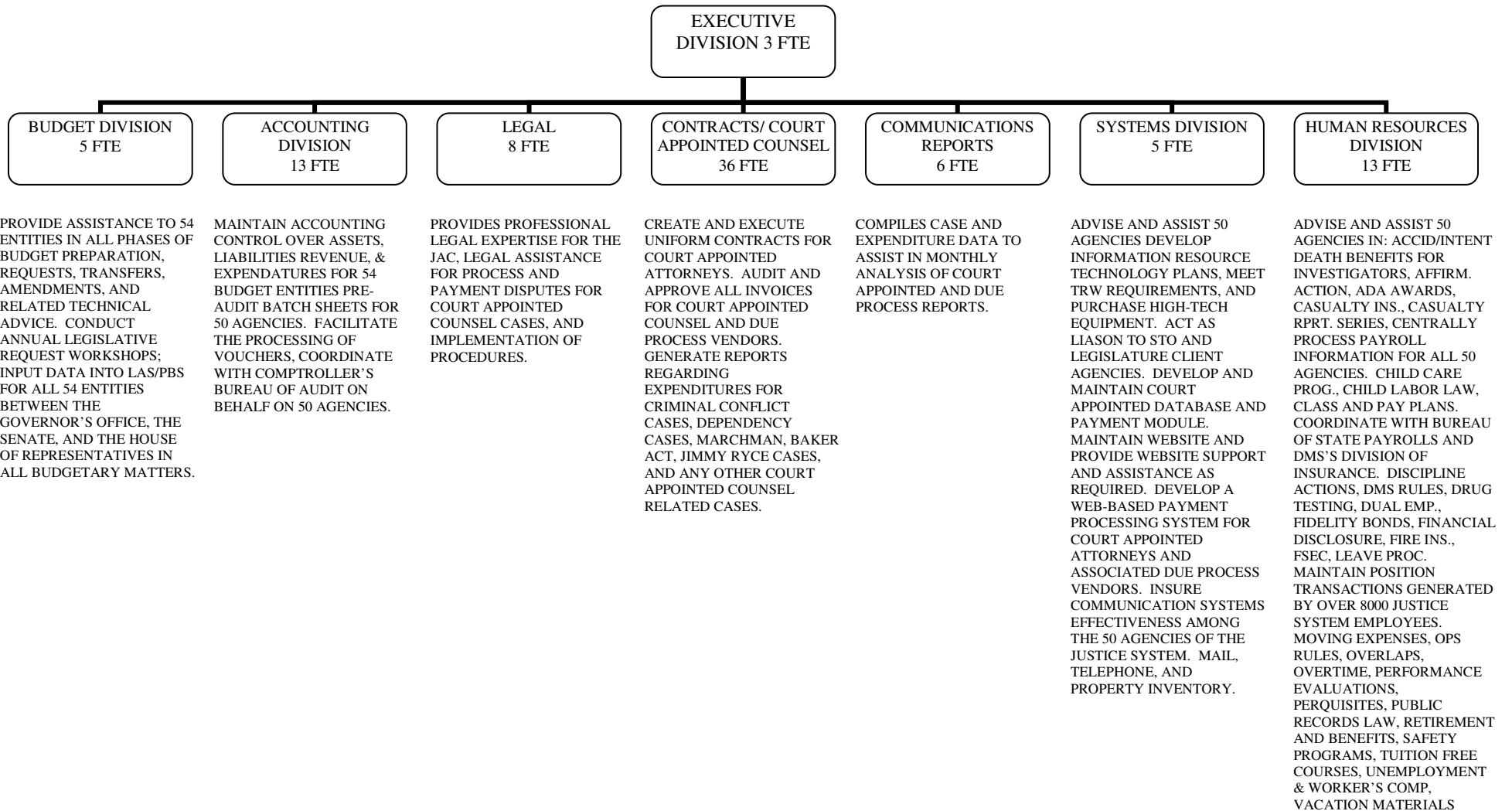
<b>Agency:</b>	<b>Criminal Conflict &amp; Civil Regional Counsel, Fifth District</b>		
<b>Contact Person:</b>	Jeffrey Deen; Lori Loftis	<b>Phone Number:</b>	407-389-5140
<b>Names of the Case: (If no case name, list the names of the plaintiff and defendant.)</b>	JEFFREY E. LEWIS, ET AL. vs. LEON COUNTY, ET AL.		
<b>Court with Jurisdiction:</b>	Florida Supreme Court		
<b>Case Number:</b>	SC09-1698		
<b>Summary of the Complaint:</b>	Counties are suing to be relieved of mandated expenses due Regional Counsel Offices due to alleged unfunded mandate theory		
<b>Amount of the Claim:</b>	\$		
<b>Specific Statutes or Laws (including GAA) Challenged:</b>	Florida Statute 29.008		
<b>Status of the Case:</b>	Pending		
<b>Who is representing (of record) the state in this lawsuit? Check all that apply.</b>			Agency Counsel
			Office of the Attorney General or Division of Risk Management
			Outside Contract Counsel
<b>If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).</b>	Not applicable		

# JUSTICE ADMINISTRATIVE COMMISSION

## JULY 2009

COMMISSIONERS: DENNIS ROBERTS, CHAIRMAN, PD-03  
 DIAMOND R. LITTY, SECRETARY, PD-19  
 JERRY HILL, SA-10  
 BRAD KING, SA-05

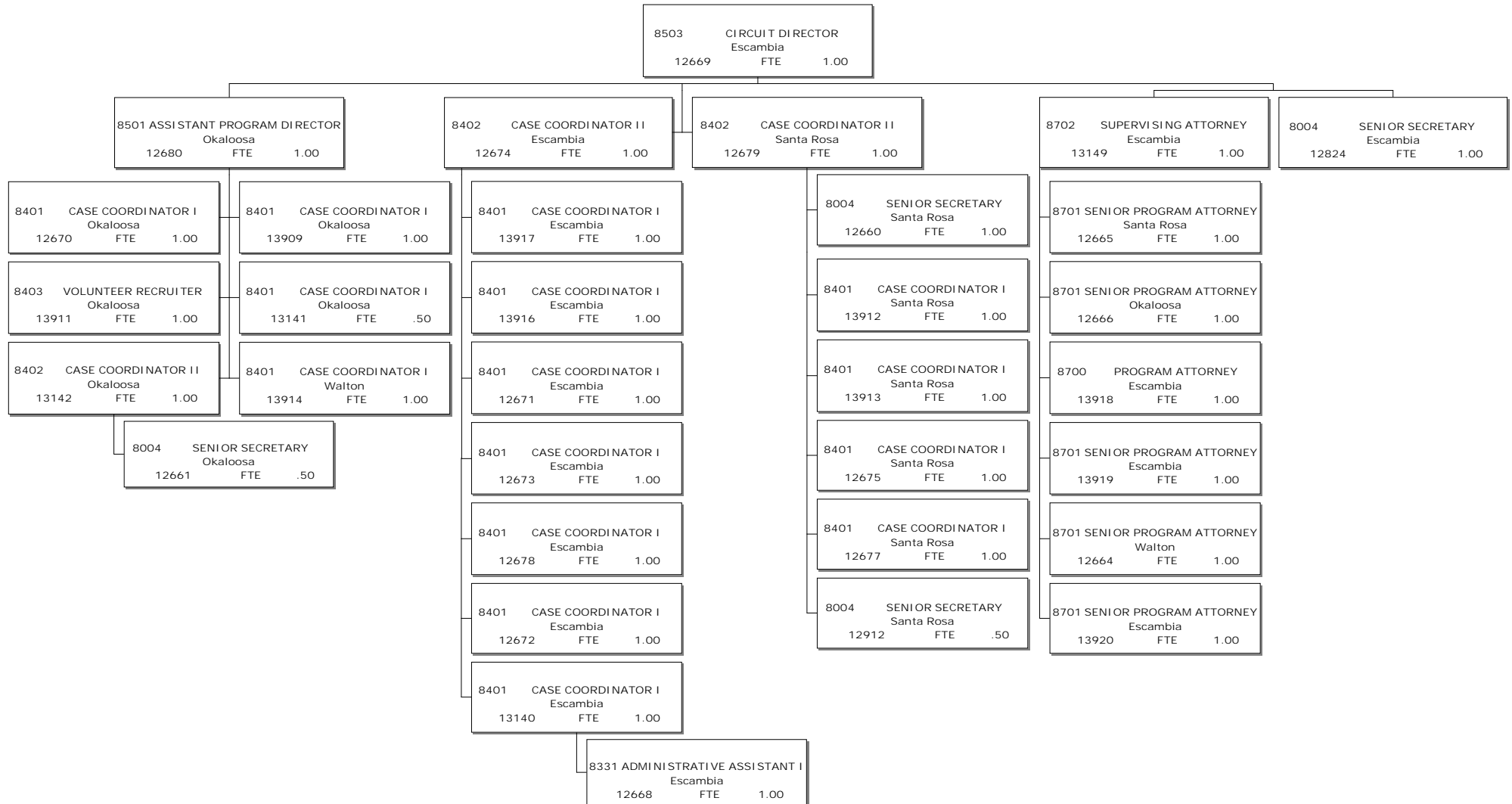
THE JUSTICE ADMINISTRATIVE COMMISSION ADMINISTRATIVELY SERVES THE OFFICES OF STATE ATTORNEYS, PUBLIC DEFENDERS, CAPITAL COLLATERAL REGIONAL COUNSELS, THE STATEWIDE GUARDIAN AD LITEM PROGRAM, CRIMINAL CONFLICT AND CIVIL REGIONAL COUNSELS AND THE CLERK OF THE COURTS CORPORATION; AND PROVIDES COMPLIANCE AND FINANCIAL REVIEW OF THE COURT-APPOINTED ATTORNEY DUE PROCESS COSTS. THE JAC IS CURRENTLY AUTHORIZED 89 FTE.



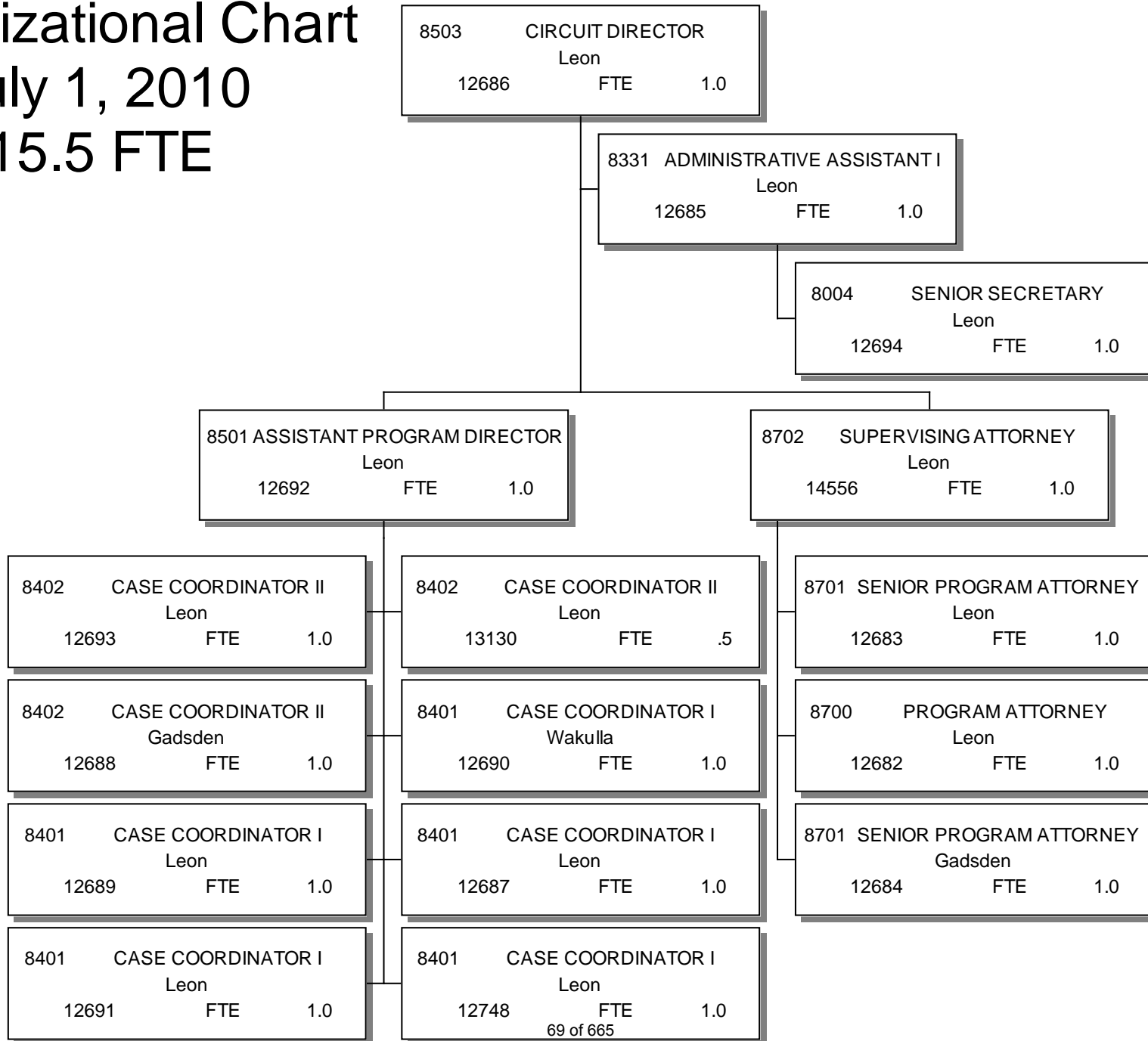
# 1st Circuit Organizational Chart

## July 1, 2010

### 31.5 FTE



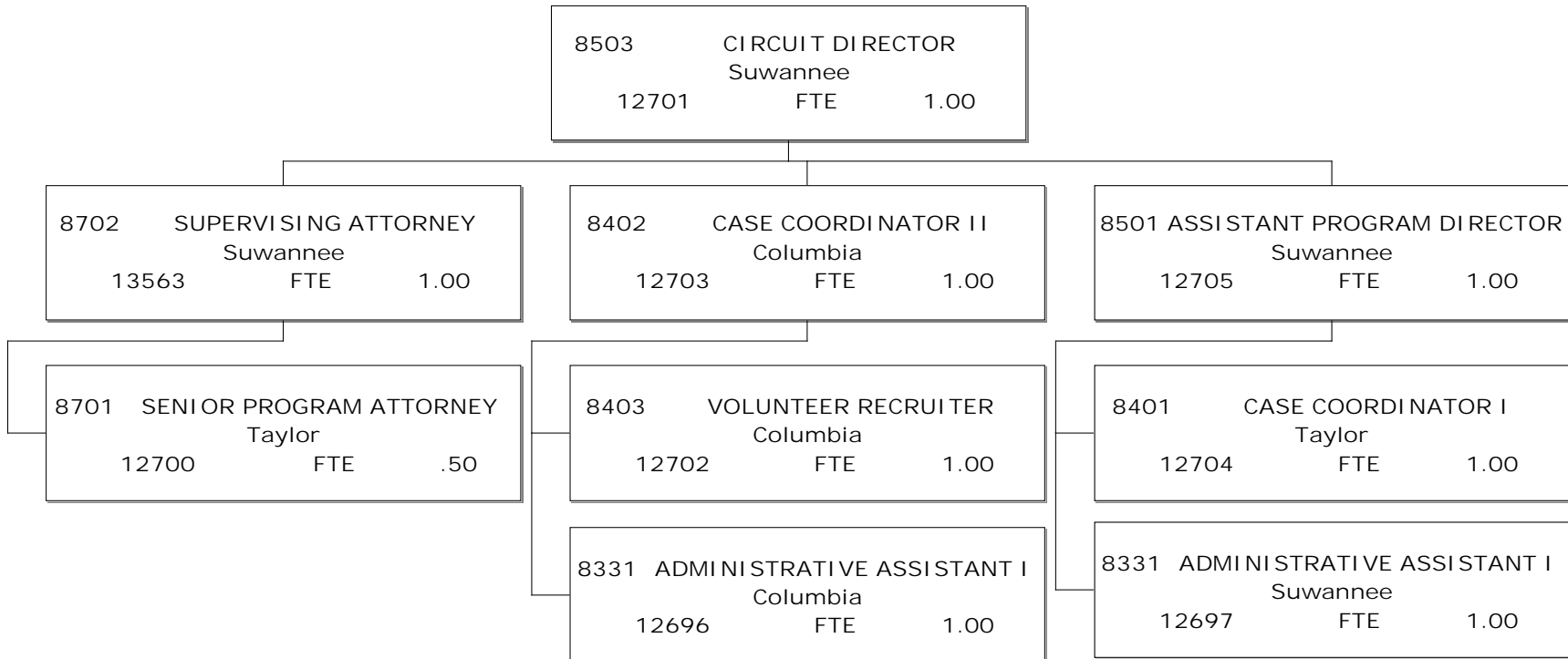
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# 3rd Circuit Organizational Chart

## July 1, 2010

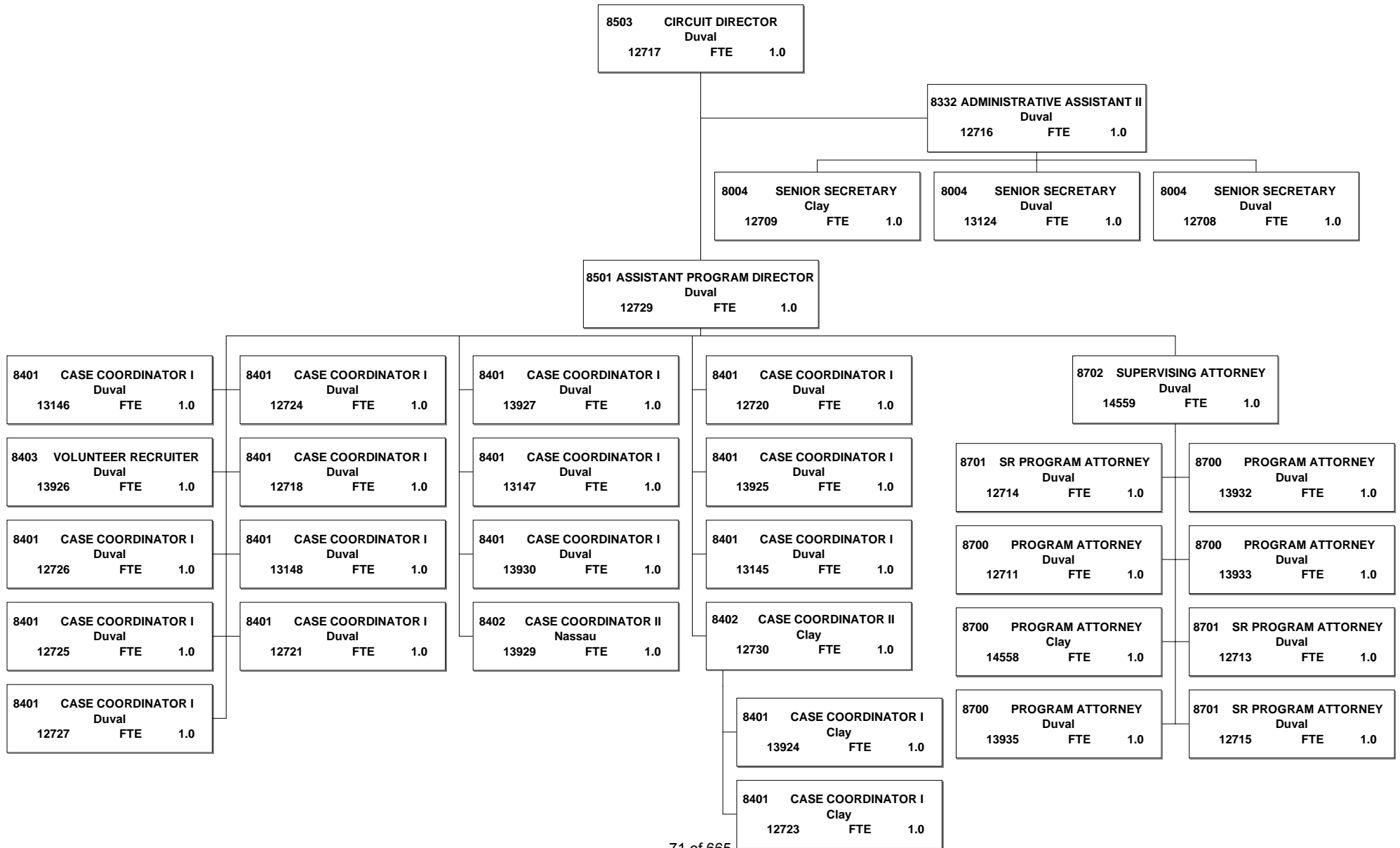
### 8.5 FTE



# 4th Circuit Organizational Chart

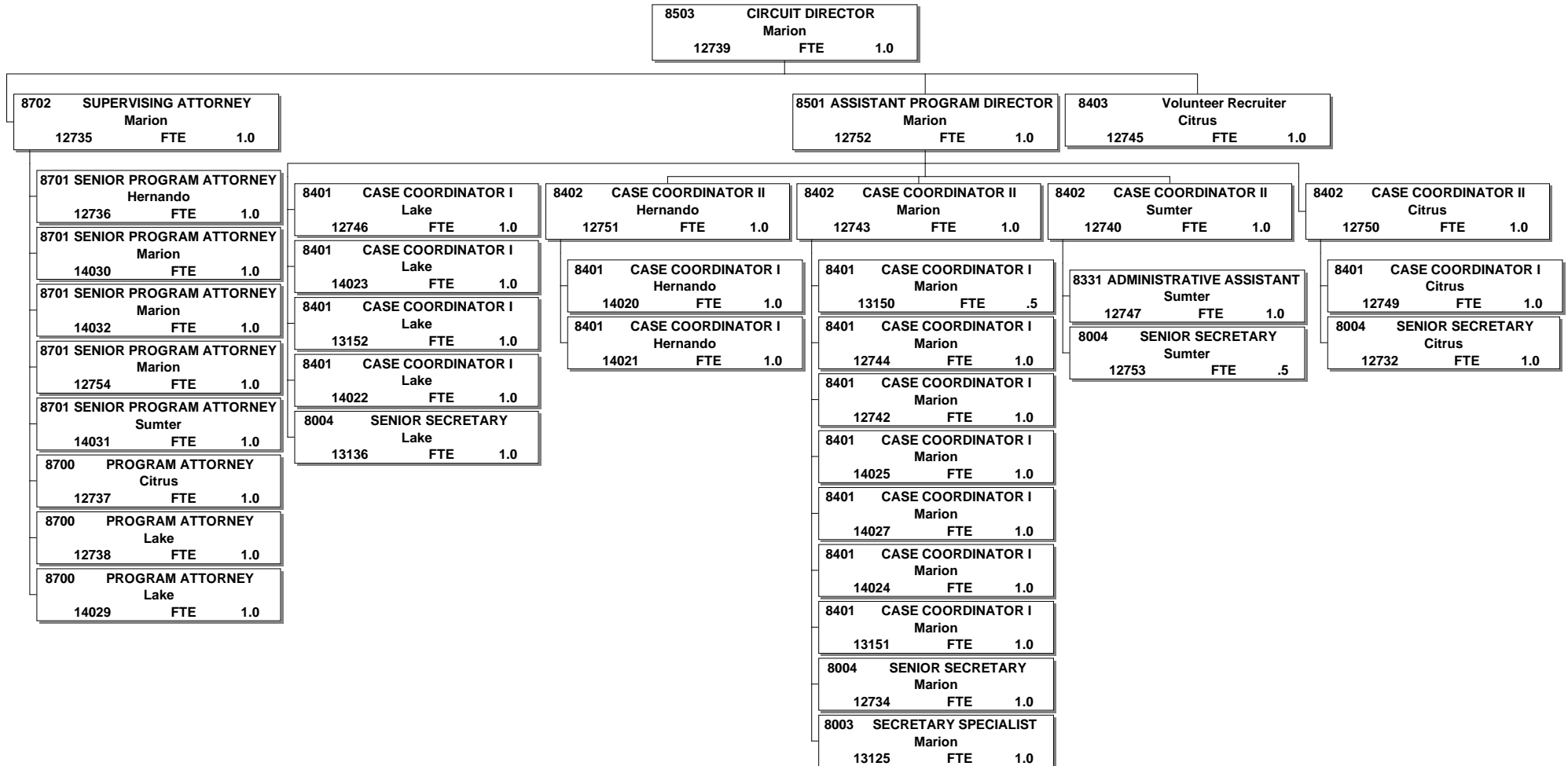
## July 1, 2010

### 34 FTE





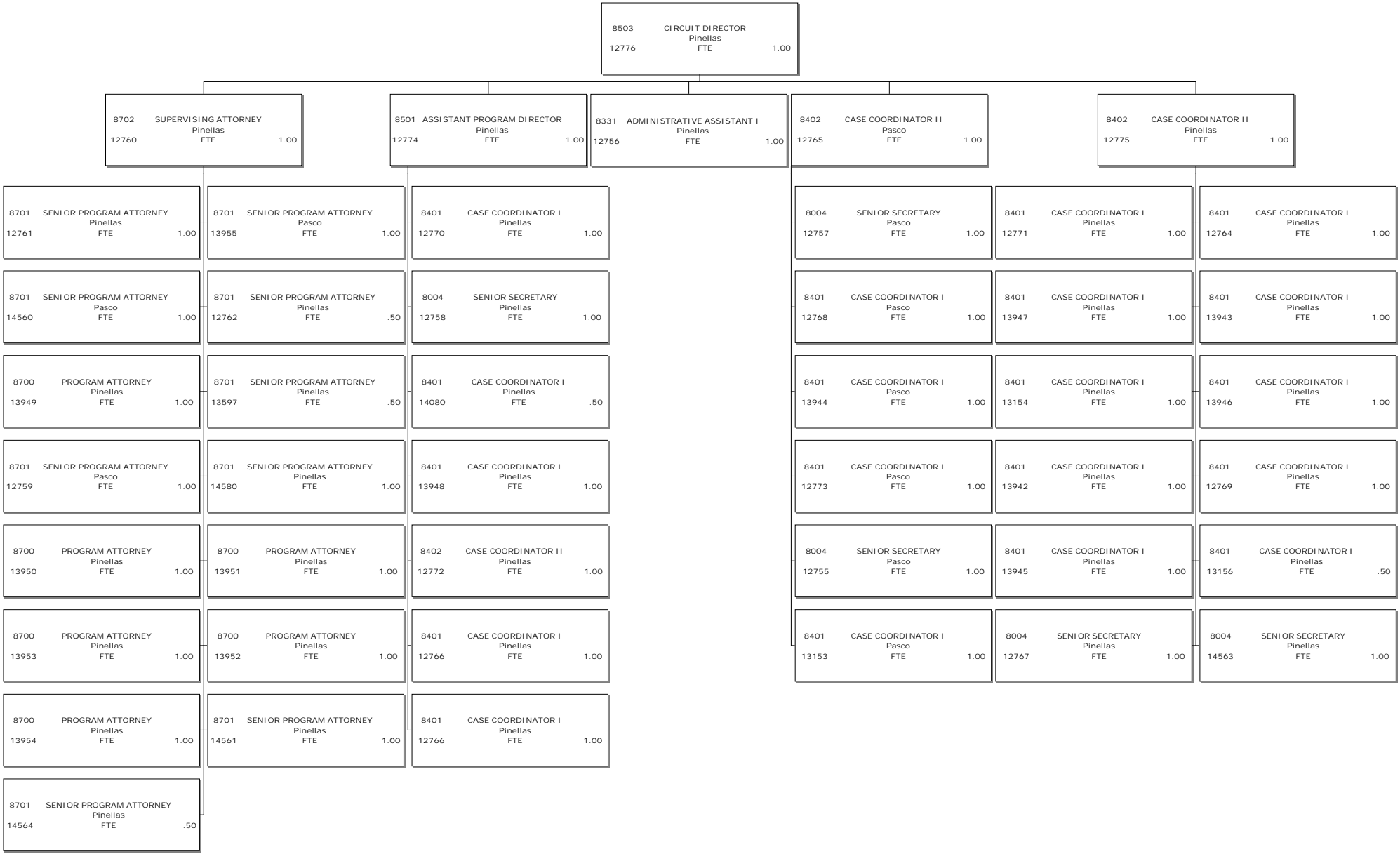
# 5th Circuit Organizational Chart July 1, 2010 35 FTE



# 6th Circuit Organizational Chart

## June 30, 2010

### 42.5 FTE

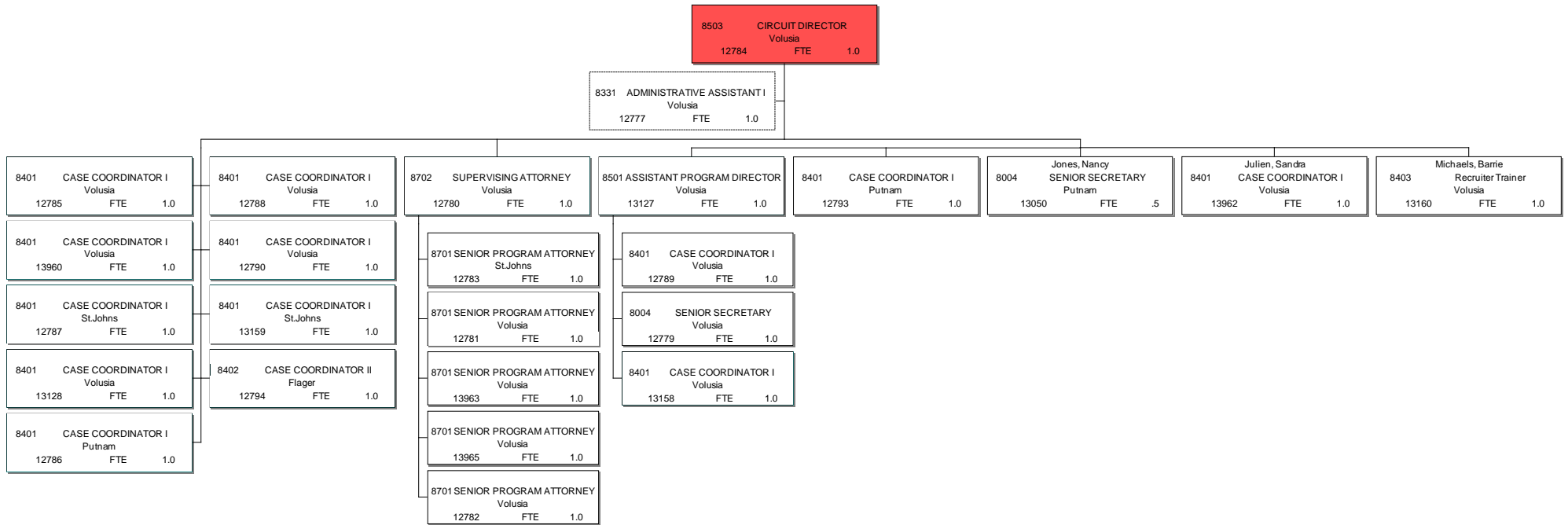


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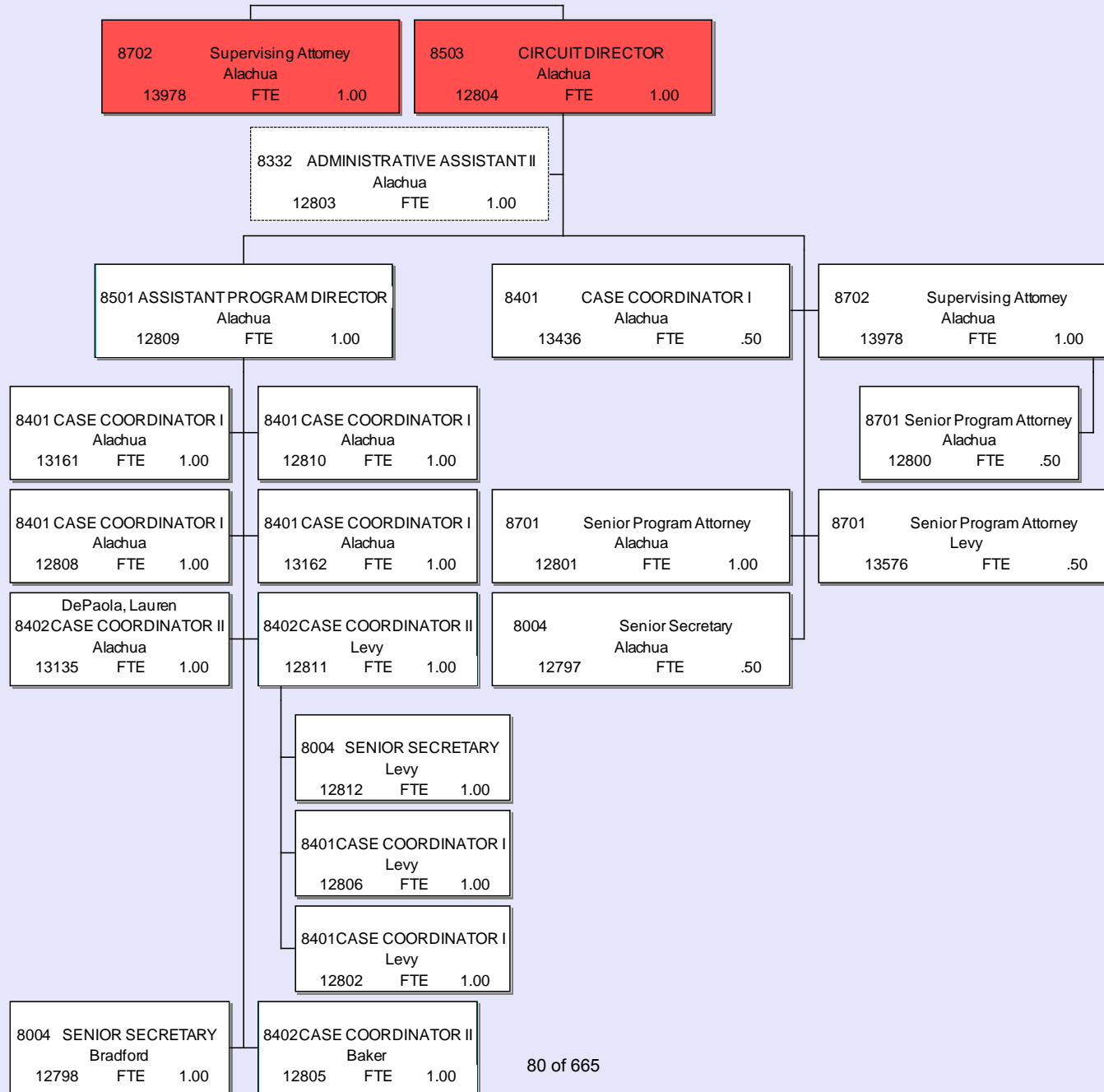
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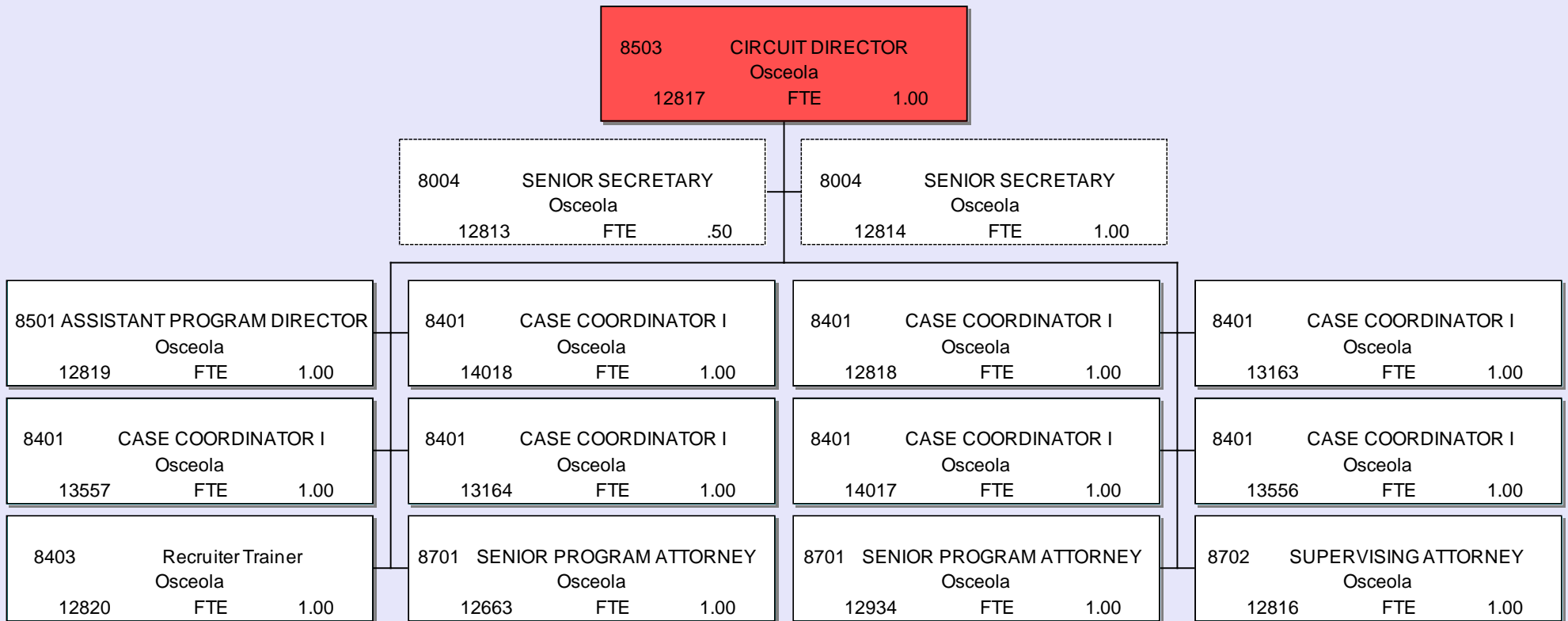
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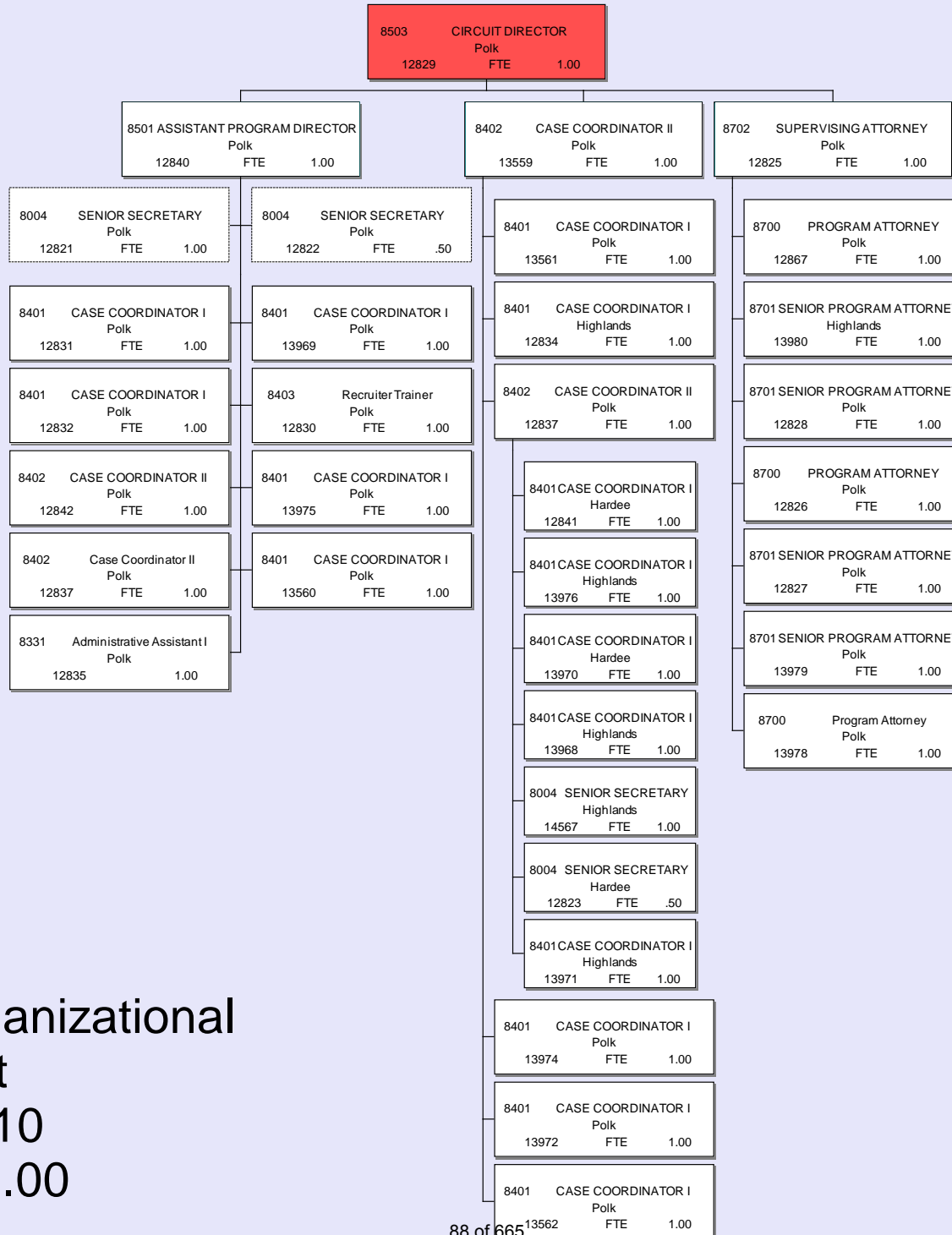
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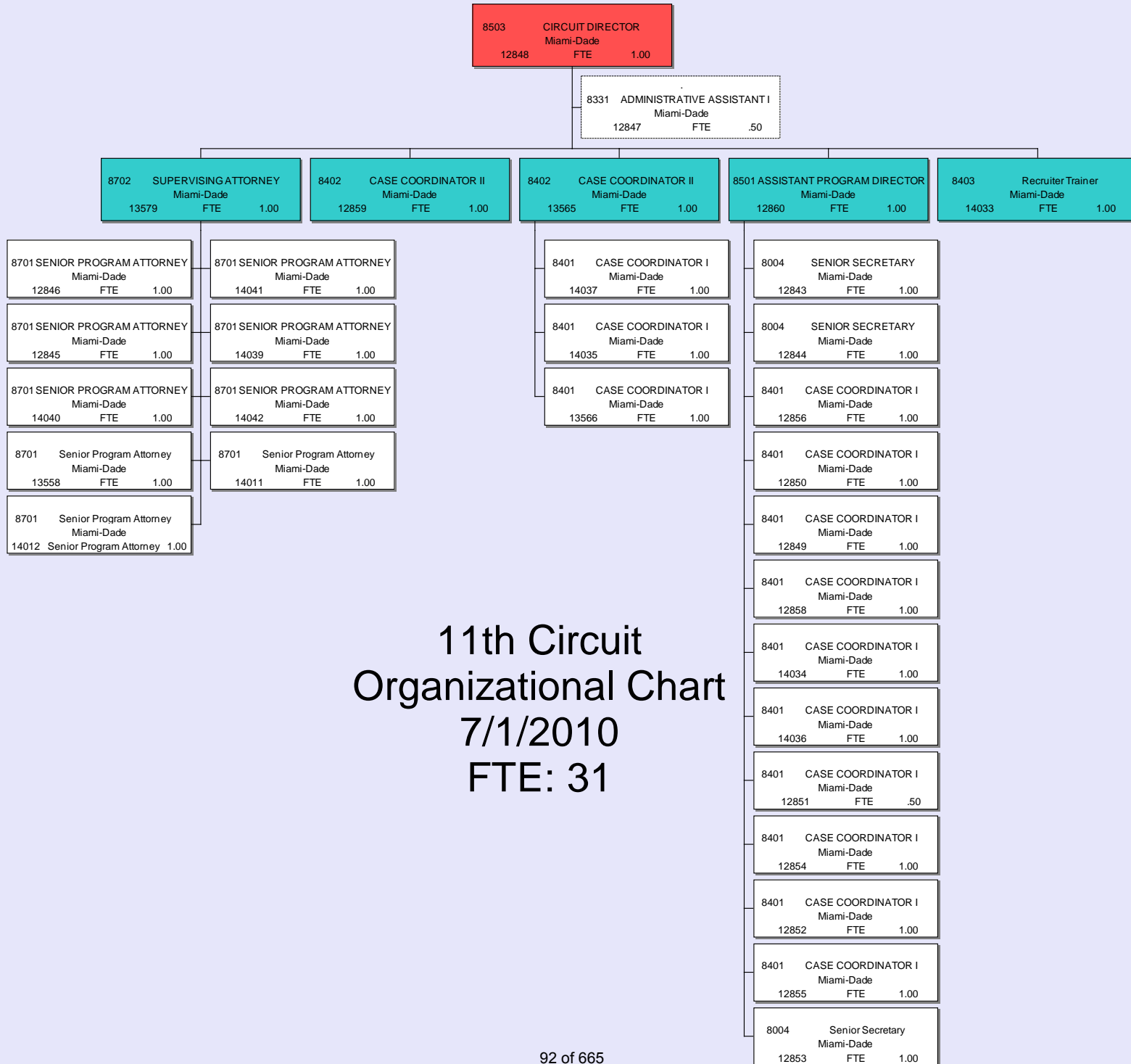
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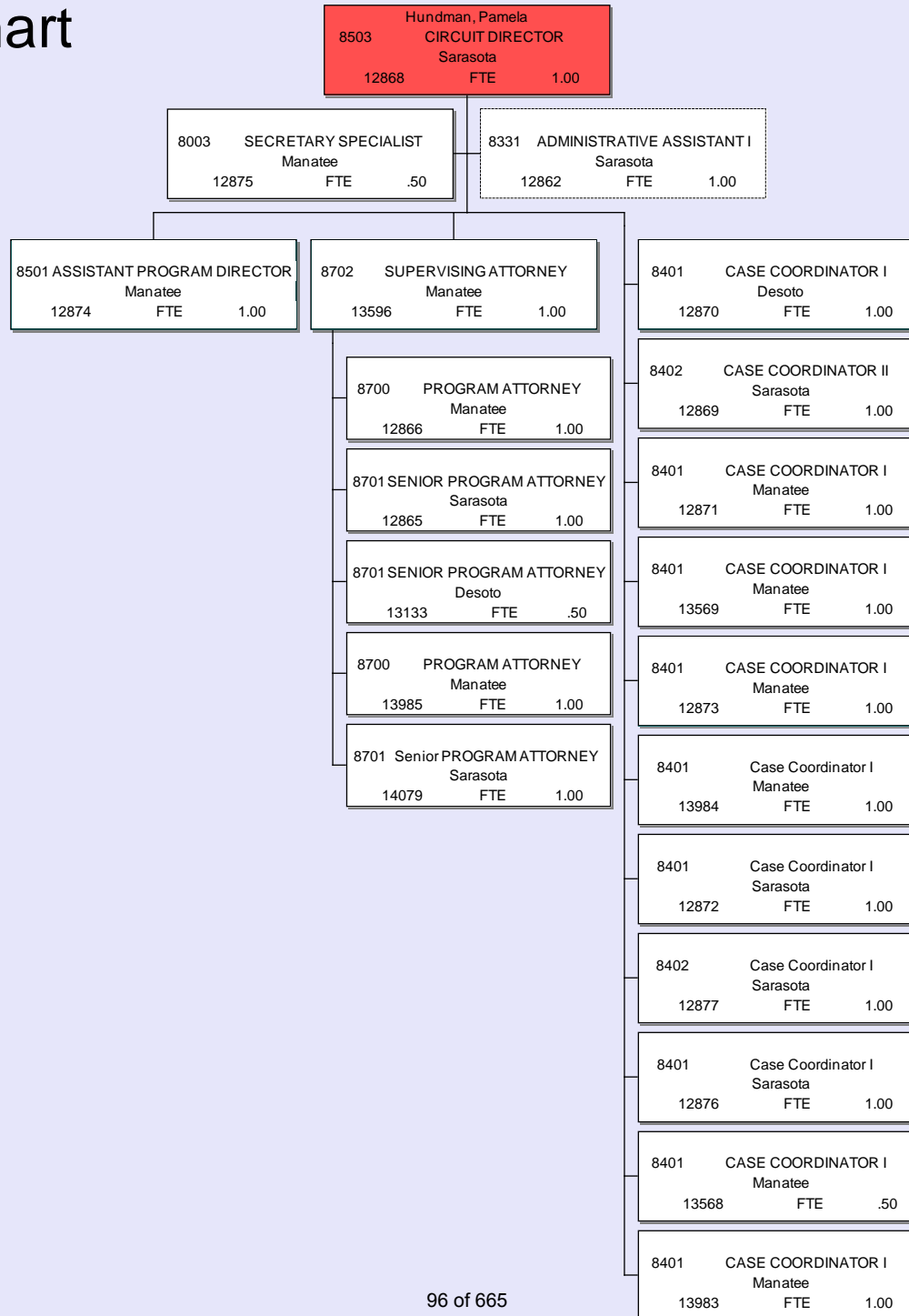
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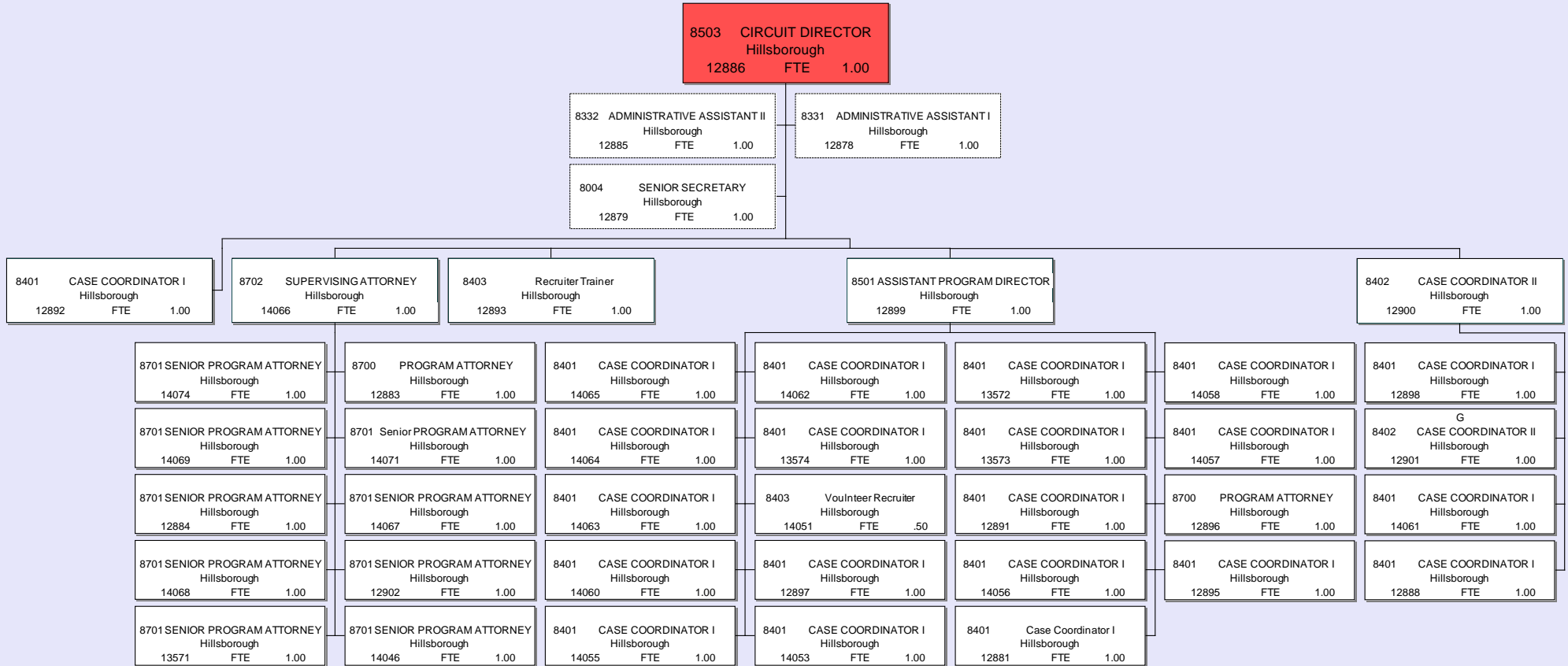
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8503      CIRCUIT DIRECTOR  
Bay  
12909      FTE      1.00

8004      SENIOR SECRETARY  
Bay  
12903      FTE      1.00

8004      SENIOR SECRETARY  
Jackson  
12904      FTE      1.00

8004      SENIOR SECRETARY  
Bay  
13988      FTE      1.00

8702      SUPERVISING ATTORNEY  
Bay  
12907      FTE      1.00

8501      ASSISTANT PROGRAM DIRECTOR  
Bay  
12910      FTE      1.00

8700      PROGRAM ATTORNEY  
Bay  
12906      FTE      1.00

8402      CASE COORDINATOR II  
Bay  
12914      FTE      1.00

8401      CASE COORDINATOR I  
Washington  
12913      FTE      1.00

8401      CASE COORDINATOR I  
Calhoun  
12915      FTE      1.00

8700      PROGRAM ATTORNEY  
Bay  
12993      FTE      1.00

8401 CASE COORDINATOR I  
Bay  
13987      FTE      1.00

8401 CASE COORDINATOR I  
Bay  
13577      FTE      1.00

8401      Case Coordinator I  
Jackson  
12905      FTE      1.00

8402      CASE COORDINATOR II  
Jackson  
12916      FTE      1.00

8701 SENIOR PROGRAM ATTORNEY  
Bay  
12908      FTE      1.00

8401 CASE COORDINATOR I  
Jackson  
13986      FTE      1.00

8403      Volunteer Recruiter  
Bay  
12911      FTE      1.00

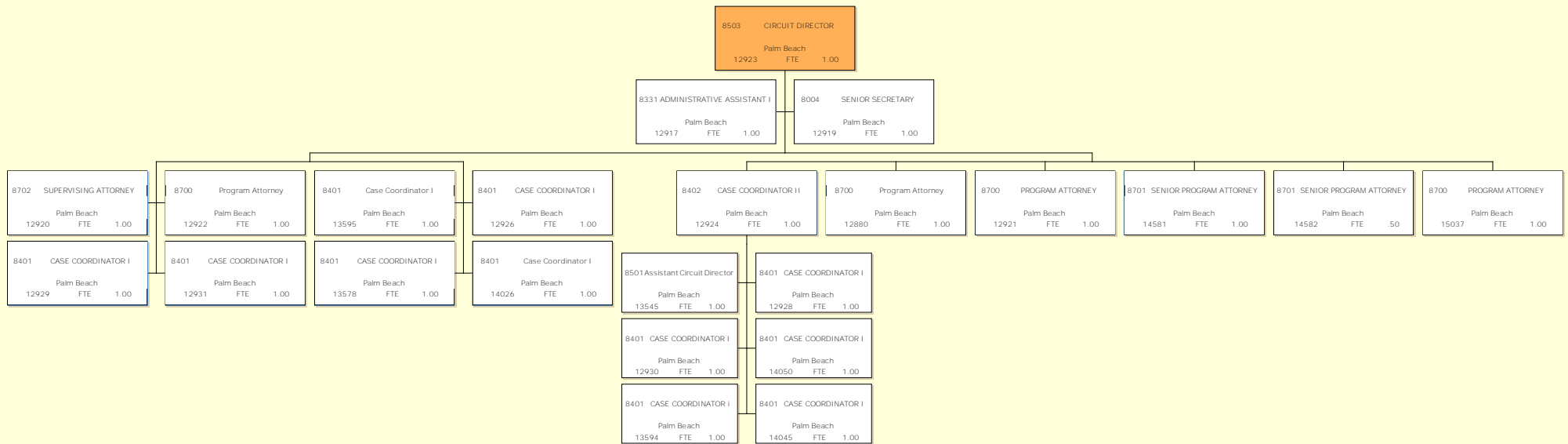
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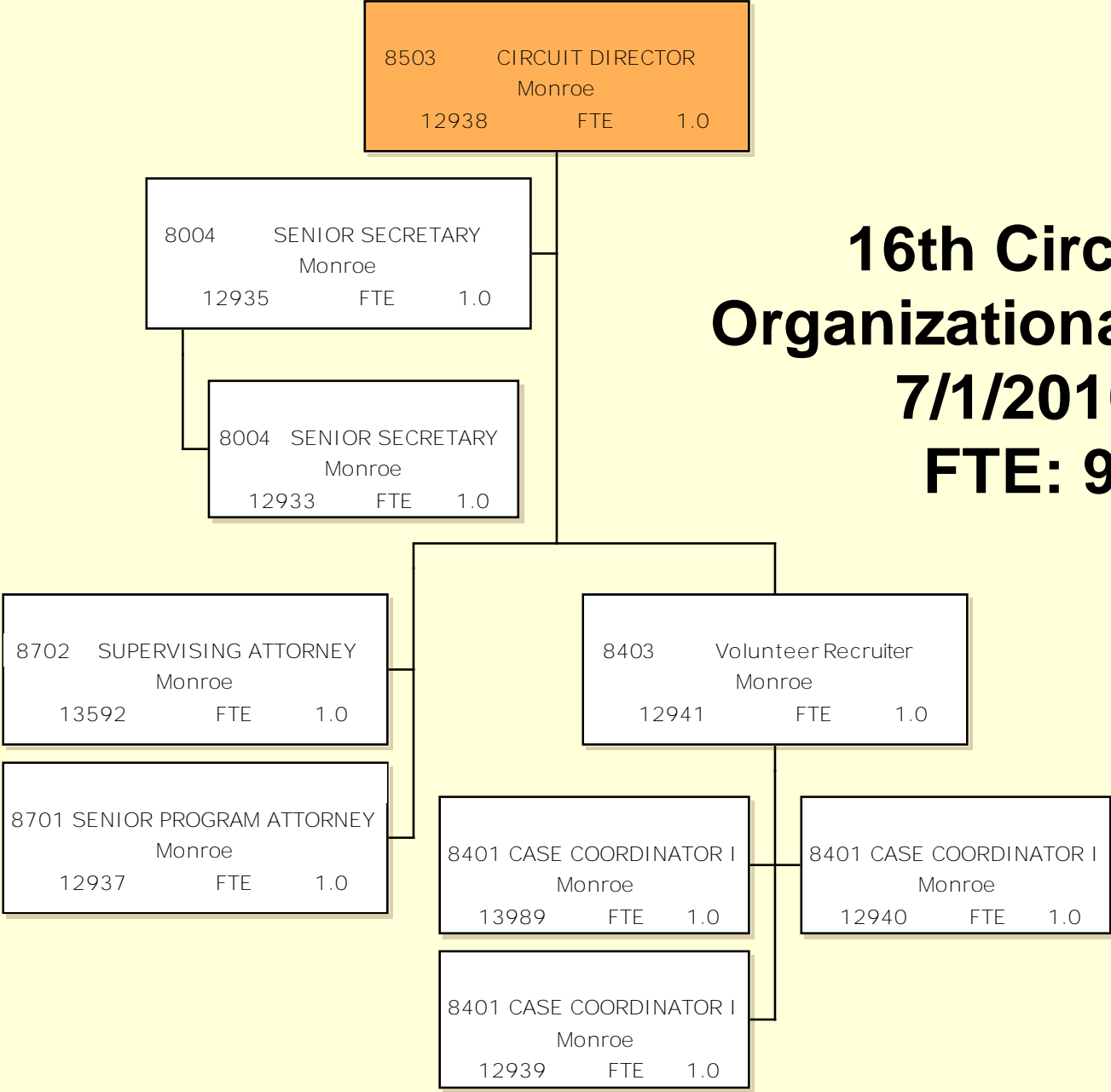
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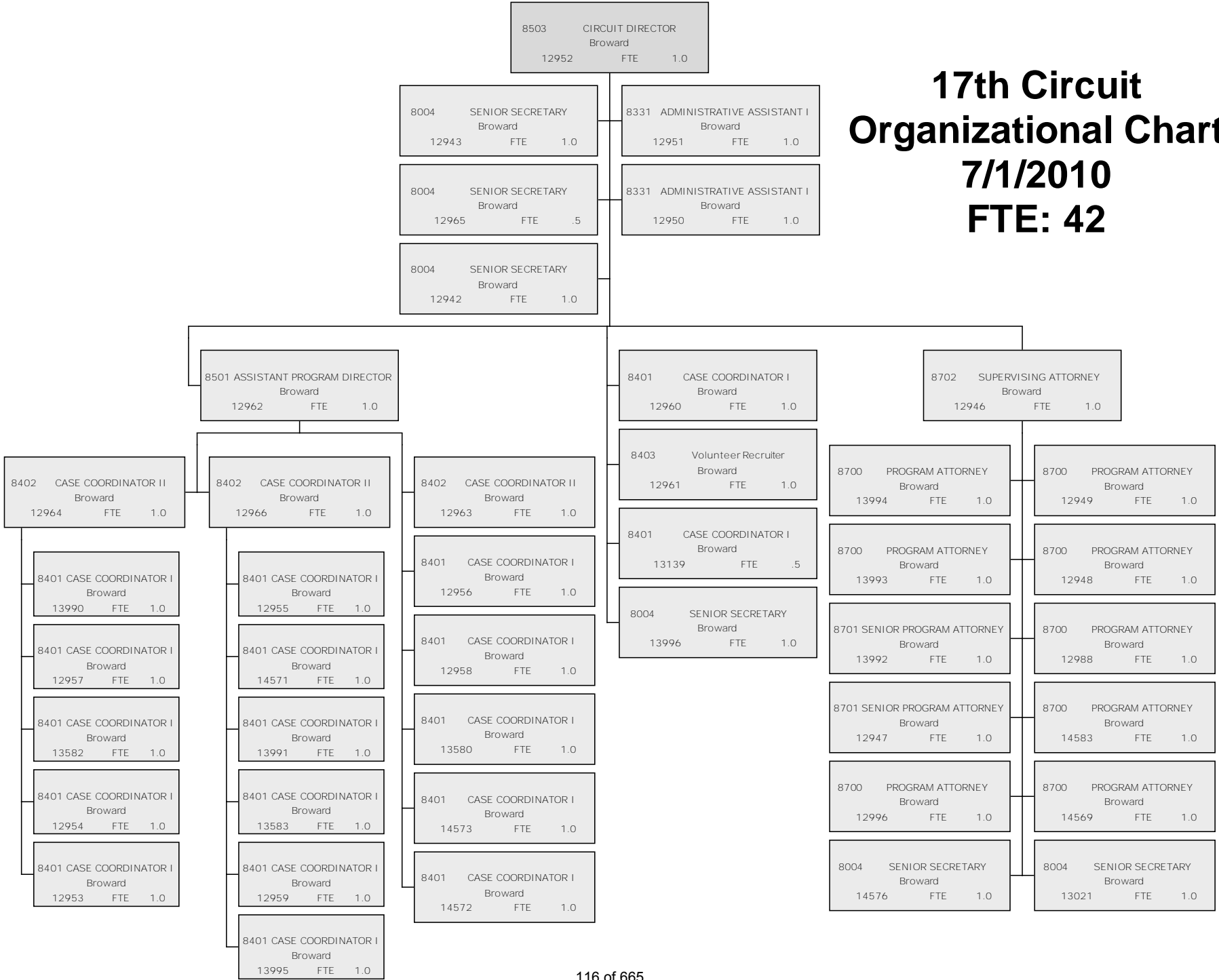
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# 17th Circuit Organizational Chart 7/1/2010 FTE: 42



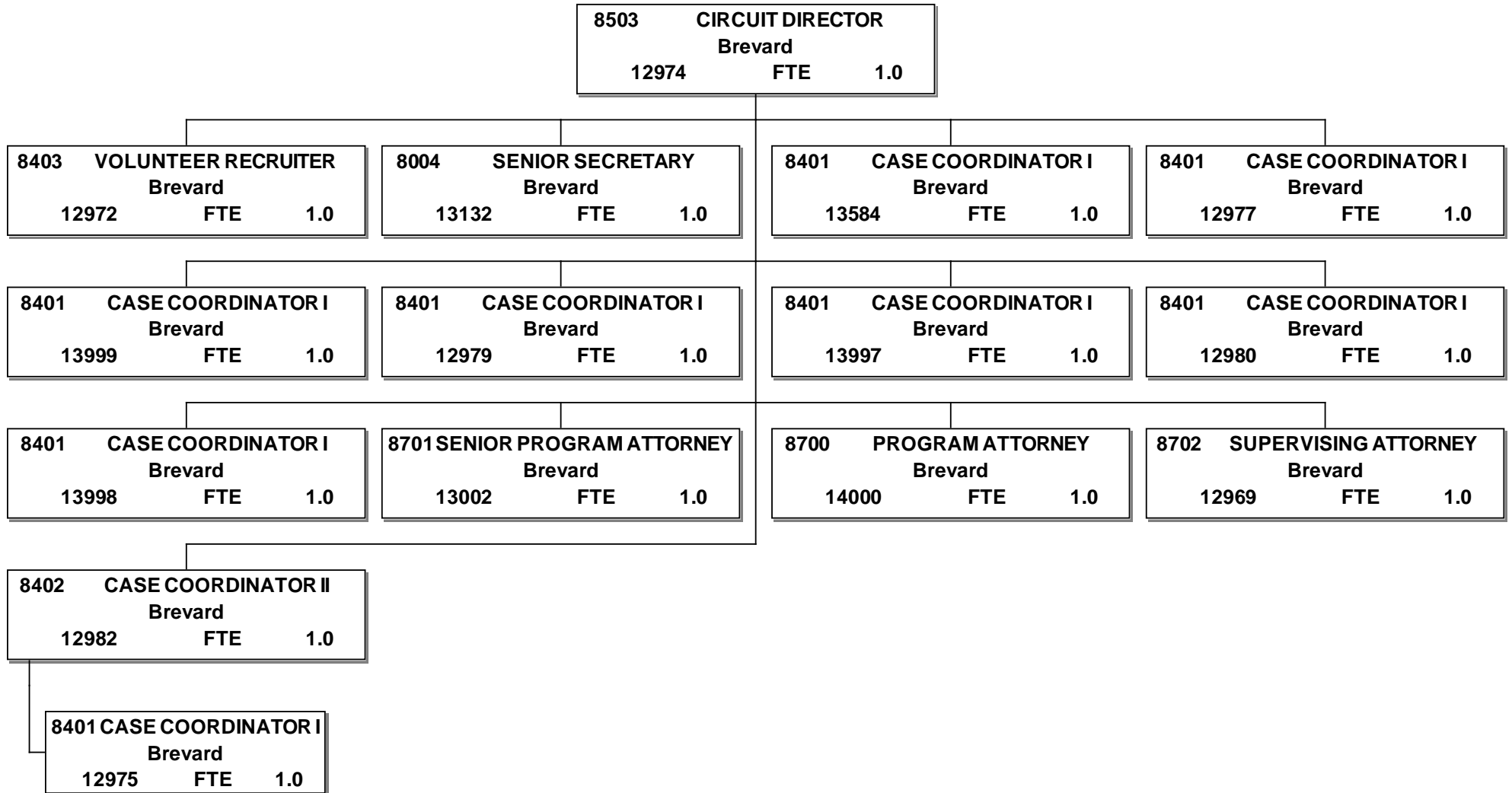
# Index

# 18th Circuit (Brevard County)

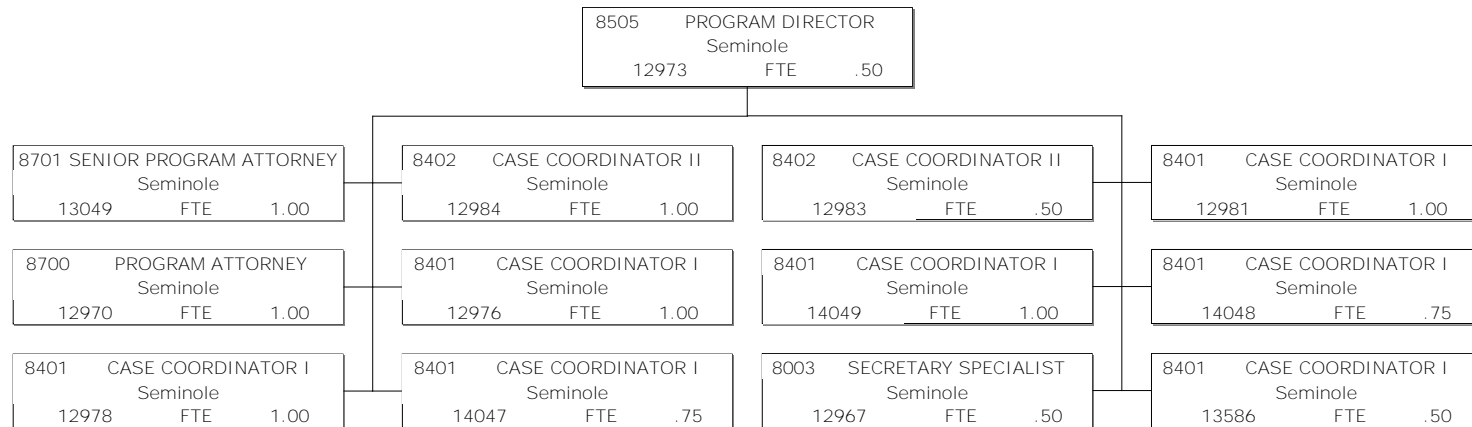
## Organizational Chart

### January 1, 2010

### 15 FTE

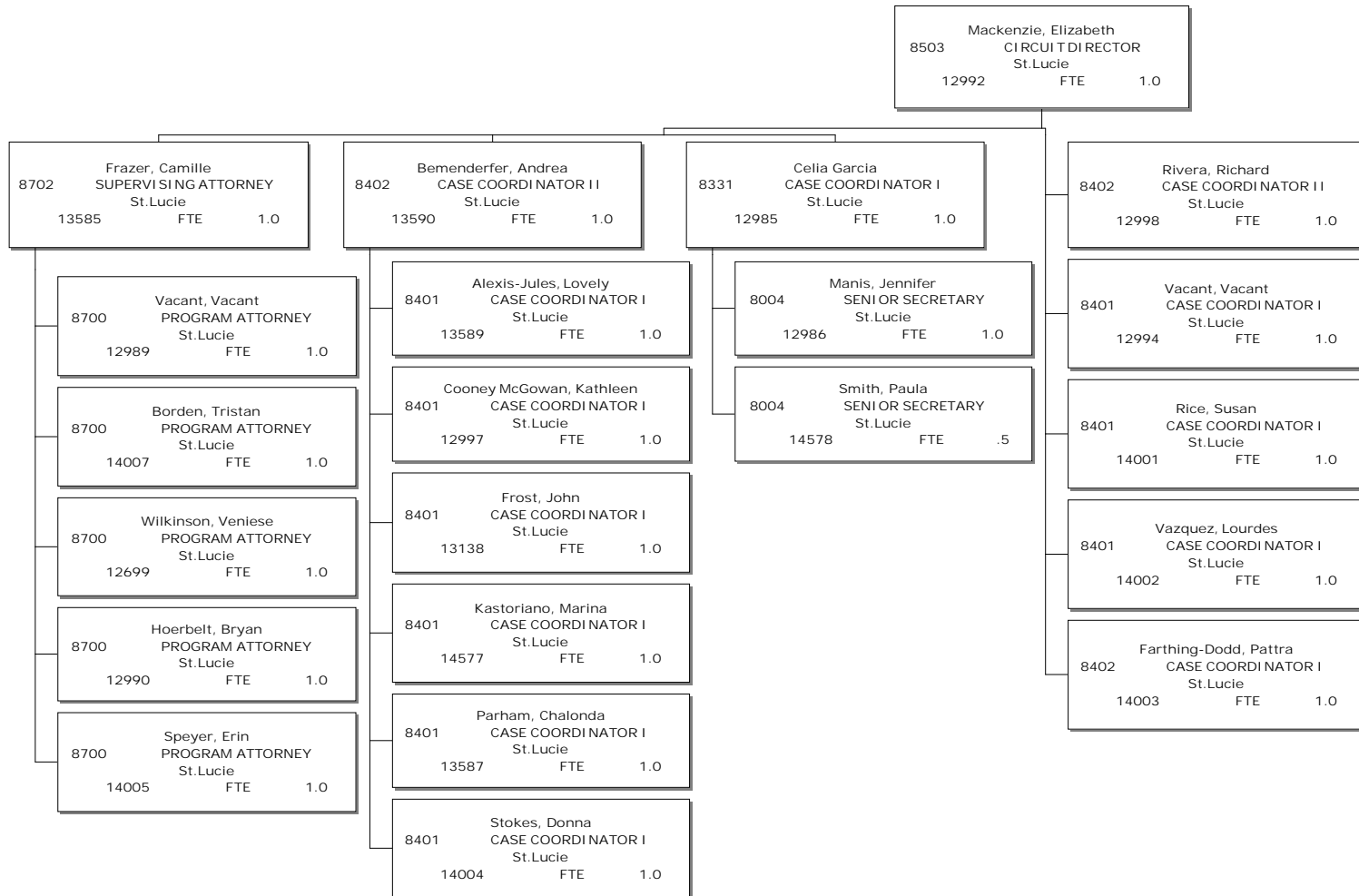


# 18th Circuit (Seminole County) Organizational Chart July 1, 2010 10.5 FTE

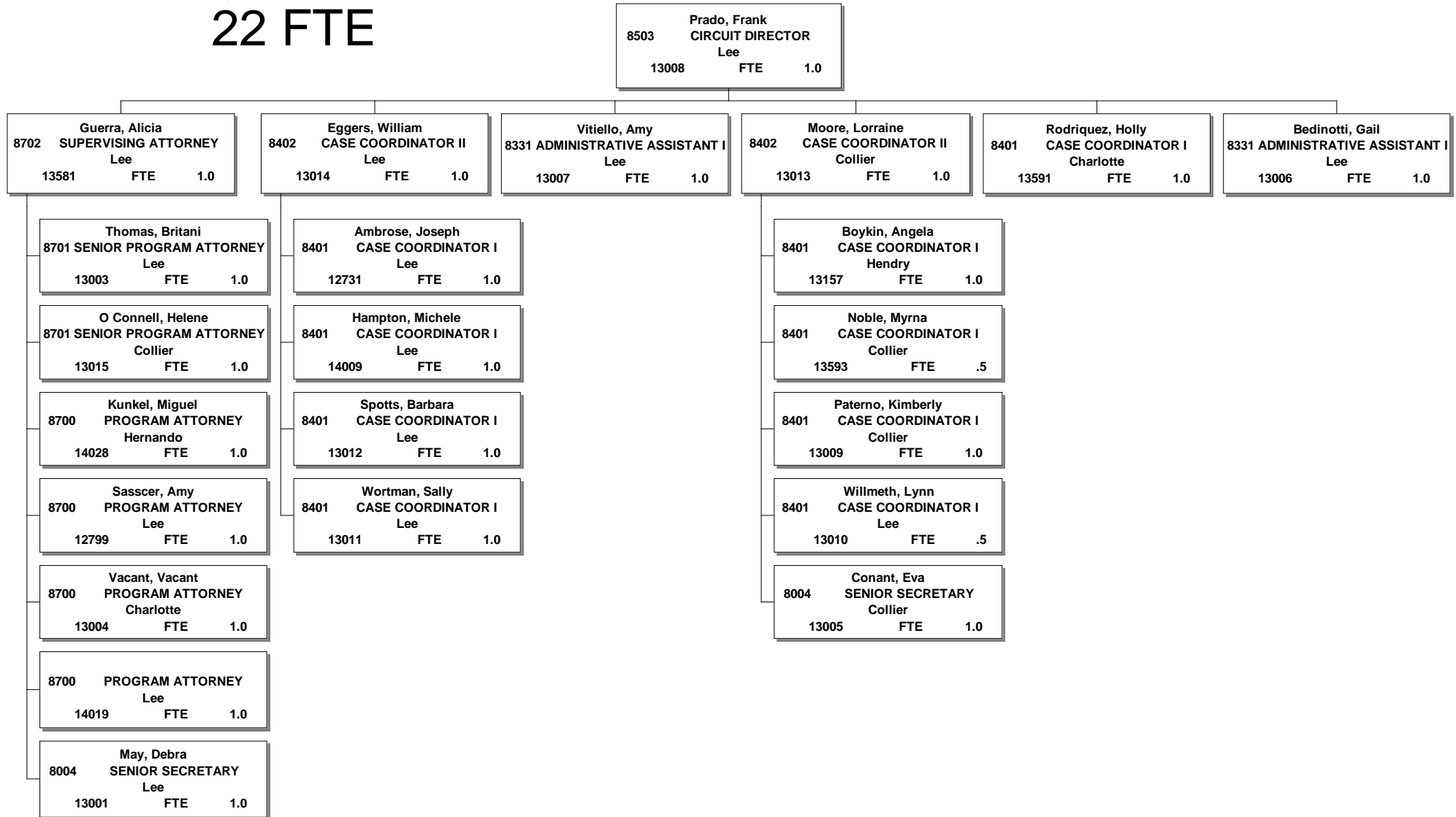




# 19th Circuit Organizational Chart July 1, 2010 21.5 FTE



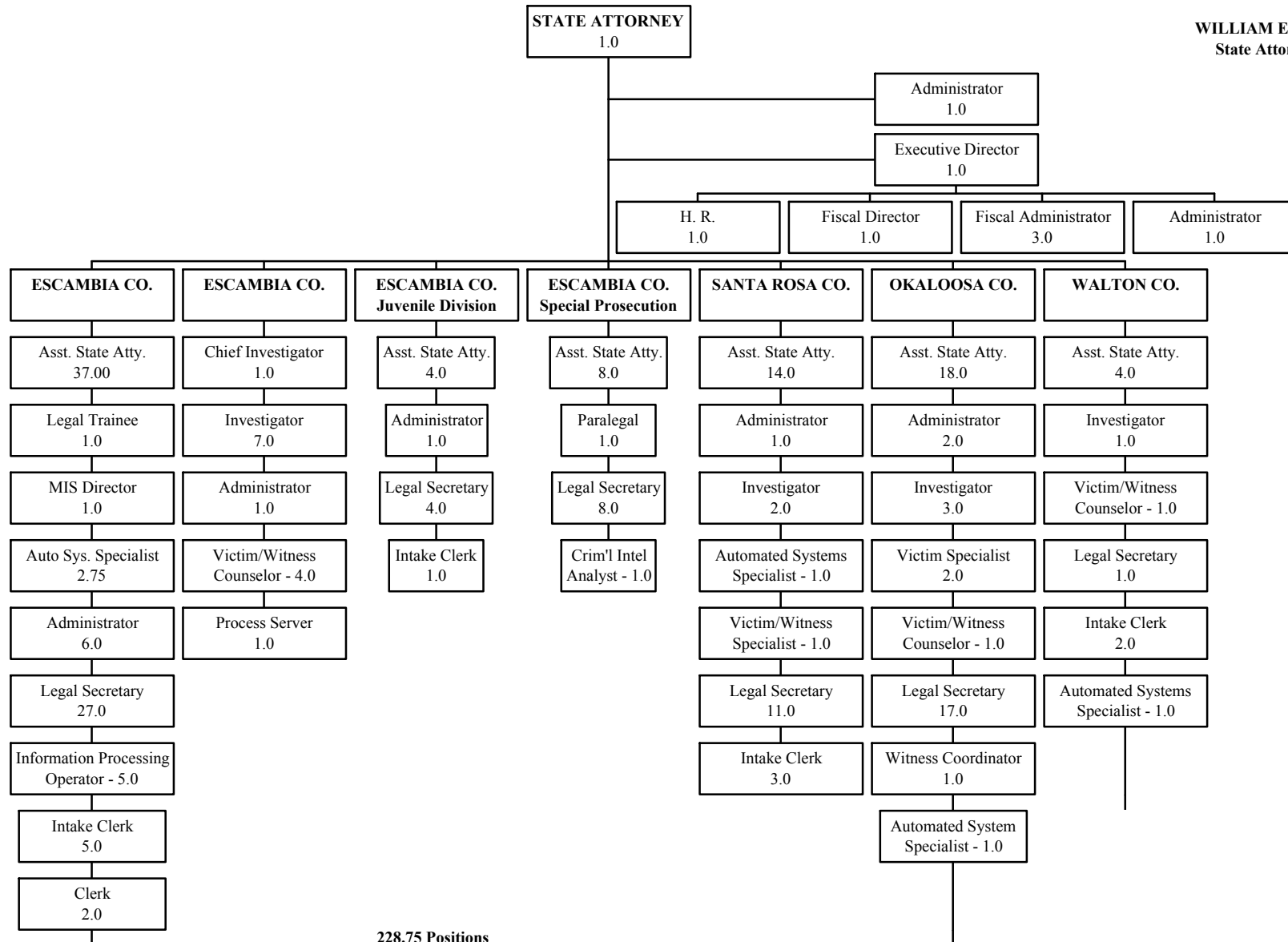
# 20th Circuit Organizational Chart July 1, 2010 22 FTE



**GENERAL REVENUE POSITIONS  
STATE ATTORNEY, FIRST JUDICIAL CIRCUIT  
JULY 1, 2010**

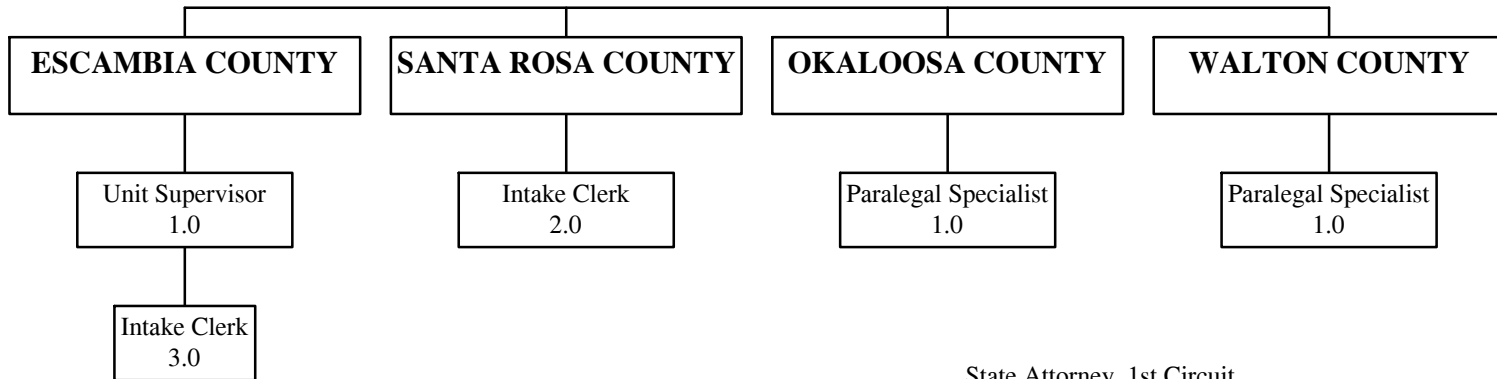
State Attorney, 1st Circuit  
July 1, 2010

**WILLIAM EDDINS**  
State Attorney



228.75 Positions

**WORTHLESS CHECK POSITIONS  
STATE ATTORNEY, FIRST JUDICIAL CIRCUIT  
JULY 1, 2010**

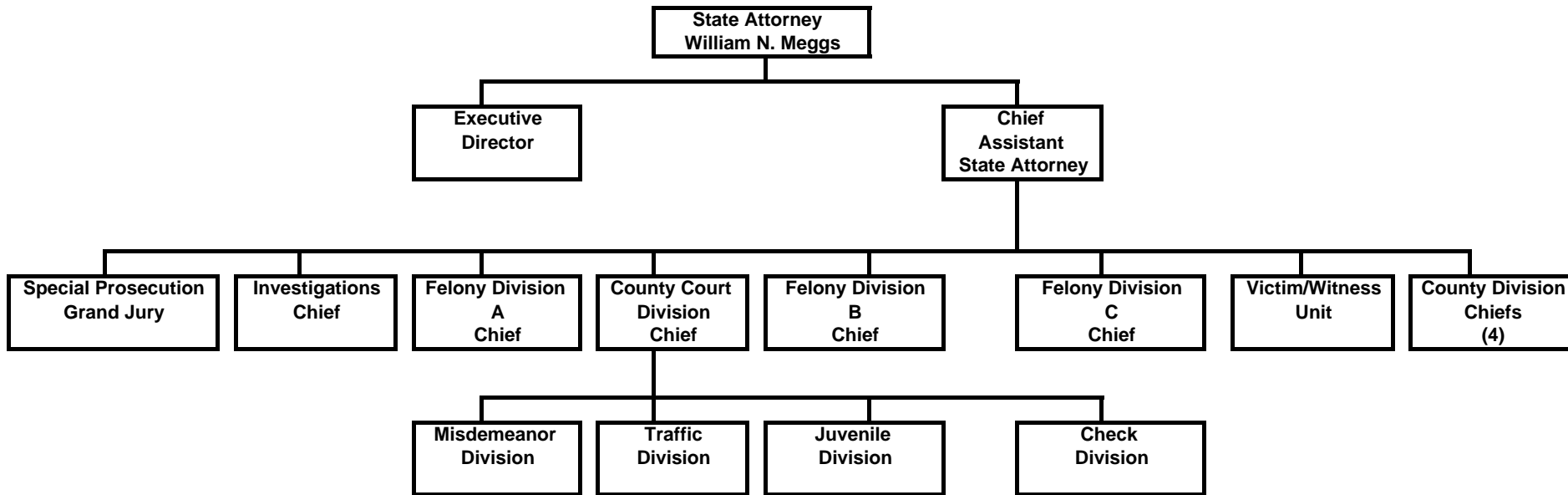


State Attorney, 1st Circuit  
July 1, 2010

**8 Positions**

**WILLIAM EDDINS**  
State Attorney

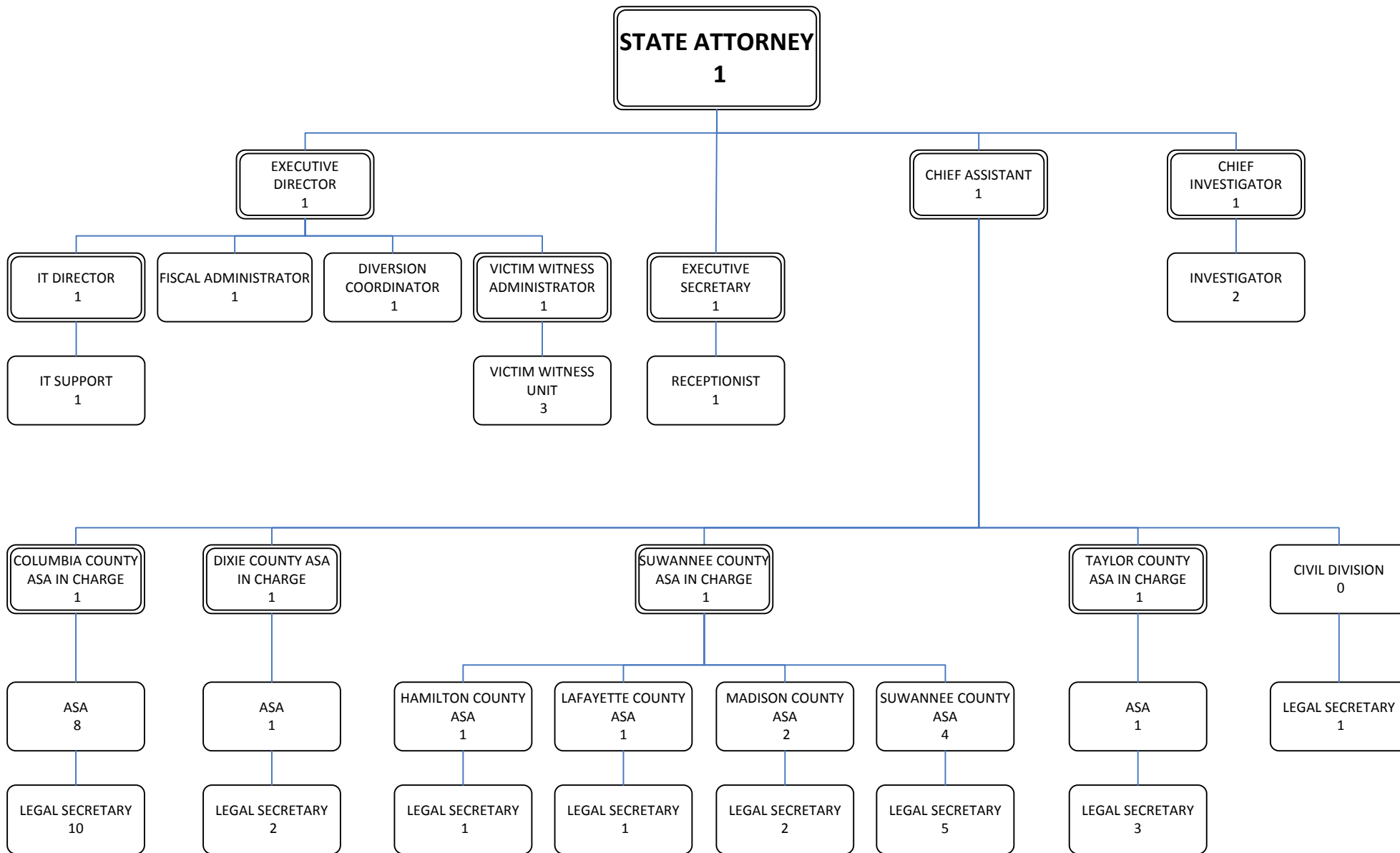
**Organizational Chart  
Office of the State Attorney  
Second Judicial Circuit**



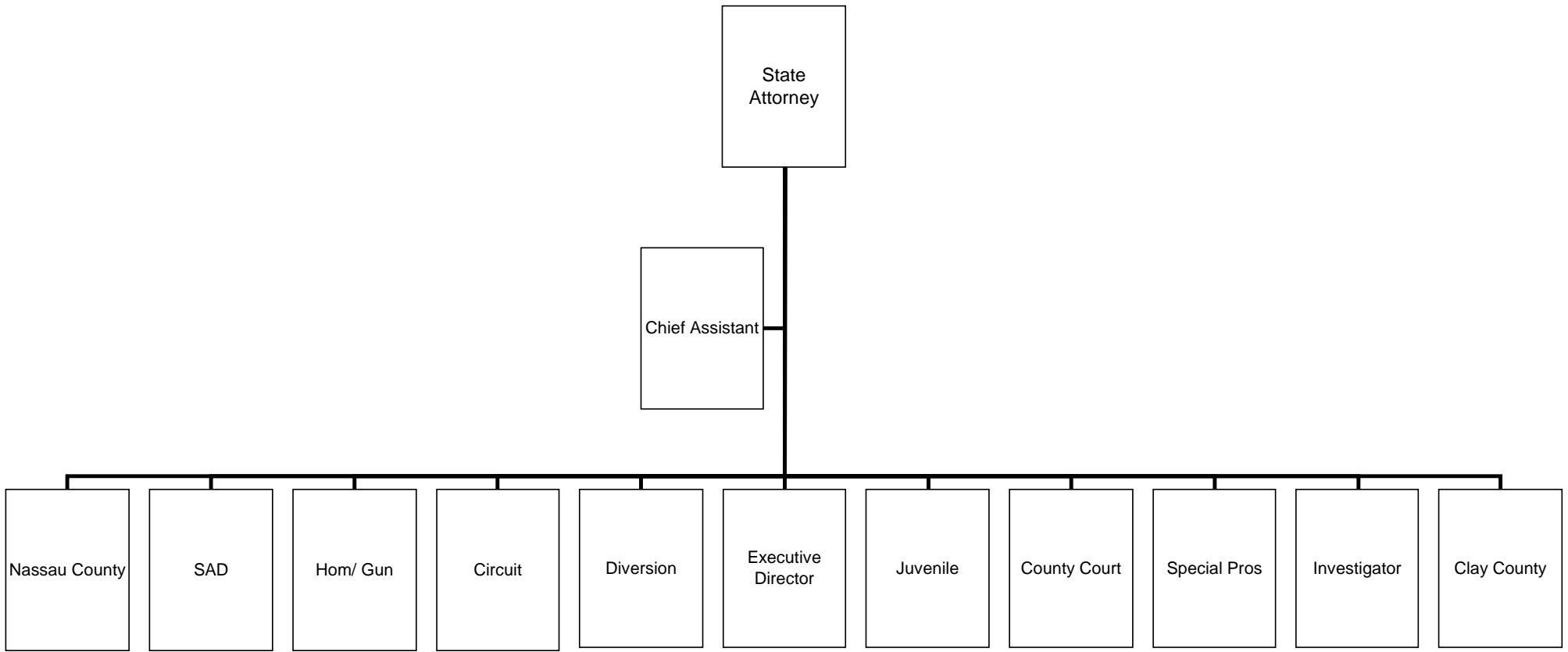
# ORGANIZATIONAL CHART OFFICE OF THE STATE ATTORNEY, THIRD JUDICIAL CIRCUIT

MAIN OFFICE: 100 COURT STREET SE, LIVE OAK, FL. 32064

**2010 - 2011**



**TOTAL  
63**



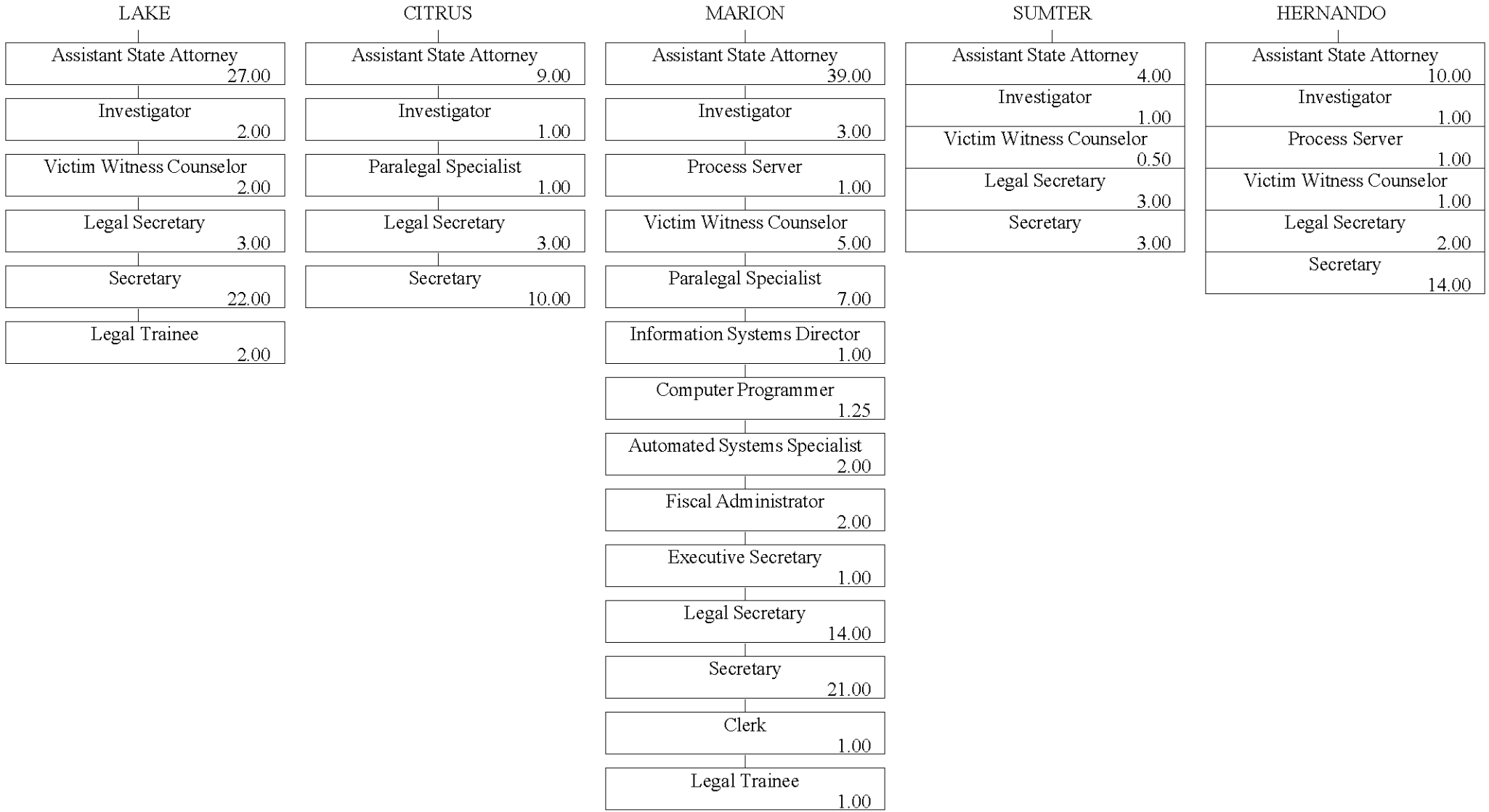
STATE ATTORNEY'S OFFICE, 5th JUDICIAL CIRCUIT

PROSECUTION  
FTE  
224.75      06/30/2010

STATE ATTORNEY  
1.00

CHIEF A.S.A  
1.00

EXECUTIVE DIRECTOR  
1.00



subtotal = 58.00

subtotal = 24.00

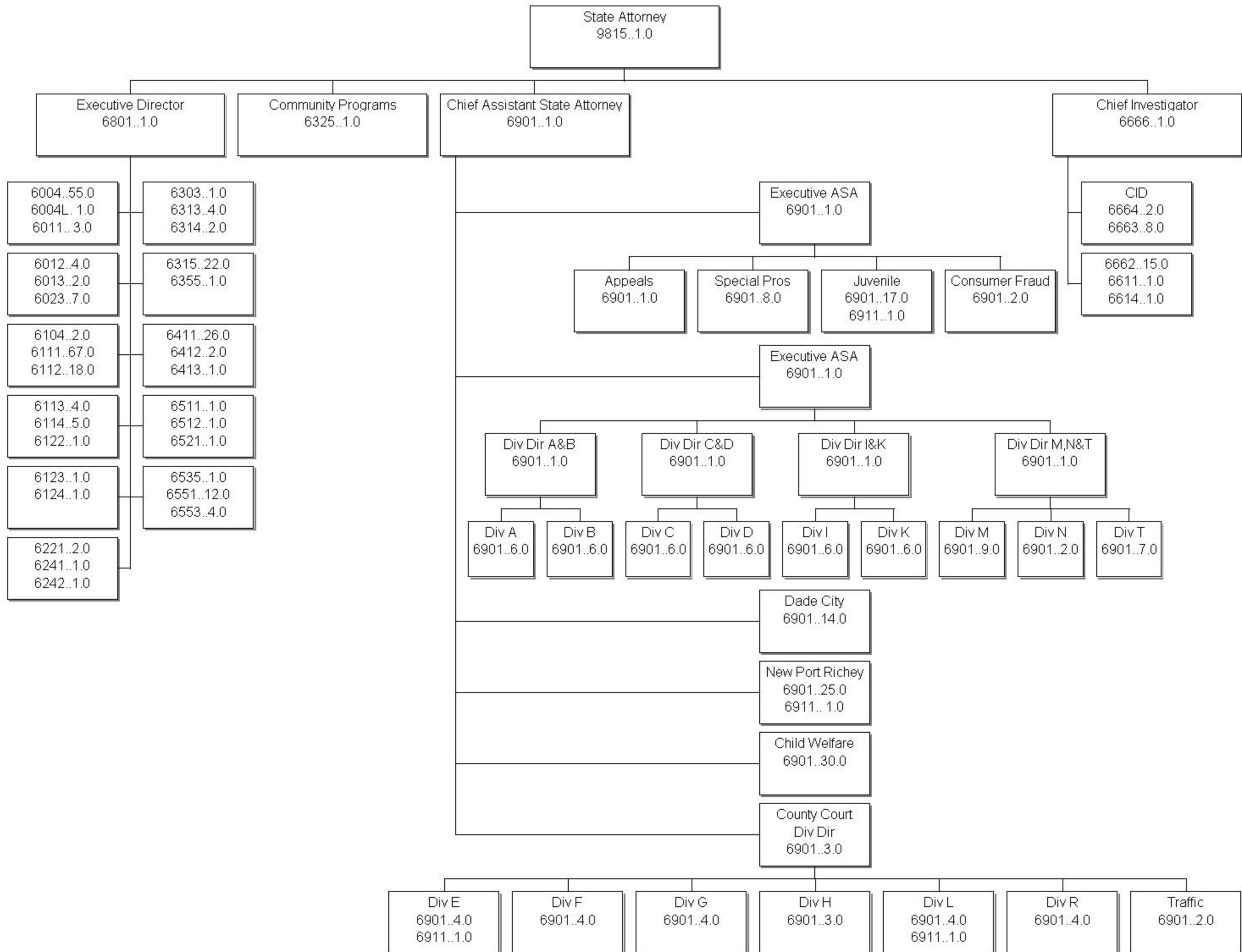
127 of 665  
subtotal = 99.25

subtotal = 11.50

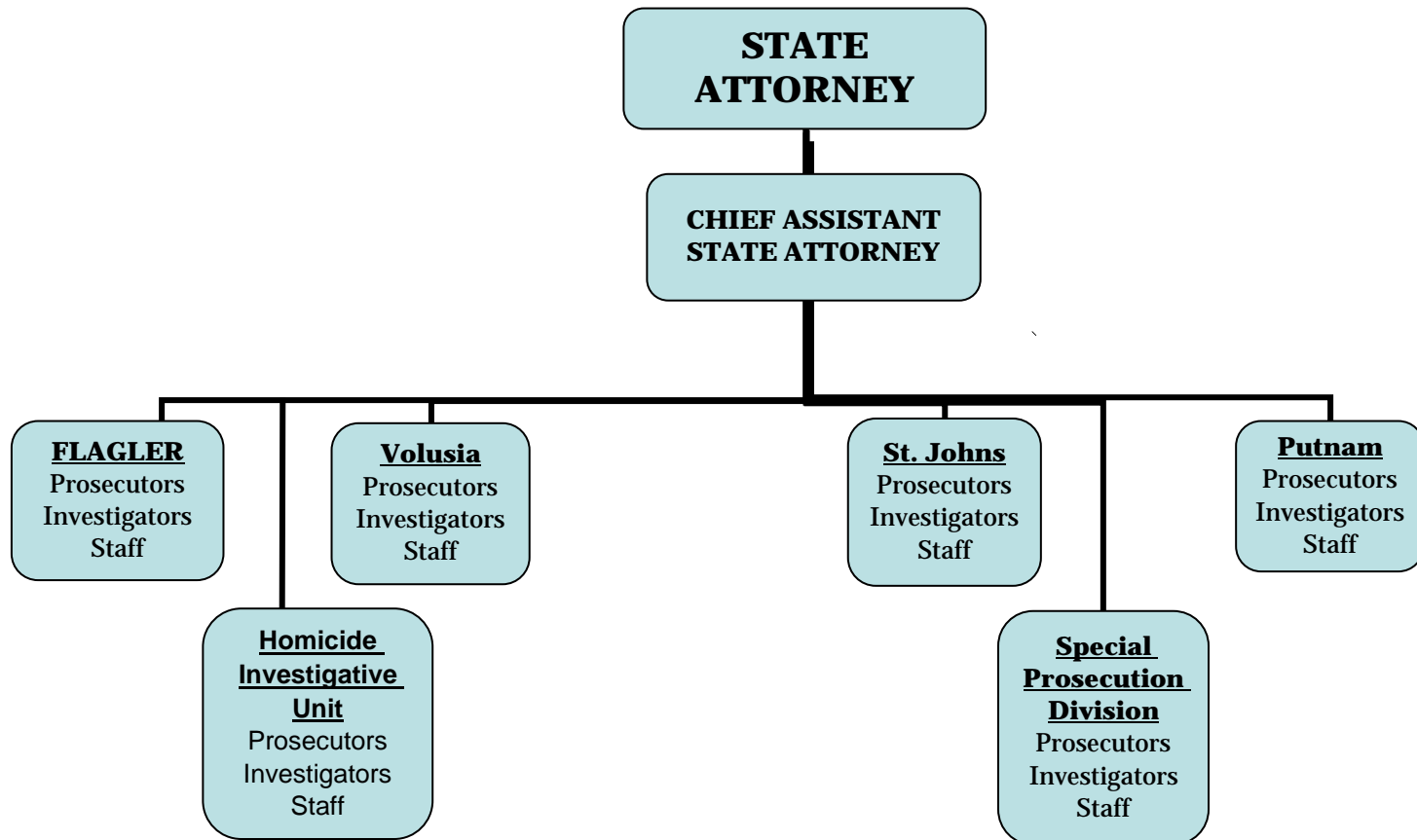
subtotal = 29.00



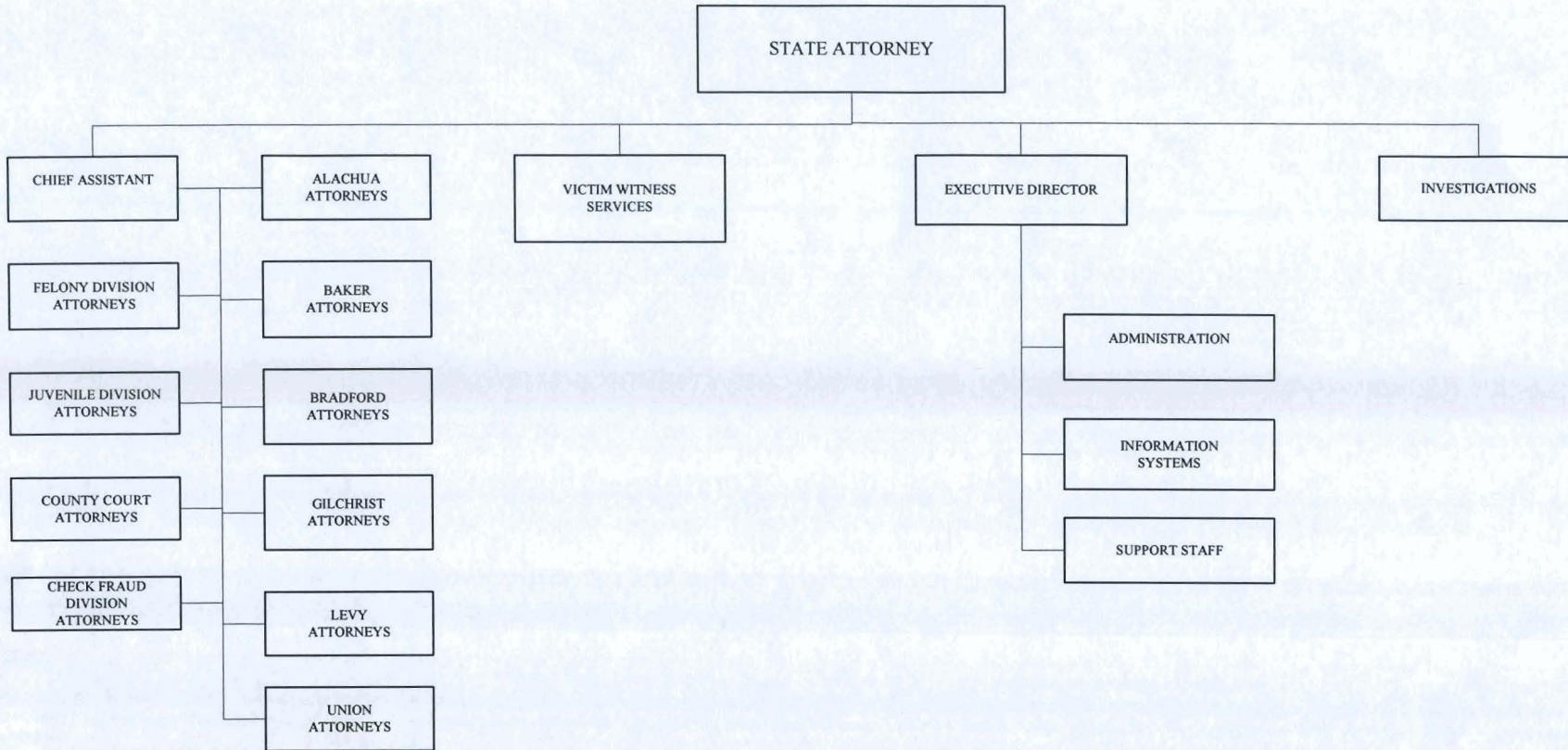
**Schedule X  
Organizational Structure  
Office of the State Attorney - Sixth Judicial Circuit  
Effective July 1, 2010**



# STATE ATTORNEY SEVENTH CIRCUIT



WILLIAM P. CERVONE  
STATE ATTORNEY  
ORGANIZATIONAL FLOW CHART

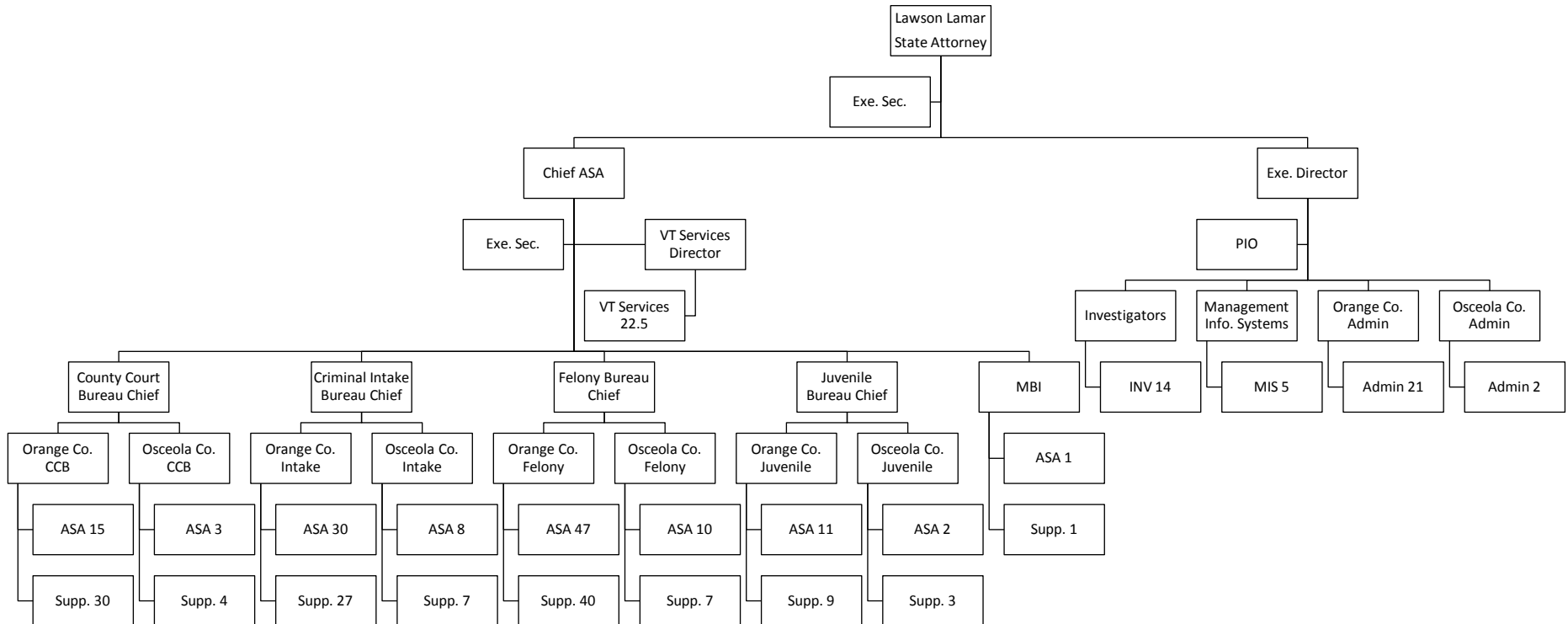


# State Attorney, Ninth Judicial Circuit

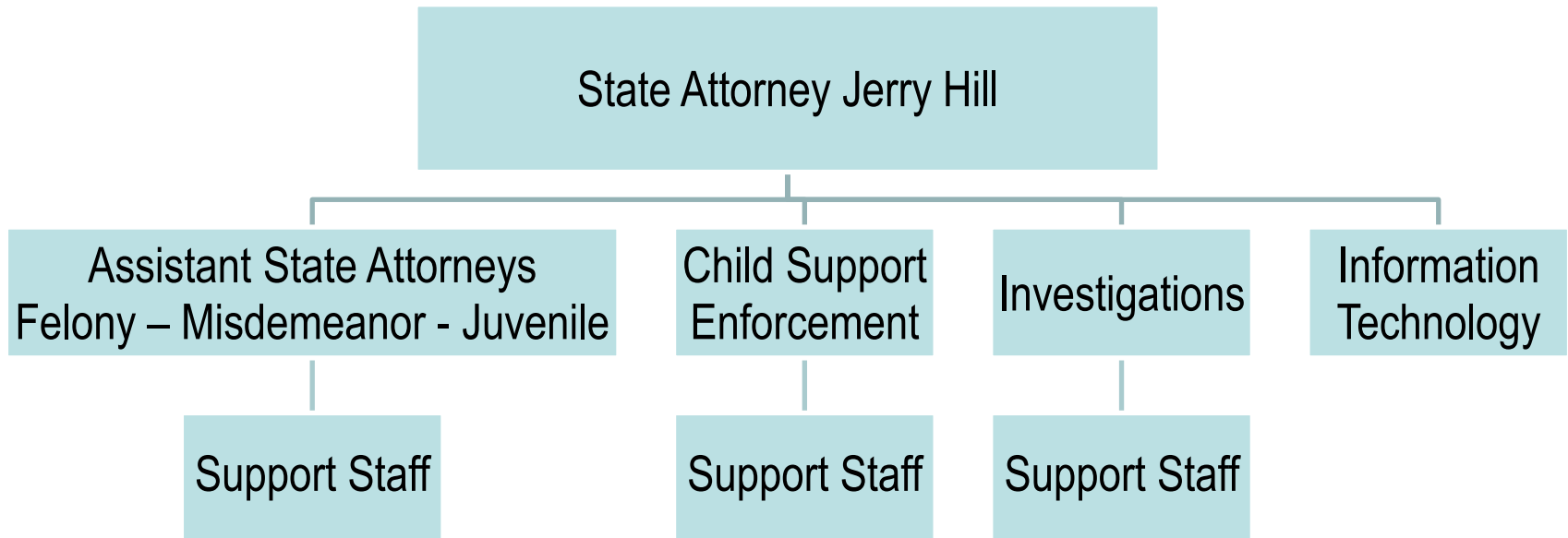
## Organizational Chart

### September 2010

330.5 FTE

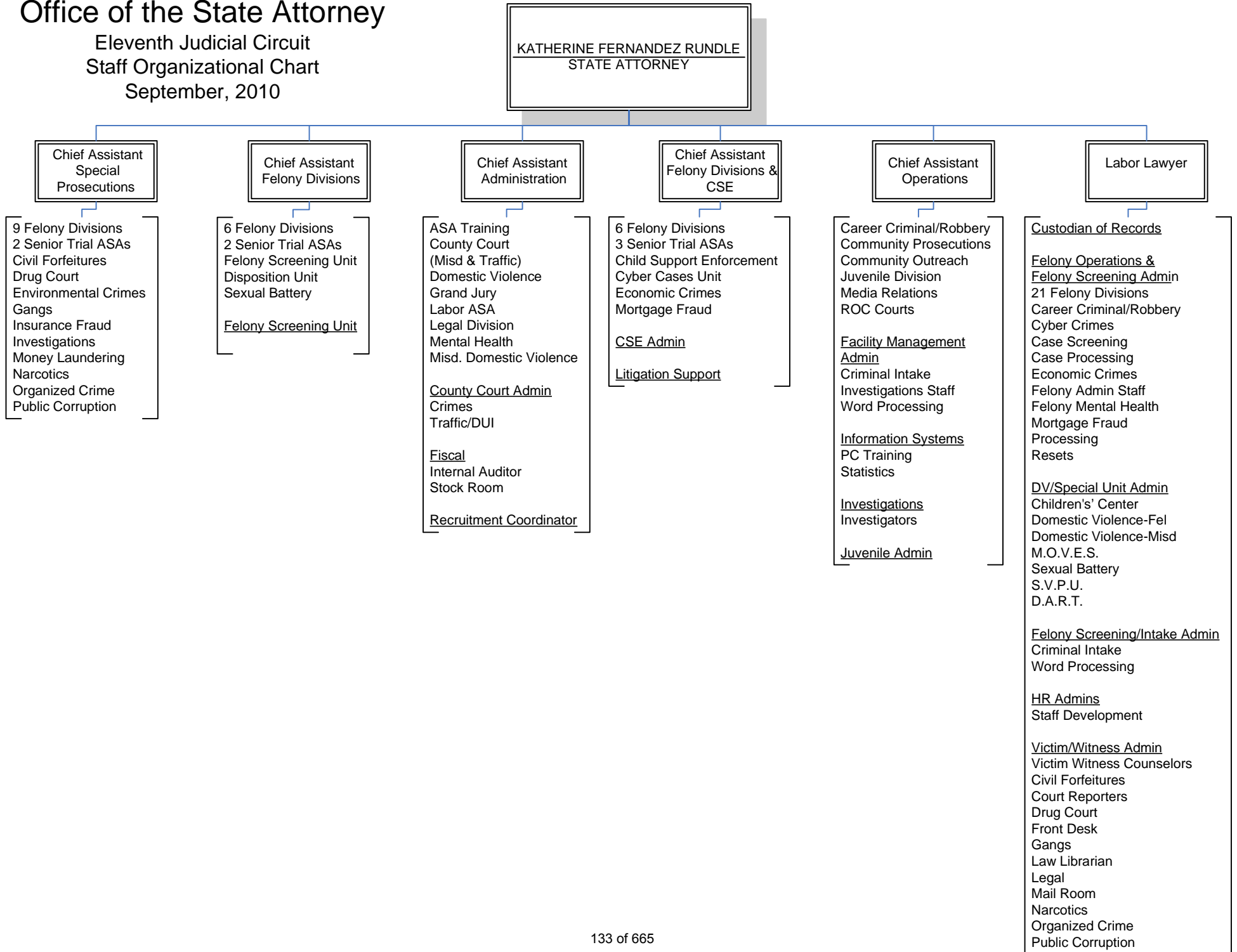


# Office of the State Attorney 10<sup>th</sup> Judicial Circuit Organizational Chart

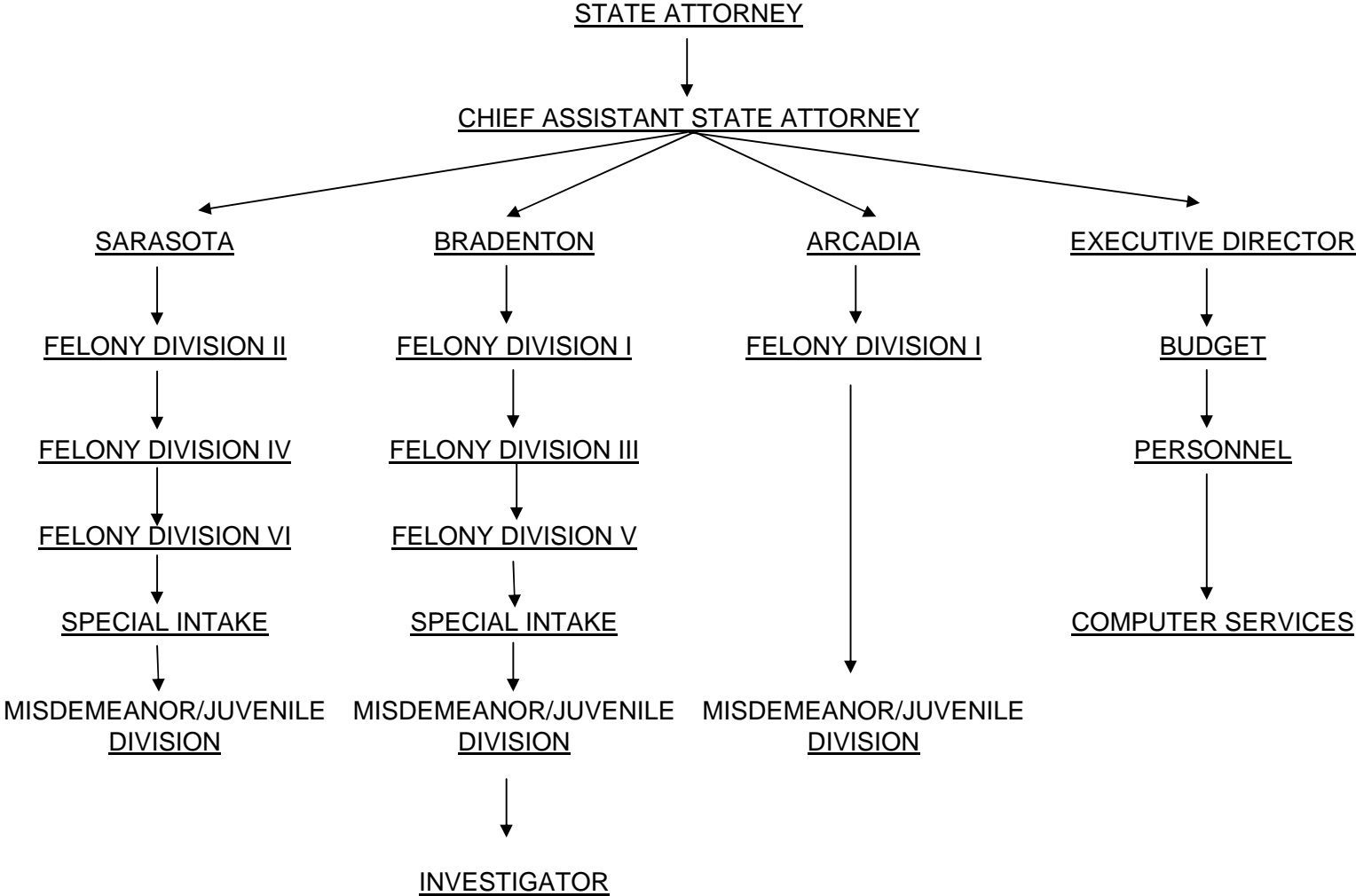


# Office of the State Attorney

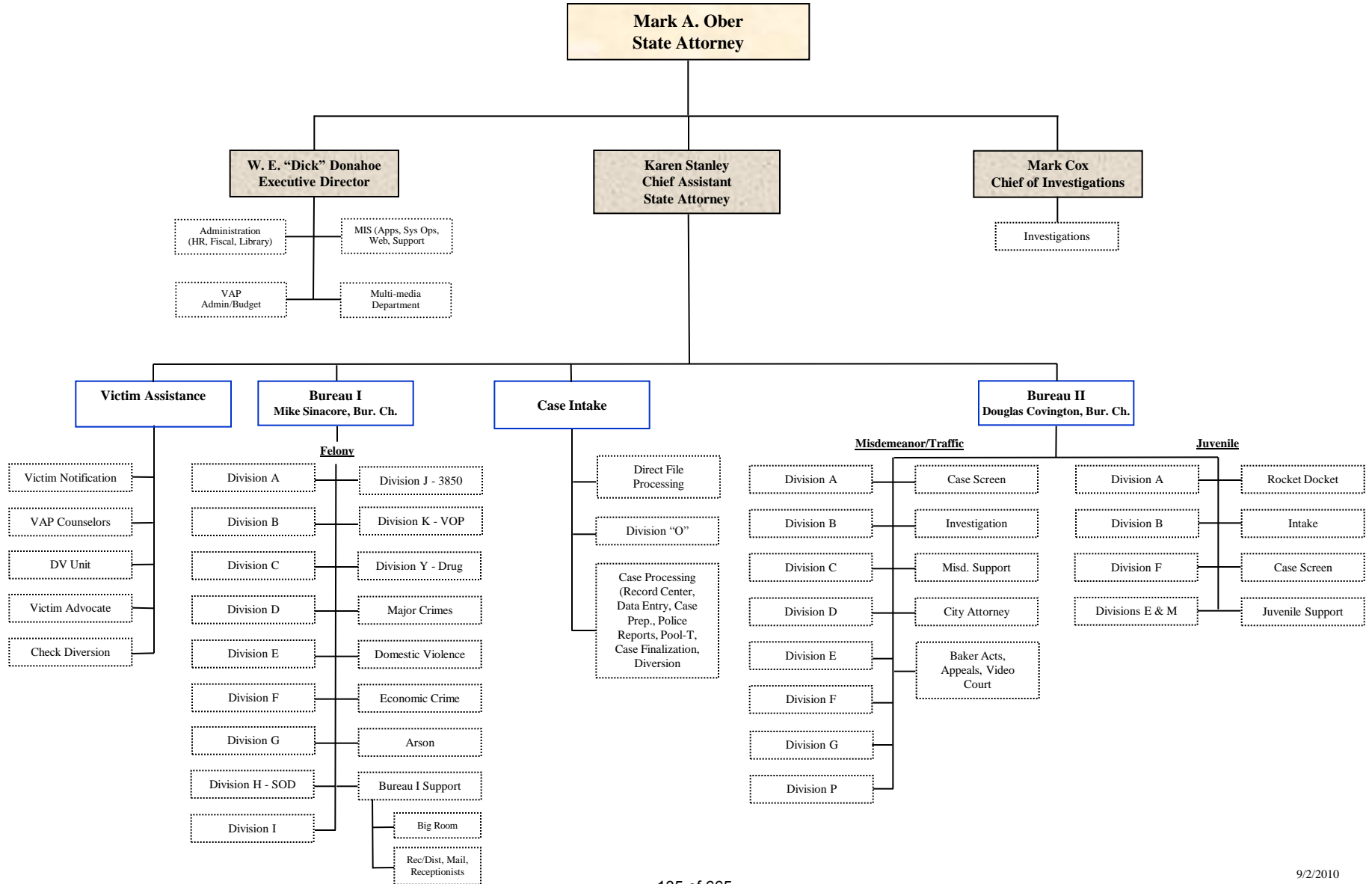
Eleventh Judicial Circuit  
Staff Organizational Chart  
September, 2010



**OFFICE OF THE STATE ATTORNEY - TWELFTH JUDICIAL CIRCUIT**

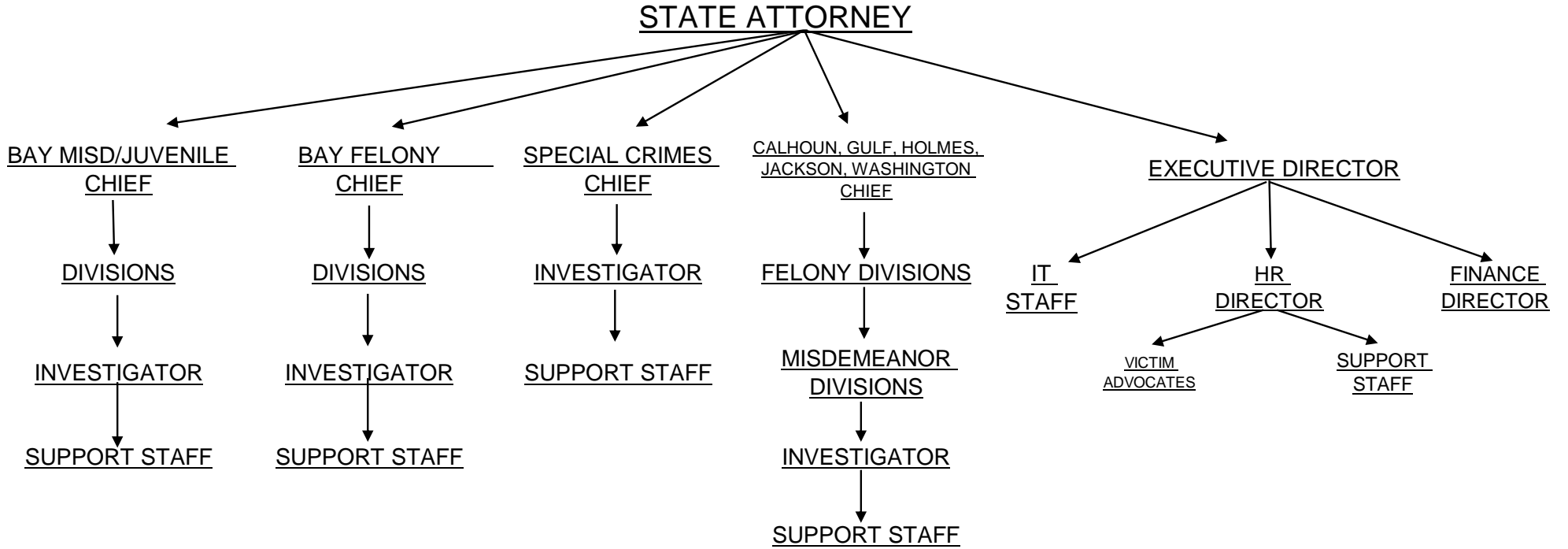


# OFFICE OF THE STATE ATTORNEY 13TH JUDICIAL DISTRICT

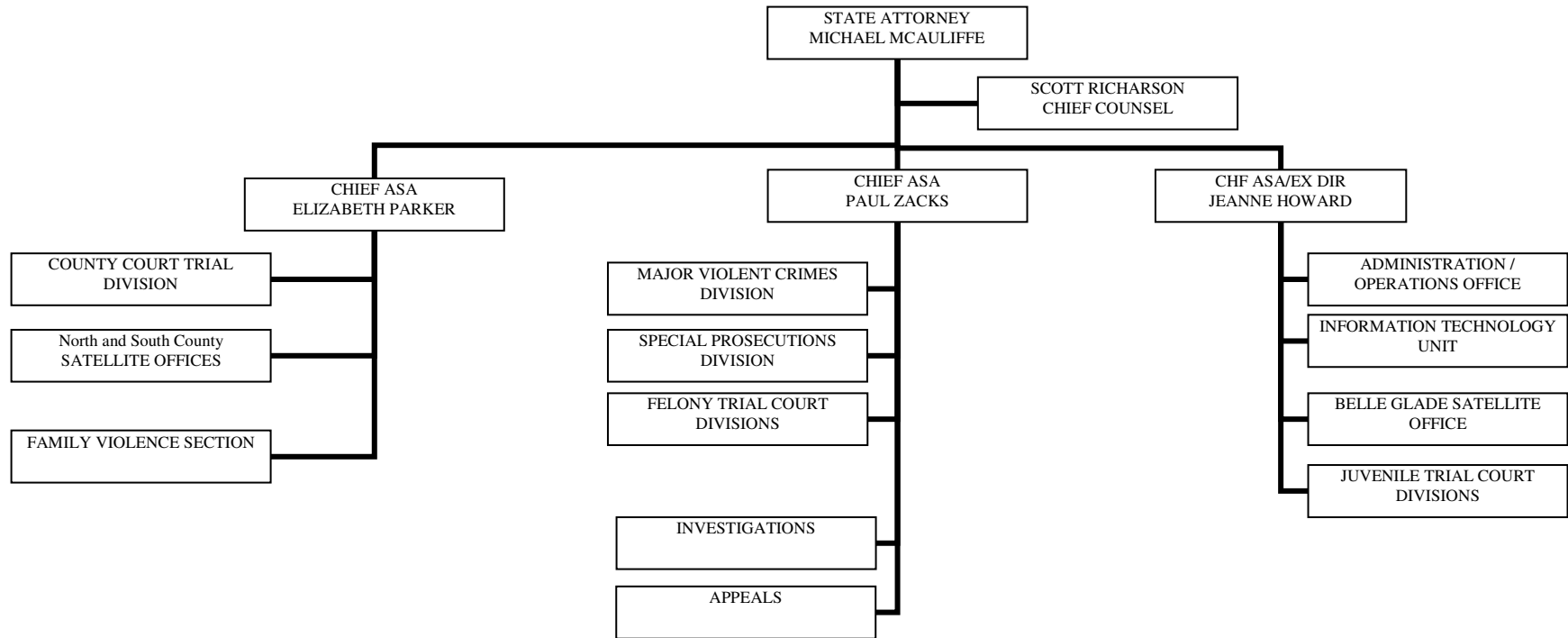




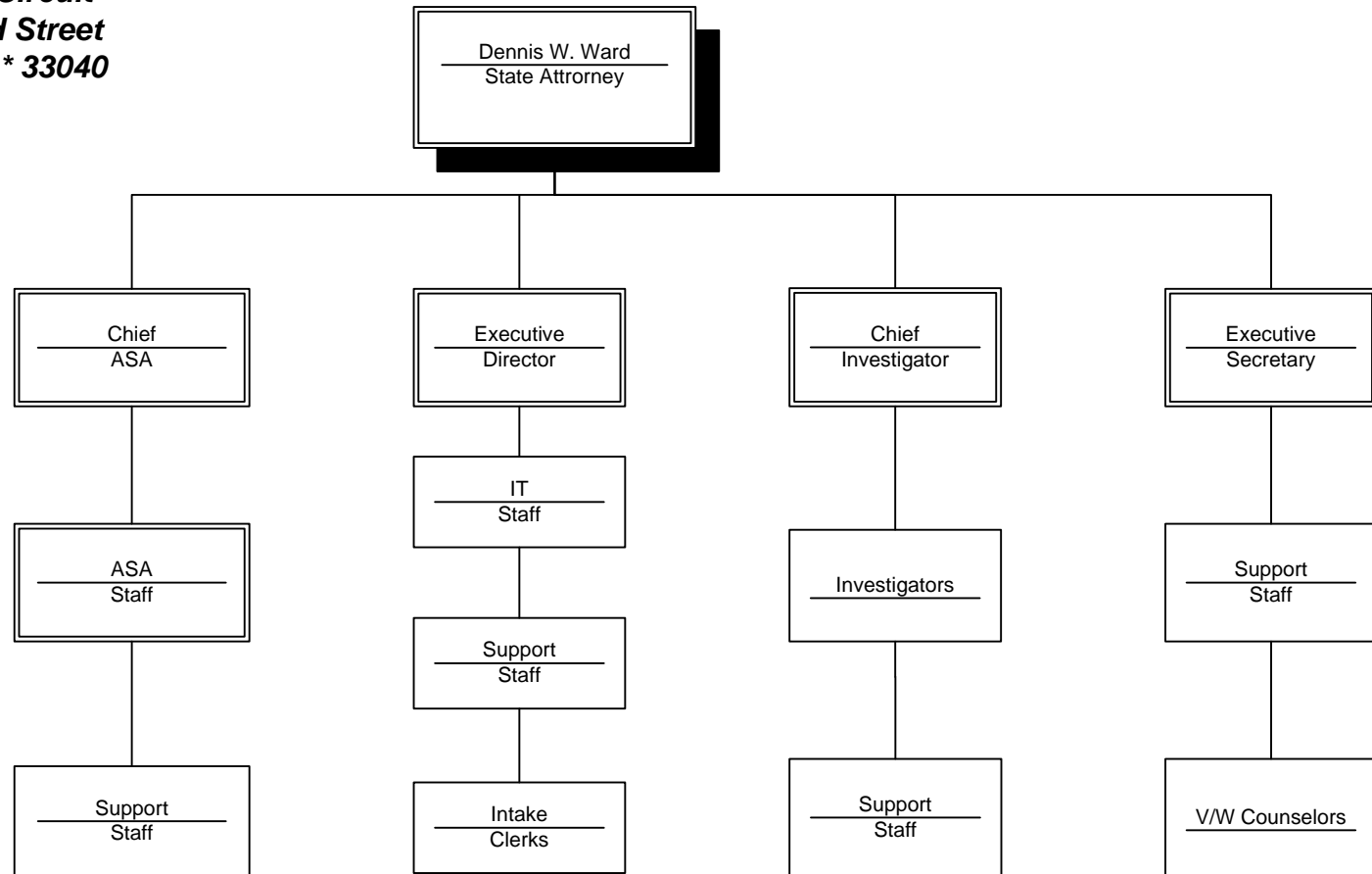
OFFICE OF THE STATE ATTORNEY - FOURTEENTH JUDICIAL CIRCUIT



**ORGANIZATIONAL CHART 2011**  
**STATE ATTORNEY MICHAEL McAULIFFE-15<sup>TH</sup> CIRCUIT**



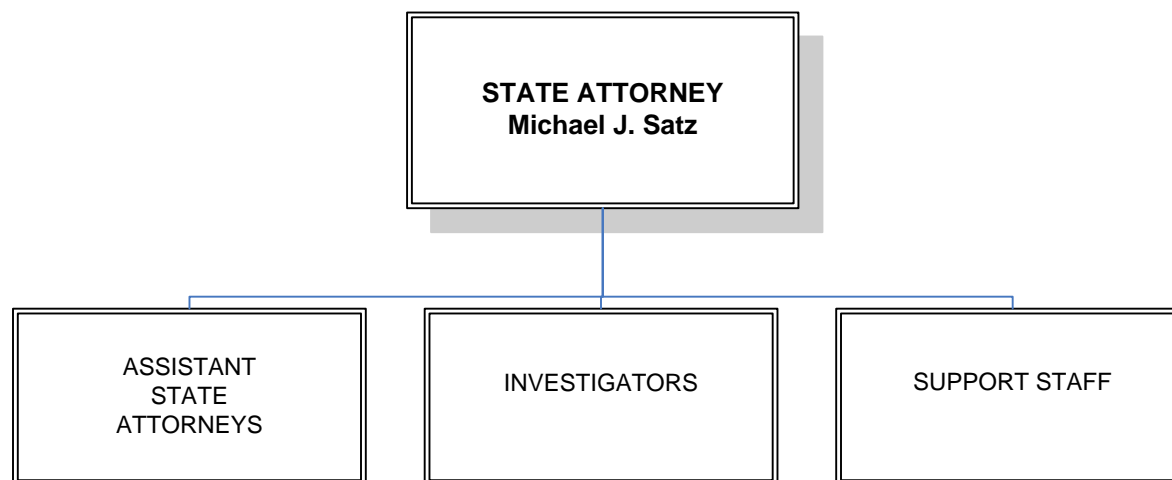
**16th Judicial Circuit**  
**530 Whitehead Street**  
**Key West \* FL \* 33040**



Date 09/07/2010



## OFFICE OF THE STATE ATTORNEY 17<sup>TH</sup> JUDICIAL CIRCUIT





**OFFICE OF THE STATE ATTORNEY, EIGHTEENTH JUDICIAL CIRCUIT  
Brevard and Seminole Counties**

**PROGRAM: PROSECUTION**

**STATE ATTORNEY  
NORMAN R. WOLFINGER**

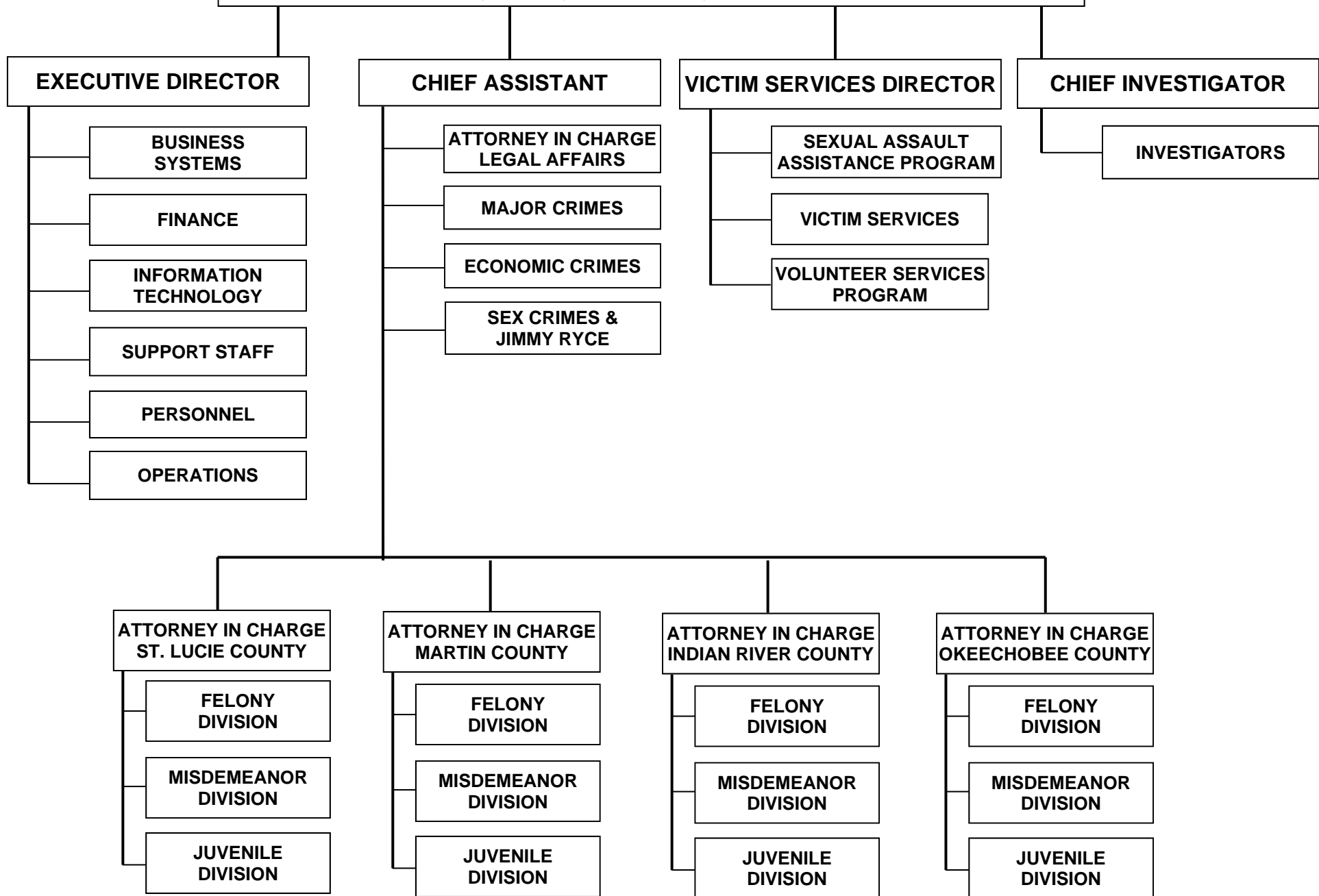
**ASSISTANT  
STATE  
ATTORNEYS**

**SUPPORT  
STAFF**

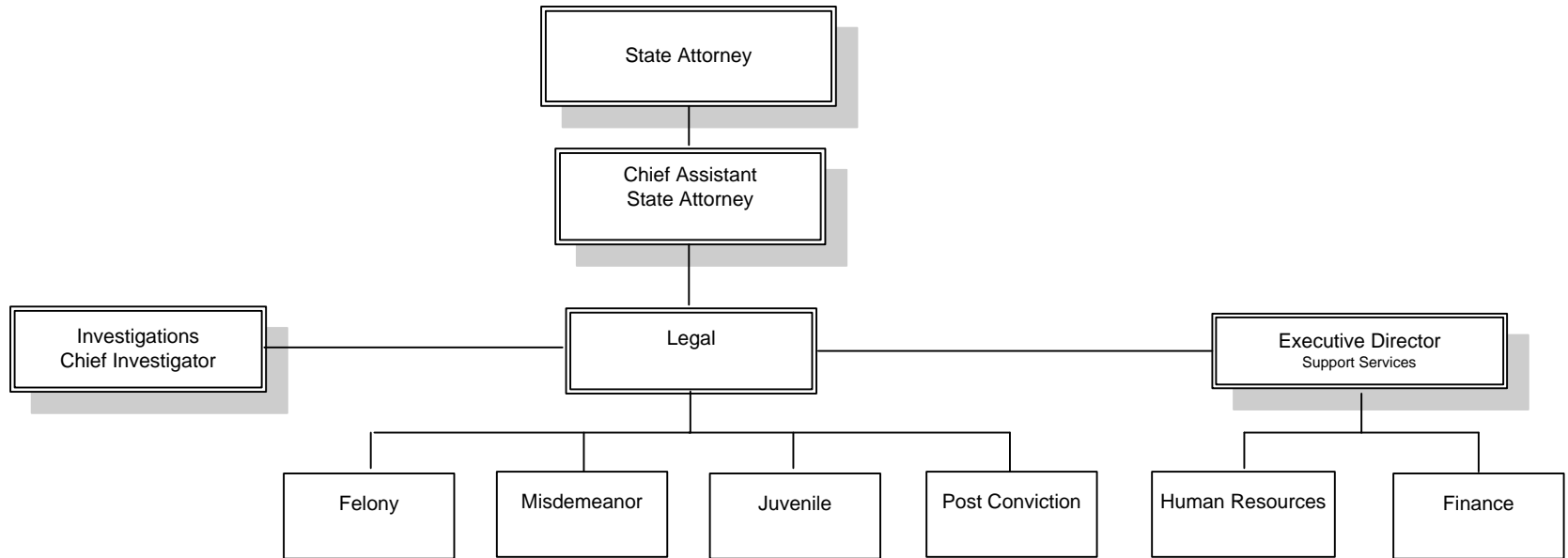
**Norman R. Wolfinger  
State Attorney**

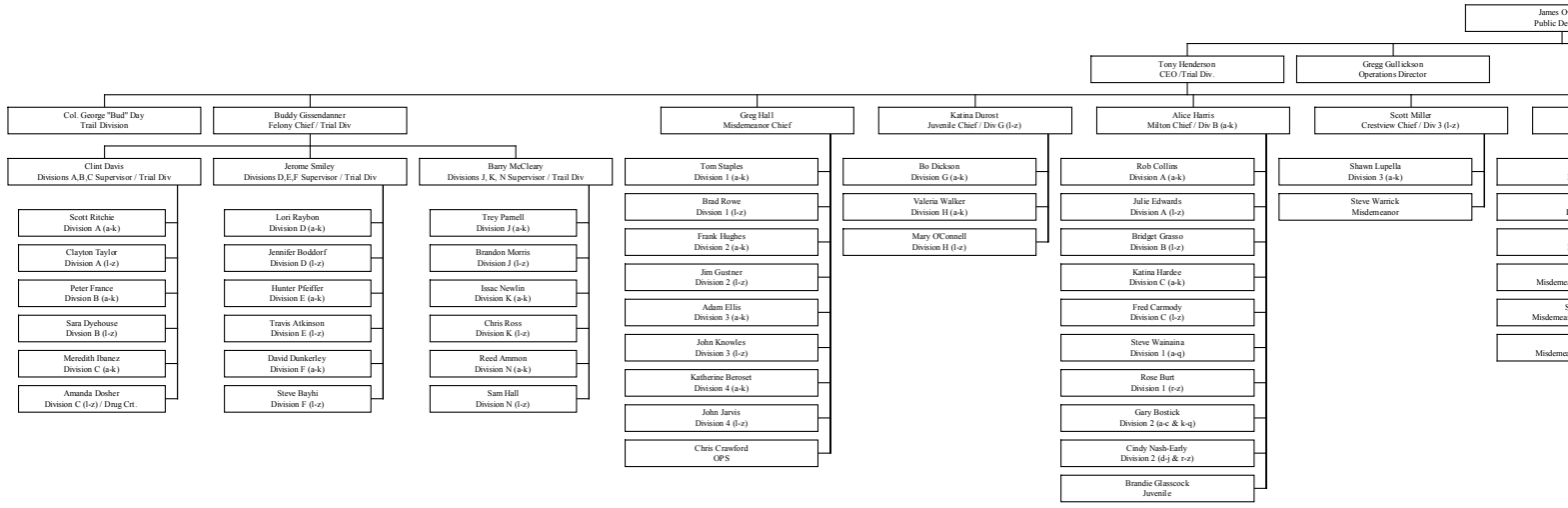
**July 2010**

**STATE ATTORNEY**  
NINETEENTH JUDICIAL CIRCUIT  
INDIAN RIVER, MARTIN, OKEECHOBEE, AND ST. LUCIE COUNTIES



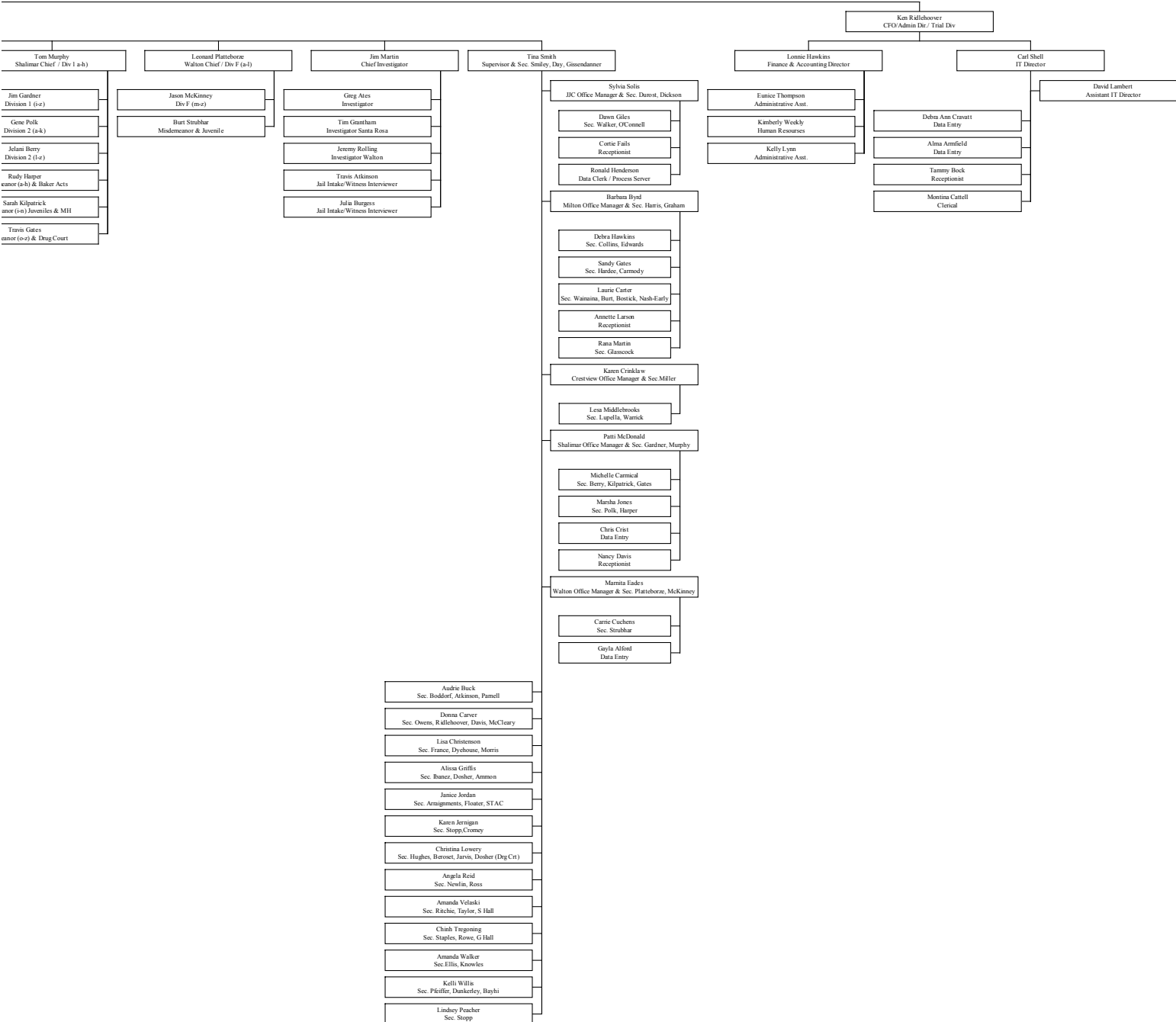
# Office of the State Attorney, 20<sup>th</sup> Judicial Circuit



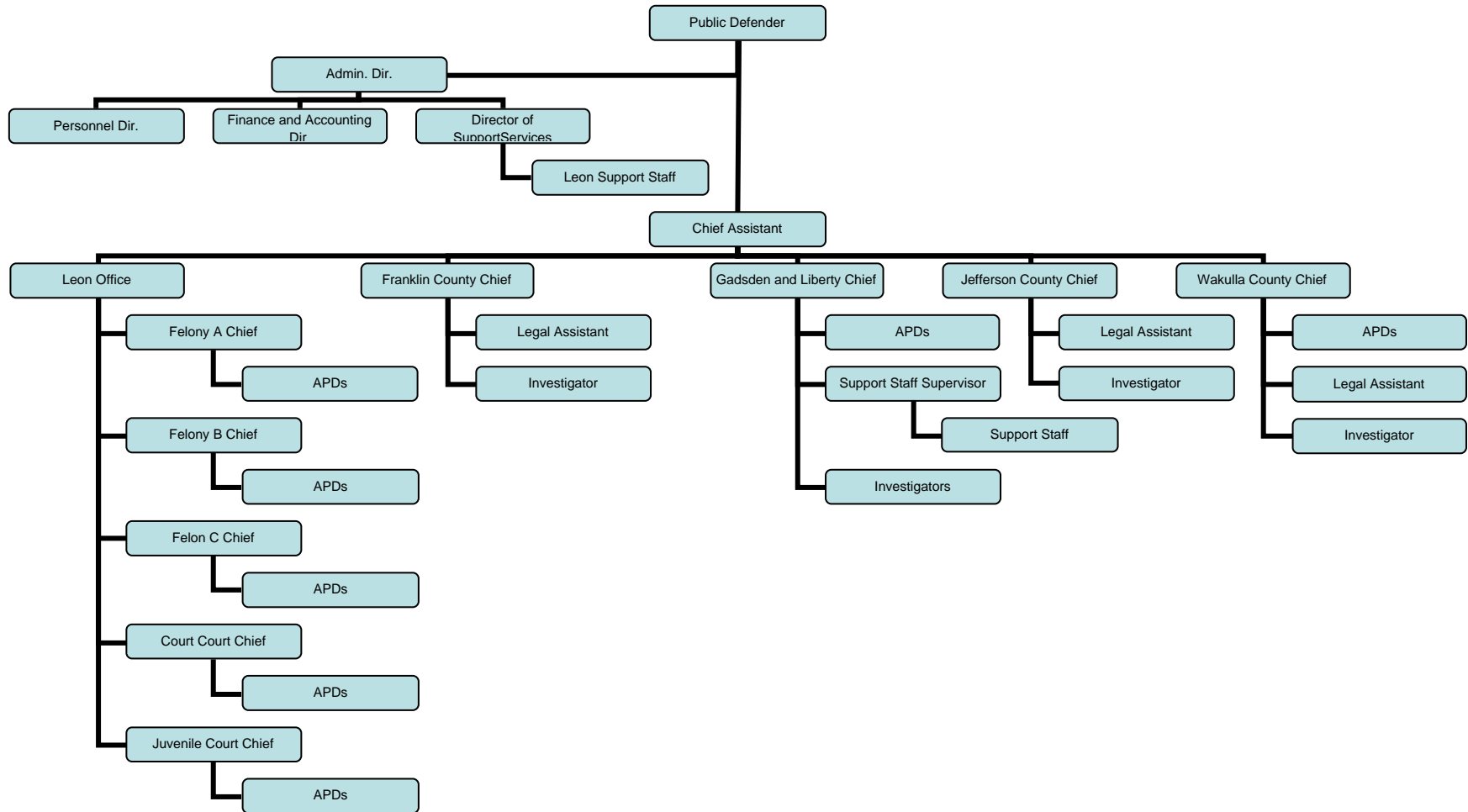




Dwens  
Kefender



## Public Defender, 2nd Judicial Circuit Trials Division Organizational Chart

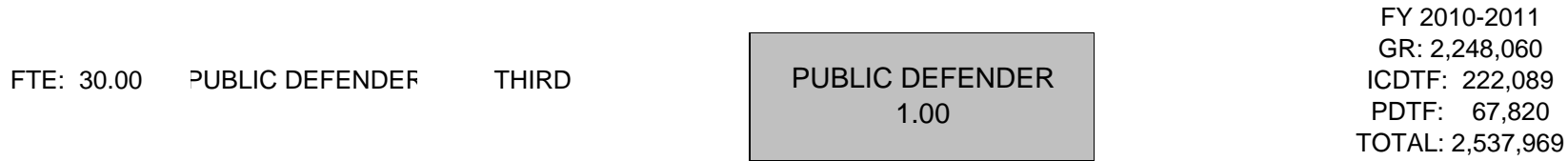




FTE: 30.00

**ORGANIZATIONAL CHART**  
**C. DENNIS ROBERTS, PUBLIC DEFENDER, THIRD JUDICIAL CIRCUIT**

FY: 2008/2009  
GR: 2,377,472  
TF: 156,922



<u>COLUMBIA</u>	<u>DIXIE</u>	<u>HAMILTON</u>	<u>MADISON</u>	<u>LAFAYETTE</u>	<u>SUWANNEE</u>	<u>TAYLOR</u>	<u>ADMINISTRATIVE</u>
ASST. P.D. 9.00	ASST. P.D. 1.00	ASST. P.D. 2.00	ASST. P.D. 1.00	ASST. P.D. 1.00	ASST. P.D. 3.00	ASST. P.D. 2.00	ADMIN. DIRECTOR 1.00

SEC/SUPPORT 4.00		SEC/SUPPORT 1.00	SEC/SUPPORT 1.00
---------------------	--	---------------------	---------------------

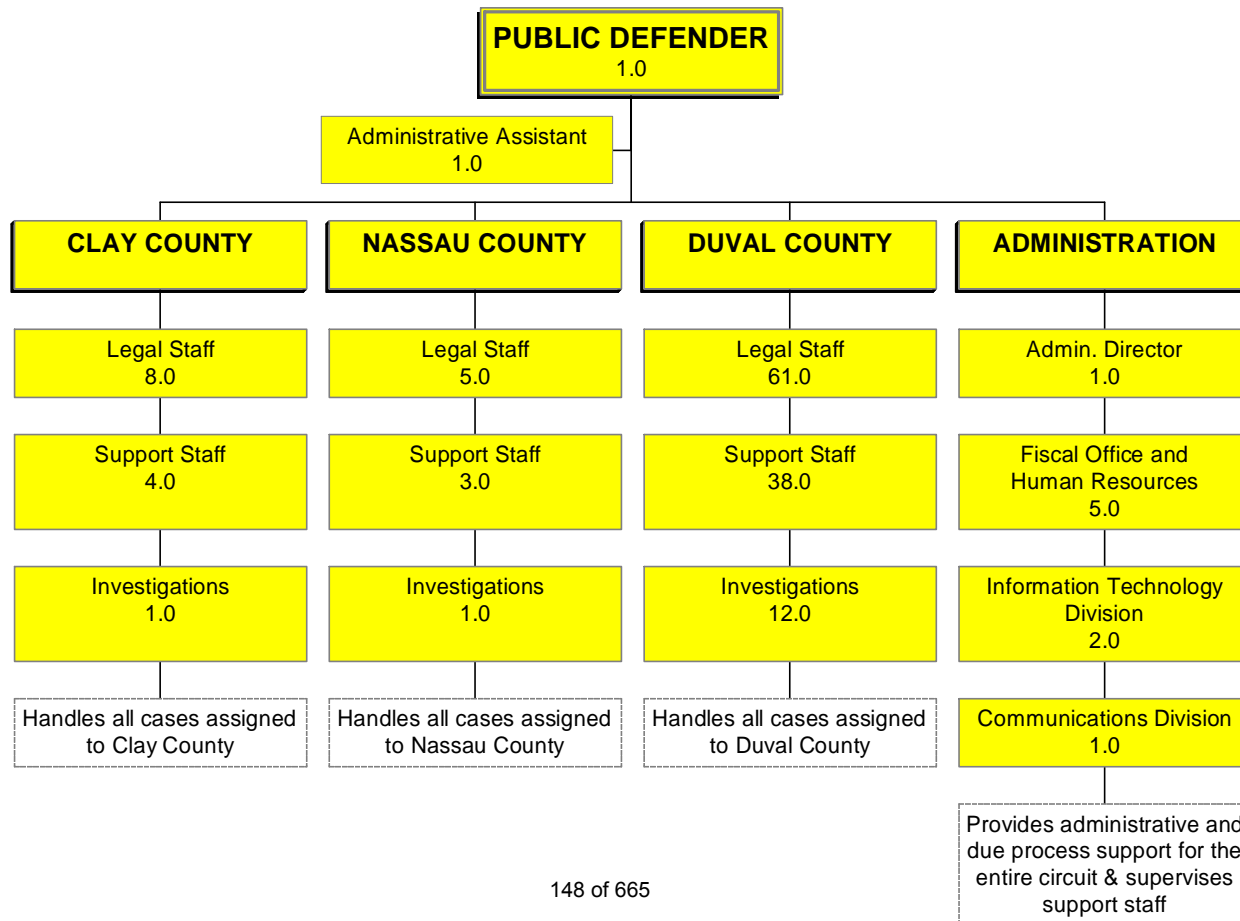
INVESTIGATOR IV 1.00		INVESTIGATOR IV 1.00	INVESTIGATOR IV 1.00
-------------------------	--	-------------------------	-------------------------

Handles all cases assigned to Columbia Co.	Handles all cases assigned to Dixie Co.	Handles all cases assigned to Hamilton Co.	Handles all cases assigned to Madison Co.	Handles all cases assigned to Lafayette Co.	Handles all cases assigned to Suwannee Co.	Handles all cases assigned to Taylor Co.	Provides administrative support for entire circuit
--	---	--	---	---	--	--	--

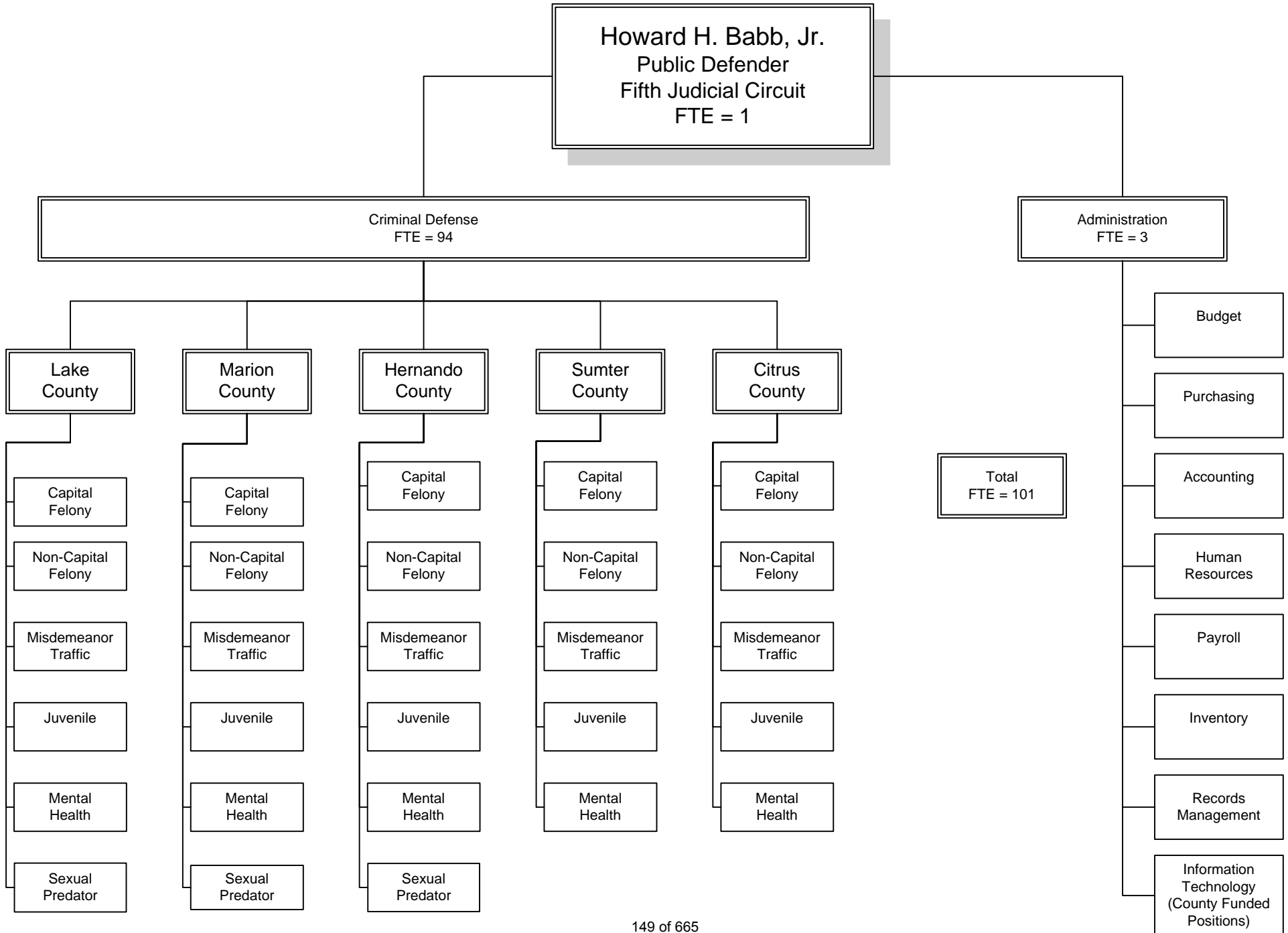
# SCHEDULE X ORGANIZATIONAL CHART

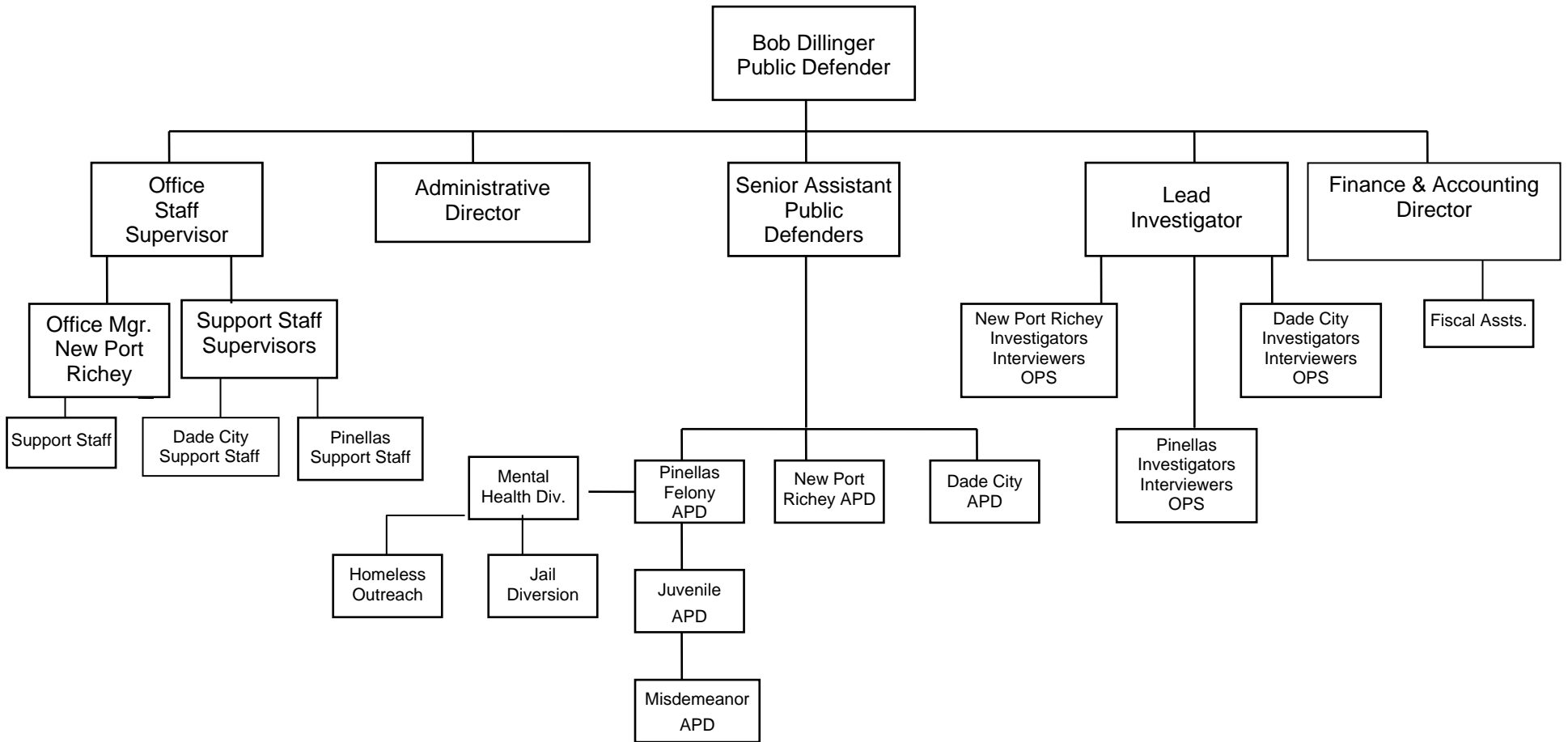
## OFFICE OF THE PUBLIC DEFENDER FOURTH JUDICIAL CIRCUIT OF FLORIDA

**Matt Shirk, Public Defender**



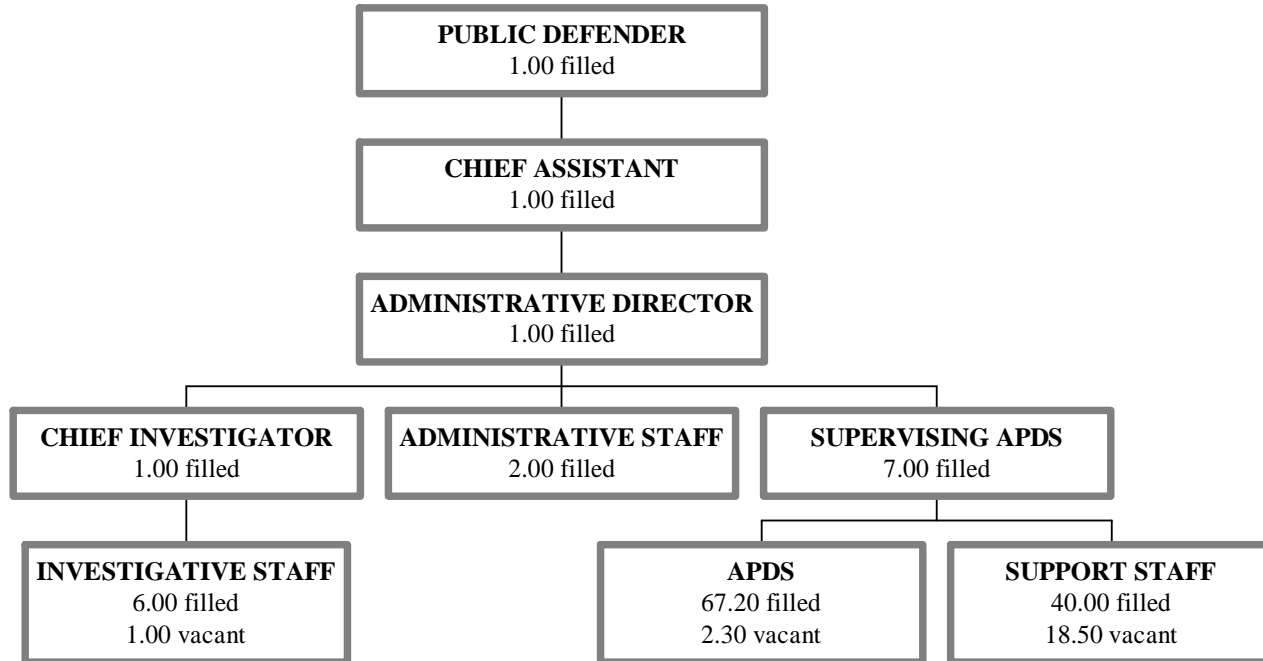
# 2010/2011 Fiscal Year





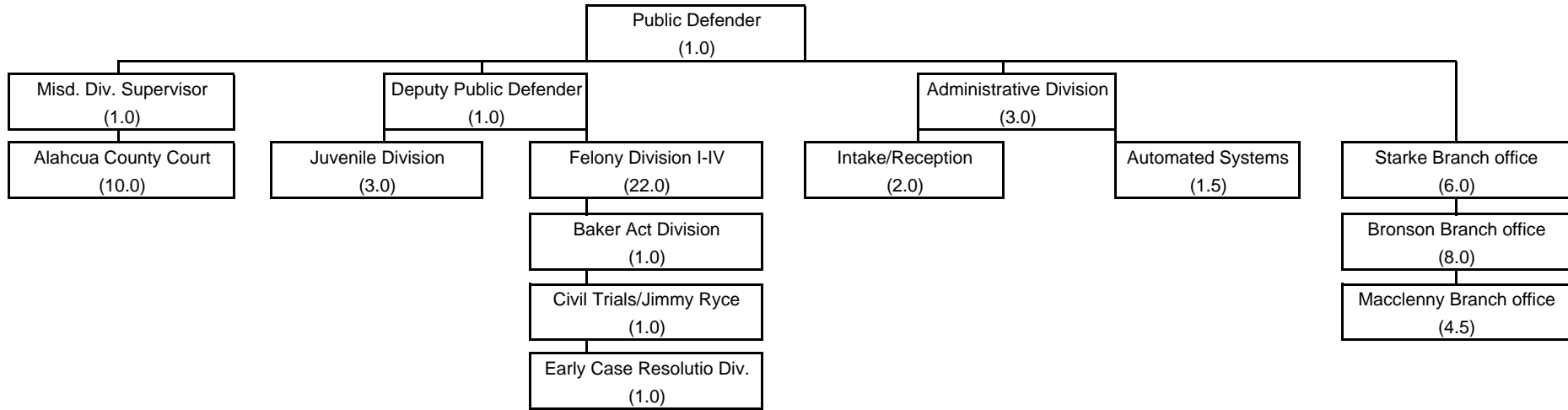
# OFFICE OF PUBLIC DEFENDER SEVENTH JUDICIAL CIRCUIT ORGANIZATIONAL CHART

07/01/2010





**PUBLIC DEFENDER, 8TH CIRCUIT  
ORGANIZATIONAL CHART AS OF JULY 1, 2010 (66.0 FTE)**



**AUTHORITY AND DESCRIPTION OF DUTIES**

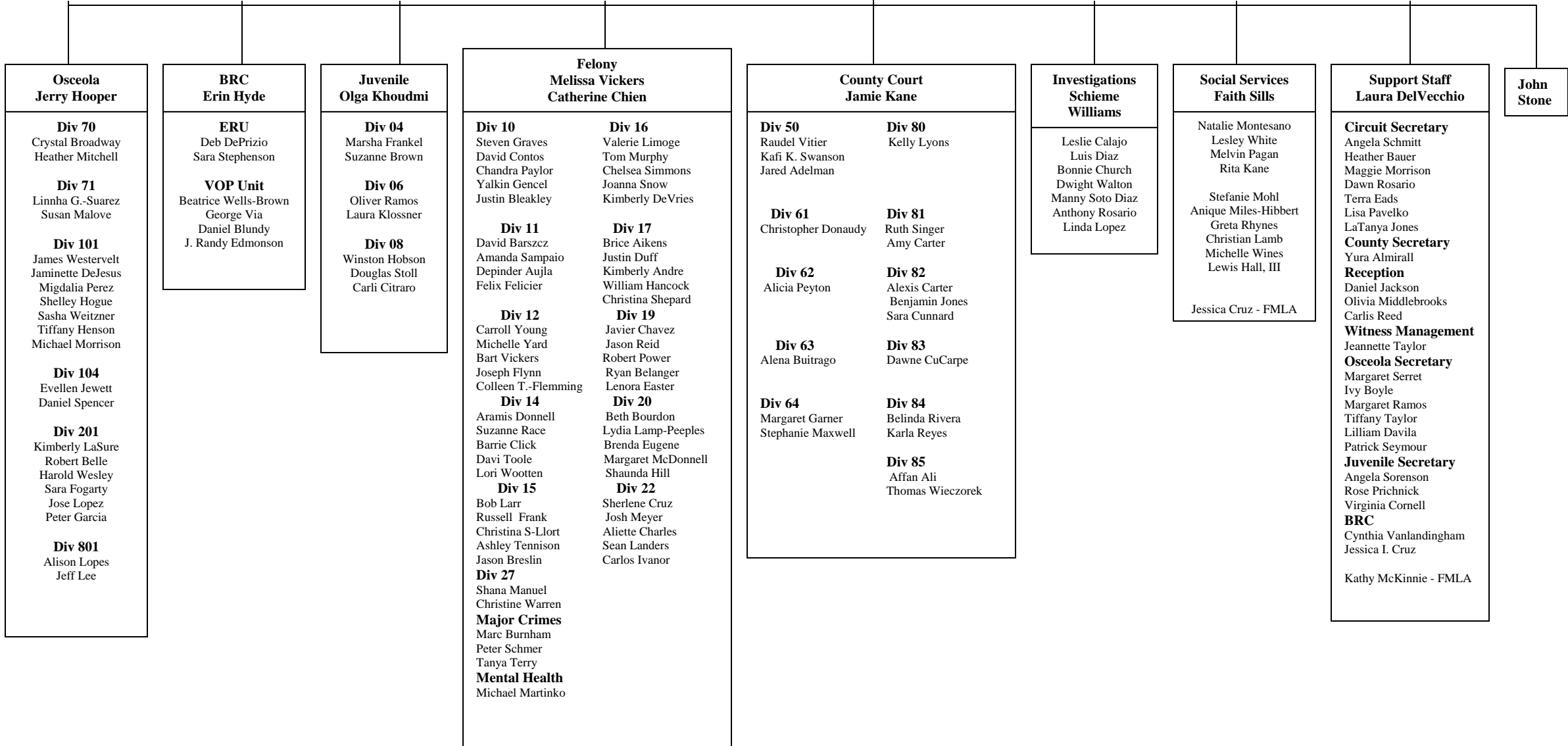
Section 27.50, Florida Statutes, provides that there shall be a Public Defender for each of the judicial circuits of the State who shall be elected at the general election by the qualified electors of the circuit. The duties of the Public Defender as prescribed by Chapter 27, Part III, Florida Statutes, include representing, without additional compensation, any person who is determined by the court to be indigent as provided in Section 27.52, Florida Statutes, and who is: (1) under arrest for, or is charged with, a felony; (2) under arrest for, or is charged with a misdemeanor, a violation of Chapter 316, Florida Statutes, which is punishable by imprisonment, or a violation of a municipal or county ordinance in the county court, unless the court, prior to trial, files in the case a statement in writing that the defendant will not be imprisoned if he is convicted; (3) alleged to be a delinquent child pursuant to a petition filed before a circuit court; or (4) sought by petition filed in such court to be involuntarily placed as a mentally ill person or sexually violent predator or involuntarily admitted to residential services as a person with development disabilities.

C. Richard Parker is the Public Defender for the Eighth Judicial Circuit and is responsible for performing the duties described above, as provided by law, in Alachua, Baker, Bradford, Gilchrist, Levy and Unions Counties. Offices are maintained at Gainesville in Alachua County, Starke, in Bradford County, Macclenny, in Baker County, and Bronson in Levy County.

**PUBLIC DEFENDER  
ROBERT WESLEY**

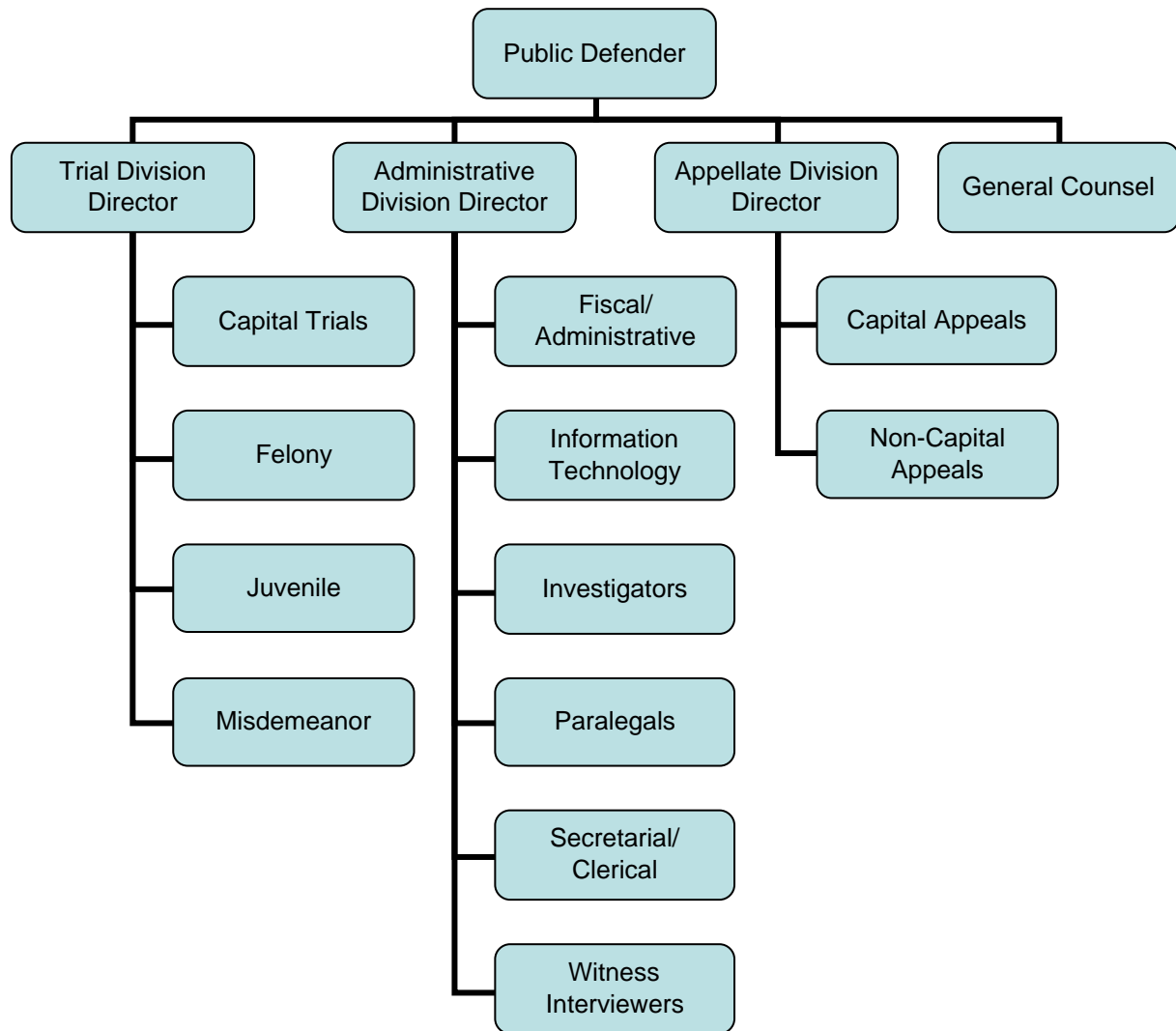
**Chief Asst. Public  
Defender  
Eileen Forrester**

**Administration  
To-Lan Trinh-Le**  
  
Jill Reid  
Diem Cao



Schedule X Organizational Structure

OFFICE OF THE PUBLIC DEFENDER  
TENTH JUDICIAL CIRCUIT  
(As of July 1, 2010)



Trials 114 FTEs  
Appeals 50 FTEs

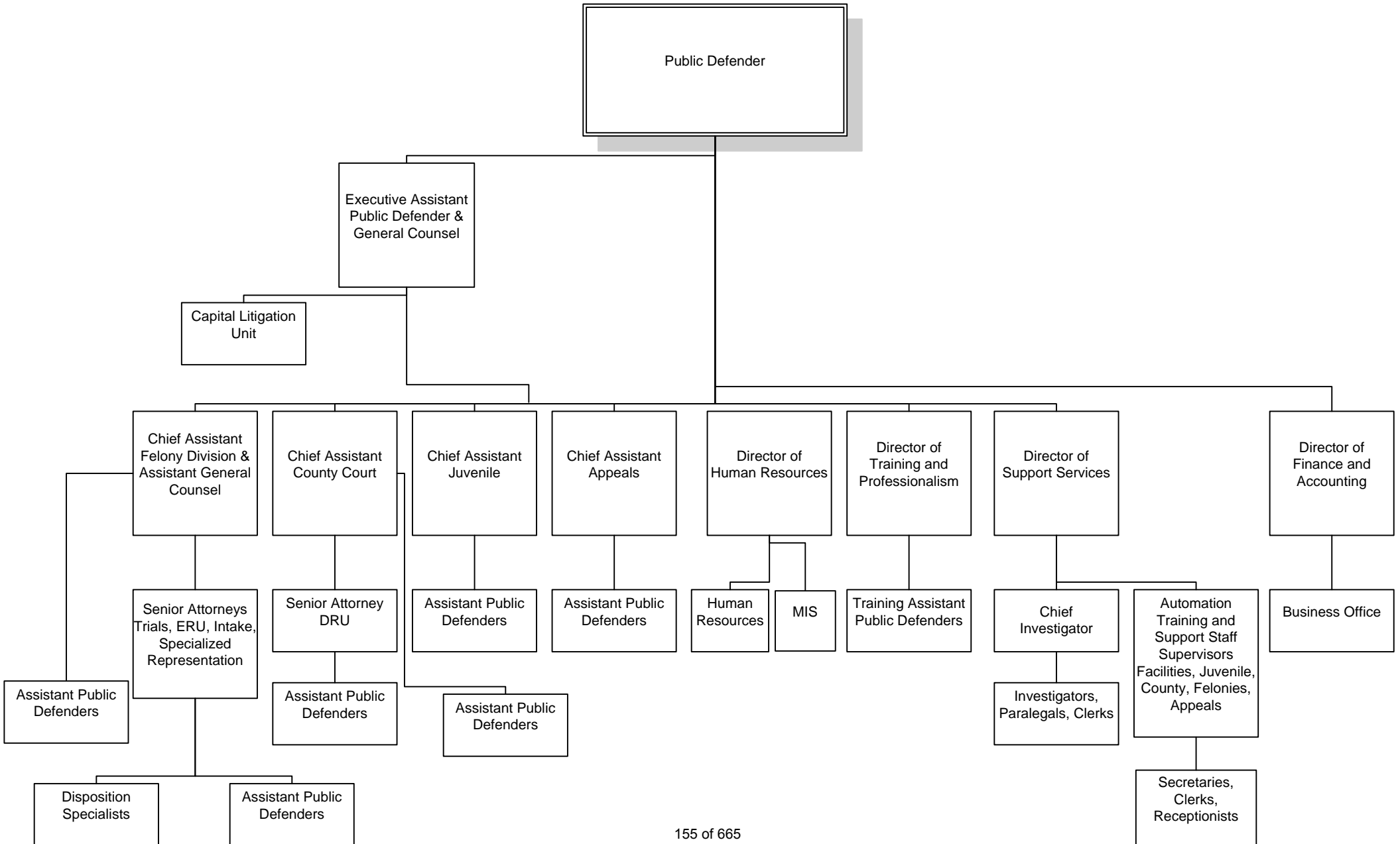


# LAW OFFICES OF THE PUBLIC DEFENDER

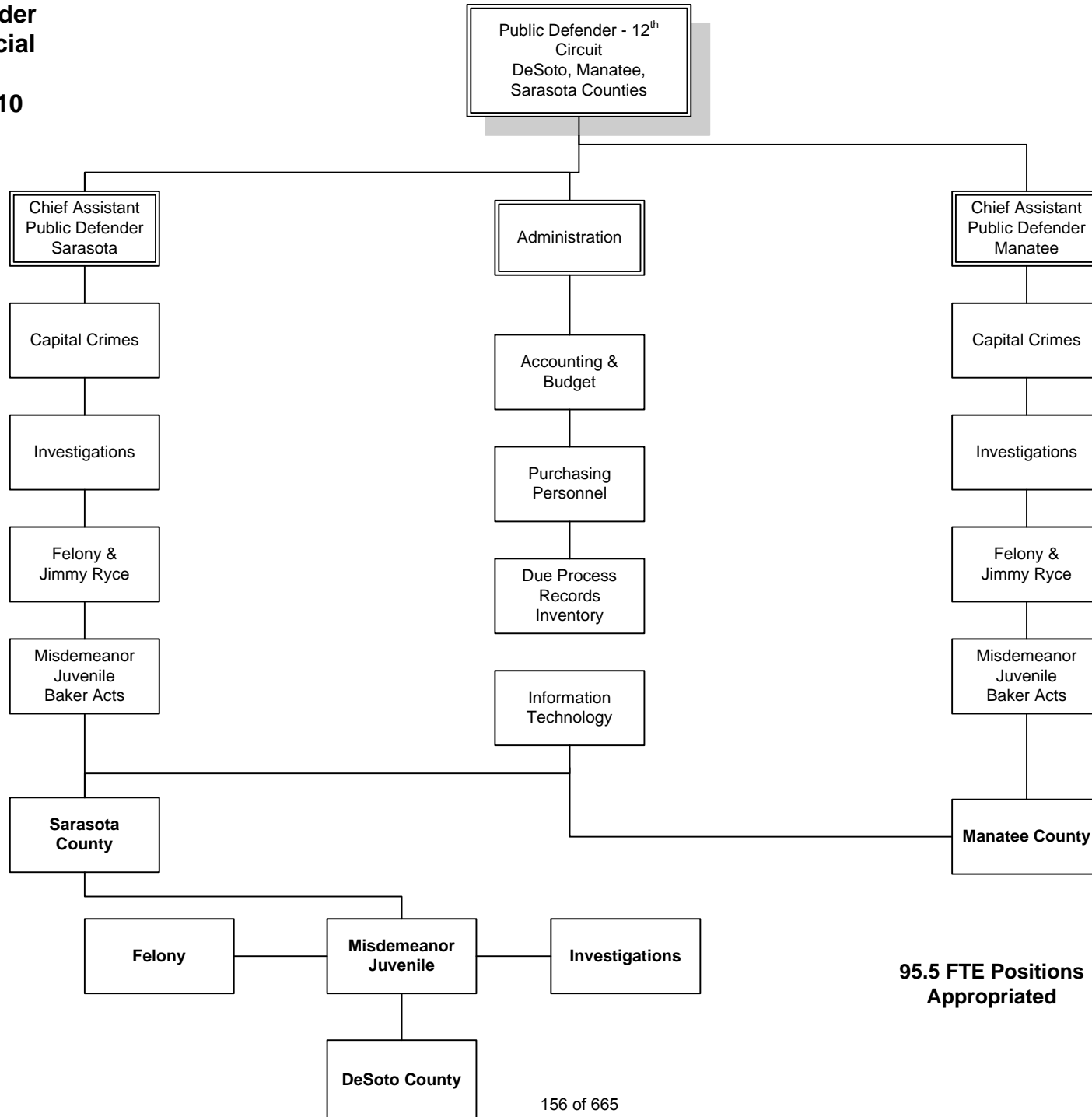
## Eleventh Judicial Circuit of Florida

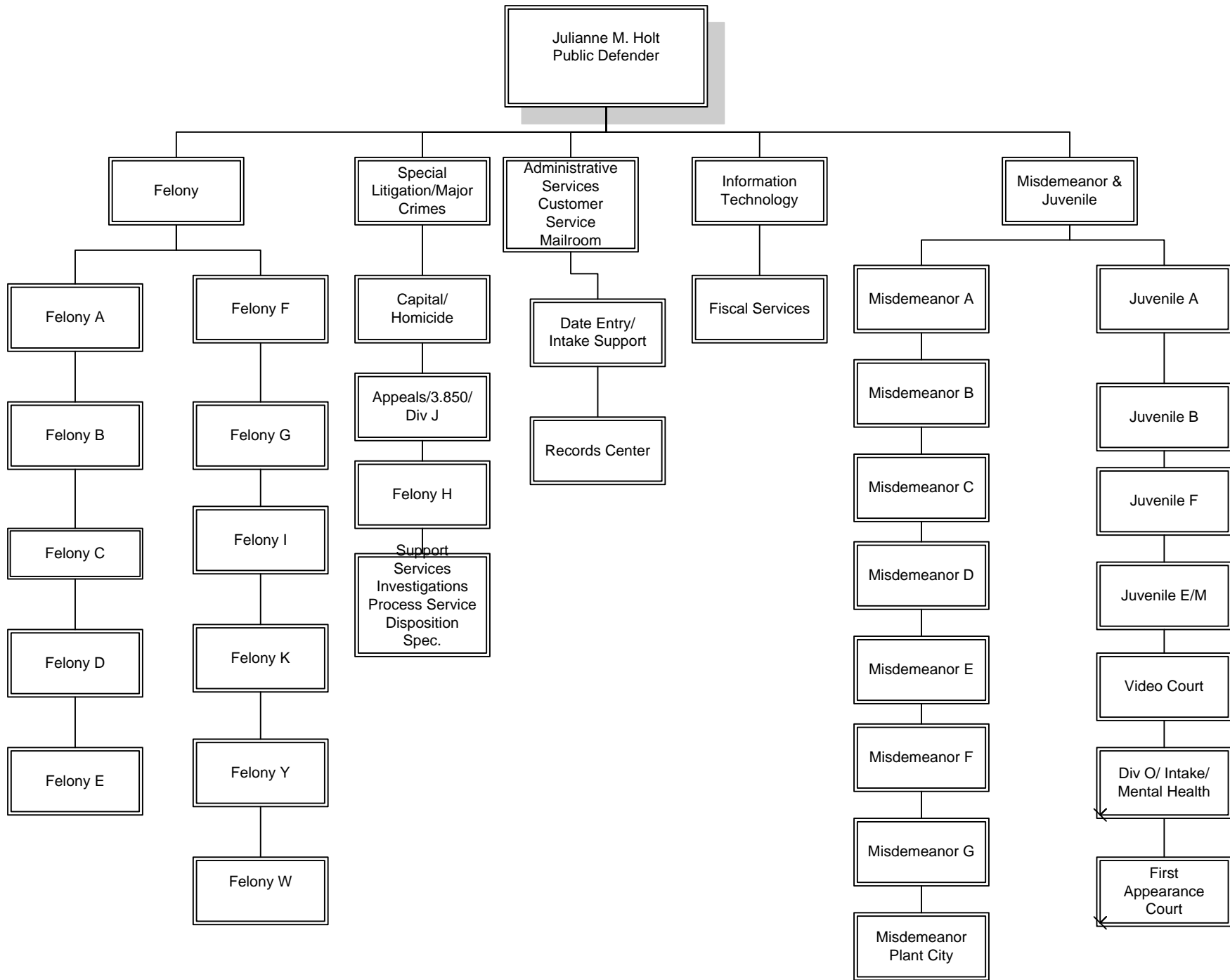


### Organizational Chart

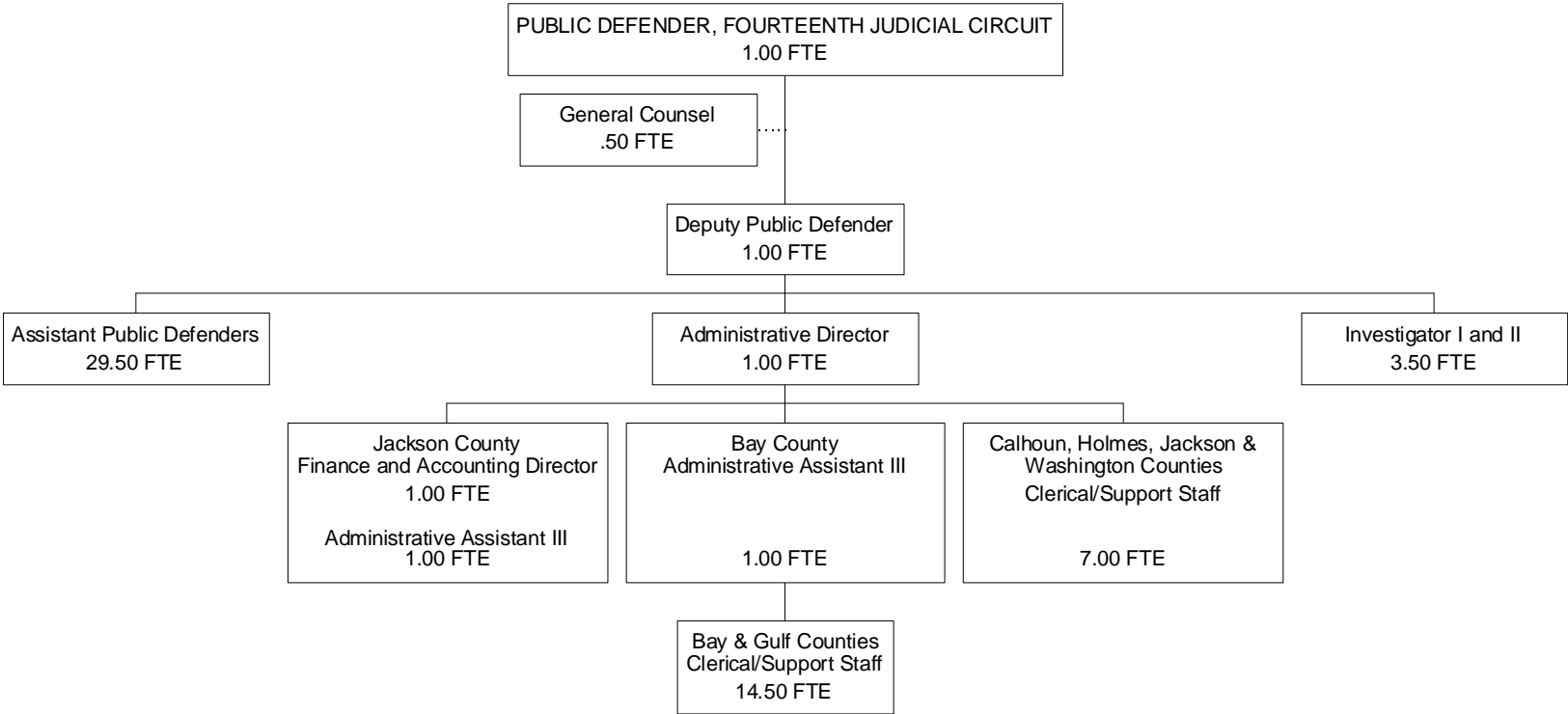


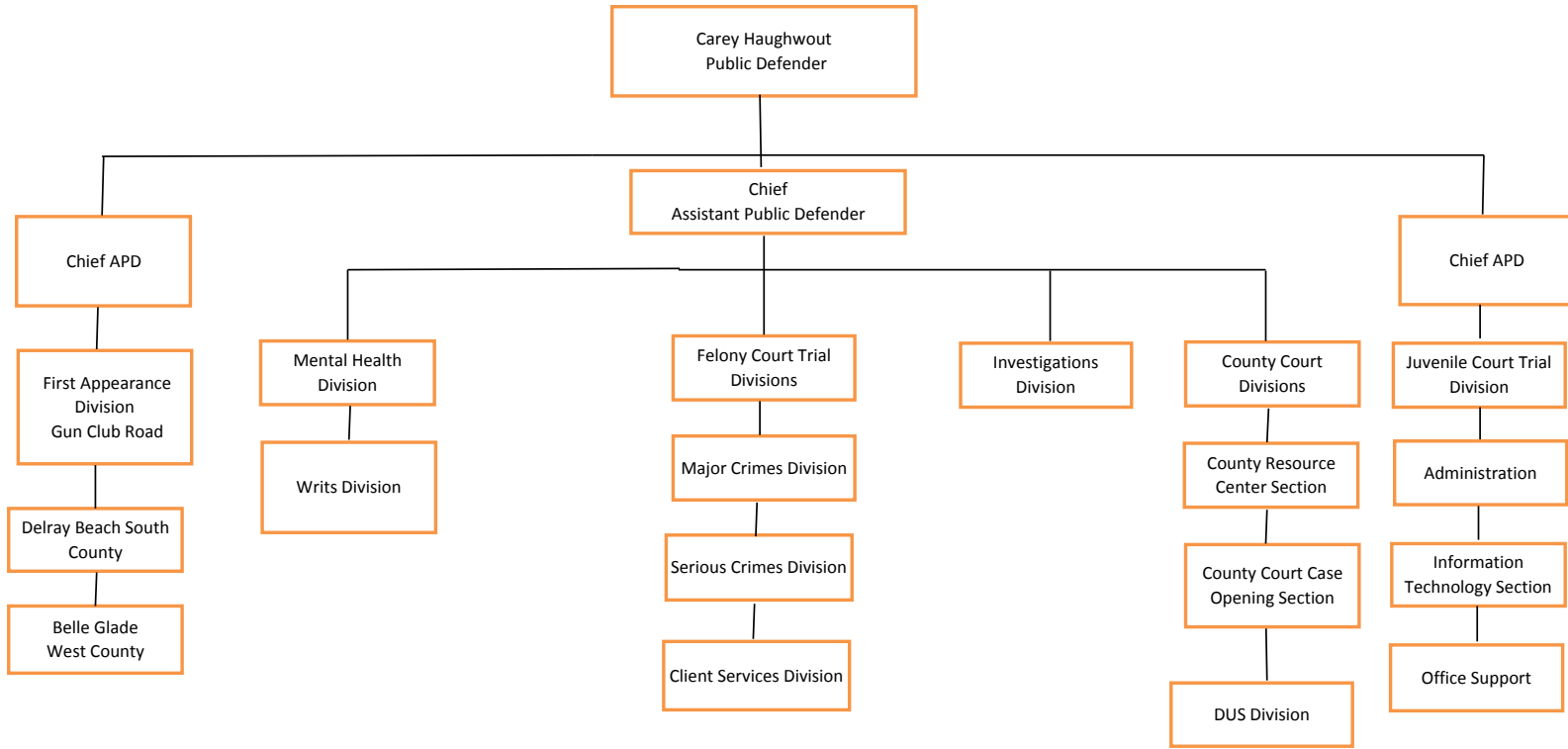
**Office of the  
Public Defender  
Twelfth Judicial  
Circuit  
June 30, 2010**





**OFFICE OF PUBLIC DEFENDER  
FOURTEENTH JUDICIAL CIRCUIT  
APPROVED FTE: 61.00**





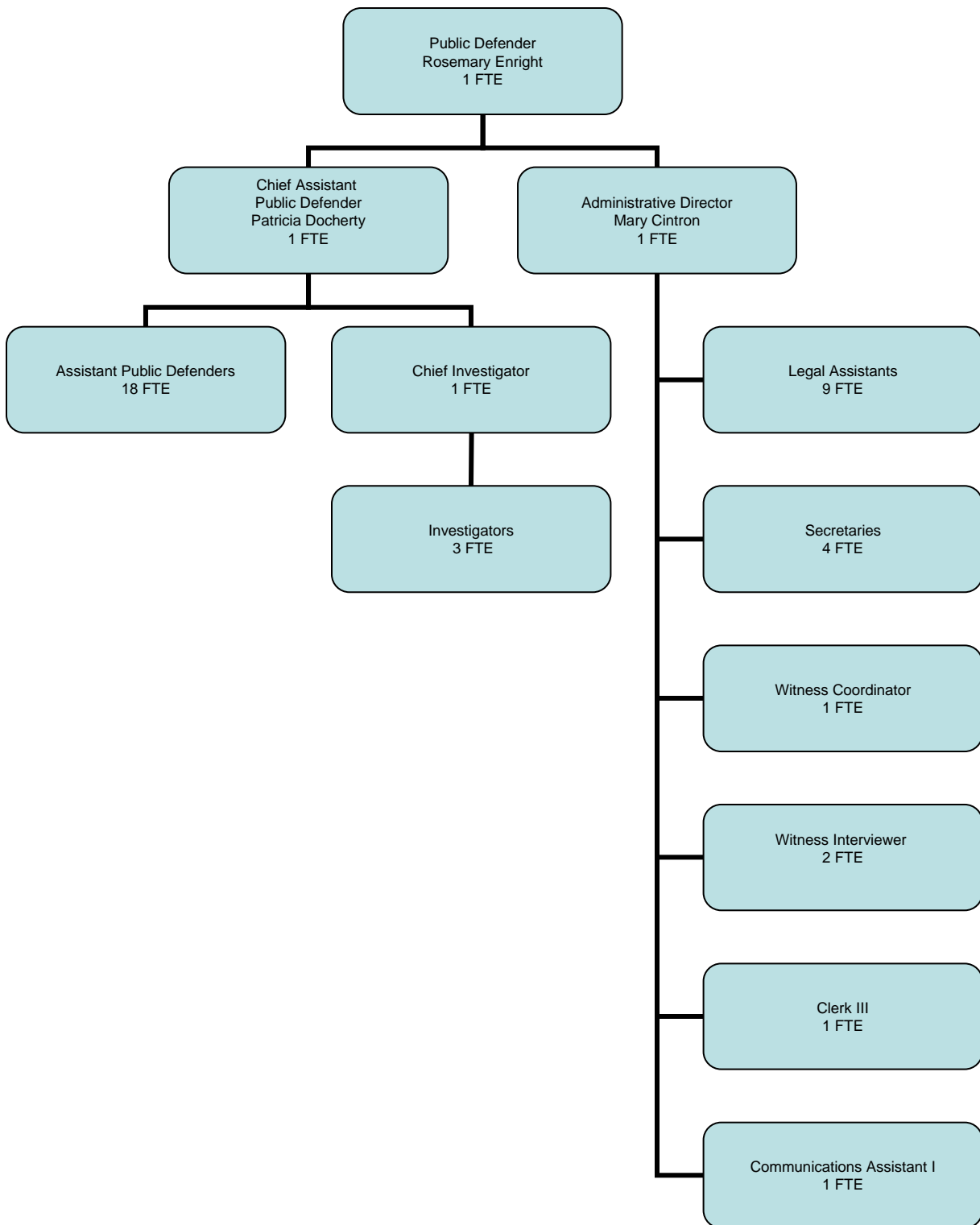
**194.00 FTE POSITIONS STATE FUNDED**

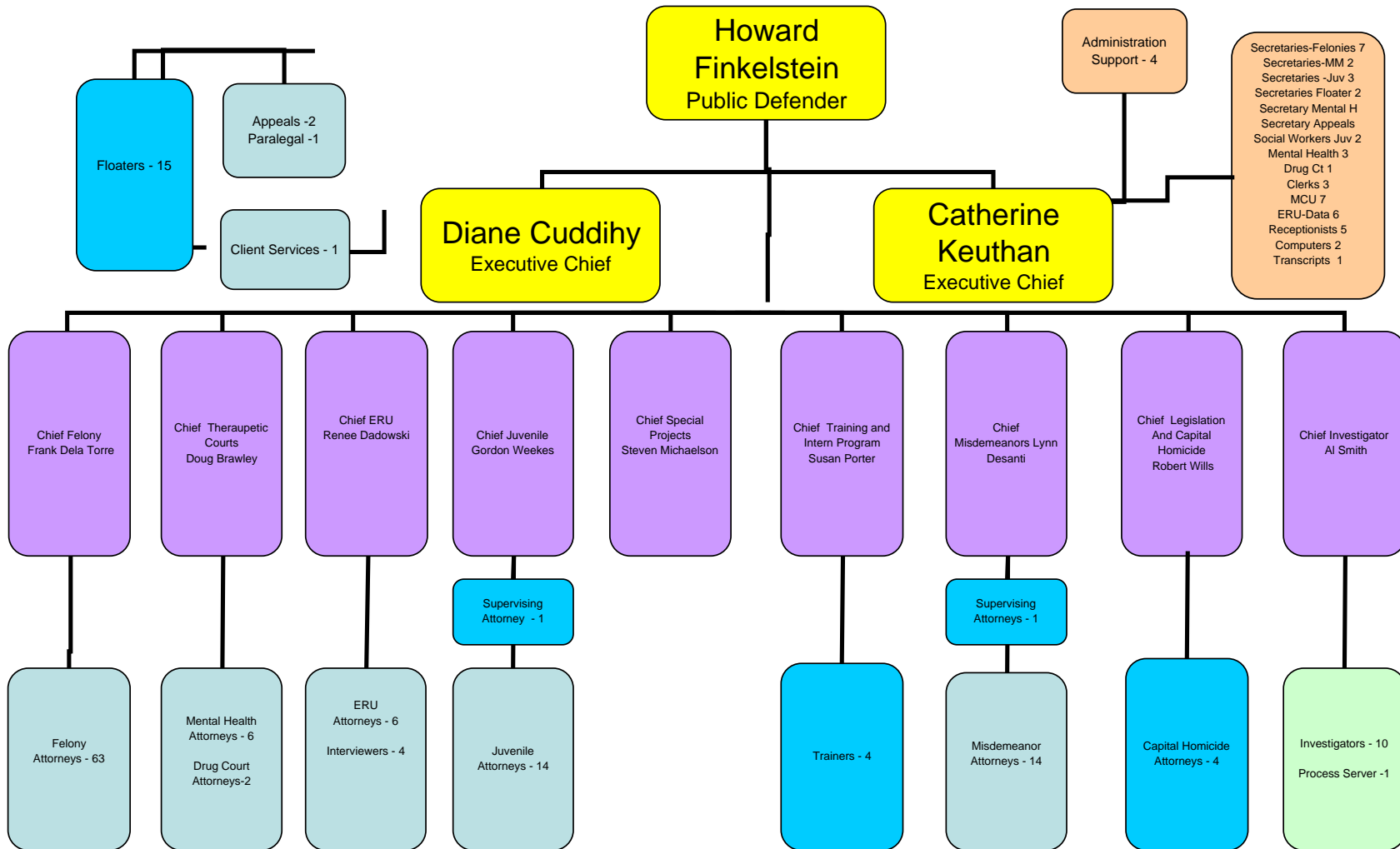


OFFICE OF THE PUBLIC DEFENDER

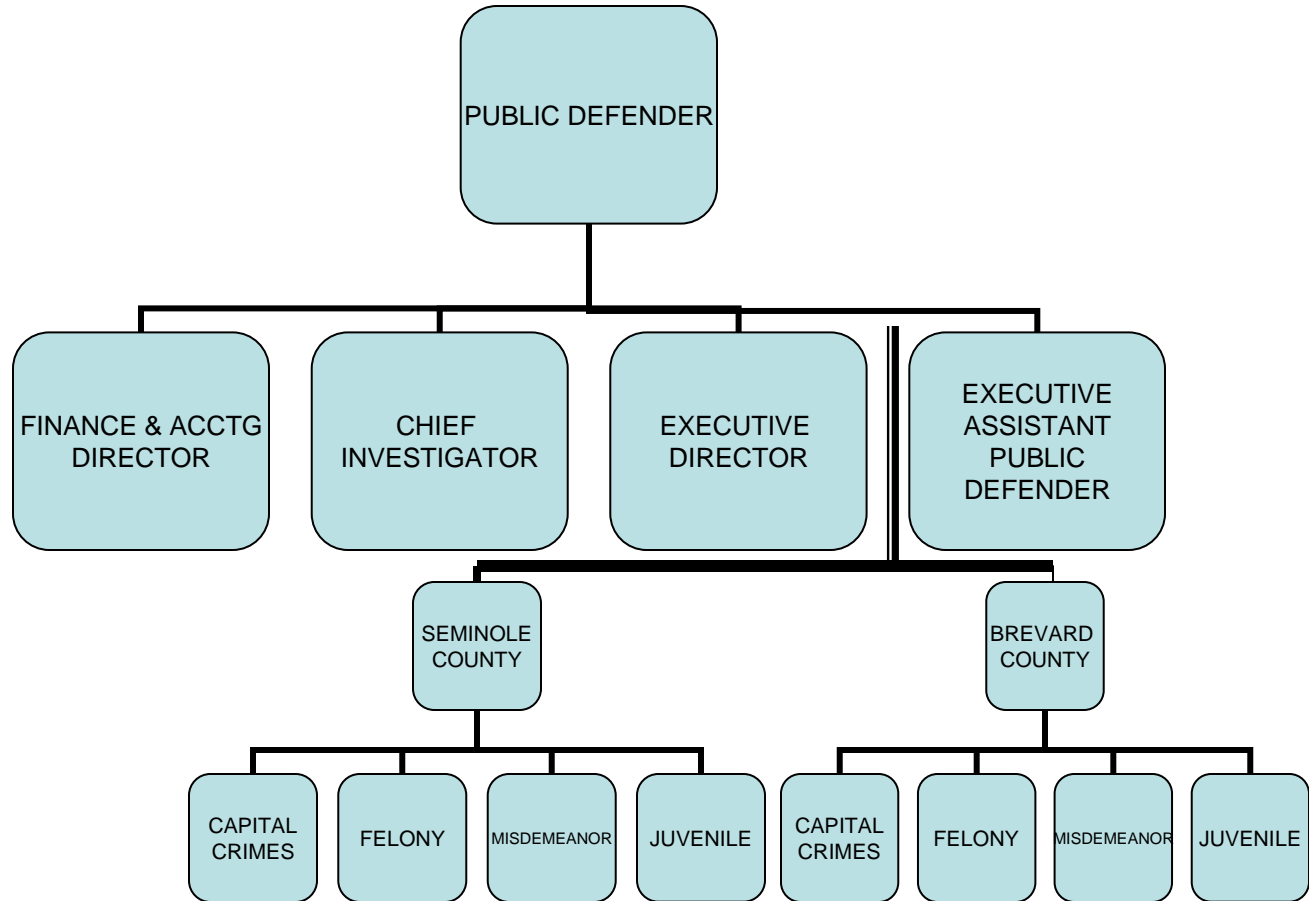
SIXTEENTH JUDICIAL CIRCUIT

September 1, 2010



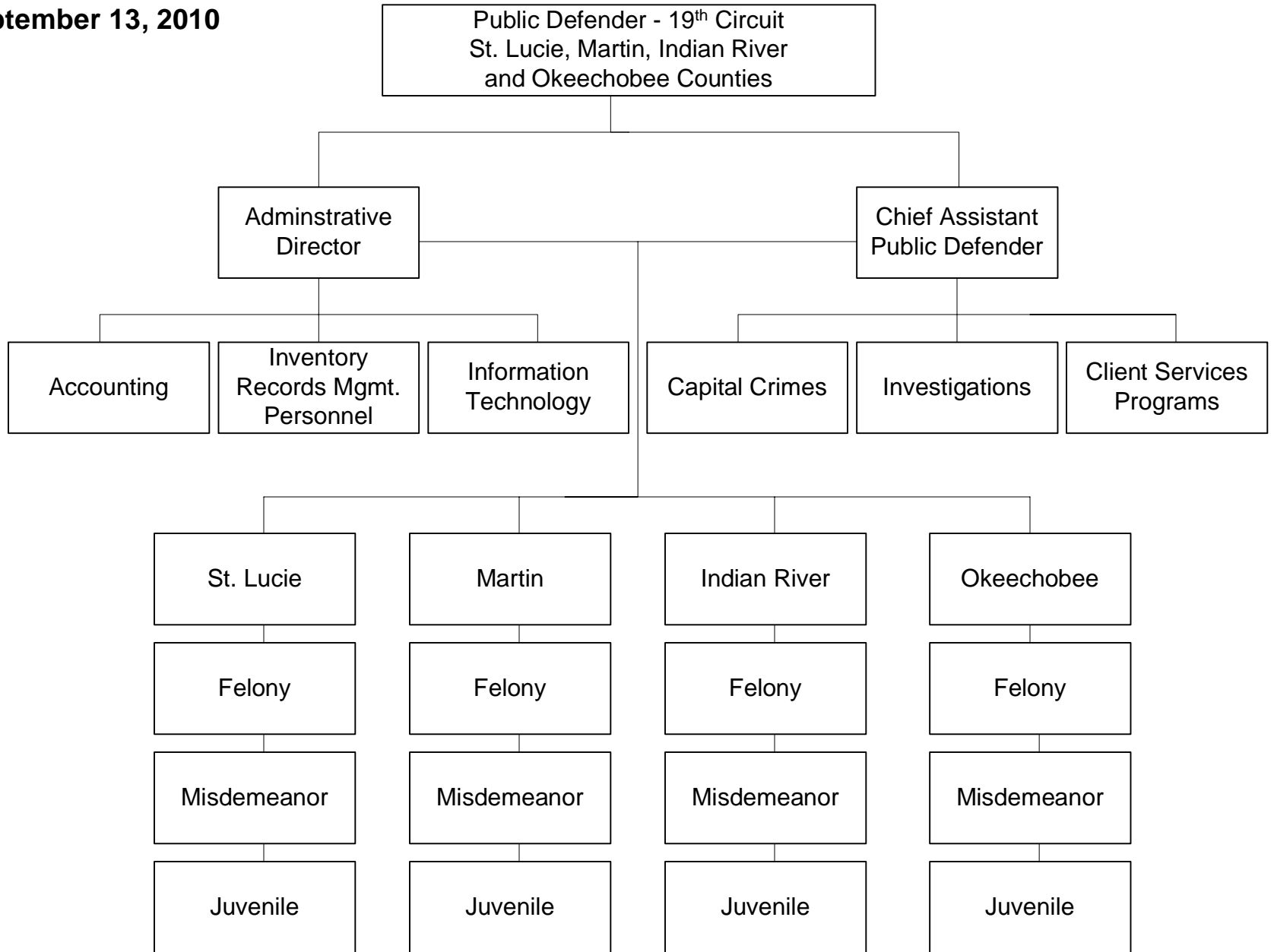


# PUBLIC DEFENDER, EIGHTEENTH JUDICIAL CIRCUIT



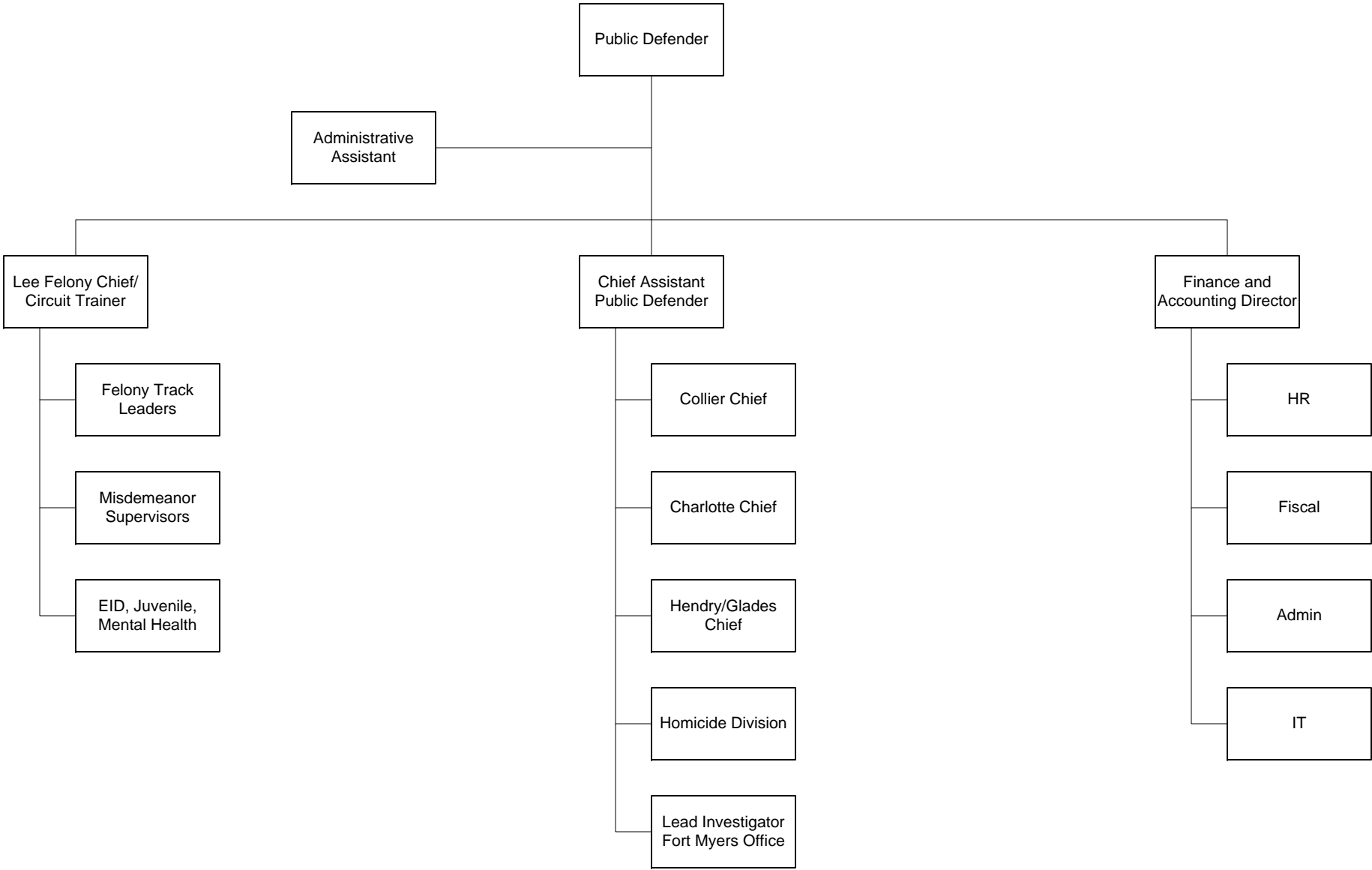
119 FTE POSITIONS STATE FUNDED

**Office of the Public Defender  
Nineteenth Judicial Circuit  
Effective September 13, 2010**

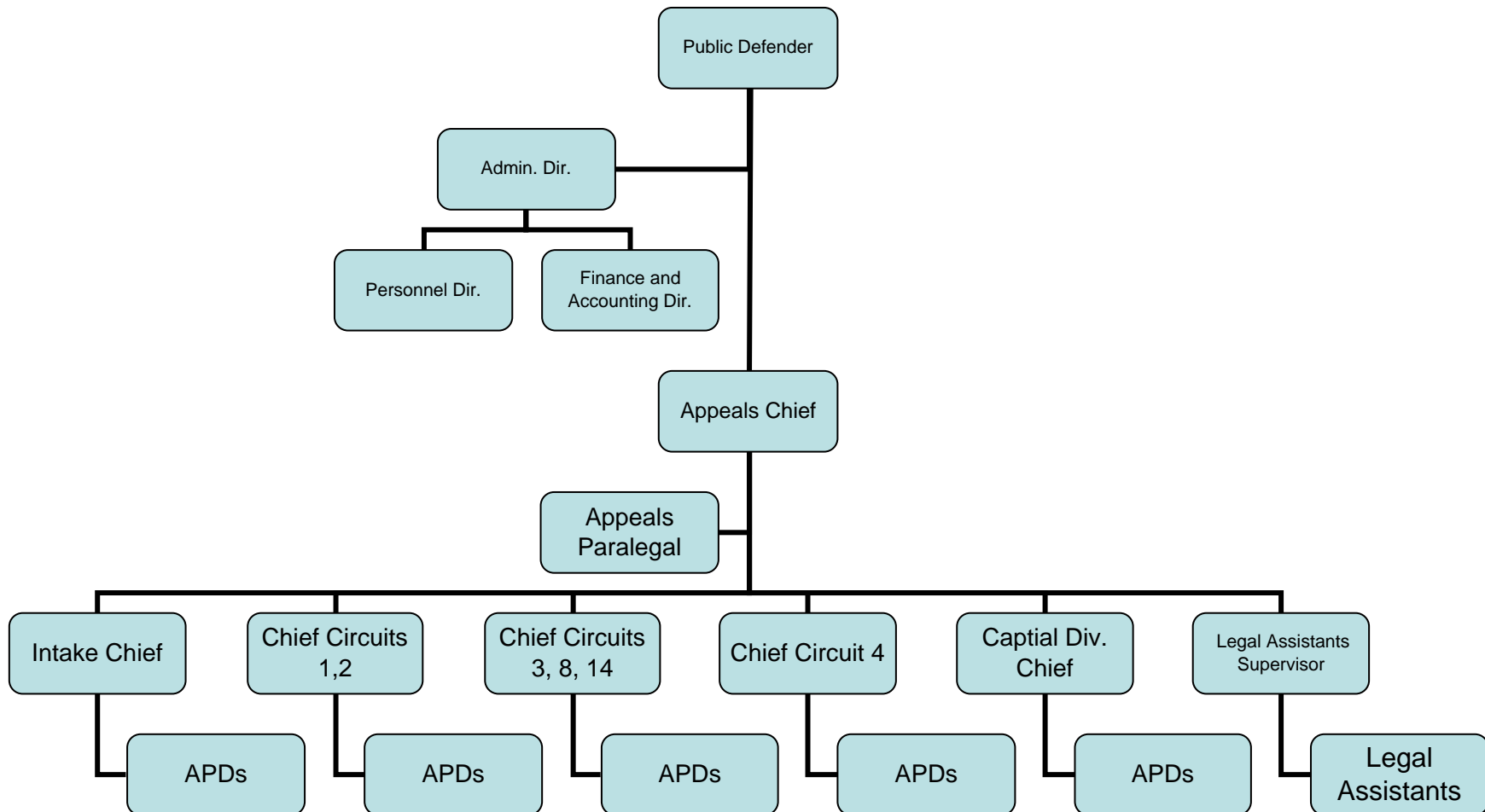


**78 FTE Positions State Funded**

Law Offices of Kathleen A. Smith  
Public Defender – 20<sup>th</sup> Judicial Circuit  
Organization Chart  
As of July 1, 2010



## Public Defender, 2nd Judicial Circuit Appeals Division Organizational Chart





Carey Haughwout  
Public Defender

Chief APD

Appeals Division  
Main

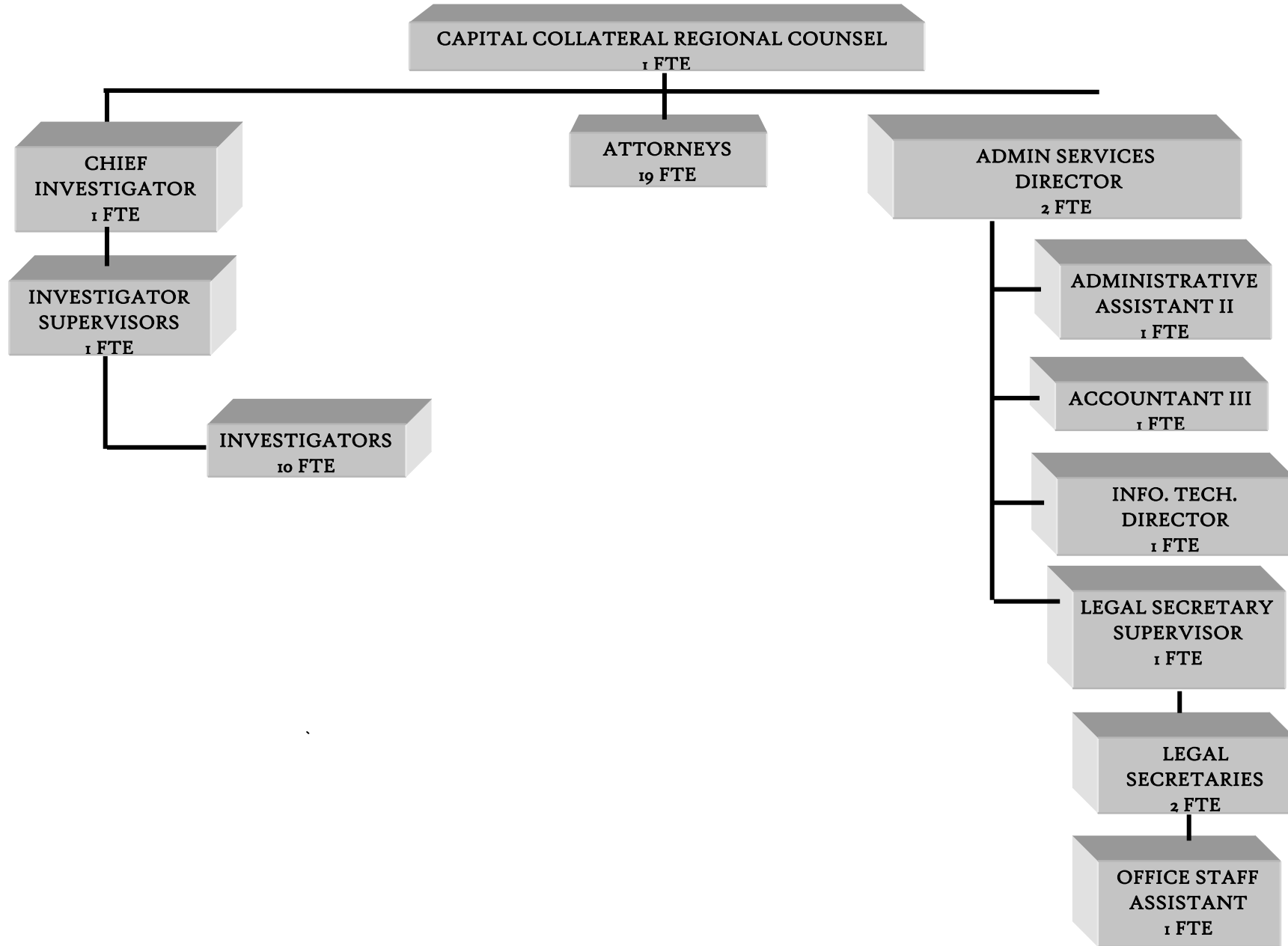
Appeals Division  
North County

Capital Appeals

**37.00 FTE POSITIONS STATE FUNDED**

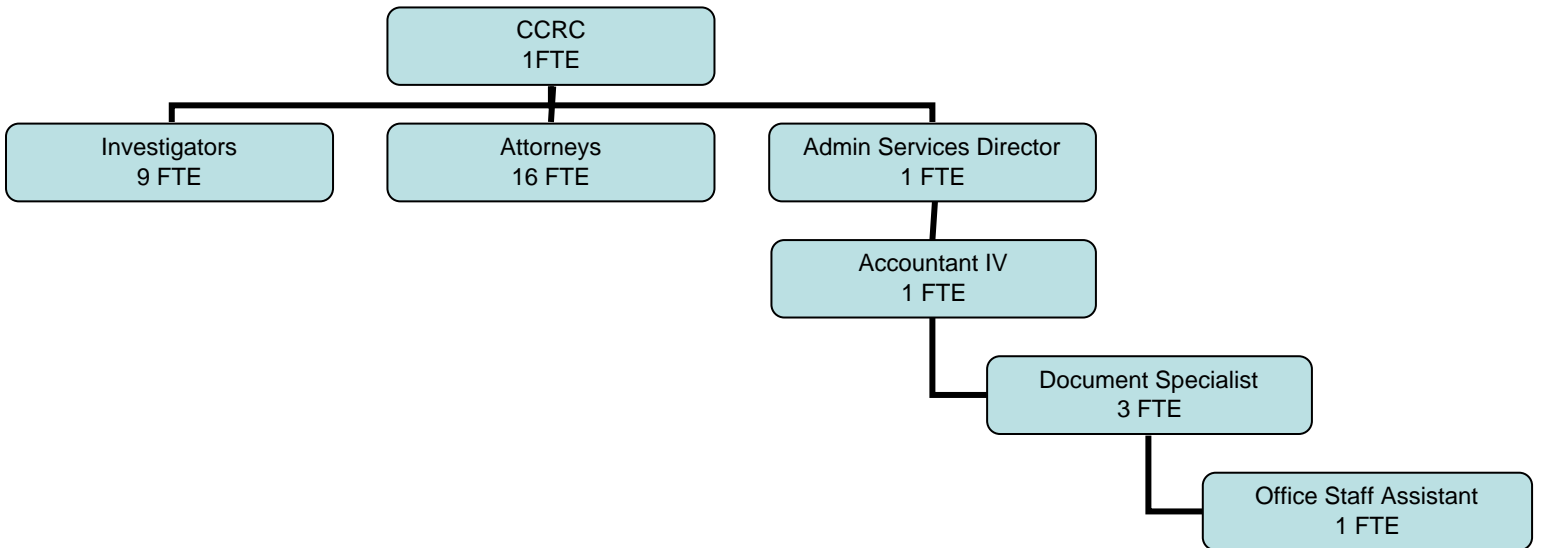


# CAPITAL COLLATERAL REGIONAL COUNSEL - MIDDLE REGION ORGANIZATIONAL CHART



41 FTE (FULL-TIME EMPLOYEE)  
UPDATED 06/16/09

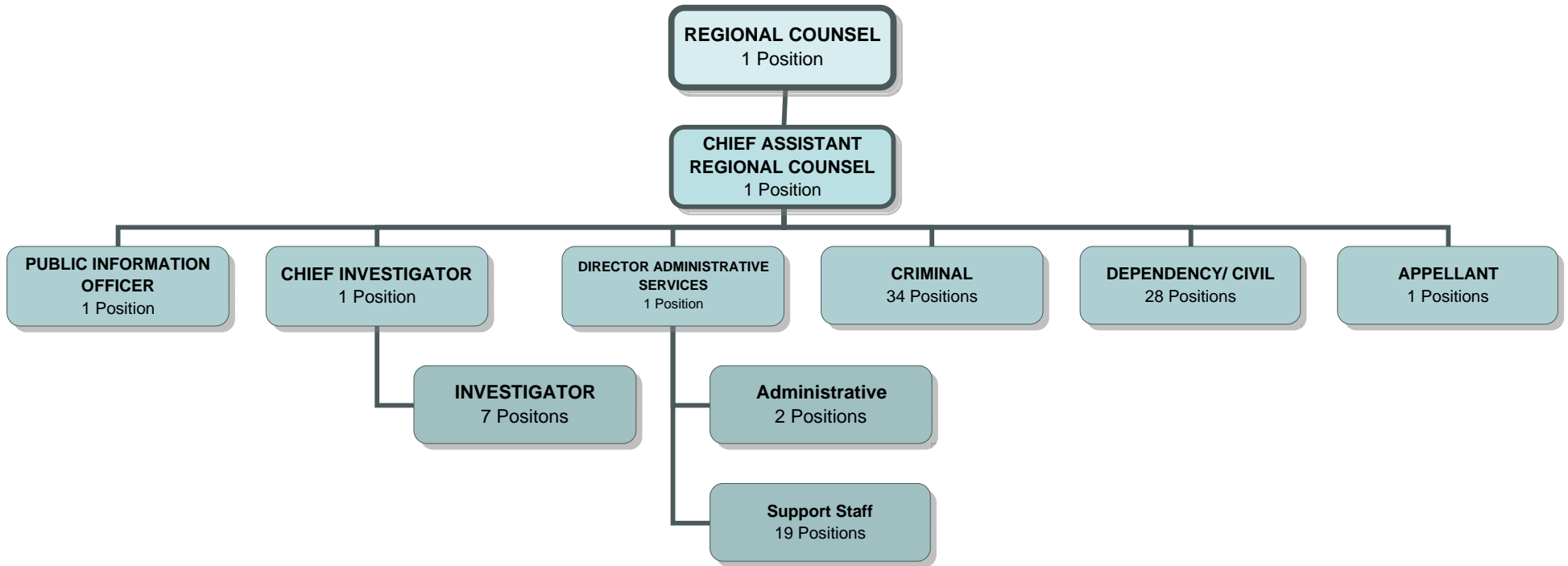
LEGISLATIVE BUDGET REQUEST FY 2010 - 2011  
CCRC-S ORG CHART



**LEGISLATIVE BUDGET REQUEST FY 2010 - 2011  
CCRC-S ORG CHART**

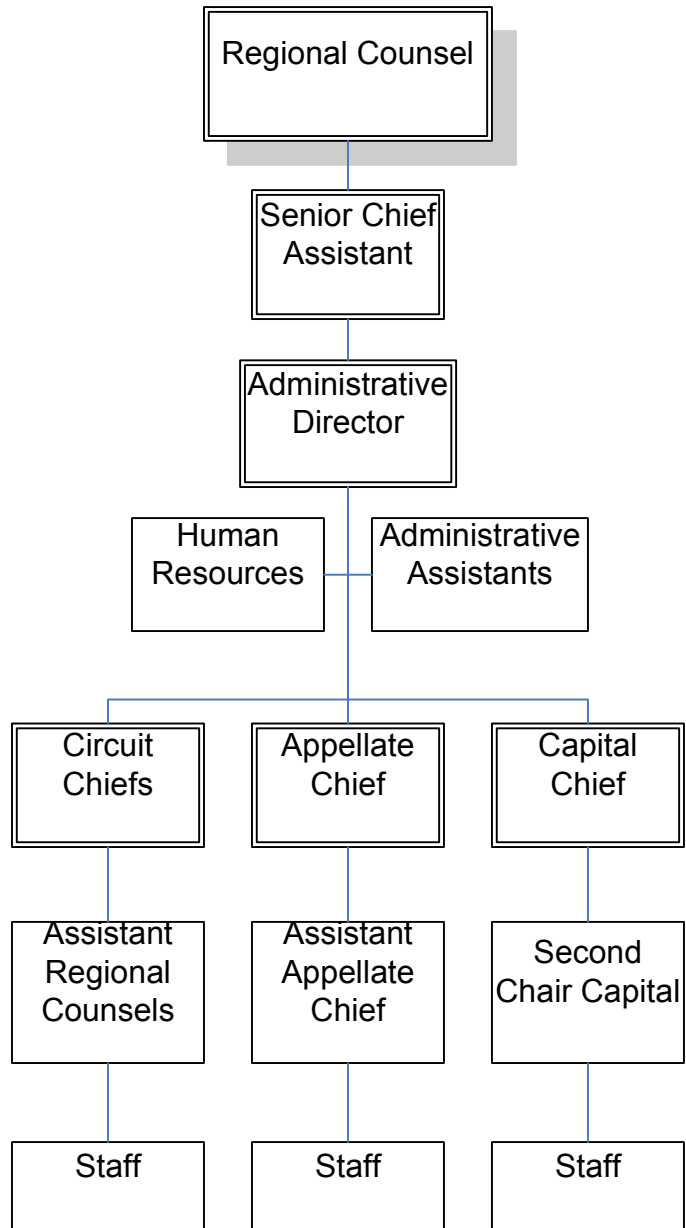


LEGISLATIVE BUDGET REQUEST FY 2011-2012

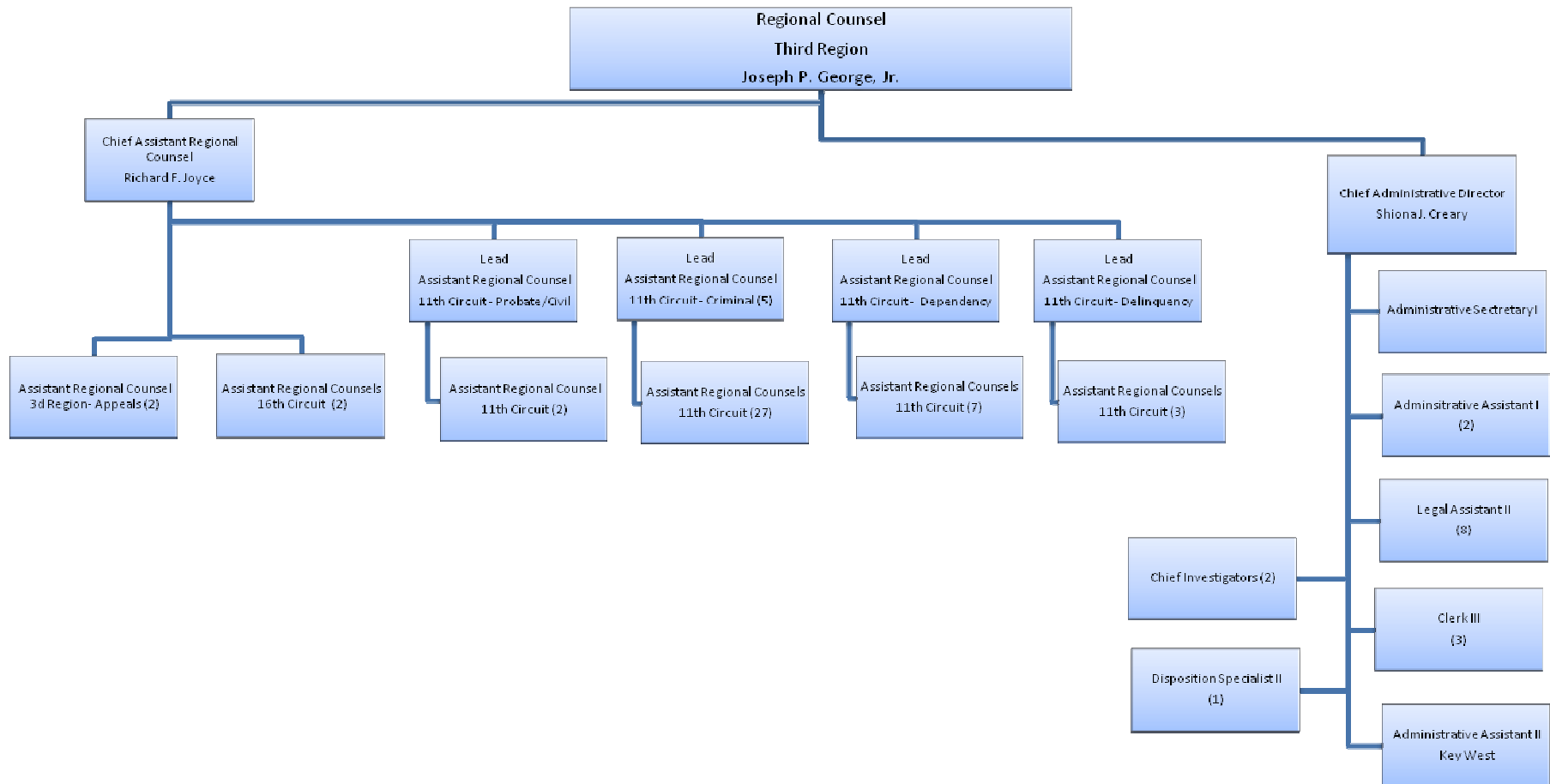


LEGISLATIVE BUDGET REQUEST FY 2011-2012

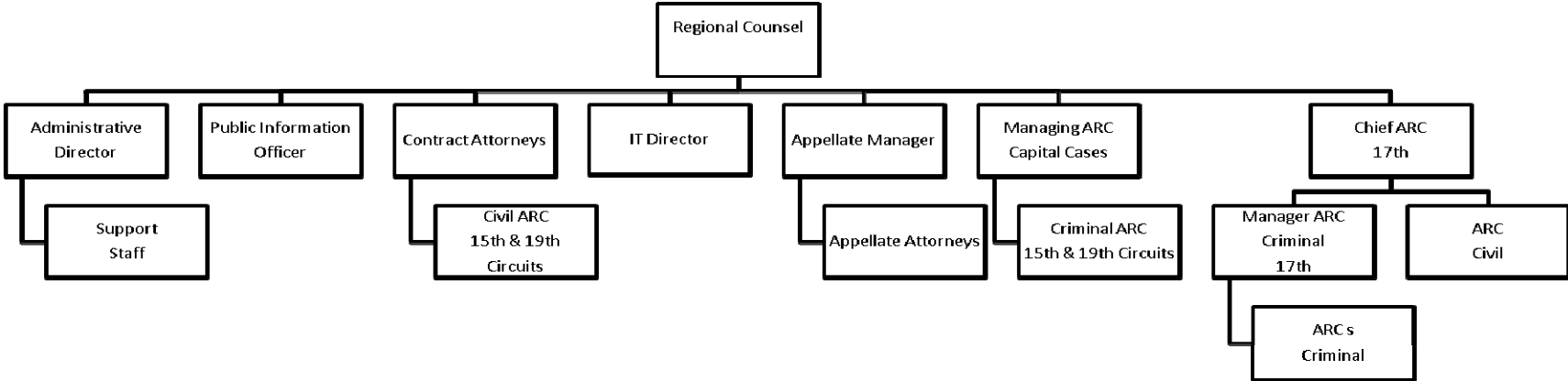
Schedule X Organization Structure  
Regional Counsel, Second District  
John E. Hendry, Regional Counsel



## Office of Criminal Conflict and Civil Regional Council for the Third Region Organizational Chart



Office of Criminal Conflict and Civil Regional Counsel, Fourth District



# JEFF DEEN, REGIONAL COUNSEL

CANDI POWELL,  
ADMINISTRATIVE DIRECTOR

LORI LOFTIS,  
CHIEF ASSISTANT REGIONAL  
COUNSEL

Holly Borden, Billing  
Specialist

Attorneys

Support  
Staff

Legal  
Assistants





**Schedule XIV  
Variance from Long Range Financial Outlook**

**Agency:** Justice Administrative Commission

**Contact:** Alton L. "Rip" Colvin, Executive Director

Article III, Section 19(a)3, Florida Constitution, requires each agency Legislative Budget Request to be based upon and reflect the long range financial outlook adopted by the Joint Legislative Budget Commission or to explain any variance from the outlook

- 1) Does the long range financial outlook adopted by the Joint Legislative Budget Commission in September 2010 contain revenue or expenditure estimates related to your agency?

Yes  No

- 2) If yes, please list the estimates for revenues and budget drivers that reflect an estimate for your agency for Fiscal Year 2010-2011 and list the amount projected in the long range financial outlook and the amounts projected in your Schedule I or budget

	Issue (Revenue or Budget Driver)	R/B*	FY 2011-2012 Estimate/Request Amount	
			Long Range Financial Outlook	Legislative Budget Request
a	Judicial - Due Process Costs	B	\$17.9 M	\$22.6 M
b	State Attorney, Public Defender, and Regional Counsel			
	Workload	B	\$1.1 M	\$32.3 M
d				
e				
f				

- 3) If your agency's Legislative Budget Request does not conform to the long range financial outlook with respect to the revenue estimates (from your Schedule I) or budget drivers, please explain the variance(s) below.

Justice Administrative Commission - \$22.6 million is requested in issue code 5200030 to cover projected attorney fees and case costs in the Criminal Conflict and Child Dependency/Civil Conflict appropriation categories. The projection for FY 2011-12 is based on FY 2010-11 expenditures.

State Attorney Workload - It is the consensus of the State Attorney Executive Directors that there is no variance from the Long Range Financial Outlook that was adopted by the Legislative Budget Commission on September 14, 2010.

Public Defender Workload - The \$24.8 million Legislative Budget Request from the 20 Public Defenders', Trials and Appellate Divisions is a minimal workload request that is submitted each year. The Long Range Financial Outlook estimate of \$1.1 million is a combined figure for the State Attorneys, Public Defenders and the Offices of Criminal Conflict and Civil Regional Counsels. Therefore, the discrepancy between the Public Defenders' request and the Outlook estimate is even greater.

Offices of Criminal Conflict and Civil Regional Counsels' First through Fifth Districts Workload - The total workload requested in issue codes 3000320, 3000380 and 3001360 totals \$7.5 million. The amount requested reflects the specific workload needs of the individual Regional Counsel offices requesting these issues. The Regional Counsels did not submit a statewide workload issue for Fiscal Year 2011-2012.

\* R/B = Revenue or Budget Driver



# **Budget Entity Level Exhibits or Schedules**

**Justice Administrative  
Commission (JAC)**

**21300800**

***JUSTICE ADMINISTRATIVE COMMISSION***

***SCHEDULE I SERIES***

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21300800**  
**Fund: 20 2 058030**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	[ ]	-	-
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
<u>FUNDING SOURCE - NON-STATE</u>	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
[ ]	[ ]	[ ]	[ ]
<b>TOTALS*</b>	-	-	-

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department:** Justice Administrative Commission  
**Budget Entity:** 21300800  
**Fund:** 20 2 059030

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<u>ARTICLE V TRAFFIC ASSESS</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u>FUNDING SOURCE - NON-STATE</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u> </u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTALS*</b>	<input type="text" value="-"/>	<input type="text"/>	<input type="text"/>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

## SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCE

Budget Period:

**Department:** Justice Administrative Commission  
**Budget Entity:** 21300800  
**Fund:** 20 2 084001

(1)	(2)	(3)
<u>FUNDING SOURCE - STATE</u>	ACTUAL FY 2009 -2010	ESTIMATED FY 2010- 2011
<u>Reimb from SA-11 HR Payment</u>		
<b><u>FUNDING SOURCE - NON-STATE</u></b>		
<b>TOTALS*</b>	<b>-</b>	<b>-</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.





S

: 2011 -2012

(4)

REQUEST

FY 2011- 2012

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**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2010 -2011**

**Department:** Justice Administrative Commission  
**Budget Entity:** 21300800  
**Fund:** 20 2 339040

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009- 2010	FY 2010 -2011	FY 2011- 2012
Fees-Local Ordinance	9,589	9,589	9,589
Pre-Tax Parking Program	30,482	-	-
Transfers In-DCF/Child Dependency	5,054	5,054	5,054
Miscellaneous Refunds	2,923		
<u>FUNDING SOURCE - NON-STATE</u>			
Garnishment Fees	1,847	2,215	2,583
<b>TOTALS*</b>	<b>49,895</b>	<b>16,858</b>	<b>17,226</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21300800**  
**Fund: 20 2 974021**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Fees	<input type="text"/>	<input type="text"/>	<input type="text"/>
<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTALS*</b>	<b>-</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**E IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** JAC Article V Revenue Trust Fund  
**Budget Entity:** 21300800  
**LAS/PBS Fund Number:** 20-2-058030

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	766 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	766 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(61) (I)		
LESS: Non-Certified Forward Payables	(705) (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	PD Article V Revenue Trust Fund
<b>Budget Entity:</b>	21300800
<b>LAS/PBS Fund Number:</b>	20-2-059030

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	384 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	384 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(31) (I)		
LESS: Non-Certified Forward Payable	(353) (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:

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**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21300800  
**LAS/PBS Fund Number:** 20-2-339040

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	64,625 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	56,674 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	121,299 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(318) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(71,086) (I)		
LESS: Non-Certified Forward Payables	(J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	49,895 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

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**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Indigent Criminal Defense Trust Fund  
**Budget Entity:** 21300800  
**LAS/PBS Fund Number:** 20-2-974021

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	- (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	- (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2011- 2012**

<b>Department Title:</b>	JUSTICE ADMINISTRATIVE COMMISSION
<b>Trust Fund Title:</b>	JAC-GRANTS AND DONATIONS
<b>LAS/PBS Fund Number:</b>	20 2 339040

**BEGINNING TRIAL BALANCE:**

Unreserved Fund Balance Per Trial Balance, 07-01-2010 20,276.00 (A)

**Add/Subtract:**

Non-Certified Payables 29,619.00 (B)

**Other Adjustment(s):**

(C)

(C)

**ADJUSTED BEGINNING TRIAL BALANCE:** 49,895.00 (D)

**UNRESERVED FUND BALANCE, SCHEDULE IC** 49,895.00 (E)

**DIFFERENCE:** 0.00 (F)\*

**\*SHOULD EQUAL ZERO.**

*Office of Policy and Budget - July, 2010*

**Budget Entity Level  
Exhibits or Schedules**

**Guardian Ad Litem  
(GAL)**

**21310000**

***STATEWIDE GUARDIAN AD LITEM***  
***SCHEDULE I SERIES***

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21310000**  
**Fund: 20 2 339044**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<b><u>FUNDING SOURCE - STATE</u></b>	<b>FY 2009 -2010</b>	<b>FY 2010- 2011</b>	<b>FY 2011- 2012</b>
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
Other Grants	108,159	70,607	7,973
Additional Court Cost			
<b>TOTALS*</b>	<b>108,159</b>	<b>70,607</b>	<b>7,973</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21310000  
**LAS/PBS Fund Number:** 20-2-339044

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	106,809 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	3,720 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	110,529 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(2,370) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	108,159 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

# **Budget Entity Level Exhibits or Schedules**

**Clerks of Court  
Operation Corporation  
(COC)  
21350200**

***CLERKS OF COURT OPERATIONS CORPORATION***

***SCHEDULE I SERIES***

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21350100**  
**Fund: 20 2 588002**

(1)	(2)	(3)	(4)
<u>FUNDING SOURCE - STATE</u>	ACTUAL FY 2009 -2010	ESTIMATED FY 2010- 2011	REQUEST FY 2011- 2012
Transfers In-Interagency Reorg	-	-	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	-	-	-

\*Must agree to amounts on Schedule I, Section IV, Line I.



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Clerks of the Court Trust Fund  
**Budget Entity:** 21350100  
**LAS/PBS Fund Number:** 20-2-588002

	<b>Balance as of 6/30/2010</b>		<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	383,218	(A)		
ADD: Other Cash (See Instructions)	-	(B)		
ADD: Investments	-	(C)		
ADD: Outstanding Accounts Receivable	-	(D)		
ADD: _____	-	(E)		
<b>Total Cash plus Accounts Receivable</b>	383,218	(F)		
LESS: Allowances for Uncollectibles	-	(G)		
LESS: Approved "A" Certified Forwards	-	(H)		
Approved "B" Certified Forwards	-	(H)		
Approved "FCO" Certified Forwards	-	(H)		
LESS: Other Accounts Payable (Nonoperating)	(383,218)	(I)		
LESS: _____	-	(J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	-	(K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2011- 2012**

<b>Department Title:</b>	JUSTICE ADMINISTRATIVE COMMISSION
<b>Trust Fund Title:</b>	COC-CLERK OF COURTS TF
<b>LAS/PBS Fund Number:</b>	20 2 588002

**BEGINNING TRIAL BALANCE:**

Unreserved Fund Balance Per Trial Balance, 07-01-2010 (2,601.00) (A)

**Add/Subtract:**

Current Compensated Absences Liability 2,601.00 (B)

**Other Adjustment(s):**

(C)

(C)

**ADJUSTED BEGINNING TRIAL BALANCE:** 0.00 (D)

**UNRESERVED FUND BALANCE, SCHEDULE IC** 0.00 (E)

**DIFFERENCE:** 0.00 (F)\*

**\*SHOULD EQUAL ZERO.**

*Office of Policy and Budget - July, 2010*

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

Budget Period: 2011 -2012

Department: Justice Administrative Commission  
 Budget Entity: 21350200  
 Fund: 20 2 588002

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Transfers In-Interagency Reorg	-	-	-
<b>TOTALS*</b>	-	-	-

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Clerks of the Court Trust Fund  
**Budget Entity:** 21350200  
**LAS/PBS Fund Number:** 20-2-588002

	<b>Balance as of 6/30/2010</b>		<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,590,587	(A)		
ADD: Other Cash (See Instructions)	-	(B)		
ADD: Investments	-	(C)		
ADD: Outstanding Accounts Receivable	-	(D)		
ADD: _____	-	(E)		
<b>Total Cash plus Accounts Receivable</b>	1,590,587	(F)		
LESS: Allowances for Uncollectibles	-	(G)		
LESS: Approved "A" Certified Forwards	(125,067)	(H)		
Approved "B" Certified Forwards	-	(H)		
Approved "FCO" Certified Forwards	-	(H)		
LESS: Other Accounts Payable (Nonoperating)	(1,465,520)	(I)		
LESS: _____	-	(J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	-	(K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

# **Budget Entity Level Exhibits or Schedules**

**State Attorneys**

**21500100 thru 21502000**

***STATE ATTORNEY***  
***SCHEDULE I SERIES***

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500100**  
**Fund: 20 2 058001**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<b><u>FUNDING SOURCE - STATE</u></b>	<b>FY 2009 -2010</b>	<b>FY 2010- 2011</b>	<b>FY 2011- 2012</b>
ART V TRAFFIC ASSESS	37,427	10,000	-
WORTHLESS CHECKS		100,000	
COST OF PROSECUTION		260,723	10,546
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
<b>TOTALS*</b>	<b>37,427</b>	<b>370,723</b>	<b>10,546</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500100**  
**Fund: 20 2 316001**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<u>Fines, Forfeitures and Judgements-State</u>	124,042	96,768	23,757
<u>FUNDING SOURCE - NON-STATE</u>			
<u>Fines, Forfeitures and Judgements-Federal</u>	59,196	59,196	59,196
<b>TOTALS*</b>	<b>183,238</b>	<b>155,964</b>	<b>82,953</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500100**  
**Fund: 20 2 339012**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Worthless Checks	104,886	0	0
Cost of Prosecution	737,984	188,877	0
Criminal History	1,687	3,977	0
<u>FUNDING SOURCE - NON-STATE</u>			
VOCA	7,845	7,800	7,800
County IT	0	11,000	34,469
County Ordinance	12,625	5,675	0
VAWA	4,968	0	0
<b>TOTALS*</b>	<b>869,995</b>	<b>217,329</b>	<b>42,269</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** State Attorney Revenue Trust Fund  
**Budget Entity:** 21500100  
**LAS/PBS Fund Number:** 20-2-058001

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	43,940 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	27 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	43,967 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(6,540) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	37,427 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Foreiture & Investigative Support Trust Fund
<b>Budget Entity:</b>	21500100
<b>LAS/PBS Fund Number:</b>	20-2-316001

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	183,340 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	183,340 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(102) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	183,238 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21500100
<b>LAS/PBS Fund Number:</b>	20-2-339012

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	930,250 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	44,349 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	974,599 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(6,868) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(97,736) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	869,995 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

### SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES

Budget Period: 2011 -2012

Department: Justice Administrative Commission  
 Budget Entity: 21500200  
 Fund: 20 2 058002

(1)	(2)	(3)	(4)
<u>FUNDING SOURCE - STATE</u>	ACTUAL FY 2009 -2010	ESTIMATED FY 2010- 2011	REQUEST FY 2011- 2012
ART V TRAFFIC ASSESS	-		-
WORTHLESS CHECKS	723	70,000	
COST OF PROSECUTION		200,957	4,560
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>723</b>	<b>270,957</b>	<b>4,560</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500200**  
**Fund: 20 2 339008**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<b><u>FUNDING SOURCE - STATE</u></b>	<b>FY 2009 -2010</b>	<b>FY 2010- 2011</b>	<b>FY 2011- 2012</b>
Worthless Checks	133,000		
Misdemeanor Diversion	283,926	167,303	469,096
Cost of Prosecution	122,995		
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
VOCA	21,742		
VAWA	8,888		
<b>TOTALS*</b>	<b>570,551</b>	<b>167,303</b>	<b>469,096</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** State Attorney Revenue Trust Fund  
**Budget Entity:** 21500200  
**LAS/PBS Fund Number:** 20-2-058002

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	4,474 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	16 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	4,490 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(3,767) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	723 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21500200
<b>LAS/PBS Fund Number:</b>	20-2-339008

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	562,181 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	30,630 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	592,811 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(22,260) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	570,551 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500300**  
**Fund: 20 2 058003**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ART V TRAFFIC ASSESS	54,069	-	-
WORTHLESS CHECKS	-	-	-
COST OF PROSECUTION	-	68,633	-
<b>TOTALS*</b>	<b>54,069</b>	<b>68,633</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500300**  
**Fund: 20 2 339013**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Worthless Checks	97,207	-	-
Cost of Prosecution	212,911	-	-
Refunds	4,329	-	-
<u>FUNDING SOURCE - NON-STATE</u>			
VOCA	195,606	266,992	68,503
VAWA	70,307	55,275	45,275
ARRA	3,516	0	0
<b>TOTALS*</b>	<b>583,876</b>	<b>322,267</b>	<b>113,778</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** State Attorney Revenue Trust Fund  
**Budget Entity:** 21500300  
**LAS/PBS Fund Number:** 20-2-058003

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	56,254 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	9 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	56,263 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(2,194) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	54,069 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21500300
<b>LAS/PBS Fund Number:</b>	20-2-339013

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	552,487 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	43,492 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	595,979 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(3,256) (H)		
Approved "B" Certified Forwards	(2,181) (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(6,666) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	583,876 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500400**  
**Fund: 20 2 058004**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<u>FUNDING SOURCE - STATE</u>	<b>FY 2009 -2010</b>	<b>FY 2010- 2011</b>	<b>FY 2011- 2012</b>
ART V TRAFFIC ASSESS	559,060	500,000	200,000
WORTHLESS CHECKS		334,858	101,181
COST OF PROSECUTION		2,000,000	700,000
<b>TOTALS*</b>	<b>559,060</b>	<b>2,834,858</b>	<b>1,001,181</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500400**  
**Fund: 20 2 316004**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Fines, Forfeitures and Judgements-State	492,613	556,813	355,513
<u>FUNDING SOURCE - NON-STATE</u>			
Fines, Forfeitures and Judgements-Federal			
<b>TOTALS*</b>	<b>492,613</b>	<b>556,813</b>	<b>355,513</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500400**  
**Fund: 20 2 339007**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
BIRT	137,872		
Civil Citation	22,375		
Cost of Prosecution	2,099,733		
Insurance Fraud	245,304		
BRYNE	74,486		
Local Ordinance	293,919		
VOCA-ARRA	18,883		
Tax Recovery	92,500		
VAWA	111,054		
VOCA	194,487		
Worthless Checks	586,788		
CUP/IAR	68,580		
VAWA-ARRA	7,854		
Arrest Grant	31,495		
IDDS	194,685		
FL Coastal	4,893		
<b>TOTALS*</b>	<b>4,184,908</b>	-	-

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** State Attorney Revenue Trust Fund  
**Budget Entity:** 21500400  
**LAS/PBS Fund Number:** 20-2-058004

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	570,426 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	45 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	570,471 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(10,781) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	559,690 (K)		**

Notes:  
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**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Foreiture & Investigative Support Trust Fund
<b>Budget Entity:</b>	21500400
<b>LAS/PBS Fund Number:</b>	20-2-316004

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	498,981 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	498,981 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(6,368) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	492,613 (K)		**

Notes:  
 \* SWFS = Statewide Financial Statement  
 \*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21500400  
**LAS/PBS Fund Number:** 20-2-339007

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	4,352,906 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	27,533 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	4,380,439 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(155,779) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(39,752) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	4,184,908 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500500**  
**Fund: 20 2 058005**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ART V TRAFFIC ASSESS	75,690	347,679	347,679
WORTHLESS CHECKS		50,000	50,000
COST OF PROSECUTION		632,126	524,768
<b>TOTALS*</b>	<b>75,690</b>	<b>1,029,805</b>	<b>922,447</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500500**  
**Fund: 20 2 095001**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Fines, Forfeitures and Judgements	1	350,001	750,001
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>1</b>	<b>350,001</b>	<b>750,001</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500500**  
**Fund: 20 2 339014**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
VAWA			
VOCA			
Cost of Prosecution	684,738		
Drug Court ARRA			
VAWA ARRA			
<u>FUNDING SOURCE - NON-STATE</u>			
County IT	668,170	200,091	
County Ordinance			
Article V Fines/Forfeitures			
Local Ordinance			1,129
<b>TOTALS*</b>	<b>1,352,908</b>	<b>200,091</b>	<b>1,129</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** State Attorney Revenue Trust Fund  
**Budget Entity:** 21500500  
**LAS/PBS Fund Number:** 20-2-058005

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	82,827 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	30 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	82,857 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(7,167) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	75,690 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Civil RICO Trust Fund
<b>Budget Entity:</b>	21500500
<b>LAS/PBS Fund Number:</b>	20-2-095001

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Foreiture & Investigative Support Trust Fund
<b>Budget Entity:</b>	21500500
<b>LAS/PBS Fund Number:</b>	20-2-316005

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	- (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	- (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21500500
<b>LAS/PBS Fund Number:</b>	20-2-339014

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,408,010 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	13,047 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1,421,057 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(4,731) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(63,418) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1,352,908 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500600**  
**Fund: 20 2 058006**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ART V TRAFFIC ASSESS	828,366	661,811	495,256
WORTHLESS CHECKS	-	-	23,561
COST OF PROSECUTION		512,512	145,111
<b>TOTALS*</b>	<b>828,366</b>	<b>1,174,323</b>	<b>663,928</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500600**  
**Fund: 20 2 339002**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Child Welfare-Sale of Goods/Services	0.00	0.00	0.00
Cost of Prosecution	2,489,017.66	1,088,073.78	0.00
SASS Grant	346,539.39	346,539.39	168,126.39
Worthless Checks	691,888.12	263,652.00	263,652.00
Drug Court			
<u>FUNDING SOURCE - NON-STATE</u>			
Compass - US Grant	175,227.30	175,227.30	175,227.30
Anti-Gang-Transfer In Federal	243,639.16	243,639.16	243,639.16
VOCA-Transfer In Federal	138,991.37	138,991.37	138,991.37
<b>TOTALS*</b>	<b>4,085,303</b>	<b>2,256,123</b>	<b>989,636</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

*Office of Policy and Budget - July 2009*

4,085,303.00

2,256,123.00

989,636.22

0.00

0.00

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	State Attorney Revenue Trust Fund
<b>Budget Entity:</b>	21500600
<b>LAS/PBS Fund Number:</b>	20-2-058006

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	719,268 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	122,683 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	841,951 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(13,585) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	828,366 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21500600  
**LAS/PBS Fund Number:** 20-2-339002

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	4,145,455 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	129,265 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	4,274,720 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(115,186) (H)		
Approved "B" Certified Forwards	(35,170) (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(39,061) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	4,085,303 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Department Title:</b>	<b>Budget Period: 2011- 2012</b>
<b>Trust Fund Title:</b>	JUSTICE ADMINISTRATIVE COMMISSION
<b>LAS/PBS Fund Number:</b>	SA6-GRANTS AND DONATIONS
	20 2 339002

**BEGINNING TRIAL BALANCE:**

Unreserved Fund Balance Per Trial Balance, 07-01-2010  (A)

**Add/Subtract:**

Current Compensated Absences Liability  (B)

**Other Adjustment(s):**

(C)

(C)

**ADJUSTED BEGINNING TRIAL BALANCE:**  (D)

**UNRESERVED FUND BALANCE, SCHEDULE IC**  (E)

**DIFFERENCE:**  (F)\*

**\*SHOULD EQUAL ZERO.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500700**  
**Fund: 20 2 058007**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ART V TRAFFIC ASSESS	6,147	344,614	-
WORTHLESS CHECKS			
COST OF PROSECUTION		187,330	8,343
<b>TOTALS*</b>	<b>6,147</b>	<b>531,944</b>	<b>8,343</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

Budget Period: 2011 -2012

Department: Justice Administrative Commission  
 Budget Entity: 21500700  
 Fund: 20 2 339010

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
<u>FUNDING SOURCE - NON-STATE</u>			
VOCA	881,462		
VAWA	440,124		
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
<b>TOTALS*</b>	<b>1,321,586</b>	<b>0</b>	<b>0</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** State Attorney Revenue Trust Fund  
**Budget Entity:** 21500700  
**LAS/PBS Fund Number:** 20-2-058007

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	13,284 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	30 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	13,314 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(7,167) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	6,147 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Civil RICO Trust Fund  
**Budget Entity:** 21500700  
**LAS/PBS Fund Number:** 20-2-095001

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	- (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	- (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Foreiture & Investigative Support Trust Fund
<b>Budget Entity:</b>	21500700
<b>LAS/PBS Fund Number:</b>	20-2-316007

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	- (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	- (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:  
 \* SWFS = Statewide Financial Statement  
 \*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21500700
<b>LAS/PBS Fund Number:</b>	20-2-339010

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,321,035 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	21,981 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1,343,016 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(21,430) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1,321,586 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500800**  
**Fund: 20 2 058008**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ART V TRAFFIC ASSESS	218,107	420,080	414,637
WORTHLESS CHECKS	-	247,131	207,131
COST OF PROSECUTION	-	493,544	445,250
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>218,107</b>	<b>1,160,755</b>	<b>1,067,018</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500800**  
**Fund: 20 2 316008**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<b><u>FUNDING SOURCE - STATE</u></b>	<b>FY 2009 -2010</b>	<b>FY 2010- 2011</b>	<b>FY 2011- 2012</b>
Fines, Forfeitures and Judgements-State	419	419	419
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
Fines, Forfeitures and Judgements-Federal			
<b>TOTALS*</b>	<b>419</b>	<b>419</b>	<b>419</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500800**  
**Fund: 20 2 339015**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Worthless Checks	287,131	0	0
Cost of Prosecution	778,099	0	0
Workers Comp Fraud	2,738	2,738	
<u>FUNDING SOURCE - NON-STATE</u>			
Victims of Crime Act	271,270	185,328	116,344
Stop The Violence Against Women	12,048	25,313	25,313
Local Ordinance Prosecution	25,985	32,214	0
Stop The Violence Against Women-ARRA	10,215	0	0
Victims of Crime Act-ARRA	15,611	0	0
UF Intern Contract	15,000	30,000	0
<b>TOTALS*</b>	<b>1,418,097</b>	<b>275,593</b>	<b>141,657</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	State Attorney Revenue Trust Fund
<b>Budget Entity:</b>	21500800
<b>LAS/PBS Fund Number:</b>	20-2-058008

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	222,290 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	18 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	222,308 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(4,201) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	218,107 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Foreiture & Investigative Support Trust Fund
<b>Budget Entity:</b>	21500800
<b>LAS/PBS Fund Number:</b>	20-2-316008

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	419 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	419 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	419 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21500800  
**LAS/PBS Fund Number:** 20-2-339015

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,405,983 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	25,028 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1,431,011 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(12,914) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1,418,097 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2011- 2012**

<b>Department Title:</b>	JUSTICE ADMINISTRATIVE COMMISSION
<b>Trust Fund Title:</b>	SA8-GRANTS AND DONATIONS
<b>LAS/PBS Fund Number:</b>	20 2 339015

**BEGINNING TRIAL BALANCE:**

Unreserved Fund Balance Per Trial Balance, 07-01-2010 1,417,209.29 (A)

**Add/Subtract:**

Current Compensated Absences Liability 888.11 (B)

**Other Adjustment(s):**

(C)

(C)

**ADJUSTED BEGINNING TRIAL BALANCE:** 1,418,097.40 (D)

**UNRESERVED FUND BALANCE, SCHEDULE IC** 1,418,097.40 (E)

**DIFFERENCE:** 0.00 (F)\*

**\*SHOULD EQUAL ZERO.**

*Office of Policy and Budget - July, 2010*

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

Budget Period: 2011 -2012

Department: Justice Administrative Commission  
 Budget Entity: 21500900  
 Fund: 20 2 058009

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ART V TRAFFIC ASSESS	344,821	150,666	525,000
WORTHLESS CHECKS		1,709,377	1,051,020
COST OF PROSECUTION			
<b>TOTALS*</b>	<b>344,821</b>	<b>1,860,043</b>	<b>1,576,020</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500900**  
**Fund: 20 2 316009**

(1)	(2)	(3)	(4)
<u>FUNDING SOURCE - STATE</u>	ACTUAL FY 2009 -2010	ESTIMATED FY 2010- 2011	REQUEST FY 2011- 2012
Fines, Forfeitures and Judgements-State	22,380	-	-
<b>TOTALS*</b>	<b>180,014</b>	<b>14,376</b>	<b>9,776</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21500900**  
**Fund: 20 2 339005**

(1)	(2)	(3)	(4)
<u>FUNDING SOURCE - STATE</u>	ACTUAL FY 2009 -2010	ESTIMATED FY 2010- 2011	REQUEST FY 2011- 2012
Cost of Prosecution	2,059,766	834,529	748,166
Prosecution of Insurance Fraud	325,698	225,000	116,000
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
Victims of Crime Act	725,889	265,000	275,000
Victims of Crime Act - ARRA	500	500	500
Violence Against Women Act	25,000	0	0
Violence Against Woment Act - ARRA			
Local Ordinance Prosecution	225,000	125,000	135,000
<b>TOTALS*</b>	<b>3,361,853</b>	<b>1,450,029</b>	<b>1,274,666</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	State Attorney Revenue Trust Fund
<b>Budget Entity:</b>	21500900
<b>LAS/PBS Fund Number:</b>	20-2-058009

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	355,215 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	44 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	355,259 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(10,438) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	344,821 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Foreiture & Investigative Support Trust Fund
<b>Budget Entity:</b>	21500900
<b>LAS/PBS Fund Number:</b>	20-2-316009

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	180,014 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	180,014 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	180,014 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21500900  
**LAS/PBS Fund Number:** 20-2-339005

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	3,360,442 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	33,981 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	3,394,423 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(10) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(32,560) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	3,361,853 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501000**  
**Fund: 20 2 058010** SARTF

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<b><u>FUNDING SOURCE - STATE</u></b>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<u>ART V TRAFFIC ASSESS</u>	109,573	252,739	253,893
<u>WORTHLESS CHECKS</u>		413,574	415,461
<u>COST OF PROSECUTION</u>		1,631,319	1,638,763
<b>TOTALS*</b>	<b>109,573</b>	<b>2,297,632</b>	<b>2,308,117</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501000**  
**Fund: 20 2 339006**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<b><u>FUNDING SOURCE - STATE</u></b>	<b>FY 2009 -2010</b>	<b>FY 2010- 2011</b>	<b>FY 2011- 2012</b>
Child Support Enforcement Trust	14,234	7,628	246,279
WORTHLESS CHECKS	355,003		
COST OF PROSECUTION	1,756,716		
<b>TOTALS*</b>	<b>2,125,953</b>	<b>7,628</b>	<b>246,279</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** State Attorney Revenue Trust Fund  
**Budget Entity:** 21501000  
**LAS/PBS Fund Number:** 20-2-058010

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	115,924 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	27 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	115,951 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(6,378) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	109,573 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21501000  
**LAS/PBS Fund Number:** 20-2-339006

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	2,200,033 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	1,436 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	2,201,469 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(33,047) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(42,469) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	2,125,953 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501100**  
**Fund: 20 2 058011**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ART V TRAFFIC ASSESS	1,311,031	1,450,000	200,000
WORTHLESS CHECKS		100,000	70,358
COST OF PROSECUTION		597,930	52,000
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>1,311,031</b>	<b>2,147,930</b>	<b>322,358</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCE**

**Budget Period:**

Department: Justice Administrative Commission  
 Budget Entity: 21501100  
 Fund: 20 2 084008

(1)	(2)	(3)
	ACTUAL	ESTIMATED
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011
Child Support	198,729	191,774
<u>FUNDING SOURCE - NON-STATE</u>		
Child Support	0	0
<b>TOTALS*</b>	<b>198,729</b>	<b>191,774</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.





S

: 2011 -2012

(4)

REQUEST

FY 2011- 2012

302,330

0

**302,330**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501100**  
**Fund: 20 2 095001**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Fines, Forfeitures and Judgements	476,072	322,052	165,732
<b>TOTALS*</b>	<b>476,072</b>	<b>322,052</b>	<b>165,732</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501100**  
**Fund: 20 2 316011**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Fines, Forfeitures and Judgements-State	756,308	344,455	4,777
<u>FUNDING SOURCE - NON-STATE</u>			
Fines, Forfeitures and Judgements-Federal			
<b>TOTALS*</b>	<b>756,308</b>	<b>344,455</b>	<b>4,777</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501100**  
**Fund: 20 2 339004**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Cost of Prosecution	233,185		
Worthless Checks	458,700		
Cost of Prosecution-DOR	1,835,122		
Moves / Violence Against Women	6,573		
VOCA / Victims of Crime Act	3,031		
<u>FUNDING SOURCE - NON-STATE</u>			
Child Abuse	122,808	110,000	35,000
Move / Expansion	(23,009)	70,000	20,000
Impact Legal Services	(28,533)	30,000	5,000
Insurance Fraud (Dept Financial Services)	148,842		
Civil Citation	11,403	16,000	6,234
Project Safe Neighborhoods/Sentry	(9,129)	43,658	
Local Prosecution	447,832	200,000	
VOCA/VAWA-ARRA	76		
HIDTA	4,753		
Workers Comp Fraud	31,887		
ARRA /Mortgage Fraud	(14,842)		
ARRA /Violent Crimes	(37,734)		
Service of Process	(11,123)	30,000	10,000
<b>TOTALS*</b>	<b>3,179,842</b>	<b>499,658</b>	<b>76,234</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

*Office of Policy and Budget - July 2009*

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** State Attorney Revenue Trust Fund  
**Budget Entity:** 21501100  
**LAS/PBS Fund Number:** 20-2-058011

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,336,178 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	106 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1,336,284 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(25,253) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1,311,031 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	<u>Justice Administration</u>
<b>Trust Fund Title:</b>	<u>Child Support Trust Fund</u>
<b>Budget Entity:</b>	<u>21501100</u>
<b>LAS/PBS Fund Number:</b>	<u>20-2-084008</u>

	<b>Balance as of 6/30/2010</b>		<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	169,642	(A)		
ADD: Other Cash (See Instructions)	-	(B)		
ADD: Investments	-	(C)		
ADD: Outstanding Accounts Receivable	280,985	(D)		
ADD: _____	-	(E)		
<b>Total Cash plus Accounts Receivable</b>	450,627	(F)		
LESS: Allowances for Uncollectibles	-	(G)		
LESS: Approved "A" Certified Forwards	(196,179)	(H)		
Approved "B" Certified Forwards	(55,719)	(H)		
Approved "FCO" Certified Forwards	-	(H)		
LESS: Other Accounts Payable (Nonoperating)	-	(I)		
LESS: _____	-	(J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	198,729	(K)		

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

*Office of Policy and Budget - July 2010*





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**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Civil RICO Trust Fund
<b>Budget Entity:</b>	21501100
<b>LAS/PBS Fund Number:</b>	20-2-095001

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	476,501 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	476,501 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(429) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	476,072 (K)		**

Notes:  
 \* SWFS = Statewide Financial Statement  
 \*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Foreiture & Investigative Support Trust Fund
<b>Budget Entity:</b>	21501100
<b>LAS/PBS Fund Number:</b>	20-2-316011

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	757,881 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	757,881 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(1,573) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	756,308 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21501100
<b>LAS/PBS Fund Number:</b>	20-2-339004

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	3,367,080 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	57,455 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	3,424,535 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(184,791) (H)		
Approved "B" Certified Forwards	(21) (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(59,881) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	3,179,842 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501200**  
**Fund: 20 2 058012**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ART V TRAFFIC ASSESS	306,263	489,858	272,858
WORTHLESS CHECKS		84,029	63,029
COST OF PROSECUTION		551,218	389,054
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>306,263</b>	<b>1,125,105</b>	<b>724,941</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501200**  
**Fund: 20 2 339003**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
Refunds	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTALS*</b>	<b>1,166,226</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	State Attorney Revenue Trust Fund
<b>Budget Entity:</b>	21501200
<b>LAS/PBS Fund Number:</b>	20-2-058012

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	312,134 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	25 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	312,159 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(5,896) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	306,263 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21501200  
**LAS/PBS Fund Number:** 20-2-339003

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,185,614 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1,185,614 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(19,388) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1,166,226 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

Budget Period: 2011 -2012

Department: Justice Administrative Commission  
 Budget Entity: 21501300  
 Fund: 20 2 058013

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<u>ART V TRAFFIC ASSESS</u>	553,540	553,540	553,540
<u>WORTHLESS CHECKS</u>			
<u>COST OF PROSECUTION</u>		2,782,869	2,416,382
<u> </u>			
<u> </u>			
<u> </u>			
<u> </u>			
<u> </u>			
<u> </u>			
<u> </u>			
<u>FUNDING SOURCE - NON-STATE</u>			
<u> </u>			
<u> </u>			
<u> </u>			
<u> </u>			
<u> </u>			
<u> </u>			
<u> </u>			
<u> </u>			
<b>TOTALS*</b>	<b>553,540</b>	<b>3,336,409</b>	<b>2,969,922</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501300**  
**Fund: 20 2 095001**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Fines, Forfeitures and Judgements	69,750	69,750	69,750
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>69,750</b>	<b>69,750</b>	<b>69,750</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501300**  
**Fund: 20 2 339016**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Project Safe Neighborhood (Gang) Grant	0	0	0
Prosecution of Insurance Fraud	456,435	591,386	450,213
Prosecution of Local Ordinances	131,651	164,125	43,608
Tax Recovery Grant	284,702	62,512	50,000
Cost of Prosecution	3,122,775	0	0
<u>FUNDING SOURCE - NON-STATE</u>			
JAG CAGEE ARRA Anti-Gang Grant	102,569	95,906	0
VAWA Grant	649,496	460,082	102,103
Project Safe Neighborhood (Gun) Grant	43,264	0	0
Post-Adj Drug Court ARRA thru FDLE-JAG)	13,884	13,884	0
VAWA-ARRA	14,854	25,679	14,854
FAJUA PIP Insurance Fraud Grant	0	0	0
<b>TOTALS*</b>	<b>4,819,630</b>	<b>1,413,574</b>	<b>660,778</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	State Attorney Revenue Trust Fund
<b>Budget Entity:</b>	21501300
<b>LAS/PBS Fund Number:</b>	20-2-058013

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	564,151 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	45 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	564,196 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(10,656) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	553,540 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Civil RICO Trust Fund
<b>Budget Entity:</b>	21501300
<b>LAS/PBS Fund Number:</b>	20-2-095001

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	69,750 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	69,750 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	69,750 (K)		**

Notes:

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\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Foreiture & Investigative Support Trust Fund
<b>Budget Entity:</b>	21501300
<b>LAS/PBS Fund Number:</b>	20-2-316013

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	- (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	- (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21501300  
**LAS/PBS Fund Number:** 20-2-339016

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	4,844,863 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	13,652 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	4,858,515 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(38,883) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	4,819,632 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501400**  
**Fund: 20 2 058014**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<b><u>FUNDING SOURCE - STATE</u></b>	<b>FY 2009 -2010</b>	<b>FY 2010- 2011</b>	<b>FY 2011- 2012</b>
ART V TRAFFIC ASSESS	7,533	20,000	20,000
WORTHLESS CHECKS		5,000	4,000
COST OF PROSECUTION		348,625	297,942
<b>TOTALS*</b>	<b>7,533</b>	<b>373,625</b>	<b>321,942</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

Budget Period: 2011 -2012

Department: Justice Administrative Commission  
 Budget Entity: 21501400  
 Fund: 20 2 316014

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<u>Fines, Forfeitures and Judgements-State</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<hr/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTALS*</b>	<input type="text" value="-"/>	<input type="text" value="-"/>	<input type="text" value="-"/>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501400**  
**Fund: 20 2 339017**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Cost of Prosecution	283,423		
Refunds	25		
Worthless Checks	14,692		
<u>FUNDING SOURCE - NON-STATE</u>			
VOCA	14,011		
Local Ordinance Prosecution	9,399	35,000	3,729
County IT Personal	53	7,564	
<b>TOTALS*</b>	<b>321,603</b>	<b>42,564</b>	<b>3,729</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** State Attorney Revenue Trust Fund  
**Budget Entity:** 21501400  
**LAS/PBS Fund Number:** 20-2-058014

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	19,333 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	16 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	19,349 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(7,909) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(3,907) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	7,533 (K)		**

Notes:

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\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Foreiture & Investigative Support Trust Fund
<b>Budget Entity:</b>	21501400
<b>LAS/PBS Fund Number:</b>	20-2-316014

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	- (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	- (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:

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\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21501400
<b>LAS/PBS Fund Number:</b>	20-2-339017

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	323,858 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	23,169 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	347,027 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(2,214) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(23,210) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	321,603 (K)		**

Notes:  
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**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501500**  
**Fund: 20 2 058015**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ART V TRAFFIC ASSESS	439,865	264,050	-
WORTHLESS CHECKS		33,530	-
COST OF PROSECUTION		540,675	19,441
<b>TOTALS*</b>	<b>439,865</b>	<b>838,255</b>	<b>19,441</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501500**  
**Fund: 20 2 316015**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<u>FUNDING SOURCE - STATE</u>	<b>FY 2009 -2010</b>	<b>FY 2010- 2011</b>	<b>FY 2011- 2012</b>
Fines, Forfeitures and Judgements-State	35,713	35,252	46,586
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
Fines, Forfeitures and Judgements-Federal	78,519	100,000	100,000
<b>TOTALS*</b>	<b>114,232</b>	<b>135,252</b>	<b>146,586</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501500**  
**Fund: 20 2 339018**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Worthless Checks	217,202		
Cost of Proceution	1,379,684		
Prosecution of Insurance Fraud	42,574		
<u>FUNDING SOURCE - NON-STATE</u>			
VOCA	206,458	200,000	1,365
VOCA-ARRA	(3,892)	100,000	
COMBAT	335,564	200,000	
County Ordinance	13,985	10,369	
Neighborhood Gang	163,678	42,000	
Tax Recovery Program	37,500	30,000	
<b>TOTALS*</b>	<b>2,392,753</b>	<b>582,369</b>	<b>1,365</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	State Attorney Revenue Trust Fund
<b>Budget Entity:</b>	21501500
<b>LAS/PBS Fund Number:</b>	20-2-058015

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	450,216 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	43 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	450,259 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(10,394) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	439,865 (K)		**

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**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Civil RICO Trust Fund
<b>Budget Entity:</b>	21501500
<b>LAS/PBS Fund Number:</b>	20-2-095001

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	- (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	- (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:

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**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Foreiture & Investigative Support Trust Fund
<b>Budget Entity:</b>	21501500
<b>LAS/PBS Fund Number:</b>	20-2-316015

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	116,334 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	116,334 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(2,102) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	114,232 (K)		**

Notes:

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**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21501500  
**LAS/PBS Fund Number:** 20-2-339018

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	2,448,443 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	77,058 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	2,525,501 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(107,073) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(25,675) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	2,392,753 (K)		**

Notes:

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**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501600**  
**Fund: 20 2 339019**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Cost of Prosecution	1,736,727	515,044	205,527
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>1,736,727</b>	<b>515,044</b>	<b>205,527</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** State Attorney Revenue Trust Fund  
**Budget Entity:** 21501600  
**LAS/PBS Fund Number:** 20-2-058016

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	106,227 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	8 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	106,235 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(2,006) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	104,229 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Foreiture & Investigative Support Trust Fund
<b>Budget Entity:</b>	21501600
<b>LAS/PBS Fund Number:</b>	20-2-316016

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	2,935 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	2,935 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	2,935 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21501600  
**LAS/PBS Fund Number:** 20-2-339019

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,750,715 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	8,666 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1,759,381 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(10,823) (H)		
Approved "B" Certified Forwards	(1,668) (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(10,163) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1,736,727 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501700**  
**Fund: 20 2 058017**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ART V TRAFFIC ASSESS	381,551		-
WORTHLESS CHECKS			
COST OF PROSECUTION		551,247	661,189
<b>TOTALS*</b>	<b>381,551</b>	<b>551,247</b>	<b>661,189</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

Budget Period: 2011 -2012

Department: Justice Administrative Commission  
 Budget Entity: 21501700  
 Fund: 20 2 339011

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Cost of Prosecution	2,225,534		
Worthless Checks			
Prosecution of Insurance Fraud			
Sales of Goods/Services		1,133,447	1,259,410
Local Prosecution			
<u>FUNDING SOURCE - NON-STATE</u>			
Local Prosecution			
Other Grants			
<b>TOTALS*</b>	<b>2,225,534</b>	<b>1,133,447</b>	<b>1,259,410</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	State Attorney Revenue Trust Fund
<b>Budget Entity:</b>	21501700
<b>LAS/PBS Fund Number:</b>	20-2-058017

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	397,491 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	67 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	397,558 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(16,007) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	381,551 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21501700  
**LAS/PBS Fund Number:** 20-2-339011

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	2,234,330 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	33,967 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	2,268,297 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(42,763) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	2,225,534 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501800**  
**Fund: 20 2 058018**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<u>FUNDING SOURCE - STATE</u>	<b>FY 2009 -2010</b>	<b>FY 2010- 2011</b>	<b>FY 2011- 2012</b>
ART V TRAFFIC ASSESS	362,490	389,000	319,000
WORTHLESS CHECKS		791,167	536,321
COST OF PROSECUTION		68,000	65,000
<b>TOTALS*</b>	<b>362,490</b>	<b>1,248,167</b>	<b>920,321</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**

**Budget Entity: 21501800**

**Fund: 20 2 339009**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Cost of Prosecution	1,107,807		
worthless checks	40,000		
Community Prosecution	94,433		
<u>FUNDING SOURCE - NON-STATE</u>			
VOCA			
VAWA			
Local Ordinance Prosecution		160,326.00	153,169.00
Project Safe Neighborhoods			
Teen Court II	255,795.00		
<b>TOTALS*</b>	<b>1,498,035</b>	<b>160,326</b>	<b>153,169</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** State Attorney Revenue Trust Fund  
**Budget Entity:** 21501800  
**LAS/PBS Fund Number:** 20-2-058018

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	371,358 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	37 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	371,395 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(8,905) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	362,490 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21501800
<b>LAS/PBS Fund Number:</b>	20-2-339009

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,487,316 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	50,179 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1,537,495 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(13,089) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(26,371) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1,498,035 (K)		**

Notes:  
 \* SWFS = Statewide Financial Statement  
 \*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501900**  
**Fund: 20 2 058019**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ART V TRAFFIC ASSESS	226,475		-
WORTHLESS CHECKS			
COST OF PROSECUTION			
<b>TOTALS*</b>	<b>226,475</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501900**  
**Fund: 20 2 316019**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Fines, Forfeitures and Judgements-State	493	493	493
<u>FUNDING SOURCE - NON-STATE</u>			
Fines, Forfeitures and Judgements-Federal			
<b>TOTALS*</b>	<b>493</b>	<b>493</b>	<b>493</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21501900**  
**Fund: 20 2 339020**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u>FUNDING SOURCE - NON-STATE</u>			
VAWA	174,190	147,265	6,060
VOCA	870,627	718,997	29,589
Project Safe Neighborhoods	15,833		
VOCA-ARRA	35,696		
VAWA-ARRA	0		
Cost of Prosecution	267120		
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTALS*</b>	<b>1,363,466</b>	<b>866,262</b>	<b>35,649</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** State Attorney Revenue Trust Fund  
**Budget Entity:** 21501900  
**LAS/PBS Fund Number:** 20-2-058019

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	231,233 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	20 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	231,253 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(4,778) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	226,475 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Foreiture & Investigative Support Trust Fund
<b>Budget Entity:</b>	21501900
<b>LAS/PBS Fund Number:</b>	20-2-316019

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	493 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	493 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	493 (K)		**

Notes:  
 \* SWFS = Statewide Financial Statement  
 \*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21501900  
**LAS/PBS Fund Number:** 20-2-339020

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,337,308 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	43,802 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1,381,110 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(550) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(14,094) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1,366,466 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21502000**  
**Fund: 20 2 058020**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ART V TRAFFIC ASSESS	118,903	47,623	0
WORTHLESS CHECKS		45,187	21,511
COST OF PROSECUTION		603,426	75,079
<b>TOTALS*</b>	<b>118,903</b>	<b>696,236</b>	<b>96,590</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21502000**  
**Fund: 20 2 095001**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Fines, Forfeitures and Judgements	79,200	66,246	46,349
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>79,200</b>	<b>66,246</b>	<b>46,349</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21502000**  
**Fund: 20 2 339021**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Cost of Prosecution	652,826	0	0
Worthless Check	70,108	0	0
Civil Citation	21,000	25,000	
Refunds	0	0	0
VAWA	12,652	7,385	5,033
Fraud Indigent Claims	94	0	0
VOCA	10,853	8,285	5,462
<u>FUNDING SOURCE - NON-STATE</u>			
Lee County BCC Ordinance	0	0	0
Local Ordinance Prosecution	3,350	7,222	0
VAWA - ARRA	6,661	0	0
ARRA - JAG	26,917	26,917	
<b>TOTALS*</b>	<b>804,461</b>	<b>74,809</b>	<b>10,495</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21502000
<b>LAS/PBS Fund Number:</b>	20-2-339021

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	822,056 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	11,723 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	833,779 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(8,342) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(20,976) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	804,461 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	State Attorney Revenue Trust Fund
<b>Budget Entity:</b>	21502000
<b>LAS/PBS Fund Number:</b>	20-2-058020

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	127,299 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	35 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	127,334 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(8,431) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	118,903 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Civil RICO Trust Fund
<b>Budget Entity:</b>	21502000
<b>LAS/PBS Fund Number:</b>	20-2-095001

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	79,200 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	79,200 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	79,200 (K)		**

Notes:  
 \* SWFS = Statewide Financial Statement  
 \*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

# **Budget Entity Level Exhibits or Schedules**

## **Public Defenders**

**21600100 thru 21602000**

***PUBLIC DEFENDER***  
***SCHEDULE I SERIES***



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600100**  
**Fund: 20 2 974001**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u>FUNDING SOURCE - NON-STATE</u>			
<u>ICDTF Application Fees</u>	365,505	394,469	347,717
<u>ICDTF Auction Proceeds</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u>Restitution</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTALS*</b>	<b>365,502</b>	<b>394,469</b>	<b>347,717</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600100**  
**Fund: 20 2 339023**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
<u>FUNDING SOURCE - NON-STATE</u>			
<u>Ordinance Defense Contract</u>	3,094	6,000	
<u>County Ordinance</u>			
<u>County IT Contract</u>		11,669	
_____			
_____			
_____			
_____			
_____			
_____			
<b>TOTALS*</b>	<b>3,094</b>	<b>17,669</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600100**  
**Fund: 20 2 974001**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	365,502	394,469	347,717
ICDTF Auction Proceeds			
Restitution			
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>365,502</b>	<b>394,469</b>	<b>347,717</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21600100
<b>LAS/PBS Fund Number:</b>	20-2-059001

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	5,541 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	16 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	5,557 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(3,708) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1,849 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21600100
<b>LAS/PBS Fund Number:</b>	20-2-339023

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	4,264 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	4,264 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(1,170) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	3,094 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21600100
<b>LAS/PBS Fund Number:</b>	20-2-974001

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	450,401 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	450,401 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(72,737) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(12,162) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	365,502 (K)		**

Notes:  
 \* SWFS = Statewide Financial Statement  
 \*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600200**  
**Fund: 20 2 059002**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	68,635	36,058	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>68,635</b>	<b>36,058</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department:** Justice Administrative Commission  
**Budget Entity:** 21600200  
**Fund:** 20 2 339022

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
<u>Ordinance Defense Contract</u>			
<u>County Ordinance</u>		15,733	26,737
<u>County IT Contract</u>			
_____			
_____			
_____			
_____			
_____			
<b>TOTALS*</b>	<b>-</b>	<b>15,733</b>	<b>26,737</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600200**  
**Fund: 20 2 974002**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	41,538	35,095	8,103
ICDTF Auction Proceeds			
Restitution			
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>41,538</b>	<b>35,095</b>	<b>8,103</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21600200
<b>LAS/PBS Fund Number:</b>	20-2-059002

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	71,194 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	11 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	71,205 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(2,570) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	68,635 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21600200  
**LAS/PBS Fund Number:** 20-2-339022

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	- (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	- (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
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**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Indigent Criminal Defense Trust Fund  
**Budget Entity:** 21600200  
**LAS/PBS Fund Number:** 20-2-974002

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	77,714 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	77,714 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(19,950) (H)		
Approved "B" Certified Forwards	(10,833) (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(5,393) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	41,538 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600300**  
**Fund: 20 2 059003**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	3,180	-	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>3,180</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**

**Budget Entity: 21600300**

**Fund: 20 2 339025**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<u>FUNDING SOURCE - NON-STATE</u>			
<u>Ordinance Defense Contract</u>			
<u>County Ordinance</u>			
<u>County IT Contract</u>			
<b>TOTALS*</b>	-	-	-

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**

**Budget Entity: 21600300**

**Fund: 20 2 974003**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	50,764	75,013	52,565
ICDTF Auction Proceeds			
Restitution	90,782	101,483	92,358
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>141,546</b>	<b>176,496</b>	<b>144,923</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Public Defender Revenue Trust Fund  
**Budget Entity:** 21600300  
**LAS/PBS Fund Number:** 20-2-059003

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	4,372 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	5 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	4,377 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(1,197) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	3,180 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21600300
<b>LAS/PBS Fund Number:</b>	20-2-974003

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	170,130 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	170,130 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(2,550) (H)		
Approved "B" Certified Forwards	(23,769) (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(2,265) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	141,546 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

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**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600400**  
**Fund: 20 2 059004**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	16,817	-	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>16,817</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600400**  
**Fund: 20 2 339024**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<u>FUNDING SOURCE - NON-STATE</u>			
Ordinance Defense Contract	1,400	1,000	800
County Ordinance	0	0	0
County IT Contract	18,459	10,062	7,204
<b>TOTALS*</b>	<b>19,859</b>	<b>11,062</b>	<b>8,004</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600400**  
**Fund: 20 2 974004**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	268,179	135,040	45,706
Restitution	29,800	69,600	23,600
<b>TOTALS*</b>	<b>297,979</b>	<b>204,640</b>	<b>69,306</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21600400
<b>LAS/PBS Fund Number:</b>	20-2-059004

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	21,827 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	21 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	21,848 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(5,031) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	16,817 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21600400  
**LAS/PBS Fund Number:** 20-2-339024

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	22,184 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	22,184 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(2,025) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(300) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	19,859 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Indigent Criminal Defense Trust Fund  
**Budget Entity:** 21600400  
**LAS/PBS Fund Number:** 20-2-974004

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	322,592 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	322,592 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(13,293) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(11,320) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	297,979 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600500**  
**Fund: 20 2 059005**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	35,007	-	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>35,007</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600500**  
**Fund: 20 2 339043**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
Ordinance Defense Contract			
County Ordinance	241		
County IT Contract			
<b>TOTALS*</b>	<b>241</b>	<b>-</b>	<b>-</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600500**  
**Fund: 20 2 974005**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	269,476	218,306	6,252
ICDTF Auction Proceeds			
Restitution			
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>269,476</b>	<b>218,306</b>	<b>6,252</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Public Defender Revenue Trust Fund  
**Budget Entity:** 21600500  
**LAS/PBS Fund Number:** 20-2-059005

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	38,106 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	13 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	38,119 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(3,112) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	35,007 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21600500  
**LAS/PBS Fund Number:** 20-2-339043

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	241 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	241 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	241 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21600500
<b>LAS/PBS Fund Number:</b>	20-2-974005

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	328,556 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	328,556 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(48,394) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(10,686) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	269,476 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600600**  
**Fund: 20 2 059006**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	20,815	-	-
<b>TOTALS*</b>	<b>20,815</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600600**  
**Fund: 20 2 339027**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<b><u>FUNDING SOURCE - STATE</u></b>	<b>FY 2009 -2010</b>	<b>FY 2010- 2011</b>	<b>FY 2011- 2012</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
<u>Ordinance Defense Contract</u>	_____	_____	_____
<u>County Ordinance</u>	1	26,362	_____
<u>County IT Contract</u>	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<b>TOTALS*</b>	<b>1</b>	<b>26,362</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600600**  
**Fund: 20 2 974006**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	399,433	320,544	285,433
ICDTF Auction Proceeds			
Restitution			
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>399,433</b>	<b>320,544</b>	<b>285,433</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21600600
<b>LAS/PBS Fund Number:</b>	20-2-059006

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	27,566 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	28 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	27,594 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(6,779) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	20,815 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21600600  
**LAS/PBS Fund Number:** 20-2-339027

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21600600
<b>LAS/PBS Fund Number:</b>	20-2-974006

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	426,091 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	426,091 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(12,649) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(14,009) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	399,433 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600700**  
**Fund: 20 2 059007**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	38,572	-	-
<b>TOTALS*</b>	<b>38,572</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**

**Budget Entity: 21600700**

**Fund: 20 2 339029**

(1)	(2)	(3)	(4)
<u>FUNDING SOURCE - STATE</u>	ACTUAL FY 2009 -2010	ESTIMATED FY 2010- 2011	REQUEST FY 2011- 2012
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
Ordinance Defense Contract	1		
County Ordinance			
County IT Contract			
<b>TOTALS*</b>	<b>1</b>	-	-

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600700**  
**Fund: 20 2 974007**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	187,882	105,100	15,289
ICDTF Auction Proceeds	0	0	0
Restitution	80,521	45,043	6,552
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>268,403</b>	<b>150,143</b>	<b>21,841</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21600700
<b>LAS/PBS Fund Number:</b>	20-2-059007

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	42,222 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	16 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	42,238 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(3,666) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	38,572 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21600700
<b>LAS/PBS Fund Number:</b>	20-2-339029

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21600700
<b>LAS/PBS Fund Number:</b>	20-2-974007

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	291,407 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	291,407 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(10,906) (H)		
Approved "B" Certified Forwards	(6,224) (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(5,874) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	268,403 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600800**  
**Fund: 20 2 059008**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	43,113	12,436	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>43,113</b>	<b>12,436</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600800**  
**Fund: 20 2 339030**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
<u>Ordinance Defense Contract</u>			
<u>County Ordinance</u>			
<u>County IT Contract</u>			
_____			
_____			
_____			
_____			
<b>TOTALS*</b>	-	-	-

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600800**  
**Fund: 20 2 974008**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	125,092	66,589	16,821
ICDTF Auction Proceeds			
Restitution			
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>125,092</b>	<b>66,589</b>	<b>16,821</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Public Defender Revenue Trust Fund  
**Budget Entity:** 21600800  
**LAS/PBS Fund Number:** 20-2-059008

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	45,529 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	10 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	45,539 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(2,426) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	43,113 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21600800  
**LAS/PBS Fund Number:** 20-2-339030

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	16 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	16 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(100) (I)		
LESS: Offset to Deficit Fund Balance	84 (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21600800
<b>LAS/PBS Fund Number:</b>	20-2-974008

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	128,523 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	128,523 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(3,431) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	125,092 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600900**  
**Fund: 20 2 059009**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	4,799	-	-
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
<u>FUNDING SOURCE - NON-STATE</u>			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
<b>TOTALS*</b>	<b>4,799</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**

**Budget Entity: 21600900**

**Fund: 20 2 339032**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
Ordinance Defense Contract	11,775	30,000	30,000
County Ordinance/Federal Grants	150,000	50,000	800,000
County IT Contract	111,250	187,500	125,000
PD6-GDTF transfer	45,000		
DCF Screening Project	280,000	240,000	240,000
Drug Court	21,895	45,000	45,000
From previous FY less expenditures	268,587	-438,298	-1,260,377
<b>TOTALS*</b>	<b>888,507</b>	<b>114,202</b>	<b>20,377</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21600900**  
**Fund: 20 2 974009**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	-789,325	5,674	-373,077
Restitution	1,092,094		450,000
Refunds	285		
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>303,054</b>	<b>5,674</b>	<b>76,923</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21600900
<b>LAS/PBS Fund Number:</b>	20-2-059009

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	9,653 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	20 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	9,673 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(4,874) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	4,799 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21600900  
**LAS/PBS Fund Number:** 20-2-339032

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	888,507 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	888,507 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	888,507 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21600900
<b>LAS/PBS Fund Number:</b>	20-2-974009

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	322,669 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	322,669 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(420) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(19,195) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	303,054 (K)		**

Notes:  
 \* SWFS = Statewide Financial Statement  
 \*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601000**  
**Fund: 20 2 059010**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	17,707	-	-
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
<u>FUNDING SOURCE - NON-STATE</u>			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
<b>TOTALS*</b>	<b>17,707</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

## SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES

Budget Period: 2011 -2012

**Department:** Justice Administrative Commission  
**Budget Entity:** 21601000  
**Fund:** 20 2 339033

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u>FUNDING SOURCE - NON-STATE</u>			
Ordinance Defense Contract	<input type="text"/>	<input type="text"/>	<input type="text"/>
County Ordinance	<input type="text"/>	<input type="text"/>	<input type="text"/>
County IT Contract	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTALS*</b>	<input type="text" value="-"/>	<input type="text" value="-"/>	<input type="text" value="-"/>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601000**  
**Fund: 20 2 974010**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	94,491	123,613	10,431
ICDTF Auction Proceeds			
Restitution	102,366	133,914	11,301
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>196,857</b>	<b>257,527</b>	<b>21,732</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Public Defender Revenue Trust Fund  
**Budget Entity:** 21601000  
**LAS/PBS Fund Number:** 20-2-059010

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	21,117 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	15 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	21,132 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(3,425) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	17,707 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Indigent Criminal Defense Trust Fund  
**Budget Entity:** 21601000  
**LAS/PBS Fund Number:** 20-2-974010

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	245,829 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	245,829 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(39,724) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(9,248) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	196,857 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.





**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601100**  
**Fund: 20 2 974011**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	578,773	14,104	21,778
ICDTF Auction Proceeds			
Restitution			
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>578,773</b>	<b>14,104</b>	<b>21,778</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21601100
<b>LAS/PBS Fund Number:</b>	20-2-059011

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	358,168 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	53 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	358,221 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(12,715) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	345,506 (K)		**

Notes:  
 \* SWFS = Statewide Financial Statement  
 \*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21601100
<b>LAS/PBS Fund Number:</b>	20-2-339031

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	20,353 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	20,353 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(67) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	20,286 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21601100
<b>LAS/PBS Fund Number:</b>	20-2-974011

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	591,046 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	591,046 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(12,273) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	578,773 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department:** Justice Administrative Commission  
**Budget Entity:** 21601200  
**Fund:** 20 2 059012

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	131,776	95,259	51,851
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>131,776</b>	<b>95,259</b>	<b>51,851</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601200**  
**Fund: 20 2 339035**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
County Ordinance			
County IT Contract			
	59,838	97,118	135,502
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>59,838</b>	<b>97,118</b>	<b>135,502</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21602000**  
**Fund: 20 2 974020**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	324,651	164,085	1,547
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>324,651</b>	<b>164,085</b>	<b>1,547</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21601200
<b>LAS/PBS Fund Number:</b>	20-2-059012

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	134,636 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	12 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	134,648 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(2,872) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	131,776 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21601200  
**LAS/PBS Fund Number:** 20-2-339035

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	68,735 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	4,750 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	73,485 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(12,335) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(1,312) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	59,838 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21601200
<b>LAS/PBS Fund Number:</b>	20-2-974012

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	332,897 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	332,897 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(2,492) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(5,754) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	324,651 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601300**  
**Fund: 20 2 059013**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	331,394	252,434	158,595
<b>TOTALS*</b>	<b>331,394</b>	<b>252,434</b>	<b>158,595</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601300**  
**Fund: 20 2 339038**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
_____	[ ]	[ ]	[ ]
_____	[ ]	[ ]	[ ]
_____	[ ]	[ ]	[ ]
_____	[ ]	[ ]	[ ]
_____	[ ]	[ ]	[ ]
_____	[ ]	[ ]	[ ]
_____	[ ]	[ ]	[ ]
_____	[ ]	[ ]	[ ]
_____	[ ]	[ ]	[ ]
_____	[ ]	[ ]	[ ]
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
Ordinance Defense Contract	0	0	0
County Ordinance	660,000	259,697	70,941
County IT Contract	332,694	145,000	0
FLDE Drug Court	50,139	0	0
_____	[ ]	0	0
_____	[ ]	[ ]	[ ]
_____	[ ]	[ ]	[ ]
<b>TOTALS*</b>	<b>1,042,833</b>	<b>404,697</b>	<b>70,491</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601300**  
**Fund: 20 2 974013**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	500,000	245,000	24,147
Restitution	101,471	57,758	0
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>601,471</b>	<b>302,758</b>	<b>24,147</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21601300
<b>LAS/PBS Fund Number:</b>	20-2-059013

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	337,618 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	26 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	337,644 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(6,250) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	331,394 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21601300  
**LAS/PBS Fund Number:** 20-2-339038

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,067,726 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1,067,726 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(11,386) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(13,507) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1,042,833 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21601300
<b>LAS/PBS Fund Number:</b>	20-2-974013

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	612,643 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	612,643 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(11,172) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	601,471 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601400**  
**Fund: 20 2 059014**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	34,717	9,200	-
<b>TOTALS*</b>	<b>34,717</b>	<b>9,200</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department:** Justice Administrative Commission  
**Budget Entity:** 21601400  
**Fund:** 20 2 339039

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
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_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTALS*</b>	<b>20,536</b>	<b>14,769</b>	<b>5,780</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601400**  
**Fund: 20 2 339039**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Ordinance Defense Contract	4,400	4,000	4,000
County Ordinance			
County IT Contract	16,136	10,769	1,780
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>20,536</b>	<b>14,769</b>	<b>5,780</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21601400
<b>LAS/PBS Fund Number:</b>	20-2-059014

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	36,721 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	8 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	36,729 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(2,012) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	34,717 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21601400  
**LAS/PBS Fund Number:** 20-2-339039

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	21,254 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	21,254 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(718) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	20,536 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Indigent Criminal Defense Trust Fund  
**Budget Entity:** 21601400  
**LAS/PBS Fund Number:** 20-2-974014

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	340,383 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	340,383 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(12,873) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(3,948) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	323,562 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601500**  
**Fund: 20 2 059015**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	78,541	3,046	-
<b>TOTALS*</b>	<b>78,541</b>	<b>3,046</b>	

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601500**  
**Fund: 20 2 339042**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<u>FUNDING SOURCE - NON-STATE</u>			
Ordinance Defense Contract	187,831	187,159	187,301
County Ordinance			
County IT Contract			
<b>TOTALS*</b>	<b>187,831</b>	<b>187,159</b>	<b>187,301</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601500**  
**Fund: 20 2 974015**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	606,253	60,478	486
ICDTF Auction Proceeds			
Restitution			
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>606,253</b>	<b>60,478</b>	<b>486</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21601500
<b>LAS/PBS Fund Number:</b>	20-2-059015

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	84,446 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	25 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	84,471 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(5,930) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	78,541 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21601500  
**LAS/PBS Fund Number:** 20-2-339042

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	188,119 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	188,119 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(288) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	187,831 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21601500
<b>LAS/PBS Fund Number:</b>	20-2-974015

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	612,707 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	612,707 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(6,454) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	606,253 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601600**  
**Fund: 20 2 059016**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	36,944	19,790	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>36,944</b>	<b>19,790</b>	<b>-</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department:** Justice Administrative Commission  
**Budget Entity:** 21601600  
**Fund:** 20 2 339026

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
Ordinance Defense Contract	20,000	10,326	5,209
County Ordinance			
County IT Contract	7,417	15,000	
_____			
_____			
_____			
_____			
_____			
<b>TOTALS*</b>	<b>27,417</b>	<b>25,326</b>	<b>5,209</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601600**  
**Fund: 20 2 974016**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	51,000	296	
ICDTF Auction Proceeds			
Restitution	11,434		
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>62,434</b>	<b>296</b>	<b>0</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Public Defender Revenue Trust Fund  
**Budget Entity:** 21601600  
**LAS/PBS Fund Number:** 20-2-059016

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	38,294 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	6 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	38,300 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(1,356) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	36,944 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21601600  
**LAS/PBS Fund Number:** 20-2-339026

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	29,132 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	29,132 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(1,715) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	27,417 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21601600
<b>LAS/PBS Fund Number:</b>	20-2-974016

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	63,823 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	63,823 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(1,389) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	62,434 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601700**  
**Fund: 20 2 059017**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	85,297	-	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>85,297</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601700**  
**Fund: 20 2 339049**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<b><u>FUNDING SOURCE - STATE</u></b>	<b>FY 2009 -2010</b>	<b>FY 2010- 2011</b>	<b>FY 2011- 2012</b>
<b><u>FUNDING SOURCE - NON-STATE</u></b>			
<u>Ordinance Defense Contract</u>			
<u>County Ordinance</u>	36,014	51	1,199
<u>County IT Contract</u>			
<b>TOTALS*</b>	<b>36,014</b>	<b>51</b>	<b>1,199</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601700**  
**Fund: 20 2 974017**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees	1,103,663	1,387,952	1,543,595
ICDTF Auction Proceeds			
Restitution			
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>1,103,663</b>	<b>1,387,952</b>	<b>1,543,595</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21601700
<b>LAS/PBS Fund Number:</b>	20-2-059017

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	92,613 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	31 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	92,644 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(7,347) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	85,297 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21601700  
**LAS/PBS Fund Number:** 20-2-339049

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	40,857 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	40,857 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(4,843) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	36,014 (K)		**

Notes:  
 \* SWFS = Statewide Financial Statement  
 \*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Indigent Criminal Defense Trust Fund  
**Budget Entity:** 21601700  
**LAS/PBS Fund Number:** 20-2-974017

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,109,832 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	1,109,832 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(6,169) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	1,103,663 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

Budget Period: 2011 -2012

**Department:** Justice Administrative Commission  
**Budget Entity:** 21601800  
**Fund:** 20 2 059018

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<u>ARTICLE V TRAFFIC ASSESS</u>	39,648	-	-
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<b>TOTALS*</b>	<b>39,648</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**

**Budget Entity: 21601800**

**Fund: 20 2 974018**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<u>FUNDING SOURCE - NON-STATE</u>			
ICDTF Application Fees	284,697	318,211	236,641
ICDTF Auction Proceeds			
Restitution			
<b>TOTALS*</b>	<b>284,697</b>	<b>318,211</b>	<b>236,641</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21601800
<b>LAS/PBS Fund Number:</b>	20-2-059018

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	42,872 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	14 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	42,886 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(3,238) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	39,648 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21601800  
**LAS/PBS Fund Number:** 20-2-339050

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	- (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	- (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21601800
<b>LAS/PBS Fund Number:</b>	20-2-974018

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	336,976 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	336,976 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(40,239) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(12,040) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	284,697 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601900**  
**Fund: 20 2 059019**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	26,637	-	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>26,637</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21601900**  
**Fund: 20 2 974019**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ICDTF Application Fees			
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>352,154</b>	<b>362,128</b>	<b>109,873</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Public Defender Revenue Trust Fund
<b>Budget Entity:</b>	21601900
<b>LAS/PBS Fund Number:</b>	20-2-059019

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	28,920 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	10 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	28,930 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(2,293) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	26,637 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21601900  
**LAS/PBS Fund Number:** 20-2-339051

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	38,208 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	38,208 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(3,652) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	34,556 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21601900
<b>LAS/PBS Fund Number:</b>	20-2-974019

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	364,324 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	364,324 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	(6,631) (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(5,539) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	352,154 (K)		**

Notes:  
 \* SWFS = Statewide Financial Statement  
 \*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21602000**  
**Fund: 20 2 059020**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
ARTICLE V TRAFFIC ASSESS	5,860	-	-
<b>TOTALS*</b>	<b>5,860</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**





**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Public Defender Revenue Trust Fund  
**Budget Entity:** 21602000  
**LAS/PBS Fund Number:** 20-2-059020

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	9,444 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	15 (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	9,459 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(3,599) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	5,860 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21602000  
**LAS/PBS Fund Number:** 20-2-339041

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	149,137 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	149,137 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	149,137 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Criminal Defense Trust Fund
<b>Budget Entity:</b>	21602000
<b>LAS/PBS Fund Number:</b>	20-2-974020

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	101,733 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	101,733 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(10,923) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	90,810 (K)		**

Notes:  
 \* SWFS = Statewide Financial Statement  
 \*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



# **Budget Entity Level Exhibits or Schedules**

**Capital Collateral  
Regional Counsels**

**(CCRC)**

**217020001**

**217030002**



***CAPITAL COLLATERAL REGIONAL COUNSEL***  
***SCHEDULE I SERIES***



**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Capital Collateral Regional Counsel Trust Fund - Middle
<b>Budget Entity:</b>	21702001
<b>LAS/PBS Fund Number:</b>	20-2-073001

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	209,399 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	209,399 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	209,399 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21703001 South**  
**Fund: 20 2 073002**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
<u>FUNDING SOURCE - NON-STATE</u>			
Reimbursements - Federal	164,253	184,218	180,218
<b>TOTALS*</b>	<b>164,253</b>	<b>184,218</b>	<b>180,218</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE IC: RECONCILIATION OF UNRESER**

**Budget Period: 2011-12**

<b>Department Title:</b>	<u>Justice Administration</u>
<b>Trust Fund Title:</b>	<u>Capital Collateral Regional C</u>
<b>Budget Entity:</b>	<u>21703001</u>
<b>LAS/PBS Fund Number:</b>	<u>20-2-073002</u>

	<b>Balance as of 6/30/2010</b>	
<b>Chief Financial Officer's (CFO) Cash Balance</b>	164,253	(A)
ADD: Other Cash (See Instructions)	-	(B)
ADD: Investments	-	(C)
ADD: Outstanding Accounts Receivable	-	(D)
ADD: _____	-	(E)
<b>Total Cash plus Accounts Receivable</b>	164,253	(F)
LESS: Allowances for Uncollectibles	-	(G)
LESS: Approved "A" Certified Forwards	-	(H)
Approved "B" Certified Forwards	-	(H)
Approved "FCO" Certified Forwards	-	(H)
LESS: Other Accounts Payable (Nonoperating)	-	(I)
LESS: _____	-	(J)
<b>Unreserved Fund Balance, 07/01/2010</b>	164,253	(K)

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent compl  
and Line A for the following year.

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*Office of Policy and Budget - July 2010*

**UNRECORDED FUND BALANCE**

Counsel Trust Fund - South

<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
	**

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# **Budget Entity Level Exhibits or Schedules**

## **Criminal Conflict and Civil Conflict Regional Counsels (RCs)**

**21800100 thru 21800500**

***OFFICE OF CRIMINAL CONFLICT AND CIVIL  
REGIONAL COUNSEL***

***SCHEDULE I SERIES***

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21800100**  
**Fund: 20 2 976001**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Application Fees	2,649	-	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>2,649</b>	<b>-</b>	<b>-</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Civil Defense Trust Fund
<b>Budget Entity:</b>	21800100
<b>LAS/PBS Fund Number:</b>	20-2-976001

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	2,785 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	2,785 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(136) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	2,649 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2010 -2011**

**Department: Justice Administrative Commission**  
**Budget Entity: 21800200**  
**Fund: 20 2 3399134**

(1)	(2)	(3)	(4)
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
<u>FUNDING SOURCE - STATE</u>	FY 2008 -2009	FY 2009 -2010	FY 2010- 2011
Reimbursement	58,620	-	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>58,620</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21800200**  
**Fund: 20 2 976002**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Application Fees	5,653	-	-
<b>TOTALS*</b>	<b>5,653</b>	<b>-</b>	<b>-</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	21800200
<b>LAS/PBS Fund Number:</b>	20-2-339134

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	58,620 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	58,620 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	58,620 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Civil Defense Trust Fund
<b>Budget Entity:</b>	21800200
<b>LAS/PBS Fund Number:</b>	20-2-976002

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	5,801 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	5,801 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(150) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	5,651 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21800300**  
**Fund: 20 2 976003**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Application Fees	-	-	86,956
<b>TOTALS*</b>	-	-	<b>86,956</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Civil Defense Trust Fund
<b>Budget Entity:</b>	21800300
<b>LAS/PBS Fund Number:</b>	20-2-976003

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	10 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	10 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(18) (I)		
LESS: Offset to Deficit Fund Balance	8 (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	- (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21800400**  
**Fund: 20 2 976004**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Application Fees	2,845	-	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>2,845</b>	<b>-</b>	<b>-</b>

\*Must agree to amounts on Schedule I, Section IV, Line I.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

<b>Department Title:</b>	Justice Administration
<b>Trust Fund Title:</b>	Indigent Civil Defense Trust Fund
<b>Budget Entity:</b>	21800400
<b>LAS/PBS Fund Number:</b>	20-2-976004

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	2,849 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	2,849 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(4) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	2,845 (K)		**

Notes:

\* SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES**

**Budget Period: 2011 -2012**

**Department: Justice Administrative Commission**  
**Budget Entity: 21800500**  
**Fund: 20 2 976005**

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
<u>FUNDING SOURCE - STATE</u>	FY 2009 -2010	FY 2010- 2011	FY 2011- 2012
Application Fees	2,514	-	-
<u>FUNDING SOURCE - NON-STATE</u>			
<b>TOTALS*</b>	<b>2,514</b>	<b>-</b>	<b>-</b>

**\*Must agree to amounts on Schedule I, Section IV, Line I.**

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Grants and Donations Trust Fund  
**Budget Entity:** 21800500  
**LAS/PBS Fund Number:** 20-2-339137

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	2,715 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	2,715 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	- (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	2,715 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE**

**Budget Period: 2011-12**

**Department Title:** Justice Administration  
**Trust Fund Title:** Indigent Civil Defense Trust Fund  
**Budget Entity:** 21800500  
**LAS/PBS Fund Number:** 20-2-976005

	<b>Balance as of 6/30/2010</b>	<b>SWFS* Adjustments</b>	<b>Adjusted Balance</b>
<b>Chief Financial Officer's (CFO) Cash Balance</b>	2,753 (A)		
ADD: Other Cash (See Instructions)	- (B)		
ADD: Investments	- (C)		
ADD: Outstanding Accounts Receivable	- (D)		
ADD: _____	- (E)		
<b>Total Cash plus Accounts Receivable</b>	2,753 (F)		
LESS: Allowances for Uncollectibles	- (G)		
LESS: Approved "A" Certified Forwards	- (H)		
Approved "B" Certified Forwards	- (H)		
Approved "FCO" Certified Forwards	- (H)		
LESS: Other Accounts Payable (Nonoperating)	(239) (I)		
LESS: _____	- (J)		
<b>Unreserved Fund Balance, 07/01/2010</b>	2,514 (K)		**

Notes:  
\* SWFS = Statewide Financial Statement  
\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



# **Schedule I Series**

## **Budget Entity Level**

### **Trust Fund Narratives**

**Schedule 1 Narrative – 2084 – Child Support Trust Fund**

**JUSTICE ADMINISTRATIVE COMMISSION**

**A) 5% Trust Fund Reserve**

- 1) Provide a description of the impact of establishing the reserve (I.E. reductions in services).

The revenues are sent to the JAC by State Attorney, 11<sup>th</sup> Judicial Circuit for payment to the DMS for the Human Resources Contract. The reserve impedes this function. We have not included the 5% reserve in ColumnA03 as there is insufficient revenue in order to comply with this provision.

- 2) Provide recommendations why it may be appropriate to exclude the trust fund from the reserve requirement?

Exempting from the reserve will allow the JAC to make timely payments to DMS.

- 3) Any trust fund with a year-end balance exceeding 50% of appropriations, justify the balances.

N/A

**B) Revenue Estimating Methodology**

Provide a detailed explanation used to determine revenue estimates for FY 2010-11 and 2011-12:

Receipts are based upon the Governor's Office calculation for the HR contract for this trust fund.

## **Schedule 1 Narrative – 2339 – Grants and Donations Trust Fund**

### **JUSTICE ADMINISTRATIVE COMMISSION**

#### **A) 5% Trust Fund Reserve**

- 1) Provide a description of the impact of establishing the reserve (I.E. reductions in services).

The following recurring sources were used to calculate the 5% trust fund reserve: \$1,125,000 transfer from the Florida Department of Law enforcement for drug court grants, \$300,000 transfer from the Department of Revenue to fund the operation of the Foster Care Citizen Review Panel, \$360,000 payroll withholdings transferred to JAC for a Pre-tax Benefits Program, and garnishment fees. The remaining receipts of \$73,517 are transfers from the State Attorneys and Public Defender circuits for payment to DMS for the Human Resources contract and were not included in the 5% reserve calculation. The drug court grant is Federal funding and was also not included in the reserve calculation. Establishing a reserve from these funding sources impacts the operational funding for the Foster Care Citizen Review Panel, and reduces available funding to pay benefits to employees enrolled in the Qualified Transportation Benefits Program.

- 2) Provide recommendations why it may be appropriate to exclude the trust fund from the reserve requirement?

Excluding these revenues from the 5% reserve provides for full payment to DMS for outsourced human resources, provides full funding for the drug court grant, provides full funding for the Foster Care Review Board, and implements the Qualified Transportation Benefits Program unhindered.

- 3) Any trust fund with a year-end balance exceeding 50% of appropriations, justify the balances.

N/A

#### **B) Revenue Estimating Methodology**

Provide a detailed explanation used to determine revenue estimates for FY 2009-10 and 2010-11:

Drug Court Grants – receipts based on grant/contract provisions.

DOR Transfer, Foster Care – based on provisions of Ch.2005-70, L.O.F. (s. 318.21 (2) (a), F.S.)

Qualified Transportation Benefits Program – Based on current year collections.

**Schedule 1 Narrative – 2339 – Grants and Donations Trust Fund**

**JUSTICE ADMINISTRATIVE COMMISSION (Continued)**

**C) 5 Percent Trust Reserve Calculation**

N/A

**D) Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$300,400
8% Service Charge to General Revenue	\$24,032

FY 2011-12

A03-Receipts	\$300,400
8% Service Charge to General Revenue	\$24,032



**Schedule 1 Narrative – 2974 – Indigent Criminal Defense Trust Fund**

**JUSTICE ADMINISTRATIVE COMMISSION**

**A) 5% Trust Fund Reserve**

- 1) Provide a description of the impact of establishing the reserve (I.E. reductions in services).

The revenues are transferred to the JAC by the Public Defenders Judicial Circuits for payment to DMS for the Human Resources Contract. The reserve impedes this function. We have not included the 5% reserve in ColumnA03 as there is insufficient revenue in order to comply with this provision.

- 2) Provide recommendations why it may be appropriate to exclude the trust fund from the reserve requirement?

Exempting from the reserve will allow the JAC to make timely payments to DMS.

- 3) Any trust fund with a year-end balance exceeding 50% of appropriations, justify the balances.

N/A

**B) Revenue Estimating Methodology**

Provide a detailed explanation used to determine revenue estimates for FY 2010-11 and 2011-12:

Receipts are based upon the Governor's Office calculation for the HR contract for this trust fund.

**Schedule I Narrative - Grants and Donations Trust Fund (2339) GAL**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

This trust fund operates from donations received from various sources. The purpose of the expenditures is to maximize representation of children. A reserve would reduce this representation.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Utilization of these funds will help offset the funding losses in General Revenue that have reduced the Program's ability to represent children.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$269,236
8% Service Charge to General Revenue	\$21,539

FY 2011-12

A03-Receipts	\$250,000
8% Service Charge to General Revenue	\$20,000

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	269,236
8% Service Charge	21,539
Receipts Applicable to 5%	247,697
5% Trust Fund Reserve	12,385

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The estimates are based upon agreements with certain Counties to fund staff in their location and a revised estimate of the Senate bill analysis that created the source from the Courts.

**Schedule I Narrative - Clerks of Court Trust Fund (2588) COC  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):

Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:

If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A

Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.

FY 2010-11	
A02- Receipts	\$474,739,269
8% Service Charge to General Revenue	\$37,979,142

FY 2011-12	
A03-Receipts	\$465,539,269
8% Service Charge to General Revenue	\$37,243,142

Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):

A02-Receipts	474,739,269
8% Service Charge	37,979,142
Receipts Applicable to 5%	436,760,127
5% Trust Fund Reserve	21,838,006

**Revenue Estimating Methodology**

Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:

Based on the Revenue Estimating Conference.



**Schedule I Narrative -Clerks of Court Trust Fund (2588) CCOC  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**  
No impact since we have sufficient revenue to set aside the 5% reserve.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:** N/A

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:** N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11		
A02- Receipts	\$2,460,731	
8% Service Charge to General Revenue	\$196,858	

2263873

FY 2011-12		
A03-Receipts	\$2,460,731	
8% Service Charge to General Revenue	\$196,858	

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	2,460,731
8% Service Charge	196,858
Receipts Applicable to 5%	2,263,873
5% Trust Fund Reserve	113,194

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Based on Revenue Estimating Conference Estimate.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA1  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

This trust account was initially established to pay salaries and benefits after the General Revenue Salaries and Benefits were reduced. The State Attorney Revenue Trust Fund - Traffic Assessment did not produce sufficient funds as expected to pay salaries and benefits that were reduced in the General Revenue Account. During this upcoming fiscal year it is anticipated that Worthless Checks revenues will be significantly lower than prior years resulting in less money to pay salaries and benefits. Therefore, any fee increases, etc. that are or could be established further decreases the abilities of this office to pay salaries and benefits.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The State Attorneys Revenue Trust Fund should be excluded from the reserve requirement due to the fact that the revenues continue to decrease.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:** This is not applicable to our office because we did not have any accounts with a year-end balance exceeding 50 percent of appropriations.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$1,438,154
8% Service Charge to General Revenue	\$115,052
FY 2011-12	
A03-Receipts	\$1,768,064
8% Service Charge to General Revenue	\$141,445

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	1,438,154
8% Service Chrage	115,052
Receipts Applicable to 5%	1,323,102
5% Trust Fund Reserve	66,155

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 01 estimated receipts are \$314,153 for FY 10/11 and FY 11/12

Cost of Prosecution and Worthless Checks revenue estimates were determined by using an average of the monthly deposits.

**FY 2011-12 Legislative Budget Request****Schedule I Narrative - Forfeiture & Investigative Support Trust Fund (2316)****5 Percent Trust Fund Reserve****Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The FIST Account for our circuit comprises of both FIST State and FIST Federal money. The FIST Federal money is exempt (Exemption Code B).

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

FIST funds are used to purchase equipment for the Investigators and any Trust Fund Reserve would reduce the ability to purchase needed equipment.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

FIST Funds, whether State or Federal are used exclusively to purchase equipment and vehicles for Investigators. We have not been granted authority to purchase the number of needed vehicles to replace vehicles that are in poor condition. Therefore, the year-end roll-over balance exceeds 50 percent of the appropriations. If we were granted authority to purchase the number of needed vehicles to replace the vehicles that we have that are in poor condition, the year-end balance would not exceed 50 percent of the appropriations.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

N/A

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

N/A

We do not have a recurring revenue in either FIST State or FIST Federal. The only time we have revenue in either account is if a defendant is ordered to Forfeit property and/or cash. A 5% trust fund reserve on "CASH" in FIST State would be the cash balance of \$97,756 x 5% = \$4,887.80 which would be the Trust Fund Reserve.

**Revenue Estimating Methodology****Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

There is no way to determine revenue estimates for FY 2010-11 and FY 2011-12 for FIST. We may or may not receive any revenue for either FIST State or FIST Federal during either Fiscal Year. FIST depends solely on Forfeiture of property and/or cash.

**FY 2011-12 Legislative Budget Request  
Schedule I Narrative - Grants and Donations Trust Fund (2339)**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

A Five percent trust fund reserve would greatly impact the Grants and Donations Trust Fund due to the fact that the Trust Fund is comprised of Grants. The Grants were applied for and awarded in order to provide services to victims of crimes. The Grants constitute money for salaries and benefits to allow our office to hire employees to provide the services, ie. Victims Advocate, for which the Grant was awarded. Any reductions and/or reserves in the Grants and Donations Trust Fund would hinder the abilities of this office to fully carry out the services that the Grants intended when they were awarded to this office.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The Grants and Donations Trust Fund should be excluded from the reserve requirement because the funds are granted for specific purposes for each grant. The funds from the grants should be used solely for the Grant intended purposes without a reserve requirement. There are currently two accounts in the Grants and Donations Trust Fund, the Criminal History - Background Checks for Process Servers and the Local Ordinance Prosecution that are not Grants. Those two accounts should be moved from the Grants and Donations Trust Fund to the State Attorney Revenue Trust Fund.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

No trust funds had a year-end balance exceeding 50 percent of appropriations.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$108,327
8% Service Charge to General Revenue	\$8,666

FY 2011-12	
A03-Receipts	\$115,424
8% Service Charge to General Revenue	\$9,234

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	108,327
8% Service Charge	8,666
Receipts Applicable to 5%	99,661
5% Trust Fund Reserve	4,983

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12 were derived on the Grants by determining the amount of revenue left on each grant for FY 2010-11 and FY 2011-12. The revenue estimates for the County Information Technology is derived by the amount allowed to bill the Counties pursuant to a contracted amount and the revenue estimate for Drug Court is based on the past amount of hours billed for the prosecutor to handle Drug Court matters.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA02  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Approximately 95% of the overall budget in the Second Judicial Circuit is personnel costs (salaries and benefits). Any reduction in personnel will adversely affect the effectiveness of the agency in meeting the performance standards and ultimately the agency mission. Effectiveness and efficiency may be further adversely affected by increasing the attorney case loads, investigators and victim/witness advocates work load if reduction in staff are required as a result of a reserve is set aside.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

A set aside will forestall electronic case file/document imaging initiative.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

The Second Circuit trust fund balance did not exceed the 50% appropriation balances.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$746,565
8% Service Charge to General Revenue	\$59,725

FY 2011-12

A03-Receipts	\$811,565
8% Service Charge to General Revenue	\$64,925

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	746,565
8% Service Charge	59,725
Receipts Applicable to 5%	686,840
5% Trust Fund Reserve	34,342

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** Cost of Prosecution, Worthless Checks and Violation of Probation fees are projections based on historical data and forecasted trends.

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 02 estimated receipts are \$181,065 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA02**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Approximately 95% of the overall budget in the Second Judicial Circuit is personnel costs, i.e. salaries and benefits. Any reduction in personnel will adversely affect the effectiveness of the agency in meeting the performance standards and ultimately the agency mission. Effectiveness and efficiency may be further adversely affected by increasing the attorney case loads, investigators, and victim/witness advocates work load if reduction in staff are required as a result of a reserve set aside.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Generally, see the response to question one. More specifically the VOCA and VAWA grants are Federally funded and reduction means a reduction in salaries paid to the Victim Witness Unit. This would be in violation of the intent of the grant itself and what is permitted under the terms of a federal grant.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

The Second Circuit trust fund balance did not exceed the 50% appropriation balances.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$99,000
8% Service Charge to General Revenue	\$7,920

FY 2011-12

A03-Receipts	\$99,000
8% Service Charge to General Revenue	\$7,920

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	99,000
8% Service Charge	7,920
Receipts Applicable to 5%	91,080
5% Trust Fund Reserve	4,554

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

VOCA and VAWA grant estimates are based on grant applications or award letters for prospective year. Misdemeanor Diversion fee and Deferred Prosecution Agreement projections are based on historical data and current cases.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA03  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The 5% reserve holds back the use of trust funds that the State Attorney's Office needs due to prior fund shifts from General Revenue to Trust. This creates a reduction in services to the citizens of this circuit.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Budget cuts in the past years have resulted in fund shifts from General Revenue to Trust Funds. The 5% reserve restricts the use of these funds that when appropriated in General Revenue in past years were able to be fully expended. The Article V Traffic Assessment fund was enacted by the legislature during the 2008-2009 fiscal year specifically to recover from General Revenue cuts forced upon our office.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$455,437
8% Service Charge to General Revenue	\$36,435

FY 2011-12	
A03-Receipts	\$466,307
8% Service Charge to General Revenue	\$37,305

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	455,437
8% Service Charge	36,435
Receipts Applicable to 5%	419,002
5% Trust Fund Reserve	20,950

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The State Attorney's Office estimates that revenues will remain the same for the 2010-2011 and 2011-2012 fiscal years for Cost of Prosecution fund and Worthless Check fund.

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 03 estimated receipts are \$105,437 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA03  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Since the Trust Fund realignment of cost of Prosecution and Worthless Check from GDTF to SARTF, the only remaining SA3 funding sources in GDTF are VOCA, VAWA and VAWA-ARRA. These three funding sources are excluded in calculating the 5% Trust Fund reserve.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

N/A

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

N/A

VOCA, VAWA and VAWA-ARRA are non-recurring.

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

N/A

VOCA, VAWA and VAWA-ARRA are non-recurring.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

SA3 victim/witness staff provided an aggregate estimated total receipts for SA3 VOCA and VAWA grants for FY 2010-11 and FY 2011-12.



**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA4  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Since the reduction in General Revenue funds over the past several years, we rely heavily upon our Trust funds. A 5% reserve would greatly impact our ability to perform the tasks. The grant programs are funded for program expenses and salaries for employees who work in the programs.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

This could possibly require the termination or furlow of employees with these monies being held in a 5% reserve. These funds are needed to run an office as large as the 4th Circuit.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

NA

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$2,118,032
8% Service Charge to General Revenue	\$169,443
FY 2011-12	
A03-Receipts	\$2,380,823
8% Service Charge to General Revenue	\$190,466

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	2,118,032
8% Service Charge	169,443
Receipts Applicable to 5%	1,948,589
5% Trust Fund Reserve	97,429

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 04 estimated receipts are \$518,032 for FY 10/11 and FY 11/12

**FY 2011-12 Legislative Budget Request  
Schedule I Narrative - FIST (2316)**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Since the reduction in General Revenue funds over the past several years, we rely upon our Grant funds. A 5% reserve would greatly impact our ability to perform the tasks. The grant programs are funded for program expenses and salaries for employees who work in the programs.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

This could possibly require the termination or furlow of employees with these monies being held in a 5% reserve. These funds are needed to run an office as large as the 4th Circuit.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

Due to more aggressive prosecution of forfeitures a higher amount of revenue has been received.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$250,000
8% Service Charge to General Revenue	\$20,000

FY 2011-12

A03-Receipts	\$300,000
8% Service Charge to General Revenue	\$24,000

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	250,000
8% Service Charge	20,000
Receipts Applicable to 5%	230,000
5% Trust Fund Reserve	11,500

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenues are based on pending cases.

**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA04**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Since the reduction in General Revenue funds over the past several years, we rely upon our Grant funds. A 5% reserve would greatly impact our ability to perform the tasks. The grant programs are funded for program expenses and salaries for employees who work in the programs.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Our grants would be negatively impacted as we would be unable to comply with the grant requirements.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$265,000
8% Service Charge to General Revenue	\$21,200

FY 2011-12

A03-Receipts	\$285,000
8% Service Charge to General Revenue	\$22,800

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	265,000
8% Service Charge	21,200
Receipts Applicable to 5%	243,800
5% Trust Fund Reserve	12,190

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Total estimated receipts for FY 2010-11 are \$1,212,900  
Total estimated receipts for FY 2011-12 are \$872,000  
These receipts consist of primarily federal grants.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA05  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

A reduction in cash availability will negatively impact operational funding. This will ultimately lead to increases in General Revenue operation expenses.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Cost of Prosecution, Worthless Checks and Fines reserve still impact our ability to maximize the fund which has been heavily relied upon since fund shifts from General Revenue to trust funds over the past couple of years. Our other grants are all for program expenditures and salaries for those who work in the programs and are received as reimbursements.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$797,679
8% Service Charge to General Revenue	\$63,814

FY 2011-12	
A03-Receipts	\$897,679
8% Service Charge to General Revenue	\$71,814

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	797,679
8% Service Charge	63,814
Receipts Applicable to 5%	733,865
5% Trust Fund Reserve	36,693

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The office took a snapshot picture of one month and projected revenues for one year.

**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA05**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

A reduction in cash availability will negatively impact operational funding. This will ultimately lead to increases in General Revenue operation expenses.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

VOCA, VAWA, Local Ordinances and IT reimbursement reserve still impact our ability to maximize the funds which has been relied upon since fund shifts from General Revenue to trust funds over the past couple of years. The listed grants are all for program expenditures and salaries for those who work in the programs and are received as reimbursements.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$1,396,361
8% Service Charge to General Revenue	\$111,709

FY 2011-12	
A03-Receipts	\$1,401,361
8% Service Charge to General Revenue	\$112,109

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	1,396,361
8% Service Charge	111,709
Receipts Applicable to 5%	1,284,652
5% Trust Fund Reserve	64,233

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The office has contracts for the listed grants and donations.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA06  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**  
Trust Funds now fund salaries. Reduction of trust funds could impact our ability to pay salaries.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**  
Trust Funds now fund salaries. Reduction of trust funds could impact our ability to pay salaries.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$2,446,467
8% Service Charge to General Revenue	\$195,717

FY 2011-12	
A03-Receipts	\$2,445,363
8% Service Charge to General Revenue	\$195,629

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	2,446,467
8% Service Charge	195,717
Receipts Applicable to 5%	2,250,750
5% Trust Fund Reserve	112,537

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 06 estimated receipts are \$652,791 for FY 10/11 and FY 11/12

Cost of Prosecution - Revenue based on actual figure of \$1,567,995 FY 2009-10 as first year figure FY 2008-09 was not a complete representation of the maximum revenue potential.

Worthless Check - Revenue based on average of past two years receipts FY 2008-09 (\$227,889) and FY 2009-10 (\$223,473) = \$225,681

**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA06  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Anti-Gang, Compass, Child Welfare Legal Services, and VOCA are all contract for services grants. To require a 5% reserve will cause this agency to not be able to fulfill the requirements of the contractual agreements with the Grantors. All of these fund sources must be exempt from the 5% reserve. The Anti-Gang, Compass, and VOCA are Federal Dollars either direct or transferred in, and the contract with the Dept. of Children and Families is to provide Child Welfare Legal Services which cannot be accomplished if the holdback/reserve is applied.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Anti-Gang, Compass, Child Welfare Legal Services, and VOCA are all contract for services grants. To require 5% reserve will cause this agency to not be able to fulfill the requirements of the contractual agreements with the Grantors. All of these fund sources must be exempt from the 5% reserve.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

N/A

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

N/A

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Anti-Gang, Compass, Child Welfare Legal Services , and VOCA were based on current grants and agreements FY 2010-11 and anticipated grant revenue and servive agreements for FY 2011-12

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA7  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Recent budget reductions forced by decreased state revenues have required an increased reliance on trust funds. Given the reductions accompanied by the fund shift from GR to Trust, the imposition of a 5% reserve results in an additional cut. This can force further staff reductions in critical areas prohibiting this office from conducting our core mission and Constitutional Duties, jeopardizing public safety.

Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:

As the Trust Fund amounts have increased due to fund shifting it has created an additional cut. To meet our Constitutional Duties and statutory obligations this office must have access to all available funds. Public safety should always be one of the primary functions of government. To provide a safe environment for our citizens, tourists, and business community is essential and every dollar that is available for use in that effort should be available.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$1,914,614
8% Service Charge to General Revenue	\$153,169

FY 2011-12	
A03-Receipts	\$2,209,614
8% Service Charge to General Revenue	\$176,769

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	1,914,614
8% Service Charge	153,169
Receipts Applicable to 5%	1,761,445
5% Trust Fund Reserve	88,072

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** Revenue estimates are based on historical data, current contracts, new methodologies and evaluation of current criminal justice system trends and innovations both locally and statewide. During prior years many courts within our jurisdiction were not ordering or actively collecting Costs of Prosecution. Recently we have shown a marked increase in collections year over year and expect even more. The clerks office in Volusia county along with our office and the County Judges have pro-actively moved forward on collection efforts. This includes alternatives such as community service for those who cannot afford to pay the fines, which I believe has led to increased collection amounts as well. Under the old system any uncollected amounts just went to a judgement, instead now one must perform community service. A new software package for collections and a dedicated position at the clerks office should produce even greater returns going forward.

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 07 estimated receipts are \$344,614 for FY 10/11 and FY 11/12



**Schedule I Narrative - Grants and Donations Trust Fund (2339)  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

These funds are received from Federal Grants in our case and are subject to the contracts signed by the state of Florida with the Federal government. Terms of these contracts prohibit any use of funds other than the contracted services.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

(See above)

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

N/A

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

N/A

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Based on the contracts we are currently operating under, and are assured will continue in substantially the same amounts.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA08  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):

Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:

If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:

Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.

FY 2010-11	
A02- Receipts	\$757,127
8% Service Charge to General Revenue	\$60,570

FY 2011-12	
A03-Receipts	\$749,066
8% Service Charge to General Revenue	\$59,925

Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):

A02-Receipts	757,127
8% Service Charge	60,570
Receipts Applicable to 5%	696,557
5% Trust Fund Reserve	34,828

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:

Worthless Checks revenue is projected to decline approximately 7% each fiscal year due to the electronic conversion of paper checks to automatic debit transactions. Cost of Prosecution is based on FY 09/10 collections and reduced by \$40,000 due to funds received in FY 09/10 that was collected in Alachua County during FY 08/09. Due to the changes in entering transfers to Department of Revenue (DOR) Alachua County entered the payments incorrectly to DOR, so we had to contact the Department of Transportation to retrieve the funds.

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 08 estimated receipts are \$201,973 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA08**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion of the trust fund is recommended, as most of our Grant and Donations Trust Fund revenues are contractual in nature.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$5,629
8% Service Charge to General Revenue	\$450

FY 2011-12

A03-Receipts	\$5,629
8% Service Charge to General Revenue	\$450

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	5,629
8% Service Charge	450
Receipts Applicable to 5%	5,179
5% Trust Fund Reserve	259

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010 11 and FY 2011-12:**

Our revenue estimates were based on actual grant awards or contract amounts.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SAO-9  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**  
No unfavorable impact to establishing the 5% reserve.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**  
N/A

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**  
N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$1,451,647
8% Service Charge to General Revenue	\$116,132
FY 2011-12	
A03-Receipts	\$1,451,647
8% Service Charge to General Revenue	\$116,132

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	1,451,647
8% Service Charge	116,132
Receipts Applicable to 5%	1,335,515
5% Trust Fund Reserve	66,776

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Schedule I Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 09 estimated receipts are \$501,647 for FY 10/11 and FY 11/12. The circuits internal projections are much lower based on prior year and current year collections.

Cost of Prosecution projections are based on 82.5% of the prior year's revenues.



**Schedule I Narrative - FIST Trust Fund (2316)  
FY 2011-12 Legislative Budget Request**

**SAO-9**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

N/A

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

N/A

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$100,000
8% Service Charge to General Revenue	\$8,000

FY 2011-12

A03-Receipts	\$280,537
8% Service Charge to General Revenue	\$22,443

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	100,000
8% Service Charge	8,000
Receipts Applicable to 5%	92,000
5% Trust Fund Reserve	4,600

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Fines and forfeiture revenues are based on funds we anticipate receiving. Forfeiture cases by nature take a long time to be resolved in federal courts so revenues are difficult to estimate accurately. For this reason we only project expenditures for non-recurring items.

**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA09**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Grant funds will be tied up and this agency will not have full budgetary access to the funds in order to implement grant specifications.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Grants and Donations revenues should be exempt from the 5% reserve as no contract/grant has this provision written into the grant.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$40,000
8% Service Charge to General Revenue	\$3,200

FY 2011-12

A03-Receipts	\$40,000
8% Service Charge to General Revenue	\$3,200

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	40,000
8% Service Charge	3,200
Receipts Applicable to 5%	36,800
5% Trust Fund Reserve	1,840

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Local Ordinance Prosecution revenues for FY 2010-11 and 2011-12 are based upon a contractual agreement between the City of Orlando and the State Attorney's Office.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA10  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The 5% reserve holds back the use of trust funds that the State Attorney's office needs due to prior fund shifts from General Revenue to Trust. This creates a reduction in services to the citizens of this circuit.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Budget cuts in the past years have resulted in fund shifts from General Revenue to Trust Funds. The 5% reserve restricts the use of these funds that when appropriated in General Revenue in past years were able to be fully expended. The Article V Traffic Assessment fund was enacted by the legislature during FY 2008-09 specifically to recover from General Revenue cuts forced upon our office.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$2,028,661
8% Service Charge to General Revenue	\$162,293

FY 2011-12	
A03-Receipts	\$2,028,661
8% Service Charge to General Revenue	\$162,293

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	2,028,661
8% Service Charge	162,293
Receipts Applicable to 5%	1,866,368
5% Trust Fund Reserve	93,318

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010 11 and FY 2011-12:**

The State Attorney's Office estimates that revenues will remain the same for the FY 2010-11 and 2011-12 fiscal years for Cost of Prosecution Fund and Worthless Check Fund.

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 0 estimated receipts are \$306,661 for FY 10/11 and FY 11/12



**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA10**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The 5% reserve would drastically reduce our Child Support Enforcement program. This program is the only trust fund under Grants and Donations. Our G&D budget consists of the total of the contract with the Department of Revenue.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

A 5% reserve would require the Department of Revenue to fund the State Attorney's Office at 5% above the program cost.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

N/A

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

N/A

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenue estimates are based on the annual contract with the Department of Revenue.

**FY 2011-12 Legislative Budget Request  
Schedule I Narrative - State Attorneys Revenue Trust Fund (2058)**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The reserve would reduce the State Attorney's overall resources, impacting the services provided to the community.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The reserve impedes the agency's flexibility to allocate resources.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

**FY 2010-11**

A02- Receipts	\$2,124,304
8% Service Charge to General Revenue	\$169,944

**FY 2011-12**

A03-Receipts	\$2,124,304
8% Service Charge to General Revenue	\$169,944

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	2,124,304
8% Service Charge	169,944
Receipts Applicable to 5%	1,954,360
5% Trust Fund Reserve	97,718

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Schedule I Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 11 estimated receipts are \$1,214,304 for FY 10/11 and FY 11/12

Actual collections for Article V: Traffic Fines for the months for FY 2009-2010 was \$1,180,472.94 . Based on the twelve month period we averaged \$98,372 per month. We can see a steady increase in revenue each month as the fee assessments are actually collected. We project collections will reach an average of \$100,000 per month x twelve months will equal \$1,200,000. A similar calculation was made for the Cost of Conviction fees received from Department of Revenue, actual collections for FY 2009-2010 was \$1,408,271.39. Based on the annual collections we averaged \$117,356 . As collections varied from month to month, we are projecting an average of \$115,000 per month x 12 months will equal \$1,380,000. Both Cost of Conviction as well as our local Cost of Prosecution are deposited into the same fund therefore the difference of \$250,000 is based on prior years earnings plus pending receivables. Worthless Checks was also calculated based on prior year earnings plus pending receivables.

**Schedule I Narrative - Child Support Trust Fund (2084)**

**FY 2011-12 Legislative Budget Request**

**SA 11**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Establishing a reserve will impact essential services provided to the citizens of Miami-Dade county and impair our ability to investigate, prosecute and enforce the collection of child support payments.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The Child Support Enforcement Trust Fund is federally funded by a contract with the Department of Revenue and does not permit a reserve. Funds would be lost to the state.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

N/A Federal funds are exempt.

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2009-10 estimated revenue, not appropriations):**

N/A Federal funds are exempt.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The projected trust fund revenues are based on anticipated contact awards.

**FY 2011-12 Legislative Budget Request  
Schedule I Narrative - Civil RICOTrust Fund (2095)**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The reserve would reduce the State Attorney's resources for investigation, prosecution and enforcement of civil or criminal causes of action arising under the provisions of the Florida RICO Act.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The reserve impedes the agency's flexibility to respond to unanticipated prosecution cost as envisioned in F.S. 27.345

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

Revenues for this account are difficult to estimate based on the lengthy time for investigation, prosecution and settlement of RICO cases. Revenues received in one fiscal year are generally programmed for expenditure in the following fiscal year.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$50,000
8% Service Charge to General Revenue	\$4,000

FY 2011-12	
A03-Receipts	\$50,000
8% Service Charge to General Revenue	\$4,000

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	50,000
8% Service Charge	4,000
Receipts Applicable to 5%	46,000
5% Trust Fund Reserve	2,300

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenue estimates are based on prior year RICO collections.

**FY 2011-12 Legislative Budget Request  
Schedule I Narrative - FIST (2316)**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The reserve reduces the State Attorney's resources for investigation and prosecution of criminal cases or other law enforcement purposes.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The reserve impedes the agency's flexibility to allocate resources as envisioned in F.S. 27.3451

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$206,000
8% Service Charge to General Revenue	\$16,480

FY 2011-12	
A03-Receipts	\$275,000
8% Service Charge to General Revenue	\$22,000

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	206,000
8% Service Charge	16,480
Receipts Applicable to 5%	189,520
5% Trust Fund Reserve	9,476

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenue estimates are based on anticipated share of South Florida Money Laundering Task Force and other forfeiture awards.

**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA11**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

A reserve will reduce the essential services provided to the citizens of Miami-Dade County in the investigation and prosecution of felony, misdemeanor, juvenile and civil crimes.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

In the Grants and Donations Trust Fund, all receipts are grants or contracts. The granting entities will not permit a reserve and revenues will subsequently be lost to the state.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$300,000
8% Service Charge to General Revenue	\$24,000

FY 2011-12

A03-Receipts	\$360,000
8% Service Charge to General Revenue	\$28,800

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	300,000
8% Service Charge	24,000
Receipts Applicable to 5%	276,000
5% Trust Fund Reserve	13,800

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenues are based on existing grants with the exception of Local Ordinance Prosecution which is based on prior years earnings plus pending receivables.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA12  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

These funds are used to cover salary shortfalls due to budget cuts. Establishing a reserve in this fund may negatively impact us by inhibiting our ability to fully cover these shortages.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The funds generated in this trust fund may vary month to month and year to year. Requiring a reserve in this fund would place further restrictions on the use of revenue necessary to cover budget shortages.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$1,176,587
8% Service Charge to General Revenue	\$94,127

FY 2011-12	
A03-Receipts	\$1,176,587
8% Service Charge to General Revenue	\$94,127

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	1,176,587
8% Service Charge	94,127
Receipts Applicable to 5%	1,082,460
5% Trust Fund Reserve	54,123

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenue estimate for Cost of Prosecution for FY 2010-11 is based on a monthly average over the past six months of \$78,320 per month multiplied by 12 for a projected total of \$939,840. I anticipate no reduction or expansion of programs or collections in FY 11/12, therefore, the projection is the same.

Revenue estimate for Worthless Check for FY 2010-11 is based on a monthly average over the past six months of \$1,271 per month multiplied by 12 for a projected total of \$15,259. I anticipate no reduction or expansion of programs or collections in FY 11/12, therefore, the projection is the same.

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 12 estimated receipts are \$283,595 for FY 10/11 and FY 11/12

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA13  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The requirement of a 5% reserve of our State Attorney Revenue Trust Fund will cause this agency to possibly not be able to meet our salaries and benefits obligations. All of these fund sources must be exempt from the 5% reserve. The holdback of Trust Funds will necessarily require the appropriation and funding of additional GR funds in order to meet our current obligations. In addition, this fund is subject to an 8% service charge (anticipated to be \$175,000 in FY 2010-11). If our office is required to establish a 5% reserve, this will have the net effect of decreasing available proceeds by 13%.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The requirement of a 5% reserve of our State Attorney Revenue Trust Fund will cause this agency to possibly not be able to meet our salaries and benefits obligations. All of these fund sources must be exempt from the 5% reserve. Each year, our office is more dependent on Trust Funds to meet our salaries and benefits obligations. The holdback of Trust Funds will necessarily require the appropriation and funding of additional GR funds in order to meet our current obligations.

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

Each year, our office is more dependent on Trust Funds sources to meet our salaries and benefits obligations.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$2,204,098
8% Service Charge to General Revenue	\$176,328

FY 2011-12	
A03-Receipts	\$2,204,098
8% Service Charge to General Revenue	\$176,328

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	2,204,098
8% Service Chrage	176,328
Receipts Applicable to 5%	2,027,770
5% Trust Fund Reserve	101,389

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

This fund has undergone major changes for FY 2010-11 in that two (2) funds, State Attorney RTF Article V Traffic Assessment and Cost of Prosecution have now been combined into one fund, State Attorney Revenue Trust Fund. The estimated revenue for Cost of Prosecution funds is based on receipts for FY 2009-10

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 13 estimated receipts are \$512,097 for FY 10/11 and FY 11/12



**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA13  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The requirement of a 5% reserve of our trust funds will cause this agency to not be able to fulfill the contractual agreements between this office and the Grantors. All of these fund sources must be exempt from the 5% reserve. The holdback of Trust Funds will necessarily require the use of additional General Revenue funds in order to meet our current obligations and may cause grantors to question the use of the funds.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Grantors have specific requirements with regard to how grant funds can be spent. They can only be used for these specific purposes and cannot be held and/or used for purposes outside the parameters set forth in the grant.

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

Due to a very uncertain economic fiscal year, and the continuation of economic recovery in doubt for the foreseeable future, this circuit chose to be extremely conservative in filling new positions and not expending these funds. Although lapsing some positions caused strain to our staff, it was seen as the better alternative. The "rainy day" has arrived and it appears that it may be stormy for a long time to come.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$47,400
8% Service Charge to General Revenue	\$3,792

FY 2011-12	
A03-Receipts	\$47,400
8% Service Charge to General Revenue	\$3,792

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	47,400
8% Service Charge	3,792
Receipts Applicable to 5%	43,608
5% Trust Fund Reserve	2,180

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12**

**1. Stop Violence Against Women VAWA:** The revenue amounts are fixed under Contract No. LN936 and are anticipated to be \$83,441 for FY 2010-11 and an additional \$83,441 for FY 2011-12.

**2. Insurance Fraud Prosecution:** The projected revenue amounts for the Insurance Fraud Prosecution Trust Fund are based on SB0002C, Committee JA, Amendment 4 (Sec 04, Page 046, Spec App 292) and changes in subsequent years, which originally granted \$156,685 in Recurring Funds to the State Attorney, 13th Circuit. In FY 2009-10, the amount increased to \$158,617. We anticipate that the funding level will remain constant during FY 2010-11 and 2011-12. These funds are to be provided by the Department of Financial Services.

**3. Prosecution of Local Ordinances:** The projected revenue amounts for the Local Ordinance Prosecution Trust Fund are based on the amounts stated in Interlocal Agreement No. 2006-1161 with the City of Tampa (\$5,850/qr. x 4 = \$23,400/ann.) and in Interlocal Agreement No. 04/1217 with Hillsborough County (\$6,000/qr. x 4 = \$24,000/ann.). This is a total of \$47,400/ann. in revenue to the Prosecution of Local Ordinances Trust Fund. This trust fund is subject to an 8% service charge, and is thereby reduced by that amount every year.

**4. Project Safe Neighborhood:** This grant has ended. The remaining balance will be expended in FY 2010-11.

**5. Tax Recovery Grant:** The revenue amounts are fixed under agreement with the Able Trust at \$12,500/qr. x 4 = \$50,000/ann.

**6. CAGEE Byrne Anti-Gang Grant ARRA :** This grant is a reimbursable grant, under the American Recovery and Reinvestment Act, billed quarterly. In FY 2010-11, the office is slated to receive \$196,458 under this grant. This grant is set to terminate at the end of FY 2010-11. Therefore, no receipts are anticipated in FY 2011-12.

**7. VAWA Grant ARRA:** This grant is a reimbursable grant, under the American Recovery and Reinvestment Act, billed monthly. The revenue amounts are fixed under Contract No. LN936 and are anticipated to be \$22,269 in FY 2010-11. This grant is set to terminate during FY 2010-11. Therefore, no receipts are anticipated in FY 2011-12.

**8. Drug Court Expansion Grant ARRA:** This program was appropriated by the Florida Legislature and funded through the Edward Byrne Memorial Justice Assistance Grant. In FY 2010-11, this office is slated to receive \$186,507 through this grant. This grant is set to terminate at the end of FY 2010-11. Therefore, no receipts are anticipated in FY 2011-12.

**9. FAJUA PIP Insurance Fraud Grant:** This is a new program funded by the Florida Automobile Joint Underwriters Association to prosecute PIP Insurance Fraud. Initial funding is \$150,000 for FY 2010-11, with possible additional funding in FY 2011-12, dependant upon the success of the program. A Budget Amendment has been submitted and our office has received approval of same.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA14  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Revenues from the contract for County Information Technology are designated as reimbursement for salaries to staff the contracted program elements. Establishing a 5% reserve would preclude being able to pay the salaries of the personnel as required by contract thereby placing the contract funding and services in jeopardy.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The County Information Technology contract provides 100% salary reimbursement; therefore, establishing a reserve requires the difference to be generated from general revenue funding.

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$797,730
8% Service Charge to General Revenue	\$63,818

FY 2011-12	
A03-Receipts	\$797,730
8% Service Charge to General Revenue	\$63,818

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	797,730
8% Service Chrage	63,818
Receipts Applicable to 5%	733,912
5% Trust Fund Reserve	36,696

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 14 estimated receipts are \$187,730 for FY 10/11 and FY 11/12

Worthless Check Fees: Our agency collected fees in 2009-10 in the amount of \$33,093. Also, the largest county in our circuit changed to an in-house diversion program in 2009-10 which is resulting in additional income. We calculated a 6% increase for 2010-11 and 8% increase for 2011-12.

Cost of Prosecution: Revenue based on prior year's collections and in addition in 2009-10, our agency started a misdemeanor diversion program which is resulting in revenue and revenue estimates are based on income produced in 2009-10.

**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA14**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The Grants and Donations Trust Fund consists of the following revenue sources: VOCA, VAWA, Local Ordinance Prosecution, American Recovery Act and County Information Technology. All of these sources with the exception of Local Ordinance Prosecution are contracts that provide funding designated exclusively for salaries to staff the contracted program elements. Establishing a 5% reserve would preclude being able to pay the salaries of the personnel as required by contract thereby placing the contract funding and services in jeopardy.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:** The funding sources for the VOCA, VAWA and American Recovery Act grants are federal funds and are passed through the Attorney's General's Office and Department of Children and Families respectively. The contractual obligations of the grant precludes grant money being used to establish a trust fund reserve. The County Information Technology contract provides 100% salary reimbursement; therefore, establishing a reserve requires the difference to be generated from general revenue funding.

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$35,000
8% Service Charge to General Revenue	\$2,800
FY 2011-12	
A03-Receipts	\$40,000
8% Service Charge to General Revenue	\$3,200

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	35,000
8% Service Charge	2,800
Receipts Applicable to 5%	32,200
5% Trust Fund Reserve	1,610

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenues from the VOCA, VAWA, American Recovery Act and County Information Technology are based on contracts to provide salary reimbursement. Revenues from Prosecution of Local Ordinance are contracts with municipalities billed at \$50.00 per hour as cases are handled and the only way to estimate revenue is from prior year revenues.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058)  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The reserve reduces the State Attorney's resources to meet salary obligations.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

During legislative session in 2010, Cost of Prosecution collections and Worthless Checks collections were transferred from Grants and Donation Trust Fund accounts to State Attorneys Revenue Trust Fund accounts (HB 5401.) The funding is to off set General Revenue Salaries funding which is exempt from the reserve. By setting the reserve our office is faced with an additional cut to our funding.

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$1,579,339
8% Service Charge to General Revenue	\$126,347

FY 2011-12	
A03-Receipts	\$1,639,339
8% Service Charge to General Revenue	\$131,147

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	1,579,339
8% Service Charge	126,347
Receipts Applicable to 5%	1,452,992
5% Trust Fund Reserve	72,650

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010 11 and FY 2011-12:**

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 15 estimated receipts are \$499,339 for FY 10/11 and FY 11/12

Cost of Prosecution \$85,000 per month for 2010-2011, \$90,000 per month for 2011-2012

Worthless Checks \$5,000per month for 2010-2011 and 2011-2012

**Schedule I Narrative - Civil RICOTrust Fund (2095)  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

No collections for 2010-2011, 2011-2012 forecasted.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

N/A

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

N/A

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

N/A

**Schedule I Narrative - FIST Trust Fund (2316)  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Federal funds are exempt from the 5% reserve. The agency receives forfeited funds from the Feds and re-distribute the funds to task force (eight police agencies.) Not all the funds the agency receive in the FIST belong to the State Attorney's Office.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Federal funds are exempt from the 5% reserve. Exclusion of the FIST trust fund from the reserve requirement is a "MUST" as State Attorney 15th Judicial Circuit acts as a pass through agent between the Feds and eight police Agencies which make up the " Palm Beach County Money Laundering Task Force."

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

There are only certain items the office is allowed to spend according to US Treasury Forfeiture guideline.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$200,000
8% Service Charge to General Revenue	\$16,000

FY 2011-12

A03-Receipts	\$200,000
8% Service Charge to General Revenue	\$16,000

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

Forfeited Funds are direct Federal Funds, thus no reserve should be calculated.

A02-Receipts	200,000
8% Service Charge	16,000
Receipts Applicable to 5%	184,000
5% Trust Fund Reserve	9,200

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The amount and timing of funds vary based on court ruling, task force involvement and asset availability. From FY- 2008-2009, 5 federal forfeiture cases are still pending with total seized amount of over \$2 million.

**Schedule I Narrative - Grants and Donations Trust Fund (2339)  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

As most of the revenues are received through contractual agreement, 5% reserve will not allow this agency to fulfill the contract's obligation as specified.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion of the Grants and Donations trust fund from the reserve requirement is recommended as almost all Grants and Donations Trust fund revenues are contractual in nature.

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$12,000
8% Service Charge to General Revenue	\$960

FY 2011-12	
A03-Receipts	\$12,000
8% Service Charge to General Revenue	\$960

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	12,000
8% Service Charge	960
Receipts Applicable to 5%	11,040
5% Trust Fund Reserve	552

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

VOCA and VOCA Recovery: specified amount from grant agreement  
 VAWA and VAWA Recovery: specified amount from grant agreement  
 County Ordinance: specified amount from grant agreement  
 COMBAT: specified amount from grant agreement  
 Tax Recovery: specified amount from grant agreement  
 Prosecution of Insurance Fraud: specified amount from grant agreement  
 Recovery of Fraud Indigent Claims: fee collection  
 PBSO: specified amount from grant agreement

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA16  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):

Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:

If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:

Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.

FY 2010-11	
A02- Receipts	\$246,332
8% Service Charge to General Revenue	\$19,707

FY 2011-12	
A03-Receipts	\$246,332
8% Service Charge to General Revenue	\$19,707

Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):

A02-Receipts	246,332
8% Service Charge	19,707
Receipts Applicable to 5%	226,625
5% Trust Fund Reserve	11,331

**Revenue Estimating Methodology**

Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 16 estimated receipts are \$96,332 for FY 10/11 and FY 11/12



**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA16  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):

Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:

If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:

Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.

FY 2010-11	
A02- Receipts	\$77,000
8% Service Charge to General Revenue	\$6,160

FY 2011-12	
A03-Receipts	\$77,000
8% Service Charge to General Revenue	\$6,160

Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):

A02-Receipts	77,000
8% Service Charge	6,160
Receipts Applicable to 5%	70,840
5% Trust Fund Reserve	3,542

**Revenue Estimating Methodology**

Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:

Estimated receipts for FY 2010-11 are \$200,808  
Estimated receipts for FY 2011-12 are \$185,808  
Consists primarily of VOCA, VAWA, VAWA-ARRA and Monroe County IT agreement.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA17  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The impact of a 5% reserve would continue to have a detrimental affect on this agency. State Attorney's have been subjected to substantial fund shifts (GR to TF) since 2008. General Revenue Salary and Benefits are now funded (pursuant to the Florida Legislature and Governor's OPB directive) by Revenue Trust Funds generated by criminal cases and costs of prosecution (see s.938.27). These trust funds are now providing basic operational and staffing costs needed for the State of Florida to fulfill it's constitutional obligation. Therefore the State Attorney's should be exempt from both the 5% reserve and the 8% service fee.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

See above response.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$3,054,787
8% Service Charge to General Revenue	\$244,383
FY 2011-12	
A03-Receipts	\$4,344,346
8% Service Charge to General Revenue	\$347,548

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	3,054,787
8% Service Chrage	244,383
Receipts Applicable to 5%	2,810,404
5% Trust Fund Reserve	140,520

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

There is no methodology to estimate revenues for costs of prosecution. The State Attorney cannot predict the crimes, predict the outcome of the case, predict the assessment of costs or predict the collection of these costs even if assessed. This is not an appropriate question for a Constitutional Officer whose duties are to represent the State. The State Attorney does not provide a service. The State Attorney fulfills a Constitutional mandate.

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 17 estimated receipts are \$769,346 for FY 10/11 and FY 11/12

**FY 2011-12 Legislative Budget Request  
Schedule I Narrative - Grants and Donations Trust Fund (2339)**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The impact of a 5% reserve would continue to have a detrimental affect on this agency. State Attorney's have been subjected to substantial fund shifts (GR to TF) since 2008. General Revenue Salary and Benefits are now funded (pursuant to the Florida Legislature and Governor's OPB directive) by Revenue Trust Funds generated by criminal cases and costs of prosecution (see s.938.27). These trust funds are now providing basic operational and staffing costs needed for the State of Florida to fulfill it's constitutional obligation. Therefore the State Attorney's should be exempt from both the 5% reserve and the 8% service fee.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$32,710
8% Service Charge to General Revenue	\$2,617

FY 2011-12	
A03-Receipts	\$32,710
8% Service Charge to General Revenue	\$2,617

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	32,710
8% Service Chrage	2,617
Receipts Applicable to 5%	30,093
5% Trust Fund Reserve	1,505

**Revenue Estimating Methodology**

The only methodology that can estimate revenues grants and donations is based on the successful applications for and award of grants.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA18  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**  
The Office of the State Attorney will maintain a 5% reserve.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**  
N/A

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**  
This is the first time this agency's year-end balance has exceeded 50% of appropriations. Since FY 2007/08 the Office of the State Attorney, 18th Judicial circuit has seen a reduction in General Revenue Funding - a portion of this was offset by increased authority in GDTF in Cost of Prosecution. The agency took fiscally responsible reductions in FTE and related Salaries and Benefits, as well as reducing other expenditures. The agency was down in excess of 37 FTE. With no historical data to base our revenues in the Revenue Trust Fund the office continues to be fiscally prudent. The office needs to maintain our level of revenue stream to continue to hire and retain sufficient staff to serve the citizens of Brevard and Seminole Counties.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$1,639,287
8% Service Charge to General Revenue	\$131,143

FY 2011-12	
A03-Receipts	\$1,699,166
8% Service Charge to General Revenue	\$135,933

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	1,639,287
8% Service Chrage	131,143
Receipts Applicable to 5%	1,508,144
5% Trust Fund Reserve	75,407

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

In fiscal year 2009/2010 the receipts for Cost of Prosecution were \$1,107,807- an increase of 5% was projected.. The receipts for Traffic Fines in FY 2009/2010 were 416,244 - an increase of 13% was projected. The receipts in the Worthless Checks Fund was \$39,179 - an increase of 20% was projected due to changes in the Program.

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 18 estimated receipts are \$428,281 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA 18**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

This agency will maintain a 5% reserve in Local Ordinance Prosecution. Maintaining a reserve in any of our grant related funds, all of which are reimbursable revenues, could negatively impact the agency's ability to reimburse General Revenue the monies necessary to meet our Salaries/Benefits and State Attorney Operating Expenditures obligations.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

There is no authority in the Federal Grants to maintain a 5% reserve.

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

This is the first time this agency's year-end balance has exceeded 50% of appropriations. Since FY 2007/08 the Office of the State Attorney, 18th Judicial circuit has seen a reduction in General Revenue Funding - a portion of this was offset by increased authority in GDTF in Cost of Prosecution. The agency took fiscally responsible reductions in FTE and related Salaries and Benefits, as well as reducing other expenditures. The agency was down in excess of 37 FTE. With no historical data to base our revenues in Cost of Prosecution the office continued to be fiscally prudent. The office needs to maintain our level of revenue stream to continue to hire and retain sufficient staff to serve the citizens of Brevard and Seminole Counties.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$60,000
8% Service Charge to General Revenue	\$4,800

FY 2011-12	
A03-Receipts	\$64,000
8% Service Charge to General Revenue	\$5,120

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	60,000
8% Service Charge	4,800
Receipts Applicable to 5%	55,200
5% Trust Fund Reserve	2,760

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenue estimated for calculation for the Fiscal Year 2009-10 (Column A02) and 2010-11 (Column A03) for the Grants and Donations Trust Fund are based on the following methodology.

VAWA, VAWA (ARRA), VOCA, VOCA (ARRA) Federal Grants and are for the specific amount of: \$479,675 FY 10/11 and estimated at \$550,8681 for FY 11/12.

Teen Court is a contract with Brevard County with a projected Budget of \$442,598 for FY 09/10 and \$376, for FY 10/11. The State Attorney Office is able to request reimbursement for expenditures in that amount. Any excess funds roll forward into the following fiscal year.

Local Ordinance Prosecution is estimated on historical data since inception.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA19  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

SB12-A amended Section 318.18(19), Florida Statutes to include an additional \$10 assessment for all noncriminal moving and nonmoving traffic violations under chapter 316. The State Attorney receives \$3.33 per violation in our Trust Fund to be used to offset the budget reductions we have sustained. If 5% of these funds is placed in Reserve, then that will be 5% that this agency is unable to utilize for expenses incurred in the prosecution of cases. We collected a total of \$223,327 last fiscal year. We anticipate collecting the same amount for FY10-11 and FY11-12. Although it may have seemed like a stellar idea to offset budget reductions; the budget authority and revenue receipts just are not sufficient enough to be of much assistance at this time. A 5% reserve in Cost of Prosecution will make it impossible for this agency to maximize trust fund dollars we receive to offset the costs of prosecution in this circuit. Since criminal activity, population and the economy are all factors that affect these revenue receipts, it is impossible to project revenues

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

This Trust Fund should be excluded from the reserve requirement due to the fact that there does not appear to be a steady stream of revenue at this point in time. And, we are already charged an 8% service charge on all revenues received.

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:** Not Applicable

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$859,258
8% Service Charge to General Revenue	\$68,738

FY 2011-12	
A03-Receipts	\$859,228
8% Service Charge to General Revenue	\$68,738

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue):**

This source of revenue is directly affected by criminal activity, the economy and population. There isn't even a steady stream forthcoming at this time. We have no choice at this time but to rely on last fiscal year's receipts to project future receipts.

A02-Receipts	859,258
8% Service Chrage	68,738
Receipts Applicable to 5%	790,490
5% Trust Fund Reserve	39,524

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 19 estimated receipts are \$229,651 for FY 10/11 and FY 11/12

\*\*Actual receipts fall short of EDR estimates for all years

Cost of Prosecution Receipts are down by 16% as compared to revenue receipts of \$624,577 for FY09-10

This source of revenue is directly affected by criminal activity, the economy and population. There isn't even a steady stream forthcoming at this time. We have no choice at this time but to rely on last fiscal year's receipts to project future receipts.

**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA19  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The majority of the trust fund revenues deposited into this trust fund are received through contractual agreements (VOCA, VAWA, and VOCA-ARRA). A 5% reserve will not enable us to fulfill the contract obligations as specified in our contracts.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion of VOCA, VAWA, and VOCA-ARRA Grants is recommended as all are contractual in nature, and all monies received must be spent directly on these programs.

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:** Not applicable

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$62,500
8% Service Charge to General Revenue	\$5,000
FY 2011-12	
A03-Receipts	\$250,000
8% Service Charge to General Revenue	\$20,000

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2009-10 estimated revenue):**

A02-Receipts	62,500
8% Service Charge	5,000
Receipts Applicable to 5%	57,500
5% Trust Fund Reserve	2,875

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2009-10 and FY 2010-11:** All revenue estimates are based solely on contracts currently in effect.

**Schedule I Narrative - State Attorneys Revenue Trust Fund (2058) SA20  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The SA Revenue Trust fund was originally established to financially assist the State Attorneys Offices when we were required to take significant General Revenue Budget Reductions. In the 2008 Legislative session the SA Revenue Trust Fund was established to be used in conjunction with General Revenue to meet our financial obligations. To reserve these funds would restrict our ability to meet payroll and would force us to reduce services to the citizens of Southwest Florida. By reserving these funds we would be penalized twice for the cuts that were we force to undertake.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The State Attorney Revenue Trust fund was established in the 2008 legislative session to assist all State Attorney Offices to recover from the significant budgetary reduction that were given. The intent of this Trust was to utilize these funds in conjunction with General Revenue. To reserve these funds would have the same effect as reserving General Revenue and that was not the intent of this legislation.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:** Not applicable

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$1,287,271
8% Service Charge to General Revenue	\$102,982
FY 2011-12	
A03-Receipts	\$1,287,271
8% Service Charge to General Revenue	\$102,982

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	1,287,271
8% Service Charge	102,982
Receipts Applicable to 5%	1,184,289
5% Trust Fund Reserve	59,214

\*Note\* Receipts consist of Article 5 Traffic Assessments, Worthless Checks and Cost of Prosecution.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all State Attorney offices of \$8.1M for FY 2010-2011 and \$8.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the SARTF applied to those figures. SA 20 estimated receipts are \$405,271 for FY 10/11 and FY 11/12



**Schedule I Narrative - Civil RICO Trust Fund (2095)  
FY 2011-12 Legislative Budget Request**

**SA20**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Funds reserved from the prosecution of RICO cases go toward our fiscal responsibilities to fund three positions in excess. These were established by the Governor's office and support our Economic Crimes Unit prosecuting in a tri-county area. Establishing a 5% reserve would hamper the ongoing ability to prosecute these white collar crimes due to a limitation of resources

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Pursuant to Florida State Statute 27.345(2) it specifically states that funds shall be used for "investigation, prosecution and enforcement by the State Attorney of civil or criminal causes of action arising under the provisions of the Florida Rico Act." Statutorily, the State Attorney is bound to use these funds for the specific purpose intended.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

By the nature of RICO prosecution, this trust fund has historically received large one-time revenues as opposed to a fee based or ongoing revenue generating program. Through the partnership with various law enforcement agencies, we participate in multi-task force prosecution which require extensive investigative resources. The revenue received from this prosecution cannot be anticipated or encumbered prior to receipt.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$143,691
8% Service Charge to General Revenue	\$11,495

FY 2011-12	
A03-Receipts	\$143,691
8% Service Charge to General Revenue	\$11,495

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	143,691
8% Service Charge	11,495
Receipts Applicable to 5%	132,196
5% Trust Fund Reserve	6,610

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

RICO prosecution is not a recurring revenue source, rather one based off of one time case forfeitures. The amount and timing of funds vary based off of court ruling, task force involvement and asset availability.

**Schedule I Narrative - Grants and Donations Trust Fund (2339) SA20**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Our Federal, State and County grant agreements do not allow for the establishment of a reserve. By reserving funds, salary obligations will not be met and programs will not be executed. The result, could potentially violate or breach a contract of our commitments made to the grantor.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Contractual agreements entered into by the State Attorney's Office on behalf of the citizens of the state of Florida does not allow for reserves to be established, thereby artificially reducing the amount of available cash.

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

Grants and donations not applicable.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$15,000
8% Service Charge to General Revenue	\$1,200

FY 2011-12	
A03-Receipts	\$15,000
8% Service Charge to General Revenue	\$1,200

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	15,000
8% Service Charge	1,200
Receipts Applicable to 5%	13,800
5% Trust Fund Reserve	690

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010 11 and FY 2011-12:**

**Revenue from grants such as VOCA, VAWA and the County Information Technology FTE are on a contract basis.**

**Schedule I Narrative - Public Defenders Revenue Trust Fund (2059) PD1  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

This trust fund has 100% of the funding going to salaries and benefits. Any reduction to be held in reserve would need to be covered by General Revenue or reduction in personal.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion of this trust fund is requested as stated above it is offsetting a reduction in General Revenue.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$180,184 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$14,415

FY 2011-12

A03-Receipts	\$180,184
8% Service Charge to General Revenue	\$14,415

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02- Receipts	\$180,184 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$14,415
Receipts Applicable to 5%	\$165,769
5% Trust Fund Reserve	\$8,288

**Revenue Estimating Methodology**

Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:

The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 01 estimated receipts are \$180,184 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD01  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):  
As most all revenues are recieved through agreements with various counties, the 5% reserve will not allow this agency to implement the agreements as authorized.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion of this trust fund is requested as almost all revenues are authorized by the individual counties for a specific purpose which is reimbursement for information technology personnel. It should be noted that the service charge is consuming nearly all funds generated from county ordinance defense and therefore the salary reimbursement may be insuffenct.

**If this trust fund had a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$108,327
8% Service Charge to General Revenue	\$8,666
FY 2011-12	
A03-Receipts	\$115,424
8% Service Charge to General Revenue	\$9,234

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	108,327
8% Service Chrage	8,666
Receipts Applicable to 5%	99,661
5% Trust Fund Reserve	4,983

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

We estimated 120 cases at \$50 per case for a total of \$6,000 in 2010-11 and 2011-12.  
Also, counties reimburse for two information technology personnel at \$9,118.70 per month which is the expected amount for both fiscal years.

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 01  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk’s office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$480,000
8% Service Charge to General Revenue	\$38,400
FY 2011-12	
A03-Receipts	\$480,000
8% Service Charge to General Revenue	\$38,400

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	480,000
8% Service Charge	38,400
Receipts Applicable to 5%	441,600
5% Trust Fund Reserve	22,080

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk’s office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

# FY 2011-2012 LEGISLATIVE BUDGET REQUEST

## SCHEDULE 1 NARRATIVE

### PUBLIC DEFENDERS TRUST FUND PD 02

- (a) **Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):** Under current law, there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% of all public defender revenue trust funds collected cannot be used to fund Public Defender services. That amounts to over \$500,000 annually that is unavailable statewide. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.
- (b) **Provide recommendations for why it may be appropriated to exclude the trust fund the reserve requirement:** Monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately.
- (c) **If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream.**
- (d) **Show a detailed calculation of the 8 percent service charge to general revenue (calculated on recurring current fiscal year 2010-2011 estimated revenue)**

FY 2010-11

A02- Receipts	\$124,841	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$9,987	

FY 2011-12

A03-Receipts	\$124,841	
8% Service Charge to General Revenue	\$9,987	<i>(Article V Traffic Assessments)</i>

- (e) **Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current fiscal year 2010-2011 estimated revenue)**

A02- Receipts	\$124,841	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$9,987	
Receipts Applicable to 5%	\$114,854	
<u>5% Trust Fund Reserve</u>	<u>\$5,743</u>	

- (f) **Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-2011 and FY 2011-2012:** The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 02 estimated receipts are \$124,841 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339)  
FY 2011-12 Legislative Budget Request PD 02**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$99,000
8% Service Charge to General Revenue	\$7,920
FY 2011-12	
A03-Receipts	\$99,000
8% Service Charge to General Revenue	\$7,920

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	99,000
8% Service Charge	7,920
Receipts Applicable to 5%	91,080
5% Trust Fund Reserve	4,554

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010 11 and FY 2011-12:**

Contractual stipulation between Legal Services of N. Florida and PD2 to provide services on a contracted basis for juvenile clients who meet eligibility requirements for Team Child services. In addition to the contract amount of \$37,000 per year, we have approximately \$25,000 in reimbursements from Leon County from prior county fiscal year which we have not yet submitted invoices. This is due to the county fiscal year running from October to September.

Agreement between counties and PD2 to provide daily legal representation at first appearance for indigent individuals.



**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 02**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$225,000
8% Service Charge to General Revenue	\$18,000

FY 2011-12	
A03-Receipts	\$350,000
8% Service Charge to General Revenue	\$28,000

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	225,000
8% Service Charge	18,000
Receipts Applicable to 5%	207,000
5% Trust Fund Reserve	10,350

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

**Schedule I Narrative - Public Defenders Revenue Trust Fund (2059) PD3**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% of all public defender revenue trust funds collected cannot be used to fund Public Defender services. That amounts to over \$500,000 annually that is unavailable statewide. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately.

**If this trust fund had a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$58,087 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$4,647

FY 2011-12	
A03-Receipts	\$58,087
8% Service Charge to General Revenue	\$4,647 (Article V Traffic Assessments)

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02- Receipts	\$58,087 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$4,647
Receipts Applicable to 5%	\$53,440
5% Trust Fund Reserve	\$2,672

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010 11 and FY 2011-12:**

The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 03 estimated receipts are \$58,087 for FY 10/11 and FY 11/12

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 03**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$90,000
8% Service Charge to General Revenue	\$7,200

FY 2011-12	
A03-Receipts	\$267,089
8% Service Charge to General Revenue	\$21,367

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	90,000
8% Service Charge	7,200
Receipts Applicable to 5%	82,800
5% Trust Fund Reserve	4,140

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

**Schedule I Narrative - Public Defenders Revenue Trust Fund (2059) PD 04  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% of all public defender revenue trust funds collected cannot be used to fund Public Defender services. That amounts to approximately \$32,000 annually that is unavailable to PD4, and nearly \$500,000 unavailable statewide, for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$244,173 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$19,534

FY 2011-12

A03-Receipts	\$244,173 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$19,534

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02- Receipts	\$244,173 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$19,534
Receipts Applicable to 5%	\$224,639
5% Trust Fund Reserve	\$11,232 (Article V Traffic Assessments)

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 04 estimated receipts are \$244,173 for FY 10/11 and FY 11/12

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% of all public defender revenue trust funds collected cannot be used to fund Public Defender services. That amounts to \$34,500 to \$37,000 annually that is unavailable to PD4, and nearly \$500,000 unavailable statewide, for necessary expenditures. These funds are appropriated in the salary and benefit category for county funded positions for county ordinance funding and information technology funding.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The revenues in this trust fund reimburse the agency for services already provided to the county for municipal ordinance and information technology support. All revenues are necessary to fully reimburse the agency for expended state funds. The counties cannot provide the 8% service charge, nor can the public defenders make up the difference.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

**FY 2010-11**

A02- Receipts	\$265,000
8% Service Charge to General Revenue	\$21,200

**FY 2011-12**

A03-Receipts	\$285,000
8% Service Charge to General Revenue	\$22,800

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	265,000
8% Service Charge	21,200
Receipts Applicable to 5%	243,800
5% Trust Fund Reserve	12,190

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

- 1) Estimates are based on a contract (Memorandum of Understanding) with Duval county for the agency to defend citizens violating the local ordinances of those counties. Rate is \$50/hour for misdemeanors and \$100/hour for felonies, based on 15 minute increments, with a one hour minimum. The contract maximum is \$30,000 per year, but based on the current number of ordinance cases, estimates are \$25,000 per year for the next two fiscal years.
- 2) Estimates are based on the amounts of the current salaries and benefits for agency L.T. staff for which Duval, Clay and Nassau counties have agreed to compensate the agency. This compensation is from the s.f.28.24 revenue budgets of those counties. The total reimbursible compensation for FY2010-2011 is \$240,000, which is split between the counties on the basis of the FTEs for the PD office located within each of those counties.

**FY2010-11 est. □ FY2011-12 est.**

Duval @ 88%	\$211,200	\$228,800
Clay @ 7.5%	\$18,000	\$19,500
Nassau @ 4.5%	\$10,800	\$11,700
<b>Total</b>	<b>\$240,000</b>	<b>\$260,000</b>

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 04  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**  
Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

The FY2010 balance of \$322,592 in the ICDTF was 60.4% of its appropriation allotment of \$533,744. The reason for the excess balance is three-fold: 1) due to the change in S.F.27 effective 7/01/2009, Public Defenders now retain 100% (less the 8% state service charge) of the \$50 Application Fee for the determination of an applicant's indigency status instead of the previous 25%; 2) a new pro-active collection policy and process for both application and attorney fees, as well as a better method of tracking client payments; 3) the appropriation level /budget authority for this trust fund was not raised in FY2010, so while the agency increased collections per items 1 and 2, it did not have the authority to use those funds to cover additional budgetary needs.

It is necessary for the agency to maintain its revenue stream at this level or higher because: 1) the appropriation level/budget authority for this trust fund was raised in FY2011 to compensate for the reductions made to the agency's general revenue salary and benefit appropriations, and 2) the agency will require the FY2010 unused funds that were carried forward to FY2011, plus the anticipated additional increases in fee collections during FY2011, in order to compensate for the aforementioned reductions in general revenue appropriations, thereby allowing it to meet its budgetary needs for salaries and benefits in FY2011 and FY2012.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$618,200
8% Service Charge to General Revenue	\$49,456
FY 2011-12	
A03-Receipts	\$750,700
8% Service Charge to General Revenue	\$60,056

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	618,200
8% Service Charge	49,456
Receipts Applicable to 5%	568,744
5% Trust Fund Reserve	28,437

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

With the agency defending an average of 48,000 cases per year, the potential receipts on just the \$50 application fee is over \$2.208M (based on \$46 each; \$50 - 8% state service charge). And while the agency realizes that collecting 100% of receivables is unattainable, it feels there is plenty of room for growth from the 22% collected in FY2009-10.

Although the distressed economy will continue to hinder receipts next year, the agency's new collection policy and commitment to increasing its collection efforts, in conjunction with the fact the agency should still receive some benefit from the 25% to 100% change in the retention of collections, the agency has set a goal for FY2010-11 to collect 28% of the potential \$2.208M (increase of 6%, which is \$618,200), and 34% of the potential (increase of 6%, which is \$750,700) in FY2011-12. At this time the agency is unable to accurately estimate the total amount of court ordered restitution in arrears due to the method in which receipts were previously recorded by the county clerk's office, but it is committed to recovering an amount in FY2010-11 that is 25% higher than the \$254,000 collected in FY2009-10 (approx. \$317,200), and 25% above FY2010-11 in FY2011-12 (approx. \$369,500). It is hoped the agency's new computer program will be able to better track these receivables, and a more accurate estimate can be provided in the future.

	<b>FY2010-11</b>	<b>FY2011-12</b>
<b>ICD Application Fees</b>	<b>\$618,200</b>	<b>\$ 750,700</b>
<b>Restitution</b>	<b>\$317,200</b>	<b>\$ 396,500</b>
<b>Total</b>	<b>\$935,400</b>	<b>\$1,147,200</b>

**Schedule I Narrative - Public Defenders Revenue Trust Fund (2059)  
 FY 2011-12 Legislative Budget Request PD 05**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

As revenues are intended to offset General Revenue Salary & Benefit expenditures, the impact could be significant.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:** Exclusion from 5% reserve would provide access to needed funds unavailable from other sources.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:** N/A

FY 2010-11

A02- Receipts	\$151,288 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$12,103

FY 2011-12

A03-Receipts	\$151,288
8% Service Charge to General Revenue	\$12,103 (Traffic Assessments)

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02- Receipts	\$151,288 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$12,103
Receipts Applicable to 5%	\$139,185
5% Trust Fund Reserve	\$6,959 (Article V Traffic Assessments)

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12.**

The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 05 estimated receipts are \$151,288 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD5  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**  
Reduction in available funds to supplement General Revenue.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion from 5% reserve would provide access to funds unavailable from other sources.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:** N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$4,000
8% Service Charge to General Revenue	\$320

FY 2011-12	
A03-Receipts	\$4,000
8% Service Charge to General Revenue	\$320

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	4,000
8% Service Charge	320
Receipts Applicable to 5%	3,680
5% Trust Fund Reserve	184

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** Authority reflects anticipated revenue for both current FY10/11 and LBR FY11/12 by weighing previous local ordinance collections against current year upgrade of case tracking system (STAC) designed to improve efficiency and increase revenue stream.



**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 05  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$510,000
8% Service Charge to General Revenue	\$40,800

FY 2011-12	
A03-Receipts	\$520,000
8% Service Charge to General Revenue	\$41,600

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	510,000
8% Service Charge	40,800
Receipts Applicable to 5%	469,200
5% Trust Fund Reserve	23,460

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

**FY 2011-2012 LEGISLATIVE BUDGET REQUEST PD 06**

**SCHEDULE 1 NARRATIVE**

**PUBLIC DEFENDERS TRUST FUND**

- (a) Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):
- (b) Provide recommendations for why it may be appropriated to exclude the trust fund the reserve requirement:
- (c) If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream.
- (d) Show a detailed calculation of the 8 percent service charge to general revenue for FY 2010-11 and FY 2011-12.

FY 2010-11

A02- Receipts	\$329,343	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$26,347	

FY 2011-12

A03-Receipts	\$329,343	
8% Service Charge to General Revenue	\$26,347	

- (e) Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current fiscal year 2010-2011 estimated revenue)

A02- Receipts	\$329,343	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$26,347	
Receipts Applicable to 5%	\$302,996	
<u>5% Trust Fund Reserve</u>	<u>\$15,150</u>	<i>(Article V Traffic Assessments)</i>

**(f) Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-2011 and FY 2011-2012:** The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 06 estimated receipts are \$329,343 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD6  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$320,522
8% Service Charge to General Revenue	\$25,642

FY 2011-12	
A03-Receipts	\$179,302
8% Service Charge to General Revenue	\$14,344

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	320,522
8% Service Charge	25,642
Receipts Applicable to 5%	294,880
5% Trust Fund Reserve	14,744

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Estimates are based on pending contracts for 2011-2012 with Pinellas County for IT and ITP contracts, and with the Pinellas County Sheriff for continuation funding for 2011-2012. We do not anticipate utilizing FDLE DC funding due to the restrictive reporting requirements. Contracts were recently approved for continuation funding for Ordinance Defense.

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD06  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$798,845
8% Service Charge to General Revenue	\$63,908
FY 2011-12	
A03-Receipts	\$878,759
8% Service Charge to General Revenue	\$70,301

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	798,845
8% Service Charge	63,908
Receipts Applicable to 5%	734,937
5% Trust Fund Reserve	36,747

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

**Schedule I Narrative - Public Defenders Revenue Trust Fund (2059)  
FY 2011-12 Legislative Budget Request PD 07**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The impact of the 5% reserve is significant as all trust fund revenues are needed to offset the substantial reduction in General Revenue funds for salaries and benefits.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion is recommended as the Public Defenders Revenue Trust Fund is required to offset the substantial reduction in General Revenue for salaries and benefits.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$178,223 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$14,258

FY 2011-12	
A03-Receipts	\$178,223
8% Service Charge to General Revenue	\$14,258 (Traffic Assessments)

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02- Receipts	\$178,223 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$14,258
Receipts Applicable to 5%	\$163,965
5% Trust Fund Reserve	\$8,198

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 07 estimated receipts are \$178,223 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339)**

**FY 2011-12 Legislative Budget Request**

**Public Defender, Seventh Circuit**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

As all revenues are received through contractual agreement, the 5% reserve will not allow this agency to implement the contract as specified.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion of this trust fund is recommended as all Grants and Donations Trust Fund revenues are contractual in nature.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts

8% Service Charge to General Revenue

FY 2011-12

A03-Receipts

8% Service Charge to General Revenue

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts

8% Service Charge

Receipts Applicable to 5%

5% Trust Fund Reserve

A03-Receipts

8% Service Charge

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenue estimates for Fiscal Years 2010-2011 and 2011-2012: \$0

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 07**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$262,720
8% Service Charge to General Revenue	\$21,018

FY 2011-12

A03-Receipts	\$265,348
8% Service Charge to General Revenue	\$21,228

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	262,720
8% Service Charge	21,018
Receipts Applicable to 5%	241,702
5% Trust Fund Reserve	12,085

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.



# FY 2011-2012 LEGISLATIVE BUDGET REQUEST

## SCHEDULE 1 NARRATIVE

### PUBLIC DEFENDERS TRUST FUND PD 08

- (a) Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):
- (b) Provide recommendations for why it may be appropriated to exclude the trust fund the reserve requirement:
- (c) If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream.
- (d) Show a detailed calculation of the 8 percent service charge to general revenue for FY 2010-11 and FY 2011-12

FY 2010-11

A02- Receipts	\$117,952	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$9,436	

FY 2011-12

A03-Receipts	\$117,952	
8% Service Charge to General Revenue	\$9,436	

- (e) Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current fiscal year 2010-2011 estimated revenue)

A02- Receipts	\$117,952	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$9,436	
Receipts Applicable to 5%	\$108,516	
<u>5% Trust Fund Reserve</u>	<u>\$5,426</u>	<i>(Article V Traffic Assessments)</i>

(f) **Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-2011 and FY 2011-2012:** The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 08 estimated receipts are \$117,952 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD 08**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):

Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:

If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:

Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.

FY 2010-11	
A02- Receipts	\$5,000
8% Service Charge to General Revenue	\$400

FY 2011-12	
A03-Receipts	\$5,000
8% Service Charge to General Revenue	\$400

Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):

A02-Receipts	5,000
8% Service Charge	400
Receipts Applicable to 5%	4,600
5% Trust Fund Reserve	230

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** The counties and municipalities in the Eighth Judicial Circuit will provide an annual fixed fee of \$5,000, paid quarterly, to the State of Florida, Justice Administrative Commission for deposit into the Grants & Donations Trust Fund for FY10-11. The counties and municipalities have agreed to reimburse the Eighth Circuit Public Defender based on a rate of \$50 per hour with an estimated average of three hours per case (\$150/case) and approximately thirty-three case per fiscal year.

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 08  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):

Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:

If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:

Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.

FY 2010-11	
A02- Receipts	\$179,000
8% Service Charge to General Revenue	\$14,320

FY 2011-12	
A03-Receipts	\$179,000
8% Service Charge to General Revenue	\$14,320

Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):

A02-Receipts	179,000
8% Service Charge	14,320
Receipts Applicable to 5%	164,680
5% Trust Fund Reserve	8,234

**Revenue Estimating Methodology**

Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:

Projected collections for FY 2010-11 are based on the following: Due to the FY 2009-10 legislative mandate to increase the collection rate for Public Defenders under S. 938.29 from 25% to 100%, this agency experienced increasing collection rates during FY 2009-10, with collections increasing from \$136,984 during the first half of the fiscal year to \$200,319 during the second half. At this collection rate, estimated collections for FY 2010-11 will be approximately \$400,000, plus an additional collection of approximately \$20,000 due to continued collection rate increases, totaling a collection of approximately \$420,000 during FY 2010-11.

# FY 2011-2012 LEGISLATIVE BUDGET REQUEST

## SCHEDULE 1 NARRATIVE

### PUBLIC DEFENDERS TRUST FUND

PD 09

- (a) **Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):** Under current law, there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% of all public defender revenue trust funds collected cannot be used to fund Public Defender services. That amounts to over \$500,000 annually that is unavailable statewide. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.
- (b) **Provide recommendations for why it may be appropriated to exclude the trust fund the reserve requirement:** Monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately.
- (c) **If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream.**
- (d) **Show a detailed calculation of the 8 percent service charge to general revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$236,739	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$18,939	

FY 2011-12

A03-Receipts	\$236,739	
8% Service Charge to General Revenue	\$18,939	

- (e) **Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current fiscal year 2010-2011 estimated revenue)**

A02- Receipts	\$236,739	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$18,939	
Receipts Applicable to 5%	\$217,800	
<u>5% Trust Fund Reserve</u>	<u>\$10,890</u>	<i>(Article V Traffic Assessments)</i>

(f) **Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-2011 and FY 2011-2012:** The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 09 estimated receipts are \$236,739 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD 09  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% of all Grants and Donations trust funds collected cannot be used to fund Public Defender services. That amounts to over \$500,000 annually that is unavailable statewide. These funds are appropriated in the salary and benefit category for county funded positions for county ordinance funding, information technology funding as well as for other federal, state and local entities programs.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Primarily these funds are used to fund positions provided for by a county or for a specific local community program prescribed by the grants. The counties and these entities cannot provide the 8% service charge and nor can the public defenders make up the difference.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$80,000
8% Service Charge to General Revenue	\$6,400

FY 2011-12	
A03-Receipts	\$80,000
8% Service Charge to General Revenue	\$6,400

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	80,000
8% Service Charge	6,400
Receipts Applicable to 5%	73,600
5% Trust Fund Reserve	3,680

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

- We receive \$30,000 from local ordinances defense
- We receive \$125,000 from Osceola County for information system assistance.
- We receive \$45,000 from Drug Court program
- We receive \$240,000 from Department of Children & Families to provide Counsel Based Competency Enhancement Program.
- We receive \$50,000 from Homeless initiative for Orange County.
- We are actively pursuing federal grants pertaining counsel-based Social Services and Veteran Administration

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 09  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$2,708,004
8% Service Charge to General Revenue	\$216,640

FY 2011-12	
A03-Receipts	\$2,762,164
8% Service Charge to General Revenue	\$220,973

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	2,708,004
8% Service Charge	216,640
Receipts Applicable to 5%	2,491,364
5% Trust Fund Reserve	124,568

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.



**Schedule I Narrative - Public Defenders Revenue Trust Fund (2059) PD10  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

As these funds are intended to offset General Revenue for operating expenditures, the impact of a 5% Reserve is significant.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion of this trust fund is recommended as the Public Defender Revenue Trust Fund is used for costs that provide for public defender needs, supplementing General Revenues funding. Limiting the availability of this fund to the public defenders could impact circuits that have no other funding sources.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$166,537 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$13,323
FY 2011-12	
A03-Receipts	\$166,537
8% Service Charge to General Revenue	\$13,323 (Traffic Assessments)

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02- Receipts	\$166,537 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$13,323
Receipts Applicable to 5%	\$153,214
5% Trust Fund Reserve	\$7,661

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 10 estimated receipts are \$166,537 for FY 10/11 and FY 11/12

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD10  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

As these funds are intended to offset General Revenue for operating expenditures, the impact of a 5% Reserve is significant.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion of this trust fund is recommended as the Indigent Criminal Defense Trust Fund is used for costs that provide for public defender needs, supplementing General Revenues funding. Limiting the availability of this fund to the public defenders could impact circuits that have no other funding sources.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$458,570
8% Service Charge to General Revenue	\$36,686

FY 2011-12	
A03-Receipts	\$470,034
8% Service Charge to General Revenue	\$37,603

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	458,570
8% Service Charge	36,686
Receipts Applicable to 5%	421,884
5% Trust Fund Reserve	21,094

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Monthly Indigent Criminal Defense Fee and Restitutuin collections have been fairly consistent since Januuary, 2010, averaging \$38,214 and \$40,080 per month respectively.

Revenue for FY 2010-11 assumes both sources will remain at the same monthly averages. FY 2011-12 estimated revenues are increased by 2.5% to accouhnt for an expected increase in the number of clients requesting Public Defender services.

# FY 2011-2012 LEGISLATIVE BUDGET REQUEST

## SCHEDULE 1 NARRATIVE

### PUBLIC DEFENDERS TRUST FUND

PD 11

- (a) **Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):** This trust fund was established by the Legislature to offset General Revenue budget cuts. Establishing a reserve would limit the funds available to offset the budget cuts and would significantly impact our office.
- (b) **Provide recommendations for why it may be appropriated to exclude the trust fund the reserve requirement:** This trust fund was established by the Legislature to offset General Revenue budget cuts. Establishing a reserve would limit the funds available to offset the budget cuts and would significantly impact our office.
- (c) **If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream.** The fund's revenues started in the last quarter of FY 2008-09 and it was uncertain if revenues would support appropriations.
- (d) **Show a detailed calculation of the 8 percent service charge to general revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts \$617,483 (*Article V Traffic Assessments*)

8% Service Charge to General Revenue \$49,399

FY 2011-12

A03-Receipts \$617,483

8% Service Charge to General Revenue \$49,399

- (e) **Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current fiscal year 2010-2011 estimated revenue)**

A02- Receipts \$617,483 (*Article V Traffic Assessments*)

8% Service Charge to General Revenue \$49,399

Receipts Applicable to 5% \$568,084

5% Trust Fund Reserve \$28,404

(f) **Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-2011 and FY 2011-2012:** The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 11 estimated receipts are \$617,483 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD11**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Trust fund revenues deposited in this fund are received through contractual agreements. The agreements are contingent upon all funding provided, and any interest earned thereon, not being subject to any State service charges or administrative assessments. The 5% reserve will not allow fulfilling the contracts' obligations as specified.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion of this trust fund is recommended as all Fund revenues are contractual in nature.

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12. N/A**

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

N/A

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenue estimates are based on contractual amounts and trends of previous receipts.

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD11  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. Since most of these funds are appropriated in the salary and benefit category, the greatest impact would be in not being able to hire employees.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion of this trust fund is recommended as the Indigent Criminal Trust Fund supplements our General Revenue funding. Limiting available funds could significantly impact our circuit as funding could not be used to hire employees and pay for operational needs.it.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

Our office continues to work with the Clerk of the Court ("COC") to increase COC collections. As a result, our collections have increased and we requested additional trust authority for Salaries & Benefits, OPS and Operations. However, the additional trust authority was received in the last half of fiscal year 2009-10 and for fiscal year 2010-11.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$620,000
8% Service Charge to General Revenue	\$49,600
FY 2011-12	
A03-Receipts	\$950,000
8% Service Charge to General Revenue	\$76,000

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	620,000
8% Service Chrage	49,600
Receipts Applicable to 5%	570,400
5% Trust Fund Reserve	28,520

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenue estimates are based on actual collections from the prior year and the increase in collection efforts of the Clerk of Courts.

**FY 2011-2012 LEGISLATIVE BUDGET REQUEST**

**SCHEDULE 1 NARRATIVE**

**PUBLIC DEFENDERS TRUST FUND PD 12**

- (a) Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):
- (b) Provide recommendations for why it may be appropriated to exclude the trust fund the reserve requirement:
- (c) If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream.
- (d) Show a detailed calculation of the 8 percent service charge to general revenue for FY 2010-11 and FY 2011-12.

FY 2010-11

A02- Receipts	\$139,592	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$11,167	

FY 2011-12

A03-Receipts	\$139,592	
8% Service Charge to General Revenue	\$11,167	<i>(Article V Traffic Assessments)</i>

- (e) Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current fiscal year 2010-2011 estimated revenue)

A02- Receipts	\$139,592	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$11,167	
Receipts Applicable to 5%	\$128,465	
<u>5% Trust Fund Reserve</u>	<u>\$6,421</u>	

**(f) Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-2011 and FY 2011-2012:** The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 12 estimated receipts are \$139,592 for FY 10/11 and FY 11/12



**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD 12**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):

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Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:

If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:

Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.

FY 2010-11

A02- Receipts	\$104,000
8% Service Charge to General Revenue	\$8,320

FY 2011-12

A03-Receipts	\$110,400
8% Service Charge to General Revenue	\$8,832

Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):

A02-Receipts	104,000
8% Service Charge	8,320
Receipts Applicable to 5%	95,680
5% Trust Fund Reserve	4,784

**Revenue Estimating Methodology**

Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 12**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$412,974
8% Service Charge to General Revenue	\$33,038

FY 2011-12	
A03-Receipts	\$433,000
8% Service Charge to General Revenue	\$34,460

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	412,974
8% Service Charge	33,038
Receipts Applicable to 5%	379,936
5% Trust Fund Reserve	18,997

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

**Schedule I Narrative - Public Defenders Revenue Trust Fund (2059) PD13  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

A 5% reserve for this Trust Fund will be approximately \$13,958. With the budget cuts in General Revenue this agency has to rely on the collections and appropriation of the Trust Fund to cover expenses. With the budget cuts in General Revenue this agency has to rely on the collections and appropriation of the Trust Fund to cover expenses. Trust fund dollars are already being relied upon to supplant previous General Revenue budget cuts. Further reduction results in "double" reduction. The Public Defender's Office, Thirteenth Judicial Circuit, requires \$1.0M monthly from Trust Fund accounts for payroll with 36 vacant positions due to the inability to fill because of prior budgetary reductions.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

We will need to use the funds collected to cover salary expenses which in fact exist as does the "gap" between funding and set salaries. Trust Fund accounts have seen their authority increased by the Legislature so that Trust Fund dollars could be used to supplant General Revenue cuts that are recurring.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

Fund balance at year-end was \$337,618. This is 95% of FY2009-10 appropriations. Collections gradually increased during the year to have such a large fund balance at the end. We were unsure of what the final collections would be and therefore used other Trust Funds to cover salary expenses. In FY2010-11 we anticipate spending these collections to cover part of the salary expenses created by the General Revenue budget reductions for two years.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$303,439 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$24,275

FY 2011-12	
A03-Receipts	\$303,439
8% Service Charge to General Revenue	\$24,275 (Traffic Assessments)

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02- Receipts	\$303,439 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$24,275
Receipts Applicable to 5%	\$279,164
5% Trust Fund Reserve	\$13,598

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12**

The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 13 estimated receipts are \$303,439 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD13  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

A 5% reserve for this Trust Fund will be approximately \$25,635. With the budget cuts in General Revenue this agency has to rely on the collections and appropriation of the Trust Fund to cover expenses. Trust fund dollars are already being relied upon to supplant previous General Revenue budget cuts. Further reduction results in "double" reduction. The Public Defender's Office, Thirteenth Judicial Circuit, requires \$1.0M monthly from Trust Fund accounts for payroll with 36 vacant positions due to the inability to fill because of prior budgetary reductions.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

We will need to use the funds collected to cover salary expenses which in fact exist as does the "gap" between funding and set salaries. Trust Fund accounts have seen their authority increased by the Legislature so that Trust Fund dollars could be used to supplant General Revenue cuts that are recurring.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

Fund balance at year-end was \$1,067,726. This is 69% of the FY 2010-11 appropriations for Grants & Donations Trust Fund. These funds are needed to cover the shortage in the 1st quarter of salaries in FY 2011-12 created by the General Revenue budget reductions for two years.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$557,288
8% Service Charge to General Revenue	\$44,583
FY 2011-12	
A03-Receipts	\$557,288
8% Service Charge to General Revenue	\$44,583

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	557,288
8% Service Charge	44,583
Receipts Applicable to 5%	512,705
5% Trust Fund Reserve	25,635

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Ordinance Defense Contract	\$132,400	
County IT Contract	\$424,888	(for FY2010-2011 - not approved by Hillsborough County for FY 2011-12)
FDLE Drug Court	<u>\$ 94,687</u>	(Two-Year period starting in FY2009-10)
Total	\$651,975	

Revenue estimates are based on contracts.

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974)  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

A 5% reserve for this Trust Fund will be approximately \$34,645. With the budget cuts in General Revenue this agency has to rely on the collections and appropriation of the Trust Fund to cover expenses. Trust fund dollars are already being relied upon to supplant previous General Revenue budget cuts. Further reduction results in "double" reduction. The Public Defender's Office, Thirteenth Judicial Circuit, requires \$1.0M monthly from Trust Fund accounts for payroll with 36 vacant positions due to the inability to fill because of prior budgetary reductions.

Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement: The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. We will need to use the funds collected to cover salary expenses which in fact exist as does the "gap" between funding and set salaries. Trust Fund accounts have seen their authority increased by the Legislature so that Trust Fund dollars could be used to supplant General Revenue cuts that are recurring.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

Fund balance at year-end was \$612,643. This is 35% of the FY2010-11 appropriations.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$500,000
8% Service Charge to General Revenue	\$40,000

FY 2011-12

A03-Receipts	\$525,000
8% Service Charge to General Revenue	\$42,000

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	500,000
8% Service Charge	40,000
Receipts Applicable to 5%	460,000
5% Trust Fund Reserve	23,000

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

Collections for FY09-10 were \$731,611

Collections for FY08-09 were \$503,672

Collections for FY07-08 were \$433,220

Collections for FY06-07 were \$494,480

Collections had increased however appear constant in FY09-10 even though the Public Defender application fee increased by \$10.00 per case, it appears consistent with economic downfall in Florida. Estimated FY2010-11 collections to be \$800,000 and estimated FY2011-12 collections to be \$850,000.

**Schedule I Narrative - Public Defenders Revenue Trust Fund (2059)  
FY 2011-12 Legislative Budget Request PD 14**

**5 Percent Trust Fund Reserve**

Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):

Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:

If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:

Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.

FY 2010-11	
A02- Receipts	\$97,835 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$7,827
FY 2011-12	
A03-Receipts	\$97,835
8% Service Charge to General Revenue	\$7,827 (Article V Traffic Assessments)

Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):

A02- Receipts	\$97,835 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$7,827
Receipts Applicable to 5%	\$90,008
5% Trust Fund Reserve	\$4,500

**Revenue Estimating Methodology**

Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:

The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 14 estimated receipts are \$97,835 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD14  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

All revenues are received through contractual agreements, the 5% reserve will not allow this agency to implement the contracts as specified.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

All Grants and Donations Trust Fund revenues are contractual in nature. Exclusion of the trust fund from the reserve requirement allows this agency to implement the contracts as specified.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$67,000
8% Service Charge to General Revenue	\$5,360

FY 2011-12	
A03-Receipts	\$67,000
8% Service Charge to General Revenue	\$5,360

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	67,000
8% Service Charge	5,360
Receipts Applicable to 5%	61,640
5% Trust Fund Reserve	3,082

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenue estimates for fiscal years 2010-11 and 2011-12 are based on contractual agreements.

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 14**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$179,500
8% Service Charge to General Revenue	\$14,360
FY 2011-12	
A03-Receipts	\$192,560
8% Service Charge to General Revenue	\$15,405

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	179,500
8% Service Charge	14,360
Receipts Applicable to 5%	165,140
5% Trust Fund Reserve	8,257

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.



# FY 2011-2012 LEGISLATIVE BUDGET REQUEST

## SCHEDULE 1 NARRATIVE

### PUBLIC DEFENDERS TRUST FUND

PD 15

- (a) **Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):** Under current law, there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% of all public defender revenue trust funds collected cannot be used to fund Public Defender services. That amounts to over \$500,000 annually that is unavailable statewide. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.
- (b) **Provide recommendations for why it may be appropriated to exclude the trust fund the reserve requirement:** Monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately.
- (c) **If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream.**
- (d) **Show a detailed calculation of the 8 percent service charge to general revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$288,191	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$23,055	

FY 2011-12

A03-Receipts	\$288,191	
8% Service Charge to General Revenue	\$23,055	<i>(Article V Traffic Assessments)</i>

- (e) **Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current fiscal year 2010-2011 estimated revenue)**

A02- Receipts	\$288,191	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$23,055	
Receipts Applicable to 5%	\$265,136	
<u>5% Trust Fund Reserve</u>	<u>\$13,257</u>	

- (f) **Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-2011 and FY 2011-2012:** The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 15 estimated receipts are \$288,191 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD 15**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

The impact of establishing the reserve limits the utilization of full use of funds which have been contracted through municipalities in this circuit.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion of the trust fund from the reserve requirement would be appropriate because the revenues received are contractual in nature. The reimbursed funds have been agreed upon based on the actual amount it requires to support the contracted services. When these reimbursed dollars are decreased, it places a strain on the ability to operate the intended programs.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$8,400
8% Service Charge to General Revenue	\$672
FY 2011-12	
A03-Receipts	\$8,400
8% Service Charge to General Revenue	\$672

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	8,400
8% Service Charge	672
Receipts Applicable to 5%	7,728
5% Trust Fund Reserve	386

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenue estimates are based on contractual agreements of set amounts for services. The agreements are with the county and the local cities. There is also a federal grant which provides funding to support the Offender Re-Entry Program. The amounts apply to fiscal year 2010-11 and fiscal year 2011-12.

Offender Re-Entry Grant (Federal)	\$174,336
Palm Beach County Local Ordinance Agreement	\$12,000
City of West Palm Beach Municipal Ordinance Agreement	\$7,200
Village of Royal Palm Beach Municipal Ordinance Agreement	\$1,200

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 15  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$442,460
8% Service Charge to General Revenue	\$35,397

FY 2011-12	
A03-Receipts	\$446,949
8% Service Charge to General Revenue	\$35,756

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	442,460
8% Service Charge	35,397
Receipts Applicable to 5%	407,063
5% Trust Fund Reserve	20,353

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

# FY 2011-2012 LEGISLATIVE BUDGET REQUEST

## SCHEDULE 1 NARRATIVE

### PUBLIC DEFENDERS TRUST FUND

PD 16

- (a) **Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):** Under current law, there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% of all public defender revenue trust funds collected cannot be used to fund Public Defender services. That amounts to over \$500,000 annually that is unavailable statewide. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.
- (b) **Provide recommendations for why it may be appropriated to exclude the trust fund the reserve requirement:** Monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately.
- (c) **If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream.**
- (d) **Show a detailed calculation of the 8 percent service charge to general revenue for FY 2010-11 and Fy 2011-12.**

FY 2010-11

A02- Receipts	\$65,786	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$5,263	

FY 2011-12

A03- Receipts	\$65,786	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$5,263	

- (e) **Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current fiscal year 2010-2011 estimated revenue)**

A02- Receipts	\$65,786	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$5,263	
Receipts Applicable to 5%	\$60,523	
<u>5% Trust Fund Reserve</u>	<u>\$3,026</u>	<i>(Article V Traffic Assessments)</i>

(f) **Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-2011 and FY 2011-2012:** The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 16 estimated receipts are \$65,786 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD 16**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):

Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:

For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:

Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.

FY 2010-11	
A02- Receipts	\$40,000
8% Service Charge to General Revenue	\$3,200

FY 2011-12	
A03-Receipts	\$40,000
8% Service Charge to General Revenue	\$3,200

Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):

A02-Receipts	40,000
8% Service Charge	3,200
Receipts Applicable to 5%	36,800
5% Trust Fund Reserve	1,840

**Revenue Estimating Methodology**

Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 16**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$51,000
8% Service Charge to General Revenue	\$4,080
FY 2011-12	
A03-Receipts	\$85,000
8% Service Charge to General Revenue	\$6,800

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	51,000
8% Service Charge	4,080
Receipts Applicable to 5%	46,920
5% Trust Fund Reserve	2,346

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.



# FY 2011-2012 LEGISLATIVE BUDGET REQUEST

## SCHEDULE 1 NARRATIVE

### PUBLIC DEFENDERS TRUST FUND

PD 17

- (a) **Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):** As these revenues are intended to offset our General Revenue for Public Defender Operating expenditures, the impact of the 5% reserve is significant.
- (b) **Provide recommendations for why it may be appropriated to exclude the trust fund the reserve requirement:** Exclusion is recommended as the Public Defenders Revenue Trust Fund is used for agency needs in every category, supplementing General Revenue funding. By limiting the availability of funding it will negatively impact circuits that have no other funding source other than General Revenue.
- (c) **If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream.** N/A
- (d) **Show a detailed calculation of the 8 percent service charge to general revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$356,687	(Article V Traffic Assessments)
8% Service Charge to General Revenue	\$28,535	

FY 2011-12

A03- Receipts	\$356,687	(Article V Traffic Assessments)
8% Service Charge to General Revenue	\$28,535	

- (e) **Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current fiscal year 2010-2011 estimated revenue)**

A02- Receipts	\$356,687	(Article V Traffic Assessments)
8% Service Charge to General Revenue	\$28,535	
Receipts Applicable to 5%	\$328,152	
<u>5% Trust Fund Reserve</u>	<u>\$16,408</u>	(Article V Traffic Assessments)

**(f) Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-2011 and FY 2011-2012:** The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 17 estimated receipts are \$356,687 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD 17**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

As these revenues are intended to offset our General Revenue for Public Defender Operating expenditures, the impact of the 5% reserve is significant.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Exclusion is recommended as the Grants and Donations Trust Fund is used for agency needs in every category, supplementing General Revenue funding. By limiting the availability of funding it will negatively impact circuits that have no other funding source other than General Revenue.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$1,150,000
8% Service Charge to General Revenue	\$92,000

FY 2011-12

A03-Receipts	\$1,250,000
8% Service Charge to General Revenue	\$100,000

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	1,150,000
8% Service Charge	92,000
Receipts Applicable to 5%	1,058,000
5% Trust Fund Reserve	52,900

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Revenue estimates are based upon current County revenues. Our county has not shown any future increases in our Grant contract collections due to overall tax collections in our county of Broward.

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 17  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$2,700,000
8% Service Charge to General Revenue	\$216,000
FY 2011-12	
A03-Receipts	\$2,700,000
8% Service Charge to General Revenue	\$216,000

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	2,700,000
8% Service Chrage	216,000
Receipts Applicable to 5%	2,484,000
5% Trust Fund Reserve	124,200

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:** The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

**Schedule I Narrative - Public Defenders Revenue Trust Fund (2059) PD18  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

FY 2009-2010 receipts as reported by Flair totaled \$154,268.00. The 5% trust fund reserve of \$7,713.00 plus the 8% administration fee (\$12,341.00) is equivalent to 1 1/2 months of receipts. The Legislative establishment of a trust fund as an additional funding source to substitute for the loss of General Revenue funding (cuts) in Salaries and Benefits and adding a percentile amount on reserve of phantom collections has been detrimental to this office.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Until a trust fund has established a tried and true revenue stream of at least a minimum balance (established legislatively) to ensure the agency's full time employees (FTE assigned) and salaries and benefits appropriation at levels equivalent to no more than -5 years from the current year, the trust fund should be excluded from the reserve requirement.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$157,395 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$12,592

FY 2011-12

A03-Receipts	\$157,395
8% Service Charge to General Revenue	\$12,592 (Article V Traffic Assessments)

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02- Receipts	\$157,395 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$12,592
Receipts Applicable to 5%	\$144,803
<u>5% Trust Fund Reserve</u>	<u>\$7,240</u>

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12: :**

The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 18 estimated receipts are \$157,395 for FY 10/11 and FY

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD18  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

To date there have been no revenues from Grants and Donations received by this agency.

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 18**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$1,800,000
8% Service Charge to General Revenue	\$144,000
FY 2011-12	
A03-Receipts	\$1,838,100
8% Service Charge to General Revenue	\$147,048

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	1,800,000
8% Service Chrage	144,000
Receipts Applicable to 5%	1,656,000
5% Trust Fund Reserve	82,800

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

# FY 2011-2012 LEGISLATIVE BUDGET REQUEST

## SCHEDULE 1 NARRATIVE

### PUBLIC DEFENDERS TRUST FUND PD 19

- (a) **Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):** Under current law, there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% of all public defender revenue trust funds collected cannot be used to fund Public Defender services. That amounts to over \$500,000 annually that is unavailable statewide. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.
- (b) **Provide recommendations for why it may be appropriated to exclude the trust fund the reserve requirement:** Monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately.
- (c) **If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream.**
- (d) **Show a detailed calculation of the 8 percent service charge to general revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$111,304	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$8,904	

FY 2011-12

A03-Receipts	\$111,304	
8% Service Charge to General Revenue	\$8,904	<i>(Article V Traffic Assessments)</i>

- (e) **Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current fiscal year 2010-2011 estimated revenue)**

A02- Receipts	\$111,304	<i>(Article V Traffic Assessments)</i>
8% Service Charge to General Revenue	\$8,904	
Receipts Applicable to 5%	\$102,400	
<u>5% Trust Fund Reserve</u>	<u>\$5,120</u>	



(f) **Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-2011 and FY 2011-2012:** The public defender revenue trust fund was established over 2.5 years ago. There exists a history of collections and there has been no year where collections were more than the appropriated authority. Secondly, monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Based on this historical data, the projections were made. Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1M for FY 2010-2011 and \$4.1M in FY 2011-2012, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD 19 estimated receipts are \$111,304 for FY 10/11 and FY 11/12

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD 19**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):

Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:

If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:

Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.

FY 2010-11

A02- Receipts	\$164,000
8% Service Charge to General Revenue	\$13,120

FY 2011-12

A03-Receipts	\$164,000
8% Service Charge to General Revenue	\$13,120

Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):

A02-Receipts	164,000
8% Service Charge	13,120
Receipts Applicable to 5%	150,880
5% Trust Fund Reserve	7,544

**Revenue Estimating Methodology**

Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:

Revenue estimates for Fiscal Year 2011-2012 are based on contractual agreements and approved county budgets. We receive \$70,000 from Martin County, based on a Memorandum of Understanding, to help fund 1.5 positions for the Martin County Mental Health Court system. We receive \$94,000 from St. Lucie County for 2 positions through a match from a DCF State Grant titled, "Criminal Justice Mental Health and Substance Abuse Reinvestment Grant."

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 19**  
**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$248,200
8% Service Charge to General Revenue	\$19,856
FY 2011-12	
A03-Receipts	\$248,200
8% Service Charge to General Revenue	\$19,856

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	248,200
8% Service Charge	19,856
Receipts Applicable to 5%	228,344
5% Trust Fund Reserve	11,417

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

Actual receipts in FY 2009-10 totaled \$849,334. Due to our slow economy we do not project any increase or decrease in the projected receipts and project basically the same revenue total of \$850,000 for Fiscal Years 2010-11 and 2011-12.

**Schedule I Narrative - Public Defenders Revenue Trust Fund (2059) PD20  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% of all public defender revenue trust funds collected cannot be used to fund Public Defender services. That amounts to over \$500,000 annually that is unavailable statewide. Ultimately, positions are not filled since most of these funds are appropriated in the salaries and benefits category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Monthly collection data is available and if there is a negative change in collections, efforts are immediately in place to figure out why this happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$174,921 (Article V Traffic Assessments)
8% Service Charge to General Revenue	\$13,994

FY 2011-12

A03-Receipts	\$174,921
8% Service Charge to General Revenue	\$13,994 (Article V Traffic Assessments)

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	174,921 (Article V Traffic Assessments)
8% Service Charge	13,994
Receipts Applicable to 5%	160,927
5% Trust Fund Reserve	8,046

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Projections for Article V traffic fines are based on the July 20, 2010 EDR/REC aggregate estimated total receipts for all Public Defender offices of \$4.1m for FY 2010-2011 and \$4.1m in FY 2011-12, using each circuit's pro-rata share of their current year traffic fines appropriation in the PDRTF applied to those figures. PD20's estimated receipts are, \$174,921 for FY 2010-11 and FY 2011-12.

**Schedule I Narrative - Grants and Donations Trust Fund (2339) PD20  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% of all Grants and Donations Trust funds collected cannot be used to fund Public Defender services. That amounts to over \$500,000 annually that is unavailable statewide. These funds are appropriated mainly in the salaries and benefits category for county funded positions for county ordinance funding and information technology funding.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

All contracts with the counties specifically excludes withholding any funds in reserve. Reducing the funds would result in a pay cut for these positions or even loss of positions.

**For any trust fund with a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

N/A

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

N/A

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

The public defender Grants and Donations Trust Fund was established as a result of Article V, Revision VII, to allow counties to fund positions in the public defender offices. There exists a history of grants with the counties. Based on this historical data, the projections were made.

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PD 20  
 FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all Indigent Criminal Defense Trust Funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately, positions are not filled since most of these funds are appropriated in the salary and benefits category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The Indigent Criminal Defense Trust Fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

N/A

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$598,696
8% Service Charge to General Revenue	\$47,896

FY 2011-12	
A03-Receipts	\$613,663
8% Service Charge to General Revenue	\$49,093

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	598,696
8% Service Charge	47,896
Receipts Applicable to 5%	550,800
5% Trust Fund Reserve	27,540

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

FY 2010-11 & FY 2011-12: PD20's projected ICDTF revenues/collections for FY 2010-11, is \$859,484, of which \$598,698 is from application fees and \$260,786 from restitution. This represents an increase of \$77,254 (or approximately 9.8%) over the previous year. In FY 2011-12, the projected revenues/collections increased slightly to \$880,968, the application fees representing \$613,663 and \$267,306 from restitution. This increase of \$21,485 is a 2.5% increase.

The variables utilized to arrive at the anticipated collections for each of these fiscal years are; (1) number of clients and the rate of collection for application fees and (2) number of cases (particularly misdemeanor cases) together with rate of collection for restitution.

FY 2010-11: Application fees -  $40,000 \times 49.5 \times .3024 = \$ 598,698$   
 Restitution -  $20,860 \times 50 * \times .2500 = \$ 260.786$   
 FY 2011-12 : Application fees -  $40,000 \times 49.5 \times .3099 = \$ 613,663$

**Schedule I Narrative - Indigent Criminal Defense Trust Fund (2974) PDA 15  
FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Under current law, the Clerks get 1% of the application fee and there is a service charge of 8% on all collections. With a mandatory reserve of 5%, a total of 13% to 14% of all indigent criminal defense trust funds collected cannot be used to fund Public Defender services. That amounts to nearly \$2,000,000 annually that is unavailable statewide for necessary expenditures. Ultimately positions are not filled since most of these funds are appropriated in the salary and benefit category.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

N/A

The \$300,000 FY 2010-11 receipts transferred into PDA 15 from PD15 were assessed the service charge when collected in PD15.

FY 2011-12

A03-Receipts	\$300,000
8% Service Charge to General Revenue	\$24,000

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

N/A

\* The \$300,000 FY 2010-11 receipts transferred into PDA 15 from PD15 were assessed the service charge when collected in PD15.

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12: .**

The indigent criminal defense trust fund was established on 1/1/1995 statewide. There exists a 15 year history of collections and there has been no year where collections were less than the previous year. Secondly, monthly collection data is compiled, distributed and monitored. If there is a negative change in collections, efforts are immediately in place to figure out why this has happened. Most of the time where a monthly collection is less, the Clerk's office has made an error in reporting the collections accurately and it is subsequently corrected. Based on this documented data collection, the projections were made.

**Schedule I Narrative - Capital Collateral Regional Counsel Trust Fund (2073) CCRC-Middle**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Funds deposited in the Capital Collateral Regional Counsel Trust Fund are federal dollars received pursuant to 18 U.S.C., s. 3006A as reimbursement for the representation of indigent persons in federal courts. Federal funds are exempt from the 5% reserve requirement.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

N/A

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

As stated in the Revenue Estimating Methodology, CJA's are submitted for reimbursement when representation has been completed in the federal system. Situations occur, i.e., requiring additional information or other variables, which can cause the CJA's to be processed in a different fiscal year than the fiscal year in which it was submitted. Therefore, receipt of the reimbursements can only be estimated. Capital Collateral Regional Counsel has no control regarding the final receipt date of these reimbursements.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

N/A

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

N/A

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Capital Collateral Regional Counsel-Middle Region is charged with the statutory responsibility of providing legal representation in both state and federal capital postconvictions proceedings to any person convicted and sentenced to death in Florida who is without counsel due to his or her indigency. Section 27.702(3 F.S. (1996 Supp) states: (3) The capital collateral representative shall file motions seeking compensation for representation and reimbursement pursuant to 18 U.S.C. s.3006A. The methodology used in determining the reimbursement is as follows. Cases are calendared and tracked to monitor the progress of each case from public records request through representation in federal courts. Due to this tracking process, it can be estimated when a case will proceed to the federal stage. The reimbursement amount is determined by the number of hours CCRC-Middle attorneys and investigators work on the case during the federal stage. The cases listed below for FY 2010-11 have CJA's outstanding. Therefore, it is estimated these federal reimbursement dollars will be received during FY 2010-11. Based on an average number of cases and the reimbursements per case for the past five years, CCRC-Middle Region estimates the following for FY 2011-12.

FY 2010-11 1 case @ \$13,147	FY 2011-12 4 cases @ \$25,000 = \$100,000
1 case @ \$17,440	
1 case @ \$41,538	
1 case @ \$24,758	
1 case @ \$12,761	
Total \$109,644	



**Schedule I Narrative - Capital Collateral Regional Counsel Trust Fund (2073) CCRC-South**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Funds deposited in the Capital Collateral Regional Counsel Trust Fund are federal dollars received pursuant to 18 U.S.C., s. 3006A as reimbursement for the representation of indigent persons in federal courts. Federal funds are exempt from the 5% reserve requirement.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

N/A

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

As stated in the Revenue Estimating Methodology, CJA's are submitted for reimbursement when representation has been completed in the federal system. Situations occur, i.e., requiring additional information or other variables, which can cause the CJA's to be processed in a different fiscal year than the fiscal year in which it was submitted. Therefore, receipt of the reimbursements can only be estimated. Capital Collateral Regional Counsel has no control regarding the final receipt date of these reimbursements.

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

N/A

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

N/A

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Capital Collateral Regional Counsel-South Rgeion is charged with the statutory responsibility of providing legal representation in both state and federal capital postconvictions proceedings to any person convicted and sentenced to death in Florida who is without counsel due to his or her indigency. Section 27.702(3 F.S. (1996 Supp) states: (3) The capital collateral representative shall file motions seeking compensation for representation and reimbursement pursuant to 18 U.S.C. s.3006A. The methodology used in determining the reimbursement is as follows. When cases enter the federal courts, they are tracked through completion. Upon completio, reimbursement for hours worked by attorneys and investigators along with applicable expenses are requested from the federal courts. Based on the average reimbursement per case for the last five years, CCRC-South region estimates \$119,965 for FY 2010-11, and \$96,000 for FY 2011-12.

FY 2010-11 5 cases @ \$23,993      FY 2011-12 4 cases @ \$23,993 = \$96,000  
= \$119,965

**Schedule I Narrative - Indigent Civil Defense Trust Fund (2976) RCC1**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

RCC1 had monies appropriated to its FY 2010-11 budget in the form of anticipated revenues from the collections of indigent examination fees \$50 per applicant. On historical levels, a large amount of due process funds were to be replaced by this fund. Collections of these fees have not materialized. Further reduction is appropriate.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

RCC1 would be able to operate efficiently and represent clients as required by statute.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11	
A02- Receipts	\$10,027
8% Service Charge to General Revenue	\$802
FY 2011-12	
A03-Receipts	\$11,531
8% Service Charge to General Revenue	\$922

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	10,027
8% Service Charge	802
Receipts Applicable to 5%	9,225
5% Trust Fund Reserve	461

**Adjustments**

**Provide detailed explanations for each item in Section III: Adjustments of the Schedule I :**

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Total revenue received are \$8,735 in the FY 2009-10 divided by number of cases 1,844 = \$4.73 per case. Revenue estimates are based on 15% growth in cases per year x \$4.73 per case

$$1,844 \times 15\% = 276$$
$$1,844 + 276 = 2,120 \times \$4.73 \text{ per case} = \$10,027 \text{ FY 2010-11}$$

$$2,120 \times 15\% = 318$$
$$2,120 + 318 = 2,438 \times \$4.73 \text{ per case} = \$11,531 \text{ FY 2011-12}$$

**Schedule I Narrative - Indigent Civil Defense Trust Fund (2976) RCC2**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

N/A

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

N/A

**Adjustments**

**Provide detailed explanations for each item in Section III: Adjustments of the Schedule I :**

N/A

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

**Schedule I Narrative - Indigent Civil Defense Trust Fund (2976) RCC3**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

Regional Counsel, Third Region had monies appropriated to its 2010-2011 budget in the form of anticipated revenues from the collection of iapplication fees charged at of \$50 per applicant. On historical levels, a large amount of due process/contracted services funds were to be replaced by this fund. However, collection of these fees has not materialized and further reduction for the reserve is inappropriate.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

Regional Counsel, Third Region had monies appropriated to its 2010-2011 budget in the form of anticipated revenues from the collection of iapplication fees charged at of \$50 per applicant. On historical levels, a large amount of due process/contracted services funds were to be replaced by this fund. However, collection of these fees has not materialized and further reduction for the reserve is inappropriate.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$2,000
8% Service Charge to General Revenue	\$160

FY 2011-12

A03-Receipts	\$3,000
8% Service Charge to General Revenue	\$240

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	2,000
8% Service Chrage	160
Receipts Applicable to 5%	1,840
5% Trust Fund Reserve	92

**Adjustments**

**Provide detailed explanations for each item in Section III: Adjustments of the Schedule I :**

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Application fees are not being assessed or collected as expected. Collections in FY 2009-2010 were only \$1,205 so funding estimates for the coming fiscal years have been reduced from last year's estimates..

**Schedule I Narrative - Indigent Civil Defense Trust Fund (2976) RCC4**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream:**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11  
A02- Receipts \$  
8% Service Charge to General Revenue \$

FY 2011-12  
A03-Receipts \$  
8% Service Charge to General Revenue \$

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts  
8% Service Charge  
Receipts Applicable to 5%  
5% Trust Fund Reserve

**Adjustments**

**Provide detailed explanations for each item in Section III: Adjustments of the Schedule I :**

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

**Schedule I Narrative - Indigent Civil Defense Trust Fund (2976) RCC5**

**FY 2011-12 Legislative Budget Request**

**5 Percent Trust Fund Reserve**

**Describe the impact of establishing the reserve (e.g. fee increases, reductions in services, etc.):**

RCC5 had monies appropriated to its FY 2010-11 budget in the form of ANTICIPATED revenues from the collection of indigency examination fees of \$50.00 per applicant. The Clerk of Court is responsible for the collection of this fee. Only approximately 10% of the amount anticipated has been collected. Successful collection of the application fee has not materialized and further reduction of this trust fund for the reserve is inappropriate.

**Provide recommendations for why it may be appropriate to exclude the trust fund from the reserve requirement:**

See above.

**If this trust fund has a year-end balance exceeding 50 percent of appropriations, justify the balance or the need to maintain the level of the revenue stream: N/A**

**Show a detailed calculation of the 8 percent Service Charge to General Revenue for FY 2010-11 and FY 2011-12.**

FY 2010-11

A02- Receipts	\$4,152
8% Service Charge to General Revenue	\$332

FY 2011-12

A03-Receipts	\$4,567
8% Service Charge to General Revenue	\$365

**Show a detailed calculation of the 5 percent trust fund reserve (calculated on recurring current year FY 2010-11 estimated revenue, not appropriations):**

A02-Receipts	4,152
8% Service Charge	332
Receipts Applicable to 5%	3,820
5% Trust Fund Reserve	191

**Adjustments**

**Provide detailed explanations for each item in Section III: Adjustments of the Schedule I :**

**Revenue Estimating Methodology**

**Provide a detailed explanation of the methodology used to determine the revenue estimates for FY 2010-11 and FY 2011-12:**

Application fees are not being collected as expected. Collections in FY 2009-10 were \$9,330. As a result, the funding estimate for the coming fiscal year has been reduced from last years estimate. The estimate for FY 2010-11 is calculated based on the office's first quarter collections. First quarter collections total approximately \$1,038. Approximately \$268 of this amount was placed into the Public Defender's trust fund. The estimate for FY 2010-11 based on first quarter numbers totals \$4,152. This is a 44% decrease from last year. The estimate for FY 2011-12 is \$4,567, a ten percent increase from this year.

**SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS**

**Budget Period: 2011 - 2012**

**Department:** Justice Administration

**Chief Internal Auditor:** \_\_\_\_\_

**Budget Entity:** Clerks of Court Operations Corporation

**Phone Number:** \_\_\_\_\_

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
2010-024	7/1/07 - 1/31/09		1. When applicable, Clerks of Court Operations Corporation (CCOC) should comply with competitive bid requirements for services.	1. CCOC is complying with the competitive bid process in the majority of its current contracts.	

**SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS**

**Budget Period: 2011 - 2012**

**Department:** Justice Administration

**Chief Internal Auditor:** Executive Director: Carl J. (Joe) Whitley

**Budget Entity:** State Attorney, 02 Circuit

**Phone Number:** 850/606-6015

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
			<p>No Recent Major Audit Findings to Report</p> <p>The last operational audit of the Office of the State Attorney, Second Circuit is covered in the Auditor General Report # 13524 and covered the period 01-01-1998 through 01-31-1999. Audit findings and corrective action have been covered in prior Schedule IX.</p>		



**SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS**

**Budget Period: 2011 - 2012**

**Department:** Justice Administration

**Chief Internal Auditor:** Randy J. Means, Executive Director

**Budget Entity:** State Attorney, 9th Circuit

**Phone Number:** 407/836-2361

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
03-020	7/1/2002		Based upon the survey responses and analysis of CAC travel expenditures, the 90 agencies included in our audit generally demonstrated compliance with Section 15 of Chapter 2001-380, Laws of Florida, by reducing travel expenditures.	No Findings	
	1/1/2000 12/31/2001		Reporting and Use of Caseload Data provided to the Legislature. The State Attorney's report caseload data as a part of the Performance Based Budgeting initiative established by the Legislature. (Chapter 216, Florida Statutes)	No Findings	

**SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS**

**Budget Period: 2011 - 2012**

**Department:** Justice Administration

**Chief Internal Auditor:** Rebecca Charpentier

**Budget Entity:** Public Defender, 18th Judicial Circuit

**Phone Number:** (321) 617-7373

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
13240	12/31/1997	Salary Rate	Salary Rate as of 6/30/97 exceeded minimum by 34,971	Increased Salary Rate in Fiscal Year 06/0	4A0010

# Fiscal Year 2011-12 LBR Technical Review Checklist (Rev. 10-13-2010)

Department/Budget Entity (Service):
Agency Budget Officer/OPB Analyst Name:

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)				
	2130	2131	2135	2150	2160

## 1. GENERAL

1.1 Are Columns A01, A02, A04, A05, A36, A90, A91, A92, A93, A94, A95, IA1, IA4, IA5, IP1, V1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only?	x	x	x	x	x
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? <b>(CSDI)</b>	x	x	x	x	x

## AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. <b>(EXBR, EXBA)</b>	x	x	x	x	x
1.4 Has security been set correctly? <b>(CSDR, CSA)</b>	x	x	x	x	x
<b>TIP</b> The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.					

## 2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	x	x	x	x	x
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	x	x	x	x	x
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	x	x	x	x	x
2.4 Have the coding guidelines in <i>Section 3</i> of the LBR Instructions (pages 15 through 27) been followed?	x	x	x	x	x

## 3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	x	x	x	x	x
3.2 Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	x	x	x	x	x

## AUDITS:

3.3 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? <b>(NACR, NAC - Report should print "No Negative Appropriation Categories Found")</b>	x	x	x	x	x
3.4 Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? <b>(EXBR, EXBC - Report should print "Records Selected Net To Zero")</b>	x	x	x	x	x

		Program or Service (Budget Entity Codes)				
Action		2130	2131	2135	2150	2160
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					
<b>4. EXHIBIT D (EADR, EXD)</b>						
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	X	X	X	X	X
4.2	Is the program component code and title used correct?	X	X	X	X	X
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
<b>5. EXHIBIT D-1 (ED1R, EXD1)</b>						
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	X	X	X	X	X
<b>AUDITS:</b>						
5.2	Do the fund totals agree with the object category totals within each appropriation category? <b>(ED1R, XD1A - Report should print "No Differences Found For This Report")</b>	X	X	X	X	X
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? <b>(EXBR, EXBB - Negative differences need to be corrected in Column A01.)</b>	X	X	X	X	X
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? <b>(EXBR, EXBD - Differences need to be corrected in Column A01.)</b>	X	X	X	X	X
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2009-10 approved budget. Amounts should be positive.					
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.					
<b>6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)</b>						
6.1	Are issues appropriately aligned with appropriation categories?	X	X	X	X	X

Action		Program or Service (Budget Entity Codes)				
		2130	2131	2135	2150	2160
TIP Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.						
<b>7. EXHIBIT D-3A (EADR, ED3A)</b>						
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	X	X	X	X	X
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	X	X	X	X	X
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	X	X	X	X	X
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	X	X	X	X	X
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	X	X	X	X	X
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	X	X	X	X	X
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.					
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	X	X	X	X	X
7.9	Does the issue narrative reference the specific county(ies) where applicable?	X	X	X	X	X
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #11-006?	X	X	X	X	X
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. <b>(PLRR, PLMO)</b>	X	X	X	X	X
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	X	X	X	X	X

Action		Program or Service (Budget Entity Codes)				
		2130	2131	2135	2150	2160
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	X	X	X	X	X
7.14	Do the amounts reflect appropriate FSI assignments?					X
7.15	Do the issues relating to <i>salary and benefits</i> have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.)	X	X	X	X	X
7.16	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	X	X	X	X	X
7.17	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A	N/A	N/A	N/A	N/A
<b>AUDIT:</b>						
7.18	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. <b>(EADR, FSIA - Report should print "No Records Selected For Reporting")</b>	X	X	X	X	X
7.19	Does the General Revenue for 160XXXX issues net to zero? <b>(GENR, LBR1)</b>	X	X	X	X	X
7.20	Does the General Revenue for 180XXXX issues net to zero? <b>(GENR, LBR2)</b>	X	X	X	X	X
7.21	Does the General Revenue for 200XXXX issues net to zero? <b>(GENR, LBR3)</b>	X	X	X	X	X
7.22	Have FCO appropriations been entered into the nonrecurring column A04? <b>(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L) )</b>	N/A	N/A	N/A	N/A	N/A
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run <b>OADA/OADR</b> from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					

Action		Program or Service (Budget Entity Codes)				
		2130	2131	2135	2150	2160
<b>8. SCHEDULE I &amp; RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level)</b>						
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	X	X	X	X	X
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?	X	X	X	X	X
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?	X	X	X	X	X
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	N/A	N/A	N/A	N/A	N/A
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?	X	X	X	X	X
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	X	X	X	X	X
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A	N/A	N/A	N/A	N/A
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to <i>section 215.32(2)(b), Florida Statutes</i> - including the Schedule ID and applicable legislation?	N/A	N/A	N/A	N/A	N/A
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?	X	X	X	X	X
8.10	Are the statutory authority references correct?	X	X	X	X	X
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)	X	X	X	X	X
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	X	X	X	X	X
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	X	X	X	X	X
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	X	X	X	X	X
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	X	X	X	X	X
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?					
8.17	If applicable, are nonrecurring revenues entered into Column A04?	X	X	X	X	X
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	X	X	X	X	X
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	X	X	X	X	X

Action		Program or Service (Budget Entity Codes)				
		2130	2131	2135	2150	2160
8.20	Are appropriate service charge nonoperating amounts included in Section II?	X	X	X	X	X
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	X	X	X	X	X
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	X	X	X	X	X
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	X	X	X	X	X
8.24	Are prior year September operating reversions appropriately shown in column A01?	X	X	X	X	X
8.25	Are current year September operating reversions appropriately shown in column A02?	X	X	X	X	X
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	X	X	X	X	X
8.27	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	X	X	X	X	X
8.28	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	X	X	X	X	X
<b>AUDITS:</b>						
8.29	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	X	X	X	X	X
8.30	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? ( <b>SC1R, SC1A - Report should print "No Discrepancies Exist For This Report"</b> )	X	X	X	X	X
8.31	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. ( <b>SC1R, DEPT</b> )	X	X	X	X	X
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 125 of the LBR Instructions.)					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
<b>9. SCHEDULE II (PSCR, SC2)</b>						
<b>AUDIT:</b>						
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? ( <b>BRAR, BRAA - Report should print "No Records Selected For This Request"</b> ) Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 157 of the LBR Instructions.)	X	X	X	X	X
<b>10. SCHEDULE III (PSCR, SC3)</b>						
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 87 of the LBR Instructions.)	X	X	X	X	X



		Program or Service (Budget Entity Codes)				
Action		2130	2131	2135	2150	2160
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use <b>OADI</b> or <b>OADR</b> to identify agency other salary amounts requested.	X	X	X	X	X
<b>11. SCHEDULE IV (EADR, SC4)</b>						
11.1	Are the correct Information Technology (IT) issue codes used?	X	X	X	X	X
TIP	If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					
<b>12. SCHEDULE VIII A (EADR, SC8A)</b>						
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?	X	X	X	X	X
<b>13. SCHEDULE VIII B-1 (EADR, S8B1)</b>						
13.1	Do the reductions comply with the instructions provided on pages 98 through 101 of the LBR Instructions regarding a 5% reduction in recurring and nonrecurring General Revenue and Trust Funds?	X	X	X	X	X
<b>14. SCHEDULE VIII B-2 (EADR, S8B2)</b>						
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 15% reduction in recurring General Revenue and Trust Funds?	X	X	X	X	X
<b>15. SCHEDULE XI (LAS/PBS Web - see page 108 of the LBR Instructions for detailed instructions)</b>						
15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to <i>section 216.023(4)(b), Florida Statutes</i> , the Legislature can reduce the funding level for any agency that does not provide this information.)	X	X	X	X	X
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?	X	X	X	X	X
<b>AUDITS INCLUDED IN THE SCHEDULE XI REPORT:</b>						
15.3	Does the FY 2009-10 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? ( <b>GENR, ACT1</b> )	X	X	X	X	X
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? ( <b>Audit #1 should print "No Activities Found"</b> )	X	X	X	X	X
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? ( <b>Audit #2 should print "No Operating Categories Found"</b> )	X	X	X	X	X
15.6	Has the agency provided the necessary demand (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	X	X	X	X	X
15.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? ( <b>Audit #4 should print "No Discrepancies Found"</b> )	X	X	X	X	X
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.					

Action		Program or Service (Budget Entity Codes)				
		2130	2131	2135	2150	2160
<b>16. MANUALLY PREPARED EXHIBITS &amp; SCHEDULES</b>						
16.1	Do exhibits and schedules comply with LBR Instructions (pages 110 through 154 of the LBR Instructions), and are they accurate and complete?	X	X	X	X	X
16.2	Are appropriation category totals comparable to Exhibit B, where applicable?	X	X	X	X	X
16.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	X	X	X	X	X
<b>AUDITS - GENERAL INFORMATION</b>						
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					
<b>17. CAPITAL IMPROVEMENTS PROGRAM (CIP)</b>						
17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	X	X	X	X	X
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A	N/A	N/A	N/A	N/A
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	X	X	X	X	X
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A	N/A	N/A	N/A	N/A
17.5	Are the appropriate counties identified in the narrative?	N/A	N/A	N/A	N/A	N/A
17.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A	N/A	N/A	N/A	N/A
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
<b>18. FLORIDA FISCAL PORTAL</b>						
18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	X	X	X	X	X

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Department/Budget Entity (Service):
Agency Budget Officer/OPB Analyst Name:

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Action	Program or Service (Budget Entity Codes)				
	2165	2170	2180		

<b>1. GENERAL</b>						
1.1	Are Columns A01, A02, A04, A05, A36, A90, A91, A92, A93, A94, A95, IA1, IA4, IA5, IP1, V1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only?	X	X	X		
1.2	Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? <b>(CSDI)</b>	X	X	X		
AUDITS:						
1.3	Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. <b>(EXBR, EXBA)</b>	X	X	X		
1.4	Has security been set correctly? <b>(CSDR, CSA)</b>	X	X	X		
<b>TIP</b>	The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.					
<b>2. EXHIBIT A (EADR, EXA)</b>						
2.1	Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	X	X	X		
2.2	Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	X	X	X		
2.3	Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	X	X	X		
2.4	Have the coding guidelines in <i>Section 3</i> of the LBR Instructions (pages 15 through 27) been followed?	X	X	X		
<b>3. EXHIBIT B (EXBR, EXB)</b>						
3.1	Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	X	X	X		
3.2	Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	X	X	X		
AUDITS:						
3.3	Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? <b>(NACR, NAC - Report should print "No Negative Appropriation Categories Found")</b>	X	X	X		
3.4	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? <b>(EXBR, EXBC - Report should print "Records Selected Net To Zero")</b>	X	X	X		

		Program or Service (Budget Entity Codes)				
Action		2165	2170	2180		
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					
<b>4. EXHIBIT D (EADR, EXD)</b>						
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	X	X	X		
4.2	Is the program component code and title used correct?	X	X	X		
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
<b>5. EXHIBIT D-1 (ED1R, EXD1)</b>						
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	X	X	X		
<b>AUDITS:</b>						
5.2	Do the fund totals agree with the object category totals within each appropriation category? ( <b>ED1R, XD1A - Report should print "No Differences Found For This Report"</b> )	X	X	X		
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? ( <b>EXBR, EXBB - Negative differences need to be corrected in Column A01.</b> )	X	X	X		
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? ( <b>EXBR, EXBD - Differences need to be corrected in Column A01.</b> )	X	X	X		
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2009-10 approved budget. Amounts should be positive.					
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.					
<b>6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)</b>						
6.1	Are issues appropriately aligned with appropriation categories?	X	X	X		

Action		Program or Service (Budget Entity Codes)				
		2165	2170	2180		
TIP Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.						
<b>7. EXHIBIT D-3A (EADR, ED3A)</b>						
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	X	X	X		
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	X	X	X		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	X	X	X		
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	X	X	X		
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	X	X	X		
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	X	X	X		
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.					
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	X	X	X		
7.9	Does the issue narrative reference the specific county(ies) where applicable?	X	X	X		
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #11-006?	X	X	X		
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. <b>(PLRR, PLMO)</b>	X	X	X		
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	X	X	X		

Action		Program or Service (Budget Entity Codes)				
		2165	2170	2180		
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	X	X	X		
7.14	Do the amounts reflect appropriate FSI assignments?	X	X	X		
7.15	Do the issues relating to <i>salary and benefits</i> have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.)	X	X	X		
7.16	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	X	X	X		
7.17	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	X	X	X		
<b>AUDIT:</b>						
7.18	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. <b>(EADR, FSIA - Report should print "No Records Selected For Reporting")</b>	X	X	X		
7.19	Does the General Revenue for 160XXXX issues net to zero? <b>(GENR, LBR1)</b>	X	X	X		
7.20	Does the General Revenue for 180XXXX issues net to zero? <b>(GENR, LBR2)</b>	X	X	X		
7.21	Does the General Revenue for 200XXXX issues net to zero? <b>(GENR, LBR3)</b>	X	X	X		
7.22	Have FCO appropriations been entered into the nonrecurring column A04? <b>(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L) )</b>	X	X	X		
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run <b>OADA/OADR</b> from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					

Action		Program or Service (Budget Entity Codes)			
		2165	2170	2180	
<b>8. SCHEDULE I &amp; RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level)</b>					
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	X	X	X	
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?	X	X	X	
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?	X	X	X	
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	N/A	N/A	N/A	
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?	X	X	X	
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	X	X	X	
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A	N/A	N/A	
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to <i>section 215.32(2)(b), Florida Statutes</i> - including the Schedule ID and applicable legislation?	N/A	N/A	N/A	
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?	X	X	X	
8.10	Are the statutory authority references correct?	X	X	X	
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)	X	X	X	
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	X	X	X	
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	X	X	X	
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	X	X	X	
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	X	X	X	
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	X	X	X	
8.17	If applicable, are nonrecurring revenues entered into Column A04?	X	X	X	
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	X	X	X	
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	X	X	X	

Action		Program or Service (Budget Entity Codes)				
		2165	2170	2180		
8.20	Are appropriate service charge nonoperating amounts included in Section II?	X	X	X		
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	X	X	X		
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	X	X	X		
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	X	X	X		
8.24	Are prior year September operating reversions appropriately shown in column A01?	X	X	X		
8.25	Are current year September operating reversions appropriately shown in column A02?	X	X	X		
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	X	X	X		
8.27	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	X	X	X		
8.28	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	X	X	X		
<b>AUDITS:</b>						
8.29	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	X	X	X		
8.30	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? ( <b>SC1R, SC1A - Report should print "No Discrepancies Exist For This Report"</b> )	X	X	X		
8.31	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. ( <b>SC1R, DEPT</b> )	X	X	X		
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 125 of the LBR Instructions.)					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
<b>9. SCHEDULE II (PSCR, SC2)</b>						
<b>AUDIT:</b>						
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? ( <b>BRAR, BRAA - Report should print "No Records Selected For This Request"</b> ) Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 157 of the LBR Instructions.)	X	X	X		
<b>10. SCHEDULE III (PSCR, SC3)</b>						
10.1	Is the appropriate lapse amount applied in Segment 3? (See page 87 of the LBR Instructions.)	X	X	X		



Action		Program or Service (Budget Entity Codes)				
		2165	2170	2180		
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use <b>OADI</b> or <b>OADR</b> to identify agency other salary amounts requested.	X	X	X		
<b>11. SCHEDULE IV (EADR, SC4)</b>						
11.1	Are the correct Information Technology (IT) issue codes used?	X	X	X		
TIP	If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					
<b>12. SCHEDULE VIII A (EADR, SC8A)</b>						
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?	X	X	X		
<b>13. SCHEDULE VIII B-1 (EADR, S8B1)</b>						
13.1	Do the reductions comply with the instructions provided on pages 98 through 101 of the LBR Instructions regarding a 5% reduction in recurring and nonrecurring General Revenue and Trust Funds?	X	X	X		
<b>14. SCHEDULE VIII B-2 (EADR, S8B2)</b>						
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 15% reduction in recurring General Revenue and Trust Funds?	X	X	X		
<b>15. SCHEDULE XI (LAS/PBS Web - see page 108 of the LBR Instructions for detailed instructions)</b>						
15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to <i>section 216.023(4)(b), Florida Statutes</i> , the Legislature can reduce the funding level for any agency that does not provide this information.)	X	X	X		
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?	X	X	X		
<b>AUDITS INCLUDED IN THE SCHEDULE XI REPORT:</b>						
15.3	Does the FY 2009-10 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? ( <b>GENR, ACT1</b> )	X	X	X		
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? ( <b>Audit #1 should print "No Activities Found"</b> )	X	X	X		
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? ( <b>Audit #2 should print "No Operating Categories Found"</b> )	X	X	X		
15.6	Has the agency provided the necessary demand (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	X	X	X		
15.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? ( <b>Audit #4 should print "No Discrepancies Found"</b> )	X	X	X		
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.					

		Program or Service (Budget Entity Codes)				
Action		2165	2170	2180		
<b>16. MANUALLY PREPARED EXHIBITS &amp; SCHEDULES</b>						
16.1	Do exhibits and schedules comply with LBR Instructions (pages 110 through 154 of the LBR Instructions), and are they accurate and complete?	X	X	X		
16.2	Are appropriation category totals comparable to Exhibit B, where applicable?	X	X	X		
16.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	X	X	X		
<b>AUDITS - GENERAL INFORMATION</b>						
TIP	Review <i>Section 6: Audits</i> of the LBR Instructions for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					
<b>17. CAPITAL IMPROVEMENTS PROGRAM (CIP)</b>						
17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	X	X	X		
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A	N/A	N/A		
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	X	X	X		
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A	N/A	N/A		
17.5	Are the appropriate counties identified in the narrative?	N/A	N/A	N/A		
17.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	N/A	N/A	N/A		
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					
<b>18. FLORIDA FISCAL PORTAL</b>						
18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	X	X	X		

SCHEDULE VIII: PRIORITY LISTING OF AGENCY BUDGET ISSUES -  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET

DEPARTMENT: JUSTICE ADMINISTRATION

BUDGET ENTITY: Justice Administrative Commission / Executive Direction & Support

<u>Issue Title</u>	<u>Issue Code</u>	<u>Amount/Fund</u>	<u>Priority #</u>
Court Appointed Due Process Costs	5200030	\$22,594,199 / 1000	1

Narrative: \$22,594,199 in general revenue funds is requested to cover a projected deficiency in the Child Dependency/Civil Conflict and Criminal Conflict appropriation categories for FY 2011-2012.

**SCHEDULE VIII  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

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**Statewide Guardian ad Litem    Fiscal Year 2011-12 Funding Priorities**

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**Priority # 1**

**Issue Code:   4200320            Restore Budget Appropriated as Non-recurring to  
   Recurring Salaries and Benefits**

General Revenue: \$1,000,000

This funding is critical to the mission of the Program. If the funding is not replaced, more than 25 employees will be laid off. This would result in losing representation for more than 750 children.

**Priority #2**

**Issue Code:   4200070            Fingerprint Retention and Notification Program**

General Revenue: \$14,400

This program will allow scanned fingerprints from Guardian ad Litem (GAL) volunteers and employees to be searched and subsequent arrest notification provided to the Program. This will provide assurance that all Program representatives that meet with children have maintained a clean record.

**Priority #3**

**Issue Code:   36201C0            Information Technology Critical Needs**

General Revenue: \$12,000

Create Contractual Services funding to pay for the Business Office Management System (BOMS) utilized by the Guardian ad Litem for all human resources and fiscal activities.

**SCHEDULE VIII  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**State Attorney: Legislative Budget Issue Priorities for Fiscal Year 2011-12  
(First through Twentieth Judicial Circuits)**

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The Florida Prosecuting Attorneys Association (FPAA) has agreed that correcting base funding disparity amongst the State Attorney offices is the top funding priority. The FPAA is conducting a review and shall issue its report on any funding inequities by January 1, 2011 as required by proviso language in the General Appropriations Act for Fiscal Year 2010-2011. Any necessary funding needed to correct base funding inequities will be requested in an amended Legislative Budget Request for Fiscal Year 2011-2012.

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**Individual State Attorney Circuit Responses:**

**State Attorney, First Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Prosecuting Attorneys Association.

**State Attorney, Second Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priority # 1 is as per the Florida Prosecuting Attorneys Association.

**Priority #2**

Issue Code: 2401500          Replacement of Motor Vehicles  
State Attorneys Revenue Trust Fund: \$139,589

Over the past several years the State Attorney's Office has not replaced our older vehicles with high mileage according to the replacement guidelines. This request is to replace motor vehicles that exceed the new guidelines for replacement. In some cases the repairs exceeds the value of the vehicles. Therefore, we are requesting the replacement of seven (7) vehicles.

**State Attorney, Third Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priority # 1 is as per the Florida Prosecuting Attorneys Association.

**SCHEDULE VIII  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**State Attorney, Third Judicial Circuit**

**Priority #2**

Issue Code: 2401500          Replacement of Motor Vehicles  
State Attorneys Revenue Trust Fund: \$102,160

Ten vehicles in the State Attorney's fleet exceed 100,000 miles. The Third Judicial Circuit is the largest in the state geographically, covering seven counties and hundreds of square miles. It is essential that our Prosecutors and Investigators have transportation to cover this area so that they can investigate and prosecute crimes that occur within the circuit. The current fleet of vehicles is in a state of disrepair and it is becoming cost prohibitive to try to repair, rather than replace them.

**State Attorney, Fourth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priority # 1 is as per the Florida Prosecuting Attorneys Association.

**Priority #2**

Issue Code: 2401500          Replacement of Motor Vehicles  
State Attorneys Revenue Trust Fund: \$72,000

Four vehicles have exceeded 80,000 miles and are projected to exceed 120,000 miles during this budget period. Replacing them is both a necessity for safety and financial purposes.

**State Attorney, Fifth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Prosecuting Attorneys Association.

**State Attorney, Sixth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Prosecuting Attorneys Association.

**State Attorney, Seventh Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Prosecuting Attorneys Association.

**SCHEDULE VIIIA  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**State Attorney, Eighth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Prosecuting Attorneys Association.

**State Attorney, Ninth Judicial Circuit**

**Priority #1**

Issue Code: 3005020          Repair Disproportionate General Revenue Funding  
To Properly Fund the Lowest Six Circuits

Positions:      41.00  
Salary Rate:    2,062,516  
General Revenue: \$2,929,140

This issue is the top priority of this circuit and the Florida Prosecuting Attorneys Association. Funding of this issue will enable all 20 State Attorney Offices to have the same level of General Revenue funding as the average of \$16.21 per person.

**State Attorney, Tenth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Prosecuting Attorneys Association.

**State Attorney, Eleventh Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Prosecuting Attorneys Association.

**State Attorney, Twelfth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priority # 1 is as per the Florida Prosecuting Attorneys Association.

**Priority #2**

Issue Code: 2401500          Replacement of Motor Vehicles  
State Attorneys Revenue Trust Fund: \$76,000

**SCHEDULE VIII  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**State Attorney, Twelfth Judicial Circuit**

The Twelfth Circuit has four (4) vehicles that will meet the statutory requirements for replacement in Fiscal Year 2011-12. These vehicles are essential to the day-to-day operations of this office. We depend on them to safely and timely transport our prosecutors and staff to their destinations with reliability. Without replacement, these vehicles become more unreliable and the cost to repair them grows, with the added burden of the loss of their use during repair. With loss of use, we are left scrambling to provide another state issued vehicle, one that is certain to be in the same type of unreliable condition as the one it is replacing as it, too, has surpassed the statutory requirements for replacement. For these reasons, we are requesting replacement of the four vehicles as they are critical to ensuring the efficient operation of our office and will allow us to better perform our constitutional and statutorily mandated duties.

Replacement Policy: The State Attorney follows the State standard for replacement vehicles which is twelve (12) years old and/or has in excess of 120,000 miles. Vehicles are used by our investigator and prosecutors to respond to crime scenes and to travel to and from depositions and seminars and by staff between four office locations. Our DeSoto County office is located 100 miles roundtrip from the main office.

**State Attorney, Thirteenth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priority # 1 is as per the Florida Prosecuting Attorneys Association.

**Priority #2**

Issue Code: 2401500            Replacement of Motor Vehicles  
Grants and Donations Trust Fund: \$43,500

This circuit has two (2) vehicles that will meet replacement criteria. The cost to replace the two vehicles is estimated to be \$43,500. This issue benefits all State Attorney Activities.

**State Attorney, Fourteenth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priority # 1 is as per the Florida Prosecuting Attorneys Association.



**SCHEDULE VIII  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**State Attorney, Fourteenth Judicial Circuit**

**Priority #2**

Issue Code: 2401500          Replacement of Motor Vehicles  
State Attorneys Revenue Trust Fund: \$161,441

The Fourteenth Circuit is a six county circuit and the State Attorney's Office has an office and court appearances in each county; therefore, travel is essential. Considering factors of age and mileage, the continued usage of these vehicles has become not only a safety issue, but also a fiscal issue with the cost of repairs and maintenance.

Issue Code: 3008A10          Enhanced Salary Incentive Payments  
State Attorneys Revenue Trust Fund: \$9,346

**Priority #3**

Salary Incentive Payment benefits are mandated by statute for law enforcement officers but is underfunded requiring transfers from other budget categories. Trust fund authority is requested in State Attorney Revenue Trust Fund to cover the unfunded portion of this mandated budget category.

**State Attorney, Fifteenth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Prosecuting Attorneys Association.

**State Attorney, Sixteenth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priority # 1 is as per the Florida Prosecuting Attorneys Association.

**Priority #2**

Issue Code: 2402400          Additional Motor Vehicles  
State Attorneys Revenue Trust Fund: \$22,500

This office requires a reliable vehicle to transport more than three people. Many times, several employees will be going to the same meeting, training or staff event. It is not cost effective to have to pay mileage to three or more people going to the same place or rent cars for the travel. This office has one van which is not safe, and breaks down often and unexpectedly.

**SCHEDULE VIII  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**State Attorney, Seventeenth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Prosecuting Attorneys Association.

**State Attorney, Eighteenth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Prosecuting Attorneys Association.

**State Attorney, Nineteenth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Prosecuting Attorneys Association.

**State Attorney, Twentieth Judicial Circuit**

**Priority #1**

Agency Fiscal Year 2011-12 budget issue priority # 1 is as per the Florida Prosecuting Attorneys Association.

**Priority #2**

Issue Code: 2401500          Replacement of Motor Vehicles  
State Attorneys Revenue Trust Fund: \$160,000

Being the largest geographic circuit in the state of Florida, transportation is a key component in our prosecution function. All vehicles that have been requested for replacement meet or exceed the state standards. We are requesting a total of eight (8) replacement vehicles.

**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Public Defender – Trial and Appellate: Legislative Budget Issue Priorities for Fiscal Year 2011-12  
 (First through Twentieth Judicial Circuits)**

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**Issue Code: 4205600**  
**Issue Title: No additional budget or position reductions for FY 2011-12**

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**Priority #1**

The Public Defenders are requesting, as their number one funding priority, that they be exempted from any additional position or budget reductions for the 2011-2012 Fiscal Year.

This issue impacts the Civil Trial Indigent Defense, Civil Investigative Services, Criminal Trial Indigent Defense and Criminal Investigative Services Activities.

NOTE: a \$1 “place holder” was entered in order for the narrative to display.

Reference issue code 4205600 in the Justice Administrative Commission’s Legislative Budget Request.

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**Issue Code: 4205100**  
**Issue Title: Restore FY 2007-08 through FY 2008-09 Budget and Position Reductions**

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**Priority #2**

Positions:	206.00	
Salary Rate:	8,417,610	
Salaries and Benefits – General Revenue Fund		19,162,494
Other Personal Services – General Revenue Fund		382,842
Acquisition / Motor Vehicles – General Revenue Fund		4,977
Public Defender Operations – General Revenue Fund		4,411,492
<b>Total Issue:</b>		<b>23,961,805</b>
Total Positions:	206.00	
Total Salary Rate:	8,417,610	

The Florida Public Defender Association has voted on funding priorities for the Public Defenders. The number two funding priority for all twenty Public Defender Offices is the restoration of Fiscal Years’ 2007-2008 and 2008-09 budget and position reductions. Reference issue code 4205100 in the Justice Administrative Commission’s Legislative Budget Request.

**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Public Defender – Trial and Appellate: Legislative Budget Issue Priorities for Fiscal Year 2011-12  
 (First through Twentieth Judicial Circuits)**

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**Issue Code: 4205300**  
**Issue Title: Restore Fiscal Year 2009-10 Budget Reductions**

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	<b>Priority #3</b>
Salary Rate:	1,693,705
Salaries and Benefits – General Revenue Fund	1,802,949
Salaries and Benefits – Public Defenders Revenue Trust Fund	49,927
Salaries and Benefits – Grants and Donations Trust Fund	68,377
<u>Salaries and Benefits – Indigent Criminal Defense Trust Fund</u>	<u>100,121</u>
Total Issue:	2,021,374
Total Salary Rate:	1,693,705

The Florida Public Defender Association has voted on funding priorities for the Public Defenders. The number three funding priority for all twenty Public Defender Offices is the restoration of Fiscal Year 2009-10 budget reductions. Reference issue code 4205300 in the Justice Administrative Commission’s Legislative Budget Request.

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**Issue Code: 4201350**  
**Issue Title: Public Defender Equity Funding**

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**Public Defender Trial Priority #4**

Lump Sum: \$5,000,000

The Florida Public Defender Association, Incorporated has voted for its fourth funding priority to request a special appropriation totaling \$5,000,000 for the public defender offices in the fifth and twentieth circuits. Equity funding is being requested as these are underfunded when compared to the other 18 public defender offices. Reference issue code 4201350 in the Justice Administrative Commission’s Legislative Budget Request.

**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Public Defender – Trial and Appellate: Legislative Budget Issue Priorities for Fiscal Year 2011-12  
 (First through Twentieth Judicial Circuits)**

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**Issue Code: 3001310**  
**Issue Title: Public Defender Appellate Workload**

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**Public Defender Appellate Priority #4**

Issue Code: 3001310		
Positions:	102.00	
Salary Rate:	3,767,137	
Salaries and Benefits – General Revenue Fund		4,217,123
Other Personal Services – General Revenue Fund		35,424
Public Defender Operations – General Revenue Fund		467,818
<b>Total Issue:</b>		<b>4,720,365</b>

The Florida Public Defender Association has voted on funding priorities for the Public Defenders. The number four funding priority for all Public Defender Appellate Offices is the Public Defender Appellate Workload issue. The positions and funding requested are as per the Florida Public Defender Association’s workload formula. Reference issue code 3001310 in each Public Defender Appellate Legislative Budget Request.

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**Issue Code: 3001300**  
**Issue Title: Public Defender Trial Workload**

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**Public Defender Trial Priority #5**

Issue Code: 3001300		
Positions:	296.00	
Salary Rate:	12,725,632	
Salaries and Benefits – General Revenue Fund		18,691,233
Public Defender Operations – General Revenue Fund		1,395,048
<b>Total Issue:</b>		<b>20,086,281</b>

The Florida Public Defender Association has voted on funding priorities for the Public Defenders. The number five funding priority for the Public Defender Trial Offices are the Public Defender Trial Workload issues. The positions and funding requested are as per the Florida Public Defender Association’s workload formula. Reference issue code 3001300 in each Public Defender Trial Legislative Budget Request.

**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Public Defender – Trial and Appellate: Legislative Budget Issue Priorities for Fiscal Year 2010-11  
 (First through Twentieth Judicial Circuits)**

**Individual Public Defender Circuit Responses**

**Public Defender, First Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association’s priorities 1 -5.

Issue: 4300200	Maximize Use of Indigent Criminal Defense Trust Funds for Operating Expenditures	<b>Priority #6</b>
	Other Personal Services - Indigent Criminal Defense Trust Fund	44,782
	<u>Acquisition of Motor Vehicles - Indigent Criminal Defense Trust Fund</u>	<u>67,500</u>
	Total Issue:	112,282

The circuit requests replacement of two (2) vehicles that will both have over 140,000 miles before July 2011. In addition, this request is for funding for four (4) OPS employees for seasonal employment.

**Public Defender, Second Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association’s priorities 1 -5.

Issue: 4300200	Maximize Use of Indigent Criminal Defense Trust Funds for Operating Expenditures	<b>Priority #6</b>
	Positions:	3.00
	Salary Rate:	145,000
	Salaries and Benefits - Indigent Criminal Defense Trust Fund	206,538
	Other Personal Services - Indigent Criminal Defense Trust Fund	41,600
	<u>Operations - Indigent Criminal Defense Trust Fund</u>	<u>24,064</u>
	Total Issue:	272,202

The Public Defender Office, Second Judicial Circuit, requests three additional FTE. In addition, the agency requests trust fund authority for four personnel to assist investigations and support staff as required, at an average cost of \$10.00/hour and funding for staff training.

**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Public Defender – Trial and Appellate: Legislative Budget Issue Priorities for Fiscal Year 2010-11  
 (First through Twentieth Judicial Circuits)**

**Public Defender, Third Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

Issue: 4300200	Maximize Use of Indigent Criminal Defense Trust Funds for Operating Expenditures	<b>Priority #6</b>
	Other Personal Services - Indigent Criminal Defense Trust Fund	45,000
	Acquisition of Motor Vehicles - Indigent Criminal Defense Trust Fund	19,000
	<b>Total Issue:</b>	<b>64,000</b>

The circuit requests replacement of one motor vehicle as well as additional OPS budget authority to comply with the Florida Supreme Court recent Order regarding the "First Appearance Rule."

**Public Defender, Fourth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

Issue: 4300200	Maximize Use of Indigent Criminal Defense Trust Funds for Operating Expenditures	<b>Priority #6</b>
	Positions:	2.00
	Salary Rate:	110,000
	Salaries and Benefits - Indigent Criminal Defense Trust Fund	155,654
	Other Personal Services - Indigent Criminal Defense Trust Fund	44,500
	Public Defender Operations - Indigent Criminal Defense Trust Fund	59,426
	Acquisition of Motor Vehicles - Indigent Criminal Defense Trust Fund	23,000
	<b>Total Issue:</b>	<b>282,580</b>

The Public Defender Office, Fourth Judicial Circuit, requests two additional Assistant Public Defenders. In addition, the circuit requests budget authority for four (4) OPS employees, replacement of one motor vehicle, and additional budget for maintenance, fuel, and staff training.

**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Individual Public Defender Circuit Responses**

**Public Defender, Fifth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

Issue: 4300200	Maximize Use of Indigent Criminal Defense Trust Funds for Operating Expenditures	<b>Priority #6</b>
	Other Personal Services - Indigent Criminal Defense Trust Fund	115,440
	Public Defender Operations - Indigent Criminal Defense Trust Fund	20,000
	<u>Acquisition of Motor Vehicles - Indigent Criminal Defense Trust Fund</u>	<u>19,000</u>
Total Issue:		154,440

The circuit requests recurring Other Personal Services (OPS) funding authority for six (6) OPS employees to assist with case filing, case file destruction and entry of witnesses into case tracking database. In addition the circuit is requesting funding authority for the purchase of an additional vehicle for the Citrus County office and funding to continue annual hardbound legal book subscriptions from Thomson West, James Publishing and Lexis Nexis.

Issue: 51R0100	Increase Current Authorized Rate	<b>Priority #7</b>
Salary Rate:		40,000

The Public Defender Office, Fifth Judicial Circuit is requesting an increase in authorized rate of \$40,000 to hire one (1) additional entry level attorney within existing budget. The Public Defender would be better able to maximize the use of available funds to augment a chronically understaffed legal department.

**Public Defender, Sixth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

Issue: 4300200	Maximize Use of Indigent Criminal Defense Trust Funds for Operating Expenditures	<b>Priority #6</b>
	<u>Acquisition of Motor Vehicles - Indigent Criminal Defense Trust Fund</u>	<u>23,000</u>
Total Issue:		23,000

The circuit requests replacement of one motor vehicle to be utilized to provide emergency transportation for clients, for investigative purposes, for staff travel and for transport of equipment and supplies.



**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Individual Public Defender Circuit Responses**

**Public Defender, Seventh Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

**Public Defender, Eighth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

**Public Defender, Ninth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

Issue: 3330000          Reprioritize Prior Appropriations Based Upon Zero-Base Review

Salaries and Benefits – General Revenue  
 Agency seeking relief from inequity funding.

**Priority #6**  
 4,055,949

**Public Defender, Tenth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

Issue: 3800280          Florida Bar Training Requirements for New Assistant Public Defenders

Public Defender Operating Expenditures – General Revenue

**Priority # 6**  
 3,780

The Florida Bar requires all new attorneys to attend a “Practicing with Professionalism” training program. This training is in addition to the normally required continuing legal education credits that all practicing attorneys are required to accrue. Funding is requested to meet this requirement.

Issue: 3000960          Capital Cases Qualifying Training

Public Defender Operating Expenditures – General Revenue

**Priority # 7**

3,559

The Florida Bar requires all attorneys who handle capital cases to attend one of three approved death penalty conferences every two years. This training is in addition to the normally required continuing legal education credits that all practicing attorneys are required to accrue. Funding is requested to meet this requirement.

Issue: 2401000          Replacement Equipment

**Priority # 8**

**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Individual Public Defender Circuit Responses**

**Public Defender, Tenth Judicial Circuit: (continued)**

Public Defender Operating Expenditures – General Revenue 25,274

The circuit requests budget authority to replace equipment and furniture.

Issue: 4300200      Maximize Use of Indigent Criminal Defense Trust Funds for Operating Expenditures

	<b>Priority # 9</b>
Public Defender Operations - Indigent Criminal Defense Trust Fund	140,465
Acquisition of Motor Vehicles - Indigent Criminal Defense Trust Fund	56,440
Public Defender Operating Expenditures – Indigent Criminal Defense Trust Fund	130,020
Total Issue:	326,925

The circuit requests restoration of FY 2009-10 reductions, the replacement of four (4) motor vehicles and the replacement of worn or broken furniture.

**Public Defender, Eleventh Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association’s priorities 1 -5.

Issue: 3001090      Workload Certification **Priority # 6**

Funding is requested to enable the Public Defender’s Office to reasonably comply with constitutional, ethical, and professional obligations and, therefore, be in a position to continue to accept case appointments.

Issue: 4300600      Deletion of Unfunded Grants and Donations Trust Fund Authority **Priority # 7**

Salaries and Benefits – Grants and Donations Trust Fund (20,713)

Request to decrease trust fund authority to the maximum amounts reimbursable under the contracts with Miami Dade County.

**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Individual Public Defender Circuit Responses**

**Public Defender, Twelfth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

**Public Defender, Thirteenth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

**Public Defender, Fourteenth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

Issue: 4300200	Maximize Use of Indigent Criminal Defense Trust Funds for Operating Expenditures	<b>Priority # 6</b>
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<u>Other Personal Services – Indigent Criminal Defense Trust Fund</u>	42,543
Total Issue:	42,543

Funding for legal and clerical support is needed due to workload and replacement of salaried employees on leave.

Issue: 51R0100	Increase Current Authorized Rate	<b>Priority #7</b>
Salary Rate:		34,000

The Office of Public Defender, Fourteenth Judicial Circuit, requests 34,000 in additional salary rate with no positions or benefits to align our salary rate with our salaries appropriation. Our office needs the ability to hire an experienced attorney at a higher salary rate to handle capital cases.

**Public Defender, Fifteenth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

**Public Defender, Sixteenth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Individual Public Defender Circuit Responses**

**Public Defender, Sixteenth Judicial Circuit: (continued)**

Issue: 2402000	Additional Equipment		<b>Priority # 6</b>
<u>Public Defender Operations – Grants and Donations Trust Fund</u>			20,000
Total Issue:			20,000

**Public Defender, Seventeenth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association’s priorities 1 -5.

**Public Defender, Eighteenth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association’s priorities 1 -5.

Issue: 3330000	Reprioritize Prior Appropriations Based Upon Zero-Base Review		<b>Priority # 6</b>
<u>Salaries and Benefits – General Revenue</u>			466,320
Total Issue:			466,320

Agency seeking relief from inequity funding

Issue: 4200300	Full Restoration of Budget Reductions		<b>Priority # 7</b>
<u>Salaries and Benefits – General Revenue</u>			2,306,036
Total Issue:			2,306,036

Agency realizing goal of Long Range Program Plan.

Issue: 4300200	Maximize Use of Indigent Criminal Defense Trust Funds for Operating Expenditures		<b>Priority # 8</b>
<u>Acquisition of Motor Vehicles – Indigent Criminal Defense Trust Fund</u>			38,100
Total Issue:			38,100

Agency realizing goal of safe and cost effective operations of state vehicles.

**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Individual Public Defender Circuit Responses**

**Public Defender, Eighteenth Judicial Circuit (Continued):**

Issue: 3000590	Early Case Resolution Division	<b>Priority # 9</b>
<u>Salaries and Benefits – General Revenue</u>		100,000
Total Issue:		100,000

Agency reducing costs to the State of Florida for pre-trial and trial expenses and realizing goal of Long Range Program Plan in reducing the number of assigned cases per attorney.

**Public Defender, Nineteenth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

Issue: 4300200	Maximize Use of Indigent Criminal Defense Trust Funds for Operating Expenditures	<b>Priority # 6</b>
Positions:	3.00	
Salary Rate:	128,976	
Salaries and Benefits – Indigent Criminal Defense Trust Fund		189,439
Other Personal Services – Indigent Criminal Defense Trust Fund		54,363
<u>Public Defender Operations – Indigent Criminal Defense Trust Fund</u>		<u>55,939</u>
Total Issue:		299,741

Trust fund budget authority is requested for three positions to aid in quicker resolution of cases with Mental Health issues throughout the Nineteenth Circuit. 38 Scanners and additional Other Personal Services funding are requested to scan in historical and current documents used in case management and administration.

**Public Defender, Twentieth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

Issue: 3330000	Reprioritize Prior Appropriations Based Upon Zero-Base Review	<b>Priority # 6</b>
Public Defender Operations – General Revenue		946,841
Other Personal Services – General Revenue		135,263

**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Individual Public Defender Circuit Responses**

**Public Defender, Twentieth Judicial Circuit: (continued)**

Salaries and Benefits – General Revenue	1,623,157
Total Issue:	2,705,261

Agency seeking relief from inequity funding.

Issue: 4202030      Office Relocation Funding **Priority # 7**

Public Defender Operations – General Revenue	117,125
Total Issue:	117,125

The circuit requests budget for relocation purposes.

Issue: 3000030      Increased Support Staff **Priority # 8**

Positions:	2.00	
Salary Rate:	75,000	
Salaries and Benefits – Indigent Criminal Defense Trust Fund		107,684
Public Defender Operations – Indigent Criminal Defense Trust Fund		8,026
Total Issue:		115,710

The Public Defender, 20th Circuit is requesting the positions of, one (1) Paralegal and one (1) Deposition Specialist.

Issue: 3800170      Felony Attorney Training **Priority # 9**

Positions:	1.00	
Salary Rate:	65,000	
Salaries and Benefits – General Revenue		90,054
Public Defender Operations – General Revenue		4,713
Total Issue:		94,767

The Public Defender, 20th Circuit is requesting the position of an Assistant Public Defender who would be designated trainer for the felony division within the 20th Circuit.

**SCHEDULE VIII  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**Individual Public Defender Circuit Responses**

**Public Defender Appellate, Second Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

**Public Defender Appellate, Seventh Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

**Public Defender Appellate, Tenth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

Issue: 2401000      Replacement Equipment      **Priority # 5**

Public Defender Operating Expenditures – General Revenue      11,085

Funds are requested to replace worn out, obsolete equipment.

Issue: 3800280      Florida Bar Training Requirements for New Assistant  
Public Defenders      **Priority # 6**

Public Defender Operating Expenditures – General Revenue      756

The Florida Bar requires all new attorneys to attend a "Practicing with Professionalism" training program. This training is in addition to the normally required continuing legal education credits that all practicing attorneys are required to accrue. Funds are requested for this training.

Issue: 3000960      Capital Cases Qualifying Training      **Priority # 7**

Public Defender Operating Expenditures      1,525

The Florida Bar requires all attorneys who handle capital cases to attend one of three approved death penalty conferences every 2 years. This training is in addition to the normally required continuing legal education credits that all practicing attorneys are required to accrue.

**Public Defender Appellate, Eleventh Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

**SCHEDULE VIII  
 PRIORITY LISTING OF AGENCY BUDGET ISSUES  
 REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
 FISCAL YEAR 2011-2012**

**Individual Public Defender Circuit Responses**

**Public Defender Appellate, Fifteenth Judicial Circuit:**

Agency Fiscal Year 2011-12 budget issue priorities are as per the Florida Public Defender Association's priorities 1 -5.

Issue: 4300200	Maximize Use of Indigent Criminal Defense Trust Funds for Operating Expenditures	<b>Priority # 6</b>
	Salaries and Benefits – Indigent Criminal Defense Trust Fund	150,000
	<u>Public Defender Operations – Indigent Criminal Defense Trust Fund</u>	<u>150,000</u>
	Total Issue:	300,000

The Public Defender, 15<sup>th</sup> Circuit is requesting that 300,000 in Indigent Criminal Defense Trust Fund authority be transferred from its Trial entity to its Appellate entity. Budget cuts have severely reduced funding in the Appellate entity and the appropriated funds are no longer sufficient to meet expenditures. Approval of this issue will allow the 15<sup>th</sup> Circuit to use trust funds to assist with the Appellate entity's needs. Reference issue code 4300200 in the Trial entity's Legislative Budget Request. The issue totals combined net to zero.



**SCHEDULE VIIIA  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

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**Capital Collateral Regional Counsels**

**FY 2011-12 Funding Priorities**

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**Capital Collateral Regional Counsel, Middle Region (CCRC-M)**

**Priority #1**

Issue Code: 51R0100      Increased Authorized Rate  
Salary Rate: 125,000

CCRC-M's turnover rate in the last three years is approximately 23%. Increase in rate only will allow this office to be competitive with other state agencies and retain experienced attorneys.

**Priority #2**

Issue Code: 4205700      Restore 33% of Funds from Fiscal Year 2007-2008  
Through Fiscal Year 2010-2011 Reductions  
General Revenue: \$209,644

CCRC-M has realized a 16% reduction in funding during the past three fiscal years. Restoration of these budget cuts is required in order to cover operational functions.

**Priority #3**

Issue Code: 24010C0      Information Technology Infrastructure Replacement  
Revenue: \$90,928

Computer technology is a major factor in making CCRC-M more effective and efficient. CCRC-Middle has the ability to retain and retrieve pertinent data in a more timely fashion allowing employees to be more productive. Funding is required to replace equipment that has been in service for many years and is now out of warranty.

**Priority #4**

Issue Code: 3000640      Enhanced Other Personal Services  
General Revenue: \$30,000

Other Personal Services employees are a cost effective means of completing job assignments where salary dollars were eliminated by budget cuts.

**SCHEDULE VIII  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**Capital Collateral Regional Counsel, Middle Region**

**Priority #5**

Issue Code: 2301900 Building Rental for Privately Owned Building  
General Revenue: \$25,000

CCRC-M renegotiated the lease in 2008. The base rent was reduced until 2012 anticipating the economy would rebound. This has not been the case and per contract rent will increase by approximately 11% during Fiscal Year 2011-12. Therefore, additional funds are required to cover this increase.

**Capital Collateral Regional Counsel, Southern Region (CCRC-S)**

Issue Code: 51R0100 Increased Authorized Rate **Priority #1**  
Salary Rate: 120,000

Through increased authorized rate, CCRC-S can improve its ability to compete with other state agencies and the private sector.

**Priority #2**

Issue Code: 4205700 Restore 33% of Funds from Fiscal Year 2007-2008  
through Fiscal Year 2010-2011 Reductions  
General Revenue: \$166,364

The CCRC's have incurred a 16% reduction in funding during the past three fiscal years. Restoration of these budget cuts is required in order to cover operational functions.

Issue Code: 3800220 Legal Education Training **Priority #3**  
General Revenue: \$22,500

Attorneys are required to take Continuing Legal Education (CLE) classes.

Issue Code: 3800110 Investigator Training **Priority #4**  
General Revenue: \$10,800

Funds are needed for investigators to attend seminars and conferences.

**SCHEDULE VIII  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**Capital Collateral Regional Counsel, Southern Region (CCRC-S)**

Issue Code: 3000640      Enhanced Other Personal Services      **Priority #5**  
General Revenue: \$31,012

OPS personnel are required to assist with the scanning of documents into the electronic library.

**SCHEDULE VIII  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

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**Offices of Criminal Conflict and Civil Regional Councils                      FY 2011-12 Funding  
Priorities**

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**Office of Criminal Conflict and Civil Regional Counsel, First Region**

**Priority #1**

Issue Code: 2301900            Building Rental for Privately Owned Office Space  
General Revenue: \$855,759  
Funding is necessary to maintain operational continuity throughout Region 1 to provide office space to the agency.

**Priority #2**

Issue Code: 3000A50            Assistant Regional Councils Salary Adjustment  
Salary Rate: 168,012  
General Revenue: \$198,960  
Salary and benefit dollars needed for vacant positions to provide services for counties not yet being served.

**Priority #3**

Issue Code: 3000320            Additional Staffing for New Regional Counsel Offices  
Positions: 3.00  
Salary Rate: 135,000  
General Revenue: \$207,539  
Additional positions needed to provide criminal representation in Gadsden County.

**Priority #4**

Issue Code: 3000380            Regional Conflict Counsel Capital Attorneys  
Position: 7:00  
Salary Rate: 477,000  
General Revenue: \$679,029  
Additional positions needed to provide defense of capital cases.

**Priority #5**

Issue Code: 3000A40            Regional Councils Salary Adjustment  
Salary Rate: 32,791  
General Revenue: \$40,078

**SCHEDULE VIII  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**Office of Criminal Conflict and Civil Regional Counsel, First Region**

Salary for a Regional Conflict Counsel, whose office is required to handle a myriad of case types, should not be less than the salary afforded Capital Collateral Regional Counsels.

**Priority #6**

Issue Code: 51R0100      Increased Current Authorized Rate  
Salary Rate: 161,963

This issue is to replace the 2% rate reduction and provide additional rate to fulfill our mission.

**Priority #7**

Issue Code: 3000510      Additional Operational Expenses  
General Revenue: \$26,000

Regional Counsel is requesting additional operation dollars to offset administrative expenses for travel.

**Priority #8**

Issue Code: 3800300      Regional Counsel Attorney Training  
General Revenue: \$25,000

Regional Conflict Counsels are required to attend certain Continuing Legal Education (CLE) to maintain qualified representation.

**Priority #9**

Issue Code: 2401000      Replacement Equipment  
General Revenue: \$31,386

RCC1 has a three year equipment replacement policy for computers and copiers. RCC1 is requesting replacement funds for only ½ of current inventory at this time due to state budget constraints.

**Office of Criminal Conflict and Civil Regional Counsel, Second Region**

**Priority #1**

Issue Code: 2301900      Building Rental for Privately Owned Buildings  
General Revenue: \$387,311

Funding is necessary to maintain operational continuity throughout Region Two for office space.

**Priority #2**

Issue Code: 3000A50      Assistant Regional Counsels Salary Adjustment  
Salary Rate: 157,500

**SCHEDULE VIIIA  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**Office of Criminal Conflict and Civil Regional Counsel, Second Region**

General Revenue: \$192,497  
Salary increase necessary for attorney retention.

**Priority #3**

Issue Code: 3000A40      Regional Counsel Salary Adjustment  
Salary Rate: 32,791  
General Revenue: \$40,078  
Salary for Regional Counsel should be no less than that of a Capital Collateral Regional Counsel.

**Priority # 4**

Issue Code: 36201C0      Information Technology Critical Needs  
General Revenue: \$120,230  
Provides necessary information technology funding not provided by political subdivisions.

**Priority #5**

Issue Code: 2000100      Realignment of Administrative Expenditures – Add  
General Revenue: \$50,000  
Needed to retain budget transfer authority for future need.

**Priority #6**

Issue Code: 3000640      Enhanced Other Personal Services  
General Revenue: \$108,000  
OPS is an essential requirement to scan documents.

**Office of Criminal Conflict and Civil Regional Counsel, Third Region**

**Priority #1**

Issue Code: 2301900      Building Rental for Privately Owned Office Space  
General Revenue: \$297,504  
Funding is necessary to lease and operate offices in Region Three to eliminate reliance on Due Process/Contracted Services funds which is caused by the counties refusal to provide support.

**SCHEDULE VIII  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**Office of Criminal Conflict and Civil Regional Counsel, Third Region**

**Priority #2**

Issue Code: 3000380 Criminal Conflict and Civil Regional Counsel  
Capital Attorneys

Positions: 36.00

Salary Rate: 1,994,000

General Revenue: \$3,611,901

Funding is necessary to provide an equitable salary for the hiring of Lead Counsel for death penalty cases.

**Priority #3**

Issue Code: 3001360 Criminal Conflict and Civil Regional Counsel  
Workload

Positions: 14.00

Salary Rate: 474,000

General Revenue: \$816,645

Additional positions, salary rate and benefits are required to provide effective representation and reduce attorney turnover for Miami-Dade and Monroe County cases.

**Priority #4**

Issue Code: 36201C0 Information Technology Critical Needs

General Revenue: \$117,392

Funding is necessary to replace and maintain computer hardware.

**Priority #5**

Issue Code: 51R0100 Increase Current Authorized Rate

Salary Rate: 35,240

This issue is to replace salary rate removed by the 2% rate reduction.

**Priority #6**

Issue Code: 3000A40 Regional Counsels Salary Adjustment

Salary Rate: 32,791

General Revenue: \$40,078

Salary adjustment equitably aligns the Regional Counsel's salary with that of the Director of Capital Collateral Regional Counsel.

Issue Code:

**Priority #7**

Funding is necessary to eliminate the reliance on the use of Due Process/Contracted Services funds.

**SCHEDULE VIIIA  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**Office of Criminal Conflict and Civil Regional Counsel, Third Region**

**Priority #8**

Issue Code: 3402600            Transfer Unfunded Indigent Civil Defense  
Trust Fund Budget to General Revenue – Add

General Revenue: \$86,956

Funding is necessary as the trust funds have not been collected.

Issue Code:                    Discovery Costs

**Priority #9**

General Revenue: \$5,600

Funding is necessary due to unforeseen discovery costs.

**Priority #10**

Issue Code:                    Webcam Project in Miami-Dade Jails

General Revenue: \$60,000

Funding is necessary for installation of equipment to facilitate cost and time efficient remote communication with clients.

**Priority #11**

Issue Code: 3800300            Regional Counsel Attorney Training

General Revenue: \$30,000

Funding is required to maintain eligibility to cover all specialized areas.

**Priority #12**

Issue Code: 2402400            Additional Equipment/Motor Vehicles

General Revenue: \$34,500

Purchase of a vehicle to use in Miami-Dade and Monroe Counties to help offset travel paid out of our Due Process/Contracted Services appropriation.

**Office of Criminal Conflict and Civil Regional Counsel, Fourth Region**

**Priority #1**

Issue Code: 51R0100            Increase Current Authorized Rate

Salary Rate: 41,170

Impacts the ability to retain and hire staff. Currently the Office of Criminal Conflict and Civil Regional Counsel, Fourth District has an attorney turnover ratio of 31%. Without the ability to provide adequate salaries comparable to the market, the turnover ratio will continue to be high. Everytime an employee leaves it increases the cost to the taxpayers.



**SCHEDULE VIIIA  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**Priority #2**

Issue Code: 2301900 Building Rental for Privately Owned Buildings  
General Revenue: \$677,974  
Funds are currently being utilized from the Contracted Services appropriation which is adversely affecting the Agency's ability to provide quality representation.

**Priority #3**

Issue Code: 3000380 Criminal Conflict and Civil Regional Counsel  
Capital Attorneys  
Positions: 5.00  
Salary Rate: 322,840  
General Revenue: \$464,666  
Capital attorneys are essential to continue the tremendous savings to the taxpayers. Funding was never properly allocated for these types of cases, but the benefit of having Capital Cases done by the Regional Counsel is self evident in the savings.

**Priority #4**

Issue Code: 3000510 Additional Operating Expenses  
General Revenue: \$171,253  
Funds are currently being utilized from the Contracted Services appropriation which is adversely affecting the Agency's ability to provide quality representation.

**Priority #5**

Issue Code: 3000A50 Assistant Regional Counsels Salary Adjustment  
Salary Rate: 90,000  
General Revenue: \$110,700  
In an effort to maintain competitive, staff salaries adjustments are necessary dependent upon experience and qualifications. The cost to the taxpayer for continual turnovers is significant.

**Office of Criminal Conflict and Civil Regional Counsel, Fifth Region**

**Priority #1**

Issue Code: 3000510 Additional Operating Expenses  
General Revenue: \$430,009

**Priority #2**

Issue Code: 3001360 Criminal Conflict and Civil Regional



**SCHEDULE VIIIA  
PRIORITY LISTING OF AGENCY BUDGET ISSUES  
REQUESTED EXPENDITURES OVER BASE OPERATING BUDGET  
FISCAL YEAR 2011-2012**

**Office of Criminal Conflict and Civil Regional Counsel, Fifth Region**

Issue Code: 2401800 Replacement Equipment/Books **Priority #11**  
General Revenue: \$3,564

Issue Code: 3000A40 Regional Counsel Salary Adjustment **Priority #12**  
Salary Rate: 32,791  
General Revenue: \$40,078

**"Issue 3330000 Reprioritize Prior Appropriation Based upon Zero-Base Review"**  
 Redistribution of GR Funding using Circuit Percentage of FPDA Reported Total Cases

Circuit	FY 2010	FY2011 GR	FY 2011 % of	Redistribution of	Redistribution
	Cases	Appropriation	Total Cases	GR based on % of Total Cases	Adjustment
1	39,149	\$6,931,397	5.00%	\$7,940,642	\$1,009,245
2	21,003	\$4,834,607	2.68%	\$4,260,066	(\$574,541)
3	9,210	\$2,248,062	1.18%	\$1,868,076	(\$379,986)
4	42,559	\$9,396,488	5.44%	\$8,632,297	(\$764,191)
5	32,966	\$5,774,712	4.21%	\$6,686,536	\$911,824
*6	68,830	\$12,859,648	8.79%	\$13,960,878	\$1,101,230
7	37,013	\$6,802,410	4.73%	\$7,507,395	\$704,985
8	22,471	\$4,512,822	2.87%	\$4,557,822	\$45,000
9	67,178	\$9,569,852	8.58%	\$13,625,801	\$4,055,949
10	35,261	\$6,421,194	4.50%	\$7,152,034	\$730,840
11	88,807	\$23,643,601	11.34%	\$18,012,839	(\$5,630,762)
12	18,591	\$5,443,396	2.37%	\$3,770,837	(\$1,672,559)
13	62,303	\$11,868,291	7.96%	\$12,636,998	\$768,707
14	21,186	\$3,804,457	2.71%	\$4,297,184	\$492,727
15	48,332	\$10,952,409	6.17%	\$9,803,242	(\$1,149,167)
16	5,504	\$2,526,000	0.70%	\$1,116,383	(\$1,409,617)
17	58,004	\$13,782,832	7.41%	\$11,765,026	(\$2,017,806)
18	33,079	\$6,243,136	4.23%	\$6,709,456	\$466,320
19	24,144	\$4,290,618	3.08%	\$4,897,159	\$606,541
20	47,286	\$6,885,819	6.04%	\$9,591,081	\$2,705,262
	782,876	\$158,791,751	\$202.83		

\* The Florida Supreme Court reported for the Sixth Circuit 1.67 counts per defendant. The statewide average is 2.01 counts per defendant. In order to bring this circuit in line with other circuit case practices, the number of cases reported was reduced by 16.92% creating the equivalent to 2.01 counts per case.

**"Issue 3330000 Reprioritize Prior Appropriation Based upon Zero-Base Review"**

Redistribution of GR Funding using Circuit Percentage of FPDA Reported Total Cases

Circuit	FY 2010	FY2011 GR	FY 2011 % of	Redistribution of	Redistribution
	Cases	Appropriation	Total Cases	GR based on % of Total Cases	Adjustment
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9	67,178	\$9,569,852	8.58%	\$13,625,801	\$4,055,949
10	35,261	\$6,421,194	4.50%	\$7,152,034	\$730,840
11	88,807	\$23,643,601	11.34%	\$18,012,839	(\$5,630,762)
12	18,591	\$5,443,396	2.37%	\$3,770,837	(\$1,672,559)
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17	58,004	\$13,782,832	7.41%	\$11,765,026	(\$2,017,806)
18	33,079	\$6,243,136	4.23%	\$6,709,456	\$466,320
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**"Issue 3330000 Reprioritize Prior Appropriation Based upon Zero-Base Review"**  
Redistribution of GR Funding using Circuit Percentage of FPDA Reported Total Cases

**"Issue 3330000 Reprioritize Prior Appropriation Based upon Zero-Base Review"**

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10	35,261	\$6,421,194	4.50%	\$7,152,034	\$730,840
11	88,807	\$23,643,601	11.34%	\$18,012,839	(\$5,630,762)
12	18,591	\$5,443,396	2.37%	\$3,770,837	(\$1,672,559)
13	62,303	\$11,868,291	7.96%	\$12,636,998	\$768,707
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	782,876	\$158,791,751	\$202.83		

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**"Issue 3330000 Reprioritize Prior Appropriation Based upon Zero-Base Review"**  
Redistribution of GR Funding using Circuit Percentage of FPDA Reported Total Cases



Redistribution of GR Funding using Statewide Average Funding per Case

Circuit	FY 2010 Cases	FY2011 GR Appropriation	FY 2011% of Total Cases	Redistribution of GR - % of Cases	Redistribution Adjustment
1	39,149	\$6,931,397	5.00%	\$7,940,642	\$1,009,245.27
2	21,003	\$4,834,607	2.68%	\$4,260,066	(\$574,541.36)
3	9,210	\$2,248,062	1.18%	\$1,868,076	(\$379,985.80)
4	42,559	\$9,396,488	5.44%	\$8,632,297	(\$764,191.02)
5	32,966	\$5,774,712	4.21%	\$6,686,536	\$911,824.39
*6	68,830	\$12,859,648	8.79%	\$13,960,878	\$1,101,229.87
7	37,013	\$6,802,410	4.73%	\$7,507,395	\$704,984.63
8	22,471	\$4,512,822	2.87%	\$4,557,822	\$44,999.98
9	67,178	\$9,569,852	8.58%	\$13,625,801	\$4,055,948.57
10	35,261	\$6,421,194	4.50%	\$7,152,034	\$730,840.21
11	88,807	\$23,643,601	11.34%	\$18,012,839	(\$5,630,762.40)
12	18,591	\$5,443,396	2.37%	\$3,770,837	(\$1,672,559.44)
13	62,303	\$11,868,291	7.96%	\$12,636,998	\$768,707.02
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16	5,504	\$2,526,000	0.70%	\$1,116,383	(\$1,409,616.57)
17	58,004	\$13,782,832	7.41%	\$11,765,026	(\$2,017,805.71)
18	33,079	\$6,243,136	4.23%	\$6,709,456	\$466,320.33
19	24,144	\$4,290,618	3.08%	\$4,897,159	\$606,540.73
20	47,286	\$6,885,819	6.04%	\$9,591,081	\$2,705,261.50
	782,876	\$158,791,751	\$202.83		

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